STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/2/5

2025-05-16

MAYORAL COMMITTEE MEETING

WEDNESDAY, 2025-05-21 AT 10:00

TO	The Executive Mayor, Ald J Fasser
	The Deputy Executive Mayor, Cllr M Slabbert
COUNCILLORS	JC Anthony
	R du Toit
	T Kumm
	L Nkamisa
	C Manuel
	R Pheiffer
	N Olayi
	J Williams

Notice is hereby given that a Mayoral Committee Meeting will be held **in Council Chamber** on **Wednesday, 2025-05-21 at 10:00** to consider the attached agenda.

EXECUTIVE MAYOR, ALD J FASSER

CHAIRPERSON

AGENDA

MAYORAL COMMITTEE MEETING

2025-05-21

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APPENDIX 1

Confirmation of Minutes: Mayoral Committee Meeting: 2025-04-16

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/2/5

2025-04-16

MINUTES

MAYORAL COMMITTEE MEETING:

2025-04-16 AT 10:00

MINUTES

MAYORAL COMMITTEE MEETING

2025-04-16

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PRESENT: Executive Mayor, Ald J Fasser **(Chairperson)**

Councillors: Ald JC Anthony
R du Toit
X Kalipa(From 10:21)
T Kumm
C Manuel
L Nkamisa
R Pheiffer
N Olayi
J Williams

Also Present: Councillor P Crawley (Chief Whip)
Councillor Q Smit (Speaker)
Councillor W Pietersen (MPAC Chairperson)

Officials: Municipal Manager(G Mettler)
Director: Infrastructure Services (S Chandaka)
Director: Community & Protection Services (G Boshoff)
Director : Planning and Economic Development (A Barnes)
Chief Financial Officer (K Carolus)
Acting Chief Audit Executive (M Krige)
Senior Administration Officer (B Mgcushe (Ms))

****

1.	**OPENING AND WELCOME**

The Chairperson, The Executive Mayor welcomed everyone present at the Mayoral Committee Meeting.

2.	**COMMUNICATION BY THE EXECUTIVE MAYOR**

- The recent flash storm brought destruction to Stellenbosch municipality. On behalf of the Stellenbosch Council and residents, a huge thank you to our Disaster Management and Stormwater teams for their active response and ongoing support. Construction on the Kayamandi bridge will commence in the coming weeks. Clean up actions in various parts of the municipality are still underway.

- Ons het die plesier gehad om 'n afvaardiging van Ethiopië op 'n studiebesoek te huisves wat gefokus was op eiendomsbelastingontwerp en finansiële administrasie. Die besoek het praktiese insigte in ons waardasiemetodologieë,

assesseringstelsels en belanghebbendebetrokkenheidstrategieë gebied. 'n Goeie uitruil van kennis en ervaring!

- The Municipality would like to inform residents of a backlog in the issuing of driver's licence cards, caused by printing delays at the National Department of Transport. We understand the frustration and inconvenience this may cause and assure you that we are doing our best to support motorists while the matter is being resolved at a national level. Motorists whose three-month grace period is about to end are encouraged to apply for a Temporary Driving Licence at our Driving Licence Testing Centre (DLTC).

- Dankie aan al die inwoners wie aan die GOP en begrotings opedagsessie in die onderskeie wyke deelgeneem het. U insette en belangstelling word waardeer, inwoners het nog tot 29 April 2025 kans om insette te lewer. Raadpleeg die munisipale webblad.

- Refuse removal and recycling during the Easter break. Normal municipal recycling / refuse collection services will not be rendered on Good Friday, 18 April 2025. The affected areas will be serviced on Saturday, 19 April 2025.

- This Easter may your travels be blessed with safety and joy. As you journey to your destination, remember to be mindful of your surroundings and drive responsibly. May your Easter weekend be filled with peace, happiness, and wonderful memories with loved ones.

3.	**DISCLOSURE OF INTERESTS**

NONE

4.	**APPLICATIONS FOR LEAVE OF ABSENCE**

The following application for leave of absence was approved in terms of the Rules and Order By-law of Council: -

Deputy Executive Mayor, M Slabbert

5.	**CONFIRMATION OF PREVIOUS MINUTES**

5.1 The minutes of the Mayoral Committee Meeting held on 2025-03-24 were **confirmed as correct without any amendments.**

6.	STATUTORY MATTERS

6.1	GRANTS ADJUSTMENTS BUDGET 2024/2025

Collaborator No:
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **16 April 2025**

1. SUBJECT:GRANTS ADJUSTMENTS BUDGET 2024/2025

2. PURPOSE

Is to table the adjustments budget for the 2024/2025 financial year to Council for approval. The adjustments budget arises from the additional allocation, as per the Government Gazette No. 52381 issued by National Treasury, dated 25 March 2025.

3. DELEGATED AUTHORITY

FOR APPROVAL BY MUNICIPAL COUNCIL

4. EXECUTIVE SUMMARY

Approval was granted for additional funding for the Integrated National Electrification Programme (INEP).Attached as **APPENDIX 1** is an executive summary by the Accounting Officer.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2025-04-16: ITEM 6.1

(a) that the Adjustments Budget for 2024/2025 as set out in **APPENDIX 1-5**, be approved;

(b) that the Adjustments Budget Tables as prescribed by the Budgeting and Reporting Regulations, as set out in **APPENDIX 3**, be approved; and

(c) that the Service Delivery and Budget Implementation Plan be adjusted accordingly inclusive of the non-financial information (performance measurement).

NAME	**MONIQUE STEYL**
POSITION	***SENIOR MANAGER: FINANCIAL MANGEMENT SERVICES***
DIRECTORATE	***FINANCIAL SERVICES***
CONTACT NUMBERS	***021 808 8512***
E-MAIL ADDRESS	***Monique.Steyl@stellenbosch.gov.za***
REPORT DATE	***08 April 2025***

6.2	**OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY-REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY: QUARTER 3 (01 JANUARY 2025 – 31 MARCH 2025)**

Collaborator No:
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **16 April 2025**

1. SUBJECT:OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY-REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY: QUARTER 3 (01 JANUARY 2025 – 31 MARCH 2025)

2. PURPOSE

To submit to Management a report for the period 01 January 2025 – 31 March 2025 on the implementation of Council's Supply Chain Management Policy. The report covers the performance of the various delegated functions and the implementation thereof.

3. FOR DECISION BY MUNICIPAL COUNCIL

Section 6 (3) & 4 of the SCM Policy 2024/2025 determines that the Accounting Officer must within 10 days at the end of each quarter; submit a report on the implementation of the SCM Policy to the Executive Mayor. This report must be made public in accordance with section 21A of the Municipal Systems Act (32 of 2000).

4. EXECUTIVE SUMMARY

On a quarterly basis the Accounting Officer must submit a report on the implementation of the Supply Chain Management Policy to the Executive Mayor. In terms of the SCM Regulations and Council's SCM Policy the SCM unit has been delegated to perform powers and functions that related to the procurement of goods and services, disposal of goods no longer needed, the selection of contractors to aid in the provision of municipal services.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2025-04-16: ITEM 6.2

(a) that Council approves this report and **ANNEXURE A** attached to the report, and

(b) that the report be made public in accordance with section 21A of the Municipal Systems Act.

NAME	*Dalleel Jacobs*
CONTACT NUMBERS	*8137*
E-MAIL ADDRESS	*Dalleel.Jacobs@Stellenbosch.gov.za*
DIRECTORATE	*Supply Chain Management*
REPORT DATE	*03 April 2025*

6.3	MFMA SECTION 52 REPORTING UP TO 31 MARCH 2025

Collaborator No:
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **16 April 2025**

1. SUBJECT: MFMA SECTION 52 REPORTING UP TO 31 MARCH 2025

2. PURPOSE

To comply with section 52(d) of the Municipal Finance Management Act and report to Council on the implementation of the budget; and service delivery budget plan of the Municipality for the 3rd quarter of the 2024/25 financial year.

3. DELEGATED AUTHORITY

THE EXECUTIVE MAYOR TO SUBMIT TO COUNCIL

In terms of section 52 (d) of the Municipal Finance Management Act:

"The mayor of a municipality—

(d) must, within 30 days of the end of each quarter; submit a report to the council on the implementation of the budget and the financial affairs of the municipality:"

4. EXECUTIVE SUMMARY

The Executive Mayor must provide general political guidance over the fiscal and financial affairs of the Municipality and is required by Section 52(d) of the Municipal Finance Management Act to submit a report on the implementation of the budget and the financial and non-financial performance of the Municipality, to the Council within 30 days after end of each quarter.

The Section 52 report is a summary of the budget performance. It compares the implementation of the budget to the commitments made and contained in the Service Delivery and Budget Implementation Plan (SDBIP) and is intended to enable Council to give effect to their oversight responsibility. This report provides the overall performance of the Municipality for the period 1 January 2024 to 31 March 2025.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2025-04-16: ITEM 6.3

that Council notes Section 52 Report (including quarterly performance report) – Third Quarter.

NAME	**Monique Steyl**
POSITION	***Senior Manager Financial Management Services***
DIRECTORATE	***Financial Services***
CONTACT NUMBER	***021 – 808 8512***
E-MAIL ADDRESS	***Monique.Steyl@stellenbosch.gov.za***
REPORT DATE	***8 April 2025***

6.4	MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR MARCH 2025

Collaborator No:
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **16 April 2025**

1 SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR MARCH 2025

2. PURPOSE

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2024/2025 to report the deviations to Council.

3. DELEGATED AUTHORITY

Council.

For noting.

4. EXECUTIVE SUMMARY

Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy (2024/2025) stipulate that SCM deviations be reported to Council. In compliance thereto, this report presents to the Council the SCM deviations that occurred during March 2025.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2025-04-16: ITEM 6.4

that Council notes that there were no deviations approved for the month of March 2025.

FOR FURTHER DETAILS CONTACT:

NAME	***Dalleel Jacobs***	
POSITION	***Senior Manager SCM***	
DIRECTORATE	***Finance***	
CONTACT NUMBERS	***021 808 8137***	
E-MAIL ADDRESS	***Dalleel.Jacobs@stellenbosch.gov.za***	
REPORT DATE	***03 April 2025***	

7.	**CONSIDERATION OF ITEMS BY THE EXECUTIVE MAYOR: [CLLR J FASSER]**

7.1	**PROTECTION SERVICES: (PC: CLLR J WILLIAMS)**

NONE

7.2	**SPORTS, YOUTH AND CULTURE: [PC: CLLR T KUMM]**

NONE

7.3	CORPORATE SERVICES: (PC: CLLR L NKAMISA)

7.3.1	PROPOSED LEASE AGREEMENT: ERF 4 LA MOTTE: NEW APOSTOLIC CHURCH: LA MOTTE

Collaborator No: 783647
IDP KPA Ref No: Good Governance
Meeting Date: 16 April 2025

1. SUBJECT: PROPOSED LEASE AGREEMENT: ERF 4 LA MOTTE: NEW APOSTOLIC CHURCH: LA MOTTE

2. PURPOSE

To consider an application from Mr James Eksteen, the Leader of the New Apostolic Congregation in La Motte, to use the facility on Erf 4 La Motte, for church services.

3. DELEGATED AUTHORITY

In terms of the approved System of Delegations, the Executive Mayor, in consultation with the Executive Mayoral Committee, can consider applications for the lease of council-owned property for a period shorter than 10 years and a contract value of less than R5M.

The Municipal Manager has the delegated authority to sign lease agreements on behalf of the Municipality.

4. EXECUTIVE SUMMARY

During 2021 an application was received from the La Motte New Apostolic Congregation to use the facility on Erf 4 La Motte for church and religious purposes. An item was prepared and served before the Executive Mayoral Committee on 19 May 2021 where it was resolved that, *inter alia*, a month-to-month lease agreement be approved in principle until the transfer of the property into the name of the Municipality and that the item be brought back to council after the registration of the property to Council.

The property was donated to the Stellenbosch Municipality by the Cape Winelands District Council in May 2007, but was only registered in the name of the Stellenbosch Municipality in August 2023. The Municipality did however obtain confirmation from Cape Winelands District Municipality that it can enter into a month-to-month agreement with the Church during the time that the property was not yet registered in the name of the Stellenbosch Municipality.

Since the registration has now taken place and the previous resolution stated that the item should return after registration, the Executive Mayoral Committee should now consider extending the lease agreement to 9 years 11 months.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2025-04-16: ITEM 7.3.1

(a) that Erf 4 La Motte is identified as a property not needed to provide the basic minimum municipal services;

(b) that the Municipality deals with the zoning requirements of the erf;

(c) that the New Apostolic Congregation be allowed, in-principle, to lease the premises for a period of 9 years 11 months;

(d) that a valuator be appointed to determine the monthly rental;

(e) that a public participation process be followed calling on the public to provide comments, inputs and alternative solutions whereafter the item be returned to the Executive Mayoral Committee for a final decision;

(f) that the Municipal Manager be mandated to determine the monthly rental based on the valuation report and in line with the Property Management Policy for a discounted rate.

FOR FURTHER DETAILS CONTACT:

NAME	**Yolande van den Berg**
POSITION	***Head: Contract Management***
DIRECTORATE	***Corporate Services***
CONTACT NUMBERS	***021-8088073***
E-MAIL ADDRESS	***Yolande.vandenberg@stellenbosch.gov.za***
REPORT DATE	***2025/04/08***

7.3.2	RETURN ITEM: DISPOSAL OF ERF 748 FRANSCHHOEK

Collaborator No: 783649
IDP KPA Ref No: Good Governance
Meeting Date: 16 April 2025

1. SUBJECT: RETURN ITEM: DISPOSAL OF ERF 748 FRANSCHHOEK

2. PURPOSE

To provide feedback and obtain Council's final approval for the sale of erf 748 Franschhoek situated in Caberierre Street in Franschhoek.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

On 30 July 2024 Council considered an application by GH Building Supplies to lease Erf 748 Franschhoek for private business purposes. It was however resolved that the property was not needed to provide basic municipal services and that same should be sold on auction and a valuation needs to be obtained to determine a fair market value. A valuation report was obtained, and the auctioneer was instructed to proceed with the auction.

On 31 March 2025 an auction was held at the property by Ikapa Auctioneers and the highest bid received on the day was from Space Link Capital (Pty) Ltd in the amount of R2.55 million. The purchaser was able to pay the deposit on the day to secure the purchase. Council needs to consider and approve the sale of the property based on the offer received on the day in order for the purchase of the property to continue. Council should note that the offer to purchase is lower than the valuation as per the valuation report received.

The purchaser requested that a suspensive condition be added to the offer to purchase that the telecommunications tower that is currently on the property be removed. The telecommunications tower was initially erected by Eagle Towers who had a lease agreement with the Municipality which they ceded to Helios Towers. The agreement is currently running on a month-to-month basis and Helios Towers has been informed that the property might be sold on auction. Should Council approve the offer to purchase then Helios Towers will be informed to deconstruct the telecommunications base within 60 days.

5. RECOMMENDATIONS

(a) that Council takes note of the auction of Erf 748 Franschhoek which was held on 31 March 2025;

(b) that Council accepts the offer received from Space Link Capital (Pty) Ltd which is attached to the item as **APPENDIX 2** and approves the sale of Erf 748 Franschhoek; and

(c) that Council confirms that Helios Towers be informed that the lease agreement is terminated, and that the telecommunications tower needs to be deconstructed.

6. DISCUSSION / CONTENT

6.1 Background

Erf 748 Franschhoek is for the most part an undeveloped property situated in Caberierre Street in Franschhoek. It has a telecommunications tower on the property which Helios Towers is currently paying rent for. In July 2024 an item was prepared for consideration by the Executive Mayoral Committee for GH Building supplies to lease the property to make use of the premises for business purposes. The Executive Mayoral Committee recommended to Council that the property be sold on auction and on 30 July 2024 Council resolved that the property be sold to the highest bidder based on a valuation report to be obtained by the administration.

A valuation report was obtained, and the auction took place on 31 March 2025.

6.2. DISCUSSION

6.2.1 Valuation Report and Offer to Purchase

A valuation report was obtained and is attached hereto as **APPENDIX 1**. The valuation report indicates that the fair market value for the property is R 2 995 000.00. The zoning of the property is Light Industrial and there are not many other Light Industrial zoned properties in the area that the valuator could make use of the determine the fair market value. It appears from the valuation report that it was mostly compared to residential sales in the area.

On date of auction the highest bid that was received was R 2 550 000.00 which is below the market value indicated on the valuation report. A copy of the Offer to Purchase is attached hereto as **APPENDIX 2**. Several estate agents from the community attended the auction on the day and confirmed that it was a decent offer taking into consideration the location (right next to the river) and the flood damage from 2024. The valuation amount was not declared at the auction as it did not form part of the previous item and was therefore not public knowledge.

The purchaser has indicated that they are not of the intention of rezoning the property and that they intend on developing the property within the current zoning which means employment opportunities for the community.

6.2.2 Property description

Erf 748 Franschhoek is situated in Caberierre Street in Franschhoek as indicated below in Fig. 1 and Fig. 2.

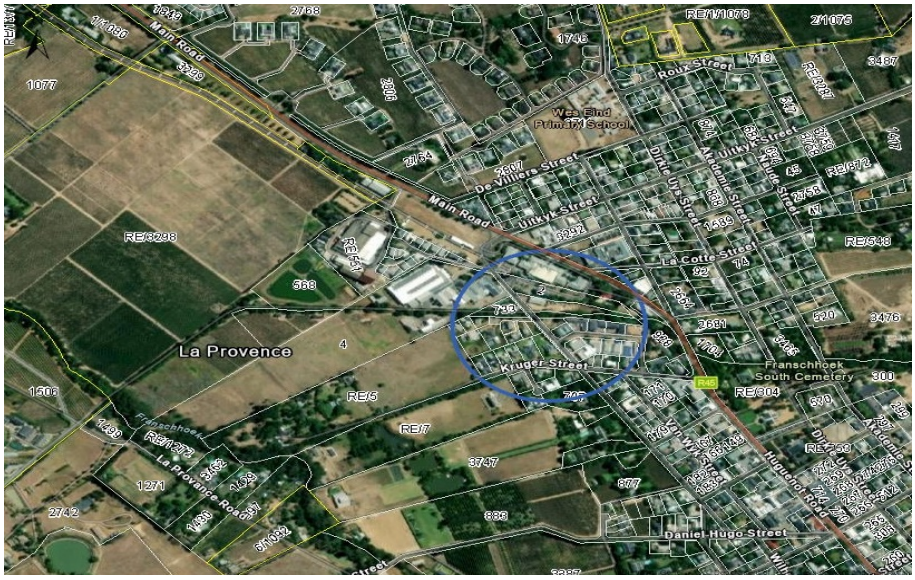


Fig. 1 Location and Context



Fig 2. The site

6.2.3 Ownership and Zoning

The ownership of the property vests with Stellenbosch Municipality since 1990 and the current zoning is Light Industrial.

6.2.4 Legal Framework

6.2.4.1: Municipal Finance management act, no 56 of 2003 (MFMA)

In terms of section 14(1) of the MFMA *"a municipality may not transfer ownership as a result of a sale or other transaction or otherwise permanently dispose of a capital asset needed to provide the minimum level of basic municipal services."*

Further, in terms of sub-section (2*)" a municipality may transfer ownership or otherwise dispose of a capital asset other than one contemplated in subsection (1), but only after the municipal council, in a meeting open to the public—*

(a) has decided on reasonable grounds that the asset is not needed to provide the

minimum level of basic municipal services; and

(b) has considered the fair market value of the asset and the economic and community value to be received in exchange for the asset."

In terms of subsection (5) *"any transfer of ownership of a capital asset in terms of subsection (2) must be fair, equitable, transparent, competitive and consistent with the supply chain management policy which the municipality must have and maintain in terms of section111."*

6.2.4.2 Municipal Asset Transfer Regulations(ATR)

In terms of Regulation 5 of the ATR :-

"1) A municipality may transfer or dispose of a non-exempted capital asset only after—

(a) the accounting officer has in terms of regulation 6 conducted a public participation process to facilitate the determinations a municipal council must make in terms of section 14(2)(a) and (b) of the Act; and

(b) the municipal council—

(i) has made the determinations required by section 14(2)(a) and (b) and*

(ii) has as a consequence of those determinations approved in principle that the capital asset may be transferred or disposed of.

*(2) Sub-regulation (1)(a) must be complied with only if the capital asset proposed to be transferred or disposed of is a high value *capital asset.* * i.e. in excess of R50M

6.2.4.3 Property Management Policy

In terms of par.7.2.1of the policy, "***unless otherwise provided for in this policy****, the disposal of Viable Immovable property shall be effected-*

(a) by means of a process of ***public competition****; and*

(b) ***at market value*** *except when the public interest or the plight of the poor demands*

Further, in terms of par.7.2.3, before alienating Immovable property or rights in Immovable property the Municipality shall be satisfied that ***alienation is the appropriate methodology and that reasonable economic, environmental and social return cannot be derived whilst ownership of the Immovable property or Property rights is retained by the Municipality****.*

In term of par.9.1 of the Policy, the Municipality may use any of the following methods, depending on the circumstances pertaining the specific Immovable property:

a) The type of a formal tender may vary, depending on the nature of the transaction:

i) Outright tender may be appropriate where the Immovable property ownership is not complex, and the Municipality is seeking obligations to be placed on the successful tenderer which are clear and capable of specification in advance.

ii) Qualified tenders/call for proposals will be appropriate where the Immovable property ownership position is complex or the development proposals for the Immovable property are insufficiently identified or otherwise incapable of detailed specification at the pre-tender stage.

iii) Call for proposals on a build-operate transfer (B.O.T) basis will be used if a developer is required to undertake the construction, including the financing, of a facility on Municipal-owned land, and the operation and maintenance thereof. The developer operates the facility over a fixed term during which it is allowed to charge facility users appropriate fees, rentals and charges not exceeding those proposed in its bid or as negotiated and incorporated in the contract, to enable the developer to recover its investment and operating and maintenance expenses in the project. The developer transfers the facility to the municipality at the end of the fixed term.

b) The nature of the formal tender process is that a legally binding relationship is formed between the parties when the Municipality accepts a tender in writing. It is essential therefore that every aspect of the disposal is specified in the tender documents. The tender documents could include a contract for sale or lease which could be completed with the tenderer's details, the tender price and be signed by the tenderer. A binding legal agreement is created upon the acceptance of the writing of a tender by the Municipality.

c) Such a process may, depending on the nature of the transaction, include a two-stage or two- envelope bidding process (proposal call) in terms of which only those bidders that meet the pre-qualification criteria specified in the first stage are entitled to participate in the second stage.

6.2.4.4 Public Auction

a) Disposal by public auction may be appropriate where there is no obvious potential purchaser and where speed and the best price can be obtained by auction.

b) The decision to dispose of Immovable property by way of public auction must be recorded in writing and must include-

(i) the reasons justifying a disposal by public auction;

(ii) the reserve price, if any, for the auction;

(iii) the authority for a staff member to attend the auction and to act on behalf of the Municipality.

c) The contract for sale or lease must be ready for exchange at the auction.

d) The binding contract will be made on the acceptance of the highest bid providing it has reached the reserve price. Contracts for the sale or lease will immediately be signed and exchanged.

e) The terms and conditions of each auction shall be determined on a project-by-project basis, appropriate to the specific characteristics and attributes of the Immovable property, and to the Municipality's strategic objectives.

f) Where the services of an auctioneer are utilised, the auctioneer's commission shall be payable by the successful bidder and shall not form part of the financial offer to the Municipality.

6.3 Financial Implications

The offer received on the day of the auction was for R2.55 million. The purchaser will pay all the transfer fees and auctioneer's commission so there will be no further expenses for the municipality. As this was on public auction no further Public Participation process is required, and Treasury's views also do not have to be solicited.

6.4 Legal Implications

The legal implications are discussed in the item and complied with.

6.5 Staff Implications

No additional staff implications.

6.6 Previous / Relevant Council Resolutions

24TH COUNCIL MEETING: 2024-07-30: ITEM 10.3.2

RESOLVED (majority vote with 1 abstention)

(a) that the land be identified as not required for the provision of basic Municipal Services;

(b) that the erf be sold on auction and that the market related price to be determined as the base price for the auction;

(c) that application to lease the property by GH Building Supplies is not approved.

6.7 Risk Implications

The risk of not accepting the offer is that the property will remain vacant and could be used as a dumping site or subjected to illegal invasion.

6.8 Comments from Senior Management

6.8.1 Director: Infrastructure

No objections from the Infrastructure Directorate.

6.8.2 Director: Planning and Economic Development

6.8.3 Director: Community and Protection Services

6.8.4 CFO

Further comments and input from CFO as per Mayco recommendation:

Council at the 24th Council Meeting: 2024-07-30 as per item 10.3.2 resolved as follow:

that the land be identified as not required for the provision of basic Municipal Services;

that the erf be sold on auction and that the market related price to be determined as the base price for the auction;

that application to lease the property by GH Building Supplies is not approved.

Council resolved that the property must be sold at auction at a base price equal to its fair market-related value. The offer received is less than this fair market-related value and does not comply with the Council resolution. Further to this, the approved Supply Chain Management Policy states that immovable property may only be sold at market-related prices, except when public interest or the plight of the poor demands otherwise.

Additionally, the Asset Transfer Regulations specify the following considerations when disposing of an asset below its fair market value:

13. Compensation for transfer of non-exempted municipal capital assets

(1) The compensation payable to a municipality or municipal entity for the transfer of a non-exempted capital asset must, subject to sub regulation (2) –

(a) be consistent with criteria applicable to compensation set out in the disposal management system of the municipality or municipal entity; and

(b) if regulation 12(2)(b) applies to the transfer, reflect fair market value.

(2) If a municipality or municipal entity on account of the public interest, in particular in relation to the plight of the poor, intends to transfer a non-exempted capital asset for less than its fair market value, the municipality or entity must, when considering the proposed transfert6, take into account –

(a) the interests of -

(i) the State; and

(ii) the local community;

the strategic and economic interests of the municipality or municipal entity, including the long-term effect of the decision on the municipality or entity;

the constitutional rights and legal interests of all affected parties;

whether the interests of the parties to the transfer should carry more weight than the interest of the local community, and how the individual interest is weighed against the collective interest; and

whether the local community would be better served if the capital asset is transferred at less than its fair market value, as opposed to a transfer of the asset at fair market value.

In my opinion, the disposal of this particular asset below fair market value does not meet the requirements of the Supply Chain Management Policy and the Asset Transfer Regulations. This will result in non-compliance with Council approved policy and the Asset Transfer Regulations.

Considering the Council resolution of 30 July 2024, the provisions in the Supply Chain Management Policy and the Asset Transfer Regulations, the offer from Space Link Capital (Pty) Ltd is not supported.

6.8.5 Municipal Manager

Municipal owned property in Franschhoek is very valuable. This property will be sold beneath market price. Council should consider this. Council is currently generating income from the cell tower which will now be lost. The cell tower is essential for connectivity in the modern world and with removal of this tower it will have an effect on connectivity. Council should take this into consideration when deciding on the acceptance of auction price including the fact that the price is beneath market value.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2025-04-16: ITEM 7.3.2

(a) that the CFO comments or input be obtained before the item goes to Council;

(b) that this item be refined before it goes to Council in order for it to comply with the Asset transfer regulations; and

(c) that after refinement the item be taken straight to Council for a decision.

NAME	**Yolande van den Berg**
POSITION	***Head: Contract Management***
DIRECTORATE	***Corporate Services***
CONTACT NUMBERS	***021-8088073***
E-MAIL ADDRESS	***Yolande.vandenberg@stellenbosch.gov.za***
REPORT DATE	***07/04/2025***

7.3.3	**RETURN ITEM: FEEDBACK ON PUBLIC PARTICIPATION PROCESS AFTER THE PUBLICATION OF THE INFORMATION STATEMENT OF THE INTENTION TO DISPOSE OF A PORTION OF FARM 528 AND A PORTION OF FARM 529C STELLENBOSCH, ALSO FORMERLY KNOWN AS MOUNTAIN BREEZE CARAVAN PARK**

Collaborator No: 783650
IDP KPA Ref No: Good Governance
Meeting Date: 16 April 2025

1. SUBJECT: RETURN ITEM: FEEDBACK ON PUBLIC PARTICIPATION PROCESS AFTER THE PUBLICATION OF THE INFORMATION STATEMENT OF THE INTENTION TO DISPOSE OF A PORTION OF FARM 528 AND A PORTION OF FARM 529C STELLENBOSCH, ALSO FORMERLY KNOWN AS MOUNTAIN BREEZE CARAVAN PARK

2. PURPOSE

To provide feedback to Council after a Public Participation Process was followed to advertise the intention of Council to dispose of portions of Farm 528 and 529C Stellenbosch, also known as Mountain Breeze Caravan Park.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

Mountain Breeze was a very successful caravan park which sometimes had up to 70 camping sites occupied over the weekend or school holidays. The previous tenant terminated her lease agreement in 2021, and the property has since then been mostly vacant and had no lease agreement in place since then. An item was prepared for Council to consider a way forward with the property in July 2021. At the Council meeting held on 28 July 2021, Council decided to provide an opportunity for the public to submit written inputs on the future use of portions of Farm 528 and 529 Stellenbosch, before deciding on a way forward. The public notice requested inputs on/before 3 September 2021. Various written submissions were received. After taking the comments received into consideration Council resolved on 30 March 2022 as follows:

(a) that Council take note of all the proposals received;
(b) that Council identifies Portions 528 and 529C, Stellenbosch as not currently needed for minimum municipal services;
(c) that a call for proposal for development of the facilities for Cycling, hiking groups, an Eco-education and Adventure centre for school groups along with overnight facilities be advertised;
(d) that the existing buildings and infrastructure be use for the above purpose;
(e) that the facility to be leased for a period of 5 years; and
(f) that successful lessee enter into a rental agreement with the municipality and be responsible for the security, maintenance and the payment of all services of the facility.

The administration reported to council in October 2024 that there are several challenges in implementing the Council resolution dated 27 March 2022. Council reviewed and rescinded the decision of 27 March 2022 and took a new decision:

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.3.2
RESOLVED (majority vote with 3 abstentions)

(a) that the Council resolutions taken on 2022-07-27 be reviewed and rescinded;
(b) that Portions 528 and 529C, Stellenbosch (also known as Mountain Breeze Caravan Park) be identified as land not needed for basic Municipal Services;
(c) that an information statement be prepared for approval by council to indicate Council's intention to sell the property on auction to the highest bidder and that the item and information statement returns to Council for approval of the information statement;
(d) that provision be made for a fall-back clause if the buyer wants to sell the property within 10 years;
(e) that the property must be used as per the current zoning and will be sold voetstoots; and
(f) that an updated property valuation report be obtained before the item be resubmitted to Council.

A valuation report has been received by the administration and is attached to the item. The current zoning is agricultural. It is situated in a mainly agricultural area and opposite the airfield. It is also situated outside the urban edge.

An official Notice was published in Die Burger on 13 December and in Eikestad Nuus on 12 December 2025. Several comments were received from the public which is summarised hereunder as well as attached to the item for consideration by Council. The matter was before the Executive Mayoral Committee in February 2025 however the valuation report was not available, and the item was returned to the administration to obtain a valuation report before the matter returned to Council.

Two very important aspects to note before Council can make a final decision is the following:

1. The administration has not had sight of the Title Deeds and it is therefore not clear if there might be any restrictive conditions registered against the properties; and

2. This portion of Farm 529 has not been subdivided from the main farm and does not have a separate Title Deed and the property can therefore not be sold until a sub-division has been registered. This will have to be done before an auction can take place and the Municipality will have to attend to the application and costs of the sub-division.

THE EXECUTIVE MAYORAL COMMITTEE: 2025-04-16: ITEM 7.3.3

RESOLVED

that this item be referred to the Corporate Services section 80 committee for further discussion.

NAME	**Yolande van den Berg**
POSITION	***Head: Contract Management***
DIRECTORATE	***Corporate Services***
CONTACT NUMBERS	***021-8088073***
E-MAIL ADDRESS	**yolande.vandenberg@stellenbosch.gov.za**
REPORT DATE	***2025/04/07***

7.4	**FINANCIAL SERVICES: (PC: CLLR JC ANTHONY)**

NONE

7.5	**HUMAN SETTLEMENTS: (PC: CLLR R DU TOIT)**

NONE

7.6	INFRASTRUCTURE SERVICES : (PC : R PHEIFFER)

7.6.1	STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME – APRIL 2025

Collaborator No: 783383
IDP KPA Ref No: Green & Sustainable Valley
Meeting Date: 16 April 2025

1. SUBJECT: STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME – APRIL 2025

2. PURPOSE

For Council to note the progress of the Municipality's as well as Provincial Government initiatives regarding the Alternative Energy Programme projects which are underway at present.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

4.1 20 MW Independent Power Producer Contract: Tender conditionally awarded to successful bidder. A Legal Firm has been appointed by the Municipality and has interrogated the draft Power Purchase Agreement. Once the draft Power Purchase Agreement is finalised and signed off by both parties, development rights will commence.

4.2 50 MW Independent Power Producer Tender: The Request for Proposals was advertised on 29 March 2025.

4.3 The installation of the 66kV switchgear at Main and University substations, is planned to be completed in April 2025. This will then enable the installation of the Supervisory Control and Data Acquisition (SCADA) completion at those substations.

4.4 The new (SCADA) tender was advertised on 15 February 2025.The new tender is for the Supply, Delivery, Off-Loading, Installation, Setup, Configuration and Commissioning/Testing of Electrical Substation Telemetry Monitoring Equipment (SCADA System) and Supervisory Communication Network Installations. The department is awaiting a date from SCM on when the evaluated tender will serve at the Bid Evaluation Committee.

4.5 Fire Station Progress: The tender for the Stellenbosch Fire Station battery storage system was awarded and construction work will be completed by 30 June 2025.

4.6 NPK Building Progress: Tender documentation is being prepared at present for the retrofitting of the building with alternative energy equipment.

4.7 Main Building (Neethling Huis) Progress: Currently at detailed design and tender documentation stage (Electrical and Mechanical Fire Compliancy).

4.8 Energy Performance Certification: The frames have been delivered, and the certificates have been installed in all buildings except the NPK building. The delay in the NPK building is due to the final positioning of the frame not yet being confirmed.

4.9 Municipal Community Buildings Progress: Tender B/SM 34/25 Turnkey – Engineering, Procurement and Construction (EPC) of Hybrid Inverter with Battery Storage Systems at fourteen Stellenbosch Municipality Community Buildings. The tender was awarded and the successful bidder notified on 7 March 2025. Currently awaiting the 21-day appeal period.

4.10 Eskom Hot Water Load Control (HWLC) and RT 29-2024 Contracts for smart meters:

A new tender will be prepared with the objective of becoming effective on 1 July 2025.

4.11 The Municipality's load curtailment application is still with Eskom at present, and Eskom responded formally to the Municipality's request. The Municipality will still pursue this option but mitigating measures are in place should Eskom not allow it.

The above projects, 4.1 to 4.10, are still being pursued by the Municipality's Alternative Energy Program with the focus on securing cheaper and renewable energy, as well as the focus on business continuity during outages and ensuring that critical plants and systems are still operational.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2025-04-16: ITEM 7.6.1

that Council notes the latest progress with the Alternative Energy Generation projects in implementation at present.

FOR FURTHER DETAILS CONTACT:

NAME	***Nombulelo Zwane / Rendani Makungo***
POSITION	***Senior Manager: Electrical Services***
DIRECTORATE	***Infrastructure Services***
CONTACT NUMBERS	***021 808 8770/ 021 808 8333***
E-MAIL ADDRESS	nombulelo.zwane@stellenbosch.gov.za / rendani.makugo@stellenbosch.gov.za
REPORT DATE	***3 April 2025***

7.6.2	PROPOSED IMPLEMENTATION OF A ONE-WAY SYSTEM ALONG PIET RETIEF AND KOCH STREETS

Collaborator No: 783510
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 16 April 2025

1. SUBJECT: PROPOSED IMPLEMENTATION OF A ONE-WAY SYSTEM ALONG PIET RETIEF AND KOCH STREETS

2. PURPOSE

That Council takes note of this report and approves the proposals contained herein.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

The Municipality had previously received a request from the community to consider the implementation of a one-way system along Piet Retief and Koch Streets. This request was tabled before Council and it was resolved then that a traffic analysis be carried out, followed by a public participation process. It was also resolved that on conclusion of the public participation process, the results of such be brought back to Council for further consideration.

A consulting engineer specialising in transportation and traffic engineering was appointed to undertake the traffic impact analysis. The purpose of the analysis was to determine whether the one-way system would be appropriate for the context of the roads and surrounding land uses, and to determine whether the one-way system will in fact improve traffic flow. **See ANNEXURE A.**

Findings of the analysis indicated that should the proposed one-way system be implemented, there will not be a significant alleviation to traffic congestion, and existing bottlenecks such as those at the Piet Retief Street / Suidwal Road Intersection will remain. In addition, the increase in traffic volumes (and speeds) along Koch Street will increase traffic conflicts with existing residential accesses, scholars, and vehicles that drop off and pick up learners.

Recommendations of the analysis are to maintain the current system and to focus on interventions that reduce private vehicle useage within the town such as:

- Introducing Park and Ride Systems
- Promoting Non Motorized Transport and Public Transport

Other recommendations listed are the implementation of longer-term plans, specifically addressing the traffic bottleneck between Van Rheede Road, Suidwal Road and the central town area.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2025-04-16: ITEM 7.6.2

(a) that Council notes that a traffic impact analysis has been carried out, and that the analysis recommends that the current system be maintained See **ANNEXURE A**;

(b) that Council notes the findings and recommendations of the traffic impact analysis namely reducing private car usage and addressing the traffic bottleneck between Van Rheede Road, Suidwal Road and the central town area;

(c) that Council notes that a public participation process will therefore not be required since the current traffic system will be maintained for now; and

(d) that the Infrastructure Services Directorate notes the recommendation of the study namely:

- Maintain the current system and focus on interventions that reduce private vehicle usage within the town such as:
  - o Introducing Travel Demand and Park and Ride Systems
  - o Promoting Non Motorized Transport and Public Transport
- Further assessment and implementation of longer-term plans, as identified in the Roads Master Plan, specifically addressing the traffic bottleneck between Van Rheede Road, Suidwal Road and the central town area

FOR FURTHER DETAILS CONTACT:

NAME	**Johan Fullard**
POSITION	***Senior Manager: Roads, Transport and Stormwater***
DIRECTORATE	***Infrastructure Services***
CONTACT NUMBERS	***021 808 8207***
E-MAIL ADDRESS	*Johan.Fullard@stellenbosch.gov.za*
REPORT DATE	***15 April 2025***

7.7	**PARKS AND OPEN SPACES: (PC: N OLAYI)**

NONE

7.8	**PLANNING AND LOCAL ECONOMIC DEVELOPMENT AND TOURISM :(PC: DEPUTY MAYOR M SLABBERT)**

NONE

7.9	**COMMUNITY SERVICES:(PC: CLLR X KALIPA)**

NONE

7.10	**RURAL MANAGEMENT AND ENVIRONMENT: (PC: CLLR C MANUEL)**

NONE

7.11	**MUNICIPAL MANAGER**

NONE

8.	REPORTS SUBMITTED BY THE EXECUTIVE MAYOR

NONE

9.	URGENT MATTERS

NONE

10.	MATTERS TO BE CONSIDERED IN-COMMITTEE

Meeting adjourned at 10:45

CHAIRPERSON: ……

DATE: ……

Confirmed on ……

6.	**STATUTORY MATTERS**

6.1	**ADOPTION OF THE 3RD REVIEW OF THE 5TH GENERATION INTEGRATED DEVELOPMENT PLAN (IDP) 2022 – 2027**

Collaborator No:
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **21 May 2025**

1. SUBJECT:ADOPTION OF THE 3RD REVIEW OF THE 5TH GENERATION INTEGRATED DEVELOPMENT PLAN (IDP) 2022 – 2027

2. PURPOSE

To submit the following to the Council for adoption:

(a) The 3rd review of the 5th Generation Integrated Development Plan (IDP) 2022 – 2027, attached as **ANNEXURE A;** and

(b) The community input and comments, written submissions, and the Provincial Government SIME Assessment Report on the draft 3rd review of the 5th Generation IDP 2022 - 2027, attached as **ANNEXURE B.**

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

In terms of Section 34(a)(i)(ii) of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA), each municipal council must review its Integrated Development Plan annually in accordance with an assessment of its performance measurements in terms of Section 41 of MSA and to the extent the changing circumstances so demand. Therefore, taking into account the changing circumstances in the municipal environment, including the community's needs and priorities.

The 3rd review of the 5th Generation IDP 2022 – 2027 informs the municipality's budget and details the municipality's actions to address the vision, mission, strategic objectives, and needs of the community.

The municipal IDP must be reviewed annually to ensure that:

- municipalities and communities keep track of progress in implementing development projects and spending the municipal budget;
- communities are presented with an opportunity to review their community needs and to recommend changes to the ward priorities outlined in the municipality's IDP;
- to ensure that the IDP remains relevant and responsive to the changing needs and priorities of the community; and
- ultimately helping to guide the municipality in achieving its long-term development goals effectively.

The period for public participation on the draft 3rd review of the 5th Generation IDP 2022 – 2027 and draft Budget 2025 - 2028 was open from 07 - 29 April 2025 (23 days). This

period of public participation was intended to give community members and stakeholders ample opportunity to submit verbal and written input / comments on the draft IDP and draft Budget.

In addition, area-based public participation open days were held from 08 – 14 April 2025 in the respective areas / wards. The open days offered an opportunity for community members to engage in one–on–one discussion with departmental representatives and submit verbal input. An IDP and Budget stakeholder engagement was held on 23 April 2025, attended by councillors, senior management, stakeholders, and role-players in the Stellenbosch municipal area.

5. RECOMMENDATIONS

(a) that the Stellenbosch Municipality's 3rd review of the 5th Generation IDP 2022 – 2027 be adopted in terms of Section 34 of the MSA, attached as **ANNEXURE A**;

(b) that the community inputs and written submissions on the draft 3rd review of the 5th Generation IDP 2022 – 2027 and the Provincial Government SIME Assessment Report, attached as **ANNEXURE B**, be noted;

(c) that a notice be placed on the official website of the municipality and in the local newspaper notifying the public that the 3rd review of the 5th Generation IDP 2022 – 2027 has been adopted by the Council; and

(d) that the adopted 3rd review of the 5th Generation IDP 2022 – 2027 be submitted to the MEC for Local Government, Environmental Affairs and Development Planning, Western Cape: Department of Local Government, Western Cape: Provincial Treasury, National Treasury, the Cape Winelands District Municipality, and the Office of the Provincial Speaker.

6. DISCUSSION

6.1 Background

In terms of the provisions of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA), each council must review its Integrated Development Plan in accordance with an assessment of its performance measurements in terms of Section 41 of the MSA and to the extent the changing circumstances so demand.

The key dates for the IDP review process form part of the integrated SDF / IDP / Budget Time Schedule approved by the Council in August 2024 to guide the planning, development, approval and adoption of the 3rd review of the 5th Generation IDP 2022 – 2027.

The following processes were followed in accordance with the Time Schedule:

Date	Action(s)
August 2024	▪ The Executive Mayor and Mayoral Committee recommend that the SDF/IDP/Budget Time Schedule / Process Plan (at least 10 months before the start of the budget year) be approved by the Council. ▪ The SDF / IDP / Budget Time Schedule were adopted by the Council on 23 August 2024.

Date	Action(s)
September 2024 – December 2024	• The IDP public participation period was open from 09 - 30 September 2024. • The area–based IDP public participation open days were held from 10 – 16 September 2024. • The IDP stakeholder engagement was held on 25 September 2024, attended by various stakeholders and role-players. • On the municipal website, an electronic submission form has been created for the community and stakeholders to submit feedback and input on community needs. This website link (URL) was shared on Facebook, *X*, WhatsApp, and through the Stellenbosch Citizen App. • Hard copies of the "Have Your Say' submission forms were also made available at all libraries and ward offices. • On 22 November and 02 December 2024, all-ward councillor sessions were held to reprioritise the ward priorities for 2022 - 2027, with the community input as baseline information.
January 2025 - February 2025	• Departmental sessions were held to review the IDP deliverables and targets for the 3rd review of the 5th Generation IDP 2022 – 2027. • MayCo and Management had a strategic session on 17 January 2025 to consider the external and internal analysis and strategies around the 5-year development priorities and operational strategies (programmes/projects/activities and actions).
March 2025 - May 2025	• MayCo and Council considered the draft 3rd review of the 5th Generation IDP 2022 – 2027 and approved it on 31 March 2025 to obtain public input and comments. • A notice for public comment was published on 03 April 2025, in the local newspaper and on 02 April 2025 on the municipal website. • The approved draft 3rd review of the 5th Generation IDP 2022 – 2027 was submitted to the MEC, Department of Local Government, Western Cape Provincial Treasury, National Treasury, Office of the Provincial Speaker of Parliament, Cape Winelands District Municipality, Drakenstein Municipality and City of Cape Town for their input. • The IDP and Budget public participation period was open from 07 – 29 April 2025**.** • IDP and Budget open days were held from 08 – 14 April 2025. A total of 8 area–based open days were held. • Consultation and refinement of the IDP and Budget documents. • Adoption of the final IDP, Budget, Tariffs, and budget-related policies by the Council in **May 2025**. • Submit the adopted IDP to the Provincial Government and other role-players.

6.2 Financial Implications

The IDP and the Budget have been aligned, taking into account ward priorities and public needs identified through the public participation engagements outlined above.

6.3 Legal Implications

The recommendations in this report comply with the Council's policies and all applicable legislation.

Section 25(1):

The municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan for the development of the municipality, which—

(a) links, integrates and coordinates plans and takes into account proposals for the development of the municipality;
(b) aligns the resources and capacity of the municipality with the implementation of the plan;
(c) forms the policy framework and general basis on which annual budgets must be based;
(d) complies with the provisions of this Chapter; and

(e) is compatible with national and provincial development plans and planning requirements binding on the municipality in terms of legislation.

Section 26:

An integrated development plan must reflect -

(a) the municipal council's vision for the long-term development of the municipality, with special emphasis on the municipality's most critical development and internal transformation needs;
(b) an assessment of the existing level of development in the municipality, which must include an identification of communities which do not have access to basic municipal services;
(c) the council's development priorities and objectives for its elected term, including its local economic development aims and its internal transformation needs;
(d) the council's development strategies, which must be aligned with any national or provincial sectoral plans and planning requirements binding on the municipality in terms of legislation;
(e) a spatial development framework which must include the provision of basic guidelines for a land use management system for the municipality;
(f) the council's operational strategies;
(g) applicable disaster management plans;
(h) a financial plan, which must include a budget projection for at least the next three years; and
(i) the key performance indicators and performance targets determined in terms of section 41.

Section 34:

"**Annual review and amendment of the integrated development plan**

A municipal council-

(a) must review its integrated development plan-

(i) annually in accordance with an assessment of its performance measurements in terms of Section 41; and

(ii) to the extent that changing circumstances so demand; and

(a) may amend its integrated development plan in accordance with a prescribed process."

Section 35(1):

An integrated development plan adopted by the council of a municipality—

(a) is the principal strategic planning instrument which guides and informs all planning and development, and all decisions with regard to planning, management and development, in the municipality;
(b) binds the municipality in the exercise of its executive authority, except to the extent of any inconsistency between a municipality's integrated development

plan and national or provincial legislation, in which case such legislation prevails; and

(c) binds all other persons to the extent that those parts of the integrated development plan that impose duties or affect the rights of those persons have been passed as a by-law.

Section 36:

A municipality must give effect to its integrated development plan and conduct its affairs in a manner that is consistent with its integrated development plan.

The drafting and compilation of the 4th review of the 5th Generation IDP 2022 - 2027 will take place in the 2025/26 financial year.

6.4 Staff Implications

This report has no additional staff implications for the municipality.

6.5 Risk Implication

This report has no direct risk implications for the municipality.

6.6 Previous / Relevant Council Resolutions:

- Item 8.2 of the 5th Council Meeting held on 25 May 2022. "*Adoption of the 5th Generation Integrated Development Plan (IDP) 2022 - 2027"*; and
- Item 8.2 of the 12th Council Meeting held on 29 March 2023. "*Approval of the Draft 1st Review of the 5th Generation IDP 2022 - 2027"*.
- Item 8.1 of the 14th Council Meeting held on 24 May 2023. "*Adoption of the 1st Review of the 5th Generation IDP 2022 - 2027"*.
- Item 8.2 of the 16th Council Meeting held on 23 August 2023. "*Draft 1st Amendment of the 5th Generation IDP 2022 – 2027"*.
- Item 8.1 of the 17th Council Meeting held on 25 October 2023. "*Adoption of 1st Amendment of the 5th Generation IDP 2022 – 2027*".
- Item 8.3 of the 21st Council Meeting held on 27 March 2024. "*Approval of the Draft 2nd Review of the 5th Generation IDP 2022 - 2027"*.
- Item 7.1 of the Special Council Meeting held on 31 May 2025. *"Adoption of the 2nd review of the 5th Generation Integrated Development Plan (IDP) 2022 – 2027*".
- Item 8.2 of the 30th Council Meeting held on 31 March 2025*. "Draft 3rd Review of the 5th Generation Integrated Development Plan (IDP) 2022 – 2027".*

6.7 Comments from Senior Management

6.7.1 Director: Community and Protection Services
Supported

6.7.2 Chief Financial Officer
Supported

6.7.3 Director: Infrastructure Services
Supported

6.7.4 Director: Corporate Services
Supported

6.7.5 Director: Planning and Economic Development
Supported

6.7.6 Comments from the Municipal Manager
Supported

ANNEXURES

Annexure A: 3rd review of the 5th Generation IDP 2022 – 2027

Annexure B: Community input and comments: draft 3rd review of the 5th Generation IDP 2022 – 2027 and draft MTREF (Budget)2025 - 2028, and Provincial SIME Assessment Report

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REPORT DATE	14 May 2025

ANNEXURE A



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

5th GENERATION
INTEGRATED DEVELOPMENT PLAN
(IDP) 2022 – 2027

As prescribed by Section 34 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA)

3rd Review

May 2025



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Section	Revisions made during the review process
List of Acronyms	Reviewed
Foreword by the Executive Mayor	The Executive Mayor's Foreword was replaced to account for changes in social, political, and economic conditions.
Overview by the Municipal Manager	The Municipal Manager's foreword was replaced to account for changes in social, political, and economic conditions.
Chapter 1: Governance and Institutional Arrangements	Chapter 1 was reviewed and updated where necessary considering the municipality's changing circumstances.
Chapter 2: State of the Greater Stellenbosch Area	Chapter 2 was reviewed and updated with figures from the 2024 MERO, SEP reports and 2022 SA Statistics.
Chapter 3: Strategic Policy Context	Chapter 3 was reviewed and updated. The pre-determined objectives for the Strategic Focus Area (SFA) were corrected.
Chapter 4: Spatial Development Framework	Chapter 4 was reviewed and updated to encapsulate the outcome of the review of the Spatial Development Framework.
Chapter 5: Performance Summary of the 5th Generation IDP 2022 - 2027	Chapter 5 was reviewed to reflect on the performance of the implementation plans of the 5th Generation IDP 2022 -2027.
Chapter 6: One Plan: Service Delivery, Budget, Programmes and Projects	Chapter 6 was reviewed and updated. The agricultural interventions have been updated to indicate the progress to date.
Chapter 7: Sector Plans and Implementation	Chapter 7 was reviewed and updated. The sector plans were reviewed by the departments and updated to be aligned with newly adopted sector plans. Information on the revised Safety Plan and Disaster Management Plan has been included. The IDP deliverables and targets on the implementation plans have been adjusted taking into account changes in the social, political, and economic conditions.
Chapter 8: Council Term Projects 2022 – 2027	Chapter 8 was reviewed and updated. The IDP deliverables and targets on the Mayoral and Mayoral Portfolio implementation plans have been adjusted taking into account changes in the social, political, and economic conditions.
Chapter 9: Public Interest and Expression of Needs	Chapter 9 was reviewed and updated with the latest public participation statistics and revised ward priorities for 2022 – 2027.
Chapter 10: Financial Plan	Chapter 10 has been updated with the 2025/26 – 2027/28 MTREF (Budget).
Chapter 11: Organisational Scorecard (5-YEARS)	Chapter 11 was reviewed and updated where necessary considering the municipality's changing circumstances.
Chapter 12: Implementation, Monitoring and Review (1-YEAR)	Chapter 12 was reviewed and updated where necessary considering the municipality's changing circumstances.

List of Abbreviations and Acronyms

Abbreviation / Acronyms	Description	Abbreviation / Acronyms	Description
AQMP	Air Quality Management Plan	**LUMS**	Land Use Management System
CBD	Central Business District	**LUPA**	Land Use Planning Act
CBO	Community-Based Organisation	**MAYCO**	Mayoral Committee
CITP	Comprehensive Integrated Transport Plan	**MDG**	Millennium Development Goal
CoCT	City of Cape Town	**MDGs**	Millennium Development Goals
CRR	Capital Replacement Reserve	**MEC**	Member of the Executive Council
CSP	Community, Social and Personal Services	**MFMA**	Local Government: Municipal Financial Management Act, 2003 (Act No. 56 of 2003)
CWDM	Cape Winelands District Municipality	**MOU**	Memorandum of Understanding
DBSA	Development Bank of South Africa	**MSA**	Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000)
DCoG	Department of Cooperative Governance	**MTREF**	Medium-Term Revenue and Expenditure Framework
DEADP	Department of Environmental Affairs and Development Planning	**MTSF**	Medium-Term Strategic Framework
DGDS	District Growth and Development Strategy	**NDP**	National Development Plan
DLG	Department Local Government	**NGO**	Non-Governmental Organisation
DMA	Disaster Management Act, 2002 (Act No. 57 of 2002)	**NGP**	New Growth Path
DoRA	Division of Revenue Act	**NHDP**	Neighbourhood Development Plan
DTPW	Department of Transport and Public Works	**NMT**	Non-motorised Transport
du/ha	Dwelling units per hectare	**NPO**	Non-Profit Organisation
DWAF	Department of Water and Sanitation (previously Department of Water Affairs and Forestry)	**NSDP**	National Spatial Development Perspective
ECD	Early Childhood Development	**PEA**	Potentially Economically Active
EDA	Economic Development Agency	**PGWC**	Provincial Government of the Western Cape
EPWP	Expanded Public Works Programme	**PMS**	Performance Management System
FLISP	Finance Linked Individual Subsidy Programme	**PMS**	Performance Management System
FPSU	Farmer Production Support Unit	**POE**	Portfolio of Evidence
GCM	Greater Cape Metro	**PSDF**	Provincial Spatial Development Framework
GDP	Gross Domestic Product	**PSTP**	Provincial Sustainable Transport Programme
GDP-R	Gross Domestic Product in Rand	**RAP**	Rural Area Plan
GGP	Gross Geographic Product	**RSIF**	Regional Spatial Implementation Framework
GIS	Geographic Information System	**SALGA**	South African Local Government Association
GRAP	Generally-Recognised Accounting Practices	**SAMWU**	South African Municipal Workers Union
GVA-R	Gross Value-Added in Rand	**SANBI**	South African National Biodiversity Institute
HDI	Human Development Index	**SAPS**	South African Police Service
HIV/AIDS	Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome	**SDBIP**	Service Delivery and Budget Implementation Plan
HR	Human Resources	**SDF**	Spatial Development Framework
IDP	Integrated Development Plan	**SITT**	Stellenbosch Infrastructure Task Team
IHS	Integrated Human Settlements	**SLA**	Service Level Agreement
IHSP	Integrated Human Settlement Plan	**SM**	Stellenbosch Municipality
IIC	Infrastructure Innovation Committee	**SMME**	Small Medium and Micro Enterprises
I-MAP	Implementation Plan	**SOE**	State-Owned Enterprises

Abbreviation / Acronyms	Description	Abbreviation / Acronyms	Description
IMATU	Independent Municipal Allied Trade Union	**SOP**	Standard Operating Procedure
IMESA	Institute for Municipal Engineers South Africa ITP Integrated Transport Plan	**SPLUMA**	Spatial Planning and Land Use Management Act, 2013 (Act No. 16 of 2013)
IPC	Integrated Planning Committee	**SU**	Stellenbosch University
IRDP	Integrated Residential Development Programme	**UDS**	Urban Development Strategy
ISC	Integrated Steering Committee	**UISP**	Upgrading of Informal Settlements Programme
IWMP	Integrated Waste Management Plan	**US**	University of Stellenbosch
JPI	Joint Planning Initiative	**WCDSP**	Western Cape Draft Strategic Plan
KPA	Key Performance Area	**WCG**	Western Cape Government
KPI	Key Performance Indicator	**WDM**	Water Demand Management
LED	Local Economic Development	**WESGRO**	Western Cape Tourism, Trade and Investment Promotion Agency
LEO	Law Enforcement Officer	**WSA**	Water Service Authority
LGMTEC	Local Government MTEC	**WSDP**	Water Services Development Plan
LHA	Lanquedoc Housing Association	**WtE**	Waste to Energy
LM	Local Municipality	**WWTW**	Wastewater Treatment Works

Integrated Development Plan for 2022 – 2027

Compiled in terms of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000)

The Integrated Development Plan is the municipality's principal five-year strategic plan that deals with the most critical development needs of the municipal area (external focus) and the organisation's most critical governance needs (internal focus).

The Integrated Development Plan –

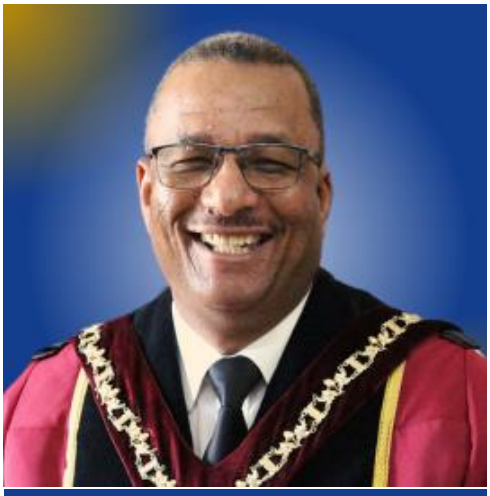
- is adopted by the council within one year after a municipal election and remains in force for the council's elected term (five years);
- is drafted and reviewed annually in consultation with the local community as well as interested organs of state and other role players;
- guides and informs all planning and development, and all decisions concerning planning, management, and development;
- forms the framework and basis for the municipality's medium-term expenditure framework, annual budgets, and performance management system; and
- seeks to promote integration by balancing the economic, ecological, and social pillars of sustainability without compromising the institutional capacity required in the implementation, and by coordinating actions across sectors and spheres of government.

STRATEGIC OVERVIEW

Vision, Mission, and Values



FOREWORD BY THE EXECUTIVE MAYOR



Cllr Jeremy Fasser
Executive Mayor

It is an honour to serve as the Executive Mayor of Stellenbosch Municipality—an extraordinary place made beautiful not only by its stunning natural landscape but also by the people who live and work here. Our love for the community, our diversity, our ability to work together, and our will to succeed are what set us apart. As we embark on the 3rd review of the 5th Generation Integrated Development Plan (IDP), we stand at the threshold of a new era—one that builds on past achievements while forging a future of progress, inclusivity, and resilience.

The IDP remains our roadmap, a guiding document that aligns our vision with the aspirations of our residents. It is through this plan that we identify our priorities, allocate resources, and ensure that our municipality continues to grow sustainably. The needs of our residents are at the heart of this process, and public participation remains a cornerstone of our planning. I encourage all residents, businesses, and stakeholders to engage meaningfully in this process, as your input shapes the future of Stellenbosch and its surrounding communities.

Despite the challenges of recent years, our municipality has remained steadfast in delivering high-quality services, fostering economic growth, and maintaining good governance. Our commitment to transparency, accountability, and financial prudence remains unwavering. As we navigate new challenges, we do so with a focus on innovation and opportunity—ensuring that Stellenbosch remains a beacon of excellence in local government.

Housing, infrastructure development, economic empowerment, and sustainable energy solutions continue to be top priorities. We are committed to creating an enabling environment where businesses can thrive, job opportunities can expand, and all residents can benefit from a municipality that is well-run, inclusive, and future-focused. Our plans for energy co-generation, investment in public infrastructure, and support for local enterprises reflect our proactive approach to addressing both current and future needs.

This IDP review is not just a policy document—it is a reflection of our collective aspirations and our determination to build a better tomorrow. I extend my gratitude to the Deputy Mayor, the Mayoral Committee, our councillors, the Municipal Manager, and the dedicated officials who work tirelessly to bring this vision to life. Together, we will continue to make Stellenbosch a place of opportunity and innovation.

I invite all residents to join us on this journey, to engage with the process, and to help shape the future of this municipality we proudly call home. This invitation extends to all residents, regardless of whether they operate a small shop in Cloetesville or a large company in Technopark. Whether you are retired in Franschhoek or a young entrepreneur in Dorp Street just starting out. Whether you run a business in Kayamandi or work from home in Kylemore, engage with this document and have your say.

CLLR JEREMY FASSER
EXECUTIVE MAYOR

OVERVIEW BY THE MUNICIPAL MANAGER



Geraldine Mettler
Municipal Manager

Stellenbosch Municipality remains steadfast in its commitment to sound governance, financial sustainability, and service excellence. As we embark on the third review of our 5th Generation Integrated Development Plan (IDP), we reaffirm our dedication to strategic, community-driven planning that ensures inclusive and sustainable growth for our municipality.

Our strong financial position is the result of prudent financial management, effective revenue collection, and transparent governance. We express our sincere appreciation to our ratepayers, consumers, and all stakeholders who continue to meet their financial obligations, enabling us to provide essential services and invest in critical infrastructure. However, we remain aware of the challenges that could impact revenue streams, including water losses, illegal connections, escalating Eskom tariffs, load shedding, and broader national economic uncertainties. We are committed to mitigating these risks through robust financial controls, innovative solutions, and proactive planning.

The IDP serves as our guiding framework, aligning municipal priorities with community needs and available resources. It shapes our Medium-Term Revenue and Expenditure Framework (MTREF) and ensures that our financial and service delivery commitments remain sustainable and effective. Public participation is central to this process, and we continue to enhance avenues for community engagement. Through digital platforms, social media, email, WhatsApp, public meetings, and direct consultations, we empower residents to actively contribute to the decision-making process. Please make use of any of the available avenues to have your say.

Key strategic priorities in this IDP review include:

- Advancing e-governance and smart city initiatives;
- Upgrading bulk infrastructure to support economic development;
- Maintenance of existing bulk and road infrastructure;
- Enhancing road infrastructure for safety and accessibility;
- Promoting clean and sustainable energy solutions;
- Strengthening financial sustainability through long-term planning;
- Enforcing a zero-tolerance approach to corruption;
- Expanding social and gap housing opportunities;
- Finalising and implementing the Inclusionary Housing Policy;
- Accelerating land ownership through the title deed programme;
- Driving economic development through the Adam Tas Corridor project;
- Optimising municipal planning processes to enhance efficiency;
- Establishing a dedicated land invasion response unit; and
- Expanding surveillance networks to improve safety and security.

Our achievements are a testament to the commitment of our leadership, employees, and community stakeholders.

Through disciplined fiscal management, operational efficiency, and strategic partnerships, we are well-positioned to navigate challenges and seize new opportunities for development.

I extend my gratitude to Executive Mayor Jeremy Fasser, the Mayoral Committee, Councillors, Directors, municipal officials, and all stakeholders for their dedication to building a thriving and resilient Stellenbosch Municipality. As we move forward, we remain committed to fostering a municipality that is inclusive, prosperous, and responsive to the needs of all residents.

Together, we will continue to shape Stellenbosch as a place of opportunity, growth, and excellence.

It is my honour to present the third review of our 5th Generation Integrated Development Plan for positive interrogation and valued community inputs.

GERALDINE METTLER
MUNICIPAL MANAGER

CHAPTER 1:

Governance and Institutional Arrangements

1.1 Integrated Development Planning

The Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA) mandates South African municipalities to formulate a five-year Integrated Development Plan (IDP) to inform the municipal budget and guide all development within the municipal area. The IDP is considered the municipality's principal strategic plan that deals with the most critical development needs of the municipal area as well as the most critical governance needs of the organisation.

As the principal planning instrument that guides and informs the municipal budget, the planning process has to provide a forum for identifying, unpacking, and resolving the real issues that face the residents of Stellenbosch Municipality. Identifying these issues in consultation with communities makes it possible for the municipality to propose realistic and workable solutions that can be budgeted for, implemented, and monitored in a controlled environment. These issues may be overarching issues that affect the whole municipality or may only affect specific communities. It is therefore crucially important that the IDP be developed after the completion of a public participation process in which community stakeholders were thoroughly consulted. The plan is also developed in partnership with the provincial and national governments as well as the district municipality.

At the heart of the IDP lies improvement in the provision of basic municipal services and expanding livelihood opportunities for the people of the Stellenbosch Municipality. The IDP also focuses on expanding and transforming municipal capacity, enterprise development, and, crucially, exploring new ways of working and living together. This is especially relevant in an ever-changing environment.

1.2 Compilation and Legal Status of the 5th Generation IDP 2022 – 2027

SECTION 35(1) OF THE MSA

(a) An IDP is adopted by the council of a municipality:
(b) is the principal strategic planning instrument that guides and informs all planning and development and all decisions with regard to planning, management, and development in the municipality;
(c) binds the municipality in the exercise of its executive authority, except to the extent of any inconsistency between a municipality's integrated development plan and national or provincial legislation, in which case such legislation prevails; and
(d) binds all other persons to the extent that those parts of the integrated development plan that impose duties or affect the rights of those persons have been passed as a by-law.

CHAPTER 5 AND SECTION 26 OF THE MSA

Core components of IDPs: An integrated development plan must reflect-
(a) The municipal council's vision for the long-term development of the municipality, with special emphasis on the municipality's most critical development and internal transformation needs;
(b) An assessment of the existing level of development in the municipality, which must include an identification of communities that do not have access to basic municipal services;
(c) The council's development priorities and objectives for its elected term, including its local economic development aims and its internal transformation needs;
(d) The council's development strategies, which must be aligned with any national and provincial sectoral plans and planning requirements binding on the municipality in terms of legislation;
(e) A spatial development framework that must include the provision of basic guidelines for a land-use management system for the municipality;
(f) The council's operational strategies;
(g) Applicable disaster management plans;
(h) A financial plan, which must include a budget projection for at least the next three years; and
(i) The key performance indicators and performance targets are determined in terms of Section 41.

The IDP is informed by a leadership agenda, as contained in national and provincial policy documents, as well as the needs of local citizens and public, private, and community organisations. It directs and is informed by different aspects of the municipality's work, including how the municipality is structured politically and administratively, the municipal budget, the sector plans and service delivery and budget implementation plans of different municipal services, and how the municipality manages its performance.

The 3rd review of the 5th Generation IDP 2022 – 2027 outlines the following chapters:

- Chapter 1: Governance and Institutional Arrangements;
- Chapter 2: State of the Greater Stellenbosch Area;
- Chapter 3: The Strategic Policy Context;
- Chapter 4: Spatial Development Framework;
- Chapter 5: Performance Summary of the 5th Generation IDP 2022 – 2027;
- Chapter 6: One Plan: Service Delivery, Budget, Programme and Projects;
- Chapter 7: Sector Planning and Implementation;
- Chapter 8: Council Term Projects 2022 – 2027;
- Chapter 9: Public Interest and Expression of Needs (Community Participation);
- Chapter 10: Financial Plan;
- Chapter 11: Organisational Scorecard (5 Years); and
- Chapter 12: Implementation, Monitoring and Review (1-year).

1.3 Relationship between the IDP, Budget, Performance Management and Risk Management

The IDP process, together with the performance management process, should be seamlessly integrated, where the IDP ensures that the planning stage for performance management occurs, and performance management fulfils the implementation, monitoring, and evaluation of the IDP process. This is prescribed according to the Performance Management Guide for Municipalities, DPLG, 2001.

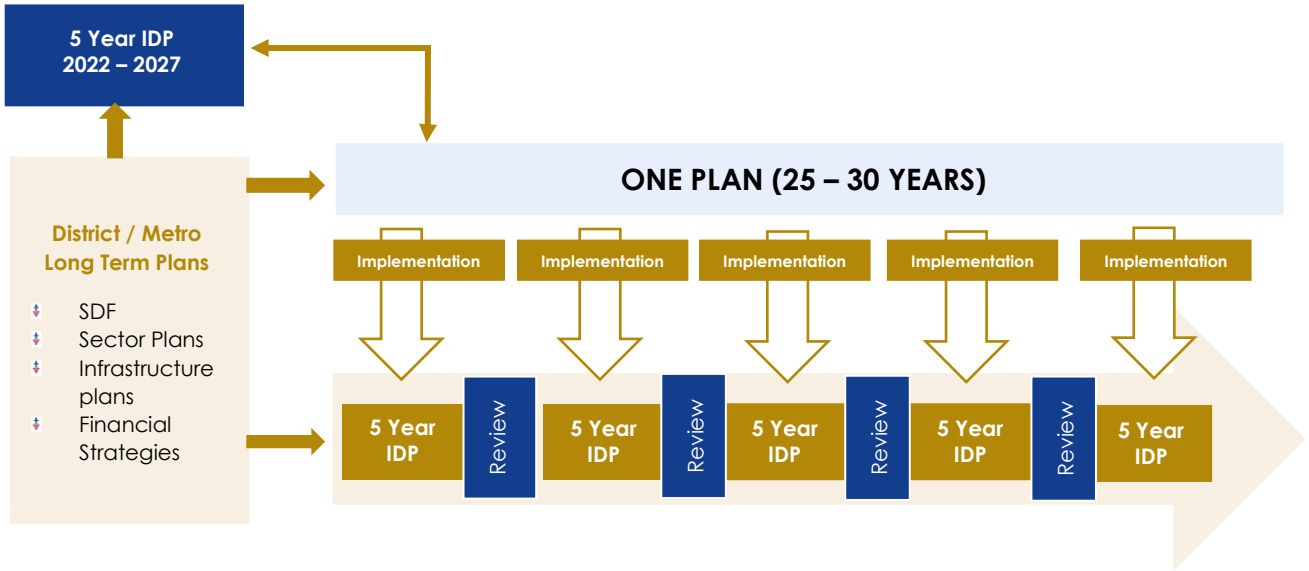
The role of the budget is to attach money to the objectives that are contained in the IDP, and the Budget gets monitored through the Service Delivery Budget Implementation Plan (SDBIP). The IDP, therefore, provides the strategic direction for the municipality, whereas the Budget should ensure the implementation of the IDP.

Risk management is one of management's core responsibilities according to Section 62 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) and is an integral part of the internal processes of a municipality. It is a systematic process to identify, evaluate, and address risks continuously before such risks can negatively impact the service delivery capacity of the Stellenbosch Municipality. Risk management provides reasonable assurance that the institution will be successful in achieving its goals and objectives.

1.4 Relationship between the IDP and One Plan

The One Plan does not replace the Integrated Development Plan (IDP) of the municipality as the "single, inclusive, and strategic plan for the development of the municipality." It is envisaged that the One Plan will strengthen and enhance the IDP and other plans of the municipalities. It is foreseen to provide greater certainty and direction for the IDP. During the development of the One Plan, the IDP informed the One Plan. However, after approval of the One Plan, the IDP will be guided by the strategies and priorities outlined in the One Plan. In this regard, the IDP will be the vehicle through which the implementation of the One Plan will happen at the local government level.

Figure 1: Relationship between One Plan and IDP



1.5 The IDP and Ward Plans

The **twenty - three (23)** ward plans include:

- A consensus on priorities for the relevant ward(s);
- An implementation plan; and
- The capital budget is available for the relevant wards, including the small capital budget.

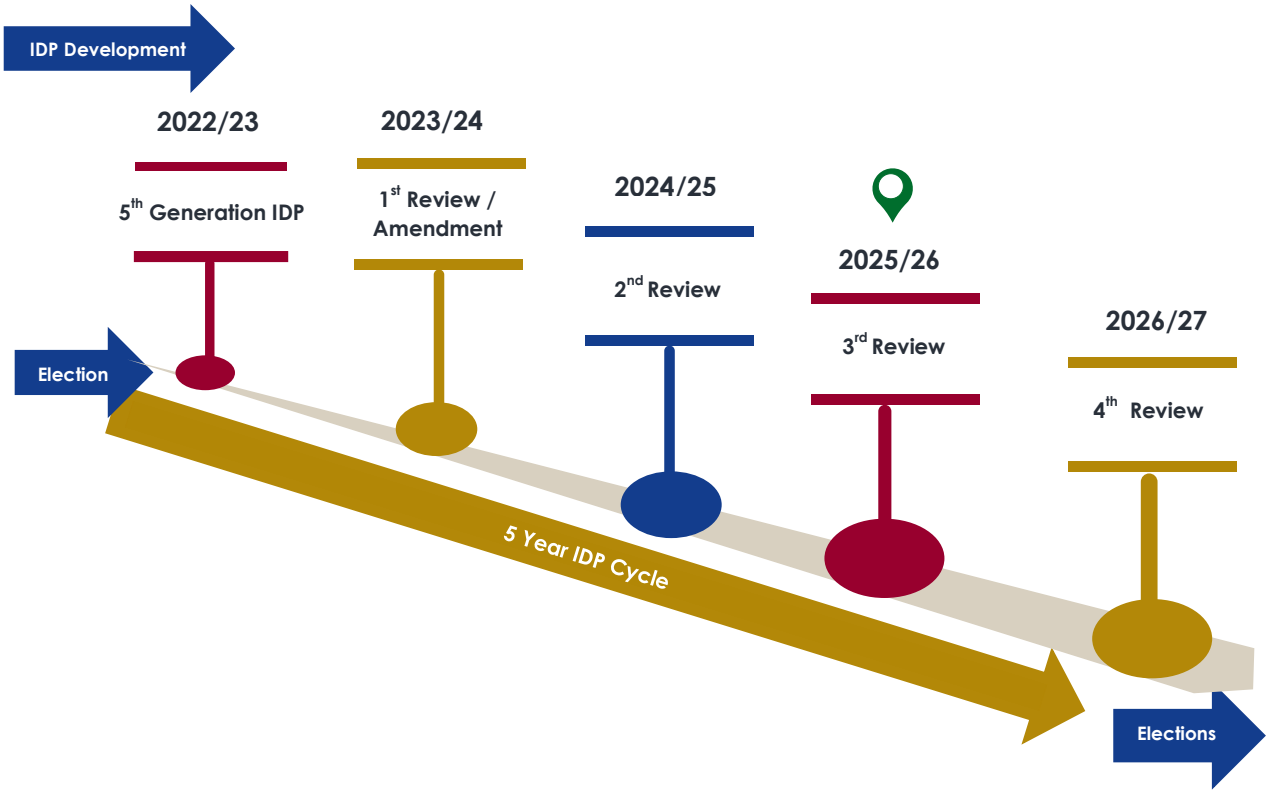
Ward plans help make sure that the IDP is more targeted and relevant to the needs of all groups, including the most vulnerable. These plans give ward committees a way to plan and carry out their roles and responsibilities in a systematic way. They are the basis for conversations between the municipality and ward committees about setting priorities and making budget requests. Ward committees will also use them to keep track of and evaluate progress throughout the year. The information is, however, on a detailed level and is not duplicated in the IDP, but a detailed ward plan is available on request.

1.6 The IDP Planning Process (five-year cycle)

According to the MSA, every new council that comes into office after the local government elections has to prepare an IDP that will guide them for the five years that they are in office. The IDP is, therefore, linked to the five-year term of office of councillors. This does, however, not restrict all proposals in the IDP to five years. The strategic goals that are part of the municipality's strategy all have a longer than five-year horizon, similar to the Spatial Development Framework (SDF) of the municipality.

A clear distinction must also be made between the main IDP, which is compiled every five years (or if a new council comes into power within the five-year period and does not accept the previous council's IDP), and the annual review of the IDP. The annual review is not a replacement for the five-year IDP, and its purpose is not to interfere with the long-term strategic orientation of the municipality. The annual review reflects, and progress reports made concerning the five-year strategy (and strategic goals) and proposes adjustments to the strategy, if necessary, because of changing internal and external circumstances that impact the appropriateness of the IDP.

Figure 2: Five–Year IDP Development and review cycle



1.7 Review of the Integrated Development Plan

Section 34 of the MSA prescribes that a municipality -

a) must review its integrated development plan –
   (i) annually following an assessment of its performance measurement in terms of section 41; and
   (ii) to the extent that changing circumstances so demand;

The review process serves as an institutional monitoring process where stakeholders can meet to discuss the successes and progress of the previous financial year. It is not designed to interfere with the long-term strategic objectives of the municipality. The review process is a strategic process to ensure the institution remains in touch with its intentions, informed of the varying needs of residents and up to date with the changing environment within which it functions.

The Stellenbosch Municipality, in collaboration with all relevant stakeholders and following the completion of the IDP public participation engagements during September and October 2024, must now review its IDP.

This is the **third review** to occur since the adoption of the 5th Generation IDP 2022 – 2027 in May 2022.

Importantly, this review does not seek to replace or rewrite the IDP that was adopted by the Council on 25 May 2022. The purpose of this review, as instructed by the MSA, is to examine the progress made on the implementation of the IDP and assess the municipality's strategic objectives and targets as set out in the IDP.

The priorities and key performance deliverables identified in this review of the IDP will seek to better inform the municipality's budget, and sector plans and streamline service delivery initiatives. This will ensure that the Stellenbosch Municipality remains on course to attain its strategic objectives.

1.8 Roles and Responsibilities

Section 53 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA) stipulates, inter alia, that the respective roles and areas of responsibility of each political structure and political office bearer of the municipality and the municipal manager must be defined.

Figure 3: Roles and Responsibilities

Executive Mayor and Municipal Council	Proportional Councillors, Ward Councillors and	Municipal Manager and Management Team
In terms of the MSA and the MFMA, the Executive Mayor must: • Manage the drafting of the IDP; • Assign responsibilities in this regard to the Municipal Manager; • Submit the draft plan to the municipal council for adoption; and • Coordinate the annual revision of the IDP and determine how the IDP is taken into account or revised for the purposes of the budget. **The Municipal Council** • The Council is the ultimate decision-making authority. • Decisions to approve or amend the municipality's IDP may not be delegated and have to be taken by the full Council.	• Assist with the public participation process. • Assist the ward councillor (who is the chairperson) in identifying challenges and needs of residents. • Provide a mechanism for discussion and negotiation between different stakeholders in the ward; • Interact with other forums and organisations on matters affecting the ward; • Draw up a ward plan that offers suggestions on how to improve service delivery in the particular ward; • Disseminate information in the ward; and • Monitor the implementation process concerning its area.	• Provide technical / sector expertise and information; • Provide inputs related to the various planning steps; • Summarise / digest / process inputs from the participation process; • Discuss and comment on inputs from specialists; and • Address inputs from and give feedback to the community.

1.9 Municipal Council

The Council performs both legislative and executive functions. It focuses on legislative, oversight, and participatory roles and has delegated its executive function to the Executive Mayor and the Mayoral Committee. Its primary role is to debate issues publicly as well as facilitate political debates and discussions. Apart from their functions as policymakers, councillors are also actively involved with community work and in the various social programmes in the municipal area.

Stellenbosch Municipality is represented by 45 councillors, of whom 23 were elected directly as ward councillors. The rest of the councillors were elected based on the proportion of votes cast for the different political parties. The political composition of the Council is as follows:

Table 1: Council Political Representation

Political Party	Number of Councillors
Democratic Alliance (DA)	**28**
African National Congress (ANC)	**8**
GOOD	**3**
Economic Freedom Fighters (EFF)	**2**
African Christian Democratic Party (ACDP)	**1**
People's Democratic Movement (PDM)	**1**
Patriotic Alliance (PA)	**1**
Vryheidsfront Plus (VF)	**1**
Total	**45**

Below is a table that categorises the councillors within their respective political parties and wards.

Table 2: Ward Councillors and Proportional Councillors

No.	Name of Councillor	Capacity	Political Party	Ward Councillor and Proportional (PR)
1.	JS Fasser (Mr)	Executive Mayor	DA	Ward Councillor: Ward 17
2.	M Slabbert (Mr)	Deputy Executive Mayor including Planning, LED and Tourism portfolio	DA	Ward Councillor: Ward 21
3.	Q Smit (Mr)	Speaker	DA	PR
4.	A Hanekom (Mr)	Part-time	DA	PR
5.	S Schafer (Mr)	Part-time	DA	PR
6.	N Olayi (Mr)	Acting MayCo Member	DA	PR
7.	P Crawley (Ms)	Chief Whip	DA	PR
8.	X Mdemka (Ms)	Part - time	DA	PR
9.	N Olayi (Mr)	MayCo Member	DA	PR
10.	R Pheiffer (Mr)	MayCo Member	DA	Ward Councillor: Ward 1
11.	WC Petersen (Ms)	Part-time	DA	Ward Councillor: Ward 2
12.	C Manuel (Mr)	MayCo Member	DA	Ward Councillor: Ward 3
13.	R Adams (Mr)	Part-time	DA	Ward Councillor: Ward 4
14.	RB van Rooyen (Mr)	Part-time	DA	Ward Councillor: Ward 5
15.	NE Mcombring (Ms)	Part-time	DA	Ward Councillor: Ward 6
16.	A Ferns (Ms)	Part-time	DA	Ward Councillor: Ward 7
17.	T Kumm (Ms)	MayCo Member	DA	Ward Councillor: Ward 8
18.	Vacant	Vacant	Vacant	Ward Councillor: Ward 9
19.	R du Toit (Ms)	MayCo Member	DA	Ward Councillor: Ward 10
20.	J Serdyn (Ald)	Part-time	DA	Ward Councillor: Ward 11
21.	E Vermeulen (Ms)	Part-time	DA	Ward Councillor: Ward 16
22.	J Anthony (Ald)	MayCo Member	DA	Ward Councillor: Ward 18

No.	Name of Councillor	Capacity	Political Party	Ward Councillor and Proportional (PR)
23.	J Williams (Mr)	MayCo Member	DA	Ward Councillor: Ward 19
24.	J Joon (Mr)	Part-time	DA	Ward Councillor: Ward 20
25.	E Groenewald (Ms)	Part-time	DA	Ward Councillor: Ward 22
26.	L Nkamisa (Mr)	MayCo Member	DA	Ward Councillor: Ward 23
27.	R Cupido (Mr)	Part-time	DA	PR
28.	S Heneke (Ms)	Part-time	DA	PR
29.	J Davids (Mr)	Part-time	ANC	PR
30.	N Ntsunguzi (Ms)	Part-time	ANC	PR
31.	MG Rataza (Mr)	Part-time	ANC	PR
32.	N Mananga – Gugushe (Ms)	Part-time	ANC	PR
33.	A Tomose (Mr)	Part-time	ANC	Ward Councillor: Ward 12
34.	M Nkopane (Ms)	Part-time	ANC	Ward Councillor: Ward 13
35.	MM Danana (Mr)	Part-time	ANC	Ward Councillor: Ward 14
36.	EP Masimini (Mr)	Part-time	ANC	Ward Councillor: Ward 15
37.	G Petersen (Mr)	Part-time	GOOD	PR
38.	RB Hendrikse (Ms)	Part-time	GOOD	PR
39.	M van Stade (Mr)	Part-time	GOOD	PR
40.	ZR Ndalasi (Mr)	Part-time	EFF	PR
41.	NM Mkhontwana (Ms)	Part-time	EFF	PR
42.	OL Jooste (Mr)	Part-time	ACDP	PR
43.	W Pietersen (Mr)	MPAC Chairperson	PDM	PR
44.	J Andrews (Mr)	Part-time	PA	PR
45.	H Ephraim (Mr)	Part-time	VF Plus	PR

1.10 Executive Mayor and Mayoral Committee (MayCo)

The Mayoral Committee assists the Executive Mayor of the municipality, who oversees the municipality's political executive branch. The Executive Mayor is at the centre of the system of governance since executive powers are vested in the Executive Mayor to oversee the day-to-day affairs. This encompasses an overarching strategic and political responsibility. The key element of the executive model is that executive power is vested in the Executive Mayor, in addition to delegated powers assigned by the Council. Although accountable for the strategic direction and performance of the municipality, the Executive Mayor operates in consultation with the Mayoral Committee.

Table 3: Executive Mayor and Mayoral Committee (MayCo)

Name of member	Portfolio
Cllr J Fasser	Executive Mayor
Cllr M Slabbert	Deputy Executive Mayor, including Planning, Local Economic Development and Tourism
Cllr R Pheiffer	MayCo member: Infrastructure Services
Cllr N Olayi	Acting MayCo member: Community Services
Cllr J Williams	MayCo member: Protection Services
Cllr L Nkamisa	MayCo member: Corporate Services
Cllr JC Anthony	MayCo member: Finance
Cllr N Olayi	MayCo member: Parks and Open Spaces
Cllr R du Toit	MayCo member: Human Settlements
Cllr C Manuel	MayCo member: Rural Management and Environment
Cllr T Kumm	MayCo member: Sport, Youth and Culture

Figure 4: Executive Mayoral Committee



1.11 The Administration

The Municipal Manager is the Chief Accounting Officer of the municipality. The Municipal Manager is the head of the administration and primarily must serve as the chief custodian of service delivery. The Municipal Manager is assisted by the Management Team, which reports directly to the Municipal Manager. The structure of the management team is outlined in the diagram below:

Figure 5: Municipal Management Team



Geraldine Mettler
Municipal Manager
Strategic Management; Internal Audit; Corporate Governance; Risk Management; Intergovernmental Relations; International Relations; Integrated Development Planning; Organisational Performance Management; Communications; and Knowledge Management.



Vacant
Director: Corporate Services
Administrative Services; Legal and Compliance; Human Resources Management; Individual Performance Management; Information and Communication Technology; Councillor's Support; Committee Services; Municipal Court; and Properties Management and Municipal Building Maintenance.



Anthony Barnes
Director: Planning and Economic Development
Development Management; Development Planning; Integrated Human Settlements; Building Management; Heritage Resource Management; Spatial Planning and Land Use Management; Local Economic Development and Tourism, Housing Development; Informal Settlements; and Housing



Kevin Carolus
Chief Financial Officer
Revenue Management; Expenditure Management; Budget Preparation and Management; Management of Financial Statements; Supply Chain Management; Financial Systems; and Asset Management.



Shane Chandaka
Director: Infrastructure Services
Roads, Transport and Storm Water; Water and Wastewater Services; Electrical Services; Waste Management; and Infrastructure Planning, Development, and Implementation.



Gary Boshoff
Director: Community and Protection Services
Community Development; Protection Services; Disaster Management and Fire Services, Traffic and Law Enforcement Services; Library Services; Parks and Cemeteries; Recreation, Sport, and Halls; and Environmental Management.

1.12 First-Year Process Followed

The table below reflects the preparation for the 5th Generation Integrated Development Plan 2022 – 2027.

Table 4: Preparation for the first year of the 5th Generation IDP 2022 – 2027

Date	Action(s)
July / August 2021	• Approval of the *m*SDF / IDP / Budget Process Plan / Time Schedule. • Cape Winelands District Municipality hosted a discussion session on the Section 27 Framework.
September 2021 – November 2021	• With the Local Government Elections completed in November 2021, it was critical for the municipality to carefully manage the process to ensure compliance with legislation and the successful development of the 5th Generation IDP 2022 – 2027, therefore an Amended *m*SDF / IDP / Budget Process Plan / Time Schedule was submitted to the Council on 23 November 2021 for consideration and approval. • The IDP public participation period started on **29 November 2021** and ended on **12 January 2022**. • A link to access IDP pre-recorded videos was published on the municipal YouTube Channel, shared via Facebook, Twitter, WhatsApp, Stellenbosch Citizen App and on the municipal website. Feedback was also provided on the implementation of projects per ward. • An electronic written submission form was created on the municipal website for the community and stakeholders to provide input into the development of the 5th Generation IDP 2022 – 2027. This website link (URL) was shared via Facebook, Twitter, WhatsApp, and the Stellenbosch Citizen App. • Hard copies of the submission form were also made available at all libraries and ward offices.
December 2021 - February 2022	• An Online Sector Engagement was held on **11 January 2022** to determine the sector needs and collectively devise plans to address the needs. • MayCo and management had a strategic session from **13 – 14 January 2022** to consider the external and internal analysis and strategies around the 5-year development priorities and operational strategies (programmes / projects / activities and actions). • Departmental sessions were held with all departments to set their 5–year implementation plans for the 5th Generation IDP 2022 – 2027.
March 2022 – April 2022	• The Process Plan for 2022 – 2027 to guide the planning, drafting, adoption and review of the 5th Generation IDP 2022 – 2027 was approved by the Council on **30 March 2022**, for public comment for 21 days. • A second revision of the SDF / IDP / Budget Time Schedule for 2022/23 was submitted to the Council on **30 March 2022** for consideration and approval, which in effect moved the adoption of the Process Plan to May 2022. This was done to ensure compliance and alignment between the MSA Section 27 Framework of the CWDM and the Process Plan for 2022 – 2027 of the Stellenbosch Municipality. • The draft 5th Generation IDP 2022 – 2027 and draft MTREF 2022/23 – 2024/25 for Stellenbosch Municipality were submitted to the Council on **30 March 2022** for consideration and approval to be released for public comments. • The IDP and Budget public participation process within the Stellenbosch Municipal area commenced on **04 – 28 April 2022.** • Inputs and comments on the draft 5th Generation IDP 2022 – 2027 and draft MTREF 2022/23 – 2024/25 will be compiled and distributed to the directorates for consideration in finalising the IDP and Budget.
May – June 2022	• Adoption of the final IDP and Budget, Tariffs and Budget-related policies. • Submit the adopted IDP to the Cape Winelands District Municipality, Provincial Government and National Treasury. • Approval of SDBIP by the Executive Mayor within 28 days after adoption of the IDP and Budget.

1.13 Second-Year Process Followed

The table below reflects the preparation for the 1st review of the 5th Generation Integrated Development Plan 2022 – 2027 for the 2023/24 financial year.

Table 5: Preparation for the second year for the 1st review of the 5th Generation IDP 2022 – 2027

Date	Action(s)
July / August 2022	• Approval of the Spatial Development Framework (SDF) / Integrated Development Plan (IDP) / Budget Time Schedule / Process Plan for 2023/24
September 2022 – November 2022	• The IDP public participation period was open from 07 **– 28 September 2022**. • The hybrid public participation meetings were held from **19 – 22 September 2022**. • The online stakeholder engagement was held on **27 September 2022.** • An electronic written submission form was created on the municipal website for the community and stakeholders to provide input into the 1st Review of the 5th Generation IDP 2022 – 2027. This website link (URL) was shared via Facebook, Twitter, WhatsApp, and the Stellenbosch Citizen App. • Hard copies of the "Have Your Say' submission form were also made available at all libraries and ward offices. • An all-ward councillor session was held on **7 October 2022**, for the reprioritisation of ward priorities for the 2023/24 financial year taking into account the community inputs as baseline information for the reprioritisation of ward priorities.
December 2022 - February 2023	• Departmental sessions were held to review the IDP deliverables and targets set for the period 2022 – 2027. • An Indaba 2 Engagement was attended on **7 February 2023** to provide the opportunity to the municipality to engage Western Cape Government (WCG) departments on planning priorities, service delivery challenges and WCG-planned projects / programmes. • Management strategic session on **15 and 16 February 2023** to consider the external and internal analysis and strategies around the 5-year development priorities and operational strategies (programmes / projects / activities and actions).
March-May 2023	• MayCo and Council considered the draft 1st Review of the 5th Generation IDP 2022 – 2027 to obtain public input and comments. • The IDP and Budget public participation period has commenced on **03 April – 25 April 2023.** • A virtual Stakeholder Engagement was held on **20 April 2023** to provide feedback on major projects / programmes / initiatives. • The closing date for the IDP and Budget submission was **25 April 2023**. • Consultation and refinement of SDF, IDP and Budget documents. • Adoption of final IDP, Budget, Tariffs, and budget-related policies. • Submission of the adopted IDP to the Provincial Government and other role-players.

1.14 First Amendment Process Followed

The table below stipulates the key activities in preparation for the 1st Amendment of the 5th Generation IDP 2022 – 2027:

Table 6: Preparation for the 1st Amendment of the 5th Generation IDP 2022 – 2027

Date	Action(s)
August 2023 - September 2023	• Submit the draft proposed amendments to the IDP to MayCo, taking into consideration the requirements of the Municipal Planning and Performance Management Regulations, to recommend to the Council. • Submit the proposed draft IDP amendments, taking into consideration the requirements of the Municipal Planning and Performance Management Regulations, to the Council for approval to obtain public comment (21 days). • The proposed draft IDP amendments were advertised for a period of 21 days to allow for public comment on the municipal website and local newspaper. • The period for public comment on the proposed draft IDP amendments was 21 days. • Submit the proposed draft IDP Amendments to the MEC, Provincial Treasury, National Treasury, and other affected organs of state within 10 working days after the Council approval. • Submit the draft IDP Amendment to the District Municipality for input within 10 working days after the Council approval.
October 2023	• Submit the final amended IDP to the Council for adoption together with the memorandum in terms of Regulation 3. • The adopted IDP Amendment was published on the municipal website. • An electronic and hard copy of the adopted IDP Amendment was submitted to the MEC for local government as well as Provincial Treasury, National Treasury, and District Municipality within 10 days of the adoption or amendment of the plan. • A notice was published in the local newspaper to inform the public of the adoption of the amended IDP (within 14 days of the adoption of the plan) and to place hard copies in libraries and ward offices.

1.15 Third-Year Process Followed

The table below reflects the preparation for the 2nd review of the 5th Generation Integrated Development Plan 2022 – 2027 for the 2024/25 financial year.

Table 7: Preparation of the third year for the review of the 5th Generation IDP 2022 – 2027

Date	Action(s)
July / August 2023	▪ Approval of the Spatial Development Framework (SDF) / Integrated Development Plan (IDP) / Budget Time Schedule / Process Plan for 2024/25
September 2023 – November 2023	▪ The IDP public participation period was open from 04 September to 04 October 2023. ▪ The area–based IDP public participation open days were held from 12 September – 02 October 2023. ▪ The IDP stakeholder engagement was held on 04 October 2023. ▪ An electronic submission form was created on the municipal website for the community and stakeholders to provide their community needs and inputs. This website link (URL) was shared via Facebook, Twitter, WhatsApp, and the Stellenbosch Citizen App. ▪ Hard copies of the "Have Your Say' submission form were also made available at all libraries and ward offices. ▪ All-ward councillor sessions were facilitated from 14 to 16 November 2023, for the reprioritisation of the 2022 – 2027 ward priorities, taking into account community inputs as baseline information for the reprioritisation of ward priorities.
December 2023 - February 2024	▪ Departmental sessions were held to review the IDP deliverables and targets for the 2nd Review of the 5th Generation IDP 2022 – 2027. ▪ MayCo and Management had a strategic session on 12 January 2024 to consider the external and internal analysis and strategies around the 5-year development priorities and operational strategies (programmes / projects / activities and actions).
March-May 2024	▪ MayCo and Council to consider the draft 2nd Review of the 5th Generation IDP 2022 – 2027 to obtain public input and comments. ▪ The IDP and Budget public participation period was conducted from **02 April – 23 April 2024**. ▪ A Stakeholder Engagement was held on **16 April 2024**. ▪ The Provincial SIME Engagement took place on **03 May 2024**. ▪ Consultation and refinement of the IDP and Budget documents. ▪ Adoption of the final IDP, Budget, Tariffs, and budget-related policies by the Council in **May 2024**. ▪ Submission of the adopted IDP to the Provincial Government and other role-players.

1.16 Fourth-Year Process Followed

The table below reflects the preparation for the draft 3rd review of the 5th Generation Integrated Development Plan 2022 – 2027 for the 2025/26 financial year.

Table 8: Preparation of the fourth year for the review of the 5th Generation IDP 2022 – 2027

Date	Action(s)
August 2024	▪ The Executive Mayor and Mayoral Committee recommend that the SDF/IDP/Budget Time Schedule / Process Plan (at least 10 months before the start of the budget year) be approved by the Council. ▪ The SDF / IDP / Budget Time Schedule were adopted by the Council on 23 August 2024.
September 2024 – December 2024	▪ The IDP public participation period was open from 09 - 30 September 2024. ▪ The area–based IDP public participation open days were held from 10 – 16 September 2024. ▪ The IDP stakeholder engagement was held on 25 September 2024, attended by various stakeholders and role-players. ▪ On the municipal website, an electronic submission form has been created for the community and stakeholders to submit feedback and input on community needs. This website link (URL) was shared on Facebook, *X*, WhatsApp, and through the Stellenbosch Citizen App. ▪ Hard copies of the "Have Your Say' submission form were also made available at all libraries and ward offices. ▪ On 22 November and 02 December 2024, all-ward councillor sessions were held to reprioritise the ward priorities for 2022 - 2027, with the community input as baseline information.

Date	Action(s)
January 2025 - February 2025	• Departmental sessions were held to review the IDP deliverables and targets for the 3rd review of the 5th Generation IDP 2022 – 2027. • MayCo and Management had a strategic session on 17January 2025 to consider the external and internal analysis and strategies around the 5-year development priorities and operational strategies (programmes / projects / activities and actions).
March 2025 - May 2025	• MayCo and Council approved the draft 3rd review of the 5th Generation IDP 2022 – 2027 on **31 March 2025** to obtain public input and comments. • The IDP and Budget public participation period were open from **07 – 29 April 2025** for public input and comments. • Area - based IDP and Budget public participation open days were held from **08 – 14 April 2025** which offered an opportunity for community members to engage in one–on–one discussions with departmental representatives and submit verbal input. • An IDP and Budget stakeholder engagement was held on **23 April 2025**, attended by councillors, senior management, stakeholders, and role-players in the Stellenbosch municipal area. • Consultation and refinement of the IDP and Budget documents. • Adoption of the final IDP, Budget, Tariffs, and budget-related policies by the Council in **May 2025**. • Submit the adopted IDP to the Provincial Government and other role-players.

1.17 Corporate Governance

Corporate governance is the set of processes, practices, policies, laws, and stakeholders affecting the way an institution is directed, administered, and controlled. Corporate governance also encompasses the relationships among the many stakeholders involved and the goals for which the institution is governed.

1.18 Risk Management

Section 62 of the MFMA, states that the Accounting Officer should take all reasonable steps to ensure that the municipality has and maintains effective, efficient, and transparent systems of financial and **risk management** and internal control, as well as the effective, efficient and economical use of the resources of the municipality.

Certain risks have also been revised to ensure that the municipality can appropriately respond to the impact of these risks on municipal service delivery, taking into account changing external and internal factors. Provision was also made for ineffective service delivery due to geopolitical instability and the impact of Ukraine and Russia war on global commodities, particularly fuel.

The top **5 strategic** risks identified include:

R **01** Availability and cost of electricity

I **02** Increase risk and land invasion

S **03** Economic downturn due to civil unrest and crime

K **04** Climate Change

S **05** Scarcity of Landfill Space

The municipal risks have been aligned with the Integrated Development Plan (IDP) through linkages to the Strategic Focus Areas (SFAs). The following table depicts these linkages:

Table 9: Risk and IDP Alignment

Strategic Risks						
Risk Item	**Risk Description**	**Risk Background**	**Strategic Focus Areas**	**Impact Rating**	**Likelihood Ratings**	**Directorate**
1	Availability and cost of electricity	Continuous and persistent load shedding; sustainability of the national power supplier	Green and Sustainable Valley Dignified Living	**10**	**10**	Directorate: Infrastructure Services
2	Increased risk of land invasion	Legal precedents are set under the disaster management declaration, limiting the municipal scope to evict. Illegal invasions and land grabs. Compromising housing development and housing opportunities	Dignified Living Safe Valley Good Governance and Compliance	**9**	**10**	All Directorates
3	Economic downturn due to civil unrest, crime, and continuous load-shedding	Increase in criminal activities, civil unrest, and reputational risk due to the perceived increase in the said activities. The impact of prolonged load shedding - not sufficient light at night as streetlights, CCTV cameras, and traffic lights are not functioning—can lead to more criminal activities.	Safe Valley Dignified Living	**10**	**8**	Directorate: Community and Protection Services
4	Climate Change	Changing weather patterns, unpredictable rainfall, flash floods, drought, natural disasters, fires (seasonal and other).	Green and Sustainable Valley Safe Valley	**10**	**8**	Office of the Municipal Manager
5	Scarcity of landfill space	Unavailability of suitable land; costs of SLAs and alternative waste disposal; legislative requirements, i.e., EIA applications and approvals, etc.	Green and Sustainable Valley	**8**	**8**	Directorate: Infrastructure Services
6	Increase in community unrest since the growth in demand for housing exceeds the resources available for development	Lack of bulk infrastructure, lack of identified and suitable land, unrealistic eviction judgments, housing backlogs, and migration.	Dignified Living Safe Valley	**8**	**8**	Directorate: Community and Protection Services
Operational Risks						
1	Timeous Capital Spending	A steady increase in budget allocation, growing population and demand for services; demand management.	Good Governance and Compliance	**10**	**4**	Directorate: Financial Services
2	Insufficient burial space in the greater Stellenbosch	Planning and funding; land availability. Insufficient funding.	Dignified Living	**8**	**8**	Directorate: Community and Protection Services

Strategic Risks						
Risk Item	**Risk Description**	**Risk Background**	**Strategic Focus Areas**	**Impact Rating**	**Likelihood Ratings**	**Directorate**
3	Water Security	* Lack of a sustainable source of water * Growing population - population and new development growth * Inadequate infrastructure systems * Polluted natural water sources * Dependency on external sources (CoC) * Limited water supply in region * Limited	Dignified Living	**8**	**5**	Directorate: Financial Services
4	High Vacancy Rate	A skilled and capable workforce is necessary to support growth objectives, and quality and timeous service delivery need to be provided by all departments.	Good Governance and Compliance	**8**	**4**	Directorate: Corporate Services
5	Material misstatements in the AFS that constitute noncompliance with Section 122 of the MFMA. System errors, transactions and events not recognised as they occur and accordingly nor recorded in the financial period it	Material misstatements in the AFS that constitute noncompliance with Section 122 of the MFMA. System errors, transactions, and events are not recognised as they occur and accordingly are not recorded in the financial period they occurred.	Good Governance and Compliance	**6**	**4**	Office of the Municipal Manager

1.19 Anti–Corruption and Anti–Fraud

SECTION 83(C) OF THE MSA

Refers to the implementation of effective bidding structures to minimise the possibility of fraud and corruption.

SECTION 115(1) OF THE MFMA

States that the accounting officer must take reasonable steps to ensure that mechanisms and separation of duties in a supply chain management system are in place to minimise the likelihood of corruption and fraud.

SECTION 62(1) OF THE MFMA

States the following: "The accounting officer of a municipality is responsible for managing the financial administration of the municipality and must, for this purpose, take all reasonable steps to ensure: –

(a) That the resources of the municipality are used effectively, efficiently, and economically;
(b) That the full and proper records of the financial affairs are kept in accordance with any prescribed norms and standards;
(c) That the municipality has and maintains effective, efficient, and transparent systems—
(d) Of financial and risk management and internal control;
(e) Of internal audit operating in accordance with any prescribed norms and standards;
(f) That unauthorised, irregular of fruitless and wasteful expenditure and other losses are prevented; and
(g) That disciplinary or, when appropriate, criminal proceedings are instituted against any official of the municipality who has allegedly committed an act of financial or an offence in terms of Chapter 15."

1.20 Audit and Performance Audit Committee (APAC)

The Municipal Audit and Performance Audit Committee (APAC) (refer to the table below for members of the Audit Committee), appointed in terms of Section 166 of the MFMA, has also been appointed as the Performance Audit Committee. Section 166(2) of the MFMA states that an audit committee is an independent advisory body that must:

(a) advise the municipal council, the political office-bearers, the accounting officer, and the management staff of the municipality on matters relating to: –

- internal financial control and internal audit;
- risk management;
- accounting policies;
- the adequacy, reliability, and accuracy of financial reporting information;
- performance management;
- effective governance;
- compliance with this Act, the annual Division of Revenue Act, 2013 (Act No. 2 of 2013), and any other applicable legislation;
- performance evaluation; and
- any other issues referred to it by the municipality.

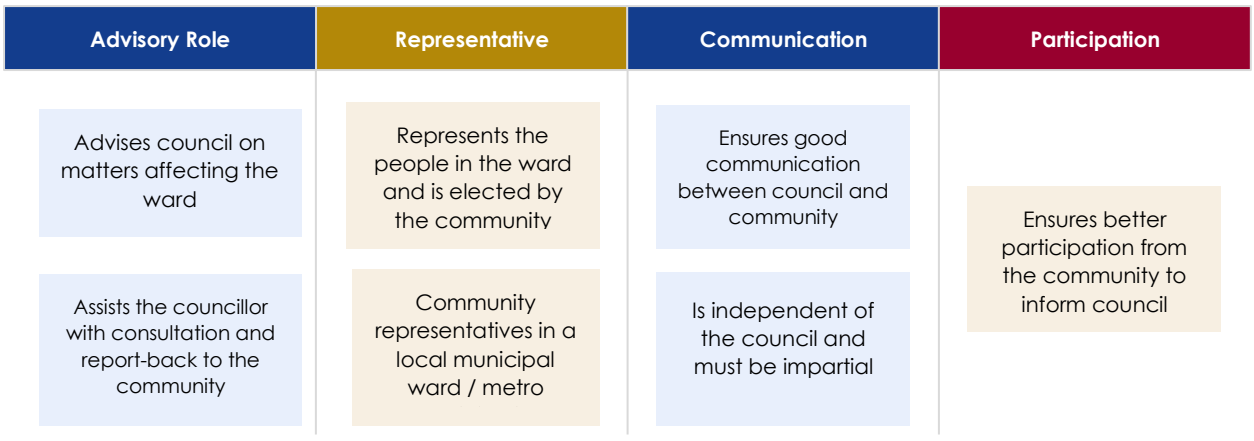
Table 10: Members of the Audit Committee

Name of representative	Capacity
Linda C Nene (Mr)	Chairperson
Len Mortimer (Mr)	Member
Reyhana Gani (Ms)	Member
Mervyn Burton (Mr)	Member

1.21 Ward Committees

Stellenbosch Municipality has a ward committee system in place, which plays a crucial role in achieving the aims of local governance and democracy, as mentioned in the Constitution of 1996. A ward committee is independent of the council and not politically aligned. The figure below depicts the main duties of the ward committees.

Figure 6: Main duties of the Ward Committee



1.22 Stakeholders

To ensure effective service delivery, high levels of cooperation must exist between all three spheres of government. Effective inter-governmental relations (IGR) structures are especially important to the developmental role of municipalities. This role can only be fulfilled through the active involvement of

all spheres of government in the setting of priorities, resource allocation, and development planning.

The demonstration of the importance of partnerships for the municipality is illustrated in the table below.

Table 11: Key Stakeholders

Name of Partner	Purpose of MOU / MOA
@ Heart	The @heart partnership is a long-standing relationship built on experience with youth work and HCT testing from a municipal facility.
City of Cape Town and Drakenstein Municipality	Partnership through the Greater Cape Metro Regional Spatial Implementation Framework has been initiated to improve coordination around the development of the Klapmuts area.
Community structures (Forums, ECD centres, religious fraternities, etc.)	Aim to promote and implement: - platforms to share knowledge; - disaster risk reduction initiatives; - community safety programmes; and - campaigns to promote safe, resilient, sustainable communities.
CSIR (Council of Scientific and Industrial Research)	A partnership aimed at multidisciplinary research and development by supporting innovation in Stellenbosch.
Department of Education	Aims to promote a culture of prevention, preparedness, and resilience at all levels through knowledge, innovation, and education.
Department of Social Development, DCAS, Cape Winelands District Municipality	Joint implementation of programmes focusing on common issues within WC024.
Disaster Management Advisory Forum	An advisory forum on all safety issues, as well as remedial measures implemented to address and alleviate and / or minimise risks.
Executive Mayor and Rector Forum	A partnership with the University of Stellenbosch to ensure aligned development planning and that the municipality draws from the University's expertise and resources.
Memorandum of Cooperation between the Stellenbosch Municipality and Stellenbosch University (SU)	Cooperation in terms of closed-circuit television is in the interest of the security of the town and the campus, with a view to a crime-free university town.
Genius of Space	This initiative developed from and forms part of the Western Cape 110% Green Initiative. The Biomimicry Genius of Space project is a registered flagship project of 110% Green. This initiative combines two priorities of the Western Cape Government – the Berg River and the Green Economy – to find an innovative solution to water pollution in the Berg River.
Green Cape	The Green Cape partnership represents cooperation with the province's 110% green initiatives, focusing on alternative waste management initiatives and energy efficiency.
HeartFlow	Helping people on the fringes of society. Provide paper coupons that can be exchanged for a stay-at-the-night shelter, a blanket, or a meal. The programme was extended to include an electronic app through which said coupons can be bought to benefit people who are homeless.
ICLEI (International Council for Local Environmental Initiatives)	A partnership between the City of Cape Town, ECLEI and Stellenbosch Municipality to discuss developments in Transport, Waste and Electricity Generation, towards ensuring sustainability.
IMESA (Institute for Municipal Engineers South Africa)	A partnership with IMESA aimed at strengthening knowledge and capacity related to municipal infrastructure and service delivery.
Infrastructure Innovation Committee (IIC)	A partnership with Stellenbosch University and other stakeholders aimed at exploring sustainable and innovative infrastructure provisions to meet the needs of the municipality and achieve future sustainability.
Integrated Development Committee (IDC)	A partnership with Stellenbosch University and other stakeholders aimed at exploring spatial and urban planning possibilities for Stellenbosch to meet the needs of the municipality and the University.
IPC (Integrated Planning Committee)	The Integrated Planning Committee is a working group between the City of Cape Town, Stellenbosch, Saldanha Bay, Overstrand, Theewaterskloof, and Drakenstein Municipality that discusses all transport-related matters to effectively promote regional planning.
Landfill Monitoring Committee	A partnership with the Devon Valley residents, whereby residents monitor the Stellenbosch landfill site.

Name of Partner	Purpose of MOU / MOA
LTAB (Land Transport Advisory Board)	A partnership was formed between political leaders to discuss Land Transport related matters that affect transport in the area.
NMT (Non-motorised Transport) Working Group	A working group that discusses all Non-Motorised Transport matters in the Stellenbosch area. The group consists of NMT users, officials, representatives from the University and the disabled fraternity.
Provincial Disaster Management Centre, Cape Winelands District Municipal Disaster Management Centre	Aims to promote the development, implementation, and maintenance of effective services within its area of jurisdiction.
Provincial Waste Management Officer's Forum	Quarterly Meetings (All designated Waste Management Officers of Western Cape engage with the Provincial Government's Waste Management Department (DEA&DP on issues relating to policy, best practice, etc.).
Ranyaka	Sustainable and integrated solutions to the challenges facing towns, neighbourhoods, and communities.
Roads Safety Management	Assisting with schools and education, special projects, e.g. Learner's license classes.
Safety Forum	An advisory forum to the Executive Mayor on all safety issues, as well as remedial measures implemented to address and alleviate threats.
SALGA Municipal Benchmarking Committee	A partnership aimed at improving efficiency and effectiveness through comparative process benchmarking, peer-to-peer operational knowledge sharing, and interactive performance improvements.
SCORE	Youth Sports Development at the Indoor Sports Centre, Franschhoek.
Stellenbosch Alternate Energy Research	A joint working relationship is being launched among the University of Stellenbosch, the Council for Scientific and Industrial Research, the Western Cape Government, and the municipality to investigate the generation of alternative electricity to combat load shedding from Eskom.
Visit Stellenbosch	A partnership with the umbrella tourism body for the Greater Stellenbosch area aimed at growing and sustaining the municipality's tourism industry and broadening tourism-related benefits.
Social Housing Regulatory Authority (SHRA)	An informal working partnership on promoting and implementing Social Housing within the Stellenbosch Municipal area.
Stellenbosch and Gotland Municipality Partnership	A partnership with Gotland municipality focusing on programmes in local economic development.
Stellenbosch Heritage Foundation	The initiative is aimed at providing support to the municipality on the interactive website of the Heritage Foundation and assisting with the compilation of the heritage inventory.
Stellenbosch Infrastructure Task Team (SITT)	A partnership with the University of Stellenbosch and other stakeholders aimed at exploring sustainable infrastructure provision to meet the needs of the municipality.
Stellenbosch Night Shelter	A partnership to enable appropriate management of the municipal night shelter.
Stellenbosch River Collaborative Steering Committee	A partnership was formed between various role-players to improve the water quality in the Eerste River catchment, with the focus being on the Plankenbrug River.
Mobility Forum and NMT Working Group	A Mobility Forum and NMT Working Group were established to discuss transport-related matters that affect Stellenbosch, including all relevant governmental institutions and other role-players.
University of Stellenbosch – Student Representative Council	A partnership with the University, whereby students provide: • relief aid (clothing, food); • placement of students to assist during incidents/disasters; and • awareness programmes.
University of Stellenbosch – Department of Geography and Environmental Studies	A partnership with the University and other stakeholders focusing on strengthening community-based risk assessment capabilities in disaster-prone areas.
University of Stellenbosch – Maties Sport: Community Interaction	A partnership striving for excellence in meeting the needs of the youth through innovative and sustainable programmes to disseminate information on risk avoidance, hazards and their effects, and preventative activities.
Western Cape Planning Heads Forum	A partnership with all local municipalities within the Western Cape and the Western Cape Government Department of Environmental Affairs and Development Planning is aimed at the sharing of best practices and improving coordination on matters related to the Spatial Planning and Land Use Management sector.
Western Cape Government Department of Environmental Affairs and Development Planning.	A partnership around the implementation of the Adam Tas Corridor Catalytic initiative.

Name of Partner	Purpose of MOU / MOA
Western Cape Government Department of Environmental Affairs and Development Planning.	A Partnership around the development of an Inclusionary Housing Policy Framework for Stellenbosch Municipality.
Western Cape Government Department of Environmental Affairs and Development Planning.	A partnership through the Greater Cape Metro Regional Spatial Implementation Framework has been initiated to improve coordination around the development of the Klapmuts area.
Western Cape Department of Public Works, Roads, and Transport	As part of the Provincial Sustainable Transport Programme (PSTP), the Western Cape Department of Public Works, Roads, and Transport identified Stellenbosch as a priority municipality for the development of a sustainable transport system. The emphasis will be on the development of a public transport system and the development of infrastructure to improve non-motorised transport.
Western Cape Recycling Action Group Forum	Quarterly meetings (meetings involving the private sector, industries, and government in terms of waste minimisation initiatives).
WOF (Working on Fire)	A partnership aimed at promoting capacity building through various programmes helps to develop social cohesion.

CHAPTER 2:
State of the Greater Stellenbosch Area

2.1 Introduction

Stellenbosch Municipality is located at the edge of the City of Cape Town but still manages to retain Stellenbosch Municipality is located at the edge of the City of Cape Town but still manages to retain its distinct small-town character. This undoubtedly gives Stellenbosch a strong competitive advantage – sharply contrasting with similarly sized towns located 400 km or more from the nearest metropolis. Aside from being a mere 50 km from Cape Town's central business district (CBD) and being flanked by the N1 and N2 main routes, Stellenbosch is also just 30 km away from the sea (at Somerset West/Strand) and only a few kilometres away from one of the most attractive mountain ranges of the Boland. In addition, Stellenbosch is a mere 28 km from Cape Town International Airport, one of South Africa's top (air) links to the global economy, and not much further away from Cape Town Harbour, the shipping portal to both the Atlantic and Indian Oceans.

This convergence of environmental resources, scenic quality and business opportunities has two other mutually reinforcing spin-offs: The largest number of JSE-listed companies based in any small South African town have their headquarters in Stellenbosch, and the town is home to a disproportionately high number of corporate CEOs and executives, which in turn means that it can sustain a comparatively high level of economic activity and consumer services for a town of its size. This results in other benefits throughout the value-add chain and for employment. The municipal area covers approximately 900 km². The municipality's area of jurisdiction includes the towns of Stellenbosch and Franschhoek, as well as several rural hamlets such as Wemmershoek, La Motte, De Novo, Kylemore, Pniël, Johannesdal, Lanquedoc, Groot Drakenstein, Muldersvlei, Klapmuts, Elsenburg, Raithby, Jamestown, Koelenhof and Vlottenburg (most with a population of less than 5 000). Apart from formal settlement areas, the municipal area also includes several informal settlements. Franschhoek, known as the "French Corner", is celebrated for its exceptional culinary scene, offering a delectable fusion of French and South African flavours. It is a favourite among local and international tourists. Due to recent developments, Klapmuts is considered a regional growth node thanks to its regional connectivity.

Stellenbosch town is the second oldest town in South Africa, dating back to 1679 when an island in the Eerste River was named Stellenbosch by the then Governor of the Cape, Simon van der Stel. The first farming activities in the area were started in 1679. Today, the area has become primarily known for its extraordinary wines and fruits. The towns of Stellenbosch and Franschhoek are renowned for various architectural styles such as Dutch, Georgian, and Victorian, which reflect their heritage and traditions, but also divisions of the past.

The area houses excellent educational institutions, including the University of Stellenbosch and several prestigious schools. It has a strong business sector, ranging from major South African businesses and corporations to smaller enterprises and home industries. The tourism industry alone is responsible for the creation of about 18 000 jobs in the area. Wine farms and cellars abound, and the area is the home of the very first wine route in South Africa. A variety of sports facilities are available. Coetzenburg, with its athletics and rugby stadiums, has delivered star performances over many generations. The municipal area has a variety of theatres, which include Stellenbosch University's HB Thom Theatre,

Oude Libertas Amphitheatre (renowned for its summer season of music, theatre, and dance), and Spier Amphitheatre, as well as Klein Libertas Theatre, Dorp Street Theatre, and Aan de Braak Theatre.

2.2 Ward Demarcation

The Stellenbosch Municipality is currently structured into the following **23** wards:

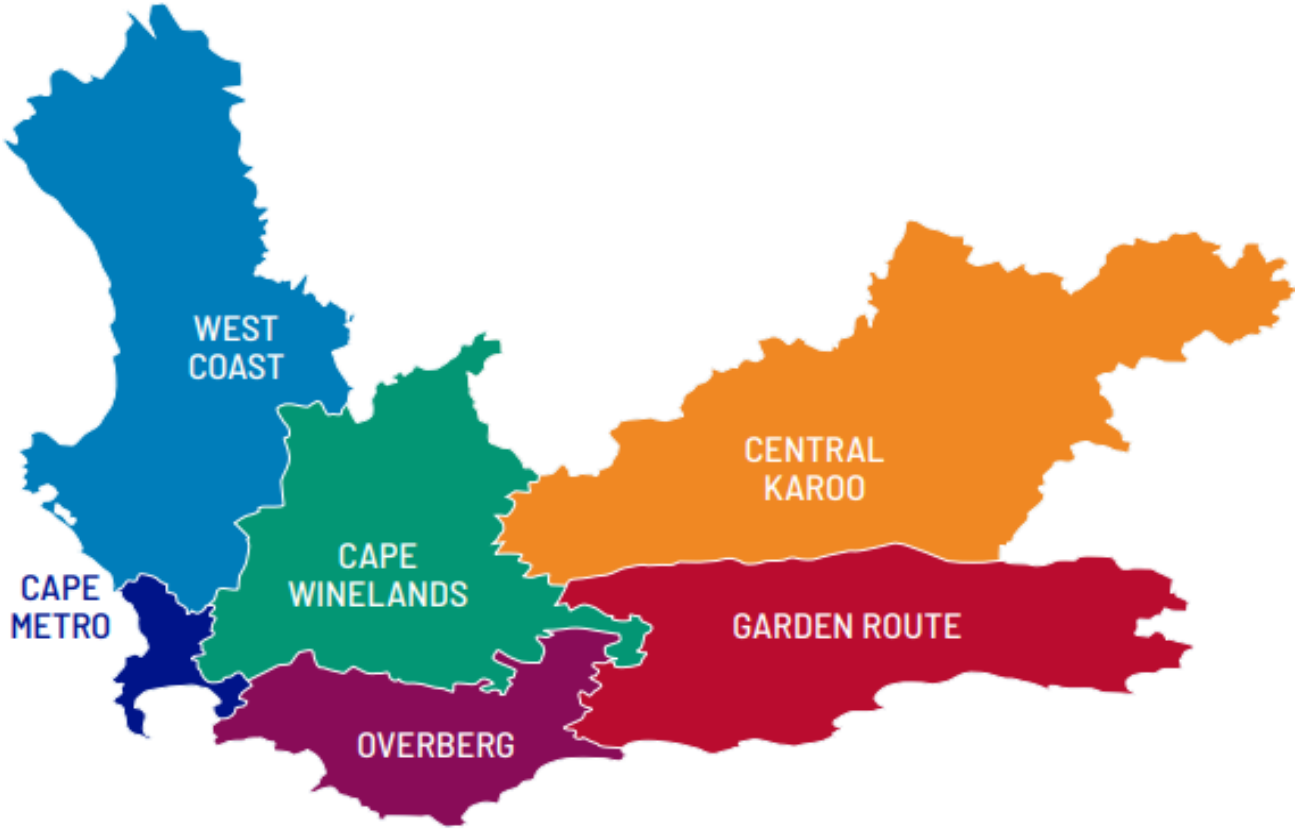
Table 12: Municipal ward demarcation

Ward	Areas
1	Mooiwater, Franschhoek Town and Surrounding Farms
2	Langrug, La Motte, Dennegeur, Groendal
3	Lanquedoc, Wemmershoek to La Motte Wine Farm and Leopards Leap Wine Farm
4	Kylemore, Johannesdal, Pniël and Surrounding Farms
5	Ida's Valley (Hillside Village, La Gratitude Park (Kreefgat), The Ridge, La Roche, Lindida, Bloekomlaan(Moses / Martin) Lindley)
6	On the corner of Moffat Street to the end of Lelie Street, the Corner of Moffat Street to Rustenburg Road, Desch Street to Rustenburg Road, Moffat Street, Hahn Street, Weber Street, Tindell Street, Juffernbruch Street, Kahler Street, Luckhoff Street, Erasmussmith Street, Baker Street, Desch Street, Lelie Street, Protea Street to Erasmusmith Street, Botmanskop Way, Dahlia Street, Speler Street, Rustenburg road of the corner of Helshoogte Road to Lelie Street; Glenelly Estate in Lelie Street; Helderfontein in Helshoogte Road; Nietvoorbij on R44; Blue Jay / Timberlea Trust Farm on R44; Kloofbosch on R44; Babin Farm on R44; Morgenhoff Wine Estate on R44; Remhoogte on R44; Groenhof on R44; Muratie Wine Estate on R44; Delheim Wine Estate on R44; Kanonkop on R44; Uitkyk on R44; Warrick on R44; Lievland on R44
7	Mostertsdrift, Karindal, Rozendal, Uniepark, Simonswyk and Universiteitsoord
8	Stellenbosch University campus and university residence area; Coetzenburg, (partially:) Koloniesland
9	Stellenbosch CBD, Part of the US campus (residential areas within both these areas), the Southern border is the Eerste River, the Northern border is Merriman Street, the Eastern border is Die Laan and the Western border is Bird Street
10	Tennantville, Lakay Street, Titus Street, Langsuid Street up to Lakay Street, Tennant Street, Lapan Street, Bell Street, Bird Street, La Colline (Dr Malan Street, Dan Pienaar Street, Paul Roos Street, Tobruk Park, Irene Park, La Colline Road, Conde Street, Taylor Street, Mount Albert Street), Kromrivier Road, Jan Celliers Street, Hammanshand, Ds Botha Street, Voorplein Street, Bird Street, Langenhoven Street, Du Toit Station, Ryneveld Street, Karee Street, Olienhout Street, Banghoek Road, Academia, Bosman Street, Smuts Road, Joubert Street, De Beer Road, De Villiers Road from Ryneveld Street to Cluver Road on the left-hand side
11	Boundaries of the ward are: Kridge Road, Herte Street, Skone Uitsig Road onto Alexander Street onto Du Toit Street toward Merriman Avenue towards Adam Tas Road onto George Blake Street, Mark Street, Distillery Road, Santhagen Road, Swawel Avenue, Kanarie Road, Tarentaal Road, Bokmakierie Road, Fisant Road, Devon Valley Road, Kiewiet Road, Dagbreek Road, Pelikaan Street, Patrys Road, Hammerkop Road, Loerie Road, Muldersvlei Landgoed, and all areas in Onder Papegaaiberg and businesses
12	Kayamandi: Zone A George Blake Street, Chris Hani Drive, 10th and 13th Street, School Crescent, Snake Valley, Enkanini, Watergang, Watergang TRA 2 and Watergang Informal Settlements
13	Kayamandi: Zone A Masithandane Street, Zone J, Red Bricks, Zone K and L, Hostels, Dairy and University Hostels, Old Bricks Houses Red Roofs, Zwelitsha, Costaland
14	Kayamandi: Zone P, I, F, D and O, Costaland, Marikana, Watergang TRA 1, Smarties (Mgabadeli Street), Monde Crescent
15	Kayamandi: Zone M, N, O, 4th and 5th Avenue, 10th, 12th and 14th Street, Long Street, Retreat Street, Forest Drive
16	The borders are Tenant Road, Long Street, Crombi Road to the end of Gabriels Road. Asalea Road, 2nd Road, Noble Road, Bailey Road, Eike Street, Curry Street, Hoop Road, Pansy Road, West Road, Laai Road, Anthony Road, Carriem Road, Archilles Road, Bergstedt Road, Davidse Road, Cupido Road, Pearce Road, Robyn Road, Gonzalves Road, Hercules Road, Chippendale Road, Afrika Road, Arnolds Road, September Road, Jakaranda Street, Short Road, Quarry Road, Middle Road, Primrose Street, Pine (Bo en Onder), North End, Vredelust, Gemsbok, Daffodil Single, Steps, Sylvia Street, Eiland Street, Last Street (White City), Frikkadel Dorp, September Street
17	A part of Cloetesville (Lakay Road towards Langstraat – Suid Road, Kloof Street, Fir Street, Fontein Road, Williams R towards Gabriels Road towards February Road, Valentyn Road, Pool Road, Raziet Road, Ortell Road, Rhode Road, King Road, Hine Road, Hendrikse Road, Rhode Road), as well as Welgevonden, Green Oaks, Stellita Park, Weltevrede, Welgevonden Estate (Red Oak Road, Belladonna Street, Wildeklawer Welgevonden Boulevard, Olive Road, Sonnedou Road, Mountain Silver Road, Silver Oak Road, Froetang Road, Katbos Road, Everlasting, Fynbos Street, Sourfig Street, Scarlet Cresent, Pin Oak Street, Evergreen, Autumn Close, Nenta, Cherrywood, Candelabra, Froetang, Candelabra, Kouter, Protea Street, Minaret, Gooseberry, Honeybush), Klein Welgevonden (La Belle Vie, Chablis) and the Municipal Flats in Rhode, Kloof and Long Streets, Bertha Wines and Weltevreden Estate, 15 Weltevreden Estate,) The borders of the ward are the R44 Klapmuts Road and Long Street.

Ward	Areas
18	Klapmuts Town Centre, Bennitsville, Weltevrede Park, Klapmuts New Houses, Mandela City and La Rochelle Informal Settlement, Klapmuts Farms (The Purple Windmill, Arra Vineyards, Hidden Gems Wines, Gravel Junction Wine and Spirits Company, Wine Estate Le Bonheur, Anura Vinyard, Dalewood Farms, Blueberry Bar, Klapmuts Transfer Station, Trophy SA, DKL Transport Pty, Welgelee Estate)
19	De Novo, Kromme Rhee, Vaaldraai, Muldersvlei, Koelenhof and surrounding Farms, Koelenhof Station, Slayley, Hunting, Koelenhof Farms, Poultrey / Mariendahl, De Hoop, Nooitgedacht Village, Bottelary and Surrounding Farms, De Waalshof, Weltevrede 1, Weltevrede 2, Smartie Town.
20	Vlottenberg, Raithby, Mooiberge, Lynedoch
21	Brandwacht Aan Rivier, Paradyskloof, Stellenbosch Golf Course, Blaauwklippen / Stellenzicht Farms, De Zalze, Jamestown, Mountainview, Stellenbosch Airfield
22	Die Boord, Dalsig, Brandwacht, Krigeville, Libertas Farm
23	Dorp Street, Krige, Hamman Street, Schroder Road, Die Braak, Bird Street from Dorp Street, Dennesig area, Muller Road, Banghoek Road, Ryneveld Street, Plankenburg Industrial area and Kayamandi Corridor.

Below is a map of the Cape Winelands District concerning the provincial district boundaries:

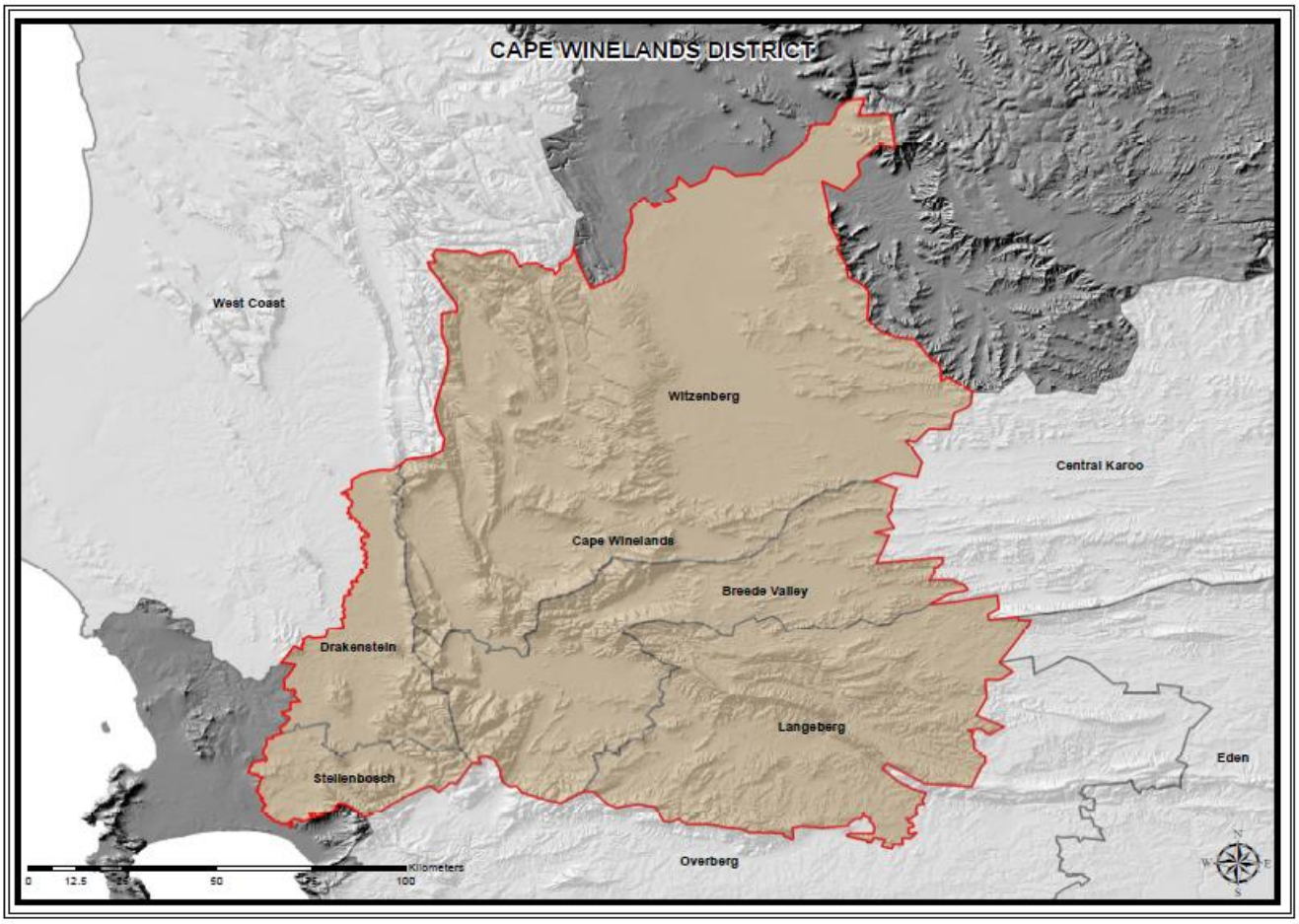
Map 1: Locality of Cape Winelands concerning Provincial Boundaries



The Western Cape Province makes up 10.6% of the country's land surface and encompasses an area of 129 462 km2. The province's spatial area includes 1 metropolitan area (City of Cape Town), 5 district municipal areas (Central Karoo, Eden renamed Garden Route, Overberg, Cape Winelands, and West Coast), and 24 local municipalities.

Below is a map of the municipalities concerning the Cape Winelands District:

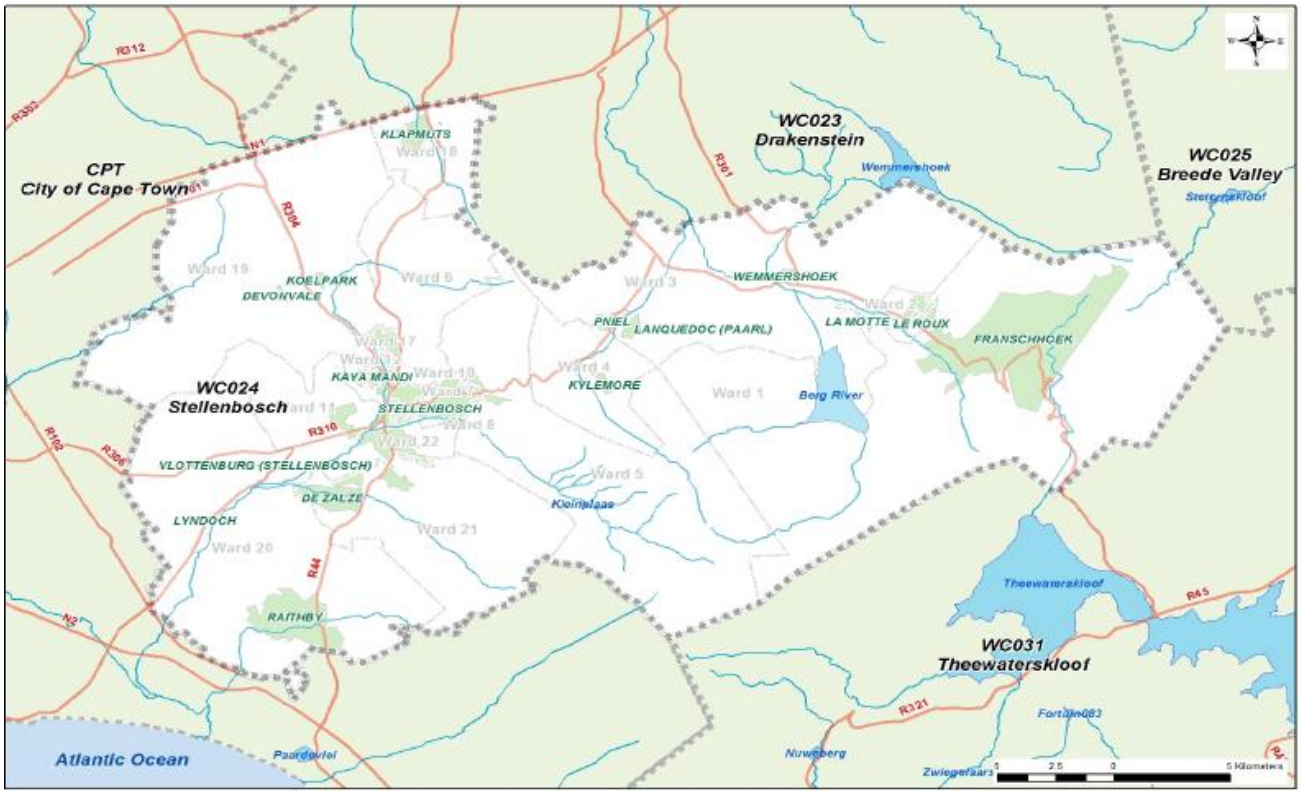
Map 2: Locality map of Stellenbosch Municipality concerning Cape Winelands District Boundaries



The Cape Winelands District Municipality is located within proximity of the City of Cape Town, which offers excellent access to trade opportunities, routes, and infrastructure such as expanding broadband networks, an international airport (with direct flights to international cities), the second-largest container port in the country, and a comprehensive road and rail network. This makes the Cape Winelands district ideally located as an investment destination. The Cape Winelands District municipal area incorporates Drakenstein, Stellenbosch, Breede Valley, Langeberg, and Witzenberg.

Below is a map of the Stellenbosch Municipality's area of jurisdiction:

Map 3: Locality map of municipal boundaries



Stellenbosch Local Municipality is located in the heart of the Cape Winelands and adjacent to the City of Cape Town and Drakenstein Municipality. Stellenbosch Municipality, as a local authority, governs the towns of Stellenbosch, Pniël, Klapmuts, Kylemore, Jamestown, Raithby, Ida's Valley, Cloetesville, Kayamandi, and Vlottenburg, as well as the surrounding rural areas. The area covers 831 square kilometres and adjoins the City of Cape Town (CoCT) to the west and south and the Breede Valley, Drakenstein, and Theewaterskloof municipalities to the east and north. Functionally, Stellenbosch Municipality (SM) forms part of the Greater Cape Town metropolitan area.

The main settlements in SM are the historic towns of Stellenbosch, Franschhoek, and Klapmuts. There are also several smaller villages, including Jamestown (contiguous with Stellenbosch town), Pniël, Johannesdal, Lanquedoc, Lynedoch, and Raithby. New nodes are emerging around agricultural service centres, for example, Koelenhof and Vlottenburg. Stellenbosch is a sought-after space, offering opportunity and quality of living while being near city life. This has placed the municipal area under constant development pressure.

2.3 Stellenbosch Municipality at a Glance

Table 13: Stellenbosch Municipality - Summarised Statistics

Population Estimates, 2024		Actual households, 2024	
Population	209 831	Households	57 520
			(Source: MYPE)

Education, 2023		Poverty, 2023	
Matric Pass Rate	80.2%	Gini-Coefficient	0.60
Learner Retention Rate	81.5%	Poverty Head Count Ratio (UBPL)	71.4%
Learner-Teacher Ratio	26.3		

Health, 2023/24			
Primary Health Care Facilities	Immunisation Rate	Maternal Mortality Ratio (per 100 000 live births)	Teenage Pregnancies – Delivery rate to women U/19
8 (excl. mobile / satellite)	58.1%	0.0	0.6%

Safety and Security	The annual number of reported cases in 2023/24			
Residential Burglaries	DUI	Drug-related Crimes	Murder	Sexual Offences
998	252	1470	79	255

Access to Basic Service Delivery	Percentage of households with access to basic services, 2022/23			
Water	Refuse removal	Electricity	Sanitation	Formal Housing
98.5%	87.6%	96.6%	96.2%	96.2%

Labour, 2023	Socio-economic Risks	
Unemployment Rate (narrow definition)	Risk 1	Job Losses
12.6%	Risk 2	Low Learner retention
	Risk 3	Low skills base (Labour)

Largest 3 sectors			Contribution to GDP, 2023
Finance, insurance, real estate and business services	Wholesale and retail trade, catering and accommodation	Manufacturing	
29.0%	16.0%	16.0%	

Source: Western Cape, Draft Social–Economic Profile 2024 (Stellenbosch Municipality) and StatsSA 2022

2.4 Socio – Economic Context

All socio-economic information is sourced from the Local Government Socio-Economic Profile 2024. The statistical data are primarily sourced from Statistics South Africa, administrative data from sector departments, the Municipal Review and Outlook (MERO), Global Insight Regional Explorer, and Quantec.

The GDPR performance, risk, and vulnerability factors can be read in detail within the Local Government Socio-economic Profile 2024 for the Stellenbosch municipal area.

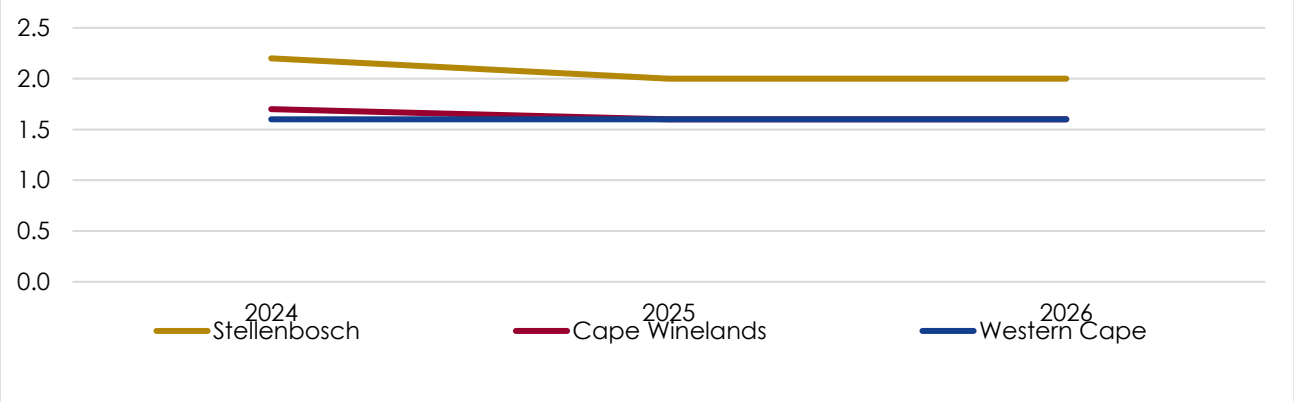
2.4.1 Population Growth

Stellenbosch's population is forecasted to increase from **209 831 in 2024** to **231 712 by 2029**, reflecting an annual growth rate of 1.7 per cent. This significant increase illustrates Stellenbosch's appeal, particularly due to its educational institutions and vibrant community atmosphere. Stellenbosch is experiencing a notable demographic influx. This growth necessitates strategic planning for infrastructure and local services to support the needs of a larger population.

In terms of households, Stellenbosch is projected to grow from **57 520 in 2024,** with an annual growth rate of approximately 2.4 per cent. This increase indicates a rising demand for housing that aligns with the growing population. Addressing this growth in households will be essential for maintaining service quality and community engagement.

The figure below depicts the estimated population growth from 2024 - 2026:

Table 14: Estimated Population Growth



Source: Western Cape, Draft Social–Economic Profile 2024 (Stellenbosch Municipality) and StatsSA 2022

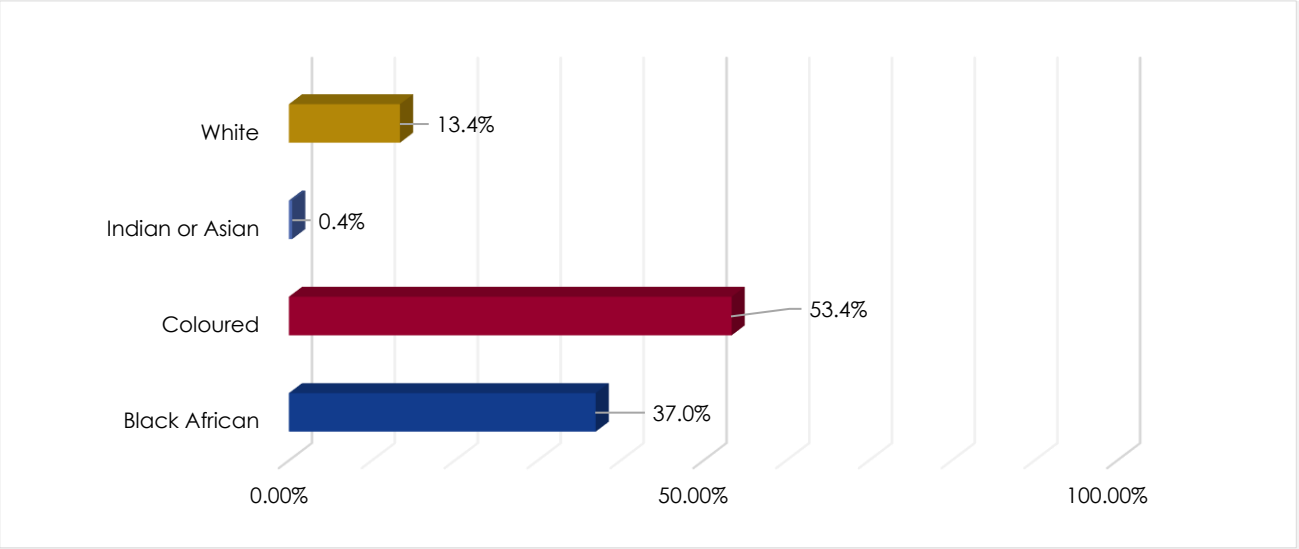
2.4.2 Racial Split

The race dynamics in the Stellenbosch municipal area present a diverse demographic landscape. Much of the population comprises Black African individuals, accounting for 32.8 per cent of the total, followed closely by the Coloured community, constituting 53.4 per cent. White residents make up 13.4 per cent of the population, while individuals categorised as Indian / Asian represent a smaller proportion at 0.4 per cent.

This cross-analysis highlights the intricate racial composition within the Stellenbosch community, underscoring the significance of cultural diversity and its potential impact on economic and social interactions.

The figure below indicates the ratio split within the Stellenbosch Municipality:

Figure 7: Racial Split for the WCO24



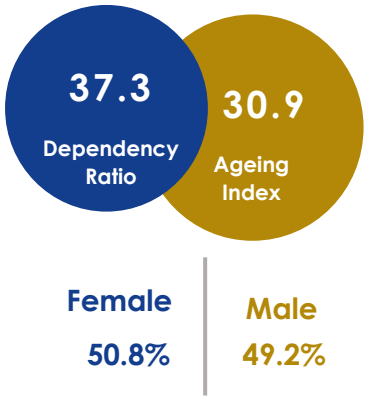
Source: Western Cape Local Government Social–Economic Profile 2024

2.4.3 Gender Ratio

Stellenbosch's sex ratio shows a balanced demographic pattern, with 49.2% males and 50.8% females. This implies that for every 100 men, there are roughly 101 women in the total population. This trend is expected to remain stable over the next few years with minimal variations anticipated through 2029. The fluctuations could be influenced by migration and employment trends, which. Understanding demographic dynamics is crucial for economic analysis and strategic planning.

The table below depicts the gender ratio within the Stellenbosch municipal area.

Figure 8: Ratio of % females and males



Source: Western Cape, Draft Social–Economic Profile 2023 and StatsSA 2022

2.4.4 Age Cohorts

Stellenbosch's age cohort distribution demonstrates a diversified demographic landscape. The population aged 0 - 14 is expected to increase slightly, from 43 515 in 2024 to 46 279 in 2029, indicating a need for expanded educational resources and childcare services. The working-age population (15–64) is predicted to stabilise, indicating a strong labour force. However, the large increase in the senior population (65 and older) demands targeted programs for healthcare and social support. This demographic shift suggests potential socioeconomic issues, such as higher healthcare expenses and

a greater need for age-appropriate services, necessitating proactive planning to provide an inclusive environment for all age groups.

2.4.5 Household Size

Household size refers to the number of people per household. The average size of households is expected to remain at an average of 2.9 individuals from 2022 to 2026. The trend of the average household size could be attributed to a wide range of factors, including but not limited to underlying socio-economic factors like patterns in employment opportunities, educational access, and housing market dynamics that shape this trend.

The table below depicts the household sizes from 2022 to 2026:

Figure 9: Household size



Source: Western Cape, Draft Social–Economic Profile 2024 (Stellenbosch Municipality)

2.4.6 Population Density

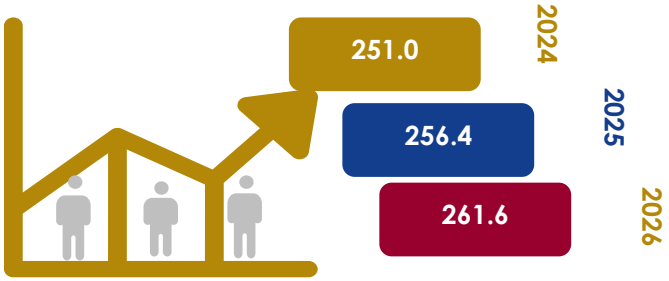
Amidst rapid urbanisation across the Western Cape, population density figures will aid public sector decision-makers in mitigating environmental, health, and service delivery risks. As of 2024, Stellenbosch's density is anticipated to increase to approximately 251 people per square kilometer, reflecting its growing population. In comparison, the Cape Winelands District's overall density is lower, with figures around 117 people per square kilometer. This significant difference necessitates effective planning to address housing, infrastructure, and service demands.

In order of highest to lowest, the various local municipal areas are compared as follows:

- Stellenbosch 251 people/km^2
- Drakenstein 203 people/km^2
- Breede Valley 53 people/km^2
- Langeberg 28 people/km^2
- Witzenberg 15 people/km^2

According to the above comparison, Stellenbosch has the **highest density** in the Cape Winelands District. This is helped a lot by the fact that the Municipal Spatial Development Framework (*m*SDF) says that urban development should stay within the limits of the urban edge.

Graph 1: Level of Urbanisation



Source: Western Cape, Draft Social–Economic Profile 2024 (Stellenbosch Municipality)

2.5 Education

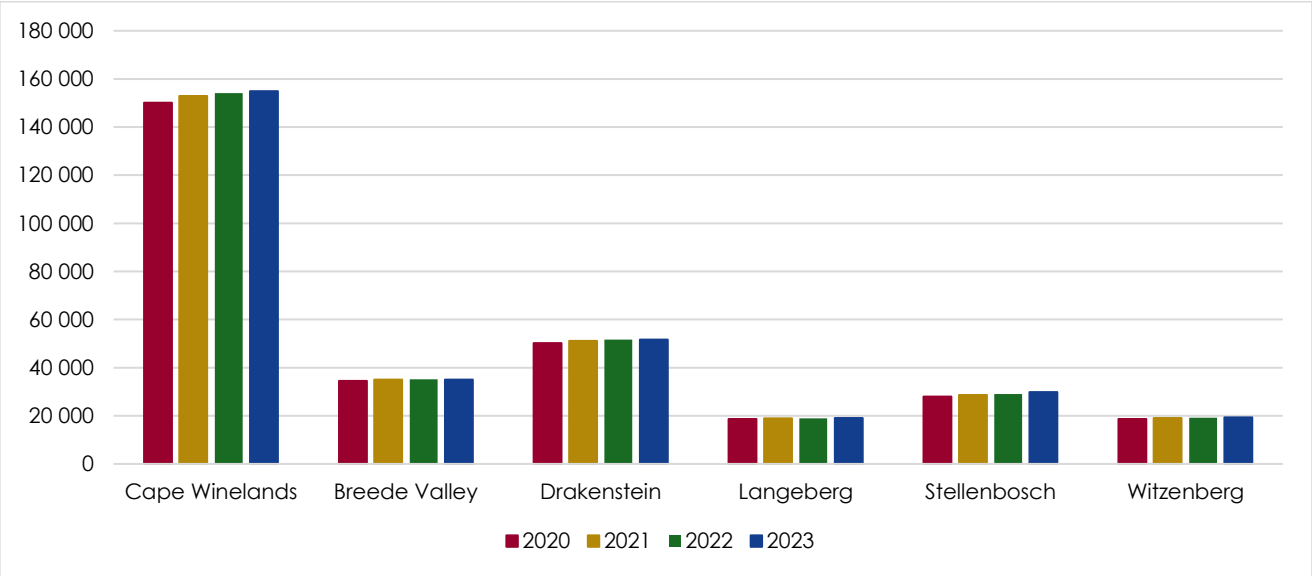
The socio-economic impact of education within municipalities is profound and complex, touching on various aspects of community development and individual well-being. Quality education equips individuals with essential skills, knowledge, and critical thinking abilities, empowering them to participate meaningfully in the local economy. As the educational attainment level rises within a municipality, there is a corresponding increase in employment opportunities and higher earning potential for residents. Additionally, an educated workforce attracts investments and industries, fostering economic growth and stability. Education also plays a pivotal role in reducing poverty and promoting social equity by breaking the cycle of intergenerational poverty.

2.5.1 Learner enrolment, the learner-teacher ratio and learner retention rate

Learner enrolment in Stellenbosch experienced a notable surge from 28 033 enrolments in 2020 to 29 092 in 2022, with a minor increase of 29 826 learners in 2023. It is evident that the educational growth depicts a positive socio-economic trend within the region, presenting an enhanced emphasis on education and potentially indicating improved access to educational facilities. Stellenbosch is a hub for both education and agriculture, luring families to the area. Compared to other municipalities in the Cape Winelands, Stellenbosch's enrollment is impressive, particularly given its relatively limited geographic area.

The graphs below depict learner enrollments, learner-teacher ratios, and learner retention from 2020 to 2023.

Graph 2: Learner Enrolment 2020- 2023

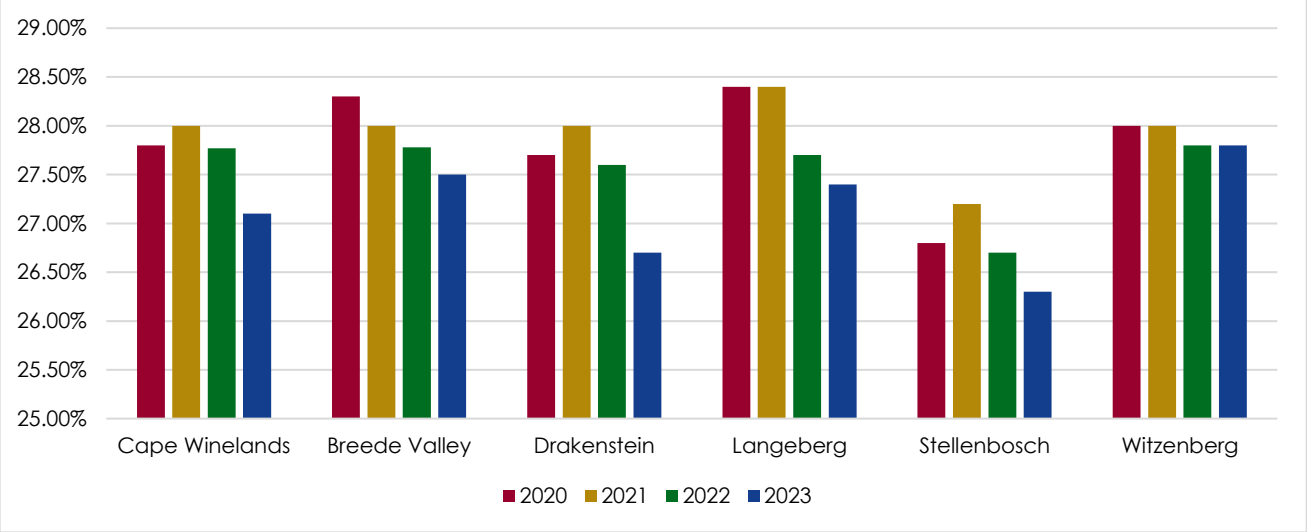


Source: Western Cape, Draft Social–Economic Profile 2024 (Stellenbosch Municipality)

It is crucial to establish healthy learner-teacher ratios to determine the schools' capacity to accommodate the students. Lower learner-teacher ratios are associated with enhanced teacher-student interaction, fostering better-quality education. Stellenbosch's learner-teacher ratio is 26.32, somewhat lower than the Cape Winelands regional average of 27.13. The 2022 Schools Realities Publications emphasise that government-paid teachers face high learner-teacher ratios, indicating larger class sizes. Despite a minor decrease from 26.8 students per teacher in 2020 to 26.6 in 2022 to 26.32 in 2023, the ratio remains within the recommended range of 35:1 to 40:1.

This suggests relatively uncrowded classrooms, aligning with established standards and ensuring a conducive learning environment, ultimately impacting the socio-economic landscape positively.

Graph 3: Learner–Teacher Ratio 2020 - 2023

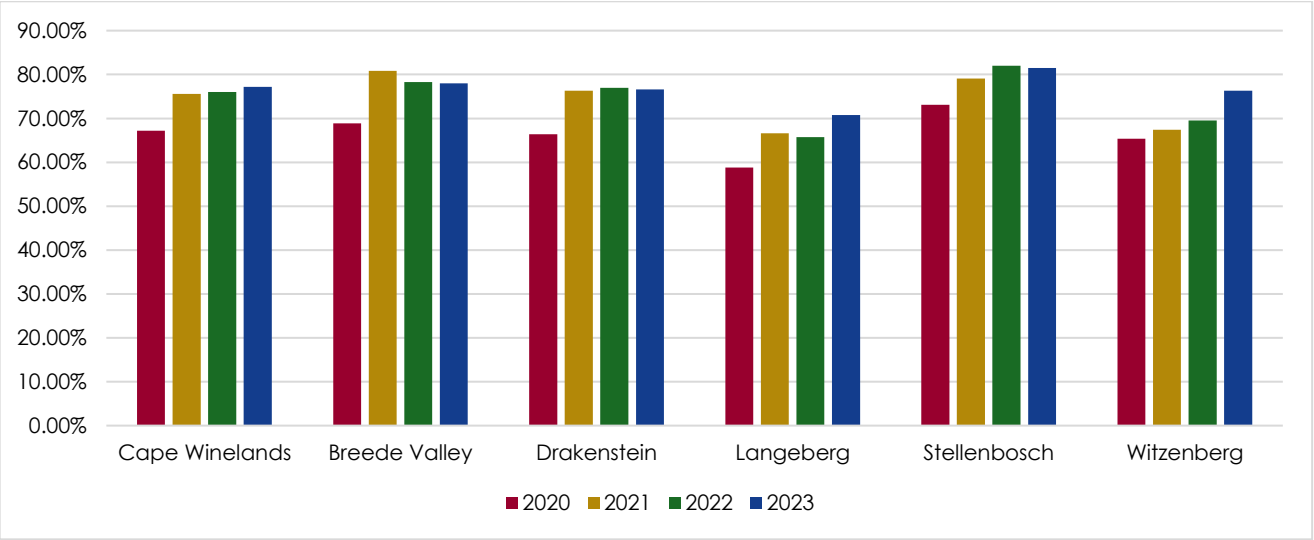


Source: Western Cape, Draft Social–Economic Profile 2024 (Stellenbosch Municipality)

The learner retention rate measures the proportion of learners in Grade 12 who were in Grade 10 two years prior. This can reflect essential socio-economic factors and personal circumstances that have a significant impact on education.

The inverse of the learner-retention rate is commonly referred to as the drop-out rate. Stellenbosch's learner retention rate in 2023 is 81.5 per cent, higher than the regional average of 77.2 per cent for Cape Winelands. The relatively high retention rate in Stellenbosch suggests that the majority of learners are able to complete their education through to matric, which is a positive reflection on the support systems available within the Stellenbosch municipal area. Learner retention rates are influenced by a wide array of factors, including low socio-economic background, learners attitudes towards education, overcrowded classrooms, critical thinking skills, study skills, and other personal circumstances that can make it difficult for the learner to focus on education. Addressing these factors is necessary for encouraging a more conducive learning environment, ensuring higher retention rates, and ultimately enhancing the region's overall socio-economic landscape.

Graph 4: Learner retention 2020 - 2023



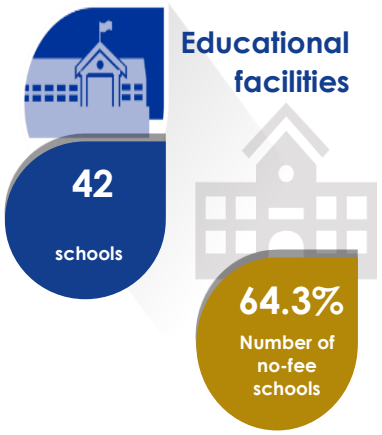
Source: Western Cape, Draft Social–Economic Profile 2024 (Stellenbosch Municipality)

2.5.2 Number of schools and no-fee schools

Figure 10: Number of schools and no-fee schools

The number of schools within the Stellenbosch municipal area was recorded at 42 in 2023. 29 of the schools are equipped with libraries, however 30 per cent of the schools remains without a libraries face challenges in providing students with the same level of academic support, which could affect overall educational outcomes.

The proportion of no-fee schools in the Stellenbosch municipal area remains at 64.5 per cent in 2023, whereby 71.4 per cent are equipped with libraries.



Source: Western Cape, Social–Economic Profile 2023

2.5.3 Schools with libraries / media centres

The Stellenbosch municipal area consists of 42 schools in 2023, of which 29 were equipped with libraries. The availability of library facilities within schools contributes towards narrowing the academic attainment gap by allowing students access to information, which is in turn directly linked to improved education outcomes.



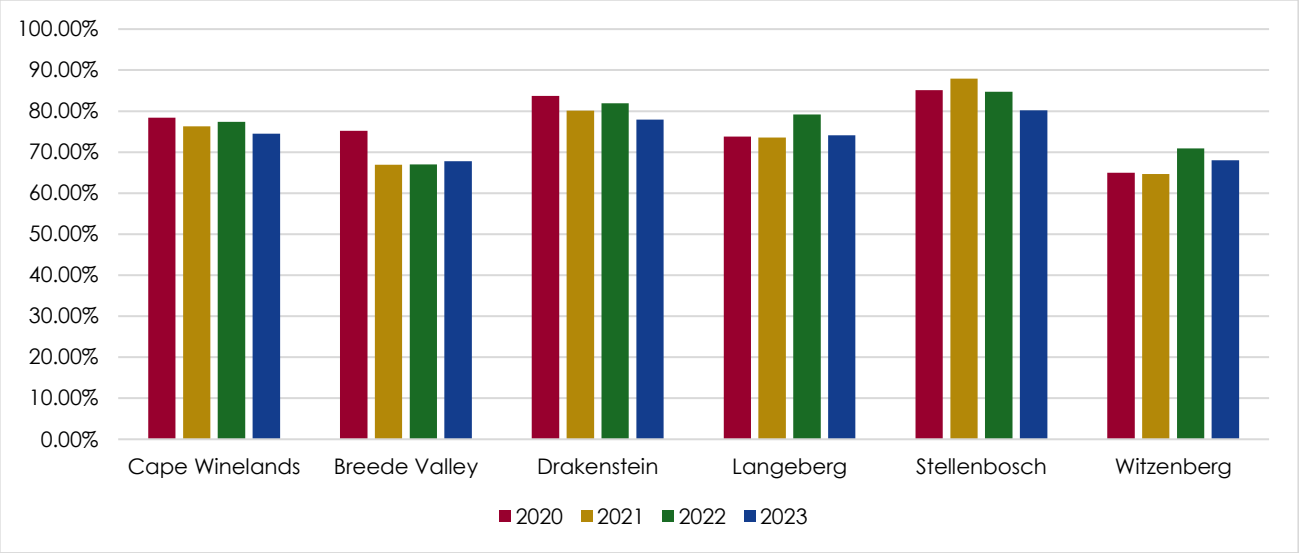
2.5.4 Education outcomes (matric pass rate)

Education remains one of the key avenues through which the state is involved in the economy. In preparing individuals for future engagement in the labour market, policy choices and decisions in the sphere of education play a critical role in determining the extent to which future economic and poverty reduction plans can be realised. Stellenbosch has a matric pass rate of 80.2 per cent in 2023,

which is higher than the regional average of 74.5 per cent for Cape Winelands. This high pass rate indicates that a significant proportion of learners in Stellenbosch are completing their schooling and performing well in the matric exams.

The graph below depicts the Matric pass rates from 2020 to 2023.

Graph 5: Education outcomes (matric pass rate) 2020 - 2023



Source: Western Cape, Draft Social–Economic Profile 2024

2.6 Health

2.6.1 Health Facilities

According to the LGSEP 2024, the Stellenbosch municipal area has 8 fixed primary healthcare facilities, comprising 7 fixed clinics, 1 community day centre, as well as 6 mobile / satellite clinics. In addition to these primary healthcare facilities, there is one district hospital, 9 ART treatment sites, and 12 TB clinics.

The table depicts the total healthcare facilities.

Table 15: Health facilities

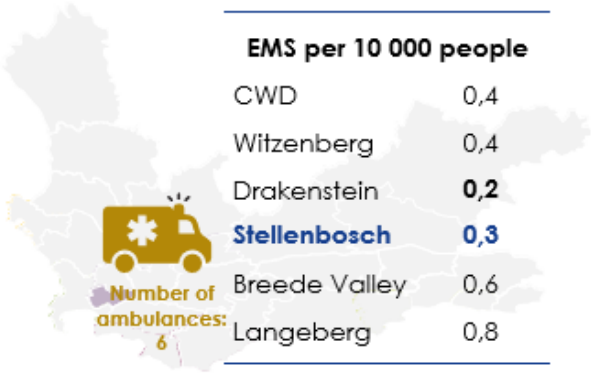


Source: Draft Western Cape, Social–Economic Profile 2024

2.6.2 Emergency Medical Services

The provision of more operational ambulances can provide greater coverage for emergency medical services. This number below only refers to provincial ambulances and excludes all private service providers, and it remained unchanged between 2021/22 and 2022/23.

Figure 11: Emergency Medical Services



2.6.3 HIV / AIDS and Tuberculosis

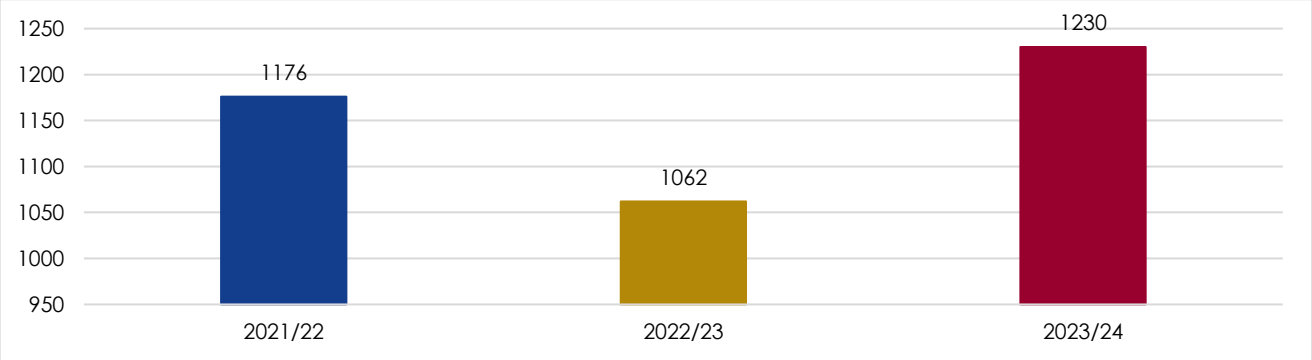
In Stellenbosch, the total number of registered patients receiving ART has increased steadily from 7 062 in 2022/23 to 7 321 in 2023/24. Similarly, the number of registered patients receiving TB treatment also slightly increased from 1062 in 2022/23 to 1230 in 2023/24.

Table 16: HIV/AIDS Management

Area	Registered patients receiving ART			Number of new ART patients		
	2021/22	2022/23	2023/24	2021/22	2022/23	2023/24
Stellenbosch	6 915	7 062	7 321	481	429	298

Source: Western Cape, Social–Economic Profile 2023

Graph 6: Number of TB patients registered on treatment

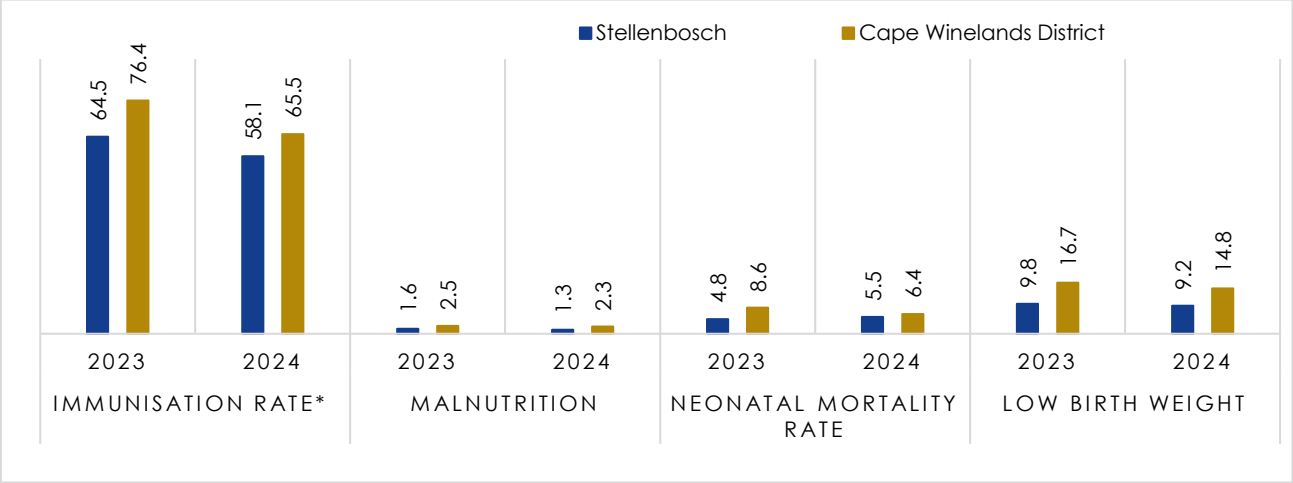


Source: Western Cape, Draft Social–Economic Profile 2024

2.6.4 Child Health

The immunisation coverage rate for children under the age of one in the municipal area worsened from 73.3 per cent to 58.1 per cent between 2021/22 and 2023/24. However, there was a notable improvement in malnourished children, with a decrease in malnutrition from 2.6 to 1.6 per cent between 2017/18 to 2023/24.

Graph 7: Child Health

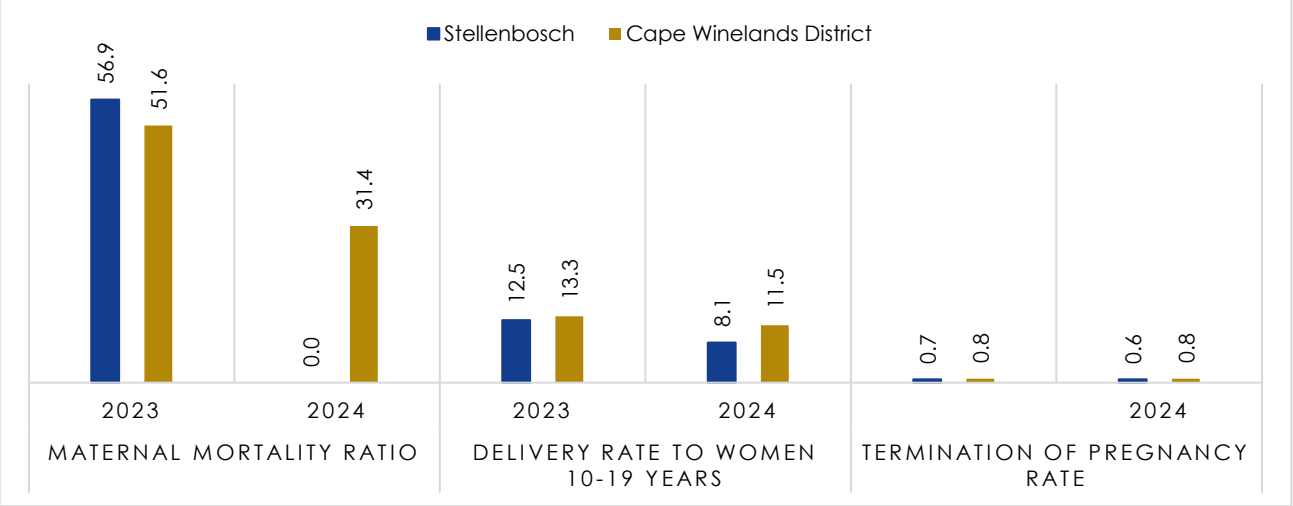


Source: Western Cape, Draft Social–Economic Profile 2024

2.6.5 Maternal Health

The maternal mortality ratio in Stellenbosch has steadily declined from 62.5 in 2018/19 to 0.0 in 2023/24, which is a considerable improvement; nonetheless, the rapid drop in recent years may need more verification to understand its underlying causes. However, the termination of pregnancy rate (0.7 per cent) remained unchanged across this period. In Cape Winelands, the termination of pregnancy rate has remained consistent, from 0.8 in 2022/23 to 0.8 in 2023/24, whereas in Stellenbosch it has risen from 0.5 in 2018/19 to 0.6 in 2023/24. Lower termination rates in Stellenbosch may be due to different socio-cultural contexts, access to reproductive health care, or family planning education programs compared to Cape Winelands, which could explain the observed variations.

Graph 8: Maternal Health



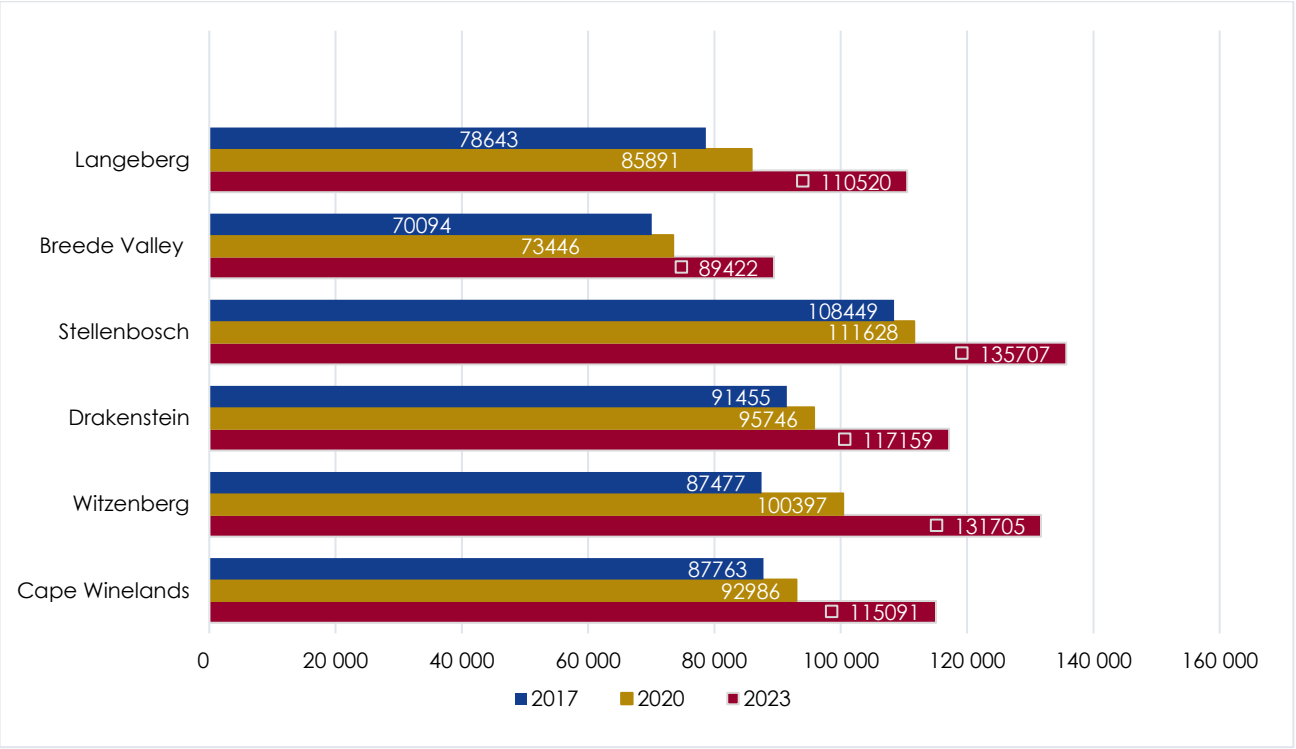
Source: Western Cape, Draft Social–Economic Profile 2024

2.7 Poverty

2.7.1 GDPR Per Capita

In terms of Gross Domestic Product per capita (GDPR), an increase is only witnessed when economic growth surpasses population growth. According to the LGSEP 2024, Stellenbosch's GDP per capita consistently exceeds the Cape Winelands region, indicating its economic growth. In 2017, it was R108 449, higher than the region's R87 763. By 2023, it reached R135 707, attributed to its strong sectors like education, agriculture, and tourism. The town's proximity to Cape Town, university status, and growing business hub contribute to its economic growth.

