STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

CALL FOR NOMINATIONS

MUNICIPAL HONOURS AND MEDALS ADVISORY PANEL

Stellenbosch Municipality

Stellenbosch Municipality hereby invites nominations from members of the public for appointment to serve on the **Municipal Honours and Medals Advisory Panel** in terms of the **Stellenbosch Municipal Honours By-law, 2025**.

Purpose of the Advisory Panel

The Municipal Honours and Medals Advisory Panel provides advice to the Executive Mayor regarding the **conferral, annulment or restoration of Municipal Honours and Medals** awarded by the Municipality. The panel plays an important role in ensuring that municipal honours are conferred in a fair, transparent and dignified manner on individuals or organisations who have rendered exceptional service or achievement.

Composition of the Panel

In accordance with the by-law, the Advisory Panel may consist of:

- Up to **five (5) councillors**, broadly representative of the Municipal Council; and
- Up to **five (5) members of the public**, who are highly respected and broadly representative of the communities of Stellenbosch Municipality.

This call specifically seeks nominations of suitable members of the public to serve on the panel.

Eligibility Criteria

Nominees should:

- Be persons of **high integrity, standing and respect within the community**.
- Be broadly representative of the communities within the Stellenbosch Municipal area.
- Demonstrate **knowledge, experience, or interest in civic recognition, heritage, community development, arts, culture, sport, public service or social contribution**.
- Be willing to serve impartially and uphold the dignity and prestige of municipal honours.
- Not have any conflicts of interest that may compromise the work of the panel.

Roles and Responsibilities

Members of the Advisory Panel will:

- Consider and evaluate nominations for Municipal Honours and Medals.
- Provide independent advice to the Executive Mayor regarding the **conferral, annulment or restoration of honours**.
- Ensure that recommendations are aligned with the criteria and provisions of the Municipal Honours By-law.
- Attend meetings convened by the Executive Mayor as required.

Nomination Requirements

Nominations must include:

1. Completed nomination form (available on the municipal website or from Donovan.Muller@stellenbosch.gov.za)
2. A **motivation outlining the suitability of the nominee**.
3. A **brief curriculum vitae** of the nominee (maximum 3 pages).
4. Written **acceptance of nomination** by the nominee.
5. Contact details of the nominee.

Submission of Nominations

Completed nominations must be submitted to:

Office of the Executive Mayor
Stellenbosch Municipality
PO Box 17, Stellenbosch, 7600
Email: Donovan.Muller@stellenbosch.gov.za
Tel: 021 808 8314

Closing Date

All nominations must be received **on or before 15 May 2026 at 16:30PM**.
Late or incomplete nominations will not be considered.

Enquiries

For enquiries regarding the nomination process, please contact:
[Donovan Muller: Donovan.Muller@stellenbosch.gov.za or 021 808 8314]

Stellenbosch Municipality encourages nominations that reflect the **diversity and richness of its communities**, including persons from different sectors, backgrounds and areas within the municipal area.

gear GA4151