



STELLENBOSCH

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MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

ANNUAL REPORT OVERSIGHT REPORT 2024/25

This Oversight Report is based on the draft Annual Report 2024/25 and is drafted and submitted in accordance with the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003)



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1. INTRODUCTION

The annual report is one of the key instruments for transparent and accountable local governance and accountability. It is a post-financial year document that provides an overview of the financial and non-financial performance concerning the previous financial year, which in this instance relates to the 2024/25 financial year. The Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) stipulates that the annual report must be tabled and passed by the municipal council.

1.1 PURPOSE

The purpose of this report is to present to the Council, for adoption, the Annual Report 2024/25 as well as the Annual Report Oversight Report 2024/25, as required in terms of Section 129 of the MFMA.

2. ANNUAL REPORT 2024/25

2.1 LEGAL FRAMEWORK

Herewith is an extract from the key legislative requirements as per the MFMA relating to the annual report:-

121. Preparation and adoption of annual reports.

- (1) Every municipality and every municipal entity must for each financial year prepare an annual report in accordance with this Chapter. The council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.
- (2) The purpose of an annual report is—
 - (a) to provide a record of the activities of the municipality or municipal entity during the financial year to which the report relates;
 - (b) to provide a report on performance against the budget of the municipality or municipal entity for that financial year; and
 - (c) to promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity.

127. Submission and tabling of annual reports

- (2) The mayor of a municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality and of any municipal entity under the municipality's sole or shared control.

129. Oversight reports on annual reports.

- (1) The council of a municipality must consider the annual report of the municipality and of any municipal entity under the municipality's sole or shared control, and by no later than two months from the date on which the annual report was tabled in the council in terms of section 127, adopt an oversight report containing the council's comments on the annual report, which must include a statement whether the council—
 - (a) has approved the annual report with or without reservations;
 - (b) has rejected the annual report; or
 - (c) has referred the annual report back for revision of those components that can be revised.

2.2 COMPONENTS OF THE ANNUAL REPORT

The format of the Annual Report 2024/25 is based on the annual report template issued by the National Treasury in terms of MFMA Circular 63 of 2012, which differs significantly from the Annual Report Guidelines (MFMA Circular 11) issued by the National Treasury in 2005.



The MFMA Circular 63 of 2012 has six (6) chapters and tries to cover everything that needs to be reported based on the MFMA and the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA).

3. ANNUAL REPORT 2024/25 CONSULTATION AND ADOPTION PROCESS

3.1 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)

A Municipal Public Accounts Committee (MPAC) was set up under Section 79 of the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998). This was done through a Council resolution. The Terms of Reference task the MPAC with the responsibility to perform an oversight role over the process of preparing the annual report of the Council and to produce an oversight report based on its review of the annual report.

As required by the MFMA, the Municipal Manager attended the Council Meeting on 28 January 2026, where the draft Annual Report 2024/25 was tabled to be released for public comment as well as the MPAC Meetings, to answer questions posed by the MPAC Members and to respond to written and oral representations from the community. All the councillors were also invited to attend the public hearing and to deliberate on the draft Annual Report 2024/25.

Members and one Councillor of the community attended the public hearing.



The attendance of the MPAC members to review the draft Annual Report 2024/25 is recorded as follows:

TABLE 1: MPAC MEETINGS

Name of MPAC Member	04 February 2026	05 February 2026	06 February 2026	17 February 2026		23 February 2026	02 March 2026	04 March 2026	09 March 2026	13 March 2026
	Orientation and Review of Chapters 1 and 2 #continue next day	Review of Chapters 3 and 4	Public Hearing	Public Bearing	Site Visit	Feedback Session	Continuing with the 2 remaining sites	Signing of Oversight Report		
Cllr Wilfred Pietersen (MPAC Chairperson)	😊	😊	😊	😊	😊	😊	😊	😊	😊	😊
Cllr Sigfried Schafer (MPAC Member)	😊	😊	😊	😊	😊	😊	😊	😊	😊	😊
Cllr Esther Groenewald (MPAC Member)	😊	😊	😊	😊	😊	😊	😊	😊	😊	😊
Cllr Nokuthula Gugushe (MPAC Member)	😊	😊	😊	😊	😊	😊	😊	😊	😊	😊
Cllr Aalwyn Hanekom (MPAC Member)	😊	😊	😊	😊	😊	😊	😊	😊	😊	😊
Cllr Rahaad Cupido (MPAC Member)	😊	😊	😊	😊	😊	😊	😊	😊	😊	😊
Cllr Otniel Linden Jooste (MPAC Member)	😊	😊	😊	😊	😊	😊	😊	😊	😊	😊
Ms Emily Fredericks (Co-opted Member)	😊	😊	😊	😊	😊	😊	😊	😊	😊	😊
Mr S Kuni (Co-opted Member)	😊	😊	😊	😊	😊	😊	😊	😊	😊	😊

😊 - Attended 😊 - Absent with an apology 🙅 - Absent without an apology

* Submitted a medical certificate or arranged with the MPAC Chairperson



3.2 ADOPTION AND PUBLIC CONSULTATION PROCESS

The draft Annual Report 2024/25 was tabled in the Council on 28 January 2026 as required by Section 127 (2) of the MFMA that:

"The Mayor of a municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality."

In terms of Section 121(3) of the MFMA, the Annual Report of a municipality or municipal entity must include the following core components. These core components are formally annexed to the draft Annual Report:

- a) The Annual Financial Statements as submitted to the AGSA (Section 121(3)(a));
- b) the AGSA's audit report in terms of section 126(3) on those financial statements (Section 121(3)(b));
- c) the annual performance report of the municipality prepared by the municipality in terms of Section 46 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA) (Section 121(3)(c));
- d) the AGSA's audit report in terms of section 45(b) of the MSA (Section 121(3)(d)); and
- e) particulars of any corrective action taken or to be taken in response to issues raised in the audit reports referred to in paragraphs (b) and (d) in the MFMA (Section 121(3)(g)).

The draft Annual Report 2024/25 was made public on the municipal website within five (5) days and within seven (7) days in the local newspaper after it was approved by the Council on 28 January 2026. In addition, the draft Annual Report 2024/25 was also made available at all municipal libraries and other identified offices where the public could access the report.

Members of the community and other stakeholders were invited to submit written comments / inputs on the draft Annual Report 2024/25. The councillors, the community, and other stakeholders were also invited to attend the public hearing, which was held on **17 February 2026**, to present the MPAC with any oral or written input on the draft Annual Report 2024/25.

The draft Annual Report 2024/25 was furthermore submitted in terms of Section 127(5)(b) to the Auditor General of South Africa (AGSA), Provincial Treasury (Western Cape), and the Department of Local Government (Western Cape). The AGSA was invited to both the Council meeting and the public hearing, where the draft Annual Report 2024/25 was discussed. Afterwards, the directorates provide feedback on issues / remarks raised by the MPAC.

The closing date for public comments was **27 February 2026**. No written submissions from the public were received.

3.3 HIGHLIGHTS IDENTIFIED IN THE DRAFT ANNUAL REPORT 2024/25

The MPAC noted and congratulated Stellenbosch Municipality on the announcement by the AGSA that the municipality received a **clean audit outcome for the 2024/25 financial year**. Stellenbosch Municipality is once again able to report credible and reliable financial and performance results. The municipality maintained a healthy financial position and properly accounted for all expenditures and income, as evidenced by the clean audit outcome.

Further highlights and words of gratitude were noted as outlined below:

1. Great leadership was shown from the Executive Mayor, Municipal Manager, and the administrative team despite the various challenges posed throughout the financial year;



2. Given the many accomplishments made during the financial year under review, the MPAC praised the Municipal Manager for her exceptional leadership and strategic direction in ensuring that Stellenbosch Municipality is recognised as the best-functioning municipality in the Western Cape;
3. The MPAC Chairperson was also commended for the oversight role and his dedication throughout the entire oversight process;
4. The MPAC Chairperson thanked the two co-opted members for their dedication and participation during the annual report oversight process for the 2024/25 financial year; and
5. The Municipal Manager conveyed her gratitude to the MPAC, the political leadership, and the administration for their commitment to the municipality's success. The Municipal Manager emphasised that the municipality's accomplishments are the result of a collaborative effort, and that each and every effort made by all stakeholders is recognised and valued.

3.4 MPAC SITE VISITS

The draft Annual Report 2024/25 highlighted several projects that were either completed or in various stages of completion. The MPAC identified several projects and conducted site visits on 17 February and 02 March 2026. All the proposed projects and initiatives from MPAC are taken note of and will not be reflected in this report, except for informational purposes for the reader.

Furthermore, it should be noted that the status of the projects depicted in the table below is based on the information reported in the draft Annual Report 2024/25. Progress has been made after the 2024/25 financial year and will be recorded in the Annual Report 2025/26:

TABLE 2: MPAC SITE VISIT PROGRESS REPORT

Nr	Project name	Area verification of the project by MPAC	Status as per Annual Report	Status of the project	Remarks by MPAC
1	Upgrade of the Wemmershoek Wastewater Treatment Works (WWTW) – Phase 2	Wemmershoek	Phase 2 - Completed	Completed	The officials on site explain to the MPAC what they have done and will provide a report on the project.
2	Languedoc Bridge	Languedoc	Completed	Completed	The municipality showed the MPAC the completion of the bridge. MPAC was impressed with the work presented.
3	Calcutta Memorial Park	R301 in the Koelenhof area, Ward 19 of Stellenbosch Municipality.	Phase 1 completed	Phase 1 completed. Phase 2 is in progress.	The MPAC took note of the work done and is pleased that the memorial park will be able to accommodate everyone.
4	Follow up on the Agricultural Property Small Farmers Allocation: Mr H Arendse	Jamestown	Not recorded in the Annual Report 2024/25	Follow-up visit	The MPAC members were impressed by the advanced progress Mr Arendse made in terms of utilising the unused land and transforming it into a successful business.
5	Mountain Breeze Campsite	Paradyskloof	Not recorded in the Annual Report 2024/25	N/A	The MPAC members had concerns regarding the 14 occupants still staying on the premises and why the municipality incurred costs on maintenance if the campsite is closed to the public to generate income.
6	Solid Waste Management: Material Recovery Facility Landfill Gas Extraction	Stellenbosch Landfill Site	Completed	Completed	The municipality took the MPAC on a tour of how the waste picker system operates and how the gas extraction / flaring works, as well as the MRF operations. MAPC was impressed with the process and wishes the municipality well with its future



Nr	Project name	Area verification of the project by MPAC	Status as per Annual Report	Status of the project	Remarks by MPAC
					planning and implementation processes.
7	Extension of WWTW: Stellenbosch	Stellenbosch WWTW Plant	Completed	Completed	The process of the outlet and recycling was explained in detail to the MPAC. MAPC was impressed with the process and wishes the municipality well with its future planning and implementation processes.

4. GENERAL REMARKS FROM THE MPAC

The MPAC raised concerns about the high number of vacancies, particularly in critical positions and in key service delivery directorates.

The MPAC also expressed their concerns about maintaining the Mountain Breeze campsite while it is being disposed of by the Council.

5. CONCLUSION

As an MPAC, we believe that the Annual Report 2024/25 is a true and accurate reflection of the Stellenbosch Municipality's financial and non-financial performance for the 2024/25 financial year. MPAC indicated that the draft Annual Report 2024/25 was thoroughly unpacked. The final version of the Socio-Economic Profile 2025 was incorporated in the Municipal Economic Review Outcome (MERO), which was only tabled in the Western Cape Provincial Parliament by Minister Deidré Baartman on 05 March 2026 and distributed to the municipalities on 06 March 2026. As a result of the late approval and distribution of the document, the socio-economic data could not be incorporated into the main body of the Annual Report 2024/25. MPAC should take note that the data in the Annual Report 2024/25 is based on the Local Government Socio-Economic Profile 2024.

The oversight process for the Annual Report 2024/25 is herewith concluded, and as Chairperson of the MPAC, I would like to thank the MPAC Committee Members, the Executive Mayor, the Mayoral Committee, the Municipal Manager, the CFO and Directors, and Senior Managers, as well as all the officials, for their contribution to the development and finalisation of the Annual Report 2024/25. Their diligence and constructive commitment during this oversight period are noted and appreciated.



6. RECOMMENDED RESOLUTION TO BE ADOPTED BY THE COUNCIL

In accordance with Section 129(1) of the MFMA, it is **RECOMMENDED** to the Council:-

1. That the Council, having fully considered the Annual Report Oversight Report 2024/25 of the Stellenbosch Municipality, **ADOPTS** the Annual Report Oversight Report 2024/25;
2. That the Council, having fully considered the Annual Report 2024/25, attached hereto as Annexure B, **APPROVES** the Annual Report 2024/25 without any reservations;
3. That the Annual Report Oversight Report 2024/25 be made public in accordance with Section 129(3) of the MFMA, and;
4. That the Annual Report Oversight Report 2024/25 be submitted in accordance with Sections 129(2) and 132(2) of the MFMA to the AGSA, the Provincial Treasury: Western Cape, the Department of Local Government: Western Cape, and the Provincial Legislature: Western Cape.

 18/3/2026

Cllr Wilfred Pietersen
Chairperson: MPAC



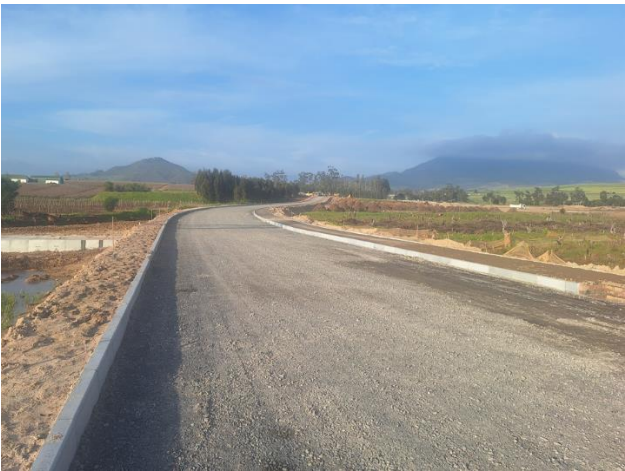
MPAC Site Visits



Wemmershoek WWTW



Lanquedoc Bridge



Calcutta Memorial Park



Landfill Gas Extraction



Material Recovery Facility



ANNEXURE A:

MPAC COMMENTS AND FEEDBACK FROM DIRECTORATES



The feedback below, per directorate, was based on the Draft Annual Report 2024/25. The recent updates will be incorporated in the final Annual Report 2024/25.

1. ANNEXURE A 1: MPAC COMMENTS AND FEEDBACK FROM DIRECTORATES

1.1 Directorate: Office of the Municipal Manager

Mr Lunga Mvadedwa, the Chief Audit Executive (CAE), made a presentation as an orientation guide to the newly elected MPAC members.

The municipality takes note of the remarks made by MPAC on the demographic overview and the socio-economic context. The latest data will be circulated after receiving it from the Provincial Treasury *(no updates, as discussed, on outdated information will be incorporated in the Annual Report 2024/25)*.

It was raised throughout the Annual Report that departments report on highlights which are their job to do. The high turnover rate, which was listed under the Director: Corporate Services, was also a major concern in terms of the low staff morale and high number of vacancies in almost all departments.

Cllr E Groenewald made a plea to the municipality that posts that are long-standing and vacant should be filled (this is relevant to the Municipal Management Team)

All abbreviations in the Annual Report should be listed in the table of abbreviations for ease of reading.

The relevant department should explain to MPAC who monitors the implementation of the SDBIP.

The relevant department should explain to MPAC, which must assess the performance of the municipality.

The relevant department is to explain to MPAC the relationship / alignment between the IDP (where deliverables / outcomes are listed) and the SDBIP (where KPIs are developed).

It was highlighted by Cllr E Groenewald that the Directorate: Community and Protection Services reported a 100% performance rate in the SDBIP, but, as listed in the draft Annual Report, a lot of challenges were raised by the department.

All style, formatting, and grammatical concerns raised by the MPAC will be updated in the final Annual Report 2024/25.


TABLE 3: FEEDBACK: DIRECTORATE: OFFICE OF THE MM

Office of the Municipal Manager					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
78	Table 59: Risk Register	Cllr E Groenewald	Who identifies the risk in the municipality	The risk register was approved in October 2025.	Office of the MM Risk Management
78			Why are there no mitigating measures for the risks identified	The risk register was approved in October 2025.	Office of the MM Risk Management
79	Table 59: Risk register Risk 4: Economic Downturn due to civil unrest, crime and the impact of loadshedding		Confirm the correctness of the responsible directorates listed in the Risk Register	The risk register was approved in October 2025.	Office of the MM Risk Management
80	Table 59: Risk register Risk 3: High Vacancy rate		Explain the high-risk exposure	<p>The ratings and the risk exposure are reflected as presented after an assessment was done. In a follow-up assessment, the high-risk exposure can change to a lower level, for example, as action plans are implemented and take effect and as the risks are mitigated.</p> <p>The funded posts are in the process of being filled. Many posts have already been filled.</p> <p>Extensive recruitment drives were rolled out over the past year and even now.</p> <p>The unfunded posts are a different issue because it's around available budgets in terms of that, and obviously, as money becomes available, it is used to fund the positions, based on a prioritisation system where the MM meet with the directors and prioritise the importance and urgency of those posts.</p>	Office of the MM Risk Management
80	Table 59: Risk register Risk 4: Lack of ICT		Why does the municipality not collaborate with Stellenbosch University?	<p>There was a Memorandum of Understanding (MOU) between the municipality and Stellenbosch University regarding the CCTV system.</p> <p>This is because the standards set by the municipality require that the disaster</p>	Risk Management ICT



Office of the Municipal Manager					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
				centre cannot be located too close to the institution; however, the municipality does have an off-site disaster recovery centre.	

The general remarks made, and all additional questions, can be routed and addressed at the MPAC meeting on 23 February 2026.



1.2 Directorate: Corporate Services

The MPAC raised concerns throughout the document pertaining to the vacant positions in critical departments. The municipality should budget and fill the posts or explain the delay in processes. It is requested to explain why these vacancies cannot be filled if there are talented and competent candidates to fill these positions. The high turnover rate is also a concern.

HRM only updated Table 174: Community Services) and Table 167: Law Enforcement Services.

The style, formatting and grammatical areas identified will be updated in the final Annual Report 2024/25.

TABLE 4: FEEDBACK: DIRECTORATE CORPORATE SERVICES

CORPORATE SERVICES																																					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department																																
40	Heading 1.2.16 Organisational Development Overview:	Cllr E Groenewald, in support of the MPAC	Provide a breakdown of the amounts and percentages in the highlights listed:	The list of training presented is attached.	Human Resource Management																																
			The highlights for the Department: Human Resources Management in 2024/25 are the following:	101																																	
			353 employees were trained (22 different training programmes);	<table><tr><th>Directorate</th><th>Appointments</th><th>Promotions</th><th>Total</th></tr><tr><td>Community and Protection Services</td><td>36</td><td>5</td><td>41</td></tr><tr><td>Infrastructure Services</td><td>19</td><td>9</td><td>28</td></tr><tr><td>Finance</td><td>11</td><td>7</td><td>18</td></tr><tr><td>Planning and Economic Development</td><td>7</td><td>1</td><td>8</td></tr><tr><td>Corporate Services</td><td>2</td><td>2</td><td>4</td></tr><tr><td>Municipal Manager</td><td>2</td><td>0</td><td>2</td></tr><tr><td>Total</td><td>77</td><td>24</td><td>101</td></tr></table>		Directorate	Appointments	Promotions	Total	Community and Protection Services	36	5	41	Infrastructure Services	19	9	28	Finance	11	7	18	Planning and Economic Development	7	1	8	Corporate Services	2	2	4	Municipal Manager	2	0	2	Total	77	24	101
			Directorate	Appointments		Promotions	Total																														
			Community and Protection Services	36		5	41																														
			Infrastructure Services	19		9	28																														
			Finance	11		7	18																														
			Planning and Economic Development	7		1	8																														
			Corporate Services	2		2	4																														
			Municipal Manager	2		0	2																														
Total	77	24	101																																		
5 employees successfully completed the basic traffic officers training;	Adverts																																				
9 employees are attending the Municipal Minimum Competency training;	Community and Protection Services - 63																																				
10 new students were placed in various directorates to gain practical work experience and obtain their qualifications;	Infrastructure Services - 49																																				
39 internal bursaries were awarded in the amount of R556 851;	Finance - 10																																				
6 external bursaries (Provincial	Planning and Economic Development 8																																				
	Corporate Services - 13																																				
	Municipal Manager - 0																																				



CORPORATE SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
			<p>Treasury) were awarded in the amount of R150 000;</p> <p>✦ An amount of R4 697 155 was spent on seminars, conferences, and workshops (training) for the whole organisation;</p> <p>✦ The total amount that was spent on all training and development activities for the whole municipality was R5 952 444, which is 0.88% of the payroll budget spent;</p> <p>✦ 101 vacancies filled during the 2024/25 financial year;</p> <p>✦ R50 million awarded for the filling of vacancies;</p> <p>✦ R50 million allocated for the filling of vacancies; and</p> <p>✦ 143 vacancies were advertised during May 2025.</p>	<u>143</u>	
40	1.2.16: Organisational Development Overview	Ms E Fredericks	<p>Indicate what plans are in place in terms of the challenges listed:</p> <p><u>Challenges:</u></p> <p>The challenges for the Department: Human Resources Management in 2024/25 are the following:</p> <p>Shortage of conducive training venues that can accommodate 10 or more learners</p>	Possible venues identified. Will speak to departments to finalise usage.	Human Resource Management
44-45	Table 16, Council from 01 July – 30 June 2025:	Ms E Fredericks	Include the dates when councillors resigned and were replaced.	The administration takes note and will update the Annual Report 2024/25 accordingly.	Committee Services



CORPORATE SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
					Council Support to assist with the correctness
47	2.1.4.3: Portfolio Committee: Rural Management – Table 22	Ms E Fredericks	What was the reason for only meeting once throughout the financial year?	The Section: Committee Services schedules meetings as and when it receives items for a committee to sit on. In a case where the user department doesn't submit items for meetings, then no meeting takes place.	Committee Services
48	2.1.4.5: Portfolio Committee: Financial Management	Cllr E Groenewald and Cllr O Jooste	What were the reasons that no meetings were held throughout the financial year? It is worrisome that no meetings were held, as it is an important portfolio that should report on all financial matters of the municipality.	The Section: Committee Services schedules meetings as and when it receives items for a committee to sit on. In a case where the user department doesn't submit items for meetings, then no meeting takes place.	Committee Services
50	2.1.5.1: MPAC	MPAC	Confirm the correctness of the committee and the meeting dates held.	17 October 2024 12 June 2025	Committee Services
	2.1.5.2: LLF	Ms E Fredericks	Confirm whether the position of Cllr I de Taillierfer has been filled.	The position is still vacant on the LLF.	Committee Services
56	Fifth paragraph from the top: "The minutes of meetings are compiled by the ward administrator..."	Cllr E Groenewald	Explain what happens to the ward committee minutes, especially those concerns raised in the minutes.	The ward committee meeting minutes are kept on record at the office of the Executive Support Officer to be made available upon request by the Speaker. The issues raised by Ward Committee members noted in the minutes are followed up on by the Ward Administrator, who channels them to the relevant departments.	Council Support
71	General note on the ward committees' chapter	Cllr O Jooste	Explain the definition of a public meeting. Clarify why no public meetings were held in Ward 21.	Three (3) public meetings were indicated in the table. The administration will update the table and will reflect it in the final Annual Report.	Councillor Support
	Ward 22, Table 54	Ms E Fredericks	Explain why there are no monthly reports submitted for Ward 22.	Monthly reports are compiled and handed in by ward administrators. Cllr E Groenewald never made use of the Ward Administrator; hence, no reports were submitted. At that time, a ward administrator was available; however, due to a language barrier, the ward	Councillor Support



CORPORATE SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
				councillor took her own minutes and did not submit the monthly reports. The request will be followed up with the ward councillor on whether the reports were submitted to another department.	
73-74	Table 56: Summary of public meetings held as at 30 June	Cllr E Groenewald MPAC	Explain why the Ward 22 summary is missing in this table. The Cllr requests a public apology from the relevant department that omitted the information in the Annual Report 2024/25.	No information was recorded for Wards 4, 8, 9, 16, 17, 18 and 22, as no public meetings were held in these wards in the reporting period. Please refer to the updated table, including the data requested highlighted in green.	Councillor Support
			Explain why the summary information is missing for wards 4, 8, 9, 16, 17, 18 and 22.	The Annual Report 2024/25 will be updated with the information received from the Department: Council Support.	Councillor Support
93	Table 74: B-EEE Compliance Performance Information – Management Control	Cllr S Schäfer	The department should clarify and confirm the correctness of the breakdown of the directors, one female director and three male directors, totalling four. List the directors to give more clarity.	The list refers to Directors Chandaka, Barnes and Boshoff, and the one female director refers to Ms de Beer, former Director: Corporate Services, who was still part of the organisation at the time. The MM and CFO are placed in a special bracket and do not form part of the breakdown.	Human Resource Management
93-94	Table 76: Bylaws and Policies	Cllr S Schäfer, supported by MPAC	Clarify why there are no dates of public participation for the bylaws and policies. The department should update the table with the correct dates and indicate if there was public participation.	All budget-related policies and other relevant policies applicable to compliance dates underwent public participation. The CFO confirmed that all budget-related policies underwent public participation. The administration will update the table and will reflect it in the final Annual Report 2024/25.	Record Management and Auxiliary Services
154	3.3 Property Management: 4 th bullet from the bottom: 📌 The appointment of a quantity surveyor who will also act as a principal agent for the NPK Building and Stellenbosch Townhall	Cllr S Schäfer Cllr E Groenewald	Provide more context (status quo) of the refurbishments of the NPK Building and Stellenbosch Town Hall complex. Cllr S Schäfer enquired for four years about the paving around the Town Hall Complex.	Only internal renovations, fire, plumbing, electrical, HVAC and lift works were done under Tender B/SM 40/22. Waterproofing and minor remedial work were done under Tender 25/26. Windows / doors and painting will be done under Tender B/SM 70/26.	Property Management and Municipal Building Maintenance



CORPORATE SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
	Complex refurbishments was successfully awarded and appointed under Tender B/SM 74/25. The construction contractor will be appointed in the 2025/26 financial year.		It seems more costs were incurred at the NPK Building; explain what the original contractor did and what the cost was		
	3.3 Property Management: Last bullet from the bottom: Drafting of 'as built' building plans for the Municipal Townhall Complex (FQ 130/24) was successfully completed.		Confirm and provide proof that the professional architect was monitoring and overseeing heritage building works / alterations, and upgrades.	See Annexures 1, 2 and 3 (confirmation from Heritage Western Cape on approval of close-out reports for Bergzicht and Voorgelegen) and the appointment letter from Stellenbosch Municipality. The Close-out Report for the Rhenish Complex is still outstanding and must be submitted.	Property Management and Municipal Building Maintenance
155	The Planning Phase: 8 th bullet: Appointment of a quantity surveyor that will also act as a principal agent for the renovation of the Franschhoek Admin Offices and Townhall	Cllr S Schäfer	Explain the reasons for the delay in this activity.	Lack of capacity: the department is severely understaffed.	Property Management and Municipal Building Maintenance
156	*Under tenders /quotations were awarded: 6 th Bullet 11 th Bullet	Cllr O Jooste	Please specify the location of the structural upgrade for the Jamestown Economic Hub. Provide the status of the upgrade of the Millennium Hall in Pniël.	This was only a naming confusion; it is the Jamestown Library and Ward Office. Tenders B/SM 36.24 and B/SM 26/25. Work was completed. The contractor is busy with the work, and it will be completed by the end of February / early March 2026. Due to delays, penalties are applied to the contractor.	Property Management and Municipal Building Maintenance Property Management and Municipal Building Maintenance
230	3.11.2 Human Resource Services	Cllr E Groenewald Cllr S Schäfer	General remark: The high number of vacancies in most departments and the high turnover rate are of most concern.	The department takes note of the remark. Training was provided to officials.	Human Resource Management



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Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department										
			<p>The objectives indicated under this section are beautifully captured, but the HR Department is failing at these listed objectives.</p> <p>The department should provide what was done in terms of the objectives.</p>												
232	3.11.3 ICT Highlights	Cllr E Groenewald	Indicate how the municipality is working together with Stellenbosch University.	This matter was answered by the Municipal Manager during the respective slot.	ICT										
234	3.11.4 Legal Services	Cllr E Groenewald	<p>A repetitive note throughout the Annual Report: This is one of the most critical departments that is being neglected.</p> <p>Why does the municipality not appoint more attorneys? Is it not better to do in-house legal work than appoint consultants?</p>	<p>There is no other post on the organogram except for the Chief Legal Advisor, with one senior admin officer to assist the CLA, who is legally qualified, but no separate post for an attorney.</p> <p>Currently, there is no funding available to fund the department posts, and no attorneys have been appointed.</p> <p>The Municipal Manager stated that the municipality has a tender in place where a panel of attorneys assist the municipality.</p> <p>Special rates apply to utilise the attorneys for all legal matters.</p> <p>The organisational structure was done and approved in 2017, but the municipality will consider the input.</p>	HRM Legal Services										
243-245	Tables 187-191	MPAC	Confirm the totals, as it is not consistent with the total of 1168 officials as stated in the narrative under 4.1: Introduction to the municipal workforce	<p>The actuals as at 30 June 2024/25 are as follows:</p> <table><tr><td>A</td><td>444</td></tr><tr><td>C</td><td>649</td></tr><tr><td>I</td><td>5</td></tr><tr><td>W</td><td>70</td></tr><tr><td></td><td><u>1 168</u></td></tr></table>	A	444	C	649	I	5	W	70		<u>1 168</u>	Human Resource Management
A	444														
C	649														
I	5														
W	70														
	<u>1 168</u>														
235	Table 181: Statistical report Case load 2024/25	Cllr S Schäfer	Insert a total in the table for completeness.	The updated table was received and will be updated in the final Annual Report 2024/25.	Municipal Court										
			Explain the figures in the table.	No information was received from the department.	Municipal Court										



CORPORATE SERVICES																			
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department														
236	Table 182: Financial Report of the Municipal Court 2024/25		Explain the rationale behind the R0 from July to January.	No information was received from the department.	Municipal Court														
245	4.1.4 Vacancy Rate	Cllr S Schäfer	Confirm the 14% vacancy rate.	190 + 1 168 = 1358 190 / 1 358 x 100 = 13.99% (14%)	Human Resource Management														
245	Table 191: Vacancy Rate per post and functional level	Cllr S Schäfer	The concern was raised about the 91 vacant posts for the skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents. The department must provide an explanation. The department must indicate whether it will improve or remain a challenge if the municipal grading goes up.	There are various reasons why many skilled and technical positions remain vacant, with salary (T grade) being the most common factor. It will improve if the grading goes up and the posts are funded. The MSR requires the right qualifications and experience to comply, which makes it difficult to attract people in this bracket.	Human Resource Management														
245	Table 191: Vacancy Rate per post and functional level	Ms E Fredericks	Raised the concern of the high number of vacant posts under each functional level. The department must provide an explanation.	The directorates Infrastructure Services and Community and Protection Services are high (70s). The new TRU unit requires specialised skills and qualifications, along with the MSR minimum requirement and competencies.	Human Resource Management														
246	Table 192: Turnover rate	Ms E Fredericks	Provide a breakdown of the levels and departments of the employees who were terminated in 2024/25.	<table><tr><td>Community and Protection Services</td><td>24</td></tr><tr><td>Corporate Services</td><td>2</td></tr><tr><td>Finance</td><td>7</td></tr><tr><td>Infrastructure</td><td>28</td></tr><tr><td>Planning and Economic Development</td><td>4</td></tr><tr><td>Municipal Manager</td><td>1</td></tr><tr><td>Total</td><td>66</td></tr></table>	Community and Protection Services	24	Corporate Services	2	Finance	7	Infrastructure	28	Planning and Economic Development	4	Municipal Manager	1	Total	66	Human Resource Management
Community and Protection Services	24																		
Corporate Services	2																		
Finance	7																		
Infrastructure	28																		
Planning and Economic Development	4																		
Municipal Manager	1																		
Total	66																		
246	Table 193: Injuries per Directorate	Ms E Fredericks	The high number of injuries per directorate is a concern. Provide a breakdown of the measures	Training interventions focus on the effective use of machinery and equipment.	Human Resource Management														



CORPORATE SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
			implemented to prevent these injuries.		
247	Table 194: Sick Leave	MPAC	Explain how sick leave is measured.	Entitlement of days / $373.33 * 100 = \%$ (Number of staff * 26.66 (80/3) = 373.33)	Human Resource Management
247	Table 195: Suspensions and Cases of Financial Misconduct	Cllr E Groenewald	Explain or give clarity on why the date finalised is indicated as pending.	Matter not yet concluded.	Human Resource Management
			Gross dishonesty and gross negligence should be reported differently.	Not related to MFMA transgression.	Human Resource Management
248	Table 196: Disciplinary action taken on cases of financial misconduct	Cllr E Groenewald	The table contradicts Table 195. Explain why the actions are reported as not applicable if there are cases listed under the previous table.	Such matters are normally dealt with through criminal / civil action in court. Reported in terms of MFMA.	Human Resource Management
248	4.1.11: Human Resources Policies and Plans	Cllr E Groenewald	The statement of "... fair and consistent staff treatment and a consistent approach to the management of staff." Is contradictory to the high turnover rate. The department should substantiate the statement.	All staff are required to comply with policies and plans. Resignations can be for a variety of reasons, the most common being salary.	Human Resource Management
250	Table 200: Skills Development Expenditure (WSP)	Cllr E Groenewald	Explain the "0" throughout the table. Currently, it is presented as a broken chain.	No request for training received or submitted by departments	Human Resource Management
252	Table 203: Employee salaries exceeded the grade determined by the job evaluation		The department is to provide an explanation or breakdown as per the Deloitte approach.	No CWJEU evaluations were conducted in the 2024/25 financial year.	Human Resource Management
252	Paragraph above Table 204	Cllr E Groenewald	Make sure all figures and percentages are correctly reported, as they can lead to a misstatement.	The % should be 1.05% and not 105% (typing fault)	Human Resource Management
252	Table 204: Budget allocated and spent for skills development	Cllr E Groenewald	Confirm the correctness of the 2024/25 figures and percentages.	The administration will update the table and will reflect it in the final Annual Report 2024/25.	Human Resource Management



CORPORATE SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
					and Financial Management Services
253	Table 2026: Councillor and staff benefits	Cllr E Groenewald	Explain the high increase in the medical aid contributions.	<p>This is outside the scope of the Human Resources and / or Finance Departments. The medical aid schemes determine increases.</p> <p>The CFO indicated that there is an increase in the medical aid fund, which impacts the general increases effective from January annually.</p> <p>The amount only refers to councillors, excluding municipal staff.</p>	Human Resource Management and Financial Management Services

The general remarks made, and all additional questions, can be routed and addressed at the MPAC meeting on 23 February 2026.



1.3 Directorate: Infrastructure Services

It is requested to provide profiles of the departments in Infrastructure Services.

All style, formatting and grammatical areas identified will be updated in the final Annual Report 2024/25.

TABLE 5: FEEDBACK: DIRECTORATE INFRASTRUCTURE SERVICES

INFRASTRUCTURE SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
100	Under 3.2.3: Water Provision, fourth paragraph, second sentence	Cllr S Schäfer	Explain or clarify why the statement of flooding events of 2023 is reported in the Annual Report for 2024/25. It is proposed to report on events within the 2024/25 financial year and remove the sentence.	Emergency temporary repairs were affected at the time of the flood events in 2023 to restore immediate services, with the intention of effecting the permanent repairs thereafter. Some of these permanent repairs required redesign and were undertaken in the 2024/25 financial year, as per the Disaster Grant funding received, which straddled both financial years as well.	Water and Wastewater Services
100	Under 3.2.3: Water Provision, 6th paragraphs, by the last bullet point	Cllr E Groenewald	There are no forced licence applications in place, which pose a major risk to the municipality's ability to manage compliance and regulatory requirements effectively. The structure of the sentence has no meaning.	The Stellenbosch borehole licences are in place, and as per the licence agreement, they need to be reviewed mid-term. This review was completed in 2025 and submitted to the Department of Water and Sanitation for their review and comment.	Water and Wastewater Services
101	Fourth paragraph from the top, second sentence	Cllr E Groenewald	At what cost does the municipality use external laboratories or contractors? Why is all equipment outsourced?	R2 786 740.00 for the year. This covers water compliance, raw water risk, wastewater effluent and river quality. Operational testing is conducted internally. Independent compliance monitoring is undertaken by an external lab, as per legislation. Operational equipment is not outsourced, but equipment for occasional tests (e.g., a full SANS241 once a year) is significantly cheaper and more practical to outsource the test, which must be done in any event for independent monitoring.	Water and Wastewater Services



INFRASTRUCTURE SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
	Figure: Water balance sheet	Cllr S Schäfer	Explain what constitutes commercial losses.	There are two main types of losses; physical losses are what's lost, either through a leakage, a reservoir overflow or a flash. Whereas commercial losses are unaccounted for if there may be water theft.	Water and Wastewater Services
			The department should explain how it differs from the unbilled metered / unmetered.	That would be a commercial loss. There would be unbilled water, for example, water used by fire trucks. It is taken off the network, but there's never any revenue for that.	
			Please provide a breakdown of the diagram in relation to billing.	The non-revenue water total is the sum of the water losses (physical losses 23.8% + commercial losses 4.2% = 28%) plus the unbilled unmetered (0.2%) and unbilled metered (3.0%) = a total of 31.2%.	Water and Wastewater Services
			Define physical losses and explain what measures are in place to address the losses.	<p>Physical losses (also referred to as real losses) in a municipal water system are defined as the actual loss of treated water from the distribution network before it reaches consumers. These losses occur due to leaks in households, pipe bursts, faulty joints, deteriorated infrastructure, reservoir overflows, and pressure-related failures within the system.</p> <p>To address physical losses, the following measures are in place and / or under development:</p> <p>Pipeline Rehabilitation and Replacement Replacement of ageing, corroded, or high-failure pipelines identified through condition assessments and break history analysis. Upgrading older infrastructure with durable, corrosion-resistant materials such as high-density polyethylene (HDPE) or PVC pipes.</p> <p>Leak Detection and Repair Response: Deployment of repair teams to respond to reported leaks and bursts to minimise water loss.</p> <p>Pressure Management (Early Implementation Stage): Installation of pressure-reducing valves (PRVs) to control excessive system pressure. Optimisation of pressure zones to reduce stress on pipelines and fittings. Full implementation is subject to budget allocation and capital funding approval.</p> <p>Smart Water Management Systems (Planning Stage) Proposed implementation of SCADA (Supervisory Control and Data Acquisition) systems to monitor flow rates, pressures, and reservoir levels in real time.</p>	Water and Wastewater Services



INFRASTRUCTURE SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
				Deployment of real-time monitoring sensors and flow meters to detect abnormal usage patterns and potential leaks. Implementation is dependent on securing funding and phased capital investment.	
101	Water balance sheet	Cllr E Groenewald	What is the cost of buying water from the City of Cape Town?	For 2024/25, the total bulk purchases were R6 437 014.	Water and Wastewater Services
			Provide statistics / data and the cost of the pipe leakages overall.	This would require further analysis. However, the expenditure of the pipe replacement programme in the 2024/25 financial year was R28.6 million, and for the water meter replacement and leak repair programme, it was R7.5 million.	Water and Wastewater Services
102	Second paragraph from the top: "The current year has seen higher-than-average rainfall, and most bulk dams are full as at 30 June 2023.	Cllr S Schäfer	Confirm the correctness of the statement. Proposed to remove the sentence if it is not applicable to the year under review.	Correct, that is an error. It was applicable to the 2023/24 financial year. Suggest removing the sentence. The administration will update the table and will reflect it in the final Annual Report.	Water and Wastewater Services
103	Table 83: Total use of water	Cllr S Schäfer	Explain the trend from 2020/21 until 2024/25 of the % of physical water losses. What is the reason, and what measures are put in place?	The percentage of physical water losses increased from 2020/21 to 2024/25 due t/o ageing and deteriorating infrastructure, frequent pipe bursts, deferred maintenance arising from budget constraints, and limited implementation of advanced monitoring systems. The situation has been further exacerbated by critical technical vacancies within the Operations Section, which have affected proactive maintenance, timely repairs, and effective water loss control. Measures currently in place include the replacement of high-risk pipelines with durable materials such as HDPE and PVC, as well as reactive repair interventions. Additional measures, including pressure management, SCADA implementation, establishment of District Metered Areas (DMAs), and the filling of critical technical posts, are underway at present.	Water and Wastewater Services
			Follow-up: Is it safe to assume that extra emphasis will be placed on cutting down on physical losses at this stage or for the next few years?	It has been the focus for the last few years. Part of that is in the detail there is regarding an ageing network. What was done was based on the pipe replacement statistics that the municipality has over the years, as well as the report that was commissioned on it. It ultimately shows a scientific ranking of where the sort of pressure nodes are for the ageing infrastructure that's prioritised. Those 12 work	Water and Wastewater Services



INFRASTRUCTURE SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
				<p>packages are the ones that the municipality has been focusing on for the last year, and luckily, in the first six months of this year, the department has prioritised those work packages and actually extended the 12-month budget for 2025/26 already in the six months of the pipe repair programme.</p> <p>Furthermore, more focus was on the household leak repair programme as well as the rollout of the water management devices. It is important, especially for indigent customers who receive the 6 kilolitres free and who also want to maybe increase the threshold. But as a management device, the department receives a list from the finance department on who it should be rolled out to, and then there's an engagement programme with the residents. The municipality fixes the leaks even within the vicinity and deals with all the meters.</p> <p>The municipality also uses the Let's Fix It platform, where areas are being attended to as quickly as possible.</p>	
			Does the department rely on the Let's Fix it app to determine when to deal with complaints such as pipe bursts, leakages, or would a dropping pressure somewhere in the system be picked up somewhere, and somebody would be able to conclude that there is a problem somewhere?	<p>The department is dependent on the complaints via the Let's Fix It line to identify whether there's a pipe burst, a water leak or a meter-leaking issue. The municipality has its own internal records where it records all the pipe bursts per street and the date. Additionally, the municipality also uses a pipe prioritisation study that lists about 150 critical pipelines within the network. Data includes the pipe burst records as well as inward operational inputs, including the available funding from the municipality, whereby a sound decision is made on which pipeline needs to be replaced.</p> <p>When a pump station goes down or a reservoir level drops, these events provide the department with an immediate indication, prompting an alert to the team or supervisors on the phone to conduct physical checkups.</p>	Water and Wastewater Services
	Table 84: Water Service Delivery Levels	Cllr O Jooste	Confirm and clarify why the totals are the same for 2023/24 and 2024/25. Confirm if the table is updated.	The administration will update the table and will reflect it in the final Annual Report 2024/25.	Water and Wastewater Services
		Cllr E Groenewald	Explain where the 120 comes from (ito: other water supply more than 200m from dwelling).	The administration will update the table and will reflect it in the final Annual Report 2024/25.	Water and Wastewater Services Informal Settlements



INFRASTRUCTURE SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
105	Table 85: Access to water	Cllr E Groenewald	How is the free rate calculated for communal taps?	Currently, the communal taps are installed at the informal settlements, and water is measured through a bulk meter, but the occupiers are not charged for water consumption because they are all indigent.	Water and Wastewater Services Financial Services
			What is the availability of smart water meters?	Smart meters or water management devices are available, procured and being rolled out to different neighbourhoods at the instruction of the Financial Services Department.	Water and Wastewater Services
			What are Impala meters, and how many make use of them?	No mention of Impala meters on the page. The councillor could mean Ikapa Water Meters. Financial will have the number of users of the water management devices (WMDs).	Water and Wastewater Services
106	Table 87: Sanitation service delivery levels	Cllr S Schäfer	Explain why the total number of no-toilet provisions is so high in 2024/25.	The informal settlements ultimately require formal upgrades, town planning rights, and then the rollout of formal sanitation.	Water and Wastewater Services
		General remark	Confirm the correctness and completeness of the entire table and provide an updated version to MPAC.	The administration will update the table and will reflect it in the final Annual Report 2024/25.	Water and Wastewater Services
108	Second paragraph from the top: "The municipality will also commence the establishment of a control room in the 2025/26 financial year.:"	Cllr E Groenewald	Provide a clear context and background of the paragraph.	The SCADA project requires the establishment of a dedicated control room, from which personnel will monitor the network on a 24/7 basis. The implementation of the control room will, however, no longer commence in the 2025/26 financial year, as the Alternative Energy Generation Committee has recommended that the recruitment and selection process be finalised before proceeding with the physical establishment of the control room. Human Resources has provided the Total Cost of Employment (TCOE) for the proposed control room personnel. These positions will be incorporated into the proposed organogram for consideration by the Restructuring Committee.	Electrical Services
108	Third paragraph from the bottom: "Section 33 of the MFMA will commence"	Cllr E Groenewald	The department should take note that the reader of the Annual Report 2024/25 does not consist of the legislation. If the legislation is referred to, it should be cited in the	The IPP project entails a 20-year contract between the IPP and the municipality and therefore triggers the requirements of Section 33 of the Municipal Finance Management Act 56 of 2003 (MFMA). This section of the Act governs contracts that impose financial obligations beyond three financial years and is intended to ensure transparency, public participation and intergovernmental oversight.	Electrical Services



INFRASTRUCTURE SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
			document. Provide context and elaborate on the narrative.	<p>In compliance with these requirements, the draft Power Purchase Agreement (PPA), together with an information statement outlining the municipality's financial and contractual obligations, must be made public at least 60 days before the meeting of the municipal council at which the contract is to be approved. This process enables community input and ensures that the financial implications of the project are clearly understood before a final decision is taken.</p> <p>In addition, the municipality is required to request and consider comments from the National Treasury, the national department responsible for local government, and the responsible national department. Their inputs form part of the governance and oversight framework designed to safeguard long-term municipal financial sustainability.</p> <p>The PPA has not been finalised yet, so this section ..."which is estimated to be completed by 30 September 2025" can be removed.</p>	
110	Table 94: LV Electricity network upgrades	Cllr E Groenewald	The department should note that all the streets listed are in Krigeville. Provide clear context and clarify where in Krigeville (R669 180.09) this upgrade is.	<p>The overhead-to-underground cables project was carried out in School Street, Ackermann Street, Jean Street, and Cruse Street.</p> <p>The Annual Report will be updated accordingly.</p>	Electrical Services
112	Table 97: Number of employees in the Department: Electrical Services	Cllr E Groenewald	The Department: Electrical Services must provide feedback on the reasons for the high number of vacant positions.	<p>The Department: Electrical Services has a total of 132 posts in the microstructure, of which 44 are vacant. 15 of these are funded and vacant, and 29 are unfunded and vacant. The reason for the high vacancy rate is that not all of these posts on the structure are funded, and a request for them to be funded / filled has been initiated on various occasions.</p> <p>The department is challenged to attract suitably qualified and experienced employees due to the better remuneration packages that are being offered by neighbouring municipalities, resulting in recruitment and selection processes being prolonged. Once employees are thoroughly trained and exposed to all facets of the municipal electricity environment, these employees often find attractive options at neighbouring municipalities. The department is, however, continuing to undertake the recruitment and selection processes.</p>	Electrical Services



INFRASTRUCTURE SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
	32.2.6.1: Waste Management – a) Development of additional waste disposal cells project – Landfill gas extraction and flaring	Cllr O Jooste	What is the amount that the municipality is saving for the transport to Vissershok Landfill?	±R2 million per month in savings. The municipality's operational expense at its landfill has increased by roughly R1 million per month.	Waste Management
		Cllr R Cupido	Provide a financial breakdown of the project. What could be the cost and income generated?	R18.1 million R110 000 monthly for operations and maintenance. No income will be generated. Possible revenue could be generated through the carbon markets, and this will be explored.	Waste Management
		Cllr S Schäfer	<u>Follow-up: Landfill gas extraction and flaring</u> What is the status quo of this project? Confirm if the municipality is still going to use the gas for generating energy, and if it is, is it still to be considered or investigated, or is it just going to be flared?	The Director: Infrastructure Services indicated that at the stage when the alternative energy programme started, this was one of the prongs to obtain at least seven megawatts, which was anticipated for. At the time, based on initial designs, it was hoped that at least one megawatt would be generated from the flaring. It was positioned as two separate projects. The first was just the flaring and putting in the infrastructure, and the second was actual combustion or energy recovery from it. A feasibility study was conducted and found that the one-megawatt portion, the combustion portion, to translate it into actual usable energy, wouldn't be feasible for the tonnages, hence the municipality proceeded with the first part.	Waste Management
113	Headings: Compliance Monitoring Committee	Cllr E Groenewald	Provide context and define what is referred to as compliance.	The landfill site has a waste management licence, and the municipality is required to comply with all the conditions within the licence. The municipality conducts internal and external audits, and the residents play an oversight role through the monitoring committee.	Waste Management
			Is this an active committee?	Yes, the committee is active, meets quarterly and is chaired by a resident.	Waste Management
114	Heading: Area Cleaning	Ms E Fredericks	Who is the contractor responsible for cleaning the Stellenbosch CBD?	Impolo Trading is the appointed contractor.	Waste Management
		Cllr R Cupido	The municipality makes use of EPWP workers, but why is there a decline in the appointment of EPWP workers as listed in Table 98?	Fewer EPWP workers have been approved on the EPWP business plan. The approval is based on the business plan.	Waste Management



INFRASTRUCTURE SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
			Clarify whether the approval is per the criteria or budget constraints.		
		Cllr S Schäfer Ms E Fredericks Cllr E Groenewald	What is the process for illegal dumping? What is the cleaning programme per area, and who monitors the programme? Provide the list of all hotspot areas.	Illegal dumping is cleaned as per the schedule and based on complaints. The schedule is monitored by the manager and her team. The schedule and map with hotspots will be provided to the MPAC as an additional annexure.	Waste Management
115	Heading: No Dumping Signs	Cllr S Schäfer	What is the legal requirement to put up signage boards? If it is not legally required, please provide clarity on the cost and why the signage is put up in the areas.	Signboards are required to discourage illegal dumping and to alert possible transgressors that it is illegal to dump, and they could receive a fine. Cost: R619.85 per signboard.	Waste Management
	Table 98	MPAC	Provide a total at all tables listed.	Not all tables require totals, but will include them, where possible.	Waste Management
116	Heading: Refuse Collection – The last sentence of the paragraph	Cllr E Groenewald	Confirm the correctness of the statement. Explain what the molok system is, as this was proposed to be put up in Ward 22. Provide more context on the installation of moloks, the areas installed and the cost of the project / programme.	No mention of a Molok system is made in the Annual Report.	Waste Management



INFRASTRUCTURE SERVICES											
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department						
	Table 99	Cllr W Pietersen	List the stolen bins in the table.	<div>The information provided under 'broken bins' covers both broken and stolen bins for the 2024/25 period, and so does it for the 2023/24 period.</div> <table><tr><td>Broken bins /Stolen bins</td><td>368</td></tr><tr><td>New bins/ Extra bins</td><td>237</td></tr><tr><td>Total</td><td>605</td></tr></table> <div>The Annual Report will be updated accordingly.</div>	Broken bins /Stolen bins	368	New bins/ Extra bins	237	Total	605	Waste Management
Broken bins /Stolen bins	368										
New bins/ Extra bins	237										
Total	605										
118	Heading: Green / Organic Waste	Cllr E Groenewald	Provide proper statistics / data on the collected waste transported. What is the process of green waste?	All waste collected and disposed of is reported in the section: "Stellenbosch Landfill Site". Green waste is brought to the site by various users. This green waste is shredded and sold to a compost facility or farmers as mulch.	Waste Management						
119	Heading: Franschhoek Drop-off Facility	Cllr S Schäfer	Who is in control of the project / name the contractor, and what is the cost of the transport of garden waste and bulky items, as stated in the paragraph?	The Waste Management Department is in control of the project and has appointed Khabokedi Waste Management to transport the waste. A drop-off facility is being constructed in La Motte.	Waste Management						
120	Table 101	Cllr E Groenewald	The table is contradictory to the indigent register and the LGSEP info. Could you please clarify how it is possible for there to be nothing below the minimum service level? The department must confirm the correctness and completeness of the table and provide an updated table to MPAC.	The minimum service level is once a week for refuse collection. All areas receive a weekly service; therefore, no areas receive less than the minimum service level, i.e., every 2 nd or 3 rd week.	Waste Management						
158	3.4.2.1: CTIP	Cllr E Groenewald	Why is there no mention of public meetings and engagements with stakeholders on the CIP?	Stakeholder consultations were carried out and detailed in Chapter 13 of the CIP. Please refer to Council Item No. 11.6.3 of the 18th Council Meeting held on 29.11.2023.	Roads, Transport and Stormwater						



INFRASTRUCTURE SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
158-159	3.4.5: Planning	Cllr E Groenewald	Explain why no public participation took place in the NMT and planning documents. Confirm if the Road Master Plan was approved, and when? Please explain why this process is done in a silo?	The current Roads Masterplan and NMT Plan were advertised for comment. Comments received were considered.	Roads, Transport and Stormwater
160	3.4.6 Road Construction and Intersection Upgrades	Cllr E Groenewald	Provide dates and progress to date in terms of the various stages of planning and designs.	R44 / R310 and Alexander Street Alignment: Currently at the procurement stage. Implementation within 1-2 years. R310 / Merriman Intersection Improvement: Currently at the concept design stage. Implementation within 5-7 years. R310 / La Colline Road – Relocation of road: Currently at the detailed design stage. Implementation within 2-4 years. R304 Bird Street Widening: Currently at the Development Approval and Detailed Design Stage. Implementation within 3-5 years.	Roads, Transport and Stormwater
	Extension of Wilderbosch Road to Trumali; Techno-Park and Adam Tas Link Road;		Why does the extension proceed after public meetings in Ward 22 were held in terms of the extension of Wilderbosch Road to Trumali, Technopark and Adam Tas Linked Road?	Only the Council has the mandate to defer municipal-approved projects.	Roads, Transport and Stormwater
161	3.4.8 Non-Motorised Transport	Cllr S Schäfer	Provide an explanation why no information is listed on cycling. Information should reach a wider audience and not be limited to certain working groups.	Information on Non-Motorised Transport (NMT), which includes cycling, is communicated at a quarterly NMT workshop held with NMT stakeholders, including cycling interest groups. The department takes note of the comment, and going forward, the councillor will also be invited to the NMT Steering Committee; information on NMT and cycling interventions will be published on a quarterly basis on the municipality's website.	Roads, Transport and Stormwater
162	3.4.9: Parking – Last bullet point on PPE	Cllr E Groenewald	The department is to provide a clear statement or clarity (elaborate).	A PPP process is underway for the proposed parking development. Further details can be found in the Council item No. 10.6.2 of the 33 rd Council meeting (30.07.2025).	Roads, Transport and Stormwater



INFRASTRUCTURE SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
166	Heading: Dennesig's Streets undergo major transformation to a pedestrian-friendly zone	Cllr E Groenewald	The department is to provide the cost of the project.	The cost of the project is R22 million.	Roads, Transport and Stormwater
169	Upgrading of early childhood development centres on municipal land	Cllr N Gugushe	Is it the municipality's responsibility for upgrades on government projects? Provide a list of ECDs and their location.	The municipality is responsible for the maintenance of property owned by the municipality. Both facilities are under a lease agreement with NGOs, operated as ECDs in the Kayamandi area and belong to the municipality. The GPS locations are as follows: ↓ Kuyasa Horizong Empowerment: Luyolo Road, Kayamandi - 33.9170014, 18.840975; and ↓ StellCare (Sizamile): Ndazawumbi Road, Kayamandi - 33.915706, 18.8482262 .	Community Development
174	Second paragraph from the top, last sentence: "The construction tender for Phase 2 is expected to be advertised within the current financial year."	Cllr S Schäfer	Elaborate on the statement, and in which financial year is it expected to be advertised? Provide the status of the project.	Phase two – Vloottenburg New Reservoir and Pipeline (pump station and water mains) involve the installation of 5 km of bulk water mains connecting phase one at the Longlands area (Vloottenburg) to the new pump station being built at Onderpapegaaiberg. This construction tender is expected to be advertised in June 2026, and the project will be completed around December 2027.	PMU
177	Heading: Upgrades to the Plein Street Stellenbosch Public Library	Cllr E Groenewald	Explain what is causing the delay in the completion of this project?	The roll-over Provincial Treasury grant funding for the library project has only been approved during November 2025 and approved by the Stellenbosch Council meeting during the adjustment budget submission in January 2026. The Directorate: Community Services funded the capital budget in the interim to keep the project active while waiting for the grant funding. The initial timeframe for the manufacturing and delivery of the lift was underestimated, and after all documentation was sorted, the delivery date was confirmed to be at the end of February 2026. A couple of variations to the refurbishment of the existing joinery and painting work to the library to stay within the budget were finalised after the adjustment budget was approved.	PMU Community services
187	Table 127: Building Plans and Land Use Applications	Cllr E Groenewald	What are the backlogs of various types of applications, and what	Backlogs have occurred due to vacancies and the limited number of staff available in various departments to comment on the building plans. The Infrastructure: "Development Services" Department has filled its critical vacancies of plan examiners, which has seen an increase in	PMU



INFRASTRUCTURE SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
			<p>has been done to eradicate them?</p> <p>The answer should focus on backlog figures of land use and building plan applications as at 30 June 2025 and not on corrective measures for backlogs.</p>	<p>throughput of building plan approvals. The municipality is concentrating on capacitating all the remaining commenting directorates via the filling of critical technical vacancies. Building plan applications are discussed at interdepartmental meetings scheduled between the Infrastructure and Planning Directorates, which take place monthly.</p> <p>The Municipal Manager further elaborated that the process of building plans information can be read together with the Annual Performance Report 2024/25, which is an annexure to the Annual Report 2024/25. If the applications are not finalised within the specified timeframe, they will be finalised the following month, or soon thereafter, depending on the nature of the application.</p>	

The general remarks made and all additional questions, can be routed and addressed at the MPAC meeting on 23 February 2026.



1.4 Directorate: Planning and Economic Development

MPAC requests Housing Development and Informal Settlement to provide clearer maps / images / figures for ease of reading.

It is requested to provide a profile of the Housing Development Department.

All style, formatting and grammatical areas identified will be updated in the final Annual Report 2024/25.

TABLE 6: FEEDBACK: DIRECTORATE PLANNING AND ECONOMIC DEVELOPMENT

PLANNING AND ECONOMIC DEVELOPMENT					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
16	Table 2: Municipal Ward Demarcation	Ms E Fredericks	Please provide a map of the boundaries for Ward 18-19. Additionally, can you clarify whether Dalewood Farms is included in the Stellenbosch Municipal demarcation and if "Poultry" is the correct spelling? Additionally, can you clarify whether Dalewood Farms is included in the Stellenbosch Municipal demarcation and if "Poultry" is the correct spelling?	As per the attached Ward 18 boundary map, Dalewood Farms and Poultry fall outside of the Stellenbosch Municipality boundary. The maps are attached as requested and show all the farm portions.	GIS
122	Paragraph under image 8: "Consultants were appointed to design internal services as well as top structures for the La Rochelle and Klapmuts housing projects."	Ms E Fredericks	Confirm the status quo of the project: name the timeframe for when it will be completed.	<p>Phase 1 of the project has been completed, whereby the consultant has finalised the draft detailed engineering designs as well as the draft architectural drawings. These efforts all culminated in a tender document, which was presented to the BSC, which approved the specifications for the installation of infrastructure services and top structures.</p> <p>Phase 1 of the project has been completed. Meetings were held with the community about relocating the current inhabitants to the site during this financial year.</p> <p>There was a request from the Department of Development, Environmental Affairs and Development Planning that the municipality should just revisit the original record of decision (ROD), which is an approval that is issued by the Department of Environmental Affairs</p>	Housing Development



PLANNING AND ECONOMIC DEVELOPMENT					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
				and Development Planning, and it confirms that the development deals with all the environmental issues that should arise or have been identified on the site.	
122	General Remark by Cllr E Groenewald	Cllr E Groenewald	Confirm what is hindering the progress in this particular department. Explain what is happening to the grants received and whether consequence management is being implemented.	<p>The delivery of housing opportunities is a multi-disciplinary function that affects various departments in the municipality. These approvals to implement a housing project are time-bound and linked to the overall capacity of various departments.</p> <p>It should also be noted that the internal departments, national and provincial departments, also comment on these projects, and no decision can be taken until all departments have submitted their comments.</p> <p>If a department submitted negative comments, the Section: Housing Development then needs to interrogate the comments and engage with the said department.</p> <p>This tedious process should be seen in context with human capacity constraints. The Department: Integrated Human Settlements has submitted a new organogram that would assist in streamlining various housing-related matters and timeframes.</p>	Housing Development
123	Table 105: Human Settlement Development Grant	Cllr S Schäfer	Explain why there are zero sites, but units are planned for. Confirm the figures / totals in the table (is it per million or thousand?).	<p>The 170 sites were already completed; therefore, no service sites in Table 105 are reflected.</p> <p>The operational funding is in Table 105, specifically for top structures on the Provincial Business Plan.</p> <p>The PMU resubmitted a tender to build the top structures, which fall under the operational budget.</p> <p>It should be noted that the first tender could not be awarded due to the non-responsiveness of the bidders.</p> <p>The figures in Table 105 should reflect million, but the heading should not indicate R'000 and should be removed.</p> <p>Table 105: Human Settlement Development Grant (HSDG)</p>	Housing Development



PLANNING AND ECONOMIC DEVELOPMENT																																				
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department																															
				<table><tr><th rowspan="2">Stellenbosch Municipality</th><th colspan="3">2024/25 Planned</th></tr><tr><th>Sites</th><th>Units</th><th>Funding R'000</th></tr><tr><td>ISSP Kayamandi Zone O (managed by PMU)</td><td>0</td><td>50</td><td>3 150 000</td></tr><tr><td>Kylemore (IRDP)</td><td></td><td></td><td>1 946 000</td></tr><tr><td>Total</td><td>0</td><td>50</td><td>5 096 000</td></tr></table> <p>The administration will update the table and will reflect it in the final Annual Report 2024/25.</p>	Stellenbosch Municipality	2024/25 Planned			Sites	Units	Funding R'000	ISSP Kayamandi Zone O (managed by PMU)	0	50	3 150 000	Kylemore (IRDP)			1 946 000	Total	0	50	5 096 000													
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123	Table 106: Informal Settlement Upgrade Partnership Grant	Cllr N Gugushe	Explain why there are zero sites and planned units, while funding is being allocated. Confirm the figures / totals in the table (is it per million or thousand?).	<p>The figures in table 106 should reflect million, but the heading should not indicate R'000 and should be removed.</p> <p>Informal Settlements Upgrade Partnership Grant (ISUPG) Table 106: Informal Settlements Upgrade Partnership (ISUPG)</p> <table><tr><th rowspan="2">Stellenbosch Municipality</th><th colspan="3">2024/25 Adjusted Budget</th></tr><tr><th>Sites</th><th>Units</th><th>Funding R'000</th></tr><tr><td>ISSP Kayamandi Zone O (711) UISP (managed by PMU)</td><td>60</td><td>0</td><td>1 750 000</td></tr><tr><td>Klapmuts La Rochelle</td><td></td><td></td><td>2 000 000</td></tr><tr><td>Langrug Franschhoek (Mooiwater) IBS</td><td></td><td></td><td>10 800 000</td></tr><tr><td>Langrug Dam (managed by Informal Settlements)</td><td></td><td></td><td>4 000 000</td></tr><tr><td>ISSP Kayamandi Enkanini (IBS)</td><td>0</td><td>0</td><td>2 000 000</td></tr><tr><td>Kayamandi Hostels (managed by Housing Administration)</td><td></td><td></td><td>2 650 000</td></tr></table>	Stellenbosch Municipality	2024/25 Adjusted Budget			Sites	Units	Funding R'000	ISSP Kayamandi Zone O (711) UISP (managed by PMU)	60	0	1 750 000	Klapmuts La Rochelle			2 000 000	Langrug Franschhoek (Mooiwater) IBS			10 800 000	Langrug Dam (managed by Informal Settlements)			4 000 000	ISSP Kayamandi Enkanini (IBS)	0	0	2 000 000	Kayamandi Hostels (managed by Housing Administration)			2 650 000	Housing Development
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PLANNING AND ECONOMIC DEVELOPMENT								
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response			Responsible Department	
				Total	60	0	23 200 000	
				The administration will update the table and will reflect it in the final Annual Report 2024/25.				
125	Heading b) Erf 7001, Cloetesville	Cllr W Pietersen	Could you please provide an update on the progress made to date on this project? MPAC notes that there are no updates for the past financial years in the annual reports.	Development rights were only obtained during the 2024/25 financial year under review. The tender has been advertised, and no bids were received. The Section: Housing Development, together with PMU, is currently revisiting the specifications to re-advertise during the 4 th quarter of the current financial year.				Housing Development
127	d) Adam Tas Corridor Precinct 10 (Northern Extension), Stellenbosch	Cllr N Gugushe	This statement has been there for many years, hence nothing is happening with the project. Explain the status of the Northern Extension Project.	This is a catalytic project that will accommodate ±3 500 – 5 000 housing opportunities. The magnitude of this project impacts significantly on various sectors, especially regarding bulk services and the impact on the R304. This project required detailed planning and investigations that had to be finalised before the land-use application could be submitted to land-use management. After submission, various iterations had to be made due to the comments received internally and externally from all departments affected by such a development. The only outstanding comment from the Provincial Department of Infrastructure (branch Roads and Infrastructure Services) is now required to be submitted for decision-making by the MPT. It is expected that a positive response from the said provincial department will be concluded in early March 2026.				Housing Development
132	h) La Motte: Farms 1339, 1158 and 1158/1, Paarl	Cllr S Schäfer	What is the status of the adjoining farm, farm 1653 , as there was a council decision that farm 1653, which is council-owned, should be investigated for housing?	The initial feasibility study that was undertaken by the professional team, CK Rumboll and Partners, indicated the impact of the wetland on the proposed study area. A wetland study was completed by Snaddon, which indicated that half of the study area is classified as a				Informal Settlements



PLANNING AND ECONOMIC DEVELOPMENT					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
			The department should indicate what is happening with that process with municipally owned farms.	wetland. Given the Snaddon report and other constraints of the study area, the consultants indicated that an economically viable development will be difficult to implement. Therefore, the Robertsonvlei Road development was proposed as a more viable housing development.	
133	Table 107: Highlights within Housing Development	Cllr E Groenewald	<p>General Remark:</p> <p>All activities listed in the table cannot be seen as highlights, as they are the duties / job of the department.</p>	<p>The comment from the member of MPAC is noted.</p> <p>The highlights that can be derived from the department's inputs are as follows:</p> <ol style="list-style-type: none"> 1) The housing pipeline was unanimously adopted by the Council. 2) That the oldest informal settlement in Klappmuts received funding from PDol to be upgraded; 3) That NDoPW&I provided, after 20 years, a Special Power of Attorney for Erf 64, Kylemore, to be developed for housing opportunities; 4) That the first GAP-housing in Cloetesville received development rights; and 5) That the first social housing project (affordable rental) was advertised for public comments to finalise the land use application. <p>The administration will update the table and will reflect it in the final Annual Report 2024/25.</p>	Housing Development
133	Table 108: Challenges within Housing Development	Cllr E Groenewald	Provide a detailed breakdown of spending to date for each project, including its current status and the reasons for any delays.	Attached as ANNEXURE 1 is the detailed breakdown of expenditure to date and reasons for delay (if any) for the period under review.	Housing Development
134	3.2.8.2 Provision of Basic Services	Cllr S Schäfer	How much was spent on waterborne toilets? Provide figures and list the areas as stated in "various other areas."	The total amount of R2.26 million was allocated for projects in Watergang, Zone O, Strongyard, and Enkanini.	Informal Settlement
135	3.2.8.5: Strongyard, Kayamandi	Cllr E Groenewald	Clarify why this area should be fenced. Should people stay or live like in a jail and be isolated?	Strongyard was not fenced. The park that was established was fenced for the end users (the local children) to have some safety when using the apparatus and to lock the park at night as a safety measure.	Informal Settlement



PLANNING AND ECONOMIC DEVELOPMENT					
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135	3.2.8.6: Special Projects George Blake Avenue	Cllr N Gugushe	Provide a clear background and status report on the special projects listed in the Annual Report 2024/25.	The George Blake project is a spin-off from the programme that Stellenbosch Municipality and Jönköping Municipality undertook. This component of the project looked at the upgrading of George Blake Street. The project also falls within the ATC upgrading.	Informal Settlement
136	Table 109: Total number of structures impacted by incidents in all areas. All verifications completed within 48 hours	Cllr E Groenewald	Update the table with all affected areas (all affected areas to be included).	The administration will update the table and will reflect it in the final Annual Report 2024/28.	Informal Settlement
136	Heading: Disasters and Emergencies	Cllr E Groenewald	It is requested that the department provide a report on all areas affected, such as Die Boord, Suidwaal, Adam Tas River, Brandwagt Mountain, Mediclinic, etc.	<p>During the June and September floods of 2023, the following areas / infrastructure sustained the most damages:</p> <ul style="list-style-type: none"> Eerste River: Landbousaal (near Pastorie Lane): Erosion of the riverbank and adjacent building foundation. Eerste River: Suidwal Road (opposite Paul Roos): Washaway of riverbank; Eerste River: Piet Retief Street Pedestrian Bridge: Erosion of bridge foundations; Eerste River: Die Boord: Rokewood Avenue, Eersteriver: Erosion of the riverbank; Eerste River: Die Boord: Electrical cables damaged under the bridge; Eerste River is extensively impacted by erosion of river banks, and isolated instances of erosion to river banks have also occurred on the Brandwacht, Veldwagters, Plankenbrug and Krom Rivers. <p>All the abovementioned damages have to date been repaired.</p>	Roads, Transport and Stormwater Fire Services and Disaster Management
136-137	Figure 3: Disaster Incidents within Informal Settlements Figure 18: Disaster Incidents within Backyard structures	Cllr S Schäfer	The department should provide updated YTD stats / graphs to the MPAC.	The municipality prepares quarterly updated figures for the Section 80 Committee. These figures reflect the YTD stats within a particular financial year.	Informal Settlement
137	3.2.8.7 Evictions	Mr S Kuni	Evictees were communicating with the municipality, but the directors / departments failed to respond to the affected evictees.	There is a standardised process of meaningful engagement that creates a platform where respondents and possible evictees	Informal Settlement



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			Are there emergency housing lands for the evictees, and were the 32 court orders issued addressed?	All evictees under the period of review have been accommodated in either a backyard or a municipal TRA.	Informal Settlement
137	3.2.8.8 Development Proposals / Strategy	Cllr E Groenewald	<p>Housing Pipeline remarks:</p> <p>Does it include student accommodation?</p> <p>How are the university's plans aligned with the municipal development plans?</p> <p>Where does the student accommodation and alignment reflect in the document?</p> <p>Is the student accommodation handled as a special category for obtaining consent or approval?</p>	<ul style="list-style-type: none"> The municipality is not responsible for student accommodation, nor is it a municipal competency – it is in the ambit of the university. There is no special zone for student accommodation. It is included in high-density accommodation zones. Student accommodation does not form part of the Municipal Housing Pipeline, as it is premised on the Housing Code of 2009, Priority Human Settlements and Housing Development Area and provincial guidelines. The provision of student accommodation is not vested in the Department: Integrated Human Settlements. The Housing Pipeline does not include student housing or student accommodation and only deals with housing developments of the municipality. Student housing falls under the domain of Stellenbosch University (SU) and private developers. SU has not formally submitted a plan to the municipality detailing its planned future development of the campus. However, the Municipal Spatial Development Framework applies to SU. When the SU finalises its plan, the municipality can assist the SU with assessing the alignment of its plan with the MSDP and proposing amendments if and when required. 	Housing Development
138	Table 112: Informal Settlement Challenges	MPAC	Provide more details on the potential re-blocking projects.	Re-blocking does not necessarily provide more space. It is a tool to create better access and increase safety for the residents. Where re-blocking creates the required space, ablution facilities can be installed in accordance with the ABS programme, on the condition that these spaces are in close proximity to the existing water and sanitation networks.	Informal Settlement
149	3.2.9.6 Administration of Public Rental Stock	Cllr E Groenewald	Was there any public participation before the adoption of the Administration of Public Rental Stock Policy?	The municipality is still gathering internal inputs on the policy before it is tabled at the MAYCO; thereafter, it will be advertised for public participation.	Housing Administration



PLANNING AND ECONOMIC DEVELOPMENT					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
150		General Remark	What are the plans to curb anti-social behaviour?	The department is rolling out the Housing Consumer Education Workshop with the tenants. There is also a strong working relationship with Law Enforcement and SAPS in terms of conducting raids where criminal activities are reported, especially drug-related crimes.	Housing Administration
		Cllr N Gugushe	List the areas in Kayamandi where the rental units and TRAs are.	The rental units are in: <ul style="list-style-type: none"> 11th and 12th Close (Flats); and 10th and 13th Street (Semi-detached Houses). TRAs: <ul style="list-style-type: none"> Watergang, which is known as TRA 1 Zone O, which is known as TRA 2 	Housing Administration
		Cllr S Schäfer	Confirm the totals of the rental units and TRAs.	607 rental units and 1 517 TRAs	Housing Administration
153	Table 149: Projects concluded at municipal rental stock (Refers to the 10 burnt houses in Cloeteville)	Cllr E Groenewald	What are insured for and at what cost and risks?	Insurance of all municipal properties is managed by the Finance Department. The risks are the houses that were built before 1994 and 2010 and were never transferred, and the original beneficiaries have passed away without a will, which means the estates cannot be finalised. These houses remain in the books of the municipality and become the responsibility of the municipality when a disaster happens.	Housing Administration
			Provide the insurance policy to MPAC.	The copy of the policy was distributed to the MPAC.	Housing Administration
		Cllr W Pietersen	A concern was raised about the burnt houses in Cloeteville, which have not been repaired yet. Indicate if there is insurance on these houses. Explain the delay in the repairs at Kloofstraat and the two houses in Langstraat.	The tender for the repairs of the 2 flats in Kloof Street has closed and will serve at the BEC on 05 March 2026 for the appointment of a contractor to refurbish the flats. The houses in Long Street need to be demolished, and a structural engineering company had to first be appointed to conduct a conditional assessment and provide a method statement in terms of safely demolishing the houses, as they are semi-detached, with one damaged and the other not affected. Housing Development is now busy with finalising specifications to appoint a contractor to demolish and rebuild the Long Street houses.	Housing Administration



PLANNING AND ECONOMIC DEVELOPMENT					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
		Cllr S Schäfer	Explain why a consultant appoints a contractor.	Due to the damage to the houses, a conditional assessment by a qualified structural engineer must be conducted to provide the municipality with a report on whether the affected houses need to be demolished or can be repaired and also provide a detailed Bill of Quantities. The consultant is also needed during construction to monitor the rebuilding and sign off on the quality work once the rebuilding has been completed.	Housing Administration
153	Table 118: TRA Statistics	Cllr N Gugushe	Provide an updated TRA statistic list per area, e.g., Kayamandi TRA 1 and 2.	TRA 1 = 313 TRA 2 = 391 Jamestown = 201 La Rochelle = 32 Mooiwater = 221 Klapmuts Mandela City = 250 Longlands = 72 Cloeteville – 10 Devon Valley - 18	Housing Administration
189	Table 129: Highlights of the Department: Development Planning	Cllr S Schäfer	What happened to the precinct plan for the Rhenish complex?	The Rhenish Complex Precinct plan was formally adopted by Council on 29 November 2023. The Council decision mandated the MM to investigate and submit a proposal for an appropriate institutional mechanism for an overarching management structure for the rollout and implementation of the plan. In addition, the MSDP review report approved by the Council in 2024 included a recommendation for the drafting of an implementation plan by the Corporate Services Directorate, which referred to the possible leasing of the property to an implementation and management agent.	Spatial Planning Corporate Services
190	Table 130: Challenges within the Department: Developed Planning		Has the spatial planner position been filled?	The vacant position of the spatial planner was filled in October 2025.	Spatial Planning
190	3.6.2.1 Agricultural Support and Rural Development		Identify the local farmers who are leasing municipal agricultural land.	18 farmers renting a combined land area of +- 132 ha 2024/25 financial year – 502 AS (Bee Keeping)	Economic Development and Tourism



PLANNING AND ECONOMIC DEVELOPMENT					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
			What municipal agricultural land was on lease?	(See attached file)	
			How long is the municipal agricultural land on lease?	9 years and 11 months	
		Cllr E Groenewald	What type of mentorship is being offered to the emerging farmers who received land? Indicate the progress or status of the monitoring thereof.	Upcoming technology and innovation training opportunities: 1. Innovative Farming for Small-Scale Farmers; 2. Mentorship Programme for Entrepreneurs; and 3. Technology and Innovation Workshops (AI for business, social media for business, etc.).	Economic Development and Tourism
		Cllr E Groenewald	How does the municipality monitor the exposure of the farmers in terms of export to markets?	Small-scale and emerging farmers farm on land on average the size of 5 ha. They supply local markets and retailers. The LED unit does not currently monitor their supply to markets.	Economic Development and Tourism
191	Table 131: LED Achievements	Cllr E Groenewald	What are the tariffs at the informal trading sites?	The tariffs are part of the tariff book.	Economic Development and Tourism
			Clarify whether individuals from any ward are permitted to set up stands at the informal trading sites.	Yes, they are. There is an application process. Preference is given to the Stellenbosch community first.	
			The MPAC enquired about the payment methods available for trading at the informal trading sites.	Cash and POS.	
192	Table 131: LED Achievements	Cllr E Groenewald	Clarify the different training and mentoring workshops in enterprise development and support.	1. Pre-cooperative training for small-scale farmers hosted in Kayamandi on 15 May 2024; 2. Basic Business Skills Training hosted in Groendal from 18-20 September 2024; 3. Business Canvas Training hosted in Ida's Valley from 19 to 21 November 2024; 4. Supplier Development Training for Engineering Companies hosted on 11 February in Stellenbosch Town; 5. Supplier Open Day hosted on 5 March 2025 at the Stellenbosch Town Hall	Economic Development and Tourism



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Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
				<p>6. Financing Training hosted in Klapmuts from 18 to 20 March 2025;</p> <p>7. Marketing for small businesses hosted in Jamestown from 20 to 21 May 2025</p> <p>8. Basic Inventory Management for Spaza Shops hosted in Ida's Valley from 20 to 22 August 2025</p> <p>9. Supplier Open Day hosted at Stellenbosch Town Hall on 17 September 2025; and</p> <p>10. Capital Matching Initiative hosted at the Stellenbosch Town Hall on 19 November 2025.</p> <p>Upcoming technology and innovation training opportunities:</p> <p>1. Innovative Farming for Small-Scale Farmers;</p> <p>2. Mentorship Programme for Entrepreneurs; and</p> <p>3. Technology and Innovation Workshops (AI for business and social media for business, etc.).</p>	
192	3.6.2.2 EPWP Job Creation 2024/25	MPAC	Please provide statistics for the EPWP job creation per job activity per ward, as the total is contradictory to the other reporting per directorate (Infrastructure: Waste Management) in the Annual Report 2024/25.	<p>EPWP job creation statistics are extracted from the jobseekers database.</p> <p>The evidence supplied is what the department has on file and submitted to the human resources and finance departments.</p> <p>The areas in the report that are ward-specific.</p> <p>Please refer to the attached report.</p>	Economic Development and Tourism
193	Table 133: Jobs created per area	Cllr E Groenewald	The information is inconsistent with the area cleaning department. Please confirm the correctness and completeness of the table and provide an updated list to the MPAC.	<p>The LED department's report is backed by documents submitted to the human resources and finance departments.</p> <p>All documents are uploaded onto the job seekers database from which reports are drawn monthly. This enables the municipality to provide accurate and real-time statistics and data.</p> <p>It should be noted that the different sections also have tenders that they report on that employ local labour,</p>	Economic Development and Tourism



PLANNING AND ECONOMIC DEVELOPMENT					
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				<p>which may somewhat differ from the report from the LED section. The user departments may provide more clarity on the report.</p> <p>Please see the attached report.</p>	
194	3.6.4 Geographic Information System GIS	Cllr E Groenewald	Confirm whether the BPAMS is now fully functional and whether it was introduced alongside TPAMS.	The AFLA: BPAMS and TPAMS are fully operational without issues, and the municipality is in the process of enhancing the client portal to make it more user-friendly.	GIS
195	Table 136: Total number of employees in the Department: Development Planning (Entire department)	In support of MPAC	The MPAC enquired about the total number of employees currently in the Development Planning Department. Additionally, the MPAC would like to understand the reasons behind any existing vacancies and whether the organisational structure (organogram) has been updated. Are there any plans to fill these positions in the near future?	The total number of employees currently in the Development Planning Department is 16. There are currently no existing vacancies within the Department; however, the municipality is in the process of amending the current organogram to fill unfunded vacant posts.	Development Planning

The general remarks made and all additional questions can be routed and addressed at the MPAC meeting on 23 February 2026.



1.5 Directorate: Community and Protection Services

It is requested to provide a profile of the Community Services.

Most of the highlights mentioned are actual work that must be done.

All style, formatting and grammatical areas identified will be updated in the final Annual Report 2024/25.

TABLE 7: FEEDBACK: DIRECTORATE COMMUNITY AND PROTECTION SERVICES

COMMUNITY AND PROTECTION SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
196	3.7.1 Libraries	Cllr E Groenewald	Why was no mention made of the innovative thinking of PPPs?	<p>Herewith my response to item 177 for the implementation of the library project.</p> <p>Explain what is causing the delay in the completion of this project.</p> <p>The roll-over provincial treasury grant funding for the library project has only been approved during November 2025 and approved by the Stellenbosch Council meeting at the adjustment budget submission during January 2026. The Directorate of Community Services funded the capital budget in the interim to keep the project active while waiting for the grant funding. Also, the initial timeframe for the manufacturing and delivery of the lift was underestimated, and after all documentation was sorted out, the delivery date was confirmed to be at the end of February 2026. A couple of variations to the refurbishment of the existing joinery and painting work to the library to stay within the budget were finalised after the adjustment budget was approved.</p>	Libraries
196-207	3.7.1 Libraries	Cllr S Schäfer	The department should summarise the context.	<p>Public libraries are experiencing sustained financial pressure that now threatens core services. Despite the growth of digital platforms, physical libraries remain essential as community-based, human-centred spaces that serve as social, cultural, and informational anchors. Across branches, outdated and damaged materials were removed to maintain relevant collections, while limited new acquisitions were added, often with support from the Western Cape Provincial Government. Kayamandi, Klapmuts, Pniël, Cloetesville, and Groendal libraries all undertook collection management processes. Beyond lending books, the libraries function as vital community hubs. They provide literacy programmes, after-school support, storytelling sessions, reading competitions, study support, computer training, CV workshops, and senior citizen programmes. They host awareness events linked to national commemorative days. Libraries also run holiday programmes, safety awareness initiatives, child protection campaigns, soup kitchens, and partnerships with schools, crèches, authors, and health organisations. Groendal and Pniël libraries demonstrated measurable community impact through literacy improvements, increased attendance, strengthened community cohesion, and enhanced health awareness. Online marketing initiatives, particularly in Cloetesville, improved visibility and engagement with library collections.</p>	



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Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
				Reference to pg. 196 to 207 and tables remains the same.	
208-209	3.7.2: Cemeteries	Cllr S Schäfer	Request to rephrase the whole paragraph.	<p><u>CEMETERIES AND PARKS</u></p> <p>Stellenbosch Municipality is responsible for the maintenance and management of six cemeteries in Stellenbosch. The cemeteries in Pniël and Groendal have reached capacity, while Franschhoek South and Franschhoek North remain fully operational. Additional burial space has been created at Onder Papegaai Cemetery, and a new cemetery is currently being developed in Kylemore.</p> <p>The Jamestown Cemetery sustained damage due to high underground water levels during this year's storms, making it practically impossible to excavate new graves in the affected area. At the same time, the municipality was unable to reopen existing graves because of the elevated groundwater levels. The municipality is currently investigating measures to reduce water accumulation after periods of heavy rainfall.</p> <p>Consultants have been appointed for a three-year project to assist the municipality with the planning and construction of a new cemetery to address the critical need for additional burial space. The project is at an advanced stage, with the required environmental, water, and land use approvals in progress. All necessary licences have been obtained for the commencement of the new Stellenbosch Memorial Park, located alongside the R304 at the site known as Calcutta.</p> <p>The objective of the Cemeteries and Parks Section is to provide adequate burial space and to ensure dignified burials.</p>	Cemeteries and Parks
209	3.7.2.1 Income – Cemeteries Table 144: Cemeteries Income	Cllr O Jooste	What is the difference in prices of the cemeteries? Why are there burials with no income?	<p>All Stellenbosch cemeteries' tariffs are similar.</p> <p>In the previous financial years, if an undertaker chose to reopen an existing grave and dig the grave themselves with no services requested from the municipality, then there was no cost.</p>	Cemeteries and Parks
2010	Table 145: Highlights within the Department: Parks and Cemeteries	Cllr o Jooste	Clarify why Jamestown Cemetery is a highlight. Confirm the correctness of the statement under description.	The Jamestown cemetery suffered big damages during the floods; however, the cemetery drainage was upgraded and offered more burial space in areas that could not be utilised for graves previously.	Parks and Cemeteries
210	3.7.2.2 Challenges within the department	Cllr E Groenewald	Why is there a lack of education surrounding the cremation services process?	<p>The Stellenbosch municipality does not have a crematorium.</p> <p>However, the Cemeteries section did offer a full year, where quarterly education sessions on alternate burial methods were discussed with various churches. Cremation was one of the topics.</p>	Parks and Cemeteries



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Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
	Table 146: Challenges within the Department: Parks and cemeteries				
213	3.7.3 Child Care: Aged care, social programme – community development Table 148: Service Statistics – Childcare, age care, social programmes	Cllr E Groenewald	Is the department noticing a difference in the people on the street and homelessness?	<p>The response is general, as it is not clear whether the question relates to a difference resulting from a specific action / event.</p> <p>The number of people on the street during the day has not diminished. It is expected that the number will grow linked to the following factors:</p> <ol style="list-style-type: none"> 1. National poor economic growth and job losses. 2. Stellenbosch, with its students and tourists, is seen as a place where it is easy to make money on the streets. 3. There is no formalised day programme aimed at addressing the needs of persons on the streets available. The guise of homelessness is thus used by criminal elements to operate their activities on the streets. 	Community Development
214	3.7.3 Child Care: Aged care, social programme – community development Table 148: Service Statistics – Childcare, age care, social programmes	Cllr E Groenewald	Please clarify the winter readiness of the street store. Clarify the preparations and strategies in place for the municipality's winter readiness at the street store.	<p>The winter readiness programme is implemented annually in collaboration with:</p> <ol style="list-style-type: none"> 1. Street Store – Doka Deo; 2. Serve Stellenbosch (churches); 3. Civil Society; 4. Stellenbosch University; 5. Stellenbosch Homelessness Forum; 6. Department of Social Development; 7. Right to Care (health); 8. Shoprite (food provision); 9. Stellenbosch Night Shelter; and 10. U Turn. <p>It is an outreach programme which provides the following services:</p> <ol style="list-style-type: none"> 1. Referral Pathways out of homelessness – Night shelter services, U Turn Services, DSD and Health; 2. Street Store: Dignified access to clothing for winter; 3. Stellenbosch Mun: Blankets, beanies and socks; 4. A meal for the day; and 5. Spiritual guidance. 	Community Development



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Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
				The programme is aimed at homeless persons but has also been accessed by vulnerable and poor communities not on the street.	
216	3.8.1: Pollution control, biodiversity, beautification, open spaces and parks	Cllr S Schäfer Cllr E Groenwald	Propose that if there is nothing to report under the heading, then the narrative must change or report relevant information in the Annual Report 2024/25. Nothing is mentioned about biodiversity, beautification of the Stellenbosch Municipal area, open spaces. Possible examples: The green nature areas, trees being infected, or what measures the municipality has in place.	<p>POLLUTION CONTROL, LANDSCAPE AND BIODIVERSITY</p> <p>Stellenbosch Municipality is continuously developing its capacity to protect the environment within its boundaries and to strive towards a municipality and communities that recognise the vital importance of their rich natural capital and manage these in a manner that ensures sustainability and fulfils the needs of all concerned. Previously, it was recorded that Stellenbosch Municipality developed the Stellenbosch Environmental Management Framework in 2018, administered by the Department: Community Services. This document, guiding environmental planning and management throughout the Stellenbosch Municipal area, is currently under revision and being updated.</p> <p>In addition, over the past 10 years, Stellenbosch Municipality has compiled dedicated Environmental Management Plans (EMPs) for all its declared nature reserves as well as nature areas or old forestry areas. In this regard, the Council adopted the Ida's Valley Dam / Botmaskop EMP in 2023 and the Mont Rochelle Nature Reserve EMP in 2022. Papegaaienberg Nature Reserve and Paradyskloof Nature Area have approved EMPs, both currently under review. Through the Department: Community Services, Stellenbosch Municipality manages approximately 3 000 ha of vacant land. The municipality intends to manage and maintain all these areas through dedicated management plans, such as those mentioned above.</p> <p>Stellenbosch Municipality has also completed an Invasive Alien Plant Management Plan, as required in terms of the National Environmental Management: Biodiversity Act, 2004 (10 of 2004), and an Integrated Fire Management Plan to assist in the management of large vacant nature areas under the management of the Council. Most notably, Stellenbosch Municipality drafted its first dedicated nature areas bylaw (the Stellenbosch Municipality Nature Areas Bylaw), which was promulgated in July 2025.</p> <p>Air Quality Management Plan Stellenbosch Municipality's 3rd Generation Air Quality Management Plan (AQMP) was approved by the Council in 2022. This document follows the adoption of the original document approved in 2013 and its first revision in 2018. The latest revision of the document will be undertaken in 2026. Vision, Mission, and Goals Aligned with the Cape Winelands District Municipality's (CWDM) vision for air quality management, the vision for the Stellenbosch Municipality, as defined in the AQMP, is that air quality in the Stellenbosch Municipality is clean and healthy.</p>	Environmental Management



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				<p>The mission statement for achieving the stated vision is: Air quality in the Stellenbosch Municipality is cooperatively managed for the benefit of present and future generations according to the principles of sustainable development to safeguard health and quality of life, promoting economic and social development.</p> <p>The goals to achieve the mission of the AQMP are listed below, and their linkages to the Western Cape Provincial AQMP (DEA&DP, 2010) and the CWDM AQMP (CWDM, 2012) are highlighted.</p> <p>The three goals for the Stellenbosch Municipality AQMP are:</p> <ul style="list-style-type: none"> ✦ Goal 1: Air quality governance meets the requirements to effectively implement the AQMP: This goal addresses the regulatory framework and the institutional capacity required in the Stellenbosch Municipality to carry out the air quality function. This links directly to the goal of the AQMP for the Western Cape to 'ensure effective and consistent air quality management and the goal in the CWDM AQMP of 'effective air quality management; ✦ Goal 2: Reduce atmospheric emissions of harmful pollutants: This goal aims to manage activities that impact air quality to reduce the emissions of harmful pollutants and associated impacts on human health and well-being. This links directly to the provincial AQMP goal to 'Ensure effective and consistent compliance monitoring and enforcement and 'To ensure that health-based air quality standards are attained and continually met'. It also links to the CWDMAQMP goal of 'Effective air quality management through an 'emission reduction strategy; and ✦ Goal 3: Systems and tools are established to effectively implement the AQMP: This goal refers to the systems and tools required for effective AQMP implementation, the cornerstone of which is an Air Quality Management System (AQMS). The development of AQMS links directly to the provincial AQMP goal, 'To ensure effective and consistent air quality management through the development of AQM systems. It also links to the CWDM AQMP goal of developing an AQMS. An AQMS is a fundamental unit in the management of air quality in an area, incorporating the necessary technical elements that provide information on the status of air quality (D: EA&DP, 2010). Included in this goal is the need for stakeholders to actively participate in AQM in the Stellenbosch Municipality, which links to the provincial AQMP goal 'To continually engage with stakeholders to raise awareness concerning air quality. It also links to the CWDM AQMP goal to 'Promote communication concerning air quality management; and 	



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				<p>Goal 4: This goal aims to improve the understanding of the impact that climate change is likely to have on the municipality and to implement measures to mitigate such an impact.</p> <p>The timeframes defined for the implementation of the AQMP are: Figure 1: AQMP Time frames</p> <p>An air quality control bylaw, as well as a noise control policy, have been developed and adopted by the Council. The latter is implemented by a dedicated air quality / noise control officer appointed within the Department: Community Services. Air quality and noise complaints are captured in a central database and dealt with within required timeframes. The following statistics included both air quality-related matters and noise complaints. All noise complaints are investigated in terms of the Western Cape Noise Control Regulations PN200/2013.</p> <p>Air Quality Complaints 2023/24 to 2024/25</p>	



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Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response					Responsible Department																																																																																																							
				<table><tr><th rowspan="2">Complaints</th><th colspan="4">2023/24</th><th colspan="4">2024/25</th></tr><tr><th>1st Quarter</th><th>2nd Quarter</th><th>3rd Quarter</th><th>4th Quarter</th><th>1st Quarter</th><th>2nd Quarter</th><th>3rd Quarter</th><th>4th Quarter</th></tr><tr><td>Fumes</td><td>20</td><td>11</td><td>17</td><td>12</td><td>19</td><td>9</td><td>15</td><td>10</td></tr><tr><td>Smoke</td><td>2</td><td>1</td><td>5</td><td>4</td><td>5</td><td>2</td><td>4</td><td>5</td></tr><tr><td>Dust</td><td>6</td><td>5</td><td>2</td><td>3</td><td>6</td><td>6</td><td>3</td><td>3</td></tr><tr><td>Burning of waste / tyres</td><td>1</td><td>2</td><td>3</td><td>2</td><td>3</td><td>3</td><td>4</td><td>3</td></tr><tr><td>Farmland burning</td><td>0</td><td>1</td><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td></tr><tr><td>Crop spraying</td><td>1</td><td>1</td><td>1</td><td>3</td><td>1</td><td>2</td><td>3</td><td>5</td></tr><tr><td>Offensive odours</td><td>3</td><td>3</td><td>4</td><td>2</td><td>4</td><td>2</td><td>5</td><td>3</td></tr><tr><td>Unlicensed facilities</td><td>0</td><td>2</td><td>0</td><td>2</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Other</td><td>1</td><td>1</td><td>2</td><td>1</td><td>0</td><td>1</td><td>1</td><td>2</td></tr><tr><td>Total</td><td>34</td><td>27</td><td>36</td><td>31</td><td>40</td><td>27</td><td>37</td><td>33</td></tr></table>	Complaints	2023/24				2024/25				1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Fumes	20	11	17	12	19	9	15	10	Smoke	2	1	5	4	5	2	4	5	Dust	6	5	2	3	6	6	3	3	Burning of waste / tyres	1	2	3	2	3	3	4	3	Farmland burning	0	1	2	2	2	2	2	2	Crop spraying	1	1	1	3	1	2	3	5	Offensive odours	3	3	4	2	4	2	5	3	Unlicensed facilities	0	2	0	2	0	0	0	0	Other	1	1	2	1	0	1	1	2	Total	34	27	36	31	40	27	37	33	
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			<p>Stellenbosch Municipality works closely with the Department of Environmental Affairs and Development Planning concerning local government compliance and adherence to legislation. Implementation of operational plans concerning management plans is executed within the area of responsibility.</p> <p>The following immediate items were also included in the AQMP:</p> <table><tr><th>No.</th><th>Objective</th><th>Activity</th><th>Responsibility</th></tr><tr><td>1.</td><td>Sufficient capacity and competence exist to perform the air quality management function.</td><td>Identify capacity and competency needs.</td><td>Council</td></tr><tr><td>2.</td><td>The AQMP is included in the IDP.</td><td>Prepare air quality input for inclusion in the IDP. Ensure adequate funding in the IDP for AQMP implementation.</td><td>Air Quality Officer, Council</td></tr><tr><td>3.</td><td>A regulatory framework exists in the municipality for air quality management.</td><td>Develop an air quality bylaw</td><td>Air Quality Officer, Council</td></tr><tr><td>4.</td><td>Emissions from waste burning are reduced.</td><td>Enforcement of the bylaw</td><td>Air Quality Officer</td></tr></table>	No.	Objective	Activity	Responsibility	1.	Sufficient capacity and competence exist to perform the air quality management function.	Identify capacity and competency needs.	Council	2.	The AQMP is included in the IDP.	Prepare air quality input for inclusion in the IDP. Ensure adequate funding in the IDP for AQMP implementation.	Air Quality Officer, Council	3.	A regulatory framework exists in the municipality for air quality management.	Develop an air quality bylaw	Air Quality Officer, Council	4.	Emissions from waste burning are reduced.	Enforcement of the bylaw	Air Quality Officer																																																																																									
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				5.	An Air Quality Management System exists in Stellenbosch Municipality, including an emission inventory, ambient air quality monitoring, and reporting.	Prepare an annual report on progress with AQMP implementation and the state of air quality, including emissions, ambient data, and complaints.	Air Quality Officer		
				6.	Stakeholders participate in AQ management.	Participate and provide input / comment on development planning (e.g., EIA, SDF, SEMF).	Air Quality Officer		
				7.	Dust management	Respond to and attend to odour and dust complaints.	Air Quality Officer		
				8.	Noise pollution management	Respond and attend to noise complaints.	Air Quality Officer		
				<p>Stellenbosch Municipality developed an Air Quality bylaw in 2018, which, together with the above AQMP, is implemented and enforced by the local Air Quality Control Officer.</p> <p>Stellenbosch Municipality relies on data from the province's monitoring station situated at CWDM in Stellenbosch town to determine air quality or atmospheric emissions. This data is reported on by the relevant environmental health official from CWDM.</p> <p>Environmental Management Plan</p> <p>Stellenbosch Municipality is continuously developing its capacity to protect the environment within its boundaries and to strive towards a municipality and communities that recognise the vital importance of their rich natural capital and manage these in a manner that ensures sustainability and fulfils the needs of all concerned.</p> <p>To this effect, Stellenbosch Municipality has developed the Stellenbosch Environmental Management Framework (SEMF), approved by the Council as a sector plan for the Municipal Spatial Development Framework. The SEMF is a municipal strategic environmental management policy that responds to and complies with the relevant statutes and directives.</p> <p>Stellenbosch Municipality also implemented its Invasive Alien Plant Management Plan (IAP Management Plan), prepared in terms of the National Environmental Management: Biodiversity Act, 2004 (Act No. 10 of 2004), completed during the 2017/18 financial year. This document was reviewed and adopted by the Council in 2022 and the Department of Forestry, Fisheries, and the Environment (DFFE). Stellenbosch Municipality reports annually to DFFE on the implementation of its IAP Management Plan.</p> <p>Environmental Implementation</p>					



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				<p>Stellenbosch Municipality works closely with the Department of Environmental Affairs and Development Planning regarding local government compliance and adherence to legislation. Implementation of operational plans in relation to management plans is executed within the area of responsibility.</p> <p>The Stellenbosch Municipality owns various properties regarded as nature areas. Three of these areas have formally been designated as conservation areas. These are Mont Rochelle Nature Reserve, Jan Marais Park, and Papegaaiberg Nature Reserve. The Stellenbosch Municipality is in the process of putting environmental management plans (EMPs) in place for all these areas, including areas that are not formally declared as protected areas. The status of these is as follows:</p> <ul style="list-style-type: none"> ✚ Mont Rochelle Nature Reserve: approved by the Council in 2022; ✚ Papegaaiberg Nature Reserve: An approved EMP is in place and is currently up for a 5-year review; ✚ Jan Marais Nature Reserve: Final draft EMP prepared; ✚ Paradyskloof Nature Area: approved by the Council in 2019 and reviewed in 2024; and ✚ Ida's Valley / Bamako Nature Area: Approved by the Council in 2023. <p>In 2024, Stellenbosch Municipality also drafted a nature reserve and nature area bylaw. This by-law was made public before a final draft was presented to the Council and promulgated in July 2025.</p> <p>Urban Forestry</p> <p>Maintenance of urban forestry within the Central Business District (CBD) shall be undertaken in accordance with the Tree Management Policy and all associated Standard Operating Procedures. These instruments regulate the planting, protection, felling, maintenance, and long-term management of trees situated on municipal property and ensure that all arboricultural activities are conducted in a consistent, professional, and sustainable manner. The Tree Management Policy is currently undergoing its 5-year review.</p> <p>The municipality adopts a sustainable development approach to urban forestry, with the objective of enhancing the ecological quality, resilience, and visual character of the CBD. This approach supports the greening of areas within the Stellenbosch Municipality through the promotion of sustainable urban forestry practices and serves as a guiding framework for investors and developers committed to environmentally responsible and eco-sensitive development.</p> <p>Objectives and Benefits of Maintaining Urban Forests.</p>	



COMMUNITY AND PROTECTION SERVICES											
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department						
				<ul style="list-style-type: none">Enhance urban liveability through tree planting, shade provision, and streetscape improvements.Conserve biodiversity by prioritising indigenous tree species that support local ecosystems.Mitigate and adapt to climate change through increased canopy cover, carbon sequestration, and reduced urban heat.Protect heritage and significant trees for their cultural, historical, and ecological value.Integrate tree planning into urban development and spatial planning processes.Establish clear roles and responsibilities for municipal departments, private landowners, and other stakeholders.Provide guidelines for planting, maintenance, and removal of trees on municipal and private land.Promote education, community involvement, and stewardship of urban trees.Polyphagous Shot Hole Borer (PSHB) Infested trees will be monitored, and dead trees will be felled. <div><div>Environmental Management Challenges</div><table><tr><th>Challenge</th><th>Actions to address</th></tr><tr><td>Load shedding</td><td>Noise nuisance and an increase in air pollution were also encountered as many businesses and households switched to backup generators, which run on fossil fuels such as diesel or petrol. The increased use of these generators leads to higher emissions of greenhouse gases such as carbon dioxide and nitrous oxide, as well as particulate matter. These pollutants can contribute to climate change, harm human health, and need to be managed in accordance with relevant legislation. The noise control officer is mandated to investigate complaints and implement the necessary corrective measures, and, at the same time, try to increase awareness and education among the public and help develop an environment that takes cognisance of everyone's rights.</td></tr><tr><td>Severe Weather Conditions</td><td>The adverse weather conditions caused destructive damage in nature reserves and areas that affected infrastructure and flora. These conditions have resulted in negative effects on both the natural and built environment. Repair work to the affected environments is gradually underway.</td></tr></table></div> <p>The ornamental horticulture team responsible for landscaping in Stellenbosch central and town entrances upgraded the Voorgelegen gardens, which cater to an array of events such as weddings, baby showers, bridal showers, parties, etc. Die Braak, main roads, and town entrance pots and beds were replanted as the teams prepared for various tourist visits and the annual municipal festivals and events such as the Harvest Parade and Garden Town, amongst other</p>	Challenge	Actions to address	Load shedding	Noise nuisance and an increase in air pollution were also encountered as many businesses and households switched to backup generators, which run on fossil fuels such as diesel or petrol. The increased use of these generators leads to higher emissions of greenhouse gases such as carbon dioxide and nitrous oxide, as well as particulate matter. These pollutants can contribute to climate change, harm human health, and need to be managed in accordance with relevant legislation. The noise control officer is mandated to investigate complaints and implement the necessary corrective measures, and, at the same time, try to increase awareness and education among the public and help develop an environment that takes cognisance of everyone's rights.	Severe Weather Conditions	The adverse weather conditions caused destructive damage in nature reserves and areas that affected infrastructure and flora. These conditions have resulted in negative effects on both the natural and built environment. Repair work to the affected environments is gradually underway.	
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COMMUNITY AND PROTECTION SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
				<p>events. The Franschhoek area received several planted pots to add to the beautification on that side of the Stellenbosch Municipal area. The team beautified various entrances at Ida's Valley entrance, Tennantville, the Kayamandi wall entrance, and the R44. Adam Tas, etc. Over 50 trees were planted in various wards across the Stellenbosch Municipal area by the Parks section. The Adam Tas entrance was upgraded with artificial grass, especially in areas where there are high foot traffic and pedestrians.</p> <p>The parks section installed play equipment across the Stellenbosch Municipal area. Longlands in Ward 20 received a new fenced park with outdoor gym items, play equipment, new bins, signage, artificial grass, and pathways. The park also features trees, tarred walkways, and plant boxes.</p> <p>Kastaaing Park in Pniël was fenced, with a new three-in-one play item as well as a bin. Existing play equipment was painted in most parks. La Gratitude Park in Ida's Valley was fenced. Curry Street Park in Ward 16 received new play equipment. A tree planting project was expedited by the parks section during Arbour Month in Ward 11, as many older trees that were damaged by the previous storm had been damaged and fallen over. A beautification project was expedited in Ward 16 to combat an illegal dumping area. Ward 22 received a set of outdoor gym items. Fencing projects were planned for wards 1 and 2. Tree planting during Arbour Month took place in the Franschhoek area.</p>	
217	Table 152: Air Quality Complaints 2023/24 – 2024/25	Cllr S Schäfer	Noise does not form part of air quality. The row should be removed.	The administration takes note and will update the Annual Report 2024/25 accordingly.	Environmental Management
219	Table 155: Law Enforcement Highlights	Cllr E Groenewald	Insert footnotes with the definition of this type of notice. This will enable the reader to have a better understanding of what is reported on.	<p>Definitions of the 56 and 341 notices will be added as footnotes in the final Annual Report 2024/25.</p> <p>A Section 56 notice is a traffic fine issued directly by a traffic officer or law enforcement when you are stopped for a moving violation. It includes a court date but allows you to pay before then to avoid appearing in court.</p> <p>A Section 341 notice is a fine issued by traffic or law enforcement officers for non-moving violations (such as illegal parking). It is usually affixed to the driver's side window of the vehicle.</p>	Traffic and Law Enforcement
220	3.9.2 Traffic Services	Cllr S Schäfer	The highlights contradict what the municipality is conveying.	The statistics presented are accurate, and each functional area reports results in line with its specific performance indicators. The highlights are intended to provide a summary view, while the detailed indicators reflect the outcomes of each function. There is, therefore, no	Traffic and Law Enforcement



COMMUNITY AND PROTECTION SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
				contradiction, but rather a distinction between summarised highlights and the more granular indicator-based results.	
220	3.9.2 Traffic Services	Cllr E Groenewald	What is the reason for the staff shortages in the traffic department?	The staff shortages in the traffic department are primarily due to vacant positions that are unfunded. Without the necessary budget allocation, these positions cannot be filled, resulting in reduced staffing capacity and operational constraints within the department.	Traffic and Law Enforcement
221	Table 156: Service Data for Traffic Services	Cllr E Groenewald	Why is there a significant downward trend in the learner driver licence tests?	The downward trend in learner driver licence tests is due to the rollout of Computerised Learner's Licence Testing (CLLT) machines by the RTMC. With 16 machines deployed, the maximum number of applicants per session has been reduced from 20 to 16, resulting in lower overall testing capacity.	Traffic and Law Enforcement
221			Is there a management system in place, and what is the cost of the cameras?	The municipality has appointed an external service provider, through the tender process, to deliver speed enforcement camera services. In terms of the current tender contract agreement, the service provider supplies and operates a total of 12 I-cam Laser cameras and 7 fixed-site cameras. Any increase in the number of cameras will require an amendment to the specifications when the contract is next issued for tender. The cost per fixed camera is R400 000, and the cost for the mobile camera is R300 000, which all form part of the tender.	Traffic and Law Enforcement
223	Table 158: Service data for the fire and disaster management	Cllr S Schäfer	Please clarify this table for the average number of appliances off the road during the year.	This refers to vehicle breakdowns. Vehicles are repaired through the RT tender process.	Fire and Disaster Management Services
224	Table 159: Capital Expenditures as at	Cllr S Schäfer	Indicate what the reason was for the delay in the purchasing of specialised vehicles: Fire	All capital projects are on track. The new Landcruiser will be here on Monday. It is currently at Toyota Stellenbosch.	Fire and Disaster Management Services
227	3.10.1: Holiday Resorts and Campsites	MPAC	Mountain Breeze: Indicate where the money comes from for the repairs and maintenance of the campsite. Confirm why incur expenditure if the campsite is disposed of or not being utilised by the public.	The Department: Community Services does not manage Mountain Breeze Resort; it resides with Corporate Services, under which Property Management resides. The comment was addressed.	Garth Abrahams and Property Management
227	Table 169: Service	Cllr S Schäfer	Define what a stadium is, and does	Stellenbosch Municipality owns and maintains 15 sport facilities.	Sport, Halls and Recreation



COMMUNITY AND PROTECTION SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
	statistics sports Grounds and Swimming pools		<p>the municipality have any of these – indicate where?</p> <p>Confirm the correctness of the total services listed</p>	<p>Ten (10) of these sport facilities have seated stadiums with infrastructure that includes clubhouses and floodlights.</p> <p>These 10 stadiums formed part of the 2010 World Cup legacy projects.</p> <p>The remaining 5 sport facilities do not have seated stadiums.</p>	

The general remarks made, and all additional questions, can be routed and addressed at the MPAC meeting on 23 February 2026.



1.6 Director: Financial Services

The updated Annual Report 2024/25 should be recalculated and provide reasons for the variances throughout the Annual Report.

Explain the structure of tables under financial performance in Chapter 5.

The AFS and Audit report might be further discussed on 23 February for more clarity.

TABLE 8: FEEDBACK: DIRECTORATE: FINANCIAL SERVICES

FINANCIAL SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
38	Table 9: Municipal Viability Highlights	Cllr E Groenewald	Explain why investments were left out in the highlights.	Investments were not included in the Annual Report 2024/25 template.	CFO Financial Management Services
39	Table 12: Operating Ratios	Cllr E Groenewald	Provide clarity on what the latest norm is for repairs and maintenance.	The norm for R&M in accordance with the MFMA Circular is 8%.	CFO Financial Management Services
	Table 13: Total Capital Expenditure		What category do the consultants / service providers fall under, and what were the actuals and variances?	Consultants and / or service providers fall under Contracted services. Actual expenditure: contracted services: R284 539 132 Amended budget: R325 195 478 Variance: ((R325 195 478 - R284 539 132) / R325 195 478) * 100 = 12.50% Total % spent: R284 539 132 / R325 195 478 = 87.5%	CFO Financial Management Services
			Explain the decrease in the budget allocated and the actual?	A detailed performance assessment was conducted with the Mid-Year Adjustment Budget 2024/25, and projects were shifted to the outer years based on cash flow projections, as well as tenders that are not yet in place. The actual expenditure was (R473 052 520 / R524 512 559) = 90.19%.	CFO Financial Management Services
87	Table 68: Ten Highest Bids Awarded by Bid Adjudication Committee	Cllr E Groenewald	Clarify why there were two successful bidders on BSM 25/25.	The tender was initially awarded to POTTS DEVCO. An appeal was lodged and subsequently upheld, and the award was made to PANCARE PROPERTY SERVICES. This was an oversight in the report and should only	SCM



FINANCIAL SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
				have included the one award to PANCARE PROPERTY SERVICES.	
87	Table 69: Awards made by the Accounting Officer	Cllr E Groenewald	Clarify Bid Number BSM 111/24. Give context and the amount.	<p>The proposal of Middelorp Properties (Pty) Ltd for R22 028 250.00 (including 15% VAT) for the redevelopment and lease of the Transvalia properties was accepted. It was proposed for a long-term lease of not more than 30 (thirty) years as indicated in the tender document.</p> <p>The bidder submitted a bid with a bid amount of R22 028 250.00 (VAT included), which amount represents the estimated capital outlay.</p> <p>Total project cost (capital and operational) R33 795 797.50 (VAT incl.) The proposed monthly lease will be negotiated and approved by Council before commencing, on the conditions of the bid, and the details of the lease will be finalised and submitted before Section 33 is initiated for the formation of a maximum 30-year contract.</p>	SCM
88	Table 70: Appeals resolved	Cllr E Groenewald	The department is to provide more context to the description of the tender number and insert a column to state the cost and outcome, whether the appeals process was resolved or not.	<p>All appeals were resolved, and the column was added.</p> <p>The table will be updated and will be reflected in the final Annual Report 2024/25.</p>	SCM
89	Table 72: Deviation from Normal Procurement Process	Cllr S Schäfer	Why are there consecutive 0s for the Certificate of Emergencies?	The table will be updated in the final Annual Report 2024/25.	SCM



FINANCIAL SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
			It is proposed to provide MPAC with an updated table.	Emergencies already form part of the deviation report; hence, the 0s were taken out of the draft Annual Report 2024/25.	
90	2.3.4.7: Long-Term Contracts and Public-Private Partnerships Table 73: Long Term Contract (20 largest contracts entered into during 2024/25)	Cllr E Groenewald	Share the sentiment on PPPs and how beneficial they can be for the municipality. Confirm the table and provide MPAC with an updated table.	The list of long-term contracts (20 largest) stays the same, since it is as at 30 June 2025. The municipality currently has no PPPs in place.	SCM
92	2.3.4.9: SCM Performance Management	Cllr E Groenewald	The narrative is vaguely stated. Elaborate by providing background and more context for the paragraph.	We have internal SOPs that give effect to the SCMP Policy. Regular in-house audits are also conducted to ensure that SCM remains compliant with policies and regulations. The performance of service providers is also monitored monthly.	SCM
271	Table 236: Reliances on Grants	Cllr E Groenewald	The type of grants should be listed.	The Grants are listed in Table 235.	CFO Financial Management Services
271	5.3 Asset Management	Cllr E Groenewaldt	Where do the DSs come from, and what impact do they have on the community?	The question must be clarified.	CFO Financial Management Services
277	Table 243 Capital Expenditure by Asset Programme (Appendix M1)	Cllr Schäfer	Explain why there is an actual expenditure but no budget or adjustment budget provision.	The table will be updated and will be reflected in the final Annual Report 2024/25.	CFO Financial Management Services
			Explain the high actual expenditure for social housing.	The expenditure is mainly made up of the purchase of materials, the construction of Wendy houses and upgrading flats. This line item also included the roll-out of the social housing programme.	CFO Financial Management Services
277	Table 244: Capital Expenditure: Upgrade / Renewal Programme (Appendix M2)	Cllr E Groenewald	Explain the low spending vs the original and adjustment budget for water purification.	<u>The Director: Infrastructure indicated the following via an email response:</u> The expenditure on the water budget line item was due to the lack of resources and engineering technicians. The Franschoek bulk water pipeline project was delayed due to the delay in the appointment of a contractor, and	CFO Financial Management Services



FINANCIAL SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
				the Vlothenburg Pipeline project was delayed due to approvals from one of the landowners along the route of the pipeline.	
			Explain why there is no budget and spending for Infrastructure – Other: Waste Management, Transportation and Gas.	The table speaks only to capital expenditure pertaining to renewals and upgrades; there was no expenditure for the items that were renewed or upgraded in accordance with those specific items.	CFO Financial Management Services
			Explain the R0 values in the table.	The R0 values mean that there was no budget or expenditure for that specific line, even though it is included in the Annual Report 2024/25 template.	CFO Financial Management Services
281	Table 248: Cash Flow		Explain the R0 values in the table	The R0 values mean that there were no transactions for that specific line in the 2024/25 financial year, even though it is included in the Annual report template. The employee cost cash expenditure is included in the suppliers' line in the audited Annual Financial Statements 2024/25 of R1 939 490. The table will be amended to state Suppliers and Employees.	CFO Financial Management Services
282	Table 249: Gross outstanding debtors per services	Cllr S Schäfer	Give more background on the information provided in the table in terms of what was written off and what was put in place.	The table gives a summary of the gross outstanding debtor's amounts per service. In total, there was an increase of 2% in the total outstanding debt. Council wrote off an amount of R74.7M for the reporting period, which is mainly indigent debt.	CFO Revenue and Expenditure Financial Management Services
	Table 250: Debtors' age analysis	Cllr S Schäfer	Give more background on the information provided in the table.	The table provides an age analysis of the total outstanding debt. There was an increase of 2% in the total outstanding debt.	
283	Table 252: Municipal Investments	Cllr E Groenewald	Confirm if the investments are fixed and provide a percentage next to the amounts.	The details on all investments are provided in the monthly and quarterly reports. The annual report provides only the total of all investments.	CFO Financial Management Services



FINANCIAL SERVICES					
Page no.	Table / Paragraph Graph	The member who poses question / comment	Comment(s)	Response	Responsible Department
				The municipality keeps one call account, which has a variable interest rate and is readily available on request.	
Annual Financial Statements 2024/25					
No matters were raised					
Annual Performance Report 2024/25					
No matters were raised					
Audit and Performance Audit Committee Report 2024/25					
No matters were raised					
Report from the Auditor-General of South Africa 2024/25					
No matters were raised					

The general remarks made, and all additional questions can be routed and addressed at the MPAC meeting on 23 February 2026.



2. MPAC PUBLIC HEARING COMMENTS / REMARKS

Comments / remarks were made by the public which were not relevant to the Annual Report 2024/25, but to the IDP process and general Lets Fixit matters.

Below were the comments made by the public:

TABLE 9: PUBLIC HEARING COMMENTS AND FEEDBACK

PUBLIC HEARING			
Name and Surname	Comment(s)	Response	Relevant to IDP / Annual Report / General
Cllr J Andrews, representing Elsenburg	<ul style="list-style-type: none"> Budget: to inquire about the financial allocations specifically attributed to our wards for the 2024-2025 financial year. Could you please provide details on the amount allocated and a brief explanation of what these funds will be used for? Unresolved complaints. The annual report reflects the service standards. But residents have always had outstanding service complaints. How many complaints from our wards remain unresolved? And what is the average turnover? Consequences for non-performance. What steps have been taken against irresponsible officials? Corrective plan. What is the clear time-bound corrective measures for the underperformance identified in our wards? What are the measures for underperformance in wards? Safety intervention. What kind of safety action has the municipality implemented in its wards to prevent crime? 	<p>The MPAC Chairperson noted the various concerns raised by the members of the community.</p> <p>The community members were advised by the MPAC Chairperson that their comments do not relate to any of the reported information in the draft Annual Report 2024/25. However, the MPAC undertook to direct their concerns to the relevant department for possible inclusion during the April 2026 IDP open days.</p>	<p>MPAC take note of the comments and will be submitted to the relevant section during the April 2026 IDP open days.</p>
Amanda Visser – Jamestown in Mountain View:	<ul style="list-style-type: none"> Evictions on farms – Malan Farm, where people were evicted, but does not have emergency houses for evictees in Ward 21 If we enter Mountain View, at the cemetery, there is a big tree, but the path that is there is very narrow. Fortunately, there have been no accidents yet, but if the municipality can look at and fix the path for the entrance of our community. 		



PUBLIC HEARING			
Name and Surname	Comment(s)	Response	Relevant to IDP / Annual Report / General
	<p>There is a dam between the Wendys and the houses. And that dam, especially when it is warm, then it stinks a lot. Can the municipality do something about that dam?</p> <p>Our children in Mountain View have a park that has just been patched up. There is no fencing. The municipality does nothing about it to make our park beautiful for our children. And apart from the playground, we are still looking for more space for our children in ward 21.</p>		
Esmerelda vd Ross – Lapland / Lavanda / Arora Municipal Flats	<p>The biggest problem is the collaboration between the municipality and the municipality when there are complaints. If there is a complaint, it is never addressed, or it never takes place. It is a result of the residents, their geysers, the residents, their tiles, the residents, their crates that rot in their places, cranes that are broken, pipes that leak.</p> <p>And the biggest problem is behind Aurora, where there is a plague of cats, there is a plague of mosquitoes, and rats. And it is behind the river. And on the corner at 101, there is a hole. No maintenance is being attended to.</p> <p>High Crime – Community safety needs to patrol more at the municipal flats.</p> <p>No efficient turnaround time.</p>		
Pastor Jeffery May	<p>Farms are barely visible during elections. Can the municipality make use of the service delivery projects implemented specifically in the rural areas in 2024-2025, and how does that compare with urban areas such as Cloeteville and Franschhoek?</p> <p>Outline the service delivery projects per ward in 2024/25 and how they compare to urban wards.</p> <p>I would like to know the municipality's structured involvement with rural residents outside of the election period, particularly regarding</p>		



PUBLIC HEARING			
Name and Surname	Comment(s)	Response	Relevant to IDP / Annual Report / General
	<p>infrastructure inequality. In Cloetesville, it is crucial to engage with Franschhoek and Vlothenburg to assess what affordable infrastructure upgrades are planned for this financial year. Establishing clear priorities will help ensure accountability and transparency in these developments.</p> <p>Government intervention and eviction. In areas with government intervention, residents report regulated eviction regimens, including the role of the municipality in the protection of vulnerable families against illegal evictions and how many eviction-related cases are addressed in 2024/25. It is important that municipalities cannot ignore evictions and insecurity.</p> <p>What coordination exists between the municipality and the provincial national government to protect rural residents who are facing eviction under housing and land reform legislation? This reduces the responsibility but maintains pressure.</p> <p>Electricity and infrastructure. What conditions and plans exist for our areas? What infrastructure is planned for our areas?</p> <p>Housing and informal housing. How many housing projects are promised? What are the requirements? Who has benefited, and how was it chosen?</p>		



ANNEXURE B:

SUPPLEMENTARY INFORMATION PER DIRECTORATE



ANNEXURE B 1:

Directorate Corporate Services



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

SUPPLY CHAIN MANAGEMENT UNIT

Enquiries: Mr B Louw E-mail scm.tenderawards@ Stellenbosch.gov.za Ref: 6/1/1 Tel: (021) 808 8588 Tel: (021) 808 8721

As per tel: 021 851 8666 / 071 673 6241

As per email: linares@iafrica.com

Attention: Adolfo Linares

LINARES ARCHITECTS
7 PINEGROVE ROAD
SOMERSET WEST
7130

Dear Sir/ Madam

BID: B/SM: 31/23 APPOINTMENT OF A PROFESSIONAL ARCHITECT TO MONITOR AND OVERSEE HERITAGE BUILDING WORKS/ALTERATIONS/UPGRADES AND TO SUBMIT A CLOSE OUT REPORT FOR THE VARIOUS HERITAGE BUILDINGS.

Stellenbosch Municipality has accepted your offer dated 12 December 2022 as Professional Architect to monitor and oversee Heritage building works/alteration/upgrades and to submit a close out report for the various heritage buildings, up to a maximum of the number of estimated hours and further up to a maximum amount of R272 329.20 (15% VAT inclusive), for all 3 buildings, subjected only to the terms and conditions embodied in the Tender specifications and the general conditions of contract.

Please note:

Approval from the Heritage Western Cape (HWC) has been granted for the Voorgelegen Building. The application for Rhenish Complex and Bergzicht Training centre is currently in process, if not approved by the HWC, the Municipality will not proceed with the Rhenish Complex and Bergzicht Training

Please note other Service Provider 's may object or appeal the appointment which might affect the tender.

If there is any uncertainty regarding the scope of work, it should be addressed as soon as possible. Please liaise with Ms. Theresa Benjamin at the following number 021 808 8513

Yours faithfully


pp Financial Services
Municipal Manager

15/02/2023
Date



Heritage Western Cape
Erfenis Wes-Kaap
ILifa leMveli leNtshona Koloni

30 October 2025

HERITAGE REPORT

CASE NUMBER : HWC22120801SJ1213

Issued in terms of Section 34 of the National Resources Act, 1999 (Act 25 of 1999)
and Regulation 3 (3) (a) of PN 298 (29 August 2003)

The present close-out report is submitted subsequent to the renovation work reaching practical completion in the Bergzicht Training Centre on Bird Street, Erf 235. Stellenbosch.

Adolfo Linares - Professional Architect, registered Heritage Practitioner, was appointed by Stellenbosch Municipality to oversee and monitor the building works/additions and alterations, subsequent to the approval granted by Heritage Western Cape case number HWC22120801SJ1213.

October 2025



Linares Architects - Heritage Consultants
Email: linares@iafrica.com
Cell 071 673 6241

Our Ref: HM / CAPE WINELANDS / STELLENBOSCH / ERF 235
Case No: HWC22120801SJ1213
Enquiries: Sneha Jhupsee
E-mail: sneha.jhupsee@westerncape.gov.za
Tel: 021 483 5959

Katherine Robinson
katherine.robinson@stellenbosch.gov.za



PROPOSED ADDITIONS & ALTERATIONS SUBMITTED IN TERMS OF SECTION 34 OF THE NATIONAL HERITAGE RESOURCES ACT (ACT 25 OF 1999)

This matter was discussed at the Heritage Officers Meeting held on 20 February 2023.

DECISION

The Committee resolved to approve the application as the proposal does not negatively impact on heritage resources.

PERMIT

CASE NUMBER: HWC22120801SJ1213

Issued in terms of Section 34 of the National Heritage Resources Act, 1999 (Act 25 of 1999) and Regulation 3(3)(a) of PN 298 (29 August 2003)

This permit is valid for three years from the date of issue

Proposed Action: Additions & Alterations
Site: Erf 235, Bergzicht Training Centre, 31 Du Toit Street, Stellenbosch
Graded: Grading in progress

Permit issued in accordance with the Structural Investigation Report for the Bergzicht Heritage Buildings, numbered 2432/03, prepared by VIP Consulting Engineers, dated August 2020.

Conditions applicable to this Permit:

1. Work to be done strictly in accordance with the HWC stamped report.
2. Work to be monitored by a suitably qualified architect with heritage experience
3. A close-out report to be submitted within 30 days of practical completion.

NOTE:

- This decision is subject to an appeal period of 14 working days. Kindly note that the appeal period is calculated from the date indicated on the HWC date stamp, which is the date the appeal is sent, and not the date of signature
- Appeals to HWC are to be submitted to HWC.Appeals@westerncape.gov.za
- The applicant is required to inform any party who has expressed a bona fide interest in any heritage-related aspect of this record of decision. The appeal period shall be taken from the date above. It should be noted that for an appeal to be deemed valid it must refer to the decision, it must be submitted by the due date and it must set out the grounds of the appeal. Appeals must be addressed to the official named above and it is the responsibility of the appellant to confirm that the appeal has been received within the appeal period.
- **Work may NOT be initiated during this 14 day appeal period.**
- If any archaeological material or evidence of burials is discovered during earth-moving activities all works must be stopped and Heritage Western Cape must be notified immediately.
- This approval does not exonerate the applicant from obtaining any necessary approval from any other applicable statutory authority.
- **An HWC STAMPED REPORT must be present on the site at all times and must be produced on demand by any heritage Inspector, building control official, or any person duly authorized to do so.**
- **A copy of this permit must be displayed in a prominent place on the site until the permitted work is completed.**

Should you have any further queries, please contact the official above and quote the case number.


Waseefa Dhansay
Assistant Director: Professional Services



www.westerncape.gov.za/cas

Street Address: Protea Assurance Building, Green Market Square, Cape Town, 8000 • Postal Address: P.O. Box 9465, Cape Town, 8000
• Tel: +27 (0)21 483 5959 • E-mail: ceoheritage@westerncape.gov.za

Streetadres: Protea Assuransiegebou, Groenemarkplein, Kaapstad, 8000 • Posadres: Posbus 9465, Kaapstad, 8000
• Tel: +27 (0)21 483 5959 • E-pos: ceoheritage@westerncape.gov.za

Idilesi yendawo: kumpangatho 3, ketsakhiwo protea Assurance, Greenmarket Square, eKapa, 8000 • Idilesi yeposi: inombolo yebhokisi yeposi 9465, eKapa, 8000 • Inombolo zomnxeba: +27 (0)21 483 5959 • Idilesi ye-imeyile: ceoheritage@westerncape.gov.za

HWC Permit : Ref HM/CAPE WINELANDS/STELLENBOSCH/ERF 235



Linares Architects - Heritage Consultants
Email: linares@iafrica.com
Cell 071 673 6241

PURPOSE OF THE REPORT

Adolfo Linares, Professional Architect member of the Association of the Professional Heritage Practitioners, was appointed by Stellenbosch Municipality to monitor and oversee heritage building works/additions and alterations, subsequent to the approval granted by Heritage Western Cape for Bergzicht Training Centre, case HWC22120801SJ1213. This close-out report is required by Heritage Western Cape as a condition applicable in the permit to conduct the works.

PHILOSOPHICAL APPROACH TO THE BUILDING WORK

My philosophical approach regarding the proposed renovation could be summed up as 'keeping alive the spirit of the place, the significance of the buildings and of the environs are best protected by retaining as much of the ancient materials, returning the envelope to its best appearance. The key points identified in the methodology for the alterations and upgrades are to protect the historic fabric, minimize the impact of the renovation works, maintaining its significance and architectural character.

How do buildings survive?

Historic buildings are associated with a specific economic, geographical and social environments, modern-day market economy could render historic buildings obsolete and undergo a process of degradation.

Buildings survive if they are used, modern-day activities demand new modes of using spaces including statutory and building regulations.

Bergzicht Training Centre is an example of adaptive reuse, which is the process of repurposing the existing structure for a new function; this sustainable approach preserves cultural heritage and architectural character.

Bergzicht Centre illustrates the concept, Stellenbosch Municipality by renting out the complex obtains rent fees therefore, resources for the upkeep and maintenance.

This report presents the case depicting various actions taken to restore the complex, keeping the spirit of the historic precinct.



HISTORICAL OVERVIEW OF BERGZICHT

Bergzicht was originally part of the Kromme River farm which was founded in 1682 which was given to Jan Janz van Eeden of Oldenburg. It is believed that the Heerenhuys was built as early as 1780. Part of the farm was sold to Jacobus Groenewald in 1794.

Groenewald's widow later married Nicolaas Sertyn, who bought more land to expand Bergzicht. The symmetrical outlines of the three buildings, a square with two rectangular buildings on either side, were built in 1817 and remain more or less the same today.

After the above, the farm belonged to various owners who made additions to the Heerenhuys:

1822 Willem Daniel Hofman Jnr

183 Pieter Hendrik Faure

1847 Jacobus Francois du Toit

1859 Jacob Johan Paul du Toit

1869 Jacobus Christoffel Overbeek

Since 1922 the property has belonged to the Stellenbosch Municipality which has rented the premises to various tenants. On 17 August 1954 the site was declared a taxi rank. In 1965 the Municipality considered Bergzicht demolition but decided to restore the premises and surrounding area.

On the evening of 8 July 1992, the Heerenhuys almost completely burned down.

After the rebuilding process, the lease of the premises was put out to tender and was awarded to Bergzicht Training for the use of the buildings as a training centre for unemployed and uneducated residents of Stellenbosch and surrounding area.

HERITAGE SURVEY 2012

The heritage survey for the central core of Stellenbosch was steered by Stellenbosch Heritage Foundation. It represents the first phase of a planned heritage survey within the legal framework of the National Heritage Resources Act.

Survey Overview

ADDRESS

Bird Street Erf 235



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DATE BUILT

C1795

SUGGESTED GRADING

II

DESCRIPTION

H-shaped thatched house with ornate holbol central gable with double casements (a reconstruction) and holbol end gables. Flush casements with solid shutters, stable door with small-pane fanlight. House is flanked by thatched outbuildings

SIGNIFICANCE

Historical, Aesthetical.

RESTORATION AND MAINTENANCE SUMMARY

Stellenbosch Municipality appointed QSource Quantity Surveyors as the lead consultant for the project BSM 40/20, in sequence in March 2020 VIP Consulting Engineers (Pty) Ltd was appointed by QSource to perform visual structural inspections on the Bergzicht Training Centre.

In August 2020 VIP issued the Structural Investigation Report number 2632/03 it was endorsed by B Haasbroek, Inspection Engineer and as Project Leader Mr. J Jansen van Rensburg.ⁱ

The report comprises the study of the three buildings on site, namely Admin, Heerenhuys and Pinotage, it points out external and internal damages and/ or problems.

Following my site assessment, VIP's proposed repair work, in many instances, was changed or omitted as proved to be unnecessary, the work implemented is detailed below.

ADMIN BUILDING

- VIP'S report indicated the total replacement of the thatch roofs. Although, no decay and adequate thatch thickness was found; Highveld Cape Thatchers were appointed for the maintenance work, fixing flashings, ridges and for the application of fire retardant. It was recommended a yearly inspection of the roof; a three years guarantee was issued.ⁱⁱ



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Figure 1



Figure 2



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Figure 3

Figures 1 and 2 show the process of maintenance of the existing thatch roof, no significant decrease in volume was found. Figure 3 shows Admin building after the reinstatement and maintenance work was done.

- **First Floor Usage**

The Bergzicht Training Centre have made use of the traditional Cape - Dutch brandsolder converting it to a first-floor accommodation for office use, this adaptation of the brandsolder was probably done in 1994 following the renovation work after the devastating fire which destroyed the Bergzicht homestead on the evening 8 July 1992. The loft was constructed from wooden beams and planks with a cement screed topping. The issue, identified in 2020 by VIP, is due to the differential movement of wood and the concrete screed which showed large cracks.





Figure 4



Figure 5

Figures 4 and 5 show large cracks in concrete due to differential movement rate of timber and concrete with the additional live load component of people using the space and the weight of movable objects.



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Figure 6

Figure 6 expose the existing screed laid on vermiculite and damp proof membrane on timber planks



Figure 7

Figure 7 Damaged sections of the existing screed were removed, and the electrical conduits were re-arranged.





Figure 8

Figure 8 laying of the board insulation is completed, Isoboard was selected as the insulation and for its fire-resistant properties.



Figure 9



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Figure 10

Figures 9 and 10 show the laid new screed

- Loft usage and fire escapes routes.

A second issue I identified with the loft usage, is the inadequate provision of fire escape routes, the existing stairs did not comply with SANS 10400 M, the intervention in the Admin building was limited to repairing some elements of the external timber stair. A fire plan and specifications was done by Fire Engineer JW Lotz, from JL Consulting Engineers.ⁱⁱⁱ

- Plaster cracks and painting

Figure 11,12 and 13 depicts the general situation found in Bergzicht, fungus-stained walls paint and woodwork and steel gates requiring attention as well.





Figure 11



Figure 12



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Figure 13

The Admin building did not show major plaster cracks although the walls were stained as seen in figure 14, the external woodwork required re-decorating. See figures 15 and 16





Figure 14



Figure 15





Figure 16

Limewash and wall repairs specification included brushing down the surfaces and applying fungal treatment. Repairing the cracks consisted of raking plaster cracks applying lime putty with a fiberglass mesh, two coats of lime wash completed the walls renovation.^{iv}

External woodwork

Consisted in surface preparation, sanding down to break the surface gloss, application of one coat of primer, finishing with two coats of gloss enamel, colour 'heritage green' to match existing.

Steelwork

The surface preparation included sandpapering to remove paint, chipping away rust scales, following rust treatment, priming with a metal etch primer and finishing with a minimum of two coats of gloss enamel.





Figure 17



Figure 18

Admin building renovation completed: figures 18 and 19



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PINOTAGE BUILDING

- VIP's report indicated the total replacement of the thatch roofs.

After my inspection the total replacement of the thatch roof was deemed unnecessary, Highveld Cape Thatchers the appointed sub-contractor confirmed this observation, no decay and adequate thatch thickness was observed. The thatch sub-contractor did the maintenance work including fixing flashings, ridges and application of fire retardant. It was recommended a yearly inspection of the roof; three years guarantee was issued.

- First Floor Usage

Bergzicht' s Training Centre adapted the traditional Cape - Dutch brandsolder into a first-floor accommodation for classrooms and office use. The existing loft construction is made of wooden beams, planks and a cement screed topping; in the Pinotage building two issues were identified, the first one is due to the differential movement of wood and the concrete screed showing large cracks.

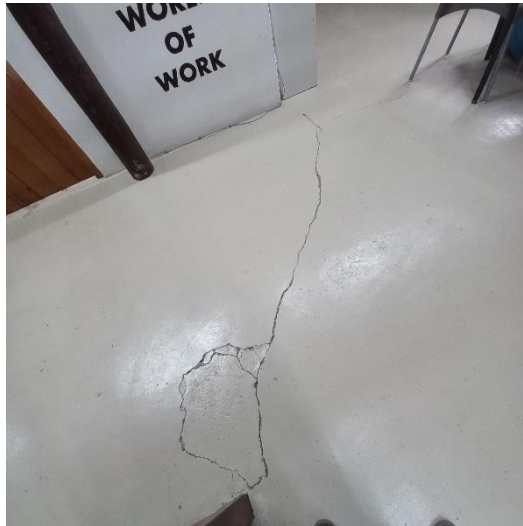


Figure 19

The case of the Pinotage building was worsened by the inadequate spacing of the timber beams and the live load component of over thirty persons using the loft plus the weight of movable objects.





Figure 20

The figure above shows the loft structure with inadequate spacing of the timber beams.



Figure 21





Figure 22

Figure 20 indicates the remedial work for the loft inadequate support, the process of adding extra support at the adequate structural spacing. The concrete screed was re-done in sections.

- Loft usage and fire escapes routes.

The external staircases that lead to the existing lofts were seriously damaged and out of service and it was required to be replaced and to comply with the provisions of SANS 10400 M, Building Regulations.

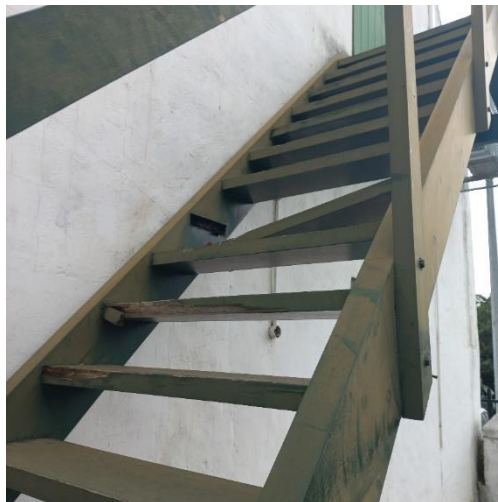


Figure 23



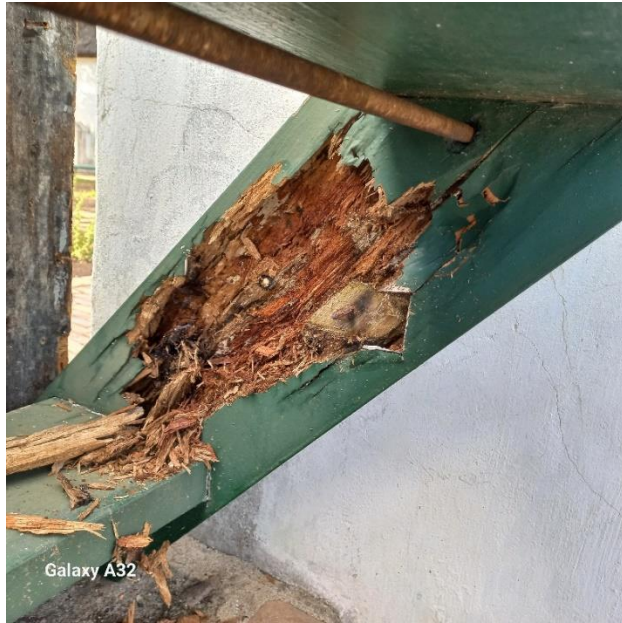


Figure 24



Figure 25



Figure 26



Figures 23, 24, 25 and 26 show the existing condition of the staircases in the Pinotage and Heerenhuys buildings before replacing them with new ones as shown in figures 27,28,29, 30,31,32 and 33.



Figure 27

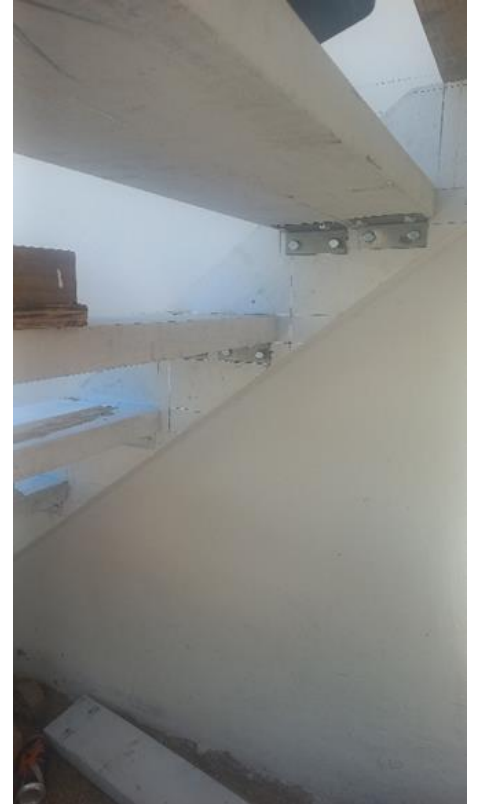


Figure 28



Figure 29





Figure 30



Figure 31



Figure 32





Figure 33

Replacing the stairs included the reinforcement of the top landing, changing the existing floorboards and underpinning the landing with timber brackets fixed to the walls with chemical anchors. The timber dimensions utilized were matching the existing; for safety reasons extra reinforcement was introduced to the balustrading, the dimensioning of treads and risers were increased to comply with the present SANS regulation; for prevention against falling, as it is required for any flight of steps which contains more than three risers were added steel rods, this additional component was chosen for being less prominent, therefore maintaining the traditional design expression as much as possible.

- **Plaster cracks and painting**

The Pinotage building exterior had been previously repaired but, there are no records available of the procedure time and originator; regrettably the method made use of a welded mesh with a wire diameter of 4mm and thick cement plaster, this is an unsuitable rendering because it impedes the wall breathability which is a quality of historic buildings. Older traditional construction is made of solid walls that rely on the absorption and evaporation of moisture through the permeable building fabric made of soft bricks with lime rendering.

The exterior of the Pinotage building presented areas with a delaminated rendering, see photos 34,36,36.





Figure 34 the inappropriate method found: wire mesh and cement plaster



Figure 35 plaster delamination due to the previous use of unsuitable plaster.





Figure 36 plaster delamination

The condition observed is due to the inappropriate repair work described elsewhere; the corroded steel mesh furthered the delamination of the cement rendering; its removal was not an option since it would cause more damage to the existing fabric.

The remedial work on the wall's exterior was limited to few damaged areas; it consisted of scrapping the plaster, fixing fiberglass mesh and applying lime plaster.

The Pinotage building showed a large wall crack on the South façade, it was caused by a sewer stack, figure 38, the remedial work consisted in applying lime putty to close up, fitting a fibre glass mesh before finishing with a lime rendering.

The internal walls inside the Pinotage building are modern structures built as offices, toilets and classrooms all these have been constructed with a concrete foundation and contemporary bricks, the wall cracks were repaired by the previous tenant using contemporary matching materials. Figure 39.





Figure 37 External wall crack and scraped cement plaster



Figure 38 large crack on the South facade





Figure 39 internal plaster crack

HEERENHUYS BUILDING

- The total replacement of the thatch roof was unnecessary, since no significant decay was found, and the existing thickness was adequate. Highveld Cape Thatchers was appointed for maintenance work, consisting of the removal of the top layer, fixing flashings, ridges and for the application of fire retardant. It was recommended a yearly inspection of the roof; three years guarantee was issued by Highveld Thatchers.



- First Floor Usage Loft usage and Fire escapes route.

Heerenhuys building also adapted the traditional Cape - Dutch brandsolder into a first-floor accommodation for classrooms and office use, the loft's screed showed a small number of cracks, the cause is described elsewhere, the screed topping was repaired, no extensive replacement of the screed was done.

The external staircase was unusable and inadequate as a provision for fire escape routes, the existing stairs did not comply with SANS 10400 M, the intervention comprised the total replacement of the stair.



Figure 40

Steel rods were added to the balustrade for safety; it was chosen as an element less noticeable thus maintaining the traditional design. To make the stairs SANS10400 Part M compliant, additional steps and an intermediate landing were added.



- **Waterproofing**

Heerenhuys building had waterproofing issues with the two 1994 built flat roofs in Northern and Southern facades; both roofs are located in between the sloped thatched roofs which contribute to the amount of rainfall on top of these roofs. The repair work entailed the removal of the damaged membrane, re-screeding to fall, application of a new torch-on waterproofing membrane and finish with laying 38mm crushed stone, the solution included the re-alignment of the rainwater down pipes.



Figure 41

- **Walls plaster cracks**

After the fire of 1992, the reconstruction of the building included new walls that made use of contemporary bricks and cement plaster. The remedial work on the wall's exterior was limited to only few hairline cracks; the plaster scrapped, rendered with lime plaster where applicable and finished with lime wash paint.



- External woodwork

The maintenance process entailed three steps: surface preparation, sanding down to break the surface gloss, application of one coat of primer, and finishing with two coats of gloss enamel, colour 'heritage green' to match existing. Repair work was limited to shutters and windows.

All the pergola's timber was replaced, figure 43 and figure 44



Figure 43



Figure 44



- **Steelwork**

Maintenance of steelwork was limited to access gates to yard and garden, the method entailed surface preparation which included sandpapering to remove paint, chipping away rust scales by hand or using grinders, it followed rust treatment and priming with a metal etch primer finishing afterwards with a minimum of two coats of glass enamel.



Figure 45, garden gate after maintenance work

- **Building Exterior - Subsidence of the stoep and historic werf wall**

The stoep was built during the reconstruction, after the fire in 1992, it was built larger than the traditional Cape Dutch stoep, and finished with contemporary brick paving laid on a unreinforced concrete slab; the material unearthed under the slab comprised reworked boulders in a sand medium, all this material was not compacted and it was a contributing factor to the fracture of the slab and the wall's collapse.