Graph 9: GDP Per Capita



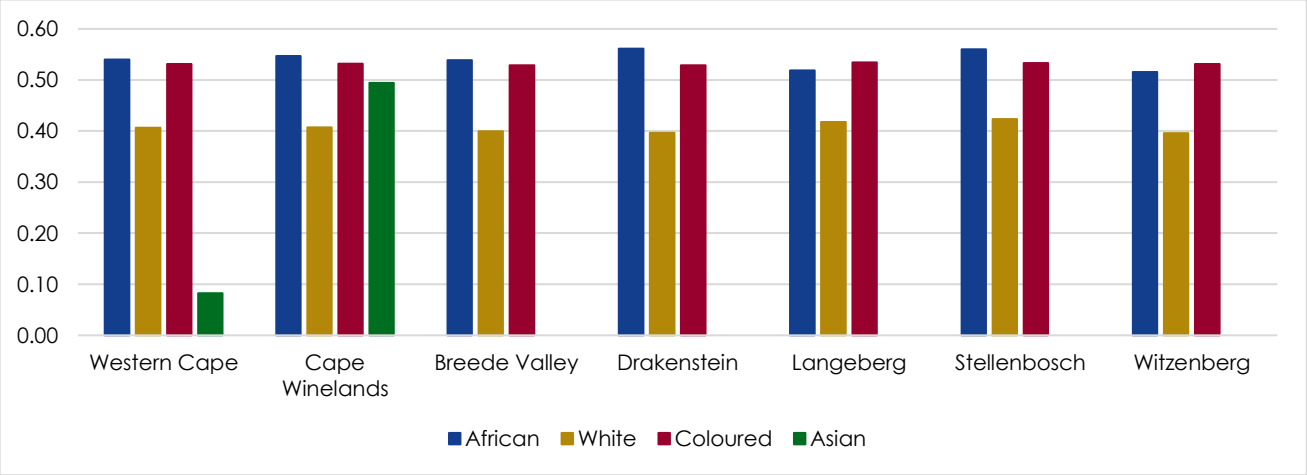
Source: Western Cap: , Draft Social–Economic Profile 2024

2.7.2 Income Inequality

According to the widely used Gini index, South Africa has one of the highest levels of inequality globally. Inequality is seen through a distorted distribution of income, unequal opportunities, and regional discrepancies.

The National Development Plan (NDP) has set a target of reducing income inequality in South Africa from a Gini coefficient of 0.7 in 2010 to 0.6 by 2030. The GDP per capita in Stellenbosch was R108 449, notably higher than the R87 763 of Cape Winelands. This trend continued over the years, with Stellenbosch showing a steady increase in GDP per capita, reaching R135 707 by 2023.

Graph 10: Income Inequality



Source: Western Cape, Draft Social–Economic Profile 2024

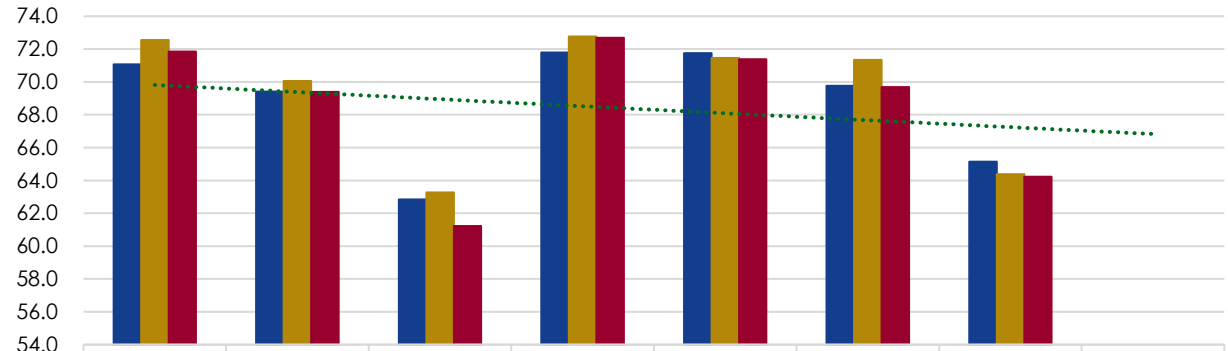
2.7.3 Poverty Line

The Upper Bound Poverty Line (UBPL) headcount ratio is the proportion of the population living below the UBPL, i.e., that cannot afford to purchase adequate levels of food and non-food items.

Poverty affects the social development of communities through lower life expectancy, malnutrition and food insecurity, higher exposure to crime and substance abuse, lower educational attainment, and poor living conditions.

In 2022, 66.7 per cent of Stellenbosch's population fell below the UBPL. In 2022, 66.7 per cent of Stellenbosch's population fell below the UBPL, a slight improvement from 2016 and 2019. Stellenbosch and Drakenstein had the highest poverty rates in the Cape Winelands District, with Stellenbosch's 71.4 per cent above the district's 69.4 per cent in 2023. Addressing these socio-economic challenges is essential for ensuring sustainable growth and development within the municipality.

Graph 11: Poverty Line



	Western Cape	Cape Winelands	Witzenberg	Drakenstein	Stellenbosch	Breede Valley	Langeberg
2017	71.1	69.4	62.8	71.8	71.7	69.8	65.1
2020	72.6	70.1	63.3	72.8	71.5	71.3	64.4
2023	71.9	69.4	61.2	72.7	71.4	69.7	64.2

Source: Western Cape, Social–Economic Profile 2023

2.8 Basic Service Delivery

The Constitution stipulates that every citizen has the right to adequate housing access and that the state must take reasonable legislative and other measures within its available resources to achieve the progressive realisation of this right. Access to housing also includes access to basic services such as potable water, basic sanitation, safe energy sources, and refuse removal services, to ensure that households enjoy a decent standard of living.

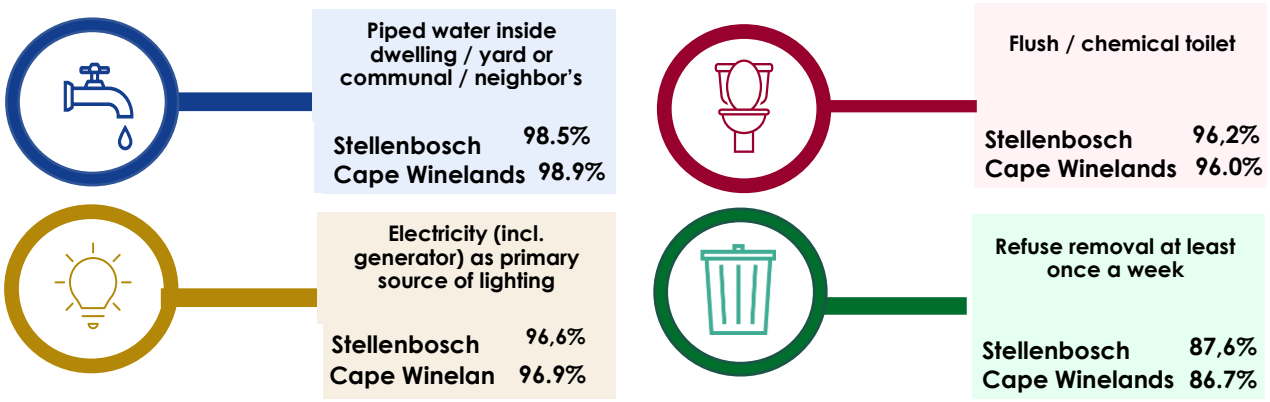
This section considers to what extent this has been achieved by reflecting on the latest available information from Quantec Research for 2022. The latest official statistics were collected by Statistics South Africa for the 2016 Community Survey; the 2022 Census will provide the updated official statistics. The information on free basic services is obtained from Statistics South Africa's Non-Financial Census of Municipalities Survey findings.

2.8.1 Housing and Household Services

During 2024, in the Stellenbosch municipal area, which comprises 42 186 households, 86.3 per cent had access to formal housing, lower than the Cape Winelands District average of 88.0 per cent. The area also recorded a significantly higher proportion of informal dwellings, totalling 13.5 per cent, in contrast to the District's 11.7 per cent.

Service delivery access levels within the municipal area were considerably higher than the access to formal housing, with access to piped water access (98.5 per cent), flush or chemical toilet access (96.2 per cent), electricity access (including generators) for lighting (96.9 per cent), for lighting at 96.9 per cent and the removal of refuse at least weekly by the local authority at 87.6 per cent of households. These access levels were above the District figures for electricity and refuse removal services.

Figure 12: Service delivery access levels (HH)



Source: Western Cape: Socio-Economic Profile 2023

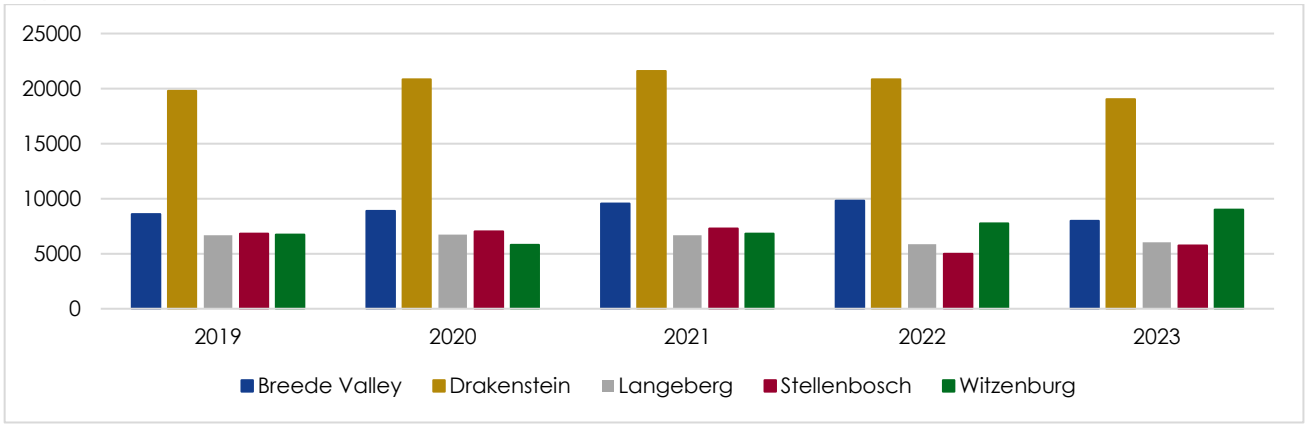
2.8.2 Free Basic Services

The following table indicates the percentage of average registered indigent households that have access to free basic municipal services. The total number of indigent households excludes all informal households and includes formal households that have been registered as indigent households. The total i.t.o. of free basic electricity includes only indigent households claiming 100 kWh from the Stellenbosch Municipality. Additionally, it excludes the totals for areas where ESKOM manages the electricity distribution.

Per the approved Indigent Policy of the municipality, all households earning less than R6 500 per month will receive free basic services as prescribed by national policy and in terms of Stellenbosch Municipality's Indigent Policy.

The table below indicates the number of households receiving free basic services.

Graph 12: Access to Free Basic Services



Source: Western Cape Local Government Draft Social–Economic Profile 2024 and Statistics South Africa 2022

Municipalities offer free basic services to financially vulnerable households, and the number of households receiving these services in the Stellenbosch municipal area sharply declined in 2020. The strained economic conditions are anticipated to increase demand for these services, leading to a rise in the number of indigent households. However, this trend is area-specific and contingent on the qualifying criteria applied. These findings underscore the persistent challenges and socio-economic factors influencing housing and essential service access within the Stellenbosch municipal area, emphasising the need for targeted interventions to uphold citizens' constitutional rights and enhance overall living standards.

2.9 Safety and Security

All the data below are sourced from the Local Government Socio-Economic Profile for 2023 for the Stellenbosch Municipal area.

2.9.1 Murder

Murder *is defined as the unlawful and intentional killing of another person.*

Within the Stellenbosch area, the number of murders de-escalated from 45 per 100 000 in 2021/22 to 38 in 2023/24.

2.9.2 Sexual Offences

Sexual offences include rape (updated to the new definition of rape to provide for the inclusion of male rape), sex work, pornography, public indecency, and human trafficking.

Stellenbosch's sexual offences figures have fluctuated significantly, with a dramatic decrease from 123 per 100 000 in 2021/22 to 68 in 2022/23, followed by an increase to 121 in 2023/24. The sharp decline in 2022/23 may indicate improvements in victim reporting or a temporary reduction in incidents.

2.9.3 Common Assault

Stellenbosch has had significant variations in common assault rates, dropping from 518 in 2021/22 to 366 in 2022/23 before climbing again to 533 in 2023/24. This shows that frequent assault is a dynamic issue, probably influenced by social tensions, alcohol consumption, or other variables. In comparison, Cape Winelands has shown greater consistency, with a modest reduction from 660 in 2022/23 to 629 in 2023/24. The rise in assault rates in Stellenbosch shows an ongoing issue, which is most likely influenced by urbanisation, societal pressures, or a lack of conflict resolution methods in public settings. To address this issue, both municipalities must prioritise violence prevention, dispute resolution, and community engagement.

2.9.4 Commercial Crime

Stellenbosch has had a significant increase in commercial crime, from 348 in 2022/23 to 587 in 2023/24, indicating a growing worry about financial crimes in the corporate sector. This increase could indicate more sophisticated criminal behaviour targeting firms, or a shift toward financial crimes due to economic pressures. In comparison, Cape Winelands has seen a more gradual increase, rising from 236 in 2021/22 to 265 in 2023/24. Stellenbosch's high jump suggests that the municipality may be suffering commercial sector vulnerabilities, which could be worsened by urbanisation and increased company activity. Both communities must reinforce rules, boost corporate security, and increase law enforcement's ability to combat fraud, theft, and other financial crimes.

2.9.5 Drug–Related Offences

Drug-related *crimes refer to the situation where the perpetrator is found to have, been under the influence of, or selling illegal drugs.*

Stellenbosch has had a large increase in drug-related crimes, rising from 482 per 100,000 in 2022/23 to 700 in 2023/24. This significant growth indicates a serious drug problem in the region, most likely caused by rising demand or distribution networks that target local people. The growth contrasts with the more gradual increase recorded in Cape Winelands, which increased from 624 to 729 during the same time period. The dramatic increase in Stellenbosch implies that the municipality is at a higher risk of drug usage and trafficking, highlighting the need for stronger enforcement measures, better addiction treatment programmes, and community-focused preventative initiatives.

2.9.6 Driving under the influence (DUI)

A situation where the driver of a vehicle is found to be over the legal blood alcohol limit.

The number of cases of driving under the influence of alcohol or drugs in the Stellenbosch area declined from 131 in 2021/22 to 83 in 2022/23, before rising to 120 in 2023/24. In contrast, Cape Winelands has shown a more consistent decline, from 90 in 2021/22 to 75 in 2023/24.

2.9.7 Residential Burglaries

The unlawful entry of a residential structure with the intent to commit a crime, usually theft.

Stellenbosch's burglary rates have fluctuated dramatically, from 468 in 2021/22 to 287 in 2022/23, before rising again to 476 in 2023/24. Cape Winelands, by comparison, has seen a more gradual decrease from 440 in 2021/22 to 418 in 2023/24

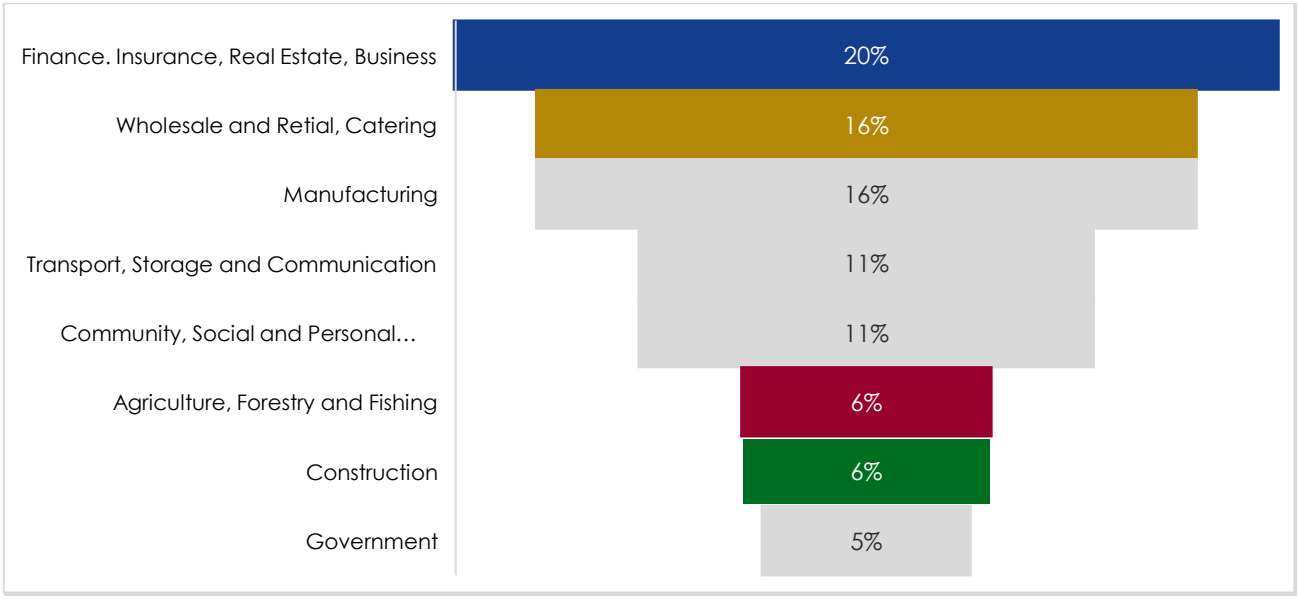
2.10 Economy and Labour Market Performance

2.10.1 Sectoral Overview

In 2023, the economic landscape of the Stellenbosch municipal area boasted a Gross Domestic Product at the regional level (GDPR) totalling R16.405. The municipality's economy thrives on a robust agriculture sector, primarily specialising in grape cultivation for its globally acclaimed wineries, serving as a pivotal driver for trade and tourism. Additionally, Stellenbosch houses the corporate headquarters of influential entities such as Capitec, Remgro, and PSG, along with local branches of financial service providers including Citadel Wealth Management, Brenthurst, and Adviceworx. Notably, the finance sector emerged as the primary contributor to the local economy, constituting 29 per cent of the total GDPR, further solidifying the area's economic significance.

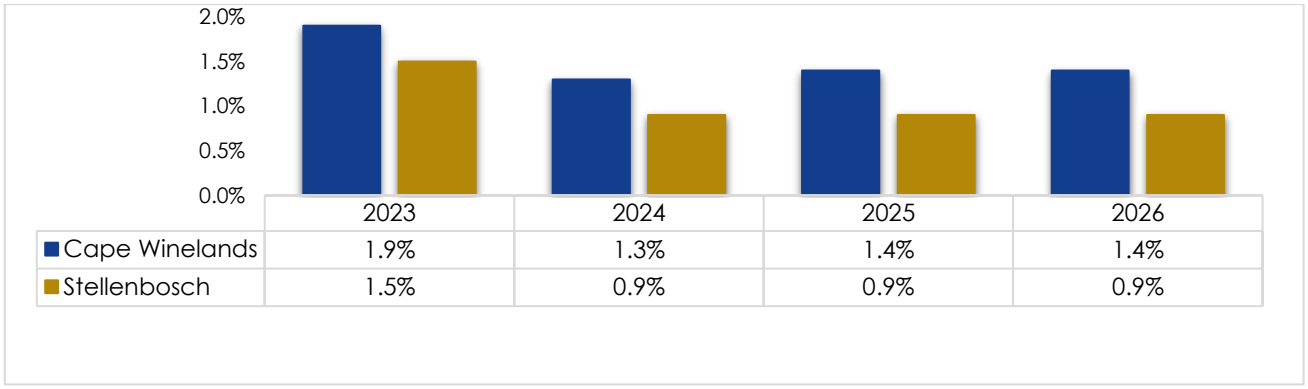
Moreover, the potential for overall Gross Domestic Product at the regional level (GDPR) growth was impeded by declines in the primary and secondary sectors. These contractions, driven by factors such as rising input costs, economic uncertainty, and external market challenges, hindered economic expansion. Addressing these setbacks through strategic interventions will be crucial for fostering sustainable growth and stability in the region.

Graph 13: Sectoral contribution to GDPR 2023



Source: Western Cape, Social–Economic Profile 2023

Graph 14: GDPR Forecast



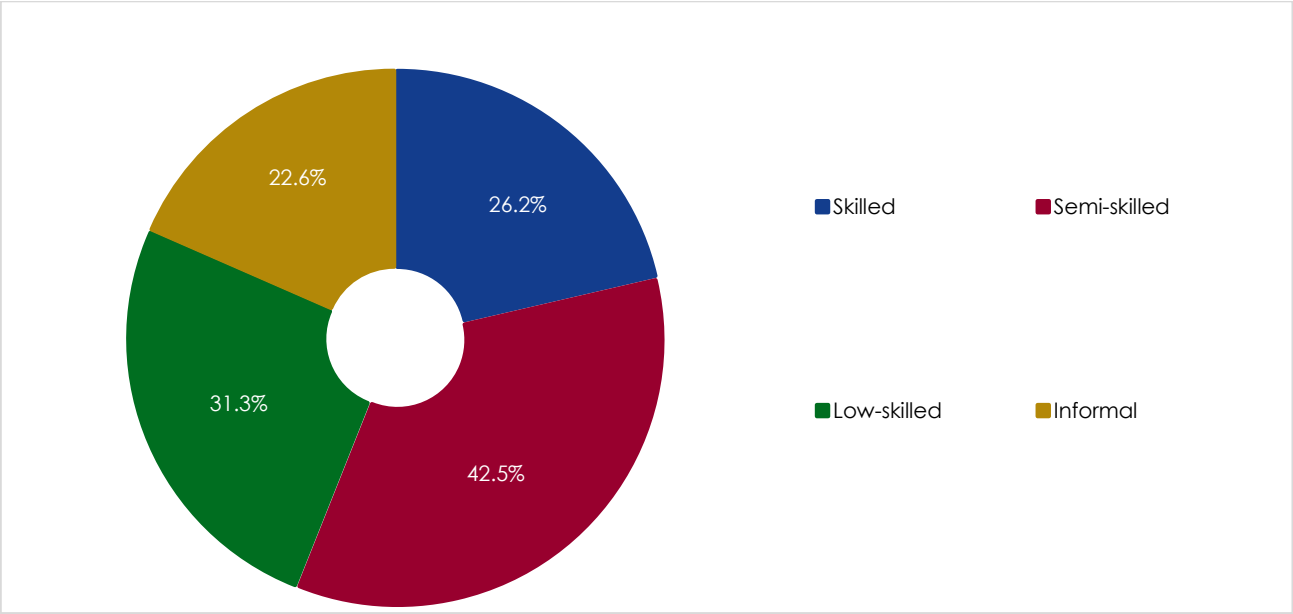
	2023	2024	2025	2026
Cape Winelands	1.9%	1.3%	1.4%	1.4%
Stellenbosch	1.5%	0.9%	0.9%	0.9%

Source: Western Cape, Social–Economic Profile 2024

2.10.2 Formal and Informal Employment

The presence of Stellenbosch University and the diverse industries in the area have led to a significant workforce composition, with 26.2 per cent classified as skilled workers and 42.5 per cent as semi-skilled workers. Informal sector activities, particularly in trade, agriculture, and personal services, contribute significantly to employment, accounting for 22.6 per cent of the workforce in 2022. However, a notable challenge exists for low-skilled workers, constituting 32.3 per cent of the workforce, as recent job creation trends have favoured semi-skilled and skilled workers, limiting opportunities for this demographic.

Graph 15: Skills Level Contribution, 2022



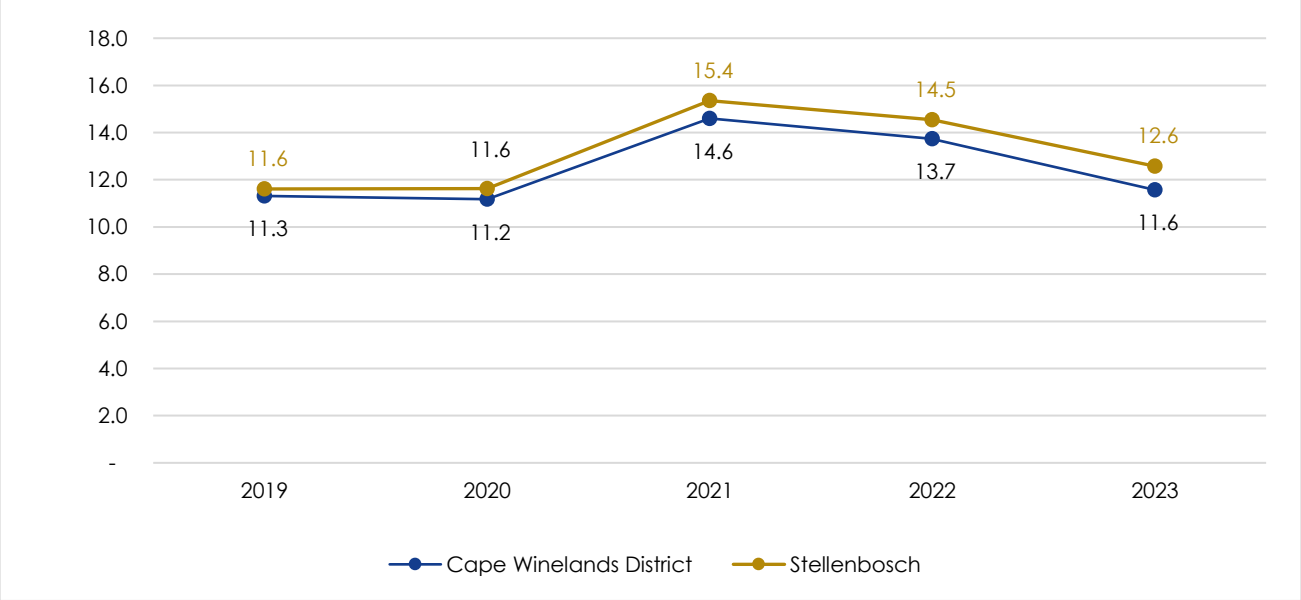
Source: Western Cape, Draft Social–Economic Profile 2024

2.10.3 Unemployment

It is crucial to facilitate access to education and skills development initiatives in communities where high unemployment rates occur. Social transformation needs to be promoted and provide enough relevant opportunities and resources for affected demographic areas.

Not only does this initiative enhance the socio-economic landscape, but it also has implications for municipal revenue. A skilled and educated workforce can contribute to a more vibrant local economy, generating higher tax revenues to support municipal projects and services.

Graph 16: Unemployment Rate



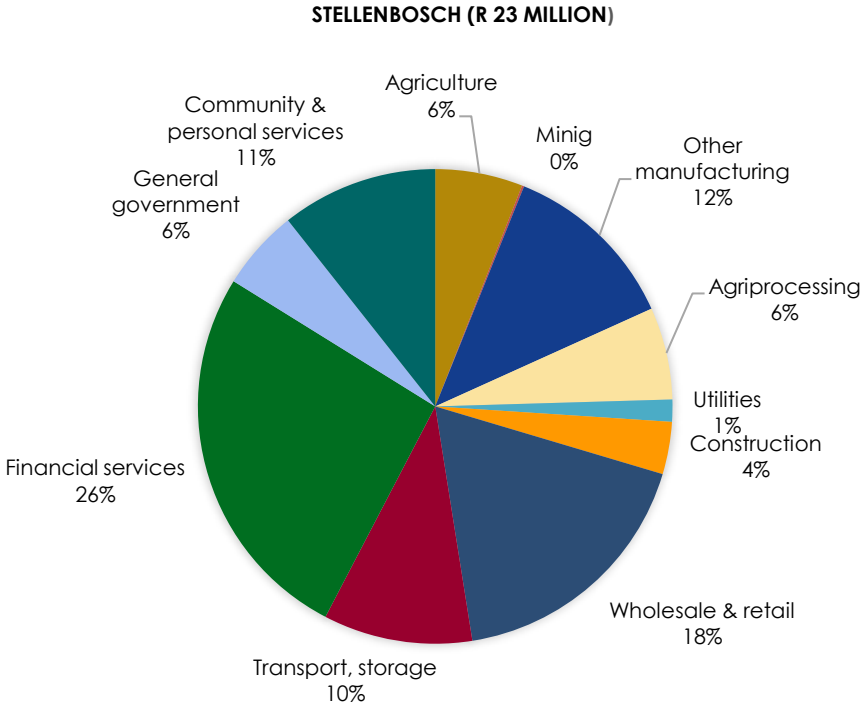
Source: Western Cape Local Government Social–Economic Profile 2022 and 2023 (Stellenbosch Municipality)

2.11 Agricultural Economic Overview

2.11.1 Economic and Employment Overview

Agriculture contributes 6% to GDP and Agri-processing another 6% in the Stellenbosch municipal area.

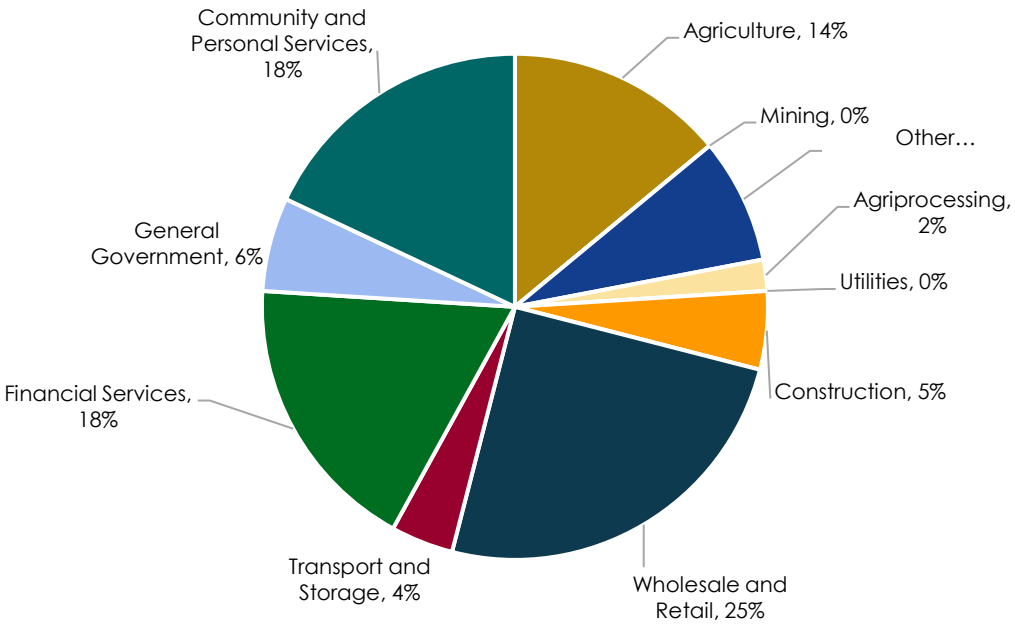
Graph 17: Stellenbosch Sectoral Share of GVA – 2023



Source: Western Cape Government Department of Agriculture: Quantec, 2024

The agricultural value chain employs 16% of the 77 322 labour force in Stellenbosch, as illustrated in the graphs below.

Graph 18: Stellenbosch Sectoral Employment of formal jobs - 2023

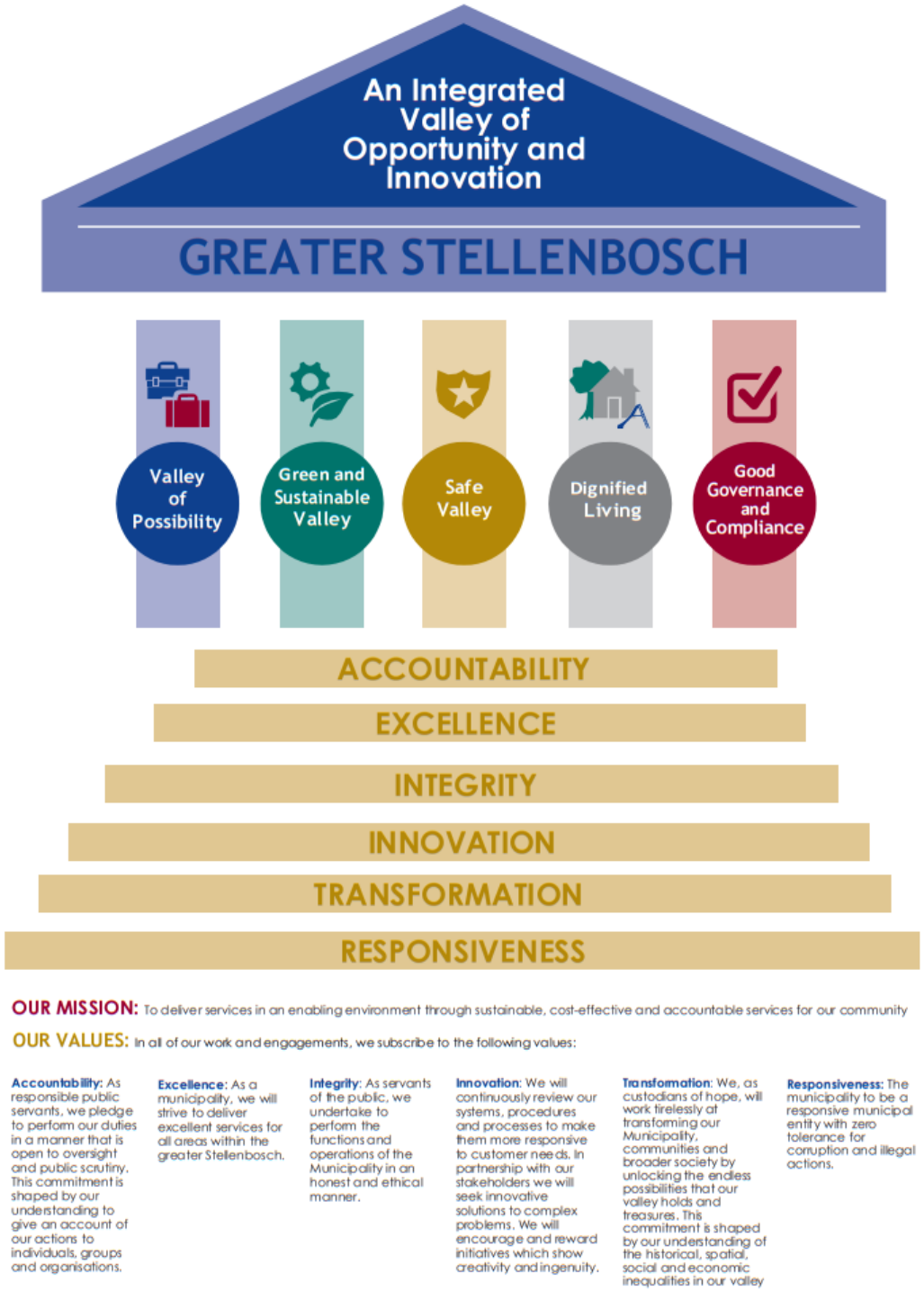


Source: Western Cape Government Department of Agriculture: Quantec, 2024

Chapter 3:
Strategic Policy Context

3.1 Municipal Vision and Strategy

Figure 13: Municipal Vision and Strategy



VISION

We describe the vision of where we want to be as a municipality and the Greater Stellenbosch area as the **"An Integrated Valley of Opportunity and Innovation"**

MISSION

Our mission is to deliver services in an enabling environment through sustainable, cost-effective and accountable services for our community

VALUES

In all our work and engagements with the community and other stakeholders, we subscribe to the following values:

Integrity: As servants of the public, we undertake to perform the functions and operations of the municipality honestly and ethically.

Accountability: As responsible public servants, we pledge to perform our duties in a manner that is open to oversight and public scrutiny. This commitment is shaped by our understanding of the need to give an account of our actions to individuals, groups, and organisations.

Transformation: We, as custodians of hope, will work tirelessly to transform our municipality, communities, and broader society by unlocking the endless possibilities that our valley holds and treasures. This commitment is shaped by our understanding of the historical, spatial, social, and economic inequalities in our valley.

Innovation: We will continuously review our systems, procedures, and processes to make them less bureaucratic and more responsive to customer needs. We will acknowledge and reward initiatives that show creativity and ingenuity.

Excellence: As a municipality, we will strive to deliver excellent services for all areas within the greater Stellenbosch.

Responsiveness: The municipality is a responsive municipal entity with zero tolerance for corruption and illegal actions.

3.2 Strategic Focus Areas (SFAs)

3.2.1 Strategic Focus Area 1: Valley of Possibility

The Stellenbosch area offers ample possibilities to their stakeholders. The unlocking of these possibilities to encourage opportunities for enterprise, creativity and business development in our cities, towns and villages is an urgent issue in South Africa. Unemployment, poverty, income inequality, and skills shortages are major concerns impacting the economy. This strategic focus area has three broad dimensions that address these challenges: The first relates to the provision of services to citizens and how these services can assist them in facilitating development and job creation. The second relates to the internal workings of the municipality and how municipal procurement of services aids in fostering opportunities for enterprise development and creativity. The third dimension asserts that efficient infrastructure and services lie at the heart of the municipality's mandate. Infrastructure and services of different kinds fulfil the basic needs of citizens and also enable enterprise and business development. Without appropriate, well-maintained infrastructure, the greater Stellenbosch area will fail as a place of living, work, and learning.

3.2.2 Strategic Focus Area 2: Green and Sustainable Valley

Several dimensions of the environment underpin its importance for the greater Stellenbosch area and the people living within it. The first is an ecological dimension, which recognises that the natural

environment and its processes provide the setting in which and the basic resources with which human life is played out.

The second is an economic and productive dimension, which recognises that the natural environment underpins vitally important tourism and agricultural economies. The third is a psychological, social, and recreational dimension, which recognises that human life is qualitatively affected by a sense of place and the need for places of 'escape' from urban life. The fourth is a cultural dimension, which recognises the inextricable relationship between the characteristics of a place, people's activities in that place, and the emergence of cultural expressions and forms.

There are at least three reasons why the spatial direction is important. Firstly, we live our lives in geographic spaces; how activities and infrastructure are organised in space fundamentally impacts people's access to opportunity. For example, prioritising new urban development on agricultural land may harm the overall viability of agriculture and the food security of an area. Another example is the location of housing for poor people far away from work opportunities, which impacts disposable income, work productivity, and transport infrastructure provision. Secondly, the municipal strategy has, over the last decade, taken a strong sectoral approach. The approach looks at development in sectors as reflected in the LED plans, plans for creative industries, small enterprises, tourism, and so on. Unfortunately, much of this work is silent on the impact of space on specific sectors and has helped to hide spatial inequity in our settlements. Thirdly, the municipal government has considerable influence over the space economy of settlements. Under its mandate, local government can determine the nature and location of key infrastructure and where settlement is to occur and where not. Local government cannot grow the economy, but it impacts economic success through the provision and maintenance of infrastructure and how activities are organised in space.

3.2.3 Strategic Focus Area 3: Safe Valley

Establishing safety and law-abiding behaviour in greater Stellenbosch is an absolute priority. All our efforts to improve services, opportunities, and sound financial position – including affordable rates – will come to nothing if by-laws are not respected, our assets are vandalised, or our neighbourhoods, roads, business areas, and recreational facilities are not safe. Safety and security, together with cleanliness, are often cited as the most important factors in getting investment into a city or town. A safe and secure greater Stellenbosch area is thus not only a functional necessity but also underpins elements of economic and social development strategies.

3.2.4 Strategic Focus Area 4: Dignified Living

All our citizens should have access to a dignified life, irrespective of their relative material wealth or their background. By a dignified life, we mean, inter alia, access to shelter, ethical administration of municipal housing, and sufficient choice in housing opportunities for different income groups, including young people. We also mean neighbourhoods with accessible public facilities and services. Support for vulnerable groups, including the youth, women, and elderly, is critical, as is a close working relationship with other government and social agencies that focus on the needs of these groups.

3.2.5 Strategic Focus Area 5: Good Governance and Compliance

As more people become urbanised, towns and cities have become increasingly important foci of political and economic power and service provision. As the 13th largest economy nationally, the greater Stellenbosch area and municipality is a significant seat of power and deliverer of services. Deciding what to do, when, where, and to whose benefit it is, however, is a difficult task. The range of services to be provided is wide in scope, and the needs of citizens and enterprises vary significantly. Given the depth of need in many communities and limited resources, tough choices have to be made. To succeed, municipalities have to develop appropriate policy and decision-making structures and plan carefully for the long and short term (across territorial areas and sectors). They should also

ensure synergy between the work of the political and administrative spheres of the municipality, their work, and that of other spheres of government, civil society, and the business sector. Municipalities should communicate well and monitor processes and procedures in a structured manner. It is also important that excellence in service delivery contributions, both external and internal to the organisation, be recognised and built upon.

We cannot serve the needs of our citizens without a skilled and customer-focused administration in all the different functional areas and at all levels of the municipality. Given the rapid change in all facets of society, the opportunity must exist for staff to develop their skills, whether in specific functional areas or management. To ensure the best use of public resources, regular performance management is essential. The information must be readily available and contact between citizens and the municipality should be responsive and as efficient as possible.

The facilities that house the administration also need to be organised in a manner that facilitates integrated and joint work among the staff themselves, and between staff, political leadership, and other sectors of the community.

A sound financial basis is central to implementing any strategy. The greater Stellenbosch area is no exception. To meet the needs of its citizens, the municipality is required to manage revenue streams sustainably. It also needs to ensure that funds available are utilised for identified projects and that value for money is achieved. In procuring goods and services, ethical conduct is essential to ensuring the integrity of the municipality. It is most important that the use of municipal resources supports agreed-upon objectives; in other words, the municipal budget and ongoing expenditure must be strategy-led.

3.3 Strategic Objectives and Predetermined Objectives

Figure 14: Strategic Focus Areas and Predetermined Objectives

SFA 1: Valley of Possibility

Predetermined Objectives

1.1 Create an environment conducive to business development and job creation.
1.2 To facilitate and coordinate support for emerging entrepreneurs by utilising internal SCM processes and linking SMMEs with opportunities in the market.
1.3 To provide, upgrade, and maintain an effective engineering infrastructure to support effective service delivery.
1.4 To ensure the provision of non-motorised transport routes as a functional mode of transport.

SFA 2: Green and Sustainable Valley

Predetermined Objectives

2.1 Managing human use of the biosphere and its resources.
2.2 Enhancing the integrity of the environment is imperative for long-term sustainability.
2.3 Incorporating biodiversity into the environment is an imperative for long-term sustainability.
2.4 Ensuring spatial sustainability.
2.5 Facilitate the efficient use of all forms of capital available to Stellenbosch.
2.6 Building human capacity and ability.
2.7 Efficient information management.

SFA 3: Safe Valley

Predetermined Objectives

3.1 To implement an integrated safety strategy that incorporates multi-stakeholder engagement and social crime preventions.
3.2 To develop and implement institutional crime prevention strategies, with a focus on improved law enforcement and neighbourhood watches.

SFA 4: Dignified Living

Predetermined Objectives

4.1 To develop and maintain sustainable human settlements that will meet the diverse range of housing needs.
4.2 To develop and implement a social infrastructure master plan for the upgrading and maintenance of social facilities in all wards.
4.3 To involve and build the capacity of stakeholders in the planning and management (governance) of the areas where they live. (Promote participatory planning and integrated implementation).
4.4 To provide access to basic services for households in the WC024 area.

SFA 5: Good Governance and Compliance

Predetermined Objectives

5.1 To develop, align, and implement effective management Information systems.
5.2 An effective asset management system to optimise the use of municipal assets.
5.3 To manage integrated development planning and the efficient measurement of predetermined objectives as per the regulatory framework.
5.4 To involve the community in the planning and management of programmes and projects impacting their ward(s),
5.5 To review municipal governance processes as per the Risk-Based Audit Plan.
5.6 A skilled and capable workforce that supports the growth objectives of the municipal area.
5.7 A responsive, accountable, effective, and efficient local government system.
5.8 To implement an effective revenue management system.
5.9 To provide accurate and relevant financial information for decision-making.
5.10 To develop and implement a responsive, accountable, effective, and efficient customer care structure and system.

3.4 Core Principles in Executing Strategy

The municipality comprises three core components:

- Democratically elected political leadership;
- The administration, comprising officials; and
- Citizens, as individuals, interest groups, and organisations (public, community-based and private).

For sustainable municipal management, political leadership, and the administration work closely together. Ultimately, democratically elected political leadership is responsible for policy direction. The administration provides advice and implements policy.

International best practice shows that the only way to carry out sustainable urban management is to engage in meaningful partnerships with communities, where communities take full responsibility for the development of their neighbourhoods. Stellenbosch Municipality is committed to ensuring that the real social and economic development of our poorest communities is realised through proper community input and ownership. It is not generally realised that communities are legally part of the municipality. This being the case, however, means that local communities cannot simply play the role of critics or passive bystanders. Local communities must play an active part in the planning and implementation of projects and programmes in their neighbourhoods.

A component of community participation focuses on ward-based planning, where the desired outcome is to have a ward-based plan for each of the 23 wards. Ward-based plans are a form of participatory planning designed to promote community action, with clear linkages to the IDP. Such plans mobilise communities and citizens to take responsibility for their destinies and capture what communities see as their desired outcomes. They also help to speed up the implementation of the IDP. This ensures that the IDP objectives become the collective responsibility of community members, ward councillors, ward committees, the business community, NGOs and CBOs, and all other stakeholders in the greater Stellenbosch. This presents an opportunity for visionary local leaders to implement a shared agenda and show tangible and measurable results through collectively addressing the above-mentioned ward priorities.

3.4.1 Alignment with institutional structures and processes

Conventional strategic planning processes aimed at guiding development and management decisions are time-consuming. Preparing a detailed strategic framework and implementation programme can take months. Unfortunately, these processes do not provide for the "now" – the need to guide decisions today. For municipalities, the "now" has become extremely important. Every month counts. We believe that our challenges have become so significant that if we do not find an integrated and commonly shared response to them fast, we may lose much of what is special about an area and be poorly prepared to meet future challenges successfully. We often find that the fact that a strategy is "under preparation" is used as an excuse for inaction or even poor decision-making. The arm's length approach also appears to neglect local experiential knowledge – what people know through working with service issues daily. With this in mind, we have provided for regular, informal, but structured engagements between the MayCo and Director's Forum to discuss strategic matters and how to best respond to these issues.

These planning methods bridge the gap between local experiential knowledge, the technical requirements of strategy preparation, and the need for strategic frameworks to be available to deal with immediate decision-making. This process is aimed at getting an initial position through intense, structured information-sharing and planning workshops on how to direct the development and management of the municipality. Written up as an initial strategy, provision is made for influencing the

decisions of today and the nature of further work in a manner that supports the strategy. The strategy becomes the broad strategic framework, elaborated on in further technical work.

3.4.2 The tools of governance

Policy: defining / framing the position of government and direction for action concerning issues where clear choices exist (for example, to focus on private or public transport, to grow a settlement outwards or contain it inwards).

Plan making: indicating where resources should focus functionally or spatially, in what form, and when.

Legislation: directing, constraining, and rewarding (potentially) the behaviour of different actors in society (in the interest of all citizens).

Regulation: elaborating on behaviour outlined in legislation through guidelines, standards, and so on.

Fiscal measures: fees, charges, and taxes for services as a means for raising government revenue and directing action in support of policy and legislation (through fiscal "incentives").

Financial measures: the priorities and areas of government spending, including investments in infrastructure, facilities, and programmes to support spatial and sectoral or functional area policy and plans.

Institutional measures: arrangements for decision-making, the allocation of powers, responsibilities, agreements, and relationships between government and other actors, human resource capacity / competency, and measurement systems within government and between government and other actors.

Asset management: the approach taken to the management of government assets (land, public facilities, and so on).

Knowledge and information management: the government's investment in and dissemination of knowledge about existing / anticipated conditions that require management.

Advocacy: the positions that the government takes on issues, "positive" and "negative." This could be through the media, public meetings / engagements, events, and so on.

3.5 Global Policy Direction

The Stellenbosch Municipality's strategic planning does not occur in a vacuum. Various key policy directives are being employed, ranging from a global reach to more specific directives applicable to the municipality and its neighbouring municipalities. All these directives are considered when framing future strategic planning and resource allocation. The sections below outline key policy directives considered when framing Stellenbosch Municipality's 3rd review of the 5th Generation IDP 2022 – 2027.

3.5.1 Sustainable Development Goals (SDGs)

Figure 15: Sustainable Development Goals (SDGs)



The Sustainable Development Goals (SDGs), officially known as *Transforming Our World: The 2030 Agenda for Sustainable Development* is a set of seventeen aspirational "Global Goals" with 169 targets between them. The Agenda is an action plan for people, the planet, and prosperity, with a focus on strengthening peace and partnerships. The SDGs are integrated and indivisible and balance the three dimensions of sustainable development: the **economic, social,** and **environmental**. The Goals are the following:

Sustainable Development Goals (SDGs) 2030

- Goal 1: End poverty in all its forms everywhere.
- Goal 2: End hunger, achieve food security and improved nutrition, and promote sustainable agriculture.
- Goal 3: Ensure healthy lives and promote well-being for all ages.
- Goal 4: Ensure inclusive and equitable quality education and promote life-long learning opportunities for all.
- Goal 5: Achieve gender equality and empower all women and girls.
- Goal 6: Ensure availability and sustainable management of water and sanitation for all.
- Goal 7: Ensure access to affordable, reliable, sustainable, and modern energy for all.
- Goal 8: Promote sustained, inclusive, and sustainable economic growth, full and productive employment, and decent work for all.
- Goal 9: Build resilient infrastructure, promote inclusive and sustainable industrialisation, and foster innovation.
- Goal 10: Reduce inequality within and among countries.
- Goal 11: Make cities and human settlements inclusive, safe, resilient, and sustainable.
- Goal 12: Ensure sustainable consumption and production patterns.
- Goal 13: Take urgent action to combat climate change and its impacts.
- Goal 14: Conserve and sustainably use the oceans, seas, and marine resources for sustainable development.
- Goal 15: Protect, restore, and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat deforestation, halt and reverse land degradation, and halt biodiversity loss.
- Goal 16: Promote peaceful and inclusive societies for sustainable development, provide access to justice for all, and build effective, accountable, and inclusive institutions at all levels.
- Goal 17: Strengthen the means of implementation and revitalise the global partnership for sustainable development.

3.6 National Policy Direction

3.6.1 National Development Plan (NDP) – 2030

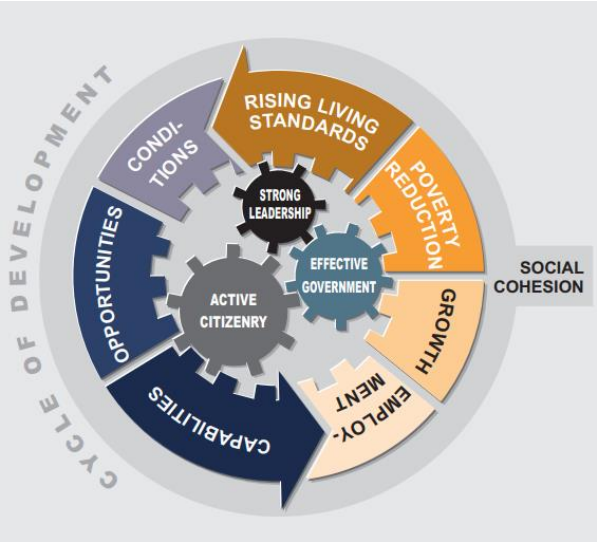
The President appointed a National Planning Commission in May 2010 to draft a vision and plan for the country. On 9 June 2011, the Commission released a diagnostic document and elements of a vision statement. On 11 November 2011, the vision statement and the plan were released for consideration. The Commission consulted widely on the draft plan. The National Development Plan was adopted by the Cabinet in September 2012.

An approach to change

The graphic below demonstrates the close link between capabilities, opportunities, and employment on social and living conditions. It shows how leadership, active citizenry and effective government can help drive development in a socially cohesive environment.

The plan focuses on the critical capabilities needed to transform the economy and society. Achieving these capabilities is not automatic, nor will they emerge if the country continues its present trajectory. Rising levels of frustration and impatience suggest that time is of the essence: failure to act will threaten democratic gains. In particular, South Africa must find ways to urgently reduce alarming levels of youth unemployment and provide young people with broader opportunities.

Figure 16: National Development Plan – An approach to change



Progress over the next two decades means doing things differently. Given the complexity of national development, the plan sets out six interlinked priorities:

- Uniting all South Africans around a common programme to achieve prosperity and equity.
- Promoting active citizenry to strengthen development, democracy, and accountability;
- Bringing about faster economic growth, higher investment, and greater labour absorption;
- Focusing on key capabilities of people and the state;
- Building a capable and developmental state; and
- Encouraging strong leadership throughout society to work together to solve problems.

The Plan in brief

By 2030

- Eliminate income poverty – Reduce the proportion of households with a monthly income below R419 per person (in 2009 prices) from 39% to zero; and
- Reduce inequality – The Gini coefficient should fall from 0.69 to 0.6.

Enabling milestones

- Increase employment from 13 million in 2010 to 24 million in 2030.
- Raise per capita income from R50 000 in 2010 to R120 000 by 2030.
- Increase the share of national income in the bottom 40% from 6% to 10%.
- Establish a competitive base of infrastructure, human resources, and regulatory frameworks.
- Ensure that skilled, technical, professional, and managerial posts better reflect the country's racial, gender, and disability makeup.
- Broaden ownership of assets to historically disadvantaged groups.
- Increase the quality of education so that all children have at least two years of preschool education and all children in grade 3 can read and write.
- Provide affordable access to quality health care while promoting health and well-being.
- Establish effective, safe, and affordable public transport.
- Produce sufficient energy to support the industry at competitive prices, ensuring access for poor households, while reducing carbon emissions per unit of power by about one-third.
- Ensure that all South Africans have access to clean running water in their homes.
- Make high-speed broadband internet universally available at competitive prices.

- Realise a food trade surplus, with one-third produced by small-scale farmers or households.
- Ensure household food and nutrition security.
- Entrench a social security system covering all working people, with social protection for the poor and other groups in need, such as children and people with disabilities.
- Realise a developmental, capable, and ethical state that treats citizens with dignity.
- Ensure that all people live safely, with an independent and fair criminal justice system.
- Broaden social cohesion and unity while redressing the inequities of the past.
- Play a leading role in continental development, economic integration, and human rights.

3.6.2 Medium-Term Development Plan (MTDP) 2024 – 2029

The MTDP is a high-level strategic document to guide the five-year implementation and monitoring of the National Development Plan (NDP) 2030. The MTDP replaces the Medium-Term Strategic Framework (MTSF) and is designed to focus on fewer, high-impact interventions to drive measurable results. It sets targets for the implementation of the priorities and interventions for the next five years and states the outcomes and indicators to be monitored.

The MTDP was approved by Cabinet Lekgotla on 29 January 2025 and is structured around three core strategic priorities:

The MTDP 2024 – 2029 will guide the work of the Government of National Unity for the next five years in pursuit of three strategic national priorities: **driving inclusive growth and job creation, reducing poverty and tackling the high cost of living,** and **building a capable, ethical and developmental state** through the three pillars of the NDP.

Figure 17: Three NDP Pillars



The Government of National Unity has set five goals for the next five years, which are:
Goal 1: A dynamic, growing economy;
Goal 2: A more equal society, where no person lives in poverty;
Goal 3: A capable state delivering basic services to all citizens;
Goal 4: A safe and secure environment; and
Goal 5: A cohesive and united nation.

The table below encapsulates the MTDP goals, strategic priorities and outcomes identified to achieve the goals and objectives:

Table 17: MTDP 2024 – 2029: Goals, Strategic Priorities and Outcomes

Medium Term Development Plan (MTDP) 2024-2029	
Strategic Priorities	**Outcomes**
MTDP Strategic Priority 1: Drive inclusive growth and job creation.	▪ Increased employment and work opportunities; ▪ Accelerated growth of strategic industrial and labour-intensive sectors; ▪ Enabling environment for investment and improved competitiveness through structural reforms; ▪ Increased infrastructure investment, access and efficiency; ▪ Improved energy security and a just energy transition; ▪ Increased trade and investment; ▪ A dynamic science, technology and innovation ecosystem for growth; ▪ Supportive and sustainable economic policy environment; and ▪ Economic transformation and equitable inclusion of women, youth and persons with disabilities for a just society.
MTDP Strategic Priority 2: Reduce poverty and tackle the high cost of living	▪ Reduced poverty and improved livelihoods; ▪ Improved coverage of social protection; ▪ Improved access to affordable and quality healthcare; ▪ Improved education outcomes and skills; ▪ Skills for the economy; and ▪ Social cohesion and nation-building.
MTDP Strategic Priority 3: Build a capable, ethical and developmental state.	▪ Improved service delivery in the local government sphere; ▪ Improved governance and performance of public entities; ▪ An ethical, capable and professional public service; ▪ Digital transformation across the state; ▪ Mainstreaming of gender, empowerment of youth and persons with disabilities; ▪ A reformed, integrated and modernised Criminal Justice System; ▪ Effective border security; ▪ Secured cyberspace; ▪ Increased feelings of safety of women and children in communities; ▪ Combat priority offences (economic, organised crime and corruption); ▪ Advance South African foreign policy for a better world; and ▪ Enhanced peace and security in Africa

3.6.3 National District Development Model and One Plan

Cabinet approved the District Development Model (DDM) as an All of Government and Society Approach, providing a method by which all three spheres of government and state entities work in unison in an impact-oriented way to speed up service delivery to ensure that municipalities are properly supported and adequately resourced. The DDM is an intergovernmental approach focusing on 44 districts and 8 metropolitan spaces for more effective joint planning, budgeting, and implementation over multi-year planning and electoral cycles. Although each sphere, sector, or entity has its own distinct constitutional powers, functions, and responsibilities, they cooperate and undertake collaborative planning, budgeting, and implementation processes, converging developmental efforts at the district / metropolitan level.

The objectives of the DDM are to:

- solve the silos at a horizontal and vertical level;
- maximise impact and align plans and resources at our disposal through the development of "One District, One Plan, and One Budget";
- narrow the distance between people and government by strengthening the coordination role and capacities at the district level;
- ensure inclusivity through gender-responsive budgeting based on the needs and aspirations of our people and communities at a local level;
- build government capacity to support municipalities;
- strengthen monitoring and evaluation at district and local levels;
- implement a balanced approach towards development between urban and rural areas;

- ensure sustainable development while accelerating initiatives to promote poverty eradication, employment, and equality; and
- exercise oversight over budgets and projects in an accountable and transparent manner.

Nationally, the DDM is expressed through the development of a One Plan. The One Plan is defined as an intergovernmental plan setting out a 25–30-year long-term strategic framework (consisting of short-, medium-, and long-term actions) to guide investment and delivery in each of the districts and metropolitan spaces. This plan for each space is to be jointly developed and agreed to by all three spheres of government.

3.6.4 Integrated Urban Development Framework (IUDF)

The National Development Plan (NPD) indicated that by 2030, South Africa should observe meaningful and measurable progress in creating more functionally integrated, balanced, and vibrant urban settlements. To attain this goal, the Department of Cooperative Governance, working in collaboration with other national departments and other role-players, developed the Integrated Urban Development Framework (IUDF) to transform and restructure South Africa's urban spaces.

The IUDF aims to guide the development of **inclusive**, **resilient**, and **liveable urban settlements** while directly addressing the unique conditions and challenges facing South Africa's cities and towns.

To achieve the transformation vision, four (4) overall strategic goals were introduced:

Figure 18: UIDF Strategic Goals and Levers



Source: Integrated Urban Development Framework

The IUDF strategic goals listed above create nine policy levers. These policy levers can only be used if they are added to tools for planning municipal development, like the Spatial Development Framework (SDF) and Integrated Development Plan (IDP).

3.7 Provincial Policy Direction

3.7.1 The Western Cape Government Provincial Strategic Plan 2025 - 2030

The Western Cape Provincial Government (WCG), Provincial Strategic Plan (PSP) 2024 - 2030, outlines the strategic goals and priorities for the period 2025- 2030.

The overarching strategic direction for the provincial government over the features below:

Strategic:

The PSP outlines high-level priorities and goals for the provincial government to enhance residents' quality of life. PSP 2025-2030 focuses on shared, resident-centred outcomes which inform departmental and portfolio plans.

Resident-centric:

The PSP focuses on achieving meaningful changes for residents, applying the life course approach and systems theory to define impact, and theories of change to track progress.

Transversal:

The PSP promotes integration and collaboration across provincial departments, and a whole-of-society approach, to address complex challenges through transversal responses.

The PSP 2025 – 2023 builds on proven approaches from previous cycles, incorporating lessons and established strategies that guide government action. The Western Cape's Key Priorities for 2025 – 2030 are:

WCG Key Priority 1: Growth for Jobs

- Driving growth opportunities through investment
- Stimulating market growth through exports and domestic markets
- Energy resilience and transition to net-zero carbon.
- Water security and resilience
- Technology and innovation

WCG Key Priority 2: Safety

- Integrated Violence Prevention
- Safe and Secure Communities and Infrastructure
- An effective and responsive law enforcement

WCG Key Priority 3: Educated, Healthy and Caring Society

- Human Capital Development:
- Infrastructure and Spatial Transformation; and
- Resilience and Sustainability

WCG Key Priority 4: Innovation, Culture and Governance

- Supporting economic growth for job creation
  - Greater confidence and trust in the WCG;
  - Reliable, high-quality essential public goods
- Service delivery enablers;
  - Innovation;
  - Integration and collaboration;
  - Culture and people-centric delivery;
  - Futures thinking and informed decision making; and
  - Ease of doing government

3.8 The Cape Winelands District Municipality (CWDM) Strategic Focus

The Cape Winelands District Municipality has set the following strategic objectives for their District:

Table 18: CWDM Strategic Objective 2022 – 2027

SOs	Strategic Objective 2022 – 2027
SO 1	Creating an environment and forging partnerships that ensure social and economic development of all communities, including the empowerment of the poor in the Cape Winelands District.
SO 2	Promoting sustainable infrastructure services and a transport system which fosters social and economic opportunities.
SO 3	Providing effective and efficient financial and strategic support services to the Cape Winelands District Municipality.

3.9 Local Policy Direction

3.9.1 Stellenbosch Municipality

The intent of the strategic goals for the 3rd review of the 5th Generation IDP 2022 – 2027 will remain the same as the strategic goals of the 5th Generation IDP 2017 – 2022.

The table below indicates how the municipality's Strategic Focus Areas (SFAs) are aligned with national, provincial, and district plans.

Table 19: Horizontal Alignment Matrix

Strategic Focus Areas (SFAs)	Sustainable Development Goals (SDGs)	Medium-Term Development Plan	Western Cape Provincial Government Strategic Plan	CWDM Strategic Objectives
SFA 1 Valley of Possibility	Promote sustained, inclusive, and sustainable economic growth, full and productive employment, and decent work for all (8)	Drive inclusive growth and job creation (1)	Growth for Jobs (1)	Promoting sustainable infrastructure services and transport systems which foster social and economic opportunities.
SFA 2 Green and Sustainable Valley	Take urgent action to combat climate change (13) Protect, restore, and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, and halt and reverse land degradation and halt biodiversity loss (15)	Build a capable, ethical and developmental state (3)	Educated, Healthy and Caring Society (3) Innovation, Culture and Governance (4)	Creating an environment and forging partnerships that ensure the health, safety, social and economic development of all communities including the empowerment of the poor in the Cape Winelands District through economic, environmental, and social infrastructure investment.
	Make cities and human settlements inclusive, safe, resilient, and sustainable (11)	Build a capable, ethical and developmental state (3)	Educated, Healthy and Caring Society (3)	Promoting sustainable infrastructure services and transport systems which foster social and economic opportunities.

Strategic Focus Areas (SFAs)	Sustainable Development Goals (SDGs)	Medium-Term Development Plan	Western Cape Provincial Government Strategic Plan	CWDM Strategic Objectives
SFA 3 Safe Valley	Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable, and inclusive institutions at all levels (16)	Build a capable, ethical and developmental state (3)	Safety (2)	Creating an environment and forging partnerships that ensure the health, safety, social and economic development of all communities, including the empowerment of the poor in the Cape Winelands District.
SFA 4 Dignified Living	Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all (4) Ensure healthy lives and promote well-being for all at all ages (3)	Reduce poverty and tackle the high cost of living (2)	Educated, Healthy and Caring Society (3)	Creating an environment and forging partnerships that ensure the health, safety, social and economic development of all communities, including the empowerment of the poor in the Cape Winelands District.
	Build resilient infrastructure, promote inclusive and sustainable industrialisation and foster innovation (9)	Drive inclusive growth and job creation (1)	Innovation, Culture and Governance (4)	Promoting sustainable infrastructure services and transport systems which foster social and economic opportunities.
SFA 5 Good Governance and Compliance	Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable, and inclusive institutions at all levels (16)	Build a capable, ethical and developmental state (3)	Growth for Jobs (1) Innovation, Culture and Governance (4)	Promoting sustainable infrastructure services and transport systems which foster social and economic opportunities.
			Innovation, Culture and Governance (4)	To provide an effective and efficient financial and strategic support service to the Cape Winelands District Municipality.

3.10 Municipal Manager: Five–Year Plan

Table 20: Summary Results: Municipal Manager Priority IDP Deliverables 2022 - 2027

Period	2022 - 2027	2022/23	2023/24	2024/25
☺	Project completed	6	2	1
😐	Project in progress	0	0	3
☹	Not completed / No budget available / District Function / Provincial Function	1	2	0
N/A	IDP Deliverable Not Yet Measured	0	.0	2
Total IDP Deliverables		**7**	**4**	**6**

Table 21: Municipal Manager 5-Year Plan 2022 - 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

Municipal Manager Five-Year Plan 2022 – 2027											Target					Progress Rating					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Portfolio	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	Office of the Municipal Manager	Section: Communication	NKPA 5	SFA 5	Corporate Services	Customer-Centric Approach to basic services and improve on it where needed and expand	Develop a Communication Strategy	Number of Communication Strategies developed by 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	Communication Strategy to be formulated after the adoption of the Revised Communication Policy. A draft Communication Strategy was submitted to the Executive Mayor and Mayor in January 2025.
TBC	Directorate: Corporate Services	Department: Information Communications Technology (ICT)	NKPA 5	SFA 5	Corporate Services	E-governance (SMART CITY)	Drafting of a Smart City Framework	Number of Smart City Frameworks drafted by 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	Draft Smart City Framework submitted to the Director: Corporate Services.

Municipal Manager Five-Year Plan 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Portfolio	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
											2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 1	SFA1	Infrastructure Services	Continues with our plan with bulk infrastructure upgrades to ensure sufficient bulk capacity – key for economic development	Establish a new cell at the Stellenbosch Landfill Site	Number of new cells established at the Stellenbosch Landfill Site by 30 June	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Linked to the IWMP. Phases 1 and 2 are complete. Waste has already been diverted to the new cell at the landfill site, and a portion, phase 3, of the cell still needs to be developed.
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 1	SFA1	Infrastructure Services	Continues with our plan with bulk infrastructure upgrades to ensure sufficient bulk capacity – key for economic development	Develop an Infrastructure Asset Register	Number of Infrastructure Asset Registers developed by 30 June	WCO24	1	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	To date, an Infrastructure Asset Management Framework has been developed and signed off by the Municipal Manager. Prior considering a software system, the next step is to develop an Infrastructure Asset Management Policy.

Municipal Manager Five-Year Plan 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Portfolio	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
											2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	NKPA 1	SFA 3	Infrastructure Services	Critical road infrastructure upgrades from a safety and development point of view – R45, Western by-pass, etc	Completion of the Adam Tas Link Road	Number of Adam Tas Link roads completed by 30 June	WCO24	1	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	Target has been adjusted to the 2026/27 financial year. The road is funding-dependent, as a relatively large amount of funding is required. The department will aim to commence with the road in the 2025/26 financial year.
TBC	Directorate: Infrastructure Services	Department: Electrical Services	NKPA 1	SFA 1	Infrastructure Services	Clean, green electricity generation to ensure economic sustainability	Develop a policy to allow purchasing of electricity from the public	Number of policies were developed to allow purchasing of electricity from the public by 30 June	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality is purchasing electricity from its customers in the form of credits. To develop a policy, the regulatory environment (MFMA) does not allow for this at present.

Municipal Manager Five-Year Plan 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Portfolio	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
											2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Financial Services	Department: Financial Management Services	NKPA 4	SFA 5	Financial Services	Financial viability and sustainability through long-term financial planning and prudent financial management Zero tolerance for corruption	Submission of a revised Capital Expenditure Framework (CEF) to CoGTA	Number of revised Capital Expenditure Frameworks (CEF) submitted to CoGTA by 30 June	WCO24	2	1	n/a	n/a	1	n/a	☺	n/a	n/a	n/a	n/a	In terms of COGTA compliance, a CEF should be compiled every five (5) years. The CEF was adopted by the Council in June 2023.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Human Settlements	Focus on social housing and Gap housing to address the plight of the backyarders and to provide dignified living	Submission of the Stellenbosch Inclusionary Housing Policy to the Council	Number of Stellenbosch Inclusionary Housing Policies submitted to the Council by 31 March	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved. The Council adopted the Inclusionary Housing Policy on 27 June 2023.

Municipal Manager Five-Year Plan 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Portfolio	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
											2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Human Settlements	Continuing with wealth creation through the title deed programme	Transferring title deeds to approved beneficiaries	The number of title deeds transferred to approved beneficiaries by 30 June	WCO24	750	150	150	150	150	150	☺	☹	😐	n/a	n/a	In the 2022/23 financial year, 190 title deeds were transferred. The 5-year target has been adjusted downwards due to the challenges experienced with resolving late estates. 97 title deeds transferred in the 2023/24 financial year. Target not achieved. The target could not be met due to the registration of Historic General Plans that had lapsed or not been obtained. General Plans have now been registered, and registration of

Municipal Manager Five-Year Plan 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Portfolio	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
											2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Development Planning	NKPA 3	SFA 1	Planning, LED and Tourism	Adam Tas Corridor is an excellent private-public partnership for sustainable urban development and inclusion	Development of an ATC Local Spatial Development Framework	Number of ATC Local Spatial Development Frameworks developed by 30 September	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved. Linked to Mayoral Outcome.
TBC	Directorate: Planning and Economic Development	Development Planning	NKPA 5	SFA 1	Planning, LED and Tourism	Improve business processes in the Planning department	Compilation of an annual report on the policy / guideline / SOP needs assessment for the Department: Development Management	Number of annual reports on the policy / guideline / SOP needs assessment for the Department: Development Management, compiled by 31 March	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	Target achieved for the 2023/24 financial year.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Protection Services	Implementation of a land invasion unit	Appointment of Law Enforcement Officers (Tactical Reaction Unit (TRU))	Number of Law Enforcement Officers (TRU) appointed by 30 June	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The establishment of a TRU needs to be finalised before appointments can be made.

Municipal Manager Five-Year Plan 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Portfolio	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
											2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Protection Services	Continuing to improve on the safer environment, through adding to our cameras and surveillance as well as supporting and creating more neighbourhood watches	Spending of the Capital Budget on CCTV cameras and equipment for the Department: Protection Services	Percentage of the Capital Budget on CCTV cameras and equipment for the Department: Protection Services by 30 June	WCO24	90%	90%	90%	90%	90%	90%	☹	☹	😐	n/a	n/a	Target not achieved. 0% spending. This will include UPS solar power for the batteries. The actual spending for the financial year ending December 2024 was 0.55% due to the non-conclusion of the tender. The Bid Specification Committee presented and approved new tender specifications. The tender will be advertised.
TBC	Directorate: Infrastructure Services	Department: Electrical Services	NKPA 1	SFA 2	Infrastructure	Clean, green electricity generation to ensure economic sustainability	Develop an Energy Master Plan	Number of Energy Master Plans to be developed by 31 December	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved. The Energy Master Plan was presented to the Municipal Manager and Directors on 08 November 2022 by CSIR.

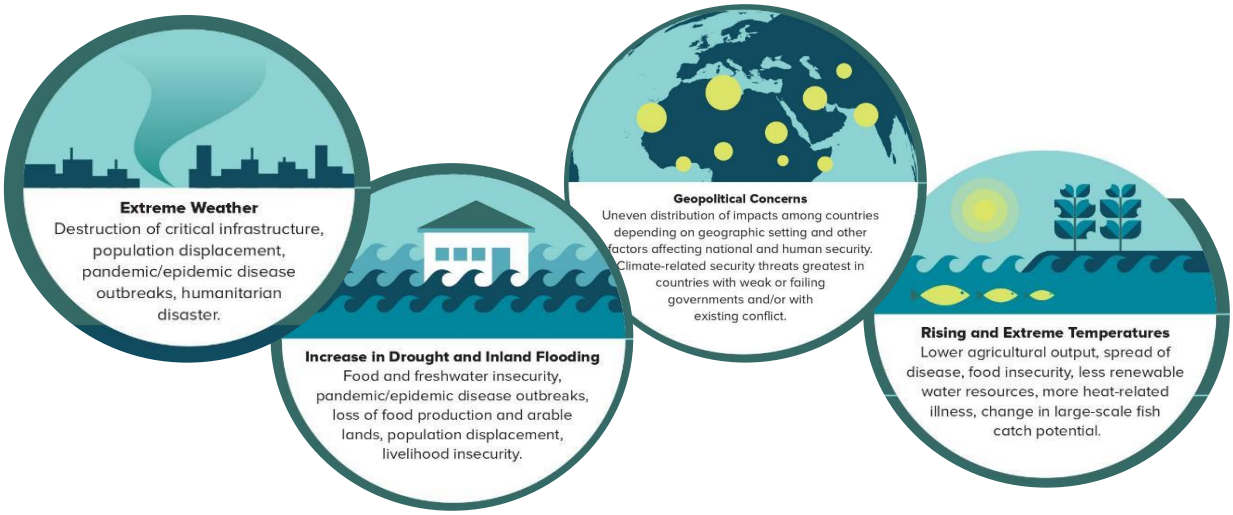
Municipal Manager Five-Year Plan 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Portfolio	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
											2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Development Services, Asset Management and Systems and Project Management Unit (PMU)	NKPA 1	SFA 2	Infrastructure	Continues with our plan with bulk infrastructure upgrades to ensure sufficient bulk capacity – key for economic development	Develop an Infrastructure Asset Management Policy	Number of Infrastructure Asset Management Policy developed by 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	IDP deliverable to be reported on by 30 June 2025.

3.11 Climate Change Adaptation

Climate change is described as the variation of global atmospheric weather patterns resulting from a rise in the temperature of the earth's surface. It is often referred to as 'global warming' and attributed directly or indirectly to human activity that alters the composition of the global atmosphere. This is in addition to natural climate variability observed over comparable time periods. South Africa is subject to climate variability and extreme weather, characterised by intense heatwaves, warm winters, cold and rainy summers, thunderstorms, wildfires, droughts, floods and tropical cyclones, resulting in challenges for people's livelihoods. Thus, climate change remains a development challenge of the 21st century internationally, and South Africa at a national, provincial and local government level is exploring diverse ways of adapting to and mitigating the impacts of climate change.

A status quo report on climate change in the Western Cape (June 2005) states that the future climate of the Western Cape is likely to be warmer and drier than at present, according to several current model projections. In support of these projections, recent temperature trends reveal appreciable warming in the Western Cape over the past three decades. Rainfall trends are not as clearly identifiable. A future that is warmer, and possibly drier, will encompass a range of consequences that will affect the economy, the livelihoods of people and the ecological integrity of the region. Therefore, it can be ascribed that climate is indeed a driver of instability in various ways.

Figure 19: ***Climate as a driver of instability***



Source: https://www.envirosecurity.org/publications/climate-change-implications-for-defenceH

The Western Cape already experiences regular severe weather events, which will become more extreme. Despite an overall drying trend, it is likely that more storms and flooding are anticipated. Stellenbosch is characterised by a Mediterranean climate, characterised by warm, dry summers and cold, wet winters. The municipality receives approximately 80% of its annual rainfall in the winter months, typically as cyclonic rain from cold fronts, and 20% during its summer months. Summers are generally hot with temperatures averaging between 25° and 30°C. Hence, for Stellenbosch Municipality to respond to the adaptation to climate change, high priority is given to the formulation of a framework and plan concerning climate change adaptation and to provide support to citizens and key stakeholders in adapting to the current and future impacts of climate change (climate resilience) in the municipal area.

Legislative Framework of Climate Change

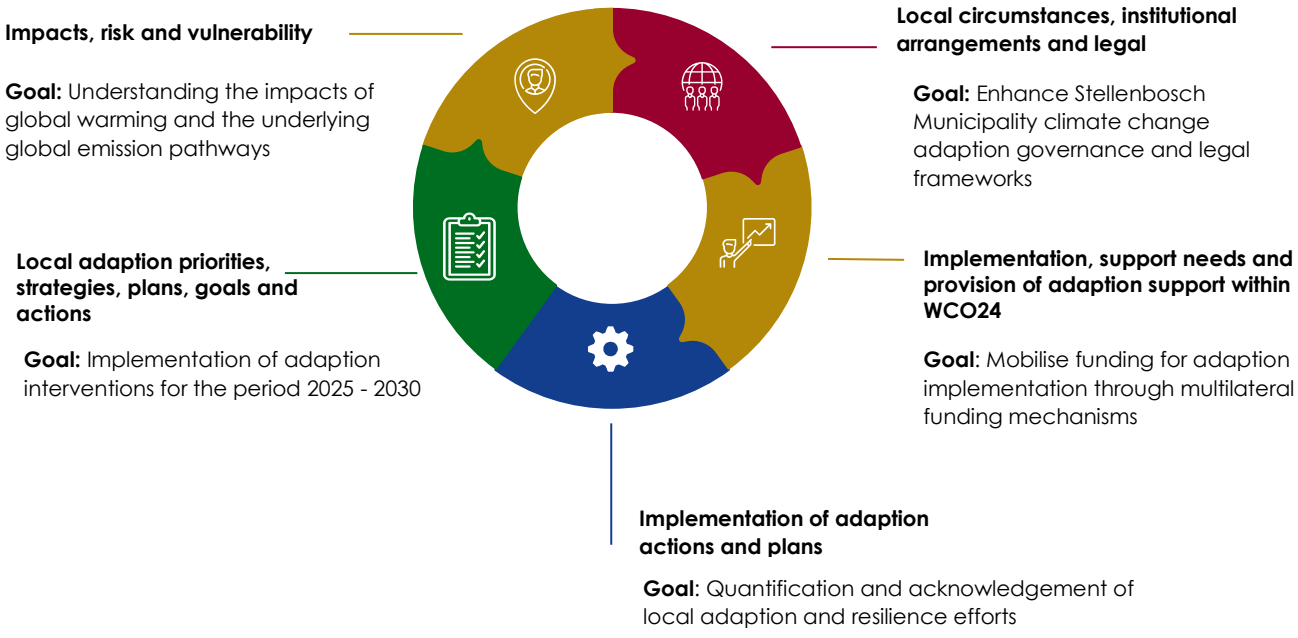
The Climate Change Act, 2024 (Act No. 22 of 2024) is a pivotal legislative measure aimed at addressing the urgent global challenge of climate change through comprehensive and impactful strategies. The objectives of the Act. The overarching goal is to support South Africa's transition to a low-carbon, climate-resilient economy and society while promoting sustainable development.

The objectives of the Climate Change Act 22 of 2024 are described as:

- Promotes the formalisation of adaptation processes through policy interventions;
- Mandates clear adaptation road maps based on scenarios to assist with planning and resourcing;
- Promotes coordination through different tiers of government;
- Allows for sectoral-specific interventions that focus on interventions, particularly for vulnerable sectors;
- Encourages mainstreaming of climate adaptation through policy and planning tools;
- Aims to facilitate effective resourcing through the establishment of financial mechanisms to support the response;
- Encourages stakeholder engagement in planning to tap into local knowledge and create buy-in;
- Support South Africa's international obligations under the Paris Agreement, ensuring that national adaptation efforts contribute to global climate goals;
- It establishes mechanisms for tracking progress on adaptation actions; and
- To provide a feedback mechanism for future planning and decision–making.

For Stellenbosch Municipality to respond to the objectives set out in the Climate Change Act, the following areas of focus will be explored for the period 2025/26 – 2026/27, with an annual review to consider the changing circumstances and progress on the formulation and compilation of a framework and plan.

Figure 20: Climate Change Adaptation Focus Areas and Goals



The success of climate change adaptation in the Stellenbosch municipal area will be evaluated based on the key IDP deliverables outlined in the table below for the period 2022 – 2027.

Table 22: Summary Results: Municipal Manager Priority IDP Deliverables 2022 - 2027

Period	2022 - 2027	2022/23	2023/24	2024/25
☺	Project completed	n/a	n/a	1
😐	Project in progress	n/a	n/a	0
☹	Not completed / No budget available / District Function / Provincial Function	n/a	n/a	0
N/A	IDP Deliverable Not Yet Measured	n/a	n/a	0
Total IDP Deliverables		n/a	n/a	1

Table 23: Municipal Manager 5-Year Plan 2022 - 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

Climate Change Adaption Five-Year Plan 2022 – 2027									Target					Progress Rating					
Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	IDP Deliverable	Description of Unit of Measurement	Ward	5-Year Target	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
Office of the Municipal Manager	Department: Internal Audit	NKPA 5	SFA 5	Climate Change Readiness Assessment	Conduct an internal audit on climate change readiness assessment	Number of internal audits conducted on climate change readiness by 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	Internal audit on climate change readiness completed in March 2024
Directorate: Community and Protection Services	Department: Community Services	NKPA 5	SFA 5	Climate Change Framework / Policies	Submission of a draft Climate Change Adaptation Framework to the Director: Community and Protection Services	Number of draft Climate Change Adaptation Frameworks submitted to the Director: Community and Protection Services by 30 June	WCO24	1	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	

Climate Change Adaption Five-Year Plan 2022 – 2027																			
Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	IDP Deliverable	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Office of the Municipal Manager	Office of the Municipal Manager	NKPA 5	SFA 5	To promote the formulation of adaption process / policy interventions	Compilation of a draft Climate Change Adaptation Plan	Number of draft Climate Change Adaptation Plans compiled by 30 June	WCO24	1	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	

CHAPTER 4:
Spatial Development Framework

4.1 The Purpose of the Spatial Development Framework

Spatial Development Frameworks (SDFs) serve to provide strategic direction and align the efforts of all government spheres as they apply within the municipal area. The SDF serves to give a coherent spatial direction to the municipal Integrated Development Plan (IDP) and provide a planned and integrated approach to achieve the shared spatial development vision, goals, and objectives for sector plans of government over the short-term (5 years) as well as over the strategically longer term (10 – 20 years) to achieve the desired spatial growth and development pattern of the municipality. Most importantly, the SDF outlines the municipality's spatial agenda for its service departments, ensuring that their sector plans, programmes, and projects are grounded in sound and common spatial logic.

In essence, the SDF is a spatial contract between all spheres of government as well as the private sector, which is binding and must assist in integrating, coordinating, aligning, and expressing development efforts. It should be actively supported through the specific arrangement of prioritising, mobilising, sequencing, and implementing investment in priority spatial structuring areas to achieve the legislated development principles of sustainable development. Therefore, the SDF and the Capital Expenditure Framework (CEF) indicate where and how the municipality intends to channel public investment, influence, and other resources at its disposal. In broad terms, this includes where infrastructure and public facility investment will be prioritised, where private sector partners will be sought in development, and how the municipality will view development applications through its spatial planning and land use management system.

4.2 The relationship between the IDP and SDF

Figure 21: Relationship: IDP and SDF



At its core, SDFs deal with the art and science of shaping places at different scales (or areas of influence, from large regions to municipal jurisdictions or neighbourhood precincts). The SDF aims to:

- Enable a long-term spatial vision for the future of regions and places to be best developed over

time that is based on evidence, local distinctiveness, and community-derived objectives;
- Translate this vision into a set of strategic municipal planning, policies, priorities, programmes, and land allocations, together with the public-sector resources (budget) to deliver them;
- Create a framework for private investment and regeneration that promotes economic, environmental, and social well-being for a specific region or area, i.e., the Adam Tas Corridor Local Areas Spatial Development Framework and Development Guidelines (October 2022); and
- Coordinate and deliver the public-sector components of this vision with other agencies and processes to ensure implementation through its CEF (medium-term) and IDP (short-term).

In the case of Stellenbosch Municipality, the SDF, CEF, and IDP must answer the following questions: "How is Stellenbosch going to develop over the next ten to thirty years? What kind of development will take place, where will it take place, and who will be responsible for what aspect of the development?"

4.3 The Legislative Framework of Municipal SDFs

With the enactment of the Spatial Planning and Land Use Management Act, 2013 (Act No. 16 of 2013) (SPLUMA), a new planning regime was introduced in South Africa. The coherent legislative system has been designed to spatially transform the country in its democratic era. In broad terms, SPLUMA differentiates between two components of the planning system:

- Spatial Development Frameworks; and
- The Land Use Management System (LUMS).

Section 12(1) of SPLUMA sets out general provisions that apply to the preparation of all scales of SDFs. These provisions require that all SDFs must:

- Interpret and represent the spatial development vision of the responsible sphere of government and competent authority;
- Be informed by a long-term spatial development vision;
- Represent the integration and trade-off of all relevant sector policies and plans;
- Guide planning and development decisions across all sectors of government;
- Guide a provincial department or municipality in taking any decision or exercising any discretion in terms of this Act or any other law relating to spatial planning and land use management systems;
- Contribute to a coherent, planned approach to spatial development in the national, provincial, and municipal spheres;
- Provide clear and accessible information to the public and private sectors and provide direction for investment purposes;
- Include previously disadvantaged areas, areas under traditional leadership, rural areas, informal settlements, slums, and land holdings of state-owned enterprises and government agencies, and address their inclusion and integration into the spatial, economic, social, and environmental objectives of the relevant sphere;
- Address historical spatial imbalances in development;
- Identify the long-term risks of spatial patterns of growth and development and the policies and strategies necessary to mitigate those risks;
- Provide direction for strategic developments, and infrastructure investment;
- Promote efficient, sustainable, and planned investments by all sectors;
- Indicate priority areas for investment in land development;
- Promote a rational and predictable land development environment to create trust and stimulate investment;
- Take cognisance of any environmental management instrument adopted by the relevant environmental management authority;
- Give effect to national legislation and policies on mineral resources and sustainable utilisation

and protection of agricultural resources; and

- Consider and, where necessary, incorporate the outcomes of substantial public engagement, including direct participation in the process through public meetings, public exhibitions, public debates and discourses in the media, and any other forum or mechanisms that promote such direct involvement.

Chapter 2 of SPLUMA sets out the development principles that must guide the preparation, adoption, and implementation of any SDF, policy, or by-law concerning spatial planning and the development or use of land. The table below summarises the five SPLUMA principles and what they mean.

Table 24: SPLUMA and Development Principles

Principle	Meaning
Spatial justice	• Past spatial and other development imbalances must be redressed through improved access to and use of land. • SDFs (and associated policies) must address the inclusion of persons and areas that were previously excluded, with an emphasis on informal settlements and areas characterised by widespread poverty and deprivation. • Spatial planning mechanisms, including zoning scheme by-laws, must incorporate provisions that enable redress in access to land by disadvantaged communities and persons. • Land use management systems must include all areas of a municipality and specifically include provisions that are flexible and appropriate for the management of disadvantaged areas and informal settlements. • Land development procedures must include provisions that accommodate access to secure tenure and the incremental upgrading of informal areas. • In considering an application, a Municipal Planning Tribunal may not impede or restrict the exercise of its discretion solely because the value of land or property is affected by the outcome of the application.
Spatial sustainability	• Promote land development that is within the fiscal, institutional, and administrative means of government. • Give special consideration to the protection of prime and unique agricultural land. • Uphold the consistency of land use measures under environmental management instruments. • Promote and stimulate the effective and equitable functioning of land markets. • Consider all current and future costs to all parties for the provision of infrastructure and social services in land developments. • Promote land development in sustainable locations, limit urban sprawl, and result in viable communities.
Efficiency	• Land development must optimise the use of existing resources and infrastructure. • Decision-making procedures must be designed to minimise negative financial, social, economic, or environmental impacts. • Development application procedures must be efficient and streamlined, and timeframes must be adhered to by all parties.
Spatial resilience	• The flexibility of spatial plans, policies, and land use management systems is necessary to ensure sustainable livelihoods in communities most likely to suffer the impacts of economic and environmental shocks.
Good administration	• All spheres of government must ensure an integrated approach to land use and land development, guided by spatial planning and land use management systems. • All government departments must provide their sector inputs and comply with any other prescribed requirements during the preparation or amendment of SDFs. • The requirements of any law relating to land development and land use must be met timeously. • Transparent processes of public participation are incorporated into the preparation and amendment of spatial plans, policies, land use schemes, and development applications to allow all parties to provide input on matters affecting them. • Policies, legislation, and procedures must be set up to inform and empower members of the public.

At the municipal sphere of government, aligned with SPLUMA, and the Western Cape Land Use Planning Act, 2014 (Act No. 3 of 2014) (LUPA), the Stellenbosch Municipal Land Use Planning By-law (dated 9 June 2023) further outlines minimum standards for SDFs, both in the preparation process and content. In support of SPLUMA, the Department of Rural Development and Land Reform (now known as the Department of Agriculture, Land Reform, and Rural Development) prepared a detailed process and content entitled "Guidelines for the Development of Provincial, Regional and Municipal Spatial Development Frameworks and Precinct Plans." The Stellenbosch Municipality follows these legislative frameworks and guidelines in its work on the municipal and local SDFs, which is subject to an extensive review every five years, with less comprehensive reviews annually.

4.4 Stellenbosch Municipality's work on its SDF, Annual Reviews as part of the IDP review process

Background on the 1st Annual Review, Amendment, and Adoption of the Stellenbosch IDP / MSDF / CEF, 2023, as part of the IDP Process Plan 2023/24.

The need for all municipalities (metropolitan, local, and district) to have Spatial Development Frameworks (MSDFs) as core components of their Integrated Development Plans (IDPs) has been a legislative requirement for the past 24 years, since the implementation of the Municipal Systems Act, Act 32 of 2000 (MSA). Over the past 24 years, our understanding of the importance of MSDFs has improved. In this period, three further pieces of legislation have been introduced, namely the Spatial Planning and Land Use Management Act, 2013 (Act No. 16 of 2013) (SPLUMA), the Western Cape Land Use Planning Act, 2014 (Act No. 3 of 2014) (LUPA), and the Stellenbosch Municipality Land Use Planning By-law (2023), which have further clarified the role and importance of MSDFs. Specifically, these legislations have provided further needed detail on the content of MSDFs and the administrative processes to be followed for review, amendment, and adoption of MSDFs.

Given that the MSA makes it clear that an MSDF (including the Capital Expenditure Framework (CEF) is a core component of an IDP, it follows that the process requirements prescribed by the MSA in respect of an IDP, must apply to an MSDF. In the Stellenbosch Municipality context, Council approved the commencement of the **proposed review and amendment process** of the Municipal Spatial Development Framework, 2019 (MSDF) and Capital Expenditure Framework, 2021(CEF) to achieve strategic, spatial, and financial alignment and to enable the coordination of policies within the municipality. In doing so, an integrative strategic, spatial and financial planning approach was followed to avoid the duplication of efforts and to ensure maximum positive impact from the investment of resources with specific consideration to the adoption of the catalytic projects as approved in the Adam Tas Corridor Local Area Spatial Development Framework, 2022 (ATC LASDF). This resulted in a reviewed and amended MSDF and CEF which was supported and adopted at a Council Meeting held on 27 June 2023.

The final adopted IDP / MSDF / CEF were incorporated and adopted within the 2022-2027 IDP on 30 October 2023, with confirmation from the Western Cape Provincial MEC for Local Government, Environmental Affairs and Development Planning on compliance with the relevant legislative requirements received on 28 November 2023.

Legislative requirements and process for the 2nd Annual Review of the Amended IDP / MSDF / CEF (2023), as part of the IDP Process Plan 2024/25.

Section 34(a)(i) and (ii) of the MSA speaks directly to the need to "review" an MSDF annually in terms of the performance of the municipality concerning the guidance provided in its MSDF, as well as at any time deemed necessary in response to changing circumstances. The annual review allows for proactive monitoring of the implementation of the MSDF while highlighting the need for actions that need to be taken to support the MSDF implementation on a sustained basis. It is also important to note that an annual review of the MSDF does not necessarily lead to or require an amendment of the MSDF.

Section 34(b) of the MSA goes on to say that this review of the Amended IDP/MSDF/CEF may result in there needing to be an amendment to the MSDF. If an amendment is required, the process prescribed in Regulation 3 of the Local Government: Municipal Planning and Performance Management Regulation, 2001, must be followed. In addition, the requirements of section 20(3) in SPLUMA, and sections 10, 11, 12, or 13, and 14 of LUPA, and sections 3, 4, or 5 and 10 of Stellenbosch Municipality Land Use Planning By-law (2023) must also be satisfied. It is important to note that when an amendment process is required due to recommendations from the review, or decision by the Council, this process should be planned for and included in the IDP process plan developed in terms of sections

28 and 29 of the MSA. Furthermore, it should be noted that the timeframe normally associated with an amendment process for the IDP / SDF / CEF ranges between 24 to 36 months, and upon conclusion **does not give any development rights** and the necessary land development applications should still be submitted with the Division: Development Management for assessment and decision.

To support municipalities with unpacking the legislative requirements and administrative processes, the Western Cape Department of Environmental Affairs and Development Planning (DEA&DP) and the national Department of Cooperative Governance have issued a practice note and revised IDP guidelines. For the annual review of the Amended IDP/MSDF/CEF (2023), this internal review was part of the IDP process plan 2024/25 and was undertaken based on the mentioned practice note and guidelines. Accordingly, and concerning this internal desktop review of the MSDF, the following factors have been considered regarding the performance of a municipality concerning its MSDF, namely:

- Are the goals and objectives of the MSDF being reached by the municipality?
- Is the direction provided by the MSDF being brought into the compilation or amendments of relevant sector plans, e.g., the Integrated Transport Plan (ITP), Water Services Development Plan, Integrated Waste Management Plan, Air Quality Management Plan, Engineering Services master plans, the Human Settlements plan, etc.?
- Is the municipal budget spent in line with the priority development areas identified in the MSDF?
- What substantive development permissions (rezoning and subdivisions) has the municipality given in the past financial year?
- Are these development permissions aligned with the objectives, principles, and policies set out in the MSDF?
- What site-specific deviations did the Municipal Planning Tribunal (MPT) permit? What is the impact of these on the Municipal IDP/Budget/MSDF?
- Are implementation actions identified by the MSDF (including the CEF) being brought forward into the IDP, and SDBIPs and where relevant, budgeted for?
- Are implementation actions identified by the MSDF (including the Capital Investment Framework) included in the Strategic Plans and/or Annual Performance Plans and Budgets of relevant provincial and national government departments and state-owned entities?
- Do prior amendments suggest the municipality needs to commence with a compilation of a new MSDF?

The purpose of the annual review report will be to start highlighting and building up a list of what should inform the review of the amended IDP in years 4 and 5 and what should be addressed in the next generation IDP (and MSDF/CEF) to be adopted for the next 5-year term of office. Hence, the review will compile a list of issues to be dealt with when compiling the MSDF for the period 2028-2032.

Methodology and Performance Measurement Assessment for the 2nd Annual Review of the Amended IDP / MSDF / CEF (2023).

One of the contributing factors to the lack of spatial transformation is that strategic policy seldom leads the implementation agenda of municipalities. Ideally, the infrastructure and built environment programmes of municipalities should align with the spatial objectives of the MSDF, which is the 20-year plan for the management of the physical growth and development of the municipality. The MSDF, as the strategic and integrative spatial planning policy, outlines the municipality's spatial agenda to its service directorates, ensuring that their sector plans, programmes, and projects are grounded in a sound common spatial logic, while the CEF, the municipality's capital planning framework over the 10-year planning horizon, enables specific arrangements for prioritisation, mobilising, sequencing and implementing public and private infrastructural and land development investment ensuring maximum positive impact from the investment of scarce resources as agreed to by all stakeholders, while ensuring financial sustainability.

The Stellenbosch Municipality has, over the last few years, made deliberate efforts to improve municipal policy coherence and the vertical alignment in its intra-municipal planning sphere through a collaborative approach using the Capital Planning Forum (CPF) and the MSDF/CEF mechanisms. This approach enables the municipality's long-term strategic development vision to direct infrastructure implementation in the functional areas and priority development areas of the municipality (i.e., Stellenbosch, Klapmuts, and Franschhoek), whilst remaining conscious of the municipality's financial position and infrastructure planning needs.

The 2nd annual review for the 2024/25 cycle of the MSDF deals with the performance monitoring of the implementation programme of the MSDF around specific spatial imperatives and associated development themes i.e. planning, environment, local economic development, housing, mobility, infrastructure, and community development. The successful implementation of the seven (7) spatial imperatives (also referred to as principles) and guidelines is dependent on related spatial and non-spatial supportive policies, which have specific implications on intra-municipal sector planning. This implies policy alignment across municipal functional areas and services.

Each of the spatial imperatives highlights the supportive intra-municipal directorates and their implications on sector planning across the MSDF implementation programme. For this 2nd annual review process of the implementation programme of the MSDF, which is coordinated by the Directorate: Planning and Economic Development (D: P&ED), Council resolutions adopted by the municipality from 27 September 2023 to date (05/2024) were also analysed. The MSDF 2nd Annual Review Report also evaluated inputs received during the 2023/24 IDP public participation process. One of the inputs received from a consultant requested the inclusion of the Libertas Development Proposal within the urban edge. The report from the consultant further explains the site-specific reasons for the deviation from the Council's spatial policy and the reasons for considering a very specific type of development that the amended IDP/MSDF/CEF did not consider, and which hasn't been catered for within Stellenbosch town. The comments received by the consultant require an assessment of performance measurements (sections 34(a)(i) and 41 of the MSA), and the extent that changing circumstances demand an amendment (section 34(a)(ii)) to the Municipal Council. It is important to note that **changing circumstances generally refers to circumstances that are out of the control of the municipality that have a substantive impact on the MSDF policies and proposals, and could include e.g., changes in legislation, policy, norms or standards, disasters, trigger points being reached in terms of certain parameters, significant proposal for development in the municipal area that will result in significantly changed human settlement needs, socio-economic needs or altered natural environments, change in population growth, change in political leadership and new information etc**.

In addition, the consultant has submitted the required land development applications however, it is important to state that the motivation for the site-specific deviation forms part of the land development application, which is currently being processed by the Division: Development Management. Accordingly, the comments and recommendations expressed in the MSDF review report focus on the assessment of performance measurements as stipulated in sections 34(a)(i) and (ii) of the MSA, and it **does not** deal with the merits of the site-specific deviation application. The submissions from the consultants were assessed in terms of the performance measurements as detailed in the Implementation Programme (refer to Chapter 6) of the Amended MSDF/CEF, 2023.

The second annual review report of the Amended IDP/MSDF/CEF, 2023 served before the Council on 30 October 2024. Council was requested to consider, support and adopt the report, and to adopt the recommendation to not commence with the amendment process in terms of Section 34(b) of the MSA to amend the MSDF/CEF (2023). Council resolved to adopt the second annual review report and to not commence with the administrative process to amend the MSDF/CEF (2023) in terms of Section 34(b) of the MSA.

The sections below provide an overview of the spatial challenges, opportunities, strategies, and programmes as reflected in the SDF over the longer term. The spatial challenges and opportunities identified in the SDF:

The Stellenbosch Municipality's SDF attempts to address the spatial dimensions of varied challenges, documented in this IDP and numerous studies and documents produced to date, dealing with spatial and non-spatial matters.

Framed as a question, the key challenge revolves around how to achieve, through managing the spatial distribution and form of development—primarily land use activities and associated structures, both new and existing—shared and inclusive growth, increased access to opportunities (particularly for disadvantaged citizens), improved sustainability by minimising ecological footprints, and maintenance of the unique sense of place of the settlements and surrounding lands that constitute the municipality.

In addressing these challenges, the SDF has two tasks. The first relates to how activities should be organised and accommodated in space to best address challenges. The second is to guide how other sectors, services, or functional areas should adjust their focus and work to support the recommended organisation and accommodation of activities in space.

Without re-stating the varied challenges of the municipality outlined in full in the IDP and sector documents, the table below lists specific spatial challenges addressed by the SDF, following the broad themes contained in the SDF Guidelines.

Table 25: Spatial Challenges

Theme	Spatial Challenges
Biophysical context	The degradation of key ecological assets and the loss of productive agricultural land have been ongoing. The condition of the river systems within the municipality has deteriorated. Climate change is likely to have a significant impact on the natural resource base of the municipal area, which will include a reduction in water, increased temperatures, increased fire risks, and increased incidences of extreme weather events. This in turn will impact agricultural production, scenic landscapes, the liveability of urban areas, and the ability to provide basic services such as water and sewerage treatment.
Socio-economic context	The population in the municipality will continue to grow above the average provincial rate, and urbanisation rates will increase with settlements absorbing the bulk of growth. The ability of the economy to absorb growth, particularly concerning job creation, is concerning. The informal sector will continue to provide livelihoods to a significant proportion of residents. The growing youthful population, large student population, and seasonal influx of labour are likely to increase the municipality's dependency ratio, in addition to a smaller base from which the municipality can collect revenue to provide services and opportunities that will improve the lives of the poor. Inequality in the municipal area, and particularly in historic towns such as Stellenbosch and Franschhoek, remains significant, and current development patterns are not addressing the issue. Crime rates remain high, and the market response, i.e., private security provision for those who can afford it, is likely to exacerbate inequality. Upgrading and providing basic services and housing will remain the focus of the municipality, including other government agencies, for the foreseeable future. The focus on these priority areas can lead to foregoing investment in other areas that would likely have more socio-economic spin-offs and result in improved place-making. The municipality's inability to provide basic services (e.g., refuse removal) leads to dumping, environmental degradation, and resulting health-related problems.
Built environment context	Infrastructure backlogs—especially in poor areas—and essential municipal infrastructure require significant investment and maintenance. This applies to all basic services (electricity, water supply, wastewater management, and solid waste disposal). The need for housing and shelter—both for the lower-income groups and those with employment—has not been adequately met. The existing housing pipeline will not meet the needs of those requiring state assistance, and little is built that is affordable to ordinary workers. A pattern of intermittent land invasions and associated responsive basic infrastructure provision, as well as the daily inward commuting of ordinary workers and students, is likely to continue. Property and land are inordinately expensive in the municipality, locking out both the poor and lower / middle-income workers from the property market. Without significant intervention in the property market, this situation is likely to worsen.

Theme	Spatial Challenges
	↓ Inequality in the municipality is particularly evident in the structure of settlements, with low-density development accommodating the wealthy, while the poor are accommodated in high-density, poor-quality peripheral areas. Significant numbers of people live in informal shelters. Many new developments reinforce a pattern of low overall densities and are located in peripheral areas, entrenching dependency on private transport, among other inefficiencies. ↓ The new high-density development mostly focuses on the student market and target groups using private vehicles. ↓ Numerous heritage resources located within the settlements are assets of immense value. Many of these are underutilised and have the potential to become vehicles for innovative development that can contribute to creating a more inclusive economy. ↓ The existing industrial / manufacturing operations and land holdings in the centre of Stellenbosch town impede large-scale restructuring of the settlement. ↓ The planned move of Distell – occupying large tracts of strategic land in Stellenbosch town – to Klapmuts presents very significant opportunities for the future development of Stellenbosch, Klapmuts, and the broader regional space economy. If not rigorously managed as a shared initiative between the public and private sectors, the opportunity may be lost. The municipality should focus maximum effort on utilising the opportunity presented to address the needs of the town. ↓ Transport planning practice at the provincial level has maintained a regional mobility lens with the bulk of planning effort and funding allocated to road infrastructure rehabilitation and expansions that provide for and respond to demand-side growth, largely attributed to unconstrained low occupancy private vehicles at the cost of local mobility. Too little focus is placed on progressively improving the efficiency of the use of existing road space through shifting modes and altering travel patterns. ↓ This regional mobility and growth approach's focus has very high financial, economic, social, and environmental costs, as it is unsustainable and exclusionary for most of the population. The regional focus on private vehicle growth has an adverse consequence for managing transport at the localised level where trips are generated. ↓ The provision of public transport, non-motorised modes, and travel demand management programmes is generally considered a local municipal function and not a core responsibility or competency of the provincial government. Given the extent of transport issues in the municipality, the municipality has limited institutional capacity and funding for the management of transport issues. As a result, sustainable transport approaches have been extensively overlooked in favour of traditional engineering solutions. ↓ The municipality continuously updates the online housing demand database and associated mobile applications to provide a valuable source for planning and delivery.
Institutional context	↓ The limited capital budget of the municipality, given the extent and depth of community needs. ↓ Limited funds to address critical issues, especially those related to infrastructure augmentation and maintenance, place the municipality in a tenuous position to reverse backlogs or negative trends in shelter or infrastructure needs. ↓ Private sector investment is not structured to contribute to the long-term maintenance of common assets or address the developmental needs of the municipal area. ↓ The growth in rates of income will largely be used to maintain existing infrastructure and services and will likely not focus on new productive investments. ↓ The limited professional resources of the municipality, specifically concerning the rigorous and dedicated full-time management of large-scale projects. ↓ Sector planning remains fragmented, and most developments follow a business-as-usual pattern.

4.5 The Spatial Proposals of the SDF

4.5.1 Spatial development 20 - year vision statement

In line with the SM's vision as the "valley of opportunity and innovation" (as contained in the IDP), the vision for spatial development and management is described as follows:

"We envisage a municipal area even more special than it is today; a place of natural beauty, rich in the way it preserves and exposes elements of history and culture, its produce from the land, the quality of its institutions, and the mindfulness and innovations of its people.

It is a future Stellenbosch municipal area that remains familiar; it has retained what differentiates the municipality from other places, its landscapes, historic buildings and settlement patterns, and the specialness of its institutions. It is resilient; it has adapted to the needs of today without losing what is special from the past. It is inclusive; it has accommodated the needs of citizens from all walks of life without fear. It is diverse and therefore productive. Adapting to new needs, and accommodating

new people, it becomes the stage for new expressions of culture, new businesses, and new ways of doing.

In form, it comprises a set of compact settlements, large and small, surrounded by natural and productive landscapes, and linked using public transport. Internally, settlements are relatively dense, cyclable and walkable. Each portrays a unique character, closely linked to its surrounding landscape, the reach and extent of its public institutions, and the capacity and opportunity of its infrastructure. Each provides for a range of citizens from all walks of life, with significant choice in place of residence."

4.5.2 Strategic Focus and Spatial Alignment between the IDP and SDF

The table below illustrates how work on the SDF relates – in terms of its focus and contribution – to achieving the five municipal strategic focus areas as contained in the IDP.

Table 26: IDP Strategic Focus Areas and the SDF

IDP Strategic Focus Area	Related concerns of the SDF	SDF Strategic Direction
SFA1: Valley of Possibility	The way settlements, nature, and agriculture are spatially developed and managed to enhance individual and collective livelihood opportunities and enterprise development and overcome inequity and exclusion.	Containment of settlements to protect nature / agricultural areas and enable public and non-motorised transport and movement. A focus on public and non-motorised transport and movement.
SFA2: Green and Sustainable Valley	The way settlements, nature, and agricultural areas are spatially developed and managed to maintain and enhance natural resources and ensure a future balance between human settlement and its use of natural resources and opportunities.	Protection of natural areas, agricultural areas, and river corridors.
SFA3: Safe Valley	The way settlements, nature, and agricultural areas are spatially developed and managed to ensure individual and collective safety in living, in movement, at work, in institutions, and in play.	Denser settlements with diverse activity to ensure surveillance.
SFA4: Dignified Living	The way settlements, nature, and agricultural areas are spatially developed and managed to ensure equal access to shelter, facilities, and services, notwithstanding material wealth, age, gender, or physical ability.	A specific focus is on the needs of "ordinary" citizens, who experience limited access to opportunity because of restricted material resources.
SFA5: Good Governance and Compliance	The way settlements, nature, and agricultural areas are spatially developed and managed to ensure individual and collective participation – based on accessible information and open processes – in matters related to spatial planning and land use management.	Presenting information, including opportunities and choices, in a manner that assists its internalisation by all.

4.5.3 Spatial Proposals and Structuring Elements of the SDF

The conceptual framework extracted from the SDF shows the expression of the seven key principles, which include:

Maintain and grow the assets of Stellenbosch Municipality's natural environment and farming areas

- The spatial policies that relate to this principle focus on protective actions, also called urban management.
- The intent is to protect and expand priority conservation areas, establish ecological linkages, and preserve high-potential agricultural land within the municipality.
- Resist the subdivision of viable agricultural land, unless it forms part of a new balanced, integrated, and inclusive settlement supportive of the SDF objectives (including settlement hierarchy) and rural guidelines.
- Support compatible and sustainable rural activities outside the urban edge (including tourism) if these activities are of a nature and form appropriate in a rural context, generate positive socio-economic returns, and do not compromise the environment, agricultural sustainability, or the

ability of the municipality to deliver on its mandate.

Respect, preserve, and grow our cultural heritage

- The spatial policies that relate to this principle focus on protective actions around specific spatial elements, e.g., scenic landscapes, scenic routes, and special places of arrival, while also focusing on improving the landscape and public amenities associated with these cultural assets.
- The intent is to preserve significant cultural and historic assets within the municipality and to grow the opportunity for new or emerging forms of cultural expression through expanding the use of cultural assets or supporting new uses for areas or structures of historic value.
- As far as possible, protect cultural landscape assets—including undeveloped ridgelines, view corridors, scenic routes, and vistas—from development.

Direct growth to areas of lesser natural and cultural significance as well as movement opportunity

- The spatial policies that relate to this principle focus on protective actions around specific spatial elements, e.g., maintaining the urban edge and following the defined settlement hierarchy.
- In addition to the abovementioned, spatial policies are directed at urban restructuring and spatial transformation (also referred to as change and new development actions) and include informal settlement upgrading, residential densification and infill development, mixed land use and improved economic opportunity, improved access and mobility, improved access to community facilities, and improved landscaping and public amenities.

The spatial policies are spatially targeted in priority development areas and include Baden Powell and the Adam Tas-R304 corridor for growth and new development; Stellenbosch town and Klapmuts.

- The spatial policies that relate to this principle focus on protective actions around specific spatial elements, e.g., maintaining the urban edge and following the defined settlement hierarchy. In clarifying and respecting the different roles and potentials for settlements within the municipality, the natural and cultural assets are protected while ensuring that the capacity of existing infrastructure can accommodate change and growth.
- The spatial policies that are directed at urban restructuring and spatial transformation within the hierarchy of settlements focus on new growth and development primarily in larger settlements (as referenced in principle 3 above) to:
  a) Minimise associated impacts on the environment, agricultural land, and natural resources.
  b) Maximise the livelihood opportunity (also referred to as quality of life) by building on the availability of existing public facilities and commercial opportunities.
  c) Maximise the sustainability of new facilities and commercial opportunities.
  d) Enable the provision of infrastructure most efficiently and cost-effectively.
  e) Minimise the need for inter-settlement movement.
  f) Maximise opportunity for and use of non-motorised and public transport.
  g) Minimise growth in smaller settlements where opportunity is limited while improving access to local services and facilities (required daily).
  h) Maintain and enhance the unique historic, cultural, and settlement characteristics of different settlements.

Clarify and respect the roles and functions of different elements of the movement structure

- The spatial policies that are directed at urban restructuring and spatial transformation within the hierarchy of settlements ensure a balanced approach to transport in the municipality that appropriately serves regional mobility needs and local-level accessibility improvements.
- The spatial policies actively promote compact, dense, mixed-use development, which reduces and promotes non-motorised and public transport.

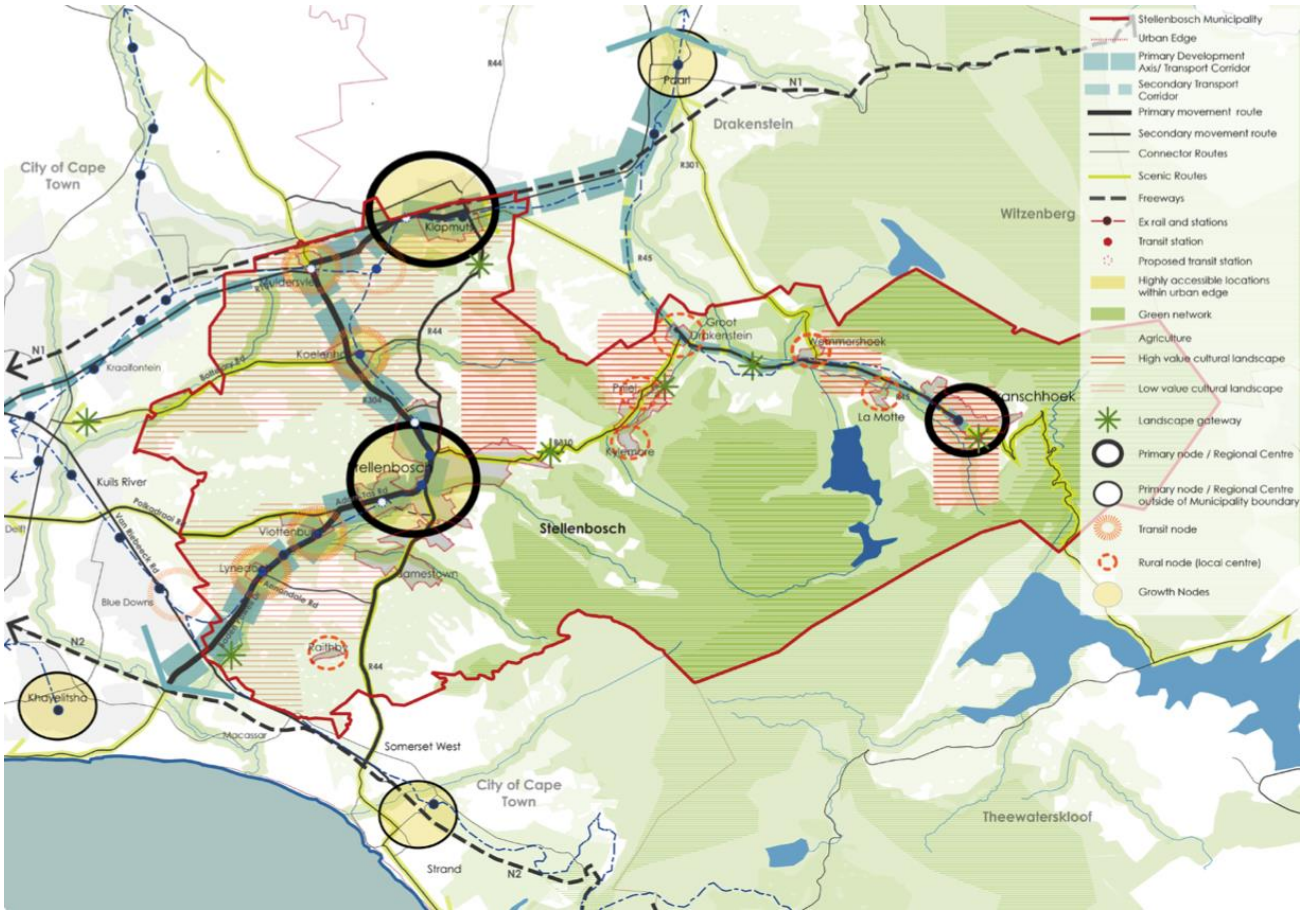
Ensure balanced, sustainable communities

- The spatial policies that are directed at urban restructuring and spatial transformation within the hierarchy of settlements (including maintaining the urban edge) work towards and maintain, for each settlement, a compact urban form and structure to achieve better efficiency in service delivery and resource use, the viability of non-motorised and public transport, and facilitate inclusion, integration, and entrepreneurship development.
- Adopting a conservative view towards the extension of existing urban edges over the SDF period.
- Actively support infill development and adaptive reuse of existing structures.
- Support increased densities in new, infill, and redevelopment projects.
- Rationalise space standards – especially for social facilities – and release surplus land for other uses, specifically housing.
- Support the general upgrading and transformation of existing informal settlements.
- Expand housing opportunities for a broader range of groups – including lower-income groups and students – particularly in settlements forming part of the Baden Powell-Adam Tas-R304 corridor.
- Provide and maintain a system of accessible social facilities, integrated with public space and non-motorised transport (NMT) routes.
- Provide and maintain an urban open space / public space system integrated with public transport / NMT, social facilities, and linked to natural assets.
- Ensure work and commercial opportunities are accessible through public transport and NMT to all communities and provide opportunities to emerging and small entrepreneurs.
- Ensure that all settlements are balanced and sustainable, providing for different groups, maintaining minimal development footprints, ensuring walkability, and so on.

Focus collective energy on a few catalytic areas that offer extensive opportunity and address present risk

- The spatial policies focus on major development efforts concerning new mixed-use, industrial, and residential developments, and significant changes in access and mobility are spatially targeted in the Adam Tas Corridor (Stellenbosch town) and Klapmuts.

Figure 22: Consolidated Concept for the Municipal Area (Approved November 2019 and 27 June 2023)



4.6 SDF and CEF Implementation Frameworks

The SPLUMA guidelines require, as part of the SDF, a high-level implementation framework setting out the required measures that will support the adoption of the SDF proposals while aligning the capital investment and budgeting processes moving forward. The SDF and CEF Implementation Framework comprise the following sections:

- A proposed settlement hierarchy to inform and guide the investment rationale (linked to plans and settlement proposals);
- Priority development areas and themes;
- A policy framework (linked to strategies);
- Guidelines, studies, and information supporting the policies;
- Implications for sector planning and specific development themes, including:
  - Environmental and rural area management
  - Movement;
  - Housing; and
  - Local economic development;
- Land use management guidelines and regulations;
- Implications for inter-municipal planning;
- Catalytic initiatives;
- Further planning work;
- Institutional arrangements;
- Checklists in support of decision-making;
- A municipal leadership and advocacy agenda related to spatial development and management;
- Capital Expenditure Framework; and

- Monitoring and review.

4.6.1 Settlement hierarchy, priority development areas and themes

In terms of the SDF concept, prioritisation of development—at a broad level—is done through two main spatial structuring elements. The first is spatial and targeted at significant future growth in functional and priority development areas. The second is sectoral or thematic, focused on the kind of development to be prioritised.

The functional and priority development areas are categorised into urban and rural nodes and are depicted in the figure below, with the detailed description provided in the table:

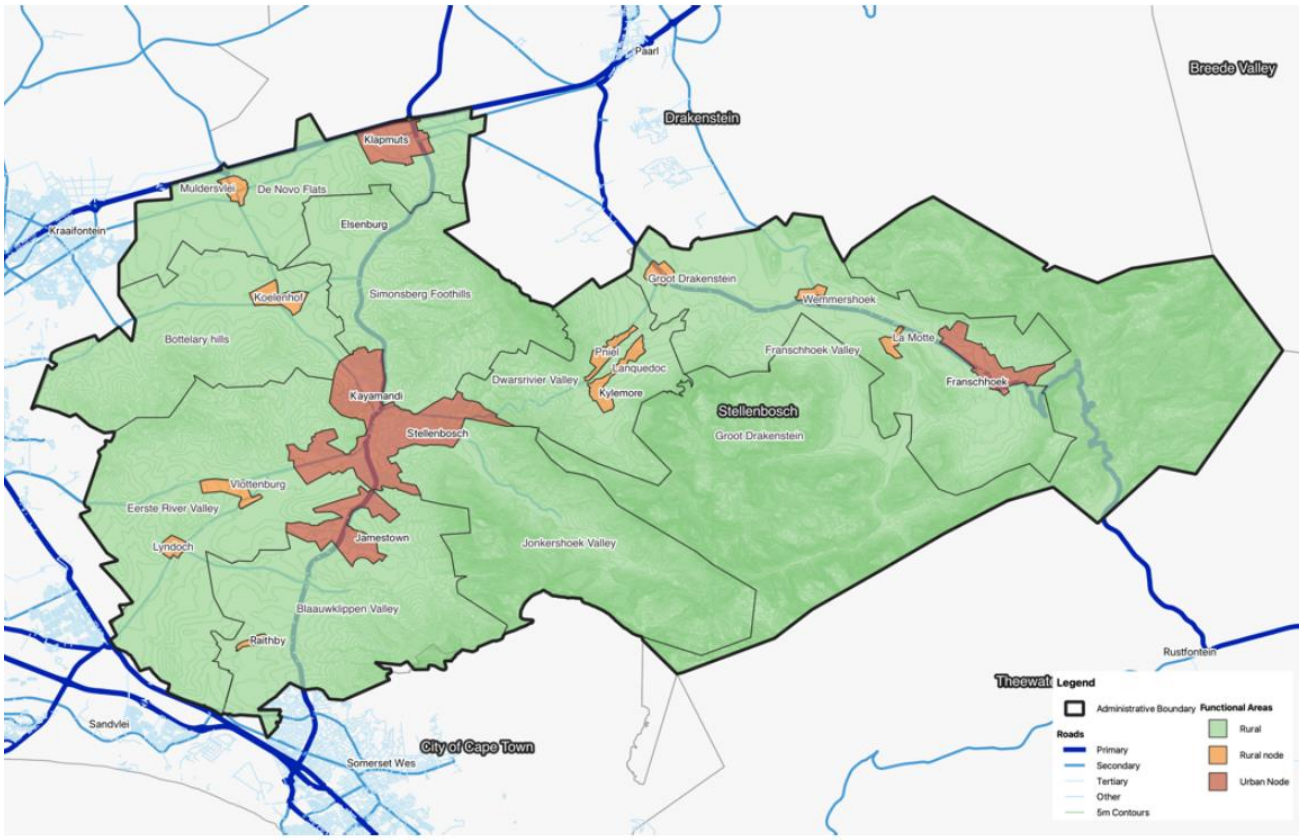
The spatial areas for priority development over the *SDF* planning period are:

- Stellenbosch Town;
- Klapmuts; and
- Franschhoek (maintenance).

In terms of sectoral or thematic focus, the spatial development priority in all settlements should be to:

- Upgrade the servicing and transformation of informal settlements;
- Provide housing for lower-income groups in well-located areas (specifically through infill of vacant and underutilised land or redevelopment of existing building footprints);
- Expand and improve public and NMT routes;
- Improve public and community facilities and places (e.g., through clustering, framing them with infill development to improve edges and surveillance, prioritising landscaping, and so on); and
- Expand the recognition, restoration, and exposure of historically and culturally significant precincts and places (both in the form and use of precincts and places).

Figure 23: Functional and priority development areas (CEF, June 2023)



The proposed settlement hierarchy for SM, supporting the spatial plan and proposals for the settlement, is a significant centre comprising extensive education, commercial, and government services with a reach both locally and beyond the borders of the municipality, tourism attractions, places of residence, and associated community facilities outlined in the table below.

Table 27: Proposed settlement hierarchy for the Stellenbosch Municipality

Settlement	Role	Development and Land Use Management Focus
Primary urban settlements		
Stellenbosch town	A significant centre comprising extensive education, commercial and government services with a reach both locally and beyond the borders of the municipality, tourism attractions, places of residence, and associated community facilities.	▪ Broadening of residential opportunities for lower-income groups, students, and the lower to middle housing market segments. ▪ Upgrade of informal settlements. ▪ Retention of university functions in the town. ▪ Enablement of the Adam Tas Corridor. ▪ Sensitive residential infill and compaction. ▪ Drive to establish "balanced" precincts. ▪ Public transport development, travel demand management, parking controls, and NMT improvements.
Klapmuts	Focus on economic development (using a favourable location for manufacturing, logistics, and warehousing enterprises) and associated residential opportunities.	▪ Support for the development of RE / Farm 736 as a lever to economic development, utilising a favourable location for manufacturing, logistics, and warehousing enterprises. ▪ Balanced housing provision in Klapmuts South is focused on those who can benefit from employment provision through unlocking Klapmuts North. ▪ Establishing the Klapmuts town centre. ▪ NMT improvements.
Franschhoek	Secondary service centre, significant tourist destination, and place of residence.	▪ Upgrade of informal settlements. ▪ NMT improvements. ▪ Sensitive infill within the urban edge provides inclusive housing and extended commercial opportunity (also for small and emerging entrepreneurs). ▪ Retention of historic character.
Secondary urban settlements		
La Motte	Contained rural settlement.	▪ Diversification of existing activities to curtail the need for movement. ▪ Sensitive location of diversified uses closer to the R45. ▪ Limited further housing development.
Wemmershoek	Contained rural settlement.	▪ Possible extension of residential opportunity linked to re-use of the sawmill site and local employment opportunity.
Groot Drakenstein	Contained rural settlement.	▪ Accommodation of sensitive private and public sector initiatives offering expanded livelihood (including tourism) and residential opportunities.
Dwars River Valley	Contained historic rural settlements.	▪ Accommodation of sensitive private and public sector initiatives offering expanded livelihood (including tourism) and residential opportunities.
Jonkershoek	Contained, but a dispersed collection of institutional, recreational, and residential uses.	▪ Potential future consolidated, inclusive settlement linked to rail / bus.
Muldersvlei	Contained rural settlement.	▪ Potential future consolidated, inclusive settlement linked to rail / bus.
Koelenhof	Contained rural settlement.	▪ Potential future consolidated, inclusive settlement linked to rail / bus.
Vlottenburg	Contained rural settlement.	▪ Gradual expansion of a unique development model based on sustainable living and education.
Lynedoch	Contained village and institutional clusters.	▪ Containment and limited expansion of existing offerings.
Spier	Contained tourism and cultural centre.	▪ Protection of unique historic settlement structure and form.
Raithby	Contained historic rural settlement.	▪ Potential future consolidated, inclusive settlement linked to rail/ bus.

Over the longer term, Muldersvlei / Koelenhof and Vlottenburg / Lynedoch along the Baden Powell-Adam Tas-R304 could accommodate more growth and be established as inclusive settlements

offering a range of opportunities. However, much work needs to be done to ensure the appropriate make-up of these settlements (including each providing an opportunity for a range of income groups) and integration with the corridor in terms of public transport. They are therefore not prioritised for significant development over the SDF period. Should significant development be enabled in these areas now, it is likely to be focused on private vehicular use and higher-income groups (in gated developments) and will in all probability reduce the potential of initiatives to transform Stellenbosch town and Klapmuts.

The focus on Stellenbosch town and Klapmuts does not exclude all development efforts in Franschhoek and the smaller settlements. Rather, it is argued that these settlements should not accommodate significant growth, as the preconditions for accommodating such growth do not exist to the same extent as in Stellenbosch town and Klapmuts.

What should be emphasised in Franschhoek, and smaller settlements is improving conditions for existing residents and natural growth within the context of retaining what is uniquely special in each (from the perspective of history, settlement structure and form, relationship with nature and agriculture, and so on).

4.6.2 Policy Framework

The table below sets out specific spatial policies to support the SDF concept and settlement plans. In using the policy framework, it is important to note that one specific policy or guideline should not be highlighted or used exclusively to support a specific initiative. Rather, each policy supports the other; each "frames" the other. Thus, initiatives or proposals should be evaluated in terms of the policy framework as a whole.

Further, the successful implementation of spatial policies and guidelines is often dependent on related, supportive, non-spatial policies. This implies policy alignment across municipal functional areas and services.

The table also includes specific work guidelines that begin to frame the work to be undertaken or continued in support of proposed policies.

Table 28: Specific work guidelines

No.	Strategy	Spatial Policy	Non-Spatial, Supportive Policy	Work Guidelines
1.	Maintain and grow the assets of SM's natural environment.	• As far as possible, protect and expand priority conservation areas, establish ecological linkages, and preserve high-potential agricultural land within the municipality. • Resist the subdivision of viable agricultural land unless it forms part of a new balanced, integrated, and inclusive settlement supportive of the SDF objectives, an agri-village in line with provincial policy for the settlement of farmworkers, or the formalisation of the "urban" component of existing forestry settlements (for example, Jonkershoek and La Motte). • Support compatible and sustainable rural activities outside the urban edge (including	• Proactively maintain and upgrade municipal infrastructure services to limit / mitigate the risk to ecological services. • Support initiatives to protect water resources, rehabilitate degraded aquatic systems, retrofit or implement water demand management systems, and mainstream water conservation. • Support energy diversification and energy efficiency initiatives to enable a transition to a low-carbon, sustainable energy future. • Support initiatives to extend public access to natural assets without compromising the integrity of natural areas or ecological services. • Support initiatives by the private sector to extend environmental stewardship. • Assist in initiatives to diversify, strengthen, and open up new opportunities and jobs in the rural economy, including the identification of strategically	• Prepare and implement management plans for municipal nature reserves and other ecological assets. • Prepare and implement invasive species control plans for municipal properties. • Prepare and implement initiatives for the rehabilitation of rivers and wetlands in urban areas. • Develop resource-efficient strategies for all municipal services and land and building development (e.g., compulsory green energy installations in building development, greywater circulation, sustainable urban drainage, etc.). • Utilise and contribute to municipal and provincial mapping and planning initiatives that inform land-use decision-making supportive of ecological

No.	Strategy	Spatial Policy	Non-Spatial, Supportive Policy	Work Guidelines
		tourism) if these activities are of a nature and form appropriate in a rural context, generate positive socio-economic returns, and do not compromise the environment, agricultural sustainability, or the ability of the municipality to deliver on its mandate.	located land for land reform purposes. • Support initiatives to utilise municipal-owned agricultural land for small-scale agriculture, forge partnerships with non-governmental or public benefit organisations to assume management responsibilities for commonages and provide basic agricultural services to commonages.	integrity, secure natural resources, and protect agricultural land of high value. • Delineate and manage urban edges and watercourse setbacks in a manner that diverts urban growth pressures away from important natural and agricultural assets. • Apply biodiversity offsets in cases where development in areas of endangered and irreplaceable biodiversity cannot be avoided. • Actively engage with adjoining municipalities and provincial governments to ensure that the integrity of SM's natural environment is maintained (specifically regarding land use management in adjoining municipal areas).
2.	Respect, preserve and grow the cultural heritage of SM.	• Preserve significant cultural and historic assets within the municipality and grow the opportunity for new or emerging forms of cultural expression through expanding the use of existing cultural assets or supporting new uses for areas or structures of historic value. • As far as possible, protect cultural landscape assets—including undeveloped ridgelines, view corridors, scenic routes, and vistas—from development. • Support alternative uses for historic structures and places that will enable their preservation (subject to adherence to the general SDF strategy and policies).	• Support the transfer of municipal assets of cultural and historic value to organisations geared to manage these assets sustainably in the interest of the broader community. • Manage heritage places and structures in terms of the recommendations of municipal heritage studies.	• Maintain and utilise municipal and intergovernmental evaluation and mapping initiatives to inform land-use decision-making supportive of cultural integrity and secure historic places and structures. • Actively engage—continuously—with adjoining municipalities and the provincial government to ensure that the integrity of SM's heritage is maintained (specifically regarding land use management in adjoining municipal areas).

No.	Strategy	Spatial Policy	Non-Spatial, Supportive Policy	Work Guidelines
3.	Direct significant growth or new development in SM to areas: • Not identified as having the most critical natural or cultural significance. • Where the most opportunity exists in existing infrastructure investment, whether reconfigured, augmented, or expanded.	• Prioritise the targeted settlements on the Baden Powell-Adam Tas-R304 corridor for growth / new development. • Over the SDF period, focus on Stellenbosch town and Klapmuts to accommodate significant new growth.	• Align the policy and planning of all municipal services to support accommodating significant growth and new development as proposed in specific areas. • Progressively utilise the municipality's significant asset of land as a resource to direct major growth or new development to areas not identified as of the most critical natural or cultural significance. • Allocate municipal funds for land acquisition in areas identified as most suitable for growth or new development (specifically for development as lower-income housing).	• Together with the WCG, undertake inter-service investigations to determine the exact location, size, nature, and form of new settlement areas to accommodate new growth. • Develop specific framework planning, land use management, infrastructure, financial, and urban design provisions, and directives to ensure the optimal development of identified settlement areas to accommodate new growth.
4.	Clarify and respect the different roles and potentials of settlements in SM and maintain the identity of each.	• Ensure that each settlement – large and small – remains a distinct entity, surrounded by natural open space and agricultural land. • Maintain a clear hierarchy of settlements that (in general terms) focuses on new growth and development in larger settlements to: – Minimise associated impacts on the environment, agricultural land, and natural resources. – Maximise livelihood opportunities by building on the availability of existing public facilities and commercial opportunities. – Maximise the sustainability of new facilities and commercial opportunities. – Enable the provision of infrastructure most efficiently and cost-effectively. – Minimise the need for inter-settlement movement. – Maximise the opportunity for and use of non-motorised and public transport. • Minimise growth in smaller settlements where opportunity is limited while improving access to local services and facilities (required daily). • Maintain and enhance the unique historic,	• Align the policy and planning of all municipal services to support the proposed settlement hierarchy and development / management approach. • Reinforce the role of Stellenbosch town as a regional service and tourism centre focused on higher-order educational, health, government, and commercial uses, as well as unique historic assets. • Reinforce the role of Klapmuts as a potential regional logistics / warehousing / manufacturing hub – with associated residential opportunity—based on its location at the intersection of the N1 and regional north / south movement routes. • Maintain Franschhoek as a centre for tourism and culture with limited growth potential.	• Support the re-location of land extensive manufacturing, logistics, and warehousing enterprises from Stellenbosch town to Klapmuts. • Maintain the nature and form of small rural settlements while enabling small changes towards improving livelihood opportunities.

No.	Strategy	Spatial Policy	Non-Spatial, Supportive Policy	Work Guidelines
		cultural, and settlement characteristics of different settlements.		
5.	Ensure a balanced approach to transport in SM, that appropriately serves regional mobility needs and local-level accessibility improvements.	• Actively promote compact, dense, mixed-use development that reduces car dependence and enables and promotes the use of public and NMT.	• Shift municipal resources to include a greater focus on non-motorised, shared vehicle travel and public transport solutions. • Establish measures to ensure that there is an inter-service agreement on the settlement hierarchy, settlement roles, associated functions, modes of transport to be carried out, and the development / management approach to be followed concerning different sections of the municipal movement network. • Work with the provincial and national governments to affirm the proposed categorisation of movement forms and associated infrastructure and management needs in Stellenbosch. • Proactively seek management of travel demand among key stakeholders in SM in such a manner that significantly higher passenger volumes are gradually achieved from existing transport infrastructure. • Proactively allocate resources to improve NMT in the municipal area. • Strengthen the role played by rail-based public transport, including advocating for a new, lighter, frequent rail service on the Eerste River / Klapmuts rail line as the backbone of transport movement along the Baden Powell-Adam Tas-R304 corridor.	• Assess future transport development / improvements concerning the impact on the complete settlement system. • Guard against needed / required vehicular routes of necessity resulting in the development of undeveloped land traversed by the route.
6.	Develop all settlements as balanced, inclusive, appropriately serviced, communities, negotiable through NMT and exhibiting a positive relationship with surrounding nature and agricultural land.	• Work towards and maintain – for each settlement in the municipality – a compact form and structure to achieve better efficiency in service delivery and resource use, the viability of public and NMT, and facilitate inclusion, integration, and entrepreneurship development. • Adopt a conservative view towards the extension of existing urban edges over the SDF period. • Actively support infill development and the adaptive reuse of existing structures. • Support increased densities in new, infill, and redevelopment projects. • Rationalise space standards – especially for social facilities – and	• Proactively drive transport demand management programmes (specifically in and around Stellenbosch town) to curtail private vehicle use. • Shift more transport resources to the development and operation of effective public transport services and the comprehensive provision of NMT.	• Review the delineation of restructuring zones to support the mSDF objectives. • Support development that emphasises public transport / NMT as opposed to private vehicular use. • Integrate spatial planning, transport planning (emphasis on public and NMT), and social facility planning. • Move away from self-reinforcing conditions for development in terms of car parking minimum standards, and ensure the active participation and collaboration between landowner, developer, and municipality towards the provision of alternatives to car use. • Actively engage – continuously – with adjoining municipalities and provincial government to ensure that the integrity

No.	Strategy	Spatial Policy	Non-Spatial, Supportive Policy	Work Guidelines
		release surplus land for other uses, specifically housing.		of SM's settlements as contained, and balanced communities is maintained (specifically about land use management in adjoining municipal areas).
		Support the general upgrading and transformation of existing informal settlements.	• Prioritise basic residential services for poor households, specifically in informal settlements and backyard dwellings, and a minimum level of basic services for marginalised rural settlements. • Resist existing informal settlements as the only viable settlement option for poor households by supporting the identification and servicing of alternative areas for settlement. • Ensure that asset management best practices are followed to maintain existing infrastructure investments and prevent greater replacement costs in the future. • Reinforce basic service delivery with good-quality urban management to support household and economic asset development.	• Put in place an inter-governmental portfolio of land (existing and earmarked for purchase), an agreed land preparation programme, and a release strategy, for publicly assisted, lower-income housing (including the BNG, FLISP, social / rental, and GAP markets). • Identify alternative settlement locations for poor households, over and above existing informal settlements. • To assist the municipality in housing provision, and support initiatives to house farmworkers on farms (in a manner that secures tenure).
		Expand housing opportunities for a broader range of groups – including lower-income groups and students – particularly in settlements forming part of the Baden Powell-Adam Tas-R304 corridor.	• The planning of infrastructure and social facilities should accommodate the likelihood of back-yarding and its contribution to livelihood strategies.	• Develop an inclusionary housing policy and guidelines. • Prioritise infill housing opportunities on public land for the BNG, FLISP, social / rental, and GAP markets. • Where possible, proactively plan for back-yarding opportunities in lower-income housing projects. • Actively support the development of student housing in Stellenbosch town.
		Provide and maintain a system of accessible social facilities, integrated with public space and public and NMT routes.	• Reinforce social facilities with good quality urban management to ensure service excellence and sustainability. • Focus on fewer but better social facilities.	• Cluster social facilities. • Locate facilities in association with public space and public and NMT routes.
		Provide and maintain an urban open space / public space system integrated with public transport / NMT, social facilities, and linked to natural assets (e.g., river corridors).	• Prioritise open / public space development in poor and denser neighbourhoods of the municipality. • Reinforce open / public space with good quality urban management to ensure use and safety.	Ensure that the edges between building development and open spaces promote activity and passive surveillance.
		Ensure work and commercial opportunities are accessible through public and NMT to all communities and provide opportunities for emerging and small entrepreneurs.		• Avoid large retail malls and office parks in peripheral locations reliant on private vehicular access, which detract from the viability of established commercial and work areas and lock out small entrepreneurs.

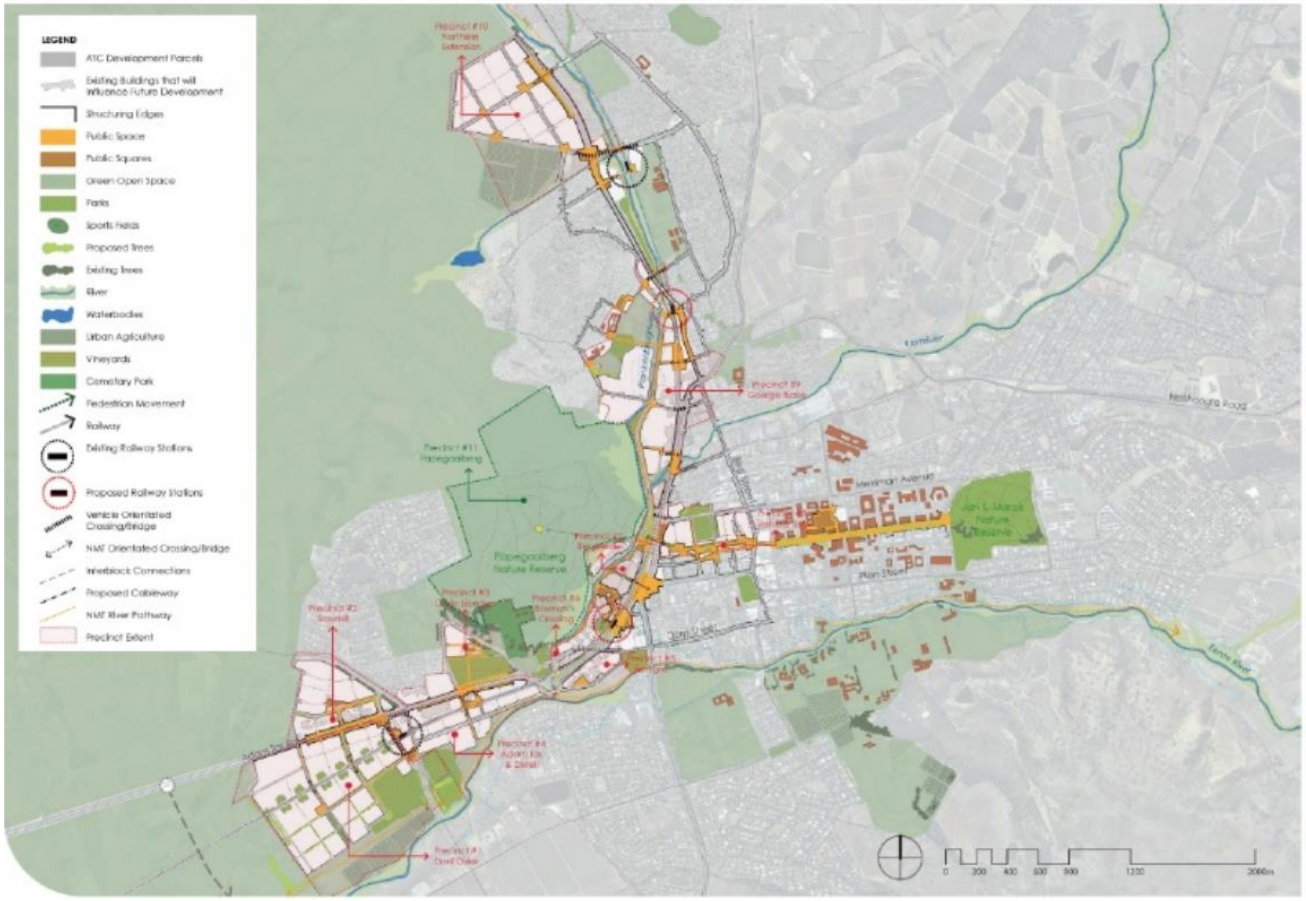
No.	Strategy	Spatial Policy	Non-Spatial, Supportive Policy	Work Guidelines
7.	Actively seek conditions to enable the private and community sectors to align their resources and initiatives with the SDF principles and proposals.	Conscious of public resource constraints, actively seek and support private and community sector partnerships to expand livelihood opportunities, settlement opportunities for ordinary citizens, and the national imperative to expand participation in the economy.	Develop an incentive package to support private and community sector partnerships in achieving the SDF principles and proposals.	• Enable private and community sector participation by making known the municipality's spatial principles and intent in user-friendly communique and guidelines. • Require private landowners in key areas to plan and coordinate development collectively (beyond individual property boundaries and interests) to ensure appropriate infrastructure arrangements, the provision of inclusionary housing, public facilities, and so on.
8.	Focus major development energy in SM on a few catalytic development areas that offer extensive, inclusive opportunities.	Focus major development effort in SM on: • Unlocking development in Klapmuts North. • The Adam Tas Corridor (in Stellenbosch Town).	• Communicate municipal objectives and principles – across functional areas and services – for development and urban management in catalytic areas. • Seek landowner, provincial government, and national government support to develop catalytic areas in the best public interest. • Support the establishment of institutional arrangements solely dedicated to enabling the development of catalytic areas and proceed with work to detail the broader plan and activity programme. • Align municipal infrastructure and social services planning to support development in catalytic areas. • Use municipal and government-owned land assets to support development in catalytic areas.	• Ensure that catalytic areas are developed as inclusive, appropriately serviced communities, negotiable through NMT, and exhibit a positive relationship with surrounding nature and agricultural land. • Prepare land use management measures to enable development in catalytic areas. • Define catalytic areas as "restructuring" or other special-measure areas to enable benefit from national and provincial support and incentives.

4.7 Catalytic Initiatives - Adam Tas Corridor (ATC) Local Areas Spatial Development Framework, Development Guidelines (October 2022) and overlay zone (March 2023)

Large industrial spaces, including land that was formerly home to Cape Sawmills and Distell facilities, make up the most strategically located land in Stellenbosch town. A significant proportion of these have been vacated or will be vacated in the foreseeable future in response to changes in the operating context of manufacturing enterprises. Thoughtful redevelopment of these spaces, at scale, can contribute meaningfully to meeting existing challenges and SDF objectives.

In simple terms, the concept is to launch a process of re-imagining and re-purposing the land around Adam Tas Road within Stellenbosch town to enable the maximum potential of this space. This will entail the redevelopment of the Adam Tas Corridor, which includes the area stretching along the R310 and R44 along the foot of Papegaaiberg, from the disused Cape Sawmills site to the west of Kayamandi and Cloetesville along the northern part of this corridor.

Figure 24: Adam Tas Corridor Local Areas SDF (October 2022)



It forms the western edge of the town but is not well integrated with the rest of Stellenbosch, largely because of the barrier / severance effect of the R44 and the railway line. Much of the area was historically used for light industrial and manufacturing purposes. It includes the disused Sawmill site, the government-owned Droë Dyke area, Distell's Adam Tas facility, Oude Libertas, various Remgro property assets, Bosman's Crossing, the rail station, the Bergkelder complex, the Van der Stel sports complex, the George Blake Road area, and parts of Kayamandi and Cloetesville. Under-utilised and disused land in the area measures more than 300ha.

Conceptually, a linear new district within Stellenbosch is envisaged adjacent to and straddling (in places) Adam Tas Road, the R44, and the railway line. Overall, development should be residentially led with a strong mixed-use basis and high density and should favour non-motorised ("NMT") access to the centre of Stellenbosch Town. It is estimated that the Adam Tas Corridor, through a preliminary development conceptual framework, will produce approximately 3 million square metres of bulk within a 293-hectare area, with 69% earmarked for residential usage.

A central movement system (with an emphasis on public transport and NMT) forms the spine of the area and is linked to adjacent districts south and west of the corridor. The corridor retains west-east and north-south vehicular movement (both destined for Stellenbosch town and through movement), as well as the rail line. Remote parking facilities will enable ease of access within the corridor concept, with passengers transferring via public transport, cycling, and walking to reach destinations within the town of Stellenbosch.

The corridor is not envisaged as homogenous along its length, with uses and built forms responding to existing conditions and its relationship with surrounding areas. Conceptually, three (3) areas could be defined, each linked through a sub-district.

- Grow Stellenbosch town – and accommodate existing demand – in a manner that prevents sprawl and creates conditions for efficient, creative living and working;

- Stimulate and act as a catalyst for the development of improved public transport and NMT;
- Rethink and reconstruct infrastructure, particularly the movement system, including the possible partial grade separation of east-west and north-south movement systems, in turn integrating the east and west of town and releasing land for development;
- Integrate Kayamandi and Stellenbosch town seamlessly;
- Shift the new development focus to the west of town, with the Die Braak and Rhenish complex forming the centre and seam between the new west and east of Stellenbosch town;
- Investigating options for alternative parking provision initiatives in and around the town while the corridor provides for and promotes a greater focus on NMT;
- Accommodate uses that meet urgent needs, specifically higher density housing and university expansion, while also assisting in establishing a compact, less sprawling town, public transport, and NMT; and
- Increases land value east of the R44 and in the area between Kayamandi and the Bergkelder complex.

Along the corridor as a whole – depending on local conditions – significant re-use of existing buildings is envisaged. This is seen as a fundamental prerequisite for diversity, in-built character, and activity (as re-purpose offers the opportunity for a great variety of spaces). Aspects of the industrial history of the area should remain visible. A range of housing typologies accommodates different income groups and family types.

Redevelopment, in terms of the concept, offers the opportunity to:

- Re-imagine the future use of the land encompassed in the ATC;
- Grow Stellenbosch town – and accommodate existing demand – in a manner that prevents sprawl and creates conditions for efficient, creative living and working;
- Stimulate and act as a catalyst for the development of improved public transport and NMT;
- Reconstruct infrastructure, and particularly the movement system, including the possible partial grade separation of east-west and north-south movement systems, in turn, integrating the east and west of town and releasing land for development;
- Integrate Kayamandi and Stellenbosch town seamlessly;
- Shift new development focus to the west of town, with Die Braak and Rhenish complexes forming the centre and seam between the new west and east of Stellenbosch town;
- Investigate options for alternative parking provision initiatives in and around the town while the corridor provides for and promotes a greater focus on non-motorised transport; and
- Accommodate uses that meet urgent needs, specifically higher density housing and university expansion, as well as assisting in establishing a compact, less sprawling town, public transport, and NMT.

Existing manufacturing businesses can gradually relocate to the north, closer to the N1 logistics corridor (as Distell has planned for their operations).

A Local Spatial Development Framework ("LSDF") for the Adam Tas Corridor as well as comprehensive development guidelines were formally approved by the Council in October 2022 and will be used as the enabling planning framework to realise the implementation of the Adam Tas Corridor over the next 3–20 years. This LSDF includes an implementation framework that will guide the following:

- Most appropriate land use strategy;
- Action Areas / Catalytic Projects;
- Framework for Investment; and
- Other enabling interventions.

Following the implementation framework, the overlay zone for the Adam Tas Corridor has been approved (24 May 2023) and has been included as a local area overlay zone in the Stellenbosch Municipality Zoning Scheme Bylaw, 2023 (17 November 2023). The purpose of the overlay zone is to

award the zoning rights envisaged by the Adam Tas Corridor LASDF to the individual land portions, together with the conditions applicable to each property, for the landowner to take up these rights. This initiative was awarded with the WCG Service Excellence Awards 2024 in the category "Ease of Doing Business" on the 19th of April 2024.

Institutional arrangements are critical, which include all spheres of government, private stakeholder involvement, and established partnerships. It would include a broad agreement between landowners and the municipality to pursue the corridor development concepts. The landowners collectively and the municipality entered into a Memorandum of Understanding (MOU) confirming the spatial vision and implementation of the ATC LASDF. The Council approved the MOU in August 2022.

To assist Stellenbosch Municipality in coordinating the implementation of the Adam Tas Corridor LASDF and development guidelines, a project facilitation unit (PFU) needs to be established. The purpose of the PFU is to coordinate, plan, and assist with the implementation of development along the Adam Tas Corridor. The purpose of the PFU is to provide additional capacity and expertise to manage and implement the vision of the Adam Tas Corridor. The establishment of the unit is currently being investigated and was earmarked to be set up by 30 June 2024, however, challenges arose, and the set-up of the PFU is still ongoing. The Western Cape Economic Development Partnership (EDP) was appointed by the Council to assist the municipality in setting up the PFU and Steering Committee.

Considering the capital infrastructure investment requirements for the ATC, the municipality and the landowners collectively agreed on the phasing of the ATC over the next 10 years. Over the short term (1-5 years), the first phase of the ATC was agreed to be precincts 2–6, including a portion of precinct 10, whilst the planning and infrastructure demand quantification for the rest of the precincts (including the remaining extent of precinct 10) are considered in the CEF's capital expenditure programme (2023) and the capital infrastructure investment portfolio. The amendment of the CEF as part of the MSDF, 2023, and the current review (2024) enable the municipality to strategically plan based on an understanding of the catalytic projects that are necessary to meet the needs of the municipality, including ensuring the allocation of resources is financially sustainable whilst also achieving the goals of the municipality. Refer to the Council Item 7.2, which served at the Special Meeting of Council on 31 May 2024, for the detailed reports and annexures.

4.7.1 Development of Klapmuts

The Greater Cape Metro Regional Spatial Implementation Framework (GCMRSIF) contains very specific policy directives related to Klapmuts, aimed at addressing pressing sub-regional and local space economy issues. Key policy objectives include:

- Using infrastructure assets (e.g., key movement routes) as "drivers" of economic development and job creation;
- Recognition that existing infrastructure in the area (i.e., N1, R101, R44, and the Paarl-Bellville railway line and station) dictates the location of certain transport, modal change, or break-of-bulk land uses;
- Recognition of the Klapmuts area as a significant new regional economic node within the metropolitan area and spatial target for developing a "consolidated platform for the export of processed agri-food products (e.g., inland packaging and containerisation port)" and "an inter-municipal growth management priority";
- The consolidation of and support for existing and emerging regional economic nodes as they offer the best prospects to generate jobs and stimulate innovation;
- The clustering of economic infrastructure and facilities along public transport routes;
- Maintaining valuable agricultural and natural assets; and
- Providing work opportunities in proximity to living areas.

There is no doubt that Klapmuts is a potentially significant centre for economic activity and residence within the metropolitan region and SM, as it is located on the N1 transport corridor, which carries 93% of metropolitan freight traffic. To date, the settlement is characterised by residential use and limited commercial and work-related activity.

The MSDF targets significant new mixed-use development, new residential development, and the associated access and mobility infrastructure provisions to reinforce the significant new regional economic role of Klapmuts as identified by the Greater Cape Metro Regional Spatial Implementation Framework (GCMRSIF). The GCMRSIF and the MSDF reinforce Klapmuts as a potential regional logistics / warehousing / manufacturing hub—with associated residential opportunities – based on its location at the intersection of the N1 and regional north/south movement routes. From a contextual perspective, it is also important to note that to unlock the development potential of the ATC, the municipality must actively support the relocation of land for extensive manufacturing, logistics, and warehousing enterprises from Stellenbosch town towards Klapmuts.

One of the catalytic initiatives identified and supported by the MSDF is the "Innovation Precinct" or "Smart City" in Klapmuts South. The proposed urban development concept by Osmond Lange Architects and Planners has been incorporated into the MSDF since 2019, and significant progress has been made over the MSDF review process.

Figure 25: Concept Development Framework

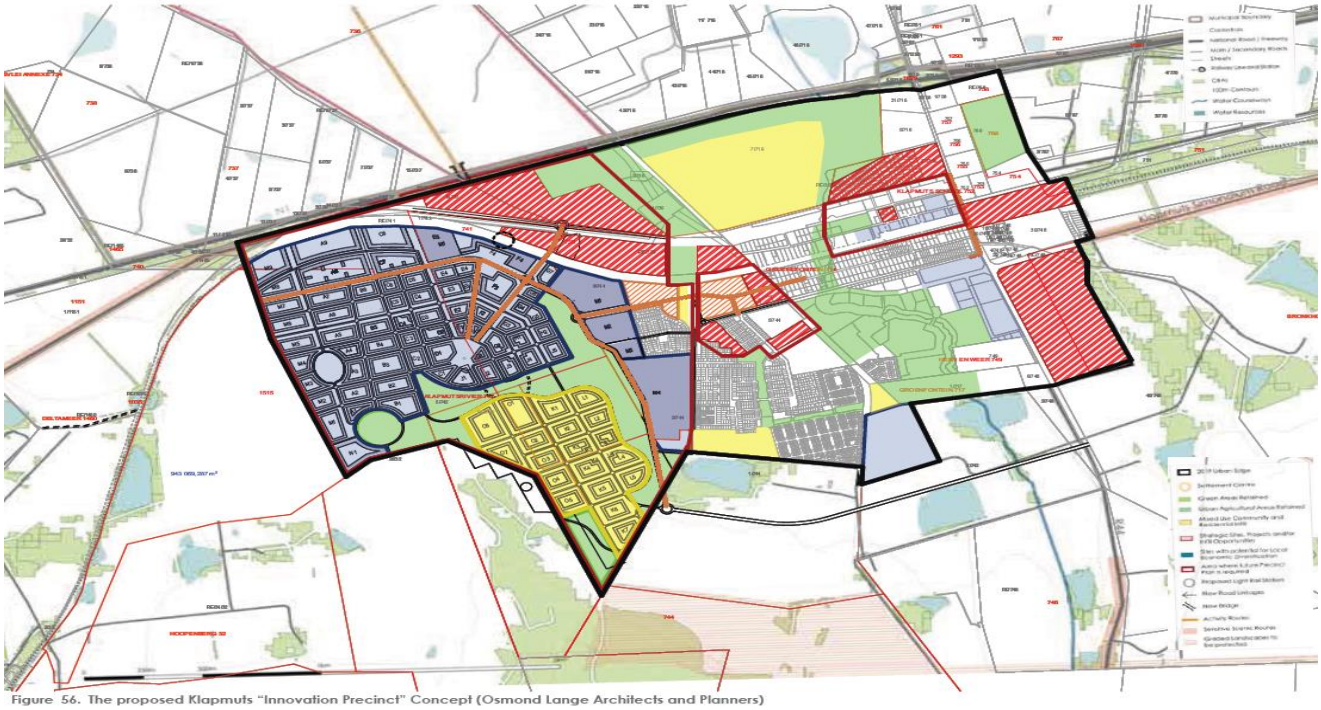
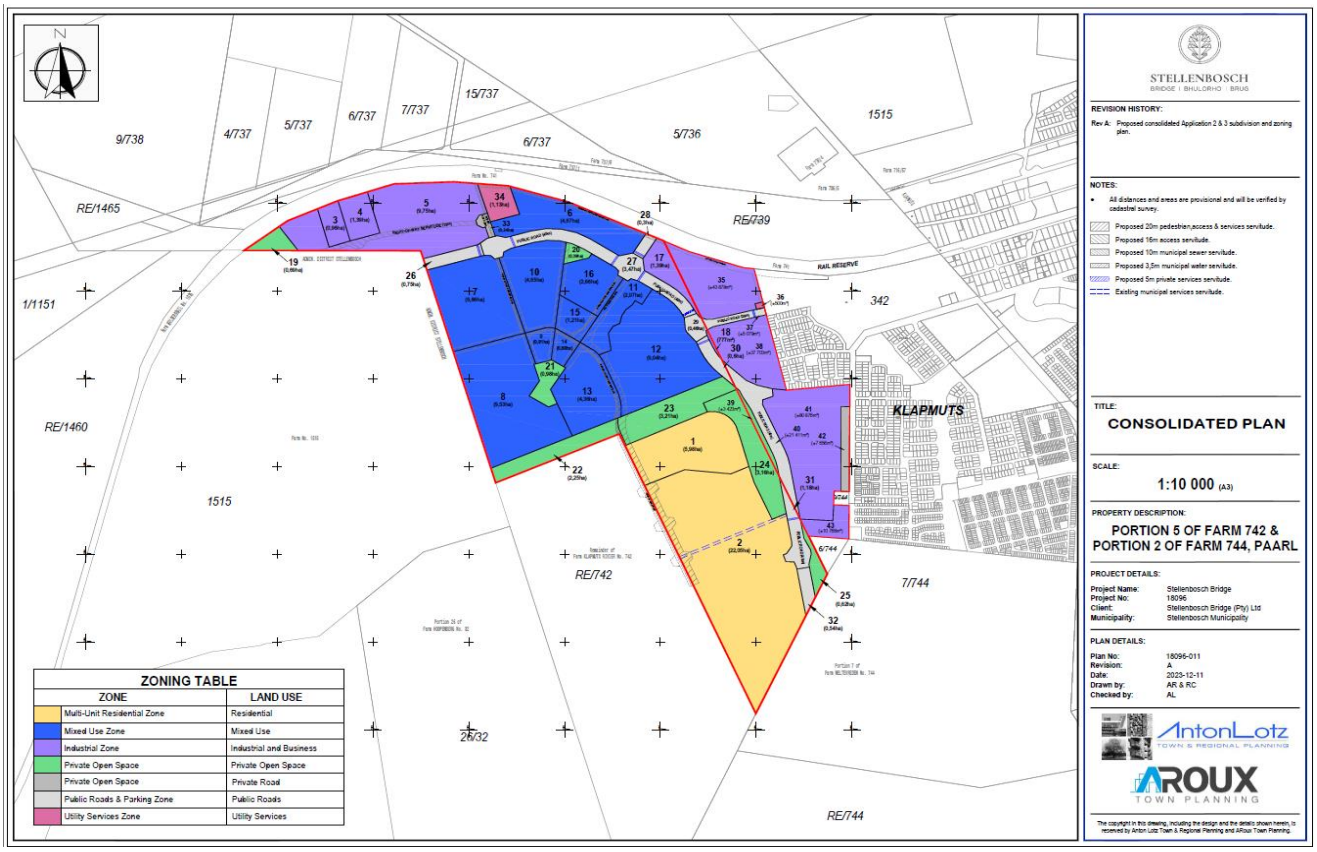


Figure 56. The proposed Klapmuts "Innovation Precinct" Concept (Osmond Lange Architects and Planners)

Based on the development framework, the following development management applications have been considered by the Directorate: Planning and Economic Development over the review period as part of the planning and implementation of the smart city catalytic initiative – now known as "Stellenbosch Bridge". The development rights approved by the municipality are reflected in figure below:

Figure 26: Portion of Farm 742 and Portion of Farm 744



Phase 1 of the Stellenbosch Bridge is scheduled for implementation during 2024/25, with groundwork already underway for the establishment of the Industrial Park, located next to the N1.

Through the land use planning process, it was highlighted that the urban edge does not fully align with the final approved development. The amendment of the urban edge is minor as it only encompasses the inclusion of Portion 19 (0.69 ha) as indicated on the approved consolidated plan. The phasing of the development provides for sufficient time to incorporate this as part of the future amendment MSDF process.

Several inter-municipal and inter-governmental issues require specific care in managing the development of Klapmuts over the short to medium term.

- Various supporting functions across the intergovernmental spheres are required to reinforce the significant new regional economic role of Klapmuts. A critical issue related to Klapmuts is the split administration between Drakenstein Municipality (DM) and Stellenbosch Municipality (SM). One of the supporting actions considered and identified by the MSDF includes the application to the Municipal Demarcation Board (MDB) for the redetermination of the municipal boundaries in a manner where Klapmuts North (DM administration) and Klapmuts South (SM administration) fall within one municipal demarcation. In this regard, Klapmuts is functionally more related to SM; extensive investments have been made in infrastructure and social services for the community in Klapmuts by SM. Accordingly, when the municipal redetermination process commenced in 2023, the Council considered and made representations to the MDB for the inclusion of Klapmuts North into the Stellenbosch municipal area. One of the outcomes that the municipality tried to achieve with the municipal redetermination process was to ensure integrated and coordinated planning and infrastructure delivery by all relevant stakeholders. Unfortunately, the process was unsuccessful and accordingly, other appropriate remedies to resolve the critical intergovernmental cross-boundary issues and conflicts need to be investigated. It is also critically important to note that the DM through the amendment of the MSDF (Drakenstein MSDF 2024/25) has further extended its urban edge adjacent to Klapmuts

with 1600 ha of greenfield development for the purpose of extensive new developments. Substantial infrastructure investments will be required as the area currently lacks bulk infrastructure services;

- The second is the linkages between Klapmuts north and south, specifically along Groenfontein Road, and a possible NMT crossing over the N1, linking residential areas south of the N1 directly with Farm 736/RE. Without these linkages, residents to the south of the N1 will not be able to benefit from the opportunities enabled north of the N1; and
- The third is a speculative higher-income residential development in the Klapmuts area, based on the area's regional vehicular accessibility. Higher-income development is not a problem in and of itself, but ideally, it should not be in the form of low-density gated communities.

In addition to the municipal cross-boundary development planning earmarked for Klapmuts, it is important to note that various intergovernmental joint planning is currently being undertaken through the Intergovernmental Steering Committee (ISC) of the GCMRSIF. Due to the increased urban development demand for the N1 from the City of Cape Town, Stellenbosch Municipality, and Drakenstein Municipality, the Western Cape Department of Environmental Affairs and Development Planning (DEA&DP)—custodian of the regional spatial implementation framework—has, in collaboration with the National Department of Agriculture, Land Reform and Rural Development (DALR&RD), initiated discussions on funding a regional spatial development framework in line with one of the key actions contained in the Greater Cape Town Region National Spatial Action Area (GCTR NSAA). The parties concerned have agreed that due to the existence of the GCMRSIF, the funding allocated should further involve technical work around an infrastructure analysis, including localised inter-municipal scenario planning exercises for the N1 corridor. The completion of this study is extremely important as the urgent need to coordinate an agreed long-term strategic vision, including the coordination, prioritisation, and sequencing of investments, will unlock the development potential of Klapmuts and the Cape Functional Region.

4.7.2 Alternative rail service along the Baden Powell Drive-Adam Tas-R304 corridor

As indicated above, it is critical, both for the Adam Tas Corridor and the broader Baden Powell-Adam Tas-R304 development corridor, to explore the feasibility of introducing a more frequent and reliable rail service along the Eerste River-Stellenbosch-Muldersvlei-Klapmuts rail line. The aim should be to have a more frequent passenger service along the corridor, connecting larger and smaller settlements. Lighter rail stock—possibly in the form of a "tram" system—has been suggested, offering the advantage of safe at-grade crossing of the rail line and other modes of transport, in turn, enabling "lighter" infrastructure support for settlement development and concomitant cost savings. Alternatively, the viability of regular bus service along this route should be explored. The SM should commence engagements with PRASA in this regard.

As argued elsewhere in this document, Stellenbosch town and Klapmuts should be the focus of significant settlement growth. It is here, by settlement location concerning broader regional networks and existing opportunities within settlements, that the needs of most people can be met, in a compact settlement form while protecting the municipality's natural and agricultural assets.

Over the longer term, Muldersvlei / Koelenhof and Vlottenburg along the Baden Powell-Adam Tas-R304 corridor could accommodate more growth and be established as inclusive settlements offering a range of opportunities. However, much work needs to be done to ensure the appropriate make-up of these settlements (including each providing an opportunity for a range of income groups) and integration with the corridor in terms of public transport.

The smaller settlements are therefore not prioritised for significant development over the SDF period. Should significant development be enabled in these areas now, it is likely to be focused on private vehicular use and higher-income groups and will in all probability reduce the potential of initiatives to transform Stellenbosch town and Klapmuts.

4.8 Institutional Arrangements

The SM has dedicated staff resources for spatial planning, land use management, and environmental management organised as the Planning and Economic Development Directorate. Work occurs within the framework set by annually approved Service Delivery and Budget Implementation Plans (aligned with the IDP), decision-making processes and procedures set by the Council, and a suite of legislation and regulations guiding spatial planning, land use management, and environmental management (including SPLUMA, LUPA, and the National Environmental Management Act, 1998 (Act No. 107 of 1998)).

The Planning and Economic Development Directorate will facilitate the implementation of the SDF in terms of institutional alignment, including:

- The extent to which the main argument and strategies of the SDF are incorporated into the Capital Expenditure Framework, annual reports, annual IDP reviews, future municipal IDPs, and so on;
- The annual review of the SDF is part of the IDP review process;
- The extent to which the main argument and strategies of the SDF inform sector planning and resource allocation;
- The extent to which the main argument and strategies of the SDF inform land use management decision-making;
- Alignment with and progress in implementing the municipality's Human Settlement Plan and Comprehensive Integrated Transport Plan; and
- The mutual responsiveness of the SDF and national, provincial, and regional plans, programmes, and actions (including the extent to which SDF implementation can benefit from national and provincial programmes and funding).

Over and above the institutional arrangements in place, it appears that two aspects require specific focus in support of the SDF.

4.8.1 Inter-municipal planning

The first relates to inter-municipal planning. As indicated elsewhere in the SDF, SM (and other adjoining municipalities) appear to be experiencing increasing challenges related to development pressure in Cape Town. This pressure is of different kinds. The first is pressure on the agricultural edges of Stellenbosch through residential expansion within Cape Town. The second is migration to SM (whether in the form of corporate decentralisation or both higher and lower-income home seekers), leading to pressure on available resources, service capacity, and land within and around the settlements of SM. While municipal planners do liaise on matters of common concern, there appears to be a need for greater high-level agreement on spatial planning for "both sides" of municipal boundaries. The spatial implications of pressure related to migration to SM could be managed locally, should there be an agreement to redevelop existing settlement footprints rather than enabling further greenfield development (as a general rule). However, the municipality's increased resource needs to accommodate new growth – a non-spatial issue – should be acknowledged and addressed.

4.8.2 Private Sector Joint Planning

The second relates to joint planning and action resourced by the private sector, increasingly needed for several reasons:

- The municipal human and financial resource base are simply too small to achieve the vision of the SDF or implement associated strategies and plans;
- Many matters critical to implementing the SDF fall outside the direct control or core business of the municipality. For example, the municipality does not necessarily own the land associated with projects critical to achieving SDF objectives;

- It is increasingly evident that individual landowners are finding it difficult to develop—to make the most of what they have—individually. Specifically, the transport and movement implications of individual proposals require strong and dedicated integration;
- Individual landowners do not necessarily control the extent of land required to undertake inclusive development, focusing on opportunities for a range of income groups. Inclusive development often requires cross-subsidisation, in turn, enabled by larger land parcels and development yields; and
- The municipality's focus is often – and understandably so – on the "immediate", or shorter-term challenges. Much of what is needed to implement the SDF or catalytic projects requires a longer-term view, a committed focus on one challenge, and cushioning from the daily and considerable demands of municipal management.

Partnerships are needed, with different agencies and individuals working in concert with the municipality to implement agreed objectives. Further, partnerships are required between individual corporations and owners of the land. The Adam Tas corridor is a prime example: making the most of the disused sawmill site, Bergkelder complex, Van der Stel complex, Die Braak, and Rhenish complex—in a manner that contributes to agreed objectives for developing Stellenbosch town—is only possible if various landowners, the municipality, the university, and investors work together, including undertaking joint planning, the "pooling" of land resources, sharing of professional costs, infrastructure investment, and so on. The municipality simply does not have the resources – and is overburdened with varied demands in different locations – to lead the work and investment involved.

4.8.3 Further Planning Work

As indicated above, over the longer term, Muldersvlei / Koelenhof and Vlottenburg along the Baden Powell-Adam Tas-R304 corridor could accommodate more growth and be established as inclusive settlements offering a range of opportunities. However, these settlements are not prioritised for development at this stage. Critical preconditions for significant development include:

- The measures required to ensure that settlements provide for a range of housing types and income groups (in a balanced manner);
- Establishing regular public transport services between settlements, including services between the expanded smaller settlements and Stellenbosch town; and
- Understanding to what extent settlements can provide local employment and, in this way, minimise the need for transport to other settlements.

4.8.4 Other Local Planning Initiatives

Ideally, each of the settlements in SM should have an LSDF, applying the principles of the SDF in more detail. The position and function of settlements in the SM settlement hierarchy should determine the priority for LSDFs. The municipality aims to procure the services of a service provider to compile a series of local spatial development frameworks over the next three years for ten of the priority nodes (both urban and rural). The aim is to compile localised planning and development outcomes that need to address the following:

- Spatial and design frameworks, plans, and strategies;
- Social service delivery plans and interventions; and
- Innovative and interactive engagement and public participation processes.

These localised spatial planning initiatives require public and private landowners in key areas to plan and coordinate development collectively (beyond individual property boundaries and interests) to ensure appropriate infrastructure arrangements, the provision of inclusionary housing, public facilities, and so on. Based on consultations with the Division: Development Management and upon review of the land use application being submitted, the current top priority LSDF is identified for Koelenhof, followed by the Dwars River area.

In addition to the aforementioned, a number of precinct plans for specific areas as identified in the MSDF have been completed and are in the process of being finalised by initiatives driven by the municipality and private property owners. The Rhenish Complex and Surroundings Precinct Plan was initiated by the municipality and adopted by the Council on 29 November 2023. The precinct plan includes an urban design framework that aims to guide the future utilisation, preservation, and development of the study area with a specific view to unlocking the potential of the area, which plays an important role as a key site of cultural and heritage significance.

The Franschhoek Development Framework contained in the MSDF further identified an area in Groendal for "strategic sites, projects, and / or infill opportunities", and the development of a precinct plan. A spatial and urban design framework for a specific area within the strategic site has been commissioned by the landowners of Klein La Provence. In the drafting of the proposed spatial and urban design framework, the municipality required that the precinct plan consider the relationship of the site to its broader context and setting while also being replicable across similar contexts. The precinct plan is currently being finalised and will be public participated in due course.

4.8.5 Checklists in Support of Decision-Making

To further assist in aligning day-to-day land use and building development management decision-making and detailed planning—public and private—with the SDF, it is proposed that a "checklist" of questions be employed.

If the initiators of development proposals, applicants, officials, and decision-makers all, in general terms, address the same questions in the conceptualisation, assessment, and decision-making related to proposals, a common, shared "culture" could be established where key tenets of the SDF are considered and followed continuously.

Although focused on the location, nature, and form of activities in space, the checklist incorporates questions addressing issues beyond space, including matters of resource management, finance, institutional sustainability, and so on.

It is not envisaged that the checklist be followed slavishly in considering every development proposal. Yet, its use is important in ensuring that relevant issues are addressed and discussed to enable decision-making in line with the SDF and broader provincial and national planning policies. If, in assessing a proposal or project, posing a question results in a negative answer, the proposal probably requires very careful consideration, further work, or change.

The checklist should not be viewed as static. Rather, it should be reviewed periodically and in parallel with the SDF review – perhaps under the leadership of the Municipal Planning Tribunal and with input from all stakeholders – to reflect the municipal spatial planning agenda and challenges.

It is proposed that the questions – together with the SPLUMA principles, and the key SDF strategies and policies, be packaged in an easy-to-use and accessible form to facilitate wide usage.

