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REVISED SDF / IDP / BUDGET TIME SCHEDULE FOR 2027/28

(In accordance with Section 21(1)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and Section 29 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) and the Regulations made under these Acts)

ACTIVITY / TASK		LEGISLATIVE REQUIREMENTS	TARGET DATES						RESPONSIBLE OFFICIAL	PROGRESS AS AT 31 OCTOBER 2026
NO	DESCRIPTION		IDP/ PP	SDF	DISASTER MANAGEMENT	BUDGET	PMS	REPORTING		
AUGUST 2026										
1	Publish the Quarter 4 MFMA Section 52 Quarterly Performance Assessment Report 2025/26 (Section 52) on the municipal website (**it must be placed on the municipal website not later than 5 days** after its tabling in the Council or on the date on which it must be made public, whichever occurs first)	MFMA - Section 75 (2) MSA 21(b)						03 August 2026	Manager: Financial Statements, Compliance and Reporting	Submitted
2	Executive Mayor and Mayoral Committee consider the 2026/27 Roll-Over Adjustments Budget	MFMA - Sec 28(2)(e) MBRR - Reg 23(5)				19 August 2026			Snr Manager: Financial Management Services	The roll-over adjustments budget was submitted to the Mayco for consideration as per the required due date
3	The Executive Mayor and Mayoral Committee consider and recommend that the **Spatial Development Framework (SDF) / Integrated Development Plan (IDP) / Budget Time Schedule for 2027/28** (at least 10 months before the start of the budget year) be approved by the Council	MFMA - Sec 21(1)(b)	19 August 2026	19 August 2026		19 August 2026			Manager: IDP/PMS/PP	The Spatial Development Framework (SDF) / Integrated Development Plan (IDP) / Budget Time Schedule for 2027/28 was tabled at the Mayoral Committee on 19 August 2026.
4	The Council considers the 2026/27 Roll-Over Adjustments Budget **(to be tabled before 25 August 2026)**	MFMA - Sec 28(2)(e) MBRR - Reg 23(5)				25 August 2026			Snr Manager: Financial Management Services	The roll-over adjustments budget was tabled before the Council and approved on 25 August 2026
5	Approval of the **SDF/IDP/Budget Time Schedule for 2027/28** by the Council (at least 10 months before the start of the budget year)	MFMA - Sec 21(1)(b)	25 August 2026	25 August 2026		25 August 2026			Manager: IDP/PMS/PP	The Spatial Development Framework (SDF) / Integrated Development Plan (IDP) / Budget Time Schedule for 2027/28 was approved by the Council on 25 August 2026
6	Publish an advertisement to notify the public of the approved SDF/IDP/Budget Time Schedule for 2027/28 on the municipal website and in the local newspaper	MSA - Sec 21, 21A, 28(3)	31 August 2026	31 August 2026					Manager: IDP/PMS/PP	An advertisement was published in the local newspaper on 27 August 2026, and on the municipal website on 28 August 2026 to notify the public of the approved SDF/IDP/Budget Time Schedule for 2027/28.
7	Submit the Annual Financial Statements (AFS) and the Annual Performance Report (APR) 2025/26 to the Auditor-General of South Africa (AGSA) for auditing **(the accounting officer of a municipality must prepare the annual financial statements of the municipality within 2 months after the end of the financial year to which those statements relate and submit the statements to the Auditor-General for auditing)**	MFMA Sec 126 (1)(a) MSA - Sec 46 (1) (2)					31 August 2026	31 August 2026	Chief Financial Officer Manager: IDP/PMS/PP	The 2025/26 Annual Financial Statements (AFS) and Annual Performance Report (APR) were submitted to the Auditor-General of South Africa (AGSA) for audit on 31 August 2026.

ACTIVITY / TASK		LEGISLATIVE REQUIREMENTS	TARGET DATES						RESPONSIBLE OFFICIAL	PROGRESS AS AT 31 OCTOBER 2026
NO	DESCRIPTION		IDP/ PP	SDF	DISASTER MANAGEMENT	BUDGET	PMS	REPORTING		
SEPTEMBER 2026										
8	Publish the 2026/27 Roll-Over Adjustments Budget on the municipal website **(it must be placed on the municipal website not later than 5 days after its tabling in the council or on the date on which it must be made public, whichever occurs first)**	MFMA - Sec 75(2) MSA - Sec 21(b)				01 September 2026			Manager: Budget and Costing	The roll-over adjustments budget was advertised within 5 days on the municipal website. Communication was sent to the Communications Department on 27 August 2026.
