



Ref: 3/4/3/5/3/4

2026-05-05

**NOTICE OF A
PLANNING, LED AND TOURISM
COMMITTEE MEETING
TUESDAY: 2026-05-05 AT 14:00**

TO	T Kumm [Chairperson]
COUNCILLORS	M Danana
	A Ferns
	G Petersen
	R van Rooyen
Ex officio	Executive Mayor, Ald J Fasser

Notice is hereby given that a Planning Committee Services meeting will be held via **MS Teams** on **Tuesday, 2026-05-05 at 14:00** to consider the attached Agenda.

**CLLR T KUMM
CHAIRPERSON**

A G E N D A
PLANNING, LED & TOURISM COMMITTEE MEETING
2026-05-05

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	NONE	
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	NONE	
10.	CONSIDERATION OF URGENT MATTERS	
11.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

1.	OPENING AND WELCOME	(3/4/3/3)
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2.	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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3.	DISCLOSURE OF INTEREST	(3/6/2/2)
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4.	APPLICATION FOR LEAVE OF ABSENCE	(3/4/3/3)
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5.	CONFIRMATION OF MINUTES	(3/4/3/3)
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5.1	CONFIRMATION OF THE MINUTES OF PLANNING, LED & TOURISM COMMITTEE MEETING: 2025-11-04	(3/4/3/3)
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The minutes of the Planning Services Committee Meeting held on 2025-11-04 is attached as **APPENDIX 1**.

FOR CONFIRMATION

APPENDIX 1



STELLENBOSCH
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Ref: 3/4/3/5/3/4

2025-11-04

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MINUTES

PLANNING, LED & TOURISM COMMITTEE MEETING

2025-11-04 AT 14:00

MINUTES
PLANNING, LED & TOURISM COMMITTEE MEETING
2025-11-04

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7.1	NON-DELEGATED	
	NONE	
7.2	DELEGATED	
	NONE	
8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER	
	NONE	
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	NONE	
10.	CONSIDERATION OF URGENT MATTERS	
11.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

PRESENT: Cllr TO Kumm [Chairperson]

COUNCILLORS: Cllr M Danana
Cllr A Ferns
Cllr A Hanekom
Cllr G Petersen

Also Present: Cllr P Crawley (Whip)
WF Pietersen

OFFICIALS: Acting Director: Planning and Economic Development Services (J Benjamin)
Senior Manager: Development Management (S Carstens)
Manager: Land Use Management (C Kriel)
Senior Admin Officer (T Samuels)

1.	OPENING AND WELCOME	(3/4/3/3)
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The Chairperson, Cllr TO Kumm welcomed all present at the Planning, LED and Tourism Committee meeting.

2.	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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NONE

3.	DISCLOSURE OF INTEREST	(3/6/2/2)
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NONE

4.	APPLICATION FOR LEAVE OF ABSENCE	(3/4/3/3)
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- 4.1 The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

Director: Planning, LED & Tourism - 4 November 2025

5.	CONFIRMATION OF MINUTES	(3/4/3/3)
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5.1	CONFIRMATION OF THE MINUTES OF PLANNING, LED & TOURISM COMMITTEE MEETING: 2025-10-07	(3/4/3/3)
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The minutes of the Planning Services Committee Meeting held on 2025-10-07 **were confirmed as correct without any changes.**

6.	REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS
6.1	REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS FOR PLANNING, LOCAL ECONOMIC DEVELOPMENT AND TOURISM: OCTOBER 2025

Collaborator No: 796826

IDP KPA Ref No: Valley of Opportunity

Meeting Date: 4 October 2025

1. SUBJECT: REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS FOR PLANNING, LOCAL ECONOMIC DEVELOPMENT AND TOURISM: OCTOBER 2025

2. PURPOSE

To submit the Outstanding Council Resolutions for October 2025 to the Planning and Local Economic Development & Tourism Committee, in order for the said Committee to establish progress of such resolution in respect of its oversight responsibility.

3. DELEGATED AUTHORITY

Section 80 Committee: Planning and Local Economic Development & Tourism Committee.