Figure 46 – stoep wall collapse



Figure 47





Figure 46, 47 & 48 - cracks of the stoep unreinforced slab showing on the brick paving surface



Figure 49 after the repair work

The distance across the stoep was shortened in an attempt to adjust the size of it to be consistent to historical Cape Dutch houses but the limitation was circumventing the brick pillars stability. I proposed replacing the existing brick paving finish with Klompie bricks, but not a favorable response was achieved due to budget limitations.



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Figure 50 – Pergola's timber replacement.



Figure 51 Minimal design balustrade added to the steps.



- Garden wall



Figure 52



Figure 53





Figure 54

The external garden wall is an integral part of the historical precinct, the survey from De Smit 1961 shows the wall joining the actual Pinotage and Admin buildings, photos 52, 53 and 54 show the state of disrepair found before the restoration project, the wall was built with the traditional method of boulders, stones of different sizes and mud and it was found that the original rendering had been replaced with an inappropriate cement plaster. Contributing to the partial collapse was water ingress from the garden therefore debilitating the structure.

The rehabilitation consisted of the removal of the cement plaster, brushing out loose material. The consolidation was achieved by adding various stone sizes with lime putty and was finished incorporating a fibre glass mesh and lime plaster, before painting with lime wash.





Figure 54



Figure 55

Figures 54 and 55 depict the restored garden wall.

ⁱ VIP's Structural Investigation Report number 2632/03, Stellenbosch Municipality Department: Property Management and Municipal Building Maintenance-Directorate: Corporate Services.

ⁱⁱ Email 10/21/2023 by JC Steenkamp : "There is almost no decrease in volume or thickness from what we found on site. The volume and thickness after the maintenance work will not defect our Guarantee on the roofs. Fire-retardant treatment was applied."

ⁱⁱⁱ Drawing by JL A2499 - FP01 Revision C

^{iv} Specification for the complete External and Internal Redecoration of Bergzicht , Midas Earthcote July 2021.



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Our Ref: HM / CAPE WINELANDS / STELLENBOSCH / ERF 235
Case No.: HWC22120801SJ1213
Enquiries: Sneha Jhupsee
E-mail: sneha.jhupsee@westerncape.gov.za
Tel 021 829 3318



Applicant: Katherine Robinson | katherine.robinson@stellenbosch.gov.za
Monitoring Architect: Adolfo Linares | linares@iafrica.com

CLOSE OUT REPORT FOR ADDITIONS & ALTERATIONS SUBMITTED IN TERMS OF SECTION 34 OF THE NATIONAL HERITAGE RESOURCES ACT (ACT 25 OF 1999): ERF 235, BERGZICHT TRAINING CENTRE, 31 DU TOIT STREET, STELLENBOSCH

The matter above has reference.

The matter was tabled at the Heritage Officers' Meeting held on 27 October 2025.

ENDORSEMENT

The Committee resolved to endorse the close-out report titled "*Heritage Report*", dated October 2025, and prepared by Linares Architects as having met the conditions of the HWC issued permit, dated 21 February 2023.

Should you have any further queries, please contact the official above and quote the case number provided.

.....
Waseefa Dhansay
Assistant Director: Professional Services



www.westerncape.gov.za/cas

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HERITAGE REPORT

MINOR WORKS PERMIT CASE NUMBER : HWC 22061308TZ0801E

Issued in terms of Section 27 of the National Resources Act, 1999 (Act 25 of 1999)
and Regulation 3 (3) (a) of PN 298 (29 August 2003)

The present close-out report is submitted subsequent to the renovation work reaching practical completion in the Voorgelegen building, 116 Dorp Street, Erf 235. Stellenbosch.

Heritage Western Cape, issued the Minor Works Permit, case number HWC 22061308TZ0801E, the present close-out report is a condition applicable to the Permit granted.

December 2025



Voorgelegen building external façade at Dorp Street



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Our Ref: HM/ CAPE WINELANDS/ STELLENBOSCH/ERF 235
Case No.: 22061308TZ0801E
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A.W.C De Boer
116 Dorp Street
Stellenbosch



MINOR WORKS PERMIT
CASE NUMBER: 22061308TZ0801E
Issued in terms of Section 27 of the National Heritage Resources Act, 1999 (Act 25 of 1999) and Regulation 3(3)(a) of PN 298 (29 August 2003)

This permit is valid for three years from the date of issue

This permit is issued for:

Proposed Action:

Site:

Graded:

Additions and Alterations
Erf 235, 116 Dorp Street, Stellenbosch
Provincial Heritage Site

Permit issued in accordance with Structural report prepared by Katherine Robinson:

No: 1-8
Dated: 2 August 2022



Conditions applicable to this Permit:

- **Work to be monitored by a suitably qualified architect/practitioner with suitable heritage experience.**
- **A close-out report to be submitted to HWC after 30 days of practical completion.**

NOTE:

- This decision is subject to an **appeal period of 14 working days**
- **Appeals to HWC are to be submitted to HWC.Appeals@westerncape.gov.za**
- The applicant is required to inform any party who has expressed a bona fide interest in any heritage-related aspect of this record of decision. The appeal period shall be taken from the date above. It should be noted that for an appeal to be deemed valid it must refer to the decision, it must be submitted by the due date and it must set out the grounds of the appeal. Appeals must be addressed to the official named above and it is the responsibility of the appellant to confirm that the appeal has been received within the appeal period.
- **Work may not be initiated during the 14 working day appeal period.**
- If any archaeological material or evidence of burials is discovered during earth-moving activities all works must be stopped and Heritage Western Cape must be notified immediately.
- This approval does not exonerate the applicant from obtaining any necessary approval from any other applicable statutory authority.
- **An HWC STAMPED PLAN must be present on the site at all times and must be produced on demand by any heritage inspector, building control official, or any person duly authorized to do so.**
- **A copy of this permit must be prominently displayed on site at until the permitted work has been completed**

Should you have any further queries, please contact the official above and quote the case number.

Colette Scheermeyer
Deputy Director

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HWC Permit : Ref HM/CAPE WINELANDS/STELLENBOSCH/ERF 235



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PURPOSE OF THE REPORT

I Adolfo Linares, Professional Architect and Heritage Practitioner, member of the Association of the Professional Heritage Practitioners, was appointed by the Stellenbosch Municipality to monitor and oversee all building work for the additions and alterations in compliance with the requirement by Heritage Western Cape for the Minor Works Permit.

PHILOSOPHICAL APPROACH TO THE BUILDING WORK

The philosophical approach regarding the proposed renovation could be summed up as 'keeping alive the spirit of the place'. The significance of the buildings and of the environs are best protected by retaining as much of the ancient materials and returning the envelope to its best appearance. The key points identified in the methodology for the alterations and upgrades are to protect the historic fabric, minimize the impact of the renovation works, maintaining its significance and architectural character.

How do buildings survive?

Historic buildings are associated with a specific period, economy, geographical and social environments; therefore, modern-day market economy could render historic buildings obsolete and undergo a process of degradation.

Buildings survive if they are used, although modern-day activities require different approaches for using spaces as well as contemporary statutory and building regulations.

Adaptive reuse entails repurposing the existing structure for a new function; it is a sustainable approach that ultimately protects cultural heritage. The Voorgelegen building was originally a residence, today it functions as offices, art gallery and museum. Voorgelegen building exemplifies the adaptive reuse model.

Stellenbosch Municipality, by renting out the complex, obtains rent fees therefore, the required resources for the upkeep and maintenance.

This report presents the case depicting various actions taken to restore the building, keeping the spirit of the historic precinct.



HISTORICAL OVERVIEW OF VOORGELEGEN

Numbers 108-112 of this property formed part of the farm De Nieuwe Molen, granted in 1750 to Landdrost en Heemraden. It was subdivided in 1796 and the erven of No's 112 and 116 were bought by Johannes Victor the following year. His widow sold No 112 to her son Jacobus Daniel in 1825, while another son, Wynand acquired No 116 in 1836. It was bought by Gysbert Reits in 1851, who replaced the ground floor windows in the original openings. The house was occupied for many years by his son-in-law Dr Cornelius Smuts, who was probably responsible for the second floor. Currently the Stellenbosch Municipality directs the maintenance and upkeep of the Voorgelegen building and is let to various organisations.

HERITAGE SURVEY 2021

The heritage survey for the central core of Stellenbosch was steered by Stellenbosch Heritage Foundation. It represents the first phase of a planned heritage survey within the legal framework of the National Heritage Resources Act.

Survey Overview

ADDRESS

116-118 Dorp Street Erf 658

DATE BUILT

C1798

SUGGESTED GRADING

II

DESCRIPTION

Double storey H-shaped parapeted house with moulded cornice and rusticated quoins; central projecting portion with single window above 4x4 door with fine sunrise fanlight flanked by narrow 6x6 sashes; two bays to each side with 9x9 sashes to both floors. Full-size windows have fine hood mouldings with decorative brackets, with similar moulding as string course across central projecting bay.

STYLE

Georgian

TYPE OF BUILDING

Residential



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CURRENT USE

Museum and Offices

ORIGINAL USE

Dwelling

ALTERATION

Double storey post 1881

SIGNIFICANCE

Historical, Aesthetical.

RESTORATION AND MAINTENANCE SUMMARY

Stellenbosch Municipality appointed QSource Quantity Surveyors as the lead consultant for the project BSM 40/20, in sequence in March 2020 VIP Consulting Engineers (Pty) Ltd was appointed by QSource to perform visual structural inspections on the Voorgelegen building.

I made use of VIP's report as a guide, the identification of the necessary work was followed by my own on-site assessment, therefore, VIP's proposed repair work was revised, and additional work was implemented as it is documented in the present report.

TIMBER FLOOR REPAIRS

PROBLEMS OBSERVED

Rooms facing the North of the building exposed damaged timber floors, an investigation was conducted removing some of the wooden planks, which were made of SA Pine, indicating earlier repairs, none of the original fabric was found on these floors; furthermore, as evidence of earlier repairs, it was found that the gaps between the joists have been filled with rubble, shutting the floors ventilation, figures 1 and 2.





Figure 1

Two additional issues compounding the problem were noted: an earlier attempt to control external dampness using cement plaster and PVA paint, both techniques block the breathability of the wall. The second issue was a tap located on the external wall face and a brick paving apron with a fall towards the wall.



Figure 2

Figure 1. Shows a section of the damaged timber floor and joists due to water ingress. Figure 2 Shows an earlier fixing attempt, no records found at the Stellenbosch Municipality, this included filling the joists gaps with building rubble.





Figure 3

Figure 3 indicates the placing of new timber joists after the removal of the rubble.



Figure 4



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Figure 4 illustrates the method for placing new joists: fixing on purpose-made concrete blocks with steel pins, open spaces are left to keep under floor ventilation.



Figure 5 – timber tinting in process



Figure 6. Colour match achieved with the historic fabric



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Figure 7. Adaptive reuse of Voorgelegen rooms after the timber floor restoration.

Figures 1 to 7 depicted the process of repairing and restoring the damaged timber floor of North facing rooms, the source of the problem is depicted in figure 8. This external tap was relocated, and the external wall was partially repaired using adequate materials, figure 9.



Figure 8 External tap has been relocated, since it was part of the problem,





Figure 9

The external North facing wall was stripped off the unsuitable cement plaster and replastered with a lime mix and finished with lime wash. This procedure allows the historic sunbaked brick to recoup its breathability, the external rainwater channel was regouted, and the apron rebuilt with a suitable fall.

LINTOL REPLACEMENT AND PLASTER

While replacing the roof sheeting a portion of the existing cement plaster, which is an unsuitable rendering, fell off the wall from above the door lintel. Figures 10, 11 and 12.



Figure 10





Figure 11



Figure 12

A prior redecoration attempt used wire mesh to hold the unsuitable rendering, the plaster delamination was triggered by the corroded metal wire mesh.

Figure 12 shows the rotten timber lintel as a consequence of water ingress and the inability of the wall to dry up or to 'breathe', older traditional construction is made of solid walls that rely on the absorption and evaporation of moisture through the permeable building fabric made of soft bricks with lime rendering.





Figure 13

The first stage for fixing the wall was a controlled dusting off the historic fabric built with the soft sunbaked bricks and stabilizing the wall with lime wash and putty lime to close bigger wall gaps.



Figure 14.

Figure 14 depicts the process of applying the final lime coat on the first scratch coat, the timber lintel was replaced, and a galvanized metal angle was included as a reinforcement



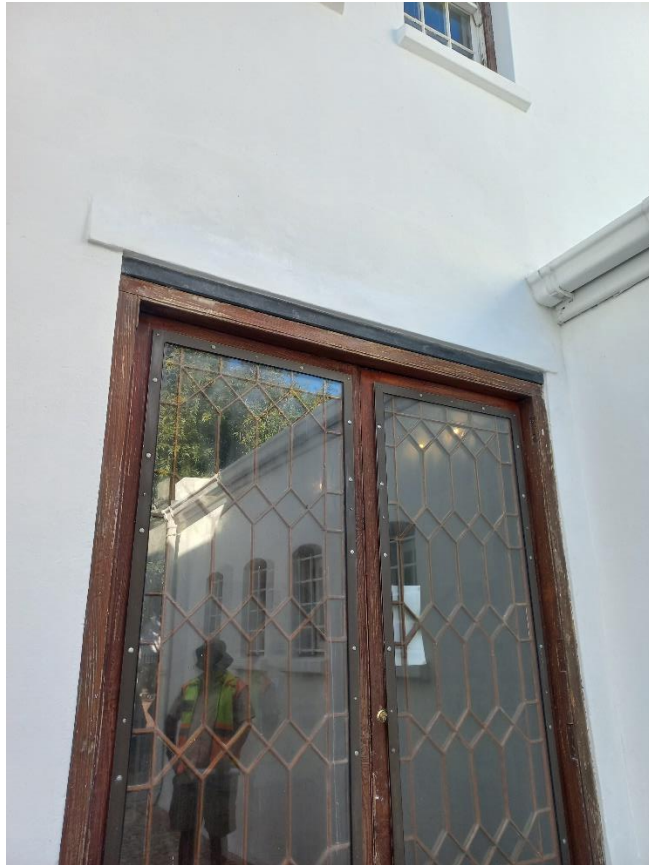


Figure 15

The outcome included a plaster drip enabling thus to get rid of the rainwater.



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MINOR WALL CRACKS

Wall repairs fixing procedure included, first a soft brushing down of the brick surfaces, application of lime putty with a fiberglass mesh, followed by two coats of lime plaster, the first coat is thicker, is called 'scratch coat' and is completed with a 3 to 5mm finish coat, lastly a lime wash paint finished the wall renovation.



Figure 16 Wall repair in process



ROOF REPAIRS

Existing condition of the roof sheeting show rusting, and head and side flashings in many sections were detached from the walls,

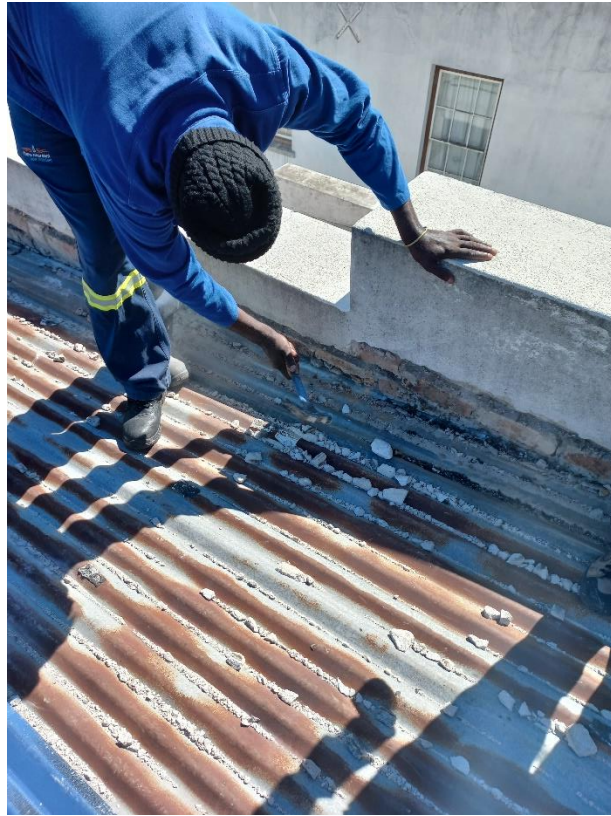


Figure 17, Shows rusted roof sheeting and flashing detachment.



Figure 18.



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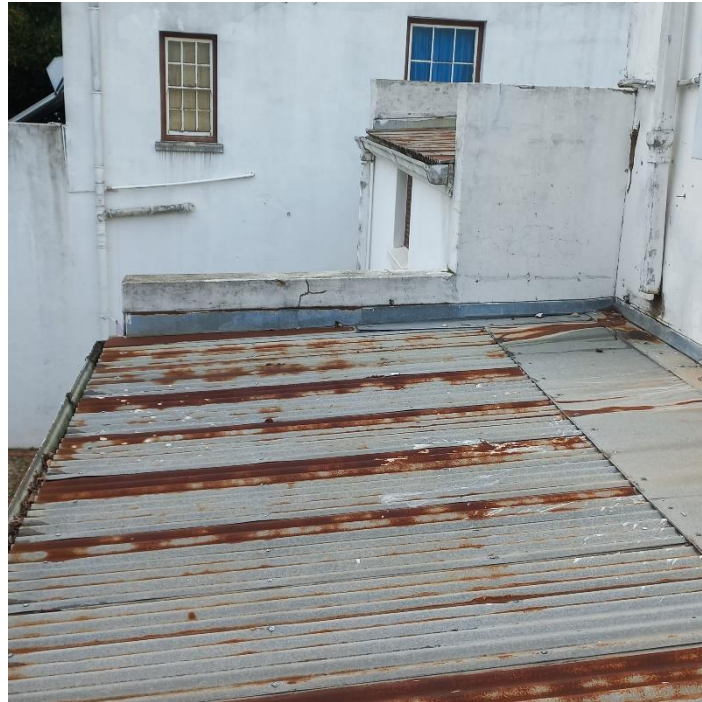


Figure above, 17 and 18. Gives an overall view of the initial roof sheeting situation



Figure 19 Existing timber structure proved to be in good condition, few battens needed replacement.





Figure 20. Under roof sheeting membrane installation



Figure 21. New corrugated roof sheeting

Vip's report recommended the installation of IBR metal roof sheeting, the proposed profile is used primarily for industrial applications. i.e. warehouses and factories, therefore, I selected a corrugated profile matching the existing. It must be noted that



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modern metal roof sheeting is a lightweight material, thus, thinner than the original corrugated profile. Consequently, to prevent roof leakage, on each side overlap it was fitted adhesive sealing rubber strips and pop rivets, see photo 22. In addition, I recommended overcoating the roof sheeting with a rubber-like elastomeric product, the latter was omitted due to budget restrictions. The installation as described above has proven to be watertight.



Figure 22. Installation of adhesive sealing strips



Figure 23. Metal flashings installation



GARDEN WALL

The garden wall is integral part of the historical precinct. Figures 24, 25 and 26 exposes the wall poor condition observed before restoration. It is a traditional construction, the foundation built with boulders and stones of different sizes with overlapping joints, gaps filled with rubble and mud; above the foundation the parapet wall was made with soft sunbaked bricks. Previous repairs were observed with contemporary bricks and the original rendering replaced with inappropriate cement plaster, elsewhere I pointed out that using cement plaster impedes the 'breathability' of the wall; a contributing factor to the state of deterioration was water ingress from garden watering which undermined the structure.

The rehabilitation consisted of the removal of the cement plaster, brushing out all loose material. The consolidation of the stone foundation was achieved by adding various stone sizes with lime putty and integrating fibre glass mesh, finishing with the application of lime plaster and finally coated with lime wash. Some of the bigger wall holes, as seen in figure 24, required brick replacement.



Figure 24





Figure 25



Figure 26





Figure 27 After the removal of the cement plaster



Figure 28. Repaired wall





Figure 29. Repaired wall

WOODWORK REPAIRS

The maintenance process entailed three steps: surface preparation, sanding down to break the surface gloss, application of one coat of primer, and finishing with two coats of gloss enamel, colours white and 'heritage green' to match existing. Repair work was limited to doors and windows.



Figure 30. The state of disrepair found comprised peeling of paint, broken beads,





Figure 31.



Figure 32



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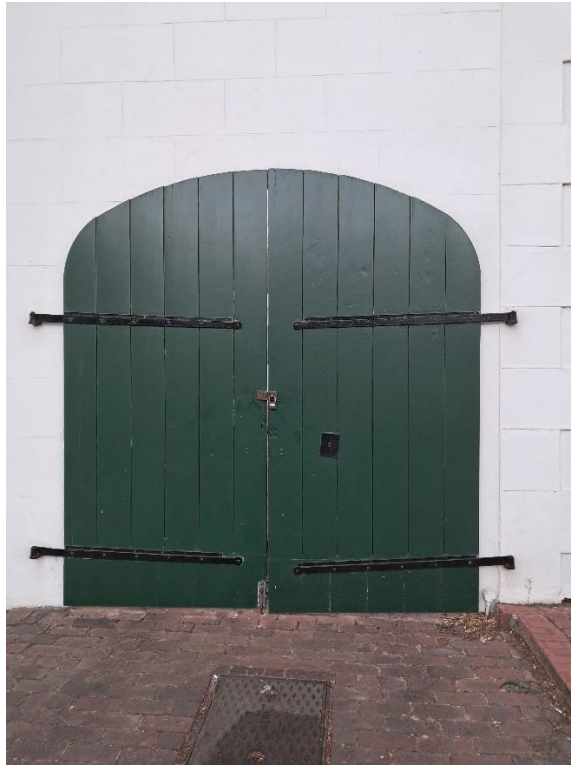


Figure 33

Figures 31,32 and 33 show doors and window after repair and maintenance work



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PARKING PAVING

Figures 34 and 35 show the condition of the parking area that led to the brick paving being entirely replaced with new pavers on a well compacted sub-base, figure 36.

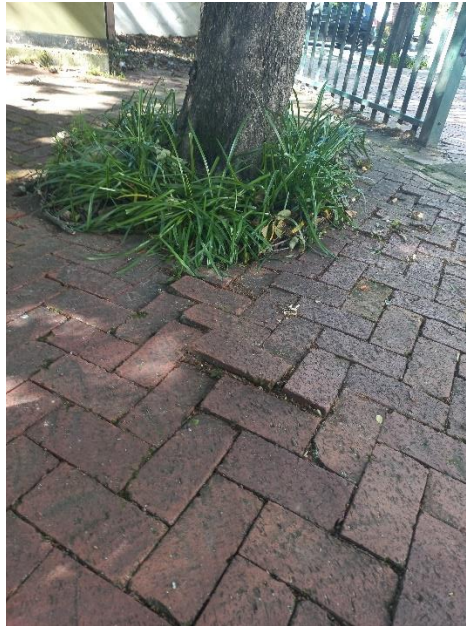


Figure 34



Figure 35





Figure 36 spreading the new sub-base



Figure 37





Figure 38

Figures 37 and 38 show the parking area after the brick paving replacement.

Linares

Adolfo Linares Pr. Arch SACAP 6383 - APHP



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Our Ref: HM / CAPE WINELANDS / STELLENBOSCH / ERF 235
Case No.: 22061308TZ0801E
Enquiries: Corne Alexander
E-mail: corne.alexander@westerncape.gov.za
Tel: 021 829 3317



Adolfo Linares
linares@iafrica.com

CLOSE-OUT REPORT, SUBMITTED IN TERMS OF SECTION 27 OF THE NATIONAL HERITAGE RESOURCES ACT (ACT 25 OF 1999) – ERF 235, 116-118 DORP STREET, VOORGELEGEN, STELLENBOSCH.

The matter above has reference.

The Close-Out Report was tabled at the Heritage Officers' Meeting held on 19 January 2026.

ENDORSEMENT

The Committee resolved to endorse the close-out report titled "HERITAGE REPORT", dated December 2025, as prepared by Linares Architects – Heritage Consultants, as having met the conditions of the HWC issued permit, dated 23 August 2022.

Should you have any further queries, please contact the official above and quote the case number provided.

.....
Waseefa Dhansay
Assistant Director: Professional Services



Heritage Western Cape
Erfenis Wes-Kaap
ILifa leMveli leNtshona Koloni

20 January 2026

www.westerncape.gov.za/cas

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• **Tel:** +27 (0)21 483 5959 • **E-mail:** ceoheritage@westerncape.gov.za

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• **Tel:** +27 (0)21 483 5959 • **E-pos:** ceoheritage@westerncape.gov.za

Idilesi yendawo: kumgangatho 3, kwisakhiwo iprotea Assurance, Greenmarket Square, eKapa, 8000 • **Idilesi yeposi:** Inombolo yebhokisi yeposi 1665, eKapa, 8000 • **Iinombolo zomnxeba:** +27 (0)21 483 5959 • **Idilesi ye-imeyile:** ceoheritage@westerncape.gov.za



ANNEXURE B 2:

Directorate: Infrastructure Services

TENDER NO. BSM 30/24

**UPGRADING OF THE WEMMERSHOEK WASTEWATER
TREATMENT WORKS: PHASE 2**

REPORT

FEBRUARY 2026

Background

- The WWTW performance scored 83.0% compliance in 2022 with the Green Drop Criteria. The Effluent and Sludge compliance was some of the major concerns since the plant discharges into the sensitive Berg River. Stellenbosch Municipality investigated various options to improve the effluent quality discharge into the river and increase the hydraulic capacity of the plant.
- The project started in June 2024 with a planned completion date of May 2026. WEC Consultants were appointed as the consulting engineers to oversee the design and construction supervision. EXEO Civils were appointed for construction. After project completion, the design capacity of the plant will be 7 Ml/day dry weather flow.

OVERVIEW OF THE WORKS

The project entails UPGRADING OF THE WEMMERSHOEK WASTEWATER TREATMENT WORKS: PHASE 2.

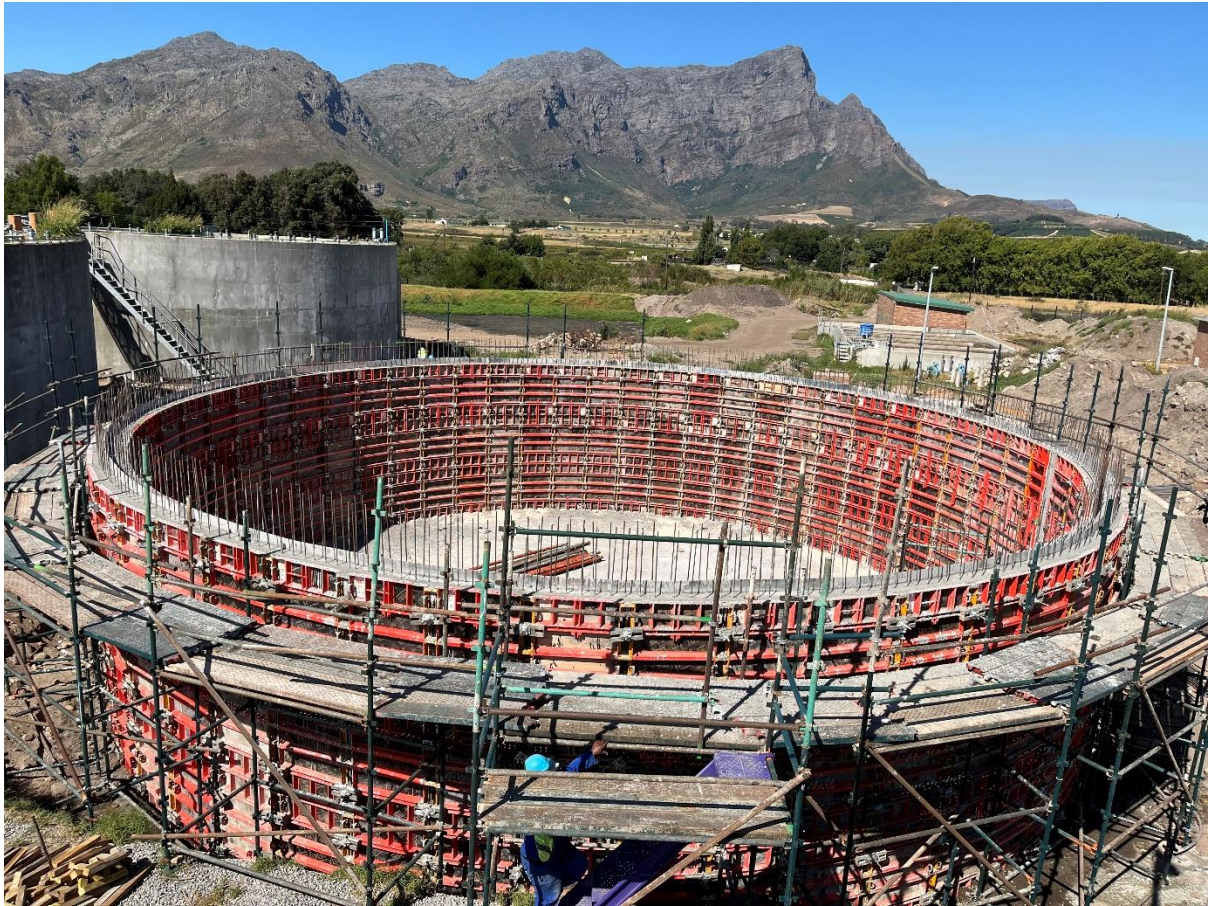
The total works comprises of the following:

- Relocation of existing blower from Pniel WWTW – Isolation and dismantling of one existing blower installation at Pniel WWTW, loading and transportation to Wemmershoek WWTW, full mechanical/electrical installation, commissioning completed by the Contractor and witnessed and approved by the Employer's Agent's Representative. A 28-day trail and operation period successfully completed.
- Extension of existing Blower Building – All building works to be completed.
- New Stone and Grit Channel System – Concrete work completed, the full mechanical and electrical supply and installation (including Manual Front Rake Coarse Screen, Sluice Gates, Screw Conveyor, Grit Classifier, Grit Channel Drainage Pumps and any other auxiliary equipment), wet and dry commissioning completed by the Contractor and witnessed and approved by the Employer's Agent's Representative. A 28-day trail and operation period successfully completed.
- New Mechanical Perforated Band Screens and Washer Compactors (Inlet Works) – Full mechanical and electrical supply and installation (including any other auxiliary equipment), wet and dry commissioning completed by the Contractor and witnessed and approved by the Employer's Agent's Representative. A 28-day trail and operation period successfully completed.
- Vertical Shaft Mixer (if required) – The full mechanical and electrical supply and installation of vertical shaft mixer for the existing Raw Sewage Feed Tank and any other auxiliary equipment.
- New Raw sewer pump station – All concrete works completed and full mechanical and electrical supply and installation (including any other auxiliary equipment), wet and dry commissioning completed by the Contractor and witnessed and approved by the Employer's Agent's Representative. A 28-day trail and operation period successfully completed.
- Ferric Chloride Dosing System – Full mechanical and electrical supply and installation (including any other auxiliary equipment), wet and dry commissioning completed by the Contractor and witnessed and approved by the Employer's Agent's Representative. A 28-day trail and operation period successfully completed.
- Demolishing of existing Reactor, SST and Chlorine Contact Channel – Including all site clearance, earthworks etc. completed.
- New SBR System – Concrete work completed, re-assembly and re-construction of 2 x Prentec SBR tanks, Full mechanical and electrical supply and installation (including Aeration system, FBDA, Weirs, Scum Baffles and Launder, Sludge Wasting, walkways, supports and any other auxiliary equipment), wet and dry commissioning completed by the Contractor and witnessed and approved by the Employer's Agent's Representative. A 28-day trail and operation period successfully completed.
- Existing SBR System – The decommissioning, emptying of the tanks, site investigation of the mechanical and electrical equipment, refurbishment of mechanical and electrical equipment, integrating and re-programming the existing SBR system to operate in accordance of the new control philosophy. A wet and dry commissioning completed by the Contractor and witnessed and approved by the Employer's Agent's Representative. A 28-day trail and operation period successfully completed. **The decommissioning of the existing SBR System can only be done once the proposed SBR has been completed and successfully operating.**
- All interconnecting pipework
- Paving and handrails - Installation of all paving and handrails related to Portion 3 Works to be completed and installed.
- Emergency Overflow Pond - Lining and concrete work completed, including all pipework installation, wet and dry commissioning completed by the Contractor and witnessed and approved by the Employer's Agent's Representative. A 28-day trail and operation period successfully completed.
- Various small structures - concrete work completed and grating and handrails installed.
- Roadworks, Walkways and Stormwater completed.

- Generator Building – All building works, full mechanical/electrical installation and 28-day trial and operation period completed, wet and dry commissioning completed by the Contractor and witnessed and approved by the Employer's Agent's Representative.













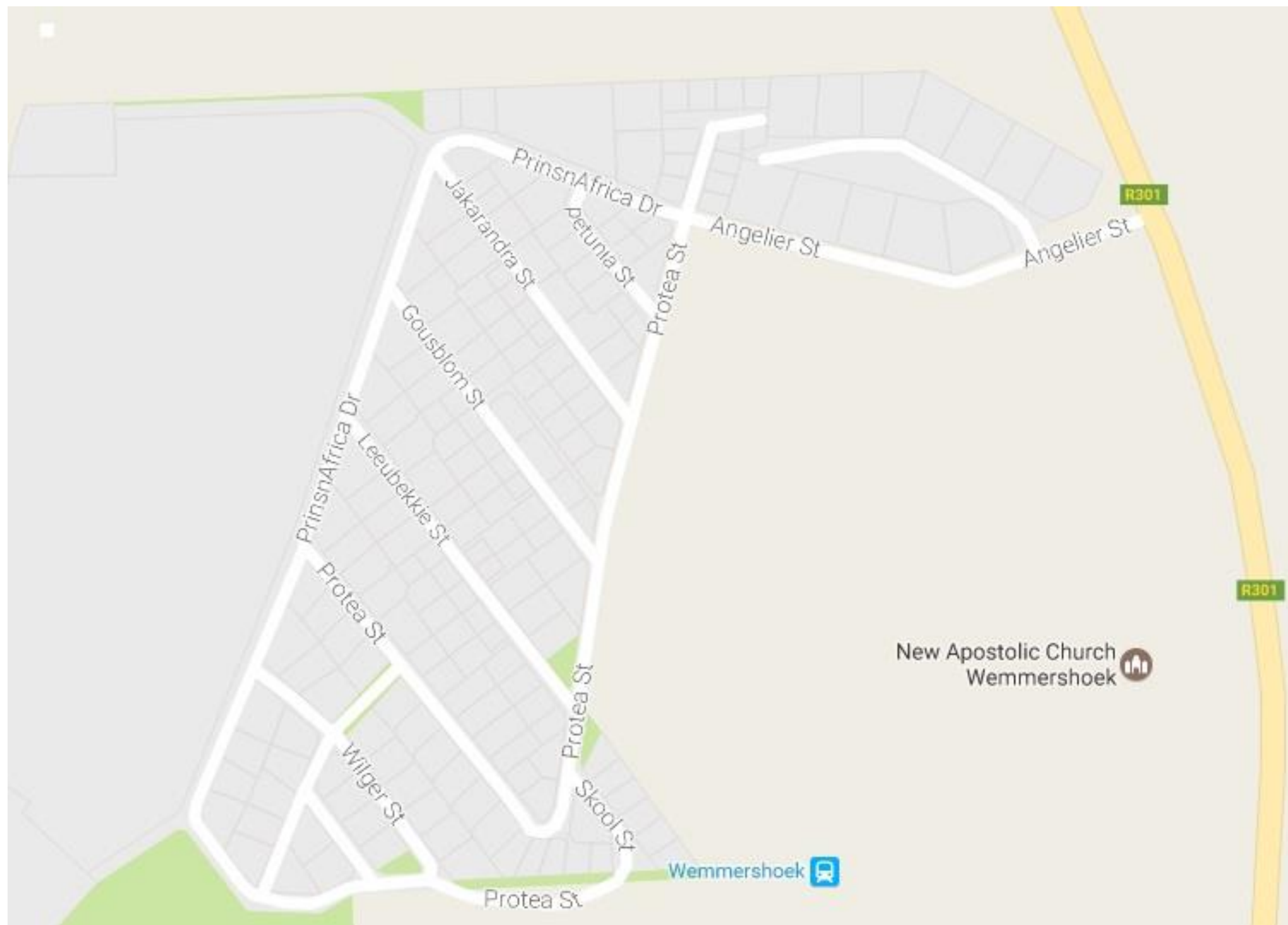


Area cleaning –Wemmershoek –

Team leader:

Team: 6 employees

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday -</i>
07h30 – 10H00 LITTER PICKING	07h30 – 10H00 LITTER PICKING	07h30 – 10H00 LITTER PICKING	07h30 – 10H00 LITTER PICKING	07h30 – 10H00 LITTER PICKING
STREET SWEEPING – ANGELIER STREET PROTEA STREET PRINS AFRICA DRIVE ANY DUMPINGS	STREET SWEEPING – PETUNIA STREET JAKARANDA STREET GOUSBLOM STREET ANY DUMPINGS	STREET SWEEPING – LEEUBEKKIE STREET ONDER- PROTEASTREET WILGER STREET ANY DUMPINGS	STREET SWEEPING – PARK AREA SKOOL STREET CLINIC AREA ANY DUMPINGS	STREET SWEEPING – ANGELIER STREET PROTEA STREET PRINS AFRICA DRIVE CEMETRY
LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00
SIGNATURE:	.			

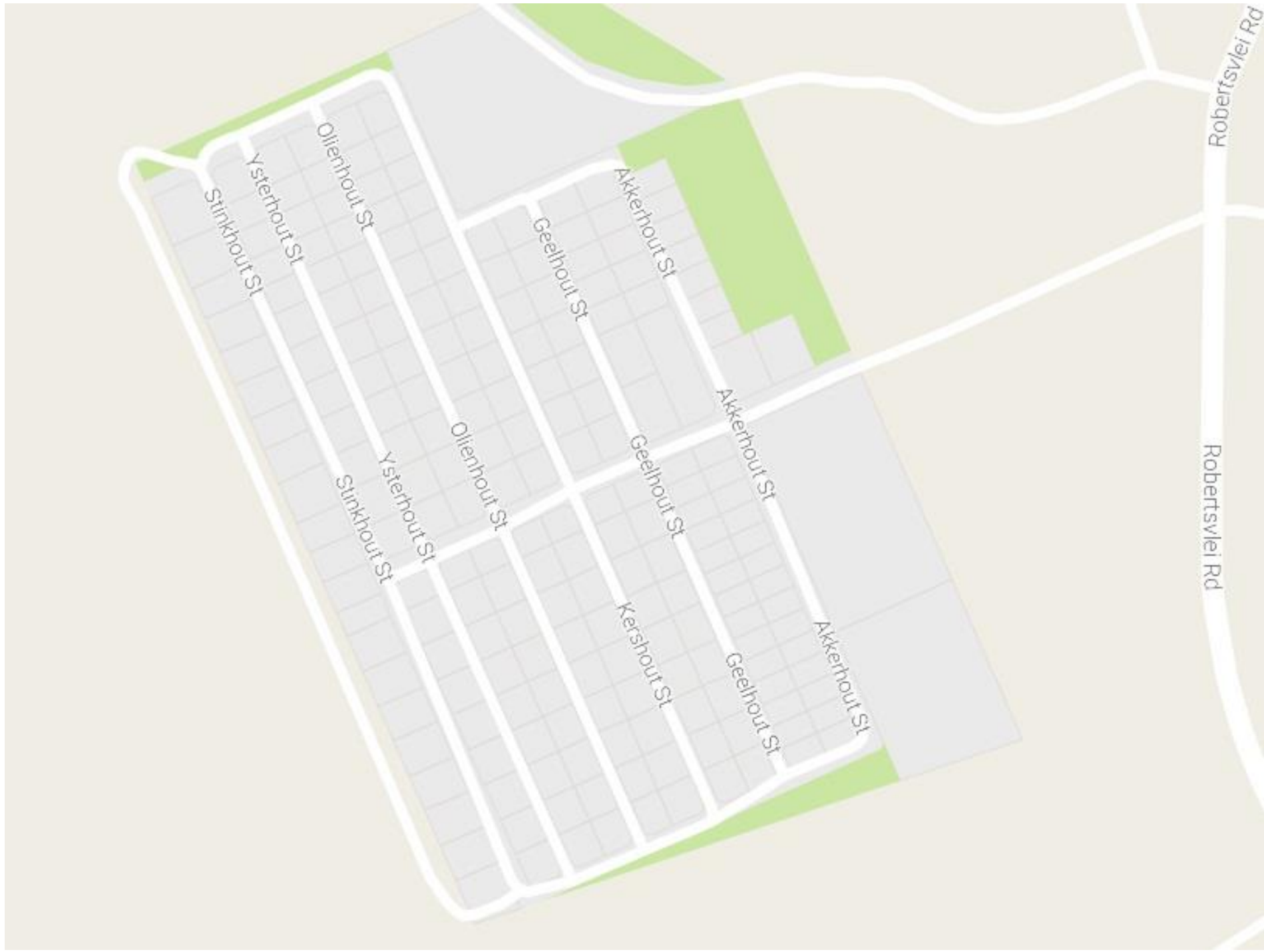


Area cleaning - La Motte and La-motte extention area

Team leader:

Team: 10 employees

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>
07h30 – 10H00 LITTER PICKING	07h30 – 10H00 LITTER PICKING	07h30 – 10H00 LITTER PICKING	07h30 – 10H00 LITTER PICKING	07h30 – 10H00 LITTER PICKING
STREET SWEEPING – ROBERTSVLEI ROAD MAIN ROAD AKKERHOUT AVENUE GEELHOUT AVENUE	STREET SWEEPING – KERSHOUT AVENUE MAIN ROAD OLIENHOUT AVENUE	STREET SWEEPING – ALL STREETS OF WHITECITY AREA + STREET AND SLOOT AREA	STREET SWEEPING – YSTERHOUT AVENUE STINKHOUT AVENUE MAIN ROAD LAST STREET AT THE SHOP	STREET SWEEPING – MAIN ROAD AREA AT THE BACK DUMPINGS.
LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00
SIGNATURE:	.			

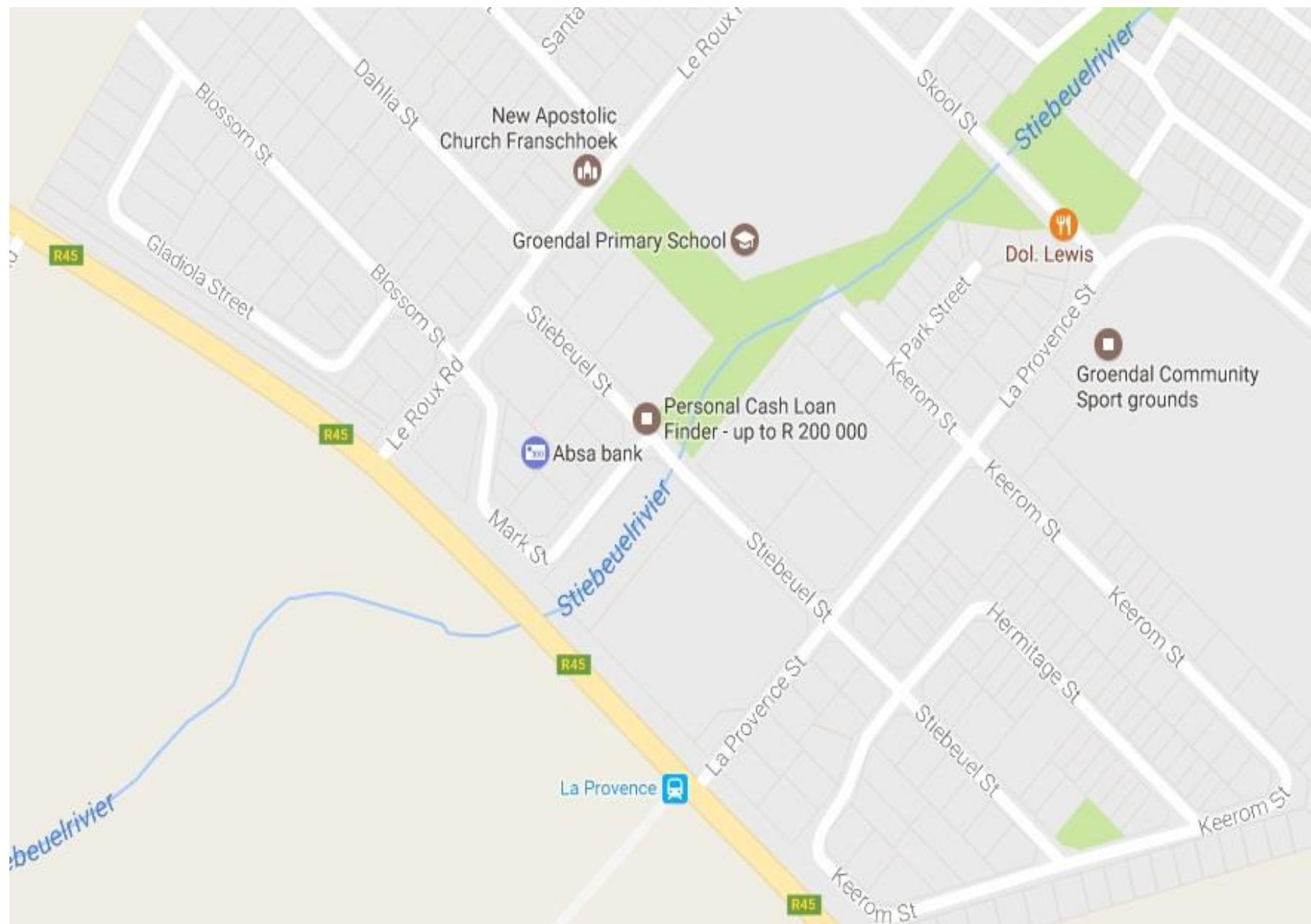


Area cleaning - GROENDAL – U-SAVE – STIEBEUEL OPPOSITE SIDE TO LA PROVENCE STREET

Team leader:

Team: 6

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday -</i>	<i>Thursday</i>	<i>Friday</i>
07h30 – 10H00 LITTER PICKING	07h30 – 10H00 LITTER PICKING	07h30 – 10H00 LITTER PICKING	07h30 – 10H00 LITTER PICKING	07h30 – 10H00 LITTER PICKING
STREET SWEEPING – LE ROUX ROAD MARK STREET BLOSSOM STREET STIEBEUEL STREET OPEN SPACES RIVER BANKS	STREET SWEEPING – LE ROUX ROAD (SWEEP) GLADIOLA STREET OAK STREET DAHLIA STREET ZINNIA STREET	STREET SWEEPING – LE ROUX ROAD MARK STREET BLOSSOM STREET STIEBEUEL STREET OPEN SPACES RIVER BANKS	STREET SWEEPING – LE ROUX ROAD (SWEEP) GLADIOLA STREET OAK STREET DAHLIA STREET ZINNIA STREET	STREET SWEEPING – LE ROUX ROAD MARK STREET BLOSSOM STREET STIEBEUEL STREET OPEN SPACES RIVER BANKS
LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00
SIGNATURE:	.			

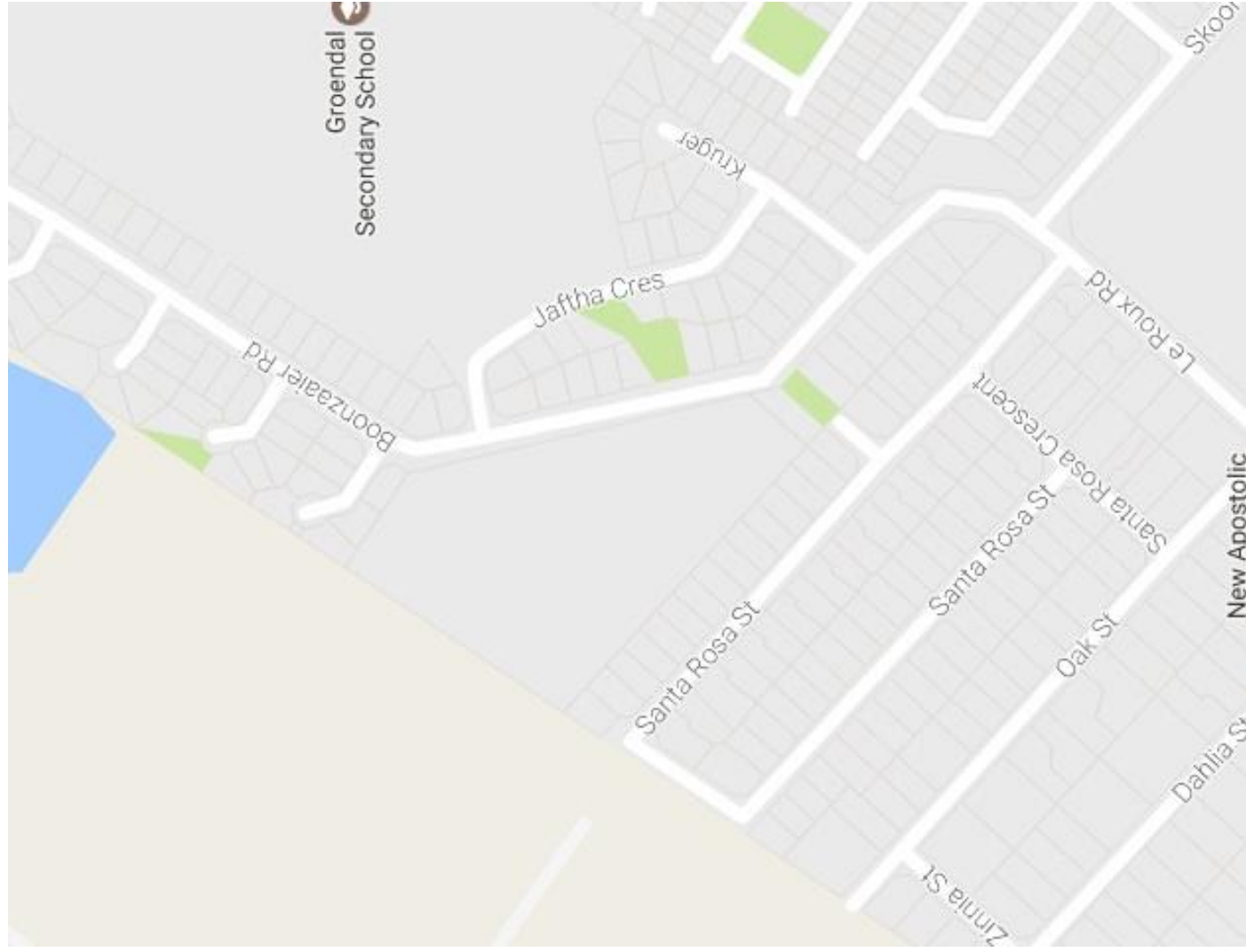


Area cleaning - GROENDAL – BOONZAAIERWEG –

Team leader:

Team: 8

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>
07h30 – 10H00 LITTER PICKING ILLEGAL DUMPING ON OPEN SPACE	07h30 – 10H00 LITTER PICKING ILLEGAL DUMPING ON OPEN SPACE	07h30 – 10H00 LITTER PICKING ILLEGAL DUMPING ON OPEN SPACE	07h30 – 10H00 LITTER PICKING ILLEGAL DUMPING ON OPEN SPACE	07h30 – 10H00 LITTER PICKING ILLEGAL DUMPING ON OPEN SPACE
STREET SWEEPING – BOONZAAIERWEG JOHN STREET HOFFMAN STREET WILLIAMS STREET	STREET SWEEPING – BOONZAAIERWEG PAULSE STREET JAFTHA SINGEL SANTA ROSA STREET	STREET SWEEPING – <i>BOONZAAIER WEG ONDER SANTA ROSA SANTA ROSA CRESCENT OAKSTREET</i>	STREET SWEEPING – BOONZAAIERWEG JOHN STREET HOFFMAN STREET WILLIAMS STREET	STREET SWEEPING – BOONZAAIERWEG PAULSE STREET JAFTHA SINGEL SANTA ROSA STREET
LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00
SIGNATURE:	.			

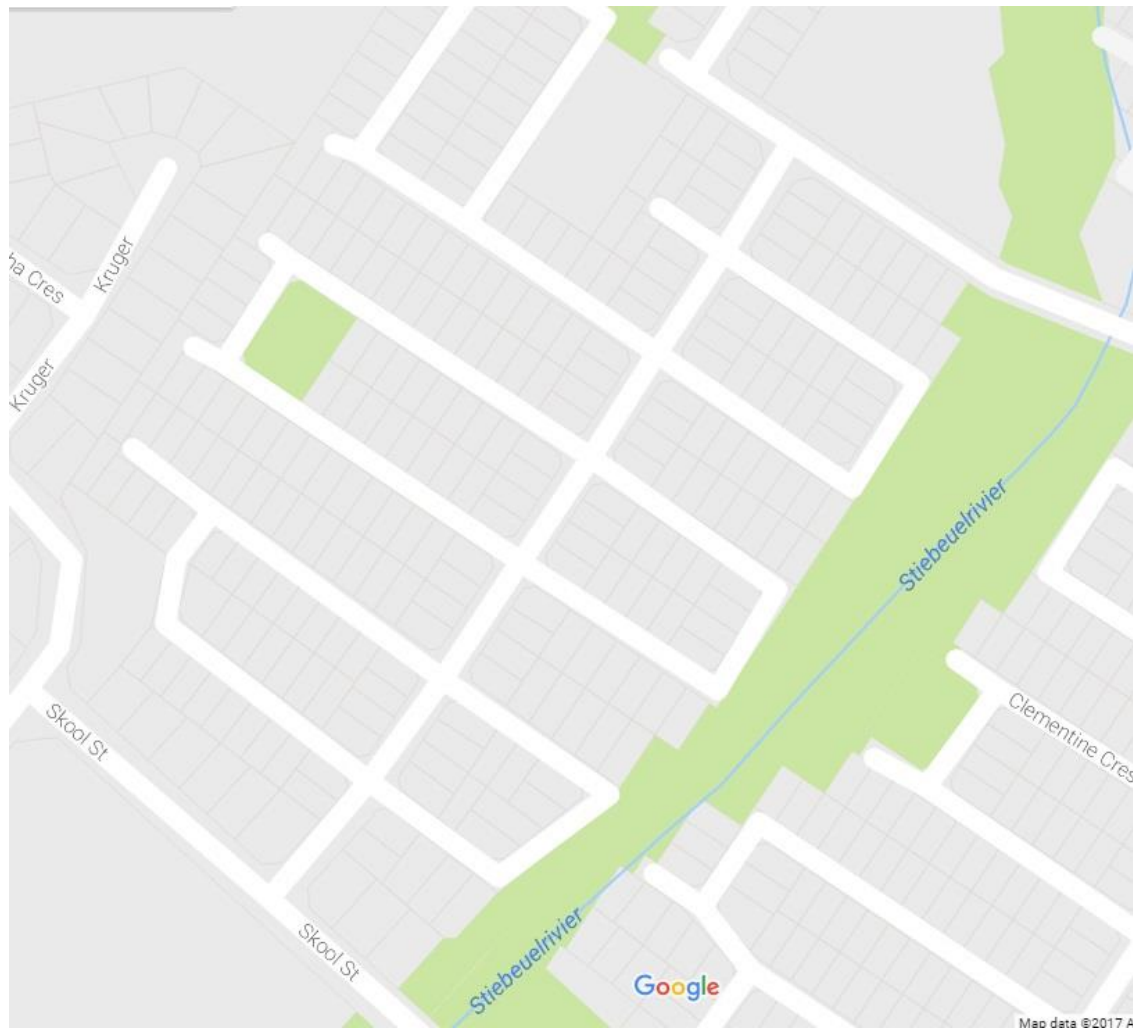
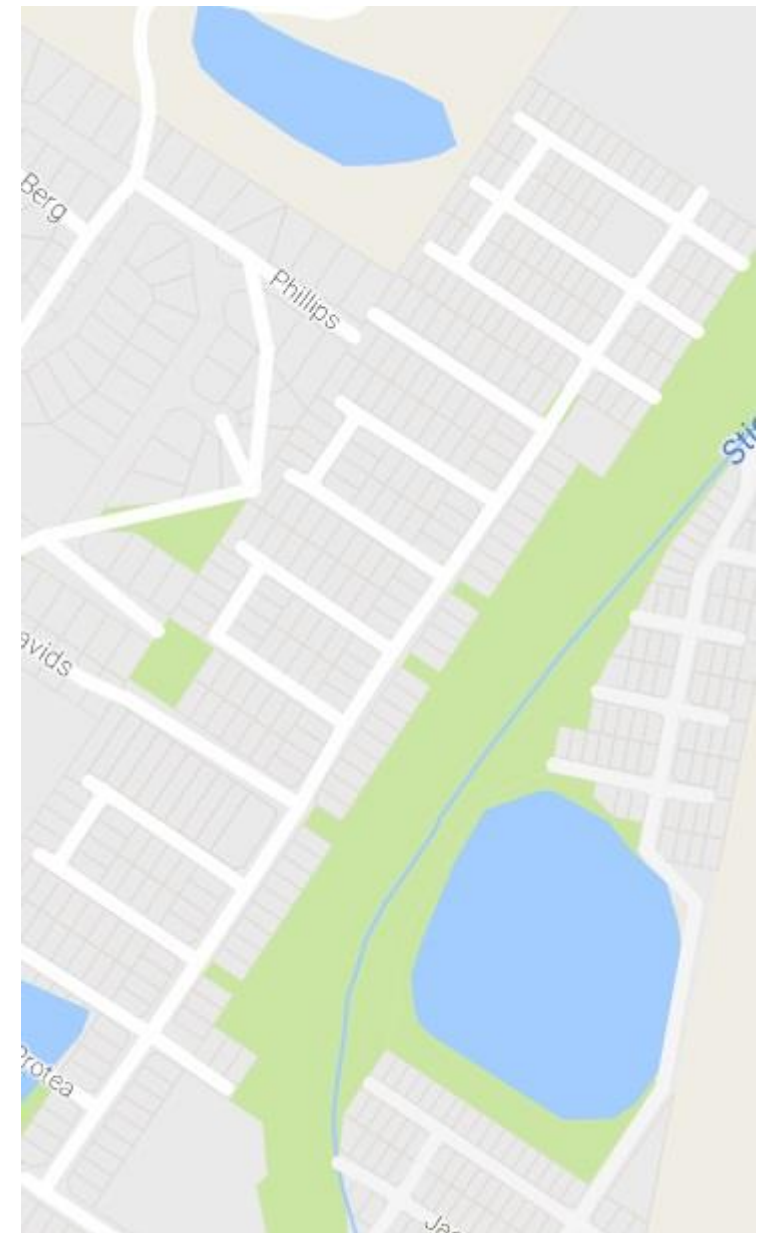


MOOIWATER –

Team leader:

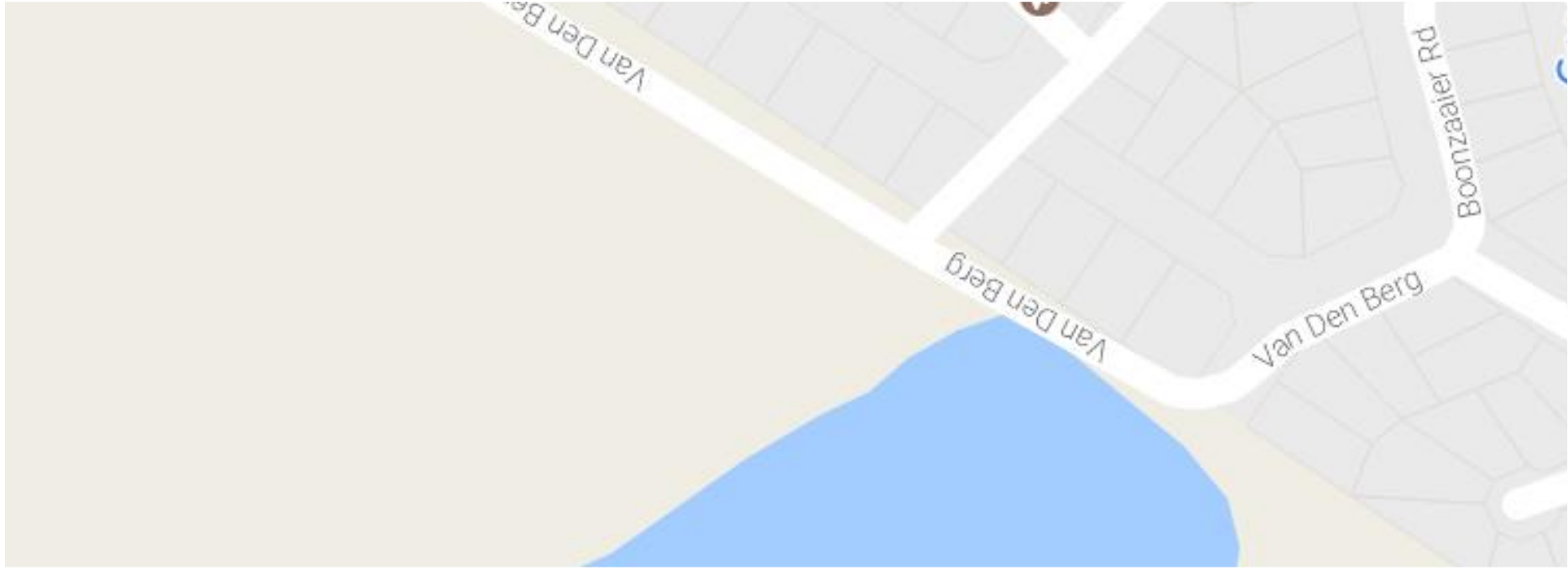
Team: 3

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>
07h30 – 10H00 LITTER PICKING	08h00 – 10H00 LITTER PICKING	08h00 – 10H00 LITTER PICKING	08h00 – 10H00 LITTER PICKING	08h00 – 10H00 LITTER PICKING
STREET SWEEPING – LOWER AREA OF MOOIWATER SKOOL STREET MAIN ROAD SIDE STREETS	STREET SWEEPING – SKOOL STREET MAINROAD + UPPER AREAOF MOOIWATER ALL SIDE STREET UP TO CIRCLE	STREET SWEEPING – LOWER AREA OF MOOIWATER SKOOL STREET MAIN ROAD SIDE STREETS	STREET SWEEPING – SKOOL STREET MAINROAD + UPPER AREAOF MOOIWATER ALL SIDE STREET UP TO CIRCLE	STREET SWEEPING – LOWER AREA OF MOOIWATER SKOOL STREET MAIN ROAD + SIDESTREETS + STREETS UP TO CIRCLE
LUNCH –13H00 - 13H30	LUNCH –13H00 - 13H30	LUNCH –13H00 - 13H30	LUNCH –13H00 - 13H30	LUNCH –13H00 - 13H30
SIGNATURE:				
WE THANK YOU FOR ALL YOUR HARD AND LOYAL WORK! STELLENBOSCH MUNICIPALITY – FRANSCHHOEK AREA 021808 8299				



Area cleaning – DENNEGEUR –

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>
07h30 – 10H00 LITTER PICKING	07h30 – 10H00 LITTER PICKING	07h30 – 10H00 LITTER PICKING	07h30 – 10H00 LITTER PICKING	07h30 – 10H00 LITTER PICKING
STREET SWEEPING – FROM ENTRANCE AT VAN DEN BERG ROAD SIDE STREET + DENNEGEUR ROAD	STREET SWEEPING – FROM ENTRANCE AT VAN DEN BERG ROAD SIDE STREET + DENNEGEUR ROAD	STREET SWEEPING – FROM ENTRANCE AT VAN DEN BERG ROAD SIDE STREET + DENNEGEUR ROAD	STREET SWEEPING – FROM ENTRANCE AT VAN DEN BERG ROAD SIDE STREET + DENNEGEUR ROAD	STREET SWEEPING – FROM ENTRANCE AT VAN DEN BERG ROAD SIDE STREET + DENNEGEUR ROAD
LUNCH –13H00 - 13H30	LUNCH –13H00 - 13H30	LUNCH –13H00 - 13H30	LUNCH –13H00 - 13H30	LUNCH –13H00 - 13H30
SIGNATURE:				



Area cleaning - MAINROAD LANRUG–

Team leader:

Team:

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>
07h30 – 10H00 CLEANING AROUND SKIPS AND ILLEGAL DUMPINGS	07h30 – 10H00 CLEANING AROUND SKIPS AND ILLEGAL DUMPINGS	07h30 – 10H00 CLEANING AROUND SKIPS AND ILLEGAL DUMPINGS	07h30 – 10H00 CLEANING AROUND SKIPS AND ILLEGAL DUMPINGS	07h30 – 10H00 CLEANING AROUND SKIPS AND ILLEGAL DUMPINGS
STREET SWEEPING – SWEEPING OF MAIN ROAD AND MAINTAINING HOTSPOTS	STREET SWEEPING – SWEEPING OF MAIN ROAD AND MOVING IN BETWEEN DWELLINGS TO REMOVE LITTER AND CLEAN GREY WATER CHANNELS	STREET SWEEPING – SWEEPING OF MAIN ROAD AND MAINTAINING HOTSPOTS	STREET SWEEPING – SWEEPING OF MAIN ROAD AND MOVING IN BETWEEN DWELLINGS TO REMOVE LITTER AND CLEAN GREY WATER CHANNELS	STREET SWEEPING – SWEEPING OF MAIN ROAD AND MAINTAINING HOTSPOTS
LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00
SIGNATURE:				

Area cleaning -
 WHITE HOUSE -DALUBUHLE
 Team leader:
 Team:

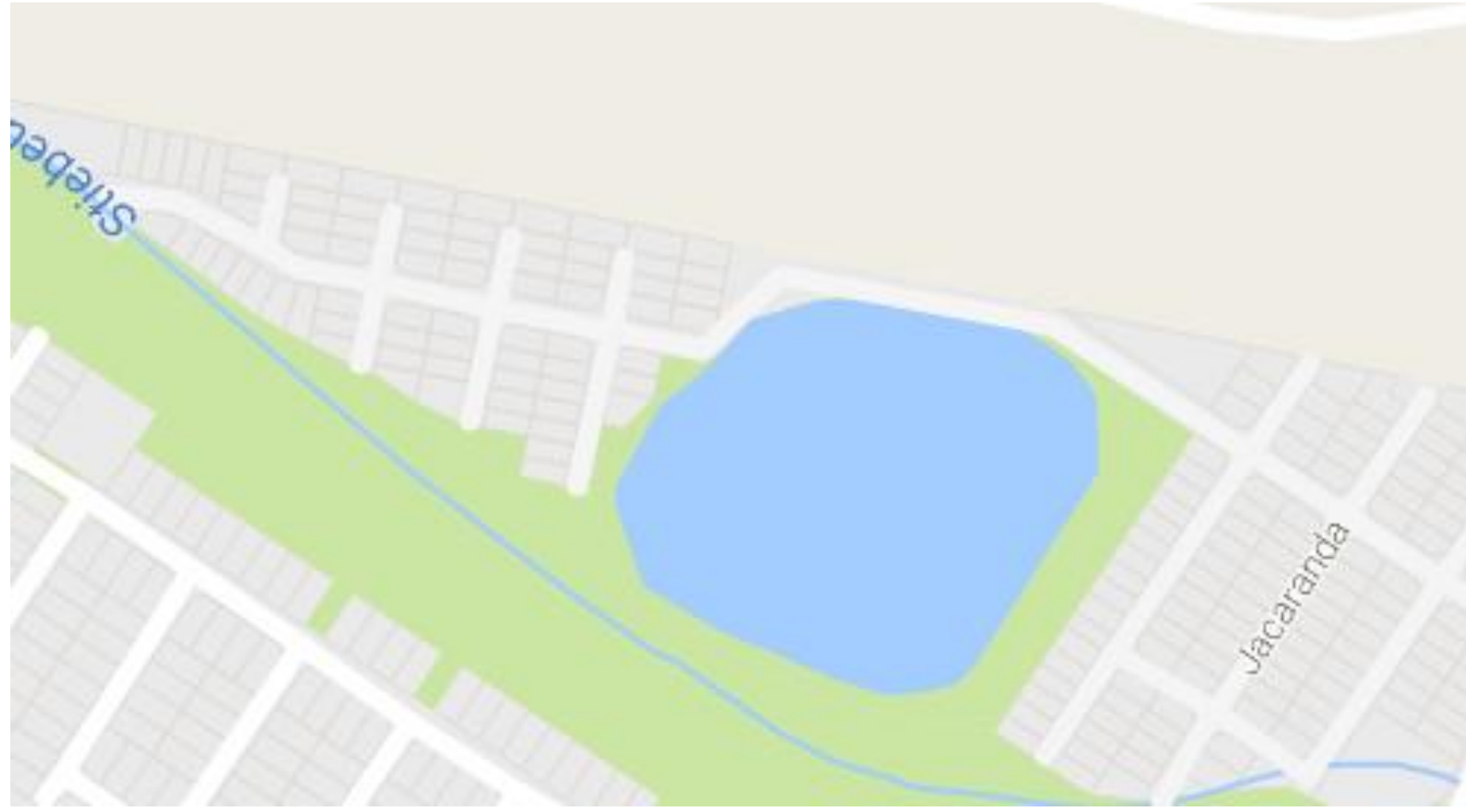
<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>
07h30 – 10H00 CLEANING OF DUMPINGS WASHBAY AREA HOTSPOT LITTER PICKING	07h30 – 10H00 CLEANING OF DUMPINGS WASHBAY AREA HOTSPOT LITTER PICKING	07h30 – 10H00 CLEANING OF DUMPINGS WASHBAY AREA HOTSPOT LITTER PICKING	07h30 – 10H00 CLEANING OF DUMPINGS WASHBAY AREA HOTSPOT LITTER PICKING	07h30 – 10H00 CLEANING OF DUMPINGS WASHBAY AREA HOTSPOT LITTER PICKING
STREET SWEEPING – SWEEPING OF MAIN ROAD LITTER PICKING	STREET SWEEPING – <i>AREA + SIDESTREETS ABOVE CIRCLE UP TO DALUBUHLE SCHOOL</i>	STREET SWEEPING – SWEEPING OF MAIN ROAD LITTER PICKING	STREET SWEEPING – <i>AREA + SIDESTREETS ABOVE CIRCLE UP TO DALUBUHLE SCHOOL</i>	STREET SWEEPING – SWEEPING OF MAIN ROAD LITTER PICKING AROUND THE AREA
LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00

Area cleaning – Dalubuhle area lower section

Team leader:

Team:

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>
07H30 – 10H00 LITTER PICKING – ILLEGAL DUMPING	07H30 – 10H00 LITTER PICKING – ILLEGAL DUMPING	07H30 – 10H00 LITTER PICKING – ILLEGAL DUMPING	07H30 – 10H00 LITTER PICKING – ILLEGAL DUMPING	07H30 – 10H00 LITTER PICKING – ILLEGAL DUMPING
SWEEPING LOWER AREA FROM CIRCLE AND SIDE STREETS DOWN TOWARD MTN SHOP	STREET SWEEPING – SWEEPING LOWER AREA FROM CIRCLE AND SIDE STREETS DOWN TOWARD MTN SHOP	STREET SWEEPING – SWEEPING LOWER AREA FROM CIRCLE AND SIDE STREETS DOWN TOWARD MTN SHOP	STREET SWEEPING – SWEEPING LOWER AREA FROM CIRCLE AND SIDE STREETS DOWN TOWARD MTN SHOP	STREET SWEEPING – SWEEPING LOWER AREA FROM CIRCLE AND SIDE STREETS DOWN TOWARD MTN SHOP
LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00	LUNCH –12H30 - 13H00
SIGNATURE:				



AREA CLEANING

KAYAMANDI SCHEDULE: WARD 13 AND 14

TEAM A	TEAM B	TEAM C	TEAM D	TEAM E	TEAM F	TEAM G	TEAM H	TEAM I
MONDAY								
Sokuqala St	Ndumela St	Watergang under trees and top side	Distel hostels	Daily task Bassi St from Clinic down to Taxi Rank	Daily task Bassi St from Clinic down to Taxi Rank	Bridge Rd	Daily task Mjandana St and Car wash	Swarts St
Sesihlanu St	Makhuphula St		Lamla St			Hulets		Sentona St
Makhphula St			Mdala St			Zone H 2 Skip		Mandi St
			Mputa St					
TUESDAY								
Sesine St	Mengo St	Middle road of Watergang and Skip	Distel hostels	Daily task Bassi St from Clinic down to Taxi Rank	Daily task Bassi St from Clinic down to Taxi Rank	Planken St	Daily task Mjandana St and Car wash	Swarts St
Sesibini St	Swatboo St		Lamla St			Linton St		6 th Avenue
Sesithathu St	Mendi St		Mdala St			Toat St		7 th Avenue
			Mputa St					8 th Avenue
WEDNESDAY								
Sokuqala St	Cedile St	Bottom of Watergang and Skip	Distel hostels	Daily task Bassi St from Clinic down to Taxi Rank	Daily task Bassi St from Clinic down to Taxi Rank	Geoge blake	Daily task Mjandana St and Car wash	Swarts St
Sokuqala Skip	Masithandane		Lamla St			Kromrivie park		6 th Avenue
			Mdala St					7 th Avenue
			Mputa St					8 th Avenue
THURSDAY								
Sesixhengxe St	Mzawundi St	Road is at back in Watergang and Kuyasa	Distel hostels	Daily task Bassi St from Clinic down to Taxi Rank	Daily task Bassi St from Clinic down to Taxi Rank	Stoffel Smit Rd	Daily task Mjandana St and Car wash	Swarts St
Sesithandathu	Hani		Lamla St			John Cost Rd		6 th Avenue
	Mawethu St		Mdala St			Rand Rd		7 th Avenue
						Industrial Rd		8 th Avenue
FRIDAY								
Seshumi St	Zimatisi	Both inside Rd going down in Watergang	Distel hostels	Daily task Bassi St from Clinic down to Taxi Rank	Daily task Bassi St from Clinic down to Taxi Rank	Bridge Rd	Daily task Mjandana St and Car wash	Swarts St
Sesibhozo St	Manyano St		Lamla St			Zone H 2Skip		6 th Avenue St
	Lamla		Mdala St					7 th Avenue
			Mputa St					8 th Avenue

KAYAMANDI CHEDULE: WARD 12 AND 15

TEAM A	TEAM B	TEAM C	TEAM D	TEAM E	TEAM F	TEAM G	TEAM H
MONDAY							
10 TH St	Fir St	Daily task Luyolo St from TRA gate down to Majola	Daily task all street of TRA must be attended every day and Skips	Tata Mandela Rd	Daily task Azania at the top Rd, middle Rd, and bottom Rd	Bottom side area Home	Daily task for all dumps of Nkanini: Section G, I, H, F, E & D and Kayamandi Hig school
11 TH Close St	Bassi St			Thubelitsha Skips			
TUESDAY							
10 TH St dump	Fir St	Daily task Luyolo St from TRA gate down to Majola and Skips	Daily task all street of TRA must be attended every day and Skips	Winnie Mandela	Daily task Azania at the top Rd, middle Rd, and bottom Rd	Middie side Rd of area Home	Daily task for all dumps of Nkanini: Section G, I, H, F, E & D and Kayamandi Hig school
13 TH St	Long St			Nkanini Zone B Skip			
School Cress							
WEDNESDAY							
10 TH St dump	Fir St	Daily task Luyolo St from TRA gate down to Majola	Daily task all street of TRA must be attended every day and Skips	Both cycle Rd at left and right in Thubelitsha	Daily task Azania at the top Rd, middle Rd, and bottom Rd	Top side Rd of area Home	Daily task for all dumps of Nkanini: Section G, I, H, F, E & D and Kayamandi Hig school
Forest drive	4 TH Avenue						
Retreat St	5 TH Avenue						
14 TH Close							
THURSDAY							
Snake Valley	Fir Street	Daily task Luyolo St from TRA gate down to Majola	Daily task all street of TRA must be attended every day and Skips	Middle crossing Rd from Home side to zone O in Thubetsha &Skips	Daily task Azania at the top Rd, middle Rd, and bottom Rd	Roads that are crossing down in area Home	Daily task for all dumps of Nkanini: Section G, I, H, F, E & D and Kayamandi Hig school
	Vanyard Rd						
FRIDAY							
Snake Valley	Fir St	Daily task Luyolo St from TRA gate down to Majola	Daily task all street of TRA must be attended every day and Skips	Tata Mandela Rd and Skips and Nkanini Zone B Skip	Daily task Azania at the top Rd, middle Rd, and bottom Rd	Roads that are crossing down in area Home	Daily task for all dumps of Nkanini: Section G, I, H, F, E & D and Kayamandi Hig school
	Bassi St						

AREA CLEANING

KAYAMANDI CHEDULE: WARD 12 AND 15

Stellenbosch Waste Hotspots



Legend

Stellenbosch Waste Hotspots



Dennegeur



Facilities



Nkanini Toilets





White city, crombie str



Bassi street

Curry street





Slabtown, Tennantville



Illegal dumping clearing : Area Cleaning Daily/Weekend Plan: Stellenbosch

Cleaning at Tennantville, Cloeteville illegal dumping areas and bins

Slebtown +-2 hours

Curry Street +- 1 hour

Swimming pool +- 1 hour

Crombie Street , Chippendale Road, Lapan Street, Lang Street (opposite short cut cafe) +-3 hours

Cleaning of Kayamandi illegal dumping, bins

Kayamandi entrance , Mjandana Street +-1 hour

Car wash , Bassi street, Fire street +- 2 hours

Luyolo Street +-1 hour

Enkanini +-2 hours

Illegal dumping clearing : Area Cleaning Daily/Weekend Plan: Franschhoek

Langrug (all streets) Illegal dumping (Front entrance to end of David street) = 30 minutes

Washbay Dalibuhle = +- 20 minutes

Reservoir area = +- 20 minutes

Innovation centre = +- 20 minutes

Dannegeur = +- 1 hours

Cleaning around skips +- 15 minutes x 9 skips = +- 1,5 hours

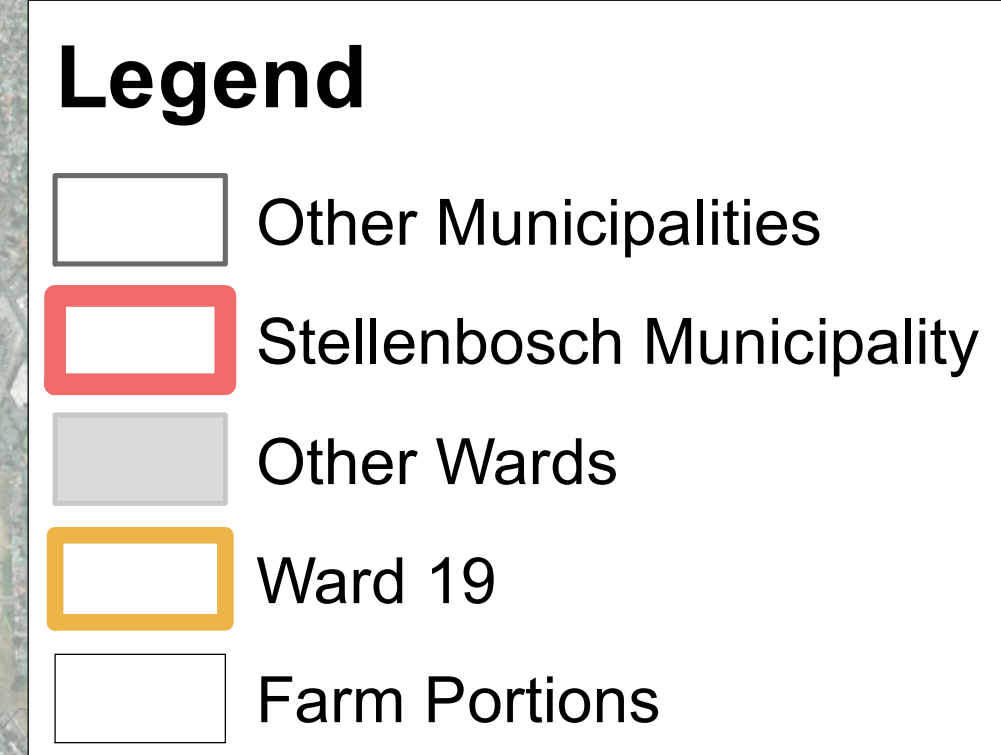
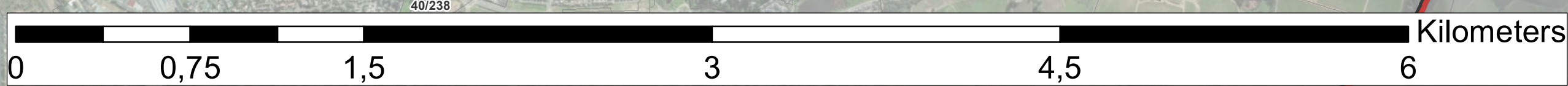
Groendal entrance around USave (30 minutes)

Litter bins in CBD (35 bins x 5-10 minutes) = 1,5 hours

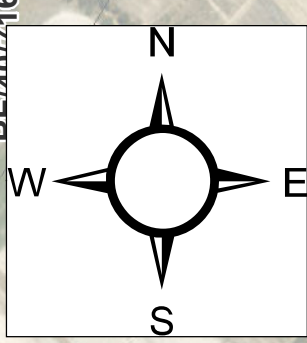


ANNEXURE B 3:

Directorate: Planning and Economic Development



STELLENBOSCH MUNICIPALITY: WARD 18 BOUNDARY



Legend

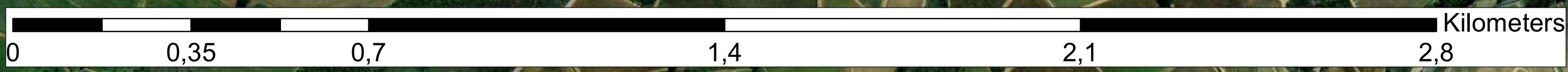
Other Wards

Ward 18

Other Municipalities

Stellenbosch Municipality

Farm Portions

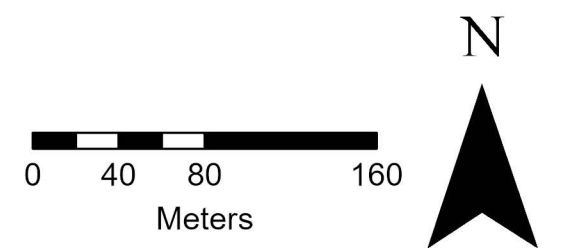


Source: Esri, Mapbox, GeoEye, Earthstar, Geographic, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



Erf 8915

Portion of 6847





Site 5

Site 2

Site 4

Site 3

Site 9

Site 11

Site 6

Site 12

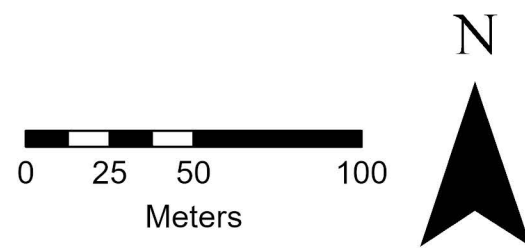
Site 7

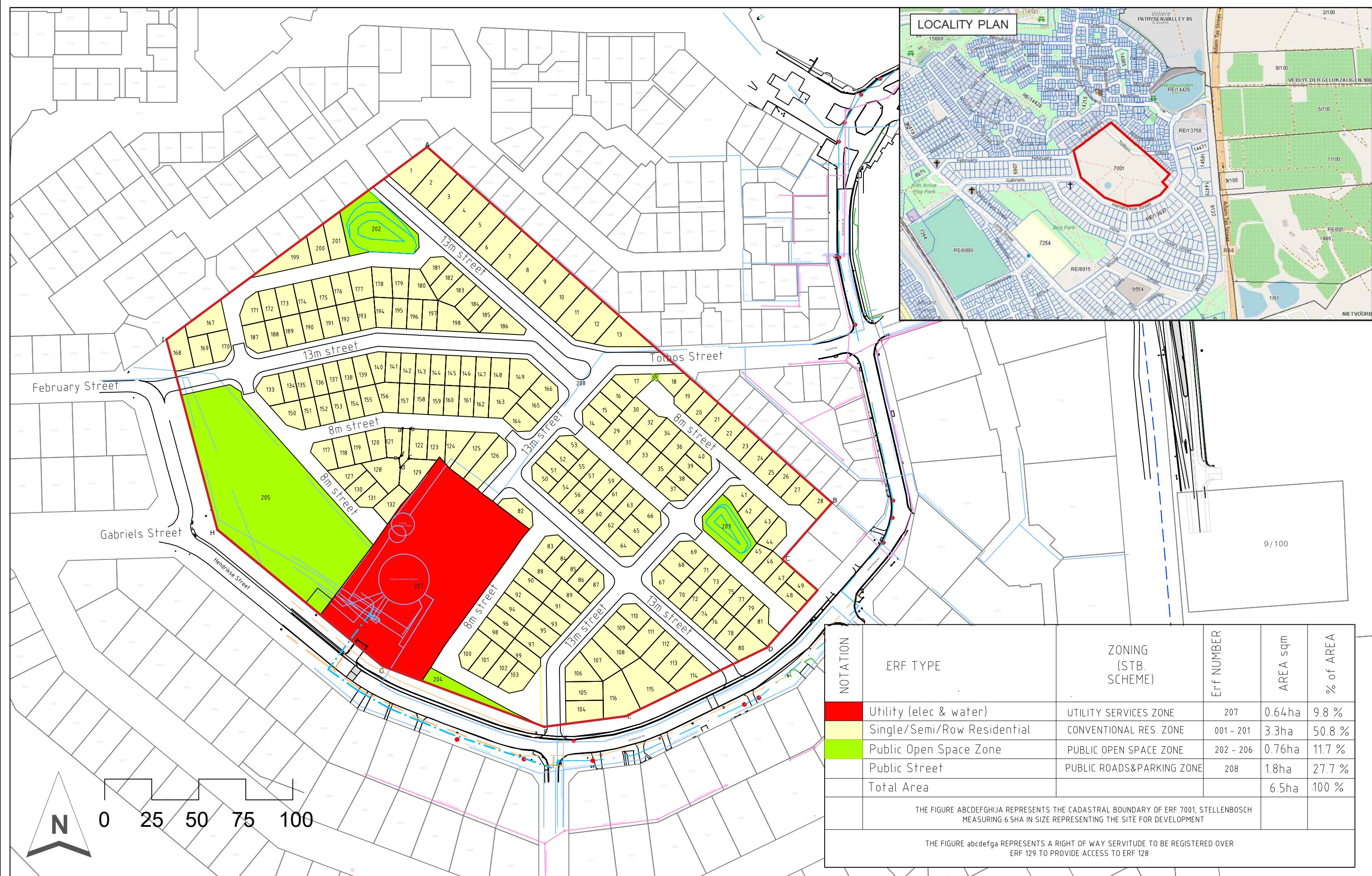
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Meters

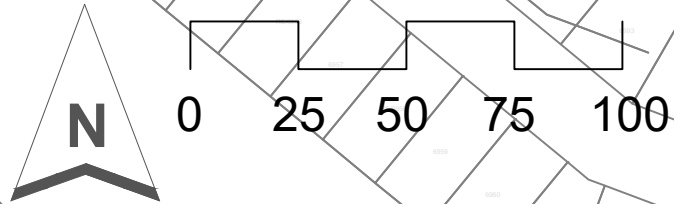
Kylemore

64





NOTATION	ERF TYPE	ZONING (STB. SCHEME)	Erf NUMBER	AREA sqm	% of AREA
	Utility (elec & water)	UTILITY SERVICES ZONE	207	0.64ha	9.8 %
	Single/Semi/Row Residential	CONVENTIONAL RES. ZONE	001 - 201	3.3ha	50.8 %
	Public Open Space Zone	PUBLIC OPEN SPACE ZONE	202 - 206	0.76ha	11.7 %
	Public Street	PUBLIC ROADS&PARKING ZONE	208	1.8ha	27.7 %
	Total Area			6.5ha	100 %
THE FIGURE ABCDEFGHIJA REPRESENTS THE CADASTRAL BOUNDARY OF ERF 7001, STELLENBOSCH MEASURING 6.5HA IN SIZE REPRESENTING THE SITE FOR DEVELOPMENT					
THE FIGURE abcdefga REPRESENTS A RIGHT OF WAY SERVITUDE TO BE REGISTERED OVER ERF 129 TO PROVIDE ACCESS TO ERF 128					



CLIENT

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

DISCLAIMER

IF CONSTRUCTION DRAWINGS ARE ISSUED UNSIGNED, THE MASTER WITH THE ORIGINAL SIGNATURE OF APPROVAL WILL BE HELD AT THE ZUTARI OFFICE OF THE APPROVER

REV

DATE

REVISION DETAILS

REV1 2023/11/30

APPROVED

SCALE

N.T.S

SIZE

A3

DRAWN

AFB

DESIGNED

REVIEWED

R.S.

APPROVED

DATE

PROJECT

ERF 7001
STELLENBOSCH

TITLE

CLOETESVILLE DEVELOPMENT FRAMEWORK
SUB_DIVISION & ZONING

DRAWING No.

PROJECT No.

WBS

TYPE

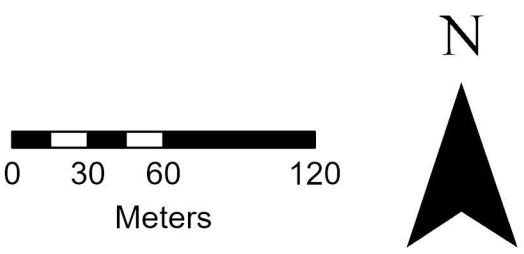
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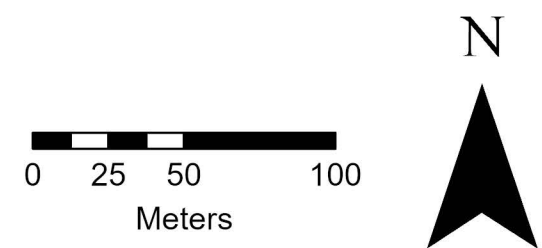
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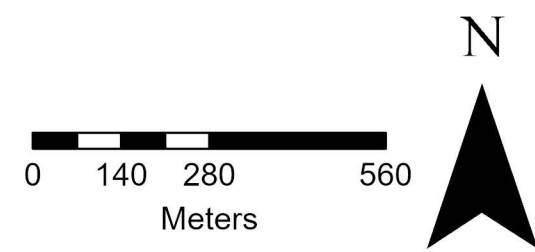
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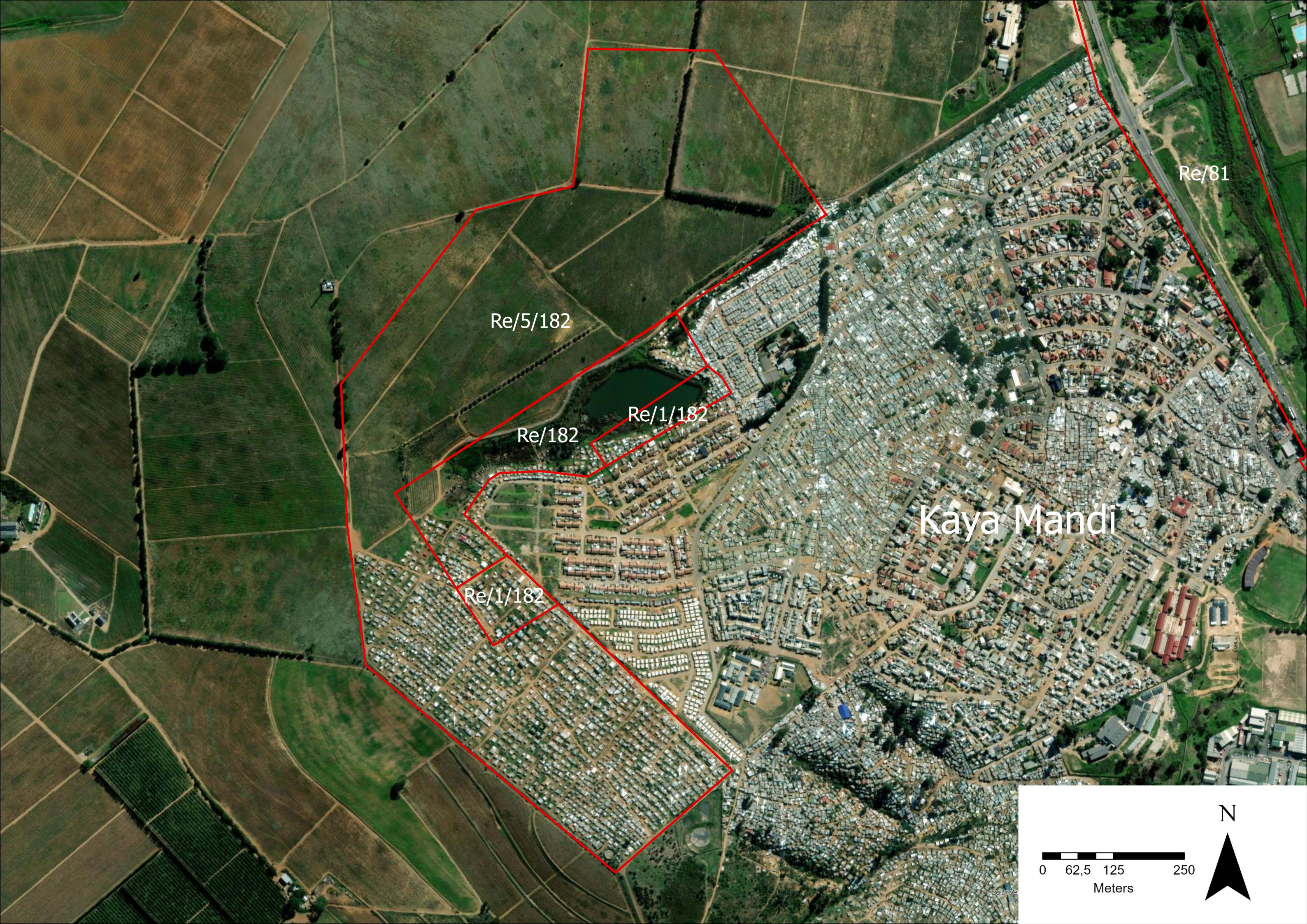
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Re/5/182

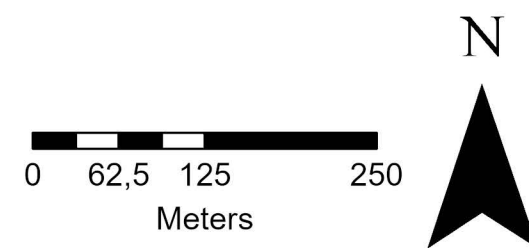
Re/1/182

Re/182

Re/1/182

Kaya Mandi

Re/81



**DIREKTORAAT: BEPLANNING EN ONTWIKKELING DIENSTE
DIRECTORATE: PLANNING AND DEVELOPMENT SERVICES**

SERVICES	TYPE	COMMENTS	INTERVAL m2	R/M2	TOTAL PER MONTH	TOTAL PER DAY	TOTAL PER WEEK	TOTAL PER YEAR	DEPOSIT REQUIRED
Erf 2235 Mootwater Homestead		Business Support Incubator/centre	235	R 47.00	R 11,045.00	R -	R -	R 132,540.00	Full amount
Erven 2751& 6314 Old Agrikultural Hall		Incubator and affordable rentals for Arts,crafts and tourism activities	400	R 50.00	R 20,000.00	R -	R -	R 240,000.00	Full amount
Erven 230, Franschhoek Triangle Site		Affordable space rentals for shops and tourism activities	210	R 50.00	R 10,500.00	R -	R -	R 126,000.00	Full amount
Old Clinic building Stellenbosch		Business Development, incubator and rental space (arts, crafts, shops, offices, tourism activities	293	R 50.00	R 14,650.00	R -	R -	R 175,800.00	Full amount
Rentals:Informal Trading sites									
Stellenbosch Town									
	Open Kiosks		per kiosk		R 226.00	R 31.00	R 75.00	R 1 570.00	R -
Idas Valley									
	Open Kiosks		per kiosk		R 95.00	R 16.00	R 38.00	R 783.00	R -
Cloetesville									
	Open Kiosks		per kiosk		R 95.00	R 16.00	R 38.00	R 783.00	R -
Kayamandi									
	Open Kiosks		per kiosk		R 95.00	R 16.00	R 38.00	R 783.00	R -
Kayamandi Bridge									
	Closed Kiosks		per kiosk	R20	R 268.00	R -		R 1,800.00	R -
Klapmuts									
	Open Kiosks		per kiosk		R 95.00	R 16.00	R 38.00	R 783.00	R -
	Closed Kiosks		per kiosk	R20	R 210.00	R -	R -	R 1,463.00	R -
Franschhoek Town									
	Open Kiosks		per kiosk		R 226.00	R 31.00	R 75.00	R 1,570.00	R -
Groendal & Langrug									
	Open Kiosks		per kiosk		R 95.00	R 16.00	R 38.00	R 784.00	R -
	Closed Kiosks		per kiosk	R 20.00	R 200.00			R 1,400.00	
Foodtrucks									
	Mobile		per mobile	R -	R 250.00	R 50.00	R 350.00	R 2,700.00	R -

Table 106: Informal Settlements Upgrade Partnership (ISUPG)

Description	Funding Source	Project elements	Budget allocated	Budget spent	Current status	Reason for delay, if applicable
ISSP Kayamandi Zone O (managed by PMU)	ISUPG	Installation of infrastructure services and professional fees	1 750 000	1 750 000	Completion of 170 service sites as well as professional fees for the design of the top structures.	Not applicable.
La Rochelle, Klapmuts	ISUPG	Undertake detail designs	2 000 000	1 739 130	A Professional Service provider has been appointed to undertake the detailed design of all associated infrastructure services (excluding electricity services). The appointment also includes the construction management and handover of the project for occupation on Erf 2183, La Rochelle, Klapmuts.	Not applicable
		Fencing at Erf 2183, Klapmuts			A Service provider completed the supply and installation of new Clearvu fencing at the TRA, Alexander Street, La Rochelle, Klapmuts	Not applicable
		Fencing at Erf 2183, Klapmuts			A Service provider completed the supply and installation of new Clearvu fencing at Erf 2183, La Rochelle, Klapmuts	Not applicable
Langrug Franschhoek (Mooiwater) IBS	ISUPG	Construction of wendy houses on Erf 3229, Mooiwater, Franschhoek	10 800 000	10 372 856	A service provider completed 219 wendy houses to accommodate the families that was situated on the Langrug dam.	Not applicable
Langrug dam (managed by Informal Settlements)	ISUPG	Relocation, installation of a fence to secure the dam as well as security services	4 000 000	3 336 012	Relocation of the 221 families, securing of the dam and security service to prevent invasion.	Not applicable
ISSP Kayamandi Enkanini (IBS)	ISUPG	Construction of basic services (water and sanitation) at Enkanini	2 000 000	1 217 391	A service provider was appointed to construct two toilet blocks (20 toilets) in Enkanini, Kayamandi. The installation of both toilet blocks have been completed. This is a multi-year project with a saving in year one.	Not applicable
Kayamandi Hostels (managed by Housing Administration)	ISUPG	Removal of asbestos sheets	2 650 000	1 500 319	Demolishing of asbestos hostels and replacing it with wooden structures.	The department experienced community challenges and intensive public participation were required.

Table 105: Human Settlement Development Grant (HSDG)

Description	Funding Source	Project elements	Budget allocated	Budget spent	Current status	Reason for delay, if applicable
ISSP Kayamandi Zone O (managed by PMU)	HSDG	Professional fees	3 150 000	520 539	Funds were use for professional services linked to the drafting of the tender specifications. Tender was advertised but no responsive bidders were received and therefore tender has to be cancelled.	The delay of the project is due to no responsive bidders received, and therefore the building of the top structures could not commence.
Kylemore	HSDG	Professional fees	1 946 000	1 946 000	The HDA appointed a qualified and experienced professional service provider to undertake all necessary studies in order to obtain development rights on Erf 64, Kylemore.	Not applicable.

Table 104: Section: Housing Development capital budget

Description	Funding Source	Project elements	Budget allocated	Budget spent	Current status	Reason for delay, if applicable
Erf 64, Kylemore	HSDG	Project Management	778 988	778 988	The Housing Development Agency (HDA) entered into an Implementation Protocol Agreement as a technical resource to the Municipality to provide for technical capacity and resources to the Municipality. The service requires to facilitate and ensure the transfer of the land from National Department of Public Works and Infrastructure (NDoPW&I) to Stellenbosch Municipality and to obtain development rights on Erf 64, Kylemore.	Not applicable
Erf 7001, Cloeteville	CRR	To compile a design framework and building design guidelines for GAP/FLISP housing	292 396	261 974	A Service provider was appointed and completed a design framework and building design guidelines for gap/ flisp housing, Erf 7001, Cloeteville, Stellenbosch.	Not applicable
		Marketing study for GAP-housing			A Service Provider was appointed and completed a marketing study for gap-housing in Cloeteville, Stellenbosch to identifying potential beneficiaries that could possibly qualify for First Home Finance (FHF) subsidy	Not applicable
Cloeteville Social Housing (Farms 81/2 and 81/9,	CRR	Update on the Traffic Impact Assessment	270 942	249 817	A Service provider was appointed and completed to update the Traffic Impact Assessment for Farm 81/2 and Farm 81/9, Stellenbosch	Not applicable
		Rezoning to subdivisional to develop Social Housing			Qualified and experienced professional service provider was appointed for the rezoning of Farm 81/2 and farm 81/9, Stellenbosch to subdivisional area to develop social housing. The project is currently in the final stage to be submitted to Land Use Management to serve before the MPT for a decision.	Additional updated reports were required from internal departments regarding certain specialist studies. The final BAR could only then be finalised once these studies have been completed. The final determination of the building footprint with regards to the Site Development Plan is currently being finalised for approval by the Roads department .
Enkanini, Kayamandi	ISUPG	Construction of basic services (water and sanitation) at Enkanini	2 000 000	1 217 391	A service provider was appointed to construct two toilet blocks (20 toilets) in Enkanini, Kayamandi. The installation of both toilet blocks have been completed. This is a multi-year project with a saving in year one.	Not applicable
Housing Projects (Social housing planning)	CRR	Construction of wendy houses on Erf 3229, Moolwater, Franschhoek	10 518 992	10 372 856	A service provider completed 219 wendy houses to accommodate the families that was situated on the Langrug dam.	Not applicable
La Rochelle, Klapmuts	ISUPG	Undertake detail designs	2 000 000	1 739 130	A Professional Service provider has been appointed to undertake the detailed design of all associated infrastructure services (excluding electricity services). The appointment also includes the construction management and handover of the project for occupation on Erf 2183, La Rochelle, Klapmuts.	Not applicable
		Fencing at Erf 2183, Klapmuts			A Service provider completed the supply and installation of new Clearvu fencing at the TRA, Alexander Street, La Rochelle, Klapmuts	Not applicable
		Fencing at Erf 2183, Klapmuts			A Service provider completed the supply and installation of new Clearvu fencing at Erf 2183, La Rochelle, Klapmuts	Not applicable
Housing projects	CRR	Supply, deliver, transport and construct an Alternative Building Technology (ABT)	296 331	296 330	Emergency housing for a family residing in Cloeteville. Work completed.	Not applicable
Jamestown: Housing	HSDG	Development rights	900 857	783 354	Professional service provider appointment to obtain development rights for Phases 2 and 3. Development rights for Phases 2 and 3 have been obtained 20 March 2024. A tender has been advertised to appoint an Implementing Agent, await appointment.	Not applicable
	CRR	Development rights	318 100	276 543		Not applicable

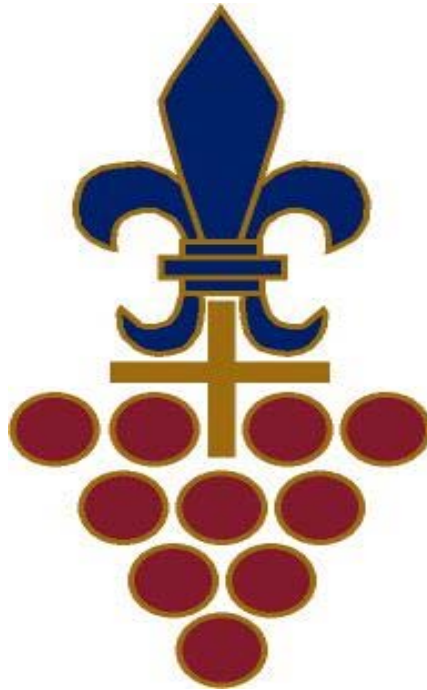


ANNEXURE B 4:

Directorate: Financial Services

APPENDIX 4

STELLENBOSCH MUNICIPALITY



INSURANCE POLICY

2025/2026

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Excess limits are incorporated in the 3-year contract with the insurance broker appointed, therefore the excess limits will be in accordance to this contract.	13
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1. PREAMBLE

Whereas it is required of the Municipal Manager to take all reasonable steps to ensure that the Council has and implements crucial policies for effective financial and risk management.

And whereas the safeguarding of assets and the protection of Council against liabilities is very important and forms part of a proper assets management system as prescribed by Section 63 and needs annual revision in terms of Section 24(2)(c)(v) of the Municipal Finance Management Act 56 of 2003.

Therefore the Municipal Council of the Stellenbosch Municipality adopts the following Policy for Insurance Management.

2. DEFINITIONS AND ABBREVIATIONS

CFO	Chief Financial Officer
MFMA	Municipal Finance Management Act (No 56 of 2003)
MM	Municipal Manager (i.e. Accounting Officer)
MSA	Municipal Systems Act (No. 32 of 2000)
SIR	Self-Insurance Reserve
PPE	Property, Plant and Equipment
Insurance	Insurance is a contract (policy) in which the municipality receives financial protection or reimbursement against losses from an insurance company. Risk is transferred when the risk is shared amongst different parties, so one party does not carry the full loss should an event occur. Insurance involves a transfer of risk.
Self-Insurance Reserve	Entities have self-insurance reserves to set aside amounts to offset potential losses or claims that are not insured externally.
Excess	Means the first amount payable in the event of each and every claim.

Personal effects	Means staff personal property including wallets, cash, handbags, sunglasses, clothes, shoes, reading glasses and mobile phones.
Burglary	Means the criminal offense of breaking and entering a building or other premises illegally for the purpose of committing a crime.
Forcible and violent	Means an act that would cause physical damage. There must be both forcible (as simple as turning a key or pushing open a door) AND violent actions (entry by the use of any force accompanied by a violent physical act).
Public liability claims	Means third party claims for bodily injury and property damage arising out of the municipality's operations.

3. OBJECTIVE OF THE INSURANCE POLICY

The objective of this policy is to ensure that Stellenbosch Municipality's assets, councillors and employees are insured adequately and economically at all times. Detailed procedures, to ensure that management and employees within the municipality understand their respective responsibilities and duties, are provided in the standard operating procedures.

This document indicates the policy of Stellenbosch Municipality for insuring municipal assets, and for insuring the municipality, its employees and Councillors against public liability claims and other losses.

In general, the object of this policy is to ensure sound and sustainable financial management within Stellenbosch Municipality.

Insurance brokers active in the municipal environment over years prepared a standard for local authority insurance that takes all circumstances related to a municipality into account. There are however aspects in addition to this standard that the Council can decide on policy in order to reduce premium without an increase in risk or where the Council is prepared to accept risk because of a very slim probability that an event might occur.

Responsible financial management of any municipality requires that assets are properly managed. Municipalities have large numbers of assets, including PPE. As trustees of public funds, the Council must ensure that municipal assets are adequately insured at all times. The insurance should in addition protect the municipality, Councillors and employees against public liability claims and other losses.

4. POLICY FRAMEWORK

4.1 LEGISLATIVE REQUIREMENTS

Section 63 of the MFMA, Asset and liability management, states that:

“(1) The accounting officer of a municipality is responsible for the management of—

- a) the assets of the municipality, including the safeguarding and the maintenance of those assets; and*
- b) the liabilities of the municipality.*

2) The accounting officer must for the purposes of subsection (1) take all reasonable steps to ensure—

- a) that the municipality has and maintains a management, accounting and information system that accounts for the assets and liabilities of the municipality;*
- b) that the municipality's assets and liabilities are valued in accordance with standards of generally recognised accounting practice; and*
- c) that the municipality has and maintains a system of internal control of assets and liabilities, including an asset and liabilities register, as may be prescribed.”*

4.2 RELATIONSHIP WITH OTHER POLICIES

This policy, once effective, needs to be read in conjunction with other relevant adopted policies of the municipality, including the following, but not limited to—

- a) Delegation of Powers (Delegations register);
- b) SCM Policy;
- c) Asset Management Policy;
- d) Vehicle Policy;
- e) Budget Implementation and Funds and Reserves; and
- f) Risk Management Policy;

5. RESPONSIBILITIES

5.1 THE CFO OR HIS/HER DELEGATED OFFICIAL(S)

- a) shall (at least every three years, before the lapsing of the tender that was previously awarded) call for tenders for the insurance of municipal assets, Councillors, employees and third parties;
- b) shall, in accordance with such schedules and subject to this policy, effect such insurance through the service of an Insurance Company/Insurance Broker appointed by the municipality through the competitive prescribed SCM process;
- c) shall ensure that the insurance period will be from 1 July to 30 June of the following year and shall be renewable, dependent on previous performance (and in line with the tender processes followed).
- d) shall pay the monthly/annual premiums in advance;
- e) shall pay premiums over to the Insurers during the year, should circumstances change during the year when amendments, additions or deletions are made to the insurance portfolio;
- f) shall immediately notify the Council's insurer of any claim by or against the Council or against its insurers.
- g) shall assess all public liability claims under the excess amount as indicated in the Insurer's schedules. Public Liability claims should only be settled when the municipality could reasonably be seen to have acted negligently which resulted in the loss to the third party and when there is reasonable prospect of the municipality being found legally responsible for third party damages;
- h) shall ensure that sufficient funding is available to cover insurance-related expenditures;
- i) shall report to Council of the status of existing claims against the municipality and its Insurers;

- j) shall ensure that all claims and applications are dealt with diligently within a reasonable time;
- k) shall finalise all claims and applications submitted to the Section and ensuring that all the required technical, financial and legal aspects to each claim and application are dealt with when these are being finalised; and
- l) Shall update the Asset Register in accordance with the outcome of each insurance claim.
- m) Shall recommend the payment of excess amounts, the settlement of claims below excess, settlement of claims not covered by the Insurers, and all other insurance related expenditure.

5.2 THE DIRECTORS AND SENIOR MANAGERS AND MANAGERS OF DEPARTMENTS:

- a) shall before 31 May of each year verify or update the schedule of insurable risks and insurable assets under their control (and any other information deemed necessary)
- b) shall notify the CFO (or delegated official) without delay of any new insurable risk or of any alteration in an existing insurable risk which has arisen in connection with his/her department;
- c) shall ensure that the CFO (or delegated official) is notified of any occurrence or event giving rise or likely to give rise to a claim by or against the Council or against its Insurers. Failure to report incidences of loss might lead to the affected employee being held liable for the losses to Council;
- d) shall ensure that all documents / information (for example any required forms, reports, quotations, photos) for the completion of the claim is forwarded to the CFO (or delegated official) for submission to Council's insurance brokers;
- e) shall within 2 weeks (10 working days) of submitting a claim to the CFO (or delegated official), submit a departmental report to the CFO (or delegated official) in order to finalise the claim;
- f) shall report each claim against Council for investigation and the outcome reported to the CFO (or delegated official) and where necessary disciplinary steps and/or recovery be perused against any employee who is found, in terms of the investigation, to have acted negligently; and

- g) should advise all staff of their obligations to ensure the security of private property brought to the workplace to minimise the risk of loss and inconvenience to staff.

5.3 THE EMPLOYEES OF STELLENBOSCH MUNICIPALITY;

- a) should avoid storing private property at the workplace for extended periods of time, especially over weekends and during vacation periods;
- b) should insure personal property against loss or damage, particularly if it is of significant value in their personal capacity;
- c) shall report all losses, damages or any potential claims to the Insurance Section, their Departmental Manager and the Health & Safety Practitioner.
- d) shall take all reasonable steps to ensure that municipal assets are kept safe and assist the Municipal Manager to implement processes to safeguard assets and prevent losses to Council of all assets under their control.

6. RISK MANAGEMENT

The Municipal Manager must ensure that an evaluation of all potential events that might adversely affect the finances of a municipality is performed. The potential loss of income and extra expenses that a municipality might incur must be the consideration factor when the risk identification exercise is performed.

Even though risk is managed and preventative measures taken to minimise risk, it is acknowledged that not all risks can be eliminated and therefore Council accepts the fact that insurance remains the ultimate solution to risk management. It must however be viewed as the last resort.

The table below provides a list of risks (but not limited to) that has to be transferred to another party in the form of insurance. Risks not listed have been retained either due to the cost of control or due to the inability to obtain insurance cover. The latter is listed as special conditions to cover.

Insured Section	Description of Insured Section
Combined Cover (Including homeowners)	Damage or loss to all built structures, including outbuildings thereof, the owner's loose and fixed fittings therein and thereon, boundary and other walls, gates, poles, fences, public access points, purification plants, reservoirs and sewerage plants.
Business All Risk	Damage to the whole or part of the property described in the Specification, the property of the Insured or for which they are responsible, while anywhere in the world by any accident or misfortune not otherwise excluded.
Burglary/Theft	Damage to contents, the property of the insured or for which they are responsible, of any building at the insured premises, as a result of theft accompanied by forcible and violent entry into or exit from such building or any portion thereof or any attempt threat or as a result of theft (or any attempt threat) following violence or threat of violence against persons lawfully on the premises.
Money	Loss or damage to money (as defined). This includes money not contained in a locked safe or strong room in the custody of any authorized employee while away from the premises or at the premises outside normal working hours and also any other time from the premises.
Fidelity Guarantee	Loss of money and/or other property stolen by an employee, direct financial loss sustained as a result of fraud or dishonesty of an employee, which results in dishonest personal financial gain for the employee concerned. The term "dishonest personal financial gain" shall not include gain by an employee in the form of salary, salary increases, fees, commissions, bonuses, promotions or other remuneration.
Glass	Damage to internal and external glass (including mirrors), signwriting and treatment thereon at the insured premises, the property of the Insured or for which they are responsible.

Insured Section	Description of Insured Section
Goods in Transit	Damage to the whole or part of the property owned by the Municipality or for which they are responsible, in the course of transit by air, rail or road or other means incidental thereto and caused by any accident or misfortune not otherwise excluded.
Public Liability	<p>Damages which the insured shall be legally liable to pay consequent upon accidental death of or bodily injury to or illness of any person, or accidental loss of or physical damage to tangible property.</p> <p>Cover for claims against the Stellenbosch Municipality from a 3rd party for damage to the 3rd party's property and/or to the 3rd party himself caused by any structure related or in control of Stellenbosch Municipality, for example, if bodily injury or any damage to a 3rd party's property, caused by accidental, violent, external and visible means to a 3rd party.</p>
Employers Liability	Damages for which the municipality shall become liable to pay consequent upon death of, or bodily injury to, or illness of any person employed under a contract of service or apprenticeship with the municipality, or any councillor or any person on the business of the council whether on a voluntary basis or otherwise, which occurred in the course of and in connection with such person's employment by the municipality within the territorial limits and which results in a claim or claims first being made against the municipality in writing.
Group Personal Accident	Bodily injury caused by accidental, violent, external and visible means to any principal, partner, director, councillor or employee of the municipality or any person on the business of the council whether on a voluntary basis or otherwise, as specified. The Insurers will pay to the Insured, on behalf of the Insured person or his estate, the compensation stated in the schedule in the event of accidental bodily injury to any such person directly and

Insured Section	Description of Insured Section
	independently of all other causes resulting within 24 calendar months in death or disability as specified.
Motor Fleet & 3 rd Party motor liability	Loss of or damage to any vehicles as indicated to the insurers and its accessories and spare parts whilst thereon. In addition, if such vehicle is disabled by reason of any loss or damage insured hereby, the insurers will pay the reasonable cost of protection and removal to the nearest repairers and the municipality may give instructions for repairs to be executed without the previous consent of the insurers to the extent of but not exceeding a specified amount, provided that a detailed estimate is first obtained and immediately forwarded to the insurers.
Electronic Equipment	Physical loss or damage to the property insured described in the schedule from any cause not herein after excluded whilst (i) at work or at least anywhere within the municipality's premises as specified; (ii) in transit, including loading and unloading or whilst temporarily stored at any premises en-route; (iii) temporarily removed from the premises to any other location.
Directors and Officers Liability	Legal Liability if any director or municipal official is prosecuted in his/her private capacity due to council activities or council decision making.
Councillors Special Risk Insurance	<p>As per the Government Gazette No 40519 dated 21 December 2016.</p> <p>Insurance cover provided to a councillor by the municipality, which covers the loss of or damage to a councillors personal fixed or moveable property and assets, excluding property used by such councillor for business purposes, as well as life and disability cover, for any loss or damage caused by riot, civil unrest, strike or public disorder.</p>

7. INSURANCE KEY MANAGEMENT PRINCIPLES

7.1 Municipal Assets

- a) Material movable and immovable assets (in value and substance) shall be insured at least against destruction, fire and theft, and all municipal buildings shall be insured at least against fire and allied perils.
- b) All insured assets shall be handled in terms of the municipality's Insurance Policy as agreed with the Insurance Brokers.
- c) Separate cover for riot, strike and public disorder damage shall be taken out at the discretion of the Municipal Manager in consultation with the CFO and the relevant Director.
- d) Any other insurance cover shall be at the discretion of the Municipal Manager.
- e) The decision whether to insure an asset or not shall be at the discretion of the Municipal Manager in consultation with the CFO and the relevant Director.
- f) All contracts between council and a 3rd party should be monitored to ensure loss or damage to municipal property are minimised and insured. This may include but is not limited to; eg. Rental agreements, projects under construction and any other contract relating to municipal assets.
- g) Any agreements entered into as per 7.1(f) above, that may influence council's insurance policy and assets covered in this policy, must be communicated with the AFS, Assets & Returns department in order to arrange cover if required.

7.2 Staff property

- a) Applications by staff members for reimbursement of the loss of or damage to staff property at work shall not be considered by the municipality. Liability will not be accepted by the municipality for loss or damage to an employee's personal effects which are used or stored on premises owned or used by the municipality.

- b) It is expected that employees, in their own interests, will ensure that any valuable items of jewelry (including wrist watches) worn on duty, and/or personal equipment are adequately insured against loss or theft on their personal insurance policies.
- c) The carrying of unreasonably large amounts of cash, credit cards or other easily stolen and rapidly convertible items should be avoided during working hours as far as is practicable.
- d) No compensation will be paid by the municipality for loss or damage to any employee's personal assets (e.g. Private cellular phone, Private Vehicle, Private Laptop, Handbags, Cash, etc.)

7.3 Public Liability

- a) Third parties are to be covered for death, bodily injury or illness and/or loss of or damage to property up to a maximum limit to be determined by the CFO in consultation with the Municipal Manager.
- b) All public liability claims under the excess amount shall be considered by Management and a recommendation made to the Chief Financial Officer on whether payment should be made or not. Only the Chief Financial Officer may approve payments in this regard.
- c) Public Liability claims under the excess amount should only be settled when the municipality could reasonably be seen to have acted negligently which resulted in the loss to the third party and when there is reasonable prospect of the municipality being found legally responsible for third party property damage or bodily injury. Settling claims where this is not the case would set bad legal precedence which the municipality would not be able to sustain financially into the future.

7.4 Limits

Excess limits are incorporated in the 3-year contract with the insurance broker appointed, therefore the excess limits will be in accordance to this contract.

7.5 Payment of excesses (or losses below excess payable) by employees

Where in the opinion of the relevant Director and the Municipal Manager an employee's negligence led to the damage to, or loss of, an asset, the excess payable may be claimed from the employee concerned in terms of the outcome of the Disciplinary Procedures.

7.6 Insurance claims rejected by the Insurer (above excess)

Where in the opinion of the relevant Director and the Municipal Manager an employee's negligence led to the damage to, or loss of, an asset, the total loss to the municipality may be claimed from the employee concerned in his/her personal capacity in terms of the outcome of the Disciplinary Procedures.

7.7 Failure to report an incident

Failure to report an incident to the insurance section within the timeframes indicated on the Policy, may result in disciplinary action taken against the employee responsible for the asset. The outcome of the disciplinary process will determine whether the employee will be personally held liable for the losses incurred.

8. APPOINTMENT OF INSURANCE BROKERS

The appointment of an insurance broker must be performed in terms of the municipality's Supply Chain Management Policy. Call for bids to appoint an insurance broker will be done every three years. Section 33 of the MFMA will be applicable if the duration exceeds 3 years.

9. ADMINISTRATION OF POLICY

This policy will be administrated by the Chief Financial Officer that will be the Policy holder.

Tender Nr	Description	Service Providers	Date of finalisation of the appeal
B/SM 53/24	Term Tender: Pipe Replacement using conventional and trenchless methods	Nepent	2024-07-01
B/SM 84/24	Appointment of a Panel Of Service Providers To Supply and Deliver Tools and Hardware for a contract period ending 30 June 2025	Box Droppens	2024-07-08
B/SM 84/24	Appointment of a Panel Of Service Providers To Supply and Deliver Tools and Hardware for a contract period ending 30 June 2025	Nomzamo Industrial Supplies	2024-07-03
B/SM 41/24	Appointment of Attorneys for the Rendering of Conveyancing Services: Transfer of State Subsidized Housing Units for a Period up to 30 June 2027 for the Title Deeds Registration Programme (TRP) - As and When required.	Levensdal Attorneys	2024-07-24
B/SM 45/24	Supply and delivery of 3485 and 7765 wheeled bins	Unica Plastic Moulders	2024-07-24
B/SM 71/24	Supply, Delivery And Off-Loading Of Clearing Materials And Equipment For A Period 1 July 2024 Ending 30 June 2025	Tridentchem	2024-07-05
B/SM 71/24	Supply, Delivery And Off-Loading Of Clearing Materials And Equipment For A Period 1 July 2024 Ending 30 June 2025	Bliss V/a RC Suppliers	2024-08-01
B/SM 73/24	Supply, Delivery And Off-Loading Of Toilet Paper And Hand Towels As From 01 July 2024 - 30 June 2026	PTA Agencies	2024-09-11
B/SM 45/24	Provision of Unarmed Security Service for the Greater WC024 for a period ending 30 June 2027	Protec Guards (Dik Kotze)	2024-09-27
B/SM 101/24	Bill Payment Receipting Services for a contract period ending 30 June 2027	Pay It	2024-08-30
B/SM 45/24	Provision of Unarmed Security Service for the Greater WC024 for a period ending 30 June 2027	PMH	2024-09-27
B/SM 45/24	Provision of Unarmed Security Service for the Greater WC024 for a period ending 30 June 2027	Six Combined	2024-09-23
B/SM 45/24	Provision of Unarmed Security Service for the Greater WC024 for a period ending 30 June 2027	Uvabonwe	2024-09-23
B/SM 45/24	Provision of Unarmed Security Service for the Greater WC024 for a period ending 30 June 2027	Securitem	2024-10-09
B/SM 80/24	Mowing grass cutting of developed/undeveloped public open spaces road reserves cemeteries facilities and other municipal areas in Stellenbosch WC024 for a period of three years as and when required from 1 July 2024 to 30 July 2027	Viscage	2024-09-11
B/SM 45/24	Provision of Unarmed Security Service for the Greater WC024 for a period ending 30 June 2027	Maliqswame	2024-10-09
B/SM 47/24	Provisions of Traffic Law Enforcement Equipment, Back-Office Systems and related services for the Stellenbosch Municipality including NHTA and all Municipal By-Law Infringements Controversies for a period of 24 months, as from 01 July 2024 - 30 June 2027 (Inclusive of Last Six Months - Legacy Cases Period)	Synbel	2024-11-26
B/SM 114/24	Appointment of an Architectural Professional with Heritage Experience for Municipal Court Building Stellenbosch	Imbalo	2024-09-25
B/SM 81/24	Pruning felling and stump grinding of trees in Stellenbosch Municipality for a period 1 July 2024 until 30 June 2027	Dean Gardening	2024-10-23
B/SM 113/24	Phase 1: Upgrade of the Seltana Depot, Stellenbosch	Mogesh and Bunkur Builders	2024-10-09
B/SM 111/24	Re Development and lease of Transvalia Properties	GSI	2024-11-11
B/SM 111/24	Re Development and lease of Transvalia Properties	GSI	2025-08-14
B/SM 103/24	Roads and Stormwater Civil Infrastructure	RCK Civils	2024-12-09
B/SM 81/24	Appointment of an experience service provider to read Meters Remotely, via Automated Meter Reading (AMR) System and Manage Metering Services for Large Power Users, Metered Streetlight Points and Small-Scale Embedded Generators/Consumer Period: 1 November 2024 to 30 June 2027 (34)	Africa Utility Solutions	2025-01-28
B/SM 07/25	Request to submit Bids for Removal and disposal of Asbestos Roofing, replace Asbestos with Kliplok or similar roof sheets and demolishing, disposal of asbestos structures	Potts Devco	2025-02-18
B/SM 38/25	Learner and Driver License training for youth and other learners: 2024 until 2027	Mosul Consultants	2025-02-27
B/SM 25/25	Phase 1: Upgrade, alterations, extensions and additions on BT 86/114, Halfman Street, Stellenbosch	Pancrare Property Services	2025-02-27
B/SM 06/25	Supply and Erection of Fencing on An as And When Required Basis Tender for The Period Ending 30 June 2027	Amabambas Fencing	2025-02-17
B/SM 45/25	Supply, Installation and Commissioning as well as Maintenance of Biometric Access Control, Remote Access Gates and Booms and Time and Attendance to be linked to the Main Server of various Municipal sites for a period ending 30 June 2027	Regent	2025-04-03
B/SM 19/25	Construction of School Street and NMT Facilities in Jamestown	Umazi Civils	2025-06-03



ANNEXURE C:
ANNUAL REPORT 2024/25

ANNUAL REPORT *2024-2025*



Providing our residents, stakeholders and investors, with information about the municipality's operations and financial performance.





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List of Abbreviations

Abbreviation	Description	Abbreviation	Description
ABS	Access to Basic Services	MIQ	Municipal Data and Intelligence
ACDP	African Christian Democratic Party	MM	Municipal Manager
AGSA	Auditor-General of South Africa	MMC	Member of the Mayoral Committee
AH	Agri-Hub	MMF	Municipal Managers Forum
AMEU	Association of Municipal Electricity Utilities	MOBI	Municipal Benchmarking Initiative
ANC	African National Congress	MOU	Memorandum of Understanding
ANPR	Automatic Number Plate Recognition System	MPAC	Municipal Public Accounts Committee
APAC	Audit and Performance Audit Committee	MPC	Multipurpose Centre
ATC	Adam Tas Corridor	MPI	Municipal Productivity Index
BAC	Bid Adjudication Committee	MRF	Material Recovery Facility
BBBEE	Broad-Based Black Economic Empowerment	MSA	Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000)
BEC	Bid Evaluation Committee	mSCOA	Municipal Standard Chart of Accounts
BICLS	Bulk Infrastructure Development Contribution Levies	mSDF	Municipal Spatial Development Framework
BPAMS	Building Plan Approval Management System	MTAB	Metropolitan Transport Advisory Board
CAC	Civic Amenity Centre	MTEC	Medium Term Expenditure Committee
CAE	Chief Audit Executive	MVA	Mega Volt Amp
CAPEX	Capital Expenditure	NDP	National Development Plan
CBD	Central Business District	NDOHS	National Department of Human Settlements
CBP	Community-Based Planning	NASHO	National Association of Social Housing Organisation
CCTV	Closed Circuit Television	NDPW&I	National Department of Public Works and Infrastructure
CDW	Community-Development Worker	NDPW	National Department of Public Works
CEB	Compressed Earth Block	NEMA	National Environment Management Authority
CEO	Chief Executive Officer	NPV	Net profit value
CFO	Chief Financial Officer	NGO	Non-Governmental Organisation
CGI	Compliance and Governance Index	NHBRC	National Housing Building Regulation Council
CIGFARO	Chartered Institute of Government Finance, Audit and Risk Officers	NMT	Non-Motorised Transport
CITP	Comprehensive Integrated Transport Plan	NPO	Non-Profit Organisation
CoCT	City of Cape Town	NRTLEC	National Road Traffic Legislation Enforcement Code
COGTA	Cooperative Governance and Traditional Affairs	NT	National Treasury
COPE	Congress of the People	OHS	Occupational Health and Safety
CRSES	Centre for Renewable and Sustainable Energy Studies	OPEX	Operating Expenditure
CWDM	Cape Winelands District Municipality	ODAs	Other Development Agency's
DA	Democratic Alliance	PDO	Predetermined Objectives
DAG	Development Action Group	PDoHS	Provincial Department of Human Settlement
DC	Development Cost	PDoI	Provincial Department of Infrastructure
DCAS	Department of Cultural Affairs and Sport	PIE	Prevention of Illegal Evictions
DEA and DP	Department of Environmental Affairs and Development Planning		



Abbreviation	Description	Abbreviation	Description
DEDAT	Department of Economic Development and Tourism	PMS	Performance Management System
DEFF	Department of Environment, Forestry and Fisheries	PID	Project Initiation Document
DOE	Department of Education	PPDO	Provincial Predetermined Objectives
DORA	Division of Revenue Act	PPP	Public Private Partnership
DSD	Department of Social Development	PRASA	Passenger Rail Agency of South Africa
DWS	Department of Water and Sanitation	PSDF	Provincial Spatial Development Framework
ECD	Early Childhood Development	PSP	Provincial Strategic Plan
EE	Employment Equity	PT	Provincial Treasury
EHP	Emergency Housing Policy	RBIG	Regional Bulk Infrastructure Grant
EIA	Environmental Impact Assessment	REFSO	Renewable Energy Finance and Subsidy Office
EPWP	Expanded Public Works Programme	RTIA	Road Traffic Infringement Agency
ESTA	Extension of Security of Tenure Act	RFP	Request for Proposal
FBAR	Final Basic Assessment Report	RTMC	Road Traffic Management Corporation
FPSU	Farmer Production Support Unit	RTS	Refuse Transfer Station
GAMAP	Generally Accepted Municipal Accounting Practice	RUMC	Rural-Urban Market Centre
GDP-R	Gross Domestic Product - Regional	SAB	South African Breweries
GRAP	Generally Recognised Accounting Practice	SABS	South African Bureau of Standards
HCE	Housing Consumer Education	SALGA	South African Local Government Association
HDA	Housing Development Agency	SAMDI	South African Management Development Institute
HR	Human Resources	SAMRAS	South African Municipal Resource Accounting System
HSDG	Human Settlements Development Grant	SAMWU	South African Municipal Workers Union
IBR	Inverted Box Rib	SANEDI	South African National Energy Development Initiative
ICT	Information and Communication Technology	SANS	South Africa National Standards
IDP	Integrated Development Plan	SAPS	South African Police Service
IFRS	International Financial Reporting Standards	SASSA	South African Social Security Agency
iGRAP	Interpretations of Standards of Generally Recognised Accounting Practice	SCA	Stellenbosch Civic Association
IHSP	Integrated Human Settlement Plan	SCMU	Supply Chain Management Unit
IIC	Infrastructure Innovation Committee	SDBIP	Service Delivery and Budget Implementation Plan
IMATU	Independent Municipal Trade Union	SHIs	Social Housing Institutions
IMESA	Institute of Municipal Engineers of South Africa	SDF	Spatial Development Framework
IMFO	Institute for Municipal Finance Officers	SEDA	Small Enterprise Development Agency
INEP	Integrated National Electrification Programme	SITA	State Information Technology Agency
IPC	Integrated Planning Committee	SMME	Small Medium, and Micro Enterprises
IPPS	Independent Power Producers	SMS	Short Message Service
IRDP	Integrated Residential Development Programme	SOP	Standard Operating Procedure
ISAMAO	Institute of South African Municipal Accounting Officers	SPA	Stellenbosch People's Alliance



Abbreviation	Description	Abbreviation	Description
ISSP	Informal Settlement Support Programme	SPLUMA	Spatial Planning and Land Use Management Act
ISUPG	Informal Settlements Upgrade Partnership Grant	SPV	Special Purpose Vehicles
IUDG	Integrated Urban Development Grant	SSI	Stellenbosch Safety Initiative
IWA	International Water Association	STOD	Sustainable Transit-Oriented Development Plan
IWAA	Integrated Water Availability Assessment	SU	Stellenbosch University
IWMP	Integrated Waste Management Plan	SWWTW	Stellenbosch Wastewater Treatment Works
IZS	Integrated Zoning Scheme	TASK	Tuned Assessment of Skills and Knowledge
JPI	Joint Planning Initiative	TIATCP	Technical Innovation Agency Technical Centre Programme
JSE	Johannesburg Stock Exchange	VTs	Vehicle Testing System
KIWMF	Kraaifontein Integrated Waste Management Facility	WC	Western Cape
KPA	Key Performance Area	WCO24	Greater Stellenbosch
KPI	Key Performance Indicator	WCWDM	Water Conservation and Water Demand Management
LED	Local Economic Development	WCWSS	Western Cape Water Supply System
LETRP	Large Employer Trip Reduction Programme	WMO	Waste Management Officer
LGMTEC	Local Government Medium Term Expenditure Committee	WoF	Working on Fire
LGSETA	Local Government Sector Education and Training Authority	WRC	Water Research Commission
LM	Local Municipality	WTP	Water Treatment Plan
LR	Labour Relations	WWF	World Wildlife Fund
LUMS	Land Use Management System		
LUPA	Land Use Planning Act		
LUPO	Land Use Planning Ordinance		
MAYCO	Executive Mayoral Committee		
MERO	Municipal Economic Review Outlook		
MFMA	Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003)		
MGRO	Municipal Governance Review and Outlook		
MIG	Municipal Infrastructure Grant		
MILE	Municipal Institute of Learning		



Introduction

The Stellenbosch Municipal Annual Report 2024/25 addresses the performance of the Stellenbosch Municipality in the Western Cape, South Africa, with regard to its core legislative obligations. Local government must create a participatory framework that defines and enhances the relationship between elected leaders and their communities. This requires that the municipal council provide regular and predictable reporting on programme performance and the general state of affairs in the municipality.

The report reflects on the performance of the Stellenbosch Municipality for the period of 01 July 2024 to 30 June 2025. The layout of the annual report is prepared in terms of Section 121(1) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA).

The Annual Report consists of six chapters with the following broad overview:

-  **Chapter 1:** An overview of the municipality's overarching strategy, accountability processes, social and demographic profile, and key highlights and challenges regarding finance, institutional transformation, and key basic service delivery.
-  **Chapter 2:** Details regarding the municipality's governmental operations address the fundamental aspects of good governance.
-  **Chapter 3:** Overview of the municipality's performance, focusing on service delivery and predetermined objectives.
-  **Chapter 4:** Provides insight into the municipality's human resources and organisational management areas, focusing on organisational structure and legislation.
-  **Chapter 5:** An overview of the municipality's financial performance, reflecting on the municipality's financial position, assets, cash flow, and intergovernmental grants received by the municipality.
-  **Chapter 6:** An overview of the key audit findings by the Auditor-General of South Africa.



Vision, Mission, and Values





CHAPTER 1: EXECUTIVE MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

1.1 COMPONENT A: EXECUTIVE MAYOR'S FOREWORD



Cllr Jeremy Fasser
Executive Mayor

It is with pride and gratitude that I present the Annual Report for the 2024/25 financial year. This document reflects not only the progress we have made but also the resilience and determination of our community as we continue building Stellenbosch as a true Valley of Opportunity for All.

Over the past year, we have sharpened our focus on strengthening the local economy, ensuring reliable service delivery and creating an environment where businesses can grow and residents can flourish. Investment attraction, economic growth and job creation remain central to our vision, and we have worked consistently to unlock opportunities that benefit every household and visitor in our valley.

At the core of our approach lies a belief that Stellenbosch must be a place where people can thrive - where innovation and hard work are supported, and where we continue to build firm foundations for shared prosperity and long-term sustainability.

Policy and Strategic Focus

Our planning has remained firmly guided by the Provincial Growth and Development Strategy and our Integrated Development Plan (IDP). During this financial year, we placed particular emphasis on practical outcomes in economic development, infrastructure investment and environmental sustainability. These priorities are not abstract ambitions but measurable actions that ensure we are shaping an inclusive, competitive and future-ready municipality.

By aligning our strategies with provincial and national objectives, we have been able to secure meaningful results that support community wellbeing and foster a stronger local economy.

Service Delivery Progress

Reliable basic services are the backbone of our work, and we have continued to prioritise investment in core infrastructure. A significant share of the capital budget has once again been directed towards essential services - upgrading water and sanitation systems, maintaining road networks, improving waste management and recycling, and ensuring a stable electricity supply.

These improvements go beyond addressing current needs. They also strengthen our capacity to withstand future challenges and guarantee that residents benefit from quality services every day.

Engaging with the Community

We know that the success of our municipality depends on an active partnership with residents. Over the year, we expanded opportunities for public participation through IDP engagements, community meetings, written submissions, digital platforms and direct communication channels. These interactions ensure transparency, accountability and responsiveness to the needs of all communities across Stellenbosch.



This inclusive approach has not only enriched decision-making but has also deepened the trust between the municipality and those we serve.

Conclusion

The 2024/25 financial year has been marked by both challenges and important achievements. I am particularly proud that our municipality has once again received a clean audit, reinforcing our commitment to sound financial management and good governance. This achievement is a reflection of disciplined leadership, dedicated staff and an engaged community working together.

Looking ahead, I remain confident that Stellenbosch is on a path of continued growth and opportunity. By focusing on the basics, planning for the future and working side by side with our residents, we are building a municipality that is resilient, inclusive and prosperous.

I extend my heartfelt thanks to our councillors, municipal officials, partners and, above all, our residents whose support and participation make these successes possible. Together, we will keep shaping a Stellenbosch where every individual can look forward to a brighter future.

CLLR JEREMY FASSER
EXECUTIVE MAYOR



1.2 COMPONENT B: EXECUTIVE SUMMARY

1.2.1 MUNICIPAL MANAGER'S FOREWORD



Geraldine Mettler
Municipal Manager

As we reflect on the 2024/25 financial year, I am pleased to report that Stellenbosch Municipality has continued to demonstrate excellence in governance, service delivery and financial management. This year has once again tested our resilience, but through discipline, teamwork and innovation, we have strengthened our ability to serve our residents and deliver on our mandate.

External challenges such as loadshedding, inflationary pressures and climate-related risks have had a direct impact on households, businesses and municipalities across South Africa. Despite these pressures, Stellenbosch has remained focused on protecting essential services and ensuring that the fundamentals of good

governance and sound administration are never compromised.

This Annual Report provides a comprehensive account of our performance over the past 12 months. It shows how we managed to sustain critical services such as water, electricity, sanitation, waste management and emergency response, while continuing to invest in infrastructure upgrades and future growth. Although some projects experienced delays due to supply chain constraints and cost escalations, we prioritised stability and continuity so that residents did not face disruptions to basic services.

One of the highlights of the year is that Stellenbosch Municipality once again achieved a clean audit outcome from the Auditor-General of South Africa. This achievement affirms our commitment to financial accountability, strong internal controls and ethical governance. It is a reflection of the dedication of our Council, management team and officials who work tirelessly to ensure that public resources are managed with integrity.

We have also continued to make significant investments in infrastructure to meet the demands of a growing population and expanding economy. Upgrades to water and electricity networks, road infrastructure and sanitation facilities remain at the centre of our work. These projects not only enhance the quality of life for residents but also position Stellenbosch as a municipality that is both sustainable and attractive to investors.

Public participation has remained a cornerstone of our governance approach. Through IDP engagements, community meetings, digital platforms and formal submissions, residents have contributed valuable insights that shape municipal planning and service delivery. This engagement builds transparency, strengthens trust and ensures that our decisions reflect the priorities of the people we serve.

Our progress in 2024/25 would not have been possible without collaboration. The leadership of the Executive Mayor, Mayoral Committee and Council has been instrumental in setting clear direction and priorities. I also extend my appreciation to the Audit and Performance Audit Committee (APAC) for their oversight role, which continues to add immense value. Above all, I wish to acknowledge the commitment of our officials and employees. Their passion, professionalism and hard work form the backbone of every success reflected in this report.



Looking forward, we remain committed to building a Stellenbosch that is innovative, resilient and inclusive. By focusing on financial prudence, infrastructure development, sustainability and community partnerships, we are creating an environment where both people and businesses can thrive.

It is my privilege to serve as the Municipal Manager of Stellenbosch Municipality. I am confident that the momentum we have built during this financial year will continue to drive us towards realising our shared vision of a Valley of Opportunity and Innovation for all.

MS GERALDINE METTLER
MUNICIPAL MANAGER



1.2.2 STRATEGIC FOCUS AREAS

The strategic focus areas within a municipality are the building blocks of the Council's strategy. The focus areas, as depicted in the diagram below, illustrate the expansion of the vision statement and create structure around how the municipality will achieve its strategic goals.

Table 1: Strategic focus areas

SFA 1: Valley of Possibility	Predetermined Objectives <ol style="list-style-type: none"> 1.1 Create an environment conducive to business development and job creation. 1.2 To facilitate and coordinate support for emerging entrepreneurs by utilising internal SCM processes and linking SMMEs with opportunities in the market. 1.3 To provide, upgrade, and maintain an effective engineering infrastructure to support effective service delivery. 1.4 To ensure the provision of non-motorised transport routes as a functional mode of transport.
Predetermined Objectives <ol style="list-style-type: none"> 2.1 Managing human use of the biosphere and its resources. 2.2 Enhancing the integrity of the environment is imperative for long-term sustainability. 2.3 Incorporating biodiversity into the environment is an imperative for long-term sustainability. 2.4 Ensuring spatial sustainability. 2.5 Facilitate the efficient use of all forms of capital available to Stellenbosch. 2.6 Building human capacity and ability. 2.7 Efficient information management. 	SFA 2: Green and Sustainable Valley
SFA 3: Safe Valley	Predetermined Objectives <ol style="list-style-type: none"> 3.1 To implement an integrated safety strategy that incorporates multi-stakeholder engagement and social crime prevention. 3.2 To develop and implement institutional crime prevention strategies, with a focus on improved law enforcement and neighbourhood watches.
Predetermined Objectives <ol style="list-style-type: none"> 4.1 To develop and maintain sustainable human settlements that will meet the diverse range of housing needs. 4.2 To develop and implement a social infrastructure master plan for the upgrading and maintenance of social facilities in all wards. 4.3 To involve and build the capacity of stakeholders in the planning and management (governance) of the areas where they live. (Promote participatory planning and integrated implementation). 4.4 To provide access to basic services for households in the Stellenbosch Municipal area. 	SFA 4: Dignified Living
SFA 5: Good Governance and Compliance	Predetermined Objectives <ol style="list-style-type: none"> 5.1 To develop, align, and implement effective management information systems. 5.2 An effective asset management system to optimise the use of municipal assets. 5.3 To manage integrated development planning and the efficient measurement of predetermined objectives as per the regulatory framework. 5.4 To involve the community in the planning and management of programmes and projects impacting their ward(s). 5.5 To review municipal governance processes as per the Risk-Based Audit Plan 5.6 A skilled and capable workforce that supports the growth objectives of the municipal area 5.7 A responsive, accountable, effective, and efficient local government system 5.8 To implement an effective revenue management system. 5.9 To provide accurate and relevant financial information for decision-making. 5.10 To develop and implement a responsive, accountable, effective, and efficient customer care structure and system.



1.2.3 ALIGNMENT WITH INSTITUTIONAL ARRANGEMENTS AND PROCESSES

Capacity building is the process of strengthening a system or organisation to increase its effectiveness, impact and ability to achieve its goals and sustainability over time. Institutional arrangements are policies, systems, processes and structures used by organisations to legislate, plan and manage their activities efficiently and to effectively coordinate with others in fulfilling their mandates.

Institutional arrangements for capacity building are there for necessary policies, systems and structures used to plan and manage the process of capacity building for an organisation in a holistic manner.

It is vital to track progress and adapt approaches to meet the emerging needs to ensure adequacy of action and effectiveness in fulfilling objectives. A systematic, holistic and sustainable system is also important, where individual efforts from different players contribute to and implement activities in a coordinated manner.

Conventional strategic planning processes, while essential for guiding development and management decisions, can often be time-consuming. The preparation of a comprehensive strategic framework and implementation programme can be finalised over time by setting out targets per activity. However, it is crucial for the municipality to focus on addressing immediate needs in today's decision-making environment. For municipalities, responding to current challenges is increasingly urgent, as every month is significant in the efforts to adapt and thrive. Recognising the pressing nature of these challenges, the municipality believes it is vital to develop a swift and integrated approach. By doing so, the municipality can preserve the unique qualities of communities and enhance its preparedness for future obstacles. It is important to acknowledge that the phrase "under preparation" frequently serves as a rationale for inaction or less-than-optimal decision-making. Furthermore, the municipality must ensure that it capitalises on the invaluable insights gained from local experiences, as these perspectives can greatly contribute to its strategic initiatives.