9	Submit the **2026/27 Approved Roll-Over Adjustments Budget** to the National and Provincial Treasury as prescribed by legislation	MFMA - Sec 22(b) MBRR - Reg 20				08 September 2026			Manager: Budget and Costing	The roll-over adjustments budget document and related data strings, resolutions and budget locking certificate were submitted to the Provincial Treasury (PT) and the National Treasury (NT) within the prescribed timeframes. Datastrings and documents on 25 August 2026 and budget locking certificate and resolution within the 10 day time frame after
10	**Commencement of the IDP public participation period (needs analysis)**: During this period, the community and stakeholders will be able to submit their community needs and input for the planning and drafting of the draft 6th Generation IDP 2027 - 2032	MSA Section 29(1)(b)(i)	07 September 2026 - 15 October 2026	07 September 2026 - 15 October 2026					Manager: IDP/PMS/PP	The IDP public participation period (needs analysis) commenced on 07 September 2026 and concluded on 15 October 2026 at 16:30. During this period, five IDP open days were hosted (08 - 15 September 2026), and one stakeholder engagement was held on 14 October 2026.
11	**Host the IDP Public Participation Open Days** for the planning and drafting of the draft 6th Generation IDP 2027 - 2032	MSA Section 29(1)(b)(i)	08 - 15 September 2026	08 - 15 September 2026					Manager: IDP/PMS/PP	The IDP public participation period (needs analysis) commenced on 07 September 2026 and concluded on 15 October 2026 at 16:30. During this period, five IDP open days were hosted (08 - 15 September 2026), and one stakeholder engagement was held on 14 October 2026.
12	Review of the Long-Term Financial Plan	MSA Section 26(a)				01 September 2026 - 31 March 2027			Senior Manager: Financial Management Services	This is an ongoing process as per the timeframes indicated.
OCTOBER 2026										
13	Capture and refine all community inputs from the needs analysis process and stakeholder engagement	Not Applicable	01 - 30 October 2026						Manager: IDP/PMS/PP	All the inputs received during the IDP public participation period from 07 September 2026 to 15 October 2026 have been captured and will be presented to the Council for consideration in November 2026
14	District IDP Managers Forum (DIDPMF)	MSA Section 24	08 October 2026						Manager: IDP/PMS/PP	The Cape Winelands District Municipality (CWDM) hosted the CWDM IDP Managers Forum on 06 October 2026, with the Stellenbosch Municipality in attendance

ACTIVITY / TASK		LEGISLATIVE REQUIREMENTS	TARGET DATES						RESPONSIBLE OFFICIAL	PROGRESS AS AT 31 OCTOBER 2026
NO	DESCRIPTION		IDP/ PP	SDF	DISASTER MANAGEMENT	BUDGET	PMS	REPORTING		
15	Submit the Quarter 1 MFMA Section 52 Quarterly Report Performance Assessment Report 2026/27 for the **period ending 30 September 2026** on the implementation of the budget and financial state of affairs of the municipality to the Council	MFMA - Sec 52(d) MFMA - Sec 71(1) MBRR - Reg 28					21 October 2026	21 October 2026	Manager: Financial Statements, Compliance and Reporting Manager: IDP/PMS/PP	The Quarter 1 MFMA Section 52 Quarterly Performance Assessment Report 2026/27 for the period ending 30 September 2026, on the implementation of the budget and financial state of affairs of the municipality, was submitted to the Council on 21 October 2026.