4. EXECUTIVE SUMMARY

The outstanding Council resolution, that specifically is applicable to the Development Management and Development Planning and Local Economic Development & Tourism, that is within the Directorate: Planning & Economic Development have been updated and duly submitted to the Office of the Municipal Manager. The latest updated version is submitted to the Portfolio Committee for noting and oversight purposes. The outstanding Resolutions is attached as **APPENDIX 1** of this report.

PLANNING, LED & TOURISM COMMITTEE: 2025-11-04: ITEM 6.1

NOTED

the latest updated Outstanding Council Resolutions for September 2025 that is applicable to the Committee.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Stiaan Carstens</i>
POSITION	<i>Senior Manager: Development Management</i>
DIRECTORATE	<i>Planning and Economic Development</i>
CONTACT NUMBERS	<i>021 808 8674</i>
E-MAIL ADDRESS	Stiaan.Carstens@ Stellenbosch.gov.za
REPORT DATE	<i>16 October 2025</i>

7.	REPORTS/S FROM OFFICIALS: PLANNING
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7.1	NON-DELEGATED MATTERS
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NONE

7.2	DELEGATED MATTERS
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NONE

8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

10.	URGENT MATTERS
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NONE

11.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 14:30.

CHAIRPERSON:

DATE:

CONFIRMED ON with / without amendments

5.2	CONFIRMATION OF THE MINUTES OF PLANNING, LED & TOURISM COMMITTEE MEETING: 2026-03-03 (3/4/3/3)
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The minutes of the Planning Services Committee Meeting held on 2026-03-03 is attached as **APPENDIX 1**.

FOR CONFIRMATION

APPENDIX 1



STELLENBOSCH
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2026-03-03

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MINUTES

PLANNING, LED & TOURISM COMMITTEE MEETING

2026-03-03 AT 14:00

MINUTES
PLANNING, LED & TOURISM COMMITTEE MEETING
2026-03-03

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	NONE	
8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER	
	NONE	
9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER	
	NONE	
10.	CONSIDERATION OF URGENT MATTERS	
11.	MATTERS TO BE CONSIDERED IN-COMMITTEE	
	NONE	

PRESENT: Cllr TO Kumm [Chairperson]

COUNCILLORS: Cllr M Danana
Cllr A Ferns
Cllr A Hanekom
Cllr G Petersen

Also Present: Cllr P Crawley (Whip)
WF Pietersen

OFFICIALS: Acting Director: Planning and Economic Development Services (S Carstens)
Manager: Local Economic Development (L Van Gensen)
Manager: Spatial Planning (B De la Bat)
Senior Admin Officer (T Samuels)

1.	OPENING AND WELCOME	(3/4/3/3)
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The Chairperson, Cllr TO Kumm welcomed all present at the Planning, LED and Tourism Committee meeting.

2.	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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NONE

3.	DISCLOSURE OF INTEREST	(3/6/2/2)
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NONE

4.	APPLICATION FOR LEAVE OF ABSENCE	(3/4/3/3)
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- 4.1 The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

Cllr M Danana	– 3 March 2026
Cllr A Ferns	– 3 March 2026
Director: Planning, LED & Tourism	– 3 March 2026
Senior Manager: Development Planning (J Benjamin)	– 3 March 2026

5.	CONFIRMATION OF MINUTES	(3/4/3/3)
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5.1	CONFIRMATION OF THE MINUTES OF PLANNING, LED & TOURISM COMMITTEE MEETING: 2025-11-04	(3/4/3/3)
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The minutes of the Planning Services Committee Meeting held on 2025-11-04 **will stand over until the next Planning, LED and Tourism Committee meeting.**

6.	REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS
6.1	REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS FOR PLANNING, LOCAL ECONOMIC DEVELOPMENT AND TOURISM: OCTOBER 2025

Collaborator No: 801761
IDP KPA Ref No: Valley of Opportunity
Meeting Date: 3 March 2026

1. SUBJECT: REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS FOR PLANNING, LOCAL ECONOMIC DEVELOPMENT AND TOURISM: FEBRUARY 2026

2. PURPOSE

To submit the Outstanding Council Resolutions for February 2026 to the Planning and Local Economic Development & Tourism Committee, in order for the said Committee to establish progress of such resolution in respect of its oversight responsibility.