4.8.6 Partnerships

Arguably, the municipal budget is simply too small to achieve the vision of the SDFs or implement associated strategies and plans. Also, many matters critical to implementing the SDF fall outside the direct control or core business of the municipality. For example, the municipality does not necessarily own the land associated with projects critical to achieving SDF objectives.

Even if the municipal budget is increased tenfold, or its staff resources are significantly enhanced, it would still not have the control to do what is needed to drive critical projects. The municipality's focus is often—and understandably so—on the "immediate," or the shorter-term challenges. Much of what is needed requires a longer-term view, a committed focus on one challenge, and cushioning from the daily and considerable demands of municipal management.

Partnerships are needed, with different agencies and individuals working in concert with the municipality to implement agreed-upon objectives. Further, partnerships are required between individual corporations and owners of the land. It is increasingly evident that individual landowners are finding it increasingly difficult to develop and make the most of what they have—individually. Specifically, the transport and movement implications of individual proposals require strong and dedicated integration. The Adam Tas corridor is a prime example: making the most of the disused sawmill site, Bergkelder complex, Van der Stel complex, Die Braak, and Rhenish complex—in a manner that contributes to agreed objectives for developing Stellenbosch town—is only possible if various landowners, the municipality, the university, and investors work together, including undertaking joint planning, the "pooling" of land resources, sharing of professional costs, infrastructure investment, and so on.

The municipality simply does not have the resources—and is overburdened with varied demands in different locations—to lead the work and investment involved.

There appears to be an opportunity to establish a new partnership with businesses on the side of the municipality to drive major integrated projects, specifically the Adam Tas Corridor. Fortunately, Stellenbosch has established (private sector) institutions with an astounding track record of achieving urban development / management objectives (e.g., Historiese Huise). Their work can be expanded to assist in meeting new challenges, in partnership with the municipality.

A formal Memorandum of Agreement exists between Stellenbosch municipality and the Stellenbosch Heritage Foundation to host the Heritage Inventory on the GIS system and to give free public access to the system until such a time that the municipality can do so. A tender was advertised in January 2024 for the updating of the Heritage Inventory on the GIS system and to assist Stellenbosch municipality in undertaking heritage assessments in areas under severe development pressure.

To strengthen the ability of the Directorate: Planning and Economic Development to manage development taking place within the Franschhoek and Stellenbosch historical cores and along the scenic routes in the rural landscape, the Council appointed an advisory committee to evaluate, consider, and make recommendations to the directorate with respect to new developments and alterations to the existing built environment. This committee consists of registered architects and experts in the field of cultural and historic environments.

The municipality owns several significant historical properties in Stellenbosch that require proper maintenance and appropriate uses that should support and enhance the tourism sector. To assist the municipality in managing these assets, the Council is in the process of outsourcing the responsibility to maintain, manage, and lease some of the buildings to Historiese Huise of South Africa. This partnership will ensure the proper maintenance of historical landmarks and appropriate use that will ensure public access, and the support of the tourism sector will be obtained.

CHAPTER 5:

Performance Summary of the 5th Generation IDP 2022 – 2027

5.1 Introduction

The performance reporting on the IDP deliverables for the period 2022 – 2027 of the 5th Generation IDP 2022 – 2027 covers the period from 01 July 2022 to 30 June 2027.

The reporting focuses on the implementation of the Municipal Manager, Mayoral, Mayoral Portfolio, and Sector Plans priorities encapsulated throughout the various sections in the IDP document, and the format reflects the IDP deliverables per priority area. The IDP deliverables were revised in January / February 2025 to allow for adequate planning and implementation in the 2025/26 financial year and the outer financial years.

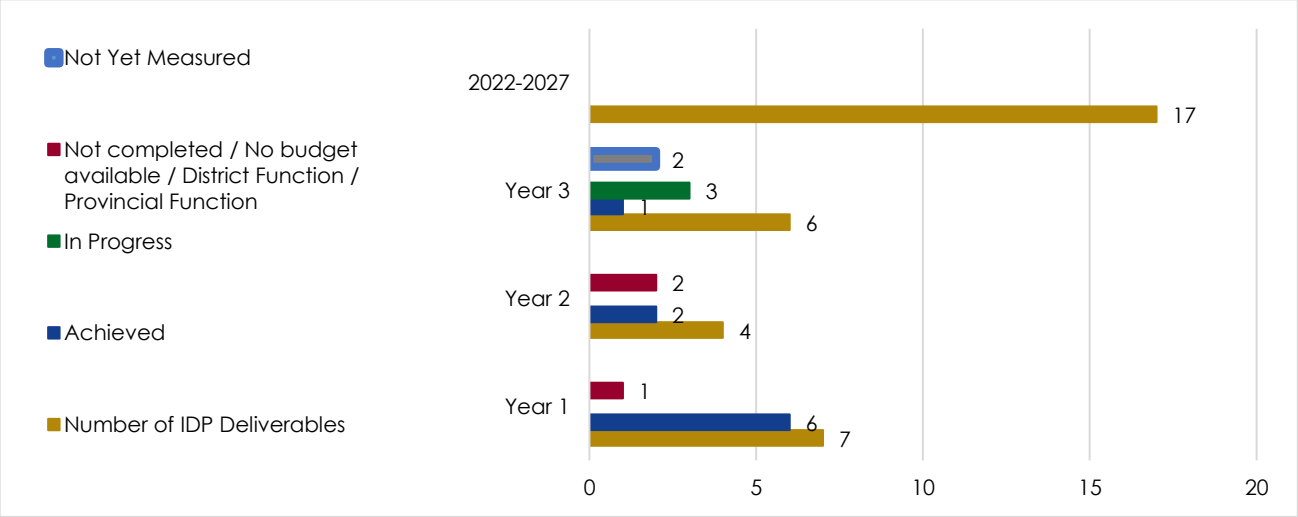
The overall assessment of actual performance against targets set for the IDP deliverables as documented in the various sections of the IDP document is illustrated below:

5.2 IDP Performance Reporting: Municipal Manager IDP Priorities for 2022 - 2027

Seventeen (17) IDP deliverables are linked to the Municipal Manager's Priorities across directorates and will be measured for the period 2022 – 2027. In Year 1 (2022/23), 6 (85.71 per cent) of the seven (7) IDP deliverables were achieved, while 1 (14.29 per cent) was not achieved. In Year 2 (2023/24), 2 (50 per cent) of the four IDP deliverables were completed and 2 (50 per cent) were not achieved.

In addition, six (6) IDP deliverables were recorded for **Year 3** (2024/25), of which 1 (16.67 per cent) has been achieved, 3 (50 per cent) are in progress and 2 (33.33 per cent) are to be reported on by 30 June 2025.

Graph 19: Number of Municipal Manager Priorities achieved for 2022 – 2027



5.3 IDP Performance Reporting: Executive Mayor Priorities for 2022 - 2027

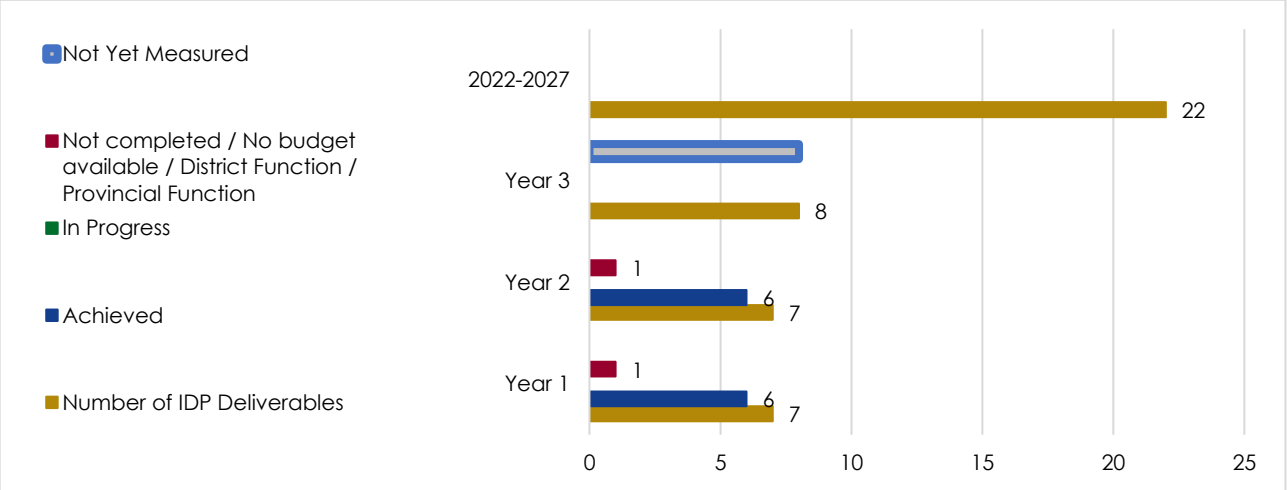
The **Executive Mayoral** 5–year plan has a total of 132 IDP deliverables linked to nine (9) mayoral outcomes which are applicable for the 5th Generation IDP 2022 – 2027.

Executive Mayoral Outcome 1: Clean, accountable, and responsive local government has a total of 22 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 6 (85.71 per cent) of the seven (7) IDP deliverables were achieved, and 1 (14.29 per cent) was not met. In Year 2 (2023/24), 6 (85.71 per cent) of the seven (7) IDP deliverables were achieved, and 1 (14.29 per cent) was not achieved.

In Year 3 (2024/25), all 8 (100%) of the IDP deliverables have not yet been measured and will be reported on by 30 June 2025.

Graph 20: Executive Mayoral Outcome 1: Implementation Progress 2022 – 2027

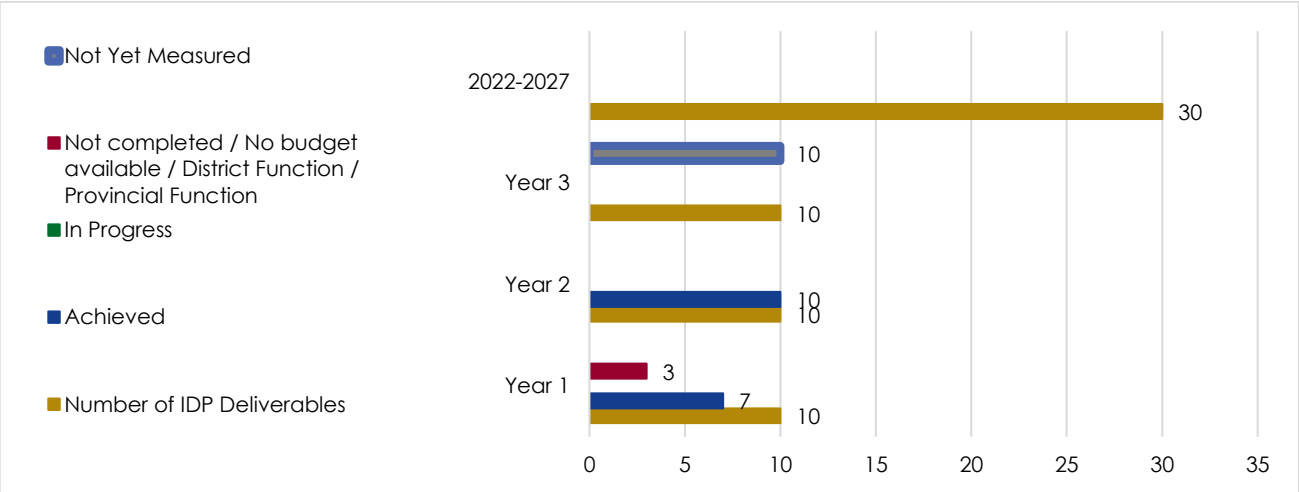


Executive Mayoral Outcome 2: Excellent service delivery in all areas within the Greater Stellenbosch Municipal Area has a total of 30 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 7 (70 per cent) of the ten (10) IDP deliverables were achieved, and 3 (30 per cent) were not met. In Year 2 (2023/24), 100 per cent of the ten (10) IDP deliverables were achieved.

In Year 3 (2024/25), 100 per cent of the 10 IDP deliverables will be reported on by 30 June 2025.

Graph 21: Executive Mayoral Outcome 2: Implementation Progress 2022 – 2027

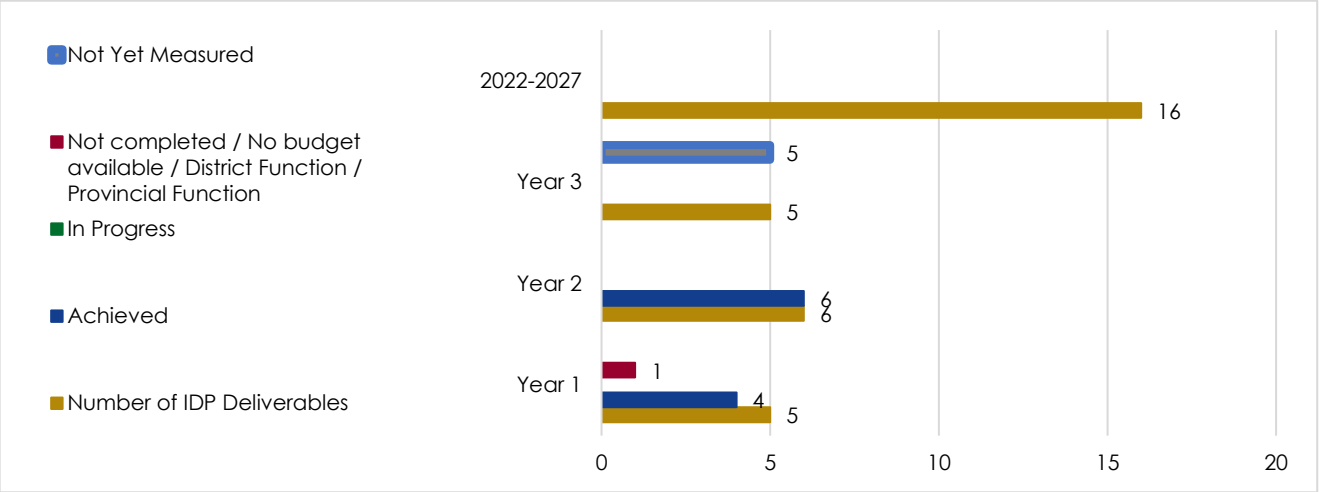


Executive Mayoral Outcome 3: LED post the COVID-19 Pandemic and transfer of land to new farmers, has a total of 16 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 4 (80 per cent) of the five (5) IDP deliverables were achieved, and 1 (20 per cent) was not met. In Year 2 (2023/24), all 6 (100 per cent) of the 6 (six) IDP deliverables were achieved.

In Year 3 (2024/25), 100 per cent of the 5 (five) are in progress and will be reported on by 30 June 2025.

Graph 22: Executive Mayoral Outcome 3: Implementation Progress 2022 – 2027

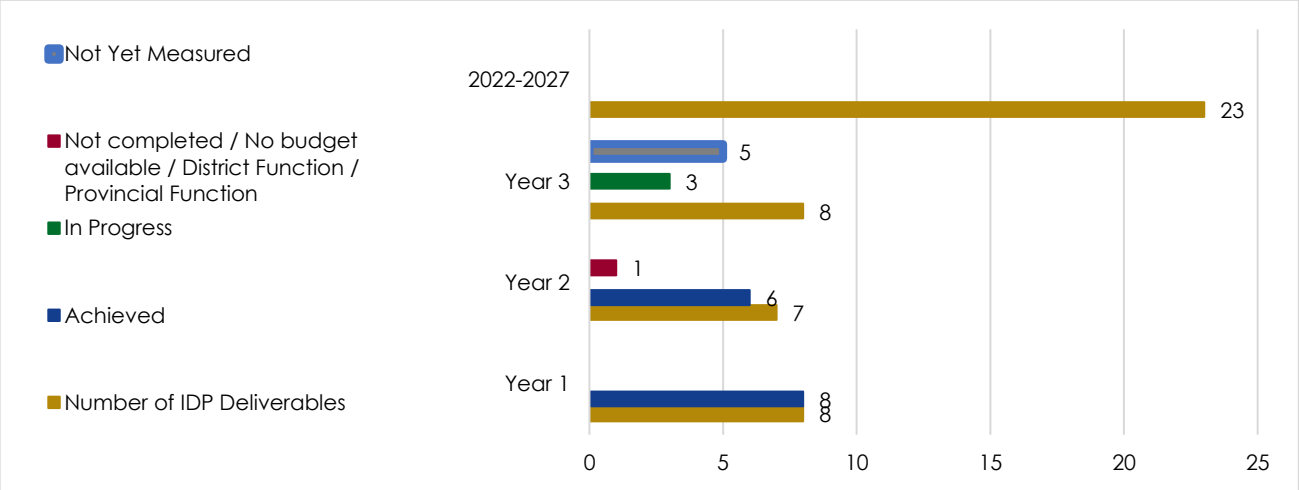


Executive Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories (rental stock, BNG, GAP housing, upgrade of informal settlements, and mixed-use developments) has a total of 23 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 100 per cent of the IDP deliverables were achieved. In Year 2 (2023/24), 6 (85.71 per cent) of the seven (7) IDP deliverables were achieved, and 1 (14.29 per cent) has not been met.

In Year 3 (2024/25), 3 (37.5 per cent) of the eight (8) IDP deliverables are in progress, and 5 (62.5 per cent) will be reported by 30 June 2025.

Graph 23: Executive Mayoral Outcome 4: Implementation Progress 2022 – 2027

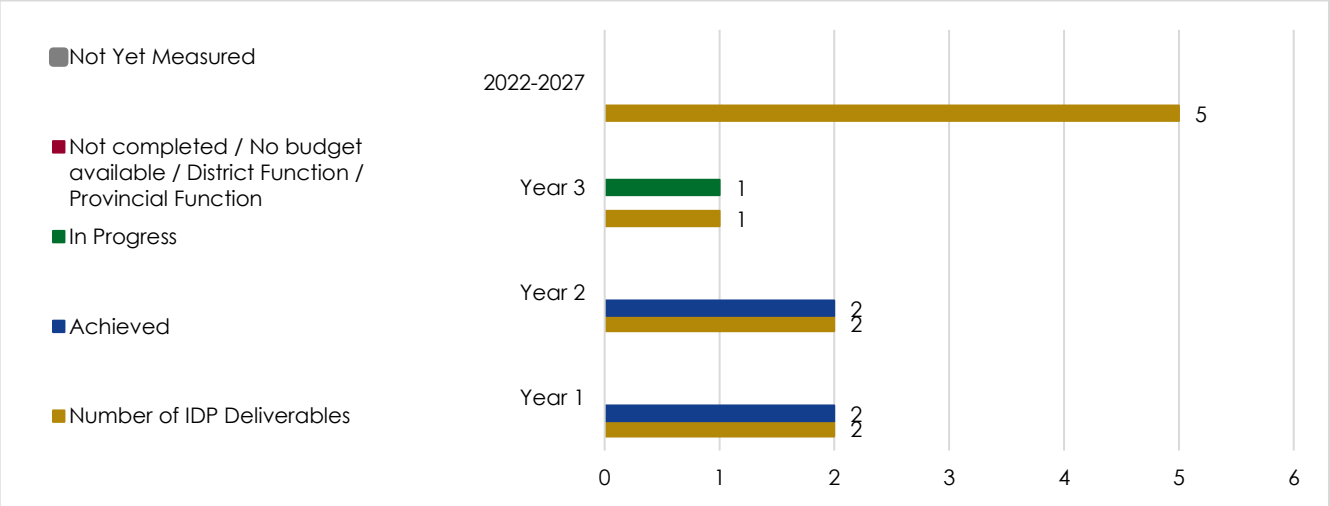


Executive Mayoral Outcome 5: The development of the Adam Tas Corridor and the town establishment of all ten dorpies across the municipality area has a total of 5 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 100 per cent of the IDP deliverables were achieved. In Year 2 (2023/24), 100 per cent of the two (2) IDP deliverables were achieved.

In Year 3 (2024/25), 100 per cent of the one (1) IDP deliverable is in progress and will be reported on by 30 June 2025.

Graph 24: Executive Mayoral Outcome 5: Implementation Progress 2022 – 2027

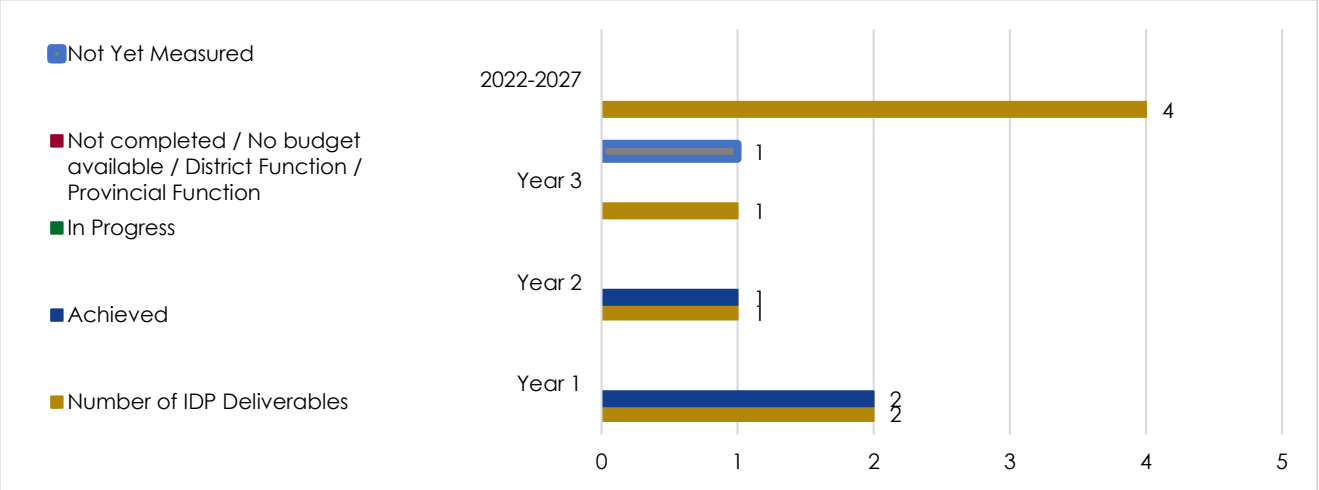


Executive Mayoral Outcome 6: Streamline planning systems and procedures to facilitate desirable growth has a total of 4 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 2 (100 per cent) IDP deliverables were achieved. In Year 2 (2023/24), 100 per cent of the IDP deliverable was achieved.

In Year 3 (2024/25) 100 per cent of the IDP deliverables have not yet been measured.

Graph 25: Executive Mayoral Outcome 6: Implementation Progress 2022 – 2027

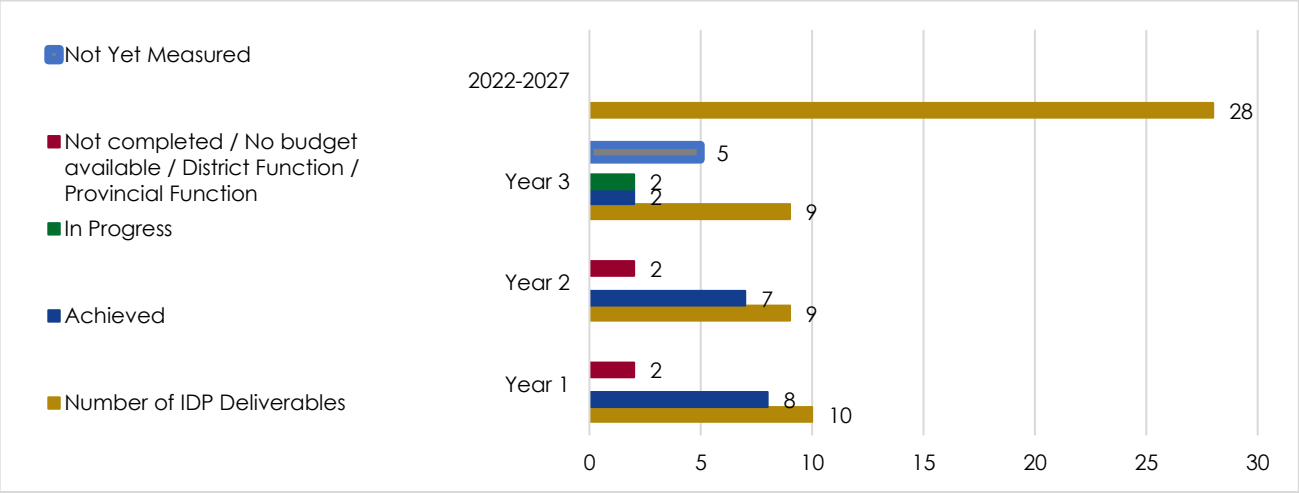


Executive Mayoral Outcome 7: To create safer environments in our communities, there are a total of 28 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 8 (80 per cent) of the ten (10) IDP deliverables were achieved, and 2 (20 per cent) were not met. In Year 2 (2023/24), 7 (77.78 per cent) of the nine (9) IDP deliverables were achieved, and 2 (22.22 per cent) was not met.

In Year 3 (2024/25), 2 (22.22 per cent) of the nine (9) IDP deliverables were achieved, 2 (22.22 per cent) are in progress, and 5 (55.56 per cent) will be reported by 30 June 2025.

Graph 26: Executive Mayoral Outcome 7: Implementation Progress 2022 – 2027

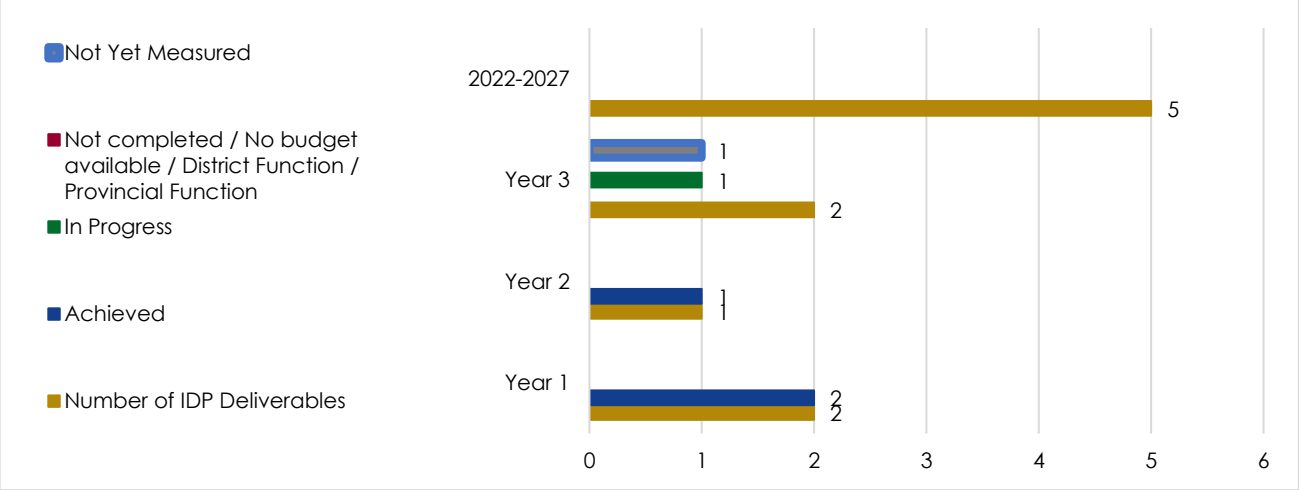


Executive Mayoral Outcome 8: The expansion of the green economy with innovative projects, creating a new reality of service delivery and job creation, has a total of 5 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 2 (100 per cent) of the two (2) IDP deliverables were achieved. In Year 2 (2023/24), 1 (100 per cent) IDP deliverable was achieved.

In Year 3 (2024/25), 1 (50 per cent) of the IDP deliverables is in progress and 1 (50 per cent) has not yet been measured.

Graph 27: Executive Mayoral Outcome 8: Implementation Progress 2022 – 2027



5.4 IDP Performance Reporting: Mayoral Portfolios for 2022 - 2027

The 10 (ten) Mayoral Portfolios each have a 5-year plan with specific IDP deliverables and targets applicable for the period 2022 - 2027.

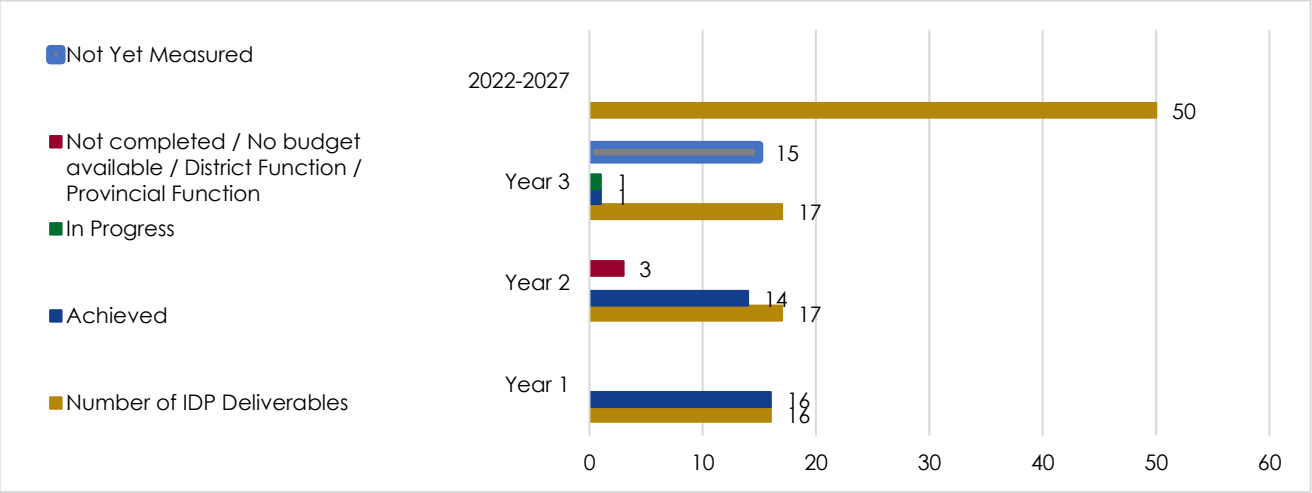
A total of 197 IDP deliverables are linked to ten (10) mayoral portfolios for the period 2022 - 2027.

The Mayoral Portfolio Human Settlements has a total of 50 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 16 (100 per cent) of the deliverables were achieved. In Year 2 (2023/24), 14 (82.35 per cent) of the seventeen (17) IDP deliverables were met, and 3 (17.65 per cent) were not achieved.

In Year 3 (2024/25), 1 (5.88 per cent) was achieved of the 17 IDP deliverables, 1 (5.88 per cent) is in progress, and 15 (88.24) will be reported on by 30 June 2025.

Graph 28: Mayoral Portfolio – Human Settlements 2022 – 2027

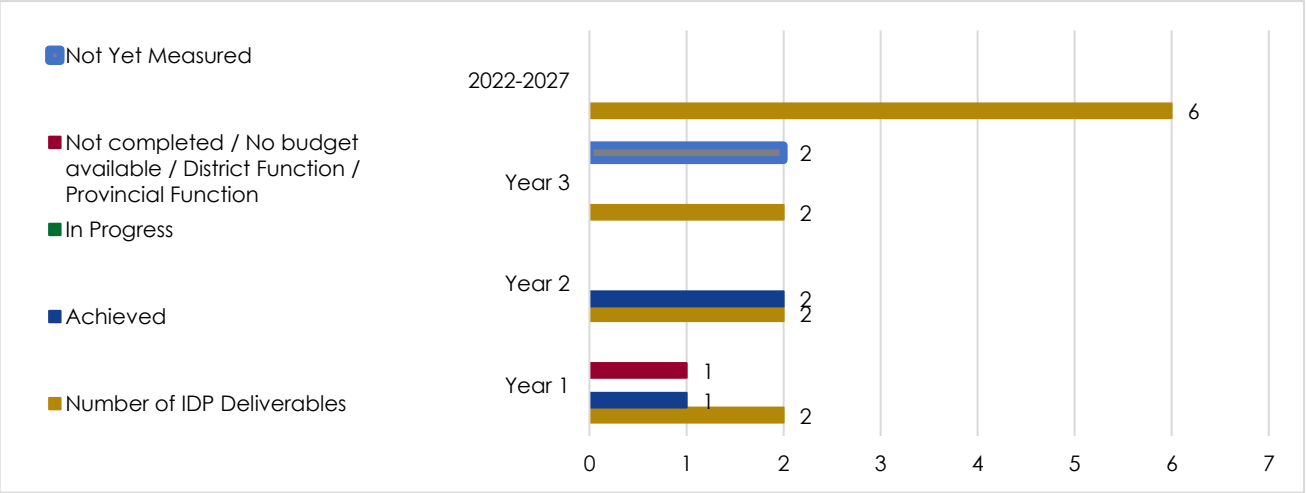


The Mayoral Portfolio Rural and Environmental Management has a total of 6 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 1 (50 per cent) of the two (2) IDP deliverables were achieved, and 1 (50 per cent) was not met. In Year 2 (2023/24), 100 per cent of the IDP deliverables were achieved.

In Year 3 (2024/25), 2 (100 per cent) of the IDP deliverables have not yet been measured.

Graph 29: Mayoral Portfolio – Rural and Environmental Management

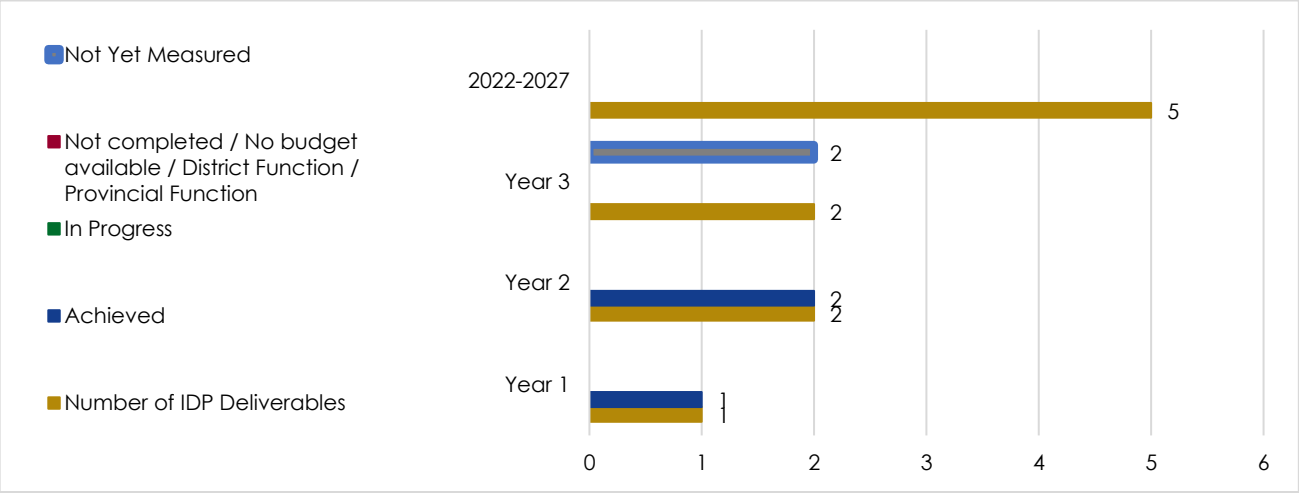


The Mayoral Portfolio Sport, Youth, and Culture has a total of 5 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 1 (100 per cent) of the IDP deliverables were achieved. In Year 2 (2023/24), 2 (100 per cent) of the two (2) IDP deliverables were achieved.

In Year 3 (2024/25), 2 (100 per cent) of the IDP deliverables have not yet been measured.

Graph 30: Mayoral Portfolio – Sport, Youth and Culture

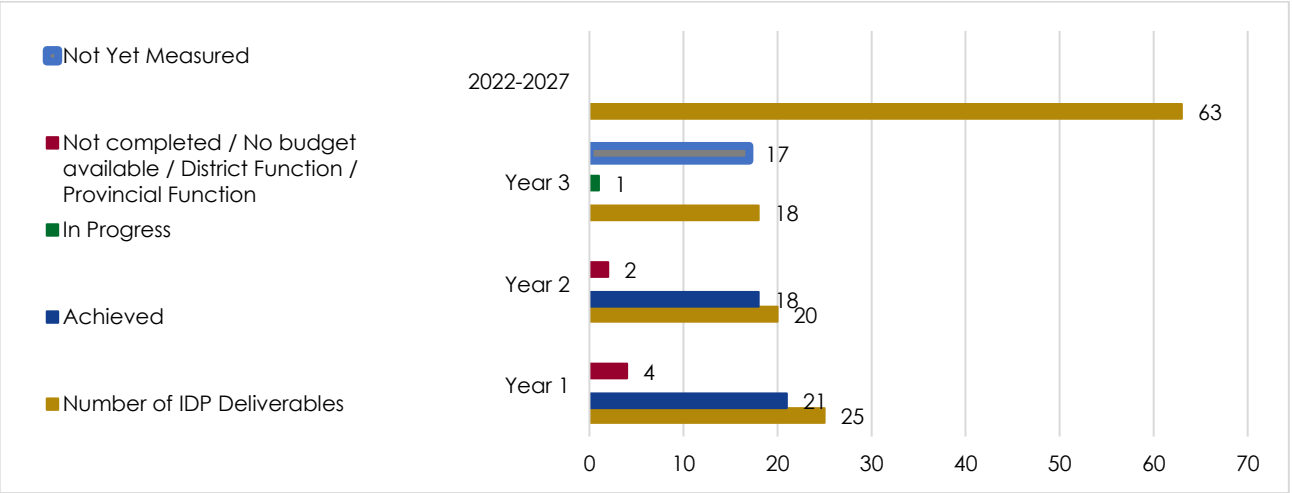


The Mayoral Portfolio Planning, LED and Tourism has a total of 63 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 21 (84 per cent) of the 25 IDP deliverables were achieved, and 4 (16 per cent) were not met. In Year 2 (2023/24), 18 (90 per cent) of the 20 IDP deliverables were achieved, and 2 (10 per cent) have not been met.

In Year 3 (2024/25), 1 (5.56 per cent) of the 18 IDP deliverables is in progress, and 17 (94.44 per cent) will be reported on 30 June 2025.

Graph 31: Mayoral Portfolio – Planning, LED and Tourism

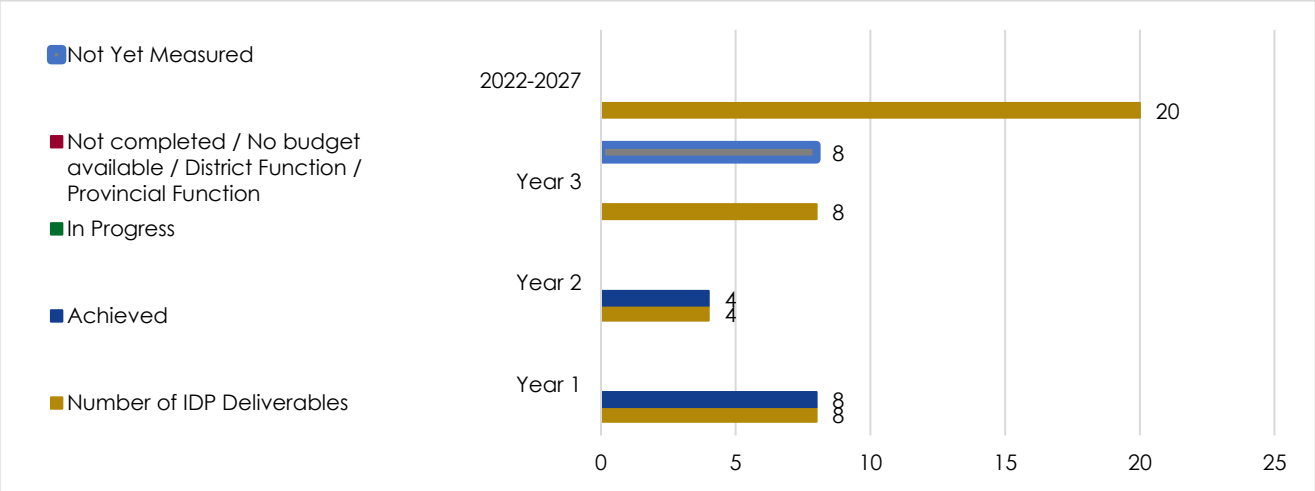


The Mayoral Portfolio Community Services has a total of 20 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 8 (100 per cent) of the 8 IDP deliverables were achieved. In Year 2 (2023/24), 4 (100 per cent) of the IDP deliverables were achieved.

In Year 3 (2024/25), 8 (100 per cent) IDP deliverables have not yet been measured and will be reported on by 30 June 2025.

Graph 32: Mayoral Portfolio – Community Services

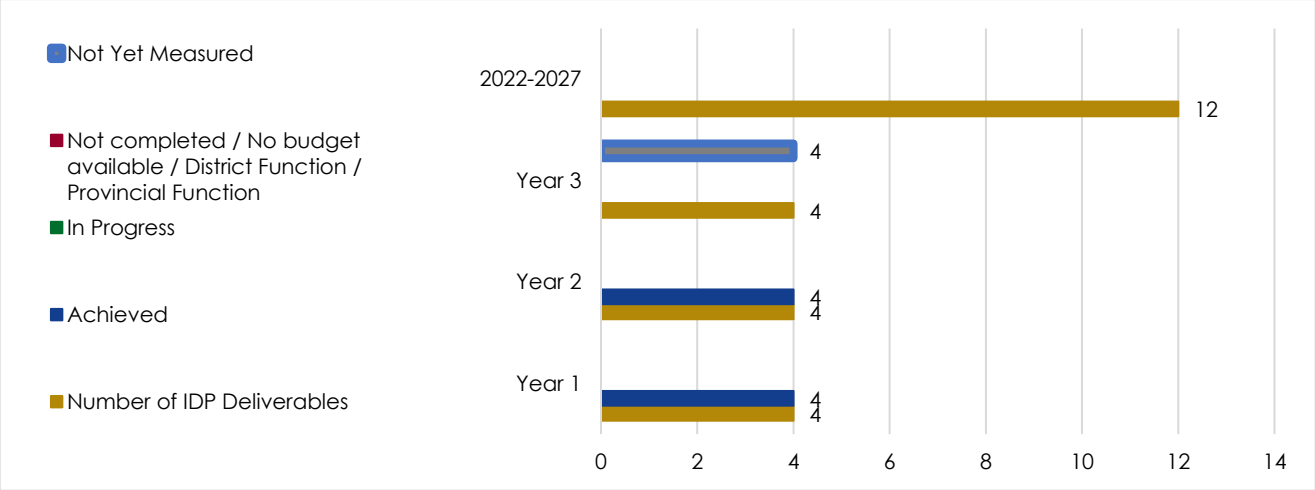


The Mayoral Portfolio Financial Services has a total of 12 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23) and Year 2 (2023/24), 100 per cent of the four (4) IDP deliverables were achieved.

In Year 3 (2024/25), 100 per cent of the 4 IDP deliverables have not yet been measured.

Graph 33: Mayoral Portfolio – Financial Services

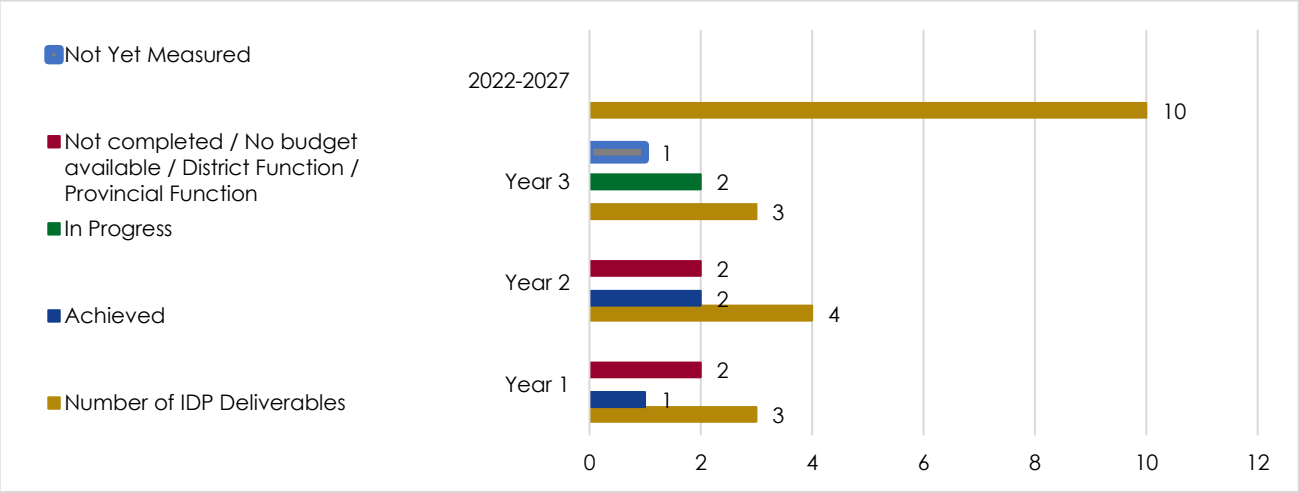


The Mayoral Portfolio Protection Services has a total of 10 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 1 (33.33 per cent) of the three (3) IDP deliverables were achieved, and 2 (66.67 per cent) were not met. In Year 2 (2023/24), 2 (50 per cent) of the four (4) IDP deliverables were achieved and 2 (50 per cent) were not achieved.

In Year 3 (2024/25, 2 (66.67 per cent) of the 3 IDP deliverables are in progress and 1 (33.33 per cent) is to be reported on by 30 June 2025.

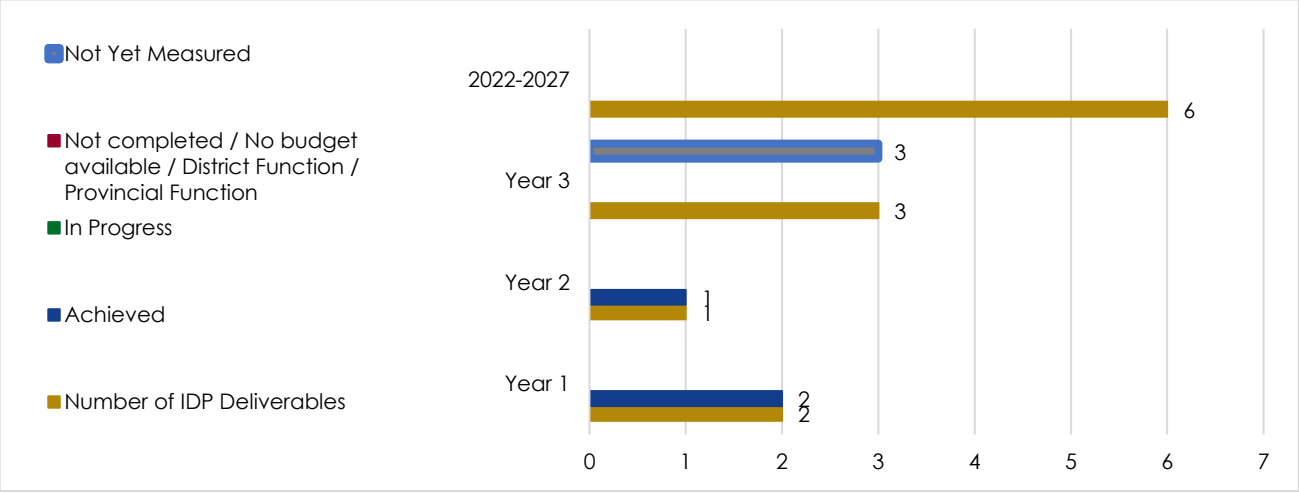
Graph 34: Mayoral Portfolio – Protection Services



The Mayoral Portfolio Corporate Services has a total of 6 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23) and Year 2 (2023/24), 100 per cent of the IDP deliverables were achieved. In Year 3, 100 per cent of the 3 IDP deliverables have yet to be measured.

Graph 35: Mayoral Portfolio – Corporate Services

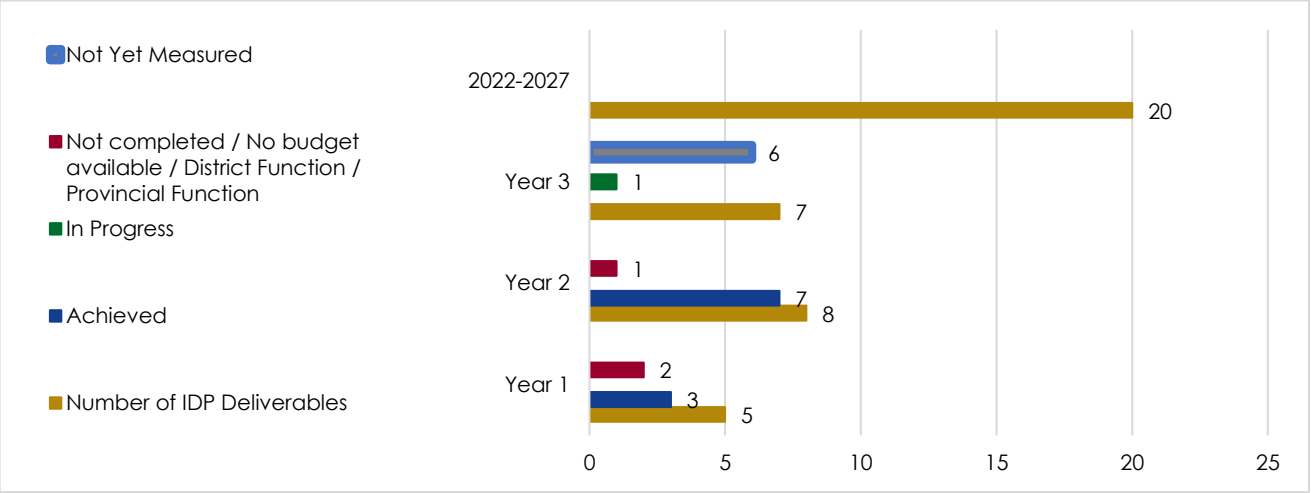


The Mayoral Portfolio Infrastructure Services has a total of 20 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 3 (60 per cent) of the five (5) IDP deliverables were achieved, and 2 (40 per cent) were not met. In Year 2 (2023/24), 7 (87.5 per cent) of the eight (8) IDP deliverables were achieved, and 1 (12.5 per cent) not achieved.

In Year 3 (2024/25), 1 (14.29 per cent) of the 7 IDP deliverables is in progress, and 6 (85.71) have not yet been measured.

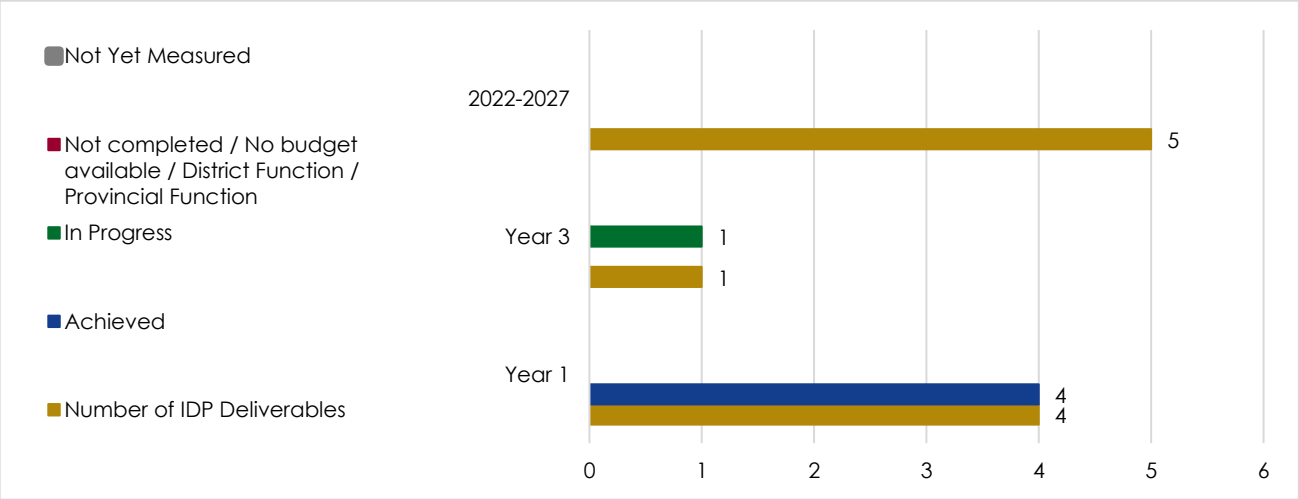
Graph 36: Mayoral Portfolio – Infrastructure Services



The Mayoral Portfolio Parks and Open Spaces has a total of 5 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 4 (100 per cent) of the four (4) IDP deliverables were achieved, and in Year 2 (2023/24), no IDP deliverables had to be accounted for. In Year 3 (2024/25), 1 (100 per cent) IDP deliverable is in progress.

Graph 37: Parks, Open Spaces and Environment



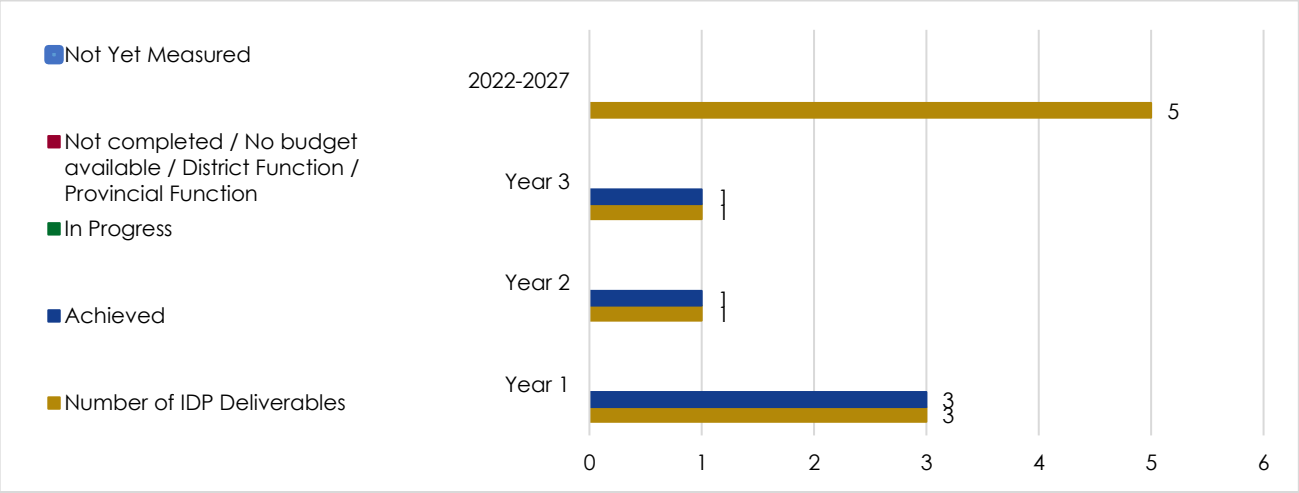
5.5 IDP Performance Reporting: Sector Plans Implementation for 2022 - 2027

The seven (7) sector plans below each have a 5–year implementation plan with specific IDP deliverables and targets for the period 2022 - 2027.

The **Environmental Management Plan** has a total of 5 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), Year 2 (2023/24), and Year 3 (2024/25), 100 per cent of the IDP deliverables were achieved.

Graph 38: Environmental Management Plan – Implementation Plan Progress 2022 – 2027

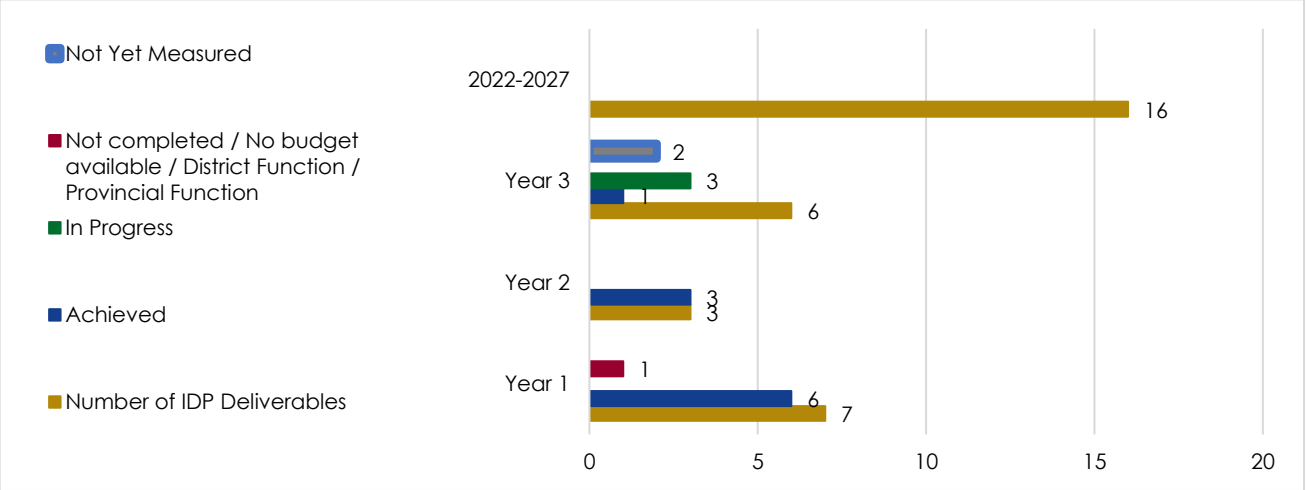


The section on **Integrated Human Settlements** that highlights priority housing projects and upgrading of informal settlements has a total of 16 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 6 (85.71 per cent) of the seven (7) IDP deliverables were achieved, and 1 (14.29 per cent) was not achieved. In Year 2 (2023/24), 100 per cent of the three (3) IDP deliverables were achieved.

In Year 3 (2024/25), 1 (16.67 per cent) of the six (6) IDP deliverables were achieved, 3 (50 per cent) are in progress and 2 (33.33 per cent) will be reported on by 30 June 2025.

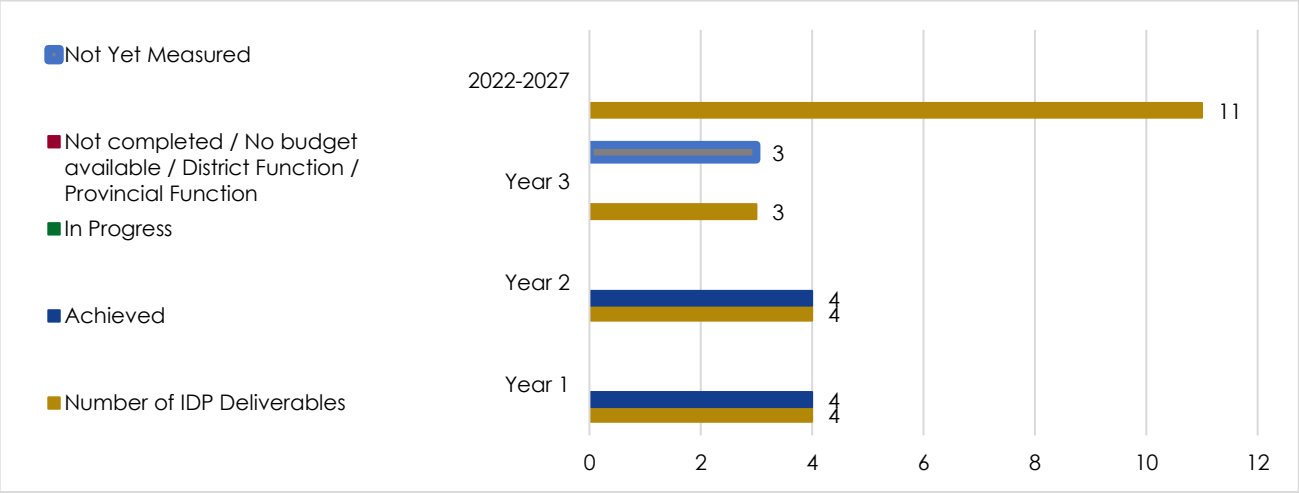
Graph 39: Integrated Human Settlements – Implementation Plan Progress 2022 - 2027



The **Comprehensive Integrated Transport Plan** has a total of 11 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23) and Year 2 (2023/24), 100 per cent of the IDP deliverables were achieved. In Year 3 (2024/25), 3 (100 per cent) of the IDP deliverables have yet to be measured.

Graph 40: Comprehensive Integrated Transport Plan – Implementation Plan Progress 2022 - 2027

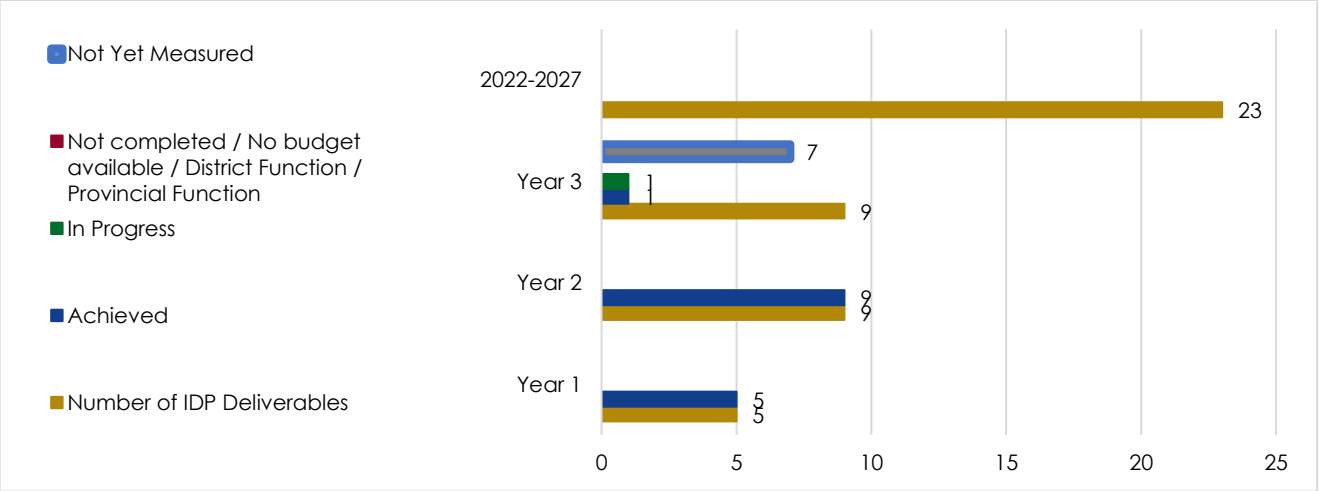


The **Integrated Waste Management Plan (IWMP)** has a total of 23 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 5 (100 per cent) of the IDP deliverables were achieved. In Year 2 (2023/24), 9 (100 per cent) of the ten (10) IDP deliverables were achieved.

In Year 3 (2024/25), 1 (11.11 per cent) of the nine (9) IDP deliverables were achieved, 1 (11.11 per cent) is in progress, and 7 (77.78 per cent) will be reported on by 30 June 2025.

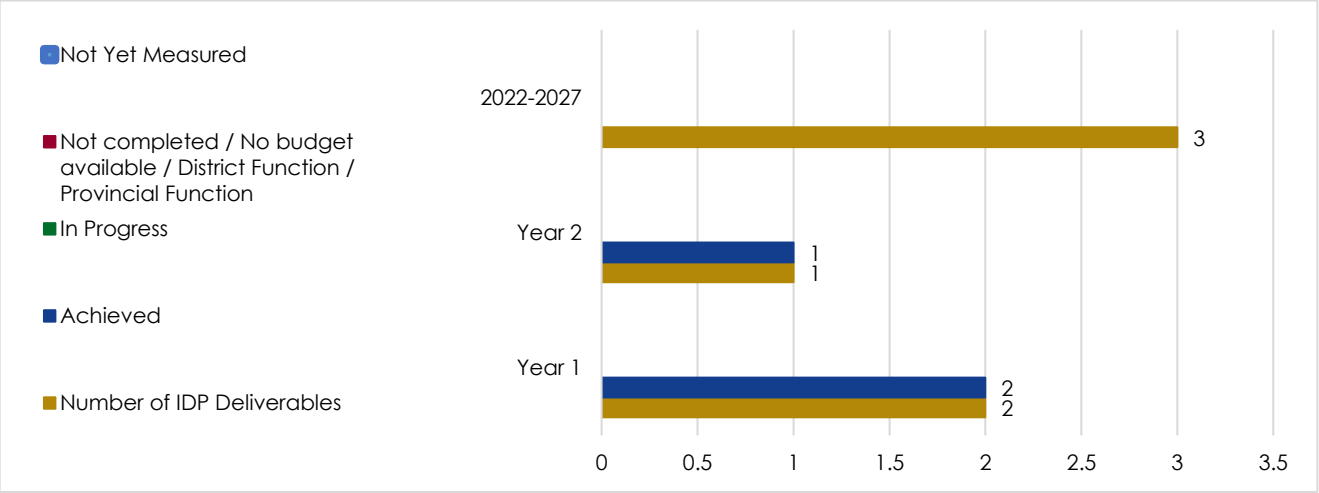
Graph 41: Integrated Waste Management Plan – Implementation Plan Progress 2022 – 2027



The **Water Services Development Plan (IWMP)** has a total of 3 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23) and Year 2, 100 per cent of the IDP deliverables were achieved. In Year 3 (2024/25), no IDP deliverables were documented for the IWMP.

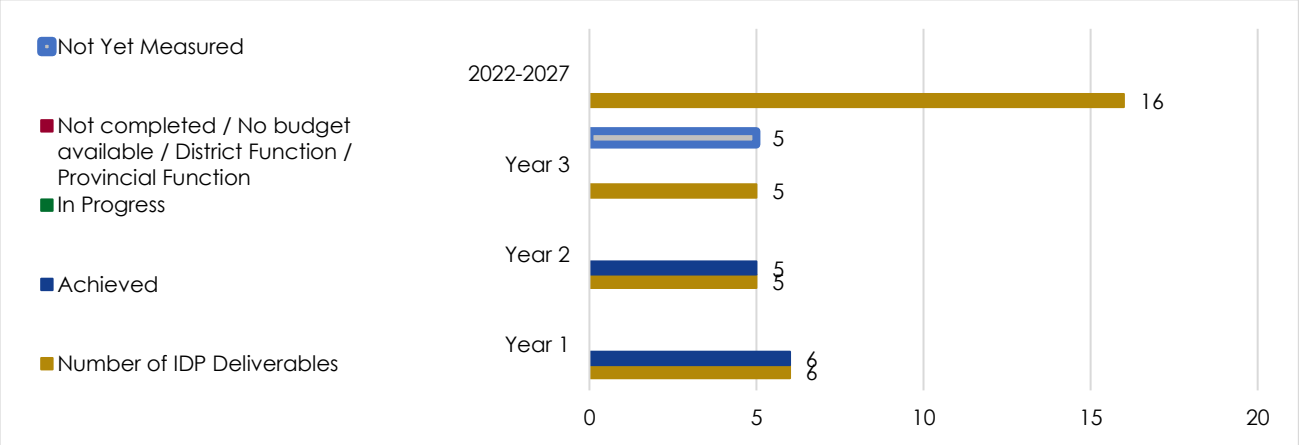
Graph 42: Water Services Development Plan – Implementation Plan Progress 2022 – 2027



The **Disaster Management Plan (DMP)** has a total of 16 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23) and Year 2 (2023/24), 100 per cent of the IDP deliverables were achieved. In Year 3 (2024/25), 5 (100 per cent) of the IDP deliverables will be reported on by 30 June 2025.

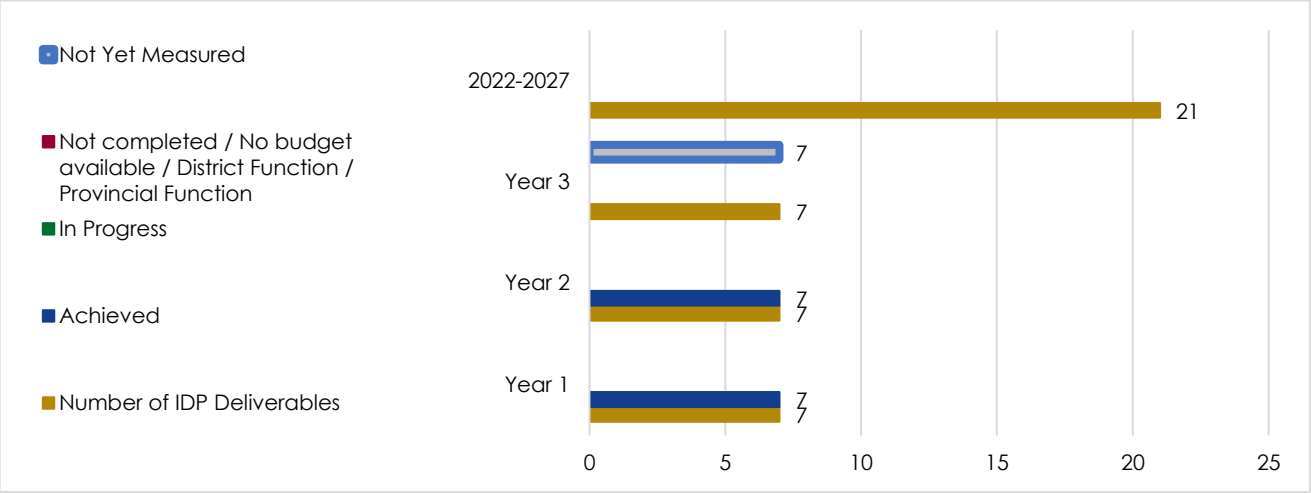
Graph 43: Disaster Management Plan – Implementation Plan 2022 – 2027



The **Local Economic Development Strategy** has a total of 21 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23) and Year 2 (2023/24), 7 (100 per cent) of the IDP deliverables were achieved. In Year 3 (2024/25), 100 per cent of the IDP deliverables will be reported on by 30 June 2025.

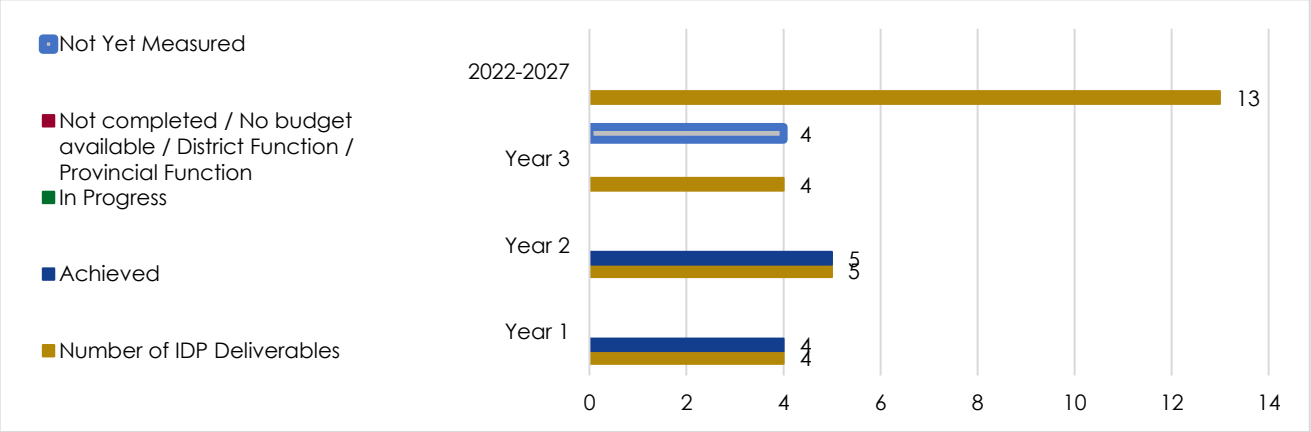
Graph 44: Local Economic Development – Implementation Plan 2022 – 2027



The **Community Development Strategy** has a total of 4 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23) and Year 2 (2023/24), 100 per cent of the IDP deliverables were achieved. In Year 3 (2023/24), 4 (100 per cent) of the IDP deliverables will be reported on by 30 June 2025.

Graph 45: Community Development – Implementation Plan 2022 – 2027



CHAPTER 6:

One Plan: Service delivery, budget, programmes, and projects

6.1 Introduction

Cabinet approved the District Development Model (DDM) as an All of Government and Society Approach, providing a method by which all three spheres of government and state entities work in unison in an impact-orientated way, where there is higher performance and accountability for coherent and effective service delivery and development outcomes.

The DDM is an intergovernmental approach focusing on 44 districts and 8 metropolitan spaces for more effective joint planning, budgeting, and implementation over multi-year planning and electoral cycles. Although each sphere, sector, or entity has its distinct constitutional powers, functions, and responsibilities, they cooperate and undertake collaborative planning, budgeting, and implementation processes, converging developmental efforts at the district / metropolitan level.

It is acknowledged that the DDM introduced a new planning instrument in the form of the **One Plan**. This process comes into a planning environment where there are existing planning instruments at local, provincial, and national levels of government. However, the One Plan is not meant to replace any of the existing prescribed development, departmental strategic, and annual performance plans that each sphere, department, and state entity is responsible for or required to develop. The One Plan is rather informed by these plans, and once in place, it will guide the review of these plans and budgets.

The Western Cape Government-specific approach to the DDM is called the **Joint District and Metro Approach (JDMA)**. The JDMA envisages the three spheres of government to converge, using intergovernmental (IGR) engagements, to develop similar Western Cape strategic, development, and planning priorities with aligned budgets and accelerated implementation for service delivery.

The **Joint District and Metro Approach (JDMA)** -

- is a geographical (district), team-based, and citizen-focused approach;
- has the output of a single implementation plan to provide planning and strategic priorities, developmental initiatives, service delivery, and capacity building;
- has the desired outcome of improving the living conditions (lives) of citizens;
- has a horizontal interface (between provincial departments) and a vertical interface (national, provincial, and local government spheres);
- does not exclude local municipalities;
- is not a functions and power debate; and
- promotes collaboration using the District Coordinating Forum as the governance instrument for co-planning, co-budgeting, and co-implementation to strengthen service delivery to communities.

This chapter will provide details from all three spheres of government to give effect to the objectives and strategies contained in the 5th Generation Integrated Development Plan.

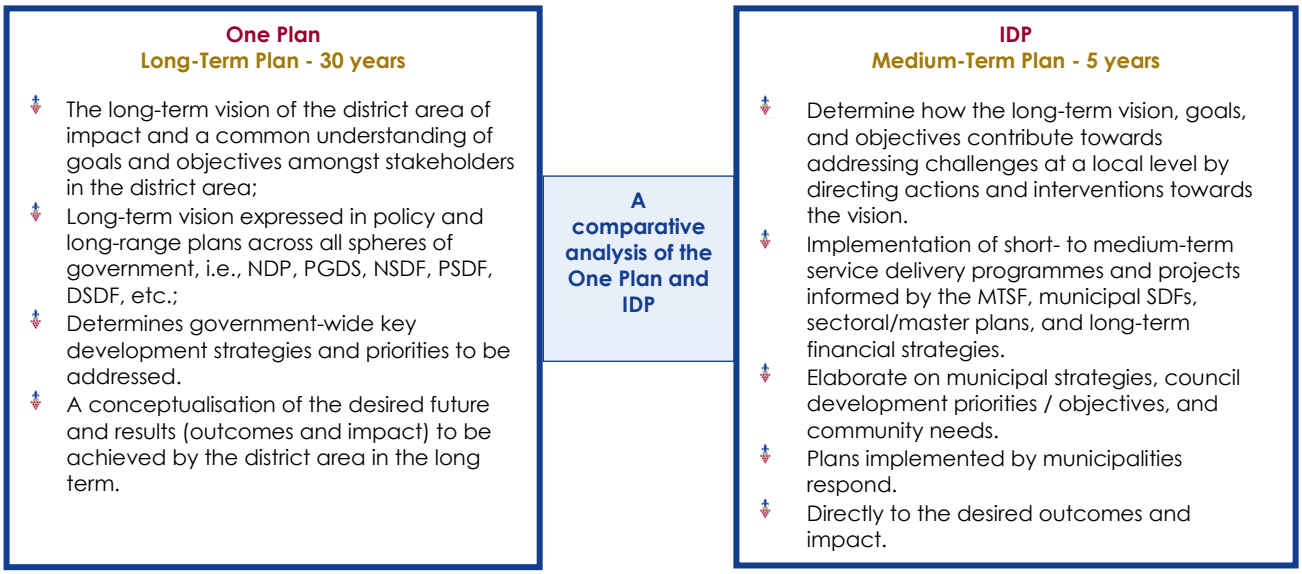
6.2 Relationship between the One Plan and Integrated Development Plan (IDP)

The One Plan does not replace the Integrated Development Plans of municipalities as the "single, inclusive, and strategic plan for the development of the municipality," but is meant to strengthen and

enhance the IDPs and other plans of the municipalities. It is foreseen to provide greater certainty and direction for the IDPs. The IDP will be the vehicle through which implementation of the One Plan will happen at the local government level.

Below is a comparative analysis of the One Plan and IDP:

Figure 27: Comparative analysis of the One Plan and IDP



6.3 National and Provincial Government Priorities

6.3.1 State of the Nation Address (SONA) 2025

President Cyril Ramaphosa presented the State of the Nation Address (SONA) on 06 February 2025 with the theme '**Harnessing Parliamentary Diplomacy for Realisation of Global Solidarity, Equality, and Sustainability.**' The theme underscores the transformational potential of parliamentary efforts in promoting inclusive, sustainable, and collaborative approaches to address global challenges, thus advancing shared prosperity.

SoNA 2025 outlined major plans to drive South Africa's economic growth, improve infrastructure, and enhance social welfare programs. The following are key highlights from the SONA:

Economic Growth and Investment

- The government aims to lift economic growth above 3%, with over R940 billion allocated for infrastructure investment over the next three years. A second wave of SOE reform will drive efficiency and attract private sector participation.

Energy and Water Infrastructure

- The Electricity Regulation Amendment Act came into effect on 1 January, marking the transition to a competitive electricity market. To tackle the water crisis, the government has secured R23 billion for seven major water infrastructure projects and will soon establish the National Water Resource Infrastructure Agency to unlock further investment in water security.

Public Sector Reform

- A graduate recruitment scheme will attract top talent to public service, while digital transformation efforts will improve government efficiency through a revamped gov.za platform and a national digital identity system.

Business and Trade

- A modernised industrial policy will focus on localisation, diversification, digitisation, and de-carbonisation. The visa system will also be streamlined with the launch of an Electronic Travel Authorisation System to boost tourism and foreign investment.

Social Development and Housing

- The Social Relief of Distress Grant will serve as a foundation for a more sustainable income support system. Housing policies will be redesigned to encourage affordable inner-city housing and the repurposing of underutilised state properties.

Justice and anti-corruption

- Reforms to South Africa's anti-corruption framework will enhance whistleblower protections and strengthen enforcement against money laundering and financial crimes.

Medium-Term Development Plan (MTDP)

- Establishing an ambitious programme for the next five years to drive inclusive growth and job creation, and build a capable, ethical state.

6.3.2 State of the Province Address (SOPA) 2025

Premier Alan Winde presented the State of the Province Address (SOPA) on 26 February 2025.

The following are key highlights from the SOPA 2025:

The Western Cape Government is committed to set-up and leading in times of uncertainty.

Challenges faced and overcome:

- The province has faced major challenges such as funding shortfalls, water crises, and pandemics.
- Through innovation and collaboration, the Western Cape has proven its ability to adapt and respond effectively.

Key Achievements:

- Partnership with municipalities and the private sector to add 5 700 MW of renewable energy by 2035.
- Expansion of law enforcement efforts to enhance community safety.
- Rapid construction of schools in less than 100 days.

Focus for the Future:

- Commitment to driving economic growth and job creation over the next five years.
- Emphasis on supporting businesses to create more job opportunities for residents.
- Continued efforts to address high unemployment rates and promote economic growth.

Building Strong Relationships:

- Strengthening international partnerships to support economic growth and development.
- Hosting key events like the G20 Summit to amplify the province's voice on global platforms.

Education and Workforce Development:

- Celebrating educational achievements, including high matric pass rates and job creation initiatives.
- Supporting skills development and job opportunities for youth through various programmes.

Infrastructure Investment:

- Significant investment in infrastructure projects to stimulate economic growth.
- Focus on road maintenance, urban development, and healthcare infrastructure upgrades.

Safety and Security:

- Collaboration with law enforcement agencies to combat crime and ensure community safety.
- Investment in disaster management and response teams to address natural disasters effectively.

Sustainable Funding and Financial Management:

- Exploring new funding approaches to support critical investments.
- Maintaining a strong record of governance to attract external partners and investments.

Building a future – fit province

- Commitment to building a future-fit province through innovation, collaboration, and responsive governance.
- Encouraging all residents to step up and work together to create a better Western Cape.

6.4 Investments

This section reflects on investment priorities within the Stellenbosch area for 2024/25.

6.4.1 Public Sector Investment

The 2024/25 capital expenditure budget in the CWD's municipalities saw a notable growth to R127.1 billion compared to the R107.0 billion in the 2023/24. The increase in expenditure is directed towards higher expenditure in the trading and services sector, particularly in Drakenstein, which has the highest expenditure for trading services equal to R590.8 million.

Furthermore, significant funds are directed towards wastewater management, driven by a major upgrade project at the Paarl Wastewater Treatment Works (WWTW). This project aims to improve wastewater treatment processes and protect the Berg River, a vital regional water source. Additionally, the initiative seeks to enable future green energy generation through biogas production at the facility. The National Treasury has provided a significant grant to support these wastewater and sanitation upgrades in the Paarl / Wellington area.

Following suit is Stellenbosch which has a total capital expenditure of R599.4 million in 2024/25. Of this, the most substantial expenditure was directed towards trading services, with a budget of R351.8 million. Water management constitutes the largest portion of this trading services expenditure, with a spend of R156.9 million. This significant investment is driven by the increasing water demand within the municipality amidst diminishing natural water sources. Projections indicate that the District will be at high risk of drought by 2040. In response to these challenges, municipal authorities have been exploring alternative water sources, including urban wastewater recycling (UWWR), as part of an integrated urban water management (IUWM) approach.

While the overall total expenditure for municipalities in the CWD has increased due to several factors, key contributors include rising costs associated with infrastructure investments, particularly in response to the need for improved service delivery and maintenance. Additionally, the increase in the import costs of essential resources, such as crude petroleum, has significantly impacted municipal budgets. Municipalities are investing heavily in infrastructure to support economic growth and improve service delivery, encompassing projects related to transportation, water supply, and sanitation.

6.5 Environmental Risk and Vulnerability for the Cape Winelands District (CWD)

The CSIR developed a vulnerability index for all 25 municipalities in the Western Cape that assesses their vulnerability in four areas—socio-economic, economic, physical, and environmental. The analysis reveals that the municipal areas in the CWD are particularly vulnerable to physical and environmental risks. These are as follows:

- Drakenstein stands out with the lowest socio-economic vulnerability but faces significant environmental challenges;
- Stellenbosch has a high environmental vulnerability, which could be a critical area for intervention;
- Breede Valley and Witzenberg have higher physical vulnerabilities, indicating potential challenges in infrastructure and connectivity; and
- Langeberg, while moderate in socio-economic and economic vulnerabilities, has a relatively lower environmental vulnerability, suggesting the need to balance development and environmental preservation.

To better understand the province's environmental vulnerabilities, the Department of Environmental Affairs and Development Planning (DEADP) initiated a project aimed at tracking the environmental vulnerabilities and risks in the Western Cape, with a particular focus on water security and the impacts of climate change.

The project is aimed at developing an environmental risk map that highlights areas in the Western Cape where compound risks threaten people, their livelihoods, and / or infrastructure. The risk maps can then be leveraged to provide insights that can support decision-making, planning, and budgeting related to sustainable economic growth and enhance human well-being.

The thematic areas contributing to the final combined environmental risk and vulnerability maps include:

- Ecosystem Deterioration;
- Coastal Erosion and Flooding;
- Terrestrial Flooding;
- Water Security;
- Air Quality and Health;
- Solid Waste Management; and
- Wildfires.

The analysis by the provincial government indicates that the CWD is vulnerable to several environmental risks. Ecosystem deterioration is due to the sensitivity of the remaining natural areas and the complexity of managing these sensitivities along with diverse human activities such as waste management, air pollutants, and increased wildfires.

Water scarcity is a concern given that future drying adds to the water security risk in the Western part of the province, especially in areas like Cederberg where the vulnerability is generally high. The CWD region may also face water security challenges due to climate change projections.

Lastly, the CWD faces increased wildfire hazards, particularly in the mountainous areas. The higher population density in these areas may lead to more fire ignition events, increasing the risk of wildfires. Air quality and health are impacted by pollutants and increased wildfires. The CWD, particularly the mountainous areas, may face challenges related to air quality due to these factors.

The environmental vulnerabilities in the CWD can have far-reaching implications for both the people and the economy. These vulnerabilities can lead to health and safety risks, property damage, economic losses, and increased socio-economic disparities. Effective governance, disaster management, and targeted interventions are essential to mitigate these impacts and support the resilience of the CWD.

6.6 Intergovernmental Budgetary Allocation

The infrastructure projects and related capital projects listed below are in various stages of implementation, with certain projects being in the planning phases, others in implementation with construction in progress, and some in the close-up phase of the project.

Table 29: Provincial Infrastructure Projects and Programmes MTEF period 2025/26 – 2027/28

Provincial Department (Sector)	Value of infrastructure projects and programmes (Rand)						MTREF Totals
	Infrastructure Transfers -Capital	Maintenance and Repairs	New or Replaced Infrastructure	Non - Infrastructure	Rehabilitation, Renovations and Refurbishment	Upgrading and Additions	
Education	0	0	R60 000 000	0	0	0	R60 000 000
Environmental Affairs	0	0	0	0	0	0	0
Health	0	0	0	R1 805 000	R681 000	R22 430 000	R24 916 000
Human Settlements	R286 026 000	0	0	0	0	0	R286 026 000
Public Works	0	0	0	0	R25 2821 000	0	R252 821 000
Transport	0	R557 813 000	R158 666 000	0	R325 270 000	R5 000 000	R1 046 749 000
Total	**R286 026 000**	**R557 813 000**	**R218 666 000**	**R1 805 000**	**R578 772 000**	**R27 430 000**	**R1 670 512 000**

**Subject to information to be provided by the Western Cape Provincial Government*

Source: Department of Environmental Affairs and Development Planning – March 2025

Table 30: Provincial Infrastructure Investment Projects and Programmes in the Municipality for the MTEF period 2025/26 – 2026/27

Department	Sector	Nature of Investment	Project Name	Start Date	End Date	Total Project Cost	Previous Years Expenditure	MTEF 1 2025/26	MTEF 2 2026/27	MTEF 3 2027/28	MTEF Total
Education	Education	New or Replaced Infrastructure	Somerset West HS	01 Mar 2023	31 Mar 2028	R125 000 000	R5 486 000	0	0	R60 000 000	R60 000 000
Health and Wellness	Health	Rehabilitation, Renovations and Refurbishment	Stellenbosch - Stellenbosch Hospital - Hospital and stores repairs and renovation	26 Oct 2017	14 Aug 2026	R40 000 000	R37 328 383	R681 000	0	0	R681 000
Health and Wellness	Health	Upgrading and Additions	Klapmuts - Klapmuts Clinic - Upgrade and Additions (Alpha)	No Date	31 Dec 2030	R43 000 000	0	0	R50 000	R50 00 000	R5 050 000
Health and Wellness	Health	Upgrading and Additions	Stellenbosch - Kayamandi Clinic - Upgrade and additions (Alpha)	02 Jun 2022	31 Dec 2029	R50 655 000	R2 247 663	R788 000	R2 150 000	R14 442 000	R17 380 000
Health and Wellness	Health	Non-Infrastructure	Stellenbosch - Kayamandi Clinic - HT - Upgrade and Additions (Alpha)	01 Apr 2024	31 Mar 2029	R6 635 000	0	0	0	R1 805 000	R1 805 000
Infrastructure	Human Settlements	Infrastructure Transfers - Capital	Stellenbosch Jamestown Phase 2 - 4 (1016) IRDP	01 Jun 2021	30 Apr 2028	R130 000 000	0	R10 000 000	R16 000 000	R51 000 000	R77 000 000
Infrastructure	Human Settlements	Infrastructure Transfers - Capital	Cloetesville (380) FLISP HSDG	01 Apr 2022	30 Apr 2028	R35 000 000	R3 317 000	0	R8 000 000	R8 000 000	R16 000 000
Infrastructure	Human Settlements	Infrastructure Transfers - Capital	La Motte Forest Station 442	01 Apr 2023	30 Mar 2028	R20 000 000	0	0	R6 000 000	R6 000 000	R12 000 000
Infrastructure	Human Settlements	Infrastructure Transfers - Capital	ISSP Kayamandi Zone 0 (711) UISP	01 Apr 2020	30 Mar 2028	R24 000 000	R10 790 000	0	0	R4 000 000	R4 000 000
Infrastructure	Human Settlements	Infrastructure Transfers - Capital	Kayamandi Watergang Northern Extension (2000)	01 Apr 2023	01 Apr 2028	R50 000 000	0	0	R24 000 000	R24 000 000	R48 000 000

Department	Sector	Nature of Investment	Project Name	Start Date	End Date	Total Project Cost	Previous Years Expenditure	MTEF 1 2025/26	MTEF 2 2026/27	MTEF 3 2027/28	MTEF Total
Infrastructure	Human Settlements	Infrastructure Transfers - Capital	Klapmuts La Rochelle (100)	01 Apr 2023	01 Apr 2028	R45 000 000	0	0	R21 000 000	R21 000 000	R42 000 000
Infrastructure	Human Settlements	Infrastructure Transfers - Capital	ISSP Kayamandi Town Centre (1000) UISP	01 Apr 2023	01 Apr 2028	R12 000 000	R2 293 000	0	R5 000 000	R3 000 000	R8 000 000
Infrastructure	Human Settlements	Infrastructure Transfers - Capital	Klapmuts La Rochelle (100)	01 Apr 2023	01 Apr 2028	R10 000 000	R2 288 500	R3 000 000	R3 000 000	R3 000 000	R9 000 000
Infrastructure	Human Settlements	Infrastructure Transfers - Capital	Langrug Franschhoek (Mooiwater) IBS	01 Apr 2023	01 Apr 2027	R30 000 000	R11 700 000	R2 200 000	0	0	R2 200 000
Infrastructure	Human Settlements	Infrastructure Transfers - Capital	ISSP Kayamandi Enkanini (IBS)	01 Apr 2023	01 Apr 2028	R6 000 000	0	R2 000 000	R1 000 000	R1 000 000	R4 000 000
Infrastructure	Human Settlements	Infrastructure Transfers - Capital	ISSP Kayamandi Zone 0 (711)	01 Apr 2023	01 Apr 2028	R69 000 000	0	R6 000 000	R32 250 000	0	R38 250 000
Infrastructure	Human Settlements	Infrastructure Transfers - Capital	Langrug Dam 274 OF 2277-isupg	01 Apr 2024	20 Apr 2029	R50 000 000	0	R3 300 000	R7 875 000	0	R11 175 000
Infrastructure	Human Settlements	Infrastructure Transfers - Capital	Kayamandi Hostels Upgrade Asbestor-ISUPG	01 Apr 2024	20 Apr 2029	R10 000 000	0	R3 712 000	0	0	R3 712 000
Infrastructure	Human Settlements	Infrastructure Transfers - Capital	Project No. Stellenbosch Droe Dyke(1000-TOD) HSDG	01 Apr 2024	20 Apr 2028	R30 000 000	0	R1 803 000	R4 443 000	R4 443 000	R10 689 000
Infrastructure	Public Works	Rehabilitation, Renovations and Refurbishment	Kromme Rhee Universal Access	01 Jan 2022	31 Mar 2026	R8 349 374	R7 355 374	R994 000	0	0	R994 000
Infrastructure	Public Works	Rehabilitation, Renovations and Refurbishment	Elsenburg Main Building Mod Phase 3 (Labs)	01 Apr 2023	31 Mar 2028	R30 058 302	R3 428 369	R8 461 000	R15 783 000	R3 000 000	R27 244 000
Infrastructure	Public Works	Rehabilitation, Renovations and Refurbishment	Elsenburg Main Building - Phase 4	01 Jan 2024	31 Mar 2028	R25 000 000	0	0	0	R25 000 000	R25 000 000

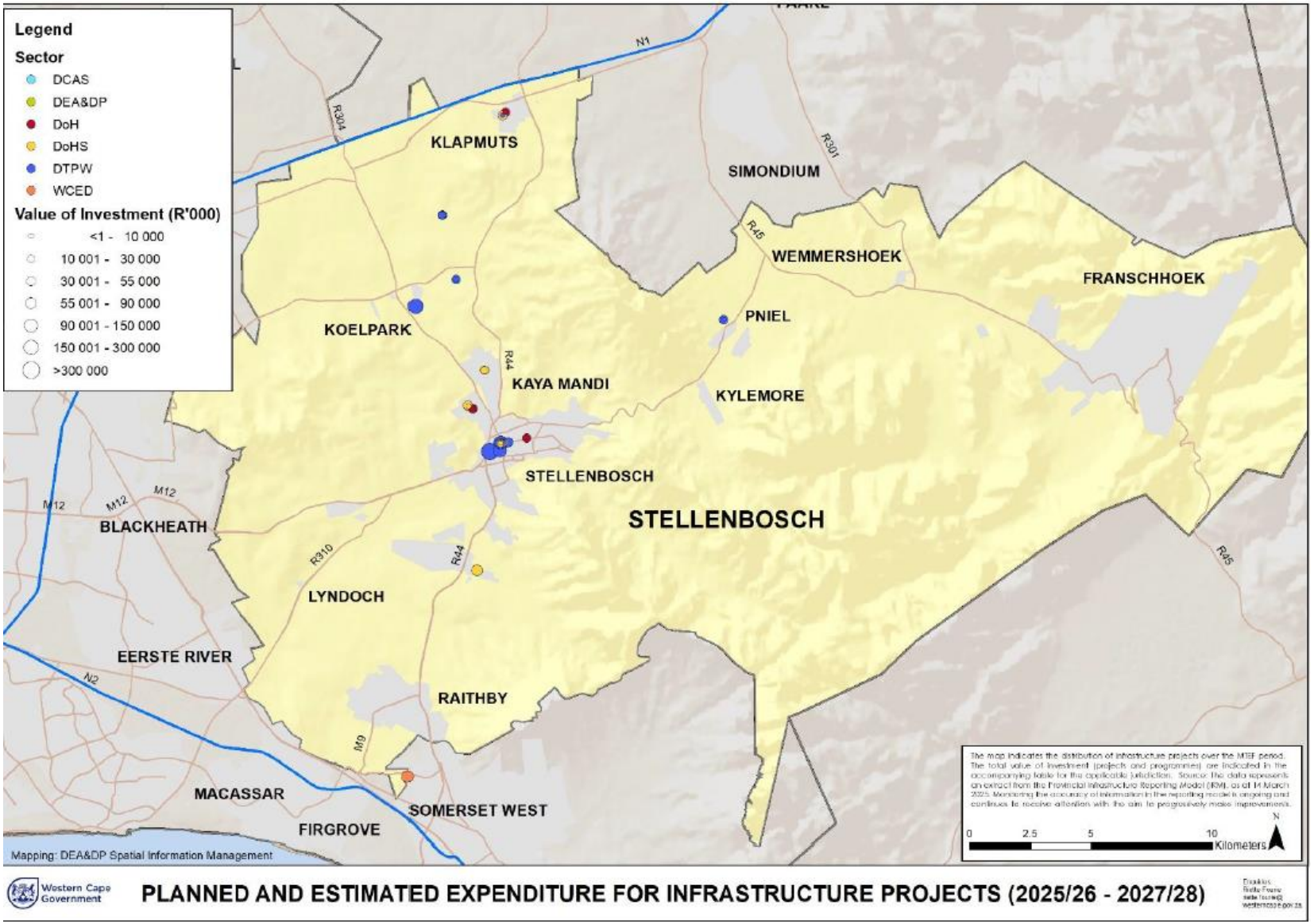
Department	Sector	Nature of Investment	Project Name	Start Date	End Date	Total Project Cost	Previous Years Expenditure	MTEF 1 2025/26	MTEF 2 2026/27	MTEF 3 2027/28	MTEF Total
Infrastructure	Public Works	Rehabilitation, Renovations and Refurbishment	Elsenburg Bulk Irrigation	01 Oct 2024	31 Mar 2026	R2 848 000	0	R2 848 000	0	0	R2 848 000
Infrastructure	Public Works	Rehabilitation, Renovations and Refurbishment	CYCC-Lindelani	01 Apr 2019	31 Mar 2028	R192 714 886	R13 979 886	R70 708 000	R71 549 000	R36 478 000	R178 735 000
Infrastructure	Public Works	Rehabilitation, Renovations and Refurbishment	Elsenburg Main Building Mod Phase 2	01 Oct 2019	31 Mar 2027	R49 634 055	R31634 055	R17 500 000	R500 000	0	R18 000 000
Infrastructure	Transport	Maintenance and Repairs	Maintenance - Region 1	01 Apr 2015	01 Apr 2028	R1,2552811	R1 067 908 000	R179 796 000	R175 244 000	R187 773 000	R542 813 000
Infrastructure	Transport	Maintenance and Repairs	C914.3 Vlaeberg Kloof Damage Repair	27 May 2024	30 Aug 2025	R4 600 000	0	R500 000	0	0	R500 000
Infrastructure	Transport	Maintenance and Repairs	C1114.25 VEG CONTOL CW	01 Nov 2024	31 Mar 2028	R60 000 000	0	R14 500 000	0	0	R14 500 000
Infrastructure	Transport	New or Replaced Infrastructure	C974.1 Safety Improvements R44 Phase 1 - Winery I/C	01 Apr 2022	31 Mar 2028	R200 000 000	0	0	R78 666 000	R80 000 000	R158 666 000
Infrastructure	Transport	Rehabilitation, Renovations and Refurbishment	C1292 Stellenbosch Arterial Rd	01 Apr 2025	31 Mar 2028	R60 000 000	0	0	0	R40 000 000	R40 000 000
Infrastructure	Transport	Rehabilitation, Renovations and Refurbishment	C914 Spier Road phase 3	01 Apr 2024	31 Mar 2028	R323 817 300	R77 944 000	R43 500 000	0	0	R43 500 000
Infrastructure	Transport	Rehabilitation, Renovations and Refurbishment	CW DM Regravel	01 Apr 2015	31 Mar 2028	R105 000 000	R201 769 000	R33 075 000	R34 730 000	R36 465 000	R104 270 000
Infrastructure	Transport	Rehabilitation, Renovations and Refurbishment	C914 Spier Road Phase 3	01 Apr 2021	01 Apr 2026	323 817 300	R150 734 000	0	R1 500 000	0	R1 500 000

Department	Sector	Nature of Investment	Project Name	Start Date	End Date	Total Project Cost	Previous Years Expenditure	MTEF 1 2025/26	MTEF 2 2026/27	MTEF 3 2027/28	MTEF Total
Infrastructure	Transport	Rehabilitation, Renovations and Refurbishment	C1217 Stellenbosch - Pniël (Helshoogte Pass)	01 Apr 2024	31 Mar 2027	R68 000 000	0	R7 500 000	0	0	R7 500 000
Infrastructure	Transport	Rehabilitation, Renovations and Refurbishment	C1228 Old Paarl Road Klapmuts - Paarl	01 Apr 2024	31 Mar 2028	R65 000 000	0	R5 000 000	0	0	R5 000 000
Infrastructure	Transport	Rehabilitation, Renovations and Refurbishment	C1217 PRMG Stellenbosch - Pniël (Helshoogte Pass)	01 May 2022	31 Mar 2027	R68 000 000	0	R7 500 000	R53 000 000	0	R60 500 000
Infrastructure	Transport	Rehabilitation, Renovations and Refurbishment	C1228 Old Paarl Road Klapmuts - Paarl	01 May 2022	31 Mar 2028	R65 000 000	0	R10 000 000	R50 000 000	R3 000 000	R63 000 000
Infrastructure	Transport	Upgrading and Additions	C1225 Stellenbosch - N1 doubling	01 Apr 2025	31 Mar 2029	R300 000 000	0	0	0	R5 000 000	R50 00 000

**Subject to information to be provided by the Western Cape Provincial Government*

Source: Department of Environmental Affairs and Development Planning – March 2025

Map 4: Spatial distribution of Provincial Infrastructure Investment in WCO24: 2025/26 – 2027/28



*Subject to a new Map to be provided by the Western Cape Provincial Government

6.7 Cape Winelands District (CWD) JDMA Implementation Plan

A CWDM JDMA profile was developed in 2020 and updated in September 2023. The Cape Winelands District Profile—2020 Perspective is a first-generation knowledge product to provide information and evidence to government stakeholders and also to:

- Provide an information source that, at a glance, highlights what needs to be maintained, the strengths and challenges facing the Cape Winelands District (i.e., sets the context and provides the government with an intergovernmental understanding of key development trends and patterns within the District); and
- Assist in informing catalytic or strategic projects for the Joint District and Metro Approach Implementation Plan for the longer-term development of this geographical area that is both focused and targeted, but also implementation-ready, resilient, coordinated, and integrated.

Given the above, the following strategic priorities have been identified for inclusion in the CWD JDMA Implementation Plan and approved by the District Coordinating Forum (DCF).

- Waste minimisation and management solutions
  - Regional Landfill
  - Waste Minimisation Strategies
  - Integrated Waste Management Plan
  - Waste Workshop
- Resource Resilience
  - Climate Change, Water Management and Wildfire Urban Interphase Risks
  - **Municipal Energy Resilience Programme**
- Infrastructure management and development
  - N1 Eastern by-pass
  - ESKOM Infrastructure delays (Witzenberg)
- Economic Recovery and Unemployment
  - Economic Recovery Plan - Implementation
- Urbanisation
  - Develop a guide to inform future developments
  - Monitor mega human settlement projects to inform the Guide
  - Address Land invasions
  - Provision of Basic Services for Prioritised Informal Settlements
- Community Safety
  - District Plan
  - Area-based Plan (Witzenberg)
  - SANTAM (fire and IT equipment, PPE, and smoke alarms)
- Municipal Business Sustainability
  - Financial Sustainability
  - Revenue Collection: ESKOM

- Shared Services: Development of 4 Models

- External Stakeholder involvement
- Communication and IGR
- Data governance and profile update
    - The development of a dynamic profile to inform JDMA Implementation Plan developmental priorities and projects.
- Digital Transformation Strategy.

6.7.1 The Municipal Energy Resilience Project and Small-Scale Embedded Generations

The Municipal Energy Resilience (MER) Project was developed following an amendment to Schedule 2 of the Electricity Regulation Act in 2020, allowing municipalities to generate electricity. The key objectives of the MER Project are development, support, and capacity building to implement renewable energy projects in municipalities across the province for municipalities, businesses, and households to generate, procure, and sell electricity. The project aims to secure reliable electricity supplies for the province and increase economic resilience. The project includes four approaches: creating space for small-scale embedded generation (SSEG), providing assistance in procurement processes for municipalities to source energy from independent power producers (IPPs), building a business case for utility-scale to-power generation, and finally, reforming the sector. The Stellenbosch Municipality and five other candidate municipalities are participating in the first phase of the MER Project.

This project will look at several innovative renewable energy technologies and scales, as well as cost options, the size of the investment needed, location issues, risks, municipal readiness needs, infrastructure needs, timelines for getting capacity onto the grid, transaction and procurement mechanisms, and regulatory issues.

SSEG enables solar photovoltaic (PV) systems to be grid-tied and feed in any excess electricity generated. Registering a feed-in system allows one to export excess electricity to the grid and receive credit based on the SSEG tariff. This is structured to support PV system owners while covering the cost of their electricity services.

6.7.2 Cape Winelands District Joint District Approach

The following Strategic Projects apply to the Stellenbosch municipal area:

Figure 28: Cape Winelands District Joint District Approach

IMPLEMENTATION PLAN: CAPE WINELANDS DISTRICT JOINT DISTRICT APPROACH					
Municipal Priority	**Key Initiative (s)**	**Municipalities Involved**	**Project**	**Project lead and team ((link to existing technical structures and / or projects)**	**Progress**
Provincial Priority– Growth and Jobs					
Waste minimisation and management solutions (priority project)	Waste Minimisation Strategies	All municipalities	Review of Integrated Waste Management Plan	CWDM and DEADP	All local municipalities have approved waste minimisation plans. Continued further awareness to be created.
	Establishment of a Regional Waste Management Facility	All municipalities	Regional Waste Management Facility: Conduct a section 78 investigation and implement the recommendations		Eastern side: The contractor is on site. The anticipated completion date is May 2025. Western side: The planning / discussions is in progress.
Resource Resilience	Climate Change, Biodiversity and Water Management Framework Wildfire Urban Interface: Mitigation of Risks WCG Energy Programme	All municipalities	Municipal Energy Resilience Programme	DLG, DEDAT, Stellenbosch Municipality and Drakenstein Municipality	In progress: Conversation to be set up to consolidate resource resilience aspect, including climate change, disaster management, water, and energy. Completed: Municipalities received funds to procure generators.
Economic Recovery, long term unemployment and its consequences	Address factors associated with Youth unemployment	All municipalities	Economic Recovery Plan	CWDM and all local municipalities; with WESGRO and DEDAT	LED Maturity Assessment has been finalised. Ongoing collaboration with stakeholders is necessary.
Municipal Business Sustainability	Saving costs across certain functions	All municipalities	Shared Service Model Development	CWDM and all local municipalities, DLG and IGNITE	Shared Services Models has been developed. Currently exploring further additions to the shared service project.
			Digital Transformation Strategy	CWDM and all local municipalities, DLG	This project is in progress.
Data Governance and JDMA Profile	Towards developing a Dynamic Profile and sharing data	All municipalities	Compilation of overall data governance strategy	DLG, CWDM and all local municipalities, DEADP, DotP, DSD	Municipal interface structures are being finalised. Data sharing MoUs are being drafted, with consultations underway. The CWDM Data Management Plan was developed.

IMPLEMENTATION PLAN: CAPE WINELANDS DISTRICT JOINT DISTRICT APPROACH					
Municipal Priority	**Key Initiative (s)**	**Municipalities Involved**	**Project**	**Project lead and team ((link to existing technical structures and / or projects)**	**Progress**
Provincial Priority– Growth and Jobs					
					Gaps in the 2020 profile were identified. The project is in progress.
Community Safety, Risk Reduction and improved Disaster Response	Compilation of a disaster plan	All municipalities	District Plan Area based Plan (Witzenberg)	CWDM	To be reviewed, annually.
Urbanisation	Towards a regional human settlement strategy	All municipalities	Develop a guide to inform future development	DoI, CWDM and DEA&DP	Recommended: Closing out urbanisation guide with available data and focusing on a regional human settlement strategy.
			Monitor mega Human Settlement projects (TRANSHEX, Vlakkeland and Vredebes)		This project is ongoing. Challenges: Bulk electricity and long-term planning for phase 2 of Transhex.
Infrastructure management and development	N1 Eastern bypass	Breede valley	N1 Eastern bypass	DoI and CWDM	This project is in the detailed design phase.
Agriculture	Brandvlei Storage Dam	Breede valley	Brandvlei Storage Dam: Licensing	DoA and DWS	Project is in progress.
Communications and IGR	JDAM	All municipalities	Institutionalising of the JDMA	CWDM and DLG	Ongoing awareness campaigns.
Operational Support	Compilation of Operational Support Plans	All municipalities	Operational Support Plans	CWDM	Support plans for Breede Valley and Langeberg are in progress. Support plan for Stellenbosch, Witzenberg and Drakenstein has been completed Specific projects have been elevated to JDMA level. Ongoing projects: Maintenance of infrastructure, high mass lighting and rooftop solar projects.

6.8 Agricultural Interventions

In support of the Western Cape Department of Agriculture Strategic Plan, the municipality has identified two priority interventions on which the municipality will embark in the **period 2022 – 2027**.

Table 31: Agricultural Interventions for 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

Table 32: Agricultural Interventions / Projects

Proposed Municipal Actions in Support of the Strategic Focus Areas of the Western Cape Department of Agriculture					Target and Progress Rating					Performance Comment
Priority Area	**Desired Municipal Deliverable**	**Status Quo within Municipality**	**Proposed Local Intervention (appropriate municipal action)**	**Timeframe to deliver (Short / medium / long term or ongoing)**	**2022/23**	**2023/24**	**2024/25**	**2025/26**	**2026/27**	
Farmer Support	Lease agreement for use of commonage land (e.g. Terms of the lease, roles and responsibilities of each party, preference for individual agreements, and need for longer leases)	In 2020, two (2) land parcels were identified and advertised for emerging farmers. The process is to be finalised.	Through the Municipal Agricultural Land Policy, the municipality aims to identify and allocate an additional 10 parcels of land for emerging farmers	Medium / long term	2	2	2	2	2	In 2023/24 an item was prepared for the Council, and the four portions of land were approved and allocated to the successful applicants. In the first quarter of 2024, the Executive Mayor and a representative from the Office of the Minister conducted the official handover. The Section: Economic Development and Tourism will be advertising three (3) new portions of land during the 2024/25 financial year.
					☺	☺	n/a	n/a	n/a	
Market Access	Infrastructural development that supports agriculture development value chain and market access	Through the Municipal Agricultural Land Policy, the municipality aims to identify and allocate an additional 10 parcels of land for emerging farmers.	Ensuring vibrant, equitable and sustainable rural communities with food security for all	Medium / long term	2	2	2	2	2	
					☺	☺	n/a	n/a	n/a	

6.9 Stellenbosch Municipality Operational Support Plan

The projects listed in the table below were identified as projects / programmes / initiatives that would require assistance and funding from other spheres of government:

Table 33: Stellenbosch Municipality Operational Support Plan

Responsible Internal Department / Agency	Project / Programme / Initiative	Action(s)
Department Community Service	Climate Change Adaptation Strategy (Alien Clearing, River Management and Wildfire Management	Implementation of Alien Clearing, River Management and Wildfire Management Plans.
Department: Housing Development	Mega-human settlement project monitoring	Kayamandi Town Centre: To obtain development rights/township establishment. Jamestown: Housing (Phases 2, 3, and 4): To obtain development rights / township establishment. Erf 7001 and other possible sites for mixed-use development in Cloetesville: To obtain development rights / township establishment.
Municipality / DLG / Water Services	Stellenbosch Municipality:	Financial support is required for the development of pico hydropower units.
Stellenbosch Municipality and DLG	Resource Resilience: Municipal Energy Resilience	Financial support is required for the development of real-time management control centres.
Department: Roads, Stormwater and Transport	Stellenbosch Municipality:	Upgrading and implementing new taxi and bus stops in rural and semi-rural areas within the Stellenbosch municipal area.
Department: Roads, Stormwater and Transport	Resource Management Resilience: Water Management Resilience	Construction of sidewalks and NMT facilities in rural and semi-rural residential settlements located within the Stellenbosch Municipal area.
Department: Development Planning (Spatial Planning)	Improvements to public transport facilities in rural and semi-rural areas within the Stellenbosch Municipal area	Compilation of a Local SDF for the Adam Tas Corridor Study Area. The compilation of a Land Use Framework to develop a Development Incentive Overlay Zone (Urban Development Zone).
Department: Development Planning (Spatial Planning)	Improvements to the NMT network in rural and semi-rural residential settlements located within the Stellenbosch Municipal area	Inclusion of Klapmuts within the Cape Metro Regional Spatial Implementation Framework ("RSIF") in partnership with WCG, CoCT, Cape Winelands District, and Drakenstein Municipality, which focuses on the following themes: • Smart City Concept; • Economic Development and Job Creation; and • Cost-effective Services
Department: Development Planning (Spatial Planning)	Compilation of the Adam Tas Corridor Local Spatial Development Framework	Draft Economic Development Strategy (an Approach to Stimulate Economic Growth). • Inclusionary Housing Policy. • Jamestown Housing Project. • De Novo. • Vaaldraai. • Jonkershoek. • Erf 7001, Stellenbosch (Soekmekaar).

6.10 Gender Mainstreaming

Gender mainstreaming is the process of assessing the impact on women and men of any planned development projects, including policies and programmes. It is a strategy for making women's as well as men's concerns and experiences an integral dimension in the planning, implementation, monitoring, and evaluation of projects and programmes in all areas of governance, economics, basic services, and social spheres. The ultimate goal of gender mainstreaming in the municipality is to achieve gender equality at all levels of service delivery. The United Nations Organisation defines gender equality as equal rights, responsibilities, and opportunities for women and men. It implies that the interests, needs, and priorities of both women and men are taken into consideration in the planning, decision-making, and performance of organisational functions.

Gender mainstreaming is one of the SDGs and District Development Model (DDM) objectives. The SDG (Gaol 5) and DDM advocate that the government should aim for gender equality, empower all women and girls, and ensure inclusivity through gender-responsive budgeting based on the needs and aspirations of our people and communities at a local level. In support of the SDG and DDM objectives, the Stellenbosch Municipality aims to establish an environment that encourages gender mainstreaming interventions at the municipal level. Although priority issues identified by the different segments of the community cannot be addressed at once due to insufficient resources, the municipality is implementing interventions as a start to address gender and gender mainstreaming.

Gender mainstreaming will require the municipality to shift in organisational cultures and ways of thinking, as well as in the goals, structures, and allocation of resources. Through the IDP and in support of the SDG and DDM objectives, the Stellenbosch Municipality will make an effort to incorporate gender into each phase of planning. As a stepping stone to incorporating gender in municipal planning, it will take the form of identifying key gender indicators linked to the projects and programmes encapsulated in the 5th Generation IDP 2022 – 2027. The table below on the gender matrix is in alignment with the principles of gender mainstreaming as stipulated below:

- Gender-sensitive language;
- Gender-specific data collection and analysis;
- Equal access to and utilisation of services;
- Women and men are equally involved in decision–making; and
- Equal treatment is integrated into steering processes.

The benefits of incorporating gender outcomes into the IDP will be:

- Positive impact on individuals, organisations, and at a societal level;
- Acceleration of the implementation of Sustainable Development Goals (SDGs);
- Higher rate of growth and development;
- Improved resource management;
- Improved productivity; and
- By examining the overall situation of women and men across municipalities, a stronger analysis could provide a basis for identifying their specific needs and assessing whether certain groups of women and men could be adversely affected by development programmes and projects.

6.10.1 Gender Interventions

In terms of integrated planning and streamlining governance processes, the Department: Community Development and the Provincial Department: Social Development signed an MOU to collectively focus on various programmes with gender as one of the focal points. This includes the implementation of empowering programmes for women, reaching out to single mothers, hosting the 16 Days of Activism / Gender-Based Violence, and establishing a Gender-Based Violence Forum.

The implementation of gender-specific programmes is depicted in the table below:

Table 34: Gender-Based Interventions

Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Performance Comment
Establishment of the Greater Stellenbosch GBV Forum	Number of Greater Stellenbosch GBV Forums established by 30 June 2024	The GBV Forum has been established by the Department of Social Development (DSD) in the 2023/24 financial year.
Hosting of 16 days of activism event	Number of 16 days of activism events hosted by 30 November	The 16 Days of Activism event will be hosted each financial year for the period 2022 – 2027. This programme is linked to the Mayoral Outcome to create safer environments for communities. Implementation and monitoring of the programme will be on a departmental level.

6.10.2 Gender Disaggregated Matrix[1]

Disaggregating information by gender, count males and females separately when gathering information on projects and programmes. Gender-disaggregated data is important because it will assist the municipality in determining whether an initiative is successful at targeting and benefiting women and men. The indicators specify that all data about target groups and beneficiaries will be gender disaggregated.

Table 35: Gender Disaggregated Matrix

Directorate	Department	Indicator Description		5-Year Target 2022 – 2027		Target 2022/23		Target 2023/24		Target 2024/25		Target 2025/26		Target 2026/27	
				M	F	M	F	M	F	M	F	M	F	M	F
		1.	Governance and Institutional Structure												
Corporate Services	Human Resource Management	1.1	Percentage of seats held by males and females in the Council	53%	48%	53%	48%	53%	48%	53%	48%	53%	48%	53%	48%
Corporate Services	Council Support	1.2	Percentage of ward committee members, disaggregated by gender	61%	39%	61%	39%	61%	39%	61%	39%	61%	39%	61%	39%
Corporate Services	Human Resource Management	1.3	Percentage of males and females in top management	66.7%	33.3%	66.7%	33.3%	66.7%	33.3%	66.7%	33.3%	66.7%	33.3%	66.7%	33.3%
Corporate Services	Human Resource Management	1.4	Percentage of males and females in management	80%	20%	80%	20%	80%	20%	80%	20%	80%	20%	80%	20%
Corporate Services	Human Resource Management	1.5	Percentage of male and female employees in Stellenbosch Municipality (permanent)	63.3%	36.7%	63.3%	36.7%	63.3%	36.7%	63.3%	36.7%	63.3%	36.7%	63.3%	36.7%
Corporate Services	Human Resource Management	1.6	Percentage of professionally qualified and experienced specialists and mid-management, disaggregated by gender	53.4%	46.6%	53.4%	46.6%	53.4%	46.6%	53.4%	46.6%	53.4%	46.6%	53.4%	46.6%
Corporate Services	Human Resource Management	1.7	Percentage of skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents, disaggregated by gender	52.9%	47.1%	52.9%	47.1%	52.9%	47.1%	52.9%	47.1%	52.9%	47.1%	52.9%	47.1%
Corporate Services	Human Resource Management	1.8	Percentage of semi-skilled and discretionary decision-making employees, disaggregated by gender	63.2%	36.8%	63.2%	36.8%	63.2%	36.8%	63.2%	36.8%	63.2%	36.8%	63.2%	36.8%

[1] *The 5-year and outer-year targets will be revised during the public participation period in April 2024.*

Directorate	Department	Indicator Description		5-Year Target 2022 – 2027		Target 2022/23		Target 2023/24		Target 2024/25		Target 2025/26		Target 2026/27	
				M	F	M	F	M	F	M	F	M	F	M	F
Corporate Services	Human Resource Management	1.9	Percentage of unskilled and defined decision-making employees, disaggregated by gender	80.2%	19.8%	80.2%	19.8%	80.2%	19.8%	80.2%	19.8%	80.2%	19.8%	80.2%	19.8%
Corporate Services	Human Resource Management	1.10	Percentage of non-permanent employees (incl. EPWP, conditional grants, and provincial grants) disaggregated by gender	60%	40%	60%	40%	60%	40%	60%	40%	60%	40%	60%	40%
Municipal Manager	IDP / PMS / PP	1.11	Percentage of IDP public participation meeting attendance, disaggregated by gender	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%
		2.	**Access to Resources**												
Corporate Services	Human Resource Management	2.1	Number of employees receiving training, disaggregated by gender	699	327	219	67	120	65	120	65	120	65	120	65
Corporate Services	Human Resource Management	2.2	Number of employees awarded municipal bursaries, disaggregated by gender	73	75	13	15	15	15	15	15	15	15	15	15
		3.	**Access to Basic Services**												
Planning and Economic Development	Informal Settlements	3.1	Percentage of males and females that benefit from the installation of toilets in informal settlements*	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Planning and Economic Development	Informal Settlements	3.2	Percentage of males and females that benefit from the installation of stand-alone water tapes in informal settlements*	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
		4.	**Economic Growth**												
Planning and Economic Development	Development Planning	4.1	Percentage of Municipal Jobseekers Database Registrations, disaggregated by gender	40%	60%	37%	63%	44%	56%	40%	60%	40%	60%	40%	60%
Planning and Economic Development	Development Planning	4.2	Percentage of business licences approved, disaggregated by gender	70%	30%	81%	19%	76%	24%	70%	30%	70%	30%	70%	30%
Planning and Economic Development	Development Planning	4.4	Percentage of lease agreements for use of commonage land signed, disaggregated by gender	60%	40%	84%	16%	75%	25%	70%	30%	70%	30%	70%	30%
Financial Services	Supply Chain Management	4.5	Number 100% male and female-owned service providers registered on the SCM database	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC

Directorate	Department	Indicator Description		5-Year Target 2022 – 2027		Target 2022/23		Target 2023/24		Target 2024/25		Target 2025/26		Target 2026/27	
				M	F	M	F	M	F	M	F	M	F	M	F
Financial Services	Supply Chain Management	4.6	Number of 100% male and women-owned service providers appointed as service providers	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC
		5.	**Economic Empowerment**												
Planning and Economic Development	Housing Administration	5.1	Number of registered applicants on the housing demand database, disaggregated by gender	8 378	10 011	8 378	10 011	8 378	10 011	8 378	10 011	8 378	10 011	8 378	10 011
Planning and Economic Development	Housing Administration	5.2	Number of title deeds handover to beneficiaries, disaggregated by gender	60%	40%	60%	40%	60%	40%	n/a	n/a	n/a	n/a	n/a	n/a
Planning and Economic Development	Housing Administration	5.3	Number of male and female-headed household beneficiaries in new housing developments	68	87	68	87	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Planning and Economic Development	Housing Administration	5.4	Number of disabled male and female-headed household beneficiaries in new housing developments	1	4	1	0	1	1	1	1	1	1	1	1
Planning and Economic Development	Housing Administration	5.5	Number of Housing Consumer Education (HCE) attendees, disaggregated by gender	100	100	20	20	20	20	20	20	20	20	20	20
Planning and Economic Development	Development Planning	5.6	Percentage of attendees at SMME workshop, disaggregated by gender	60%	40%	60%	40%	60%	40%	60%	40%	60%	40%	60%	40%
Community and Protection Services	Community Development	5.7	Number of participants in accredited training programmes, disaggregated by gender	99	93	19	13	20	20	20	20	20	20	20	20
Community and Protection Services	Community Development	5.8	Number of participants in programmes for vulnerable groups (Youth, Elderly and Disability)	1 287	3 061	807	2 581	120	120	120	120	120	120	120	120

***Note**: All residents, regardless of gender, benefit from the installation of ablution facilities and water points in an informal settlement. The facilities are gender-neutral and hence 100% beneficial to all genders.*

CHAPTER 7:

Sector Plans and Implementation

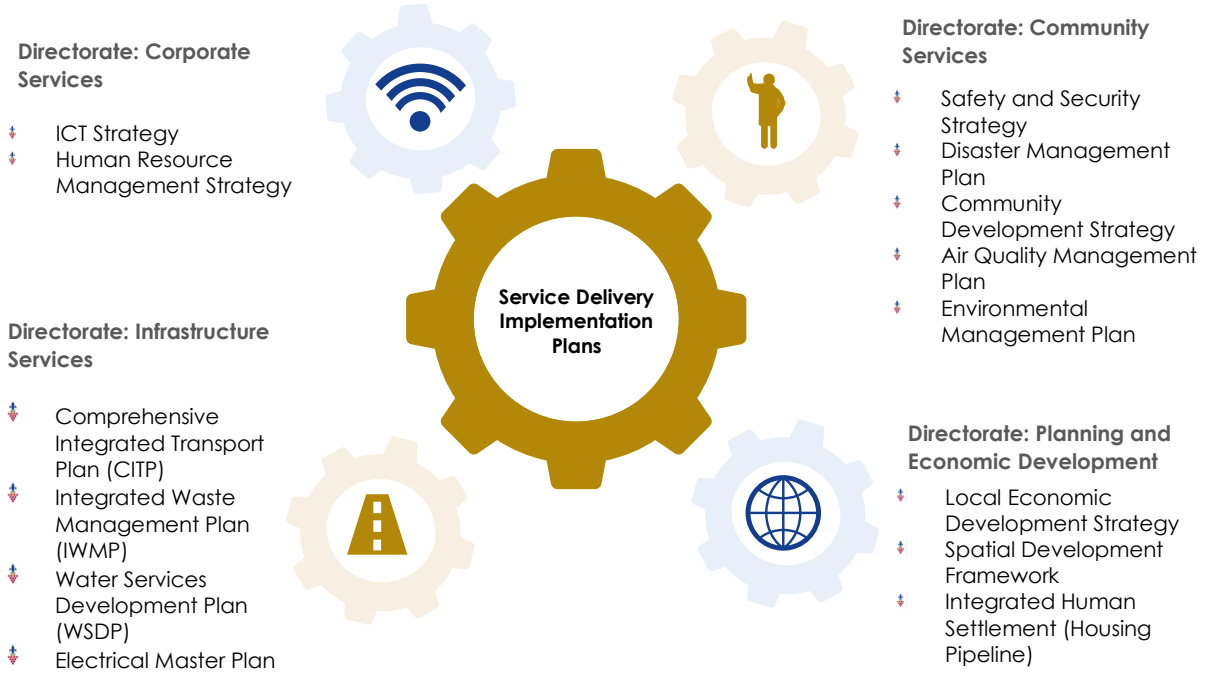
7.1 Introduction

The municipality has several medium- and longer-term sector plans that direct the implementation of the different functional areas. These plans form an integral part of the Integrated Development Plan (IDP).

Although the time periods for sector plans and the IDP differ (e.g., the mSDF has a 20-year horizon, the IDP has a 5-year horizon, and sector plans can be revised annually), the IDP and sector plans inform each other mutually. Like the IDP, sector plans are subject to periodic review. Alignment between sector plans and the IDP allows for more effective budgeting integration.

Other service delivery implementation processes include:

Figure 29: **Service Delivery Implementation Plans**



7.2 The relationship between the Sector Plans and Strategies

Sector plans need to support and reinforce each other to have meaning and assist in the sustainable development of the municipal area. The table below illustrates how different key sector plans inform and direct each other.

Table 36: The relationship between sector plans

Sector Plan	Spatial Development Framework	Human Settlements Plan	Integrated Transport Plan	Infrastructure Master Plans
Municipal Spatial Development Framework (mSDF)		• Identifies areas for the satisfaction of human settlement needs. • Designates areas for developmental needs. • Indicates areas desirable for a specific nature and form of urban development. • Indicates areas desirable for conservation. • Spatially, it reflects the distribution of community facilities. • Identifies areas to be protected from the settlement (e.g., heritage, agriculture, and natural). • Designates housing priority / restructuring areas. • Integrates settlement patterns with infrastructure plans.	• Identifies areas for the satisfaction of human settlement needs. • Indicates areas desirable for conservation. • Spatially, it reflects the distribution of community facilities. • Identifies areas to be protected from the settlement (e.g., heritage, agriculture, and natural). • Designates housing priority / restructuring areas. • Indicates areas desirable for densification / specific land use / integrated networks. • Spatially, it reflects the Council's approved nature and form of urban development.	• Identifies municipal growth direction. • Identifies areas to be protected from development (e.g. heritage, agriculture and natural). • Identifies priority development areas. • Identifies infrastructure priority areas.
Human Settlements Plan	• Identifies current settlements and interventions that should be accommodated in future planning. • Determines settlement needs. • Quantifies the extent of demand for various housing typologies.		• Identifies current settlements and interventions that should be accommodated in future planning. • Determines settlement needs. • Quantifies the extent of demand for various housing typologies.	• Identifies current settlements and interventions that should be accommodated in future planning. • Determines settlement infrastructure needs. • Quantifies the extent of demand for services according to various housing typologies.
Integrated Transport Plan	• Determines the most efficient responses to transport challenges. • Identifies transport and traffic priority areas. • Shapes future planning according to the most appropriate modal changes and challenges.	• Identifies transport and road priority areas. • Determines development parameters, e.g., parking ratios, access, and standards • Shapes settlement planning according to the most appropriate modal changes and challenges.		• Determines most efficient responses to transport challenges. • Identifies transport and traffic priority areas. • Shapes future planning according to the most appropriate modal changes and challenges.

Sector Plan	Spatial Development Framework	Human Settlements Plan	Integrated Transport Plan	Infrastructure Master Plans
	• Identifies the need for services not provided by the municipality, e.g., SANRAL, Provincial Roads, PRASA, and Transnet.			
Infrastructure Master Plans	• Identifies existing infrastructure capacity / constraints. • Identifies interventions required to support growth / infill. • Designates priority infrastructure development areas / corridors. • Provides for services not provided by the municipality, e.g., Telkom, Eskom, and raw water supply.	• Identifies existing infrastructure capacity or / constraints. • Identifies interventions required to support growth / infill. • Provides for services not provided by the municipality, e.g. Telkom, Eskom, raw water supply.	• Identifies existing infrastructure capacity or / constraints. • Identifies interventions required to support growth / infill. • Provides for services not provided by the municipality, e.g., SANRAL, provincial roads, PRASA, and Transnet.	

7.3 Sector Plans and Implementation Strategies

7.3.1 Air Quality Management Plan

Stellenbosch Municipality's 3rd Generation Air Quality Management Plan (AQMP) has been approved by the Council in 2022. This document follows the adoption of the original document approved in 2013 and its first revision in 2018.

7.3.1.1 Vision, Mission, and Goals

Aligned with the Cape Winelands District Municipality's (CWDM) vision for air quality management, the vision for the Stellenbosch Municipality, as defined in the AQMP, is that air quality in the Stellenbosch Municipality is clean and healthy.

The mission statement for achieving the stated vision is:

Air quality in the Stellenbosch Municipality is cooperatively managed for the benefit of present and future generations according to the principles of sustainable development to safeguard health and quality of life, promoting economic and social development.

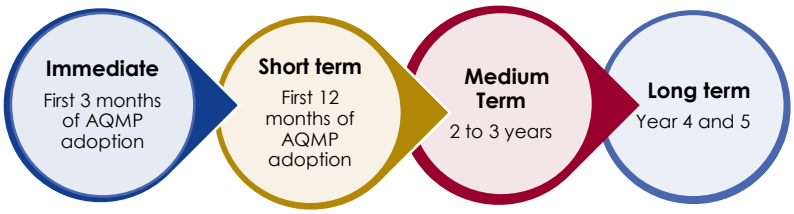
The goals to achieve the mission of the AQMP are listed below and their linkages to the Western Cape Provincial AQMP (DEA&DP, 2010) and the CWDM AQMP (CWDM, 2012) are highlighted. The three goals for the Stellenbosch Municipality AQMP are:

- **Goal 1:** Air quality governance meets the requirements to effectively implement the AQMP: This goal addresses the regulatory framework, and the institutional capacity required in the Stellenbosch Municipality to carry out the air quality function. This links directly to the goal of the AQMP for the Western Cape to 'ensure effective and consistent air quality management and the goal in the CWDM AQMP of 'effective air quality management;
- **Goal 2:** Reduce atmospheric emissions of harmful pollutants: This goal aims to manage activities that impact air quality to reduce the emissions of harmful pollutants and associated impacts on human health and well-being. This links directly to the provincial AQMP goal to 'Ensure effective and consistent compliance monitoring and enforcement and 'To ensure that health-based air quality standards are attained and continually met'. It also links to the CWDMAQMP goal of 'Effective air quality management through an 'Emission reduction strategy; and
- **Goal 3:** Systems and tools are established to effectively implement the AQMP: This goal refers to the systems and tools required for effective AQMP implementation, the cornerstone of which is an Air Quality Management System (AQMS). The development of AQMS links directly to the provincial AQMP goal, 'To ensure effective and consistent air quality management through the development of AQM systems. It also links to the CWDM AQMP goal of developing an AQMS. An AQMS is a fundamental unit in the management of air quality in an area, incorporating the necessary technical elements that provide information on the status of air quality (D: EA&DP, 2010). Included in this goal is the need for stakeholders to actively participate in AQM in the Stellenbosch Municipality, which links to the provincial AQMP goal 'To continually engage with stakeholders to raise awareness concerning air quality. It also links to the CWDM AQMP goal to 'Promote communication concerning air quality management.
- **Goal 4:** This goal aims to improve the understanding of the impact that climate change is likely to have on the municipality and to implement measures to mitigate such an impact.

7.3.1.2 Time frames

The timeframes defined for the Implementation of the AQMP are:

Figure 30: **AQMP Time frames**



The following immediate items were included in the AQMP:

Table 37: Items in AQMP

Nr.	Objective	Activity	Responsibility
1.	Sufficient capacity and competence exist to perform the air quality management function.	Identify capacity and competency needs.	Council
2.	The AQMP is included in the IDP.	Prepare air quality input for inclusion in the IDP. Ensure adequate funding in the IDP for AQMP implementation.	Air Quality Officer, Council
3.	A regulatory framework exists in the municipality for air quality management.	Develop an air quality by-law	Air Quality Officer, Council
4.	Emissions from waste burning are reduced.	Enforcement of the by-law	Air Quality Officer
5.	An Air Quality Management System exists in Stellenbosch Municipality, including an emission inventory, ambient air quality monitoring, and reporting	Prepare an annual report on progress with AQMP implementation and the state of air quality, including emissions, ambient data, and complaints.	Air Quality Officer
6.	Stakeholders participate in AQ management	Participate and provide input / comment on development planning (e.g., EIA, SDF, SEMF).	Air Quality Officer
7.	Dust management	Respond to and attend to odour and dust complaints.	Air Quality Officer
8.	Noise pollution management	Respond and attend to noise complaints.	Air Quality Officer

Stellenbosch Municipality developed an Air Quality by-law in 2018, which, together with the above AQMP, is implemented and enforced by the local Air Quality Control Officer.

Stellenbosch Municipality relies on data from the province's monitoring station situated at CWDM in Stellenbosch town to determine air quality or atmospheric emissions. This data is reported on by the relevant Environmental Health Official from CWDM.

7.3.2 Environmental Management Plan

Stellenbosch Municipality is continuously developing its capacity to protect the environment within its boundaries and to strive towards a municipality and communities that recognise the vital importance of their rich natural capital and manage these in a manner that ensures sustainability and fulfils the needs of all concerned.

To this effect, Stellenbosch Municipality has developed the Stellenbosch Environmental Management Framework (SEMF), approved by the Council as a sector plan for the Municipal Spatial Development

Framework. The SEMF is a municipal strategic environmental management policy that responds to and complies with the relevant statutes and directives.

Stellenbosch Municipality also implemented its Invasive Alien Plant Management Plan (IAP Management Plan), prepared in terms of the National Environmental Management: Biodiversity Act, 2004 (Act No. 10 of 2004), completed during the 2017/18 financial year. This document has been reviewed and adopted by the Council in 2022 and the Department of Forestry, Fisheries, and the Environment (DFFE). Stellenbosch Municipality reports annually to DFFE on the implementation of its IAP Management Plan.

The Stellenbosch Municipality owns various properties regarded as nature areas. Three of these areas have formally been designated as conservation areas. These are Mont Rochelle Nature Reserve, Jan Marais Park (a nature reserve), and Papegaaiberg Nature Reserve. The Stellenbosch Municipality is in the process of putting environmental management plans (EMPs) in place for all these areas, including areas that are not formally declared as protected areas. The status of these is as follows:

- Mont Rochelle Nature Reserve: approved by the Council in 2022;
- Papegaaiberg Nature Reserve: An approved EMP is in place and is currently up for a 5-year review;
- Jan Marais Nature Reserve: Final draft EMP prepared;
- Paradyskloof Nature Area: approved by the Council in 2019 and reviewed in 2024; and
- Ida's Valley / Botmaskop Nature Area: Approved by the Council in 2023, to be reviewed in 2027.

In 2024, Stellenbosch Municipality also drafted a Nature Reserve and Nature Area By-Law. This by-law was made public before a final draft was presented to the Council in 2025.

7.3.2.1 Implementation Plan: Environmental Management Plan

Table 38: Summary Results: EMP - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	3	1	1
😐	Project in progress	0	0	0
☹	Not completed / No budget available / District Function / Provincial Function	0	0	0
N/A	IDP Deliverable Not Yet Measured (outer financial years)	0	0	0
Total IDP Deliverables		**3**	**1**	**1**

Table 39: Implementation: Environmental Management Plan

Funding Type							Project Rating					
▲	Municipal Funding	●	Grant Funding	■	External Loan / Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

IMPLEMENTATION PLAN: ENVIRONMENTAL MANAGEMENT														Performance Comment
Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	
Review the Stellenbosch Invasive Alien Plant Management Plan	Number of Stellenbosch Invasive Alien Plant Management Plans reviewed by 31 March	1	1	n/a	n/a	n/a	n/a	▲	☺	n/a	n/a	n/a	n/a	Target achieved.
Submit the Mont Rochelle Nature Reserve EMP to the Municipal Manager	Number of Mont Rochelle Nature Reserve EMP submitted to the Municipal Manager by 31 March	1	1	n/a	n/a	n/a	n/a	▲	☺	n/a	n/a	n/a	n/a	Target achieved.
Review the Papegaaiberg Nature Reserve EMP	Number of Papegaaiberg Nature Reserve EMPs reviewed by 30 June	1	n/a	1	n/a	n/a	n/a	▲	n/a	☺	n/a	n/a	n/a	Target achieved by 30 June 2024.
Submit the Jan Marais Nature Reserve EMP to the Municipal Manager	Number of Jan Marais Nature Reserve EMPs submitted to the Municipal Manager by 30 June	1	n/a	n/a	n/a	1	n/a	▲	n/a	n/a	n/a	n/a	n/a	The existing plan remains relevant to the Nature Reserve's status. Reference documents that have not been approved yet will also be cited in the documents.

IMPLEMENTATION PLAN: ENVIRONMENTAL MANAGEMENT															Performance Comment
Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27		
															The management authority provides input in the review and revision of the policy, and based on the priority list, Jan Marais is rated as a P2. Target adjusted to the 2025/26 financial year.
Review the Paradyskloof Nature Area EMP	Number of Paradyskloof Nature Area EMPs reviewed by 30 June	1	n/a	n/a	1	100	n/a	▲	n/a	n/a	☺	n/a	n/a		Target achieved. Paradyskloof Nature Area EMP submitted to the Council and approved.
Submit the Ida's Valley / Botmaskop Nature Area EMP to the Municipal Manager	Number of Ida's Valley / Botmaskop Nature Area EMPs submitted to the Municipal Manager by 30 June	1	1	n/a	n/a	n/a	n/a	▲	☺	n/a	n/a	n/a	n/a		Target achieved. Submitted to the Municipal Manager on 28 February 2023.
Formalising the identified initiation sites	Number of identified initiation sites formalised by 30 September	2	n/a	n/a	n/a	2	n/a	▲	n/a	n/a	n/a	n/a	n/a		

7.3.3 Integrated Human Settlement

7.3.3.1 Overview

An Integrated Human Settlement Plan (IHSP) is the road map for the provision of all forms of housing within a municipal area. This plan is closely linked to the municipal IDP and the Municipal SDF.

The aim of the Integrated Human Settlements Plan (IHSP) is therefore to:

- To outline the municipality's implementation plan for providing for the housing needs of its steadily growing and increasing population.
- To enable the municipality to prepare funding applications for submission to the Provincial Department of Infrastructure (branch Human Settlements) (PDoI) that are consistent with funding conditions and included in the municipal IDP and Housing Pipeline as per Provincial Department of Infrastructure guidelines is a requirement; and
- To inform the municipal Housing Pipeline spanning over ten years, reflected in five-year periods, the funding required in the Provincial Department of Infrastructure's Business Plan.

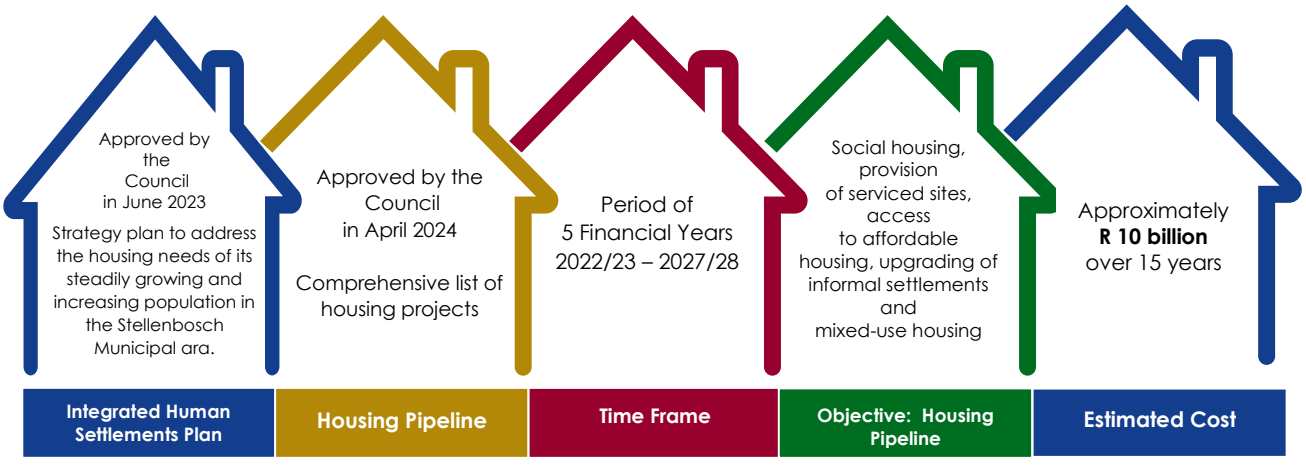
The IHSP will therefore not only comply with the requirements of the National Housing Act, whereby the municipality is obliged to facilitate the delivery of housing opportunities as part of their municipal function but will also develop a credible Housing Pipeline and operational models for human settlement development within the WC024.

7.3.3.2 Housing Pipeline

The PDoI requires that every municipality have a Housing Pipeline. The Housing Pipeline is premised on a **five-year horizon** and serves as the planning and budgeting tool for the implementation of Human Settlements initiatives. Each municipality's Housing Pipeline is an integral component of the Provincial Department of Human Settlements Business Plan.

It is required that the Housing Pipeline be reviewed annually. The latest review of the Housing Pipeline was approved by the Council in April 2024. This revision includes the following:

Figure 31: Housing Pipeline Time Frame, Objective and Estimate Cost



The objective of the Housing Pipeline is to place more emphasis on the following housing types or programmes:

- Social housing (the National Minister of Human Settlements approved Stellenbosch as a restructuring town and restructuring zones in November 2016;
- Provision of serviced sites;
- Access to affordable housing (GAP housing);
- Upgrading of informal settlements; and
- Mixed-use housing (which includes formalised homeownership, especially employer housing).

The estimated cost of this programme will be approximately **R10 billion** over **15 years**.

- Upgrading of informal settlements (La Rochelle, Klapmuts, Langrug, and Franschhoek);
- Access to basic services (ABS);
- Jamestown, Farm 527 (Phases 2, 3, and 4);
- Upgrading of Zone O, Kayamandi;
- Enumeration of people on farms and backyarders;
- Erf 64, Kylemore;
- Erf 7001, Cloetesville (known as "Soek-mekaar");
- Upgrade of the Kayamandi CBD;
- Adam Tas Corridor Precinct 10 (Northern Extension); and
- Social Housing.

7.3.3.3 Upgrading of Informal Settlements

The municipality manages and coordinates the upgrading of informal settlements through the following broad objectives:

- In-situ upgrading of informal settlements;
- Upgrade informal settlements through the provision of basic services;
- Develop emergency housing sites geared to accommodate evictees;
- Enumerate / undertake demographic surveys of identified informal settlements;
- Facilitate tenure security in informal settlements;
- Assist in short-term job creation through linkages with the Expanded Public Works Programme (EPWP) and longer-term job creation through upgrading programmes;
- Facilitate capacity-building and training for residents and stakeholders through direct service provision and partnerships with outside agencies; and
- Manage the provision of services and development programmes to informal settlements.

7.3.3.4 Informal Backyard Dwellings

The municipality, through the Housing Pipeline, is actively attempting to address the needs and plight of backyard dwellers within the municipal area. Currently, it is required to be registered on the Housing Demand Database, and hopefully, this will result in a permanent dwelling in one of the Council's housing projects. This process is long and tedious, and the chance of actually obtaining a formal house is very slim. Therefore, the Council is actively researching ways in which the service (and basic services) to backyard dwellers can be improved through its various housing programmes, especially Social Housing (affordable rental).

7.3.3.5 Social Housing

Stellenbosch Municipality was approved as a Restructuring Town in March 2017 by the National Minister of Human Settlements. This approval included the confirmation of the various Restructuring Zones within the municipality, and the latter culminated in a Council decision instructing the

administration to attract social housing institutions (SHIs) and / or other development agencies (ODAs) to effect the municipality's social housing programme.

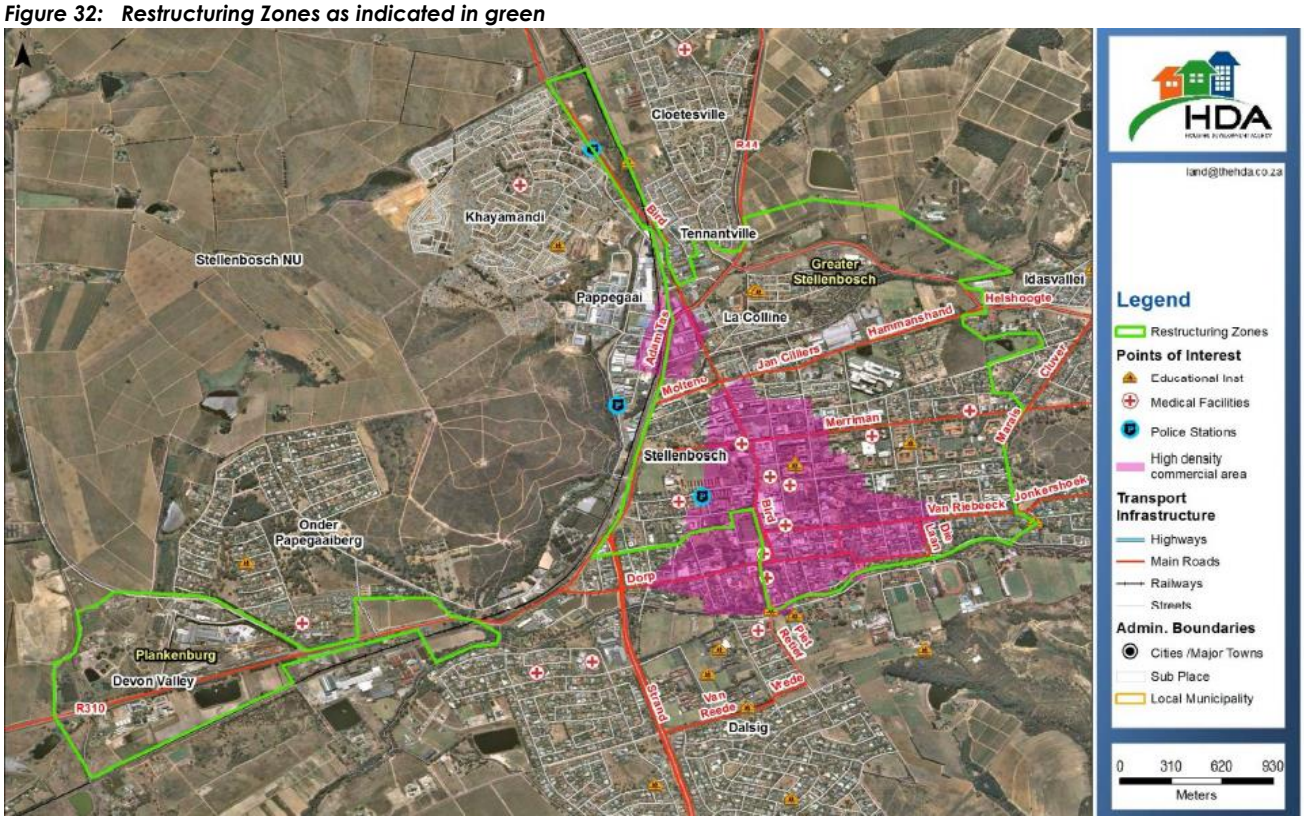
This programme aims to ensure improved quality of life for communities through a rental housing programme. This process of integration speaks to the importance of:

- Economic sustainability: affordability, access to economic opportunities, and promoting job creation via the multiplier effect associated with building medium-density housing stock, etc.;
- Social sustainability: social integration between various income groups, access to educational, recreational, and health facilities, etc.; and
- Ecological sustainability: conservation of scarce resources.

The aim and objective of Social Housing is to offer safe and affordable rental units for families with monthly incomes ranging from R1 850 to R22 000.

The figure below depicts areas that have been declared **restructuring zones** for Stellenbosch Municipality.

Figure 32: Restructuring Zones as indicated in green



7.3.3.6 Priority Human Settlements and Housing Development Areas (PDSHDA)

In 2020, the Minister of Human Settlements gazetted the declaration of Priority Human Settlements and Housing Development Areas (PHSHDAs). The PHSHDAs intend to advance Human Settlements Spatial Transformation and Consolidation by ensuring that the delivery of housing is used to restructure and revitalise towns and cities, strengthen the livelihood prospects of households, and overcome apartheid spatial patterns by fostering integrated urban forms.

The current status of the PHSHDA for Stellenbosch Municipality, namely:

- The "Stellenbosch Urban Core" Priority Human Settlements and Housing Development Area (PHSHDA) was formally gazetted on **15 May 2020** (Government Gazette No. 43316) and consists of the neighbourhoods of Jamestown, Kayamandi, and Central Stellenbosch;
- To date, the Housing Development Agency (HDA), with assistance from the Provincial Department of Infrastructure (PDoI), have undertaken a Status Quo Analysis in preparation for the drafting of the Stellenbosch PHSHDA Development Plan. The Status Quo Analysis has been completed and will inform the Development Plan drafting going forward;
- The HDA appointed Plan Associates Development Planners to prepare a Development Plan for Stellenbosch Urban Core PHSHDA (Priority Human Settlement and Housing Development Area) located within the jurisdiction of the Stellenbosch Municipality. The first inception meeting (Phase 1) took place on **15 April 2024**;
- As a first step in Phase 2 (Situational Analysis and Vision Directives), the project team will conduct a literature study and multi-sectoral situational analysis of the study area, looking at the current situation within the study area. This will include the following components:
    - An assessment of the current regional development context of the study area and focus areas.
    - An assessment of historic and contextual documentation consisting of the following:
        - National Development Plan (NDP);
        - Western Cape Provincial Spatial Development Plan;
        - Spatial Planning and Land Use Management Act (SPLUMA);
        - Western Cape Multi-Year Housing Development Plan and Business Plan;
        - Municipal Housing Sector Plan;
        - Precinct Plans;
        - Strategic Integrated Projects (SIPS);
        - Key legislative requirements;
        - Approved development rights; and
        - Identified properties falling within the Priority Housing Development Area (PHSHDA) and immediate surrounds.

It should be noted that phases 1 and 2 were completed by 30 June 2024.

Phase 2(b) of the project involves formulating a synthesis based on the information collected as part of the situational analysis. As part of the synthesis, the project team will formulate the identified development opportunities and constraints about the study area, highlight the factors that attract business or investments to the area, and identify the factors that drive investment away from the area.

This information will be based on the technical information collected in Phase 2 and on the input received from the public during the public liaison programme. It is anticipated that Phase 2(b) would take about four weeks to complete.

The draft vision formulated in Phase 3(a) will be refined, informed by the previous phases. The objectives will strongly link to the outcome of the Situational Analysis and Synthesis and will specifically focus on the development issues, opportunities, and challenges identified to ensure that the final plan incorporates all the form-giving elements identified.

Based on the philosophy and the objectives referred to above, the project team will then design the Development Concept and the detailed Development Plan for the study area.

The Focus Area Plans (Phase 3b) will provide more detail on the specific areas within the overall PHSHDA Development Plan.

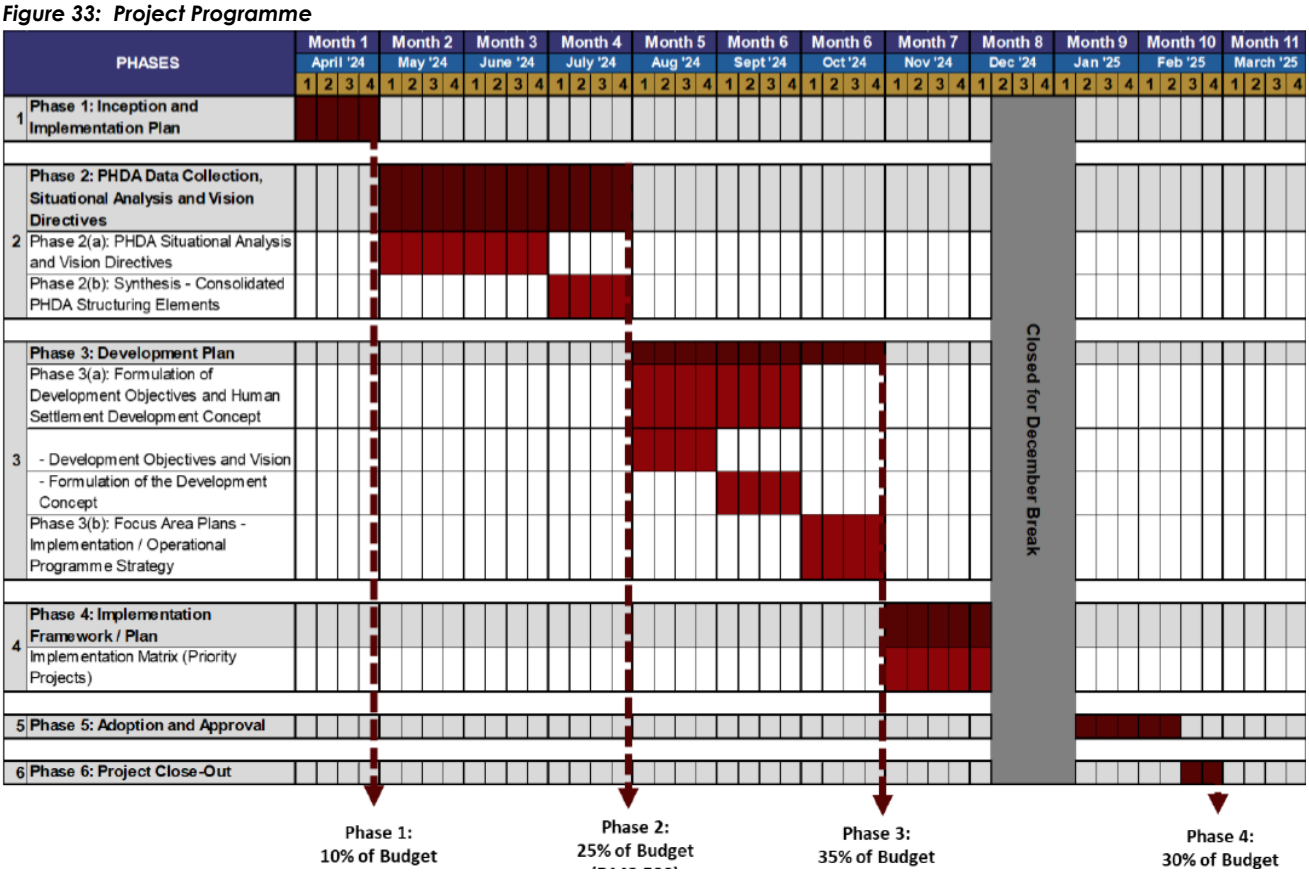
The implementation programme (Phase 4) will provide clear separate phases that can allow for multi-year phased implementation. A priority matrix will be included in the implementation plan to provide a guide to which projects need to be implemented in the short, medium, and long-term.

The final Development Plan (Phase 5) will be presented to the various decision-making bodies in preparation for the adoption of the plan by the Council. The PHSHDA Plan will be advertised for public input once the Council has adopted the Plan. The Stellenbosch Municipality will drive the formal public participation with the assistance of Plan Associates.

Phase 6 will consist of the submission of the close-out report.

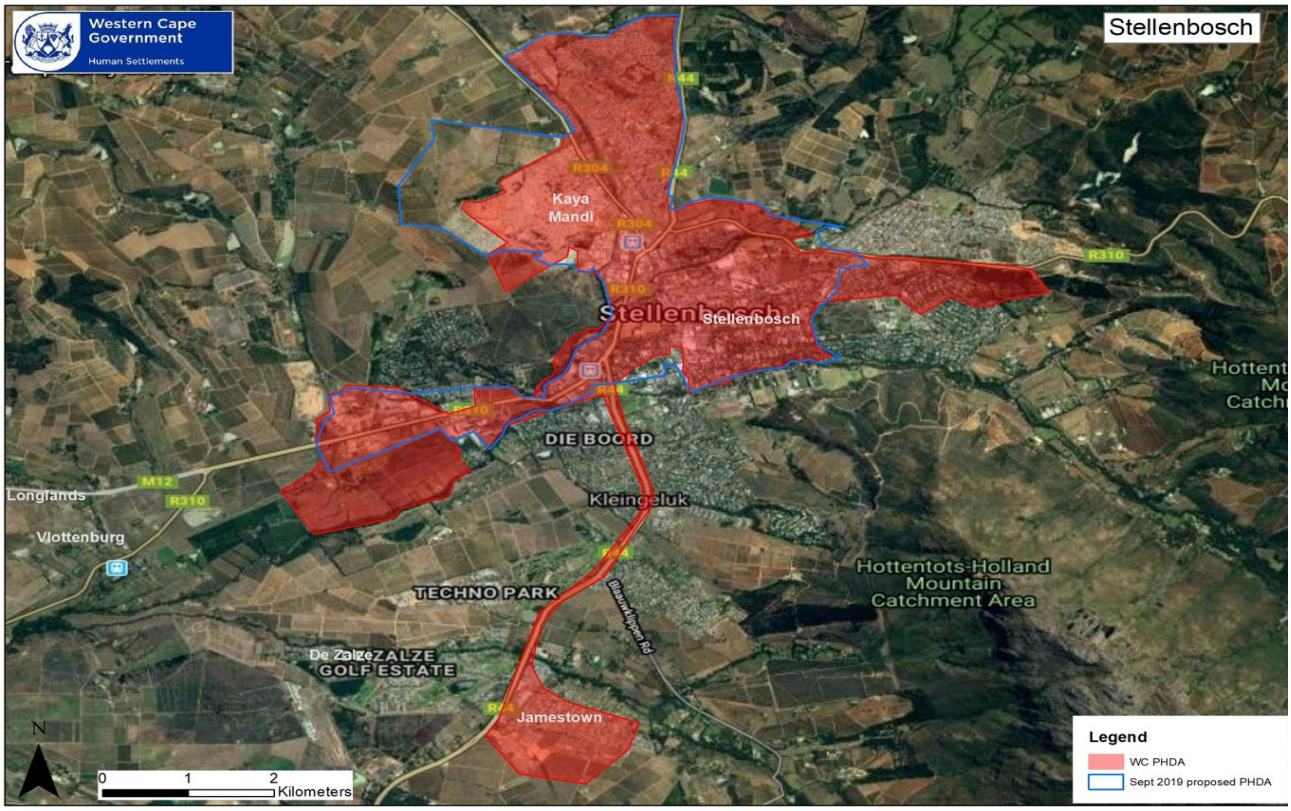
It was agreed upon with all stakeholders that the development plan be rolled out in different phases. The project programme below illustrates the different phases in which the project will be executed and the time frames linked to each milestone.

Figure 33: Project Programme



The figure below depicts areas that have been declared as Priority Human Settlements and Housing Development Areas (PDSHDA):

Figure 34: Priority Human Settlements and Housing Development Areas (PDSHDA)



The approved Housing Pipeline is available on request at the Directorate: Planning and Economic Development, on 021 808 8758 or via email at: lester.vanstavel@stellenbosch.gov.za.

7.3.3.7 Implementation Plan: Priority Housing Projects and Upgrading of Informal Settlements

Table 40: Summary Results: Housing Pipeline - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	6	3	1
😐	Project in progress.	0	0	3
☹	Not completed / No budget available / District Function / Provincial Function	1	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	2
Total IDP Deliverables		**7**	**3**	**6**

Table 41: Priority Housing Projects and Upgrading of Informal Settlements

Funding Type							Project Rating					
▲	Municipal Funding	●	Grant Funding (CCR / HSDG)	■	External Loan / Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

DIRECTORATE: INFRASTRUCTURE SERVICES																			Performance Comment
IDP Ref No	Responsible Department	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project Phase	Number of Housing Opportunities	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27		
TBC	PMU	Construction of Longlands, Vlottenburg (144 serviced sites)	Percentage of the Longlands, Vlottenburg Capital Budget actually spent by 30 June	Construction	144	90%	90%	n/a	n/a	n/a	n/a	●	☺	n/a	n/a	n/a	n/a		Target achieved.

DIRECTORATE: INFRASTRUCTURE SERVICES																		Performance Comment
IDP Ref No	Responsible Department	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project Phase	Number of Housing Opportunities	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	PMU	Rectification of Cloetesville: The Steps / Orlean Lounge Houses (Temporary units with toilets erected for temporary relocation of occupants during rectification unit	Percentage of Cloetesville: The Steps / Orlean Lounge Houses rectification Capital Budget actually spent by 30 June	Construction	161	90%	90%	n/a	n/a	n/a	n/a		n/a	n/a	n/a	n/a	n/a	Project to be completed by 30 June 2025.
TBC	PMU	Upgrading of Zone O in Kayamandi	Percentage of the Zone O (in Kayamandi) Capital Budget actually spent by 30 June	Construction will be dealt with in phases	711	90%	90%	n/a	90%	90%	90%		☹	n/a	☺	n/a	n/a	2023 /24 financial year: Installation of services has commenced. 22 families need to be relocated to enable the completion of phase 1 service sites (178 services). Installation of services has been completed for 178 sites.
TBC	PMU	Development of the Kayamandi Town Centre	Percentage of the Kayamandi Town Centre development Capital Budget actually spent by 30 June	Implementation	±1 854	90%	n/a	n/a	n/a	n/a	90%		n/a	n/a	n/a	n/a	n/a	The project is in the planning phase with the Department: Housing Development

DIRECTORATE: INFRASTRUCTURE SERVICES																			Performance Comment
IDP Ref No	Responsible Department	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project Phase	Number of Housing Opportunities	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	PMU	Development of Erf 64 Kylemore	Percentage of the Erf 64 Kylemore Development Capital Budget actually spent by 30 June	Implementation	±171	90%	n/a	n/a	n/a	n/a	90%		n/a	n/a	n/a	n/a	n/a	The project is in the planning phase with the Department: Housing Development
TBC	PMU	Development of Erf 2183, La Rochelle, Klapmuts	Percentage of Erf 2183, La Rochelle, Klapmuts Development Capital Budget actually spent by 30 June	Planning (service sites)	±100	n/a	n/a	n/a	n/a	n/a	n/a		n/a	n/a	n/a	n/a	n/a	There has been no confirmation from the Department: Housing Development with regards to the Power of Attorney from the National Department of Public Works and Infrastructure. Therefore, funding has been removed from the 2023/24 financial year.
TBC	PMU and Department: Housing Development	Development of the Stellenbosch Extension	Percentage of Stellenbosch extension, development Capital Budget actually spent by 30 June	Planning (Mix-used development)	± 5 000 - 6 000	90%	n/a	n/a	n/a	n/a	90%		n/a	n/a	n/a	n/a	n/a	

DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT																			
IDP Ref	Responsible Department	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project Phase	Number of Housing Opportunities	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	Housing Development	To obtain development rights on Erf 7001, Cloetesville to establish GAP housing	Percentage of the Erf 7001, Cloetesville annual capital budget actually spent by 30 June	Planning	360 GAP housing	90%	90%	90%	n/a*	n/a*	n/a*	●	☺	☺	n/a	n/a	n/a	100% of the capital budget was actually spent by 30 June 2023. The land use application was advertised for public comments and concluded on 25 February 2024. 2023/24: Target achieved. 99.95% of the budget was spent by 30 June 2024.
TBC	Housing Development	Finalise the sub-division plan for Jamestown (Phases 2 and 3)	Percentage of the Jamestown, Phase 2 and 3 annual capital budget actually spent by 30 June	Planning	±2 000 housing opportunities (to be determined per phase)	90%	90%	n/a*	n/a*	n/a*	n/a*	●	☺	n/a	n/a	n/a	n/a	100% of the capital budget was actually spent by 30 June 2023. The land use application was submitted to MPT for a decision. 99.48% of the budget was spent by 30 June 2024.

DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT																				
IDP Ref	Responsible Department	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project Phase	Number of Housing Opportunities	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	Housing Development	Obtain development rights for mixed-use development for Jamestown Phase 4	Percentage of the Jamestown, Phase 4 annual capital budget actually spent by 30 June	Planning		90%	n/a	n/a	90%	n/a*	n/a*		n/a	n/a	😐	n/a	n/a	PDoI approved additional funding for the 2023/24 financial year. This was acknowledged in the mid-year adjustment budget of the municipality. The expenditure to date on said project is R795 934.
TBC	Housing Development	Submit status reports on Social Housing (affordable rental accommodation) on Farms 81/2 and 81/9, Stellenbosch to the Executive Mayor	Number of quarterly status reports on Social Housing submitted to the Executive Mayor	Planning (SHIs and / or ODAs attract)	±250	20	4	4	4	4	4		☺	☺	n/a	n/a	n/a	4 reports submitted by 30 June 2023. 4 reports had been submitted by 30 June 2024.
TBC	Housing Development	Submission of Land Use Rights Application for the Northern Extention to the Municipal Planning Terminal (MPT)	Number of Land Use Rights Applications for the Northern Extension submitted to MPT by 30 June	Planning (Mix-used development)	± 5 000 - 6 000	1	n/a	n/a	1	n/a	n/a		n/a	n/a	😐	n/a	n/a	The land use application was advertised for public comments and concluded on 25 February 2024. MPT approval is expected in Q3 of the 2024/25 financial year.

DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT																				
IDP Ref	Responsible Department	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project Phase	Number of Housing Opportunities	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	Housing Development	Submission of Land Use Rights Application for the Kayamandi Town Centre to the MPT	Number of Land Use Rights Applications for the Kayamandi Town Centre submitted to MPT by 30 June	Planning (Mix -used development)	±1 854	1	n/a	n/a	1	n/a	n/a		n/a	n/a	😐	n/a	n/a	The land use application has been submitted to the Department: Land Use Management for submission to MPT.
TBC	Housing Development	To obtain development rights for Erf 64 Kylemore	Percentage of the Erf 64 Kylemore annual capital budget actually spent by 30 June	Planning	±171	90%	90%	90%	90%	90%	n/a*		☺	☺	n/a	n/a	n/a	99.20% of the capital budget was actually spent by 30 June 2023. 100% of the capital budget was actually spent by 30 June 2024. The consultants are in the process of concluding the land use application for submission to the Section: Land Use Management. Expenditure will occur as per cashflow and programme.

DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT														Progress Rating					
IDP Ref	Responsible Department	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project Phase	Number of Housing Opportunities	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	Housing Development	To obtain development rights La Motte: Farm 1339, Farm 1158 and Farm 1158/1	Percentage of the La Motte: Farm 1339, Farm 1158 and Farm 1158/1 annual capital budget actually spent by 30 June	Planning (Mix-used development)	±1 100	90%	n/a	n/a	n/a	90%	n/a*		n/a	n/a	n/a	n/a	n/a	An application was submitted to NDoPW&I for a PoA in favour of Stellenbosch Municipality to obtain development rights. There has been no confirmation with regard to the POA. Funding has been removed because the land has not been transferred to the municipality.
TBC	Housing Development	To obtain development rights Erf 2183, La Rochelle, Klapmuts	Percentage of the Erf 2183, La Rochelle, Klapmuts annual capital budget actually spent by 30 June	Planning (service sites)	±100	n/a	n/a	n/a*	n/a*	n/a*	n/a*		n/a	n/a	n/a	n/a	n/a	An application was submitted to NDoPW&I for a PoA in favour of Stellenbosch Municipality to obtain development rights. There has been no confirmation with regard to the PoA. Therefore, funding has been removed.

n/a* - After obtaining development rights, implementation of the project is dealt with by the Department: Project Management Unit.

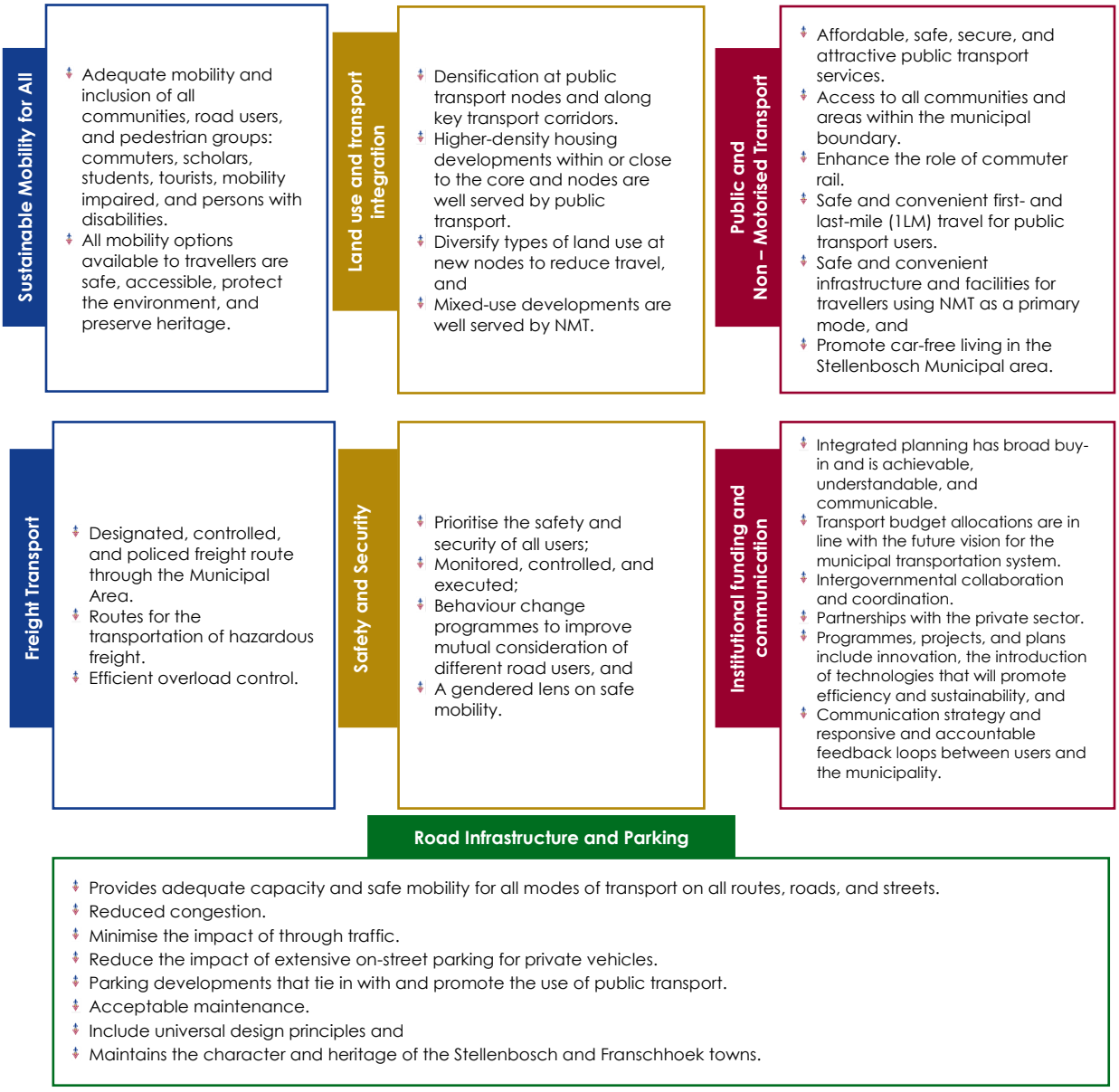
7.3.4 Comprehensive Integrated Transport Plan

The National Land Transport Act, 2009 (Act No. 5 of 2009) (NLTA) requires "Type 1" planning authorities (the country's major cities and towns (including Stellenbosch Municipality)) to prepare a Comprehensive Integrated Transport Plan (CITP). Generally, a CITP is considered a mechanism by which planning authorities can plan for, develop, manage, integrate, and provide for all modes of transport in their areas of jurisdiction.

The vision for the municipality's 2023–2028 CITP is as follows: Stellenbosch Municipality has an integrated, effective, and sustainable transport system that unlocks economic opportunities and is accessible, safe, reliable, and affordable to all communities serviced by the municipality.

Pursuant to achieving the vision and addressing user needs, issues, and gaps, the objectives for the transport system for Stellenbosch Municipality over the next 5 years and beyond are as follows (Chapters 2.3 and 2.4 of the CITP):

Figure 35: Objectives for the Stellenbosch Municipality Comprehensive Integrated Transport Plan (CITP)



7.3.4.1 Implementation Plan: Comprehensive Integrated Transport Plan (CITP)

Table 42: Summary Results: CITP - IDP Deliverables 2022- 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	4	4	0
😐	Project in progress.	0	0	0
☹	Not completed / No budget available / District Function / Provincial Function	0	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	3
Total IDP Deliverables		**4**	**4**	**3**

Table 43: CITP Strategic Interventions

Funding Type							Project Rating					
▲	Municipal Funding	●	Grant Funding	■	External Loan/ Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

IMPLEMENTATION PLAN: COMPREHENSIVE INTEGRATED TRANSPORT PLAN (CITP)																	
IDP Ref	Key Activity/ Project/ Programme/ Initiative (measurable action)	Description of Unit of Measurement	Project Phase	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	Investigations and feasibility reports for a mechanism for the Internal Transport Feeder System from park and ride areas to the CDB	Number of assessment reports for the Internal Transport Feeder System completed by 30 June	Inception / Feasibility	1	n/a	n/a	n/a	1	n/a	▲	n/a	n/a	n/a	n/a	n/a	The target has been moved to the 2025/26 financial year. Synergy has been acquired with the Provincial Government: Department of Mobility to also support and bolster the municipality's programme on the Park and Ride Study.

IMPLEMENTATION PLAN: COMPREHENSIVE INTEGRATED TRANSPORT PLAN (CITP)																	
IDP Ref	Key Activity/ Project/ Programme/ Initiative (measurable action)	Description of Unit of Measurement	Project Phase	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	Progress Rating 2023/24	Progress Rating 2024/25	Progress Rating 2025/26	Progress Rating 2026/27	Performance Comment
TBC	Facilitating the implementation and optimisation engagements of the Public Transport System	Number of implementation and optimisation engagements of the Public Transport System facilitated by 30 June	Ongoing, forming part of the internal operational programme	5	1	1	1	1	1	▲	☺	☺	n/a	n/a	n/a	Target achieved.
TBC	Submission of assessment reports for management of park and ride facilities to the Municipal Manager	Number of assessment reports for management of park and ride facilities submitted to the Municipal Manager by 30 June	Inception / Feasibility	2	n/a	n/a	1	1	n/a	▲	n/a	n/a	n/a	n/a	n/a	IDP deliverable to be reported on by 30 June 2025.
TBC	Develop a Congestion Charge Strategy	Number of Congestion Charge Strategies developed by 30 June	Inception / Feasibility	n/a	n/a	n/a	n/a	n/a	n/a	▲	n/a	n/a	n/a	n/a	n/a	The implementation of an efficient public transportation system is the first milestone before considering a congestion charge strategy. The new CITP, approved by the Council in 2023/24, does not currently propose congestion charges.
TBC	Conduct investigations for the pedestrianisation of streets	Number of investigations for the pedestrianisation of streets conducted by 30 June	Inception / Feasibility	1	n/a	1	n/a	n/a	n/a	▲	n/a	☺	n/a	n/a	n/a	Dennesig development. Investigation completed. Target achieved.

