



STELLENBOSCH
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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref: 3/4/3/5/3/4

2024-11-05

MINUTES

PLANNING, LED & TOURISM COMMITTEE MEETING

2024-11-05 AT 14:00

MINUTES
PLANNING COMMITTEE MEETING
2024-11-05

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	NONE	

PRESENT: Cllr M Slabbert [Chairperson]

COUNCILLORS: Cllr SC Heneke
Cllr G Petersen

OFFICIALS: Director: Planning and Economic Development Services (A Barnes)
Senior Manager: Development Management (S Carstens)
Senior Manager: Development Planning (J Benjamin)
Manager: Local Economic Development (L Van Gensen)
Senior Admin Officer (T Samuels)

1.	OPENING AND WELCOME
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The Chairperson, Cllr M Slabbert welcomed all present at the Planning, LED and Tourism Committee meeting.

3.	DISCLOSURE OF INTEREST	(3/6/2/2)
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NONE

4.	APPLICATION FOR LEAVE OF ABSENCE	(3/4/3/3)
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PLANNING, LED & TOURISM COMMITTEE: 2024-11-05: ITEM 4

ABSENT

Cllr MM Danana - 5 November 2024
Cllr A Hanekom - 5 November 2024

5.	CONFIRMATION OF MINUTES
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5.1	CONFIRMATION OF THE MINUTES OF PLANNING COMMITTEE MEETING: 2024-10-02
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The minutes of the Planning Services Committee Meeting held on 2024-10-02 **were confirmed as correct without any changes**

6.	REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS
6.1	REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS FOR PLANNING, LOCAL ECONOMIC DEVELOPMENT AND TOURISM: AUGUST 2024

Collaborator No: 774167

IDP KPA Ref No: Valley of Opportunity

Meeting Date: 1 October 2024

1. SUBJECT: REPORT ON THE OUTSTANDING COUNCIL RESOLUTIONS FOR PLANNING, LOCAL ECONOMIC DEVELOPMENT AND TOURISM: AUGUST 2024

2. PURPOSE

To submit the Outstanding Council Resolutions for September 2024 to the Planning and Local Economic Development & Tourism Committee, in order for the said Committee to establish progress of such resolution in respect of its oversight responsibility.

3. DELEGATED AUTHORITY

Section 80 Committee: Planning Portfolio Committee.

4. EXECUTIVE SUMMARY

The outstanding Council resolution, that specifically is applicable to the Development Management and Development Planning and Local Economic Development & Tourism, that is within the Directorate: Planning & Economic Development have been updated and duly submitted to the Office of the Municipal Manager. The latest updated version is submitted to the Portfolio Committee for noting and oversight purposes.

PLANNING, LED & TOURISM COMMITTEE: 2024-11-05: ITEM 6.1

NOTED

The latest updated Outstanding Council Resolutions as at September 2024 that is applicable to the Committee.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Stiaan Carstens</i>
POSITION	<i>Senior Manager: Development Management</i>
DIRECTORATE	<i>Planning and Economic Development</i>
CONTACT NUMBERS	<i>021 808 8674</i>
E-MAIL ADDRESS	<i>Stiaan.Carstens@ Stellenbosch.gov.za</i>
REPORT DATE	

7.	REPORTS/S FROM OFFICIALS: PLANNING
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7.1	NON-DELEGATED MATTERS
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NONE

7.2	DELEGATED MATTERS
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7.2.1	APPROVAL OF THE TERMS OF REFERENCE FOR THE PLANNING, LOCAL ECONOMIC DEVELOPMENT AND TOURISM SECTION 80 COMMITTEE
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Collaborator No: 775160
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 5 November 2024

1. SUBJECT: APPROVAL OF THE TERMS OF REFERENCE FOR THE PLANNING, LOCAL ECONOMIC DEVELOPMENT AND TOURISM SECTION 80 COMMITTEE

2 PURPOSE

For the Section 80 Committee to support and adopt the revised Terms of Reference for the Planning, Local Economic Development and Tourism Section 80 Committee in terms of Act No 117 of 1998.

3. DELEGATED AUTHORITY

Council establishes the committees and appoints the members, whilst the Executive Mayor appoints the Chairpersons. The Section 80 committees has no decision making authority and make recommendations to the Executive Mayor on items that advice was required by the Executive Mayor.

4. EXECUTIVE SUMMARY

The Planning, Local Economic Development and Tourism Committee must assist the Executive Mayor in accordance with the directions of the Executive Mayor and in line with the provisions as indicated in Section 80.

The members are appointed by Council in accordance with the principle of representation amongst the number of members allocated to each committee.

The Terms of Reference for the Planning, Local Economic Development and Tourism Section 80 Committee is attached as **APPENDIX 1**.

The following members of the Committee was appointed at the Special Council meeting on 12 September 2024, item 8.1 to assist the Executive Mayor in accordance with the directions of the Executive Mayor.

Planning, Local Economic Development and Tourism, total 5 members:

Cllr. M. Slabbert (DA) – Chairperson

Cllr. A. Hanekom (DA)

Cllr. SC. Heneke (DA)

Cllr. M. Danana (ANC)

Cllr. G. Petersen (GOOD)

PLANNING, LED & TOURISM COMMITTEE: 2024-11-05: ITEM 7.2.1

RESOLVED

that the Section 80 Committee notes and supports the Terms of References for the Planning, Local Economic Development and Tourism attached as **APPENDIX 1**.

FOR FURTHER DETAILS CONTACT:

NAME	Jeremy Benjamin
POSITION	Senior Manager: Development Planning
DIRECTORATE	Planning and Economic Development
CONTACT NUMBERS	021 808 8196
E-MAIL ADDRESS	Jeremy.Benjamin@ Stellenbosch.gov.za
REPORT DATE	25 September 2024

8.	REPORTS SUBMITTED BY THE MUNICIPAL MANAGER
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NONE

9.	NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER
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NONE

10.	URGENT MATTERS
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NONE

11.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

The meeting adjourned at 14:30.

CHAIRPERSON:

DATE:

CONFIRMED ON with / without amendments