16	Publish the Quarter 1 MFMA Section 52 Quarterly Report Performance Assessment Report 2026/27 on the municipal website **(it must be placed on the website not later than 5 days after its tabling in the council or on the date on which it must be made public, whichever occurs first)**	MFMA - Sec 75(2) MSA - Sec 21(b)						28 October 2026	Manager: Financial Statements, Compliance and Reporting	Submitted
17	Submit the Quarter 1 MFMA Section 52 Quarterly Report, the Performance Assessment Report 2026/27 - SDBIP and the Finance Performance Reports to the National and Provincial Treasury	MFMA - Sec 75(2) MSA - Sec 21(b)						29 October 2026	Manager: Financial Statements, Compliance and Reporting	Submitted
NOVEMBER 2026										
18	Directorates to submit inputs for the 2026/27 Operating and Capital Mid-Year Adjustments Budget to the Manager: Budgeting and Costing	MFMA - Section 28				06 November 2026			Manager: Budget and Costing	
19	Directorates complete the template for the 2028 - 2031 Capital and Operational Budget for budget prioritisation	MFMA - Section 21 MSA Section 26(h)				20 November 2026			Manager: Budget and Costing	
20	Identify all plans and planning requirements binding on the municipality in terms of national and provincial legislation	MSA - Sect 29(1)(c)	01 - 28 November 2026						Manager: IDP/PMS/PP	
21	Approval of the **Revised SDF/IDP/Budget Time Schedule for 2027/28** by the Council (at least 10 months before the start of the budget year)	MFMA - Sec 21(1)(b)	25 November 2026	25 November 2026		25 November 2026			Manager: IDP/PMS/PP	
22	Submit to the Council a consolidated report on the **IDP public participation input and comments received during September / October** for consideration for the draft 6th Generation IDP 2027 - 2032	MSA Section 34(a)	25 November 2026						Manager: IDP/PMS/PP	
23	Publish an advertisement to notify the public of the approved **Revised SDF/IDP/Budget Time Schedule for 2027/28** on the municipal website and in the local newspaper	MSA - Sec 21, 21A, 28(3)	26 November 2026	26 November 2026					Manager: IDP/PMS/PP	
24	Distribute the consolidated community input solicited from the IDP public participation process to all municipal departments for input and to identify key deliverables	MSA Section 34	26 November 2026						Manager: IDP/PMS/PP	
25	Submission of community priority requests to the provincial sector departments and the Cape Winelands District Municipality (CWDM)	Not Applicable	26 November 2026						Manager: IDP/PMS/PP	

ACTIVITY / TASK		LEGISLATIVE REQUIREMENTS	TARGET DATES						RESPONSIBLE OFFICIAL	PROGRESS AS AT 31 OCTOBER 2026
NO	DESCRIPTION		IDP/ PP	SDF	DISASTER MANAGEMENT	BUDGET	PMS	REPORTING		
DECEMBER 2026										
26	Provincial IDP Managers Forum (PIDPMF)	MSA Section 24	03 - 04 December 2026						Manager: IDP/PMS/PP	
27	Drafting of 2027 – 2032 Ward Priorities Sessions with the newly elected ward councillors	MSA Section 34	08 - 09 December 2026						Manager: IDP/PMS/PP	
JANUARY 2027										
28	The Mayoral Committee (MayCo) considers the **2026/27 Adjustments Budget, Revised TL SDBIP 2026/27** and **Draft 2027 - 2032 IDP Process Plan**	MFMA - Sec 28 MBRR - Part 4 MSA - Sec 28				20 January 2027	20 January 2027		Snr Manager: Financial Management Services and Manager: IDP/PMS/PP	
29	Submit MFMA Section 72 Mid-Year Budget and Performance Assessment Report 2026/27 to the Executive Mayor	MFMA - Sec 72				22 January 2027	22 January 2027		Manager: IDP/PMS/PP	
30	Submit the MFMA Section 72 Mid-Year Budget and the Performance Reports 2026/27 to the Provincial and National Treasury by 25 January	MFMA - Section 72(1)(b) MBRR - Reg 35					25 January 2027	25 January 2027	Manager: IDP/PMS/PP and Manager: Financial Statements, Compliance and Reporting	
