



STELLENBOSCH
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Ref: 3/4/3/5/3/4

2026-02-04

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MINUTES

COMMUNITY AND PROTECTION SERVICES COMMITTEE MEETING

2026-02-04 AT 12:00

M I N U T E S
COMMUNITY AND PROTECTION SERVICES COMMITTEE MEETING
2026-02-04
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PRESENT: Cllr S Heneke [Chairperson]

COUNCILLORS: Cllr N Mcombring
Cllr N Mkhontwana
Cllr Z Olayi

ALSO PRESENT: Cllr R Cupido
Cllr J Macfarlane
Cllr XL Mdemka
Cllr M Nkopane

OFFICIALS: Director: Community and Protection Services (G Boshoff)
Senior Manager: Protection Services (C Kitching)
Manager: Community Development (M Aalbers)
Senior Administration Officer (T Samuels (Ms))

1.	OPENING AND WELCOME
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The Chairperson, Cllr S Heneke, welcomed all present at the 1st Community and Protection Services Committee meeting for 2026.

2.1	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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The Chairperson, Cllr S Heneke requested the Director: Community and Protection Services as well as the Senior Manager: Protection Services to convey a message of sincere appreciation to the Tactical Response Unit (TRU) for their dedication and commitment to serving the community. The Chairperson acknowledged the long hours worked by the unit and emphasized that their efforts have a significant impact on improving safety and combating crime within the municipality.

It was further noted that, although crime is not solely a municipal competency, the municipality took a firm stand in establishing the TRU, demonstrating that "enough is enough." The Chairperson recognized the dangerous conditions under which the TRU operates and the risks members face when entering high-risk areas, including instances where law enforcement officials are attacked. Despite these challenges, the TRU continues to execute its duties with courage and determination.

The Chairperson expressed pride in the TRU members, thanked them for their excellent work, and emphasized that their commitment and sacrifices do not go unnoticed. The Director was requested to ensure that the TRU members are informed that they have the full support and protection of the department in carrying out their duties.

2.2	DISCLOSURE OF INTERESTS	(3/6/2/2)
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NONE

3.	APPLICATION FOR LEAVE OF ABSENCE	(3/4/3/3)
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PROTECTION SERVICES COMMITTEE: 2026-02-04: ITEM 3

- 3.1 The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

None

- 3.2 ABSENT:

Cllr A Tomose 4 February 2025
Cllr Z Olayi 4 February 2025

4.	CONFIRMATION OF MINUTES	(3/4/3/3)
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4.1	CONFIRMATION OF THE MINUTES: COMMUNITY AND PROTECTION SERVICES COMMITTEE MEETING: 2025-10-01	(3/4/3/5/2/4)
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The minutes of the Protection Services Committee Meeting held on 2025-10-01 were **confirmed as correct without any changes.**

4.2	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS	(3/4/3/5/2/2)
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NONE

5.	REPORTS FROM COMMUNITY DEVELOPMENT
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5.1	NON-DELEGATED MATTERS
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NONE

5.2	DELEGATED MATTERS
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5.2.1	COMMUNITY DEVELOPMENT QUARTERLY REPORT: OCTOBER – DECEMBER 2025
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Collaborator No: 800097
 File Plan: 8/1/4/2/3
 IDP KPA Ref No: Dignified Living
 Meeting Date: 04 February 2026

1. SUBJECT: COMMUNITY DEVELOPMENT QUARTERLY REPORT: OCTOBER – DECEMBER 2025

2. PURPOSE

To present to the Portfolio Committee the quarterly report relating to the functions and activities of the Department: Community Development for the above mentioned period.

3. DELEGATED AUTHORITY

For information to Portfolio Chairperson and the Municipal Manager

4. EXECUTIVE SUMMARY

The Department: Community Development is responsible for service delivery to vulnerable groups. The quarterly report account for the activities and programmes as implemented by the Community Development Department for the above-mentioned period.

