



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/2/5

2026-08-05

NOTICE OF A SPECIAL MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY WEDNESDAY, 2026-08-05 AT 10:00

TO The Speaker, Cllr Q Smit [Chairperson]
The Executive Mayor, Ald JS Fasser
The Council Whip, Cllr P Crawley

COUNCILLORS	RA Adams	NE Mcombring
	J Andrews	XL Mdemka
	Ald JC Anthony	NM Mkhontwana
	BR Buys	NR Ndalasi
	R Cupido	L Nkamisa
	MM Danana	M Nkopane
	JA Davids	N Ntsunguzi
	I De Taillerfer	N Olayi
	R Du Toit	GA Petersen
	A Ferns	WC Petersen
	E Groenewald	RO Pheiffer
	AJ Hanekom	WF Pietersen
	RB Hendrikse	MG Rataza
	SC Heneke	M Slabbert
	J Joon	Ald JP Serdyn
	O Jooste	SR Schäfer
	TO Kumm	A Tomose
	JC Macfarlane	RB Van Rooyen
	N Mananga-Gugushe	M Van Stade
	C Manuel	E Vermeulen
	EP Masimini	J Williams

Notice is hereby given in terms of Section 29, read with Section 18(2) of the *Local Government: Municipal Structures Act, 117 of 1998*, as amended, that a **SPECIAL MEETING** of the **COUNCIL** of **STELLENBOSCH MUNICIPALITY** will be held in the **COUNCIL CHAMBER, PLEIN STREET, STELLENBOSCH** on **WEDNESDAY, 5 AUGUST 2026** at **10:00**.

**SPEAKER
CLLR Q SMIT**

A G E N D A
SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY
2026-08-05

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8.1	ELECTION OF THE DEPUTY EXECUTIVE MAYOR
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Collaborator No:

IDP KPA Ref No: Good governance and compliance

Meeting Date: Special Council: 5 August 2026

1. **SUBJECT: ELECTION OF THE DEPUTY EXECUTIVE MAYOR**

2. **PURPOSE**

To elect a Deputy Executive Mayor following the resignation of Councillor Mynard Slabbert on 30 May 2026.

3. **DELEGATED AUTHORITY**

Council.

4. **EXECUTIVE SUMMARY**

Cllr Mynard Slabbert resigned as Deputy Executive Mayor with effect from 30 May 2026 creating a vacancy in that office. Attached as **APPENDIX 1** is the confirmation of the Deputy Executive Mayor's resignation from office, as received from the Office of the Speaker.

In order to ensure compliance with the provisions of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998), Council is required to elect a new Deputy Executive Mayor to fill the vacancy. In terms of section 55(1)(c) of the Municipal Structures Act, 117 of 1998, read with section 60(2) thereof, the position of Deputy Executive Mayor may be filled at any time by election among the members of the Council. The procedures set out in Schedule 3 of the Municipal Structures Act apply to the election.

5. **RECOMMENDATION**

that Council elects a Deputy Executive Mayor in accordance with the procedures set out in Schedule 3 of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998) (*supra*).

6. **DISCUSSION / CONTENT**

6.1 **Background**

Council elected Cllr Mynard Slabbert as the Deputy Executive Mayor on 29 November 2024. Cllr Slabbert subsequently resigned as Deputy Executive Mayor with effect from 30 May 2026.

The office of the Deputy Executive Mayor is therefore currently vacant, and Council is required to elect a new Deputy Executive Mayor in accordance with the provisions of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998).

6.2 **Discussion**

In terms of Section 55(1)(c) of the Municipal Structures Act, if a Municipal Council chooses to have an Executive Mayor, it must elect an Executive Mayor and, if the MEC for Local Government in the province so approves, also a Deputy Executive Mayor, from among its members at a meeting that must be held within 14 days after the

Council's election, or within 14 days after the date with effect from which the type of the municipality has been changed.

Attached as **APPENDIX 3** is the Provincial Gazette: no. 7460, dated 31 July 2015, confirming the designation of the above as full-time councillors.

Section 60(2) of the Municipal Structures Act, 117 of 1998, states that "the mayoral committee must consist of the deputy executive mayor (if any) and as many councillors as may be necessary for effective and efficient government, provided that no more than 20 per cent of the councillors or 10 councillors, whichever is the least, are appointed."

