



# STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/1/5

2025-06-23

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## **MINUTES**

**SPECIAL COUNCIL MEETING OF THE  
COUNCIL OF STELLENBOSCH MUNICIPALITY:  
INTRODUCTION OF THE JUNIOR TOWN COUNCIL**

**2025-06-23 AT 15:00**

**MINUTES**  
**SPECIAL MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY:**  
**INTRODUCTION OF THE JUNIOR TOWN COUNCIL**  
**2025-06-23**

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| <b>PRESENT</b>     | The Speaker, Cllr Q Smit [Chairperson]<br>The Executive Mayor, Ald JS Fasser<br>The Deputy Executive Mayor, Cllr M Slabbert<br>The Council Whip, Cllr P Crawley                                                                                     |                                                                                                                                                                                                                                                             |
| <b>COUNCILLORS</b> | RA Adams<br>J Andrews<br>Ald JC Anthony<br>R Cupido<br>MM Danana<br>JA Davids<br>R Du Toit<br>A Ferns<br>E Groenewald<br>AJ Hanekom<br>RB Hendrikse<br>SC Heneke<br>J Joon<br>O Jooste<br>TO Kumm<br>JC Macfarlane<br>N Mananga-Gugushe<br>C Manuel | EP Masimini<br>NE Mcombring<br>XL Mdemka<br>L Nkamisa<br>M Nkopane<br>N Olayi<br>Z Olayi<br>GA Petersen<br>RO Pheiffer<br>WF Pietersen<br>MG Rataza<br>Ald JP Serdyn<br>SR Schäfer<br>A Tomose<br>RB Van Rooyen<br>M Van Stade<br>E Vermeulen<br>J Williams |

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| <b>OFFICIALS</b> | Municipal Manager (G Mettler)<br>Chief Financial Officer: (K Carolus)<br>Director: Community and Protection Services (-G Boshoff)<br>Director: Infrastructure (S Chandaka)<br>Director: Planning and Economic Development (A Barnes)<br>Acting Chief Audit Executive (M Krige)<br>Senior Administration Officer (T Samuels) |
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| <b>1.</b> | <b>OPENING AND WELCOME</b> |
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The Speaker, Cllr Q Smit welcomed all present at the Special Council meeting:  
Introduction of the Junior Town Council.

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| <b>2.</b> | <b>MAYORAL ADDRESS</b> |
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“Good morning, Councillors, members of the Junior Town Council, educators, officials and honoured guests,

What a proud and historic moment this is – the very first time in our municipality’s history that we gather to officially welcome and meet the Stellenbosch Municipality’s Junior Town Council. Today, you are making history.

It is incredibly heartening to see so many bright, passionate young people from across the entire Stellenbosch municipal area – representing so many different schools, neighbourhoods and communities. You are not just the leaders of tomorrow; you are already taking your place at the table today.

I look forward to meeting with you, engaging with you and working alongside you as we journey together in building a better future for our town. You bring with you the voices of your peers and the hopes of your communities – voices we must listen to, respect and uplift.

This Junior Town Council is more than just a symbolic gesture. It is a platform for real leadership, real learning and real change. Through this initiative, you will gain a deeper understanding of how local government works, how decisions are made and how we serve our communities. And we, in turn, will learn from you – your ideas, your energy and your fresh perspectives.

May this initiative grow from strength to strength and may your term in office be filled with purpose, growth and impact.

Congratulations on this incredible milestone. We are so proud of you – and excited for the journey ahead!

Thank you.”

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| <b>3.</b> | <b>COMMUNICATIONS BY THE SPEAKER</b> |
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NONE

|           |                                                |
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| <b>4.</b> | <b>COMMUNICATIONS BY THE MUNICIPAL MANAGER</b> |
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“Young leaders

As we head forward to a world full of uncertainties, we need youth and students that is future-ready for the generations to come. A Junior Town Council that are socially relevant and inclusive. The creation of the Junior Town Council will pave the way to fulfilling the value of change, excellence, accountability, innovation and integrity. To do more for others. A holistic development. Be the change you want to see.

