

**NOTICE FOR MANDATORY INSPECTIONS IN TERMS OF SECTION A22, NBR OF ACT 103, 1977**

Please ensure that an approved Local Authority building plan is available on site as required by A2(5), NBR.

Instructions: Please email this written request to Building.Inspectorate@ Stellenbosch.gov.za**(A) NOTICE OF INTENTION TO COMMENCE:**

(Tick relevant box)

☐	ERECTION OF A BUILDING
☐	DEMOLITION WORK
☐	TRENCH INSPECTION

Erf/Farm no: _____ Portion no: _____ Approved Building Plan no: _____

Site Address: _____

I hereby give notice, in terms of sA22 of NBR, that the abovementioned building work is ready for inspection **within 2 working days** of submitting this request to the correct building inspector, and confirm that the site is compliant with the OHS Act 85, 1993.**I declare that all building work is in accordance with the Local Authority approved building plan in terms of s7, NBR.**

Request date of inspection:	<i>Municipal BI use only:</i>
Requestor's name:	BI signature of approval:
Requestor's email:	Building inspector name:
Date of request: _____ Contact number: _____	Date of approval:
	Comments:
Signature of owner/authorized agent:	

*Owner/authorized agent to keep original for later reference***(B) NOTICE FOR THE INSPECTION OF:**

(Tick relevant box)

☐	DRAINAGE INSTALLATION
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Erf/Farm no: _____ Portion no: _____ Approved Building Plan no: _____

Site Address: _____

I hereby give notice, in terms of sA22 of NBR, that the abovementioned building work is ready for inspection **within 2 working days** of submitting this request to the correct building inspector, and confirm that the site is compliant with the OHS Act 85, 1993.**I declare that all building work is in accordance with the Local Authority approved building plan in terms of s7, NBR.**

Request date of inspection:	<i>Municipal BI use only:</i>
Requestor's name:	BI signature of approval:
Requestor's email:	Building inspector name:
Date of request: _____ Contact number: _____	Date of approval:
	Comments:
Signature of owner/authorized agent:	

*Owner/authorized agent to keep original for later reference***(C) NOTICE FOR THE INSPECTION FOR:**

(Tick relevant box)

☐	COMPLETION OF WORK
☐	CERTIFICATE OF OCCUPANCY (s14, NBR) - Occupation checklist

Erf/Farm no: _____ Portion no: _____ Approved Building Plan no: _____

Site Address: _____

I hereby give notice, in terms of sA22 of NBR, that the abovementioned building work is ready for inspection **within 2 working days** of submitting this request to the correct building inspector, and confirm that the site is compliant with the OHS Act 85, 1993.**I declare that all building work is in accordance with the Local Authority approved building plan in terms of s7, NBR.**

Request date of inspection:	<i>Municipal BI use only:</i>
Requestor's name:	BI signature of approval:
Requestor's email:	Building inspector name:
Date of request: _____ Contact number: _____	Date of approval:
	Comments:
Signature of owner/authorized agent:	

Owner/authorized agent to keep original for later reference

***** DO NOT CHANGE THIS FORM IN ANY WAY*****

Disclaimer:**Final Inspection for purpose of Certificate of Occupancy where construction / project is not completed and ready for final inspection.**

In the event that an application is submitted for a Final Inspection in terms of Section 14 of the National Building Regulations (NBR) Act in respect of a building or project that is incomplete and not in a state of readiness for such inspection, the relevant authority shall issue a Notice of Refusal in terms of Section 14 of the NBR Act.

Any subsequent application for a Final Inspection shall be subject to the prescribed tariff of **R 5,000.00**, which shall be payable upon submission of the reapplication**Occupancy Certificate after occupancy of completed building**Where an application is submitted for the issuing of a Certificate of Occupancy in respect of an existing building for which such certificate was not obtained upon completion of the building works and prior to occupation, the application shall be subject to a prescribed tariff fee of **R 2,000.00**, payable upon submission.