



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

Application Number: TP1404/2025

Our File Reference Number: Erf 45, Kylemore

Your Reference Number: None

Enquiries: Ulrich von Molendorff

Contact No: 021 – 808 8682

Email address: Ulrich.Vonmolendorff@stellenbosch.gov.za

PER E-M

Sir / Madam

APPLICATION FOR CONSENT USE: ERF 45, KYLEMORE

1. The above application refers.
2. The duly authorised decision maker has decided on the above application as follows:
3. Application for **Consent Use** in terms of section 15(2)(o) of the Stellenbosch Municipal Land Use Planning By-Law, 2023 to permit the usage of a portion of the existing dwelling (lounge) as a house shop on Erf 45, Kylemore.

BE APPROVED in terms of Section 60 of the said By-law.

4. The approval is subject to the following conditions imposed in terms of Section 66 of said Bylaw:
 - 4.1 The approval only applies to the proposed house shop under consideration and shall not be construed as authority to depart from any other legal prescriptions or requirements from Council or other legislation or Bylaws or Regulations that may be applicable.
 - 4.2 The approval granted shall not exempt the applicant from complying with any other legal prescriptions or requirements that might have a bearing on the proposed use.
 - 4.3 The house shop, including storage, be limited to 17m² as indicated on the site plan / floor layout plan with reference number: Erf 45 Kylemore, drawn by: Undated plan, as attached as **Annexure A**.
 - 4.4 Any new structure or alteration to the property be compatible with the residential character of the area, particularly about the streetscape, and must be capable of reverting to be used as part of the dwelling house.

- 4.5 The residential character of the façade of the dwelling house shall be retained to the satisfaction of the Municipality.
- 4.6 No more than 3 persons, including the owner of the dwelling or residing family member, be employed in the house shop.
- 4.7 No gambling, video games, pool and pinball tables be permitted in the house shop.
- 4.8 The operation of the house shop is subject to the provisions and requirements of the Spaza Shop Bylaw, 2026.
- 4.9 The conditions imposed by the Directorate Infrastructure Services as contained in the memorandum dated 23 Feb 2026, and attached as **Annexure B**, be complied with to the satisfaction of the said department.
- 4.10 Building plan be submitted for all changes of use in the existing buildings and which building plan be approved and related occupancy certificates be issued.

5. The reasons for the above decision are as follows:

- 5.1 The proposed house shop will serve the surrounding community by selling essential goods and it will mainly be accessed by people walking to the shop.
- 5.2 The house shop is compatible with the residential character of the area.
- 5.3 The proposed development would not negatively affect the aesthetic appearance of the structure, property or surrounding environment and the primary use of the property will remain residential.
- 5.4 The scale and nature of the proposed house shop will not compromise the existing character of the surrounding residential area.

6. Matters to be noted:

- 6.1 An application for the erection of advertising signs be submitted for approval to the Municipality and that all signage on the property be erected to the satisfaction of the Municipality or be in line with the relevant signage policy of the Municipality.
- 6.2 The land use to not create any undue noise or be a nuisance to the neighbourhood and that precautionary measures be taken to avoid environmental noise pollution in terms of the Western Cape Noise Control Regulations, 2013, PN. 200/2013 made in terms of Section 25 of the Environmental Conservation Act, 1989 (Act No 73 of 1989).
- 6.3 Should the premises be used for a category of business which is required to be licensed in terms of the Business Act, No. 71 of 1991 i.e. sale and supply of meals, health and entertainment, etc, then application must be made for the relevant business license.

