



STELLENBOSCH
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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2026-03-03

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MINUTES

PLANNING, LED & TOURISM COMMITTEE MEETING

2026-03-03 AT 14:00

MINUTES
PLANNING, LED & TOURISM COMMITTEE MEETING
2026-03-03

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	NONE	

PRESENT: Cllr TO Kumm [Chairperson]

COUNCILLORS: Cllr M Danana
Cllr A Ferns
Cllr G Petersen
Cllr R van Rooyen

Also Present: Cllr P Crawley (Whip)
WF Pietersen

OFFICIALS: Acting Director: Planning and Economic Development Services (S Carstens)
Manager: Local Economic Development (L Van Gensen)
Manager: Spatial Planning (B De la Bat)
Senior Admin Officer (T Samuels)

1.	OPENING AND WELCOME	(3/4/3/3)
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The Chairperson, Cllr TO Kumm welcomed all present at the Planning, LED and Tourism Committee meeting.

2.	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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NONE

3.	DISCLOSURE OF INTEREST	(3/6/2/2)
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NONE

4.	APPLICATION FOR LEAVE OF ABSENCE	(3/4/3/3)
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- 4.1 The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

Cllr M Danana	– 3 March 2026
Cllr A Ferns	– 3 March 2026
Director: Planning, LED & Tourism	– 3 March 2026
Senior Manager: Development Planning (J Benjamin)	– 3 March 2026

5.	CONFIRMATION OF MINUTES	(3/4/3/3)
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5.1	CONFIRMATION OF THE MINUTES OF PLANNING, LED & TOURISM COMMITTEE MEETING: 2025-11-04	(3/4/3/3)
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The minutes of the Planning Services Committee Meeting held on 2025-11-04 **will stand over until the next Planning, LED and Tourism Committee meeting.**

6.	REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS
6.1	REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS FOR PLANNING, LOCAL ECONOMIC DEVELOPMENT AND TOURISM: OCTOBER 2025

Collaborator No: 801761
IDP KPA Ref No: Valley of Opportunity
Meeting Date: 3 March 2026

1. SUBJECT: REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS FOR PLANNING, LOCAL ECONOMIC DEVELOPMENT AND TOURISM: FEBRUARY 2026

2. PURPOSE

To submit the Outstanding Council Resolutions for February 2026 to the Planning and Local Economic Development & Tourism Committee, in order for the said Committee to establish progress of such resolution in respect of its oversight responsibility.

3. DELEGATED AUTHORITY

Section 80 Committee: Planning and Local Economic Development & Tourism Committee.

4. EXECUTIVE SUMMARY

The outstanding Council resolution, that specifically is applicable to the Development Management and Development Planning and Local Economic Development & Tourism, that is within the Directorate: Planning & Economic Development have been updated and duly submitted to the Office of the Municipal Manager. The latest updated version is submitted to the Portfolio Committee for noting and oversight purposes.

PLANNING, LED & TOURISM COMMITTEE: 2025-11-04: ITEM 6.1

NOTED

latest updated Outstanding Council Resolutions for February 2026 that is applicable to the Committee.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Stiaan Carstens</i>
POSITION	<i>Senior Manager: Development Management</i>
DIRECTORATE	<i>Planning and Economic Development</i>
CONTACT NUMBERS	021 808 8674
E-MAIL ADDRESS	Stiaan.Carstens@ Stellenbosch.gov.za
REPORT DATE	05/02/2026

7.	REPORTS/S FROM OFFICIALS: PLANNING
7.1	NON-DELEGATED MATTERS
7.1.1	RENAMING OF THE NPK BUILDING

Collaborator No: 801761
IDP KPA Ref No: Valley of Opportunity
Meeting Date: 3 March 2026

1. SUBJECT: RENAMING OF THE NPK BUILDING

2. PURPOSE

To obtain approval from Council to rename the NPK Building in terms of clause 12 of the Stellenbosch Municipality Policy for the Naming and Renaming of Streets, Public places, Natural areas, Artefacts and Council-owned building and Facilities, 2022 (**ANNEXURE A**).

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

The Municipality, following the acquisition of the NPK building as a new municipal office facility and client service walk-in centre, initiated a collaborative public participation process to invite residents to submit name suggestions for the building. All submissions received were collated with a full list of proposed names (**ANNEXURE C**). This necessitated the Municipal Manager to establish a Municipal Renaming Committee to assess all the proposals received, against the criteria and rules as set out in the Policy in order to make recommendations to Council.

**RECOMMENDATION FROM THE PLANNING, LED & TOURISM COMMITTEE:
2025-11-04: ITEM 6.1 TO MAYCO**

that the Municipal Renaming Committee proposes the following 2 (two) names for the NPK Building:

- (i) S.M.A.R.T. Centre – (Stellenbosch Municipal Assistance & Resource Terminal); and
- (ii) Die Hoeksteen – (The building also resembles a giant cornerstone, and Stellenbosch is the cornerstone of the wine industry in our region and the country as a whole).

NAME	Geraldine Mettler
POSITION	Municipal Manager
DIRECTORATE	Office of the Municipal Manager
CONTACT NUMBERS	021 808 8025
E-MAIL ADDRESS	Municipal.manager@ Stellenbosch.gov.za
REPORT DATE	11 February 2026

7.2	DELEGATED MATTERS
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NONE

8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

10.	URGENT MATTERS
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NONE

11.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 14:15.

CHAIRPERSON:

DATE:

CONFIRMED ON with / without amendments