3. DELEGATED AUTHORITY

Section 80 Committee: Planning and Local Economic Development & Tourism Committee.

4. EXECUTIVE SUMMARY

The outstanding Council resolution, that specifically is applicable to the Development Management and Development Planning and Local Economic Development & Tourism, that is within the Directorate: Planning & Economic Development have been updated and duly submitted to the Office of the Municipal Manager. The latest updated version is submitted to the Portfolio Committee for noting and oversight purposes.

PLANNING, LED & TOURISM COMMITTEE: 2025-11-04: ITEM 6.1

NOTED

latest updated Outstanding Council Resolutions for February 2026 that is applicable to the Committee.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Stiaan Carstens</i>
POSITION	<i>Senior Manager: Development Management</i>
DIRECTORATE	<i>Planning and Economic Development</i>
CONTACT NUMBERS	021 808 8674
E-MAIL ADDRESS	Stiaan.Carstens@ Stellenbosch.gov.za
REPORT DATE	05/02/2026

7.	REPORTS/S FROM OFFICIALS: PLANNING
7.1	NON-DELEGATED MATTERS
7.1.1	RENAMING OF THE NPK BUILDING

Collaborator No: 801761
IDP KPA Ref No: Valley of Opportunity
Meeting Date: 3 March 2026

1. SUBJECT: RENAMING OF THE NPK BUILDING

2. PURPOSE

To obtain approval from Council to rename the NPK Building in terms of clause 12 of the Stellenbosch Municipality Policy for the Naming and Renaming of Streets, Public places, Natural areas, Artefacts and Council-owned building and Facilities, 2022 (**ANNEXURE A**).

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

The Municipality, following the acquisition of the NPK building as a new municipal office facility and client service walk-in centre, initiated a collaborative public participation process to invite residents to submit name suggestions for the building. All submissions received were collated with a full list of proposed names (**ANNEXURE C**). This necessitated the Municipal Manager to establish a Municipal Renaming Committee to assess all the proposals received, against the criteria and rules as set out in the Policy in order to make recommendations to Council.

**RECOMMENDATION FROM THE PLANNING, LED & TOURISM COMMITTEE:
2025-11-04: ITEM 6.1 TO MAYCO**

that the Municipal Renaming Committee proposes the following 2 (two) names for the NPK Building:

- (i) S.M.A.R.T. Centre – (Stellenbosch Municipal Assistance & Resource Terminal); and
- (ii) Die Hoeksteen – (The building also resembles a giant cornerstone, and Stellenbosch is the cornerstone of the wine industry in our region and the country as a whole).

NAME	Geraldine Mettler
POSITION	Municipal Manager
DIRECTORATE	Office of the Municipal Manager
CONTACT NUMBERS	021 808 8025
E-MAIL ADDRESS	Municipal.manager@ Stellenbosch.gov.za
REPORT DATE	11 February 2026

7.2	DELEGATED MATTERS
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NONE

8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

10.	URGENT MATTERS
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NONE

11.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 14:15.

CHAIRPERSON:

DATE:

CONFIRMED ON with / without amendments

6.	REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS
6.1	REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS FOR PLANNING, LOCAL ECONOMIC DEVELOPMENT AND TOURISM: APRIL 2026

IDP KPA Ref No: Valley of Opportunity

Meeting Date: 05 May 2026

1. SUBJECT: REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS FOR APRIL 2026 – PLANNING AND LOCAL ECONOMIC DEVELOPMENT & TOURISM COMMITTEE

2. PURPOSE

To submit the Outstanding Council Resolutions for April 2026 to the Planning and Local Economic Development & Tourism Committee, in order for the said Committee to establish progress of such resolution in respect of its oversight responsibility.

3. DELEGATED AUTHORITY

Section 80 Committee: Planning and Local Economic Development & Tourism Committee.

4. EXECUTIVE SUMMARY

The outstanding Council resolution, that specifically is applicable to the Development Management and Development Planning and Local Economic Development & Tourism, that is within the Directorate: Planning & Economic Development have been updated and duly submitted to the Office of the Municipal Manager. The latest updated version is submitted to the Portfolio Committee for noting and oversight purposes.

