

STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/1/5

2025-09-05

NOTICE OF AN URGENT MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY FRIDAY, 2025-09-05 AT 08:00

TO The Speaker, Cllr Q Smit [Chairperson]
The Executive Mayor, Ald JS Fasser
The Deputy Executive Mayor, Cllr M Slabbert
The Council Whip, Cllr P Crawley

COUNCILLORS	RA Adams	XL Mdemka
	J Andrews	NM Mkhontwana
	Ald JC Anthony	NR Ndalasi
	R Cupido	L Nkamisa
	MM Danana	M Nkopane
	JA Davids	N Ntsunguzi
	I De Taillerfer	N Olayi
	R Du Toit	Z Olayi
	A Ferns	GA Petersen
	E Groenewald	WC Petersen
	AJ Hanekom	RO Pheiffer
	RB Hendrikse	WF Pietersen
	SC Heneke	MG Rataza
	J Joon	Ald JP Serdyn
	O Jooste	SR Schäfer
	TO Kumm	A Tomose
	JC Macfarlane	RB Van Rooyen
	N Mananga-Gugushe	M Van Stade
	C Manuel	E Vermeulen
	EP Masimini	J Williams
	NE Mcombring	

Notice is hereby given in terms of Section 29, read with Section 18(2) of the *Local Government: Municipal Structures Act, 117 of 1998*, as amended, that an **URGENT MEETING** of the **COUNCIL** of **STELLENBOSCH MUNICIPALITY** will be held in the **COUNCIL CHAMBER, PLEIN STREET, STELLENBOSCH** on **FRIDAY, 5 SEPTEMBER 2025** at **08:00** to consider the items on the Agenda.



**SPEAKER
CLLR Q SMIT**

A G E N D A
URGENT MEETING OF COUNCIL
OF STELLENBOSCH MUNICIPALITY
2025-09-05

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1.	OPENING AND WELCOME
2.	COMMUNICATIONS BY THE SPEAKER
3.	DISCLOSURE OF INTERESTS
4.	APPLICATION FOR LEAVE OF ABSENCE

5.	REPORTS BY THE MUNICIPAL MANAGER [G METTLER]
5.1	INVITATION FROM THE STRONG CITIES NETWORK IN ADDRESSING HATE, EXTREMISM, TRAFFICKING AND OTHER THREATS TO SAFETY AND SECURITY

Collaborator No:

IDP KPA Ref No: Good governance and compliance

Meeting Date: 5 September 2025

1. SUBJECT: INVITATION FROM THE STRONG CITIES NETWORK IN ADDRESSING HATE, EXTREMISM, TRAFFICKING AND OTHER THREATS TO SAFETY AND SECURITY

2. PURPOSE

To request Council approval for the travelling arrangements for Mr C Kitching as part of the ongoing relations and a member of Strong Cities to attend the roundtable discussion on 23-24 September 2025 in Nairobi, Kenya.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Stellenbosch Municipality was accepted as a Strong Cities Network member on 25 July 2023. Since then, knowledge-sharing engagements took place whereby information was shared with partnering cities on various crime prevention initiatives. An engagement was held in Cape Town in December 2023 where much interest was shown in Stellenbosch's Neighbourhood Watch support programs and safety initiatives, particularly the safety monitors (eyes and ears) project.

An invitation was received from the Mayor of Nansana Municipality, Ms Regina Bakitte, via the Strong Cities Network platform. Mr Gary Boshoff, Mr Charl Kitching and Ms Joan Felix were invited to provide input, training, sharing of policies, implementation plans, support plans etc. of safety initiatives, especially those related to the establishment of Neighbourhood Watches and similar safety projects. Stellenbosch Municipality was identified as a leader in the design, development and implementation of local safety projects with Neighbourhood Watches as the main pillar of such programs and projects. The municipality has therefore been invited to share its knowledge and expertise with the other partner cities of the Strong Cities Network.

