



APPENDIX 10

CHECKLIST

PLEASE ENSURE THAT THE FOLLOWING FORMS HAVE BEEN DULY COMPLETED AND SIGNED AND THAT ALL DOCUMENTS AS REQUESTED, ARE ATTACHED TO THE TENDER DOCUMENT:

GENERAL CONDITIONS OF BIDDING				
Appendix 1 - Registration Form - Is the form duly completed and signed? Is a proof of payment of the Bid Registration Fee attached?	Yes		No	
Appendix 2 - Invitation to Bid Form - Is the form duly completed and signed? Has SARS PIN been submitted?	Yes		No	
Appendix 3 - Authority to Sign Bid Form - Is the form duly completed and is a certified copy of the resolution attached?	Yes		No	
Appendix 4 - MBD 4 Declaration of Interest Form - Is the form duly completed and signed?	Yes		No	
Appendix 5 - MBD 5 Declaration for Procurement above R10 Million Form - Is the form duly completed and signed?	Yes		No	
Appendix 6 - MBD 8 Declaration of Past Supply Chain Practices - Is the form duly completed and signed?	Yes		No	
Appendix 7 - MBD 9 Certificate of Independent Bid Determination - Is the form duly completed and signed?	Yes		No	
Appendix 8 - MBD 10 Certificate of Payment of Municipal Accounts - Is the form duly completed and signed? Are the Identity numbers, residential addresses and municipal account numbers of ALL members, partners, directors, etc. provided on the form as requested? (NB! MUNICIPAL ACCOUNTS WILL BE VERIFIED AND USED AS BASIS FOR PREFERENCE POINTS SCORING IN TERMS OF THE STELLENBOSCH PREFERENTIAL PROCUREMENT POLICY. THE BUSINESS ADDRESS, LEASE AGREEMENT OR SWORN AFFIDAVIT WILL BE THE BASIS FOR AWARDED POINTS FOR LOCALITY)	Yes		No	
Appendix 9 – COIDA Form - Is the form duly completed and signed? Is a copy of the latest receipt together with a copy of the relevant assessment, OR a copy of a valid Letter of Good Standing attached?	Yes		No	
Appendix 10 – Bid Response Checklist - Is the form duly completed and signed?	Yes		No	
Appendix 11 – Form of Bid Guarantee	Yes		No	
FUNCTIONALITY CRITERIA				
Appendix 13 – Declaration of Bidder Is the Project structure diagram attached?	Yes		No	
Appendix 14 – Key Staff CV - Is the form duly completed?	Yes		No	
Legal Opinion in terms of clause 14 (<i>Land Acquisition and Use Criteria</i>) of RFP	Yes		No	
Legal Opinion in terms of clause 15 (<i>Environmental Consent Criteria</i>) of RFP	Yes		No	
Appendix 21 –				
Financial Returnable Schedule F1 - Is the template duly completed?	Yes		No	
Financial Returnable Schedule F2 - Is the template duly completed?	Yes		No	

Appendix 22 – Financial Returnable Schedule F3 - Is the template linked to the Bidder's Financial Model?				
	Template 1a – PV: Fully Indexed Cashflow Waterfall	Yes		No
	Template 1b – BESS: Fully Indexed Cashflow Waterfall	Yes		No
	Template 2 – Capex appendix	Yes		No
	Template 3 – Debt funding appendix	Yes		No
	Template 4 – Technical appendix	Yes		No
	Template 5 – BEE appendix	Yes		No
	Template 6 – Macro-economic inputs	Yes		No
	Template 7 – Issues	Yes		No
	Template 8 – Eskom Inputs 1 (Megaflex Gen NLA) – this template is utilised in calculations and should not be altered.	Yes		No
	Template 9 – Eskom Inputs 2 (Megaflex LA) – this template is utilised in calculations and should not be altered.	Yes		No
Appendix 23 – TR1 – Technical Information - Is the form duly completed?		Yes		No
Appendix 24 – TR2 – IPP Experience - Is the form duly completed?		Yes		No
Appendix 25 – TR4 – Energy Forecast - Is the form duly completed?		Yes		No
Appendix 26 – TR5 – Project Schedule - Is the form duly completed?		Yes		No
Appendix 27 – BR1 – Technical Information - Is the form duly completed?		Yes		No
Appendix 28 – BR2 – IPP Experience - Is the form duly completed?		Yes		No
Appendix 29 – BR3 – EPC Experience - Is the form duly completed?		Yes		No
Appendix 30 – BR5 – Project Schedule - Is the form duly completed?		Yes		No
EVALUATION CRITERIA				
Appendix 31 – MBD 6.1 (Preference Points claim form for purchases/services) - Is the form duly completed and signed?				
Is a copy of a valid B-BBEE Status level certificate issued by a South African National Accreditation System (SANAS) accredited B-BBEE Verification Agency attached?		Yes		No
Is a copy of a valid municipal account or proof of valid lease agreement, or sworn affidavit attached where relevant?				
Appendix 32 – B-BBEE Verification Agency letter		Yes		No
Appendix 33 – Job Creation Returnable		Yes		No
Appendix 34 – Pricing Schedule – Solar PV Is the form duly completed and signed?		Yes		No
Appendix 35 – Pricing Schedule – BESS Is the form duly completed and signed?		Yes		No