



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2024-11-06

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MINUTES

PROTECTION SERVICES COMMITTEE

2024-11-06 AT 12:00

MINUTES
PROTECTION SERVICES COMMITTEE MEETING
2024-11-06
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	NONE	

PRESENT: Cllr J Fasser [Chairperson]

COUNCILLORS: TO Kumm
C Manuel
N Mkhontwana
A Tomose

ALSO PRESENT: Cllr R Adams
Cllr PR Crawley (Whip)
Cllr J Joon
Cllr X Kalipa
Cllr X Mdemka
Cllr N Olayi
Cllr G Petersen
Cllr WF Pietersen (MPAC Chairperson)

OFFICIALS: Director: Community and Protection Services (G Boshoff)
Senior Administration Officer (T Samuels (Ms))

1.	OPENING AND WELCOME
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The Chairperson, Cllr J Fasser, welcomed all present at the Protection Services Committee meeting.

2.1	COMMUNICATION BY THE CHAIRPERSON	(3/4/3/6)
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The Chairperson extended a warm welcome to the new member of this Committee, Councillor TO Kumm, who joined the municipality recently as Councillor for Ward 8.

2.2	DISCLOSURE OF INTERESTS	(3/6/2/2)
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NONE

3.	APPLICATION FOR LEAVE OF ABSENCE
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PROTECTION SERVICES COMMITTEE: 2024-11-06: ITEM 3

The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

Senior Manager: Protection Services (C Kitching) - 6 November 2024

4.	CONFIRMATION OF MINUTES
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4.1	CONFIRMATION OF THE MINUTES: PROTECTION SERVICES COMMITTEE MEETING: 2024-09-04 (3/4/3/5/2/4)
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The minutes of the Protection Services Committee Meeting held on 2024-09-04 **confirmed as correct without any changes.**

4.3	REPORT/S BY THE DIRECTOR: COMMUNITY AND PROTECTIONS SERVICES RE OUTSTANDING RESOLUTIONS TAKEN AT PREVIOUS MEETINGS (3/4/3/5/2/2)
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NONE

5.	REPORTS FROM PROTECTION SERVICES
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5.1	NON-DELEGATED MATTERS
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NONE

5.2	DELEGATED MATTERS
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5.2.1	MONTHLY REPORT BY FIRE & DISASTER FOR JULY 2024
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Collaborator No: 773842

IDP KPA Ref No: Safest Valley

Meeting Date: 6 November 2024

1. **SUBJECT: MONTHLY REPORT FOR JULY 2024: FIRE & DISASTER**
2. **PURPOSE**
To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for July 2024.
3. **DELEGATED AUTHORITY**
For notification by the Portfolio Committee.
4. **EXECUTIVE SUMMARY**
To present the monthly activity report of the Fire and Disaster services for the month of July 2024 to the Committee for notification.

PROTECTION SERVICES COMMITTEE MEETING: 2024-11-06: ITEM 5.2.1

NOTED

the monthly report by Fire & Disaster for the month of July 2024.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	Manager: Fire Services and Disaster management
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	Ext 8771
E-MAIL ADDRESS	<u>wayne.smith@ Stellenbosch.gov.za</u>
REPORT DATE	

5.2.2	MONTHLY REPORT BY FIRE & DISASTER FOR AUGUST 2024
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Collaborator No: 775288

IDP KPA Ref No: Safest Valley

Meeting Date: 6 November 2024

1. SUBJECT: MONTHLY REPORT FOR AUGUST 2024: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for August 2024.

3. DELEGATED AUTHORITY

For notification by the Portfolio Committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of August 2024 to the Committee for notification.

PROTECTION SERVICES COMMITTEE MEETING: 2024-11-06: ITEM 5.2.2

NOTED

the monthly report by Fire & Disaster for the month of August 2024.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	<i>Manager: Fire Services and Disaster management</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8771</i>
E-MAIL ADDRESS	<u><i>wayne.smith@stellenbosch.gov.za</i></u>
REPORT DATE	

5.2.3	MONTHLY REPORT BY FIRE & DISASTER FOR SEPTEMBER 2024
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Collaborator No: 775915

IDP KPA Ref No: Safest Valley

Meeting Date: 6 November 2024

1. SUBJECT: MONTHLY REPORT FOR SEPTEMBER 2024: FIRE & DISASTER

2. PURPOSE

To notify the Committee of the monthly activities (**ANNEXURE A**) that was conducted by the Fire and Disaster services for September 2024.

3. DELEGATED AUTHORITY

For notification by the Portfolio Committee.

4. EXECUTIVE SUMMARY

To present the monthly activity report of the Fire and Disaster services for the month of September 2024 to the Committee for notification.

PROTECTION SERVICES COMMITTEE MEETING: 2024-11-06: ITEM 5.2.1

NOTED

the monthly report by Fire & Disaster for the month of September 2024.