To date, training have been conducted with follow up sessions which have been successfully conducted in Uganda and Tanzania. The focus of the upcoming workshop will be to address Hate, Extremism, Trafficking and Other Threats to Safety and Security.

The travel arrangements of the employee must be approved by Council as it involves travelling outside the borders of RSA. In view of Council's approval of the continued involvement and as Council is only responsible for daily allowances, the approval is recommended. Flights and accommodation are covered by Strong cities for the employee as per the invite.

5. RECOMMENDATIONS

- (a) that Council approves the travelling arrangements for Mr. Charl Kitching for the workshop of 23 - 24 September 2025 in, Nairobi, Kenya;
- (b) that Council approves any further engagements which include international travel associated with Strong Cities Network and Stellenbosch Municipality; and
- (c) that Council approves the daily allowances for the attendee, Mr. Charl Kitching.

6. DISCUSSION**6.1 Background**

An invitation was sent to Stellenbosch Municipality based on previous engagements with various Strong City Network partners. During the engagements Stellenbosch Municipality highlighted one of its key projects, namely, supporting various Neighborhood Watches within the municipal boundary. Based on the information shared, other strong city partners/municipalities showed a keen interest in adopting similar community-centered strategies to position safety matters as priority goals in their respective communities. Nansana Municipality (Uganda) then extended a formal invitation to Stellenbosch Municipality to come to Nansana Municipality to train local councillors and officials on the implementation of neighborhood watches as a community-based crime prevention strategy. Strong Cities have requested Stellenbosch municipalities to continue and train other local municipalities on crime prevention initiatives.

6.2 Discussion

Stellenbosch municipality is seen as a forerunner in crime prevention initiatives and as a working group member of Strong cities and have invited Mr. Charl Kitching to attend the engagement in Nairobi, Kenya. The engagement will focus on information sharing in addressing Hate, Extremism, Trafficking and other threats to Safety and Security. The workshop will take place on 23 -24 September 2025 in Nairobi, Kenya.

6.3 Financial Implications

No financial implications for the municipality in relation to travelling and accommodation as these expenses are covered by the Stronger Cities Network. Only daily allowances are to be covered as per the approved policy by Stellenbosch municipality.

6.4 Legal Implications

Cost Containment policy 2024/2025 refers:

International Travel

9.2 International travel for any official or political office bearer can only be approved by the municipal council in a council meeting open to the public with a supporting vote of the majority of the members of the municipal council present.

9.3 The report to council for approval of international travel must include:

9.3.1 A motivation why the international travel is seen as critical and fully setting out the anticipated benefit that the municipality will derive from attending the event, meeting or function;

9.3.2 If international travel to the destination or event was previously undertaken, state what benefits if any derived from the previous attendance;

9.3.3 The full cost of the international travel including travel allowances to be paid; and

9.3.4 The proposed officials and political office bearers, not exceeding three, to travel and why they have been identified.

6.5 Staff Implications

The employee will be absent for the duration of the visit.

6.6 Previous / Relevant Council Resolutions

Approval granted to Director Gary Boshoff, Mr. Charl Kitching (Senior Manager) and Ms. Joan Felix (Manager) to attend and facilitate the Neighbourhood Watch training project in Nansana Municipality, Uganda which is part of the Strong cities network. (approved by council dated: 25/04/2024)

24THCOUNCIL MEETING: 2024-07-30: ITEM 10.1.1

RESOLVED (majority vote with 1 abstention)

- (a) that Council notes the feedback report;
- (b) that Council supports the continued engagement between Nansana Municipality and Stellenbosch Municipality to advance community safety initiatives in both municipalities; and
- (c) that Council supports the possible signing of a twinning agreement between Nansana Municipality and Stellenbosch Municipality in relation to Community Safety.