To facilitate this constructive dialogue, the municipality has established regular, informal yet structured engagements between the Mayoral Committee (MayCo) and the Director's Forum. These discussions will provide a platform to collaboratively explore strategic issues and develop effective responses. The municipal planning methodologies aim to bridge the gap between local knowledge, technical requirements for strategy preparation, and the immediate need for actionable frameworks. By fostering robust, structured information-sharing and planning workshops, the municipality can effectively guide municipal development and management. The outcome of this process will be an initial strategy that not only assists in navigating current decision-making but also establishes a solid foundation for future initiatives. This strategy will serve as a broad framework, which can be elaborated upon through additional technical work in future.

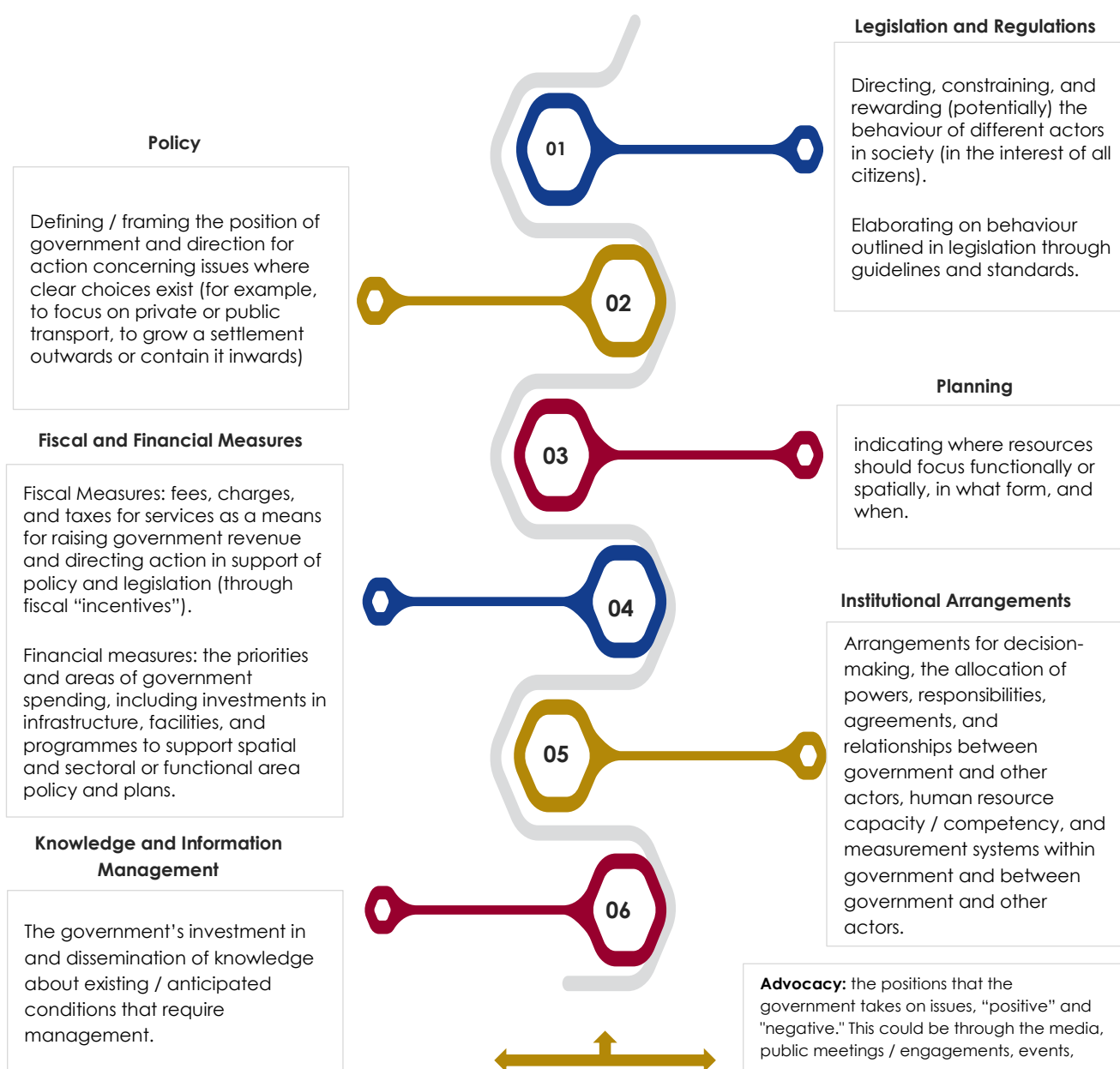


1.2.4 THE TOOLS OF GOVERNANCE

Planning techniques are used to bridge the gap between local experiential knowledge, the technical needs of strategy development, and the demand for strategic frameworks to be ready to cope with rapid decision-making to reduce the risk of unforeseen issues.

Through extensive, organised information-sharing and planning workshops, this procedure aims to establish a starting position to guide the development and administration of the Stellenbosch Municipal Area. The strategy becomes the overarching strategic framework, which is then built on with technical work. The Integrated Development Plan (IDP) is a crucial management tool that aligns scarce resources to clearly define policy objectives and priorities within the broader framework of developmental local government. It ensures greater coordination and integration across all spheres of government and promotes active citizen engagement. The figure below will outline the key aspects of good governance in the municipal system.

Figure 1: Tools of Governance





To ensure that the Council's strategic processes are aligned to, the municipal accountability cycle, as depicted below, needs to be implemented.

Figure 2: Accountability Process flow





1.2.5 STATE OF THE GREATER STELLENBOSCH

Stellenbosch Municipality is located at the edge of the City of Cape Town, but still manages to retain its distinct small-town character. This undoubtedly gives Stellenbosch a strong competitive advantage – sharply contrasting with similarly sized towns located 400 km or more from the nearest metropolitan municipality. Aside from being a mere 50 km from Cape Town's central business district (CBD) and being flanked by the N1 and N2 main routes, Stellenbosch is also just 30 km away from the sea (at Somerset West / Strand) and just a few kilometres from the breathtaking Boland mountain ranges. The municipal area covers approximately 900 km².

In addition, Stellenbosch is a mere 28 km from Cape Town International Airport, one of South Africa's top (air) links to the global economy, and not much further away from Cape Town harbour, the shipping portal to both the Atlantic and the Indian Oceans.

This convergence of environmental resources, scenic quality and business opportunities has two other mutually reinforcing spin-offs: The largest number of JSE-listed companies based in any small South African town have their headquarters in Stellenbosch and the town is home to a disproportionately high number of corporate CEOs and executives, which in turn means that it can sustain a comparatively high level of economic activity and consumer services for a town of its size. This results in other benefits throughout the value-added chain and for employment.

The municipality's area of jurisdiction includes the towns of Stellenbosch and Franschhoek, as well as several rural communities such as Wemmershoek, La Motte, De Novo, Kylemore, Pniël, Johannesdal, Lanquedoc, Groot Drakenstein, Muldersvlei, Klappmuts, Elsenburg, Raithby, Jamestown, Koelenhof and Vloottenburg (most with a population of less than 5 000). Apart from formal settlement areas, the municipal area also includes several informal settlements.

Stellenbosch town is the second oldest town in South Africa, dating back to 1679 when an island in the Eerste River was named Stellenbosch by the then Governor of the Cape, Simon van der Stel. The first farming activities in the area were started in 1679. Today, the area has become primarily known for its extraordinary wines and fruits. The towns of Stellenbosch and Franschhoek are renowned for various architectural styles, such as Cape Dutch, Georgian, and Victorian, which reflect their heritage and traditions, but also divisions of the past.

The area houses excellent educational institutions, including Stellenbosch University and several prestigious schools, as well as Boland College. It has a strong business sector, varying from major South African businesses and corporations to smaller enterprises and home industries. The tourism industry alone is responsible for the creation of about 18 000 jobs in the area. Wine farms and cellars abound – the area is also home to the oldest wine route in South Africa.

A variety of sports facilities are available. Coetzenburg, with its athletics and rugby stadiums, has delivered star performances over many generations. The municipal area is enriched with arts and culture landmarks, featuring facilities like the Adam Small Theatre, Oude Libertas Amphitheatre (famed for its summer performances of music, theatre, and dance), Spier Amphitheatre, Theatre on Dorp Street, and Aan de Braak Theatre.

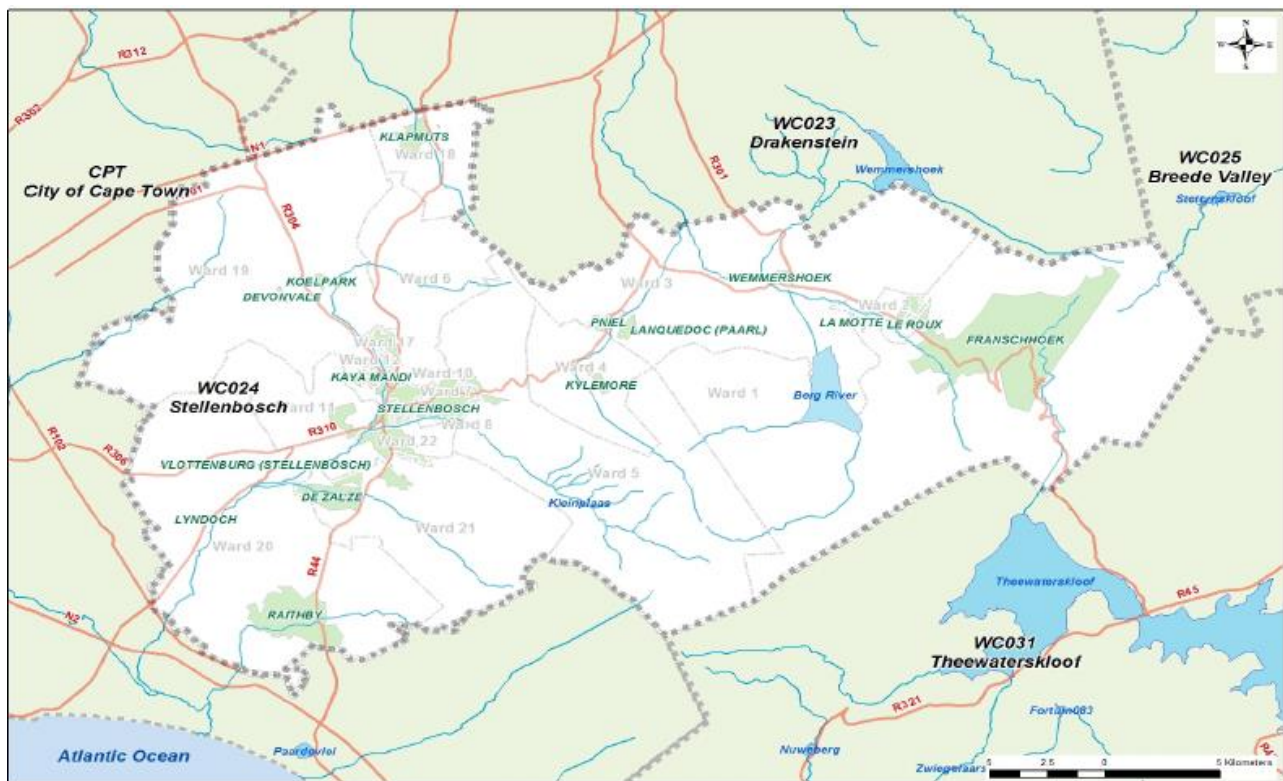


The following municipalities share their borders with the Stellenbosch Municipality:

- ⚡ City of Cape Town (South);
- ⚡ Drakenstein Municipality (North);
- ⚡ Breede Valley Municipality (North-East); and
- ⚡ Theewaterskloof Municipality (South-West).

Below is a map of the Stellenbosch Municipality's area of jurisdiction:

Map 1: Locality map of municipal boundaries





1.2.6 WARD DEMARCATION

The table below presents the areas per ward.

Table 2: Municipal Ward Demarcation

Ward	Areas
1	Mooiwater, Franschhoek Town and Surrounding Farms
2	Langrug, La Motte, Dennegeur, Groendal, Domaine des Anges, La Petite Provence and La Ferme Chantelle
3	Lanquedoc, Meerlust, Wemmershoek to La Motte Wine Farm and Leopards Leap Wine Farm, Maasdorp
4	Kylemore, Johannesburg, Pniël and Surrounding Farms
5	Ida's Valley (Hillside Village, La Gratitude Park (Kreefgat), The Ridge, La Roche, Lindida, Bloekomlaan (Moses / Martin) Lindley)
6	The Hydro, Rustenberg and Surrounding Farms, Kelsey Farm
7	Mostersdrift, Karindal, Rozendal, Uniepark, Simanswyk and Universiteitsoord
8	Stellenbosch University campus and university residence area; Coetzenburg, (partially;) Koloniesland, Victoria Street, Bosman Street, Noordwal East, Riebeck Street
9	Stellenbosch CBD, Part of the US campus (residential areas within both these areas), the Southern border is the Eerste River, the Northern border is Merriman Street, the Eastern border is Die Laan, and the Western border is Bird Street
10	Tenantville, Lakay Street, Titus Street, Langsuid Street up to Lakay Street, Tennant Street, Lapan Street, Bell Street, Bird Street, La Colline (Dr Malan Street, Dan Pienaar Street, Paul Roos Street, Tobruk Park, Irene Park, La Colline Road, Conde Street, Taylor Street, Mount Albert Street), Kromrivier Road, Jan Celliers Street, Hammanshand, Ds Botha Street, Voorplein Street, Bird Street, Langenhoven Street, Du Toit Station, Ryneveld Street, Karee Street, Olienhout Street, Banghoek Rd, Acedemia, Bosman Street, Smuts Rd, Joubert Street, De Beer Rd, De Villiers Rd from Ryneveld Street to Cluver Rd on the left-hand side
11	Boundaries of the ward are: Krige Rd, Herte Street, Skone Uitsig Rd onto Alexander Street onto Du Toit Street toward Merriman Avenue, towards Adam Tas Rd onto George Blake Street, Mark Street, Distillery Rd, Santhagen Rd, Swawel Avenue, Kanarie Rd, Tarentaal Rd, Bokmakierie Rd, Fisant Rd, Devon Valley Rd, Kiewiet Rd, Dagbreek Rd, Pelikaan Street, Patrys Rd, Hammerkop Rd, Loerie Rd, Muldersvlei Landgoed, and all areas in Onder Papegaaiberg and businesses
12	10th and 13th Street, Snake Valley, Enkanini, Watergang,
13	Kayamandi: Zone A Masithandane Street, Zone J, Red Bricks, Zone K and L, Hostels, Dairy and University Hostels, Old Bricks Houses, Red Roofs, Zwelitsha, Costaland
14	Kayamandi: Zone P, I, F, D and O, Costaland, Marikana, Watergang TRA 1, Smarties (Mgabadel Street), Monde Crescent, Watergang TRA 2
15	Kayamandi: Zone M, N, O, 4 th and 5 th Avenue, 10 th , 12 th and 14 th Street, Long Street, Retreat Street, Forest Drive and School Crescent
16	The borders are Tenant Rd, Long Street, Crombie Rd, to the end of Gabriels Rd. Asalea Rd, 2nd Road, Noble Rd, Bailey Rd, Eike Street, Curry Street, Hoop Rd, Pansy Rd, West Rd, Laai Rd, Anthony Rd, Carriem Rd, Archilles Rd, Bergstedt Rd, Davidse Rd, Cupido Rd, Pearce Rd, Robyn Rd, Gonzalves Rd, Hercules Rd, Chippendale Rd, Afrika Rd, Arnolds Rd, September Rd, Jakaranda Street, Short Rd, Quarry Rd, Middle Rd, Primrose Street, Pine (Bo en Onder), North End, Vredelust, Gemsbok, Daffodil Single, Steps, Sylvia Street, Eiland Street, Last Street (White City), Frikkadel Dorp, September Street
17	A part of Cloeteville (Lakay Rd towards Langstraat -Suid Rd, Kloof Street, Fir Street, Fontein Rd, Williams R towards Gabriels Rd towards February Rd, Valentyn Rd, Pool Rd, Raziet Rd, Ortell Rd, Rhode Rd, King Rd, Hine Rd, Hendrikse Rd, Rhode Rd), as well as Welgevonden, Green Oaks, Stellita Park, Weltevrede, Welgevonden Estate (Red Oak Rd, Belladonna Street, Wildeklawer Welgevonden Boulevard, Olive Rd, Sonnedou Rd, Mountain Silver Rd, Silver Oak Rd, Froetang Rd, Katbos Rd, Everlasting, Fynbos Street, Sourfig Street, Scarlet Cresnet, Pin Oak Street, Evergreen, Autumn Close, Nenta, Cherrywood, Candelabra, Froetang, Candelabra, Kouter, Protea Street, Minaret, Gooseberry, Honeybush), Klein Welgevonden (La Belle Vie, Chablis) and the Municipal Flats in Rhode, Kloof and Long Streets, Bertha Wines and Weltevreden Estate, 15 Weltevreden Estate,) The borders of the ward are the R44 Klappmuts Road and Long Street.
18	Klappmuts Town Centre, Bennitsville, Weltevrede Park, Klappmuts New Houses, Mandela City and La Rochelle Informal Settlement, Klappmuts Farms (The Purple Windmill, Arra Vineyards, Hidden Gems Wines, Gravel Junction Wine and Spirits Company, Wine Estate Le Bonheur, Anura Vinyard, Blueberry Bar, Klappmuts Transfer Station, Trophy SA, DKL Transport Pty, Welgelelee Estate).
19	De Novo, Kromme Rhee, Vaaldraai, Muldersvlei, Koelenhof and surrounding farms, Koelenhof Station, Slayley, Hunting, Koelenhof Farms, Mariendahl, De Hoop, Nootgedacht Village, Bottelary and Surrounding Farms, De Waalshof, Weltevrede 1, Weltevrede 2, Smartie Town.
20	Vlottenberg, Raithby, Mooiberge, Lynedoch

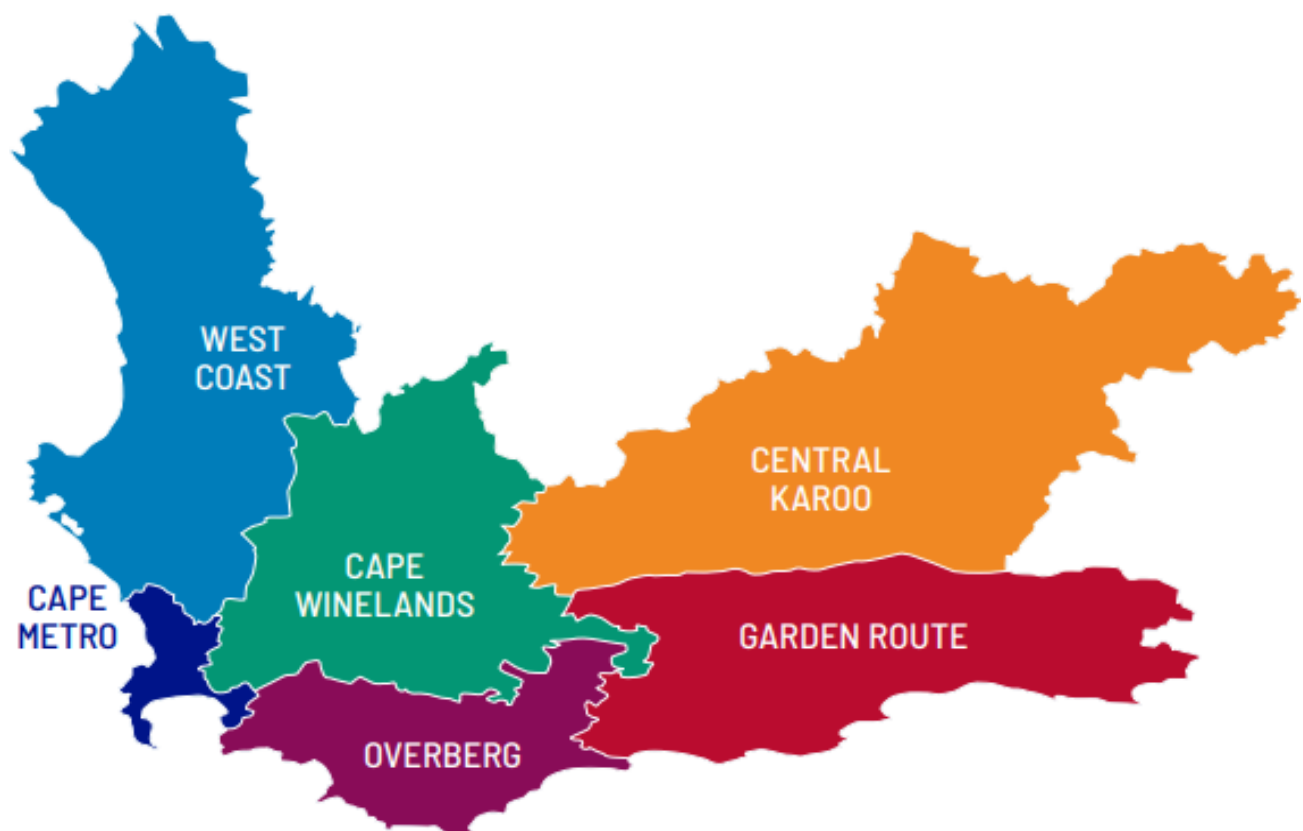


Ward	Areas
21	Brandwacht Aan Rivier, Paradyskloof, Stellenbosch Golf Course, Blaauwklippen / Stellenzicht Farms, De Zalze, Jamestown, Mountainview, Stellenbosch Airfield
22	Die Boord, Dalsig, Brandwacht, Krigeville, Libertas Farm
23	Dorp Street, Krige, Hamman Street, Schroder Rd, Die Braak, Bird Street from Dorp Street, Dennesig area, Muller Rd, Banghoek Road, Reyneveld Street, Plankenburg Industrial area, and Kayamandi Corridor, Kayamandi: Zone A, George Blake Street and Chris Hani Drive.

Source: Statistics South Africa and IEC

The map below depicts the Cape Winelands District in relation to other districts and provincial boundaries.

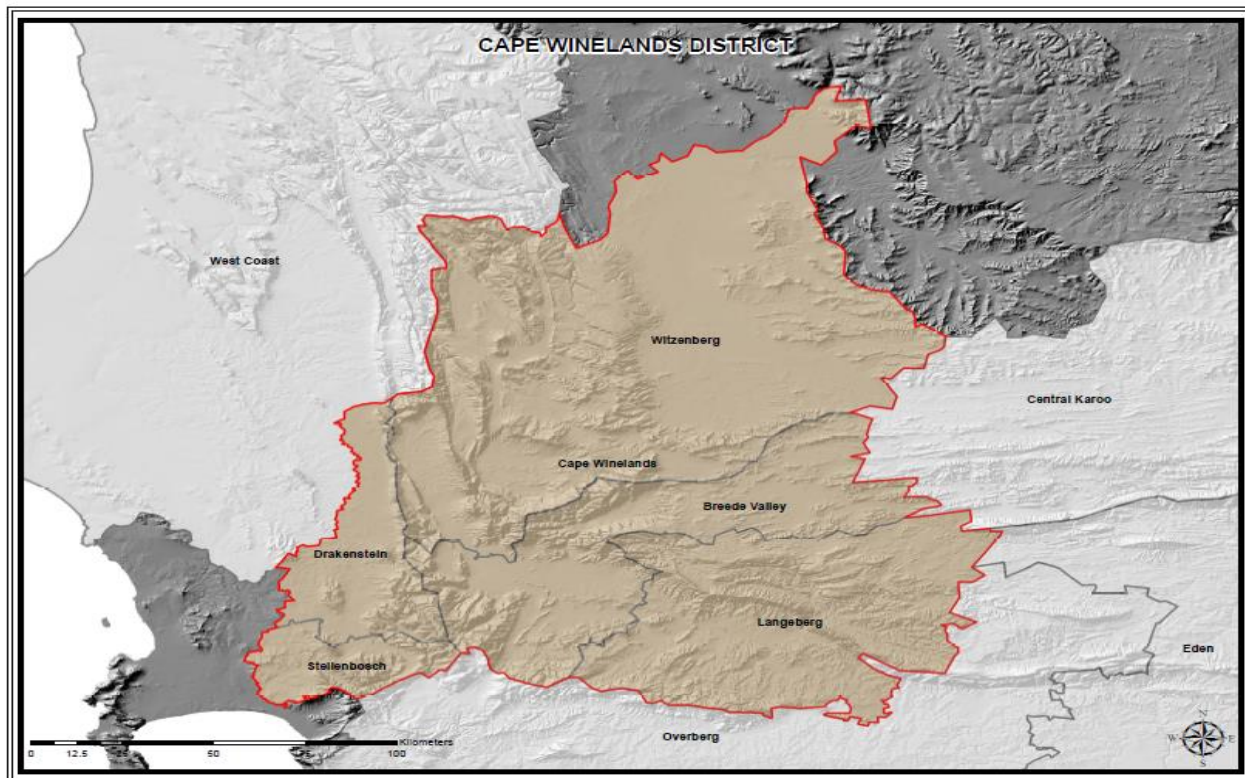
Map 2: Location of Cape Winelands District in relation to Provincial Boundaries





The map below depicts the local municipalities of the Cape Winelands District:

Map 3: Location map of Stellenbosch Municipality in relation to Cape Winelands District Boundaries



The Cape Winelands District Municipality is located close to the City of Cape Town, which offers excellent access to trade opportunities, routes, and infrastructure such as expanding broadband networks, an international airport (with direct flights to international cities), the second largest container port in the country, and a comprehensive road and rail network. This makes the Cape Winelands district ideally located as an investment destination. The Cape Winelands District municipal area incorporates Drakenstein, Stellenbosch, Breede Valley, Langeberg, and Witzenberg local municipalities.

1.2.7 SOCIO-ECONOMIC CONTEXT

All socio-economic information is sourced from the Local Government Socio-Economic Profile 2024. The statistical data are primarily sourced from Statistics South Africa, administrative data from sector departments, the Municipal Review and Outlook (MERO), Global Insight Regional Explorer, and Quantec.

The GDPR performance, risk, and vulnerability factors can be found in detail in the Municipal Economic Review Outlook (MERO) 2025 for the Stellenbosch municipal area.



1.2.8 DEMOGRAPHICAL OVERVIEW OF THE GREATER STELLENBOSCH AT A GLANCE

Table 3: Socio-economic summary

Population, 2025			Households, 2025		
	Population			Households	
	209 831			57 520	
Education, 2024			Poverty, 2023		
	Matric Pass Rate	80.2%		Gini-Coefficient	0.60
	Learner Retention Rate	81.5%		Poverty Head Count Ratio (UBPL)	71.4%
	Learner-Teacher Ratio	26.7			
Health, 2023/24					
	Primary Health Care Facilities	Immunisation Rate	Maternal and Neonatal Mortality Ratio	Teenage Pregnancies – Delivery rate to women U/19	
	8 (excl. mobile / satellite)	58.1%	0.0	0.6%	
Safety and Security			The annual number of reported cases in 2023/24		
	Residential Burglaries	DUI	Drug-related Crimes	Murder	Sexual Offences
	998	252	1470	79	255
Access to Basic Service Delivery			Percentage of households with access to basic services, 2022/23		
	Water:	Refuse removal	Electricity	Sanitation	Formal Housing
	98.5%	87.4%	96.1%	96.2%	96.2%
					
Labour, 2023			Socio-economic Risks		
Unemployment Rate (narrow definition)			Risk 1	Job Losses	
12.6%			Risk 2	Low Learner retention	
			Risk 3	Low skills base (Labour)	
Largest 3 sectors			Contribution to GDP, 2023		
Finance, insurance, real estate and business services		Wholesale and retail trade, catering and accommodation		Manufacturing	
					
29.0%		16.0%		16.0%	

Source: Western Cape Local Government Social-Economic Profile 2024
MYPE 2024/25

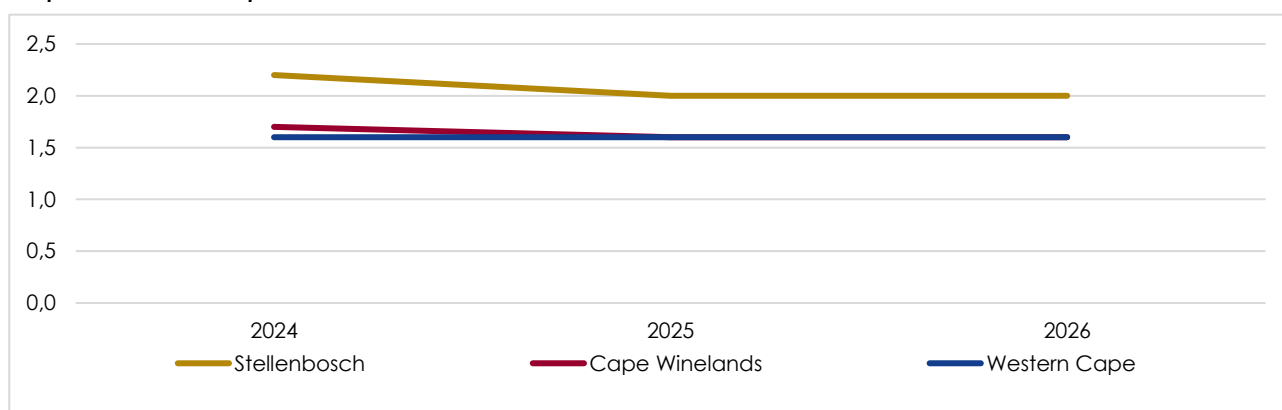


1.2.8.1 Population Growth and Household

Stellenbosch's population is forecast to increase from **209 831** in 2024 to **231 712** by 2029, reflecting an annual growth rate of **1.7 per cent**. This significant increase underscores Stellenbosch's appeal, particularly its educational institutions and vibrant community atmosphere. Stellenbosch is experiencing a notable demographic influx. This growth necessitates strategic planning for infrastructure and local services to support the needs of a larger population.

In terms of households, Stellenbosch is projected to grow from **57 520** in 2024, with an annual growth rate of approximately **2.4 per cent**. This increase indicates a rising demand for housing that aligns with the growing population. Addressing this growth in households will be essential for maintaining service quality and community engagement. The graph below depicts the estimated population growth from 2024 to 2026:

Graph 1: Estimated Population Growth



Source: Western Cape, Draft Social-Economic Profile 2024 (Stellenbosch Municipality)

1.2.8.2 Population Density

Population density in Stellenbosch serves as a critical indicator of urban development and resource allocation. As of 2024, Stellenbosch's density is anticipated to increase to approximately 251 people per square kilometer, reflecting its growing population. In comparison, the Cape Winelands District's overall density is lower, with figures around 117 people per square kilometer. This significant difference necessitates effective planning to address housing, infrastructure, and service demands. As urbanisation in Stellenbosch continues, it may spur economic activities but also pose challenges related to congestion and environmental sustainability. These density figures highlight the importance of targeted development strategies to manage the implications of increasing urban concentration, ensuring that Stellenbosch remains a viable and attractive place for residents and businesses alike.

Stellenbosch:	251 people/km ²
Drakenstein:	203 people/km ²
Breedee Valley:	53 people/km ²
Langeberg:	28 people/km ²
Witzenberg:	15 people/km ²



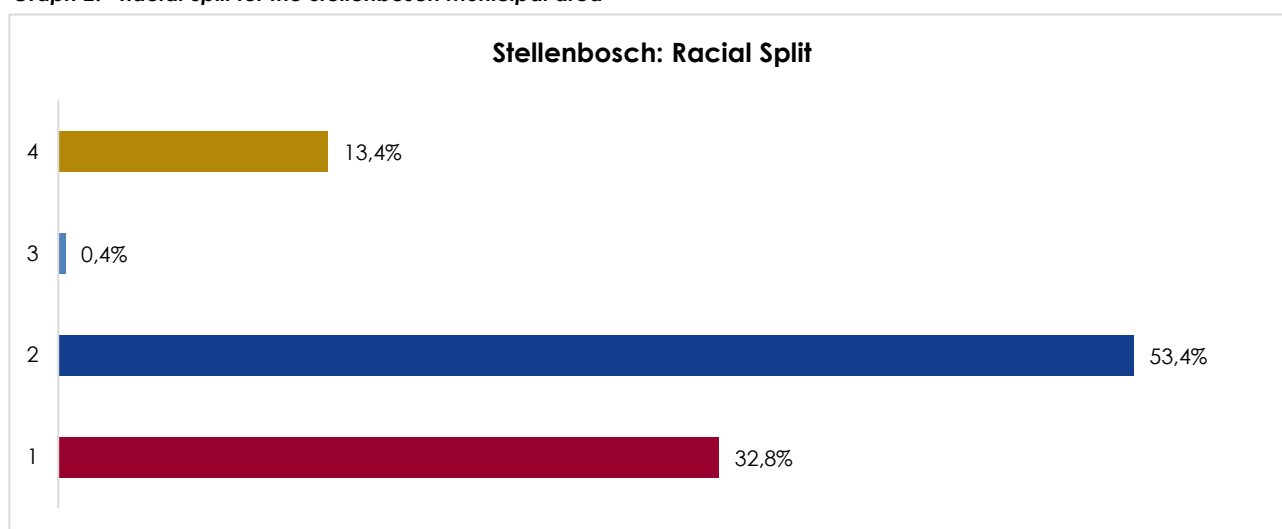
1.2.8.3 Racial Split

The racial composition in the Stellenbosch municipal area presents a diverse demographic landscape. Much of the population comprises Black African individuals, accounting for 32.8 per cent of the total, followed closely by the Coloured community, constituting 53.4 per cent. White residents make up 13.4 per cent of the population, while individuals categorised as Indian / Asian represent a smaller proportion at 0.4 per cent.

This cross-analysis highlights the intricate racial composition within the Stellenbosch community, underscoring the significance of cultural diversity and its potential impact on economic and social interactions.

The figure below indicates the racial split within the Stellenbosch Municipality:

Graph 2: Racial Split for the Stellenbosch Municipal area



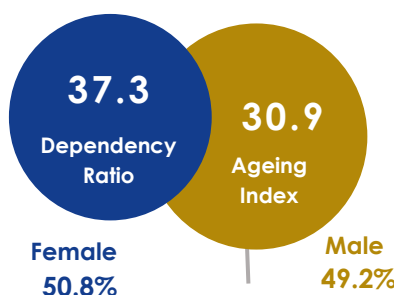
Source: Western Cape, Draft Social-Economic Profile 2024 (Stellenbosch Municipality)

1.2.8.4 Gender Ratio

Stellenbosch's gender ratio shows a balanced demographic pattern, with 49.2% males and 50.8% females. This implies that for every 100 men, there are roughly 101 women in the total population. This trend is expected to remain stable over the next few years with minimal variations anticipated through 2029. The fluctuations could be influenced by migration and employment trends, which. Understanding demographic dynamics is crucial for economic analysis and strategic planning.

The figure below depicts the gender ratio within the Stellenbosch municipal area.

Figure 3: Ratio of % females and males



Source: Western Cape, Draft Social-Economic Profile 2024 (Stellenbosch Municipality)



1.2.8.5 Age Cohorts

Stellenbosch's age cohort distribution indicates a diversified demographic landscape. The population aged 0 - 14 is expected to increase slightly, from 43 515 in 2024 to 46 279 in 2029, indicating a need for expanded educational resources and childcare services. The working-age population (15–64) is predicted to stabilise, indicating a strong labour force. However, the large increase in the senior population (65 and older) demands targeted programmes for healthcare and social support. This demographic shift suggests potential socioeconomic issues, such as higher healthcare expenses and a greater need for age-appropriate services, necessitating proactive planning to provide an inclusive environment for all age groups.

1.2.8.6 Education

The socio-economic impact of education within municipalities is profound and complex, touching on various aspects of community development and individual well-being. Quality education equips individuals with essential skills, knowledge, and critical thinking abilities, empowering them to participate meaningfully in the local economy. As the educational attainment level rises within a municipality, there is a corresponding increase in employment opportunities and higher earning potential for residents. Additionally, an educated workforce attracts investments and industries, fostering economic growth and stability. Education also plays a pivotal role in reducing poverty and promoting social equity by breaking the cycle of intergenerational poverty.

Learner enrolment, the learner-teacher ratio and learner retention rate

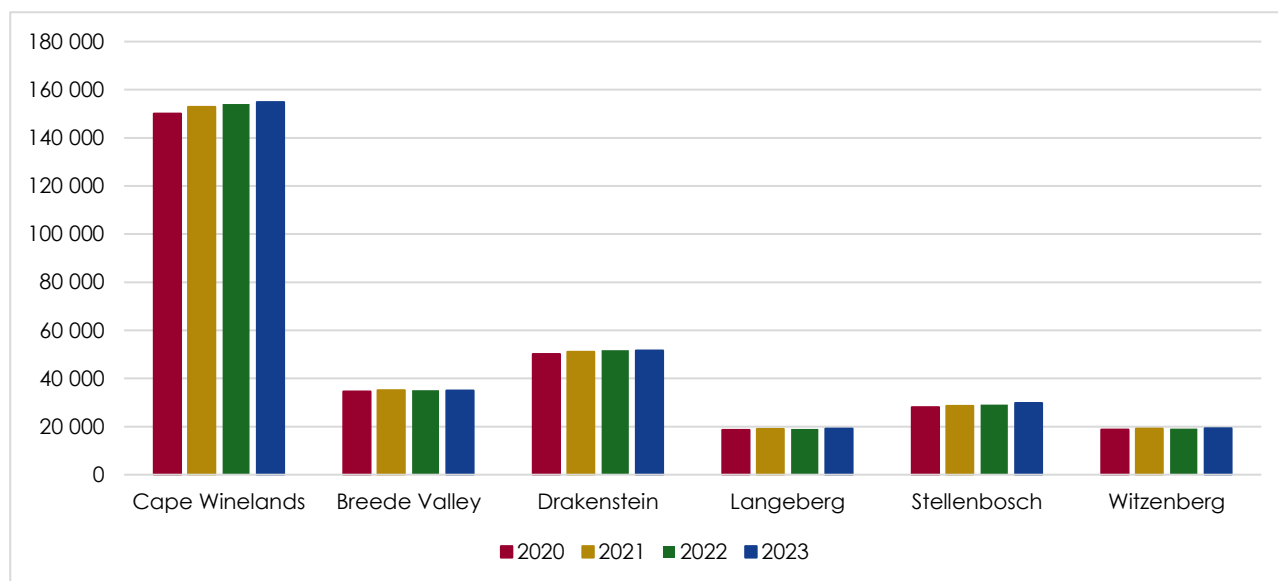
Learner enrolment in Stellenbosch experienced a notable surge from 28 033 enrolments in 2020 to 29 092 in 2022, with a minor increase to 29 826 learners in 2023. It is evident that the educational growth depicts a positive socio-economic trend within the region, presenting an enhanced emphasis on education and potentially indicating improved access to educational facilities. Stellenbosch is a hub for both education and agriculture, luring families to the area.

Compared to other municipalities in the Cape Winelands, Stellenbosch's enrollment is impressive, particularly given its relatively limited geographic area.



The graphs below depict learner enrollments, learner-teacher ratios, and learner retention from 2020 to 2023.

Graph 3: Learner Enrolment 2020 – 2023

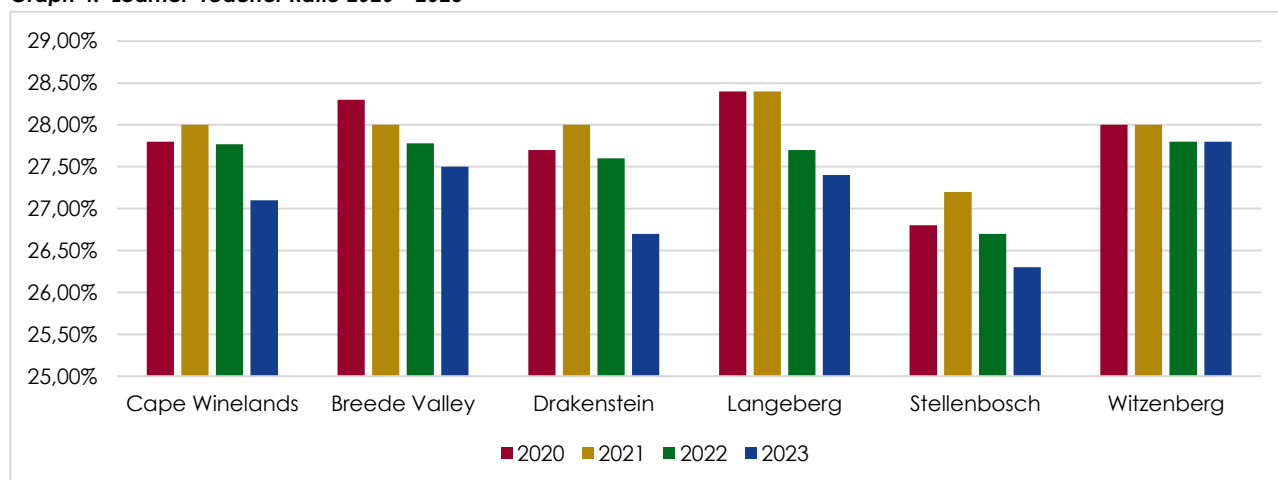


Source: Western Cape, Draft Social-Economic Profile 2024 (Stellenbosch Municipality)

It is crucial to determine healthy learner-teacher ratios to ensure the schools' capacity to accommodate the students. Lower learner-teacher ratios are associated with enhanced teacher-student interaction, fostering better-quality education. Stellenbosch's learner-teacher ratio is 26.32, somewhat lower than the Cape Winelands regional average of 27.13. The 2022 Schools Realities Publications emphasise that government-paid teachers face high learner-teacher ratios, indicating larger class sizes. Despite a minor decrease from 26.8 students per teacher in 2020 to 26.6 in 2022 to 26.32 in 2023, the ratio remains below the recommended range of 35:1 to 40:1.

This suggests relatively uncrowded classrooms, aligning with established standards and ensuring a conducive learning environment, ultimately impacting the socio-economic landscape positively.

Graph 4: Learner-Teacher Ratio 2020 - 2023



Source: Western Cape, Draft Social-Economic Profile 2024 (Stellenbosch Municipality)

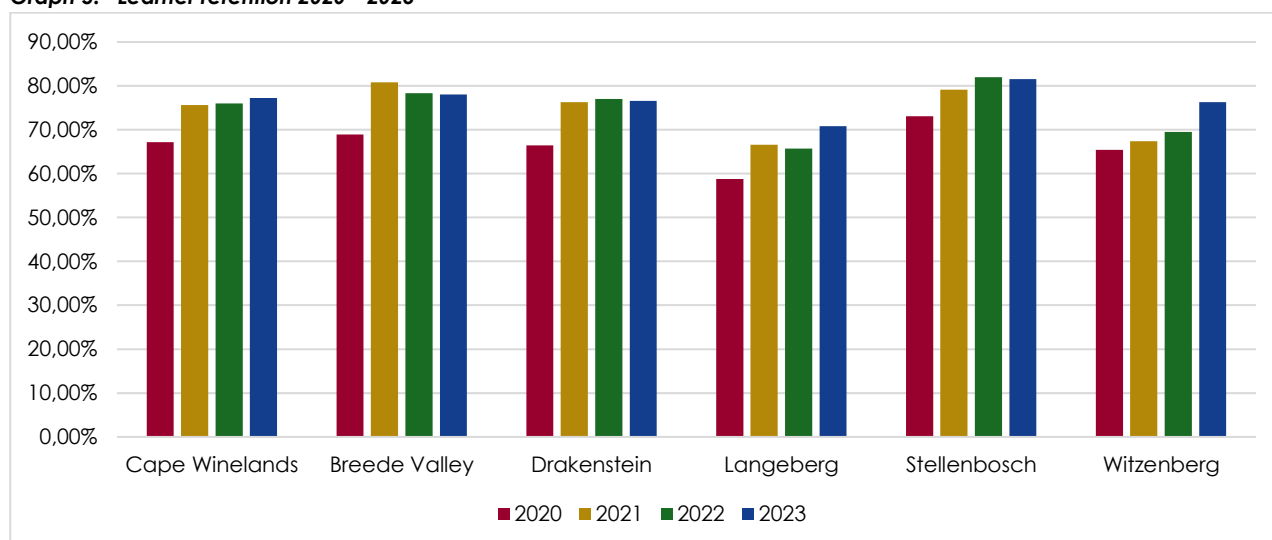


The learner retention rate measures the proportion of learners in Grade 12 who were in Grade 10 two years prior. This can reflect essential socio-economic factors and personal circumstances that have a significant impact on education. The inverse of the learner-retention rate is commonly referred to as the drop-out rate.

Stellenbosch's learner retention rate in 2023 is 81.5 per cent, higher than the regional average of 77.2 per cent for the Cape Winelands. The relatively high retention rate in Stellenbosch suggests that most learners can complete their education through to matric, which is a positive reflection on the support systems available within the Stellenbosch municipal area.

Learner retention rates are influenced by a wide array of factors, including low socio-economic background, learners' attitudes towards education, overcrowded classrooms, critical thinking skills, study skills, and other personal circumstances that can make it difficult for the learner to focus on education. Addressing these factors is necessary for encouraging a more conducive learning environment, ensuring higher retention rates, and ultimately enhancing the region's overall socio-economic landscape.

Graph 5: Learner retention 2020 - 2023



Source: Western Cape, Draft Social-Economic Profile 2024 (Stellenbosch Municipality)

Number of schools and no-fee schools

The number of schools within the Stellenbosch municipal area was recorded at 42 in 2023. 29 of the schools are equipped with libraries.

The proportion of no-fee schools in the Stellenbosch municipal area remains at 64.5 per cent in 2023, whereby 71.4 per cent are equipped with libraries.

Schools with libraries / media centres

The Stellenbosch municipal area consists of 42 schools in 2023, of which 29 were equipped with libraries. The availability of library facilities within schools contributes towards narrowing the academic attainment gap by allowing students access to information, which is in turn directly linked to improved education outcomes. The schools that remain without libraries face challenges in providing students with the same level of academic support, which could affect overall educational outcomes.

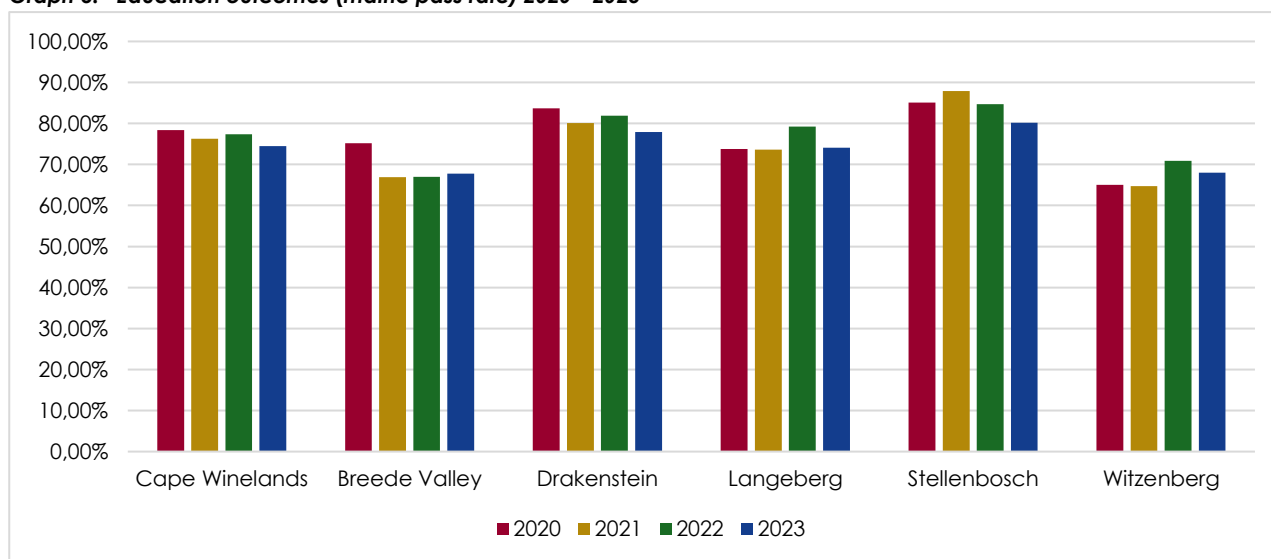


Education outcomes (matric pass rate)

Education remains one of the key avenues through which the state is involved in the economy. In preparing individuals for future engagement in the labour market, policy choices and decisions in the sphere of education play a critical role in determining the extent to which future economic and poverty reduction plans can be realised. Stellenbosch has a matric pass rate of 80.2 per cent in 2023, which is higher than the regional average of 74.5 per cent for Cape Winelands. This high pass rate indicates that a significant proportion of learners in Stellenbosch are completing their schooling and performing well in the matric exams.

The graph below depicts the Matric pass rates from 2020 to 2023.

Graph 6: Education outcomes (matric pass rate) 2020 - 2023



Source: Western Cape, Draft Social-Economic Profile 2024 (Stellenbosch Municipality)

1.2.8.7 Health

Healthcare Facilities

According to the LGSEP 2024, the Stellenbosch municipal area has 8 fixed primary healthcare facilities, comprising 7 fixed clinics and 1 community day centre. There are 6 mobile / satellite clinics. In addition to these primary healthcare facilities, there is one district hospital, 9 ART treatment sites, and 12 TB clinics. The table depicts the total number of healthcare facilities.

Figure 4: Health Facilities



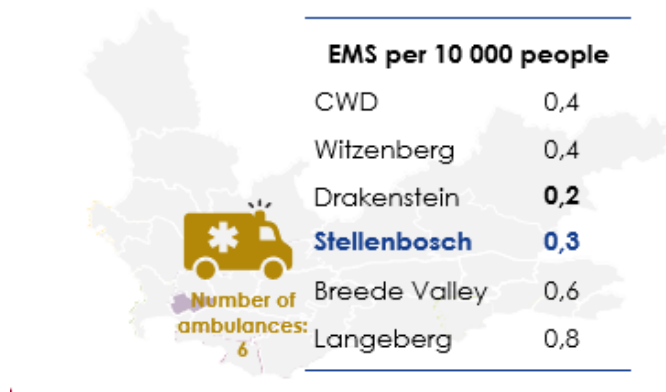
Source: Draft Western Cape, Social-Economic Profile 2024 (Stellenbosch Municipality)



Emergency Medical Services

The provision of more operational ambulances can provide greater coverage for emergency medical services. The number below only refers to provincial ambulances and excludes all private service providers. The number of ambulances remained unchanged between 2021/22 and 2023/24.

Figure 5: Emergency Medical Services



Source: Draft Western Cape, Social-Economic Profile 2024 (Stellenbosch Municipality)

HIV / AIDS and Tuberculosis

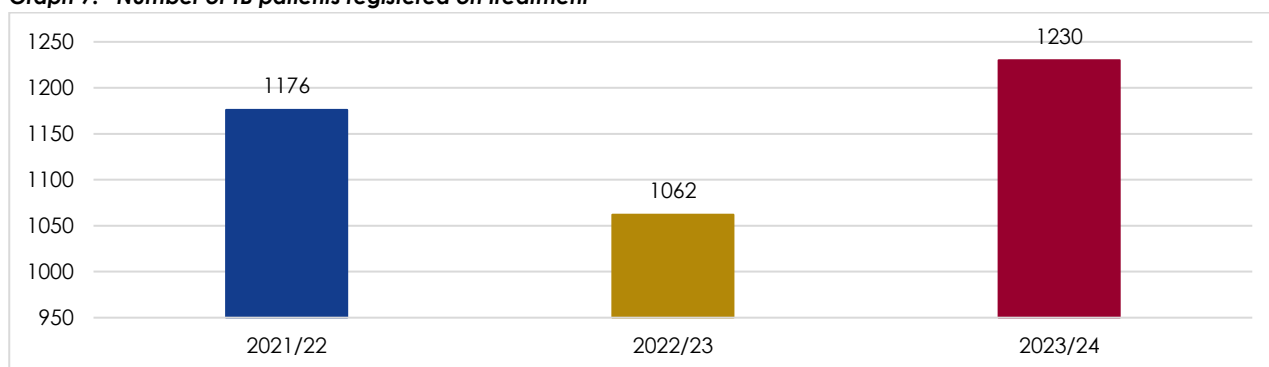
In Stellenbosch, the total number of registered patients receiving ART has increased steadily from 7 062 in 2022/23 to 7 321 in 2023/24. Similarly, the number of registered patients receiving TB treatment also significantly increased from 1 062 in 2022/23 to 1 230 in 2023/24.

Table 4: HIV/AIDS Management

Area	Registered patients receiving ART			Number of new ART patients		
	2021/22	2022/23	2023/24	2021/22	2022/23	2023/24
Stellenbosch	6 915	7 062	7 321	481	429	298

Source: Western Cape, Social-Economic Profile 2023

Graph 7: Number of TB patients registered on treatment



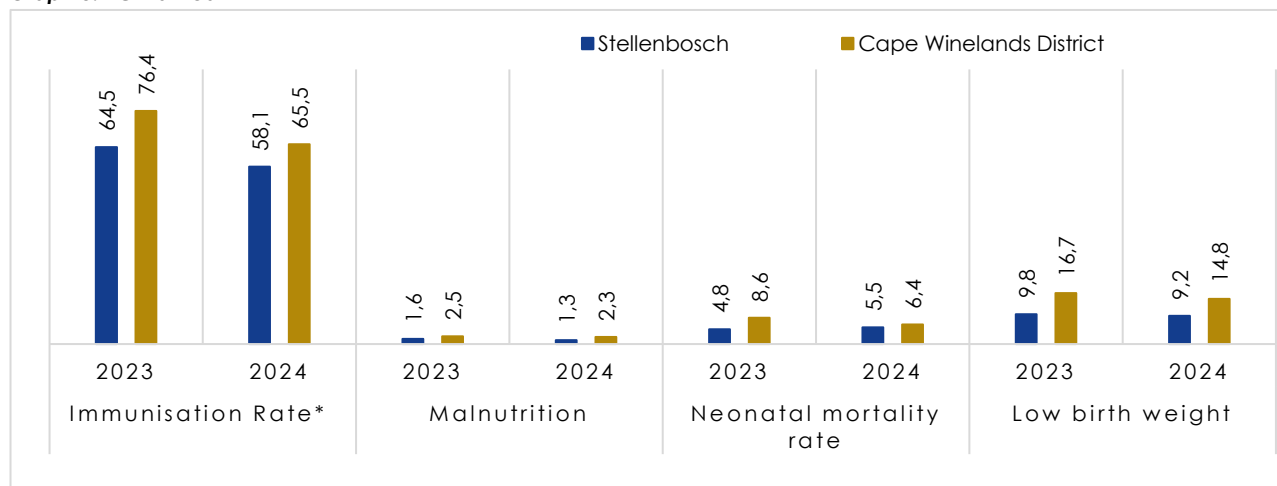
Source: Western Cape, Draft Social-Economic Profile 2024 (Stellenbosch Municipality)



Child Health

The immunisation coverage rate for children under the age of one in the municipal area worsened from 73.3 per cent to 58.1 per cent between 2021/22 and 2023/24. However, there was a notable improvement in malnourished children, with a decrease in malnutrition from 2.6 to 1.6 per cent between 2017/18 to 2023/24.

Graph 8: Child Health

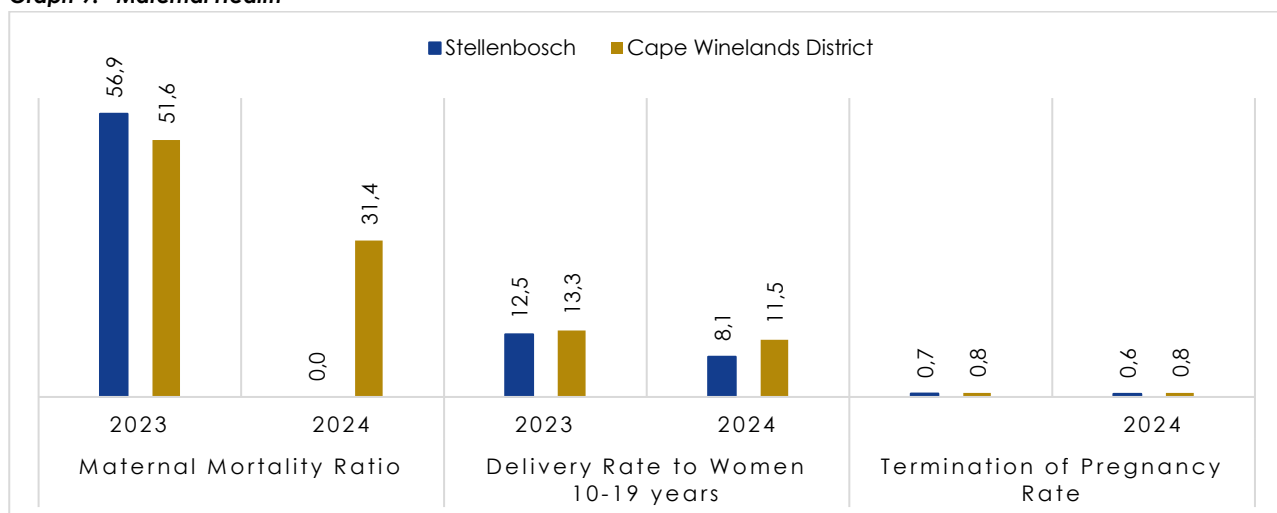


Source: Western Cape, Draft Social-Economic Profile 2024 (Stellenbosch Municipality)

Maternal Health

The maternal mortality ratio in Stellenbosch has steadily declined from 62.5 in 2018/19 to 0.0 in 2023/24, which is a considerable improvement. The rapid drop in recent years may need more verification to understand its underlying causes. The termination of pregnancy rate (0.7 per cent) remained unchanged throughout this period. In Cape Winelands, the termination of pregnancy rate has remained consistent, at 0.8 from 2022/23 to 2023/24, whereas in Stellenbosch it has risen from 0.5 in 2018/19 to 0.6 in 2023/24. Lower termination rates in Stellenbosch may be due to different socio-cultural contexts, access to reproductive health care, or family planning education programmes compared to the rest of Cape Winelands, which could explain the observed variations.

Graph 9: Maternal Health



Source: Western Cape, Draft Social-Economic Profile 2024 (Stellenbosch Municipality)



1.2.8.8 Safety and Security

All the data below are sourced from the Draft Local Government Socio-Economic Profile for 2024 for the Stellenbosch Municipal area.

Murder

Murder is defined as the unlawful and intentional killing of another person.

Within the Stellenbosch area, the number of murders de-escalated from 45 per 100 000 in 2021/22 to 38 in 2023/24.

Sexual Offences

Sexual offences include rape (updated to the new definition of rape to provide for the inclusion of male rape), sex work, pornography, public indecency, and human trafficking.

Stellenbosch's sexual offences figures have fluctuated significantly, with a dramatic decrease from 123 per 100 000 in 2021/22 to 68 in 2022/23, followed by an increase to 121 in 2023/24. The sharp decline in 2022/23 may indicate improvements in victim reporting or a temporary reduction in incidents.

Common Assault

Stellenbosch has had significant variations in common assault rates, dropping from 518 in 2021/22 to 366 in 2022/23 before climbing again to 533 in 2023/24. This shows that frequent assault is a dynamic issue, probably influenced by social tensions, alcohol consumption, or other variables. In comparison, Cape Winelands has shown greater consistency, with a modest reduction from 660 in 2022/23 to 629 in 2023/24. The rise in assault rates in Stellenbosch shows an ongoing issue, which is most likely influenced by urbanisation, societal pressures, or a lack of conflict resolution methods in public settings. To address this issue, both municipalities must prioritise violence prevention, dispute resolution, and community engagement.

Commercial Crime

Stellenbosch has had a significant increase in commercial crime, from 348 in 2022/23 to 587 in 2023/24, indicating a growing worry about financial crimes in the corporate sector. This increase could indicate more sophisticated criminal behaviour targeting firms, or a shift toward financial crimes due to economic pressures. In comparison, Cape Winelands has seen a more gradual increase, rising from 236 in 2021/22 to 265 in 2023/24. Stellenbosch's high jump suggests that the municipality may be suffering commercial sector vulnerabilities, which could be worsened by urbanisation and increased company activity. Both communities must reinforce rules, boost corporate security, and increase law enforcement's ability to combat fraud, theft, and other financial crimes.

Drug-Related Offences

Drug-related crimes refer to the situation where the perpetrator is found to have been under the influence of or selling illegal drugs.



Stellenbosch has had a large increase in drug-related crimes, rising from 482 per 100,000 in 2022/23 to 700 in 2023/24. This significant growth indicates a serious drug problem in the region, most likely caused by rising demand or distribution networks that target local people. The growth contrasts with the more gradual increase recorded in Cape Winelands, which increased from 624 to 729 during the same time period. The dramatic increase in Stellenbosch implies that the municipality is at a higher risk of drug usage and trafficking, highlighting the need for stronger enforcement measures, better addiction treatment programmes, and community-focused preventative initiatives.

Driving under the influence (DUI)

A situation where the driver of a vehicle is found to be over the legal blood alcohol limit.

The number of cases of driving under the influence of alcohol or drugs in the Stellenbosch area declined from 131 in 2021/22 to 83 in 2022/23, before rising to 120 in 2023/24. In contrast, Cape Winelands has shown a more consistent decline, from 90 in 2021/22 to 75 in 2023/24.

Residential Burglaries

The unlawful entry of a residential structure with the intent to commit a crime, usually theft.

Stellenbosch's burglary rates have fluctuated dramatically, from 468 in 2021/22 to 287 in 2022/23, before rising again to 476 in 2023/24. Cape Winelands, by comparison, has seen a more gradual decrease from 440 in 2021/22 to 418 in 2023/24.

1.2.8.9 Poverty

GDP Per Capita

In terms of Gross Domestic Product per capita (GDPR), an increase is only witnessed when economic growth surpasses population growth.

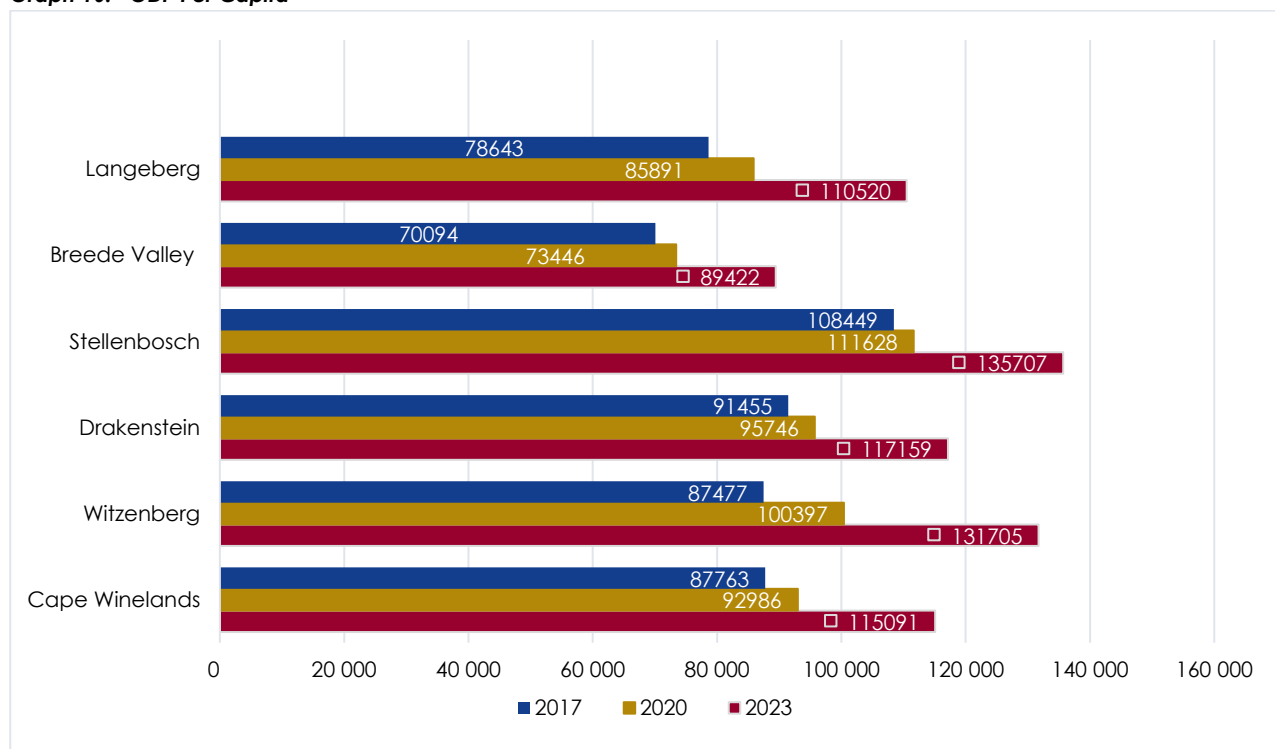
According to the draft LGSEP 2024, Stellenbosch's GDP per capita consistently exceeds that of the Cape Winelands region, indicating its economic growth. In 2017, it was R108 449, higher than the region's R87 763. By 2023, it reached R135 707, attributed to its strong sectors like education, agriculture, and tourism.

The town's proximity to Cape Town, university status, and growing business hub contribute to its economic growth.



The graph below indicates the GDP per Capita

Graph 10: GDP Per Capita



Source: Western Cape, Draft Social-Economic Profile 2024 (Stellenbosch Municipality)

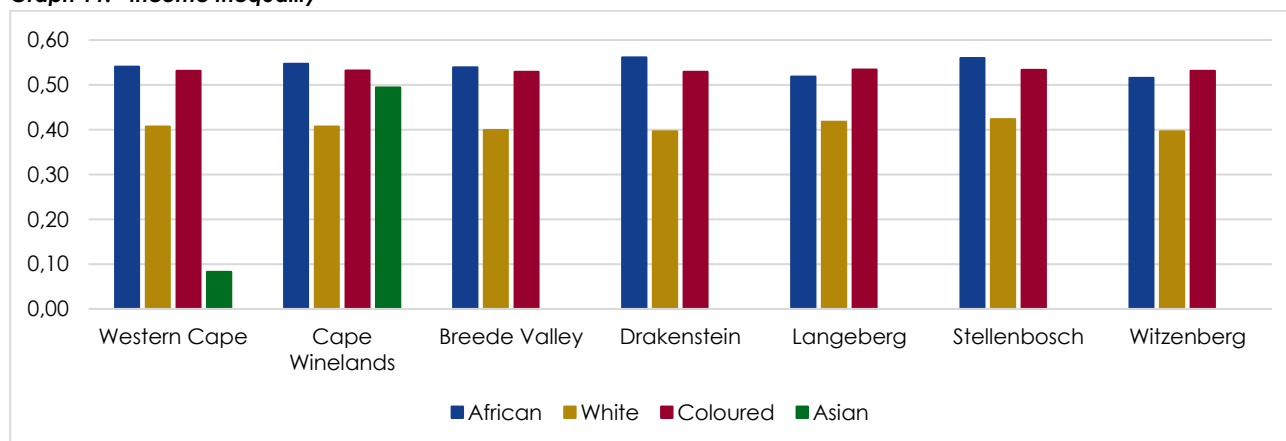
Income Inequality

According to the widely used Gini index, South Africa has one of the highest levels of inequality globally. Inequality is seen as a distorted distribution of income, unequal opportunities, and regional discrepancies.

The National Development Plan (NDP) has set a target of reducing income inequality in South Africa from a Gini coefficient of 0.7 in 2010 to 0.6 by 2030.

The graph below indicates the Income Inequality.

Graph 11: Income Inequality



Source: Western Cape, Draft Social-Economic Profile 2024 (Stellenbosch Municipality)



Poverty Line

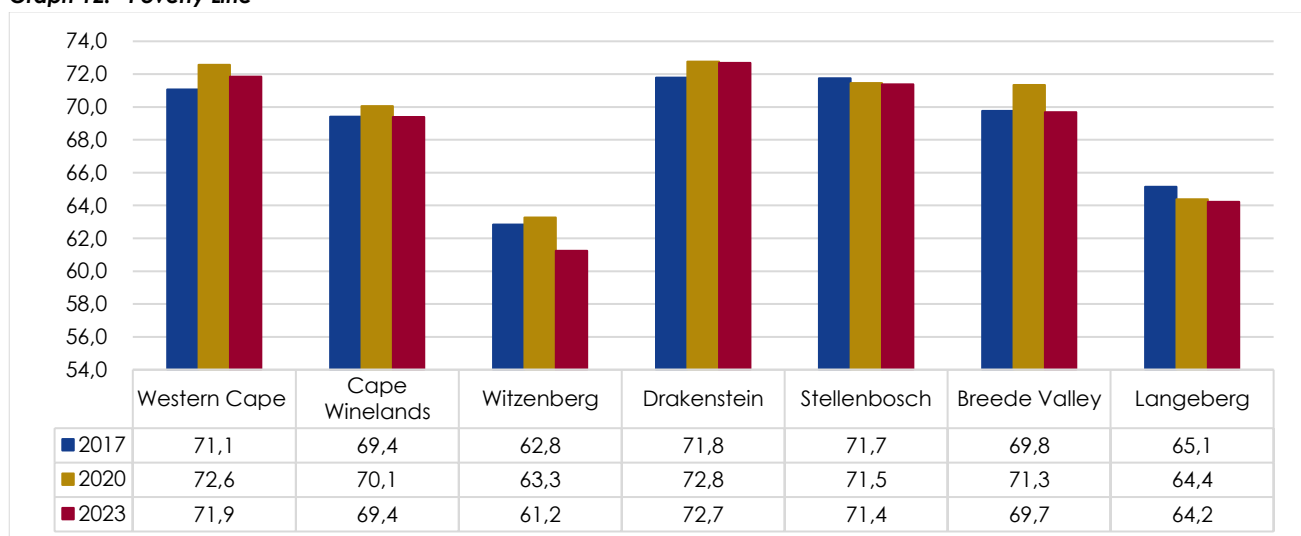
The Upper Bound Poverty Line (UBPL) headcount ratio is the proportion of the population living below the UBPL, i.e., that cannot afford to purchase adequate levels of food and non-food items.

Poverty affects the social development of communities through lower life expectancy, malnutrition and food insecurity, higher exposure to crime and substance abuse, lower educational attainment, and poor living conditions.

In 2022, 66.7 per cent of Stellenbosch's population fell below the UBPL. In 2022, 66.7 per cent of Stellenbosch's population fell below the UBPL, a slight improvement from 2016 and 2019. Stellenbosch and Drakenstein had the highest poverty rates in the Cape Winelands District, with Stellenbosch's 71.4 per cent above the district's 69.4 per cent in 2023. Addressing these socio-economic challenges is essential for ensuring sustainable growth and development within the municipality.

The graph below indicates the Poverty Lines.

Graph 12: Poverty Line



Source: Western Cape, Draft Social-Economic Profile 2024 (Stellenbosch Municipality)



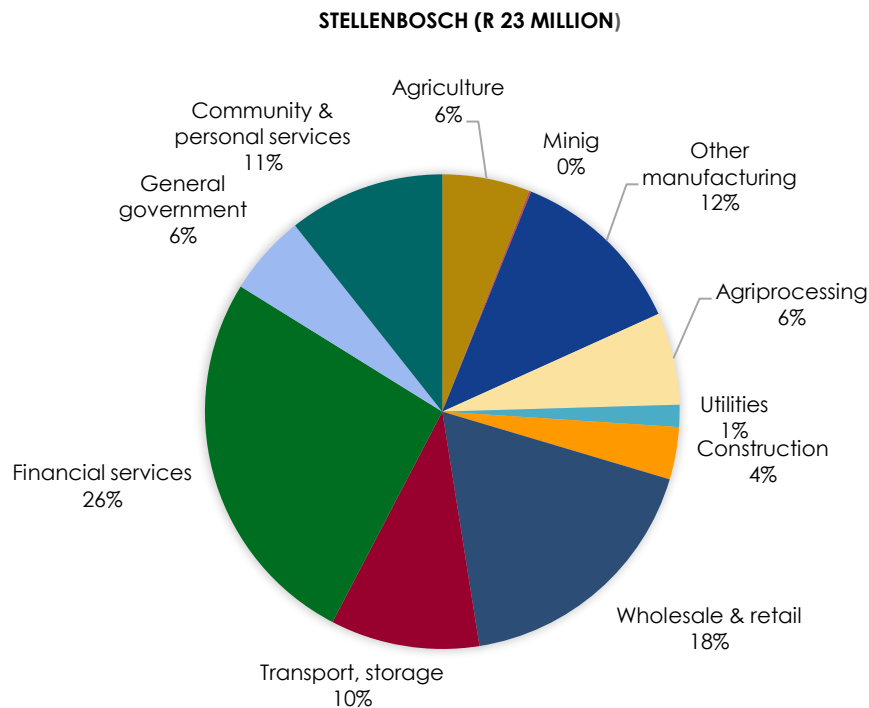
1.2.8.10 Agricultural Economic Overview

Economic and Employment Overview

Agriculture contributes 6% to GDP, and agri-processing another 6% in the Stellenbosch municipal area.

The graph below indicates the Stellenbosch Sectoral Share of GVA – 2023.

Graph 13: Stellenbosch Sectoral Share of Gross Value Added – 2023

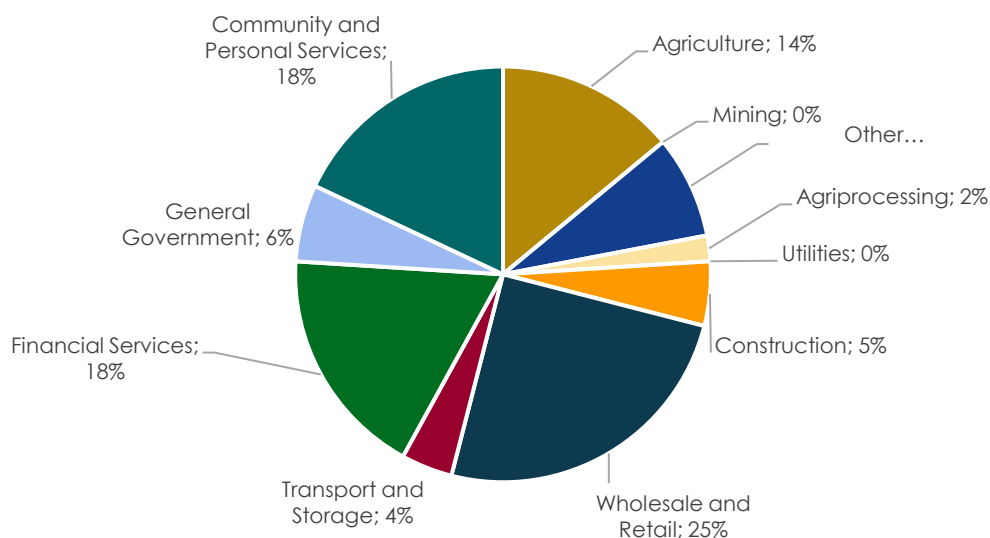


Source: Western Cape Government Department of Agriculture: Quantec, 2024



The agricultural value chain employs 16% of the 77 322-labour force in Stellenbosch, as illustrated in the graphs below.

Graph 14: Stellenbosch Sectoral Employment of formal jobs - 2023



Source: Western Cape Government Department of Agriculture: Quantec, 2024

1.2.9 BASIC SERVICE DELIVERY

1.2.9.1 Basic Service Delivery

The Constitution stipulates that every citizen has the right to adequate housing access and that the state must take reasonable legislative and other measures within its available resources to achieve the progressive realisation of this right. Access to housing also includes access to basic services such as potable water, basic sanitation, safe energy sources, and refuse removal services, to ensure that households enjoy a decent standard of living.

This section considers how this has been achieved by reflecting on the latest available information from Quantec Research for 2022. The latest official statistics were collected by Statistics South Africa for the 2016 Community Survey; the 2022 Census will provide the updated official statistics. The information on free basic services is obtained from Statistics South Africa's Non-Financial Census of Municipalities Survey findings.

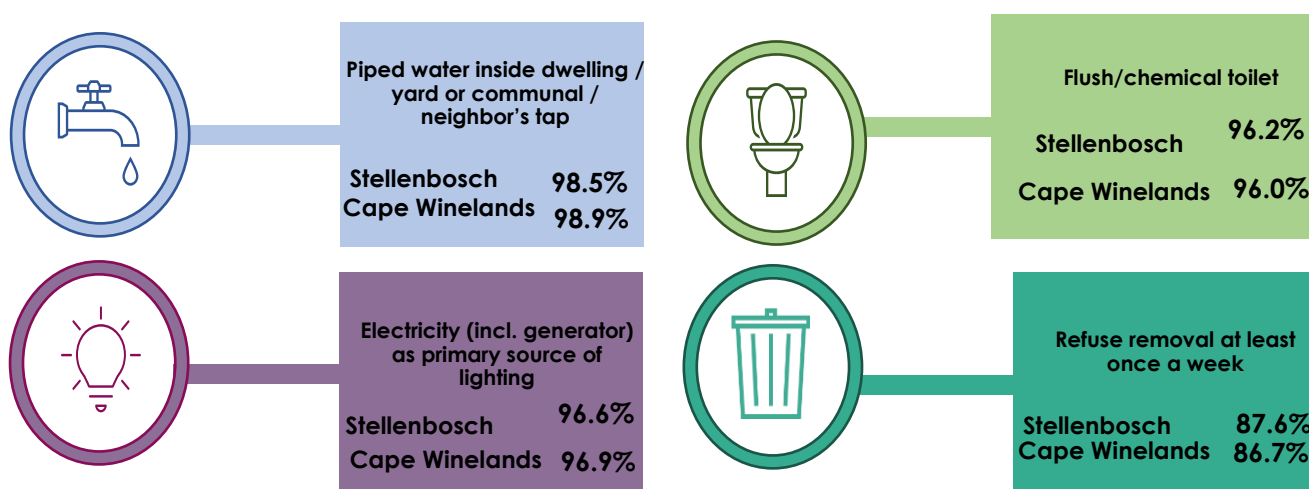


1.2.9.2 Housing and Household Services

During 2024, in the Stellenbosch municipal area, which comprises 42 186 households, 86.3 per cent had access to formal housing, lower than the Cape Winelands District average of 88.0 per cent. The area also recorded a significantly higher proportion of informal dwellings, totalling 13.5 per cent, in contrast to the district's 11.7 per cent.

Service delivery access levels within the municipal area were considerably higher than the access to formal housing, with access to piped water access (98.5 per cent), flush or chemical toilet access (96.2 per cent), electricity access (including generators) for lighting (96.9 per cent), for lighting at 96.6 per cent and the removal of refuse at least weekly by the local authority at 87.6 per cent of households. These access levels were above the district figures for electricity and refuse removal services.

Figure 6: Service delivery access levels (HH)



Source: Western Cape: Socio-Economic Profile 2024

1.2.9.3 Free Basic Services

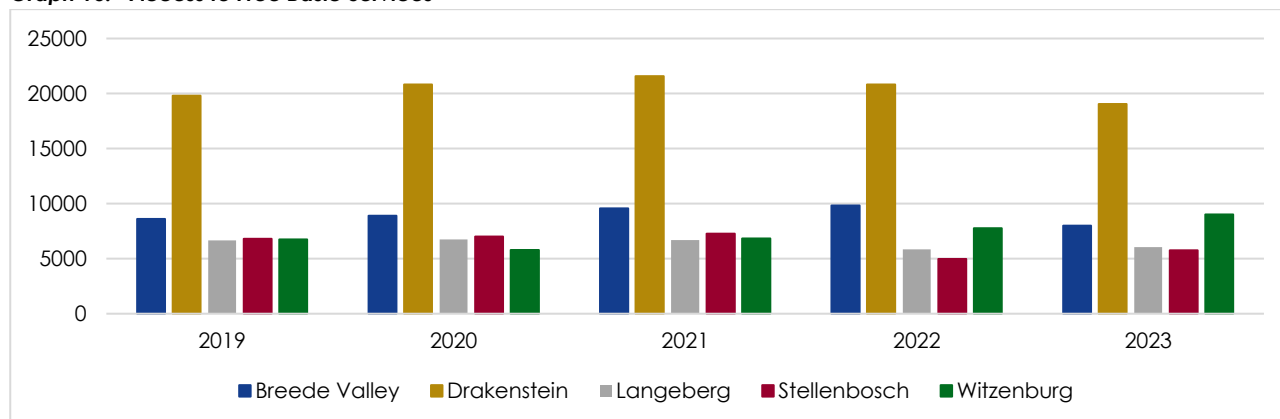
The following table indicates the percentage of average registered indigent formal households that have access to free basic municipal services. The total number of indigent households excludes all informal households. The total i.t.o. of free basic electricity includes only indigent households claiming 100 kWh from the Stellenbosch Municipality. Additionally, it excludes the totals for areas where ESKOM manages the electricity distribution.

Per the approved Indigent Policy of the municipality, all households earning less than R7 000 per month will receive free basic services as prescribed by national policy and in terms of Stellenbosch Municipality's Indigent Policy.



The table below indicates the number of households receiving free basic services.

Graph 15: Access to Free Basic Services



Source: Western Cape Local Government Draft Social-Economic Profile 2024 (Stellenbosch Municipality)

Municipalities offer free basic services to financially vulnerable households, and the number of households receiving these services in the Stellenbosch municipal area sharply declined in 2020. The strained economic conditions are anticipated to increase demand for these services, leading to a rise in the number of indigent households. However, this trend is area-specific and contingent on the qualifying criteria applied. These findings underscore the persistent challenges and socio-economic factors influencing housing and essential service access within the Stellenbosch municipal area, emphasising the need for targeted interventions to uphold citizens' constitutional rights and enhance overall living standards.

The table below indicates the number of households receiving free basic services.

Table 5: Access to Free Basic Services

Year	Number of Households							
	Free Basic Water		Free Basic Sanitation		Free Basic Electricity		Free Basic Refuse Removal	
	Access	%	Access	%	Access	%	Access	%
2018/19	6 813	13.01	6 813	13.01	4 833	9.23	6 813	13.01
2019/20	6 666	100%	6 666	100%	4 932	100%	6 666	100%
2020/21	7 283	100%	7 283	100%	5 189	100%	7 283	100%
2021/22	4 681	100%	4 681	100%	4 982	84.25%	4 681	100%
2022/23	5 744	100%	5 744	100%	5 744	100%	5 744	100%
2023/24	5 584	100%	5 584	100%	5 584	100%	5 584	100%
2024/25	6 732	100%	6 732	100%	6 732	100%	6 732	100%

Source: Municipal Indigent Register



1.2.9.4 Key Basic Services Delivery Highlights

It should be noted that the detailed highlights and challenges will be discussed in Chapter 3 under each respective service.

The following key basic service areas were achieved by the municipality:

Table 6: Key Basic Service Delivery Highlights

Basic Services	Project / Programme / Initiative	Description
Water and Wastewater Services	The New Jamestown reservoir was completed and put into operation.	5 Megaliter reservoir completed to supply Jamestown and relieve demand from the Paradyskloof reticulation network.
	Started with the construction of a new 10ML Stellenbosch Reservoir	Enable the Adam Tas Corridor development area, specifically improving services to Kayamandi.
	Started with Wemmershoek Wastewater Treatment Works upgrade.	Increase capacity to 7ML/day. Improve effluent quality to the Berg River. Eliminate noise pollution. Reduction in odour.
Electrical Services	STD TID Reset	Successful completion of the TID process, with no issues on the due date.
	AEG Initiatives	Complete remote monitoring of 66kV switchgear at Jan Marais Substation
		Complete full SCADA implementation at Franschhoek Substation
		AEG – EPC of a hybrid inverter and installation of BESS at the Stellenbosch fire station
		AEG – EPC of a hybrid inverter with BESS at Stellenbosch municipality community buildings
	Network upgrade projects	66 kV Circuit Breakers and Control Panels Replacement
Solid Waste	Gas extraction	Commissioning of the landfill gas extraction infrastructure
	Stellenbosch landfill	Commissioned the Stellenbosch landfill after closing in 2019
	Recycling	1 774 tons of waste were recycled in the financial year
	Builder's rubble	18 702 tons of crushed builder's rubble were reused in the construction industry
	Green waste	7 400 tons of green waste were shredded and sent for composting
	Appointments of additional staff	1 x Assistant Superintendent 1 x Refuse compactor Operator/Supervisor (Collections)
	Procurement of additional fleet	1 x crew cab bakkies 1 x 7-seater van 1 x Refuse Compactor
	Skip bins	Additional skips were procured
	Mini Waste drop-offs	3 Mini Waste Drop-off sites were constructed in Kayamandi
	Awareness campaigns	Various community awareness campaigns and "Swop Shops" were held to create awareness on illegal dumping and waste minimisation
Roads, Transport and Stormwater	Roads and Bridges	Denniesig's Streets Undergo Major Transformation to Pedestrian-Friendly Zone
		Construction of Phase 1 of the R44/Road Intersection
		Lanquedoc Access Road and Bridge
		Completion of two culvert bridges over the La Cotte River on Akademie and Dirkie Uys Streets, Franschhoek



1.2.9.5 Key Services Challenges

Despite the highlights, challenges were experienced by the municipality, as outlined below; however, actions were put in place to address these challenges:

Table 7: Key Basic Service Challenges

Service Area	Challenge	Actions to address
Water and Wastewater	Staff Shortages	Improve recruitment and selection processes.
Electricity	Staff Shortages	Human Resources is currently busy with recruitment and selection processes for critical posts.
	Illegal and Unsafe Connections.	The department is facilitating an operation with law enforcement to have these removed. Community engagements are held on the dangers of illegal and unsafe connections and continue through IDP sessions as well
	Theft and Vandalism	Community engagements on the safeguarding of the network continue. The municipality has also implemented security measures at various critical plants.
Waste Management	Increase in illegal dumping	7-day continuous cleaning of the illegal dumping.
	Staff Constraints	Effective and efficient recruitment and selection process.

1.2.10 FINANCIAL VIABILITY HIGHLIGHTS

Table 8: Municipal Viability Highlights

Highlight	Description
Long-Term Financial Plan	The municipality has developed a long-term financial planning tool that can be updated regularly for strategic planning.
Current Ratio	The municipality maintained a very good current ratio of 2.2:1. This compares well with the norm of 1.5 to 2:1.
Collection Rate	The municipality maintained a good collection rate for service debtors of 97%, which is above the norm of 95%. This indicates that the municipality's creditor control and debt collection processes are in place, and the revenue is managed effectively.
Finance Charges	Finance charges represent 2.92% of the total operational expenditure. This compares favourably with the norm of 6% to 8%.
Liability Management	Capital costs (interest paid and redemption) represent 5.08% of total operating expenditure. This compares favourably with the norm of 6% to 8%. This indicates that the municipality can take on additional financing from borrowing to invest in infrastructure projects.
mSCOA Specimen Financial Statements	The municipality implemented the National Treasury mSCOA specimen annual financial statements preparation template, where the financial statements are compiled utilising the data strings extracted from the financial system.
Debt Management	The municipality's total debt represents 20.71% of the total operational expenditure. This compares favourably with the norm of 45% and is an indication that the municipality can take on additional financing from borrowings.

1.2.11 FINANCIAL VIABILITY CHALLENGES

Table 9: Financial Viability Challenges

Challenge	Description
Financial Viability	The traceability of all debtors poses a challenge to the debt collection process. Low economic growth, an increase in unemployment, and above-inflation increases in the cost of water and electricity impact the affordability of municipal accounts.
Revenue Leakage	An integrated revenue enhancement approach was followed to combat revenue leakages.



1.2.12 FINANCIAL OVERVIEW

Table 10: Financial Viability and Management Financial Overview (000')

Details	Original budget	Adjustment Budget	Actual
	R'000		
Income			
Grants (Operating and Capital)	344 761	379 648	365 052
Taxes, Levies and Tariffs	1 959 197	2 004 197	1 995 835
Other	327 318	337 318	393 038
Sub-Total	2 631 276	2 721 163	2 753 925
Less Expenditure	2 511 734	2 522 843	2 498 384
Net surplus / (deficit)	119 542	198 320	254 541

1.2.13 OPERATING RATIOS

Table 11: Operating Ratios

Detail	Expected norm	Actual	Variance
Employee Cost	35%-40%	25.79%	(9.21%-14.21%)
Repairs and Maintenance	8%	2.88%	5.12%
Finance Charges	15%	2.92%	12.08%

Employee cost is below the national norm of between 35% to 40%, representing a positive outcome. Repairs and maintenance are below the norm, which indicates that expenditure on repairs and maintenance would have to be increased in future budgets to properly maintain the Council's assets. Finance charges are 12.08% lower than the norm of 15%. This can be attributed mainly to the municipality's ability to fund its capital programmes to some extent from its resources (CRR) and not from external finance.

1.2.14 TOTAL CAPITAL EXPENDITURE

Table 12: Total Capital Expenditure (000')

Detail	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
	R'000							
Original Budget	418 057	528 041	558 276	375 751	406 054	409 273	504 800	599 345
Adjustment Budget	499 855	563 550	577 905	453 880	403 508	378 709	491 726	524 513
Actual	433 682	493 303	405 931	392 941	347 610	321 506	427 158	473 053

1.2.15 MUNICIPAL STANDARD CHART OF ACCOUNTS

MFMA Circular No. 80: Municipal Financial Systems and Processes requirements in support of the Municipal Standard Chart of Accounts (mSCOA) issued in terms of the Local Government: Municipal Finance Management, 2003 (Act No. 56 of 2003) (MFMA). In the MFMA SCOA Circular 1, it was indicated that mSCOA is a business reform rather than a mere financial reform and requires a multi-dimensional relationship.

The mSCOA was implemented in Stellenbosch Municipality on 01 July 2017. The municipality is in continuous engagement with the service provider, National Treasury, and other municipalities through various working groups as well as online platforms to improve mSCOA compliance and functionality.



1.2.16 ORGANISATIONAL DEVELOPMENT OVERVIEW

Stellenbosch Municipality views the Human Resources Management component as the governance of the organisation's employees. More commonly, human resources per se refers to the people or human capital appointed or employed by the organisation whose skills are used to reduce risk and maximise return on investment.

The highlights for the Department: Human Resources Management in 2024/25 are the following:

- ✚ **353** employees were trained (22 different training programmes);
- ✚ **5** employees successfully completed the Basic Traffic Officers training;
- ✚ **9** employees are attending the Municipal Minimum Competency training;
- ✚ **10** new students were placed in various directorates to gain practical work experience and obtain their qualifications;
- ✚ **39** internal bursaries were awarded in the amount of **R556 851**;
- ✚ **6** external bursaries (Provincial Treasury) were awarded in the amount of **R150 000**;
- ✚ An amount of **R4 697 155** was spent on seminars, conferences, and workshops (Training) for the whole organisation;
- ✚ The total amount that was spent on all training and development activities for the whole municipality was **R5 952 444**, which is **0.88%** of the payroll budget spent;
- ✚ 101 vacancies filled during the 2024/25 financial year;
- ✚ R50 million awarded for the filling of vacancies;
- ✚ R50 million allocated for the filling of vacancies; and
- ✚ 143 vacancies were advertised during May 2025.

The challenges for the Department: Human Resources Management in 2024/25 are the following:

- ✚ Shortage of conducive training venues that can accommodate 10 or more learners.

1.2.17 MFMA COMPETENCIES

In terms of Section 83(1) of the MFMA, the accounting officer, senior managers, chief financial officer, non-financial managers, and other financial officials of a municipality must meet the prescribed financial management competency levels that are key to the successful implementation of the MFMA. The National Treasury prescribed such financial management competencies in Government Notice 493, dated 15 June 2007.

To help the above officials get the required financial skills, the National Treasury created an outcome-based NQF Level 6 qualification in municipal finance management with the help of many stakeholders and key players in local government.

In terms of Government Notice 493 of 15 June 2007, "(1) No municipality or municipal entity may, with effect as of 1 January 2013 (exempted until 30 September 2015 as per Government Notice 179 of 14 March 2014), employ a person as a financial official if that person does not meet the competency levels prescribed for the relevant position in terms of these Regulations."



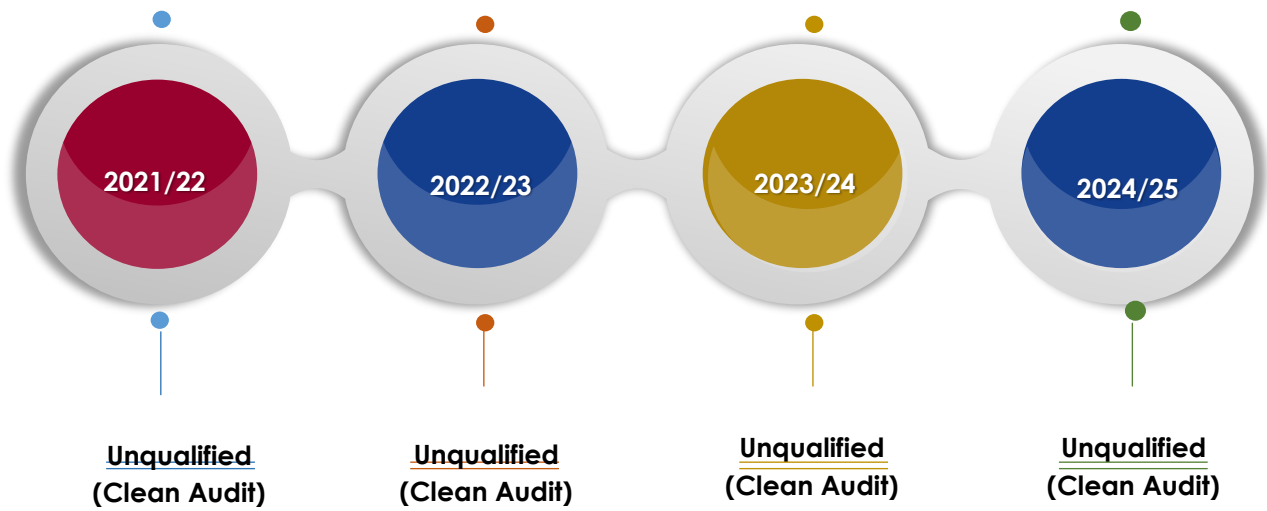
The table below provides details of the financial competency development progress as required by the regulation (Government Notice 493 of 15 June 2007):

Table 13: Financial Competency Development: Progress Report

Description	A Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	B Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c))	Consolidated: Total of A and B	Consolidated: Competency assessments completed (Regulation 14(4)(b) and (d))	Consolidated: Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))	Consolidated: Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))
Financial Officials						
Accounting Officer	1	0	1	1	1	1
Chief Financial Officer	1	0	1	1	1	1
Senior Managers	4	0	4	4	4	4
Any other financial officials	2	0	2	2	2	2
Supply Chain Management Officials						
Heads of supply chain management units	1	0	1	1	1	1
Supply chain management senior managers	1	0	1	1	1	1

1.2.18 AUDITOR GENERAL OF SOUTH AFRICA'S REPORT

The Auditor-General of South Africa (AGSA) has a constitutional mandate and, as the Supreme Audit Institution (SAI) of South Africa, exists to strengthen the country's democracy by enabling oversight, accountability, and governance in the public sector through auditing, thereby building public confidence. In short, the AGSA checks the spending of public money by looking at whether it has been used for the purposes intended. This process is concluded by annually checking all government spending.





CHAPTER 2: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Good governance is an approach to government that is committed to creating a system founded on strengthening democracy, promoting transparency, building public administrative capacity, responding to public needs, and respecting human rights. It is measured by eight factors: **participation, rule of law, transparency, responsiveness, consensus-oriented accountability, effectiveness and efficiency, equitability, and inclusivity**. Within the context of good governance, corruption is minimised, the views of minorities are considered, and the voices of the most vulnerable in society are heard in decision-making. It is also responsive to the present and future needs of society.

NATIONAL KEY PERFORMANCE INDICATORS - GOOD GOVERNANCE AND PUBLIC PARTICIPATION

The following table indicates the municipality's performance in terms of the National Key Performance Indicators required in terms of the Local Government: Municipal Planning and Performance Management Regulations 796 of 2001 and Section 43 of the MSA. This key performance indicator is linked to the National Key Performance Area: Good Governance and Public Participation.

Table 14: National KPI - Good Governance and Public Participation

KPA and Indicators	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan.	87.5%	70.25%	86.57%	84.29%	84.79%	85.88%	89.29%

2.1 COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

2.1.1 POLITICAL GOVERNANCE STRUCTURE

The Council performs both legislative and executive functions. It focuses on legislative, oversight, and participatory roles and has delegated its executive function to the Executive Mayor and the Mayoral Committee. Its primary role is to debate issues publicly as well as facilitate political debates and discussions. Apart from their functions as policymakers, councillors are also actively involved with community work and in the various social programmes in the municipal area.

Stellenbosch Municipality is represented by 45 councillors, of whom 23 were elected directly as ward councillors. The rest of the councillors were elected based on the proportion of votes cast for the different political parties. The political composition of the Council is as follows from the previous Council and the newly elected Council:

2.1.2 COUNCIL – 01 JULY 2024 TO 30 JUNE 2025



Below is a table that categorises the councillors within their specific political parties and wards.

Table 15: Council from 01 July 2024 – 30 June 2025

No.	Name of Councillor	Capacity	Political Party	Ward Councillor and Proportional (PR)
N/A	G van Deventer (Cllr Adv) <i>Resigned as PR Councillor and Executive Mayor by the end of November 2024.</i>	N/A	DA	PR
1.	JS Fasser (Cllr) <i>Declared a Ward Councillor for Ward 17 with effect 28 August 2024. Elected as Executive Mayor on 29/11/2024.</i>	Executive Mayor	DA	Ward Councillor: Ward 17
2.	M Slabbert (Cllr) <i>Elected as Deputy Mayor on 29/11/2024.</i>	Deputy Mayor	DA	Ward Councillor: Ward 21
3.	Q Smit (Cllr)	Speaker	DA	PR
4.	P Crawley (Cllr)	Chief Whip	DA	PR
5.	J Anthony (Cllr)	MayCo Member	DA	Ward Councillor: Ward 18
6.	J Joon (Cllr) <i>terminated as Mayco member on 03/09/2024. Just a ward councillor</i>	MayCo Member	DA	Ward Councillor: Ward 20
7.	J Williams (Cllr)	MayCo Member	DA	Ward Councillor: Ward 19
8.	L Nkamisa (Cllr)	MayCo Member	DA	Ward Councillor: Ward 23
9.	P Johnson (Cllr) <i>resigned as a councillor on 12/06/2024.</i>	MayCo Member	DA	Ward Councillor: Ward 17
10.	R du Toit (Cllr)	MayCo Member	DA	Ward Councillor: Ward 10
11.	R Pheiffer (Cllr)	MayCo Member	DA	Ward Councillor: Ward 1
12.	T Kumm (Cllr) <i>Declared a Ward Councillor for Ward 8 with effect 23 October 2024, appointed Mayco member on 29/11/2024.</i>	MayCo Member	DA	Ward Councillor: Ward 8
13.	X Kalipa (Cllr) <i>appointed as Mayco member 02/09/2024</i>	MayCo Member	DA	PR
14.	N Olayi (Cllr) <i>appointed as Mayco member on 02/09/2024.</i>	MayCo Member	DA	PR
15.	A Ferns (Cllr)	Part-time	DA	Ward Councillor: Ward 7
16.	A Hanekom (Cllr)	Part-time	DA	PR
17.	C Manuel (Cllr) <i>appointed as Mayco member on 29/11/2024.</i>	Mayco member	DA	Ward Councillor: Ward 3
18.	E Groenewald (Cllr)	Part-time	DA	Ward Councillor: Ward 22
19.	E Vermeulen (Cllr)	Part-time	DA	Ward Councillor: Ward 16
20.	I De Taillefer (Cllr) <i>elected ward councillor on 14/05/2025 – replaced Z Dalling, who resigned on 19/02/2025.</i>	Part-time	DA	Ward Councillor: Ward 9
21.	J Serdyn (Cllr)	Part-time	DA	Ward Councillor: Ward 11
22.	Z Olayi (Cllr) <i>Declared a PR Councillor by replacing X Kalipa (Mr) – Late from 16/05/2025. X Kalipa passed away on 04/05/2025.</i>	Part-time	DA	PR
23.	NE Mcombring (Cllr)	Part-time	DA	Ward Councillor: Ward 6
24.	R Adams (Cllr)	Part-Time	DA	Ward Councillor: Ward 4



No.	Name of Councillor	Capacity	Political Party	Ward Councillor and Proportional (PR)
25.	R Cupido (Mr) was declared a PR Councillor on 12/12/2024, (replacing PR Cllr G van Deventer after her resignation as Councillor)	Part-time	DA	PR
26.	RB van Rooyen (Cllr)	Part-time	DA	Ward Councillor: Ward 5
27.	S Heneke was declared a PR Councillor on 04/09/2024 (replacing PR Cllr Fasser), who resigned as PR Councillor on 28/08/2024.	Part-time	DA	PR
28.	S Schäfer (Cllr)	Part-time	DA	PR
29.	WC Petersen (Cllr)	Part-time	DA	Ward Councillor: Ward 2
30.	X Mdemka (Cllr)	Part - time	DA	PR
31.	A Tomose (Cllr)	Part-time	ANC	Ward Councillor: Ward 12
32.	EP Masiminini (Cllr)	Part-time	ANC	Ward Councillor: Ward 15
33.	J Davids (Cllr) Declared a PR Councillor on 03/07/2024 – (Replacing Cllr R Nalumango, who resigned on 10/06/2024)	Part-time	ANC	PR
34.	M Nkopane (Cllr)	Part-time	ANC	Ward Councillor: Ward 13
35.	MG Rataza (Cllr)	Part-time	ANC	PR
36.	MM Danana (Cllr)	Part-time	ANC	Ward Councillor: Ward 14
37.	N Mananga – Gugushe (Cllr)	Part-time	ANC	PR
38.	N Ntsunguzi (Cllr)	Part-time	ANC	PR
39.	RS Nalumango (Cllr) – Resigned	Part-time	ANC	PR
40.	M van Stade (Cllr)	Part-time	GOOD	PR
41.	RB Hendrikse (Cllr)	Part-time	GOOD	PR
42.	G Petersen declared PR councillor on 29/04/2024 (replaced C Noble, who was terminated on 05/04/2024).	Part-time	GOOD	PR
43.	NM Mkhontwana (Cllr)	Part-time	EFF	PR
44.	ZR Ndalasi (Cllr)	Part-time	EFF	PR
45.	OL Jooste (Cllr)	Part-time	ACDP	PR
	W Pietersen (Cllr)	MPAC Chairperson	PDM	PR
	J Andrews (Cllr)	Part-time	PA	PR
N/A	C van Wyk (Cllr) – Resigned	Vacant	Vacant	Vacant
N/A	Z Dalling (Cllr) Resigned as a Ward Councillor for Ward 9 with effect from 19 February 2025	Vacant	Vacant	Vacant
N/A	I De Taillefer (Cllr), resigned as PR Councillor on 15/04/2025	Part-Time	VF Plus	PR
N/A	JC Macfarlane (Cllr) has declared a PR Councillor - Replacing PR Cllr I De Taillefer on 12/05/2025 after her resignation as PR Councillor	Part-Time	VF Plus	PR



The table below indicates the Council meetings attendance for the 2024/25 financial year.

Table 16: Council meetings held for the 2024/25 financial year

Meeting dates	Number of items (resolutions) submitted	Percentage of Attendance of Council Meetings	Percentage Apologies for non-Attendance
2024-07-30	26	79.5%	2.2%
2024-08-14	3	86.3%	2.2%
2024-08-23	10	86.3%	1.3%
2024-09-12	1	88.6%	0.9%
2024-10-30	51	91.1%	0.9%
2024-11-27	26	95.5%	1.4%
2024-11-29	2	38/45	6.7%
2025-01-29	9	91.1%	9%
2025-02-26	19	88.6%	11.3%
2025-03-04	1	88.6%	12.7%
2025-03-31	22	86.3%	11.3%
2025-04-30	11	86%	11.6%
2025-05-30	18	77.7%	22.2%
2025-06-23	3	88.8%	8.9%
2025-06-25	16	80%	20%

2.1.3 EXECUTIVE MAYORAL COMMITTEE

The Mayoral Committee assists the Executive Mayor of the municipality, who oversees the municipality's political executive branch. The Executive Mayor is at the centre of the system of governance since executive powers are vested in the Executive Mayor to oversee the day-to-day affairs of the municipality. This encompasses an overarching strategic and political responsibility. The key element of the executive model is that executive power is vested in the executive mayor, in addition, delegated powers are assigned by the Council.

Although accountable for the strategic direction and performance of the municipality, the Executive Mayor operates in consultation with the Mayoral Committee.



The Executive Mayoral Committee positions were occupied as follows:

Table 17: Executive Mayoral Committee

Executive Mayoral Committee 01 July 2023 – 30 June 2024		
No.	Name of Councillor	Portfolio
1.	Alderwoman Cllr G van Deventer (Resigned 29 November 2024)	Vacant
2.	Cllr J Fasser (Effective from 29 November 2024)	Executive Mayor
3.	Cllr M Slabbert	Deputy Executive Mayor, including Planning, Local Economic Development and Tourism
4.	Cllr R Pheiffer	MayCo member: Infrastructure Services
5.	Cllr N Olayi	Acting MayCo member: Community Services
6.	Cllr J Williams	MayCo member: Protection Services
7.	Cllr L Nkamisa	MayCo member: Corporate Services
8.	Cllr JC Anthony	MayCo member: Finance
9.	Cllr N Olayi	MayCo member: Parks and Open Spaces
10.	Cllr R du Toit	MayCo member: Human Settlements

The table below indicates the dates of the Executive Mayoral Committee meetings and the number of reports submitted to the Council for the 2024/25 financial year.

Table 18: Executive Mayoral Committee Meetings held for the 2024/25 financial year

Meeting dates	Number of items submitted
24 July 2024	21
14 August 2024	7
26 September 2024	7
16 October 2024	15
21 November 2024	25
22 January 2025	14
19 February 2025	15
24 March 2025	18
17 April 2025	28
22 May 2025	16



2.1.4 PORTFOLIO COMMITTEES

In terms of Section 80 of the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998), if a council has an executive committee, it may, in terms of Section 79, appoint committees of councillors to assist the executive committee or executive mayor. Section 80 stipulates that committees are permanent committees that specialise in a specific functional area of the municipality and, in some instances, may make decisions on specific functional issues. They advise the executive committee on policy matters and make recommendations to the council.

2.1.4.1 Portfolio Committee: Planning, LED, and Tourism

Table 19: Planning, LED and Tourism Committee

Period 01 July 2024 – 30 June 2025			
Planning, LED, and Tourism Portfolio Committee			
Name of member	Capacity	Number of meetings held	Number of Reports submitted
Cllr M Slabbert	[Chairperson]	5	7
Cllr M Danana	Committee Member		
Cllr A Hanekom	Committee Member		
Cllr G Petersen	Committee Member		
Cllr S Heneke	Committee Member		

2.1.4.2 Portfolio Committee: Human Settlements

Table 20: Human Settlements Committee

Period 01 July 2024 – 30 June 2025			
Human Settlements Portfolio Committee			
Name of member	Capacity	Number of meetings held	Number of Reports submitted
Cllr R Du Toit	[Chairperson]	6	10
Cllr E Vermeulen	Committee Member		
Cllr X Mdemka Replaced Cllr N Ntsunguzi (September 2024)	Committee Member		
Cllr E Masimini	Committee Member		
Cllr M van Stade	Committee Member		

2.1.4.3 Portfolio Committee: Rural Management

Table 21: Rural and Environmental Management Committee

Period 01 July 2024 – 30 June 2025			
Rural and Environmental Management Portfolio Committee			
Name of member	Capacity	Number of meetings held	Number of Reports submitted
Cllr C Manuel replaced Cllr J Williams (29/01/2025)	[Chairperson]	1	1
Ald J Serdyn	Committee Member		
Cllr R Cupido replaced Cllr C Manuel (29/01/2025)	Committee Member		
Cllr J Davids	Committee Member		



2.1.4.4 Portfolio Committee: Infrastructure Services

Table 22: Infrastructure Committee

Period 01 July 2024 – 30 June 2025			
Infrastructure Portfolio Committee			
Name of member	Capacity	Number of meetings held	Number of Reports submitted
Cllr R Pheiffer (from October 2024)	[Chairperson]	7	14
Cllr R van Rooyen	Committee Member		
Cllr N Mcombring	Committee Member		
Cllr N. Ntsunguzi	Committee Member		
Cllr Z Ndalasi	Committee Member		

2.1.4.5 Portfolio Committee: Financial Services

Table 23: Financial Services Committee

Period 01 July 2024 – 30 June 2025			
Financial Services Portfolio Committee			
Name of member	Capacity	Number of meetings held	Number of Reports submitted
Ald JC Anthony	[Chairperson]	None	None
Cllr WC Petersen	Committee Member		
Cllr E Groenewald	Committee Member		
Cllr A Tomose	Committee Member		
Cllr R Hendrikse	Committee Member		

2.1.4.6 Portfolio Committee: Corporate Services

Table 24: Corporate Services Committee

Period 01 July 2024 – 30 June 2025			
Corporate Services Portfolio Committee			
Name of member	Capacity	Number of meetings held	Number of Reports submitted
Cllr L Nkamisa	[Chairperson]	6	6
Cllr I De Tallefer	Committee Member		
Cllr J Serdyn	Committee Member		
Cllr M Rataza	Committee Member		
Cllr JC. Macfarlane	Committee Member		



2.1.4.7 Portfolio Committee: Protection Services

Table 25: Protection Services Committee

Period 01 July 2024 – 30 June 2025			
Protection Services Portfolio Committee			
Name of member	Capacity	Number of meetings held	Number of Reports submitted
Cllr J Williams replaced Cllr J Fasser (29/01/2025)	[Chairperson]	8	50
Cllr S Heneke replaced Cllr C Manuel (29/01/2025)	Committee Member		
Cllr R Cupido	Committee Member		
Cllr A Tomoso	Committee Member		
Cllr N Mkhontwana	Committee Member		

2.1.4.8 Portfolio Committee: Community Services

Table 26: Community Services Committee

Period 01 July 2024 – 30 June 2025			
Community Services Portfolio Committee			
Name of member	Capacity	Number of meetings held	Number of Reports submitted
S Heneke	[Chairperson]	7	18
N Mcombring	Committee Member		
Z Olayi	Committee Member		
A Tomose	Committee Member		
N Mkhontwana	Committee Member		

2.1.4.9 Portfolio Committee: Youth, Sport, and Culture

Table 27: Youth, Sport, and Culture Portfolio Committee

Period 01 July 2024 – 30 June 2025			
Sport, Youth, and Culture Portfolio Committee			
Name of member	Capacity	Number of meetings held	Number of Reports submitted
Cllr T Kumm replaced Cllr J Fasser (29/01/2025)	[Chairperson]	8	39
J Andrews	Committee Member		
NE Mcombring	Committee Member		
R van Rooyen	Committee Member		



2.1.4.10 Portfolio Committee: Parks, Open Spaces, and Environment

Table 28: Parks, Open Spaces and Environment Committee

Period 01 July 2024 – 30 June 2025			
Parks, Open Spaces, and Environment Portfolio Committee			
Name of member	Capacity	Number of meetings held	Number of Reports submitted
J Williams	[Chairperson]	3	12
Z Dalling	Committee Member		
M Nkopane	Committee Member		
E Vermeulen	Committee Member		

2.1.5 SECTION 79 COMMITTEES

2.1.5.1 Municipal Public Accounts Committee (MPAC)

Table 29: MPAC Committee

Period 01 July 2024 – 30 June 2025			
Municipal Public Accounts Committee (MPAC)			
Name of member	Capacity	Number of meetings held	Number of Reports submitted
Cllr W Pietersen	[Chairperson]	3	12
Cllr A Ferns	Committee Member		
Cllr R Adams	Committee Member		
Cllr N Olayi Replaced by J Joon (October 2024)	Committee Member		
Cllr S Schafer	Committee Member		
Cllr N Gugushe	Committee Member		
Cllr O Jooste	Committee Member		

2.1.5.2 Local Labour Forum (LLF)

Table 30: Local Labour Forum (LLF)

Period 01 July 2024 – 30 June 2025			
Local Labour Forum (LLF)			
Name of member	Capacity	Number of meetings held	Number of Reports submitted
Cllr L Nkamisa	[Chairperson]	7	21
Cllr R Pheiffer (replaced by T Kumm (October 2024)	Committee Member		
Cllr N Gugushe	Committee Member		
Cllr I de Taillfer (Resigned March 2025), now position vacant	Committee Member		
Cllr C van Wyk (replaced by J Williams (November 2024)	Committee Member		



2.1.6 STRATEGIC GOVERNANCE STRUCTURE

The Municipal Manager is the Accounting Officer of the municipality and the head of the administration, and primarily serves as the chief custodian of service delivery. The Municipal Manager is assisted by the Management Team, which reports directly to the Municipal Manager. The structure of the management team is outlined in the diagram below:

Figure 7: Municipal Management Team

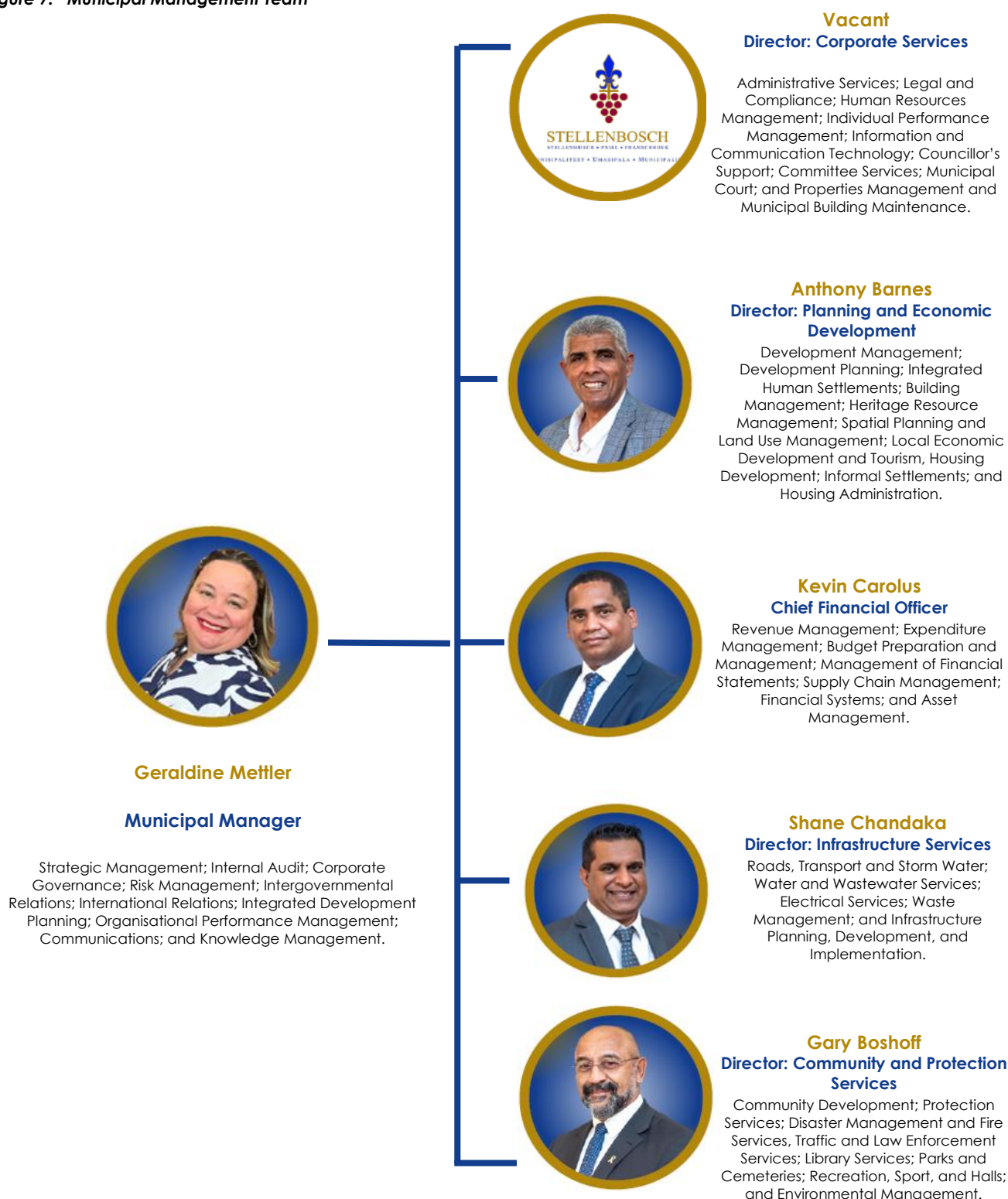
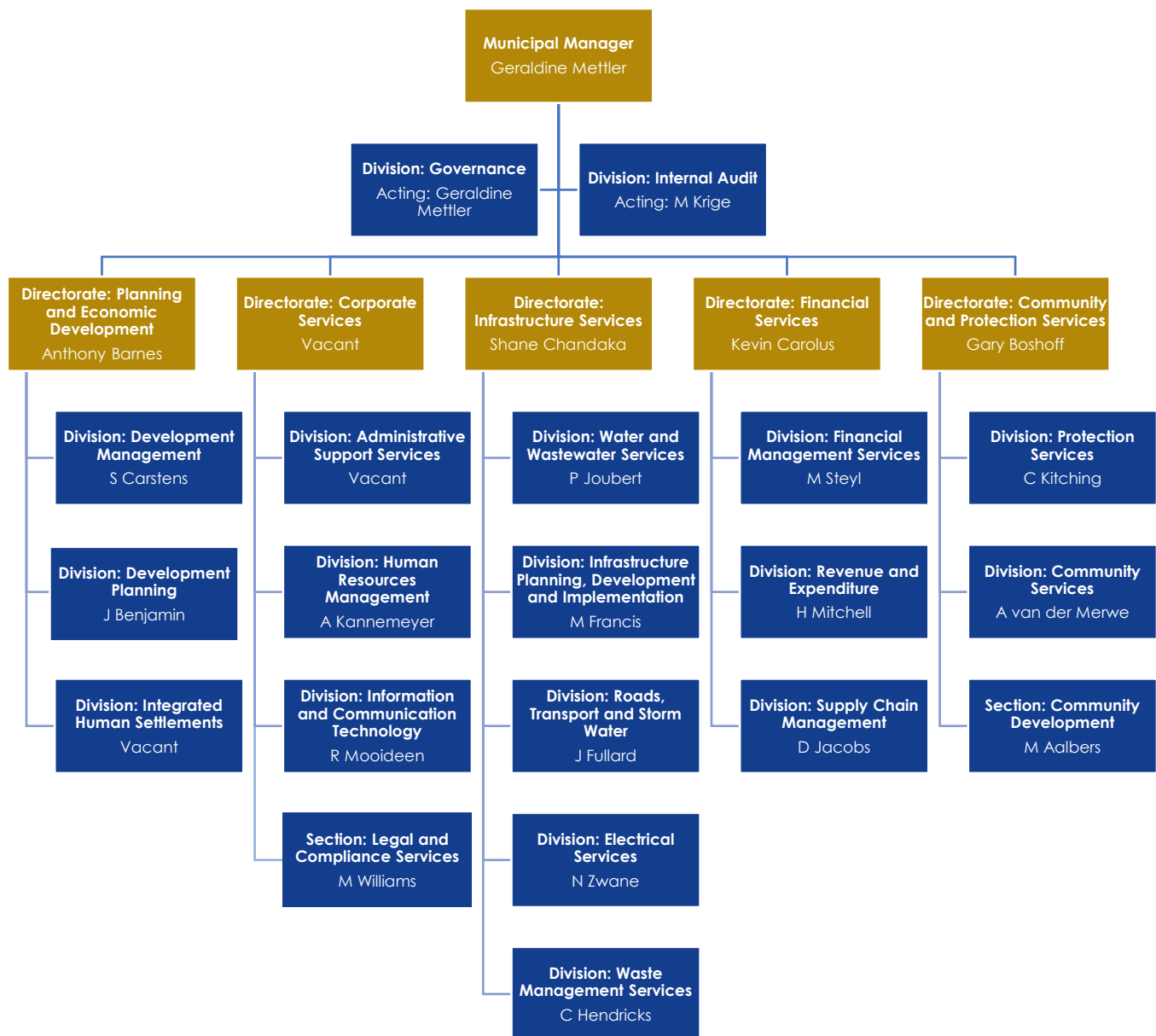




Figure 8: Macro Structure





2.2 COMPONENT B: PUBLIC ACCOUNTABILITY

MSA Section 15(b) requires a municipality to establish and organise its administration to facilitate a culture of accountability amongst its staff. Section 16(i) states that a municipality must develop a system of municipal governance that complements formal representative governance with a system of participatory governance. Section 18(i)(d) requires a municipality to supply its community with information concerning municipal governance, management, and development.

2.2.1 INTERGOVERNMENTAL RELATIONS

To ensure effective service delivery, high levels of cooperation must exist between all three spheres of government. Effective intergovernmental relations (IGR) structures are especially important to the developmental role of municipalities. This role can only be fulfilled through the active involvement of all spheres of government in the setting of priorities, resource allocation, and development planning. The municipality engages in numerous partnerships to facilitate service delivery.

Table 31: IGR Structures

Name of Partner	Purpose
City of Cape Town and Drakenstein Municipality	Partnership through the Greater Cape Metro Regional Spatial Implementation Framework has been initiated to improve coordination around the development of the Klapmuts area.
Community structures (Forums, ECD centres, religious fraternities, etc.)	Aim to promote an implementation platform to share knowledge of disaster risk reduction initiatives, community safety programmes, and campaigns to promote safe, resilient, sustainable communities.
CSIR (Council of Scientific and Industrial Research)	A partnership aimed at multidisciplinary research and development by supporting innovation in Stellenbosch.
Department of Education	Aims to promote a culture of prevention, preparedness, and resilience at all levels through knowledge, innovation, and education.
Department of Social Development, DCAS, Cape Winelands District Municipality	Joint implementation of programmes focusing on common issues within WC024.
Disaster Management Advisory Forum	An advisory forum on all safety issues, as well as remedial measures implemented to address and alleviate and / or minimise risks.
Executive Mayor and Rector Forum	A partnership with the University of Stellenbosch to ensure aligned development planning and that the municipality draws from the university's expertise and resources.
Memorandum of Cooperation between the Stellenbosch Municipality and Stellenbosch University (SU)	Cooperation in terms of closed-circuit television is in the interest of the security of the town and the campus, with a view to a crime-free university town.
Genius of Space	This initiative developed from and forms part of the Western Cape 110% Green Initiative. The Biomimicry Genius of Space project is a registered flagship project of 110% Green. This initiative combines two priorities of the Western Cape Government – the Berg River and the Green Economy – to find an innovative solution to water pollution in the Berg River.
Green Cape	The Green Cape partnership represents cooperation with the province's 110% green initiatives, focusing on alternative waste management initiatives and energy efficiency.
HeartFlow	Helping people on the fringes of society. Provide paper coupons that can be exchanged for a stay-at-the-night shelter, a blanket, or a meal. The programme was extended to include an electronic app through which said coupons can be bought to benefit people who are homeless.
ICLEI (International Council for Local Environmental Initiatives)	A partnership between the City of Cape Town, ECLEI and Stellenbosch Municipality to discuss developments in Transport, waste and electricity generation, towards ensuring sustainability.
IMESA (Institute for Municipal Engineers South Africa)	A partnership with IMESA aimed at strengthening knowledge and capacity related to municipal infrastructure and service delivery.



Name of Partner	Purpose
Infrastructure Innovation Committee (IIC)	A partnership with Stellenbosch University and other stakeholders aimed at exploring sustainable and innovative infrastructure provisions to meet the needs of the municipality and achieve future sustainability.
Integrated Development Committee (IDC)	A partnership with Stellenbosch University and other stakeholders aimed at exploring spatial and urban planning possibilities for Stellenbosch to meet the needs of the municipality and the university.
IPC (Integrated Planning Committee)	The Integrated Planning Committee is a working group between the City of Cape Town, Stellenbosch, Saldanha Bay, Overstrand, Theewaterskloof, and Drakenstein Municipality that discusses all transport-related matters to effectively promote regional planning.
Landfill Monitoring Committee	A partnership with the Devon Valley residents, whereby residents monitor the Stellenbosch landfill site.
LTAB (Land Transport Advisory Board)	A partnership was formed among political leaders to discuss land transport-related matters affecting transport in the area.
NMT (Non-motorised Transport) Working Group	A working group that discusses all non-motorised transport matters in the Stellenbosch area. The group consists of NMT users, officials, representatives from the university and the disabled fraternity.
Provincial Disaster Management Centre, Cape Winelands District Municipal Disaster Management Centre	Aims to promote the development, implementation, and maintenance of effective services within its area of jurisdiction.
Provincial Waste Management Officers' Forum	Quarterly Meetings (All designated Waste Management Officers of Western Cape engage with the Provincial Government's Waste Management Department (DEA&DP on issues relating to policy, best practice, etc.).
Ranyaka	Sustainable and integrated solutions to the challenges facing towns, neighbourhoods, and communities.
Roads Safety Management	Assisting with schools and education, special projects, e.g. Learner's license classes.
Safety Forum	An advisory forum to the Executive Mayor on all safety issues, as well as remedial measures implemented to address and alleviate threats.
SALGA Municipal Benchmarking Committee	A partnership aimed at improving efficiency and effectiveness through comparative process benchmarking, peer-to-peer operational knowledge sharing, and interactive performance improvements.
SCORE	Youth Sports Development at the Indoor Sports Centre, Franschhoek.
Stellenbosch Alternate Energy Research	A joint working relationship is being launched among the University of Stellenbosch, the Council for Scientific and Industrial Research, the Western Cape Government, and the municipality to investigate the generation of alternative electricity to combat load shedding from Eskom.
Visit Stellenbosch	A partnership with the umbrella tourism body for the Greater Stellenbosch area aimed at growing and sustaining the municipality's tourism industry and broadening tourism-related benefits.
Social Housing Regulatory Authority (SHRA)	An informal working partnership on promoting and implementing social housing within the Stellenbosch Municipal area.
Stellenbosch and Gotland Municipality Partnership	A partnership with Gotland municipality focusing on programmes in local economic development.
Stellenbosch Heritage Foundation	The initiative is aimed at providing support to the municipality on the interactive website of the Heritage Foundation and assisting with the compilation of the heritage inventory.
Stellenbosch Infrastructure Task Team (SITT)	A partnership with the University of Stellenbosch and other stakeholders aimed at exploring sustainable infrastructure provision to meet the needs of the municipality.
Stellenbosch Night Shelter	A partnership to enable appropriate management of the municipal night shelter.
Stellenbosch River Collaborative Steering Committee	A partnership was formed between various role-players to improve the water quality in the Eerste River catchment, with the focus being on the Plankenbrug River.
Mobility Forum and NMT Working Group	A Mobility Forum and NMT Working Group were established to discuss transport-related matters that affect Stellenbosch, including all relevant governmental institutions and other role-players.
University of Stellenbosch – Student Representative Council	A partnership with the university, whereby students provide: <ul style="list-style-type: none"> 👉 relief aid (clothing, food); 👉 placement of students to assist during incidents / disasters; and 👉 awareness programmes.



Name of Partner	Purpose
University of Stellenbosch – Department of Geography and Environmental Studies	A partnership with the University and other stakeholders focusing on strengthening community-based risk assessment capabilities in disaster-prone areas.
University of Stellenbosch – Maties Sport: Community Interaction	A partnership striving for excellence in meeting the needs of the youth through innovative and sustainable programmes to disseminate information on risk avoidance, hazards and their effects, and preventative activities.
Western Cape Planning Heads Forum	A partnership with all local municipalities within the Western Cape and the Western Cape Government Department of Environmental Affairs and Development Planning is aimed at the sharing of best practices and improving coordination on matters related to the Spatial Planning and Land Use Management sector.
Western Cape Government Department of Environmental Affairs and Development Planning.	A partnership around the implementation of the Adam Tas Corridor Catalytic initiative.
Western Cape Government Department of Environmental Affairs and Development Planning.	A partnership around the development of an Inclusionary Housing Policy Framework for Stellenbosch Municipality.
Western Cape Government Department of Environmental Affairs and Development Planning.	A partnership through the Greater Cape Metro Regional Spatial Implementation Framework has been initiated to improve coordination around the development of the Klapmuts area.
Western Cape Department of Public Works, Roads, and Transport	As part of the Provincial Sustainable Transport Programme (PSTP), the Western Cape Department of Public Works, Roads, and Transport identified Stellenbosch as a priority municipality for the development of a sustainable transport system. The emphasis will be on the development of a public transport system and the development of infrastructure to improve non-motorised transport.
Western Cape Recycling Action Group Forum	Quarterly meetings (meetings involving the private sector, industries, and government in terms of waste minimisation initiatives).
WOF (Working on Fire)	A partnership aimed at promoting capacity building through various programmes helps to develop social cohesion.

2.2.2 WARD COMMITTEES

Stellenbosch Municipality has a Ward Committee system in place, which plays a crucial role in achieving the aims of local governance and democracy, as mentioned in the Constitution of the Republic of South Africa, 1996, that a ward committee is independent of the Council and not politically aligned. The figure below depicts the main duties of the ward committees.

Participation remains a key pillar of good governance and constitutes an integral component in the policymaking process, development planning, and budgeting. Section 152 of the Constitution places the participation of communities at the centre of service delivery and other matters of local government. Correspondingly, the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998) and the MSA provide the legislative framework for the establishment of ward committees by municipalities.

Section 42 of the MSA stipulates that a municipality, through appropriate mechanisms, processes, and procedures established in terms of Chapter 4 of said Act, must involve the local community in the development, implementation, and review of the municipality's performance management system and allow the community to participate in the setting of appropriate key performance indicators and performance targets for the municipality.

A general understanding has emerged that a ward committee is an area-based committee whose boundaries coincide with ward boundaries.

Ward committees ought to be elected by the constituents of the ward. The maximum number of members for a ward committee is ten, and women ought to be adequately represented. The ward councillor is a member and functions as the chairman of the ward committee. While lacking formal authority, ward committees guide the ward councillor, who subsequently presents detailed



recommendations to the council. The establishment and yearly revision of the IDP for the region are tasks that these committees perform with vital importance.

Ward committees are a legislative requirement and are established in terms of the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998); the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA); and the 2005 DPLG Guidelines. This policy was adopted by the Council during the inauguration meeting of 2021.

The main objective of a ward committee is to enhance participatory democracy in local government.

A ward committee:

- ✚ is an advisory body;
- ✚ is a representative structure of the ward;
- ✚ is an independent committee of the community in a ward;
- ✚ is impartial and performs its functions without fear, favour, or prejudice;
- ✚ is not politically orientated;
- ✚ as a representative structure of the community, is accountable to the community; and
- ✚ is an integrative umbrella body responsible for the coordination of ward developmental initiatives and the promotion of accountability and social cohesion.

The minutes of meetings are compiled by the ward administrator, and the primary quality check of meeting minutes is the responsibility of the ward councillor. S/he must sign off that the meeting minutes are correct. The minutes of the meeting are submitted monthly and form part of the monthly report of the ward administrator to the Office of the Speaker through the Executive Support Officer.

The ward committee supports the ward councillor, who receives reports on development, participates in development planning processes, and facilitates wider community participation. The municipality constantly strives to ensure that all ward committees function optimally in terms of the provision of community information, convening meetings, ward planning, service delivery, IDP input, and performance feedback to communities.

Stellenbosch Municipality successfully established 23 functional ward committees, and all wards have access to a ward administrator. During the review period of this annual report, the following changes of ward councillors must be reported:

- ✚ Cllr JS Fasser was elected ward 17 ward councillor on 28 August 2024, following the resignation of Peter Johnson on 6 June 2024;
- ✚ Cllr T Kumm was elected ward 8 ward councillor on 23 October 2024, following the resignation of Carli van Wyk on 20 August 2024; and
- ✚ Cllr I de Taillefer was elected ward 9 ward councillor on 14 May 2025, following the resignation of Zelda Dalling on 19 February 2025.

The ward committee policy was reviewed during the 2024/25 draft budget cycle and circulated to all ward committees for consideration and input. This is to ensure the ward committee policy is in line with the 2021 amendments to the Local Government: Municipal Structures Act, 2021 (Act No. 3 of 2021). The policy was adopted by the Council at the May 2025 Council meeting when the Council approved the budget.

The amendments to the ward committee policy include the election procedures of ward committees, which are clearly stipulated in the ward committee policy, as well as updates on the role of the Speaker in relation to the functioning of ward committees. In addition, the policy was reviewed in terms of an increase in the stipend amount for the ward committee members to R750 per meeting for



the 2025/26 financial year, which would include the sector meetings held, and to the maximum stipend amount of R2 250 per ward committee member per quarter. The quarterly payment process is also included in the ward committee policy, as ward committee members are paid every quarter. One of the other challenges from ward committees is the lack of understanding of the entire payment process, and the department is often confronted by ward committee members demanding immediate payment. All ward committee payments were verified and submitted for payment within 14 days of receiving the details for payment from the ward administrators for all 4 quarters of the financial year under review.

The filling of vacancies remains a problem for ward committees. Vacancies occur for a variety of reasons, and ward councillors sometimes find it difficult to fill the vacancies on ward committees. The ward committee policy allows for the option of co-opting ward committee members. Vacancies must be filled within 60 days of the vacancy being declared, and all vacancies on ward committees for the review period were filled. The co-opting of ward committee members is addressed in the ward committee table below.

All 23 ward committees submitted ward committee operational plans for the 2024/25 financial year. A ward committee operational plan is a ward-based plan outlining how the ward committee will function, identify community needs, represent residents, monitor municipal projects and facilitate participation in the IDP (Integrated Development Plan) and budget processes within the municipality. The plan also includes meeting schedules. The plans were all approved by the Municipal Manager and Speaker. After approval, the ward committee's operational plans were submitted to the Provincial Department of Local Government: Public Participation.

All ward projects identified by ward committees and listed in the ward committee operational plan for the respective ward were completed for 2024/25. These are projects funded by the R120 000 operational ward allocation for 2024/25.

A report on the functioning of ward committees within the municipality is compiled quarterly and reported to Council by the Speaker and submitted to the Provincial Department of Local Government: Public Participation. The report contains information on whether all scheduled ward committees took place during the quarter under review, if any public meetings / community report back meetings were held and how ward councillors communicate with respective sectors / blocks within the ward. This quarterly report also indicates if any vacancies exist on ward committees. All quarterly reports for the year under review were reported to Council and submitted to the Provincial Department of Local Government: Public Participation.



The tables below specify the ward committees from 1 July 2024 until 30 June 2025:

Ward 1: Mooiwater, Franschhoek Town and Surrounding Farms

Table 32: Ward 1 Committee Members

Period 1 July 2024 – 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr Reginald Pheiffer	Chairperson	6	2	7	Yes
Masande Nyanga	Geographic Block 1				
Chanelle Fortuin (Co-opted March 2025)	Geographic Block 2				
Bula Hendricks	Geographic Block 4				
Ashley Bauer	Youth Sports, Culture and Community Safety				
Annali Hoffman (Co-opted November 2024)	Geographic Block 4				
Sefeke Molutsoane Co-opted November 2024)	Geographic Block 1				
George Mihalopoulos	Town Planning and Property				
Leaticia Alexander Juries	Geographic Block 3				
Kimberley Brown	Ward Administrator				

Ward 2: Langrug, La Motte, Dennegeur, Groendal, Domaine des Anges, La Petit Provence and La Ferme Chantelle

Table 33: Ward 2 Committee Members

Period 1 July 2024 – 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr W Petersen	Chairperson	10	2	6	Yes
S Peters	Geographic Block 1- Boonzaaier Rd to Jaffhas Crescent				
C Atshipara	Geographic Block 2 – La Motte Village				



Period 1 July 2024 – 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
	(80 houses)				
N Fata	Geographic Block 4 – Zwalitsha Sections A, B, C, R, S + t				
M Phori	Geographic Block 5- Inkanini Sections D, E, F, G, H, I, J				
J Jacobs	Geographic Block 6 – Santa Rosa Street to R45				
J Manuel	Geographic Block 87– Skool Street to R45				
N Joni	Geographic Block 9 – Mazaleni K, L, M, N, O, P, Q,				
E Philander	Geographic Block 10 - Dennegeur				
R Pearce	Ward Administrator				

Ward 3: Lanquedoc, Meerlust, Wemmershoek to La Motte Wine Farm and Leopards Leap Wine Farm, Maasdorp

Table 34: Ward 3 Committee Members

Period 1 July 2024 – 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr C Manuel	Chairperson	9	0	6	Yes
M Pieterse	Geographic Block 1				
N Mkosana	Geographic Block 2				
J Williams	Geographic Block 3				
M Adams	Geographic Block 4				
L Plaatjies	Geographic Block 5				
M Krediet	Geographic Block 5				
W Moses	Geographic Block 8				
C Stuurman	Geographic Block 2				
G Moody	Geographic Block 4				
G Viljoen	Ward Administrator				

**Ward 4:** Kylemore, Johannesdal, Priël and Surrounding Farms**Table 35: Ward 4 Committee Members**

Period 1 July 2024 – 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr R Adams	Chairperson	8	1	8	Yes
Y Carolissen	Geographic Block 2				
S Jooste	Geographic Block 2				
A Lackay	Geographic Block 3				
K April	Geographic Block 3				
A Williams	Geographic Block 5				
Shaun Phillips	Geographic Block 6				
K Petersen	Geographic Block 7				
D Dreyer	Geographic Block 1				
B La Wak	Geographic Block 4				
E Parks [resigned January 2025]	Ward Administrator				

Ward 5: Ida's Valley (Hillside Village, La Gratitude Park (Kreefgat), The Ridge, La Roche, Lindida, Bloekomlaan (Moses / Martin) Lindley)**Table 36: Ward 5 Committee Members**

Period 1 July 2024 – 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr R van Rooyen	Chairperson	11	1	12	Yes
N Rhode	Geographic Block 1				
R Arends	Geographic Block 2				
C Toutie	Geographic Block 3				
D February	Geographic Block 4				
J Meyer	Geographic Block 5				
J Naude [resigned 22.04.2024] S Slingers [co-opted 06.08.2024]	Geographic Block 6				
G Louw	Geographic Block 6				
E Hendrikse	Geographic Block 6				
A Peterse	Geographic Block 7				
L Hendricks	Geographic Blocks 4 and 8				
S Meyer [appointed 12.09.2024]	Ward Administrator				



Ward 6: The Hydro, Rustenberg and Surrounding Farms, Kelsey Farm

Table 37: Ward 6 Committee Members

Period 1 July 2024 – 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr N Mcombring	Chairperson	10	3	10	Yes
D Jones	Geographic Block 1				
G August	Geographic Block 2				
P Gordon	Geographic Block 4				
H Majoni (Mrs Majoni was co-opted on 30 April 2025)	Geographic Block 4				
M Davids	Geographic Block 5				
O Bergstedt	Geographic Block 6				
S Block (Mr Block was co-opted on 30 April 2025)	Geographic Block 6				
M Hendricks	Geographic Block 7				
A Constable	Geographic Block 8				
P Constable	Geographic Block 8				
R Rhode (Appointed on 17 December 2024)	Ward Administrator				

Ward 7: Mostersdrift, Karindal, Rozendal, Uniepark, Simanswyk and Universiteitsoord

Table 38: Ward 7 Committee Members

Period 1 July 2024– 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr A Ferns	Chairperson	8	2	12	Yes
B Buys	Geographic Block 1				
P Carstens	Geographic Block 2				
A Marent-Hegewisch	Geographic Block 3				
B Swanepoel	Geographic Block 4				
D Botha	Geographic Block 5				
J Wiese	Environment sector				
J Turkstra	Elderly sector				
W van Aswegen	Security sector				
A Gantz	Business sector				
D Poolman	Student sector + De Weides and				



Period 1 July 2024– 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
	Universiteitsoord				
R Loftie-Eaton	Ward Administrator				

Ward 8: Stellenbosch University campus and university residence area; Coetzenburg, (partially:) Koloniesland, Victoria Street, Bosman Street, Noordwal East, Riebeck Street

Table 39: Ward 8 Committee Members

Period 1 July 2024– 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr T Kumm	Chairperson				
H Claassen	Geographic Block 1				
I Moussier [co-opted 20.02.2025]	Geographic Block 1				
F Minnaar [co-opted 20.02.2025]	Geographic Block 2				
N Zatu [co-opted 20.02.2025]	Geographic Block 1				
D Petrus [co-opted 20.02.2025]	Geographic Block 2	7	2	4	Yes
M Wessels [co-opted 15.04.2025]	Geographic Block 2				
A Martinez Calzadilla [co-opted 20.02.2025]	Geographic Block 3				
W Roux [co-opted 20.02.2025]	Geographic Block 3				
MC Swarts	Ward Administrator				



Ward 9: Stellenbosch CBD, Part of the US campus (residential areas within both these areas), the Southern border is the Eerste River, the Northern border is Merriman Street, the Eastern border is Die Laan, and the Western border is Bird Street.

