

STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/2/5

2025-10-14

NOTICE OF A SPECIAL MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY TUESDAY, 2025-10-14 AT 10:00

TO The Speaker, Cllr Q Smit [Chairperson]
The Executive Mayor, Ald JS Fasser
The Deputy Executive Mayor, Cllr M Slabbert
The Council Whip, Cllr P Crawley

COUNCILLORS	RA Adams	XL Mdemka
	J Andrews	NM Mkhontwana
	Ald JC Anthony	NR Ndalasi
	R Cupido	L Nkamisa
	MM Danana	M Nkopane
	JA Davids	N Ntsunguzi
	I De Taillerfer	N Olayi
	R Du Toit	Z Olayi
	A Ferns	GA Petersen
	E Groenewald	WC Petersen
	AJ Hanekom	RO Pheiffer
	RB Hendrikse	WF Pietersen
	SC Heneke	MG Rataza
	J Joon	Ald JP Serdyn
	O Jooste	SR Schäfer
	TO Kumm	A Tomose
	JC Macfarlane	RB Van Rooyen
	N Mananga-Gugushe	M Van Stade
	C Manuel	E Vermeulen
	EP Masimini	J Williams
NE Mcombring		

Notice is hereby given in terms of Section 29, read with Section 18(2) of the *Local Government: Municipal Structures Act, 117 of 1998*, as amended, that a **SPECIAL MEETING** of the **COUNCIL** of **STELLENBOSCH MUNICIPALITY** will be held on **TUESDAY, 14 OCTOBER 2025** at **10:00** in the **COUNCIL CHAMBER, PLEIN STREET, STELLENBOSCH**, to consider the items on the Agenda.



**SPEAKER
CLLR Q SMIT**

A G E N D A
SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY
2025-10-14

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8.1	INVITATION FROM THE STRONG CITIES NETWORK – SIXTH GLOBAL SUMMIT 9 – 11 DECEMBER 2025 TORONTO, CANADA
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Collaborator No:

IDP KPA Ref No: Good governance and compliance

Meeting Date: Special Council: 14 October 2025

1. SUBJECT: INVITATION FROM THE STRONG CITIES NETWORK – SIXTH GLOBAL SUMMIT 9 – 11 DECEMBER 2025 | TORONTO, CANADA

2. PURPOSE

To request Council approval for the traveling arrangements for Mr Charl Kitching as part of the ongoing relations and a member of Strong Cities and the Executive Mayor Jeremy Fasser to attend the Sixth Global Summit from 9 – 11 December 2025 in Toronto, Canada.

3. DELEGATED AUTHORITY

In terms of 9.2 of the Cost Containment Policy 2019, only the Municipal Council in a Council Meeting can approve the international travel for any official or political bearer.

4. EXECUTIVE SUMMARY

Stellenbosch Municipality was accepted as a Strong Cities Network member on 25 July 2023. Since then, knowledge-sharing engagements took place whereby information was shared with partnering cities on various crime prevention initiatives. An engagement was held in Cape Town in December 2023 where interest was shown in Stellenbosch's Neighbourhood Watch support programs and safety initiatives, particularly the safety monitors (eyes and ears) project.

The Strong Cities Network Sixth Global Summit, hosted by the City of Toronto and the Institute for Strategic Dialogue, will convene local government leaders, practitioners, civil society, and international stakeholders under the theme:

“Stronger Together: Forging Safer, Connected, Thriving Cities in a Changing World”.

The Executive Mayor, Alderman Jeremy Fasser and Mr Charl Kitching received an invitation based on previous engagements with various Strong City Network partners. However, the Executive Mayor has nominated Councillor Stephenie Heneke, Member of the Mayoral Committee (MMC) for Protection Services to attend the Sixth Strong Cities Global Summit which is taking place from 9 to 11 December 2025 in Toronto, Canada. Their participation forms part of the City's ongoing engagements and responsibilities as a member of the Strong Cities Network.

The travel arrangements of the employees must be approved by Council as it involves travelling outside the borders of RSA. In view of Council's approval of the continued involvement, flights and accommodation are covered by Strong Cities for one participant and the costs for the second participant in terms of flights, accommodation, visa, and daily allowance are to be covered by the Municipality. The estimated costs for flights, accommodation and visa are approximately R50 000.00.