5. RECOMMENDATION

that the Planning and Local Economic Development & Tourism Committee takes note of the latest updated Outstanding Council Resolutions for April 2026 that is applicable to the Committee. The outstanding Resolutions is attached as **APPENDIX 1** of this report.

5.1 DISCUSSION / CONTENTS

5.2 Background

The Executive Mayor instructed the Mayoral Committee Members of Stellenbosch Municipality to perform an oversight role to ensure that the outstanding Council Resolutions are being finalised by the administration and to monitor progress. Therefore, this will become a standard item on the agenda of the Section 80 Portfolio Committee Meetings.

6.3 Financial Implications

There are no financial applications.

6.4 Legal Implications

There are no legal implications.

6.5 Previous / Relevant Council Resolutions

Not applicable

6.6 Risk Implications

There are no risk implications in respect of this report.

FOR FURTHER DETAILS CONTACT:

NAME	Stiaan Carstens
POSITION	Senior Manager: Development Management
DIRECTORATE	Planning and Economic Development
CONTACT NUMBERS	021 808 8674
E-MAIL ADDRESS	Stiaan.Carstens@ Stellenbosch.gov.za
REPORT DATE	16/04/2026

APPENDIX 1

OUTSTANDING RESOLUTIONS- PLANNING AND ECONOMIC DEVELOPMENT AND LED & TOURISM FOR THE PERIOD APRIL 2026

Council Meeting		Resolution	Resolution Date	Allocated To	% Feedback	Feedback Comment
621772	PROPOSED SERVICE DELIVERY IN JONKERSHOEK	<p>7.2.4 PROPOSED SERVICE DELIVERY IN JONKERSHOEK</p> <p>22ND COUNCIL MEETING: 2018-11-28: ITEM 7.2.4</p> <p>RESOLVED (majority vote with abstentions)</p> <p>(a) that the Power of Attorney from the National Department of Public Works, authorising Stellenbosch Municipality to commence with service delivery in Jonkershoek, be noted;</p> <p>(b) that the Administration be authorised to render interim municipal services in the Mixed Use Precinct in Jonkershoek on a cost recovery basis from the users who receive the services, except to those households that qualify for free basic services in terms of the Municipality's Indigent Policy;</p> <p>(c) that the Administration be authorised to provide/upgrade Access to Basic Services (Communal services) in informal areas, free of charge;</p> <p>(d) that the Director: Planning and Economic Development be requested to commission a feasibility study with the view of identifying a possible site(s) for possible township establishment, taking into account the Draft SDF for Jonkershoek, but also taking into account the positioning of bulk infrastructure and access to the site(s);</p> <p>(e) that the National Department of Public Works be requested to transfer the land to Stellenbosch Municipality;</p> <p>(f) that the National Department of Public Works be requested to transfer the land on which the office space previously used by Cape Nature, either by way of acquisition or by way of a Lease Agreement, to the Municipality;</p> <p>(g) that, the Director: Infrastructure Services be requested to compile a status quo report regarding the availability of bulk infrastructure but also indicating the cost of possible interim upgrading of such bulk infrastructure;</p> <p>(h) that the Director: Planning & Economic Development be requested to finalise the SDF for Jonkershoek in terms of the SPLUMA Act 16 of 2013;</p>	2018-11-28	ALL DIRECTORS	85.00	<p>Feedback on agenda item directly linked to Directorate: Planning and Economic Development:</p> <p>(d) Completed.</p> <p>(e) The Mayco member for Human Settlements, Clr Du Toit submitted a letter to the Office of the National Minister of Public Works and Infrastructure to request an urgent meeting and site visits to different Forest Villages. Await feedback from the Minister's office.</p> <p>(h) The Department: Development Planning has a listed KPI for the development of LSDF's for small</p>