Table 40: Ward 9 Committee Members

Period 1 July 2024– 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr ZJ Dalling [resigned February 2025] Cllr I de Taillefer [elected 13 May 2025]	Chairperson	7	2	4	Yes
A Louw [resigned 31.10.2024]	Geographic Block 1				
M Slabber	Geographic Block 1				
M Louw [resigned 01.11.2024]	Geographic Block 2				
J Meyer	Geographic Block 1				
M Kotze [resigned 06.11.2024]	Geographic Block 2				
G Cillie	Geographic Block 2				
TO Kumm [resigned October 2024]	Geographic Block 2				
D Hall	Geographic Block 3				
T Hall	Geographic Block 3				
T Kumm	Geographic Block 4				
L Meyer [co-opted 20.11.2024]	Geographic Block 4				
M van Zyl [co-opted 04.02.2025]	Geographic Block 4				
MC Swarts	Ward Administrator				



Ward 10: Tennantville, Lakay Street, Titus Street, Langsuid Street up to Lakay Street, Tennant Street, Lapan Street, Bell Street, Bird Street, La Colline (Dr Malan Street, Dan Pienaar Street, Paul Roos Street, Tobruk Park, Irene Park, La Colline Road, Conde Street, Taylor Street, Mount Albert Street), Kromrivier Road, Jan Celliers Street, Hammanshand, Ds Botha Street, Voorplein Street, Bird Street, Langenhoven Street, Du Toit Station, Ryneveld Street, Karee Street, Olienhout Street, Banghoek Rd, Acedemia, Bosman Street, Smuts Rd, Joubert Street, De Beer Rd, De Villiers Rd from Ryneveld Street to Cluver Rd on the left-hand side

Table 41: Ward 10 Committee Members

Period 1 July 2024– 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr R du Toit	Chairperson	9	1	12	Yes
P Hough	Geographic Block 1				
G Lamberts	Geographic Block 1				
D Smit	Geographic Block 2				
S Adonis	Geographic Block 2				
R Hind	Geographic Block 3				
S Williams	Geographic Block 3				
J Blanckenberg	Geographic Block 3				
G Daniels	Geographic Block 3				
N Moffat	Ward Administrator				

Ward 11: Boundaries of the ward are: Kridge Rd, Herte Street, Skone Uitsig Rd onto Alexander Street, onto Du Toit Street toward Merriman Avenue, towards Adam Tas Rd onto George Blake Street, Mark Street, Distillery Rd, Santhagen Rd, Swawel Avenue, Kanarie Rd, Tarentaal Rd, Bokmakierie Rd, Fisant Rd, Devon Valley Rd, Kiewiet Rd, Dagbreek Rd, Pelikaan Street, Patrys Rd, Hammerkop Rd, Loerie Rd, Muldersvlei Landgoed, and all areas in Onder Papegaaiberg and businesses

Table 42: Ward 11 Committee Members

Period 1 July 2024 – 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr J Serdyn	Chairperson	7	1	5	Yes
E Schreiber	Geographic Block 2				
R Fourie	Geographic Block 3				
P Carinus	Geographic Block 4				
C Roux	Geographic Block 4				
S Spangenberg	Geographic Block 5				
M Snyman	Geographic Block 5				
F Malan	Geographic Block 5				
I Fourie	Geographic Block 6				
M Claassen	Geographic Block 6				



Period 1 July 2024 – 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
F Liebenberg	Geographic Block 1				
MC Swarts [appointed 01.05.2024]	Ward Administrator				

Ward 12: Kayamandi: Zone A George Blake Street, Chris Hani Drive, 10th and 13th Street, School Crescent, Snake Valley, Enkanini, Watergang, Watergang TRA 2 and Watergang Informal Settlements

Table 43: Ward 12 Committee Members

Period 1 July 2024 – 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr A Tomose	Chairperson	11	0	11	Yes
T Naku	eNkanini				
P Menze	Watergang (Thubelitsha flats)				
P Nkosi	Watergang, Red Roofs				
T Gugushe	Chris Han Drive				
M Manjya-Mboma	Municipal Flats				
T Ntshinga	Snake Valley				
N Ntshwanti	TRA2 Watergang				
G Zongolo	Ward Administrator				

Ward 13: Kayamandi: Zone A Masithandane Street, Zone J, Red Bricks, Zone K and L, Hostels, Dairy and University Hostels, Old Bricks Houses, Red Roofs, Zwelitsha, Costaland

Table 44: Ward 13 Committee Members

Period 1 July 2023 – 30 June 2024					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr M Nkopane	Chairperson	12	1	11	Yes
M Mgingqi	Geographic Block 1: Water and Sanitation				
Z Ndlovu	Geographic Block 1: Faith-Based				
M Ndlebe	Geographic Block 2: Business Sector				
S Maxhavulana	Geographic Block 3: Engineering				



Period 1 July 2023 – 30 June 2024					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
B Beni	Geographic Block 4: Elderly and Disability				
S Lobi	Geographic Block 5: Youth and Sport				
S Mngwazana	Geographic Block 6: Safety and Security				
A Maxandeka	Geographic Block 7: Social Development				
N Bhayibhile	Geographic Block 8: Women				
Z Mithi	Ward Administrator				

Ward 14: Kayamandi: Zone P, I, F, D and O, Costaland, Marikana, Watergang TRA 1, Smarties (Mgabadel Street), Monde Crescent

Table 45: Ward 14 Committee Members

Period 1 July 2023 – 30 June 2024					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr M Danana	Chairperson	12	1	5	Yes
L Magazi	Geographic Block 1				
A Mpanyu	Geographic Block 1				
D Mdunyelwa	Geographic Block 3				
B Mbaqa	Geographic Block 4				
A Bululu	Geographic Block 4				
N Samente	Geographic Block 5				
N Madolo	Geographic Block 6				
N Boyce	Geographic Block 7				
N Mpemnyama	Geographic Block 8				
N Nojoko	Geographic Block 2				
E Mpemnyama	Ward Administrator				



Ward 15: Kayamandi: Zone M, N, O, 4th and 5th Avenue, 10th, 12th and 14th Street, Long Street, Retreat Street, Forest Drive

Table 46: Ward 15 Committee Members

Period 1 July 2024 – 30 June 2025					
Name of representative	Capacity representing	Number of meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr E Masimini	Chairperson	10	2	11	Yes
N Sesman	Geographic Block 1				
T Lepheana	Geographic Block 3				
M Nongogo	Geographic Block 6				
N Kuni	Geographic Block 8				
M Moni	Geographic Block 6				
E Jumat	Geographic Block 5				
L Xelenga	Geographic Block 2				
L Gula	Geographic Block 4				
N Nkopane	Geographic Block 7				
S Garhane	Geographic Block 7				
P Nyakaza	Ward Administrator				
N Nkopane	Geographic Block 8				

Ward 16: The borders are Tenant Rd, Long Street, Crombi Rd to the end of Gabriels Rd. Asalea Rd, 2nd Road, Noble Rd, Bailey Rd, Eike Street, Curry Street, Hoop Rd, Pansy Rd, West Rd, Laai Rd, Anthony Rd, Carriem Rd, Archilles Rd, Bergstedt Rd, Davidse Rd, Cupido Rd, Pearce Rd, Robyn Rd, Gonzalves Rd, Hercules Rd, Chippendale Rd, Afrika Rd, Arnolds Rd, September Rd, Jakaranda Street, Short Rd, Quarry Rd, Middle Rd, Primrose Street, Pine (Bo en Onder), North End, Vredelust, Gemsbok, Daffodil Single, Steps, Sylvia Street, Eiland Street, Last Street (White City), Frikkadel Dorp, September Street

Table 47: Ward 16 Committee Members

Period 1 July 2024 – 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr E Vermeulen	Chairperson	14	0	14	Yes
C Williams	Geographic Block 1				
M Bailey	Geographic Block 1				
J Williams Passed away on 25/07/2025	Geographic Block 1				
M Fredericks	Geographic Block 2				
A Flink	Geographic Block 2				
U Charles Co-Opted 12/02/2025	Geographic Block 2				
P Appollis	Geographic Block 4				
J Isaacs	Geographic Block 4				



Period 1 July 2024 – 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
M Johannes	Geographic Block 4				
Y Lamberts Co-Opted 12/02/2025	Geographic Block 4				
T Layman	Ward Administrator				

Ward 17: A part of Cloetesville (Lakay Rd towards Langstraat -Suid Rd, Kloof Street, Fir Street, Fontein Rd, Williams R towards Gabriels Rd towards February Rd, Valentyn Rd, Pool Rd, Raziet Rd, Ortell Rd, Rhode Rd, King Rd, Hine Rd, Hendrikse Rd, Rhode Rd), as well as Welgevonden, Green Oaks, Stellita Park, Weltevrede, Welgevonden Estate (Red Oak Rd, Belladonna Street, Wildeklaar Welgevonden Boulevard, Olive Rd, Sonnedou Rd, Mountain Silver Rd, Silver Oak Rd, Froetang Rd, Katbos Rd, Everlasting, Fynbos Street, Sourfig Street, Scarlet Crescent, Pin Oak Street, Evergreen, Autumn Close, Nenta, Cherrywood, Candelabra, Froetang, Candelabra, Kouter, Protea Street, Minaret, Gooseberry, Honeybush), Klein Welgevonden (La Belle Vie, Chablis) and the Municipal Flats in Rhode, Kloof and Long Streets, Bertha Wines and Weltevreden Estate, 15 Weltevreden Estate,) The borders of the ward are the R44 Klapmuts Road and Long Street

Table 48: Ward 17 Committee Members

Period 1 July 2024 – 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr JS Fasser [elected August 2024]	Chairperson	13	0	13	Yes
G Jacobs	Geographic Block 2				
L Van Der Rheede	Geographic Block 2				
B Louw	Geographic Block 4				
W Khan	Geographic Block 5				
M Burton	Geographic Block 4				
D Smith	Geographic Block 5				
C Olivier	Geographic Block 4				
Bonita Claasen (contract terminated 30 August 2024)	Ward Administrator				
S Manuel (Appointed 01 January 2025)					



Ward 18: Klapmuts Town Centre, Bennitsville, Weltevrede Park, Klapmuts New Houses, Mandela City and La Rochelle Informal Settlement, Klapmuts Farms (The Purple Windmill, Arra Vineyards, Hidden Gems Wines, Gravel Junction Wine and Spirits Company, Wine Estate Le Bonheur, Anura Vinyard, Dalewood Farms, Blueberry Bar, Klapmuts Transfer Station, Trophy SA, DKL Transport Pty, Welgelee Estate).

Table 49: Ward 18 Committee Members

Period 1 July 2024– 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Ald JC Anthony	Chairperson	8	2	12	Yes
G Wentzel	Geographic Block 2				
W Johannes	Geographic Block 3				
S Hector	Geographic Block 4				
N Peter	Geographic Block 5				
N Chelesi	Geographic Block 6				
P Nogwaza	Geographic Block 7				
M Everts	Sports Sector				
Pastor W Cloete	Religious Sector				
G Du Toit	Safety Sector				
M Maluqua	Ward Administrator				

Ward 19: De Novo, Kromme Rhee, Vaaldraai, Muldersvlei, Koelenhof and surrounding Farms, Koelenhof Station, Slayley, Hunting, Koelenhof Farms, Poulter / Mariendahl, De Hoop, Nooitgedacht Village, Bottelary and Surrounding Farms, De Waalshof, Weltevrede 1, Weltevrede 2, Smartie Town.

Table 50: Ward 19 Committee Members

Period 1 July 2024– 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr J Williams	Chairperson	10	0	5	Yes
A Afrika	Elsenburg, Vaaldraai, Muldersvlei and Surrounding Farms.				
J May	De Hoop, Koelenhof Railway Houses and Surrounding Farms.				
A Kamfer	Groenland and Surrounding Farms.				



Period 1 July 2024– 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
C Pedro	Koopmanskloof, Bellvue and Surrounding Farms.				
R Kinnear	De Novo and Surrounding Farms.				
A van der Westhuizen	Weltevrede 1				
C Februarie	Smartie Town.				
A September	Weltevrede. 2				
C Wesso	Ward Administrator				

Ward 20: Vlotenburg, Raithby, Lynedoch, Mooiberge, Meerlust and Polkadraai

Table 51: Ward 20 Committee Members

Period 1 July 2024– 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr J Joon	Chairperson	8	2	12	Yes
C Matthys	Raithby				
D Fortuin	Stellenboschkloof pad, Vlotenburg				
I Johnson	Lynedoch				
E Jacobs	Meerlust, Lynedoch				
H Brink	Vlotenburg				
A Moses	Polkadraai, Vlaeberg				
P Taaibosch	Religious sector				
J Casper	Health sector				
J Fortuin	Ward Administrator				



Ward 21: Brandwacht Aan Rivier, Paradyskloof, Stellenbosch Golf Course, Blaauwklippen / Stellenzicht Farms, De Zalze, Jamestown, Mountainview, Stellenbosch Airfield

Table 52: Ward 21 Committee Members

Period 1 July 2024– 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr M Slabbert	Chairperson	9	3	11	Yes
P de Wet	Geographic Block 1				
A Verwey	Geographic Block 2				
R Kriel	Geographic Block 2				
R Spies	Geographic Block 3				
S McNaughton	Geographic Block 4				
W Adams	Geographic Block 3				
S de Wet	Geographic Block 4				
A Okkers	Geographic Block 3				
N Williams	Ward Administrator				

Ward 22: Die Boord, Dalsig, Brandwacht, Krigeville, Libertas Farm

Table 53: Ward 22 Committee Members

Period 1 July 2024– 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr E Groenewald	Chairperson	10	1	0	Yes
P Schaafsma	Geographic Block 1				
A Blignaut [co-opted January 2024]	Geographic Block 2				
I Maree	Geographic Block 3				
C Neethling [resigned September 2024]	Geographic Block 2				
W Joubert	Geographic Block 4				
H Slabber	Geographic Block 5				
S Wilson	Geographic Block 6				
A Pelser - resigned A Sarga [co-opted January 2024]	Geographic Block 7				
H Hill	Geographic Block 8				
Prof P Kruger	Geographic Block 9				
M Vlok	Geographic Block 10				



Period 1 July 2024– 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Zintle Olayi [Resigned 19 May 2025]	Ward Administrator				

Ward 23: Dorp Street, Krige, Hamman Street, Schroder Rd, Die Braak, Bird Street from Dorp Street, Dennesig area, Muller Rd, Banghoek Road, Reyneveld Street, Plankenburg Industrial area, and Kayamandi Corridor.

Table 54: Ward 23 Committee Members

Period 1 July 2024– 30 June 2025					
Name of representative	Capacity representing	Number of ward committee meetings held	Number of Public Meetings held	Number of Monthly reports submitted to the Office of the Speaker	Committee functioning effectively (Yes / No)
Cllr L Nkamisa	Chairperson	7	1	11	Yes
J Venter	Geographic Block 1				
Adwin Lackay [co-opted 4 March 2025]	Geographic Block 1				
A Gouws	Geographic Block 1				
C De Ruiter	Geographic Block 2				
A Nompume	Geographic Block 2				
A Mralasi [co-opted 4 March 2025]	Geographic Block 3				
A Tobo [co-opted 25 February 2025]	Religious sector				
T Dube	Education and Youth sector				
L van Wyk	Education and Youth sector				
L Nicolas	-				
Zintle Olayi [Resigned 19 May 2025]	Ward Administrator				



The table below outlines the summary of public meetings held as at 30 June 2025:

Table 55: Summary of public meetings

Public Meetings						
Nature and purpose of the meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes / No)	Dates and manner of feedback given to the community
Ward 1						
Community Feedback Meeting	24/06/2025	1	1	25	Yes	In person
Councillor Feedback	26/06/2025	1	7	45	Yes	In person
Ward 2						
Councillor Feedback	18/06/2025	2	9	51	Yes	In person
Ward 3						
Councillor Feedback Lanquedoc	29/05/2025	1	3	25	Yes	In person
Ward 4						
No public meetings held for the period 01 July 2024 – 30 June 2025	-	-	-	-	-	-
Ward 5						
Safety Concerns	14/11/2024	1	6	91	No	In Person
Housing projects / emergency housing	14/11/2024	1	6	91	No	In Person
Idea sharing to solve the illegal dumping	14/11/2024	1	6	91	No	In Person
Ward 6						
Councillor Feedback	30/04/2025	1	1	12	Yes	30 April 2025 In person
Ward 7						
Ward Public Meeting	9/10/24	1	1	20	Yes	9/10/24 at Public Meeting
Discussions on problems at Padel Courts	4/12/24	1	1	14	No	22/1/25 at Ward Comm Meeting 14/5/25 at Public Meeting
Discussion about the Woonerf concept	17/3/25	1	1	15	Yes	16/4/25 at Ward Comm Meeting 14/5/25 at Public Meeting
Ward Public Meeting	14/5/25	1	1	20	Yes	14/5/25 at Public Meeting
Ward 8						
No public meetings held for the period 01 July 2024 – 30 June 2025	-	-	-	-	-	-
Ward 9						



Public Meetings						
Nature and purpose of the meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes / No)	Dates and manner of feedback given to the community
No public meetings held for the period 01 July 2024 – 30 June 2025	-	-	-	-	-	-
Ward 10						
Crime / Safety, Parks, and Open Spaces	10/09/2024	1	1	12	Yes	Online and in person
Housing Issues	10/10/2024	1	1	17	Yes	Online and in person
Housing Issue	26/02/2025	1	5	64	Yes	Online and In Person
Ward 11						
Traffic, water pipes, Woodmill, pedestrian crossings, safety, Ward committee budget	18/03/2025	2	2	28	Yes	In person and online.
Ward 12						
Cllr report back on projects	27/07/2025	1	0	20	Yes	In person
Ward 13						
Report back meeting	03/12/2024	1	1	56	No	In person
Ward 14						
Report back meeting	21/11/2024	1	0	42	Yes	In person
Ward 15						
Report back meeting	24/09/2024	1	1	45	Yes	9 April 2025 In person
Councillor Report Back meeting	09/04/2025	1	1	62	Yes	In person1
Ward 16						
No public meetings held for the period 01 July 2024 – 30 June 2025	-	-	-	-	-	-
Ward 17						
No public meetings held for the period 01 July 2024 – 30 June 2025	-	-	-	-	-	-
Ward 18						
No public meetings held for the period 01 July 2024 – 30 June 2025	-	-	-	-	-	-
Ward 19						



Public Meetings						
Nature and purpose of the meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes / No)	Dates and manner of feedback given to the community
No public meetings held for the period 01 July 2024 – 30 June 2025	-	-	-	-	-	-
Ward 19						
Bellevue Farm Evictions, Housing, Unemployment, and Retrenchments. LED Database.	09/04/2025	None	None	43	Yes	Ongoing Meetings
Evictions, Unemployment, LED Database, Small Capital Projects, Spors Equipment, Community Hall. Leases. [Kromme Rhee]	24 April 2025	None	None	19.	Yes	Follow up
Ward 20						
Public Meeting – Feedback meeting	08/10/2024	2	2	17	Yes	08 October 2024 – in person
Public Meeting – Feedback and information meeting	10/06/2025	1	3	56	Yes	10 Junie 2025 – in person
Ward 21						
Paradyskloof, Blaauwklippen, and Stellenzicht farms community feedback meeting	25/06/2025	1	7	40	yes	In person 25/06/2025
Report back meeting (Weber Gedenk Skool)	13/08/2024	1	7	10	Yes	In person
Ward 22						
No public meetings held for the period 01 July 2024 – 30 June 2025	-	-	-	-	-	-
Ward 23						
Report back meeting	09/10/2024	1	0	15	Yes	In person

Public meetings must offer a platform / opportunity for increased community involvement, transparency and accountability. It should also facilitate the sharing of ideas, promote diverse discussions on topics, and foster trust between officials and residents. These are forums where the community can add their voice to concerns. It also offers the opportunity for identifying risks. The traditional role of the public meeting is to serve as a platform to provide feedback to ward residents



on various issues identified, as well as inform them of decisions made by the Council / developments that may affect the ward.

Not all issues raised at public meetings are within the mandate of the municipality, and therefore, these matters are reported to the relevant department / sector outside the municipality. Public meetings also offer the opportunity to be very specific (issue-based).

One of the major disadvantages of public meetings is political grandstanding and people using the platform for their own issue-driven agendas, as well as low public attendance at some meetings. Public meetings in their current format are also not very user-friendly for wards with very large geographical areas.

Many of the problems / concerns raised at public meetings can be captured on the various reporting platforms of the municipality by the ward administrator of the ward. The public is also encouraged to use these various platforms to log complaints and track progress accordingly.



2.3 COMPONENT C: CORPORATE GOVERNANCE

Corporate governance is a set of processes, practices, policies, laws, and stakeholders affecting the way an institution is directed, administered, or controlled. Corporate governance also includes the relationships among the many stakeholders involved and the goals for which the institution is governed.

2.3.1 RISK MANAGEMENT

Section 62 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) states that the accounting officer should take all reasonable steps to ensure that the municipality has and maintains effective, efficient, and transparent systems of financial and risk management and internal control, as well as the effective, efficient, and economical use of the resources of the municipality.

This responsibility was delegated to the Chief Risk Officer. During the year under review, the following was done:

- ✦ Continuous awareness-raising throughout the municipality.
- ✦ The Chief Audit Executive has a seat on the Ethics, Risk and Fraud Management Committee, where all risk and fraud management-related activities are reported.
- ✦ The Ethics, Risk and Fraud Management Committee reports to the APAC;
- ✦ The risk registers have also been completed at an operational level.
- ✦ The previous year's strategic registers were revisited, and an acceptable risk appetite was determined.
- ✦ The revised risk register was adopted by the Council; and
- ✦ The risks were also identified that could prevent the achievement of the predetermined objectives and were noted in the SDBIP.

Although the Chief Risk Officer is responsible for coordinating and facilitating risk management at all levels within the municipality, the municipal manager and management are the drivers of risk management and the mitigation of risk exposure in the municipality.

As the new financial year started, conversations and assessments turned to the impact of geopolitical instability in Europe and the Middle East. Conversations were started with regard to the impact of artificial intelligence (AI) and cybersecurity, and to mitigate it. Climate change and the impact thereof on service delivery were scored higher regarding the impact and likelihood rating, keeping in mind the effect of higher rainfall in the past two winters. Although the availability and cost of electricity remain higher, measures have been put in place to mitigate the risk. The impact of these will be monitored throughout to continue interventions as necessary.

All the risks, as identified as part of the bi-annual risk assessments with the Directorates, are captured on the Barn Owl system, an electronic risk management system, to ensure more accuracy and detail with ratings, reporting, and assessments to assist in providing information and reports to management. This is to assist and better inform managers when using risk management in the decision-making process.



The top **5 strategic** risks identified include:

Figure 9: The top 5 strategic risks identified include

R	1	Availability and cost of electricity
I	2	Increased risk of land invasion
S	3	Increase in climate change and Infrastructure disasters
K	4	Economic downturn due to civil unrest, crime and the impact of loadshedding
S	5	Minimising the potential risks, negative effects and consequences of artificial intelligence (AI) on society

2.3.1.1 Likelihood rating scale

Table 56: Risk likelihood rating scale

Impact and Likelihood Rating		
Likelihood Grading		
10	Certain	91% - 100% chance of occurring
9	Almost Certain	81% - 90% chance of occurring
8	Expected	71% - 80% chance of occurring
7	Probable	61% - 70% chance of occurring
6	Possible	51% - 60% chance of occurring
5	Potential	41% - 50% chance of occurring
4	Occasional	31% - 40% chance of occurring
3	Remote	21% - 30% chance of occurring
2	Improbable	11% - 20% chance of occurring
1	Rare	0% - 10% chance of occurring
Impact Grading		
10	Catastrophic	A critical event resulting in the long-term cessation of the majority or all core organisational activities. Inability to achieve the municipality's strategy and objectives. Requires external support.
9	Critical	A critical event resulting in the long-term cessation of several core organisational activities. Drastically reduced ability to achieve the municipality's strategy and inability to achieve most of the objectives. Requires intervention from the Council.
8	Major	A major event resulting in the long-term cessation of a core organisational activity. Severely reduced ability to achieve the municipality's strategy and inability to achieve certain objectives. The material at the organisational level. Requires intervention from the municipal manager and the Audit and Performance Audit Committee (APAC) involvement.
7	Significant	Significant long-term disruption of services. Significantly reduced ability to achieve the municipality's strategy and objectives. Requires intervention from the Director.
6	Moderate	Short / medium-term disruption of services.



Impact and Likelihood Rating		
Likelihood Grading		
		Reduced ability to achieve the municipality's strategy and objectives. Requires intervention from the Head of the Department.
5	Marginal	Disruption of normal operations / services. Limited effect on the achievement of the municipality's strategy and objectives. Requires intervention from the line manager.
4	Immaterial	Irritation in rendering or receiving services. No material impact on the achievement of the municipality's strategy and objectives. Can be dealt with by senior staff.
3	Minor	The impact will be coped with in the short term through normal operational processes performed by staff.
2	Insignificant	The impact of adverse events is minimal.
1	Negligible	The impact of the adverse event has little (if any) impact on services.

The rating determines the risk exposure. Through this, management gets to understand the extent to which potential events might impact their objectives on a scale from 1 as a minimum and 100 as a maximum.

2.3.1.2 Inherent risk exposure

Table 57: Inherent risk exposure grid

Inherent Risk Exposure: The inherent risk exposure is determined by comparing the inherent risk rating against the risk appetite		
Inherent Risk Exposure		
Inherent Risk	Magnitude	Definition
0 – 25	Low Risk	The level of inherent risk is within the risk appetite – a low level of control intervention is required, if any.
26 – 50	Moderate Risk	Unacceptable level of risk – A moderate level of control intervention is required to achieve an acceptable level of residual risk.
51 – 75	High Risk	Unacceptable level of risk – A high level of control intervention is required to achieve an acceptable level of residual risk.
76 – 100	Extreme Risk	The extreme level of risk – immediate level of control. Intervention is required to achieve an acceptable level of residual risk.

2.3.2 STRATEGIC RISKS IDENTIFIED

Table 58: Risk register

Strategic Risks							
Risk Item	Risk Description	Risk Background	Strategic Focus Areas	Impact Rating	Likelihood Ratings	Inherent Risk Exposure/Risk Appetite (1-100)	Directorate
1	Availability and cost of electricity	Continuous and persistent loadshedding; sustainability of the national power supplier	Green and Sustainable Valley, Dignified Living	9	9	81	Directorate: Infrastructure Services
2	Increased risk of land invasion	Legal precedents set under a disaster management declaration limiting municipal scope to evict. Illegal invasions and land grabs.	Green and Sustainable Valley, Dignified Living	9	10	90	Directorate: Community and Protection Services



Strategic Risks							
Risk Item	Risk Description	Risk Background	Strategic Focus Areas	Impact Rating	Likelihood Ratings	Inherent Risk Exposure/Risk Appetite (1-100)	Directorate
		Compromising housing development and housing opportunities					
3	Climate Change and Infrastructure Disasters	Changing weather patterns, unpredictable rainfall, flash floods, droughts, natural disasters, and fires (seasonal and other).	Green and Sustainable Valley; Safe Valley	10	8	80	Office of the Municipal Manager Director Infrastructure Services
4	Economic downturn due to civil unrest, crime and the impact of loadshedding.	Increase in criminal activities, civil unrest, and reputational risk due to a perceived increase in the said activities.	Good Governance and Compliance	9	8	72	Directorate: Corporate Services Office of the Municipal Manager
5	Minimising the potential risks, negative effects and consequences of Artificial Intelligence on society.	Consumer Privacy (privacy violations and data security concerns. *Biased programming. *Unclear legal regulation. *Existential Risks. *Intellectual property infringement. *Exponential algorithmic biases. *Job losses/potential to replace human workers. Malicious use. *Dependency.	Good Governance and Compliance	8	8	64	Directorate Corporate Services



Operational Risks							
1	Timeous Capital Spending	A steady increase in budget allocation, a growing population and demand for services, and demand management.	Good Governance and Compliance	10	8	80	Directorate: Financial Services
2	Insufficient burial space in the greater Stellenbosch	"Planning and funding; land availability. Insufficient funding.	Dignified Living	8	8	64	Directorate: Community and Protection Services
3	High Vacancy Rate	A skilled and capable workforce is necessary to support growth objectives, and quality and timeous service delivery needs to be provided by all departments.	Good Governance and Compliance	8	4	32	Director Corporate Services
4	Lack of integrated Information and Communication Technology	Disparate systems	Good Governance and Compliance	6	4	24	Directorate: Corporate Services
5	Loss of credibility and reputation due to perceived fraud and corruption.	Abuse of legislation; reputational risk and credibility; media statements and the role of social media in reports, etc.	Good Governance and Compliance	6	4	24	Office of the Municipal Manager

Management and the Council have taken ownership of combating fraud and corruption throughout the municipality.

The Anti-Fraud and Corruption Prevention Plan intend to strengthen fraud and corruption prevention at all levels within the municipality and reinvest in managing fraud and corruption at all levels.

The fraud hotline, or tip-offline, is also fully functional and managed by an independent service provider. A toll-free number and e-mail service are available to members of the public to report any suspected fraudulent or corrupt activities.

2.3.3 FUNCTIONS OF THE AUDIT AND PERFORMANCE AUDIT COMMITTEE (APAC)

The Municipal Audit and Performance Audit Committee's objectives and functions are based on Section 166(2)(a-e) of the MFMA, further supplemented by the Local Government: Municipal Planning and Performance Management Regulation, as well as the approved Audit and Performance Audit Committee Charter approved on 30 July 2024 by the Council.

The objectives of the APAC of the Stellenbosch Municipality are to:

- Assist the Council in discharging its duties relating to the safeguarding of the Council's assets;
- Develop and oversee the operation of an adequate internal process and control system;



- Oversee the preparation of accurate financial reporting and statements in compliance with all applicable legal requirements, corporate governance, and accounting standards;
- Provide support to the Council on the risk profile and risk management of the Council; and
- Ensure that there is an internal audit function in place and that the roles of the internal and external audit functions are coordinated.

The APAC is responsible for the oversight of internal controls, financial reporting, and compliance with regulatory matters and mainly makes recommendations to management.

The responsibilities of the APAC are further to review the:

- Effectiveness of the Council's system of internal control and risk management;
- Financial reporting and financial statements;
- Internal audit function;
- AGSA's report;
- Council's compliance with legislation and regulation;
- Compliance with the Council's Code of Conduct and Ethics; and
- Performance Management System to make recommendations in this regard to the Council.

2.3.3.1 Membership and Attendance

The APAC is composed of four (4) independent members not in the employ of the municipality. The Committee met four times during the 2024/25 financial year.

The list of committee members, their qualifications and a record of their attendance at meetings is as follows:

Table 59: Members of the Audit and Performance Audit Committee, Qualifications and Record of Attendance of Meetings

Name of representative	Qualifications	Capacity	Date Appointed	Number of Meetings Attended
Mr LC Nene	<ul style="list-style-type: none"> • Masters of International Business • B Com Accounting • Post Graduate Diploma in Management (Corp Gov) • Certification in Control Self-Assessment IIA SA • General Internal Auditor – GIA (SA) IIA SA • Certification in Risk Management Assurance IIA SA 	Chairperson	01 June 2022	4
Dr L Mortimer	<ul style="list-style-type: none"> • National Diploma in Public Health • Diploma in Local Government Administration • Diploma in Personnel Management • Post Graduate Diploma in Business Management • MBA • Doctorate in Administration 	Member	01 May 2024	4
Ms R Gani	<ul style="list-style-type: none"> • Bachelor of Commerce (BComm Accounting Science) • Bachelor of Commerce (Hon Accounting Science) • CA (SA) 	Member	27 September 2023	4
Ms R Strydom	<ul style="list-style-type: none"> • Bachelor of Commerce (BCom Management Accounting) • Bachelor of Commerce (Hon Financial Accounting) 	Member	27 September 2023	1*



Name of representative	Qualifications	Capacity	Date Appointed	Number of Meetings Attended
Mr M Burton	<ul style="list-style-type: none"> Financing and Valuing Commercial Property (60 hours – 93% Average for completed assignments) CA (SA) Honours Bachelor of Accounting Science Bachelor of Accounting Science 	Member	01 March 2025	2

*Ms R Strydom resigned on 28 November 2024; thus, she only attended one meeting.

** Mr M Burton was appointed on 01 March 2025; thus, he attended two meetings.

2.3.3.2 The Audit and Performance Audit Committee's Responsibilities

The APAC advises the Council, political office-bearers, the Accounting Officer, and management of the municipality on matters concerning duties as described in the APAC Charter.

The APAC is also accountable for identifying major risks to which the Council is exposed and determining the extent to which those risks have been mitigated.

The APAC is satisfied that it has discharged its oversight responsibilities in respect of:

Internal Controls

- ✚ Safeguarding assets, operating adequate systems, controlling and reporting processes, and preparing accurate reports and financial statements in compliance with the applicable legal requirements and accounting standards.
- ✚ Overseeing the activities and ensuring coordination between the activities of internal and external audits.
- ✚ Providing a forum for identifying and reviewing enterprise-wide risks relating to financial, performance and regulatory exposures, and monitoring controls designed to minimise these risks.
- ✚ Reviewing the Stellenbosch Municipality's quarterly financial and performance information, Annual Report (AR), including the Annual Performance Information Report (APR) and Annual Financial Statements (AFS), and any other public reports or announcements containing financial and non-financial information.
- ✚ Reviewing the year-end financial statements and performance reports.
- ✚ Reviewing the Committee's work and Charter annually and making recommendations to the Council to ensure the Committee's effectiveness.

Risk Management

- ✚ Management is responsible for the establishment and maintenance of an effective system of governance, risk management, and prevention and detection of fraud and internal controls.
- ✚ Risk assessment updates were performed during the 2024/25 financial year, and all relevant risks were populated into an updated Risk Register for the municipality. Updates to the Stellenbosch Municipality's risk profile were captured during 2024/25 in consultation with the Ethics, Risk and Fraud Management Committee.
- ✚ The Internal Audit Function (IAF) was guided by the consolidated risk profile, critical audit areas and management's inputs in the formulation of its three-year rolling strategic and annual internal audit plans.



- ✦ The municipality has an Ethics, Risk and Fraud Committee, which is chaired by the municipal manager, as the Chief Risk Officer (CRO), who reports risk management activities directly to the APAC. The Committee was fully functional throughout the financial year. The Committee, constituted by all the Directors, considered the quarterly risk management reports before tabling them in the APAC meetings. The municipality has a CRO to coordinate the risk management function. The APAC members also attended some of the Ethics, Risk and Fraud Committee meetings for observation.
- ✦ Quarterly risk registers are updated and reviewed at each ethics, risk and fraud committee and updated with emerging risks. It ensures that all the major risks, including the emerging risks facing the municipality, are effectively managed.

Internal Auditing Function (IAF)

Stellenbosch Municipality's IAF is performed by in-house staff in line with Section 165 of the MFMA. The main focus areas were compliance with applicable laws, regulations, policies, and procedures, which resulted in both assurances and advisory work. During the year under review, the IAF was able to effectively execute 100% of the revised risk-based Internal Audit Plan approved by APAC.

In addition, process flowcharts for all identified audit areas have been documented, highlighting the key controls and / or control gaps for process owners / line managers to consider and implement. Follow-up reviews were conducted relating to previously reported matters during the previous financial year.

The Risk-Based Audit Plan 2024/25, approved by APAC, was implemented with the available resources. The table below provides details on audits completed.

Table 60: Annual Risk-Based Audit Plan

Audit Activity	Status
DoRA Compliance	Combined Assurance – AGSA
Statutory audits	
Pre-determined Objectives	
2023/24: Quarter 4	Final Report
2024/25: Quarter 1	Final Report
2024/25: Quarter 2	Final Report
2024/25: Quarter 3	Final Report
Risk-based audits	
Office of the Municipal Manager: Pre-review of Municipal Manager and Directors' performance evaluations (2023/24: annual assessments)	Finalised: Results submitted to Municipal Manager
Financial Services: Year-end Inventory review – stores (direct assistance for the AGSA)	Finalised
Corporate Services: Information and Communication Technology	Combined Assurance - AGSA
Corporate Services: Staff Regulations	Final Report
Community and Protection Services: Traffic Services and Administration	Final Report
Other scheduled audits	
Internal Quality Assurance Improvement Plan	Report submitted: June 2025
AG audit action plan (2023/24)	Q1: April 2025 Q2: June 2025 Q3: August 2025
AG: Asset Verification (direct assistance for the AGSA)	Finalised
AG: Employee Verification (direct assistance for the AGSA)	Finalised
Governance Review (Global Internal Audit Standards alignment and implementation plan)	Finalised – IA strategy outstanding



Audit Activity	Status
Risk Management	Final Report
Follow-up audits: Disaster and Climate Change Readiness Assessment Planning and Economic Development: Housing Administration	Final report: June 2025
Ad hoc requests	
Ad hoc review(s) / Management requests / Consulting Activities	No requests

The Committee reviewed all the IAF reports and is satisfied:

- ✚ With the activities of the IAF, including its annual work programme and the reports and responses of management to specific recommendations;
- ✚ IAF has conducted its work in accordance with the Global Internal Audit Standards set by the Institute of Internal Auditors (IIA);
- ✚ The Committee conducted the annual performance assessment on the effectiveness of the IAF and is generally satisfied with the performance and effectiveness of the IAF;
- ✚ The Committee is concerned about the internal control weaknesses as identified by the IAF and expects management to address all those weaknesses identified; and
- ✚ The Committee considered and noted that the municipality operated without the permanent CAE for a period of six (6) months. However, acknowledges and appreciates management for subsequently filling the position.

The Committee is, therefore, of the opinion that the IAF is independent and provides objective assurance and advisory activities that are designed to add value and improve the municipality's operations.

Adequacy, Reliability, and Accuracy of the Financial and Performance Information

The Committee believes, based on the information and explanations provided by management, as well as the results of audits performed by IAF, that the financial and performance information provided by management to users of such information is adequate, reliable and accurate. However, there is room for improvement based on the number of internal control deficiencies noted in the Internal Audit reports.

Quarterly audits of predetermined objectives were performed and reported to the APAC.

External Audit

The Office of the Auditor General South Africa (AGSA) met four times with the Committee during the financial year. The Committee confirms that they are satisfied that there are no unresolved issues of concern.

The Effectiveness of Internal Controls

The Committee considered all the reports issued by internal and external auditors. The status of management's actions to address prior control weaknesses was:

Table 61: Status on the effectiveness of Internal Controls

Assurance Provider	Total Findings	Addressed Findings	Partially Addressed Findings	Not Resolved
Internal Audit Function	21	11	-	10
AGSA	8	7	1	-
Total #	29	18	1	10
Total %	100%	62%	3	35%



The table below indicates the recommendations for the year under review:

Table 62: APAC recommendations for the 2024/25 financial year

Date of Committee	Committee recommendations	Recommendations adopted (enter Yes) If not adopted (provide explanation)
26-Aug-24	The Committee resolved that the Fraud Register Status Report - Open Cases be noted.	Yes
28-Nov-24	The Committee resolved that the Draft Anti-Fraud and Corruption Prevention Plan be supported for submission to Council.	Yes
	The Committee resolved that the Draft Whistle Blowing Policy 2024/25 be supported for submission to Council.	Yes
	The Committee resolved to note the Fraud Register Status Report.	Yes
03-Apr-25	The Committee noted the Fraud and Risk Project Plan: 1 October 2024 – 31 March 2025	Yes
	The Committee noted the Fraud Register Status Report – Open Cases.	Yes
26-Jun-25	The Committee noted the Fraud and Risk Project Plan: 1 April – 30 June 2025.	Yes
	The Committee noted the SOP: Reporting and dealing with fraud allegations.	Yes
	The Committee noted the Fraud Register Status Report – Open Cases.	Yes

Evaluation of the IAF

The Committee has evaluated / assessed the performance and effectiveness of the Internal Audit Function for the 2024/25 financial year and is generally happy with the performance and effectiveness of Internal Audit and progress towards finalisation of the Internal Audit Plan.

Evaluation of the APAC

The Executive Mayor, MM, and the Acting CAE conducted an assessment of APAC performance and effectiveness for the 2024/25 financial year, and they are generally happy with its performance. The report on the assessment of the Committee was tabled to the Council on 30 July 2025.

2.3.4 SUPPLY CHAIN MANAGEMENT

The Supply Chain Management (SCM) Policy applicable to the 2024/25 financial year was revised and adopted by the Council on 30 May 2025 (as Appendix 17 of the budget-related policies in the Council item) in terms of sections 17(1)–(3) of the MFMA/.

The changes referred to above will ensure that the Department: SCM has the required legislative mandate to further streamline procedures and processes to promote more efficient and effective service delivery to all internal and external stakeholders.



2.3.4.1 Competitive Bids Over R300 000

The following table details the number of Bid Committee meetings held for the 2024/25 financial year:

Table 63: Bid Committee Meetings

Bid Specification Committee	Bid Evaluation Committee	Bid Adjudication Committee
50	272	48

The attendance figures of members of the Bid Specification Committee are as follows:

Table 64: Attendance of Members of the Bid Specification Committee

Member	% Attendance
Supply Chain Management Representative	100%
A relevant technical expert responsible for a function	100%

The attendance figures of members of the Bid Evaluation Committee are as follows:

Table 65: Attendance of Members of the Bid Evaluation Committee

Member	% Attendance
Supply Chain Management Representative	100%
A relevant technical expert responsible for a function	100%

The attendance figures of members of the Bid Adjudication Committee are as follows:

Table 66: Attendance of Members of the Bid Adjudication Committee

Member	% Attendance
Chief Financial Officer (Chairperson)	100%
Director: Planning and Economic Development	96%
Director: Infrastructure Services	98%
Director: Community and Protection Services	94%
Director: Corporate Services	92%

The percentages indicated above include the attendance of those officials acting in the position of a bid committee member and / or chairperson.

2.3.4.2 Awards Made by the Bid Adjudication Committee

The ten highest bids awarded by the bid adjudication committee are as follows:

Table 67: Ten Highest Bids Awarded by Bid Adjudication Committee

Bid Number	Title of bid	Directorate and Section	Successful Bidder	Value of bid awarded
BSM 107/24	APPOINTMENT OF AN EVENT ORGANISER TO ORGANISE THE STELLENBOSCH FESTIVAL OF LIGHTS OVER A PERIOD OF THREE FINANCIAL YEARS FROM 2024 -2027	PLANNING SERVICES	TAD PRODUCTIONS CC T/A THE CALIBER GROUP SA	R7 330 410.19
BSM 69/25	UPGRADING OF STREETLIGHT INFRASTRUCTURE AND ASSOCIATED EQUIPMENT ALONG THE ARTERIAL R304.	INFRASTRUCTURE SERVICES	JT MARITZ ELECTRICAL CC	R6 518 596.65
BSM 33/25	UPGRADE OF EXISTING FLOODLIGHTS AT PNIËL AND IDA'S VALLEY SPORT FACILITIES	COMMUNITY SERVICES	KADDON PROJECTS CC	R4 700 000.55
BSM 90/25	SUPPLY AND INSTALL	PLANNING SERVICES	RE-SOLVE	R4 595 614.25



Bid Number	Title of bid	Directorate and Section	Successful Bidder	Value of bid awarded
	AGRICULTURAL IRRIGATION NETWORK SYSTEM (MAINLINE and SUB-MAINLINE) ON FARM 502 BH, STELLENBOSCH (WC024) MUNICIPALITY		CONSULTING (PTY) LTD	
BSM 67/25	UPGRADE OF PLEIN STREET LIBRARY STELLENBOSCH	INFRASTRUCTURE SERVICES	REKHA CON (PTY) LTD	R4 412 163.44
BSM 24/25	REPAIRS, MAINTENANCE and UPGRADES AT MILLENNIUM HALL - FARM 14/16741, PNIËL	CORPORATE SERVICES	MATAMELA ENTERPRISE CC	R4 406 791.95
BSM 25/25	PHASE 1: UPGRADE, ALTERATIONS, EXTENSIONS AND ADDITIONS ON ERF RE/194, HOFMAN STREET, STELLENBOSCH	CORPORATE SERVICES	PANCARE PROPERTY SERVICES	R4 368 547.84
BSM 22/25	SUPPLY, AND DELIVERY OF ONE (1) 6 X 4 TRUCK WITH VEHICLE-MOUNTED CRANE	INFRASTRUCTURE SERVICES	SHORTS NISSAN CC	R3 994 502
BSM 26/25	RENOVATION AND STRUCTURAL MAINTENANCE OF JAMESTOWN WARD OFFICE AND LIBRARY	CORPORATE SERVICES	TEAMWORK RL	R3 843 293.10

2.3.4.3 Awards Made By The Accounting Officer

In terms of paragraph 5.2 of the Council's SCM Policy, only the accounting officer must award a bid that is over R10 million. The accounting officer may not sub-delegate the right to make such an award.

The table below indicates the bids awarded by the accounting officer:

Table 68: Awards made by the Accounting Officer

Bid Number	Title of bid	Directorate and Section	Value of bid awarded
BSM 02/25	CALL FOR SUBMISSIONS FOR MANAGEMENT AND DEVELOPMENT OF VAN DER STEL SPORT COMPLEX	Community Services	R395 000 000
BSM 105/24	CONSTRUCTION OF THE STELLENBOSCH 10ML RESERVOIR, BULK WATER SUPPLY AND ASSOCIATED WORKS	Infrastructure Services	R152 102 545,02
BSM 108/24	NEW STELLENBOSCH BIEN DONNE 66/11KV SUBSTATION	INFRASTRUCTURE SERVICES	R120 619 744.62
BSM 36/25	THE CONSTRUCTION OF CALCUTTA CEMETERY and MEMORIAL PARK ON REMAINDER FARM NO. 29, STELLENBOSCH	INFRASTRUCTURE SERVICES	R59 648 918,80
BSM 20/25	INSTALLATION OF BULK ELECTRICAL INFRASTRUCTURE TO SERVICE THE NORTHERN EXTENSION OF STELLENBOSCH –PHASE 1	INFRASTRUCTURE SERVICES	R45 211 602.03
BSM 113/24	PHASE 1: STRUCTURAL, ELECTRICAL, FIRE COMPLIANCE AND ROOF REPLACEMENT FOR THE UPGRADE OF THE BELTANA DEPOT STELLENBOSCH.	INFRASTRUCTURE SERVICES	R26 879 519.70
BSM 111/24	RE-DEVELOPMENT AND LEASE OF TRANSVALIA PROPERTIES	CORPORATE SERVICES	R22 028 250
BSM 19/25	CONSTRUCTION OF SCHOOL STREET and NMT FACILITIES IN JAMESTOWN	INFRASTRUCTURE SERVICES	R20 774 195,58
BSM 43/25	FRANSCHHOEK BULK WATER RISING MAIN AND ASSOCIATED WORKS	INFRASTRUCTURE SERVICES	R18 404 373,84
BSM 55/23	VLOTTENBURG OUTFALL SEWER: CONSTRUCTION OF BULK SEWER AND ASSOCIATED INFRASTRUCTURE	INFRASTRUCTURE SERVICES	R15 172 146.39



2.3.4.4 Appeals resolved

The table below indicates the total appeals resolved during the year under review.

Table 69: Appeals Resolved

Tender Nr	Description	Service Provider	Date of finalisation of the appeal	Resolved YES/NO
B/SM 53/24	Term Tender: Pipe Replacement using conventional and trenchless methods	Nejeni	2024-07-01	Yes
B/SM 84/24	Appointment of a Panel of Service Providers to Supply and Deliver Tools and Hardware for a contract period ending 30 June 2025	Box Droppers	2024-07-08	Yes
B/SM 84/24	Appointment of a Panel of Service Providers to Supply and Deliver Tools and Hardware for a contract period ending 30 June 2025	Nomzamo Industrial Supplies	2024-07-03	Yes
B/SM 61/24	Appointment of Attorneys for the Rendering of Conveyancing Services: Transfer of State Subsidised Housing Units for a Period up to 30 June 2027 for the Title Deeds Registration Programme (TRP) – As and When required.	Levendal Attorneys	2024-07-24	Yes
B/SM 42/24	Supply and delivery of 240L and 770L Wheelie Bins	Unica Plastic Moulders	2024-07-24	Yes
B/SM 71/24	Supply, Delivery and Off-Loading of Cleaning Materials and Equipment for a Period 1 July 2024 Ending 30 June 2025	Tridentchem	2024-07-05	Yes
B/SM 71/24	Supply, Delivery and Off-Loading of Cleaning Materials and Equipment for a Period 1 July 2024 Ending 30 June 2025	Bitiq t/a RC Suppliers	2024-08-01	Yes
B/SM 73/24	Supply, Delivery and Off-Loading of Toilet Paper and Hand Towels from 01 July 2024 to 30 June 2026	PTA Agencies	2024-09-11	Yes
B/SM 65/24	Provision of Unarmed Security Service for the Greater WC024 for a period ending 30 June 2027	Prosec Guards (Dirk Kotze)	2024-09-27	Yes
B/SM 101/24	Bill Payment Receipting Services for a contract period ending 30 June 2027	Pay @	2024-08-30	Yes
B/SM 65/24	Provision of Unarmed Security Service for the Greater WC024 for a period ending 30 June 2027	FMH	2024-09-27	Yes
B/SM 65/24	Provision of Unarmed Security Service for the Greater WC024 for a period ending 30 June 2027	Six Combined	2024-09-23	Yes
B/SM 65/24	Provision of Unarmed Security Service for the Greater WC024 for a period ending 30 June 2027	Uyabonwa	2024-09-23	Yes
B/SM 65/24	Provision of Unarmed Security Service for the Greater WC024 for a period ending 30 June 2027	Securitem	2024-10-09	Yes
B/SM 80/24	Mowing grass, cutting of developed / undeveloped public open spaces, road reserves, cemeteries, facilities and other municipal areas in Stellenbosch WC024 for a period of three years, as and when required from 1 July 2024 to 30 July 2027	Visagie	2024-09-11	Yes



Tender Nr	Description	Service Provider	Date of finalisation of the appeal	Resolved YES/NO
B/SM 65/24	Provision of Unarmed Security Service for the Greater WC024 for a period ending 30 June 2027	Masiqwame	2024-10-09	Yes
B/SM 67/24	Provisions of Traffic Law Enforcement Equipment, Back-Office Systems and related services for the Stellenbosch Municipality, including NRTA and all Municipal By-Law Infringements Contraventions for a period of 24 months, as from 01 July 2024 - 30 June 2027 (Inclusive of Last Six Months – Legacy Cases Period)	Syntell	2024-11-26	Yes
B/SM 114/24	Appointment of an Architectural Professional with Heritage Experience for Municipal Court Building, Stellenbosch	Imbola	2024-09-25	Yes
B/SM 81/24	Pruning, felling, and stump grinding of trees in Stellenbosch Municipality for a period of 1 July 2024 until 30 June 2027	Deon Gardening	2024-10-23	Yes
B/SM 113/24	Phase 1: Upgrade of the Beltana Depot, Stellenbosch	Magesh and Buntus Builders	2024-10-09	Yes
B/SM 111/24	Re Development and lease of Transvalia Properties	GIST	2024-11-11	Yes
B/SM 111/24	Re Development and lease of Transvalia Properties	GIST	2025-08-14	Yes
B/SM 103/24	Roads and Stormwater Civil Infrastructure	ROK Civils	2024-12-09	Yes
B/SM 117/24	Appointment of an experienced service provider to read Meters Remotely, via Automated Meter Reading (AMR) System and Manage Metering Services for Large Power Users, Metered Streetlight Points and small-scale embedded generation consumers. Period: 1 November 2024 to 30 June 2027 (GK)	Africa Utility Solutions	2025-01-28	Yes
B/SM 07/25	Request to submit Rates for Removal and disposal of Asbestos Roofing, replace Asbestos with Kliplok or similar roof sheets and demolishing, disposal of asbestos structures	Potts Devco	2025-02-18	Yes
B/SM 38/25	Learner and Driver License training for youth and other learners: 2024 to 2027	Mosuli Consultants	2025-02-27	Yes
B/SM 25/25	Phase 1: Upgrade, alterations, extensions and additions on Erf RE/194, Hofman Street, Stellenbosch	Pancare Property Services	2025-02-27	Yes
B/SM 06/25	Supply and Erection of Fencing on an as and when required basis: Tender for The Period Ending 30 June 2027	Amabamba Fencing	2025-02-17	Yes
B/SM 45/25	Supply, Installation and Commissioning as well as Maintenance of Biometric Access Control, Remote Access Gates and Booms and Time and Attendance to be linked to the Main Server at various Municipal sites for a period ending 30 June 2027	Regent	2025-04-02	Yes
B/SM 19/25	Construction of School Street and NMT Facilities in Jamestown	Umzali Civils	2025-06-03	Yes



2.3.4.5 Formal Quotations

The number of formal quotations approved by the Snr. Manager: SCM for the year under review follows:

Table 70: Formal Quotations

Description	Financial Years					
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Number of Awarded Formal Quotations	145	122	8	91	108	109
Total Formal Quotations advertised	159	139	131	124	146	149
Percentage awarded	91.19%	88%	67.94%	73.39%	74%	73%

2.3.4.6 Deviation from the Normal Procurement Processes

Paragraph 4.36 of the Council's SCM Policy allows the Accounting Officer to dispense with the official procurement process. The following table indicates the number of certificates of emergencies and deviations approved in terms of Section 4.36 of the SCM Policy.

Table 71: Deviation from Normal Procurement Process

Description	Financial Years					
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
<u>Certificate of Emergencies:</u> Approved by the Directors t.o. Section 4.36.4 of the SCM Policy	0	0	0	0	0	0
<u>Deviations:</u> Approved by the Accounting Officer i.t.o. Section 4.36.1 of the SCM Policy	32	19	12	17	19	16
TOTAL	32	19	12	17	19	16

The reason for the zero reporting is that the certificate of emergencies is already part of the deviation report.

Deviations from the normal procurement processes have been monitored closely to mitigate the risk associated with them.



2.3.4.7 Long-Term Contracts and Public-Private Partnerships

The table below indicates the long-term contracts and Public-Private Partnerships for the year under review.

Table 72: Long Term Contract (20 Largest Contracts Entered into during 2024/25)

Long Term Contracts (20 Largest Contracts Entered into during 2024/25)					
R' 000					
Name of Service Provider	Description of Services Rendered by the Service Provider	Start Date of Contract	Expiry date of Contract	Project manager	Contract Value
Batsini (Pty) Ltd	WATERPROOFING and REMEDIAL CONSTRUCTION WORK TO NPK BUILDING	2024/11/08	Until completion	L Martin	R1 659 787.53
Wec-Consult (Pty) Ltd	APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER FOR THE ESTABLISHMENT OF A FIRE STATION AT JAMESTOWN, STELLENBOSCH	2024/10/25	Until completion	W Smith	R1 687 921.13
TEAMWORK RL	CONSTRUCTION OF BASIC SERVICES (WATER and SANITATION) AT ENKANINI INFORMAL SETTLEMENT, KAYAMANDI	2025/05/19	Until completion	J Robyn	R2 084 220.33
HENRY FAGAN CONSORTIUM	APPOINTMENT OF A SUITABLE QUALIFIED AND EXPERIENCED PROFESSIONAL SERVICE PROVIDER (HEREAFTER REFER TO PSP) IN THE SUBSIDISED HOUSING MARKET (BNG), TO UNDERTAKE A DETAIL DESIGN OF ALL ASSOCIATED INFRASTRUCTURE SERVICES (EXCLUDING ELECTRICITY SERVICES). THIS WILL ALSO INCLUDE THE CONSTRUCTION MANAGEMENT AND HANDOVER OF THE PROJECT FOR OCCUPATION ON ERF 2183, LA ROCHELLE, KLAPMUTS	2025/04/04	2027/06/30	L Van Stavel	R2 557 830
Zelpy 2707 (Pty) Ltd	SUPPLY AND DELIVERY OF ONE (1) TRUCK 4 x 2 FITTED WITH 18M AERIAL PLATFORM	2024/11/08	Until completion	N Zwane	R2 816 581.93
BILLIONNETWORK S (PTY) LTD	TURNKEY- EPC OF HYBRID INVERTER WITH BATTERY STORAGE SYSTEMS AT STELLENBOSCH MUNICIPALITY COMMUNITY BUILDINGS	2025/02/28	Until completion	M Benson	R3 672 361.34
TOPS CONSTRUCTION CC	RENOVATIONS AND ALTERATIONS TO THE MUNICIPAL COURT BUILDING, ON ERF 528, 35 MARK STREET, STELLENBOSCH	2025/04/25	Until completion	E Maletzky	R3 784 176.66
Teamwork RL	RENOVATION AND STRUCTURAL MAINTENANCE OF JAMESTOWN WARD OFFICE AND LIBRARY	2024/12/13	Until completion	E Maletzky	R3 843 293.10
SHORTS NISSAN CC	SUPPLY, AND DELIVERY OF ONE (1) 6 X 4 TRUCK WITH VEHICLE-MOUNTED CRANE	2025/01/31	Until completion	M Lwana	R3 994 502
Pancare Property Services	PHASE 1: UPGRADE, ALTERATIONS, EXTENSIONS AND ADDITIONS ON ERF RE/194, HOFMAN STREET, STELLENBOSCH	2025/05/06	Until completion	E Maletzky	R4 004 246.23
MATAMELA ENTERPRISE CC	REPAIRS, MAINTENANCE and UPGRADES AT MILLENNIUM HALL - FARM 14/16741, PNIËL	2025/03/28	Until completion	E Maletzky	R4 406 791.95



Long Term Contracts (20 Largest Contracts Entered into during 2024/25)					
R' 000					
Name of Service Provider	Description of Services Rendered by the Service Provider	Start Date of Contract	Expiry date of Contract	Project manager	Contract Value
REKHACON (PTY) LTD	UPGRADE OF PLEIN STREET LIBRARY STELLENBOSCH	2025/04/25	2026/06/30	A. Slabbert	R4 412 163.44
Batsini (Pty) Ltd	SUPPLY AND INSTALL AGRICULTURAL IRRIGATION NETWORK SYSTEM (MAINLINE and SUB-MAINLINE) ON FARM 502 BH, STELLENBOSCH (WC024) MUNICIPALITY	2024/07/19	Until completion	L Van Gensen	R4 595 614.25
RE-SOLVE CONSULTING (PTY) LTD	UPGRADE OF EXISTING FLOODLIGHTS AT PNIËL AND IDA'S VALLEY SPORT FACILITIES	2025/04/17	Until completion	G Abrahams	R4 700 000.55
Kaddon Projects CC	UPGRADING OF STREETLIGHT INFRASTRUCTURE AND ASSOCIATED EQUIPMENT ALONG THE ARTERIAL R304.	2025/04/11	2027/06/30	M Benson	R6 518 596.65
JT MARITZ ELECTRICAL CC	VLOTTENBURG OUTFALL SEWER: CONSTRUCTION OF BULK SEWER AND ASSOCIATED INFRASTRUCTURE	2024/12/20	Until completion	W van der Merwe	R15 172 146.39
Afriline Civils (Pty) Ltd	FRANSCHHOEK BULK WATER RISING MAIN AND ASSOCIATED WORKS	2024/08/30	Until completion	L Hendricks	R18 404 373.84
AFRILINE CIVILS (PTY) LTD	CONSTRUCTION OF SCHOOL STREET and NMT FACILITIES IN JAMESTOWN	2025/05/06	2027/06/30	N Winter	R20 774 195.58
AMANDLAGCF CONSTRUCTION CC	THE CONSTRUCTION OF CALCUTTA CEMETERY AND MEMORIAL PARK ON REMAINDER FARM NO. 29, STELLENBOSCH	2025/03/28	Until completion	T Leibrandt	R59 648 918.80
Umzali Civils (Pty) Ltd	CONSTRUCTION OF THE STELLENBOSCH 10ML RESERVOIR, BULK WATER SUPPLY AND ASSOCIATED WORKS	2025/04/25	Until completion	P Joubert	R141 798 093
Public-Private Partnerships Entered into during Year 0					
Name and Description of Project	Name of Partner(s)	Initiation Date	Expiry date	Project manager	Value 2024/25
N/A					

2.3.4.8 Disposal Management

The system of disposal management envisages the following:

- ✚ immovable property is sold only at market-related prices, except when the public interest or the plight of the poor demands otherwise;
- ✚ movable assets are sold either by way of written price quotations, a competitive bidding process, an auction, or at market-related prices, whichever is most advantageous;
- ✚ firearms are not sold or donated to any person or institution within or outside the Republic unless approved by the National Conventional Arms Control Committee;
- ✚ immovable property is let at market-related rates, except when the public plight of the poor demands otherwise;
- ✚ all fees, charges, rates, tariffs, scales of fees, or other charges relating to the letting of immovable property are annually reviewed;
- ✚ where assets are traded in for other assets, the highest possible trade-in price is negotiated; and
- ✚ in the case of the free disposal of computer equipment, the Provincial Department of Education is first approached to indicate within 30 days whether any of the local schools are



interested in the equipment.

The municipality complies with Section 14 of the MFMA, which deals with the disposal of capital assets, as well as with the Asset Transfer Regulations.

2.3.4.9 Supply Chain Management Performance Management

The SCM Policy requires that an internal monitoring system be established and implemented to determine, based on retrospective analysis, whether the SCM processes were followed and whether the objectives of the SCM policy were achieved.

Monitoring internal processes is an ongoing process. Procedure manuals for various SCM processes have been developed, approved, and are being implemented.

2.3.4.10 Service Providers' Strategic Performance

Section 76(b) of the MSA states that KPIs should inform the indicators set for every municipal entity and service provider with whom the municipality has entered into a service delivery agreement. According to the AGSA:

- a) Service provider means a person or institution or any combination of persons and institutions that provides a municipal service.
- b) 'External service provider' means an external mechanism referred to in Section 76(b) that provides a municipal service for a municipality; and
- c) A service delivery agreement means an agreement between a municipality and an institution or person mentioned in Section 76(b) in terms of which a municipal service is provided by that institution or person, either for its account or on behalf of the municipality.

Section 121(b) of the MFMA and Section 46 of the MSA further state that a municipality should include the following aspects related to service providers in its annual report:

- ✚ The performance of each service provider;
- ✚ A comparison of the performance with targets set for and performance in the previous financial year; and
- ✚ Measures are taken to improve performance.

2.3.4.11 B-BBEE Compliance Performance Information

Section 121(3)(k) of the MFMA indicates that the annual report of a municipality should include any other information as may be prescribed. The Broad-Based Black Economic Empowerment (B-BBEE) Act (Act No. 53 of 2003, as amended by Act 46 of 2013), read in conjunction with the B-BEE Regulations of 2016, states in Section 13G(1) that all spheres of government, public entities, and organs of state must report on their compliance with broad-based black economic empowerment in their annual financial statements and annual reports. Under the explanatory notice (Notice 1 of 2018) issued by the B-BBEE Commission, the following table provides details on the municipality's compliance concerning broad-based black economic empowerment, which only focuses on the organisational aspect of the compliance reform: It should be noted that a consultant is currently in the process of doing an in-depth rating of BBEE compliance in terms of supply chain and socio-economic activities.



a) Management Control

Table 73: B-BBEE Compliance Performance Information - Management Control

Category	% for each category	Race Classification			Gender		Disability
		A	C	W	F	M	
Directors	M= 75% F= 25%	0	4	0	1	3	0
Senior Management	A= 0.14% C= 64.2% W= 28.5 M= 78.5% F= 21.5	1	9	4	3	11	0

b) Skills Development

Table 74: B-BBEE Compliance Performance Information- Skills Development

Category	% for each category	Race Classification		Gender		Disability	Total amounts spend
		Category	Total	Category	Total		
Black Employees	337	A	118	F	113	None	R4 402 378.55
		C	218	M	224		
		I	1				
Non-Black employees	16	W	16	F	3	None	R231 704.14
				M	13		
Black People on internships, apprenticeships, learnership	13	A	5	F	11	None	R579 478
		C	8	M	2		
Unemployed black people on any programme under the learning programme matrix	13	A	5	F	11	None	R579 478
		C	8	M	2		
Black people absorbed at the end of learnership, internship and apprenticeship	2	A	0	F	2	None	R89 240
		C	2	M	0		



2.3.5 BYLAWS AND POLICIES

Section 11 of the MSA gives municipal councils the executive and legislative authority to pass and implement bylaws and policies.

All financial-related policies and applicable bylaws underwent public participation and have been published on the municipal website, placed at municipal offices and libraries for further input.

Bylaws and policies approved in the 2024/25 financial year are listed below.

Table 75: Bylaws and Policies approved

By-laws and Policies Introduced during 2024/25			
Newly Developed	Revised	Public Participation Conducted Before Adoption of By-Laws (Yes/No)	By-Laws Gazetted* (Yes/No)
Bylaws			
Credit Control and Debt Collection By-Law	Unchanged	Yes	Yes
Special Rating Area By-Law	Unchanged	Yes	Yes
Rates By-Law	Unchanged	Yes	Yes
Tariff By-Law	Unchanged	Yes	Yes
Nature Reserve and Nature Area By-Law	No	August 2024	Yes
Policies			
Rates Policy	Revised	Yes	Yes
Indigent Policy	Revised	Yes	Yes
Credit Control and Debt Collection Policy	Revised	Yes	Yes
Irrecoverable Debt Policy	Revised	Yes	Yes
Tariff Policy	Revised	Yes	Yes
Special Ratings Area Policy	Revised	Yes	Yes
Travel and Subsistence Policy	Revised	Yes	Yes
Cash Management and Investment Policy	Revised	Yes	Yes
Development Charges Policy	Revised	Yes	Yes
Accounting Policy	Revised	Yes	Yes
Financing of External Bodies Performing Municipal Functions Policy	Revised	Yes	Yes
Ward Allocation Policy	Revised	Yes	Yes
Wayleave Policy	Revised	Yes	Yes
Ward Committee Policy	Unchanged	Yes	Yes
Grant-In-Aid Policy	Unchanged	Yes	Yes
Infrastructure Unbundling of Assets Policy	Unchanged	Yes	Yes
Asset Management Policy	Unchanged	Yes	Yes
Borrowing, Funds and Reserves Policy	Unchanged	Yes	Yes
Budget Implementation and Monitoring Policy	Unchanged	Yes	Yes



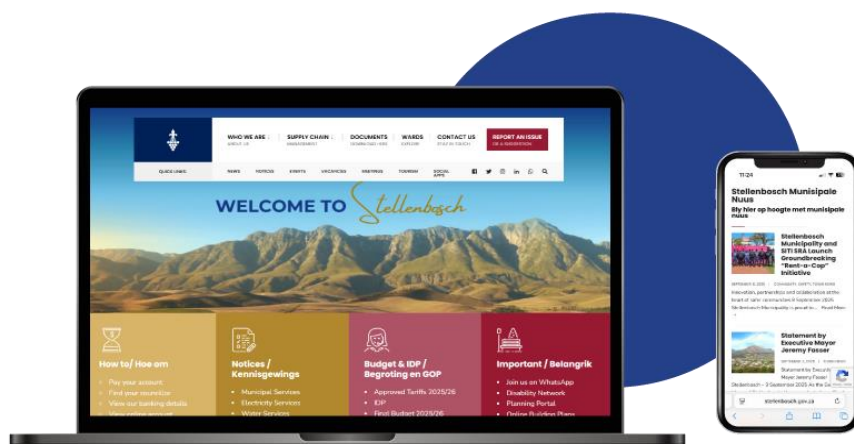
By-laws and Policies Introduced during 2024/25			
Newly Developed	Revised	Public Participation Conducted Before Adoption of By-Laws (Yes/No)	By-Laws Gazetted* (Yes/No)
Pool Vehicle Policy	Unchanged	Yes	Yes
Cost Containment Policy	Unchanged	Yes	Yes
Liquidity Policy	Unchanged	Yes	Yes
Virementation Policy	Unchanged	Yes	Yes
Petty Cash Policy	Unchanged	Yes	Yes
Supply Chain Management Policy	Unchanged	Yes	Yes
Preferential Procurement Policy	Unchanged	Yes	Yes
Inventory Management Policy	Unchanged	Yes	Yes
Risk Management Policy	No	Yes	Yes
Busking Policy	No	Yes	Yes
Consequence Management Policy	No	Yes	Yes

2.3.6 MUNICIPAL WEBSITE

The municipal website is an integral part of a municipality's communication infrastructure and strategy. It serves as a tool for community participation, improves stakeholder involvement, and facilitates stakeholder monitoring and evaluation of municipal performance.

As per Section 75 of the MFMA, the municipal website is essential for transparency, allowing stakeholders to access critical documents and monitor municipal activities. It also aligns with the constitutional mandate outlined in Section 152(1)(e) of the Constitution of the Republic of South Africa, which promotes community involvement in municipal governance. The MSA reinforces this by advocating for community participation.

Figure 10: Snippet of the municipal website





Below is a website checklist to indicate compliance with Section 75 of the MFMA.

Table 76: Municipal Website Checklist

Documents Published on the Stellenbosch Municipality's Website	Yes / No	Publishing Date
Current annual and adjustments budgets and all budget-related documents	Yes	Within the legislated period
All current budget-related policies	Yes	Within the legislated period
Current annual and adjustment budgets and all budget-related documents	Yes	Within the legislated period
All current budget-related policies	Yes	Within the legislated period
The Annual Report 2024/25	-	Pending
All current performance agreements required in terms of section 57(1)(b) of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) for 2024/25	Yes	Within the legislated period
All service delivery agreements for 2024/25	Yes	Within the legislated period
All long-term borrowing contracts for 2024/25	Yes	Within the legislated period
All supply chain management contracts above a prescribed value for 2024/25	Yes	Within the legislated period
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14(2) or (4) during 2024/25	Yes	Within the legislated period

2.3.7 Communication

In line with Stellenbosch Municipality's Communication Policy adopted in July 2020, the municipality remains committed to transparency, accountability, and fostering participatory democracy. During the 2023/24 financial year, the municipality's communication platforms played a significant role in ensuring timely information dissemination through multiple channels, including the website, social media, and traditional media outlets. Proactive media engagements, official statements, and news releases further enhanced the municipality's corporate identity and public presence.

The municipal website remains a hub for public engagement, offering regular updates on official notices, tenders, news, and meeting agendas. Enhancements to improve user experience and satisfaction are planned for the near future. Additionally, the municipality's social media platforms—Facebook, X (Twitter), Instagram, and LinkedIn—continue to be key tools for reaching a broad audience and providing real-time updates while driving traffic to the website. During the financial year, the municipality also launched its first WhatsApp Channel, which has been growing steadily since its inception.

2.3.7.1 Embracing the Digital Age

Stellenbosch Municipality recognises the importance of engaging with residents and stakeholders through digital platforms. The website, social media channels, WhatsApp, and handheld devices enable the dissemination of information in a timely and accessible manner, ensuring broader community reach. As the municipality continues to expand its digital presence, it is leveraging technology to enhance communication and better serve the evolving needs of the community.

The municipality's growing presence on Instagram and LinkedIn, alongside other platforms, reflects the municipality's ongoing commitment to digital engagement. Additionally, monthly newsletters, providing updates and insights into municipal activities, help keep the community well-informed.

2.3.7.2 Building a Strong Stellenbosch Brand and Corporate Identity

Beyond communication, Stellenbosch Municipality is dedicated to establishing a strong, recognisable brand and corporate identity that resonates with the community and stakeholders. This

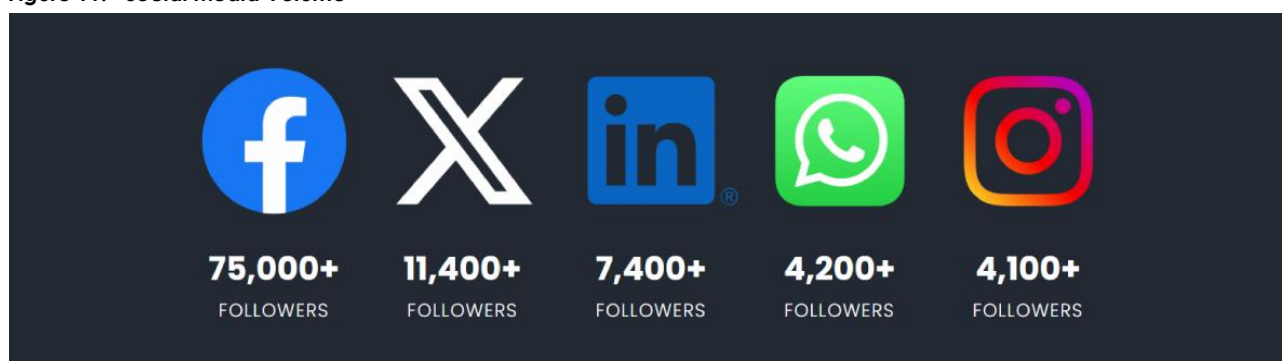


focus on branding reinforces the municipality's commitment to creating a positive and impactful presence.

2.3.7.3 Leading in Social Media Presence

The municipality is proud to announce that it now boasts the largest following page of any municipality in the Western Cape, apart from the metro. This achievement reflects the municipality's commitment to effectively engaging with its community and keeping them informed through the most widely used social media platform.

Figure 11: Social Media Volume



2.3.7.4 Communication Checklist

- Regular updates on the municipal website;
- Active engagement across social media platforms (Facebook, X (Twitter), Instagram, LinkedIn);
- Placement of advertisements in community and regional newspapers;
- Newsletters from the Executive Mayor, as well as pamphlets, posters, noticeboards, and regular IDP / ward meetings;
- An interdepartmental communication forum to enhance internal communication;
- An intranet for use by all internal staff; and
- Internal newsletters and memorandums.

This multifaceted approach ensures that Stellenbosch Municipality remains transparent, responsive, and actively engages with both the community and stakeholders.

Below is a communication checklist for compliance with the communication requirements.

Table 77: Communication Activities

Communication activities	Yes / No
Communication Unit	Yes
Communication Strategy	Yes
Communication Policy	Yes
Customer satisfaction surveys	No
Functional complaint management systems	Yes
Newsletters are distributed at least quarterly	Yes



CHAPTER 3: SERVICE DELIVERY PERFORMANCE

3.1 OVERVIEW OF PERFORMANCE WITHIN THE ORGANISATION

This section provides an overview of the key service achievements of the municipality that were completed during the 2024/25 financial year, specifically regarding the deliverables achieved in relation to the key performance objectives and indicators outlined in the IDP.

To improve performance planning, implementation, measurement, and reporting, the municipality implemented the following actions:

- ✦ Departmental operational plans were developed for monitoring and reporting operational programmes. An electronic performance management system is operational within the municipality. The same system forms the basis for performance evaluations of the directors and the municipal manager.
- ✦ During the development of the TL SDBIP as well as the Departmental SDBIP, the municipality endeavoured to adhere to the "SMART" principle in the setting of indicators and objectives. The emphasis was placed on ensuring that targets were specific and time-bound, thus making them measurable.

3.2 COMPONENT A: BASIC SERVICES

This component includes the municipal functions, basic service delivery highlights and challenges, details of services provided for water, wastewater (sanitation), electricity, waste management, housing services, and a summary of free basic services.

3.2.1 MUNICIPAL FUNCTIONS

The municipal functional areas are indicated below.

Table 78: Municipal Functional Areas i.t.o. the Constitution

Municipal Function	Yes / No
Constitution Schedule 4, Part B functions:	
Air pollution	Yes
Building regulations	Yes
Childcare facilities	Yes
Electricity and gas reticulation	Yes
Firefighting services	Yes
Local tourism	Yes
Municipal airports	No
Municipal planning	Yes
Municipal health services	No
Municipal public transport	Yes
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	No
Pontoons, ferries, jetties, piers, and harbours, excluding the regulation of international and national shipping and matters related thereto	No
Stormwater management systems in built-up areas	Yes
Trading regulations	Yes



Municipal Function	Yes / No
Constitution Schedule 4, Part B functions:	
Water and sanitation services are limited to potable water supply systems and domestic wastewater and sewage disposal systems	Yes
Beaches and amusement facilities	Yes
Billboards and the display of advertisements in public places	Yes
Cemeteries, funeral parlours, and crematoria	Yes
Cleansing	Yes
Control of public nuisances	Yes
Control of undertakings that sell liquor to the public	Yes
Facilities for the accommodation, care, and burial of animals	Yes
Fencing and fences	Yes
Licensing of dogs	No
Licensing and control of undertakings that sell food to the public	No
Local amenities	Yes
Local sport facilities	Yes
Markets	Yes
Municipal abattoirs	No
Municipal parks and recreation	Yes
Municipal roads	Yes
Pounds	Yes
Public places	Yes
Refuse removal, refuse dumps and solid waste disposal	Yes
Street trading	Yes
Street lighting	Yes
Traffic and parking	Yes

3.2.2 NATIONAL KEY PERFORMANCE INDICATORS – BASIC SERVICE DELIVERY

The following table indicates the municipality's performance in terms of the National Key Performance Indicators required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and section 43 of the MSA. These key performance indicators are linked to the following two National Key Performance Areas: Basic Service Delivery and Local Economic Development.

Table 79: Basic Service Delivery

KPA and Indicators	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Basic Service National Indicators								
The percentage of households earning less than R7 000 per month with access to free basic services (In the case of Stellenbosch Municipality- several registered indigent households are being reported)	100%	100%	100%	100%	100%	100%	100%	100%
Service for water, sanitation and refuse removal (Average)	6 453	6 813	6 666	7 283	4 681	4 744	5 584	6 732

Source: The data emanates from the Indigent Register of the Stellenbosch Municipality



3.2.3 WATER PROVISION

Water is the most fundamental and indispensable of all available natural resources—fundamental to life, the environment, food production, hygiene, and power generation.

Poverty reduction / alleviation and improved water management are closely linked. Schedule 4B of the Constitution lists water and sanitation services, limited to potable water supply systems and domestic wastewater and sewerage disposal systems, as a local government function.

Basic water is defined as 25 litres of potable water per person per day supplied within a 200-metre radius of a household. Stellenbosch Municipality had no water restrictions in place during the year under review.

The municipality responded well to the rollout of additional critical water and wastewater infrastructure, as well as the expansion of supply for future storage and growth, and the upgrade and maintenance of existing systems.

The municipality also successfully agreed with the Department of Water and Sanitation to participate in the Bergriver Voëlvei Augmentation Scheme, which would essentially secure the municipality additional water once the scheme is completed. This will be fundamental for improved water security for the future of Stellenbosch in an increasingly water-scarce and climate-sensitive environment, sensitive to climate change and “El Nina-like” possible shocks to the system.

The municipality supplies water to consumers in their area of jurisdiction through the following six water supply systems:

- ⚙ Stellenbosch: Eerste River treated at Ida's Valley WTP (own source);
- ⚙ Stellenbosch: DWS allocation from the Western Cape Water Supply Scheme (WCMSS) via the tunnel treated at Paradyskloof WTP (Theewaterskloof Dam);
- ⚙ Franschhoek Village: Du Toits River treated at Franschhoek WTP (own source);
- ⚙ Dwarsrivier and the rest of Franschhoek: potable water purchased from the City of Cape Town (Wemmershoek Line);
- ⚙ Raithby, Klapmuts, Koelenhof, etc.: Potable water purchased from the City of Cape Town (Blackheath WTP, Faure WTP, and Wemmershoek Line); and
- ⚙ Boreholes BH1: None of the Boreholes were used in the 2024/25 financial year to augment the water supply. The municipality is currently in the process of reviewing the water use licenses for groundwater use.

Water is also supplied to an extensive industrial area as well.

The municipality manages three water treatment works, namely Ida's Valley, Paradyskloof, and Franschhoek, which is a micro water treatment plant. The potable water supply from these works amounted to 24.12 MI/d, and a further 10.88 MI/d was obtained from the City of Cape Town during the 2024/25 financial year, ensuring a supply of 35.00 MI/d to the municipality's area of responsibility.

Areas supplied by the Wemmershoek Dam and Water Treatment Works include half of Franschhoek town, La Motte, Wemmershoek, Pniël, Boschendal, Johannesburg, Kylemore, Lanquedoc, Klapmuts, Koelenhof, Elsenburg, Devon Valley, and Muldersvlei. Areas supplied by Blackheath Water Treatment Works include Polkadraai, Spier, and Vlottenburg.



Areas supplied by Faure Water Treatment Works (from Steenbras Dam – City of Cape Town) are Faure, Jamestown, De Zalze, Raithby, and Lynedoch. Although the City of Cape Town manages these treatment plants, the Stellenbosch Municipality must monitor and consider their effects on water quality and quantity.

Stellenbosch Municipality supplies potable water to the entire municipal area through an infrastructure network and infrastructure consisting of six water treatment works, 55 reservoirs / holding tanks / sumps and a water tower, 33 water pump stations, 43 pressure-reducing valve installations, and 729 kilometres of pipeline. A telemetry system is used to operate and control the system.

The total bulk water input into the water network for the 2024/25 financial year was 12 775 ML, with an annual average daily demand of 34 999 kl/day. 68.92% of the water supplied is purified from the municipality's water sources at the Ida's Valley, Franschhoek and Paradyskloof Water Treatment Plants. The balance is supplied by the City of Cape Town (31.08%). Potable water supplied by the City of Cape Town is analysed monthly.

Ida's Valley and Paradyskloof Water Treatment Works are equipped with some analytical capabilities, and routine plant analyses are performed in-house. A full water quality monitoring programme is further performed for the municipality by an accredited external laboratory / contractor. Maintenance of equipment for all three plants is outsourced to external contractors.

Based on the municipality's International Water Association (IWA) Water Balance sheet for the 2024/25 financial year under review, the municipality recorded 68.8% for "revenue" water, which is an increase of 0.8% from the previous financial year, and 31.2% for "non-revenue" water. Refer to the municipality's International Water Association (IWA) Water Balance Sheet extract below.

System input volume (SIV): kL *

01 Jul. 2024 to 30 Jun. 2025

12,774,943 100%

(Total water consumption in reticulation system)

Potable water system	Authorised consumption 72.0%	Revenue water 68.8%	Billed metered	8,789,256	68.8%
			Billed unmetered		0.0%
	Water losses 28.0%	Non-revenue water 31.2%	Un-billed metered	383,248	3.0%
			Un-billed unmetered	25,549	0.2%
			Commercial losses	536,533	4.2%
			Physical losses	3,040,356	23.8%

Revenue water (Sales) kl	8,789,256	68.8%
Non-revenue water (NRW) ; kl	3,985,686	31.2%
Real network losses ; kl	3,040,356	23.8%

The real physical network losses are at 23.8%.

The table above is the International Water Association's table to compute the water balance and is also accepted in the Department of Water and Sanitation's reporting structure. This table forms the basis of the information needed and what is currently used to calculate water losses. The above data is combined with monitoring systems installed on all bulk water supply points to determine and ensure accurate data on the water provided. The consumption data for all water users is drawn from the financial system with a regular data download to determine the total water sold. The figure above is used as far as possible to reflect the water balance and water losses in the water systems. The water readings of all areas are also sent to the Department of Water and Sanitation quarterly to monitor and control water usage and allocations of water.



The municipality has developed a comprehensive Water Conservation and Water Demand Management (WC&WDM) strategy, which includes a 10-year financial plan. The strategy has two goals: the municipality will prioritise the implementation of WC&WDM, and it will ensure ongoing planning, management, monitoring, and creating an enabling environment. The WC&WDM initiatives include a Waterpipe Replacement Programme, an indigent domestic leak repair and meter replacement programme, a Stellenbosch water meter audit, and Stellenbosch in-house water services operations and maintenance.

Stellenbosch Municipality is currently not implementing water restrictions. This, however, should not be considered an indication that the probability of a future drought is low, **and the public should always be aware of the need to conserve water.**

The following table reflects the status of the dam levels supplying the WCWSS with water and the status of Stellenbosch's dam levels.

Table 80: Western Cape Dams

Major dams	2020	2021	2022	2023	2023/24	2024/25
	(%)	(%)	(%)	(%)	(%)	
Berg River	81.2	100.8	87.9	100.9	87.5	99.6
Steenbras Lower	49.9	89.9	78.6	99.8	71.5	97.6
Steenbras Upper	99.6	84.6	85.8	100.5	91.5	100.9
Theewaterskloof	55.8	101.9	76.1	100.4	63.6	86.2
Voëlvele	54.5	88.1	63.2	95.9	59.9	99.7
Wemmershoek	43.3	97.7	65.5	100.2	100.05	89.9
Total Stored (Ml)	540 023	879 173	679 794	895 018	614 677	824 582
% Storage	59.7	97.4	75.2	99.6	79.0	91.8

The table below depicts the Stellenbosch dams and overall water usage trends in the region (from the City of Cape Town Dam Levels Report, 21 August 2023):

Stellenbosch's own Dams

Table 81: Stellenbosch dams

Ida's Valley 1	760 215
Ida's Valley 2	1 499 381



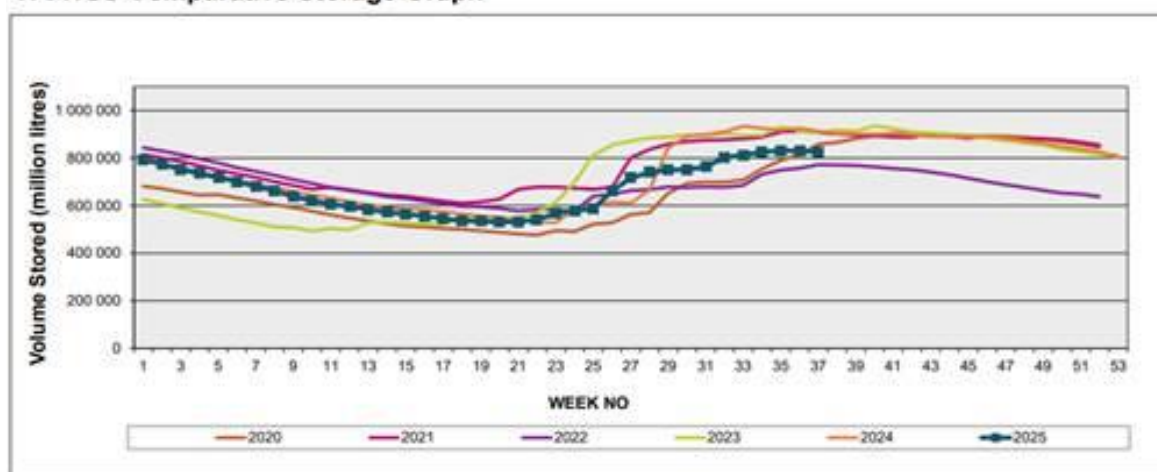
3.2.3.1 Service Statistics – Water Services

The table below outlines water usage totals per category:

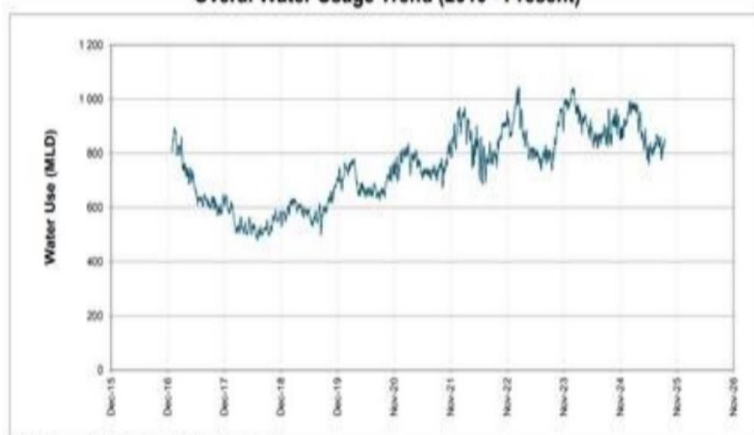
Table 82: Total Use of Water

Year	Total Use of Water (Mℓ)				
	Total Water into the System (Mℓ)	Total Water Sold (Mℓ)	Non-Revenue Water	% Non-Revenue Water	% Physical Water Loss
2020/21	10 003	7 701	1 815	18.1%	9.9%
2021/22	10 080	8 174	1 906	18.9%	9.7%
2022/23	10 827	7 858	2 968	27.4%	15%
2023/24	12 566	8 631	3 934	31.3%	17.2%
2024/25	12 775	8 789	3 986	31.2%	23.8%

WCWSS Comparative Storage Graph



Overall Water Usage Trend (2010 - Present)



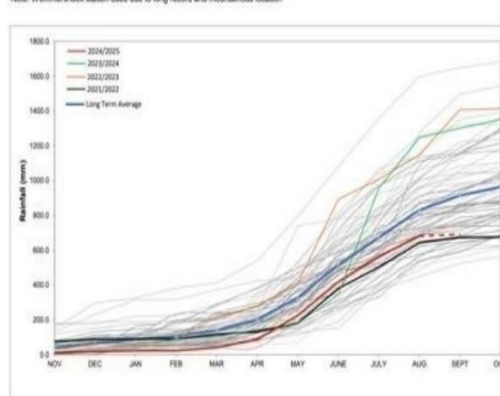
WCWSS means Western Cape Water Supply System

MLD means million litres per day

More information on Water Saving and Restrictions is available on the City of Cape Town's 'ThinkWater' website

Accumulated Monthly Rainfall at Wemmershoek

Note: Wemmershoek station used due to long record and mountainous location





3.2.3.2 Water Service Delivery Levels

It is essential for Stellenbosch Municipality to prioritise and ensure that sufficient and suitable investments are made to facilitate the progressive realisation of the rights of all individuals within its jurisdiction to access at least a basic level of water and sanitation services. The provision of basic water services remains the foremost and immediate priority; however, water services authorities are anticipated to offer intermediate and advanced levels of services, such as on-site water, when feasible and financially sustainable.

All water services offered by Stellenbosch Municipality to consumers within its jurisdiction are governed by the municipality's Tariff Policy and Tariff Bylaws, with provisions for low-income households included in the municipality's Indigent Policy. A significant challenge for the municipality arises from residents in the lowest income groups residing in informal areas, as they require suitable housing solutions. Stellenbosch Municipality is committed to ensuring that every household in the towns has an indoor water connection and is linked to a waterborne sanitation system. All formal households within the urban regions of Stellenbosch Municipality's Management Area are equipped with water connections and waterborne sanitation facilities inside the residences, reflecting a higher level of service.

In the informal areas, communal standpipes and ablution facilities are established as a temporary emergency service. The municipality recognises that communal standpipes are likely the most vulnerable aspect of the water supply network and is committed to ongoing repairs and monitoring of the system's operation and maintenance.

The table below outlines the various levels of water service delivery for each household:

Table 83: Water Service Delivery Levels

Description	2021/22	2022/23	2023/24	2024/25
Household				
<u>Water: (above minimum level)</u>				
Piped water inside	38 120	49 420	51 110	53 630 (As per IWA)
Piped water inside the yard (but not in a dwelling)	3 596	1 443 (479 standpipes on farms + 964-yard connections)	1 443 (479 standpipes + 964-yard connections farms)	1 443 (479 standpipes + 964-yard connections farms)
Using a public tap (within 200m of the dwelling)	10 504	11 117 (11 242-125) informal areas with communal services,	11 382 (11 452-70) informal areas with communal services	10 729 (11 452-723) informal areas with communal services
Other water supply (within 200m)	N/A	N/A	N/A	N/A
Minimum Service Level and Above Sub-Total	52 220	61 980	63 935	65 802
Minimum Service Level and Above Percentage	98%	99.5%	99.6%	98.75%
<u>Water: (below the minimum level)</u>				
Using a public tap (more than 200m from the dwelling)	N/A	125 (informal with no communal services)	70 (Informal with no communal services)	723



Description	2021/22	2022/23	2023/24	2024/25
Other water supply (more than 200m from dwelling)	N/A	120	120	18
No water supply	N/A	92	92	92
Below the Minimum Service Level Sub-Total	1 263	337	282	833
Below the Minimum Service Level Percentage	2%	0.5%	0.4%	1.25%
Total Number of Households (formal and informal)	53 483	62 317	64 217	66 635

The table below indicates the proportion of households that have access to water as at 30 June 2025.

Table 84: Access to Water

Access to water			
Year	The proportion of households with access to water points*	The proportion of households with access to piped water	The number of proportion of households receiving 6 kL free
2022/23	20.16% (11 117- communal taps) + 479 (standpipe farms) + 964 (yard connection farms) = 12 560	79.30% (49 420 – formal house connections and backyard dwellers)	5 744
2023/24	19.97% (11 382 communal taps informal + 479 standpipes farms + 964-yard connections farms = 12 825)	79.59% (51 110 – formal house connections and backyard dwellers)	5 584
2024/25	18.26% (11 382 communal taps informal + 479 standpipes farms + 964-yard connections farms = 12 825)	79.74% (53 630 – formal house connections and backyard dwellers)	6 732

The table below indicates the capital expenditure for the Section: **Water Services as at 30 June 2025**.

Table 85: Capital expenditure as at 30 June 2025: Section: Water Services

Capital Projects	Adjustment Budget	Actual Expenditure	Variance from the Adjustment Budget
	R'000		
Bulk Water Supply Pipe and Reservoir: Stellenbosch	36 541	32 307	11.59%
Dwarsriver Bulk Supply Augmentation and Network Upgrades	9 558	8 746	8%
Waterpipe Replacement	10 916	8 589	21%
Bulk Water Supply Pipeline and Reservoir - Jamestown	6 731	6 611	2%
Upgrade and Replace Water Meters	6 536	6 551	0%

Only the five largest capital projects are listed.

The Section: Water Services has spent **84%** of its capital budget for the financial year.

3.2.4 WASTEWATER (SANITATION) PROVISION

The main focus for the 2024/25 financial year was to implement the demands of the Stellenbosch Municipality's masterplan, fulfilling the development needs for the Stellenbosch Municipality's vision. Part of the demand was to start the phase 2 upgrade of the **Wemmershoek Wastewater Treatment Works**.



The table below specifies the different sanitation service delivery levels per household:

Table 86: Sanitation service delivery levels

Description	2021/22	2022/23	2023/24	2024/25
<u>Sanitation / sewerage: (above the minimum level)</u>				
Household				
Flush toilet (connected to sewerage)	38 749	40 709	42 214	47 651
Flush toilet (with septic tank)	8 669	8 931	9 086	9 086
Chemical toilet	388	(279 farms + 322 informal households)	845 (279 farms + 566 informal households)	279
Pit toilet (ventilated)	165	165 (Farms)	165 (Farms)	165
Other toilet provisions (above the minimum service level)	11 144	10 876 (informal communal toilets)	10 661 (informal communal toilets)	10 661
Minimum Service Level and Above Sub-Total	59 115	61 282	62 971	67 842
Minimum Service Level and Above Percentage	98%	98.34%	98.06%	97.77%
<u>Sanitation / sewerage: (below the minimum level)</u>				
Other toilet provisions (below the minimum service level)	210	358 (148 pit toilets) + 210 (other farms)	358 (148 pit toilets) + 210 (other farms)	148 (pit toilets) + 278 (buckets)
No toilet provisions	471	399 (44 informal areas + 355 no toilets)	610 (225 informal areas + 355 no toilets farms)	1189
Below the Minimum Service Level Sub-Total	1 107	1 035	1 246	1547
Below the Minimum Service Level Percentage	2%	1.66%	1.94%	2,23%
Total Number of Households (formal and informal)	61 351	60 222	64 217	69389

The table below indicates the capital expenditure for the Section: **Sanitation Services as at 30 June 2025.**

Table 87: Capital expenditure as at 30 June 2025: Section: Sanitation Services

Capital Projects	Adjustment Budget	Actual Expenditure	Variance from the Adjustment Budget
	R'000		
Upgrade of WWTW Wemmershoek	39 133	36 222	7.44%
Vlottenburg Outfall Sewer: Construction of Digteby Sewerpipe	12 404	11 300	8.90%
Sewerpipe Replacement	6 746	5 898	12.57%
Franschhoek Sewer Network Upgrade (Langrug / Mooiwater)	2 800	2 770	1.07%
Upgrade of WWTW: Klapmuts	3 021	240	92.07%
Only the five largest capital projects are listed.			

The Section: Sanitation Services has spent **87%** of its capital budget for the financial year.

The table below indicates the total number of employees in the Department: Water and Wastewater Services as at 30 June 2025

**Table 88: Number of employees in the Department: Water and Wastewater Services**

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	1	1	0	0
14 – 17	9	5	4	44.4
9 – 13	38	28	10	26.3
4 – 8	63	52	11	17.5
3 – 0	97	92	5	5.1
Total	208	178	30	14.4

3.2.5 ELECTRICITY

The Electrical Services department continues to respond well to challenges facing the electricity industry. The extension of capital projects, as guided by the electricity meters policy, is aimed at strengthening the electricity network to ensure a viable provision of electricity services.

a) Alternative Energy

Following the amendment of the Electricity Regulation Act, 2006 (Act No. 4 of 2006) in October 2020, the municipality initiated and embarked on alternative energy generation initiatives to facilitate the purchasing of electricity from independent power producers as well as ensure business continuity in the event of extended loadshedding.

The municipality's application for self-load shedding was not approved by Eskom. Engagements with Eskom to understand the detailed reasons for the application to be rejected are underway.

The municipality continues with the implementation of the Supervisory Control and Data Acquisition (SCADA) project to enable electricity network remote monitoring.

SCADA Phase 2, which was completed on 30 June 2025, entailed the following:

- Complete full SCADA implementation at Franschoek substation;
- Complete remote monitoring of 66kV switchgear at Jan Marais substation;
- Complete plant to master station verification/testing of the 66 and 11kV switchgear at Golf, Jan Marais, Markotter and Suidwal, Cloeterville and Franschoek substations;
- Implementation of 66 and 11kV remote switching functionality at Golf, Jan Marais, Markotter and Suidwal, Cloeterville and Franschoek substations; and
- Implementation of remote monitoring at Watergang substation.

The implementation of 66kV remote monitoring as well as 66kV remote switching functionality at the Main and University substations, which was originally part of the Phase 2 scope, will be incorporated under Phase 3. This could not be implemented in Phase 2 due to 66kV switchgear upgrades, which were underway. Phase 2 implementation was valued at approximately R6 million.

SCADA Phase 3, commencing in the financial year 2025/26, is a three-year contract ending June 2028. The scope for the financial year 2025/26 entails the following:

- Implementation of 66kV remote monitoring and switching functionality at the Main and University substation; and



- ✦ Implementation of remote monitoring and switching functionality at the following secondary substations: La Terra, Techno Park, Huguenot and Tennat.

The municipality will also commence the establishment of a control room in the 2025/26 financial year. This will entail finalising the location of the control room and procurement of the required hardware (desktops, monitors and radios) and furniture.

Following the **investigation of solar photovoltaic and battery storage to ensure business continuity at critical municipal buildings and water and wastewater treatment plants**, the following priority projects were initiated:

- ✦ Engineering, Procurement and Construction of a Hybrid Inverter and Battery Energy Storage System (BESS) at the Stellenbosch Fire Station – this project was started and completed in the financial year 2024/25;
- ✦ Installation of PV and battery backup at the NPK building – this project will commence in the financial year 2025/26 and will be completed in 2026/2027; and
- ✦ Main building precinct – Phase 1: Electrical, Mechanical and Fire Compliance project - This project will commence in the financial year 2025/26 and is estimated to be completed by the end of the financial year 2026/27.

Municipal buildings were identified to be equipped with hybrid inverters to provide backup electricity. This initiative was implemented through a turnkey approach: engineering, procurement, and construction (EPC) and operations and maintenance of hybrid inverters with battery storage systems at fourteen Stellenbosch Municipality community buildings. Of the 14 identified buildings, the following 12 were completed in the financial year 2024/25: Community Development - 21 Simonsberg Road; Cloetesville Library - Long Street; Disaster Management - Banghoek Road; Environmental Management Main Offices – 123 Merriman Avenue; Franschhoek Library – 9 Reservoir Street; Groendal Library – Stiebeuel Street; Ida's Valley Library – 33 Sonnebloem Street; Jamestown Cemetery - School Rd, Kayamandi Library - Hani Rd, Nursery - Beltana Offices, Pniël Library - Main Rd, and Sports Offices - 7 Simonsberg Road.

The 2 remaining buildings, Jamestown Library – Pajaro Street and Law Enforcement and Events Offices- Hoffman Street, could not be completed due to ongoing construction projects which are currently underway at these sites. These buildings will be completed in the financial year 2025/26.

The Request for Proposals (RFP) for independent power producers (IPPs) was advertised on 2 February 2024 and closed on 28 March 2024. The IPP project entails a 20-year contract between the IPP and the municipality and therefore triggers the requirements of Section 33 of the Municipal Finance Management Act 56 of 2003 (MFMA). This section of the Act governs contracts that impose financial obligations beyond three financial years and is intended to ensure transparency, public participation and intergovernmental oversight.

In compliance with these requirements, the draft Power Purchase Agreement (PPA), together with an information statement outlining the municipality's financial and contractual obligations, must be made public at least 60 days before the meeting of the municipal council at which the contract is to be approved. This process enables community input and ensures that the financial implications of the project are clearly understood before a final decision is taken.

In addition, the municipality is required to request and consider comments from the National Treasury and COGTA. Their inputs form part of the governance and oversight framework designed to safeguard long-term municipal financial sustainability.



The municipality's participation in the Western Cape Government Municipal Energy Resilience projects: One of the projects under this initiative is the 50MW Stellenbosch Municipality Independent Power Producer Procurement Programme Solar PV and BESS. The RFP was advertised on 29 March 2025 and is closing on 30 September 2025.

In line with the Department of Mineral Resources and Energy (DMRE) regulations and SANS 1544:2014 requirements **for Energy Performance Certificates (EPCs)**, the municipality identified all municipal buildings with a total floor area greater than 1 000 m² for certification. The assessment and certification process was completed, and EPCs were installed at all identified buildings during the 2024/25 financial year.

b) Electrification of Informal Settlements

In the 2024/25 financial year, the following electrification projects were implemented.

Table 89: Electrification of Informal Settlements

Electrification of Informal Settlements				
2024/25	Phase 1	Stellenbosch Longlands Low-Cost Housing	54	R1 065 000
2024/25	Phase 1	Franschhoek Mooiwater Informal Housing	158	R3 081 000
2024/25	Infills	Langrug Informal Settlement	100	R243 924.64

c) Pniël take-over

The table below indicates the progress and value of the Pniël takeover project to date.

Table 90: Electricity network upgrades

Financial Year	Project Description	Actual amounts spent on Pniël upgrade
2020/21	General upgrade of Pniël / Johannesburg 11kV and 400V networks. The work included the replacement of minisubs. Constructing the first 11 kV ring in Johannesburg.	R3 231 988
2021/22	General upgrade of Pniël / Johannesburg 11kV and 400V networks. Work included the building of a new 1 km, 11 kV overhead line, the replacement of the mini-substation, and the installation of metering units.	R3 500 000
2022/23	General upgrade of Pniël / Johannesburg 11kV and 400V networks. Work included the refurbishment of an 11 kV switching substation, the procurement of switchgear, and installation.	R3 491 923.98
2023/24	General upgrade of Pniël / Johannesburg 11kV and 400V networks. Work included the installation of a new cable from Meerlust and RFG offices to the RMU at the newly refurbished 11kV switching station. This included the supply of material and labour associated with each work. Therefore, all feeders have been rerouted to the new switching substation.	R 3 539 780
2024/25	General upgrade of Pniël / Johannesburg 11kV and 400V networks. Work included the installation of a new cable from Meerlust and RFG offices to the RMU at the newly refurbished 11kV switching station. The contract included the supply of materials and labour associated with each work. Therefore, all feeders have been rerouted to the new switching substation.	R3 873 579.45

Each financial year, the municipality prioritises projects identified from the network assessment report by starting / addressing the critical infrastructure first.

As part of the network upgrades, an 11kV switching substation has been refurbished and commissioned as of the end of June 2024 and is fully operational. Therefore, feeder cables to Pniël / Johannesburg, Solms Delta, and RFF offices have been rerouted to the newly refurbished 11kV substation.



d) Network upgrade projects

The municipality implemented several small capital projects aimed at strengthening the network to support the alternative energy generation programme and to enhance overall stability. Upgrades were undertaken across the high-, medium-, and low-voltage networks at the following substations.

Table 91: HV Electricity network upgrades

Financial Year	Project Description	Actual amounts spent on HV network upgrade
2024/25	The project involves replacing oil circuit breakers at the Main Substation located in Golf Bay, University Bay, and Markotter Bay, along with control panels in Transformer 1, 2, and 3 bays. Replacement of oil circuit breakers at University Substation on Transformer 2 bay, as well as control panels on Transformer 1, 2 and 3 bays.	R10 462 105.76
2024/25	66kV Oil Cable replacement feasibility study.	R696 729.22

Table 92: MV Electricity network upgrades

Financial Year	Project Description	Actual amounts spent on HV network upgrade
Mini-Substation and cable replacements in the following Substations		
2024/25	Bloekom Mini-Substation replacement	R2 161 590.58
2024/25	De Canha Mini-Substation replacement	R788 62.24
2024/25	MS Last Mini-Substation replacement	R2 166 243.54
2024/25	MS Curry Mini-Substation replacement	R434 351.43
2024/25	MS Nyasa Mini-Substation replacement	R51 647.33
2024/25	Protea Mini-Substation replacement	R2 175 769.52
2024/25	SS Rhode Transformers replacement	R912 335.33

Table 93: LV Electricity network upgrades

Financial Year	Project Description	Actual amounts spent on HV network upgrade
Overhead lines to underground cables project in the following areas / streets		
2024/25	Bloekom - Ardenhof	R535 115.28
2024/25	Krigeville: Cruise, Ackerman, School and Jean Street	R669 180.09
2024/25	Fairways Street Cable replacement	R44 057.67
2024/25	Le Seur Street Cable Replacement	R69 623
2024/25	Makoter Street Cable Replacement	R41 593.56

3.2.5.1 The Electricity Service Delivery Statistics

Stellenbosch Municipality has four intake points, as indicated in the table below.

Table 94: Stellenbosch Municipality notified demand per intake point

Major Towns	Notified Maximum Demand (NMD in MVA)	Maximum Demand Growth (NMG in MVA)	Maximum Demand Peak (MD in MVA)
Stellenbosch	60 MVA	5.39 MVA	60.37 MVA
Franschhoek	12 MVA	-0.073 MVA	11.529 MVA
Cloetesville	16 MVA	-2.93 MVA	12.24 MVA
Pniël	9 MVA	-0.83 MVA	6.13 MVA



3.2.5.2 Electricity Losses

The electricity losses as of 30 June 2025 were 5.613%.

The table below specifies the different electricity service delivery levels per household.

Table 95: Access to basic electricity

Description	2020/21	2021/22	2022/23	2023/24	2024/25
Household					
<u>Energy: (above the minimum level)</u>					
Electricity (at least the minimum service level) (No. of conventional meters)	4 429	4 326	4 701	4 111	4793
Electricity: prepaid (minimum service level) (No. of prepaid meters)	29 279	31 076	31 717	33 265	34 075
Above Service Level Sub-Total	33 708	35 402	36 418	37 376	38 868
Above Service Level Percentage	86.86	87.78	87.09	89	87.67
<u>Energy: (below the minimum level)</u>					
Electricity (< minimum service level)	0	0	0	0	0
Electricity: prepaid (< min. service level)	0	0	0	0	0
Other energy sources	N/A	N/A	N/A	N/A	N/A
Below the Minimum Service Level Sub-Total	0	0	0	0	0
Below the Minimum Service Level Percentage	0	0	0	0	0
Total Number of Households	33 708	35 402	36 418	37 376	38 868

The table below indicates the capital expenditure for the Department: **Electricity Services at 30 June 2025.**

Table 96: Capital expenditure as at 30 June 2025: Department: Electricity Services

Capital Projects	Adjustment Budget	Actual Expenditure	Variance from the Adjustment Budget
	R'000		
Alternative Energy	14 373	14 373	0%
Kayamandi new substation 11kV switching station	12 800	12 746	0.42%
General Systems Improvements - Stellenbosch	6 697	6 672	0.37%
Bien Don 66/11kV substation new	6 240	6 240	0%
Energy Efficiency and Demand Side Management	5 000	2 234	55.33%
Only the five largest capital projects are listed.			

The Department: Electricity Services has spent **96%** of its capital budget for the financial year.



The table below indicates the total number of employees in the Department: Electricity Services as at 30 June 2025.

Table 97: Total number of employees in the Department: Electricity Services

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	1	1	0	0
14 – 17	3	2	1	33.3
9 – 13	36	26	10	27.7
4 – 8	55	48	7	12.7
3 – 0	8	6	2	25
Total	103	83	20	19.4

3.2.6 WASTE MANAGEMENT, REFUSE COLLECTIONS, WASTE DISPOSAL AND RECYCLING

3.2.6.1 Waste Management

The Department: Waste Management's key responsibility is to keep the municipal area waste-free by removing illegal dumping and providing a refuse collection and waste disposal service for all residents. The department also encourages waste minimisation through waste treatment, recovery, and recycling solutions.

Stellenbosch Municipality's Waste Management Department achieved second place in the Municipal Recognition Programme for Waste Management hosted by the Western Cape Government's Department of Environmental Affairs and Development Planning.

a) Development of additional waste disposal cells project

The Stellenbosch Landfill reached capacity in August 2019. All Stellenbosch waste was transferred to the private Vissershok Landfill. This represents a huge additional expense for the municipality.

In the 2024/25 financial year, the municipality commissioned Cell 4A at the landfill in November 2024, and the haulage of waste to Vissershok ceased. The last remaining cells (Cell 4B and 4C) will be completed and commissioned once Eskom has removed the infrastructure that traverses the property.

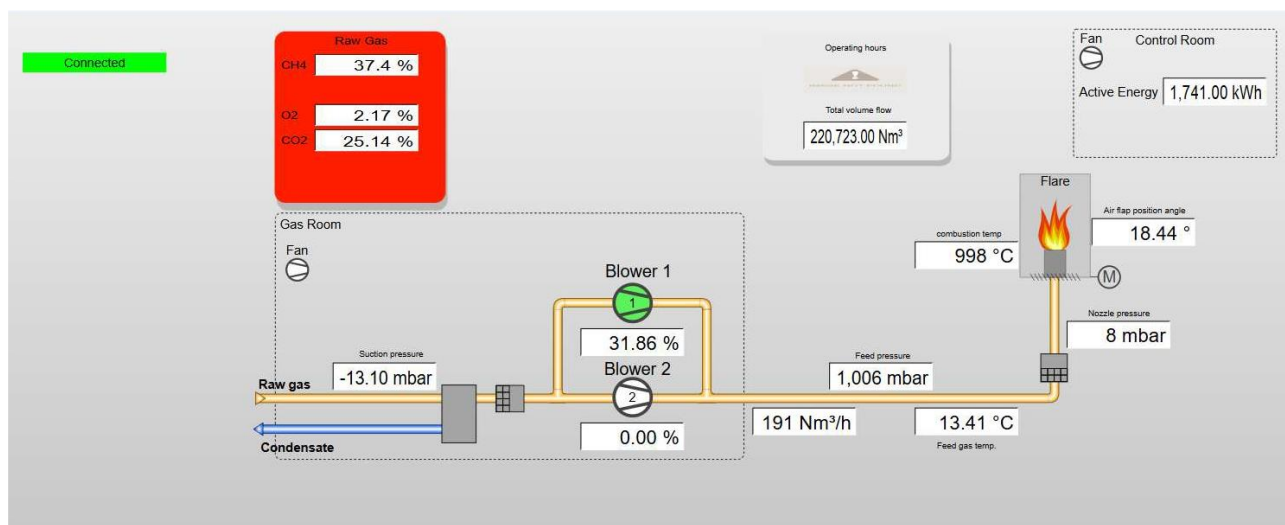
Projects continued in the 2024/25 financial year but were initiated in the previous financial year(s):

Landfill gas extraction and flaring

During the financial year, the landfill gas extraction and flaring infrastructure was completed. The infrastructure was commissioned on 01 June 2025, a volume of 220 723 Nm³ of biogas was flared, of which 37.2% was methane gas.



Figure 12: Landfill gas extraction and flaring



Compliance

For waste disposal facilities (landfills and transfer stations) that are required to operate in compliance with the relevant legislation, all landfills must be licensed. Internal audits form part of these legal requirements and are conducted quarterly by internal staff. Audits were conducted at the Stellenbosch Landfill Site, Klappmuts Transfer Station, and the Materials Recovery Facility in Stellenbosch.

The Department of Environmental Affairs and Development Planning conducted a compliance audit at the Stellenbosch Landfill on 19 February 2025. The Department found that the site was compliant and scored 92.42%.

External Audits

To be able to assess whether waste management practices are in accordance with all license conditions, landfill owners must regularly (at least once per annum) obtain the services of an external independent auditor to do an independent landfill compliance audit.

During the financial year, the external auditor found the site was compliant and scored 95.21%.

Monitoring Committee

All landfills are established and operated in terms of a Waste Management Licence (WML) issued by either the National or Provincial Department of Environmental Affairs and Planning. In terms of the waste management license, landfills are required to establish a monitoring committee. The objective of the Monitoring Committee is to provide a forum to enable the community to effectively participate in and monitor the operation, rehabilitation, closure, and ongoing monitoring of a landfill.

The Stellenbosch landfill has an active monitoring committee. Monitoring Committee meetings are attended by Department of Environmental Affairs and Department Planning officials, as well as officials of various municipal departments as and when required. The independent external auditor also attends the meeting as and when required to report on the findings of the annual external audit and the review audit. Meetings were held on 1 October 2024, 25 February 2025 and 27 May 2025 during the financial year.



Waste Managers Officers Forum

The Waste Management Officer (WMO) for the Stellenbosch Municipality is the Senior Manager: Waste Management. Quarterly meetings of the Provincial Waste Managers Officers Forum take place at various venues across the province. The Waste Management Officer attends the meeting and reports on activities within the municipality; this also provides a forum to receive information from provincial officials and further networking with Waste Management Officers from other municipalities within the province.

These forums are also held on a district level, where municipal representatives from the Cape Winelands discuss waste-related matters within the district.

Area Cleaning

Area cleaning within the municipal area is provided using a contractor that is responsible for cleaning the Stellenbosch CBD, and the use of EPWP personnel. Area cleaning is an essential service. This section employed temporary employees from local communities that were sourced from the municipal unemployment database to perform cleaning services in the streets, open spaces, and around waste removal skips.

Area cleaning service is provided using blue bags and black bags. Where the municipality faces severe illegal dumping, it provides its plant machinery (digger loaders and tipper trucks) to clean and clear such areas.

The area cleaning section has seen an increase in the illegal dumping of builders' rubble and green waste within the hotspot areas.

The services rendered by the Section: Area Cleansing include, but are not limited to, street cleaning and emptying of litter bins.

3.2.6.2 Area Cleansing Functions

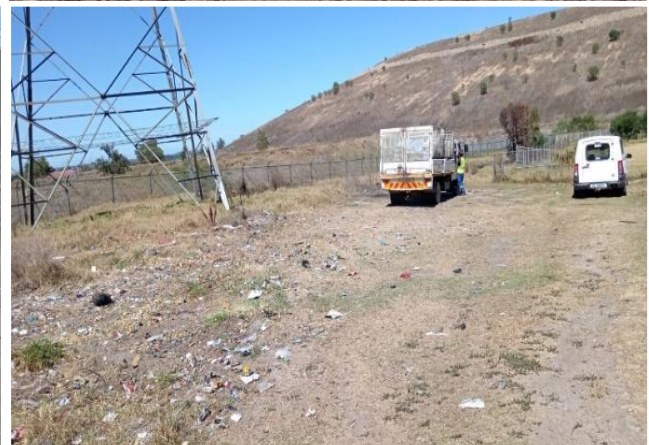
The images below illustrate how operational the municipality is with area cleaning in certain areas.

Image 1: Street sweeping and litter picking



Illegal Dumping Clearing

Image 2: Before and After of Illegal Dumping Clearing





No Dumping Signs

Image 3: Signage boards notifying the public not to dump in certain areas



EPWP employment opportunities were created in the 2023/24 and 2024/25 financial years.

The table below indicates the EPWP employment opportunities created in the 2023/24 and 2024/25 financial years.

Table 98: EPWP employment opportunities

Reporting month	2023/24	2024/25
July	372	219
August	394	258
September	394	304
October	418	328
November	426	330
December	431	304
January	208	303
February	250	228
March	283	233
April	282	196
May	366	287
June	406	298
Total	4 230	3 288

Refuse Collection

Refuse collection is completed according to a weekly schedule for formal households, commercial properties, and industries. The municipality supplies 240 wheelie bins to 28 465 collection points, but that excludes informal settlements where communal skips are provided and collected. This is a service that is provided 7 days a week.

Wheelie 240-litre bins

The following information is drawn from the available data regarding wheelie bins issued for the 2023/24 and 2024/25 financial years:

**Table 99: Refuse bins issued**

Bins	2023/24	2024/25
Broken bins	321	368
New bins	582	237
Total	903	605

3.2.6.3 Waste Disposal and Waste Minimisation

Recycling: Material Recovery Facility and the Landfill

The Stellenbosch Municipality Integrated Waste Management Facility (IWWMF), located next to the landfill, commenced operations on 01 April 2021. The municipality's Material Recovery Facility (MRF) manages and processes an average of 123 tons of recyclable waste monthly.

Image 4: Recycling: MRF and the Landfill

Operations are underway inside the Material Recovery Facility (MRF)

The municipality also allows 40 waste pickers at the landfill to reclaim recyclable waste from the landfill. The waste pickers reclaimed 296 tons of waste from the landfill during the financial year. In total, 1 774 tons of waste were recycled in the financial year.

Disposal Facilities

Stellenbosch Landfill Site

The Stellenbosch Landfill consists of four cells (Cell 1 – 4). Cells 1, 2, and 3 have reached their maximum capacity and are no longer accepting waste and are in the process of being capped. Cell 4A was commissioned in November 2024; however, before the commissioning of the cell, 13 775 tons of waste were transferred to Vissershok Landfill Site during the financial year.



Image 5: Cell 4A at the landfill site



During the 2024/25 financial year, the landfill received 893 users, and 39 498 tons of waste were disposed of at Cell 4A, which was covered and compacted daily to ensure the site remains efficient and compliant with regulatory standards.

Green / Organic Waste

The municipality is currently implementing a waste diversion programme to reduce organic waste going to landfills. This programme involves shredding green waste and composting garden waste. Residents and businesses can drop off their garden waste at the landfill, while Franschhoek residents have the option to use the Franschhoek drop-off facility. The collected waste is then transported to the Stellenbosch Landfill Site for chipping and shredding.

The municipality managed to divert approximately 37% of organic / green waste from the landfill site during the financial year.

Table 100: Organic / green waste from the landfill site

Organic waste diversion	Tons
Waste generated	53 253.94
Estimated organic waste tonnages (13.5%)	7 189.282
Estimated Green Waste Tonnages (24%)	12 780.95
Total organic waste (37.5%)	19 970.23
Diverted Organic Waste	7 400.72
Total Diversion of organics %	37.05877



Image 6: Garden waste area where chipping takes place



Builder's rubble

The builder's rubble is crushed, stockpiled, and transported off-site once it is sold and collected by contractors. Crushing of materials is included in the contract awarded to the current contractor responsible for operating and overseeing the landfill site. Brick reclamation is closely monitored by the site supervisor, who regulates the process, maintains records, and ensures that all individuals entering the landfill wear protective gear and are registered in the site's database.

The following volumes were received, crushed, and sent for beneficiation:

- ✚ Incoming: 43 282 tons; and
- ✚ Outgoing (crushed): 18 702 tons.

Klapmuts Transfer Station (KTS)

The KTS, a general waste transfer station, was established in 2000. It serves as a hub for all general waste collected in the Stellenbosch Municipal Area. The facility includes an open-sided, roofed structure where waste is deposited, transferred, and stored before disposal.

Franschhoek Drop-Off Facility

The Franschhoek Drop-off Facility is dedicated to offering a free service to the residents of Franschhoek and its neighbouring areas for the disposal of garden waste and bulky items. A contractor has been assigned to transport garden waste to the Stellenbosch Landfill and bulky items to Vissershok Private Landfill.



Education and Awareness

Numerous education and awareness campaigns were held during the financial year. Below are a few examples of the campaigns held:

- ✚ On 05 June 2025, training was conducted by Aquila Environmental Pty (Ltd), a service provider, on office recycling with the municipal staff. All the municipal cleaners were invited to attend the training. A short training session was about the new recycling system at Stellenbosch municipality's offices.
- ✚ On the 18th of June 2025, a door-to-door environmental awareness campaign was conducted in Ward 13, Kayamandi. The initiative was carried out by the Waste Management team, Area Cleaning (EPWP participants), and the Aquila Environmental team.
- ✚ On 27 June 2025, waste pickers' training was conducted by Petco, and the competency certificates were issued by the MMC infrastructure, Cllr Pheiffer. Over 70 overalls, reflectors, gloves and safety boots were distributed to waste pickers.

The table below indicates the service levels of refuse removal as of 30 June 2025.

Table 101: Service levels of refuse removal

Description	2020/21	2021/22	2022/23	2023/24	2024/25
Household					
Refuse Removal: (Minimum level)					
Removed at least once a week	37 926	49 300	50 792	50 792	50 792
Minimum Service Level and Above Sub-Total	37 926	49 300	50 792	50 792	50 792
Minimum Service Level and Above Percentage	100%	100%	100%	100%	100%
Removed less frequently than once a week	1 064	N/A	N/A	N/A	N/A
Using a communal refuse collection	N/A	N/A	12 161	12 346	12 415
Using own refuse dump	N/A	N/A	N/A	N/A	N/A
Other rubbish disposal	N/A	N/A	N/A	N/A	N/A
No rubbish disposal	N/A	N/A	N/A	N/A	N/A
Refuse Removal: (Below the minimum level)					
Below the Minimum Service Level Sub-Total	N/A	N/A	N/A	N/A	N/A
Below the Minimum Service Level Percentage	N/A	N/A	N/A	N/A	N/A
Total Number of Households	38 990	49 300	62 953	63 138	63 207

The table below indicates the capital expenditure for the Department: **Waste Management Services** as at **30 June 2025**.

Table 102: Capital expenditure as at 30 June 2025: Department: Waste Management Services

Capital Projects	Adjustment Budget	Actual Expenditure	Variance from the Adjustment Budget
	R'000		
Landfill Gas to Energy	16 165	13 324	17.57%
Expansion of the landfill site (new cells)	4 594	4 325	5.85%
Vehicles: Solid Waste	3 640	3 579	1.67%
Area Cleaning Depot: Franschhoek	457	457	0%
Major Drop-Offs: Construction - Franschhoek	1 000	450	54.95%
Only the five largest capital projects are listed.			

The Department: Waste Management Services has spent **85%** of its capital budget for the financial year.



The table below indicates the total number of employees in the Department: Waste Management Services.

Table 103: Total number of employees in the Department: Waste Management Services

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	0	0	0	0
14 – 17	3	3	0	0
9 – 13	9	9	0	0
4 – 8	20	20	0	0
3 – 0	42	39	3	7.1
Total	74	71	3	4.0

3.2.7 HOUSING DEVELOPMENT

The municipality has an important responsibility to plan for integrated human settlements by ensuring that all its citizens reside in developable, formalised, safe, and sustainable human settlements. This is accomplished by providing dignified living through national and provincial funding within closer proximity to employment opportunities, thereby improving the quality of life for all citizens.

The Section: Housing Development secured a grant in cooperation with the Section: Project Management Unit (PMU) and municipal funding for human settlements, totalling R47 342 761. The Section: Housing Development managed an adjusted capital expenditure budget of R17 376 606 for the 2024/25 financial year, which includes grant funding by the Provincial Department of Infrastructure (PDol) as well as municipal funds for future housing projects. The financial year under review saw the Section: Housing Development spend 92% of its allocated budget on projects.

The overarching objective of the funds received was to provide basic services in the informal settlements, especially in Enkanini and Kayamandi (see images below), as well as to relocate families that reside in the Langrug dam. This could only be successfully achieved through extensive collaboration with all the various departments within the municipality. More than 200 families had to be relocated on Erf 3229, Mooiwater, Franschhoek.

Image 7: Construction of ablution facilities in Enkanini, Kayamandi



**Image 8: Completion of ablution facilities**

Furthermore, the grant funding was utilised to do forward planning to obtain development rights for Erf 7001, Cloetesville. Consultants were appointed to design internal services as well as top structures for the La Rochelle and Klapmuts housing projects. The Housing Development Agency (HDA) concluded all studies and could submit the Land Use Application for Erf 64, Kylemore, for public comment.

The list of projects, targets, and budgets for the Stellenbosch Municipality for the 2024/25 financial year is presented in the tables below, as extracted from the said letter.

3.2.7.1 Housing Development Capital Budget

Table 104: Section: Housing Development capital budget

Sites	2024/25 Adjustment Budget	
	Funding Source	Budget
Erf 64, Kylemore	HSDG	778 988
Erf 7001 Cloetesville (380) FLISP	CRR	292 396
Farms 81/2 and 82/9, Stellenbosch	CRR	270 942
ISSP Kayamandi	ISUPG	2 000 000
Housing Projects (Social housing planning)	CRR	10 518 992
Klapmuts La Rochelle	ISUPG	2 000 000
Housing projects	CRR	296 331
Jamestown: Housing	HSDG	900 857
Jamestown: Housing	CRR	318 100
Total		17 376 606

3.2.7.2 Human Settlement Development Grant (HSDG)

Stellenbosch received an overall allocation on the Provincial Business Plan for human settlements, which includes planned projects, upgrading of informal settlements, and implementation of projects (services and top structures) that are depicted in the tables below:

**Table 105: Human Settlement Development Grant (HSDG)**

Stellenbosch Municipality	2024/25 Planned		
	Sites	Units	Funding
ISSP Kayamandi Zone O (managed by PMU)	0	50	3 150 000
Kylemore (IRDP)			1 946 000
Total	0	50	5 096 000

3.2.7.3 Informal Settlements Upgrade Partnership Grant (ISUPG)

Table 106: Informal Settlements Upgrade Partnership (ISUPG)

Stellenbosch Municipality	2024/25 Adjusted Budget		
	Sites	Units	Funding
ISSP Kayamandi Zone O (711) UISP (managed by PMU)	60	0	1 750 000
Klapmuts La Rochelle			2 000 000
Langrug Franschhoek (Mooiwater) IBS			10 800 000
Langrug Dam (managed by Informal Settlements)			4 000 000
ISSP Kayamandi Enkanini (IBS)	0	0	2 000 000
Kayamandi Hostels (managed by Housing Administration)			2 650 000
Total	60	0	23 200 000

3.2.7.4 Housing Multi-Year Projects

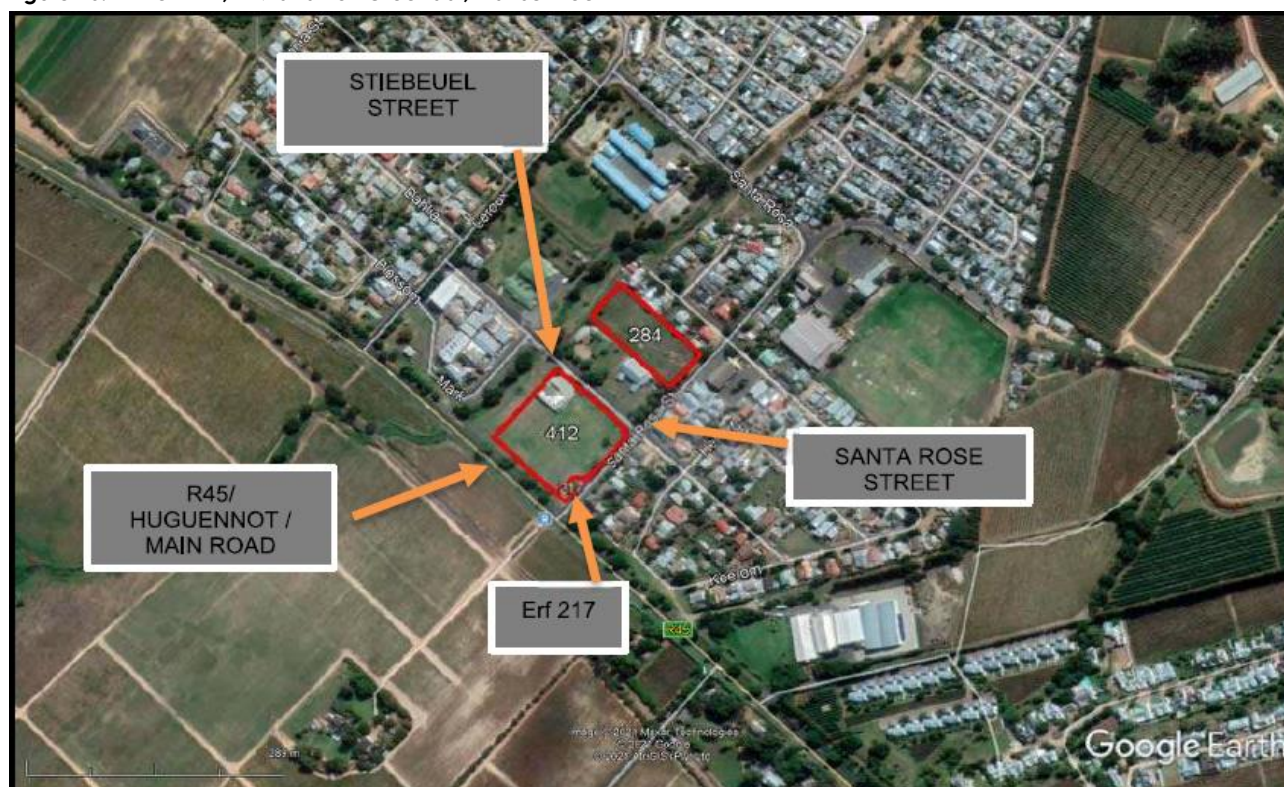
The South African Constitution of 1996 enshrines the right of everyone to have access to adequate housing and makes it incumbent upon the state to take reasonable legislative and other measures within its available resources to achieve the progressive realisation of this right. This is accomplished by providing dignified living through national and provincial funding within closer proximity to employment opportunities, thereby improving the quality of life of all citizens.



The Section: Housing Development, whose main function is to apply for funding to initiate and obtain development rights for future housing developments, is reflected in the Housing Pipeline, which, amongst other things, focuses on the following multi-year projects:

- a) **Erven 412, 217, and 284 Groendal, Franschhoek** Erven 412, 217, and 284 Groendal are located along Santa Rose Street in Groendal, a suburb of Franschhoek, next to the R45. The site falls within an area characterised by medium- to high-density residential, non-residential, and light industrial uses.

Figure 13: Erven 412, 217 and 284 Groendal, Franschhoek



Various studies have been undertaken over the years regarding the development of Erf 412. Most of the studies included extensive public participation processes. The outcome of these studies was that the property should be developed for high-density residential units, but also include business (light industrial) opportunities. Erf 412 was rezoned to a subdivisational area in 2016, allowing for general residential, local authority and general business. The initial plans for Erf 284 were to develop an old-age home or retirement village; due to financial constraints, this never materialised.

The Section: Housing Development undertook a process to formulate a Call for Proposals in line with the approved Council agenda item.

The Section: Housing Development engaged with the Ward Councillors and Ward Committees and workshopped the different development options. Further consultations took place with professional input from different stakeholders on the architectural and aesthetical design parameters and guidelines for Franschhoek.

The preferred concept, as approved by the Council, will be used in the tender Request for Proposals in the Supply Chain Management procurement process. In other words, the Council's preference will be used by all the bidders as the guiding / benchmark concept site development layout for the



submission of their costing.

Subsequent to awarding the tender, the item will serve before the Council for a final decision on the disposal of the erf. After the Council's final decision, the processes for obtaining development rights must be completed, which will involve further public participation/further specialist studies around the technical difficulties on Erven 412, 217 and 284, Groendal, Franschhoek.

Cloetesville Social Housing (Farms 81/2 and 81/9, Stellenbosch)

In terms of the implementation of social housing programmes, the Stellenbosch Municipality has identified Portions 2 and 9 of Farm No. 81, Stellenbosch. This site is located between the Cloetesville and Kayamandi settlements.

The R304 to the west and the railway line to the east serve as its boundaries. The Plankenburg River traverses the site along its eastern boundary. The southern boundary of the property includes portions of the Kayamandi Tourism Centre as well as a bridge over the railway line. The Mount Simon residential development frames the northern boundary.

A feasibility study has been done to determine the development potential of the site. Council approved the feasibility report for social housing (rental stock) for further planning studies. A suitable, qualified, and experienced professional service provider conducted these studies. These projects included a geotechnical investigation, flood line studies and a traffic impact assessment on the site.

The geotechnical investigation indicates that the property is considered to have suitability ranging from favourable to poor for residential development. The factors that reduce the suitability of the land for development are the degree of uncontrolled fill, the existing topography and soil corrosivity.

The tender was awarded to the successful service provider in March 2024. The draft Land Availability Agreement (LAA) served before the Council on 14 November 2024 to enter into a LAA with the developer. A service provider has been appointed to obtain development rights for Portions 2 and 9 of the Farm No. 81, Stellenbosch. The Land Use application has been advertised for public comment, which closed on 12 May 2025.

Figure 14: Cloetesville Social Housing (Farms 81/2 and 81/9, Stellenbosch)



b) Erf 7001, Cloetesville

A service provider conducted a study to explore potential development sites in Cloetesville. The recommendations presented to the Council led to the identification of Erf 7001 as a potential site for GAP / FLISP housing. A call for proposals for the mixed-use development of Erf 7001, Cloetesville, was advertised on two occasions.

Stellenbosch Municipality is essentially making the land available (via the ATR processes) to a developer to develop housing opportunities in the GAP market.

A funding application to PDol is in progress. The user section will advertise during the 2025/26 financial year a call for proposals from private developers to partner with Stellenbosch Municipality in the development of GAP housing on Erf 7001, Cloetesville.

The site plan shows a residential development bounded by February Street to the north, Gabriel's Street to the west, and a railway line to the east. The development includes a central red-colored area (likely a school or community center) and several green-colored areas (likely open spaces or sports fields). The locality plan inset shows the site's location within the surrounding urban context.

Lot No.	Lot Area (m²)	Lot Area (ha)	% of Area
1	1,200	0.0012	0.12%
2	1,200	0.0012	0.12%
3	1,200	0.0012	0.12%
4	1,200	0.0012	0.12%
5	1,200	0.0012	0.12%
6	1,200	0.0012	0.12%
7	1,200	0.0012	0.12%
8	1,200	0.0012	0.12%
9	1,200	0.0012	0.12%
10	1,200	0.0012	0.12%
11	1,200	0.0012	0.12%
12	1,200	0.0012	0.12%
13	1,200	0.0012	0.12%
14	1,200	0.0012	0.12%
15	1,200	0.0012	0.12%
16	1,200	0.0012	0.12%
17	1,200	0.0012	0.12%
18	1,200	0.0012	0.12%
19	1,200	0.0012	0.12%
20	1,200	0.0012	0.12%
21	1,200	0.0012	0.12%
22	1,200	0.0012	0.12%
23	1,200	0.0012	0.12%
24	1,200	0.0012	0.12%
25	1,200	0.0012	0.12%
26	1,200	0.0012	0.12%
27	1,200	0.0012	0.12%
28	1,200	0.0012	0.12%
29	1,200	0.0012	0.12%
30	1,200	0.0012	0.12%
31	1,200	0.0012	0.12%
32	1,200	0.0012	0.12%
33	1,200	0.0012	0.12%
34	1,200	0.0012	0.12%
35	1,200	0.0012	0.12%
36	1,200	0.0012	0.12%
37	1,200	0.0012	0.12%
38	1,200	0.0012	0.12%
39	1,200	0.0012	0.12%
40	1,200	0.0012	0.12%
41	1,200	0.0012	0.12%
42	1,200	0.0012	0.12%
43	1,200	0.0012	0.12%
44	1,200	0.0012	0.12%
45	1,200	0.0012	0.12%
46	1,200	0.0012	0.12%
47	1,200	0.0012	0.12%
48	1,200	0.0012	0.12%
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56	1,200	0.0012	0.12%
57	1,200	0.0012	0.12%
58	1,200	0.0012	0.12%
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67	1,200	0.0012	0.12%
68	1,200	0.0012	0.12%
69	1,200	0.0012	0.12%
70	1,200	0.0012	0.12%
71	1,200	0.0012	0.12%
72	1,200	0.0012	0.12%
73	1,200	0.0012	0.12%
74	1,200	0.0012	0.12%
75	1,200	0.0012	0.12%
76	1,200	0.0012	0.12%
77	1,200	0.0012	0.12%
78	1,200	0.0012	0.12%
79	1,200	0.0012	0.12%
80	1,200	0.0012	0.12%
81	1,200	0.0012	0.12%
82	1,200	0.0012	0.12%



c) Farm 527, Jamestown (Phases 2 and 3)

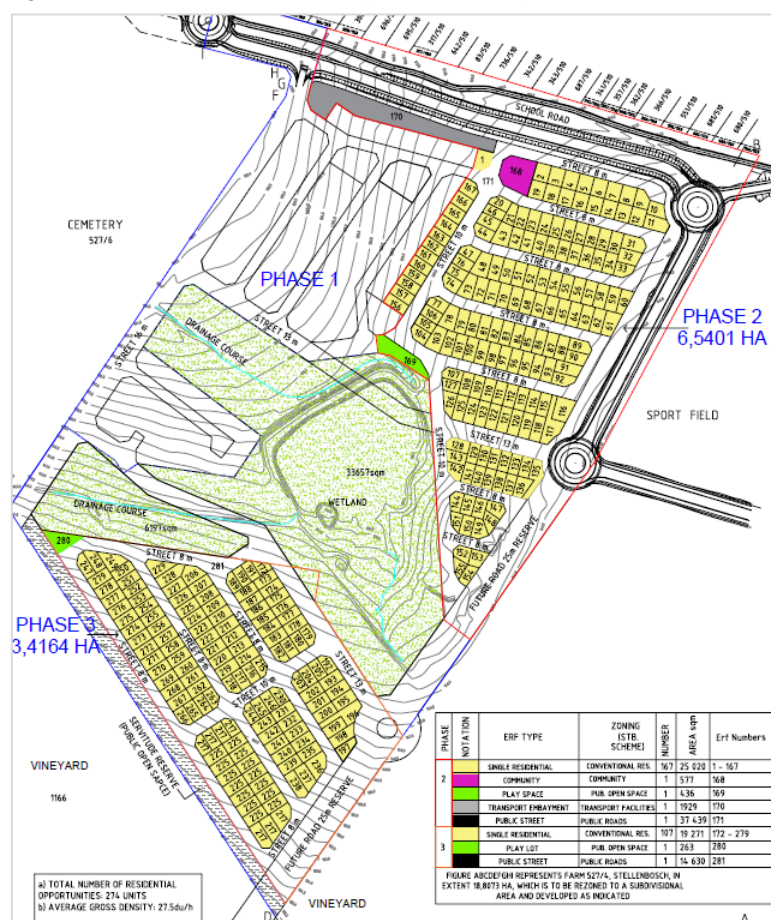
The subject property is located on the southern edge of the suburb of Jamestown, east of the R44 between Stellenbosch and Somerset West. It is flanked by an existing cemetery on its western boundary and a sports field located centrally on its northern edge.

The site falls within an area characterised by medium- to high-density residential as well as non-residential uses that serve the local community of Jamestown.

A professional team was appointed to undertake a broad conceptual urban design framework for a portion of Portion 7 of Farm 527 and the remainder of Farm 527, Stellenbosch, and to obtain town planning and development rights.

After the public participation process was concluded, the Land Use Application was submitted to the MPT for decision-making. Phases 2 and 3 on Portion 7 of Farm 527 (single residential erven and service sites) were approved, which will yield 274 housing opportunities. An appeal was lodged against the application. The final notice of appeal was issued on 8 August 2024, wherein the appeal was dismissed, and the application was approved.

Figure 16: Farm 527, Jamestown (Phases 2 and 3)



The section will advertise a tender to appoint an implementing agent for the development of BNG and GAP housing for Phases 2 and 3 on the remainder of Portion 7 of Farm 527, Jamestown, during the first quarter of the 2025/26 financial year.

d) Adam Tas Corridor Precinct 10 (Northern Extension), Stellenbosch

The project is situated north of Kayamandi, adjacent to Cloeteville and the Welgevonden Estate. The sites are located on the western side of the R304 (the main arterial from the north) to Stellenbosch.

The specific site has been earmarked to provide a mixed-use development that could yield $\pm 3\,500 - 4\,000$ residential opportunities to address the housing need experienced in Stellenbosch.

It should be noted that a portion of the development has been identified as a possible relocation area for the redevelopment of the Kayamandi Town Centre and other related projects.



A tender was advertised, and a service provider was appointed to undertake a Broad Conceptual Urban Design framework for the Adam Tas Corridor Precinct 10 (Northern Extension) and to obtain town planning and development rights. The project's timeframe to obtain development rights is the 2025/26 financial year.

Figure 17: Location of the proposed development of the Northern Extension



The formal land use application was submitted to the Section: Land Use Management on 1 December 2023. A public participation process was conducted for public comment, and the closing date for comments was 25 February 2024. The application was circulated to the internal department for comment.

The conceptual design layout was amended by the service provider due to the planning and construction of the reservoir. The development plan and proposed subdivisional area layout for the proposed Northern Extension Development were submitted to the Section: Land Use Planning on 11 December 2024. Negotiations with private developers are in process to register a servitude access over the property to the reservoir site. It is anticipated that the Land Use application will serve during the second quarter of the 2025/26 financial year at MPT for decision.



e) Erf 64, Kylemore

The identified property is 15.5 ha, of which the municipality requires ± 8 ha for residential purposes. A special Power of Attorney was provided in November 2021 by the National Department of Public Works and Infrastructure (NDoPW&I) to the Housing Development Agency (HDA).

It should be noted that pre-feasibility studies were conducted more than 10 years ago and need to be reviewed and amended where necessary.

The Housing Development Agency (HDA) has been appointed to assist with the transfer of land from the NDoPW&I to the Stellenbosch Municipality. Furthermore, the required applications to obtain land use rights, the registration of diagrams / general plans with the Surveyor General, and the relevant funding applications to the PDol were attended to.

The HDA appointed a service provider for detailed planning and design of the preferred development option.

A beneficiary committee was elected from a public meeting that was held on 13 March 2024. A formal meeting was held on 6 May 2024 with the newly elected beneficiary committee to discuss the signing of the social compact and the street naming process.

Figure 18: Erf 64, Kylemore



A memo with proposed street names and numbers was submitted to the Section: Land Use Management for approval.

The HDA submitted the land use application during the financial year under review, and it will be advertised for public comments / inputs during the first quarter of the 2025/26 financial year.



f) Cloetesville infill housing project

The Cloetesville Infill Housing Project was implemented to serve as a means to develop vacant and underdeveloped portions of land within Cloetesville to address the housing needs. A service provider was appointed to conduct a feasibility study on eight sites (8 erven), of which only two sites have been approved by the Council during the review of the 2025-2028 Housing Pipeline on 30 May 2025.

The objective was to identify the development potential of each site and to provide a conceptual site development layout for the identified sites. The following sites, as per the images below, were approved for further investigation:

- 1) **Erf 8915** is situated adjacent to and stretches behind Pieter Langeveldt Primary School. Moreover, it is situated behind one row of houses. A concern raised for this site is that the expense of servicing the land could potentially jeopardise the feasibility of providing facilities for the disadvantaged. Another concern is the number of trees on the site, especially behind the school, and their environmental and heritage impact. Currently, the site is being used as an illegal dump.

The Council approved the feasibility study report to proceed with the planning processes to obtain development rights for the proposed housing project. Although it is expected that this site will be very costly to develop (due to the poor soil condition and subsequent required bulk earthworks), it is recommended that the Stellenbosch Municipality develop the site for housing opportunities, depending on the subsidy quantum.

Figure 19: Cloetesville infill housing project





The project has been approved in the business plan of the Provincial Department of Infrastructure for the current financial year. Only after PDol approves the funding will a procurement process be followed to appoint a professional team to obtain development rights.

- 2) **Portion of Erf 6847** is relatively flat; however, the soil conditions and the permanent or perched water table, which is found less than 1.0m below the ground surface, are expected to impact the cost of construction since alternative construction methods are used to mitigate the risks. The site allows for possible infill opportunities, and therefore, funding will be applied for at the PDol to undertake further investigation.

Figure 20: Portion of Erf 6847





h) La Motte: Farms 1339, 1158 and 1158/1, Paarl

La Motte is a former Bosbou Hamlet situated approximately 3.5 km north-west of Franschhoek town, on the Robertsvalei Road, close to where it intersects the R45. Originally built to house forestry workers, the village is made up of the original dwellings and a range of community facilities. During the construction phase of the Berg River Water Scheme, new houses were built adjacent to the existing settlement to temporarily house the construction workers; these houses have been transferred to identified beneficiaries.

Portions of Farm 1653, Remainder Farm 1339, Remainder Farm 1158 and Portion 1 Farm 1158 Paarl have been identified for mixed-use housing development for the expansion of La Motte.

Feasibility studies and various development options have been completed for consideration. From the findings, the identified properties have sufficient capacity for the provision of an integrated housing development. Discussions with the owner of the land, the National Department of Transport and Public Works and Infrastructure, have occurred to initiate the transfer of land to the Stellenbosch Municipality for housing developments.

The La Motte properties are owned by the National Department of Public Works and Infrastructure.

Figure 21: La Motte properties owned by the National Department of Public Works and Infrastructure





During June 2024, the municipality extended the Implementation Protocol Agreement (IPA) with the Housing Development Agency (HDA) to assist and facilitate the process of ensuring the transfer of the above-mentioned properties for housing development.

Highlights within the department

- ✚ The housing pipeline was unanimously adopted by the Council.
- ✚ That the oldest informal settlement in Klapmuts received funding from PDol to be upgraded;
- ✚ That NDoPW&I provided, after 20 years, a Special Power of Attorney for Erf 64, Kylemore, to be developed for housing opportunities;
- ✚ That the first GAP-housing in Cloetesville received development rights; and
- ✚ That the first Social Housing project (affordable rental) was advertised for public comments to finalise the Land Use Application.

Challenges within the department

Table 107: Challenges within Housing Development

Challenges	Description	Corrective Measures
Capacity constraints to timeously execute and project manage projects in various stages of the project cycle.	Staff shortage	A Programme Manager was appointed in June 2025, which increased the capacity of the unit.
Coordination between various departments to fast-track infrastructure and planning approvals.	Interdepartmental coordination	Monthly meetings have been instituted to streamline workflow.
Provision of funding on a national and provincial level.	Budget constraints	Applications for emergency housing have been centralised and dealt with by the National Department of Human Settlements. These applications should be managed by the Provincial Department of Infrastructure, as funding approvals are laborious.
Community expectations compared to housing delivery.	Housing needs for low- to medium-income households	Acceleration of housing projects by streamlining the approval processes through SOPs.



3.2.8 INFORMAL SETTLEMENTS

The Section: Informal Settlements plays a pivotal role within Stellenbosch Municipality (WC024), managing twenty-nine informal settlements. Recent surveys and independent service providers highlighted a substantial challenge, with approximately 22 000 informal structures recorded in the "Section: Informal Settlements Matrix, 2025." This significant number underscores the ongoing struggle residents face, particularly concerning limited access to essential basic services.

In response, the Section: Informal Settlements is dedicated to addressing the critical demand for basic services in these areas. This involves robust collaboration with other municipal departments and sections to successfully implement upgrading projects and ensure the provision of vital services to residents. Furthermore, the section is actively involved in monitoring and reporting on the growth dynamics of informal settlements within Stellenbosch Municipality, striving to ensure the consistent delivery of adequate basic services.

The 2024/25 financial year saw significant progress across several crucial initiatives as follows:

3.2.8.1 Upgrading of Informal Settlements Project: Langrug and Erf 3229, Mooiwater, Franschhoek

A major focus during the financial year (FY) was the relocation of families from the Langrug dam area. This critical process commenced in the final quarter of the 2024/25 financial year, with an estimated total of 220 households planned for relocation to Erf 3229, Mooiwater. This project is a testament to the municipality's commitment to providing improved living conditions.

As part of ongoing maintenance and efforts to restore dignified living conditions, the Section: Informal Settlements successfully replaced approximately 20 dilapidated wendy houses during the 2024/25 financial year.

3.2.8.2 Provision of Basic Services

The Section: Informal Settlements is responsible for identifying and facilitating the provision of basic services in informal settlements. Collaborating with other departments, the municipality achieved the following:

Water and Sanitation: Twenty (20) waterborne toilets and 20 new taps were installed in Enkanini, Kayamandi. Additionally, taps and waterborne toilets were installed and replaced in various other areas throughout the municipality.

3.2.8.3 Survey of Backyard Dwellers in Franschhoek

A successful bidder has been appointed to undertake a comprehensive survey of backyard dwellings in the Franschhoek area.

3.2.8.4 Standard Operating Procedures (SOP)

In accordance with the Manager: Informal Settlements KPI linked to the SDBIP, Section: Informal Settlements has developed a verification response to backyarders for effective and efficient service delivery.



3.2.8.5 Strongyard, Kayamandi

All negotiated agreements with the community for the 2024/25 financial year under the Strongyard project were successfully concluded. Key deliverables provided by the municipality include:

- ✦ Fencing of the designated area;
- ✦ Provision of eight (8) new ablution facilities; and
- ✦ Supply of three (3) Wendy houses.

It was mutually agreed with the community that the development of the play park will be completed through collaborative efforts in the 2025/26 financial year.

3.2.8.6 Special Projects:

George Blake Avenue

In accordance with the MSDF, the Section: Informal Settlement has been actively liaising with other departments to address service delivery along the Adam Tas Corridor, particularly concerning George Blake Avenue. Updates on the upgrades include:

- ✦ Installation of benches for leisure and recreational purposes;
- ✦ Upgraded voltage of street lighting and improved angling for better visibility;
- ✦ Delivery of additional bins;
- ✦ Installation of sign/name boards;
- ✦ Adjustments for universal access at pedestrian crossings;
- ✦ Refreshing the road lines with new paint;
- ✦ Implementation of river rehabilitation and maintenance efforts; and
- ✦ Increased law enforcement visibility and safety through bicycle patrols.