By virtue of section 60(2) of the Municipal Structures Act, a Deputy Executive Mayor must form part of the mayoral committee, if one is elected. Therefore, based on this legal provision, read with Item 9(b) of the Establishment Notice of Stellenbosch Municipality, the Deputy Executive Mayor of Stellenbosch Municipality is a full-time councillor as he/she is a member of the mayoral committee.

In terms of Section 4 of the Section 16 Amendment Notice, Stellenbosch Municipality is authorised to elect a Deputy Executive Mayor.

The procedures set out in Schedule 3 of the Municipal Structures Act apply to the election of a Deputy Executive Mayor.

The election takes place through secret ballot after nominations was called for.

6.2.1 Election Procedure in terms of Schedule 3

Election of municipal office-bearers

Application

1. *The procedure set out in this Schedule applies whenever a municipal Council meets to elect a Speaker, an Executive Mayor and Deputy Executive Mayor, a Mayor or Deputy Mayor.*

Nominations

2. *The person presiding at a meeting to which this Schedule applies must call for nominations of candidates at the meeting.*

Formal requirements

3.
 - (1) *A nomination must be made on the form determined by the Municipal Manager.*
 - (2) *The form on which a nomination is made must be signed by two members of the Municipal Council.*
 - (3) *A person who is nominated must indicate acceptance of the nomination by signing either the nomination form or any other form of written confirmation.*

Announcement of names of Candidates

4. *At a meeting to which this Schedule applies, the person presiding must announce the names of all duly nominated candidates but may not permit any debate.*

Single Candidate

5. *If only one candidate is duly nominated, the presiding officer must declare that candidate elected.*

Election procedure

6. *If more than one (1) candidate is nominated:*
- (a) the election must be conducted at the meeting by secret ballot;*
 - (b) each Councillor present at the meeting is entitled cast one vote; and*
 - (c) the person presiding must declare the candidate who receives a majority of the votes.*

Elimination Procedure

7. *(1) If no candidate receives a majority of the votes, the candidate with the lowest number of votes must be eliminated and a further vote taken on the remaining candidates in accordance with Item 6. This procedure must be repeated until one candidate obtains a majority of the votes.*
- (2) When applying subitem (1), if two (2) or more candidates each have the lowest number of votes, a separate vote must be taken on those candidates and repeated as often as may be necessary to determine which candidate is to be eliminated.*

Further Meetings

8. *(1) If only two candidates are nominated, or if only two candidates remain after an elimination procedure has been applied, and those two candidates receive the same number of votes, a further meeting must be held within seven days at a time determined by the person presiding.*
- (2) If a further meeting is held in terms of subitem (1), the procedure prescribed in this Schedule must be applied at that meeting as if it were the first meeting for the election in question.*
- (3) If at the further meeting held in terms of subitem (1) only two candidates are nominated, or if only two candidates remain after an elimination procedure has been applied, and those two candidates receive the same number of votes, the person presiding at such meeting must determine by lot who of the two candidates will hold the office for which the election has taken place."*

In terms of Item 3(1) of Schedule 3, a nomination must be on form determined by the Municipal Manager. A pro-forma form for the nomination of a Deputy Executive Mayor is attached as **APPENDIX 2**. Ballot papers will be available at the meeting.

6.3 Financial implications

The upper limits for Councillors are determined through a publication in the provincial gazette and budgeted by Council. The current approved budget cover the remuneration of the Deputy Executive Mayor who is also a full-time councillor.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

The Personal Assistant is linked to the Deputy Executive Mayor's term of office.

6.6 Previous / Relevant Council Resolutions**SPECIAL COUNCIL MEETING: 2024-11-29: ITEM 7.1.2**

The Speaker called for nominations for the office of Deputy Executive Mayor. Only one (1), duly signed nomination was received for Cllr M Slabbert.

Schedule 3 of the Municipal Structures Act, (*the Election of municipal office-bearers*) reads as follows:

Single candidate:

5. *If only one candidate is nominated, the person presiding must declare that candidate elected.*

RESOLVED (nem con)

The Speaker then **DECLARED**

Councillor M Slabbert as duly elected Deputy Executive Mayor of Stellenbosch Municipality.

The Speaker congratulated Councillor M Slabbert on his election as Deputy Executive Mayor.

ANNEXURES

Appendix 1: Confirmation of Resignation of the Deputy Executive Mayor from the Speaker's desk

Appendix 2: Nomination form of a Deputy Executive Mayor

Appendix 3: Provincial Gazette: no. 7460, dated 31 July 2015, confirming the designation of Stellenbosch Municipality's full-time councillors

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler
POSITION	Municipal Manager
DIRECTORATE	Office of the Municipal Manager
CONTACT NUMBERS	021 808 8025
E-MAIL ADDRESS	municipal.manager@ Stellenbosch.gov.za
REPORT DATE	30 July 2026

APPENDIX 1



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

ENQUIRIES: Farida le Roux
CONTACT NUMBER: 021 808 8941
EMAIL ADDRESS: speaker.pa@stellenbosch.gov.za
DATE: 01 June 2026

The Municipal Manager
Ms Geraldene Mettler
Stellenbosch Municipality

Per email: Municipal.manager@stellenbosch.gov.za
CC: Executive Mayor: Mayor@stellenbosch.gov.za

Dear Municipal Manager,

RE: RESIGNATION AS DEPUTY EXECUTIVE MAYOR

Please be advised that my office has received the resignation of Councillor Mynard Slabbert from his position as Deputy Executive Mayor on Saturday, 30 May 2026.

Kindly proceed with the necessary administrative processes in this regard.

Yours sincerely

Cllr Quintin Smit

SPEAKER – STELLENBOSCH MUNICIPAL COUNCIL

Office of the Speaker
17 Plein Street/ Pleinstraat 17, Stellenbosch, 7600
Speaker.pa@stellenbosch.gov.za – (t) 021 808 8941

APPENDIX 2



STELLENBOSCH
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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

NOMINATION FORM:

ELECTION OF THE DEPUTY EXECUTIVE MAYOR

We, the undersigned, hereby nominate the following person:

FULL NAME OF NOMINEE:

Signed at Stellenbosch this day of2026.

Name of Mover

Nominator 1: Name:

Signature:

Seconder: Name:

Signature:

I,(full name)(ID number)

the undersigned, hereby accept the nomination / do not accept the nomination*

Signed at Stellenbosch this day of2026.

.....

SIGNATURE OF NOMINEE

*delete the part that is not applicable

In terms of Section 3(1) of Schedule 3 of the Structures Act

APPENDIX 3



Western Cape Government • Wes-Kaapse Regering

PROVINCE OF WESTERN CAPE

PROVINSIE WES-KAAP

Provincial Gazette

Provinsiale Koerant

7460

7460

Friday, 31 July 2015

Vrydag, 31 Julie 2015

Registered at the Post Office as a Newspaper

As 'n Nuusblad by die Poskantoor Geregistreer

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(*Reprints are obtainable at 16th Floor, Atterbury House, 9 Riebeeck Street, Cape Town 8001.)

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(Vervolg op bladsy 1672)

PROVINCIAL NOTICES

The following Provincial Notices are published for general information.

ADV. B. GERBER,
DIRECTOR-GENERAL

Provincial Legislature Building,
Wale Street,
Cape Town.

PROVINSIALE KENNISGEWINGS

Die volgende Provinsiale Kennisgewings word vir algemene inligting gepubliseer.

ADV. B. GERBER,
DIREKTEUR-GENERAAL

Provinsiale Wetgewer-gebou,
Waalstraat,
Kaapstad.

ISAZISO SEPHONDO

Ezi zaziso zilandelayo zipapashelwe ukunika ulwazi ngokubanzi.

ADV. B. GERBER,
UMLAWULI-JIKELELE

iSakhiwo sePhondo,
Wale Street,
eKapa.

P.N. 261/2015

31 July 2015

LOCAL GOVERNMENT: MUNICIPAL STRUCTURES ACT, 1998 (ACT 117 OF 1998)

THE STELLENBOSCH MUNICIPALITY (WCO24) ESTABLISHMENT SEVENTH AMENDMENT NOTICE

In terms of section 16 of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998), I hereby further amend the Stellenbosch Municipality (WCO24) Establishment Notice, Provincial Notice 489/2000 published in Provincial Gazette 5590 dated 22 September 2000 (the principal Notice) as set out in the Schedule.