FOR FURTHER DETAILS CONTACT:

NAME	Wayne Smith
POSITION	<i>Manager: Fire Services and Disaster management</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8771</i>
E-MAIL ADDRESS	<u>wayne.smith@ Stellenbosch.gov.za</u>
REPORT DATE	

5.2.4	MONTHLY REPORT BY TRAFFIC SERVICES FOR JULY 2024
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Collaborator No: 773847

IDP KPA Ref No: Safest Valley

Meeting Date: 6 November 2024

1. SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR JULY 2024

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period July 2024.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street By-law, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

PROTECTION SERVICES COMMITTEE MEETING: 2024-11-06: ITEM 5.2.4

NOTED

the monthly report by Traffic Services for the month of July 2024.

FOR FURTHER DETAILS, CONTACT:

NAME	GARY BSHOFF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	<u>gary.bshoff@stellenbosch.gov.za</u>
REPORT DATE	

5.2.5	MONTHLY REPORT BY TRAFFIC SERVICES FOR AUGUST 2024
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Collaborator No: 775289

IDP KPA Ref No: Safest Valley

Meeting Date: 6 November 2024

1. SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR AUGUST 2024

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period August 2024.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street By-law, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

PROTECTION SERVICES COMMITTEE MEETING: 2024-11-06: ITEM 5.2.5

NOTED

the monthly report by Traffic Services for the month of August 2024.

FOR FURTHER DETAILS, CONTACT:

NAME	GARY BOSHOF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	<u>gary.boshoff@ Stellenbosch.gov.za</u>
REPORT DATE	

5.2.6	MONTHLY REPORT BY TRAFFIC SERVICES FOR SEPTEMBER 2024
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Collaborator No: 775913

IDP KPA Ref No: Safest Valley

Meeting Date: 6 November 2024

1. SUBJECT: MONTHLY REPORT BY TRAFFIC SERVICES FOR SEPTEMBER 2024

2. PURPOSE

To submit a monthly report to the Standing Committee on traffic related enforcement and administrative performance of the department for period September 2024.

3. DELEGATED AUTHORITY

For the Portfolio Committee to note.

4. EXECUTIVE SUMMARY

The report provides an overview of traffic law enforcement activities such as vehicle check points conducted, general enforcement in terms of the National Road Traffic Act, National Land Transport Act & parking/street By-law, awareness campaigns, training (pre-primary-secondary and tertiary education), accident response, registration & licensing of vehicles, vehicle testing, driver & learner testing and prosecution of traffic offences and income and expenditure report on income generated by the department.

PROTECTION SERVICES COMMITTEE MEETING: 2024-11-06: ITEM 5.2.6

NOTED

the monthly report by Traffic Services for the month of September 2024.

FOR FURTHER DETAILS, CONTACT:

NAME	GARY BOSHOF
POSITION	DIRECTOR
DIRECTORATE	COMMUNITY & PROTECTION SERVICES
CONTACT NUMBERS	021 – 8088410
E-MAIL ADDRESS	<u>gary.boshoff@ Stellenbosch.gov.za</u>
REPORT DATE	

5.2.7	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR JULY 2024
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Collaborator No: 775290

IDP KPA Ref No: Safest Valley

Meeting Date: 6 November 2024

1. **SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR JULY 2024**

2. **PURPOSE**

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of July 2024, as per **ANNEXURE A**.

3. **DELEGATED AUTHORITY**

For notification by the Portfolio committee.

4. **EXECUTIVE SUMMARY**

To present the monthly report of Law Enforcement and Events Management on activities for the month of July 2024.

PROTECTION SERVICES COMMITTEE MEETING: 2024-11-06: ITEM 5.2.7

NOTED

the monthly report on By-Law Enforcement and Events Management for July 2024.

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	<i>Manager: Traffic and Law Enforcement Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8441</i>
E-MAIL ADDRESS	<u>joan.felix@ Stellenbosch.gov.za</u>
REPORT DATE	

5.2.8	MONTHLY REPORT ON BY-LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR AUGUST 2024
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Collaborator No: 775290

IDP KPA Ref No: Safest Valley

Meeting Date: 6 November 2024

1. SUBJECT: MONTHLY REPORT ON BY LAW ENFORCEMENT AND EVENTS MANAGEMENT FOR AUGUST 2024

2. PURPOSE

To notify the Committee of the monthly activities of Law enforcement Services and Events Management for the Month of August 2024, as per **ANNEXURE A**.

3. DELEGATED AUTHORITY

For notification by the Portfolio committee.

4. EXECUTIVE SUMMARY

To present the monthly report of Law Enforcement and Events Management on activities for the month of August 2024.

PROTECTION SERVICES COMMITTEE MEETING: 2024-11-06: ITEM 5.2.8

NOTED

that the monthly report on By-Law Enforcement and Events Management for August 2024.

FOR FURTHER DETAILS CONTACT:

NAME	Joan Felix
POSITION	<i>Manager: Traffic and Law Enforcement Services</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>Ext 8441</i>
E-MAIL ADDRESS	<u>joan.felix@ Stellenbosch.gov.za</u>
REPORT DATE	

6.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

7.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

8.	URGENT MATTERS
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NONE

9.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 12:30.

CHAIRPERSON:

DATE:

Confirmed on with/without amendments