The Section: Informal Settlement is also currently in communication with the Section Local Economic Development to implement upgrades for a market space focused on providing the community with opportunities for monetisation.

Normstorm Exhibition

In collaboration with the Office of the Municipal Manager, the Section: Informal Settlements successfully hosted a Normstorm Exhibition event on 6 June 2025, at the PJ Olivier Art Centre. Normstorm is a powerful campaign challenging harmful norms, particularly those fuelling bullying, gender-based violence, inequality, and silence. This initiative, born in Sweden and supported by the Swedish International Centre for Local Democracy (ICLD), has found a new purpose in Stellenbosch Municipality.

Contributors to this vital partnership include Stellenbosch Municipality, the Western Cape Government, Jönköping Municipality, and ICLD. The municipality's leadership approached the Western Cape Education Department (WCED) to form an innovative, multi-stakeholder partnership to ensure Normstorm effectively reaches learners. With the support of educators, artists, and young people, Stellenbosch transformed Normstorm from a campaign into a movement rooted in empathy, equality, and education. The exhibition showcased the powerful responses of learners through



photographs, each a declaration against bullying, racism, and abuse, and a celebration of friendship, hope, and unity.

Disasters and Emergencies

The Section: Informal Settlements provides crucial support to the Section: Disaster Management during emergencies. This involves verifying data collected from disaster victims, often in the aftermath of fire incidents in informal settlements and backyard dwellings, as well as flooding and intense winds. Reports are generated within 24 hours to facilitate an effective and efficient response.

The National Department of Human Settlements (NHoDS) also played an integral part in providing emergency relief assistance (building material) to destitute households in the Stellenbosch Municipality area. A notable instance was the Zone O, Kayamandi fire incident, which left 241 households destitute and received aid from NHoDS.

Table 108: Total number of structures impacted by incidents in all areas. All verifications completed within 48 hours

Incidents reported	Incidents: Fire, flood and wind	Number of people affected	Number of structures affected	Number of verified incidents
Formal settlements (Backyard structures)	Fire	22	8	5
	Flood	0	0	0
	Wind	0	0	0
Informal settlements	Fire	148	61	9
	Flood	0	0	0
	Wind	0	0	0
Total number of fires, floods, wind and structures impacted by incidents in all areas		170	69	14

3.2.8.7 Evictions

The municipality conducts weekly meaningful engagements with families facing eviction through court proceedings. This process includes meetings with the applicant, respondent(s), the Chief Legal Advisor of the municipality, the Manager: Informal Settlements, and the Administrative Officer of Emergency Housing. The primary goal is to find amicable solutions while upholding the municipality's constitutional obligations.

The table below indicates the number of eviction matters from 01 July 2024 to 30 June 2025.

Table 109: Number of eviction matters

Site visits conducted	Number of meaningful engagements held	Departmental reports served and filed at the Court	Court orders issued	Settlement agreements	Evictions completed	Refused / Rejected alternative accommodation
74	67	45	32	7	20	0

3.2.8.8 Development Proposals / Strategy

The Section: Informal Settlements has outlined a comprehensive development strategy for each informal settlement within the municipal area. These strategies are categorised into Clusters 1 to 5 of the "Section: Informal Settlements Matrix, 2024" and are built upon three core pillars:



- ✦ A synopsis of existing basic services, including a thorough analysis of service provision shortfalls;
- ✦ Demographic information of household heads and a desktop risk analysis of each settlement; and
- ✦ Development proposals are meticulously aligned with three key strategic documents: the Integrated Development Plan (IDP), the Spatial Development Framework (SDF), and the Stellenbosch Municipality Housing Pipeline.

These proposals are also carefully aligned with both the municipality's budget cycle and the provincial budget cycle.

Below are the highlights and challenges:

Table 110: Informal Settlements Highlights

Highlight	Description
Gender Based Awareness	Upgrading of the road infrastructure and furniture. Increase community engagement, safety and improved lighting. The aim was to increase gender-based awareness.
Normstorm Project	Collaboration between Stellenbosch municipality, a Swedish Municipality (Jönköping) and the Western Cape Department of Education.
Strongyard Project	Urban redesign of the area for improved recreational use. The latter included a play park (for young and old) and additional ablution facilities.
Langrug Dam / Erf 3229 Project	Relocating the dam inhabitants to a safer location and providing more than 95% of the relocatees with grid electricity for the first time.

Table 111: Informal Settlements Challenges

Challenge	Actions to address
Staff capacity	Vacant positions were advertised during the last quarter of the 2024/25 financial year. It is expected that these positions will be filled during the 2 nd quarter of 2025/26.
Lack of decanting sites for upgrading projects	The revision of existing policies, along with the housing projects that will be initiated during the 2025/26 financial year and subsequent years, is underway.
Slow progress with housing projects	Informal settlement densification and integration with the housing pipeline.
Rapid urbanisation	There will be increased and improved monitoring of informal settlements, along with the implementation of densification methods.
No space to provide basic services	Potential re-blocking projects.

3.2.9 HOUSING ADMINISTRATION

3.2.9.1 Transfer of housing stock

During the period under review, the municipality continued with the process of dealing with the historic backlog and transfer of properties to beneficiaries of state-subsidised houses. A process action plan was devised in terms of which administrative procedures would be streamlined. A panel of attorneys was appointed to assist with the transfer of the identified properties.



A total of 219 title deeds were transferred for the 2024/25 financial year. The transfers were completed in the following areas:

Table 112: Transfer of housing stock

Area	Total
Cloetesville	20
Kayamandi	173
Klapmuts	7
Franschhoek	1
Mooiwater	1
Pniël	1
Kylemore	9
Longlands	7
Total	219

Table 113: Total properties registered at the deeds office (during 2024/25)

Total properties registered at the deeds office (during 2024/25)	
Historical project title deeds registered	212
New project title deeds registered*	7
Total Erven	219

* Funding for the title deeds was provided through the Title Deed Restoration Programme. It is only given for houses with approved subsidies.

The Section: Housing Administration is conducting continuous Housing Consumer Education (HCE) programmes with affected beneficiaries and addressing issues around title deeds. The municipality also appointed temporary field workers to assist with beneficiary administration, which includes tracing beneficiaries and conducting occupation surveys to ensure that title deeds are registered correctly.

Stellenbosch Municipality has entered into a partnership with an NGO named Khaya Lam, which assists municipalities across the country to transfer houses still in municipal ownership but originally intended for transfer to the beneficiaries. They have assisted the municipality with 2 543 transfers to date. The NGO provides funding for the temporary appointment of staff to enhance capacity, and provides funding to the municipality per the title deed registered. The donation is used to appoint field workers to assist with the beneficiary's administration of the transfer processes.

3.2.9.2 Historic township establishment rectifications

The partnership with the NGO (Khaya Lam) has been extended, with the NGO providing support to finance the registration of the General Plans and the associated transfers concerning the township establishment rectifications implemented on the historic Kayamandi projects (Project 4B, Project 5A, and Project 8). This follows the acquisition of land use rights for these projects, which were developed between 1998 and 2008, as per the Municipal Planning Tribunal (MPT) approval granted in February 2023.

The table below presents these projects, which collectively comprise 280 transferable properties. The process of signing Deeds of Sale for these properties began in April 2023, culminating in a total of 167 Deeds of Sale finalised with the beneficiaries of the transferable properties by 30 June 2025. By June 2025, 163 Deeds of Sale were registered concurrently with the registration of the general plans in the



Deeds Office. The outstanding deeds of sale are prepared for submission. The remaining 116 transferable properties have yet to have their deed of sale finalised by the beneficiaries.

Table 114: Old Kayamandi Projects built between 1998 and 2008, which underwent rectifications (2024/25)

Project	Original Mother Erf	New Mother Erf	General Plan No	Land Use Right obtained	Total Transferable Properties	Total Deeds of Sale signed	Total Title Deeds registered
Project 4B Red Bricks (56 Erven)	Erf 1070, Kayamandi (GP3343/1993)	Erf 5107, Kayamandi	GP2720/23	To consolidate and subdivide into 56 erven and register the General Plan at the Office of the Surveyor General	51	24	23
Project 5A Snake Valley (184 Erven)	Erf 707 and Erf 5107, Kayamandi (GP7988/1991) and Erf 1070, Erf 5107, Kayamandi (GP3343/1993)	Erf 1980, Kayamandi – (SG 48/2024)	GP50/2024	Closure of public open space, consolidate and subdivide Erf 1980 into 130 erven (124 erven and 6 PPS) and registration of the General Plan at the Office of the Surveyor General	124	78	76
Erf 707 and Erf 5107, Kayamandi (GP7988/1991) and Erf 1070 and Erf 5107, Kayamandi (GP3343/1993)		Erf 1981, Kayamandi – (SG 49/2024)	GP50/2024	Closure of public open space, consolidate and subdivide Erf 1981 to 54 erven (51 erven and 3 PPS) and registration of the General Plan at the Office of the Surveyor General	51	29	29
Project 8 - Mpelazwe (55 Erven)	Remainder of Erf 288, Kayamandi (GP149/1987)	Erf 5106, Kayamandi (SG39/2024)	GP40/2024	Formal rezoning and subdivision completed, closure of public roads and registration of the General Plan at the Office of the Surveyor General	54	36	35
Total					280	167	163

In addition to the above township establishment rectifications, the Section: Housing Administration had identified three additional housing projects, of which the subdivision approvals have lapsed in terms of Section 27(7) of LUPA, as no properties were transferred within the prescribed legal period of 5 years from approval. The projects all date to the early 2000s.

These projects are:

- Unregistered Erf 2046, Klappmuts – a portion of the remainder of Erf 812, Klappmuts (better known as Project 52, Klappmuts);



- ✚ Unregistered Erf 15095, Stellenbosch – Remainder of Erf 6846, Stellenbosch (better known as The Steps, Cloetesville); and
- ✚ Unregistered Erf 14599, Stellenbosch, comprising a portion of Erf 8937, Stellenbosch; Remainder Erf 6852, Stellenbosch; a portion of Erf 6851, Stellenbosch; and Erf 6667, Stellenbosch (better known as Orlean Lounge, Cloetesville).

The aforesaid NGO had extended further assistance through the appointment of a land use planner and professional team, funded by Khaya Lam, to reapply for the subdivision of these three properties. This is necessary to enable the municipality to finalise the formal registration of these properties with the Surveyor-General and the Deeds Office so that the title deeds can be transferred to the intended beneficiaries.

Land Use Applications (LUAs) were drafted and submitted to the Section: Land Use Management during April 2024. The Municipal Planning Tribunal approved the applications for unregistered Erf 15095 and unregistered Erf 14599, Stellenbosch (known as The Steps / Orlean Lounge, Cloetesville) on 29 November 2025, with the decision letter being issued on 2 December 2024 and the final notification dated 20 January 2025. The application for Erf 2046, Klappmuts, obtained exemption from advertising and was circulated to the Directorate: Infrastructure Services for comment(s). This application is currently being prepared for submission to the Municipal Planning Tribunal for a final decision. These three projects have a combined total of 211 transferable erven.

The NGO (Khaya Lam) is also extending their assistance to cover the costs of the registration of these general plans. The signing of Deeds of Sale in respect of The Steps / Orlean Lounge, Cloetesville transferable properties commenced in 2024, and a total of 74 Deeds of Sale had been concluded with the beneficiaries of the transferable properties by 30 June 2025. These transfers are ready for lodgement and will register simultaneously with the registration of the general plans in the Deeds Office.

Table 115: Three projects for which new Land Use Applications have been lodged (2024/25)

Project	Original Mother Erf	New Mother Erf	General Plan No	Land Use Application submitted	Total transferable properties	Total Deeds of Sale signed
Project 52 "red roofs" Klappmuts (52 erven)	Erf 812, Klappmuts (GP3685/1999) Farm 744 of Portion 3	Unregistered Erf 2046, Klappmuts	To be established	April 2024	49	10
The Steps Cloetesville (74 erven)	Unregistered Erf 5095, Stellenbosch (GP4720/2006) Remainder Erf 6846, Stellenbosch	Unregistered Erf 15095, Stellenbosch	To be established	April 2024	72	30
Orlean Lounge (91 Erven)	Unregistered Erf 14599, Stellenbosch (GP4717/2006) comprising a Portion of Erf 8937, Stellenbosch Remainder of Erf 6852, Stellenbosch, a portion of Erf 6851 SB and Erf 6667 SB	Unregistered Erf 14599 SB	To be established	April 2024	90	44
Total					211	84



In addition to the aforementioned historic township establishment matters, it came to the attention that anomalies occurred in certain of the developments within the Kayamandi township area, where more than one dwelling was constructed on properties that were not subsequently subdivided, resulting in the inability to effect transfer to their beneficiaries. In collaboration with the Section: Housing Development, a Formal Quotation (FQ) process was followed to appoint a suitably qualified service provider to perform an investigative study in respect of the identified properties and to propose development applications to rectify the matters.

Properties identified in this regard are:

- **Erf 292, situated between Swentu and Sokuqala Streets, Kayamandi**, a portion of the re-layout of Erven 2, 23 and 25, Kayamandi, depicted on LG plan no. 72/1989 comprises four houses. This property is still reflected as a portion of the original Remainder Erf 288 KM (which was Farm 1259 Stellenbosch).

Figure 22: Erf 292



- **Erven 1072, 1073, 1076 and 1077 (situated at 11 and 13 Mjandana Street and 32 and 30 13th Close), Kayamandi**, are all portions of Erf 1070, Kayamandi, as depicted on General Plan 3443/1993 (Erf 1070 KM as per Diagram no. 11135/92). These four properties each have two houses constructed on them, resulting in four properties comprising eight houses.

Figure 23: Erven 1072, 1076, and 1077



The scope of works entailed an investigation into the stipulated properties located on two project sites, based on their geographic location and General Plans, in terms of the stipulated objective, being:

Table 116: Scope of works of Site A and B

Site A	Erf 292, Kayamandi, a portion of the re-layout of Erven 2, 23 and 25, Kayamandi
General Plan	LG plan no. 72/1989
Location	The property is situated between Swentu and Sokuqala Streets in Kayamandi.
Objective	Investigate subdividing the property into four portions with possible departures.
Site B	Erven 1072, 1073, 1076 and 1077, Kayamandi, which are all portions of Erf 1070, Kayamandi
General Plan	General Plan 3443/1993
Location	11 and 13 Mjandana Street and 32 and 30 13 th Close, Kayamandi
Objective	Investigate subdividing each property into two portions with possible departures.

Plan4SA (Pty) Ltd were appointed and delivered their investigative report on 31 March 2025.



3.2.9.3 Title Deed handovers

A total of 127 title deeds were handed over in the 2024/25 financial year.

On 21 November 2024, the Executive Mayoral Committee members handed over 35 title deeds to the beneficiaries of Snake Valley Maisonettes at a formal event held at the Amazink facility in Kayamandi.

On 25 March 2025, the Executive Mayor, Cllr Jeremy Fasser, handed over 25 historic title deeds to their rightful beneficiaries residing in Cloetesville at a formal handover event held at the Eike Hall, Cloetesville.

The transfer of these title deeds is a testament to the municipality's commitment to improving the lives of its residents and fostering a community where everyone has the opportunity to own their home and participate fully in the economy.

Figure 24: Title deed handover in Kayamandi (Snake Valley Maisonettes) on 21 November 2024







Figure 25: Title deeds handed over in Cloetesville on 25 March 2025

Executive Mayoral Title Deed Handover: Cloetesville 25 March 2025

Executive Mayor Jeremy Fasser handed over historic title deeds to recipients in Cloetesville.





3.2.9.4 Housing Demand Database (housing waiting list) Administration

The Section: Housing Administration continues with the “data-cleaning” process of applications that appear on the housing waiting list, where vital information is outstanding. An area-based approach was used where staff members went out to the various areas and invited applicants to a workshop during which the applicants’ information was updated. The entire Stellenbosch municipal area was covered during this programme.

The agreement with the Provincial Department of Infrastructure (PDol) to assist with the data clean-up of the Stellenbosch municipal waiting list continues. The waiting list is updated and verified regularly by the PDol to ensure that the number of people deemed to be on a “waiting status” is a true reflection of those persons who still require housing assistance within the greater Stellenbosch area.

The Western Cape Housing Demand Database has undergone an upgrade, allowing online applications, as well as the additional function of adding documentary proof. Stellenbosch Municipality has aligned itself with this software in the capturing of all housing demand data applications. The Housing Demand Database System is being updated regularly to ensure that the Council has credible data for planning future housing projects to be implemented.

The Section: Housing Administration also continues with its outreach programme to update the Housing Demand Database, reaching various areas within the Stellenbosch Municipal area. The outreach programme aims to bring services closer to the people, mainly the elderly, disabled, and unemployed community members who have limited resources to reach municipal offices. The programme reaches the communities in their respective areas to assist them with applying or updating their application on the Housing Demand Database.



Figure 26: Housing demand database updates: Jamestown

**Housing Demand Database Update:
Jamestown: Saturday, 25 January 2025**





Figure 27: Housing demand database updates: Wemmershoek, Franschhoek

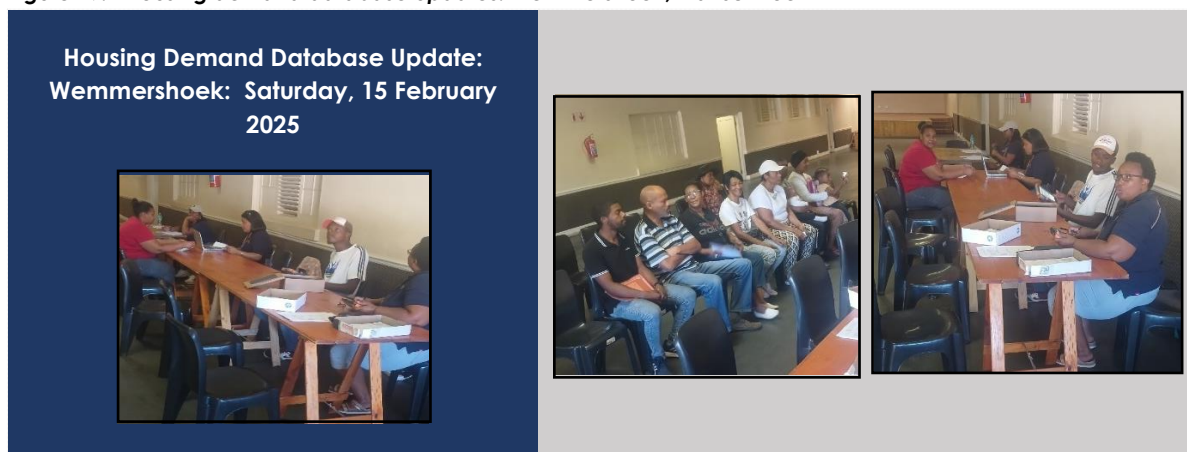


Figure 28: Housing demand database updates: Lanquedoc



**Table 117: A total of 974 people were assisted during 2024/25 through the outreach programme**

Housing Demand Database		
Areas	Dates	Nr of People Assisted
Jamesstown	25 January 2025	441
Wemmershoek, Franschhoek	15 February 2025	85
Lanquedoc	15 and 22 March 2025	448
Total		974

3.2.9.5 Housing Consumer Education (HCE)

The Housing Consumer Education programme was held for beneficiaries of houses that were built between 1994 and 2014. These are houses that form part of the Title Deeds Restoration Programme. These beneficiaries are advised about the security of tenure, issues of inheritance, and the drafting of a will.

A total of four (4) HCE workshops were held during the 2024/25 financial year, inclusive of those held before formal title deed handovers, outreaches for the signing of deeds of sale, and anti-social behaviour for tenants. This total excludes those HCE sessions held with individual recipients of title deeds and the day-to-day walk-ins.

Table 118: Consumer Education Events undertaken: 2024/25

Consumer Education Events Undertaken: 2024/25			
Date	Area	Type of Consumer Education	Total Attended
16 October 2024	Nooitgedacht	Housing consumer education was conducted with the Nooitgedacht beneficiaries in preparation for their title deed handover.	16 (Housing Consumer Education)
30 October 2024	Kayamandi (Amazink)	Housing consumer education was conducted with the Kayamandi (Snake Valley Maisonettes) beneficiaries in preparation for their title deed handover.	59 (Housing Consumer Education)
16 November 2024	Kayamandi (Corridor)	Housing consumer education was conducted with Kayamandi beneficiaries in preparation for their Title deed handover.	16 (Housing Consumer Education)
13 February 2025	Eikehall, Cloetesville	Consumer education was conducted with Cloetesville beneficiaries in preparation for their title deed handover.	41 (Housing Consumer Education)

3.2.9.6 Administration of Public Rental Stock

The Council adopted the Policy for the Administration of Public Rental Stock, developed through collaboration between various stakeholder departments within the municipality. The purpose of this policy is to ensure effective management of municipal assets and to improve the quality of life for residents.

The Staff Rental Housing Opportunity Policy (2024) has since been approved by Council and is already being implemented. In addition, the draft Housing Administration and Allocation Policy, which will include the allocation and management of public rental stock, is currently under review and will be submitted to Council for deliberation and adoption after the necessary public participation processes.

To strengthen community involvement and address challenges in rental areas, a caretaker programme was implemented across public rental stock. This initiative encourages communities to



reclaim ownership of their neighbourhoods while improving communication between the municipality and tenants. A total of eleven (11) caretakers have been appointed to date.

Complaints regarding anti-social behaviour or breaches of lease agreements are referred to the Section: Legal Services for appropriate action. In certain cases, the municipality has already obtained eviction orders, while in others, legal proceedings are currently underway to secure eviction orders for tenants involved in persistent anti-social behaviour.

Furthermore, the municipality conducted a comprehensive audit of all rental properties, encompassing both staff and public units, with an emphasis on occupancy status. Where discrepancies were identified, interviews were conducted with the affected households, and lease agreements were executed with the next of kin of the deceased tenants. The findings were verified against records from the Directorate: Financial Services to confirm their veracity. This process further allowed the municipality to assess whether unlawful occupants met the criteria for legalisation in accordance with the Housing Administration and Allocation Policy.

Evictions within municipal rental properties are undertaken only as a final measure, following the exhaustion of interventions such as warning notices, tenant consultations, and educational sessions. The procedure is both time-consuming and expensive, yet essential to guarantee adherence to established standards and policies. Cases submitted to the Section: Legal Services generally concern tenants who consistently violate rental agreements or participate in significant anti-social behaviour.

Between July 2024 and June 2025, a total of 8 public rental and 26 staff rental eviction cases were processed, with certain cases already finalised. These figures underscore the persistent challenges and resource considerations involved in enforcing tenancy compliance while ensuring the safety and orderliness of municipal rental communities.

3.2.9.7 Maintenance of Rental Stock

The Section: Housing Administration has integrated the Council's complaints system, enabling effective monitoring of all complaints related to municipal rental stock. The section is responsible for the maintenance of 750 rental units, 1 070 Temporary Residential Areas (TRAs), and 26 plywood hostels in Kayamandi (originally built in 1976 for migrant labourers).

The ongoing attendance to routine, urgent, and emergency maintenance requests, covering both minor and major repairs. Notably, over 150 new geysers, baths, tiles, and other improvements have been installed to enhance the condition of the municipality's rental units.

In addition to day-to-day maintenance, the section has also successfully implemented several major projects. These include:

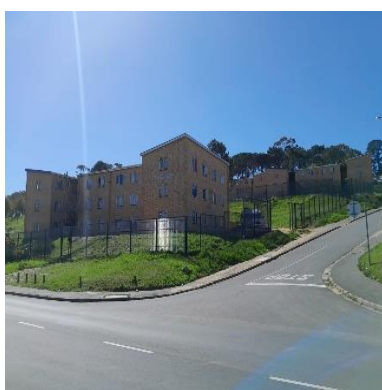
- ✚ The construction of fencing at municipal flats in Rhode Street, Cloeteville, as well as the installation and replacement of vibracrete in Ida's Valley, to the value of R2.8 million;
- ✚ The eradication of asbestos roofs at the Kayamandi Hostels (Phase 1) is valued at R2.6 million. This project involved the safe removal and disposal of the asbestos material; and
- ✚ An additional R600 000 investment for the installation of new Kliplock roof sheets at Monterey and Melody flats. This was necessary, as the units were severely leaking during rainfall, and the old roofs had to be removed and replaced to ensure safe and durable housing conditions.

The municipality acknowledges that years of neglect have created significant challenges. However, the municipality remains committed to making continuous improvements and strives daily to provide



safer, healthier, and more dignified living conditions for tenants.

Table 149: Projects concluded at municipal rental stocks.

Area	Description of Project	Photos
2ND Avenue, Kayamandi Hostels	<ul style="list-style-type: none"> The Phase 1 of the project to eradicate asbestos roofs, , Completed 6 hostels the 2024/25 financial year. Phase 2 of the project will be completed during the next financial year with an additional eleven (11) hostels. 	 
Rhode Street Cloetesville Flats	Construction of new fencing and gates to improve security along the boundaries and parking areas at Monterey, Melody, Monte Christo, and Mount View in Cloetesville. This project was conducted to protect tenants against crime.	 
Units 13 and 14 Monterey Flat, Rhode Street	The project involved the safe removal and disposal of the asbestos roof, followed by the installation of a new roof. The units were severely leaking when it rained.	 



Area	Description of Project	Photos
10 burnt houses in Cloetesville	A consultant was appointed to undertake conditional assessments and provide a Bill of Quantity (BOQ) to appoint a contractor to work on the damaged houses. The process is at an advanced stage.	

Cleaning the rental stock

The rental stock is maintained with the support of Expanded Public Works Programme (EPWP) workers, who assist with cleaning services. In addition, grass-cutting teams are deployed monthly across public rental areas to revitalise and beautify the surroundings. Key focus areas include Lapland in Jan Cilliers Street (Lavanda, Aurora, and Phyllaria flats), Lang Street blocks F–J, Kloof Street blocks A–D, municipal flats in Rhode Street (Melody, Monetary, Mount View, and Monte Christo), as well as the maisonettes located in Eike, Primrose, Pine, and Jakaranda Streets.

Figure 29: Cleaning services rendered at Rental Stock





3.2.9.8 TRA Management

The municipality is required to manage all issues concerning informal settlement areas with efficiency and professionalism, as stipulated by various pieces of legislation. The municipality manages and oversees 1 433 Temporary Residential Area (TRA) units within the Stellenbosch municipal area, aiming to ensure that every informal settler has access to basic services and accommodation.

The Section: Informal Settlements within the municipality enables evictions, conducts household surveys, manages levies, and provides service-related assistance by directing complaints to the relevant user departments. Additionally, it offers assistance to households until their transition to a formal housing project is complete.

The table below illustrates the distribution of households across the TRAs:

Table 119: TRA Statistics

Area	Number of households
Mandela City, Klapmuts	243
La Rochelle, Klapmuts	35
Devon Valley	30
Longlands, Vloottenburg	81
Mountainview, Jamestown	196
Watergang TRA 1, Kayamandi	262
Watergang TRA 2, Kayamandi	325
Meerlust Bosbou, Franschhoek	33
Curry Street TRAs, Cloetesville	5
Kloof Street TRAs, Cloetesville	4
Erf 3229 Mooiwater, Franschhoek	219
TOTAL	1 433

3.2.9.9 Job Creation

A job creation programme was initiated via the Expanded Public Works Programme (EPWP), and as a result, 41 job opportunities were created, listed below:

- ⚙️ Twenty (20) EPWP workers were appointed to assist with the cleaning of municipal rental stocks, and these efforts resulted in a decrease in complaints received from tenants as properties were in a neater state;
- ⚙️ Four (4) temporary field workers were also appointed to assist with the surveys of rental stock, temporary residential areas, and emergency housing. This was to ensure that the correct tenants occupied the flats and to identify issues like subletting or illegal activities;
- ⚙️ Eight (8) Title Deeds Restoration Programmes were also initiated to assist with the transfer of state-subsidised houses and to eradicate the historic backlog in terms of the transfer of these houses;
- ⚙️ Two (2) administrative assistants were appointed to deal with complaints and document management;
- ⚙️ Six (6) artisan assistants were appointed to assist the artisan carpenter and artisan plumber in the execution of their respective duties; and
- ⚙️ One (1) driver was appointed to deal with courier and transport services.



3.3 PROPERTY MANAGEMENT

This department is responsible for the contract management (leasing) and maintenance of all council-owned administrative buildings and the construction / project management of all upgrading and / or new facilities.

Some of the highlights of the past financial year include the following:

- ✚ Various fencing projects were successfully implemented and completed on Tender B/SM 13/22 Supply and Erection of Fencing on an 'As and When Required' Basis: Term Tender for Period Ending 30 June 2025. The tender limit was reached; therefore, the tender was terminated. The tender ended on 30 June 2025, and a new tender, B/SM 06/24, was advertised and awarded, and new projects have commenced on this tender;
- ✚ Various installations of new air conditioners and repair and maintenance of air conditioners were done under Tender B/SM 20/22; the tender lapsed on 30 June 2025. New Tender B/SM 94/25 was advertised, and service providers will be appointed;
- ✚ The quantity surveyor tender for the renovation and structural maintenance of the Jamestown Ward Office and Library was successfully awarded, and a service provider was appointed (B/SM 22/24 – Professional Services). The construction tender was awarded under Tender B/SM 26/25 and was successfully completed;
- ✚ A professional architect to draft building plans on Erf RE 194 Hoffman Street, Stellenbosch, was successfully awarded, and a service provider was appointed (B/SM 36/24 – Professional Services). The contractor was appointed under tender B/SM 25/25, and the work is ongoing;
- ✚ The appointment of an architectural professional / principal agent for Millennium Hall on Farm 14/1674 Pniël-Stellenbosch was successfully awarded, and a service provider was appointed (BSM-40-24 – Professional Services). Work is ongoing; the contractor was appointed under tender B/SM 24/25, and the work is ongoing;
- ✚ Appointment of a structural engineer for the Makupula Hall renovations (professional services) was awarded and appointed under Tender B/SM 50/23.SE.9; the contractor for the work will be appointed in the 2025/26 financial year;
- ✚ The appointment of a structural engineer for an assessment on the waterproofing and rainwater runoff at the NPK Building, Stellenbosch, was successfully awarded and appointed under Tender B/SM 50/23.SE.5, the contractor for the construction work was awarded and appointed under Tender B/SM 27/24; the work was successfully completed;
- ✚ The tender for Phase 1 Structural, Electrical, Fire, Compliance, and Roof Replacement for the upgrade of the Beltana Depot to appoint a Construction Contractor was successfully awarded and appointed under tender B/SM 113/24. Work will be completed in the first half of the 2025/26 financial year;
- ✚ FQ Replacement of flooring at the municipal manager's office and La Motte Fire Station was successfully awarded and completed under FQ 14/25;
- ✚ The appointment of a quantity surveyor who will also act as a principal agent for the NPK Building and Stellenbosch Townhall Complex refurbishments was successfully awarded and appointed under Tender B/SM 74/25. The construction contractor will be appointed in the 2025/26 financial year;
- ✚ Tender B/SM 115/24 Rental of Indoor Plants for the Period Ending 30 June 2027 was successfully awarded, and a service provider was appointed;
- ✚ Eerste River Flood Rehabilitation Structures Agricultural Hall (Tender B/SM 27/24) was successfully completed;
- ✚ Professional architect monitoring and overseeing heritage building works / alterations / upgrades (B/SM 31/23) was completed; and



- ✚ Drafting of 'as built' building plans for the Municipal Townhall Complex (FQ 130/24) was successfully completed.

The planning phase of the following projects started or was finalised:

- ✚ Appointment of the lift service providers under Tender B/SM 50/25;
- ✚ Appointment of the Air Conditioning Service Provider under Tender 94/25;
- ✚ Appointment of a structural engineer for the Makupula Hall renovations (professional services);
- ✚ Waterproofing Remedial Construction Work to the NPK Building (Construction Work);
- ✚ Renovation and Structural Maintenance of Jamestown Ward Office and Library (Construction Work);
- ✚ Phase 2: Appointment of a construction contractor for the Beltana Upgrade;
- ✚ Appointment of a construction contractor for the external renovation of the NPK Building and windows and doors at the Municipal Town Hall Complex;
- ✚ Appointment of a quantity surveyor that will also act as a principal agent for the renovation of the Franschhoek Admin Offices and Townhall;
- ✚ Appointment of the service provider for the hygienic services;
- ✚ Appointment of a service provider for the supply and delivery of plumbing equipment;
- ✚ Appointment of a service provider for pest control service;
- ✚ Lift service for the lift at the Klappmuts Multi-Purpose Centre (B/SM 76/23) was completed; and
- ✚ Lift Service for the Plein Street Lift (B/SM 28/22) was completed.

The following projects are in ongoing phases:

- ✚ Hygienic Services for the Municipal Buildings (B/SM 13/24);
- ✚ Office furniture acquisitions (B/SM 91/23);
- ✚ Plumbing materials and equipment acquisitions (B/SM 51/23);
- ✚ Installations of new air conditioners, repairs and maintenance (B/SM 20/22);
- ✚ Pest Control Services (B/SM 44/22);
- ✚ Indoor plants (115/24); and
- ✚ The Fencing Tender (B/SM 06/25).

Various projects / acquisitions were processed under the following term tenders:

- ✚ Furniture, tools, and equipment;
- ✚ Plumbing materials and equipment;
- ✚ Air conditioners;
- ✚ Indoor plants (monthly service);
- ✚ Municipal Lift (monthly service);
- ✚ Hygienic Services (monthly service); and
- ✚ Fencing.

The following term tenders / quotations were awarded:

- ✚ The supply, delivery, and fitting of office furniture for Stellenbosch Municipality ending 30 June 2026 was successfully awarded, and service providers were appointed (B/SM 95/23);
- ✚ The service provider for the installation of handrails at Lapland Flats Ramps was successfully appointed (FQ 122/24);
- ✚ Hygienic Services Provider for Municipal Buildings was successfully appointed (B/SM 13/24);
- ✚ Fencing tender B/SM 06/24;



- ✚ The quantity surveyor for the renovation and structural maintenance of the Jamestown Ward Office and Library was successfully awarded, and a service provider was appointed (B/SM 22/24 – Professional Services);
- ✚ Construction Tender was awarded under Tender B/SM 26/25 for the renovation of the James Town Library and Ward Office;
- ✚ Supply, delivery, and offloading of plumbing materials, plumbing tools, and irrigation items. Service providers were appointed (BSM 51/23);
- ✚ A registered air conditioner service provider for call-out and diagnostic services was successfully appointed;
- ✚ Tender B/SM 06/24 Supply and Erection of Fencing on an 'As and When Required' Basis: Term Tender for Period Ending 30 June 2028;
- ✚ Tender B/SM 26/25 Renovation and structural maintenance of the Jamestown Ward Office and Library;
- ✚ Tender BSM 24.25 Maintenance and upgrades of the Millennium Hall on Farm 141674, Pniël.
- ✚ Tender B/SM 50/23 50/23.SE.9; Appointment of a Structural Engineer for the Makupula Hall Renovations (Professional Services);
- ✚ Tender B/SM 113/24 for Phase 1 Structural, Electrical, Fire, Compliance, and Roof Replacement for the Upgrade of the Beltana Depot;
- ✚ FQ Replacement of flooring at the municipal manager's office and La Motte Fire Station was successfully awarded and completed under FQ 14/25;
- ✚ Tender B/SM 70/25 Appointment of a Quantity Surveyor that will also act as a Principal Agent for the NPK Building and Stellenbosch Townhall Complex Refurbishments;
- ✚ Tender B/SM 115/24 Rental of Indoor Plants for the Period Ending 30 June 2027;
- ✚ Tender-BSM 114/24 Appointment of an architectural professional with heritage experience for the renovation of the municipal court;
- ✚ Tender B/SM 70/25 Renovations and alterations to the Municipal Court Building, Erf 528, 35 Mark Street, Stellenbosch; and
- ✚ Various small contractors were appointed under Tender B/SM 85/24.

The table below indicates the capital expenditure for the Section: **Property Management and Building Maintenance** as at **30 June 2025**.

Table 120: Capital Expenditure as at 30 June 2025: Section: Property Management and Building Maintenance

Capital Projects	Adjustment Budget	Actual Expenditure	Variance from the Adjustment Budget
	R'000		
Structural Maintenance / Upgrade: Beltana	16 155	15 884	1.68%
Structural Upgrade: Jamestown Economic Hub	3 246	3 195	1.57%
Structural Improvement: General	8 524	2 925	65.69%
Structural Upgrade: Heritage Building	2 254	2 087	7.41%
Upgrade Millennium Hall Pniël	2 031	1 335	34.29%
Only the five largest capital projects are listed.			

The Section: Property Management and Building Maintenance has spent **80%** of its capital budget for the financial year.



The table below indicates the total number of employees in the Section: Property Management and Building Maintenance.

Table 121: Total number of employees in the Section: Property Management and Building Maintenance

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	0	0	0	0
14 – 17	1	0	1	0
9 – 13	9	3	6	66.6
4 – 8	11	8	3	27.2
3 – 0	0	0	0	0
Total	21	11	10	47.6



3.4 COMPONENT B: ROADS, TRANSPORT, AND STORMWATER

3.4.1 ROADS

To enhance mobility within the municipality, various measures are implemented to alleviate congestion and increase accessibility for residents, marginalised groups, tourists, students, and the economic and industrial sectors. This component functions as a strategic mechanism for expedited economic growth; roads also facilitate safety measures, including access to fire, emergency and disaster services; mobility for public transport and goods; and a secure environment for individuals utilising non-motorised transport or walking. The Stellenbosch Municipal area is experiencing developmental transitions, and designated initiatives will facilitate residential living and transportation. Consequently, the municipality's transport plans include the development of a sustainable road network, which entails constructing new roads to link existing ones and enhancing intersections, among other initiatives.

The municipality effectively addressed the flood-affected areas and the damage to transport infrastructure during the floods in June and September 2023. The damage incurred includes eroding riverbanks, exposed and jeopardised building foundations, damaged and washed-away bridges, undermined roadways and river protection structures, and compromised stormwater systems. The damage assessed in the flood-affected areas exceeds R100 million. Nevertheless, the municipality promptly acted to stabilise and repair immediate needs, with subsequent plans for long-term restoration and improvement of the stormwater systems.

3.4.2 STRATEGIC TRANSPORT PLANNING

3.4.2.1 Comprehensive Integrated Transport Plan (CITP)

The CITP presents the municipality's long-term transport vision and objectives, as well as the annual action plans and projects that would enable the municipality to realise its transport vision. The CITP will be synchronised with the annual updating of the IDP.

A current review (2023-2028) of the CITP represents the 5-yearly overhaul of the plan and requires, inter alia, that:

- ✦ Every aspect of the previous CITP must be re-examined to see if it is still up-to-date;
- ✦ The previous CITP is revised and updated where necessary, and relevant new aspects are added;
- ✦ An update of the Transport Register should be prepared;
- ✦ It reflects revisions of the municipality's SDF, Roads Master Plan, and NMT Master Plan;
- ✦ It provides a revised Public Transport Plan dealing with the restructuring of the public transport network of services; and
- ✦ It provides an update on progress made with previously proposed action plans and projects and proposes additional plans and projects.



The 2023-2028 review of the CIP has been finalised and approved by the Council in 2023.

3.4.3 TRANSPORT STUDIES

Recently concluded the following transport studies:

A Freight Strategy Study has also been concluded. This study assesses routes typically utilised by freight vehicles in, around, and through the Stellenbosch Municipal Area to develop a strategic freight network.

The municipality has concluded studies regarding the development of a business model for an **Inclusive Public Transport Service** that would serve people with disabilities in Stellenbosch.

3.4.4 TRANSPORT STUDIES CURRENTLY UNDERWAY

Concept planning studies have been undertaken for proposed **Park-and-Ride Facilities** located on the outskirts of the urban area; the following studies are earmarked for the near future:

- ✦ Feasibility, undertake further design processes; determine institutional and other required arrangements;
- ✦ Determine the most appropriate operational model that would be associated with the park and ride facilities; and
- ✦ Determine the possible long-term phased implementation programme.

ATC Transport Studies are currently underway to ascertain the required levels of accessibility within the corridor, as well as the mobility requirements surrounding main roads. The ATC Transport Studies align with the approved ATC MSDF and guidelines by, among other things, promoting public transport and non-motorised transport (NMT) within the corridor; the compilation of a Public Transport Plan that sets out the incremental measures required to improve public transport services within the municipal area is currently underway. In line with the municipality's Transport Strategy and council resolution previously taken.

The municipality's approved CIP had highlighted the need for a **Public Transport Plan**. The objective of the Public Transport Plan is the integration of the public transport network and the integration of services and models of transport.

The compilation of the **Transport Plan** is currently underway. It includes studies, assessments and investigations on policy, strategy, the public transport network and public transport services. The plan will be used as a basis for rationalising and restructuring the public transport system, designing contracts for contracted services and the awarding of operating licences. Ultimately, the plan will propose measures for the improvement of public transport services in Stellenbosch.

3.4.5 ROADS, TRANSPORT AND PLANNING

The municipality approved its Non-Motorised Transport (NMT) Master Plan and Policy in 2022. The NMT Master Plan and Policy is a review, consolidation, and update of the NMT policy and NMT network and cycle plans, which were compiled in 2015.

The NMT Master Plan and Policy strive to promote and encourage alternative modes of transport, such as walking and cycling. They also aim to analyse the capacity of the current network, identify



current and future NMT needs, and recommend improvements that will ensure an effective NMT network.

The NMT Master Plan and Policy further strive to position NMT as a consistent long-term municipal priority. The strategic objective of the NMT Master Plan is the implementation of a coherent, logical, and integrated NMT network for Stellenbosch.

The municipality has approved its Sidewalk Accessibility Policy (2023), which aims to improve sidewalk management and strive towards a safe environment for all users. The policy puts procedures in place that would improve safety and make sidewalks more accessible and user-friendly for pedestrians.

The main road networks through Stellenbosch currently operate at capacity and at times beyond capacity, resulting in traffic congestion. Analysis of the road networks and assessments of the public transport operations and facilities are periodically carried out to identify shortcomings and opportunities for improvements. The municipality has approved its Road Master Plan (RMP) in 2022, which analyses the capacity of the current network and current and future needs and recommends infrastructure improvements that will aid in establishing an effective road network.

The municipality has compiled its Road Transport Safety Master Plan (RTSMP). The Road Transport Safety Master Plan is a review, consolidation, and update of the Transport Safety Master Plan (TSMP), which was compiled in 2015. The TSMP includes an audit of traffic safety interventions and identifies priority projects with low- to medium-cost engineering measures such as traffic calming, speed monitoring, roundabouts, etc., for implementation.

Extensive investigations, assessments, and analyses are undertaken when compiling master plans. The outputs of master planning are used to inform strategic plans, such as the CIP. Outputs from master plans also aid other municipal decision-making processes.

3.4.6 ROAD CONSTRUCTION AND INTERSECTION UPGRADES

To reduce the effects of congestion, improve traffic flow, and increase traffic safety at intersections within Stellenbosch, various intersections were upgraded by the municipality through the Intersection Improvement Programme that commenced about 10 years ago.

The following improvements have been completed in the 2024/25 financial year:

- ✦ Construction of R44 / Voliere Intersection; and
- ✦ Construction of Phase 1 of the R44 / Webersvallei Road Intersection.

The following intersection and road upgrades are currently in various stages of planning and design:

- ✦ Lower Dorp Street and its intersection with Strand Road (R44) and Adam Tas (R310);
- ✦ Adam Tas and R44 / Alexander;
- ✦ Adam Tas and R44 / Merriman;
- ✦ Phase 2: R44 / Helshoogte;
- ✦ Dualling Bird Street between R44 and Kayamandi;
- ✦ R45 / Le Roux Street Intersection;
- ✦ Extension of Wilderbosch Road to Trumali;
- ✦ Techno-Park and Adam Tas Link Road;
- ✦ Minor Road Improvement, Klapmuts; and
- ✦ Road development at the Jamestown Schools precinct.



3.4.7 Road Reseal

During the 2024/25 financial year, the municipality resealed portions of the following:

Table 122: Road Rehabilitation

	Name	Length (m)	Width (m)	Area (m2)
Franschhoek	Akademie	50	6.5	325
	Dirkie Uys	50	6	300
	Fabriek	234	7	1 638
	Anna Marie	139.84	5	699.2
		473.84		2 962.2
Stellenbosch	Terentaal	80	6.7	536
	Jan Fiskaal	150	6.7	1005
	Fisant	350	6.7	2345
	Dagbreek	350	6.7	2345
	Hospital	120	6.7	804
	Roux	123	6.7	824.10
	Omega	380	6.7	2 546
	Reyger	170	6.7	1 139
	Uitsig	105	6.7	703.5
	Thiery	140	6.7	938
	Meerlust	165	6.7	1 105.5
	Blumberg Drive	57	6.4	364.80
		2 190		14 656
Total L(m) =		2 663.84m		17 618.20

3.4.8 Non-Motorised Transport (NMT)

In line with the municipality's NMT Master Plan, NMT infrastructure was rolled out and implemented to ensure the continuous expansion of the NMT network.

During the 2024/25 financial year, sidewalks were constructed along portions of the following roads:

Stellenbosch CBD and Surrounding:

↑	Merriman Avenue	250m
↑	Andringa Street	120m
↑	Banghoek Road	200m
↑	Bird Street	100m
↑	Dennesig Street	900m
↑	Paul Kruger Road	100m
↑	Hofman Road	300m

Total of NMT Upgrades: 1 970m



3.4.9 Parking

The municipality embarked upon several interventions to improve the provision of parking in Stellenbosch CBD and Franschhoek. These interventions comprise the following:

- ⚙️ Reviewing and improving the parking management model and the leasing of parking areas for improved management of these facilities;
- ⚙️ It was completed in December 2024. A new parking facility has been constructed in the Franschhoek central area. The new parking facility offers free parking for approximately 80 vehicles;
- ⚙️ To support businesses and improve parking availability in the central area, the municipality has implemented paid parking along the Main Road of Franschhoek; and
- ⚙️ Feasibility studies and associated works for the establishment of a possible public-private partnership (PPP) project to implement and manage a bulk parking facility in Stellenbosch.

3.4.10 TRAFFIC SIGNALS

Stellenbosch Municipality, in collaboration with Stellenbosch University, continues with research and development to establish a real-time traffic signal control system for Stellenbosch. A pilot project was also launched with one of the local technology companies, namely QUEBIT (in collaboration with SYNTELL), to implement and monitor the impact of synchronising the R44 southbound from Trumali Road to Annandale Rd. This research will assist in addressing everyday congestion through the application of Smart Transportation Technology, namely Traffic-Adaptive-Signal-Control (TASC). TASC refers to the real-time control of signalised intersections and enables the real-time adjustment of traffic signal timing to increase vehicle flows through the intersection, thereby reducing congestion.

During the 2024/25 financial year, traffic signal systems were upgraded, and devices were installed that would improve vehicle detection and protect the municipality's traffic signal infrastructure via the installation of SMARTLOCK underground chambers at the following intersections:

- ⚙️ R310 Adam Tas Road and Vredenburg Road (Install SMARTLOCK Chambers);
- ⚙️ R310 Adam Tas Road and Devon Valley Road (install SMARTLOCK Chambers);
- ⚙️ R310 Adam Tas Road and Oude Libertas Road (installed SMARTLOCK Chambers);
- ⚙️ R310 Helshoogte and Cluver Street (install Ai Tricams);
- ⚙️ R44 and R304 (install Ai Traficams);
- ⚙️ R44 Strand Road and R310 Adam Tas Road (install Ai Traficams); and
- ⚙️ R44 and Technopark Road (install Ai Traficams).

During the 2024/25 financial year, the following traffic signal upgrades (traffic signal controllers were upgraded from Movac 4 to the latest MX technology, including signal head replacement and Traficams installations) were done at the following listed sites that were transferred from the Western Cape Government, Department of Infrastructure, to Stellenbosch Municipality:

- ⚙️ R44 and R101 (Klapmuts);
- ⚙️ R304 and Bottelary Road;
- ⚙️ R310 and Annandale; and
- ⚙️ R310 and Vlottenburg.



3.4.11 PEDESTRIAN CROSSING

During the 2024/25 financial year, pedestrian crossings were implemented.

	Tarentaal Road	1x raised pedestrian crossing
	Mjanda Street (Ikhaya Primary)	1x raised pedestrian crossing
	George Blake Road	1x convert speedhump to raised pedestrian crossing
	Lang Street	1x raised pedestrian crossing

3.4.12 TRAFFIC CALMING IMPLEMENTATION

During the 2024/25 financial year, traffic calming interventions were implemented along the following roads:

Franschhoek

	Dirkie Uys Street	1x speedhump
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Groendal

	Lavender Street	1x speedhump
	Beau Coup De'leau Street	1x speedhump

Kylemore

	Williams Street	1x speedhump
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Kayamandi

	Snake Valley	1x speedhump
	Zone O	2x speedhump

Onder Papegaaiberg

	Fisant Street	1x speedhump
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Klapmuts

	Cloete Street	1x speedhump
	Cornelius Street	1x speedhump
	Coronation Street	3x speedhump

3.4.13 BRIDGES

A new bridge is being constructed on the Lanquedoc Access Road over the Dwars River to better serve the needs of the Lanquedoc community; included as part of the project is the upgrading of the bridge and access road and the implementation of improved NMT facilities.

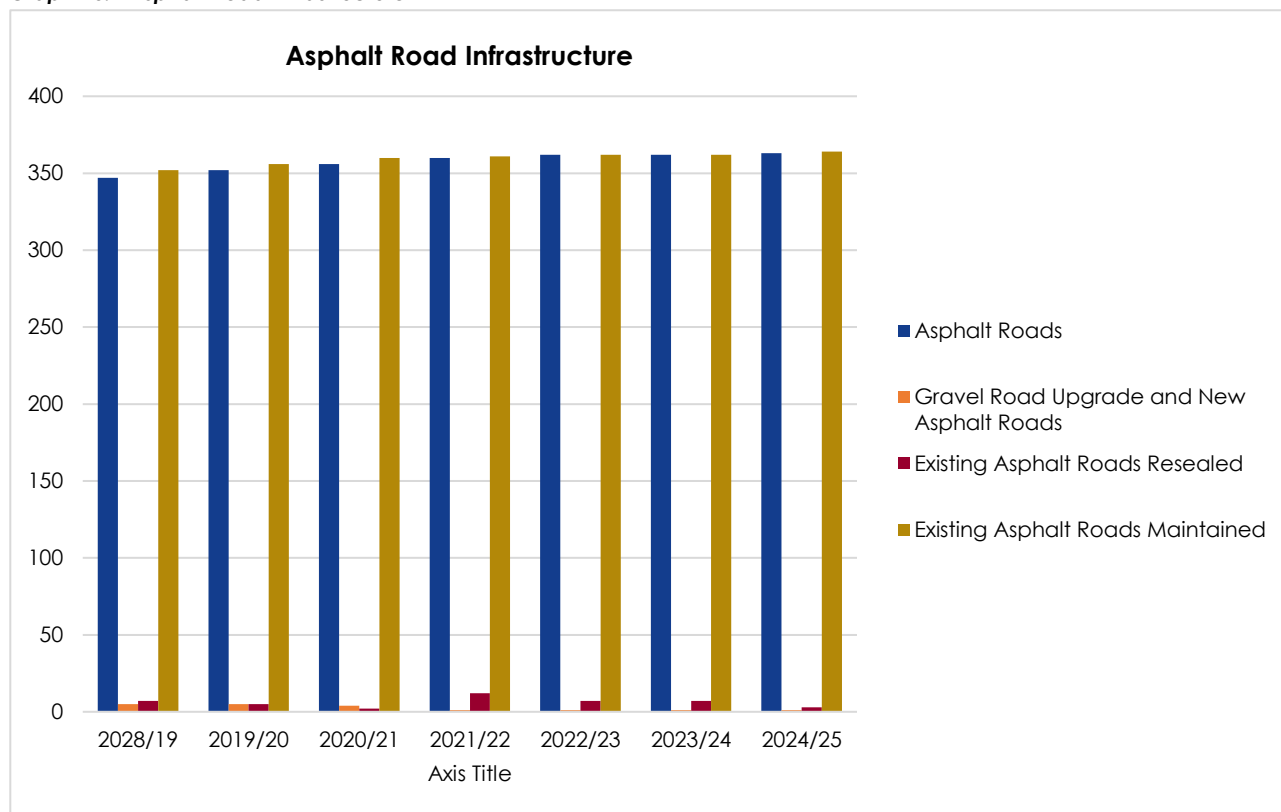
Two culvert bridges over the La Cotte River on Akademie and Dirkie Uys Streets, Franschhoek, that incurred damage during the September 2023 flood, have been reconstructed. Planning, designs and environmental processes are underway for the construction of three pedestrian bridges over the Stiebeuel River in Mooiwater, Langrug, and Groendal that incurred damage during the September 2023 flood.



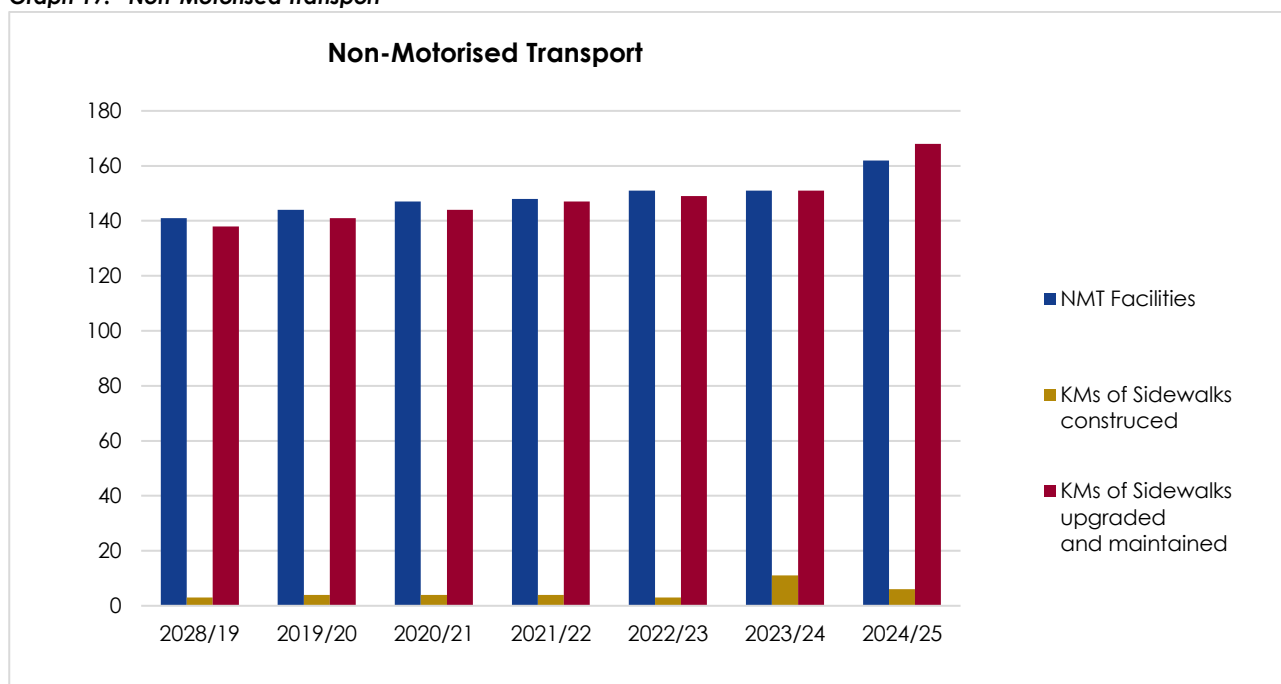
3.4.14 ROADS STATISTICS

The following graphs provide an overview of the total kilometres of road infrastructure and non-motorised transport from 2018/19 until 2024/25.

Graph 16: Asphalt Road Infrastructure



Graph 17: Non-Motorised Transport



Dennesig's Streets Undergo Major Transformation to Pedestrian-Friendly Zone

The streets of Dennesig are being reshaped by the municipality to prioritise pedestrians and cyclists over cars, transforming the area into a safer and more welcoming space for students and residents alike. The municipality has approved several transport projects for Dennesig, financed by development contributions, aimed at shifting the neighbourhood toward a more walkable, environmentally friendly model.

Image 9: Dennesig's Street Upgrade



These developments encompass the introduction of "woonerfs," a Dutch-inspired street design that prioritises communal spaces for all users. Rather than implementing dedicated lanes for motor vehicles, the woonerf model incorporates continuous paved surfaces, street furniture, and greenery that inherently prioritise pedestrian circulation and discourage high-speed driving. This design fosters a sense of community and advocates for non-motorised transportation as the principal mode of mobility.

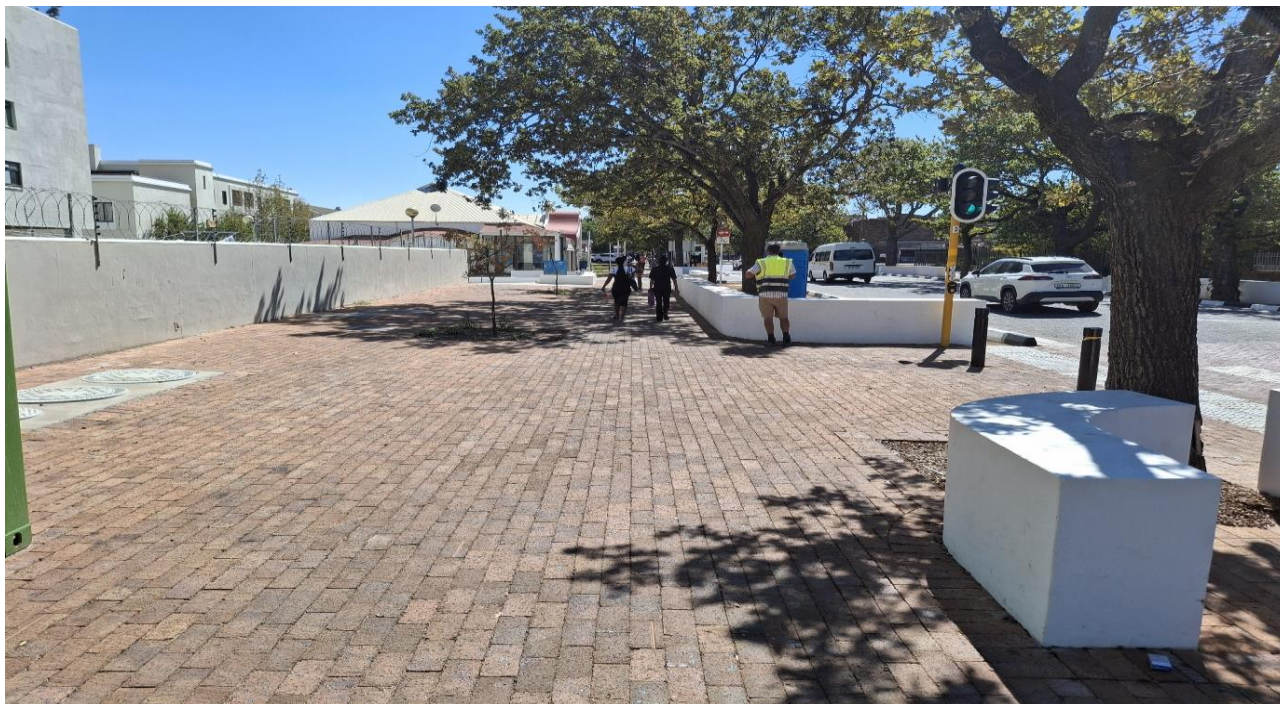
Image 10: Transformation of Dennesig Street to a woonerf





The improvements extend beyond Dennesig's immediate area, enhancing connectivity throughout the town. New pedestrian sidewalks and cycle lanes are being constructed along Banhoek Road, Andringa Street, and Merriman Avenue, with a new raised pedestrian crossing planned for Bird Street. These projects will create a seamless link between Dennesig and Stellenbosch Central, enabling residents and students to walk or bike with ease and safety.

Image 11: External improvements to Bird Street and the implementation of pedestrian crossings



Construction for these transformative projects began in August 2024, and the municipality has scheduled their completion for the end of 2025, signalling a new era for Dennesig and a model for sustainable urban living.

The table below indicates the capital expenditure for the Section: **Roads, Transport, and Stormwater Services** as at 30 June 2025.

Table 123: Capital Expenditure as at 30 June 2025: Roads, Transport and Stormwater Services

Capital Projects	Adjustment Budget	Actual Expenditure	Variance from the Adjustment Budget
	R'000		
Lanquedoc Access Road and Bridge	33 974	34 755	-2.30%
Bridge Assessment and Design	12 286	11 990	2.41%
River Rehabilitation Implementation	6 142	5 593	8.93%
Adhoc Reconstruction of Roads (WC024)	4 665	4 656	0.18%
Public Transport Facilities (Taxi Ranks) Adhoc Upgrades	5 388	4 313	19.95%
Only the five largest capital projects are listed.			

The Section: Roads and Stormwater has spent 98% of its capital budget for the financial year.

The table below indicates the total number of employees in the Department: Roads, Stormwater, Transport, and Traffic Engineering as at 30 June 2025.

**Table 124: Total number of employees in the Department: Roads, Stormwater, Transport and Traffic Engineering**

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	1	1	0	0
14 – 17	3	2	1	33.3
9 – 13	21	19	2	9.5
4 – 8	41	32	9	21.9
3 – 0	40	37	3	7.5
Total	106	91	15	14.1

3.5 DEVELOPMENT SERVICES AND PROJECT MANAGEMENT DEVELOPMENT SERVICES, ASSET MANAGEMENT AND SYSTEMS AND PROJECT MANAGEMENT UNIT (PMU)

The Department: Asset Management and Wayleaves, Development Services and Project Management Unit (PMU) are responsible for technical information management, asset management, wayleave management, development services, and project / programme management in the Directorate: Infrastructure Services. The department continued to provide operational services in terms of wayleave applications, building plan assessments, land use applications, and project management.

The PMU Section spent R23 million of its capital budget in the 2024/25 financial year on various ongoing projects aimed at providing basic services to informal settlement areas and serviced sites to qualifying beneficiaries. This equated to an overall PMU department expenditure of 98.5%.

During the 2024/25 financial year, the Section: Development Services facilitated the approval of land use applications and building plans, which led to a development contribution revenue of R28 million excl. VAT (cash payments). This revenue can be used on bulk infrastructure engineering projects to create capacity to accommodate further development and broaden the municipal income base in terms of property rates and taxes.

In the same financial year, the Wayleave Management Section generated a total revenue of R851 934 through the facilitation and management of over 316 standard wayleave applications and 104 emergency wayleave applications, respectively. The sub-section continues to monitor safety and ensure the protection of municipal infrastructure services.

3.5.1 PROJECT MANAGEMENT UNIT (PMU)

Within the municipality, the Project Management Unit (PMU) dedicates itself to managing capital infrastructure projects. The unit is responsible for providing support to municipal departments to manage capital projects throughout the various stages of the project's life cycle, namely, initiation, planning, execution, monitoring, and closure. These projects included the construction of new services and houses, the provision of basic services to informal settlements, bulk infrastructure projects, and municipal facility projects.

In addition to the management of the above-mentioned function, the PMU is also responsible for functions that include:



- ✦ Development, maintenance, and improvement of project management systems, procedures, and processes for the life cycle of implementing infrastructure projects;
- ✦ Rendering specialised lifecycle project management services for all types of infrastructure projects;
- ✦ Management of cross-functional projects in conjunction with relevant departments;
- ✦ Engagement with departments in the medium- to long-term planning and budgeting of capital projects;
- ✦ Assisting with the compilation of the long-term budget for the Directorate;
- ✦ Management and reporting on infrastructure implementation projects; and
- ✦ Management of grant funding programmes (CAPEX / RSEP / ISUP / HSDG and IUDG).

During the 2024/25 financial year, the Project Management Unit managed capital projects with a combined budget of R116 100 000 excl. VAT. The department spent a total of R107 946 150 000, excluding VAT. Therefore, the PMU registered a total average expenditure of 93% across its total project **allocation within the 2024/25 financial year. This included a total IUDG expenditure of R62 301 000, including VAT**, which was 100% of the IUDG allocation. This excludes all the operational expenditure that the PMU managed and implemented during the 2024/25 financial year.

The PMU project managed the following projects for internal and external directorates during the 2024/25 financial year:

- ✦ Franschhoek Mooiwater 236;
- ✦ Housing Projects (Social housing planning);
- ✦ Kayamandi: Zone O (711), Housing Development;
- ✦ Bulk Water Supply Pipe and Reservoir: Stellenbosch;
- ✦ New Reservoir and Pipeline: Vlottenburg;
- ✦ Vlottenburg Outfall Sewer: Construction of Digteby Sewerpipe;
- ✦ Upgrading: Early Childhood Development Centres on Municipal Land;
- ✦ Upgrade Stellenbosch Library;
- ✦ Calcutta Memorial Park;
- ✦ Beautification of Parks and Cemeteries;
- ✦ Fire Station – Jamestown;
- ✦ Ida's Valley Housing Project, Erf 9445 Oak Tree Village (Gap Housing Project);
- ✦ Special Pedestrian Routes; and
- ✦ The Consultant Roster BSM 50/23 and Container Tender BSM 60/25.

The project management unit provided numerous departments with project management assistance and engineering advice throughout the year, as it aims to assist all departments that request additional services or advice.

Herewith is a brief overview of the highlights of major multi-year projects that were managed by PMU during the 2024/25 financial year:

3.5.1.1 Erf 3229: Mooiwater – Dam Rehab and TRA Franschhoek

The project aimed to create a temporary relocation site for families impacted by the planned dam rehabilitation at Langrug Informal Settlement. The selected location, Erf 3229, a previous illegal dumping site, was rehabilitated through an identified capital project completed by the PMU department. According to municipal studies, the development of a decanting site was deemed feasible. The project involved servicing approximately 219 sites with essential utilities, including water,



sanitation, electrification, and TRAs. The project has been completed, relocating 219 families from dire conditions within the Langrug Dam to the new enhanced service sites with top structures at ERF 3229. The total contract value of the project, including the TOP structures, was R30.5 million excluding VAT. The families from the dam were successfully relocated in July 2025.

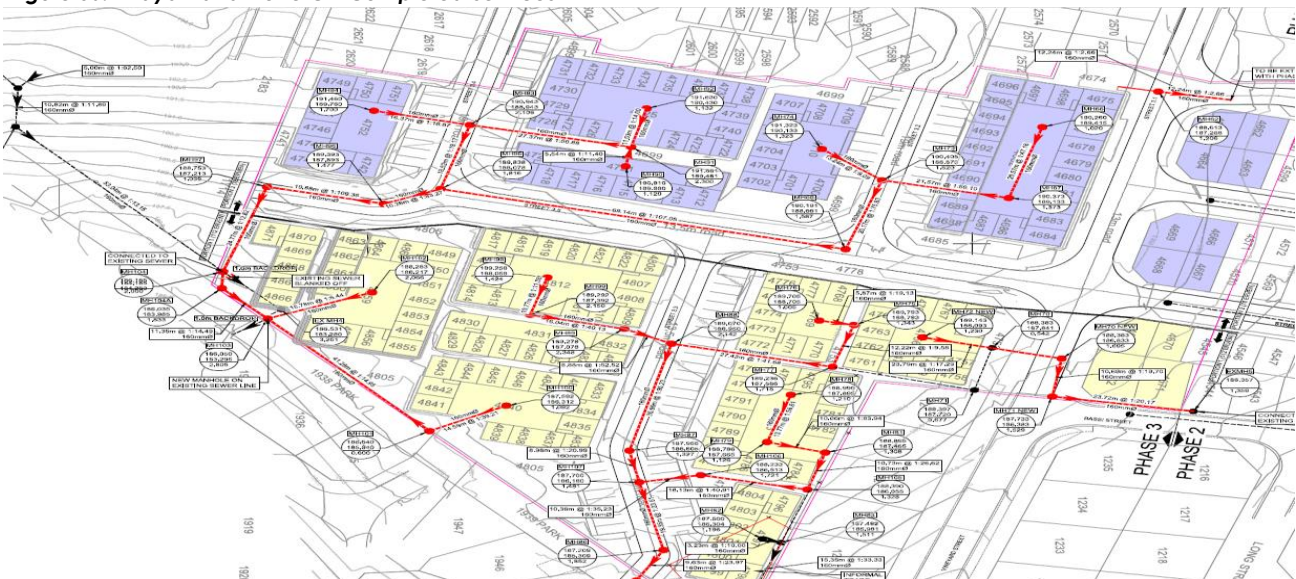
Image 12: Erf 3229: Mooiwater - Dam Rehabilitation and TRA Franschhoek



3.5.1.2 Kayamandi: Zone O

This project is designed to provide 711 service sites in Zone 0, Kayamandi. The project is divided into three phases of construction. The first phase of service sites, known as phase 3, was completed in October 2024. This included 178 service sites for future top structures. The work carried out included bulk earthworks for the preparation of the top structures; construction of urban roads and stormwater management; water and wastewater reticulation services; electrical services; ducts; and related ancillary services. The next phase of the project is for the construction of the top structures (house units), with procurement of the contractor scheduled to commence in September 2025, for 170 structures.

Figure 30: Kayamandi Zone O - Completed Services



3.5.1.3 Upgrades to municipal ECD facilities

The municipal manager has identified the upgrading of municipal facilities used by private Early Childhood Development (ECD) centres as a priority project, with funding allocated accordingly.



The project is financed through the Capital Replacement Reserve (CRR) and the Integrated Urban Development Grant (IUDG). Due to funding constraints, the initial estimate of R22 million for the improvement of five facilities led to a reduction in the scope of work.

This adjustment was made to focus on addressing high-priority risks identified during the condition assessment stage. The project is currently in the procurement stage for the appointment of a contractor.

Image 13: Upgrading of Municipal ECD Facilities



3.5.1.4 Calcutta Memorial Park

The project is in the implementation stage of phase 1. Upon completion of the 4 phases, the project will yield 40 000 gravesites. The cost to implement the entire project is estimated at R196 million, excluding VAT.

The contractor for phase 1 is Umzali Civils. They were appointed in January 2025 to implement the first phase of the project, with the project construction value of R59 649 667.15.

The consultant is currently busy with the draft tender document for the second phase, which will include buildings, fencing, landscaping and ICT infrastructure.

The images below illustrate the Calcutta Memorial Park – Construction phase and the access road.



Image 14: Construction phase and access road of the Calcutta Memorial Park



3.5.1.5 Vloottenburg Outfall Sewer: Construction of Bulk Sewer and Associated Infrastructure

The municipality's objective with this project is to expand bulk sewer services to augment the capacity of the existing municipal infrastructure and accommodate both current and future development within Vloottenburg and surrounding areas.

Master planning studies undertaken by the municipality identified the need for new and expanded bulk sewer infrastructure to support the growing Digtebij / Vloottenburg community. This project entails the construction of a 1.2 km, 315 mm diameter bulk sewer main, together with associated ancillary works. The scope comprised civil works, including the installation of new bulk sewer pipelines, micro-tunnelling, and integration of the new infrastructure into the existing Vloottenburg (sewer) Pump Station system. The works were scheduled for completion within an eight (8)-month construction programme during the 2024/25 financial year. The contractor was appointed in August 2024, and construction was completed in June 2025 with a total cost of R14 million, including design and construction supervision. The two images below provide a locality and alignment overview of the project, along with selected photographs captured during the construction phase.



Image 15: Vlotenburg Outfall Sewer



Image 16: Vloottenburg Outfall Sewer construction phase



3.5.1.6 Vlotenburg New Reservoir and Pipeline

Phase one of this project is now 100% complete. This phase involved the demolition of the existing 200-kilolitre Skoonheid circular reservoir and the construction of a new 3-megalitre (ML) reinforced concrete rectangular reservoir, complete with concrete chambers, pipework, and specialised fittings. Additionally, a new 200-kilolitre reinforced concrete sump with a pump station and pump rooms was constructed, along with two new water mains. The project also included the removal of an existing asbestos cement pipeline along Polkadraai Road, the construction of a new 10-megalitre reinforced concrete reservoir, and the installation of renewable energy sources, electrical, and control cabling. Further works included the installation of stormwater management systems, as well as the construction of new access roads, parking areas, and high-security perimeter fences around the reservoirs.

Phase two of the project is currently in the design stage. This phase will involve connecting a new water main to the Phase 1 infrastructure and extending the network to a new pump station that will be built at Onder Papegaaiberg, adjacent to the existing reservoir. The construction tender for Phase 2 is expected to be advertised within the 2025/26 financial year.



Image 17: Vloffenburg New Reservoir and Pipeline



3.5.1.7 Construction of the Stellenbosch 10ml Reservoir, Bulk Water Supply, and Associated Works

The project was initiated as a result of a master planning study in response to the significant growth experienced in the northern suburbs of Stellenbosch. To support this expansion, the municipality is investing in the upgrading of its bulk water supply network.

The scope of works includes the construction of a new 154 l/s pump station, a 10 Ml reservoir, and a bulk water supply pipeline. This infrastructure will enable the transfer of water from the existing Papegaaiberg Reservoir to the new Stellenbosch Reservoir, which will be situated above the Kayamandi area, thereby strengthening water service delivery to the rapidly growing northern region of Stellenbosch. The overall project investment is R170 million from initiation to completion. The first figure below illustrates the project location and provides an overview of the alignment, extending from the Onder Papegaaiberg area through to the northern side of Kayamandi.

The project is currently seven (7) months into the scheduled twenty (20) month construction programme and is anticipated to reach completion by September 2026. Although the total estimated project duration of construction is eighteen (18) months, it is classified as a multi-year project, with construction commencing in the 2024/25 financial year. The second image below in this section provides photographs of the construction works' progress thus far.



Image 18: Area of Construction of the Stellenbosch 10ml Reservoir, Bulk Water Supply, and Associated Works



Image 19: Construction progress of the Stellenbosch 10ml Reservoir, Bulk Water Supply, and Associated Works



3.5.1.8 Construction of New Cells and Associated Infrastructure at Stellenbosch Landfill

The Stellenbosch Municipality owns and operates the Stellenbosch Landfill, which currently comprises three cells that have reached capacity (i.e., cells 1, 2 and 3). The Waste Management Department is working to deliver a new landfill cell (cell 4), including all related civil works and containment systems for the Stellenbosch Municipality. The project was divided into two phases, each due to the existing Eskom transmission line crossing the site.

Phase 1:

Phase 1 comprises all the work required for the completion and handover of cells 4A and 4C, along with access roads, services, site security, the main office building, the weighbridge office, and the ablutions container. Phase 1 was completed during July 2024 and handed over to the Waste Management Department.



Image 20: Stellenbosch Landfill - Construction of New Assets



Phase 2:

Phase 2 comprises the extension of Cell 4B, which is currently under the existing Eskom transmission lines. The procurement of a consultant to complete the remaining part of Cell 4 was accomplished during January 2025. The design stage, as well as the tender document for construction, was completed. Construction for this next phase is planned to commence during the 2025/26 financial year.

Image 21: Stellenbosch Landfill - Phase 2



Installation of Landfill Gas Extraction and Flaring Infrastructure at the Stellenbosch Landfill

The landfill gas extraction system was completed during May 2025 as part of the closure of the existing cells, as well as the operation of the new cell. The primary objective is to collect landfill gas and use it. For the initial phase, gas will be flared, and the second phase will be to use the gas to generate power, should this be viable.



The scope of this contract is for the civil works and the mechanical and electrical works for the installation of a landfill gas collection and flaring system, including landfill gas wells, a network of buried HDPE gas collection piping, the installation of condensate traps, and the installation of condensate pumping chambers and a flaring compound.

Image 22: Gas to energy project



Upgrades to the Plein Street Stellenbosch Public Library

The municipality embarked on the upgrade project of the Stellenbosch Public Library with a clear vision to transform the historic library into a modern, accessible, and dynamic hub that meets the evolving needs of the 21st-century community. Libraries are no longer merely collection spaces; they are vibrant learning centres, information hubs, and crucial spaces for resource sharing. This project is paramount to ensure the Stellenbosch Library remains a cornerstone of community engagement and lifelong learning for all residents within its extensive service area. Its modernisation is crucial for its continued relevance and accessibility. Various aspects of the upgrade have made significant progress, laying the groundwork for a truly transformative facility.

The initial phases have concentrated on obtaining compliance reports, which include structural assessments, universal access, partial electrical upgrades, and the finalisation of the design and ICT

requirements. However, the unique nature of this project, specifically its location within a heritage building, has presented complexities that have impacted the initial budget and timeline.

Image 23: Stellenbosch Public Library Upgrade



The Establishment of a Fire Station in Jamestown, Stellenbosch

The Stellenbosch Municipality's fire department is experiencing significant pressure to respond promptly within designated travel times to ensure timely attendance at emergencies, in accordance with SANS 10090:2003. The designated location for the proposed fire station was identified at the Jamestown Sports Field, which is zoned as Private Open Space with permitted use for outdoor sports. The subdivision area designated for use must be rezoned to the Utility Services Zone, which, by definition, permits authority use, including a fire station. The appointment of a consultant for all phases of the project was completed in November 2024. The planning phase for rezoning the athletics pitch at Jamestown has been finalised, and the land-use planning application has been submitted to Stellenbosch Municipality for approval. During the planning phase, the municipality finalised the design and floor plan of the proposed fire station.



Image 24: Jamestown Fire Station



Despite only having three (3) project managers in the department, the PMU department has received numerous requests to assist directorates in managing various CAPEX projects. The current structure makes provision for assistant project managers, and the request was submitted to fill these vacancies in the new financial year. It is evident from the new CAPEX budget that the positions must be filled to spend the CAPEX budget, especially the IUDG allocated to the municipality.

Despite all the highlights, some challenges were identified in the department.

Table 125: PMU Challenges

Service Area	Challenge	Actions to address
PMU	Dependence on other departments to meet the CAPEX budget allocated to PMU.	The planning of projects must be aligned to meet final project objectives— community and external stakeholder engagement.
PMU	Criteria for grant reporting to provincial and national departments.	Appointment of additional staff to assist with grant reporting.
PMU	Response time of internal departments to meet project outputs that cause delays on active projects.	Internal departments are to remain the project owners of CAPEX projects.

3.5.2 ASSET MANAGEMENT AND WAYLEAVES

The Asset Management and Wayleave Unit is a dual-function unit within the Infrastructure Directorate, and its functions are concerned with the financial and physical accountability of all infrastructure assets (Asset Management). The other function (Wayleave Management) seeks to ensure protection (from damage, loss, etc.) of all existing infrastructure assets / services through regular inspections and monitoring of all works conducted on and around the municipality's assets. Additionally, this function aids in the documentation of internal (municipal-owned) and external services or assets that are located within the road reserve of the municipal land.

This unit seeks to optimise municipal infrastructure management to support the current Strategic Focus Area 5: Good Governance and Compliance. As one of the largest economies nationally, the greater Stellenbosch area and municipality are significant providers of services. The difficult task that infrastructure asset management addresses is deciding what to do, when, where, and for whose benefit. Enhanced infrastructure capabilities also augment the achievement of the other four Strategic Focus Areas, i.e., 1: Valley of Possibility, 2: Green and Sustainable Valley, 3: Safe Valley, and 4: Dignified Living.

Municipalities are not only responsible for the provision of essential engineering services that include potable water supply, sanitation, electricity reticulation, the provision of roads and stormwater, and



solid waste collection and disposal, but also for housing and shared community assets like cemeteries, parks, sports grounds, libraries, etc. While municipalities also have obligations towards governance, community safety and health, and development services, the success or failure of a municipality is substantially measured by the availability and quality of infrastructure services. Therefore, a municipality operates as an asset-intensive business.

The unit strives to comply with the recently introduced Generally Recognised Accounting Practice (GRAP) standard for local governments, which focuses attention on asset management. Additionally, this unit ensures compliance with the issued National Treasury asset management practices and reporting requirements. These requirements include identifying, componentising, valuing, and tracking the health of the municipal-owned assets; establishing programmes; providing resources to maintain those assets; and reporting the status of existing and new assets for sustainable development.

During the 2024/25 financial year, condition assessments were done on the RTS (Roads, Transport and Stormwater) assets via a physical verification assessment of assets with an expected useful life of less than 5 years. The outcome of the report confirmed that the verified assets are generally in satisfactory condition. In the instance where assets were in poor condition, the municipality had already allocated funding to rehabilitate the infrastructure to increase their expected useful life and improve their conditions.

The department also obtained the information on 11 projects that were completed during the 2024/25 financial year for unbundling and inclusion in the Financial Asset Register. Unbundling allows municipalities to componentise assets, meaning each part of an infrastructure asset (e.g., pipes, valves, and pumps in a water system) is recorded separately. This ensures compliance with GRAP 17, which requires detailed asset identification, valuation, and depreciation tracking.

Below is the list of Infrastructure Services projects that were completed and unbundled during the 2024/25 financial year:

Table 126: List of Completed Unbundled Projects

List of Completed Unbundled Projects	
Department	Projects
Electrical Services	Electricity Network: Pniël
Electrical Services	Laterra Substation
Electrical Services	Replace Control Panels 66 kV and Circuit Breakers
Project Management Unit (PMU)	Franschhoek Mooiwater 236
Water and Wastewater Services: Water	Bulk Water Supply Pipeline and Reservoir - Jamestown
Water and Wastewater Services: Sanitation	Franschhoek Sewer Network Upgrade (Langrug / Mooiwater)
Water and Wastewater Services: Sanitation	Vlottenburg Outfall Sewer: Construction of Digteby Sewerpipe
Traffic Engineering	Traffic Calming Projects: Implementation
Traffic Engineering	Traffic Management Improvement Programme
Traffic Engineering	Traffic Signal Control: Installation and Upgrading of Traffic Signals and Associated Components
Traffic Engineering	Traffic Signal Management System

The collective value of the municipality's infrastructure assets, installed mainly in the public road reserve and on other municipal land, amounts to a considerable value. The Wayleave department



manages permissions for work within municipal land, especially in public road reserves, to protect infrastructure and ensure coordinated development.

This unit strives to continuously improve its functions and systems to provide better and more efficient support to the internal departments and the public. The Wayleave policy is reviewed on an annual basis to ensure compliance with all other relevant Council-approved policies. Through these continuous improvement goals, this unit has improved its overall efficiency in wayleave management to over 96% in the 2024/25 financial year.



The table below provides a summary of the functional statistics of the Wayleave applications.

Table 127: Wayleave Applications

Wayleaves (WL) Activity	2024/25 FY												FY Totals and Rates (%)	Averages per Month
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
Number of Standard WL Applications Received	35	34	20	17	39	0	20	39	25	26	38	23	316	26
Number of Emergency WL Applications Received	16	8	4	19	10	0	6	11	8	9	8	5	104	9
Number of Standard Wayleave Applications Finalised (Approved/ Refused/ Cancelled)	34	30	19	17	35	0	20	38	25	26	38	23	305	25
Number of Standard Wayleave Applications Cancelled and Refused	0	0	0	0	0	0	2	0	1	0	2	1	6	1
Number of Wayleave Finalised Within 30 Days from Date of Application	30	12	14	13	31	0	19	24	13	11	23	16	206	17
Number of Wayleave Finalised Beyond 30 Days from Date of Application	4	18	5	4	4	0	1	14	12	15	15	7	99	8
Number of Standard Wayleave Not Finalised Yet	1	4	1	0	4	0	0	1	0	0	0	0	11	1
% Finalised Standard Wayleaves	97%	88%	95%	100%	90%	0%	100%	97%	100%	100%	100%	100%	97%	97%
% Cancelled and Refused Wayleaves	0%	0%	0%	0%	0%	0%	10%	0%	4%	0%	5%	4%	2%	2%
% Standard Wayleave Not Finalised (Target = 00%)	3%	12%	5%	0%	10%	0%	0%	3%	0%	0%	0%	0%	3%	3%
% Standard Wayleave Finalised Within 30 Days of Application (Target = 80%)	86%	35%	70%	76%	79%	0%	95%	62%	52%	42%	61%	70%	65%	65%



The table below summarises the challenges of the department:

Table 128: Asset Management and Wayleave Challenges

Service Area	Challenge	Actions to address
Asset Management	Dependence on other departments to submit unbundling information	Regular engagements with project owners to obtain information on time
Asset Management	Regulatory requirements of the National Government that must be adhered to	Appointment of critical staff

3.5.3 DEVELOPMENT SERVICES

The Section: Development Services is a section within the municipality that is responsible for managing the approval of engineering services and the implementation stages of all new developments in the municipality to ensure that the impact on municipal services and the environment is adequately and responsibly mitigated. Additionally, this section is required to facilitate development to promote economic growth, stimulate job creation, expand the municipal revenue stream (Development Contributions (DCs) and new property rates), and ensure development contributes to the achievement of the strategic goals of the municipality, by means of the following activities:

- The approval of new developments and the monitoring and control of engineering projects implemented by developers;
- Provides ongoing technical support and guidance to ensure responsible and successful development;
- Plan, organise, coordinate, and control the activities, procedures, and outcomes associated with the evaluation and approval of land use and building plan applications, as well as the calculation and coordination of bulk infrastructure development charges;
- Plan, organise, coordinate, and control the activities, procedures, and outcomes associated with the engineering side of the rate clearance applications;
- Manages the implementation of specific developments and development contribution-linked infrastructure projects to ensure capacity for new developments; and
- Develops and provides input into strategic documents, policies, and guidelines related to the engineering aspects of development.

During the 2024/25 financial year, the Section: Development facilitated the approval of land-use applications and building plans, which led to a DC revenue of R28 million excluding VAT (cash payments). This revenue can be used on bulk infrastructure engineering projects to create capacity to accommodate further development and broaden the municipal income base in terms of property rates and taxes.

Over and above the DCs generated in terms of cash payments, infrastructure upgrades in lieu of DCs to the value of R27.4 million, excluding VAT has been completed in 2024/25, and infrastructure upgrades in lieu of DCs to the value of R15.7 million, excluding VAT, have been completed in 2024/25.

The images below depict some of the projects for the 2024/25 financial year, some of which are still ongoing.

Image 25: Upgrading of R44 / Hendrickse Street (Cloetesville)



Image 26: Dennesig Transport and NMT Project (Stellenbosch CBD)



Image 27: R44 / Webersvallei Road Dedicated left turn lane (Jamestown)



Image 28: Kleinweide water upgrade (Die Weides, Stellenbosch)





To provide more perspective on the above, the monthly and annual applications are summarised in the table below:

Table 129: Building Plans and Land Use Applications

Activity	2024/25												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Minor Building Plans: Received	93	129	92	99	86	85	27	187	116	102	85	117	1 217
Building Plans: Commented on within 10- days	83	114	80	83	86	71	27	144	108	94	72	111	1073
% within the deadline (target = 60%)	90%	87%	87%	84%	100%	84%	100%	77%	93%	92%	85%	95%	88%
Major Building Plans: Received	5	2	8	9	11	8	0	0	8	4	6	4	65
Building Plans: Commented on within 20 days	3	0	6	4	9	5	0	0	6	0	3	3	39
% within the deadline (target = 60%)	60%	0%	75%	44%	82%	63%	-	-	75%	0%	50%	75%	60%
Land-use Applications: Received	21	19	22	20	18	7	8	6	14	17	20	21	193
Land-use Applications: Commented on within 30 days	19	18	17	17	16	6	3	4	14	14	19	19	166
% within the deadline (target = 60%)	90%	95%	77%	85%	89%	86%	38%	67%	100%	82%	95%	90%	86%

Table 130: DC Challenges

Service Area	Challenge	Actions to address
Development	Dependence on other service departments to meet service delivery targets.	Vacancies and capacity constraints in other service departments have a negative effect on response times to development.
Development	Developers often face challenges in DC calculations, particularly when it comes to the use of DC on Provincial Roads.	Problematic areas in the DC Policy need to be addressed. Investigate the Provincial Roads DCs aspect in 2025-26. The consultant's tender expires in June 2026, and a new tender needs to be awarded.
Development	Shortfalls on DC projects funded by developers.	The mechanism of dealing with this scenario must be thoroughly investigated and formulated to ensure compliance with all relevant legislation. Appointed DC consultants to assist with this project in 2025/26. Engagement with other Municipalities on this topic will also provide valuable insight.
Development	DCs payable by schools, ECDs, churches, and other social institutions are problematic for the developers of these facilities, frequently stating that they render the school, etc., unfeasible. This has a domino effect if the school / social facility is not built because the underlying social issue cannot be addressed.	The latest DC Policy provides relief on DCs for schools, based on the Quintile rating of the school. Other social institutions must still apply to the Council for a DC reduction.
Development	Opportunity: Compare road upgrades vs. NMT upgrades in terms of impact and return on investment.	The outcomes of the Dennesig NMT upgrade project need to be scientifically measured once the project is completed to ascertain the value created by spending DCs on NMT upgrades vs. traditional road upgrades.



3.6 COMPONENT C: PLANNING AND ECONOMIC DEVELOPMENT

3.6.1 SPATIAL AND INFRASTRUCTURE PLANNING

Spatial planning is a high-level planning process that is inherently integrative and strategic; it considers a wide range of factors and concerns and addresses the unique spatial aspects of those concerns.

The actions of spatial planning aim to:

- ✦ Enable a vision and consistent direction for the future of the municipal area based on evidence, local distinctiveness, and community-derived objectives;
- ✦ Translate this vision and direction into a set of policies, priorities, programmes, and land allocations together with the public sector resources to deliver them;
- ✦ Create a framework for private investment and regeneration that promotes economic, environmental, and social well-being; and
- ✦ Coordinate and deliver the public-sector components of this vision with other agencies and processes to ensure implementation.

In essence, it entails more than land use management; it provides a key role in providing a long-term spatial framework for development and coordinating policies across sectors - referred to as the Municipal Spatial Development Framework (MSDF) in the municipal context. By so doing, effective spatial planning helps to avoid duplication of efforts by the government and can assist in the coordination of sectoral policies to ensure maximum positive impact from the investment of resources to achieve the spatial vision agreed to by all stakeholders.

3.6.1.1 Stellenbosch's Integrative Spatial – and Infrastructure Planning Approach

One of the contributing factors to the lack of spatial transformation is that strategic policy seldom leads the implementation agenda of municipalities. Ideally, the infrastructure and built environment programmes of municipalities should align with the spatial objectives of the MSDF, which is the 20-year plan for the management of the physical growth and development of the municipality. The MSDF, as the strategic and integrative spatial planning policy outlines the municipality's agenda to its service directorates, ensuring that their sector plans, programmes, and projects are grounded in a sound common spatial logic, whilst the Capital Expenditure Framework (CEF), the municipality's capital planning framework over the 10-year planning horizon, enables specific arrangements for prioritisation, mobilising, sequencing, and implementing public and private infrastructural and land development investment ensuring maximum positive impact from the investment of scarce resources as agreed to by all stakeholders are achieved, while ensuring financial sustainability.

The need for all municipalities to have SDFs and CEFs as core components of their IDPs has been a legislative requirement for the past 24 years, since the implementation of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA). Over the past 24 years, the understanding of the importance of MSDFs has improved. In this period three further pieces of legislation have been introduced, namely the Spatial Planning and Land Use Management Act, 2013 (Act No. 16 of 2014) (SPLUMA), the Western Cape Land Use Planning Act, 2014 (Act No. 3 of 2014) (LUPA), and the Stellenbosch Municipality Land Use Planning By-law (2023), which have further clarified the role and importance of MSDFs. Specifically, these pieces of legislations have provided further needed detail



on the content of the MSDFs and the administrative processes to be followed for review, amendment, and adoption of MSDFs.

Given that the MSA makes it clear that an MSDF (including CEF) is a core component of an IDP, it follows that the process requirements prescribed by the MSA in respect of an IDP must apply to an MSDF. In the case of the Stellenbosch Municipality, the Council approved the commencement of the proposed review and amendment process of the MSDF (2019) and the CEF (2021) to achieve strategic, spatial, and financial alignment and to enable the coordination of policies within the municipality. In doing so, an integrative strategic, spatial, and financial planning approach was followed to avoid the duplication of efforts and to ensure maximum positive impact from the investment of resources, with specific consideration to the adoption of the catalytic projects as approved in the Adam Tas Corridor Local Area Spatial Development Framework, 2022 (ATC LASDF). This resulted in a reviewed and amended MSDF and CEF, which was supported and adopted at a Council Meeting on 27 June 2023.

The final adopted IDP/MSDF/CEF were incorporated and adopted within the 2022-2027 IDP on 30 October 2023 (further referred to as the Amended IDP/MSDF/CEF), with confirmation from the Western Cape Provincial MEC for Local Government, Environmental Affairs and Development Planning on compliance with the relevant legislative requirements received on 28 November 2023.

3.6.1.2 Legislative requirements and process for the second annual review of the Amended IDP/MSDF/CEF (2023) as part of the IDP process plan 2024/25

Section 34(a)(i) and (ii) of the MSA speaks directly to the need to “review” an MSDF annually in terms of the performance of the municipality with respect to the guidance provided in its MSDF, as well as at any time deemed necessary in response to changing circumstances¹. The annual review allows for proactive monitoring of the implementation of the MSDF, while highlighting the need for actions that need to be taken to support the MSDF implementation on a sustainable basis. It is also important to note that an annual review of the MSDF does not necessarily lead to or require an amendment of the MSDF.

To support municipalities with unpacking the legislative requirements and administrative processes, the Western Cape Department of Environmental Affairs and Development Planning (DEA&DP) and the national Department of Cooperative Governance issued a practice note and revised IDP guidelines in 2020. For the annual review of the Amended IDP/MSDF/CEF (2023), the internal review was part of the IDP process plan 2024/25 and was undertaken based on the mentioned practice note and guidelines. Accordingly, and concerning this internal review of the MSDF, the following factors have been considered regarding the performance of a municipality concerning its MSDF, namely:

- ⚙️ Are the goals and objectives of the MSDF being reached by the municipality?
- ⚙️ Is the direction provided by the MSDF being brought into the compilation or amendments of relevant sector plans, e.g. Comprehensive Integrated Transport Plan (CITP), Water Services

¹ Changing circumstances generally refers to circumstances that are out of the control of the municipality that have a substantive impact on the MSDF policies and proposals and could include e.g. changes in legislation, policy, norms or standards; disasters; trigger points being reached in terms of certain parameters; significant proposal for development in the municipal area that will result in significantly changed human settlement needs, socio-economic needs or altered natural environments; change in population growth; change in political leadership; new information etc.



Development Plan, Integrated Waste Management Plan, Air Quality Management Plan, Engineering Services master plans, Human Settlements plan, etc?

- Is the municipal budget spent in line with the priority development areas identified in the MSDF?
- What substantive development permissions has the municipality given in the past financial year?
 - Are these development permissions aligned with the objectives, principles, and policies set out in the MSDF?
 - What site-specific deviations did the Municipal Planning Tribunal (MPT) permit? What is the impact of these on the Municipal IDP/MSDF/Budget?
- Are implementation actions identified by the MSDF (including the CEF) being brought forward into the IDP, and SDBIPs and where relevant, budgeted for?
- Are implementation actions identified by the MSDF (including the CEF) included in the Strategic Plans and / or Annual Performance Plans and Budgets of relevant provincial and national government departments and state-owned entities?
- Do prior amendments suggest the municipality needs to commence with a compilation of a new MSDF?

The municipality has, over the last few years, made deliberate efforts to improve municipal policy coherence and the vertical alignment in its intra-municipal planning sphere, through a collaborative approach using the Capital Planning Forum (CPF) and the MSDF / CEF mechanisms. This approach enables the municipality's long-term strategic development vision to direct infrastructure implementation in the functional areas and priority development areas of the municipality, whilst remaining conscious of the municipality's financial position and infrastructure planning needs.

The second annual review for the 2024/25 IDP cycle focussed on the performance monitoring of the implementation programme of the Amended MSDF/CEF (2023) (refer to Chapters 6 and 7 of the document), specifically around the spatial imperatives (also referred to as principles) and associated development themes. The successful implementation of the spatial imperatives and guidelines is dependent on related spatial and non-spatial supportive policies, which have specific implications on intra-municipal sector planning. This implies policy alignment across municipal functional areas and services. The review aimed to demonstrate how each of the intra-municipal directorates assists with the implementation of the related development themes of the MSDF programme. In addition, the purpose of the review is to start highlighting and building up a list of what should inform the review of the Amended IDP in years 4 and 5 and what should be addressed in the next generation IDP to be adopted for the next 5-year term of office. Hence, the review needs to compile a list of issues to be dealt with when compiling the 5-year MSDF for the period 2028-2032.

Based on the performance monitoring of the implementation programme of the MSDF and associated development themes, the table below indicates the highlights achieved within the department as at 30 June 2025.

Table 131: Highlights of the Department: Development Planning

Highlight	Description
Inclusionary Zoning (Housing) Policy	The municipality co-authored Stellenbosch's Inclusionary Zoning Policy: Lessons and insights on policy development case study.
Internal Review and update of the spatial planning policies of the MSDF	Based on the review of the MSDF and various intra-municipal and inter-municipal sector planning flags highlighted in 2024/25. The update of the specialist study and plans has been initiated, and a draft has been produced for further refinement and intra-municipal collaboration.



Highlight	Description
Catalytic Initiative: Klappmuts and intergovernmental planning matters	The municipality is part of an Intergovernmental Steering Committee (ISC) for the development of the Greater Cape Town Regional Study initiated by the National Department of Land Reform and Rural Development, and WC: DEA&DP. The regional infrastructure systems study commenced in 2024/25 and will conclude at the end of 2026, and will focus on coordinating spatial planning and infrastructure around the N1 corridor based on spatial scenarios developed to accommodate growth, specifically focusing on the N1 and the regional node of Klappmuts.
Catalytic Initiative: Stellenbosch Bridge, Klappmuts	The "Innovation Precinct" or "Smart City District" (now referred to as Stellenbosch Bridge), directly west of and adjacent to Klappmuts South, was approved in 2024, with groundwork already underway for the establishment of the Industrial Park located next to the N1.
Local spatial development frameworks: Koelenhof	Ideally, each of the settlements in the municipality should have an LSDF, applying the principles of the MSDF in more detail. The emerging node of Koelenhof has been identified as a top priority for the development of an LSDF and overlay zone, which was commissioned in 2024 and led by the Koelenhof landowners and the municipality. The studies will inform the reclassification of the node to a priority development node and the appropriate infrastructure arrangements needed for its development within the next 10 years
2 nd Review of the MSDF and CEF.	Review the Municipal Spatial Development Framework and CEF. Council adopted the review report on 30 October 2024.
Adam Tas Overlay Zone	Awarded with the WCG Service Excellence Awards 2024 in the category "Ease of Doing Business"
Adam Tas Overlay Zone	Approved as part of the Stellenbosch Municipality Zoning Scheme By-law 2024.
Inclusionary Zoning (Housing) Policy	The MSDF proposed that an Inclusionary Zoning (Housing) policy be drafted through which the delivery of more affordable housing within new developments and / or targeted areas can be achieved.
Review and amendments to the CEF	The department embarked on a process to ensure a better alignment of the strategic and higher-order plans of the municipality with the approved MSDF, which required the review and amendment of the MSDF (including the Capital Expenditure Framework (CEF)). The Council approved the final amended MSDF and CEF on 27 June 2023.
Review and amendments to the MSDF	The department embarked on a process to ensure a better alignment of the strategic and higher-order plans of the municipality with the approved MSDF, which required the review and amendment of the MSDF (including the Capital Expenditure Framework, CEF). The Council approved the final amended MSDF and CEF on 27 June 2023.
Adam Tas Governance Structure	To assist with the implementation of the ATC LSDF, SM, and the ATC's collective landowners signed a Memorandum of Understanding (MoU) in 2022. The Council approved the MoU in August 2022 and appointed the Economic Development Partnership (EDP) to draft the terms of reference for the project manager to appoint a person in the municipality temporarily to facilitate the development of the ATC. The EDP was also tasked to facilitate and assist the municipality in appointing the Steering Committee for the ATC, consisting of senior municipal officials and an equal number of representatives of the landowners' collective. The development of the institutional arrangements for the governance structures is still in progress.
Local Spatial Development Framework for the Adam Tas Corridor	The local spatial development and development guidelines for the Adam Tas Corridor (ATC LSDF), which is a catalytic project listed in the MSDF, have been finalised and adopted by the Council in 2022.
A precinct plan for the Rhenish complex	An urban design study and precinct plan for the Rhenish Complex in Stellenbosch, setting out the potential measures to preserve, develop, and activate the Rhenish Complex, was adopted by Council on 29 November 2023.
Feasibility studies for land / building acquisition	Four studies for properties that could potentially be obtained by the Council, three of which are in the Adam Tas Corridor, were completed and submitted to management for consideration.
Intergovernmental relations	DEA&DP took the initiative to arrange for quarterly intergovernmental relations meetings for municipalities falling within the Greater Cape Metropole. The meetings are mandated to discuss common issues and cross-boundary matters. All the department's senior staff attend the meetings.



The table below indicates the challenges experienced within the department as at 30 June 2025.

Table 132: Challenges within the Department: Development Planning

Challenge	Actions to address
Capacity	<p>The total staff component of the Section: Spatial Planning amounts to three (3) officials, consisting of a manager, a senior planner, and an administrative officer. A spatial planner position is currently vacant and in the process of being filled.</p> <p>With the increase in projects undertaken in-house, as well as the need to develop LSDFs for each smaller town, as well as for the "Bosdorppe," and to facilitate and lead the implementation of the MSDf. Catalytic projects and the LSDFs are currently placing the department under severe pressure.</p> <p>The Department: Development Planning notes that the organogram approved in 2017 does not meet the requirements to successfully fulfil the functions and mandate required by the Section and must be urgently reviewed and amended.</p>

3.6.2 ECONOMIC DEVELOPMENT AND TOURISM (LED)

Stellenbosch, one of South Africa's oldest and most renowned towns, is distinguished by its heritage architecture, world-class vineyards, and cultural diversity. Home to Stellenbosch University and South Africa's 13th largest economy, the town combines historical character with a dynamic entrepreneurial ecosystem, advanced research facilities, and the headquarters of major national and international companies. Its compact urban footprint and preserved natural landscapes further enhance its quality of life and visitor appeal.

The municipality's record of 6th consecutive clean audits reflects strong governance and financial stability, underpinned by continued investment in infrastructure and service delivery. This creates a reliable foundation for inclusive economic development and sustainable tourism growth.

Within this context, the municipality aims to position tourism as a driver of long-term value. Key priorities include:

- ✚ Coordinating and overseeing funded tourism entities to ensure accountability and impact;
- ✚ Partnering with the private sector and leveraging independent initiatives to strengthen tourism efforts;
- ✚ Developing sustainable events, brands, and off-peak tourism offerings to balance seasonal demand;
- ✚ Expanding opportunities for business tourism and enabling local businesses to participate in the value chain;
- ✚ Creating training, mentorship, and employment pathways to empower residents; and
- ✚ Measuring return on investment to ensure effective use of resources.

By integrating governance excellence with innovation and inclusivity, Stellenbosch is uniquely positioned to grow as a sustainable tourism destination while advancing economic empowerment and social well-being.

3.6.2.1 Agricultural Support and Rural Development

Stellenbosch Municipality has once again handed over three portions of land, reinforcing its commitment to sustainable agricultural practices, economic growth, and job creation in the region.

By leasing municipal agricultural land to local farmers, the Stellenbosch Municipality continues to create long-term opportunities and foster inclusivity within the community. This phased approach



demonstrates a forward-looking strategy empowering emerging farmers while ensuring that previously underutilised land is transformed into productive assets.

The Executive Mayor highlighted the municipality's strategic goal of fostering a business-friendly environment that drives job creation. The transparent selection process considered farming experience, business plans, and financial readiness, ensuring that deserving candidates benefit. Beyond land access, the municipality will also provide essential infrastructure such as electricity and water, and relevant government departments.

The municipality's Policy on the Management of Agricultural Land provides a clear and transparent framework that enables small-scale farmers with the required knowledge, skills, and passion to lease municipal land and grow their enterprises into viable commercial ventures. In doing so, these farmers not only strengthen food security but also play a vital role in job creation within the local agricultural sector.

This initiative builds on the Stellenbosch Municipal Council's 2016 Policy on the Management of Municipal Agricultural Land, which seeks to unlock the potential of unused land while empowering emerging and historically disadvantaged farmers. As a caring and responsible government, Stellenbosch Municipality remains committed to pioneering practices that strengthen the agricultural economy and create sustainable opportunities for its residents.

The table below provides the activities done within the Section: LED and Tourism.

Table 133: Section: LED and Tourism Activities

Achievement / Highlight	Description	Financial years				
		2020/21	2021/22	2022/23	2023/24	2024/25
Municipal Jobseekers Database Registrations	Municipal Jobseekers Database Registrations	181	1 767	7 903	11 244	14 255
Business Interventions	Business Licences	22	19	24	14	3
Informal Trading	The Section: Economic Development and Tourism has several informal trading sites which are operational: <ul style="list-style-type: none"> - Kayamandi; - Klapmuts; - Groendal - Franschhoek 					
	An item was tabled with the Council in the 2024/25 financial year for the outsourcing of two informal trading hubs. The item was approved in council, and it will be managed by independent NPOs. <ul style="list-style-type: none"> - Cloetesville; - Ida's Valley 	n/a	3	4	4	6



Achievement / Highlight	Description	Financial years				
		2020/21	2021/22	2022/23	2023/24	2024/25
Enterprise Development and Support	<p>Training for Stellenbosch-based entrepreneurs did exceptionally well in the 2024/25 financial year.</p> <p>The types of training and mentoring workshops delivered during the financial year were as follows:</p> <ul style="list-style-type: none"> • SEDA Business Skills • DEDaT LED Masterclass • SEDS Business Canvas Training • Supplier Development Training for Contractors • Supplier Open Day • SEDA Finance Training • SEDA Marketing Workshop • Start-up Tribe (7 online training sessions). <p>The unit has also been very active with the processing of informal trading permits, ensuring active microbusiness trading in Stellenbosch.</p>	3	11	22	27	14
Vacant Agricultural Property	Four portions of land were awarded in the 2023/24 financial year.	2	n/a	n/a	4	3

3.6.2.2 EPWP Job Creation 2024/25

The Expanded Public Works Programme (EPWP) met the expected target of **1 100** as planned for the year 2024/25, with an actual of **1 340** job opportunities created.

The table below illustrates job creation through the EPWP for the 2024/25 financial year.

Table 134: Job Creation through EPWP Projects

EPWP Projects	Number of jobs created
External EPWP Projects	
Projects: 7	
Langrug Dam 2024/25	2
Newinbosch 2024/25	19
Cleaning of the CBD	30
MRF2024/25	32
Ibhunga Cleaning Kayamandi 2024/25	45
Ibhunga Cleaning Franschhoek 2024/25	19
George Blake 2024/25	2
IG-funded EPWP Projects	
Projects: 6	
EDT 2024/25	22
Community Development Office Assistant 2024/25	1
Urban Forestry 2024/25	15
Roads and Stormwater	26
Artisan Assistants 2024/25	6
EPWP Solid Waste Project 2024/25	9
Municipal Funded Projects:	
Total Projects: 25	



EPWP Projects	Number of jobs created
Cleaning of Rental Stock 2024/25	26
EPWP Machine Operators at Municipal Halls	4
Ward Office Management 2024 /25	22
EPWP Swimming Pool Pump Maintenance Operator	1
Stellenbosch Park Wardens	20
Ornamental Horticulture 2024/25	32
Complaints and documents administration 2024/25	2
Rental Stock and TRA Survey 2024/25	6
Title Deeds Restoration Programme 2024/25	9
IDPI Support Warriors 2024/25	2
Wastewater Treatment and Network Sites 2024/25	8
EPWP Fire Assistants 2024/25	10
EPWP Disaster Assistants 2024/25	6
EPWP Sport Facility Assistants 2024/25	3
EPWP Irrigationist 2024/25	4
Supply Chain 2024/25	4
Land and Asset Management, Integrated Human Settlement 2024/25	1
Cemeteries Clearing and Cleaning 2024/25	5
Parks FHK Maintenance and cleaning 2024/25	7
EPWP Sports Clerk 2024/25	1
Biodiversity	15
Eye on the Community 2024/25	3
Parking Project, Scholar Patrol / EPWP Assistants	309
EPWP Jonkershoek Picnic Site	9
Area Cleaning WC024 2024/25	603
Total Jobs	1 340

Table 135: Jobs created per area

Jobs created per area					
Stellenbosch and Surrounds	Kayamandi	Franschhoek and surrounds	Dwarsriver Valley	Klapmuts	Rural areas
336	613	184	73	96	39
Gender Breakdown				Male	Female
				40%	60%

3.6.2.3 Job Seekers Database Outreach Programme

During the 2024/25 financial year, the Economic Development and Tourism Section conducted 41 Job Seeker Outreach Programmes, with the objective of expanding the municipal database through the registration of additional community members.

3.6.3 HERITAGE AND RESOURCE MANAGEMENT

The Section: Heritage Resources Management is mandated to enable, facilitate, and manage cultural heritage development within the Stellenbosch municipal area through the formulation and implementation of long-term cultural heritage plans, strategies, policies, and guidelines that are appropriately integrated with the applicable sectoral plans of the municipality and aligned with the requirements of the National Heritage Resources Act, 1999 (Act No. 25 of 1999).



Part of this work was updating the Stellenbosch Municipality Heritage Inventory, which was done in partnership with the Stellenbosch Heritage Foundation. The municipality intends to expand on this partnership to ensure that the heritage inventory is continually updated.

The municipality has also undertaken a process to review and amend the Stellenbosch Municipality Outdoor Advertising and Signage Bylaw, and this bylaw is currently being advertised for public participation with the intention that it will be adopted and promulgated during the 2024/25 financial year.

3.6.4 GEOGRAPHIC INFORMATION SYSTEMS (GIS)

The GIS Section is responsible for managing, coordinating, and controlling the professional and technical processes associated with Geographic Information Systems (GIS) in respect of the municipality, Management of Information Systems (MIS) through research and evaluation of best practices and cost-effective approaches, and providing guidance and advice on the functionalities to internal departments to ensure that broader goals and service delivery objectives are accomplished and quality and professional standards are maintained per agreed timeframes, budgets, and appropriate legislation.

The Section has assisted the Directorate: Planning and Economic Development with the development of electronic and online submissions of building plans and land use applications. Through this process, the Section has developed the Building Plan Application Management System ("BPAMS") and the Town Planning Application Management System ("TPAMS"). These systems will allow residents and potential developers to submit their development applications online and monitor the progress of their respective applications.

Currently, BPAMS is fully operational and will be launched with TPAMS during the 2025/26 financial year.

The table below indicates the capital expenditure for the Department: **Planning and Development Services** as at 30 June 2025.

Table 136: Capital Expenditure as at 30 June 2025: Department: Planning and Development

Capital Projects	Adjustment Budget	Actual Expenditure	Variance from the Adjustment Budget
	R'000		
Furniture, Tools and Equipment: Building Control	91	91	0.04%
Furniture, Tools and Equipment: Spatial Planning	47	46	3.26%

The Departments: Planning and Development have spent **99%** of their capital budget for the financial year.



The table below indicates the capital expenditure for the Section: **Economic Development Tourism** as at 30 June 2025.

Table 137: Capital Expenditure as at 30 June 2025: Section: Economic Development and Tourism

Capital Projects	Adjustment Budget	Actual Expenditure	Variance from the Adjustment Budget
	R'000		
Installation of agricultural irrigation infrastructure on Farm 502BH (Emerging Farmers)	2 189	2 189	0%
Furniture, Tools and Equipment: LED	116	113	2.12%
Establishment of the Kayamandi Informal Trading Area	1 598	935	41.49%

The Section: Economic Development and Tourism has spent **83%** of its capital budget for the financial year.

The table below indicates the total number of employees in the Department: Development Planning as at 30 June 2025.

Table 138: Total number of employees in the Department: Development Planning (Entire department)

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	1	1	0	0
14 – 17	9	9	0	0
9 – 13	22	21	1	4.5
4 – 8	19	16	3	15.7
3 – 0	9	6	3	33.3
Total	60	53	7	11.6



3.7 COMPONENT D: COMMUNITY AND SOCIAL SERVICES

3.7.1 LIBRARIES

Public libraries are facing unprecedented challenges, marked by consecutive years of financial austerity. This document outlines the trajectory of these cuts and explores the extensive range of services and functions that public libraries offer, arguing for their indispensable value to communities.

Public libraries are experiencing sustained financial pressure that now threatens core services. Despite the growth of digital platforms, physical libraries remain essential as community-based, human-centred spaces that serve as social, cultural, and informational anchors.

Across branches, outdated and damaged materials were removed to maintain relevant collections, while limited new acquisitions were added, often with support from the Western Cape Provincial Government. Kayamandi, Klapmuts, Pniël, Cloetesville, and Groendal libraries all undertook collection management processes. Beyond lending books, the libraries function as vital community hubs. They provide literacy programmes, after-school support, storytelling sessions, reading competitions, study support, computer training, CV workshops, and senior citizen programmes. They host awareness events linked to national commemorative days. Libraries also run holiday programmes, safety awareness initiatives, child protection campaigns, soup kitchens, and partnerships with schools, crèches, authors, and health organisations.

Groendal and Pniël libraries demonstrated measurable community impact through literacy improvements, increased attendance, strengthened community cohesion, and enhanced health awareness. Online marketing initiatives, particularly in Cloetesville, improved visibility and engagement with library collections.

Table 139: Library services

Type of service	Annual statistics 2024/25
Book circulation	53 356
Exhibitions held for adults	36
Exhibitions held for children	60
Internet access points	28
Internet sessions granted to the library users	10 357
Children's programmes	184
Number of children attending programmes	6 749
Visits by school groups	71
Book group meetings for adults - old age home	1 556
Patron's visits to the library	119 158
Library hall usage	147
Total number of project and pamphlet files developed	94
Total number of books reviewed	137
In-house usage	4 520
Primary and secondary book education sessions	111



The table below illustrates the growth in print collections.

Table 140: Print collection growth

Books	2023/24	2024/25
Stellenbosch Library	44 589	46 823
Ida's Valley Library	20 654	21 540
Cloetesville Library	19 766	24 348
Jamestown Library	11 423	11 992
Kayamandi Library	13 837	14 880
Pniël Library	10 021	11 470
Franschhoek Library	21 540	22 685
Groendal Library	16 566	16 972
Klapmuts Library	12 771	14 880

Partnerships

Table 141: Partnerships

Organisation	Current Activities
Zenzele Creche	Storytelling Programmes
Vision Africa	Storytelling Programmes
Kayamandi Senior Citizens	Making use of the library hall every Tuesday
Right to care	Assist with health care issues when required
Sizamile Creche	Storytelling sessions
E-centre	Always assist disadvantaged patrons who do not have money for printing to print there for free as part of the service they offer
The Right to Care	Programme for Scholars
Sea Resue	Programme for Scholars
Veronica Galant	Programme for Women
Khula Development	Programme for the Community
Ranyaka	Programme for the Community
Elenor Damos	Storytelling
Isabella	Storytelling
Stellenbosch Hospice	Programmes for women

Table 142: Staff training and development statistics

Designation	Employment Type	Course Name	No. of attendee(s)	Training Type
Library Assistant	Permanent	Learner License / Driving Lessons	1	External
Library Assistant	Permanent	Learner License / Driving Lessons	1	External
Library Aid	Permanent	First Aid	1	Internal
Senior Library Assistant	Permanent	Learner License / Driving Lessons	1	External
Library Assistant	Permanent	Slims training	3	Internal
Library Assistant	Fixed term	Slims Training	3	Internal
Library Assistant	Permanent	ILL	3	Internal
Library Assistant	Fixed term	ILL	3	Internal
Library Assistant	Permanent	Linking	3	Internal
Library Assistant	Fixed term	Linking	3	Internal
Library Assistant	Permanent	Loading Memberships	1	Internal



Vocational academic career achievements and awards

Table 143: Vocational academic career achievements and awards

Designation	Qualification
Klapmuts	Bachelor of Information Science Honours
Library Aid	Bachelor's degree in Information Science

The table below indicates the capital expenditure for the Section: **Library Services** as at **30 June 2025**.

Table 144: Capital Expenditure as at 30 June 2025: Section: Library Services

Capital Projects	Adjustment Budget	Actual Expenditure	Variance from the Adjustment Budget
	R'000		
Vehicle Fleet: Library Services	548	547	0%
Ida's Valley: Furniture, Tools and Equipment	350	329	5.96%
Library Books	215	199	7.22%
Upgrade Stellenbosch Library	4 603	173	96.23%
Furniture, Tools and Equipment: Pniël Library	167	167	0%

The Section: Libraries has spent **25%** of its capital budget for the financial year.

3.7.2 CEMETERIES

The objective of the **Cemeteries** and Parks Section is to provide adequate burial space and to ensure dignified burials.

Stellenbosch Municipality is responsible for the maintenance and management of six cemeteries in Stellenbosch (WCO24). The cemeteries in Pniël and Groendal have reached capacity, while Franschoek South and Groendal North remain fully operational. Additional burial space has been created at Onder Papegaai Cemetery, and a new cemetery is currently being developed in Kylemore.

The Jamestown Cemetery sustained damage due to high underground water levels during this year's storms, making it practically impossible to excavate new graves in the affected area. At the same time, the Municipality was unable to reopen existing graves because of the elevated groundwater levels. The Municipality is currently investigating measures to reduce water accumulation after periods of heavy rainfall.

Consultants have been appointed for a three-year project to assist the Municipality with the planning and construction of a new cemetery to address the critical need for additional burial space. The project is at an advanced stage, with the required environmental, water, and land use approvals in progress. All necessary licences have been obtained for the commencement of the new Stellenbosch Memorial Park, located alongside the R304 at the site known as Calcutta.



The table below indicates the availability of burial space within the WC024 as at 30 June 2025:

Table 145: Cemetery space availability

Cemetery	Airspace	Status		
		Open	Full	Closed
Jamestown	Open	✓		
Onder Papegaaiberg	Open	✓		
Pniël	Reopening		✓	
Groendal	Reopening		✓	
Franschhoek South	Open	✓		
Kylemore	Not open yet			✓
Calcutta	Not open yet			✓

3.7.2.1 Income – Cemeteries

The table below indicates the income generated from the financial years of 2022/23 – 2024/25.

Table 146: Cemeteries Income

Gravesite locations	2022/23		2023/24		2024/25	
	Number of Burials	Income	Number of Burials	Income	Number of Burials	Income
Onder Papegaaiberg	65	R612 431.84	452	R1 292 061.44	287	R584 965.81
Jamestown	554	R1 355 202.05	1	R2 139.90	154	R894 393.48
Pniël	22	R12 993.95	10	R4 972.94	6	R990.29
Wemmershoek	5	R7 728.48	0	R0	2	R0
Groendal	71	R44 597.62	9	R0	24	R0
Franschhoek South	41	R78 505.95	65	R77 171.31	103	R120 103.35

3.7.2.2 Beautification, Open Spaces and Parks

The ornamental horticulture team responsible for beautification in Stellenbosch central and town entrances upgraded the Voorgelegen gardens, which cater to an array of events such as weddings, baby showers, bridal showers, parties, etc. Die Braak, main roads, and town entrance pots and beds were replanted as the teams prepared for various tourist visits and the annual municipal festivals and events such as the Harvest Parade and Garden Town, amongst other events. The Franschhoek area received several planted pots to add to the beautification on that side of WC024. The team beautified various entrances at the Ida's Valley entrance, Tennantville, Kayamandi wall entrance, and R44. Adam Tas, etc. Over 50 trees were planted in various wards across WC024 by the parks section. The Adam Tas entrance was upgraded with artificial grass, especially in areas where there is high foot traffic and pedestrians.

Play equipment was installed across the Stellenbosch Municipal area. Longlands in Ward 20 received a new fenced park with outdoor gym items, play equipment, new bins, signage, artificial grass, and pathways. trees, tarred walkways and plant boxes.

Kastaaing Park in Pniël was fenced, with a new three-in-one play item as well as a bin. Existing play equipment was painted in most parks. La Gratitude Park in Idas Valley was fenced. Curry Street Park in Ward 16 received new play equipment. A tree planting project was expedited by the parks section during Arbour Month in Ward 11, as many older trees that were damaged by the previous storm had



fallen over. A beautification project was expedited in Ward 16 to combat an illegal dumping area. Ward 22 received a set of outdoor gym items. Fencing projects were planned for Wards 1 and 2. Tree planting during Arbour Month took place in the Franschhoek area.

3.7.2.3 Operational activities within the department

Table 147: Operational activities within the Department: Parks and Cemeteries

Operational Activities	Description
Capital expenditure in cemeteries	100%
Phase one of the New Memorial Park	Phase one completed
Phase two of the New Memorial Park	Phase two has commenced and is in progress.
Maintenance of all Cemeteries	Maintenance on a high standard.
Beautification and maintenance in Jamestown cemetery	Planting of flowerbeds and landscaping is ongoing
Jamestown cemetery	The cemetery is open for burials.
Reuse of existing graves	To save space in cemeteries.

3.7.2.4 Challenges within the department

Table 148: Challenges within the Department: Parks and Cemeteries

Challenges	Description	Corrective Measures
Staff shortages	Staff shortages in critical vacancies.	Vacancies in the cemeteries section need to be advertised. This is especially true for the foreperson, supervisors, a digger loader operator, and staff positions for the new cemetery outlined in the proposed organogram.
Vandalism	Groendal and Jamestown Vandalism of fencing shared with the Onder Papegaaiberg Nature Reserve when a motorist is driving through.	Improved security measures as well as integrated municipal and ratepayer / public involvement.
Niche Areas	Due to flooding in Jamestown Cemetery.	Regular cleaning of the stormwater channel. Probable involvement of families of the deceased in erecting a memorial wall of niche areas.
Buildings	Onder Papegaaiberg and Jamestown roofs are leaking.	Requires repairs.
Kylemore Cemetery	Underground rocks pose a huge challenge to continuing with the digging of graves at the cemetery.	Assistance is required from the PMU with the EIA, and a decision needs to be made, as the Calcutta Cemetery is being built at a significant cost to the Stellenbosch Municipality.
	Fencing and security cameras are needed – a high-risk area.	CCTV cameras to be installed if a tender is available. Cemeteries have cameras stored at law enforcement offices.
Illegal dumping	In areas where there is no fencing.	Improved security measures, as well as integrated municipal and ratepayer / public involvement.
No cameras or surveillance	Huge safety risk.	CCTV cameras should be installed if a tender is available.
Challenges between internal departments	Not assistance with building maintenance and technical repairs.	Communication should be improved by providing clear explanations of tender information and specifications.
Pine Trees	Tree felling and pruning.	Regular maintenance.
Onder Papegaaiberg Roads	Gravel roads require resealing and rehabilitation of surfaces.	Resealing of roads to take place. The thoroughfare from Enkanini is challenging. Control measures to be discussed among departments.



The table below indicates the capital expenditure for the Section: **Cemetery and Parks** as at 30 June 2025.

Table 149: Capital Expenditure as at 30 June 2025: Cemetery and Parks

Capital Projects	Adjustment Budget	Actual Expenditure	Variance from the Adjustment Budget
	R'000		
Calcatta Memorial Park	20 000	19 999	0%
Vehicle Fleet: Cemeteries	288	288	0%

The Section: Cemeteries has spent **100%** of its capital budget for the financial year.

3.7.3 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES–COMMUNITY DEVELOPMENT

The Department: Community Development continues to render services to the most vulnerable within communities. The statistics and description of services below depict the services rendered during the financial year.

Table 150: Service Statistics – Childcare, Aged Care, Social Programmes

Focus area	Description	Ward	Activity
Children	Capacity building of ECD practitioners; Initiatives in awareness programmes (ECD children); ECD Registration Compliance; Strengthening and establishing ECD forums; Transversal committees / ad hoc committees; and Awareness Programmes.	2-4, 12-15, 18	48 ECD practitioners participated in health and safety training.
		All	534 ECD practitioners were assisted with information and access to officials relating to the registration of ECD facilities.
		2-4, 12-15, 18	First aid training was provided to 48 ECD practitioners.
		ALL	The registration status of 124 ECD facilities was plotted on the GIS system.
		12-15	180 young boys participated in a gender sensitisation programme.
		1-4	24 ECD practitioners received training from Working on Fire.
		6, 12-16	50 children participated in the WC Children's Commissioner's dialogue.
		4	Awareness of child trafficking and GBV was completed with 704 children.
		23	14 children received life skills and GBV training.
		3-4	Holiday programmes reached 246 children.
		4, 18	The Back-to-School programme reached 1 674 children.
		6, 12-16, 18	32 foster parents and children participated in the parenting training session with DSD.
		All	732 children participated in the Child Protection Week activities.
People with Disabilities	Awareness and Wellness programmes	All	180 people with disabilities participated in the disability sports day.



Focus area	Description	Ward	Activity
	Universal Access	All	♿ The municipality updated the published link to the local Disability Organisations Information Portal on the municipal website.
		All	♿ 389 people and various organisations participated in the Walk with Disability Awareness programme on World Disability Day.
		All	♿ 475 people attended general prevention and awareness sessions.
		All	♿ 40 volunteers were recognised and honoured during International Volunteer Day.
		All	♿ 10 stakeholders attended the Disability Empowerment Mainstreaming Workshop.
Older Persons	Special events, awareness programmes and capacity building	1-6, 10-18, 20	♿ 371 elderly people participated in the Golden Games programme.
		3-6, 10, 13, 14, 16-18, 20, 21	♿ 280 elderly persons participated in a cultural day.
		3, 18	♿ 96 elderly people were made aware of health matters that can affect them.
		12	♿ 61 elderly people received capacity-building training to form a club.
		1-3, 12, 18	♿ 578 elderly people were introduced to issues affecting them and the availability of services through an awareness programme.
		12-15	♿ 73 elderly people learnt more about electronic scams.
		1-3	♿ 7 elderly people representing elderly clubs were assisted with grant-in-aid applications.
		1-3	♿ 54 elderly people participated in the Elderly Abuse Awareness Day.
Gender	Special events and awareness programmes	3, 11, 19, 22	♿ Women's Day with 160 women.
		4, 11-16, 18	♿ 674 persons were reached with general awareness programmes.
		6	♿ 80 women learnt about the Thuthuzela Centre through an outreach programme.
		2, 4-6, 12-16	♿ 40 women participated in gender equality training.
		All	♿ 80 women were shown appreciation during the GBV Activist Appreciation Day.
		All	♿ Stellenbosch Municipality launched the 100 Days End GBVF Challenge for the first time and reached 344 persons through leadership training, refresher workshops, task team workshops and awareness.
		6, 12, 16, 18	♿ Fatherhood Programme with 147 men.
		1-2, 12-15	♿ 29 widows participated in an empowerment programme.
		12	♿ 1 266 youth participated in the Community Resilience Programme to discover who they can turn to in their community regarding gender-related matters.



Focus area	Description	Ward	Activity
		12-15	198 girls were reached through the Help a Girl campaign.
		12, 13	178 persons were reached through the 16 Days of Activism launch.
		All	Officials attended Roses on the River, the World AIDS Day commemoration of @heart.
		12-15	28 unemployed youth were trained in the SSCF programme.
Youth	Youth empowerment programmes Youth Capacity Building Transversal committees / Ad hoc programmes	3-6, 16-18, 20, 21	98 youth were reached through a career expo.
		12_15	Youth participated in the Career Expo.
		1, 2, 5-6, 16-17	45 interested youth participated in the sign language training programme.
		All	16 youth made it through the different stages from recruitment and selection to elections of the first Junior Town Council of Stellenbosch Municipality.
		All	Accredited skills training was completed in the following fields: General Residential Repairer (14); Life Saving (2); and Food Handler (13).
		3, 18	59 youth participated in the Community Capacity Enhancement Programme of DSD.
		1-3, 12-15	149 youth participated in the job-readiness programme in partnership with DSD.
		1-2	24 youth received leadership training.
		1, 2, 12-15	210 youth participated in several awareness programmes.
		18	40 youth were trained in financial literacy.
Grant in Aid (GiA)	Donations to community organisations serving, among others, youth, gender, ECDs, old age homes, health organisations, and sports clubs	All	1 financial management workshop with 88 organisations. 3 compulsory clarification workshops with 162 organisations. 96 GiA applications were assessed. 52 organisations attended the MOA signing workshop. See the table below regarding the approved donations. GiA Policy and SOP reviewed. The GiA Food Garden Programme trained 720 persons in backyard gardening, 24 ECD gardens were established, and 12 community gardens were created. GiA Homeless Support paid for the provision of 10 651 lunches at Bergzicht Taxi Rank. 16 104 meals and 8 052 beds were provided with the GiA donation to the Stellenbosch Night Shelter.
People on the street	Development, awareness raising through	All	436 homeless persons were reached with general prevention and awareness information.



Focus area	Description	Ward	Activity
	collaboration and services rendered	All	<ul style="list-style-type: none"> 600 persons were reached through the Winter Readiness Street Store.
		7-10	<ul style="list-style-type: none"> An outreach in collaboration with the Visfabriek reached a further 300 persons during the winter.
		All	<ul style="list-style-type: none"> Give Responsibly marketing via Facebook and during the festive season safety campaign. 1 795 first-year students were reached with the Give Responsibly Campaign during orientation week. 18 shops participate in the programmes through the sale of coupons. One mini-site on Give Responsibly was updated on the Visit Stellenbosch website to make the information on Give Responsibly available to tourists through a QR code. Give Responsibly Coupons sold: 6 127 Give Responsibly Coupons redeemed: 5 051
		All	<ul style="list-style-type: none"> 611 work opportunities were provided to people on the street through the Animal Welfare Walk a Dog project and the Stellenbosch Night Shelter Cleaning project.
Social Relief of Distress	Provision of food parcels, blankets, mattresses, vanity packs and warm food according to the need due to disaster incidents	All	<ul style="list-style-type: none"> 346 individuals were assisted.
Stellenbosch Local Drug Action Committee	Networking, development of a service directory, and collective programme implementation	1, 2, 3, 4, 5, 16, 17, 20, 21	<ul style="list-style-type: none"> The executive committee continued to meet monthly with quarterly, bigger engagements. 60 people participated in the International Day Against Drug Abuse and Illicit Trafficking. General awareness programmes were implemented, reaching 512 people. 30 stakeholders attended the I Can Choose training tool.
Mobile Thusong Centre	Inter-governmental Cooperation, taking services to the communities	12-17	<ul style="list-style-type: none"> The event served 850 people over the two days.
Department of Labour Outreach	Service delivery	12-15, 18	<ul style="list-style-type: none"> The municipality mobilised communities and assisted with the outreach by the department, reaching 206 people.
Disaster Awareness	Creating stronger communities	20	<ul style="list-style-type: none"> 50 community members of Coyden Farm participated in the awareness programme.
NPO Capacity Building	Governance and Financial Management Training, NPO compliance	1, 2, 4, 21	<ul style="list-style-type: none"> 43 representatives of local organisations participated in the workshops provided.
Collaboration with Civil Society	Attending, supporting and leading network meetings	All	<ul style="list-style-type: none"> 38 meetings of different sectors were engaged in: Stellenbosch Disability Network, Stellenbosch Homelessness Forum, Stellenbosch Elderly Forum, ECD Forums, Stellenbosch Civil Advocacy Network, and Social Cohesion Cluster of the Stellenbosch Safety Forum.



The table below indicates the number of Grant in Aid applications recommended and approved for the year under review:

Table 151: Number of Grant in Aid applications recommended and approved

Subcategory	Applications Recommended and approved	Recommended Amount R
2024/25		
General Soc Dev	4	1 60 000
Partial Care	11	440 000
Disability	3	120 000
Youth	2	80 000
Substance Abuse	1	40 000
Food Security	1	2 979 890
People who are homeless	2	2 568 331.18
Skills Development	2	80 000
Physical and Psychological Health	1	40 000
Sport Clubs	1	40 000
Art and Culture	2	80 000
Total	30	6 628 222.18

The table below indicates the capital expenditure for the Section: Community Development as at 30 June 2025

Table 152: Capital Expenditure as at 30 June 2025: Section: Community Development

Capital Projects	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget
	R'000		
Furniture, Tools and Equipment: Comm Development	46	45	2.45%
Social Relief Distress Vehicle	572	572	0%
Upgrading: Early Childhood Development Centres on Municipal Land	5 675	84	99%

The Section: Community Development has spent 11.15% of its capital budget for the financial year.

The table below indicates the total number of employees in the Section: Community Development as at 30 June 2025.

Table 153: Total number of employees in the Section: Community Development

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	0	0	0	0
14 – 17	1	1	0	0
9 – 13	4	4	0	0
4 – 8	6	5	1	16.6
3 – 0	0	0	0	0
Total	11	10	1	9.1



3.8 COMPONENT E: ENVIRONMENTAL PROTECTION

3.8.1 POLLUTION CONTROL, LANDSCAPE AND BIO-DIVERSITY

Stellenbosch Municipality is continuously developing its capacity to protect the environment within its boundaries and to strive towards a municipality and communities that recognise the vital importance of their rich natural capital and manage these in a manner that ensures sustainability and fulfils the needs of all concerned. Previously, it was recorded that Stellenbosch Municipality developed the Stellenbosch Environmental Management Framework in 2018, administered by the Department: Community Services. This document, guiding environmental planning and management throughout the WC024 area, is currently under revision and being updated.

In addition, over the past 10 years, Stellenbosch Municipality has compiled dedicated Environmental Management Plans (EMPs) for all its declared nature reserves as well as nature areas or old forestry areas. In this regard, the Council has adopted the Ida's Valley Dam / Botmaskop EMP in 2023, the Paradyskloof Nature Area EMP in 2024, the Mont Rochelle Nature Reserve EMP in 2022 and the Papegaaiberg Nature Reserve EMP in 2026. Through the Department: Community Services, Stellenbosch Municipality manages approximately 3 000 ha of vacant land. The municipality aims to have all these managed and maintained through dedicated management plans such as those mentioned above.

Stellenbosch Municipality has also completed an Invasive Alien Plant Management Plan, as required in terms of the National Environmental Management: Biodiversity Act, 2004 (Act No. 10 of 2004), and an Integrated Fire Management Plan to assist in the management of large vacant nature areas under the management of the Council. Most notably, Stellenbosch Municipality drafted its first dedicated nature areas bylaw (the Stellenbosch Municipality Nature Areas Bylaw), which was promulgated in July 2025.

Air Quality Management Plan

Stellenbosch Municipality's 3rd Generation Air Quality Management Plan (AQMP) was approved by the Council in 2022. This document follows the adoption of the original document approved in 2013 and its first revision in 2018. The latest revision of the document will be undertaken in 2026.

Vision, Mission, and Goals

Aligned with the Cape Winelands District Municipality's (CWDM) vision for air quality management, the vision for the Stellenbosch Municipality, as defined in the AQMP, is that air quality in the Stellenbosch Municipality is clean and healthy.

The mission statement for achieving the stated vision is:

Air quality in the Stellenbosch Municipality is cooperatively managed for the benefit of present and future generations according to the principles of sustainable development to safeguard health and quality of life, promoting economic and social development.

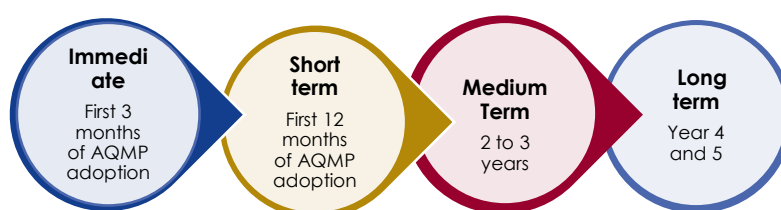


The goals to achieve the mission of the AQMP are listed below, and their linkages to the Western Cape Provincial AQMP (DEA&DP, 2010) and the CWDM AQMP (CWDM, 2012) are highlighted. The four goals for the Stellenbosch Municipality AQMP are:

- ✦ **Goal 1:** Air quality governance meets the requirements to effectively implement the AQMP: This goal addresses the regulatory four goals and the institutional capacity required in the Stellenbosch Municipality to carry out the air quality function. This links directly to the goal of the AQMP for the Western Cape to 'ensure effective and consistent air quality management and the goal in the CWDM AQMP of 'effective air quality management';
- ✦ **Goal 2:** Reduce atmospheric emissions of harmful pollutants: This goal aims to manage activities that impact air quality to reduce the emissions of harmful pollutants and associated impacts on human health and well-being. This links directly to the provincial AQMP goal to 'Ensure effective and consistent compliance monitoring and enforcement and 'To ensure that health-based air quality standards are attained and continually met'. It also links to the CWDM AQMP goal of 'Effective air quality management through an 'Emission reduction strategy';
- ✦ **Goal 3:** Systems and tools are established to effectively implement the AQMP: This goal refers to the systems and tools required for effective AQMP implementation, the cornerstone of which is an Air Quality Management System (AQMS). The development of AQMS links directly to the provincial AQMP goal, 'To ensure effective and consistent air quality management through the development of AQM systems. It also links to the CWDM AQMP goal of developing an AQMS. An AQMS is a fundamental unit in the management of air quality in an area, incorporating the necessary technical elements that provide information on the status of air quality (D: EA&DP, 2010). Included in this goal is the need for stakeholders to actively participate in AQM in the Stellenbosch Municipality, which links to the provincial AQMP goal 'To continually engage with stakeholders to raise awareness concerning air quality. It also links to the CWDM AQMP goal to 'Promote communication concerning air quality management; and
- ✦ **Goal 4:** This goal aims to improve the understanding of the impact that climate change is likely to have on the municipality and to implement measures to mitigate such an impact

The timeframes defined for the Implementation of the AQMP are the following:

Figure 31: AQMP timeframes



An air quality control by-law as well as a noise control policy have been developed and adopted by the Council. The latter is implemented by a dedicated Air Quality / Noise Control Officer appointed within the Department: Community Services. Air quality and noise complaints are captured in a central database and dealt with within required timeframes. The following statistics



included both air quality-related matters and noise complaints. All noise complaints are investigated in terms of the Western Cape Noise Control Regulations PN200/2013.

Table 154: Air Quality Complaints for 2023/24 and 2024/25

Complaints	2023/2024				2024/25			
	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Fumes	20	11	17	12	19	9	15	10
Smoke	2	1	5	4	5	2	4	5
Dust	6	5	2	3	6	6	3	3
Burning of waste / tyres	1	2	3	2	3	3	4	3
Farmland burning	0	1	2	2	2	2	2	2
Crop spraying	1	1	1	3	1	2	3	5
Offensive odors	3	3	4	2	4	2	5	3
Unlicensed facilities	0	2	0	2	0	0	0	0
Other	1	1	2	1	0	1	1	2
Total	34	27	36	31	40	27	37	33

The following immediate items were also included in the AQMP:

Table 155: Activities in the AQMP

	Objective	Activity	Responsibility
1.	Sufficient capacity and competence exist to perform the air quality management function.	Identify capacity and competency needs.	Council
2.	The AQMP is included in the IDP.	Prepare air quality input for inclusion in the IDP. Ensure adequate funding in the IDP for AQMP implementation.	Air Quality Officer, Council
3.	A regulatory framework exists in the municipality for air quality management.	Develop an air quality by-law	Air Quality Officer, Council
4.	Emissions from waste burning are reduced.	Enforcement of the by-law	Air Quality Officer
5.	An Air Quality Management System exists in Stellenbosch Municipality, including an emission inventory, ambient air quality monitoring, and reporting	Prepare an annual report on progress with AQMP implementation and the state of air quality, including emissions, ambient data, and complaints.	Air Quality Officer
6.	Stakeholders participate in AQ management	Participate and provide input / comment on development planning (e.g., EIA, SDF, SEMF).	Air Quality Officer
7.	Dust management	Respond to and attend to odour and dust complaints.	Air Quality Officer
8.	Noise pollution management	Respond and attend to noise complaints.	Air Quality Officer

Stellenbosch Municipality relies on data from the province's monitoring station situated at CWDM in Stellenbosch town to determine air quality or atmospheric emissions. This data is reported on by the relevant Environmental Health Official from CWDM.

Environmental Management Plan

As mentioned earlier Stellenbosch Municipality has developed the Stellenbosch Environmental Management Framework (SEMF), approved by the Council as a sector plan for the Municipal Spatial Development Framework. The SEMF is a municipal strategic environmental management policy that responds to and complies with the relevant statutes and directives.

Stellenbosch Municipality also implemented its Invasive Alien Plant Management Plan (IAP Management Plan), prepared in terms of the National Environmental Management: Biodiversity Act, 2004 (Act No. 10 of 2004), completed during the 2017/18 financial year. This document has been



reviewed and adopted by the Council in 2022 and the Department of Forestry, Fisheries, and the Environment (DFFE). Stellenbosch Municipality reports annually to DFFE on the implementation of its IAP Management Plan.

Environmental Implementation

The Stellenbosch Municipality owns various properties regarded as nature areas. Three of these areas have formally been designated as conservation areas. These are Mont Rochelle Nature Reserve, Jan Marais Park, and Papegaaiberg Nature Reserve. Stellenbosch Municipality is in the process of putting environmental management plans (EMPs) in place for all these areas, including areas that are not formally declared as protected areas. The status of these is as follows:

- ✚ Mont Rochelle Nature Reserve: approved by the Council in 2022;
- ✚ Papegaaiberg Nature Reserve: approved by Council, reviewed during 2025
- ✚ Jan Marais Nature Reserve: Final draft EMP in process
- ✚ Paradyskloof Nature Area: approved by the Council in 2019 and reviewed in 2024; and
- ✚ Ida's Valley / Botmakop Nature Area: Approved by the Council in 2023.

In 2024, Stellenbosch Municipality also drafted a Nature Reserve and Nature Area By-Law. This by-law was made public before a final draft was presented to the Council and promulgated during July 2025.

Urban Forestry

Maintenance of the Urban forest within the Central Business District (CBD) shall be undertaken in accordance with the Council-approved Tree Management Policy and all associated Standard Operating Procedures. These instruments regulate the planting, protection, felling, maintenance, and long-term management of trees situated on municipal property and ensure that all arboricultural activities are conducted in a consistent, professional, and sustainable manner. The Tree Management Policy is currently undergoing its 5-year review.

The Municipality adopts a sustainable development approach to urban forestry, with the objective of enhancing the ecological quality, resilience, and visual character of the CBD. This approach supports the greening of areas within the Stellenbosch Municipality through the promotion of sustainable urban forestry practices and serves as a guiding framework for investors and developers committed to environmentally responsible and eco-sensitive development.

Objectives and Benefits of maintaining Urban Forest(s).

- ✚ Enhance urban liveability through tree planting, shade provision, and streetscape improvements.
- ✚ Conserve biodiversity by prioritising indigenous tree species that support local ecosystems.
- ✚ Mitigate and adapt to climate change through increased canopy cover, carbon sequestration, and reduced urban heat.
- ✚ Protect heritage and significant trees for their cultural, historical, and ecological value.
- ✚ Integrate tree planning into urban development and spatial planning processes.
- ✚ Establish clear roles and responsibilities for municipal departments, private landowners, and other stakeholders. Provide guidelines for planting, maintenance, and removal of trees on municipal and private land.
- ✚ Promote education, community involvement, and stewardship of urban trees.



- Trees infested by the Polyphagous Shot Hole Borer (PSHB) are monitored, and dead trees will be felled.

Table 156: Environmental Management Challenges

Challenge	Actions to address
Severe Weather Conditions	The adverse weather conditions caused destructive damage in the Urban Forest, nature reserves and areas that affected infrastructure and flora. These conditions have resulted in negative effects on both the natural and built environment. Repair work to the affected environments is gradually underway.

3.9 COMPONENT E: SECURITY AND SAFETY

3.9.1 LAW ENFORCEMENT

The primary role of Law Enforcement is the enforcement of municipal bylaws and the protection of municipal assets, infrastructure, and staff. Core functions include monitoring and preventing illegal land invasions, managing CCTV surveillance and the operational control room, and overseeing security service provider monitoring.

The department further renders operational support to other departments, including escort duties, which have increased significantly due to high-risk areas, damage to infrastructure, and gang-related activities. Law Enforcement also plays an active role in addressing issues of homelessness through enforcement and support initiatives.

Operational Activities:

- Operational Coordination: Weekly planning sessions with SAPS and other safety partners have strengthened inter-agency collaboration and response times;
- 24/7 Control Room: The operational control room remains active around the clock, enhancing service delivery and coordination with other role-players;
- Increased Enforcement Activity: Law Enforcement issued a total of 4,123 fines (Sections 56 and 341) in 2024/25, nearly doubling the previous year's total, reflecting intensified enforcement efforts;
- Liquor Compliance: A total of 122 liquor inspections were conducted, up from 95 in the previous year, contributing to safer public spaces;
- Scrap Metal and Bucket Shop Inspections: These rose to 91 inspections, targeting illegal trading and theft-related activities; and
- Public Engagement: 81 awareness sessions were held, focusing on community education.

Challenges:

- Staffing Constraints: The department continues to face insufficient personnel to implement a 24/7 service;
- Infrastructure Limitations: Lack of office space and the absence of a CCTV/LPR service provider have hindered surveillance and monitoring capabilities;
- Social Pressures: The rise in homelessness has led to increased bylaw violations and strain on enforcement resources; and
- Land Invasions: Ongoing efforts to prevent illegal land occupation remain resource-intensive and complex.



