STELLENBOSCH
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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

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2025-11-21

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MINUTES

36TH COUNCIL MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY

2025-11-26 AT 10:00

M I N U T E S

36TH MEETING OF COUNCIL

OF STELLENBOSCH MUNICIPALITY

2025-11-26

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MINUTES **36TH MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY** **2025-11-26**

PRESENT

The Speaker, Cllr Q Smit [Chairperson]
The Executive Mayor, Ald JS Fasser
The Deputy Executive Mayor, Cllr M Slabbert
The Council Whip, Cllr P Crawley

COUNCILLORS

RA Adams
J Andrews
Ald JC Anthony
MM Danana
JA Davids
I De Taillerfer
R Du Toit
A Ferns
E Groenewald
AJ Hanekom
RB Hendrikse
SC Heneke
J Joon
O Jooste
TO Kumm
JC Macfarlane
EP Masimini
XL Mdemka
L Nkamisa
M Nkopane
N Ntsunguzi
N Olayi
Z Olayi
GA Petersen
WC Petersen
RO Pheiffer
WF Pietersen
Ald JP Serdyn
SR Schäfer
A Tomose
RB Van Rooyen
M Van Stade
E Vermeulen
J Williams

****

OFFICIALS

Municipal Manager (G Mettler)
Chief Financial Officer: (K Carolus)
Director: Community and Protection Services (G Boshoff)
Director: Infrastructure (S Chandaka)
Director: Planning and Economic Development (A Barnes)
Acting Director: Corporate Services (M Williams)
Chief Audit Executive (L Mvandedwa)
Chief Risk Officer (H Priem)
Senior Administration Officer (T Samuels)

****

1.	OPENING AND WELCOME

The Speaker welcomed all present at the 36th Council meeting.

2.	MAYORAL ADDRESS

"Good morning Speaker, Chief Whip, Municipal Manager, Colleagues, Councillors, Directors and Members of the public. A warm welcome also to our guests in the public gallery.

We are well into November and it has been a busy and productive month for our municipality. As we approach the final stretch of the year, I want to thank each of you for your continued commitment and hard work.

November is recognised as Movember, a month dedicated to men's health with a focus on prostate cancer, testicular cancer and mental health. I encourage our male colleagues and communities to prioritise their wellbeing and seek help when needed.

We also marked the start of the 16 Days of Activism for No Violence Against Women and Children yesterday, 25 November. Last week Stellenbosch Municipality joined the national campaign to say loud and clear: ENOUGH IS ENOUGH. No more gender-based violence. Let's continue raising awareness, speaking out and supporting survivors to create safe communities for all.

Every year, we are confronted with the same heartbreaking headlines - women, children and even men in our communities living through violence and abuse. It is a scourge that has NO place in our society.

At Stellenbosch Municipality, our Community Development team and many of our councillors work 365 days a year to support victims, empower survivors and fight gender-based violence in every form. This work doesn't start on day one of the campaign and it doesn't end on day sixteen - it continues every single day, because it has to.

Our Festive Market at the Town Hall opened this week and has already brought fantastic energy to the town centre with music, local vendors, entrepreneurs and festive spirit - there's flowers, snacks, preserves, toys, clothes, music, fresh bakes — lekker alles! Bring your wallets and let's support our locals!

This coming weekend we are looking forward to the Festival of Lights at Die Braak where local artists, community performers and small businesses will once again be front and centre. It is an important celebration of our people and a boost for local economic development as we head into the festive season.

As we enter the busiest part of the year our Festive Season, all emergency and essential staff including Fire Services, Law Enforcement, Traffic, SAPS partners, Disaster Management, Parks, Cleansing and others will remain on duty throughout the festive season to ensure all communities remain serviced and safe. Thank you to these dedicated officials for your ongoing commitment.

On Saturday, 15 November, we joined the Walk with Disability — an important opportunity to promote inclusion and awareness. Thank you to the more than 500 participants, volunteers and councillors for supporting this event. Your presence and energy remind us that public spaces and events should be accessible to everyone.

One of the standout achievements this month was the hugely successful Swop Shop in Cloetesville where nearly two tonnes of recyclable material were collected thanks to a massive turnout of enthusiastic residents, especially young people who participated, learned and exchanged recyclable items for household goods. The turnout was so strong that we added a second Swop Shop day at the same venue. This long-running initiative is now being rebooted and expanded with the goal of reaching every community in Stellenbosch.

Swop Shops have already taken place in Klapmuts, Kayamandi and Cloetesville with plans to extend to Ida's Valley, Jamestown, Raithby, Pniel and Groendal in the months ahead.

Our Local Economic Development Department has also launched a Jobseekers Outreach Programme across all areas. LED teams are visiting communities to update the Jobseekers Database to ensure that all details are accurate and that the rotation process for temporary job opportunities remains open and fair.

Residents are encouraged to visit their nearest outreach point or the LED offices directly and all details are available on our social media pages including a pinned post on Facebook for easy reference.

As we enter the festive season let us continue working together to keep our communities safe, supported and connected. Thank you Speaker."

3.	**COMMUNICATIONS BY THE SPEAKER**

Birthdays

The following Councillors celebrated their birthdays during November:

Ald J Serdyn	-	1 November
Cllr A Tomose	-	3 November
Cllr R Adams	-	4 November
Cllr N Mkhontwana	-	9 November
Cllr XL Mdemka	-	16 November

Recess

12 December 2025 – 16 January 2026

Items for Noting, consensus, amendments and withdrawn

Noting: Items 8.1; 8.2; 8.3; 9.1; 12.1, 16.1 and 16.2

Consensus: Item 12.2

Amendments: Items 10.4.1; 12.1 and 12.4

Withdrawn: Item 12.7

Ward priority review sessions

The Speaker expressed a word of appreciation towards Mr Gurswin Cain and his Team from the IDP Section for hosting the ward priority review sessions in the Town Hall. He also thanked all the Wards who attended the sessions. The Speaker expressed his concern and disappointment towards Wards 12; 16; 21 and 22 who did not attend these sessions, nor did they submit an apology for non-attendance. Their ward priorities were thus not revised or updated.

Advertisement: Recruitment and selection process of the Director: Corporate Services

The Speaker referred Council to Item 12.4 on the minutes of the 35th Council Meeting held on 23 October 2025 (Return Item: Feedback on the Recruitment and Selection Process of the Director: Corporate Services – Round 2). The Speaker informed Council that, given the forthcoming festive season and the imminent recess period, the post of Director: Corporate Services will be advertised in January 2026. This timing will enable the Municipality to attract a broader pool of suitably qualified applicants.

4. COMMUNICATIONS BY THE MUNICIPAL MANAGER

- The Municipal Manager, Ms G Mettler, stated that gender-based violence is an issue close to her heart and acknowledged its seriousness. She added that it is also important to consider the needs of men and ensure they receive appropriate support.
- The municipal offices will be closed over the festive period from 13h00 on 24 December 2025 until 5 January 2026 at 08h00. During the period of closure of the offices, all essential staff will be on standby to deal with operational service delivery complaints and perform essential services as and when needed.
- The Municipal Manager expressed a vote of appreciation towards all staff members for their hard work during the year.
- She announced that Stellenbosch Municipality once again received a Clean Audit and applauded all the staff members who worked tirelessly to make this possible.
- It is the start of the festive season. If you will be travelling, please ensure that your vehicle is roadworthy before you embark on a long journey. Please be safe, don't drink and drive and look after your children and loved ones and come back safe in the new year.

Thank you!