IMPLEMENTATION PLAN: COMPREHENSIVE INTEGRATED TRANSPORT PLAN (CITP)																	
IDP Ref	Key Activity/ Project/ Programme/ Initiative (measurable action)	Description of Unit of Measurement	Project Phase	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	Completion of Tour Bus facilities in Stellenbosch and Franschhoek Towns	Number of Tour Bus facilities in Stellenbosch and Franschhoek Towns completed by 30 June	Design / Implementation (Included in CEF)	2	n/a	n/a	n/a	1	1	▲	n/a	n/a	n/a	n/a	n/a	The target has been moved to the 2025/26 financial year. The 1–100-year flood rehabilitation took precedence in 2023/24. Tour bus facilities are earmarked for the outer financial years.
TBC	Submission of an assessment report to the Provincial Department of Transport on the implementation of public transport lanes on the R44 (from both directions Stellenbosch – Somerset West)	Number of assessment reports submitted to the Provincial Department of Transport on the implementation of public transport lanes on the R44 (from both directions Stellenbosch – Somerset West) completed by 30 June	Feasibility	1	n/a	n/a	1	n/a	n/a	▲	n/a	n/a	n/a	n/a	n/a	IDP deliverable to be reported on by 30 June 2025.
TBC	Engagements with the University to collaborate on the implementation and improvement of park-and-ride facilities and shuttle services for students	Number of engagements held to collaborate on the implementation and improvement of park and ride facilities by 30 June	Ongoing, forming part of the internal operational programme	n/a	n/a	n/a	n/a	n/a	n/a	▲	n/a	n/a	n/a	n/a	n/a	Linked to the park and ride deliverable in the CITP.

IMPLEMENTATION PLAN: COMPREHENSIVE INTEGRATED TRANSPORT PLAN (CITP)																	
IDP Ref	Key Activity/ Project/ Programme/ Initiative (measurable action)	Description of Unit of Measurement	Project Phase	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	Completion of the Kayamandi Pedestrian Bridge	Number of Kayamandi Pedestrian Bridges completed by 30 June	Implementation (Included in CEF)	1	n/a	n/a	n/a	1	n/a	▲	n/a	n/a	n/a	n/a	n/a	Due to budget prioritisation, only the Distillery Road bridge could be budgeted for in the 2022/23 financial year. The target has been moved to the 2025/26 financial year. The initial design was more expensive than the allocated budget. Re-design is underway.
TBC	Completion of the Lanquedoc Access Road and Bridge	Number of Lanquedoc Access Roads and Bridges completed by 30 June	Implementation (Included in CEF)	1	n/a	n/a	n/a	1	n/a	▲	n/a	n/a	n/a	n/a	n/a	Due to budget prioritisation, only the Distillery Road bridge could be budgeted for in the 2022/23 financial year. Construction of the Lanquedoc bridge is underway. Contractors are on-site. Completion is planned for the 2025/26 financial year.

IMPLEMENTATION PLAN: COMPREHENSIVE INTEGRATED TRANSPORT PLAN (CITP)																	
IDP Ref	Key Activity/ Project/ Programme/ Initiative (measurable action)	Description of Unit of Measurement	Project Phase	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	Progress Rating 2023/24	Progress Rating 2024/25	Progress Rating 2025/26	Progress Rating 2026/27	Performance Comment
TBC	Completion of the expansion of the NMT projects	Number of expansions of the NMT projects completed by 30 June	Implementation (Included in CEF)	1	1	n/a	n/a	n/a	n/a	▲	☺	n/a	n/a	n/a	n/a	Target achieved in the 2022/23 financial year. NMT projects are being rolled out as per the NMT Master Plan each financial year.
TBC	Spent the Traffic Signal Synchronisation programme	Percentage of the Traffic Signal Synchronisation programme capital budget actually spent by 30 June	Implementation (Included in CEF)	90%	90%	90%	90%	90%	90%	▲	☺	☺	n/a	n/a	n/a	Target achieved in the 2022/23 financial year. 100% capital expenditure for the 2023/24 financial year.
TBC	Complete the improvements on the Main Road intersections (R44, Alexander Street; R44, Merriman Lane; R45 Le Roux, Franschhoek; and R45, Helshoogte Road Realignment)	Percentage of the Main Road Intersection Improvements capital budget actually spent by 30 June	Implementation (Included in CEF)	90%	90%	90%	90%	90%	90%	▲	☺	☺	n/a	n/a	n/a	Target achieved for the 2022/23 financial year. Target achieved. 100% capital expenditure for the 2023/24 financial year on the Franschhoek and Helshoogte Road improvements and 99.68% capital expenditure on the Strand / Adam Tas / Alexander Road.

IMPLEMENTATION PLAN: COMPREHENSIVE INTEGRATED TRANSPORT PLAN (CITP)																	
IDP Ref	Key Activity/ Project/ Programme/ Initiative (measurable action)	Description of Unit of Measurement	Project Phase	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	Conduct Transport Studies for the Adam Tas Corridor (ATC)	Number of Transport Studies for the ATC conducted by 30 June	Designs	1	n/a	n/a	n/a	1	n/a	▲	n/a	n/a	n/a	n/a	n/a	The ATC LSDF and Overlay Zone were approved by the Council in the 2023/24 financial year. Target moved to the 2025/26 financial year. The Department: RTS is currently busy with the Transport Plan.

7.3.5 Integrated Waste Management Plan (IWMP)

The third-generation IWMP, developed in 2020, was replaced with the 4th Generation Integrated Waste Management Plan (IWMP) as approved by the Council in 2024.

The development of the IWMP is necessary, as it is an integral tool to identify current needs and act as a guide towards sustainable waste management. The IWMP must be incorporated as part of each municipality's Integrated Development Plan (IDP), although it is submitted as a separate document. The IWMP also indicates the alignment of its goals with the Western Cape IWMP, the District Municipality IWMP and the National Waste Management Strategy, 2020 (NWMS).

Stellenbosch Municipality's 4th Generation IWMP examined the 2023 state (Status Quo Analysis) of the solid waste management system of the Stellenbosch Municipality and provided an overview thereof. This overview includes the various aspects of, and the factors impacting the solid waste management system. These range from relevant legislation; the socioeconomic context of the Stellenbosch Municipality, waste types and quantities generated, waste management systems and infrastructure; education and awareness initiatives, and financing.

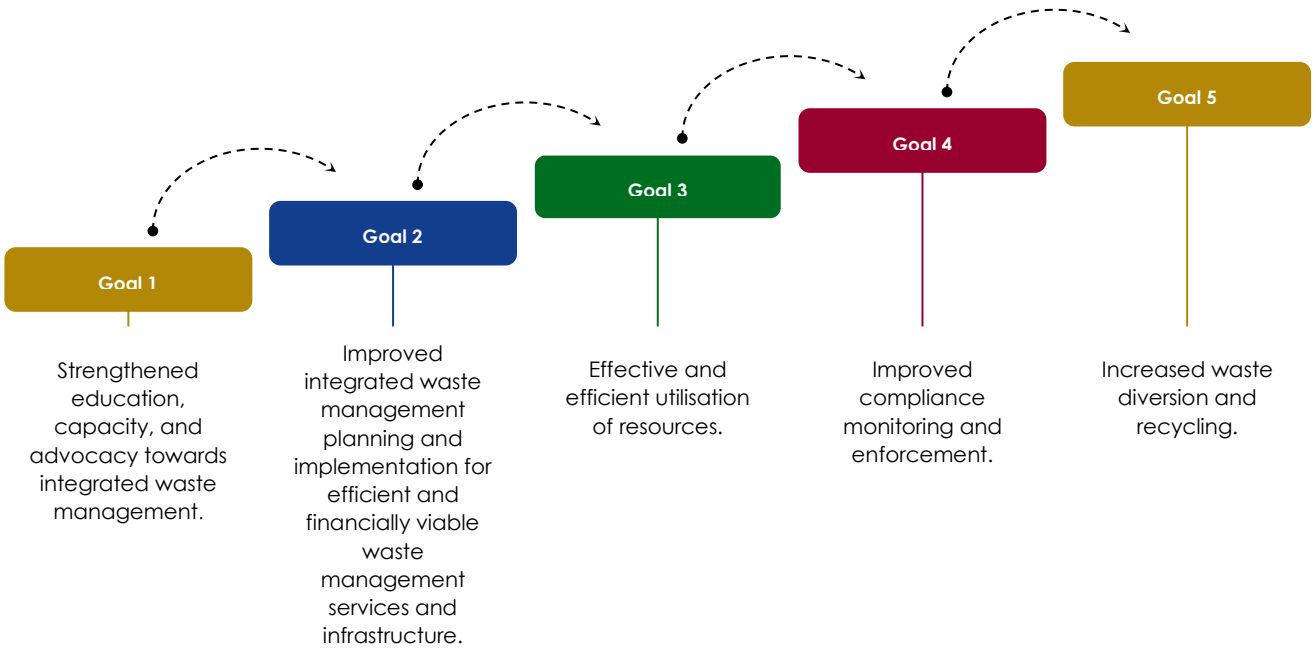
The analysis of the status quo assessment is utilised to identify the gaps and needs of Stellenbosch Municipality's waste management system. The scope also includes the formulation of goals and objectives required to address the gaps and needs. The goals and objectives are limited to implementation at the local authority level. The implementation plan to improve the waste management system and to achieve the identified goals is coupled with a monitoring and review programme to ensure the successful implementation of the IWMP. The IWMP will be implemented over the period 2024 - 2029 and will be reviewed annually.

With regular updates to this document, changing needs and progress in the waste management sector can be tracked, and strategies can be adjusted as needed.

7.3.5.1 Goals and Objectives

Five goals were identified for the Stellenbosch Municipality. The development of these goals has been informed by the previous IWMP, situational analysis, and gap and needs assessment, as follows:

Figure 36: Goals and objectives of the IWMP



7.3.5.2 Waste Management Systems and Infrastructure

The waste management division within the municipality provides the following services: collections, recycling, disposal to landfill site, wheelie bins (240 L), hiring of wheelie bins (for special events), emptying of skips, and drop-offs.

The Stellenbosch Municipality serves approximately 38 500 households with solid waste management services. The 28 751 collection points are spread across the WCO24. The refuse collection breakdown is approximately 20 000 wheelie bins and 4 000 standard refuse bags as of 2019. The refuse bins are used to collect from formal areas, while the refuse bags are used to collect from informal and farm / rural areas. The municipality utilises 11 refuse collection trucks that are operated by more than 60 crew members in a 30-hour working week.

The municipality renders an area cleaning service 5 days a week from Monday to Friday. The area cleaning staffing structure consists of 2 teams. The first team covers area cleaning for Stellenbosch, and the second team covers area cleaning for Franschhoek, Dwarsrivier, and Klapmuts.

The municipality provides a two-bag collection system in middle- to high-income areas where black bags and clear bags are collected once a week. Households are required to separate and sort waste at source into two streams, namely general landfill waste (black bags) and recyclable waste (clear bags).).

Figure 37: Waste types and waste sources addressed in the IWMP

Waste **types** addressed in the **IWMP**	Waste **sources** addressed in the **IWMP**
Domestic waste, garden waste, construction and demolition waste, household hazardous waste, and hazardous waste (including health care risk waste).	Residential; Business; Industry; Farms / rural areas; Illegal dumping; Street cleaning

7.3.5.3 Monitoring and Review of the IWMP

To ensure corrective action is taken where necessary, and that long-term strategic goals are met, it is imperative that the monitoring focuses on the short-term objectives of the IWMP. The monitoring of the IWMP also makes provision for the adjustment of the IWMP.

The effectiveness of the Stellenbosch Municipality 4th Generation IWMP will be reviewed 5 years after its implementation date. Within 3 months of the end of the 5-year IWMP implementation period, a review report of the IWMP must be documented for formal submission to the Stellenbosch Municipal Council and to the DEA&DP.

7.3.5.4 Implementation Plan: Integrated Waste Management Plan (IWMP)

Based on the gaps and needs identified, the aligned goals of the IWMP, and planned projects by the municipality, the plan contains the objectives, timeline, and resources required for the implementation of the IWMP. The gaps and needs identified are linked to the main goals contained in the Western Cape Provincial IWMP.

Table 44: Summary Results: IWMP - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	5	9	1
😐	Project in progress.	0	0	1
☹	Not completed / No budget available / District Function / Provincial Function	0	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	7
Total IDP Deliverables		**5**	**9**	**9**

Table 45: Integrated Waste Management Plan Interventions

Funding Type								Project Rating					
▲	Municipal Funding	●	Grant Funding	■	External Loan / Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

IMPLEMENTATION PLAN: INTEGRATED WASTE MANAGEMENT PLAN (IWMP)																		Performance Comment
IDP Ref	Goal	Objective	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	5-year target	Year 1 Target	Year 2 Target	Year 3 Target	Year 4 Target	Year 5 Target	Funding Type	Progress Rating						
						2022/23	2023/24	2024/25	2025/26	2026/27		2022/23	2023/24	2024/25	2025/26	2026/27		
TBC	**Goal 1:** Strengthened education, capacity, and advocacy towards Integrated Waste Management	Facilitate consumer and industry responsibility in Integrated Waste Management	Conduct follow–up visits to the special and hazardous waste generators in the Stellenbosch Municipality	Number of follow-up visits conducted at the special and hazardous waste generators in the Stellenbosch Municipality by 30 June	1	n/a	1	n/a	n/a	n/a	▲	n/a	☺	n/a	n/a	n/a	Target achieved.	

IMPLEMENTATION PLAN: INTEGRATED WASTE MANAGEMENT PLAN (IWMP)																		Performance Comment
IDP Ref	Goal	Objective	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	
		Promote and ensure awareness and education of integrated waste management	Conduct educational awareness campaigns	Number of educational awareness campaigns conducted by 30 June	34	2	2	10	10	10	▲	☺	☺	n/a	n/a	n/a	Target achieved for the 2023/24 financial year. Target adjusted upwards for the period 2024/25 – 2026/27.
		Build and strengthen waste management capacity	Attend waste management seminars and / or forums	Number of waste management seminars and / or forums attended by 30 June	15	3	3	3	3	3	▲	☺	☺	n/a	n/a	n/a	Five seminars / workshops were attended in the 2022/23 financial year. Target achieved in the 2023/24 financial year. 2024/25 financial year: 2 forums attended by 28 February 2025.
TBC	**Goal 2:** Improved Integrated Waste Management Planning and implementation for efficient waste services and infrastructure	Facilitate municipal waste management planning	Review of the Integrated Waste Management Plan (IWMP)	Number of IWMP reviewed by 31 March	4	n/a	1	1	1	1	▲	n/a	☺	n/a	n/a	n/a	Review the IWMP as part of the development of the 4th Generation IWMP to be submitted to the Section 80 Committee by 28 February 2024.
			Submit the 4th Generation IWMP to MayCo	Number of 4th Generation IWMPs submitted to MayCo by 30 June	1	n/a	n/a	1	n/a	n/a	▲	n/a	n/a	☺	n/a	n/a	Target achieved. The final 4th Generation IWMP was approved by the Council on 29 January 2025.

IMPLEMENTATION PLAN: INTEGRATED WASTE MANAGEMENT PLAN (IWMP)																		
IDP Ref	Goal	Objective	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
		Promote industry waste management planning	Conduct engagements with industries to reduce waste generation	Number of engagements conducted with industries to reduce waste generation by 30 June	1	n/a	n/a	n/a	n/a	1	▲	n/a	n/a	n/a	n/a	n/a	Linked to the 4th Generation IWMP.
		Promote the establishment of Integrated Waste Management Infrastructure and Services	Carry out vehicle assessments	Number of vehicle assessments carried out by 30 June	4	n/a	1	1	1	1	▲	n/a	☺	n/a	n/a	n/a	The target was achieved for the 2023/24 financial year. The vehicle fleet was assessed, and new vehicles were procured.
			Develop a mechanical biological treatment (MBT) facility	Number of MBT facilities developed by 31 March	n/a	n/a	n/a	n/a	n/a	n/a	▲	n/a	n/a	n/a	n/a	n/a	A feasibility study was conducted, and the project was found to be unfeasible.
TBC	**Goal 2:** Improved Integrated Waste Management Planning and implementation for efficient waste services and infrastructure	Ensure effective and efficient waste information management	Conduct system improvement waste data	Number of systems improvements conducted on waste data by 30 June	4	n/a	1	1	1	1	▲	n/a	☺	n/a	n/a	n/a	Target achieved for the 2023/24 financial year. The study has been concluded. Completion of 1 system improvement on waste data.
TBC	**Goal 3:** Effective and efficient utilisation of resources	Minimise the consumption of natural resources	Linked to **Goal 1**		n/a	n/a	n/a	n/a	n/a	n/a		n/a	n/a	n/a	n/a	n/a	

IMPLEMENTATION PLAN: INTEGRATED WASTE MANAGEMENT PLAN (IWMP)																		Performance Comment
IDP Ref	Goal	Objective	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	
		Stimulate job creation within the waste economy	Create job opportunities in the waste management sector	Number of job opportunities created in the waste management sector by 30 June	1730	400	400	330	300	300	▲	☺	☺	n/a	n/a	n/a	608 jobs were created in the 2022/23 financial year. 833 jobs were created by 30 June 2024 The target has been revised and reduced for the period 2024/25 – 2026/27 from 400 to 330 and to 300 for the outer financial years.
		Increase waste diversion through reuse, recovery and recycling	Develop identified waste diversion infrastructure to increase diversion	Number of waste diversion infrastructure developed to increase diversion by 30 June	n/a	n/a	n/a	n/a	n/a	n/a	▲	n/a	n/a	n/a	n/a	n/a	The IDP deliverable was replaced with developing a mini MRF (material recovery facility) in Franschhoek and Klapmuts.
TBC	New IDP deliverable linked to the 4th Generation IWMP	MRF (material recovery facility)	Develop a mini MRF (material recovery facility) in Franschhoek	Number of mini MRFs developed (material recovery facility) in Franschhoek by 30 June	1	n/a	n/a	n/a	n/a	1	▲	n/a	n/a	n/a	n/a	n/a	
TBC	New IDP deliverable linked to the 4th Generation IWMP	MRF (material recovery facility)	Develop a mini MRF (material recovery facility) in Klapmuts	Number of mini MRFs developed (material recovery facility) in Klapmuts by 30 June	1	n/a	n/a	n/a	n/a	1	▲	n/a	n/a	n/a	n/a	n/a	

IMPLEMENTATION PLAN: INTEGRATED WASTE MANAGEMENT PLAN (IWMP)																		Performance Comment
IDP Ref	Goal	Objective	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Goal 4:** Improved compliance with the environmental regulatory framework	Strengthen compliance monitoring and enforcement	Conduct internal and external compliance audits at all waste management facilities	Number of internal and external compliance audits conducted at all waste management facilities by 30 June	25	5	5	5	5	5	▲	☺	☺	😐	n/a	n/a	Four (4) internal audits of the Stellenbosch Municipal Waste Disposal Facilities were completed in the 2022/23 financial year. 1 external audit and 4 internal audits were completed for the 2023/24 financial year. Target achieved. 2024/25: 2 audits completed by 31 January 2025.
			Attend to illegal dumping complaints	Percentage of illegal dumping complaints attended to within 48 hours	80% per annum	80%	80%	80%	80%	80%	▲	☺	☺	n/a	n/a	n/a	80% of complaints were attended to. Target achieved.
		Remediate and rehabilitate contaminated land	Rehabilitation of the unused cell at the landfill site	Number of unused cells at the landfill site rehabilitated by 31 March	n/a	n/a	n/a	n/a	n/a	n/a	▲	n/a	n/a	n/a	n/a	n/a	Linked to the 4th Generation IWMP Planning to commence in the 2025/26 financial year. The target will be achieved in the 2028/29 financial year and will be accommodated in the 6th Generation IDP.

7.3.6 Electrical Master Plan

With the approval of the SDF in November 2019, which was almost within the time that the masterplan was due for an update, the review was not done. The complete update was planned for September 2020, but due to the COVID-19 pandemic, the updating of the masterplan was delayed.

In October 2020, the Minister of DME announced that municipalities would be allowed to purchase electricity from other sources and also generate their electricity in the future. This drastically changed the whole concept of the Stellenbosch Municipality's Masterplan. Where the municipality previously had one supplier of electricity, it would have major intake points from this one supplier. As networks flow from these points to consumers, the size of the cables will depend on the demands of these consumers for electricity. Because the municipality may now receive electricity from multiple sources, the municipal network design will no longer be compatible with this new policy. The entire masterplan must now change, as cables in certain areas may now be too big and in a few places too small. The whole system of intake points must first be established, and once that is known, the network itself must be redesigned with the knowledge of existing and future intake points and methods of energy acquisition.

To understand what the energy sources for electricity would look like, an **Energy Masterplan** has been launched and conducted by the Council for Scientific and Industrial Research (CSIR), which forms the basis for how electricity is likely to be generated or purchased. The Energy Masterplan was finalised in December 2022 and approved by the Council in March 2023, and the Electricity Masterplan was completed in June 2023 and approved by the Council in February 2024.

The plans aim to provide the Stellenbosch Municipality with a clear view and a long-term plan for the development of the electrical infrastructure required to support the envisaged demand growth in Stellenbosch and surrounding areas. The municipality also evaluated the long-term viability of existing infrastructure and the expansion and refurbishment requirements thereof, where new infrastructure should be located, and which components, either existing or new, will be required.

Apart from spatial changes, the **Electrical Masterplan** is to contain the following main elements:

- Documented assessments of primary equipment at all 66/11 kV substations and 11 kV switching substations within the municipal area;
- Site-specific assessments to provide a systematic estimate of the life remaining in substation facilities and planning to extend the life of facilities to meet future needs;
- Development of a geographical load forecast based on regional demographic and historical load growth patterns, as informed by the SDF. (The anticipated long-term load forecast was directly used as input to the expansion plan);
- Development of network strengthening and expansion options and technical evaluations to ensure that load and performance criteria are met over the short, medium, and long term (2028);
- Preparation of cost estimates for the technically viable expansion and strengthening options; and
- The Electrical Master Plan is updated every five years and is used in medium-term project planning, prioritisation, and budgeting.

7.3.7 Water Services Development Plan

As a Water Services Authority (WSA), the Stellenbosch Municipality has a duty, in terms of sections 12 and 13 of the Water Services Act, 1997 (Act No. 108 of 1997), to prepare and maintain a Water Services Development Plan (WSDP). The municipality prepared a comprehensive WSDP in 2007, 2012, and 2019 that is valid for a period of five years. The revision and updating of the WSDP commenced in the 2022/23 financial year and will be completed in the 2024/25 financial year.

The Department of Water and Sanitation is responsible for looking after South Africa's water resources. Stellenbosch Municipality's Water Services sees itself as an extension of this caretaking. Water Services is responsible for acting in line with the Water Services Act and the implementation of municipal by-laws, policies, and procedures.

As part of the WSDP package, the municipality maintains:

- Water and Sewer Master Plans;
- Water Resources Study;
- Annual water audit;
- A Water Safety Plan;
- A drinking water quality sampling programme;
- Water and sewer pipe replacement prioritisation programme; and
- A Water Demand Management (WDM) Strategy.

The Water Master Plan, Sanitation Master Plan, Bulk Water Resources / Drought Intervention Plan, Asset Register, and Pipe Replacement Prioritised Programme were updated in 2019.

A new master plan has commenced and will be completed in the 2024/25 financial year. Since water management has drastically changed with the advent of drought, the use of greywater, and the increasing cleansing of rivers, it needs to be redone. It will also align the Water Master Plan with the latest changes to the SDF.

The Water Conservation and Water Demand Management (WC and WDM) strategy is a comprehensive study that includes a 10-year financial plan. The strategy has two goals: the municipality will prioritise the implementation of WC and WDM and will ensure ongoing planning, management, monitoring, and an enabling environment. The WC and WDM initiatives include a water pipe replacement programme, an indigent domestic leak repair and meter replacement programme, a Stellenbosch water meter audit, and an in-house water services operation and maintenance programme.

Poverty reduction and improved water management are closely linked. Section 4B of the Constitution lists water and sanitation services, limited to potable water supply systems and domestic wastewater and sewerage disposal systems, as a local government function.

Access to basic water is defined as 25 liters of potable water per day supplied within 200 meters of a household.

Due to the severe drought experienced recently and the very low rainfall recorded in recent years, the municipalities in the Western Cape had to enforce water restrictions that were lifted in recent years. The Western Cape has been fortunate in the last two years with above-average rainfall, and thus no water restrictions have needed to be implemented since the previous drought ended. No water restrictions are currently envisioned for the 2024/25 financial year.

Stellenbosch Municipality supplies water to its consumers through the following water supply systems:

- Stellenbosch (Jonkershoek and Theewaterskloof Tunnel);
- Franschhoek;
- Wemmershoek (treated water imported from the City of Cape Town);
- Blackheath (treated water imported from the City of Cape Town);
- Faure (treated water imported from the City of Cape Town); and
- Other sources (boreholes).

The total population supplied with water in the Stellenbosch Municipal Area amounts to approximately 186 094 residents. Water is also supplied to a fairly extensive industrial area. Emergency water is supplied to farm communities that do not get water from the farms that they stay on.

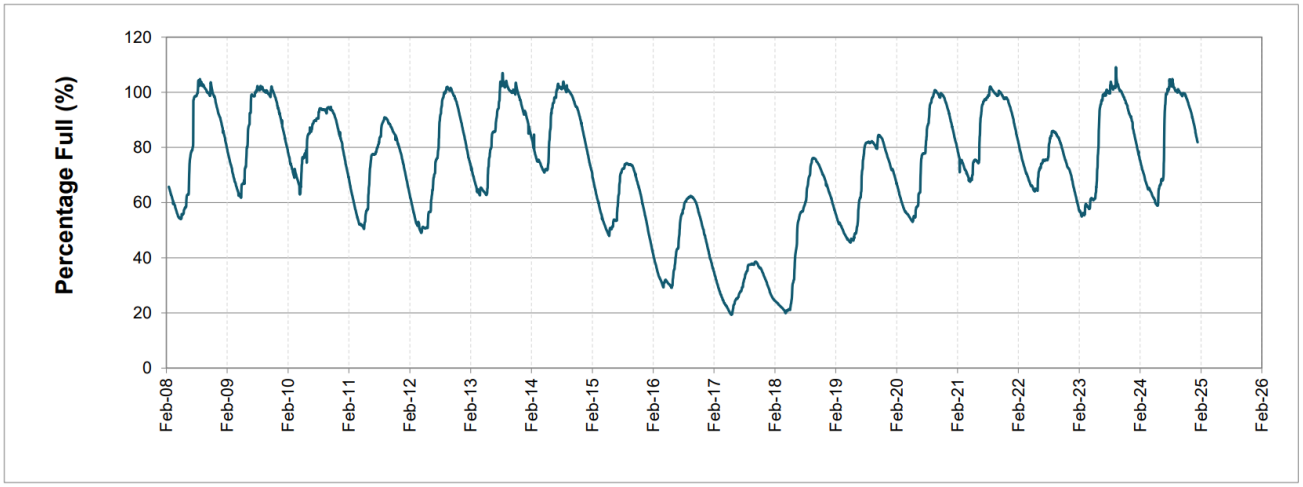
Stellenbosch Municipality manages three water treatment works, namely Ida's Valley, Paradyskloof, and Franschhoek. The potable water supply from these works amounts to 23.5 Ml/d on average, and a further 11.1 Ml/d was obtained from the City of Cape Town during the 2023/24 financial year, ensuring a supply of approximately 34.6 Ml/d to the municipal area.

Areas supplied by the Wemmershoek Water Treatment Works include half of Franschhoek town, La Motte, Wemmershoek, Pniël, Boschendal, Johannesdal, Kylemore, Lanquedoc, Klapmuts, Koelenhof, Elsenburg, Devon Valley, and Muldersvlei. Areas supplied by Blackheath water treatment works include Polkadraai, Spier, and Vlottenburg. Areas supplied by the Faure Water Treatment Works are Faure, Jamestown, De Zalze, Raithby, and Lynedoch. Although these water treatment works fall within the sphere of responsibility of the City of Cape Town, their impact on water quality and quantity needs to be monitored and considered by Stellenbosch Municipality.

Stellenbosch Municipality supplies potable water to the entire municipal area through a network and infrastructure consisting of 48 reservoirs / holding tanks, and water towers, 36 water pump stations, 44 pressure-reducing valve installations; 734 kilometers of pipeline; and 84 water supply zones. The network is fully controlled and operated by a telemetry system. The telemetry system is outdated and is currently planned for an upgrade in the following three financial years.

The bulk water input into the water network for 2023/24 was 12 623 309 kl, with an annual average daily demand of 34.584 kl/day. About 34.3% of the water supplied is purified from its water sources at the Ida's Valley and Franschhoek water treatment plants. The balance is supplied by the City of Cape Town and the Paradyskloof Water Treatment Plant, where raw water supplied by the Department of Water and Sanitation is purified. Potable water supplied by the City of Cape Town is analysed every month by the City of Cape Town.

Figure 38: WCWSS Storage Record (2008 – present)



Ida's Valley and Paradyskloof Water Treatment Works are equipped with some analytical capabilities, and routine plant analyses are performed in-house. A full water quality monitoring programme is further performed for the municipality by an accredited external laboratory / contractor. The maintenance of equipment is performed in-house and by specialist contractors.

7.3.7.1 Basic Services and Level of Services

- There is no backlog of basic water and sanitation services in the urban areas of the municipality. A small number of households on farms are still without basic water and sanitation services.
- The clinics, hospitals, and schools in the municipal area have adequate and safe water supply and sanitation services.
- All indigent households receive free basic water (the first six kilolitres of water) and sanitation services.

- All the formal households in urban areas of the municipality are provided with water connections and waterborne sanitation facilities inside the houses (higher level of service). Communal standpipes and ablution facilities are provided in the informal areas as a temporary emergency service. Communal standpipes represent the weakest part of a network's water supply services. Standpipes are often constructed in ways that cannot withstand excessive use (and abuse) and are often neglected in terms of operation and maintenance, adversely affecting the health of their already vulnerable and poor users.
- A sustainable type of water and sanitation facility needs to be provided to the households on those farms with current services below the minimum service level standard. Stellenbosch Municipality is committed to supporting the private landowners as far as possible concerning addressing the current service backlog on farms, as identified through the Cape Winelands Rural Survey of Service Levels.
- From a water services perspective, the most significant challenges are the augmentation of the existing water sources, the replacement and upgrading of old infrastructure to accommodate development, the provision of sustainable basic services to informal settlements, and ensuring the provision of basic services to rural communities located on private farms.

7.3.7.2 Maintenance of Infrastructure

Both water infrastructure and sanitation infrastructure require serious remedial investment. About a third of the water supply infrastructure is in poor or very poor condition, and the condition backlog is more than R300 million. The bulk of the backlog is made up of the old Asbestos Cement (AC) water reticulation pipeline assets. The update to the Pipe Replacement Prioritisation study will indicate what percentage of sanitation infrastructure is in poor or very poor condition and what the condition backlog is. The bulk of the backlog consists of the old Asbestos Cement (AC) and Pic Fibre sewer reticulation assets in the Stellenbosch area.

Wastewater Treatment Works

An Infrastructure Asset Register is in place for all water and sanitation infrastructure. An Infrastructure Asset Management Plan must be developed and implemented, based on the principle of preventative maintenance to ensure that damage to assets is prevented before it occurs. Assets must be rehabilitated and / or replaced before the end of their economic life, and the necessary capital funds must be allocated for this purpose. Maintenance activities have historically been focused on reactive maintenance as opposed to preventative maintenance. The Stellenbosch Municipality has, in recent years, increased its focus on preventative maintenance, and there are early signs of a positive effect on the failure rate of equipment on treatment works.

7.3.7.3 Implementation Plan: Water Services Development Plan

Table 46: Summary Results: WSDP - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	2	1	0
😐	Project in progress.	0	0	0
☹	Not completed / No budget available / District Function / Provincial Function	0	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	0
Total IDP Deliverables		**2**	**1**	**0**

Table 47: Water Services Development Interventions

Funding Type								Project Rating					
▲	Municipal Funding	●	Grant Funding	■	External Loan/ Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

IMPLEMENTATION PLAN: WATER SERVICES DEVELOPMENT PLAN																		Performance Comment
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Current Infrastructure Projects	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27			
TBC	Upgrading of the Wemmershoek WWTW	Number of Wemmershoek WWTWs upgraded by 31 March	Wemmershoek WWTW Upgrade will increase capacity and improve the quality of effluent discharged into the Berg River	1	n/a	n/a	n/a	1	n/a	▲	n/a	n/a	n/a	n/a	n/a			Phase 1 is completed. The Phase 2 design has been finalised. The construction tender has been awarded, and the contractor is presently on site. Completion is planned for the 2025/26 financial year.

IMPLEMENTATION PLAN: WATER SERVICES DEVELOPMENT PLAN																		
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Current Infrastructure Projects	5-year target	Year 1 Target	Year 2 Target	Year 3 Target	Year 4 Target	Year 5 Target	Funding Type	Progress Rating					Performance Comment
					2022/23	2023/24	2024/25	2025/26	2026/27		2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Upgrading of the Pniël WWTW	Number of Pniël WWTWs upgraded by 31 December	Pniël WWTW upgrade will increase the capacity and the quality of effluent	1	1	n/a	n/a	n/a	n/a	▲	☺	n/a	n/a	n/a	n/a	The project has been completed.
TBC	Complete the Vlottenburg / Polkadraai Bulk Water Supply Pipeline	Number of Vlottenburg / Polkadraai Bulk Water Supply Pipeline completed by 30 June	The upgrading of the Vlottenburg / Polkadraai Bulk Water Scheme is a 60-week construction phase	1	n/a	n/a	n/a	n/a	1	▲	n/a	n/a	n/a	n/a	n/a	Phase 1 was completed in the 2023/24 financial year. Phase 2 is delayed due to land ownership acquisition in progress.
TBC	Upgrading of the Uniepark (Rosendal Reservoir) Bulk Water Supply Pipeline	Number of Uniepark (Rosendal Reservoir) Bulk Water Supply Pipelines upgraded by 30 June	Uniepark (Rosendal Reservoir) Bulk Water Upgrade consists of multiple phases.	1	1	n/a	n/a	n/a	n/a	▲	☺	n/a	n/a	n/a	n/a	Target achieved in 2022/23. Rosendal Reservoir is completed. Further phases are budget dependent.
TBC	Upgrading of the new Stellenbosch Reservoir and Bulk Water Supply Pipeline	Number of the new Stellenbosch Reservoir and Bulk Water Supply Pipelines upgraded by 30 June	Kayamandi and Northern Extension Bulk Water Upgrade is in the final design stage and will include a 10ML Reservoir, 4km of Bulk Supply Pipelines and a water transfer pumpstation (Onder Papagaai).	1	n/a	n/a	n/a	1	n/a	▲	n/a	n/a	n/a	n/a	n/a	"The project name is now: ""New Stellenbosch Reservoir."" The contractor is presently commencing construction. Completion is planned for the 2025/26 financial year.
TBC	Construction of the new Jamestown Reservoir	Number of new Jamestown Reservoirs constructed by 30 June	New Jamestown 5ML Reservoir and Bulk Pipeline	1	n/a	1	n/a	n/a	n/a	▲	n/a	☺	n/a	n/a	n/a	The project was completed by 31 December 2024.

IMPLEMENTATION PLAN: WATER SERVICES DEVELOPMENT PLAN																		Performance Comment
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Current Infrastructure Projects	5-year target	Year 1 Target	Year 2 Target	Year 3 Target	Year 4 Target	Year 5 Target	Funding Type	Progress Rating						
					2022/23	2023/24	2024/25	2025/26	2026/27		2022/23	2023/24	2024/25	2025/26	2026/27		
TBC	Construction of the new Jonkershoek WTP	Number of new Jonkershoek WTPs to be constructed by 30 June	The new Jonkershoek WTP Project consists of a new 15 l/s water filtration plant, complete with disinfection and stabilisation.	1	n/a	n/a	n/a	1	n/a	▲	n/a	n/a	n/a	n/a	n/a		The project is budget-dependent and earmarked for the 2025/26 financial year.
TBC	Upgrading of the Ida's Valley WTP	Number of Ida's Valley WTPs upgraded by 30 June	Ida's Valley WTP Upgrade is in the planning phase with funding to be secured in the CEF.	1	n/a	n/a	n/a	n/a	1	▲	n/a	n/a	n/a	n/a	n/a		The project is budget dependent.

7.3.8 Water Demand Management (WDM)

Stellenbosch Municipality is actively implementing their adopted WDM Strategy to reduce the current percentage of non-revenue water and to keep future water demand as low as possible. The municipality has a block-step tariff system that discourages wasteful or inefficient use of water. The restriction of water use by indigent households and non-payers was prioritised with the implementation of the Leak Repair Programme, which includes repairs to private leaks and the installation of water demand management devices. These devices restrict users to 400 litres of water per day. More than 1 753 devices have been installed, saving over 493 084 litres of water per day.

7.3.8.1 Climate Change

In terms of adapting to climate change, water systems will need to be more robust, and newer or alternative sources of supply may need to be found. Increased skills will be required from water managers, and long-term water projections are required. Although an overall decrease in rainfall is not generally forecast, increased variability in the climate and frequency of extreme events, as well as increased temperature and wind, could have an impact on water sources, particularly surface waters. It is, therefore, advisable for the municipality to maintain a conservative approach to the management of water sources, including the following actions:

- Establish assurance of the supply levels of all water sources;
- Increase assurance of the supply of water resources by ensuring that there is at least 10% additional capacity (headroom) when considering the maximum 24-hour demand in the peak month of the year;
- Do not undertake new developments unless a proper investigation of the implications for water sources and sustainability in the long term has been undertaken.
- Vigorous implementation of WDM measures, especially in terms of increased water efficiency, frequent monitoring of the water supply system from the sources to the consumers, and regular and adequate system maintenance and repairs; and
- The IRIS monitoring system, including the Blue Drop Awards system, is active in the municipality. The municipality did not receive a Blue Drop Award for the recent Blue Drop assessment period. The municipality received a No Drop score of 57% in the most recent No Drop audit per by DWS in 2023.

7.3.8.2 Level of Service

In the rural area, the responsibility lies with the landowner to manage stormwater over his land. In the urban area, the responsibility lies with the local municipality. The objective in stormwater management is to be able to accommodate a 1:5-year storm in the residential areas and 1:2 in the urban areas as contemplated in the Guideline for Human Settlements Planning and Design. The Water Act, 1998 (Act No. 36 of 1998) determines that flood lines should be indicated on development plans.

Flood line determination has been done in the past, but this information is outdated. The municipality is currently busy compiling a hydrological model to determine the latest flood lines on the rivers in Stellenbosch and Franschhoek for the urban area. It is a development condition for all future developments to do a flood-line determination.

7.3.8.3 Risk Mitigation – Drought Response Plan

Water is probably the most fundamental and indispensable of all natural resources—fundamental to life, the environment, food production, hygiene, and power generation.

Due to the threat of reoccurring droughts and the very low rainfall recorded in recent years, the municipalities in the Western Cape had to enforce water restrictions. Stellenbosch Municipality

implemented water restrictions to lower water consumption. No water restrictions are currently implemented by the Stellenbosch Municipality, and there is no indication that restrictions are needed prior to December 2025. A determination on future restrictions is normally made at the end of the rainy season.

The success of this initiative is largely dependent on the consumer's cooperation in taking ownership of the new smart meter. The use of the water demand management device (smart meter) has been implemented nationally with huge success and a reduction in water losses.

The project is currently underway and has received positive reaction from the community.

An update to the Water Services By-Laws will be undertaken in the 2024/25 financial year to be approved by the Council and promulgated. This will contribute to increasing the management and control of water and sanitation-related aspects within the municipality.

The following planning documents are continuously updated to include the latest planning: the Water Master Plan, Water Services Audit Report, and the Pipe Replacement Study and Model, and all projects and daily operations are done in line with the aforementioned studies and guidelines.

7.3.8.4 Backlogs in Water and Sanitation Services

A municipality as a Water Services Authority (WSA) has a duty to all its customers or potential customers in its area of jurisdiction to progressively ensure efficient, affordable, economical, and sustainable access to water and sanitation services to promote sustainable livelihoods and economic development. To ensure this, it is important that the backlogs within the water and sanitation infrastructure be addressed. Backlogs could be defined in three broad categories:

- Backlogs regarding access to basic water and sanitation services (basic water and sanitation services in terms of national norms and standards);
- Conditional backlogs (lack of maintenance); and
- Capacity backlogs (increase in consumers).

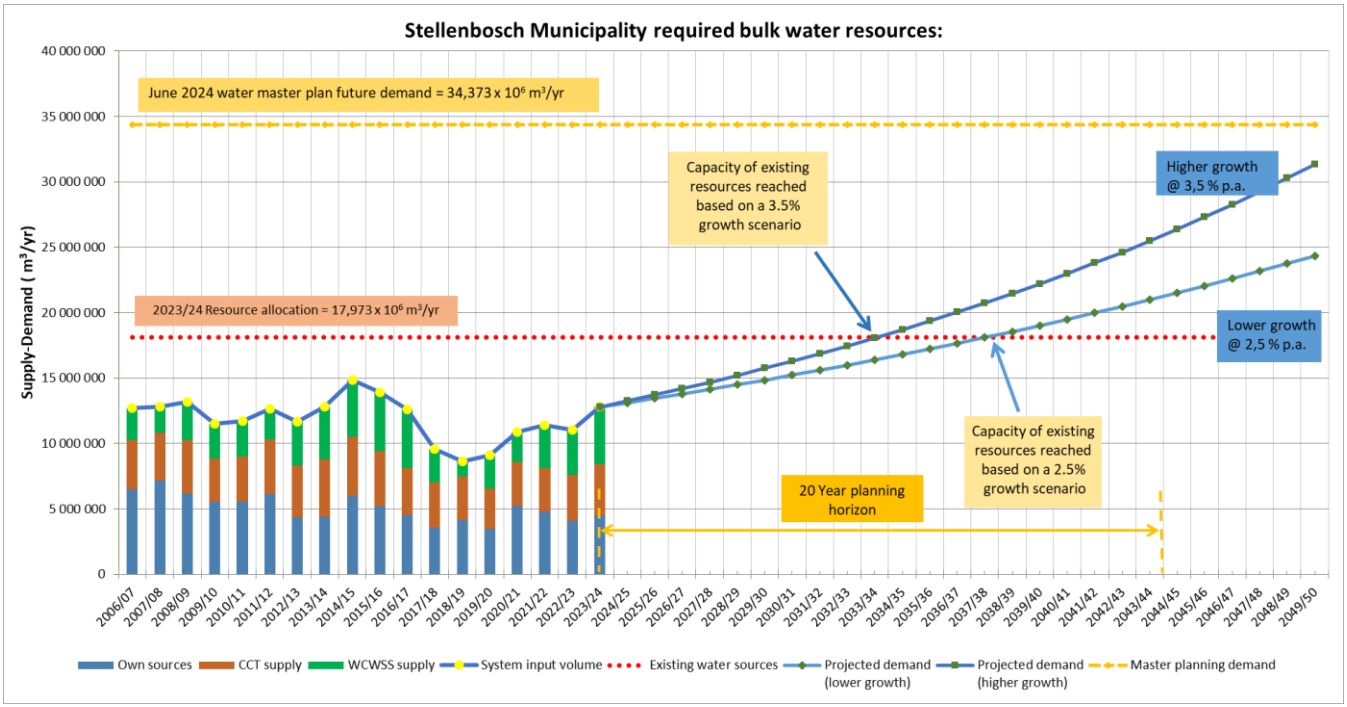
7.3.8.5 Backlogs – Access to Basic Levels of Services

All indigent households receive free basic water (the first six kilolitres of water) and sanitation services.

All the formal households in urban areas of the municipality are provided with water connections and waterborne sanitation facilities inside the houses (higher level of service). Communal standpipes and ablution facilities are provided in the informal areas as a temporary emergency service. Communal standpipes represent the weakest part of a network's water supply services. Standpipes are often constructed in ways that cannot withstand excessive use (and abuse) and are often neglected in terms of operation and maintenance, adversely affecting the health of their already vulnerable and poor users.

A sustainable type of water and sanitation facility needs to be provided to households with current service levels below RDP standards. Stellenbosch Municipality is committed to supporting private landowners as far as possible in addressing the current service backlog on farms.

Figure 39: Water supply and accommodating growth (Total for WCO24)



Updated growth in demand: 20-year planning horizon

Detailed water balance and future water demand projection models were developed as part of the WSDP process to adequately plan for the augmentation of the existing water sources. Groundwater is now seen as a potential water source and will be investigated and evaluated after the new water resources study is completed.

Based on the municipality's IWA Water Balance Sheet for the 2023/24 financial year, the municipality recorded 31.2% for "non-revenue" water, which is an increase of 3.0% from the previous financial year, and 17.1% for real network losses. The non-revenue water for the 2023/24 financial year is 31.2%, which is above the target set of 25%. The real physical network losses are 17.1%, which is above the best practice value of 15%.

Figure 40: Water Losses from July 2022 to June 2023

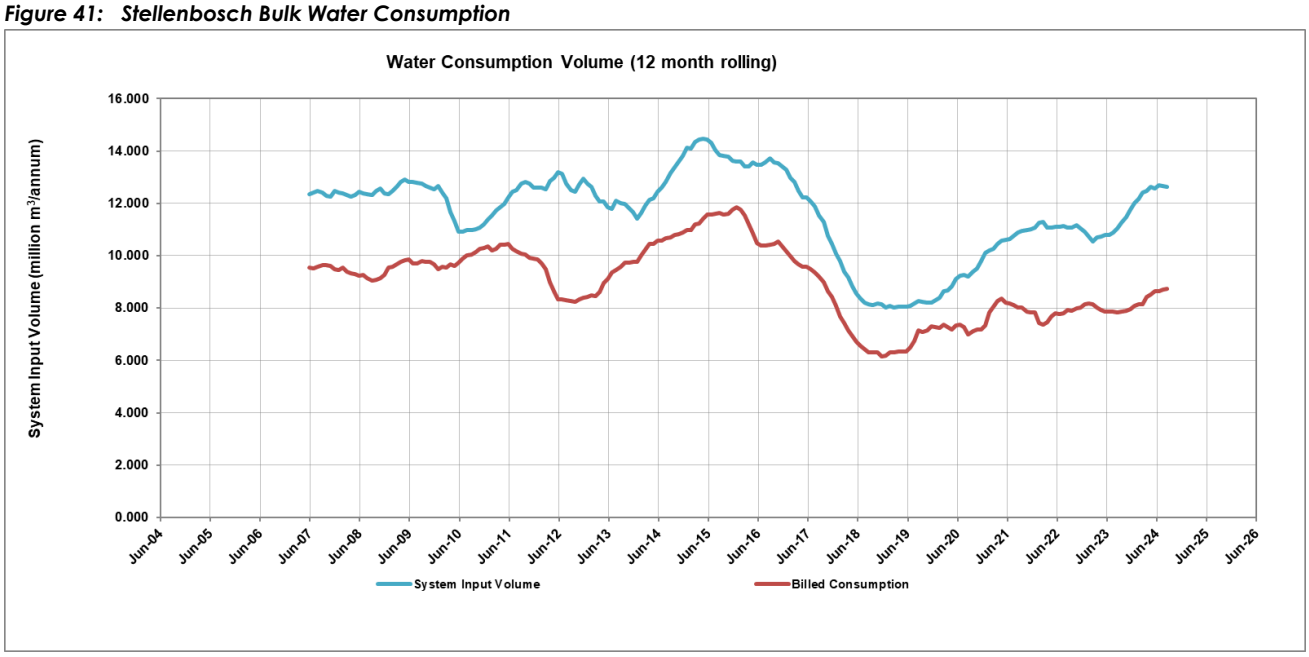
System input volume (SIV): Jul 2023 to Jun 2024 ; kL (water demand in reticulation system)				**12 554 132**	**100%**
Potable water	Authorised consumption 79.4%	Revenue water 68.8%	Billed metered	8 631 963	68.8%
			Billed unmetered	0	0.0%
		Non-revenue water 31.2%	Unbilled metered	0	0.0%
			Unbilled unmetered	1 334 032	10.6%
	Water losses 20.6%		Apparent losses	439 983	3.5%
			Real network losses	2 148 154	17.1%

Non-revenue water (NRW) ; kL	**3 922 170**	**31.2%**
Real network losses ; kL	**2 148 154**	**17.1%**

7.3.8.6 Borehole Drilling in WCO24

Part of the drought mitigation plan was to manufacture and install water purification plants in the Stellenbosch Municipality water networks at strategic positions. The containerised water purification plants treat water up to SANS 241 standards before it is included in the water supply networks. This water is, however, more expensive compared to our Ida's Valley WTP supply and is not used unless necessary.

Figure 41: Stellenbosch Bulk Water Consumption



7.3.9 Long-Term Water Conservation and Water Demand Management Strategy

A comprehensive Water Conservation and Water Demand Management (WC and WDM) Strategy, which includes a 10-year financial plan, has been developed. The strategy has two goals. The municipality will:

- Prioritise the implementation of the WC and WDM Strategy; and
- Ensure ongoing planning, management, monitoring, and enabling environment.

This long-term WC and WDM Strategy was approved by the Council on Tuesday, 25 February 2014, and has since been implemented. Water Conservation and Water Demand Management (WC/WDM) are more cost-effective and have a lower environmental impact when compared with developing new sources of supply, provided there is scope for implementing WC / WDM measures. The payback period for the implementation of WC / WDM in this municipality is 3 years, which is considerably less than the 20 years that one would expect with major infrastructure projects. The updating of the long-term plan is underway.

The results of the successful implementation of the strategy are evident, with declining input volumes and lower water losses recorded since implementation started. The active Leak Repair Programme, the installation of the Water Demand Management Device, the active replacement of faulty water meters and the replacement of asbestos cement pipelines all contributed to below-average Real Network Losses and non-revenue water losses. It is, therefore, an effective way of delaying the development of infrastructure for new water resources and reducing the need to upgrade or construct new bulk water infrastructure.

WC / WDM involves measures which:

Figure 42: WC / WDM Measures

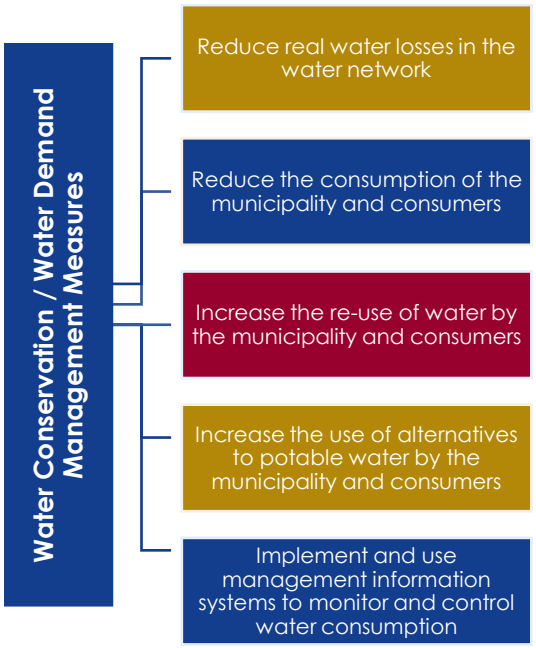


Figure 43: Stellenbosch Bulk Water input volumes

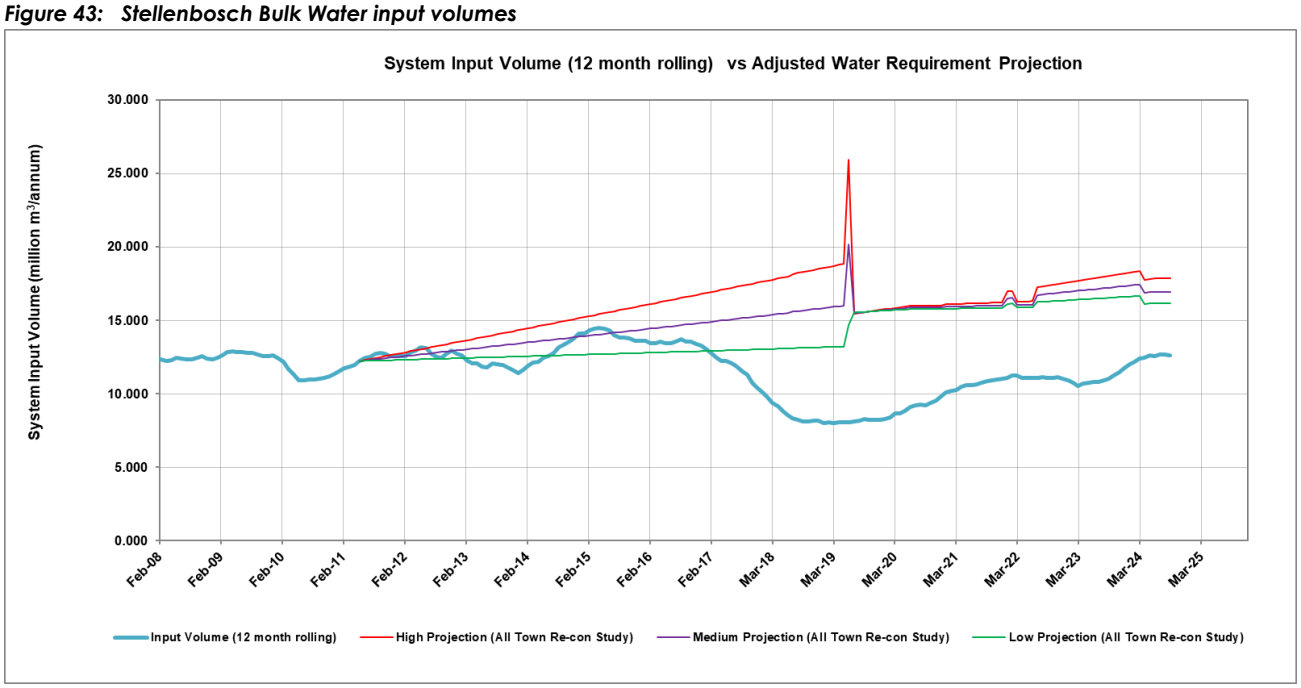


Figure 44: Stellenbosch Bulk Water Sales

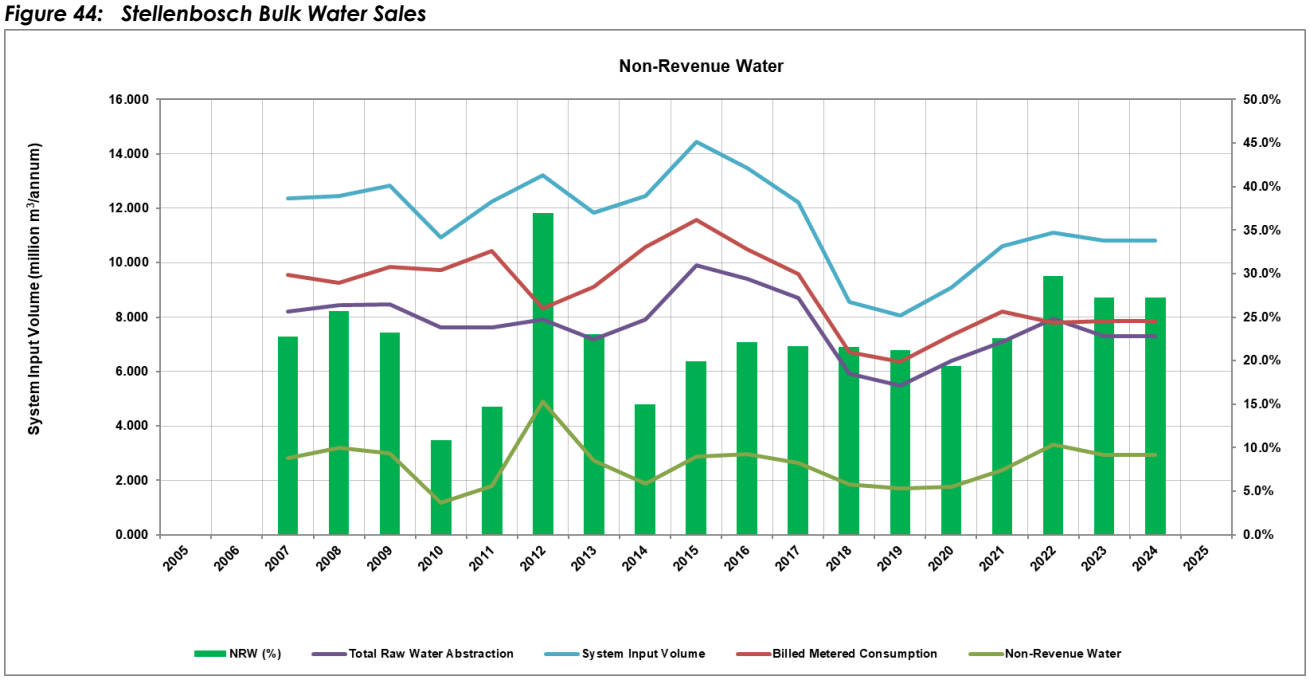
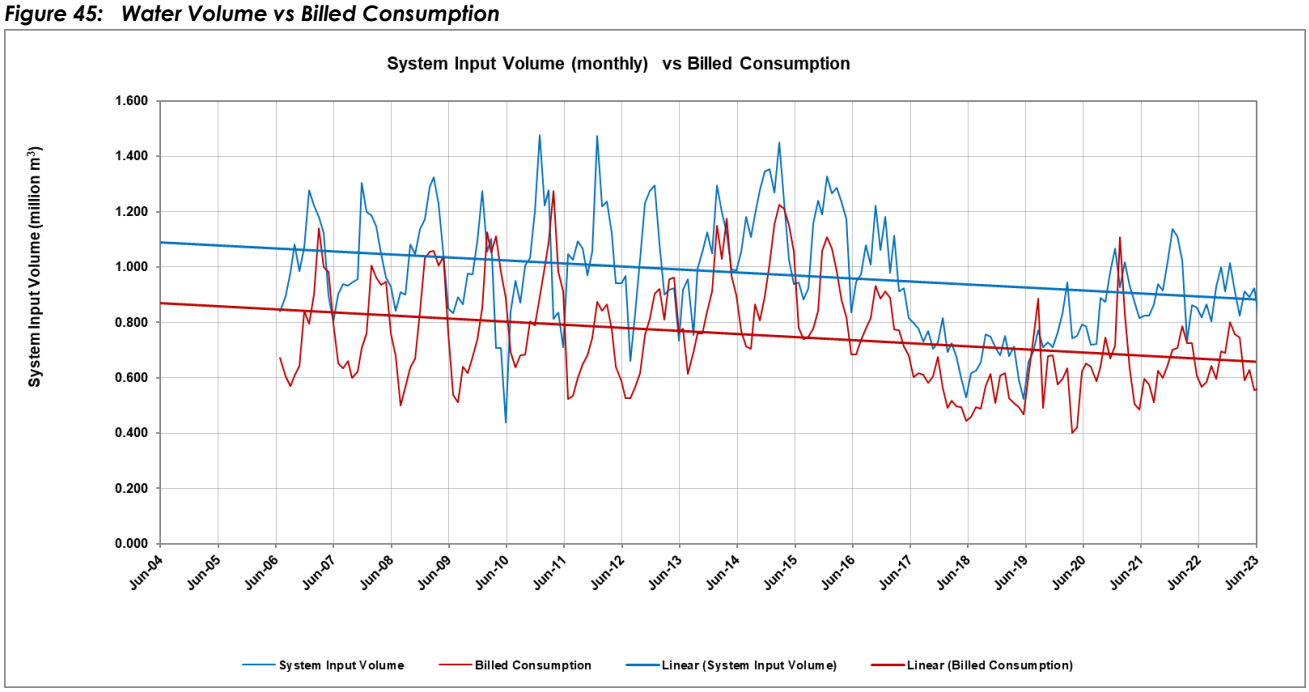
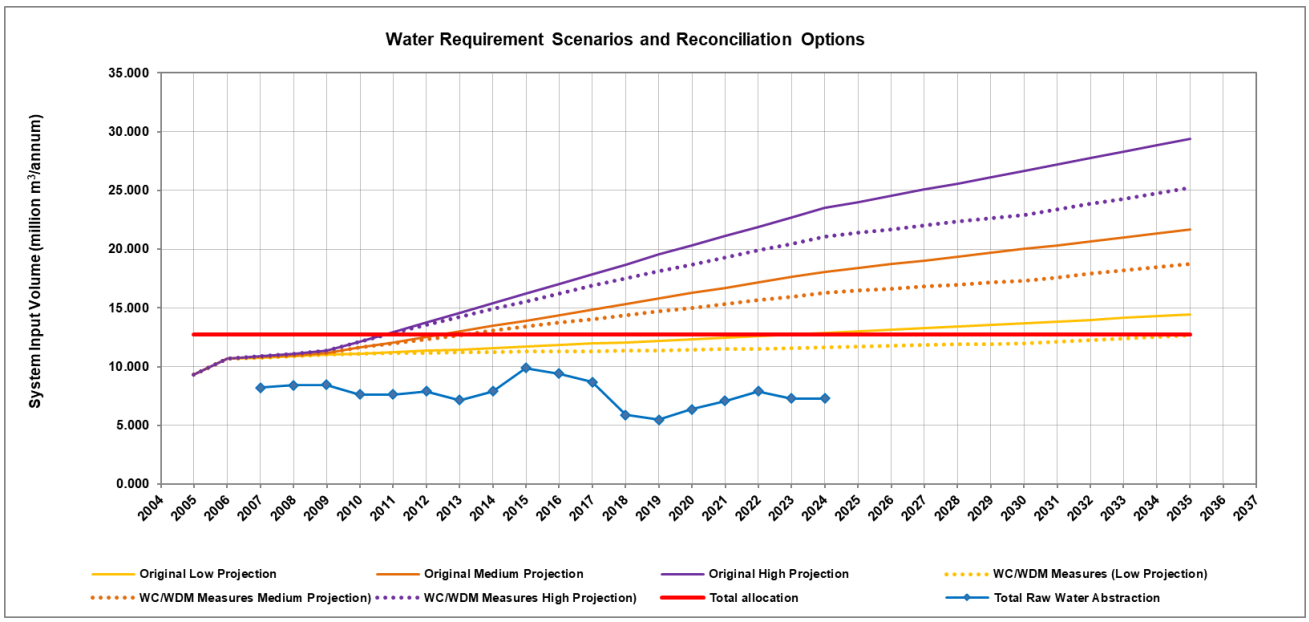


Figure 45: Water Volume vs Billed Consumption



The unrestricted growth in water demand versus the growth in water demand assuming WC and WDM are implemented as shown in the figure below.

Figure 46: Unrestricted versus WDM growth in demand



Note that each town in the municipality has water supplies independent of each other. When implementing WC / WDM in the municipality, it is critical to implement it in those towns where the existing supply will become inadequate for the demand as soon as possible. This will enable the municipality to delay the implementation of expensive infrastructure. The estimated budget required is about R80 million over 10 years.

The municipality embarked on a Drought Intervention Programme that accelerated and expanded some of the WC / WDM plans and programmes.

Figure 48: Updated growth in demand 20-year planning horizon

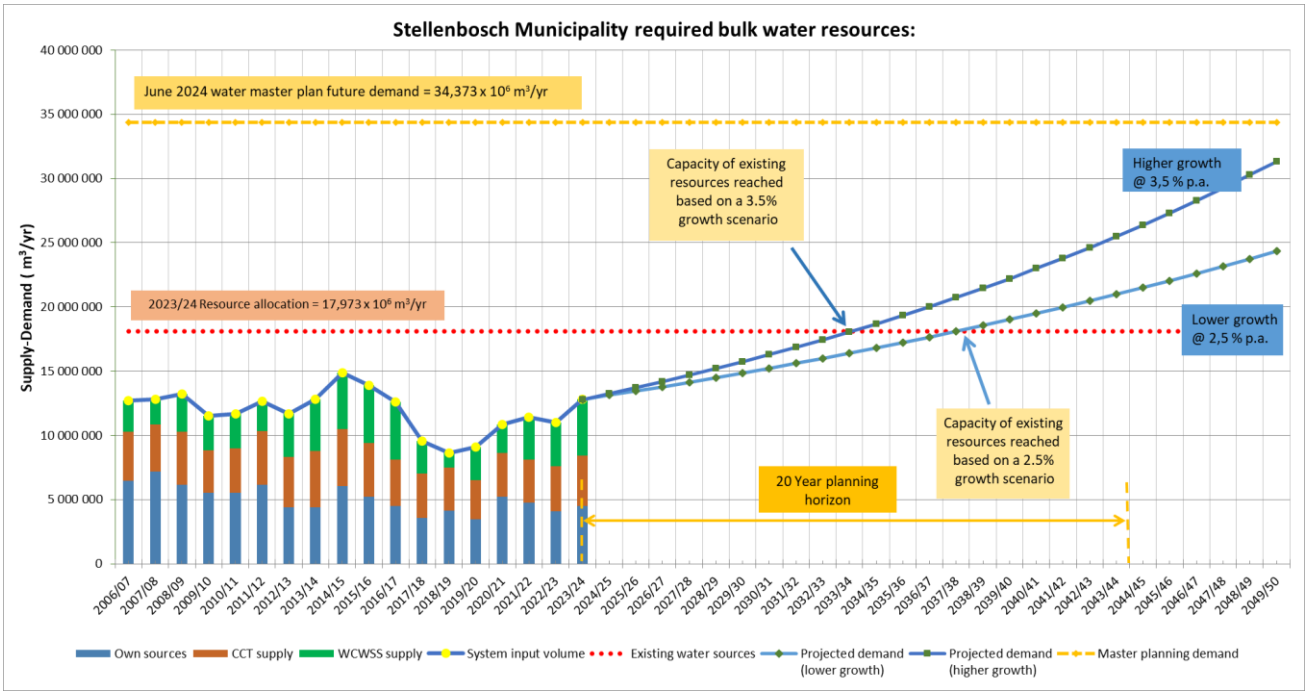
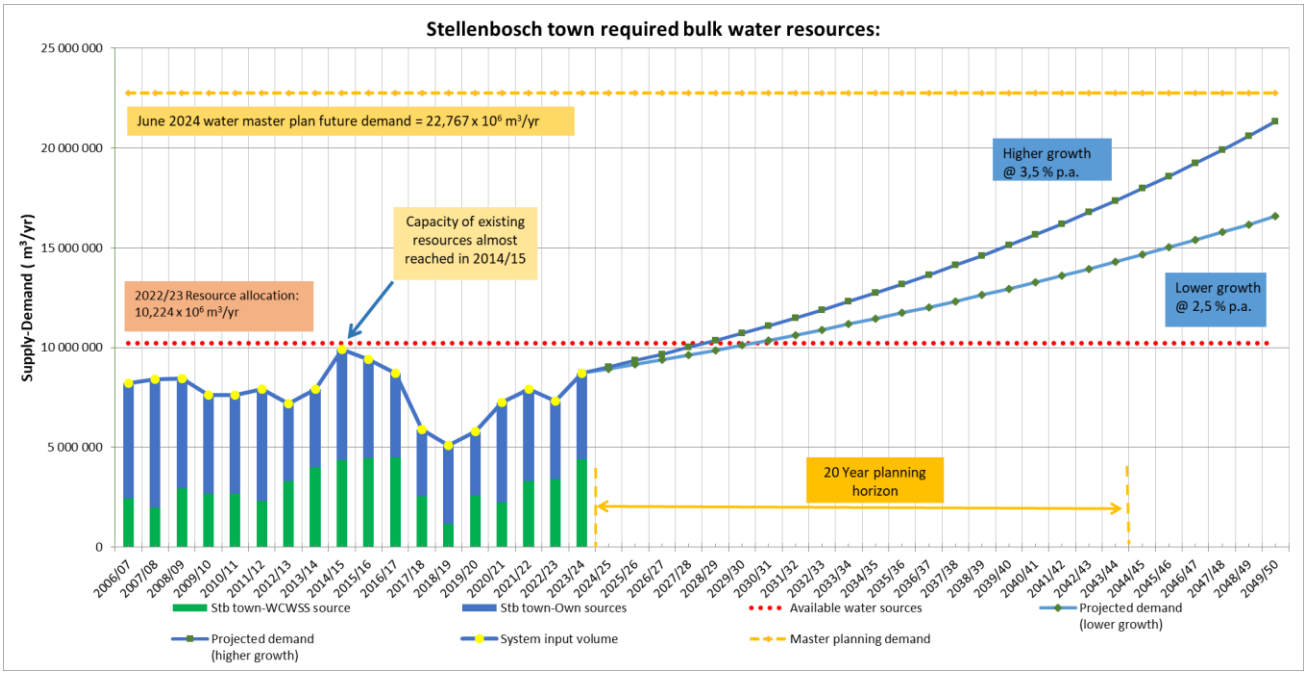


Figure 47: Bulk Water Resources



7.3.10 Safety and Security Strategy

The purpose of the Safety and Security Strategy is thus to reduce crime and increase safety through an integrated, multi-pronged approach. The strategy is revised annually to ensure that it remains relevant to the real challenges of the day. To this end, the municipality partners with a range of stakeholders, ranging from the Western Cape Government, the Cape Winelands District Municipality, SAPS, and Stellenbosch University, as well as various private, public, and community-based safety and security organisations and institutions.

The Stellenbosch Safety Partnership (SSP) serves as an operational platform for safety and security entities to plan and operationalise enforcement plans. It's very important to break down barriers between departments and private organisations that have similar goals. Without an integrated, multidisciplinary approach that includes everyone, no strategy will work. This method has been shown to work in reducing crime. The SSP is open to any registered entity that contributes towards safety and security initiatives in the Stellenbosch Municipality.

The Stellenbosch Municipality has and continues to invest in and support neighbourhood watches (NHWs) and mobilise communities to support them. This includes direct assistance to NHWs to formalise their registration with the Department of Police Oversight and Community Safety (POCS) so that they can qualify for financial support and participate in sanctioned safety projects. The NHWs form a critical part of the community-based safety focus of the municipality in that they are located in the communities and understand the particular challenges faced by those communities. In addition to the support received from POCS, the municipality continues to provide training for under-resourced neighbourhood watches and provides them with radios for swift and effective communication with the municipal control room as and when required. To achieve this, the following role players have been identified as key stakeholders and partners for success:

- South African Police Services (SAPS);
- Department of Police Oversight and Community Safety (POCS);
- Cape Winelands District Municipality (CWDM);
- Neighbourhood watches and farm watches;
- Community Policing Forums (CPFs);
- Private and corporate businesses;
- Private security companies;
- Winelands Safety Initiative (WSI);
- Department of Correctional Services (DCS);
- Department of Justice (DoJ);
- University of Stellenbosch (Campus Security); and
- Stellenbosch Municipality
  - Law Enforcement
  - Traffic Services
  - Fire and Rescue
  - Disaster Management.

Building collaborative relationships with our community stakeholders and highlighting the Council's commitment to maintaining strong partnerships with primary law enforcement agencies remains the foundation of ensuring safety throughout the Greater Stellenbosch.

The control room is fully functional and situated at the Stellenbosch Fire Department. The municipality still strives and will continue to, as part of the strategy, to provide a space where all safety and security stakeholders can jointly monitor and communicate with each other on safety and security matters. This includes the monitoring of municipal bylaw transgressions, criminal activity, emergency response in case of disasters, emergencies, and a range of other safety and security-related incidents.

One dedicated emergency number is available to residents within the municipal boundaries, which will mobilise all relevant units in response to alerts received on this number: **021 808 8999.** Additionally, the control room also monitors a dedicated WhatsApp number for general and safety complaints within the municipal boundaries of Stellenbosch. The WhatsApp number is **079 622 4722.**

All registered NHWs and security companies registered with the SSP have been and are in the process of being allocated space in the control centre.

Awareness initiatives have been and will continue to be launched as they contribute to making communities aware of crime prevention tips and other preventative tips, for example, fire safety and what to do in case of disasters. This will be a joint approach between role-players, supplemented based on crime patterns and situations experienced. Training will also be provided to enhance safety initiatives, for example, road safety (crossing of roads).

The Community Safety Forum (CSF) was approved by the Council on 30 March 2022. The CSF is a multi-stakeholder forum that will address matters of community safety and security in the WC024 area. The purpose of the CSF is to promote the development of communities in a safe environment and provide access to high-quality services at the local government level through multi-agency collaboration between the different spheres of government and communities. The CSF, as a multi-sectoral structure, would champion the coordination, integration, and implementation of crime and violence prevention and community safety initiatives. The CSF has three clusters, namely: Law Enforcement, Social Cohesion and Crime Prevention through Urban Design.

7.3.10.1 Fire Services

The Stellenbosch Municipal Fire and Rescue section is dedicated to the provision of services that seek to safeguard the public against fire and other natural and man-made disasters and emergencies.

The role of the Fire and Rescue Services is to deal proactively and reactively with the following:

- Integrated development planning towards uniform services;
- Coordination and regulation of local authority fire services, designated fire authorities, and volunteer fire associations;
- Development of specialised fire services capacity to deal with specialised fire risks prevalent in the area, such as veldfires, chemical fires, informal settlements fires, etc.;
- Development of specialised dangerous goods incident response capacity to perform incident stabilisation and perform oversight of cleaning operations;
- Development of specialised rescue services capacity focusing on the rescue disciplines prevalent in the area of jurisdiction as a priority;
- Coordination of the standardisation of infrastructure, vehicles, equipment, and operational procedures;
- Facilitation and coordination of the training and development of practitioners;
- Development and facilitation of the implementation of standardised municipal by-laws;
- Coordinate planning for the provision of fire safety and prevention;
- Development, implementation, and maintenance of mutual aid agreements amongst the local fire services, designated fire authorities, Fire Protection Associations, and volunteer fire associations;
- Development, support and implementation of community-based fire safety and prevention programmes;
- Establishment and maintenance of a District Fire Service Coordination Forum;
- Preventing the outbreak and or spread of a fire, by making arrangements amongst others for: -
    a. the provision of information, publicity, training, education, and encouragement in respect of the steps to be taken to prevent fires and death, or injury by fire.

- the giving of advice, on request, about – how to prevent fires and restrict their spread in buildings and other property; the means of escape from buildings and other property in case of fire;
- conducting regular and random fire safety inspections at any premises where the Chief Fire Officer or his or her designate deems necessary.
- providing advice on the means of escape from buildings and other property in case of fire;

- Fighting and extinguishing a fire; by making arrangements amongst others for: -
  - having sufficient staff, equipment, and vehicles at its disposal to deal with the fire risks in its area of jurisdiction – a risk-based approach.
  - the development and implementation of standard operating procedures for use during firefighting operations; and
  - call taking and dispatching facilities training for dealing with incoming calls to report fires and summoning personnel amongst others.
- Control and stabilisation of dangerous goods incidents.
- Protection of life and or property against fire or other related danger.
- Rescue of life and or property from fire or another form of entrapment.
- Rendering of emergency medical care.
- Performance of fire safety activities.
- Participation in special events planning.
- Provision of fire resilience training to fire practitioners and civil society at large.
- Maintenance of fire service equipment, infrastructure and or materials.
- Conducting fire risk assessments.
- Provision of training to fire services practitioners.
- Procurement of equipment, materials and other supplies required to perform the functions optimally.
- Provision of support in the implementation of Disaster Management Act, 2002 (Act No. 57 of 2002.
- Performance of any other function connected with any of the matters contemplated in paragraphs (m) to (v).

7.3.10.2 Disaster Management

This unit primarily performs a coordinating function and to implement measures aimed at:

- Preventing or reducing the risk of disasters;
- Mitigating the severity or consequences of disasters;
- Emergency preparedness;
- A rapid and effective response to disasters; and
- Post-disaster recovery and rehabilitation.

7.3.10.3 Traffic Services

Stellenbosch Municipality has a legislative mandate to provide traffic services to the general public and its community and to ensure safe road usage in the municipal area. Traffic Services is committed to managing, controlling, and improving road safety in the municipal area by providing effective Traffic Administration and Traffic Law Enforcement services.

This will be achieved through the implementation of specific operational activities throughout the year, which focus on enforcement and education. The enforcement of public transport violations, speed violations, and sustained education at schools will be a specific focus for this year.

Another focus is also to improve the smart policing concept by optimally utilising technology for our officers, fine devices, and other policing techniques to provide effective and efficient services at our Motor Vehicle Registration and Licensing, Driver License Testing Centre, and the Vehicle Testing Centre.

The Traffic Management Plan contains the full spectrum of road safety programmes and projects across all functions, stakeholders, and users in WC024. The plan describes the various challenges to road safety and presents a range of action plans to address or mitigate these challenges.

Traffic Services is committed to:

- Ensure the road safety of all members of the community by providing quality traffic services in all its divisions (Traffic Administration, Traffic Law Enforcement, Licensing, Education, and Accident Statistics);
- Reducing the accident rate, which will result in fewer fatalities and injuries;
- Increase the voluntary compliance of road users with respect to the rules, legislation, and regulations of the road;
- Improve management practices throughout all traffic services divisions; and
- Provide a safe environment by integrating best practices with internal and external agencies and role players.

Traffic Services will focus on:

- Ensure the constant free flow of traffic;
- Enforcement of the National Road Traffic Act and the National Land Transport Act;
- To achieve a measurable improvement in road user behaviour, including the skill level of drivers, safer decision-making, and better regard for other road users;
- To reduce the incidence of traffic offences, including speeding, dangerous driving, drunk driving, driving under the influence of a narcotic substance, dangerous overtaking, moving violations, etc.;
- Parking enforcement / management;
- To ensure that un-roadworthy (including overloaded) vehicles are removed from the road;
- Point duty during the morning, midday, and evening peak at critical locations, during loadshedding, as well as school points;
- Special operations team to focus on driving under the influence of alcohol or drugs, illegal racing, and transportation of illegal substances;
- Road safety training and education are provided for crèches, nurseries, schools, primary / high schools, colleges, and universities, as well as for pedestrians, cyclists, farm workers, rehabilitation centres and youth groups. Training also includes learner's license programmes for youth and scholar patrol and level-crossing awareness;
- Events (road closures, escort duties);
- Public transport activities and checking of roadworthy status buses and minibuses;
- ANPR (automatic number-plate recognition) focusing on offenders with outstanding fines;
- Conducting driving and learner's license testing;
- Conducting driver's license conversions / renewals;
- Accepting and processing Professional Driving Permit (PrDP) applications;
- Vehicle registration and licensing;
- Ensure effective court section functioning with the assistance of the appointed external service provider to process all notices; and
- Sound financial management of the court section.

7.3.10.4 Law Enforcement

With the review of the Safety Strategy, the municipality has had to adapt to the changing environment of crime in its area and actively pursue closer working relationships with SAPS, private security, and neighbourhood watches active in the WC024 area to be able to make an impact. It is common knowledge that criminals become smarter and migrate from neighbourhood municipalities, which means that the municipality has to think smarter to always be one step ahead.

The municipality has completed all three phases of the action plan as identified during the previous review. This includes the installation of License Plate Recognition cameras (LPR) at all the main entrances and exits to Stellenbosch and Franschhoek towns. These LPR cameras are supplemented with additional LPR cameras within residential areas, which make it possible to track the direction of suspect vehicles linked to crimes picked up by these. The municipality continuously invests in CCTV to enhance safety. The municipality also has a CCTV Masterplan, which is a ''living'' document and is frequently updated based on needs identified concerning safety.

The use of neighbourhood watches to enhance public safety within the CBDs under the auspice of the "eyes and ears" project has assisted with crime prevention and is deemed to be a successful project.

7.3.10.5 The focus of Law Enforcement

- Effective monitoring and surveillance of CCTV cameras with reaction units to respond immediately;
- Establishment and implementation of the CBD Safety Project—a zero-tolerance approach;
- Weekly operational planning with SAPS and safety partners;
- Amendment of the structure of Law Enforcement to accommodate identified needs;
- Establishment of a Tactical Response Unit (TRU);
- Strengthening coordination of communication strategies between neighbouring municipalities;
- Social Crime Prevention Strategies in conjunction with the Section: Community Development in terms of the Council's Street People Policy and Social Justice SOP;
- Consult with the CWDM in terms of sharing resources and information flow;
- Use of innovative technology to improve enforcement strategies;
- Compile a Security and Safety Camera Master Plan for WC024;
- Issuing of radios to all neighbourhood watches to be able to communicate with and through the Stellenbosch Municipality control room (JOC);
- Provide training to neighbourhood watches;
- Implementation of the externally funded Law Enforcement (Rent-a-Cop) Policy; and
- Implementation of the Reservist policy.

7.3.11 Disaster Management Plan

The National Disaster Management Centre (NDMC) provided a set of guidelines, developed in terms of Section 19(a) of the Disaster Management Act, 2002 (Act No. 57 of 2002) (DMA) and Section 3.6 of the National Disaster Management Framework, 2005 (NDMF), that provide a uniform structure and checklist to organs of state to develop a Disaster Management Plan.

This plan confirms the arrangements for managing disaster risks and for preparing for and responding to disasters within the Greater Stellenbosch Municipality as required by the Disaster Management Act, 2002 (Act 57 of 2002).

SECTION 53(1) DISASTER MANAGEMENT ACT, 2002 (ACT NO. 57 OF 2002)

a) Prepare a disaster management plan for its area according to the circumstances prevailing in the area;
b) Coordinate and align the implementation of its plan with those of other organs of state and institutional role-players; and
c) Regularly review and update its plan, and through appropriate mechanisms, processes, and procedures established in terms of Chapter 4 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000), consult the local community on the preparation or amendment of its plan.

7.3.11.1 The Key Outcome of the Disaster Management Plan

The Disaster Management Plan (DMP) is reviewed annually and:

- anticipates the types of disasters that are likely to occur in its area of jurisdiction and their possible effect;
- places emphasis on measures that reduce the vulnerability of disaster-prone areas, communities, and households at risk;
- promotes disaster management research;
- identifies and addresses weaknesses in capacity to deal with disasters;
- provides for appropriate prevention and mitigation strategies;
- facilitates a rapid and effective response to disaster; and
- Post-disaster recovery and rehabilitation.

7.3.11.2 Linkage to Stellenbosch Municipality's IDP

The MSA and the Disaster Management Act require the inclusion of the Disaster Management Plan into the Integrated Development Plan (IDP) of the Stellenbosch Municipality as a core component of the IDP document. However, it is not practical to include the entire Disaster Management Plan with annexures within the IDP of the Stellenbosch Municipality. Therefore, a summary of the key points is encapsulated in the IDP.

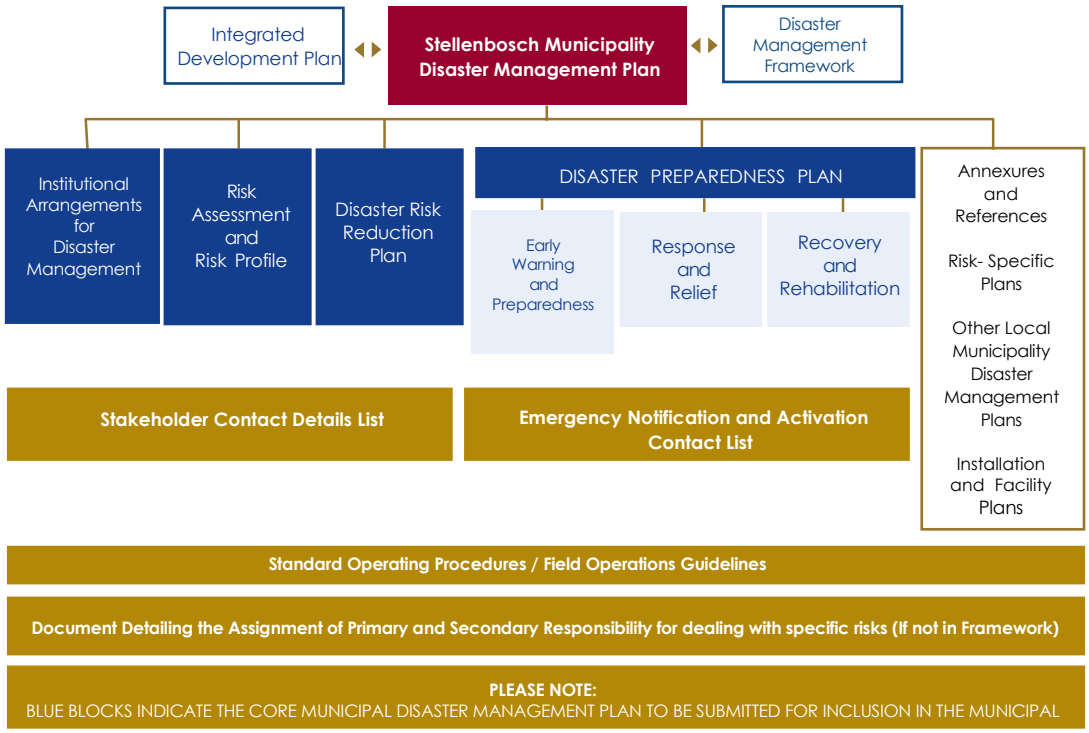
7.3.11.3 Linkage to the Disaster Management Framework of the CWDM

The Stellenbosch Municipality must prepare and execute its Disaster Management Plan within the Disaster Management Framework of the Cape Winelands District Municipality. The National, Western Cape Provincial, and Cape Winelands' frameworks guide the development of the municipal Disaster Management Plan and future versions of this plan.

7.3.11.4 Structure of the Disaster Management Plan

The municipal Disaster Management Plan of Stellenbosch Municipality consists of the components as indicated in the figure below:

Figure 49: Structure of Disaster Management Plan



7.3.11.5 The Purpose of the Stellenbosch Municipality Disaster Management

The purpose of Stellenbosch Municipality Disaster Management is to ensure coordination of multi-disciplinary and multi-sectorial risk reduction through the integrated institutional capacity for disaster risk management, risk assessment, response and recovery, and implementation of measures aimed at:

- Preventing or reducing the risk of disasters;
- Mitigating the severity or consequences of disasters;
- Emergency preparedness;
- Rapid and effective response to disasters; and
- Post-disaster recovery and rehabilitation.

7.3.11.6 IDP and Disaster Management Plan Integration

Table 48: IDP and Disaster Management Plan Integration

Integrated Development Plan (IDP)	Disaster Management Integration
Phase 1: Analysis	**Phase 1: Analysis**
Compilation and reconciliation of the following: - Existing information on what is available in terms of development. - Community and stakeholder analysis—who should be consulted. - Municipal-wide analysis in terms of spatial development, gender, environment, and economic	Compile disaster management information by means of: - Doing a hazard assessment (ward-based). - Communities at risk of a particular hazard.

Integrated Development Plan (IDP)	Disaster Management Integration
and institutional analysis. • The municipality must also determine what the current prevailing trends are concerning the aforementioned. The outcome of the analysis should result in the formulation of priorities, and it should also conduct an in-depth analysis of these priority issues.	
Phase 2: Strategy	**Phase 2: Strategy**
This involves the following: 1. The vision and mission of the municipality. 2. Strategic objectives as set out in Phase 1. 3. Localised strategic guidelines such as: • Spatial planning; • Poverty and gender; • Environmental; • Economic; • Institutional; and • Development of strategy for each priority issue.	1. This involves the formulation of disaster strategies such as: • Prevention and mitigation strategies; • Vulnerability reduction strategies; • Capacity building; • Contingency building; and • Emergency preparedness. 2. Operationalised disaster management in the municipality by means of identifying projects such as setting up the relevant structures • Creating community awareness • Establishing volunteer structures (DM act, no 57 of 2002, section 53.1 (a-d), section 53.2 (a)) Completed by 30 October 2021 Responsible official: Manager, Fire and Disaster
Phase 3: Projects	**Phase 3: Projects**
• This phase deals with processes involving project design. • The identified projects are a result of a consultative process followed and must be in terms of the specifications required.	1. This phase deals with the design of disaster management projects. 2. Whatever projects identified by disaster management must be listed here. (DM act, no 57 of 2002, section 53.1 (a-d), section 53.2 (a)) Completed by 30 December 2022 Responsible official: Manager, Fire and Disaster
Phase 4: Integration	**Phase 4: Integration**
This phase deals with the compilation of integrated plans and programmes developed such as: • All sector programmes / plans • The five-year financial plan • Five-year capital investment programmes • Five-year action programmes • Integrated spatial development programmes • Integrated local economic development programme • Integrated environmental programme • Integrated poverty alleviation programme • Institutional plan • Integrated HIV plan • Development and performance management indicators • Disaster Management Plan	Compilation of Disaster Management Plan including the following: • The risk profile of the municipality • The risk reduction strategy • Disaster response strategy • Field operation guides • SOPs • Emergency preparedness • Electronic database • Communicators (DM act, no 57 of 2002, section 53.1 (a-d), section 53.2 (a)) Completed by 28 February 2022 Responsible official: Manager, Fire and Disaster

7.3.11.7 Implementation Plan: Disaster Management

Table 49: Summary Results: Disaster Management Plan - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	6	5	0
😐	Project in progress.	0	0	0
☹	Not completed / No budget available / District Function / Provincial Function	0	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	5
Total IDP Deliverables		**6**	**5**	**5**

Table 50: Disaster Management Interventions

Funding Type							Project Rating					
▲	Municipal Funding	●	Grant Funding	■	External Loan / Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

IMPLEMENTATION PLAN: DISASTER MANAGEMENT																		Performance Comment
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project description	Stakeholders	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27		
TBC	Conduct fire awareness sessions	Number of fire awareness sessions conducted by 30 June	Safer Communities Project Plan (For implementation throughout the year: Fire Resilient Communities)	Disaster Management and other internal stakeholders	240	48	48	48	48	48	▲	☺	☺	n/a	n/a	n/a		By 30 June 2023, 59 fire awareness courses had been conducted. 120 fire awareness sessions were conducted by 30 June 2024.

IMPLEMENTATION PLAN: DISASTER MANAGEMENT																		Performance Comment
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project description	Stakeholders	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Facilitate COVID-19 vaccination drives in WCO24	Number of COVID-19 vaccination drives facilitated by 30 June	COVID-19 is a respiratory illness similar to the flu (cough, fever, fatigue and aching body / muscles). More commonly than the flu, it can become severe causing viral pneumonia (difficulty breathing).	Department of Health, Disaster Management and all relevant Stakeholders	5	5	n/a	n/a	n/a	n/a	▲	☺	n/a	n/a	n/a	n/a	No COVID vaccination drives were done within the 2024/25 financial year. The COVID-19 vaccination drives were linked to a provincial initiative.
TBC	Respond to fire incidents within 14 minutes	Percentage of fire incidents responded to within 14 minutes	Flood / Fire Response	Disaster Management	85%	85%	85%	85%	85%	85%	▲	☺	☺	n/a	n/a	n/a	Target achieved with 93.92%. 15 calls were attended to within 14 minutes. 91% achieved in the 2023/24 financial year.
TBC	Installation of smoke alarms	Number of smoke alarms installed by 30 June	Fire Prevention / Safety	Disaster Management	1 500	300	300	300	300	300	▲	☺	☺	n/a	n/a	n/a	Target achieved. 777 smoke alarm detectors were installed in the 2022/23 financial year. By 30 June 2024, 700 smoke detectors had been installed.

IMPLEMENTATION PLAN: DISASTER MANAGEMENT																		Performance Comment
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project description	Stakeholders	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Implement water safety programmes within WCO24	Number of water safety programmes implemented within WCO24 by 30 June	Water Safety Programmes	Disaster Management Santam / NSRI	10	2	2	2	2	2	▲	☺	☺	n/a	n/a	n/a	Two (2) water safety programmes were implemented by 30 June 2023. Two (2) water safety programmes were implemented by 30 June 2024.
TBC	Create EPWP job opportunities within the Department: Fire and Disaster Management	Number of EPWP jobs created within the Department: Fire and Disaster Management by 30 June	EPWP – job creation initiative across all departments	EPWP Project-holders	50	10	10	10	10	10	▲	☺	☺	n/a	n/a	n/a	Target achieved. 16 jobs were created in the 2022/23 financial year. 16 appointments were made in the 2023/24 financial year. Appointments are dependent on the availability of EPWP grant funds.

IMPLEMENTATION PLAN: DISASTER MANAGEMENT																		Performance Comment
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project description	Stakeholders	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Conduct disaster risk assessments in WCO24	Number of disaster risk assessments conducted in WCO24 by 30 June	Disaster Risk Assessments conducted to determine the increase in vulnerability: • Croydon • Jamestown • Lanquedoc • Langrug • Kayamandi • Jonkershoek • Groot Drakenstein • Backsberg	Disaster Management	10	2	2	2	2	2	▲	☺	☺	n/a	n/a	n/a	Target achieved. Three (3) risk assessments were completed in the 2022/23 financial year. Three (3) risk assessments were completed by 30 June 2024.

7.3.12 Local Economic Development Strategy

Local Economic Development (LED) is not an explicit municipal function as defined in the Constitution of the Republic of South Africa, 1996. Instead, it is an obligation imposed on local government in terms of sections 152 and 153 of the Constitution that stipulates the objectives of local government are to promote social and economic development within its financial and administrative capacity.

Stellenbosch Municipality is thus legally compelled to promote social and economic development in its area of jurisdiction and should play the leading role in municipal sector planning.

The focus on individual economic sectors and spatial planning as the key focus areas, rather than on social and economic development results, tends to delink economic growth benefits (an increase in indicators like GDP, per capita income, etc.) from local economic development benefits (an improvement in the life expectancy rate, infant mortality rate, literacy rate, and poverty rate).

Local economic development is the means of systematic identification, development, and utilisation of economic opportunity to benefit local businesses and create opportunities for local communities to improve the lives of residents.

The growth of the informal economy reduces the demand for jobs while increasing the number of entrepreneurs and potential contributors to private sector demand.

The health of the entire economy is important. The economy is not neatly divided into the "formal" and "informal" sectors. Rather, the different sectors, such as manufacturing, tourism, services, and construction, are on a continuum that has a more formal and a more informal end.

The great challenge to local government, in its support for economic development, is to enable job opportunities at different points along the continuum while ensuring health and safety, orderly planning, and management. All work, whether on the more formal or more informal ends of the continuum, has to be valued, especially when unemployment is high and when there is a highly probable link between unemployment and crime. The number of people relying on the informal economy for work can and will increase while the formal economy struggles to grow and make meaningful progress in global markets.

Given the above, local economic development is therefore a multi-stakeholder effort in support of creating economic opportunities for both the private sector and the local community.

7.3.12.1 Strategic approach

The strategic approach to LED in general is to create economic opportunities for all citizens residing in the Stellenbosch Municipal Area. It is imperative that the municipality, in partnership with role players in society, review its strategy going forward to ensure better resilience in its economy to deal with future challenges and contribute towards better livelihoods for all.

Technology changes, especially connectivity, have become more important for businesses and the government to do business. This was highlighted by the lockdown experience that forced the municipalities to work remotely.

The following ways of doing business must be seen within the context of the “new normal”:

- To maximise prospects for sustained economic growth, stakeholders must be permitted to strengthen their competitiveness and collaboration within the local business environment.

Networking, local government responsiveness to business needs, effective service delivery, and business-oriented organisational structuring will be used to address this aspect;

- New business development or investment and expansion of existing businesses will be actively promoted, as the consequence of increased investment more often than not results in new jobs and local economic growth. Spatial development framework planning, the Integrated Zoning Scheme, aligned municipal infrastructure services provision, and municipal financial management tools will be used to address this aspect;
- It appears that the formal economy is rapidly becoming more informal, as seen in the increase in the number of occupational practices and businesses run from residential premises. The informal economy offers diverse opportunities for absorbing those who have lost their jobs and for new entrants into the economy. The integrated zoning scheme, aligned municipal infrastructure services provision, and municipal financial management tools will be used to address this aspect;
- Create an enabling environment. An enabling environment refers to "a set of policies, institutions, support services, and other conditions that collectively improve or create a general business setting where enterprises and business activities can start, develop, and thrive." Spatial Development Framework planning, the Integrated Zoning Scheme, aligned municipal infrastructure services provision, and municipal financial management tools will be used to address this aspect; and
- The formal and informal parts of the economy are mutually interdependent. The good health of one depends on the good health of the other. It is difficult to promote the growth of smaller enterprises if the overall rate of economic growth is slow. Dedicated networking projects to create opportunities for the informal economy to contribute to the demands of the formal economy will be used to address this aspect.

7.3.12.2 Implementation Plan: Local Economic Development (LED)

Table 51: Summary Results: Local Economic Development (LED) - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	7	7	0
😐	Project in progress.	0	0	0
☹	Not completed / No budget available / District Function / Provincial Function	0	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	7
Total IDP Deliverables		**7**	**7**	**7**

Table 52: Local Economic Development Interventions

Funding Type							Project Rating					
▲	Municipal Funding	●	Grant Funding	■	External Loan / Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

IMPLEMENTATION PLAN: LOCAL ECONOMIC DEVELOPMENT (LED)																	Performance Comment
IDP Ref No	Strategy	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Description	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Strategy 1**: Ensure effective local business networking and sector consultation to improve the municipality's responsiveness to local businesses, entrepreneurs and the economic environment	Facilitate sector meetings	Number of sector meetings facilitated by 30 June	Design and maintain institutional arrangements with all dominant sector players to ensure alignment and information sharing	10	2	2	2	2	2	▲	☺	☺	n/a	n/a	n/a	Target achieved. 3 sector meetings were facilitated by 30 June 2024.
TBC	**Strategy 2:** Establish a networking and mentoring system to ensure SMME development	Conduct business outreach sessions	Number of business outreach sessions conducted by 30 June	Regular seminars and workshops for SMMEs facilitated by the municipality and Private Sector Partners	20	4	4	4	4	4	▲	☺	☺	n/a	n/a	n/a	Target achieved. 6 business outreach sessions were completed by 30 June 2023.

IMPLEMENTATION PLAN: LOCAL ECONOMIC DEVELOPMENT (LED)																		
IDP Ref No	Strategy	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Description	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	**Strategy 3:** Proactively identify opportunities for new investment and expansion	Alignment of the Red Tape Reduction Strategy to the SDF	Number of Red Tape Reduction Strategies aligned to the SDF by 31 May	Align economic development strategies with the SDF of the municipality and ensure service standards are maintained to fast-track land development approvals and authorisations to reduce turnaround time for investors.	1	1	n/a	n/a	n/a	n/a	▲	☺	n/a	n/a	n/a	n/a	The target was achieved in the 2022/23 financial year.
TBC	**Strategy 3**: Proactively identify opportunities for new investment and expansion	Review the Economic Development Strategy	Number of Economic Development Strategies reviewed by 30 June	Inclusion of new economic opportunities in the IDP and Economic Development Strategy identified during the municipal public engagement processes for evaluation of feasibility and implementation with stakeholders.	4	n/a	1	1	1	1	▲	☺	☺	n/a	n/a	n/a	Target achieved.
TBC	**Strategy 4:** Manage and develop tourism as one of the key economic sectors	Submission of quarterly LTO reports to the Municipal Manager	Number of quarterly LTO reports submitted to the Municipal Manager	Facilitate the development of tourism attractions, as contained in the Local Economic Development Strategy, in all sectors and at all levels of the local economy.	120	24	24	24	24	24	▲	☺	☺	n/a	n/a	n/a	The target was amended for the outer financial years. Target achieved for the 2022/23 and 2023/24 financial years.

IMPLEMENTATION PLAN: LOCAL ECONOMIC DEVELOPMENT (LED)																		
IDP Ref No	Strategy	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Description	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	**Strategy 5:** Manage and develop tourism as one of the key economic sectors	Develop a Tourism Policy	Number of Tourism Policies developed by 31 March	Ensure the implementation of strategies in partnership with local tourism bodies to ensure the sustainability of the sector and the creation of more job opportunities while transforming the tourism sector to become more inclusive.	n/a	n/a	n/a	n/a	n/a	n/a	▲	n/a	n/a	n/a	n/a	n/a	The Tourism Policy forms part of the LED Strategy.
TBC	**Strategy 5:** Manage and develop tourism as one of the key economic sectors	Review the Tourism Policy	Number of Tourism Policies reviewed by 31 March	Ensure the implementation of strategies in partnership with local tourism bodies to ensure the sustainability of the sector and the creation of more job opportunities while transforming the tourism sector to become more inclusive.	n/a	n/a	n/a	n/a	n/a	n/a	▲	n/a	n/a	n/a	n/a	n/a	The Tourism Policy forms part of the LED Strategy. The Tourism Strategy is incorporated in the LED Strategy.

IMPLEMENTATION PLAN: LOCAL ECONOMIC DEVELOPMENT (LED)																		
IDP Ref No	Strategy	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Description	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	**Strategy 6:** Facilitate rural development and farmer support	Allocation of Municipal Agricultural Land to emerging farmers	Number of municipal agricultural land allocated to emerging farmers by 30 June	Facilitate the development of new farming operations for emerging farmers on municipal land and through cooperation with existing farms.	10	2	2	2	2	2	▲	☺	☺	n/a	n/a	n/a	16 farming applications have been received. An item was prepared for the Council and the four portions were approved, and the land was allocated to the successful applicants. Target achieved for the 2023/24 financial year. 2 portions of land were allocated to emerging farmers: Council Meeting: 25 October 2023 Portions 502BH: 17 and 18 Portions 502AU Council Meeting: 29 November 2023 Portions: 502BH 9 and 10, 23 and 24
TBC	**Strategy 6:** Facilitate rural development and farmer support	Review the Municipal Agricultural Land Policy	Number of Municipal Agricultural Land Policies reviewed by 30 June	Collaborate with the Departments of Agriculture, Rural Development and Land Affairs around land and farming matters.	5	1	1	1	1	1	▲	☺	☺	n/a	n/a	n/a	The target achieved for the 2022/23 financial year. Target achieved for the 2023/24 financial year. No changes in policy were required.

IMPLEMENTATION PLAN: LOCAL ECONOMIC DEVELOPMENT (LED)																		
IDP Ref No	Strategy	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Description	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	**Strategy 7:** Facilitate income-generating opportunities for the unemployed.	Create job opportunities through the EPWP	Number of job opportunities created through the EPWP by 30 June	The implementation and expansion of the EPWP programme in the municipality by providing income opportunities and skills for the unemployed in Stellenbosch fairly and transparently.	5 800	1 400	1 100	1100	1100	1100	▲	☺	☺	n/a	n/a	n/a	Linked to LED Strategy, Mayoral Outcome, and Top Layer SDBIP 1 449 job opportunities were created by 30 June 2023. 1 695 job opportunities were created in the 2023/24 financial year.

7.3.13 Community Development Strategy

Moreover, Schedules 4b and 5b list the functions of local government to include the following, which have relevance to community development functions:

- Childcare facilities;
- Building regulations (concerning SANS 10400S);
- Municipal Planning (concerning ECD registration applications and provisions to be made for social infrastructure, inclusive of education and health services);
- Municipal public works (accessibility);
- Local amenities (concerning the contribution to social development);
- Local sports fields (regarding their contribution to social development);
- Municipal parks and recreation (regarding the contribution to social development); and
- Municipal roads (accessibility).

INTERGOVERNMENTAL RELATIONS FRAMEWORK ACT, 2005 (ACT NO. 13 OF 2005) (IGRFA)

The IGRFA, which defines the relationship between the three spheres of government and facilitates coordination in the implementation of policy and legislation, includes coherent government, effective provision of services, monitoring implementation of policy and legislation, and realisation of national policies. Because these services are primarily provided by the national and provincial spheres of government but significantly affect local communities and residents, this department / function plays a pivotal role.

LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT, 2000 (ACT NO. 32 OF 2000) (MSA)

The MSA further demonstrates in Chapter 4 the mandate of the municipality to develop a culture of community participation (16(1)(b)) in order to contribute to building the capacity of— (i) the local community to enable it to participate in the affairs of the municipality (networks and forums) and must do so with specific emphasis on the inclusion of (17(2)) the specific needs of (a) people who cannot read or write; (b) people with disabilities; (c) women; and (d) other disadvantaged groups.

The White Paper on Local Government (1998:23–26) identifies four interrelated characteristics of the role and function of local government related to community development:

- Maximising social development and economic growth: The role and function of the local government are to promote the development of communities so that the basic needs of the poor and vulnerable are met. It involves the regulation of service delivery. This means that the local government is not directly responsible for services but rather takes steps (i.e., strategies) to encourage good service delivery that addresses the specific needs of the specific community. It could therefore be viewed as a facilitation role. Partnerships between organisations could be encouraged, training opportunities could be provided, and facilities could be developed to support existing service providers in the community;
- Integrating and coordinating: Coordination should include national and provincial departments, trade unions, community groups, and private sector institutions. "Developmental local government must provide a vision and leadership for all those who have a role to play in achieving local prosperity." An IDP could contribute to proper coordination. To this extent, a Community Safety Forum includes a Social Cohesion committee to promote community safety.
- Democratising Development: Local Government practices should be aimed at the involvement of "…citizens and community groups in the design and delivery of municipal programmes".

Coordination should lead to democratic "…leadership, encouragement, practical support, and resources for community action." Another key aspect is that democratic development should aim to involve all community groups; and

- Leading and learning: Community development should lead to networks, partnerships, and coalitions. To this extent, a Memorandum of Understanding (MOU) was signed with DSD.
- It includes training opportunities and awareness programmes. The ultimate aim is to empower communities and create opportunities for sustainable change and growth. The emphasis is therefore on capacity building within communities.

The above characteristics are aimed at improving service delivery within the constraints of available resources. As mentioned before, partnerships with businesses and non-profit organisations (NGOs) become a key aspect of this developmental model (White Paper on Local Government, 1998:35). These services are aimed at specific vulnerable groups, and social issues are also highlighted in policy documents.

Further to the above, the department gives effect to the strategic goal of Dignified Living in the IDP of Stellenbosch Municipality through:

- The implementation of critical key performance areas and processes associated with the creation of a conducive environment for community / social development, forging relations with national, provincial, and local stakeholders, and the generation of current social data; and
- The development of six vulnerable groups (youth, gender, children, elderly, people who are homeless, and people living with disabilities) within the municipal area through strategy and policy development and monitoring and reporting on the intended goals of the department's key performance areas.

7.3.13.1 Implementation Plan: Community Development Strategy

Table 53: Summary Results: Community Development - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	4	5	0
😐	Project in progress.	0	0	0
☹	Not completed / No budget available / District Function / Provincial Function	0	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	4
Total IDP Deliverables		**4**	**5**	**4**

Table 54: Community development projects / programmes / initiatives

Funding Type								Project Rating					
▲	Municipal Funding	●	Grant Funding	■	External Loan / Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

IMPLEMENTATION PLAN: COMMUNITY DEVELOPMENT STRATEGY																Performance Comment
Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Partnerships / IGR Structure / Interdepartmental	5-year target	Year 1 Target	Year 2 Target	Year 3 Target	Year 4 Target	Year 5 Target	Funding Type	Progress Rating						
				2022/23	2023/24	2024/25	2025/26	2026/27		2022/23	2023/24	2024/25	2025/26	2026/27	
Training of youth through the Mayoral Youth Skills Development Programme	Number of Youth trained through the Mayoral Youth Skills Development Programme by 30 June	Approved service providers	266	60	60	26	60	60	▲	☺	☺	n/a	n/a	n/a	Target achieved. 62 youth trained through the Mayoral Youth Skills Development Programme in the 2022/23 financial year. 62 youth had been trained by 30 June 2024. The target has been adjusted for the 2024/25 financial year. Tenders for accredited skills training matured on 30/06/2024. To replace these tenders, a procurement process was started in January 2024. These tenders needed to be cancelled due to the migration from Seta accreditation to QCTO accreditation. One Seta-accredited course (which received an accreditation extension) was advertised along with two other QCTO courses (for which confirmation of accreditation was obtained) during the first half of the 2024/25 financial year. No bids were received for the Seta tender, and two bids were successful for the QCTO courses. Training for these two courses starts in January and February 2025 to accommodate the maximum number of learners the service providers can accommodate. 26 in total for both.

IMPLEMENTATION PLAN: COMMUNITY DEVELOPMENT STRATEGY																Performance Comment
Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Partnerships / IGR Structure / Interdepartmental	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27		
Conduct Youth Job Readiness Training	Number of Youth Job Readiness training conducted by 30 June	Department of Social Development (DSD)	600	120	120	120	120	120	▲	☺	☺	n/a	n/a	n/a		127 youths trained by 30 June 2023. 131 youths attended the Youth Job Readiness by 28 February 2024.
Host quarterly Registration of Early Childhood Development Centres capacity building workshops	Number of quarterly Registration of Early Childhood Development Centres capacity building workshops hosted	DSD, Cape Winelands District Municipality, Department of Education, Internal Municipal Departments, NGOs	20	4	4	4	4	4	▲	☺	☺	n/a	n/a	n/a		4 workshops were completed by 30 June 2023. 4 workshops are to be conducted by 28 February 2024.
Establishment of the Greater Stellenbosch GBV Forum	Number of Greater Stellenbosch GBV Forums established by 30 June	DSD, SAPS, NGOs	1	0	1	0	0	0	▲	n/a	n/a	n/a	n/a	n/a		The GBV Forum has been established by the Department of Social Development (DSD).
Facilitate network meetings with collaborative structures	Number of network meetings with collaborative structures facilitated by 30 June	SCAN, DSD, ECD Forums	60	12	12	12	12	12	▲	☺	☺	n/a	n/a	n/a		Target achieved. 22 network meetings were facilitated by 30 June 2023. 13 network meetings were facilitated by 28 February 2024.

7.3.14 Human Resource Strategy

High quality and a responsive Stellenbosch Municipality, with a focus on skills identification, supply, demand, retention, employability, and social mobility, is essential if the municipality is to realise its IDP ambitions. As such, Stellenbosch Municipality needs to be pre-emptive in terms of its human resource requirements and more responsive to service delivery improvement and best practices. The strategic role of Human Resource Management and Development (HRM&D) is ultimately to facilitate performance improvement through people. The table below provides a clarification of roles and involves the following:

- Understanding the business environment within which HRM&D operates;
- Partnering with management in effective people practices;
- Enabling change and transition;
- Engaging constructively with internal and external stakeholders' groups; and
- Delivering service-level commitments.

Table 55: Clarifying the role of HRM&D vis-à-vis Manager and employees

HRM	Line Managers	Employees
• Develop HRM&D strategies, principles, policies, and procedures in line with business requirements. • Ensures consistency and standardisation of processes and practices across the municipality. • Provides expert advisory services. • Ensure the application of appropriate best practice HRM&D service. • Partners line management in effective people practices • Enables change and transition. • Facilitates the assimilation of culture and values. • Build the capacity of line managers to effectively manage people. • Ensure good corporate governance around HRM&D practices. • Delivers on service level agreements. • Measures and reports on the effectiveness of HRM&D services within the municipality. • Interaction and negotiations with trade unions and feedback.	• Partners with HRM&D in developing and implementing HRM&D strategies to achieve results. • Manage people according to HRM&D principles, policies, and procedures. • Complies with HRM&D legal requirements. • Proactively engages and partners with HRM&D around business and people challenges and solutions. • Initiate and lead change. • Drives the organisational values. • Takes responsibility for being informed of HRM&D matters and building their own people management skills. • Follows fair and procedural HRM&D practices and processes. • Ensures high performance through effective performance management and retention practices. • Communicates and gives feedback on service level expectations. • Tracks and measures the impact of HRM&D strategies in functional areas. • Measure and report on the effectiveness of people management within functional areas.	• Partners with line and HRM&D to: • Remain relevant to local; government by taking responsibility for your own performance development and career planning; • Taking advantage of appropriate opportunities for development; • Remain informed of HRM&D policy and procedure; • Discuss expectations; • Take personal accountability for and support change initiatives; • Live the organisational values; • Participate in HRM&D surveys and feedback mechanisms; and • Provides feedback to / and liaises with Unions and relevant employee forums.

This HRM&D Framework provides Stellenbosch Municipality with the structure to plan, implement, monitor, and improve its HRM&D standards. This framework does not operate in isolation and will be central to all activities involving the human resources of Stellenbosch Municipality. Therefore, the Council, management, staff, and trade unions must "own" this framework, making it not just an HR document. Since the field of HR management is a dynamic discipline, it is envisaged that this framework will change and develop over time to reflect the realities of the municipality's environment.

Table 56: Key Strategies

Strategic Focus Area (SFA)	Key strategies	Alignment with HR Standards
SFA 1: Valley of Possibility	Ensuring that infrastructure and service planning and resourcing occur sustainably over the long term and draw on the expertise of other service delivery agencies, the private sector, and the university.	Strategic HR Management.
SFA 2: Green and Sustainable Valley	Focusing more strongly on the environmental planning and management function, including appropriate resourcing.	Strategic HR Management. Talent Management. Learning and Development.
SFA3: Safe Valley	Securing adequate permanently employed HR, facilities, and equipment (specifically fleet) to undertake the specialist functions of traffic management, fire and rescue services, and disaster and event management on a 24/7 basis and to comply with legal standards. Establishing adequate, integrated law enforcement capacity is present in every ward of the municipality.	Strategic HR Management. Learning and Development.
SFA 4: Dignified Living	Ensuring the delivery of a comprehensive range of services to vulnerable groups and the coordinated cooperation of service providers at all levels in the delivery and management of services to these groups.	Learning and Development.
SFA 5: Good Governance and Compliance	Ensuring that functional areas have the capacity and readiness to deliver services in terms of short-, medium-, and long-term objectives and targets. Ensuring that all staff have the opportunity for leadership development within their functional areas and municipal management generally. Ensuring regular performance management of staff at all levels within the organisation. Undertaking strategic planning for the longer and shorter terms, the municipality, and local areas Implementing regular auditing of processes. Celebrating excellence in service delivery, both external and internal to the municipality. Renewing intergovernmental efforts to establish a municipal court in Stellenbosch.	Strategic HR Management. Talent Management. Learning and Development. Performance Management / Reward and Recognition. Strategic HR Management. HR Risk Management. Reward and Recognition. Talent Management.

7.3.15 ICT Strategy

7.3.15.1 Background

Information and Communication Technology (ICT) systems and services are playing an ever-increasing role as a strategic enabler of organisational transformation and service delivery in the public sector. There is also a growing acknowledgement at the corporate governance level that ICT services and systems form an integral part of the municipal service delivery value chain.

The continuous alignment of ICT services and systems with the strategic goals and objectives of the municipality, as well as statements of direction from the National Government and the Western Cape Provincial Government, imposes major challenges on the Department: ICT and its resources.

This document aims to articulate and describe changes in the Stellenbosch Municipality's ICT Strategy with the view of ensuring alignment with the municipality's strategy. The emphasis is placed on identifying the municipality's new requirements and opportunities for information and communication technology to move towards meeting the ICT-related requirements of the municipality and management. The revised ICT Strategy were submitted to the ICT Steering Committee on 14 March 2024.

The successful implementation of the municipality's IDP and the achievement of its strategic objectives are highly dependent on several critical enabling resources to be managed effectively to support the IDP, including finances, human resources, and information technology.

The achievement of the strategic objectives of the municipality's IDP is indirectly dependent on various information technology services, without which the core and supporting functions of the municipality will not be able to operate. The vital ICT-related services include:

- Provisioning of Municipal Financial Management and Payroll Management software applications;
- Hosting of the municipal website;
- E-mail and internet services;
- Data storage;
- Data recovery;
- ICT planning;
- Provisioning of the network, wireless networks, and telephony services;
- End-user support for the ICT environment;
- Disaster Recovery Management;
- Business Continuity;
- ICT Risk Management;
- ICT contract management; and
- Public Wi-Fi.

7.3.15.2 The Mission and Vision of ICT

ICT's mission is to deliver cost-effective ICT infrastructure and ICT business solution services that will provide the most enabling environment to assist the Stellenbosch Municipality in delivering sustainable services that are operationally efficient and cost-effective to all its stakeholders and communities, which includes:

- Cost-effective solutions;
- Quality Service Delivery;
- Ongoing performance monitoring; and
- Aligned to business processes.

The vision of the ICT Department is to become a trusted and reliable information and communication technology partner to enable Stellenbosch Municipality's management and end-users to build a better town using cutting-edge ICT technology solutions.

7.3.15.3 Success Factors to Adopt in getting closer to the community

The Department: ICT will continue to strive to achieve its goals of closing the gap between the municipality and the community by improving services and engagement. These goals include:

- Understanding the needs of the community;
- Always deliver a consistent and quality service; and
- Manage the relationships with vendors and stakeholders providing a service to the public.

7.3.15.4 Implementation Plan: ICT Strategy

Table 57: ICT Interventions

Funding Type								Project Rating					
▲	Municipal Funding	●	Grant Funding	■	External Loan / Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

IMPLEMENTATION PLAN: ICT STRATEGY												
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Performance Comment
TBC	Implementation of a Desktop Refreshment Policy and Hardware Standardisation over 3 years	Number of desktop refreshment policies and hardware standardisation implemented by 30 June	1	n/a	n/a	n/a	n/a	n/a	▲	The implementation plan for the ICT Strategy will be monitored on a departmental level.
TBC	Completion of a Business Case for System Integration (Collaborator, Ignite, SAMRAS, IMQS, and GIS etc.)	Number of Business Cases for System Integration completed by 30 June	1	n/a	n/a	n/a	n/a	n/a	▲	
TBC	Drafting of a Smart City Framework*	Number of Smart City Frameworks drafted by 31 May	1	n/a	n/a	n/a	n/a	n/a	▲	
TBC	Development of a 3-year Public Wi-Fi Strategy*	Number of 3-year Public Wi-Fi Strategies developed by 31 May	1	n/a	n/a	n/a	n/a	n/a	▲	
TBC	Upgrading of the ICT Infrastructure Network (Cameras and High sites and Hardware Replacement) *	Number of the ICT Infrastructure Networks (Cameras and High sites and Hardware Replacement) upgraded by 30 June	1	n/a	n/a	n/a	n/a	n/a	▲	
TBC	Implementation of the Corporate GIS modules plus aerial photography (Customer Care, Asset Management etc)	Number of Corporate GIS modules plus aerial photography (Customer Care, Asset Management etc) implemented by 30 June	1	n/a	n/a	n/a	n/a	n/a	▲	
TBC	Development of a 3-year Fibre Strategy for the Stellenbosch Municipality*	Number of 3-year Fibre Strategies for the Stellenbosch Municipality developed by 30 June	1	n/a	n/a	n/a	n/a	n/a	▲	
TBC	Implement a 3-year Cabling Maintenance Solution for all ICT needs. *	Number of Cabling Maintenance Solutions implementation reports submitted to the Director: Corporate Services	3	n/a	n/a	n/a	n/a	n/a	▲	
TBC	Upgrading of the audio and visual equipment in the Council Chambers, Stellenbosch*	Number of audio and visual equipment in the Council Chambers, Stellenbosch upgraded by 30 June	1	n/a	n/a	n/a	n/a	n/a	▲	

IMPLEMENTATION PLAN: ICT STRATEGY										
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Performance Comment
TBC	Implementation of a Digital Employee Management Solution*	Number of Digital Employee Management Solutions implemented by 30 June	1	n/a	n/a	n/a	n/a	n/a	▲	

CHAPTER 8:
Council Term Projects 2022 – 2027

8.1 Smart City

As cities compete for global investment and talent in efficient cities with fewer red tape barriers, ICT competitiveness comes centre stage. A smart city is adaptable to change and demands that emanate from growth and, in response, applies information and communication technologies to enhance performance and urban services to respond to demand while reducing consumption, waste, and costs. Smart cities need to capitalise on digital technology to facilitate the speed of information, support more efficient delivery of goods and services, and contribute to the greater vibrancy of cities.

A smart city is a municipality that uses information and communication technologies to increase operational efficiency, share information with the public, and improve both the quality of government services and citizen welfare.

8.1.1 Guiding Principles to Create Inclusive Smart Cities

For a smart city to be inclusive, it should adhere to six interdependent principles. The principles provide guidance when decisions must be made regarding the identification, planning, and implementation of smart initiatives and technologies.

Decisions on the nature and purpose of a smart initiative or technology should be guided by the following principles:

1. It should be smart for all;
2. It should use technology as an enabler rather than a driver;
3. It should be shaped by and respond to the local context;
4. It should be informed by the real needs of the community;
5. It should embrace innovation, partnership, and collaboration; and
6. It should be sustainable, resilient, and safe.

8.1.2 A smart city as a holistic ecosystem

Global best practices recommend three primary categories when determining the benefits and priorities for the design and implementation of the smart city roadmap. The smart city roadmap includes the following:

Smart Governance

Transform the institutional systems, processes, and organisational structure into one of the high-performance organisations to effectively deliver basic services.

Smart Livelihood

Implementation and integration of innovative digital platforms to enable social upliftment.

Smart Economy

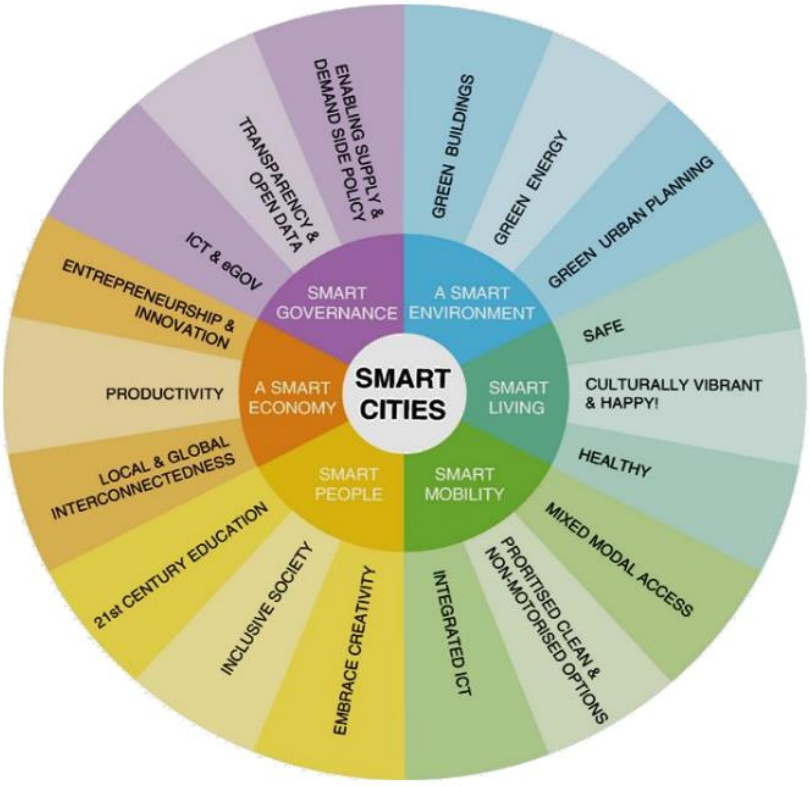
Grow and diversify the local economy through the attraction of new investment, skills development, and facilitation of an enabling environment for small business growth and job creation.

8.1.3 The Nature and Purpose of a Proposed Smart City Initiative

The implementation of smart city initiatives should be guided by a clear understanding of the nature and purpose of the proposed interventions. These initiatives could be focussed on benefitting different target services in municipal-driven smart city initiatives, addressing the needs of the entire city (municipal area). Smart City initiatives should be aimed at improving the lives of the people residing in the city, especially in the different services that are delivered to the residents in the municipal area.

Smart city initiatives can be placed within a specific smart city theme, the figure below indicates the different smart city themes:

Figure 50: Smart City components and initiatives



Source: A South African Smart Cities Framework

Realising the goal and implementation of smart city initiatives will require the collaboration of internal and external stakeholders. Within the next five years (2022 – 2027), Stellenbosch Municipality will emphasise smart governance with a focus on e-governance. The aim is to formulate a Smart City Framework for approval by the Council in the 2024/25 financial year.

The purpose of the Smart City Framework will be to guide decision-making and provide internal stakeholders with a structured framework when identifying, planning, and implementing smart city initiatives that are appropriate to the theme of smart governance.

The legacy projects will be undertaken by the administration and political leadership, which will remain applicable for the duration of the political term under the leadership of the Executive Mayor and the respective portfolios of the Mayoral Committee Members.

8.2 Political Leadership: Five–Year Plans

8.2.1 Executive Mayor

In developing the proposed 3rd review of the 5th Generation IDP 2022 – 2027, the Stellenbosch Municipality ensured proper alignment and integration with the IDP, Budget, SDF and sector plans. There is no fundamental shift in the outstanding projects / programmes and initiatives that were planned in the 5th Generation IDP 2022 - 2027.

The 5th Generation IDP 2022 – 2027 will be the municipality's roadmap for the next five years and track the progress on the implementation of projects / programmes and initiatives. It is an exciting journey in working together with the administration, communities, and other spheres of government in making greater Stellenbosch a valley of opportunity. For this to happen, the following mayoral outcomes for the period 2022 – 2027 have been set and are reviewed on an annual basis.

Mayoral Outcome 1: Clean, accountable, and responsive local government;

Mayoral Outcome 2: Outcome 2: Excellent service delivery in all areas within the Greater Stellenbosch Municipal Area;

Mayoral Outcome 3: LED post the COVID-19 Pandemic and transfer of land to new farmers;

Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories (rental stock, BNG, GAP housing, upgrade of informal settlements and mixed-use developments);

Mayoral Outcome 5: Development of the Adam Tas Corridor and town establishment of all ten dorpies across the municipality area;

Mayoral Outcome 6: Streamline planning systems and procedures to facilitate desirable growth;

Mayoral Outcome 7: To create safer environments in our communities;

Mayoral Outcome 8: Expansion of the green economy with innovative projects, creating new reality of service delivery and job creation;

Mayoral Outcome 9: Alternative Energy.

8.2.1.1 Mayoral Outcome 1: Clean, accountable and responsive local government

Table 58: Summary of Results: Mayoral Outcome 1 - Clean, accountable and responsive local government

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	6	6	0
😐	Project in progress.	0	0	0
☹	Not completed / No budget available / District Function / Provincial Function	1	1	0
N/A	IDP Deliverable Not Yet Measured	0	0	8
Total IDP Deliverables		**7**	**7**	**8**

Table 59: Executive Mayor 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

Table 60: Mayoral Outcome 1: Clean, accountable, and responsive local government

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
Mayoral Outcome 1: Clean, accountable, and responsive local government																		
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Office of the Municipal Manager	Department: Governance	NKPA 5	SFA 5	Investigate all reported fraud and corruption cases	Percentage of all fraud and corruption cases initiated by 30 June	WCO24	100%	100%	100%	100%	100%	100%	☺	☺	n/a	n/a	n/a	The Fraud Register is updated and discussed with the Municipal Manager monthly. The Fraud Register Submitted to the Risk and Fraud Committee as well as the Audit and Performance Audit Committee (APAC).
TBC	Office of the Municipal Manager	Department: Internal Audit	NKPA 5	SFA 5	Revised Risk-Based Audit Plan (RBAP) submitted to the Audit Committee	Number of Revised Risk-Based Audit Plan (RBAP) submitted to the Audit Committee by 30 June	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	Linked to the Top Layer SDBIP. Target achieved in March 2023 for the 2022/23 financial year. Target achieved in the 2023/24 financial year.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																				Performance Comment
Mayoral Outcome 1: Clean, accountable, and responsive local government																				
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Office of the Municipal Manager	Department: Internal Audit	NKPA 5	SFA 5	Implement the Risk-Based Annual Audit Plan (RBAP)	Percentage of the Annual RBAP actions implemented by 30 June	WCO24	80%	80%	80%	80%	80%	80%	☺	☺	n/a	n/a	n/a	Progress report submitted to APAC and Municipal Manager. Target achieved by 85% for the 2022/23 financial year. Target achieved by 85% for the 2023/24 financial year.
TBC	Office of the Municipal Manager	Department: Internal Audit	NKPA 5	SFA 5	AGSA Audit Action Plan (AAP) submitted to the Audit Committee	Number of AGSA Audit Action Plan (AAP) submitted to the Audit Committee by 30 June	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	1 AAP submitted to the Audit Committee by March 2023. Target achieved. AGSA Audit Action Plan was submitted to APAC in March 2024.
TBC	Office of the Municipal Manager	Department: Internal Audit	NKPA 5	SFA 5	Implementation of the Directorate's actions as per the AGSA Audit Action Plan	Percentage of the Directorate's actions as per the AGSA Audit Action Plan implemented by 30 June	WCO24	100%	100%	100%	100%	100%	100%	☺	☺	n/a	n/a	n/a	Target achieved for the 2022/23 financial year. Target achieved by 100% for the 2023/24 financial year.
TBC	Office of the Municipal Manager	Department: Internal Audit	NKPA 5	SFA 5	Submission of a combined assurance report to the Council	Number of combined assurance reports submitted to the Council by 30 September	WCO24	5	1	1	1	1	1	☹	☺	n/a	n/a	n/a	Target achieved for the 2023/24 financial year.
TBC	Office of the Municipal Manager	Department: Internal Audit	NKPA 5	SFA 5	Establishment of a Disciplinary Board in line with the financial misconduct regulations	Number of disciplinary boards in line with the financial misconducts established by 30 June	WCO24	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
TBC	Office of the Municipal Manager	Department: Internal Audit	NKPA 5	SFA 5	Distribution of external newsletters	Number of external newsletters distributed by 30 June	WCO24	48	8	10	10	10	10	☺	☹	n/a	n/a	n/a	10 newsletters were distributed by June 2023. 9 newsletters distributed by 30 June 2024.

8.2.1.2 Mayoral Outcome 2: Excellent service delivery in all areas within the Greater Stellenbosch Municipal Area

Table 61: Summary Results: Mayoral Outcome 2 - Excellent service delivery in all areas within the Greater Stellenbosch Municipal Area

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	7	10	0
😐	Project in progress.	0	0	0
☹	Not completed / No budget available / District Function / Provincial Function	3	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	0
Total IDP Deliverables		**10**	**10**	**10**

Table 62: Mayoral Outcome 2: Excellent service delivery in all areas within the Greater Stellenbosch

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																				Performance Comment
Mayoral Outcome 2: Excellent service delivery in all areas within the Greater Stellenbosch Municipal Area																				
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Financial Services	Department: Financial Management Services	NKPA 4	SFA 5	Actual expenditure on the approved Capital Budget for the Municipality by 30 June (NKPI - MSA, Reg. S10(c))	Percentage of the approved Capital Budget for the municipality actually spent by 30 June	WCO24	90%	90%	90%	90%	90%	90%	☺	☺	n/a	n/a	n/a	84.79% achieved by 30 June 2023 A detailed performance assessment was conducted during the Mid-Year Adjustment Budget, and projects were shifted to the outer years for which tenders are not yet in place. 85.88% capital expenditure achieved by 30 June 2024
TBC	Directorate: Financial Services	Department: Revenue and Expenditure	NKPA 4	SFA 5	Payment of SMMEs within 14 days after receipt of invoice	Percentage of SMMEs invoices paid within 14 days after receipt of invoice	WCO24	90%	90%	90%	90%	90%	90%	☺	☺	n/a	n/a	n/a	90% achieved by 30 June 2023 SMMEs are paid each week. Target achieved for the 2023/24 financial year. 90% of SMMEs are paid within 14 days after receipt of the invoice.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																			Performance Comment
Mayoral Outcome 2: Excellent service delivery in all areas within the Greater Stellenbosch Municipal Area																			
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Financial Services	Department: Revenue and Expenditure	NKPA 4	SFA 5	Held Supply Chain Management Good Governance Workshop	Number of Supply Chain Management Good Governance Workshops held by 31 July	WCO24	5	1	1	1	1	1	☹	☺	n/a	n/a	n/a	1 workshop held in the 2023/24 financial year.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Finalised Business License Applications within 30 days	Percentage of Business License Applications finalised within 30 days of the receipt of a completed application	WCO24	90%	90%	90%	90%	90%	90%	☺	☺	n/a	n/a	n/a	172.50% achieved by 30 June 2023. In certain months, no business license applications were received. 90% of the target was achieved in the 2023/24 financial year.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 3	SFA 1	Attend to Filming and Events Applications within 7 working days after the date of receipt	Percentage of Filming and Events applications attended to within 7 working days after the date of receipt	WCO24	75%	75%	75%	75%	75%	75%	☹	☺	n/a	n/a	n/a	The target was achieved in the 2023/24 financial year.
TBC	Directorate: Community and Protection Services	Section: Community Development	NKPA 3	SFA 5	Develop an SOP for the registration of ECD Centres	Number of SOPs developed for the registration of ECD Centres, 28 February	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 3	SFA 2	Develop a Service Level Charter	Number of Service Level Charters developed by 30 June	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Target achieved. The updated service charter for the Directorate: Infrastructure Services was approved by the Municipal Manager on 28 June 2024.
TBC	Directorate: Corporate Services	Section: Registry and Auxiliary Services	NKPA 5	SFA 2	Review the Service Level Charter	Number of Service Level Charters reviewed by 31 March	WCO24	3	n/a	n/a	1	1	1	n/a	n/a	n/a	n/a	n/a	To be reported on by 30 June 2025.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																				Performance Comment
Mayoral Outcome 2: Excellent service delivery in all areas within the Greater Stellenbosch Municipal Area																				
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating						
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Electrical Services	NKPA 1	SFA 4	Limit unaccounted electricity to less than 9% annually {(Number of Electricity Units Purchased and / or Generated - Number of Electricity Units Sold (incl. Free basic electricity)) / Number of Electricity Units Purchased and / or generated) x 100}	Percentage of average electricity losses, measured by 30 June	WCO24	<9	<9	<9	<9	<9	<9	☺	☺	n/a	n/a	n/a	4.24% achieved by 30 June 2023. 5.65% achieved by 30 June 2024.
TBC	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems and Project Management Unit (PMU)	NKPA 1	SFA 4	Submit a report on development charges	Number of reports submitted on development charges to the Financial Services by 30 June	WCO24	8	4	1	1	1	1	☺	☺	n/a	n/a	n/a	The target was achieved in the 2022/23 financial year. Target adjusted to 1 report per financial year for the period 2023/24 – 2026/27
TBC	Directorate: Infrastructure Services	Department: Water and Wastewater Services	NKPA 1	SFA 1	Upgrading of the Ida's Valley WTP	Number of Ida's Valley WTP upgraded by 30 June	WCO24	1	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	The project is budget dependent.
TBC	Directorate: Infrastructure Services	Department: Water and Wastewater Services	NKPA 1	SFA 1	Upgrading of the new Stellenbosch Reservoir and Bulk Water Supply Pipeline	Number of the new Stellenbosch Reservoir and Bulk Water Supply Pipelines upgraded by 30 June	WCO24	1	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	The project name has been changed to "New Stellenbosch Reservoir." The contractor is presently commencing construction. The planned completion is in the 2025/26 financial year.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																			Performance Comment
Mayoral Outcome 2: Excellent service delivery in all areas within the Greater Stellenbosch Municipal Area																			
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Informal Human Settlements	NKPA 1	SFA 4	Installation of standpipes in informal settlements	Number of standpipes installed in informal settlements by 30 June	WCO24	220	20	50	50	50	50	☺	☺	n/a	n/a	n/a	Linked to the Top Layer SDBIP. The target has been increased for the period 2022 – 2027. 26 standpipes were installed in the 2022/23 financial year. A new SOP is being developed so that the Informal Settlements Department can apply for funding on time. Target achieved. 50 standpipes have been installed by 30 June 2024
TBC	Directorate: Planning and Economic Development	Department: Informal Human Settlements	NKPA 1	SFA 4	Construction of ablution facilities	Number of ablution facilities constructed in informal settlements by 30 June	WCO24	150	50	20	25	25	25	☹	☺	n/a	n/a	n/a	Linked to the Top Layer SDBIP. Target adjusted for the period 2022 – 2027. 20 waterborne concrete panel system toilets have been installed by 30 June 2024.

8.2.1.3 Mayoral Outcome 3: LED post the COVID-19 Pandemic

Table 63: Summary Results: Mayoral Outcome 3 - LED post the COVID-19 Pandemic and transfer of land to new farmers

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	4	7	0
😐	Project in progress.	0	0	0
☹	Not completed / No budget available / District Function / Provincial Function	1	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	5
Total IDP Deliverables		**5**	**7**	**5**

Table 64: Mayoral Outcome 3: LED post the COVID-19 Pandemic

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																			Performance Comment
LED post the COVID-19 Pandemic and transfer of land to new farmers																			
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Review the Economic Development Strategy	Number of Economic Development Strategies reviewed by 30 June	WCO24	4	n/a	1	1	1	1	n/a	☺	n/a	n/a	n/a	Target achieved in the 2023/24 financial year.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Develop the Economic Intelligence Report	Number of economic intelligence reports developed by 30 June	WCO24	12	4	2	2	2	2	☺	☺	n/a	n/a	n/a	Five (5) reports were submitted by 30 June 2023 4 reports were developed by 30 June 2024.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Develop an Annual Events Calendar for Stellenbosch Municipality	Number of Annual Events Calendars developed for the Stellenbosch Municipality by 31 December	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Update the Annual Events Calendar for Stellenbosch Municipality	Number of Annual Events Calendars updated for Stellenbosch Municipality 31 December	WCO24	4	n/a	1	1	1	1	n/a	☺	n/a	n/a	n/a	One (1) event calendar updated and submitted to the Municipal Manager by 30 November 2023

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
LED post the COVID-19 Pandemic and transfer of land to new farmers																		
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Establishment of a Municipal Investment Desk	Number of Municipal Investment Desks established by 30 June	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The IDP deliverable is subject to an organogram review and funding dependent. An Investment Desk proposal was submitted to the Municipal Manager for consideration.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Review the Tourism Policy	Number of Tourism Policies reviewed by 31 March	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Linked to the LED Strategy outcome The Tourism Strategy is incorporated in the LED Strategy.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Review the Municipal Agricultural Land Policy	Number of Municipal Agricultural Land Policies by 30 June	WCO24	4	1	1	n/a	1	1	☹	☺	n/a	n/a	n/a	Linked to the LED Strategy Outcome Target achieved for the 2023/24 financial year. No changes in the policy were required.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 3	SFA 1	Develop a Filming and Events By-law	Number of Filming and Events By law developed by 31 March	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Target achieved. Filming and Event By-Law was approved on 24 April 2024 and promulgated on 24 June 2024.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Compilation of an annual report on the policy / guideline / SOP needs assessment for Economic Development	Number of annual reports on the policy / guideline / SOP needs assessments compiled for Economic Development, 31 March	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	Target achieved.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																				Performance Comment
LED post the COVID-19 Pandemic and transfer of land to new farmers																				
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating						
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 4	Allocation of municipal agricultural land units to emerging farmers	Number of municipal agricultural land units allocated to emerging farmers by 30 June	WCO24	10	2	2	2	2	2	☺	☺	n/a	n/a	n/a	Linked to the LED Strategy Outcome. 16 farming applications have been received. An item was prepared for the Council, and the four portions were approved, and the land was allocated to the successful applicants. Target achieved for the 2023/24 financial year. 2 portions of land were allocated to emerging farmers: Council Meeting: 25 October 2023 Portions 502BH: 17 and 18 Portions 502AU Council Meeting: 29 November 2023 Portions: 502BH 9 and 10, 23 and 24

8.2.1.4 Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories

Table 65: Summary Results: Mayoral Outcome 4 - Provide housing opportunities for all residents in all housing categories

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	8	6	0
😐	Project in progress.	0	0	3
☹	Not completed / No budget available / District Function / Provincial Function	0	1	0
N/A	IDP Deliverable Not Yet Measured	0	0	5
IDP Deliverables		**8**	**7**	**8**

Table 66: Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories (rental stock, BNG, GAP housing, upgrade of informal settlements and mixed-use developments)																		
IDP Ref No	**Responsible Directorate**	**Responsible Department**	**National KPA**	**Municipal SFA**	**KPI Name**	**Description of Unit of Measurement**	**Ward/s**	**5-Year Target**	**Target**					**Progress Rating**					
									2022/23	**2023/24**	**2024/25**	**2025/26**	**2026/27**	**2022/23**	**2023/24**	**2024/25**	**2025/26**	**2026/27**	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Submission of Land Use Rights Application for the Northern Extention to the MPT	Number of Land Use Rights Applications for the Northern Extension submitted to MPT by 30 June	12, 13, 14, 15	1	n/a	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	The land use application was advertised for public comments, which closed on 25 February 2024. Application to be submitted in Q3 of the 2024/25 financial year to MPT for a decision.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Submission of quarterly Integrated Human Settlement status reports	Number of quarterly Integrated Human Settlement status reports submitted to the Director: PED by 30 June	WCO24	20	4	4	4	4	4	☺	☺	n/a	n/a	n/a	4 status reports were submitted to the Director: PED by 30 June 2024.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																				Performance Comment
Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories (rental stock, BNG, GAP housing, upgrade of informal settlements and mixed-use developments)																				
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward/s	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Obtaining development rights on Erf 7001, Cloetesville, to establish GAP housing	Percentage of the Erf 7001, Cloetesville Capital Budget annual actually spent by 30 June	16, 17, 19	90%	90%	90%	n/a*	n/a*	n/a*	☺	☺	n/a	n/a	n/a	Linked to the Housing Pipeline Outcome. 100% of the capital budget was actually spent by June 2023. The land use application was advertised for public comments and closed on 25 February 2024. 99.95% of the budget was spent by 30 June 2024.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Finalising the subdivision plan and obtaining approval for Jamestown (Phases 2 and 3)	Percentage of the Jamestown (Phases 2 and 3) Capital Budget actually spent by 30 June	21	90%	90%	n/a*	n/a*	n/a*	n/a*	☺	☺	n/a	n/a	n/a	Linked to the Housing Pipeline Outcome. 100% of the capital budget was actually spent by 30 June 2023. The land use application was submitted to MPT for a decision. 99.95% of the budget was spent by 30 June 2024.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	To obtain development rights for mixed-use development for Jamestown Phase 4	Percentage of the Jamestown Phase 4 Capital Budget actually spent by 30 June	21	90%	n/a	n/a	90%	n/a*	n/a*	n/a	n/a	😐	n/a	n/a	Linked to the Housing Pipeline Outcome. PDoI allocated additional funding in their adjustment budget for the 2023/24 financial year, which was acknowledged by the municipality in the mid-year adjustment budget. Expenditure to date on said project is R795 934.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories (rental stock, BNG, GAP housing, upgrade of informal settlements and mixed-use developments)																		
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward/s	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Submission of Land Use Rights Application for the Kayamandi Town Centre to the MPT	Number of Land Use Rights Applications for the Kayamandi Town Centre submitted to MPT by 30 June	12, 13, 14, 15	1	n/a	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	Linked to the Housing Pipeline Outcome. 100% of the capital budget was spent by 30 June 2023. PDoI allocated additional funding in the municipal adjustment budget for the 2023/24 financial year for further studies. The Land Use Application has been submitted to the Department: Land Use Management for submission to MPT
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	To obtain development rights for township establishment for Erf 64, Kylemore	Percentage of the Erf 64, Kylemore Capital Budget annual actually spent by 30 June	4	90%	90%	90%	90%	90%	n/a*	☺	☺	n/a	n/a	n/a	Linked to the Housing Pipeline Outcome. 99.92% of the capital budget was spent by 30 June 2023. The consultants are concluding the land use application for submission to the Section: Land Use Management. Expenditure will occur as per the cashflow and programme. 100% of the budget was spent by 30 June 2024.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories (rental stock, BNG, GAP housing, upgrade of informal settlements and mixed-use developments)									Target					Progress Rating				
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward/s	5-Year Target	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	To obtain development rights and planning approvals for La Motte, Franschhoek	Percentage of the La Motte, Franschhoek Capital Budget actually spent by 30 June	2 and 3	90%	n/a	n/a	n/a	90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Linked to the Housing Pipeline Outcome. An application was submitted to NDoPW&I for a PoA in favour of Stellenbosch Municipality to obtain development rights. There has been no confirmation received concerning the PoA, therefore, funding has been removed from the 2023/24 budget. The land has not been transferred to the municipality.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Submit quarterly status reports on Social Housing (affordable rental accommodation) on Farms 81/2 and 81/9 and LAP - rental stock Stellenbosch to the Executive Mayor	Number of quarterly status reports on social housing submitted to the Executive Mayor	10 and 13	20	4	4	4	4	4	☺	☺	n/a	n/a	n/a	Linked to the Housing Pipeline Outcome on Social Housing Reports Four (4) reports had been submitted by 30 June 2023. 4 status reports on Cloetesville Social Housing (affordable rental accommodation) on Farms 81/2 and 81/9, Stellenbosch, submitted

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories (rental stock, BNG, GAP housing, upgrade of informal settlements and mixed-use developments)																		
IDP Ref No	**Responsible Directorate**	**Responsible Department**	**National KPA**	**Municipal SFA**	**KPI Name**	**Description of Unit of Measurement**	**Ward/s**	**5-Year Target**	**Target**					**Progress Rating**					
									2022/23	**2023/24**	**2024/25**	**2025/26**	**2026/27**	**2022/23**	**2023/24**	**2024/25**	**2025/26**	**2026/27**	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Submission of bi-annual Housing Development status reports on the rural nodes (De Novo and Vaaldraai) to the Executive Mayor	Number of bi-annual Housing Development status reports on the rural nodes (De Novo and Vaaldraai) submitted to the Executive Mayor	19	2	2	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Two (2) reports had been submitted by 30 June 2023. A decision was taken by the Council in May 2023 to remove Vaaldraai and De Novo from the Stellenbosch Municipality Housing Pipeline.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Submission ofbi-annual status reports on backyard dwellers to the Executive Mayor	Number of bi-annual status reports on backyard dwellers submitted to the Executive Mayor	WCO24	20	4	4	4	4	4	☺	☺	n/a	n/a	n/a	Four (4) reports had been submitted by 30 June 2023. 3 reports were submitted by 30 June 2024.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																				Performance Comment
Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories (rental stock, BNG, GAP housing, upgrade of informal settlements and mixed-use developments)									Target					Progress Rating						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward/s	5-Year Target	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Transferring title deeds to approved beneficiaries	The number of title deeds to approved beneficiaries transferred by 30 June	WCO24	750	150	150	150	150	150	☺	☹	n/a	n/a	n/a	In the 2022/23 financial year, 190 title deeds were transferred. The 5-year target has been adjusted downwards due to the challenges experienced with resolving late estates. 97 title deeds were transferred in the 2023/24 financial year. Target not achieved. The target could not be met due to the registration of historic general plans that had lapsed or not been obtained. General plans have now been registered, and registration of outstanding title deeds in these areas will be completed in the 2024/25 financial year. Transfers will be completed in the 2024/25 financial year.

n/a* -After obtaining development rights, implementation of projects dealt with by the Department: Project Management Unit

8.2.1.5 Mayoral Outcome 5: Development of the Adam Tas Corridor and town establishment of all ten dorpies across the municipality area

Table 67: Summary Results: Mayoral Outcome 5 - Development of the Adam Tas Corridor and town establishment of all ten dorpies across the municipality area

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	2	2	0
😐	Project in progress.	0	0	1
☹	Not completed / No budget available / District Function / Provincial Function	0	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	0
Total IDP Deliverables		**2**	**2**	**1**

Table 68: Mayoral Outcome 5: Development of the Adam Tas Corridor and town establishment of all ten dorpies in WCO24

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																				Performance Comment
Mayoral Outcome 5: Development of the Adam Tas Corridor and town establishment of all ten dorpies across the municipality area																				
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating						
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 4	Development of an ATC Local Spatial Development Framework	Number of ATC Local Spatial Development Frameworks developed by 30 September	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 4	Establishment of an Adam Tas Corridor Governance Structure	Number of Adam Tas Corridor Governance Structures established by 30 June	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 4	Development of an Adam Tas Corridor Overlay Zone	Number of Adam Tas Corridor Overlay Zones developed by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 4	Amendment of the Integrated Zoning Scheme By-Law for the inclusion of an overlay zone for ATC	Number of Integrated Zoning Scheme By-Laws for the inclusion of an overlay zone for ATC amended by 31 March	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Target achieved.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																			Performance Comment
Mayoral Outcome 5: Development of the Adam Tas Corridor and town establishment of all ten dorpies across the municipality area																			
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 4	Development of Local Spatial Development Frameworks for the 10 small towns	Number of Local Spatial Development Frameworks developed for all 10 small towns by 30 September	WCO24	5	n/a	n/a	1	2	2	n/a	n/a	😐	n/a	n/a	Targets adjusted to 5 local SDFs for the period 2022 – 2027. The tender process for the Dwarsriver local SDF has been completed. The Koelenhof local SDF will be done in partnership with the private sector.

8.2.1.6 Mayoral Outcome 6: Streamline planning systems and procedures to facilitate desirable growth

Table 69: Summary Results: Mayoral Outcome 6 - Streamline planning systems and procedures to facilitate desirable growth

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	2	1	0
😐	Project in progress.	0	0	0
☹	Not completed / No budget available / District Function / Provincial Function	0	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	1
Total IDP Deliverables		**2**	**1**	**1**

Table 70: Mayoral Outcome 6: Streamline planning systems and procedures to facilitate desirable growth

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																			Performance Comment
Mayoral Outcome 6: Streamline planning systems and procedures to facilitate desirable growth																			
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 4	Review the Municipal Spatial Development Framework	Number of Municipal Spatial Development Frameworks reviewed by 30 June	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	Linked to TL SDBIP SDF review completed in the 2023/24 financial year. Review report for 2023/24 for inputs incorporated into Chapter 4 of the IDP 2024/25.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 4	Implementation of a Spatial Information Performance Management System	Number of Spatial Information Performance Management Systems implemented by 31 March	WCO24	1	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 4	Development of an Inclusionary Zoning Policy	Number of Inclusionary Zoning Policies developed by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Linked to TL SDBIP Target achieved by 27 June 2023.

8.2.1.7 Mayoral Outcome 7: To create safer environments in our communities

Table 71: Summary Result: Mayoral Outcome 7 - To create safer environments in our communities

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	8	7	2
😐	Project in progress.	0	0	2
☹	Not completed / No budget available / District Function / Provincial Function	2	2	0
N/A	IDP Deliverable Not Yet Measured	0	0	5
Total IDP Deliverables		**10**	**9**	**9**

Table 72: Mayoral Outcome 7: To create safer environments in our communities

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																			Performance Comment
Mayoral Outcome 7: To create safer environments in our communities																			
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Section: Community Development	NKPA 5	SFA 3	Facilitation of ECD new and re-registration processes	Number of ECD new and re-registration processes facilitated by 30 June	WCO24	30	5	10	5	5	5	☺	☺		n/a	n/a	37 ECDs were registered in the 2022/23 financial year. 5 ECDs registered by 30 June 2024
TBC	Directorate: Community and Protection Services	Section: Community Development	NKPA 5	SFA 3	Hosting a child protection event	Number of child protection events hosted by 30 June	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Community and Protection Services	Section: Community Development	NKPA 5	SFA 3	Hosting of 16 days of activism event	Number of 16 days of activism events hosted by 30 November	WCO24	5	1	1	1	1	1	☺	☺	☺	n/a	n/a	Target achieved.
TBC	Directorate: Community and Protection Services	Section: Community Development	NKPA 5	SFA 3	Hosting the prevention of elderly abuse event	Number of preventions of elderly abuse events hosted by 30 June	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	Target achieved.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
Mayoral Outcome 7: To create safer environments in our communities																		
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Section: Community Development	NKPA 5	SFA 3	Hosting of International Day of Disability	Number of International Days of Disability hosted by 31 December	WCO24	5	1	1	1	1	1	☺	☺	☺	n/a	n/a	Target achieved by 31 December 2024
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Facilitation of ward-based community safety engagements	Number of ward-based community safety engagements facilitated by 30 June	WCO24	23	23	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved. 23 ward meetings were held for the period 2022 - 2023.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Spending of the Capital Budget on CCTV cameras and equipment for the Department: Protection Services	Percentage of the Capital Budget on CCTV cameras and equipment for the Department: Protection Services by 30 June	WCO24	90%	90%	90%	90%	90%	90%	☹	☹	😐	n/a	n/a	Actual spending was 0.22% for 2023/24 due to the tender not being finalised. Due to the tender not being concluded, the actual spending for the financial year ending December 2024 is 0.55%. The Bid Specification Committee presented and approved new tender specifications. Tender to be advertised.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Appointment of Law Enforcement Officers (Tactical Reaction Unit (TRU))	Number of Law Enforcement Officers (TRU) appointed by 30 June	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The establishment of a TRU needs to be finalised before appointments can be made. There are no available funds on the MTREF.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
Mayoral Outcome 7: To create safer environments in our communities																		
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Spending of the Registered Neighbourhood Watches capital budget	Percentage of the Registered Neighbourhood Watches capital budget actually spent by 30 June	WCO24	90%	90%	90%	90%	90%	90%	☹	☹	😐	n/a	n/a	2023/24: The funds could not be converted to the operating budget. The purchase of equipment for NHWs is to be confirmed and processed. 2024/25: The procurement of safety kiosks for neighbourhood watches is finalised. The department is awaiting delivery of the kiosks.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Spending of the vehicle and equipment Capital Budget for the Department: Protection Services	Percentage of the vehicle and equipment Capital Budget actually spent for the Department: Protection Services by 30 June	WCO24	90%	90%	90%	90%	90%	90%	☺	☺	n/a	n/a	n/a	Target achieved. The Incident Command Vehicle will be delivered by 28 February 2024.
TBC	Directorate: Infrastructure Services	Office of the Director: Infrastructure Services	NKPA 1	SFA 2	Spending of the vehicle and equipment Capital Budget for the Directorate: Infrastructure Services	Percentage of the vehicle and equipment Capital Budget actually spent for the Directorate: Infrastructure Services by 30 June	WCO24	90%	90%	90%	90%	90%	90%	☺	☺	n/a	n/a	n/a	Target achieved.

8.2.1.8 Mayoral Outcome 8: Expansion of the green economy with innovative projects, creating a new reality of service delivery and job creation

Table 73: Summary Results: Mayoral Outcome 8 - Expansion of the green economy with innovative projects, creating a new reality of service delivery and job creation

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	2	1	0
😐	Project in progress.	0	0	1
☹	Not completed / No budget available / District Function / Provincial Function	0	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	1
Total IDP Deliverables		**2**	**1**	**2**

Table 74: Mayoral Outcome 8: Expansion of the green economy with innovative projects, creating a new reality of service delivery and job creation

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																			Performance Comment
Mayoral Outcome 8: Expansion of the green economy with innovative projects, creating a new reality of service delivery and job creation																			
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 5	SFA 2	Develop a Waste Reclaimers Strategy	Number of Waste Reclaimer Strategies developed by 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	In progress and will be reported on by 30 June 2025
TBC	Directorate: Infrastructure Services	Office of the Director: Infrastructure Services	NKPA 5	SFA 2	Submission of a Green Energy Strategy to the MayCo	Number of Green Energy Strategies submitted to the MayCo by 31 March	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Linked to the Energy Master Plan. The Energy Masterplan was presented to the Municipal Manager and Directors on 08 November 2022 by CSIR. Target achieved.
TBC	Directorate: Infrastructure Services	Office of the Director: Infrastructure Services	NKPA 5	SFA 2	Invest in new and / or upgrade bulk infrastructure through the use of development charges contributions	Number of bulk infrastructure projects implemented through the use of development charges contributions by 30 June	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	Target achieved by 30 June 2024.

8.2.1.9 Mayoral Outcome 9: Alternative Energy

Table 75: Summary Results: Mayoral Outcome 9 - Alternative Energy

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	0	0	0
😐	Project in progress.	0	0	0
☹	Not completed / No budget available / District Function / Provincial Function	0	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	0
Total IDP Deliverables		**0**	**0**	**0**

Table 76: Mayoral Outcome 9: Alternative Energy

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																			Performance Comment
Mayoral Outcome 9: Alternative Energy									Target					Progress Rating					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Electrical Services	NKPA 1	SFA 1	Develop a policy to allow purchasing of electricity from the public	Number of policies to be developed to allow the purchasing of electricity from the public by 30 June	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The purchase of electricity is already done by customers in the form of credits. To develop a policy, the regulatory environment does not allow for this at present (MFMA).
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 1	SFA 1	Generate Landfill gas to energy (MW/H) per day	Number of Landfill gas to energy (MW/H) generated per day	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	According to the feasibility study conducted, the project is not feasible.

8.3 Mayoral Portfolios

The mayoral portfolios are a tool for the Executive Mayor to use to reach the mayoral goals for 2022 – 2027. In support of the mayoral outcomes, each portfolio has set performance-based strategic priorities that are aligned and will give effect to the mayoral outcomes. The performance-based strategic priorities for the 3rd review of the 5th Generation IDP 2022 – 2027, have a focused approach on the implementation of the strategic projects / programmes and initiatives with set targets and time frames.

The following portfolio performance-based implementation plans are listed below:

1. Portfolio: Human Settlements;
2. Portfolio: Rural Management and Environmental Management;
3. Portfolio: Sport, Youth, and Culture;
4. Portfolio: Planning, LED, and Tourism;
5. Portfolio: Community Services;
6. Portfolio: Financial Services;
7. Portfolio: Protection Services;
8. Portfolio: Corporate Services;
9. Portfolio: Infrastructure Services; and
10. Portfolio: Parks and Open Spaces.

8.3.1 Portfolio: Human Settlements

Table 77: Summary Results: Mayoral Portfolio Human Settlements - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	16	14	1
😐	Project in progress.	0	0	1
☹	Not completed / No budget available / District Function / Provincial Function	0	3	0
N/A	IDP Deliverable Not Yet Measured	0	0	15
Total IDP Deliverables		**16**	**17**	**17**

Table 78: Portfolio Human Settlements: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027										Target					Progress Rating					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Implement and Annually Review the Housing Administration and Allocation Policy	Review the Housing Administration and Allocation Policy	Number of Housing Administration and Allocation Policy by 30 June	WCO24	5	1	1	1	1	1	☺	☹	n/a	n/a	n/a	Target not achieved in the 2023/24 financial year. Delay with the provincial government finalising the guidelines for housing allocation policy.

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Implement an annual Housing Policy and Guideline and SOP Needs Assessment Review	Compilation of an annual report on the policy / guideline / SOP needs assessment for Integrated Human Settlements	Number of annual reports on the Integrated Human Settlements policy / guideline / SOP needs assessment compiled by 31 March	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	2023/24 financial year: 3 reports submitted. Target achieved It should be noted that each manager submitted 3 SOPs according to their KPIs, namely: 1) Staff Rental Housing Policy 2023 (Revised) 2) Draft Review of Housing Administration and Allocation Policy 3) SOP—Maintenance and Managing of Anti-Anti-Social Behaviour at Council Rental Units 4) SOP—Verification of Issuing of Flood Kits 5) Review of SOP for Feasibility Studies within the Section: Housing Development.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Implement and Annually Review of Stellenbosch staff rental housing policy	Review the Staff Rental Housing Policy	Number of Staff Rental Housing Policies reviewed by 30 June	WCO24	2	n/a	n/a	1	1	n/a	n/a	n/a	☺	n/a	n/a	Target achieved for the 2024/25 financial year. The policy was served during the 7th Council meeting in November 2024.

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Enable the transfer and registration of Title Deeds at the Deeds Offices of State Subsidy Houses to approved beneficiaries	Transferring title deeds to approved beneficiaries	The number of title deeds to approved beneficiaries transferred by 30 June	WCO24	750	150	150	150	150	150	☺	☹	n/a	n/a	n/a	Linked to the Mayoral Outcome. In the 2022/23 financial year, 190 title deeds were transferred. The 5-year target has been adjusted downwards due to the challenges experienced with resolving late estates. 97 title deeds were transferred in the 2023/24 financial year. Target not achieved. The target could not be met due to the registration of historic general plans that had lapsed or not been obtained. General plans have now been registered, and registration of outstanding title deeds in these areas will be completed in the 2024/25 financial year. The transfer of title deeds will be completed in the 2024/25 financial year.

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Percentage of responding to minor maintenance and anti-social behavioural complaints received from the Municipal rental stock	Minor maintenance complaints of municipal rental stock were responded to within 72 hours	Percentage of minor maintenance complaints of municipal rental stock responded to within 72 hours	WCO24	80%	80%	80%	80%	80%	80%	☺	☺	n/a	n/a	n/a	92.50% of housing rental stock maintenance and anti-social behavioural complaints responded. This is measured and reported on a quarterly basis. Target achieved for the 2023/24 financial year. Responded to 90% of the maintenance complaints.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Ensure implementation of Electronic Management Systems for the Management of the Housing Demand Database	Review of the electronic housing demand database	Number of electronic housing demand databases reviewed by 31 March	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Section: Housing Administration has reverted to using the Western Cape Housing Database.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Facilitate and conduct Housing Consumer Education Workshops	Conduct quarterly Housing Consumer education workshops	Number of housing consumer education workshops conducted by 30 June	WCO24	20	4	4	4	4	4	☺	☺	n/a	n/a	n/a	6 workshops were completed by 30 June 2023. 4 workshops have been conducted by 30 June 2024.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Ensure the Management and Regular update of the Housing Demand Database	Compile a monthly report of the housing demand database updates	Number of monthly housing demand database update reports compiled	WCO24	60	12	12	12	12	12	☺	☺	n/a	n/a	n/a	4 quarterly reports for the 2022/23 financial year. Target achieved. 4 quarterly housing demand database update reports compiled for the 2023/24 financial year.

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Ensure annual internal audit review of amendments made to the Housing Demand Database	Conduct an annual audit on the amendments made to the housing demand database	Number of annual audits on the amendments made to the housing demand database by 30 June	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Department: Housing Administration has reverted to using the Western Cape Housing Database.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Ensure implementation of annually reviewed Housing Communication Plan	Compilation of a communication plan for Integrated Human Settlements	Number of communication plans compiled for Integrated Human Settlements by 30 June	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	1 Strategic Communication Framework drafted in March 2024.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Ensure implementation of annually reviewed Housing Communication Plan	Compilation of a communication plan for the Housing Administration	Number of reviews of the communication plan for Housing Administration by 31 March	WCO24	3	n/a	n/a	1	1	1	n/a	n/a	n/a	n/a	n/a	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Ensure the obtaining of development rights for proposed Housing Projects: Erf 2183, Klapmuts	To obtain development rights Erf 2183, La Rochelle, Klapmuts	Percentage of the Erf 2183, La Rochelle, Klapmuts annual Capital Budget actually spent by 30 June	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There is no budget allocation for the MTREF period 2023/24. The planning processes have all been concluded.

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027																					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Ensure the obtaining of development rights for proposed Housing Projects	To obtain development rights, La Motte: Farm 1339, Farm 1158 and Farm 1158/1	Percentage of the La Motte: Farm 1339, Farm 1158 and Farm 1158/1 annual capital budget actually spent by 30 June	1 and 2	90%	n/a	n/a	n/a	90%	n/a*	n/a	n/a	n/a	n/a	n/a	An application was submitted to NDoPW&I for a PoA in favour of Stellenbosch Municipality to obtain development rights. There has been no confirmation concerning the POA. Funding has been removed because the land has not been transferred to the municipality.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Housing Projects for Kayamandi Town Centre	Submission of Land Use Rights Application for the Kayamandi Town Centre to the MPT	Number of Land Use Rights Applications for the Kayamandi Town Centre submitted to MPT by 30 June	12, 13, 14 and 15	1	n/a	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	Linked to the Housing Pipeline and Mayoral Outcomes. 100% of the capital budget was actually spent by February 2023. The Land Use Application has been submitted to the Department: Land Use Management for submission to MPT for consideration

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Ensure the obtaining of development rights for existing Housing Projects in Kayamandi.	Obtain development rights for the rectification of 4 existing housing projects in Kayamandi	Percentage spent on Operational Budget by 30 June	12, 13, 14 and 15	90%	90%	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	No power of attorney can be obtained for Project 5B due to the fact that Erf 66 within Project 5B is private property. Therefore, the said matter has been referred to the Directorate: Corporate Services and awaits an outcome. Township establishment was obtained for the other projects, and all diagrams were submitted to the Surveyor General Office for registration.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Ensure the obtaining of development rights for proposed Housing Projects. Jamestown Phases 2 and 3	Finalise the sub-division plan for Jamestown (Phases 2 and 3)	Percentage of the Jamestown, Phases 2 and 3 capital budget actually spent by 30 June	21	90%	90%	90%	n/a*	n/a*	n/a*	☺	☺	n/a	n/a	n/a	Linked to the Housing Pipeline. This is a multi-year project. 100% achieved by 30 June 2023. The land use application was submitted to the MPT for a decision. 99.48% of the budget was spent by 30 June 2024.

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027																						Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Ensure the obtaining of development rights for proposed Housing Projects. Erf 64 - Kylemore	To obtain development rights for Erf 64 Kylemore	Percentage of the Erf 64 Kylemore annual capital budget actually spent by 30 June	4	90%	90%	90%	90%	90%	n/a*	☺	☺	n/a	n/a	n/a	Linked to the Housing Pipeline. 99.20% of the capital budget was actually spent by 30 June 2023. 100% of the capital budget was actually spent by 30 June 2024. The consultants are in the process of concluding the land use application for submission to the Section: Land Use Management. Expenditure will occur as per cashflow and programme.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Ensure the obtaining of development rights for proposed Housing Projects, Jamestown Phase 4	Obtain development rights for mixed-use development for Jamestown Phase 4	Percentage of the Jamestown, Phase 4 annual capital budget actually spent by 30 June	21	90%	n/a	n/a	90%	n/a*	n/a*	n/a	☺	n/a	n/a	n/a	Linked to the Housing Pipeline and Mayoral Outcome. PDoI allocated additional funding in their adjustment budget for the 2023/24 financial year, which was acknowledged by the municipality in the mid-year adjustment budget. Target adjusted from the 2023/24 to 2024/25 financial year. Expenditure to date on said project is R795 934.

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Ensure the obtaining of development rights for proposed Housing Projects, Erf 7001, Cloetesville	To obtain development rights on Erf 7001, Cloetesville to establish GAP housing	Percentage of the Erf 7001, Cloetesville annual capital budget actually spent by 30 June	16 and 17	90%	90%	90%	n/a*	n/a*	n/a*	☺	☺	n/a	n/a	n/a	Linked to the Housing Pipeline 100% of the capital budget was actually spent by 30 June 2023. 99.95% of the budget was spent by 30 June 2024.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Ensure implementation of the Social Housing Programme (Obtain development rights). Farms 81/2 and 81/9 and Lapland Precinct	Submit quarterly status reports on Social Housing (affordable rental accommodation) on Farms 81/2 and 81/9 and LAP - rental stock Stellenbosch to the Portfolio Chairperson	Number of quarterly status reports on Social Housing (affordable rental accommodation) on Farms 81/2 and 81/9 and LAP - rental stock Stellenbosch submitted to the Portfolio Chairperson	WCO24	20	4	4	4	4	4	☺	☺	n/a	n/a	n/a	Linked to the Housing Pipeline. 4 reports had been submitted by 30 June 2023. 4 reports have been submitted by 30 June 2024.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Ensure annual submission of housing pipeline to MayCo for approval	Submission of the Housing pipeline to the MayCo	Number of Housing Pipelines submitted to the MayCo by 31 May	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	Linked to the TL SDBIP. Target achieved in May 2024
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Ensure Quarterly Reports on the updated Demographics and Service Levels in all Informal Settlements	Annual report submitted to the MayCo on the demographics and Service Levels in all Informal Settlements	Number of annual reports submitted to MayCo on the demographics and Service Levels in all Informal Settlements	WCO24	7	2	2	1	1	1	☺	☹	n/a	n/a	n/a	4 reports submitted by 30 June 2023. 1 Report submitted by 30 June 2024. Target not achieved
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Ensure Informal Settlement administrative support services in response to disasters within 24 hours	Compilation of a draft verification report of disaster incidents within 24 hours	Percentage of draft verification reports of disaster incidents submitted to Disaster Management within 24 hours	WCO24	80%	80%	80%	80%	80%	80%	☺	☺	n/a	n/a	n/a	2022/23: 80% of draft verification reports were submitted within 24 hours by 30 June 2023. 2023/24: 80% of monthly verification reports of disaster incidents were submitted to Disaster Management within 24 hours

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027																						Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Ensure Informal Settlement administrative support service in response to court-related eviction matters within agreed timeframes.	Informal settlement service in response to court-related eviction matters within agreed timeframes	Percentage of informal settlements administrative services provided within court agreed on timeframes	WCO24	70%	70%	70%	70%	70%	70%	☺	☺	n/a	n/a	n/a	80% achieved by February 2023. 2023/24: 80% of informal settlements administrative services were provided within court-agreed timeframes, measured monthly
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Ensure monitoring of each of the 29 Informal Settlements at least once per week.	Conduct site inspections in all informal settlements at least once per month	Number of site inspections conducted in all informal settlements at least once per month	WCO24	1740	348	348	348	348	348	☺	☺	n/a	n/a	n/a	341 site inspections were completed by 30 June 2023. 348 inspections completed by 30 June 2024. Target achieved

8.3.2 Portfolio: Rural and Environmental Management

Table 79: Summary Results: Mayoral Portfolio Rural Management - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	1	0	0
😐	Project in progress.	0	2	0
☹	Not completed / No budget available / District Function / Provincial Function	1	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	2
Total IDP Deliverables		**2**	**2**	**2**

Table 80: Portfolio Rural Management: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO RURAL MANAGEMENT: 5-YEAR PLAN 2022 – 2027																				Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-YearTarget	Target					Progress Rating					
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Annual Review of the Municipal Agricultural Land Policy	Review the Municipal Agricultural Land Policy	Number of Municipal Agricultural Land Policies reviewed by 30 June	WCO24	4	1	1	n/a	1	1	☹	☺	n/a	n/a	n/a	Linked to the LED Strategy Outcome. The target was adjusted downwards. Target achieved for the 2023/24 financial year. No changes in the policy were required.

PORTFOLIO RURAL MANAGEMENT: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Facilitate the allocation of municipal agricultural land to emerging farmers	Allocation of Municipal Agricultural Land to emerging farmers	Number of municipal agricultural land allocated to emerging farmers by 30 June	WCO24	10	2	2	2	2	2	☺	☺	n/a	n/a	n/a	Linked to the LED Strategy Outcome. 16 farming applications have been received. An item was prepared for the Council, and the four portions were approved, and the land was allocated to the successful applicants. Target achieved for the 2023/24 financial year. 2 portions of land were allocated to emerging farmers: Council Meeting: 25 October 2023 Portions 502BH: 17 and 18 Portions 502AU Council Meeting: 29 November 2023 Portions: 502BH 9 and 10, 23 and 24.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Develop a Rural Economic Development Strategy	Develop a Rural Economic Development Strategy	Number of Rural Economic Development Strategies developed by 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The revised target date has been adjusted from 2023/24 to 2024/25.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Review of a Rural Economic Development Strategy	Review of a Rural Economic Development Strategy	Number of Rural Economic Development Strategies reviewed by 30 June	WCO24	1	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	The targets were adjusted for the outer financial years and the 5-year target.

8.3.3 Portfolio: Sport, Youth and Culture

Table 81: Summary Results: Mayoral Portfolio Youth, Sport, and Culture - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	1	2	0
😐	Project in progress.	0	0	0
☹	Not completed / No budget available / District Function / Provincial Function	0	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	2
Total IDP Deliverables		**1**	**2**	**2**

Table 82: Portfolio Youth, Sport and Culture: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO YOUTH, SPORT AND CULTURE: 5-YEAR PLAN 2022 – 2027										Target					Progress Rating					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-YearTarget	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 5	SFA 5	Revise the agreements with each Sports Council	Submission of revised agreements with each Sports Council to the Municipal Manager	Number of revised agreements with each Sports Council submitted to the Municipal Manager by 30 June	WCO24	15	n/a	15	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 5	SFA 5	Compilation of a Sports Facilities Master Plan	Submission of a Sports Facilities Master Plan to the Municipal Manager	Number of Sports Facilities Master Plans submitted to the Municipal Manager 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Target to be reported on by 30 June 2025.
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 1	Compile a list of outstanding / upgrades to be done at Sports facilities.	Compilation of a status quo report for Sports Facilities and Community Halls	Number of Sports Facilities and Community Halls status quo reports compiled by 30 June	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	The target will be reported on by 30 June 2025.

8.3.4 Portfolio: Planning, LED, and Tourism

Table 83: Summary Results: Mayoral Portfolio Planning, LED, and Tourism- IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	21	18	0
😐	Project in progress.	0	0	1
☹	Not completed / No budget available / District Function / Provincial Function	4	2	0
N/A	IDP Deliverable Not Yet Measured	0	0	17
Total IDP Deliverables		**25**	**20**	**18**

Table 84: Portfolio Planning, LED, and Tourism: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO PLANNING, LED, and TOURISM: 5-YEAR PLAN 2022 – 2027																				Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year target	Target					Progress Rating					
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 1	Review of the SBM Municipal Planning By-law Annually	Review of the SBM Municipal Planning By-Law	Number of SBM Planning By-Laws reviewed by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 1	SBM Municipal Planning By-law	Amendment of the Zoning Scheme By-Law	Number of amendments of the Zoning Scheme By-Law by 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	Target adjusted to the 2024/25 financial year. Currently open for public input and closing 31 January 2025. The final document is to be submitted to the Council by 30 June 2025.