OUTSTANDING RESOLUTIONS- PLANNING AND ECONOMIC DEVELOPMENT AND LED & TOURISM FOR THE PERIOD APRIL 2026

		<p>(i) that the Municipal Manager be authorised to conclude an agreement(s) with the relevant authorities to ensure that Stellenbosch Municipality is in a position to do law enforcement in the Jonkershoek Valley, with specific reference to the prevention of further unauthorised structures being constructed/erected;</p> <p>(j) that a progress report be tabled to Council within 6 months, including an environmental impact report and indicating progress that has been made regarding the provision of services; and</p> <p>(k) that, in the mean-time, all expenditure be incurred within the existing, approved budget.</p> <p>The following Councillors requested that it be minuted that they abstained from voting on the matter:</p>				<p>towns that runs over the next 3 financial years.</p> <p>(i) The preparation of the Dwarsriver Valley and Koelenhof was determined as the priority LSDFs to be prepared and has commenced.</p> <p>(j) The public participation process and program for the Koelenhof LSDF was approved by Council during their meeting in February 2026 and subsequently advertised. Various sector group meetings have already taken place and the period allowed for written comments expires middle May.</p> <p>(k) The tender for the preparation of the Dwarsrivier Valley LSDF was awarded. The consultant commenced with the project and has submitted the Inception report. A working group meeting took place on 5 February 2026 and a site inspection was held with the full consultant team on 6 February 2026. Sectoral meetings are currently taking place. The Status Quo report is expected by the end of April 2026.</p> <p>(l) A request was submitted from the Office of the Municipal Manager for NDoPW&I to provide a PoA for the Municipality to execute illegal land invasion control. Such a PoA has not yet been issued by NDoPW&I.</p>
DEVELOPMENT MANAGEMENT						
789609	REPORT ON PUBLIC PARTICIPATION PROCESS AND INPUTS - STELLENBOSCH MUNICIPALITY: DRAFT ZONING SCHEME BY-LAW 2024 AND PROPOSED DRAFT ZONING SCHEME BY-LAW 2025	<p>10.8.1 REPORT ON PUBLIC PARTICIPATION PROCESS AND INPUTS - STELLENBOSCH MUNICIPALITY: DRAFT ZONING SCHEME BY-LAW 2024 AND PROPOSED DRAFT ZONING SCHEME BY-LAW 2025</p> <p>33RD COUNCIL MEETING: 2025-07-30: ITEM 10.8.1</p> <p>RESOLVED (majority vote with 1 abstention)</p> <p>(a) that the Report on the public participation process for the Stellenbosch Municipality: Draft Zoning Scheme By-Law 2024, attached as ANNEXURE "A", BE NOTED;</p>	2025-07-30	DEVELOPMENT MANAGEMENT	85%	<p>All parties that submitted inputs on the Draft ZSB 2024 received email correspondence with responding comments on 1 August 2025, together with the new updated Draft ZSB 2025. This included a Notice to the Western Cape Government (DEADP).</p> <p>A notice on the adoption of the updated Draft ZSB 2025 and invitation for comment on the amendments were published as follows:</p>

OUTSTANDING RESOLUTIONS- PLANNING AND ECONOMIC DEVELOPMENT AND LED & TOURISM FOR THE PERIOD APRIL 2026

		<p>(b) that the updated and amended Stellenbosch Municipality: Draft Zoning Scheme By-Law 2025, attached as ANNEXURE "B", BE NOTED; and</p> <p>(c) that the Stellenbosch Municipality: Proposed Draft Zoning Scheme By-Law 2025 BE ADOPTED for the purpose of a final public participation process.</p>				<ul style="list-style-type: none"> • Municipal Website on 6 August 2025 • Eikestad News on 7 August 2025, • Burger 8 August 2025 • Government Gazette 8 August 2025. <p>Copies of the Draft ZSB 2025 was placed in all Libraries and Municipal Offices in Town and Franschhoek. The closing date for comments was 8 September 2025.</p> <p>A total of 18 comments were received with several requests for meetings which needs to be considered.</p> <p>A report with all the submitted comments have been drafted and the Department is in process to consider all inputs and prepare responding comments and the resulting amendments and updating of the Draft Zoning Scheme Bylaw for a final Draft to be presented to Council for approval.</p> <p>A meeting between the Mayor and the Franschhoek Ratepayers Association on the Draft ZSB provisions for short term rental was held on 3 October 2025.</p> <p>A meeting with the Agricultural Society was held on 5 November 2025 and it was agreed to conduct a follow-up workshop at the end of November / start of December 2025 (to be confirmed).</p> <p>The workshop that was booked with the Agricultural Society 4 February 2026 was postponed by the Society. No new date has been confirmed. Following a meeting of the Franschhoek Rate Payers Association with the Mayor, it was agreed to have a workshop on the matter of short-term rentals. This engagement is planned for 13 March 2026. Consideration of other comments submitted continues.</p> <p>Engagement with the Franschhoek Rate Payers Association was</p>
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OUTSTANDING RESOLUTIONS- PLANNING AND ECONOMIC DEVELOPMENT AND LED & TOURISM FOR THE PERIOD APRIL 2026