- 6.4 Should food be prepared or handled, then application must also be made in writing to the Municipal Health Services Department of the Cape Winelands District Municipality for a Certificate of Acceptability for food premises in terms Regulation 638 of 22 June 2018 promulgated under the Foodstuffs, Cosmetics and Disinfectants Act, No 54 of 1972. These requirements come into effect once the Municipality has approved the land use application.
- 6.5 The authorised official of the Municipality will, after due process, exercise its discretion in terms of Section 90(c) of the Municipal Land Use Planning By-Law to withdraw the subject approval granted and the building structures to be reverted to uses in line with the primary use of the property, should the following be the case:
- 6.5.1 The subject approved land use remains in breach of complying with any of the conditions of approval required for the vesting of the subject approval, and/ or
 - 6.5.2 The operational use be in breach of any of the conditions of approval, inclusive of persistent complaints of undue noise levels, and/ or
 - 6.5.3 The property be used for any unauthorised uses not permitted in terms of this approval.
7. You are hereby informed in terms of section 79(2) of the Stellenbosch Municipal Land Use Planning Bylaw of your right to appeal the above decision to the Appeal Authority within 21 days from the date of notification of the above decision. Please note that no late appeals or an extension of time for the submission of appeals are permitted in terms of Section 80(1)(a) of the said By-Law.
8. Appeals must be submitted by completing the required form with the prescribed information to satisfy the requirements of Section 80(2) of the said By-law, failing which the appeal will be invalid in terms of Section 81(1)(b) of the said By-Law.
9. **Appeals must be addressed to the Municipal Manager and submitted to his/ her designated official by means of e-mail at the following address: landuse.appeals@ Stellenbosch.gov.za**
10. Any party (applicant or other) who lodges an appeal must pay the applicable appeal fee in terms of the approved municipal tariffs and submit the proof of payment together with the appeal. The **LU** Reference number on this correspondence, or the applicable Erf/ Farm Number must be used as the reference for the payment of the appeal fee.
11. The appeal form and approved tariff structure and the banking details for the General Account can be accessed and viewed on the municipal website. For any enquiries the office can be contacted at landuse.appeals@ Stellenbosch.gov.za or 021 – 808 8684.

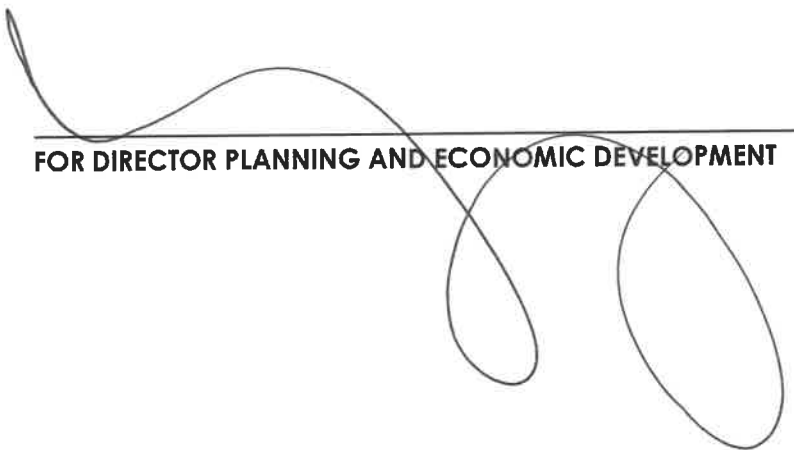
12. An applicant who lodges an appeal must also adhere to the following requirements stipulated in terms of section 80(3) to (7) of the said By-law:

- (a) Simultaneously serve the appeal on any person who commented on the application concerned and any other person as the municipality may determine.
- (b) The notice by the applicant must invite persons to comment on the appeal within 21 days from date of notification of the appeal.
- (c) The notice must be served in accordance with section 35 of the said legislation and in accordance with the prescripts or such additional requirements as may be determined by the Municipality.
- (d) Proof of serving the notification must be submitted to the Municipality at the above E-mail address within 14 days of serving the notification.

13. Kindly note that no appeal right exists in terms of Section 62 of the Local Government Municipal Systems Act, No 32 of 2000.