Law Enforcement attended to the following from 2022/23, 2023/24 and 2024/25:

Table 157: Law Enforcement highlights

Type of activity	2022/23	2023/24	2024/25
Fines issued Section 56's and 341's	5 196	2 078	4 123
Liquor Compliance Inspections	51	95	122
Scrap Metal / Bucket Shop Inspections	67	83	91
Law Enforcement Awareness sessions	33	64	81

3.9.2 TRAFFIC SERVICES

Traffic Services is performing its functions as guided by the National Road Safety Strategy, with its main objective being to achieve traffic safety on municipal roads, including the functions as defined in the municipality's IDP.

The National Road Safety Strategy provides all-year-round road safety initiatives. The municipality has increased its enforcement strategy in collaboration with stakeholders and affected parties. Operations like automatic number-plate recognition are conducted to improve compliance with and payment of traffic fines.

Ongoing objectives are to improve road user behaviour; reduce the incidence of traffic offences; speeding; drunk driving and driving under the influence of narcotics; dangerous overtaking; remove unfit road users from traffic; roadworthiness of vehicles; public transport compliance concerning vehicles and drivers; provide sufficient and coordinated regulation of traffic on strategic roads; provide pedestrian education and compliance; eradicate corruption; ensure administrative compliance; and improved enforcement systems. This includes additional hours and Saturday operations at the Admin Section and a new approach to law enforcement strategies.

Highlights:

Traffic Service strategies have managed to yield favourable results.

Traffic Services demonstrated a strong performance across various operational areas. A total of **2 622 driver's license tests and 2 564 learner's license tests were conducted**, showing a significant increase in testing capacity compared to the previous year. Enforcement efforts intensified, with **59 866 Section 56 notices and 43 552 Section 341 notices issued**, reflecting a continued commitment to road safety and compliance.

Public engagement also saw a boost, with 107 traffic awareness sessions held—an increase that underscores the department's dedication to education and preventative measures. Speed enforcement was notably robust, with **416 592 camera speeding fines issued**, marking a substantial rise from the previous year. The use of technology in enforcement remained strong, with **108 ANPR** (Automatic Number Plate Recognition) interventions carried out.

Operational activities included 285 public transport operations and 214 drunk driving operations, both contributing to safer roads and more regulated transport systems. These figures collectively highlight a year of enhanced enforcement, increased public engagement, and improved service delivery by Traffic Services.

Challenges:

-  Inadequate Human Resources: Limited Staff;
-  To render a 24/7 traffic service;



- ✦ The capacity of the Driver's Licence Testing Centre limits the number of tests that can be performed in a day; and
- ✦ Vehicle Testing Station infrastructure challenges and staff shortages.

Stellenbosch is continuing to be a preferred business and employment hub. The resources required to provide a quality service to the residents and business sector are inadequate and pose a significant challenge for the future. This limitation has a negative impact on service delivery.

Service Statistics – Traffic Services

Table 158: Service Data for Traffic Services

Details	2021/22	2022/23	2023/24	2024/25
Drivers License Tests	2 211	2 095	1 189	2 622
Learner Driver License Tests	3 118	4 471	3 363	2 564
Number of Section 56 Notices Issued	34 400	43 504	55 506	59 866
Number of Section 341 Notices Issued	28 062	29 867	35 823	43 552
Traffic Awareness Sessions	86	54	82	107
Number of camera speeding fines issued	357 144	372 420	353 279	416 592
Number of ANPR interventions	97	100	118	108
Number of public transport operations	258	261	320	285
Number of drunken driving operations	275	223	208	214

3.9.3 FIRE AND DISASTER MANAGEMENT

The Republic of South Africa's 1996 Constitution imposes legal obligations on the government to protect the health and safety of its citizens. Section 41(1)(b) determines that all spheres of government are required to "secure the well-being of the people of the Republic," while Section 152(1)(d) requires that local government "ensure a safe and healthy environment."

The fire service strives to be proactive in preventing fires and other risks rather than simply reacting to fires through –

- a. Acting in support of the wider developmental agenda as outlined in the NDP;
- b. Establishing sound institutional and administrative capabilities that support its roles and purpose;
- c. Demonstrating good governance and administration;
- d. Adopting community-based approaches;
- e. Putting people and their concerns first; and
- f. Professionalisation of the function.

Highlights:

- ✦ New rapid response vehicle to access fires in informal settlements; and
- ✦ Commenced planning for the building of a fire station in Jamestown.



Image 29: New rapid response vehicle



Shifting from disaster management to disaster risk reduction

Disaster risk reduction is a new approach to how disasters and disaster risk are managed. It may be regarded as 'the systematic development and application of policies, strategies and practices to minimise vulnerabilities and disaster risks throughout a society, to avoid (prevention) or to limit (mitigation and preparedness) adverse impact of hazards, within the broad context of sustainable development' (ISDR, 2002:25).

Disaster risk reduction strategies include vulnerability and risk assessment, institutional capacities and operational abilities. The vulnerability of critical facilities, social and economic infrastructure, early warning systems and the application of many types of scientific, technical and other skilled abilities that are essential features of disaster risk reduction must be assessed. Disaster risk reduction is multidisciplinary in nature and does not assume that only one function of government has responsibility.

**Table 159: Disaster Risk Reduction**

Disaster management (traditional)	Disaster risk reduction
Primary focus on hazards	Major focus on vulnerability
Single, event-based scenarios	Dynamic, multiple-risk issues
Basic responsibility to respond to an event	Fundamental need to assess and update
Often fixed, location-specific conditions	Often fixed, location-specific conditions
Responsibility in a single authority or agency	Extended, shared or regional locales
Established hierarchical relationships.	Multiple interests, actors and responsibilities.
Command-and-control directed operations	Situation-specific functions and free association
Urgent, immediate to short time frames in outlook, planning, attention and return	Shifting, fluid and tangential relationships and Comparative, moderate to long time frames in outlook, planning and return values

Challenges:

- ✚ Expanding and densifying of informal settlements
- ✚ The manifestation of climate change – seen in excessive rains and flooding, as well as in more frequent and ferocious veld fires.

a) Service Statistics – Fire and Disaster Management**Table 160: Service Data for Fire and Disaster Management**

Details	2020/21	2021/22	2022/23	2023/24	2024/25
Total fires attended in the year	944	1 022	893	1 209	1 030
Total of other incidents attended in the year	3416	2 515	1 948	1 615	1 582
Average turnout time - urban areas (minutes)	8.25	8.25	8.25	8.25	8.25
Average turnout time - rural areas (minutes)	15	15	15	15	15
Firefighters in post at year-end	61	61	64	64	64
Total fire appliances at year-end	17	17	17	17	18
The average number of appliances off the road during the year	2	2	2	2	2
Total operational callouts	4 360	3 537	2 841	2 824	2 612
Immediate relief to victims	555	775	1 478	1 986	637
Emergency flood kits	37	0	82	1	54
Emergency housing kits	156	208	568	307	144
Meals (food parcels)	155	213	8 651 Meals / 328 Food Parcels	36 360 Meals / 534 Food Parcels	5653 Meals / 157 Food parcels
Blankets	497	601	984	1 512	420 Blankets / 420 Mattresses



The tables below indicate the capital expenditure for the Section: **Law Enforcement and Traffic Services** as at **30 June 2025**:

Table 161: Capital Expenditure as at 30 June 2025: Section: Traffic and Law Enforcement

Capital Projects	Adjustment Budget	Actual Expenditure	Variance from the Adjustment Budget
	R'000		
Vehicle Fleet: Law Enforcement	1 370	1 368	0.11%
Law Enforcement Tools and Equipment	1 008	922	8.52%
Install Computerised Access Security Systems and CCTV Cameras At Municipal Buildings	1 883	845	55.14%
Install and Upgrade CCTV / LPR Cameras In WC024	1 690	436	74.22%
Specialised Equipment: Traffic	700	97	86.15%

The Section: Traffic and Law Enforcement has spent **57%** of its capital budget for the financial year.

The table below indicates the capital expenditure for the Section: **Fire and Disaster Management** as at **30 June 2025**.

Table 162: Capital Expenditure as at 30 June 2025: Section: Fire and Disaster Management Services

Capital Projects	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget
	R'000		
Rescue equipment	1 364	1 364	0.02%
Fire Station - Jamestown	366	365	0.21%
Furniture, Tools and Equipment: Fire	117	96	17.69%
Specialised Vehicles: Fire	2 932	–	100%

The Section: Fire and Disaster Management has spent **38%** of its capital budget for the financial year.

The table below indicates the number of employees in the Section: Fire and Disaster Management as at 30 June 2025.

Table 163: Total number of employees in the Section: Fire and Disaster Management

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	1	1	0	0
14 – 17	4	4	0	0
9 – 13	35	34	1	2.8
4 – 8	26	25	1	3.8
3 – 0	0	0	0	0
Total	66	64	2	3.03



The tables below indicate the total number of employees in the Department: Protection Services as at 30 June 2025.

Table 164: Total number of employees in the office of the Senior Manager: Protection Services

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	1	1	0	0
14 – 17	0	0	0	0
9 – 13	0	0	0	0
4 – 8	2	1	1	50
3 – 0	0	0	0	0
Total	3	2	1	33.3

Table 165: Total number of employees in the office of the Manager: Traffic Law Enforcement

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	0	0	0	0
14 – 17	1	1	0	0
9 – 13	0	0	0	0
4 – 8	0	0	0	0
3 – 0	0	0	0	0
Total	1	1	0	0

Table 166: Total number of employees in the office of the Chief Traffic Services

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	0	0	0	0
14 – 17	1	1	0	0
9 – 13	1	1	0	0
4 – 8	1	1	0	0
3 – 0	1	1	0	0
Total	4	4	0	0

Table 167: Total number of employees in Traffic Law Enforcement Services

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	0	0	0	0
14 – 17	2	2	0	0
9 – 13	31	28	3	9.6
4 – 8	13	13	0	0
3 – 0	0	0	0	0
Total	46	43	3	6.5

**Table 168: Total number of employees in Traffic Admin Services**

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	0	0	0	0
14 – 17	1	1	0	0
9 – 13	6	6	0	0
4 – 8	14	8	6	42.8
3 – 0	0	0	0	0
Total	21	15	6	28.5

Table 169: Total number of employees in Law Enforcement Services

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	0	0	0	0
14 – 17	3	3	0	0
9 – 13	72	24	48	66.6
4 – 8	26	26	0	0
3 – 0	0	0	0	0
Total	101	53	48	47.5



3.10 COMPONENT F: SPORT AND RECREATION

3.10.1 HOLIDAY RESORTS AND CAMPSITES

The Stellenbosch Municipality is responsible for the management and maintenance of one picnic site, the Jonkershoek Picnic Site. This site is situated in the Jonkershoek Valley on the banks of the Eerste River. The picnic site attracts up to 15 840 visitors per annum due to its natural beauty and tranquillity, set at the foothills of the Jonkershoek mountains, and provides outdoor leisure for visitors, catering for braais and picnics along the river course.

Table 170: Service Statistics – Holiday Resorts and Campsites

Type of service	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Number of resorts	1	1	1	1	1	1	1	1	1
% Occupation for the year for Jonkershoek picnic site (open from 1 September to 30 April)	PAX:15840 CARS:3372 Income: R448 701	PAX:13636 CARS:2434 Income: R403 579.74	PAX:20690 CARS:5246 Income: R648 115	PAX:12993 CARS:2063 Income: R462 832.73	PAX:0 CARS:0 Income: R0	PAX:10 585 CARS: 1757 Income: R380 269	PAX:5710 CARS: 1309 Income: R205 134.50	PAX:0 CARS:0 Income: R0 Flood damage	PAX: 10386 CARS:1798 Income: R397 967

The Stellenbosch Municipality is responsible for the management and maintenance of fifteen (15) sports grounds in its municipal area. The picturesque beauty of the Stellenbosch Mountains surrounds these grounds. Ten (10) are in urban areas, and seven are in rural areas.

It is the municipality's goal to create active, healthy communities and to provide a sporting hub for all its residents and visitors by offering a wide range of well-maintained and well-managed sporting facilities.

Stellenbosch Municipality manages and maintains one swimming pool in the greater Stellenbosch area. The swimming pool is situated in Cloetesville and can accommodate two hundred and seventy-five (275) people at any time per day. The existing facility can host swimming galas and aims to further sports development and recreation.

3.10.1.1 Service Statistics Sport - Grounds And Swimming Pools

Table 171: Service Statistics Sports Grounds and Swimming Pool

Type of service	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Number of sport grounds / fields	17	17	17	17	17	14	15	15	15
Number of swimming pools	1	1	1	1	1	1	1	1	1
Number of stadiums	10	10	10	10	10	14	10	10	10

3.10.1.2 Community Halls and Facilities

Stellenbosch Municipality is the proud owner of two top-class town halls and nine community facilities that cater to residents and both national and international visitors.

The facilities are available throughout the year (365 days per annum) and can be booked for events such as meetings, weddings, training sessions, conferences, and community and social events.

**Table 172: Total functions: Community Halls and Facilities**

Type of service	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Total functions at municipal halls						
Stellenbosch Town Hall	65	0	10	40	40	38
Klapmuts Centre	59	28	80	81	80	99
Eikestad Hall	142	17	74	80	68	47
Wemmershoek Hall	31	7	37	27	29	59
La Motte Community Hall	12	14	59	47	52	68
Franschhoek Town Hall	11	1	2	2	9	32
Groendal Community Hall	76	18	69	66	21	0
Kylemore Community Hall	20	19	36	35	38	52
Pniël Banquet Hall	44	15	34	50	50	52
Kayamandi Community Hall	N/A	N/A	27	152	147	154
Cloeteville Banquet Hall	N/A	N/A	5	65	51	49
Total	460	119	433	645	585	650

Highlights within the department

Table 173: Highlights within the Department: Sports, Halls and Recreation

Highlight	Description
Groendal Community Hall upgrades.	The Groendal Community Hall was devastated by the September 2023 floods internally and externally. The parking has been restored with the assistance of PMU, and a completely new fence has been installed.
Installation of new air-conditioning units in various halls.	New air-conditioning units were installed in the Groendal Community Hall. Furthermore, obsolete air-conditioning units have been replaced with new units at the Wemmershoek, Pniël and Kylemore Community Halls. New air-conditioning units were also installed in the Klapmuts MPC kitchen and the Stellenbosch Town Hall kitchen.
Events held during the past financial year.	Various events of all kinds at the various venues were successfully held without any major incidents. This is done in conjunction with Law Enforcement, Fire and Rescue, Traffic Services, Disaster Management, Noise Control, Waste Management, Cape Winelands Health Services, Engineering Services and SAPS.
Fencing of sport facilities.	Wemmershoek - Lanquedoc and Klapmuts Sport Facility received perimeter fencing, which enables strict access control to these facilities and minimises theft and vandalism.
Netball courts resurfacing.	Kylemore Sport Facility's netball courts were received, allowing netball games to continue.
Upgrading of Cloeteville Community Swimming Pool.	New fencing was installed around the main pool. New paving and artificial grass were installed at the facility.

Challenges within the department

Table 174: Challenges within the Department: Sports, Halls and Recreation

Challenges	Description	Corrective Measures
Theft and vandalism at sport facilities	Unauthorised and illegal entry resulting in theft and vandalism of the sport facility's infrastructure.	Effective boundary fences were erected to allow for strict access control.
Poor lighting on sport fields	The sport facilities' floodlights are outdated and cannot be replaced because the bulbs are discontinued.	Funding was availed in the financial year 2025/26 to appoint a consultant and service provider to upgrade all floodlights to the latest sustainable technology.



The table below indicates the capital expenditure for the Section: **Sport, Recreation and Halls** as at 30 June 2025.

Table 175: Capital Expenditure: Section: Sport, Recreation and Halls

Capital Projects	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget (%)
	R'000		
Beautification of Parks and Cemeteries	1 800	1 798	0.08%
Specialised equipment: Urban Forestry	1 461	1 457	0.25%
Specialised Vehicles	1 337	1 337	0%
Upgrade of Sport Facilities	5 890	1 140	80.65%
Fencing: Sport Grounds (WC024)	1 697	1 223	27.92%

The table below indicates the total number of employees in the Department: Community Services as at 30 June 2025.

Table 176: Total number of employees in the Department: Community Services (Entire Department)

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	1	1	0	0
14 – 17	7	7	0	0
9 – 13	39	38	1	2.5
4 – 8	92	90	2	2.1
3 – 0	66	61	5	7.5
Total	205	197	8	3.9



3.11 COMPONENT G: CORPORATE POLICY OFFICES AND OTHER SERVICES

This component includes corporate policy offices, financial services, human resource services, ICT services, and property services.

3.11.1 FINANCIAL SERVICES

3.11.1.1 Service Statistics

Table 177: Financial Service statistics

Details of the types of accounts raised and recovered	2023/24			2024/25		
	Billed in Year	Actual for accounts billed in a year	The proportion of the value of accounts billed that were collected	Billed in Year	Actual for accounts billed in a year	The proportion of the value of accounts billed that were collected
	R		%	R		%
Property Rates	484 454 441	476 145 135	98.28%	530 580 845	527 314 111	99.38%
Electricity	874 585 643	849 400 451	97.12%	1 026 379 390	1 041 180 780	101.44%
Water	203 270 709	156 034 673	76.76%	209 382 004	210 661 812	100.61%
Sanitation	114 951 742	104 456 373	90.87%	127 606 156	128 365 529	100.60%
Refuse	96 326 521	84 249 108	87.46%	101 436 645	98 067 813	96.68%

3.11.2 HUMAN RESOURCES SERVICES

The vision of the Department: Human Resources Management is undoubtedly to build partnerships with management at all levels of the organisation, to create a culture or working environment where employees are valued and appreciated, and to ensure a diverse, qualified, healthy, and highly motivated workforce focused on achieving critical outcomes through the development and administration of cost-effective and results-oriented human resources.

Accordingly, the mission of the Department: Human Resources Management is to provide services that promote a work environment that is characterised by fair treatment of staff, open communications, personal accountability, trust, and mutual respect. The municipality will seek and provide solutions to workplace issues that support and optimise the operating principles of the organisation.

The Department: Human Resources Management objectives for Stellenbosch Municipality include, but are not limited to:

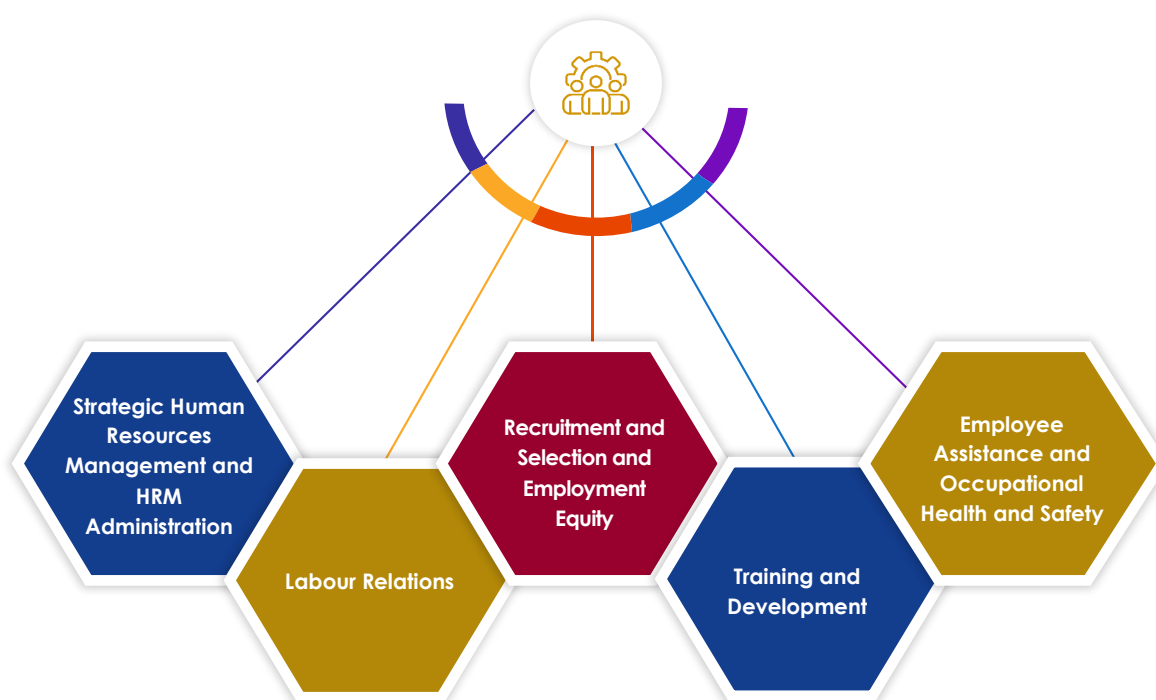
- Helping the organisation achieve its goals;
- Ensuring effective utilisation and maximum development of human resources;
- Ensuring respect for human beings;
- Identifying and satisfying the needs of individuals;
- Ensuring reconciliation of individual goals with those of the organisation;
- Achieving and maintaining high morale among employees;
- Providing the organisation with well-trained and well-motivated employees;
- Increasing employees' job satisfaction and self-actualisation;
- Developing and maintaining the quality of work-life;



- ✦ Being ethically and socially responsive to the needs of the community;
- ✦ Developing the overall personality of each employee in its multidimensional aspect;
- ✦ Enhancing employees' capabilities to perform the present job; and
- ✦ Ensuring service excellence for the Stellenbosch municipal area.

The figure below illustrates the services rendered by the Human Resource Management Department.

Figure 32: HRM elements



Each director, manager, departmental head, superintendent, assistant superintendent, and foreman is responsible for setting objectives, delegating responsibilities and tasks, motivating staff, disciplining staff, developing skills and career paths, measuring performance, and generally guiding their staff. In these endeavours, management and line management are assisted by the Department: Human Resources Management, which provides policies, guidelines, support, systems, and specialised inputs.

The table below indicates the total number of employees in the Department: Human Resource Management as at 30 June 2025:

Table 178: Total number of employees in the Department: Human Resources Management

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	1	1	0	0
14 – 17	2	2	0	0
9 – 13	12	12	0	0
4 – 8	5	3	2	40
3 – 0	0	0	0	0
Total	20	18	2	10



3.11.3 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

The Department of ICT committed its time in the 2024/25 financial year to reviewing ICT contracts and the purchase and replacement of computer software and hardware to further enable the various municipal business units.

Operational Activities

- ✦ High-site wireless hardware links were procured and delivered during this time, with the plan to upgrade the municipal network to the outer-lying areas under the WC024 area. A rate tender for WAN infrastructure was approved to assist in shortening the municipality's turnaround time in commissioning new sites and improving current location services.
- ✦ Enhanced security levels against malware attacks and the like by implementing and successfully commissioning the supply and installation of next-generation firewalls with unified threat management and licensing.
- ✦ Successfully extended the fibre rollout connectivity to an additional 4 office buildings to ensure solid / stable connectivity and increased capacity for needed communications to service ICT, CCTV, and electricity-specialised services.
- ✦ Successfully extended the services of the municipality's e-mail protection and injection system, Mimecast, by introducing DMARC (Domain-based Message Authentication, Reporting, and Conformance), which is a standard that prevents spammers from using the municipality's domain to send email without its permission—also known as spoofing.
- ✦ Introduced and successfully rolled out security awareness training using Mimecast for all computer-enabled staff by way of guided security video clips to help harden the municipality's security posture against malware attacks.
- ✦ The Global Information System ESRI GIS, in its 2nd year, developed a customer care module and revived the **Tree Application Management System** (TRAMS). ESRI GIS continued with the upgrade of the BPAMS and TPAMS and began the development of incorporating the SAMRAS electronic signature to improve turnaround times in approval across all stages with the submission of plans.
- ✦ ICT continued streamlining and securing the Microsoft Office 365 and Windows 10 migration to improve collaboration within and between directorates by introducing added functionality within Teams and OneDrive.
- ✦ Went out to the market to procure storage, which consisted of two hosts and one Tintri VMstore storage. This has been successfully installed and is currently online and will be the replacement for multiple hosts and Tintri VMstore storage that will reach End of Service Life (EOSL) in the 2025/26 financial year.
- ✦ ICT, in conjunction with the Collaborator service provider, successfully upgraded Collaborator to the latest version.
- ✦ Assisted the Electrical Engineering Department and service provider with the SCADA project, which included the installation and implementation of 2 SCADA servers at the ITC DC server room on the ground floor.
- ✦ Successfully relocated the DR site from Teraco Rondebosch to Teraco Brackenfell with the new service provider.



3.11.3.1 Service Statistics – Information and Communication Technology (ICT)

Table 179: Service Statistics – ICT

Details	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
	%							
Ensure the availability of the network to ensure effective ICT systems for municipal processes.	99.9	99	99	99	99	99	99	99
Provide ICT support to all municipal departments by attending to requests within 4 working days.	98	98	98	98	98	98	98	98
Connecting all municipal sites to the ICT network.	100	100	100	100	100	100	100	100

The table below indicates the capital expenditure for the Department: ICT as at 30 June 2025.

Table 180: Capital expenditure - ICT services as at 30 June 2025

Capital Projects	Adjustment Budget	Actual Expenditure	Variance from the Adjustment Budget %
	R'000		
Upgrade and Expansion of IT Infrastructure Platforms	5 250	5 241	0.18%
Fibre Optic Implementation	4 000	4 000	0.01%
Upgrading Communication Network	1 500	1 497	0.18%
Server Storage expansion and upgrades	1 000	663	33.71%
Purchase and Replacement of Computer / software and Peripheral devices	3 970	3 969	0.03%

The table below indicates the number of employees in the Department: ICT as at 30 June 2025.

Table 181: Total number of employees in the Department: ICT

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	1	1	0	0
14 – 17	2	1	1	50
9 – 13	8	7	1	12.5
4 – 8	0	0	0	0
3 – 0	0	0	0	0
Total	11	9	2	18.2



3.11.4 LEGAL SERVICES

The Section: Legal Services, in conjunction with user departments, ensures and manages the implementation, monitoring, evaluation, and reporting of key service delivery objectives concerning Legal Services.

The main objectives are the following:

- ✚ Advise and manage litigations instituted by the municipality and against it;
- ✚ Provide legal advice, opinions, and input on policies, contracts, agreements, memorandums, legislation, bylaws, and regulations;
- ✚ Advising the Municipal Council, Mayco, and Portfolio Committees on items submitted to meetings;
- ✚ Ensuring bylaws are promulgated after consultation with user departments and approved by the Council; and
- ✚ Attend to new legislation and proclamations for comment as and when required.

Challenges:

- ✚ To deal with urgent requests for legal input to the Sections 79 and 80 committees;
- ✚ Lack of skilled administrative support for the Chief Legal Advisor; and
- ✚ Availability of a well-maintained legal library and reference resources.

- ✚ The table below indicates the total number of employees in the Section: Legal Services as at 30 June 2025.

Table 182: Total number of employees in the Section: Legal Services

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	1	1	0	0
14 – 17	0	0	0	0
9 – 13	0	0	0	0
4 – 8	1	0	1	100
3 – 0	0	0	0	0
Total	2	1	1	50

3.11.5 MUNICIPAL COURT – ADDITIONAL COURT - STELLENBOSCH

The Municipal Court is responsible for the following prosecutions:

- ✚ Traffic bylaws;
- ✚ Provincial traffic bylaws;
- ✚ SAPS bylaws;
- ✚ Law enforcement bylaws;
- ✚ Fire bylaws;
- ✚ Building and Land Use Regulations, and all other bylaw contraventions;
- ✚ Electrical Bylaws; and
- ✚ Noise pollution.



Mission Statement of the Municipal Court

The Municipal Court aims to: -

- ✚ promote justice and service delivery;
- ✚ enhance revenue to invest in the community;
- ✚ “Let Justice be seen to be done”; and
- ✚ minimise crime and have a safer Stellenbosch.

The Municipal Court was established to:

- ✚ Support and secure good governance;
- ✚ Ease the burden on regular courts;
- ✚ Increase the speed of services;
- ✚ Allow for more successful prosecutions by applying specialist knowledge;
- ✚ Improve communications between the bylaw prosecutors and enforcers;
- ✚ Support bylaw enforcement;
- ✚ Ensure a user-friendly court; and
- ✚ Keeps members of the public who committed a minor crime (such as a traffic offence) away from hardened criminals.

The municipality is also looking into having an ad hoc court in Franschoek / Klipmuts in the near future. This could be another boost for the Municipal Court's service to the community. Prosecuting some of the cases in the Paarl Magistrate's Court is also currently being considered.

The introduction of the Municipal Court has been an essential, strategic implementation that will benefit the whole community of Stellenbosch.

3.11.5.1 Statistical Report – Case Load

Table 183: Statistical Report Caseload 2024/25

Months:	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Cases on the roll	245	271	160	52	305	283	325	283	271	76	202	118	2591
Withdrawn	0	0	0	0	2	2	1	2	2	1	0	0	10
Struck off the role	253	180	200	116	961	29	97	89	153	125	14	174	2391
Warrants authorised	2 436	2 377	2 444	2 782	452	1 536	3 757	3 413	3 254	1 775	598	1 578	26402
Deferment	0	0	0	0	0	0	0	0	0	0	0	0	0
Payments	30	22	16	22	9	20	37	43	45	30	7	25	306
Postponed	30	19	22	24	25	16	25	24	21	13	6	21	246
Mediations	0	0	0	0	0	0	0	0	0	0	0	0	0



3.11.5.2 Financial Report of the Municipal Court 2024/25

Table 184: Financial Report of the Municipal Court 2024/25

Months:	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Traffic Fines	R657 050	R647 500	R572 730	R706 850	R760 380	R683 475	R617 200	R655 600	R762 200	R694 550	R492 450	R665 275
SAPS Fines	0	0	0	0	0	0	0	R150	R750	R500	R1 150	R1 250
Law Enforcement Fines	R3 350	R3 450	R8 000	R1 800	R3 500	R1 300	R4 750	R5 350	R13 550	R8 790	R7 200	R3 750
Contempt of Court Fines	R98 400	R95 100	R95 400	R101 100	R107 700	R104 100	R83 700	R87 000	R118 500	R106 200	R73 800	R94 200
Provincial Fines	R1 550	R750	R13 900	R5 000	R2 000	R2 550	R2 400	R4 650	R3 000	R4 500	R1 500	R1 500
Electricity	0	0	0	0	0	0	R2 000	0	0	0	0	0
Building	R15 220	R15 340	R5 420	R11 340	R15 920	R2 500	R10 000	R5 000	R3 000	R7 200	0	0
Total Amount	R775 570	R762 140	R695 450	R826 090	R889 500	R793 925	R720 050	R757 750	R901 000	R821 740	R576 100	R765 975

The table below indicates the total number of employees in the Section: Municipal Court as at 30 June 2025.

Table 185: Total number of employees in the Section: Municipal Court

Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	Number			
18 – 22	1	1	0	0
14 – 17	0	0	0	0
9 – 13	0	0	0	0
4 – 8	5	3	2	40
3 – 0	0	0	0	0
Total	6	4	2	33.3



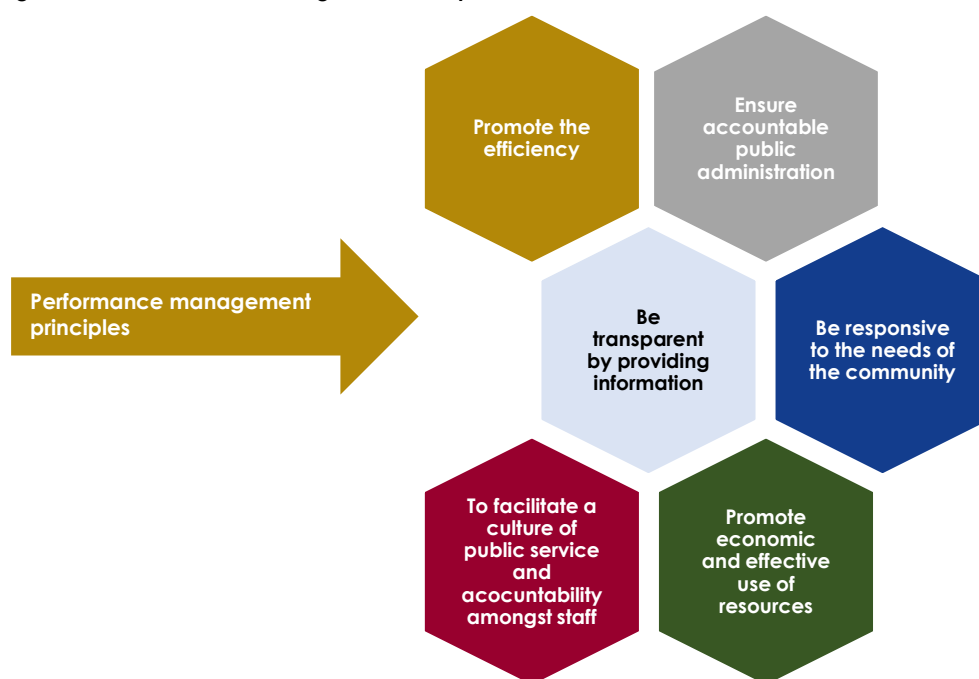
3.12 COMPONENT H: ORGANISATIONAL PERFORMANCE SCORECARD

3.12.1 PERFORMANCE MANAGEMENT

Performance management is defined as a management mechanism through which a municipality can plan, manage, monitor, and review the performance of the municipality and its employees to measure the progress made in achieving the objectives set out in the Integrated Development Plans (IDPs) and further measure the efficiency, effectiveness, and impact of its service delivery.

Section 152 of the Constitution of the Republic of South Africa, 1996, deals with the objectives of local government and paves the way for performance management. The idea of an accountable government is important to meet the needs of Stellenbosch. The democratic values and principles in terms of Section 195(1) of the Constitution are also linked with the concept of performance management.

Figure 33: Performance Management Principles



It is a statutory requirement, according to the MSA, to establish a performance management system and an IDP that must be aligned with the municipal budget. The monitoring of the organisational performance of the budget must be done against the IDP every quarter via the Service Delivery and Budget Implementation Plan (SDBIP). The report is made public after the council has been informed of the quarterly progress against set targets.

In addition, Regulation 7(1) of the Local Government: Municipal Planning and Performance Management Regulations of 2001 states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting, and improvement will be conducted, organised, and managed, including determining the roles of the different role players." Performance management is not only relevant to the organisation but also to the individuals



employed in the organisation, as well as the external service providers and municipal entities. This framework, inter alia, reflects the linkage between the IDP, the Budget, and the SDBIP.

3.12.1.1 Legislative Requirements

In terms of Section 46(1)(a) of the MSA, a municipality must prepare a performance report for each financial year that reflects the municipality's and any service provider's performance during the financial year. The report must furthermore indicate the development and service delivery priorities, the performance targets set by the municipality for the following financial year, and measures that were or are to be taken to improve performance.

3.12.1.2 Organisational Performance

A strategic performance assessment indicates how well the municipality is meeting its objectives and which policies and processes are working. All government institutions must report on strategic performance to ensure that service delivery is efficient, effective, and economical. Municipalities must develop strategic plans and allocate resources for their implementation. The implementation must be monitored on an ongoing basis, and the results must be reported to various role players during the financial year to enable them to implement corrective measures when and where required.

This report highlights the strategic performance in terms of the municipality's Top-layer Service Delivery and Budget Implementation Plan (SDBIP), high-level performance in terms of the strategic objectives of the municipality, and performance on the National Key Performance Indicators prescribed in terms of Section 43 of the MSA.

3.12.1.3 Governance Framework for the IDP, Budget, and Performance Management

The IDP is the principal planning instrument that guides and informs the municipal budget. The MSA requires each municipality in South Africa to prepare a strategic plan to guide all development and management within the municipal area. The IDP sets out the development priorities of Stellenbosch Municipality over the next five years. The IDP must guide and determine municipal planning and project implementation. The 2024/25 budget was based on the IDP and other spheres of government and service providers.

The IDP is a strategic tool that guides all the activities of local government in consultation with residents and stakeholders. In keeping with the more evolved and strategic approach to this IDP, the implementation plan focuses on only the key strategic programmes, projects, and initiatives that will support the achievement of the priorities during the five-year term of office. Its focus is on development in a broader sense, and it is a structured plan that informs budget priorities, decision-making, and the allocation of resources.

The focus of the IDP is varied and includes the provision of basic municipal services, measures for building and transforming municipal capacity, measures to assist in expanded livelihood opportunities for citizens, enterprise development, building dignified and safe living environments, and, crucially, exploring new ways of working and living together. It directs and is informed by different aspects of the municipality's work, including how the municipality is structured politically and administratively, the municipal budget, the sector plans and service delivery and budget implementation plans of different municipal services, and how the municipality manages its performance.



The three-year budget sets out the revenue-raising and expenditure plan of the municipality for approval by the Council under the MFMA. The allocation of funds needs to be aligned with the priorities in the IDP.

The IDP must be reflected in the performance agreements of the relevant staff and, through the budget, in the service delivery and budget implementation plan (SDBIP). The key performance management instrument of the municipality is the SDBIP. Linked to the IDP, the SDBIP forms the basis of the performance contracts of directors and quarterly, mid-year, and annual performance reviews of senior management, directorates, and the municipality.

3.12.1.4 Service Delivery and Budget Implementation Plan

The purpose of performance reporting is to report specifically on the implementation and achievement of IDP outcomes. This section should provide an overview of the achievements of a municipality in terms of the strategic intent and deliverables achieved as stated in the IDP. The Top-layer (strategic) SDBIP is the municipality's strategic plan and shows the strategic alignment between the different documents (IDP, budget, and performance agreements).

The organisational performance is evaluated using a Municipal Scorecard (TL SDBIP) at an organisational level and through the Service Delivery and Budget Implementation Plan (SDBIP) at departmental levels.

The SDBIP is a plan that converts the IDP and Budget into measurable indicators of how, where, and when the strategies, objectives, and normal business processes of the municipality are implemented.

MFMA Circular No. 13 is a clarification of the Municipal Budget and Reporting Regulations, Schedule A 1, GenN 393 in GG32141 of 2009, and prescribes that the:

- ✦ IDP and Budget must be aligned;
- ✦ The Budget must address the strategic priorities;
- ✦ SDBIP should indicate what the municipality is going to do during the next 12 months; and
- ✦ SDBIP should form the basis for measuring the performance against goals set during the budget / IDP processes.

3.12.1.5 The Municipal Scorecard (Top-Layer SDBIP)

The municipal scorecard (Top-layer SDBIP) consolidates service delivery targets set by the Council as advised by senior management and provides an overall picture of the performance of the municipality, reflecting performance in its strategic priorities for the 2024/25 financial year. The scorecard is a performance evaluation tool and is used during informal and formal performance reviews.

The organisational performance is evaluated using a municipal scorecard (Top-layer SDBIP). Performance objectives, as reflected in the municipal scorecard, are required to be practical, measurable, and based on the key performance indicators.

It also allocates responsibility to directorates for delivering services in line with the IDP and the budget.



A one-year detailed plan is presented with the following components:

- ✦ Monthly projections of revenue to be collected from each source;
- ✦ Monthly projections of expenditure (operating and capital) and revenue for each vote;
- ✦ Quarterly projections of service delivery targets and performance indicators for each vote;
- ✦ Ward information for expenditure and service delivery; and
- ✦ A detailed capital works plan broken down by ward over three years.

Top-layer KPIs were prepared based on the following:

- ✦ Key performance indicators (KPIs) for the programmes / activities identified to address the strategic objectives as documented in the IDP in cooperation with the community, which identify developmental priorities;
- ✦ KPIs identified during the IDP and KPIs that need to be reported to key municipal stakeholders; and
- ✦ KPIs to address the required national minimum reporting requirements.

3.12.1.6 Amendment of the Top-Layer SDBIP

The revised TL SDBIP 2024/25 was submitted to the Council for approval on 29 January 2025.

The municipality utilises a web-based, real-time, performance-based system on which KPI owners update actual performance monthly. KPI owners report on the results of the KPI by documenting the following information on the performance system:

- ✦ The actual result in terms of the target set;
- ✦ A performance comment; and
- ✦ Actions to improve performance include the submission of corrective measures to meet the set target for the reporting interval in question if the target is not achieved.

It is the responsibility of every KPI owner to maintain a portfolio of evidence to support actual performance results that are updated and provided to the internal auditor and AGSA upon request during the quarterly and annual audit testing.

3.12.1.7 Monitoring of the Service Delivery and Budget Implementation Plan (SDBIP)

Other municipal personnel

The municipality has implemented individual performance management for employees at the three highest levels of management.

Municipal Manager and Managers Directly Accountable to the Municipal Manager

The MSA prescribes that the municipality must enter into performance-based agreements with the municipal manager and managers directly reporting to the municipal manager, i.e., MSA Section 56 managers. Performance agreements must be reviewed annually and published in the public interest. This process and the format are further regulated by Regulation 805 (August 2006), MSA.

The revised (latest) performance plans for the municipal manager and MSA Section 56 appointments for the 2024/25 financial year were concluded. They include performance agreements for the:

- ✦ Municipal Manager;



- Chief Financial Officer;
- Director: Corporate Services;
- Director: Planning and Local Economic Development;
- Director: Community and Protection Services; and
- Director: Infrastructure Services.

Table 186: Performance Management Governance

	Performance Management Policy	All MSA s57/56 performance contracts signed	Audit Committee	Municipal Public Accounts Committee (MPAC)	Quarterly Performance Reporting to the Council	Annual Performance Reporting to the Council
In place?	√	√	√	√	√	√

In the paragraphs below, the performance achieved is illustrated against the Top-layer SDBIP according to the IDP strategic objectives. The following table explains the method by which the overall assessment of actual performance against targets set for the key performance indicators (KPIs) of the SDBIP is measured:

Table 187: Performance Assessment Criteria

Colour	Category	Explanation
	KPI Not Yet Measured	KPIs with no targets or actual results for the selected period
	KPI Not Met	Actual vs. target less than 75%
	KPI Almost Met	Actual vs. target between 75% and 100%
	KPI Met	Actual vs. target 100% achieved
	KPI Well Met	Actual vs. target, more than 100% and less than 150% achieved
	KPI Extremely Well Met	Actual vs. target of more than 150% achieved

The TL SDBIP (the Municipal Scorecard) consolidates service delivery targets set by the Council / Senior Management and provides an overall picture of performance for the municipality, reflecting performance on its strategic priorities.

3.12.1.8 Overall Performance per Municipal Strategic Focus Area

The following graph and table illustrate the municipality's overall performance per Municipal Strategic Focus Area (SFA).

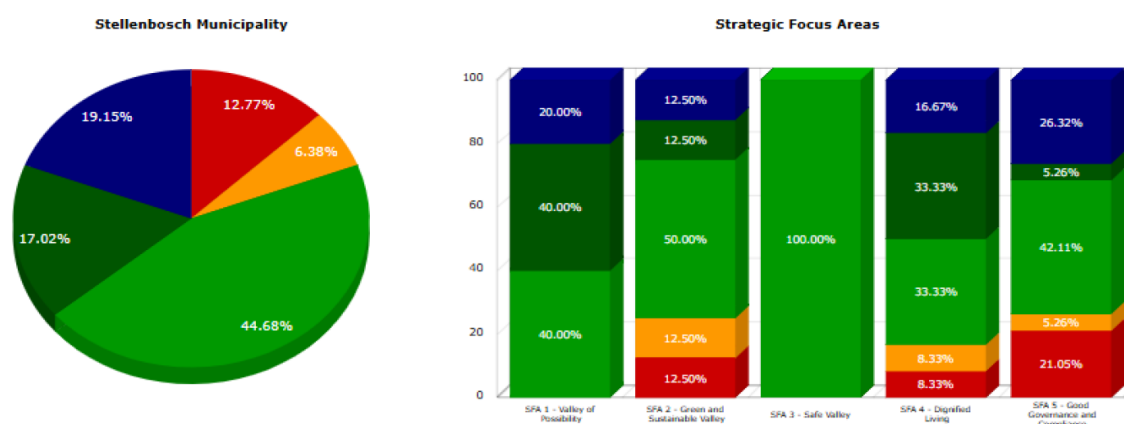
Graph 18: Overall Performance per SFA's



Table 188: Overall performance per SFA- 01 July 2024 – 30 June 2025

Stellenbosch Municipality		Municipal Strategic Focus Areas (SFAs)				
		SFA 1 - Valley of Possibility	SFA 2 - Green and Sustainable Valley	SFA 3 - Safe Valley	SFA 4 - Dignified Living	SFA 5 - Good Governance and Compliance
KPI Not Yet Measured	-	-	-	-	-	-
KPI Not Met	6 (12.77%)	-	1 (12.50%)	-	1 (8.33%)	4 (21.05%)
KPI Almost Met	3 (6.38%)	-	1 (12.50%)	-	1 (8.33%)	1 (5.26%)
KPI Met	21 (44.68%)	2 (40%)	4 (50%)	3 (100%)	4 (33.33%)	8 (42.11%)
KPI Well Met	8 (17.02%)	2 (40%)	1 (12.50%)	-	4 (33.33%)	1 (5.26%)
KPI Extremely Well Met	9 (19.15%)	1 (20%)	1 (12.50%)	-	2 (16.67%)	5 (26.32%)
Total:	47	5	8	3	12	19
	100%	10.64%	17.02%	6.38%	25.53%	40.43%



CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

4.1 INTRODUCTION TO THE MUNICIPAL WORKFORCE

Stellenbosch Municipality, as of 30 June 2025, employed **1 168** officials (excluding councillors and non-permanent positions) who individually and collectively contributed to the achievement of the municipality's objectives. The primary objective of Human Resource Management is to render an innovative HR service that addresses both skills development and administrative functions.

4.1.1 EMPLOYMENT EQUITY

The Employment Equity Act, 1998 (Act No. 55 of 1998), Chapter 3, Section 15(1), states that affirmative action measures are measures designed to ensure that suitably qualified people from designated groups have equal employment opportunities and are equitably represented in all occupational categories and levels in the workforce of a designated employer. The national performance indicator also refers to the "number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan." The following table provides clarity on the employment equity status.

Table 189: EE Targets / Actual by Racial Classification

Financial Year	African			Coloured			Indian			White		
	Target June	Actual June	Target reached	Target June	Actual June	Target reached	Target June	Actual June	Target reached	Target June	Actual June	Target reached
2018/19	334	372	111.4%	497	651	131%	23	4	17%	75	94	125.3%
2019/20	334	383	111.4%	497	680	137%	23	4	17%	75	96	128%
2020/21	334	395	118.3%	497	660	132.8%	23	4	17%	75	83	110.67%
2021/22	334	387	115.9%	497	671	135.01%	23	4	17%	75	79	105.3%
2022/23	334	391	117%	497	674	135.6%	23	4	17.4%	75	78	104%
2023/24	334	409	122%	497	665	133%	23	5	21.7%	75	72	96%
2024/25	334	444	132%	497	649	130.5%	23	5	21.7%	75	70	93.3%

Table 190: Targets / Actual by Gender Classification

Financial Year	Male			Female			Disability		
	Target June	Actual June	Target reached	Target June	Actual June	Target reached	Target June	Actual June	Target reached
2018/19	681	750	110.1%	670	371	55.3%	10	10	100%
2019/20	681	760	111.6%	670	398	59.4%	10	10	100%
2020/21	681	737	108.22%	670	405	60.45%	10	10	100%
2021/22	681	735	107.9%	670	406	60.6%	10	10	100%
2022/23	681	727	106.7%	670	420	62.5%	10	6	60%
2023/24	681	715	104.9%	670	437	65.2%	10	4	40%
2024/25	681	720	105.7%	670	448	66.8%	10	5	50%



4.1.2 OCCUPATIONAL CATEGORIES - RACE

The table below categorises the number of employees by race within the occupational levels.

Table 191: Occupational Categories – Race

Occupational Levels	Male				Female				Total
	A	C	I	W	A	C	I	W	
Top Management and Councillors	10	17	1	4	7	3	0	8	50
Senior management	0	7	0	4	1	2	0	0	14
Professionally qualified and experienced specialists and mid-management	9	25	1	11	11	15	1	9	82
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents	63	110	2	25	66	92	0	124	372
Semi-skilled and discretionary decision-making	96	154	0	4	75	98	0	3	430
Unskilled and defined decision-making	94	112	0	0	29	31	0	0	266
Total permanent	272	425	4	48	189	241	1	34	1 213
Non-permanent employees (incl. EPWP, conditional grants, and provincial grants)	15	30	0	3	32	46	0	3	129
Total	287	455	4	51	221	287	1	37	1 342

4.1.3 DIRECTORATES BY RACE

The table below categorises the number of employees by race within the different Directorates:

Table 192: Directorates by Race

Directorate	Male				Female				Total
	A	C	I	W	A	C	I	W	
Office of the Mayor	10	14	0	4	7	2	0	8	45
Office of the Municipal Manager	0	1	0	1	4	7	0	2	15
Financial Services	14	32	1	1	25	52	0	3	130
Planning and Economic Development	11	22	0	7	20	28	0	7	95
Corporate Services	6	21	0	1	16	21	0	4	69
Community and Protection Services	86	133	1	19	68	94	1	7	409
Infrastructure Services	145	199	2	15	49	37	0	3	450
Total permanent	272	424	4	48	189	241	1	34	1 213
Non-permanent employees (incl. EPWP, conditional grants, and provincial grants)	15	30	0	3	32	46	0	3	129
Grand total	287	454	4	51	221	287	1	37	1 342



4.1.4 VACANCY RATE

A total of **190** posts were vacant and funded at the end of the 2024/25 financial year, resulting in a vacancy rate of **14%**.

The table below indicates the vacancies within the municipality:

Table 193: Vacancy rate per post and functional level

Per Post Level		
Post Level	Filled	Vacant
Top Management (MM and MSA section 57 Managers)	5	1
Senior Management	14	0
Middle management	82	9
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	371	91
Semi-skilled	430	37
Unskilled and defined decision-making	266	52
Total	1168	190
Per Functional Level		
Functional area	Filled	Vacant
Office of the Mayor	45	0
Office of the Municipal Manager	15	1
Financial Services	130	10
Planning and Economic Development	95	12
Corporate	69	11
Community and Protection Services	409	79
Infrastructure Services	450	77
Total	1213	190

4.1.5 TURNOVER RATE

A high turnover rate may be costly to a municipality and might negatively affect productivity, service delivery, and institutional memory / organisational knowledge. Below is a table that shows the turnover rate in the municipality.



The table below indicates the turnover rate over the last four financial years.

Table 194: Turnover Rate

Financial year	Total number of appointments at the end of each Financial Year	New appointments	Number of terminations during the year	Turnover Rate
2018/19	1 121	55	39	3.47%
2019/20	1 158	60	51	4.40%
2020/21	1 142	48	61	5.34%
2021/22	1 140	82	82	7.19%
2022/23	1 137	96 (incl promotion)	71	6.2%
2023/24	1 148	72 (New) 39 (Promotions)	70	6.1%
2024/25	1 168	101 (New: 77 (Promotions: 24)	66	5.7%

4.1.6 OCCUPATIONAL INJURIES

Overseeing the municipal workforce involves analysing and coordinating employee behaviour.

An occupational injury refers to a personal injury, illness, or fatality that arises from an incident occurring in the workplace. Compensation claims for occupational injuries are determined based on the severity of the injury or disease and may incur significant costs for a municipality. An occupational injury will impact the loss of man-hours and, consequently, financial and productivity outcomes.

Table 195: Injuries per Directorate

Directorates	2020/21	2021/22	2022/23	2023/24	2024/25
Office of the Municipal Manager	0	0	0	1	4
Financial Services	4	0	0	6	5
Planning and Economic Development Services	10	12	10	2	6
Corporate Services	9	5	7	5	2
Community and Protection Services	21	35	64	59	60
Infrastructure Services	77	57	69	56	60
Total	121	109	150	129	137

Injuries in operational services are normally higher due to the nature of work and the constant handling of equipment and machinery.

4.1.7 SICK LEAVE

The number of sick days taken by employees has an impact on costs and service delivery. The monitoring of sick leave identifies certain patterns or trends. Once patterns of concern are identified, corrective actions are taken.

The total number of employees who have taken sick leave during the **2024/25** financial year shows an increase of **1 187.93** working days when compared to the **2023/24** financial year.

The table below indicates the total number of sick leave days taken within the different directorates.

**Table 196: Table 185: Sick Leave as at 30 June 2025**

Directorate	2022/23	2022/23 (%)	2023/24	2023/24 (%)	2024/25	2024/25 (%)
Office of the Municipal Manager	83	19.45	106	28.39	107.73	26.93
Financial Services	667	21.75	660.62	19.98	800	28.86
Planning and Economic Development	449	21.59	391.22	16.30	404	15.95
Corporate Services	480.79	25.76	391.5	21.59	531	23.08
Community and Protection Services	1 915.93	19.21	1 792.28	17.10	2218	20.34
Infrastructure Services	2 181.51	19.20	2 093.68	16.99	2 562.5	21.31
Total	5 777.23	21.16	5 435.30	20.06	6 623.23	22.75

4.1.8 SUSPENSIONS AND CASES OF FINANCIAL MISCONDUCT

Table 197: Suspensions and Cases of Financial Misconduct

Number and Period of Suspensions				
Position	Nature of Alleged Misconduct	Date of Suspension	Details of Disciplinary Action taken or Status of Case and Reasons why not Finalised	Date Finalised
Superintendent Sport Ground Maintenance	Gross Dishonesty / Gross Negligence	23 August 2024	The disciplinary process involved external stakeholders who were not readily available to provide more detailed information. After receiving this information, there was an extensive investigative process which involved complex reports, such as jerrycan reports, petrol card reports, vehicle tracking reports, etc., that had to be perused, including applicable policies and legislation, as well as interviews with internal staff members to establish whether or not to pursue disciplinary action against the employee. The disciplinary notification of the hearing was issued, and the hearing is scheduled for 08 September 2025.	Pending
Foreman Sportground Maintenance	Gross Dishonesty / Gross Negligence	23 August 2024	The disciplinary process involved external stakeholders who were not readily available to provide more detailed information. After receiving this information, there was an extensive investigative process, which involved complex reports such as jerrycan reports, petrol card reports, vehicle tracking reports, etc., that had to be perused, including applicable policies and legislation, as well as interviews with internal staff members to establish whether or not to pursue disciplinary action against the employee. The disciplinary notification of the hearing was issued, and the hearing is scheduled for 11 September 2025.	Pending

4.1.9 DISCIPLINARY ACTION TAKEN ON CASES OF FINANCIAL MISCONDUCT

No employees were charged with any financial misconduct-related matters during the 2024/25 financial year.

Table 198: Disciplinary action taken on cases of financial misconduct

Disciplinary Action Taken on Cases of Financial Misconduct			
Position	Nature of Alleged Misconduct and the Rand value of any loss to the municipality	Disciplinary action taken	Date Finalised
N/A	N/A	N/A	N/A



4.1.10 PERFORMANCE REWARDS BY GENDER

The municipality does not have a Rewards and Recognition policy for the year under review.

Table 199: Performance Rewards by gender

Performance Rewards by Gender					
Designations	Beneficiary profile				
	Gender	Total number of employees in the group	Number of beneficiaries	Expenditure on rewards, Year 1	Proportion of beneficiaries within the group
				R' 000	%
Lower-skilled (Levels 1-2)	Female	N/A	N/A	N/A	N/A
	Male	N/A	N/A	N/A	N/A
Skilled (Levels 3-5)	Female	N/A	N/A	N/A	N/A
	Male	N/A	N/A	N/A	N/A
Highly skilled production (levels 6-8)	Female	N/A	N/A	N/A	N/A
	Male	N/A	N/A	N/A	N/A
Highly skilled supervision (levels 9-12)	Female	N/A	N/A	N/A	N/A
	Male	N/A	N/A	N/A	N/A
Senior management (Levels 13-15)	Female	N/A	N/A	N/A	N/A
	Male	N/A	N/A	N/A	N/A
MM and S57	Female	N/A	N/A	N/A	N/A
	Male	N/A	N/A	N/A	N/A
Total					
Has the statutory municipal calculator been used as part of the evaluation process?					Yes/No
<p>Note: MSA 2000 S51(d) requires that ... 'performance plans, on which rewards are based, should be aligned with the IDP'... (IDP objectives and targets are set out in Chapter 3) and that Service Delivery and Budget Implementation Plans (developed under MFMA S69 and Circular 13) should be consistent with the higher level IDP targets and must be incorporated appropriately in personal performance agreements as the basis of performance rewards. Those with disabilities are shown in brackets (x) in the 'Number of beneficiaries' column as well as in the numbers at the right-hand side of the column (as illustrated above).</p>					T 4.4.1

4.1.11 HUMAN RESOURCES POLICIES AND PLANS

Policies and plans guide fair and consistent staff treatment and a consistent approach to the management of staff.

The table below shows the status of the Human Resources policies and plans:

Table 200: Approved Policies for the year under review

Name of policy	Date approved / revised
Recruitment and Selection	25 June 2025
Revised Leave Policy	12 May 2025 (submitted to LLF for review)
Performance Management Policy	12 May 2025 (submitted to LLF for review)

The Department: Human Resources Management submits policies to the Local Labour Forum regularly for review purposes.



4.1.12 CAPACITY BUILDING OF THE MUNICIPAL WORKFORCE

The Skills Development Act, 1998 (Act No. 97 of 1998) and the MSA require that employers supply employees with the necessary training to develop their human resource capacity. Section 55(1)(f) states that, as head of administration, the Municipal Manager is responsible for the management, utilisation, and training of staff.

4.1.13 SKILLS MATRIX

The table below indicates the number of employees who received training in the year under review.

Table 201: Number of employees who received training

Management level	Gender	Number of employees identified for training at the start of the year	Number of employees who received training
MM and S57	Female	0	0
	Male	0	0
Legislators, senior officials, and managers	Female	6	3
	Male	7	4
Professionals	Female	6	8
	Male	6	1
Associate professionals and Technicians	Female	20	13
	Male	19	13
Community and Personal Services	Female	0	0
	Male	0	0
Clerks	Female	36	25
	Male	14	11
Service and sales workers	Female	17	39
	Male	51	67
Skilled, Agricultural, Fishery, Craft, and Related Trades Workers	Female	9	7
	Male	32	34
Plant and machine operators and assemblers	Female	0	0
	Male	17	16
Elementary occupations	Female	18	21
	Male	109	91
Sub-total	Female	112	116
	Male	255	237
Total		367	353



4.1.14 SKILLS DEVELOPMENT – TRAINING PROVIDED AND BUDGET ALLOCATION

The information below is based on the Workplace Skills Plan for 2024/25.

Table 202: Skills Development Expenditure (Workplace Skills Plan)

Skills Development Expenditure (Workplace Skills Plan)										
Management level	Gender	Employees as of the beginning of the financial year	Original Budget and Actual Expenditure on skills development, Year 1							
			Learnerships		Skills programmes and other short courses		Other forms of training Work Integrated Learning (WIL) and Bursaries		Total	
		No.	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual
MM and S57	Female	0	0	0	0	0	0	0	0	0
	Male	0	0	0	0	0	0	0	0	0
Legislators, senior officials and managers	Female	22	0	0	R57 789	R57 789	R8 600.88	R8 600.88	R66 389.88	R66 389.88
	Male	44	0	0	R101 576	R101 576	R9 190	R9 190	R11 0766	R1 10766
Professionals	Female	42	0	0	R113 960	R113 960	R33 200	R33 200	R14 7160	R1 47 160
	Male	21	0	0	R580	R580	0	0	R580	R580
Technicians and associate professionals	Female	56	0	0	R392 365.77	R311 940	R12 430	R12 430	R404 795.77	R32 4370
	Male	122	0	0	R560 799	R560 799	R54 339.94	R54 339.94	R615 138.94	R615 138.94
Clerks	Female	156	0	0	R89 603.55	R89 603.55	R654 204.31	R654 204.31	R743 807.86	R743 807.86
	Male	45	0	0	R113 843.12	R33 417.35	R150 425.35	R150 425.35	R264 268.47	R183 842.70
Service and sales workers	Female	59	0	0	R385 565.62	R385 565.62	R62 640	R62 640	R448 205.62	R448 205.62
	Male	105	0	0	R655 098.72	R655 098.72	R178 112.92	R178 112.92	R833 211.64	R83 3211.64
Plant and machine operators and assemblers	Female	0	0	0	0	0	0	0	0	0
	Male	39	0	0	R283 783	R283 783	0	0	R283 783	R283 783
Elementary occupations	Female	100	0	0	R202 835.77	R122 410	0	0	R202 835.77	R122 410
	Male	343	0	0	R725 157.05	R725 157.05	R29 260	R29 260	R754 417.05	R754 417.05
Sub total	Female	435	0	0	R1081 268.17	R1 081 268.17	R771 075.19	R771 075.19	R1 852 343.36	R1 852 343.36
	Male	719	0	0	R2 360 411.12	R2 360 411.12	R421 328.21	R421 328.21	R2 781 739.33	R2 781 739.33
Total		1 154	0	0	R3 682 956.60	R3 441 679.29	R1 192 403.40	R1 192 403.40	R4 875 360	R4 634 082.69
*% and *R value of municipal salaries (original budget) allocated for workplace skills plan.									0.71%*	*R4 875 360.
The above total includes training, bursaries and work-integrated learning as per the workplace skills plan									T4.5.3	



4.1.15 NUMBER OF EMPLOYEES WHOSE SALARIES WERE INCREASED DUE TO THEIR POSITIONS BEING UPGRADED

Due to an impasse between SALGA and municipalities regarding the payment for the Deloitte TASK licence, no posts were evaluated during the 2024/25 financial year.

Table 203: Number Of Employees Whose Salaries Were Increased Due To Their Positions Being Upgraded

Number Of Employees Whose Salaries Were Increased Due To Their Positions Being Upgraded		
Beneficiaries	Gender	Total
Lower-skilled (Levels 1-2)	Female	N/A
	Male	N/A
Skilled (Levels 3-5)	Female	N/A
	Male	N/A
Highly skilled production (Levels 6-8)	Female	N/A
	Male	N/A
Highly skilled supervision (Levels 9-12)	Female	N/A
	Male	N/A
Senior management (Levels 13-16)	Female	N/A
	Male	N/A
MM and S 57	Female	N/A
	Male	N/A
Total		0
Those with disabilities are shown in brackets '(x)' in the 'Number of beneficiaries' column as well as in the numbers at the right-hand side of the column (as illustrated above).		

T 4.6.2

4.1.16 EMPLOYEES APPOINTED TO POSTS NOT APPROVED

All employees appointed during the 2024/25 financial year were appointed in posts as approved by the Council on the 2017 and 2019 structure and on reviewed structures approved during the 2024/25 financial year.

Table 204: Employees appointed to posts not approved

Employees appointed to posts not approved				
Department	Level	Date of appointment	No. appointed	Reason for appointment when no established post exists
N/A	N/A	N/A	N/A	N/A

4.1.17 EMPLOYEE SALARIES EXCEEDED THE GRADE DETERMINED BY JOB EVALUATION

Due to an impasse between SALGA and municipalities regarding the payment for the Deloitte TASK licence, no posts were evaluated during the 2024/25 financial year.

Table 205: Employee salaries exceeded the grade determined by the job evaluation

Employees Whose Salary Levels Exceed the Grade Determined by Job Evaluation				
Occupation	Number of employees	Job evaluation level	Remuneration level	Reason for deviation
N/A	N/A	N/A	N/A	N/A



The table below indicates that a total of **R5 340 833** was spent on the workplace skills plan. This represents **1.05%** when compared to the total salary budget of the municipality in the 2024/25 financial year.

Table 206: Budget allocated and spent for skills development

Year	Total personnel budget	Total Allocated	Total Spend	% Spent
	R	R	R	
2020/21	R532 497 021	R532 497 021	R3 300 217	0.62%
2021/22	R598 305 199	R5 838 508	R3 267 622	0.55%
2022/23	R588 075 877	R4 500 000	R4 805 444	0.82%
2023/24	R622 332 797	R4 590 000	R5 186 870	1.13%
2024/25	R672 319 694	R5 100 000	R5 340 833	1.05%

4.1.18 MANAGING THE MUNICIPAL WORKFORCE EXPENDITURE

4.1.18.1 Personnel Expenditure

The percentage of personnel expenditure is essential in the budgeting process as it reflects current and future efficiency. The table below indicates the percentage of the municipal budget that was spent on salaries and allowances for the past five financial years, and the municipality is well below the national norm of between **35 to 40%**.

Table 207: Personnel Expenditure as % of Total Operating Expenditure

Financial year	Total expenditure, salary and allowances	Total operating expenditure	Percentage
	R		%
2020/21	544 391	1 809 977	30%
2021/22	550 719	1 925 898	29%
2022/23	542 779	1 947 880	28%
2023/24	632 279	2 241 474	28%
2024/25	667 075	2 499 384	27%



Below is a summary of the councillor and staff benefits for the year under review.

Table 208: Councillor and staff benefits

Financial year	2023/24	2024/25		2024/25
Description	Actual	Original Budget	Adjusted Budget	Actual
R'000				
Councillors (Political Office Bearers Plus Other)				
Salary	18 816	19 884	19 884	19 125
Pension Contributions	518	525	525	506
Medical Aid Contributions	102	141	141	195
Motor Vehicle Allowance	961	809	809	1 082
Cell Phone and Other Allowances	2 223	2 063	2 063	2 081
Subtotal - Councillors	22 620	23 422	23 422	22 989
% Increase / (Decrease) on Actual	12.40%	3.42%	3.42%	1.61%
Other Municipal Staff				
Basic Salaries and Wages	369 705	380 411	379 302	397 106
Pension and UIF Contributions	63 117	72 236	72 236	67 585
Medical Aid Contributions	29 853	32 421	32 421	31 675
Overtime	44 954	666 44	666 44	72 246
Performance Bonus	1 088	1 758	1 758	795
Motor Vehicle Allowance	9 837	13 636	13 636	10 181
Cellphone Allowance	2 274	3 175	3 175	2 345
Housing Allowances	2 744	3 433	3 433	3 833
Other benefits and allowances	71 958	44 743	44 743	42 942
Payments instead of leave	5 751	-	-	-
Long service awards	5 375	-	-	5 462
Post-retirement benefit obligations	25 623	37 999	28 999	32 906
Subtotal - Other Municipal Staff	632 279	656 455	646 346	667 075
% Increase / (Decrease)	12.90%	3.68%	2.18%	5.22%
Total municipality	654 899	679 877	669 769	690 064
% Increase / (Decrease)	12.88%	7.00%	5.59%	8.37%



CHAPTER 5: FINANCIAL PERFORMANCE

5.1 COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

The Statement of Financial Performance provides an overview of the financial performance of the municipality and focuses on the financial health of the municipality.

5.1.1 FINANCIAL SUMMARY

The table below indicates a summary of the financial performance for the 2024/25 financial year.

Table 209: Financial Performance

Description	2023/24	2024/25			2024/25 Variance	
	Actual	Original Budget	Adjustment Budget	Actual	Original Budget	Adjustment Budget
	R'000				%	
Financial Performance						
Property rates	484 454	509 116	509 116	530 581	-4.22%	-4.22%
Service charges	1 289 135	1 450 081	1 495 081	1 465 254	-1.05%	1.99%
Investment revenue	57 312	44 232	54 232	61 434	-38.89%	-13.28%
Transfers recognised - operational	219 260	245 638	244 433	234 414	4.57%	4.10%
Other own revenue	300 015	283 086	283 086	331 604	-17.14%	-17.14%
Total revenue (excluding capital transfers and contributions)	350 177	2 532 153	2 585 948	2 623 286	-3.60%	-1.44%
Employee costs	632 279	656 455	646 346	667 075	-1.62%	-3.21%
Remuneration of councillors	22 620	23 422	23 422	22 989	1.85%	1.85%
Depreciation and asset impairment	206 151	247 591	219 703	205 978	17.41%	6.25%
Finance charges	63 411	71 259	83 841	72 867	-2.26%	12.71%
Bulk purchases	658 227	714 397	763 340	763 604	-6.89%	-0.03%
Transfers and grants	21 324	20 739	21 639	17 868	13.84%	17.43%
Other expenditure	637 462	737 518	728 262	749 003	3.49%	2.08%
Total Expenditure	2 241 474	2 511 734	2 522 843	2 499 384	0.49%	0.93%
Surplus / (Deficit)						
Transfers recognised - capital	154 301	99 123	135 215	130 639	-31.8%	3.4%
Contributions recognised - capital and contributed assets	5 136	0	0	0	0%	0%
Surplus / (Deficit) after capital transfers and contributions	263 003	119 542	198 320	254 541	-113%	-28%
Capital expenditure and funding sources						
Capital expenditure						
Transfers recognised - capital	106 533	99 123	135 215	122 741	-23.83%	9.23%
Public contributions and donations	0	38 428	35 800	34 759	9.55%	2.91%
Borrowing	137 739	200 000	118 846	9 300	95.35%	92.17%
Internally generated funds	182 886	261 795	234 652	306 412	-17.04%	-30.58%
Total sources of capital funds	427 158	599 345	524 513	473 212	21.05%	9.78%



Description	2023/24	2024/25			2024/25 Variance	
	Actual	Original Budget	Adjustment Budget	Actual	Original Budget	Adjustment Budget
	R'000				%	
Financial position						
Total current assets	1 086 271	894 865	987 061	1 050 251	-17.36%	-6.4%
Total non-current assets	6 315 811	6 680 375	6 635 247	6 614 233	0.99%	0.31%
Total current liabilities	552 725	486 366	545 385	564 386	-16.04%	-3.48%
Total non-current liabilities	827 907	1 076 572	986 417	824 107	23.45%	16.45%
Community wealth / equity	6 021 450	6 012 302	6 090 506	6 275 992	-4.39%	-3.05%
Net cash from (used) operating	380 210	461 634	604 922	502 158	-8.78%	16.99%
Net cash from (used) investing	(558 876)	(689 247)	(603 189)	(552 481)	19.84%	8.41%
Net cash from (used) financing	82	200 000	118 846	69 648	65.18%	41.40%
Cash / cash equivalents at the year-end	150 679	529 941	678 132	30 709	-27.96	95.47
Cash backing / surplus reconciliation						
Cash and investments available	606 395	664 486	625 637	549 503	-4%	19%
Application of cash and investments	393 482	(123 804)	(353 160)	(518 795)	-319%	-47%
Balance - surplus (shortfall)	212 914	200 319	341 857	119 970	40%	65%
Asset management						
Asset register summary (WDV)	5 884 571	6 238 418	6 192 990	6 181 567	0.91%	0.18%
Depreciation	206 151	249 408	219 703	205 978	17.41%	6.25%
Renewal of Existing Assets	3 250	40 520	47 325	43 226	-6.68%	8.66%
Repairs and Maintenance	92 311	120 048	122 684	74 491	37.95%	39.28%
Free Services						
Cost of free basic services provided	3 466	8 705	5 705	4 451	48.87%	21.98%
The revenue cost of free services provided	64 549	124 007	124 007	75 582	39.05%	39.05%
Households below the minimum service level						
Water:	-	-	-	-	-	-
Sanitation / sewerage:	1	-	-	-	-	-
Energy:	-	-	-	-	-	-
Refuse:	12	-	-	-	-	-
Although Households receiving refuse removal below the minimum service level may seem high, it is important to note that households below the minimum service level still receive communal refuse collection.						
Variances are calculated by dividing the difference between the actual and original / adjustments budget by the budget. This table is aligned.						



The table below shows a summary of performance against budgets.

Table 210: Performance against Budgets

Financial Year	Revenue				Operating expenditure			
	Budget	Actual	Diff.	%	Budget	Actual	Diff.	%
	R'000				R'000			
2016/17	1 490 495	1 534 354	43 859	2.94%	1 450 845	1 316 387	134 458	9.27%
2017/18	1 778 647	1 609 729	-168 918	-9.50%	1 575 255	1 363 953	211 302	13.41%
2018/19	1 738 394	1 629 667	-108 727	-6.25%	1 719 105	1 508 629	210 476	12.24%
2019/20	1 834 539	1 742 596	-91 943	-5.01%	1 778 284	1 661 441	116 843	6.57%
2020/21	1 930 252	1 805 680	-124 572	-6.45%	1 830 891	1 812 392	18 499	1.01%
2021/22	2 116 591	2 042 353	-74 238	-3.51%	1 977 679	1 925 898	51 781	2.62%
2022/23	2 209 698	2 201 123	8 575	0.39%	2 119 665	1 947 880	171 785	8.10%
2023/24	2 456 089	2 464 726	-8.637	-0.35%	2 359 977	2 241 787	118 190	5.01%
2024/25	2 585 948	2 753 925	-167 977	-6.50%	2 522 843	2 499 383	23 460	0.92%

5.1.2 REVENUE COLLECTION BY VOTE

The table below indicates the Revenue collection performance by vote for the 2024/25 financial year.

Table 211: Revenue collection performance by vote

Vote Description	2023/24	2024/25			2024/25 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustment Budget
	R'000				%	
Municipal Manager	–	–	–	–	0%	0%
Planning and Development	23 002	33 903	40 244	33 291	1.80%	17.28%
Infrastructure Services	1 634 943	1 748 089	1 817 349	1 798 976	-2.91%	1.01%
Community and Protection Services	184 153	199 917	204 053	202 078	-1.08%	0.97%
Corporate Services	12 196	12 642	12 792	14 493	-14.64%	-13.30%
Financial Services	650 183	636 725	646 725	706 399	-10.94%	-9.23%

5.1.3 REVENUE COLLECTION BY SOURCE

The table below indicates the Revenue collection performance by source for the 2024/25 financial year.

Table 212: Revenue Collection by Source

Description	2023/24	2024/25			2024/25 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustment Budget
	R'000				%	
Property rates	484 454	509 116	509 116	530 581	-4.22%	-4.22%
Service Charges	1 289 135	1 450 081	1 495 081	1 465 254	-1.05%	1.99%
Rentals of facilities and equipment	11 056	13 649	13 649	11 733	14.04%	14.04%
Interest earned - external investments	57 312	44 232	54 232	61 434	-38.89%	-13.28%
Interest earned - outstanding debtors	23 505	18 173	18 173	26 447	-45.53%	-45.53%



Description	2023/24	2024/25			2024/25 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustment Budget
	R'000				%	
Sale of Goods and Rendering of Services	4 239	3 359	3 359	39 900	-61.84%	-61.84%
Interest	166 868	163 380	163 380	4 522	-14.62%	-14.62%
Licences and permits	8 149	8 386	8 386	7 896	5.84%	5.84%
Agency services	3 697	3 794	3 794	3 817	-0.59%	-0.59%
Transfers recognised - operational	219 260	245 638	244 433	234 414	4.57%	4.10%
Transfers recognised - capital	154 301	99 123	135 215	130 639	-31.79%	3.38%
Other revenue	47 734	47 692	47 692	50 025	-4.89%	-4.89%
Gains on the disposal of PPE	0	0	0	0	0%	0%
Total Revenue (excluding capital transfers and contributions)	2 504 478	2 631 276	2 721 163	2 753 925	-4.66%	-1.20%

5.1.4 OPERATIONAL SERVICES PERFORMANCE

The table below indicates the operational services performance for the 2024/25 financial year.

Table 213: Operational Services Performance

Description	2023/24	2024/25			2024/25 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustment Budget
	R'000					%
Operating Cost						
Water	184 225	167 452	186 449	178 064	-6.34%	4.50%
Wastewater (Sanitation)	162 910	201 020	165 378	176 359	12.27%	-6.64%
Electricity	958 343	829 400	854 527	892 047	-7.55%	-4.39%
Waste Management	123 558	146 105	143 310	152 515	-4.39%	-6.42%
Housing	17 358	39 018	50 791	44 202	-13.29%	12.97%
Component A: subtotal	1 446 394	1 382 994	1 400 454	1 443 187	-4.35%	-3.05%
Roads and Stormwater	22 530	131 575	119 272	107 966	17.94%	9.48%
Component B: subtotal	22 530	131 575	119 272	107 966	17.94%	9.48%
Town Planning and Spatial Planning	58	11 160	11 678	14 657	-31.33%	-25.51%
Local Economic Development	2 563	16 815	18 222	18 080	-7.52%	0.78%
Planning	80	18 447	20 560	16 452	10.82%	19.98%
Component C: subtotal	2 701	46 422	50 460	49 189	-5.96%	2.52%
Libraries	10 277	13 520	13 393	12 588	6.89%	6.01%
Cemeteries	1 271	6 264	6 244	5 077	18.95%	18.69%
Community development	800	21 028	21 347	15 448	26.54%	27.63%
Component D: subtotal	12 348	40 812	40 984	33 113	18.86%	19.20%



Description	2023/24	2024/25			2024/25 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustment Budget
	R'000					%
Environmental Protection	-	-	-	-	0%	0%
Component E: subtotal	-	-	-	-	0%	0%
Traffic services	175 649	272 765	287 005	278 192	-1.99%	3.07%
Fire Services and Disaster Management	1 132	51 431	52 955	60 132	-16.92%	-13.55%
Component F: subtotal	176 781	324 196	339 960	338 324	-4.36%	0.48%
Holiday Resorts and Campsites	12	932	889	620	33.51%	30.29%
Sports grounds, parks, and swimming pools	1 819	85 541	87 982	80 432	5.97%	8.58%
Community Halls, Facilities, and Thusong Centres	819	6 302	6 809	7 140	-13.29%	-4.86%
Component G: subtotal	2 650	92 775	95 680	88 192	4.94%	7.83%
Office of the MM	5	16 901	17 679	18 026	-6.66%	-1.96%
Financial Services	648 642	129 737	140 243	147 359	-13.58%	-5.07%
Administration	95 795	98 299	99 452	105 220	-7.04%	-5.80%
Property and contract management	7 136	36 439	37 232	29 976	17.74%	19.49%
HR	1 939	73 284	65 729	46 699	36.28%	28.95%
IT	-	50 360	50 560	41 567	17.46%	17.79%
Internal Audit	-	4 068	4 082	3 957	2.73%	3.05%
Legal Services	23	7 344	16 344	14 140	-92.55%	13.48%
Component H: subtotal	753 541	416 432	431 321	406 945	2.28%	5.99%
Total Expenditure	2 416 944	2 435 206	2 478 131	2 466 915	-1.30%	0.45%

In this table, operational income is offset against operational expenditure, leaving a net operational expenditure total for each service. Variances are calculated by dividing the difference between the actual and original / adjustments budget by the budget.



5.1.5 FINANCIAL PERFORMANCE PER MUNICIPAL FUNCTION

The tables below indicate the financial performance per municipal function for the 2024/25 financial year.

5.1.5.1 Water Services

Table 214: Financial Performance: Water Services

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	(219 898)	(215 225)	(215 225)	(240 966)	-12%
Expenditure:					
Employees	41 525	39 932	39 932	35 637	11%
Repairs and Maintenance	5 639	7 323	4 361	4 189	5%
Other	137 061	120 197	142 156	138 238	3%
Total Operational Expenditure	184 225	167 452	186 449	178 064	4%
Net Operational (Service)	(35 673)	(47 773)	(28 776)	62 902	119%
Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.					

5.1.5.2 Sanitation Services

Table 215: Financial Performance: Sanitation Services

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'00/0				%
Total Operational Revenue	(169 300)	(157 737)	(169 037)	(170 621)	-1%
Expenditure:					
Employees	39 825	51 286	51 286	40 841	20%
Repairs and Maintenance	36 550	18 570	17 434	14 551	17%
Other	86 535	131 163	96 657	120 968	-25%
Total Operational Expenditure	162 910	201 020	165 378	176 359	-7%
Net Operational (Service)	(6 390)	43 283	(3 659)	5 738	257%
Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.					



5.1.5.3 Electricity Services

Table 216: Financial Performance: Electricity Services

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	(957 392)	(1 122 237)	(1 176 737)	(1 135 576)	3%
Expenditure:					
Employees	35 288	31 549	31 549	35 887	-14%
Repairs and Maintenance	10 623	10 076	7 127	6 921	3%
Other	912 433	787 775	815 850	849 239	-4%
Total Operational Expenditure	958 343	829 400	854 527	892 047	-4%
Net Operational (Service)	951	(292 837)	(322 210)	(243 529)	24%

Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.

5.1.5.4 Waste Management Services (Refuse Collections, Waste Disposal, and Recycling)

Table 217: Financial Performance: Waste Management Services (Refuse Collections, Waste Disposal, and Recycling)

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	(142 012)	(143 514)	(138 514)	(130 758)	6%
Expenditure:					
Employees	49 759	31 277	31 277	53 724	-72%
Repairs and Maintenance	5 902	6 224	8 001	5 881	27%
Other	67 897	108 604	104 031	92 910	11%
Total Operational Expenditure	123 558	146 105	143 310	152 515	-6%
Net Operational (Service)	(18 453)	2 591	4 796	21 757	-354%

Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.



5.1.5.5 Integrated Human Development

Table 218: Financial Performance: Integrated Human Settlement

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	(19 033)	(26 534)	(32 875)	(30 663)	7%
Expenditure:					
Employees	18 624	22 626	22 475	19 551	13%
Repairs and Maintenance	1 137	5 034	8 534	7 745	9%
Other	(2 404)	11 357	19 781	16 906	15%
Total Operational Expenditure	17 358	39 018	50 791	44 202	13%
Net Operational (Service)	(1 675)	12 483	17 915	13 538	24%

Variances are calculated by dividing the difference between the actual and original adjustment by the actual.

5.1.5.6 Roads and Stormwater

Table 219: Financial Performance: Roads and Stormwater

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	(22 466)	(15 172)	(29 320)	(26 633)	9%
Expenditure:					
Employees	34 909	41 575	41 575	34 972	16%
Repairs and Maintenance	17 420	19 803	19 754	19 520	1%
Other	(29 799)	70 196	57 943	53 474	8%
Total Operational Expenditure	22 530	131 575	119 272	107 966	9%
Net Operational (Service)	64	116 403	89 953	81 333	10%

Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.



5.1.5.7 Town and Spatial Planning

Table 220: Financial Performance: Town and Spatial Planning

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	-	-	-	-	0%
Expenditure:					
Employees	11 431	10 377	10 377	12 421	-20%
Repairs and Maintenance	12	15	15	2	89%
Other	(11 385)	769	1 286	2 234	-74%
Total Operational Expenditure	58	11 160	11 678	14 657	-26%
Net Operational (Service)	58	11 160	11 678	14 657	-26%

Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.

5.1.5.8 Economic Development and Tourism (EDT)

Table 221: Financial Performance: Economic Development and Tourism (EDT)

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	(2 272)	(2 687)	(2 687)	(2 042)	24%
Expenditure:					
Employees	4 467	3 400	3 400	4 104	-21%
Repairs and Maintenance	-	100	600	289	52%
Other	(1 904)	13 315	14 222	13 688	4%
Total Operational Expenditure	2 563	16 815	18 222	18 080	1%
Net Operational (Service)	291	14 128	15 535	16 0328	-3%

Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.



5.1.5.9 Libraries

Table 222: Financial Performance: Libraries

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	(81)	(11 439)	(15 575)	(305)	98%
Expenditure:					
Employees	5 395	11 824	10 491	11 717	-12%
Repairs and Maintenance	49	6	1 279	293	77%
Other	(4 644)	1 689	1 622	578	64%
Total Operational Expenditure	800	13 520	13 393	12 588	6%
Net Operational (Service)	719	2 081	(2 182)	12 283	663%
Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.					

5.1.5.10 Community Development

Table 223: Financial Performance: Community Development

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	(81)	(81)	(81)	(82)	-2%
Expenditure:					
Employees	5 395	6 095	6 095	5 415	11%
Repairs and Maintenance	49	40	440	246	44%
Other	(4 644)	14 893	14 812	9 787	34%
Total Operational Expenditure	800	21 028	21 347	15 448	28%
Net Operational (Service)	719	20 947	21 266	15 366	28%
Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.					



5.1.5.11 Cemeteries

Table 224: Financial Performance: Cemeteries

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	(1 271)	(1 220)	(1 220)	(1 314)	-8%
Expenditure:					
Employees	3 737	4 431	4 431	3 544	20%
Repairs and Maintenance	280	197	197	124	37%
Other	(2 747)	1 636	1 617	1 410	13%
Total Operational Expenditure	1 271	6 264	6 244	5 077	19%
Net Operational (Service)	–	5 044	5 025	3 763	25%
Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.					

5.1.5.12 Traffic Services and Law Enforcement

Table 225: Financial Performance: Traffic Services

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	(160 461)	(180 092)	(180 092)	(185 736)	-3%
Expenditure:					
Employees	73 217	79 457	79 457	82 067	-3%
Repairs and Maintenance	1 921	2 172	2 772	2 483	10%
Other	117 997	191 137	204 776	193 642	5%
Total Operational Expenditure	193 135	272 765	287 005	278 192	3%
Net Operational (Service)	32 674	92 673	106 913	92 456	14%
Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.					



5.1.5.13 Fire Services and Disaster Management

Table 226: Financial Performance: Fire Services and Disaster Management Personnel Expenditure

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	(1 100)	(201)	(201)	(121)	40%
Expenditure:					
Employees	47 670	38 493	38 493	48 401	-26%
Repairs and Maintenance	3 732	1 999	3 459	3 149	9%
Other	(50 269)	10 939	11 003	8 583	22%
Total Operational Expenditure	1 132	51 431	52 955	60 132	-14%
Net Operational (Service)	32	51 230	52 754	60 011	-14%
Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.					

5.1.5.14 Holiday Resorts and Campsites

Table 227: Financial Performance: Holiday Resorts and Campsites

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	(12)	(69)	(69)	(365)	-426%
Expenditure:					
Employees	101	549	480	309	36%
Repairs and Maintenance	–	81	81	78	3%
Other	(89)	301	328	232	29%
Total Operational Expenditure	12	932	889	620	30%
Net Operational (Service)	–	863	819	254	69%
Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.					



5.1.5.15 Sports Grounds, Parks, and Swimming Pools

Table 228: Financial Performance: Sport Grounds, Parks, and Swimming Pools

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	(1 656)	(1 675)	(1 675)	(715)	57%
Expenditure:					
Employees	43 184	52 678	53 470	53 435	0%
Repairs and Maintenance	1 655	4 962	5 922	3 827	35%
Other	(43 019)	27 901	28 590	23 170	19%
Total Operational Expenditure	1 819	85 541	87 982	80 432	9%
Net Operational (Service)	163	83 866	86 307	79 717	8%

Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.

5.1.5.16 Office of the Municipal Manager

Table 229: Financial Performance: Office of the Municipal Manager

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	-	0	0	0	0%
Expenditure:					
Employees	9 631	14 082	14 082	15 641	-11%
Repairs and Maintenance	-	26	26	20	25%
Other	(9 626)	2 793	3 570	2 365	34%
Total Operational Expenditure	5	16 901	17 679	18 026	-2%
Net Operational (Service)	5	16 901	17 679	18 026	-2%

Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.



5.1.5.17 Human Resource Services

Table 230: Financial Performance: Human Resource Services

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	-1 265	(1 041)	(1 191)	(1 204)	-1%
Expenditure:					
Employees	27 108	51 316	42 316	25 379	40%
Repairs and Maintenance	–	–	–	–	0%
Other	(25 169)	21 968	23 413	(21 320)	9%
Total Operational Expenditure	1 939	73 284	65 729	46 669	29%
Net Operational (Service)	674	72 243	64 538	45 496	30%
Variances are calculated by dividing the difference between the actual and original budget by the actual.					

5.1.5.18 Information and Communication Technology (ICT) Services

Table 231: Financial Performance: Information and Communication Technology (ICT) Services

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	–	–	–	–	0%
Expenditure:					
Employees	9 072	11 246	11 246	7 674	32%
Repairs and Maintenance	621	724	1 125	531	-118%
Other	(9 693)	38 390	38 188	33 362	15%
Total Operational Expenditure	–	50 360	50 560	41 567	18%
Net Operational (Service)	–	50 360	50 560	41 567	18%
Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.					



5.1.5.19 Legal Services

Table 232: Financial Performance: Legal Services

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	(23)	(30)	(30)	(4)	86%
Expenditure:					
Employees	1 705	2 028	2 028	2 199	-8%
Repairs and Maintenance	–	–	–	–	–
Other	(1 682)	5 315	14 315	11 941	17%
Total Operational Expenditure	23	7 344	16 344	14 140	13%
Net Operational (Service)	0	7 314	16 314	14 136	13%

Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.

5.1.5.20 Property Management

Table 233: Financial Performance: Property and Contract Management

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	(10 062)	(8 320)	(10 238)	(10 062)	2%
Expenditure:					
Employees	6 453	11 064	11 064	6 227	44%
Repairs and Maintenance	6 830	5 251	4 701	3 127	33%
Other	(6 147)	20 123	21 467	20 622	4%
Total Operational Expenditure	7 136	36 439	37 232	29 976	19%
Net Operational (Service)	(2 926)	25 882	26 676	18 168	32%

Variances are calculated by dividing the difference between the actual and original budget by the actual.



5.1.5.21 Financial Services

Table 234: Financial Performance: Financial Services

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	(652 046)	(636 725)	(646 725)	(705 935)	-9%
Expenditure:					
Employees	81 886	68 892	68 892	86 666	-26%
Repairs and Maintenance	196	173	252	177	30%
Other	566 560	60 672	71 099	60 516	15%
Total Operational Expenditure	648 642	129 737	140 243	147 359	-5%
Net Operational (Service)	(3 404)	(506 988)	(506 481)	(558 577)	-10%
Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.					

5.1.5.22 Internal Audit

Table 235: Financial Performance: Internal Audit

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	–	–	–	–	0%
Expenditure:					
Employees	4 368	3 417	3 417	3 690	-8%
Repairs and Maintenance	–	–	–	–	0%
Other	(4 368)	651	665	267	60%
Total Operational Expenditure	–	4 068	4 082	3 957	3%
Net Operational (Service)	–	4 068	4 082	3 957	3%
Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.					



5.1.5.23 Financial Performance: Administration

Table 236: Financial Performance: Administration

Description	2023/24	2024/25			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				%
Total Operational Revenue	(95 490)	(104 304)	(98 616)	(108 178)	-10%
Expenditure:					
Employees	54 403	46 413	46 066	57 414	-25%
Repairs and Maintenance	46	105	105	57	46%
Other	41 347	51 781	53 281	47 749	10%
Total Operational Expenditure	95 795	98 299	99 452	105 220	-6%
Net Operational (Service)	306	(6 005)	836	(2 957)	454%
Variances are calculated by dividing the difference between the actual and the adjusted budget by the actual.					

5.2 GRANTS

5.2.1 GRANT PERFORMANCE

The municipality had a total amount of **R234 million** for operational expenditure available that was received in the form of grants from the national and provincial governments during the 2024/25 financial year. The performance in the spending of these grants is summarised as follows:

Table 237: Grant Performance

Description	2023/24	2024/25			2024/25 Variance	
	Actual	Budget	Adjustment Budget	Actual	Original Budget	Adjustment Budget
	R'000				%	
National Government:	221 325	293 776	321 495	318 691	-30%	55%
Equitable Share	200 488	215 604	215 604	215 604	0%	0%
Local Government Financial Management Grant	1 448	1 600	1 600	1 600	0%	0%
EPWP	5 699	2 021	2 021	2 021	0%	0%
Integrated Urban Development Grant	2 971	64 495	62 301	62 301	3%	0%
Integrated National Electrification Programme (Municipal) Grant	0	5 056	9 556	9 556	-89%	0%
Energy Efficiency and Demand Side	0	5 000	5 000	2 234	55%	55%
Municipal Disaster Response Grant	10 719	-	25 413	25 375	0%	0%
Provincial Government:	14 314	50 335	57 503	40 444	20%	30%
Community Development Workers Operational Support Grant	38	38	38	38	0%	0%
Library Services: Conditional Grant	12 704	11 333	15 469	12 899	-14%	17%
Library Services: Replacement Funding for the most vulnerable B3 Municipalities	180	0	0	0	0%	0%
Municipal Accreditation and Capacity Building Grant	245	249	249	170	32%	32%
Financial Management Capability Building Grant	241	0	150	150	0%	0%



Description	2023/24	2024/25			2024/25 Variance	
	Actual	Budget	Adjustment Budget	Actual	Original Budget	Adjustment Budget
	R'000				%	
Human Settlements Development Grant	0	16 889	4 830	2 278	87%	53%
Informal Settlements Upgrading Partnership Grant	0	18 550	27 056	22 335	-20%	17%
Maintenance and Construction of Transport Infrastructure	345	345	380	380	-10%	0%
Integrated Transport Planning	0	628	628	628	0%	0%
Title Deeds Restoration Grant	317	803	803	364	55%	55%
RSEP / VPUU	0	1 500	1 500	963	36%	36%
Western Cape Municipal Energy Resilience Grant (WC MER Grant)	244	0	0	0	0%	0%
Provincial Acceleration Grant	0	0	6 400	239	0%	96%
District Municipality:	120	650	650	92	0%	86%
Cape Winelands District Grant Long-Term Financial Plan	0	500	500	92	82%	82%
Cape Winelands Disaster Grant COMMUNITY SAFETY	120	150	150	0	100%	100%
Other Grant Providers:	18	0	378	67	0%	81%
Kaya Lam Free Market Foundation	0	0	360	67	0%	81%
DBSA Grant	18	0	18	0	0%	0%
Total Operating Transfers and Grants	235 777	344 761	380 026	359 294	-4.22%	5.46%

5.2.2 LEVEL OF RELIANCE ON GRANTS AND SUBSIDIES

Table 238: Reliance on Grants

Financial year	Total grants and subsidies received	Total Operating Revenue	Percentage
	R'000		%
2016/17	227 752	1 534 354	14.84
2017/18	211 190	1 609 728	13.12
2018/19	233 433	1 541 685	15.14
2019/20	285 026	1 742 596	16.36
2020/21	264 637	1 805 680	14.66
2021/22	289 061	2 028 289	14.25
2022/23	311 629	2 201 123	14.16
2023/24	342 323	2 464 726	13.89
2024/25	349 955	2 753 925	12.71

Developers' contributions have been excluded from the grant item to express only allocations and not policy-related revenue, which NT allocates to capital revenue. It would distort the reliance on the grant calculation if excluded from the above ratio.

5.3 ASSET MANAGEMENT

Asset management is practised within the organisation based on a comprehensive Asset Management Policy. The Asset Management Policy provides direction for the management, accounting, and control of property, plant, and equipment (assets) owned or controlled by the municipality to ensure the following:



- Implementation of the approved Asset Management Policy as required in terms of section 63 of MFMA;
- Verify assets in the possession of the Council annually, during the financial year;
- Keep a complete and balanced record of all assets in the possession of the Council;
- Report in writing all asset losses, where applicable, to the Council; and
- Those assets are valued and accounted for under a statement of GRAP.

Table 239: Treatment of the Three Largest Assets Acquired in the Financial Year 2024/25

Treatment of the Three Largest Assets Acquired in the Financial Year 2024/25		
Asset 1		
Name	Upgrade of WWTW Wemmershoek	
Description	Phase 2: Capacity increase and refurbishment of existing SBRs	
Asset Type	Wastewater treatment works	
Key Staff Involved	Paul Joubert	
Staff Responsibilities	Design and Project Manager	
Asset Value	2023/24	2024/25
		R 37 947 631.60
Capital Implications	Construction Value = R67 620 030.20	
Future Purpose of Asset	Treatment of Wastewater of Franschhoek and Wemmershoek Area	
Describe Key Issues	Capacity and Quality before upgrade	
Policies in Place to Manage Assets	NEMA, the National Water Act, 1998 (Act No. 36 of 1998), etc.	
Asset 2		
Name	Lanquedoc Access Road and Bridge	
Description	New access road and bridge	
Asset Type	Road Structures	
Key Staff Involved	Roads and Stormwater Manager and Principal Technician: Roads	
Staff Responsibilities	oversee implementation	
Asset Value	2023/24	2024/25
		R 27 293 639.20
Capital Implications		
Future Purpose of Asset	Access road to residential area	
Describe Key Issues		
Policies in Place to Manage Assets	Streets Bylaw	
Asset 3		
Name	Franschhoek Mooiwater 236	
Description	Installation of civil infrastructure to provide access to basic services for the families in Mooiwater, Franschhoek	
Asset Type	Infrastructure Services	
Key Staff Involved	Informal Settlement Department, Housing Administration Department and Project Management Unit (PMU)	
Staff Responsibilities	Informal Settlement Department – identified the relocation site, namely Erf 3229; responsible for the enumeration of informal structures and verification of potential beneficiaries in line with the Council-approved policies; assisted with the allocation and completion of beneficiary administrative documentation; responsible for the relocation process Housing Administration – Facilitated the process and was responsible for consumer education, assisted with the relocation process Project Management Unit – implement the project as per the scope of work received and ensure that the project is completed within the specified timeframe.	
Asset Value	2023/24	2024/25



Treatment of the Three Largest Assets Acquired in the Financial Year 2024/25		
	-	R18 987 085.67
Capital Implications	Infrastructure services were handed over to the respective departments within the infrastructure directorate for inclusion in future maintenance plans.	
Future Purpose of Asset	Provides basic services to 219 households.	
Describe Key Issues	N/A	
Policies in Place to Manage Assets	Standard infrastructure services operating procedures; bylaws and operational policies; water, sewer, stormwater, roads, electrical, and solid waste.	

5.4 REPAIRS AND MAINTENANCE

Table 240: Repairs and Maintenance Expenditure

Description	2023/24	2024/25			2024/25 Variance
	Actual	Original Budget	Adjustment Budget	Actual	Budget variance
	R'000				%
Repairs and Maintenance Expenditure	55 115	113 859	122 953	74 490	39.41%

5.5 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

Table 241: Liquidity Ratio

Description	Basis of calculation	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Current Ratio	Current assets / current liabilities	2.09	1.82	1.48	1.68	1.90	2.03	1.86

5.6 IDP REGULATION FINANCIAL VIABILITY INDICATORS

Table 242: IDP Regulation Financial Viability of Indicators

Description	Basis of calculation	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Cost Coverage	(Available cash + investments) / monthly fixed operational expenditure	4.59	4.70	2.21	1.83	2.26	3.10	2.98	2.21
Total Outstanding Service Debtors to Revenue	Total outstanding service debtors / annual revenue received for services	18.09	28.05	22.02	21.64	30.47	25.95	28.51	24.66
Debt Coverage	(Total operating revenue - operating grants) / debt service payments due within the financial year)	46.81	43.81	-0.64	29.27	26.86	22.65	22.64	20.71

5.7 BORROWING MANAGEMENT

Table 243: Borrowing Management

Description	Basis of calculation	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Capital Charges to Operating Expenditure	Interest and Principal Paid / Operating Expenditure	2.09%	3.44%	3.04%	3.37%	4.76%	4.65%	5.08%



5.8 EMPLOYEE COSTS

Table 244: Employee Costs

Description	Basis of calculation	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Employee costs	Employee costs / (total revenue - capital revenue)	29.09%	29.99%	32.45%	28.70	25.84%	27.21%	25.79%



5.9 COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

5.9.1 CAPITAL EXPENDITURE

5.9.2 CAPITAL EXPENDITURE BY ASSETS PROGRAMME

Table 245: Capital Expenditure by Asset Programme (Appendix M1)

Description	2023/24	2024/25		
	Actual Expenditure	Original Budget	Adjustment Budget	Actual Expenditure
	R'000			
Capital Expenditure by Asset Class				
Infrastructure	348 574	451 606	384 877	359 423
Road Infrastructure	61 932	77 908	82 091	80 480
Roads	44 763	40 808	20 315	18 852
Road Structures	9 169	31 100	49 277	49 762
Road Furniture	3 014	1 950	5 788	4 713
Stormwater Infrastructure – Drainage Collection	300	–	–	–
Stormwater Conveyance	1 177	3 550	6 647	7 089
Attenuation	2 373	500	64	64
Electrical Infrastructure	97 906	83 793	76 996	72 762
Power Plants	27 945	20 000	14 373	14 373
HV Substations	37 533	21 253	24 206	24 152
MV Switching Stations	–	–	–	–
MV Networks	3 355	29 855	27 276	23 219
MV Substations	20 745	4 186	4 186	4 176
LV Networks	2 500	8 250	6 949	6 836
Capital Spares	5 829	250	7	7
Water Supply Infrastructure	89 431	185 202	126 572	110 551
Dams and Weirs	1 992	–	–	–
Boreholes	–	–	–	–
Reservoirs	56 833	123 911	47 026	41 018
Water Treatment Works	3 549	500	–	–
Bulk Mains	13 615	11 739	15 480	14 371
Distribution	13 443	47 551	62 765	53 951
Pump Stations	–	1 500	1 300	1 210
Capital Spares	–	–	–	–
Sanitation Infrastructure	16 032	68 104	65 755	57 236
Pump Station	–	1 500	450	14
Reticulation	–	300	300	292
Wastewater Treatment Works	28 168	40 500	42 555	36 462
Outfall Sewers	(12 136)	25 804	22 450	20 469
Toilet Facilities	–	–	–	–
Capital Spares	–	–	–	–
Solid Waste Infrastructure	70 506	30 100	26 963	32 234
Landfill Sites	65 366	3 000	4 594	13 538
Waste Transfer Stations	374	2 500	3 640	3 579
Waste Drop-off Points	470	5 800	1 754	1 027
Waste Processing Facilities	4 297	–	–	–



Description	2023/24	2024/25		
	Actual Expenditure	Original Budget	Adjustment Budget	Actual Expenditure
	R'000			
Waste Separation Facilities	–	2 800	811	765
Electricity Generation Facilities	–	16 000	16 165	13 324
Capital Spares	–	–	–	–
Information and Communication Infrastructure	14 081	6 500	6 500	6 160
Data Centres	4 645	1 000	1 000	663
Distribution Layers	4 203	–	–	–
Capital Spares	5 233	–	–	–
Distribution Layers	–	5 500	5 500	5 497
Rails Infrastructure				–
Capital spares	–	–	–	–
Rail structures	–	–	–	–
Community Assets	29 611	54 129	50 733	38 231
Community Facilities	24 780	49 229	42 392	30 468
Halls	115	3 850	4 135	2 964
Centres	–	–	80	64
Fire / Ambulance Stations	–	–	–	–
Markets	225	–	–	–
Abattoirs	95	–	–	–
Libraries	149	4 350	7 926	3 446
Cemeteries / Crematoria	9 389	30 000	20 000	19 999
Crèches	–	6 329	5 675	84
Police	7	–	–	–
Public Open Space	8 068	900	1 900	1 898
Nature Reserves	1 343	–	–	–
Public Ablution Facilities	143	–	–	–
Stalls	–	1 500	1 598	935
Taxi Ranks / Bus Terminals	2 324	–	–	–
Parks	2 921	2 300	1 078	1 077
Capital Spares	–	–	–	–
Sport and Recreation Facilities	4 831	4 900	8 340	7 763
Outdoor Facilities	4 831	4 900	8 340	7 763
Indoor Facilities	–	–	–	–
Heritage assets		–	2 254	2 087
Heritage assets	–	–	2 254	2 087
Historic Buildings		–	2 254	2 087
Conservation Areas	–	–	–	–
Investment Properties	–	–	–	–
Revenue Generating	–	–	–	–
Improved Property	–	–	–	–
Unimproved Property	–	–	–	–
Non-revenue Generating	–	–	–	–
Improved Property	–	–	–	–
Unimproved Property	–	–	–	–
Other assets	12 971	40 300	26 695	20 479
Municipal Offices	4 158	13 500	10 174	4 229



Description	2023/24	2024/25		
	Actual Expenditure	Original Budget	Adjustment Budget	Actual Expenditure
	R'000			
Yards	3 503	650	–	–
Stores	–	25 000	16 155	15 884
Training Centres	–	–	–	–
Building Plans	–	–	–	–
Depots	–	1 150	366	365
Capital Spares	5 310	–	–	–
Housing	1 016	3 650	8 695	7 392
Social Housing	1 016	3 650	8 695	7 392
Staff Housing	–	–	–	–
Biological or Cultivated Assets	–	250	371	371
Intangible Assets	–	250	371	371
Licences and Rights – Computer Software	–	–	–	–
Computer Software and Applications	–	–	–	–
Computer Equipment	2 476	4 770	11 720	11 707
Furniture and Office Equipment	1 624	1 910	1 910	1 721
Machinery and Equipment	2 533	22 730	21 607	18 786
Transport Assets	23 291	20 000	15 650	13 015
Land	47 363	–	–	–
Total Capital Expenditure	470 774	599 345	524 513	473 212

5.9.3 Capital Expenditure Capital Expenditure – Upgrade / Renewal Programme

Table 246: Capital Expenditure: Upgrade / Renewal Programme (Appendix M2)

Description	2023/24	2024/25		
	Actual Expenditure	Original Budget	Adjustment Budget	Actual Expenditure
	R'000			
Capital expenditure by asset class				
Infrastructure - Total	43 733	38 858	24 598	22 060
Infrastructure: Road transport – Total	41 791	37 808	19 205	17 742
Roads, Pavements and Bridges	1 662	1 000	5 388	4 313
Stormwater	100	50	5	5
Infrastructure: Electricity - Total	26 409	30 623	27 883	26 585
Generation	9 537	–	–	–
Transmission and Reticulation	16 872	30 623	27 883	26 585
Street Lighting	0 –	–	–	–
Infrastructure: Water - Total	14 271	107 368	72 929	60 869
Dams and Reservoirs	1 393	75 298	36 541	32 307
Water purification	–	1 500	1 300	1 210
Reticulation	12 879	30 570	35 088	27 351
Infrastructure: Sanitation - Total	16 032	68 104	65 755	57 236
Reticulation	300	300	300	292
Pump Station	–	1 500	450	14
Waste Water Treatment Works	11 796	40 500	42 555	36 462
Outfall Sewers	3 936	25 804	22 450	20 469



Description	2023/24	2024/25		
	Actual Expenditure	Original Budget	Adjustment Budget	Actual Expenditure
	R'000			
Infrastructure: Other - Total	7 198	5 000	3 357	2 971
Waste Management	1253	2 500	857	811
Transportation	–	–	–	–
Gas	–	–	–	–
Other	5 945	2 500	2 500	2 160
Community	17 479	52 429	49 135	32 581
Parks and gardens	2 945	2 300	1 078	1 077
Sport fields and stadia	4 259	4 700	8 340	3 049
Swimming pools	0	–	–	–
Community halls	115	3 850	4 135	2 964
Libraries	404	4 350	7 926	3 446
Public Open Space	300	900	1 900	1 898
Fire, safety and emergency	0	–	–	–
Security and policing	0	–	–	–
Buses	0	–	–	–
Clinics	0	–	–	–
Museums and Art Galleries	0	–	–	–
Cemeteries	9 386	30 000	20 000	19 999
Social rental housing	0	–	–	–
Other: Centres & Creches	69	6 329	5 755	148
Heritage assets	4 070	0	2 254	2 087
Buildings	4 070	–	2 254	2 087
Other	0	–	–	–
Investment properties	0	0	0	0
Housing development	0	–	–	–
Other	0	–	–	–
Other assets	8 813	38 150	26 129	19 994
General vehicles	–	–	–	–
Specialised vehicles	–	–	–	–
Plant and equipment	–	–	–	–
Computers – hardware / equipment	–	–	–	–
Furniture and other office equipment	–	–	–	–
Abattoirs	–	–	–	–
Markets	–	–	–	–
Civic Land and Buildings	–	–	–	–
Other Buildings	–	–	–	–
Other Land	–	–	–	–
Surplus Assets - (Investment or Inventory)	–	–	–	–
Other	8 813	38 150	26 129	19 994
Housing	200	3 650	8 695	7 392
Staff Housing	–	–	–	–
Social Housing	200	3 650	8 695	7 392
Capital Spares	–	–	–	–



Description	2023/24	2024/25		
	Actual Expenditure	Original Budget	Adjustment Budget	Actual Expenditure
	R'000			
Agricultural assets	–	–	–	–
List subclass	–	–	–	–
Biological assets	216	250	371	371
Biological or Cultivated Assets	216	250	371	371
Intangibles	720	500	500	498
Computers – software and programming	720	500	500	498
Other (list subclass)	0	0	0	0
Total Capital Expenditure on renewal of existing assets	139 142	344 932	281 607	232 645
Specialised vehicles				
Refuse	–	–	–	–
Fire	–	–	–	–
Conservancy	–	–	–	–
Ambulances	–	–	–	–

* Note: Information for this table may be sourced from MBRR (2009: Table SA34b)

5.9.4 SOURCES OF FINANCE

The table below indicates the capital expenditure by funding source for the 2024/25 financial year.

Table 247: Capital Expenditure by Funding Source

Details	2023/24	2024/25			
	Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment Budget Variance (%)
	R'000				
Source of finance					
External Loans	137 920	200 000	118 846	9 300	92,17%
Public Contributions and Donations	14 779	38 428	35 800	34 759	2,91%
Grants and Subsidies	106 533	99 123	135 215	122 741	9,23%
Other	164 073	261 795	234 652	306 252	-30,51%
Total	427 158	599 345	524 513	473 053	9.81%
Percentage of finance					%
External Loans	33%	33%	23%	2%	91%
Public Contributions and Donations	3%	6%	7%	7%	-8%
Grants and Subsidies	25%	17%	26%	26%	-1%
Own Funding	39%	44%	45%	65%	-45%
Capital Expenditure					
Water and Sanitation	94 140	156 882	86 798	73 254	15.60%



Details	2023/24	2024/25			
	Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment Budget Variance (%)
	R'000				
Electricity	98 375	87 035	76 903	73 910	3.89%
Housing	3 262	16 619	25 543	22 797	10.75%
Roads and Stormwater	73 507	81 658	86 962	85 398	1.80%
Other	158 091	257 152	248 307	217 693	12.33%
Total	427 374	599 345	524 513	473 053	9.81%
Percentage of expenditure					
Water and Sanitation	22%	26%	17%	15%	6%
Electricity	23%	15%	15%	16%	-7%
Housing	1%	3%	5%	5%	1%
Roads and Stormwater	17%	14%	17%	18%	-9%
Other	37%	43%	47%	46%	3%

5.9.5 CAPITAL SPENDING ON 5 LARGEST PROJECTS

Projects with the highest capital expenditure in 2024/25.

Table 248: Capital Expenditure on the 5 Largest Projects

Name of Project	2024/25			Variance 2024/25	
	Original Budget	Adjustment Budget	Actual Expenditure	Original Variance	Adjustment Variance
	R'000			%	
Bulk Water Supply Pipe and Reservoir: Stellenbosch	75 298	36 541	32 307	57.09%	11.59%
Upgrade of WWTW Wemmershoek	30 000	39 133	36 222	-20.74%	7.44%
Lanquedoc Access Road and Bridge	24 500	33 974	34 755	-41.86%	-2.30%
Franschhoek Mooiwater 236	13 881	18 812	18 781	-35.30%	0.17%
Calcutta Memorial Park	30 000	20 000	19 999	33.34%	0%

5.10 INTEGRATED URBAN DEVELOPMENT GRANT (IUDG)

Table 249: Integrated Urban Development Grant (IUDG)

Details	2023/24	2024/25			
	Actual (Audited Outcome)	Budget	Adjustment Budget	Actual	Variance Budgets
	R'000				%
Fencing: Parks and Gardens	700 000	1 000 000	0	0	0%
Upgrading Ad Hoc Housing Projects	550 096	0	0	0	0%
Beautification of Parks and Cemeteries	300 000	800 000	1 800 000	1 800 000	0%
Calcutta Memorial Park	9 500 000	25 200 000	15 200 000	15 199 999	0%
Non-Motorised Transport Implementation	3 450 135	0	0	0	0%
Ad hoc Reconstruction of Roads (WC024)	3 904 372	3 000 000	0	0	0%
Kayamandi Pedestrian Bridge (R304, River and Railway Line)	549 865	0	0	0	0%



Details	2023/24	2024/25			
	Actual (Audited Outcome)	Budget	Adjustment Budget	Actual	Variance Budgets
	R'000				%
Lanquedoc Access Road and Bridge	1 595 628	0	0	0	0%
Expansion of the landfill site (new cells)	2 189 569	0	0	0	0%
New Reservoir and Pipeline: Vloottenburg	33 699 835	22 000 000	861 068	861 068	0%
Bulk Water Supply Pipe and Reservoir: Stellenbosch	0	5 000 000	19 246 400	19 246 400	0%
Upgrading: Early Childhood Development Centres on Municipal Land	0	5 000 000	0	0	0%
Vloottenburg Outfall Sewer: Construction of Digteby Sewerpipe	0	0	10 000 000	9 999 998	0%
Upgrade of WWTW Wemmershoek	0	0	13 138 932	13 138 932	0%
Basic Salary and Wages	2 970 500	2 495 000	2 054 600	2 054 600	0%
Total	59 410 000	64 495 000	62 301 000	62 300 996	0%

5.11 CASH FLOW

Table 250: Cash flow

Description	2023/24	2024/25		
	Actual (Audited Outcome)	Original Budget	Adjusted Budget	Actual
	R'000			
Cash Flow from Operating Activities				
Receipts				
Ratepayers and Other	1 786 340	2 307 232	2 447 126	2 076 255
Government Grants	330 874	344 761	353 625	350 409
Interest	84 282	44 232	54 232	91 539
Employee Costs	0	0	0	0
Suppliers	(1 754 484)	(2 156 820)	(2 159 319)	(1 939 490)
Finance Costs	(49 186)	(57 032)	(69 254)	(57 029)
Transfers and Grants	(21 324)	(20 739)	(21 489)	(15 421)
Taxes	3 708	–	–	(4 105)
Net Cash from / (Used) Operating Activities	380 210	461 634	604 922	502 158
Cash Flow from Investing Activities				
Receipts				
Proceeds on Disposal of PPE	723	0	0	0
Proceeds on Disposal of Biological Assets	0	0	0	0
Movement in Non-Current Receivables	0	0	0	0
Payments				
Purchase of PPE	–	–	–	–
Movement in Non-Current Receivables	–	–	–	–
Movement in Investments	(123 949)	–	–	(63 078)
Capital assets	(434 927)	(689 247)	(603 189)	(489 403)
Net Cash from / (Used) Investing Activities	(558 876)	(689 247)	(603 189)	(552 481)



Description	2023/24	2024/25		
	Actual (Audited Outcome)	Original Budget	Adjusted Budget	Actual
	R'000			
Cash Flow from Financing Activities				
Receipts				
Proceeds from other Financial Liabilities	137 446	200 000	118 846	–
Increase in consumer deposits	–	–	–	–
Payments				
Repayment of Borrowing	(55 047)	(63 920)	(63 920)	(69 648)
Prior period error	–	–	–	–
Net Cash from / (Used) Financing Activities	82 399	136 080	54 926	(69 648)
Net Increase / (Decrease) in Cash Held	(96 267)	(91 533)	56 658	(119 970)
Cash / Cash Equivalents at the Year-Begin:	246 945	621 473	621 473	150 679
Cash / Cash Equivalents at the Year-End:	150 679	529 941	678 132	30 709

5.12 GROSS OUTSTANDING DEBTORS PER SERVICE

Table 251: Gross Outstanding Debtors per Service

Financial year	Rates	Trading services	Trading services	Housing rentals	Other	Total
		(Electricity and Water)	(Sanitation and Refuse)			
	(R'000)					
2022/23	56 526	323 873	86 820	31 363	252 067	750 649
2023/24	66 235	395 050	110 550	33 114	252 711	857 660
Difference	9 709	71 177	23 730	1751	644	107 011
% growth year on year	15%	18%	21%	5%	0%	12%
2024/25	69 502	378 969	113 159	33 110	280 317	875 058
Difference	3 267	-16 081	2 609	-4	27 606	17 398
% growth year on year	5%	-4%	2%	0%	10%	2%
2024/25	69 502	378 969	113 159	33 110	280 317	875 058

Note: Figures exclude provision for bad debt.

5.13 DEBTORS AGE ANALYSIS

Table 252: Debtors Age Analysis

Financial year	Less than 30 days	Between 30-60 days	Between 60-90 days	Between 90-120 days	More than 120 days	Total
	(R'000)					
2022/23	278 937	14 865	16 267	13 531	427 049	750 649
2023/24	235 655	20 202	20 517	10 759	570 527	857 660
Difference	-43 282	5 337	4 250	-2772	143 478	107 011
% growth year on year	-18%	26%	21%	-26%	25%	12%
2024/25	267 635	29 855	26 907	27 081	523 580	875 058
Difference	31 980	9 653	6 390	16 322	-46 947	17 398
% growth year on year	12%	32%	24%	60%	-9%	2%
% growth year on year	12%	32%	24%	60%	-9%	2%

Note: Figures exclude provision for bad debt.



5.14 BORROWING AND INVESTMENTS

The municipality's cash position is monitored daily, and any cash not required immediately to meet cash flow requirements is invested every month at approved institutions, strictly in accordance with the Council's approved Cash and Investment Policy.

5.15 ACTUAL BORROWINGS

Table 253: Actual Borrowings

Instrument	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
	R'000								
Long-Term Loans	186 386	173 302	318 800	292 930	368 997	478 736	501 950	584 049	514 702

5.16 MUNICIPAL INVESTMENTS

Table 254: Municipal Investments

Investment type	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
	R'000								
Deposits - Bank	575 418	505 618	398 164	306 637	222 434	305 522	331 767	455 717	518 795



CHAPTER 6: AUDITOR GENERAL OF SOUTH AFRICA AUDIT FINDINGS

6.1 COMPONENT A: AUDITOR-GENERAL of South Africa OPINION 2023/24

6.1.1 INTRODUCTION

This chapter provides details on the audit outcomes for the past two financial years, with the corrective steps implemented.

6.1.2 AUDITOR GENERAL OF SOUTH AFRICA REPORT 2023/24

Table 255: Auditor General of South Africa Report 2023/24

2023/24	
Audit Report Status:	
2023/24	
Issue raised	Corrective step implemented
Emphasis of matter:	
Restatement of corresponding figures	
As disclosed in note 62 to the financial statements, the corresponding figures for 30 June 2023 were restated as a result of errors in the financial statements of the municipality at, and for the year ended, 30 June 2024	None Required
Material Impairments	
As disclosed in note 4 to the financial statements, the municipality provided for the impairment of receivables from exchange transactions of R268,7 million (2022-23: R208 million).	None Required
As disclosed in note 5 to the financial statements, the municipality provided for the impairment of receivables from non-exchange transactions of R217,9 million (2022-23: R225,8 million).	None Required
Material losses	
None	
Material Non-Compliance	
None	
Annual financial statements	
I have audited the financial statements of the Stellenbosch Municipality set out on pages 7 to 135, which comprise the statement of financial position as at 30 June 2024, statement of financial performance, statement of changes in net assets, cash flow statement and comparison of budget and actual amounts for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.	None Required
In my opinion, the financial statements present fairly, in all material respects, the financial position of the Stellenbosch Municipality as at 30 June 2024 and its financial performance and cash flows for the year that ended in accordance with the Standards of Generally Recognised Accounting Practice (GRAP) and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 5 of 2023 (Dora).	None Required



6.2 COMPONENT B: AUDITOR-GENERAL OPINION 2024/25

6.2.1 AUDITOR GENERAL OF SOUTH AFRICA REPORT 2024/25

Table 256: Auditor General of South Africa Report 2024/25

2024/25	
Audit Report Status:	
2024/25	
Issue raised	Corrective step implemented
Emphasis of matter:	
Restatement of corresponding figures	
As disclosed in note 61 to the financial statements, the corresponding figures for 30 June 2024 were restated as a result of errors in the financial statements of the municipality at, and for the year ended, 30 June 2025.	None Required
Material Impairments	
As disclosed in note 5 to the financial statements, the municipality provided for the impairment of receivables from exchange transactions for consumer receivables of R263,2 million (2023-24: R268,7 million) and other receivables from exchange transactions for property rental debtors of R32,4 million (2023-24: R32,4 million).	None Required
As disclosed in note 6 to the financial statements, the municipality provided for the impairment of receivables from non-exchange transactions of R246,7 million (2023-24: R217,9 million).	None Required
Material losses	
None	
Material Non-Compliance	
None	
Annual financial statements	
I have audited the financial statements of Stellenbosch Municipality set out on pages 7 to 144, which comprise the statement of financial position as at 30 June 2025, statement of financial performance, statement of changes in net assets, the cash flow statement and comparison of budget and actual amounts for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.	None Required
In my opinion, the financial statements present fairly, in all material respects, the financial position of the Stellenbosch Municipality as at 30 June 2025 and its financial performance and cash flows for the year then ended in accordance with the Standards of Generally Recognised Accounting Practice (GRAP) and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 24 of 2024 (Dora).	None Required



ANNEXURE A: ANNUAL FINANCIAL STATEMENTS 2024/25



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

ANNUAL FINANCIAL STATEMENTS

30 JUNE 2025



AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence
30 November 2023

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

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The reports and statements set out below comprise the annual financial statements presented to the provincial and national legislature:

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Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

General Information

Legal form of entity

Municipality in terms of section 1 of the Local Government: Municipal Structures Act (Act 117 of 1998) read with section 155 (1) of the Constitution of the republic of South Africa (Act 108 of 1996)

Legislation governing the municipality's operations

Constitution of the Republic of South Africa (Act 108 of 1996)
Municipal Finance Management Act (Act 56 of 2003)
Local Government: Municipal Systems Act (Act 32 of 2000)
Local Government: Municipal Structures Act (Act 117 of 1998)
Municipal Property Rates Act (act of 6 2004)
Division of Revenue Act (Act 1 of 2007)

Mayoral committee

Portfolio

Executive mayor and chairperson of mayoral committee

Deputy Executive Mayor

Speaker

Council Whip

MMC Human settlements

MMC Youth, sport and culture

MMC Planning, Local Economic Development and Tourism

MMC Environmental Management and Rural Management

MMC Community development

MMC Corporate services

MMC Financial services

MMC Protection services

MMC Infrastructure

MMC Parks, Open Spaces, Cemeteries

Councillor

J Fasser [elected as Executive Mayor on 29/11/2024 after resignation of GMM van Deventer

M Slabbert [elected as Deputy Mayor on 29/11/2024]

Q Smit

P Crawley

R Du Toit

T Kumm [replaced J Fasser who was acting MMC for Youth, Sport and Culture from 05/09/2024 until 29/11/2024]

M Slabbert [replaced C van Wyk on 3/9/2024, who resigned on 20/08/2024]

C Manuel [replaced J Williams on 29/11/2024]

X Kalipa

L Nkamisa

JC Anthony

J Williams [replaced J Fasser on 29/11/2024]

R Pheiffer [replaced P Johnson who resigned on 12/06/2024]

N Olayi

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

General Information

Council members

Nr	Surname	Initials	Nr	Surname	Initials
1	Cupido	R	24	Williams	J
2	Smit	Q	25	Joon	J
3	Crawley	P	26	Slabbert	M
4	Heneke	S	27	Groenewald	E
5	Hanekom	A	28	Nkamisa	L
6	Schäfer	S	29	Davids	J
7	Olayi	Z	30	Ntsunguzi	N
8	Mdemka	X	31	Rataza	M
9	Olayi	N	32	Mananga-Gugushe	N
10	Pheiffer	R	33	Tomose	A
11	Petersen	W	34	Nkopane	M
12	Manuel	C	35	Danana	M
13	Adams	R	36	Masimini	E
14	Van Rooyen	R	37	Petersen	G
15	Mcombring	N	38	Hendrikse	R
16	Ferns	A	39	Van Stade	M
17	Kumm	T	40	Ndalasi	Z
18	De Taillefer	I	41	Mkhontwana	N
19	Du Toit	R	42	Jooste	O
20	Serdyn	J	43	Pietersen	W
21	Vermeulen	E	44	Andrews	J
22	Fasser	J	45	Macfarlane	J
23	Anthony	JC	.		

Executive management

Position

Municipal Manager
Chief Financial Officer (CFO)
Director: Infrastructure
Director: Corporate Services
Director: Planning and Economic Development
Director: Community and Protection Services

Name

Geraldine Mettler
Kevin Carolus
Preshane Chandaka
Annalene de Beer (Contract Termination: 31 May 2025)
Anthony Barnes
Gary Boshoff

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

General Information

Members of the Audit and Performance Committee

Chairperson

Linda Cecil Nene

Members:

Reyhana Gani

Ruthaleen Lucinda Colette Strydom (Resigned 28 November 2024)

Nimrod Llewellyn Mortimer

Mervin Burton (Appointed: 1 March 2025)

Registered head office

Plein Street

Stellenbosch

7600

Physical address

Plein Street

Stellenbosch

7600

Postal address

P O Box 17

Stellenbosch

7600

Bankers

First National Bank

Auditors

Auditor- General of South Africa (AGSA)

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Abbreviations

ASB	Accounting Standards Board
CIGFARO	Chartered Institute of Government, Finance, Audit and Risk Officers
COID	Compensation for Occupational Injuries and Diseases
DBSA	Development Bank of South Africa
DORA	Division of Revenue Act
DSACR	Department of Sport, Arts, Culture and Recreation
GRAP	Generally Recognised Accounting Practice
HDF	Housing Development Fund
IAS	International Accounting Standards
IPSAS	International Public Sector Accounting Standards
LGSETA	Local Government Services Sector Education and Training Authority
MFMA	Municipal Finance Management Act
MIG	Municipal Infrastructure Grant
MMC	Member of Mayoral Committee
MPAC	Municipal Public Accounts Committee
MPRA	Municipal Property Rates Act
MSIG	Municipal System Improvement Grant
mSCOA	Municipal Standard Chart of Accounts
SALGA	South African Local Government Association
SAPS	South African Police Services
SCM	Supply Chain Management
SRAC	Sports, Recreation, Arts and Culture

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Accounting Officer's Statement

The Accounting Officer is required by the Municipal Finance Management Act (Act 56 of 2003), to maintain adequate accounting records and is responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is the responsibility of the Accounting Officer to ensure that the annual financial statements fairly present the state of affairs of the municipality as at the end of the financial year and the results of its operations and cash flows for the period then ended. The external auditors are engaged to express an independent opinion on the annual financial statements and was given unrestricted access to all financial records and related data.

The annual financial statements were prepared in accordance with Standards of Generally Recognised Accounting Practice (GRAP) as well as relevant interpretations, guidelines and directives issued by the Accounting Standards Board.

The annual financial statements are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.

I, as the Accounting Officer (accounting authority) acknowledges that I am ultimately responsible for the system of internal financial control established by the municipality and place considerable importance on maintaining a strong control environment. To enable me to meet these responsibilities, I have set standards for internal control aimed at reducing the risk of error or deficit in a cost-effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the municipality and all employees are required to maintain the highest ethical standards in ensuring the municipality's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management in the municipality is on identifying, assessing, managing and monitoring all known forms of risk across the municipality. While operating risk cannot be fully eliminated, the municipality endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

I am of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or deficit.

Although, I am primarily responsible for the financial affairs of the municipality, this is supported by the municipality's external auditors.

I would like to bring the following material matters to your attention:

I certify that the salaries, allowances and benefits of councillors as disclosed in note 34 to these annual financial statements are within the upper limits of the framework envisaged in section 219 of the Constitution of the Republic of South Africa, read with the Remuneration of Public Office Bearers Act, Act 20 of 1998 and the Minister of Provincial and Local Government's determination in accordance with the Act.

The external auditors, being the Auditor-General of South Africa (AGSA), are responsible for independently reviewing and reporting on the municipality's audited annual financial statements.

The audited annual financial statements set out in terms of Section 126(1) of the Municipal Finance Management Act (Act 56 of 2003), which have been prepared on the going concern basis, I have signed on behalf of the municipality on 31 August 2025:



Geraldine Mettler
Accounting officer

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Statement of Financial Position as at 30 June 2025

	Note(s)	2025 R	2024 R
Assets			
Current Assets			
Cash and cash equivalents	3	30 708 541	150 678 874
Short term investments	4	518 794 766	455 716 603
Receivables from exchange transactions	5	241 149 571	251 987 495
Receivables from non-exchange transactions	6	91 604 344	86 667 444
Inventory	7	44 244 113	40 772 263
VAT Control	8	12 376 086	8 270 606
Other receivables from exchange transactions	9	111 374 191	92 177 903
Total Current Assets		1 050 251 612	1 086 271 188
Non-Current Assets			
Investment property	10	415 993 471	416 395 670
Property, plant and equipment	11	6 181 407 433	5 884 571 057
Biological assets	12	2 799 918	2 925 054
Heritage assets	13	1 312 810	1 312 810
Intangible assets	14	4 398 314	4 097 725
Trade and other receivables from exchange transactions	15	8 321 218	6 508 597
Total Non-Current Assets		6 614 233 164	6 315 810 913
Total Assets		7 664 484 776	7 402 082 101
Liabilities			
Current Liabilities			
Consumer deposits	16	25 397 225	24 190 439
Trade and other payables from exchange transactions	17	364 025 814	356 271 508
Trade and other payables from non-exchange transactions	18	27 248 692	37 210 255
Borrowings	19	71 570 709	69 853 210
Employee benefits	20	71 029 698	65 199 915
Provisions	21	5 113 974	-
Total Current Liabilities		564 386 112	552 725 327
Non-Current Liabilities			
Borrowings	19	443 130 954	514 496 032
Employee benefits	20	231 665 001	206 670 001
Provisions	21	149 311 189	106 740 477
Total Non-Current Liabilities		824 107 144	827 906 510
Total Liabilities		1 388 493 256	1 380 631 837
Net Assets		6 275 991 520	6 021 450 264
Community Wealth / Equity			
Accumulated surplus		5 940 271 155	5 749 770 027
Reserves and funds		335 720 493	271 680 259
Total Community Wealth / Equity		6 275 991 648	6 021 450 286

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Statement of Financial Performance

	Note(s)	2025 R	2024 R
Revenue			
Exchange Revenue			
Services charges – Electricity	22	1 026 379 390	874 585 643
Services charges – Waste management	22	101 436 645	96 326 521
Services charges – Waste water management	22	127 606 156	114 951 742
Services charges – Water management	22	209 832 004	203 270 709
Rent from fixed assets	23	11 733 059	11 055 806
Interest earned from receivables	24	26 446 509	23 504 654
Interests on current and non-current assets	25	61 433 850	57 311 807
Licence and permits	26	7 896 024	8 149 482
Agency services	27	3 816 817	3 697 082
Operational revenue	28	50 025 352	47 733 781
Sales of goods and rendering of services	29	39 900 097	34 767 325
Total Exchange Revenue		1 666 505 903	1 475 354 552
Non-Exchange Revenue			
Property rates	30	530 580 845	484 454 441
Fines, penalties and forfeits	31	187 263 479	166 867 895
Transfers and subsidies	32	365 052 350	373 561 314
Interest earned from receivables	24	4 522 479	4 239 407
Total Non-Exchange Revenue		1 087 419 153	1 029 123 057
Total Revenue		2 753 925 056	2 504 477 609
Expenditure			
Employee related cost	33	667 075 326	632 279 257
Remuneration of councillors	34	22 988 651	22 619 919
Bulk purchases	35	798 046 148	658 227 496
Inventory consumed	36	58 712 775	66 371 383
Contribution to/(from) debt impairment	37	24 479 099	49 123 660
Depreciation and amortisation	38	205 977 715	206 150 540
Impairment losses / (reversal) of impairment	39	771 721	2 756 436
Finance costs	40	72 867 237	63 411 228
Contracted services	41	284 539 132	276 087 503
Transfers and subsidies	42	17 868 001	21 324 136
Irrecoverable debts written off	43	176 954 586	101 629 854
Operating leases	45	7 961 624	6 145 742
Operational cost	46	148 117 898	132 050 928
Gain/(Loss) on disposals and fair value adjustments	47	4 822 884	3 002 579
Inventory adjustments to/(from) net realisable value	48	2 394 876	(290 008)
Contribution to/(from) Landfill provision	44	5 806 163	583 529
Total Expenditure		2 499 383 836	2 241 474 182
Surplus for the year		254 541 220	263 003 427

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Statement of Changes in Net Assets

	Self insurance reserve	Capital replacement reserve	Total reserves	Accumulated surplus	Total net assets
	R	R	R	R	R
Opening balance as previously reported	9 885 492	176 826 279	186 711 771	5 580 128 911	5 766 840 682
Adjustments					
Correction of errors	-	-	-	9 659 284	9 659 284
Balance at 01 July 2023 as restated*	9 885 492	176 826 279	186 711 771	5 589 788 195	5 776 499 966
Surplus for the year	-	-	-	263 003 427	263 003 427
Transfers to / from accumulated surplus for the year	-	262 985 070	262 985 070	(262 985 070)	-
Property, plant and equipment purchased	-	(178 016 582)	(178 016 582)	178 016 582	-
Total changes	-	84 968 488	84 968 488	178 034 939	263 003 427
Opening balance as previously reported	9 885 492	261 794 767	271 680 259	5 767 823 274	6 039 503 533
Adjustments					
Correction of errors	-	-	-	(18 053 104)	(18 053 104)
Balance at 01 July 2024 as restated*	9 885 492	261 794 767	271 680 259	5 749 770 170	6 021 450 429
Surplus for the year	-	-	-	254 541 220	254 541 220
Transfers to / from accumulated surplus for the year	-	365 578 376	365 578 376	(365 578 376)	-
Property, plant and equipment purchased	-	(301 538 142)	(301 538 142)	301 538 142	-
Total changes	-	64 040 234	64 040 234	190 500 986	254 541 220
Balance at 30 June 2025	9 885 492	325 835 001	335 720 493	5 940 271 155	6 275 991 648

We draw to your attention amounts restated for net assets as depicted in note 61.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Cash Flow Statement

	Note(s)	2025 R	2024 R
Cash flows from operating activities			
Receipts			
Sale of goods and services		2 076 255 324	1 786 339 842
Transfers and Subsidies Received		350 408 787	330 874 091
Interest		61 433 850	57 311 807
Interest on service debtors		30 104 953	26 970 001
Payments			
Suppliers and employees		(1 939 489 797)	(1 754 483 883)
Finance charges		(57 028 892)	(49 186 011)
Transfers and subsidies		(15 420 541)	(21 324 136)
Taxes		(4 105 481)	3 708 446
Net cash from(used) operating activities	49	502 158 203	380 210 157
Cash flows from investing activities			
Receipts			
Proceeds on disposal of fixed and intangible assets		-	723 740
Payments			
Capital assets		(489 402 790)	(435 650 342)
Investments		(63 078 163)	(123 949 356)
Net cash flows from investing activities		(552 480 953)	(558 875 958)
Cash flows from financing activities			
Receipts			
Receipts of long term loans		-	137 446 093
Payments			
Payment of Long term loans		(69 647 579)	(55 046 811)
Net cash flows from financing activities		(69 647 579)	82 399 282
Net increase/(decrease) in cash		(119 970 329)	(96 266 519)
Cash and cash equivalents at year begin		150 678 874	246 945 413
		30 708 545	150 678 894

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Comparison of Budget and Actual Amounts for the year ended 30 June 2025

	Approved Budget	*Budget adjustments	Final budget	Actual outcome	Variance	Actual outcome as % of final budget R	Reason for the material variance
	R	R	R	R	R		
2025							
Financial performance							
Revenue							
Exchange revenue							
Service charges - Electricity	1 079 705 173	-	1 079 705 173	1 026 379 390	(53 325 783)	95.06 %	The under performance is due to consumers making use of alternative energy sources.
Service charges - Water	182 522 220	-	182 522 220	209 832 004	27 309 784	114.96 %	The municipality has billed more water charges than initially anticipated due to an increase in water consumption.
Service charges - Waste Water Management	122 771 630	-	122 771 630	127 606 156	4 834 526	103.94 %	
Service charges - Waste Management	110 081 671	-	110 081 671	101 436 645	(8 645 026)	92.15 %	
Sale of goods and rendering of services	24 653 963	-	24 653 963	39 900 097	15 246 134	161.84 %	
Agency services	3 794 352	-	3 794 352	3 816 817	22 465	100.59 %	
Interest earned from receivables	18 172 580	-	18 172 580	26 446 509	8 273 929	145.53 %	
Interest earned from current and non current assets	54 232 144	-	54 232 144	61 433 850	7 201 706	113.28 %	
Rental from fixed assets	13 648 887	-	13 648 887	11 733 059	(1 915 828)	85.96 %	
Licence and permits	8 385 504	-	8 385 504	7 896 024	(489 480)	94.16 %	
Operational revenue	47 692 457	-	47 692 457	50 025 352	2 332 895	104.89 %	
	1 665 660 581	-	1 665 660 581	1 666 505 903	845 322	100.05 %	

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Comparison of Budget and Actual Amounts for the year ended 30 June 2025

	Approved Budget	*Budget adjustments	Final budget	Actual outcome	Variance	Actual outcome as % of final budget R	Reason for the material variance R
	R	R	R	R	R		
Non-exchange revenue							
Property rates	509 116 169	-	509 116 169	530 580 845	21 464 676	104.22 %	
Fines, penalties and forfeits	163 379 995	-	163 379 995	187 263 479	23 883 484	114.62 %	
Transfer and subsidies - Operational	244 432 599	-	244 432 599	234 413 694	(10 018 905)	95.90 %	
Interest	3 358 652	-	3 358 652	4 522 479	1 163 827	134.65 %	
	920 287 415	-	920 287 415	956 780 497	36 493 082	103.97 %	
Total Revenue (excl. capital transfers and contributions)	2 585 947 996	-	2 585 947 996	2 623 286 400	37 338 404	101.44 %	

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Comparison of Budget and Actual Amounts for the year ended 30 June 2025

	Approved Budget	*Budget adjustments	Final budget	Actual outcome	Variance	Actual outcome as % of final budget	Reason for the material variance
	R	R	R	R	R	R	R
Expenditure							
Employee costs	(655 857 193)	9 510 964	(646 346 229)	(667 075 327)	(20 729 098)	103.21 %	
Remuneration of councillors	(23 422 305)	-	(23 422 305)	(22 988 651)	433 654	98.15 %	
Bulk purchases - Electricity	(714 397 202)	(48 942 597)	(763 339 799)	(763 604 402)	(264 603)	100.03 %	
Inventory consumed	(109 511 524)	7 227 519	(102 284 005)	(93 154 521)	9 129 484	91.07 %	
Debt impairment	(74 031 467)	30 000 000	(44 031 467)	(24 479 099)	19 552 368	55.59 %	
Depreciation and amortisation	(219 703 322)	-	(219 703 322)	(205 977 715)	13 725 607	93.75 %	
Interest	(83 481 356)	-	(83 481 356)	(72 867 237)	10 614 119	87.29 %	
Contracted services	(321 654 586)	3 355 735	(318 298 851)	(284 539 132)	33 759 719	89.39 %	
Transfers and subsidies	(21 638 889)	-	(21 638 889)	(17 868 001)	3 770 888	82.57 %	
Irrecoverable debts written off	(121 382 915)	-	(121 382 915)	(176 954 586)	(55 571 671)	145.78 %	Traffic fines were written off due to an NPA directive that cancels fines not converted to summons within 18 months under the CPA. Indigent debt were written off in terms of council approved Credit and Debt collection policy.
Operational costs	(177 082 172)	(1 151 621)	(178 233 793)	(161 885 685)	16 348 108	90.83 %	
Losses on disposal of Assets	-	-	-	1 968 336	1 968 336	- %	
Other Losses	(680 000)	-	(680 000)	(9 957 817)	(9 277 817)	1 464.38 %	
Total Expenditure	(2 522 842 931)	-	(2 522 842 931)	(2 499 383 837)	23 459 094	99.07 %	
Surplus	63 105 065	-	63 105 065	123 902 563	60 797 498	196.34 %	
Transfers and subsidies - capital (monetary allocations)	135 215 319	-	135 215 319	125 956 656	(9 258 663)	93.15 %	
Transfers and subsidies - capital (in-kind)	-	-	-	4 682 000	4 682 000	- %	
Surplus for the year	198 320 384	-	198 320 384	254 541 219	56 220 835	128.35 %	

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Comparison of Budget and Actual Amounts for the year ended 30 June 2025

	Approved Budget	*Budget adjustments	Final budget	Actual outcome	Variance	Actual outcome as % of final budget R	Reason for the material variance R
	R	R	R	R	R		

Reconciliation of total revenue

Reconciliation items

Revenue as per Budget statement - before capital transfers and subsidies

2 623 286 400

Transfers and subsidies - Capital (Monetary allocations)

130 638 656

Total Revenue

2 753 925 056

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Comparison of Budget and Actual Amounts for the year ended 30 June 2025

	Approved Budget	*Budget adjustments	Final budget	Actual outcome	Variance	Actual outcome as % of final budget	Reason for the material variance
	R	R	R	R	R	R	R
Financial position							
Assets							
Current assets							
Cash and cash equivalents	678 131 634	-	678 131 634	549 503 307	(128 628 327)	81.03 %	The variance is due to the external loan not being taken up, with projects funded from internal sources instead.
Trade and other receivables from exchange transactions	193 737 280	30 000 000	223 737 280	241 149 571	17 412 291	107.78 %	
Receivables from non-exchange transactions	27 565 128	-	27 565 128	91 604 344	64 039 216	332.32 %	The variance is mainly due to the traffic fines issued.
Inventory	39 708 227	7 227 519	46 935 746	44 244 113	(2 691 633)	94.27 %	
VAT	4 730 204	-	4 730 204	12 376 086	7 645 882	261.64 %	A change in accounting interpretation led to revised VAT disclosure.
Other current assets	5 961 272	-	5 961 272	111 374 191	105 412 919	1 868.30 %	
Total current assets	949 833 745	37 227 519	987 061 264	1 050 251 612	63 190 348	106.40 %	

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Comparison of Budget and Actual Amounts for the year ended 30 June 2025

	Approved Budget	*Budget adjustments	Final budget	Actual outcome	Variance	Actual outcome as % of final budget R	Reason for the material variance R
	R	R	R	R	R		
Non-current assets							
Investment property	426 240 116	-	426 240 116	415 993 471	(10 246 645)	97.60 %	
Property, plant and equipment	6 192 977 072	12 683	6 192 989 755	6 182 928 211	(10 061 544)	99.84 %	
Biological assets	5 876 776	(12 683)	5 864 093	2 799 918	(3 064 175)	47.75 %	
Heritage assets	1 312 677	-	1 312 677	1 312 810	133	100.01 %	
Intangible assets	4 241 247	-	4 241 247	4 398 314	157 067	103.70 %	
Trade and other receivables from exchange transactions	4 581 571	-	4 581 571	8 321 218	3 739 647	181.62 %	
Non-current receivables from non-exchange transactions	17 161	-	17 161	-	(17 161)	- %	
Total non-current assets	6 635 246 620	-	6 635 246 620	6 615 753 942	(19 492 678)	99.71 %	
Total assets	7 585 080 365	37 227 519	7 622 307 884	7 666 005 554	(44 210 007)	100.57 %	

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Comparison of Budget and Actual Amounts for the year ended 30 June 2025

	Approved Budget	*Budget adjustments	Final budget	Actual outcome	Variance	Actual outcome as % of final budget	Reason for the material variance
	R	R	R	R	R	R	R
Liabilities							
Current liabilities							
Financial liabilities	62 456 896	-	62 456 896	71 570 709	9 113 813	114.59 %	Variance is higher than budgeted due to a combination of unforeseen costs and unexpected changes in capital projects
Consumer deposits	23 688 825	-	23 688 825	25 397 225	1 708 400	107.21 %	
Trade and other payables from exchange transactions	340 912 960	46 802 479	387 715 439	364 890 337	(22 825 102)	94.11 %	A change in accounting interpretation led to revised VAT disclosure.
Trade and other payables from non-exchange transactions	(4 638 338)	-	(4 638 338)	27 248 692	31 887 030	(587.47)%	The variance is due to unspent conditional grants.
Provision	59 899 365	-	59 899 365	76 143 672	16 244 307	127.12 %	Cell 4 came into use in the current financial year increasing the provision
VAT	16 262 972	-	16 262 972	-	(16 262 972)	- %	A change in accounting interpretation led to revised VAT disclosure.
Total current liabilities	498 582 680	46 802 479	545 385 159	565 250 635	19 865 476	103.64 %	

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Comparison of Budget and Actual Amounts for the year ended 30 June 2025

	Approved Budget	*Budget adjustments	Final budget	Actual outcome	Variance	Actual outcome as % of final budget R	Reason for the material variance
	R	R	R	R	R		R
Non-current liabilities							
Financial liabilities	639 480 943	-	639 480 943	443 130 954	(196 349 989)	69.30 %	No external loan were taken up during the 2024/2025 financial year.
Provision	-	-	-	(5 113 974)	(5 113 974)	- %	
Provisions	355 936 231	(9 000 000)	346 936 231	380 976 190	34 039 959	109.81 %	Variance is attributed to the change in estimated Post Employment Medical Aid liability.
Total non-current liabilities	995 417 174	(9 000 000)	986 417 174	818 993 170	(167 424 004)	83.03 %	
Total liabilities	1 493 999 854	37 802 479	1 531 802 333	1 384 243 805	142 444 554	90.37 %	
Net assets	6 091 080 511	(574 960)	6 090 505 551	6 281 761 749	(186 654 561)	103.14 %	
Community wealth/ Equity							
Accumulated Surplus/(Deficit)	6 046 373 475	-	6 046 373 475	5 940 271 156	(106 102 319)	98.25 %	The variance is due to the external loan not being taken up, with projects funded from internal sources instead.
Reserves	44 707 036	-	44 707 036	335 720 493	291 013 457	750.93 %	The variance is due to cash backing the Capital Replacement Reserve to fund capital projects.
Total current community wealth/ equity	6 091 080 511	-	6 091 080 511	6 275 991 649	184 911 138	103.04 %	

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Comparison of Budget and Actual Amounts for the year ended 30 June 2025

	Approved Budget	*Budget adjustments	Final budget	Actual outcome	Variance	Actual outcome as % of final budget	Reason for the material variance
	R	R	R	R	R	R	R
Cash flow							
Cash flow from operating activities							
Receipts							
Property rates	488 754 805	-	488 754 805	530 580 845	41 826 040	108.56 %	The municipality over collected in the current financial year.
Service charges	1 748 294 862	-	1 748 294 862	1 483 916 064	(264 378 798)	84.88 %	The municipality under collected in terms of the service charges
Other revenue	210 076 753	-	210 076 753	61 758 411	(148 318 342)	29.40 %	Over estimation during the forecasting of other revenue.
Transfers and Subsidies - Operational	244 432 599	-	244 432 599	224 452 131	(19 980 468)	91.83 %	
Transfers and Subsidies - Capital	109 192 400	-	109 192 400	125 956 656	16 764 256	115.35 %	
Interest	54 232 144	-	54 232 144	91 538 803	37 306 659	168.79 %	Excess funds was invested to earn interest income
	2 854 983 563	-	2 854 983 563	2 518 202 910	(336 780 653)	88.20 %	
Payments							
Suppliers and employees	(2 159 319 072)	-	(2 159 319 072)	(1 939 489 797)	219 829 275	89.82 %	The municipality paid suppliers less than anticipated.
Finance charges	(69 253 782)	-	(69 253 782)	(57 028 892)	12 224 890	82.35 %	
Transfers and subsidies	(21 488 889)	-	(21 488 889)	(19 526 022)	1 962 867	90.87 %	
	(2 250 061 743)	-	(2 250 061 743)	(2 016 044 711)	234 017 032	89.60 %	
Net cash from/(used) operating activities	604 921 820	-	604 921 820	502 158 199	(102 763 621)	83.01 %	

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Comparison of Budget and Actual Amounts for the year ended 30 June 2025

	Approved Budget	*Budget adjustments	Final budget	Actual outcome	Variance	Actual outcome as % of final budget R	Reason for the material variance R
	R	R	R	R	R		
Cash flow from investing activities							
Payments							
Capital assets	(603 189 443)	-	(603 189 443)	(489 402 790)	113 786 653	81.14 %	The municipality had slight under spending on its capital expenditure budget.
Short term investments	-	-	-	(63 078 163)	(63 078 163)	- %	The municipality had excess funds to generate interest income by investments.
Net cash from/(used) investing activities	(603 189 443)	-	(603 189 443)	(552 480 953)	50 708 490	91.59 %	

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Comparison of Budget and Actual Amounts for the year ended 30 June 2025

	Approved Budget	*Budget adjustments	Final budget	Actual outcome	Variance	Actual outcome as % of final budget R	Reason for the material variance
	R	R	R	R	R		R
Cash flow from financing activities							
Receipts							
Borrowing long term/refinancing	118 845 659	-	118 845 659	-	(118 845 659)	- %	The municipality did not take up a loan as budgeted in the current financial year.
	118 845 659	-	118 845 659	-	(118 845 659)	- %	
Payments							
Repayment of borrowing	(63 919 845)	-	(63 919 845)	(69 647 579)	(5 727 734)	108.96 %	
	(63 919 845)	-	(63 919 845)	(69 647 579)	(5 727 734)	108.96 %	
Net cash from/(used) financing activities	54 925 814	-	54 925 814	(69 647 579)	(124 573 393)	(126.80)%	
Net Increase/ (Decrease) in cash held	56 658 191	-	56 658 191	(119 970 333)	(176 628 524)	(211.74)%	
Cash/cash equivalents at the year begin:	621 473 443	-	621 473 443	150 678 874	(470 794 569)	24.25 %	Short term investments are budgeted including cash and cash equivalents, whereas the actuals are split separately.
Cash/cash equivalents at the year end:	678 131 634	-	678 131 634	30 708 541	(647 423 093)	4.53 %	Short term investments are budgeted including cash and cash equivalents, whereas the actuals are split separately.

