



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

**TOWN PLANNER: RURAL
LAND USE MANAGEMENT
PLANNING AND ECONOMIC DEVELOPMENT
REF: PED/DM/LUM/RUR/07**

Applications for the above position are invited from appropriately skilled and qualified candidates. The successful candidate will report to the Senior Town Planner.

Minimum requirements: Grade 12 and a relevant tertiary qualification preferably a B Degree / National Diploma in Architecture / Urban Design or equivalent Planning Degree that allows for registration as a Planner with the South African Council for Planners (SACPLAN) • 2 - 5 years relevant experience required. • A valid Code B driver's license • Computer literacy.

Other Requirements: Ability to undertake investigations and research • Language proficiency in two of the three official languages of the Western Cape (English, Afrikaans, Xhosa) • Good human relations, interpersonal and communication skills • Report writing skills with attention to detail • High level of responsibility and professional and ethical conduct of duties • Knowledge of relevant land use planning legislation with specific relevance to LUPA, SPLUMA and municipal planning bylaws, policies, guidelines and practices • Competencies to include monitoring and control, negotiation, planning and organising, information management, public consultation, socio-economic / socio political awareness, interpersonal relationships, service delivery orientation, client orientation and customer focus, action orientation, resilience, problem solving and team orientation • Registration as a Planner with SACPLAN and experience in a local government land use planning environment will be to your benefit.

Responsibilities/Duties: Participate and contribute to investigations, the preparation of reports and attending to enquiries and correspondence on land use management related matters • Evaluating and assessing land use applications for compliance to all relevant statutory provisions, plans, policies and guidelines, and the conclusion of accurate, credible and defensible findings to support decision making • Consider, comment on or make recommendations on applications associated with or depending on land use rights such as building plans • Comply with relevant planning related legislation and municipal bylaws and contribute towards effective and efficient governance and administration • Assist and support with the updating of registers and databases relating to land use management information and activities • Interacting and making information available to the public, land owners, applicants, consultants or authorities through appropriate processes regarding the status of property zonings and land use rights, application procedures and relevant land use planning matters • Participate in maintaining stakeholder consultation processes and client relations within area of responsibility.

Job related enquiries: Mr Stiaan Carstens 021 808 8674

General enquiries: Ms Lucretia Koegelenberg 021 808 8102 or Ms Evan Williams 021 808 8059 or Ms Lisa Patience 021 808 8064

Salary: R 533 169.87 - R 692 025.18

Plus benefits

Note: Both the T-grade and post name is subject to re-evaluation and changes will be implemented on receipt of a T.A.S.K outcome

Applications, clearly marked and accompanied by a completed official application form of Stellenbosch Municipality, a comprehensive CV, certified copies of qualifications and all documents required in terms of the minimum requirements of the advertisement, details of contactable referees, must be emailed to Human Resource Management Services at Stellenbosch Municipality at the following email address specifically linked to the above Directorate: pedjobs@stellenbosch.gov.za

Applicants who do not meet all/any minimum requirement(s) of the post, or who fail to submit all required supporting documentation, will not be considered. Applicants are reminded that submission of an official Stellenbosch Municipality application form is compulsory. Application forms are available on the Stellenbosch Municipal website: <https://stellenbosch.gov.za>

Applications for the above-mentioned vacancy must be submitted via the provided email address only. No hand-delivered or posted applications will be accepted or considered.

Please note: By applying for this position, candidates consent to verification checks relating to qualifications, criminal records, and any other relevant screening processes, and must be willing to be subjected to a rigorous evaluation and selection process. Please note where driver's licenses are required shortlisted candidates will undergo a driver competency test. Receipt of applications will not be acknowledged, and supporting documentation submitted will not be returned.

Canvassing with Councillors, any decision-maker, or any member of the Selection Committee is strictly prohibited, and proof thereof will lead to disqualification.

Closing Date: 11 May 2026

Stellenbosch Municipality is an Equal Opportunity Employer. Candidates from designated groups, including persons with disabilities, are encouraged to apply. The provisions of the Employment Equity Act will be considered as part of the selection criteria and process.

If you do not receive any feedback within ten (10) weeks after the closing date, please consider your application unsuccessful

For more information on vacancies, visit www.stellenbosch.gov.za.

The Council reserves the right not to make an appointment and further reserves the right to amend, vary or change the remuneration package attached to the post