PORTFOLIO PLANNING, LED, and TOURISM: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 5	Implement and Annually Review the SBM Integrated Zoning Scheme	Review SBM Zoning Scheme By-law	Number of SBM Zoning Schemes By-law reviewed by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved. New amended Zoning Scheme By-law to be implemented in the 2025/26 financial year.
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 5	Develop and Update the SBM Zoning Scheme Register and Zoning Map	Updating the SBM Zoning Scheme Register and Zoning Map	Number of SBM Zoning Scheme Registers and Zoning Maps updated by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	The Zoning Scheme Register, and maps are updated daily.
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 5	Ensure Implementation of Land Use Management Electronic Application Management System)	Conduct an Annual Performance Assessment of the implementation of the Land Use Management Electronic Application Management System	Number of annual performance assessments of the Land Use Management Electronic Application Management System conducted by 30 June	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	The target was achieved for the 2023/24 financial year. 1 assessment completed to the Land Use Management Electronic Application Management System conducted by 30 June 2024
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 5	Implement annually approved LUM and BDM Client Communication and Consultation Plan.	Compilation of a communication plan for the Department: Development Management	Number of communication plans compiled for Department: Development Management by 31 March	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	

PORTFOLIO PLANNING, LED, and TOURISM: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 5	Perform a LUM and BDM Policy and Guideline and SOP Review and Needs Assessment Annually.	Compilation of an annual report on the policy / guideline / SOP needs assessment for the Department: Development Management	Number of annual reports compiled on the policy / guideline / SOP needs assessment for the Department: Development Management by 31 March	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	Linked to the Municipal Manager Outcome. The target was achieved for the 2023/24 financial year.
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 1	Percentage of Land-use applications considered by the Municipal Planning Tribunal (MPT) within 120 days from the conclusion of the administrative processing of the application	Land-use applications considered by the Municipal Planning Tribunal (MPT) within 120 days from the conclusion of the administrative processing of the application	Land-use applications considered by the Municipal Planning Tribunal (MPT) within 120 days from the conclusion of the administrative processing of the application	WCO24	75%	75%	75%	75%	75%	75%	☺	☺	n/a	n/a	n/a	Linked to the Top Layer SDBIP. 100% achieved by 30 June 2023. 87.50% achieved by 30 June 2024.
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 1	Percentage of land-use applications considered by the Authorised Official within 120 days after having a complete land-use application submission	Land-use applications considered by the Authorised Official within 60 days after a complete land-use application submission	Percentage of land-use applications considered by an Authorised Official within 60 days after a complete land-use application submission	WCO24	60%	60%	60%	60%	60%	60%	☹	☹	n/a	n/a	n/a	37.25% achieved by 30 June 2023. 45.25% achieved by 30 June 2024 Resources are not adequate to address the workload effectively. Motivation for the continued appointment of student interns and the appointment of additional capacity.

PORTFOLIO PLANNING, LED, and TOURISM: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 5	Implement Annually approved LUM and BD, Client Charter.	Development of a Client Charter for the Department: Development Management	Number of Client Charters for the Department: Development Management developed by 31 March	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 5	Implement Annually approved LUM and BD, Client Charter.	Review of the Client Charter for the Department: Development Management	Number of Client Charters for the Department: Development Management reviewed by 31 March	WCO24	4	n/a	1	1	1	1	n/a	☺	n/a	n/a	n/a	2023/24: Target achieved. The client charter was reviewed and amended where needed.
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 1	Percentage of building plan applications of <500sqm processed within 30 days after the date of receipt	Building plan applications of <500sqm decided on within 30 days	Building plan applications of <500sqm decided on within 30 days	WCO24	60%	60%	60%	60%	70%	70%	☹	☺	n/a	n/a	n/a	Linked to the Top Layer SDBIP 46.55% achieved by 30 June 2023 62.86% achieved by 30 June 2024 The target has been increased for the outer financial years.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 1	Review, Amend and Update the Municipal Spatial Development Framework Annually	Review the Municipal Spatial Development Framework	Number of Municipal Spatial Development Frameworks reviewed by 30 June	WCO24	1	1	1	1	1	1	☺	☺	n/a	n/a	n/a	Linked to TL SDBIP and Mayoral Outcome Target achieved.

PORTFOLIO PLANNING, LED, and TOURISM: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 1	Development of Local Spatial Development Frameworks for the 10 small towns	Development of Local Spatial Development Frameworks for the 10 small towns	Number of Local Spatial Development Frameworks developed for all 10 small towns by 30 September	WCO24	5	n/a	n/a	1	2	2	n/a	n/a	n/a	n/a	n/a	Linked to the Mayoral Outcome Targets adjusted. Targets adjusted to 5 local SDFs for the period 2022 – 2027. The tender process for the Dwarsriver local SDF has been completed. The Koelenhof local SDF will be done in partnership with the private sector.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Development of a Spatial Information Performance Management System	Implementation of a Spatial Information Performance Management System	Number of Spatial Information Performance Management Systems implemented by 31 March	WCO24	1	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	Linked to the Mayoral Outcome.

PORTFOLIO PLANNING, LED, and TOURISM: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Submission of Feasibility Report for possible Land Banking (Including buildings)	Submission of Feasibility Report for possible Land Banking (Including buildings)	Number of Feasibility Reports for possible Land Banking (Including buildings) submitted by 30 June	WCO24	4	n/a	1	1	1	1	n/a	☺	n/a	n/a	n/a	Linked to the Mayoral Outcome. One report was completed for the 2023/24 financial year. Dwarsrivier Valley Profile to identify land available to purchase for emergency housing. Study towards understanding the availability of property for emergency housing and identifying property that would be suitable for purchase.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 1	Facilitate, and coordinate the enablement of approved Catalytic Initiatives	Development of an ATC Local Spatial Development Framework	Number of ATC Local Spatial Development Frameworks developed by 30 September	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved. Linked to the Mayoral Outcome.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 1	Develop and review the Inclusionary Zoning Policy	Development of an Inclusionary Zoning Policy	Number of Inclusionary Zoning Policies developed by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Linked to the TL SDBIP and Mayoral Outcome. Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Review and Update the Heritage Resource Inventory for Stellenbosch Municipality	Review of the Heritage Resource Inventory of the Stellenbosch Municipality	Number of Heritage Resource Inventories of the Stellenbosch Municipality reviewed by 31 March	WCO24	3	n/a	n/a	1	1	1	n/a	n/a	n/a	n/a	n/a	Target to be reported on by 30 June 2025.

PORTFOLIO PLANNING, LED, and TOURISM: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Provision of comments i.r.o. land use applications and building plans within 30 days	Provision of comments i.r.o. land use applications and building plans within 7 calendar days	Percentage of plans commented on i.r.o land use applications and building plans within 7 calendar days	WCO24	80%	80%	80%	80%	80%	80%	☹	☹	n/a	n/a	n/a	65.04% achieved by 30 June 2023. 78.33% of the target was achieved in the 2023/24 financial year. Approvals are dependent on interdepartmental comments as well as internal capacity constraints with historic backlogs.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Establish and Convene the Conservation Advisory Committee monthly	Establish the Conservation Advisory Committee	Number of Conservation Advisory Committees established by 30 September	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Develop and review the Outdoor advertising, Poster and Signage Bylaw Annually	Develop an Outdoor advertising, Poster and Signage By-law	Number of Outdoor advertising, Poster and Signage By-laws developed by 31 December	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Develop and review the Outdoor advertising, Poster and Signage Bylaw Annually	Review the Outdoor advertising, Poster and Signage By-law	Number of Outdoor advertising, Poster and Signage By-laws reviewed by 31 March	WCO24	2	n/a	n/a	1	n/a	1	n/a	n/a	n/a	n/a	n/a	Review to be completed in the 2024/25 financial year. The target for the outer financial years has been adjusted.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Develop a GIS and Spatial Information Policy	Development of a GIS and Spatial Information Policy	Develop a GIS and Spatial Information Policies developed by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.

PORTFOLIO PLANNING, LED, and TOURISM: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Update the Municipality's cadastral dataset quarterly	Updating of the municipality's cadastral dataset	Number of quarterly updates of the municipality's cadastral datasets	WCO24	20	4	4	4	4	4	☺	☺	n/a	n/a	n/a	12 updates were completed by 30 June 2023. 36 updates of the municipality's cadastral datasets were completed in the 2023/24 financial year.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Update the Municipality's Property Register quarterly	Updating of the municipality's Property Register	Number of quarterly updates of the municipality's Property Registers	WCO24	20	4	4	4	4	4	☺	☺	n/a	n/a	n/a	12 updates were completed by 30 June 2023. 34 updates of the property register were completed in the 2023/24 financial year.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Update the Electronic Metadata Catalogue Quarterly	Updating of the Electronic Metadata Catalogue	Number of quarterly updates of the Electronic Metadata Catalogue	WCO24	20	4	4	4	4	4	☺	☺	n/a	n/a	n/a	4 updates were completed by 30 June 2023. 7 updates of the Electronic Metadata Catalogue were completed in the 2023/24 financial year.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Facilitate Municipal GIS Forum Meetings	Facilitate Municipal GIS Forum Meetings	Number of Municipal GIS Forum Meetings facilitated by 30 June	WCO24	20	4	4	4	4	4	☺	☺	n/a	n/a	n/a	4 meetings were attended by 30 June 2023. 6 meetings were facilitated in the 2023/24 financial year.

PORTFOLIO PLANNING, LED, AND TOURISM: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Develop and review the Economic Development Strategy Annually	Review of the Economic Development Strategy	Number of Economic Development Strategies reviewed by 31 May	WCO24	4	n/a	1	1	1	1	n/a	☺	n/a	n/a	n/a	Linked to the LED Strategy and Mayoral Outcome. Target achieved in the 2023/24 financial year.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Develop and review a Tourism Development policy annually	Review of the Tourism Policy	Number of Tourism Policies reviewed by 31 March	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Tourism Policy forms part of the LED Strategy. The Tourism Strategy is incorporated in the LED Strategy.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 3	SFA 1	Functional and Efficient Economic Development and Tourism System Develop a Filming and Events Policy	Develop a Filming and Events Policy By-law	Number of Filming and Events Policy By - Law developed by 31 March	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Filming and Event By-Law approved on 24 April 2024 and promulgated on 24 June 2024.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 3	SFA 1	Develop and review a Filming and Events Policy annually	Review of the Filming and Events By - Law	Number of Filming and Events By - Law reviewed by 31 March	WCO24	1	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	Target adjusted to be aligned with the promulgated date of the by-law.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Develop and update the Annual Events Calendar for Stellenbosch Municipality	Develop an Annual Events Calendar for Stellenbosch Municipality	Number of Annual Events Calendars developed for the Stellenbosch Municipality by 31 December	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Linked to the Mayoral Outcome. Target achieved.

PORTFOLIO PLANNING, LED, AND TOURISM: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Develop and update the Annual Events Calendar for Stellenbosch Municipality Update the Economic Intelligence Report	Update the Annual Events Calendar for Stellenbosch Municipality	Number of Annual Events Calendars updated for Stellenbosch Municipality by 31 December	WCO24	4	n/a	1	1	1	1	n/a	☺	☺	n/a	n/a	Target achieved. Target achieved for the 2023/24 financial year.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Perform an annual Economic Development Policy and Guideline and SOP Review and Needs Assessment. Compilation of an annual report on the policy / guideline / SOP needs assessment for Economic Development	Compilation of an annual report on the policy / guideline / SOP needs assessment for Economic Development	Number of annual reports on the policy / guideline / SOP needs assessments compiled for Economic Development by 31 March	WCO24	5	1	1	1	1	1	☹	☺	n/a	n/a	n/a	Linked to the Mayoral Outcome. The target will be reported on by 30 June 2025.

PORTFOLIO PLANNING, LED, AND TOURISM: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Percentage of Business License Applications processed within 30 days.	Finalised Business License Application within 30 days	Percentage of Business License Applications finalised within 30 days of the receipt of a completed application	WCO24	90%	90%	90%	90%	90%	90%	☺	☺	n/a	n/a	n/a	172.50% achieved by 30 June 2023. 90% of the target was achieved in the 2023/24 financial year. In certain months, no business license applications were received. Linked to the Mayoral Outcome.
TB C	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Facilitate the provision of training opportunities to Entrepreneurs and SMMEs	Training opportunities are provided for entrepreneurs and Small, Medium and Micro Enterprises	Number of training opportunities provided for entrepreneurs and Small, Medium and Micro Enterprises by 30 June	WCO24	20	4	4	4	4	4	☺	☺	n/a	n/a	n/a	22 training opportunities were provided by 30 June 2023. 27 training opportunities were provided in the 2023/24 financial year. SEDA = 1 x cooperative training session facilitated. Start-Up Tribe = 22 training courses facilitated with 200 participants in total. (June 2024).
TB C	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Number of jobs created through the Municipality's EPWP (public and / or private)	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	Number of job opportunities created through the municipality's local economic development initiatives including capital projects by 30 June	WCO24	5800	1400	1100	1100	1100	1100	☺	☺	n/a	n/a	n/a	Linked to the LED Strategy, Mayoral Outcome, and Top Layer SDBIP. 1 449 job opportunities were created by 30 June 2023. 1695 job opportunities were created in the 2023/24 financial year.

8.3.5 Portfolio: Financial Services

Table 85: Summary Results: Mayoral Portfolio Financial Services - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	4	4	0
😐	Project in progress.	0	0	0
☹	Not completed / No budget available / District Function / Provincial Function	0	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	4
Total IDP Deliverables		**4**	**4**	**4**

Table 86: Portfolio Financial Services: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO FINANCIAL SERVICES: 5-YEAR PLAN 2022 – 2027										Target					Progress Rating					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Financial Services	Department: Financial Management Services	NKPA 3	SFA 1	Maintain a Clean Audit from the AG each financial year	Receive an unqualified audit opinion from the AGSA	Number of unqualified audit opinions from AGSA received by 30 November	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	Target achieved.

PORTFOLIO FINANCIAL SERVICES: 5-YEAR PLAN 2022 – 2027																				Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Financial Services	Department: Financial Management Services	NKPA 4	SFA 5	Importance of S71 engagements	Conduct monthly section 71engagements with Directorates	Number of monthly section 71 engagements conducted with Directorates	WCO24	170	10	40	40	40	40	☺	☺	n/a	n/a	n/a	12 Section 71 engagements were conducted by 30 June 2023. 47 MFMA Section 71 engagements were conducted for the 2023/24 financial year.
TBC	Directorate: Financial Services	Department: Financial Management Services	NKPA 4	SFA 5	Specifically ensuring that the status of Capital projects that were recorded as work in progress in the previous financial year per directorate are being completed on time Doing site visits when needed	Manage and administer the Capital Prioritisation Platform for Stellenbosch Municipality	Number of quarterly reports regarding the management and implementation of Prioritisation Platform submitted to the Management Forum	WCO24	4	n/a	n/a	n/a	n/a	4	n/a	n/a	n/a	n/a	n/a	

PORTFOLIO FINANCIAL SERVICES: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Financial Services	Department: Revenue and Expenditure	NKPA 4	SFA 5	Revenue Enhancement strategy	Implementation of the adopted Revenue Enhancement Strategy	Number of actions implemented as identified in the Revenue Enhancement Strategy by 30 June	WCO24	18	2	4	4	4	4	☺	☺	n/a	n/a	n/a	4 actions implemented by 30 June 2023. 4 actions implemented by 28 February 2024.
TBC	Directorate: Financial Services	Department: Financial Management Services	NKPA 4	SFA 5	Existing Policies and By-laws are reviewed regularly and implemented	Submit a report on policies and by-laws to the MayCo	Number of reports submitted to the MayCo on policies and by-laws by 30 June	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	Target achieved by 31 May 2024

8.3.6 Portfolio: Protection Services

Table 87: Summary Results: Mayoral Portfolio Protection Services - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	1	2	0
😐	Project in progress.	0	0	2
☹	Not completed / No budget available / District Function / Provincial Function	2	2	0
N/A	IDP Deliverable Not Yet Measured	0	0	1
Total IDP Deliverables		**3**	**4**	**3**

Table 88: Portfolio Protection Services: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO PROTECTION SERVICES: 5-YEAR PLAN 2022 – 2027										Target					Progress Rating					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Satellite Fire Station - South (Major Fire Pumper with CAFS)	Completion of the Satellite Fire Station in Jamestown	Number of the Satellite Fire Station in Jamestown completed by 30 June	WCO24	1	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	This is part of the project of the PMU. The new target date is set for 2025/26.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Incident Command Vehicle - DM	Procurement of a Major Fire Pumper with CAFS	Number of Major Fire Pumpers with CAFS procured by 31 March	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	Purchasing was cancelled due to funding moved. (COVID)

PORTFOLIO PROTECTION SERVICES: 5-YEAR PLAN 2022 – 2027																					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Camera Master Plan (CCTV / LPR)	Spending of the Capital Budget on CCTV cameras and equipment for the Department: Protection Services	Percentage of the Capital Budget on CCTV cameras and equipment for the Department: Protection Services by	WCO24	90%	90%	90%	90%	90%	90%	☹	☹	😐	n/a	n/a	Linked to the Mayoral Outcome. Actual spending was 0.22% for 2023/24 due to the tender not being finalised. Due to the tender not being concluded, the actual spending for the financial year ending December 2024 is 0.55%. The Bid Specification Committee presented and approved new tender specifications. Tender to be advertised.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Tactical Reaction Unit (TRU)	Appointment of Law Enforcement Officers (Tactical Reaction Unit (TRU)))	Number of Law Enforcement Officers (TRU) appointed by 30 June	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Linked to the Mayoral and Municipal Manager's Outcomes The establishment of a TRU needs to be finalised before appointments can be made.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Traffic Pound	Completion of the Traffic Pound registration process	Number of Traffic Pound registration processes completed by 30 June	WCO24	1	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	No confirmation has been received on funding for this project.

PORTFOLIO PROTECTION SERVICES: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Neighbourhood Watch Support	Spending of the Registered Neighbourhood Watches capital budget	Percentage of the Registered Neighbourhood Watches capital budget actually spent by 30 June	WCO24	90%	90%	90%	90%	90%	90%	☺	☺	😐	n/a	n/a	The funds could not be converted to the operating budget. The department is awaiting delivery of the kiosks in the 2024/25 financial year.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Rent a Cop Implementation	Not Applicable	Not Applicable	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Rent a Cop Programme is dependent on business buy-in.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Auxiliary (Reservist) Peace Officer Implementation	Not Applicable	Not Applicable	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A policy is in place. Individuals need to sign up for the programme.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 3	SFA 1	Processing of filming and events applications within 30 days	Attend to Filming and Events Applications within 7 working days after the date of receipt	Percentage of Filming and Events applications attended to within 7 working days after the date of receipt	WCO24	75% per annum	75%	75%	75%	75%	75%	☹	☺	n/a	n/a	n/a	The target was achieved for the 2023/24 financial year.

8.3.7 Portfolio: Corporate Services

Table 89: Summary Results: Mayoral Portfolio Corporate Services - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	2	1	0
😐	Project in progress.	0	0	0
☹	Not completed / No budget available / District Function / Provincial Function	0	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	3
Total IDP Deliverables		**2**	**1**	**3**

Table 90: Portfolio Corporate Services: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO CORPORATE SERVICES: 5-YEAR PLAN 2022 – 2027										Target					Progress Rating					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-YearTarget	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	NKPA 5	SFA 5	Review the Property Management Policy, especially the outdoor dining aspect	Submission of revised Draft Property Management Policy to the Municipal Manager	Number of new Draft Property Management Policies submitted to the Municipal Manager by 31 May	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	The draft policy was submitted to the Director: Corporate Services.
TBC	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	NKPA 5	SFA 5	Upgrade Makupula Community Hall	Completion of the Makupula Community Hall	Number of community halls completed by 30 June	15	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Target to be reported on by 30 June 2025.
TBC	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	NKPA 5	SFA 5	Structural improvement of Van Der Stel Sports Ground	Completion of the structural improvements of the Van De Stel Sports Ground	Number of Van der Stel Sports grounds improvements completed by 30 June	11	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	

PORTFOLIO CORPORATE SERVICES: 5-YEAR PLAN 2022 – 2027																						Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-YearTarget	Target					Progress Rating						
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	NKPA 5	SFA 5	Structural upgrade of the Jamestown ward office	Completion of the structural upgrade of the Jamestown ward office	Number of Jamestown Ward Offices upgraded by 30 June	21	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a		
TBC	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	NKPA 5	SFA 5	Corridor structural upgrade	Completion of Kayamandi Corridor structural upgrade	Number of Kayamandi Corridors upgraded by 30 June	12	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	NKPA 1	SFA 1	Upgrade of the New Space on Ryneveld Street	Complete the upgrade of the New Office Space in Ryneveld Street	Number of new office spaces upgraded in Ryneveld Street by 30 June	8	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.

8.3.8 Portfolio: Infrastructure Services

Table 91: Summary Results: Mayoral Portfolio Infrastructure Services - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	3	7	0
😐	Project in progress.	0	0	1
☹	Not completed / No budget available / District Function / Provincial Function	2	1	0
N/A	IDP Deliverable Not Yet Measured	0	0	6
Total IDP Deliverables		**5**	**8**	**7**

Table 92: Portfolio Infrastructure Services: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO INFRASTRUCTURESERVICES: 5-YEAR PLAN 2022 – 2027										Target					Progress Rating					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Electrical Services	NKPA 1	SFA 2	Alternative energy supply: Purchasing Electricity from the Public	Develop a policy to allow purchasing of electricity from the public	Number of policies to be developed to allow purchasing of electricity from the public by 30 June	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality is purchasing electricity from its customers in the form of credits. To develop a policy, the regulatory environment (MFMA) does not allow for this at present.
TBC	Directorate: Infrastructure Services	Department: Electrical Services	NKPA 1	SFA 2	Alternative energy supply: Purchasing Electricity from the Public	Crediting of electricity to the public	Percentage of Energy Kwh credited to the Public/(Total energy (Kwh) credited to consumers)	WCO24	0.34%	n/a	0.34%	0.34%	0.34%	0.34%	n/a	☺	😐	n/a	n/a	Linked to the IDP deliverable for the development of the policy. The municipality is crediting from the public what is fed back to the grid.

PORTFOLIO INFRASTRUCTURESERVICES: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Electrical Services	NKPA 1	SFA 2	Alternative energy supply: Purchasing Electricity from Internal IPPs	Advertisement of an IPP tender	Number of IPP tenders advertised by 31 March	WCO24	2	n/a	1	1	n/a	n/a	n/a	☺	n/a	n/a	n/a	2023/24: Target achieved. 2024/25: The municipality is currently working on IPP projects that are in the tendering stage.
TBC	Directorate: Infrastructure Services	Department: Electrical Services	NKPA 1	SFA 2	Alternative energy supply: Purchasing Electricity from external IPPs	Purchasing of Energy from external IPPs	Percentage of Energy Purchased from IPP / (Total energy purchased)	WCO24	30%	n/a	n/a	n/a	n/a	30%	n/a	n/a	n/a	n/a	n/a	n/a	1 x 20MW IPP tender is conditionally awarded but pending public participation, whereafter development rights are to be obtained.
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 1	SFA 2	Alternative energy supply: Methane Mining	Appointment of a service provider for the Extraction of Methane from Cell 3	Number of service providers appointed for the Extraction of Methane from Cell 3 by 31 March	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 1	SFA 2	Alternative energy supply: Wet Waste Anaerobic Digestion (AD) Plant	Conclusion of a contract for diverting 50% of Organic Waste and generating electricity	Number of contracts concluded for diverting 50% of Organic Waste and generating electricity by 30 June	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The feasibility study was conducted, and the project was found not to be feasible.

PORTFOLIO INFRASTRUCTURESERVICES: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 1	SFA 2	Recycling from source: Stellenbosch municipality to provide residents with bins and bags to collect and separate organic waste and recyclable material to be collected by Municipality.	Expansion of the recycling programme	Number of recycling programmes expanded by 30 June	WCO24	9	2	2	1	2	2	☹	☹	n/a	n/a	n/a	Target adjusted for the 2024/25 financial year. 2023/24: Target not achieved. 1 area was added due to contractual delays; therefore, the overall 5-year target is reduced to 9 areas.
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 1	SFA 2	Recycling from source: Stellenbosch municipality to provide residents with bins and bags to collect and separate organic waste and recyclable material to be collected by the municipality.	Implementation of an organic waste diversion initiative	Number of organic waste diversion initiatives implemented by 30 June	WCO24	4	n/a	1	1	1	1	n/a	☺	n/a	n/a	n/a	Target achieved. 1 organic waste diversion initiative was implemented by 30 June 2024.

PORTFOLIO INFRASTRUCTURESERVICES: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Water and Wastewater Services	NKPA 1	SFA 4	Pre-paid or "capped" water meters: Households are to be fitted with pre-paid water meters to reduce and prevent water wastage.	Installation of water management devices	Number of water management devices installed by 30 June	WCO24	500	300	50	50	50	50	☹	☺	n/a	n/a	n/a	The devices are being rolled out to non-paying or high-usage water customers. 175 water management devices were installed by 30 June 2023. The devices are installed when required. Target achieved for the 2023/24 financial year. 427 water demand management devices installed. The devices are being rolled out to non-paying or high-usage water customers. A budget adjustment is being made to increase roll-out in the outer financial years, if required.

PORTFOLIO INFRASTRUCTURESERVICES: 5-YEAR PLAN 2022 – 2027																				Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	NKPA 1	SFA 1	Parking areas for park-and-ride purposes to create adequate parking spaces for people working in and visiting the Stellenbosch municipal area.	Develop single-level parking areas	Number of single-level parking areas developed by 30 June	WCO24	2	n/a	n/a	1	1	n/a	n/a	n/a	☺	n/a	n/a	Target achieved. One parking area was completed in Franschhoek by 30 December 2024. The other area has been earmarked by an approved Council item.
TBC	Directorate: Infrastructure Services	Department: Water and Wastewater Services	NKPA 1	SFA 1	Water pipelines: old water pipes are to be replaced	Spent the capital budget of water pipeline replacements	Percentage of the capital budget for the replacement of water pipelines by 30 June	WCO24	90%	n/a	90%	90%	90%	90%	n/a	☺	n/a	n/a	n/a	A pipe replacement tender is in place, and construction is underway.
TBC	Directorate: Infrastructure Services	Department: Infrastructure Planning, Development and Implementation Services	NKPA 1	SFA 4	Longlands Housing Project-Building of Top Structures	Construction of 106 subsidised top structures of the Longlands Housing Project	Number of subsidised top structures constructed by 30 June	20	106	99	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Infrastructure Services	Department: Infrastructure Planning, Development and Implementation Services	NKPA 1	SFA 4	Longlands Housing Project-Building of Top Structures	Construction of 38 enhanced sites in the Longlands Housing Project	Number of enhanced sites constructed by 30 June	20	38	38	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Infrastructure Services	Department: Infrastructure Planning, Development and Implementation Services	NKPA 1	SFA 4	Lindida GAP Housing Project – servicing 166 sites and building GAP houses.	Construction of 166 GAP houses in Lindida	Number of GAP houses constructed in Lindida by 30 June	5 and 6	166	140	26	n/a	n/a	n/a	☺	☺	n/a	n/a	n/a	Target achieved.

PORTFOLIO INFRASTRUCTURESERVICES: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Infrastructure Planning, Development and Implementation Services	NKPA 1	SFA 4	Servicing 178 sites in Zone O	Construction of 178 serviced sites in Zone O	Number of serviced sites constructed in Zone O by 30 June	12, 13, 14 and 15	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Duplication of the IDP deliverable "Upgrading of Zone O in Kayamandi."

8.3.9 Portfolio: Parks and Open Spaces

Table 93: Summary Results: Mayoral Portfolio Parks, and Open Spaces - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	4	0	0
😐	Project in progress.	0	0	1
☹	Not completed / No budget available / District Function / Provincial Function	0	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	0
Total IDP Deliverables		**4**	**0**	**1**

Table 94: Portfolio Parks and Open Spaces: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO PARKS, OPEN SPACES AND ENVIRONMENT: 5-YEAR PLAN 2022 – 2027										Target					Progress Rating					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-YearTarget	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Groendal cemetery building repairs are being planned and implemented	Upgrade of the Groendal Cemeteries	Number of Groendal cemeteries upgraded by 30 June	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are no funds on the MTREF. The cemetery has been upgraded twice and vandalised.
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Probable boundary markers / demarcation fencing and improved landscaping at Muslim cemetery Pappegaaiberg	Upgrade of the Muslim cemetery Pappegaaiberg	Number of Muslim cemeteries in Pappegaaiberg upgraded by 30 June	11	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are no funds on the MTREF.
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Road repairs and resealing in cemeteries	Road repairs and resealing of cemeteries	Number of cemeteries road repairs and resealing by 30 June	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are no funds on the MTREF.

PORTFOLIO PARKS, OPEN SPACES AND ENVIRONMENT: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-YearTarget	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Management Plans Finalise Jan Marais Park EMP and submit to Cape Nature to endorse before submitting to the Council and the Minister for approval	Submission of a Jan Marais Park Environmental Management Plan to the Council	Number of the Jan Marais Park Environmental Management Plans submitted to the Council by 30 June	8	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Linked to the EMP. The current plan is still relevant and applicable to the status of the Nature Reserve. The management authority provides input in the review and revision of the policy, and based on the priority list, Jan Marais is rated as a P2.
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Management Plans	Submission of a draft Management plan of Ida's Valley and Botmaskop to the Municipal Manager	Number of draft Management Plans of Ida's Valley and Botmaskop submitted to the Municipal Manager by 30 June	5 and 6	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Linked to the EMP. Target achieved.
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Mont Rochelle Upgrade	Completion of the Mont Rochelle entrance	Number of Mon Rochelle entrances completed by 30 June	1	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Establish Friends Groups	Establishment of a Friends Group for the Jan Marias Nature Reserve	Number of Jan Marias Friends Groups established by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.

PORTFOLIO PARKS, OPEN SPACES AND ENVIRONMENT: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-YearTarget	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Establish Friends Groups	Submit a revised Jan Marias Friends Group MOUs to the Municipal Manager	Number of revised Jan Marias Friends Group MOUs submitted by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved. Submitted to the Municipal Manager in January 2023.
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Management Plans	Review of the Tree Management Policy	Number of Tree Management Policies reviewed 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	The target has been moved to the 2024/25 financial year and will be reported on by 30 June 2025.

8.3.10 Portfolio: Community Services

Table 95: Summary Results: Mayoral Portfolio Community Services – IDP Deliverables 2022 – 2027

Rating	Progress Description	2022/23	2023/24	2024/25
☺	Project completed	8	4	0
😐	Project in progress.	0	0	0
☹	Not completed / No budget available / District Function / Provincial Function	0	0	0
N/A	IDP Deliverable Not Yet Measured	0	0	8
Total IDP Deliverables		**8**	**4**	**8**

Table 96: Portfolio Community Services: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO COMMUNITY SERVICES: 5-YEAR PLAN 2022 – 2027										Target					Progress Rating					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-YearTarget	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	Reporting on progress made with the implementation of the policy and policy objectives to MM and Council	Submit Universal Access progress reports to the MayCo	Number of Universal Access progress reports submitted to the MayCo by 30 June	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	Training different departments on the requirements of UA and how to implement the theory in context:	Conduct inter-departmental Universal Access training	Number of inter-departmental Universal Access training conducted by 30 June	WCO24	8	6	n/a	n/a	1	1	☺	n/a	n/a	n/a	n/a	Target for the 5-year period has been increased. Target achieved.
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	Develop a GIS map of all DPOs (Disability Persons Organisations)	Submission of completed GIS map of all DPOs to the MayCo	Number of completed GIS maps of all DPOs submitted to the MayCo by 30 June	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	Target achieved.

PORTFOLIO COMMUNITY SERVICES: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-YearTarget	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	GIS mapping and plotting of ECDs and their registration status	Updating of ECD facilities per ward on the Geographic Information System (GIS)	Number of ECD facilities per ward updated on the GIS, measured monthly	WCO24	600	120	120	120	120	120	☺	☺	n/a	n/a	n/a	128 updates completed by 30 June 2023. 120 updates were completed by 30 June 2024.
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	SOP development: Stellenbosch ECD registration process – develop information leaflet	Develop an SOP for the registration of ECD Centres	Number of SOPs developed for the registration of ECD Centres 28 February	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Linked to the Mayoral Outcome. Target achieved in March 2023.
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	ECD Policy Review	Submission of the reviewed ECD Policy to the MayCo	Number of reviewed ECD policies submitted to the MayCo by 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The policy requires a review every 5 years. Target to be reported on by 30 June 2025.
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	First Aid Training	Facilitation of First Aid Training for all Early Childhood Development Practitioners	Number of First Aid Training facilitated to all Early Childhood Development Practitioners by 30 June	WCO24	6	2	1	1	1	1	☺	☺	n/a	n/a	n/a	2 completed by 30 June 2023. 2 completed by 30 June 2024.
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	Health and Safety Training (COVID-19 readiness)	Facilitation of Health and Safety Training sessions	Number of Health and Safety training workshops facilitated by 30 June	WCO24	3	1	n/a	1	n/a	1	☺	n/a	n/a	n/a	n/a	Target achieved. 1 training session completed by 30 June 2024.
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	Establish Child Protection Forum in collaboration with NGOs	Establishment of Child Protection Forum	Number of Child Protection Forums established by 31 May	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	Establishment of a Junior Town Council (JTC)	Establishment of a Junior Town Council (JTC)	Number of Junior Town Council (JTC) established by 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	To be reported on by 30 June 2025.

PORTFOLIO COMMUNITY SERVICES: 5-YEAR PLAN 2022 – 2027																						Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-YearTarget	Target					Progress Rating						
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	Capacity Building for Junior Town Council (JTC)	Facilitate Capacity Building workshops for the Junior Town Council (JTC)	Number of Capacity Building workshops facilitated for the Junior Town Council (JTC) by 30 June	WCO24	3	n/a	n/a	1	1	1	n/a	n/a	n/a	n/a	n/a	To be reported on by 30 June 2025.
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	Drafting of Youth Policy	Submission of a Youth Policy to the MayCo	Number of Youth Policies submitted to the MayCo by 30 June	WCO24	1	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	

CHAPTER 9:
Public Interest and Expression of Needs

9.1 Community Participation

Chapter 4 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA) requires municipalities to create a culture of community participation. According to Section 16(1)(a)(i) of the MSA, "A municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance and must, for this purpose, encourage and create conditions for the local community to participate in the affairs of the municipality, including in the preparation, implementation, and review of its integrated development plan in terms of Chapter 5." It is therefore essential to have effective public participation structures in place.

The SDF, IDP, Budget, and sector plans, as well as major municipal policies, by-laws, and decisions, should be engaged to ensure that they are designed and implemented for and with the community. This also adds to the credibility of the needs reflected in the IDP, the Budget calculated to address these needs, and the SDBIP drafted to implement programmes and projects that reflect the communities' needs.

The growing trend of mature and constructive discussions from the public, the level of complexity, and the investment made in understanding the municipality's business are encouraging. The direct participation and involvement of the ward councillors, communities, and stakeholders in the identification of ward-based priorities and their involvement in the public participation process have added great value to the maturity and quality of the discussions between the public and the municipality. Ward councillors are a critical link in connecting the municipality with the public. As members of the Council and recipients of all the decisions taken by the Council, it positions Councillors strategically to ensure that the municipality not only understands the needs of the community better but also provides the public with honest and accurate feedback on the municipality's initiatives. These endeavours are supported by well-functioning ward committees. Councillors are, however, encouraged to always adhere to the code of ethics for councillors and to always act with the utmost integrity and accountability towards their constituents and the municipality, as this is the only way in which to form a responsible local government.

Public participation takes place through various means and platforms and is often tailored to suit a specific audience or community. Importantly, communities from different socio-economic backgrounds use different platforms to communicate. It is important to cater for all scenarios and to utilise all available platforms to their optimum potential, given that a certain degree of apathy exists in certain communities.

Further feedback will be provided on the comments captured in written submissions made via the various platforms created for public participation. To ensure that the public participation process is a two-way process, all comments have been carefully considered and discussed with internal departments.

9.2 Public Participation in the drafting of the 3rd review of the 5th Generation IDP 2022 – 2027

Stellenbosch Municipality implemented the IDP public participation process from **9 - 30 September 2024**, with physical IDP open days from **10 – 16 September 2024**. This public participation process was carried out during the analysis phase of the IDP cycle to identify the community's needs for drafting the draft 3rd review of the 5th Generation IDP 2022 – 2027 and draft Budget (MTREF). The draft IDP and Budget were open for public comment from **07 – 29 April 2025,** with the municipal open days from **08 – 14 April 2025**.

Notices were published in the local newspaper and on the municipal website to announce the commencement of the public participation process for the drafting of the 3rd review of the 5th Generation IDP 2022 - 2027. At the outset of each public participation period, a link to an electronic submission form is posted on the municipal website, and shared via WhatsApp, Facebook, and email. Hard copy 'Have Your Say' forms are distributed to ward offices, municipal libraries, and satellite offices for community members to have access to electronic platforms to fill out the forms by hand.

Community members and other interested or affected parties are urged to participate in the physical IDP open days in their respective wards or areas. The open days function as a comprehensive municipal service desk for the community to get information on municipal services and engage in direct dialogue with municipal departments to express concerns and pose enquiries. The community can participate in any of the open days at the specified venues as published in the different communication platforms. The open days are more of a decentralised meeting at the many service desks established by each directorate. While services including indigent registration, housing demand registration, and unemployment database enrolment are not provided during the open day, information regarding these services is accessible to communities at the service desk.

Figure 51: Communication Platforms



Municipal Website

https://stellenbosch.gov.za

WhatsApp

067 427 1556

Facebook

Stellenbosch

Email

idp@stellenbosch.gov.za

Libraries and Ward

Hardcopy forms

Table 97: IDP Public Participation Open Days Schedule – September 2024

Date	Time	Wards	Ward Councillor(s)	Venue	Transport Plan	
					Pick–Up Point	Pick–Up Time
Tuesday, 10 September 2024	18:30 – 20:30	1 and 2	Cllr Reginald Pheiffer Cllr Wilhelmina Petersen	Franschhoek Town Hall	Bo-Hoek Farm Gate (Minibus)	18:00
					Groendal Primary School	18:15
					Bosbou (La Motte Hall)	18:00
					Groendal Community Hall clinic	18:10
					Langrug	18:20
	18:00 – 20:00	3 and 4	Cllr Charles Manuel Cllr Ralphton Adams	Wemmershoek Community Hall	Lanquedoc Klip Church	17:00
					Meerlust Community Hall	17:15
					Maasdorp Entrance	17:30
					Kylemore Community Hall	17:15
					Pniël Municipal Office	17:30
Wednesday, 11 September 2024	17:00 – 19:00	5 and 6	Cllr Roy Van Rooyen Cllr Nateshia Mcombring	St Ida's Primary School Hall (Ida's Valley)	Jonkershoek (Bosdorp and Cape Nature)	16:00
					Rustenburg Farm Gate	16:30
					Hydro - Gate	16:45
					Bruckner De Villiers Primary School	16:50
	18:00 – 20:00	18 and 19	Cllr JC Anthony Cllr James Williams	Klapmuts Multipurpose Centre (Klapmuts)	Fisher Road / Groenland	16:50
					De Waalshof (Tennis Court)	17:00
					Bellevue Entrance	17:10
					Cabrico / Corobrick Entrance	17:20
					Koelenhof Railway Station	17:50
					De Hoop Entrance	17:00
					Kromme Rhee and Koelenhof Farm (Clubhouse)	17:10
					Slayley Farm Entrance	17:15
					De Clapmuts Entrance	17:20
					Elsenburg (JJ Rhode School)	17:25
					Muldersvlei Station (by the shop)	17:30
					Nooitgedacht Entrance	16:50
					Simonsig Entrance	17:00
					Beyerskloof Entrance	17:10
					Chickwick / De Trekka Entrance	17:50
					De Novo Community Hall	17:50
Thursday, 12 September 2024	18:00 – 20:00	7, 8, 9, 11, 22 and 23	Cllr Annemarie Ferns Ward 08: Ward Councillor Cllr Zelda Dalling Cllr Johannie Serdyn Cllr Esther Groenewald Cllr Lwando Nkamisa	Stellenbosch Town Hall (Plein Street)	The First Dwars in den Weg	17:30
					Papplaas	17:45
	17:00 – 19:00	20 and 21	Cllr Joseph Joon Cllr Mynard Slabbert	Webergedenk Primary School Hall (Jamestown)	Vlottenburg Primary School	17:30
					Vlaeberg Tennis Court	17:40
					Faure Training Station	17:50
					Compangniesdrift, Baden Powel Road, Lynedoch	17:55
					Lynedoch Garage	18:00
					Raithby Methodist Church	17:30

Date	Time	Wards	Ward Councillor(s)	Venue	Transport Plan	
					Pick–Up Point	Pick–Up Time
					Eikendal Farm Gate	17:45
					Mooiberge Farm Stall	18:00
Monday, 16 September 2024	18:00 – 20:00	12, 13, 14 and 15	Cllr Ayanda Tomose Cllr Mary Nkopane Cllr Maxwell Danana Cllr Elliot Masimini	Kayamandi High School (Kayamandi)	Kayamandi Taxi Rank	17:10
					Trust Centre	17:15
					Makuphula High School Gate	17:20
					Kayamandi Clinic	17:30
					Legacy Centre / Hall	17:35
					Luyolo Street (next to Majola Panel Beaters)	17:10
					Siyanqoba Creché	17:15
					Luyolo Playpark	17:25
	16:00 – 18:00	10, 16, 17 and 19 (Smartietown and Weltevrede 1 and 2)	Cllr Rozette Du Toit Cllr Elsabe Vermeulen Ward 17: Ward Councillor Cllr James Williams	Eike Hall (Cloetesville)	Curry Street (before the North-End Street Stop Sign)	15:30
					The corner of Last Street and Bergstedt Street	15:40
					The corner of Bergstedt Street and Chipptendale Street	15:50
					Stellita Park Stairs	15:30
					Rhode Road Flats	15:40
					Kloof / Long Street Flats	15:45
					Smartie Town Bus Stop	15:30
					Weltevrede 1 (Entrance in Long Street)	15:40
					Weltevrede 2 Entrance	15:45
					Ward 10 Office (Lap flats)	15:30
					AF Louw Primary School	15:40
					Tennantville - Noble Street (Noble Park)	15:45
					Baksteenhuis Long Street (South, Tennantville)	15:50

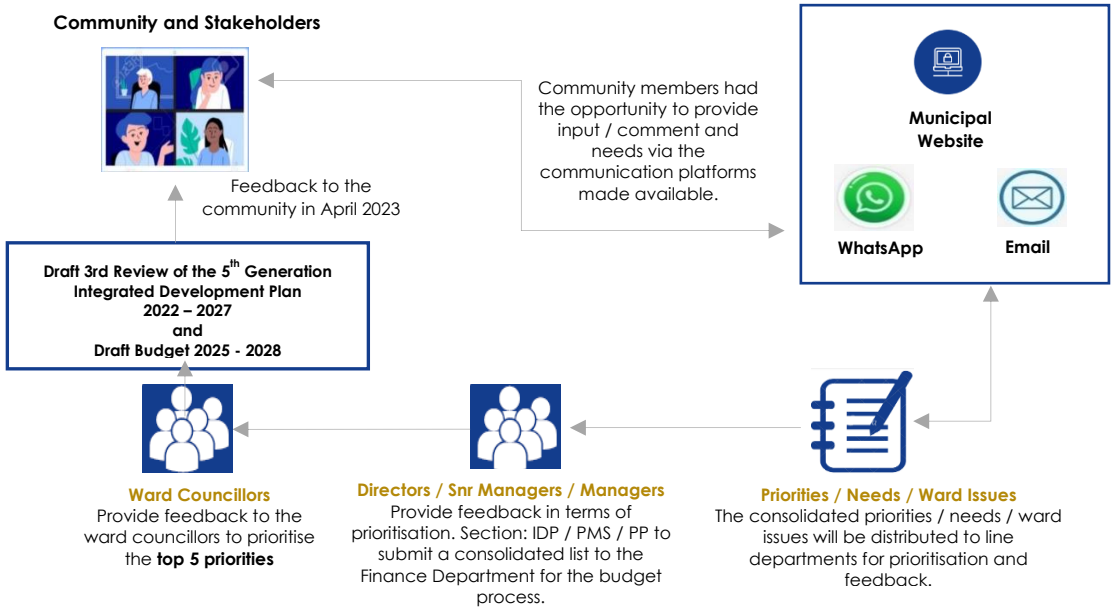
Table 98: IDP and Budget Public Participation Open Days Schedule – April 2025

Date	Time	Wards	Ward Councillor/s	Venue	Transport Plan	
					Pick–Up Point	Pick–Up Time
Tuesday, 8 April 2025	18:30 – 20:30	1 and 2	Cllr Reginald Pheiffer Cllr Wilhelmina Petersen	Franschhoek Town Hall	Bo-Hoek Farm Gate (Minibus)	18:00
					Bosbou (La Motte Hall)	18:00
					Groendal Community Hall Clinic	18:10
					Groendal Primary	18:15
					Langrug	18:20
	18:30 – 20:30	3 and 4	Cllr Charles Manuel Cllr Ralphton Adams	Wemmershoek Community Hall	Lanquedoc Klip Church	17:30
					Meerlust Community Hall	17:45
					Maasdorp Entrance	18:00
					Kylemore Community Hall	17:30
Wednesday, 9 April 2025	18:00 – 20:00	7, 8, 9, 11, 22 and 23	Cllr Annemarie Ferns Cllr Tamryn Kumm Ward 09: Vacant Cllr Johannie Serdyn Cllr Esther Groenewald Cllr Lwando Nkamisa	Stellenbosch Town Hall (Plein Street)	Papplaas	17:30
	18:00 – 20:00	18 and 19	Cllr JC Anthony Cllr James Williams	Klapmuts Multipurpose Centre (Klapmuts)	Elsenburg/Vaaldraai: At JJ Rhode School	17:20
					Kromme Rhee: At the Clubhouse	17:25
					De Novo Community Hall	17:30
	18:00 – 20:00	12, 13, 14 and 15	Cllr Ayanda Tomose Cllr Mary Nkopane Cllr Maxwell Danana Cllr Elliot Masimini	Kayamandi High School (Kayamandi)	Kayamandi Taxi Rank	17:10
					Trust Centre	17:15

Date	Time	Wards	Ward Councillor/s	Venue	Transport Plan	
					Pick–Up Point	Pick–Up Time
Thursday, 10 April 2025					Makuphula High School Gate	17:20
					Kayamandi Clinic	17:30
					Legacy Centre / Hall	17:35
					Luyolo Street (next to Majola Panel Beaters)	17:10
					Siyanqoba Creché	17:15
					Luyolo Playpark	17:25
					Kayamandi Primary School	17:30
	16:00 – 18:00	10, 16, 17 and 19 (Smartietown and Weltevrede 1 and 2)	Cllr Rozette Du Toit Cllr Elsabe Vermeulen Cllr Jeremy Fasser Cllr James Williams	Eike Hall (Cloetesville)	Kloof / Long Street Flats	15:30
					Rhode Road Flats	15:40
					Stellita Park Stairs	15:45
					Smartie Town: Corner/stop of Bergsiprus Street	15:15
					Weltevrede 1: Corner / stop of Bergsiprus Street	15:25
					Weltevrede 2 Entrance: Bus Stop in Long Street	15:35
Monday, 14 April 2025	18:00 – 20:00	5 and 6	Cllr Roy Van Rooyen Cllr Nateshia Mcombring	Ida's Valley Primary School Hall (Ida's Valley)	No transport	
	18:00 – 20:00	20 and 21	Cllr Joseph Joon Cllr Mynard Slabbert	Webergedenk Primary School Hall (Jamestown)	Vlottenburg Primary School	17:00
					Vlaeberg Tennis Court	17:10
					Meerlust Farm (De Wijnlanden Traffic Light)	17:15
					Lynedoch Garage	17:30
					Raithby Methodist Church	17:00
					Eikendal Farm Gate	17:15
					Mooiberge Farm Stall	17:30

The electronic and verbal submissions made available on the various platforms created for public participation followed the process below:

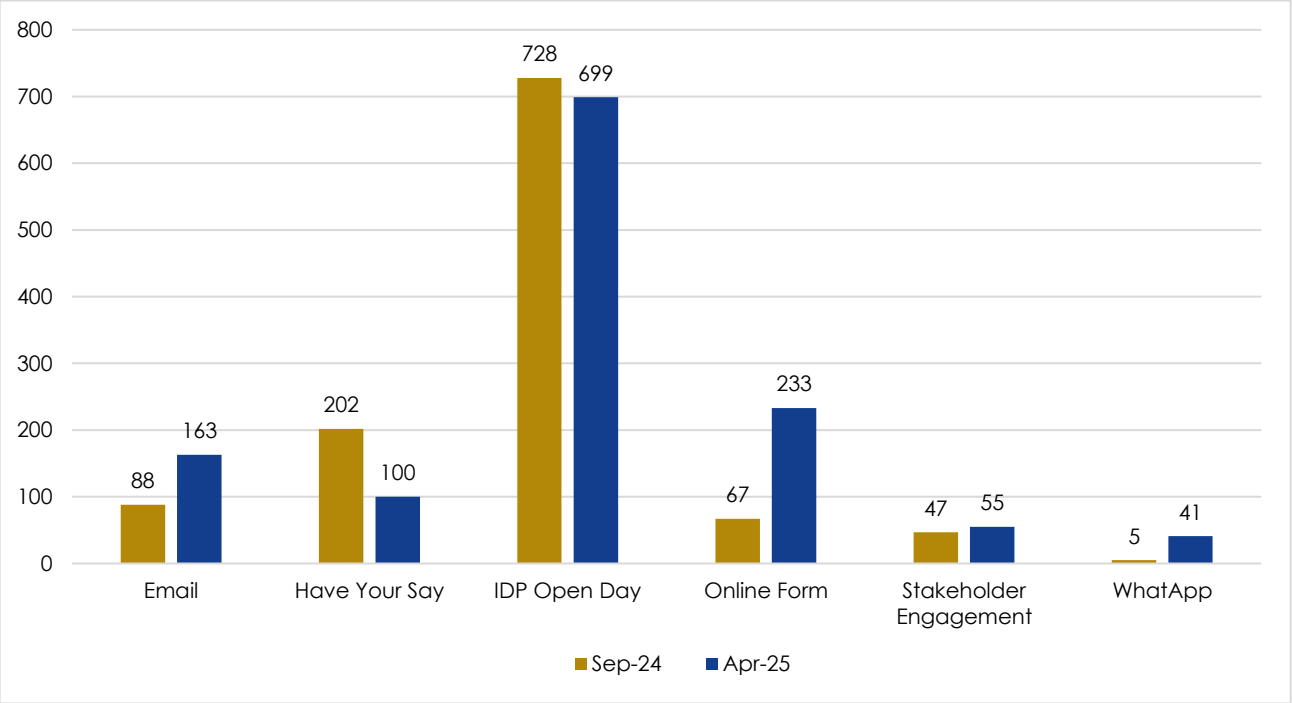
Figure 52: Process Flow for electronic and verbal submissions



9.3 Public Participation Statistics: September 2024 and April 2025

The graphs below indicate the number of individual line-item submissions received on the various communication platforms.

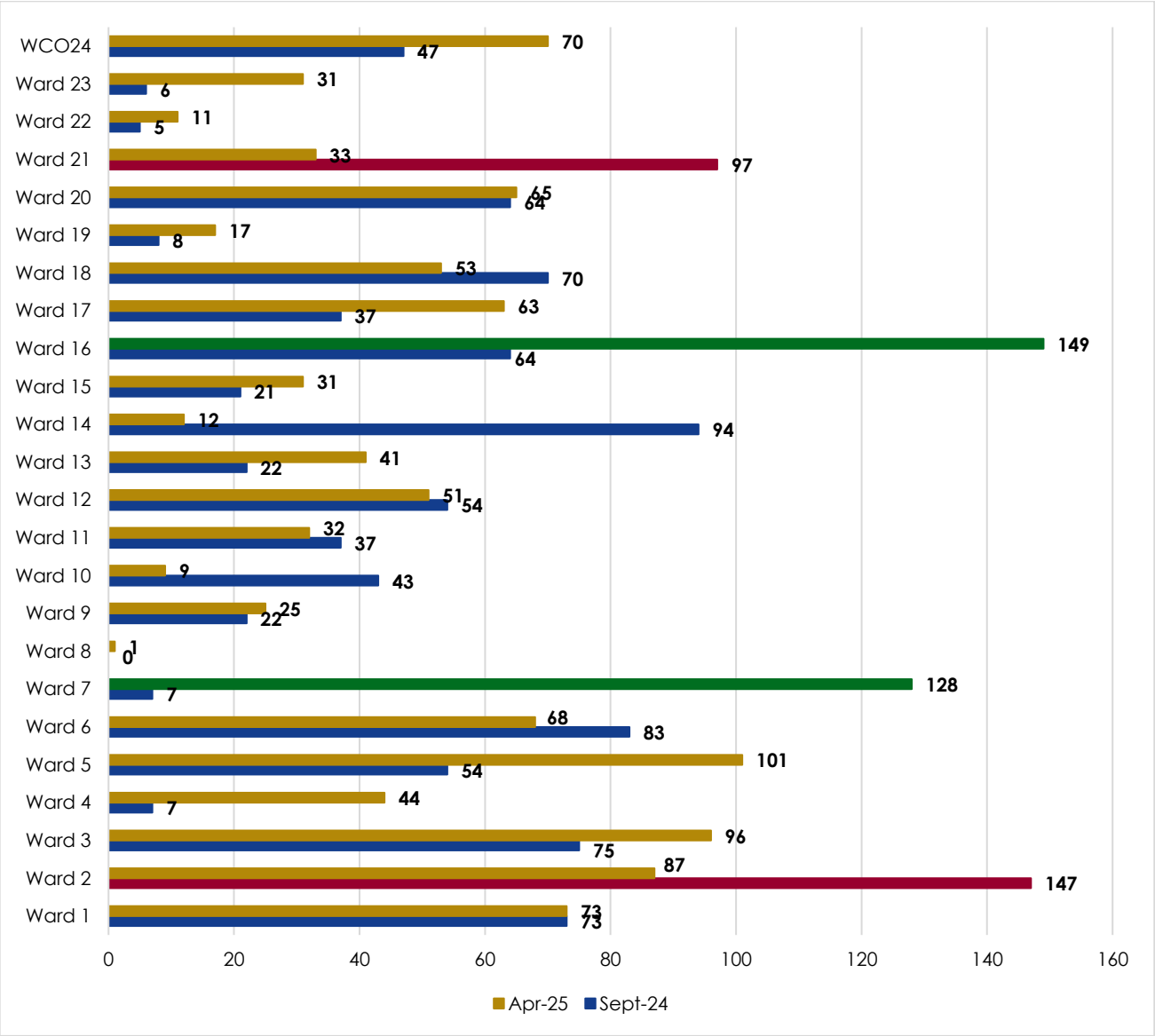
Graph 46: Total number of individual submissions per platform Sept 2024 and April 2025



As displayed in the graph above, the 'Have Your Say' form, which was made available in municipal libraries and ward offices, and the input that was recorded in the IDP Open Day minutes were the most popular platforms used by the community and stakeholders to submit their needs and priorities in September 2024. The physical IDP Open Days in September 2024 recorded a total of **72,** and for April 2025, a total of **699** individual line items were recorded. Input through the 'Have Your Say' form is the second most input, with **202** individual line-item submissions recorded in September 2024, and the online electronic form on the municipal website is the second most popular platform, with **233** individual line-item submissions recorded in April 2025.

The graph (dark red) below illustrates that **Ward 02** and **Ward 21** received and captured the most line items / inputs per ward during the public participation period in September 2024, whereas **Ward 07** and **Ward 16** had the most inputs in April 2025 (dark green).

Graph 47: Total number of Ward input per ward September 2024 and April 2025



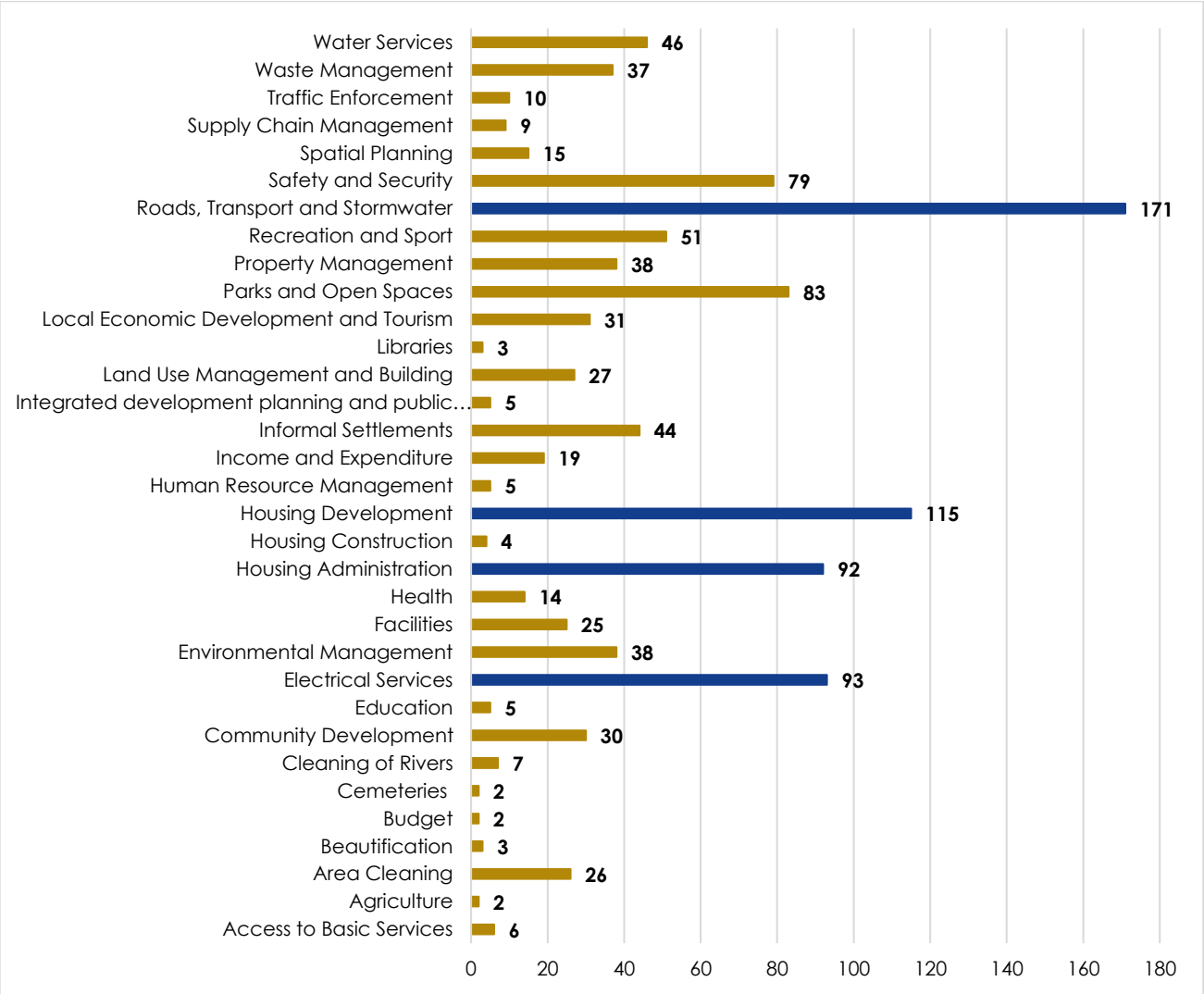
9.4 Summary of Needs and Priorities

The graphs below summarise the key priorities and needs raised by communities during the public participation period from September 2024 to April 2025. The graphs clearly indicate the top **five (5) priorities** indicated by community members for WCO24 in September 2024 and April 2025, as follows:

Table 99: Top 5 priorities identified in September 2024 and April 2025

Number	Top 5 priorities identified for WCO24 by community members	
	September 2024	April 2025
1.	Roads, Transport and Stormwater	Roads, Transport and Stormwater
2.	Housing Development	Safety and Security
3.	Electrical Services	Housing Administration
4.	Housing Administration; and	Recreation and Sport
5.	Parks and Open Spaces	Housing Development

Graph 48: Number of community inputs per priority area in Sept 2024



Graph 49: Number of community inputs per priority area in April 2025

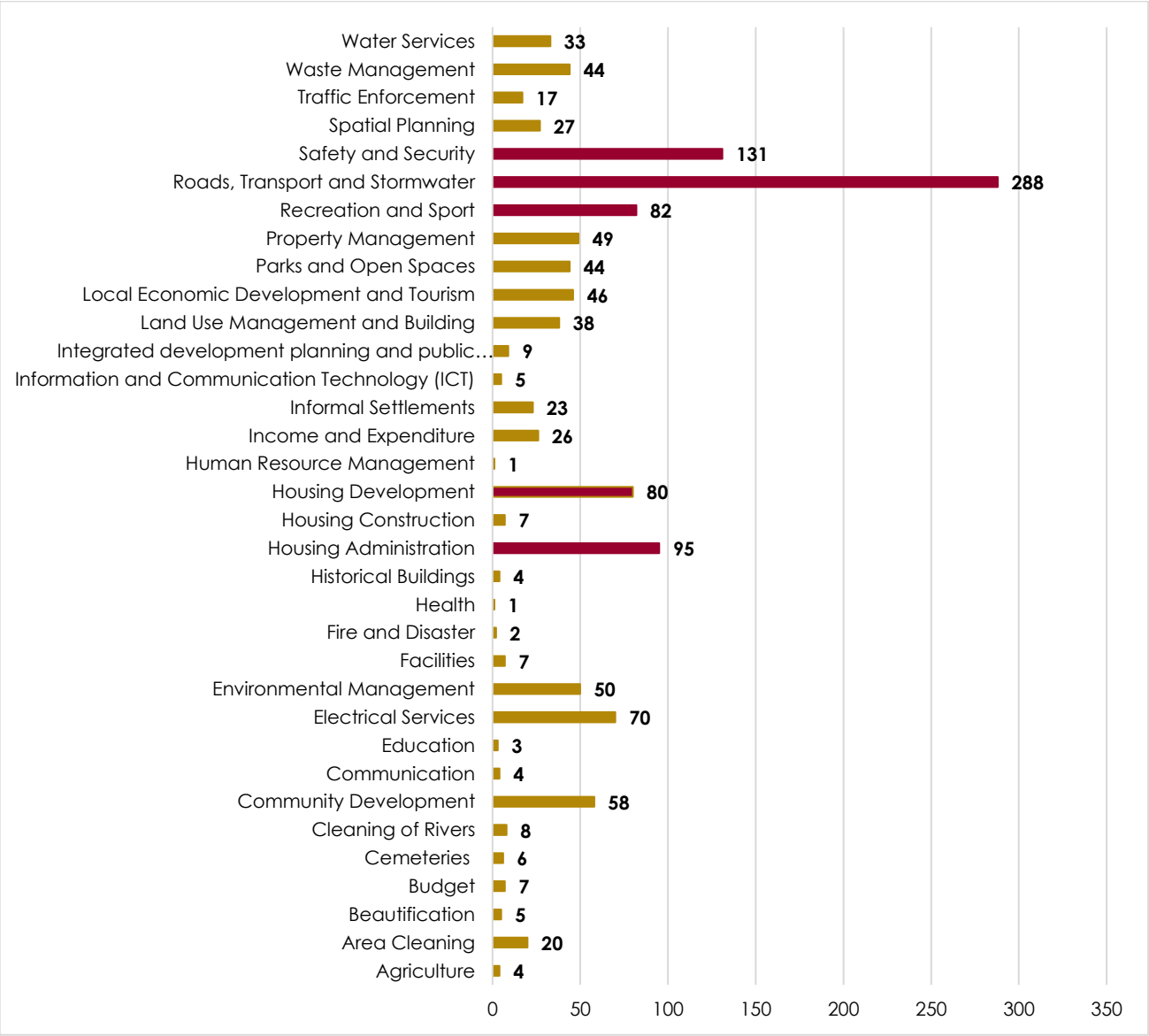


Table 100: Number of Attendees disaggregated by Gender, September 2024 and April 2025

Wards	Area	September 2024				April 2025			
		Male	Female	Unspecified	Total Attendees	Male	Female	Unspecified	Total Attendees
1 and 2	Franschhoek	37	50	3	**90**	26	13	0	**39**
3 and 4	Kylemore, Pniël, Wemmershoek, Lanquedoc, Maasdorp and Meerlust	24	12	5	**41**	17	16	4	**37**
5 and 6	Ida's Valley	20	18	1	**39**	27	26	2	**55**
7, 8, 9, 10, 11, 22 and 23	Stellenbosch CBD	27	23	4	**54**	17	7	1	**25**
12, 13, 14 and 15	Kayamandi	26	32	3	**61**	27	45	0	**72**
16, 17 and 19	Cloetesville (including Smartie Town and Weltevrede 1 and 2)	16	51	2	**69**	26	40	0	**66**
18 and 19	Klapmuts, De Novo, Vaaldraai, Elsenburg and surrounding farms	19	15	0	**34**	15	15	0	**30**
20 and 21	Vlottenburg, Raithby, and Jamestown	46	75	2	**123**	19	20	0	**39**
Total		**215**	**276**	**20**	**511**	**174**	**182**	**7**	**363**

The table below indicates which priority areas were raised in the different wards:

Table 101: Priority areas per Ward for September 2023 – April 2025

Community Needs Identified in the Ward(s)	
Access to Basic Services	**Ward/s**
September 2023	20 and 21
April 2024	1, 4, 15 and WC024
September 2024	2, 4 and 22
April 2025	0
Agriculture	
September 2023	1, 18, 19, 20, 21 and WCO24
April 2024	18 and WC024
September 2024	16 and 20
Area Cleaning	
September 2023	1, 2, 3, 4, 5, 6, 9, 10, 12, 14, 16, 17, 18, 19, 20 and 21
April 2024	2, 6, 12, 14 and 18
September 2024	2, 3, 5, 11, 12, 13, 14, 15, 16 and 20
April 2025	2, 3, 4, 5, 6, 9, 12, 15, 16,18 and 23
Beautification	
September 2023	2, 8, 9 and 20
April 2024	2, 4, 20 and 22
September 2024	3, 11 and 12

Community Needs Identified in the Ward(s)	
April 2025	2, 5 and 16
Budget	
September 2023	21
April 2024	4 and WC024
September 2024	2 and 3
April 2025	2, 7, 22 and WC024
Cemeteries	
September 2023	4 and 18
April 2024	4, 10 and 21
September 2024	21
April 2025	2, 3, 11 and 14
Cleaning of Rivers	
September 2023	20
April 2024	5 and WC024
September 2024	2, 12 and 20
April 2025	3, 5, 19, 21, 23 and WC024
Communications	
September 2023	3
April 2024	11
September 2024	0
April 2025	2, 9, 16 and 17
Community Development	
September 2023	1, 2, 3, 5, 6, 8, 9, 12, 14, 16, 17, 18, 20 23, and WCO24
April 2024	4, 6, 11, 12, 14 and WC024
September 2024	3, 5, 6, 14, 15, 17, 18, 21 and WCO24
April 2025	1, 2, 3, 4, 5, 6, 13, 15, 16, 18, 19, 20, 23 and WC024
Education	
September 2023	1 and 8
April 2024	1
September 2024	6, 12, 20 and WC024
April 2025	2, 11 and 12
Electrical Services	
September 2023	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23 and WCO24
April 2024	1, 2, 3, 4, 5, 6, 12, 13, 14, 15, 16, 17, 18 and 20
September 2024	1, 2, 3, 5, 6, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20 and 21
April 2025	1, 2, 3, 4, 5, 6, 7, 11, 12, 13, 14, 15, 16, 17, 18 and 20
Environmental Management	
September 2023	5, 6, 8, 9, 11, 13, 14, 16, 17, 18, 19, 20 and 22
April 2024	1, 3, 4, 5, 6, 7, 9, 10, 11, 12, 14, 16,17, 20, 21 and WC024
September 2024	1, 3, 5, 6, 7, 9, 10, 11, 12, 14, 16, 17, 20 and WC024
April 2025	1, 2, 3, 4, 5, 6, 7, 11, 12, 13, 16, 17, 18, 20, 21, 22 and WC024
Facilities	
September 2023	1, 2, 3, 4, 5, 14, 18, 20 and 21
April 2024	0
September 2024	1, 2, 3, 4, 9, 13, 14 and 18
April 2025	2, 3, 13, 16 and 20
Fire and Disaster	
September 2023	12
April 2024	5 and 21

Community Needs Identified in the Ward(s)	
September 2024	0
April 2025	2
Health	
September 2023	12 and 20
April 2024	4, 6 and 14
September 2024	3, 6, 12, 14 and WC024
April 2025	18
Historic Buildings	
September 2023	6 and 9
April 2024	5 and 6
September 2024	0
April 2025	7 and 18
Housing Administration	
September 2023	1, 2, 3, 4, 5, 6, 12, 13, 14, 15, 16, 17, 18, 19, 20 and 21
April 2024	1, 2, 3, 4, 5, 12, 14, 15, 16, 17, 18, 19, 20 and 21
September 2024	1, 2, 3, 4, 12, 13, 14, 15, 16, 17, 18, 20 and 21
April 2025	2, 3, 5, 7, 12, 13, 14, 16, 17, 18, 19, 20 and 21
Housing Construction	
September 2023	6, 12, 13, 14, 16, 18, 19 and 20
April 2024	16, 18 and 21
September 2024	16
April 2025	16 and 19
Housing Development	
September 2023	1, 2, 4, 5, 6, 9, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21 and WCO24
April 2024	1, 2, 3, 4, 5, 6, 11, 12, 13, 14, 15, 16, 17, 18 20, 21 and WC024
September 2024	1, 2, 3, 4, 5, 6, 11, 12, 13, 14, 15, 16, 18, 20, 21 and WC024
April 2025	1, 2, 3, 4, 5, 6, 7, 11, 13, 15, 16, 17, 18, 19, 20, 21 and WC024
Human Resource Management	
September 2023	12, 13, 14, 15, 18 and 21
April 2024	1 and WC024
September 2024	2, 14 and 15
April 2025	5
Income and Expenditure	
September 2023	1, 3, 4, 5, 6, 7, 12, 16, 18, 21 and 22
April 2024	5, 6, 7, 12, 13, 16, 17, 20, 21 and 22
September 2024	1, 5, 6, 12, 13, 16, 17, 18 and 21
April 2025	2, 3, 4, 7, 11, 12, 16 and WC024
Informal Settlements	
September 2023	1, 2, 3, 5, 6, 12, 13, 14, 15, and WCO24
April 2024	1, 2, 4, 12, 14, 15, 18, 20 and WC024
September 2024	1, 2, 3, 12, 13, 14, 18, 21 and WC024
April 2025	1, 2, 4, 12, 13, 14, 15, 16 and 18
Information and Communication Technology (ICT)	
September 2023	0
April 2024	0
September 2024	0
April 2025	7, 13 and 22
Integrated development planning and public participation	
September 2023	16, 19 and WCO24

Community Needs Identified in the Ward(s)	
April 2024	1, 5, 14 and WC024
September 2024	10 and WC024
April 2025	3, 5, 7, 12, 13, 14 and WC024
Land Use Management and Building	
September 2023	1, 2, 5, 6, 7, 8, 12, 18, 21 and 22
April 2024	4, 5, 6, 7, 9, 18 and 22
September 2024	1, 2, 3, 5, 6, 7, 11, 12, 14, 16, 21, 22 and WC024
April 2025	1, 4, 5, 6, 7, 11, 16, 17 and WC024
Libraries	
September 2023	2 and 6
April 2024	0
September 2024	3, 6 and 20
April 2025	0
Local Economic Development and Tourism	
September 2023	1, 2, 5, 6, 12, 13, 14, 15, 16, 18, 20, 21, 23 and WCO24
April 2024	1, 4, 5, 6, 11, 13, 14, 15, 16, 21 and WC024
September 2024	1, 2, 3, 5, 6, 13, 14, 15, 16, 17, 18 and 20
April 2025	1, 3, 4, 5, 6, 7, 9, 12, 15, 16, 20, 22 and WC024
Parks and Open Spaces	
September 2023	1, 2, 3, 4, 5, 6, 10, 11, 12, 16, 17, 18, 19 and 20
April 2024	1, 2, 3, 4, 5, 6, 9, 10, 12, 14, 16, 17, 18 and 20
September 2024	1, 2, 3, 5, 6, 10, 11, 12, 13, 14, 16, 17, 18, 20 and 23
April 2025	1, 2, 3, 5, 6, 7, 11, 12, 16, 17, 19 and 20
Property Management	
September 2023	1, 2, 3, 8, 16, 19, 20, 21, 22 and 23
April 2024	1, 3, 7, 15, 17, 18, 20, 21 and 22
September 2024	2, 3, 5, 6, 9, 12, 13, 15, 16, 18 and 20
April 2025	1, 2, 3, 5, 13, 16, 18, 20, 21 and 23
Recreation and Sport	
September 2023	1, 2, 3, 4, 6, 8, 11, 14, 16, 17, 18, 19, 20, 21 and WCO24
April 2024	1, 2, 3, 4, 5, 6, 13, 14, 16, 18, 20, 21 and WC024
September 2024	1, 2, 3, 6, 12, 14, 17, 18, 19, 20 and WC024
April 2025	1, 2, 3, 5, 6, 13, 16, 17, 18, 19, 20 and 23
Roads, Transport and Stormwater	
September 2023	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23 and WCO24
April 2024	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 22 and WCO24
September 2024	1, 2, 3, 5, 6, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 23 and WC024
April 2025	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23 and WC024
Safety and Security	
September 2023	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 15, 16, 17, 18, 19, 20, 21, 22, 23 and WCO24
April 2024	1, 2, 3, 4, 5, 6, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20 and WC024
September 2024	1, 2, 3, 5, 6, 9, 10, 11, 14, 15, 16, 17, 18, 19, 20, 22, 23 and WC024
April 2025	1, 3, 4, 5, 6, 7, 11,12, 13, 15, 16, 17, 18, 19, 20, 21, 22 and 23
Spatial Planning	
September 2023	1, 3, 5, 8, 16, 17, 18, 20, 21, 22 and WCO24
April 2024	WC024
September 2024	12, 18, 19, 20, 21 and WC024
April 2025	7, 11, 18, 20, 21, 23 and WC024
Supply Chain Management	

Community Needs Identified in the Ward(s)	
September 2023	14 and 15
April 2024	1 and 22
September 2024	2, 3, 6, 14 and 18
April 2025	0
Traffic Enforcement	
September 2023	7, 8, 9, 10, 11, 20, 23 and WCO24
April 2024	5, 14 and 20
September 2024	10, 11, 19, 20, 23 and WC024
April 2025	1, 3, 4, 5, 6, 7, 9, 13, 20 and 21
Waste Management	
September 2023	6, 9, 11, 12, 14, 16, 20, 21, 22 and 23
April 2024	1, 2, 5, 6, 14, 15 and 21
September 2024	1, 2, 3, 5, 9, 11, 12, 14, 15, 18 and 20
April 2025	1, 2, 3, 4, 6, 11, 12, 14, 15, 16, 17, 18, 20, 22 and 23
Water Services	
September 2023	1, 2, 3, 4, 5, 6, 7, 8, 9, 11, 12, 14, 18, 19, 20, 22 and WCO24
April 2024	1, 2, 3, 4, 5, 6, 7, 12, 20, 21, 22 and WC024
September 2024	2, 3, 5, 6, 7, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20 and WC024
April 2025	1, 2, 3, 4, 5, 6, 7, 12, 13, 15, 16, 17, 18, 19, 20 and 22

9.5 Ward Priorities

Emanating from community needs and inputs, the following **key priorities per ward** were identified by the ward councillor for the period 2022 – 2027. During the annual IDP review, these key priorities may be reviewed and reprioritised.



Ward 1: Cllr. Reginald Pheiffer

9.5.1 Ward Priorities: Ward 1

Table 102: Ward 1 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 1																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Housing	Provision of mixed-development housing projects in the greater Franschhoek Valley Area	Obtaining development rights for mixed-use development for the La Motte housing project	Percentage of the La Motte Capital Budget actually spent by 30 June	Planning and Economic Development	Integrated Human Development	Local	n/a	n/a	90%	90%	90%	n/a	n/a	n/a	n/a	n/a	The La Motte mixed-use housing development will provide a variety of housing opportunities / typologies for different income categories in the Franschhoek Valley that qualify for a housing subsidy. A task team consisting of representatives from the NDoPW&I, Public Works regional office Western Cape, Stellenbosch Municipality, and HDA specifically to deal with properties within the WC024 belonging to the NDoPW&I has been established. The Gazetted budget has been approved during the adjustment budget of the 2024/25 financial year and will be rolled over to the 2025/26 financial year due to the outstanding PoA. The transfer of the land from NDoPW&I to the Stellenbosch Municipality is under discussion.

WARD PRIORITIES: WARD 1																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Complete the housing project on the vacant plots near Dalubuhle Primary. The infrastructure of the plots, near Dalubuhle Primary School, has been severally vandalised	An investigation needs to be conducted by a competent engineer to determine the exact cost to re-install the damaged services	Not Applicable	Planning and Economic Development	Integrated Human Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	This matter is being dealt with by the Directorate: Corporate Services (Property Management).
Priority 2: Infrastructure Services	Repair damaged infrastructure caused by the 2023 Floods in the ward	Repair and reinstatement of riverbanks and walkways	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	☺	n/a	n/a	Completed.
	Repainting of road markings in ward 1	Painting of road marks in ward 1	Percentage of road marks painted in ward 1	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Develop traffic calming measures at Uitkyk Street and Main Road intersection, Franschhoek (e.g. Raised Intersection or 4-way stop)	Conduct an assessment on the feasibility of developing traffic calming measures at the Uitkyk Street and Main Road intersection	Number of assessments conducted by 30 September	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Earmarked as a priority project for implementation within the next five (5) years.
	Removal of the decommissioned ablution facility in Klein Mooiwater Informal Settlement	A report provided by the Section: Building Control proposed that the toilet structure be demolished.	Number of investigations conducted on the investigation on removal of the decommissioned ablution facility in Klein Mooiwater Informal Settlement by 30 April	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This report was tabled at the Director's meeting on Tuesday, 18 February 2025, which endorsed the proposal. However, processes have been commenced to appoint service providers for the demolition of the existing ablution structures and the provision of
	Repair paving / sidewalks in Franschhoek Town	Repair paving / sidewalks in Franschhoek CBD	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.

WARD PRIORITIES: WARD 1																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Construction of the Franschhoek Taxi Rank across the Franschhoek Wine Tram Terminal (PRASA Property) in consultation with the local taxi association	Held a consultation meeting with relevant stakeholders	Number of consultation meetings held with relevant stakeholders by 31 March	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality needs to investigate more suitable / alternative land in the CBD. There is an existing lease between the Wine Tram and PRASA for the land.
	Provide space for collection and processing of recyclable waste at the Fabriek Street Waste Drop-off site	Investigate a suitable location for the processing of recyclable waste in Franschhoek	Number of investigations conducted for a suitable location for the processing of recyclable waste in Franschhoek by 30 June	Infrastructure Services	Waste Management	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	The project is in the planning phase, and a contractor will be appointed in the 2024/25 financial year.
	Establish a permit system for businesses in Franschhoek that transport extra waste of households to the Fabriek Street Waste Drop-off site.	According to the municipal bylaw outside service providers are not allowed to pick up refuse from private homes	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipal by-law does not allow external service providers to collect household refuse from residential properties. This is a municipal function.
	Street names to be installed in the new housing section in Mooiwater: Sunflower Street, Jacaranda Street, Orchid Street, Lavender Street, Aloe Street, Fennel Street, Bellflower Street, Cypress Street, Barberry Street, Fern Street and Everlasting Street	Installation of street name kerbs	Number of street name kerbs installed by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	11	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	The project is complete.
	Formalising the parking lot in front of the Franschhoek Bowling Club on Lambrecht Street	Complete concept designs for the improvement of the parking area on Lambrecht Street	Number of concept designs completed for the improvement of the parking area in Lambrecht Street by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The proposed parking is part of a provincial road reserve and cannot be formalised. The municipality will maintain it and keep it in good functional condition.

WARD PRIORITIES: WARD 1																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Establishment of a parking area at the back of Franschhoek Town Hall / Franschhoek Municipal Offices for use of the public	Complete concept design for the parking areas at the back of the Franschhoek Town Hall	Number of concept designs completed for the parking areas at the back of the Franschhoek Town Hall by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	Completed.
	Upgrade and/or establish sidewalks in Reservoir Street specific, and frequently utilised residential routes in Franschhoek Town	The project is partially completed	The project is completed.	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	The NMT network is extended annually through phased implementation taking, into account the NMT Master Plan, available resources, and all community requests.
	Construction and upgrading of sidewalks in Mooiwater, Groendal (Accessible for persons with disabilities)	Complete concept designs for sidewalks in Mooiwater, Groendal	Number of concept designs completed for sidewalks in Mooiwater, Groendal by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Partially complete. The NMT network is extended annually through phased implementation, taking into account the NMT Master Plan, available resources, and all community requests.
	Establish a Landscaped Municipal Parking area on the corner of Dirkie Uys- and La Rochelle Street	Compile designs for the parking areas on the corner of Dirkie Uys- and La Rochelle Street	Number of designs compiled for the parking areas at the corner of Dirkie Uys- and La Rochelle Street by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	Completed.
	Removal of the parking bays on the west side of Hugenote Street between Berg and De La Rey Street and widening the sidewalks	The municipality could consider the request in the outer years after the implementation of the current strategy (2025-27 financial year)	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Designs are to be discussed with interested and affected parties by 30 June 2026.

WARD PRIORITIES: WARD 1																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Closure of the southeast side of Church Street and conversion of the existing road into a public amenity area	Complete concept designs for the improvement of Church Street	Number of concept designs completed for the improvements of Church Street by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Concept designs are complete. Designs are to be discussed with interested and affected parties by 30 September 2026.
	Construction of traffic calming measures and resurfacing of Reservoir Street	Construct a raised intersection at Reservoir Street and AgriMark	Number of raised intersections constructed at Reservoir Street and AgriMark by 28 February	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
	Construct traffic calming measures and resurface Reservoir Street	Construct a raised pedestrian crossing at Reservoir Street	Number of raised pedestrian crossings constructed at Reservoir Street by 28 February	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
	Construction of a raised pedestrian crossing on Akademie Street across the Hospice	Conduct an assessment to determine the feasibility of a raised pedestrian crossing on Akademie Street	Number of assessments conducted to determine the feasibility of a raised pedestrian crossing in Akademie Street by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Four-way stop at the intersection of Oaklodge- and Akademie Street	Conduct an assessment to determine the feasibility of a four-way stop at the intersection of Oaklodge- and Akademie Street	Number of assessments conducted to determine the feasibility of a four-way stop at the intersection of Oaklodge- and Akademie Street by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.

WARD PRIORITIES: WARD 1																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Erection of more pedestrian signage on Akademie Street at Franschhoek High School	Conduct a pedestrian signage assessment on Akademie Street at Franschhoek High School	Number of pedestrian signage assessments conducted in Akademie Street at Franschhoek High School by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Develop emergency vehicle access ways in Riverside and Klein Mooiwater informal settlement	The Department: Informal Settlements; and Road, Transport and Stormwater indicated that the structures should be removed before an emergency access road can be built	Not Applicable	Infrastructure Services and Planning and Economic Development	Roads, Transport and Storm Water (RTS) Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The community will be engaged by the Department: Informal Settlement to initiate / commence discussions on this matter.
	Installation and upgrading of ablution facilities within the Riverside and Klein Mooiwater informal settlements	The Department: Informal Settlements monitors and reports on these facilities regularly	Not Applicable	Planning and Economic Development Infrastructure Services	Integrated Human Settlements Water and Sanitation Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The matter was investigated, and it was decided to decommission the ablution facility.
	Provision and upgrading of water access points and sewerage infrastructure within the Riverside and Klein Mooiwater informal settlements	The Department: Informal Settlements monitors and reports on these facilities regularly	Not Applicable	Planning and Economic Development Infrastructure Services	Integrated Human Settlements Water and Sanitation Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The matter was investigated, and it was decided to decommission the ablution facility.
	Upgrading of electricity network capacity to provide electricity access for residents in Riverside and Klein Mooiwater informal settlements	The MV network upgrade has been completed and residents who applied for an electricity connection have been attended to	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Eleven (11) applications were received, and connections have been completed.

WARD PRIORITIES: WARD 1																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Repair of the broken notice board next to La Rochelle Street	Repair of the broken notice board next to La Rochelle Street	Number of broken notice boards next to La Rochelle Street repaired by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	☺	n/a	n/a	Completed.
	Installation of paving at the entrance road to the Mont Rochelle Nature Reserve	Installation of paving at the entrance road to the Mont Rochelle Nature Reserve	% of the budget spent for the Installation of paving at the entrance road to the Mont Rochelle Nature Reserve by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	%	n/a	n/a	n/a	n/a	n/a	n/a	An inspection will be conducted, and feedback will be provided. There are no available funds on the current MTREF.
	Installation of street names in the kerbs instead of hand-painted road names along: Dirkie Uys and Akedemie Street and Berg and La Rochelle Street	Installation of street names in the kerbs instead of hand-painted road names along: Dirkie Uys and Akademie Street and Berg and La Rochelle Street	% of the budget spent for the street names in the kerbs instead of hand-painted road names along: Dirkie Uys and Akademie Street and Berg and La Rochelle Street	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	%	n/a	n/a	n/a	n/a	n/a	n/a	Implementation of the project is scheduled for the 2025/26 financial year.
	Installation of pipes under the intersection to flatten the dip at the intersection of Dirkie Uys and La Rochelle Street towards the school in Akedemie Street in Franschhoek	Installation of pipes under the intersection to flatten the dip at the intersection of Dirkie Uys and La Rochelle Street towards the school in Akedemie Street in Franschhoek	% of the budget spent on the Installation of pipes under the intersection to flatten the dip at the intersection of Dirkie Uys and La Rochelle Street towards the school in Akedemie Street in Franschhoek by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	%	n/a	n/a	n/a	n/a	n/a	n/a	Implementation of the projects is scheduled for the 2025/26 financial year.

WARD PRIORITIES: WARD 1																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Repairing the stormwater issue at the corridor / passage across the playpark at M56, Klein Mooiwater	Repairing the stormwater issue at the corridor / passage across the playpark at M56, Klein Mooiwater	% of the budget spent to repair the stormwater issue at the corridor / passage across the playpark at M56, Klein Mooiwater by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	%	n/a	n/a	n/a	n/a	n/a	n/a	An assessment is to be conducted by 30 June 2026.
	Traffic calming measures are needed at the busy intersection leading from Franschhoek Village to R45 e.g. Uitkyk, DeVilliers, Louis Botha and Reservoir Streets	Implementation of traffic calming measures at busy intersections leading from Franschhoek Village to R45 e.g. Uitkyk, DeVilliers, Louis Botha and Reservoir Streets	% of the budget spent on the implementation of traffic calming measures at busy intersections leading from Franschhoek Village to R45 e.g. Uitkyk, DeVilliers, Louis Botha and Reservoir Streets by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	%	n/a	n/a	n/a	n/a	n/a	n/a	The current priority is at the Le Roux Street intersection and provincial upgrades along R44. Additional intersection upgrades are to be listed by 30 June 2025.
	The R45 sidewalk from Groendal through to De Villiers Street needs ongoing maintenance and sweeping, as it carries a lot of pedestrians and scholars and often it is covered in sand or overflowing water/sewerage spill (currently on the Ferme Chantelle portion of the sidewalk – this occurs every winter with no permanent solution	Implementation of regular maintenance and sweeping on the R45 sidewalk from Groendal through to De Villiers Street	% of the operational budget spent on the Implementation of regular maintenance and sweeping on the R45 sidewalk from Groendal through to De Villiers Street	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	%	n/a	n/a	n/a	n/a	n/a	n/a	An assessment will be conducted 31 December 2025.

WARD PRIORITIES: WARD 1																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Construction of pavement from the R45 to the entrance gate of the Mont Rochelle Nature Reserve	Construction of pavement from the R45 to the entrance gate of the Mont Rochelle Nature Reserve	Number of pavements constructed from the R45 to the entrance gate of the Mont Rochelle Nature Reserve	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2025 public participation process.
Priority 3: Sports, Recreation and Parks	Development of a play park in Fair Donne Estate, Franschhoek	Construct a playpark in Fair Donne Estate, Franschhoek	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	Municipal playparks can only be erected on municipal property and not on private land.
	Formalised braai spots at the circus grounds on the Triangle section of Robertsvlei- and Excelsior Road	The risk that fires from the braais will spread to the adjacent land is too great	Not Applicable	Community and Protection Services	Community Services	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	To implement this request, additional security staff will have to be appointed. Currently, there is not enough municipal staff to maintain the area. If the proposal is approved, additional staff will need to be appointed. It must also be taken into consideration that the site is a declared heritage site.
	Development of a play park near the 2nd phase Mooiwater housing development and Angelier Street area	Development of play park near the 2nd phase Mooiwater housing	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	The area is not conducive to the development of a new park. The integrated park was initially developed to accommodate the entire Mooiwater community
	Construction of a swimming pool facility in Groendal / Franschhoek / La Motte	Conduct a feasibility study for additional swimming pools in the Stellenbosch municipal area	Number of feasibility studies conducted for additional swimming pools in the Stellenbosch municipal area by 30 June	Community and Protection Services	Community Services	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are no available funds on the current MTREF.

WARD PRIORITIES: WARD 1																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Erection of a clear-view fence around the Franschhoek Bowling green with a motor-controlled gate	The municipality will investigate the type of lease agreement entered into with the bowling club to establish the roles and responsibilities	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are currently funds in the budget for a fence. The agreement between the bowling club and the municipality must be reviewed to determine roles and responsibilities.
	Establish sports and recreational facilities on Erf 3229, Mooiwater	Groendal already has a sports facility. The identified erf is earmarked for housing development	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The area is not conducive to the development of a new park. The integrated park was initially developed to cater to the entire Mooiwater community.
	Provision of staff to manage the Circus Grounds facilities (ablution, park and other) Mon-Sun and Public Holidays	Deployment of staff is funding dependant.	Not Applicable	Community and Protection Services and Infrastructure Services	Community Services Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A tender is in place to service facility.
	Develop the Franschhoek Circus Grounds that promote the Heritage, Culture and Art of Franschhoek	This is a heritage site. Therefore, development of an amphitheatre and wine museum cannot be developed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	Unfortunately, the implementation of the ward priority is not feasible due to the heritage status of the site.
	Construction of Natural Focused Parks alongside the Stiebeuel River in Mooiwater	There are no resources, such as funds or manpower, available to maintain any developments or implement this proposal	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are no resources, such as funds or manpower, available to maintain any developments or implement this proposal.

WARD PRIORITIES: WARD 1																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Clean-up operation of the Stiebeuel River and implementation of the river stewardship programme	The Stewardship programme is a volunteer programme. It is not a compulsory programme	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The Department: Community Services is not able to start with the stewardship programme due to capacity constraints.
	Removal of trees at Patrysfontein Stream and new trees planted in appropriate positions on the streambanks in Franschhoek	Removal of trees at Patrysfontein Stream and new trees planted in appropriate positions on the streambanks in Franschhoek	% of the operational budget spent for the Removal of trees at Patrysfontein Stream and new trees planted in appropriate positions on the streambanks in Franschhoek	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	%	n/a	n/a	n/a	n/a	n/a	n/a	A portion of the river falls into the municipal riverbank border. An inspection will be done to determine the way forward.
	Replacement of the two dog poo bins that were removed in Franschhoek at the corners of Patrysfontein Reservoir and Lambrecht's and Nerina Street	Replacement of the two dog poo bins that were removed in Franschhoek at the corners of Patrysfontein Reservoir and Lambrecht's and Nerina Street	Number of dog poo bins replaced in Franschhoek at the corners of Patrysfontein Reservoir and Lambrecht's and Nerina Street	Infrastructure Services	Waste Management Services	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	The Department: Waste Management only places refuse street bins on sidewalks or road reserves.
	Removal of overgrown bushes around the perimeter of the Bowls Club in Franschhoek	Removal of overgrown bushes around the perimeter of the Bowls Club in Franschhoek	% of operational budget spent for the Removal of overgrown bushes around the perimeter of the Bowls Club in Franschhoek by 30 June	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	%	n/a	n/a	n/a	n/a	n/a	n/a	An investigation needs to be conducted on the recommended sites. However, no budget is currently available for the construction of fencing.

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Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Maintenance and upkeep of toilets at Groendal Sports Grounds. The windows in the Hall / Club House are also broken and need to be replaced	Maintenance and upkeep of toilets at Groendal Sport Grounds	% of the operational budget spent for the maintenance and upkeep of toilets at Groendal Sport Grounds	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	%	n/a	n/a	n/a	n/a	n/a	n/a	This request will be addressed within the 2024/25 financial year.
	Maintenance and upkeep of toilets at Groendal Sports Grounds. The windows in the Hall / Club House are also broken and need to be replaced	Repair the broken windows in the Hall / Club House at Groendal Sport Grounds	Number of windows repaired in the Hall / Club House at Groendal Sports Grounds by 30 June	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	%	n/a	n/a	n/a	n/a	n/a	n/a	This request will be addressed within the 2024/25 financial year.
	Increase visibility of law enforcement to address crime and kidnapping in Franschhoek, residents are scared to go hiking	Increase the visibility of law enforcement in Franschhoek	Not Applicable	Community and Protection Servies	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	The function is with SAPS. All the complaints must be reported to the control room.
Priority 4: Property Management	Building and Terrain Maintenance. Project at the Franschhoek Town Hall, Franschhoek Offices and Dirkie Uys Clinic	Additional information to be provided on what the project should entail	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The terrain maintenance is dealt with by the Department: Community Service. The town hall complex maintenance and repairs are not on the budget as a project. The department will investigate what the smaller maintenance issues entail.
	Provide space or building for Franschhoek based Legal Clinic	This is not a municipal function	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Provincial	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	The municipality will submit the ward priority to the provincial sector department.

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Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Upgrade and repurpose the Old Youth Centre Building in Beau Coup De L'eau Street, Mooiwater	There are no funds available on the MTREF	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	There are no funds available on the MTREF.
	Development of an Amphitheatre and Wine Museum on the Franschhoek Circus Ground	This is a heritage site. Therefore, the development of an Amphitheatre and wine museum is not feasible	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	Council decided not to seal any of the heritage sites.
	Reopening of the ablution facilities for the public in Dirkie Uys Street at the back of the Franschhoek Town Hall	The responsible department will investigate and provide a progress report	Not Applicable	Community and Protection Services Infrastructure Services	Community Services and Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	A contractor is in place to maintain the facility.
	To issue a call for proposals for Erven 3192, 3019 and 3111 Mooiwater, Franschhoek for the establishment of places of worship	The matter was referred back to the Council. Currently referred to as the MSA Section 80 committee, after which it will serve again at the Mayco and the Council.	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The zoning of these erven is not suitable for the kind of proposal. Currently referred to as the MSA Section 80 committee, after which it will serve again at Mayco and Council.
	Lowering of the Franschhoek Municipal office counters at the Finance and Traffic section for accessibility for people with disabilities (persons in wheelchairs)	Installation of a special counter be investigated to serve people in wheelchairs rather than to lower existing counters	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The departments using the counters, which have been in operation for years, have not reported this complaint to the municipality. It is proposed that the installation of a special counter be investigated to serve all queries by people using wheelchairs rather

WARD PRIORITIES: WARD 1																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Establish a well-positioned Tourism Office in Franschhoek CBD	The LTO was awarded a suitable tourism office on a lease agreement. This is included in the Franschhoek Wine Valley Tourism Association (FWVT) appointment	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	The Franschhoek Wine Valley Tourism Association (FWVTA) is funded by the Council as an LTO.
Priority 5: Local Economic Development	Implementation of a policy and effective mechanisms to limit and control formula restaurants in historic areas of Franschhoek	Land usage is currently managed in terms of the Stellenbosch Municipality Zoning Scheme Bylaw, 2019. Therefore, the proposed policy will infringe on person's rights to operate a business	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	It is suggested that an urban design policy be developed to ensure that the historical character (landscapes and building facades, etc.) of Franschhoek is retained.
	Provide space for Jobseeker Data Capturers in Franschhoek / Groendal	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	Planning and Economic Development	Development Planning	Local	1300	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	The Section: LED has created a remote job seeker office at the Groendal Community Hall.
	Establish a policy to control and limit the use of private houses and flats for short-term rental in Franschhoek	The use of private houses and flats for short-term rental in Franschhoek is controlled and managed in terms of the Zoning Scheme Bylaw	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This is regulated by the municipal Zoning Scheme Bylaw.

WARD PRIORITIES: WARD 1																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Capacity Building outreach projects for residents of Franschhoek	Advertising of capacity building outreach projects	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	All training sessions held in the 2023/24 financial year were advertised on the Stellenbosch Municipal Social Media platforms, where all residents within the Stellenbosch Municipality were encouraged to register for the training on offer.

9.5.2 Ward Priorities: Ward 2



Ward 2: Cllr. Wilhelmina Petersen

Table 103: Ward 2 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 2																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Housing	Housing as well as land for housing in Ward 2	To obtain development rights for La Motte	Percentage of the La Motte capital budget actually spent by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	90%	90%	90%	n/a	n/a	n/a	n/a	n/a	The La Motte mixed-use housing development will provide a variety of housing opportunities / typologies for different income categories in the Franschhoek Valley that qualify for a housing subsidy. A task team consisting of representatives from the NDoPW&I, Public Works regional office Western Cape, Stellenbosch Municipality, and HDA specifically to deal with properties within the WC024 belonging to the NDoPW&I has been established. The Gazetted budget has been approved during the adjustment budget of the 2024/25 financial year and will be rolled over to the 2025/26 financial year due to the outstanding PoA. The transfer of the land from NDoPW&I to the Stellenbosch Municipality is under discussion.

WARD PRIORITIES: WARD 2																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Housing development on open spaces in Bosbou and Groendal	Council has requested the administration to investigate possible housing / business options on erven 412 and 217 and 284, Groendal	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The item served at the Council meeting in October 2024. The administration is finalising the draft Call for Proposals, which will be advertised in the fourth quarter of the 2024/25 financial year. Housing Development is in the process to appoint a service provider to assist with the drafting of the Call for Proposal for Erf 412 and 284, Groendal, Franschhoek. The Call for Proposal will consider both a Land Availability Agreement (LAA) and the criteria for evaluating such a complex development. Research and various scenarios are being studied in leading towns with similar tenders.
Priority 2: Basic Infrastructure Services	Insitu upgrading of Langrug	A funding application has been submitted to the Provincial Department of Infrastructure (PDoI) in order to obtain funding for the revision of the existing plans	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Several subsequent meetings have been held with PDoI officials to finalise the application process.
	Upgrading and beautifying sidewalks in La Motte Bosbou	Conduct an assessment for phase implementation	Number of assessments conducted for phased implementation by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The NMT network is extended annually, taking into account the NMT Masterplan, community requests, and available resources. A report is compiled on the annual implementation of NMT.
	Maintenance of Stiebeuel Riverbanks	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	Completed,

WARD PRIORITIES: WARD 2																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Sewerage problem from Langrug to Blossom Street	A new bulk sewer main was constructed from the corner of Blossom Street and Le Roux Street, along Le Roux Street and Gladiola Street where it connected up to the bulk sewer. A catch pit was constructed at the entrance of Langrug to separate illegal objects that are dumped into the municipal sewer network by the community	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
	Sewerage outlet in the Stiebeuel River near Mooiwater informal Settlement in Skool Street	The sewerage outlet referred to is not a sewerage outlet, but a stormwater outlet that is contaminated by the community	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The sewerage outlet referred to is not a sewerage outlet but a stormwater outlet that is contaminated by the community.
Priority 3: Sports, Arts and Culture	Swimming pool or water park in Groendal next to Groendal Sports Grounds	Conduct a feasibility study for additional swimming pools in the Stellenbosch municipal area	Number of feasibility studies conducted for additional swimming pools in the Stellenbosch municipal area by 30 June	Community and Protection Services	Community Services	Local	1	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	No funding is available to conduct a feasibility study.
	Pavilion at Groendal Sports Grounds	A Structural Engineer must be appointed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A 30-year sports facility plan will be written in the financial year 2024/25. This plan will assess the feasibility of swimming pools.
	Construct a soccer field behind the Groendal Secondary School	There are no available funds on the current MTREF.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This land is not zoned for sports and recreation.

WARD PRIORITIES: WARD 2																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Upgrading of the La Motte soccer and netball field	Areas are zoned for agricultural use	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Funds need to be obtained to upgrade the existing floodlights.
	Construct cloakroom facilities at the La Motte Sportsground	Existing clubhouse with cloakrooms	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There is currently a clubhouse with cloakrooms.
Priority 4: Safety and Security	Repair and maintenance of CCTV cameras in Groendal	Repair and maintenance form part of the CCTV Camera Masterplan	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	A new tenderer has not been appointed for the installation of CCTV cameras.
	Increase Law Enforcement personnel to render services in Greater Franschhoek Valley	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	Ten(10) Safety Monitors "eyes and ears" and four (4) temporary law enforcement officers are currently deployed in the Franschhoek area since 1 July 2024 until 30 June 2025 to perform by law enforcement duties and report any irregularities.
Priority 5: Education	Establish an IsiXhosa Secondary School in Franschhoek	This is a Provincial function	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Provincial	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The municipality will submit the ward priority to the provincial sector department.

9.5.3 Ward Priorities: Ward 3



Ward 3: Cllr. Charles Manuel

Table 104: Ward 3 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 3																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Housing	Housing and town establishment in Lanquedoc, Wemmershoek, Maasdorp	To obtain development rights for Maasdorp	Percentage of the Maasdorp operational budget actually spent by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	n/a	n/a	n/a	n/a	😐	☺	n/a	n/a	n/a	**Lanquedoc:** No land is currently available for any housing development. **Wemmershoek:** No land is currently available for any housing development. **Maasdorp:** Land Use and Development rights have been approved by the Municipal Planning Tribunal, and funding options are currently being investigated
	Housing consumer education (HCE) and workshop in Lanquedoc and Wemmershoek	Conduct housing consumer education workshops	Number of housing consumer education workshops conducted by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	2	n/a	n/a	n/a	n/a	n/a	n/a	n/a	HCE workshops were held in the 2nd quarter of the 2024/25 financial year.
Priority 2: Clinic	Build clinics in Lanquedoc and Wemmershoek	This is a Provincial function.	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Provincial	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	**Wemmershoek**: There is a mobile clinic in Wemmershoek every Tuesday; for other health issues, residents are urged to visit the Groendal clinic, which is 6.8 kilometers away.

WARD PRIORITIES: WARD 3																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 3: Basic Infrastructure Services	Construction of speed humps on Boonzaaier Road	Conduct an assessment to construct speedhumps on Boonzaaier Road	Number of assessments conducted to construct speed humps in Boonzaaier Road by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
	Construction of a bridge in Lanquedoc	Construction of a new bridge in Lanquedoc	Number of new bridges constructed in Lanquedoc by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	The construction is in progress. Completion anticipated end of September 2025.
	Construction of sidewalks in Lanquedoc and Wemmershoek	A report is compiled on the annual implementation of NMT	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	Partially complete. The NMT network is extended annually, taking into account the NMT Masterplan, community requests, and available resources. A report is compiled on the annual implementation of NMT.
	Erecting fences at the Lanquedoc and Wemmershoek Sportsgrounds	The Wemmershoek Sports ground needs boundary walls	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Currently, there is no sufficient budget for this request.
	Traffic mirrors in Lanquedoc and Wemmershoek	Conduct an assessment for traffic mirrors in Lanquedoc and Wemmershoek	Number of assessments conducted for traffic mirrors in Lanquedoc and Wemmershoek by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	😐	☺	n/a	n/a	Completed.
	Relocation of the stormwater lower point at Vygie street (at Mr J Johannes residence)	Conduct an assessment for the relocation of the stormwater lower point at Vygie Street	Number of assessments conducted for the relocation of the stormwater lower point at Vygie Street by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Relocation is not required; the surrounding stormwater system is currently being upgraded to address the matter. This will be completed by 30 December 2025.

WARD PRIORITIES: WARD 3																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Streetlights at Erica, Aandblom, Akkerlaan, Mispel Olyf Streets in Lanquedoc	Additional streetlights were installed and completed in October 2023	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Repairing of sewer Y junction on properties in Wemmershoek	Repair of sewer Y junction on properties in Wemmershoek	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sewer Y junctions are mostly used for a property owner to connect to the municipal sewer network, and it is the responsibility of the property owner to maintain / repair.
	Connection of boreholes in Wemmershoek and Lanquedoc	Repair of boreholes in Wemmershoek and Lanquedoc	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality is unaware of any broken boreholes in the Wemmershoek and Lanquedoc area.
Priority 4: Local Economic Development	Develop a business hub in Lanquedoc	Submission of progress reports on Council-approved catalytic initiatives and / or special projects to the Director: Planning and Economic Development	Number of quarterly progress reports on Council-approved catalytic initiatives and / or special projects submitted to the Director: Planning and Economic Development	Planning and Economic Development	Development Planning	Local	2	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An investigation into the establishment of a business hub will be conducted in the 2024/25 financial year.
	Put business erven on tender for Wemmershoek residents	Conduct a land use investigation	Number of land use investigation conducted by 30 June	Planning and Economic Development	Development Planning	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A land use investigation will be conducted in the 2024/25 financial year to look at potential business erven in the Wemmershoek area.
Priority 5: Sport, Recreation and Culture	Safety gates at Lanquedoc clubhouse	Installation of safety gates at the Lanquedoc clubhouse	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The gates will be procured using the new fencing tender. The tender is currently in the appeal period.

WARD PRIORITIES: WARD 3																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Mobile toilets for sporting events	Request to be submitted to the Sport Council	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Section: Facilities currently have a mobile toilet. However, it must be requested by the Sports Council when needed.
	Fencing of Lanquedoc sports field	Funds will be requested for the 2024/25 financial year	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The priority will be addressed in the financial year 2024/25.
	Netball court at Lanquedoc and Meerlust	Available land is a challenge	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Currently, the land is zoned for agricultural purposes.
	Maintenance of Lanquedoc clubhouse	Funds will be requested for general maintenance for the 2024/25 financial year	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Assessments will be conducted with the Sport Council to do a needs analysis on all repairs needed.
	Prepare sportsgrounds for league games	To be discussed with the Sport Council	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The sportsgrounds are prepared as per fixtures received from the Sports Council.
	Installation of additional floodlights on Lanquedoc sports field (soccer field)	The existing lights will be upgraded to improve the lighting for the soccer as well	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Currently, there is no available budget for the upgrade of the lights.

9.5.4 Ward Priorities: Ward 4



Ward 4: Cllr. Ralphton Adams

Table 105: Ward 4 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 4																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District)	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Basic Infrastructure Services	Drains overflowing in winter / rainy days in the areas of Kylemore; Johannesdal: Pniël.	Upgrading is scheduled for the 2023/24 financial year	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Recycling programme to be implemented in Kylemore; Johannesdal and Pniël.	Implementation (expansion) of the recycling programme in Kylemore and Johannesdal	Percentage of recycling programmes implemented in Kylemore and Johannesdal by 30 June	Infrastructure Services	Waste Management	Local	n/a	80%	n/a	n/a	n/a	😐	☺	n/a	n/a	n/a	The recycling program is implemented in Pniël through weekly collections
	A reliable electricity network is needed in Ward 4 in the following areas: Johannesdal, Kylemore, and Pniël.	A consultant and an electrical contractor have been appointed in the 2020/21 financial year to assist the municipality with the 11kV network upgrades. It will be upgraded by 2030	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Splitting of supply lines is in progress and will only be possible after the Bien Donne substation is in place.
	Increase the number of streetlights in the streets of Johannesdal; Kylemore and Pniël.	Repair of all streetlights in Kylemore	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	The installation of new streetlights is an ongoing project in the area. The project will commence once the material is available.

WARD PRIORITIES: WARD 4																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District)	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Resurfacing or reseal of Sonnestraal Street in Johannesdal	Conduct an assessment for the resurfacing or reseal of Sonnestraal Street in Johannesdal	Number of assessments conducted for the resurfacing or resealing of Sonnestraal Street in Johannesdal by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
	Restructuring of the sewage network in Pniël, East End Crescent. Removal of a pump station in the area.	Upgrade (minor) the Pniël sewer pump station	Percentage of the Pniël sewer pump station capital budget actually spent by 30 June	Infrastructure Services	Water and Wastewater Services	Local	n/a	90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The construction of a new Dwarsriver Sewer Pumpstation and implementation of improvements in the relevant networks have been submitted for registration. Funding was requested to be approved on the Medium-Term Revenue and Expenditure Framework (MTREF).
	Sidewalks in all streets of Kylemore; Pniël and Johannesdal.	Conduct an assessment to Construct sidewalks in all streets of Kylemore; Pniël and Johannesdal	Number of assessments conducted to Construct sidewalks in all streets of Kylemore; Pniël and Johannesdal by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	☹	😐	n/a	n/a	Partially complete. The NMT network is extended annually, taking into account the NMT Masterplan, community requests, and available resources. A report is compiled on the annual implementation of NMT.
Priority 2: Safety and security	Visibility of Law Enforcement officers in Kylemore; Pniël; Johannesdal area	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP Planning Meeting to address by-law offences and criminal activities. Members are also deployed intermittently to assist with enforcement.

WARD PRIORITIES: WARD 4																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District)	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Installation of more security cameras at hotspots in Kylemore, Johannesdal and Pniël	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns and is funding-dependent. The appointment of a new tenderer has not yet been concluded.
	Stop after-hours speeding cars in the Kylemore; Pniël; Johannesdal area	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per SSP planning meetings to address by-law offences and criminal activities. Members are also deployed autonomously to do enforcement.
	Traffic officers must be more visible in Kylemore; Pniël; and Johannesdal for longer times of the day	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per SSP planning meetings to address by-law offences and criminal activities. Members are also deployed autonomously to do enforcement.
	Need for more speed bumps in Kylemore, Johannesdal and Pniël	Conduct an assessment on speed humps in Kylemore, Johannesdal and Pniël	Number of assessments conducted on speedhumps in Kylemore, Johannesdal and Pniël by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This is an ongoing process and annual implementation as required. Speedhumps installed in Johannesdal and Pniël, as requested. Kylemore is to be considered in the 2024/25 financial year.

WARD PRIORITIES: WARD 4																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Increase safety measures on R 310: - Intersections in Kylemore, Johannesdal and Pniël	Submission of a report to the Western Cape Provincial Government	Number of reports submitted to the Western Cape Provincial Government by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	1	n/a	n/a	n/a	n/a	☹	n/a	n/a	This is a Provincial Road Authority. The municipality will forward the ward priority to the provincial sector department.
	Increase safety measures on R 310 Main Street of Pniël (Cars speed through town)	Submission of a report to the Western Cape Provincial Government	Number of reports submitted to the Western Cape Provincial Government by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	This is a Provincial Road Authority. The municipality will forward the ward priority to the provincial sector department.
	Fencing around Pniël Offices. Secure Offices and prevent them to become a hotspot for crime at night.	There are no funds available on the MTREF	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The responsible department will conduct an investigation.
	Speedbumps at Kylemore Sports ground	Department: Community Services will request funding to erect signage to prevent speeding.	Not Applicable	Community and Protection Services Infrastructure Services	Community Services Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Department: Community Services will request funding to erect signage to prevent speeding.
Priority 3: Open spaces; Sport; Recreation, Culture and Facilities	Renovation or upgrading of sports facilities; clubhouses and change rooms in Kylemore and Pniël	A contractor was appointed for the repairs of sport facilities in Kylemore and Pniël cricket facility	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	☺	n/a	n/a	n/a	Completed.
	Maintenance of floodlights on Kylemore and Pniël Sportsgrounds	A consultant is in the process of assessing the structural integrity and lighting upgrade needs	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The upgrade of the floodlights will be addressed in the 2024/25 and 2025/26 financial years.

WARD PRIORITIES: WARD 4																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District)	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Construction of the ticket-box on Pniël Sportsgrounds	No funding is currently available, will be incorporated as a future project.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	No funding is currently available, will be incorporated as a future project.
	Extension of boundaries of existing cemeteries in Pniël	Pniël: There is no additional land available to extend the boundaries. Kylemore is in the process of registering two additional erven to be used as a cemetery	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Pniël: There is no additional land available to extend boundaries. Kylemore is in the process of registering two additional erven to be used as a cemetery.
	Completion of the rezoning process and development of a cemetery in Kylemore	Project is in process	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Is currently with the internal legal department, which is driving the process.
	Cleaning of all streets and removal of weed on pavements not taking place in Johannesdal; Kylemore and Pniël	This is part of the operational maintenance which will be completed before 30 June 2023	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	EPWP staff are deployed into various areas to clean, and the Section: Area Cleaning collects all waste.
	Cutting of grass is needed in all Streets on municipal roads and Sidewalks in Johannesdal; Kylemore and Pniël	The municipality will attend to this request.	Not Applicable	Infrastructure Services Community and Protection Services	Roads, Transport and Storm Water (RTS) Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality will attend to this request.

WARD PRIORITIES: WARD 4																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District)	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Close the Riverside Play Park in Pniël it is becoming a crime hotspot	There are very few playparks in Pniël.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The department is not in favour of closing this play park. Closing the park will result in children playing in the streets, which may result in injuries or deaths.
	Cleaning of Pniël cemeteries and maintenance	This is an ongoing process in the cemeteries	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	Completed.
	Renovation or upgrading of Millennium Hall and Kylemore Community Hall	Upgrade and renovations of the Millennium Hall	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	Millennium Hall: The appointment of a consultant is in the tender procurement phase.
	Renovation or upgrading of Millennium Hall and Kylemore Community Hall	The Kylemore Community Hall is completed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
	Force private owners to clean vacant plots in Ward 4	The cleaning of private plots is the responsibility of the landowner	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality does not service private properties.
Priority 4: Community Development	More effective skills development programmes for youth in Ward 4	The First Work Experience Pay Programme for 2025/2026 opportunity was shared with all ward councillors and ward administrators on 15 January 2025.	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Residential repair training was advertised on 26 February 2025. The advertisement was shared with all ward councillors and ward administrators.

WARD PRIORITIES: WARD 4																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 5: Local Economic Development	More job creation opportunities are needed in ward 4	EPWP projects were identified throughout the municipality and included these areas	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Unemployed people are encouraged to register on the municipal Unemployment Database.
Priority 6: Land for Housing	Community needs land for affordable housing (GAP) in Pniël, and Johannesdal	To obtain development rights for Erf 64, Kylemore	Percentage of the Erf 64, Kylemore capital budget actually spent by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	90%	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	The municipality doesn't own any property within the Pniël and Johannesdal areas, and therefore, the provision for housing opportunities is extremely limited. The nearest housing development project in close proximity is Erf 64, Kylemore. The Municipality has appointed the Housing Development Agency (HDA) to obtain development rights.

WARD PRIORITIES: WARD 4																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District)	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Fast-track implementation process for the housing project in Erf 64 in Kylemore	To obtain development rights for Erf 64, Kylemore	Percentage of the Erf 64, Kylemore capital budget actually spent by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Housing Development Agency (HDA), as the implementing agent for the establishment of human settlement on the property, is currently processing a rezoning application for the property. The rezoning application motivation report was submitted to the Section: Land Use Management. If approved by the Municipal Planning Tribunal (MPT), the project will commence.

9.5.5 Ward Priorities: Ward 5



Ward 5: Cllr. Roy Van Rooyen

Table 106: Ward 5 - Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 5																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Local Economic Development	Ida's Valley Community Trails initiative. Activating Ida's Valley Community Market as trail Centre	Submission of progress reports on the Council-approved catalytic initiatives and / or special projects to the Director: Planning and Economic Development	Number of quarterly progress reports on Council-approved catalytic initiatives and / or special projects submitted to the Director: Planning and Economic Development	Planning and Economic Development	Development Planning	Local	2	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An item has been submitted to Mayco in January 2025. The municipality await feedback from Mayco regarding the outsourcing of the management of the trading hubs in Ida's Valley and Cloetesville.
	Future tourism hub together with Botmaskop Mountain. This will enable integration and social cohesion between wards 5, 6 and 7	Submission of progress reports on Council-approved catalytic initiatives and / or special projects to the Director: Planning and Economic Development	Number of quarterly progress reports on Council-approved catalytic initiatives and / or special projects submitted to the Director: Planning and Economic Development	Planning and Economic Development	Development Planning	Local	2	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This priority is not feasible. Further investigation will have to take place.

WARD PRIORITIES: WARD 5																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Process of enquiring about the land the open space next to the school by Hillside Village, Newman Street and Hector Street in Ida's Valley (Ward 5) for a community garden to plant vegetables and flowers to sell and use some for household consumption	The municipality is not aware of such an official application to lease the property for this purpose.	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The person / organisation that will be responsible for the terms of the lease agreement is requested to send such an application to the Property Section for processing and a decision by the Council.
	Fencing of the open space next to Bruckner De Villiers school in Ida's Valley (Ward 5)	Construct a fence of the open space next to Bruckner De Villiers school in Ida's Valley (Ward 5)	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality budget and plan for specific fences are for the purpose of protecting council property, not to fence open spaces.
	Provide clarity as to why Jonkershoek is part of Ward 5	The Municipal Demarcation Board establishes the ward boundaries, typically based on the total number of voters in each voting district.	Not Applicable	Planning and Economic Development	Development Planning	Local	2	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	If more voters than the required number reside in each district, the boundary is altered. A Municipal Demarcation Board Ward delamination process for the 2026 local government elections will commence in 2025.

WARD PRIORITIES: WARD 5																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 2: Sports, Recreation and Culture, Parks and Open spaces	Work together with DCAS, surrounding schools, NGOs tennis academy, and SAS to build multipurpose courts at the netball fields	Further discussions will be facilitated with the ward councillor, sports council, and netball fraternity to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	Completed.
	Well-disciplined and structured after-school programme for surrounding schools. We will be able to transform the space where the office of the Ward Councillor is into a youth centre	The ward councillor was referred to the current organisation that is doing programmes in the area to further work on the implementation plan.	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	The ward councillor was referred to the current organisation that is doing programmes in the area to further work on the implementation plan.
	The other properties like the rugby clubhouse can be used as spaces for this after-school programme	This application needs to be endorsed by the Sport Council.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	All activities at the facility must be applied for by the sport council. With after-school activities, there are legislative frameworks that need to be adhered to as well.

WARD PRIORITIES: WARD 5																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Sports like Futsal Netball volleyball, chess, and basketball tennis can be coached. Jobs will be created youth will be educated and the sports field will be looked after and again integration can be promoted	Couching of sport is not a municipal function. The municipality only provides facilities	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This application needs to be endorsed by the Sport Council.
	Open space, nature areas, and rivers in Ida's Valley	The request is twofold. Maintenance of open spaces is managed by the Section: Parks and Nature Areas, and rivers in Ida's Valley are managed by environmental Implementation.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Nature areas are managed by a management plan, and rivers are managed according to biodiversity standards, and in terms of waste, it is managed by the EPWP team and maintenance contractors.
	Fencing and installation of gates at Mccoy Street, Hillside Village open spaces in Ida' Valley	Conduct an investigation for the fencing and installation of gates at Mccoy Street, Hillside Village open spaces in Ida's Valley	Number of investigations conducted for the fencing and installation of gates at Mccoy Street, Hillside Village open spaces in Ida's Valley	Community and Protection Services	Community Services	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	No budget is available in MTREF for fencing.

WARD PRIORITIES: WARD 5																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Erect Clearview fence at Assegaai Street and Old Helshoogte Rd to prevent access to the open land where illegal dumping takes place	Erect a Clearview fence at Assegaai Street and Old Helshoogte Rd to prevent access to the open land where illegal dumping takes place	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	No budget is currently available for fencing.
	Build a play park in Oaktree Village	A site visit was conducted and none of the open areas was conducive for a new park	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	Ward priority is not feasible.
	Pruning of trees on the play park in Packham Street	Pruning has taken place	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Installation of swings at the play park in Packham Street	Installation of swings at the play park in Packham Street	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	All play items were repaired, and swings were replaced.
	Gates at La Gratitude Park and extension of Clearview fence to the river	Conduct an investigation for the installation of gates at La Gratitude Park and extension of Clearview fence to the river	Number of investigations conducted for the installation of gates at La Gratitude Park and extension of Clearview fence to the river by 30 June	Community and Protection Services	Community Services	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	No budget is available, and the community initially requested that no gates be installed.

WARD PRIORITIES: WARD 5																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Cutting of overhanging branches at the Reservoir in Ida's Valley	Cutting of overhanging branches at the Reservoir in Ida's Valley	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This request is for both Section: Parks and Open Spaces and Directorate: Infrastructure to work together to address the issue.
	Extend the Clearview fence at Kreefgat Playpark into the river to prevent access behind the houses in Newman Street	Extend the Clearview fence at Kreefgat Playpark into the river to prevent access behind the houses in Newman Street	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	No funds are currently available.
	Construction of a playpark in Starking Street, Lindida for Oak Tree Village	Construction of a playpark in Starking Street, Lindida for Oak Tree Village	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The areas in Hillside have been investigated, and the suggested sites do not allow for the construction of a new park.
	Construction of a playpark in Hillside Village	Construction of a playpark in Hillside Village	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The areas in Hillside have been investigated, and the suggested sites do not allow for the construction of a new park site.

WARD PRIORITIES: WARD 5																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 3: Basic Infrastructure Services	Install skips at the open space next to the Bruckner De Villiers school in Ida's Valley (Ward 5)	Conduct an investigation for the placement of skips at the open space next to the Bruckner De Villiers school in Ida's Valley (Ward 5)	Number of investigations conducted for the placement of skips at the open space next to the Bruckner De Villiers school in Ida's Valley (Ward 5) by 30 June	Infrastructure Services	Waste Management	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Department: Waste Management conducted a meeting with the Ward Councillor van Rooyen and ward committees on 07 March 2025. The department is investigating sites to provide waste drop-off. After the process, it will be determined if the placement of a skip bin is necessary.
	Removal of the sewer pipes from the house in Gorridon; Davy Streets and Adendorff Street in Ida's Valley to the road	Removal of the sewer pipes from the house in Gorridon and Davy Streets in Ida's Valley to the road	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This is a midblock sewer and it is not always technically viable to remove the midblock sewer, due to existing house connections that gravitates to the existing midblock sewer pipe. Further investigation would require appointment of professional consultants to redesigning the sewer pipelines both in Gorridon and Davy Street. Municipal Funding would be required."

WARD PRIORITIES: WARD 5																		
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Cleaning of drains in Ida's Valley	Cleaning of the drains will be complete by April 2024	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	Complete.
	Construction of a parking area on the road at 3 Stinkhout, The Ridge in Ida's Valley	Not feasible for the municipality to implement parking areas on sidewalks and in front of private homes	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Additional private parking facilities are not supported.
	Construction of a parking area on the road at 75 Maroela Cresent, The Ridge in Ida's Valley	Not feasible for municipality to implement parking areas on sidewalks and in front of private homes	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Additional private parking facilities are not supported.
	Repairing of the sinkholes forming in the road at Maroela Crescent in Ida's Valley	Repair of sinkholes in Maroela Crescent in Ida's Valley	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Road signs and sidewalks needed in Oaktree Village (new development)	Repaint of street names in Oaktree Village	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Streets in Hillside Village does not have any visible sign of street names	Repaint of street names in Hillside Village	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	Completed.

WARD PRIORITIES: WARD 5																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Streets in Oaktree Village (new development) does not have streetlights	All the streets in Oak Tree Village have streetlights designed by the consultant according to SANS 10098-1. Public lighting in the public open spaces needs to be addressed	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	🙂	n/a	n/a	A floodlight was installed in September 2024 to eliminate the high-risk area.
	Stabilise the Krom River, the landslides occur especially between the houses	Construction of the walls at Krom River, the landslides occur especially between the houses	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An assessment will be conducted by 30 June 2026.
	Replace all outdated water pipes and sewerage pipes in Ida's Valley	Replace all outdated water pipes and sewerage pipes in Ida's Valley	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Replacement of old infrastructure remains a priority and will be addressed according to the pipe replacement programme. A pipe replacement tender has been awarded. Various pipe replacement work packages have been completed in the current financial year, and further packages will be implemented as per priority and available funds.

WARD PRIORITIES: WARD 5																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Installation of stormwater system in Talana Street; Merrilhof close and Lindida	Installation of stormwater system in Talana Street; Merrilhof close and Landida	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An assessment will be conducted by 30 June 2026.
	Re-installation of speedbump at Old Helshoogte Rd at the Ridge in Ida's Valley	Re-installation of speedbump at Old Helshoogte Rd at the Ridge in Ida's Valley	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An assessment was conducted in terms of the Stellenbosch Municipality Traffic Calming policy. A speedhump was found not warranted.
	Construction of speedbump at the end of Lindida Drive before Helderberg Street or Assegaai Street	Construction of speedbump at the end of Lindida Drive before Helderberg Street or Assegaai Street	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	Completed.

WARD PRIORITIES: WARD 5																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Installation of streetlights on the open space opposite in Talana Street in Ida's Valley	Installation of streetlights on the open space opposite in Talana Street in Ida's Valley	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The department will conduct an investigation and contact the ward councillor to ensure that the issue is adequately addressed. After the investigation, if it is feasible to install lights on the public open space, the streetlight installation process will be initiated. This will only take place after 30 June 2025, as the municipality has a material tender in place.
	Erect tarred sidewalks in Martin Street, Johnson Street and Moses Street in Ida's Valley	Erect tarred sidewalks in Martin Street, Johnson Street and Moses Street in Ida's Valley	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Request is noted. The NMT network is extended annually through phased implementation considering the NMT Master Plan, available resources and all community requests.

WARD PRIORITIES: WARD 5																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Stabilise the channel construction behind the houses at Olyf Street and Oaktree Village in Ida's Valley	Stabilise the channel construction behind the houses at Olyf Street and Oaktree Village in Ida's Valley	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Implementation will commence by 30 June 2026.
	Installation of additional speedbump at entrance of Wilgerbroom Road in Oaktree Village in Ida's Valley	Installation of additional speedbump at entrance of Wilgerbroom Road in Oaktree Village in Ida's Valley	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An assessment was conducted in terms of the Stellenbosch Municipality Traffic Calming policy, and a speedhump was found not warranted.
Priority 4: Access to housing	Identify land in Jonkershoek and Ida's Valley for future housing projects and development	Ida's Valley: After the completion of Erf 9445, Lindida of 166 GAP-housing and Jonkershoek	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	😐	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	**Ida's Valley:** After the completion of Erf 9445 and Lindida of 166 GAP-housing, no further land has been identified on the Housing Pipeline. Currently, the administration is investigating erven 11551 - 11570, Talana Street, Ida's Valley, to develop possible vacant and underdeveloped portions of land within Ida's Valley to address the housing need. A service provider has been appointed to investigate and determine whether the existing infrastructure distribution systems

WARD PRIORITIES: WARD 5																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
																	are sufficient; if not, the infrastructure study must identify the upgrades required in accordance with the Engineering Master Plan. **Jonkershoek:** The municipality has appointed the Housing Development Agency (HDA) to assist and finalise the transfer of land from the National Department of Public Works and Infrastructure (NDoPWandI) to the municipality. HDA has been requested to apply for funding in order to investigate the development options in Jonkershoek.

WARD PRIORITIES: WARD 5																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Provision of house addresses/numbers and formalise Baobab Street, The Ridge, Ida's Valley	The Ridge is a private development	Not Applicable	Planning and Economic Development	Land Use Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	The street names for the remainder of Erf 15653 Stellenbosch were approved on 12/06/2014 by the Planning and Economic Development. The street that extends from Boabab Street is wrongly also referred to as Boabab Street but was approved as Franseka Street. The system indicates this street as an extension of Helshoogte Road, which is also not correct. The matter will be rectified. Numbers still need to be allocated to Franseka Street.
Priority 5: Safety and Security	One security camera is to be installed at the four ways stop at the entrance to The Ridge. One security camera is to be installed at the old Asla building site in Hillside Village, Helderberg Street	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns. The installation is also funding-dependent, and the appointment of a new tenderer has not yet been concluded.

WARD PRIORITIES: WARD 5																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Provide information about the CCTV Cameras Masterplan	Council document not for public information	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Information related to the CCTV Cameras Masterplan is not for public information but for internal use and application.
	Provide information on the procedures to follow to access CCTV footage	Procedures to follows as per the current CCTV Policy	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	As per the CCTV policy, PAIA applications are submitted via legal services.
	Reviewing of the allocation of radios to Neighbourhood watches (NHW)	The allocation of radios is based on availability	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Law enforcement issues two (2) radios per registered and accredited NHW group.
	Investigation of better communication methods between the NHW and the police station	The matter has been referred to the SAPS	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The NHW liaison officer attached to the Section: Law Enforcement also assists with communication, especially with POCS.
	Monitoring of ashtray animals posing danger to livestock in the Jonkershoek area	Report complaints to the Control Room	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Law Enforcement will act in relation to stray animals in response to the complaints received from the control room.

WARD PRIORITIES: WARD 5																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Closing of the channels on the open space behind Hillside Village in Ida's Valley	Conduct an assessment on the closing of the channels on the open space behind Hillside Village in Ida's Valley	Number of assessments conducted on the closing of the channels on the open space behind Hillside Village in Ida's Valley by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	Addressing current flood priorities, assessment by June 2026.
	Streetlights are to be installed on Helshoogte Road, behind The Ridge, in the direction of Pniël	The department will engage with the appointed service provider to establish if the installation of the eight streetlights is feasible.	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The department will engage with the appointed service provider to establish if the installation of the eight streetlights is feasible. The department will be in contact with the ward councillor to provide the necessary feedback.

9.5.6 Ward Priorities: Ward 6



Ward 6: Cllr. Nateshia Mcombring

Table 107: Ward 6 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 6																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Safety and Security	Installation of a Close Circuit Camera on Old Helshoogte Park	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns. It is also funding-dependent. The appointment of a new tenderer has not yet been concluded.
	Installation of a Close Circuit Camera at the Main Road 5 (Traffic lights on the corner of Helshoogte Road and R44)	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns. It is also funding-dependent. The appointment of a new tenderer has not yet been concluded.
	New camera installation on the corner of Rustenburg Road and Sonnebloem Street	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns. It is also funding-dependent. The appointment of a new tenderer has not yet been concluded.
	Use of building at the Community Market as a	Satellite police stations are a provincial function.	Not Applicable	Community and Protection Services	Protection Services	Provincial	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	Satellite police stations are a provincial function.

WARD PRIORITIES: WARD 6																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Satellite Police Station																
	More visibility and regular patrols of Police and Law Enforcement officials on all roads, Sports Grounds and farms in the ward. If the budget allows use Neighbourhoods Watches and pay them a stipend.	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The establishment of NWH is the mandate of POCS. The municipality liaises with the Department of Police Oversight and Community Safety regularly through the office of the NHW Liaison Officer. Neighbourhood watch functions are voluntary, with no stipend paid. Sporadic joint operations are held as per the SSP Planning Meeting to address the by-law offences and criminal activities. Members are also deployed autonomously to conduct enforcement.
	Cleaning and fencing (Clearview or Betafence) of all Electricity Boxes in the ward.	Bloekom Avenue and Helshoogte is complete.	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Awaiting the award of the fencing tender. Tender is currently on appeal as of 21 February 2025.

WARD PRIORITIES: WARD 6																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Installation of a traffic mirror in front of Rustenburg house in Rustenburg Road and the house opposite the open-air gym on the corner of Kahler Street and Sonneblom	Conduct an assessment	Number of assessments to be conducted by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	Completed
	Regular pruning of trees hanging over electricity wires in the roads in Ward 6 as the need required	Branches were pruned as when required according to the APO	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The work was allocated to a contractor.
Priority 2: Infrastructure	Request traffic lights on the turn-off from Kromme Rhee Road in the direction of Koelenhoff and turn-off from Elsenburg (near Kanonkop)	Submission of a report to the Western Cape Provincial Government	Number of reports submitted to Western Cape Provincial Government by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	1	n/a	n/a	n/a	😐	n/a	n/a	n/a	A consultant was appointed to investigate all identified locations and to propose suitable safety interventions to the Provincial Roads Department. A report to be submitted to the provincial department by June 2025.
	Pedestrian crossing between Nietvoorbij and Timerlea Farm on R44	Submission of a report to the Western Cape Provincial Government	Number of reports submitted to Western Cape Provincial Government by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	1	n/a	n/a	n/a	☹	😐	n/a	n/a	n/a	A consultant was appointed to investigate all identified locations and to propose suitable safety interventions to the Provincial Roads Department. A report to be submitted to the provincial department by June 2025.

WARD PRIORITIES: WARD 6																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	A pedestrian Traffic light on Helshoogte Road near Spar in the direction of The Safe House, Stellenbosch Primary and Stellenbosch High School / Footbridge in Helshoogte Road for people to utilise when going to Spar instead of crossing the Main Road (Helshoogte Road)	Conduct a feasibility assessment on Helshoogte Road.	Number of feasibility assessments conducted on the Helshoogte Road by 30 June.	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	😐	n/a	n/a	n/a	A consultant was appointed to investigate all identified locations and to propose suitable safety interventions to the Provincial Roads Department. A report to be submitted to the provincial department by June 2025.
	Pedestrian crossing between Remhoogte and Lavinir on the R44	Submission of a report to the Western Cape Provincial Government	Number of reports submitted to Western Cape Provincial Government by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	1	n/a	n/a	n/a	😐	n/a	n/a	n/a	A consultant was appointed to investigate all identified locations and to propose suitable safety interventions to the Provincial Roads Department. A report to be submitted to the provincial department by June 2025.

WARD PRIORITIES: WARD 6																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Warning sign board indicating pupils are crossing the R44 near the second entrance of Cloetesville near Nietvoorbij in the direction of Klapmuts	Submission of a report to the Western Cape Provincial Government	Number of reports submitted to Western Cape Provincial Government by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	1	n/a	n/a	n/a	😐	n/a	n/a	n/a	A consultant was appointed to investigate all identified locations and to propose suitable safety interventions to the Provincial Roads Department. A report to be submitted to the provincial department by June 2025.
	Warning sign boards indicate pupils are crossing the R44 on both sides near Remhoogte and Lavinir	Submission of a report to the Western Cape Provincial Government	Number of reports submitted to Western Cape Provincial Government by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	1	n/a	n/a	n/a	😐	n/a	n/a	n/a	A consultant was appointed to investigate all identified locations and to propose suitable safety interventions to the Provincial Roads Department. A report to be submitted to the provincial department by June 2025.
	Replacement of current outdated gravity sewers in Luckhoff Street and Baker Street	Ida's Valley is a high-lying area and is not dependent on sewer pumps. Ida's Valley is serviced by gravity sewers	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality does not have any sewer pumpstations in the mentioned streets.

WARD PRIORITIES: WARD 6																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Parking Embayment in front of Old Apostolic Church in Luckhoff Street to help ease the parking problem of dropping and picking up pupils of Ida's Valley Primary School	Conduct a feasibility assessment	Number of feasibility assessments conducted by 30 June.	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The assessments were completed. A sufficient embayment is already provided.
	Paint the Bus shelters in the ward which is covered by graffiti	The respective department will investigate	Not applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	Completed.
	Regular cleaning of the drains to prevent overflowing during rainy conditions for the winter readiness programme. As well for the readiness	The cleaning of drains forms part of the departmental operational plan	Not applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Partially completed, ongoing operations.
	Regular maintenance and repairs of all streetlights in Ward 6	Ongoing maintenance is done when reported by residents	Not applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The contact numbers for complaints are 021 808 8343/8957/8214, engineering.services@stellenbosch.gov.za, or alternatively, after hours: 021 808 8890, control room: 079 622 4722. All street lighting in the various streets that have been reported faulty has been repaired.

WARD PRIORITIES: WARD 6																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Construct sidewalks for the following: Moffat, Hahn, Weber, Erasmussmith, Baker, Desch S, Botmanskop, Speler and Dahlia Streets	Conduct an assessment for phase implementation	Number of assessments conducted for phase implementation by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Partially complete. The NMT network is extended annually, taking into account the NMT Masterplan, community requests, and available resources. A report is compiled on the annual implementation of NMT.
	Upgrading and resealing of roads and potholes as required in the ward	Conduct an assessment for the upgrade and reseal of roads and potholes	Number of assessments conducted for the upgrade and reseal of roads and potholes 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Reseal for the 2023/24 financial year is complete, and identified roads have been addressed.
	More regular basic cutting of grass on all sidewalks in Moffat, Hahn, Weber, Tindall, Juffenburg, Kahler, Luckhoff, Rustenburg Road, Erasmussmith, Baker, Desch, Lelie,	Conduct an investigation	Number of investigations conducted by 30 August	Infrastructure Services Community and Protection Services	Roads, Transport and Storm Water (RTS) Communit y Services	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality will investigate.

WARD PRIORITIES: WARD 6																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Tar of public parking next to the Ida's Valley Public Library and Ward Office	Conduct an assessment for the construction of a formalised public parking next to Ida's Valley Public Library and Ward Office	Number of assessments conducted for the construction of a formalised public parking next to Ida's Valley Public Library and Ward Office by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	It is proposed to maintain the gravel surface as an interim measure.
Priority 3: LED (Planning)	Waterproof covers for Ida's Valley Community Market to allow residents to use the facility as a hall and through all weather conditions	Submission of progress reports on Council-approved catalytic initiatives and / or special projects to the Director: Planning and Economic Development	Number of quarterly progress reports on Council-approved catalytic initiatives and / or special projects submitted to the Director: Planning and Economic Development	Planning and Economic Develop-ment	Develop-ment Planning	Local	2	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An item has been submitted to Mayco in January 2025. The department awaits feedback from Mayco regarding the outsourcing of the management of the trading hubs in Ida's Valley and Cloetesville.

WARD PRIORITIES: WARD 6																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 4: Community Development	Support and funding for Skills Development (Arts and Crafts) / Reading / Mathematics / Science and other Soft Skills Programmes through the Operational Budget of Ward Allocation (First Aid and Learners Licence Training)	Grant in Aid (GiA) Call for proposals was advertised with the closing date of 22 November 2024.	Not Applicable	Community and Protection Services	Community Develop-ment	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Grant in Aid (GiA) Call for proposals was advertised with the closing date of 22 November 2024. The advertisement was circulated to all ward councillors and administrators. All applications were accessed for submission to the Council.
	Conduct a Need and Cost Analysis for a Frail Care Centre in the Stellenbosch Municipal area	The Department of Social Development (DSD) indicated that no Frail care centres will be built or established.	Not Applicable	Community and Protection Services	Community Develop-ment	Provincial	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A meeting was conducted with DSD on 28 January 2025. The Department of Social Development (DSD) indicated that no Frail care centres will be built or established.

WARD PRIORITIES: WARD 6																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 5: Recreation and Sport	Tar the entrances of the Ida's Valley Sport Grounds	Continuous road maintenance will take place using milling obtained from the municipal road engineers department.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There is material on-site to assist with road maintenance. Continuous road maintenance will take place using milling obtained from the municipal road engineers department.
	Upgrade seating in the stadium with recycling chairs or wooden panels	There are no available funds on the current MTREF	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	There are no available funds on the current MTREF. The Sports Council must be consulted. The priority is to have the existing floodlights upgraded
	Replacement of vibracrete wall with a solid wall / Clear View Fencing on the Ida's Valley Sport Grounds	The fencing has been installed with a beta fence	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	The perimeter fencing is completed.
	Upgrade of lights on the Rugby fields	Upgrade of the Ida's Valley sports fields' floodlights	Number of the Ida's Valley sports fields' floodlights upgraded by 30 June	Community and Protection Services	Community Services	Local	n/a	n/a	4	n/a	n/a	n/a	n/a	😐	n/a	n/a	A consultant was appointed to address the lights. Designs and upgrade specifications were compiled by the consultants and submitted to Supply Chain Management for further processing.
	Upgrade of the Cricket fields	Upgrade the Ida's Valley cricket Field practise nets	Number of Ida's Valley cricket Field practice nets upgraded by 30 June	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	The cricket fields were upgraded, and as an addition, the newly constructed nets will be fenced. An additional set of cricket nets will be installed on the side of the rugby field, which is in progress. The installation of nets is completed.

WARD PRIORITIES: WARD 6																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Maintain and upgrade the BMX Track and purchase Bicycles as recreational equipment	Routine maintenance is being done at the BMX Track as in the Maintenance Plan	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	No funding is available for the purchasing of bicycles. A ward councillor can make funding available from the ward allocation funds.
	Five (5) giant rubberised Chessboard Sets (size of board 30,5 cm; squares 24 x 24 boards) Recreational Equipment for the use of 3 Primary Schools and 1 High School in the Ward. As well as for Ida's Valley Public Library for Skills Development and Recreational purposes	The purchase order was generated and received on 07 April 2025	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	The purchase order was generated and received on 07 April 2025. The purchase order was sent to the service provider on 07 April 2025 and awaits delivery.
	Conduct a feasibility study for the planning of a new rugby clubhouse	Funds will be requested in the 2025/26 financial year.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Due to recent storms, the rugby clubhouse was damaged severely. Currently the building is condemned, and the assessor is busy handling the insurance claim.

WARD PRIORITIES: WARD 6																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Conduct regular maintenance of the facilities of the sports field in Ida's Valley	This is part of the fixture and maintenance plan	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Ongoing as part of the fixture and maintenance plan. A report will be drafted illustrating all defects and will be addressed in the 2024/25 financial year.
	Request first aid equipment set and one stretch per sport code	It is recommended that the ward allocation be earmarked for the first aid equipment when identifying and procuring the ward	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	It is recommended that the ward allocation be earmarked for the first aid equipment when identifying and procuring the ward needs.

9.5.7 Ward Priorities: Ward 7



Ward 7: Cllr. Annemarie Ferns

Table 108: Ward 7- Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 7																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Roads and Transport	**Reverse direction of Jannasch Street.**																
	Implement a public participation process to determine whether most people agree to the reversing of the street	Conduct a public participation process for the reversing of Jannasch Street	Number of public participation processes conducted for the reversing of Jannasch Street by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Alternative proposal to conduct a traffic impact assessment prior to implementation.
	Implementation of traffic calming and safety measures at the intersection of Martinson- and Endler Streets.																
	The painting of a pedestrian crossing and providing signage on Martinson Road, across from the Junior Academy, allow parents and children safe access across this busy road	The department will conduct an assessment	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Speedily implementation of traffic calming measures as recommended by the Ward Committee and included in the consultant's final plan. The proposed date is January / February 2023	Implementation of traffic calming and safety measures at the intersection of Martinson- and Endler Streets	Number of traffic calming, and safety measures implemented at the intersection of Martinson- and Endler Streets 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.

WARD PRIORITIES: WARD 7																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Create a safe environment for all pedestrians and cyclists	Implementation of traffic calming and safety measures at the intersection of Martinson- and Endler Streets	Number of traffic calming, and safety measures implemented at the intersection of Martinson- and Endler Streets 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Speeding of vehicles and not stopping at the pedestrian crossing on Martinson Road causes a dangerous situation for school children that needs to cross the road	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic enforcement is conducted. Outer areas are covered due to staff shortages.
	More frequent law enforcement is required around the schools during peak periods to ensure a better flow of traffic and to prevent illegal parking	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic enforcement is conducted. Outer areas are covered due to staff shortages.
	Traffic calming measures for Cluver Road, Martinson Road, Jonkershoek Road and streets in Simonswyk.	Conduct an assessment for the implementation of traffic calming measures in Cluver Road, Martinson Road, Jonkershoek Road, and streets in Simonswyk	Number of assessments conducted for the implementation of traffic calming measures in Cluver Road, Martinson Road, Jonkershoek Road, Omega Street, and streets in Simonswyk by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	Not sufficient resources to accommodate all the traffic calming requests in the ward or in the municipality before 2027. Alternative proposals to traffic calming are being investigated, such as the official lowering of speed limits in residential areas and CDBs.
	Implementation of the Non-Motorised Transport (NMT) policy and plan for Ward 7.																

WARD PRIORITIES: WARD 7																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Investigate the option to have separate cycle and pedestrian roads on opposite sides of the road in Martinson Road	Conduct an assessment for the completion of the cycle and pedestrian road from Jannasch Street	Number of assessments conducted for the completion of the cycle and pedestrian road from Jannasch Street by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	The NMT network is extended annually, taking into account the NMT Masterplan, community requests, and available resources. A report is compiled on the annual implementation of NMT.
	Prevent vehicles from driving over, turning on or parking on pedestrian / cycle paths	Implement cycle lanes on Martinson Street	Number of cycle lanes implemented on Martinson Street by 31 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The NMT network is extended annually, taking into account the NMT Masterplan, community requests, and available resources. A report is compiled on the annual implementation of NMT.
	Make provision in the budget for more cycle lanes as per approved plan	The NMT network is extended annually taking into account the NMT Masterplan, community request and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A report is compiled on the annual implementation of NMT.
	Expand the cycle tract in Martinson and Merriman Roads	The NMT network is extended annually taking into account the NMT Masterplan, community request and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A report is compiled on the annual implementation of NMT.

WARD PRIORITIES: WARD 7																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Investigate the option to have a secure underground cycle parking	The NMT network is extended annually taking into account the NMT Masterplan, community request and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/s	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A report is compiled on the annual implementation of NMT.
	Installation of traffic lights																
	Installation of traffic lights at Simonsberg Rd and the Helshoogte Rd intersection, it is very dangerous and needs urgent attention	Installation of traffic lights at Simonsberg Rd and the Helshoogte Rd intersection	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/s	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A feasibility study will be conducted, and if warranted, it will be presented to the Provincial Government for comment and approval.
	Upgrading the parking area on the northern side of Stellenbosch High School.																
	Create parking bays for busses, like those at Coetzenburg.	Conduct an assessment on the creation of parking bays for busses	Number of assessments conducted on the creation of parking bays for busses by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	The land on the northern side of the school is municipal property and will require a Council decision. It must be utilised for public purposes; report by June 2026; the area will be neatly maintained until a Council decision.

WARD PRIORITIES: WARD 7																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Increase the length of the drop-off zone.	Conduct an assessment of the increase in the length of the drop-off zone	Number of assessments conducted on the increasing of the length of the drop–off zone by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	The land on the northern side of the school is municipal property and will require a Council decision. It must be utilised for public purposes; report by June 2026; the area will be neatly maintained until a Council decision.
	Prevent trucks from bypassing the speedbump on Merriman Road by driving across the parking area by erecting bollards. Prevent cars from driving into and turning on the pedestrian / cycle path by erecting bollards all along the footpath.	Issue Section 341 fines	Number of Section 341 fines issued in terms of the Criminal Procedure Act, measured quarterly	Community and Protection Services	Protection Services	Local	12000	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Section 341 fines issued in terms of the Criminal Procedure Act, measured quarterly.
	Prevent the hook-off of large trailers in the parking area signage is required	Issue Section 341 fines	Number of Section 341 fines issued in terms of the Criminal Procedure Act, measured quarterly	Community and Protection Services	Protection Services	Local	12000	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Section 341 fines issued in terms of the Criminal Procedure Act, measured quarterly.
	Create a more permanent surface for the parking area	Installation of more permanent surface for the parking area		Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	Land on the northern side of the school is municipal property and will require a council decision and must be utilised for public purposes. It will be reported by June 2026. The area will be neatly maintained until the council decision.
	Traffic calming measures for Omega Street: Installation of a mini circle; Construction of chicane and Installation of 2 speed signs																

WARD PRIORITIES: WARD 7																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Installation of a mini circle on the intersection of Omega and Uitsig Streets as per Department of Transport guidelines	Not sufficient resources to accommodate all the traffic calming requests in the ward or the municipality before 2027	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Alternative proposals for traffic calming are being investigated, such as the official lowering of speed limits in residential areas and CBDs.
	Construction of chicane midway in the upper section of Omega Street, between Uitsig Street and Rozendal Avenue	Not sufficient resources to accommodate all the traffic calming request in the ward or in the municipality before 2027	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Alternative proposals for traffic calming are being investigated, such as the official lowering of speed limits in residential areas and CDBs.
	Installation of 2 speed signs of 35km/h at the entrances of Omega Street	A study is underway to lower the speed limits in residential areas and CBDs.	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A study is underway to lower the speed limits in residential areas and CBDs. The study is to be completed by 30 June 2025.
	Investigate and implement 3 mini circles in Martinson and Merriman Avenue:																
	Investigate and implement mini- circles at Crossing of Jannasch/Merriman Avenue	No sufficient resources to accommodate all the traffic calming request in the ward or in the municipality before 2027	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Alternative proposals for traffic calming are being investigated, such as the official lowering of speed limits in residential areas and CDBs.
	Investigate alternative ways to make the dangerous intersection safer for cyclists, pedestrians, and vehicles at the intersection of Boschendal Street; Martinson street; Omega street, and Jonkershoek Road	No sufficient resources are available to accommodate all the traffic calming requests in the ward or the municipality before 2027	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Alternative proposals for traffic calming are being investigated, such as the official lowering of speed limits in residential areas and CDBs.

WARD PRIORITIES: WARD 7																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Investigate and implement mini circles at the crossing of Martinson/Omega and Jonkershoek Road	No sufficient resources to accommodate all the traffic calming request in the ward or in the municipality before 2027	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Alternative proposals for traffic calming are being investigated, such as the official lowering of speed limits in residential areas and CDBs.
	Investigate and implement mini circles at the crossing of Martinson/Morkel streets	No sufficient resources to accommodate all the traffic calming request in the ward or in the municipality before 2027	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Alternative proposals for traffic calming are being investigated, such as the official lowering of speed limits in residential areas and CDBs.
	Water tariffs: Fair treatment is required concerning the municipal reading of water meters. Residents should first be informed by the municipality about irregular readings instead of just billing them. Unknown underground leaks may be the cause of the problem and not just over-usage. The current water tariff scale should be revised urgently to acceptable levels for all. Correct and consistent water meter readings are required. Municipal officials should be more helpful when residents approach them for assistance with a bill that is incorrect.	All underground leaks are covered via the Leak Rebate policy, provided that the applicant complies with policy stipulations	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The current water tariffs for Stellenbosch residences are far lower than those of City of Cape Town, which also supply a large part of our water needs at rates higher than most of our tariff scale. The Municipality must use a step tariff to ensure residents take water saving seriously, as the Western Cape is a water-scarce area. Our water tariffs and our Leak Rebate Policy are consistently and fairly applied to all users.

WARD PRIORITIES: WARD 7																		
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Completely replace old water pipelines in Lanzerac and Rheezucht streets, Thibault street needs to be prioritised. Mostertsdrift is the oldest suburb in Stellenbosch therefore has the oldest water pipes infrastructure	Replacement of old infrastructure remains a priority and will be addressed according to the pipe replacement programme	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A pipe replacement tender has been awarded. Various pipe replacement work packages have been completed during the current financial year, and other packages will be implemented based on priority and available financial resources.
	Repair of the wall on the Eersteriver that got destroyed during flooding. This wall is at the entrance to Brummer Park from the Thibault / Anreith streets. The wall should be repaired and raised in such a way that it will divert water down the river and not allow flooding down Thibault and other streets. In addition to this, a low wall should be built to demarcate the entrance to the Brummer Park.	Repair of the wall on the Eersteriver at the entrance to Brummer Park from the Thibault / Anreith streets and a low wall to demarcate the entrance to the Brummer Park.	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	Completed.
Priority 2: Safety and Security	**Safety at Botmaskop**																	
	The erection, repairing and maintenance of a security fence along a section of the Helshoogte Pass	Repairing and maintenance of a security fence along the Helshoogte Pass on the Botmaskop side	Number of security fences installed along the Helshoogte Pass on Botmaskop side by 30 June	Community and Protection Services	Community Services	Local	1	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	The project is completed.

WARD PRIORITIES: WARD 7																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	The installation of cameras in key positions must also be investigated	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns. It is also funding-dependent. The appointment of the new tenderer is not yet concluded.
	Cleaning up of Beltana depot (Metal sheets gathered by Red Ants).																
	Find an alternative site for the storage of the metal sheets, away from any neighbourhood	Completed	Not Applicable	Community and Protection Services	Community Services	Local	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
	Remove and clean up all building material (shacks) and relocate it to the new site	Beltana depot is the only site of the municipality, therefore closing it is not feasible	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Closing the site is not feasible.
	Prevent any late-night dumping activities until completion of the clean up	Beltana depot is the only site of the municipality	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Closing the site is not feasible.
	Improve security at the Hangbrug main entrance gate and along the river down to Koloniesland.																
	Investigate the option to move the fence and gate to create a larger parking area for vehicles, preventing any vehicle from driving and parking close to the river. The vehicles will be in view of security officers on duty, controlling alcohol and drug abuse when visitors carry their goods to the Hangbrug / Brummer Park area	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	The fence at the suspension bridge (Hangbrug / Brummer Park) has been completed.

WARD PRIORITIES: WARD 7																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Hangbrug main entrance gate and along the river down to Koloniesland: Security officers must be on duty over weekends during high season and control visitors actively	Meetings were conducted to engage the ward councillor and Community Representatives	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Servitude is in place for the identified area. Sporadic enforcement is being done, especially during weekends and festive season.
	Waste management at the Hangbrug and Brummer Park.																
	Issuing a sufficient number of rubbish bins for peak usage. Broken bins need to be replaced and be able to tip over.	There are sufficient bins. During the festive period, the frequency of cleaning is increased	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality is looking at alternative waste minimisation measures.
	Cleaning of bins over weekends during high season. Cleaning of the bins on Monday mornings	There are sufficient bins. During the festive period, the frequency of cleaning is increased	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality is looking at alternative waste minimisation measures.
	Regular cleaning of riverbanks and in the river on Monday mornings, removing bottles, plastics, and paper	Stellenbosch Trail Fund also conducts cleanup operations along the Eersteriver.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Stellenbosch Trail Fund also conducts cleanup operations along the Eersteriver.
	Repair erosion on the footpath	The footpath in Brummer Park was resurfaced in 2024.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	🙂	n/a	n/a	The footpath in Brummer Park was resurfaced in 2024.
	Replace fencing that was damaged during flooding	The fencing was replaced	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	🙂	n/a	n/a	n/a	Completed.

WARD PRIORITIES: WARD 7																		Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating						
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27		
	Replace the information board at the Hangbrug	Replacement of the information board at the Hangbrug	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a		New signage was installed in February 2025.
	Toilet facilities at the Hangbrug.																	
	The placement of movable toilets near the Hangbrug over weekends in the high season. Regularly providing toilet paper over weekends.	The service provider, Mshengu Toilet Hire, delivered two mobile toilets to Brummer Park in Karindal	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a		Completed.
Priority 3: Parks and Open spaces	**Jan Marais Park**																	
	Implementation of the EMP as of June 2022	EMPs have been completed.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		EMPs have been completed. Implementation is ongoing.
	Creating a new parking area for Jan Marais Park on Merriman Avenue. See the Jan Marais Nature Reserve: Northern Entrance Complex Plan	The Department: Community Services, together with the Department: Roads, Transport and Stormwater, to assess the parking requirements of visitors to the park by June 2026.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		The Department: Community Services, together with the Department: Roads, Transport and Stormwater, to assess the parking requirements of visitors to the park by June 2026.
	Appoint a manager / supervisor for Jan Marais Park	The post is on the current microstructure but is unfunded	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		The post is on the current microstructure but is unfunded.

WARD PRIORITIES: WARD 7																		
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Improve the infrastructure, namely the replacement / installation of irrigation for sections of the park and replace old fences and gates	An insurance claim will be used to replace the damaged panels. No qualified irrigationist was found for the appointment.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An insurance claim will be used to replace the damaged panels. No qualified irrigationist was found for the appointment.
	Repairing and maintenance of the damaged fence at Jan Marais Park	Repairing and maintenance of the damaged fence at Jan Marais Park	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Waiting for the approval of the fencing tender.
	Improve security and implement regular foot patrols throughout the park	Foot patrols are happening daily	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	😐	n/a	n/a	n/a	Foot patrols are conducted daily.
	Upgrade of Parks in the ward																	
	Investigate option to upgrade De Jonker Park and Lanzerec Park	Communication was sent to the ward councillor on 28 February 2025 to indicate what further park upgrades are required for de Jonker Park and Lanzerac Park.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	It is imperative that community participation is required for such initiatives.
	Regular cutting of the grass at De Jonker Park and Lanzerec Park	cutting of the grass at De Jonker Park and Lanzerec Park	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	🙂	n/a	n/a	Completed.

WARD PRIORITIES: WARD 7																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Install rubbish bins at De Jonker Park and Lanzerec Park	Bins and signage were installed in parks in Ward 7.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Bins and signage were installed in parks in Ward 7.
	Watering and feeding of trees and plants at De Jonker Park and Lanzerec Park	Communication was sent to the ward councillor on 28 February indicating that the Section: Parks and Open Spaces has limited resources to water gardens and plants in parks.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	It is imperative that community participation is required for such initiatives.
	Lanzarec park needs to become multi-facility parks with equipment such as swings, chessboard; benches, and better grass surfaces	Communication was sent to the ward councillor on 28 February 2025 to indicate what further park upgrades are required for de Jonker Park and Lanzerac Park.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There is no capital budget for park upgrades in the 2024/25 financial year.
	Arboretum at Uniepark																
	Revise the existing plan for the Arboretum and focus on hardy trees, better suited for the conditions	The section is working with the ward councillor and ward administrator of Ward 7 to finalise the plan.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The section is working with the ward councillor and ward administrator of Ward 7 to finalise the plan.
	Investigate the option to build footpaths and prevent erosion on the down-hill sections	The existing paths are established walkways which are used by pedestrians.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The area is on a slope however, trees were planted for stabilisation. The other option that can be explored is to apply laterite to the eroded areas.

WARD PRIORITIES: WARD 7																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	The installation of a few more benches	The available benches may be used for this request.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The available benches may be used for this request.
	Rehabilitation of trees in Ward 7.																
	Replant on open spaces where trees have died, with other Oak species such as Quercus acutissima, etc	Trees were planted.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	Trees were planted.
	Pruning off low-hanging branches in streets	Branches were pruned as when required according to the APO	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	Pruning of trees is ongoing.
	Cutting of bushes and shrubs in Ward 7.																
	Cutting off vegetation on street which obstructs the view of traffic, cyclists, and pedestrian	To assist with addressing the matter, a Sidewalk Accessibility Policy has been drafted and approved by the Council.	Not Applicable	Infrastructure Services Community and Protection Services	Roads, Transport and Storm Water (RTS) Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Vegetation encroachment on sidewalks throughout the municipality is receiving priority.
	Forfeited funds																
	Feedback is required regarding the funds from Department: Environment Affairs which was forfeited when the contract was terminated in October 2019	Funds were paid back to the Provincial Department of Environmental Affairs	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.

WARD PRIORITIES: WARD 7																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	The IDP public participation process during September / October is too rushed and more time is required	The IDP public participation process is legislated by the MSA and its regulations	Not Applicable	Office of the MM	Good Governance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The consultative process normally takes 21 calendar days. The public participation process for September was 22 days, with an additional day for sector organisations to submit their input during the sector engagement.
Priority 4: Planning	The planning department takes too long to process building applications. The current process should be investigated, and measures put in place to ensure a quicker response. Regular communication with applicants during the process is required, informing them of the progress made, expected timeline and completion date of the application	Building Development Management, in collaboration with Manager: GIS and DEDAT Red Tape Reduction and Service Provider EsriSA, commenced with a significant AFLA/BPAMS Project in January 2023.	Not Applicable	Planning and Economic Development	Development management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	BPAMS (Building Plan Application Management System) itself confirmed issues that had a major impact on performance and reflected to the public, which caused huge frustrations. It was identified in the second week of November 2022 that the workflow and percentage
	Zoning of 20 on School: The Department of Planning is requested to ensure that the new development in Schoongezicht Street in Simonswyk will not be used as student accommodation when it is available. The complex is zoned as Group / family housing and should be strictly enforced as per definition.	Zoning of 20 on School	Not Applicable	Planning and Economic Development	Development management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Department: Land Use Management will ensure compliance with the Zoning Scheme Bylaw.
Priority 5: Infrastructure	Repair faulty lights in the park adjacent to Campus Key in Universiteitsoord	The implementation commenced on 19 February 2024 and was completed on 12 March 2024.	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	Completed

WARD PRIORITIES: WARD 7																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Resurfacing of Rowan, Van der Stel, Kommandeurs- and Reyger Streets, Roux Street, Kleineweide Street, Hospitaal Street, Paul Sauer Street, section of Van Coppenhagen Street, Hendrik Bergh Street, Uitsig Street, Omega Street, Trengrove Street, Hoflaan, Provinsie Street, Oranje Street, AP Venter Street, section of Rozendal Street, section of Schoongezicht Street, section of Heresingel Street, Rheezicht Street, section of Van der Stel Street.	Conduct an assessment for Resurfacing of Rowan, Van der Stel, Kommandeurs- and Reyger Streets	Number of assessments conducted for Resurfacing of Rowan, Van der Stel, Kommandeurs- and Reyger Streets by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Partially complete. Remaining roads are scheduled for the annual next resealing programme.
	Painting of road names in Ward 7	Painting of road names in Ward 7	Number of road names painted in Ward 7 by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Paint speedbumps to make them more visible to motorists	Painting of speedhumps	Number of speedhumps painted 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	😐	☺	n/a	n/a	n/a	Completed.
	Installation of hardened surface on the sidewalks in Universiteitsoord along Soeteweide Street on the hospital side of the road making it more accessible for students/pedestrians	Implementation of NMT Intervention	Number of NMT interventions implemented by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	Completed.
	Cleaning of side-drains and drains on roads from March to May and again from October to December. Urgently clean drain-pipes in Zwaanswyk-, Meerlust, Anreith, Endler and Jannasch Streets.	Clean side-drains and drains in Ward 7	Number of side-drains and drains cleaned in Ward 7 by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.

9.5.8 Ward Priorities: Ward 8



Ward 8: Cllr. Tamryn Kumm

Table 109: Ward 8 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 8																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Safety and Security	Address burglary and petty theft	This is a function of the South African Police Services (SAPS)	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP planning meeting to address by-law offences and criminal activities. Members are also deployed intermittently to assist with enforcement.
	Investigate and repair the quality of street lighting on all streets in Ward 8	Investigation completed	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Collaborate with Campus Security and other stakeholders to ensure community members are informed and aware of safety and security measures in Ward 8	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Campus security is a stakeholder in the Stellenbosch Safety Partnership and forms part of weekly SSP meetings where crime-related feedback is shared, and enforcement is planned.

WARD PRIORITIES: WARD 8																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Increase the visibility of patrols in Ward 8	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP Planning Meeting to address by-laws and criminal-related activities.
Priority 2: Infrastructure Services	Investigate alternative methods of transport in Ward 8	Approval of the final CITP	Number of final CITPs approved by 31 July	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	Completed.
	Speedbump at Hofmeyer Street in front of Lydia Residence	Conduct an assessment for the construction of a speedbump at Hofmeyer Street in front of Lydia Residence	Number of assessments conducted by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	Completed.
	Focus on the safety of cycling in Ward 8	The NMT network is extended annually in terms of the NMT Master Plan	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The NMT network is extended annually in terms of the NMT Masterplan.
	Look into upgrading pedestrian walkways in Ward 8.	The NMT network is extended annually in terms of the NMT Master Plan	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The NMT network is extended annually in terms of the NMT Masterplan.

WARD PRIORITIES: WARD 8																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Investigate the possibility of safer cycling lanes in Merriman Lane	The NMT network is extended annually in terms of the NMT Master Plan	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Design report for cycle lanes on Merriman Road, to be completed by 30 June 2026.
	Approach provincial government to reduce speed limit in Merriman Lane	An assessment concluded that further speed reduction is not feasible	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An alternative proposal is the improvement of facilities for pedestrians and cyclists.
	Add signage at safe pedestrian crossings at Merriman Road	Completed	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
Priority 3: Community Development	Address issue of homelessness and encourage give responsible campaign	The Give Responsibly Campaign will again be promoted at the university as part of the first-year student orientation programme	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This will be supported by the Restaurant Campaign in Stellenbosch Town Centre with the support of the Executive Mayor. U-Turn Homeless Ministries still wants to render day services in Stellenbosch to build readiness to change and capacity to leave street life. The space where to deliver services is still an obstacle.

WARD PRIORITIES: WARD 8																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 4: Open spaces and environmental sustainability	Focus on environmental sustainability civic education in Ward 8	The primary schools that request any form of environmental talks we accommodate where we can and where there is a request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The primary schools that request any form of environmental talks we accommodate where we can and where there is a request
	Enforcement of environmental by-laws in Stellenbosch	Attend to all reported environmental by-law transgressions in WC024	Percentage of reported environmental by-law transgressions attended in WC024 quarterly.	Community and Protection Services	Community Services	Local	n/a	100%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Enforcement is done by law enforcement as and when a transgression is found.
	Ensure flowerpots are maintained	Replacement of vegetation in pots in Victoria Street	Number of annual replacements of vegetation in pots in Victoria Street.	Community and Protection Services	Community Services	Local	1	1	1	1	1	n/a	n/a	n/a	n/a	n/a	Flowerpots at main entrances that belong to the municipality are all maintained.

9.5.9 Ward Priorities: Ward 9



Ward 9: Ward Councillor (Vacant)

Table 110: Ward 9 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 9																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Safety and Security	Security cameras at regular intervals in Ward 9	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns. It is also funding-dependent. The appointment of a new tenderer is not yet concluded.
	Monitoring of cameras in Ward 9	This is part of the Control room's daily operation function	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This is part of the Control Room's daily operation function.
Priority 2: Safety and Security	Universally accessible sidewalks and pavements and improvement of uneven pavements in Ward 9	The NMT network is extended annually taking into account the NMT Masterplan, community request and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The NMT network is extended annually, taking into account the NMT Masterplan, community requests, and available resources. A report is compiled on the annual implementation of NMT.
	Traffic calming with raised pedestrian crossing outside Utopia Retirement Home at the top of Dorp Street – Pastorie Street	Not feasible due to policy road alignment and safety concerns, therefore the request cannot be supported	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The request is not feasible.

WARD PRIORITIES: WARD 9																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Traffic calming with raised pedestrian crossing on Dorp Street, corner of Andringa and Helderberg Streets	Conduct an investigation for alternative traffic calming measures on Dorp Street, the corner of Andringa and Helderberg Streets	Number of investigations conducted for alternative traffic calming measures on Dorp Street, the corner of Andringa and Helderberg Streets by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An assessment will be conducted by 30 June 2026.
	Visible street names on poles and the side of buildings on street corners in Ward 9.	An alternative proposal is that municipal standards for street names on kerbs - remain in effect and be repainted periodically	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An alternative proposal is that municipal standards for street names on kerbs - remain in effect and be repainted periodically.
	Parking and Ride facilities for the CBD	Conduct an assessment of the feasibility of park-and-ride facilities in the CBD	Number of assessments conducted on the feasibility of park and ride facilities in the CBD by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The development of the Eikestad Parking Garage is currently underway as a public-private partnership.
Priority 3: Environment	Preservation of historic trees and other important trees Ward 9	The operational plan is in draft stage	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	😐	😐	n/a	n/a	The operational plan is in draft stage, in addition to the TRAMS application that is being worked on to manage trees on a web-based
	Replacement of sick and dead trees is a matter of urgency in Ward 9	The operational plan is in draft stage	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	😐	😐	n/a	n/a	An operational Plan is in draft stage, and the tree felling application form is utilised to address these types of requests in addition to the TRAMS application that is being worked on to

WARD PRIORITIES: WARD 9																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Replacement of trees that have been removed. The suggestion is that an agreement be reached with private property owners to plant trees inside private properties where pavements are compromised in Ward 9	The operational plan is in draft stage	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	😐	😐	n/a	n/a	The operational plan is in draft stage, in addition to the TRAMS application that is being worked on to manage trees on a web-based platform.
	Stellenbosch is known as the Eikestad, but the trees in Ward 9 need urgent care	The operational plan is in draft stage	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	😐	😐	n/a	n/a	The operational plan is in draft stage, in addition to the TRAMS application that is being worked on to manage trees on a web-based platform.
Priority 4: Historic Buildings and Tourism	Maintenance and preservation of historic buildings and properties	A project is registered on the budget that deals with historic buildings	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The municipality is also in the process of a capital project that involves maintenance in Voorgelegen, Rhenish, and Bergzight.
	Maintenance and preservation of the Town Hall	Project is completed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	🙂	n/a	n/a	n/a	n/a	Completed.
	Public toilets for use by visitors and tourists (possibly with an entrance fee)	The department will investigate the feasibility of the request.	Not Applicable	Infrastructure Services Planning and Economic Development	Water and Wastewater Services Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The department will investigate the feasibility of the request.
	Clean pavements and public spaces	Litter picking and street sweeping are on-going	Not Applicable	Infrastructure Services Community and Protection Services	Waste Management Community Services Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Litter picking and street sweeping are on-going.

WARD PRIORITIES: WARD 9																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	The municipality offers First Aid Training to the members of Ward 9 which will be for two days first-day theory and second-day practical	There are no services planned, as it was confirmed with the ward councillor that the need is only with one individual.	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are no services planned, as it was confirmed with the ward councillor that the need is only with one individual.
Priority 5: NMT non-motorised transport	Encourage cycling and walking in the CBD and campus	The NMT network is extended annually, considering the NMT Masterplan, community requests, and available resources.	Number of NMT Interventions implemented by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A report is compiled on the annual implementation of NMT.

9.5.10 Ward Priorities: Ward 10



Ward 10: Cllr. Rozette Du Toit

Table 111: Ward 10 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 10																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local)	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Safety and Security	Safety Initiatives: Implementation of safety and security initiatives at LAP municipal flats	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP planning meeting to address the by-law offences and criminal activities. Members are also deployed autonomously to do enforcement.
	Pedestrian traffic light in front of Boland College on Bird Street	Conduct an assessment for the installation of a traffic light in front of Boland College on Bird Street	Number of assessments conducted for the installation of a traffic light in front of Boland College in Bird Street by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An assessment was completed in terms of the South African Road Traffic Signs Manual. A traffic signal was found not warranted.
	Construction of speedbumps at a three-way stop in Lang-Suid, both ways and Curry Street	Conduct an assessment for the feasibility of speedhumps at the three-way stop in Lang-Suid (both ways) and Curry Street	Number of assessments conducted for the feasibility of speedhumps at the three-way stop in Lang-Suid (both ways) and Curry Street 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The request has been placed on the Traffic Calming Implementation list and will be prioritised in terms of available funding.
	Tennantville underground channel: Investigate the feasibility of erecting fencing at the channel on the R44	Any closure or obstruction in the main water channel will result in flooding and damage to property	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Propose that alternative crime prevention measures be investigated.

WARD PRIORITIES: WARD 10																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Installation of a speed camera along Merriman Avenue and Jan Cilliers Street	Submission of a speed enforcement application	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Speed enforcement applications, which include a study and motivation, will be submitted to the DPP for approval. Two portable speed cameras were placed in the LAP flats.
	Installation of a speed camera along Jan Cilliers to the R44	Submission of a speed enforcement application	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Speed enforcement applications, which include a study and motivation, are submitted to the DPP for approval. Awaiting feedback from DPP.
	Installation of a speed camera after the raised speedhump in Bird Street to R44 robots	Submission of a speed enforcement application	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Based on the assessment conducted by Traffic Services, the location identified has conducive alternative traffic calming measures in place and will not be sufficient to add a speed camera (short distances between side streets on the roadway).
	Upgrading of CCTV cameras at the intersection at R44 and Lang Street South	Upgrading of CCTV cameras at the intersection at R44 and Lang Street South	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Waiting for the CCTV camera tender to be finalised. Cameras will be installed according to the CCTV Camera Master Plan.
	Installation of CCTV cameras at Dr Malan Street; Dan Pienaar Street; Kromrivier Rd; Ryneveld Street to Jan Cellier Street	Installation of CCTV cameras at Dr Malan Street; Dan Pienaar Street; Kromrivier Rd; Ryneveld Street to Jan Cellier Street	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Waiting for the CCTV camera tender to be finalised. Cameras will be installed according to the CCTV Camera Master Plan.

WARD PRIORITIES: WARD 10																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Fencing of all the substation in ward 10 at Lakay Street; Dan Pienaar Street; Ryneveld Street (between LAP flats) and all other substations around there must fenced	Awaiting for the SCM to be finalised.	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The tender is currently on appeal as of 21 February 2025.
	Fixing of bridge railing on the corner of Kromrivier Rd and Ryneveld Street	Fixing of bridge railing on the corner of Kromrivier Rd and Ryneveld Street	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Repairs are scheduled for completion by 30 June 2026.
Priority 2: Housing	LAP infrastructure upgrading	Appointment of a structural engineer	Percentage of Housing project Capital Budget from the Department: Housing Development actually spent 30 June	Planning and Economic Development	Integrated Human Settlements	Local	n/a	90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Section: PMU will assist the Department: Housing Administration with terms of reference for the tender.

WARD PRIORITIES: WARD 10																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Residents residing at the Municipal flats for 5 years or more must be listed as part of provisioning housing projects	Obtaining development rights for mixed-use development for the Northern Extension, Kayamandi	Percentage of the Northern Extension, Kayamandi Capital Budget actually spent 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	90%	90%	90%	90%	n/a	n/a	n/a	n/a	n/a	As part of the integrated development process, the municipality, in accordance with the Housing Pipeline, is planning projects that can accommodate families currently residing in Municipal Rental Stock. The Northern Extension has been earmarked as one of the projects that can accommodate various income categories, as it is envisaged that ±3500 mixed-use housing opportunities will be created. A Land Use Application with the amended conceptual layout plan has been submitted to the Section: Land Use Management Planning to obtain an MPT decision during the third quarter (January – March 2025) of the 2024/25 financial year.
Priority 3: Infrastructure Services	The riverbanks at Kromrivier river near The Rand is a high risk it must be rehabilitated as soon as possible	Rehabilitation of the riverbanks at Kromrivier river near The Rand	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Property owners are responsible for the maintenance of riverbanks on their properties.
	Waterpipe bursts in Bird and Mount Albert Street and lower areas of Cloetesville	Replacement of old infrastructure remains a priority and will be addressed according to the pipe replacement programme	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Various pipe replacement work packages have been completed during the current financial year, and other packages will be implemented based on priority and available financial resources.

WARD PRIORITIES: WARD 10																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Waterpipe/s breaks at AF Louw School affecting the La Colline area	If the lower part of LA Colline is shut down the secondary source in Dr Malan (connection in front of Prins Park) will feed La Colline	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	Many of the pipelines were replaced during the 2023/24 financial year, totaling1676m of asbestos pipelines replaced. When the lower portion of La Colline is shut off, the secondary source in Dr Malan (the connection in front of Prins Park) will feed La Colline.
	Investigate alternative options to keep the streetlights on during load shedding	Solar lighting is not part of the current material tender for streetlighting	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	After investigating and drawing up specifications for solar streetlights, it was established that for the type (category) of streetlights on Merriman Avenue, there are no solar streetlights available that are feasible to substitute for the current light infrastructure in the area.
	Investigate alternative options to keep the traffic lights on during load shedding	Traffic signals have Uninterrupted Power Supply systems installed	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
Priority 4: Cleaning of River	The river needs clean-up due to dumping	The Department: Community Service does have an agreement in place with StellCare (NGO) to clean the river regularly.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The challenge of illegal dumping of waste is being addressed by the Department: Solid Waste.
	Fencing of Kromrivier banks	A fence along the river is not an ideal solution. The adjacent property owners may fence the river if required	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Unfortunately, this request is not feasible.