						conducted on 13 March 2026 and a follow up meeting to conclude the discussions is planned for the first week in May 2026
801184	ADOPTION OF THE STELLENBOSCH MUNICIPALITY FINAL DRAFT PROBLEM PROPERTY BY-LAW 2026 AND ASSOCIATED SYSTEM OF DELEGATIONS	<p>10.8.1 ADOPTION OF THE STELLENBOSCH MUNICIPALITY FINAL DRAFT PROBLEM PROPERTY BY-LAW 2026 AND ASSOCIATED SYSTEM OF DELEGATIONS</p> <p>38TH COUNCIL MEETING: 2026-02-25: ITEM 10.8.1</p> <p>RESOLVED (majority vote with 2 abstentions)</p> <p>(a) that the final Draft Stellenbosch Municipality By-Law on Problem Properties 2026, duly introduced in terms of Section 12(1) of the Local government: Municipal Systems Act, 2000 (Act 32 of 2000) by the Portfolio Councillor for Planning, and attached as ANNEXURE "A", BE APPROVED in terms of section 12(2) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000); and</p> <p>(b) that the associated system of delegations for the Stellenbosch Municipality By-Law on Problem Properties 2026, attached as ANNEXURE "B", BE APPROVED in terms of Section 59 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000).</p>	2026-02-25	DEVELOPMENT MANAGEMENT	50%	<p>Following the approval of the PPP by Council, the required documentation is being prepared for the necessary promulgation of the Bylaw.</p> <p>Documents prepared and ready for submission.</p>

OUTSTANDING RESOLUTIONS- PLANNING AND ECONOMIC DEVELOPMENT AND LED & TOURISM FOR THE PERIOD APRIL 2026

DEVELOPMENT PLANNING						
LOCAL ECONOMIC DEVELOPMENT & TOURISM						
774011	TO REQUEST COUNCIL'S APPROVAL TO PILOT THE BICYCLE PARK AND WALK FACILITIES INITIATIVE WITHIN THE WC024 AREA FOR A PERIOD OF 12 MONTHS	<p>10.8.1 TO REQUEST COUNCIL'S APPROVAL TO PILOT THE BICYCLE PARK AND WALK FACILITIES INITIATIVE WITHIN THE WC024 AREA FOR A PERIOD OF 12 MONTHS</p> <p>26TH COUNCIL MEETING: 2024-10-30: ITEM 10.8.1</p> <p>RESOLVED (majority vote with 4 abstentions)</p> <p>(a) that Council takes note of the two (2) sites that have been identified for the Bicycle Park and Walk Facilities;</p> <p>(b) that Council approves the proposed sites to pilot the Bicycle Park and Walk facilities initiative for a period of twelve (12) months;</p> <p>(c) that building plans be submitted by STF in accordance with the National Building Regulations (NBR) and Standards Act, 103 of 1977 for the proposed structure;</p> <p>(d) that the necessary wayleaves applications be submitted (if applicable);</p> <p>(e) that an application for electricity connection be submitted to the electrical services (if applicable);</p> <p>(f) that an application for signage be submitted to Heritage for approval;</p> <p>(g) that a new agreement be drawn up between Stellenbosch Municipality and STF as the current MOU will not be extended for the purpose of the Bicycle Park and Walk Facilities;</p> <p>(h) that milestones be put in place for the submission of the above-mentioned items within the 12-month trial period;</p> <p>(i) that failure to adhere to the above-mentioned conditions will result in the pilot to be terminated and the facility to be removed with remedial action;</p> <p>(j) that the design of the facility be aesthetically pleasing and fit in with the surrounding buildings/structures architecture to the satisfaction of the Municipality's heritage section.</p>	2024-10-30	LED & TOURISM	100.00	STF has completed the installation of the Bicycle Park and Walk Facility.