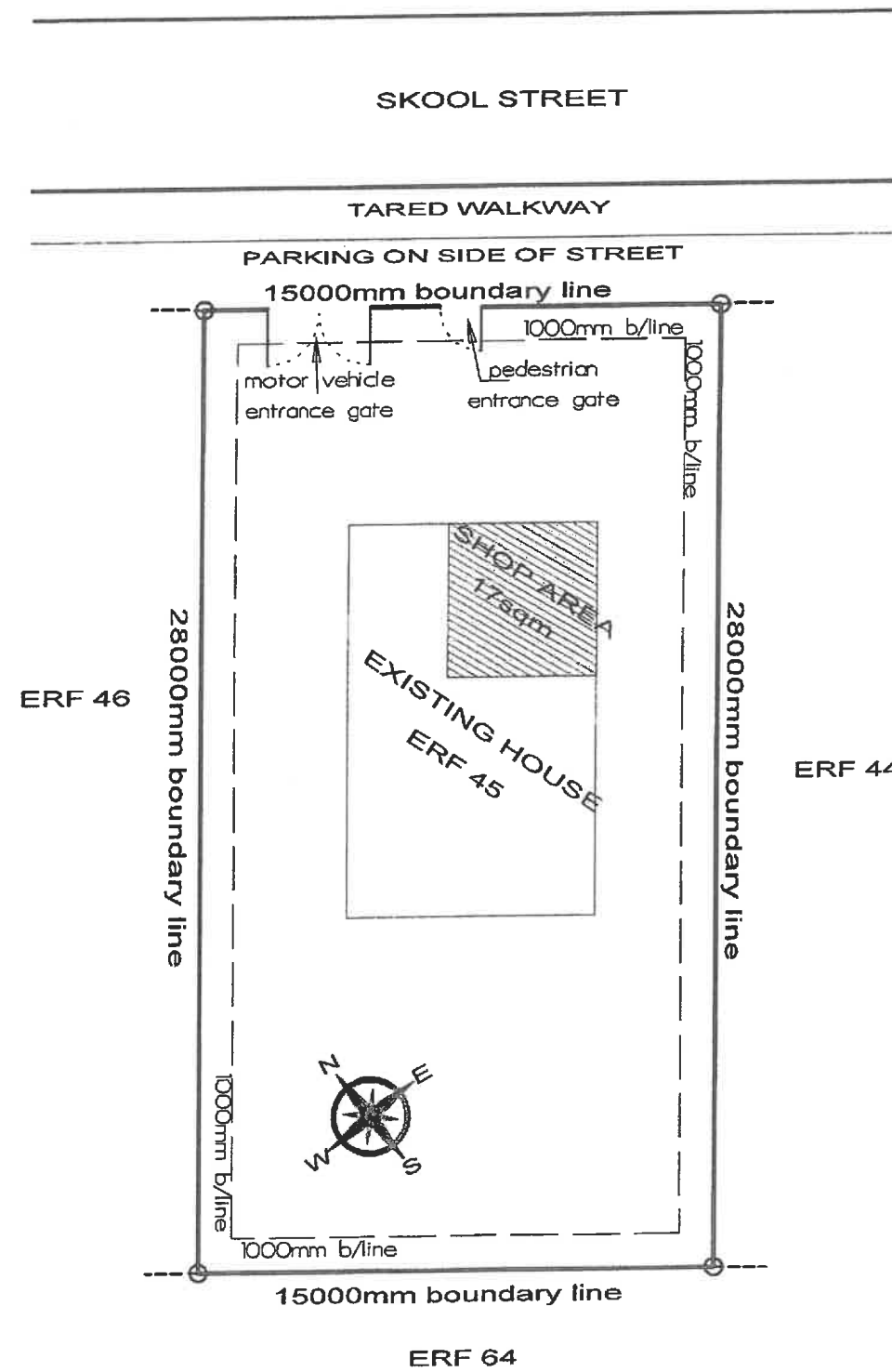
14. Kindly note the above decision in the case of any approval, is suspended, and may therefore not be acted on, until such time as the period for lodging appeals has lapsed, any appeal has been finalised, and you've been advised accordingly.

Yours faithfully


FOR DIRECTOR PLANNING AND ECONOMIC DEVELOPMENT

9/9/2026.
DATE:

SITE PLAN 1:200



Storm Artifex

Professional Archt. & Design

70 SKOOL STREET
7600
ERF 45

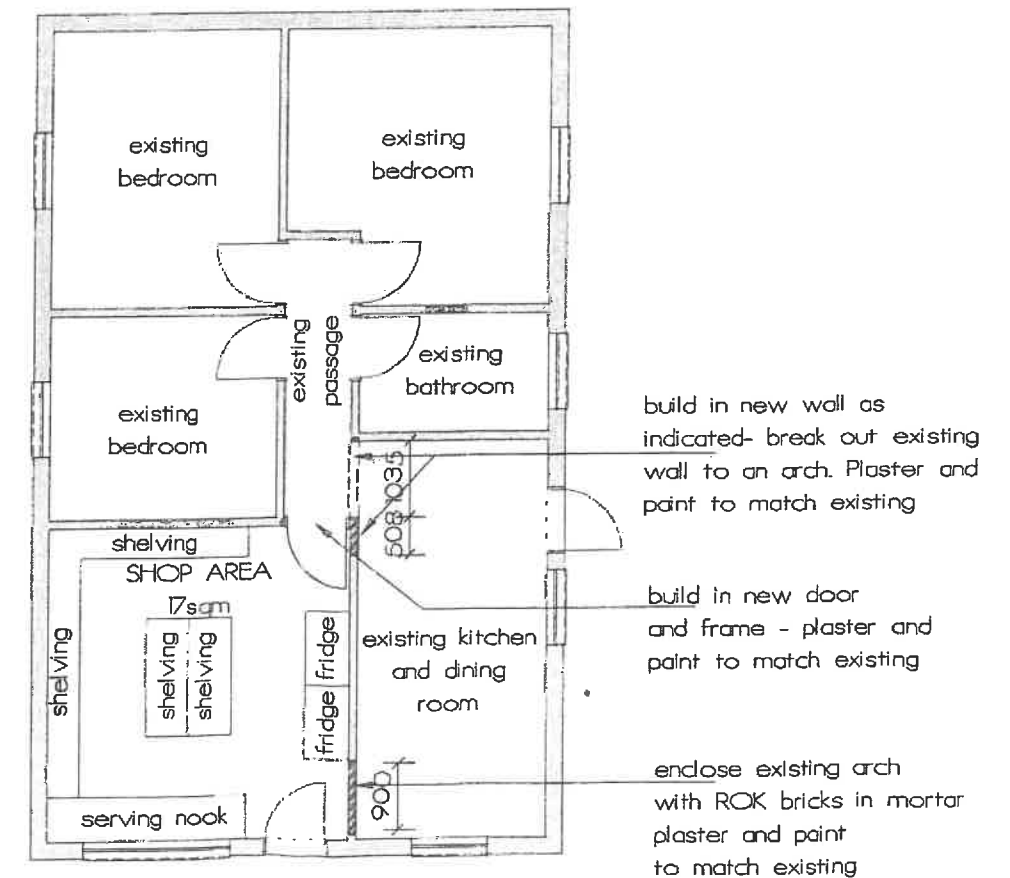
THE DESIGN REMAINS THE PROPERTY OF
STORM "ARTIFEX"

Mrs A KREDIET
70 SKOOL STREET
7600
ERF 45
LAND USE PROPOSAL
FOR TUCK SHOP

COPYRIGHT

CLIENT

GROUND STOREY LAY OUT 1:100





STELLENBOSCH MUNICIPALITY
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MEMORANDUM

DIREKTORAAT: INFRASTRUKTUURDIENSTE
DIRECTORATE: INFRASTRUCTURE SERVICES

CIVIL ENGINEERING SERVICES

To ▫ Aan: Director: Planning + Economic Development
Att Aandag: Nicole Katts
From ▫ Van: Development (Infrastructure Services)
Author ▫ Skrywer: Tyrone King
Date ▫ Datum: 23 Feb 2026
Our Ref ▫ Ons Verw: Civil LU 3065
Town Planning Ref: TP1404/2025
Re ▫ Insake: Erf 45, Kylemore: Application is made in terms of Section 15(2)(O) of the Stellenbosch Municipal Land Use Planning Bylaw 2023, for a consent use to use a portion of the house (lounge area) for a house shop on Erf 45, Kylemore.

The application is recommended for approval, subject to the following conditions:

- 1. Delivery vehicles (House Shops)**
 - 1.1 Care must be taken that delivery vehicles do not obstruct traffic and pedestrian flows in the road. Should this become a problem, this approval may be revoked and the Owner will be required to provide parking space on his erf for delivery vehicles before continuing operations.
 - 1.2 Heavy delivery trucks are not permitted to deliver at house shops and the owner should ensure that only light vehicles and small trucks is used for delivery.
 - 1.3 The access road network in the area has not been designed to handle heavy vehicles (trucks) and may cause damage to road infrastructure. The cost of repairs to road infrastructure due to non-compliance is for the account of the applicant.

2. Parking for customers (House Shops)

- 2.1 This approval is based on the reasoning that customers will mostly walk to the shop, as it provides a service to the surrounding community. Care must be taken that customers do not park in the road and obstruct traffic flows. Should this become a problem, this approval may be revoked and the Owner will be required to provide sufficient parking on his erf before continuing operations.



Tyrone King Pr Tech Eng
Manager: Development (Infrastructure Services)

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