31	The Council considers for adoption the **2026/27 Adjustments Budget and Revised TL SDBIP 2026/27**	MFMA - Sec 28 MBRR - Part 4 MSA - Sec 28 and 29				25 January 2027	25 January 2027		Snr Manager: Financial Management Services and Manager: IDP/PMS/PP	
32	Submit the **Quarter 2 MFMA Section 52 Quarterly Performance Assessment Report 2026/27** for the period ending 31 December 2026 on the implementation of the budget and financial state of affairs of the municipality to the Council	MFMA - Sec 52(d) MFMA - Sec 71(1) MBRR - Reg 29					25 January 2027	25 January 2027	Manager: Financial Statements, Compliance and Reporting and Manager: IDP/PMS/PP	
33	Submit the MFMA Section 72 Mid-Year Budget and Performance Assessment Report 2026/27 to the Council	MFMA - Section 72(1)(b) MBRR - Reg 35				25 January 2027	25 January 2027	25 January 2027	Manager: Financial Statements, Compliance and Reporting and Manager: IDP/PMS/PP	
34	Submit to the Council to consider the release of the **Draft Annual Report 2025/26** for the purpose of public participation	MFMA - Sec 127					25 January 2027	25 January 2027	Manager: IDP/PMS/PP and Senior Manager: Financial Management Services	
35	Publish an advertisement in the local newspaper to notify the public and other stakeholders to submit written comments on the **Draft Annual Report 2025/26**	MFMA - Sec 127(5)(a) MSA - Sec 21A					28 January 2027		Manager: IDP/PMS/PP	
36	District IDP Managers Forum (DIDPMF)	MSA Section 24	29 January 2027						Manager: IDP/PMS/PP	
37	Publish the Quarter 2 MFMA Section 52 Quarterly Report Performance Assessment Report 2026/27 on the municipal website	MFMA - Section 75 (2) MSA - Sec 21(b)						29 January 2027	Manager: Financial Statements, Compliance and Reporting	

ACTIVITY / TASK		LEGISLATIVE REQUIREMENTS	TARGET DATES						RESPONSIBLE OFFICIAL	PROGRESS AS AT 31 OCTOBER 2026
NO	DESCRIPTION		IDP/ PP	SDF	DISASTER MANAGEMENT	BUDGET	PMS	REPORTING		
38	Submit to the Council a **consolidated report on the MSDF/CEF public participation input** and comments received during September / October 2026 for consideration for the draft 6th Generation IDP 2027 - 2032	MSA - Section 34(a)(b)		29 January 2027					Senior Manager: Development Planning	
39	Submit the **Draft Annual Report 2025/26** within **five (5) days** via e-mail and hard copy to the National Treasury, the Western Cape Department of Local Government, the Western Cape Provincial Treasury and the Auditor General	MFMA - Section 127(5)(b)					29 January 2027		Manager: IDP/PMS/PP	
40	District Municipality submit the **6th Generation** Process Plan and District Framework to Mayco and Council	MFMA - Sec 127(5)(a) MSA - Sec 21A	29 January 2027						Manager: IDP/PMS/PP	
41	**Strategy Workshop 1**: Councillors, Mayco, Municipal Manager and Directors	MSA Section 56(2)(a)(b)	29 January 2027						Municipal Manager	
42	**Strategy Workshop 2**: Mayco, Municipal Manager, Directors and Senior Managers/ Managers (prioritisation and determine and execute municipal strategy)	MSA Section 56(2)(a)(b)	29 January 2027						Municipal Manager	
FEBRUARY 2027										
43	Publish a notice on the Mid-Year Budget and Performance Report 2026/27 in the local newspaper and on the municipal website	MFMA - Section 75 (2) MSA - Sec 21(b)				04 February 2027	04 February 2027		Manager: Financial Statements, Compliance and Reporting and Manager: IDP/PMS/PP	
44	Publish and make public the approved **Adjustments Budget 2026/27** and **Revised SDBIP 2026/27** in the local newspaper and on the municipal website	MFMA - Sec 28(7) MSA - Sec 21A & S21 B MBRR - Part 4				04 February 2027			Manager: Budget and Costing	
45	Table the Draft Annual Report 2025/26 to the Municipal Public Accounts Committee (MPAC) to consider and evaluate the content of the Draft Annual Report 2025/26	MFMA 127 and 129 (1)					08 - 10 February 2027		Manager: IDP/PMS/PP	