32ND COUNCIL MEETING: 2025-05-30: ITEM 10.1.1

RESOLVED (majority vote with 2 abstentions)

Amended recommendation (b)

- (a) that Council approves the travelling arrangements for Mr. Gary Boshoff and Mrs. Joan Felix for the workshop of 11- 12 June 2025 in, Dar es Salaam, Tanzania;
- (b) that Council approves any further engagements which include international travel associated with Strong Cities Network and Stellenbosch Municipality; and
- (c) that Council approves the daily allowances for attendees as and when travelling occurs.

6.7 Risk Implications

Addressed in the item content.

6.8 Comments from Senior Management:**6.8.1 Municipal Manager**

Supports the recommendations.

ANNEXURES

Annexure A: Invitation letter to Mr Kitching to attend Nairobi, Kenya on 23-24 September 2025.

FOR FURTHER DETAILS CONTACT:

NAME	<i>Gary Boshoff</i>
POSITION	<i>Director</i>
DIRECTORATE	<i>Community and Protection Services</i>
CONTACT NUMBERS	<i>021- 808 8437</i>
E-MAIL ADDRESS	<i>Gary.boshoff@ Stellenbosch.gov.za</i>
REPORT DATE	<i>19 May 2025</i>

ANNEXURE A

Regional Roundtable: Showcasing and Sustaining City-Led Action to Prevent Hate, Extremism and Polarisation

23 - 24 September 2025
Nairobi, Kenya

Dear Charl Kitching,

The Strong Cities Network's [East and Southern Africa](#) (ESA) Regional Hub is pleased to invite you to a roundtable on **Showcasing and Sustaining City Led Action to Prevent Hate, Extremism and Polarisation**, which takes place on 23 -24 September 2025 in Nairobi (Kenya).

The roundtable takes place with support from the European Union (EU) as part of its [STRIVE Cities](#) initiative. It will be an opportunity for cities in the ESA Region to showcase actions and innovations they have taken as part of their journey with Strong Cities' ESA Regional Hub to strengthen community resilience and local efforts to address hate, extremism and polarisation. Practices showcased will include but are not limited to city-youth engagement; management and integration of internally displaced persons and cross-border refugees and migrants; national-local cooperation in prevention; cross-border city-city cooperation, among others.

The roundtable will feature both plenary discussions and interactive breakout sessions, convening local government representatives with relevant national government institutions, international organisations, such as the EU Delegation in Kenya, and relevant regional blocs, such as the [East African Community](#), [Southern African Development Community](#), [Intergovernmental Authority on Development](#) and [African Union](#).

It has the following objectives:

- Showcase city-led practices and the journey local governments have taken with EU support through Strong Cities to implement human rights-based efforts to address hate, extremism and polarisation;
- Share impact stories showcasing the important role of local government in preventing hate, extremism and polarisation;
- Discuss opportunities for sustaining city-led action, including in collaboration with (international) partners;
- Equip local leaders with tools, knowledge and confidence to actively participate in regional and international discussions on safety, security and peacebuilding.

RSVP and Travel Support

To register for this workshop, we ask that you complete the following form **no later than Wednesday 10 September 2025**: <https://forms.office.com/e/EhqavBE0vF>.

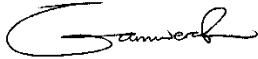


**Funded by
the European Union**

Please note that we have limited funding to provide travel support and **we can therefore strictly fund only one representative per city.**

If you have any questions, please do not hesitate to contact me at the address below, or contact Mr Geoffrey Ochieng, the ESA Regional Hub's Network Officer, at goc@strongcitiesnetwork.org

Sincerely,



Gertrude Rose Gamwera Buyinga

Head, ESA Regional Hub*

Strong Cities Network

grgb@strongcitiesnetwork.org

**The ESA Regional Hub is hosted by the [East African Local Governments Association](#).*

About Strong Cities:

Strong Cities is an independent global network of more than 275 cities and other local governments dedicated to addressing all forms of hate, extremism and polarisation, while promoting a human rights-based prevention framework. Through in-person and online convenings, exchanges and trainings, Strong Cities facilitates sharing and learning among mayors and other local leaders as well as municipal-level practitioners. By doing so, it helps local authorities leverage their full potential in prevention, while complementing national, regional and global efforts.

