



BUILDING REGULATIONS - COMPLAINT FORM

Please note that all complaints must be submitted in writing using this form. Completed forms may be emailed to building.complaints@ Stellenbosch.gov.za or submitted in person at the Building Development Advice Centre, located at the NPK Building, corner of Ryneveld and Plein Street, Stellenbosch.

Anonymous complaints will not be considered. You may be requested to provide additional information, including a sworn affidavit regarding the activities observed on site, and this may require you to give evidence in court.

See download "How complain process works"

COMPLAINANT'S INFORMATION (Please complete to the best of your ability)

Name & Surname:					
Address:		Postal Code:			
Contact Details:	Cell			Home	
	Work				
Email Address:					

All Correspondence regarding any progress of your complaint will be sent via email (preferred) or registered post. Please provide at least one telephone number on which the Municipality will be able to reach you.

Signature:		Date:	
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ALLEGED CONTRAVENTION INFORMATION (S)

Name/Surname of Offending Party:	
Address where activity is taking place:	
Erf Number: (if known)	
Nature of Alleged Contravention:	
Frequency of Activity:	
Impact of Activity on you/surroundings:	

Note:

You may attach further information such as photos, letters and/or petitions to this complaint form.

Please indicate if you have added additional information to this complaint form by marking the appropriate box below.

Yes		No	
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For any noise nuisance and other general law enforcement complaints please contact Law Enforcement on 021 - 808 8890/1.