WARD PRIORITIES: WARD 10																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Skip is required in Lang-Suid and Lappan Street since garbage or building rubble dumping occurs daily	Conduct an investigation into the placement of skips in Lang-Suid and Lappan Street	Number of investigations conducted for the placement of skips in Lang-Suid and Lappan Street by 30 June	Infrastructure Services	Waste Management	Local	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The waste being illegally dumped is being removed as and when it is found in the area.
Priority 5: Youth, Sport, Arts and Culture	Learnerships / Skills development	The First Work Experience Pay Programme 2025/26 opportunity was shared with all councillors and ward administrators on 15 January 2025.	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	😐	😐	n/a	n/a	n/a	Residential Repair training was advertised on 26 February 2025. The advertisement was shared with all ward councillors and ward administrators.

9.5.11 Ward Priorities: Ward 11



Ward 11: Cllr. Johannie Serdyn

Table 112: Ward 11 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 11																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Environmental Management and Safety	CCTV camera installation in the area around the Municipal Court	Installation of CCTV cameras is per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns. It is also funding-dependent. The appointment of a new tenderer has not yet been concluded.
	The deployment of the fence and monitoring camera in Papegaaiberg Reserve	Installation of CCTV cameras is per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The fencing project has been completed. Cameras were installed by law enforcement and monitoring is with the control room.
	Repair and maintenance of CCTV cameras	Repair and maintenance form part of the CCTV Camera Master Plan.	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Repair and maintenance form part of the CCTV Camera Master Plan. Active cameras are monitored by the control room operators. Challenges with the server and network are currently addressed.

WARD PRIORITIES: WARD 11																		
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Monitoring of CCTV cameras	Active cameras are monitored by the Control Room Operators.	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Monitoring of CCTV cameras is done by the control room.
	The deployment of fence and monitoring camera in Papegaaiberg Reserve	The fencing project has been completed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Feedback will be provided to the Mayoral Committee Member: Protection Services.
	Redeployment of working cameras to Papegaaiberg in Papegaaiberg Reserve	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns. It is also funding-dependent. The appointment of the new tenderer is not yet concluded.
	Papegaaiberg Reserve Fencing	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2025 public participation process.
	Extension of fence around the Papegaaiberg cemetery in Papegaaiberg Reserve	The fencing project has been completed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	The fencing project has been completed. The plan was not to fence the whole nature reserve but to fence the area next to the suburb.
	A better quality of panels to be used to replace vandalised panels in Papegaaiberg Reserve	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2025 public participation process.
	Establish and maintain an active group "The Friends of Reserves" Taking care of the total set environmental requirements for a	The Friends group is to be established in consultation with Visit Stellenbosch.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	The Friends group is to be established in consultation with Visit Stellenbosch.

WARD PRIORITIES: WARD 11																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	declared reserve in Ward 11																
Priority 2: Basic Infrastructure	The overall lighting of the ward will be an ongoing priority at Patrys Street (below Fisant Hammerkop, Flamingo, Jan Frederick, Tarentaal)	Flamingo Street to be upgraded to 70W from Distell traffic lights through to Middelvlei farm	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	The project was completed in October 2023.
	Tarring of pathways in Kwikstert Street down to Devon Valley Road	Compile planning and designs to Construct tar pathways in Kwikstert Street down to Devon Valley Road	Number of planning and designs compiled to Construct tar pathways in Kwikstert Street down to Devon Valley Road by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	The NMT network is extended annually, taking into account the NMT Masterplan, community requests, and available resources. A report is compiled on the annual implementation of NMT.
	Reseal all road surfaces in Onder Papegaaiberg	Conduct an assessment for the upgrade and reseal of roads and potholes	Number of assessments conducted for the upgrade and reseal of roads and potholes by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Phased annual implementation, taking into account road conditions and funding.
	Replacement of waterpipes where necessary in Ward 11	Replacement of old infrastructure remains a priority and will be addressed according to the pipe replacement programme.	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Pipe replacement tender has been awarded. Various pipe replacement work packages have been completed in the current financial year, and further packages will be implemented as per priority and available funds.

WARD PRIORITIES: WARD 11																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Urgency to identify alternative parking space for taxis at Stellenbosch Station that has taken complete control of the current parking area	Interim measures assessment to be carried out by June 2025	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The assessment is completed. Engagements with PRASA had commenced.
	No facilities for example toilets available at the Taxi rank at Stellenbosch Station. Alternative arrangements to be investigated	Interim measures assessment will be conducted by 30 June 2025	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An assessment will be carried out by 30 June 2025.
	No input was asked from the public about the Taxi rank at Stellenbosch Station	Interim measures are currently being reviewed	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An assessment will be conducted by 30 June 2025.
	Sidewalk intersection Adam Tas to Devon Valley Road in front of the businesses	Compile planning and designs to construct a sidewalk intersection Adam Tas to Devon Valley Road in front of the businesses	Number of planning and designs conducted to construct a sidewalk intersection between Adam Tas to Devon Valley Road in front of the businesses by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	Planning and design to be conducted by 30 June 2026.
	The request for sideways must make provision for pedestrians and cyclists in the area of Woodmill and Adam Tas R310	Construct a sidewalk for pedestrians and cyclists in the area of Woodmill and Adam Tas R310	Number of sidewalks constructed for pedestrians and cyclists in the area of Woodmill and Adam Tas R310 by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.

WARD PRIORITIES: WARD 11																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Ward 11 strives to conform with the NMT requirements of Stellenbosch Municipality	The NMT network is extended annually taking into account the NMT Masterplan, community requests and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	A report is compiled on the annual implementation of NMT.
	Establishment of 'Park and Ride' facilities as a support to our public transport system at Woodmill Development Stellenbosch Station	A transport study for the ATC has commenced. Park and ride facilities will be part of the study	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	Linked to the Adam Tas Corridor (ATC). A progress report is to be compiled by June 2025.
	Closure of Nagtegaal Street	Conduct an assessment of the feasibility to close of Nagtegaal Street	Number of assessments conducted for the feasibility to close of Nagtegaal Street by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	The Council approval was obtained in March 2025, and implementation is scheduled for the 2025/26 financial year.
	There is a growing concern about the impact on traffic from development in Oude Molen	New developments will be assessed in terms of their traffic impact.	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Developments that create adverse traffic conditions may be rejected. Additional traffic impact assessments are now underway, which will emphasise the effects that proposed developments will have on the roadway network. Additional traffic studies are to be completed by 30 June 2026.
	NMT facilities are a prerequisite in Oude Molen	The NMT network is extended annually taking into account the NMT Masterplan, community requests and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A report is compiled on the annual implementation of NMT.

WARD PRIORITIES: WARD 11																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	An aggressive stance on the side of the developers in Oude Molen	The matter on Oude Molen has been concluded.	Not Applicable	Planning and Economic Development	Development management	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The matter on Oude Molen has been concluded.
	Promote cycle routes for recreational purposes in Ward 11	The NMT network is extended annually taking into account the NMT Masterplan, community requests and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A report is compiled on the annual implementation of NMT.
	Further developments to make provision for Non-Motorising Transport in Woodmill Development	A transport study for the ATC has commenced. NMT facilities will form part of the study	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A transport study for the ATC has commenced. NMT facilities will form part of the study.
	Clearing of vegetation	Department: Community Services to determine the feasibility of clearing vegetation	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Department: Community Services to determine the feasibility of clearing vegetation.
	The Integrated Transport Plan (ITP) of 2017 or its revisions should receive attention for the implementation in collaboration with the Adam Tas Corridor project and affected wards	As part of the approval process for CITP, stakeholder engagement and public participation will be followed. The CITP will align with the ATC project and the affected wards	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	Completed.

WARD PRIORITIES: WARD 11																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Devon Valley Rd: Upgrade and beautification of the Devon Valley Rd from the new traffic circle past the industrial area	Conduct an assessment to determine the viability of the upgrade	Number of assessments conducted to determine the viability of the upgrade by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An assessment for viability will be conducted by 31 December 2025.
Priority 3: Sports Recreation and Culture	Maintenance of Van der Stel Sports Grounds more especially the bowling facility	The bowling club indicated that they want to enter into an MOU with the municipality	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	Completed.
Priority 4: Environment	Land invasions are major and growing threats at the Top part of Kayamandi (Adam Tas bridge)	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A fence was erected to assist with the prevention of the illegal erection of structures. Enforcement and demolishing are being done as per complaints received and observations by officers during their patrols.
	Combat health risks and illegal structures in Papegaaiberg Reserve (Top – North and South)	The departments Public Safety and Integrated Human Settlements are the main role-players. This request has been discussed with these different role players	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	Enforcement is done by law enforcement as and when a transgression is found.
	Request for the removal of alien species to support the natural granite renosterveld in Papegaaiberg Reserve, Plankenburg and Eerste River	Alien cleaning is done in terms of the APO. Agreement with SANBI that specifically focus on acaicia species	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	**Plankenburg:** The municipality only removes vegetation from the riverbank. **Eerste River**: The municipality only removes vegetation.

WARD PRIORITIES: WARD 11																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Rehabilitation of wetlands area at Tarentaal / Devon Valley Road	Rehabilitation of wetlands area at Tarentaal / Devon Valley Road	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The area was handed over to Huis Horizon. Fencing was installed by the private entity and not by the municipality.
	Establish and maintain an active group "The Friends of Reserves" Taking care of the total set environmental requirements for a declared reserve in Ward 11	Establish and maintain an active group "The Friends of Reserves"	Not Applicable	Community and Protection Services	Community Services	Local	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The establishment of a Friends Group for Papegaaiberg is in progress with the relevant stakeholders.
	The outdated maintenance plan for the reserve is to be revised	The review of the Papegaaiberg Management Plan is completed.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	The review of the Papegaaiberg Management Plan is completed.
	The deployment of rangers to patrol the reserve in Papegaaiberg Reserve	The appointment of rangers is funding-dependent	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
Priority 5: Development Applications and Social Development	Developers are looking to exploit the need for the rapid growth of the Adam Tas Corridor	The ATC Project and LSDF are the transformation district for Stellenbosch Municipality	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The ATC has been identified as a catalytic project in the 4th Generation IDP, and the municipality is focusing on the implementation of the project in the 5th Generation IDP 2022 - 2027. The developments within the ATC's vision and objectives are contained within the LSDF, IDP, and mSDF.

9.5.12 Ward Priorities: Ward 12



Ward 12: Cllr. Ayanda Tomose

Table 113: Ward 12 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 12																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Access to Land and Housing	RDP Housing and plots for low- and medium-income earners in Kayamandi	Obtaining development rights for mixed-use development for the Northern Extension, Kayamandi	Percentage of the Northern Extension, Kayamandi Capital Budget actually spent 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	As part of the integrated development process, the Municipality, in accordance with the Housing Pipeline, is planning projects that can accommodate families currently residing in Municipal Rental Stock. The Northern Extension has been earmarked as one of the projects that can accommodate various income categories, as it is envisaged that ±3500 mixed-use housing opportunities will be created. The Land Use Application with the amended conceptual layout plan has been submitted to the Section: Land Use Management Planning to obtain an MPT decision during the third quarter of the 2024/25 financial year.

WARD PRIORITIES: WARD 12																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Provide space for 106 Local Business stalls to operate in Kayamandi	The municipality is busy with the Kayamandi Town Centre and the construction of the Kayamandi business hub. The community can utilise the Kayamandi corridor (renting space)	Not Applicable	Planning and Economic Development	Integrated Human Settlements and Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality is busy with the Kayamandi Town Centre and the construction of the Kayamandi business hub. The community can utilise the Kayamandi corridor (renting space). **Kayamandi Town Centre**: The Land Use Planning Application to obtain development rights has been submitted to the Department: Land Use Management. After development rights have been obtained, and a decanting site in the Northern Extension has been established, the redevelopment of the Kayamandi Town Centre can commence.
	Identification of land for New Primary School in Kayamandi	This is a Provincial function	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Provincial	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	Currently, there is no land available in the Kayamandi area to construct a school. In the northern extension space, space will be made available for education-linked functions.

WARD PRIORITIES: WARD 12																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 2: Infrastructure Services	Installation of electricity in Enkanini and Azania	Installation of electricity in Enkanini and Azania	Number of informal structures in Nkanini electrified by 30 June	Infrastructure Services	Electrical Services	Local	n/a	1300	n/a	n/a	n/a	😐	😐	😐	n/a	n/a	The electrification of Azania is not part of the scope of work for the electrification of Enkanini. Instructions to provide electricity in Azania must be given to the department by the Council. After this, an application for electrification (INEP grant) will be submitted to the Department: Minerals, Resources, and Energy.
	Fix streetlights in the decanting sites and Watergang area	Maintenance of streetlights in the decanting site in the Watergang area maintained by 30 June	Number of streetlights in the decanting site in the Watergang area maintained by 30 June	Infrastructure Services	Electrical Services	Local	12	n/a	n/a	n/a	n/a	😐	😐	n/a	n/a	n/a	All complaints received in the Watergang area are attended to by maintenance personnel if illegal wiring does not prohibit them from maintaining the infrastructure. The community and ward councillors are aware of the challenges associated with illegal connections in the area. All streetlights in the decanting area are operational.
	Regular unblocking of drains in the Watergang area, Snake Valley and the rest of Ward 12	This is an ongoing operation network	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	🙂	n/a	n/a	Completed.

WARD PRIORITIES: WARD 12																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Maintaining the existing toilets in Nkanini and Azania	The ablution facilities are maintained daily by an appointed local contractor	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	The ablution facilities are maintained daily by an appointed local contractor. Materials needed for the repairs are provided by the municipality, and labour is provided by the contractor. The reason for the ongoing repairs is vandalism.
	Construct tar roads in Enkanini and Azania to make it accessible for trucks to go into the areas	For improved truck access, the area needs to be formalised	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	☺	n/a	n/a	Completed.
	Installation of channels along the existing gravel roads to prevent potholes to make it accessible for trucks to go in into the areas	For improved truck access, the area needs to be formalised	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a								Construction is in progress.
	Rename or name unnamed the streets in the Watergang area	The naming of streets in formalised areas is done by the Department: Planning for approval by the Council	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Council approved the street naming of Watergang (phase 1) on 10 February 2015. Street number allocation will be completed by the end of this quarter.
	Construction of speedhumps in Watergang	Conduct an assessment to determine the feasibility for the construction of speedhumps in Watergang	Number of assessments conducted to determine feasibility for the construction of speedhumps in Watergang by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	The request has been placed on the traffic calming implementation list and will be prioritised in terms of available funding.

WARD PRIORITIES: WARD 12																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Construction of a raised intersection (speedhump) in front of Kayamandi Primary School	Conduct an assessment to determine the feasibility of the construction of a speedhump in front of the Kayamandi Primary School	Number of assessments conducted to determine feasibility for the construction of a speedhump in front of the Kayamandi Primary School 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	☺	n/a	n/a	Completed.
	Fencing of electrical substation in the area of the school crescent	The mini substation is in the road reserve with less than 1.2 m of pedestrian area. The request for fencing is not	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Wayleave application WL2907 was declined.
	Additional ablution facilities in Enkanini and Azania	Additional ablution facilities in Enkanini and Azania	Number of additional ablution facilities in Nkanini and Azania	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality is in the process of requesting bids for the construction of additional ablution facilities in Enkanini. An engineering consultant has been appointed on a separate tender to investigate and make proposals for new toilets in several known informal settlements.
	Drain blockage in Sections A and B in Enkanini	Completed	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.

WARD PRIORITIES: WARD 12																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Replace the existing streetlights with energy-efficient light bulbs (Infront of Kayamandi Primary School)	All streetlights will be replaced.	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	All streetlights will be replaced. The municipality's strategy is to replace faulty streetlights with energy-efficient fittings as the streetlights become inoperable. This process is ongoing.
	Provision of accessible communal ablution facilities for persons with disabilities in Ward 12		Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Specific ablutions must be identified to investigate if communal ablution facilities for persons with disabilities in Ward 12 are required. Once the critical ones are identified and all resources are available, proposed works can be implemented.
Priority 3: Community Development	Space for Food Garden that can provide vegetables for child-headed families to help disadvantaged families. Identified spaces: Nkanini, G Section and TRA	Two projects were initiated through DPLG: CDW's	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	🙂	n/a	n/a	n/a	n/a	33 people were trained in the establishment of food gardens in their backyards and at one ECD institution (Lethukuhle Educare). An existing community garden was established by the provincial CDW and is still in operation. An investigation with the ward councillor was conducted, and it was concluded that no suitable space for a garden is available. This ward priority is not implementable, as all previously available land at the TRA was taken up by informal houses

WARD PRIORITIES: WARD 12																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Soup kitchen to feed less privileged and disadvantaged families in Ward 12	Soup kitchens are operating in the community through NGOs. Grand-in-Aid is provided to NGOs that are operating soup kitchens.	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	The ward councillor has been provided with a list of soup kitchens.
	Assist with the registration of the ECDs (to comply with the norms and standards of social development)	Registration of ECD centres.	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The Department: Community Development continues to host quarterly registration workshops for local ECD practitioners, including those in Ward 12.
Priority 4: Area Cleaning and Parks	Place waste bags and skips in Enkanini and Azania	Place waste bags and skips in Enkanini and Azania	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	Not all locations in Enkanini and Azania are accessible for skip placement. Refuse bags are provided quarterly.
	Employ more EPWP workers to clean the Nkanini River and streets of Enkanini, Azania and the rest of Ward 12	Appointment of EPWP workers	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	EPWP staff are deployed into various areas to clean, and the Section: Area Cleaning collects all waste.
	Collect refuse in all areas of Ward 12	Collection of refuse bags in Ward 12	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Refuse bags are distributed and collected at the communal site, or skips, daily.
	Informal Settlement door-to-door refuse collection programme in all informal Settlements in Kayamandi	Refuse collection in informal in settlements in Kayamandi	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The department will begin with a pilot project and expand where feasible by 30 September 2025.

WARD PRIORITIES: WARD 12																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Distribution of wheelie bins at TRA 2 in Kayamandi	Distribution of wheelie bins	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	Wheelie bins were rolled out in November 2024
	Replacement of play park equipment in Snake Valley	Conduct a meeting with the ward councillor to discuss the challenge of vandalism	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Section: Parks removed the broken playground equipment and pruned the overhanging tree.
Priority 5: Safety	Install smoke detectors and fire extinguishers at churches and ECD centres in Kayamandi	The location of the ECDs must be submitted to the Senior Manager: Protection Services for the smoke detectors to be installed.	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	The location of the ECDs must be submitted to the Senior Manager: Protection Services for the smoke detectors to be installed.
	Establishment of a Green Route with NHW in Ward 12. A green route is a connected road / route that workers and scholars will use to get to their destinations, and which is consistently patrolled for the safety of users, as it is and continues to be a common occurrence that workers and scholars get mugged on their way to work and school and back	The Department had ward meetings to address the importance of community involvement	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality regularly communicates with POCS through the office of the NHW Liaison Officer. Challenges are community members not volunteering to form part of the NHW structure.

9.5.13 Ward Priorities: Ward 13



Ward 13: Cllr. Mary Nkopane

Table 114: Ward 13 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 13																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Upgrade of Hostels	Infrastructure improvements on the Hostels in Kayamandi	Obtaining development rights for high-density development in the Kayamandi Town Centre	Percentage of the Kayamandi Town Centre Capital Budget actually spent 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	**Kayamandi Town Centre:** The land use planning application to obtain development rights has been submitted to the Land Use Management Department. After development rights have been obtained and a decanting site in the Northern Extension has been established, the redevelopment of the Kayamandi Town Centre will commence.
	Construction of more ablution facilities and repair of the current ablution facilities servicing in each Hostel block in Kayamandi	The ownership of the buildings and property must still be verified	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The existing ablution facilities servicing the block of hostels in Kayamandi need to be assessed for repair, and resources need to be planned accordingly, and resources need to be planned accordingly. All ablution facilities in Kayamandi are currently being maintained by an external service provider.

WARD PRIORITIES: WARD 13																	
Ward Priority	**Description of Ward Priority**	**Key Performance Deliverables**	**Unit of Measurement**	**Linkage to Directorate**	**Linkage to Department**	**(National / Provincial / Local)**	**Deliverable Target**					**Performance Rating**					**Departmental Comment**
							2022/23	**2023/24**	**2024/25**	**2025/26**	**2026/27**	**2022/23**	**2023/24**	**2024/25**	**2025/26**	**2026/27**	
	Investigate the drainage system at the hostel blocks	Investigate the drainage system at the hostel blocks	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The department has received grant funding to demolish ten hostels, and the occupants will rebuild their rooms where the hostels stood.
Priority 2: Multipurpose centre	Request for the building of a Multipurpose centre for indoor sports facilities, a training centre for skills development, which can be used as a Wellness Centre for Senior Citizens occasionally Kayamandi	The construction of a Thusong Centre is a provincial function. (Department of Local Government)	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There is no space in Kayamandi to build a multi-purpose centre. The municipality will forward the ward priority to the provincial sector department.
	Free Wi-Fi Zone at the Centre in Kayamandi	Wi-Fi is available in ward offices at the Kayamandi Corridor	Not Applicable	Corporate Services	Information and Communication Technology	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
Priority 3: Safety and Security	Install CCTV Cameras at the George Blake and Costaland Entrance and Exits	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The CCTV camera tender is in progress. The department is busy with the tender evaluation. New cameras are funding-dependent and based on engagements with SAPS and crime patterns.
	Repair of existing CCTV cameras in Ward 13	Repair and maintenance form part of the CCTV Camera Master Plan	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Active cameras are monitored by the Control Room Operators. The challenges with the server and network are currently being addressed. The appointment of a new tenderer has not yet been finalised.

WARD PRIORITIES: WARD 13																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Municipality to establish and provide financial support for Neighbourhood Watch, which will employ people from Ward 13	The establishment of NWH is the mandate of the Provincial Department of Policing Oversight and Community Safety (POCS)	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality maintains regular contact with POCS through the office of the NHW Liaison Officer. Ward 13 had an established structure. The challenge is the recruitment of volunteers.
	Municipality to provide a container dedicated for the Neighbourhood Watch in Ward 13	The establishment of NWH is the mandate of the Provincial Department Policing Oversight and Community Safety (POCS)	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality maintains regular contact with POCS through the office of the NHW Liaison Officer. The container was not used and was reallocated to another ward. The municipality is awaiting the outcome of the registration of the new NHW structure.
	Removal of broken cars in 2nd Avenue and Mdala Street in Kayamandi	Removal of broken cars in 2nd Avenue and Mdala Street in Kayamandi	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Three vehicles have been removed since the last IDP reporting. Sporadic Joint Operations are held as per the SSP Planning Meetings to address by-law and criminal-related activities. Traffic services and Law Enforcement attend to enforcement.
Priority 4: Electricity	Solar Panels on streetlights in Ward 13 for Safety during Power cuts	Investigate the possible use of solar streetlight solutions	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Following the investigation and drafting of specifications for solar streetlights, it was concluded that there are no feasible solar streetlight options available to replace the existing lighting infrastructure in Ward 13.
	Municipality to provide Floodlights in Hotspot areas Ward 13	Project is completed	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	6 floodlights were replaced in Ward 13 on 03 October 2023.

WARD PRIORITIES: WARD 13																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Provision of electricity for informal settlements in Ward 13	Connection of electricity in informal settlements	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	All new electrical connections need to follow the formal application process via the municipal help desk. Once the application has been received, an assessment will be finalised, and quotations generated for the associated costs will become the responsibility of the applicant. This is not a new project but an existing infrastructure that requires additional connections; hence, the formal application process needs to be followed.
Priority 5: Open Spaces	Land identified at Sizamile Creche where there is unused land must be utilised for community food gardening in Ward 13	It is confirmed that the municipality has a lease agreement with StellCare and that decisions relating to what happens on this land are tied to the agreement	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Collaborative discussions are underway with the leaseholder to investigate the establishment of food gardens on the property.
	Cutting of trees in Ward 13	Pruning of trees in Ward 13	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	The project is completed.

9.5.14 Ward Priorities: Ward 14



Ward 14: Cllr. Maxwell

Table 115: Ward 14 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 14																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Land and Housing	Identification of land for low-income housing, semi-urban housing, and prospects for middle-class housing in Ward 14, Kayamandi.	Obtaining development rights for mixed-use development for the Northern Extension, Kayamandi	Percentage of the Northern Extension, Kayamandi Capital Budget actually spent 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	As part of the integrated development process, the municipality, in accordance with the Housing Pipeline, is planning projects that can accommodate families currently residing in municipal rental stock. The Northern Extension has been earmarked as one of the projects that can accommodate various income categories, as it is envisaged that ±3500 mixed-use housing opportunities will be created. The Land Use Application with the amended conceptual layout plan has been submitted to the Section: Land Use Management Planning in order to obtain an MPT decision during the third quarter of the 2024/25 financial year.

WARD PRIORITIES: WARD 14																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Land identification of serviced sites and plots for housing development in Kayamandi.	Obtaining development rights for mixed-use development for the Northern Extension, Kayamandi	Percentage of the Northern Extension, Kayamandi Capital Budget actually spent 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	As part of the integrated development process, the municipality, in accordance with the Housing Pipeline, is planning projects that can accommodate families currently residing in municipal rental stock. The Northern Extension has been earmarked as one of the projects that can accommodate various income categories, as it is envisaged that ±3500 mixed-use housing opportunities will be created. The Land Use Application with the amended conceptual layout plan has been submitted to the Section: Land Use Management Planning in order to obtain an MPT decision during the third quarter of the 2024/25 financial year.
Priority 2: Community Hall	Identify land for a community hall in ward 14 (Makuphula Street)	The Makhuphula Hall will be maintained and not reconstructed	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Makuphula Hall will be maintained, not reconstructed. There are no funds in the budget, and the informal houses are located next to the hall.
Priority 3: Safety and Security	CCTV cameras must be installed at Luyolo Street, next to the car wash	Installation of CCTV cameras is done per the CCTV Camera Masterplan and is funding- dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns. It is also funding-dependent. The appointment of a new tenderer has not yet been concluded.
	CCTV camera must be installed at the corner of Setona Street and Swarts Close, closer to Kayamandi Clinic	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding- dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns. It is also funding-dependent. The appointment of a new tenderer has not yet been concluded.

WARD PRIORITIES: WARD 14																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 4: Electricity	Solar-powered floodlights as it will operate during load shedding at Watergang Area and Swarts Close and all floodlights in Ward 14	Investigate possible solar streetlights	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Following the investigation and drafting of specifications for solar streetlights, it was concluded that there are no feasible solar streetlight options available to replace the existing lighting infrastructure in the Watergang Area and Swart Close.
Priority 5: Open spaces	Cutting of trees in Zone I	Cutting of trees in Zone I	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This resides under the Department: Housing to fund the project.

9.5.15 Ward Priorities: Ward 15



Ward 15: Cllr. Elliot Masimini

Table 116: Ward 15 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 15																		Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating						
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Land and Housing	Request for housing for backyarders in Ezintenteni Zone N	Obtaining development rights for mixed-use development for the Northern Extension, Kayamandi	Percentage of the Northern Extension, Kayamandi Capital Budget actually spent 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	As part of the integrated development process, the municipality in accordance with the Housing Pipeline, is planning projects that can accommodate families currently residing in municipal rental stock. The Northern Extension has been earmarked as one of the projects that can accommodate various income categories, as it is envisaged that ±3 500 mixed-use housing opportunities will be created. The Land Use Application with the amended conceptual layout plan has been submitted to the Section: Land Use Management Planning to obtain an MPT decision during the third quarter of the 2024/25 financial year.

WARD PRIORITIES: WARD 15																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Housing block Approach system in Kayamandi	Council has adopted in Zone O a block approach and Temporary Relocation Area (TRA) was established to implement the block approach	Not Applicable	Infrastructure Services	PMU	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Council has adopted the Zone O block approach, and a Temporary Relocation Area (TRA) was established to implement the block approach. The Department: Project Management Unit is presently implementing this project.
Priority 2: Multipurpose centre and hall	Youth skills development centre or multipurpose centre in Kayamandi	The construction of a Thusong Centre is a provincial function. (Department of Local Government	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	There is no space in the Kayamandi area to build a Multi-Purpose Centre. The municipality will forward the ward priority to the provincial sector department.
	Renovate of Kayamandi Hall	Renovation of the Kayamandi Community Hall to be utilised for community projects and events	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Makuphula Hall will be maintained and not reconstructed. There are no funds in the budget, and the informal houses are situated adjacent to the hall.
Priority 3: Local Economic Development	The focal point is to assist growing entrepreneurs with funding and skills development to grow their businesses in Kayamandi	The municipality has implemented an SMME training programme through its external body performing a municipal function	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	The municipality will identify additional training opportunities during the 2024/25 financial year. CDWM also makes funding in the amount of R100 000 available to SMMEs annually.
Priority 4: Parks	Request parks to be renovated on Forest Drive and Vineyard Street	The parks are maintained regularly	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	😐	n/a	n/a	n/a	The municipality requests that the community take ownership of the parks to prevent vandalism.

WARD PRIORITIES: WARD 15																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 5: Safety and Security	Establish and support Neighbourhood watch in Ward 15	The establishment of NWH is the mandate of the Provincial Department of Policing Oversight and Community Safety (POCS)	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality maintains regular contact with POCS through the office of the NHW Liaison Officer. The challenges experienced include community members not volunteering to form part of the NHW structure.
	Establish the Green paths working with Neighbourhood Watch in Ward 15. Green Paths refers to the safe walking zone in Ward 15. Hotspots are Fire Street, Bassi Street, Fourth Street and Vineyard Street. Neighbourhood Watch visibility on these streets would ensure safety in Ward 15	The Department: Protection Services held ward meetings to address the importance of community involvement	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Neighbourhood Watch Coordinator / Liaison Officer also engaged through awareness sessions. The municipality regularly communicates with POCS through the office of the NHW Liaison Officer. Community members are not volunteering to be part of the NHW structure, which is a challenge.
	Increase patrols of Law Enforcement in Ward 15	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are being held as per the SSP Planning Meeting to address by-law offences and criminal activities. Members are also deployed autonomously to do enforcement.
	Install cameras at Basi Street, Vineyard Street, 7th Avenue and 8th Avenue	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns. The appointment of the new tenderer is not yet concluded.

9.5.16 Ward Priorities: Ward 16



Ward 16: Cllr. Elsabe Vermeulen

Table 117: Ward 16 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 16																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Safety and security	More visible law enforcement in Cloetesville	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are being held as per the SSP Planning Meeting to address by-law offences and criminal activities. Members are also deployed autonomously to do enforcement.
	More patrol assistance from law enforcement in Cloetesville	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP Planning Meeting to address by-law offences and criminal activities. Members are also deployed autonomously to do enforcement.
	Additional cameras in gangster areas with 24-hour mobile Law Enforcement units in the community of Cloetesville	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP planning meeting to address the by-law offences and criminal activities. Members are also deployed autonomously to do enforcement. The installation of CCTV cameras is funding-dependent and installed as per the CCTV Master Plan and in conjunction

WARD PRIORITIES: WARD 16																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
																	with SAPS and crime patterns.
	Neighbourhood watch and security awareness with community involvement Ward 16	The establishment of NWH is the mandate of POCS	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The establishment of NWHs is the mandate of the Department of Police Oversight and Community Safety (POCS). The municipality regularly communicates with POCS through the office of the NHW Liaison Officer. Two NHW structures have been established in Ward 16.
Priority 2: Land and Housing	Municipality to provide stand-alone plots for housing in Cloetesville.	To obtain development rights on Erf 7001, Cloetesville by providing GAP housing	Percentage of the Erf 7001, Cloetesville Capital Budget actually spent by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The MPT approved the development on 29 November 2024. An appeal has been received, and a report has been submitted to the Appeal Authority for a decision.
	Municipality to provide basic services for backyarders in Cloetesville	The Directorate: Infrastructure Services must develop a policy for the provision of services to backyarders	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Directorate: Infrastructure Services must develop a policy for the provision of services to backyarders.
	Upgrading of Municipal flats on Pine, Primrose, Eike and Jakaranda Streets	There are no funds available on the MTREF for the period 2022 – 2027	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Maintenance complaints are addressed by the artisans in the Department: Housing Administration, as and when they are reported by tenants.

WARD PRIORITIES: WARD 16																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Utilising empty plots for housing in Cloetesville.	To obtain development rights identified sites in Cloetesville for possible housing opportunities	Percentage of Capital Budget actually spent by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	n/a	90%	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	The Council approved an investigation of specific erven in Cloetesville whereby development rights can be obtained for housing opportunities. A funding application was submitted to the Provincial Department of Infrastructure (Human Settlements branch) to execute the Council's decision. The administration is also conducting additional investigations to identify further possible emergency housing. There has been no funding approved for the business plan for PDoI.
	Outline areas for selection to erect affordable and RDP housing.to make away with constraints and backlogs in Cloetesville.	To obtain development rights identified sites in Cloetesville for possible housing opportunities	Percentage of Capital Budget actually spent by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	n/a	90%	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	The Council approved an investigation of specific erven in Cloetesville whereby development rights can be obtained for housing opportunities. A funding application was submitted to the Provincial Department of Infrastructure (Human Settlements branch) to execute the Council's decision. The administration is also conducting additional investigations to identify further possible emergency housing. There has been no funding approved for the business plan for PDoI.

WARD PRIORITIES: WARD 16																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	To phase it out in an impact full manner to accomplish the fair distribution of the housing matter	Allocation of housing is done in terms of the National Housing Code 2009 and Municipal Policies	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This matter is being dealt with by the Section: Housing Administration.
Priority 3: Local Economic Development	More EPWP projects for the youth and the disabled in Cloetesville	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	Planning and Economic Development	Development Planning	Local	1300	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	Women, youth, and the disabled are currently prioritised in the selection process.
	Youth camps, youth orientation and skills development programmes in Cloetesville	A second opportunity for lifeguard training was advertised as follows: twice in the newspaper, on the municipal Facebook page, and via all ward councillors, administrators, and libraries. No response was received from the youth in Cloetesville.	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The First Work Experience Pay Programme 2025/26 opportunity was shared with all councillors and ward administrators. Residential Repair training was advertised on 26 February 2025. The advertisement was shared with all ward councillors and ward administrators.
	Training programmes for women empowerment to equip themselves to self-sustainability e.g. back yard gardens, selling their products. Crochet and knitting and business start-ups in Cloetesville	The focus of the Department for the next five (5) years is on SMME Training and Development	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	Currently, there are local NGOs that deal with product development and product training projects.

WARD PRIORITIES: WARD 16																		
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 4: Sports and Culture	Wheelchair access to the swimming pool facility e.g., the gate in Cloetesville	Completed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😊	n/a	n/a	n/a	n/a	n/a	Completed.
	Entry into the swimming pool in Cloetesville	The swimming pool will open with the appointment of lifeguards	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	😊	n/a	n/a	n/a	n/a	Completed.
	Transform the tennis court into a more useful entity for the community of Cloetesville	Upgrade of the Cloetesville tennis courts	Number of Cloetesville tennis courts upgraded by 30 June	Community and Protection Services	Community Services	Local	2	n/a	n/a	n/a	n/a	😐	😊	n/a	n/a	n/a	n/a	Awaiting the SCM process to be finalised. The fencing tender is in the appeal period.
	Floodlights on Cloetesville Sportsground	Upgrade of the Cloetesville Sportsground floodlights	Number of Cloetesville Sportsground floodlights upgraded by 30 June	Community and Protection Services	Community Services	Local	2	n/a	n/a	n/a	n/a	😐	😊	n/a	n/a	n/a	n/a	Completed.
Priority 5: Roads and safety	Place fencing next to the railway track on the Municipal side of the walkway in Crombie Street of White City, not on the PRASA side	It is not feasible for a fence to be installed on municipal property. The fence must be installed on the PRASA property	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality will forward the request to PRASA.
	Tar pavements in Pine, Primrose and Eland Streets	Conduct an assessment to construct tar pavements on Pine, Primrose and Eland Streets	Number of assessments conducted to construct tar pavements in Pine, Primrose and Eland Streets by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Partially completed. Further implementation is scheduled for the 2024/25 financial year.

WARD PRIORITIES: WARD 16																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Ramp for disabled residents in Ward 16	Construct a ramp for disabled residents at the Steps	Number of ramps constructed for disabled residents at the Steps by 30 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
	Universal access/ramp for the disabled to the Cloetesville shopping centre	An assessment was carried out and found not to be feasible	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Sign boards to all public facilities in Cloetesville	Update signage at the Cloetesville sport facility	Number of signage at the Cloetesville sports facility was updated by 30 June	Community and Protection Services	Community Services	Local	2	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	The Section: Sport and Recreation will request a budget for signage.

9.5.17 Ward Priorities: Ward 17



Ward 17: Executive Mayor Cllr. Jeremy Fasser

Table 118: Ward 17 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 17																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Housing	Upgrading of Municipal flats in Rhodes Street: Melody, Monte Christo, Monte Ray and Mountview blocks	There are no funds available on the MTREF for upgrading	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Day-to-day maintenance is done as maintenance complaints are received from tenants.
	Fencing of apartments in Kloof and Rhode streets	Fencing of apartments in Kloof and Rhode streets	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The fencing project is to be budgeted for the 2025/26 financial year.
Priority 2: Open spaces safety	Close "Die Gang" in Williams Road that leads into ERF 7181 (safety hazard)	Conduct an assessment on the closure of "Die Gang" in Williams Road that leads into ERF 7181	Number of assessments conducted on the closure of "Die Gang" in Williams Road that leads into ERF 7182 by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Upgrading of existing play parks in Ward 17	Conduct a meeting with the ward councillor, ward committee and Department: Community Services	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	Play equipment / items were repaired and painted.

WARD PRIORITIES: WARD 17																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Beautification of open spaces in Ward 17	Communication was sent to the ward councillor on 28 February 2025 for the beautification requests that were highlighted in Ward 17 regarding open spaces	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The ward councillor needs to advise on the way forward on targeted areas and the budget.
Priority 3: Infrastructure services	Parking is required at the entrances of Rietenbosch and Pieter Langeveld Schools	Compile designs for the construction of parking at the entrances of Rieternbosch and Pieter Langeveld Schools	Number of designs were compiled for the construction of parking at the entrances of Rieternbosch and Pieter Langeveld Schools by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	Rietenbosch parking completed. The Pieter Langeveld assessment is completed. There is no space for further embayment construction.
	Resurfacing of parking areas at Kloof and Rhode Streets flats	Resurface of parking areas at Kloof and Rhode Streets flats	Number of parking areas resurfaced at Kloof and Rhode Streets flats by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Resurface parking areas at Kloof and Rhode Streets flats in the 2025/26 financial year.
	Kloof Street flats require 1 Wheelie bin per flat	Installation of bulk underground waste receptacles (subject to suitable location)	Number of bulk underground waste receptacles installed by 30 June (subject to suitable location)	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	😊	n/a	n/a	Bulk underground waste receptacles were installed in December 2024.
	Streetlights required in Kloof Street (both sides of the park)	Completed	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	😊	n/a	n/a	n/a	n/a	The project was completed in the 2021/22 financial year (April 2022).
	Construction of pavements in Raziet, Pool, Ortell, King, Isaacs, and Hine Roads	Partly implemented, the NMT network is extended annually taking into account the NMT Masterplan, community request, and available resource	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Partly completed. Further implementation is earmarked for the 2024/25 financial year.

WARD PRIORITIES: WARD 17																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 4: Local Economic Development	Create job opportunities for unemployed residents: main focus on youth in Cloetesville	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	Planning and Economic Development	Development Planning	Local	1300	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Women, youth, and the disabled are currently prioritised in the selection process.
	Skills development programme in Cloetesville.	A second opportunity for lifeguard training was advertised as follows: twice in the newspaper, on the municipal Facebook page, and via all ward councillors,	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The First Work Experience Pay Programme 2025/26 opportunity was shared with all councillors and ward administrators. Residential Repair training was advertised on 26
	Liaise with Provincial and National Governments to create opportunities locally	Coordination with all spheres of government occurs through the IDP / Budget / MSDF legislative processes	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Coordination with all spheres of government occurs through the IDP / Budget / MSDF legislative processes.
Priority 5: Safety and Security	Provide equipment support for NHW in Ward 17	Provision of NHW equipment for Ward 17	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This is a core function of POCS. The municipality plays a supportive role.
	CCTV cameras in Ward 17	Installation of CCTV cameras is in Ward 17	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns It is also funding-dependent. The appointment of a new tender has not yet concluded.

9.5.18 Ward Priorities: Ward 18



Ward 18: Cllr. JC Anthony

Table 119: Ward 18 - Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 18																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Access to Housing and basic services	Investigation of social housing at farms 739 and 737 Klapmuts	Klapmuts is currently not registered as a Restructuring Zone for Social Housing	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Klapmuts is currently not registered as a Restructuring Zone for Social Housing. Social housing can only be implemented if the National Minister of Human Settlements approves a Restructuring Zone (RZ). An experienced professional technical consultant has been appointed to support the Municipality with the roll-out and fast-tracking of social housing projects as identified in the Council resolution for the Stellenbosch municipal area. Klapmuts will form part of the areas that must be applied for to become a Restructuring Zone.

WARD PRIORITIES: WARD 18																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Installation and upgrading of ablution facilities within the La Rochelle and Mandela City informal settlements for all residents	The Department: Informal Settlements monitors and reports on these facilities regularly	Not Applicable	Infrastructure Services Planning and Economic Development	Water and Sanitation Services Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	The Department: Integrated Human Settlements has requested bids to install services at La Rochelle, Klapmuts. The process is ongoing.
	Upgrading the electricity network capacity to provide electricity access for residents in La Rochelle informal settlements and the whole of Klapmuts Town	The area is an Eskom area of supply. The project must be implemented by Eskom	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The user department (Integrated Human Settlements) must apply to Eskom for electricity supply for the residents.
	Municipality to provide funding to buy land in Klapmuts for 600 RDP housing development units. Various portions of land are available in Klapmuts to buy in Land adjacent to Mandela City at Arra Farms and various other portions are available to supply Klapmuts Communities with residential units	A desktop study was conducted to investigate for potential developable sites in the greater Klapmuts area for future housing developments	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Provincial Department of Infrastructure (PDoI) is responsible for providing funding to acquire land for housing. Only after the Council approves the acquisition of a specific site(s) will the municipality submit a funding application to PDoI. The municipality is currently investigating potential land for development in the greater Klapmuts.

WARD PRIORITIES: WARD 18																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 2: Local Economic Development	Job creation projects in Klapmuts. EPWP workers / learnership should be made available to young people to be trained as firefighters in Klapmuts to sustain the need	Those who are interested can join the Fire Reservist Project. The Reservist process allows access to training	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The reservist process allows access to training. Becoming part of the project will make participants eligible to receive training as firefighters, depending on the availability of positions and training conducted by the Cape Winelands District Municipality. Learnership funding opportunities will be tabled with the Department: Local Economic Development.
	Creation of jobs for the Klapmuts Community. A structured method should be done to secure Klapmuts Community with permanent jobs as security workers at the sports field and EPWP to clean Mandela City and La Rochelle	The EPWP workers clean all areas including Mandela City and La Rochelle	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	EPWP workers in Klapmuts are selected from the Klapmuts community. The EPWP workers clean all areas, including Mandela City and La Rochelle.
	Development of job creation projects - The buying / selling of refuse or Swop Shop idea should be introduced in Klapmuts	The Department: Waste Management held a Swop Shop in Klapmuts in March 2025.	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	☺	n/a	n/a	The Department: Waste Management held a Swop Shop in Klapmuts in March 2025. The Department: Waste Management makes use of EPWP workers to assist with Area Cleaning in Klapmuts.

WARD PRIORITIES: WARD 18																		Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating						
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27		
Priority 3: Safety and security	Cameras should be put in all strategic areas in the Ward to stop the flow of crime in Ward 18. LPQ and 360 rotating cameras must be installed at the 2 robots on R44 and 1 camera on the N1 Bridge entrance, 1 camera on Groenfontein road,1 camera in Klapmuts Clubhouse and 1 camera in Mandela City	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns. It is also funding-dependent. The appointment of a new tenderer has not yet been concluded.
	Installation of cameras on the R44 and inside the Klapmuts area to stop the highflyers coming in to rob the business sector of the town	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns. It is also funding-dependent. The appointment of a new tenderer has not yet been concluded.
	Deployment of 15 EPWP workers as Law Enforcement personnel to render services in Klapmuts	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a		Four (4) safety monitors were deployed from 1 July 2024 to 30 June 2025 to be 'eyes and ears "for law enforcement to report any bylaw-related incidents and any irregularities.
	Traffic calming measures at Groenfontein Street, Klapmuts	Due to road classification, it is not possible to construct traffic calming measures	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a		Completed.

WARD PRIORITIES: WARD 18																		
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local)	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Upgrading the streetlights in the old residential areas in Klapmuts	Streetlighting in the Klapmuts area has been taken over by Stellenbosch Municipality and maintenance	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	The R304 was addressed as phase 1 of this project. All other streetlight infrastructure improvements over the following three years will be addressed in phase 2 of this project.
Priority 4: Spatial Development Planning	The spatial development plan for Klapmuts needs to be updated for the town to be united – as the boundaries of the town are divided into two municipalities - Drakenstein and Stellenbosch. Ward base planning needs to be a continuous function in this area – as apartheid planning is still on in Klapmuts	The application to the Municipal Demarcation Board ("MDB") for the re-alignment of the boundaries between Klapmuts North and South has been submitted on 31 March 2022	Not Applicable	Planning and Economic Devel4pment	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The application was declined by the Demarcation Board (MDB). Thereafter, an objection was submitted, which was also declined by the Demarcation Board.
Priority 5: Open spaces, Parks, and sports	Beautification of the town centre in Klapmuts	At the stage, there are no plans to beautify the town centre	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Additional manpower is needed to implement this request.
	Develop a new sports field in Klapmuts	Land needs to be identified by the Directorate: Planning and Economic Development	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Department: Facilities will investigate if the land is available for a new sportsfield or whether there are future plans for sportsfields.
	Upgrading of existing playparks in Klapmuts	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Alexander Park was upgraded by 30 June 2024.
	Develop a new swimming pool in Klapmuts	Develop a new swimming pool in Klapmuts	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	No funding is available on the current budget.

9.5.19 Ward Priorities: Ward 19



Ward 19: Cllr. James Williams

Table 120: Ward 19 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 19																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Community Development	Provide Learnership, Internships and skills development for the youth of Ward 19	The First Work Experience Pay Programme in 2025/26 opportunity was shared with all councillors and ward administrators	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Residential Repairer training was advertised on 26 February 2025. The advertisement was shared with all ward councillors and ward administrators.
	Provide ECD infrastructure in Ward 19	Provision of ECD infrastructure in Ward 19	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Communication has been sent to the ward councillor to provide additional information about what is expected.
Priority 2: Access to Housing	Upgrade and rectify houses at Elsenburg (Vaaldraai / Elsenburg). Elsevier Project which includes De Novo and Kromme Rhee as promised by the Department of Transport and Public Works	The WC024 municipal area does not have an urban edge perse	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The settlements within the WC024 do have urban edges to contain development within a viable and sustainable footprint. Elsenburg does not fall within any urban settlement and is a rural development. Vaaldraai is a private rural settlement closely linked to Elsenburg and cannot be serviced and managed by the Stellenbosch municipality with municipal funds.

WARD PRIORITIES: WARD 19																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Re-establish and provide an update on the Elsevier housing Project that was established more than 20 years back but was stopped	Conduct a desktop study on the Elsevier housing project	Number of desktop studies conducted on the Elsevier housing project by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Directorate: Planning and Development is mandated to prepare Local Development Frameworks (LSDF) for every settlement identified as urban nodes in the approved Municipal Spatial Development Framework (MSDF) over the next 3 years. Koelenhof and the Dwarsriver Valley were identified as emerging nodes and/or nodes under severe development pressure for which LSDFs are required. The LSDF for Koelenhof is in process, whilst the bid for consultants to prepare the Dwarsrivier Valley LSDF has closed on 28 February 2025, Additional nodes planned will be prioritised in the 2025/26 financial year.
	Provision of title deeds to all residents of Elsenburg (Vaaldraai / Elsenburg). Elsevier Project which includes De Novo and Kromme Rhee	The land is under the jurisdiction of the City of Cape Town and the Provincial Department of Public Works and Infrastructure (DoTPW&I)	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Provincial	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The properties are not in the Stellenbosch jurisdiction for transfers of title deeds.
	Provide housing opportunities for farmworkers	No particular farm worker housing project has been identified on the Housing Pipeline from a municipal perspective	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	It is imperative that farm workers register on the Housing Demand Database to qualify for a housing opportunity when housing projects become available.

WARD PRIORITIES: WARD 19																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 3: Sport, Parks and Open Spaces	Upgrade Kromme Rhee clubhouse. (Built by the Department of Transport and Public Works and Cape Winelands District	The Provincial Department of Public Works owns the facility	Not Applicable	Community and Protection Services	Community Services	Provincial	n/a	n/a	n/a	n/a	n/a	☹	n/a	☺	n/a	n/a	Completed.
	Construct tennis courts for Vaaldraai / Elsenburg, Kromme Rhee and De Novo. (1 per community) and train more players	There is no municipal land available in Vaaldraai / Elsenburg, Kromme Rhee and De Novo to construct tennis courts	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	☺	n/a	n/a	Completed.
	Construct a soccer field for Vaaldraai / Elsenburg, Kromme Rhee and De Novo. (2 Fields Per community), like Nietvoorbij (Stellenbosch) Field was built by the Department of Sports, Arts and Culture	There is no municipal land available in Vaaldraai / Elsenburg, Kromme Rhee and De Novo to construct a soccer field	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	Feedback will be provided by the 30 September 2025.
	Construction of netball fields like Ida's Valley field for Vaaldraai / Elsenburg, Kromme Rhee and De Novo, (2 Fields per community)	There is no municipal land available in Vaaldraai / Elsenburg, Kromme Rhee and De Novo to construct a netball field	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	A discussion was held with the Portfolio Councillor of Sport at Cape Winelands District Municipality, who will request a meeting with the Stellenbosch Municipality Mayor to address these requests.
	Provision of Chess equipment for Ward 19	There are no available funds on the MTREF	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The proposal is for the ward councillor to avail funding from the ward allocations.

WARD PRIORITIES: WARD 19																		
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Construct swimming pools for Vaaldraai / Elsenburg, Kromme Rhee and De Novo	There is no municipal land available in Vaaldraai / Elsenburg, Kromme Rhee and De Novo to construct swimming pools	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	A discussion was held with the Portfolio Councillor of Sport at Cape Winelands District Municipality, who will request a meeting with the Stellenbosch Municipality Mayor to address these requests.
	Construct clubhouses at Vaaldraai and De Novo	There is no municipal land available in Vaaldraai and De Novo to construct club houses	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	A discussion was held with the Portfolio Councillor of Sport at Cape Winelands District Municipality, who will request a meeting with the Stellenbosch Municipality Mayor to address these requests.
	Establish a Sports Council in Ward 19	The Sport Council in Ward 19 will be established to organise their community-based sport	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The SSRA is currently engaging with the sports codes and seeking to address internal processes and needs.
	Implementation of more sport, arts, and culture programmes for the elderly	The contact details of DCAS were shared with the ward administrator to ensure access to arts and culture programmes.	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	A session was held with the elderly in Ward 19, and they expressed an eagerness to join but were reluctant to assume responsibility for organising themselves into a club. There is no interest from the community as yet, without which programmes are difficult to implement.
	Lifeguard training	This is a joint initiative between the Section: Community Development, Skills Development and Sports and Halls	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Project completed.

WARD PRIORITIES: WARD 19																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Playpark at Elsenburg and De Novo	Construct a play park in Elsenburg and De Novo	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There is no municipal land available for sports facilities.
	Cutting and removal of the trees at the back of No 58, Waaierpalm Street in Cloetesville	Cutting and removal of trees at 58, Waaierpalm Street in Cloetesville	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The trees referred to are on private property, over which the municipality does not have jurisdiction.
Priority 4: Road safety and transport	Issuing of taxi licences and permission to the taxi association in Klapmuts, Muldersvlei, Elsenburg / Vaaldraai, Kromme Rhee, Koelenhof to Stellenbosch	The CITP is currently in the review process	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed. Operational licenses were issued.
	Issuing of taxi licences and permission to taxi associations in De Novo and surrounding farms to Kraaifontein and Paarl	The municipality does not have jurisdiction over the Kraaifontein route	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	New routes have been submitted for approval to the Provincial Regulatory Entity (PRE).
Priority 5: Infrastructure	Construction of tar road and new speed humps in the communities of De Novo, there is gravel roads but no street names. Kromme Rhee have no street names. Rural area with tar road. Request for 4 speedhumps in Smartie Town 1 in End of Hoek Street and 2 in Weltevrede and Waaierpalm Street (Northside)	Conduct an assessment for speedhumps on Hoek Street and Waaierpalm Street	Number of assessments conducted for speedhumps on Hoek Street and Waaierpalm Street by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	😐	☺	n/a	n/a	Speedhumps completed.

WARD PRIORITIES: WARD 19																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Re-construction of speedhumps in Vaaldraai. Weltevrede Street and 25 Waaierpalm Street, the current speedhumps are too high for motor vehicles	Conduct an assessment on the height of the speedhump	Number of assessments conducted on the height of Speedhump by June 2023	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	😐	😐	☺	n/a	n/a	Speedhumps completed.
	Upgrading of the 2010 parking area in Smartie Town	Upgrading of parking areas in Smartie Town	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The request to convert public open spaces to parking areas at this location is not supported.
	Tarring of sidewalks in Weltevrede 1 and 2	The NMT network is extended annually taking into account the NMT Masterplan, community requests and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	☺	n/a	n/a	Completed.
	Scraping of the gravel roads at De Novo	Scraping of the gravel roads at De Novo	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	De Novo and Kromme Rhee are not municipal nor public roads.
	More visibility of police in De Novo	Conduct sporadic joint operations in De Novo	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP Planning Meeting to address the by-law offences and criminal activities. Members are also deployed intermittently to assist with enforcement.

WARD PRIORITIES: WARD 19																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Reduce the speed limit at the Kromme Rhee / R44 Turnoff	The road falls under the provincial government's authority.	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality is only authorised to carry out work on municipal roads. The municipality will continue engaging with the provincial government.
	Maintenance of the sidewalks on the Bottelary and Koelenhof Roads	The road falls under the provincial government's authority	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Partially completed by the provincial roads department. The municipality will continue engaging with the provincial government.

9.5.20 Ward Priorities: Ward 20



Ward 20: Cllr. Joseph Joon

Table 121: Ward 20 - Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 20																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Access to housing	Local farmworker families who have lived generations in this community cannot afford access to safe and decent housing	The municipality does not own any property for possible housing development within the Vlottenburg, Raithby, and Lynedoch areas	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A revised letter was submitted to the NDoPW&I in March 2024 to consider alienating Portion 35 of Farm No. 183 and Portion 8 of Farm Vreedenburg No. 283 of DroëDyke for mixed-use development. No particular housing project has been identified on the approved Housing Pipeline, as suitable municipal land is not available in the Vlottenburg, Raithby and Lynedoch precinct.
	Land for GAP housing in Vlottenburg (behind the school)	No municipal property for housing development behind the school	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	No particular housing project has been identified on the approved Housing Pipeline as municipal land is not available in the Vlottenburg precinct except for privately owned land if donated to the municipality.

WARD PRIORITIES: WARD 20																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 2: Youth, Sports, Arts and Culture	Because of unemployment many of the community needs food security. Projects can be implemented for the youth and parents to be self-sufficient which can then also be used for developing skills and self-employment	The First Work Experience Pay Programme 2025/26 opportunity was shared with all councillors and ward administrators on 15 January 2025. Residential Repairer training was advertised on 26 February 2025.	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	The First Work Experience Pay Programme 2025/26 opportunity was shared with all councillors and ward administrators on 15 January 2025. Residential Repairer training was advertised on 26 February 2025.
	Activities and facilities for the youth to develop sport, arts and culture in Vlottenburg is urgently needed	Identification of land for sport activities	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Due to the extreme rarity of municipal land in the Vlottenburg area, the municipality has not yet identified the land.
	There are no sports grounds to practice their soccer, rugby, and netball	Land has not been identified yet because municipal land is extremely rare in the Vlottenburg area. At the moment, the municipality hasn't been successful	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Due to the extreme rarity of municipal land in the Vlottenburg area, the municipality has not yet identified the land.
	A hall / place is needed to do extra mural activities	There are no available funds on the MTREF	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	There are no available funds on the MTREF.
	Provide a Ward office for the Ward 20 councillor	There are no available funds on the MTREF	Not Applicable	Office of the Speaker	Office of the Speaker	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The current space is leased from Vlottenburg Primary School. This is a long-term project that requires long-term planning, beyond the MTREF.

WARD PRIORITIES: WARD 20																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Because of the lack of facilities our youth are walking around aimlessly, and this leads to crime and participation in substance abuse	The building of facilities is dependent on land identification	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Facilities are dependent on land identification.
	Because of the lack of facilities our youth are walking around aimlessly, and this leads to crime and participation in substance abuse	The First Work Experience Pay Programme 2025/26 opportunity was shared with all councillors and ward administrators on 15 January 2025. Residential Repairer training was advertised on 26 February 2025.	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The First Work Experience Pay Programme 2025/26 opportunity was shared with all councillors and ward administrators on 15 January 2025. Residential Repairer training was advertised on 26 February 2025.
	The grounds on the outside at the Vlottenburg Primary School can be developed into sports grounds	This area is not zoned for sports and recreation.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This area is not zoned for sports and recreation.
	Upgrading of the Raithby Playpark. Placing sitting benches, shading trees, removing thorns in the park, replacing broken equipment, and flower bowls and placing tar sidewalks	Equipment was repaired and painted, and new artificial grass was added to the park.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	Equipment was repaired and painted, and new artificial grass was added to the park.
	Providing a Playpark in Longlands, Vlottenburg	The Section: Parks is in contact with the housing developer about plans to develop a play park area	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are two existing play parks in Raithby and one in Vlottenburg. The construction of a playpark in Longland's development is in the discussion phase.

WARD PRIORITIES: WARD 20																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	A public library will also make a huge difference in developing the children's and youth reading abilities and skills	Public libraries are not a municipal function.	Not Applicable	Community and Protection Services	Community Services	Provincial	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The Provincial Department of Culture Affairs and Sport (DCAS) has been informed of the need to establish a library in these areas. There is currently a moratorium on the building of new libraries. This is due to severe budget constraints within the library sector. Limited funding is made available for upgrades of existing buildings.
	Implement EPWP projects in the Raithby and Vlottenburg areas	EPWP projects were identified throughout the municipality and included these areas	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Unemployed individuals are encouraged to register on the municipal Unemployment Database.
Priority 3: Infrastructure	Making rail transport a priority and liaising with Metrorail and PRASA to get infrastructure back and running again. Employees are severely affected by the lack of alternative transport	Hold a consultation meeting with relevant stakeholders	Number of consultation meetings held with relevant stakeholders by 31 March	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Relocation of the irrigation water pump / valve from the private property on the Winelands Village Estate to the Municipal Raithby Sport grounds	An assessment will be conducted in conjunction with the Department: Community Services	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Department: Water Services does not perform work on private properties. The responsibility of the municipality stops at the metered connection.

WARD PRIORITIES: WARD 20																		
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Bus transport with Golden Arrow extending to some routes would also be an option for further consideration. This will also ensure the importance of road safety	There is a service operating from Stellenbosch to Cape Town and from Metro South-East to Stellenbosch.	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	A bus service is operating.
	Streetlights on Raithby Road, Watson Way, Herman Street, Shaw Street, and Raithby Park	Installation of Streetlights in Raithby Road, Watson Way, Herman Street, Shaw Street, and Raithby Park	Number of streetlights installed in Raithby Road, Watson Way, Herman Street, Shaw Street and the Raithby Park by 31 December	Infrastructure Services	Electrical Services	Local	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	This project was completed by mid-December 2022.
	Water pipes are to be upgraded and the removal of asbestos pipes in Raithby Main Road / Watson Way Raithby	The replacement of old infrastructure remains a priority and will be addressed according to the pipe replacement programme	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The replacement of the bulk water main is currently in the planning phase. No funds are currently available for this project, but it will be prioritised for possible inclusion and implementation in the 2027/28 financial year.
	Construct sidewalks (with paving) on both sides of Raithby Road from the Winery Road Intersection	The road falls under the provincial government's authority	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality will forward the request to the provincial sector department.
	Upgrading of all signage and street markings throughout Raithby	Conduct a signage assessment by 30 June 2023	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.

WARD PRIORITIES: WARD 20																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Re-implement the recycling programme in Raithby which includes signage and recycling bins	Installation of bulk underground waste receptacles for recycling (subject to suitable location)	Number of bulk underground waste receptacles installed for recycling (subject to suitable location) by 30 June	Infrastructure Services	Waste Management	Local	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Department: Waste Management is currently conducting a public participation process before it is rolled out.
	Installation of traffic lights at the R44 / Winery Road Intersection	This is a provincial competency	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The request has been forwarded to the provincial roads department.
	Installation of speedhumps at Longlands Housing Development in Vlottenburg	Conduct an assessment	Number of assessments conducted by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	1	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Installation of streetlights at the Stellenbosch Main Road	Installation of streetlights at the Stellenbosch Main Road	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The R304 was addressed as phase 1 of this project. The remaining streetlight infrastructure will be addressed in phase 2 of this project over the next three years. The department will engage with the appointed service provider to establish if the installation of the streetlights in Kloof Road is feasible. The superintendent within the department will be in contact with the ward councillor to provide the necessary feedback.
Priority 4: Safety and Security	CCTV Cameras at the entrances in Raithby	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent. The CCTV cameras tender is yet to be finalised.

WARD PRIORITIES: WARD 20																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	CCTV Cameras on the R44 / Winery Road Intersection	Installation of CCTV cameras is per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent. The CCTV cameras tender is yet to be finalised.
	CCTV Cameras on Stellenbosch Kloof Road, Vlottenburg road, Annandale Road and Vlaeberg	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent. The CCTV cameras tender is yet to be finalised.
Priority 5: Environment Management	Clearing of alien vegetation in the biodiversity area / municipal properties / water streams in Raithby	Clearing of alien vegetation in the biodiversity area / municipal properties / water streams in WC024	Number of hectares of alien vegetation cleared by 30 June	Community and Protection Services	Community Services	Local	200	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The clearing of alien vegetation in the biodiversity area / municipal properties / water streams in Raithby is ongoing.
	Town beautification of Raithby	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	On 28 February 2025, the ward councillor was informed that the Section: Parks and Open Spaces does not have the resources to implement the town beautification request in Raithby without the community participation of water.
	Beautification and fencing of Longlands Vlottenburg	No funding is available on the current budget.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Funds will be available on the 2025/26 budget.

9.5.21 Ward Priorities: Ward 21



Ward 21: Deputy Mayor Cllr. Mynard Slabbert

Table 122: Ward 21 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 21																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Affordable Housing	Completion of phases 2, 3 and 4 of the mixed housing projects in Mountain View, Jamestown	Construct phases 2, 3 and 4 of the mixed housing projects in Mountain View	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Municipal Planning Tribunal (MPT) approved the project, and the appeal was finalised on 23 August 2024, which means that development rights for Phases 2 and 3 have now been established. The funding to service these sites will only be part of the municipal budget from 01 July 2025. If the SCM procurement process goes well and a suitable service provider is appointed, the contractor will be on site no later than November 2025. The administration is in the process of advertising to appoint an implementing agent for the installation of services and construction of top structures. No development rights have been obtained for Phase 4 of the project, as further feasibility studies on the designated area are being undertaken.

WARD PRIORITIES: WARD 21																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 2: Community Development	Early Childhood Development (ECD) centers / schools in Jamestown	Establishment of ECD centers in Jamestown and Paradyskloof	Two dedicated ECD centers in Ward 21	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Section: Community Development has communicated with the ward councillor for a meeting aimed at clarifying expectations and requirements.
Priority 3: Safety and Security	Satellite Police Station, increase of law enforcement visibility and more cameras in Jamestown, Paradyskloof and Blaauwklippen	Satellite police stations are a Provincial function and will render the purpose for which this facility was erected redundant	Not Applicable	Community and Protection Services	Protection Services	Provincial	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	It is unlikely that the facility is feasible to use as a satellite station due to the requirements of such a facility by SAPS.
	Satellite Police Station, increase of law enforcement visibility and more cameras in Jamestown, Paradyskloof and Blaauwklippen	Installation of additional CCTV cameras in Jamestown, Paradyskloof and Blaauwklippen	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent. CCTV cameras tender yet to be finalised.
	Influx in Mountain View	Law Enforcement core functions relate to enforcing the bylaws of the municipality	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Law enforcement's core functions relate to enforcing the by-laws of the municipality.
Priority 4: Roads and Transport	Traffic calming measures and pedestrian walkways at Webersvallei Road, Festival Road, Torrey Road, Pajaro Avenue Mountainview entrance road, the intersection of Paradyskloof Road and Houtkapper Street up to Eden Forest, Schuilplaats Road (Make One way) and Serruria Road	Implementation of some of the requests will be between the 2023 – 2027 financial years. Schuilplaats Road is currently being addressed, and feedback was provided to the ward councillor	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Schuilplaats Road is currently being addressed, and feedback is to be provided to the ward councillor. The sidewalk implementation is partly completed.

WARD PRIORITIES: WARD 21																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Pedestrian walkways at Webersvallei Road, Festival Road, Torrey Road, Pajaro Avenue Mountainview entrance road, the intersection of Paradyskloof Road and Houtkapper Street up to Eden Forest, Schuilplaats Road (Make One way)	The NMT network is extended annually taking into account the NMT Masterplan, community requests, and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	Partly implemented, the NMT network is extended annually, taking into account the NMT Masterplan, community requests, and available resources. A report is compiled on the annual implementation of NMT.
Priority 5: Local Economic Development	Implementation of Jamestown Heritage and Tourism Project to stimulate tourism, economic inclusion and trade in Jamestown	To stimulate tourism, economic inclusion and trade in Jamestown	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality will consult with Visit Stellenbosch with the implementation of tourism projects.

9.5.22 Ward Priorities: Ward 22



Ward 22: Cllr. Esther Groenewald

Table 123: Ward 22 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 22																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Safety and security	Safety in Ward 22 and alongside the Eerste Rivier	Safety monitors since 2023 and current.	Contracts for the safety monitors have been renewed until June 2025	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP Planning Meeting to address the by-law offences and criminal activities. Four Safety Monitors have been appointed since December 2023. Their contracts were renewed until 30 June 2025 to continue with deployment as the 'eyes and ears' for law enforcement.
	Request for a 1-hour meeting every six months dedicated to the feedback on safety operations in Ward 22	Facilitate bi-annual safety meetings with the ward councillor	Number of bi-annual safety meetings facilitated with the ward councillor by 30 June	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	2	2	n/a	n/a	n/a	n/a	n/a	The ward councillor must send a meeting request to the Department: Protection Services, and then the safety meeting will be attended.
	All safety requests previously mentioned are top priority. Together with that is the priority that all the cameras in Ward 22 should be linked to the internal system with sustainable and reliable internet and be monitored by the control room	Repair and maintenance form part of the CCTV Camera Master Plan. Active Cameras are monitored by the Control Room Operators	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	Repair and maintenance form part of the CCTV Camera Master Plan. Active cameras are monitored by the control room operators. Challenges with the server and network are currently being addressed. The appointment of a new tenderer has not yet been concluded.

WARD PRIORITIES: WARD 22																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 2: Road safety	Sealing of roads was put on the list as well, but it has somehow disappeared. The internal roads in the suburb of Ward 22 need serious attention	Roads are assessed annually. Roads in poor conditions will receive priority, depending on available funding	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The implementation will be phased annually, considering road conditions and funding.
	Maintenance of all pedestrian and cycle paths in Ward 22	The sidewalks will be assessed. Sidewalks in poor conditions will receive priority, depending on available funding	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The request is noted. The NMT network is extended annually through phased implementation, taking into account the NMT Master Plan, available resources, and all community requests.
	Raised Intersection at Rokewood and Saffraan Avenue, Boord (2021/22 financial year)	Conduct an assessment to determine the feasibility for the construction of a raised intersection at Rokewood and Saffraan Avenue, Boord	Number of assessments were conducted to determine the feasibility for the construction of a raised intersection at Rokewood and Saffraan Avenue, Boord by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Alternatives are being investigated by 30 June 2025.
	Construction of a raised intersection at the corner of Doornbosch and Van Rheede Road	Number of raised intersections constructed at the corner of Doornbosch and Van Rheede Road	Number of raised intersections constructed at the corner of Doornbosch and Van Rheede Road	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	An assessment for improved traffic calming is underway.

WARD PRIORITIES: WARD 22																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Speed hump in Brandwacht Street near number 40	Conduct an assessment to determine the feasibility for the construction speed hump in Brandwacht Street (near number 40)	Number of assessments to determine the feasibility for the construction speed hump in Brandwacht Street (near number 40) by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Cleaning of vegetation on the Rokewood sidewalk at the corner of Rokewood / Elbertha Streets	Vegetation encroachment on sidewalks throughout the municipality is receiving priority. A Sidewalk Accessibility Policy is being tabled at Council	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	To assist with addressing the matter, a Sidewalk Accessibility Policy has been compiled and approved by the Council. Vegetation encroachment on sidewalks throughout the municipality is a priority.
	Collection of traffic data in Stellenbosch utilising cameras	The Department: RTS will engage with the Department: Traffic Services to investigate how to address the matter	Develop a Traffic Data Mobile Application for the Stellenbosch area	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Works on traffic models are ongoing, exploring the possibility of automatic counts from cameras; currently, traffic data is obtained through traffic counts.
	Installation of gravel on the illegal parking at Doornbosch Rod and Doornbosch Hall	Gravelling of informal parking at Doornbosch Road and Doornbosch Hall	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This is scheduled for implementation by 30 June 2025.
	Taxi's driving in the yellow lanes	Construct kerbs barriers on the yellow lanes on the R44	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of kerbs on the road shoulders / emergency lanes is not allowable on provincial roads.

WARD PRIORITIES: WARD 22																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	A mismatch between the Comprehensive Integrated Transport Plan (CITP) and municipal Spatial Development Framework (mSDF)	Alignment of the CITP and mSDF	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Alignment and approvals were completed.
Priority 3: Parks	The play parks have not all been upgraded and/or painted in Ward 22	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The painting of all play equipment has been completed in Ward 22. Communication was sent to the ward councillor on 28 February 2025 to advise which other upgrades are referred to for Ward 22.
	Play-Equipment on the parks to be painted and/or replaced in Ward 22	Paint, the replacement of playground equipment, and the placement of trash bins in the parks in Ward 22 are	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
	Bins on parks need to be replaced in ward 22	Paint, the replacement of playground equipment, and the placement of trash bins in the parks in Ward 22 are completed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
	Construct / install a pedestrian gate / thoroughfare wide enough for only pedestrians and bicycle users at the wood bridge by the Eerste River that connects it with Krige Street (similar to the gate / thoroughfare Ward 7 at Hangbrug)	Construct / install a pedestrian gate / thoroughfare wide enough for only pedestrians and bicycle users at the wood bridge by the Eerste River that connects it with Krige Street	% of the budget spent for the construction / install a pedestrian gate/ thoroughfare by 30 June	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The installation of gates on public walkways is not supported; the municipality will assess and propose alternatives to address the issue of illegal vehicles crossing the pedestrian bridge.

WARD PRIORITIES: WARD 22																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 4: Environmental management	Clearing of overhanging trees, branches and bushes that are obstructive in front of traffic signs in Ward 22 needs serious attention	Individual addresses are to be sent to LET'S FIX IT for complaints to be addressed.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Overhanging in the area has been completed.
	Fixing of the two gates that give entry to the Brandwacht mountain area; one of which goes from Nooitgedacht Street and the other one from Brandwacht Street	Repair the gates at the Brandwacht mountain area (Nooitgedacht Street / Brandwacht Street)	Number of gates repaired at the Brandwacht mountain area (Nooitgedacht Street / Brandwacht Street) by 30 December.	Community and Protection Services	Community Services	Local	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
	Fencing the bush area at Brandwacht Mountain or implementation of restrictive access control measures into nature areas to keep arsonists out	Installation of fencing around the bush area at Brandwacht Mountain or implementation of restrictive access control measures into nature area	Unit of measurement to be confirmed with the responsible department	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The fencing tender has not been awarded yet.
	Removal of bin pickers from the streets to the hub or an alternative location	A request for a quotation was advertised on 25 February 2025 to appoint a service provider for the formulation of a strategy.	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A request for quotation was published on 25 February 2025 to appoint a service provider for strategy formulation.
Priority 5: Electricity	More streetlamps in Welgevallen Street on the farm side of the street and the replacement of old electric bulbs with LED Lights will be appreciated by the owners of that area	Installation of an extra pole with 2 fittings at the cul-de-sac at the end of Welgevallen Street	Number of extra poles with 2 fittings installed at the cul-de-sac at the end of Welgevallen Street by 28 February	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	The project was completed on 15 January 2024.

WARD PRIORITIES: WARD 22																	Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Floodlights are to be installed at the upper and lower sections of Formosa Park, Boord. This park has become a security risk to the neighbouring residents at night time	The superintendent will arrange a site meeting with the ward councillor by 30 June	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	The project was completed on 02 February 2024.

9.5.23 Ward Priorities: Ward 23



Ward 23: Cllr. Lwando Nkamisa

Table 124: Ward 23 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 23																		Departmental Comment
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating						
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 1: Safety and Security in Town Central	Increase the number and frequency of Law Enforcement patrols in Ward 23, especially in the CBD area	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP planning meetings to address by-law offences and criminal activities.
	Increase the number of security cameras in the CBD, Dennesig and Plankeberg Industrial Area (Stellenbosch)	Installation of CCTV cameras is done in accordance with the CCTV Camera Master Plan and is funding dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns. It is also funding-dependent. The appointment of a new tenderer has not yet been concluded.
	Increase the number of cameras in public parking areas and increase Law Enforcement patrols to prevent theft of materials from vehicles	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns. It is also funding-dependent. The appointment of a new tenderer has not yet been concluded.

WARD PRIORITIES: WARD 23																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Create a safe dedicated and protected NMT corridor from Kayamandi to Central Stellenbosch	The replacement of brick paving with asphalt surfacing is currently underway on George Blake Road	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	🙂	n/a	n/a	Completed.
Priority 2: Community Development in Ward 23	Assist to curb the impact of homelessness by moving them to the homeless shelter Stellenbosch Central	The application of U-Turn was turned down by the municipality	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The NGO is still willing to assist with day services in building readiness to change among homeless persons but will require support from the municipality in terms of a facility from where services can be rendered to individuals in the CBD. The Give Responsibly Campaign will again be promoted at the University of Stellenbosch as part of the first-year student orientation programme. This will be supported by the Restaurant Campaign in Stellenbosch Town Centre with the support of the Executive Mayor.
	Collaborate with civil society organisations to curb the negative impact of homelessness in Stellenbosch Central	The Stellenbosch Homeless Forum meets on a regular basis to establish sustainable services for people who live on the streets of Stellenbosch	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	All members of the forum are volunteers who find it difficult to devote the time required to develop sustainable solutions. The forum supports the idea for U-Turn to develop services, as they are specialists in the field and willing to dedicate their time to the problem. Support is required from the municipality to access the space.

WARD PRIORITIES: WARD 23																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Promote the give responsible campaign and encourage people to stop giving cash at WC024	The Give Responsibly Campaign will again be promoted at the University of Stellenbosch as part of the first-year student orientation programme	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The Give Responsibly Campaign will again be promoted at the University of Stellenbosch as part of the first-year student orientation programme. This will be supported by the Restaurant Campaign in Stellenbosch Town Centre with the support of the Executive Mayor.
	Have a municipality led recycling programme and development to prevent homeless people from trashing Ward 23	Recycling collection in Ward 23	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Refuse and recycling collection is taking place in Ward 23 at residential households. The municipality is working on a Waste Reclaimer Strategy.
	Proper funding of NGOs such as the night shelter to cope with the massive increases in street living in Ward 23	Grant-in-Aid (GiA) call for proposals was advertised with a closing date of 22 November 2024	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The advertisement was circulated to all ward councillors and ward administrators. All applications were assessed for submission to the Council.
	Use the municipal / state house in Mark Street 18 to build a homeless centre, to provide skills, counselling and help for homeless people in the town's central	This is not a municipal property	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This is not municipal property.

WARD PRIORITIES: WARD 23																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
Priority 3: Ward-Based Planning	Ward 23 Comprehensive Development Plan. To Develop a ward-based development plan that will include all major developments the municipality plans. Private development that the municipality will approve with the ward for the next 5 years	A Comprehensive Development Plan will be discussed with Development Planning in terms of the ATC	Not Applicable	Planning and Economic Development	Development management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A Comprehensive Development Plan will be discussed with the Department: Development Planning in terms of the ATC.
	Alternatively, have a proper town central special development zone, that will cater for the needs of long-term residents, new property development and student accommodation in Ward 23	The ward priority will be discussed with Department: Development Planning in terms of the ATC	Not Applicable	Planning and Economic Development	Development management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The ward priority will be discussed with Department: Development Planning in terms of the ATC.
Priority 4: Environmental Management and Open Spaces	Regularly clean the Kromrivier and Plankenberg River	The Department: Community Services will investigate and provide feedback to the ward councillor	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	MOUs with StellCare and Remgro were approved to clean portions of the two rivers.
	Provide educational programmes for residents to stop littering and polluting rivers and the environment in Stellenbosch	Implementation of waste awareness programmes in Ward 23	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Monthly waste awareness programmes are conducted

WARD PRIORITIES: WARD 23																	
Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					Departmental Comment
							2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Ensure the ward is clean with sufficient bins in key places, such as the taxi rant, Mark Street, Plankenberg and Kromrivier	Street bins have been rolled out in the various areas.	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Street bins have been rolled out in various areas.
	Implementation of waste pickers programme similar to the car guard project	The department is going to roll out a pilot project to formalise waste pickers	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A request for a quotation was advertised on 25 February 2025 to appoint a service provider for the formulation of a strategy.
	Construction of recreational facilities at the open space near the Stellenbosch Correctional Service (Prison)	An investigation will be conducted to determine the feasibility	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The open space referred to is not zoned for sports activities.

CHAPTER 10:

Financial Plan

The Stellenbosch Municipality's medium-term financial planning and the extent to which it is possible to align the budget to all the priorities of the wards, given our financial constraints and the need to concentrate on basic service delivery.

10.1 Introduction

The long-term financial viability of municipalities depends largely on:

- the extent to which improved and sustainable revenue capacity can be achieved; and
- the sound **financial management of its resources.**

These imperatives necessitate proper multi-year financial planning. Future impacts of revenue and expenditure streams and the financial implications for the community (i.e., the potential influence on rates, tariffs, and service charges) must be identified and assessed to determine the sustainability of planned interventions, programmes, projects, and sundry service delivery actions.

10.2 Capital and Operating Budget Estimates

10.2.1 Budget Assumptions

The selected key assumptions relating to this budget are as follows:

- Government grants for the years 2025/26 to 2027/28 are as per the Division of Revenue Act and Provincial Gazette (capital and operational); and
- The inflation rate has been estimated at **4.4% for 2025/26**.

10.2.2 Operating Budget Estimates

A municipality is a non-profit organisation, and it should break even after contributing to the different funds and reserves and meeting normal operating expenses. With the structuring of rates and tariffs, both the user-pay principle and the full cost recovery principle are applied. It should be noted that the surplus is calculated in terms of the accrual principle and therefore is not 100% cash-backed.

Table 125: Operating Budget Estimates

	(Current) 2024/25 Budget	Year 1 2025/26 Budget	Year 2 2026/27 Budget	Year 3 2027/28 Budget
Revenue Sources				
Property Rates	509,116,169	571,650,678	606,135,674	642,710,473
Electricity	1,079,705,173	1,216,827,730	1,371,364,852	1,545,528,188
Water	110,081,671	202,134,266	214,262,322	227,118,062
Sewerage	122,771,630	133,766,086	141,792,051	150,299,574
Refuse	182,522,220	112,789,486	120,571,961	128,891,426
Rental of facilities	13,648,887	14,249,489	14,890,663	15,262,929
Fines	163,379,995	173,402,827	180,747,616	184,703,807
Licences and Permits	8,385,504	8,754,466	9,148,417	9,377,128
Operational and Capital grants	375,147,918	359,000,664	434,666,000	440,382,000
Other Income	151,904,148	371,567,567	387,125,037	398,324,445
Total Operating Revenue	**2,716,663,315**	**2,967,736,479**	**3,275,917,894**	**3,533,254,166**
Operating Expenditure				
Employee Related Costs	655,857,193	729,634,892	753,435,339	795,372,492
Remuneration of Councillors	23,422,305	24,593,420	25,823,091	27,114,246
Depreciation and amortisation	219,703,322	225,960,324	232,739,088	237,393,874
Debt Impairment	74,031,467	77,288,852	80,766,850	82,786,021
Finance Charges	83,481,356	77,648,569	92,942,535	106,983,565
Bulk Purchases- Electricity	714,397,202	805,125,647	907,376,604	1,022,613,432
Other Expenditure	751,950,086	800,829,150	878,554,192	892,552,322
Operating Expenditure	**2,522,842,931**	**2,741,080,853**	**2,971,637,701**	**3,164,815,953**
Surplus / (Deficit)-Year	**193,820,384**	**226,655,626**	**304,280,193**	**368,438,213**

Table 126: Capital Budget Estimates

	(Current) 2024/25 Budget	Year 1 2025/26 Budget	Year 2 2026/27 Budget	Year 3 2027/28 Budget
Funding Sources				
Capital Replacement Reserve	234,652,040	325,835,000	321,576,412	312,261,138
External Loan	118,845,659	198,019,488	199,422,606	77,999,454
National Government	95,715,522	63,693,289	51,492,043	49,349,131
Provincial Government	34,999,797	21,885,218	62,200,870	57,118,261
Development Contribution	35,799,541	33,057,181	12,500,000	22,000,000
Total Funding Sources	**520,012,559**	**642,490,176**	**647,191,931**	**518,727,984**
Municipal Manager	40,000	100,000	60,000	60,000
Planning and Economic Development	35,083,324	35,403,912	68,475,434	55,698,478
Infrastructure Services	365,015,692	470,181,541	494,506,497	400,654,506
Corporate Services	51,356,523	50,920,000	31,250,000	13,500,000
Community and Protection Services	67,117,020	81,584,723	50,500,000	47,565,000
Financial Services	1,400,000	4,300,000	2,400,000	1,250,000
Capital Expenditure	**520,012,559**	**642,490,176**	**647,191,931**	**518,727,984**

10.3 Financial Management Arrangements

For the effective and efficient financial management of the municipality, all role-players, including the municipal councillors, must provide an environment conducive to good management. Local government legislation and National Treasury circulars articulate and provide regulatory structure. The Council and officials define this environment by developing and accepting policy guidelines to govern financial decision-making and fiscal discipline.

The management arrangements of Stellenbosch Municipality are reflected in the policy documents listed in the table below:

Table 127: Management Arrangements

Document	Purpose	Status
Delegation Register	To provide for administrative, managerial, and institutional arrangements in respect of the delegation of responsibilities.	In place
Credit Control and Debt Collection Policy	• To establish consolidated, sound, and practically executable credit control measures to be applied in respect to all property owners and consumers. • To regulate the actions about arrear accounts, including extensions granted, written arrangements to pay off arrears, the monitoring thereof, and legal actions associated with unpaid accounts.	In place
Indigent Policy	To subsidise indigent households with a specified level of income. enabling them to pay for a basic package of municipal services.	In place
Irrecoverable Debt Policy	To provide a framework for the writing off of irrecoverable debt, to ensure that Council is in a position where it is not carrying debt that has been prescribed, or which is irrecoverable on its books.	In place
Tariff Policy	To provide a framework to determine rates and tariffs to finance expenditure.	In place
Rates Policy	To ensure that all the stipulations of the Municipal Property Rates Act are effected administratively and also layout and stipulate all the requirements for rebates for all qualifying property owners.	In place
Special Rating Areas Policy	To strike an appropriate balance between facilitating self / funded community initiatives that aim to improve and/or upgrade neighbourhoods.	In place
Supply Chain Management Policy	To provide a system of procurement that gives effect to the principles of: • Fairness; • Equity; • Transparency; • Competitiveness; and • Cost-effectiveness.	In place
Budget Implementation and Monitoring Policy	• Set out the budgeting principles Stellenbosch Municipality will follow in preparing each annual budget. • To give effect to the requirements and stipulations of the Municipal Finance Management Act (MFMA) and Municipal Budget and Reporting Framework in terms of the planning, preparation, and approval of the annual and adjustments budgets.	In place
Borrowing, Funding and Reserves Policy	To provide a framework to ensure that the annual budget of Stellenbosch Municipality is fully funded and that all funds and reserves are maintained at the required level to avoid future year non-cash-backed liabilities.	In place
Cash Management and Investment Policy	To regulate and provide directives in respect of the investment of funds and to maximise returns from authorised investments, consistent with the primary objective of minimising risk.	In place
Travel and Subsistence Policy	To set out the basis for the payment of subsistence, travel allowance, and hourly rate when applying for official travelling.	In place
Accounting Policy	To provide the accounting framework applicable to the finances of the municipality and is informed by the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003).	In place

Document	Purpose	Status
Grant-in-aid Policy	To provide the framework for grants-in-aid to NGOs, CBOs or NPOs and bodies that are used by the government as an agency to serve the poor, marginalised or otherwise vulnerable as envisaged by Sections 12 and 67 of the MFMA.	In place
Development Contributions for Bulk Engineering Services	• Local government has the discretionary power when granting development approvals to impose conditions about the provision of engineering services and the payment of money that is directly related to requirements resulting from those approvals in respect of the provision of the necessary services to the land to be developed. • To provide the framework for the calculation of these contributions.	In place
Petty Cash Policy	To stipulate clear processes and procedures to ensure that all transactions are processed effectively and efficiently in a bid to ensure prudent financial control. All purchases below R2 000 are regulated by this policy.	In place
Asset Management Policy	The Municipal Manager as Accounting Officer of municipal funds, assets and liabilities is responsible for the effective implementation of the asset management policy which regulates the acquisition, safeguarding, maintenance of all assets and disposal of assets where the assets are no longer used to provide a minimum level of basic service as regulated in terms of section 14 of the MFMA.	In place
Liquidity Policy	The documented policy sets out the minimum risk management measures that Stellenbosch Municipality has to implement and adhere to ensure that its current and future liquidity position is managed prudently.	In place
Virement Policy	The policy sets out the virement principles and processes which the Stellenbosch Municipality will follow during a financial year. These virements will represent a flexible mechanism to effect budgetary amendments within a municipal financial year.	In place

10.4 Financial Strategies and Programmes

The optimal use of available resources, the maximum raising of revenue, and the sustainable delivery of services are the key elements of a successful financial strategy. The municipality has developed and implemented various strategies in this regard. The table below summarises the key strategies:

Table 128: Key Financial Strategies

Strategy	Currently in Place
Financial viability and sustainability through long-term financial planning	• Long-term financial planning tool effective implementation and monitoring.
Clean Audit	• Audit Action Plan • Annual Financial Statement compilation standard operating procedure • Monthly Reconciliations • Training Sessions • Participation in Forums
Staffing	• Revised Organogram • Fill critical vacancies
Capital expenditure	• Implementation of Project Management System including in-year reporting
Revenue Enhancement Strategy	• Implementation of Revenue Enhancement Strategy • Roll-out of WMD and Pre-payment Water Meters • Data cleansing • Validity of registered indigent households
Billing system enhancement	• Web-based billing system • Review of Municipal Account Layout • Investigate payment methods
Debt management	• Debt Review Committee • Quarterly Report on Debt and Possible Debt to be written off

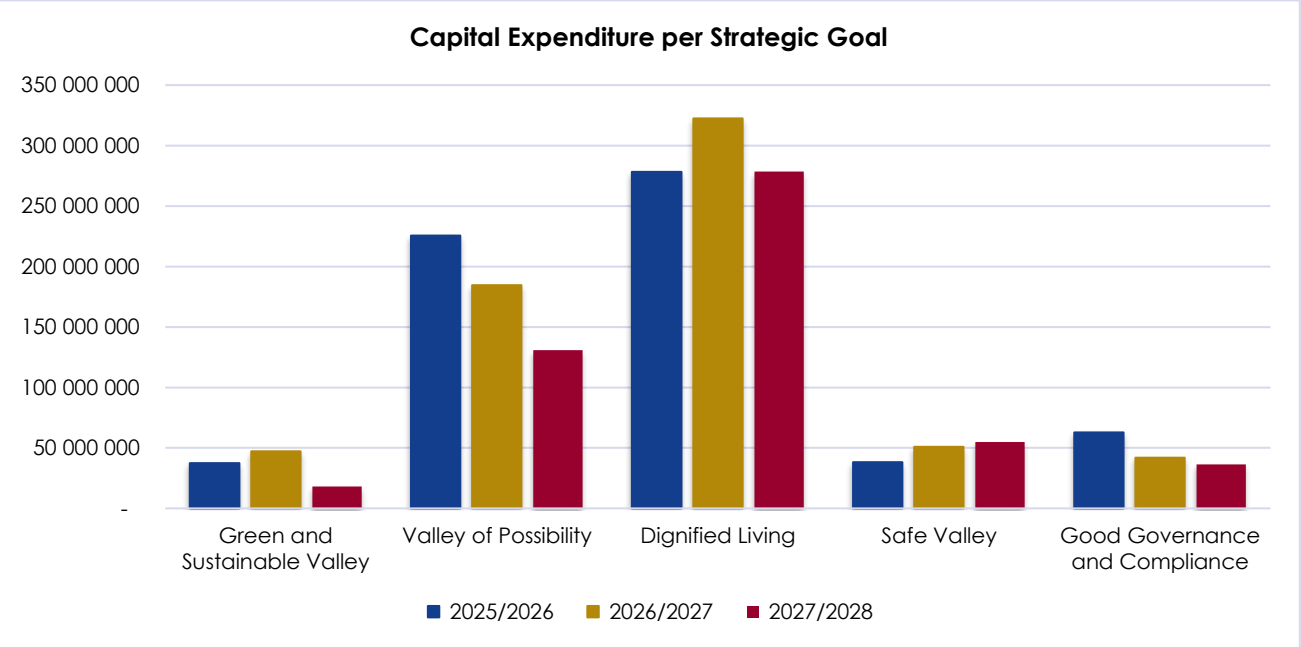
10.5 Medium – Term Capital Expenditure per Strategic Focus Area

The proposed capital expenditure per strategic focus area over the medium term is illustrated in the table below:

Table 129: Capital Expenditure per Strategic Focus Area

Strategic Goal	2025/26	2026/27	2027/28
SFA 1 - Valley of Possibility	225,699,088	184,465,897	130,951,022
SFA 2 - Green and Sustainable Valley	37,523,970	47,287,156	18,048,425
SFA 3 - Safe Valley	38,311,340	50,939,800	55,000,086
SFA 4 - Dignified Living	278,268,161	322,537,143	278,494,778
SFA 5 - Good Governance and Compliance	62,687,617	41,961,935	36,233,673

Figure 53: Capital Expenditure per Strategic Focus Area



Source: Capital Budget 2025/26

The most capital-intensive strategic focus area is Dignified Living, with an allocation of R278,3 million in the upcoming financial year, totalling R879,3 million excluding VAT over the MTREF. Water and Wastewater Services: Sanitation projects dominate this strategic objective, receiving an investment of R87,3 million in 2025/26, and it is increasing over the outer financial years.

The second most capital-intensive strategic focus area is Valley of Possibility, with a total allocation of R541 million for the duration of the MTREF period. Project highlights include:

- Bien don 66/11kV substation new
- Electrification INEP;
- Kayamandi (Costa grounds) new substation 11 kV switching station;
- Bulk Water Supply Pipe and Reservoir: Stellenbosch; and
- Bulk Water Supply and Pipeline: Franschhoek

The Safe Valley strategic focus area receives the 3rd highest capital investment, with the total MTREF budget amounting to R144,2 million. Projects highlighted include:

- Fire Station - Jamestown
- Adam Tas - Technopark Link Road
- Ad Hoc Provision of Streetlighting
- Non-Motorised Transport Implementation
- Park and Ride (Transport Interchange)

The municipality is also making a concerted effort to improve ICT infrastructure platforms, allocating R34,5 million for this purpose over the multi-year budget period.

10.6 Medium – Term Operational Expenditure

The proposed Operational Expenditure per Strategic Focus Area over the medium term is illustrated in the table below.

Table 130: Operational Expenditure per Strategic Focus Area

Operational Expenditure	2025/26	2026/27	2027/28
SFA 1 - Valley of Possibility	99,407,214	107,296,251	105,931,273
SFA 2 - Green and Sustainable Valley	5,531,598	5,683,675	5,840,867
SFA 3 - Safe Valley	180,357,455	188,679,548	197,354,837
SFA 4 - Dignified Living	376,065,871	426,660,619	436,580,673
SFA 5 - Good Governance and Compliance	2,065,988,904	2,229,509,950	2,405,255,453

10.7 Medium–Term Operational Revenue per Strategic Focus Area

The proposed Operational Revenue per Strategic Focus Area over the medium term is illustrated in the table below.

Table 131: Operational Revenue per Strategic Focus Area

Operational Revenue	2025/26	2026/27	2027/28
SFA 1 - Valley of Possibility	-	-	-
SFA 2 - Green and Sustainable Valley	-	-	-
SFA 3 - Safe Valley	173,402,827	180,747,616	184,703,806.62
SFA 4 - Dignified Living	1,665,517,568	1,847,991,186	2,051,837,249.50
SFA 5 - Good Governance and Compliance	1,128,816,084	1,247,179,092	1,296,713,110

10.8 Capital Budget 2025/26 – 2027/28 per Directorate

10.8.1 Capital Budget 2025/26 – 2026/27: Office of the Municipal Manager

Table 132: Capital Budget 2025/26 – 2027/28: Office of the Municipal Manager

Department	Project name	Strategic Focus Area	Final budget 2025/26	Final budget 2026/27	Final budget 2027/28
MUNICIPAL MANAGER					
Municipal Manager	Furniture, Tools and Equipment: MM	Good Governance and Compliance	100,000	60,000	60,000
			100 000	**60 000**	**60 000**

10.8.2 Capital Budget 2025/26 – 2027/28- Directorate: Planning and Economic Development

Table 133: Capital Budget 2025/26 – 2027/28: Directorate: Planning and Economic Development

Department	Project name	Strategic Focus Area	Final budget 2025/26	Final budget 2026/27	Final budget 2027/28
PLANNING AND ECONOMIC DEVELOPMENT					
Building Control	Furniture, Tools and Equipment: Building Control	Dignified Living	125,000	150,000	150,000
Development Planning	Furniture, Tools and Equipment: Spatial Planning	Dignified Living	75,000	80,000	85,000
Economic Development and Tourism	Furniture, Tools and Equipment: LED	Dignified Living	75,000	80,000	80,000
Economic Development and Tourism	Installation of Agricultural Irrigation infrastructure on Farm 502BH (Emerging Farmers)	Dignified Living	2,000,000	-	-
Economic Development and Tourism	Restoration of Landbou Saal	Good Governance and Compliance	1,400,000	-	-
Housing Administration	Flats: Interior Upgrading - Kayamandi	Dignified Living	1,650,000	1,650,000	-
Housing Administration	Furniture, Tools and Equipment: Housing Administration	Dignified Living	600,000	170,000	180,000
Housing Administration	Kayamandi Hostels	Dignified Living	3,227,826	-	-
Housing Administration	Upgrading of Flats: General	Dignified Living	3,000,000	1,000,000	-
Housing Administration	Upgrading of Lapland wastewater	Dignified Living	1,500,000	1,500,000	-
Housing Administration	Vehicle fleet: Housing Administration	Good Governance and Compliance	550,000	-	-

Department	Project name	Strategic Focus Area	Final budget 2025/26	Final budget 2026/27	Final budget 2027/28
Housing Development	Adam Tas Corridor Precinct 10	Dignified Living	-	20,869,565	20,869,565
Housing Development	Erf 7001 Cloetesville (380) FLISP	Dignified Living	-	6,956,522	6,956,522
Housing Development	Furniture, Tools and Equipment: Housing Development	Good Governance and Compliance	150,000	150,000	80,000
Housing Development	Housing projects	Dignified Living	310,000	320,000	330,000
Housing Development	ISSP Kayamandi	Dignified Living	1,739,130	869,565	869,565
Housing Development	Jamestown: Housing (Phases 2 and 3)	Dignified Living	8,695,652	13,913,043	13,913,043
Housing Development	Kayamandi Town Centre	Dignified Living	-	4,347,826	2,608,696
Housing Development	Klapmuts La Rochelle (100)	Dignified Living	2,608,696	2,608,696	2,608,696
Housing Development	La Motte Old Forest Station (±430 services and ±430 units)	Dignified Living	-	5,217,391	5,217,391
IHS: Informal Settlements	Furniture, Tools and Equipment: Informal Settlements	Dignified Living	30,000	50,000	50,000
IHS: Informal Settlements	Rehabilitation of Langrug Dam and Engineering Services	Dignified Living	5,382,608	7,447,826	600,000
IHS: Informal Settlements	Access to Basic Services	Dignified Living	1,000,000	1,000,000	1,000,000
IHS: Informal Settlements	Vehicle fleet: Informal Settlements	Good Governance and Compliance	1,200,000	-	
Town Planning	Furniture, Tools and Equipment: Town Planning	Dignified Living	85,000	95,000	100,000
Building Control	Furniture, Tools and Equipment: Building Control	Dignified Living	125,000	150,000	150,000
Development Planning	Furniture, Tools and Equipment: Spatial Planning	Dignified Living	75,000	80,000	85,000
Economic Development and Tourism	Furniture, Tools and Equipment: LED	Dignified Living	75,000	80,000	80,000
			35,403,912	**68,475,434**	**55,698,478**

10.8.3 Capital Budget 2025/26 – 2027/28- Directorate: Community and Protection Services

Table 134: Capital Budget 2025/26 – 2027/28: Directorate: Community and Protection Services

Department	Project name	Strategic Focus Area	Final budget 2025/26	Final budget 2026/27	Final budget 2027/28
COMMUNITY AND PROTECTION SERVICES					
Cemeteries	Calcatta Memorial Park	Dignified Living	48,820,550	3,500,000	8,000,000
Cemeteries	Vehicle Fleet: Cemeteries	Good Governance and Compliance	-	1,000,000	1,000,000
Community Development	Furniture, Tools and Equipment: Community Development	Good Governance and Compliance	50,000	50,000	60,000
Community Development	Social Relief Distress Vehicle	Good Governance and Compliance	500,000	-	-
Community Development	Upgrading: Early Childhood Development Centres on Municipal Land	Good Governance and Compliance	3,500,000	2,500,000	3,000,000
Community Services: Library Services	Furniture, Tools and Equipment: Pniel Library	Good Governance and Compliance	10,000	-	35,000
Community Services: Library Services	Furniture, Tools and Equipment: Kayamandi	Good Governance and Compliance	500,000	-	10,000
Community Services: Library Services	Installation of Disabled Access toilets	Dignified living	400,000	-	-
Community Services: Library Services	Library Books	Good Governance and Compliance	200,000	200,000	210,000
Community Services: Library Services	Vehicles	Good Governance and Compliance	400,000	-	300,000
Disaster Management	Re-tarring of the Stellenbosch Fire Station drill yard	Safe Valley	-	1,000,000	-
Disaster Management	Vehicle fleet: Disaster Management	Safe Valley	600,000	-	-
Environmental Management: Implementation	Furniture, Tools and Equipment: Air and Noise Control	Good Governance and Compliance	100,000	-	-
Environmental Management: Implementation	Furniture, Tools and Equipment: Environmental Management	Good Governance and Compliance	150,000	200,000	-
Environmental Management: Urban Forestry	Design and implement an electronic Urban Forestry Management tool	Green and Sustainable Valley	-	-	500,000
Environmental Management: Urban Forestry	Fencing: Urban Forestry	Good Governance and Compliance	1,000,000	-	-
Environmental Management: Urban Forestry	Furniture, Tools and Equipment: Urban Forestry	Good Governance and Compliance	-	-	2,000,000
Environmental Management: Urban Forestry	Specialised equipment: Urban Forestry	Good Governance and Compliance	-	-	2,500,000
Environmental Management: Urban Forestry	Urban Forestry: Purchasing of a trailer	Good Governance and Compliance	-	1,000,000	-
Environmental Management: Urban Forestry	Vehicle Fleet: Urban Forestry	Good Governance and Compliance	-	1,200,000	-

Department	Project name	Strategic Focus Area	Final budget 2025/26	Final budget 2026/27	Final budget 2027/28
Fire and Rescue Services	Fire Station - Jamestown	Safe Valley	1,350,000	20,000,000	3,650,000
Fire and Rescue Services	Furniture, Tools and Equipment: Fire	Good Governance and Compliance	-	500,000	100,000
Fire and Rescue Services	Rescue Equipment	Safe Valley	-	1,000,000	-
Fire and Rescue Services	Specialised Vehicles: Fire	Safe Valley	568,014	-	-
Fire and Rescue Services	Vehicle fleet: Fire Services	Safe Valley	1,000,000	-	1,000,000
Halls	Furniture, Tools and Equipment: Halls	Good Governance and Compliance	150,000	200,000	250,000
Halls	Upgrading of Halls	Dignified Living	1,000,000	1,000,000	500,000
Halls	Vehicle Fleet: Halls	Good Governance and Compliance	500,000	500,000	500,000
Law Enforcement and Security	Furniture, Tools and Equipment: Law Enforcement	Good Governance and Compliance	-	-	200,000
Law Enforcement and Security	Install and Upgrade CCTV/ LPR Cameras In WC024	Safe Valley	2,843,326	1,000,000	2,000,000
Law Enforcement and Security	Install Computerised Access Security Systems and CCTV Cameras at Municipal Buildings	Safe Valley	1,000,000	1,000,000	850,000
Law Enforcement and Security	Law Enforcement Tools and Equipment	Safe Valley	-	-	750,000
Law Enforcement and Security	Neighborhood Watch Safety equipment	Safe Valley	-	-	500,000
Law Enforcement and Security	Security Upgrades	Safe Valley	-	-	250,000
Law Enforcement and Security	Vehicle Fleet: Law Enforcement	Good Governance and Compliance	1,500,000	1,500,000	2,500,000
Parks and Cemeteries	Beautification of Parks and Cemeteries	Green and Sustainable Valley	900,000	1,000,000	1,000,000
Parks and Cemeteries	Fencing: Parks and Gardens	Safe Valley	1,000,000	1,000,000	1,000,000
Parks and Cemeteries	Furniture, Tools and Equipment: Parks and Cemetries	Good Governance and Compliance	-	300,000	200,000
Parks and Cemeteries	Purchase of Specialised Vehicles	Good Governance and Compliance	-	1,200,000	-
Parks and Cemeteries	Upgrading of Parks	Green and Sustainable Valley	1,031,963	200,000	-
Parks and Cemeteries	Urban Greening: Beautification: Main Routes and Tourist Routes	Green and Sustainable Valley	100,000	200,000	-
Parks and Cemeteries	Vehicle Fleet: Parks and Cemeteries	Good Governance and Compliance	1,000,000	-	-

Department	Project name	Strategic Focus Area	Final budget 2025/26	Final budget 2026/27	Final budget 2027/28
Protection Services	Furniture, Tools and Equipment	Good Governance and Compliance	400,000	-	400,000
Sports Grounds and Picnic Sites	Fencing: Sport Grounds (WC024)	Safe Valley	1,200,000	1,300,000	-
Sports Grounds and Picnic Sites	Furniture, Tools and Equipment: Sports	Good Governance and Compliance	300,000	350,000	400,000
Sports Grounds and Picnic Sites	Installation of cricket nets	Dignified Living	-	250,000	-
Sports Grounds and Picnic Sites	Recreational Equipment Sport	Valley of Possibility	-	-	300,000
Sports Grounds and Picnic Sites	Specialised Vehicles: Sports	Dignified Living	-	-	1,200,000
Sports Grounds and Picnic Sites	Upgrade of Netball Courts	Dignified Living	-	-	-
Sports Grounds and Picnic Sites	Upgrade of Sport Facilities	Dignified Living	2,960,870	3,000,000	3,500,000
Sports Grounds and Picnic Sites	Upgrading of Swimming Pool	Dignified Living	200,000	-	200,000
Traffic Services	Furniture, Tools and Equipment	Good Governance and Compliance	-	350,000	-
Traffic Services	Furniture, Tools and Equipment: Traffic Services	Good Governance and Compliance	-	-	200,000
Traffic Services	Replacement of vehicles	Safe Valley	-	2,500,000	2,500,000
Traffic Services	Specialised Vehicles: Traffic	Good Governance and Compliance	4,750,000	-	3,000,000
Traffic Services	Traffic Fleet	Safe Valley	1,500,000	1,500,000	3,000,000
Traffic Services	Traffic Offices	Safe Valley	100,000	-	-
			81,584,723	**50,500,000**	**47,565,000**

10.8.4 Capital Budget 2025/26 – 2027/28- Directorate: Corporate Services

Table 135: Capital Budget 2025/26– 2027/28: Directorate: Corporate Services

Department	Project name	Strategic Focus Area	Final budget 2025/26	Final budget 2026/27	Final budget 2027/28
CORPORATE SERVICES					
Information and Communications Technology (ICT)	Fibre Optic Implementation	Good Governance and Compliance	4,000,000	3,000,000	2,500,000
Information and Communications Technology (ICT)	ICT Cable Reticulation and Management	Valley of Possibility	500,000	1,000,000	1,000,000
Information and Communications Technology (ICT)	Purchase and Replacement of Computer/software and Peripheral devices	Good Governance and Compliance	3,000,000	2,500,000	2,500,000
Information and Communications Technology (ICT)	Server Storage expansion and upgrades	Good Governance and Compliance	1,000,000	2,000,000	1,000,000
Information and Communications Technology (ICT)	Upgrade and Expansion of IT Infrastructure Platforms	Good Governance and Compliance	2,000,000	2,000,000	2,000,000
Information and Communications Technology (ICT)	Upgrading Communication Network	Safe Valley	1,500,000	750,000	2,250,000
Properties and Municipal Building Maintenance	Air conditioners	Dignified Living	200,000	200,000	-
Properties and Municipal Building Maintenance	Furniture, Tools and Equipment: Property Management	Good Governance and Compliance	100,000	-	250,000
Properties and Municipal Building Maintenance	Kayamandi: Upgrading of Makapula Hall	Dignified Living	2,875,000	-	-
Properties and Municipal Building Maintenance	Structural Maintenance/Upgrade: Beltana	Valley of Possibility	26,345,000	17,500,000	-
Properties and Municipal Building Maintenance	Upgrade Millenium Hall Pniël	Dignified Living	1,800,000	-	-
Properties and Municipal Building Maintenance	Upgrading Fencing	Safe Valley	300,000	300,000	500,000
Properties and Municipal Building Maintenance	Upgrading of New Office Space: Ryneveld Street	Valley of Possibility	1,500,000	500,000	-
Properties and Municipal Building Maintenance	Upgrading: Admin Building and Community Hall	Valley of Possibility	800,000	250,000	250,000
Properties and Municipal Building Maintenance	Upgrading: Law Enforcement Offices	Safe Valley	2,000,000	500,000	500,000
Properties and Municipal Building Maintenance	Upgrading: Main Office Complex	Valley of Possibility	1,000,000	250,000	250,000
Properties and Municipal Building Maintenance	Upgrading: Municipal Court	Safe Valley	2,000,000	500,000	500,000
			50,920,000	**31,250,000**	**13,500,000**

10.8.5 Capital Budget 2025/26 – 2027/28- Directorate: Infrastructure Services

Table 136: Capital Budget 2025/26 – 2027/28: Directorate: Infrastructure Services

Department	Project name	Strategic Focus Area	Final budget 2025/26	Final budget 2026/27	Final budget 2027/28
INFRASTRUCTURE SERVICES					
Electrical Services	20MW Renewable energy project	Green and Sustainable Valley	520,000	520,000	-
Electrical Services	Ad-Hoc Provision of Streetlighting	Safe Valley	2,500,000	2,289,800	2,450,086
Electrical Services	Automatic Meter Reader	Green and Sustainable Valley	440,000	484,000	532,400
Electrical Services	Battery Storage systems and rooftop PV for critical buildings	Green and Sustainable Valley	3,452,580	3,452,580	-
Electrical Services	Bien don 66/11kV substation new	Valley of Possibility	23,847,227	44,920,700	25,000,000
Electrical Services	Cable Network: Franschhoek	Dignified Living	500,000	5,000,000	-
Electrical Services	Cable replacement 66kV	Valley of Possibility	400,000	-	31,036,500
Electrical Services	Control Room Implementation	Green and Sustainable Valley	300,000	300,000	-
Electrical Services	Demand Side Management Geyser Control	Green and Sustainable Valley	1,000,000	1,000,000	3,000,000
Electrical Services	Electricity Network: Pniël	Valley of Possibility	3,500,000	3,500,000	3,500,000
Electrical Services	Electrification INEP	Valley of Possibility	4,431,304	6,611,304	7,849,565
Electrical Services	Energy Balancing - Metering and Mini-Substations	Valley of Possibility	250,000	250,000	250,000
Electrical Services	Energy Efficiency and Demand Side Management	Green and Sustainable Valley	4,347,826	4,347,826	-
Electrical Services	Furniture, Tools and Equipment: Electrical Services	Good Governance and Compliance	333,182	366,500	403,151
Electrical Services	Hot water load control	Green and Sustainable Valley	500,000	500,000	-
Electrical Services	Integrated National Electrification Programme	Valley of Possibility	321,957	321,957	321,957
Electrical Services	Jan Marais Upgrade: Remove Existing Tx and replace with 20MVA	Valley of Possibility	4,500,000	4,500,000	-
Electrical Services	Kayamandi (Costa grounds) new substation 11 kV switching station	Valley of Possibility	17,000,000	7,500,000	-
Electrical Services	Meter Panels	Green and Sustainable Valley	250,000	250,000	250,000

Department	Project name	Strategic Focus Area	Final budget 2025/26	Final budget 2026/27	Final budget 2027/28
Electrical Services	Network Cable Replace 11 Kv	Valley of Possibility	3,300,000	3,630,000	3,993,000
Electrical Services	Replace Control Panels 66 kV and Circuit breakers	Dignified Living	2,000,000	2,500,000	-
Electrical Services	Replace Ineffective Meters	Green and Sustainable Valley	302,500	332,750	366,025
Electrical Services	SCADA Implementation	Green and Sustainable Valley	4,027,420	4,000,000	4,000,000
Electrical Services	Streetlights R304	Dignified Living	6,500,000	1,000,000	-
Electrical Services	Substation 66kV equipment (Jan Marais)	Dignified Living	1,325,284	1,590,341	1,457,812
Electrical Services	Substation 66kV equipment (Main's)	Dignified Living	1,325,284	1,590,341	1,457,812
Electrical Services	Substation 66kV equipment (Golf)	Dignified Living	1,325,284	1,590,341	1,457,812
Electrical Services	Substation 66kV equipment (Markotter)	Dignified Living	1,325,284	397,585	1,457,812
Electrical Services	System Control Centre & Upgrade Telemetry:	Dignified Living	4,356,000	4,791,600	2,506,454
Electrical Services	Third transformer and associated works 20MVA Cloetesville	Dignified Living	450,000	-	29,503,381
Electrical Services	Turnkey - EPC of Hybrid inverter with Battery Storage Systems at Stellenbosch Community Buildings	Green and Sustainable Valley	3,700,000	-	-
Electrical Services	Uninterrupted Power Supply for buildings	Safe Valley	2,000,000	-	-
Electrical Services	Upgrade transformers at Main substation 7.5MVA to 20MVA	Dignified Living	7,571,200	27,571,200	-
Electrical Services	Vehicles: Electrical Services	Dignified Living	6,350,000	350,000	-
Electrical Services	Switchgear Substation Stone	Valley of Possibility	2,250,000	-	-
Electrical Services	Switchgear Substation Groendal	Valley of Possibility	2,250,000	-	-
Electrical Services	Switchgear Substation Merriman Z	Valley of Possibility	2,250,000	-	-
Electrical Services	Switchgear Substation Curry	Valley of Possibility	2,250,000	-	-
Electrical Services	Switchgear Substation Blake 2	Valley of Possibility	-	3,500,000	-
Electrical Services	Switchgear Substation van der Stel	Valley of Possibility	-	3,500,000	-
Electrical Services	Switchgear Substation Kayamandi	Valley of Possibility	-	3,500,000	-

Department	Project name	Strategic Focus Area	Final budget 2025/26	Final budget 2026/27	Final budget 2027/28
Electrical Services	Switchgear Substation Paradyskloof	Valley of Possibility	-	3,500,000	-
Electrical Services	Switchgear Substation Cascade	Valley of Possibility	-	-	4,500,000
Electrical Services	Switchgear Substation Papegaairand	Valley of Possibility	-	-	4,500,000
Electrical Services	Switchgear Substation University	Valley of Possibility	-	-	20,000,000
Electrical Services	Switchgear Substation Technopark	Valley of Possibility	-	-	4,500,000
Electrical Services	Switchgear Substation Welgevonden	Valley of Possibility	-	-	4,500,000
Electrical Services	Battery Storage systems and rooftop PV for critical plants	Green and Sustainable Valley	3,000,000	3,000,000	3,000,000
Infrastructure Services	Furniture, Tools and Equipment: IS	Good Governance and Compliance	80,000	65,000	115,000
Project Management Unit (PMU)	Franschhoek Mooiwater 236	Dignified Living	949,566	-	-
Project Management Unit (PMU)	Furniture, Tools and Equipment: PMU	Dignified Living	75,000	110,000	120,000
Project Management Unit (PMU)	Kayamandi: Zone O (±711 services)	Dignified Living	-	2,034,783	4,665,217
Project Management Unit (PMU)	Upgrading Ad hoc Housing Projects	Dignified Living	350,000	400,000	500,000
Roads and Stormwater	Adhoc Reconstruction of Roads (WC024)	Valley of Possibility	5,000,000	5,000,000	5,000,000
Roads and Stormwater	Bridge Assessment and Design - Lacotte River Flood Resilience	Dignified Living	3,000,000	3,000,000	3,000,000
Roads and Stormwater	Bridge Assessment and Design - Stiebeuel River Pedestrian Bridges	Dignified Living	1,500,000	-	-
Roads and Stormwater	Bridge Assessment and Design Stellenbosch and surrounding	Dignified Living	1,500,000	2,000,000	
Roads and Stormwater	Devon Valley Roads - Safety Improvements Structural Repairs	Dignified Living	800,000	500,000	-
Roads and Stormwater	Furniture, Tools and Equipment: Roads and Stormwater	Good Governance and Compliance	400,000	400,000	400,000
Roads and Stormwater	George Blake Urban Upgrade	Dignified Living	-	500,000	-
Roads and Stormwater	Klapmuts Transport Network	Valley of Possibility	800,000	800,000	800,000
Roads and Stormwater	Lanquedoc Access Road and Bridge	Good Governance and Compliance	18,000,000	-	-
Roads and Stormwater	Parking Area Upgrades - Stellenbosch	Valley of Possibility	1,000,000	1,000,000	2,000,000

Department	Project name	Strategic Focus Area	Final budget 2025/26	Final budget 2026/27	Final budget 2027/28
Roads and Stormwater	Reseal Roads - Franschhoek and Surrounding	Dignified Living	-	2,000,000	2,000,000
Roads and Stormwater	Reseal Roads - Klapmuts, Raithby and Surrounding	Dignified Living	1,200,000	1,000,000	-
Roads and Stormwater	Reseal Roads - Kylemore and Surrounding	Dignified Living	1,500,000	-	1,500,000
Roads and Stormwater	Reseal Roads - Stellenbosch and Surrounding	Dignified Living	3,500,000	4,000,000	5,000,000
Roads and Stormwater	River Rehabilitation Implementation	Dignified Living	2,100,000	2,000,000	1,000,000
Roads and Stormwater	Specialised Vehicles: Roads and Stormwater	Good Governance and Compliance	-	10,000,000	2,000,000
Roads and Stormwater	Update Stormwater Masterplan	Good Governance and Compliance	1,000,000	-	-
Roads and Stormwater	Upgrade Stormwater Retention Facilities	Dignified Living	500,000	-	500,000
Roads and Stormwater	Upgrade Stormwater System	Dignified Living	500,000	300,000	600,000
Roads and Stormwater	Upgrade: Lower Dorp Street	Dignified Living	-	8,000,000	
Roads and Stormwater	Wilderbosch Extension to Trumali	Valley of Possibility	1,500,000	1,500,000	5,000,000
Roads and Stormwater	Wilderbosch Extention to Technopark	Valley of Possibility	-	1,000,000	2,000,000
Traffic Engineering	Bird Street Dualling - Adam Tas to Kayamandi	Dignified Living	-	5,000,000	5,000,000
Traffic Engineering	Furniture, Tools and Equipment: Traffic Engineering	Dignified Living	150,000	150,000	150,000
Traffic Engineering	Jamestown Transport Network - School Street	Dignified Living	18,000,000	2,000,000	-
Traffic Engineering	Main road intersection improvements: Helshoogte Rd/La Colline	Dignified Living	2,000,000	4,000,000	-
Traffic Engineering	Main Road Intersection Improvements: R44 / Merriman Street	Dignified Living	1,500,000	2,000,000	5,000,000
Traffic Engineering	Main Road Intersection Improvements: Strand / Adam Tas / Alexander	Dignified Living	2,000,000	8,000,000	15,000,000
Traffic Engineering	Nagtegaal Street Closure	Safe Valley	750,000	-	-
Traffic Engineering	Pedestrian Crossing Implementation	Safe Valley	100,000	300,000	-
Traffic Engineering	Raised Intersection Implementation	Safe Valley	500,000	500,000	600,000
Traffic Engineering	Road Safety Improvements	Safe Valley	500,000	1,000,000	1,000,000

Department	Project name	Strategic Focus Area	Final budget 2025/26	Final budget 2026/27	Final budget 2027/28
Traffic Engineering	Road Upgrades at School Precincts	Dignified Living	200,000	-	-
Traffic Engineering	Specialised Equipment: Roadmarking Machine + Trailer	Good Governance and Compliance	-	-	1,000,000
Traffic Engineering	Traffic Calming Projects: Implementation	Safe Valley	1,000,000	1,000,000	500,000
Traffic Engineering	Traffic Management Improvement Programme	Safe Valley	1,000,000	1,000,000	-
Traffic Engineering	Traffic Signal Control: Installation and Upgrading of Traffic Signals and Associated Components	Safe Valley	1,500,000	1,700,000	1,700,000
Traffic Engineering	Traffic Signal Management System	Safe Valley	1,000,000	-	-
Traffic Engineering	Universal Access Implementation	Safe Valley	-	300,000	-
Transport Planning	Adam Tas - Corridor Transport	Safe Valley	1,500,000	1,000,000	1,000,000
Transport Planning	Adam Tas - Technopark Link Road	Safe Valley	2,500,000	3,000,000	20,000,000
Transport Planning	Bicycle Lockup Facilities	Safe Valley	250,000	500,000	-
Transport Planning	Comprehensive Integrated Transport Plan	Good Governance and Compliance	914,435	2,570,435	910,522
Transport Planning	Cycle Plan - Design and Implementation	Safe Valley	750,000	500,000	500,000
Transport Planning	Koelenhof Road Network	Valley of Possibility	-	-	1,500,000
Transport Planning	Non-Motorised Transport Implementation	Safe Valley	2,000,000	2,000,000	3,000,000
Transport Planning	Non-Motorised Transport Plan	Safe Valley	-	-	2,000,000
Transport Planning	Park and Ride (Transport Interchange)	Safe Valley	2,000,000	2,000,000	2,000,000
Transport Planning	Pedestrian Streets in Stellenbosch	Safe Valley	-	500,000	-
Transport Planning	Provision of Bulk Parking Planning and Development	Safe Valley	500,000	-	-
Transport Planning	Public Transport Facilities (Taxi Ranks) Adhoc Upgrades	Safe Valley	1,000,000	1,000,000	1,000,000
Transport Planning	Public Transport Infrastructure (Public Transport Shelters and Embayments)	Valley of Possibility	200,000	400,000	400,000
Transport Planning	Public Transport Planning - WC024	Valley of Possibility	1,500,000	2,000,000	1,000,000
Transport Planning	Re-design of Bergzicht Public Transport Facility	Valley of Possibility	1,000,000	-	-

Department	Project name	Strategic Focus Area	Final budget 2025/26	Final budget 2026/27	Final budget 2027/28
Transport Planning	Stellenbosch - Bicycle network	Valley of Possibility	-	500,000	-
Transport Planning	Stellenbosch Extention Road Network	Valley of Possibility	-		1,500,000
Waste Management: Solid Waste Management	Expansion of the landfill site (New cells)	Green and Sustainable Valley	2,000,000	19,000,000	-
Waste Management: Solid Waste Management	Furniture, Tools & Equipment: Solid Waste	Dignified Living	50,000	50,000	50,000
Waste Management: Solid Waste Management	Landfill Gas to Energy	Green and Sustainable Valley	500,000	1,000,000	2,000,000
Waste Management: Solid Waste Management	Major Drop-Offs: Construction - Franschhoek	Green and Sustainable Valley	4,751,696	3,000,000	3,000,000
Waste Management: Solid Waste Management	Major Drop-offs: Construction - Klapmuts	Green and Sustainable Valley	5,199,985	4,000,000	-
Waste Management: Solid Waste Management	Mini Waste drop-off facilities	Green and Sustainable Valley	200,000	500,000	200,000
Waste Management: Solid Waste Management	Plant and Vehicles: Solid Waste	Dignified Living	4,000,000	4,000,000	3,500,000
Waste Management: Solid Waste Management	Upgrade depot and sites	Dignified Living	300,000	-	-
Waste Management: Solid Waste Management	Upgrade Material Recovery Facility	Dignified Living	1,000,000	-	-
Waste Management: Solid Waste Management	Waste containers	Green and Sustainable Valley	500,000	200,000	200,000
Waste Management: Solid Waste Management	Waste Minimisation Projects	Green and Sustainable Valley	500,000	-	-
Water and Wastewater Services: Sanitation	Compilation of Water Service Development Plan (tri-annually)	Good Governance and Compliance	400,000	400,000	400,000
Water and Wastewater Services: Sanitation	Construction of New Dwarsriver Sewer Pumpstation	Dignified Living	-	4,000,000	3,000,000
Water and Wastewater Services: Sanitation	Dorp Street Bulk Sewer Upgrade	Dignified Living	3,000,000	-	-
Water and Wastewater Services: Sanitation	Extention Of WWTW: Stellenbosch	Dignified Living	6,000,000	30,000,000	46,200,000
Water and Wastewater Services: Sanitation	Furniture, Tools & Equipment: Sanitation	Dignified Living	400,000	400,000	400,000
Water and Wastewater Services: Sanitation	Pond rehabilitation and pond pumping systems construction WWTW	Dignified Living	400,000	2,000,000	2,000,000
Water and Wastewater Services: Sanitation	Refurbish Plant and Equipment - Raithby WWTW	Dignified Living	8,000,000	2,000,000	-
Water and Wastewater Services: Sanitation	Sewer Pumpstation and Telemetry Upgrade	Dignified Living	2,500,000	1,500,000	1,500,000
Water and Wastewater Services: Sanitation	Sewerpipe Replacement	Dignified Living	6,000,000	6,000,000	8,000,000

Department	Project name	Strategic Focus Area	Final budget 2025/26	Final budget 2026/27	Final budget 2027/28
Water and Wastewater Services: Sanitation	Specialised Vehicles: Sanitation	Dignified Living	3,000,000	-	6,000,000
Water and Wastewater Services: Sanitation	Update Sewer Masterplan	Good Governance and Compliance	500,000	500,000	500,000
Water and Wastewater Services: Sanitation	Upgrade Laboratory Equipment	Dignified Living	-	-	250,000
Water and Wastewater Services: Sanitation	Upgrade of Dwarsriver Bulk Sewer network and pump lines	Dignified Living	1,000,000	1,000,000	2,000,000
Water and Wastewater Services: Sanitation	Upgrade of Ida's Valley WTP	Dignified Living	2,000,000	10,000,000	40,000,000
Water and Wastewater Services: Sanitation	Upgrade of WWTW Wemmershoek	Dignified Living	30,000,000	1,000,000	-
Water and Wastewater Services: Sanitation	Upgrade of WWTW: Klapmuts	Dignified Living	25,000,000	55,000,020	1,000,000
Water and Wastewater Services: Sanitation	Vehicles: Sanitation	Good Governance and Compliance	1,000,000	1,000,000	-
Water and Wastewater Services: Water	Bulk Water Supply Pipe and Reservoir: Stellenbosch	Valley of Possibility	100,503,600	43,281,936	-
Water and Wastewater Services: Water	Bulk Water Supply Pipe Line and Pumpstations: Franschhoek	Valley of Possibility	12,000,000	-	-
Water and Wastewater Services: Water	Bulk Water Supply Pipe: Cloetesville/ Ida's Valley	Valley of Possibility	4,000,000	24,000,000	-
Water and Wastewater Services: Water	Bulk Water Upgrades Franschhoek	Valley of Possibility	1,000,000	-	-
Water and Wastewater Services: Water	Chlorination Installation: Upgrade	Valley of Possibility	500,000	250,000	-
Water and Wastewater Services: Water	Furniture, Tools and Equipment: Water	Dignified Living	200,000	200,000	200,000
Water and Wastewater Services: Water	New Reservoir and Pipeline: Vlottenburg	Dignified Living	6,954,927	23,985,498	-
Water and Wastewater Services: Water	Reservoirs and Dam Safety	Dignified Living	250,000	250,000	2,000,000
Water and Wastewater Services: Water	Specialised Vehicles: Water	Good Governance and Compliance	1,000,000	-	-
Water and Wastewater Services: Water	Uniepark and Helshoogte Storage and Supply scheme	Dignified Living	4,000,000	-	-
Water and Wastewater Services: Water	Update Water Masterplan	Dignified Living	500,000	500,000	500,000
Water and Wastewater Services: Water	Upgrade and Replace Water Meters	Dignified Living	3,000,000	3,000,000	3,000,000
Water and Wastewater Services: Water	Vehicles: Water	Good Governance and Compliance	1,000,000	-	-
Water and Wastewater Services: Water	Water Conservation and Demand Management	Good Governance and Compliance	2,000,000	2,000,000	2,500,000

Department	Project name	Strategic Focus Area	Final budget 2025/26	Final budget 2026/27	Final budget 2027/28
Water and Wastewater Services: Water	Water Telemetry Upgrade	Good Governance and Compliance	3,250,000	1,500,000	1,500,000
Water and Wastewater Services: Water	Waterpipe Replacement	Dignified Living	6,000,000	8,000,000	8,000,000
			470,181,410	**494,506,497**	**400,654,506**

10.8.6 Capital Budget 2025/26 – 2027/28- Directorate: Financial Services

Table 137: Capital Budget 2025/26 – 2027/28: Directorate: Financial Services

Department	Project name	Strategic Focus Area	Final budget 2025/26	Final budget 2026/27	Final budget 2027/28
FINANCIAL SERVICES					
Financial Management Services	Furniture, Tools and Equipment: FS	Good Governance and Compliance	100,000	100,000	90,000
Revenue and Expenditure	Furniture, Tools and Equipment: Rev n Exp	Good Governance and Compliance	150,000	150,000	80,000
Supply Chain Management	Furniture, Tools and Equipment: SCM	Good Governance and Compliance	150,000	150,000	80,000
Financial Management Services	Vehicle Fleet: FMS	Good Governance and Compliance	3,400,000	1,000,000	-
Supply Chain Management	Upgrade Municipal Stores	Good Governance and Compliance	500,000	1,000,000	1,000,000
			4.300,000	**2,400,000**	**1,250,000**

10.9 National and Provincial Investment

The following tables depict the National and Provincial allocations to the municipality over the MTREF period. It should be noted that the information is subject to change depending on fiscal constraints and the availability of resources.

The table below sets out the allocations by the national government for the MTREF period for Stellenbosch Municipality.

As indicated in the table below, the total National allocation for Stellenbosch amounts to **R312,4 million** for the 2025/26 financial year.

Table 138: National and Provincial Investment

National Allocations / Provincial	2025/26	2026/27	2027/28
Stellenbosch Municipality			
Equitable Share	231,793,000	246,166,000	257,298,000
Integrated Urban Development Grant	64,530,000	46,603,000	48,691,000
Integrated National Electrification Programme (Municipal) Grant (Schedule 5)	6,188,000	9,943,000	10,392,000
Energy Efficiency and Demand Side Management Grant	5,000,000	5,000,000	
Local Government Financial Management Grant	1,700,000	1,800,000	1,900,000
EPWP Integrated Grant for Municipalities	3,202,000	-	-
Total	**312,413,000**	**309,512,000**	**318,281,000**

The table below sets out the allocations by the provincial government for the MTREF period for Stellenbosch Municipality.

As indicated in the table below, the total Provincial allocation for Stellenbosch Municipality amounts to **R46 882** million for the 2025/26 financial year.

Table 139: Provincial allocation to the Stellenbosch Municipality

WCG Departments and funding	2025/26	2026/27	2027/28
Department of Local Government			
Community Development Workers Operational Support Grant	38,000	38,000	39,900
Infrastructure			
Financial Assistance to Municipalities for Maintenance and Construction of Transport Infrastructure	335,000	335,000	377,000
Informal Settlements Upgrading Partnership Grant	14,212,000	16,875,000	11,000,000
Title Deeds Restoration Grant	1,162		-
Human Settlements Development Grant (BENEFICIARIES)	17,803,000	111,693,000	114,443,000
Environmental Affairs and Development Planning			
Regional Socio-Economic Project/violence through urban upgrading (RSEP/VPUU)	800,000	-	-
Mobility			
Integrated Transport Planning	656,000	656,000	686,000

WCG Departments and funding	2025/26	2026/27	2027/28
Financial assistance to municipalities for the maintenance and construction of transport infrastructure	380,000	350,000	366,000
Cultural Affairs and Sport			
Development of sport and recreation Facilities	300,000		
Community Library Service Grant	-	-	-
Total Transfers from Provincial Departments	**46,882,000**	**129,597,000**	**126,544,000**
District Municipality			
Cape Winelands District Grant	100,000	-	-
Total	**51,120,000**	**129,597,000**	**126,544,000**

CHAPTER 11:

Organisational Scorecard (5 – years)

The Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) requires that municipalities prepare a Service Delivery and Budget Implementation Plan (SDBIP) as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their strategic planning tool, the Integrated Development Plan (IDP). The SDBIP is a contract between the Council, administration, and the community. It gives effect to the IDP and budget of the municipality.

The municipal budget shall give effect to the Strategic Focus Areas as contained in the IDP. The Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) shall contain details on the execution of the budget and information on programmes and projects. Quarterly, half-yearly, and annual performance reports must also be submitted to the Council as a means to monitor the implementation of the predetermined objectives as contained in the IDP.

The SDBIP is a one-year detailed implementation plan that gives effect to the IDP and Budget of the municipality. It is a contract between the administration, Council, and community expressing the goals and objectives set by the Council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis for measuring the performance in service delivery against end-year targets and implementing the budget.

Indicators developed for the Stellenbosch Municipality address the Strategic Focus Areas (SFAs) of the municipality. The municipality utilises the one-year TL SDBIP to ensure that it delivers its service delivery mandate by indicating clear indicators and targets. These indicators also form the basis of the performance plans of the Directors, hence, the Directors are being evaluated on the approved TL SDBIP indicators.

The five necessary components are:

1. Monthly projections of revenue to be collected for each month;
2. Monthly projections of expenditure (operating and capital) and revenue for each vote;
3. Quarterly projections of service delivery targets and performance indicators;
4. Ward information for expenditure and service delivery; and
5. Detailed capital works plan broken down by ward over three years

11.1 Five-Year Top-Level Service Delivery and Budget Implementation Plan (SDBIP)

The SDBIP gives effect to the Integrated Development Plan (IDP) and is essentially the management and implementation tool setting out the quarterly service delivery targets.

The Top Layer SDBIP includes the main service delivery indicators of the municipality. The following table reflects the 5-year Implementation Plan of the Integrated Development Plan:

11.2 SFA 1 – Valley of Possibility

SFA 1 – Valley of Possibility																			
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	Baseline (2021/22)	5-year target	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Outer years 2027 - 2032	NKPA link	NDP Link	PSO (VIP) link	CWDM link	PDO link	SDG LINK	Delivery Indicator
KPI001	Planning and Economic Development	Submission of the Economic Development Strategy to the MayCo	Number of Economic Development Strategies submitted to the MayCo by 31 May	Programme	All	New KPI	1	n/a	n/a	n/a	n/a	n/a	n/a	NKPA 3	NDP 1	VIP 2	CWDM 1	PDO 1.1	SDG 8	Output
KPI002	Planning and Economic Development	Submission of the revised Economic Development Strategy to the Municipal Manager	Number of revised Economic Development Strategies submitted to the Municipal Manager by 30 June	Programme	All	New KPI	4	n/a	n/a	1	1	1	n/a	NKPA 3	NDP1	VIP 2	CWDM 1	PDO 1.1	SDG 8	Output
KPI003	Planning and Economic Development	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	Number of job opportunities created through the municipality's local economic development initiatives including capital projects by 30 June	Programme	All	1 120	1 100-per annum	1 400	1 100	1 100	1 100	1 100	n/a	NKPA 3	NDP 1	VIP 2	CWDM 1	PDO 1.1	SDG 8	Output
KPI004	Planning and Economic Development	Submission of Land-use applications to the Municipal Planning	Percentage of Land-use applications submitted to the MPT within	Programme	All	66.66 %	75% of land-use applications submitted to the Municipal	75%	75%	75%	75%	75%	n/a	NKPA 3	NDP 1	VIP 2	CWDM 1	PDO 2.4	SDG 11	Outcome

SFA 1 – Valley of Possibility																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP Link**	**PSO (VIP) link**	**CWDM link**	**PDO link**	**SDG LINK**	**Delivery Indicator**
		Tribunal (MPT) within 120 days from the conclusion of the administrative processing of the application	120 days from the conclusion of the administrative processing of the application				MPT within 120 days from the conclusion of the administrative processing of the application													
KPI005	Planning and Economic Development	Provide training opportunities to entrepreneurs and Small, Medium and Micro Enterprises (SMMEs)	Number of quarterly training opportunities provided to entrepreneurs and SMMEs	Programme	All	11	4 per annum	4	4	4	4	4	n/a	NKPA 3	NDP 1	VIP 2	CWDM 1	PDO 1.2	**SDG 8**	**Output**
KPI006	Planning and Economic Development	Submission of the revised Spatial Development Framework (SDF) to the Council	Number of revised SDFs submitted to the Council by 30 June	Programme	All	1	1 per annum	1	1	n/a	n/a	n/a	n/a	NKPA 3	NDP 1	VIP 2	CWDM 1	PDO2.4	**SDG 11; 15**	**Output**
KPI007	Planning and Economic Development	Submission of the revised Housing Pipeline (document) to the MayCo	Number of revised Housing Pipelines (document) submitted to the MayCo by 31 May	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 3	NDP 1	VIP 2	CWDM 1	PDO4.1	**SDG 11**	**Output**

SFA 1 – Valley of Possibility																		
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP Link**	**PSO (VIP) link**	**CWDM link**	**PDO link**	**SDG LINK**	**Delivery Indicator**
KPI008	Planning and Economic Development	Submission of the draft Rural Economic Development Strategy to the Municipal Manager	Number of draft Rural Economic Development Strategies submitted to the Municipal Manager by 30 June	Key Initiative	All	New KPI	1 per annum	n/a	n/a	n/a	n/a	n/a	n/a	NKPA 3	NDP 1	VIP 2	CWDM 1	PDO 1.1	SDG 8	**Output**

11.3 SFA 2 – Green and Sustainable Valley

SFA 2 – Green and Sustainable Valley																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
KPI009	Infrastructure Services	Construction of a new intake substation in Dwarsriver Valley	Number of new intake substations constructed in Dwarsriver Valley by 30 June	Project	4	New KPI	1 Per annum	n/a	n/a	n/a	1	N/A	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 4.1	**SDG9**	**Output**
KPI010	Infrastructure Services	Installation of the SCADA Master Station	Number of SCADA Master Stations installed by 30 June	Project	All	New KPI	1 Per annum	n/a	1	n/a	n/a	n/a	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 4.1	**SDG 9**	**Output**
KPI011	Infrastructure Services	Construction of a new landfill cell at the Stellenbosch Landfill Facility	Number of new landfill cells constructed at the Stellenbosch Landfill Facility by 30 June	Project	All	New KPI	1 Per annum	n/a	1	n/a	n/a	n/a	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 4.1	**SDG 9**	**Output**
KPI012	Community and Protection Services	Establishment of a Friends Group for the nature reserves and areas	Number of Friends Groups for the nature reserves and areas established by 30 June	Key Initiative	All	New KPI	n/a	n/a	n/a	n/a	n/a	n/a	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 2.4	**SDG 15**	**Output**

SFA 2 – Green and Sustainable Valley																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
KPI013	Community and Protection Services	Submission of a revised Friends Group Memorandum of Understanding (MOU) to the Municipal Manager	Number of revised Friends Group MOUs submitted to the Municipal Manager by 30 June	Programme	All	New KPI	1 per annum	n/a	n/a	1	n/a	1	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 42.4	**SDG 11**	**Output**
KPI014	Planning and Economic Development	Process building plan applications of <500sqm within 30 days after the date of receipt	Percentage of building plan applications of <500sqm processed within 30 days after the date of receipt	Programme	All	62,35%	60% per annum	70%	60%	60%	60%	60%	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 4.1	**SDG11**	**Output**
KPI015	Infrastructure Services	Submission of a Draft Organic Waste Plan to the Municipal Manager	Number of Draft Organic Waste Plans submitted to the Municipal Manager by 30 June	Key Initiative	All	New KPI	1 per annum	n/a	n/a	n/a	n/a	1	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 2.4	**SDG 15**	**Output**
KPI016	Infrastructure Services	Reduce organic waste	Percentage of organic waste reduced by 30 June	Programme	All	42%	20% per annum	20%	20%	20%	20%	20%	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 2.4	**SDG 15**	**Output**

SFA 2 – Green and Sustainable Valley																			
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	Baseline (2021/22)	5-year target	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Outer years 2027 - 2032	NKPA link	NDP link	PSO link	CWDM link	PDO link	SDG link	Delivery Indicator
KPI017	Infrastructure Services	Submission of the Fourth Generation Integrated Waste Management (IWMP) Plan to the MayCo	Number of Fourth Generation IWM Plans submitted to the MayCo by 30 June	Programme	All	New KPI	1 per annum	n/a	n/a	n/a	1	n/a	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 2.7	SDG 15	Output
KPI018	Infrastructure Services	Submission of a Waste Reclaimers Strategy to the Municipal Manager	Number of Waste Reclaimers Strategies submitted to the Municipal Manager by 30 June	Key Initiative	All	New KPI	1 per annum	n/a	n/a	1	n/a	n/a	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 4.1	SDG 15	Output
KPI019	Infrastructure Services	Submission of a Service Level Charter to the Municipal Manager	Number of Service Level Charters submitted to the Municipal Manager by 30 June	Key Initiative	All	New KPI	1 per annum	n/a	1	n/a	n/a	n/a	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 4.1	SDG 15	Output
KPI020	Infrastructure Services	Conduct an external audit of the Stellenbosch Municipal Waste Disposal Facilities	Number of external audits of the Stellenbosch Municipal Waste Disposal Facilities conducted by 30 June	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 2.1	SDG 15	Output

SFA 2 – Green and Sustainable Valley																			
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	Baseline (2021/22)	5-year target	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Outer years 2027 - 2032	NKPA link	NDP link	PSO link	CWDM link	PDO link	SDG link	Delivery Indicator
KPI021	Infrastructure Services	Implementation of identified waste minimisation projects	Number of identified waste minimisation projects implemented by 30 June	Programme	All	2	2 per annum	2	2	2	2	2	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 2.1	**SDG 15**	**Output**
KP022	Infrastructure Services	Wastewater quality measured ito the Department of Water and Sanitation's License Conditions for physical and micro parameters	Percentage of wastewater quality compliance as per the analysis certificate, measured quarterly	Programme	All	51.75%	70% per annum	70%	70%	70%	70%	70%	n/a	NKPA 6	NDP 2	VIP 2	CWDM 2	PDO 4.4	**SDG 6**	**Outcome**
KPI023	Community and Protection Services	Submission of the revised Facility Management Plan to MayCo	Number of revised Facility Management Plans submitted to MayCo by 31 May	Programme	All	1	1 per annum	n/a	n/a	n/a	n/a	n/a	n/a	NKPA 9	NDP 8	VIP 5	CWDM 1	PDO 1.1	**SDG 9**	**Output**
KPI063	Infrastructure Services	Installation of a SCADA telemetry system at the Jan Marais electrical substation	Number of SCADA telemetry systems installed at the Jan Marais electrical substation by 30 June	Project	All	New KPI	1 Per annum	n/a	n/a	1	n/a	n/a	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 4.1	**SDG 9**	**Output**

11.4 SFA 3 – Safe Valley

SFA 3 – Safe Valley																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
KPI024	Community and Protection Services	Submission of the revised Disaster Management Plan to the Municipal Manager	Number of revised Disaster Management Plans submitted to the Municipal Manager by 31 March	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 9	NDP 8	VIP 5	CWDM 2	PDO 3.1	**SDG 13**	**Output**
KPI025	Community and Protection Services	Submission of the revised Safety and Security Strategy to the Municipal Manager	Number of revised Safety and Security Strategies submitted to the Municipal Manager by 30 April	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 7	NDP 6	VIP 5	CWDM 2	PDO 3.2	**SDG 16**	**Output**
KPI026	Community and Protection Services	Submission of the revised Traffic Management Plan to the Municipal Manager	Number of revised Traffic Management Plans submitted to the Municipal Manager by 31 March	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 7	NDP 6	VIP 5	CWDM 2	PDO 3.2	**SDG 16**	**Output**

11.5 SFA 4 – Dignified Living

SFA 4 – Dignified Living																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
KPI027	Infrastructure Services	Installation of new standpipes	Number of new standpipes installed by 30 June	Programme	All	New KPI	50 new standpipes installed by 30 June	50	n/a	n/a	n/a	n/a	n/a	NKPA 8	NDP 2	VIP 5	CWDM 2	PDO 4.4	**SDG 9**	**Output**
KPI028	Infrastructure Services	Provision of waterborne toilet facilities in informal settlements as identified by the Department: Integrated Human Settlements	Number of waterborne toilet facilities provided in Informal settlements as identified by the Department: Integrated Human Settlements by 30 June	Programme	All	0	50 per annum	50	20	25	30	50	n/a	NKPA 2	NDP 2	VIP 5	CWDM 2	PDO 4.4	**SDG 9**	**Output**
KPI029	Infrastructure Services	Limit unaccounted electricity to less than 9% annually {(Number of Electricity Units Purchased and / or Generated - Number of Electricity Units Sold (incl. Free basic electricity)) / Number of Electricity Units	Percentage of average electricity losses, measured by 30 June	Programme	All	9,60%	<9% per annum	<9%	<9%	<9%	<9%	<9%	n/a	NKPA 9	NDP 8	VIP 5	CWDM 3	PDO 4.4	**SDG 12**	**Outcome**

SFA 4 – Dignified Living																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
		Purchased and/or Generated) x 100}																		
KPI030	Infrastructure Services	Water quality measured quarterly ito the SANS 241 physical and micro parameters	Percentage of water quality level as per the analysis certificate, measured quarterly	Programme	All	95%	90% per annum	90%	90%	90%	90%	90%	n/a	NKPA 2	NDP 2	VIP 2	CWDM 1	PDO 4.4	**SDG 7**	**Outcome**
KPI031	Infrastructure Services	Limit unaccounted water to less than 25%	Percentage of average unaccounted water, measured by 30 June	Programme	All	18.70%	<25% per annum	<25%	<25%	<25%	<25%	<25%	n/a	NKPA 3	NDP 3	VIP 5	CWDM 2	PDO 4.5	**SDG 7**	**Outcome**
KPI032	Financial Services	Registered indigent formal households with access to free basic water (NKPI Proxy - MSA, Reg. S10(a), (b)	Percentage of registered indigent formal households with access to free basic water, measured quarterly	Programme	All	100%	100% per annum	100%	100%	100%	100%	100%	n/a	NKPA 6	NDP 2	VIP 5	CWDM 2	PDO 4.4	**SDG 7**	**Outcome**

SFA 4 – Dignified Living																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
KPI033	Financial Services	Registered indigent formal households with access to free basic electricity provided by the municipality (NKPI Proxy - MSA, Reg. S10(a), (b)	Percentage of registered indigent formal households with access to free basic electricity provided by the municipality, measured quarterly	Programme	All	100%	100% per annum	100%	100%	100%	100%	100%	n/a	NKPA 6	NDP 2	VIP 5	CWDM 3	PDO 4.4	**SDG 7**	**Outcome**
KPI034	Financial Services	Registered indigent formal households with access to free basic refuse removal (NKPI Proxy - MSA, Reg. S10(a), (b)	Percentage of registered indigent formal households with access to free basic refuse removal, measured quarterly	Programme	All	100%	100% per annum	100%	100%	100%	100%	100%	n/a	NKPA 7	NDP 3	VIP 5	CWDM 3	PDO 4.4	**SDG 7**	**Outcome**
KPI035	Financial Services	Registered indigent formal households with access to free basic sanitation (NKPI Proxy - MSA, Reg. S10(a), (b)	Percentage of registered indigent formal households with access to free basic sanitation, measured quarterly	Programme	All	100%	100% per annum	100%	100%	100%	100%	100%	n/a	NKPA 8	NDP 4	VIP 5	CWDM 3	PDO 4.4	**SDG 7**	**Outcome**

SFA 4 – Dignified Living																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
KPI036	Financial Services	Formal households with access to water (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to water, measured quarterly	Programme	All	26 825	27 000 per annum	26 000	27 000	27 000	27 000	27 000	n/a	NKPA 8	NDP 4	VIP 5	CWDM 3	PDO 4.4	**SDG 7**	**Outcome**
KPI037	Financial Services	Formal households with access to electricity (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to electricity, measured quarterly	Programme	All	26 825	27 000 per annum	26 000	27 000	27 000	27 000	27 000	n/a	NKPA 8	NDP 4	VIP 5	CWDM 3	PDO 4.4	**SDG 7**	**Outcome**
KPI038	Financial Services	Formal households with access to refuse removal (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to refuse removal, measured quarterly	Programme	All	26 825	27 000 per annum	26 000	27 000	27 000	27 000	27 000	n/a	NKPA 8	NDP 4	VIP 5	CWDM 3	PDO 4.4	**SDG 7**	**Outcome**
KPI039	Financial Services	Formal households with access to sanitation (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to sanitation, measured quarterly	Programme	All	26 825	27 000 per annum	26 000	27 000	27 000	27 000	27 000	n/a	NKPA 8	NDP 4	VIP 5	CWDM 3	PDO 4.4	**SDG 7**	**Outcome**

11.6 SFA 5 – Good Governance and Compliance

SFA 5 – Good Governance and Compliance																			
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	Baseline (2021/22)	5-year target	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Outer years 2027 - 2032	NKPA link	NDP link	PSO link	CWDM link	PDO link	SDG link	Delivery Indicator
KPI040	Financial Services	Actual expenditure of the approved Capital Budget for the municipality by 30 June (NKPI - MSA, Reg. S10(c))	Percentage of the approved Capital Budget for the municipality actually spent by 30 June	Programme	All	84,29%	90% per annum	90%	90%	90%	90%	90%	n/a	NKPA 9	NDP 8	VIP 5	CWDM 3	PDO 5.9	**SDG 9**	**Input**
KPI041	Planning and Economic Development	Submission of the revised Integrated Zoning Scheme to the MayCo	Number of revised Integrated Zoning Schemes submitted to the MayCo by 30 June	Key Initiative	All	New KPI	1 per annum	1	n/a	n/a	n/a	n/a	n/a	NKPA 11	NDP 4	VIP 5	CWDM 1	PDO 1.3	**SDG15**	**Output**
KPI042	Financial Services	Financial viability measured in terms of the available cash to cover fixed operating expenditure (NKPI Proxy - MSA, Reg. S10(g)(iii))	Cost coverage as at 30 June annually [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation)	Programme	All	3	4 per annum	4	4	4	4	4	n/a	NKPA 9	NDP 8	VIP 5	CWDM 3	PDO 5.8	**SDG 16**	**Input**
KPI043	Financial Services	Achieve an average payment percentage of 96% by 30 June	(Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance -	Programme	All	96%	96% per annum	96%	96%	96%	96%	96%	n/a	NKPA 10	NDP 9	VIP 5	CWDM 3	PDO 5.9	**SDG 16**	**Input**

SFA 5 – Good Governance and Compliance																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
		(Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100	Bad Debts Written Off) / Billed Revenue x 100																
KPI044	Office of the Municipal Manager	Employment equity appointments made within the financial year in the three highest levels of management	Percentage of employment equity appointments made within the financial year in the three highest levels of management, measured by 30 June	Programme	All	33,30%	50% per annum	50%	50%	50%	50%	50%	n/a	NKPA 9	NDP 8	VIP 5	CWDM 3	PDO 5.6	**SDG 16**	**Output**
KPI045	Corporate Services	The percentage of the payroll budget spent on implementing the Municipal Workplace Skills Plan (NKPI Proxy-MSA, Reg. S10(f))	Percentage of the municipality's payroll budget actually spent on implementing its Workplace Skills Plan ((Total Actual Training Expenditure / Total Annual payroll Budget) x 100), measured by 30 June	Programme	All	0.43%	0.20% per annum	0.20%	0.20%	0.20%	0.20%	0.20%	n/a	NKPA 10	NDP 9	VIP 5	CWDM 3	PDO 5.7	**SDG 16**	**Input**

SFA 5 – Good Governance and Compliance																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
KPI046	Financial Services	Financial viability measured in terms of the municipality's ability to meet its service debt obligations (NKPI Proxy - MSA, Reg. S10(g)(i))	Debt coverage ratio ((Total operating revenue - operating grants received) / (Debt service payments due within the year)) measured by 30 June	Programme	All	17,55%	15% per annum	15%	15%	15%	15%	15%	n/a	NKPA 5	NDP 8	VIP 5	CWDM 3	PDO 5.6	**SDG 16**	**Input**
KPI047	Financial Services	Financial viability measured in terms of the outstanding service debtors (NKPI Proxy - MSA, Reg. S10(g)(ii))	Service debtors to revenue ratio – (Total outstanding service debtors / revenue received for services) measured by 30 June	Programme	All	15,56%	27% per annum	27%	27%	27%	27%	27%	n/a	NKPA 5	NDP 9	VIP 5	CWDM 3	PDO 5.7	**SDG 16**	**Input**
KPI048	Office of the Municipal Manager	Submission of the revised Risk-Based Audit Plan (RBAP) to the Audit and Performance Audit Committee (APAC)	Number of revised RBAPs submitted to the APAC by 30 June	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 5	NDP 8	VIP 5	CWDM 3	PDO 5.5	**SDG 16**	**Output**
KPI049	Office of the Municipal Manager	Submission of the Auditor General of South Africa (AGSA) Audit Action Plan (AAP) to the APAC	Number of AGSA Audit Action Plans submitted to the APAC by 31 March	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA5	NDP 8	VIP 5	CWDM 3	PDO 5.5	**SDG 16**	**Output**

SFA 5 – Good Governance and Compliance																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
KPI050	Office of the Municipal Manager	Submission of the revised Strategic Risk Register (SRR) to the Risk Management Committee	Number of revised SRRs submitted to the Risk Management Committee by 30 June	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 5	NDP 9	VIP 5	CWDM 3	PDO 5.6	**SDG 16**	**Output**
KPI051	Corporate Services	Submission of the revised Information and Communication Technology (ICT) Backup Disaster Recovery Plan to the ICT Steering Committee	Number of revised ICT Backup Disaster Recovery Plans submitted to the ICT Steering Committee by 31 March	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 5	NDP 8	VIP 5	CWDM 3	PDO 5.1	**SDG 16**	**Output**
KPI052	Corporate Services	Submission of the revised Strategic ICT Plan to the ICT Steering Committee	Number of revised Strategic ICT Plans submitted to the ICT Steering Committee by 31 March	Programme	All	1	1 per annum	1	1	1	1	1	1	NKPA 5	NDP 9	VIP 5	CWDM 3	PDO 5.2	**SDG 16**	**Output**
KPI053	Office of the Municipal Manager	Submission of the draft Integrated Development Plan (IDP) to the Council	Number of draft IDPs submitted to the Council by 31 March	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 5	NDP 4	VIP 5	CWDM 3	PDO 5.4	**SDG 16**	**Output**
KPI054	Office of the Municipal Manager	Submission of the IDP / Budget / SDF time schedule (process plan) to the Council	Number of IDP / Budget / SDF time schedules (process plan) submitted to the Council by 31 August	Programme	All	1	1 per annum	1	1	1	1	1	1	NKPA 5	NDP 4	VIP 5	CWDM 3	PDO 5.4	**SDG 16**	**Output**

SFA 5 – Good Governance and Compliance																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
KPI055	Infrastructure Services	Submission of the revised Sewer Master Plan to the Municipal Manager	Number of revised Sewer Master Plans submitted to the Municipal Manager by 30 June	Programme	All	New KPI	1 per annum	1	1	1	1	1	1	NKPA 5	NDP 4	VIP 5	CWDM 3	PDO 5.4	**SDG 16**	**Output**
KPI056	Infrastructure Services	Submission of the revised Electrical Master Plan to the Council	Number of revised Electrical Master Plans submitted to the Council by 30 June	Programme	All	New KPI	1 per annum	n/a	1	1	1	1	1	NKPA 5	NDP 8	VIP 5	CWDM 3	PDO 4.4	**SDG 16**	**Output**
KPI057	Corporate Services	Submission of the draft Smart City Framework to the Municipal Manager	Number of draft Smart City Frameworks submitted to the Municipal Manager by 31 May	Key Initiative	All	1	1 per annum	n/a	n/a	1	n/a	n/a	n/a	NKPA 5	NDP 4	VIP 5	CWDM 3	PDO 5.4	**SDG 16**	**Output**
KPI058	Corporate Services	Submission of an Integrated Property Maintenance Plan to the Municipal Manager	Number of Integrated Property Maintenance Plans submitted to the Municipal Manager by 30 June	Key Initiative	All	New KPI	1 per annum	1	n/a	n/a	n/a	n/a	n/a	NKPA 5	NDP 4	VIP 5	CWDM 3	PDO 5.4	**SDG 16**	**Output**
KPI059	Office of the Municipal Manager	Submission of the revised Communication Policy to the MayCo	Number of revised Communication Policies submitted to the MayCo by 31 May	Key Initiative	All	New KPI	1 per annum	1	1	1	1	1	n/a	NKPA5	NDP 4	VIP 5	CWDM 3	PDO 5.4	**SDG 16; 17**	**Output**

SFA 5 – Good Governance and Compliance																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
KPI060	Infrastructure	Submission of the updated Comprehensive Integrated Transport Plan (CITP) 2023 - 2028 to the Municipal Manager	Number of updated CITPs 2023 - 2028 submitted to the Municipal Manager by 31 May	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA5	NDP 4	VIP 5	CWDM 3	PDO 5.4	**SDG 9; 16**	**Output**
KPI062	Planning and Economic Development	Submission of the draft revised Integrated Zoning Scheme to the MayCo	Number of draft revised Integrated Zoning Schemes submitted to the MayCo by 30 June	Programme	All	1	1 per annum	n/a	1	n/a	1	n/a	n/a	NKPA 11	NDP 4	VIP 5	CWDM 1	PDO 1.3	**SDG15**	**Output**

Note: The Five-year Municipal Scorecard will be updated in accordance with the approved Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP). The TL SDBIP must be approved by the Executive Mayor within 28 days after the adoption of the Municipal Budget, to be tabled in the Council during May.

CHAPTER 12:

Implementation, Monitoring and Review (1 – year)

The Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) requires that municipalities prepare a Service Delivery and Budget Implementation Plan (SDBIP) as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their strategic planning tool, the Integrated Development Plan (IDP). The SDBIP is a contract between Council, administration, and the community. It gives effect to the IDP and budget of the municipality.

The municipal budget shall give effect to the Strategic Focus Areas as contained in the IDP. The Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) shall contain details on the execution of the budget and information on programmes and projects. Quarterly, half-yearly and annual performance reports must also be submitted to the Council as a means to monitor the implementation of the predetermined objectives as contained in the IDP.

The SDBIP is a one–year detailed implementation plan which gives effect to the IDP and Budget of the municipality. It is a contract between the administration, Council and community expressing the goals and objectives set by the Council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis of measuring the performance in service delivery against end year targets and implementing budget.

Indicators developed for the Stellenbosch Municipality addresses the Strategic Focus Areas of the municipality. The municipality utilises the one-year TL SDBIP to ensure that it delivers of its service delivery mandate by indicating clear indicators and targets. These indicators also form the basis of the performance plans of the Directors, hence, the Directors are being evaluated on the approved TL SDBIP indicators.

The **five** necessary components are:

- Monthly projections of revenue to be collected for each month;
- Monthly projections of expenditure (operating and capital) and revenue for each vote;
- Quarterly projections of service delivery targets and performance indicators;
- Ward information for expenditure and service delivery; and
- Detailed capital works plan broken down by ward over three years.

Note ***This chapter, the one-year Municipal Scorecard, will be updated in accordance with the approved Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) 2025/26 during June 2025 and, therefore, it is subject to change. The TL SDBIP 2025/26 must be approved by the Executive Mayor within 28 days after the adoption of the Municipal Budget to be tabled in the Council in May 2025.***

12.1 SFA 1 – Valley of Possibility

SFA 1 – Valley of Possibility													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result (2023/24)	Annual Target 2025/26	TOP LAYER: Service Delivery and Budget Implementation Plan (2025/26)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI002	Planning and Economic Development	Submission of the revised Economic Development Strategy to the Municipal Manager	Number of revised Economic Development Strategies submitted to the MayCo by 31 May	Programme	All	1 per annum	New KPI	1 revised Economic Development Strategy submitted to the MayCo by 31 May	n/a	n/a	n/a	1	Output
KPI003	Planning and Economic Development	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	Number of job opportunities created through the municipality's local economic development initiatives including capital projects by 30 June	Programme	ALL	1 100 per annum	1 449	1 100 job opportunities created through the municipality's local economic development initiatives including capital projects by 30 June	330 (330)	660 (660)	990 (990)	1 100 (1 100)	Output
KPI004	Planning and Economic Development	Submission of Land-use applications to the Municipal Planning Tribunal (MPT) within 120 days from the conclusion of the administrative processing of the application	Percentage of Land-use applications submitted to the MPT within 120 days from the conclusion of the administrative processing of the application	Programme	ALL	75% per annum	100%	75% of land-use applications submitted to the MPT within 120 days from the conclusion of the administrative processing of the application	75%	75%	75%	75%	Output
KPI005	Planning and Economic Development	Provide training opportunities to entrepreneurs and Small, Medium and Micro Enterprises (SMMEs)	Number of quarterly training opportunities provided to entrepreneurs and SMMEs	Programme	All	4 per annum	22	4 quarterly training opportunities provided to entrepreneurs and SMMEs	1 (1)	1 (2)	1 (3)	1 (4)	Output
KPI007	Planning and Economic Development	Submission of the revised Housing Pipeline (document) to the MayCo	Number of revised Housing Pipelines (document) submitted to the MayCo by 31 May	Programme	ALL	1 per annum	1	1 revised Housing Pipeline (document) submitted to the MayCo by 31 May	n/a	n/a	n/a	1	Output

12.2 SFA 2 – Green and Sustainable Valley

SFA 2 – Green and Sustainable Valley													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result (2023/24)	Annual Target 2025/26	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2025/26)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI009	Infrastructure Services	Construction of a new intake substation in Dwarsriver Valley	Number of new intake substations constructed in Dwarsriver Valley by 30 June	Project	All	1 per annum	New KPI	1 new intake substation constructed in Dwarsriver Valley by 30 June	n/a	n/a	n/a	1	Output
KPI014	Planning and Economic Development	Process building plan applications of <500sqm within 30 days after the date of receipt	Percentage of building plan applications of <500sqm processed within 30 days after the date of receipt	Programme	All	60% per annum	42.91%	60% of building plan applications of <500sqm processed within 30 days after the date of receipt	60%	60%	60%	60%	Outcome
KPI016	Infrastructure Services	Reduce organic waste	Percentage of organic waste reduced by 30 June	Programme	All	20% per annum	51.30%	20% of organic waste reduced by 30 June	n/a	n/a	n/a	20%	Output
KPI017	Infrastructure Services	Submission of the Fourth Generation Integrated Waste Management (IWMP) Plan to the MayCo	Number of Fourth Generation IWM Plans submitted to the MayCo by 30 June	Programme	All	1 per annum	New KPI	1 Fourth Generation IWM Plan submitted to the MayCo by 30 June	n/a	n/a	n/a	1	Output
KPI018	Infrastructure Services	Submission of a Waste Reclaimers Strategy to the Municipal Manager	Number of Waste Reclaimers Strategies submitted to the Municipal Manager by 30 June	Key Initiative	All	1 per annum	New KPI	1 Waste Reclaimers Strategy submitted to the Municipal Manager by 30 June	n/a	n/a	n/a	1	Output
KPI020	Infrastructure Services	Conduct an external audit of the Stellenbosch Municipal Waste Disposal Facilities	Number of external audits of the Stellenbosch Municipal Waste Disposal Facilities conducted by 30 June	Programme	All	1 per annum	1	1 external audit of the Stellenbosch Municipal Waste Disposal Facilities conducted by 30 June	n/a	n/a	n/a	1	Output

SFA 2 – Green and Sustainable Valley													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result (2023/24)	Annual Target 2025/26	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2025/26)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI021	Infrastructure Services	Implementation of identified waste minimisation projects	Number of identified waste minimisation projects implemented by 30 June	Programme	All	2 per annum	2	2 identified waste minimisation projects implemented by 30 June	n/a	n/a	1 (1)	1 (2)	Output
KPI022	Infrastructure Services	Wastewater quality measured ito the Department of Water and Sanitation's License Conditions for physical and micro parameters	Percentage of wastewater quality compliance as per the analysis certificate, measured quarterly	Programme	All	70% per annum	46.04%	70% of wastewater quality compliance as per the analysis certificate, measured quarterly	70%	70%	70%	70%	Outcome

12.3 SFA 3 – Safe Valley

SFA 3 – Safe Valley													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result 2023/24)	Annual Target 2025/26	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2025/26)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI024	Community and Protection Services	Submission of the revised Disaster Management Plan to the Municipal Manager	Number of revised Disaster Management Plans submitted to the Municipal Manager by 31 March	Programme	All	1 per annum	1	1 revised Disaster Management Plan submitted to the Municipal Manager by 31 March	n/a	n/a	1	n/a	Output
KPI025	Community and Protection Services	Submission of the revised Safety and Security Strategy to the Municipal Manager	Number of revised Safety and Security Strategies submitted to the Municipal Manager by 30 April	Programme	All	1 per annum	1	1 revised Safety and Security Strategy submitted to the Municipal Manager by 30 April	n/a	n/a	n/a	1	Output
KPI026	Community and Protection Services	Submission of the revised Traffic Management Plan to the Municipal Manager	Number of revised Traffic Management Plans submitted to the Municipal Manager by 31 March	Programme	All	1 per annum	1	1 revised Traffic Management Plan submitted to the Municipal Manager by 31 March	n/a	n/a	1	n/a	Output

12.4 SFA 4 – Dignified Living

SFA 4 – Dignified Living												
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result (2023/24)	Annual Target 2024/25	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2025/26)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI028	Infrastructure Services	Provision of waterborne toilet facilities in informal settlements as identified by the Department: Integrated Human Settlements	Number of waterborne toilet facilities provided in Informal settlements as identified by the Department: Integrated Human Settlements by 30 June	Programme	All	30 per annum	56	30 waterborne toilet facilities provided in Informal settlements as identified by the Department: Integrated Human Settlements by 30 June	n/a	n/a	n/a	30	Output
KPI029	Infrastructure Services	Limit unaccounted electricity to less than 9% annually {(Number of Electricity Units Purchased and / or Generated - Number of Electricity Units Sold (incl. Free basic electricity)) / Number of Electricity Units Purchased and/or Generated) x 100}	Percentage of average electricity losses, measured by 30 June	Programme	All	<9% per annum	4.24%	<9% of average electricity losses, measured by 30 June	n/a	n/a	n/a	<9%	Outcome
KPI030	Infrastructure Services	Water quality measured quarterly ito the SANS 241 physical and micro parameters	Percentage of water quality level as per the analysis certificate, measured quarterly	Programme	All	90% per annum	94.81%	90% of water quality level as per the analysis certificate, measured quarterly	90%	90%	90%	90%	Outcome
KPI031	Infrastructure Services	Limit unaccounted water to less than 25%	Percentage of average unaccounted water, measured by 30 June	Programme	All	<25% per annum	27.42%	<25% of average unaccounted water, measured by 30 June	n/a	n/a	n/a	<25%	Outcome
KPI032	Financial Services	Registered indigent formal households with access to free basic water (NKPI Proxy - MSA, Reg. S10(a), (b)	Percentage of registered indigent formal households with access to free basic water, measured quarterly	Programme	All	100% per annum	100%	100% of registered indigent formal households with access to free basic water, measured quarterly	100%	100%	100%	100%	Outcome

SFA 4 – Dignified Living													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result (2023/24)	Annual Target 2024/25	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2025/26)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI033	Financial Services	Registered indigent formal households with access to free basic electricity provided by the municipality (NKPI Proxy - MSA, Reg. S10(a), (b)	Percentage of registered indigent formal households with access to free basic electricity provided by the municipality, measured quarterly	Programme	All	100% per annum	100%	100% of registered indigent formal households with access to free basic electricity provided by the municipality, measured quarterly	100%	100%	100%	100%	Outcome
KPI034	Financial Services	Registered indigent formal households with access to free basic refuse removal (NKPI Proxy - MSA, Reg. S10(a), (b)	Percentage of registered indigent formal households with access to free basic refuse removal, measured quarterly	Programme	All	100% per annum	100%	100% of registered indigent formal households with access to free basic refuse removal, measured quarterly	100%	100%	100%	100%	Outcome
KPI035	Financial Services	Registered indigent formal households with access to free basic sanitation (NKPI Proxy - MSA, Reg. S10(a), (b)	Percentage of registered indigent formal households with access to free basic sanitation, measured quarterly	Programme	All	100% per annum	100%	100% of registered indigent formal households with access to free basic sanitation, measured quarterly	100%	100%	100%	100%	Outcome
KPI036	Financial Services	Formal households with access to water (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to water, measured quarterly	Programme	All	27 000 per annum	26 895	27 000 formal households with access to water, measured quarterly	27 000 (27 000)	27 000 (27 000)	27 000 (27 000)	27 000 (27 000)	Outcome
KPI037	Financial Services	Formal households with access to electricity (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to electricity, measured quarterly	Programme	All	27 000 per annum	26 895	27 000 formal households with access to electricity, measured quarterly	27 000 (27 000)	27 000 (27 000)	27 000 (27 000)	27 000 (27 000)	Outcome
KPI038	Financial Services	Formal households with access to refuse removal (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to refuse removal, measured quarterly	Programme	All	27 000 per annum	26 895	27 000 formal households with access to refuse removal, measured quarterly	27 000 (27 000)	27 000 (27 000)	27 000 (27 000)	27 000 (27 000)	Outcome

SFA 4 – Dignified Living													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result (2023/24)	Annual Target 2024/25	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2025/26)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI039	Financial Services	Formal households with access to sanitation (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to sanitation, measured quarterly	Programme	All	27 000 per annum	26 895	27 000 formal households with access to sanitation, measured quarterly	27 000 (27 000)	27 000 (27 000)	27 000 (27 000)	27 000 (27 000)	Outcome

12.5 SFA 5 – Good Governance and Compliance

SFA 5 – Good Governance and Compliance													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result 2023/24)	Annual Target 2025/26	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2025/26)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI040	Financial Services	Actual expenditure of the approved Capital Budget for the municipality by 30 June (NKPI - MSA, Reg. S10(c))	Percentage of the approved Capital Budget for the municipality actually spent by 30 June	Programme	All	90% per annum	84.79%	90% of the approved Capital Budget for the municipality actually spent by 30 June	10%	30%	60%	90%	Input
KPI042	Financial Services	Financial viability measured in terms of the available cash to cover fixed operating expenditure (NKPI Proxy - MSA, Reg. S10(g)(iii))	Cost coverage as at 30 June annually [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation)	Programme	All	2 per annum	4.04	2	n/a	n/a	n/a	2 (months)	Input
KPI043	Financial Services	Achieve an average payment percentage of 96% by 30 June (Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100	(Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100	Programme	All	96% per annum	95.06%	96%	n/a	n/a	n/a	96%	Input
KPI044	Office of the Municipal Manager	Employment equity appointments made within the financial year in the three highest levels of management	Percentage of employment equity appointments made within the financial year in the three highest levels of management, measured by 30 June	Programme	All	50% per annum	37.50%	50% of employment equity appointments made within the financial year in the three highest levels of management, measured by 30 June	n/a	n/a	n/a	50%	Output

SFA 5 – Good Governance and Compliance													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result 2023/24)	Annual Target 2025/26	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2025/26)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI045	Corporate Services	The percentage of the payroll budget spent on implementing the Municipal Workplace Skills Plan (NKPI Proxy- MSA, Reg. S10(f))	Percentage of the municipality's payroll budget actually spent on implementing its Workplace Skills Plan ((Total Actual Training Expenditure / Total Annual payroll Budget) x 100), measured by 30 June	Programme	All	0.20% per annum	0.89%	0.20% of the municipality's payroll budget actually spent on implementing its Workplace Skills Plan ((Total Actual Training Expenditure / Total Annual payroll Budget) x 100), measured by 30 June	n/a	n/a	n/a	0.20%	Input
KPI046	Financial Services	Financial viability measured in terms of the municipality's ability to meet its service debt obligations (NKPI Proxy - MSA, Reg. S10(g)(i))	Debt coverage ratio ((Total operating revenue - operating grants received) / (Debt service payments due within the year)) measured by 30 June	Programme	All	15% per annum	33.22%	15%	n/a	n/a	n/a	15%	Input
KPI047	Financial Services	Financial viability measured in terms of the outstanding service debtors (NKPI Proxy - MSA, Reg. S10(g)(ii))	Service debtors to revenue ratio – (Total outstanding service debtors / revenue received for services) measured by 30 June	Programme	All	27% per annum	30%	27%	n/a	n/a	n/a	27%	Input
KPI048	Office of the Municipal Manager	Submission of the revised Risk-Based Audit Plan (RBAP) to the Audit and Performance Audit Committee (APAC)	Number of revised RBAPs submitted to the APAC by 30 June	Programme	All	1 per annum	1	1 revised RBAP submitted to the APAC by 30 June	n/a	n/a	n/a	1	Output
KPI049	Office of the Municipal Manager	Submission of the Auditor General of South Africa (AGSA) Audit Action Plan (AAP) to the APAC	Number of AGSA Audit Action Plans submitted to the APAC by 31 March	Programme	All	1 per annum	1	1 AGSA Audit Action Plan submitted to the APAC by 31 March	n/a	n/a	1	n/a	Output

SFA 5 – Good Governance and Compliance													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result 2023/24)	Annual Target 2025/26	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2025/26)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI050	Office of the Municipal Manager	Submission of the revised Strategic Risk Register (SRR) to the Risk Management Committee	Number of revised SRRs submitted to the Risk Management Committee by 30 June	Programme	All	1 per annum	1	1 revised SRR submitted to the Risk Management Committee by 30 June	n/a	n/a	n/a	1	Output
KPI051	Corporate Services	Submission of the revised Information and Communication Technology (ICT) Backup Disaster Recovery Plan to the ICT Steering Committee	Number of revised ICT Backup Disaster Recovery Plans submitted to the ICT Steering Committee by 31 March	Programme	All	1 per annum	1	1 revised ICT Backup Disaster Recovery Plan submitted to the ICT Steering Committee by 31 March	n/a	n/a	1	n/a	Output
KPI052	Corporate Services	Submission of the revised Strategic ICT Plan to the ICT Steering Committee	Number of revised Strategic ICT Plans submitted to the ICT Steering Committee by 31 March	Programme	All	1 per annum	1	1 revised Strategic ICT Plan submitted to the ICT Steering Committee by 31 March	n/a	n/a	1	n/a	Output
KPI053	Office of the Municipal Manager	Submission of the draft Integrated Development Plan (IDP) to the Council	Number of draft IDPs submitted to the Council by 31 March	Programme	All	1 per annum	1	1 draft IDP submitted to the Council by 31 March	n/a	n/a	1	n/a	Output
KPI054	Office of the Municipal Manager	Submission of the IDP / Budget / SDF time schedule (process plan) to the Council	Number of IDP / Budget / SDF time schedules (process plan) submitted to the Council by 31 August	Programme	All	1 per annum	1	1 IDP / Budget / SDF time schedule (process plan) submitted to the Council by 31 August	1	n/a	n/a	n/a	Output
KPI055	Infrastructure Services	Submission of the revised Sewer Master Plan to the Municipal Manager	Number of revised Sewer Master Plans submitted to the Municipal Manager by 30 June	Programme	All	1 per annum	0	1 revised Sewer Master Plan submitted to the Municipal Manager by 30 June	n/a	n/a	n/a	1	Output

SFA 5 – Good Governance and Compliance													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result 2023/24)	Annual Target 2025/26	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2025/26)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI056	Infrastructure Services	Submission of the revised Electrical Master Plan to the Council	Number of revised Electrical Master Plans submitted to the Council by 30 June	Key Initiative	All	1 per annum	New KPI	1 revised Electrical Master Plan submitted to the Council by 30 June	n/a	n/a	n/a	1	Output
KPI059	Office of the Municipal Manager	Submission of the revised Communication Policy to the MayCo	Number of revised Communication Policies submitted to the MayCo by 31 May	Programme	All	1 per annum	New KPI	1 revised Communication Policy submitted to the MayCo by 31 May	n/a	n/a	n/a	1	Output
KPI060	Infrastructure Services	Submission of the updated Comprehensive Integrated Transport Plan (CITP) 2023 - 2028 to the Municipal Manager	Number of updated CITPs 2023 - 2028 submitted to the Municipal Manager by 30 June	Programme	All	1 per annum	1	1 updated CITP 2023 - 2028 submitted to the Municipal Manager by 30 June	n/a	n/a	n/a	1	Output
KPI062	Planning and Economic Development	Submission of the draft revised Integrated Zoning Scheme to the MayCo	Number of draft revised Integrated Zoning Schemes submitted to the MayCo by 30 June	Programme	All	1 per annum	New KPI	1 draft revised Integrated Zoning Scheme submitted to the MayCo by 30 June	n/a	n/a	n/a	1	Output

ANNEXURE B

Annexure B

IIDP and Budget community and stakeholder input

April 2025

List of input received

STELLENBOSCH
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List of IDP and Budget Written Submissions for the period 07 – 29 April 2025

No.	Surname	Name	Organisation	Date Submission Received	Description	Email address	Responsible Manager
1.	Makarova	Julia	Resident	17 January 2025	Speed limit sign and /or pedestrian crossing	juliska@icloud.com	Johan Fullard
2.	Combrink	Hans	Resident	24 March 2025	Stof en gemors op oop grond in Merrimanlaan by Hoërskool Stellenbosch	hans_combrink@icloud.com	Bernabe de la Bat Johan Fullard Albert van der Merwe
3.	van der Merwe	Hennie	Resident	24 March 2025	Stof en gemors op oop grond in Merrimanlaan by Hoërskool Stellenbosch	hennie@vandmerwe.co.za	Bernabe de la Bat Johan Fullard Albert van der Merwe
4.	Davids	Isaac	Resident	25 March 2025	3rd review of the 5th Generation IDP 2022- 2027 (Open days)	socialchange.winelands@gmail.com	Gurswin Cain
5.	Van Schalkwyk	Coenraad	General Manager – Arra Vineyards	09 April 2025	Request for the inclusion of Portion 7 of Farm 744 into the Klapmuts Urban Edge	admin@arrawines.com	Jeremy Benjamin Bernabe de la Bat
6.	Hall	Doreen	Ward 9 - Resident	09 April 2025	Request for transparency on the Adam Tas Corridor and Immediate Action on Traffic Congestion	Doreen@HeritageMG.co.za	Jeremy Benjamin Johan Fullard
7.	Herman	George	CEO Agnieszkas Haven	09 April 2025	IDP inputs	pastorgeoherman@gmail.com	Michelle Aalbers Albert van der Merwe Johan Fullard Lester van Stavel
8.	Herman	George	CEO Agnieszkas Haven	09 April 2025	Mosque for the Muslim community of Franschhoek	pastorgeoherman@gmail.com	Yolande van den Berg
9.	Lahner	Neville	Senior Trader	09 April 2025	Traffic congestion	neville.lahner@dma.co	Johan Fullard

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No.	Surname	Name	Organisation	Date Submission Received	Description	Email address	Responsible Manager
10.	Hall	Teddy	Ward 09 - Resident	08 April 2025	Comprehensive Submission on Addressing Traffic Congestion in Stellenbosch	edwardh@turnkeyeventsolutions.com	Johan Fullard
11.	November	Eben	Ward 04 - Resident	10 April 2025 16 April 2025 13 April 2025 18 April 2025 24 April 2025	IDP inputs (roads, electricity, rates and housing development)	eben11th@gmail.com	Johan Fullard Nombulelo Zwane Henry Mitchell / Monique Steyl Johru Robyn Clayton Hendricks
13.	Visagie	Piet	Ward 11 – Resident	16 April 2025	Request for Housing Development (supported by 396 residents of Ward 11)	visagiep45@gmail.com	Lester van Stavel
14.	Eastes	Riaan	CEO EasPork CC	17 April 2025	Request for urgent Intervention Regarding Refuse Collection Point – Welmoed Farms 468/10, Annandale Road	Riaan@EasPork.co.za	Clayton Hendricks
15.	Stubbs	Winston	Pniel Villagers Rugby Club	22 April 2025	Grant in Aid Application, Pniel Villagers RFC (Appeal Lodging)	stubbstours@mweb.co.za	Michelle Aalbers
16.	Louw	Lukas	BSI Consult – Civil and Structural Engineers	24 April 2025	APPLICATION ID: BP5416/2024 - PRG Secunda Anneks	lukas@bsiconsult.co.za>	Myra Francis / Tyrone King
17.	van Zyl	Deon	Ward 18	25 April 2025	MSDF inputs (Klapmuts)	deon@al-a.co.za	Jeremy Benjamin/ Bernabe De La Bat
18.	Schäfer	Siegfried	Councillor	26 April 2025	IDP inputs (Water and wastewater services, RTS, Development Planning, Community Services and Electricity)	siegfried.schafer@gmail.com	Paul Joubert Johan Fullard Jeremy Benjamin/ Bernabe De La Bat Albert van der Merwe Nombulelo Zwane

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No.	Surname	Name	Organisation	Date Submission Received	Description	Email address	Responsible Manager
19.	Lambrechts	Rosanna	Advisory council T/A Mont Rochelle Nature Reserve	28 April 2025	Paving at Mont Rochelle Nature Reserve	lambrechts.abe@gmail.com	Albert van der Merwe
20.	Etienne	Malan	CK RUMBOLL & VENNOTE / PARTNERS	29 April 2025	STELLENBOSCH IDP 2025 CONTRIBUTION: PROPOSED DEVELOPMENT CORRIDOR – KLAPMUTS	planning4@rumboll.co.za	Jeremy Benjamin/ Bernabe De La Bat
21.	Mcombring	Nateshia	WARD 6 Inputs	29 April 2025	IDP inputs: Protection Services, RTS, LED, Community Services and Community Development	Nateshia.Mcombring@stellenbosch.gov.za	Charl Kitching Johan Fullard Jeremy Benjamin Albert van der Merwe Michelle Aalbers
22.	Botha	Dawid	Ward 7 inputs	29 April 2025	IDP inputs: RTS	Dawidbotha.za@gmail.com	Johan Fullard
23.	Anthony	John Cornelius	Ward 18: Klapmuts Sport Forum	29 April 2025	Grant – in - Aid	clr_jcanthony@yahoo.co.za	Michelle Aalbers
24.	van der Merwe	Emile	Stellenbosch Landbougenootskap	29 April 2025	Development Charges Policy	emilevdm@adept.co.za	Tyrone King Monique style Jeremy Benjamin/ Bernabe De La Bat Lester van Stavel Mr Mitchel Albert van der Merwe
25.	Anthony	John Cornelius	Ward 18: Blue Stars United RFC	29 April 2025	Grant – in - Aid	clr_jcanthony@yahoo.co.za	Michelle Aalbers
26.	Botha	Dawid	Ward 7: Resident	29 April 2025	IDP inputs: Cycling 25-26	dawidbotha.za@gmail.com	Johan Fullard
27.	Botha	Dawid	Ward 7: Resident	29 April 2025	IDP inputs: NMT Projects	dawidbotha.za@gmail.com	Johan Fullard

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No.	Surname	Name	Organisation	Date Submission Received	Description	Email address	Responsible Manager
28.	Botha	Dawid	Ward 7: Resident	29 April 2025	IDP inputs: Woonerf in Ward 7 (late submission)	Dawidbotha.za@gmail.com	Johan Fullard
Late Submissions							
29.	Faul	Irma	Valley Collaborative	07 May 2025	IDP inputs: Ward 20	irma@valleycollaborative.co.za	Jeremy Benjamin Albert van der Merwe Michelle Aalbers Lester van Stavel Charl Kitching Johan Fullard Rotanda Godlo
Strategic Integrated Municipal Engagement (SIME 2) 2025							
30.	Paul	Pienaar	Provincial Treasury	24 April 2025	SIME Assessment Report	MFMA.MFMA@westerncape.gov.za	Municipal Manager

Julia Makarova

Nwabisa Jozana

From: Julia Makarova <juliska@icloud.com>
Sent: Friday, 17 January 2025 11:01
To: idp
Subject: [EX] Speed limit sign and /or pedestrian crossing

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello there,

I would like to send a note to your consideration please for the Integrated Development Plan for roads and safety of Franschhoek.

