



STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/2/5

2025-11-11

NOTICE OF A SPECIAL MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY TUESDAY, 2025-11-11 AT 09:00

TO	The Speaker, Cllr Q Smit [Chairperson] The Executive Mayor, Ald JS Fasser The Deputy Executive Mayor, Cllr M Slabbert The Council Whip, Cllr P Crawley	
COUNCILLORS	RA Adams J Andrews Ald JC Anthony R Cupido MM Danana JA Davids I De Taillerfer R Du Toit A Ferns E Groenewald AJ Hanekom RB Hendrikse SC Heneke J Joon O Jooste TO Kumm JC Macfarlane N Mananga-Gugushe C Manuel EP Masimini NE Mcombring	XL Mdemka NM Mkhontwana NR Ndalasi L Nkamisa M Nkopane N Ntsunguzi N Olayi Z Olayi GA Petersen WC Petersen RO Pheiffer WF Pietersen MG Rataza Ald JP Serdyn SR Schäfer A Tomose RB Van Rooyen M Van Stade E Vermeulen J Williams

Notice is hereby given in terms of Section 29, read with Section 18(2) of the *Local Government: Municipal Structures Act, 117 of 1998*, as amended, that a **SPECIAL MEETING** of the **COUNCIL** of **STELLENBOSCH MUNICIPALITY** will be held on **TUESDAY, 11 NOVEMBER 2025** at **09:00** via **MS TEAM** to consider the item/s on the Agenda.

**SPEAKER
CLLR Q SMIT**

A G E N D A
SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY
2025-11-11

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1.	OPENING AND WELCOME
2.	DISCLOSURE OF INTERESTS
3.	APPLICATION FOR LEAVE OF ABSENCE
4.	REPORTS BY THE MUNICIPAL MANAGER
4.1	NOMINATION OF MUNICIPAL REPRESENTATIVES ON THE GOVERNING BODY OF STELLENBOSCH MUSEUM

Collaborator No:

IDP KPA Ref No: Good Governance and Compliance

Meeting Date: Special Council: 11 November 2025

1. SUBJECT: NOMINATION OF MUNICIPAL REPRESENTATIVES ON THE GOVERNING BODY OF STELLENBOSCH MUSEUM

2. PURPOSE

Council to nominate and appoint a Councillor and secondi to serve as the municipal representative on the Governing Body of Stellenbosch Museum for the next term of office from 1 November 2025 until 31 October 2028.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

A letter was received from the Minister of Cultural Affairs and Sport in the Western Cape, advising that the term of office of the current Governing Body of Stellenbosch Museum will expire on 31 October 2025 (**see APPENDIX 1**).

This item seeks Council's approval to nominate and appoint a Councillor (and secondi) to represent Stellenbosch Municipality on the Governing Body of Stellenbosch Museum for the forthcoming term.

5. RECOMMENDATIONS

- (a) that Council recommends and appoints a Councillor and secondi to represent the Municipality on the Governing Body of Stellenbosch Museum; and
- (b) that the Minister of Cultural Affairs and Sport in the Western Cape be informed of who the representative and secondi are before or on 14 November 2025.

6. BACKGROUND**6.1 Discussion**

Section 15(1)(b)(ii) of the Ordinance provides for one representative from the relevant Local Municipality to serve on the Governing Body of Stellenbosch Museum. This report seeks Council's approval to nominate and appoint a Councillor (and secondi) to represent Stellenbosch Municipality on the Governing Body of Stellenbosch Museum for the forthcoming term.

The municipality has received correspondence dated 27 October 2025, from the Minister of Cultural Affairs and Sport in the Western Cape, indicating that the term of office of the current Governing Body of Stellenbosch Museum expires on 31 October 2025. The municipality, as a key stakeholder, is entitled to nominate one representative – preferably an elected Councillor – to serve on the Governing Body for the next term. It is therefore necessary for Council to formally consider and approve the nomination of its representative in order to comply with the request from the Minister.

The term of the Governing Body of the Museum has expired. Council must thus formally consider and approve the nomination of its representative and secondi in order to comply with the request from the Minister. The Minister must be informed by 14 November 2025.

6.2 Financial Implications

As per the approved budget and the Upper limits applicable to Councillors.

6.3 Legal Implications

The representative will be representing Stellenbosch Council at Stellenbosch Museum and must carry the mandate of Council into the meetings.

6.4 Previous / Relevant Council Resolutions**3RD COUNCIL MEETING: 2022-03-30: ITEM 11.2.3**

that the following Councillors represent Council at the under mentioned External Bodies:

External Body	Number of representatives	Name of representatives
Stellenbosch Museum Trustee	1	1 Cllr R du Toit (Secondi: Cllr Z Dalling)

6.5 Risk Implications

The risks are addressed through the content of the item.

6.6 Comments from Senior Management

The item was not circulated for comments.

APPENDIX

APPENDIX 1 : Letter received from the Minister of Cultural Affairs and Sport in the Western Cape

FOR FURTHER DETAILS CONTACT:

NAME	<i>Ms G Mettler</i>
POSITION	<i>Municipal Manager</i>
DIRECTORATE	<i>Municipal Manager</i>
CONTACT NUMBERS	<i>021-808-8025</i>
E-MAIL ADDRESS	Municipal.Manager@ Stellenbosch.gov.za
REPORT DATE	<i>5 November 2025</i>

APPENDIX 1



Ref: C13/2/4/1

Mayor: Jeremy Fasser
17 Plein Steet,
Stellenbosch,
7600
Email: Mayor@stellenbosch.gov.za

cc: Municipal Manager: Geraldine Mettler
Email: municipal.manager@stellenbosch.gov.za

Dear Mr Jeremy Fasser

NOMINATION OF MUNICIPAL REPRESENTATIVES ON THE GOVERNING BODY OF AFFILIATED MUSEUM

This serves to inform you that the term of office for the current governing body of the Stellenbosch Museum will expire on 31 October 2025. In terms of the Western Cape Museums Ordinance Amendment Act No. 2 of 2021 I have to appoint new members to the governing body of the museum for the term 1 November 2025 to 31 October 2028.

Sections 15(1)(b)(ii) of the Ordinance provides for one representative from the relevant Local Municipality to serve on the governing body of the museum. Accordingly, the Council of the Municipality is requested to submit such nomination(s) to my office for appointment to the museum governing body.

To ensure good governance, it is vital that the representatives nominated should attend the meetings of the governing bodies on a regular basis. You are therefore requested to consider this aspect when you submit your nomination(s).

It would be appreciated if you could supply my office with the full name and contact details of your nominee(s) by 14 November 2025.

Yours sincerely,

**MR RICARDO MACKENZIE
MINISTER OF CULTURAL AFFAIRS AND SPORT
WESTERN CAPE GOVERNMENT**



5.	URGENT MATTERS
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6.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

***THE AGENDA HAS BEEN DISCUSSED WITH THE SPEAKER,
CLLR Q SMIT AND HE AGREES WITH THE CONTENT.***