5. RECOMMENDATIONS

- (a) that Council approves the attendance and traveling arrangements of Mr Charl Kitching and Councillor Stephanie Heneke to the Strong Cities Network Sixth Global Summit from 9 – 11 December 2025 in Toronto, Canada;
- (b) that Council approves the daily allowances for the participants; and
- (c) that Council approves the costs relating to flights, accommodation and visa for one participant.

6. DISCUSSION**6.1 Background**

An invitation was received from the Mayor of Nansana Municipality, Ms Regina Bakitte, via the Strong Cities Network platform. Mr Gary Boshoff, Mr Charl Kitching and Ms Joan Felix were invited to provide input, training, sharing of policies, implementation plans, support plans etc. of safety initiatives, especially those related to the establishment of Neighbourhood Watches and similar safety projects. Stellenbosch Municipality was identified as a leader in the design, development and implementation of local safety projects with Neighbourhood Watches as the main pillar of such programs and projects. The municipality has therefore been invited to share its knowledge and expertise with the other partner cities of the Strong Cities Network. To date, training have been conducted with follow up sessions which have been successfully conducted in Uganda, Tanzania and Nairobi.

During previous engagements Stellenbosch Municipality highlighted one of its key projects, namely, supporting various Neighborhood Watches within the municipal boundary. Based on the information shared, other strong city partners/municipalities showed a keen interest in adopting similar community-centered strategies to position safety matters as priority goals in their respective communities. Nansana Municipality (Uganda) then extended a formal invitation to Stellenbosch Municipality to come to Nansana Municipality to train local councilors and officials on the implementation of neighborhood watches as a community-based crime prevention strategy. Strong Cities have requested Stellenbosch municipalities to continue and train other local municipalities on crime prevention initiatives.

The Strong Cities Network (SCN), founded in 2015, is the first global network of mayors, municipal officials, and practitioners focused on preventing hate, extremism, and polarisation while strengthening community resilience. Over the past decade, SCN has built a reputation for enabling city-led solutions that complement national government efforts and foster local innovation in public safety.

The Executive Mayor, Alderman Jeremy Fasser and Mr Charl Kitching received an invitation based on previous engagements with various Strong City Network partners. However, the Executive Mayor has nominated Councillor Stephenie Heneke, Member of the Mayoral Committee (MMC) for Protection Services to attend the Sixth Strong Cities Global Summit which is taking place from 9 to 11 December 2025 in Toronto, Canada. Their participation forms part of the City's ongoing engagements and responsibilities as a member of the Strong Cities Network.

6.2 Discussion

The Sixth Global Summit in Toronto (9 – 11 December 2025) will mark the 10th anniversary of the SCN and bring together international experts, city leaders, civil society, and practitioners. The Summit will build on lessons from the Fifth Global Summit held in Cape Town in 2024, which established new momentum for African cities in addressing urban safety, resilience, and inclusion.

For Stellenbosch Municipality, this context is highly relevant:

- Our Protection Services are at the forefront of balancing law enforcement duties with community engagement.
- Increasingly, safety challenges involve social cohesion, online threats, and vulnerable youth populations, requiring a whole-of-society approach.
- City-to-city collaboration provides unique opportunities for shared learning and innovation that national platforms alone cannot provide.

Stellenbosch Municipality is seen as a forerunner in crime prevention initiatives and as a working group member of Strong Cities have invited Mr. Charl Kitching and the Executive Mayor to attend the engagement in Toronto, Canada. However, the Executive Mayor has nominated the MMC for Protection services Councillor Stephanie Heneke to attend the summit on his behalf.

The Summit's agenda directly overlaps with Stellenbosch's local safety priorities:

6.2.1 Community Safety and Well-being

The event will highlight secondary and tertiary prevention approaches, which can inform Stellenbosch's proactive crime prevention and youth diversion strategies. Lessons from Toronto's Safety and Well-being Plan are especially valuable in guiding integrated approaches to safety beyond policing.

6.2.2 Countering Hate and Online Harms

Raising online risks, particularly among youth, threaten social cohesion in our municipality. Attending the Summit will provide insights into global digital resilience strategies, which can be adapted locally.

6.2.3 Economic and Digital Inclusion

The connection between social exclusion and safety risks will be a key focus. Insights into inclusive urban policies can support Stellenbosch's efforts in fostering safer, more resilient communities.