As you enter town and passed the sign of Franschhoek and technically in built up area there is no speed limit sign of 50 km/h or less. It is practically impossible to cross the road between petit Provance and Wiesenhof lifestyle centre as well as between La Farme Chantelle and Old rd Wine. I would suggest to integrate a pedestrian crossing somewhere between the two estate there across the main rd as well as installing a speed limit entering Franshhoek passed the “Franschhoek stone sign”. However I understand, people knowing rules should presume the lower speed limit entering town, in my experience a lot are not and there is a lot of traffic lately.

I hope you can consider those points and integrate at least one or both.

If you would like further explanation or any other feedback please let me know and I will do my best to elaborate further.

Kind regards,
Julia C

Sent from my iPhone

Hans Combrink

Nwabisa Jozana

From: Hans Combrink <hans_combrink@icloud.com>
Sent: Monday, 24 March 2025 12:32
To: Hennie van der Merwe
Cc: idp; Raymond Loftie-Eaton
Subject: [EX] Re: Stof en gemors op oop grond in Merrimanlaan by Hoërskool Stellenbosch

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Beste Hennie,

Baie dankie, ek waardeer dit dat jy die brief skryf. Ons voel net so. Ek kan ook fotos stuur van my garage, swembad, ens.

Verder het ons verlede week by die Wyksbyeenkoms gesels oor die Woonerf idee. Iemand het gevra wat geword het van die “groen” strook tussen HSS en Merrimanlaan — dit is deel van die probleem, want voertuig, vlagmotors, en busse jaag daaroor heen en behalwe dat dit ’n veiligheidsrisiko vir fietsers, voetgangers, en scooter ryers is, dra dit by tot die stof en sand probleem.

Ek wil graag weet wat die Municipaliteit se planne is om die toestroming van voertuie en Uber bestuurders (wat reg oorkant ons huis parkeer en die hele dag in ons erf instaar) te bestuur. Daar is baie parkeerplekke in Jannashstraat wat skaars gebruik word...

Vriendelike groete,

Hans

Hans Combrink
Mobile RSA: +27 (72) 308-5431
Mobile USA: +1 (719) 453-5478
E-mail: hans_combrink@icloud.com

> On 24 Mar 2025, at 11:56, Hennie van der Merwe <hennie@vandmerwe.co.za> wrote:
>
> Geagte Heer
>
> (Hierdie brief is net so op al die eienaars in Merrimanlaan in die omgewing van die Skool van toepassing)
>
> Ek wil deur hierdie skrywe ‘n ernstige klag noem met betrekking tot die probleem van stof en sand wat met sterk suid/suidoostelike winde gepaard gaan. Die wind waai dit vanaf die Hoërskool Stellenbosch se kant.
>
> Dit was weereens geweldig erg met die wind wat in die week van 12 tot 16 Maart 2025 gewaai het. Die sand word in ons huis, motorhuis, geute en swembad gewaai. Veral met die swembad is groot onkoste aangegaan om dit skoon te kry. Dit is verstommend hoe die huis se geute verstop word met die sand.

Ek vra baie mooi dat daar asseblief so gou moontlik opgetree word om dié euwel teen te werk. Dit sal waardeer word indien daar met die betrokke huiseienaars onderhandel sal word oor die planne hoe om die probleem op te los. Ek wil nie eers kennis neem van wat gaan gebeur as die werk begin nie!

Ek wil ook net noem dat ons terdeë bewus is van die feit dat heelwat van die sand en stof as gevolg van die werkery by die Skool is/was, en ook agv die droogtetoestande van die afgelope maande. Dit is egter al jare dat ons sukkel wanneer die winde waai met dié dat daar geen plaveisel/gras/teer of enige ander stewige bedekking op die breë oop stuk aarde tussen Jannaschstraat en Simonsbergweg is nie.

Ek wil net noem dat ek foto's van my motorhuis geneem het wat die walle sand wys. Ek het ook vir mnr Raymond Lofty-Eaton gevra om te kom kyk.

By voorbaat dankie

Hennie vd Merwe
Merrimanlaan 130, Stellenbosch
Sel 082 413 8088

Hennie van der Merwe

Nwabisa Jozana

From: Hennie van der Merwe <hennie@vandmerwe.co.za>
Sent: Monday, 24 March 2025 11:57
To: idp
Cc: Raymond Loftie-Eaton; hans_combrink@icloud.com
Subject: [EX] Stof en gemors op oop grond in Merrimanlaan by Hoërskool Stellenbosch

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Geagte Heer

(Hierdie brief is net so op al die eienaars in Merrimanlaan in die omgewing van die Skool van toepassing)

Ek wil deur hierdie skrywe 'n ernstige klag noem met betrekking tot die probleem van stof en sand wat met sterk suid/suidoostelike winde gepaard gaan. Die wind waai dit vanaf die Hoërskool Stellenbosch se kant.

Dit was weereens geweldig erg met die wind wat in die week van 12 tot 16 Maart 2025 gewaai het. Die sand word in ons huis, motorhuis, geute en swembad gewaai. Veral met die swembad is groot onkoste aangegaan om dit skoon te kry. Dit is verstommend hoe die huis se geute verstop word met die sand.

Ek vra baie mooi dat daar asseblief so gou moontlik opgetree word om dié euwel teen te werk. Dit sal waardeer word indien daar met die betrokke huiseienaars onderhandel sal word oor die planne hoe om die probleem op te los. Ek wil nie eers kennis neem van wat gaan gebeur as die werk begin nie!

Ek wil ook net noem dat ons terdeë bewus is van die feit dat heelwat van die sand en stof as gevolg van die werkery by die Skool is/was, en ook agv die droogtetoestande van die afgelope maande. Dit is egter al jare dat ons sukkel wanneer die winde waai met dié dat daar geen plaveisel/gras/teer of enige ander stewige bedekking op die breë oop stuk aarde tussen Jannaschstraat en Simonsbergweg is nie.

Ek wil net noem dat ek foto's van my motorhuis geneem het wat die walle sand wys. Ek het ook vir mnr Raymond Lofty-Eaton gevra om te kom kyk.

By voorbaat dankie

Hennie vd Merwe
Merrimanlaan 130, Stellenbosch
Sel 082 413 8088

Isaac Davids

Catherine Muller

From: idp
Sent: Friday, 28 March 2025 09:37
To: socialchange.winelands@gmail.com
Subject: RE: 3rd review of the 5th Generation IDP 2022- 2027
Attachments: IDP and Budget Public Participation Schedule - April 2025 - v6.pdf

Dear Mr Davids,

Thank you for your email. It is much appreciated.

The IDP and Budget Public Participation meetings are conducted using an area-based public participation model. In the case of Ward 3, it is grouped with Ward 4, collectively referred to as the Dwarsriver Valley Area.

The time, date, and venue were discussed with both councillors during the planning stage of the meetings. Thereafter, the schedule of meetings is presented to the Speaker of the Council for consideration and approval.

At this point in time, the schedule is already distributed to all municipal account holders and published on various social media platforms of the municipality and in various WhatsApp groups of the councillors and ward committee members. Please refer to the attached schedule of meetings.

You will note from the schedule of meetings that the municipality is making transport available to community members to attend the meeting to submit their input verbally.

In addition to this, should a community member be unable to attend the meeting to submit their input verbally, the municipality has made available various other mechanisms for community members to submit their input. Please see below the infographic with respect to hereto.

For future meetings, please submit any suggestions / proposals to your ward councillor or ward committee member, or to the Speaker of the Council for consideration during the planning stage of the meetings.



Sincerely yours,

IDP/PMS/PP Team

-----Original Message-----
From: Concerned Residents <socialchange.winelands@gmail.com>
Sent: Tuesday, 25 March 2025 15:11
To: idp <idp@stellenbosch.gov.za>
Subject: [EX] 3rd review of the 5th Generation IDP 2022- 2027

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_____

Dear Idp

I am the Chairperson of our Concerned Residents in Ward 3.

We would like to request if possible that the Idp meeting in Ward 3 that's scheduled for 8 April 2025 can be moved from Wemmershoek Community Hall to the Millennium Hall in Pniel please.

This is more central venue to accommodate most of our residents around.

Kindly consider our request please.

Warmest Regards
Isaac Davids

Chairperson

Arra Vineyards

Nwabisa Jozana

From: Coenie - Arra Wines <admin@arrawines.com>
Sent: Wednesday, 09 April 2025 09:54
To: idp
Subject: [EX] Comment on IDP & Draft Budget
Attachments: Letter.pdf; IMG_0543.PNG

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To whom this may concern.

Please see attached comments to be taken into consideration.
Please confirm receipt and feel free to request any supporting information.

Kind Regards

arra
VINEYARDS

COENIE VAN SCHALKWYK
General Manager
021 875 5363
admin@arrawines.com
Arra Vineyards, R44, Klapmuts
arravineyards.com

arra
VINEYARDS

Coenraad van Schalkwyk
Arra Vineyards, R44
Klapmuts, 7625
021 875 5363
admin@arrawines.com
08/04/2025

Municipal Planning Department
Stellenbosch Municipality
Town House Complex, Plein Street
Stellenbosch, 7599

Dear Sir/Madam,

RE: REQUEST FOR THE INCLUSION OF PORTION 7 OF FARM 744 INTO THE KLAPMUTS URBAN EDGE

I am writing to submit a duly motivated request for the inclusion of a portion of Portion 7 of Farm 744 within the urban edge of Klapmuts for urban development purposes. This request is based on several factors, including the property's low agricultural potential, alignment with existing development initiatives, and the potential for contributing to the long-term growth and prosperity of the region.

1. Soil Survey and Agricultural Viability
A detailed soil survey conducted by Mr. B. Schloms in 2008 indicated that the soil potential on the property is predominantly medium-low to medium, with very low clay content. This is considered a limitation for plant growth, further substantiating the limited agricultural potential of the land. The agricultural output of the land has continued to decline, with harvest tonnages dropping significantly from 164.60 tons in 2023 to 102.56 tons in 2024 (a 37.7% decrease), and further to 85.29 tons in 2025 (a 16.84% decrease). This represents a total drop of 48.2% in tonnage between 2023 and 2025, confirming the unsuitability of the property for productive agricultural use.

2. Previous Approvals and Development Proposals
The Western Cape Department of Agriculture has no objection to the proposed development, as reflected in their letter dated 26 June 2017. The Stellenbosch Bridge development, which borders the land we are seeking to include within the urban edge, serves as a valuable example of successful urban expansion. Our proposed development aligns with this model and would follow similar principles. This proposed inclusion is a fraction of the already approved Stellenbosch Bridge development, supporting the ongoing growth and infrastructural needs of the area.

arra
VINEYARDS

3. Access and Community Needs
The proposed inclusion of the property would also facilitate better road access, particularly from the R44 to the Stellenbosch Bridge development, which would greatly benefit the Klapmuts community. It is evident that Klapmuts requires improved access routes, and the incorporation of this land into the urban edge could contribute significantly to addressing this critical need.

4. Geometrical and Sustainable Urban Edge Alignment
Incorporating this portion of the property into the urban edge would result in a natural and manageable outer edge for the town of Klapmuts, taking into account the existing low-cost housing initiative and its proposed expansion to the north. This would provide a more geometrically coherent boundary for the town, reducing the risk of future developmental pressure. The inclusion would also help prevent a jagged urban edge, which could create undesirable future development pressures.

5. Flood Risk and Dam Construction
The existing Mandela Park and low-cost housing area, located less than 10 meters from the Klapmuts Zicht Dam (12/2/G204/CM), presents a significant flood risk, as the dam holds 300,000m³ of water. The inclusion of the property within the urban edge could facilitate the construction of a new dam, mitigating the flood risk to many lives and allowing the redirection of rainfall water from the Klapmutskop mountain. This has been a concern raised with the municipality multiple times.

6. Protection of Agricultural Areas
The property is situated between the existing low-cost housing initiative and the mixed-use area known as Potbelly Pantry, as well as the proposed development on Farm 717. Its inclusion would not only support urban growth but also protect the larger agricultural lands to the south, which have higher agricultural potential. The objective of urban edge delineation is to safeguard these agricultural entities from the encroachment of urban sprawl, and the inclusion of this land would contribute to this protective measure.

7. Heritage and Long-term Economic Growth
No heritage resources of value are found on the property, further supporting the suitability of this land for urban development. Inclusion in the urban edge would facilitate the formalisation of Klapmuts, providing an opportunity for the sustainable growth of the town while protecting valuable agricultural land from leapfrog development. The effective management of the urban edge would ensure the protection of the larger agricultural farms to the south, contributing to long-term economic growth and stability.

arra
VINEYARDS

We believe that the inclusion of Portion 7 of Farm 744 within the urban edge will significantly benefit the development of Klapmuts, improve infrastructure, protect agricultural resources, and promote the sustainable growth of the region. We trust that this submission will be considered favourably in light of the points outlined above.

Thank you for your consideration of this request. We look forward to your response and are available to provide any additional information if required.

Yours faithfully,

.....
Coenraad van Schalkwyk
General Manager
Arra Vineyards

Doreen Hall

Nwabisa Jozana

From: Doreen@HeritageMG.co.za
Sent: Wednesday, 09 April 2025 11:11
To: idp
Subject: [EX] Request for Transparency on the Adam Tas Corridor and Immediate Action on Traffic Congestion

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear IDP Office,

I am writing to contribute to the 3rd Review of the 5 Generation IDP 2022 – 2027 to raise two key issues

1. **Transparency and urgency regarding the Adam Tas Corridor** and
2. **Immediate action on traffic congestion in central Stellenbosch**.

Adam Tas Corridor – Transparency and Public Accountability

The Adam Tas Corridor is a critical infrastructure project with the potential to enhance mobility, support economic development, and reshape Stellenbosch's urban future. However, there has been a **lack of transparency** about its status, phasing, and progress. As residents, we are left in the dark without clear communication from the municipality.

I urge the municipality and council to take the following steps:

Provide regular public updates on the Adam Tas Corridor project, including:

- A timeline of all phases
- Expected completion dates
- Challenges or delays encountered
- Achievements to date

Host a public engagement forum where residents can ask questions, receive honest answers, and contribute input to a project that will directly impact our lives.
Transparency is not optional but essential for public trust and democratic accountability. The Adam Tas Corridor is too important for silence and uncertainty.

Traffic Congestion – Time for Immediate, Visible Action

Stellenbosch is in gridlock. **Traffic congestion continues to worsen**, especially in and around the CBD and along main commuter routes like the R44. Despite being a repeated IDP priority, there has been **no visible progress**.

As a practical, immediate step, I support the **urgent implementation of park-and-ride facilities** modelled on the successful Woordfees system. The land is available, the model is proven, and the need is urgent. Further delays are indefensible.

As major traffic generators, the municipality and Stellenbosch University should lead by example by adopting a park-and-ride for staff and students.

We ask that the council treat the Adam Tas Corridor and the traffic congestion crisis as matters of priority and public accountability.

Sincerely,
Doreen Hall
082 402 9462
Ward 9 Resident

Geo Herman

Nwabisa Jozana

From: Geo Herman <pastorgeoherman@gmail.com>
Sent: Wednesday, 09 April 2025 12:57
To: idp
Subject: [EX] IDP 08 APRIL 2025
Attachments: IDP ISSUES.docx

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Good day. Kindly find attached.

--

(GEORGE HERMAN)
CEO AGNIESZKAS HAVEN, RELIGIOUS PRACTITIONER & PASTORAL COUNSELLOR, INDEPENDENT MEDIATOR, CONSULTANT, COMMUNITY DEVELOPMENT PRACTITIONER, REGISTERED AUXILIARY SOCIAL WORKER AND APOSTOLIC HEAD GLOBAL APOSTOLIC MOVEMENT NETWORK WESTERN CAPE: DR.(PASTOR)(COLONEL RET)
CELL NR: 0748732203
PRACTICE NR: 2023P04020

Community Care & Rehabilitation Centre
Head Office | 34 Santa Rosa Street | Franschhoek | 7690 | Cape Province
M 063 093 0983 | pastorgeoherman@gmail.com

AGNIESZKA'S HAVEN
NPC 2016/348561/08
Global Apostolic Movement Network

GEORGE .J. HERMAN
Doctor (PhD) in Biblical / Pastoral Counselling,
Doctor (PhD) in Community Affairs,
Masters Degree in Applied Psychology /Counselling & Independent Mediator
Email: pastorgeoherman@gmail.com
Contact Number: 0748732203

09 April 2025

IDP AND BUDGET PUPLIC PARTICIPATION OPEN DAY: 08 APRIL 2025

1. I am a registered Pastoral Counsellor, Humanitarian worker, Advanced Religious Professional and Practitioner and Independent Mediator under **ARCP (Association of Christian Religious Practitioners)** and **CPSC (Professional Body and Council for Pastoral and Spiritual Counsellors)** and in possession of proper Academic qualifications in the field of Auxiliary Social Work (**Registered with SACSSP: South African Council for Social Service Professions)** and a Master's Degree in Applied Psychology and Counselling and a further well-earned Doctorate (PhD) in the field of Biblical Counselling and a further well-earned Doctorate (PhD) in Community Affairs / Development as well as proper academic qualifications and field training and experience as Healthcare Assistant and attended the session under reference Apr 25/A 1/71.

2. The current proposed budget does not at all look at and take into consideration the following:

   a. The needs of the Homeless and accommodation Mooiwater or alternatives).

   b. Groendal cemetery and the proposed wall surrounding it, yet R60 320 550 – 00 with immediate allocation on the 2025/2026 budget of R48 820 550 – 00, for Calcatta Memorial Park.

   c. The Rehabilitation of the river running through Groendal.

   d. Social Development Projects such as LDAC (that's effectively operational only in Stellenbosch).

   e. The repair of Groendal Community Hall (that was damaged two years ago; never attempted to be repaired for Community use, while Franschhoek Town damage was repaired and fix).

   f. Proper housing development projects.

3. Thus thanking you kindly.

(GEORGE HERMAN)
CHIEF EXECUTIVE OFFICER AGNIESZKAS HAVEN, RELIGIOUS PRACTITIONER & PASTORAL COUNSELLOR, COMMUNITY DEVELOPMENT PRACTITIONER, INDEPENDENT MEDIATOR, CONSULTANT AND APOSTOLIC HEAD OF GLOBAL APOSTOLIC MOVEMENT NETWORK WESTERN CAPE: DR. (PASTOR)(COLONEL RET)
PRACTICE NR: 2023P0402

Nwabisa Jozana

From: Geo Herman <pastorgeoherman@gmail.com>
Sent: Wednesday, 09 April 2025 14:35
To: idp
Subject: Re: [EX] IDP 08 APRIL 2025

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Good day. Thanks for response.

My last point not mentioned as per communique for IDP consideration, is the Mosque fo the Muslim community of Franschhoek.

The area next to Mooiwater Farm Home is currently earmarked and identified and is consideration needed.

Regards.

(GEORGE HERMAN)
CEO AGNIESZKAS HAVEN, RELIGIOUS PRACTITIONER & PASTORAL COUNSELLOR, INDEPENDENT MEDIATOR, CONSULTANT, COMMUNITY DEVELOPMENT PRACTITIONER, REGISTERED AUXILIARY SOCIAL WORKER AND APOSTOLIC HEAD OF GLOBAL APOSTOLIC MOVEMENT NETWORK WESTERN CAPE: DR.(PASTOR)(COLONEL RET)
PRACTICE NR: 2023P04020

CELL NR: 0748732203

On Wed, 09 Apr 2025, 13:08 idp, <idp@stellenbosch.gov.za> wrote:

> Dear George,
>
> Your inputs have been received and will be taken into consideration in the 3rd Review of the 5th Generation IDP 2022 – 2027.
>
> Kind regards,
>
> IDP Team.

About Stellenbosch Municipality
Our mission is to deliver cost-effective services that will provide the most enabling environment for civil and corporate citizens.

Our head office is at Town House Complex, Plein Street, Stellenbosch, 7600, South Africa.
For more information about Stellenbosch Municipality, please call +2721-808-8111, or visit www.stellenbosch.gov.za

Disclaimer:
The information contained in this communication from idp@stellenbosch.gov.za sent at 2025-04-09 13:08:53 is confidential and may be legally privileged. It is intended solely for use by pastorgeoherman@gmail.com and others authorized to receive it. If you are not pastorgeoherman@gmail.com you are hereby notified that any disclosure, copying, distribution or taking action in reliance of the contents of this information is strictly prohibited and may be unlawful. Powered by IOCO

From: Geo Herman <pastorgeoherman@gmail.com>
Sent: Wednesday, 09 April 2025 12:57
To: idp <idp@stellenbosch.gov.za>
Subject: [EX] IDP 08 APRIL 2025

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Good day. Kindly find attached.

--

(GEORGE HERMAN)

CEO AGNIESZKAS HAVEN, RELIGIOUS PRACTITIONER & PASTORAL COUNSELLOR, INDEPENDENT MEDIATOR, CONSULTANT, COMMUNITY DEVELOPMENT PRACTITIONER, REGISTERED AUXILIARY SOCIAL WORKER AND APOSTOLIC HEAD GLOBAL APOSTOLIC MOVEMENT NETWORK WESTERN CAPE: DR.(PASTOR)(COLONEL RET)

CELL NR: 0748732203
PRACTICE NR: 2023P04020

Neville Lahner

Nwabisa Jozana

From: Neville Lahner <neville.lahner@dma.co>
Sent: Wednesday, 09 April 2025 08:57
To: idp
Subject: [EX] Traffic congestion
Attachments: Traffic congestion IDP Submission.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning to the IDP team

Please find my attached input regarding the traffic congestion problem in Stellenbosch. I decided to submit this after attending a Young Urbanisits meeting last week to discuss this pressing problem that Stellenbosch is facing.

I hope you find my thoughts on the matter constructive.

Kind Regards

NEVILLE LAHNER
SENIOR TRADER

+27 83 777 5220 | +27 87 756 5938
The Loft, Anglo African Building, 4 Plein Steet, Stellenbosch

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Subject: Urgent Submission on Traffic Congestion for the 2025-26 IDP

Dear IDP Office,

I am writing to provide input for the 2025-26 Integrated Development Plan (IDP) regarding the worsening traffic congestion in Stellenbosch, emphasising the need for immediate, practical solutions.

The Congestion Crisis
Traffic congestion remains a persistent challenge in Stellenbosch, undermining quality of life and economic vitality. Despite its recognition as a priority in Ward 9 and past IDPs, no progress has been made. As major contributors to traffic—through municipal staff, students, and visitors—the municipality and Stellenbosch University are responsible for leading effective solutions.

Park-and-Ride: A Ready Solution
A park-and-ride system offers a proven, feasible way forward:

1. **Proven Success**: The annual Woordfees shows it works—minibus taxis efficiently shuttle attendees into town, easing CBD congestion.
2. **Existing Plans**: The municipality has identified suitable land, and the IDP already prioritises sustainable transport options like park-and-ride.
3. **Quick Implementation**: With decisive leadership, a permanent system with secure parking and regular shuttles could be operational within months.

Specific Recommendations

1. **Launch Park-and-Ride Now**: Model it on Woordfees and privatise operations if funding is limited.
2. **Encourage Use**: Reduce CBD parking spaces and increase fees to reflect congestion costs, making park-and-ride the smarter choice.
3. **Set the Standard**: Require the municipality and university to adopt park-and-ride for their own staff and students.

A Call for Action
The IDP is more than a plan—it's a promise to residents. Further delays are unacceptable. I urge the municipality and council to act swiftly and deliver a park-and-ride system as a cornerstone of the 2025-26 IDP.

Thank you for considering this submission. I am eager to see tangible results.
Sincerely,

Neville Lahner
083 777 5220
5 Middebosch, 163 Dorp Street, Stellenbosch.

Teddy Hall

Nwabisa Jozana

From: Teddy Hall <edwardh@turnkeyeventsolutions.com>
Sent: Tuesday, 08 April 2025 15:14
To: idp
Subject: [EX] Formal Submission to the 2025-26 Integrated Development Plan

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8 April 2025

Subject: Comprehensive Submission on Addressing Traffic Congestion in Stellenbosch

Dear IDP Office,

I write to submit a formal contribution to the 2025-26 Integrated Development Plan (IDP), which addresses one of Stellenbosch's most critical and unresolved challenges: **traffic congestion**. This submission draws from existing community input, previous IDP priorities, and the municipality's **Comprehensive Integrated Transport Plan (CITP)**.

1. **The Congestion Crisis in Stellenbosch**

Traffic congestion in Stellenbosch is more than an inconvenience—a daily crisis undermining productivity, sustainability, and quality of life. Despite recurring commitments in past IDPs, including prioritising congestion-reducing infrastructure in Ward 9, residents have yet to see meaningful action or results.

Treating congestion as a long-term issue requiring endless discussion is no longer acceptable. As key contributors to traffic—via university staff, students, municipal staff, and visitors—**Stellenbosch University and the Municipality** must lead by example and take visible steps toward practical, sustainable transport solutions.

2. **Immediate, Practical Intervention: Park-and-Ride Facilities**

Among the most consistent and widely supported proposals is the implementation of a **comprehensive park-and-ride system**:

- **Proven Effectiveness**: Each year during *Woordfees*, a temporary park-and-ride system operates successfully, using l minibus taxis to shuttle attendees into town. This model is safe, reliable, and replicable.
- **Available Resources**: The municipality has already identified suitable land. There is no need for lengthy feasibility studies.
- **Community Support**: More than 70 people attended a meeting of the Young Urbanists on 2 April 2025, and park-and-ride was highlighted as one of the most urgent and consistent public priorities.
- **Quick Turnaround**: With the right leadership, park-and-ride facilities—whether operated municipally or through public-private partnerships—could be operational in months.

Recommended Actions:

- **Implement a permanent park-and-ride system** modelled on the *Woordfees* example.
- If funding is constrained, **engage private operators** to develop secure, well-managed parking areas with regular shuttles to the CBD.
- **Create incentives** to promote use, including:
    - Reducing CBD parking spaces.
    - Increasing parking tariffs in high-demand areas.
    - Designating park-and-ride as the default transport option for municipal staff and university students.

3. Structural Solutions in the Comprehensive Integrated Transport Plan

While park-and-ride is a necessary first step, the broader vision must include **structural interventions** from the CITP to build a modern, sustainable transport system:

- **Develop a Public Transport Lane** on the R44 to facilitate fast, dedicated access for shuttles and minibus taxis.
- **Establish a Stellenbosch Rapid Transit System**, similar to Cape Town's Integrated Rapid Transit (IRT), serving areas like Welgevonden, Jamestown, Kayamandi, Cloetesville, and the growing developments along the R304.
- **Student Shuttle Services**: Develop targeted routes from student residences and surrounding neighbourhoods to reduce reliance on private vehicles.
- **Pedestrianise Key CBD Streets** to reduce inner-city traffic and prioritise walkability.
- **Tour Bus Management**: Regulate routes and stops to prevent tour buses from congesting the CBD.
- **Investigate a Congestion Charge** strategy for non-local vehicles entering the CBD during peak times.

4. Call to Leadership and Accountability

Adopting the IDP is not symbolic but a binding commitment to Stellenbosch's residents. A failure to implement its stated priorities erodes public trust and prolongs a solvable problem.

Residents are not calling for more discussions but demanding visible, effective action. **Leadership means delivery**, and we urge this council to be the administration that finally turns commitments into concrete results.

5. Conclusion

The 2025-26 IDP must respond to the reality that **Stellenbosch is at a tipping point**. Either we act now to reduce congestion or accept a future defined by inefficiency, frustration, and decline.
We urge the municipality to:

- **Implement park-and-ride without further delay**.
- **Mobilise the Comprehensive Integrated Transport Plan** to unlock long-term mobility solutions.
- **Demonstrate leadership by setting an example** through municipal and university transport choices.

The time for excuses is over. The residents of Stellenbosch are watching—and we are ready to support decisive, forward-looking action.

Sincerely,

Teddy Hall
083 461 8111 - edwardh@turnkeyeventsolutions.com
Ward 9 Resident

Eben November

Nwabisa Jozana

From: Eben November <eben11th@gmail.com>
Sent: Thursday, 10 April 2025 23:15
To: idp
Subject: [EX] IDP comment

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To whom it may concern:

Herewith are my IDP comments specifically related to Pniel (Ward 4) where I reside:

1. There is a river crossing from Lanquedoc to (Riverside Street, Pniel). As a result, many people from Lanquedoc are strolling along in Riverside Street and adjoining streets (i.e. Pastorielaan). Some are loitering in the area. These are residential parts of Pniel. There are already two other routes from Lanquedoc to Pniel from the town limits via the main road. So, it makes no sense to have a third route going through residential streets. There is a Community Safety aspect as there has been an increase in burgularies in adjoining streets (e.g. Pastorielaan). This river crossing is also the location of children's playpark on the Pniel side. I therefore request that the river crossing into Pniel be closed and made inaccessible (with accompanying clear warning signage).

2. Pniel suffers from a disproportionately high number of NON-loadshedding related power outages.
- When bad weather (esp. wind) hits, a power outage in Pniel is very likely. However, the municipality does NOT trim the trees lining the roads (next to the power lines) in Pniel & Franschhoek areas. These trees present a hazard to powerlines and other electricity infrastructure during bad weather.
- There has also been cable theft (reportedly at the same few spots at the same late night/early morning times). I request that the Municipality's law enforcement & SAPS officers devise a schedule of patrols along these repeat cable theft hotspots.
- Some non-loadshedding power outages are ESKOM's responsibility, because they are caused by problems at their substations. When Municipal employees are contacted about such outages, there should be greater effort on the part of Stellenbosch Municipality to follow up with ESKOM wrt progress reports.
- Similarly, there should be greater coordination with Drakenstein Municipality, when the power outage in Pniel is being caused by a problem within the territory of Drakenstein Municipality.

3. There is an informal settlement called "Die Gif" located next to the Pniel graveyard. Allowing such an informal settlement to develop in a town like Pniel where there are few businesses who can create jobs does not make sense. The residents of this informal settlement should be resettled to an area of greater economic activity (e.g. Stellenbosch itself).

Here are my comments regarding the town of Stellenbosch itself:

1. Stellenbosch parking
- There is a lack of parking spaces in general. The municipality's forecasting for the town's required parking seems to exclude the number of students who have vehicles who might need parking when shopping (as an example).
- There are far too few FREE PARKING facilities in town.

- Stellenbosch Municipality has allocated a third of previously available open air parking spaces at Eikestad Mall to its own employees/vehicles. The result: A chronic lack of parking for potential shoppers at Eikestad mall.
- In Banghoek road in Stellenbosch, students are parking on the sidewalk and non-parking spaces (bordering on the road itself). Can Stellenbosch Municipality and Stellenbosch University not jointly develop an area for proper student parking?

Comments on General policies of Stellenbosch Municipality:

1. Rebate for senior citizens
- threshold of R17000 is too low and out of touch with the cost of living.
Suggestions:
- there should be a tiered system as follows:
a) Over-65s should be exempted from paying if they earn e.g. less than R30 000.
b) Over-80s should be completely free from paying REGARDLESS of their level of monthly income.

I hope the above comments will be considered favourably.

Regards
Eben November

Nwabisa Jozana

From: Eben November <eben11th@gmail.com>
Sent: Wednesday, 16 April 2025 22:30
To: idp
Subject: [EX] IDP comments re property valuations

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To whom it may concern:

Herewith my additional IDP comments with regard to Stellenbosch Municipality's Property Valuations policy:

Currently, the valuation the municipality assigns to a plot (including the dwelling upon the plot) is primarily based on the price for which another plot in a neighbouring street has been sold and therefore unrealistically inflated. There are several factors that the municipal valuation policy ignores. Using Pniel as an example, the municipal property valuation "formula" ignores:
1. The presence of an informal settlement ("Die Gif") within Pniel;
2. The existence of low-cost housing both within Pniel and in neighbouring Lanquedoc;
3. The lack of employment opportunities within Pniel and the need to travel to bigger centres such as Stellenbosch for such opportunities;
4. The lack of stores within Pniel and the need to travel to bigger centres such as Stellenbosch for shopping;
5. The closing of the local Post Office in Pniel and the need to travel to bigger centres such as Stellenbosch for such services or incurring the cost of private courier services.
6. The consistency and reliability of municipal services such water and electricity in Pniel is also ignored. In my street, for example, water supply has been interrupted approximately 20-plus times during the past year because of unplanned and unannounced maintenance/repairs. A similar state of affairs exists in terms of electricity supply. This is not reliable service delivery.
7. Plot-specific details are also ignored or disregarded. For example, if a property owner has or has never added an extension to his house, it should be taken into account.
8. Potential for Gentrification as an effect of inflated property values. These inflated valuations will invariably lead to (a) it becoming more expensive for current residents to pay property tax & rates and (b) only higher income individuals being able to afford to buy properties in Pniel. Under the current "based on nearby selling prices" property valuation system, this cycle will repeat and further inflate property values, and so forth. Since Pniel was historically (and to a degree still is) inhabited by the descendants of freed slaves, this gentrification has an unfortunate racial aspect, because current residents are mostly coloured and the higher income individuals who can afford to pay hyper-inflated selling prices are more likely to be white. The municipality should carefully consider if it truly wants to change the demographic make-up, heritage and character of a historic town like Pniel in such a manner.

Surely, the above factors should be considered (and, in fact, be given more weight than the selling prices of nearby properties) when calculating property valuations. The first SIX factors should decrease property valuations in the case of Pniel, but the municipality could assess every town and neighborhood in its territory using these factors. Factor number seven requires inspections of plots by municipal officials or at least checking building inspector records. Factor number eight is represents a vicious cycle and is inevitable if the policy is left unchanged.

Regards,
Eben

Nwabisa Jozana

From: Eben November <eben11th@gmail.com>
Sent: Friday, 18 April 2025 09:21
To: idp
Subject: [EX] IDP comment differences in responsiveness

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To whom it may concern:

Herewith my additional IDP comments with regard to differences in Stellenbosch Municipality's Responsiveness to requests by different communities or stakeholder groups:

Residents of Pniel have for more than a decade requested - nay, begged - the municipality to tear down the informal settlement known as "Die Gif" (located next to the Pniel cemetery) and to relocate Gif inhabitants, but to no avail. To this day, Stellenbosch Municipality has simply ignored Pniel residents.

Now, compare Stellenbosch Municipality's response to similar requests regarding another informal settlement located across the road (i.e. the R45) from the Meerlust Community and next to the railway tracks. For a few years, Stellenbosch Municipality did nothing to remove this informal settlement. Then The Wine Tram (i.e. a tourism venture which transports tourists between Franschhoek, Simondium, and Stellenbosch wine estates for wine tastings, etc.) was established. Lo and behold, a miracle occured! The informal settlement (located next to the railway track used by The Wine Tram) was dismantled within a year and there is currently no trace that it ever existed.

The above clearly indicates which stakeholder opinions are more valued by Stellenbosch Municipality: The wishes of wine estate owners and tourism operators were acted upon, while the wishes of ordinary residents were not (even though they essentially requested the same thing).

Regards
Eben

Nwabisa Jozana

From: Eben November <eben11th@gmail.com>
Sent: Thursday, 24 April 2025 12:39
To: idp
Subject: [EX] IDP comment re consistency of services in terms of timing

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To whom it may concern:

Herewith my additional IDP comments regarding the inconsistent timing of certain services.

Two examples of inconsistent timing in terms of the rendering of certain municipal services:

1. Electricity and water meter reading usually takes place between the 18th and the 21st of each month, but sometimes meter readers show up unexpectedly as early as the 16th and as late as even the 24th of the month. In Pniel with its crime/safety issues (since the arrival if low-cost housing in Lanquedoc and the informal settlement in Pniel itself), it's not advisable to keep your gate unlocked for more than is necessary. So, it would be helpful if meter readers CONSISTENTLY did readings within a narrower band of dates (e.g. the 18th to the 21st).

2. Refuse Collection. In Pniel, refuse is collected on a Thursday. However, the exact pick-up time varies widely. Mostly, refuse is collected between 10h30 and 12h00, but sometimes it is collected at 16h00 and even as late as 18h30 or 19h00 without explanation. When we contact the municipality to enquire when or if refuse will still be collected on that day, the municipal officials often cannot give an answer. A more consistent collection time would be appreciated. In addition, better communication between refuse teams and contact persons at municipal offices as well as between these contact persons and residents is needed (re updates).

Regards
Eben

Catherine Muller

From: Eben November <eben11th@gmail.com>
Sent: Sunday, 13 April 2025 17:06
To: idp
Subject: [EX] Additional IDP comments

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To whom it may concern:

Herewith my additional IDP comments:

Helshoogte pass and the rest of the R310 heading toward Pniel:
1. It is illogical to me that cyclists are permitted to ride along this dangerous mountain pass. Cyclists on this route often disobey traffic rules (e.g. two or three cyclists riding next to one another instead of riding single file; no use of hand signals; weaving from beyond the yelow line into the lane and vice versa without warning).
2. These cyclists often use turn-offs/entrances into estates such as Tokara as gathering points (obstructing the flow of traffic). This is clearly a safety hazard.
3. Cyclists often ride into Pniel beyond the point where the yellow line ends. Therefore, there is no space for them to take evasive action if needed.
Clearly, traffic officers are required on Helshoogte pass to police these violations (especially on Saturdays and Sundays).

Franschhoek:
Many motorists travelling on the R45 from Franschhoek towards Stellenbosch or Paarl drive at speeds of 120km/h and above. There is not a week that goes by that residents of Pniel don't hear ambulance sirens coming from Stellenbosch heading towards Franschhoek (usually because of a traffic/ car accident). I would like to make three recommendations: 1. Reduce the speed limit to 80km/h on the R45 untill it reaches the R310 turn-off (heading towards Pniel/Stellenbosch). 2. Post visible speed cameras and traffic officers on that stretch of road. 3. Establish a base in the Franschhoek area where two ambulances and a sufficient number of paramedics can be stationed. I mention this, because the trip from Stellenbosch to Franschhoek is approximately 25-30 minutes and roundtrip is approximately 50-60 minutes. Over the years, this transport delay has led to fatalities, because patients could not reach Stellenbosch hospitals in time. About a decade ago, a space was furnished for paramedics at La Motte (Franschhoek) near the Working for Water offices, but paramedics did not want to be stationed outside of Stellenbosch. Surely, this "the tail wagging the dog" situation should not be allowed to persist at the potential cost of lives.

Here are my additional IDP comments regarding street and sidewalk planning in Stellenbosch:

1. There are several streets or entrances where the sidewalks are far too wide and the actual tarred roads/entrances are far too narrow.
Examples:
a. The entrance to the municipality-run parking lot behind Mill Street Checkers. It is so narrow that there is no Centre line drawn. This entrance should be made half a meter wider - this can be annexed from a large lawned area on the one side (currently cordoned off by planted concrete security posts

a.k.a bollards). It also seems that municipality is more concerned with maintaining an old oak tree that is next to lawned area than making a more practical/safer entrance.
b. The sidewalk at the corner of Piet Retief Street and Ackerman Street has a near right-angle (90 degrees) shape and is so wide (5-6 meters) that vehicles turning on to Retief street struggle to stay in their lane when making the turn. The same goes for the corner of Ackerman Street and Koch Road nearby. Surely, the municipality can make these corner sidewalks more curved in shape and reduce their width (from the current ridiculously wide 5 meters).

2. There are far too many roundabouts and mini-circles in Stellenbosch. The positions of the pedestrian crossings are also far too close to these circles, where two cars cannot properly exit the circle when a pedestrian is walking across. The first car is forced to stop just outside the circle and if a second car planned to take the same exit, they run the risk of rear-ending the first car or stopping inside the circle/roundabout. In other words, some space or distance between the circle/roundabout and the nearest pedestrian crossing would be welcome.

Regards,
Eben

Piet Visagie

Housing petition: Devon Valley

Nwabisa Jozana

From: Gurswin Cain
Sent: Wednesday, 16 April 2025 12:07
To: idp
Subject: FW: [EX] visagiep45 sent you Mnr Gurswin Cain via WeTransfer

From: WeTransfer <noreply@wetransfer.com>
Sent: Wednesday, 16 April 2025 10:17
To: Gurswin Cain <Gurswin.Cain@stellenbosch.gov.za>
Subject: [EX] visagiep45 sent you Mnr Gurswin Cain via WeTransfer

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

visagiep45@gmail.com
sent you Mnr Gurswin Cain

7 items, 64.7 MB in total · Expires on 19 April, 2025

Mnr Gurswin Cain Goeiemore Mnr Cain

Vind hiermee die IDP behoeftes van Devon Vallei inwoners van Wyk 11. Kan u asseblief hierdie behoeftes ook deurgee aan Mnr Lester van Stavel. Gee asseblief kennis van ontvangs aan ons IDP behoeftes. Baie dankie. Mnr Piet Visagie

Get your files

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7 items

1. Batch 1_IDP Needs_Ward 11.pdf
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IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: WILLIE JAFTA WILLIAM JAFTA

HUIS ADRES DARARS IN DIE WEG

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: W. JAFTA **DATUM:** 09/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Gerswhen Williams

HUIS ADRES Weltevrede Kwekery
Stellenbosch Devonvalley

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Gerswhen **DATUM:** 10/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: FRIKKIE FORTUIN REGENA HENDRIKS
DARS NUIT WEG

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Frikkie **DATUM:** 9/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Adriaan Ekstroal

HUIS ADRES Fraamsmanstraat

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: A. Ekstroal **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Ravin Apollis

HUIS ADRES Knarentyn A3
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Beverley Karelse

HUIS ADRES Knarentyn A3
11

MUNISIPALE WYK:

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GETEKEN: _____ **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Ashleen Azer

HUIS ADRES Kwaremyn

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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GETEKEN: A. Azer **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: FILEXIA LUKAS, RIAAN LUKAS

HUIS ADRES FRANSMANSKRAAL

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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GETEKEN: X **DATUM:** 10 APRIL 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Gert chilambo

HUIS ADRES Seaton farm

MUNISIPALE WYK: 11 Stellenbosch

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: GChilambo **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: EVA BARRY DAVID BARRY

HUIS ADRES GROOTVLEI PLAAS
DEVONVALLEY

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: E. Barry **DATUM:** 10/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Chadene Salvester

HUIS ADRES Weltevrede Kwekery

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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GETEKEN: [signature] **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Shaan Ellisca Snell

HUIS ADRES Uitvalwerke 8 Devonvallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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GETEKEN: X **DATUM:** 10 APRIL 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Vanessa Dampies

HUIS ADRES Champagne
Devon Vallei, Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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GETEKEN: V. Dampies **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Anna Jara

HUIS ADRES Welteverede Kwekery
Devon Valley St/Bosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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GETEKEN: Jaa. **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Duren Scholtz.

HUIS ADRES Uitvalweke No.18
Wyk: 11 Devonvallei

MUNISIPALE WYK: Wyk: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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GETEKEN: D. Scholtz. **DATUM:** 10:04:2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jay-Lynn ERASMUS

HUIS ADRES 20 Vredenberg Road
Devon Valley Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: [signature] **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Frank Adams

HUIS ADRES 1 Uitkuiverte, Devon Valley
Stellenbosch

MUNISIPALE WYK:

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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GETEKEN: f.adams **DATUM:** 11 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: J. Septemper

HUIS ADRES Kwarentyn

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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GETEKEN: J Septemper **DATUM:** 10/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Lizbeth Dampies

HUIS ADRES Weltevrede, Devon valley
Stellenbosch

MUNISIPALE WYK:

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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GETEKEN: X **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Dorothy Septemst

HUIS ADRES Kwarentyn

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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GETEKEN: DSeptemst **DATUM:** 10/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Natasha Scholtz

HUIS ADRES Uitvalwerke no. 18
Devonvalley

MUNISIPALE WYK: WYK 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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GETEKEN: NScholtz **DATUM:** 10:04:2025.

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Magdelene Peters

HUIS ADRES J.C. Le Roux
Devonvallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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GETEKEN: MPeters **DATUM:** 11/04/25

NAAM EN VAN: Brandon Gedald

Jc. le. Roux Devonvallei Stellenbosch

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD

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GETEKEN: B. Gedald DATUM: 10 April 2025.

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Natdline Wenn

HUIS ADRES Jc. le. Roux Devonvallei Stellenbosch

MUNISIPALE WYK:

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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GETEKEN: N. Wenn DATUM: 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Bird Wenn

Pappaar 05 Devonvallei Stellenbosch

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD

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3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: B. Wenn DATUM: 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Donnaline Wenn

HUIS ADRES Jc. le Roux Devonvallei
Stellenbosch

MUNISIPALE WYK:

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GETEKEN: D Wenn DATUM: 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Johante Abrahams

HUIS ADRES Uitvalwerke Devonvallei Stellenbosch

MUNISIPALE WYK: 11

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. Abrahams **DATUM:** 09/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Roman Garriet

HUIS ADRES Uitvalwerke Devonvallei Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: R. Garriet **DATUM:** 09/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Charles Abrahams

HUIS ADRES Uitvalwerke Devonvallei Stellenbosch

1-4b

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: C. Abrahams **DATUM:** 09/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: NAzeem Abrahams

HUIS ADRES Uitvalwerke Devonvallei Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: N. Abrahams **DATUM:** 09/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: William Cameron

HUIS ADRES Uitvalwerke no. 6
Devonvallei, Stellenbosch 7600

MUNISIPALE WYK:

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: W. Cameron **DATUM:** 9.4.25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Manie Enkeldoe

HUIS ADRES Uitvalwerke no. 14 Devonvallei
Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M Enkeldoe **DATUM:** 9.4.25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: GAYNO KLEIN

HUIS ADRES HITVALWERKE DEVONVALLEI
STELLENBOSCH POSBUS 17 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: G. Klein **DATUM:** 9-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: JASON JUMAT

HUIS ADRES HITVALWERKE DEVONVALLEI
STELLENBOSCH POSBUS 17 7608

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. JUMAT **DATUM:** 9-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: MADELEIN PEEREUR

HUIS ADRES UITVALWERKE DEVONVALLEI
STELLENBOSCH POSBUS 17 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. PEEREUR **DATUM:** 9-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: DONOVAN SWEM

HUIS ADRES UITVALWERKE DEVONVALLEI
STELLENBOSCH POSBUS 17 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: D. SWEM **DATUM:** 9-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: WINSTON JAFTA

HUIS ADRES UITVALWERKE DEVONVALLEI
STELLENBOSCH POSBUS 47 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: W. JAFTA **DATUM:** 9-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Ameen Cameron

HUIS ADRES Uitvalwerke no. 6
Devon valley, Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: **DATUM:** 9/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Koos Fortuin

HUIS ADRES Uitvalwerke 7, Devonvalley
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Rosaline Fortuin

HUIS ADRES Uitvalwerke 7, Devonvalley
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jerroldine Meyer

HUIS ADRES Devonvallei The first stellenbosch

MUNISIPALE WYK: Devonvallei (11)

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Jmeyer **DATUM:** 8/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Abigail Meyer

HUIS ADRES Devonvalle The first Stellenbosch

MUNISIPALE WYK: Devonvallei (11)

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Ameyer **DATUM:** 08/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Janice James Jay Lee James

HUIS ADRES Grootvlei
Devon Valley

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Janice James **DATUM:** 2025/9/4

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Charles Jones

HUIS ADRES Grootvlei
Devon Valley

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: C Jones **DATUM:** 2025/9/4

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Vilencia Erasmus

HUIS ADRES Dwars-in-die-weg Devonvallei

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: V. Erasmus DATUM: 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Nicholaas Jacobus Erasmus

HUIS ADRES Dwars-in-die-weg Devonvallei

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: V. Erasmus DATUM: 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: MAGDELENA FARO

HUIS ADRES DWARS-IN-DIE-WEG
DEVON VALLEI

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. FARO **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: FRANKLIN FARO

HUIS ADRES DWARS-IN-DIE-WEG
DEVON VALLEI

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: F. FARO **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Maryna Williams

HUIS ADRES Dwars-in-die-weg Devonvallei

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M.Williams **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: ELRICH Hugo

HUIS ADRES Dwars-in-die-weg Devonvallei

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M.Williams **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Geraldine Louw

HUIS ADRES Dwars-in-die-weg Devonvallei

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: _____ DATUM: 10/04/2024

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Kaydine Louw

HUIS ADRES Dwars-in-die-weg Devonvallei

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: _____ DATUM: 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Lehandre Louw

HUIS ADRES Dwars-in-die-weg Devon-Vallei

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: L. Louw **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Gebonique Jay-Leigh Louw

HUIS ADRES Dwars-in-die-weg Devon Vallei

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: G. Louw **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Elaine Corelia Abelse

HUIS ADRES Dwars-in-die-weg De Von Vallei

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: E.C. Abelse **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jadelin Abelse

HUIS ADRES Dwars-in-die-weg De Von-Vallei

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. Abelse. **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Roslin Van Staden

HUIS ADRES Dwars-in-die-Weg DevonValley
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Roslin Van Staden **DATUM:** 10-04-2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Dannylio Van Staden

HUIS ADRES Dwars-in-die-Weg DevonValley
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: R. Van Staden **DATUM:** 10-04-2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Megan Barends

HUIS ADRES Devonvalley Dwars-in-die, weg

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: Barends DATUM: 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Megan Barends

HUIS ADRES Devonvalley Dwars-in-die-weg.

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: Barends DATUM: 10/04/2025.

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Hilda Januarie

HUIS ADRES Weltevrede Kwekery
Devon Valley St Bosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Januarie **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jacomina Visser

HUIS ADRES Weltevrede kwekery

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. Visser **DATUM:** 10 April 2025

NAAM EN VAN: Sherilene James

HUIS ADRES Fransmanskraal, Devonvallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. James DATUM: 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jimmy James

HUIS ADRES Fransmanskraal, Devonvallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. James DATUM: 10/04/25

NAAM EN VAN: Desiree Siebritz

HUIS ADRES: Fransmanskraal, Devon Vallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: _____ DATUM: 10-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Eldridge Siebritz

HUIS ADRES: Fransmanskraal, Devon Vallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: _____ DATUM: 10-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Joyce ABRAHAMS

HUIS ADRES DEVON VALLEI HOTEL
DEVON VALLEI, STELLENBOSCH, 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 09/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Skye J: ABRAHAMS

HUIS ADRES DEVON VALLEI HOTEL
DEVON VALLEI, STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. Abrahams **DATUM:** 09/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Mersha Pietersen

HUIS ADRES J.C. Leroux Devonvallei
Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Mietjie Jacquelinie Pietersen

HUIS ADRES J.C. Leroux Devonvallei
Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Deon January

HUIS ADRES Stellenbosch DevonVallei
Champange farm

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Carol January

HUIS ADRES DevonVallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: DAMON DANIELS + GERTRUIDA DANIELS

HUIS ADRES J.C. LE ROUX DEVON-VALLEI
STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: D. Daniels **DATUM:** 4/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: STAMMET ADAMS + ANGELINE ADAMS

HUIS ADRES J.C. LE ROUX DEVON VALLEI
STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. Adams **DATUM:** 4/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: ANNA SOUTHGATE + BRADWIN SOUTHGATE

HUIS ADRES J.C. LE ROUX DEVON VALLEI
STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: A. SOUTHGATE **DATUM:** 4/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: DARREN + GENIEVE PIETERSEN

HUIS ADRES J.C. LEROUX DEVONVALLEI
STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: G. PIETERSEN **DATUM:** 4/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Japie Skippers + Jacky Skippers

HUIS ADRES J.C. Le Roux Devon Vallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. Skippers **DATUM:** 4/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Elroy Daniels + Mercy Pietersen

HUIS ADRES J.C. Le Roux Devon Vallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: E. Daniels **DATUM:** 4/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: SHANIEL GOLIATH

HUIS ADRES B3 KWARENTYN, POLKADRAAI WEG

STELLENBOSCH 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Goliath **DATUM:** 11/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Byron Snell

HUIS ADRES Devon Valley Uitval werke Stellenbosch

Munisipaliteit

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Snell **DATUM:** 11/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Filida Cameron

HUIS ADRES Uitvalwerke huis no. 11, Devonvalley, Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: F. Cameron **DATUM:** 11.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Ruzé Cameron

HUIS ADRES Uitvalwerke no 11, Devonvalley, Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: F. Cameron **DATUM:** 11.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Brendon Cameron

HUIS ADRES: Uitvalwerke no. 11 Devonvalley, Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: _____ DATUM: 11.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: She-earl Van Niekerk

HUIS ADRES: Uitvalwerke no 11, Devonvalley, Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: _____ DATUM: 11-04-2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Johannes Erasmus

HUIS ADRES 20 Vredenberg Road
Devon Valley Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Nicolene Erasmus

HUIS ADRES 20 Vredenberg Road
Devon Valley Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Nico Visagie

HUIS ADRES Uitvalwerke Devonvallei Stellenbosch
Huis Nr 15

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: N. VISAGIE **DATUM:** 08/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Suzaan Visagie

HUIS ADRES Uitvalwerke Devonvallei Stellenbosch
Huis 15

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S Visagie **DATUM:** 08/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Van Daniëls

HUIS ADRES Uitvalwerke 15 Munisipaliteit Devonvallei Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 08-04-2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Hildegard Daniels

HUIS ADRES Uitvalwerke 15 Munisipaliteit Devonvallei Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Daniel **DATUM:** 08-04-2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: MICHELLE CROUWS

HUIS ADRES 20 VREDENBERG STR; DEVON VALLEI - STELLENBOSCH

MUNISIPALE WYK: WYK - 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 11/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: JOHN CROUWS

HUIS ADRES 20 VREDENBERG STREET. DEVON VALLEI, STELLENBOSCH

MUNISIPALE WYK: WYK - 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 11/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: KLAAS VISAGIE

HUIS ADRES UITVALWENKIE MUNISIPALITEIT

DEVONVALLEI STELLENBOSCH HUIS 15

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: K. **DATUM:** 8/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: martina visagie

HUIS ADRES UITVALWENKIE MUNISIPALITEIT

DEVONVALLEI STELLENBOSCH HUIS 15

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. Visagie **DATUM:** 8/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Lorika Juries

HUIS ADRES 15 Uitvalwerke, Munisipaliteit Devonvallei, Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10-04-2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Hugh-Curt Juries

HUIS ADRES 15 Uitvalwerke Munisipaliteit Devonvallei Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10-04-2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Beraniel Scholtz

HUIS ADRES Uitvalwerke No-18
Devonvallei.

MUNISIPALE WYK: Wyk. 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: BScholtz. **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Beranice Scholtz

HUIS ADRES Uitvalwerke No. 18
Devonvallei.

MUNISIPALE WYK: Wyk. 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: BScholtz. **DATUM:** 10:04:2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: JOHANNES SPARV

HUIS ADRES GROOTVLEI PLAAS

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: DESIREE PETERSEN

HUIS ADRES DEVON VALLEY GROOTVLEI PLAAS

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: JAPIE SKIPPERS

HUIS ADRES J C LEROUX
DEVONVALLEY

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. Skippers **DATUM:** 11/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jacqueline Skippers

HUIS ADRES J.C LEROUX
Devonvelly

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. Skippers **DATUM:** 11/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Caroline Jansen

HUIS ADRES Uitvalwerke Nr. 7 Devonvallei
Stellenbosch

MUNISIPALE WYK: elf

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Chardene Jansen

HUIS ADRES Nr. 7 Uitvalwerke, Devon vallei
Stellenbosch

MUNISIPALE WYK: elf

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Shaldon Van Rooyen

HUIS ADRES Uitvalwerke Devon Vallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. Van Rooyen **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Zenda Jeanette January

HUIS ADRES Uitvalwerke Devon Vallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Z. J **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Lee-Ann Moos

HUIS ADRES Uitvalwerke DevonVallei

Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: L. Moos **DATUM:** 16/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Rolene Visagie

HUIS ADRES Uitvalwerke DevonVallei

Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Daniel Moos

HUIS ADRES Uitvalwerke Devonvalei

Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: D. Moos **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Ernest Edens

HUIS ADRES Uitvalwerke Devon Vallei

Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: E. Edens **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Elizabeth - Cameron

HUIS ADRES Ultra/Werke Devonvallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: E. Basjan **DATUM:** 10-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Robert - Cameron

HUIS ADRES Ultra/Werke Devonvallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: R. Cameron **DATUM:** 10-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Sofia Abrahams

HUIS ADRES Uitvalweste Devon Valley Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. Abrahams **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Renaldo Abrahams

HUIS ADRES Uitvalweste Devon Valley Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: R. Abrahams **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Bradley Abrahams

HUIS ADRES Uitvlugt Devon Valley Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Fiona Koopman

HUIS ADRES Uitvlugte Devon Valley Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: F. Koopman **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Roman Garret

HUIS ADRES Uitvalweste Devon Valley Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: R. Garret **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Nazeem Abrahams

HUIS ADRES Uitvalweste Devon Valley Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: N. Abrahams **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: ANNE-MARIE ABRAHAMSE

HUIS ADRES The Firs Devon Valley
Stellenbosch 7600

MUNISIPALE WYK: Stellenbosch (11)

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: A. ABRAHAMSE **DATUM:** 07/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: ANNE-MARIE Koopman

HUIS ADRES The Firs Devon Valley
Stellenbosch 7600

MUNISIPALE WYK: Stellenbosch (11)

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: A. Koopman **DATUM:** 07/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: C.V.R

HUIS ADRES Devon Valley

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: C.V.R **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Eva van Rooyen

HUIS ADRES Devon Valley

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Eva van Rooyen **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jamie-Lee Appollis

HUIS ADRES 1 Uitvalwerke, Devon Vallei
Stellenbosch

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Appollis **DATUM:** 11 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Iverick Kotze

HUIS ADRES 1 Uitvalwerke, Devon Vallei
Stellenbosch

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Kotze **DATUM:** 11 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Brenden Davids

HUIS ADRES Stellenbosch Devon Vallei

Dwars-in-die-weg Plaas

MUNISIPALE WYK: Wyk 11.

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10-04-2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Junaiden Adams

HUIS ADRES Stellenbosch Devon Vallei

Dwars-in-die-weg

MUNISIPALE WYK: Wyk 11.

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10-04-2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Luchelle Visagie

HUIS ADRES Uitvalwerke Devon Vallei

Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: L. Visagie **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Piet Visagie

HUIS ADRES Uitvalwerke Devon Vallei

Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: P. Visagie **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Maria - Hugo

HUIS ADRES Waterkloof Devonvallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. Hugo **DATUM:** 10/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Paul Hugo

HUIS ADRES Waterkloof Devonvallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. Hugo **DATUM:** 10/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: William Cameron

HUIS ADRES Uitvalwerk Devonvallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: W. Cameron **DATUM:** 10-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Dolle Cameron

HUIS ADRES Uitvalwerke Devonvallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: D. Cameron **DATUM:** 10-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: CAMORON Wenn

HUIS ADRES DTOG Uitvalwerke Devonvallei Road Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: C Henn **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Manual Jumerij

HUIS ADRES DTOG Uitvalwerke Devonvallei Road Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M Jumerij **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Leen Moses

HUIS ADRES Uitvalwerke Devonvallei

Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: L. Moses **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Arthur Moses

HUIS ADRES Uitvalwerke Devonvallei

Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: A. Moses **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Nicoleen Edens

HUIS ADRES Uitvalwerke Devon Valley

Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: N. Edens. **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Eljade Edens.

HUIS ADRES Uitvalwerke Devon Valley

Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: E. Edens **DATUM:** 16/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Juliana Cardse

HUIS ADRES DTO 7 Uitvalwerke Devonvallei Road Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. Cards **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Nikita Carelse

HUIS ADRES DTO 8 Uitvalwerke Devonvallei Road Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: N. CARELSE **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Antonio Abrahams

HUIS ADRES Uitvalwerke, Vredenburg 18

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: A. Abrahams **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Sonia Abrahams

HUIS ADRES Uitvalwerk, Vredenburg 18

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. Abrahams **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Moos Julius

HUIS ADRES Uitvalwerk, Vredenburg 18

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. Julius **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Ivonet Abrahams

HUIS ADRES Uitvalwerke, Vredenburg 18

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: I. Abrahams **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: GERALD ADAMS

HUIS ADRES Uitvalwerke Devon Valley 16

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: [signature] **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: ELMARIE ENGELBRECHT

HUIS ADRES Uitvalwerke Devon Valley

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: E. Engelbrecht **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Roslin Alicia Van Staden

HUIS ADRES Dwars-in-die-Weg DevonValley
Stellenbosch

MUNISIPALE WYK: –

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: R. Van Staden **DATUM:** 10-04-2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Adriano Van Staden

HUIS ADRES Dwars-in-die-Weg DevonValley
Stellenbosch

MUNISIPALE WYK:

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: R Van Staden **DATUM:** 10 : 04 : 2025

IDP VAN STELLENBOSCH MUNICIPALITEIT VIR 2025

NAAM EN VAN: Johanne Wessels

Devonvalley Grootvlei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: J. Wessels DATUM: 10/06/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jo-anne Jaftha

HUIS ADRES Grootvlei Devonvalley

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: J. Jaftha DATUM: 10/06/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Shantia Salvester

HUIS ADRES Weltevrede kwekery

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. Salvester **DATUM:** 10 April

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Kevin & Wenn

HUIS ADRES Weltevrede kwekery

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Kevin **DATUM:** 10 April

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Stemmer Adams.

HUIS ADRES J.C. le Roux.
P.O. 184 Stellenbosch. 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Angeline Adams

HUIS ADRES J.C. Le Roux
P.O 184 Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Adams **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Christiaan Goeieman

HUIS ADRES Fransmanskraal

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: CG **DATUM:** 10/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Daphne Goeieman

HUIS ADRES Fransmanskraal

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: DG **DATUM:** 10/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Sally Salvesen

HUIS ADRES [illegible] Devon

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: [signature] **DATUM:** 10/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Dorette Salvesen

HUIS ADRES [illegible]

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: D. Salvesen **DATUM:** 10/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Nadin Nesif Robyn

HUIS ADRES Devonvallei Stellenbosch J.C. Le Roux

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: N. Robyn **DATUM:** 10/04/2026

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Brenda Robyn

HUIS ADRES Devonvallei Stellenbosch J.C. LeRoux

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: B. Robyn **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: C. Piet Pietersen

HUIS ADRES J.C. leRoux DeVonValley
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Virianne Pietersen

HUIS ADRES J.C. leRoux DeVonValley
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: V Pietersen **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: MONA-Appolis – BRENDIN-Appolis

HUIS ADRES THE FIRS
Devonvallei STELLENBOSCH

MUNISIPALE WYK: _____

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M Appolis – B Appolis **DATUM:** 08/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Hazeldene-ADAMS – Jakobus - AFRIKA

HUIS ADRES THE FIRS
Devonvallei STELLENBOSCH

MUNISIPALE WYK: _____

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: H. Adams/J. Afrika **DATUM:** 08/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jennifer otto

HUIS ADRES Devon Valley Rd: 43.
Stellenbosch The first farm.

MUNISIPALE WYK: Stellenbosch. The first farm.

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. otto **DATUM:** 09/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Martin Otto

HUIS ADRES [redacted] Devon Valley Rd: 43.
Stellenbosch The first farm.

MUNISIPALE WYK: Stellenbosch The first farm.

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. otto **DATUM:** 09/04/2025.

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Francois Sors

HUIS ADRES Stellenbosch Devonvallei
The firs farm

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 07/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Franonita Marcony Isak

HUIS ADRES Devonvallei Stellenbosch
The Firs farm

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: F. Isak **DATUM:** 07/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Francina Van Schalkwyk

HUIS ADRES Huis no is Devonvallei . Grootvlei Plaas, Stellenbosch, 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: F Schalkwyk **DATUM:** 10/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Roslin Jones

HUIS ADRES Grootvlei Devonvallei No. 14 stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: R Jones **DATUM:** 10.4.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Eha Theunissen

HUIS ADRES Grootvlei Devon Valley
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Johanna Wessels

HUIS ADRES Grootvlei Devon Vallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. Wessels. **DATUM:** 10/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Marlene Manuel

HUIS ADRES Grootvlei Plaas Devon Vallei Pad

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Marnese Manuel

HUIS ADRES Grootvlei Plaas Devon Vallei Pad

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Pieter Joubert

HUIS ADRES Grootvlei DevonValley Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Pieter Joubert **DATUM:** 08 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: DAVID BARRY

HUIS ADRES GROOTVLEI DEVON VALLEI STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: DBarry **DATUM:** 08/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Eva Meyer

HUIS ADRES 13 Uitvalwerke
Devon Vallei Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Shaun Meyer

HUIS ADRES 13 Uitvalwerke
Devon Vallei Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S Meyer **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Mnr. Mev. Roberts

HUIS ADRES Uitvlugtwerke Huis no. 13
Devon vallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: A. ROBERTS **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Fiona Meyer

HUIS ADRES Uitvlugtwerke Huis no. 13
Devon vallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN:  **DATUM:** 10/04/025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Andrew Robyn

HUIS ADRES 13 Uitvalwerke
Devon Vallei Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: X ROBYN **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Eva Robyn

HUIS ADRES 13 Uitvalwerke
Devon Vallei Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: [signature] **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Joan Robyn

HUIS ADRES 13 Uitvalwerke
Devon Vallei Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Mizaan Davids

HUIS ADRES 13 Uitvalwerke
Devon Vallei Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Davids **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Kobus Pietersen

HUIS ADRES Devonvallei, Stellenbosch, J.C. Le Roux
P.O. Box 184

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: K. Pietersen **DATUM:** 10. 04. 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jackie Pietersen

HUIS ADRES Devonvalki, Stellenbosch, J.C. Le Roux
P.O. Box 184

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. Pietersen **DATUM:** 10.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: FERNANDO CAMERON

HUIS ADRES STELLENBOSCH UITVALWERKE
DEVON VALLEY

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: JOELINE CAMERON

HUIS ADRES STELLENBOSCH UITVALWERKE
DEVON VALLEY

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: KAIDEN FORTUIN

HUIS ADRES Ultralwerke 7, Devonvalley
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: K. Fortuin **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Robyn-Leigh FORTUIN

HUIS ADRES Ultralwerke 7, Devonvalley
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: [signature] **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Geniere Pietersen

HUIS ADRES J.C. le Roux Devonvallei
Stellenbosch

MUNISIPALE WYK: wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: G. Pietersen DATUM: ~~Okt~~ 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Darren Lwenn

HUIS ADRES J.C. le Roux Devonvallei
stellenbosch

MUNISIPALE WYK: wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: DATUM: 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Dina Pietersen

HUIS ADRES J.C. le Roux
Devonvallei Stellenbosch

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: D. Pietersen **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jakobus Pietersen

HUIS ADRES J.C. le Roux Devonvallei
Stellenbosch

MUNISIPALE WYK: wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. Pietersen **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Melissa Pietersen

HUIS ADRES The-first Farm

Devonvalley stellenbosch

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. Pietersen **DATUM:** 9.4.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Valerie

HUIS ADRES The-first Farm

Devonvalley stellenbosch

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: V. Van Niekerk **DATUM:** 9.4.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Abigail October

HUIS ADRES The Firs Farm Devonvalley
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: A October **DATUM:** 8 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Felicity Van Niekerk

HUIS ADRES The Firs Farm Devonvallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: F.V. Niekerk **DATUM:** 8 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Wendy Wenn

HUIS ADRES Fransmanskraal

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: W. Wenn **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Rayn Wenn

HUIS ADRES Fransmanskraal

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: R. Wenn **DATUM:** 10/04/2025

NAAM EN VAN: Natasha Williams

Welteverede Nursery Devon Valley RD

"

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Justin Williams

HUIS ADRES Welteverede Nursery Devon Valley RD

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Dalene Storm

HUIS ADRES Weltevrede Kwekery Devonvallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: D·Storm **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Monisha Dampies

HUIS ADRES Weltevrede Kwekery Devonvallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M.Dampies **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Denver Adams

HUIS ADRES Devon Valley Bwars-in-die-weg

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: D.T Adams **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jonnie Adams

HUIS ADRES Devon Valley Bwars-in-die-wes

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: D Adams **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Diano Christians

HUIS ADRES Jc Le Roux H. Devon Valley Rd.
Stellenbosch. 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10.04.25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Janika Robyn

HUIS ADRES The Firs Devon Valley Rd.
Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025.

NAAM EN VAN: Willem Cornelius Claasen

Grootvlei

11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE"

GETEKEN: [signature] DATUM: 10.04.25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jalen Claasen

HUIS ADRES Grootvlei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: JClaasen DATUM: 10.04.25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Venessa Jansen

HUIS ADRES Devon vallei Uitvalwerke
No. 6

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: V. Jansen **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Geneve Jansen

HUIS ADRES Devonvallei Uitvalwerke
No. 8

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: G. Jansen **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR

NAAM EN VAN: Naomi Elizabeth Magneta VanWyk

HUIS ADRES Grootvlei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: N.E.M. VanWyk **DATUM:** 10.04.25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Wullrico Charls Claasen

HUIS ADRES Grootvlei Plaas

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: W. Claasen **DATUM:** 10.04.25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: ANDRIES PIETERSEN

HUIS ADRES UITVALWERKE

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: A PIETERSEN **DATUM:** 10.4.25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: EMILY PIETERSEN

HUIS ADRES Uitvalwerke

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: E. Peterson **DATUM:** 10/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Edith Goeieman

HUIS ADRES Uitvalwerke, Devonvallei

Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: E. Goeieman **DATUM:** 06. 04. 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Riano Goeieman

HUIS ADRES Uitvalwerke, Devonvallei

Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: R. Goeieman **DATUM:** 06 04 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Magdalene Goeiernan

HUIS ADRES Uitvalwerke, Devonvallei

Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. Goeiernan **DATUM:** 06.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Andrew Goeiernan

HUIS ADRES Uitvalwerke, Devonvalle

Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: A Goeiernan. **DATUM:** 06.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Mr DIANNA PETERSEN

HUIS ADRES Uitvalwerke Devonvallei

DT 5

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M Petersen **DATUM:** 10-06-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Momé PETERSEN

HUIS ADRES Uitvalwerke Devonvallei

DT 5

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M Petersen **DATUM:** 10-06-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Chantal Charlene January

HUIS ADRES Stol Uitvalwerke Devonvallei Road
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: January **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jason Carlo January

HUIS ADRES Stol Uitvalwerke Devonvallei Road
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: January **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Monré Goeiman

HUIS ADRES Uitvalwerke Devonvalle

Huis no 8

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M Goeiman **DATUM:** 10-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Monré Goeiman

HUIS ADRES Uitvalwerke Devonvalle

Huis no 8

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M Goeiman **DATUM:** 10-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Aldia - Fortuin

HUIS ADRES Uitvalwerke Devonvallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: A. Fortuin **DATUM:** 10-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Kayla Fortuin

HUIS ADRES Uitvalwerke Devonvallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: K. Fortuin **DATUM:** 10-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Linda Bagon

HUIS ADRES Devonvalley uitvalwerke 16
Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Bagon **DATUM:** 10.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Gerhard Von Niekerk

HUIS ADRES Devonvalley Uitvalwerke 16
Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: [signature] **DATUM:** 10.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Sarah van Rooyen

HUIS ADRES Devon valley Uitvalwerke D16
Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S.V.R **DATUM:** 10.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Ellen Jumat

HUIS ADRES Devon Valley Uitvalwerke D16
Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: E. Jumat **DATUM:** 10.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Kaylin Basjan

HUIS ADRES Devonvalley Uitvalwerk D17
Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: [signature] **DATUM:** 10.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Martin van Rooyen

HUIS ADRES Devonvalley Uitvalwerke D17
Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M.V.R **DATUM:** 10.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Zorick Jacobs

HUIS ADRES DTo1 Uitvalwerke Devonvallei Road
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Z Jacobs **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Veronique Martins

HUIS ADRES DTo1 Uitvalwerke Devonvallei Road
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: V. Martins **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Marlon Goliath

HUIS ADRES Uitvalwerke Devon Valley Road

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Goliath **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Cloë Joachim

HUIS ADRES Uitvalwerke Devon Valley Road

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: C. J **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: FRANS KING, ELISABETH KING

FRANSMANSKRAAL

11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: F King DATUM: 9/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Clinton Abrahams

HUIS ADRES Uitvalwerke, Fredenburg 18

MUNISIPALE WYK: 18

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: CAbrahams DATUM: 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: DEMETLIE DANIELS

HUIS ADRES SEATON FARM

MUNISIPALE WYK: STELLENBOSCH 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: D Daniels **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Neville Erasmus

HUIS ADRES Dwars-in-die-weg Devon Valley Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN:  **DATUM:** 10/April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Reneldo Erasmus

HUIS ADRES Devon Valley Dwars-in-die weg

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: [signature] **DATUM:** 10/04/2025.

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Ragel Daars

HUIS ADRES Devonvalley Dwars in Weg

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Ragel **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Chantell Hugo

HUIS ADRES Waterkloof Devonvalley Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Chantell Hugo **DATUM:** 10/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jason Strydom

HUIS ADRES Welterrede Kwekery

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: JStrydom **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jason Strydom

HUIS ADRES Welterrede kwekery

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: JStrydom **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Chantell Hugo

HUIS ADRES Waterkloof Devonvalley Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Chantell Hugo **DATUM:** 10/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Sophia Arison

HUIS ADRES Dwars in die Weg
Devon Valley St/Bosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Saddonis **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Janice Adams

HUIS ADRES Devon Valley Dwars-in-die-weg

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: **DATUM:** 10-04-2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: GLENDA DAMPIES + LAUREN Dampies

HUIS ADRES Dwars-in-Die weg DEVONVALLEI
STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: E. Dampies **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: JAMES GATYENI

HUIS ADRES WELTEVREDE KWEKERY
DEVONVALLEI PAD STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Mgatyeni **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Luwelen Wessels

HUIS ADRES The Firs Plaas Devonvallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: L. Wessels **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Marelin September

HUIS ADRES Aaldering Farm

MUNISIPALE WYK: 11 Stellenbosch

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. September **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Keyton Thomas

HUIS ADRES Virtual Werkee Devon Valley 14

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: K Thomas **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Denzil Dampies + Diago Dampies

HUIS ADRES Dwars-in-Den-weg Devon Vallei
STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: D. Dampies **DATUM:** 10.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Ryno Basjan

HUIS ADRES Fransmanskraal

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: R. Basjan **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Andries Willemse

HUIS ADRES Fransmanskraal

MUNISIPALE WYK: Stellenbocht

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: **DATUM:** 25/10/24

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Johanna Jafta Willem Jafta

HUIS ADRES Dwars in die weg Devon Valley Stellen bosch

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J Jafta **DATUM:** 10:4:2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Samantha Jafta Jayrick Jafta

HUIS ADRES Dwars in die weg Devon Valley Stellen bosch

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J Jafta **DATUM:** 10.4.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Nic Engelbrecht

HUIS ADRES Welgevrede Kwekery Devon Vallei
Stl Bosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Nengelbrecht **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Cynthia Williams

HUIS ADRES Weltevrede kwekery
Devon Vallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: C Williams **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Winston Jantjies

HUIS ADRES Seaton farm

MUNISIPALE WYK: 11 Stellenbosch

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Rynaldo Septembre

HUIS ADRES Kwarenty

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: R. Septembre **DATUM:** 10/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Ricado Daniëls

HUIS ADRES: Dwars in die weg Devon valley
Stellenbosch 7600

MUNISIPALE WYK:

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: R. Daniëls DATUM: 10.4.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Joeclda Vanneke

HUIS ADRES: The firs Devon Vallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: J.Vanneke DATUM: 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Griebnaar Baajan.

HUIS ADRES Devon valley Uitzichtweg 16
Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: G. Baajan **DATUM:** 10.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Keagan swarts Waylin Jafta

HUIS ADRES Dwars in die weg
Devon valley Road

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: K. Swarts **DATUM:** 10.4.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Abie Andries Fransman

HUIS ADRES The firs Plaas

Devon Vallei Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 09.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Lizelle Van niekerk

HUIS ADRES The-First Farm

Devon Valley Stellenbosch

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: L Van niekerk **DATUM:** 9 04 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Steven De Bruin

HUIS ADRES Welteverede kwekery
Stellenbosch Devon valley

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Kathlene Mourie

HUIS ADRES Knorren Eyn AS
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: K. Mourie **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Elaine Abelse

HUIS ADRES Dwars in die weg Devonvalley

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: [signature] **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Dino Williams

HUIS ADRES Stellenbosch Devon Valley Road Champagne Farm

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: [signature] **DATUM:** 16/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Mary-Jean Pietersen

HUIS ADRES Devonvalley Groot-Vlei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Mary-Jean **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Rosemary Jeyers

HUIS ADRES Lavendelyn 43
Stellenbosch

MUNISIPALE WYK: 4

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: R Jeyers **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Sereiya Hendricks

HUIS ADRES Kwarentyn

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. Hendricks **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Monique Jacobs

HUIS ADRES Kwarentyn

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: N. Jacobs **DATUM:** ~~20~~ 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Linda Goliath

HUIS ADRES Uitvalwerke Devon Valley Road

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Goliath **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Carmelee Goliath

HUIS ADRES Uitvalwerke Devon Valley Road

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: C. Goliath **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: LEE-ANN THYS

HUIS ADRES Uitvalwerke Devon Valley Road

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: [signature] **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: LE-ANGURS THYS

HUIS ADRES Uitval Werke Devon Valley Road

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: [signature] **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Dominique Heyns

HUIS ADRES DT9 uitvalwerke Devonvallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: D. Heyns **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Keano Heyns

HUIS ADRES DT9 uitvalwerk Devonvallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: K. Heyns **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: SALIE PECEUR

HUIS ADRES UITVALWERKE
DEVON VALLEI STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Speceur **DATUM:** 10/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: MARTHA PECEUR

HUIS ADRES UITVALWERKE
STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: MARTHA PECEUR **DATUM:** 10/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Amber Jacobs

HUIS ADRES Uitvalwerke Devonvallei Road
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: A Jacobs **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Marco Oyster

HUIS ADRES Uitvalwerke Devonvallei Road
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M Oyster **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Mary Wenn

HUIS ADRES DTob Uitvalwerke Devonvallei Road
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M Wenn **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Collen Wenn

HUIS ADRES DTob Uitvalwerke Devonvallei Road
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: C.Wenn **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Amy Lee Robyn

HUIS ADRES Seaton Devon Valley
Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10.04.25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Kylie Prins

HUIS ADRES Seaton Devon Valley
Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: K. Prins. **DATUM:** 10.04.25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Alfonso Fransman

HUIS ADRES The First Plaas
Devonvallei Stellenbosch

MUNISIPALE WYK: 11.

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 09.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: (The Firs) Sherilene Dickens.

HUIS ADRES The Firs Plaas.
Devonvalley Stellenbosch.

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Dickens. **DATUM:** 09/04/2025.

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: MARTHINUS JANUARIE

HUIS ADRES 8 UITVALWERKE, DEVONVALLEI
STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. Januarie **DATUM:** 10/04/2026

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: MONURITHA JANUARIE

HUIS ADRES 8 UITVALWERKE, DEVONVALLEI
STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Lea van der Westhuizen

HUIS ADRES The Firs Devon vallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: L V.D WESTHUIZEN **DATUM:** 08 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Geneviene van der Westhuizen

HUIS ADRES The Firs Devon vallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: G.v.d.Westh **DATUM:** 08 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Abraham Fransman

HUIS ADRES The firs Plaas
Devon Vallei Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: A Fransman **DATUM:** 09.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Marlene Fransman

HUIS ADRES The Firs Plaas
Devon Vallei Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. Fransman **DATUM:** 09.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Johanneline Van Niekerk

HUIS ADRES The Firs

Devon Vallei , Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. Van Niekerk **DATUM:** 08/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Denzil Engelbrecht.

HUIS ADRES The Firs

Devon Vallei , Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: D. Engelbrecht **DATUM:** 08/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Dina Arendse

HUIS ADRES Stellenbosch Devonvallei
The firs farm

MUNISIPALE WYK:

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: D ARENDSE **DATUM:** 07/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Denzil Arendse

HUIS ADRES Stellenbosch Devonvallei
The firs farm

MUNISIPALE WYK:

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: **DATUM:** 07/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Susanna Williams

HUIS ADRES Stellenbosch Devon Vallei
The Firs farm

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S Williams **DATUM:** 07/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Morhida Robyn.

HUIS ADRES Stellenbosch Devon Vallei
Seaton

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: MRobyn **DATUM:** 07/04/2025.

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: ELLIE WENN + KATHLEEN SOLOMONS

HUIS ADRES J.C. LE ROUX DEVONVALLEI
STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: E. Wenn **DATUM:** 4/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: FRANCIS LEWIS + JONATHAN LEWIS

HUIS ADRES J.C. LE ROUX DEVONVALLEI
STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: F. Lewis **DATUM:** 4/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Boy Jansen + Johanna Jansen

HUIS ADRES J.C. LeRoux Devon Vallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 4/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Shaun Barry + Shaunnees

HUIS ADRES J.C. LeRoux Devon Vallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. Barry **DATUM:** 4/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Spasie Jaap - Miracle Cupido

HUIS ADRES J.C Le Roux Devon Valley Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. Jaap **DATUM:** 7/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: INGRID WENN - DONOVAN WENN

HUIS ADRES Devon Valley Hotel

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: I Wenn **DATUM:** 8/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: ALICE JAAP + KEGRAN PIETERSEN

HUIS ADRES J.C. LE ROUX DEVON VALLEI
STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: A. JAAP. **DATUM:** 4/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: NATHAN JAAP + JACKY JAAP

HUIS ADRES J.C. LEROUX DEVON VALLEI
STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. JAAP. **DATUM:** 4/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Kobus PIETERSEN + JACKY PIETERSEN

HUIS ADRES J.C. LE ROUX DEVONVALLEI
STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: K. PIETERSEN **DATUM:** 4/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Cupido PIETERSEN + VIVIAN PIETERSEN

HUIS ADRES J.C. LE ROUX DEVON VALLEI
STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: C. PIETERSEN **DATUM:** 4/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Johanna Williams

HUIS ADRES Dwars-in-die-weg Devonvallei

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. Williams **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: KOOS Williams

HUIS ADRES Dwars-in-die-weg Devonvallei

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. Williams **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Georgina Christina Louw

HUIS ADRES Dwars-in-die-weg Devon Vallei

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: G.C. Louw **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jeronsia Louw

HUIS ADRES Dwars-in-die-weg Devon Vallei

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. Louw **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Magdalene Marconi

HUIS ADRES 1 Devon Valley Road
Meinert Wines

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. Marconi **DATUM:** 10 April 25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Diego Marconi

HUIS ADRES 1 Devon Valley Road
Meinert Wines

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. Marconi **DATUM:** 10 April 25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Niklaas Van Wyk

HUIS ADRES Franmanskraal Plaas

MUNISIPALE WYK: Stellenbosch 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: N.V.Wyk **DATUM:** 10/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Hannalene Van Wyk

HUIS ADRES Franmanskraal Plaas

MUNISIPALE WYK: Stellenbosch 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: H. Van N Wyk **DATUM:** 10/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Monique Basjan

HUIS ADRES Fraansmanstraal

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: M. Basjan DATUM: 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Elvida Basjan

HUIS ADRES Fraansmanstraal

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: E. Basjan DATUM: 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Manfred Dempies

HUIS ADRES Wellenrede kwekery (Norke Plants)
Devonvalley Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: [signature] **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Mercia Storm

HUIS ADRES Wellenrede kwekery (Norke Plants)
Devonvalley Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M.Storm **DATUM:** 10/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Marin Arendse

HUIS ADRES Weltevrede Kwekery DevonVallei
Stellenbosch.

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. Arendse **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jeney Arendse

HUIS ADRES Weltevrede Kwekery DevonVallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Jeney Arendse **DATUM:** 10/04/2025.

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Keshaan Pietelsem

HUIS ADRES THE FIRST DEVONVALLEI

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jerobian Pietelsen

HUIS ADRES THE FIRST DEVONVALLEI

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: JP **DATUM:** 10-04-2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: STEYNA KLEIN

HUIS ADRES 14 UITVALWERKE DEVON VALLEI
STELLENBOSCH

MUNISIPALE WYK: WYK 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. Klein **DATUM:** 11/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: STEYNA KLEIN

HUIS ADRES 14 UITVALWERKE DEVON VALLEI
STELLENBOSCH

MUNISIPALE WYK: WYK 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. klein **DATUM:** 11/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: RIAAN KLEIN

HUIS ADRES 14 UITVALWERKE DEVONVALLEI
STELLENBOSCH

MUNISIPALE WYK: WYK 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 11/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: CHANTEL KLEIN

HUIS ADRES 14 UITVALWERKE DEVON VALLEI
STELLENBOSCH

MUNISIPALE WYK: WYK 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 11/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jessica Engelbrecht

HUIS ADRES Uitvalherke huis nr. 11, Devonvalley
Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 11·04·2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Rameez Engelbrecht

HUIS ADRES —

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 11·04·2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Dueren Cameron

HUIS ADRES Uitvalwerke huis no. 11, Devonvalley, Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: D. Cameron **DATUM:** 11.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jayden Engelbrecht

HUIS ADRES Uitvalwerke no. 11, Devonvalley, Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: D. Cameron **DATUM:** 11.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Zindzia Goeiman

HUIS ADRES 8 Uitvalwerke Devonvalley
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 11/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Shaquila Goeiman

HUIS ADRES 8 Uitvalwerke Devonvalley
Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 11/4/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Irma Magereth Snell - Robyn

HUIS ADRES Uitvalwerke 13 Devonvallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: Robyn DATUM: 13/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: ANDREW. ROBYN

HUIS ADRES UITVALWERKE DEVONVALLEI STELLENBOSCH HUIS NMR 13

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: ROBYN DATUM: 13-04-2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: CINDY-LEE PETERSEN

HUIS ADRES B3 KWARENTYN, POLKADRAAI WEG
STELLENBOSCH 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 11/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: BERNADINE PETERSEN

HUIS ADRES B3 KWARENTYN, POLKADRAAI WEG
STELLENBOSCH 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 11/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: MARSHALL TITUS

HUIS ADRES UITVALWERKE DEVONVALLEI
STELLENBOSCH POSBUS 17 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. TITUS **DATUM:** 9-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: MARIA JACOBS

HUIS ADRES UITVALWERKE DEVONVALLEI
STELLENBOSCH POSBUS 17 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M-JACOBS **DATUM:** 01-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Martin Rezantd

HUIS ADRES uitvalwerke Devon Vallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. Rezantd. **DATUM:** 16/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN:

HUIS ADRES

MUNISIPALE WYK:

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: **DATUM:**

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Keanen Appollis

HUIS ADRES 1 Uitvalwerke

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: K. Appollis **DATUM:** 10/4/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Missionhille Cameron

HUIS ADRES Uitvalwerke no.6
Devonvallei, Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. Cameron **DATUM:** 9.4.25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Shirley Cameron

HUIS ADRES Uitvalwerke no.6

Devonvallei, Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. Cameron **DATUM:** 9.4.25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Heinie Cameron

HUIS ADRES Uitvalwerke no. 6

Devonvallei, Stellenbosch Posbus 17, 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: H. Cameron **DATUM:** 9.4.25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: JEROME TORTUIN

HUIS ADRES UITVALWERKE DEVONVALLEI
STELLENBOSCH POSBUS 17 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. TORTUIN **DATUM:** 9-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: DANNY BOSSAN

HUIS ADRES UITVALWERKE DEVONVALLEI
STELLENBOSCH POSBUS 17 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: **DATUM:** 9-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: SINOBIA NAALTUIN

HUIS ADRES UITNAALWERKE DEVONVALLEI
STELLENBOSCH POSBUS 17 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. NAALTUIN **DATUM:** 9-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: BRENDON EDENS

HUIS ADRES UITNAALWERKE DEVONVALLEI
STELLENBOSCH POSBUS 17 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: B. EDENS **DATUM:** 9-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Cathy van Graan

HUIS ADRES Uitvalwerke Devonvallei Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: K. V. Graan **DATUM:** 9. 04 . 25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Sonia Visagie

HUIS ADRES uitvalwerke, devonvalle Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. V. Sonia **DATUM:** 9 04 . 25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Willie Jansen

HUIS ADRES Uitvalwerke Devon Valley
Stellenbosch Posbus 17 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: W. Jansen **DATUM:** 9-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Willem v. Rooy

HUIS ADRES Uitvalwerke Devon Valley
Stellenbosch Posbus 17 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: W. v. Rooy **DATUM:** 9-04-25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Carmen Fredericks

HUIS ADRES Champagne plaas DevonValley
Stellenbosch posbus 8

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Nadin Nasif Robyn

HUIS ADRES Devonvallei J.C. le Roux

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: N. Robyn **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Katrina Lucanda

HUIS ADRES Champané Plaas DevonVallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: K. Lucanda **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Roderic Davids

HUIS ADRES Champané Plaas DevonVallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Davids **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Sodehein Davids.

HUIS ADRES Champané Plaas DevonVallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. Davids **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Lena Basjan

HUIS ADRES Champané Plaas DevonVallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: L. Basjan **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Caroline Jansen

HUIS ADRES Nr. 4 U-t-valwerke, Devon-valle i
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Cornelia Basjan

HUIS ADRES Champané Plaas Devon Vallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: C. Basjan **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Chardene Jansen

HUIS ADRES Nr. 7 Uitvalwerke, Devonvallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Hilton-John Edward Jansen

HUIS ADRES Nr. 7 Uitvalwerke, Devonvallei
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: _____ **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Madelein Adams

HUIS ADRES

Champagne plaas, Devonvalley

MUNISIPALE WYK:

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
2. DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING VAN LANDELIKE INWONERS EN PLAASWERKERS; EN
3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: MAdams DATUM: 11/04/25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Lourens Jaars

HUIS ADRES Champagne plaas, Devonvalley

MUNISIPALE WYK:

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;
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3. DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".

GETEKEN: LJ DATUM: 11/04/25

RE/183 (A PORTION OF ERF)



IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Juanita Van Niekerk

HUIS ADRES Stellenbosch Devon vallei
The first farm

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
2. **DAT GRONDE BINNE DEVON VALLEI IDENTIFISEER MOET WORD VIR BEHUISING AAN LANDELIKE INWONERS EN PLAASWERKERS; EN**
3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J Van Niekerk **DATUM:** 9 April 25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Matthen Van Niekerk

HUIS ADRES Stellenbosch Devon Vallei The first farm

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M. Van Niekerk **DATUM:** 9 April 25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: NICOLENE PIETERSEN

HUIS ADRES THE FIRS PLAAS DEVONVALEI
STELLENBOSCH 7600

MUNISIPALE WYK: DEVONVALLEI 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: N. Pietersen **DATUM:** 08-04-2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: BETTIE WENN

HUIS ADRES THE FIRS PLAAS DEVONVALEI
STELLENBOSCH 7600

MUNISIPALE WYK: DEVONVALLEI 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: B. Wenn **DATUM:** 08-04-2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Lusanda Preaces Johan Preaces

HUIS ADRES Dwarsindieweg Devon Valley
Stellenbosch

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: L Preaces **DATUM:** 10.4.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: ELLEN DAMPIES + ELVIN DAMPIES

HUIS ADRES DWARS-IN-DIE-WEG DEVON VALLEI
STELLENBOSCH

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: G. Dampies **DATUM:** 10.04.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Winston Jatta Kaytlin Galandt

HUIS ADRES Dwars in die weg Devon Valley Stellenbosch

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: W. Jatta **DATUM:** 10.4.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Sistien Galandt Katelin Galandt

HUIS ADRES Dwars in die weg Devon Valley Stellenbosch

MUNISIPALE WYK: Wyk 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. Galandt **DATUM:** 10.4.2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Amy Marconi & Leonard Marconi

HUIS ADRES 1 Devon Valley Road
Meinert Nimes

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: A Marconi **DATUM:** 10 April 2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Devon September

HUIS ADRES Uitval werke

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: D. September **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Simoné Stain

HUIS ADRES Seaton Farm

MUNISIPALE WYK: 11 Stellenbosch

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S.STAIN **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Manie Van Wyk

HUIS ADRES Uitvlugte Devon Valley Road

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: M.V.Wyk **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Patrick & Celest Marconi

HUIS ADRES 1 Devon Valley Road
Meinert Wines

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: P J Marconi **DATUM:** 10 April 25

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Jan Hendricks

HUIS ADRES FRansmanskraal
Chelene Hendricks

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: J. Hendricks **DATUM:** 2025/04/14

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Spasie Pears

HUIS ADRES Dwars in die weg Devonvallei
Stellenbosch 7600

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

1. **DAT DAAR HUISE GEBOU MOET WORD IN DEVON VALLEI VIR LANDELIKE INWONERS EN PLAASWERKERS;**
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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: Spasie pears **DATUM:** 10/04/2025

IDP VAN STELLENBOSCH MUNISIPALITEIT VIR 2025

NAAM EN VAN: Shandre & Bradley Green

HUIS ADRES 04 Jc Le Roux
Devon Vallei

MUNISIPALE WYK: 11

HIERMEE PLAAS EK AS INWONER VAN DEVON VALLEI IN WYK 11 DIT AMPTELIK OP REKORD DAT:

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3. **DAT DEVON VALLEI MOET DEELVORM VAN DIE "STELLENBOSCH MUNISIPALITY HOUSING PIPELINE".**

GETEKEN: S. Green **DATUM:** 04/04/25

Riaan Eastes

CEO
EasPork CC

Nwabisa Jozana

From:	Riaan Eastes <Riaan@EasPork.co.za>
Sent:	Thursday, 17 April 2025 10:29
To:	mm; Anthony Barnes; Kurt Titus
Cc:	Veronique Kritzinger; Laurel Van Coller (veronique); Charl Brink; David Barnby; Contact Stellenbosch; Natasha@stellenbosch.gov.za; idp; Jeanette Williams; Shireen Lengeveldt; Engineering Services; Bridget@dunsters.co.za
Subject:	Request for Urgent Intervention Regarding Refuse Collection Point – Welmoed Farms 468/10, Annandale Road Fwd: [EX] Development without CONSENT USE & LAND USE applications or approvals
Attachments:	image004 copy.pdf; image004 copy.pdf; SKM_450i25032609570.pdf; SDF IDP Lynedock 1.pdf; Waste Compost 14.1.1.E2.4.2.3.0738.22 PCN (004).pdf; DEA&DP Compliance Notice.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

We hereby respectfully request that our identities and the contents of this communication remain strictly confidential. We and our immediate family members have received multiple threats which, on reasonable grounds, we believe are linked to the actions of the Zetler family. Furthermore, there is credible concern that certain individuals within the local municipal structures may be acting as informants for the aforementioned parties.

Municipal Manager
Stellenbosch Municipality

Request for Urgent Intervention Regarding Refuse Collection Point – Welmoed Farms 468/10, Annandale Road

Dear Sir/Madam,

Thank you for your time and continued service to our community.

I am writing on behalf of several property owners located along Annandale Road, particularly those situated on and around the Welmoed farms. For the past eight years, municipal refuse removal for these farms has been consistently collected from a designated collection site along the road, as directed by the Stellenbosch Municipality. This location has functioned without issue, in accordance with the municipality's own guidelines and operational practices.

We were recently informed by the owners of Farm Welmoed 468 Portion 10, namely the Zetler family, that we are no longer permitted to place our municipal refuse bins at the long-standing designated collection point. This decision was communicated unilaterally and without prior engagement or consultation with the affected residents.

To the best of our knowledge, the land in question is not privately owned by the Zetler family, but rather believed to be under the ownership of the Department of Transport or another state entity. In light of this, and given that the area has been used continuously for over eight years for public service delivery without objection, it would appear that established usage rights may apply.

We respectfully and urgently request that the Stellenbosch Municipality investigate the ownership and status of the land in question, and engage directly with the Zetler family to resolve this matter. The sudden denial of access to the collection point is effectively obstructing our access to a paid municipal service, and if unresolved, will lead to sanitation and environmental issues in the area.

Legal Context:
Under South African law, continued and uninterrupted use of land for a specific municipal purpose, such as refuse collection, may be recognised under long-term land use principles. The *Spatial Planning and Land Use Management Act, requires fair administrative processes and planning decisions to be in the public interest. In addition, Stellenbosch Municipality's own Integrated Waste Management Plan and Refuse Collection By-laws affirm the right of residents to accessible and consistent municipal refuse services.

We trust that the municipality will act swiftly to ensure service continuity and to prevent further dispute.

Yours sincerely,
Regards
Riaan Eastes
CEO
EasPork CC
Riaan@EasPork.co.za
0833240344
0156670202

Begin forwarded message:

From: DEADP EIA Admin <DEADPEIAadmin@westerncape.gov.za>
Subject: Re: Fw: [EX] Development without CONSENT USE & LAND USE applications or approvals
Date: 15 April 2025 at 16:02:22 SAST
To: Riaan Eastes <Riaan@EasPork.co.za>
Cc: Aashiqah Isaacs <Aashiqah.Isaacs@westerncape.gov.za>

Dear Sir/Madam,

Thank you for your correspondence. The Directorate acknowledges its receipt.

Please ensure that all future Environmental Impact Assessment (EIA) submissions are sent directly to the DEADPEIAadmin@westerncape.gov.za email address, rather than to the individual case officer. Be sure to include the Departmental reference number, if one has been provided.

Vriendelike Groete / Kind Regards / Ngomkhulu Umbuliso,

DEADP EIA ADMIN
Department of Environmental Affairs and Development Planning
Western Cape Government
Website: www.westerncape.gov.za/eadp

Western Cape Government
FOR YOU

Be 110% Green. Read from the screen.
Should you not be able to contact the numbers above, please call +27 (0)21 483 4091 between 07:30 -16:00.

From: Mare-Liez Oosthuizen <Mare-Liez.Oosthuizen@westerncape.gov.za>
Sent: Tuesday, 15 April 2025 15:57
To: DEADP EIA Admin <DEADPEIAadmin@westerncape.gov.za>
Subject: FW: [EX] Development without CONSENT USE & LAND USE applications or approvals

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From: Riaan Eastes <Riaan@EasPork.co.za>
Sent: Thursday, April 10, 2025 3:07 PM
To: Errol Williams <Errol.Williams@stellenbosch.gov.za>; municipal.manager@stellenbosch.gov.za; Ceoheritage <Ceoheritage@westerncape.gov.za>; Ayesha Hamdulay <Ayesha.Hamdulay@westerncape.gov.za>; Achmad Bassier <Achmad.Bassier@westerncape.gov.za>; Eldon van Boom <Eldon.vanBoom@westerncape.gov.za>; Mare-Liez Oosthuizen <Mare-Liez.Oosthuizen@westerncape.gov.za>
Cc: Lizette Barends / Pauline Coollen Munisipale Hof StateProsecuter <Lizette.Barends@stellenbosch.gov.za>; Shafiek Valentyn <Shafiek.Valentyn@stellenbosch.gov.za>; Joy Julius Stellenbosch <Joy.Julius@stellenbosch.gov.za>; Shireen Lengeveldt <shireenf@pprotect.org>; Najah Ben Jeddou <Najah.BenJeddou@westerncape.gov.za>; Chrizelle Kriel <chrizelle.kriel@stellenbosch.gov.za>; Stiaan Carstens <stiaan.carstens@stellenbosch.gov.za>; Veronique Kritzinger <veroniquekritzinger@gmail.com>; Orlando Spier Plaas Bestuurder <orlandof@spier.co.za>; Laurel Van Coller (veronique) <laurelvc@gmail.com>; Charl Brink <charl@chitwa.co.za>; David Barnby <david.barnby@hobartltd.com>; Bridget@dunsters.co.za; HWC Appeals <HWC.Appeals@westerncape.gov.za>; Berta Hayes <interestgroupstellenbosch@gmail.com>
Subject: Re: [EX] Development without CONSENT USE & LAND USE applications or approvals

Confidential Communication
Subject: Urgent Concerns Regarding Unlawful Developments and Procedural Irregularities – Request for Immediate Attention
To: Stellenbosch Municipality | Department of Environmental Affairs | Department of Water and Sanitation
Dear Mr. Williams and Respective Officials,
We hereby respectfully request that our identities and the contents of this communication remain strictly confidential. We and our immediate family members have received multiple threats which, on reasonable grounds, we believe are linked to the actions of the Zetler family. Furthermore, there is credible concern that certain

individuals within the local municipal structures may be acting as informants for the aforementioned parties.
Please find below a summary of critical and ongoing land use and environmental concerns involving the Zetler properties:

---

1. Misclassification and Unlawful Construction

The structure recently erected on the property is not, as alleged, a "shed" but rather a **pack-house** that falls under **agricultural industry use**, which requires formal land use approval. Furthermore, the structure is positioned in close proximity to Annandale Road, which raises compliance concerns under municipal zoning and road reserve regulations.
A previously erected structure was reclassified—reportedly with municipal assistance—from a **water treatment plant** to a **"pump-house."** This reclassification is, in our view, misleading and materially affects the interpretation of the site's compliance with relevant planning and environmental legislation. We request that this matter be revisited by a certified building inspector and town planner.

---

2. Consent Use and Public Participation

Both structures referenced above fall within categories that necessitate a **Consent Use application** in terms of the Stellenbosch Municipality's **Land Use Planning By-Law**, as well as a **Public Participation Process**. Such process is being actively called for by neighbouring landowners and interested and affected parties, in accordance with due administrative process.

---

3. Misrepresentation in Environmental Impact Assessment

The **Environmental Impact Assessment (EIA)** related to the ±350,000 m^3 dam on the property appears to have **omitted critical information**, including the existence of a **functioning pump-house** located at the Eerste River. Such an omission may constitute a material misrepresentation under applicable environmental law and warrants immediate review.

---

4. Ongoing Unlawful Development

New steel **greenhouses (hot houses)** are currently being constructed on **Portion 8 of Farm 468**, reportedly without the necessary building plan approvals or zoning consents. These actions may constitute a breach of the **Spatial Planning and Land Use Management Act (SPLUMA), 16 of 2013**, as well as the Stellenbosch Municipal Planning By-Laws.

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5. Procedural Irregularities and Withholding of Information

Despite multiple formal requests, we have **not received the necessary documentation** and application forms to inspect building plans, zoning approvals,

land use rights, and fines issued against the Zetlers. The extended delay in enforcement—specifically in respect of the illegal erection of polytunnels—exceeds two years. Notably, construction has continued despite a formal notice having been issued, suggesting either non-compliance or lack of enforcement capacity.

---

6. Non-Compliance with NEMA and Related Legislation

We submit that the scale and nature of the developments in question should have **triggered a NEMA application** under the **National Environmental Management Act, 107 of 1998**, including a full **Environmental Authorisation** and **Basic Assessment** or **Scoping and EIA process**. The developments include:

- ±3,500 m^2 pack-house
- ±1,300 m^2 water treatment facility
- ±3,000–5,000 m^2 of paved surface with flooding potential
- Over 50 hectares of land under polytunnels
- 350,000 m^3 dam
- Unregulated channels redirecting water back into the Eerste River
- **No water use licenses** or metering for extraction from the Eerste River

Such developments are not minor in scale and clearly meet the thresholds for NEMA-triggered activities. Additionally, the construction and operation of water infrastructure without the requisite licenses may constitute a violation of the **National Water Act, 36 of 1998**, particularly under Sections 21 and 22 which govern water use and licensing requirements.

Final Position

For the record:
We **do not oppose development** per se. However, we **firmly oppose** any land use changes or infrastructural developments that are undertaken **without the required legal processes**, including **transparency**, **public consultation**, and **statutory compliance**. The rights of neighbouring landowners, the environment, and broader community interests must be upheld at all times.
We urge the relevant departments and officials to initiate immediate inspections, review applicable authorisations (or the lack thereof), and take corrective enforcement actions in accordance with the law.
We trust this matter will receive the serious attention it deserves.
Yours sincerely,

Concerned Stakeholders and Affected Parties

Legal References and Framework

1. **National Environmental Management Act (NEMA), Act 107 of 1998**
2. **National Water Act, Act 36 of 1998**
3. **Spatial Planning and Land Use Management Act (SPLUMA), Act 16 of 2013**
4. **Stellenbosch Municipality Land Use Planning By-Law (latest version)**

5. **Promotion of Administrative Justice Act (PAJA), Act 3 of 2000** – particularly regarding procedural fairness and the right to participate in administrative decisions affecting the environment.
6. **Municipal Systems Act, Act 32 of 2000** – governing transparency and access to information in local government processes.


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1. ZONING SCHEME PROVISIONS APPLICABLE TO THE SU

In accordance with the Stellenbosch Zoning Scheme Byl
to the above property, is: **AGRICULTURAL AND RURAL ZON**

In terms of the provisions of the said Bylaw, this base zo
Primary, Additional and Consent land uses:

PRIMARY USES PERMITTED	ADDITIONAL USES Land development requiring technical approval in terms of Section 15 of the Stellenbosch Land Use Planning Bylaw 2015
• Agricultural building (≤2000m2) • Agriculture • Dwelling house • Forestry • Natural environment • Occasional use (one event/year) • Private road • Polytunnel (≤2000m²) • Second dwelling • Employee housing (one unit)	• Agricultural building (>2000m²) • Agricultural industry (<2000m²) • Bed and breakfast establishment • Employee housing (exceeding one unit) • Guest house • Home day care centre • Home occupation practice • Polytunnel (≥2001m² and ≤5000m²) • Rooftop base telecommunication station • Tourist dwelling units • Tourist facility (existing buildings)

On 26 Mar 2025, at 10:14, Errol Williams <Errol.Williams@stellenbosch.gov.za> wrote:

Dear Mr Eastes,

See attached email.

As previously communicated. An extension of time was granted for the newly built shed.

Kind regards

Errol Williams
Snr Land Use Inspector
Land Use Management
Planning & Economic Development

<image001.png>

T: +27 21 808 8688
Email:errol.williams@stellenbosch.gov.za
1st floor, NPK Building
Cnr Plein and Ryneveld Street
PO Box 17, Stellenbosch,
7599**www.stellenbosch.gov.za**

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About Stellenbosch Municipality
Our mission is to deliver cost-effective services that will provide the most enabling environr for civil and corporate citizens.
Our head office is at Town House Complex, Plein Street, Stellenbosch, 7600, South Africa. For more information about Stellenbosch Municipality, please call +2721-808-8111, or visit www.stellenbosch.go

Disclaimer:
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From: Riaan Eastes <Riaan@EasPork.co.za>
Sent: Wednesday, 12 March 2025 11:19
To: Errol Williams <Errol.Williams@stellenbosch.gov.za>; Lizette Barends

<Lizette.Barends@stellenbosch.gov.za>
Cc: Shafiek Valentyn <Shafiek.Valentyn@stellenbosch.gov.za>; Joy Julius <Joy.Julius@stellenbosch.gov.za>; Shireen Lengeveldt <shireenf@pprotect.org>; Najah.BenJeddou@westerncape.gov.za; Chrizelle Kriel <Chrizelle.Kriel@stellenbosch.gov.za>; Stiaan Carstens <Stiaan.Carstens@stellenbosch.gov.za>
Subject: Re: [EX] Development without CONSENT USE & LAND USE applications or approvals

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

PLEASE KEEP OUR IDENTITY AND COMMUNICATION HIDEN

WE HAD MULTIPLE THREATS TOWARDS OUR FAMILY FROM THE ZETLERS

THE ZETLERS HAS TOLD ME THAT THEY HAVE THEIR INFORMANTS IN THE MUNICIPALITY

Good day Errol and Lizette,

Please note Errol's email on 7 February 2025:

"On 07 Feb 2025, at 15:28, Errol Williams <Errol.Williams@stellenbosch.gov.za> wrote:

Dear Mr Eastes,

Sorry for the delay in communication.

Could you please clarify why the spaced used to park the vehicles is illegal.

Taxis waiting on the farm for staff for two to three hours is not a zoning violation as previously explained.

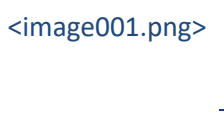
The new shed which has been recently built will be escalated to Stellenbosch Municipal court for action. Both building and planning notices has been served. I will inform you when the file has been sent through to court.

Complete the attached complaint form for the farm situated across the road to be investigated. (Farm 129/468)

Complete the attached complaint form concerning the "hot house" on Farm 10/468)

Send the pictures of the 'mini polly".

Kind regards


Errol Williams
Snr Land Use Inspector
Land Use Management
Planning & Economic Development

“

We hereby formally request clarification regarding the decision-making process that led to the extension of this matter, particularly in light of the fact that it falls within the jurisdiction of the Municipal Court. Kindly provide a detailed explanation specifying the authority responsible for granting the extension, as well as the legal basis upon which such a decision was made. We fail to see how the municipality can act as both adjudicator and decision-maker in a matter that has demonstrable adverse effects on neighboring properties.

Furthermore, despite our previous requests, neither you nor Ms. Lizette Barends have provided the case number or court date. As directly affected and interested parties, we require this information without further delay. Kindly furnish us with the relevant court details promptly.

Additionally, we formally request all necessary procedures, forms, and documentation required to lodge an objection against the proposed land use changes.

To date, we have yet to receive any forms from Ms. Joy Julius, as previously requested.

It is our position that this development ought to be subject to an application under the National Environmental Management Act (NEMA). Were this a mining operation, all relevant government authorities would be actively engaged. However, by categorizing the project under “agriculture,” it appears that applicable laws and municipal by-laws are being circumvented.

For the sake of clarity, we do not oppose development in principle. However, such development must comply with all legal requirements and be carried out in a transparent manner, adhering to the Stellenbosch Spatial Development Framework (SDF) and Integrated Development Plan (IDP).

Additionally, we note that the “consent use” activities have not ceased, as evidenced by the ongoing erection of agricultural netting and mini-poly tunnels. Please see the attached photographic evidence for reference.

We look forward to your response.

Regards

Riaan Eastes
CEO
EasPork CC
Riaan@EasPork.co.za
0833240344
0156670202



> On 11 Mar 2025, at 14:34, Riaan Eastes <Riaan@EasPork.co.za> wrote:
>
> PLEASE KEEP OUR IDENTITY AND COMMUNICATION HIDEN
>
> WE HAD MULTIPLE THREATS TOWARDS OUR FAMILY FROM THE ZETLERS
>
> THE ZETLERS HAS TOLD ME THAT THEY HAVE THEIR INFORMANTS IN THE MUNICIPALITY
>
> Good day Shireen
>
> Again our complaint was shared with the Zetler family, after we have asked to be protected from their intimidation technics.
>
> On Friday, 7 March 2025, our neighbour, Dr Laurel van Coller, received a call from Julian Zetler, telling him he has been contacted and we, the Eastes family, have laid a complaint again. He said he will make sure that his “new taxi pick up” will be in front for our family home and he will also cut our water from a shared dam.
>
> Again, how is this possible! How can the municipality leak information?
>
> Also see how the by-laws for Zetler family is different than for the rest of Stellenbosch.
>
> To Errol:
> Please show me on the municipal by-law where this is additional use?
>
> It clearly state:
> Additional uses
> - agricultural industry UNDER 2000sqm (building is >3500sqm and lots of paving), this high tech pack-house with cooling is not directly related to this one farm. They bringing produce from different farms they own and what

they are renting in the area. So this unit can not fall under “agricultural building”.
Again, see 202.1: “directly related to this land unit”

-why was the “stop work” order never issued?

Have you issued a “stop work” order on polly tunnels and agri netting? The Zetler family has not stop works. You also waiting for them to complete the development and them give the a small fine, no public participation, no traffic impact study, nothing.

Again we need a NEMA application to stop this “creeping development”.

Also we had no feedback on why we as neighbours should not seek compensation for the municipality failing to adhere to their own SDF and IDP.

We have invested here because of the Stellenbosch SDF and IDP.

Regards
Riaan Eastes
CEO
EasPork CC
Riaan@EasPork.co.za
0833240344
0156670202

<Image 2025-03-11 at 14.00.jpg>

<Screenshot 2025-03-11 at 14.22.03.jpeg>

<image003.jpg>

<image004.jpg>

On 07 Mar 2025, at 13:59, Errol Williams <Errol.Williams@stellenbosch.gov.za> wrote:

Dear Mr Eastes,

Sorry for the delay in communication.

As previously stated, a compliance notice was served for the erection of an **Agricultural building exceeding 2000m2** on the 11/12/2024. The owners of the farm in question submitted a request for an extension of time in order to obtain the necessary land use approval for the structure

in question. This request was escalated to management. A decision has since been taken to afford the owners two months (calculated from todays date) to submit the required land use application. Upon receipt of such an application any further enforcement action will be pended until this application has been finalized. This decision was taken based on the fact that an **Agricultural building exceeding 2000m2** has been classified as an additional use and could be approved once a technical approval application has been considered.

Shafiek could you please elaborate on the processes concerning the building regulations.

Your complaint concerning the ground sheet plastic has been discussed amongst senior planners. This matter will be dealt with in the coming week and feedback will be provided.

As previously stated, please complete the attached complaint form for Farm 468/8 Stellenbosch.

Joy could you please forward Mr Eastes the access to information application forms.

Kind regards



Errol Williams
Snr Land Use Inspector
Land Use Management
Planning & Economic Development

T: +27 21 808 8688
Email:errol.williams@stellenbosch.gov.za
1st floor, NPK Building
Cnr Plein and Ryneveld Street
PO Box 17, Stellenbosch,
7599**www.stellenbosch.gov.za**

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information about Stellenbosch Municipality, please call +2721-808-8111, or visit ww

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The information contained in this communication from errol.williams@stellenbosch.gov.za sent at 2025-03-07 13:59:50 is confidential and may be legally privileged. It is intended solely for use by riaan@easpork.co.za and others authorized to receive it. If you are not riaan@easpork.co.za you are hereby notified that any disclosure, copying, distribution or taking action in reliance of the contents of this information is strictly prohibited and may be unlawful. Powered by IOCO

From: Riaan Eastes <Riaan@EasPork.co.za>
Sent: Friday, 07 March 2025 12:51
To: Errol Williams <Errol.Williams@stellenbosch.gov.za>
Cc: Shireen Lengeveldt <shireenf@pprotect.org>; Lizette Barends <Lizette.Barends@stellenbosch.gov.za>; Najah.BenJeddou@westerncape.gov.za
Subject: Re: [EX] Development without CONSENT USE & LAND USE applications or approvals

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

PLEASE KEEP OUR IDENTITY AND COMMUNICATION HIDEN

WE HAD MULTIPLE THREATS TOWARDS OUR FAMILY FROM THE ZETLERS

THE ZETLERS HAS TOLD ME THAT THEY HAVE THEIR INFORMANTS IN THE MUNICIPALITY

Good day Errol

As municipality, you have still not acted on these “consent use” issues raised more that two years ago, nor the Department of Environmental affairs.

Please reply why we, a land owners, should not seek compensation from individuals and the municipality, for the loss of our “vista”

and sense of “beeing”, when we acquired these properties.
(penalty should be around R49.00/sqm x 4 x 500,000sqm= R98 million, if the rate is R49/sqm)

These illegal construction and agri industry (>2000 buildings, polly tunnels and agricultural netting/illegal, unmetered summer pumping from the EersteRiver), by Limberlost and the Zetler family is against the Stellenbosch Spatial Development Framework and also the Stellenbosch Integrated Development Plans.

Because of deviation on the SDF and IDP, we have lost our sence of beloning and the vita that was encapsulated in these plans. The deviantion is only enriching a few individuals and depleting other land owners space, being and vistas.

Please send form for access to information on land use rights for farms 10/468, 129/468 and 8/468.

Again, this is a “creeping” development, done to evade a NEMA application and to avoid public participation process.

(without giving up any of our rights)
Regards
Riaan Eastes
CEO
EasPork CC
Riaan@EasPork.co.za
0833240344
0156670202

Note resend judgement:

- PRETORIA NEWS
- NEWS

Court orders demolition of illegal high-rise buildings in Pretoria West

A Pretoria West property developer is in hot water after the City of Tshwane secured a court order to demolish two high-rise buildings constructed without the required approved building plans.

Being in contempt of court, developers George Asaba and Gabsa Consolidated Prop (PTY) Ltd, have been held liable for the costs incurred in the demolition process.

The ruling by the High Court, Pretoria, comes after the respondents disregarded the first court order issued on July 16, 2024, barring him from erecting the buildings in question.

Although the respondents acknowledged in court documents that construction, which commenced in June 2023, proceeded without the City's approval of their plans, they claimed that their architect had, in fact, submitted the plans to the City for review.

The court said: “The submission of building plans does not accord one the right or permission to build. One needs permission first before one can build and I am of the view that the respondents were very much aware of this requirement but opted to go ahead as they are the law unto themselves.”

Pictures taken of the premises on August 28, 2024 showed certain buildings on the foundation phase.

However, upon visiting the premises, the court observed that the buildings had grown to three

stories high, revealing a blatant disregard by the respondents for the earlier court order.

The court determined that the respondents failed to submit building plans as mandated by the July 16, 2024 court order.

Furthermore, the court found that the respondents disregarded the order's injunction and proceeded with construction, contrary to its directives.

Although the respondent had submitted a rezoning application, the court deemed it an insufficient defence, viewing it as a belated attempt to circumvent the impending outcome.

MMC for Corporate and Shared Services, Kholofelo Morodi, condemned the illegal construction of buildings on Erf 1313 and Erf 1312, situated at 510 and 514 Luttig Street in Pretoria West.

She said the structures flagrantly contravene the National Building Regulations and Building Standards Act, while also failing to meet the zoning requirements stipulated for the properties.

“The City initiated legal proceedings after it was established that the buildings were constructed without approved building plans, posing significant risks to public safety and contravening municipal by-laws,” she said.

She said the Tshwane multi-party coalition government was duty-bound to “operate in the public’s interest and to ensure the safety and security of all our residents, including those residing and operating businesses in unlawfully erected structures”.

Morodi will collaborate with MMC for Economic Development and Spatial Planning, Sarah Mabotsa, to ensure that residents of unlawfully erected buildings are advised of alternative places of residence.

The court granted the City permission to enter the premises and demolish the unauthorised structures, including the conversions of dwelling houses into three or four multi-storey buildings.

The City was also authorised to demolish associated electricity, water, drainage, and sewerage installations.

On 03 Mar 2025, at 12:11, Riaan Eastes <Riaan@EasPork.co.za> wrote:

(Good day Shireen, please note that Stellenbosch is not acting on Limberlost/Zetler transgressions until illegal structures are completed, then only issue them with a fine and we sit with all the chaos as neighbours)

PLEASE KEEP OUR IDENTITY AND COMMUNICATION HIDEN

WE HAD MULTIPLE THREATS TOWARDS OUR FAMILY FROM THE ZETLERS

THE ZETLERS HAS TOLD ME THAT THEY HAVE THEIR INFORMANTS IN THE MUNICIPALITY

Good day Errol

Please furnish us with a copy of the “stop work order” that you have issued to Limberlost/Zetler Family for the illegal polly tunnels and agricultural netting.

Also, we us neighbours demand a public participation proses if ANY “consent use” are given to this family.

You have also not provided us with the “content use” for farm 8/468, there is also new “hot houses” going up.

Regards
Riaan Eastes
CEO
EasPork CC
Riaan@EasPork.co.za
0833240344
0156670202

> On 25 Feb 2025, at 17:13, Riaan Eastes <Riaan@EasPork.co.za> wrote:
>
> PLEASE KEEP OUR IDENTITY AND COMMUNICATION HIDEN

WE HAD MULTIPLE THREATS TOWARDS OUR FAMILY FROM THE ZETLERS

THE ZETLERS HAS TOLD ME THAT THEY HAVE THEIR INFORMANTS IN THE MUNICIPALITY

(Public Protector's Office is cc'ed in all emails from now on.)

Good day Lizette

As you can see, the Zetler family/Limberlos t (Pty) Ltd, is busy with a string of illegal developments that the Stellenbosch officials only "act" when they are completed, even when we rise these issues on inception of the transgression.

The Zetler family gets a small fine and they carry on:"business as usual". These fines are too small to faze them. They need to start taking

down their illegal structure, apply and the rebuild.

This has to stop please. I can send you al the transgressions over the years and then the complainant gets leaked to the Zetler family and the start harassing my family.

They have 50-60 hectares of illegal polly tunnels and agricultural netting. Nothing is done as they need consent from the municipality. The same with this enormous pack house. The people and traffic is horrific, but they don't care because the stay in Sea Point, Cape Town. The pollution is something else and their housekeeping does not exist. But Stellenbosch (or the DA), turns a blind eye to this family.

We as the neighbour would like to know what is happing in this case because we

are affected parties to this consent right. It influence our daily lives and our sense of being. We need a public participation process and a NEMA application on these big developments, there is big “creeping” with this Zetler family, every year the add something, but is should be part a NEMA process.

A urgent “stop works order” needs to be handed down. (You do not want another Botmanskop here).

See especially the email from errol on 7 Feb 2025.

Also: date of the court case and case no, please.

Regards

Riaan Eastes
CEO
EasPork CC
Riaan@EasPork.co.za
0833240344
0156670202

Beginforwardedmessage:

From: Riaan Easteas <Riaan@EasPork.co.za>
Subject: **Re: [EX] Development without CONSENT USE & LA**

ND US E ap pli cat io ns or ap pr ov als Da te: 21 Fe bru ary 20 25 at 17: 28: 22 SA ST **To :** E rrol Wil lia ms <E rrol .Wi lliа ms @ ste lle nb os ch. go v.z a> **Cc :** S hir ee n Le ng

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t
<shireenf@pprotect.org>,
"Chrizelle.Kriel@stellenbosch.gov.za"
<Chrizelle.Kriel@stellenbosch.gov.za>,
"Stiaan.Carstens@stellenb

osch.gov.za"
<Stiaan.Carstens@stellenbosch.gov.za>,
Shafiek Valentyn <Shafiek.Valentyn@stellenbosch.gov.za>,
Gerrit Goosen <Gerrit.Goosen

@stellenbosch.gov.za>, "Najah.BenJeddou@westerncape.gov.za" <Najah.BenJeddou@westerncape.gov.za>

PLEASE KEEP OUR IDENTITY

AND COMMUNICATION HIDEN

WE HAD MULTIPLE THREATS TOWARDS OUR FAMILY FROM THE ZETLERS

THE ZETLERS HAS

TOLD METHAT THEY HAVE THEIR INFORMANTS IN THE MUNICIPALITY

(Public Protector's Office is cc'ed in all emails from now on.)

Good day Errol

Please provide evidence for “consent land use” on these polly tunnels plus the new agricultural shade netting (“hot

houses”). (see your bylaws)

These hothouses are breaking the horizon, our vista/view is all PLASTIC now! How is this part of the Spacial De

velopment Plan and Integrated Development Plan.

As previously communicated with the municipality AND Environmental Affairs, they sh

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y started on the foundation. Only now that it is completed, you “taking action”. This means that you will give them a small fine and

they continue in the pack-house that should never have been build! What makes even more scary is that you told Dept of Environme

nt, “Nobody told/complained, first ever we hear about this" and that was when the steel structure as started to go up. You did nothing. You

did not issue a “stop works order”. Why...? Bad governance)

Regards

Riaan Eastes CEO
Eas Pork CC
Riaan@EasPork.co.za
083 324 0344
015 667 0202

<IMG_7859.jpg>

<Concent Agri Shade Net.pdf>

<Concent Polytunnels bylaw.pdf>

On 12 Feb 2025, at 12:22, Riaan Eastes <Riaan@EasPork

.co.za> wrote:

PLEASE KEEP YOUR IDENTITY AND COMMUNICATION

HIDEN

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Goodday

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Youhavenotsenduswhe“concentrig

https://farm468/8.

Furthermore, you have not informed us of any "land use right" a

pplicationsforfarm468/10or468/129.

RegardsRiaanEastesCEOEasPorkCCRiaa

n@EasPork.co.za
0833240344015667020202

Google Maps, pollytunnes:

<2023Googlepollytunnels.pdf>

On07Feb2025,at15:28,

Errol Williams <Errol.Williams@stellenbosch.gov.za> wr

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edcomplaintformconcerningthe“hothouse”onFarm10/468)

Send

the picture of the ‘minipolly”.

Kind regards

Errol Williams
Snr Land Use Inspector
Land Use Management
Planning & Economic Development

<image001.png>

T: +27 21 808 8688
Email:errol.williams@stellenbosch.g
1st floor, NPK Building
Cnr Plein and Ryneveld Street
PO Box 17, Stellenbosch,
7599**www.stellenbosch.gov.za**

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About Stellenbosch Municipal

Our mission is to deliver cost-eff
for civil and corporate citizens.

Our head office is at Town House Co
information about Stellenbosch Muni

Disclaimer: The information contained in this communic

a t i o n f r o m

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rianan@easpork.co.za

and others a

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y o u a r e h e r e b y n o t i f i e d t h a t a n y d i s

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From:

Riaan Eastes <R

iaan@EasPork.co.za>

Sent: Tuesday, 04 February 2025 16:56 **To:**

Errol Williams <Errol.Williams@stellenbosch.gov.za>; Shire

enLengeveldt <shireenf@pprotect.org>
Cc:

Chrizelle Kriel <Ch

rizelle.Kriel@stellenbosch.gov.za>;Stiaan Carstens <Stiaan

.Carstens@stellenbosch.gov.za>;Shafiek Valentyn <Shafiek.V

allentyn@stellenbosch.gov.za

Subject:

Re: [EX] Development w

ithoutCONSENTUSE&LANDUSEapplicationsorapprovals

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legal “parking” space, plus lots of Taxis waiting for staff for two to three hou

rsdaily.(Farm10/468)

-Nothingonthenew“MEGASHED”,alsolookslikeitistoo

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otenforced? We would like to see their “consent” rights on this property. (Farm

8/468)

- Also, there is new construction/development of a "hothouse", about 6

to 7 hectares. There is no “land use right’ change? They need consent for the seed

evelopments. This does not form part of the Stellenbosch Spatial Development Pl

an. (Farm129/468)

- Newroaddevelopmentnexttotheeersteriviier, theyallread

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started to build a new road, within the 30 meters setback. (Farm 10/468)

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RegardsRianaEastesCEOEasPorkCC
Riana@EliasPlo

rk.co.za0833240344015667020202

On 03 Jan 2025, at 12:52, Riaan Eas

test<Riaan@EasPork.co.za>wrote:

PLEASEKEEPOURIDENTIT

YHIDEN

WEHADMULTIPLETHREATTOWARDSOURFAMILYFROMTHEZE

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els. Meandyouknowtheyhavethesemini pollytunnels…don’t

becoy.

Regardingtheillegal“shed”,thisshouldbetakend

own.

Riaan Estes CEO Eas Pork CC Riaan@EasPork.co.za 0833240344015667020202

On 11 Dec 2024, at 12:05, Errol Williams <Errol.Williams@

stellenbosch.gov.za> wrote:

Dear Mr Easstes,

Pleasesseethe

attachedemailthatwassenttoyouregardingthecomplaintyousub

mitted in 2023.

Site inspections were carried out and our department

entestablishedthatthenewlybuildshed,hasbeenbuiltwithouta

nyapprovedbuildingplansandwithoutanylandusseapprovall.

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causenoplanningapprovalhasbeenobtainedforanAgriculturalb

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herredurringthedaay. Thisdoesnotconstituteataxirank. Further

feedback will be provided in due course.

This matter has also been

escalated to the building department for action.

Kind regards

Errol Williams
Snr Land Use In
Land Use Manag
Planning & Eco
Development



T: +27 21 808 868
Email:errol.william
1st floor, NPK Build
Cnr Plein and Ryn
PO Box 17, Stellen
7599**www.stellen**

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About Stellenb

Our mission is t
for civil and corp
Our head office is
information about

Disclaimer: The information contained

i n e d i n t h i s c o m m u n i c a t i o n f r o m

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5:38 is confidential and may be legally privileged. It is intended solely for use by ria.aan@easpoor

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andothersauthorizedtoreceiveit.Ifyouarenot

rijaan@easpork.co.za

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From:

S

tiaanCarstens<Stiaan.Carstens@stellenbosch.gov.za>

Sent:

Friday, 15 November 2024 05:26

To:

Errol Williams <Errol.Williams

ams@stellenbosch.gov.za>;GregoryDeVries<GregoryDeVries@

stellenbosch.gov.za>

Cc:

Chrizelle Kriel <Chrizelle.Kriel@s

tellenbosch.gov.za>

Subject:

FW: [EX] Re: Development without

CONSENTUSE&LANDUSEapplicationsorapprovals

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Stiaan C
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Email: Stiac
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PO Box 17,
www.stelle

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link:http://www.stellenbosch.gov.za/main_pag

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sporkk.co.za>

Sent:

Thursday, 14 November 2024 20:22

To:

Najah

.BenJeddou@westerncape.gov.za;ShafiekValentyn<Shafiek.Va

lentyn@stellenbosch.gov.za>;Stiaan Carstens<Stiaan.Carstens@stellenbosch.gov.za>

ns@stellenbosch.gov.za>;Shireen Lengeveldt <shireenf@pprot

ect.org>
Cc:

Zulfah Salie <Zulfah.Salie@westerncape.gov.za>

;

Fahd.Saaid@westerncape.gov.za;Nithzaamalbertyn<Nithzaam

.Albertyn@westerncape.gov.za>;Achmad Bassier<Achmad.Bassi

er@westerncape.gov.za>;

Daniels D@dws.gov.za;

Rossouw S2@dws.

gov.za; Mowzer Abraar (BVL) <MowzerA@dws.gov.za>
Subject: [EX

]Re:Developmentwithout CONSENT USE & LAND USE applications or ap

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PLEASEKEEPOURIDE

NTITYHIDEN

WEHADMULTIPLETREADSTOWARDSOURFAMILYFROMT

HEZETLERS

Goodday

Wehavehadnoreplyfrom Stellenbos

chMunicipalityregardingthiscomplaint

TheTaxiRankhas

now grown into a big problem, there are few hawkers also...

Theiris50hectaresofpolytunnelswithnoconsentuseappli

cation

Weaseffectivepartieswillneedtotakeactionagai

nsthemunicipalityasnothinghasbeendone

Regards

On 11 Apr 2023, at 12:04, Riaan Easter <Riaan@EasPork.co.za

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RegardsRiaanEastes

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10April2023.pdf>

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We hope that you appreciate our position and can raise these issues

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wil in esst oinv estig ateand assist withmit igat ionand ensu

ringthatgoodcorporatecitizenshipisenforced.

Ourcconc

e r n r e l a t e s t o t h e n e w d e v e l o p m e n t b y t h e Z e t l e r f a m i l y o n A n n

and all eroad on the farm Welmoed 468 portions 10 and 129.

Weas

neighbouring property owners, affected parties and concer

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entandjobcreation,butwerequestedthatconsiderationbegiven

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n t s s u c h a s :

- *“ w h e n d o n ’ t l i v e h e r e s o w e d o n ’ t c a r e*

- *“Alotofpeoplehavetriedtostwhatitlookslikeˮ*

opus in the past with know success, don't tell entry"

- *“ I w i l l s t a r t a w a s t e d u m p n e x t t o y o u r h o u s e a n d m a k*

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- *“ W e w i l l c u t o f f y o u r w a t e r a n d e l e c t r i c i t y . ”*

- *“We will buy all the farms in this area”*

As concern

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support-comment were made such as:

- *"You can do nothing again*

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cians in their pocket".

- "Be careful when standing up again st t

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- *“Everybodyknowstheirdevelopmentsare*

illegal, they do as they please".

These are just opinions, b

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- *environmental damage and hazards*
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- *fi cimpact/congestion*
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Western Cape Government

Department of Environmental Affairs and Development Planning
Yena Gunguluzi
Directorate: Environmental Law Enforcement
Yena.Gunguluzi@westerncape.gov.za Tel: 021 483 2443

REFERENCE: 14/1/1/E2/4/2/3/0738/22
ENQUIRIES: Yena Gunguluzi

EMAIL: info@limberlost.co.za

Limberlost Property Holdings (Pty) LTD

Portion 10 of Farm Welmoed No 468

Stellenbosch

7599

Attention: Mr Julien Zettler

PRE-COMPLIANCE NOTICE

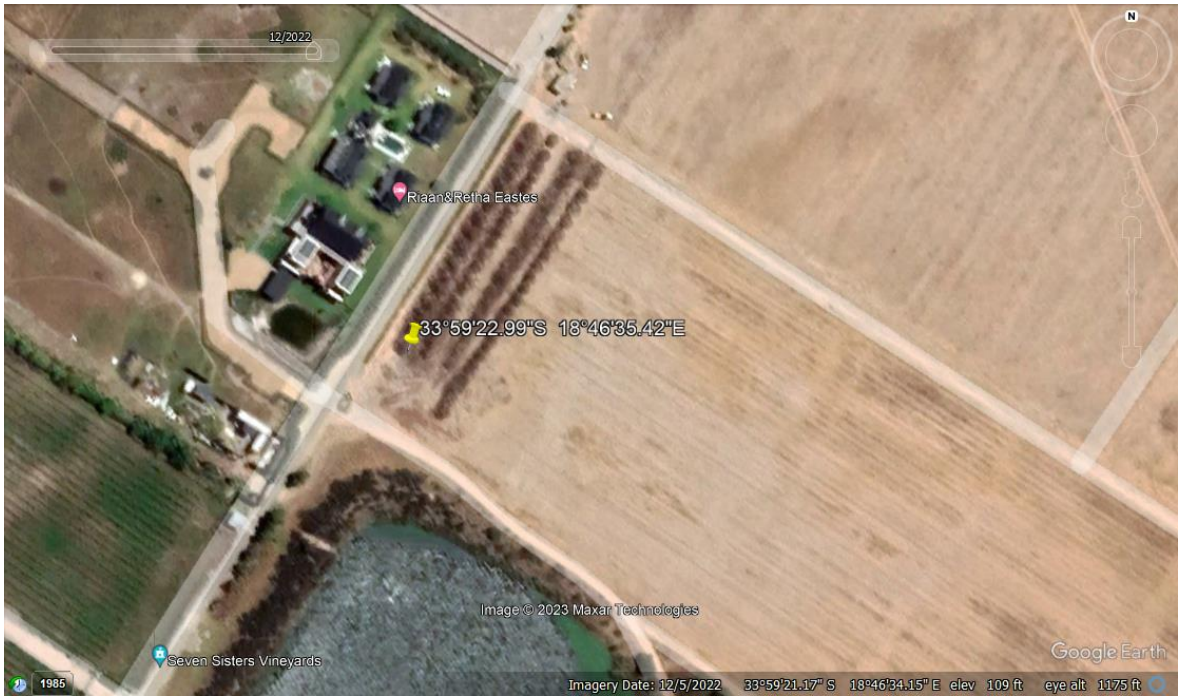
Dear Sir

INTENTION TO ISSUE A COMPLIANCE NOTICE IN TERMS OF SECTION 31L OF THE NATIONAL ENVIRONMENTAL MANAGEMENT ACT, 1998 IN RESPECT OF A CONTRAVENTION OF THE NATIONAL ENVIRONMENTAL MANAGEMENT: WASTE ACT, 2008

1. During an investigation into allegations of the commencement of a listed activity in terms of the National Environmental Management: Waste Act, 2008 ("NEM: WA"), a site inspection was conducted at Portion 129 of Farm Welmoed 468, Stellenbosch, by Environmental Management Inspectors from the Department's Directorate: Environmental Law Enforcement on 28 November 2022 and 14 March 2023, it was confirmed that you have commenced with organic waste

composting without registering with the Department and adhering to the requisite National Norms and Standards in terms of the NEM: WA.

[33°59'22.99"S 18°46'35.42"E]



Aerial map: Location of alleged illegal activity on the property.

2. A person who wishes to commence, undertake or conduct a waste management activity in terms of Category C in Government Notice (GN) No.921 of 29 November 2013 may not commence without registering with the Department and adhering to the requisite National Norms and Standards from the competent authority.

3. On considering the evidence before me, there are reasonable grounds to believe that the following listed activities were triggered in terms of the List of waste management activities in Government Notice No. 921 of 29 November 2013, without registering with the Department and adhering to the requisite National Norms and Standards:

Category C

Activity No. 1:

The organic waste composting facilities that have the capacity to process compostable organic waste, in excess of 10 tonne per day.



Photo 1: View of the compost windrows.



Photo 2: Additional windrows that were noted during the follow-up inspection.



Photo 3: Showing garden waste mixed with the organic compost.

4. In terms of section 67(1) (f) of the NEM: WA it is an offence to contravene or fail to comply with a norm or standard established in terms of this Act. A person convicted of such an offence is is liable to a fine not exceeding R5 000 000 or to imprisonment for a period not exceeding five years, or to both a fine and such imprisonment, in addition to any other penalty or award that may be imposed or made in terms of the National Environmental Management Act.

5. As such, you are hereby given notice of this Department's intention to issue you with a Compliance Notice in terms of section 31L of the NEMA, which will instruct you to:
   5.1 immediately cease the above listed activities;
   5.2 investigate, assess and evaluate the impact on the environment;

5.3 rehabilitate the entire site to its original condition;

5.4 carry out any other measure necessary to rectify the effects of the unlawful activity;

5.5 register with the Department within 30 calendar days and adhere to the NEM: WA "*National Norms and Standards for organic waste composting*", as contained in GN No. 561 of 25 June 2021;

6. Furthermore, failure to comply with a Compliance Notice is an offence in terms of section 49A(1)(k). A person convicted of failing to comply with a Compliance Notice is liable to a maximum fine of R5 million or 5 years imprisonment or both such fine and such imprisonment.

7. You are afforded a period of **7 (seven) calendar days** from the date of receipt of this Pre-Compliance Notice to make written representations to the Department as to why a Compliance Notice should not be issued.

8. If you inform the Department, in respect of paragraph 7 above that you intend to rectify the non-compliance, you must adhere to the request stipulated in paragraph 5.5 above, by contacting the Department's Directorate: Waste Management (on the contact details below), **within 30 (thirty) calendar days** of receipt of this Pre-Compliance Notice, to register the facility and comply with the relevant norms and standards, as well as providing proof of registration.

9. You may contact Mr Lance Mcbain-Charles from the Department's Directorate: Waste Management on tel: 021 483 2747 or email: Lance.McBain-Charles@westerncape.gov.za



Achmad Bassier

Director: Environmental Law Enforcement

Grade 1 Environmental Management Inspector

Date: 26/05/2023

Cc:

Patricia Claasen (Stellenbosch Municipality)	Email: Patricia.Claasen@stellenbosch.gov.za
Waleed Galvaan (DEA&DP - D: WM)	Email: Waleed.Galvaan@westerncape.gov.za
Lance McBain- Charles (DEA&DP - D: WM)	Email: Lance.McBain-Charles@westerncape.gov.za
Saliem Haider (DEA&DP – D:WM)	Email: Saliem.Haider@westerncape.gov.za

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

File Reference Number: Farm 468/10 & Farm 468/129 Stellenbosch
Enquiries: Errol Williams
Contact No: 021 808 8688
Email address: errol.williams@stellenbosch.gov.za
Date: 26/3/2025

PER EMAIL
Email address: riaan@easpork.co.za

Dear Sir/Madam

ALLEGED LAND USE CONTRAVENTION OF FARM 468 PORTION 10 AND FARM 468 PORTION 129 STELLENBOSCH (POLYTUNNELS)

SERVING OF COMPLIANCE NOTICE:

We refer to your complaint with reference Farm 468/10 & Farm 468/129 Stellenbosch and we would like to confirm the following:

1. The allocated inspector carried out a site inspection.

2. The owner has been instructed to act in accordance with the applicable laws and regulations, as well as with the Stellenbosch Municipality Land Use Planning By-Law (2023) and has been served with a compliance notice to cease the activity within 30 (thirty) days calculated from the 26 March 2025.

3. Please take note of the following:

    a. Whilst the owners/alleged offenders are still within their notice period as mentioned above and may apply to Council for the appropriate land use rights via a land use application, they must still cease the land use contravention within the period set out in the notice.

    b. Criminal prosecution via court proceedings is the preferred method of instituting legal action. It can take several months/years to obtain a criminal conviction and/or order of court compelling the owners/alleged offenders to cease the land use contravention and/or comply with such compliance notice. This is a separate process subject to all laws and regulations applicable thereto.

    c. In the event of court action, you may be required to give evidence/testimony during the hearing of this matter in court but will be informed in due time if such evidence/testimony is required.

4. You will be advised of any progress after a follow up inspection have been conducted.

Yours faithfully

For MANANGER: PLANNING AND ECONOMIC DEVELOPMENT

Table 26. Plan Elements and Proposals for Vlottenburg - Spier - Lynedoch

TYPE OF ACTION	SDF ELEMENT	SPATIAL PROPOSALS	RELATED NON SPATIAL PROPOSALS
Protective Actions	CBAs, ESA's, Protected areas	• Maintain and improve the nature areas surrounding small settlements along Baden Powell Drive. • Work to increasingly connect and integrate nature areas, also with the urban green areas, to form an integrated green web or framework across the municipal area.	• Implement management actions contained in the EMF.
	Water courses	• Improve public continuity, access, and space along the stream corridors.	
	Agricultural land	• Retain and improve the relationship between small settlements along Baden Powell Drive and surrounding agricultural land.	
	Urban edge	• As a general principle, contain the footprint of small settlements along Baden Powell Drive as far as possible within the existing urban edge.	
	Scenic landscapes, scenic routes, special places	• Retain the strong sense of transition between agriculture and human settlement at the entrances to the small settlements along Baden Powell Drive.	
	Historically and culturally significant precincts and places	• Maintain the integrity of historically and culturally significant precincts and places (as indicated in completed surveys).	
Change Actions	Informal settlements to be upgraded	• Prioritise informal settlements for upgrading and service provision.	
	Areas for residential densification and infill	• Focus infill development on undeveloped land within the urban edge.	
	Areas for mixed land use and improved economic opportunity	• Maintain the scale of mixed used and economic opportunity areas to reflect the current role of settlements.	
	Improved access and mobility	• Pro-actively improve conditions for walking and NMT within and between small settlements along Baden Powell Drive.	• Ensure that the design of all roads within and surrounding the settlements provides for appropriate NMT movement.
	Community/ institutional use	• Cluster community facilities together with commercial, transport, informal sector and other activities so as to maximise convenience, safety and socio-economic potential. • Maintain Lynedoch as a focus for education and training (with various focus areas and "levels" of education).	• Actively support the shared use of community facilities.
	Improved landscaping and public amenity	• As far as possible, focus investment in parks, open space, and social facilities accessible by public and NMT, in this way also increasing the surveillance of these facilities.	• Actively involve local communities in the development and management of public amenities.
New Development Actions	Significant new mixed use development	• Over the longer term, Vlottenburg, Spier, and Lynedoch along the Baden Powell-Adam Tas-R304 corridor could possibly accommodate more growth, and be established as inclusive settlements offering a range of opportunities. However, these settlements are not prioritized for development at this stage. • Explore the feasibility of changing/ complementing the rail service along the Baden Powell Drive-Adam Tas-R304 corridor to a system providing a more frequent, flexible service better integrated into the urban realm. Alternatively, a regular bus service should be explored serving the same route.	• Support private sector led institutional arrangements to enable joint planning and development.
	Significant new residential development		
	Significant change to access and mobility provision		



Path or polygon

Perimeter
241.37 m

Area
3,543.97 m²

Western Cape Government

Department of Environmental Affairs and Development Planning
Najah Ben Jeddou
Directorate: Environmental Law Enforcement
Najah.BenJeddou@westerncape.gov.za | Tel: 021 4838514

REFERENCE: 14/1/1/E2/4/6/3/0718/22
ENQUIRIES: Najah Ben Jeddou

BY HAND: info@limberlost.co.za

Limberlost Property Holdings (Pty) LTD
Portion 10 of Farm Welmoed No 468
Stellenbosch

Attention: Mr Julian Zelter

PRE-COMPLIANCE NOTICE

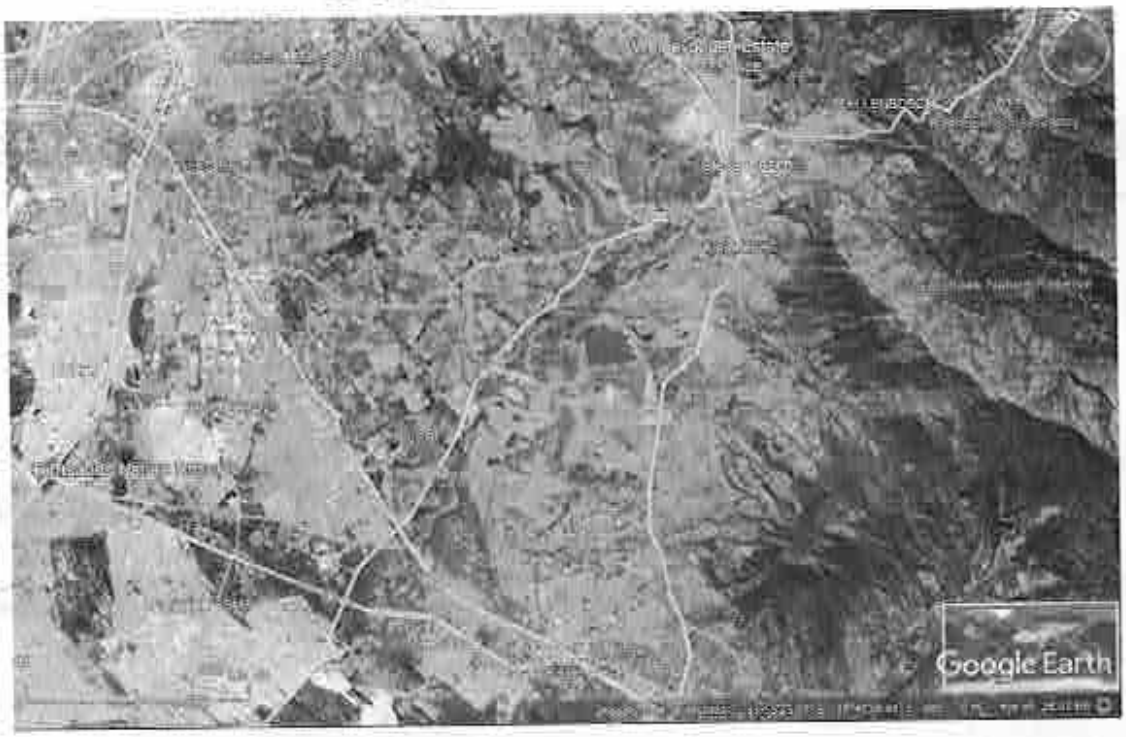
Dear Sir

INTENTION TO ISSUE A COMPLIANCE NOTICE IN TERMS OF SECTION 31L OF THE NATIONAL ENVIRONMENTAL MANAGEMENT ACT, 1998

1. During an investigation into allegations of the commencement of a listed activity in contravention of section 24F of the National Environmental Management Act, 1998 ("NEMA"), a site inspection was conducted at Portion 10 of Farm Welmoed No. 468, Stellenbosch, by Environmental Management Inspectors from the Department's Directorate: Environmental Law Enforcement on 18 October 2022 which confirmed

that you have commenced with earthworks and infilling activities within a watercourse without environmental authorisation, on the aforesaid property.

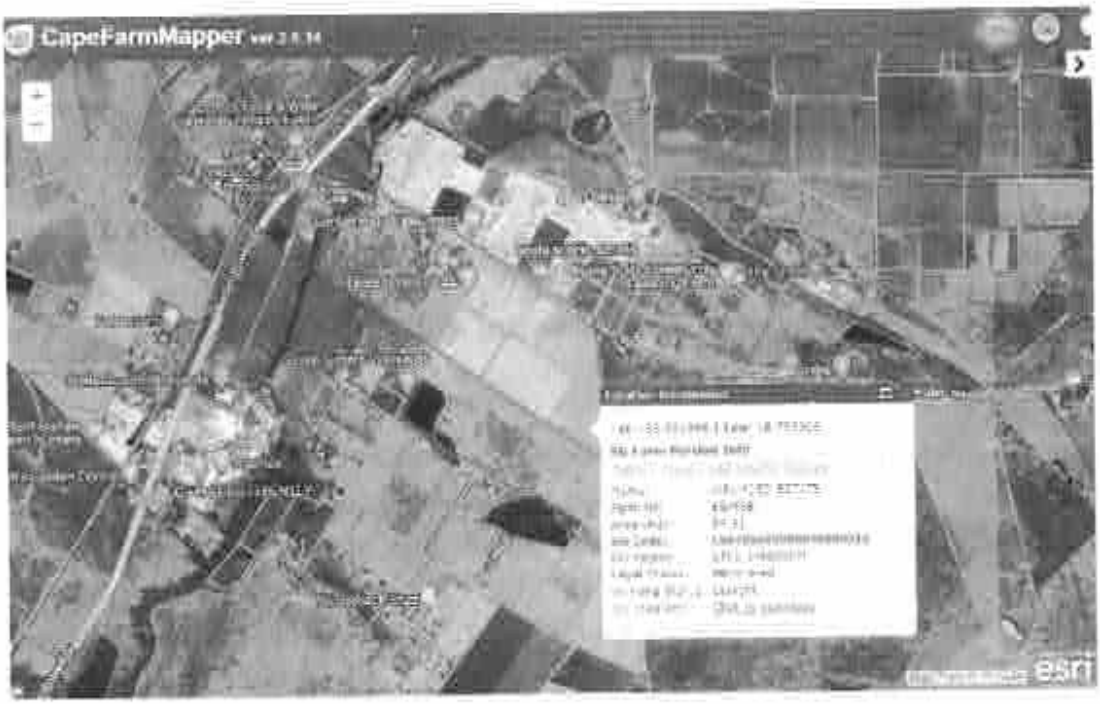
33°59'3.54"S 18°46'24.29"E



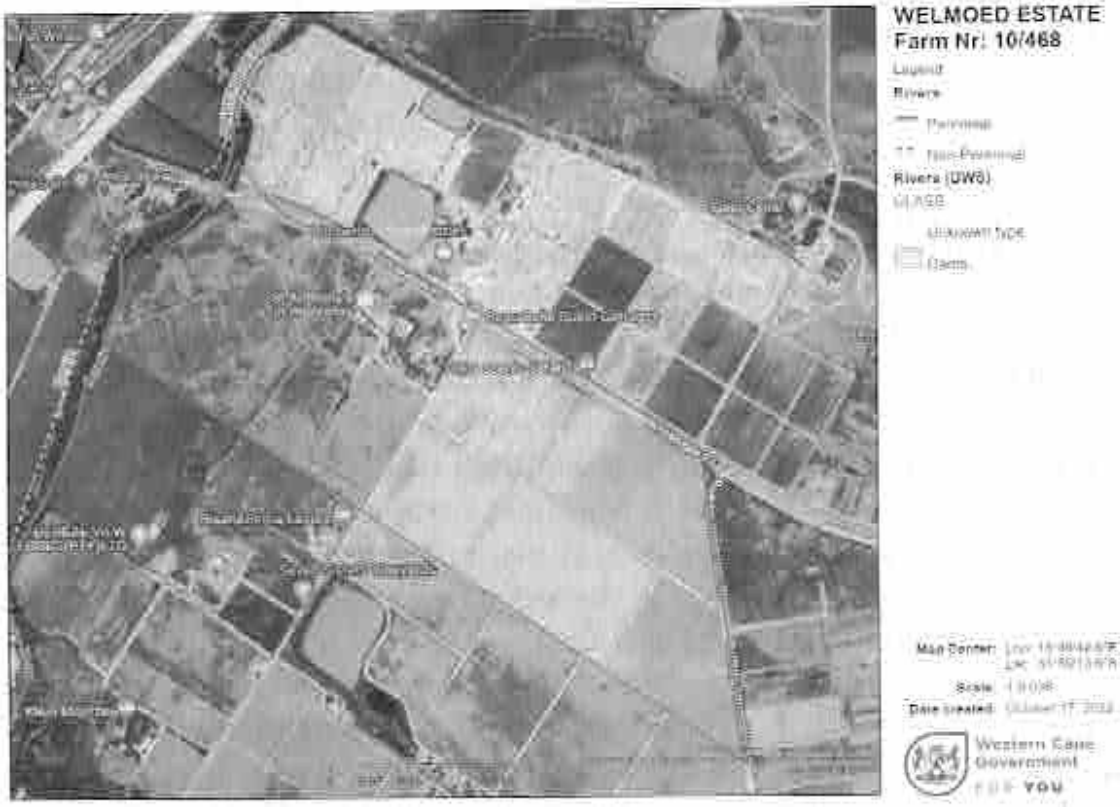
Aerial map 1: Location of alleged illegal activity.



Aerial map 2: Zoomed in aerial image of the Location of alleged illegal activity.



Aerial map 3: SG Code of the property.



Aerial map 4: Water resource map on the property.

2. In terms of section 24F of the NEMA, no activity listed in the Environmental Impact Assessment ("EIA") Regulations Listing Notice 1 of 2014 may commence without environmental authorisation from the competent authority.

3. On considering the evidence before me, there are reasonable grounds to believe that you have commenced the following listed activity without environmental authorisation:

EIA Regulations Listing Notice 1 of 2014:

Activity no. 19:

The infilling or depositing of any material of more than 10 cubic metres into, or the dredging, excavation, removal or moving of soil, sand, shells, shell grit, pebbles or rock of more than 10 cubic metres from a watercourse;
but excluding where such infilling, depositing, dredging, excavation, removal or moving—

(a) will occur behind a development setback;

(b) is for maintenance purposes undertaken in accordance with a maintenance management plan;

(c) falls within the ambit of activity 21 in this Notice, in which case that activity applies;

(d) occurs within existing ports or harbours that will not increase the development footprint of the port or harbour; or

(e) where such development is related to the development of a port or harbour, in which case activity 26 in Listing Notice 2 of 2014 applies.

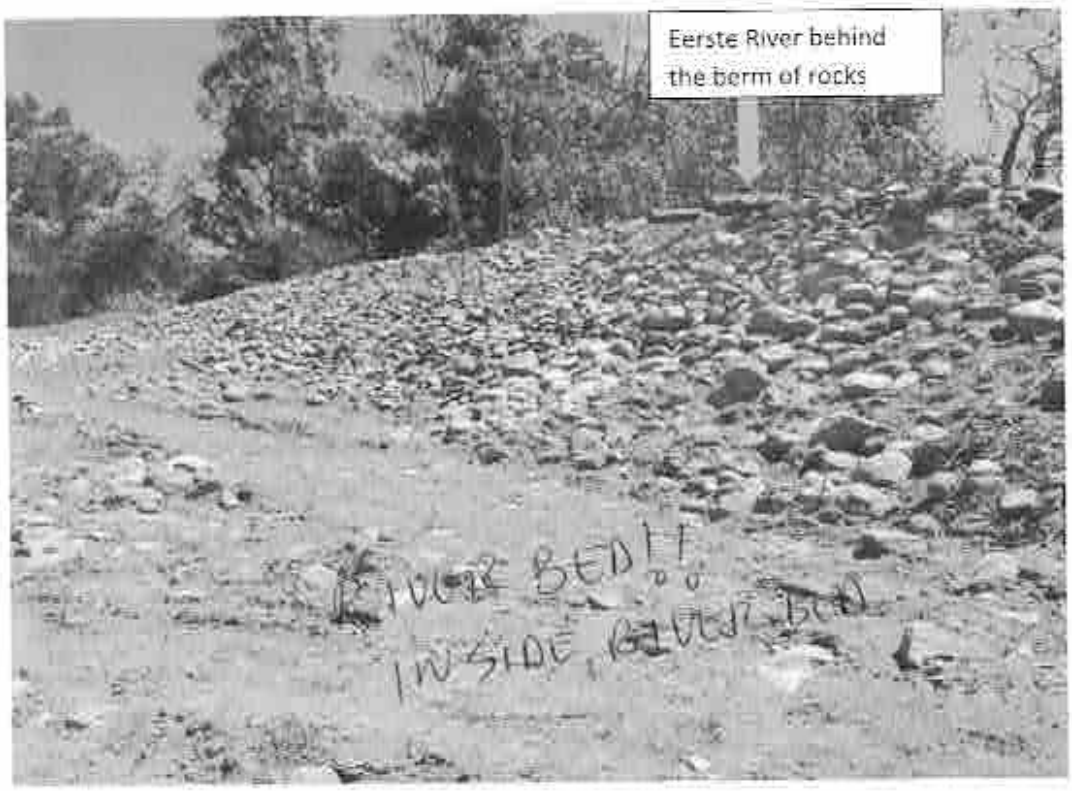


Photo 1: depicts infilling/placement of rocks within the riverbank.

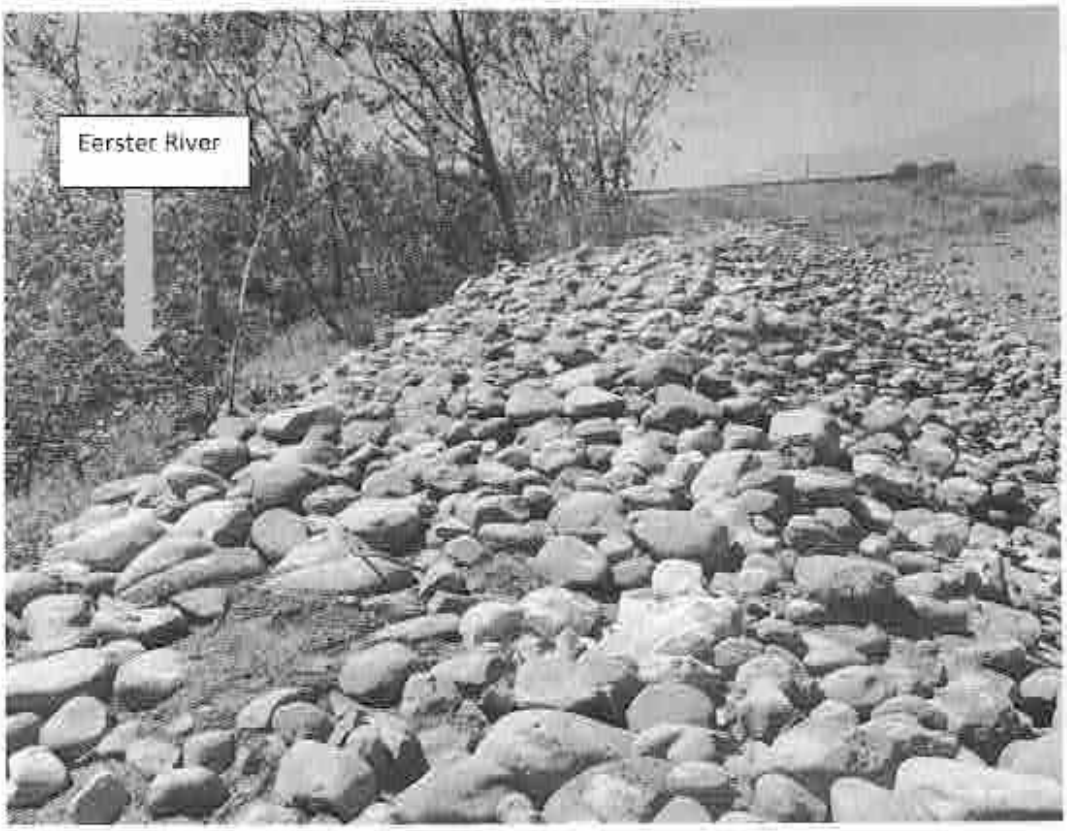


Photo 2: Closer view of the infilling /placement of rocks within the riverbank.



Photo 3: placement of rocks within the riverbank (indicated by the yellow arrow).



REMOVED TREES & SHRUBS = WILDLIFE NESTING AREAS = FROG BREEDING GROUNDS.

Photo 4: depicts earth moving/infilling activities that has been undertaken within the river.



Photo 5: depicts earth moving/infilling activities that has been undertaken within the river.



Photo 6: Evidence of earthmoving and working within the river (indicated by yellow arrow).

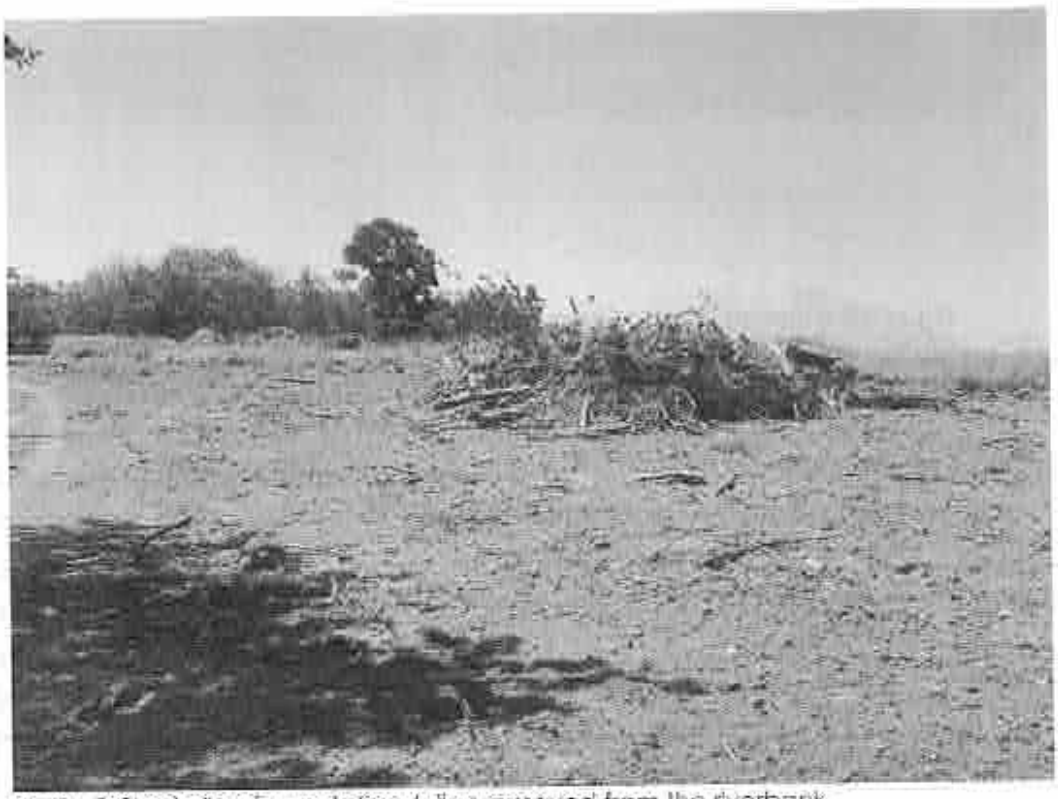


Photo 7: Stockpile of vegetation /alien removed from the riverbank.



Photo 8: depicts excavation/earthmoving activities (area circled in read) that has been undertaken within the river (indicated by the yellow arrow).

4. In terms of section 49A of the NEMA it is an offence to commence a listed activity without environmental authorisation. A person convicted of such an offence is liable to a fine not exceeding R10 million or to imprisonment for a period not exceeding 10 years or to both such fine and such imprisonment. * LIMBERLOST DID NOT STOP AFTER NOTICE

5. Please note, in addition to the above contraventions in terms of the NEMA, the activities within and/or along the banks of the watercourse may also contravene provisions in terms of the National Water Act, 1998, which is enforced by the Department of Water Affairs and Sanitation.

6. As such, you are hereby given notice of the Department's intention to issue you with a Compliance Notice in terms of section 31L of the NEMA, which will instruct you to:

   6.1. immediately cease the above listed activity; – DID NOT CEASE

   6.2. investigate, assess and evaluate the impact that the listed activity has / has had on the environment;

   6.3. " rehabilitate the entire site to its original condition; and – REPLANTING TREES & SCRUBS !

   6.4. carry out any other measure necessary to rectify the effects of the unlawful activity.

7. Furthermore, failure to comply with a Compliance Notice is an offence in terms of section 49A(1)(k). A person convicted of failing to comply with a Compliance Notice is liable to a maximum fine of R5 million or 5 years imprisonment or both such fine and such imprisonment. *DID NOT STOP AFTER NOTICE !

8. You are afforded a period of **7 (seven) calendar days** from the date of receipt of this Pre-Compliance Notice to make written representations to the Department as to why a Compliance Notice should not be issued.

9. If you inform the Department, in respect of paragraph 8 above that you intend to rectify the non-compliance, you must cease the above listed activity and submit to the Department for approval, **within 30 (thirty) calendar days** of receipt of this Pre-

* ACTIVITY DID NOT CEASE -> PUMP HOUSE WAS BUILD - WATERTRENCH WAS BUILD

Compliance Notice, a rehabilitation plan compiled by a suitably qualified and experienced independent environmental assessment practitioner, which must include the following:

9.1 assessment and evaluation of the impact on the environment; and 15/11/22

9.2 identification of proposed remedial and/or mitigation measures. → POOR REPORT GIVEN.

10. If the above plan is approved by the Department, you will be obliged to take the necessary remedial / mitigation measures at your own cost. * LIMBERLOST DID NOT STOP WORK.

11. Approval of the above report by the Department does not remedy the unlawful commencement of the above activity, which remains unlawful in terms of section 49A(1) (a) and/or (d) of the NEMA.

12. If you wish to continue with the listed activity you may apply for environmental authorisation by way of a section 24G ("s24G") application. However, such application does not constitute permission to continue with the listed activity, which remains unlawful unless environmental authorisation is granted. * WAS NOT DONE LIMBERLOST KEPT ON BUILDING AND DOING EARTHWORKS

13. Should you choose to apply in terms of s24G on the NEMA, you must submit to the Department for approval, **within 30 (thirty) calendar days** of receipt of this Pre-Compliance Notice, a project schedule compiled by a suitably qualified and experience independent environmental assessment practitioner. The project schedule must clearly stipulate the time frames in terms of the s24G process and by when a s24G application will be submitted to the Sub-Directorate: Rectification.

* WAS NOT DONE!

14. Notwithstanding the section 24G application, the Department may issue a Compliance Notice and/or commence criminal proceedings should circumstances so require. LIMBERLOST DID NOT COMPLY, KEPT ON WORKING AND BUILDING.

Mr A Bassier

Director: Environmental Law Enforcement

Grade 1 Environmental Management Inspector

Date: 21/10/2022

Cc:

Schalk Visser	*Email: beesling@mweb.co.za*
Barry Zeller (Limberlost Property Holdings (Pty) LTD)	*Email: barry@limberlost.co.za*
Leslie Zeller (Limberlost Property Holdings (Pty) LTD	*Email: leslie@limberlost.co.za*
Schalk Van der Merwe (Stellenbosch Municipality)	*Email: Schalk.VanderMerwe@stellenbosch.gov.za*
Timothy Jack (DFFE)	*Email: tjack@dffe.gov.za*
Nduthando Ndlumbini (BGCMA)	*Email: ndlumbini@bgcma.co.za*
Hene Baniswa (DWS – Enforcement)	*Email: HeneB@dws.gov.za*
Mawzer Abraar (DWS – Enforcement)	*Email: MawzerA@dws.gov.za*

Winston Stubbs
Chairman
Pniel Villagers Rugby Club

Nwabisa Jozana

From: stubbstours@mweb.co.za
Sent: Tuesday, 22 April 2025 23:05
To: Michelle Aalbers; idp
Subject: [EX] Commends Draft 3rd Review of the 5th Generation IDP 2022-2025
Attachments: Proposed-Grant-in-Aid-Donation Allocations.pdf; Skrywe aan Munisipalitiet.docx; Attendance AGM.jpeg; AGM 2.jpeg; Minutes AGM 1.jpeg

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Grant in Aid Application, Pniel Villagers RFC

Allocation, Appeal Lodging

Winston Stubbs
Chairman
Pniel Villagers Rugby Club

Pniel Villagers R F C

Chairperson: Winston Stubbs
Cell: 071 567 1273 ~ Stubbstours@mweb.co.za
Secretary: Lisa Myburgh
Cell: 062 293 2869 ~ pnielvillagers1902@mail.com
Treasurer: Ralton Williams
Cell: 082 854 2795 ~ raltonw21@gmail.com

Est 1902

22 April 2025

Die Bestuurder

Gemeenskap Ontwikkeling, Stellenbosch Munisipaliteit

Me. Michelle Aalbers

Kommentaar: Konsep begroting 2024/25 – 2026/27 (Review of the 5th Generation IDP 2022-2027)

Pniel Villagers neem kennis van die redes vir n onsuksesvoole aansoek om die "Grant in Aid" Donasies aansoek

Ons will graag skriftelik kapsie aanteken teen onsuksesvolle aansoek en versoek graag vriendelik hersiening van die uitslag . Ons voer graag die volgende redes as bewyse dat die grondwet soos ingesluit in die aanvanklike aansoek, nie die ware weergawe van die huidige bestuur soos voorgestel deur die hersiende grondwet nie van 31 October 2022 nie.