Commentary

*Budget adjustments done in terms of section 28 and section 31 of the MFMA. All budget adjustments relate to virements, virements are done in terms of the council approved policy

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Accounting Policies

The annual financial statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP), including any interpretations, guidelines and directives, issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act (Act 56 of 2003).

These annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise. They are presented in South African Rand. All figures are rounded to the nearest Rand.

The annual financial statements have been prepared in accordance with the Finance Management Act (MFMA) and effective Standards of Generally Recognised Accounting Practice (GRAP), including any interpretations and directives issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act, (Act No 56 of 2003)

In the absence of an issued and effective Standard of GRAP, accounting policies for material transactions, events or conditions were developed in accordance with paragraphs 8, 10 and 11 of GRAP 3 as read with Directive 5.

The principal accounting policies adopted in the preparation of these annual financial statements are set out below.

1. Summary of significant accounting policies

1.1 Going concern assumption

The unaudited annual financial statements have been prepared based on the expectation that the municipality will continue to operate as a going concern for at least the next 12 months.

1.2 Capital replacement reserve (CRR)

In order to finance the acquisition of infrastructure and other items of property, plant and equipment from internal sources, amounts are transferred from the accumulated surplus/(deficit) to the CRR in terms of the Annual Budget. The cash in the designated CRR bank account can only be utilised to finance items of property, plant and equipment. The CRR is reduced and the accumulated surplus/(deficit) is credited by a corresponding amount when the amounts in the CRR are utilised.

1.3 Self-insurance reserve

The municipality has a Self-insurance reserve to set aside amounts to offset potential losses or claims that cannot be insured externally. The balance of the self-insurance fund is invested in short-term investments. Claims are settled by transferring a corresponding amount from the self-insurance reserve to the accumulated surplus.

1.4 Accumulated surplus

The accumulated surplus/deficit represent the net difference between the total assets and the total liabilities of the municipality. Any surpluses and deficits realised during a specific financial year are credited/debited against accumulated surplus/deficit. Prior year adjustments, relating to income and expenditure, are debited/credited against accumulated surplus when retrospective adjustments are made.

1.5 Materiality

Material omissions or misstatements of items are material if they could, individually or collectively, influence the decisions or assessments of users made on the basis of the financial statements. Materiality depends on the nature or size of the omission or misstatement judged in the surrounding circumstances. The nature or size of the information item, or a combination of both, could be the determining factor.

Assessing whether an omission or misstatement could influence decisions of users, and so be material, requires consideration of the characteristics of those users. The Framework for the Preparation and Presentation of Financial Statements states that users are assumed to have a reasonable knowledge of government, its activities, accounting and a willingness to study the information with reasonable diligence. Therefore, the assessment takes into account how users with such attributes could reasonably be expected to be influenced in making and evaluating decisions.

Materiality utilised for the statement of budget comparison (GRAP 24) comprises of the following components:

Statement of financial Performance

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Accounting Policies

1.5 Materiality (continued)

Revenue: 1% of Total Revenue

Expenditure: 2% of Total expenditure

Statement of financial position

Assets: 1% of total assets

Liabilities: 2% of total liabilities

Net assets: 5% of accumulated surplus

Cash flow statement

The receipt items follow a revenue base as per the statement of financial performance and the payments follow an expenditure base as per the statement of financial performance.

1.6 Significant judgements and estimates

In the application of the municipality's accounting policies, which are described below, management is required to make judgement, estimates and assumption that affect the reported amounts of revenues, expenses, assets and liabilities, and the disclosure of contingent liabilities, at the end of the reporting period. The estimates and associated assumptions are based on historical experiences and other factors that are considered too reasonable under the circumstances, the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

These estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

Revenue recognition

Accounting Policy 1.18 on Revenue from Exchange Transactions and Accounting Policy 1.19 on Revenue from Non-exchange Transactions describes the conditions under which revenue will be recorded by the management of the municipality.

In concluding judgement, management considered the detailed criteria for recognition of revenue as set out in GRAP 9: Revenue from Exchange Transactions and whether the municipality, when goods are sold, had transferred to the buyer the significant risks and rewards of ownership of the goods and when services are rendered, whether the service has been rendered. The management of the municipality is satisfied that recognition of the revenue in the current year is appropriate.

Impairment of financial assets

Accounting Policy 1.13 Financial Instruments, referring to the paragraph on impairment of financial assets, describes the process followed to determine the value with which financial assets should be impaired. In making the estimation of the impairment, the management of the municipality considered the detailed criteria of impairment of financial assets as set out in GRAP 104: Financial Instruments - Recognition and Measurement. The management of the municipality is satisfied that impairment of financial assets recorded during the year is appropriate. Details of the impairment loss calculation are provided in the applicable notes to the annual financial statements.

Useful lives of property, plant and equipment and intangible assets

As described in Accounting Policy 1.10 and 1.11 the municipality depreciates its property, plant and equipment and intangible assets over the estimated useful lives of the assets, considering the residual values of the assets at the end of their useful life, which is determined when the assets are brought into use. The review of useful life and residual values of assets are only reviewed if one of the indicators of potential review is triggered.

Employee benefit obligations

The municipality obtains actuarial valuations of its employee benefit obligations. The employee benefit obligations of the municipality that were identified are post-retirement health benefit obligations and long-service awards. The estimated liabilities are recorded in accordance with the requirements of GRAP 25. Details of the liabilities and the key assumptions made by the actuaries in estimating the liabilities are provided in the applicable notes to the annual financial statements.

Accounting Policies

1.6 Significant judgements and estimates (continued)

The actuarial valuation involves making assumptions about discount rates, expected rates of return on assets, future salary increases, mortality rates and future pension increases. Due to the long-term nature of these plans, such estimates are subject to significant uncertainty.

Impairment of non-financial assets

The recoverable amounts of cashgenerating units have been determined based on the higher of value in use calculations and fair values less costs to sell. These calculations require the use of estimates and assumptions.

The recoverable amounts of individual assets have been determined based on the higher of valueinuse calculations and fair values less costs to sell. These calculations require the use of estimates and assumptions.

It is reasonably possible that the assumptions may change which may then impact our estimations and may then require a material adjustment to the carrying value of tangible assets.

Value in use of cash generating assets

The municipality reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. Assets are grouped at the lowest level for which identifiable cash flows are largely independent of cash flows of other assets and liabilities. If there are indications that impairment may have occurred, estimates are prepared of expected future cash flows for each group of assets. Expected future cash flows used to determine the value in use of tangible assets are inherently uncertain and could materially change over time. They are significantly affected by several factors including economic factors such as inflation and interest.

Value in use of non-cash generating assets.

The municipality reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. If there are indications that the impairment may have occurred, the remaining service potential of the asset is determined. The most appropriate approach selected to determine the remaining service potential is dependent on the availability of data and the nature of the impairment.

Provisions

Provisions are raised and management determines an estimate based on the information available. Additional disclosures of these estimates of provisions are included in note 22 - Provisions.

A qualified environmental engineer calculates the provision. The provision represents the best estimate or net present value of the expected future cash flows to rehabilitate the landfill site at yearend. The professional engineer determines the cost of rehabilitation and the remaining useful life of each site. Interest rates linked to prime were used to calculate the effect of the time value of money.

Allowance for slow moving, damaged and obsolete stock

An allowance for inventory to write inventory down to the lower of cost or net realisable value. Management has made estimates of the selling price and direct cost to sell on certain inventory items. The write down is included in the surplus/deficit.

Fair value estimation

The fair value of financial instruments traded in active markets (such as trading and available-for-sale securities) is based on quoted market prices at the end of the reporting period. The quoted market price used for financial assets held by the municipality is the current bid price.

The fair value of financial instruments that are not traded in an active market (for example, over-the counter derivatives) is determined by using valuation techniques. The municipality uses a variety of methods and makes assumptions that are based on market conditions existing at the end of each reporting period. Quoted market prices or dealer quotes for similar instruments are used for long-term debt. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments. The fair value of interest rate swaps is calculated as the present value of the estimated future cash flows.

Accounting Policies

1.6 Significant judgements and estimates (continued)

The carrying value less impairment provision of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the municipality for similar financial instruments.

Allowance for doubtful debts

On debtors an impairment loss is recognised in surplus and deficit when there is objective evidence that it is impaired. The impairment is measured as the difference between the receivables carrying amount and the present value of estimated future cash flows discounted at the effective interest rate, computed at initial recognition.

Impairment of statutory receivables

If there is an indication that a statutory receivable, may be impaired, the municipality measures the impairment loss. The impairment loss is measured as the difference between the estimated future cash flows and the carrying amount. Where the carrying amount is higher than the estimated future cash flows, the carrying amount of the statutory receivable, are reduced, either directly or using an allowance account. The amount of the loss is recognised in surplus or deficit.

In estimating the future cash flows, the municipality considers both the amount and timing of the cash flows that it will receive in future. Consequently, where the effect of the time value of money is material, the municipality discounts the estimated future cash flows using a rate that reflects the current risk-free rate and, if applicable, any risks specific to the statutory receivable, or group of statutory receivables, for which the future cash flow estimates have not been adjusted.

An impairment loss recognised in prior periods for a statutory receivable are revised if there has been a change in the estimates used since the last impairment loss was recognised, or to reflect the effect of discounting the estimated cash flows.

Pre-paid electricity

Pre-paid electricity is only recognised as income once the electricity is consumed. The pre-paid electricity balance (included under payables) represents the best estimate of electricity sold at year-end, which is still unused.

1.7 Biological assets that form part of an agricultural activity

The municipality recognises biological assets that form part of an agricultural activity or agricultural produce when and only when:

- the municipality controls the asset as a result of past events;
- it is probable that future economic benefits or service potential associated with the asset will flow to the municipality; and
- the fair value or cost of the asset can be measured reliably

Biological assets that form part of an agricultural activity are measured at their fair value less costs to sell.

A gain or loss arising on initial recognition of biological assets that form part of an agricultural activity or agricultural produce at fair value less costs to sell and from a change in fair value less costs to sell of a biological assets that form part of an agricultural activity, is included in surplus or deficit for the period in which it arises.

Where market determined prices or values are not available, the present value of the expected net cash inflows from the asset, discounted at a current market-determined pre-tax rate where applicable, is used to determine fair value.

Where fair value cannot be measured reliably, biological assets are measured at cost less any accumulated depreciation and any accumulated impairment losses.

The municipality classifies biological assets as consumables which consist of timber in the form of pine trees. All biological assets are held for sale.

Agricultural produce harvested from an entity's biological assets shall be measured at its fair value less costs to sell at the point of harvest. Such measurement is the cost at that date when applying GRAP 12 or another applicable Standard of GRAP.

Item	Useful life
Trees in plantation forest	Indefinite

Accounting Policies

1.8 Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services; or for
- Administrative purposes, or
- Sale in ordinary course of operations.

Investment property is recognised as an asset when, it is probable that the future economic benefits or service potential that is associated with the investment property will flow to the municipality, and the cost or fair value of the investment property can be measured reliably.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Where investment property is acquired through a non-exchange transaction, its cost is its fair value as at the date of acquisition.

Costs include costs incurred initially and costs incurred subsequently to add to, or to replace a part of, or service a property. If a replacement part is recognised in the carrying amount of the investment property, the carrying amount of the replaced part is derecognised.

Subsequent measurement – cost model

Investment property is, subsequent to initial measurement, carried at cost less accumulated depreciation and any accumulated impairment losses.

Depreciation is provided to write down the cost, less estimated residual value by equal installments over the useful life of the property, which is as follows:

Item	Useful life
Property-Land	Indefinite
Property-buildings	30-99 years

Investment property is derecognised on disposal or when the investment property is permanently withdrawn from use and no future economic benefits or service potential are expected from its disposal.

Gains or losses arising from the retirement or disposal of investment property is the difference between the net disposal proceeds and the carrying amount of the asset and is recognised in surplus or deficit in the period of retirement or disposal.

Compensation from third parties for investment property that was impaired, lost or given up is recognised in surplus or deficit when the compensation becomes receivable.

The nature OR type of properties classified as held for strategic purposes are as follows:

The municipality separately discloses expenditure to repair and maintain investment property in the notes to the annual financial statements (see note 10).

The municipality discloses relevant information relating to assets under construction or development, in the notes to the annual financial statements (see note 10).

When classification is difficult, the criteria used to distinguish investment property from owner -occupied property and from property held for sale in the ordinary course of operations, are as follows:

All properties held to earn market-related rentals or for capital appreciation or both and that are not used for administrative purposes, and that will not be sold within the next 12 months are classified as Investment Properties

A building owned by the municipality (or held by the municipality under a finance lease) and leased out under one or more operating leases

Transfers to, or from, investment property shall be made when, and only when, there is a change in use, evidenced by:

(a) commencement of owner-occupation, for a transfer from investment property to owner-occupied property;

Accounting Policies

1.8 Investment property (continued)

(b) commencement of development with a view to sale, for a transfer from investment property to inventories;

(c) end of owner-occupation, for a transfer from owner-occupied property to investment property; or

(d) commencement of an operating lease (on a commercial basis) to another party, for a transfer from inventories to investment property.

1.9 Property, plant and equipment

Property, plant and equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one period. The municipality elected the cost model for Property, plant and equipment.

The cost of an item of property, plant and equipment is recognised as an asset if:

- it is probable that future economic benefits or service potential associated with the item will flow to the municipality, and
- the cost or fair value of the item can be measured reliably.

Initial recognition and measurement

Property, plant and equipment are initially recognised at cost on its acquisition date. The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by the municipality. Trade discounts and rebates are deducted in arriving at the cost. The cost also includes the necessary costs of dismantling and removing the asset and restoring the site on which it is located.

Where an asset is acquired through a non-exchange transaction, its cost is its fair value as at date of acquisition.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, its deemed cost is the carrying amount of the asset(s) given up.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Costs include costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

The initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located is also included in the cost of property, plant and equipment, where the municipality is obligated to incur such expenditure, and where the obligation arises as a result of acquiring the asset or using it for purposes other than the production of inventories.

Recognition of costs in the carrying amount of an item of property, plant and equipment ceases when the item is in the location and condition necessary for it to be capable of operating in the manner intended by management.

Major spare parts and standby equipment which are expected to be used for more than one period are included in property, plant and equipment. In addition, spare parts and standby equipment which can only be used in connection with an item of property, plant and equipment are accounted for as property, plant and equipment.

Major inspection costs which are a condition of continuing use of an item of property, plant and equipment and which meet the recognition criteria above are included as a replacement in the cost of the item of property, plant and equipment. Any remaining inspection costs from the previous inspection are derecognised. Subsequent to initial measurement property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

After initial measurement property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

Incomplete construction work

Incomplete construction work is stated at historical cost. Depreciation only commences when the asset is available for use

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Accounting Policies

1.9 Property, plant and equipment (continued)

Impairment

Where the carrying amount of an item of property, plant and equipment is greater than the estimated recoverable service amount, it is written down immediately to its recoverable service amount and an impairment loss is charged to the statement of financial performance.

Property, plant and equipment are depreciated on the straight-line basis over their expected useful lives to their estimated residual value.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Accounting Policies

1.9 Property, plant and equipment (continued)

Depreciation

Property, plant and equipment are depreciated on the straightline basis over their expected useful lives to their estimated residual value.

The useful lives of items of property, plant and equipment have been assessed as follows:

Item	Depreciation method	Average useful life
Land	Straight-line	indefinite
Machinery and equipment	Straight-line	1-66
Furniture and office equipment	Straight-line	2-24
Transport assets	Straight-line	4-21
Computer equipment	Straight-line	5-23
Community assets	Straight-line	4-50
Other property, plant and equipment	Straight-line	6-99
Capital restoration asset	Straight-line	5-30
Electrical infrastructure	Straight-line	10-100
Water supply infrastructure	Straight-line	10-100
Solid waste infrastructure	Straight-line	10-50
Roads infrastructure	Straight-line	10-100
Information and communication infrastructure	Straight-line	3-15
Waste water network	Straight-line	10-100
Stormwater infrastructure	Straight-line	10-50

The depreciable amount of an asset is allocated on a systematic basis over its useful life.

Each part of an item of property, plant and equipment with a cost that is significant in relation to the total cost of the item is depreciated separately

The depreciation method used reflects the pattern in which the asset's future economic benefits or service potential are expected to be consumed by the municipality. The depreciation method applied to an asset is reviewed at least at each reporting date and, if there has been a significant change in the expected pattern of consumption of the future economic benefits or service potential embodied in the asset, the method is changed to reflect the changed pattern. Such a change is accounted for as a change in an accounting estimate

The municipality assesses at each reporting date whether there is any indication that the municipality expectations about the residual value and the useful life of an asset have changed since the preceding reporting date. If any such indication exists, the municipality revises the expected useful life and/or residual value accordingly. The change is accounted for as a change in an accounting estimate.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset.

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

The municipality separately discloses expenditure to repair and maintain property, plant and equipment in the notes to the financial statements (see note 11).

The municipality discloses relevant information relating to assets under construction or development, in the notes to the financial statements (see note 11).

Accounting Policies

1.10 Intangible assets

Initial recognition and measurement

An asset is identifiable if it either:

- is separable, i.e. is capable of being separated or divided from the municipality and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, identifiable assets or liability, regardless of whether the entity intends to do so; or
- arises from binding arrangements (including rights from contracts), regardless of whether those rights are transferable or separable from the municipality or from other rights and obligations. A binding arrangement describes an arrangement that confers similar rights and obligations on the parties to it as if it were in the form of a contract.

An intangible asset is recognised when:

- it is probable that the expected future economic benefits or service potential that are attributable to the asset will flow to the municipality; and
- the cost or fair value of the asset can be measured reliably

The municipality assesses the probability of expected future economic benefits or service potential using reasonable and supportable assumptions that represent management's best estimate of the set of economic conditions that will exist over the useful life of the asset.

Where an intangible asset is acquired through a non-exchange transaction, its initial cost at the date of acquisition is measured at its fair value as at that date.

If the expected useful life of the asset is different from previous estimates, the amortisation period shall be changed accordingly. If there has been a change in the expected pattern of consumption of the future economic benefits or service potential embodied in the asset, the amortisation method shall be changed to reflect the changed pattern. Such changes shall be accounted for as changes in accounting estimates in accordance with GRAP 3.

Expenditure on research (or on the research phase of an internal project) is recognised as an expense when it is incurred.

An intangible asset arising from development (or from the development phase of an internal project) is recognised when:

- it is technically feasible to complete the asset so that it will be available for use or sale.
- there is an intention to complete and use or sell it.
- there is an ability to use or sell it.
- it will generate probable future economic benefits or service potential.
- there are available technical, financial and other resources to complete the development and to use or sell the asset; and
- the expenditure attributable to the asset during its development can be measured reliably. Intangible assets are initially measured at cost.

Subsequent measurement

Subsequent to initial measurement intangible assets are carried at cost less any accumulated amortisation and any impairment losses.

An intangible asset is regarded as having an indefinite useful life when, based on all relevant factors, there is no foreseeable limit to the period over which the asset is expected to generate net cash inflows or service potential. Amortisation is not provided for these intangible assets, but they are tested for impairment annually and whenever there is an indication that the asset may be impaired. For all other intangible assets amortisation is provided on a straight line basis over their useful life.

The amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Reassessing the useful life of an intangible asset with a finite useful life after it was classified as indefinite is an indicator that the asset may be impaired. As a result the asset is tested for impairment and the remaining carrying amount is amortised over its useful life.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Accounting Policies

1.10 Intangible assets (continued)

Internally generated goodwill, brands, mastheads, publishing titles, customer lists and items similar in substance are not recognised as intangible assets.

If the expected useful life of the asset is different from previous estimates, the amortisation period shall be changed accordingly. If there has been a change in the expected pattern of consumption of the future economic benefits or service potential embodied in the asset, the amortisation method shall be changed to reflect the changed pattern. Such changes shall be accounted for as changes in accounting estimates in accordance with GRAP 3.

Amortisation is provided to write down the intangible assets, on a straight line basis, to their residual values as follows:

Item	Depreciation method	Average useful life
Internally generated: Capital development	Straight-line	5 - 7 years
Computer software	Straight-line	3 - 30 years
Service operating and land rights	Straight-line	5 - 30 years

Derecognition

Intangible assets are derecognised:

- on disposal; or
- when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of an intangible asset shall be included in surplus or deficit when the asset is derecognised.

1.11 Heritage assets

Heritage assets are assets that have a cultural, environmental, historical, natural, scientific, technological or artistic significance and are held indefinitely for the benefit of present and future generations.

Initial recognition and measurement

The municipality recognises a heritage asset as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the municipality, and the cost or fair value of the asset can be measured reliably.

Where the municipality holds a heritage asset, but on initial recognition it does not meet the recognition criteria because it cannot be reliably measured, information on such a heritage asset is disclosed in note 13 Heritage assets.

Initial measurement

Heritage assets are measured at cost.

Where a heritage asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

Subsequent measurement

Subsequent to initial measurement classes of heritage assets are carried at cost less any accumulated impairment losses.

Impairment

The municipality assesses at each reporting date whether there is an indication that it may be impaired. If any such indication exists, the municipality estimates the recoverable amount or the recoverable service amount of the heritage asset.

Reference to impairment paragraphs can be made to note , 1.16 and 1.17.

Compensation from third parties for heritage assets that have been impaired, lost or given up, shall be included in surplus or deficit when the compensation becomes receivable.

Accounting Policies

1.11 Heritage assets (continued)

Derecognition

The municipality derecognises heritage asset on disposal, or when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of a heritage asset is included in surplus or deficit when the item is derecognised (unless the Standard of GRAP on leases requires otherwise on a sale and leaseback).

Transfers

Transfers from heritage assets are only made when the particular asset no longer meets the definition of a heritage asset.

Transfers to heritage assets are only made when the asset meets the definition of a heritage asset.

1.12 Financial instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or a residual interest of another entity. Financial instruments are classified into three categories namely, financial instruments at fair value, financial instruments at amortised cost or financial instruments at cost. The municipality determines the classification of its financial instruments at initial recognition.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable willing parties in an arm's length transaction.

1.12.1 Classification of financial instruments

Financial assets

A financial asset is any asset that is a cash or contractual right to receive cash. In accordance with GRAP 104 the Financial Assets of the municipality are classified as follows into the three categories allowed by this standard:

Financial asset at amortised cost being a non-derivative financial asset with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for maturities greater than 12 months, which are classified as non-current assets.

A financial asset is:

- cash.
- a residual interest of another municipality; or
- a contractual right to:
 - receive cash or another financial asset from another municipality; or
 - exchange financial assets or financial liabilities with another municipality under conditions that are potentially favorable to the municipality.

Financial assets measured at fair value being financial assets that meet either of the following conditions:

- Derivatives;
- Combined instruments that are designated at fair value;
- Instruments held for trading;
- Non-derivative financial assets or financial liabilities with fixed or determinable payments that are designated at fair value at initial recognition; or
- Financial instruments that do not meet the definition of financial instruments at amortised cost or financial instruments at cost.

Financial assets measured at cost being investments in residual interests that do not have a quoted market price in an active market, and whose fair value cannot be reliably measured.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Accounting Policies

1.12 Financial instruments (continued)

The municipality has the following types of financial assets as reflected on the face of the Statement of financial position or in the notes thereto:

Type of financial asset	Classification in terms of GRAP 104
Long-term receivables	Financial assets at amortised cost
Consumer debtors	Financial assets at amortised cost
Other debtors	Financial assets at amortised cost
Short-term investment deposit - Call	Financial assets at amortised cost
Bank balances and cash	Financial assets at amortised cost

Cash includes cash on hand (including petty cash) and cash with banks (including call deposits). Cash equivalents are short-term highly liquid investments, readily convertible into known amounts of cash that are held with registered banking institutions with maturities of three months or less and are subject to an insignificant risk of change in value. For the purposes of the Cash flow statement, cash and cash equivalents comprise cash on hand, deposits held on call with banks, net of bank overdrafts. The municipality categorises cash and cash equivalents as financial assets at amortised cost.

A financial guarantee contract is a contract that requires the issuer to make specified payments to reimburse the holder for a loss it incurs because a specified debtor fails to make payment when due in accordance with the original or modified terms of a debt instrument.

A financial liability is any liability that is a contractual obligation to:

- deliver cash or another financial asset to another municipality; or
- exchange financial assets or financial liabilities under conditions that are potentially unfavorable to the municipality.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates.

Liquidity risk is the risk encountered by a municipality in the event of difficulty in meeting obligations associated with financial liabilities that are settled by delivering cash or another financial asset.

Loan commitment is a firm commitment to provide credit under pre-specified terms and conditions.

Loans payable are financial liabilities, other than short-term payables on normal credit terms.

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk.

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market.

A financial asset is past due when a counterparty has failed to make a payment when contractually due.

Transaction costs are incremental costs that are directly attributable to the acquisition, issue or disposal of a financial asset or financial liability. An incremental cost is one that would not have been incurred if the municipality had not acquired, issued or disposed of the financial instrument.

Financial instruments at amortised cost are non-derivative financial assets or non-derivative financial liabilities that have fixed or determinable payments, excluding those instruments that:

- the municipality designates at fair value at initial recognition; or
- are held for trading.

Financial instruments at cost are investments in residual interests that do not have a quoted market price in an active market, and whose fair value cannot be reliably measured.

Accounting Policies

1.12 Financial instruments (continued)

Financial instruments at fair value comprise financial assets or financial liabilities that are:

- derivatives.
- combined instruments that are designated at fair value.
- instruments held for trading. A financial instrument is held for trading if:
 - it is acquired or incurred principally for the purpose of selling or repurchasing it in the near- term; or
 - on initial recognition it is part of a portfolio of identified financial instruments that are managed together and for which there is evidence of a recent actual pattern of short-term profit-taking
- non-derivative financial assets or financial liabilities with fixed or determinable payments that are designated at fair value at initial recognition; and
- financial instruments that do not meet the definition of financial instruments at amortised cost or financial instruments at cost.

Financial liabilities

A financial liability is a contractual obligation to deliver cash or another financial asset to another entity.

The following main categories of financial liabilities and the classification determining how they are measured exist:

- Financial liabilities measured at amortised cost; or
- Financial liabilities measured at fair value.

The municipality has the following types of financial liabilities as reflected on the face of the Statement of financial position or in the notes thereto:

Type of financial liability	Classification in terms of GRAP 104
Long-term liabilities	Financial liability at amortised cost
Current portion of long-term liabilities	Financial liability at amortised cost
Other creditors	Financial liability at amortised cost

1.12.2 Initial and subsequent measurement

Initial recognition and measurement

A financial instrument is recognised, when the municipality becomes a party to the contractual provisions of the instrument, and are initially measured at fair value. In the case of a financial instruments not subsequently measured at fair value, transaction costs that are directly attributable to the acquisition or issue of the financial instruments are added or deducted from the fair value, as appropriate on initial recognition.

Accounting Policies

1.12 Financial instruments (continued)

Subsequent measurement – Financial assets

Financial assets consist of cash and cash equivalents, deposits, receivables and investments.

Receivables are subsequently measured at amortised cost using the effective interest rate method, less impairment. Amortised cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the effective interest rate.

A provision for impairment of receivables is established when there is objective evidence that the municipality will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. Changes in the carrying amount of the provision is recognised in the Statement of financial performance. When a receivable is considered uncollectible, it is written off against the provision. Any gains or losses arising from the change in fair value of investments measured at fair value are recognised in the Statement of financial performance.

Trade and other receivables (excluding Value Added Taxation, prepayments and operating lease receivables), loans to municipal entities and loans that have fixed and determinable payments that are not quoted in an active market are classified as financial assets at amortised cost.

Financial assets measured at fair value are initially measured at fair value plus directly attributable transaction costs. They are subsequently measured at fair value with unrealised gains or losses recognised directly in equity until the investment is derecognised, at which time the cumulative gain or loss recorded in equity is recognised in the Statement of financial performance, or determined to be impaired, at which time the cumulative loss recorded in equity is recognised in the Statement of financial performance.

Subsequent measurement – Financial liabilities

Financial liabilities consist of payables, interest bearing loans and bank overdrafts. These liabilities are subsequently measured at amortised cost, using the effective interest rate method. Finance costs are expensed in the Statement of financial performance in the period in which they are incurred except where stated otherwise (see accounting policy on borrowing costs).

Bank borrowings, consisting of interest-bearing short-term bank loans, repayable on demand and overdrafts are recorded at the proceeds received. Finance costs are accounted for using the accrual basis and are added to the carrying amount of the bank borrowing to the extent that they are not settled in the period that they arise.

Prepayments are carried at cost less any accumulated impairment losses.

Accounting Policies

1.12 Financial instruments (continued)

1.12.3 Derecognition

Financial assets

The municipality derecognises financial assets only when the contractual rights to the cash flows from the asset expires or it transfers the financial assets and substantially all the risks and rewards of ownership of the asset to another entity, except when Council approves the write-off of financial assets due to non-recoverability.

If the municipality neither transfers nor retains substantially all the risks and rewards of ownership and continues to control the transferred asset, the municipality recognises its retained interest in the asset and an associated liability for amounts it may have to pay. If the municipality retains substantially all the risks and rewards of ownership of a transferred financial assets, the municipality continues to recognise the financial assets and also recognises a collateralised borrowing for the proceeds received.

Financial liabilities

The municipality derecognises financial liabilities when, and only when, the municipality's obligations are discharged, cancelled or they expire.

An exchange between an existing borrower and lender of debt instruments with substantially different terms shall be accounted for as having extinguished the original financial liability, and a new financial liability recognised. Similarly, a substantial modification of the terms of an existing financial liability or a part of it (whether or not attributable to the financial difficulty of the debtor) shall be accounted for as having extinguished the original financial liability and having recognised a new financial liability.

The difference between the carrying amount of a financial liability (or part of a financial liability) extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, shall be recognised in surplus or deficit. Any liabilities that are waived, forgiven or assumed by another entity by way of a nonexchange transaction, are accounted for in accordance with GRAP 23.

1.12.4 Fair value measurement considerations

The best evidence of fair value is quoted prices in an active market. If the market for a financial instruments is not active, the municipality establishes fair value using a valuation technique. The chosen valuation technique makes maximum use of market inputs and relies as little as possible on municipality-specific inputs.

1.13 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

When a lease includes both land and buildings elements, the municipality assesses the classification of each element separately

Entity as lessee - operating leases

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. The difference between the amounts recognised as an expense and the contractual payments are recognised as an operating lease asset or liability.

The aggregate benefit of incentives is recognised as a reduction of rental expense over the lease term on a straight- line basis.

Any contingent rent is expensed in the period in which they are incurred.

Entity as lessor - operating leases

Operating lease revenue is recognised as revenue on a straight-line basis over the lease term. The difference between the amounts recognised as an expense and the contractual payments are recognised as an operating lease asset or liability.

Initial direct costs incurred in negotiating and arranging operating leases are added to the carrying amount of the leased asset and recognised as an expense over the lease term on the same basis as the lease revenue.

Accounting Policies

1.13 Leases (continued)

The aggregate cost of incentives is recognised as a reduction of rental revenue over the lease term on a straight-line basis.

Income for leases is disclosed under revenue in statement of financial performance.

1.14 Inventory

Initial measurement:

Inventories are initially measured at cost except where inventories are acquired through a non-exchange transaction, then their costs are their fair value as at the date of acquisition.

Inventories shall be recognised as an asset if, and only if:

- (a) it is probable that future economic benefits or service potential associated with the item will flow to the entity;
- (b) and the cost of the inventories can be measured reliably.

Subsequently inventories are measured at the lower of cost and net realisable value.

Inventories are measured at the lower of cost and current replacement cost where they are held for:

- distribution at no charge or for a nominal charge; or
- consumption in the production process of goods to be distributed at no charge or for a nominal charge.

Net realisable value is the estimated selling price in the ordinary course of operations less the estimated costs of completion and the estimated costs necessary to make the sale, exchange or distribution.

Current replacement cost is the cost the municipality incurs to acquire the asset on the reporting date.

The cost of inventories comprises of all costs of purchase, costs of conversion and other costs incurred in bringing the inventories to their present location and condition. The cost of inventories of items that are not ordinarily interchangeable and goods or services produced and segregated for specific projects is assigned using specific identification of the individual costs. The cost of inventories is assigned using the weighted average cost formula. The same cost formula is used for all inventories having a similar nature and use to the municipality.

When inventories are sold, the carrying amounts of those inventories are recognised as an expense in the period in which the related revenue is recognised. If there is no related revenue, the expenses are recognised when the goods are distributed, or related services are rendered. The amount of any write-down of inventories to net realisable value or current replacement cost and all losses of inventories are recognised as an expense in the period the write-down or loss occurs. The amount of any reversal of any write-down of inventories, arising from an increase in net realisable value or current replacement cost, are recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

Accounting Policies

1.15 Landfill site

Site restoration and dismantling cost - The municipality has an obligation to dismantle, remove and restore items of property, plant and equipment. Such obligations are referred to as 'decommissioning, restoration and similar liabilities'. The cost of an item of property, plant and equipment includes:

- the initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located;
- changes in the measurement of an existing decommissioning, restoration and similar liability that result from change in the estimated timing or amount of the outflow of resources embodying economic benefits or service potential required to settle the obligation, or a change in discount rate; and
- the obligation the municipality incurs for having used the items during a particular period for purposes other than to produce inventories during that period.

If the related asset is measured using the cost model:

- (a) subject to (b), changes in the liability are added to, or deducted from, the cost of the related asset in the current period;
- (b) if a decrease in the liability exceeds the carrying amount of the asset, the excess is recognised immediately in surplus or deficit; and
- (c) if the adjustment results in an addition to the cost of an asset, the municipality considers whether this is an indication that the new carrying amount of the asset may not be fully recoverable. If it is such an indication, the asset is tested for impairment by estimating its recoverable amount or recoverable service amount, and any impairment loss is recognised in accordance with the accounting policy on impairment of cash-generating assets and/or impairment of non-cash-generating assets

1.16 Impairment of cash-generating assets

Cash-generating assets are assets managed with the objective of generating a commercial return. An asset generates a commercial return when it is deployed in a manner consistent with that adopted by a profit-oriented entity

Cash generating assets are assets used with the objective of generating a commercial return. Commercial return means that positive cash flows are expected to be significantly higher than the cost of the asset.

Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation (amortisation).

Carrying amount is the amount at which an asset is recognised in the statement of financial position after deducting any accumulated depreciation and accumulated impairment losses thereon.

A cash generating unit is the smallest identifiable group of assets used with the objective of generating a commercial return that generates cash inflows from continuing use that are largely independent of the cash inflows from other assets or groups of assets.

Costs of disposal are incremental costs directly attributable to the disposal of an asset, excluding finance costs and income tax expense.

Depreciation (Amortisation) is the systematic allocation of the depreciable amount of an asset over its useful life.

Fair value less costs to sell is the amount obtainable from the sale of an asset in an arm's length transaction between knowledgeable, willing parties, less the costs of disposal.

Recoverable amount of an asset or a cash generating unit is the higher its fair value less costs to sell and its value in use.

Useful life is either:

- the period of time over which an asset is expected to be used by the municipality; or
- the number of production or similar units expected to be obtained from the asset by the municipality.

Management has judged all assets as non cash generating assets.

Accounting Policies

1.16 Impairment of cash-generating assets (continued)

Identification

When the carrying amount of a cash-generating asset exceeds its recoverable amount, it is impaired.

The municipality assesses at each reporting date whether there is any indication that a cash-generating asset may be impaired. If any such indication exists, the municipality estimates the recoverable amount of the asset.

Value in use

Value in use of a cash-generating asset is the present value of the estimated future cash flows expected to be derived from the continuing use of an asset and from its disposal at the end of its useful life.

When estimating the value in use of an asset, the municipality estimates the future cash inflows and outflows to be derived from continuing use of the asset and from its ultimate disposal and the municipality applies the appropriate discount rate to those future cash flows.

Discount rate

The discount rate is a pre-tax rate that reflects current market assessments of the time value of money, represented by the current risk-free rate of interest and the risks specific to the asset for which the future cash flow estimates have not been adjusted.

Recognition and measurement (individual asset)

If the recoverable amount of a cash-generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. This reduction is an impairment loss.

An impairment loss is recognised immediately in surplus or deficit.

After the recognition of an impairment loss, the depreciation (amortisation) charge for the cash-generating asset is adjusted in future periods to allocate the cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

Accounting Policies

1.16 Impairment of cash-generating assets (continued)

Cash-generating units

If there is any indication that an asset may be impaired, the recoverable amount is estimated for the individual asset. If it is not possible to estimate the recoverable amount of the individual asset, the municipality determines the recoverable amount of the cash-generating unit to which the asset belongs (the asset's cash-generating unit).

If an active market exists for the output produced by an asset or group of assets, that asset or group of assets is identified as a cash-generating unit, even if some or all of the output is used internally. If the cash inflows generated by any asset or cash-generating unit are affected by internal transfer pricing, the municipality use management's best estimate of future price(s) that could be achieved in arm's length transactions in estimating:

- the future cash inflows used to determine the asset's or cash-generating unit's value in use; and
- the future cash outflows used to determine the value in use of any other assets or cash-generating units that are affected by the internal transfer pricing.

Cash-generating units are identified consistently from period to period for the same asset or types of assets, unless a change is justified.

The carrying amount of a cash-generating unit is determined on a basis consistent with the way the recoverable amount of the cash-generating unit is determined.

An impairment loss is recognised for a cash-generating unit if the recoverable amount of the unit is less than the carrying amount of the unit. The impairment is allocated to reduce the carrying amount of the cash-generating assets of the unit on a pro rata basis, based on the carrying amount of each asset in the unit. These reductions in carrying amounts are treated as impairment losses on individual assets.

In allocating an impairment loss, the entity does not reduce the carrying amount of an asset below the highest of:

- its fair value less costs to sell (if determinable);
- its value in use (if determinable); and
- zero.

The amount of the impairment loss that would otherwise have been allocated to the asset is allocated pro rata to the other cash-generating assets of the unit.

Where a non-cash-generating asset contributes to a cash-generating unit, a proportion of the carrying amount of that non-cash-generating asset is allocated to the carrying amount of the cash-generating unit prior to estimation of the recoverable amount of the cash-generating unit.

Accounting Policies

1.16 Impairment of cash-generating assets (continued)

Reversal of impairment loss

The municipality assesses at each reporting date whether there is any indication that an impairment loss recognised in prior periods for a cash-generating asset may no longer exist or may have decreased. If any such indication exists, the entity estimates the recoverable amount of that asset.

An impairment loss recognised in prior periods for a cash-generating asset is reversed if there has been a change in the estimates used to determine the asset's recoverable amount since the last impairment loss was recognised. The carrying amount of the asset is increased to its recoverable amount. The increase is a reversal of an impairment loss. The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined (net of depreciation or amortisation) had no impairment loss been recognised for the asset in prior periods.

A reversal of an impairment loss for a cash-generating asset is recognised immediately in surplus or deficit

After a reversal of an impairment loss is recognised, the depreciation (amortisation) charge for the cash-generating asset is adjusted in future periods to allocate the cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

A reversal of an impairment loss for a cash-generating unit is allocated to the cash-generating assets of the unit pro rata with the carrying amounts of those assets. These increases in carrying amounts are treated as reversals of impairment losses for individual assets. No part of the amount of such a reversal is allocated to a non-cash-generating asset contributing service potential to a cash-generating unit.

In allocating a reversal of an impairment loss for a cash-generating unit, the carrying amount of an asset is not increased above the lower of:

- its recoverable amount (if determinable); and
- the carrying amount that would have been determined (net of amortisation or depreciation) had no impairment loss been recognised for the asset in prior periods.

The amount of the reversal of the impairment loss that would otherwise have been allocated to the asset is allocated pro rata to the other assets of the unit.

In assessing whether there is any indication that an asset may be impaired, the municipality will consider, as a minimum, the following indications:

External sources:

- (a) During the period, an asset's market value has declined significantly more than would be expected as a result of the passage of time or normal use.
- (b) Significant changes with an adverse effect on the entity have taken place during the period, or will take place in the near future, in the technological, market, economic or legal environment in which the entity operates or in the market to which an asset is dedicated.
- (c) Market interest rates or other market rates of return on investments have increased during the period, and those increases are likely to affect the discount rate used in calculating an asset's value in use and decrease the asset's recoverable amount materially

Internal sources:

- (d) Evidence is available of obsolescence or physical damage of an asset.
- (e) Significant changes with an adverse effect on the entity have taken place during the period, or are expected to take place in the near future, in the extent to which, or manner in which, an asset is used or is expected to be used. These changes include the asset becoming idle, plans to discontinue or restructure the operation to which an asset belongs, plans to dispose of an asset before the previously expected date, and reassessing the useful life of an asset as finite rather than indefinite.
- (f) A decision to halt the construction of the asset before it is complete or in a usable condition.
- (g) Evidence is available from internal reporting that indicates that the economic performance of an asset is, or will be, worse than expected.

Accounting Policies

1.17 Impairment of non-cash-generating assets

Non cash generating assets are assets other than cash generating assets

Identification

When the carrying amount of a non-cash-generating asset exceeds its recoverable service amount, it is impaired.

The municipality assesses at each reporting date whether there is any indication that a non-cash-generating asset may be impaired. If any such indication exists, the municipality estimates the recoverable service amount of the asset.

Irrespective of whether there is any indication of impairment, the entity also tests a non-cash-generating intangible asset with an indefinite useful life or a non-cash-generating intangible asset not yet available for use for impairment annually by comparing its carrying amount with its recoverable service amount. This impairment test is performed at the same time every year. If an intangible asset was initially recognised during the current reporting period, that intangible asset was tested for impairment before the end of the current reporting period.

In assessing whether there is any indication that an asset may be impaired, an entity shall consider, as a minimum, the following indications:

External sources of information

- (a) Cessation, or near cessation, of the demand or need for services provided by the asset.
- (b) Significant long-term changes with an adverse effect on the entity have taken place during the period or will take place in the near future, in the technological, legal or government policy environment in which the entity operates.

Internal sources of information

- (c) Evidence is available of obsolescence or physical damage of an asset.
- (d) Significant long-term changes with an adverse effect on the entity have taken place during the period, or are expected to take place in the near future, in the extent to which, or manner in which, an asset is used or is expected to be used. These changes include the asset becoming idle, plans to discontinue or restructure the operation to which an asset belongs, plans to dispose of an asset before the previously expected date and reassessing the useful life of an asset as finite rather than indefinite.
- (e) A decision to halt the construction of the asset before it is complete or in a usable condition.
- (f) Evidence is available from internal reporting that indicates that the service performance of an asset is, or will be, significantly worse than expected.

Value in use

Value in use of non-cash-generating assets is the present value of the non-cash-generating assets remaining service potential.

The present value of the remaining service potential of a non-cash-generating assets is determined using the following approach:

Depreciated replacement cost approach

The present value of the remaining service potential of a non-cash-generating asset is determined as the depreciated replacement cost of the asset. The replacement cost of an asset is the cost to replace the asset's gross service potential. This cost is depreciated to reflect the asset in its used condition. An asset may be replaced either through reproduction (replication) of the existing asset or through replacement of its gross service potential. The depreciated replacement cost is measured as the current reproduction or replacement cost of the asset, whichever is lower, less accumulated depreciation calculated on the basis of such cost, to reflect the already consumed or expired service potential of the asset.

The replacement cost and reproduction cost of an asset is determined on an "optimised" basis. The rationale is that the municipality would not replace or reproduce the asset with a like asset if the asset to be replaced or reproduced is an overdesigned or overcapacity asset. Overdesigned assets contain features which are unnecessary for the goods or services the asset provides. Overcapacity assets are assets that have a greater capacity than is necessary to meet the demand for goods or services the asset provides. The determination of the replacement cost or reproduction cost of an asset on an optimised basis thus reflects the service potential required of the asset.

Accounting Policies

1.17 Impairment of non-cash-generating assets (continued)

Recognition and measurement

If the recoverable service amount of a non-cash-generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. This reduction is an impairment loss.

An impairment loss is recognised immediately in surplus or deficit.

After the recognition of an impairment loss, the depreciation (amortisation) charge for the non-cash-generating asset is adjusted in future periods to allocate the non-cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

Reversal of an impairment loss

The municipality assesses at each reporting date whether there is any indication that an impairment loss recognised in prior periods for a non-cash-generating asset may no longer exist or may have decreased. If any such indication exists, the municipality estimates the recoverable service amount of that asset.

An impairment loss recognised in prior periods for a non-cash-generating asset is reversed if there has been a change in the estimates used to determine the asset's recoverable service amount since the last impairment loss was recognised. The carrying amount of the asset is increased to its recoverable service amount. The increase is a reversal of an impairment loss. The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined (net of depreciation or amortisation) had no impairment loss been recognised for the asset in prior periods.

A reversal of an impairment loss for a non-cash-generating asset is recognised immediately in surplus or deficit.

After a reversal of an impairment loss is recognised, the depreciation (amortisation) charge for the non-cash-generating asset is adjusted in future periods to allocate the non-cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

1.18 Employee benefits

Employee benefits are all forms of consideration given by a municipality in exchange for service rendered by employees.

A qualifying insurance policy is an insurance policy issued by an insurer that is not a related party of the reporting municipality, if the proceeds of the policy can be used only to pay or fund employee benefits under a defined benefit plan and are not available to the reporting municipality's own creditors (even in liquidation) and cannot be paid to the reporting municipality, unless either:

the proceeds represent surplus assets that are not needed for the policy to meet all the related employee benefit obligations; or

the proceeds are returned to the reporting municipality to reimburse it for employee benefits already paid.

Termination benefits are employee benefits payable as a result of either:

a municipality's decision to terminate an employee's employment before the normal retirement date; or

an employee's decision to accept voluntary redundancy in exchange for those benefits.

Other long-term employee benefits are employee benefits (other than post-employment benefits and termination benefits) that are not due to be settled within twelve months after the end of the period in which the employees render the related service.

Vested employee benefits are employee benefits that are not conditional on future employment.

Composite social security programmes are established by legislation and operate as multi-employer plans to provide postemployment benefits as well as to provide benefits that are not consideration in exchange for service rendered by employees.

Accounting Policies

1.18 Employee benefits (continued)

A constructive obligation is an obligation that derives from a municipality's actions where by an established pattern of past practice, published policies or a sufficiently specific current statement, the municipality has indicated to other parties that it will accept certain responsibilities and as a result, the municipality has created a valid expectation on the part of those other parties that it will discharge those responsibilities.

Short-term employee benefits

Short-term employee benefits are employee benefits (other than termination benefits) that are due to be settled within twelve months after the end of the period in which the employees render the related service.

Short-term employee benefits include items such as:

wages, salaries and social security contributions;

short-term compensated absences (such as paid annual leave and paid sick leave) where the compensation for the absences is due to be settled within twelve months after the end of the reporting period in which the employees render the related employee service;

bonus, incentive and performance related payments payable within twelve months after the end of the reporting period in which the employees render the related service; and

non-monetary benefits (for example, medical care, and free or subsidised goods or services such as housing, cars and cellphones) for current employees.

When an employee has rendered service to the municipality during a reporting period, the entity recognise the undiscounted amount of short-term employee benefits expected to be paid in exchange for that service:

as a liability (accrued expense), after deducting any amount already paid. If the amount already paid exceeds the undiscounted amount of the benefits, the municipality recognise that excess as an asset (prepaid expense) to the extent that the prepayment will lead to, for example, a reduction in future payments or a cash refund; and

as an expense, unless another Standard requires or permits the inclusion of the benefits in the cost of an asset.

The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs. The municipality measure the expected cost of accumulating compensated absences as the additional amount that the entity expects to pay as a result of the unused entitlement that has accumulated at the reporting date.

The municipality recognises the expected cost of bonus, incentive and performance related payments when the municipality has a present legal or constructive obligation to make such payments as a result of past events and a reliable estimate of the obligation can be made. A present obligation exists when the entity has no realistic alternative but to make the payments.

The costs of all short-term employee benefits such as leave pay, are recognised during the period in which the employee renders the related service.

Liabilities for staff bonuses are recognised as they accrue to employees. The liability at year-end is based on the bonus accrued at year-end for each employee.

A provision, in respect of the liability relating to the anticipated costs of performance bonuses payable to Section 57 employees, is recognised as it accrues to Section 57 employees. Municipal entities' performance bonus provisions are based on the employment contract stipulations as well as previous performance bonus payment trends.

Leave pay

Liabilities for annual leave are recognised as they accrue to employees. Liability is based on the total accrued leave days owing to employees and is reviewed annually.

Accounting Policies

1.18 Employee benefits (continued)

Post-employment benefits: Defined contribution plans

A defined contribution plan is a plan under which the municipality pays fixed contributions into a separate entity. The municipality has no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employees the benefits relating to service in the current or prior periods.

When an employee has rendered service to the entity during a reporting period, the entity recognises the contribution payable to a defined contribution plan in exchange for that service:

- as a liability (accrued expense), after deducting any contribution already paid. If the contribution already paid exceeds the contribution due for service before the reporting date, an entity recognises that excess as an asset (prepaid expense) to the extent that the prepayment will lead to, for example, a reduction in future payments or a cash refund; and
- as an expense, unless another Standard requires or permits the inclusion of the contribution in the cost of an asset.

Post-employment benefits: Defined benefit plans

Defined benefit plans are post-employment benefit plans other than defined contribution plans. In this aspect defined contribution plans can be considered as the pension fund.

Current service cost is the increase in the present value of the defined benefit obligation resulting from employee service in the current period.

Interest cost is the increase during a period in the present value of a defined benefit obligation which arises because the benefits are one period closer to settlement.

Past service cost is the change in the present value of the defined benefit obligation for employee service in prior periods, resulting in the current period from the introduction of, or changes to, post-employment benefits or other long-term employee benefits. Past service cost may be either positive (when benefits are introduced or changed so that the present value of the defined benefit obligation increases) or negative (when existing benefits are changed so that the present value of the defined benefit obligation decreases). In measuring its defined benefit liability the entity recognises past service cost as an expense in the reporting period in which the plan is amended.

Plan assets comprise assets held by a long-term employee benefit fund and qualifying insurance policies.

The present value of a defined benefit obligation is the present value, without deducting any plan assets, of expected future payments required to settle the obligation resulting from employee service in the current and prior periods.

The return on plan assets is interest, dividends or similar distributions and other revenue derived from the plan assets, together with realised and unrealised gains or losses on the plan assets, less any costs of administering the plan (other than those included in the actuarial assumptions used to measure the defined benefit obligation) and less any tax payable by the plan itself.

The entity account not only for its legal obligation under the formal terms of a defined benefit plan, but also for any constructive obligation that arises from the entity's informal practices. Informal practices give rise to a constructive obligation where the entity has no realistic alternative but to pay employee benefits. An example of a constructive obligation is where a change in the entity's informal practices would cause unacceptable damage to its relationship with employees.

The amount recognised as a defined benefit liability is the net total of the following amounts:

- the present value of the defined benefit obligation at the reporting date;
- minus the fair value at the reporting date of plan assets (if any) out of which the obligations are to be settled directly;
- plus any liability that may arise as a result of a minimum funding requirement

The amount determined as a defined benefit liability may be negative (an asset). The entity measures the resulting asset at the lower of:

- the amount determined above; and
- the present value of any economic benefits available in the form of refunds from the plan or reductions in future contributions to the plan. The present value of these economic benefits is determined using a discount rate which reflects the time value of money.

Any adjustments arising from the limit above is recognised in surplus or deficit

Accounting Policies

1.18 Employee benefits (continued)

The entity determines the present value of defined benefit obligations and the fair value of any plan assets with sufficient regularity such that the amounts recognised in the audited annual financial statements do not differ materially from the amounts that would be determined at the reporting date.

The entity recognises the net total of the following amounts in surplus or deficit, except to the extent that another Standard requires or permits their inclusion in the cost of an asset:

- current service cost;
- interest cost
- the expected return on any plan assets and on any reimbursement rights;
- actuarial gains and losses
- past service cost;
- the effect of any curtailments or settlements; and
- the effect of applying the limit on a defined benefit asset (negative defined benefit liability)

The entity uses the Projected Unit Credit Method to determine the present value of its defined benefit obligations and the related current service cost and, where applicable, past service cost. The Projected Unit Credit Method (sometimes known as the accrued benefit method pro-rated on service or as the benefit/years of service method) sees each period of service as giving rise to an additional unit of benefit entitlement and measures each unit separately to build up the final obligation.

In determining the present value of its defined benefit obligations and the related current service cost and, where applicable, past service cost, a entity shall attribute benefit to periods of service under the plan's benefit formula. However, if an employee's service in later years will lead to a materially higher level of benefit than in earlier years, a entity shall attribute benefit on a straight-line basis from:

- the date when service by the employee first leads to benefits under the plan (whether or not the benefits are conditional on further service); until
- the date when further service by the employee will lead to no material amount of further benefits under the plan, other than from further salary increases.

Actuarial valuations are conducted on an annual basis by independent actuaries separately for each plan. The results of the valuation are updated for any material transactions and other material changes in circumstances (including changes in market prices and interest rates) up to the reporting date.

The entity recognises gains or losses on the curtailment or settlement of a defined benefit plan when the curtailment or settlement occurs. The gain or loss on a curtailment or settlement comprises:

- any resulting change in the present value of the defined benefit obligation; and
- any resulting change in the fair value of the plan assets.

Before determining the effect of a curtailment or settlement, the entity re-measure the obligation (and the related plan assets, if any) using current actuarial assumptions (including current market interest rates and other current market prices).

When it is virtually certain that another party will reimburse some or all of the expenditure required to settle a defined benefit obligation, the right to reimbursement is recognised as a separate asset. The asset is measured at fair value. In all other respects, the asset is treated in the same way as plan assets. In surplus or deficit, the expense relating to a defined benefit plan is presented as the net of the amount recognised for a reimbursement.

The entity offsets an asset relating to one plan against a liability relating to another plan when the entity has a legally enforceable right to use a surplus in one plan to settle obligations under the other plan and intends either to settle the obligations on a net basis, or to realise the surplus in one plan and settle its obligation under the other plan simultaneously.

Actuarial assumptions

Actuarial assumptions are unbiased and mutually compatible.

Financial assumptions are based on market expectations, at the reporting date, for the period over which the obligations are to be settled.

The rate used to discount post-employment benefit obligations (both funded and unfunded) reflect the time value of money. The currency and term of the financial instrument selected to reflect the time value of money is consistent with the currency and estimated term of the post-employment benefit obligations.

Accounting Policies

1.18 Employee benefits (continued)

Post-employment benefit obligations are measured on a basis that reflects:

- estimated future salary increases;
- the benefits set out in the terms of the plan (or resulting from any constructive obligation that goes beyond those terms) at the reporting date; and
- estimated future changes in the level of any state benefits that affect the benefits payable under a defined benefit plan, if, and only if, either:
 - Those changes were enacted before the reporting date; or
 - past history, or other reliable evidence, indicates that those state benefits will change in some predictable manner, for example, in line with future changes in general price levels or general salary levels.

Assumptions about medical costs take account of estimated future changes in the cost of medical services, resulting from both inflation and specific changes in medical costs.

Other long term employee benefit

The municipality provides post-retirement health care benefits, housing subsidies and gratuities upon retirement to some retirees.

Long term service awards is payable after 10 years of continuous service and after every 5 years thereafter to employees. Additional to this employees shall be entitled to a 14th cheque for continuous employment on their 30th and every 5th year onward. Furthermore a retirement gift is payable on retirement to employees with 10 years or more service. The provision is an estimate of the long service award based on historical staff turnover based on historical staff turnover. No other long service benefits are provided to employees.

The entitlement to post-retirement health care benefits is based on the employee remaining in service up to retirement age and the completion of a minimum service period. The expected costs of these benefits are accrued over the period of employment. Independent qualified actuaries carry out valuations of these obligations. The municipality also provides a gratuity and housing subsidy on retirement to certain employees. An annual charge to income is made to cover both these liabilities.

Actuarial gains and losses arising from the experience adjustments and changes in actuarial assumptions are recognised in the Statement of financial performance in the period that it occurs. Interest cost on employee benefit obligation is recognised as part of employee related cost.

The amount recognised as a liability for other long-term employee benefits is the net total of the following amounts:

the present value of the defined benefit obligation at the reporting date;

minus the fair value at the reporting date of plan assets (if any) out of which the obligations are to be settled directly.

The municipality shall recognise the net total of the following amounts as expense or revenue, except to the extent that another Standard requires or permits their inclusion in the cost of an asset:

- current service cost;
- interest cost;
- the expected return on any plan assets and on any reimbursement right recognised as an asset;
- actuarial gains and losses, which shall all be recognised immediately;
- past service cost; and
- the effect of any curtailments or settlements.

Termination benefits

The municipality recognises termination benefits as a liability and an expense when the entity is demonstrably committed to either:

- terminate the employment of an employee or group of employees before the normal retirement date; or
- provide termination benefits as a result of an offer made in order to encourage voluntary redundancy.

Stellenbosch Municipality

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Accounting Policies

1.18 Employee benefits (continued)

The municipality is demonstrably committed to a termination when the entity has a detailed formal plan for the termination and is without realistic possibility of withdrawal. The detailed plan includes [as a minimum]:

- the location, function, and approximate number of employees whose services are to be terminated;
- the termination benefits for each job classification or function; and
- the time at which the plan will be implemented.

Implementation begins as soon as possible and the period of time to complete implementation is such that material changes to the plan are not likely.

Where termination benefits fall due more than twelve months after the reporting date, they are discounted using an appropriate discount rate. The rate used to discount the benefit reflects the time value of money. The currency and term of the financial instrument selected to reflect the time value of money is consistent with the currency and estimated term of the benefit.

In the case of an offer made to encourage voluntary redundancy, the measurement of termination benefits shall be based on the number of employees expected to accept the offer.

1.19 Provisions

Provisions are recognised when:

- the municipality has a present obligation as a result of a past event;
- it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and
- a reliable estimate can be made of the obligation.

The amount of a provision is the best estimate of the expenditure expected to be required to settle the present obligation at the reporting date.

Where the effect of time value of money is material, the amount of a provision is the present value of the expenditures expected to be required to settle the obligation.

The discount rate is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate. Provisions are reversed if it is no longer probable that an outflow of resources embodying economic benefits or service potential will be required, to settle the obligation.

Where discounting is used, the carrying amount of a provision increases in each period to reflect the passage of time. This increase is recognised as an interest expense.

A provision is used only for expenditures for which the provision was originally recognised. Provisions are not recognised for future operating deficits.

If the municipality has a contract that is onerous, the present obligation (net of recoveries) under the contract is recognised and measured as a provision.

Accounting Policies

1.19 Provisions (continued)

Environmental rehabilitation provisions

At year end a provision is raised for the rehabilitation of landfill sites. The provision is the net present value of the future cash flows to rehabilitate damaged land at year end.

As the related asset is measured using the cost model:

- changes in the liability is added to, or deducted from, the cost of the related asset in the current period;
- the amount deducted from the cost of the asset does not exceed its carrying amount. If a decrease in the liability exceeds the carrying amount of the asset, the excess is recognised immediately in surplus or deficit;
- if the adjustments result in an addition to the cost of an asset, the municipality considers whether this is an indication that the new carrying amount of the asset may be fully recoverable. If there is such an indication, the municipality tests the asset for the impairment by estimating its recoverable amount or recoverable service amount, and accounts for any impairment loss, in accordance with the accounting policy on impairment of assets as described in the accounting policy on impairment of cash-generating assets and/ or impairment of non-cash generating assets.

The adjusted depreciable amount of the asset is depreciated over its useful life. Therefore, once the related asset has reached the end of its useful life, all subsequent changes in the liability is recognised in surplus or deficit as they occur.

Provision for constructive obligation

A constructive obligation to restructure arises only when the municipality:

- Has a detailed formal plan for the restructuring, identifying at least:
 - the activity/operating unit or part of a activity/operating unit concerned;
 - the principal locations affected;
 - the location, function, and approximate number of employees who will be compensated for services being terminated;
 - the expenditures that will be undertaken; and
 - when the plan will be implemented; and
- Has raised a valid expectation in those affected that it will carry out the restructuring by starting to implement that plan or announcing its main features to those affected by it.

A restructuring provision includes only the direct expenditures arising from the restructuring, which are those that are both:

- necessarily entailed by the restructuring; and
- not associated with the ongoing activities of the municipality.

No obligation arises as a consequence of the sale or transfer of an operation until the municipality is committed to the sale or transfer, that is, there is a binding arrangement.

After their initial recognition contingent liabilities recognised in entity combinations that are recognised separately are subsequently measured at the higher of:

- the amount that would be recognised as a provision; and
- the amount initially recognised less cumulative amortisation.

1.20 Contingent assets and contingent liabilities

A contingent asset is a possible asset that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the municipality.

Accounting Policies

1.20 Contingent assets and contingent liabilities (continued)

A contingent liability is a:

- possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the municipality.
- present obligation that arises from past events but is not recognised because: it is not probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; the amount of the obligation cannot be measured with sufficient reliability.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in the notes to the municipality.

1.21 Revenue

Revenue is the gross inflow of economic benefits or service potential during the reporting period when those inflows result in an increase in net assets, other than increases relating to contributions from owners.

An exchange transaction is one in which the municipality receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of goods, services or use of assets) to the other party in exchange.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction

Recognition and measurement

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

Accounting Policies

1.21 Revenue (continued)

1.21.1 Revenue from exchange transactions

Service charges

Service charges relating to electricity and water are based on consumption. Meters are read on a monthly basis and are recognised as revenue when invoiced. Provisional estimates of consumption, based on the consumption history, are made monthly when meter readings have not been performed. The provisional estimates of consumption are recognised as revenue when invoiced, except at year-end when estimates of consumption up to year-end are recorded as revenue without being invoiced. Adjustments to provisional estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period. In respect of estimates of consumption between the last reading date and the reporting date, an accrual is made based on the billings done during July and August. The billing and invoiced amounts done in July are recognized in total as an accrual as all billing in July pertains to services rendered prior 30 June. An estimate is then made based on August billing pertaining to services rendered up until 30 June.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has improvements. Tariffs are determined per category of property usage, and are levied monthly based on the number of refuse containers on each property, regardless of whether or not all containers are emptied during the month.

Service charges from sewerage and sanitation are based on the number of sewerage connections on each developed property using the tariffs approved from Council and are levied monthly.

The municipality accounts for availability charges as an exchange transaction.

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction shall be recognised by reference to the stage of completion of the transaction at the reporting date. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- (a) the amount of revenue can be measured reliably;
- (b) it is probable that the economic benefits or service potential associated with the transaction will flow to the entity
- (c) the stage of completion of the transaction at the reporting date can be measured reliably; and
- (d) the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

interest is levied on outstanding debtors using the effective interest rate method.

Rentals on facilities and equipment are recognised on the straight-line basis over the term of the lease agreement

Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the reporting date. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably.
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality.
- the stage of completion of the transaction at the reporting date can be measured reliably; and the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

When the outcome of the transaction involving the rendering of services cannot be estimated reliably, revenue is recognised only to the extent of the expenses recognised that are recoverable.

Service revenue is recognised by reference to the stage of completion of the transaction at the reporting date. Stage of completion is determined by surveys of work performed.

Pre-paid electricity

Revenue from the sale of electricity prepaid units is recognised when all the following conditions have been satisfied:

The municipality has transferred to the buyer the significant risks and rewards of ownership of the goods.

Stellenbosch Municipality

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Accounting Policies

1.21 Revenue (continued)

The municipality retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold.

The amount of revenue can be measured reliably.

It is probable that the economic benefits or service potential associated with the transaction will flow to the municipality.

The costs incurred or to be incurred in respect of the transaction can be measure reliably.

Interest earned and rentals received

Interest earned on investments is recognised in the statement of financial performance on the time proportionate basis that takes into account the effective yield on the investment.

Traffic charges

Revenue arising from the application of the approved tariff of charges is recognised when the relevant service is rendered by applying the relevant authorised tariff. This includes the issuing of licences and permits.

Income from agency services

Income for agency services is recognised on a monthly basis once the income collected on behalf of agents has been quantified. The income recognised is in terms of the agency agreement.

Sale of goods

Revenue from the sale of goods is recognised when all the following conditions have been satisfied:

- the municipality has transferred to the buyer the significant risks and rewards of ownership of the goods;
- the municipality retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Revenue recognition of unclaimed deposits

Unclaimed deposits older than three (3) years are recognised as revenue.

Accounting Policies

1.21 Revenue (continued)

1.21.2 Revenue from non-exchange transactions

Rates and taxes

Other than services in-kind not recognised in terms of paragraph .99, an inflow of resources from a non-exchange transaction that meets the definition of an asset shall be recognised as an asset when, and only when:

- (a) it is probable that the future economic benefits or service potential associated with the asset will flow to the entity; and
- (b) the fair value of the asset can be measured reliably.

The municipality recognises an asset in respect of taxes when the taxable event occurs and the asset recognition criteria are met.

Resources arising from taxes satisfy the definition of an asset when the municipality controls the resources as a result of a past event (the taxable event) and expects to receive future economic benefits or service potential from those resources.

Resources arising from taxes satisfy the criteria for recognition as an asset when it is probable that the inflow of resources will occur and their fair value can be reliably measured.

The municipality analyses the taxation laws to determine what the taxable events are for the various taxes levied.

The taxable event for property tax is the passing of the date on which the tax is levied, or the period for which the tax is levied, if the tax is levied on a periodic basis.

Taxation revenue is determined at a gross amount. It is not reduced for expenses paid through the tax system.

Rebates and discounts are offset against the revenue. As per iGRAP 1, there is no intention to collect this revenue

Fines

Fines constitute both spot fines and camera fines. Fines are recognised when the receivable meets the definition of an asset and satisfies the criteria for recognition as an asset. It is measured at the best estimate, based on past experience, of the amount of revenue the municipality is entitled to collect.

Subsequent to initial recognition and measurement, the municipality assess the collectability of the revenue and recognises a separate impairment loss where appropriate.

Donations and contributions

Donations and funding are recognised as revenue to the extent that the municipality has complied with any of the criteria, conditions or obligations embodied in the agreement. Where the agreement contains a stipulation to return the asset, other future economic benefits or service potential, in the event of non-compliance to these stipulations and would be enforced by the transferor, a liability is recognised to the extent that the criteria, conditions or obligations have not been met. Where such requirements are not enforceable, or where past experience has indicated that the transferor has never enforced the requirement to return the transferred asset, other future economic benefits or service potential when breaches have occurred, the stipulation will be considered a restriction and is recognised as revenue.

Transfers and subsidies

The municipality recognises an asset in respect of transfers when the transferred resources meet the definition of an asset and satisfy the criteria for recognition as an asset.

Transferred assets are measured at their fair value as at the date of acquisition.

Unconditional grants

Equitable share allocations are recognised in revenue at the start of the financial year.

Conditional grants

Accounting Policies

1.21 Revenue (continued)

Conditional grants recognised as revenue to the extent that the municipality has complied with any of the criteria, conditions or obligations embodied in the agreement. Where the agreement contains a stipulation to return the asset, other future economic benefits or service potential, in the event of non-compliance to these stipulations and would be enforced by the transferor, a liability is recognised to the extent that the criteria, conditions or obligations have not been met. Where such requirements are not enforceable, or where past experience has indicated that the transferor has never enforced the requirement to return the transferred asset, other future economic benefits or service potential when breaches have occurred, the stipulation will be considered a restriction and is recognised as revenue.

Interest earned on grants received and invested is treated in accordance with grant conditions. If it is payable to the funder it is recorded as part of the creditor and if it is the municipality's interest it is recognised as interest earned in the Statement of financial performance.

Interest earned on unspent grants and receipts

Interest earned on unspent grants and receipts is treated in accordance with grant conditions. If it is payable to the funder it is recorded as part of the creditor and if it is the municipality's interest it is recognised as interest earned in the Statement of financial performance in accordance with GRAP 9.

Services received in-kind

Services in-kind that are significant to the municipality's operations and/or service delivery objectives are recognised as assets or expenditure and the related revenue when it is probable that the future economic benefits or service potential will flow to the municipality and the fair value of the assets can be measured reliably.

Where services in-kind are not significant to the municipality's operations and/or service delivery objectives and/or do not satisfy the criteria for recognition, the municipality discloses the nature and type of services in-kind received during the reporting period.

1.22 Statutory receivables

1.22.1 Identification

Statutory receivables are receivables that arise from legislation, supporting regulations, or similar means, and require settlement by another entity in cash or another financial asset.

The cost method is the method used to account for statutory receivables that requires such receivables to be measured at their transaction amount, plus any accrued interest or other charges (where applicable) and, less any accumulated impairment losses and any amounts derecognised.

Nominal interest rate is the interest rate and/or basis specified in legislation, supporting regulations or similar means.

The transaction amount for a statutory receivable means the amount specified in, or calculated, levied or charged in accordance with, legislation, supporting regulations, or similar means.

In estimating the future cash flows, an entity considers both the amount and timing of the cash flows that it will receive in future. Consequently, where the effect of the time value of money is material, an entity discounts the estimated future cash flows using a rate that reflects the current risk free rate and, if applicable, any risks specific to the statutory receivable or group of statutory receivables, for which the future cash flow estimates have not been adjusted.

1.22.2 Recognition

The municipality recognises statutory receivables as follows:

- if the transaction is an exchange transaction, using the policy on Revenue from exchange transactions;
- if the transaction is a non-exchange transaction, using the policy on Revenue from non-exchange transactions (Taxes and transfers); or
- if the transaction is not within the scope of the policies listed in the above or another Standard of GRAP, the receivable is recognised when the definition of an asset is met and, when it is probable that the future economic benefits or service potential associated with the asset will flow to the entity and the transaction amount can be measured reliably.

Accounting Policies

1.22 Statutory receivables (continued)

1.22.3 Measurement

The municipality initially measures statutory receivables at their transaction amount.

The municipality measures statutory receivables after initial recognition using the cost method. Under the cost method, the initial measurement of the receivable is changed subsequent to initial recognition to reflect any:

- interest or other charges that may have accrued on the receivable (where applicable);
- impairment losses; and
- amounts derecognised.

Where the municipality levies interest on the outstanding balance of statutory receivables, it adjusts the transaction amount after initial recognition to reflect any accrued interest. Accrued interest is calculated using the nominal interest rate.

Interest on statutory receivables is recognised as revenue in accordance with the accounting policy on Revenue from exchange transactions or the accounting policy on Revenue from non-exchange transactions (Taxes and transfers), whichever is applicable.

Other charges

Where the municipality is required or entitled to levy additional charges in terms of legislation, supporting regulations, by-laws or similar means on overdue or unpaid amounts, these charges are accounted for in terms of the municipality's accounting policy on Revenue from exchange transactions or the policy on Revenue from non-exchange transactions (taxes and transfers).

1.22.4 Impairment

The municipality assesses at each reporting date whether there is any indication that a statutory receivable, or a group of statutory receivables, may be impaired.

In assessing whether there is any indication that a statutory receivable, or group of statutory receivables, may be impaired, the municipality considers, as a minimum, the following indicators:

significant financial difficulty of the receivable, which may be evidenced by an application for debt counselling, business rescue or an equivalent.

it is probable that the receivable will enter sequestration, liquidation or other financial re-organisation.

a breach of the terms of the transaction, such as default or delinquency in principal or interest payments (where levied).

adverse changes in international, national or local economic conditions, such as a decline in growth, an increase in debt levels and unemployment, or changes in migration rates and patterns.

If there is an indication that a statutory receivable, or a group of statutory receivables, may be impaired, the municipality measures the impairment loss as the difference between the estimated future cash flows and the carrying amount. Where the carrying amount is higher than the estimated future cash flows, the carrying amount of the statutory receivable, or group of statutory receivables, is reduced through the use of an allowance account. The amount of the losses is recognised in surplus or deficit.

An impairment loss recognised in prior periods for a statutory receivable is revised if there has been a change in the estimates used since the last impairment loss was recognised, or to reflect the effect of discounting the estimated cash flows.

Any previously recognised impairment loss is adjusted by adjusting the allowance account. The adjustment does not result in the carrying amount of the statutory receivable, or group of statutory receivables exceeding what the carrying amount of the receivable(s) would have been had the impairment loss not been recognised at the date the impairment is revised. The amount of any adjustment is recognised in surplus or deficit.

1.22.5 Derecognition

The municipality derecognises a statutory receivable, or a part thereof, when:

- the rights to the cash flows from the receivable are settled, expire or are waived;

Accounting Policies

1.22 Statutory receivables (continued)

- the municipality transfers control of the statutory receivable and substantially all the risks and rewards of ownership of the asset to another entity; or
- the municipality, despite having retained some significant risks and rewards of ownership of the receivable, has transferred control of the receivable to another party and the other party has the practical ability to sell the receivable in its entirety to an unrelated third party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the entity:
 - derecognise the receivable; and
 - recognise separately any rights and obligations created or retained in the transfer.

The carrying amounts of any statutory receivables transferred are allocated between the rights or obligations retained and those transferred on the basis of their relative fair values at the transfer date. The entity considers whether any newly created rights and obligations are within the scope of the Standard of GRAP on Financial Instruments or another Standard of GRAP. Any difference between the consideration received and the amounts derecognised and, those amounts recognised, are recognised in surplus or deficit in the period of the transfer.

1.23 Principal-agent arrangements

Identification

An agent is an entity that has been directed by another entity (a principal), through a binding arrangement, to undertake transactions with third parties on behalf of the principal and for the benefit of the principal.

A principal is an entity that directs another entity (an agent), through a binding arrangement, to undertake transactions with third parties on its behalf and for its own benefit.

A principal-agent arrangement results from a binding arrangement in which one entity (an agent), undertakes transactions with third parties on behalf, and for the benefit of, another entity (the principal).

Identifying whether an entity is a principal or an agent

When the municipality is party to a principal-agent arrangement, it assesses whether it is the principal or the agent in accounting for revenue, expenses, assets and/or liabilities that result from transactions with third parties undertaken in terms of the arrangement.

The assessment of whether a municipality is a principal or an agent requires the municipality to assess whether the transactions it undertakes with third parties are for the benefit of another entity or for its own benefit.

Binding arrangement

The municipality assesses whether it is an agent or a principal by assessing the rights and obligations of the various parties established in the binding arrangement.

Where the terms of a binding arrangement are modified, the parties to the arrangement re-assess whether they act as a principal or an agent.

Assessing which entity benefits from the transactions with third parties

When the municipality in a principal-agent arrangement concludes that it undertakes transactions with third parties for the benefit of another entity, then it is the agent. If the municipality concludes that it is not the agent, then it is the principal in the transactions.

The municipality is an agent when, in relation to transactions with third parties, all three of the following criteria are present:

- It does not have the power to determine the significant terms and conditions of the transaction.
- It does not have the ability to use all, or substantially all, of the resources that result from the transaction for its own benefit.
- It is not exposed to variability in the results of the transaction.

Where the municipality has been granted specific powers in terms of legislation to direct the terms and conditions of particular transactions, it is not required to consider the criteria of whether it does not have the power to determine the significant terms and conditions of the transaction, to conclude that it is an agent. The municipality applies judgement in determining whether such powers exist and whether they are relevant in assessing whether the municipality is an agent.

Accounting Policies

1.23 Principal-agent arrangements (continued)

Recognition

The municipality, as a principal, recognises revenue and expenses that arise from transactions with third parties in a principal-agent arrangement in accordance with the requirements of the relevant Standards of GRAP.

The municipality, as an agent, recognises only that portion of the revenue and expenses it receives or incurs in executing the transactions on behalf of the principal in accordance with the requirements of the relevant Standards of GRAP.

The municipality recognises assets and liabilities arising from principal-agent arrangements in accordance with the requirements of the relevant Standards of GRAP.

1.24 Borrowing costs

Borrowing costs are interest and other expenses incurred by an municipality in connection with the borrowing of funds.

Borrowing costs are recognised as an expense in the Statement of financial performance in the period in which they are incurred.

Borrowing costs directly attributable to the acquisition, construction or production of a qualifying asset are capitalised to the cost of the asset. All other borrowing costs are recognised as an expense in the period in which it is incurred. The capitalisation rate used to determine the amount of borrowing costs eligible for capitalisation is disclosed in the notes below.

1.25 Comparative of actual information to budgeted information

The annual budget figures have been prepared in accordance with the Municipal Budget and Reporting Regulations, 2009. A comparative of actual to budgeted amounts are reported in a separate additional financial statement, called the Statement of comparison of budget and actual amounts. Explanatory comment is provided in the notes to the statement giving motivations for over- or under spending on line items where it is found to be material. The budgeted figures are those approved by the Council at the beginning and during the year following a period of consultation with the public as part of the Integrated Development Plan. The budget is prepared and approved on an accrual basis by nature classification. The approved budget covers the period from 01 July 2024 to 30 June 2025.

In general, a difference of 10% or more is considered material, although the surrounding circumstances are taken into account if it could influence the decisions or assessments of the users of the annual financial statements in determining whether a difference between the budgeted and actual amount is material.

1.26 Unauthorised expenditure

Unauthorised expenditure means:

- overspending of a vote or a main division within a vote; and
- expenditure not in accordance with the purpose of a vote or, in the case of a main division, not in accordance with the purpose of the main division.

All expenditure relating to unauthorised expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

1.27 Fruitless and wasteful expenditure

Fruitless and wasteful expenditure is expenditure that was made in vain and would have been avoided had reasonable care been exercised. All expenditure relating to fruitless and wasteful expenditure is recognised as an expense in the Statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the Statement of financial performance.

1.28 Irregular expenditure

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), and the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the economic entity's supply chain management policy. Irregular expenditure excludes unauthorised expenditure.

Accounting Policies

1.28 Irregular expenditure (continued)

All expenditure relating to irregular expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

1.29 Related parties and related party transactions

A related party is a person or an entity with the ability to control or jointly control the other party, or exercise significant influence over the other party, or vice versa, or an entity that is subject to common control, or joint control.

Control is the power to govern the financial and operating policies of an entity so as to obtain benefits from its activities.

Joint control is the agreed sharing of control over an activity by a binding arrangement, and exists only when the strategic financial and operating decisions relating to the activity require the unanimous consent of the parties sharing control (the venturers).

An entity is related to the Municipality if any of the following conditions apply:

- the entity is a member of the same economic entity (which means that each controlling entity, controlled entity and fellow controlled entity is related to the others).
- one entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of an economic entity of which the other entity is a member).
- both entities are joint ventures of the same third party.
- one entity is a joint venture of a third entity, and the other entity is an associate of the third entity.
- the entity is a post-employment benefit plan for the benefit of employees of either the Municipality or an entity related to the Municipality. If the reporting entity is itself such a plan, the sponsoring employers are related to the entity.
- the entity is controlled or jointly controlled by a person identified in (a).
- a person identified in (a) has significant influence over that entity or is a member of the management of that entity (or its controlling entity).

A person is considered to be a close member of the family of another person if they:

- are married or live together in a relationship similar to a marriage or are separated by no more than two degrees of natural or legal consanguinity or affinity.

Management (formerly known as "Key Management") includes all persons having the authority and responsibility for planning, directing and controlling the activities of the Municipality, including:

- all members of the governing body of the Municipality;
- a member of the governing body of an economic entity who has the authority and responsibility for planning, directing and controlling the activities of the Municipality;
- any key advisors of a member, or sub-committees, of the governing body who has the authority and responsibility for planning, directing and controlling the activities of the Municipality; and
- the senior management team of the Municipality, including the chief executive officer or permanent head of the Municipality, unless already included in (a).

Management personnel include:

- All directors or members of the governing body of the Municipality, being the Executive Mayor, Deputy Mayor, Speaker and members of the Mayoral Committee. Other persons having the authority and responsibility for planning, directing and controlling the activities of the reporting Municipality being the Municipal Manager, Chief Financial Officer, and all other managers reporting directly to the Municipal Manager or as designated by the Municipal Manager.

Related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party, regardless of whether a price is charged.

Significant influence is the power to participate in the financial and operating policy decisions of an entity, but is not control over those policies.

Key management as well as their close family members, and/or entities are related parties if one party has the ability, directly or indirectly, to control or jointly control the other party or exercise significant influence over the other party in making financial and/or operating decisions.

Management are those persons responsible for planning, directing and controlling the activities of the municipality including those charged with the governance of the municipality in accordance with legislation, in instances where they are required to perform such functions.

Accounting Policies

1.29 Related parties and related party transactions (continued)

Close members of the family of a person are considered to be those family members who may be expected to influence, or be influenced by, that management in their dealings with the municipality.

The municipality is exempt from disclosure requirements in relation to related party transactions if that transaction occurs within normal supplier and/or client/recipient relationships on terms and conditions no more or less favourable than those which it is reasonable to expect the municipality to have adopted if dealing with that individual entity or person in the same circumstances and terms and conditions are within the normal operating parameters established by that reporting entity's legal mandate.

Where the municipality is exempt from the disclosures in accordance with the above, the municipality discloses narrative information about the nature of the transactions and the related outstanding balances, to enable users of the entity's financial statements to understand the effect of related party transactions on its annual financial statements.

1.30 Change in accounting policies, estimates and errors

Changes in accounting policies that are affected by management have been applied retrospectively in accordance with GRAP 3 requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the change in policy. In such cases the municipality shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.

Changes in accounting estimates are applied prospectively in accordance with GRAP 3 requirements.

Correction of errors is applied retrospectively in the period in which the error has occurred in accordance with GRAP 3 requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the error. In such cases the municipality shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.

Details of changes in accounting policies, changes in estimates and correction of errors are disclosed in the notes to the annual financial statements where applicable.

1.31 Commitments

Items are classified as commitments when an entity has committed itself to future transactions that will normally result in the outflow of cash.

Disclosures are required in respect of unrecognised contractual commitments.

Commitments are not recognised in the statement of financial position as a liability, but are included in the disclosure notes in the following cases:

- approved and contracted commitments;
- where the expenditure has been approved and the contract has been awarded at the reporting date; and
- where disclosure is required by a specific standard of GRAP.

1.32 Value Added Tax

The municipality accounts for Value Added Tax on the cash (receipt) basis.

1.33 Budget information

The approved budget is prepared on a accrual basis and presented by economic classification linked to performance outcome objectives.

The approved budget covers the fiscal period from 2022/07/01 to 2023/06/30.

The annual financial statements and the budget are on the same basis of accounting therefore a comparison with the budgeted amounts for the reporting period have been included in the Statement of comparison of budget and actual amounts.

Material variances are determined in accordance with the municipalities materiality framework. These material differences will be explained in the financial statements under note for budget differences referenced to the statement of budget comparison.

Accounting Policies

1.34 Events after reporting date

Events after the reporting date that are classified as adjusting events have been accounted for in the annual financial statements. The events after the reporting date that are classified as non-adjusting events after the reporting date have been disclosed in the notes to the annual financial statements.

Events after reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the financial statements are authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
- those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

The municipality will adjust the amount recognised in the financial statements to reflect adjusting events after the reporting date once the event occurred.

The municipality will disclose the nature of the event and an estimate of its financial effect or a statement that such estimate cannot be made in respect of all material non-adjusting events, where non-disclosure could influence the economic decisions of users taken on the basis of the financial statements.

1.35 Presentation currency

These annual financial statements are presented in South African Rand, which is the functional currency of the municipality and all values are rounded to the nearest hundred.

1.36 Construction contracts and receivables

Construction contract is a contract, or a similar binding arrangement, specifically negotiated for the construction of an asset or a combination of assets that are closely interrelated or interdependent in terms of their design, technology and function or their ultimate purpose or use.

Contractor is an entity that performs construction work pursuant to a construction contract.

A contractor is an entity that enters into a contract to build structures, construct facilities, produce goods, or render services to the specifications of another entity either itself or through the use of subcontractors. The term "contractor" thus includes a general or prime contractor, a subcontractor to a general contractor, or a construction manager.

1.37 Segment information

A segment is an activity of an entity:

- that generates economic benefits or service potential (including economic benefits or service potential relating to transactions between activities of the same entity);
- whose results are regularly reviewed by management to make decisions about resources to be allocated to that activity and in assessing its performance; and
- for which separate financial information is available.

Reportable segments are the actual segments which are reported on in the segment report. They are the segments identified above or alternatively an aggregation of two or more of those segments where the aggregation criteria are met.

Segmental information was based and identified on the MFMA S71 monthly budget statement/reports that are reviewed by senior management and council to make strategic decisions and in monitoring segment performance. The disclosure of information about segments in these reports is organised around the type of service delivered, in a standardised format, namely the C2 schedule.

The municipality manages its assets and liability as a whole and is not reviewed on a segregated basis for each town. Segment reporting per geographical area is not deemed relevant.

Accounting Policies

1.37 Segment information (continued)

Measurement

The amount of each segment item reported is the measure reported to management for the purposes of making decisions about allocating resources to the segment and assessing its performance. Adjustments and eliminations made in preparing the entity's financial statements and allocations of revenues and expenses are included in determining reported segment surplus or deficit only if they are included in the measure of the segment's surplus or deficit that is used by management. Similarly, only those assets and liabilities that are included in the measures of the segment's assets and segment's liabilities that are used by management are reported for that segment. If amounts are allocated to reported segment surplus or deficit, assets or liabilities, those amounts are allocated on a reasonable basis.

If management uses only one measure of a segment's surplus or deficit, the segment's assets or the segment's liabilities in assessing segment performance and deciding how to allocate resources, segment surplus or deficit, assets and liabilities are reported in terms of that measure. If management uses more than one measure of a segment's surplus or deficit, the segment's assets or the segment's liabilities, the reported measures are those that management believes are determined in accordance with the measurement principles most consistent with those used in measuring the corresponding amounts in the entity's financial statements.

1.38 Offsetting

Financial assets and liabilities are offset and the net amount reported on the Statement of financial position only when there is a legally enforceable right to set off the recognised amount, and there is an intention to settle on a net basis, or to realise the asset and settle the liability simultaneously.

1.39 Current year comparatives

When the presentation or classification of items in the annual financial statements is amended, prior period comparative amounts are also reclassified and restated, unless such comparative reclassification and / or restatement is not required by a Standard of GRAP. The nature and reason for such reclassifications and restatements are also disclosed.

Where material accounting errors, which relate to prior periods, have been identified in the current year, the correction is made retrospectively as far as is practicable and the prior year comparatives are restated accordingly. Where there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as is practicable and the prior year comparatives are restated accordingly.

The presentation and classification of items in the current year is consistent with prior periods.

1.40 Cash and cash equivalents

Cash includes cash on hand (including petty cash) and cash with banks (including call deposits). Cash equivalents are short-term highly liquid investments, readily convertible into known amounts of cash and are subject to an insignificant risk of change in value. Cash and cash equivalents are carried at amortised cost. Bank overdrafts are recorded based on the facility utilised. Finance charges on bank overdraft are expensed as incurred. Amounts owing in respect of bank overdrafts are carried at amortised cost.

For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held on call with banks, net of bank overdrafts.

1.41 Housing arrangements

The Accounting Standards Board issued the guideline on Accounting for Arrangements Undertaken in terms of the National Housing Programme.

Where the municipality acts as a project manager in a housing arrangement, it is regarded as an agent in terms of the principles of GRAP 109 - Accounting by Principals and Agents.

Where the municipality is regarded as an agent, costs related to the construction of top structures and the related recovery thereof (revenue) is not be recognised in the Statement of financial performance of the municipality.

Where the municipality is identified as a project developer, the construction of the houses is performed by the municipality or by the appointment of a sub-contractor to undertake the construction on the municipality's behalf. The municipality applies the GRAP 11, Construction Contracts to account for these construction activities.

Accounting Policies

1.41 Housing arrangements (continued)

Where the municipality is regarded as the project developer and if the outcome of the construction contract can be estimated reliably, then contract revenue is recognised in profit or loss in proportion to the stage of completion of the contract. The stage of completion is assessed with reference to surveys of work performed. Otherwise, contract revenue is recognised only to the extent of contract costs incurred that are likely to be recoverable. Contract revenue will be in the form of a grant from the Department of Human settlements and presented and disclosed under transfers and subsidies in the Statement of financial performance.

Contract costs are recognised as an expense in the period in which they are incurred. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

Contract revenue shall comprise: (a) the initial amount of revenue agreed in the contract; and (b) variations in contract work, claims and incentive payments to the extent that: (i) it is probable that they will result in revenue; and (ii) they are capable of being reliably measured.

Contract costs shall comprise: (a) costs that relate directly to the specific contract; (b) costs that are attributable to contract activity in general and can be allocated to the contract on a systematic and rational basis; and (c) such other costs as are specifically chargeable to the customer under the terms of the contract.

An expected deficit on a construction contract to which paragraph .49 applies shall be recognised as an expense immediately in accordance with paragraph .49.

1.42 Grants-in-aid

The municipality transfers money to individuals, organizations and other sectors of government from time to time. When making these transfers, the municipality does not:

- Receive any goods or services directly in return, as would be expected in a purchase or sale transaction;
- Expect to be repaid in future; or
- Expect a financial return, as would be expected from an investment.

These transfers are recognised in the annual financial statements as expenses in the period that the events giving rise to the transfer occurred.

1.43 Consumer deposits

The municipality recognises consumer deposits as a current liability when the municipality becomes a party to the contract i.e. when the deposit is made. The consumer deposit is recognised as a liability as the municipality has an obligation to pay the money back to the consumer once the consumer account is closed. As the timing of when a consumer will close their account is unknown, the consumer deposits are classified as a current liability.

1.44 Unspent conditional grants

Revenue received from conditional grants, donations and funding are recognised as revenue to the extent that the municipality has complied with any of the criteria, conditions or obligations embodied in the agreement. To the extent where the obligations have not been met, a liability is recognised.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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2. New standards and interpretations

2.1 Standards, amendments to standards and interpretations issued, but not yet effective

The municipality has chosen not to early adopt the following standards and interpretations, which have been published and are mandatory for the municipality's accounting periods beginning on or after 01 July 2025 or later periods:

Standard/ Interpretation:	Effective date: Years beginning on or after	Expected impact:
• GRAP 2023: Improvements to the Standards of GRAP 2023	01 April 2099	Unlikely there will be a material impact
• GRAP 1 (amended): Presentation of Financial Statements (Going Concern)	01 April 2099	Unlikely there will be a material impact
• GRAP 103 (amended): Heritage Assets	01 April 2099	Unlikely there will be a material impact
• iGRAP 22: Foreign Currency Transactions and Advance Consideration	01 April 2025	Unlikely there will be a material impact
• GRAP 104 (as revised): Financial Instruments	01 April 2025	Unlikely there will be a material impact

The National Minister of Finance announced in Regulation Gazette no 11129 (dated 4 June 2020) the effective dates as indicated next to each standard above. In the event that the minister has not set an effective date, the year 2099 is utilised.

The Accounting Standards Board Directive 5 sets out the principles for the application of the GRAP 3 guidelines in the determination of the GRAP Reporting Framework hierarchy, as set out in the standard of GRAP 3 on Accounting Policies, Changes in Accounting Estimates and Errors.

Where a standard of GRAP is approved as effective, it replaces the equivalent Standard that was effective (prior to the adoption of the new/ replacement Standard) at the date that such new Standard is either adopted or becomes effective. Where a standard of GRAP has been issued, but is not yet in effect, an entity may select to apply the principles established in that standard in developing an appropriate accounting policy dealing with a particular section or event before applying the Standard of GRAP on Accounting Policies, Changes in Accounting Estimates and Errors.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
3. Cash and cash equivalents		
3.1 Cash and cash equivalents		
Cash flow statement consist of the following:		
Call deposits and investments		
Deposit taking institutions (Call account)	11 271 312	56 294 377
Cash at bank		
Bank account	19 422 510	94 369 778
Cash on hand	14 719	14 719
Total cash and cash equivalents	30 708 541	150 678 874
The municipality had the following bank statement account balances		
FNB - Primary (62869253684)	12 889 874	85 135 796
FNB - Lamotte Trust (62869255169)	5 712 317	3 868 587
FNB - Charitable Trust (62869253733)	25 109	189 850
FNB - Longlands Trust (63010520062)	950 760	2 203 995
	19 578 060	91 398 228
Cash book reconciliation		
Grand cash book total	19 422 510	94 369 773
Less Lamotte trust cash book	(4 913 744)	(3 048 030)
Less Charitable trust cash book	(19 108)	(166 225)
Less Longlands cash book	(950 759)	(2 040 770)
	13 538 899	89 114 748
Reconciling the bank accounts to the cash book		
Primary Bank statement balance at the end of the year	12 889 874	85 135 796
Net movement/reconciling items	649 025	3 978 952
Cash book balance at the end of the year	13 538 899	89 114 748

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
4. Short term investments		
Short term investments	518 794 766	455 716 603
FNB Investments		
Opening Balance	-	-
Deposits	-	120 000 000
Interest accrued	-	2 663 014
Withdrawals	-	(122 663 014)
	-	-
Nedbank Investments		
Opening balance	188 007 062	209 268 026
Deposits	350 611 464	175 481 647
Interest accrued	13 757 109	21 847 389
Withdrawals	(347 420 676)	(218 590 000)
	204 954 959	188 007 062
Standard Bank Investments		
Opening balance	100 426 164	-
Deposits	290 846 521	200 000 000
Interest accrued	10 872 493	1 967 671
Withdrawals	(257 650 342)	(101 541 507)
	144 494 836	100 426 164
ABSA Investments		
Opening balance	167 283 375	122 499 219
Deposits	259 153 479	354 518 353
Interest accrued	18 819 212	15 383 731
Withdrawals	(275 911 096)	(325 117 928)
	169 344 970	167 283 375

Stellenbosch Municipality

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	2025 R	2024 R
5. Receivables from exchange transactions		
5.1		
Consumer receivables from exchange transactions		
Electricity	166 503 714	181 083 506
Waste management	10 491 623	8 849 764
Waste water management	11 410 191	12 164 769
Water	51 069 030	48 080 590
Service charges	939 532	1 063 430
	240 414 090	251 242 059
5.2		
Other consumer receivables from exchange transactions		
Property rental debtors	735 481	745 436
Total receivables from exchange transactions	241 149 571	251 987 495

The amount disclosed in this note is net of impairment. Refer to note 5.1 & 5.2 for the amount before the provision (gross) and the actual value of the provision.

5.1 Consumer receivables

The average credit period for consumer receivables is 30 days. No interest is charged on trade receivables for the first 30 days from the date of the invoice. Thereafter interest is charged at the prime rate per annum on the outstanding balance. The municipality strictly enforces its approved credit control policy to ensure the recovery of consumer receivables.

The management of the municipality is of the opinion that the carrying value of consumer receivables approximate their fair values.

The fair value of consumer receivables was determined after considering the standard terms and conditions of agreements entered into between the municipality and consumer receivables as well as the current payment ratio's of the municipality's consumer receivables.

	2025			2024		
	Gross	Impairment	Total	Gross	Impairment	Total
Consumer receivables from exchange transactions						
Electricity	179 052 128	(12 548 414)	166 503 714	193 853 518	(12 770 012)	181 083 506
Waste management	63 099 795	(52 608 172)	10 491 623	59 730 963	(50 881 199)	8 849 764
Waste water management	50 059 451	(38 649 260)	11 410 191	50 818 824	(38 654 055)	12 164 769
Water	199 917 048	(148 848 018)	51 069 030	201 196 856	(153 116 266)	48 080 590
Service charges	11 481 354	(10 541 822)	939 532	14 333 531	(13 270 101)	1 063 430
Total consumer receivables from exchange transactions	503 609 776	(263 195 686)	240 414 090	519 933 692	(268 691 633)	251 242 059

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

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5. Receivables from exchange transactions (continued)

5.1.1 Ageing of consumer receivables

2025

Consumer receivables from exchange transactions

Total by debt type

	Not due				Past due		
	Total	Current (0-30 days)	31 - 60 days	61 - 90 days	91 - 120 days	121 - 365 days	365+ days
Electricity	179 052 128	154 934 011	4 450 575	3 204 730	344 839	1 902 883	14 215 090
Waste management	63 099 795	7 299 187	901 207	927 215	949 798	10 149 587	42 872 801
Waste water management	50 059 451	10 280 976	597 566	621 053	615 554	6 585 929	31 358 373
Water	199 917 048	47 744 573	3 957 186	3 765 386	3 771 682	17 554 920	123 123 301
Service charges	11 481 354	801 236	106 840	183 741	91 446	951 616	9 346 475
Total by debt type	503 609 776	221 059 983	10 013 374	8 702 125	5 773 319	37 144 935	220 916 040

Stellenbosch Municipality

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5. Receivables from exchange transactions (continued)

2024

Consumer receivables from exchange transactions

Total by debt type

	Not due				Past due		
	Total	Current (0-30 days)	31 - 60 days	61 - 90 days	91 - 120 days	121 - 365 days	365+ days
Electricity	193 853 518	134 687 886	3 441 006	3 105 393	3 228 342	29 343 905	20 046 986
Waste management	59 730 963	7 187 615	943 191	844 837	859 804	7 979 630	41 915 886
Waste water management	50 818 824	11 184 061	756 999	641 734	689 836	5 345 409	32 200 785
Water	201 196 856	45 399 921	3 350 002	3 798 016	5 102 933	20 818 138	122 727 846
Service charges	14 333 531	919 970	65 931	49 620	32 793	491 660	12 773 557
Total by debt type	519 933 692	199 379 453	8 557 129	8 439 600	9 913 708	63 978 742	229 665 060

Stellenbosch Municipality

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Notes to the Annual Financial Statements

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5. Receivables from exchange transactions (continued)

5.1.2 Impairment reconciliation of consumer receivables

	2025				2024			
	Opening balance	Impairment raised	Impairment reversed	Closing balance	Opening balance	Impairment raised	Impairment reversed	Closing balance
Consumer receivables from exchange transactions								
Electricity	12 770 012	-	(221 598)	12 548 414	13 668 729	-	(898 717)	12 770 012
Waste management	50 881 199	1 726 973	-	52 608 172	39 267 074	11 614 125	-	50 881 199
Waste water management	38 654 055	-	(4 795)	38 649 260	30 804 743	7 849 312	-	38 654 055
Water	153 116 266	-	(4 268 248)	148 848 018	111 910 588	41 205 678	-	153 116 266
Service charges	13 270 101	-	(2 728 279)	10 541 822	12 387 955	882 146	-	13 270 101
Total consumer receivables	268 691 633	1 726 973	(7 222 920)	263 195 686	208 039 089	61 551 261	(898 717)	268 691 633

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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5. Receivables from exchange transactions (continued)

5.1.3 Consumer debt past due not impaired

2025

	Total	31 - 60 days	61 - 90 days	91 - 120 days	121 - 365 days	365+ days
Consumer receivables from exchange transactions						
Electricity	5 762 562	3 229 920	2 367 043	27 302	90 895	47 402
Waste management	879 589	128 969	87 407	72 036	378 955	212 222
Waste water management	670 479	84 371	51 713	36 936	324 036	173 423
Water	2 436 080	519 572	309 152	274 862	578 995	753 499
Service charges	124 999	22 390	18 060	8 378	51 659	24 512
Total consumer receivables	9 873 709	3 985 222	2 833 375	419 514	1 424 540	1 211 058

2024

	Total	31 - 60 days	61 - 90 days	91 - 120 days	121 - 365 days	365+ days
Consumer receivables from exchange transactions						
Electricity	41 986 563	3 028 791	2 786 197	3 018 528	26 753 214	6 399 833
Waste management	768 667	102 162	69 752	51 212	253 488	292 053
Waste water management	702 334	96 321	73 851	86 332	175 210	270 620
Water	2 136 338	348 266	378 724	301 836	459 261	648 251
Service charges	159 359	9 943	11 728	9 448	63 438	64 802
Total consumer receivables	45 753 261	3 585 483	3 320 252	3 467 356	27 704 611	7 675 559

The Council regards receivables from exchange transactions to be due for outstanding amounts more than 30 days to be past due.

The water and electricity accrual is in respect of consumption between the last meter reading date and the reporting date, an accrual is made based on the average monthly consumption of consumers. The estimate of the consumption are being recorded as revenue without being invoiced.

5.2 Other receivables from exchange transactions

	2025			2024		
	Gross	Impairment	Total	Gross	Impairment	Total
Property rental debtors	33 110 231	(32 374 750)	735 481	33 113 954	(32 368 518)	745 436

Stellenbosch Municipality

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5. Receivables from exchange transactions (continued)

5.2.1 Ageing of other receivables from exchange transactions

2025

	Not due				Past due		
	Total	Current (0 - 30 days)	31 - 60 days	61 - 90 days	91 - 120 days	120 - 365 days	365+ days
Property rental debtors	33 110 231	578 915	193 077	412 867	210 389	2 596 236	29 118 747

2024

	Not due				Past due		
	Total	Current (0 - 30 days)	31 - 60 days	61 - 90 days	91 - 120 days	121 - 365 days	365+ days
Property rental debtors	33 113 954	587 569	179 982	398 518	183 873	1 584 409	30 179 603

5.2.2 Impairment reconciliation of other receivables from exchange transactions

	2025				2024			
	Opening balance	Impairment raised	Impairment reversed / debt written off	Closing balance	Opening balance	Impairment raised	Impairment reversed / debt written off	Closing balance
Property rental debtors	32 368 518	6 232	-	32 374 750	30 716 300	1 652 218	-	32 368 518

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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5. Receivables from exchange transactions (continued)

5.2.3 Other receivables from exchange transactions past due not impaired

2025

	Past due					
	Total	31 - 60 days	61 - 90 days	91 - 120 days	121 - 365 days	365+ days
Property rental debtors	158 757	13 667	41 298	5 448	72 603	25 741

2024

	Past due					
	Total	31 - 60 days	61 - 90 days	91 - 120 days	121 - 365 days	365+ days
Property rental debtors	158 724	7 671	55 029	4 324	29 259	62 441

The impairment provision calculation is calculated by assessing each individual debtor and assessing the probability of future payment using a formula considering historical trends in relation to the individual debtors payment history.

	Rates	Services	Interest	Sundry	Total
Government debt as at 30 June 2025					
Nat. dept of Public Works	1 120 778	10 074 117	1 752 329	13 025	12 960 249
Prov. dept of Transport and Public Works	156 953	397 177	75 436	1 792	631 358
Western Cape Education department	4 350	2 103 309	16 961	584	2 125 204
Department of Health	-	477 242	38	70	477 350
Dept of local government and housing	179 833	479 926	128 721	4 660	793 140
	1 461 914	13 531 771	1 973 485	20 131	16 987 301

	Rates	Services	Interest	Sundry	Total
Government debt as at 30 June 2024					
Nat. dept of Public Works	807 082	6 647 761	1 064 193	13 123	8 532 159
Prov. dept of Transport and Public Works	152 865	109 226	23 166	-	285 257
Western Cape Education department	1 024	2 414 221	16 529	52	2 431 826
Department of Health	-	669 869	-	-	669 869
Dept of local government and housing	157 950	453 161	61 248	3 662	676 021
Other government departments	832	170	147	1 007	2 156
	1 119 753	10 294 408	1 165 283	17 844	12 597 288

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
6. Receivables from non-exchange transactions		
	6.1	
Consumer receivables		
Property rates	30 966 570	29 072 921
Other receivables		
Accrued income	7 736 359	5 298 358
Fines	52 901 415	52 296 165
	60 637 774	57 594 523
Total receivables	91 604 344	86 667 444

6.1 Receivables from non-exchange transactions

	2025			2024		
	Gross	Impairment	Total	Gross	Impairment	Total
Consumer receivables						
Property rates	69 501 843	(38 535 273)	30 966 570	66 235 109	(37 162 188)	29 072 921
Other receivables						
Accrued income	7 736 359	-	7 736 359	5 298 358	-	5 298 358
Fines	261 099 733	(208 198 318)	52 901 415	233 078 454	(180 782 289)	52 296 165
	268 836 092	(208 198 318)	60 637 774	238 376 812	(180 782 289)	57 594 523
Total	338 337 935	(246 733 591)	91 604 344	304 611 921	(217 944 477)	86 667 444

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6. Receivables from non-exchange transactions (continued)

6.1.1 Ageing of receivables from non-exchange transactions

2025

	Not due			Past due			
	Total	Current (0-30 days)	31 - 60 days	61 - 90 days	91 - 120 days	121 - 365 days	365+ days
Consumer receivables							
Property rates	69 501 843	27 527 095	1 451 626	1 119 213	1 022 868	8 280 257	30 100 784
Other receivables							
Accrued income	7 736 359	3 350 285	-	-	-	-	4 386 074
Fines	261 099 733	15 118 250	18 197 250	16 672 500	15 688 800	128 699 100	66 723 833
	268 836 092	18 468 535	18 197 250	16 672 500	15 688 800	128 699 100	71 109 907
	338 337 935	45 995 630	19 648 876	17 791 713	16 711 668	136 979 357	101 210 691

2024

	Not due			Past due			
	Total	Current (0-30 days)	31 - 60 days	61 - 90 days	91 - 120 days	121 - 365 days	365+ days
Consumer receivables							
Property rates	66 235 109	24 692 898	1 118 891	1 233 366	844 862	9 234 885	29 110 207
Other receivables							
Accrued income	5 298 358	912 284	-	-	-	-	4 386 074
Fines	233 078 454	10 082 954	10 345 650	10 445 974	12 562 199	67 658 106	121 983 571
	238 376 812	10 995 238	10 345 650	10 445 974	12 562 199	67 658 106	126 369 645
	304 611 921	35 688 136	11 464 541	11 679 340	13 407 061	76 892 991	155 479 852

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
6. Receivables from non-exchange transactions (continued)		
No debtors were pledged as security.		
Statutory receivables included in receivables from non-exchange transactions above are as follows:		
Property rates	30 966 570	29 072 921
Fines	52 901 415	52 296 165
	83 867 985	81 369 086
Financial asset receivables included in receivables from non-exchange transactions above		
Accrued Income	7 736 359	5 298 358

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Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

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6. Receivables from non-exchange transactions (continued)

6.1.2 Impairment reconciliation of receivables from non-exchange transactions

	2025				2024			
	Opening balance	Impairment Increase / (Reversal)	Impairment reversed / debt written off	Closing balance	Opening balance	Impairment Increase / (Reversal)	Impairment reversed / debt written off	Closing balance
Consumer receivables								
Property rates	37 162 188	1 373 085	-	38 535 273	29 697 191	7 464 997	-	37 162 188
Other receivables								
Fines	180 782 289	27 416 029	-	208 198 318	196 036 531	(15 254 242)	-	180 782 289
Total	217 944 477	28 789 114	-	246 733 591	225 733 722	(7 789 245)	-	217 944 477

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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6. Receivables from non-exchange transactions (continued)

6.1.3 Ageing of receivables from non-exchange transactions past due not impaired

2025

	Past due					
	Total	31-60 days	61 - 90 days	91 - 120 days	121 - 365 days	365+ days
Consumer receivables						
Property rates	1 834 121	496 601	233 256	163 957	613 263	327 044
Other receivables						
Fines	49 183 507	3 637 173	3 350 402	3 135 797	25 723 717	13 336 418
	51 017 628	4 133 774	3 583 658	3 299 754	26 336 980	13 663 462

2024

	Past due					
	Total	31 - 60 days	61 - 90 days	91 - 120 days	121- 365 days	365+ days
Consumer receivables						
Property rates	3 121 467	399 541	281 084	210 465	1 732 941	497 436
Other receivables						
Fines	42 213 208	1 873 717	1 891 887	2 275 159	12 253 667	23 918 778
	45 334 675	2 273 258	2 172 971	2 485 624	13 986 608	24 416 214

Statutory receivables general information

Transaction(s) arising from statute

Property rates related transactions arise in terms of the Municipal Property Rates Act, 6 of 2004, Municipal Finance Management Act, 56 of 2003, as well as the Property Rates Policy of the municipality approved by Council as part of the Budget Process.

Traffic fines arise from the National Road Traffic Act 93 of 1996, National Road Traffic Regulations 2000, National Land Transport Act 5 of 2009 and Criminal Procedure Act 51 of 1971. Prosecutor performs prosecutorial functions in terms of a general delegation awarded by the National Prosecuting Authority and is subject to the control of the Control Prosecutor at the Magistrate's Court in Stellenbosch.

VAT transactions arise from the Value Added Tax Act 89 of 1991. VAT is an indirect tax on the consumption of goods and services in the economy. VAT is levied on all goods and services subject to certain exemptions, exceptions, deductions and adjustments provided for in the Value Added Tax Act 89 of 1991.

Determination of transaction amount

Property rates transaction amounts are determined in line with the Annual Tariff List of the municipality approved by Council as part of the Budget Process in terms of the Municipal Finance Management Act, 56 of 2003.

The municipality makes use of estimates to determine the amount of revenue that it is entitled to collect. Where settlement discounts or reductions in the amount payable are offered, the municipality considers past history in assessing the likelihood of these discounts or reductions being taken up by receivables.

VAT transactions amounts are determined in line with the Value Added Tax Act 89 of 1991. VAT increased from 14% to 15% from 1 April 2018.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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6. Receivables from non-exchange transactions (continued)

Interest or other charges levied/charged

Interest or other charges levied on Property rates balances are in line with the Annual Tariff List of the municipality approved by council as part of the Budget Process in terms of the Municipal Finance Management Act, 56 of 2003. "Interest" means a charge levied, on all arear accounts calculated at an interest rate which is one percent higher than the prime interest rate.

Traffic fines: Additional charges includes contempt of court fees / warrant of arrest fee determined in terms of the Criminal Procedure Act.

The rates and interest charges are determined by the Value Added Tax Act 89 of 1991.

Basis used to assess and test whether a statutory receivable is impaired

The basis used to assess Property Rates receivables is to look at the extent to which debtors on an individual basis defaulted on payments already due and an assessment of their ability to make payments based on their historical collection trend.

The basis used to assess Traffic fine receivables is to look at the extent to which debtors per group of fines (Municipal fines, Provincial fines) defaulted on payments already due and an assessment of their ability to make payments based on their historical collection trend.

No impairment on VAT Receivable, balance expected to be fully recoverable

Discount rate applied to the estimated future cash flows

Interest is calculated using the nominal interest rate as stipulated in the municipal by-laws (Prime plus 1%). This rate is also considered an appropriate discount rate.

Main events and circumstances that led to the recognition or reversal of impairment losses on statutory receivables

Significant impairment losses recognised or reversed

Traffic Fines: Impairment Recognised: Annually the outstanding receivables are assessed in terms of the value of fines issued in comparison to the receipts generated from such fines. The remaining balance is considered recoverable based on this payment percentage.

7. Inventory

Consumables	11 305 470	2 241 648
Materials and supplies	7 677 193	10 110 873
Water	1 457 427	2 865 719
Housing stock	6 300 000	8 050 000
Land	17 504 023	17 504 023
Total Inventories	44 244 113	40 772 263

8. VAT Control

VAT Control - Receivable / (Payable)	12 376 086	8 270 606
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The municipality is registered for VAT on the payment/ cash basis.

VAT meets the definition of a statutory receivable as per the accounting policy. For statutory receivable information regarding VAT refer to note 5. The statutory receivable amounts are as follows R12 376 086 (2024:R8 270 605)

Stellenbosch Municipality

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		2025 R	2024 R
9. Other receivables from exchange transactions			
Deposits		52 178 116	13 882 018
Input VAT: Accrual		29 714 635	37 788 796
Other receivable		4 080 355	6 039 523
Licensing and registration		3 652 467	3 673 272
Prepayments and advances		21 748 618	30 794 294
Total		111 374 191	92 177 903
10. Investment property			
10.1 Reconciliation of carrying value			
Opening carrying value			
Cost		432 051 232	432 051 232
Accumulated depreciation and impairment losses		(15 655 563)	(13 509 744)
		416 395 669	418 541 488
Depreciation	38	(402 198)	(420 818)
Impairment loss / reversal of impairment loss	38	-	(1 725 000)
Closing carrying value		415 993 471	416 395 670
Cost		432 051 232	432 051 232
Accumulated depreciation and impairment losses		(16 057 761)	(15 655 562)
A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.			
There were no restrictions placed on any investment properties.			
Maintenance of investment property			
There were no repairs and maintenance expensed on rental properties. This is mainly due to the fact that rental agreements as entered into with the lessee states maintenance of these properties will be for the lessee's expense.			
Amounts recognised in surplus or deficit			
Rental revenue from Investment Property		11 733 059	11 055 806

Stellenbosch Municipality

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	2025			2024		
	R			R		
11. Property, plant and equipment						
11.1 Reconciliation summary						
	2025			2024		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Land	528 707 475	(27 052 477)	501 654 998	524 290 475	(27 052 477)	497 237 998
Transport Assets	216 601 222	(91 686 838)	124 914 384	199 942 772	(90 320 940)	109 621 832
Electrical Infrastructure	1 673 559 124	(576 104 442)	1 097 454 682	1 598 646 075	(539 244 122)	1 059 401 953
Water Supply Infrastructure	2 089 346 519	(624 692 892)	1 464 653 627	2 022 387 311	(574 080 677)	1 448 306 634
Sanitation Infrastructure	1 390 203 554	(327 348 074)	1 062 855 480	1 331 799 108	(296 860 182)	1 034 938 926
Solid Waste Infrastructure	197 403 320	(17 929 977)	179 473 343	139 240 913	(16 091 310)	123 149 603
Other Infrastructure	57 827 828	-	57 827 828	33 785 570	-	33 785 570
Machinery and Equipment	95 131 481	(66 910 830)	28 220 651	84 583 321	(64 620 604)	19 962 717
Furniture and Office Equipment	59 647 143	(45 624 504)	14 022 639	56 931 514	(43 762 582)	13 168 932
Computer Equipment	85 301 812	(58 657 342)	26 644 470	79 895 167	(55 271 350)	24 623 817
Information and Communication Infrastructure	27 372 235	(4 471 481)	22 900 754	18 254 543	(3 328 374)	14 926 169
Roads Infrastructure	1 515 057 388	(617 291 501)	897 765 887	1 441 230 692	(573 118 428)	868 112 264
Storm water Infrastructure	94 713 519	(50 693 276)	44 020 243	87 559 967	(49 644 581)	37 915 386
Community Assets	230 183 021	(52 138 691)	178 044 330	201 082 252	(38 630 582)	162 451 670
Other assets						
Operational Buildings	392 672 917	(92 199 749)	300 473 168	365 224 673	(83 629 513)	281 595 160
Housing Selling Schemes	221 158 272	(40 677 323)	180 480 949	193 956 286	(38 583 860)	155 372 426
Total	8 874 886 830	(2 693 479 397)	6 181 407 433	8 378 810 639	(2 494 239 582)	5 884 571 057

Stellenbosch Municipality

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11. Property, plant and equipment (continued)

11.2 Reconciliation of carrying value

2025

	Opening balance	Additions	Disposals	Transfers received	Transfers made	Other changes, movements	Depreciation	Impairment loss/ reversal	Total
Land	497 237 998	4 682 000	(265 000)	-	-	-	-	-	501 654 998
Transport Assets	109 621 828	20 285 614	(1 285 935)	-	-	-	(3 707 123)	-	124 914 384
Electrical Infrastructure	1 059 401 959	72 085 995	-	2 827 054	-	-	(36 860 326)	-	1 097 454 682
Water Supply Infrastructure	1 448 291 427	67 031 396	-	-	(56 980)	-	(50 612 216)	-	1 464 653 627
Sanitation Infrastructure	1 034 938 923	58 404 446	-	-	-	-	(30 487 889)	-	1 062 855 480
Solid Waste Infrastructure	123 143 110	28 832 382	-	-	-	29 336 517	(1 838 666)	-	179 473 343
Other Infrastructure	33 785 570	24 042 257	-	-	-	-	-	-	57 827 827
Machinery and Equipment	19 970 208	12 332 515	-	-	-	-	(3 836 674)	(245 397)	28 220 651
Furniture and Office Equipment	13 209 377	3 974 993	-	-	-	-	(2 999 910)	(161 821)	14 022 639
Computer Equipment	24 914 141	7 312 854	(123 968)	-	-	-	(5 157 140)	(301 417)	26 644 470
Information and Communication Infrastructure	14 908 221	9 135 639	-	-	-	-	(1 142 894)	(212)	22 900 754
Roads Infrastructure	868 112 235	73 826 730	-	-	-	-	(44 173 078)	-	897 765 887
Storm water Infrastructure	37 915 385	7 153 552	-	-	-	-	(1 048 694)	-	44 020 243
Community Assets	162 153 088	29 399 351	-	-	-	-	(13 508 109)	-	178 044 330
Other assets									
Operational Buildings	281 595 157	26 895 745	-	-	-	-	(8 017 734)	-	300 473 168
Housing Selling Schemes	155 372 426	27 285 733	-	-	-	-	(2 114 337)	(62 873)	180 480 949
Total	5 884 571 053	472 681 202	(1 674 903)	2 827 054	(56 980)	29 336 517	(205 504 790)	(771 720)	6 181 407 432

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Stellenbosch Municipality

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Notes to the Annual Financial Statements

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11. Property, plant and equipment (continued)

	Opening balance	Additions	Disposals	Transfers received	Transfers made	Depreciation	Impairment loss/ reversal	Total
Land	450 624 998	47 363 000	(750 000)	-	-	-	-	497 237 998
Transport Assets	92 813 533	23 290 517	(344 380)	-	-	(6 137 838)	-	109 621 832
Electrical Infrastructure	993 264 216	97 906 401	-	-	8 844 418	(40 613 082)	-	1 059 401 953
Water Supply Infrastructure	1 407 862 485	89 431 389	-	(261 552)	-	(48 725 688)	-	1 448 306 634
Sanitation Infrastructure	1 047 729 288	16 032 063	-	-	-	(28 822 425)	-	1 034 938 926
Solid Waste Infrastructure	54 629 819	70 506 448	-	-	-	(1 986 664)	-	123 149 603
Other Infrastructure	33 785 570	-	-	-	-	-	-	33 785 570
Machinery and Equipment	21 837 300	2 506 158	(128 404)	-	-	(4 252 337)	-	19 962 717
Furniture and Office Equipment	15 521 781	1 650 402	(87 203)	-	-	(3 916 048)	-	13 168 932
Computer Equipment	28 634 713	2 475 540	(207 429)	-	-	(6 279 007)	-	24 623 817
Information and Communication Infrastructure	1 128 844	14 080 929	-	-	-	(283 604)	-	14 926 169
Roads Infrastructure	855 920 165	58 082 479	-	-	-	(45 890 380)	-	868 112 264
Storm water Infrastructure	35 113 847	3 850 003	-	-	-	(1 048 464)	-	37 915 386
Community Assets	140 206 912	29 610 536	-	-	-	(7 365 778)	-	162 451 670
Other assets								
Operational Buildings	283 299 748	7 660 930	-	-	-	(8 334 082)	(1 031 436)	281 595 160
Housing Selling Schemes	151 209 658	6 326 784	(468 753)	-	-	(1 695 263)	-	155 372 426
Total	5 613 582 877	470 773 579	(1 986 169)	(261 552)	8 844 418	(205 350 660)	(1 031 436)	5 884 571 057

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
11. Property, plant and equipment (continued)		
11.3 Construction work-in-progress		
Accumulated expenditure included in carrying value of property, plant and equipment		
Community Assets	44 319 445	21 623 075
Electrical Infrastructure	286 853 894	255 238 988
Other infrastructure	57 827 828	33 785 571
Information and Communication Infrastructure	12 780 605	12 780 606
Roads Infrastructure	176 141 509	115 639 922
Sanitation Infrastructure	226 646 379	182 498 512
Solid Waste Infrastructure	109 569 863	81 437 349
Storm Water Infrastructure	14 371 300	7 217 748
Water Supply Infrastructure	204 595 442	169 366 173
Other assets		
Operational Buildings	32 241 531	16 135 481
Housing	24 847 765	18 164 752
Total	1 190 195 561	913 888 177

There were no projects that were significantly delayed or halted during the current financial year. Significant delays are regarded as projects which has not seen any progress for a period exceeding 12 months.

11.4 Restrictions on property, plant and equipment

No assets have been pledged as security during the current financial year.

11.5 Property, plant and equipment pledged as security

No assets have been pledged as security during the current financial year.

11.6 Maintenance of property, plant and equipment

11.6.1 Maintenance Expenditure

Expenditure incurred to repair and maintain property, plant and equipment included in the Statement of Financial Performance

Property, plant and equipment	74 490 709	92 310 830
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Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025		2024	
	R		R	
12. Biological assets				
12.1 Reconciliation of carrying value				
	2025		2024	
	Biological assets measured at fair value	Total	Biological assets measured at fair value	Total
Opening carrying value	2 925 054	2 925 054	5 142 777	5 142 777
Additions from acquisitions	-	-	-	-
Disposals through sales	-	-	-	-
Gains / Losses on disposals	-	-	-	-
Harvests	(76 793)	(76 793)	(723 740)	(723 740)
	2 848 261	2 848 261	4 419 037	4 419 037
Fair value less costs to sell adjustments				
Consumable assets	(48 343)	(48 343)	(1 493 983)	(1 493 983)
Closing carrying value	2 799 918	2 799 918	2 925 054	2 925 054

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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12. Biological assets (continued)

	Opening Balance	Decrease due to harvest	Fair value movement	Total
2025 - Nature and quantities of each biological asset				
Botmanskop Plantation	127 980	(38 394)	(12 797)	76 789
Paradyskloof Plantation	2 797 074	(38 398)	(35 545)	2 723 131
	2 925 054	(76 792)	(48 342)	2 799 920
2024 - Nature and quantities of each biological asset				
Botmanskop plantation	293 463	(109 324)	(56 159)	127 980
Paradyskloof Plantation	4 849 313	(614 416)	(1 437 823)	2 797 074
	5 142 776	(723 740)	(1 493 982)	2 925 054

The determination of fair value was as follows:

Principle:

Price determination was done on the basis of current sale value of the tender for the current year i.e. R602.10/m³ excluding 15% VAT. This value was given to all trees as the estimated yield takes into consideration the age of the trees. The harvestable age starts from 20 years old where the minimum estimated yield would be 100m³/ha.

It must also be noted that this yield is based on optimum growing conditions and the existing microclimates, and thus the yield might vary per compartment. Refer to the Forestry Handbook p204 which can be obtained at the municipal offices.

Description of the Biological Assets

Botmanskop plantation (Block E)

Some compartments remain which can be harvested at a later stage due to the age of the trees.

Paradyskloof plantation (Block G)

Some compartments remain which can be harvested at a later stage due to the age of the trees.

Strategy to mitigate risks

The strategy to mitigate risks attached to this category of assets is to prevent the spread of runaway veld fires by maintaining fire breaks.

Pledged as security

There were no items of biological assets pledged as security in the current financial year.

Non-Financial Information

Quantities of each biological asset (In hectares)

Botmanskop Plantation	2.4	4
Paradyskloof Plantation	15.6	16
	18	20

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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13. Heritage assets

13.1 Reconciliation of carrying value

2025

	Land and buildings	Monuments and parks	Other assets	Total
Opening carrying value as at 01 July 2024				
Cost	275 982	892 883	143 945	1 312 810

2024

	Land and buildings	Monuments and parks	Other assets	Total
Opening carrying value as at 01 July 2023				
Cost	275 982	892 883	143 945	1 312 810

There were no heritage assets pledged as security during the current financial year.

Heritage assets used for more than one purpose

A significant portion of the following heritage assets are used for office accommodation and is therefore included in the balance of property, plant and equipment:

Neethlingshuis and De Withuis	61 624 136	61 981 836
58 - 60 Andringa Street	1 838 321	1 848 421
35B Mark Street	3 102 872	3 112 063
127 Dorp Street, Transvalia, Alma & Bosmanshuis flats	12 556 879	12 587 685
116 - 118 Dorp Street, Voorgelegen - Offices	5 476 642	5 496 842
4 Reservoir West, Mooiwater	2 040 657	2 048 737
34 Mark Street, Rynse Komplex; Toy Museum, Tourism	8 056 879	8 087 685
PMU Building, Alexander Street, Burger Huis	1 544 909	1 551 474
Merriman, Bergzicht Training Centre, Oude Libertas Theatre & Restaurant	61 268 397	61 460 908
Die Laan, Landbou Saal	4 315 867	4 322 684
	161 825 559	162 498 335

Expenditure incurred to repair and maintain heritage assets

The expenditure relating to repairs and maintenance of these buildings is included in the statement of financial performance and disclosed under note 11 to the financial statements.

There was no repairs and maintenance expenditure incurred on other remaining heritage assets.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

		2025 R	2024 R
14. Intangible assets			
14.1 Reconciliation of carrying value			
2025			
		Computer software	Total
Opening carrying value as at 01 July 2024			
Cost		16 621 112	16 621 112
Accumulated amortisation and impairment		(12 152 072)	(12 152 072)
		4 469 040	4 469 040
Amortisation	38	(70 726)	(70 726)
Closing carrying value as at 30 June 2025		4 398 314	4 398 314
Cost		16 621 112	16 621 112
Accumulated amortisation and impairment		(12 222 798)	(12 222 798)
		4 398 314	4 398 314
2024			
		Computer software	Total
Opening carrying value as at 01 July 2023			
Cost		16 249 796	16 249 796
Accumulated amortisation and impairment		(11 773 018)	(11 773 018)
		4 476 778	4 476 778
Amortisation	38	(379 053)	(379 053)
Closing carrying value as at 30 June 2024		4 097 725	4 097 725
Cost		16 249 796	16 249 796
Accumulated amortisation and impairment		(12 152 071)	(12 152 071)
		4 097 725	4 097 725
Construction work in progress			
Internally generated intangible assets		<u>2 113 767</u>	<u>1 742 452</u>

14.2 Intangible assets pledged as security

There were no items of intangible assets that were pledged as security in the current financial year.

Restricted title

There were no items of intangible assets that have a restricted title in the current financial year.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

		2025 R	2024 R
15. Non-current receivables from exchange and non-exchange transactions			
Trading services debtors	5.1		
Electricity		828 729	493 864
Waste management		1 093 228	847 721
Waste water management		843 962	685 293
Water		4 207 406	3 344 996
Property rental debtors		462 895	503 839
Service charges		867 837	615 723
Total		8 304 057	6 491 436
Other receivables			
Public organisation		17 161	17 161
16. Consumer deposits			
Electricity		15 067 111	13 509 055
Sundry		169 611	171 511
Rental properties		710 874	752 824
Water		9 332 616	9 198 636
Wayleave		117 013	558 413
Total		25 397 225	24 190 439

Deposits are released on termination of the contract or when the contractual services are delivered.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

		2025 R	2024 R
17. Trade and other payables from exchange transactions			
Affiliates, related parties and associated companies		265 587	-
Bulk purchases	17.1	104 360 494	91 950 423
Contractors	17.2	26 950 991	36 413 520
Control and clearing accounts	17.3	9 073 449	10 764 601
Other payables	17.4	223 375 290	217 142 961
Total		364 025 811	356 271 505
17.1 Bulk purchases			
Bulk water		2 038 931	8 742 225
Bulk electricity		102 321 563	83 208 198
Total		104 360 494	91 950 423
17.2 Contractors			
Retentions		26 950 991	36 413 520
17.3 Control and clearing accounts			
Cash and bank		2 772 723	2 471 629
Goods received/invoice received		10 192	108 488
Group life control		607 060	807 652
Salary Control - Employee Related Costs		5 664 042	7 376 832
Salary Control - Remuneration of Councillors		19 432	-
Total		9 073 449	10 764 601
17.4 Other payables			
Payables and accruals		140 824 980	137 546 991
Unallocated deposits		12 211 199	10 844 971
Advance payments		30 497 795	28 681 494
Output VAT: Accrual		65 135 594	66 556 152
Output VAT: Provision for doubtful debt impairment		(25 294 278)	(26 486 647)
Total		223 375 290	217 142 961

Payables are being paid within 30 days as prescribed by the MFMA. This credit period granted is considered to be consistent with the terms used in the public sector, through established practices and legislation. Discounting of trade and other payables on initial recognition is not deemed necessary.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

Figures in Rand

18. Trade and other payables from non-exchange transactions – Transfers and subsidies Unspent

		2025					2024				
		Opening balance	Funds received	Transfer to revenue	Repayment unspent grants	Closing balance	Opening balance	Funds received	Transfer to revenue	Repayment unspent grants	Closing balance
Capital											
Monetary Allocations	18.1	27 314 154	105 033 229	(123 190 196)	-	9 157 187	18 842 462	120 455 201	(106 296 778)	(8 030 315)	24 970 570
Operational											
Monetary Allocations	18.2	9 087 924	18 441 025	(7 798 412)	(1 639 032)	18 091 505	13 618 203	22 924 987	(20 156 336)	(4 147 169)	12 239 685
Total		36 402 078	123 474 254	(130 988 608)	(1 639 032)	27 248 692	32 460 665	143 380 188	(126 453 114)	(12 177 484)	37 210 255

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

Figures in Rand

18. Trade and other payables from non-exchange transactions – Transfers and subsidies Unspent (continued)

18.1 Unspent capital monetary allocations

	2025				2024				
	Opening balance	Funds received	Transfer to revenue	Closing balance	Opening balance	Funds received	Transfer to revenue	Repayment unspent grants	Closing balance
District Municipalities									
Western Cape	146 959	-	-	146 959	146 959	-	-	-	146 959
National Government									
Energy Efficiency and Demand Side Management Grant	-	5 000 000	(2 233 533)	2 766 467	-	-	-	-	-
Integrated National Electrification Programme Grant	(1)	9 556 000	(9 556 000)	(1)	8 030 315	20 000 000	(20 000 000)	(8 030 315)	-
Integrated Urban Development Grant	-	60 246 400	(60 246 400)	-	-	56 439 500	(56 439 500)	-	-
Municipal Disaster Relief Grant	19 413 122	6 000 000	(25 374 781)	38 341	-	30 132 000	(10 718 878)	-	19 413 122
Total	19 413 121	80 802 400	(97 410 714)	2 804 807	8 030 315	106 571 500	(87 158 378)	(8 030 315)	19 413 122
Private Enterprises									
Other transfers private enterprises	440 392	-	-	440 392	440 392	-	-	-	440 392
Provincial Government									
Western Cape	7 313 682	24 230 829	(25 779 482)	5 765 029	10 224 796	13 883 701	(19 138 400)	-	4 970 097
Total unspent capital monetary allocations	27 314 154	105 033 229	(123 190 196)	9 157 187	18 842 462	120 455 201	(106 296 778)	(8 030 315)	24 970 570

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

Figures in Rand

18. Trade and other payables from non-exchange transactions – Transfers and subsidies Unspent (continued)

18.2 Unspent operational monetary allocations

	2025					2024				
	Opening balance	Funds received	Transfer to revenue	Repayment unspent grants	Closing balance	Opening balance	Funds received	Transfer to revenue	Repayment unspent grants	Closing balance
District Municipalities										
Western Cape	518 300	1 319 000	(92 000)	-	1 745 300	500 000	378 000	(119 700)	-	758 300
Households										
Other transfers (cash)	40 000	-	-	-	40 000	340 000	-	-	-	340 000
National Government										
Expanded Public Works Programme Integrated Grant	1	2 021 000	(2 021 000)	-	1	1 180 159	4 519 000	(4 518 999)	(1 180 158)	2
Integrated Urban Development Grant	-	2 054 600	(2 054 600)	-	-	-	2 970 500	(2 970 500)	-	-
Local Government Financial Management Grant	101 588	1 600 000	(1 508 523)	(102 000)	91 065	-	1 550 000	(1 448 412)	-	101 588
Total	101 589	5 675 600	(5 584 123)	(102 000)	91 066	1 180 159	9 039 500	(8 937 911)	(1 180 158)	101 590
Non-profit Institutions										
National Research Foundation	360 000	-	(66 729)	-	293 271	102 000	258 000	-	-	360 000
Private Enterprises										
Other transfers private enterprises	7 140 540	2 132 909	(115 252)	-	9 158 197	6 264 108	973 424	(96 991)	-	7 140 541

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

Figures in Rand

18. Trade and other payables from non-exchange transactions – Transfers and subsidies Unspent (continued)

Provincial Government										
Western Cape	688 920	9 313 516	(1 940 308)	(1 537 032)	6 525 096	4 993 361	12 276 063	(11 001 734)	(2 967 011)	3 300 679
Public Corporations										
Other transfers public corporations	238 575	-	-	-	238 575	238 575	-	-	-	238 575
Total unspent operational monetary allocations	9 087 924	18 441 025	(7 798 412)	(1 639 032)	18 091 505	13 618 203	22 924 987	(20 156 336)	(4 147 169)	12 239 685

The nature and extent of government grants recognised in the annual financial statements and an indication of other forms of government assistance from which the municipality has directly benefited and unfulfilled conditions and other contingencies attaching to government assistance that has been recognised.

These amounts are invested in a ring-fenced investment until utilised.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
19. Borrowings		
Annuity loans from the Development Bank of South Africa have settlement periods of 14 to 15 years with fixed interest varying from 9.25% to 11.10% per annum.		
Annuity loans from Nedbank Limited have settlement periods of 10 years with interest rates varying from 10.71% to 8.8% per annum.		
Annuity loan from Standard Bank has a settlement period of 10 years with fixed interest rate of 11% per annum.		
Total borrowings		
Annuity and bullet loans	514 701 663	584 349 242
Less: Current portion transferred to current liabilities	(71 570 709)	(69 853 210)
Total non-current borrowings	443 130 954	514 496 032

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

		2025 R	2024 R
20. Employee benefits			
Current employee benefits			
Post employment health care benefits	20.1	11 406 000	11 259 000
Long-service awards benefits	20.2	4 136 021	3 974 021
Bonus	20.3	16 787 332	15 545 103
Provision for gazetted upper limits		1 711 527	-
Staff leave	20.4	36 988 818	34 421 791
		71 029 698	65 199 915
Non-current employee benefits			
Post employment health care benefits	20.1	204 754 001	180 536 001
Long-service awards benefits	20.2	26 911 000	26 134 000
		231 665 001	206 670 001
Total		302 694 699	271 869 916
Split between current and non-current			
Current liabilities		71 029 698	65 199 915
Non-current liabilities		231 665 001	206 670 001
Total		302 694 699	271 869 916

20.1 Post employment health care benefits

The municipality provides certain post-retirement health care benefits by funding the medical aid contributions of qualifying retired members of the municipality. According to the rules of the Medical Aid Funds, with which the municipality is associated, a member (who is on the current Conditions of Service) is entitled to remain a continued member of such medical aid fund on retirement, in which case the municipality is liable for a certain portion of the medical aid membership fee. The municipality operates an unfunded defined benefit plan for these qualifying employees. The plan is treated as a defined benefit plan under GRAP 25. No other post-retirement benefits are provided to these employees.

The most recent actuarial valuations of plan assets and the present value of the defined benefit obligation were carried out at 30 June 2025 by C Weiss of the Actuarial Society of South Africa. The present value of the defined benefit obligation, and the related current service cost and past service cost, were measured using the Projected Unit Credit Method.

The members of the Post-employment Health Care Benefit Plan are made up as follows:

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
20. Employee benefits (continued)		
	Number	Number
In-service members (eligible employees on medical aid)	739	723
In-service non-members (eligible employees w/o medical aid)	429	427
Continuation members (retirees and surviving dependants)	175	174
Total members	1 343	1 324

Characteristics and risks of defined benefit plans [GRAP 25.143(a)]

The Municipality administers a defined benefit pension plan that provides retirement, disability, and death benefits to eligible employees. The plan is funded by both the entity and the employees through mandatory contributions based on a percentage of the employees' salaries.

Eligible employees appointed before 1 July 2003 will receive a post-employment subsidy of 70% of the contribution payable should they be a member of a medical scheme at retirement, and provided that they have not been promoted since then and do not receive a promotion in future. Promotions result in new employment contracts, and new contracts contain a 60% post-employment subsidy benefit. Hence, all other eligible employees will receive a 60% post-employment subsidy, should they be a member of a medical scheme at retirement.

The eligible employees' post-employment subsidy rates were provided, and it was assumed that all employees appointed before 1 July 2003 and who have not been promoted since then, will not receive a promotion in future.

Continuation members and their eligible dependants receive either a 60% or 70% subsidy, as described above. However, there are three members with special arrangements, whereby they are in receipt of a 50% subsidy.

Risks associated with the defined benefit plan [GRAP 25.143(a)]

Longevity Risk: There is a risk that eligible individuals live longer than expected, potentially increasing the liability of the plan as their benefits are payable for longer than expected.

Inflation Risk: There is a risk that future CPI inflation and medical aid contribution inflation are higher than assumed and present in an uncontrolled manner.

Volatility of open ended Defined Benefit Obligation:

The risk that the DBO may be volatile which is exacerbated by its long-term nature.

Regulatory Risk

The risk that changes in post-employment medical aid benefit may increase the defined benefit obligation for Stellenbosch Municipality.

Plan amendments, curtailments, and settlements [GRAP 25.147(c)]

During the reporting period, there were no amendments, curtailments, or settlements that had a significant effect on the plan's obligations Stellenbosch municipality.

The liability in respect of past service has been estimated as follows:

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
20. Employee benefits (continued)		
In-service members (eligible employees on medical aid)	85 532 000	67 805 000
In-service non-members (eligible employees w/o medical aid)	9 278 000	7 341 000
Continuation members (retirees and surviving dependants)	121 350 001	116 649 001
Total liability	216 160 001	191 795 001

Maturity Profile

The defined benefit obligation of the municipality's health care plan has a weighted average duration of approximately 14 years. This duration reflects the estimated time period over which the accrued benefits are expected to be settled.

Maturity profile of the defined benefit obligation [GRAP 25.154(c)]

The following table provides a maturity analysis of the present value of the defined benefit obligations, showing the undiscounted cash flows to be paid in respect of benefits to be provided under the plan:

Future year intervals	Projected Benefit Payments
Within 1 year	12 039 000
Between 1 - 2 years	13 347 000
Between 2 - 3 years	14 540 000
Between 3 - 4 years	15 837 000
Between 4 - 5 years	17 246 000
6 to 10 years	109 538 000
11 to 15 years	163 174 000
16 to 20 years	227 906 000
21 to 25 years	302 529 000
26 to 30 years	377 222 000
31 to 40 years	918 425 000
41 to 50 years	905 716 000
51 to 60 years	647 629 000
61 to 70 years	304 184 000
71 to 80 years	76 394 000
	4 105 726 000

The benefits payments are scheduled based on the expected retirement ages of current employees and the provisions of the plan that determine the timing of benefits payments. The distribution of these payments is subject to changes in demographic factors such as retirements, mortality rates, and changes in employment within the Municipality.

The estimated current service cost for the upcoming year has been determined to be R 5 603 000, while the interest cost for the same period is projected to be R 22 676 000. For comparison, in 2023/2024, the current service cost and interest cost were R 5 165 000 and R 21 118 000, respectively.

Non-current	204 754 001	180 536 001
Current	11 406 000	11 259 000
Total liability	216 160 001	191 795 001

The municipality contributes to the following medical aids:

- Bonitas
- Key Health
- LA Health
- Samwumed
- Sizwe-Hosmed

The principal assumptions used for the purposes of the actuarial valuations were as follow:

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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20. Employee benefits (continued)

Rates of interest

Discount rate	11%	12.2%
CPI inflation rate	5%	6.2%
Medical aid contribution inflation rate	6.8%	7.7%

General:

It is assumed that the municipality's health care arrangements and subsidy policy would remain as outlined in the accounting policy, and that the level of benefits receivable and the contributions payable would remain unchanged, with the exception of allowing for inflationary adjustments. Implicit in this approach is the assumption that current levels of cross-subsidy from in-service members to continuation members within the medical scheme are sustainable, and will continue.

Basis for determining the discount rate [GRAP 25.147(d)]

The discount rate used to calculate the defined benefit obligation was determined based on the yield curve of current market rates of appropriate term that are denominated in the currency in which the benefits will be paid and that have maturities approximating the terms of the plan's obligations. The corresponding index-linked yield at this term is 5.18%. These rates do not reflect any adjustment for taxation. These rates were deduced from the interest rate data obtained from the Johannesburg Stock Exchange after the market close on 30 June 2025.

Actuarial assumptions of defined benefit obligation [GRAP 25.151]

The following are the significant actuarial assumptions used to calculate the present value of the defined benefit obligations for the Municipality's pension plan as of 30 June 2025. The assumptions are expressed in absolute terms to provide clarity on their impact:

Mortality rate

Assumption: SA 85 - 90

This mortality table is used to estimate the life expectancy of plan participants, based on current trends and historical data within the sector.

Discount rate:

Assumption: 11%

The discount rate is based on the yield curve of current market rates available and expected to be available during the estimated period of the obligations.

Medical aid contribution inflation rate

Assumption: 6.8%

This assumption is required to reflect estimated future changes in the cost of medical services, resulting from both inflation and specific changes in medical costs

CPI Inflation rate:

Assumption: 5%

Inflation is considered in the projection of salary increases and the adjustment of retirement benefits.

Proportion of Eligible In-Service Non-Members Joining a Scheme by Retirement

It has been assumed that 15% of eligible in-service non-members will be on a medical scheme by retirement (should they not exit employment before then) and continue with the subsidy at and after retirement.

Family Profile

It has been assumed that female spouses will be five years younger than their male counterparts. Furthermore, we've assumed that 60% of eligible employees on a health care arrangement at retirement will have a subsidised spouse dependant. For current retiree members, actual subsidised spouse dependants were used and the potential for remarriage was ignored.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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20. Employee benefits (continued)

Continuation of Membership:

It has been assumed that 75% of in-service members will remain on the Municipality's health care arrangement should they stay until retirement.

Normal retirement age

The average retirement age for all active employees was assumed to be 62 years.