6.2.4 Strengthening National-Local Cooperation

South African municipalities often work in partnership with SAPS, provincial government, and NGOs on safety initiatives. Exposure to international cooperation models will support better coordination and evidence-based frameworks for joint interventions.

6.2.5 Building Stellenbosch's International Profile

By engaging in the global dialogue, Stellenbosch can position itself as a thought leader among municipalities in South Africa. The Summit offers visibility for our ongoing initiatives and creates pathways for partnerships and potential donor support.

The Strong Cities Sixth Global Summit offers a unique opportunity for Stellenbosch Municipality to:

- Learn and implement innovative safety solutions.
- Strengthening its Protection Services through evidence-based practices.
- Build lasting partnerships with international peers.
- Enhance its reputation as a forward-looking, resilient, and inclusive municipality.

The engagement will take place from 9 – 11 December 2025 in Toronto, Canada.

6.3 Financial Implications

Council is requested to cover the costs related to accommodation, flights and visa for one participant and daily allowance for both participants. As such, the estimated cost for this one participant is R50 000.00.

6.4 Legal Implications

Cost Containment Policy 2025/26 refers:

International Travel

9.2 *International travel for any official or political office bearer can only be approved by the municipal council in a council meeting open to the public with a supporting vote of the majority of the members of the municipal council present.*

9.3 *The report to council for approval of international travel must include:*

9.3.1 *A motivation why the international travel is seen as critical and fully setting out the anticipated benefit that the municipality will derive from attending the event, meeting or function;*

9.3.2 *If international travel to the destination or event was previously undertaken, state what benefits if any derived from the previous attendance;*

9.3.3 *The full cost of the international travel including travel allowances to be paid; and*

9.3.4 *The proposed officials and political office bearers, not exceeding three, to travel and why they have been identified.*

6.5 Staff Implications

The employees will be absent for the duration of the visit.

6.6 Previous / Relevant Council Resolutions

Approval granted to Director Gary Boshoff, Mr. Charl Kitching (Senior Manager) and Ms. Joan Felix (Manager) to attend and facilitate the Neighbourhood Watch training project in Nansana Municipality, Uganda which is part of the Strong cities network. (approved by council dated: 25/04/2024)

24THCOUNCIL MEETING: 2024-07-30: ITEM 10.1.1

RESOLVED (majority vote with 1 abstention)

- (a) that Council notes the feedback report;
- (b) that Council supports the continued engagement between Nansana Municipality and Stellenbosch Municipality to advance community safety initiatives in both municipalities; and
- (c) that Council supports the possible signing of a twinning agreement between Nansana Municipality and Stellenbosch Municipality in relation to Community Safety.

32ND COUNCIL MEETING: 2025-05-30: ITEM 10.1.1**RESOLVED** (majority vote with 2 abstentions)**Amended recommendation (b)**

- (a) that Council approves the travelling arrangements for Mr. Gary Boshoff and Mrs. Joan Felix for the workshop of 11- 12 June 2025 in, Dar es Salaam, Tanzania;
- (b) that Council approves any further engagements which include international travel associated with Strong Cities Network and Stellenbosch Municipality; and
- (c) that Council approves the daily allowances for attendees as and when travelling occurs.

URGENT COUNCIL MEETING: 2025-09-05: ITEM 5.1**RESOLVED** (majority vote)

- (a) that Council approves the travelling arrangements for Mr. Charl Kitching for the workshop of 23 - 24 September 2025 in, Nairobi, Kenya; and
- (b) that Council approves the daily allowances for the attendee, Mr. Charl Kitching.

6.7 Risk Implications

Addressed in the item content

6.8 Comments from Senior Management:**6.8.1 Municipal Manager**

Supports the recommendations

ANNEXURES

Annexure A: Invitation letter to Mr Kitching and Mayor Fasser to attend Toronto, Canada on 9 - 11 December 2025.

FOR FURTHER DETAILS CONTACT:

NAME	Gary Boshoff
POSITION	Director
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	021 808 8437
E-MAIL ADDRESS	gary.boshoff@stellenbosch.gov.za
REPORT DATE	8 October 2025

APPENDIX A



Strong Cities Network
Sixth Global Summit
 9 – 11 December 2025
 Toronto, Canada



Strong Cities Network Sixth Global Summit

**Stronger Together: Forging Safer, Connected, Thriving Cities
 in a Changing World**

9 – 11 December 2025
 Toronto, Canada

Invitation

Dear Mayor Jeremy Fasser,

The [Strong Cities Network](#) and the [City of Toronto](#) are pleased to invite you to the Strong Cities [Sixth Global Summit](#) from 9 to 11 December 2025.

