

[Mandatory requirement: this letter must be placed on the letterhead of the B-BBEE Verification Agency that is issuing this letter]

ANNEXURE to B-BBEE Certificate

Bidder: [insert name]
B-BBEE Status Level: LEVEL [insert number]
Procurement Recognition: [insert %]
Black Ownership: [insert %]
Certificate Number: [insert unique number of issued B-BBEE certificate]
Registered Address: [insert physical address of Bidder/ Consortium Lead]

[Insert name of B-BBEE Verification Agency] can confirm the following:

- [Insert name of B-BBEE Verification Agency] has considered the Request for Proposal requirements (Tender No: [insert]) to submit a letter by a SANAS accredited B-BBEE Verification Agency which tabulates the Black People shareholding in the Bidder, wherein the name and percentage ownership of each shareholder is declared to the ultimate natural person shareholder or beneficiary, as the case may be;
- Below is the name of each shareholder and percentage equity interest held by each shareholder including all intermediary entities through which the Bidder seeks recognition for Ownership by Black People.

Shareholder number reference	Shareholder/ Beneficiary name	Company/ Trust registration number / Personal identity number	Equity interest (%)	Black people (%)
1				
1.1				
1.2				
Etc.				
2				
2.1				
2.2				
2.3				
Etc.				

Name of Technical Signatory: [insert]

Signature: [insert]

Date: [insert]