46	Submit the budget and related documents and B schedules to the National and Provincial Treasury as required per legislation **(within 10 working days)**	MFMA - Sec 28(7) MFMA - S22 (b)(i) MSA - Sec 21A MBRR - Part 4				10 February 2027			Manager: Budget and Costing and Manager: IDP/PMS/PP	
47	**Public Hearing:** Consultation on the Draft Annual Report 2025/26 with the community and interested stakeholders	MFMA - Sec 127(5) MFMA - Sec 127(6)					11 February 2027		Manager: IDP/PMS/PP	
48	**Draft 2027 - 2032 IDP Process Plan for the new 5 Year IDP:** Submit to the newly elected Council for approval, the draft 2027 - 2032 Process Plan in terms of Section 28 of the MSA, for the purpose of public input for a period of 21 days	MFMA - Sec 21(b) MSA - Sec 28	24 February 2027	24 February 2027					Manager: IDP/PMS/PP	
49	Municipal officials provide feedback, verifying whether the content of the Draft Annual Report 2025/26 is credible, reliable, and accurate (this refers to the necessary changes that must be made to the report before presenting it to the Council)	MFMA Sec 121 and 122					24 February 2027		Manager: IDP/PMS/PP	

ACTIVITY / TASK		LEGISLATIVE REQUIREMENTS	TARGET DATES						RESPONSIBLE OFFICIAL	PROGRESS AS AT 31 OCTOBER 2026
NO	DESCRIPTION		IDP/ PP	SDF	DISASTER MANAGEMENT	BUDGET	PMS	REPORTING		
50	**Conduct the Annual (2025/26) and mid-year (2026/27) performance assessments** of the Municipal Manager and Managers directly accountable to the Municipal Manager	MPPMR - Reg 13 GN 21- 17/01/2014					26 February 2027		Manager: IDP/PMS/PP	
51	Publish the approved **Draft 2027 - 2032 IDP Process Plan** in the local newspaper and municipal website, and provide not less than **21 days** for public comments and written submissions	MSA - Sec 21A MPPMR - Reg 15(3)	25 February 2027	25 February 2027					Manager: IDP/PMS/PP	
52	Complete the tariff-setting exercise for 2027/28	MFMA Section 17				26 February 2027			Manager: Budget and Costing	
53	Review the current budget and related policies and by-law inputs and newly needed budget-related policies	MFMA - Sec 21 MBRR - Part 3				26 February 2027			Snr Manager: Financial Management Services	
MARCH 2027										
54	District IDP Managers Forum (DIDPMF)	MSA Section 24	11 March 2027						Manager: IDP/PMS/PP	
55	Submit the **Final 2027- 2032 IDP Process Plan** to the MAYCO for recommendation to the Council for adoption	MSA - Sec 28	24 March 2027	24 March 2027					Manager: IDP/PMS/PP	
56	Submit the **draft 6th Generation IDP 2027 - 2032**, draft Budget and draft SDBIP 2027/28 to MayCo for consideration and recommendation to Council	MFMA - Sec 24	24 March 2027			24 March 2027	24 March 2027		Manager: IDP/PMS/PP and Snr Manager: Financial Management Services	
57	Compilation of the Draft Reviewed Disaster Management Plan	DM Act, No 57 of 2002, Section 53 (1)(a-d) Section 53(2)(a))			30 March 2027				Manager: Fire and Disaster	
58	The Council considers the Annual Report Oversight Report and the Annual Report 2025/26 for approval	MFMA - Sec 129					31 March 2027		Manager: IDP/PMS/PP	
59	Submit the **Final 2027 - 2032 IDP Process Plan** to the Council for adoption	MSA - Sec 28	31 March 2027	31 March 2027					Manager: IDP/PMS/PP	
60	Submission of the **draft 6th Generation IDP 2027 - 2032, draft Budget, tariffs, budget-related policies and SDBIP (at least 90 days before the start of the budget year)** to the Council for approval for the purpose of obtaining public comment and inputs **(21 days)**	MFMA - Sec 16(2) MSA - Sec 25 MBRR - Part 3	31 March 2027			31 March 2027	31 March 2027		Manager: IDP/PMS/PP and Snr Manager: Financial Management Services	
61	Submit the **draft Budget** and related data strings to the National and Provincial Treasuries, as prescribed by legislation	MFMA - Sec 22(b) MBRR - Reg 20				31 March 2027			Manager: Budget and Costing	