Thank you.”

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| <b>5.</b> | <b>APPLICATION FOR LEAVE OF ABSENCE</b> |
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- 5.1 The following applications for leave of absence were approved in terms of the Rules of Order By-Law of Council:-

|                      |                |
|----------------------|----------------|
| Cllr I De Taillerfer | - 23 June 2025 |
| Cllr NM Mkhontwana   | - 23 June 2025 |
| Cllr N Ntsunguzi     | - 23 June 2025 |
| Cllr WC Petersen     | - 23 June 2025 |

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| <b>6.</b> | <b>JUNIOR TOWN COUNCIL STANDING RULES AND ORDER FOR MEETINGS OF COUNCIL AND COMMITTEES</b> |
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Collaborator No:

IDP KPA Ref No: Good Governance

Meeting Date: 18 June 2025 and 23 June 2025

**1. SUBJECT: JUNIOR TOWN COUNCIL STANDING RULES AND ORDER FOR MEETINGS OF COUNCIL AND COMMITTEES**

**2. PURPOSE**

To inform the Stellenbosch Junior Town Council of the approved Standing Rules and Order for the Meetings of the Council and its Committees.

**3. DELEGATED AUTHORITY**

For information and implementation by Junior Town Council and its Committees.

**4. EXECUTIVE SUMMARY**

Stellenbosch Council approved the Standing Rules and Order for Meetings of Council and Committees on 27 July 2022. (**ANNEXURE A**) The aim of the rules is to allow free, open and constructive debate during meetings; to promote freedom of expression in such a manner that orderly debate is ensured within the time constraints of the time allocated to the meetings. The item aims to ensure that the members of the Stellenbosch Junior Town Council is aware of the existing standing rules and order and commit to abide thereby.

**SPECIAL COUNCIL MEETING: INTRODUCTION OF THE JUNIOR TOWN COUNCIL:  
2025-06-23: ITEM 6**

**NOTED**

- (a) that the newly elected Junior Town Council of Stellenbosch Municipality familiarise themselves with the Standing Rules and Order for Meetings of Council and Committees; and
- (b) that the newly elected Junior Town Council of Stellenbosch Municipality commit to abide thereby in order to achieve the aim of constructive debate and freedom of expression.

**FOR FURTHER DETAILS CONTACT:**

|                        |                                       |
|------------------------|---------------------------------------|
| <b>NAME</b>            | Michelle Aalbers                      |
| <b>POSITION</b>        | Manager Community Development         |
| <b>DIRECTORATE</b>     | Community and Protection Services     |
| <b>CONTACT NUMBERS</b> | 8408                                  |
| <b>E-MAIL ADDRESS</b>  | Michelle.aalbers@ Stellenbosch.gov.za |
| <b>REPORT DATE</b>     | 30-04-2025                            |

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| <b>7.</b> | <b>INTRODUCTION OF THE STELLENBOSCH JUNIOR TOWN COUNCIL</b> |
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Collaborator No: 786763  
 IDP KPA Ref No: Good Governance  
 Meeting Date: 18 June 2025 and 23 June 2025

**1. SUBJECT: INTRODUCTION OF THE STELLENBOSCH JUNIOR TOWN COUNCIL**

**2. PURPOSE**

To introduce the newly elected Stellenbosch Junior Town Council and provide information on the purpose of such a structure.

**3. DELEGATED AUTHORITY**

For information to Council.

**4. EXECUTIVE SUMMARY**

Stellenbosch Municipality embarked on a process to establish a Junior Town Council represented by learners attending schools within WCO24. After a call for applications and the completion of a recruitment and selection process 16 learners were elected to form the first Stellenbosch Junior Town Council.

