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Ref: 3/4/3/5/3/4

2025-03-05

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MINUTES

PROTECTION SERVICES COMMITTEE

2025-03-05 AT 12:00

MINUTES

PROTECTION SERVICES COMMITTEE MEETING

2025-03-05

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PRESENT: Cllr J Williams [Chairperson]

COUNCILLORS: Cllr R Cupido
Cllr S Heneke
Cllr N Mkhontwana
Cllr A Tomose

ALSO PRESENT: Cllr R Adams
Cllr N Olayi
Cllr M Van Stade

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OFFICIALS: Director: Community and Protection Services (G Boshoff)
Senior Manager: Protection Services (C Kitching)
Senior Administration Officer (T Samuels (Ms))

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1.	**OPENING AND WELCOME**

The Chairperson, Cllr J Williams, welcomed all present at the Protection Services Committee meeting.

2.1	COMMUNICATION BY THE CHAIRPERSON (3/4/3/6)

The Chairperson requested that a moment of silent reflection be observed for Mr Cecil Abrahams, a Law Enforcement Officer, who passed on suddenly.

2.2	DISCLOSURE OF INTERESTS (3/6/2/2)

NONE

3.	APPLICATION FOR LEAVE OF ABSENCE

NONE

4.	CONFIRMATION OF MINUTES

4.1	CONFIRMATION OF THE MINUTES: PROTECTION SERVICES COMMITTEE MEETING: 2024-11-06 (3/4/3/5/2/4)

The minutes of the Protection Services Committee Meeting held on 2024-11-06 was **confirmed as correct without any changes.**

4.2	CONFIRMATION OF THE MINUTES: PROTECTION SERVICES COMMITTEE MEETING: 2025-02-05 (3/4/3/5/2/4)

The minutes of the Protection Services Committee Meeting held on 2025-02-05 was **confirmed as correct without any changes.**

4.3	**REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS (3/4/3/5/2/2)**

NONE

5.	**REPORTS FROM PROTECTION SERVICES**

5.1	**NON-DELEGATED MATTERS**

NONE

5.2	**DELEGATED MATTERS**

5.2.1	**MONTHLY REPORT BY TRAFFIC SERVICES FOR DECEMBER 2025**

Collaborator No:
IDP KPA Ref No: Safest Valley
Meeting Date: 5 March 2025

1. SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR DECEMBER 2024

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic-related enforcement and administrative performance of the department for the period 01 – 31 December 2024.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle checkpoints conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street bylaw, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offenses and income and expenditure report on income generated by the department.

PROTECTION SERVICES COMMITTEE MEETING: 2025-03-05: ITEM 5.2.1

NOTED

the monthly report by Traffic Services for the month of December 2024.

FOR FURTHER DETAILS, CONTACT:

NAME	**GARY BOSHOFF**
POSITION	***DIRECTOR***
DIRECTORATE	***COMMUNITY & PROTECTION SERVICES***
CONTACT NUMBERS	***021 – 8088410***
E-MAIL ADDRESS	***gary.boshoff@stellenbosch.gov.za***
REPORT DATE	

5.2.2	MONTHLY REPORT BY TRAFFIC SERVICES FOR JANUARY 2025

Collaborator No: 781085
IDP KPA Ref No: Safest Valley
Meeting Date: 5 March 2025

1. SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR JANUARY 2025

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic-related enforcement and administrative performance of the department for the period 01 – 31 January 2025.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle checkpoints conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street bylaw, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offenses and income and expenditure report on income generated by the department.

PROTECTION SERVICES COMMITTEE MEETING: 2025-03-05: ITEM 5.2.2

NOTED

the monthly report by Traffic Services for the month of January 2025.

FOR FURTHER DETAILS, CONTACT:

NAME	**GARY BOSHOFF**
POSITION	***DIRECTOR***
DIRECTORATE	***COMMUNITY & PROTECTION SERVICES***
CONTACT NUMBERS	***021 – 8088410***
E-MAIL ADDRESS	***gary.boshoff@stellenbosch.gov.za***
REPORT DATE	

5.2.3	MONTHLY REPORT BY FIRE & DISASTER FOR JANUARY 2025

Collaborator No: 781083

IDP KPA Ref No: Safest Valley

Meeting Date: 5 March 2025

1. SUBJECT: MONTHLY REPORT FOR JANUARY 2025: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities **(Annexure A)** that was conducted by the Fire and Disaster services for January 2025.

3. DELEGATED AUTHORITY

For notification by the Portfolio Committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of January 2025 to the Committee for notification.

PROTECTION SERVICES COMMITTEE MEETING: 2025-03-05: ITEM 5.2.3

NOTED

the monthly report by Fire & Disaster for the month of October 2024.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	***Manager: Fire Services and Disaster management***
DIRECTORATE	***Community and Protection Services***
CONTACT NUMBERS	***Ext 8771***
E-MAIL ADDRESS	***wayne.smith@stellenbosch.gov.za***
REPORT DATE	

5.2.4	**MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR JANUARY 2025**

Collaborator No: 781082

IDP KPA Ref No: Safest Valley

Meeting Date: 5 March 2025

1. SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR JANUARY 2025

2. PURPOSE

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of January 2025, as per **ANNEXURE A.**

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly report of Law Enforcement and Events Management on activities for the month of January 2025.

PROTECTION SERVICES COMMITTEE MEETING: 2025-03-05: ITEM 5.2.4

NOTED

that the monthly report on By-Law Enforcement and Events Management for January 2025.

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	***Manager: Traffic and Law Enforcement Services***
DIRECTORATE	***Community and Protection Services***
CONTACT NUMBERS	***Ext 8441***
E-MAIL ADDRESS	***joan.felix@stellenbosch.gov.za***
REPORT DATE	

6.	**REPORTS SUBMITTED BY THE MUNICIPAL MANAGER**

NONE

7.	**NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER**

NONE

8.	**URGENT MATTERS**

NONE

9.	**MATTERS TO BE CONSIDERED IN-COMMITTEE**

NONE

The meeting adjourned at 12:15.

CHAIRPERSON: ……

DATE: ……

Confirmed on …… with/without amendments