5. DISCLOSURE OF INTERESTS

NONE

6. APPLICATION FOR LEAVE OF ABSENCE

6.1 The following applications for leave of absence were approved in terms of the Rules of Order By-Law of Council:-

Cllr R Cupido	-	26 November 2025
Cllr N Mananga-Gugushe	-	26 November 2025
Cllr C Manuel	-	26 November 2025
Cllr NE Mcombring	-	26 November 2025
Cllr NM Mkhontwana	-	26 November 2025
Cllr NR Ndalasi	-	26 November 2025
Cllr MG Rataza	-	26 November 2025

7.	CONFIRMATION OF THE MINUTES OF PREVIOUS MEETING/S

7.1	35TH COUNCIL MEETING: 2025-10-23

The minutes of the 35th Council meeting: 2025-10-23 **were confirmed as correct without any changes.**

7.2	SPECIAL COUNCIL MEETING: 2025-11-11

The minutes of a Special Council meeting: 2025-11-11 **were confirmed as correct without any changes.**

8.	STATUTORY MATTERS

8.1	INTEGRATED DEVELOPMENT PLAN (IDP) COMMUNITY INPUT AND COMMENTS SUBMITTED WITHIN THE PUBLIC PARTICIPATION PERIOD ON 08 – 30 SEPTEMBER 2025

Collaborator No: **797318**
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **12 November 2025 and 26 November 2025**

1. SUBJECT: INTEGRATED DEVELOPMENT PLAN (IDP) COMMUNITY INPUT AND COMMENTS SUBMITTED WITHIN THE PUBLIC PARTICIPATION PERIOD ON 08 – 30 SEPTEMBER 2025

2. PURPOSE

To submit the following to the Council for notification and consideration:

(a) The IDP community input and comments submitted within the public participation period of 08 – 30 September 2025 for the 4th review of the 5th Generation Integrated Development Plan (IDP) 2022 – 2027, attached as **ANNEXURE A.**

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

In accordance with legislative requirements, municipalities must conduct public participation to solicit community input and comments in preparation for the review of the IDP and compilation of the Medium-Term Revenue Expenditure Framework (Budget). In preparation for the drafting of the 4th review of the 5th Generation IDP 2022 – 2027, a series of open days and one stakeholder engagement were held.

The public participation period commenced on 08 September 2025 and concluded on 30 September 2025 at 16:30 for the submission of input and comments. The public participation open days were hosted at designated venues from 10 to 16 September 2025, followed by a stakeholder engagement held on 18 September 2025.

The Council is hereby presented with a consolidated report of the IDP public participation input and comments, which is enclosed as **ANNEXURE A**. The deadline for submission(s) was 30 September 2025 at 16:30, as noted above. However, the municipality received several late submissions, which are also presented to the Council for consideration.

The table below outlines the late submissions:

No.	Surname	Name	Organisation	Date Submission received	Description
1.	McNaughton	Susan	Graceland Vineyards	2025-10-01	Signed objection for Trumali or Wildebosch Extension
2.	Slabbert	Mynard	Ward 21: Councillor	2025-10-01	Objection to the proposed Wildebosch Road Extension
3.	McNaughton	Sue	Resident	2025-10-01	Wildebosch Extension Objection
4.	van Schalkwyk	Coenraad	Resident: ward 18	2025-10-01	Development Planning for further communication
5.	Verwey	Annette	Resident	2025-10-01	Objection to the extension of the Wildebosch Road
6.	van Heerden	Nicolette	Resident	2025-10-02	Objection to the Wildebosch Street Extension
7.	Beamish	Simon	Director	2025-10-02	Update on Agriculture Component - Simonsberg Village, Klapmuts - Ptn 33 Farm 748
8.	Perry	Diana	Ward 21: Resident	2025-10-07	Wildebosch Extension
9.	Adams	Ralphton	Ward 4: Councillor	2025-10-09	Ward 4 - Community Input
10.	Gordon	Nizette	Jamestown Sports Council	2025-10-10	Request for Netball Courts in Jamestown
11.	Malherbe	Charl	Resident: Brandwacht aan Rivier	2025-10-28	Comment on the Wildebosch extension

The consolidated report of the IDP public participation input / comments includes preliminary responses from the relevant departments. Further consultation will be facilitated with departments in December 2025, and more detailed feedback will be provided on the IDP public participation input / comments. The consolidated report, along with detailed feedback, will be presented to the Council in March 2026.

36TH COUNCIL MEETING: 2025-11-26: ITEM 8.1

NOTED

(a) the IDP community and stakeholder input and comments submitted during the IDP public participation process in September 2025, attached as **ANNEXURE A;** and

(b) that the Council takes note that the [re]prioritised ward priorities, stakeholders, and community input will be considered for implementation by the municipality in the 2026/27 and / or outer financial years.

FOR FURTHER DETAILS CONTACT:

NAME	*Geraldine Mettler*
POSITION	*Municipal Manager*
DIRECTORATE	*Office of the Municipal Manager*
CONTACT NUMBERS	*021 – 808 8025*
E-MAIL ADDRESS	*Geraldine.Mettler@stellenbosch.gov.za*
REPORT DATE	*12 November 2025*

8.2	MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR 16 OCTOBER TO 05 NOVEMBER 2025

Collaborator No:
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **12 November 2025 and 26 November 2025**

1. SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR 16 OCTOBER TO 05 NOVEMBER 2025

2. PURPOSE

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2025/2026 to report the deviations to the Council.

3. DELEGATED AUTHORITY

Council

For noting.

4. EXECUTIVE SUMMARY

Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy (2025/2026) stipulate that SCM deviations be reported to the Council. In compliance thereto, this report presents to Council the SCM deviations for the period of 16 October until 05 November 2025.

36TH COUNCIL MEETING: 2025-11-26: ITEM 8.2

NOTED

the deviation approved for the period of 16 October to 05 November 2025.

FOR FURTHER DETAILS CONTACT:

NAME	***Dalleel Jacobs***
POSITION	***Senior Manager SCM***
DIRECTORATE	***Finance***
CONTACT NUMBERS	***021 808 8137***
E-MAIL ADDRESS	***Dalleel.Jacobs@stellenbosch.gov.za***
REPORT DATE	***04 November 2025***

8.3	MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR SEPTEMBER 2025

Collaborator No:
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **26 November 2025**

1. SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR SEPTEMBER 2025

2. PURPOSE

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2025/2026 to report the deviations to the Council.

3. DELEGATED AUTHORITY

Council. For noting.

4. EXECUTIVE SUMMARY

Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy (2025/2026) stipulate that SCM deviations be reported to the Council. In compliance thereto, this report presents to the Council the SCM deviations that occurred during September 2025.

36TH COUNCIL MEETING: 2025-11-26: ITEM 8.3

NOTED

the following deviations that were approved for the month of September 2025.

DEVIATION NUMBER	CONTRACT DATE	NAME OF CONTRACTOR	CONTRACT DESCRIPTION	REASON	SUBSTANTIATION WHY SCM PROCESS COULD NOT BE FOLLOWED	TOTAL CONTRACT PRICE R
D/SM 4/26	2025/09/19	Spinning Your Web (Pty) Ltd	Service provider for UNITI system training	Goods or services are produced or available from a single provider	The Law Enforcement Department requires training for control room operators and law enforcement officials to capture and report on incidents and complaints received by the Law enforcement Control room. The UNITI system is the administration system used by Law Enforcement and the system is provided by the Cape Winelands District Municipality. SPINNING YOUR WEB PTY LTD is the service provider to the District Municipality and is the sole provider of training on the UNITI system.	R 34 500 (Inc. VAT)

FOR FURTHER DETAILS CONTACT:

NAME	***Dalleel Jacobs***
POSITION	***Senior Manager SCM***
DIRECTORATE	***Finance***
CONTACT NUMBERS	***021 808 8137***
E-MAIL ADDRESS	***Dalleel.Jacobs@stellenbosch.gov.za***
REPORT DATE	***03 October 2025***

9.	**ITEMS FOR NOTING**

9.1	**REPORT/S BY THE EXECUTIVE MAYOR**

9.1.1	**REPORT BY THE EXECUTIVE MAYOR ON THE MAYOR – RECTOR FORUM MEETING: 9 SEPTEMBER 2025**

Collaborator No:
IDP KPA Ref No: Good Governance
Meeting Date: 26 November 2025

1. SUBJECT: REPORT BY THE EXECUTIVE MAYOR ON THE MAYOR – RECTOR FORUM MEETING: 9 SEPTEMBER 2025

2. PURPOSE

To inform Council of the matters under discussion at the Mayor – Rector Forum meeting held on 9 September 2025.