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790337	REQUEST FOR THE RE-ADVERTISEMENT OF THE REVIEWED STELLENBOSCH MUNICIPALITY EVENTS BY-LAW, 2025 FOR PUBLIC PARTICIPATION	<p>10.8.2 REQUEST FOR THE RE-ADVERTISEMENT OF THE REVIEWED STELLENBOSCH MUNICIPALITY EVENTS BY-LAW, 2025 FOR PUBLIC PARTICIPATION</p> <p>33RD COUNCIL MEETING: 2025-07-30: ITEM 10.8.2</p> <p>RESOLVED (majority vote with 1 abstention)</p> <p>(a) that Council takes note of the reviewed Stellenbosch Municipality Events By-Law which was advertised for a period of twenty-one (21) working days and that copies of the proposed By-Law were placed at the venues as indicated in the advertisement, copy attached as Appendix 2 to this report;</p> <p>(b) that Council takes note that the reviewed Events By-Law incorporates significant changes based on public and internal inputs; and</p> <p>(c) that Council approves the re-advertisement of the reviewed Stellenbosch Municipality Events By-Law for public comment for a period of thirty (30) days, due to extensive amendments made following the initial round of public participation.</p>	2025-07-30	LED	85.00	<p>The draft bylaw was re-advertised for public comments on 14 August 2025. The closing date was 15 September 2025. A meeting convened on 14 October 2025 between Stellenbosch Municipality and the City of Cape Town's portfolio councillor responsible for events, where the City's draft bylaw was presented and discussed. It was agreed to set up a workshop between the aforementioned municipalities to amend Stellenbosch Municipality's draft bylaw to be more flexible but still legally compliant.</p> <p>Based on recent engagements with local schools and comments received from the Parkrun community, it was resolved that an addendum will be incorporated in the By-Law for more relaxed legislative requirements for community and school events.</p>
790155	CONSIDERATION OF A SECTION 78(3) FEASIBILITY STUDY ON OUTSOURCING OF TOURISM SERVICES	<p>10.8.3 CONSIDERATION OF A SECTION 78(3) FEASIBILITY STUDY ON OUTSOURCING OF TOURISM SERVICES</p> <p>33RD COUNCIL MEETING: 2025-07-30: ITEM 10.8.3</p> <p>RESOLVED (majority vote with 2 abstentions)</p> <p>(a) that Council notes the legal obligation in terms of Section 78(3) of the Municipal Systems Act;</p> <p>(b) that Council approves the initiation of a Section 78(3) feasibility study to assess the outsourcing of tourism functions to an external mechanism;</p> <p>(c) that the Municipal Manager be authorised to conduct an inhouse feasibility study; and</p> <p>(d) that the findings of the feasibility study be submitted to Council for consideration prior to any final decision on the outsourcing of tourism services</p>	2025-07-30	LED	100	The LED section has fully implemented all recommendations. The item was approved by Council on 31 March 2026.
		<p>12.2 CONSIDERATION OF SECTION 78 - FEASIBILITY STUDY OF TOURISM RELATED FUNCTIONS</p> <p>37TH COUNCIL MEETING: 2026-01-28: ITEM 12.2</p> <p>RESOLVED (nem con)</p>	2026-01-28	LED	100	The LED section has fully implemented all recommendations. The item was approved by Council on 31 March 2026.