In this notice "principal Notice" means the Stellenbosch Municipality (WCO24) Establishment Notice, Provincial Notice 489/2000 published in Provincial Gazette 5590 dated 22 September 2000, as amended by Provincial Notice 675/2000 published in the Provincial Gazette Extraordinary No. 5642 dated 4 December 2000, Provincial Notice 456/2002 published in the Provincial Gazette Extraordinary No. 5968 dated 19 December 2002, Provincial Notice 184/2003 published in the Provincial Gazette Extraordinary No. 6020 dated 28 May 2003, Provincial Notice 11/2006 published in the Provincial Gazette Extraordinary No. 6333 dated 3 January 2006, Provincial Notice 117/2008 published in the Provincial Gazette 6511 dated 28 March 2008, Provincial Notice 55/2011 published in the Provincial Gazette No. 6852 dated 25 February 2011 and Provincial Notice 283/2014 published in the Provincial Gazette No. 7320 dated 24 October 2014.

Dated this 21st day of July 2015.

AW BREDELL, PROVINCIAL MINISTER OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING

SCHEDULE

Amendment of the Schedule of the principal Notice

1. Section 9 of the principal Notice is amended by the substitution of the following subsection:

"Full-time Councillors

9. The Local Municipality may designate the following councillors as full-time councillors:—

- (a) the executive mayor;
- (b) the members of the mayoral committee;
- (c) the speaker;
- (d) a single whip appointed for Council, and
- (e) Chairperson of Committee established in terms of section 79 (MPAC)."

2. Short title and commencement

This Notice is called the Stellenbosch Municipality (WCO24) Establishment Seventh Amendment Notice and comes into operation on the date of publication.

P.K. 261/2015

31 Julie 2015

WET OP PLAASLIKE REGERING: MUNISIPALE STRUKTURE, 1998 (WET 117 VAN 1998)

DIE MUNISIPALITEIT STELLENBOSCH (WCO24) INSTELLINGSKENNIGSEWING SEWENDE WYSIGINGSKENNIGSEWING

In terme van artikel 16 van die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet 117 van 1998), wysig ek hierby verder die Munisipaliteit Stellenbosch (WCO24) Instellingskennisgewing, Provinsiale Kennisgewing 489/2000 gepubliseer in Provinsiale Koerant 5590 van 22 September 2000 (die hoofkennisgewing) soos uiteengesit in die Bylaag.

In hierdie kennisgewing beteken "hoofkennisgewing" die Munisipaliteit Stellenbosch (WCO24) Instellingskennisgewing, Provinsiale Kennisgewing 489/2000 gepubliseer in Provinsiale Koerant 5590 van 22 September 2000, soos gewysig deur Provinsiale Kennisgewing 675/2000 gepubliseer in die Buitengewone Provinsiale Koerant Nr. 5642 van 4 Desember 2000, Provinsiale Kennisgewing 456/2002 gepubliseer in die Buitengewone Provinsiale Koerant Nr. 5968 van 19 Desember 2002, Provinsiale Kennisgewing 184/2003 gepubliseer in die Buitengewone Provinsiale Koerant Nr. 6020 van 28 Mei 2003, Provinsiale Kennisgewing 11/2006 gepubliseer in die Buitengewone Provinsiale Koerant Nr. 6333 van 3 Januarie 2006, Provinsiale Kennisgewing 117/2008 gepubliseer in die Provinsiale Koerant Nr. 6511 van 28 Maart 2008, Provinsiale Kennisgewing 55/2011 gepubliseer in die Provinsiale Koerant Nr. 6852 van 25 Februarie 2011 en Provinsiale Kennisgewing 283/2014 gepubliseer in die Provinsiale Koerant Nr. 7320 van 24 Oktober 2014.

Gedateer op hierdie 21ste dag van Julie 2015.

AW BREDELL, PROVINISALE MINISTER VAN PLAASLIKE REGERING, OMGEWINGSKE EN ONTWIKKELINGSBEPLANNING

BYLAAG

Wysiging van die Bylaag tot die hoofkennisgewing.

1. Artikel 9 van die hoofkennisgewing word gewysig deur die vervanging deur die volgende subartikel:

"Voltydse Raadslede

9. Die Plaaslike Munisipaliteit mag die volgende raadslede as voltydse raadslede aanwys:

- (a) die uitvoerende burgemeester;
- (b) lede van die burgermeesterskomitee;
- (c) die speaker;
- (d) 'n enkele sweep aangewys vir die Raad, en
- (e) Voorsitter van Komitee ingestel ingevolge artikel 79 ('MPAC')."

