STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

TECHNICIAN: WAYLEAVES
DEVELOPMENT, ASSET MANAGEMENT AND SYSTEMS, PMU
INFRASTRUCTURE SERVICES
REF: IS/IPDS/IAMS/05

Minimum requirements: National Diploma in Civil Engineering or Information Systems • 3 – 5 years' relevant experience • Valid Code B driver's licence • Computer literate.

Other Requirements: Working knowledge of Wayleaves and Infrastructure Asset Management within the Civil Engineering domain • Geographical Information Systems •Infrastructure Asset Management and analysis knowledge • High level Computer skills (GIS (ESRI), Excel, Word, Outlook, Collaborator, etc.) •Problem solving and analysis • Creativity • Analytical thinking • Communication skills • Planning and organising skills • Adaptability to circumstance • Good interpersonal skills ● Language proficiency in at least two of the three official languages of the Western Cape (English, Xhosa and Afrikaans).

Responsibilities/Duties: To supply professional, reliable and cost-effective Wayleave and Infrastructure Asset Management services to existing and new end-users of Stellenbosch Municipality and internally the same services to clients within the framework of a corporate structure • To implement all Infrastructure Planning and Asset Management services through the Integrated Development Plan • Support the Co-ordination and management of all aspects regarding the collation of Asset Management and related data • Support the implementation and coordination of an effective wayleave management process • Support the management of all wayleave applications in order to ensure that municipal services /assets are protected • Ensure queries/complaints with regards to infrastructure, internal processes and engineering services requirements, standards, policies, etc. are dealt with in an efficient manner • Ensure a safe working environment, promote a healthy workforce and to ensure the safety of the community.

Job related enquiries: Ms Myra Francis 021 808 8760

General Enquiries: Ms Lucretia Koegelenberg 021 808 8102 or Ms Evan Williams 021 808 8059 or Ms Lisa Patience 021 808 8064

Salary: R 339 264.37 - R 440 386.77 **Plus benefits**

Note: Both the T-grade and post name is subject to re-evaluation and changes will be implemented on receipt of a T.A.S.K outcome

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Applications, clearly marked and accompanied by an application form of Stellenbosch Municipality, a comprehensive CV, certified copies of qualifications and the details of contactable referees, must be emailed to the Human Resource Management Services at Stellenbosch Municipality at the following email address specifically linked to the above Directorate: infrastructurejobs@stellenbosch.gov.za

Your application must be completed on an official application form of Stellenbosch Municipality and will not be considered if not submitted. Application forms can be found on the Stellenbosch Municipal website https://stellenbosch.gov.za

Applications for the above-mentioned vacancy must be sent via the given email. If not, it will not be considered. No hand-delivered or posted applications will be considered.

Please note: By applying for this position, the candidate consents to verification checks of qualifications, criminal records and must be willing to be subjected to a rigorous evaluation process. Receipt of applications will not be acknowledged and no supporting documentation will be returned. Canvassing with Councillors or any other decision-maker/ member of the Selection Committee, is not permitted and proof thereof will result in disqualification of your application

Closing date: 19 May 2025

Stellenbosch Municipality is an Equal Opportunity employer. Candidates from the designated groups, including those with disabilities, are encouraged to apply. The requirements of the Employment Equity Act will be considered as part of the selection criteria/process. If you do not hear from us within ten (10) weeks of the closing date, please regard your application as unsuccessful. For more details on vacancies, visit our website www.stellenbosch.gov.za. The Council reserves the right not to make an appointment and to add/amend/change the salary package.