STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

MANAGER: ICT SYSTEMS AND DESKTOP SUPPORT
CORPORATE SERVICES
REF: CS/ICT/IS/01

Minimum Requirements: A relevant three-year tertiary qualification, preferably a National Diploma in Information Technology, Computer Science, or Business Information Management (NQF Level 6) or equivalent • 8 years or more relevant experience of which 3 years must be at Supervisory level • Valid code B driver's license • Required Minimum competency unit standards (if not in possession, must be able to obtain unit standards within 18 months of appointment).

Other Requirements: Proficiency in English (written and spoken); proficiency in a second official language of the Western Cape (Afrikaans and/or Xhosa) will be an added advantage • ICT systems and application management • Systems integration and interoperability • ICT service management • Desktop and end-user computing • Business analysis and requirements management • Systems lifecycle management • ICT governance • ICT security principles • ITIL principles • ICT project management • Vendor and contract management • Business continuity and disaster recovery • ICT risk management • Digital transformation • Data and information management • Enterprise application environments.

Responsibilities/Duties: Strategy and Planning Co-ordinates the necessary strategies, architectures, plans, frameworks, policies, structures (including outsourcing), procedures, processes, mechanisms and controls, and culture (business and ICT) • Acquisition and Deployment To deliver economic and effective ICT services that are aligned with the ICT Strategic Plan in budget • Manage and Maintain Vendor relationships to best support the Municipality in achieving its goals • Assist in the monitoring and Evaluation of vendor performance against signed Service Level Agreements supporting the Municipality Staff Management and Administration • To ensure an effective and efficient ICT department that complies with sound HR practices and La-bour relations. Empowering staff with collective problem solving, improving skills through training • Ensuring a common technology platform that is cost-effective and citizen-centric • Assist in the introduction and implementation of new systems to aid the Municipality in achieving their strategic and operational needs • Manage Data Communication Technology Develop and execute architectures, policies, practices, and procedures to manage the information life cycle needs of an enterprise in an effective manner • Reliable It Systems Municipal ICT systems are available, supported, maintained and fit for operational use • Integrated Systems Environment Disparate municipal systems are progressively integrated and interoperable • Effective Application Management Core applications are appropriately managed throughout their lifecycle • Responsive Support • Municipal users receive effective and measurable desktop and end-user support • Effective ICT Governance Systems are implemented, operated and changed within approved governance frameworks • Secure Systems Environment Appropriate security controls are incorporated into applications, systems and endpoint environments • Improved Service Delivery ICT services are managed against defined service levels and continuously improved • Successful Systems Projects New systems and enhancements are implemented within approved scope, time, budget and quality requirements • Systems Integration ICT enables improved information flow between municipal applications and reduces unnecessary duplication and manual processes • Digital Transformation ICT systems are progressively used to improve municipal operational efficiency and service delivery.

Job related enquiries: Mr. Regan Mooideen 021 808 8538

General Enquiries: Ms. Lucretia Koegelenberg 021 808 8102 or Ms Evan Williams 021 808 8059 or Ms Lisa Patience 021 808 8064

Salary: R 643 861,73 – R 835 754,12 **Plus Benefits**

Applications, clearly marked and accompanied by the application form, a comprehensive CV, certified copies of qualifications, licenses and the details of contactable referees, must be emailed to the Human Resource Management Services at Stellenbosch Municipality at the following email address specifically linked to the above Directorate: corporatejobs@stellenbosch.gov.za

Your application must be completed on an official application form of Stellenbosch Municipality and will not be considered if not submitted.

Application forms can be found on the Stellenbosch Municipal website https://stellenbosch.gov.za

Applications for the above-mentioned vacancy must be sent via the given email. If not, it will not be considered. No hand-delivered or posted applications will be considered.

Please note: By applying for this position, the candidate consents to verification checks of qualifications, criminal records and must be willing to be subjected to a rigorous evaluation process. Receipt of applications will not be acknowledged and no supporting documentation will be returned. Canvassing with Councillors or any other decision-maker/ member of the Selection Committee, is not permitted and proof thereof will result in disqualification of your application.

Closing date: 07 October 2026

Stellenbosch Municipality is an Equal Opportunity employer. Appointments will be made in accordance with the Municipality's approved Employment Equity Plan (EE Plan) in terms of section 20 of the Employment Equity Act 55 of 1998. Candidates from the designated groups, especially those with disabilities, are encouraged to apply. Candidates are encouraged to self-identify their designated group status on the application form. If you do not hear from us within ten (10) weeks of the closing date, please regard your application as unsuccessful. For more details on vacancies, visit our website www.stellenbosch.gov.za The Council reserves the right not to make an appointment and to add/amend/change the salary package.