



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

**SPATIAL PLANNER
DEVELOPMENT PLANNING
PLANNING AND ECONOMIC DEVELOPMENT
REF: PED/DP/SP/03**

The successful incumbent will report to the Senior Spatial Planner.

Minimum requirements: A relevant tertiary qualification preferably a Bachelor's Degree in Town and Regional Planning • 2-5 years' relevant experience preferably gained within spatial planning department in local government • A valid Code B driver's licence • Working towards or completed registration as a professional planner • Computer Literacy in Microsoft Office Applications.

Other Requirements: Sound working knowledge of all applicable town planning planning/local government legislation and policies • A thorough knowledge of Urban and Regional Planning Principles and methodologies as well as research and policy development methodologies • Understanding of GIS and associated data sources and data structures • Good human relations, communication and interpersonal skills • Proficiency (read, write, & speak) in at least two of the three Western Cape Official languages (English, Afrikaans, isiXhosa) • Strong report writing skills • Have proven project management experience and skills • Ability to work effectively as a team or as an individual • Must be able to work unsupervised • Good conflict resolution skills.

Duties/Responsibilities: The incumbent will be responsible to provide assistance to the Senior Spatial Planner with:
• Preparing short (1-3) to long-term (20+ years) municipal spatial plans, strategies, policies, guidelines and mechanisms
• Ensuring alignment between municipal spatial plans with regional, district, local and sector based plans and overseeing specialist municipal planning input • Monitoring the spatial alignment of capital budgets and by re-researching and monitoring of the municipality's and region's growth trends • Provide input into the municipality's Integrated Development Plan, growth management & sector plans • Provide comment and guidance to the section: Development Management to facilitate, support and direct the short to long term spatial growth and development of towns, guide public and private investment, protect and preserve the cultural and historical assets and landscapes • Comply with statutory requirements, and ensure that current, accurate relevant information is available for departmental and inter-departmental use.

Job related enquiries: Ms Chantel Hauptfleisch 021 808 8607

General enquiries: Ms Lucretia Koegelenberg 021 808 8102 or Ms Evan Williams 021 808 8059 or
Ms Lisa Patience 021 808 8064

Salary: R 339 264.37 - R 440 386.77 Plus benefits

Note: Both the T-grade and post name is subject to re-evaluation and changes will be implemented on receipt of a T.A.S.K outcome

Applications, clearly marked and accompanied by an application form of Stellenbosch Municipality, a comprehensive CV, certified copies of qualifications and the details of contactable referees, must be emailed to the Human Resource Management Services at Stellenbosch Municipality at the following email address specifically linked to the above Directorate: pedjobs@stellenbosch.gov.za

Your application must be completed on an official application form of Stellenbosch Municipality and will not be considered if not submitted. Application forms can be found on the Stellenbosch Municipal website <https://stellenbosch.gov.za>

Applications for the above-mentioned vacancy must be sent via the given email. If not, it will not be considered. No hand-delivered or posted applications will be considered.

Please note: By applying for this position, the candidate consents to verification checks of qualifications, criminal records and must be willing to be subjected to a rigorous evaluation process. Receipt of applications will not be acknowledged and no supporting documentation will be returned. Canvassing with Councillors or any other decision-maker/ member of the Selection Committee, is not permitted and proof thereof will result in disqualification of your application

Closing date: 19 May 2025



Stellenbosch Municipality is an Equal Opportunity employer. Candidates from the designated groups, including those with disabilities, are encouraged to apply. The requirements of the Employment Equity Act will be considered as part of the selection criteria/process. If you do not hear from us within ten (10) weeks of the closing date, please regard your application as unsuccessful. For more details on vacancies, visit our website www.stellenbosch.gov.za. The Council reserves the right not to make an appointment and to add/amend/change the salary package.