PROTECTION SERVICES COMMITTEE MEETING: 2025-06-04: ITEM 5.2.1

NOTED

the Community Development Quarterly Report: October – December 2025.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Michelle Aalbers</i>
POSITION	<i>Manager Community Development</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>8408</i>
E-MAIL ADDRESS	<i>Michelle.aalbers@ Stellenbosch.gov.za</i>
REPORT DATE	<i>12 January 2026</i>

6.	REPORTS FROM PROTECTION SERVICES
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6.1	NON-DELEGATED MATTERS
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NONE

6.2	DELEGATED MATTERS
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6.2.1	QUARTERLY REPORT OF TRAFFIC LAW ENFORCEMENT AND ADMINISTRATION FOR OCTOBER – DECEMBER 2025
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Collaborator No: 800173
IDP KPA Ref No: Safest Valley
Meeting Date: 4 February 2026

1. SUBJECT: QUARTERLY REPORT OF TRAFFIC LAW ENFORCEMENT AND ADMINISTRATION FOR OCTOBER – DECEMBER 2025

2. PURPOSE

To submit a Quarterly Report to the Standing Committee on Traffic Enforcement and Administration for the period of October - December 2025.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of Traffic Related Activities and Administration for the period October - December 2025.

PROTECTION SERVICES COMMITTEE MEETING: 2025-06-04: ITEM 6.2.1

NOTED

the Quarterly Report on Traffic Enforcement and Administration for the period of October - December 2025.

FOR FURTHER DETAILS, CONTACT:

NAME	Joan Felix
POSITION	Manager: Traffic and Law Enforcement Services
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	8088441
E-MAIL ADDRESS	Joan.Felix@ Stellenbosch.gov.za
REPORT DATE	

6.2.2	QUARTERLY REPORT: FIRE AND DISASTER FOR THE PERIOD: OCTOBER – DECEMBER 2025
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Collaborator No: 800169
 IDP KPA Ref No: Good Governance
 Meeting Date: 4 February 2026

1. SUBJECT: QUARTERLY REPORT: FIRE AND DISASTER FOR THE PERIOD: OCTOBER – DECEMBER 2025

2. PURPOSE

To notify the Committee of the second quarter activities (**ANNEXURE A**) that was conducted by Fire and Disaster Services for the period October – December 2025.

3. DELEGATED AUTHORITY

For notification by the Portfolio Committee.

4. EXECUTIVE SUMMARY

To present to the Committee the Quarterly activity report of Fire and Disaster Services for the period: October - December 2025, for notification.

PROTECTION SERVICES COMMITTEE MEETING: 2025-06-04: ITEM 6.2.2

NOTED

the Quarterly Report of Fire and Disaster Services for the period October - December 2025.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	Chief Fire Officer
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	8088771
E-MAIL ADDRESS	wayne.smith@ Stellenbosch.gov.za
REPORT DATE	

6.2.3	QUARTERLY REPORT OF BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT: OCTOBER - DECEMBER 2025
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Collaborator No: 800171

IDP KPA Ref No: Safest Valley

Meeting Date: 4 February 2026

1. SUBJECT: QUARTERLY REPORT OF BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT: OCTOBER - DECEMBER 2025

2. PURPOSE

To submit a quarterly report to the Standing Committee on By-law Enforcement and Events Management for October - December 2025.

3. DELEGATED AUTHORITY

For Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides overview of By Law Enforcement Related Activities and Events for the period October – December 2025 of all the various activities which occurred in the mentioned period.

PROTECTION SERVICES COMMITTEE MEETING: 2025-06-04: ITEM 6.2.3

NOTED

the report By Law Enforcement Related Activities and Events for the period October – December 2025.

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	Manager: Traffic and Law Enforcement Services
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	8088441
E-MAIL ADDRESS	Joan.Felix@ Stellenbosch.gov.za
REPORT DATE	

7.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

8.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

9.	URGENT MATTERS
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NONE

10.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 12:35.

CHAIRPERSON:

DATE:

Confirmed on with/without amendments