To deepen its engagement with cities and local authorities across the ESA region, and with support from [EU STRIVE Cities](#), Strong Cities launched ESA Regional Hub to serve as a helpdesk for cities across the region, supporting them with city-city sharing, localising international good practice and elevating their voices on a global stage. The ESA Regional Hub, which is hosted by the East African Local Governments Association, held its inaugural workshop in Nairobi, Kenya in October 2022.



**Funded by
the European Union**

5.2	UPDATE ON RECRUITMENT AND SELECTION PROCESS- DIRECTOR: CORPORATE SERVICES RE-ADVERTISEMENT
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KINDLY NOTE: THIS ITEM WILL BE DISTRIBUTED UNDER SEPARATE
COVER IN DUE COURSE

6.	CONSIDERATION OF NOTICES OF QUESTIONS AND NOTICES OF MOTIONS RECEIVED BY THE SPEAKER
6.1	NOTICE OF A MOTION BY CLLR P CRAWLEY OF THE DEMOCRATIC ALLIANCE: REMOVAL OF MR A KANNEMEYER AS ACTING DIRECTOR: CORPORATE SERVICES

A Notice of a Motion dated 2025-09-03, was received from Councillor P Crawley regarding the removal of Mr A Kannemeyer as Acting Director: Corporate Services.

The said Motion is attached as **APPENDIX 1**.

FOR CONSIDERATION

THE AGENDA HAS BEEN DISCUSSED WITH THE SPEAKER, CLLR Q SMIT AND HE AGREES WITH THE CONTENT.

APPENDIX 1



To The Office of the Speaker

Stellenbosch Municipality

Stellenbosch 7600

Date: 3rd September 2025

URGENT MOTION TO COUNCIL

The following Motion in terms of the Rules of Order to Serve at a Urgent Council Meeting.

Motion: That Council remove Mr Kannemeyer as Acting Director Corporate Services

Background/Motivation

The Democratic Alliance is concerned about the Senior Manager HR's continued role as Acting Director Corporate Services in light of a video that is presently making the rounds on social media and in news outlets, which contains alarming comments from the Acting Director Corporate Services.

Given the exposure generated by the leaked video and the perceived legitimacy of the Municipality's employment methods, the Democratic Alliance is especially concerned—though not exclusively—about the reputational impact on the Municipality.

Recommendations:

- a) that Council remove Mr Kannemeyer as the Acting Director Corporate Service with immediate effect;
- b) that Council appoint a new Acting Director Corporate Services;
- c) that Council request the Municipal Manager to conduct an investigation into this matter and report back on the outcome at the next Council Meeting.

On behalf of the Democratic Alliance.

A handwritten signature in black ink, appearing to read 'P. Crawley', written over the word 'Proposer'.

Proposer

Cllr. Patricia Crawley

A handwritten signature in black ink, appearing to read 'L. Nkamisa', written over the word 'Seconder'.

Seconder

Cllr. Lwando Nkamisa

**Stellenbosch Caucus Whip
Cllr P Crawley
Democratic Alliance Stellenbosch
Western Cape, 7600**



To The Office of the Speaker

Stellenbosch Municipality

Stellenbosch 7600

Date: 3rd September 2025

Dear Speaker

URGENT COUNCIL MEETING

On behalf of the Democratic Alliance Caucus, I as Whip of the DA Caucus, and ito of Rule 5.2 and 5.4 of the Standing Rules of Order for the Meetings of the Stellenbosch Council , hereby ask that an Urgent Council Meeting be called urgently to table our motion regarding the Video with Mr Kannemeyer, Manager Human Resources which has been circulated in the media.

Your urgent attention will be appreciated.

Kind regards,

A handwritten signature in black ink, appearing to read 'P. Crawley', written in a cursive style.

Cllr Patricia Crawley: DA Whip