3. DELEGATED AUTHORITY

For information.

4. EXECUTIVE SUMMARY

The Executive Mayor has since his election reported to Council on discussions that takes place at the regular meetings of the Mayor – Rector Forum. The meeting was held on 9 September 2025. The minutes is attached as **ANNEXURE A**.

36TH COUNCIL MEETING: 2025-11-26: ITEM 9.1.1

NOTED

the report by the Executive Mayor on the Mayor – Rector Forum Meeting: 9 September 2025

FOR FURTHER DETAILS CONTACT:

NAME	DONOVAN MULLER
POSITION	***MANAGER: COUNCILLOR SUPPORT***
DIRECTORATE	***CORPORATE SERVICES***
CONTACT NUMBERS	***021 8088314***
E-MAIL ADDRESS	***Donovan.Muller@stellenbosch.gov.za***
REPORT DATE	***11 November 2025***

9.2	REPORT/S BY THE SPEAKER

NONE

9.3	REPORT/S BY THE MUNICIPAL MANAGER [MS G METTLER]

NONE

10.	CONSIDERATION OF ITEMS BY THE EXECUTIVE MAYOR: [CLLR J FASSER]

10.1	COMMUNITY & PROTECTION SERVICES: (PC: CLLR S HENEKE)

10.1.1	MUNICIPAL PARTNERSHIP FOR HUMAN RIGHTS: EXPANSION APPLICATION - JUNIOR TOWN COUNCIL

Collaborator No: **797290**
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **12 November 2025 and 26 November 2025**

1. SUBJECT: MUNICIPAL PARTNERSHIP FOR HUMAN RIGHTS: EXPANSION APPLICATION - JUNIOR TOWN COUNCIL

2. PURPOSE

2.1 To inform council of a further application that was submitted to the Swedish International Centre for Local Democracy in collaboration with Jönköping Municipality and to request approval for an international visit to Jöngköping by representatives from Stellenbosch Municipality.

2.2 To bring to Council's attention the proposed project for the development of a Junior Town Council Implementation manual in partnership with Stellenbosch University and the Cape Winelands Education District.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

Stellenbosch Municipality entered into a partnership agreement with Jönköping Municipality on the topic of Human Rights on 17 December 2020, which culminated in a multi-year agreement in December 2022. This agreement focussed on Gender Based Violence and was successfully concluded during 2025.

The municipality was contacted by Jönköping Municipality with the possibility of a renewed agreement for which the Swedish International centre for Local Democracy was again calling for proposals. Since hearing about the establishment of a Stellenbosch

Junior Town Council, Jönköping Municipality indicated that they have a similar need and would like to submit an application with a focus on youth development.

The following is important to note:

4.1 An expansion application is only for a period of 6 months, and the purpose thereof is for the project teams from both municipalities to develop a three-year proposal towards achieving the desired outcome;

4.2 Local collaboration with academia and civil society is encouraged within a project team;

4.3 Gender representation within the steering committee and project team remains a requirement;

4.4 Stellenbosch Municipality submitted a request to replace Mr J Robyn with Mrs M Aalbers and to include Mrs P Jansen on the local team;

4.5 Ms C Ross from the Cape Winelands Education District previously also involved with the project through the adoption of the school-based NORMSTORM project, has committed to participate in the development of a further agreement and so has Stellenbosch Municipality through the confirmation received from Dr L van Rooi.

36TH COUNCIL MEETING: 2025-11-26: ITEM 10.1.1

RESOLVED (nem con)

(a) that Council takes note of the combined application submitted to the Swedish International Centre for Local Democracy;

(b) that Council endorses the replacement of Mr J Robyn by Mrs M Aalbers along with the inclusion of Mrs P Jansen.

(c) that Council takes note of the proposed visit by representatives of the Jönköping Municipality during February 2026; and

(d) that Council approves the international visit to Jönköping Municipality during March 2026 by Mrs M Aalbers and Mrs P Jansen and associated travel allowances and visa cost to participate in the development of a further multi-year agreement between the two municipalities on condition of approval and funding of the expansion application by the Swedish International Centre for Local Democracy.

FOR FURTHER DETAILS CONTACT:

NAME	***Geraldine Mettler***
POSITION	***Municipal Manager***
DIRECTORATE	***Municipal Manager***
CONTACT NUMBERS	***021- 808 8025***
E-MAIL ADDRESS	***municipal.manager@stellenbosch.gov.za***
REPORT DATE	***2025-10-22***

10.2	SPORT, YOUTH AND CULTURE: (PC: CLLR N OLAYI)

NONE

10.3	CORPORATE SERVICES: (PC: CLLR L NKAMISA)

10.3.1	CLOSURE OF MUNICIPAL OFFICES DURING THE FESTIVE SEASON 2025/2026

Collaborator No:
IDP KPA Ref No: **Good Governance**
Meeting Date: **12 November 2025 and 26 November 2025**

1. SUBJECT: CLOSURE OF MUNICIPAL OFFICES DURING THE FESTIVE SEASON 2025/2026

2. PURPOSE

To request Council's approval to close the Municipal Offices during the 2025/2026 festive season.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

Over the years there have been numerous decisions by Council with regard to the closure of the municipal offices. In 2020 the Council resolved to close the offices between Christmas and New year. The 2025/2026 festive season therefore will see offices close between midday on 24 December 2025 until 08h00 on Friday, 2 January 2026 in terms of the standing Council resolution.

Management has received a vast number of requests from employees for annual leave for Friday, 2 January 2026. In the light of this leave application, Council is therefore requested to extend the office closure until 08h00 on 5 January 2026. The previously agreed guidelines attached as **APPENDIX 1** will also apply to the extra day for the 2025/2026 festive period.

36TH COUNCIL MEETING: 2025-11-26: ITEM 10.3.1

RESOLVED (nem con)

(a) that Council approves the closure of the Municipal Offices from 13h00 on 24 December 2025 until 5 January 2026 at 08h00;

(b) that employees be informed that annual leave must be submitted on the dates the offices are closed;

(c) that no additional leave be granted to staff;

(d) that the Municipal Manager ensures that the operations of the municipality continue through inter alia the attached guidelines; and

(e) that the Council resolution of 25 November 2020 remain in place for future years.

FOR FURTHER DETAILS CONTACT:

NAME	***Mervin Williams***
POSITION	***Acting Director Corporate Services***
DIRECTORATE	***Corporate Services***
CONTACT NUMBERS	***0218088018***
E-MAIL ADDRESS	Mervin.Williams@***stellenbosch.gov.za***
REPORT DATE	***12 November 2025***

10.4	**FINANCIAL SERVICES: (PC: ALD JC ANTHONY)**

10.4.1	**REPORT ON THE LOCALISATION OF THE UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS AND THE VOLUNTARY LOCAL REVIEW FOR STELLENBOSCH MUNICIPALITY**

Collaborator No:
IDP KPA Ref No: **Good Governance and compliance**
Meeting Date: **12 November 2025 and 26 November 2025**

1. SUBJECT: REPORT ON THE LOCALISATION OF THE UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS AND THE VOLUNTARY LOCAL REVIEW FOR STELLENBOSCH MUNICIPALITY

2. PURPOSE

To report on the call for Stellenbosch Municipality to form part of the Phase 2 SDG Programme to localise the United Nations Sustainable Development Goals (SDGs) and to participate in the Voluntary Local Review (VLR), which aims to empower local communities and ensure inclusiveness and equality for **APPROVAL.**

3. DELEGATED AUTHORITY

Council

4. LEGAL / STATUTORY REQUIREMENTS

- The Constitution of the Republic of South Africa of 1996.
- South African Foreign Policy.
- The National Development Plan.
- The United Nations, Sustainable Development Goals, 2015.
- The Intergovernmental Relations Framework Act, 2005 (Act No. 13 of 2005).
- The Stellenbosch Municipality Intergovernmental Relations and International Relations Policy 2025.

5. EXECUTIVE SUMMARY

Stellenbosch municipality was selected for Phase 2 of the SDG Localisation Programme, focusing on VLRs, asset management, and intergovernmental collaboration. The programme is a partnership between SALGA, the National Planning Commission (NPC), Stats SA, UN agencies, and other stakeholders.

The municipality recognises the strategic importance of this initiative for advancing sustainable development at the local level and reaffirms its commitment to aligning municipal planning, implementation, and reporting processes with the broader national and global SDG agenda. In South Africa, the municipal-level VLR process is still emerging, with a few metros and local municipalities having undertaken their first reviews in 2023.

The localisation of the 2030 Agenda through VLRs underscores the principle of **'leaving no one behind'** at a municipal level and suggests that local governments can integrate global targets into local planning only if adequate data, stakeholder participation and local governance capacity exist.

36TH COUNCIL MEETING: 2025-11-26: ITEM 10.4.1

RESOLVED (majority vote)

Amended recommendation (c)

(a) that the Council approves the adoption and implementation of the 2030 Agenda for the SDGs, incorporating Infrastructure Asset Management at Stellenbosch Municipality;

(b) that the Council approves the initiation, contextualisation, implementation, and reporting on the SDG programmes at Stellenbosch Municipality;

(c) that Council specifically notes the SDGs programme and the completion of the VLR Report that will be coordinated as a special project by the SDG Administrative Champions, namely Mr Gurswin Cain and Mrs Monique Steyl and the Political champions to be Councillor E. Groenewald and Alderman JC Anthony respectively.

(d) that follow-up reports will be submitted to the Council based on the outcomes of the projects related to the SDGs initiatives;

(e) that the Council specifically note the municipality's ongoing participation in localising the SDGs through the VLR programme organised by the South African Local Government Association (SALGA); and

(f) that the Council recognises its authority to establish partnerships at national, provincial, and global levels to implement the SDGs within the Stellenbosch Municipality.

NAME	Monique Steyl
POSITION	Senior Manager: Financial Management Services
DIRECTORATE	Financial Services
CONTACT NUMBERS	021- 808 8512
E-MAIL ADDRESS	Monique.Steyl@stellenbosch.gov.za
REPORT DATE	05 November 2025

10.5	**HUMAN SETTLEMENTS: (PC: CLLR R DU TOIT)**

NONE

10.6	**INFRASTRUCTURE SERVICES : (PC : R PHEIFFER)**

NONE

10.7	**PARKS,OPEN SPACES AND ENVIRONMENT: (PC: CLLR J WILLIAMS)**

NONE

10.8	**PLANNING AND LOCAL ECONOMIC DEVELOPMENT AND TOURISM: (PC: CLLR T KUMM)**

10.8.1	**RETURN ITEM: FEEDBACK ON THE SECOND ROUND OF PUBLIC PARTICIPATION PROCESS (PPP) AND APPROVAL OF THE DRAFT SPAZA SHOP BY-LAW**

Collaborator No: **795578**
IDP KPA Ref No: **Good Governance**
Meeting Date: **12 November 2025 and 26 November 2025**

1. SUBJECT: RETURN ITEM: FEEDBACK ON THE SECOND ROUND OF PUBLIC PARTICIPATION PROCESS (PPP) AND APPROVAL OF THE DRAFT SPAZA SHOP BY-LAW

2. PURPOSE

To provide feedback to Council after the second round of public participation process (PPP), and to seek Council's approval of the Draft Spaza Shop By-Law.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

At the Council meeting held on 31 March 2025, Council approved the commencement of the Public Participation Process (PPP) for the Stellenbosch Municipality Draft Spaza Shop By-law (hereafter referred to as “the By-law”). The advertising period for the PPP ran from 10 April 2025 to 12 May 2025, during which members of the public were invited to submit written comments. A total of two (2) written submissions were received and duly considered.

In addition to public input, further recommendations were received from internal municipal departments following the commencement of the advertising period. Although these internal comments were not part of the originally advertised draft, they have been assessed and incorporated into the revised draft of the By-law.

The comments received from both the public and internal departments were considered substantial, and it was therefore recommended that the revised draft be subjected to a second round of public participation prior to final adoption.

This report presents the updated draft By-law for Council's consideration. The revised version reflects both public feedback and internal inputs. The By-law is intended to regulate and support the operation of spaza shops within the Stellenbosch Municipality, aligning with national policy directives while addressing specific local socio-economic needs.

36TH COUNCIL MEETING: 2025-11-26: ITEM 10.8.1

RESOLVED (majority vote with 3 abstentions)

(a) that Council takes note of the Second Draft of the By-law, attached as **ANNEXURE A**; and

(b) that Council consider the By-law for final approval and adoption.

FOR FURTHER DETAILS CONTACT:

NAME	**Carmen Saville**
POSITION	***LED Officer***
DIRECTORATE	***Planning and Economic Division***
CONTACT NUMBERS	***021 808 8151***
E-MAIL ADDRESS	***Carmen.Saville@stellenbosch.gov.za***
REPORT DATE	***06 October 2025***

10.8.2	POST-SUMMIT REPORT: OUTCOMES AND COMMITMENTS FROM THE WESTERN CAPE MUNICIPAL ECONOMIC SUMMIT 2025: STEPPING UP TOURISM AND INVESTMENT

Collaborator No: 797437
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 12 November 2025 and 26 November 2025

1. SUBJECT:POST-SUMMIT REPORT: OUTCOMES AND COMMITMENTS FROM THE WESTERN CAPE MUNICIPAL ECONOMIC SUMMIT 2025: STEPPING UP TOURISM AND INVESTMENT

2. PURPOSE

That Council notes the content of the Close-Out Report for the Western Cape Municipal Economic Summit 2025: Stepping Up Tourism & Investment and considers the implications of the outcomes and commitments for the Municipality.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

The Western Cape Municipal Economic Summit 2025, held from 8-10 July 2025, focused on aligning local strategies with the provincial Growth for Jobs (G4J) strategy, specifically in tourism and investment. Key outcomes include the development of district-level Tourism and Investment Action Plans, concrete investment commitments and partnerships, policy recommendations to improve the investment climate, and new tourism development initiatives. The summit also strengthened public-private networks and strategic alignment with the G4J framework. Municipalities are committed to follow-up actions, including developing tourism action plans, municipal investment profiles, and attending the Western Cape Investment Summit 2025 (5-7 November 2025).