The Junior Town Council is made up of the Junior Town Council Mayor, the Junior Town Council Deputy Mayor, the Junior Town Council Speaker, the Portfolio Holder: Community Interventions and the Portfolio Holder: School Interventions. After campaigning, the above positions were filled by 30 May 2025. The remainder of the Junior Town Council members makes up the respective membership of the two portfolio committees.

**SPECIAL COUNCIL MEETING: INTRODUCTION OF THE JUNIOR TOWN COUNCIL:  
2025-06-23: ITEM 7**

**RESOLVED** (nem con)

- (a) that Council notes the newly elected Junior Town Council and its executive; and
- (b) that Council supports the structure and their endeavours during their appointed period.

**AN OPPORTUNITY IS GIVEN FOR THE INAUGURAL DRAPING OF CHAINS:**

Junior Town Council Mayor: Clayton Malgas  
 Junior Deputy Mayor: Melvine Martin  
 Speaker: Peyton Arendse

**Speech by the Junior Town Council Mayor:**

The Junior Town Council Mayor, Cllr Clayton Malgas, was afforded an opportunity to present his speech.

**FOR FURTHER DETAILS CONTACT:**

|                        |                                       |
|------------------------|---------------------------------------|
| <b>NAME</b>            | Michelle Aalbers                      |
| <b>POSITION</b>        | Manager Community Development         |
| <b>DIRECTORATE</b>     | Community and Protection Services     |
| <b>CONTACT NUMBERS</b> | 8408                                  |
| <b>E-MAIL ADDRESS</b>  | Michelle.aalbers@ Stellenbosch.gov.za |
| <b>REPORT DATE</b>     | 30-04-2025                            |

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| <b>8.</b> | <b>JUNIOR TOWN COUNCIL MEMBERS: JOB SHADOWING OPPORTUNITIES</b> |
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**Collaborator No:** 786516  
**IDP KPA Ref No:** Good Governance  
**Meeting Date:** 18 June 2025 and 23 June 2025

**1. SUBJECT: JUNIOR TOWN COUNCIL MEMBERS: JOB SHADOWING OPPORTUNITIES**

**2. PURPOSE**

To inform all councillors of the requirements of the job shadowing experience needed by the newly elected Junior Town Councillors and elicit their support with the roll-out of the project.

**3. DELEGATED AUTHORITY**

For information to Council.

**4. EXECUTIVE SUMMARY**

The newly elected Junior Town Councillors have a certain understanding of what their role and function will be as councillors but does not have the practical experience which will assist them to not only fulfil their role as junior councillor but also guide the selection and implementation of the community and school projects they are required to do.

For them to be effective in understanding leadership at a local government level, they are required to understand the workings of council and how to represent their constituents. Shadowing Stellenbosch Councillors will assist the Junior Town Council members to gain a practical view of the daily tasks of a councillor to prepare them in fulfilling their role and to make it an enriching and educational experience.

**SPECIAL COUNCIL MEETING: INTRODUCTION OF THE JUNIOR TOWN COUNCIL:  
2025-06-23: ITEM 8**

**RESOLVED** (nem con)

that the Executive Mayor in consultation with the Mayoral Committee determine the allocation of the Junior Town Council members to specific Councillors for job shadowing purposes.

**FOR FURTHER DETAILS CONTACT:**

|                        |                                       |
|------------------------|---------------------------------------|
| <b>NAME</b>            | Michelle Aalbers                      |
| <b>POSITION</b>        | Manager Community Development         |
| <b>DIRECTORATE</b>     | Community and Protection Services     |
| <b>CONTACT NUMBERS</b> | 8408                                  |
| <b>E-MAIL ADDRESS</b>  | Michelle.aalbers@ Stellenbosch.gov.za |
| <b>REPORT DATE</b>     | 09-05-2025                            |

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The meeting adjourned at 15:45.

**CHAIRPERSON:** .....

**DATE:** .....

**Confirmed on** .....

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MINUTES.SPECIAL COUNCIL: INTRODUCTION OF THE JUNIOR TOWN COUNCIL.2025-06-23/TS