APRIL 2027										

ACTIVITY / TASK		LEGISLATIVE REQUIREMENTS	TARGET DATES						RESPONSIBLE OFFICIAL	PROGRESS AS AT 31 OCTOBER 2026
NO	DESCRIPTION		IDP/ PP	SDF	DISASTER MANAGEMENT	BUDGET	PMS	REPORTING		
62	Place an advertisement for the Annual Report Oversight Report and the Annual Report 2025/26 to be released for information, which must be placed on the municipal website within **five (5) days** after it is approved	MFMA - Sec 129(3) MFMA - Sec 75					05 April 2027		Manager: IDP/PMS/PP	
63	Distribute the Annual Report Oversight Report and the Annual Report 2025/26 to all municipal offices and libraries for information	MFMA - Sec 129(3)					09 April 2027		Manager: IDP/PMS/PP	
64	Submit the **Draft 6th Generation IDP 2027 - 2032, Draft SDBIP 2027/28 and Final 2027 - 2032 IDP Process Plan** to the Department of Local Government, National and Provincial Treasury, prescribed national or provincial organs of state and to other municipalities affected by the IDP and budget	MFMA - Sec 22(b) MSA - Sec 29(3)(b) MSA - Sec 32(1) MBRR - Reg 20	09 April 2027	09 April 2027			09 April 2027		Manager: IDP/PMS/PP	
65	Publish the approved **Draft 6th Generation IDP 2027 - 2032 and Draft Budget** and other required documents and provide not less than **21 days** for public comments and written submissions	MFMA - Sec 22(a) MSA - Sec 21A, 42 MPPMR - Reg 15(3)	06 - 27 April 2027			06 - 27 April 2027	06 - 27 April 2027		Manager: IDP/PMS/PP and Manager: Budget and Costing	
66	Publish a notice informing the public of the adoption of the **Final 2027 - 2032 IDP Process Plan** in the local newspaper and municipal website	MSA - Sec 21A MPPMR - Reg 15(3)	09 April 2027	09 April 2027					Manager: IDP/PMS/PP	
67	**Host IDP and Budget Public Participation Open Days:** to consult on the Draft IDP, Draft SDBIP 2027/28 and Draft Budget	MFMA - Sec 22(a) MSA - Sec 21A, 42 MPPMR - Reg 15(3)	06 - 13 April 2027	06 - 13 April 2027		06 - 13 April 2027	06 - 13 April 2027		Manager: IDP/PMS/PP and Manager: Budget and Costing	
68	Submit other Draft Budget and related documents to National and Provincial Treasury, as prescribed by legislation (within 10 working days after budget approval	MFMA - Sec 22(b) MBRR - Reg 20				14 April 2027			Manager: Budget and Costing	
69	Submit the **Quarter 3 MFMA Section 52 Quarterly Report Performance Assessment Report 2026/27** for the period ending 31 March 2027 on the implementation of the budget and financial state of affairs of the municipality to the Council	MFMA - Sec 52(d) MFMA - Sec 71(1) MBRR - Reg 29					28 April 2027	28 April 2027	Manager: Financial Statements, Compliance and Reporting and Manager: IDP/PMS/PP	
70	Submit the Quarter 3 MFMA Section 52 Quarterly Performance Assessment Report 2026/27 and Performance Reports to the National and Provincial Treasury	MPPMR - Reg 13						30 April 2027	Manager: Financial Statements, Compliance and Reporting	
MAY 2027										
71	Publish the Quarter 3 MFMA Section 52 Quarterly Performance Assessment Report 2026/27 on the municipal website	MFMA - Sec 75(2) MSA - Sec 21(b)						03 May 2027	Manager: IDP/PMS/PP	
72	SIME / LG MTEC 3 IDP and Budget Assessments by Provincial Treasury and Department of Local Government	MSA Chapter 5 MFMA Section 23	14 May 2027			14 May 2027	14 May 2027		Manager: IDP/PMS/PP and Snr Manager: Financial Management Services	
73	The MAYCO meeting to consider the final draft 6th Generation IDP 2027 - 2032 and Budget **(at least 30 days before the start of the budget year)**	MFMA - Sec 24	19 May 2027			19 May 2027	19 May 2027		Manager: IDP/PMS/PP and Snr Manager: Financial Management Services	

ACTIVITY / TASK		LEGISLATIVE REQUIREMENTS	TARGET DATES						RESPONSIBLE OFFICIAL	PROGRESS AS AT 31 OCTOBER 2026
NO	DESCRIPTION		IDP/ PP	SDF	DISASTER MANAGEMENT	BUDGET	PMS	REPORTING		