2. Korttitel en inwerkingtreding

Hierdie Kennisgewing word die Munisipaliteit Stellenbosch (WCO24) Instellingskennisgewing Sewende Wysigingskennisgewing genoem en tree in werking op die datum van publikasie.

I.S. 261/2015

31 kweyeKhala 2015

UMTHETHO OYILOLOCAL GOVERNMENT: MUNICIPAL STRUCTURES ACT, 1998 (UMTHETHO 117 KA-1998)

ISAZISO SESIXHENXE SOLUNGISO SEZICWANGCISO-ZIKHUNDLA U MASIPALA WASESTELLENBOSCH (WCO24)

Ngokwemiqathango yecandelo 16 loMthetho oyiLocal Government: Municipal Structures Act, 1998 (uMthetho 117 ka-1998), apha ke ndenza ezi nye izilungiso kwiSaziso esiyiStellenbosch Municipality (WCO24) Establishment Notice, iSaziso sePhondo esinguNomb. 489/2000 esapapashwa kwiGazethi yePhondo enguNomb. 5590 yomhla wama-22 Septemba 2000 (iSaziso satanci) njengoko kucaciswa kwiShedyuli.

Kwesi saziso "iSaziso satanci" sibhekisele kwiSaziso esiyiStellenbosch Municipality (WCO24) Establishment Notice, iSaziso sePhondo esinguNomb. 489/2000 esapapashwa kwiGazethi yePhondo enguNomb. 5590 yomhla wama-22 Septemba 2000, njengoko senziwa izilungiso ngeSaziso sePhondo esinguNomb. 675/2000 esapapashwa kwiGazethi yePhondo yeSikhawu enguNomb. 5642 yomhla we-4 Disemba 2000, iSaziso sePhondo esinguNomb. 456/2002 esapapashwa kwiGazethi yePhondo yeSikhawu enguNomb. 5968 yomhla we-19 Disemba 2002, iSaziso sePhondo esinguNomb. 184/2003 esapapashwa kwiGazethi yePhondo yeSikhawu enguNomb. 6020 yomhla wama- 28 Meyi 2003, iSaziso sePhondo esinguNomb. 11/2006 esapapashwa kwiGazethi yePhondo yeSikhawu enguNomb. 6333 yomhla we-3 Januwari 2006 neSaziso sePhondo esinguNomb. 117/2008 esapapashwa kwiGazethi yePhondo enguNomb. 6511 yomhla wama-28 Matsi 2008 yePhondo esinguNomb. 55/2011 esapapashwa kwiGazethi yePhondo enguNomb. 6852 yomhla wama-25 kuFebhuwari 2011 neSaziso sePhondo esinguNomb. 283/2014 esapapashwa kwiGazethi yePhondo enguNomb. 7320 yomhla wama-24 kuOktobha 2014.

Ngalo mhla wama-21 ku uJulayi 2015.

AW BREDELL, UMPHATHISWA WEPHONDO WOLAWULO LWEEDOLOPHU NEZITHILI, IMICIMBI YOKUSINGQONGILEYO NOCWANGCISO LOPHUHLISO

ISHEDULI

Izilungiso kwiShedyuli yeSaziso satanci

1. ICandelo 9 leShedyuli leSaziso esiyintloko siyalungiswa ngokufakela eli candelo lilandelayo endaweni yecandelo 9:

"OoCeba abasebenza isigxina

- 9. Umasipala weSithili angamisela aba ceba balandelayo njengooceba besigxina
 - (a) Usodolophu wesigqeba solawulo;
 - (b) Amalungu ecandelo lekomiti yosodolophu;
 - (c) nosomlomo;
 - (d) Umbhexeshi omnye onyulelewe iBhunga, kunye
 - (e) Usihlalo wekomiti eyasekwa ngokwecandelo 79."

2. Isihloko esifutshane nomhla wokuqalisa

Saziso sibizwa ngokuba nguMasipala waseStellenbosch (WCO24) esisekiweyo ngokwesilungiso seSixhenxe kwaye siya kuqalisa ukusebenza ngomhla esiya kupapashwa ngaso.

9.	URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

10.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

***THE AGENDA HAS BEEN DISCUSSED WITH THE SPEAKER,
CLLR Q SMIT AND HE AGREES WITH THE CONTENT.***