This landmark event will bring together mayors, local government officials, civil society organisations, national governments, private sector stakeholders and practitioners from around the globe to catalyse city-led action to fight rising hate and polarisation and foster safer, connected, thriving cities.

In a time of rising global tensions and cascading crises, traditional international cooperation mechanisms are under significant strain. City-to-city cooperation is vital to bridging divides, fostering trust and maintaining crucial cross-border dialogue. Cooperation between local governments and national counterparts, private sector and community-based partners is crucial to operationalising and sustaining a whole-of-society approach to preventing and countering all forms of hate and safeguarding social cohesion.

The **Sixth Global Summit** will serve as a platform to share bold ideas, innovative strategies, and evidence-based solutions aimed at catalysing global cooperation to build resilient communities, strengthen community safety, and promote economic and digital inclusion as a pillar of a “Strong City”. These include Toronto’s continuing efforts, as evidenced by its [recently updated safety and well-being plan](#), to build safer, more inclusive communities that celebrate diversity and foster resilience.

The Summit will also showcase progress made with implementing priority areas and learnings from the [Fifth Global Summit](#), held in Cape Town, South Africa, in December 2024.

Finally, as the culminating event of **Strong Cities’ 10th anniversary year**, the Summit will celebrate a decade of empowering local leaders and catalysing city-led solutions to prevent and respond to hate, extremism and polarisation, and chart forward a second decade of sparking city-led action.

Participants will engage in high-level plenaries, interactive workshops and tabletop exercises, and targeted networking opportunities designed to foster collaboration and inspire impactful city-led solutions across a number of themes, including:



Strong Cities Network
Sixth Global Summit
 9 – 11 December 2025
 Toronto, Canada



- community safety and wellbeing, with a particular focus on the role of cities in secondary and tertiary prevention;
- countering hate and other on-line harms;
- digital and economic inclusion for all residents as crucial enablers of social cohesion and local resilience; and
- national-local cooperation as the foundation for effective prevention and response.

There will also be opportunities for city practitioners from around the world to **learn from the City of Toronto's comprehensive approach to prevention**, reflecting its deep-rooted commitment to community safety, resilience, cross-sector collaboration, and inclusive communities. Toronto's decision to become a member of Strong Cities and now to host its Sixth Global Summit reflects its deep commitment to this approach and to city-to-city learning and sharing:

"As a member of the Strong Cities Network, Toronto has witnessed firsthand the transformative power of cities coming together to tackle shared challenges. This year, the need for collaboration is even more urgent. We are proud to be hosting the Sixth Global Summit and to share Toronto's commitment to building resilient communities that prioritize safety, inclusion, and well-being for all residents."

Her Worship Olivia Chow, Mayor of Toronto

Sponsors and Collaborators

Summit sponsors and collaborators include the City of Toronto and Public Safety Canada, with more to be announced in the lead-up to the event.

Venue

The Summit will be held at the [Marriott Downtown at CF Toronto Eaton Centre](#).

Languages

The primary language will be English, with Arabic, French and Spanish interpretation available during plenary and breakout sessions.

Registration and Travel Support

Please register via this online form: [Summit Registration Form](#).

As spaces are limited, we encourage you to register as soon as possible. When you register, you may request travel support to enable your participation, while recognising that such support is limited and will likely not be available to all who request it.



Strong Cities Network
Sixth Global Summit
9 – 11 December 2025
Toronto, Canada



Contact Information

To learn more about the Sixth Global Summit or the Strong Cities Network, please contact us at globalsummit@strongcitiesnetwork.org.

Eric Rosand
Executive Director
Strong Cities Network

Olivia Chow
Mayor
City of Toronto



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Strong Cities Network
Sixth Global Summit
9 – 11 December 2025
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Contact Information

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Eric Rosand
Executive Director
Strong Cities Network

Olivia Chow
Mayor
City of Toronto

9.	URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER
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10.	MATTERS TO BE CONSIDERED IN-COMMITTEE
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NONE

***THE AGENDA HAS BEEN DISCUSSED WITH THE SPEAKER,
CLLR Q SMIT AND HE AGREES WITH THE CONTENT.***