Amounts recognised in the statement of financial position

The amounts recognised in the statement of financial position is as follows:

Present value of unfunded obligations	216 160 001	191 795 001
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Amounts recognised in the statement of financial performance

The amounts recognised in the statement of financial performance is as follows:

Service cost: Current service cost	5 603 000	5 165 000
Net interest expense: Interest cost	22 676 000	21 118 000
Remeasurements: Actuarial (gains)/ losses	7 071 117	(660 010)
Total post-retirement benefit included in employee related costs	33 350 117	25 622 990

Movements in the present value of the defined benefit obligation

Opening balance	191 795 001	176 156 001
Current service cost	5 603 000	5 165 000
Interest cost	22 676 000	21 118 000
Actual employer benefit payments	(10 985 117)	(9 983 990)
Actuarial loss/ (gain) recognised in the year	7 071 117	(660 010)
Present value of fund obligation at the end of the year	216 160 001	191 795 001

Sensitivity analysis on the defined benefit obligation (R Millions)

Assumption	Change	In-service	Continuation	Total	% change
Central assumptions		94.810	121.350	216.160	
Health care inflation	1%	112.987	132.358	245.345	14%
	-1%	80.259	111.751	192.010	-11%
Discount rate	1%	80.868	112.169	193.037	-11%
	-1%	112.396	132.014	244.410	13%
Post-employment mortality	1 yr	92.511	117.364	209.875	-3%
	- 1 yr	97.00	125.00	222.00	3%
Average retirement age	- 1 yr	103.206	121.350	224.556	4%
Continuation of membership at retirement	-10%	82.923	121.350	204.273	-5%

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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20. Employee benefits (continued)

Sensitivity analysis on Current-service and Interest Costs

Assumption	Change	Current-service cost	Interest cost	Total	% Change
Central assumptions		5 603 000	22 676 000	28 279 000	
Health care inflation	1%	6 830 000	25 723 000	32 553 000	15%
	-1%	4 637 000	20 143 000	24 780 000	-12%
Discount rate	1%	4 719 000	21 919 000	26 638 000	-6%
	-1%	6 728 000	23 514 000	30 242 000	7%
Post-retirement mortality	+1 yr	5 470 000	22 006 000	27 476 000	-3%
	-1 yr	5 729 000	23 342 000	29 071 000	3%
Average retirement age	-1 yr	5 941 000	23 573 000	29 514 000	5%
Membership continuation	-10%	4 920 000	21 477 000	26 397 000	-7%

Methods and assumptions used in sensitivity analysis [GRAP 25.152(b)]

The sensitivity analyses were prepared using the projected unit credit method, which is consistent with the method used to value the DBO in the financial statements. The analyses assume a parallel shift in the respective actuarial assumptions while holding all other assumptions constant. It is important to recognize that the use of this method does not imply that the impact of changes in actuarial assumptions is linear or follows any predictable pattern.

Expected contributions for the next reporting period [GRAP 25.154(b)]

For the financial year ended 30 June 2025, Stellenbosch Municipality expects to contribute approximately R 5 603 000 (2024: R 5 165 000) to the defined benefit plan. This estimated contribution takes into account current salary levels, the number of participating employees, and actuarial assumptions regarding demographic and financial factors. These contributions are designed to secure sufficient assets to meet the plan's future benefits obligations as they become due.

20.2 Long-service awards benefits

Provision for long-service awards	20.2.1	31 047 021	30 108 021
Less: Transfer to current portion		(4 136 021)	(3 974 021)
Total non-current benefit		26 911 000	26 134 000
Non-current		26 911 000	26 134 000
Current		4 136 021	3 974 021
Total liability		31 047 021	30 108 021

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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20. Employee benefits (continued)

Long-service awards

The municipality operates a funded defined benefit plan for all its employees. Under the plan, a Long Service Award is payable after 10 years of continuous service and every 5 years thereafter to employees. The provision is an estimate of the long-service based on historical staff turnover. No other long-service benefits are provided to employees.

The most recent actuarial valuations of plan assets and the present value of the defined benefit obligation were carried out at 30 June 2025 by Arch consulting. The present value of the defined benefit obligation, and the related current service cost and past service cost, were measured using the Projected Unit Credit Method.

At year end 1168 (2024: 1142) employees were eligible for Long Services Awards.

The principal assumptions used for the purposes of the actuarial valuations were as follows:

Discount rate	10%	11.2%
CPI Inflation rate	4%	5.4%
General earnings inflation rate	5%	6.4%

Characteristics and risks of defined benefit plans

The Municipality offers employees LSA for every five years of service completed, from ten years of service to 45 years of service, inclusive. In the month that each "completed service" milestone is reached, the employee is granted an LSA. Working days are valued at 1/249th of annual earnings per day.

Risks associated with the defined benefit plan

Termination of service risk: There is a risk that fewer eligible employees terminate their service at the Municipality i.e. more long service awards vest than expected

Inflation Risk: There is a risk that future CPI inflation and earnings inflation are higher than assumed and present in an uncontrolled manner.

Regulatory Risk

There is a risk that changes to legislation with respect to long service awards may increase the defined benefit obligation for Stellenbosch Municipality.

Enforcement of eligibility criteria and rules

The risk that eligibility criteria and rules are not strictly or consistently enforced, to the detriment of the Municipality.

GRAP 25 defines the determination of the Discount Rate Assumption to be used as follows:

The discount rate that reflects the time value of money is best approximated by reference to market yields at the reporting date on government bonds. Where there is no deep market in government bonds with a sufficiently long maturity to match the estimated maturity of all the benefit payments, an entity uses current market rates of the appropriate term to discount shorter term payments, and estimates the discount rate for longer maturities by extrapolating current market rates along the yield curve.

Volatility of open ended Defined Benefit Obligation:

The risk that the long service award DBO may be volatile which is exacerbated by its long-term nature.

Amounts recognised in the statement of financial position

The amounts recognised in the statement of financial position are as follow:

Present value of unfunded obligations	31 047 021	30 108 021
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Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

		2025 R	2024 R
20. Employee benefits (continued)			
Amounts recognised in the statement of financial performance			
The amounts recognised in the statement of financial performance are as follow:			
Current service cost		2 304 000	2 185 000
Interest cost		3 158 000	3 008 000
Actuarial losses / (gains) recognised		(405 033)	182 442
Total expense included in employee related costs	33	5 056 967	5 375 442

20.2.1 Provision for long service awards

Movements in the present value of the defined benefit obligation

Opening Balance		30 108 021	27 958 021
Increases		5 056 967	5 150 000
Reductions (Payments, remeasurement etc.)		(4 117 967)	(3 000 000)
Closing balance		31 047 021	30 108 021

The following table provides a maturity analysis of the present value of the defined benefit obligations, showing the undiscounted cash flows to be paid in respect of benefits to be provided under the plan: (up to 40 years, R millions)

Future year intervals	Projected Benefit Payments
Within 1 year	4 419 000
Between 1 - 2 years	4 492 000
Between 2 - 3 years	3 588 000
Between 3 - 4 years	4 363 000
Between 4 - 5 years	4 965 000
6 to 10 years	27 717 000
11 to 15 years	30 087 000
16 to 20 years	25 266 000
21 to 30 years	34 443 000
31 to 40 years	3 436 000
	142 776 000

The benefits payments are scheduled based on the expected long service terms of current employees and the provisions of the plan that determine the timing of benefits payments. The distribution of these payments is subject to changes in demographic factors such as normal salary cost inflation and withdrawal rates.

The estimated current service cost for the upcoming year has been determined to be R 2 357 000, while the interest cost for the same period is projected to be R2 889 000. For comparison, in 2023/2024, the current service cost and interest cost were R 2 304 000 and R 3 158 000, respectively.

Sensitivity Analysis

Methods and assumptions used in sensitivity analysis

The sensitivity analyses were prepared using the projected unit credit method, which is consistent with the method used to value the DBO in the financial statements. The analyses assume a parallel shift in the respective actuarial assumptions while holding all other assumptions constant. It is important to recognize that the use of this method does not imply that the impact of changes in actuarial assumptions is linear or follows any predictable pattern.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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20. Employee benefits (continued)

Expected contributions for the next reporting period

For the financial year ended 30 June 2024, Stellenbosch Municipality expects to contribute approximately R 2 304 000 (2024: R 2 185 000) to the defined benefit plan. This estimated contribution takes into account current salary levels, the number of participating employees, and actuarial assumptions regarding demographic and financial factors. These contributions are designed to secure sufficient assets to meet the plan's future benefits obligations as they become due.

Sensitivity analysis on Current-service and Interest Costs

Assumption	Change	Current service cost	Interest cost	Total	% change
Central assumptions		2304000	3158000	5462000	
General earnings inflation rate	1%	2483000	3354000	5837000	7%
	-1%	2144000	2980000	5124000	-6%
Discount rate	1%	2162000	3242000	5404000	-1%
	-1%	2465000	3060000	5525000	1%
Average retirement age	2 yr	2538000	3545000	6083000	12%
	-2 yr	1993000	2609000	4602000	-16%
Rates of termination of service	x2	1741000	2604000	4345000	-20%
	x0.5	2714000	3528000	6242000	14%

Sensitivity analysis on the defined benefit obligation

Assumption	Change	DBO	% Change
Central assumptions		31 047 000	
General earnings inflation	1%	32 856 000	6%
	-1%	29 396 000	-5%
Discount rate	1%	29 364 000	-5%
	-1%	32 920 000	6%
Average retirement age	+2 yr	34 793 000	12%
	-2 yr	25 856 000	-17%
Rates of termination of service	x2	25 998 000	-16%
	-x0.5	34 401 000	11%

20.3 Bonus

Provision for bonus	20.3.1	16 787 332	15 545 103
Less: Transfer to current portion		(16 787 332)	(15 545 103)
Total non-current benefit		-	-
Current		16 787 332	15 545 103

Amounts recognised in the statement of financial position

The amounts recognised in the statement of financial position are as follow:

Present value of unfunded obligations	16 787 332	15 545 103
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Amounts recognised in the statement of financial performance

The amounts recognised in the statement of financial performance are as follow:

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

		2025 R	2024 R
20. Employee benefits (continued)			
20.3.1 Provision for bonus			
Movements in the present value of the defined benefit obligation			
Opening Balance		15 545 103	14 629 565
Increases		1 242 229	915 538
Closing balance		16 787 332	15 545 103
20.4 Staff leave			
Provision for staff leave	20.4.1	36 988 818	34 421 791
Less: Transfer to current portion		(36 988 818)	(34 421 791)
Total non-current benefit		-	-
Current		36 988 818	34 421 791
Amounts recognised in the statement of financial position			
The amounts recognised in the statement of financial position are as follow:			
Present value of unfunded obligations		36 988 818	34 421 791
20.4.1 Provision for staff leave			
Movements in the present value of the defined benefit obligation			
Opening Balance		34 421 791	30 740 330
Increases/(Decreases)		4 626 966	5 751 360
Reductions (Payments, remeasurement etc.)		(2 059 939)	(2 069 899)
Closing balance		36 988 818	34 421 791

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

		2025 R	2024 R
21. Provisions			
Landfill Sites	21.1	154 425 163	106 740 477
Split between current and non-current			
Current		5 113 974	-
Non-current		149 311 189	106 740 477
Total		154 425 163	106 740 477
21.1 Landfill Sites			
Opening Balance		106 740 477	95 421 976
Additional provisions raised		35 142 680	583 529
Increases (Passage of Time/Discounted Rate)		12 542 006	10 734 972
Closing balance		154 425 163	106 740 477
Split between current and non-current			
Current		5 113 974	-
Non-current		149 311 189	106 740 477
Total		154 425 163	106 740 477

Landfill site provision

The municipality has a present obligation to rehabilitate the landfill site which stems from licensing agreements 19/2/5/1/B4/45/WL0182/22 issued in terms of the Environmental Conservation Act, 1989 (Act 73 of 1989)

In terms of the licensing of the landfill refuse sites, the municipality will incur licensing and rehabilitation costs of R154 425 163 (2024: R106 740 477) to restore the site at the end of its useful life.

The unwinding of the provision for landfill site for the current year was R12 542 006 (2024: R10 734 972) was included in the finance cost in the statement of financial performance.

Cells 1 and 2 have reached full capacity and must be rehabilitated. The expected future cash outflows for cells 1 and 2 should commence in the 2025/2026 financial year. Cell 3 has come into use at the end of 30 June 2013 financial year and is the current landfill site in use. The expected future cash outflows is between July 2044 and July 2048 for cell 3. Cell 4 has come into use in November 2024 and cash outflows are expected in July 2044 and July 2048.

The provision has been determined based on an independent valuation performed by a firm of consulting engineers as at 30 June 2025

Key cost parameters:

- Inflation rate 7.65% (2024: 5.4%)
- Discount rate 11% (2024: 11.75%)

Refer to note 44 for contribution to the provision.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
22. Services charges		
Electricity		
Consumption – Electricity	1 025 531 703	873 683 777
Availability charges – Electricity	847 687	901 866
Sub-total	1 026 379 390	874 585 643
Waste management		
Consumption – Waste management	100 206 223	95 164 675
Availability charges – Waste management	1 230 422	1 161 846
Sub-total	101 436 645	96 326 521
Waste water management		
Consumption – Waste water management	125 464 823	113 260 387
Availability charges – Waste water management	2 141 333	1 691 355
Sub-total	127 606 156	114 951 742
Water management		
Consumption – Water management	209 188 283	202 611 935
Availability charges – Water management	643 721	658 774
Sub-total	209 832 004	203 270 709
Total	1 465 254 195	1 289 134 615
The amounts disclosed above for service charges are in respect of services rendered which are billed to the consumers on a monthly basis according to approved tariffs.		
23. Rent from fixed assets		
Market related	7 023 004	6 359 726
Non-market related	4 710 055	4 696 080
Total	11 733 059	11 055 806
23.1 Rental by asset class		
Market related		
Investment property	7 023 004	6 359 726
Non-market related		
Property, plant and equipment	827 023	824 671
Investment property	3 883 032	3 871 409
	4 710 055	4 696 080
Total	11 733 059	11 055 806
24. Interest earned from receivables		
Exchange receivables	24.1 26 446 509	23 504 654
Non-exchange receivables	24.2 4 522 479	4 239 407
Total	30 968 988	27 744 061

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
24. Interest earned from receivables (continued)		
24.1 Interest earned from exchange receivables		
Consumer receivables		
Electricity	4 361 506	3 776 833
Water	13 155 533	11 555 709
Waste water management	3 390 854	3 027 593
Waste management	4 573 612	3 992 025
Service charges	965 004	1 152 494
	26 446 509	23 504 654
24.2 Interest earned from non-exchange receivables		
Consumer receivables		
Property rates	4 522 479	4 239 407
25. Interests on current and non-current assets		
Bank accounts	9 770 573	8 848 063
Short-term investments and call accounts	51 663 277	48 463 744
Total	61 433 850	57 311 807
26. Licence and permits		
Exchange revenue	26.1 7 896 024	8 149 482
26.1 Licenses and permits – Exchange revenue		
Market porters	199 282	206 910
Road and transport	7 696 516	7 942 115
Trading	226	457
Total	7 896 024	8 149 482
27. Agency services		
Provincial	3 816 817	3 697 082

The municipality collects license fees on behalf of the Provincial Government Western Cape and receives a 12% agency fee.

The municipality, as an agent, recognises only the portion of the revenue and expenses it receives or incurs in executing the transactions on behalf of the principal in accordance with the requirements of the relevant Standards of GRAP.

No resources are held by the municipality on behalf of the principle.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
28. Operational revenue		
Exchange revenue		
Administrative Handling Fees	246 596	256 661
Breakages and Losses Recovered	36 818	3 011
Collection Charges	658 622	55 573
Incidental Cash Surpluses	1 547	1 982
Inspection fees	191	8 309
Insurance Refund	3 673 342	2 818 340
Merchandising, Jobbing and Contracts	1 872 411	4 917 486
Recovery Maintenance	879 057	534 756
Request for information	50 093	60 470
Sale of Property	-	1 618 109
Skills Development Levy Refund	926 187	931 782
Staff and Councillors Recoveries	578 537	420 158
Development Charges	41 101 951	36 107 144
Total	50 025 352	47 733 781
29. Sales of goods and rendering of services		
Application Fees for Land Usage	2 166 855	1 188 087
Building Plan Approval	10 782 152	8 719 636
Cemetery and Burial	1 314 183	1 270 896
Clearance Certificates	783 379	589 505
Encroachment Fees	8 229 278	6 487 688
Entrance Fees	650 001	261 922
Fire Services	121 315	246 318
Library Fees	9 634 369	9 507 954
Parking Fees	5 028 539	5 722 596
Photo copies, Faxes and Telephone charges	75 979	79 116
Removal of Restrictions	142 073	58 391
Sale of Goods	629 068	604 146
Scrap, Waste & Other Goods	341 706	29 970
Squatter Re-allocation	1 200	1 100
Total	39 900 097	34 767 325

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
30. Property rates by usage		
Agricultural property	21 963 083	20 789 622
Business and commercial properties	182 248 284	169 353 450
Public benefit organisations	44 316	41 684
Public service purposes properties	10 908 663	10 225 108
Residential properties	290 092 834	267 044 169
Vacant land	25 323 665	17 000 408
Total	530 580 845	484 454 441

Financial Note: Assessment Rates

Assessment Rates are levied on the value of land and improvements, which valuation is performed every four years. Interim valuations are processed on an annual basis to consider any changes in individual property values, due to amendments. The current Valuation Roll came into effect on 01 July 2021. With reference to Section 78 of the Local Government: Municipal Property Rates Act, No. 6, 2004, two reviews have been finalised and two supplementary valuations have been performed during the financial year and implemented accordingly.

The following assessment rates were charged for the period ending June 2025:

Residential Property	R 0.005387
Business and Commercial Property	R 0.011313
Agricultural Property	R 0.001347
Public Service Purposes	R 0.011313
Public Service Infrastructure	R 0.001347
Public Benefit Organization	R 0.001347
Vacant Residential	R 0.010775
Vacant other	R 0.021550

Property Rates are levied monthly on property owners' accounts and are payable the 7th of each month. Property owners may request to pay their Rates annually, which amount will be levied in July and must be paid by the 7th of October annually. Interest on outstanding accounts for Property Rates is levied as per Council's Credit Control and Debt Collection Policy.

Relief Measures

The relief measures on property rates are generally described in paragraph 8 of the approved Property Rates Policy of the Municipality. This includes the specific under mentioned relief measures:

Rebate and Gross Monthly Household Income for Qualifying Senior Citizens and Disabled Persons:

Gross Monthly Household Income %

Up to R8 000 - 100%

From R8 001 to R 11 000 - 75%

From R11 001 to R13 000 - 50%

From R13 001 to R17 000 - 25%

Municipal Valuation Threshold Value

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

		2025 R	2024 R
30. Property rates by usage (continued)			
On qualifying residential properties, property owners will receive a rebate up to a maximum value of R250 000, which amount includes a value of R15 000 as per Section 17(1)(h) of the Local Government: Municipal Property Rates Act, No. 6, 2004, and an additional value of R235 000 reduction granted as per paragraph 8.2.1(ii) of the approved Property Rates Policy.			
Paragraph 8.2.1 (ii) is only applicable on properties with valuations up to R5 000 000.			
Stellenbosch Special Rebate			
A rebate of 20% may be granted as per paragraph 8.6 of the approved Rates Policy of the Municipality.			
Other Rebates			
Rebates have also been granted to qualifying non-profit organizations and to organizations who qualified for any other rebate as defined in the Property Rates Policy. Any other exclusions or exemptions have been granted in accordance with the Local Government: Municipal Property Rates Act, No. 6, 2004.			
31. Fines, penalties and forfeits			
Fines	31.1	169 422 441	143 331 671
Forfeits	31.2	17 841 038	23 536 224
Total		187 263 479	166 867 895
31.1 Fines			
Traffic fines			
Municipal fines		169 181 492	143 096 788
Other fines			
Building fines		79 513	79 652
Law enforcement		95 036	22 720
Overdue books		40 835	26 028
Pound fees		25 565	106 483
Total		240 949	234 883
Total		169 422 441	143 331 671
31.2 Forfeits			
Unclaimed money		17 841 038	23 536 224
32. Transfers and subsidies			
Operational			
Allocations in-kind	32.1	10 686 317	9 338 292
Monetary allocations	32.2	223 727 377	209 922 147
Total transfers and subsidies: Operational		234 413 694	219 260 439
Capital			
Allocations in-kind	32.3	4 682 000	47 436 813
Monetary allocations	32.4	125 956 656	106 864 062
Total transfers and subsidies: Capital		130 638 656	154 300 875
Total		365 052 350	373 561 314

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
32. Transfers and subsidies (continued)		
32.1 Allocations in-kind: Operational		
Provincial government	10 686 317	9 338 292
The municipality received services in the form of consultancy fees to the value of R10 686 317 (2024: R9 338 292) from the western cape provincial government.		
32.2 Monetary allocations: Operational		
District municipalities	92 000	119 700
Households	1 500	-
National governments	5 584 123	8 937 911
National revenue fund	215 604 000	200 488 473
Non-profit institutions	66 729	-
Provincial government	2 379 025	376 063
Total	223 727 377	209 922 147
32.3 Allocations in-kind: Capital		
Departmental agencies and accounts	-	42 300 000
District municipalities	-	5 055 000
Households	4 682 000	-
Private enterprises	-	81 813
Total	4 682 000	47 436 813
32.4 Monetary allocations: Capital		
National government	97 410 714	87 158 378
Private enterprises	(41 000)	-
Provincial governments	28 586 942	19 705 684
Total	125 956 656	106 864 062
Included in above are the following transfers and subsidies received:		
Conditional grants received	134 351 229	143 397 369
Unconditional grants received	215 603 999	200 488 473
	349 955 228	343 885 842

Grant revenue is recognised when all the conditions of the grant has been met.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

Figures in Rand

33. Employee related cost

Senior management	33.1	13 881 056	11 246 668
Municipal staff	33.2	653 194 270	621 032 589
Total		667 075 326	632 279 257

33.1 Senior management costs

2025

	Municipal Manager	Chief Financial Officer	Director: Community and Protection Services	Director: Corporate Services	Director: Infrastructure	Director: Planning and Economic Development	Total
Basic salary	1 539 565	1 458 503	1 881 908	2 952 623	1 850 754	1 568 387	11 251 740
Bonuses	270 464	215 822	138 743	-	-	169 574	794 603
Allowances	225 336	304 171	100 800	37 400	40 800	140 800	849 307
Bargaining council	143	143	143	131	143	143	846
Group life insurance	26 428	21 089	21 089	19 332	21 089	21 089	130 116
Medical	37 575	35 341	-	-	-	51 066	123 982
Pension	292 371	190 063	-	-	13 000	222 455	717 889
Unemployment insurance	2 125	2 125	2 125	1 948	2 125	2 125	12 573
	2 394 007	2 227 257	2 144 808	3 011 434	1 927 911	2 175 639	13 881 056

Included in the Director: Corporate Services Basic Salary, is an amount in terms of a settlement agreement to the value of R1 541 584. The Director's contract termination was 31 May 2025.

Included in the directors basic salary is an amount of R1 711 527 in relation to a provision made according to the draft government notice on the upper limits of total remuneration packages of municipal managers and managers directly accountable to municipal managers.

Stellenbosch Municipality

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Notes to the Annual Financial Statements

Figures in Rand

33. Employee related cost (continued)

2024

	Geraldine Mettler	Kevin Carolus	Director: Community and Protection Services	Director: Corporate Services	Director: Infrastructure	Director: Planning and Economic Development	Total
Basic salary	1 428 140	1 078 401	1 499 662	1 559 662	1 586 329	1 267 310	8 419 504
Bonuses	248 608	208 927	134 310	164 157	123 118	208 927	1 088 047
Allowances	225 904	301 543	101 925	40 800	41 485	40 800	752 457
Bargaining council	137	137	137	137	137	137	822
Group life insurance	24 471	20 471	20 471	20 471	20 471	20 471	126 826
Medical	43 973	32 810	-	-	-	54 068	130 851
Pension	272 953	197 081	-	-	-	245 377	715 411
Unemployment insurance	2 125	2 125	2 125	2 125	2 125	2 125	12 750
	2 246 311	1 841 495	1 758 630	1 787 352	1 773 665	1 839 215	11 246 668

Stellenbosch Municipality

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Notes to the Annual Financial Statements

	2025 R	2024 R
33. Employee related cost (continued)		
33.2 Municipal staff costs		
Basic salary	385 854 578	360 808 704
Service-related benefits	111 058 269	113 208 875
Allowances	16 693 733	15 108 668
Bargaining council	260 522	249 820
Group life insurance	8 015 782	7 511 641
Medical	31 551 353	29 722 149
Pension	64 042 978	59 651 027
Post-retirement benefit: Medical	28 279 000	26 283 000
Leave Gratuity	4 626 966	5 751 360
Unemployment insurance	2 811 089	2 737 345
Total	653 194 270	621 032 589

Please refer to note 20 for detailed breakdown of the employee benefit items contained with the employee related costs note as disclosed above in note 33.2. These include: Post retirement benefit: medical, long service awards, leave gratuity and bonus provision.

34. Remuneration of councillors

Executive Mayor	34.1	1 121 376	1 040 254
Chief whip	34.2	823 412	792 276
Speaker	34.3	877 080	842 114
Deputy executive mayor	34.4	877 080	846 402
Executive committee	34.5	7 670 137	7 846 941
All other councillors	34.6	11 619 566	11 251 932
Total		22 988 651	22 619 919

Stellenbosch Municipality

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Notes to the Annual Financial Statements

	2025 R	2024 R
34. Remuneration of councillors (continued)		
34.1 Executive Mayor		
Allowances and service related benefits		
Basic salary	848 947	810 646
Cell phone allowance	47 004	49 608
Travelling allowance	180 347	180 000
	1 076 298	1 040 254
Social contributions		
Medical aid benefits	45 078	-
Total	1 121 376	1 040 254

During the current financial year a new Executive Mayor was elected on the 29th of November 2024. The split between the two Executive Mayors earnings are depicted below:

Executive Mayor: J Fasser

Basic Salary	474 895
Cell Phone Allowance	27 419
Travelling allowance	105 347
Medical aid	45 078
	652 739

Executive Mayor: G Van Deventer

Basic Salary	374 052
Cell Phone Allowance	19 585
Travelling Allowance	75 000
	468 637

34.2 Chief whip

Allowances and service related benefits

Travelling allowance	167 957	167 957
Basic salary	566 001	534 615
Cell phone allowance	47 004	49 608
	780 962	752 180

Social contributions

Pension fund contributions	42 450	40 096
Total	823 412	792 276

34.3 Speaker

Allowances and service related benefits

Basic salary	650 076	612 506
Cell phone allowance	47 004	49 608
Travelling allowance	180 000	180 000
	877 080	842 114

Stellenbosch Municipality

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	2025 R	2024 R
34. Remuneration of councillors (continued)		
34.4 Deputy executive mayor		
Allowances and service related benefits		
Basic salary	809 076	792 506
Cell phone allowance	47 004	49 608
Travelling allowance	21 000	4 288
	877 080	846 402
34.5 Executive committee		
Allowances and service related benefits		
Basic salary	6 754 971	6 959 809
Cell phone allowance	442 119	493 730
Travelling allowance	255 717	151 830
	7 452 807	7 605 369
Social contributions		
Medial aid benefits	37 517	34 560
Pension fund contributions	179 813	207 012
	217 330	241 572
Total	7 670 137	7 846 941
34.6 All other councillors		
Allowances and service related benefits		
Basic salary	9 495 770	9 104 592
Cell phone allowance	1 450 885	1 532 079
Travelling allowance	276 695	276 660
	11 223 350	10 913 331
Social contributions		
Medial aid benefits	112 297	67 680
Pension fund contributions	283 919	270 921
	396 216	338 601
Total	11 619 566	11 251 932
35. Bulk purchases		
Electricity	763 604 402	626 175 769
Water	34 441 746	32 051 727
Total	798 046 148	658 227 496
36. Inventory consumed		
Consumables	27 463 968	35 032 652
Housing stock	1 550 000	1 060 000
Materials and supplies	29 698 807	30 278 731
Total	58 712 775	66 371 383

Stellenbosch Municipality

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		2025 R	2024 R
37. Contribution to/(from) debt impairment			
Trade and other receivables from exchange transactions	5	(4 289 159)	56 912 905
Property Rates	6	1 352 229	7 464 997
Traffic Fines		27 416 029	(15 254 242)
Total		24 479 099	49 123 660
38. Depreciation and amortisation			
Amortisation			
Intangible assets	14.1	192 560	379 052
Depreciation			
Investment property	10.1	402 989	420 819
Property, plant and equipment		205 382 166	205 350 669
		205 785 155	205 771 488
Total		205 977 715	206 150 540
39. Impairment losses / (reversal) of impairment			
Impairment loss / Reversal of impairment			
Investment property	10.1	-	1 725 000
Property, plant and equipment		771 721	1 031 436
Total		771 721	2 756 436
40. Finance costs			
40.1 Interest cost			
Borrowings			
• Annuity loans		57 028 893	49 186 011
Discounting of financial instruments	15&17	3 296 338	3 490 245
Interest costs non-current provisions	21	12 542 006	10 734 972
Total		72 867 237	63 411 228
41. Contracted services			
Consultants and professional services	41.1	35 045 288	23 809 802
Contractors	41.2	110 402 402	121 922 771
Outsourced services	41.3	139 091 442	130 354 930
Total		284 539 132	276 087 503
41.1 Consultants and professional services			
Business advisory services			
Audit committee		350 250	507 191
Business and financial management		3 433 375	2 864 992
Forensic investigators		44 000	228 993
Human resources		45 243	10 250
Organisational		26 290	33 150
Project management		2 406 093	704 822
Research and advisory		12 505 117	11 315 735
Valuer and assessors		2 492 280	2 153 994
Total business advisory services		21 302 648	17 819 127

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
41. Contracted services (continued)		
Laboratory services		
Water	1 518 354	822 851
Legal services		
Issue of summons	18 484	73 082
Legal advice and litigation	12 205 802	5 094 742
Total legal services	12 224 286	5 167 824
Total consultants and professional services	35 045 288	23 809 802
41.2 Contractors		
General services		
Artists and performers	-	373
Bore waterhole drilling	8 322	7 614
Catering services	1 585 937	1 954 395
Employee wellness	69 820	5 706
Event promoters	2 161 125	1 920 000
Forestry	2 558 763	4 164 442
Gardening services	184 571	216 658
Gas	4 165	1 304
Graphic designers	8 500	-
Interior decorator	-	79 364
Management of informal settlements	5 173 025	6 749 988
Medical services	580 666	84 624
Pest control and fumigation	86 214	85 311
Plants, flowers and other decorations	987 340	824 264
Preservation/Restoration/Dismantling/Cleaning services	-	121 589
Sewerage services	6 215 177	6 789 331
Stage and sound crew	243 720	240 185
Tracing agents and debt collectors	1 727	2 460 755
Transportation	10 938 687	2 067 693
Total general services	30 807 759	27 773 596
Maintenance services		
Maintenance of buildings and facilities	15 309 787	7 952 663
Maintenance of equipment	12 102 339	12 015 858
Maintenance of unspecified assets	46 370 538	68 635 839
Total maintenance service	73 782 664	88 604 360
Trading services		
Prepaid electricity vendors	5 811 979	5 544 815
Total contractor	110 402 402	121 922 771
41.3 Outsourced services		
Business and advisory services		
Accounting and Auditing	72 800	274 828
Project Management	15 192 638	3 035 986
Total business and advisory services	15 265 438	3 310 814

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Notes to the Annual Financial Statements

		2025 R	2024 R
41. Contracted services (continued)			
General services			
Animal Care		-	700
Cleaning Services		1 184 094	2 060 890
Clearing and Grass Cutting Services		2 281 222	1 238 332
Drivers Licence Cards		772 462	929 040
Internal Auditors		99 144	1 800
Litter Picking and Street Cleaning		3 531 481	3 319 619
Personnel and Labour		-	29 400
Professional Staff		657 445	331 308
Refuse Removal		41 035 965	54 625 143
Traffic Fines Management		14 785 281	13 065 594
Transport Services		442 226	252 584
Total general services		64 789 320	75 854 410
Trading services			
Security Services		59 036 684	51 189 706
Total outsourced services		139 091 442	130 354 930
42. Transfers and subsidies			
Operational			
Allocations in-kind	42.1	2 447 460	5 757 678
Monetary allocations	42.2	15 420 541	15 566 458
Total transfers and subsidies: Operational		17 868 001	21 324 136
42.1 Allocations in-kind: Operational			
Households		2 447 460	5 757 678
42.2 Monetary allocations: Operational			
Households		6 199 286	7 146 603
Non-profit institutions		9 221 255	8 419 855
Total		15 420 541	15 566 458
43. Irrecoverable debts written off			
Electricity		12 322 419	17 146
Service Charges		6 437 756	-
Waste management		8 964 766	6 074
Waste water management		7 117 259	6 198
Water		37 674 138	54 046
Traffic Fines		102 206 318	101 264 460
Property rates		2 231 930	281 930
Total		176 954 586	101 629 854
44. Contribution to/(from) Landfill provision			
Landfill site		5 806 163	583 529

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
45. Operating leases		
Furniture and Office Equipment	1 623 232	1 363 775
Investment Properties	5 335 924	4 267 101
Machinery and Equipment	1 002 468	514 866
Total	7 961 624	6 145 742
46. Operational cost		
Achievements and Awards	67 351	24 559
Advertising, Publicity and Marketing	2 571 864	2 216 581
Bank Charges, Facility and Card Fees	1 862 000	1 727 211
Bargaining Council	6 338 112	6 071 063
Bursaries (Employees)	556 851	546 312
Cleaning Services	11 826	4 407
Commission	2 328 012	2 100 418
Communication	10 203 406	10 538 542
Drivers Licences and Permits	13 141	32 764
Entertainment	5 770	34 435
External Audit Fees	9 378 374	8 318 351
External Computer Service	25 103 323	21 633 340
Fines and Penalties	-	220 513
Full Time Union Representative	142 227	141 602
Hire Charges	10 594 250	9 584 861
Honoraria (Voluntarily Workers)	34 000	48 000
Indigent Relief	4 450 676	3 466 400
Insurance Underwriting	9 500 404	6 570 415
Learnerships and Internships	579 478	292 118
Licences	2 149 107	1 563 688
Management Fee	11 924 624	9 226 281
Municipal Services	22 549 331	19 736 269
Office Decorations	3 191	4 188
Printing, Publications and Books	418 079	408 542
Professional Bodies, Membership and Subscription	210 485	182 973
Registration Fees	4 946 101	5 172 781
Remuneration to Ward Committees	815 950	701 019
Resettlement Cost	21 668	25 877
Samples and Specimens	1 204 750	1 324 381
Search Fees	97 486	95 813
Skills Development Fund Levy	5 340 833	5 186 870
Storage of Files (Archiving)	80 655	76 657
System Access and Information Fees	84 431	44 984
Travel Agency and Visa's	24 549	6 395
Travel and Subsistence	982 350	896 822
Uniform and Protective Clothing	8 746 096	9 445 734
Vehicle Tracking	674 709	638 116
Workmen's Compensation Fund	4 102 438	3 741 646
Total	148 117 898	132 050 928

The following principle agent arrangements were in place in relation to the expenditure as contained in note 41 and note 46 to the annual financial statements:

EasyPay (Agent) is a payment platform used to collect municipal service payments from third parties. These payments are accepted by EasyPay on behalf of the Municipality (Principal), from third parties. A service charge is levied by EasyPay for collection of the payments. This fee is recognised as commissions paid.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

		2025 R	2024 R
46. Operational cost (continued)			
<p>Ontec (Agent) sells and collects money from the sale of prepaid electricity on behalf of the Municipality. Ontec pays over the monies collected to the Municipality, minus the collection fee levied, determined at a rate specific in the Service Level Agreement. The municipality recognises 100% of the money's collected as revenue from exchange transactions and the collection fee paid to Ontec (which includes costs incurred on debit or credit card electricity sales and cash handling fees incurred), is recognized as an expense. This same service was also performed by Syntell during the current financial year, however the contract came to an end to which Ontec then took over the respective duties.</p> <p>TMT (Agent) manages the collection of traffic fines (both legacy fines issue before 1 July 2017 and fines issued after this date), on behalf of the Municipality. TMT pays over the monies collected to the Municipality. The municipality recognises 100% of the money's collected as revenue from non - exchange transactions and the fee incurred to TMT is recognized as an expense.</p> <p>These arrangements are subject to standard terms and conditions upon termination.</p> <p>None of the municipalities assets are under the custodianship of the agents.</p>			
47. Gain/(Loss) on disposals and fair value adjustments			
Gains/(losses) on disposals	47.1	1 968 336	(1 986 164)
Fair value adjustment	47.2	(6 791 220)	(1 016 415)
Total		(4 822 884)	(3 002 579)
47.1 Gains/(losses) on disposals			
Property, plant and equipment		1 968 336	(1 986 164)
47.2 Fair value adjustment			
Biological assets		(125 136)	(1 493 983)
Actuarial Assessments - Contribution to/(from) provision		(6 666 084)	477 568
Total		(6 791 220)	(1 016 415)
48. Inventory adjustments to net realisable value			
Inventory		2 394 876	(290 008)

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
49. Net cash from/(used) operating activities		
Surplus for the year	254 541 220	263 003 427
Adjustments for:		
Depreciation and amortisation	205 977 715	206 150 540
Bad debts written off	176 954 586	101 629 854
Impairment Losses	771 720	2 756 436
(Gains) / Losses on disposal of assets	-	1 986 169
Fair value adjustment	4 822 884	1 493 983
Finance Cost	15 838 344	14 225 217
Increase / (Decrease) in provisions	5 806 163	583 529
Increase / (Decrease) employee benefit	24 158 699	22 386 000
Increase / (Decrease) operating Lease - Straight Lining	-	(694 514)
Inventory losses	2 394 876	(290 008)
Other changes, movements in PPE	21 905 482	3 514 734
Interest on service debtors	(864 035)	(774 058)
Debtors impairment	24 479 099	49 123 660
Prior period non-cash movement	-	(18 053 135)
Allocations in kind	(4 682 000)	-
Non-exchange assets received	2 447 460	(51 017 427)
Movement in working capital		
(Increase) / Decrease in receivables from non-exchange transactions	(138 017 229)	(110 204 454)
(Increase) / Decrease in inventory	(5 866 726)	(826 465)
(Increase) / Decrease in receivables from exchange transactions	(59 098 857)	(91 216 748)
(Increase) / Decrease in other receivables from exchange	(19 196 288)	(53 525 674)
(Increase) / Decrease in VAT Receivable	(4 105 480)	3 708 446
Increase / (Decrease) in trade and other payables from exchange	7 754 306	31 477 739
Increase / (Decrease) in trade and other payables from non-exchange	(9 961 563)	8 330 204
Increase / (Decrease) in consumer deposits	1 206 786	1 842 813
Increase / (Decrease) in long term receivables	(5 108 959)	(5 400 111)
Net cash flows from operating activities	502 158 203	380 210 157

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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50. Financial instruments

50.1 Fair value of financial instruments

The management of the municipality is of the opinion that the carrying value of Financial Assets and Financial Liabilities recorded at amortised cost in the annual financial statements approximate their fair values, except for the listed Government stock. In accordance with GRAP 104 the Fair Values of Financial Assets and Financial Liabilities, together with the carrying amounts shown in the Statement of financial position, are as follow:

	2025		2024	
	Carrying amount	Fair value	Carrying amount	Fair value
Financial assets				
Amortised cost				
Trade and other receivables from exchange transactions	241 149 571	241 149 571	251 987 495	251 987 495
Trade and other receivables from exchange transactions (Non-current)	8 321 218	8 321 218	6 508 597	6 508 597
Cash and cash equivalents	30 708 541	30 708 541	150 678 874	150 678 874
Short term investments	518 794 766	518 794 766	455 716 603	455 716 603
Trade receivables from non-exchange transactions	7 736 359	7 736 359	5 298 358	5 298 358
Other receivables from exchnage transactions	89 625 573	89 625 573	61 383 609	61 383 609
	896 336 028	896 336 028	931 573 536	931 573 536
Financial liabilities				
Amortised cost				
Trade and other payables:				
Consumer deposits	25 397 225	25 397 225	24 190 439	24 190 439
Trade and other payables from exchange transactions	327 237 482	327 237 482	319 405 527	319 405 527
Borrowings	514 701 663	514 701 663	584 349 242	584 349 242
	867 336 370	867 336 370	927 945 208	927 945 208
Total financial instruments	28 999 658	28 999 658	3 628 328	3 628 328

The Fair Values of Financial Assets and Financial Liabilities are determined as follow:

The Fair Value of Long term liabilities is determined in accordance with generally accepted pricing models based on discounted cash flow analysis using prices from observable current market transactions and dealer quotes for similar instruments.

The fair value of Other Financial Assets and Financial Liabilities were determined after considering the standard terms and conditions of agreements entered into between the municipality and other parties as well as the current payment ratio's of the municipality's debtors.

50.2 Liquidity risk

Ultimate responsibility for liquidity risk management rests with the Council. The municipality manages liquidity risk by effectively managing its working capital, capital expenditure, external borrowings and cash flows. Standby credit facilities are available with the municipality's main banker to cater for any unexpected temporary shortfall in operating funds.

Stellenbosch Municipality

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Notes to the Annual Financial Statements

	2025 R	2024 R
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50. Financial instruments (continued)

Ultimate responsibility for liquidity risk management rests with the Council, which has built an appropriate liquidity risk management framework for the management of the municipality's short, medium and long-term funding and liquidity management requirements. The municipality manages liquidity risk by maintaining adequate reserves, banking facilities and reserve borrowing facilities, by continuously monitoring forecast and actual cash flows and matching the maturity profiles of financial assets and liabilities.

The table below analyses the municipality's financial liabilities into relevant maturity groupings based on the remaining period at the statement of financial position to the contractual maturity date. The amount disclosed in the table are the contractual undiscounted cash flows. Balances due within 12 months equal their carrying balances as the impact of discounting is not significant.

30 June 2025

	Within 1 year	2 to 4 years	5 years +	Total
Maturity analysis				
Consumer deposits	25 397 541	-	-	25 397 541
Borrowings	120 351 256	399 911 272	202 167 952	722 430 480
Payables from exchange transactions	327 237 482	-	-	327 237 482
	472 986 279	399 911 272	202 167 952	1 075 065 503

30 June 2024

	Within 1 year	2 to 4 years	5 years +	Total
Maturity analysis				
Consumer deposits	24 190 439	-	-	24 190 439
Borrowings	126 676 235	444 558 392	277 872 087	849 106 714
Payables from exchange transactions	319 405 527	-	-	319 405 527
	470 272 201	444 558 392	277 872 087	1 192 702 680

Risk from biological assets

The municipality is exposed to financial risks arising from changes in wood prices. The municipality does not anticipate that wood prices will decline significantly in the foreseeable future. The municipality has not entered into derivative contracts to manage the risk of a decline in wood prices. The municipality reviews its outlook for wood prices regularly in considering the need for active financial risk management.

Interest rate risk management

Interest Rate Risk is defined as the risk that the fair value or future cash flows associated with a financial instrument will fluctuate in amount as a result of market interest changes.

Potential concentrations of interest rate risk consist mainly of variable rate deposit investments, long-term receivables, consumer debtors, other debtors, bank and cash balances.

The municipality limits its counterparty exposures from its money market investment operations by only dealing with well established financial institutions of high credit standing. No investment with a tenure exceeding twelve months shall be made without consultation with the councillor responsible for financial matters.

In the case of receivables whose accounts become in arrears, it is endeavoured to collect such accounts by "levying of penalty charges", "demand for payment", "restriction of services" and, as a last resort, "handed over for collection", whichever procedure is applicable in terms of Council's Credit Control and Debt Collection Policy.

Long-term receivables and other debtors are individually evaluated annually at the reporting date for impairment or discounting. A report on the various categories of receivables are drafted to substantiate such evaluation and subsequent impairment / discounting, where applicable.

Stellenbosch Municipality

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	2025 R	2024 R
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50. Financial instruments (continued)

The municipality is not exposed to interest rate risk as the municipality borrows funds at fixed interest rates.

The municipality's exposures to interest rates on Financial Assets and Financial Liabilities are detailed in the Credit Risk Management section of this note.

Interest Rate Sensitivity Analysis

The municipality had no variable rate long-term financial instruments at year-end requiring an Interest Rate Sensitivity Analysis.

50.3 Credit risk management

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in financial loss to the municipality.

Potential concentrations of credit risk consist mainly of fixed deposit investments, long-term debtors, consumer debtors, other debtors, short-term investment deposits and bank and cash balances.

The municipality manages credit risk in its borrowing and investing activities by only dealing with well-established financial institutions of high credit standing, and by spreading its exposure over a range of such institutions in accordance with its approved investment policies. Credit risk relating to consumer debtors is managed in accordance with the municipality's credit control and debt collection policy. The municipality's credit exposure is spread over a large number and wide variety of consumers and is not concentrated in any particular sector or geographical area. Adequate provision has been made for anticipated bad and doubtful debts. Additional information relating to the analysis of consumer debtors is given in the accounting policies and Note 6 to the annual financial statements.

The municipality does not have any significant credit risk exposure to any single counterparty or any group of counterparties having similar characteristics. The municipality defines counterparties as having similar characteristics if they are related entities. The credit risk on liquid funds is limited because the counterparties are banks with high credit-ratings.

The carrying amount of financial assets recorded in the annual financial statements, which is net of impairment losses, represents the municipality's maximum exposure to credit risk without taking account of the value of any collateral obtained.

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in financial loss to the municipality. The municipality has a sound credit control and debt collection policy and obtains sufficient collateral, where appropriate, as a means of mitigating the risk of financial loss from defaults. The municipality uses other publicly available financial information and its own trading records to assess its major customers. The municipality's exposure of its counterparties are monitored regularly.

Potential concentrations of credit rate risk consist mainly of long-term receivables, consumer debtors, other debtors, bank and cash balances.

The municipality limits its counterparty exposures from its investment operations (financial assets that are neither past due nor impaired) by only dealing with well-established financial institutions of high credit standing. The credit exposure to any single counterparty is managed by setting transaction / exposure limits, which are included in the municipality's Investment Policy. These limits are reviewed annually by the Chief Financial Officer and authorised by the Council.

Receivables from exchange transactions comprise of a large number of ratepayers, dispersed across different industries and geographical areas within the jurisdiction of the municipality. Ongoing credit evaluations are performed on the financial condition of these receivables. Receivables from exchange transactions are presented net of the allowance for impairment. Receivables from non-exchange transactions comprise of a large number of ratepayers, dispersed across different industries and geographical areas within the jurisdiction of the municipality. Ongoing credit evaluations are performed on the financial condition of these receivables. Receivables from non - exchange transactions are presented net of the allowance for impairment.

The municipality establishes an allowance for impairment that represents its estimate of anticipated losses in respect of receivables. Receivables are provided for based on estimated irrecoverable amounts, determined by reference to a non payment rate.

Stellenbosch Municipality

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Notes to the Annual Financial Statements

	2025 R	2024 R
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50. Financial instruments (continued)

In the case of debtors whose accounts become in arrears, it is endeavoured to collect such accounts by "levying of penalty charges", "demand for payment", "restriction of services" and, as a last resort, "handed over for collection", whichever procedure is applicable in terms of Council's Credit Control and Debt Collection Policy.

Long-term Receivables and Other Debtors are individually evaluated annually at reporting date for impairment or discounting. A report on the various categories of debtors is drafted to substantiate such evaluation and subsequent impairment / discounting, where applicable.

Payment to accounts of consumer debtors who are unable to pay, are renegotiated as an ongoing customer relationship in response to an adverse change in the circumstances of the customer.

The municipality does not have any significant credit risk exposure to any single counterparty or any group of counterparties having similar characteristics. The municipality defines counterparties as having similar characteristics if they are related entities. The credit risk on liquid funds is limited because the counterparties are banks with high credit-ratings.

There is no collateral held for security in respect of consumer debtors.

The maximum credit and interest risk exposure in respect of the relevant financial instruments is as follows:

Cash and cash equivalents	30 708 541	150 678 874
Short term investments	518 794 766	455 716 603
Trade and other receivables from exchange transactions	241 149 571	251 987 495
Other receivables from exchange	89 625 573	61 383 609
Receivables from non-exchange transactions	8 544 534	5 298 358
Trade and other receivables from exchange transactions (Non-current)	8 321 218	6 508 597
Maximum credit and interest risk exposure	897 144 203	931 573 536

50.4 Other price risks

The municipality is not exposed to equity price risks arising from equity investments as the municipality does not trade these investments.

50.5 Foreign currency risk management

The municipality's activities do not expose it to the financial risks of foreign currency and therefore has no formal policy to hedge volatilities in the interest rate market.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
51. Capital commitments		
Commitments in respect of capital expenditure:		
Authorised capital expenditure		
Already contracted for but not provided for		
• Property, plant and equipment - Infrastructure Assets	360 624 780	313 132 111
• Property, plant and equipment - Community Assets	53 118 044	4 593 068
• Property, plant and equipment - Computer Equipment	134 189	333 575
• Property, plant and equipment - Furniture and Equipment	247 409	9 635
• Property, plant and equipment - Housing Selling Schemes	107 900	-
• Property, plant and equipment - Machinery and Equipment	3 451 068	1 690 519
• Property, plant and equipment - Operational Buildings	1 381 610	4 113 409
• Property, plant and equipment - Other assets	14 825 843	-
• Property, plant and equipment - Transport Assets	13 037 843	3 656 443
• Heritage Assets	9 758	40 017
	446 938 444	327 568 777
Total capital commitments		
Already contracted for but not provided for	446 938 444	327 568 777
Total commitments		
Total commitments		
Authorised capital expenditure	446 938 444	327 568 777

This committed expenditure relates to property, plant and equipment and will be financed by available bank facilities, retained surpluses, existing cash resources and funds internally generated

The amounts as disclosed are VAT inclusive.

The asset classes as stipulated is depicted as per the classes of Property, plant and equipment in note 11. The infrastructure items have been grouped together due to the fact that these items will only be unbundled once the projects are completed.

52. Related party disclosures

Loans granted to related parties

In terms of the MFMA, the municipality may not grant loans to its councillors, management, staff and public with effect from 01 July 2004. There is currently no loans granted to any councillors, management, staff and public.

Remuneration of management, key personnel and councillors

Compensation of key management and personnel is set out in notes 33 and 34 respectively in the annual financial statements.

All Councillors and Employees have disclosed their interest in related parties and no one has the ability to control or exercise significant influence over Council in making financial and operating decisions.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

Figures in Rand

53. Awards to close family members - SCM Regulation 45

Awards to close family members of persons in the service of Stellenbosch Municipality

Supplier name - Award Number	Employee name	Relationship	State Institution & Capacity	Award details		
AECOM - B/SM 50/23	FA Lubbe	Spouse	NECSA, Cost Estimator	Rates award, no actual expenditure	-	-
	R De Kock	Spouse	City Of Cape Town, Projects And Design, Electrical		-	-
	E Bekker	Spouse	Gauteng department of Education		-	-
	L Burger	Spouse	Western Cape Education, Teacher		-	-
	A Peinke	Spouse	Ethenkwini Municipality, Senior Professional Engineer		-	-
	MB Wessels	Parent	Western Cape Education, Teacher		-	-
Bigen Africa B/SM 50/23	R van der Walt	Spouse	Western Cape Education, Teacher		-	-
	R Aartsma	Child	Dws Pretoria, Junior Engineer	Rates award, no actual expenditure	-	-
JPCE - B/SM 50/23 & SWM 1	JA Minnie	Spouse	City Of Cape Town, Head: Operations Centre And Systems Integration	Amount approved	-	103 318
NCC Environmental service - B/SM 50/23	C Rhoda	Spouse	City Of Cape Town, Environmental Programme Manager	Rates award, no actual expenditure	-	-
Neil Lyners and associates - B/SM 50/23 & ESH 2	A Potgieter	Child	City Of Cape Town, Professional Officer- Urban Mobility	Approved amount	-	3 459 930
Royal Mndawe Holdings (Pty) Ltd - B/SM 50/23	A Xuwuka	Spouse	Coega Development Corporation, Executive Manager	Rates award, no actual expenditure	-	-
Zutari - B/SM 50/23	HC Ahlschlager	Spouse	Special Investigating Unit, Legal Representative	Rates award, no actual expenditure	-	-
	K Nadasen	Spouse	National Department Of Public Works, Director: Key Account Management		-	-
	MR Marques	Spouse	Department Of Internal Affairs, Director		-	-
Zana Manzi Services (Pty) Ltd - B/SM 101/23	TJ Ndaka	Spouse	Education Department, School Principal		-	-
	Gloria Luthuli	Child	Desmond Tutu Child & Youth Care Centre, Head Of Institution	Award value	-	7 719 007

Stellenbosch Municipality

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Notes to the Annual Financial Statements

Figures in Rand

53. Awards to close family members - SCM Regulation 45 (continued)

Alprene Plastic Products (Pty) Ltd - B/SM 61/23 & B/SM 62/23	Jean Glazer	Spouse	Department Of Forestry, Fisheries, And The Environment, Production Scientist	Rates award, no actual expenditure	-	-
Red Ant Security Relocation and Eviction services (Pty) Ltd - B/SM 27/23 & B/SM 84/23	Noxolo Lesiela	Spouse	Mogale City Local Municipality, Organisational Design And Development Practitioner	Rates, actual order amount	-	8 564 998
Tridentchem (Pty) Ltd - B/SM 69/23 & B/SM 71/24 & B/SM 82/25	George February	Spouse	Western Cape Government Education Department, Teacher	Actual expenditure	640 972	825 298
Jvz construction (Pty) Ltd - B/SM 92/23	RE Matthee	Spouse	Correctional Services, Security Guard	Approved amount	-	11 138 326
Ducharme asset management B/SM 108/23 & FQ 21/24	Lamahlubi Mbekeni	Spouse	Department Of Rural Development And Land Reform, Senior Legal Admin Officer	Rates, actual order amount	-	187 335
Resource innovations africa (Pty) Ltd - B/SM 64/23	Kaveeth Ramdeo	Spouse	Ethekweni Municipality, Electrical Engineer	Rates, actual order amount	-	1 619 358
Kemanzi (Pty) Ltd - B/SM 11/24 & B/SM 14/25	JN Du Toit	Spouse	City of Cape Town	Actual expenditure	400 410	2 031 400
Growie property group B/SM 07/23	Amanda Growie	Spouse	Gauteng Department Of Roads & Transport, Director	Rates, no actual spending	-	-
FG Transport CC B/SM 38/23 & FQ 07/24	H Pool	Spouse	Western Cape Education Department, Teacher	Rates, actual order amount	-	933 807
	Kaylyn Flagg	Child	Western Cape Education Department, Teacher		-	-
Immex (Pty) Ltd - B/SM 38/23	A Dorfling	Spouse	Western Cape Education Department, Speech And Language Therapist	rates, no actual spending	-	-
Ian Dickie and Company (Pty) Ltd - FQ/69/24 & B/SM 18/25	Deon Samuels	Spouse	South African Police Department, Warrant Officer	Rates, actual order amount	5 969	11 213
Rhode Security & Fire CC - BSM 45/24; FQ 111/24	Patricia Barbara Rhode	Spouse	Western Cape Government Education Department, Temporary Worker	Actual expenditure	832 445	247 595
Akhile Management and Consulting - B/SM 64/24 & FQ 124/25	M Hadebe	Spouse	Ehuruleni Municipality, Town Planner	Approved amount	172 500	527 598
Cigicell (Pty) Ltd - B/SM 52/24	T Nyawane	Spouse	Department Of Education, Deputy Principal	Estimate	-	5 100 000
Nedbank B/SM 78/24	MR Subramoney	Spouse	Department Of Education, Teacher	Total loan amount	-	267 180 084
Kemp & Associates - B/SM 61/24	M Williams	Spouse	Stellenbosch Municipality, Chief Legal Advisor	rates, no actual spending	-	-

Stellenbosch Municipality

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Notes to the Annual Financial Statements

Figures in Rand

53. Awards to close family members - SCM Regulation 45 (continued)

	D October	Spouse	Cape Agulhas Municipality, Town & Regional Planner	-	-
	Daniel Lubbe	Spouse	Department of Education	-	-
TMT Services And Supplies - BSM 67/24; D/SM 19/24	Monique du Toit	Spouse	Protea Valley Association and City Of Cape Town, Member and Sub Council	Actual expenditure	7 345 587
Leago Environmental Solutions - FQ 36/25	Phaswa Wilson Magoro	Father	Limpopo Education Department, Teacher	Approved amount	249 000
	Chueme Solome Magoro	Mother	Limpopo Education Department, Teacher	-	-
Actom Electrical Products - FQ 116/25; D/SM 2/24	Tanya Lubbe	Spouse	Gauteng Education Department, Teacher	Approved amount	30 621
	CR Makamu	Spouse	Department Of Higher Education and Training, Lecturer	-	-
	Sybrand Nel	Child	City Of Cape Town, PPO/Head: Transmission System Development	-	-
Wec-Consult (Pty) Ltd - BSM 08/25	Enaas Richards	Spouse	Western Cape Government Education Department, School Finance and Records Officer	Actual Expenditure	420 000
Adapt It Holdings - DSM 4/25	Dudley Muziwanadoda	Spouse	Sanral, Operation & Maintenance, Manager	Amount approved	915 842
Stellemplay NPC - BSM 29/25	Siyothozoza Mbmabo	Child	Stellenbosch Municipality, Community Development Co-Ordinator	Rates, No actual spending	-
Steven Happie - BSM 38/25	Portia Jansen	Child	City Of Cape Town, Clerk	Actual Expenditure	262 300
Cape Petroleum cc - BSM 18/25	Franciska Happie	Spouse	Western Cape Government Education Department, Teacher	Rates, No actual spending	-
Ikapa Reticulation and flow - BSM 105/25	Lydia Buyiswa Mdyologolo	Spouse	Western Cape Government Education Department, Teacher	Rates award, no actual expenditure	-
Bergstan South Africa - B/SM 50/23	Cindy Davids	Child	Western Cape Education, Learning Support Teacher	Rates, No Actual Spending	-
	C Christians	Child	Western Cape Education, Learning Support Teacher	-	-
	J Beukes	Spouse	Department Of Social Development, Senior Social Worker	-	-
				11 275 646	316 885 498

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
54. Unauthorised, irregular, fruitless and wasteful expenditure		
54.1 Unauthorised expenditure		
The municipality incurred no unauthorised expenditure in both the current and previous financial year.		
54.2 Irregular expenditure		
Opening balance as previously reported	12 431 861	30 129 574
Correction of prior period error	(340 000)	(2 869 426)
Opening balance as restated	12 091 861	27 260 148
Add: Irregular expenditure - current	9 917 424	12 420 386
Add: Irregular expenditure – prior period	256 576	-
Less: Amounts written-off – current	(19 395 257)	(27 248 674)
Closing balance	2 870 604	12 431 860

Incidents/cases identified in the current year include those listed below:

Irregular expenditure was identified as it breached the procurement process in terms of the Supply Chain Management Policy	10 174 000	12 420 386
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54.3 Fruitless and wasteful expenditure

The municipality incurred no fruitless and wasteful expenditure in both the current and previous financial year.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
55. Additional disclosure in terms of Municipal Finance Management Act		
SALGA Contributions		
Current year subscription / fee	6 847 149	6 612 659
Early settlement discount	(342 357)	(330 633)
Current year expenditure	(1 626 199)	(1 570 507)
Prepaid expenditure	(4 878 593)	(4 711 519)
Amount approved by the director and noted by council	-	-
Audit fees		
Opening balance	-	16 509
Current year subscription / fee	10 767 700	8 623 801
Amount paid - current year	(10 747 808)	(8 623 801)
Amount paid - previous period	-	(16 509)
Amount approved by the director and noted by council	19 892	-
PAYE, UIF and SDL		
Current year subscription / fee	110 862 773	102 010 888
Amount paid - current year	(110 862 773)	(102 010 888)
Amount approved by the director and noted by council	-	-
Pension and medical aid deductions		
Current year subscription / fee	148 953 154	139 092 944
Amount paid - current year	(148 953 154)	(139 092 944)
Amount approved by the director and noted by council	-	-
Councillors' arrear consumer accounts		

There were no councillor arrear accounts more than 90 days as per the Municipal Finance Management Act (Act 56 of 2003).

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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55. Additional disclosure in terms of Municipal Finance Management Act (continued)

Distribution losses

In terms of section 125(2)(d)(i) of the Municipal Finance Management Act (Act 56 of 2003), the municipality experienced the following distribution losses for the year under review.

Electrical distribution losses (KW)

System input	384 906 552	357 647 395
Sales	(363 301 265)	(337 518 453)
	21 605 287	20 128 942

Electricity losses are calculated as 5.63% (2024: 5.63%). Electricity losses are within the industry norm.

Water distribution losses (KL)

System input	12 774 943	12 563 518
Sales	(8 789 256)	(8 631 963)
	3 985 687	3 931 555

Water losses are calculated as 31.20% (2024: 31.30%). Water losses are above the industry norm. The high losses are mostly attributed to an ever-aging water network of asbestos cement pipes. The heavy rain events and wetter than normal winter periods of recent years have permanently caused the old pipework to become more fragile it otherwise would've been. These increases in pipe bursts during the wet periods haven't reverted back to the pre-wet period levels. This could be expected of old asbestos pipe networks if there is movement of the ground around or near these pipes.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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56. Retirement benefit information

The municipality makes provision for post-retirement benefits to eligible Councillors and employees who belong to different pension schemes. These funds are governed by the Pension Funds Act and include both defined benefit and defined contribution schemes.

The only obligation of the municipality with respect to the retirement benefit plans is to make the specified contributions. Where councillors / employees leave the plans prior to full vesting of the contributions, the contributions payable by the municipality are reduced by the amount of forfeited contributions.

These schemes are subject to a tri-annual, bi-annual or annual actuarial valuation as set out hereunder.

SALA Pension fund

The SALA Pension Fund operates both as a defined benefit and defined contribution scheme.

The statutory valuation performed as at September 2023 stated that the net assets of the fund amounted to R12 076 570 425 (July 2021: R12 238 000 000), with funding levels of 100% (July 2021: 85.5%). The actuary recommended that employers continue to contribute at the current rate of 19.18% of pensionable salary.

The actuaries are satisfied with the investment strategy of the fund. The nature of the assets is, in their opinion, suitable for the nature of the liabilities of the Fund as defined in the rules of the fund. The matching of assets with the liabilities of the Fund is adequate; and the insurance arrangements are appropriate compared to the cover provided can be regarded as financially sound at the valuation date.

LA retirement Fund (Previously Cape Joint Pension Fund)

The LA RETIREMENT FUND operates both as a defined benefit and defined contribution scheme.

Defined benefit scheme

The contribution rate of the defined benefit scheme is 27%; 9% by the members and 18% by their councils. The actuarial valuation report at 30 June 2024 disclosed an actuarial valuation amounting to R1 302 163 000 (30 June 2023: R1 338 791 000), with a surplus of R202 952 000 (2023: R226 285 000), with a funding level of 118.5% (30 June 2023: 120.3%).

Defined contribution scheme

The actuarial valuation report at 30 June 2024 indicated that the defined contribution scheme of the fund is in a sound financial position, with net assets amounting to R2 213 314 000 (30 June 2023: R2 163 627 000), net investment reserve of Rnil (30 June 2023: Rnil) and with a funding level of 100% (2023: 100%).

Cape Joint Retirement Fund (CRF)

The most recent statutory valuation performed as at 30 June 2024 revealed that the assets of the fund amounted to R47 307 646 000 (30 June 2023: R42 710 035 000), with funding levels of 117.3% (2023: 120.1%). The contribution rate paid by the members (7.50%/9%) and the municipalities (19.50%/18%) is sufficient to fund the benefits accruing from the fund in the future. The actuary certified that the structure of the assets is appropriate relative to the nature of the liabilities, given normal circumstances and that the Fund is in a sound financial condition as at the valuation date.

Municipal Councillors Pension Fund

The Municipal Councillors Pension Fund operates as a defined contribution scheme. The statutory valuation performed as at 30 June 2018 stated that the net assets of the fund amounted to R1 798 030 000 (30 June 2017: R1 480 549 000), with funding levels of 103.26% (30 June 2017: 101.31%). The contribution rate paid by the members (13.75 %) and council (15 %) is sufficient to fund the benefits accruing from the fund in the future. The Actuary certified that the Fund was in a sound financial condition as at 30 June 2018, in that the assets of the fund were sufficient to cover the accrued service liabilities including the recommended Contingency Reserves in full.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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56. Retirement benefit information (continued)

The Municipal Workers Retirement Fund (Previously South African Municipal Workers Union National Provident Fund)

The Municipal Workers Retirement Fund is a defined contribution scheme. Members contribute at a rate of not less than 7.5% of salaries, as required by the Rules. The employers contribute at a total rate of not less than 18%. From 1 July 2017, members and employers that fall under other bargaining councils or forums are not bound by the above minimum contribution rates. The statutory valuation performed as at 30 June 2021 stated that the assets of the fund amounted to R10 866 257 000 (30 June 2017: R7 720 948 000), with funding levels of 100.0% (30 June 2017: 102.0%). The Fund's assets exceeded the member liabilities as at 30 June 2021, by a margin of R 130.4 million or 1.2%. In the valuation report the actuaries have chosen to allocate R 100.3 million to the Risk Reserve, to allow for projected excess salary-multiple death and disability claims in the year following the valuation date (in excess of the contributions allocated toward these risk benefits over this period), while also leaving a reasonable margin against future claims variability. Accordingly there is a small positive balance in the Investment Reserve. The value of the assets is more than sufficient to cover the accrued liabilities (Members' Shares), and the required level of risk reserve in respect of the self-insured risk benefits, and the Fund is therefore financially sound.

National Fund for Municipal Workers

The fund operates as a defined contribution fund and in terms of the rules of the fund category A and category C members contribute at a rate as agreed upon by the Local Authority and the member, subject to an absolute minimum contribution of 2% and 5% of their remuneration respectively. Category C-Members, appointed after 1 July 2012, who are not part of the Schedule shall make monthly contributions to the Fund equal to 7.5% of their pensionable salary.

The most recent statutory valuation performed as at 30 June 2024 stated that the net assets of the fund amounted to R31 228 359 (30 June 2023: R27 542 846), with funding levels of 101% (30 June 2024: 101%). The actuary certified that the assets of the fund are sufficient to cover 100.40% of the members' liabilities, also that it can be expected that the funding level of a fund of this nature will fluctuate around 100%, for example due to timing differences in investment and receipt of monies, slight mismatching of assets and liabilities and processing errors.

The Local Authority must contribute in respect of category A and category C members such an amount as agreed between the Local Authority and the fund, subject to a minimum contribution rate of 2% and 5% of their remuneration respectively. Category B members are members who belong to both category A and C and the Local Authority must, on behalf of such members, not contribute less than 7% of their remuneration. The contribution rates stipulated above include the amount payable towards the insured risk benefits policy.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

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	2025 R	2024 R
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57. Going concern

We draw attention to the fact that at 30 June 2025, the municipality had an accumulated surplus of R 5 941 439 748.

The annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

58. Deviations from SCM regulations - SCM Regulation 36

In terms of section 36 of the municipality SCM regulations, any deviations from SCM policy needs to be approved by the accounting officer and noted by Council. The awards listed below have been approved by the accounting officer and noted by Council.

All deviations considered by the accounting officer are processed in terms of the SCM regulations and the municipality's SCM policy. This process entails being assessed by the SCM Bid Adjudication Committee in terms of the stipulated criteria for emergency procurements and circumstances where it is impractical or not possible to follow the official procedure.

Deviation from, and ratification of minor breaches of, the procurement processes

In terms of section 36(2) of the Supply Chain Management Policy approved by Council it is stipulated that bids where the formal procurement processes could not be followed, must be noted in the annual financial statements.

SCM paragraph

reference			
36 (1)(a) i	Dispense with the official procurement processes in an emergency	1 681 858	24 771 246
36 (1)(a) ii	Dispense with official procurement processes if such goods or services are produced or available from a single source or sole provider.	603 352	15 680 919
36 (1)(a) v	Dispense with official procurement processes in any other exceptional case where it is impractical or impossible to follow the official procurement processes.	5 350 276	18 275 924
Total deviations		7 635 486	58 728 089

The deviations and value disclosed is representative of the award value. In the event of a rates based award, an estimate is utilised based on certain projected provisions. In the event that an award value is not present, nor an estimate due to certain conditions, the actual expenditure incurred will be disclosed.

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
59. Contingent liabilities		
Contingency arising out of litigation	23 690 372	18 469 072
Litigation is the process of taking a civil law suit (legal dispute) to Court. A civil case refers to a legal dispute between two or more parties seeking resolution through the civil court system. Civil litigation refers to the legal process of resolving disputes between parties seeking monetary damages, specific performance, or other remedies instead of criminal sanctions. These cases arise from a wide range of issues, including contract disputes, personal injury claims, property disputes, employment grievances, and more.		
Contingency arising out of arbitration	1 000 000	1 000 000
Arbitration is a procedure in which a dispute is submitted, by agreement of the parties, to one or more arbitrators who make a binding decision on the dispute. In choosing arbitration, the parties opt for a private dispute resolution procedure instead of going to court.		
Contingency arising out of adjudication	1 413 689	-
Adjudication is the legal process of formally settling a dispute, typically by an arbiter, who makes a decision based on presented evidence and legal arguments. It's a formal and decisive way to resolve conflicts.		
Municipal landfill site	-	-
The municipality has a present obligation to rehabilitate the landfill site which stems from licensing agreements 19/2/5/1/B4/45/WL0182/22 issued in terms of the Environmental Conservation Act, 1989 (Act 73 of 1989). The obligation is immediately enforceable upon closure of the landfill site. As part of these licensing obligations, the municipality is responsible for post-closure obligations namely, ground water monitoring, decommissioning, monitoring committee and gas monitoring. The duration of the time for the cost to be incurred is contingent on the decision making of the regional director as stipulated in the licence conditions. At 30 June 2024, a decision has not been made by the regional director on the post-closure obligations for the municipality as per the licence agreements, as a result thereof, a reliable estimate of the costs to be incurred cannot be reliably estimated due to the uncertainty of the key events contained within the licencing conditions.		
VAT on library grants	3 226 905	2 487 695
The municipality will pay back the VAT on library grants and has subsequently realised this as a liability in the records of the municipality. The municipality will enter into negotiations with SARS on the penalties and interest on these VAT amounts. The amount of interest and penalties has been calculated over the last 5 years and is disclosed according as a contingent liability. The amount and timing of this payment of the penalties and interest is contingent on the outcome of the negotiations with SARS.		
	29 330 966	21 956 767

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

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	2025 R	2024 R
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60. Segment information

General information

Identification of segments

The municipality is organised and reports to management on the basis of three major functional areas: primary, secondary and tertiary educational services. The segments were organised around the type of service delivered and the target market. Management uses these same segments for determining strategic objectives. Segments were aggregated for reporting purposes.

Information reported about these segments is used by management as a basis for evaluating the segments' performances and for making decisions about the allocation of resources. The disclosure of information about these segments is also considered appropriate for external reporting purposes.

Reportable segments are identified based on activities performed of the municipality that generates economic benefits or service potential including internal services that contribute to achieving the municipality's objectives without necessarily generating net cash inflows.

Management has only identified segment information for which data is reported on and reviewed during the decision making process of the municipality. Aspects relating to GRAP 18 paragraph 21 (a) - (j) which does not form part of the review process of the management reports will not form part of the segment information.

Segmental reporting was based and identified on the MFMA S71 monthly budget statements/reports that are reviewed by senior management and council to make strategic decisions and in monitoring segment performance. The disclosure of information about segments in these reports are organised around the type of service delivered, in a standardised format namely the C2 schedule. This is considered appropriate for external reporting purposes to achieve the objectives of GRAP 18.

Types of goods and/or services by segment

These reportable segments as well as the goods and/or services for each segment are set out below:

Reportable segment	Goods and/or services
Community and public safety	Primary services providing community safety, crime prevention and law enforcement.
Governance and administration	Primary services in relation to financial management, financial and governance decision making.
Economic and environmental services	Urban and developmental planning in accordance with the relevant laws and regulations. Environmental planning and protection for long term sustainability.
Trading services	Primary basic service provision including water, electricity, sanitation and refuse.

Stellenbosch Municipality

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Notes to the Annual Financial Statements

	2025 R	2024 R			
60. Segment information (continued)					
Segment surplus or deficit, assets and liabilities					
By function					
	Community and Public Safety R	Economic and environmental services R	Trading services R	Governance and admin R	Total R
2025					
Segment revenue					
External revenue from non-exchange transactions	12 327 191	279 705 465	166 804 663	624 059 354	1 082 896 673
External revenue from exchange transactions	21 623 237	37 154 557	1 490 897 722	28 950 023	1 578 625 539
Interest income	-	-	25 481 504	66 921 340	92 402 844
	33 950 428	316 860 022	1 683 183 889	719 930 717	2 753 925 056
Segment expenses					
Total segment expenses	287 591 785	313 180 259	1 235 010 873	350 618 611	2 186 401 528
Depreciation, amortisation and impairment	20 253 461	46 409 048	125 180 853	13 269 828	205 113 190
Interest Expense	-	-	69 570 898	3 296 338	72 867 236
Contribution to provisions	-	-	5 806 162	-	5 806 162
Debt impairment	(2 609 710)	27 416 029	(1 679 447)	1 352 229	24 479 101
Impairment loss/(reversal)	-	62 872	-	708 847	771 719
Inventory losses	200 000	-	1 408 292	786 608	2 394 900
Cost of housing sold	1 550 000	-	-	-	1 550 000
	306 985 536	387 068 208	1 435 297 631	370 032 461	2 499 383 836
Surplus for the year	(273 035 108)	(70 208 186)	247 886 258	349 898 256	254 541 220
Other information					
Additions to non-current assets	69 497 239	114 731 630	242 626 748	45 825 585	472 681 202

Stellenbosch Municipality

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Notes to the Annual Financial Statements

	2025 R			2024 R	
60. Segment information (continued)					
2024					
Segment revenue					
External revenue from non-exchange transactions	4 564 035	223 396 995	212 666 231	584 256 388	1 024 883 649
External revenue from exchange transactions	17 804 445	41 722 331	1 308 644 422	26 366 895	1 394 538 093
Interest income	-	-	22 352 160	62 703 708	85 055 868
	22 368 480	265 119 326	1 543 662 813	673 326 991	2 504 477 610
Segment expenses					
Total segment expenses	268 481 525	289 392 987	1 072 386 123	288 417 789	1 918 678 424
Depreciation, amortisation and impairment	11 832 592	56 079 421	128 832 692	9 405 833	206 150 538
Debt Impairment	2 571 325	(15 254 242)	54 341 579	7 464 997	49 123 659
Impairment losses on financial assets	-	-	1 031 435	1 725 000	2 756 435
Interest expense	-	-	59 920 983	3 490 245	63 411 228
Contribution to provisions	-	-	583 528	-	583 528
Inventory Losses	(10 000)	-	(302 936)	22 928	(290 008)
Cost of housing sold	1 060 000	-	-	-	1 060 000
	283 935 442	330 218 166	1 316 793 404	310 526 792	2 241 473 804
Surplus for the year	(261 566 962)	(65 098 840)	226 869 409	362 800 199	263 003 806
Other information					
Additions to non-current assets	30 806 470	91 425 710	268 935 146	79 606 250	470 773 576

Measurement of segment surplus or deficit, assets and liabilities

Basis of accounting for transactions between reportable segments

The accounting policies of the segments are the same as those described in the summary of significant accounting policies.

Information about geographical areas

All the municipality's operations are located in the Republic of South Africa in the Cape Winelands area. Information to report on different geographical areas is not available would be expensive and impractical to develop

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

		2025 R	2024 R			
61. GRAP 3 Adjustments						
The following restatements and adjustments occurred which are set out below:						
61.1 Adjustments of Statement of financial position items						
2024						
	Note	Previously reported	Correction of error	Change in accounting policy	Re-classification	Restated
Assets						
Current assets						
Cash and cash equivalents	3	150 678 874	-	-	-	150 678 874
Receivables from exchange transactions	5	251 987 494	-	-	-	251 987 494
Receivables from non-exchange transactions	6	86 667 444	-	-	-	86 667 444
Inventory	7	23 268 240	17 504 023	-	-	40 772 263
VAT Control	8	30 829 208	(22 558 602)	-	-	8 270 606
Other receivables from exchange transactions	9	54 389 107	37 788 796	-	-	92 177 903
Short term investments	4	455 716 603	-	-	-	455 716 603
		1 053 536 970	32 734 217	-	-	1 086 271 187
Non-current assets						
Trade and other receivables from exchange transactions	15	6 508 597	-	-	-	6 508 597
Investment property	10	422 930 670	(6 535 000)	-	-	416 395 670
Property, plant and equipment	11	5 853 784 635	30 786 422	-	-	5 884 571 057
Biological assets	12	2 925 054	-	-	-	2 925 054
Heritage assets	13	1 312 810	-	-	-	1 312 810
Intangible assets	14	4 097 725	-	-	-	4 097 725
		6 291 559 491	24 251 422	-	-	6 315 810 913
Total assets		7 345 096 461	56 985 639	-	-	7 402 082 100
Liabilities						
Current liabilities						
Borrowings	19	69 853 210	-	-	-	69 853 210
Employee benefits	20	65 195 966	3 949	-	-	65 199 915
Consumer deposits	16	24 190 439	-	-	-	24 190 439
Trade and other payables from exchange transactions	17	320 683 581	35 587 927	-	-	356 271 508
Trade and other payables from non-exchange transactions	18	37 827 435	(617 180)	-	-	37 210 255
		517 750 631	34 974 696	-	-	552 725 327
Non-current liabilities						
Borrowings	19	514 496 032	-	-	-	514 496 032
Employee benefits	20	206 670 001	-	-	-	206 670 001
Provisions	21	106 740 477	-	-	-	106 740 477
		827 906 510	-	-	-	827 906 510
Total liabilities		1 345 657 141	34 974 696	-	-	1 380 631 837
Community Wealth / Equity						
Reserves and funds		271 680 259	-	-	-	271 680 259
Accumulated surplus		5 727 759 087	22 010 940	-	-	5 749 770 027
Total Community Wealth / Equity		5 999 439 346	22 010 940	-	-	6 021 450 286

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

		2025 R	2024 R			
61. GRAP 3 Adjustments (continued)						
61.2 Adjustments of Statement of financial performance items						
2024						
	Note	As previously reported	Correction of error	Change in accounting policy	Re- classification	Restated
Revenue						
Exchange revenue						
Services charges – Electricity	22	874 585 643	-	-	-	874 585 643
Services charges – Waste management	22	96 326 521	-	-	-	96 326 521
Services charges – Waste water management	22	114 951 742	-	-	-	114 951 742
Services charges – Water management	22	203 270 709	-	-	-	203 270 709
Sales of goods and rendering of services	29	25 260 049	9 507 276	-	-	34 767 325
Agency services	27	3 697 082	-	-	-	3 697 082
Interest earned from receivables	24	23 504 654	-	-	-	23 504 654
Interests on current and non-current assets	25	57 311 807	-	-	-	57 311 807
Licence and permits	26	8 149 482	-	-	-	8 149 482
Rent from fixed assets	23	11 055 806	-	-	-	11 055 806
Operational revenue	28	48 819 185	(1 085 404)	-	-	47 733 781
		1 466 932 680	8 421 872	-	-	1 475 354 552
Non-exchange revenue						
Property rates	30	484 454 441	-	-	-	484 454 441
Fines, penalties and forfeits	31	166 867 895	-	-	-	166 867 895
Transfers and subsidies	32	342 231 985	31 329 329	-	-	373 561 314
Interest earned from receivables	24	4 239 407	-	-	-	4 239 407
		997 793 728	31 329 329	-	-	1 029 123 057
Total revenue		2 464 726 408	39 751 201	-	-	2 504 477 609
Expenditure						
Employee related cost	33	631 801 689	477 568	-	-	632 279 257
Remuneration of councillors	34	22 619 919	-	-	-	22 619 919
Bulk purchases	35	658 227 496	-	-	-	658 227 496
Inventory consumed	36	66 371 383	-	-	-	66 371 383
Contribution to/(from) debt impairment	37	49 123 660	-	-	-	49 123 660
Depreciation and amortisation	38	204 290 393	1 860 147	-	-	206 150 540
Impairment losses / (reversal) of impairment	39	2 756 436	-	-	-	2 756 436
Finance costs	40	63 411 228	-	-	-	63 411 228
Contracted services	41	278 249 405	(2 161 902)	-	-	276 087 503
Transfers and subsidies	42	21 324 136	-	-	-	21 324 136
Irrecoverable debts written off	43	101 629 854	-	-	-	101 629 854
Operating leases	45	6 145 742	-	-	-	6 145 742
Operational cost	46	132 062 028	(11 100)	-	-	132 050 928
Gain/(Loss) on disposals and fair value adjustments	47	3 480 147	(477 568)	-	-	3 002 579
Inventory adjustments to/(from) net realisable value	48	(290 008)	-	-	-	(290 008)
Contribution to/(from) Landfill provision	44	583 529	-	-	-	583 529
Total expenditure		2 241 787 037	(312 855)	-	-	2 241 474 182
Surplus for the year		222 939 371	40 064 056	-	-	263 003 427

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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61. GRAP 3 Adjustments (continued)

61.3 Correction of errors

The following material prior period errors adjustments occurred with respective reasonings:

Revenue from non - exchange transactions - Transfers and subsidies

An inspection was performed on the entire population of non-exchange revenue. Consequently it was found that Land was transferred in the municipality's name that was not previously recognised. The municipality had also identified that the VAT portion of the library grant had not been recognised as goods and services. Consequently, the municipality corrected the revenue from non-exchange to revenue from exchange transactions. The municipality also received land that was transferred to the municipality in the prior year. The breakdown of the items are depicted below:-

Nature of error

Revenue from non-exchange transactions previously reported	342 231 985
Library fees revenue correction to sale of goods and rendering of services	(9 507 275)
Library fees VAT portion correction to Output VAT accrual	(1 463 395)
Land recognition related to prior years from provincial government	42 300 000
	373 561 315

Property plant and equipment

An in depth review was done on the entire fixed asset register to identify corrections that are required. The municipality was also informed of land that was transferred in the municipality's name in the prior year. This land has also affected the land inventory line item on the statement of financial position with a contra total of R17 504 023 (Including Investment Property transfer). The required corrections are depicted below:

Nature of error

Property, plant and equipment previously reported	5 853 784 635
Retention payment recognised in relation to prior years	1 315 601
Decreased in depreciation due to a change in useful live of assets	(1 860 147)
Recognition of land to property, plant and equipment	42 300 000
Transfer of land to land inventory according to council resolution	(10 969 023)
	5 884 571 066

Accumulated surplus

The accumulated surplus was restated due to multiple reasons. In the prior year the municipality performed various corrections due to items that presented itself out of the review of the components. These are all depicted below:

Nature of error

Accumulated surplus previously reported	5 727 759 087
Supplier VAT correction	3 629 757
Correction of unallocated deposits older than 3 years.	4 621 665
VAT correction of library grant, now recognised as goods and services for prior years	(22 872 073)
VAT accrual on library grant for prior years now recognised.	(5 319 808)
Prior year accruals, previously recognised but not cleared.	1 270 264
Prior year property plant and equipment correction for changes in asset categories	40 198 672
Other changes	482 463
	5 749 770 027

Stellenbosch Municipality

Annual Financial Statements for the year ended 30 June 2025

Notes to the Annual Financial Statements

	2025 R	2024 R
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61. GRAP 3 Adjustments (continued)

Trade and other payables from exchange transactions

Various corrections were performed on trade and other payables line items. These changes come as a result of investigation of control accounts as well as changes in the interpretation of the VAT accounting standards. The consequent corrections are depicted below:

Nature of error

Trade and other payables previously reported	320 683 581
Correction of prior year retention of supplier not previously recognised	1 512 941
Correction of incorrect leave payout control account utilised	(3 949)
Payables and accruals prior year correction for accounts not previously cleared	(2 509 116)
Correction of unallocated deposits which were older than 3 years and not previously cleared	(3 481 453)
Output VAT accrual not previously recognised as other payables	66 556 152
Output VAT provision for doubtful debt not previously recognised as other payables	(26 486 647)
	356 271 509

Other receivables from exchange transactions

This error relates to a change in interpretation of accounting standards in the current year. VAT was previously recognised on a net basis on the statement of financial position including all accruals. Subsequently this net line item for VAT has now been segregated. The contra account also affected with these correcting journals is the VAT control account.

Nature of error

Other receivables from exchange previously reported	54 389 107
VAT input accrual recognised to other receivables	37 788 796
	92 177 903

62. Additional disclosure in terms of the Broad-Based Black Economic Empowerment Act

Information on compliance with the Broad-Based Black Economic Empowerment Act (B-BBEE) is included in the Annual Report under the section titled Employment Equity.

63. Change in estimate

Property, plant and equipment

The useful lives of all asset classes were adjusted during the 2024/2025 financial year to more accurately reflect the period of economic benefits or service potential derived from these assets. Refer to note 11. The effect of changing the remaining useful life of assets for the municipality during 2024/2025 has decreased the depreciation charge for the current year by R 13 821 745 (2023/2024: R402 000). It is impracticable to estimate the effect of these changes on future periods.

Provisions: Landfill site rehabilitation

The reference interest rate of the inflation rate to calculate the landfill site provision was changed from the Western Cape CPI rate to an inflation rate specific to construction cost and adjusted for risks. This is due to this rate being more relevant this year due to changes in circumstances. This rate also best represents current considerations for the specific construction industry. The financial effect of the change in the current period is R31 210 954.83. It is impractical to estimate the effect on future periods as the financial markets are unpredictable in the future years and this plays the most important role in determining these interest rates.



ANNEXURE B: ANNUAL PERFORMANCE REPORT 2024/25



STELLENBOSCH

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MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

Annual Performance Report

2024/25

(01 July 2024 – 30 June 2025)

Updated: 28 November 2025

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1. PURPOSE

The Annual Performance Report 2024/25 is hereby submitted to the Stellenbosch Municipal Council in terms of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA), Sections 46(1) and (2). The report covers the municipality's performance information from 01 July 2024 to 30 June 2025 and focuses on the implementation of the Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) 2024/25, concerning the objectives as encapsulated in the municipality's Integrated Development Plan (IDP) for the year under review.

The format of the report will reflect the Stellenbosch Municipality's Key Performance Indicators (KPIs) per Strategic Focus Area (SFA).

This report will also endeavour to report to the Council on the municipality's performance in terms of the five (5) National Government's Key Performance Areas for local government, which are (1) Basic Service Delivery; (2) Local Economic Development; (3) Municipal Institutional Transformation and Development; (4) Municipal Financial Viability and Management; and (5) Good Governance and Public Participation.

2. LEGISLATIVE REQUIREMENTS

This Annual Performance Report has been compiled in compliance with the requirements of Section 46(1) of the MSA, which stipulates that:

- (1) A municipality must prepare for each financial year a performance report reflecting—
 - (a) the performance of the municipality and each external service provider during that financial year;
 - (b) a comparison of the performance referred to in paragraph (a) with targets set for performance in the previous financial year; and
 - (c) measures taken to improve performance.

In addition, regulation 7(1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001, states that "a municipality's performance management system entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting, and improvement will be conducted, organised, and managed, including determining the roles of the different role players." Performance management is not only relevant to the organisation but also applicable to the individuals employed within the organisation, as well as to external service providers.

3. MUNICIPAL OVERVIEW

Stellenbosch is the second-oldest town in South Africa, dating back to 1679 when the island in the Eerste River was named Stellenbosch by the then-Governor of the Cape, Simon van der Stel. The first farming activities in the area started that year. Today, the area is primarily known for its extraordinary wines, fruit, world-renowned cultural landscapes, and exceptional scenic beauty. The towns of Stellenbosch and Franschhoek are renowned for their diverse architectural styles, including Dutch, Georgian, and Victorian, which reflect their rich heritage and traditions, as well as the divisions of the past.

The area houses excellent educational institutions, including the University of Stellenbosch, Boland College, sports and culinary institutions, and several prestigious schools. It has a strong business sector, ranging from major South African businesses and corporations to smaller enterprises and home industries. The tourism industry alone is responsible for the creation of about 18 000 jobs in the area. The area's numerous wine farms and cellars are very popular, and the area is the home of the very first wine route in South Africa.

The town boasts various sports facilities. Coetzenburg, with its athletics and rugby stadiums, has hosted star performances over many generations, while the Danie Craven Stadium is the home of Maties Rugby, the largest rugby club in the world. The municipal area has several theatres, which include the university's HB Thom Theatre, Spier Amphitheatre, Dorpsstraat Theatre, Aan de Braak Theatre, and Oude Libertas Amphitheatre, all well-known for their summer seasons of music, theatre, and dance.

Limited municipal resources require an increase in multi-sectoral partnerships to address the broad spectrum of needs in the community. The municipality cannot address the challenges of Stellenbosch on its own, not only because of limited resources but also because it does not control all the variables impacting the growth and development of the town. Welfare and community organisations play a leading role in helping to meet the needs of previously neglected communities. The business sector also plays a key role in shaping the economic development of the municipal area.

Figure 3:1 Location of the Stellenbosch Municipality



3.1 Vision

“An Integrated Valley of Opportunity and Innovation”

3.2 Socio-economic status

Table 1: Key Socio-economic Statistics¹

Name	2011	2022
Total population	155 728	175 411
Young children (0-14 years)	22.8%	20.6%
Working age population (15-64 years)	72.3%	73.1%
Elderly (65+ years)	4.9%	6.3%
Dependency ratio	38.4	36.8
Sex ratio	95.7	94.2
No schooling (20+ years)	3.1%	2.3%
Higher education (20+ years)	17.1%	24.7%
Number of households	43 417	59 626
Average household size	3.6	2.9
Formal dwellings	75.1%	87.3%
Flush toilets connected to sewerage	91.0%	96.8%
Weekly refuse disposal service	87.0%	87.3%
Access to piped water in the dwelling	72.4%	86.4%
Electricity for lighting	92.9%	96.9%

¹ Statistics South Africa. Census 2022.

4. PERFORMANCE MANAGEMENT OVERVIEW

To improve planning, implementation, measurement, and reporting, the municipality implemented the following actions:

- Departmental operational plans were developed for monitoring and reporting operational programmes;
- An electronic performance management system is operational within the municipality. The same system forms the basis of the performance evaluations of the Directors and the Municipal Manager; and
- The municipality endeavoured during the development of the TL SDBIP, as well as with the development of the Departmental SDBIP, that the "SMART" principle be adhered to in the setting of indicators and targets. Emphasis was placed on ensuring that indicators and targets were specific and time-bound, thus making them measurable.

Table 2: Performance Management System Checklist

	Approved Performance Management Policy	All MSA s57/56 Performance contracts signed	Functional Audit and Performance Audit Committee (APAC)	Functional Municipal Public Accounts Committee (MPAC)	Quarterly Performance Reporting to the Council	Annual Performance Reporting to the Council
In place?	√	√	√	√	√	√

4.1 Top Layer Service Delivery and Budget Implementation Plan

The organisational performance is evaluated using a Municipal Scorecard (the TL SDBIP) at the organisational level and through the Service Delivery and Budget Implementation Plan (SDBIP) at the directorate and departmental levels.

The SDBIP is a plan that converts the IDP and Budget into measurable indicators of how, where, and when the municipality's strategies, objectives, and normal business processes are implemented. It also allocates responsibilities to directorates to deliver the services in terms of the IDP and the Budget.

The MFMA Circular No. 13 prescribes that:

- The IDP and budget must be aligned;
- The budget must address the strategic priorities;
- The SDBIP should indicate what the municipality is going to do during the next 12 months; and
- The SDBIP should form the basis for measuring performance against goals set during the budget / IDP processes.

The TL SDBIP 2024/25 was prepared as described in the paragraphs below and approved by the Executive Mayor on 25 June 2024.

The approved TL SDBIP 2024/25 was revised in January 2025. These revisions were made in line with the adjustment budget, internal audit findings, and (if any) recommendations made by the Auditor General of South Africa (AGSA).

The overall assessment of actual performance against targets set for the Key Performance Indicators, as documented in the SDBIP, is illustrated in terms of the following assessment methodology:

Table 3: Performance Assessment Criteria

Colour	Category	Explanation
N/A	KPI Not Yet Measured	KPIs with no targets or actual results for the selected period
R	KPI Not Met	Actual vs. target less than 75%
O	KPI Almost Met	Actual vs. target between 75% and 100%
G	KPI Met	Actual vs. target 100% achieved
G2	KPI Well Met	Actual vs. target more than 100% and less than 150% achieved
B	KPI Extremely Well Met	Actual vs. target of more than 150% achieved

The TL SDBIP (the Municipal Scorecard) consolidates service delivery targets set by Council / Senior Management and provides an overall picture of performance for the municipality as a whole, reflecting performance on its strategic priorities. The TL SDBIP is a detailed one-year plan, and the necessary components should include:

- Monthly projections of revenue to be collected for each source;
- Expected revenue to be collected, not billed;
- Monthly projections of expenditure (operating and capital) and revenue for each vote;
- Quarterly projections of service delivery targets and performance indicators for each vote;
- Non-financial, measurable performance objectives in the form of targets and indicators; and
- A detailed capital project plan broken down by ward over three years.

4.2 Departmental Service Delivery and Budget Implementation Plan

The Departmental Service Delivery and Budget Implementation Plan (the detailed SDBIP) captures each Directorate's performance. Unlike the TL SDBIP, which reflects the strategic performance of the municipality, the Departmental SDBIP 2024/25 provides a comprehensive picture of the performance per directorate, department, and section. It was compiled by the directors and senior managers for their respective departments and sections and consists of objectives, indicators, and targets derived from the approved TL SDBIP 2024/25.

5. PLANNED TARGETS VS ACTUAL RESULTS FOR THE 2024/25 FINANCIAL YEAR

This section of the Annual Performance Report 2024/25 will report on the municipality's actual performance against the planned targets as derived from the municipality's IDP. Because the municipality has developed five (5) Strategic Focus Areas (SFAs), the performance reporting will follow these themes.

5.1 Municipal Performance per National Key Performance Indicator

5.1.1 Municipal Transformation and Institutional Development

Table 4: NKPA- Municipal Transformation and Institutional Development

INDICATOR	MUNICIPAL ACHIEVEMENT 2023/24	MUNICIPAL ACHIEVEMENT 2024/25
The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan	4	6
The percentage of a municipality's budget actually spent on implementing its workplace skills plan	0.97% (R6 263 077 / R645 932 311 = 0.97%)	0.82% (R5 340 533.45 / R652 041 454.98) x 100 = 0.82%

5.1.2 Basic Service Delivery

Table 5: NKPA- Basic Service Delivery

INDICATOR	MUNICIPAL ACHIEVEMENT 2023/24*	MUNICIPAL ACHIEVEMENT 2024/25*
The percentage of households earning less than R7 000 per month with access to free basic services (In the case of Stellenbosch Municipality- the percentage of registered Indigent households is being reported)	100%	100%
The percentage of households with access to basic level of water	100%	100%
The percentage of households with access to basic level of sanitation	100%	100%
The percentage of households with access to basic level of electricity	100%	100%
The percentage of households with access to basic level of solid waste removal	100%	100%

* The percentage of households with access to a basic level of water, sanitation, electricity, and solid waste services is based on formal households only. The information on informal households and backyard dwellings was not taken into account.

5.1.3 Local Economic Development

Table 6: NKPA- Local Economic Development

INDICATOR	MUNICIPAL ACHIEVEMENT 2023/24	MUNICIPAL ACHIEVEMENT 2024/25
The number of jobs created through the municipality's local economic development initiatives including capital projects	1 695	1 341

5.1.4 Municipal Financial Viability and Management

Table 7: NKPA- Municipal Financial Viability and Management

INDICATOR	MUNICIPAL ACHIEVEMENT 2023/24	MUNICIPAL ACHIEVEMENT 2024/25
Debt coverage ((Total operating revenue - operating grants received) / Debt service payments due within the year)	32.26%	36.22%
Service debtors to revenue (Total outstanding service debtors / Annual revenue received for services)	30.55%	24.59%
Cost coverage ((Available cash + investments) / Monthly fixed operating expenditure)	3.66	3.02

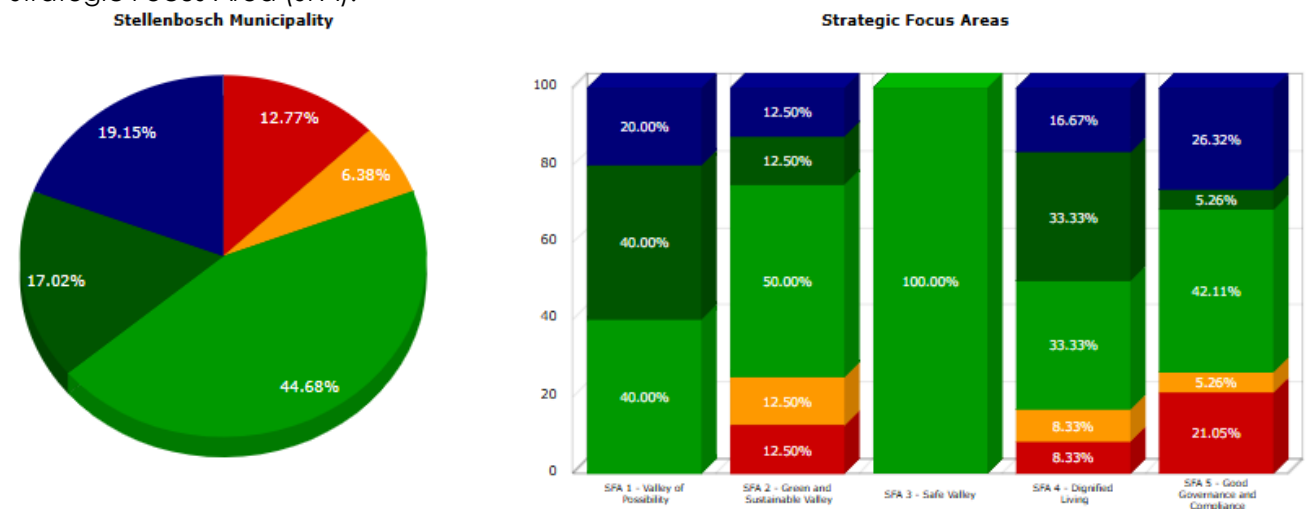
5.1.5 Good Governance and Public Participation

Table 8: NKPA- Good Governance and Public Participation

INDICATOR	MUNICIPAL ACHIEVEMENT 2023/24	MUNICIPAL ACHIEVEMENT 2024/25
The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	85.88%	89.29%

5.2 Overall Performance per Municipal Strategic Focus Area

The following graph and table illustrate the Municipality's overall performance per Municipal Strategic Focus Area (SFA).



Stellenbosch Municipality		Municipal Strategic Focus Areas (SFAs)				
		SFA 1 - Valley of Possibility	SFA 2 - Green and Sustainable Valley	SFA 3 - Safe Valley	SFA 4 - Dignified Living	SFA 5 - Good Governance and Compliance
KPI Not Yet Measured	-	-	-	-	-	-
KPI Not Met	6 (12.77%)	-	1 (12.50%)	-	1 (8.33%)	4 (21.05%)
KPI Almost Met	3 (6.38%)	-	1 (12.50%)	-	1 (8.33%)	1 (5.26%)
KPI Met	21 (44.68%)	2 (40%)	4 (50%)	3 (100%)	4 (33.33%)	8 (42.11%)
KPI Well Met	8 (17.02%)	2 (40%)	1 (12.50%)	-	4 (33.33%)	1 (5.26%)
KPI Extremely Well Met	9 (19.15%)	1 (20%)	1 (12.50%)	-	2 (16.67%)	5 (26.32%)
Total:	47	5	8	3	12	19
	100%	10.64%	17.02%	6.38%	25.53%	40.43%

Table and Graph 9: Overall performance per SFA- 01 July 2024 – 30 June 2025

5.2.1 SFA 1 - Valley of Possibility

SFA 1 - VALLEY OF POSSIBILITY											
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2024 to 30 June 2025			Performance comments / Reason(s) for deviation from target (under or over-performance)	Improvement Plan(s) to correct deviation from target (underperformance)
							Target	Actual	R		
TL101	KPI002	Submission of the revised Economic Development Strategy to the Municipal Manager	Number of the revised Economic Development Strategies submitted to the Municipal Manager by 30 June	New KPI	1	1	1	1	G		
TL102	KPI003	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	Number of job opportunities created through the municipality's local economic development initiatives including capital projects by 30 June	1 695	1 100	1 100	1 100	1 341	G2		
TL103	KPI004	Submission of Land-use applications to the Municipal Planning Tribunal (MPT) within 120 days from the conclusion of the administrative processing of the application	Percentage of Land-use applications submitted to the MPT within 120 days from the conclusion of the administrative processing of the application	90.90%	75%	75%	75%	87.50%	G2	14 / 16 x 100 = 87.50% The land use applications submitted for decision-making at the MPT are significantly fewer than those directed to authorised officials. Consequently, it is more efficient to oversee and prioritise the processing of applications referred to the MPT to facilitate their completion within the designated timeframes.	
TL104	KPI005	Provide training opportunities to entrepreneurs and Small,	Number of quarterly training opportunities provided to entrepreneurs and SMMEs		27	4			4	4	14

SFA 1 - VALLEY OF POSSIBILITY											
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2024 to 30 June 2025			Performance comments / Reason(s) for deviation from target (under or over-performance)	Improvement Plan(s) to correct deviation from target (underperformance)
							Target	Actual	R		
		Medium and Micro Enterprises (SMMEs)								provide online training modules for local SMMEs.	
TL106	KPI007	Submission of the revised Housing Pipeline (document) to the MayCo	Number of revised Housing Pipelines (document) submitted to the MayCo by 31 May		1	1	1	1	1	G	

Summary of Results: SFA 1 - Valley of Possibility

N/A	KPIs with no targets or actuals in the selected period	0
R	KPI Not Met	0
O	KPI Almost Met	0
G	KPI Met	2
G2	KPI Well Met	2
B	KPI Extremely Well Met	1
Total KPIs		5

5.2.2 SFA 2 - Green and Sustainable Valley

SFA 2 - GREEN AND SUSTAINABLE VALLEY											
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2024 to 30 June 2025			Performance comments / Reason(s) for deviation from target (under or over-performance)	Improvement Plan(s) to correct deviation from target (underperformance)
							Target	Actual	R		
TL109	KPI020	Conduct an external audit of the Stellenbosch Municipal Waste Disposal Facilities	Number of external audits of the Stellenbosch Municipal Waste Disposal Facilities conducted by 30 June	1	1	1	1	1	G		
TL110	KPI021	Implementation of identified waste minimisation projects	Number of identified waste minimisation projects implemented by 30 June	2	2	2	2	2	G		
TL111	KPI014	Process building plan applications of <500sqm within 30 days after the date of receipt	Percentage of building plan applications of <500sqm processed within 30 days after the date of receipt	62.92%	60%	60%	60%	87.41%	G2	1 813 / 2 074 x 100 = 87.41% Improved outcomes were realised through the careful management of intrinsic vulnerabilities within the service delivery process linked to staff capacity, as well as by addressing challenges in operational procedures. This included the implementation of a new back-office management system designed to oversee and monitor applications, leading to a marked improvement in the efficiency of processing building plan applications.	

SFA 2 - GREEN AND SUSTAINABLE VALLEY

Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2024 to 30 June 2025			Performance comments / Reason(s) for deviation from target (under or over-performance)	Improvement Plan(s) to correct deviation from target (underperformance)
							Target	Actual	R		
										Continuous measures are being undertaken to ensure that the standards of service delivery are upheld and enhanced further.	
TL112	KP022	Wastewater quality measured into the Department of Water and Sanitation's License Conditions for physical and micro parameters	Percentage of wastewater quality compliance as per the analysis certificate, measured quarterly	48.65%	70%	70%	70%	58.74%	○	<p>Pre-audited results: = (Q1 + Q2 + Q3 + Q4) / 4 = (68.33% + 59.17% + 57.89% + 57.75%) / 4 = 58.74%</p> <p>The municipality is experiencing a loss of critical staff to larger municipalities that are providing more competitive salary packages. Currently, a selection process is underway for certain critical posts.</p> <p>The Department of Water and Sanitation has established the thresholds for specific indicators at a level that may be considered insufficient. The upgrade of the Wemmershoek Wastewater Treatment Work (WWTW) Phase 2 is</p>	<p>The Wemershoek WWTW Phase 2 upgrade is currently under construction and proceeding well. A specialist service provider was deployed to Stellenbosch and Wemmershoek WWTWs. Budget allocated for equipment repairs and upgrades.</p> <p>The process of filling vacancies is currently underway. Staff disciplinary matters are yielding positive results.</p>

SFA 2 - GREEN AND SUSTAINABLE VALLEY

Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2024 to 30 June 2025			Performance comments / Reason(s) for deviation from target (under or over-performance)	Improvement Plan(s) to correct deviation from target (underperformance)
							Target	Actual	R		
										necessary to improve the performance of this indicator.	
TL113	KPI016	Reduce organic waste	Percentage of organic waste reduced by 30 June	19.88%	20%	20%	20%	37.06%	B	<p>Total organic waste for the year: 19 970.23 tonnes. Diverted organic waste = 7 400.72 tonnes. Percentage Total Diversion of Organics = 7 400.72 tonnes / 19 970.23 tonnes x 100 = 37.06%</p> <p>The total organic waste generated by residents and businesses during the financial year surpassed the municipality's projections.</p>	
TL141	KPI018	Submission of a Waste Reclaimers Strategy to the Municipal Manager	Number of Waste Reclaimers Strategies submitted to the Municipal Manager by 30 June	New KPI	1	1	1	0	R	<p>The finalisation of the Waste Reclaimer Strategy experienced delays, attributed to several necessary inputs that needed to be worked into it, as well as existing vacancies within the relevant department.</p>	The Waste Reclaimer Strategy has been completed and will be presented to the Municipal Manager by 31 July 2025. Critical vacancies are being filled to mitigate potential delays.

SFA 2 - GREEN AND SUSTAINABLE VALLEY											
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2024 to 30 June 2025			Performance comments / Reason(s) for deviation from target (under or over-performance)	Improvement Plan(s) to correct deviation from target (underperformance)
							Target	Actual	R		
TL145	KPI013	Submission of a revised Friends Group Memorandum of Understanding (MOU) to the Municipal Manager	Number of revised Friends Group MOUs submitted to the Municipal Manager by 30 June	New KPI	1	1	1	1	G		
TL146	KPI063	Installation of a SCADA telemetry system at the Jan Marais electrical substation	Number of SCADA telemetry systems installed at the Jan Marais electrical substation by 30 June	New KPI	1	1	1	1	G		

Summary of Results: SFA 2 - Green and Sustainable Valley

N/A	KPIs with no targets or actuals in the selected period	0
R	KPI Not Met	1
O	KPI Almost Met	1
G	KPI Met	4
G2	KPI Well Met	1
B	KPI Extremely Well Met	1
Total KPIs		8

5.2.3 SFA 3 - Safe Valley

SFA 3 - SAFE VALLEY											
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2024 to 30 June 2025			Performance comments / Reason(s) for deviation from target (under or over-performance)	Improvement Plan(s) to correct deviation from target (underperformance)
							Target	Actual	R		
TL114	KPI024	Submission of the revised Disaster Management Plan to the Municipal Manager	Number of revised Disaster Management Plans submitted to the Municipal Manager by 31 March	1	1	1	1	1	G		
TL115	KPI025	Submission of the revised Safety and Security Strategy to the Municipal Manager	Number of revised Safety and Security Strategies submitted to the Municipal Manager by 30 April	1	1	1	1	1	G		
TL116	KPI026	Submission of the revised Traffic Management Plan to the Municipal Manager	Number of revised Traffic Management Plans submitted to the Municipal Manager by 31 March	1	1	1	1	1	G		

Summary of Results: SFA 3 - Safe Valley

N/A	KPIs with no targets or actuals in the selected period	0
R	KPI Not Met	0
O	KPI Almost Met	0
G	KPI Met	3
G2	KPI Well Met	0
B	KPI Extremely Well Met	0
Total KPIs		3

5.2.4 SFA 4 - Dignified Living

SFA 4 - DIGNIFIED LIVING											
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2024 to 30 June 2025			Performance comments / Reason(s) for deviation from target (under or over-performance)	Improvement Plan(s) to correct deviation from target (underperformance)
							Target	Actual	R		
TL117	KPI028	Provision of waterborne toilet facilities in informal settlements as identified by the Department: Integrated Human Settlements	Number of waterborne toilet facilities provided in Informal settlements as identified by the Department: Integrated Human Settlements by 30 June	20	25	25	25	46	B	The ERF 3229, the Mooiwater Relocation Project, had to cater for 218 structures (temporary relocation areas). For the municipality to be compliant with the 1:5 household-to-toilet ratio, the municipality had to ensure adequate ablution installations were installed to meet the national legislation norms requirement.	
TL118	KPI032	Registered indigent formal households with access to free basic water (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage of registered indigent formal households with access to free basic water, measured quarterly	100%	100%	100%	100%	100%	G	6 732 / 6 732 x 100 = 100%	
TL119	KPI029	Limit unaccounted electricity to less than 9% annually {(Number of Electricity Units Purchased and / or Generated - Number of Electricity Units Sold (incl. Free basic electricity)) / Number of Electricity Units Purchased and/or Generated) x 100}	Percentage of average electricity losses, measured by 30 June	5.65%	<9%	<9%	<9%	5.61%	B	(384 906 552kWh - 363 301 265kWh) / 384 906 552kWh x 100 = 5.61%	

SFA 4 - DIGNIFIED LIVING											
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2024 to 30 June 2025			Performance comments / Reason(s) for deviation from target (under or over-performance)	Improvement Plan(s) to correct deviation from target (underperformance)
							Target	Actual	R		
TL120	KPI030	Water quality measured quarterly ito the SANS 241 physical and micro parameters	Percentage of water quality level as per the analysis certificate, measured quarterly	95.26%	95%	95%	95%	93.57%	○	<p>Total samples: 13 506; Failures: 868.</p> <p>Compliance: (13 506 – 868) / 13 506 x 100 = 93.57%</p> <p>The annual target for municipalities, as well as the national target, is 90%. The Stellenbosch Municipality set itself a higher target for the 2024/25 financial year of 95%. The municipality's water quality does surpass the national standards. The Water Quality leg is 80% vacant, and only the Assistant Superintendent: Water Quality is currently filled. Filling the remaining posts will result in an improvement in test results. Some test failures occur due to sampling methods, disinfection improvements, and additional personnel required.</p>	The municipality will prioritise filling of the remaining Water Quality Controller post. The recruitment processes have started. The Department: Human Resources is busy with the longlisting compilation, and the vacancy is aimed to be filled by 31 December 2025.

SFA 4 - DIGNIFIED LIVING											
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2024 to 30 June 2025			Performance comments / Reason(s) for deviation from target (under or over-performance)	Improvement Plan(s) to correct deviation from target (underperformance)
							Target	Actual	R		
TL121	KPI031	Limit unaccounted water to less than 25%	Percentage of average unaccounted water, measured by 30 June	31.29%	<25%	<25%	<25%	31.20%	R	3 985 686kL / 12 774 943kL x 100 = 31.20% The municipality is deploying water management devices to curb water losses as well as focusing on the removal of illegal connections, which is an ongoing issue. Furthermore, the municipality is engaged in the permanent replacement of flood-damaged pipelines (previous repairs were temporary) and repairing and maintaining ageing pipes.	The municipality now has a pipe replacement consultant tender, as well as a construction tender in place, and it is dealing with critical pipe repairs or replacements. Efforts will continue with the installation of water management devices and the removal of illegal connections in households.
TL122	KPI033	Registered indigent formal households with access to free basic electricity provided by the municipality (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage of registered indigent formal households with access to free basic electricity provided by the municipality, measured quarterly	100%	100%	100%	100%	100%	G	6 732 / 6 732 x 100 = 100%	
TL123	KPI034	Registered indigent formal households with access to free basic refuse removal (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage of registered indigent formal households with access to free basic refuse removal, measured quarterly	100%	100%	100%	100%	100%	G	6 732 / 6 732 x 100 = 100%	

SFA 4 - DIGNIFIED LIVING											
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2024 to 30 June 2025			Performance comments / Reason(s) for deviation from target (under or over-performance)	Improvement Plan(s) to correct deviation from target (underperformance)
							Target	Actual	R		
TL124	KPI035	Registered indigent formal households with access to free basic sanitation (NKPI Proxy - MSA, Reg. S10(a), (b))	Percentage of registered indigent formal households with access to free basic sanitation, measured quarterly	100%	100%	100%	100%	100%	G	6 732 / 6 732 x 100 = 100%	
TL125	KPI036	Formal households with access to water (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to water, measured quarterly	27 310	27 000	27 000	27 000	27 486	G2		
TL126	KPI037	Formal households with access to electricity (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to electricity, measured quarterly	27 310	27 000	27 000	27 000	27 486	G2		
TL127	KPI038	Formal households with access to refuse removal (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to refuse removal, measured quarterly	27 310	27 000	27 000	27 000	27 486	G2		
TL128	KPI039	Formal households with access to sanitation (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to sanitation, measured quarterly	27 310	27 000	27 000	27 000	27 486	G2		

Summary of Results: SFA 4 - Dignified Living

N/A	KPIs with no targets or actuals in the selected period	0
R	KPI Not Met	1
O	KPI Almost Met	1
G	KPI Met	4
G2	KPI Well Met	4
B	KPI Extremely Well Met	2
Total KPIs		12

SFA 5 - GOOD GOVERNANCE AND COMPLIANCE											
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2024 to 30 June 2025			Performance comments / Reason(s) for deviation from the target (under or over-performance)	Improvement Plan(s) to correct deviation from target (underperformance)
							Target	Actual	R		
TL97	KPI059	Submission of the revised Communication Policy to the MayCo	Number of revised Communication Policies submitted to the MayCo by 31 May	1	1	1	1	0	R	The Section: Communication reviewed the Communication Policy and solicited input from the various user departments. The item was unable to serve at the MayCo meeting during the 2024/25 financial year since there are still numerous inputs that need to be processed for inclusion in the draft revised Communication Policy.	The draft revised Communication Policy will be submitted to the MayCo by 30 November 2025.
TL98	KPI044	Employment equity appointments made within the financial year in the three highest levels of management	Percentage of employment equity appointments made within the financial year in the three highest levels of management, measured by 30 June	66%	50%	50%	50%	75%	B	6 / 8 x 100 = 75% The municipality managed to receive good applications from candidates who fell within its employment equity targets. Furthermore, the appointed candidates demonstrated strong performance throughout the recruitment and selection process.	
TL99	KPI049	Submission of the Auditor General of South Africa (AGSA) Audit Action Plan (AAP) to the APAC	Number of AGSA Audit Action Plans submitted to the APAC by 31 March	1	1	1	1	1	G		

SFA 5 - GOOD GOVERNANCE AND COMPLIANCE

Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2024 to 30 June 2025			Performance comments / Reason(s) for deviation from the target (under or over-performance)	Improvement Plan(s) to correct deviation from target (underperformance)
							Target	Actual	R		
TL100	KPI053	Submission of the draft Integrated Development Plan (IDP) to the Council	Number of draft IDPs submitted to the Council by 31 March	1	1	1	1	1	G		
TL107	KPI055	Submission of the revised Sewer Master Plan to the Municipal Manager	Number of revised Sewer Master Plans submitted to the Municipal Manager by 30 June	1	1	1	1	0	R	The completion of the Sewer Master Plan was delayed due to several inputs required as well as several vacancies within the relevant department. One of these critical vacancies is the Manager: Planning and Design, which is currently being filled.	The municipality has advertised its critical vacancies and is presently in the shortlisting phase for the positions of Manager: Planning and Design, Chief, Principal, and Engineering Technicians. It is anticipated that the municipality will fill these positions by 31 December 2025.
TL108	KPI060	Submission of the updated Comprehensive Integrated Transport Plan (CITP) 2023 - 2028 to the Municipal Manager	Number of updated CITPs 2023 - 2028 submitted to the Municipal Manager by 31 May	1	1	1	1	1	G		
TL129	KPI042	Financial viability measured in terms of the available cash to cover fixed operating expenditure (NKPI Proxy - MSA, Reg. S10(g)(iii))	Cost coverage as at 30 June annually [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation)	3.66	2	2	2	3.02	B	(R555 564 984 - R44 933 699) / (R2 070 967 286.74 / 12) = 3.02 months	
TL130	KPI043	Achieve an average payment percentage of 96% by 30 June (Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100	(Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100	94.53%	96%	96%	96%	97.21%	G2	(R534 673 082 + R1 995 822 040 - R523 094 992 - R 67 310 512) / R1 995 822 040 x 100 = 97.21%	

SFA 5 - GOOD GOVERNANCE AND COMPLIANCE

Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2024 to 30 June 2025			Performance comments / Reason(s) for deviation from the target (under or over-performance)	Improvement Plan(s) to correct deviation from target (underperformance)
							Target	Actual	R		
TL131	KPI040	Actual expenditure of the approved Capital Budget for the municipality by 30 June (NKPI - MSA, Reg. S10(c))	Percentage of the approved Capital Budget for the municipality actually spent by 30 June	85.88%	90%	90%	90%	89.29%	○	(R468 338 320 / R524 512 559) x 100 = 89.29%	
TL132	KPI045	The percentage of the payroll budget spent on implementing the Municipal Workplace Skills Plan (NKPI Proxy- MSA, Reg. S10(f))	Percentage of the municipality's payroll budget actually spent on implementing its Workplace Skills Plan ((Total Actual Training Expenditure / Total Annual payroll Budget) x 100), measured by 30 June	0.97%	0.20%	0.20%	0.20%	0.82%	B	(R5 340 533.45 / R652 041 454.98) x 100 = 0.82%	
TL133	KPI046	Financial viability measured in terms of the municipality's ability to meet its service debt obligations (NKPI Proxy - MSA, Reg. S10(g)(i))	Debt coverage ratio ((Total operating revenue - operating grants received) / (Debt service payments due within the year)) measured by 30 June	32.26%	15%	15%	15%	36.22%	B	(R2 754 225 048 - R224 153 143) / R69 853 219 = 36.22%	
TL134	KPI047	Financial viability measured in terms of the outstanding service debtors (NKPI Proxy - MSA, Reg. S10(g)(ii))	Service debtors to revenue ratio - (Total outstanding service debtors / revenue received for services) measured by 30 June		27%	27%	27%	24.59%	B	(R490 855 207.11 / R1 995 822 040) x 100 = 24.59%	
TL135	KPI054	Submission of the IDP / Budget / SDF time schedule (process plan) to the Council	Number of IDP / Budget / SDF time schedules (process plan) submitted to the Council by 31 August	1	1	1	1	1	G		
TL136	KPI051	Submission of the revised Information and Communication Technology (ICT) Backup Disaster Recovery Plan to the ICT Steering Committee	Number of revised ICT Backup Disaster Recovery Plans submitted to the ICT Steering Committee by 31 March		1	1	1	1	G		
TL137	KPI052	Submission of the revised Strategic ICT Plan to the ICT Steering Committee	Number of revised Strategic ICT Plans submitted to the ICT	1	1	1	1	1	G		

SFA 5 - GOOD GOVERNANCE AND COMPLIANCE

Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2024 to 30 June 2025			Performance comments / Reason(s) for deviation from the target (under or over-performance)	Improvement Plan(s) to correct deviation from target (underperformance)
							Target	Actual	R		
			Steering Committee by 31 March								
TL138	KPI048	Submission of the revised Risk-Based Audit Plan (RBAP) to the Audit and Performance Audit Committee (APAC)	Number of revised RBAPs submitted to the APAC by 30 June	1	1	1	1	1	G		
TL139	KPI050	Submission of the revised Strategic Risk Register (SRR) to the Risk Management Committee	Number of revised SRRs submitted to the Risk Management Committee by 30 June	1	1	1	1	1	G		
TL140	KPI056	Submission of the revised Electrical Master Plan to the Council	Number of revised Electrical Master Plans submitted to the Council by 30 June	1	1	1	1	0	R	The Electrical Master Plan was revised and approved in the 2023/24 financial year and requires revisions every five years. The indicator was incorrectly incorporated into the 2024/25 financial year.	Enhanced supervision of the key performance indicator (KPI) and target-setting procedure will be implemented during the annual adjustment process.
TL144	KPI057	Submission of a draft Smart City Framework to the Municipal Manager	Number of draft Smart City Frameworks submitted to the Municipal Manager by 30 June	New KPI	1	1	1	0	R	The target could not be achieved due to the resignation of the Director: Corporate Services in May 2025.	The Director: Corporate Services position was advertised, and it is expected that an appointment will be made by 30 September 2025. Consequently, the draft Smart City Framework key performance indicator will be integrated into the performance agreement of the

SFA 5 - GOOD GOVERNANCE AND COMPLIANCE											
Ref	IDP Ref	KPI Name	Description of Unit of Measurement	Past Year Performance	Original Annual Target	Revised Annual Target	Overall Performance 01 July 2024 to 30 June 2025			Performance comments / Reason(s) for deviation from the target (under or over-performance)	Improvement Plan(s) to correct deviation from target (underperformance)
							Target	Actual	R		
											new Director: Corporate Services and submitted to the Municipal Manager by 30 June 2026.

Summary of Results: SFA 5 - Good Governance and Compliance

N/A	KPIs with no targets or actuals in the selected period	0
R	KPI Not Met	2
O	KPI Almost Met	1
G	KPI Met	10
G2	KPI Well Met	1
B	KPI Extremely Well Met	5
Total KPIs		19



GERALDINE METTLER
MUNICIPAL MANAGER

Date: 2/12/25



ANNEXURE C: AUDIT AND PERFORMANCE AUDIT COMMITTEE ANNUAL REPORT 2024/25



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

1. Report of the Audit and Performance Audit Committee (APAC)

This report of the APAC of Stellenbosch Municipality (SBM) is in respect of the 2024/2025 financial year. The APAC has complied with its responsibilities in terms of Section 166 of the MFMA and applicable National Treasury Regulations. The Committee has also regulated its affairs and discharged its responsibilities concordant to the approved Charter. The Committee's operation is guided by the MFMA, the King IV report on Corporate Governance and Global Internal Audit Standards.

2. Membership and Attendance

- 2.1. The APAC composed of four (4) independent members not in the employ of the Municipality appointed by Council. The Committee met four times during 2024/25 financial year.
- 2.2. The list of Committee members, their qualifications, and a record of their attendance of meetings is as follows:

Member Details	Qualifications	Capacity	Date Appointed	Number of Meetings Attended
Mr. LC Nene	<ul style="list-style-type: none">• Master of International Business• B Com Accounting• Post Graduate Diploma in Management (Corp Gov)• Certification in Control Self-Assessment, Institute of Internal Auditors South Africa (IIASA)• General Internal Auditor – GIA (SA) IIA SA• Certification in Risk Management Assurance, IIA SA• Fellow of the Institute of Institute of Internal Auditors South Africa, FIIA (SA)	Chairperson	01 June 2022	4
Dr. L Mortimer	<ul style="list-style-type: none">• National Diploma in Public Health• Diploma in Local Government Administration• Diploma in Personnel Management• Post Graduate Diploma in Business Management• MBA• Doctorate in Administration	Member	01 May 2024	4
Ms. R Gani	<ul style="list-style-type: none">• Bachelor of Commerce	Member	27 September 2023	4

Member Details	Qualifications	Capacity	Date Appointed	Number of Meetings Attended
	(BComm Accounting Science)			
	<ul style="list-style-type: none"> • Bachelor of Commerce (Hon Accounting Science) • Chartered Accountant South Africa, CA (SA) • Certified Director, Institute of Directors South Africa (IoDSA) 			
Ms. R Strydom	<ul style="list-style-type: none"> • Bachelor of Commerce (BCom Management Accounting) • Bachelor of Commerce (Hon Financial Accounting) 	Member	27 September 2023	1*
Mr. M Burton	<ul style="list-style-type: none"> • Bachelor of Accounting Science • Honours Bachelor of Accounting Science • Financing and Valuing Commercial Property (60 hours – 93% Average for completed assignments) • CA (SA) 	Member	01 March 2025	2**

* Ms. R Strydom resigned on 28 November 2024 thus she only attended one meeting.

** Mr. M. Burton was appointed on 01 March 2025 thus he attended two meetings.

- 2.3. The Municipal Manager (MM), Chief Financial Officer (CFO), Directors, Chief Audit Executive (CAE), Chief Risk Officer (CRO), Municipal Public Accounts Committee (MPAC) Chairperson, and Auditor General South Africa (AGSA) are permanent invitees to the Committee meetings.

3. Execution of Functions

The APAC has executed its duties and responsibilities during the financial year in accordance with its terms of reference as they relate to the Council's accounting, external and internal auditing processes, internal control, governance, predetermined objectives and performance monitoring, compliance with laws and regulations, risk management, combined assurance and information technology governance and financial reporting practices.

During the year under review, the Committee, amongst other matters,

3.1. In respect of the Auditor General South Africa (AGSA) [External Auditors and the External Audit]

- 3.1.1. Approved the AGSA terms of engagement and strategy, the audit plan and budgeted audit fees payable.
- 3.1.2. The Committee advised all the role players in Combined Assurance to work together to ensure that the audit fees are reduced going.
- 3.1.3. Considered the audit outcome of the Municipality extensively and communicated the APAC's satisfaction and congratulated the MM and Management on the Clean Audit Outcome for the sixth consecutive time.
- 3.1.4. Based on the audit outcome, recommendations were made by the APAC on the other

important matters as well as control deficiencies identified in the Auditor-Generals' management report.

- 3.1.5. Management has been requested by the APAC to improve business processes impacting the Annual Financial Statements (AFS) compilation and reconciliations of transactions, to avoid repeat findings relating to misstatements on the AFS.
- 3.1.6. Management is urged to strengthen controls to adequately monitor non-compliance with laws and regulations on a timely basis.
- 3.1.7. The supervision and review process needs to be interrogated to prevent, detect and correct misstatements on a timely basis and the controls designed to monitor compliance with regulations that are not always able to prevent or report the instances of non-compliance in a timely manner to allow for corrective action.
- 3.1.8. The quality of submitted financial statements can still be improved; thus, management is encouraged to timely develop action plans with detailed root causes to allow for improvement in the next reporting cycle.
- 3.1.9. Recommended that management should continue with preparation of the Interim Financial Statements to ensure we mitigate material misstatements on AFS.

3.2. In respect of the Annual Financial Statements (AFS)

- 3.2.1. Confirmed the going concern as the basis of preparation of the AFS.
- 3.2.2. Examined, reviewed and interrogated the AFS, performance report as well as financial information disclosed to the public prior to submission and approval by Council.
- 3.2.3. Reviewed reports on the adequacy of the portfolio and specific impairments and impairment of other assets.
- 3.2.4. Ensured that the AFS fairly represented the financial position of the Stellenbosch Municipality as at the end of the financial year in accordance with South African Standards of Generally Recognised Accounting Practice (GRAP) and in the manner required by the MFMA and DORA.
- 3.2.5. Considered the appropriateness of accounting treatments, significant unusual transactions and management accounting judgements.
- 3.2.6. Considered the appropriateness of the accounting policies adopted by Management and changes thereto.
- 3.2.7. Reviewed any significant legal and tax matters that could have a material impact on the financial statements.
- 3.2.8. Noted that there were no material reports or complaints received concerning accounting practices, internal financial controls, content of AFS, internal controls and related matters.

3.3. In respect of Internal Control and Internal Audit

- 3.3.1. Reviewed and approved the internal audit mandate, annual and three-year rolling audit plans and evaluated the independence, effectiveness and performance of the Internal Audit Function (IAF) and compliance with its mandate.
- 3.3.2. Considered reports of the IAF on Council's system of internal control, including internal financial controls and maintenance of effective internal control systems.
- 3.3.3. Reviewed significant issues raised by the IAF and the adequacy of corrective action in response to such findings.
- 3.3.4. Reviewed significant differences of opinion between the IAF and Management and noted that there was no material issues of difference raised, and all matters were addressed and resolved.

- 3.3.5 Assessed the adequacy of the performance of the IAF and found it to be effective in providing assurance.
- 3.3.6 Reviewed and monitored the quality assurance and improvement plan submitted by IAF as required by the Global Internal Audit Standards.
- 3.3.7 Assessed the adequacy and sufficiency of available internal audit resources and found these to be limited, as more resources would be required to evaluate the control weaknesses and high-risk areas identified in both the corporate strategic risk, external audit and the audit universe. The IAF operated without the permanent CAE for the six (6) months period during the financial year. However, this did not have material impact on the operations of IAF, as the Internal Audit Plan was successfully completed except for one project that was deferred to the following financial year.
- 3.3.8 Through the Chairperson, the Committee met separately over the course of the year with the CAE and the MM.
- 3.3.9 Based on the above, the Committee's opinion at the date of this report is that there were some breakdowns in internal control, including internal financial controls, for the year under review in the following areas (it is noted that management are in the process of addressing these concerns):
 - 3.3.9.1. Pre-determined objectives.
 - 3.3.9.2. Pre-review of Municipal Manager and Directors performance evaluations (2023/ 2024: annual assessments).
 - 3.3.9.3. Traffic Services and Administration.
 - 3.3.9.4. Municipal Staff Regulations.
 - 3.3.9.5. Follow-up on implementation of the AGSA audit action plan.
 - 3.3.9.6. Risk Management.
 - 3.3.9.7. Follow-up on Internal Audit Reports:
 - a) Disaster and Climate Change Readiness Assessment.
 - b) Housing Administration.

3.4. In respect of Legal and Compliance with Laws and Regulations

- 3.4.1. Reviewed with management matters that could have a material impact on Council.
- 3.4.2. Monitored compliance with the MFMA and other key legislation applicable to the Municipality, requirements of National and Provincial Treasury, Council's policies, and all other applicable legislation and codes of good governance.
- 3.4.3. Reviewed reports from the IAF and AGSA detailing the extent of compliance.

3.5. In respect of Risk Management, Combined Assurance and Information Technology

- 3.5.1. During the period under review, Management presented Strategic and Operational Risk profiles for the Municipality to the Committee which:
 - a) Considered and reviewed reports from Management on risk management, including fraud risks and information technology risks as they pertain to financial reporting and the going concern assessment.
 - b) In respect of the coordination of assurance activities, the Committee reviewed the plans and work outcomes of the external and internal auditors and concluded that these were adequate to address all significant financial, operational and compliance risks facing the Municipality.

- c) Noted the progress made in terms of Combined Assurance and the co-ordination between assurance providers to mitigate the top ten (10) strategic risks facing the Municipality as well as the emerging risks.
- d) Considered the Quarterly Information and Communication Technology (ICT) reports.

3.6. In respect of Pre-Determined Objectives (PDO's)

3.6.1. The Committee considered the:

- a) The quality of submitted performance information in the Management report is indicated as satisfactory. There was no material findings reported on performance information by the IAF and AGSA, respectively.
- b) IAF has also provided the APAC with reports on performance on a quarterly basis and no critical findings have been raised.

3.7. In respect of the Finance Function

- 3.7.1. The Committee considered the existing expertise, resources and experience of the organisation-wide finance functional capacity and has noted that the improvement year on year on the quality of the AFS submitted to the Committee and the AGSA.
- 3.7.2. The CFO should continue to ensure appropriate measures are in place for the accurate and timely submission of information to the Office of the AGSA.

3.8. Independence of the External Auditors

The Committee is satisfied that the AGSA were independent of the Council. This conclusion was arrived at, inter alia, after considering the following factors:

- a) The presentations made by the AGSA to the APAC.
- b) The Auditors' independence was not impaired by any consultancy, advisory or other work undertaken by the auditors.

3.9. General

- 3.9.1. The APAC has monitored quarterly the Municipality's implementation plan for audit issues raised in the prior year and are satisfied that the matters have been adequately addressed and resolved except for one finding addressed in 2025/26 financial year. Of all the matters raised in the 2024/2025 audit outcome, there were no repeat findings.
- 3.9.2. The APAC concurs and accepts the conclusions of the AGSA on the AFS and Annual Performance Report (APR) and is of the opinion that the Audited AFS and APR be accepted and read together with the report of the AGSA.

Stellenbosch Municipality has increasingly been stable in the areas of second and third levels of assurance and governance over a three-year period. There has also been stability in the leadership over the past five financial years. The areas for concern, and where attention is required are highlighted above. The APAC has made recommendations in these areas which management have committed to.

4. Conclusion

On behalf of the APAC, I am extremely indebted to the members of the Committee for their dedication and high levels of professionalism and diligence in their duties, as well as their

flexibility in accommodating last-minute calls to duty. To the members that served their term and to one member that resigned, I am grateful for the time and dedication you have offered to the strengthening of Stellenbosch Municipality Governance. We are fortunate to have the diversity of skills and expertise available to the Municipality. It would be amiss not to convey on behalf of the Committee our appreciation to the Executive Mayor, the entire Council and its Committees for the leadership, support and oversight they have provided during the year.

Finally, the APAC would like to express its appreciation to Management of the Municipality led by the MM, the IAF, Risk Management and the AGSA for the support and co-operation extended during the financial year and for providing the relevant information to enable the APAC to compile this report. This past year was again challenging; however, Stellenbosch Municipality should be proud of its elected and appointed leaders for taking control and driving an agenda of sustainability and service delivery and improving its audit results in the process, during a time of great fluidity.

On behalf of the APAC.

A handwritten signature in black ink, appearing to read 'Linda C. Nene', written over a horizontal line.

Mr. Linda C. Nene FIIA (SA), CPrac (SA), CCSA, CRMA

Chairperson of the APAC

December 2025



ANNEXURE D: REPORT OF THE AUDITOR GENERAL OF SOUTH AFRICA 2024/25

Report of the auditor-general to the Western Cape Provincial Parliament and the council on the Stellenbosch Municipality

Report on the audit of the financial statements

Opinion

1. I have audited the financial statements of Stellenbosch Municipality set out on pages 7 to 144, which comprise the statement of financial position as at 30 June 2025, statement of financial performance, statement of changes in net assets, the cash flow statement and comparison of budget and actual amounts for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Stellenbosch Municipality as at 30 June 2025 and its financial performance and cash flows for the year then ended in accordance with the Standards of Generally Recognised Accounting Practice (GRAP) and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 24 of 2024 (Dora).

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the responsibilities of the auditor-general for the audit of the financial statements section of my report.
4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' International Code of ethics for Professional Accountants (including International Independence Standards) (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matters

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Restatement of corresponding figures

7. As disclosed in note 61 to the financial statements, the corresponding figures for 30 June 2024 were restated as a result of errors in the financial statements of the municipality at, and for the year ended, 30 June 2025.

Material impairments

8. As disclosed in note 5 to the financial statements, the municipality provided for the impairment of receivables from exchange transactions for consumer receivables of R263,2 million (2023-24: R268,7 million) and other receivables from exchange transactions for property rental debtors of R32,4 million (2023-24: R32,4 million).
9. As disclosed in note 6 to the financial statements, the municipality provided for the impairment of receivables from non-exchange transactions of R246,7 million (2023-24: R217,9 million).

Other matter

10. I draw attention to the matter below. My opinion is not modified in respect of this matter.

Unaudited disclosure notes

11. In terms of section 125(2)(e) of the MFMA, the particulars of non-compliance with the MFMA should be disclosed in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion on it.

Responsibilities of the accounting officer for the financial statements

12. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the standards of GRAP and the requirements of the MFMA and the Dora and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
13. In preparing the financial statements the accounting officer is responsible for assessing the municipality's ability to continue as a going concern; disclosing, as applicable, matters relating to going concern; and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Responsibilities of the auditor-general for the audit of the financial statements

14. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
15. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report. This description, which is located at page 6, forms part of my auditor's report.

Report on the audit of the annual performance report

16. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I must audit and report on the usefulness and reliability of the reported performance against predetermined objectives for the selected strategic focus area presented in the annual performance report. The accounting officer is responsible for the preparation of the annual performance report.
17. I selected the following strategic focus area presented in the annual performance report for the year ended 30 June 2025 for auditing. I selected a strategic focus area that measures the municipality's performance on its primary mandated functions and that is of significant national, community or public interest.

Strategic focus area	Page numbers	Purpose
SFA4 - dignified living	16 to 19	To provide basic services to all citizens in the greater Stellenbosch area to ensure that everyone has access to a dignified life and sustainable human settlements and to develop and implement social infrastructure.

18. I evaluated the reported performance information for the selected strategic focus area against the criteria developed from the performance management and reporting framework, as defined in the general notice. When an annual performance report is prepared using these criteria, it provides useful and reliable information and insights to users on the municipality's planning and delivery on its mandate and objectives.
19. I performed procedures to test whether:
- the indicators used for planning and reporting on performance can be linked directly to the municipality's mandate and the achievement of its planned objectives
 - all the indicators relevant for measuring the municipality's performance against its primary mandated and prioritised functions and planned objectives are included
 - the indicators are well defined to ensure that they are easy to understand and can be applied consistently, as well as verifiable so that I can confirm the methods and processes to be used for measuring achievements
 - the targets can be linked directly to the achievement of the indicators and are specific, time bound and measurable to ensure that it is easy to understand what should be delivered and by when, the required level of performance as well as how performance will be evaluated
 - the indicators and targets reported on in the annual performance report are the same as those committed to in the approved initial or revised planning documents
 - the reported performance information is presented in the annual performance report in the prescribed manner and is comparable and understandable
 - there is adequate supporting evidence for the achievements reported and for the measures taken to improve performance.
20. I performed the procedures for the purpose of reporting material findings only; and not to express an assurance opinion or conclusion.
21. I did not identify any material findings on the reported performance information for the selected strategic focus area.

Other matter

22. I draw attention to the matter below.

Achievement of planned targets

23. The annual performance report includes information on reported achievements against planned targets and provides measures taken to improve performance.
24. The table that follows provides information on the achievement of planned targets and lists the key service delivery indicators that were not achieved as reported in the annual performance report. The measures taken to improve performance are included in the annual performance report on pages 16 to 19.

Strategic focus area 4: Dignified living

Targets achieved: 83% Budget spent: 100%		
Key service delivery indicator not achieved	Planned target	Reported achievement
Limit unaccounted water to less than 25%	<25%	31,20%
Water quality measured quarterly in terms of the SANS 241 physical and micro parameters	95%	93,57%

Report on compliance with legislation

25. In accordance with the PAA and the general notice issued in terms thereof, I must audit and report on compliance with applicable legislation relating to financial matters, financial management and other related matters. The accounting officer is responsible for the municipality's compliance with legislation.
26. I performed procedures to test compliance with selected requirements in key legislation in accordance with the findings engagement methodology of the Auditor-General of South Africa (AGSA). This engagement is not an assurance engagement. Accordingly, I do not express an assurance opinion or conclusion.
27. Through an established AGSA process, I selected requirements in key legislation for compliance testing that are relevant to the financial and performance management of the municipality, clear to allow consistent measurement and evaluation, while also sufficiently detailed and readily available to report in an understandable manner. The selected legislative requirements are included in the annexure to this auditor's report.
28. I did not identify any material non-compliance with the selected legislative requirements.

Other information in the annual report

- 29. The accounting officer is responsible for the other information included in the annual report. The other information does not include the financial statements, the auditor's report and the selected strategic focus area presented in the annual performance report that have been specifically reported on in this auditor's report.
- 30. My opinion on the financial statements and my reports on the audit of the annual performance report and compliance with legislation do not cover the other information included in the annual report and I do not express an audit opinion or any form of assurance conclusion on it.
- 31. My responsibility is to read this other information and, in doing so, consider whether it is materially inconsistent with the financial statements and the selected strategic focus area presented in the annual performance report or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
- 32. If, based on the work I have performed, I conclude that there is a material misstatement in this other information, I am required to report on that fact.
- 33. I have nothing to report in this regard.

Internal control deficiencies

- 34. I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.
- 35. I did not identify any significant deficiencies in internal control.

Auditor – General

Cape Town

28 November 2025



AUDITOR - GENERAL
SOUTH AFRICA

Auditing to build public confidence

Annexure to the auditor's report

The annexure includes the following:

- The auditor-general's responsibility for the audit
- The selected legislative requirements for compliance testing

Auditor-general's responsibility for the audit

Professional judgement and professional scepticism

As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for selected strategic focus area and on the municipality's compliance with selected requirements in key legislation.

Financial statements

In addition to my responsibility for the audit of the financial statements as described in this auditor's report, I also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control.
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made.
- conclude on the appropriateness of the use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the municipality to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor's report. However, future events or conditions may cause the municipality to cease operating as a going concern.
- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Communication with those charged with governance

I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

Compliance with legislation – selected legislative requirements

The selected legislative requirements are as follows:

Legislation	Sections or regulations
Municipal Finance Management Act 56 of 2003	Sections 1, 11(1), 13(2), 14(1), 14(2)(a), 14(2)(b), 15, 24(2)(c)(iv), 28(1), 29(1), 29(2)(b), 32(2), 32(2)(a), 32(2)(a)(i), 32(2)(a)(ii) Sections 32(2)(b), 32(6)(a), 32(7), 33(1)(c)(ii), 53(1)(c)(iii), 53(1)(c)(iii)(bb), 54(1)(c), 62(1)(d), 63(2)(a), 63(2)(c), 64(2)(b), 64(2)(c), 64(2)(e), 64(2)(f), 64(2)(g), 65(2)(a), 65(2)(b), 65(2)(e), 72(1)(a)(iii), 112(1)(j), 116(2)(b), 116(2)(c)(iii), 117, 122(1), 122(2), 126(1)(a), 126(1)(b), 127(2), 127(5)(a)(i), 127(5)(a)(ii), 129(1), 129(3), 133(1)(a), 133(1)(c)(i), 133(1)(c)(ii), 165(1), 165(2)(a), 165(2)(b)(iii), 165(2)(b)(iv), 165(2)(b)(v), 165(2)(b)(vii), 166(2)(b), 166(2)(a)(iv), 166(5), 170, 171(4)(a), 171(4)(b)
MFMA: Municipal budget and reporting regulations, 2009	Regulations 71(1)(a), 71(1)(a)(b), 71(2)(a), 71(2)(b), 71(2)(d), 72(a), 72(b), 72(c)
MFMA: Municipal Investment Regulations, 2005	Regulations 3(1)(a), 3(3), 6, 7, 12(2), 12(3)
MFMA: Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings, 2014	Regulations 5(4), 6(8)(a), 6(8)(b), 10(1)
MFMA: Municipal Supply Chain Management Regulations, 2017	Regulations 5, 12(1)(c), 12(3), 13(b), 13(c), 16(a), 17(1)(a), 17(1)(b), 17(1)(c), 19(a), 21(b), 22(1)(b)(i), 22(2), 27(2)(a), 27(2)(e), 28(1)(a)(i), 29(1)(a), 29(1)(b), 29(5)(a)(ii), 29(5)(b)(i), 32, 36(1), 36(1)(a), 38(1)(c), 38(1)(d)(iii), 38(1)(e), 38(1)(g)(i), 38(1)(g)(ii), 38(1)(g)(iii), 43, 44, 46(2)(e), 46(2)(f)
Construction Industry Development Board Act 38 of 2000	Section 18(1)
Construction Industry Development Board Regulations, 2004	Regulations 17, 25(7A)
Division of Revenue Act 24 of 2024	Sections 11(6)(b), 12(5), 16(1); 16(3)
Municipal Property Rates Act 6 of 2004	Section 3(1)
Municipal Systems Act 32 of 2000	Sections 25(1), 26(a), 26(c), 26(h), 26(i), 29(1)(b)(iii), 34(a), 34(b), 38(a), 41(1)(a), 41(1)(b), 41(1)(c)(iii), 42, 43(2), 45(a), 54A(1)(a), 56(1)(a), 57(2)(a), 57(4B), 57(6)(a), 57A, 66(1)(a), 66(1)(b), 67(1)(d), 74(1), 96(b)
MSA: Disciplinary Regulations for Senior Managers, 2011	Regulations 5(2), 5(3), 5(6), 8(4)
MSA: Municipal Planning and Performance Management Regulations, 2001	Regulations 2(1)(e), 2(3)(a), 3(3), 3(4)(b), 7(1), 8, 9(1)(a), 10(a), 12(1), 14(1)(b)(iii), 14(1)(c)(ii), 14(4)(a)(i), 14(4)(a)(iii), 15(1)(a)(i), 15(1)(a)(ii)
MSA: Municipal Performance Regulations for Municipal Managers and Managers Directly Accountable to Municipal Managers, 2006	Regulations 2(3)(a), 4(4)(b), 8(1), 8(2), 8(3), 26(5), 27(4)(a)(i)
MSA: Regulations on Appointment and Conditions of Employment of Senior Managers, 2014	Regulations 17(2), 36(1)(a)

Legislation	Sections or regulations
MSA: Municipal Staff Regulations, 2021	Regulations 7(1), 19, 31, 35(1)
MSA: Municipal Systems Regulations, 2001	Regulation 43
Prevention and Combating of Corrupt Activities Act 12 of 2004	Section 34(1)
Preferential Procurement Policy Framework Act 5 of 2000	Sections 2(1)(a), 2(1)(f)
Preferential Procurement Regulations, 2017	Regulations 4(1), 4(2), 5(1), 5(3), 5(6), 5(7), 6(1), 6(2), 6(3), 6(6), 6(8), 7(1), 7(2), 7(3), 7(6), 7(8), 8(2), 8(5), 9(1), 10(1), 10(2), 11(1), 11(2)
Preferential Procurement Regulations, 2022	Regulations: 4(1), 4(2), 4(3), 4(4), 5(1), 5(2), 5(3), 5(4)