36TH COUNCIL MEETING: 2025-11-26: ITEM 10.8.2

RESOLVED (nem con)

(a) that Council notes the Close-Out Report of the Western Cape Municipal Economic Summit 2025: Stepping Up Tourism and Investment;

(b) that Council notes the district-level Tourism and Investment Action Plans, concrete investment commitments, and policy recommendations identified at the Summit; and

(c) that the Economic Development and Tourism section be mandated to implement the municipal-level commitments.

FOR FURTHER DETAILS CONTACT:

NAME	**Jeremy Benjamin**
POSITION	***Senior Manager: Development Planning***
DIRECTORATE	***Planning and Economic Development***
CONTACT NUMBERS	***021 808 8196***
E-MAIL ADDRESS	***Jeremy.benjamin@stellenbosch.gov.za***
REPORT DATE	

10.8.3	REQUEST TO ADVERTISE THE DRAFT ECONOMIC DEVELOPMENT STRATEGY AND THE DRAFT RURAL DEVELOPMENT STRATEGY FOR THE STELLENBOSCH MUNICIPALITY

Collaborator No: 797444
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 12 November 2025 and 26 November 2025

1. SUBJECT: REQUEST TO ADVERTISE THE DRAFT ECONOMIC DEVELOPMENT STRATEGY AND THE DRAFT RURAL DEVELOPMENT STRATEGY FOR THE STELLENBOSCH MUNICIPALITY

2. PURPOSE

To obtain approval from Council to advertise the draft Economic Development Strategy and the draft Rural Economic Strategy, to obtain input(s)/comment(s) from interested and affected parties.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

The purpose of the draft Economic Development Strategy is to enable economic development and build up the economic capacity of a local area to improve its economic future and the quality of life for all. It is a process by which public, business and non-governmental sector partners work collectively to create better conditions for economic growth and employment generation. The Municipality's primary role in this strategy is to create an "enabling environment" that allows businesses and citizens to take advantage of local opportunities. This is achieved by providing necessary infrastructure, basic services, and creating a favourable business environment through efficient processes.

The purpose of the draft Rural Development Strategy is to provide a "bold, integrated plan" to address spatial inequality, unlock local economic potential, and promote "thriving, inclusive rural communities" across Stellenbosch. The strategy aims to move away from top-down interventions and instead be a "community-led transformation". Its mission is to implement a participatory model that empowers communities, strengthens rural-urban linkages, and promotes well-being through coordinated investment and sustainable land use.

36TH COUNCIL MEETING: 2025-11-26: ITEM 10.8.3

RESOLVED (majority vote with 1 abstention)

(a) that Council takes note of the draft reviewed Economic Development Strategy and Implementation Plan attached as **ANNEXURE 1**;

(b) that Council takes note of the draft Rural Development Strategy attached as **ANNEXURE 3**;

(c) that Council approves the commencement of the public participation process and advertisement of the draft reviewed Economic Development Strategy and draft Rural Development Strategy;

(d) that Council approves the public participation to take place over 60 days (calendar days -two months) and to be advertised in the local newspaper(s), municipal web page and notice boards within two weeks after the decision by Council; and

(e) that after the public participation process has been completed, the revised draft Economic Development Strategy and the draft Rural Development Strategy, along with all comments received, must be resubmitted to Council for consideration within two months.

FOR FURTHER DETAILS CONTACT:

NAME	Lesley van Gensen
POSITION	*Manager: Economic Development Officer*
DIRECTORATE	***Planning & Economic Development***
CONTACT NUMBERS	***021 808 8179***
E-MAIL ADDRESS	***Lesley.vangensen@stellenbosch.gov.za***
REPORT DATE	***31 October 2025***

10.9	**RURAL MANAGEMENT: (PC: CLLR C MANUEL)**

NONE

10.10	**MUNICIPAL MANAGER (G METTLER)**

NONE

11.	**CONSIDERATION OF ITEMS, REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS SUBMITTED VIA THE OFFICE OF THE MUNICIPAL MANAGER**

11.1	**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC): [CLLR WF PIETERSEN]**

NONE

12.	**REPORTS BY THE MUNICIPAL MANAGER (G METTLER)**

12.1	**FEEDBACK REPORT: 2025 ASIA PACIFIC CITIES SUMMIT & MAYORS' FORUM (APCS), DUBAI**

Collaborator No:
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: Council: 26 November 2025

1. SUBJECT: FEEDBACK REPORT: 2025 ASIA PACIFIC CITIES SUMMIT & MAYORS' FORUM (APCS), DUBAI

2. PURPOSE

To provide feedback to Council regarding the attendance at the 2025 Asia Pacific Cities Summit & Mayors' Forum (APCS), Dubai.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

This report outlines the strategic value and benefits derived from Stellenbosch Municipality's participation in the 2025 Asia Pacific Cities Summit & Mayors' Forum (APCS), held at the Expo City in Dubai.

36TH COUNCIL MEETING: 2025-11-26: ITEM 12.1

RESOLVED (majority vote with 4 abstentions)

Amended recommendations

(a) that Council formalize partnerships initiated at the Summit through MoUs and joint project proposals;

(b) that Council investigate the hosting of local Urban Futures Dialogue to share insights with stakeholders and align global best practices with local priorities;

(c) that Council investigate the launch of a Youth Urban Innovation Challenge inspired by APCS youth engagement models;

(d) that Council develop a Smart Resilience Framework incorporating AI, green infrastructure through the Corporate services Department; and

(e) that Council maintain and expand active participation in future APCS events.

FOR FURTHER DETAILS CONTACT:

NAME	Ms G Mettler
POSITION	Municipal Manager
DIRECTORATE	Municipal Manager
CONTACT NUMBERS	021 808 8025
E-MAIL ADDRESS	municipal.manager@stellenbosch.gov.za
REPORT DATE	07 November 2025

12.2	EXTENSION OF ACTING APPOINTMENT: DIRECTOR CORPORATE SERVICES

Collaborator No:
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 26 November 2025

1. SUBJECT: EXTENSION OF ACTING APPOINTMENT: DIRECTOR CORPORATE SERVICES

2. PURPOSE

To obtain approval from Council to extend the appointment of Mr Mervin Williams, Chief Legal Advisor, as Acting Director: Corporate Services in excess of the three (3) months as initially approved, pending the conclusion of the recruitment and selection process for an appointment to the position.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Council, at its Special Meeting held on 2025-09-30 resolved to appoint the Chief Legal Advisor, Mr Mervin Williams to act in the position of Director Corporate Services for the period 1 October 2025 to 31 December 2025. The position is currently vacant. A recruitment and selection process for the appointment has commenced which did not yield the required outcomes. As a result, Council at its Council Meeting of 2025-10-23 resolved to re-advertise the vacancy.

The Systems Act (Section 56(1)(a)(ii)) makes provision that a person may be appointed by Council to act as a manager directly accountable to the Municipal Manager provided that he/she has the necessary skills, qualifications and competencies. Mr Williams has been appointed in the post since 1 October 2025. It is envisaged that the recruitment process will not be concluded by the end of December 2025.Therefore, the Minister for Local Government must be requested to extend the acting arrangements of Mr Mervin Williams.

36TH COUNCIL MEETING: 2025-11-26: ITEM 12.2

RESOLVED (nem con)

(a) that Council approves the extension of the appointment of Mr Mervin Williams, Chief Legal Advisor, as Acting Director Corporate Services in excess of the three (3) months or until the finalisation of the recruitment process, whichever comes first;

(b) that the Municipal Manager be mandated to obtain approval from the Minister of Local Government in the Province to extend the acting period in excess of the three (3) months for Mr Mervin Williams; and

(c) that an acting allowance be paid in accordance with the provisions of the Council-approved Acting Policy, where applicable.

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler
POSITION	Municipal Manager
DIRECTORATE	Office of the Municipal Manager
CONTACT NUMBERS	021 808 8025
E-MAIL ADDRESS	municipal.manager@stellenbosch.gov.za
REPORT DATE	20 November 2025

12.3	ADOPTION OF THE CODE FOR ETHICAL LEADERSHIP IN LOCAL GOVERNMENT AND APPROVAL OF THE ACTION PLAN

Collaborator No:
IDP KPA Ref No: **Good Governance**
Meeting Date: **26 November 2025**

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1. ADOPTION OF THE CODE FOR ETHICAL LEADERSHIP IN LOCAL GOVERNMENT AND APPROVAL OF THE ACTION PLAN

2. PURPOSE

Council to adopt the Code for Ethical Leadership in Local Government and to approve the Action Plan for implementation.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The Code was developed through the Local Government Ethical Leadership Initiative (LGELI) which is a partnership between The Ethics Institute (TEI), the Department for Cooperative Governance (DCoG), the South African Local Government Association (SALGA), and the Moral Regeneration Movement (MRM). Attached as **Annexure 1.**

The Local Government Ethical Leadership Initiative was established to develop the Code for Ethical Leadership in Local Government as required by the Local Government Anti-Corruption Strategy.

The Code differs from the Code of Conduct for Councilors, and the Code of Conduct for Municipal Staff Members in that those codes govern personal behavior, whereas this is a governance code, similar to the King Code for Corporate Governance. As such it gives guidance to local government leaders on how to navigate those issues that have the biggest impact on ethical governance in municipalities to create well governed and effective organisations.

As part of setting the tone for an ethical culture, LEGLI requests the following:

- Municipal Councils to adopt the Code for Ethical Leadership in Local Government and send the Council Resolution to the MEC responsible for local government, DCoG and SALGA; and

- Municipalities to put in place measures to immediately institutionalise the Code at the Municipality and the timeframe over which this will take place. Attached as **Annexure 2**.

36TH COUNCIL MEETING: 2025-11-26: ITEM 12.3

RESOLVED (majority vote with 4 abstentions)

(a) that Council adopts the Code for Ethical Leadership in Local Government;

(b) that Council approves the Action Plan for implementation; and

(c) that the current Rules Committee be renamed as the Rules and Ethics Committee.

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler
POSITION	Municipal Manager
DIRECTORATE	Office of the Municipal Manager
CONTACT NUMBERS	021 808 8025
E-MAIL ADDRESS	municipl.manager@stellenbosch.gov.za
REPORT DATE	21 November 2025

12.4	REQUEST FOR THE EXTENSION OF THE SUBMISSION PERIOD FOR THE APPLICATION OF A SPECIAL RATING AREA

Collaborator No:
IDP KPA Ref No: **Good Governance**
Meeting Date: **26 November 2025**

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1. SUBJECT: REQUEST FOR THE EXTENSION OF THE SUBMISSION PERIOD FOR THE APPLICATION OF A SPECIAL RATING AREA

2. PURPOSE

To inform Council about the application that was received from the Stellenbosch South Special Rating Area Steering Committee and their request to extend the submission date.

3. DELEGATED AUTHORITY

Council

FOR APPROVAL

FOR DECISION BY MUNICIPAL COUNCIL

In terms of Section 9.2 of the approved Special Rating Area Policy, an application for a special rating area, must be submitted by the end of September of the financial year preceding the establishment of the special rating area.

4. EXECUTIVE SUMMARY

Stellenbosch Municipality has an approved Special Rating Area Bylaw and Policy which gives any owner within the jurisdiction of the municipality and who owns property within the proposed special rating area, the right to lodge an application to council for the establishment of a special rating area.

Any application for the establishment of a Special Rating Area must include a motivation report and an implementation plan covering a period from 1 July of a specific year and ending on 30 June of the fifth year or covering such lessor period as may be determined by the CFO.

In terms of the Special Rating By-law and Policy of Council, any application for the establishment of a special rating area must be submitted before 30 September of the financial year preceding the financial year in which the special rating area is established.

A notice of intention to establish a special rating area was received from the steering committee of the newly proposed Stellenbosch South SRA.

The steering committee of the new Stellenbosch South SRA indicated that they will not be able to submit their formal application before the due date of 30 September 2025, and they asked for permission to extend the date of submission to 31 October 2025.

However, they submitted an application on 30 September 2025 with a change in the boundaries that was originally anticipated. They also submitted a letter to ask permission to submit an application on 31 October 2025 with all the areas included, because they were still busy to source additional votes that were needed in certain areas.

36TH COUNCIL MEETING: 2025-11-26: ITEM 12.4

RESOLVED (majority vote with 7 abstentions)

Amended recommendations

(a) that Council notes the report;

(b) that Council considers the request received from Stellenbosch South SRA for the extension of the due date; and

(c) that Council does not approve the request for the extension of the due date and that the applicants be informed accordingly.

FOR FURTHER DETAILS CONTACT:

NAME	Henry Mitchell
POSITION	***Senior Manager Revenue & Expenditure***
DIRECTORATE	***Finance***
CONTACT NUMBERS	***021 808 8016***
E-MAIL ADDRESS	***Henry.mitchell@stellenbosch.gov.za***
REPORT DATE	19 November 2025

12.5	STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME – NOVEMBER 2025

Collaborator No: 798366
IDP KPA Ref No: Green & Sustainable Valley
Meeting Date: 26 November 2025

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1. SUBJECT: STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME – NOVEMBER 2025

2. PURPOSE

For Council to note the progress of the Municipality's as well as Provincial Government initiatives regarding the Alternative Energy Programme projects which are underway at present.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

4.1 20 MW Independent Power Producer Contract: The CFO raised concerns regarding certain financial clauses in the PPA. Consequently, finalisation of the PPA has been suspended pending resolutions of these clauses. The CFO will schedule a meeting with the Municipal Manager, the Department and the Legal Firm to address these issues.

4.2 50 MW Independent Power Producer Tender: The Request for Proposals closed on 30 September 2025. The department is currently preparing the technical evaluation report for BEC submission.

4.3 SCADA –Phase 3 scope of works entails remote monitoring and remote switching functionality at 11kV secondary substations. The project is planned to be completed by June 2026. The following substations will be completed in Phase 3:

- Main substation
- University substation
- La Terra substation
- Techo Park
- Huguenot
- Tennant

4.4 Fire Station Progress: The underperformance issue has been resolved, and the system is currently operating in accordance with the design specifications. Actual energy production for September and October was greater than the expected production, confirming that the system is operating optimally.

4.5 NPK Building Progress: The consultant is currently preparing the tender specifications based on the option chosen for implementation. A stakeholder engagement meeting is scheduled for 18 November 2025, to provide the consultant with all relevant information required to facilitate the preparation of the tender specifications.

4.6 Main Building (Neethling Huis) Progress: The consultant is currently preparing the tender specification which is planned to be completed by end of December 2025.

4.7 Municipal Community Buildings Progress: Tender B/SM 34/25 Turnkey – Engineering, Procurement and Construction (EPC) of Hybrid Inverter with Battery Storage Systems at fourteen Stellenbosch Municipality Community Buildings. Twelve buildings were completed in the last financial year. Of the two remaining buildings, the Law Enforcement and Events Offices was completed in October 2025. Construction at Jamestown Library is experiencing delays due to the absence of the Eskom billing documentation required to register the installation. We are currently engaging with Eskom to resolve this matter so we can proceed with construction.

4.8 Eskom Hot Water Load Control (HWLC) and RT 29-2024 Contracts for smart meters: The tender was cancelled on 22 August 2025 due to the lack of any responsive bids.