OUTSTANDING RESOLUTIONS- PLANNING AND ECONOMIC DEVELOPMENT AND LED & TOURISM FOR THE PERIOD APRIL 2026

		<ul style="list-style-type: none"> (a) that Council notes the findings of the feasibility study on the tourism function; (b) that Council authorises the Municipal Manager to start the Public Participation Process on the feasibility study on the Tourism Function; (c) that the comments and inputs from the Public Participation process be considered prior to any final decision of tourism services; (d) that an item be brought back to Council to consider the appropriate service delivery mechanism following the completion of public participation and consultation processes. 				
802595	CONSIDERATION OF SERVICE DELIVERY MECHANISMS FOR THE PROVISION OF THE TOURISM FUNCTION FOR STELLENBOSCH MUNICIPALITY	<p>10.8.1 CONSIDERATION OF SERVICE DELIVERY MECHANISMS FOR THE PROVISION OF THE TOURISM FUNCTION FOR STELLENBOSCH MUNICIPALITY</p> <p>39TH COUNCIL MEETING: 2026-03-31: ITEM 10.8.1</p> <p>RESOLVED (nem con)</p> <ul style="list-style-type: none"> (a) that Council notes the Feasibility Study which was advertised for a period of thirty (30) days; (b) that Council take note of the public comments in support of the external model submitted during the public participation process; (c) that Council take note that no feedback was received from the South African Municipal Workers' Union via the Local Labour Forum; (d) that Council note the feedback from the Independent Municipal and Allied Trade Union via the Local Labour Forum and notes the response from the Municipal Manager; (e) that Council take note of the recommendations from the Feasibility Study as listed under clause 6.2 of the Item; and (f) that Council authorises the Municipal Manager to advertise the tender for the appointment of an external service provider(s) to deliver the tourism function on behalf of Stellenbosch Municipality for a fixed term of three (3) years. 	2026-03-31	LED	40.00	Specifications for the outsourcing of the tourism function was tabled and approved during the BSC meeting to 02 April 2026. The tender is scheduled for advertising during the week of 20-24 April 2026.
801206	APPROVAL OF THE PROCESS PLAN AND TO ADVERTISE THE DRAFT KOELENHOF LOCAL SPATIAL DEVELOPMENT FRAMEWORK ("LSDF"),	<p>10.8.2 APPROVAL OF THE PROCESS PLAN AND TO ADVERTISE THE DRAFT KOELENHOF LOCAL SPATIAL DEVELOPMENT FRAMEWORK ("LSDF"), AND OVERLAY ZONE FOR PUBLIC PARTICIPATION</p> <p>38TH COUNCIL MEETING: 2026-02-25: ITEM 10.8.2</p>	2026-02-25	SPATIAL	20%	Public participation process to commence on 12 March to 11 May (60-day period).

OUTSTANDING RESOLUTIONS- PLANNING AND ECONOMIC DEVELOPMENT AND LED & TOURISM FOR THE PERIOD APRIL 2026

	AND OVERLAY ZONE FOR PUBLIC PARTICIPATION	<p>RESOLVED (majority vote with 2 abstentions)</p> <p>(a) that Council approves the commencement of the Public Participation Process ("PPP") for a period of sixty (60) days, to obtain comment in respect of the Draft Koelenhof Development Framework / LSDF and the Overlay Zone, attached as APPENDIX 1 and APPENDIX 2 to this report.</p> <p>(b) that Council approves the process plan for the adoption of the Draft Koelenhof Development Framework / LSDF and the Overlay Zone, attached as APPENDIX 3; and</p> <p>(c) that Council approve the Public Participation Process Plan, attached as APPENDIX 4.</p>				
	APPROVAL TO RE-ADVERTISE THE DRAFT STELLENBOSCH MUNICIPALITY OUTDOOR ADVERTISING & SIGNAGE BY-LAW, 2025 FOR PUBLIC PARTICIPATION	<p>10.8.3 APPROVAL TO RE-ADVERTISE THE DRAFT STELLENBOSCH MUNICIPALITY OUTDOOR ADVERTISING & SIGNAGE BY-LAW, 2025 FOR PUBLIC PARTICIPATION</p> <p>38TH COUNCIL MEETING: 2026-02-25: ITEM 10.8.3</p> <p>RESOLVED (nem con)</p> <p>that Council approves the request to re-advertise the Draft Stellenbosch Municipality Outdoor Advertising By-Law, 2025.</p>	2026-02-25	HERITAGE	50%	<p>The advert will be going to tender this week, so we can re-advertise the Outdoor Advertising and Signage By-law in March.</p> <p>The advert was published on 2nd April 2026. The closing date for public participation is the 30th of April 2026.</p>

7.	REPORTS/S FROM OFFICIALS: PLANNING
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7.1	NON-DELEGATED MATTERS
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NONE

7.2	DELEGATED MATTERS
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NONE

8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

10.	URGENT MATTERS
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11.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE