STELLENBOSCH LOCAL MUNICIPALITY

REQUEST FOR PROPOSALS

For the appointment of Independent Power Producers to supply

Energy Output generated from one or more Solar PV Facilities

and/or

stored Energy Output delivered by one or more Battery Energy Storage Systems

TENDER NUMBER: B/SM 89/25

STELLENBOSCH MUNICIPALITY INDEPENDENT POWER PRODUCER PROCUREMENT PROGRAMME

Briefing Note No: 4

1. INTRODUCTION

1.1 This Briefing Note 4 is issued in terms of clause 7.6 of the Request for Proposals issued by the Stellenbosch Municipality in respect of the Stellenbosch Municipality Independent Power Producer Procurement Programme (Tender number: B/SM 89/25) ("**STMIPPPP RFP**" or **"RFP"**), dated 29 March 2025.

1.2 Unless otherwise expressly stated, or the context otherwise requires, words and expressions defined in the STMIPPPP RFP shall bear the same meaning in this Briefing Note as those ascribed to them in the STMIPPPP RFP.

2. PURPOSE OF THIS BRIEFING NOTE

2.1 The purpose of this Briefing Note is to:

2.1.1 provide Bidders with responses to clarification requests received by Stellenbosch Municipality between the period 5 July 2025 to 18 July 2025; and

2.1.2 confirm the Bid Validity Period.

3. LIST OF DOCUMENTS ISSUED TOGETHER WITH THIS BRIEFING NOTE / AMENDMENTS TO THE STMIPPPP RFP

3.1 Please refer to the Table in section 4, detailing Bidder clarification requests and responses.

3.2 It was noted that the Advertisement stated that: "Tenders may only be submitted on and in accordance with the Tender document issued by Stellenbosch Municipality and must be valid for 180 days after tender closing". Please note that the reference in the Advertisement to 180 days is not correct, and that the correct Bid Validity Period is **270 (two hundred and seventy) calendar days** from the Bid Submission Date, as detailed in clause 7.8. of the RFP.

4. RESPONSES TO CLARIFICATION REQUESTS RECEIVED BY STELLENBOSCH MUNICIPALITY

No	Date Received	Category	RFP Reference	Query	Response
1.	6 July 2025	RFP	Appendix 18	Note that on the online link no document listed under 18	Appendix 18: Distribution Agreement has been published as part of Briefing Note 3.
2.	7 Jul 2025	Advert		FYI I see the sizing is different between English 41.9 MW SOLAR PV AND 14.8 MWH BESS IPP RFP and the Afrikaans version 50 MW SOLAR PV EN 15MWH BESS IPP RFP of the document on your website, please clarify.	A Solar PV Project must have a Contracted Capacity within the range specified in clause 4.2.3.13 of the RFP, and a BESS Project must have a Contracted Capacity as specified in clause 4.2.3.15 of the RFP.
3.	14 Jul 2025	RFP	Environmental	Can the Environmental Impact Assessment and Town Planner costs be incurred post-bid (upon award of the tender)? The upfront costs are significant, and it's a considerable risk to incur them without certainty of securing the bid.	Each Bidder must demonstrate, in their Bid Proposals, that they "pass" the Environmental Consent Criteria and the Land Acquisition and Use Criteria in the RFP, at the Bid Submission Date. Whatever costs must be incurred in order to progress a Bidder's applications for the environmental authorisations and land use consents it requires, to the point where the Bid Proposal complies with those criteria, will have to be incurred prior to the Bid Submission Date and without certainty of securing Preferred Bidder status.
4.	16 Jul 2025	RFP	Environmental	I would like to know if the required environmental studies needed for the EOI are also required for the Stellenbosch Tender.	The list of environmental and land-related permits, authorisations and approvals in the Expression of Interest (EOI) was an indicative list of what may be required for a solar or BESS Project. It is the responsibility of each prospective Bidder to determine, with the support of advisors where appropriate, which particular permits, authorisations and approvals are required for the Project/s it intends to bid, and to progress the applications for those permits, authorisations and approvals to the extent necessary in order to meet the Land Acquisition and Use Criteria,

No	Date Received	Category	RFP Reference	Query	Response
					and the Environmental Consent Criteria which are specified in the RFP. The Stellenbosch Municipality will not advise individual prospective Bidders which permits, authorisations and approvals are applicable to their proposed Projects.
5.	17 Jul 2025	RFP	Bid Returnables	Please advise if the reference to not retyping / "completed as supplied" means that we must complete these forms by hand and that they cannot be completed digitally – or can we complete them digitally and just complete the signatures in black ink? We will be submitting several bids so it would suit us to complete digitally and sign in ink - Viz • The returnable forms in Appendix 1 (Registration Form) to Appendix 9 (COIDA Form) and Appendix 31 (MBD 6.1 Preference Points Claim Form), Appendix 34 (Pricing Schedule Solar PV) and Appendix 35 (Pricing Schedule BESS) completed as supplied • Remaining returnable schedules may be copied / retyped	**Bidders may complete the following forms digitally, but may not alter the forms in any way:** The returnable forms in Appendix 1 (Registration Form) to Appendix 9 (COIDA Form) and Appendix 31 (MBD 6.1 Preference Points Claim Form), Appendix 34 (Pricing Schedule Solar PV) and Appendix 35 (Pricing Schedule BESS). **It is acceptable for Bidders to copy or retype (at the Bidder's risk):** • Appendix 10 (bid response checklist); • Appendices 11, 13 and 14 (legal); • Appendix 32 (socio-economic). **The following returnables are provided in excel and must be completed and submitted in excel**: • Appendix 21 to 22 (financial); • Appendix 23 to 30 (technical); • Appendix 33 (socio-economic).

5. Schedule of Briefing Notes

Briefing Note No.	Issue Date	Details of Briefing Notes
1	11 April 2025	This Briefing Note addresses Bidders' queries and clarification requests received between 29 March 2025 and 9 April 2025.
2	14 May 2025	This Briefing Note addresses Bidders' queries and clarification requests received between 10 April 2025 and 29 April 2025.
3	15 July 2025	This Briefing Note addresses Bidders' queries and clarification requests received between 30 April 2025 and 4 July 2025 and contains Appendix 18: Draft Distribution Agreement as well as comments received on the PPA together with responses and mark-ups to Appendix 15: Solar PV PPA and Appendix 16: BESS PPA.
4	31 July 2025	This Briefing Note addresses Bidders' queries and clarification requests received between 5 July 2025 and 18 July 2025.