STELLENBOSCH
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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

LAND USE INSPECTOR: URBAN
LAND USE MANAGEMENT
PLANNING AND ECONOMIC DEVELOPMENT
REF: PED/DM/LUM/URB/11

Applications for the above position are invited from appropriately skilled and qualified candidates. The successful candidates will report to the Senior Land Use Inspector.

Minimum requirements: Grade 12 ● Relevant tertiary qualification preferably a B Degree / National Diploma in Architecture / Urban Design or equivalent Planning Degree● 1 - 2 years relevant experience required.● A valid Code B driver's license ● Computer literacy (Microsoft Office suite) ● Eligible for registration as a Planner with the South African Council for Planners (SACPLAN) ● Eligible for registration as a Peace Officer (no criminal convictions).

Other Requirements: Language proficiency in two of the three official languages of the Western Cape (English, Afrikaans, Xhosa) ● Report writing skills with attention to detail ● Good human relations, interpersonal and communication skills ● High level of responsibility and professional and ethical conduct of duties ● Knowledge of relevant land use planning legislation, policies, guidelines and practices ● Negotiations and conflict resolution skills.

Responsibilities/Duties: Undertake, assist and support land use enforcement services by monitoring, enforcing and upholding compliance to land use planning and zoning scheme bylaws ● Assist and support to maintain and update databases, records and registers ● Undertake investigation or site inspection, attend to enquiries and correspondence ● Consider, comment on or make recommendations on any land use enforcement matter associated with or depending on land use rights ● Evaluate and assess land use applications for compliance and ensure conclusion of findings to support decision making ● Provide advice and make information available to the public, land owners, stakeholders or authorities regarding the status of land use enforcement and zoning compliance, legal procedures and relevant processes ● Assist with administrative services related to land use enforcement relating to records, notices, correspondence and communications on complaints, illegal land use and zoning scheme contraventions.

Job related enquiries: Mr Stiaan Carstens 021 808 8674

General enquiries: Ms Lucretia Koegelenberg 021 808 8102 or Ms Evan Williams 021 808 8059 or Ms Lisa Patience 021 808 8064

Salary: R 356 261.52 - R 462 450.15 **Plus benefits**

Note: Both the T-grade and post name is subject to re-evaluation and changes will be implemented on receipt of a T.A.S.K outcome

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Applications, clearly marked and accompanied by a completed official application form of Stellenbosch Municipality, a comprehensive CV, certified copies of qualifications and all documents required in terms of the minimum requirements of the advertisement, details of contactable referees, must be emailed to Human Resource Management Services at Stellenbosch Municipality at the following email address specifically linked to the above Directorate: pedjobs@stellenbosch.gov.za

Applicants who do not meet all/any minimum requirement(s) of the post, or who fail to submit all required supporting documentation, will not be considered. Applicants are reminded that submission of an official Stellenbosch Municipality application form is compulsory. Application forms are available on the Stellenbosch Municipal website: https://stellenbosch.gov.za

Applications for the above-mentioned vacancy must be submitted via the provided email address only. No hand-delivered or posted applications will be accepted or considered.

Please note: By applying for this position, candidates consent to verification checks relating to qualifications, criminal records, and any other relevant screening processes, and must be willing to be subjected to a rigorous evaluation and selection process. Please note where driver's licenses are required shortlisted candidates will undergo a driver competency test. Receipt of applications will not be acknowledged, and supporting documentation submitted will not be returned.

Canvassing with Councillors, any decision-maker, or any member of the Selection Committee is strictly prohibited, and proof thereof will lead to disqualification.

Closing Date: 11 May 2026

Stellenbosch Municipality is an Equal Opportunity Employer. Candidates from designated groups, including persons with disabilities, are encouraged to apply. The provisions of the Employment Equity Act will be considered as part of the selection criteria and process.
If you do not receive any feedback within ten (10) weeks after the closing date, please consider your application unsuccessful

For more information on vacancies, visit www.stellenbosch.gov.za.
The Council reserves the right not to make an appointment and further reserves the right to amend, vary or change the remuneration package attached to the post

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