4.9 The Municipality's load curtailment application: Eskom responded formally to the Municipality's, outlining the reasons for their decision to deny the municipality to be a load curtailment customer. The Municipality will still pursue this option but mitigating measures are in place should Eskom not allow it.

The above projects, 4.1 to 4.8, are still being pursued by the Municipality's Alternative Energy Program with the focus on securing cheaper and renewable energy, as well as the focus on business continuity during outages and ensuring that critical plants and systems are still operational.

36TH COUNCIL MEETING: 2025-11-26: ITEM 12.5

NOTED

the latest progress with the Alternative Energy Generation projects in implementation at present.

FOR FURTHER DETAILS CONTACT:

NAME	***Nombulelo Zwane / Rendani Makungo***
POSITION	***Senior Manager: Electrical Services / AEG Project Manager***
DIRECTORATE	***Infrastructure Services***
CONTACT NUMBERS	***021 808 8335/ 021 808 8334***
E-MAIL ADDRESS	nombulelo.zwane@stellenbosch.gov.za / rendani.makungo@stellenbosch.gov.za
REPORT DATE	***20 November 2025***

12.6	APPROVAL OF THE BULK WATER SUPPLY AGREEMENT BETWEEN THE CITY OF CAPE TOWN AND STELLENBOSCH MUNICIPALITY

Collaborator No :
IDP KPA Ref No : Good Governance & Compliance
Meeting Date: 26 November 2025

1. SUBJECT: APPROVAL OF THE BULK WATER SUPPLY AGREEMENT BETWEEN THE CITY OF CAPE TOWN AND STELLENBOSCH MUNICIPALITY

2. PURPOSE

To provide Council with background information and motivation to approve the extension of the Bulk Water Supply Agreement between Stellenbosch Municipality and the City of Cape Town for a further 18 months and to authorise the Accounting Officer to conclude the Agreement on behalf of the Municipality.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Stellenbosch Municipality receives water from the City of Cape Town's Bulk Water Supply system (BWSS), a system of dams, water treatment works, reservoirs, pumpstations and bulk pipelines that supplies drinking water to Stellenbosch Municipality.

The Water Services Act, 1997 (Act No 108 of 1997), requires a water services provider to enter into a contract with the water services authority. In the case of this Bulk Water Supply Agreement, the water services provider is the City of Cape Town, and Stellenbosch Municipality is the water services authority. While the Agreement is primarily required to comply with legislation, the Agreement will also serve to consolidate and replace any past or existing agreements that may have been entered into between previous administrations on bulk water supply by the City of Cape Town within the Stellenbosch municipal area.

The City of Cape Town and Stellenbosch Municipality's respective water and wastewater departments have jointly prepared this Bulk Water Supply Agreement, to comply with the requirements of the legislation. The duration of the agreement shall be the period of 18 months from 08 January 2026 – 30 June 2027.

36TH COUNCIL MEETING: 2025-11-26: ITEM 12.6

RESOLVED (majority vote with 1 abstention)

(a) that Council notes the formal communication to the City of Cape Town expressing interest in entering into a new 10-year water supply agreement with the City;

(b) that Council approves the extension of the existing 2016 Water Supply Agreement between the City and Stellenbosch Municipality for a period of eighteen (18) months, from 08 January 2026 to 30 June 2027;

(c) that Council authorises the Municipal Manager or delegated authority to sign the necessary addendum to the 2016 agreement to give effect to the extension; and

(d) that Council mandates the Directorate: Infrastructure Services to finalise negotiations and submit the new long-term agreement for Council approval within the two-year extension period.

FOR FURTHER DETAILS CONTACT:

NAME	Paul Joubert
POSITION	Senior Manager: Water and Wastewater Services
DIRECTORATE	Infrastructure Services
CONTACT NUMBERS	021 808 8240
E-MAIL ADDRESS	Paul.joubert@stellenbosch.gov.za
REPORT DATE	19 November 2025

12.7	INFORMAL SETTLEMENTS, EVICTIONS, AND PROPOSED TEMPORARY RELOCATION TO JAMESTOWN MOUNTAINVIEW TRA

Collaborator No:
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **26 November 2025**

1. SUBJECT: INFORMAL SETTLEMENTS, EVICTIONS, AND PROPOSED TEMPORARY RELOCATION TO JAMESTOWN MOUNTAIN VIEW TRA

2. PURPOSE

2.1 To inform and update Council of the number of eviction cases currently being processed by the Informal Settlements Department.

2.2 To inform Council of the recent instances where Stellenbosch Municipality had to appear in the Stellenbosch Magistrates Court for eviction matters.

2.3 To present Council with a way forward with respect to dealing with imminent evictions as well as future evictions.

2.4 To seek Council's approval and direction regarding the accommodation of an estimated minimum of 25 Households who are anticipated to be granted court-ordered evictions/relocations from January 15, 2026.

2.5 To obtain Council's decision and direction on the placement strategy for households who have received and will receive court orders that Stellenbosch Municipality is and will be processing.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

This report addresses the Stellenbosch Municipality's constitutional obligation, as affirmed by the Blue Moonlight judgment, to provide alternative accommodation to prevent homelessness arising from court-ordered evictions.

The Informal Settlements Department is currently processing a significant caseload of 75 eviction matters since August 2025, an effort hampered by a vacant Administrative Officer position.

In response to this, the Stellenbosch Magistrate's Court has issued critical directives:

i. September 4, 2025: Directives were issued requiring the revision of the Emergency Housing Assistance Policy (EHAP), the identification of a vacant land (Emergency Housing Overlay Zone - EHOZ), and the submission of an implementation plan.

ii. October 30, 2025: The Court directed that all pending eviction matters will be finalized, with emergency/alternative accommodation to be provided in the Jamestown Mountain View Temporary Relocation Area (TRA), effective January 15, 2026.

The Jamestown TRA is currently at capacity, and accommodating the minimum of 25 households anticipated for January 2026, plus the estimated total of 70 to 100 evictee households, will severely strain municipal financial, logistical, and social resources (e.g., water, sanitation, and community resistance).

The proposed way forward is twofold:

1. Immediate Action: Utilize the Jamestown TRA for the households subject to the January 15, 2026, deadline.

2. Strategic Planning: Urgently appoint consultants to complete a vacant land study and establish an EHOZ to secure future, sustainable alternative sites.

Failure to comply with the court order by January 15, 2026, will result in immediate and serious legal implications for the Municipality.

36TH COUNCIL MEETING: 2025-11-26: ITEM 12.7

The Speaker **RULED**

that this matter is withdrawn.

FOR FURTHER DETAILS CONTACT:

NAME	*Geraldine Mettler*
POSITION	*Municipal Manager*
DIRECTORATE	*Municipal Manager*
CONTACT NUMBERS	*021- 808 8025*
E-MAIL ADDRESS	*municipal.manager@stellenbosch.gov.za*
REPORT DATE	2025-11-20

12.8	A DRAFT SPORT AND RECREATION POLICY FOR STELLENBOSCH MUNICIPALITY

Collaborator No:
IDP KPA Ref No:
Meeting Date: **26 November 2025**

1. SUBJECT: A DRAFT SPORT AND RECREATION POLICY FOR STELLENBOSCH MUNICIPALITY

2. PURPOSE

The Municipality's responsibility in terms of sport and recreation is limited to the provision of sport and recreation facilities that cater for both formal and informal sport. The organisation of sport (formalised and informal sport activities/events falls within the ambit of the Stellenbosch Sport and Recreation Association (SSRA).

To be able to fulfill this responsibility the department finds it necessary to compile a **SPORT AND RECREATION POLICY** that will guide the organization to provide facilities.

3. DELEGATED AUTHORITY

For decision by the Council of Stellenbosch Municipality.