74	Council meeting to **adopt the Draft 6th Generation IDP 2027 - 2032, performance management measures and targets and the final Budget** (at least 30 days before the start of the budget year)	MFMA - Sec 24	26 May 2027			26 May 2027	26 May 2027		Manager: IDP/PMS/PP and Snr Manager: Financial Management Services	
75	Submit the approved Budget to the National and Provincial Treasuries as prescribed by legislation	MFMA - Sec 24(3) MBRR - Reg 20				26 May 2027			Manager: Budget and Costing	
JUNE 2027										
76	Publish the adopted IDP, multi-year budget, all budget-related documents and all budget-related policies on the municipal website	MFMA - Sec 22 and 75 (1)(2) MSA - Sec 21A and 21B	02 June 2027			02 June 2027			Manager: IDP/PMS/PP and Manager: Budget and Costing	
77	District IDP Managers Forum (DIDPMF)	MSA Section 24	03 June 2027						Manager: IDP/PMS/PP	
78	Submit a copy of the adopted IDP to the MEC for Local Government **(within 10 days of the adoption of the plan)**	MSA - Sec 21, 21A, 28(3)	04 June 2027						Manager: IDP/PMS/PP	
79	Give notice to the public of the adoption of the IDP and Budget **(within 14 days of the adoption of the plan)** and budget **(within 10 working days)**	MBRR - Reg 18 MSA - Sec 25(4)(a)(b) MFMA - Sec 75(1)	04 June 2027			09 June 2027			Manager: IDP/PMS/PP and Manager: Budget and Costing	
80	Submit the adopted budget and related documents to the National and Provincial Treasury, as prescribed by legislation (within 10 working days after budget approval)	MFMA - Sec 24(3) MBRR - Reg 20				09 June 2027			Manager: Budget and Costing	
81	Submit to the Executive Mayor the draft TL SDBIP 2027/28 **(no later than 14 days after the approval of an annual budget)**	MFMA - Sec 69(3)(a)					09 June 2027		Manager: IDP/PMS/PP	
82	Provincial IDP Managers Forum (PIDPMF)	MSA Section 24	10 - 11 June 2027						Manager: IDP/PMS/PP	
83	The Executive Mayor takes all reasonable steps to ensure that the SDBIP is approved **(within 28 days after approval of the budget)**	MFMA - Sec 53(1)(c)(ii)					23 June 2027		Manager: IDP/PMS/PP	
84	Signing of performance agreements of the Municipal Manager and Managers directly accountable to the Municipal Manager	MFMA - Sec 53(1)(c)(ii)					23 June 2027		Manager: IDP/PMS/PP	
JULY 2027										
85	Make public the projections, targets and indicators as set out in the TL SDBIP 2027/28 **(no later than 14 days after the approval of the SDBIP)** and submit to National and Provincial Treasuries (**no later than 10 working days after the approval of the SDBIP)**	MFMA Section 53(3)(a MBRR Reg 19					01 July 2027		Manager: IDP/PMS/PP	
86	Make public the performance agreements of the Municipal Manager and Managers directly accountable to the Municipal Manager **(no later than 14 days after the approval of the SDBIP)**	MFMA Section 53(3)(b)					01 July 2027		Manager: IDP/PMS/PP	

ACTIVITY / TASK		LEGISLATIVE REQUIREMENTS	TARGET DATES						RESPONSIBLE OFFICIAL	PROGRESS AS AT 31 OCTOBER 2026
NO	DESCRIPTION		IDP/ PP	SDF	DISASTER MANAGEMENT	BUDGET	PMS	REPORTING		
87	Preparation of the SDF/IDP/Budget Time Schedule for 2028/29	MFMA - Sec 21(1)(b) MSA - Sec 29	01 - 30 July 2027						Manager: IDP/PMS/PP	
88	Operationalise disaster management in the municipality by means of identifying projects	DM Act, No 57 of 2002, Section 53(1) (a-d), Section 53(2)(a)			31 July 2027				Manager: Fire and Disaster	
89	Design and identification of disaster management projects	DM Act, No 57 of 2002, Section 53(1) (a-d), Section 53(2)(a)			31 July 2027				Manager: Fire and Disaster	
90	The formulation of disaster strategies: prevention and mitigation strategies, vulnerability reduction strategies, capacity building, contingency building, and emergency preparedness	DM Act, No 57 of 2002, Section 53(1) (a-d), Section 53(2)(a)			31 July 2027				Manager: Fire and Disaster	