4. EXECUTIVE SUMMARY

The Stellenbosch Municipality plays a leading role in the development and promotion of sport in the WC024. This is reflected through the municipality's leadership role in policy formulation, planning and coordination to promote sport and recreation, prioritising the needs of the underprivileged communities, and to partner with private and public stakeholders.

The municipality actively creates a supportive environment for the development and promotion of sport and recreation in the Stellenbosch (WCO24) area, through the coordination of support services and the provision of new sport facilities and opportunities through public-private partnerships.

The municipality is the main provider of sport facilities in under-resourced and underprivileged communities in an effort to redress the imbalances of the past.

Attached is a draft Sport and Recreation policy.(Annexture A). The next step is to get the input/comments from the public.

36TH COUNCIL MEETING: 2025-11-26: ITEM 12.8

RESOLVED (majority vote with 1 abstention)

(a) that Council approves the advertisement of a draft Sport and Recreation Policy for public input; and

(b) that the inputs received during the above public participation process be worked into a final Sport and Recreation Policy to be presented to Council for approval.

FOR FURTHER DETAILS CONTACT:

NAME	Albert van der Merwe
POSITION	Senior Manager Community Services
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	021 808 8165
E-MAIL ADDRESS	Albert.Vandermerwe@stellenbosch.gov.za
REPORT DATE	13 October 2025

12.9	IN KIND SUPPORT FOR TOURISM EVENTS

Collaborator No:
IDP KPA Ref No: **Good Governance**
Meeting Date: **26 November 2025**

1. SUBJECT: IN KIND SUPPORT FOR TOURISM EVENTS

2. PURPOSE

To inform Council of requests received for financial and in-kind support for sport and tourism related events hosted in Stellenbosch Municipality and to request Council's advice and direction regarding the nature and extent of support to be considered.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

Stellenbosch Municipality continues to attract high-profile tourism, cultural, sporting, and film-related events. These events significantly contribute to the local economy, promote the Municipality as a destination of choice, and strengthen its international brand.

Recent approaches from various event organisers include requests for support in hosting tourism-driven activities such as heritage and cultural festivals, wine and culinary showcases, music and sporting tournaments, as well as film productions and screenings. Such events have proven potential to generate socio-economic benefits, boost visitor numbers, create temporary employment opportunities, and increase exposure of Stellenbosch to global audiences.

The Municipality's in-kind support could include logistical services, permitting assistance, traffic and security management, waste removal, town beautification, tourism promotion, and facilitation of local service provider participation.

36TH COUNCIL MEETING: 2025-11-26: ITEM 12.9

RESOLVED (majority vote with 3 abstentions)

(a) that Council notes and supports requests received for in-kind support in hosting tourism related events within Stellenbosch Municipality. That any support be guided by the Municipality's Cost Containment Measures, Supply Chain Management Policy, and applicable legislative frameworks.

(b) that Council acknowledges the potential socio-economic, tourism, and branding benefits derived from supporting such events.

(c) that Council approves the waiver of applicable municipal rates and service charges related to such events, where appropriate, as part of the Municipality's in-kind contribution, subject to budget availability and compliance with relevant policies and regulations.

FOR FURTHER DETAILS CONTACT:

NAME	*Lesley van Gensen*
POSITION	*Manager: Economic Development and Tourism*
DIRECTORATE	*Planning and Economic Division*
CONTACT NUMBERS	*021 808 8179*
E-MAIL ADDRESS	*Lesley.vangensen@stellenbosch.gov.za*
REPORT DATE	*3 November 2025*

13.	**CONSIDERATION OF NOTICES OF QUESTIONS AND NOTICES OF MOTIONS RECEIVED BY THE SPEAKER**

NONE

14.	**CONSIDERATION OF URGENT MOTIONS**

NONE

15.	**URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER**

NONE

16.	**REPORTS SUBMITTED BY THE SPEAKER**

16.1	**REPORT TO COUNCIL BY THE SPEAKER: REPAYMENT ARRANGEMENT OF PROPROSED SANCTIONS BY THE DISCIPLINARY COMMITTEE: CASE NUMBER 220422/01 (CLLR A TOMOSE)**

Collaborator No:
IDP KPA Ref No: *Good Governance*
Meeting Date: 26 November 2025

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1. SUBJECT: REPORT TO COUNCIL BY THE SPEAKER: REPAYMENT ARRANGEMENT OF PROPROSED SANCTIONS BY THE DISCIPLINARY COMMITTEE: CASE NUMBER 220422/01 (CLLR A TOMOSE)

2. PURPOSE

To inform Council about the progress on repayment as per the agreement to settle the total amount fined by the Disciplinary Committee.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

According to the Council resolution item 17.1, Council meeting 29 November 2023 Council accepted the recommendation by the Disciplinary Committee that Councillor A Tomose, be fined 75 % of the total cost to company of a Ward Administrator, for a period of four (4) months to Stellenbosch Municipality. Cllr Tomose must pay back these costs to the Municipality between January 2024 – October 2026, before this term of office comes to an end.

36TH COUNCIL MEETING: 2025-11-26: ITEM 16.1

NOTED

the report on the repayment arrangement of proprosed sanctions by the Disciplinary Committee: Case number 220422/01 (Cllr A Tomose)

FOR FURTHER DETAILS CONTACT:

NAME	*Donovan Muller*
POSITION	*Manager: Council Support*
DIRECTORATE	*Corporate Services*
CONTACT NUMBERS	*021 808 8341*
E-MAIL ADDRESS	*Donovan.muller@stellenbosch.gov.za*
REPORT DATE	*14 November 2025*

16.2	REPORT TO COUNCIL BY THE SPEAKER: REPAYMENT ARRANGEMENT OF PROPROSED SANCTIONS BY THE DISCIPLINARY COMMITTEE: CASE NUMBER 220422/01 (CLLR EP MASIMINI)

Collaborator No:
IDP KPA Ref No: *Good Governance*
Meeting Date: 26 November 2025

1. SUBJECT: REPORT TO COUNCIL BY THE SPEAKER: REPAYMENT ARRANGEMENT OF PROPROSED SANCTIONS BY THE DISCIPLINARY COMMITTEE: CASE NUMBER 220422/02/01 (CLLR EP MASIMINI)

2. PURPOSE

To inform Council about the progress on repayment as per the agreement to settle the total amount fined by the Disciplinary Committee.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

According to the Council resolution item 17.1, Council meeting 29 November 2023 Council accepted the recommendation by the Disciplinary Committee that Councillor Elliot Masimini, be fined 50 % of the total cost to company of a Ward Administrator, for a period of four (4) months to Stellenbosch Municipality. Cllr Masimini must pay back these costs to the Municipality between January 2024 – October 2026, before this term of offices comes to an end.

36TH COUNCIL MEETING: 2025-11-26: ITEM 16.2

NOTED

the report on the repayment arrangement of proposed sanctions by the Disciplinary Committee: Case number 220422/01 (Cllr EP Masimini).

FOR FURTHER DETAILS CONTACT:

NAME	*Mervin Williams*
POSITION	*Acting Director*
DIRECTORATE	*Corporate Services*
CONTACT NUMBERS	*021 808 8991/8018*
E-MAIL ADDRESS	*mervin.williams@stellenbosch.gov.za*
REPORT DATE	*14/11/2025*

17.	REPORTS SUBMITTED BY THE EXECUTIVE MAYOR

NONE

18.	MATTERS TO BE CONSIDERED IN–COMMITTEE

(SEE PINK DOCUMENTATION)

The meeting adjourned at 14:10.

CHAIRPERSON: ……

DATE: ……

Confirmed on ……