Die nuwe bestuur was ongelukkig onbewus van verandering aan die gronwet wat die samestelling van die uitvoerende bestuur na slegs 10 lede verander aangepas het. As bewys van die aanpassing van die grondwet, sluit ons graag n afdruk van die notules van die klub Jaarvergadering gehou en waar die veranderinge aan die grondwet aangeneem was, op **31 Oktober 2022.**

Ons sluit dan took n lys van die huidige amptenary en uitvoerende bestuur soos voorgestel en aanvaar deur die jaarvergadering gehou op 31 October 2022

Ons versoek graag n hersiening van ons aansoek en hoop dat die bewyse ingesluit n verandering aan die 1ste uitslag kan bewerkstelling.

Huidige Bestuur

1. **Voorsitter**: Winston Stubbs
2. **O/voorsiter**: Wade Stubbs
3. **Sekretaris**; Lisa Myburgh
4. **O/Sekr**: Rozelda Mansfield
5. **Kassier**: Ralton Williams
6. **O/Kassier**: Stedson Williams
7. **Addisionel lede** : 1. Bradley Williams
8. Mr. Brandon Robyn
9. Me Elmarie Myburgh
10. **Klub Kaptein**: Rowland Samuels

Winston Stubbs

Voorsitter Pniel Villagers Rugby Klub

0715671273

STELLENBOSCH MUNICIPALITY

PROPOSED GRANT IN AID DONATIONS

2025-2026

10.11.4	2025/2026 GRANT IN AID APPLICATIONS AND RECOMMENDED DONATIONS

Collaborator No: 782136
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 24 March 2025 and 31 March 2025

1. SUBJECT: 2025/2026 GRANT IN AID APPLICATIONS AND RECOMMENDED DONATIONS

2. PURPOSE

To obtain Council's approval for Grant-in-Aid (GiA) applications and recommended donations for the financial year 2025-2026.

3. DELEGATED AUTHORITY

FOR DECISION BY MUNICIPAL COUNCIL

In terms of Municipal Finance Management Act (MFMA), Act (56 of 2003) Section 17. (3) (e) relating to content of annual budgets and supporting documents.

4. EXECUTIVE SUMMARY

The Grant-in-Aid policy aims to provide a framework for Grant-in-Aid to non-governmental organisations (NGOs), community-based organisations (CBOs), non-profit organisations (NPOs) or non-profit companies (NPC), Public Benefit Organisations (PBO's) and bodies that are used by government as an agency to serve the poor, marginalised or otherwise vulnerable as envisaged by the Grant in Aid Policy approved at the Council Meeting in May 2024.

In terms of Council's Grant-in-Aid Policy, proposals were called for by means of advertisement in the press on 19 September 2024 (Eikestad Nuus) and on the municipal website and Facebook page.

The advertisement included an invitation to attend one of three compulsory workshops on either 14-16 October 2024 to assist and give guidance on the policy and application procedure. One hundred and sixty-two (162) persons attended the workshops.

A workshop to assist with capacity building of small, emerging organisations was conducted during October 2024 focussing on financial management. The workshop was attended by ninety (90) persons.

30TH COUNCIL MEETING: 2025-03-31: ITEM 10.11.4

RESOLVED (majority vote with 7 abstentions)

(a) that Council notes the organisations that are receiving funding are organisations or bodies serving the poor;

(b) that Council support the continuation of the food garden project and approve the donation to SA Institute for Entrepreneurship to conclude the final year of the three-year Cat B donation;

(c) that Council support the implementation of day services for persons who are homeless and approve the deferment of the approved 2024/2025 Cat B application to commence in 2025/2026;

(d) That Council notes that the Cat A donation allows for a maximum amount of R40 000 to be allocated per organisation;

(e) That Council consider and approve the recommended donations to organizations as per attached detailed register for public participation as part of the draft budget.

(f) That the Accounting Officer certifies to the Auditor General that the compliance requirements in terms of section 67 (1) (a) of the MFMA are uneconomical and unreasonable for organisations receiving Cat A donation.

FOR FURTHER DETAILS CONTACT:

NAME	*Michelle Aalbers*
POSITION	*Manager: Community Development*
DIRECTORATE	*Community and Protection Services*
CONTACT NUMBERS	*8408*
E-MAIL ADDRESS	*Michelle.aalbers@stellenbosch.gov.za*
REPORT DATE	*14-03-2025*

2025/26 GRANT-IN-AID APPLICATIONS

No	Workshop Attendance Ref no	Applicant Name	Notes	Recommendation	Category A Funds proposed	Category B Funds proposed YEAR 1 (2025-2026)	Category B Funds proposed YEAR 2 (2026-2027)	Category B Funds proposed YEAR 3 (2027-2028)
SOCIAL DEVELOPMENT								
GENERAL								
1	01_15	ACVV Franschhoek	AFS AUDITED WITH NO OPINION AS APPROPRIATE AUDIT EVIDENCE COULD NOT BE PROVIDED TO THE AUDITORS.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
2	03_14	ACVV Stellenbosch		RECOMMENDED	40 000,00	0,00	0,00	0,00
3	22/15	FRANCO	COMMIT TO PROVIDE FEEDBACK BY APRIL 2025. AFS INDEPENDENTLY REVIEWED.	CONDITIONAL	40 000,00	0,00	0,00	0,00
4	18/16	God the King Ministries	CONSTITUTION INDICATE NOT LESS THAN 5 BOARD MEMBERS. LIST ONLY 4. NO AFS SUBMITTED.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
5	23/14	LORD'S ACRE CHRISTIAN COMMUNITY CENTRE	LIST 11 BOARD MEMBERS, CONSITUTION ALLOW A MAX OF 9. NOT LATEST AFS WITH NO REVIEW OR AUDIT OPINION. BANK FORM IN DIFFERENT NAME. PROJECT PROPOSAL NOT ALIGNED WITH FUNDING PERIOD. NO OVERALL BUDGET AS IS REQUIRED FOR GENERAL APPLICATIONS.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
6	55/15	StellCare Stellenbosch		RECOMMENDED	40 000,00	0,00	0,00	0,00
7	50/16	Stellenbosch Muslim Helping Hands	CONSTITUTION INDICATE 4 BOARD MEMBERS, LIST 3. NO AFS.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
					120 000,00	0,00	0,00	0,00
PARTIAL CARE								
8	02_16	ABC 99 Educare Centre	SECOND YEAR APPLICATION WITHOUT C REG. DID NOT INDICATE SPECIFIC VS GENERAL APPLICATION. COMMIT TO PROVIDE FINAL FEEDBACK. AFS ARE INDEPENDENTLY REVIEWED. SPECIFIC PROPOSAL SUBMITTED.	CONDITIONAL	40 000,00	0,00	0,00	0,00
9	01_14	Acorn Christian Daycare	AFS DOES NOT SPEAK TO ANY SPECIFIC REPORTING PERIOD. NO PROOF OF REGISTRATION.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
10	02_15	AKKERLAND DAYCARE CENTRE	AFS: WE HAVE PERFORMED THE DUTIES OF ACCOUNTING OFFICER TO THE GOVERNING BODY OF AKKERLAND ACCORDING TO SECT 43 OF THE SA SCHOOLS ACT 84 OF 1996. APPLICATION NOT SIGNED. NO BANK DETAILS.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
11	4_14	Anganathi Educare	YEAR 2 OF APPLICATION WITHOUT C REG. AFS: INDEPENDETNLY REVIEWED.	RECOMMENDED	40 000,00	0,00	0,00	0,00
12	49/14	Early Education Centre, The	C REGISTRATION NOT REQUIRED. (ECD SERVICE PROVIDER)	RECOMMENDED	40 000,00	0,00	0,00	0,00
13	19_15	Early Learning Resource Unit	APPLICATION FOR 6 MOVABLE HOMES TO OPPERATE AS ECD FACILITIES WITH NO INDICATION OF WHERE IT WILL BE SITUATED NOR CONFIRMATION OF BUILDING AND ZONING REQUIREMENTS. PICTURES PROVIDED = PREFAB STRUCTURES.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
14	21_15	FAMILY IN FOCUS	REMAIN IN YEAR 1 OF APPLICATION WITHOUT C REGISTRATION. DID NOT INDICATE SPECIFIC VS GENERAL APPLICATION. NOT LATEST AFS.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
15		Froggies Aftercare	YEAR 2 OF APPLICATION WITHOUTH C REG. DID NOT SUBMIT AN APPLICATION. SUBMITTED FEEDBACK REPORT ON FUNDING PREVIOUSLY RECEIVED.	NA	0,00	0,00	0,00	0,00
16	27/15	Imizekeliso Educare	AFS NOT RELIABLE AND NOT ALIGNED TO FINANCIAL REPORTING PERIOD.	NOT RECOMMENDED	0,00	0,00	0,00	0,00

17	69_14	Isibane Sempumelelo	AFS = INDEPENDENT REVIEW.	RECOMMENDED	40 000,00	0,00	0,00	0,00
18	29_15	Jessie Keet Early Childhood Development	AFS: "A CRECHE OF STELLCARE" POLICY ONLY ALLOWS ONE APPLICATION PER ORGANISATION. CONSTITUTION READS: "PROGRAMME OF STELLCARE"	NOT RECOMMENDED	0,00	0,00	0,00	0,00
19	30_16	Khanyisa Creche	DID NOT INDICATE SPECIFIC VS GENERAL APPLICATION. CONSTITUTION INTERNET TEMPLATE. AFS NOT AUDITED OR REVIEWED. APPLICATION FORM (P4, 7) INCOMPLETE. NO PROPOSAL.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
20	38/15	Kylemore Early Childhood Development	AFS: "A CRECHE OF STELLCARE" POLICY ONLY ALLOWS ONE APPLICATION PER ORGANISATION. CONSTITUTION READS: "PROGRAMME OF STELLCARE"	NOT RECOMMENDED	0,00	0,00	0,00	0,00
21	43/15	Little Angels Educare	DID NOT INDICATE SPECIFIC VS GENERAL APPLICATION. AFS NOT FOR COMPLETED FINANCIAL YEAR.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
22	22/14	Liyema Creche	YEAR 1 OF APPLICATION WITHOUT C REGISTRATION. AFS: INDEPENDENTLY REVIEWED. ONLY ITEMS CONTRIBUTING TOWARDS REGISTRATION APPROVED.	RECOMMENDED	27 000,00	0,00	0,00	0,00
23	25/14	Lubabalo Creche Centre	AFS INDEPENDENTLY REVIEWED	RECOMMENDED	40 000,00	0,00	0,00	0,00
24	38_16	Luthando Educare	AFS: INDEPENDETNLY REVIEWED.	RECOMMENDED	40 000,00	0,00	0,00	0,00
25	44/15	Nora Tyres ECD	AFS: "A CRECHE OF STELLCARE" POLICY ONLY ALLOWS ONE APPLICATION PER ORGANISATION. CONSTITUTION READS: "PROGRAMME OF STELLCARE"	NOT RECOMMENDED	0,00	0,00	0,00	0,00
26	40_16	Noxolo Educare	YEAR 2 OF APPLICATION WITHOUT C REGISTRATION. AFS: INDEPENDETNLY REVIEWED.	RECOMMENDED	40 000,00	0,00	0,00	0,00
27	41/16	Okuhle Connie's Educare	DID NOT INDICATE SPECIFIC VS GENERAL APPLICATION. AFS INDEPENDENTLY REVIEWED. COMMIT TO PROVIDE FINAL FEEDBACK.	CONDITIONAL	40 000,00	0,00	0,00	0,00
28	50/14	Pebbles Project		RECOMMENDED	40 000,00	0,00	0,00	0,00
29	32/14	Phakamani Educare	AFS INDEPENDENTLY REVIEWED.	RECOMMENDED	40 000,00	0,00	0,00	0,00
30	34/14	Prochorus Community Development		RECOMMENDED	40 000,00	0,00	0,00	0,00
31	35/14	Samnkies Creche	NO AFS. REMAIN IN YEAR 1 OF APPLICATION WITHOUT C REG.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
32	51/15	Sibongumusa ECD Centre	AFS INDEPENDENTLY REVIEWED BY REGISTERED ACCOUNTANT. COMMIT TO PROVIDE FINAL FEEDBACK.	CONDITIONAL	40 000,00	0,00	0,00	0,00
33	37/14	Simni Educare Centre	YEAR 2 OF APPLICATION WITHOUT C REGISTRATION. AFS: INDEPENDETNLY REVIEWED. FUNDING APPROVED FOR ITEMS IN LINE WITH REGISTRATION REQUIREMENTS. COMMIT TO PROVIDE FINAL FEEDBACK.	CONDITIONAL	30 000,00	0,00	0,00	0,00
34	39/14	Sivuyise Creche	YEAR 2 OF APPLICATION WITHOUT C REG. AFS: INDEPENDETNLY REVIEWED.	RECOMMENDED	40 000,00	0,00	0,00	0,00
35	53/15	Sizamile Child Care Facility	AFS: "A CRECHE OF STELLCARE" POLICY ONLY ALLOWS ONE APPLICATION PER ORGANISATION. CONSTITUTION READS: "PROGRAMME OF STELLCARE"	NOT RECOMMENDED	0,00	0,00	0,00	0,00
36	49/16	Stellenbosch Kindergarten		RECOMMENDED	40 000,00	0,00	0,00	0,00
37	64/14	Thanduxolo Daycare	NO PROPOSAL/BUDGET	NOT RECOMMENDED	0,00	0,00	0,00	0,00
38	54/14	Unakho Day Care for Disable	AFS: INDEPENDETNLY REVIEWED.	RECOMMENDED	40 000,00	0,00	0,00	0,00
39	62/15	Vinyard Houses	AFS INDEPENDENTLY REVIEWED BY REGISTERED ACCOUNTANT, BUT NOT SIGNED OFF BY ORG REPRESENTATIVE. COMMIT TO PROVIDE FINAL FEEDBACK.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
40	63/15	Vision Africa	COMMIT TO PROVIDE FINAL FEEDBACK.	CONDITIONAL	40 000,00	0,00	0,00	0,00
41	65/15	Wielie Walie Pre School	AFS: INDEPENDETNLY REVIEWED.	RECOMMENDED	40 000,00	0,00	0,00	0,00
42	62/16	Woelwater Dagsorg	AFS: INDEPENDETNLY REVIEWED.	RECOMMENDED	40 000,00	0,00	0,00	0,00

43	63/16	Zenzele Educare Centre	DID NOT CONFIRM SPECIFIC VS GENERAL APPLICATION. PROVIDED SPECIFIC PROPOSAL WITH BUDGET. AFS: INDEPENDENTLY REVIEWED. COMMIT TO PROVIDE FINAL FEEDBACK.	CONDITIONAL	40 000,00	0,00	0,00	0,00
					817 000,00	0,00	0,00	0,00
DISABILITY								
44	12_15	ChangeAbility	INTERIM FEEDBACK PROVIDED. COMMIT TO PROVIDE FINAL FEEDBACK.	CONDITIONAL	40 000,00	0,00	0,00	0,00
45	23/16	Huis Horison		RECOMMENDED	40 000,00	0,00	0,00	0,00
46	57/15	Stellenbosch Work Centre for Adult Persons with Disabilities	COMMIT TO SUBMIT FEEDBACK	CONDITIONAL	40 000,00	0,00	0,00	0,00
					120 000,00	0,00	0,00	0,00
ELDERLY								
47	02_14	Azaleahof	PROJECT BUSINESS PLAN/PROPOSAL DOES NOT INCLUDE A COST BREAKDOWN OF THE ACTIVITIES AND OR OUTINGS.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
48	14/15	De Tuine Bejaarde Klub	NO PROOF OF REGISTRATION OR BANK DETAILS. AFS: NOT SIGNED OFF WITHOUT OPINION.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
49	16_16	Franschhoek Elderly Club		RECOMMENDED	40 000,00	0,00	0,00	0,00
50	15/14	Idas Valley Golden Boys and Girls	AFS CONSIST OF MANAGEMENT REPORTS WITH NO AUDIT OR INDEPENDENTLY REVIEWED RESULTS. NO OVERALL BUDGET AS REQUIRED PER GENERAL APPLICATION. PROPOSAL FOR INCORRECT PERIOD.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
51	42/16	Pniel Simonsberg Elderly Club	AFS INDEPENDENTLY REVIEWED BY REGISTERED ACCOUNTANT	RECOMMENDED	40 000,00	0,00	0,00	0,00
52	75/15	Wemmershoek Bejaarde Klub	REQUEST FUNDING FOR ACTIVITIES OUTSIDE THE FUNDING PERIOD. APPLICATION LIST TWO POSITIONS NOT ON APPROVED POSITIONS AS PER CONSTITUTION. AFS NOT ACCORDING TO THE FINANIAL YEAR.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
					80 000,00	0,00	0,00	0,00
YOUTH								
53	07_16	Dwarsrivier Valley Initiative t/a Aitsa! Aftercare	AFS INDEPENDENTLY REVIEWED BY REGISTERED ACCOUNTANT. NO OVERALL BUDGET AS REQUIRED PER GENERAL APPLICATION.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
54	11_16	Embrace Community Outreach	APPLICATION NOT SIGNED.NO AFS OR PROOF OF REGISTRATION.GENERAL APPLICATION WITHOUT OVERALL BUDGET. REQUEST FUNDS FOR ACTIVITIES OUTSIDE THE FUNDING PERIOD.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
55	24_15	Help2read NPC		RECOMMENDED	40 000,00	0,00	0,00	0,00
56	39/15	Kylemore Secondary School	AFS INDEPENDENTLY REVIEWED BY REGISTERED ACCOUNTANT	RECOMMENDED	40 000,00	0,00	0,00	0,00
57	41/15	Legacy Community Development		RECOMMENDED	40 000,00	0,00	0,00	0,00
58	14/14	Sports for Life	NO OVERALL BUDGET SUBMITTED AS PER REQUIREMENT FOR GENERAL APPLICATIONS.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
59	52/14	Training 4 Changes NPC	AFS INDEPENDENTLY REVIEWED BY REGISTERED ACCOUNTANT	RECOMMENDED	40 000,00	0,00	0,00	0,00
60	29_16	Youth Outreach		RECOMMENDED	40 000,00	0,00	0,00	0,00
					200 000,00	0,00	0,00	0,00
SUBSTANCE ABUSE								
61	63/14	ABBA Stellenbosch a project of BADISA Stellenbosch	COMMIT TO PROVIDE FINAL FEEDBACK BY APRIL 2025. NOT ALL EXP PROVIDED IS SUPPORTED BY PROOF OF EXPENDITURE. MUST SUBMIT SAME.	CONDITIONAL	40 000,00	0,00	0,00	0,00
62	08_14	Christian Dependancy Ministry	AFS INDEPENDENTLY REVIEWED. BANK FORM NOT SIGNED. DID NOT INDICATE WHETHER IT IS SPECIFIC OR GENERAL APPLICATION.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
					40 000,00	0,00	0,00	0,00
GENDER								

63	26/16	iGentlemen's Club NPC	NO OVERALL BUDGET AS REQUIRED FOR GENERAL APPLICATIONS. NO AFS.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
					0,00	0,00	0,00	0,00
FOOD SECURITY								
64	13_16	EPJ Boerdery	CONSTITUTION INDICATES NOT FOR PROFIT. REGISTRATION CERTIFICATE INDICATE PTY(LTD) WITH PRIVATE COMPANY STATUS. AFS NOT SIGNED. UNSURE WHAT THE PURPOSE OF THE ENTITY IS ITO A BUSINESS VS NOT FOR PROFIT. DID NOT INDICATE SPECIFIC VS GENERAL APPLICATION.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
65	05_15	Maranatha Christian Church	AFS: NOT LATEST STATEMENTS AND ONLY SIGNED BY THE CHAIRMAN. ONE OF THE DIRECTOR'S IS THE COMPILER OF THE REPORT. CONSTITUTION: NPC CERT INDICATE 3 DIRECTORS WITH THE SAME SURNAME. BANK FORM NOT SUBMITTED. INDICATE BOTH GENERAL AND SPECIFIC APPLICATION. NO OVERALL BUDGET	NOT RECOMMENDED	0,00	0,00	0,00	0,00
66		SA Institute for Entrepreneurship	APPLICANT DID NOT ATTEND THE COMPULSORY CLARIFICATION MEETING, BUT SUBMITTED A PAR 7.12 PLEA FOR ATTENTION SR MANAGEMENT.	RECOMMENDED	0,00	2 535 300,00	0,00	0,00
67	56/15	Stellenbosch Feeding In Action		RECOMMENDED	40 000,00	0,00	0,00	0,00
					40 000,00	2 535 300,00	0,00	0,00
PEOPLE LIVING ON THE STREET								
68	45/14	Stellenbosch Night Shelter	PROVIDE MONTHLY FEEDBACK REPORTS	RECOMMENDED	0,00	1 646 121,12	1 840 880,11	0,00
69	55/14	U Turn Homeless Ministries	REQUEST TO DEFER APPROVED 2024/2025 APPLICATION TO 2025/2026.	CONDITIONAL ON PROOF OF LOCAL FACILITY FROM WHERE SERVICES WILL BE RENDERED.	0,00	1 095 480,00	1 184 280,00	1 277 900,00
					0,00	2 741 601,12	3 025 160,11	1 277 900,00
SAFETY								
70	59/14	Wemmershoek Buurtwag	CONSTITUTION: NOT LEGAL ENTITY AND CONTAINS PARTS THAT REFLECTS THE GUIDELINES FOR THE COMPLETION OF THE CONSTITUTION WITHOUT GROUPS OWN INTERPRETATION. GIA POLICY: MUST OPERATE AS SEPARATE LEGAL ENTITY AND ARE RECOGNISED AS SUCH BY SA LEGISLATION. (WC COMMUNITY SAFETY ACT 3 OF 2013). REGISTRATION/ACCREDITATION: ACCREDITED BY POCS, CLAIM NPO REGISTRATION WITHOUT PROOF. AFS: NOTHING SUBMITTED. BUSINESS PLAN: NOTHING SUBMITTED	NOT RECOMMENDED	0,00	0,00	0,00	0,00
					0,00	0,00	0,00	0,00
SKILLS DEVELOPMENT								
71	06_15	Bergzicht Training	PARTIAL FEEDBACK. COMMIT TO PROVIDE FINAL FEEDBACK BY APRIL 2024	CONDITIONAL	40 000,00	0,00	0,00	0,00
72	66/16	Franschhoek Hospitality Academy and Learning Centre	APPLICATION NOT SIGNED	NOT RECOMMENDED	0,00	0,00	0,00	0,00
73	42/14	Stellemploy		RECOMMENDED	40 000,00	0,00	0,00	0,00
					80 000,00	0,00	0,00	0,00
SUBTOTAL SOCIAL DEVELOPMENT					**R 1 497 000,00**	**R 5 276 901,12**	**R 3 025 160,11**	**R 1 277 900,00**
ENVIRONMENT								
74	27_14	More Recycling	IN PROCESS TO REGISTER, NOT YET LEGAL ENTITY. CONDITIONAL RECOMMENDATION. APPLICANT MUST PROVIDE PROOF OF REGISTRATION BY END APRIL 2025.	CONDITIONAL	40 000,00	R 0,00	R 0,00	R 0,00
SUBTOTAL ENVIRONMENT					**R 40 000,00**	**R 0,00**	**R 0,00**	**R 0,00**

HEALTH								
75	22/16	Health House Centre	NO AFS SUBMITTED	NOT RECOMMENDED	0,00	0,00	0,00	0,00
76	47/15	Real Sister's Cancer Group	CONSTITUTION INDICATE FIN YEAR TO END NOV. AFS INDEPENDENTLY REVIEWED FOR DEC 2023-FEBR 2024. ONLY LISTED 5 OF THE REQUIRED 6 BOARD MEMBERS. DID NOT INDICATE SPECIFIC OR GENERAL APPLICATION.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
77	14/44	Stellenbosch Hospice NPC		RECOMMENDED	40 000,00	0,00	0,00	0,00
SUBTOTAL HEALTH					**R 40 000,00**	**R 0,00**	**R 0,00**	**R 0,00**
SPORT ARTS AND CULTURE								
SPORT CLUBS								
78	04_14	Blue Stars United	GENERAL APPLICATION WITHOUT REQUIRED OVERALL BUDGET. BOARD MEMBERS LISTED IN APPLICATION DOES NOT ALIGN WITH APPROVED BOARD MEMBERS IN CONSITUTION.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
79	08_15	Burnley FC	BOARD MEMBERS LISTED DOES NOT ALIGN WITH THE APPROVED POSITIONS IN CONSTITUTION. NO AFFILIATION. NO AFS.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
80	10_15	Cape Winelands Farmworkers Sport & Recreation Ass	GENERAL APPLICATION WITHOUT OVERALL BUDGET. AFS NOT SIGNED BY MANAGEMENT, AUDITOR REG NO NOT INDICATED. BOARD MEMBERS IN APPLICATION NOT ALIGNED WITH APPROVED LIST OF BOARD MEMBERS IN CONSTITUTION.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
81	11_15	Celtic United FC	BOARD MEMBERS LISTED DOES NOT ALIGN WITH THE APPROVED POSITIONS IN CONSTITUTION.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
82	13/15	Coronation Cricket Club	> 5 YEARS. APPLICATION DOES NOT LIST ALL POSITIONS OF BOARD MEMBERS AS DETERMINED BY CONSTITUTION. AFS NOT AUDITED AND WITHOUT REVIEWED OPINION.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
83	31/15	Kingdom Development Projects	<5 YEARS. AFS SIGNED BY TREASURER AND CHAIR PERSON	RECOMMENDED	40 000,00	0,00	0,00	0,00
84	34/15	Klapmuts Hill Primary School	APPLICATION AND CONSTITUTION IN NAME OF "KLAPMUTS HILL PRIMARY SCHOOL". BANK STATEMENTS AND ACCOUNT AND AFS IN NAME OF "KLAPMUTS NO 2 PRIMARY SCHOOL". PROCESS OF CHANGING NAMES HAS BEEN CONFIRMED BY THE WCED.	RECOMMENDED	40 000,00	0,00	0,00	0,00
85	36/15	Klapmuts Sport Forum	DID NOT INDICATE SPECIFIC VS GENERAL APPLICATION. PROPOSAL DOES NOT INCLUDE A COST BREAKDOWN.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
86	32/16	Kylemore Football Club	BOARD MEMBERS IN APPLICATION DOES NOT ALIGN WITH APPROVED BOARD MEMBERS IN CONSITUTION. NO AFS	NOT RECOMMENDED	0,00	0,00	0,00	0,00
87	40/15	La Motte Wanderers RFC	BOARD MEMBERS NOT ALIGNED WITH STIPULATIONS IN CONSTITUTION. AFS COMPILED WITHOUT AN AUDIT OPINION OR REVIEW EXPRESSED. >5YEARS	NOT RECOMMENDED	0,00	0,00	0,00	0,00
88	65/16	Pniel Villagers RFC	THE BOARD MEMBERS ON THE APPLICATION DOES NOT ALIGN WITH THE REQUIREMENTS IN CONSTITUTION. AFS INDEPENDENTLY REVIEWED.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
89	74/15	Stellenbosch & Distrikte Coronation RFC	AFS INDEPENDENTLY REVIEWED.	RECOMMENDED	40 000,00	0,00	0,00	0,00

90	46/14	Stellenbosch United Football Club	GENERAL APPLICATION WITHOUT REQUIRED OVERALL BUDGET. BOARD MEMBERS LISTED IN APPLICATION DOES NOT ALIGN WITH APPROVED BOARD MEMBERS IN CONSITUTION. NO AFS: ONLY EXPENDITURE REPORT.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
91	64/15	Wemmershoek Cricket Club	CONSTITUTION SILENT ON BOARD MEMBERS AND DOES NOT ADHERE TO REQUIREMENTS OF A CONSTITUTION. NO AFS.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
					120 000,00	0,00	0,00	0,00
ARTS AND CULTURE								
92	67/16	Amagoduka Traditional Group	DID NOT INDICATE WHETHER IT IS A SPECIFIC OR GENERAL APPLICATION. AFS NOT SIGNED AND ONLY FOR 9 MONTH.	NOT RECOMMENDED	0,00	0,00	0,00	0,00
93	07_14	Celebration Gospel Choir	AFS: SUBMITTED INDEPENDENTLY REVIEWED STATEMENTS	RECOMMENDED	40 000,00	0,00	0,00	0,00
94	11_14	eBosch	DID NOT COMMIT TO PROVIDE FINAL FEEDBACK	NOT RECOMMENDED	0,00	0,00	0,00	0,00
95	38/14	Siph'impendulo Youth Development	AFS INDEPENDENTLY REVIEWED BY REGISTERED ACCOUNTANT	RECOMMENDED	40 000,00	0,00	0,00	0,00
96	16_15	Stellenbosch Heemkring	AFS: LAST STATEMENT READS THAT AN OVERVIEW WAS CONDUCTED AND THAT NOTHING UNTOWARD WAS FOUND. GENERAL APPLICATION WITHOUT OVERALL BUDGET FOR THE DONATION PERIOD. NO FEEDBACK REPORTS CAN BE FOUND FOR FUNDING RECEIVED IN PREVIOUS YEARS. WITHDREW **APPLICATION ON 22/11/2024.**	NA	0,00	0,00	0,00	0,00
					80 000,00	0,00	0,00	0,00
SUTOTAL SPORT ARTS AND CULTURE					**R 200 000,00**	**R 0,00**	**R 0,00**	**R 0,00**

R 1 777 000,00	**R 5 276 901,12**	**R 3 025 160,11**	**R 1 277 900,00**

R7 053 901,12

Pniel Villagers Rugby Football Club

erson Dudley Lackay:084 701 1196; dudleylackay@gmail.com
alphton Adams:073 446 5411; ra.adams95@gmail.co.

Registration NPO Nr: 186-133

NOTULE VAN ALGEMENE JAARVERGADERING GEHOU 14 OKTOBER 2019 .**Opening en verwelkoming:**Die waarnemende voorsitter Dudley Lackay open die vergadering met 'n gebed en verwelkoming die 29 lede teenwoordig hartlik welkom.Hy spreek sy dank uit teenoor almal teenwoordig en verduidelik hoe belangrik dit is dat 'n AJV jaarliks gehou moet, word.

Notule: Mnr.Ian Adams word versoek om die notule van die 2018 jaarvergadering voor te lees. Die notule is aangeneem soos gelees opvoorstel van Earl Cyster en gesekondeer Ivor Myburgh (jnr). Daar was geen sake voortvloeiend uit die notule wat bespeerk is nie **Korrespondensie:** Kennisgewing van Unie vergadering op Maandag 23 Oktober 2019 te Nuweland.Die vergadering neem kennis.Die voorsitter gee 'n breedvoerige verduideliking van hoe sake tans in die Unie staan en noem dat die Unie met 'n kontant vloei probleem sit.Hy noem ook dat met die spesiale Unie vergadering wat op 3 Oktober 2019 gehou was is daar besluit dat die Unie die ontwikkelings regte van Nuweland aan Investec verkoop het vir 'n honderd miljoen rand wanneer die Unie na die Cape Town stadium gaan verhuis in 2021

Finansiële Verslag: Die kassier doen 'n gespesialiseerde finansiële verslag: Inkomste beloop R352 304.50 Uitgawes beloop R351 519.80 Voordelige balans R784.70 nadat vrae oor finansies vanaf die vloer deur die kassier bevredigend beantwoord is word die verslag aangeneem opvoorstel van Brynwinn Hendricks en gesekondeer Adrian Cupido. Die kassier se boeke sal nou na die klub se boekhouers gestuur word vir oudetering waarna die boekhouers finansiële state vir die klub sal saamstel. Enige lidmaat kan aanspraak maak om die kassier se boeke na te gaan. Die volgende wysiging aan die grondwet word deur die huidige Bestuurskomitee voorgestel: Klousule 11 van die grondwet wat as volg lees: "All members of the Executive Committee of P.V.R.F.C shall be elected at the Annual General Meeting of the P.V.R.F.C for a period of three (3) years. The Executive Committee of P.V.R.F.C may co-op any member in good standing with the club or from the public who they feel can render a contribution to the benefit of the club. 11.1 Members of the Executive Committee shall be: 1.Live President. 2.The Chairman. 3.The Secretary. 4.The Treasurer.5.The Vice-Chairman.6.The Match & Registration Secretary.7.Assistent Treasurer.8.Scrumit Manager.9.The Head Coach.10.Convener of Selectors.11.Three additional members.12.A representative from the womens team shall form part of Exo" .The proposal by the Executive reads as follows:

" That the Annual General Meeting shall elect ten (10) members to serve on the Executive Committee for a period of three (3) years. These members shall appoint from among themselves:1.Chairperson.2.Secretary.3.Treasurer.4.Vice Chairperson.5.Match & Registration Secretary.6.Assistent Treasurer.7.Players Representative. The remaining 3 members shall be appointed to portfolios as need be." Nadat die proposal gedebateer is word dit eenparig aangeneem opvoorstel van Andrew Cyster en gesekondeer Earl Cyster.

Hierna gaan die vergadering oor tot die kiesing van 10 Bestuurslede.Mnr. Ivor Myburgh jnr. Word voorgestel om as verkiesings be-ampte op te tree.Die volgende persone word voorgestel:1.Winston Stubbs is voorgestel deur Roland Samuels en gesekondeer Aubern Williams.2.Dudley Lackay voorgestel Leroy Davids gesekondeer Earl Cyster.3.Ralphton Adams voorgestel Dudley Lackay en gesekondeer Adrian Cupido.4.Patrick Van Graan voorgestel Ian Adams en gesekondeer Steve Adams.5.Ian Adams voorgestel Rodger Cupido en gesekondeer Andrew Cyster.6. Ivor Myburgh jnr voorgestel Ian Adams en gesekondeer Andrew Cyster.7.Cecilia Daniels voorgestel Andrew Cyster en gesekondeer Dudley Lackay.8.Aubern Williams voorgestel Wayde Stubbs gesekondeer Winston Stubbs.9. Rozelda Mansfield voorgestel Wayde Stubbs en gesekondeer Jerome Daniels.10.Denowen Williams voorgestel Ian Adams gesekondeer Roland Samuels.11.Clydon Williams voorgestel Reginald Stubbs en gesekondeer Cicelia Daniels. Omdat daar 11 nominasies was onttrek Ivor Myburgh jnr sy benoeming sodat daar nie oorgegaan kan word na stemming.Die oorblywende 10 nominasies sal dus die Uitvorende Bestuur vir die volgende drie jaar wees.Hulle sal gedurende die komende week vergader om die persone te kies om die nodige bestuursposte te vul.Hierna is geen verdere sake bespreek nie en die vergadering sluit om 20h45 met gesamentlike gebed van Die Onse Vader. Aangeneem 31 Oktober 2022.

Geteken deur:

D.P.Lackay 31/10/2022

Voorsitter

R.A.Adams

Sekretaris

PNIEL VILLAGERS RUGBY VOETBAL KLUB
PRESENSIELYS ALGEMENE JAARVERGADERING 14 OKTOBER 2019

NAAM	HANDTEKENING	selnommer
Dudley Lahay	D Lahay	0847011196
Fabian Mentoor	F.R. Mentoor	0717676482
EARL CYSTER		0765348686
ADRIAN CUPIDO		0784039628
Bryanwinn Hendricks		0789238013
Wayde Stubbs		0834938220
Rozelda Manshelell	R Manshelell	0736358200
ANDREW CYSTER		0869443530
Cecelia DANIELS		0637225161
CLYDON KLUIAMS		0726333031
Winston STUBBS		0715671213
AUBERN WILLIAMS		083 453 1585
LEROY DAVIDS		0815966251
STEVE ADAMS		0834502020
Giandio Nigel		0793943193
Riaan Mallony		0730617684
Jerome Ogniels		0768418277
Le Roy Lahay		0833035349
OWEN WILLIAMS		0734786963
Claudine Williams		0769575578
Urlene Van Graan		0731811308
IVOR MYBURGH		0833241448
REGINALD STUBBS		0720611315
Charlene Williams		0761869296
DENOWEN WILLIAMS		
Roland Samuels		
ROGER CUPIDO		0651537966
KALVIN ADAMS		0734465411
Howard Scheepers		
IAN ADAMS		0837125625

BSI Civil and Structural Engineers

Catherine Muller

From: idp
To: Tyrone King
Subject: RE: APPLICATION ID: BP5416/2024 - PRG Secunda Anneks

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From: Tyrone King <Tyrone.King@stellenbosch.gov.za>
Sent: Thursday, 24 April 2025 09:14
To: Monique Steyl <Monique.Steyl@stellenbosch.gov.za>; Catherine Muller <Catherine.Muller@stellenbosch.gov.za>
Cc: Kurt Titus <Kurt.Titus@stellenbosch.gov.za>; Myra Francis <Myra.Francis@stellenbosch.gov.za>; Ilze Fillies <Ilze.Fillies@stellenbosch.gov.za>; Dave Edwards <DEdwards@ingerop.co.za>; Johan Brink <johanb@itsglobal.co.za>
Subject: FW: [EX] FW: APPLICATION ID: BP5416/2024 - PRG Secunda Anneks

Good Day Catherine and Monique

See e-mail below. I would like to submit this as a comment in terms of the IDP process, specifically wrt the DC Policy.

There is merit in their request and I would need to amend the DC policy to make provision for this.

Monique – can you please advise on the correct process if I have to amend the DC Policy to cater for this comment?

I will basically add a new clause stating:

(New clause) 13.2) For a primary school or high school "Hostel" the Roads & Transport DC will not be applicable. It can be reasonably accepted that learners at such institutions will not have cars and that the hostels will be on the school premises – therefore zero, or very low trip generation is foreseen. For all other hostels, ie university hostels, the Roads & Transport DC will remain applicable."

Regards

Tyrone King Pr Tech Eng
Manager: Development
Infrastructure Services

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From: Lukas Louw <lukas@bsiconsult.co.za>
Sent: Tuesday, 22 April 2025 15:05
To: Kurt Titus <Kurt.Titus@stellenbosch.gov.za>; Tyrone King <Tyrone.King@stellenbosch.gov.za>
Cc: Charne Williams <Charne.Williams@stellenbosch.gov.za>
Subject: [EX] FW: APPLICATION ID: BP5416/2024 - PRG Secunda Anneks

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Good day Kurt,

Refer to the attached DC calculation for the additional bedrooms to the Paul Roos Gymnasium school hostel.

While we are in agreement that the daily Water, Sewerage, Stormwater and Solid Waste (and Community Facilities) can be compared to a student hostel (the only land use category available in your DC table), we believe that the Roads / trip generation form a school hostel is much less than that of a student hostel as the learners don't have cars. Since the school hostel is on the school premises, the trip generation by the additional rooms is for all practical purposes, nil.

We kindly request that the Roads portion of this DC calculation be omitted from the calculation.
Your favourable evaluation of our request will be appreciated.

Regards.

Lukas Louw Pr Eng
082 577 7048 | lukas@bsiconsult.co.za

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021 883 8710 | 12 Alexander Str, Stellenbosch | www.bsiconsult.co.za

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From: Edwin Swanepoel <Edwin@tv3.co.za>
Sent: Monday, 24 March 2025 15:38
To: Lukas Louw <lukas@bsiconsult.co.za>
Cc: André Van Staden (avs@paulroos.co.za) <avs@paulroos.co.za>; Tertius Bruwer (ZA) <tertius.bruwer@pwc.com>; Conrad Moolman <conrad@kunigi.co.za>; Carin Crawford <stel@tv3.co.za>
Subject: FW: APPLICATION ID: BP5416/2024 - PRG Secunda Anneks

Hi Lukas,
Sien aangeheg mnr. Titus se DC berekening vir die koshuis – dit lyk baie hoog, is dit korrek bereken?

Groete

Edwin Swanepoel
Pr Arch, B Arch, B Build (UPE), SAIA, CIA
DIRECTOR • ARCHITECTURE
Cell: +27 (0)83 441 7006
Directions

From: Kurt Titus <Kurt.Titus@stellenbosch.gov.za>
Date: Monday, 24 March 2025 at 14:01
To: Carin Crawford <stel@tv3.co.za>, Dillon Williams <Dillon.Williams@stellenbosch.gov.za>, Liezel Poulton <Liezel.Poulton@stellenbosch.gov.za>
Cc: Edwin Swanepoel <Edwin@tv3.co.za>
Subject: RE: APPLICATION ID: BP5416/2024

Dear Carin

Please see attached DC estimate.

Kind regards
Kurt Titus
Principal Technician: Development
Infrastructure Services

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Our head office is at Town House Complex, Plein Street, Stellenbosch, 7600, South Africa. For more information about Stellenbosch Municipality, please call +2721-808-8111, or visit www.stellenbosch.gov.za

Disclaimer:
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From: Carin Crawford <stel@tv3.co.za>
Sent: Thursday, 20 March 2025 13:30
To: Dillon Williams <Dillon.Williams@stellenbosch.gov.za>

Deon van Zyl

AL&A Construction
Project Management

Nwabisa Jozana

From: Deon van Zyl <deon@al-a.co.za>
Sent: Friday, 25 April 2025 11:57
To: idp
Cc: Simon Beamish; 'Michael Back'; JC Anthony; Bernabe De La Bat; Jeremy Benjamin
Subject: [EX] Stellenbosch IDP Review: Motivation for Inclusion of a portion of Ptn 33 of Farm 748, into the Klapmuts Urban Edge & associated amendment of SDF
Attachments: 190423 SIGNED Klapmuts SDF Inputs Final Draft 23 April 2019.pdf; Proposed Klapmuts Zoning Framework Plan 2019.pdf; 2406 - La Vita Concept - September 2024-1_240925_152608.pdf

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Dear Sir/Madam

COMMENT ON STELLENBOSCH MUNICIPALITY IDP

The following submission is made in terms of the Municipality's request for public comment on the IDP review 2025. The submission is made in support of the inclusion of a portion of **Ptn 33/Farm 748, Klapmuts** into the urban edge, for development to be allowed to benefit the Municipality through investment and to support local communities through job creation and cascading benefits due to development.

1. **Relationship between IDP and MSDF**

   Section 26(e) of the Municipal Systems Act refers to the municipal SDF as a "core component" of the municipal IDP along with, amongst others, the council's development strategies, the council's operational strategies, disaster management plans, a financial plan and key performance indicators and targets.

   A credible IDP is dependent on being informed by a realistic and market related Spatial Development Framework.

   MSDP's are often based on theoretical planning principles that do not consider practical and market related development. In reviewing and IDP a musicality is obliged to consider whether its informants, such as the MSDF has in fact been realised. Where this is not the case, the IDP process allows for the business case of the municipality to be updated.

   The purpose of an SDF is to consider the medium to long term growth of the municipal urban area. In contrast the IDP is tasked with the short to medium term viability of a municipality. It is therefore incumbent on an IDP review process to consider the impacts of long-term decision making of SDF's and to fast-track decision where necessary.

   An Integrated Development Plan (IDP) can amend a Spatial Development Framework (SDF) if the IDP is a core component of the municipality's SDF. Any amendments to the SDF must be made as part of the IDP amendment process and subject to the Municipal Systems Act (MSA) and its regulations. Essentially, the IDP is the overarching development plan, and the SDF is a component within that plan.

   This submission argues that the case of Ptn 33 of Farm 748, Klapmuts, has not received the appropriate attention in the MSDF reviews to date, and that the Municipality now can give the appropriate financial attention to the possible inclusion of the property into the urban edge.

The IDP can make the necessary changes to its supporting structures for purposes of economic and social sustainability.

2. Whether the Klapmuts SDF reflects economic growth and market informants

The landowner has to date made various representations to the Municipality for the inclusion of the subject property into the urban edge:

- 2018 participation in Klapmuts Spatial Development Area Economic Feasibility Study
- 2019 Zoning Framework for Klapmuts
- 2023 SDF amendment process
- Recent 2024 meetings with various Municipal representatives culminating in formal submission in September 2024

It has become clear that the argument for not including the subject land in the urban edge is premised on the belief that sufficient development land is currently available in the greater Klapmuts area.

Municipal feedback on the IDP public meeting on 9 April 2025, referencing our previous submission regarding Ptn 33/Farm 748, indicated an amendment to urban edge could not be supported due to surplus land already included in the urban edge not being developed.

Reasons given at the meeting for not amending the urban edge previous are:

- "*Although this development (*Stellenbosch Bridge) *is extensive in nature, very little development has in fact taken place. As such the current urban edge contains ample space for development to take place over the medium term."*
- "*By extending the urban edge the municipality must provide infrastructure services that were not foreseen in the 10-year financial plan."*
- "*Should physical development gain momentum the review of the Klapmuts MSDF will consider the need to extend the urban edge at that time*".

(slide 11 at the public meeting)

Although the broad principle of not over supplying development land can be argued, the finer grain argument of whether such land is developable in the short term discounts a range of other opportunities that could benefit the Klapmuts community.

This submission does not question the potential benefit of the Stellenbosch Bridge development. What is missing is the fact that the proposed development is of such a large scale, the related bulk infrastructure is so substantive, that the rate of take up at Stellenbosch Bridge is by default impacted by macro-economic factors and the ability the cash flow large scale bulk services.

For the Municipality to argue that no other land should be released until Stellenbosch Bridge has been developed is a case of putting all eggs in one basket and risking the loss of the development of lower hanging fruit.

3. Comparison between Stellenbosch Bridge and Ptn 33 of Farm 748

Whilst Stellenbosch Bridge is purely a mixed-use urban development the development proposal for Ptn 33 of Farm 748 is a low scale agricultural village that includes an agricultural component. It seeks to round off the urban edge at a logical point and to create an edge treatment and gateway to the winelands.

- Stellenbosch Bridge is 340 ha <u>vs</u> 15 ha of Ptn 33/Farm 748
- Stellenbosch Bridge is a complex mixed urban development <u>whereas</u> the subject land will provide single residential and local retail facilities

- Stellenbosch Bridge is located to the southwest of Klapmuts whereas the subject land lies to the northeast of Klapmuts
- Stellenbosch Bridge is a large new scale greenfield development whereas the subject land is deemed to be a small scale in-fill development

It is patently clear that stalling the development of Ptn 33 / Farm 748 based on the slow development of Stellenbosch Bridge is not giving credence to the difference in nature and market segments of the two developments. The proposed development will in fact compliment the vision of Stellenbosch Bridge and most probably support the take up of development land in this development.

4. Value to Municipality in including a portion of Ptn 33/ Farm 748 into urban edge

There is substantial benefit to the Municipality in amending the urban edge as part of the IDP process:

4.1 The proposed inclusion of a portion of Ptn 33/Farm 748 in the urban edge will provide spatial clarity through the extension of the Anura development urban edge to the rail line to the north.
4.2 The extension of the urban edge on the ridge line along the alignment of the old provincial load will create an urban gateway to the winelands to the east.
4.3 The proposed agricultural use on the remainder of Ptn 33/Farm 748 to the east will set the tone and provide an example of a defendable urban edge treatment between urban and agriculture.
4.4 The municipality will not be required to extend current infrastructure capacities. All required services are already available at the edge of the property. Bulk services contributions will assist the Municipality to pay for infrastructure already provided.
4.5 Development will not require substantial services investment which implies that it can come to market substantially quicker than Stellenbosch Bridge whilst note competing for the same market segment.
4.6 The estimated investment value to the Stellenbosch Municipality and surrounding community is the following:
  4.6.1 Capital investment: R960 mil
  4.6.2 710 permanent jobs
  4.6.3 1,440 construction jobs
  4.6.4 R6.28 mil rates income to Municipality (excluding utility sales)

5. Community support

Engagements with the local ward committee confirms community support for the proposed development in parallel to other development initiatives such as Stellenbosch Bridge.

6. Conclusion

This submission is supported by various previous submission made to the Municipality which is reflected in the e-mail chain attached below.

It remains our submission and hope that the Municipality will utilise the IDP process to bring the necessary amendment to the urban edge to allow the necessary land use applications to be submitted for the development.

The economic and social benefits, which is the subject of the IDP process, stand on its own merit and should support the Municipality in overriding its current SDF.

Kindly confirm receipt of this submission.

Vriendelike Groete | Warm Regards | Iminqweno Emihle

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From: Deon van Zyl
Sent: Monday, 30 September 2024 12:10
To: Jeremy Benjamin <Jeremy.Benjamin@stellenbosch.gov.za>; 'Bernabe.DeLaBat@stellenbosch.gov.za' <Bernabe.DeLaBat@stellenbosch.gov.za>
Cc: Michael Back <michael@abackus.co.za>; JC Anthony <JC.Anthony@stellenbosch.gov.za>; Simon Beamish <simon@sibane.co.za>
Subject: Stellenbosch IDP Review: Motivation for Inclusion of a portion of Ptn 33 of Farm 748, into the Klapmuts Urban Edge & associated amendment of SDF

Dear Jeremy and Bernabe

(Cc. Councillor JC Anthony)

Stellenbosch IDP Review: Motivation for Inclusion of a portion of Ptn 33 of Farm 748, into the Klapmuts Urban Edge

Thank you for the meeting of 28 August 2024 and the constructive discussion regarding the development vision for an Agri-Estate on Ptn 30 & 33 of Farm 748 Klapmuts. Following your recommendation in the meeting we have been requested by the landowner (Mr Michael Back) to submit a formal motivation for a portion of Ptn 33 Farm 748 to be included into the Klapmuts Urban Edge as part of the Stellenbosch IDP Review that is currently underway. Your consideration of the following will be greatly appreciated.

1. **Background to Ptn 33 Farm 748:**
   i. In 1995 Ptn 33 of Farm 748 (±39 Ha in extent) was purchased by the Backsberg Trust for agriculture purposes.
   ii. Initially the farm was utilised for in situ vineyards that formed part of the greater Backsberg Wine Estate. However, ±15 years ago blueberry tunnels were constructed on the property which is a more viable crop than grapes.
   iii. 5 years ago, a Canadian Investor constructed a ±6 500m^2 state of the art cannabis product facility on a portion of the property, but this operator subsequently withdrew from the country and the facility now stands vacant.
   iv. Due to the lack of electricity and water storage facilities on the property only the portion which is currently under tunnels is considered viable for agriculture. Accordingly in 2018 the landowner participated in the '**Klapmuts Spatial Development Area Economic Feasibility Study**' (as drafted by Beal Africa on behalf of Stellenbosch Municipality). This study assessed the potential to maximise the socio-economic opportunities within Klapmuts. The findings of the study were a '**Zoning**

Framework for Klapmuts', completed in 2019. This plan formed the basis of the local community stakeholders' groups **inputs into the Metropolitan Spatial Development Framework** (MSDF) which was being advertised at the time – see attached documents.

v. The 2019 Zoning Frameworks Plan for Klapmuts also motivated for the extension of a residential zone over a portion of Ptn 33 of Farm 748, and for an associated minor amendment / rounding off of the eastern urban edge of Klapmuts, This would then have aligned with the approved urban development of Anura and the natural watershed running through the middle of Ptn 33 Farm 748 which also aligns with the historic provincial road and railway line boundary to the north of the property.

vi. Unfortunately, these recommendations were not adopted in the 2019 Approved **Spatial Development Framework for Klapmuts.** In May 2023, the landowner provided further motivation for the amendment of the urban edge in public submissions on the Draft Stellenbosch MSDF.

2. Development Vision for an Agric-Estate on Ptn 30 & 33 of Farm 748 Klapmuts

i. Failing further Municipal feedback for the proposals listed above and considering the lapsed development rights on the adjacent ±4,8Ha property (Ptn 30 Farm 748), the landowner undertook a holistic reassessment of their land holding and agriculture position in the area. The outcome of this assessment proposed the following:
   - A new development application is now required for Ptn 30 of Farm 748 to reinstate the lapsed or alternative development rights;
   - With water / electrical capacities limiting expansion of any form of extensive agriculture activity on Ptn 33 of Farm 748 and noting the availability of the high-tech unutilised 6500m^2 cannabis facility, there is now an ideal opportunity to modernise the agriculture component on the property to account for new markets and the latest waterwise high tech agriculture technologies.
   - The future of agriculture

ii. The proposed **'La Vita Agri-Estate'** as presented to you last month (see attached Plan) is the conceptual outcome of this reassessment in that:
   - Careful consideration has been given to the location and nature of the urban edge on the property (which is arguably the gateway to the Franschhoek Wine Route) whereby the intent of any redevelopment is for the realigned urban interface to add market value and sustainability to the agricultural component of the property and likewise the agricultural component to enhance the lifestyle of the urban component of the property.
   - Rather than a single stand-alone Residential Development (as was proposed in the 2019 'Zoning Framework for Klapmuts'), careful thought and design has gone into now ensuring a mix of sequentially compatible land uses that transition from urban to agriculture as follows:
     - higher density urban zone (lifestyle units) adjacent to the existing 'Freedom Road' farm worker cottages;
     - an urban park and associated early childhood development centre serving as a buffer to a low density residential estate;
     - a boutique retail & commercial convenience centre will then in turn buffers the residential estate zone from the boutique agriculture zone (intended for organic & lifestyle compatible crops that will be consumed by the in-estate market). The Convenience Centre will capitalise on the significant local demand from passing traffic arising from the upgrading of the Simondium Road;
     - the intent is that the urban "edge" be drawn at the interface between the convenience centre and the boutique agriculture zone i.e. everything to

the west of the convenience centre will be urban and the area to the east will be agriculture – noting that both will form part of the integrated Agri-Estate;

- In so doing the boutique agriculture zone will integrate into an Agri-Hotel facility which will look to draw more overnight tourism to the area;
- This hotel facility will back onto the high-tech 6 500m^2 greenhouse facility which will look at modern hydroponic farming technologies and as well as training facilities.
- A Regional Farmers Market showcasing local produce from the Valley is planned in the existing 500m^2 shed.
- The most eastern portion of the property will be set aside for ±6 HA of intensive commercial farming which will supply the local market and Estate

3. Benefits to the Local Klapmuts Community and Stellenbosch Municipality

i. An informal meeting took place with the Ward Councillor to obtain inputs into the development vision and to obtain advice on the process to amend the SDF. He advised the landowner to first obtain input from the Spatial Development team as well as the Ward Committee.

ii. The meeting with yourselves took place on 28 August 2024. We appreciate the advice provided.

iii. This Ward Committee presentation, on 16 September 2024, went very well. The community representatives expressed the view that unlike another residential estate that would only provide limited jobs and training during construction and future occupation, it was envisaged that the Agi-Estate could generate significantly more long-term jobs and training as per the following initial estimates:

   a. Estimated capital investment – **R960 mil**
   b. Permanent employment opportunities (direct and indirect) after completion of total project – **710 new permanent jobs**
   c. Construction job value – **R260 mil**
   d. Construction jobs (annual for development period) – **1,440**

iv. Further it is proposed to explore on-site training facilities in agriculture / hospitality / artisan crafts and cooking skills

v. The Expected Rates & Taxes = **R6.28 mil** (excluding utility costs)

We trust that you will consider the information provided. Kindly advise on any additional information that you may require to consider the possible inclusion of Ptn 33 of Farm 748 in the urban edge.

Vriendelike Groete | Warm Regards | Iminqweno Emihle

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WCPDF WESTERN CAPE PROPERTY DEVELOPMENT FORUM

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Date: 23 April 2019

The Manager
Spatial Planning, Heritage and Environment
Stellenbosch Municipality
PO Box 17
Stellenbosch
7599

Attention: Mr B. de La Batt / Me B. Henning

Sir / Madam

COMMENT STELLENBOSCH 2019 DRAFT MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK

We refer to your notice dated 6 March 2018 with reference to the drafting of the Stellenbosch Municipal Spatial Development Framework (MSDF) for the WC024 area in terms of Sections 28(3) and 29 of the Municipal Systems Act, 2000 (Act 32 of 2000), Section 20 of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013), Chapter 3 of the Western Cape Land Use Planning Act, 2014 (Act 3 of 2014) and Chapter 2 of the Stellenbosch Land Use Planning By-Law (October 2015).

Further to your notice above we confirm that we are submitting the following comment in response to the Draft Stellenbosch MSDF (2019) on behalf of the following parties / land owners:

John Cornelius Anthony – on behalf of Klapmuts Community
Paul Novak - Arra Wines
Tymen Bouma - Anura
Klaus Göbel - Stellenbosch Wine Country Estate
Etienne du Toit - Braemar
Gielie du Toit - Duvelop
Michael Back - Backsberg
J Engelbercht – Klapmuts Small Business

Commenting Premise

The principle premise of our commenting relates to the apparent omission in our view from the Draft Stellenbosch SDF, the findings and recommendations of the **Klapmuts Special Development Area Economic Feasibility Study** as drafted by Beal Africa on behalf of the Stellenbosch Municipality. Accordingly, no or limited alignment exists between the proposed **Klapmuts Zoning Framework** (*copy attached as annexure A*) proposed as part of the Klapmuts Special Development Area Economic Feasibility Study and the Draft Stellenbosch SDF as published for comment. The implication of the above would be that if the Draft Stellenbosch SDF in respect of the Klapmuts node is to be adopted in

its current format, then any number of the provisions / proposals contained in, or as proposed as part of the Klapmuts Special Development Area Economic Feasibility Study, will not be able to be implemented as technically it would be considered to be inconsistent with the Stellenbosch SDF to be adopted in terms of the Municipal Systems Act (Act 32 of 2000).

Background to the drafting Klapmuts Special Development Area Economic Feasibility Study

Beal Africa was appointed by the Stellenbosch Municipality during 2017 to draft an Economic Feasibility Study to underpin the establishment of the Klapmuts Special Development Area with the specific purpose to:

- Firstly, investigate the development of an innovation hub which serves the region (Drakenstein Municipality and City of Cape Town included) and which attracts unique commercial and high technology (clean) industrial development that could in future qualify for the establishment of a SEZ (special economic zone). The Terms of Reference (ToR), highlighted that the focus of the development in the area should consider facilities for agriculture and veterinary research, development and educational facilities on the western side of the area; intensive agriculture activities in the centre, with a long-term reform focus on the eastern side on waste recovery and re-use facilities to complement the Drakenstein initiative and/or agriculture related industry; and

- Secondly, the purpose of the feasibility study was to develop a road map for the development and growth of Klapmuts based on a VISION that would inspire and motivate all role players towards an agreed upon future.

Confirmation of Klapmuts SDA Report Drafting Process

The above appointment and brief resulted in an exhaustive drafting process the key dates (milestones) of which are listed below. These milestones are also reflected in the broader Stellenbosch MSDF Process Plan a copy of which is attached hereto as *annexure B* for your reference.

Inter-Governmental Steering Committee Meetings (IGSC)

- 28th July 2017 - BEAL 1st Presentation of the Klapmuts SDA to the IGSC
- 4th August 2017 - BEAL 2nd Presentation of the Klapmuts SDA to the IGSC

Feedback received during and in response to the above presentations made to the IGSC was positive and in support of the recommendations as contained in the report.

Mayoral Meeting

- 31st July 2017 - BEAL Presentation of the Klapmuts SDA to the Mayor

Feedback received during and in response to the above presentation made to the Mayor was positive and in support of the recommendations as contained in the report.

The above process resulted in a **Klapmuts Status Quo Report** and the **Klapmuts SDA Draft Report** which was published by the Municipality for comment on the 25th August 2017, comments were required before the 25th October 2017.

The subsequent responses received in response to the above publishing for comment of the Draft Report were all in support of the proposals as contained in the report.

In addition to the above the **Klapmuts SDA Draft Report** was the subject of a further round of public participation conducted as part of the Stellenbosch Municipality's broader SDF process as set out below

Public Participation Meetings

- 8th Nov 2017 – Stellenbosch
- 9th Nov 2017 – Klapmuts
- 15th Nov 2017 – Franschhoek
- 16th Nov 2017 – Jamestown

In summary, the above illustrates that the **Klapmuts SDA Draft Report** and the proposed zoning framework proposes as part thereof, was the result of a detailed and exhaustive drafting process which resulted in a 91-page document which, based on the commenting received was generally well received and widely supported.

2019 Draft Stellenbosch Municipal SDF provisions and context

With above mentioned in mind our broad line comment on the current MSDF as it specifically relates to the Klapmuts node is as follows:

- The **Klapmuts Plan** labelled as Figure 30 *(attached hereto as annexure C)* in the MSDF Report clearly contains erroneous allocation of "green areas" to be contained, as it includes land portions with existing approved and established development rights as well as land portions which have in fact been developed.

- The MSDF refers to Klapmuts as a significant new regional economic node yet the land budget consideration only speaks to land required primarily for indigent housing and give no indication of allocation land to actually realise the "vision" for the establishment a significant new regional economic node. In the latter regard the MSDF spatial proposals from an economic perspective seems to focus on Re Farm 736 located to the north of the N1 for the proposed relocation of Distell whilst there is single statement require Klapmuts south of the N1 to provide for a range of housing opportunities. This clearly does not align with stated purpose of, nor the range of alternative land uses proposed with the **Klapmuts SDA Zoning Framework**.

- Following on the above it is noted that one of the Stellenbosch MSDF consultant firms, Built Environment Partnership is also the consultant for the individual development application specifically for the proposed relocation of Distell to Re Farm 736. This does raise the question of a potential conflict of interest that may arise from their involvement in this regard and how it in turn relates to their involvement with the drafting of the Stellenbosch MSDF with specific reference to the Klapmuts node.

- A further significant spatial consideration that is not reflected in the 2019 Stellenbosch Draft MSDF relates to the recent signing of a MOU between the Stellenbosch University and Stellenbosch Wine & Country Estate (Pty) Ltd which allows for the donation of approximately 30ha of land to the University as part of the Stellenbosch Smart City Development initiative. The latter allows for the develop of the donated 30ha for tertiary instruction; facilities supporting tertiary instruction; sports and recreational facilities; facilities supporting the commercialisation of any knowledge and/or know-how owned or co-owned by SU or licensed to SU; arts and culture, such as an amphitheatre; and relevant and appropriate supporting infrastructure. This initiative as amongst others provided for in the **Klapmuts SDA Zoning Framework** referred to above, represents a significant opportunity for the future development of Klapmuts. Due to the lack of integration of the **Klapmuts SDA** proposals within the 2019 Stellenbosch Draft MSDF, this particular initiative is as a result effectively spatially not provided for in the Klapmuts node. This particular consequence further strengthens the argument for duly adopting / integrating the **Klapmuts SDA** proposals within the 2019 Stellenbosch Draft MSDF. A copy of the MOU Public Press Release made by the Stellenbosch University on 25/03/2109 referred to above is attached as annexure D for your information and perusal.

In summary the spatial concept input with specific reference to the Klapmuts node has effectively been reduced to a 4-page section within the MSDF. It should be evident that this input cannot and should for all intents and purposes not replace or supersede the extensive 91-page **Klapmuts SDA Report** as drafted.

<u>Conclusion and recourse sought</u>

Following from the input received at a Klapmuts Ward Councillor Community held on 4 April 2019 as well as the subsequent Stellenbosch IDP Budget input meeting of 11 April 2019, it was decided the following recommendations be put forwarded as part of this comment ins response to the proposed Draft Stellenbosch 2019 MSDF:

- The Klapmuts Broader Community including the business fraternity take note of the proposals as contained in the Draft Stellenbosch 2019 MSDF;
- The Klapmuts SDA Report be adopted as it is considered to be significantly more detailed in content and process than the current Stellenbosch MSDF Report and should accordingly represent the basis for the spatial planning proposals to be contained in and to be approved as part of the 2019 Stellenbosch MSDF;
- Suitable land be identified for a cemetery; and
- In addition to land for subsidy/ indigent housing land should also be identified for affordable and GAP Housing development in the broader Klapmuts area.

We trust you will give the above comment and input the necessary consideration in the finalisation of the 2019 Stellenbosch MSDF.

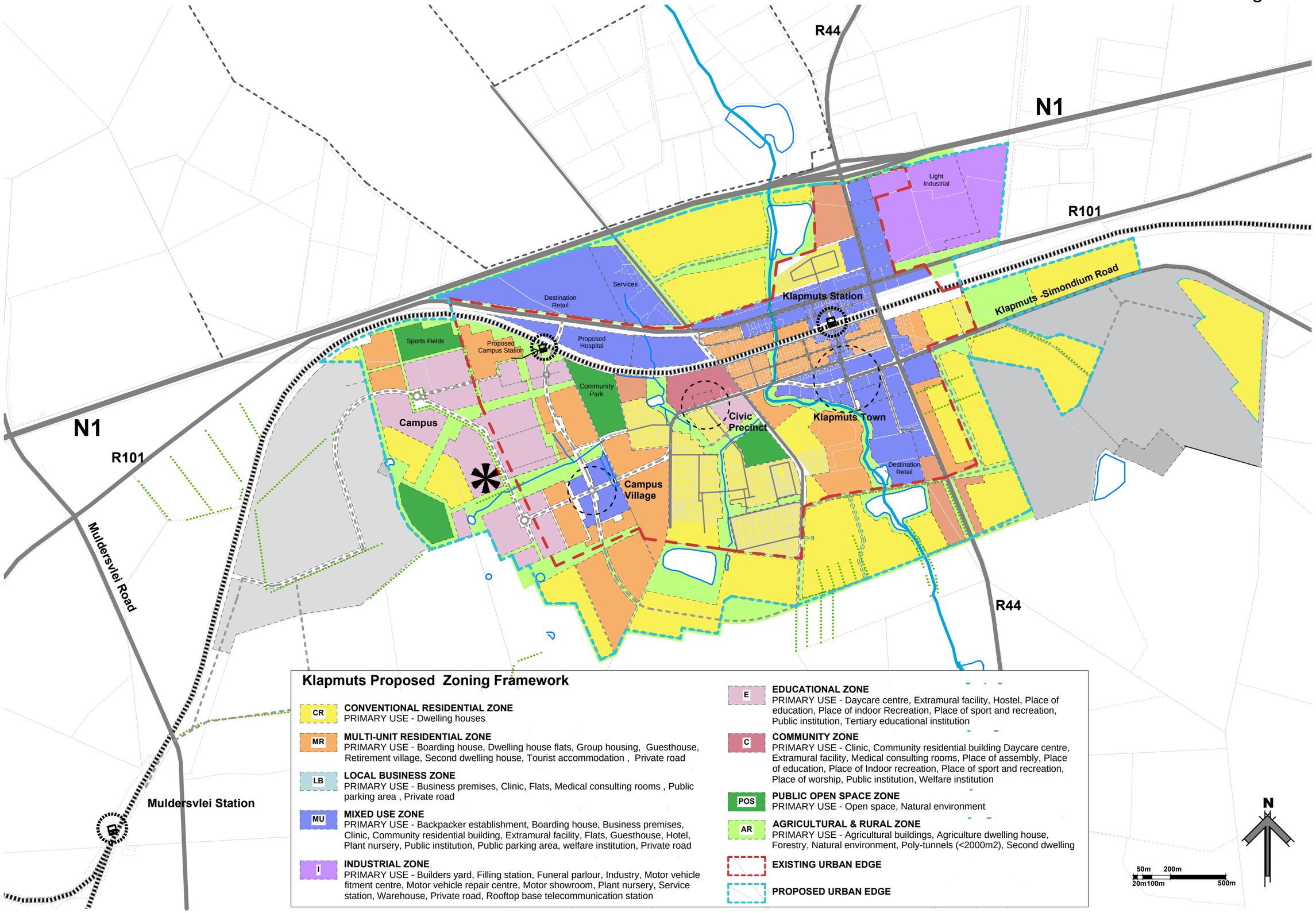
Kind regards

.....

Mr. J.C. Anthony
(On behalf of the Klapmuts Community)

ANNEXURE A

KLAPMUTS SDA PROPOSED ZONING FRAMEWORK



Klapmuts Proposed Zoning Framework

CR — **CONVENTIONAL RESIDENTIAL ZONE**
PRIMARY USE - Dwelling houses

MR — **MULTI-UNIT RESIDENTIAL ZONE**
PRIMARY USE - Boarding house, Dwelling house flats, Group housing, Guesthouse, Retirement village, Second dwelling house, Tourist accommodation , Private road

LB — **LOCAL BUSINESS ZONE**
PRIMARY USE - Business premises, Clinic, Flats, Medical consulting rooms , Public parking area , Private road

MU — **MIXED USE ZONE**
PRIMARY USE - Backpacker establishment, Boarding house, Business premises, Clinic, Community residential building, Extramural facility, Flats, Guesthouse, Hotel, Plant nursery, Public institution, Public parking area, welfare institution, Private road

I — **INDUSTRIAL ZONE**
PRIMARY USE - Builders yard, Filling station, Funeral parlour, Industry, Motor vehicle fitment centre, Motor vehicle repair centre, Motor showroom, Plant nursery, Service station, Warehouse, Private road, Rooftop base telecommunication station

E — **EDUCATIONAL ZONE**
PRIMARY USE - Daycare centre, Extramural facility, Hostel, Place of education, Place of indoor Recreation, Place of sport and recreation, Public institution, Tertiary educational institution

C — **COMMUNITY ZONE**
PRIMARY USE - Clinic, Community residential building Daycare centre, Extramural facility, Medical consulting rooms, Place of assembly, Place of education, Place of Indoor recreation, Place of sport and recreation, Place of worship, Public institution, Welfare institution

POS — **PUBLIC OPEN SPACE ZONE**
PRIMARY USE - Open space, Natural environment

AR — **AGRICULTURAL & RURAL ZONE**
PRIMARY USE - Agricultural buildings, Agriculture dwelling house, Forestry, Natural environment, Poly-tunnels (<2000m2), Second dwelling

EXISTING URBAN EDGE

PROPOSED URBAN EDGE

ANNEXURE B
STELLENBOSCH MSDF PROCESS PLAN

STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Department Planning and Development

PROCESS PLAN		
ACTIVITY	**DEADLINES and TIME FRAMES**	**NOTES**
ANALYSIS PHASE		
Rural Area Plan Inception Report	July 2015	Report submitted
Inception Report for Heritage Inventory and Management Plan (Phase 1)	April 2016	Report submitted
Rural area Plan Status Quo Report (1st draft)	August 2016	Report submitted
Heritage Inventory and Management Plan (Phase 2a)	February 2017	Report submitted
1st Intergovernmental Steering Committee meeting	17 February 2107	Meeting held
Road - Investigation into alternative route alignments with basic input from specialists - *completed*		
Road- - First consultation with the various property owners directly affected - *completed*		
Rural Area Plan Status Quo Report (Final)	May 2017	Report submitted
2nd Intergovernmental Steering Committee meeting	5 May 2017	Meeting held
Urban Development Strategy Status Quo Report	31 May 2017	Report submitted
Klapmuts Economic Development Strategy (draft report)	June 2017	Report submitted
Transit Orientated Development Report	June 2017	Report submitted
Western By-pass	June 2017	Report submitted
Paradyskloof study		Report submitted
Dennesig study		Report submitted

Road - Consultation with various authorities concerned, i.e. PGWC, various departments within municipality, etc.		In process
Traffic modelling based on existing data	14 July 20-17	
Further refinement to the possible route alignment based on the above and investigation into various types of intersection control	1 September 2017	
Submit MSDF Process Plan to Council	31 July 2017	Agenda item
1st Klapmuts Intergovernmental Steering Committee Meeting	28 July 2017	Meeting Scheduled

STRATEGY PHASE		
Rural Area Plan Strategy Meeting	2 August 2017	Meeting scheduled
3rd Intergovernmental Steering Committee Meeting	4 August 2017	Meeting Scheduled
Road - Second PMT-meeting	Week of 11 September 2017	
Road - Third PMT-meeting	Week of 6 November 2017	
Road - Fourth PMT-meeting	Week of 15 January 2017	
Drafting of Heritage Inventory database and report.	29 September 2017	Submit to HWC
Roads- Public Open Day	Week of 5 February 2018	
Heritage Inventory: 4th Public Participation Meeting	2 March 2018	
Preparation of Heritage Management Plan Report	30 April 2018	Submit to HWC
UDS Strategy Formulation	April 2017 - November 2017	
Heritage Inventory Database System Training	25 June 2018	Departmental Training
4th Intergovernmental Steering Committee meeting	1st week of October 2017	
Draft UDS report	November 2017	
Compile Final UDS/MSDF	November 2017 – October 2017	
Submit draft UDS report	November 2017	
Public participation Area 1	1st week of November 2017	
Public participation Area 2	1st November 2017	
Public participation Area 3	2nd November 2017	
Public participation Area 4	2nd November 2017	
5th Intergovernmental Steering Committee Meeting	1st week of February 2018	

MSDF Advertisements	17 November 2017 – 2 February 2018	11 weeks including December holiday
Roads - Fifth PMT-meeting	Week of 5 March 2018	
Public participation for UDS	March 2018 – April 2018	
Roads - Submit final Scoping Report to DEA&DP	Week of 12 March 2018	
Final Intergovernmental Steering Committee Meeting	1st week of April 2018	
Final UDS submission	May 2018	
Final RAP submission	May 2018	
Roads - -Comment from DEA&DP as input into MSDF	Week of 14 May 2018	
Roads - Sixth PMT-meeting	Week of 4 June 2018	
Final Heritage Management Plan and Training submission	June 2018	
MAYCO Meeting	Mei 2018	Tabling of MSDF
COUNCIL Meeting	May 2018	Tabling of MSDF
Roads - Submit Specialist Reports and EIR Report for comment from public	Week of 23 July 2018	
SDF Notice to MEC	14 July 2018	14 days after final adoption
7th PMT-meeting	Week of 3 September 2018	
Roads - Submit final documentation to DEADP	Week of 17 September 2018	
Roads - Submit final documentation to DEADP	Week of 17 September 2018	
Roads - Environmental Authorization	December 2018	

ANNEXURE C
KLAPMUTS MSDF PLAN (FIG 30)

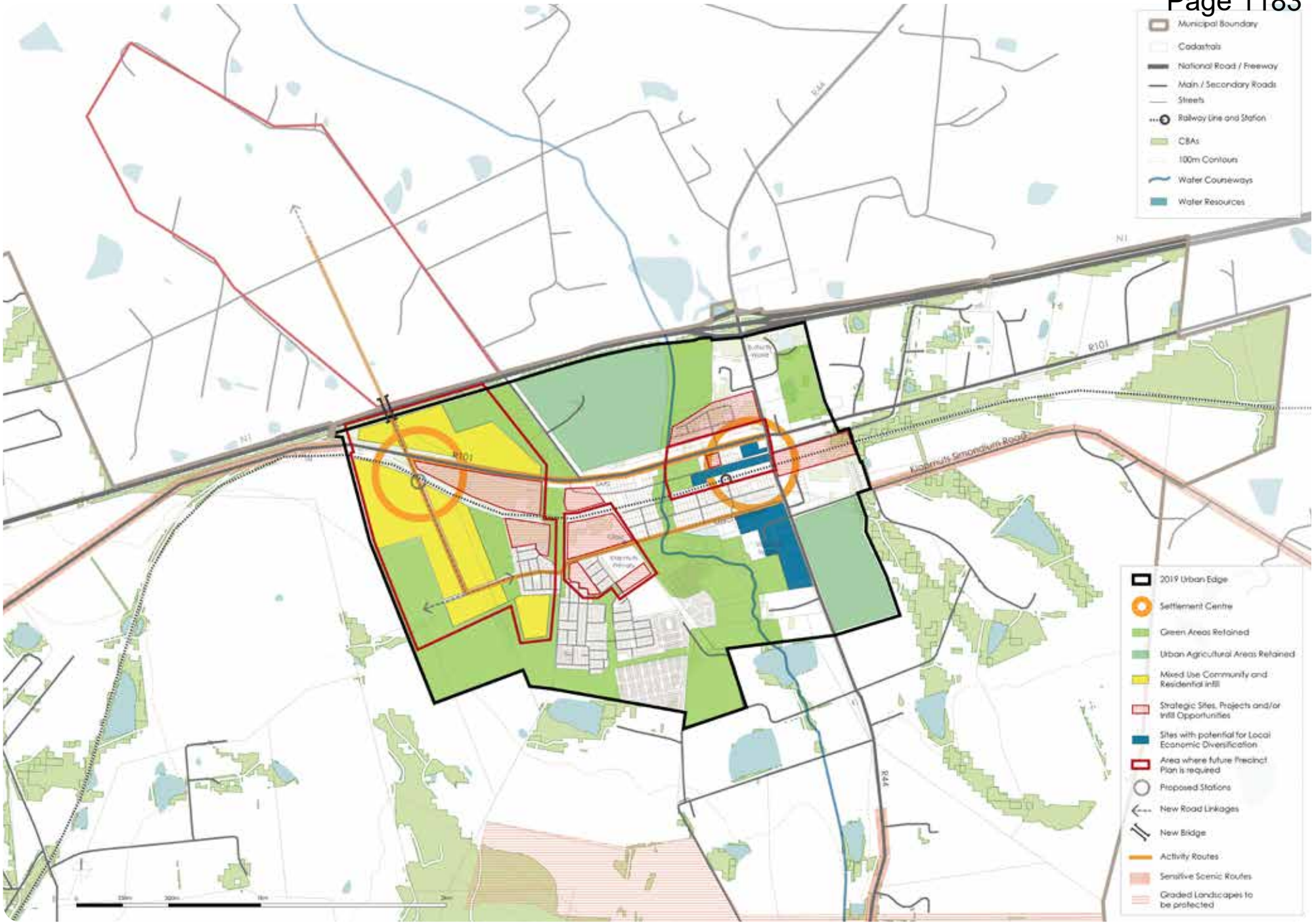


Figure 30. Klapmuts Plan

ANNEXURE D
STELLENBOSCH UNIVERSITY PUBLIC PRESS RELEASE
DATED 25 MARCH 2019

Stellenbosch University plans to expand Innovus within Stellenbosch Smart City

Innovation takes centre stage as Stellenbosch University enters its second century.

Stellenbosch University's vision to be Africa's leading research-intensive university, globally recognised as excellent, inclusive and innovative, a place where knowledge is advanced in service of society, is set to receive a major boost. This is thanks to a new world-class innovation hub to be established on 30 hectares of land that were recently donated to the University by the Stellenbosch Wine and Country Estate (Pty) Ltd.

The land donated is located in the Cape Winelands region of Klapmuts and forms part of 253 hectares of land owned by the Stellenbosch Wine and Country Estate; this land will be the site for the newly planned Stellenbosch Smart City development. Mr Jaap du Toit, in his capacity as chairperson and shareholder of the Stellenbosch Wine and Country Estate (the developer of this Smart City), was instrumental in making this donation possible. Du Toit, who graduated with a BAcc degree from SU in 1976, is also one of the founders of the investment management company the PSG Group and PSG Konsult.

The Stellenbosch Municipality sees the Klapmuts area as an important development node for the region over the next few decades.

"This wonderful gesture by the Stellenbosch Wine and Country Estate is testament to the trust that is placed in the future of Maties as we enter our second century as a university," SU Rector and Vice-Chancellor Prof Wim de Villiers said.

"We are particularly pleased about this donation as it is in line with our recently adopted Strategic Framework. It will help us to build a thriving Stellenbosch University and offer a transformative student experience, among other things.

"Mr Du Toit is a loyal alumnus of the University, and this is both a magnificent and magnanimous gift to his alma mater. We appreciate it deeply and are very excited about the possibilities that it has opened up."

According to a memorandum of understanding between the University and the Stellenbosch Wine and Country Estate, SU may develop the area for tertiary instruction; facilities supporting tertiary instruction; sports and recreational facilities; facilities supporting the commercialisation of any knowledge and/or know-how owned or co-owned by SU or licensed to SU; arts and culture, such as an amphitheatre; and relevant and appropriate supporting infrastructure.

Ms Anita Nel, Chief Director of Innovation at SU and Director of Innovus, said that although projects to utilise this area were still in the planning stages, the first order of business was likely to be to establish an innovation hub with conference facilities. "We aim to offer alternative space on the designated SU land for the startups outgrowing the space within the University's LaunchLab business incubator."

The Nedbank-Stellenbosch University LaunchLab, a subsidiary company of Innovus, is a startup incubator that aims to build a thriving ecosystem for entrepreneurs in Africa.

"Our focus is on the entrepreneurs themselves and helping them to build a viable business through coaching and mentorship programmes. We support new businesses and foster a culture of entrepreneurship to entrepreneurs wishing to grow their businesses," Nel added.

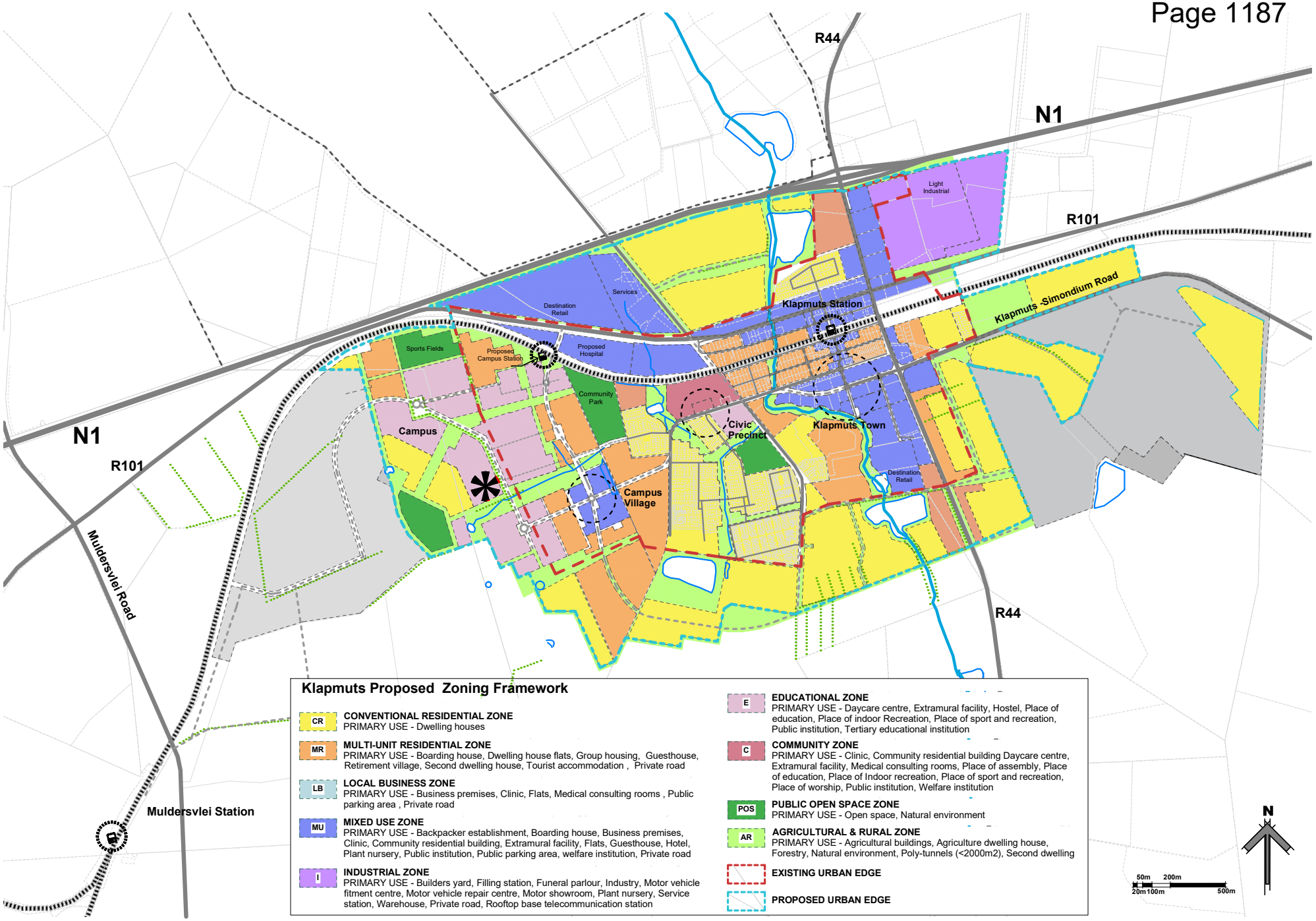
Said Du Toit: "Stellenbosch University started 100 years ago with a donation by Jan H Marais. In line with history, we believe and trust that this donation will give SU the opportunity to grow for the next 100 years and further expand tertiary education.

"The University is bursting at its seams on its Stellenbosch campus, and an innovation satellite node will make a wonderful contribution. We believe that this donation will put the University on a path to establish a world-class node of innovation, which over time will also be able to serve more students."

The Stellenbosch Wine and Country Estate will elaborate and provide more details regarding its vision for the Stellenbosch Smart City in a follow-up media announcement.

Media enquiries

- Stellenbosch University: Prof Stan du Plessis, Chief Operating Officer (stan@sun.ac.za; 021 808 2600)
- Stellenbosch Wine and Country Estate: Mr Klaus-Gustav Göbel, Chief Executive Officer (082 464 8700)



Current Urban Edge | Klapmuts Campus

Lifestyle / Senior Living
130 Sites - Averaging 220m² each

Admin & Day Clinic
1 100m²

Farm Worker Cottages
Exisitng on 1.25 Hectare site

Admin & Ameneties
580m²

Single Residential Sites
90 Sites - Averaging 850m² each

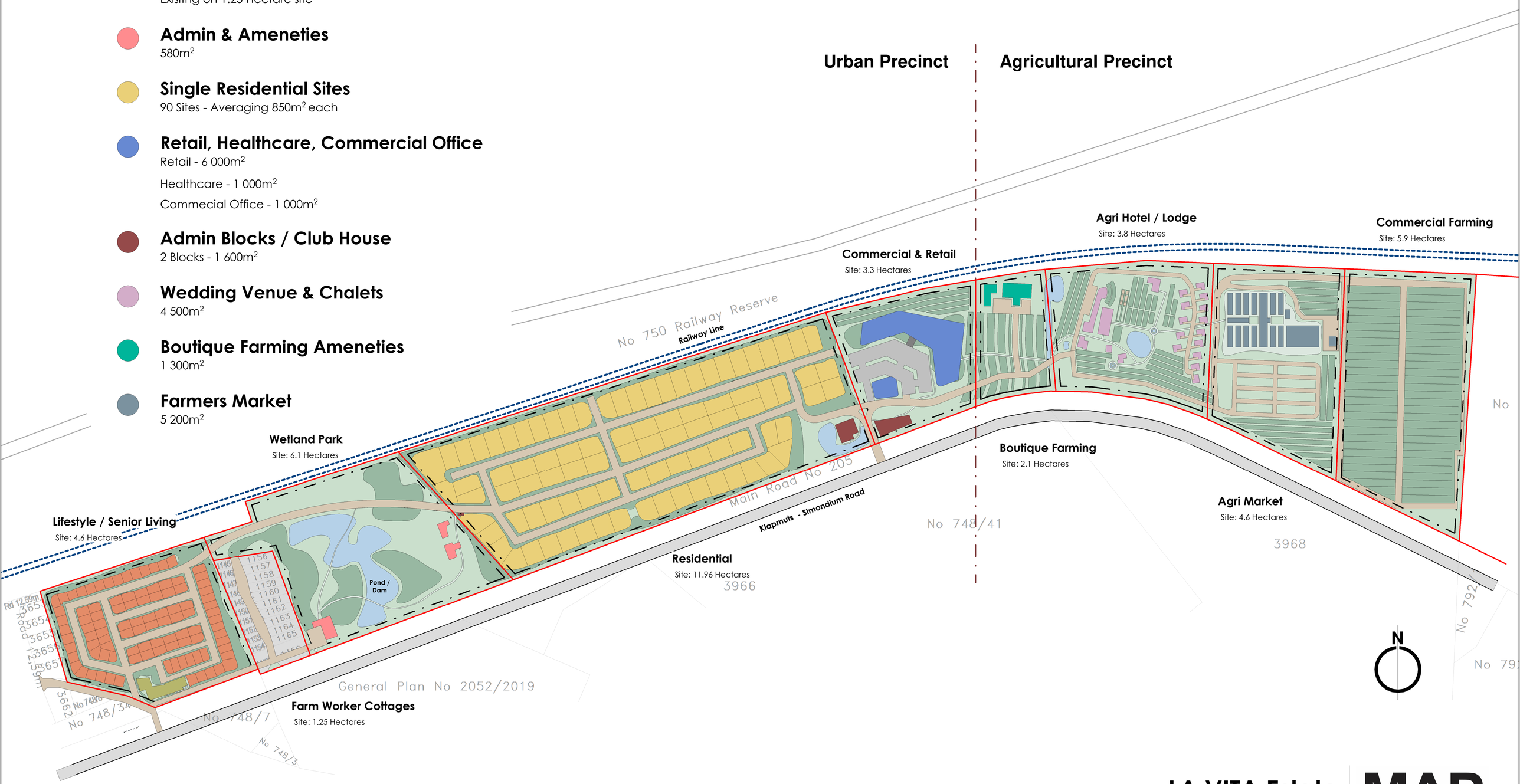
Retail, Healthcare, Commercial Office
Retail - 6 000m²
Healthcare - 1 000m²
Commecial Office - 1 000m²

Admin Blocks / Club House
2 Blocks - 1 600m²

Wedding Venue & Chalets
4 500m²

Boutique Farming Ameneties
1 300m²

Farmers Market
5 200m²



LA VITA Estate

Concept Plan 2

2024/09/16 12:19:24

MAP ARCHITECTS

Cc: Kurt Titus <Kurt.Titus@stellenbosch.gov.za>; Edwin Swanepoel <Edwin@tv3.co.za>
Subject: [EX] APPLICATION ID: BP5416/2024

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APPLICATION ID: BP5416/2024

Refer to the attached Amended Building Plans uploaded onto the portal has requested by Kurt Titus.

Vriendelike groete / Kind regards

Carin Crawford
N Dip (Exec Secr)
ADMINISTRATIVE MANAGER

since 1991 tv3 ARCHITECTS TOWN PLANNERS URBAN DESIGNERS

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Cllr Siegfried Schäfer

Nwabisa Jozana

From: Siegfried Schäfer <siegfried.schafer@gmail.com>
Sent: Saturday, 26 April 2025 14:49
To: idp
Subject: [EX] Ward 1 &2

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good day,

Herewith a few items for the ward one IDP.

- Entrance road to Mont Rochelle Nature Reserve needs to be paved from R45 to helipad. Around 50m in total.
- Overflow of the Patrysfontein Reservoir is starting to come apart. Two sections have already broken off. If the weeds are cleared from it and it is properly repaired it will be good for another few decades.
- Most of the water furrow along Heide St was cleared of accumulated soil last year. However the last bit at the top of Van Riebeeck St was not done and is halfway clogged by soil. Also, several years ago, a leak was repaired under the furrow and the stone lining was never put back in place; ever since a pile of stones, now very overgrown with grass, has been lying there.
- The paving and rain water drainage around the Franschhoek Town Hall is in a shocking state. The paving is a tripping hazard in places and water runs everywhere but where it should.
- Trees need to be planted in the new parking area behind the Fhk Town Hall.
- The kerbs along most of Huguenot St need to be replaced. They're ancient and breaking apart in numerous places.
- The urban edge at the entrance to Groendal should be moved from the railway line to align with the R45 to preserve the rural entrance to the village.
- The Le Roux St/R45 intersection needs to be upgraded.
- A controlled burn needs to be done on the slope of Middagkrans in the Mt Rochelle Nature Reserve.
- Lighting required along the path on the NE side of the Patrysfontein Reservoir. The other 3 sides already have lighting.

Kind regards | Vriendelike groete
Siegfried Schäfer
siegfried.schafer@gmail.com | 0823915327

Rosanna Lambrechts

Adviesraad
Mont Rochelle Nature Reserve

Nwabisa Jozana

From: Reginald Pheiffer
Sent: Monday, 28 April 2025 18:43
To: lambrechts.abe@gmail.com
Cc: Siegfried Schäfer; idp
Subject: Re: [EX] Mont Rochelle Natuurreservaat: Toegangsroete vanaf R45

Hi Me. Lambrechts

Hiermee ontvangserkenning van u inset.

Ek kopieer die GOP department hierin om die plaveisel in te sluit by wyk 1 se prioriteite

Groete
Rdsl Pheiffer

Get Outlook for Android

From: lambrechts.abe@gmail.com <lambrechts.abe@gmail.com>
Sent: Friday, April 25, 2025 4:14:04 pm
To: Reginald Pheiffer <Reginald.Pheiffer@stellenbosch.gov.za>
Cc: Siegfried Schäfer <siegfried.schafer@gmail.com>
Subject: [EX] Mont Rochelle Natuurreservaat: Toegangsroete vanaf R45

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Middag Raadslid
Ek verwys na ons gesprek vroeër. Soos ek aan u verduidelik het het Tammy Leibrandt ons tydens ons vergadering op 28 Maart 2025 soos volg ingelig:

> Die plaveisel wat vanaf die R45 tot by die toegangshek van die reservaat gelê moet word is 'n IDP (Integrated Development Plan) versoek. Ons moet dus deur ons Raadslid aansoek doen om die proses vorentoe te neem.

Ek sal dit baie waardeer as u die saak verder sal neem.

Baie dankie en groete,

Rosanna Lambrechts
Sekretaresse
Adviesraad
T/A Mont Rochelle Nature Reserve

Dawid Botha

Nwabisa Jozana

From: Dawid Botha <dawidbotha.za@gmail.com>
Sent: Tuesday, 29 April 2025 16:54
To: idp
Subject: [EX] IDP CYCLING 25-26
Attachments: GOP Fietsry 25-26.docx

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Mr/Ms
Herby attached my contribution for the 2025-2026 IDP.
Thank you.
D C Botha (ald)

IDP requests for Cycling in Stellenbosch Municipality: NMT Projects 25/26

In the Policies and Plans of the Stellenbosch Municipality much is made of a Car-Free CBD, cycling lanes and cycling paths and a modal shift in the CBD towards public transport, walkability and cycle-ability in the Municipality. (Non-Motorised Policy 2022, p.3). See the previous IDP and the Review of the Stellenbosch CITP 2022-2026 (9.7 Future Solutions Devlopments/Proposed Interventions. pp 113, 114) re the importance of cycling.

I do not say that cycling is the complete answer to the congestion of traffic and parking problems in Stellenbosch, but it can make a significant difference, as lately proven in other cities in the world, e.g. London, Paris and Copenhagen.

The Stellenbosch NMT Policy says:
The Cycle Plan (Therefore the NMT Policy acknowledges the Cycle Plan) has set the scene for promoting cycling in the CBD towards its aspirational goal of being "recognised as the best cycling town in South Africa and one of the best cycling tourism destinations in the world", and a series of action plans have been identified.- **NMT Policy p.3.**
If these important Policies and and Plans stress Cycling and Cycle-ability the Municipality largely neglects investments for cycling and cycle-ability.

This is a request that the Cycle Plan for the Town of Stellenbosch 2015 and its Review, Update and Consolidation of the Stellenbosch NMT Masterplan & Cycle Plan (2020) be Implemented in the Municipality. See Table 6. Details of NMT Short-Term Projects for SM. pp. 61, 62.-

In order to do this properly I request a separate and specified Cycling Budget.

The primary scope and objective of the above review document is the consolidation of Stellenbosch's NMT Masterplan and Cycle Plan (both prepared in 2015), the update thereof and the development of an implementation plan, as well as the preparation of NMT strategiesand policies. (page 2 of the Review 2020). The Review document (approved by CouncilOn 26 October 2022) implies that the Cycle Plan of 2015 is a part of it and therefore approved by Council.
The CITP, previous IDP's and the NMT Policy (approved 26 October 2022 by Council over and over stress the importance of of cycling.

Details of NMT Short-term Projects for SM (Table 6, Review document, p.61):

1. Project No. 28: Martinson Rd: Narrowing of road with a separate two-way bicycle facility on the southern side between Omega St and Simonsberg Rd; incl. gateways and sidewalk on northern side. (p.61)
2. Project No 29: Jonkershoek Rd: Upgrade of shared path (widen and resurface..)
3. Project No 19: Safe bicycle crossing from bicycle paths across Helshoogte Rd crossing from Cluver Rd to Rustenberg Rd and from Rustenberg Rd to Cluver Rd.

Other requests:

1. Rehabilitation of tarred NMT path from Van Riebeeck St to Merriman Ave.
2. Rehabilitation of ratelite NMT path from Victoria St to Jannasch St. At Martinson St ithe tarred extention must join the two-way bicyle path and sidewalk on southeastern side of Martinson St.
3. Safe and Separated bicyle paths in Cluver Rd.
4. Rehabilitation of laterite NMT path between Koloniesland and Eerste River.
5. Separated cycling lanes in Merriman Ave.
6. Two-way cycling in all One-way streets, as in Dennesig Street.
7. Redesign of fourway stop to accommodate cyclists and pedestrians between the old bridge at Coetzenburg and Dwarslaan, Die Laan and Noordwal-Oos.
8. Redesign of all crossings over Adam Tas Road, R44 and R301 to be safe for cyclists and pedestrians, e.g. Langs St and R44, R301 and Bird, Dorp St and R44, Van Reede street and R44. Rustenberg Rd over the Helshoote Road (R301).

The principle has to be ***connectivity*** between residential areas and between residential areas and the CBD and university campus. In other words ***the cycling network must be completed.***

The present budget for cycling is totally inadequate to meaningfully execute the cycling policies and plans of the Municipality. It is a mere fraction of the Roads budget.

If the Municipality is serious about carrying out its own policies and plans re cycling it must reprioritise, separate and specify its budget for cycling.

Nwabisa Jozana

From: Dawid Botha <dawidbotha.za@gmail.com>
Sent: Tuesday, 29 April 2025 18:35
To: idp; Reginald Pheiffer; Carinus Lemmer; Gawie Groenewald; Tyl Willems
Subject: [EX] IDP Cycling 25-26

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Dear Sir/Ms

I have an addition to make to my comments on the IDP re Cycling:

1. The Lock-up facility for cycles in the Budget is not a priority in comparison to the completing of the network for cycles. I also do not see it as a priority
and it is not mentioned in1able 6: Details of NMT Short-term projects for SM in the Revised, Updated and Consolidated Cycle Plan (2022. p 61, 62)
I therefore submit that the two year budget for the Lock-up be transferred to the section of Develop and Implementation for Cycle Plan in the Budget.

I would also like to submit the following priorities in Table 6 (mentioned above)
Projects No 1 ;2 ;10; 13; 14; 18; 19; 20; 23; 26; 27; 28; also provide safe crossing for bicycles: 30 - 32; Groendal 44 - 48. Many of my suggestions in my first submission, are priorities according Table 6.

Thank you.

D C Botha (ald)

Nwabisa Jozana

From: Raymond Loftie-Eaton
Sent: Tuesday, 29 April 2025 15:21
To: idp
Cc: Dawid Botha; Annemarie Ferns
Subject: FW: [EX] Toepassing van Fietsplan 2015 soos hersien, opgedateer en gekonssolideer (2022) vir GOP.
Attachments: IDP Ward 7.docx

Good day
Please see attached document from Dawid Botha for the IDP of Ward 7

Kind regards / Vriendelike groete

Raymond Loftie-Eaton
Ward 7 Administrator
Raymond.Loftie-Eaton@stellenbosch.gov.za

Eco-Centre, Merriman Ave
Stellenbosch, 7600
Tel. 021/808 8489
www.stellenbosch.gov.za

From: Dawid Botha <dawidbotha.za@gmail.com>
Sent: Tuesday, 29 April 2025 13:34
To: Raymond Loftie-Eaton <Raymond.Loftie-Eaton@stellenbosch.gov.za>
Cc: Annemarie Ferns <Annemarie.Ferns@stellenbosch.gov.za>; Carinus Lemmer <carinus@gmail.com>; Gawie Groenewald <ggg@adept.co.za>; Tyl Willems <willemstyl@gmail.com>; hugom@gmail.com; Charl Cilliers <CharlCilliers75@gmail.com>
Subject: [EX] Toepassing van Fietsplan 2015 soos hersien, opgedateer en gekonssolideer (2022) vir GOP.

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Aangeheg inset van Wykskomitee oor toepassing van die Fietsplan van 2015 soos herssine, opgedateer en gekonsolideer in 2022.

Dawid

--

IDP requests for Ward 7: NMT Projects 25/26

Introduction:

This is a request that the Cycle Plan for the Town of Stellenbosch 2015 and its Review, Update and Consolidation of the Stellenbosch NMT Masterplan & Cycle Plan (2020) be Implemented in Ward 7.

The primary scope and objective of the above document is the consolidation ofStellenbosch's NMT Masterplan and Cycle Plan (both prepared in 2015), the update thereof and the development of an implementation plan, as well as the preparation of NMT strategies and policies. (page 2 of the Review 2020). The Review document (approved by Council On 26 October 2022) implies that the Cycle Plan of 2015 is a part of it and therefore approved by Council.

The CITP, previous IDP's and the NMT Policy (approved 26 October 2022 by Council stresses the importance of importance of cycling.

Details of NMT Short-term Projects for SM (Table 6, Review document, p.61):

1. Project No. 28: Martinson Rd: Narrowing of road with a separate two-way bicycle facility
   on the southern side between Omega St and Simonsberg Rd; incl. gateways and sidewalk on northern side. (p.61)
2. Project No 29: Jonkershoek Rd: Upgrade of shared path (widen and resurface..)
3. Project No 19: Safe bicycle crossing from bicycle paths across Helshoogte Rd crossing from Cluver Rd to Rustenberg Rd and from Rustenberg Rd to Cluver Rd.

Other requests in Ward 7:

1. Rehabilitation of tarred NMT path from Van Riebeeck St to Merriman Ave.
2. Rehabilitation of ratelite NMT path from Victoria St to Jannasch St. At Martinson St its tarred extention aa must join the two-way bicyle path and sidewalk on southeastern side of Martinson St.
3. Safe and Separated bicyle paths in Cluver Rd.
4. Rehabilitation of laterite NMT path between Koloniesland and Eerste River.

Nwabisa Jozana

From: Raymond Loftie-Eaton
Sent: Wednesday, 30 April 2025 08:00
To: idp
Cc: Dawid Botha
Subject: FW: [EX] Woonerf in Ward 7

Good day
Please see the attached information from Dawid Botha for inclusion in the IDP process.

Kind regards / Vriendelike groete

Raymond Loftie-Eaton
Ward 7 Administrator
Raymond.Loftie-Eaton@stellenbosch.gov.za

Eco-Centre, Merriman Ave
Stellenbosch, 7600
Tel. 021/808 8489
www.stellenbosch.gov.za

From: Dawid Botha <dawidbotha.za@gmail.com>
Sent: Tuesday, 29 April 2025 21:17
To: idp <idp@stellenbosch.gov.za>; Raymond Loftie-Eaton <Raymond.Loftie-Eaton@stellenbosch.gov.za>; Annemarie Ferns <Annemarie.Ferns@stellenbosch.gov.za>; Reginald Pheiffer <Reginald.Pheiffer@stellenbosch.gov.za>
Subject: [EX] Woonerf in Ward 7

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Dear Sir/Ms
I would like to submit to the IDP that:
The declared Woonerf in Karindal and Monstertsdrift be implemented practically, and that it be extended to other neighbourhoods in Ward 7, or that other neighbourhoods may be declared a Woonerf, taking in consideration all the steps that must be taken before the existing Woonerf is extended or new Woonerven be declared.

Thank you

D C Botha (ald)

E van der Merwe

Stellenbosch Agricultural Society

Nwabisa Jozana

From: Emile <emilevdm@adept.co.za>
Sent: Tuesday, 29 April 2025 16:18
To: idp; Geraldine Mettler
Cc: 'Info'
Subject: [EX] THIRD REVIEW OF THE 5TH GENERATION IDP 2022/2027
Attachments: 2025 SBLG comments on IDP.pdf; 2025 SBLG COMMENTS ON DEVELOPMENT CHARGES POLICY.pdf; 2025 SBLG COMMENTS TARIFF AND RATES.pdf

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Dear Geraldine/IDP office

The official notice inviting comments on the Draft Third Review of the 5th Generation IDP 2022-2027 and the Stakeholder Engagement meeting held on 2025-04-23 in the Town Hall have reference.

Attached hereby please find the comments of the Stellenbosch Agricultural Society. The following documents are attached:

- Comments on the Draft Second Review of the 5th Generation IDP 2022-2027
- Comments on the Infrastructure Services : Development charges policy
- Comments on tariff and rates policy

We trust that our comments will be considered in a transparent and positive manner.

It will be appreciated if you can please acknowledge receipt of the said documents.

Kind regards

Emile

E van der Merwe | General Manager
STELLENBOSSE LANDBOUGENOOTSKAP



Adres: Doornbosch Sentrum | Posbus 204 | Stellenbosch | 7599
Tel: +27 (0)21 886 4867 | +27 (0)21 886 5050
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Epos: stlandbo@mweb.co.za





STELLENBOSSE LANDBOUGENOOTSKAP
STELLENBOSCH AGRICULTURAL SOCIETY

2025-04-29

The Municipal Manager
Stellenbosch Municipality
PO Box 17
STELLENBOSCH
7599

Dear Madam

COMMENTS: THIRD REVIEW OF THE 5TH GENERATION INTEGRATED DEVELOPMENT PLAN (IDP 2022 – 2027)

The Stellenbosch Agricultural Society representing organised agricultural in the Stellenbosch area hereby formally provides their comments on the Third Review of the 5th Generation IDP 2022/2027 (April 2025).

The Society over the last number of years has submitted comments on the IDP and associated processes. The Society however remains concerned about the lack of integration and alignment between the IDP and SDF with special reference to land reform, rural development programmes, farm worker housing and incentives for commercial farmers to sustain their farming activities.

SECTION 1.21 – STAKEHOLDERS (REFER TO TABLE 19)

As per the previous engagement and review process it is again emphasised that the Stellenbosch Agricultural Society should be recognised and included as a strategic partner of the Municipality. The Agricultural Society represents organised agriculture in the Stellenbosch area and is affiliated with Agri Western Cape on provincial level and AgriSA on a national level. The primary focus of the Society is to ensure sustainable food security and to protect high potential agricultural land in support of sustainable agriculture and

employment opportunities especially relation to the primary producers. The Society in collaboration with the Stellenbosch Farm Worker Forum and other role players are actively involved in aspects that ranges from alternative energy provision, minimum wages, economic constraints with reference to export (ports), water allocations, WIETA standards, diesel rebates etc. This partnership can have mutual and strategic benefits to strengthen the agricultural resource and production base in support of economic development of the rural areas.

CHAPTER 4: SPATIAL DEVELOPMENT FRAMEWORK

Calcutta Memorial Park

In terms of the 2024/2025, 2025/2026 capital projects the Calcutta Memorial Park is listed as the 4th highest capital project as set out in the Medium Term Revenue and Expenditure Framework with a total amount of R72,320, 550. The Spatial Development Framework and Capital Expenditure Framework in this regard is not aligned and it therefore is recommended that the Spatial development framework be revised in order to include the Calcutta Memorial Park on a spatial level.

Local Spatial Development Frameworks

The formulation, preparation and approval of local spatial development frameworks for the rural nodes have been outstanding for a long period of time. This especially is of importance for the areas alongside the Baden-Powell and R304 corridor. Areas like Vlottenburg and Koelenhof are experiencing severe development pressure and it therefore is requested that funding be made available towards the planning and approval of the Vlottenburg and Koelenhof rural node.

INTEGRATED HUMAN SETTLEMENTS: HOUSING PROJECTS

The objective of the Housing Pipeline is to provide more emphasis on the following housing types or programmes:

- Social housing (the National Minister of Human Settlements approved Stellenbosch as a restructuring town and restructuring zones in November
- Provision of serviced sites;
- Access to affordable housing (GAP housing);
- Mixed-use housing (formalised homeownership employer housing - especially farmworker housing).

The IDP and assoicated Housing pipeline recognises the importat role of farm worker houses as par the mix-use housing programme. The Municipality must give a clear and definte indication as to where and in which projects opportunities will be made available to accommodate for farm worker housing

SPECIFIC PROJECTS

KAYAMANDI NORTHERN EXTENSION

The Stellenbosch Agricultural Society supports the northern extension of Kayamandi. The area indicated in green on the proposed rezoning and subdivision plan however must be retained and protected for agricultural purposes. The said area is located on the eastern boundary of commercial farms and our concern is that further residential development on this portion could infringe on property rights and operational management and agricultural activities of the farms.

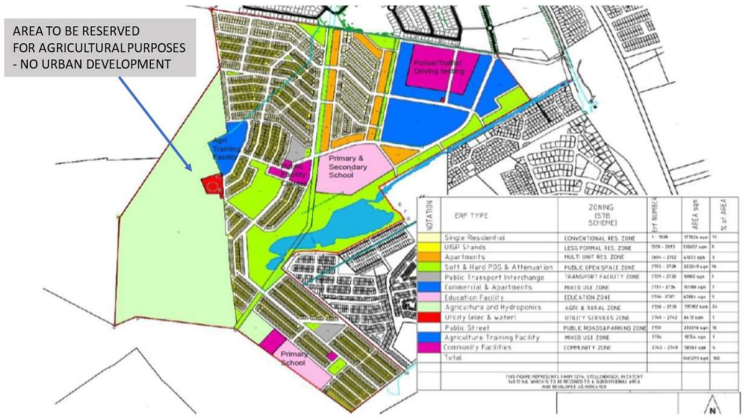


Figure 25 - Northern Extension Integrated Mixed-Income Human Settlement Development Subdivision Layout

SOCIAL HOUSING PROPOSED ON FARM 81/2 AND FARM 81/9

The proposed development of approximately 250 social housing units on the properties will not complement the social functionality of the neighbourhood since it cannot be integrated with other minimum ancillary and complementary uses. The properties are wedged between the railway line to the east and the R304 to the west which does not allow for holistic and integrated neighbourhoods. Urban development in the form of social housing units on the said properties furthermore will compromise the objectives of the Scenic Overlay Zone as set out in the approved Stellenbosch Zoning Scheme By-Law (2023).





LOCAL ECONOMIC DEVELOPMENT STRATEGY

Local economic development is the means of systematic identification, development and utilisation of economic opportunity, to benefit local businesses and create opportunities for local communities to improve the lives of residents. The Stellenbosch Agricultural Society in dealing with the rural community and organised agriculture hereby proposed the following interventions:

- Red tape reduction in planning department
- Building plan approvals
- Streamlined process that conforms to By-Laws stipulations
- Tax rebates in relation to heritage protection of farms, new vineyard plantations, provision of institutional/community facilities on farms (creches, pre-schools, public transport, housing, sport fields etc)
- Alien clearing and river management practises
- Partnering/engaging with the Society and the Farm worker Forum in relation to land availability and allocation to emerging farmers
- Liquor and trade licences
- Issuing of zoning certificates
- Streamline/prioritise applications aimed and agri-processing and related tourist facilities

CONCLUSION

It is trusted that the Municipality will consider and include the comments of the Stellenbosch Agricultural Society as part of the Draft Second review of 5th Generation IDP 2022/2027.

Yours faithfully



EMILE VAN DER MERWE
GENERAL MANAGER: STELLENBOSCH AGRICULTURAL SOCIETY

STELLENBOSSE LANDBOUGENOOTSKAP
STELLENBOSCH AGRICULTURAL SOCIETY

2025-04-29

The Municipal Manager
Stellenbosch Municipality
PO Box 17
STELLENBOSCH
7599
Email: idp@stellenbosch.gov.za

Dear Madam

COMMENTS: THIRD REVIEW 5th GENERATION IDP 2022- 2027: INFRASTRUCTURE SERVICES DEVELOPMENT CHARGES POLICY (DC POLICY); 2025/2026

The Stellenbosch Agricultural Society, hereby comments on the *2024/2025 Revised Infrastructure Services Development Charges Policy.*

DEVELOPMENT CHARGES (APPENDIX 15 OF IDP)

The Stellenbosch Municipality adopted the new Stellenbosch Zoning Scheme By-law that came into effect on 1 November 2019 as amended during November 2023. The properties that are **located outside the urban areas are predominantly zoned Agricultural/Rural Zone** in terms whereof certain additional land use and consent uses are permitted with the approval of Council. These rights were specifically incorporated in order to assist the farmers with small scale diversification in support of local and rural economic development.

Paragraph 6.2 of the Policy makes provision for certain types of land uses where development **charges do not apply** since the impact of the land use will have an insignificant impact on engineering services infrastructure and it may have a social and/or economic benefit to the Municipality and/or the community:

Paragraph 6.2: Development charges do not apply

It also does not apply to the following types of land use applications, as the impact of those land uses have an insignificant impact on engineering services infrastructure and those uses have a social and/or economic benefit to the Municipality and/or the community. An example as provided for in terms of the policy is provided below:

6.2.3. *House shops up to the lesser of 30% of the floor area of the buildings on the site or 50m2 per erf*

The Society hereby proposes and recommends that provision must also be **made for a <u>home occupation practise</u>** that is conducted from the dwelling house on a farm as per the requirements of the zoning scheme by-law (2023) listed below:

(16) For a <u>home occupation practice</u> in this zone, the following further parameters shall apply together with the provisions in subsections (1) to (13):

(a) the activity should be of such a limited nature that the operator shall employ no more than two persons.

(b) the hours of operation shall be limited to between 07:30 to 18:00 Mondays to Saturdays.

(c) the maximum floor area for a home occupation practice (including storage) shall be no more than 30% of the floor area of the buildings on the land unit up to a maximum of 50m².

Reason for exemption:

- The primary uses of the land unit shall remain the residence of the proprietor
- The maximum area will not exceed 50m²
- The proposed area (for examples an administrative office for the on-line marketing and sale of wine) will have no impact on engineering services
- The area is not open for the public and no goods can be purchases on site
- No additional traffic will be generated

<u>The Society therefore proposes that a home occupation practise on a farm (existing dwelling) also be exempted from paying development charges and that it be included under Section 6.2</u>

PARAGRAPH 13 SPECIAL ARRANGEMENTS

The Stellenbosch Agricultural Society fully supports the provision on farms whereby development charges will not be levied in respect of buildings that are reasonably connected with the permissible main farming activities on the farm (e.g. wine cellars, bottling facilities, packaging and storage). Development charges however will be levied of any other development on farms that requires land use applications. A scientifically calculated reduction

factor of 50% will be however be applied to the trip generation rates as specified for agricultural uses outside of urban areas.

Notwithstanding the above provision (50% reduction on trip generation) the Society is of the opinion that tourism related facilities on farms also be exempted from paying development charges. The current formula, even with the 50% reduction on trip generation, is not conducive and contradicts the overarching objectives of the IDP as it will restrict and prevent rural investment and associated job opportunities. The rate per square meter (based on Gross Leasable Area) differs substantially in an urban and rural context. The extreme inset costs together with a development charge is considered counterproductive and is seen as additional burden placed on farmers to sustain their farming practises.

It is sincerely trusted that the Municipality favourably will consider the comments and revision of Development Charges Policy.

Yours faithfully,

Emile van der Merwe

GENERAL MANAGER: STELLENBOSCH AGRICULTURAL SOCIETY



STELLENBOSSE LANDBOUGENOOTSKAP
STELLENBOSCH AGRICULTURAL SOCIETY

2025-04-29

The Municipal Manager
Stellenbosch Municipality
PO Box 17
STELLENBOSCH
7599

Dear Madam

COMMENTS: THIRD REVIEW : 5TH GENERATION IDP 2022–2027 DRAFT BUDGET: TARIFF AND RATES POLICY

The Agricultural and associated tourism industry contributes significantly to the areas gross geographic product (GGP) of the Stellenbosch Municipal (WC0024) area.

However as a result of various environmental and economic conditions in the Western Cape the agricultural sector is becoming under severe pressure and the majority of the producers are experiencing difficulty in sustaining their farming operations. These detrimental economic factors leads to severe pressure to conform to the recommendations indicated in the Integrated Development Plan (IDP) read together with the National Development Plan. It therefore is imperative that the IDP and associated budget policies creates an enabling environment that is conducive to increased agricultural activities, so as to ensure food security as well as sustaining the employment opportunities related to the sector.

According to recent statistics new vineyard establishment has decreased significantly over the last few years with declining profit margins in relation to other production areas. These detrimental economic circumstances currently associated with the production and wine industry can lead to an ever changing rural environment to the detriment of the town, the

historical and cultural landscape as well as sustaining the employment opportunities that benefit from the agricultural sector.

As a result of constant increasing external factors influencing the rural economy there are unfortunately various needs and priorities like farm worker housing, installation and upgrading of essential services, provision of social facilities (schools, crèches etc.), the provision and upgrading of the sport facilities as well as skills and training programmes that cannot be addressed adequately by farming entities alone. In light of the current economic environment the producers and land owners are really experiencing great difficulties to maintain the services on an acceptable level of standard. Research however has shown that "*rebates on property tax"* can be of great value to encourage the farmers in assisting municipalities with the provision and maintenance of these services as far as possible.

The Stellenbosch Agricultural Society in association with The Stellenbosch Farmworker Forum hereby requests and propose that the Stellenbosch Municipality adopts the same financial model as currently being implemented by the Bergriver Local Municipality as part of their budget and rates policy framework. The proposed tax rebate policy will apply to bona-fide agricultural owners belonging to agricultural societies affiliated to Agri Western Cape and subsequently also to the SA Agricultural Union, situated in the Stellenbosch WC0024 municipal area.

PROPOSAL

"Agricultural properties will be granted rebates as determined by council in its annual Budget.

(a) An additional 10% rebate calculated as follow could also be granted:

i.	1 x two bedroom houses on property	1.00%
ii.	2 x two bedroom houses on property	2.00%
iii.	3 x two bedroom houses on property	4.00%
iv.	>3 x two bedroom houses on property	5.00%
v.	If electricity provided to worker's houses	0.25%
vi.	If water is provided to worker's houses	0.25%
vii.	If sewer is removed from worker's houses	0.25%
viii.	If refuse is removed from worker's houses	0.25%
ix.	If school on property or transport is provided to learners	1.00%
x.	If sport facilities on property	1.00%
xi.	If transport to nearest town is provided at	

	no cost to workers at least once per month	1.00%
xii.	If training is provided to workers	1.00%”

(b) An additional 2.5 % for every 5ha of newly planted vineyards
(An additional proposal for rebate specifically for the SW024 area)

The above additional rebate will only be evaluated and granted to Bona Fide farmers with submission of the following documentation with their application:

(i) Proof of VAT registration
(ii) Existing account must not be in arrears with the Municipality.
(iii) Copy of I.D. Document of all workers residing on the farm

Applications for the rebate must be submitted in accordance with the prescribed process in terms of the Rates Policy. The additional rebate can only be granted on the value of the property as it appears on the valuation roll. Properties of the same owner, but valued separately cannot be added together for the calculation purposes.

The Stellenbosch Agricultural Society as well as the Stellenbosch Farmworker Forum sincerely believes that the implementation of the above holds a significant advantage to stimulate public private working relations to the benefit of the area and its community in a sustainable manner. The proposal is consistent with the vision and it will give practical execution to the five (5) strategic objectives as adopted in terms of the existing and proposed Municipal Integrated Development Plan.

We trust that the Stellenbosch Municipality favourably will consider these requests and recommendations in support of the agricultural sector.

Your feedback in this regard is kindly awaited.

Yours faithfully,



Emile van der Merwe
GENERAL MANAGER: STELLENBOSCH AGRICULTURAL SOCIETY

Etienne Malan

CK Rumboll & Partners

Nwabisa Jozana

From: planning4@rumboll.co.za
Sent: Tuesday, 29 April 2025 10:09
To: idp
Cc: 'Anelia Coetzee'
Subject: [EX] Comments: Draft 3rd Review of the 5th Generation IDP - CK Rumboll & Partners Contribution - Farm 1/1151 Klapmuts
Attachments: SM_IDP Contribution_Farm1_1151_CKRumboll_29042025.pdf; Notice-for-Public-Comment.pdf

Importance: High

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Good Day,

I trust this finds you well.

Please find attached our comments and contribution to the draft 3rd Review of the 5th Generation IDP 2022-2027 for your perusal and reference.

Kind Regards,
Etienne

CK RUMBOLL & PARTNERS

Etienne Malan
Candidate Town Planner
Reg. No.: (C/9580/2022)

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CK RUMBOLL &
VENNOTE / PARTNERS

PROFESSIONELE LANDMETERS ~ ENGINEERING AND MINE SURVEYORS ~ STADS- EN STREEKSBEPLANNERS ~ SECTIONAL TITLE CONSULTANTS

DATUM / DATE: **29 April 2025** ONS VERW / OUR REF: **13703/AC/EM**

PER EMAIL

Attention: G Mettler,
Municipal Manager
Stellenbosch Local Municipality
PO. Box 17
Stellenbosch
7600

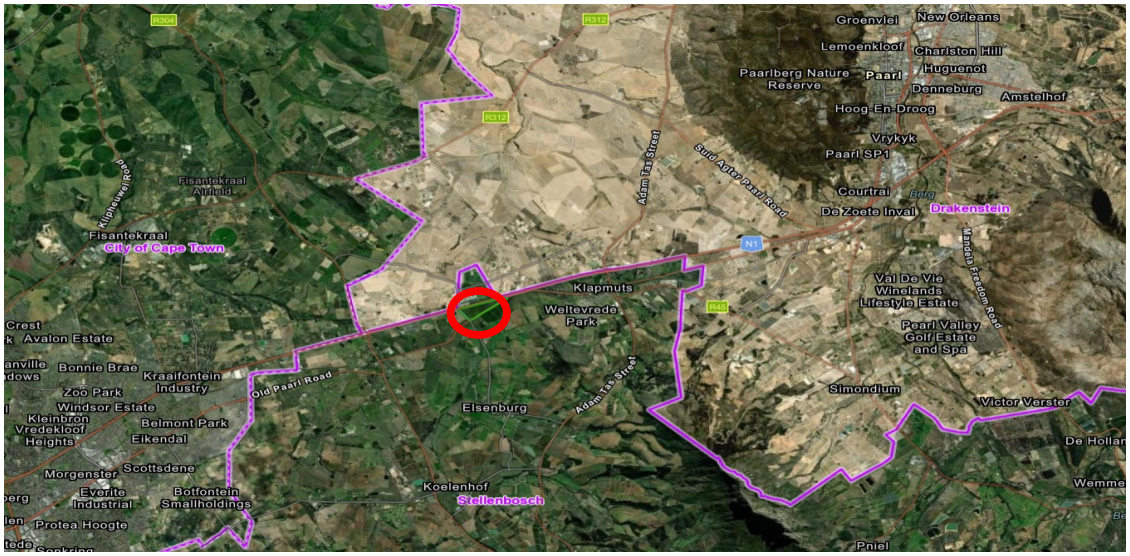
Sir,

STELLENBOSCH IDP 2025 CONTRIBUTION:
PROPOSED DEVELOPMENT CORRIDOR – KLAPMUTS

With reference to the above-mentioned , a Land Use Application will be submitted from this Office pertaining to the amendment of the Stellenbosch MSDF that is included with the Draft 3 of the 5th Generation Integrated Development Plan (IDP) 2022- 2027.

In accordance with Section 34(a)(i)(iii) and Chapter 4 of the Municipal Systems Act,2000 (Act No.32 of 2000(MSA)) , the contribution is made as part of the Stellenbosch MSDF component of the IDP review public participation process on behalf of the owners of Portion 1 of Farm 1151, Stellenbosch (Refer to Notice letter in ***Addendum C).***

Portion 1 of Farm 1151, Stellenbosch is located south and along the N1 between Klapmuts and Joostenberg.



VENNOTE / PARTNERS:
IHJ Rumboll PrL (SA), BSc (Surv), M.I.P.L.S., AP Steyl PrL (SA), BSc (Surv), M.I.P.L.S.

ADDRESS/ ADRES: jolandie@rumboll.co.za / PO Box 211 / Rainierstr 16, **Malmesbury**, 7299
MALMESBURY (T) 022 482 1845 (F) 022 487 1661

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Purpose

The proposed delineation of a rural development corridor between Klapmuts and Joostenberg, in an effort to address key socio-economic and urban development challenges facing the Stellenbosch Municipality, such as unemployment and sufficient land earmarked for business and industrial development. The proposed development on Portion 1 of Farm 1151, Stellenbosch, located within the proposed rural corridor, could serve as a catalyst for development in the area and especially along the R101 (Old Paarl Road). The proposed development on Portion 1 of Farm 1151, Stellenbosch, and the proposed rural development corridor, will further enhance the N1 as a prominent and important development corridor.

Context of proposed development of Portion 1 of Farm 1151, Stellenbosch:

Due to the location of Portion 1 of Farm 1151, Stellenbosch, and the close proximity of various important routes, and the boundaries of the Drakenstein and City of Cape Town Metropolitan, it is very important to establish a clear context for the purpose of this submission. The Context can be established from the following points:

a) Portion 1 of Farm 1151, Stellenbosch could be part of a **development link between Muldersvlei and Koelenhoef along the R304 corridor**, as promoted by the Stellenbosch MSDF that should accommodate more growth. As a long-term proposal, it requires private sector led institutional arrangements and support to enable planning and development.

NEW DEVELOPMENT ACTIONS	SIGNIFICANT NEW MIXED USE DEVELOPMENT	• Over the longer term, Muldersvlei and Koelenhof along the R304 corridor could possibly accommodate more growth, and be established as inclusive settlements offering a range of opportunities. However, these settlements are not prioritised for development at this stage.	• Support private sector led institutional arrangements to enable joint planning and development.
	SIGNIFICANT NEW RESIDENTIAL DEVELOPMENT	• Explore the feasibility of changing/complementing the rail service along the Baden Powell Drive-Adam Tas-R304 corridor to a system providing a more frequent, flexible service better integrated into the urban realm.. Alternatively, a regular bus service should be explored serving the same route.	
	SIGNIFICANT CHANGE TO ACCESS AND MOBILITY PROVISION	• Explore the development of De Novo as an emerging farmer incubator. As far as possible, focus investment in parks, open space, and social facilities accessible by public and NMT, in this way also increasing the surveillance of these facilities.	

Table 26: Plan Elements and Proposals for Koelenhof - Muldersvlei

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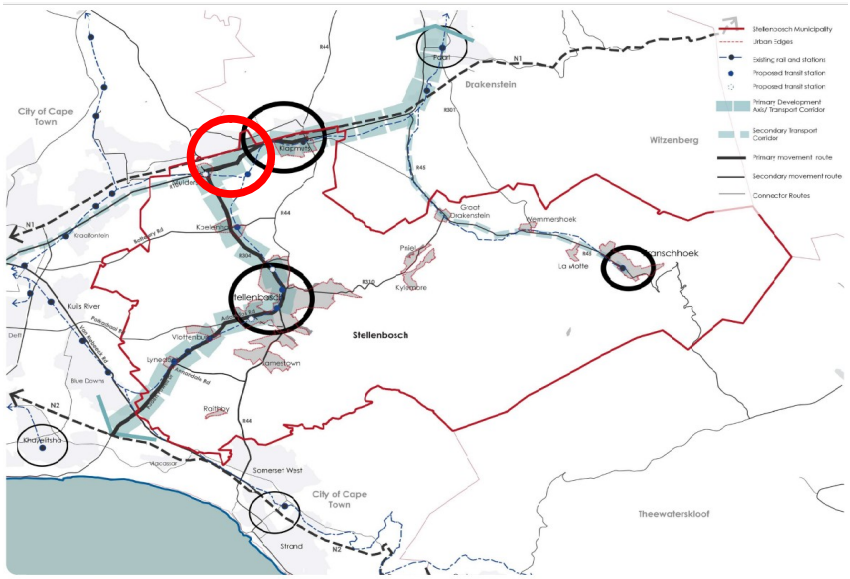
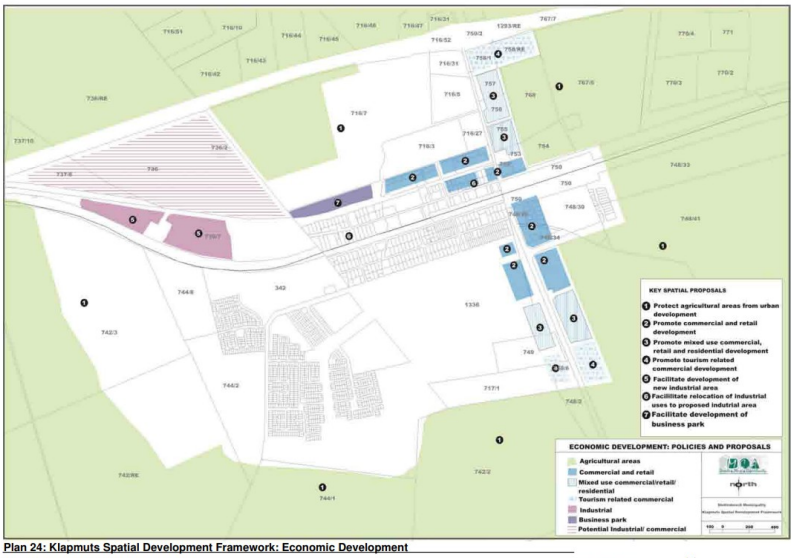


Figure 20. Concept 3 - Direct growth to areas of lesser natural and cultural significance as well as movement opportunity SMSDF

b) According to the MSDF, the **proposed business and industrial development within Klapmuts is limited and the socio-economic environment of the municipal area beckoning**, as the settlement has a high unemployment rate 15,2% (SEP 2022) of and low levels of income, whilst the link between the R304 Corridor and Muldersvlei and indirectly to Klapmuts is being earmarked as a longer-term solution with private led initiatives which is what the development of Portion 1 of Farm 1151 intend to achieve.



Plan 24: Klapmuts Spatial Development Framework: Economic Development
Klapmuts Spatial Development Framework
Stellenbosch Municipality
September 2007

84

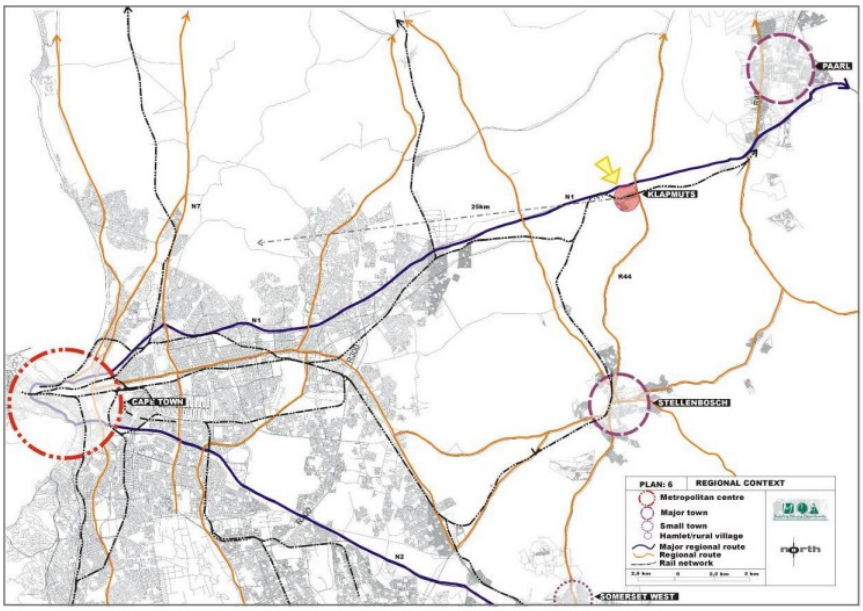
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c) CoCT MSDF, promotes **development corridors, nodes** and Transit Accessible Precincts: Development corridors are broadly defined **as urban areas of high-intensity** (i.e. dense and diverse nodal or 'strip' development **focussed around (a combination of) rail** (Belville Paarl line and beyond), **high-capacity roads** (N1, R44, R304 and R101) **and trunk bus routes** (R304). They are characterised by a dynamic, mutually supporting relationship between land use the movement system. Klapmuts and Portion 1 of Farm 1151 are located along such a corridor that connects and includes Cape Town CBD, Belville and Brackenfell.

d) CoCT MSDF supports linkages to **Klapmuts and its role as a settlement in the regional context** as

- Firstly, its proximity and linkages to significant economic activities and markets, and
- Secondly, the challenges being faced in Cape Town functional region.



Plan 6: Regional context

e) The **development corridors** from Brackenfell in the direction to Klapmuts is once again portrayed as a new development that is subject to capacity and particularly **as *Incremental Growth and consolidation areas*.** For such development Investment Partnerships are a requirement. Such a partnership between the City and the private sector will attend to the bulk infrastructure and will be implemented as condition of approval.

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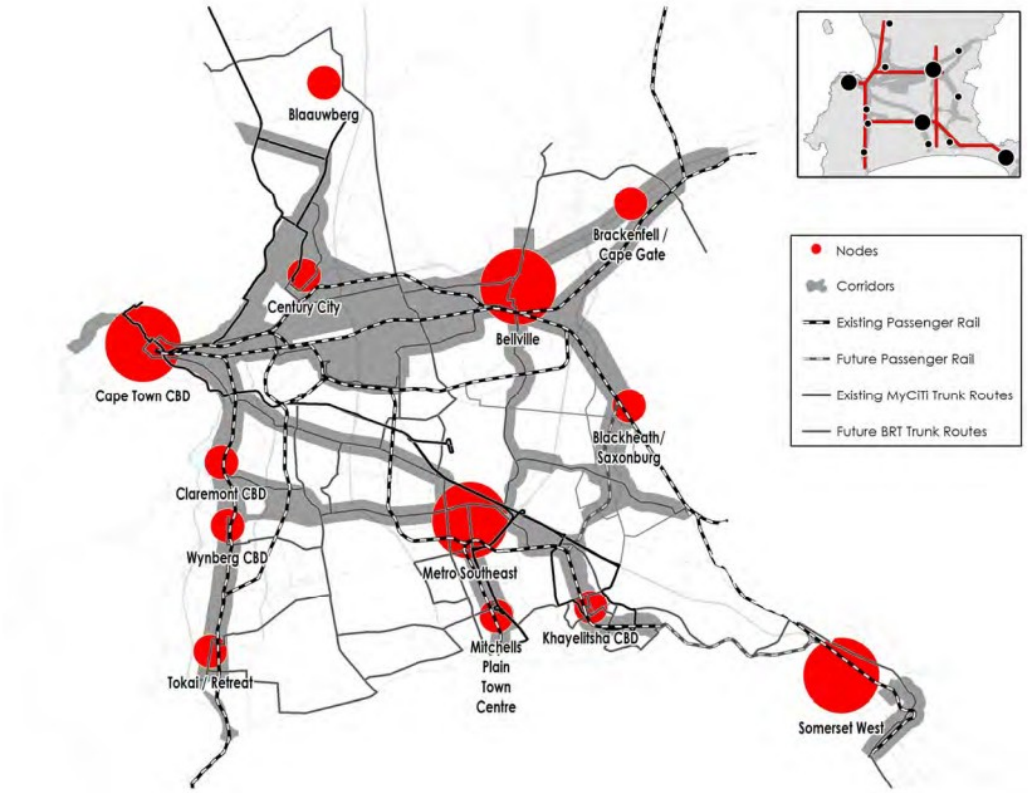
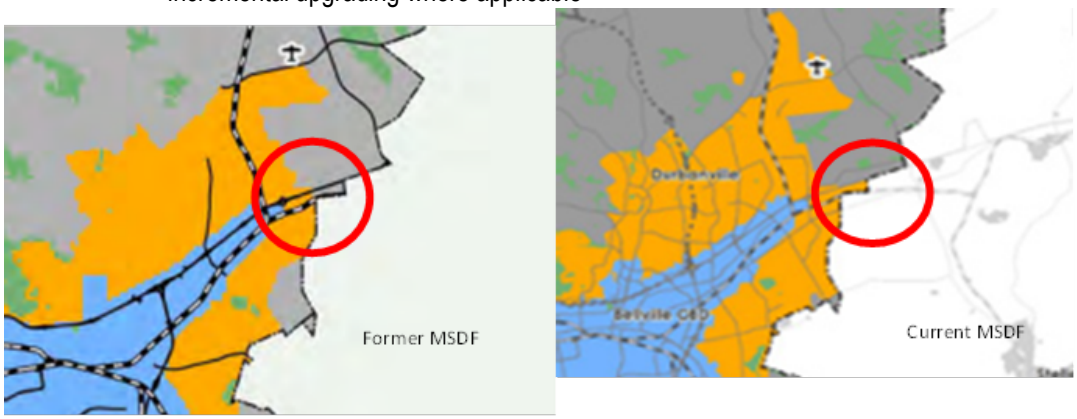


Diagram 20: Conceptual development corridors and *existing and emerging* urban nodes

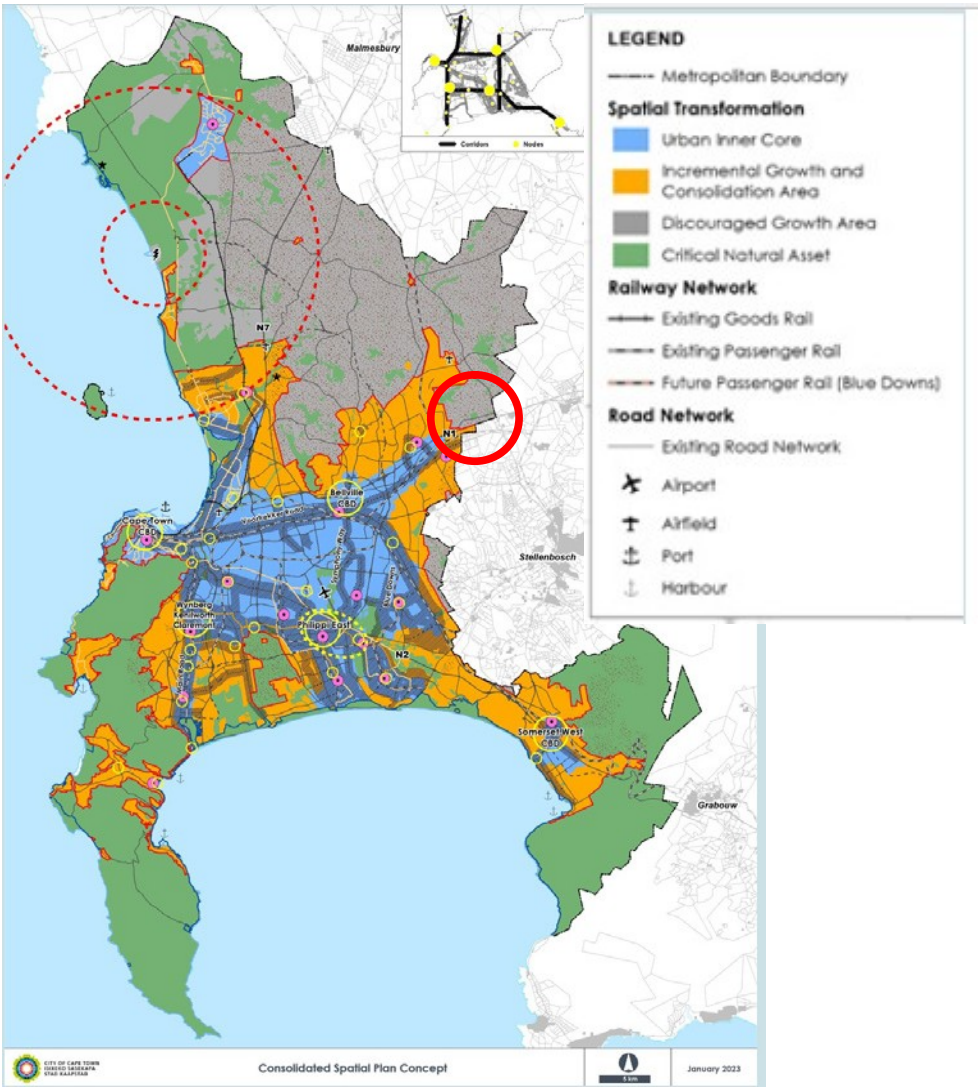
f) The **Incremental development** area on the edge of CoCT along the N1 is a new initiative being promoted. Desired spatial outcomes and Land Use guidelines for incremental development areas include:

- consolidation and diversification of land uses in support of city growth
- incremental upgrading where applicable



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g) **Incremental development is further promoted by routes and roads fulfilling a mobility function for people and goods, but that do not permit direct access to abutting land uses** (freeways/ primary roads). The high connectivity provided by direct freeway/ expressway connection trends to attract manufacturing, warehousing, major retail and industrial uses. These opportunities tend to be realized around key intersections or off-ramps and on roads running parallel to, or linked to, freeways. In the case of Klapmuts, the R101 runs parallel to the N1 and there are several connections where access off the N1 can be obtained.

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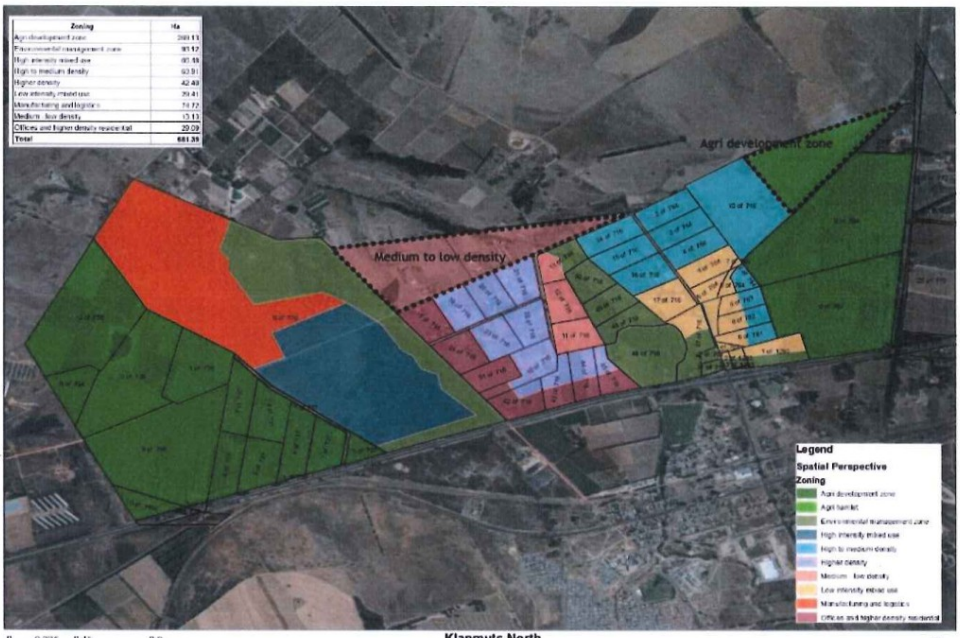
h) **Regional Development Nodes** provide further support to develop Klapmuts and similarly:

- Enhancing the **role and potentials of existing settlement nodes** based on the capacity of existing infrastructure to accommodate change and growth.
    - i.e., railway infrastructure that guides how other sectors, services, or functional areas, should adjust their focus and work to support change and growth.
- Address the **challenge to restructure Stellenbosch town** having manufacturing concerns leaving Stellenbosch town in search of better locations such as
    - the economic generative opportunities associated with Klapmuts and current development pressure of settlements on the periphery in the SM:
        - Distell has made the decision to consolidate its operations, and relocate to Farm 736/RE, which is located north of the N1 road. These operations include: beverage production, bottling, warehousing and a distribution facility. The total area of the farm is approximately 200ha, but the Distell operations would only comprise approximately 53ha of the site. The proposed development is located on land which is not environmentally sensitive and which, in turn, will provide opportunities for other businesses, suppliers and industries to co-locate to the area (Stellenbosch SDF, 2019).
    - And as per the proposed industrial and Agri-industrial node on Portion 1 of Farm 1151.

- Support **New Industrial Developments**:
    - Such as the Proposed Distell Development – Klapmuts is a light industrial and commercial node that has the potential to grow into a sub-regional growth node in the medium to long-term. Portion 1 of Farm 1151 is located diagonally across the N1 and in close proximity of the relocation site purchased by Distell.

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Map 12 Spatial Perspective: Land use classification



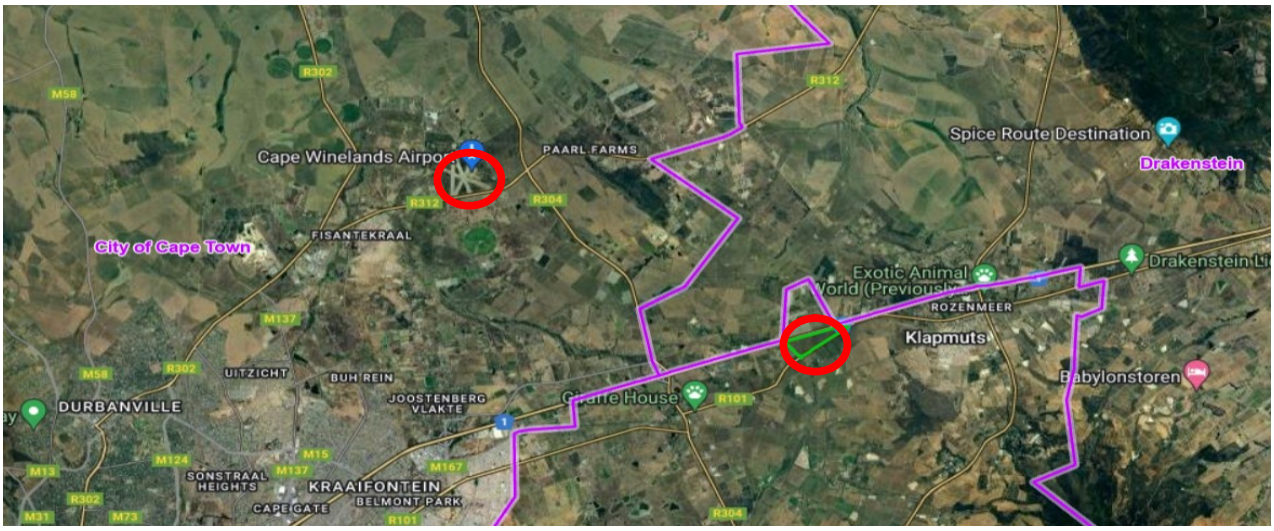
VENNOTE / PARTNERS:
IHJ Rumboll PrL (SA), BSc (Surv), M.I.P.L.S., AP Steyl PrL (SA), BSc (Surv), M.I.P.L.S.

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MALMESBURY (T) 022 482 1845 (F) 022 487 1661

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- And the identification for land for investment purposes, e.g. having the (Fisante Kraal) Cape Winelands Airport development being implemented that is in close proximity of Klapmuts.

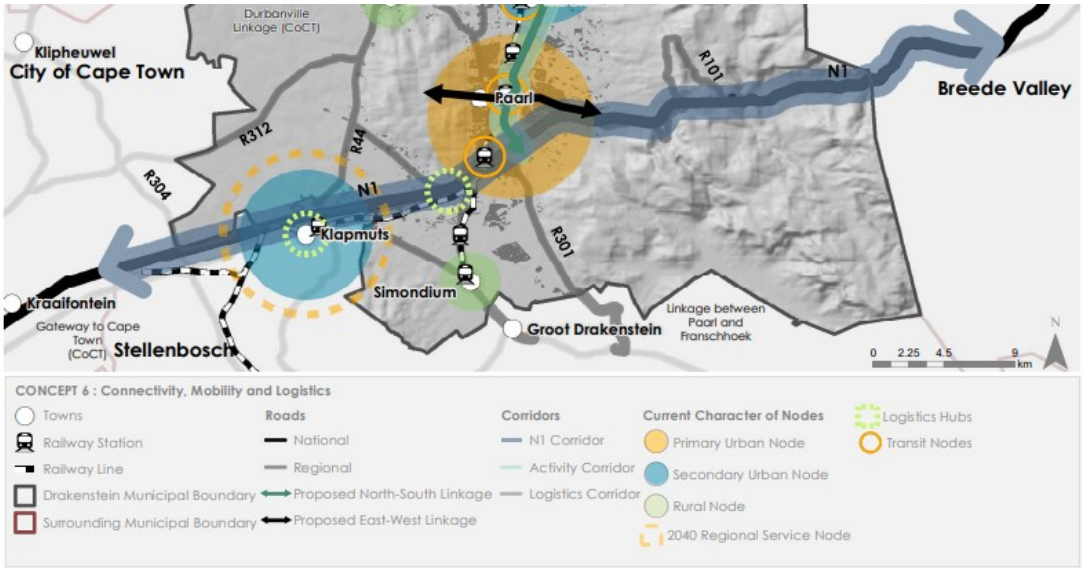


i) The Drakenstein MSDF support a **N1 Corridor** (big move project) development from Klapmuts North, Ben Bernhard, De Poort, Paarl Hamlet (including the Paarl Mall precinct) to Hugenot Tunnel). The implementation of an **integrated Commercial and Industrial Hub at Klapmuts** (Big Move Project) should be funded by Drakenstein Municipality and Cape Wineland District Municipality. Such a development corridor should:

- Implement an Integrated Commercial and Industrial Hub at Klapmuts
- Promotion of a Light Industrial and Commercial Business Hub at Ben Bernhard
- Development of De Poort and Paarl Hamlet node
- Development of Carolina / Lustigan Intersection Area (North of the N1)
- Development of the Hugenot Tunnel Long Haul Facility

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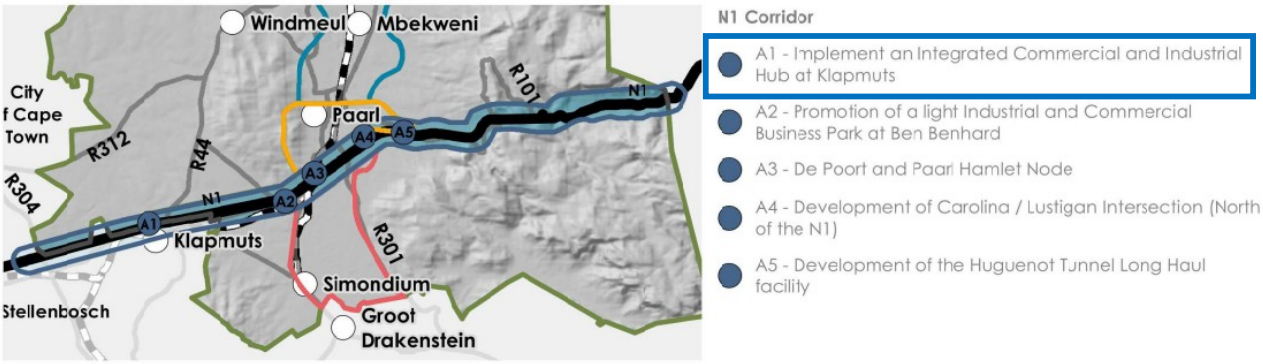
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Map 4.12: Concept 6 - Promoting Connectivity, Mobility and Logistics Corridors

Establishing N1 Corridor as a gateway to the Municipality by means of a series of nodal developments

Taking advantage of the favourable location of the N1 Corridor (between Klapmuts and Paarl) and the associated ease of access and visibility. Specifically, Ben Bernhard has already started attracting significant investment and new development. Using this momentum, it is critical that the Drakenstein Municipality takes a strong leading role in guiding this development in a sustainable and desirable way. This also involves the addressing the shortage of bulk services specifically water, electricity and sewerage in this area



Map 4.7: Drakenstein N1 Corridor indicating proposed Big Moves

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The N1 Corridor

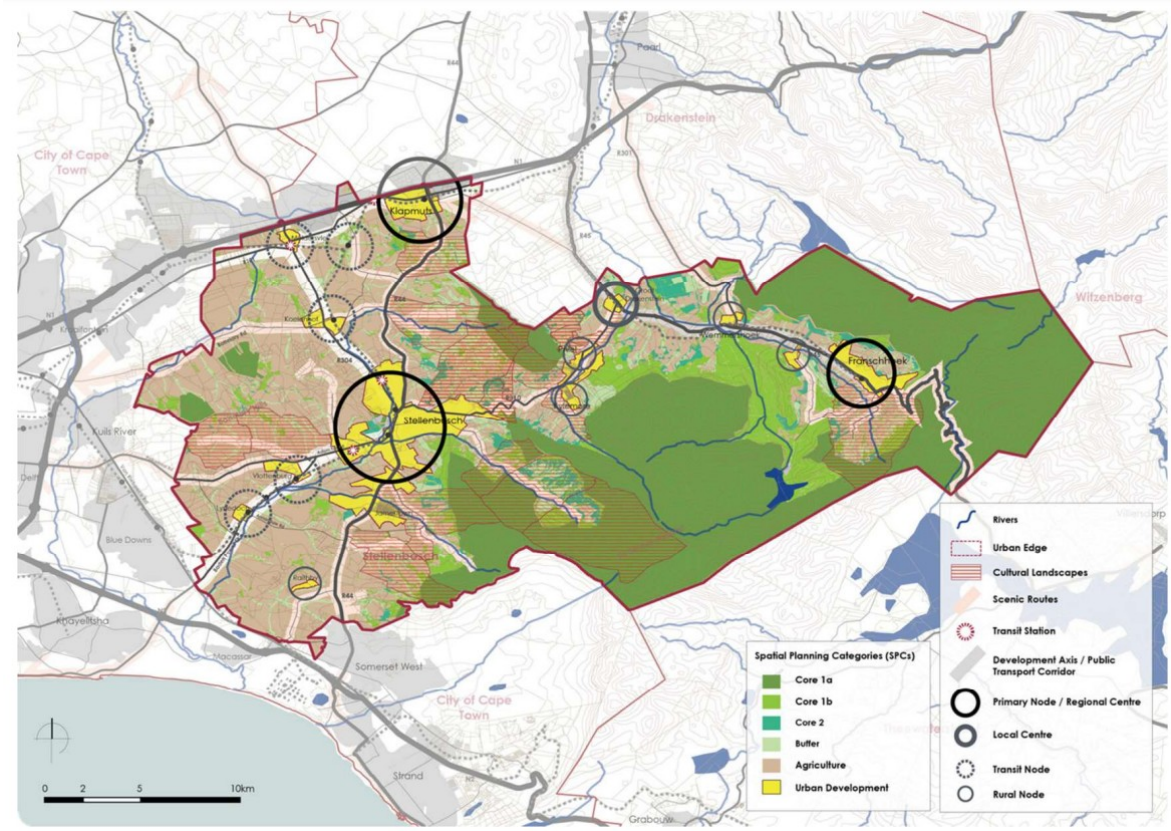
- Promotes Connectivity, Mobility and Logistics Corridors.
- Promotes Spatial Transformation toward resilient, inclusive, smart and sustainable settlements
- Advances “Gateway”, “Infill Development”, “Proposed Industrial”, and “Business/ Commercial” and establish
- Connections with the Cape Metro and serving as “Mobility Route”

The above directives firmly locate the development of Portion 1 of Farm 1151 **within a rural corridor** that links Klapmuts in the east and the R304 (Joostenberg) in the west including the Muldersvlei station and Elsenburg to the south and the N1, to the north, including Old Paarl Road. **The corridor will be referred to as the Klapmuts N1 Muldersvlei Rural Corridor**. The corridor supports the SDF vision of **“being a valley of opportunity and innovation” and “being a valley of dignified living”.**

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Motivation



Such a rural development corridor should be delineated with its own edge (±362.87ha) (Refer to ***Annexure A and B***) and its own development parameters that promote the following uses:

- Agri-industry,
- alternative energy,
- educational facilities (institutions that are linked to tertiary education and can become community facilities)
- industrial development particularly along the N1, in support of the Agri- industry and agricultural activities.
- datacentres.
-

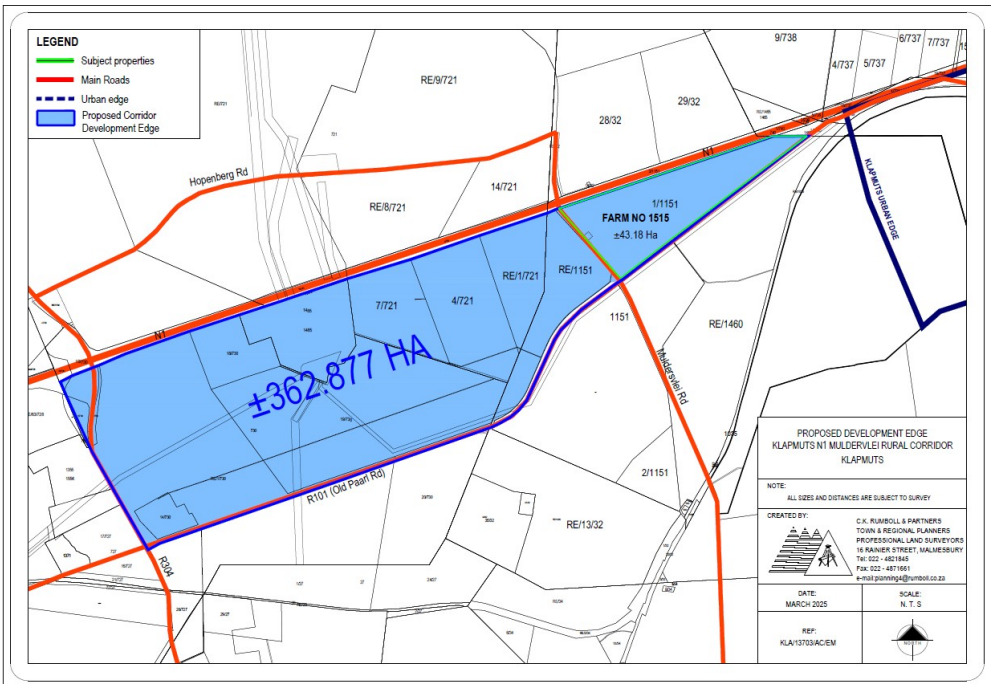
The development of Portion 1 of Farm 1151 within this rural corridor should be earmarked for industrial and light industrial and amenities such as datacentres to link Klapmuts to the R304 corridor (Malmesbury to Stellenbosch). The proposed development should promote industry and agri-industry as it has ease of access onto minor road crossing the N1 and linking

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onto the R304 and the R45. Portion 1 of Farm 1151 is located approximately 1,5km from the Eskom substation. The area along the N1 is thus ideal for promoting alternative energy.





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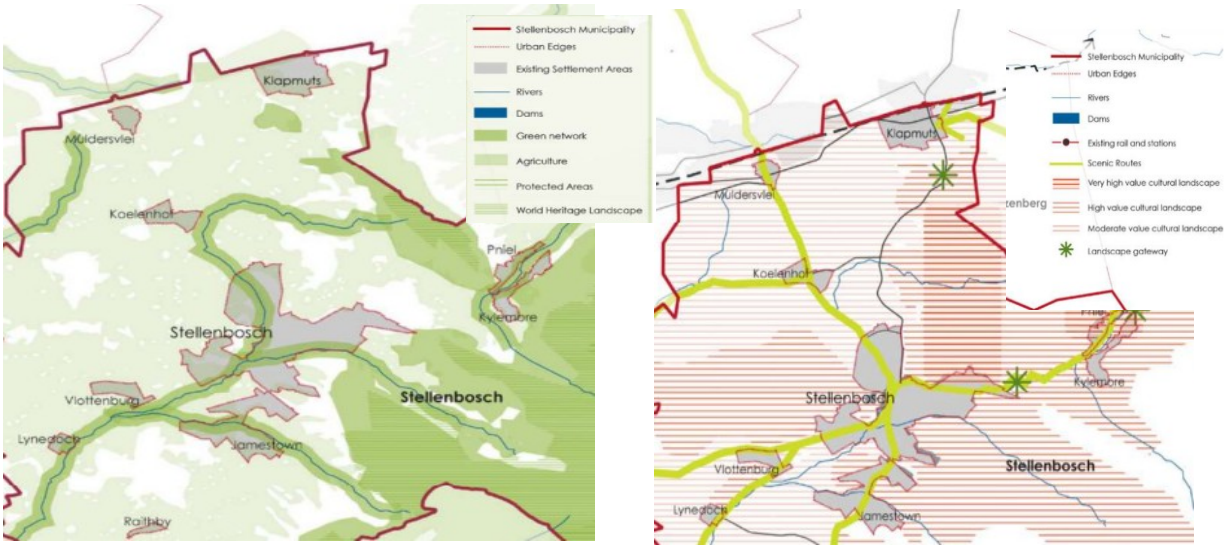
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The development of such an industrial and Agri-industrial precinct should contribute to:

a) *Economic development and employment opportunities*

- addressing the socio-economic challenges of having one of the highest Gini-Coefficients in South Africa, having 53% of households classified as low-income, with 20% of these having no registered income, having an unemployment rate of 20% in 2011, which continues to rise particularly in low and semi-skilled sectors and having almost 23% of the population being under 15 years in age who will be entering the labor market in the next two decades.
- In a sustainable form: as the property integrates with the corridor and the natural and productive landscapes. The proposed development provide for a range of citizens from all walks of life, a significant choice in place of work.
- directing growth to areas of lesser natural and cultural significance as well as movement opportunity. Being located within the corridor ensure that placement within a grade.

b) *Directing growth to areas of lesser natural and cultural significance:*
Both the node and precinct are not located in a graded landscape to protect sensitive scenic routes (links between R44 and Old Paarl Road).



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a) *Mobility and transportation*

- 60% of households do not have access to a car and are dependent on unsupported informal public transport or travel on foot. Hence mobility and the development of
- transport systems and approaches that serve the most effective and sustainable movement of people and goods should be a priority. The transport infrastructure, Muldersvlei railway station provides access to public transport. It is easily accessible from the N1 and R304 and R44.
- And explore the feasibility of changing/ complementing the rail service along the Baden Powell Drive-Adam Tas-R304 corridor to a system providing a more frequent, flexible service that is better integrated into the urban realm. Alternatively, a regular bus service should be explored serving the same route.

b) *Private public partnerships*

- enabling joint planning of new development actions led by private sector.
- the eastward extension of the proposed R304 corridor towards Klapmuts (and ultimate link to Paarl) and in addition contribute to the 2019 approved Stellenbosch Spatial Development Framework's long term planning framework that earmarked Muldersvlei and Koelenhof being part of the R304 corridor to possibly accommodate more growth and be established as inclusive settlements offering a range of opportunities.

c) *Regional Development Nodes*

- Enhancing Klapmuts as a significant new regional economic node within the metropolitan area and spatial target for developing a "consolidated platform for export of processed agri-food products (e.g., inland packaging and "containerization port") and "an inter-municipal growth management priority".
- Utilizing existing infrastructure in the area (i.e., N1, R101, R44 and the Paarl-Bellville railway line and station), which dictate the location of certain transport, modal change or break-of-bulk land uses as being encouraged by both the SDF and RSIF
- addressing service needs in cluster developments (a Agri-industrial, industrial and alternative energy corridor) and in this way improving mixed use and enhancing economic opportunities.
- Enhancing the role and potentials of existing settlement nodes based on the capacity of existing infrastructure to accommodate change and growth of activities in space. i.e., railway infrastructure that guides how other sectors, services, or functional areas, should adjust their focus and work to support the change and growth.

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- addressing the challenge to restructure Stellenbosch town having manufacturing concerns leaving Stellenbosch town in search of better locations such as the economic generative opportunities associated with Klapmuts.
- Current development pressure of settlement on the periphery in the SM, and as per the proposed Agri-industrial node Muldersvlei station and Agri-industrial precinct between Muldersvlei and Klapmuts being envisaged by private sector led development initiatives.

To conclude, the development of Portion 1 of Farm 1151 including industrial and agri-industrial uses does:

- Enable joint planning of new development actions led by private sector and;
- For Klapmuts to be established as an inclusive settlement, offering a range of opportunities.
- Further enhance Klapmuts as;
    - a significant new regional economic node within the metropolitan area
    - spatial target for developing a "consolidated platform for export of processed agri-food products (e.g., inland packaging and "containerization port")
    - "an inter-municipal growth management priority".
    - Anchor on the eastward extension of proposed R304 development and movement corridor and ultimate link to Paarl (SMSDF long term planning framework) to accommodate growth,
- Utilize existing infrastructure in the area (i.e., N1, R101, R44 and the Paarl-Bellville railway line and station),
    - dictating the location of certain transport, modal change or break-of-bulk land uses as being encouraged by both the SDF and RSIF.
- address service needs in cluster developments (Agri-industrial corridor and settlement nodes) and in this way improving mixed use and enhancing economic opportunities.

At a regional scale the establishment of a rural development and industrial corridor, precinct and node is facilitated as both City of Cape Town and Drakenstein MSDFs promote corridor development

As the proposed node and precinct development supports the Stellenbosch SDF vision and regional proposals, and address the challenge to restructure Stellenbosch town by relocating industries to better locations such Klapmuts, Muldersvlei station and surroundings, the proposal should be considered and should be included and illustrated as an Agri-industry, industry and rural development corridor delineated by its own development edge, in the revised SDF.

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Going forward, the DEA&DP, DoA and DEDAT need to collectively assess the need for the development of a rural development corridor regional implementation framework, or if there are perhaps other means to better support the sustainable economic development and growth of these regions, such as the development of an infrastructure plan.

In Conclusion

- The proposed development of Portion 1 of Farm 1151:
    - supports Stellenbosch SDF vision and regional proposals
    - Address challenges to restructure Stellenbosch town through relocation of industries to better locations (along the N1, at Klapmuts, Muldersvlei station and surroundings)
    - develops a connection to the newly developed Cape Winelands Airport.
- Proposal to be considered and included in MSDF are: Area should be delineated with an industrial and rural corridor edge to allow for Agri-industry, related industry development and educational institution development all being part of rural development corridor.
- The proposed development of Portion 1 of Farm 1151 will have good access to important roads and routes, including the N1, R101, R304 and R44.
- Is located near a prominent substation, which provide access to electricity relatively ease.
- Will be visible from the N1, thus further promoting the area as an area of development.
- The proposal will not only benefit the Stellenbosch Municipality, but also the greater region along the N1 corridor.

We trust you find the above to be in order.

Kind regards

.....

Anelia Coetzee/Etienne Malan

For *CK RUMBOLL AND PARTNERS*

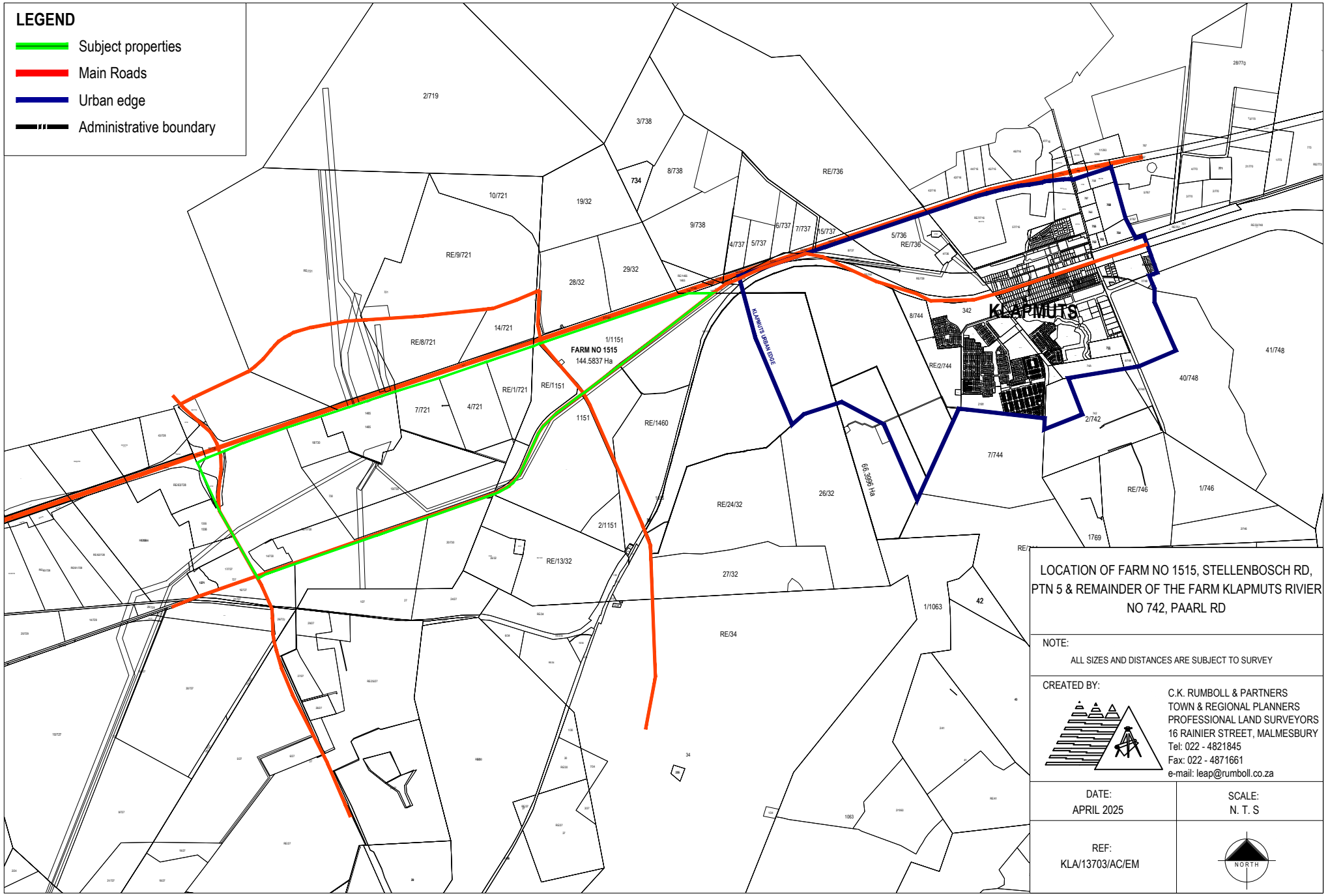
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Addendum A
Proposed Development Edge

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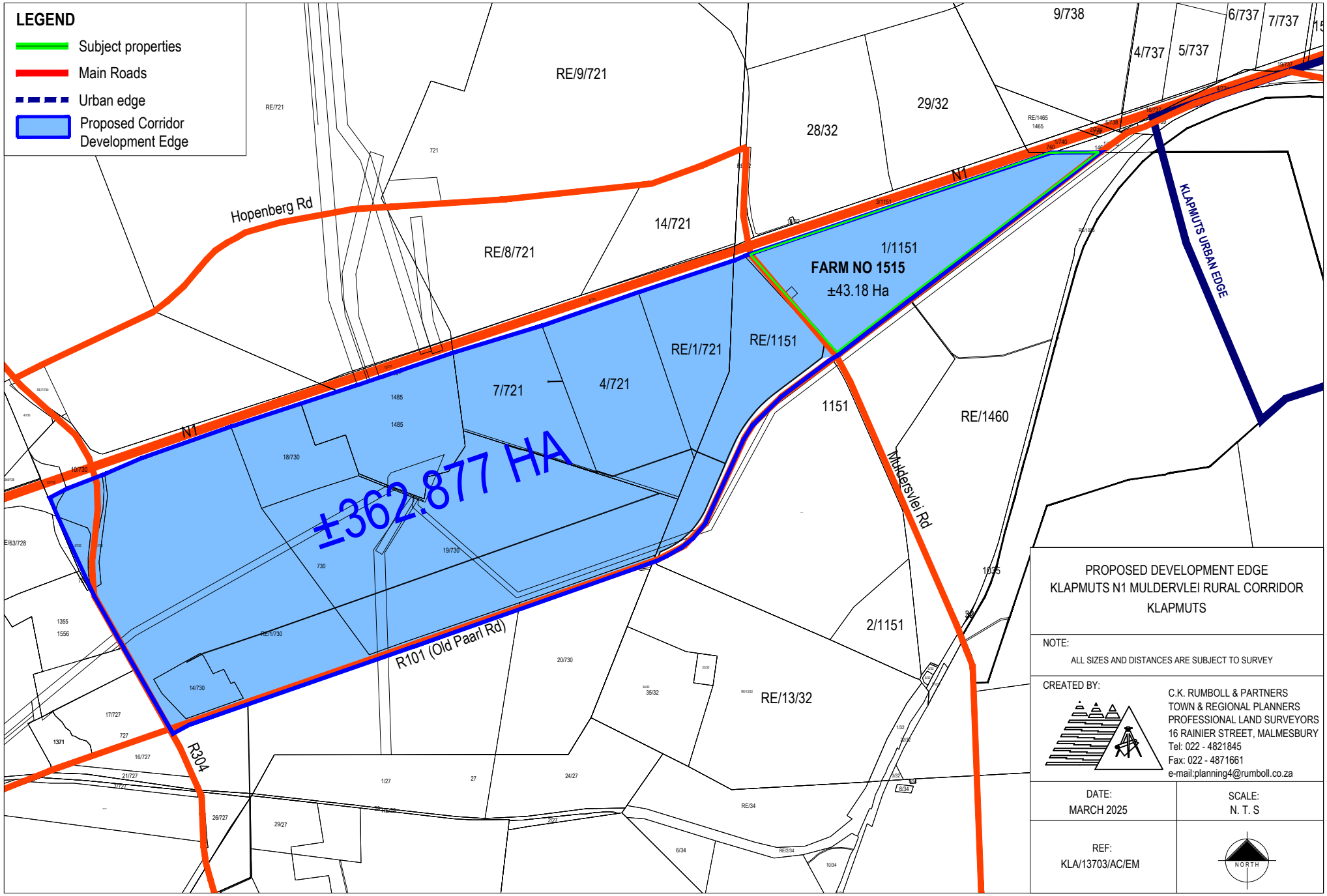
LOCATION OF FARM NO 1515, STELLENBOSCH RD, PTN 5 & REMAINDER OF THE FARM KLAPMUTS RIVIER NO 742, PAARL RD

NOTE:
ALL SIZES AND DISTANCES ARE SUBJECT TO SURVEY

CREATED BY:

C.K. RUMBOLL & PARTNERS
TOWN & REGIONAL PLANNERS
PROFESSIONAL LAND SURVEYORS
16 RAINIER STREET, MALMESBURY
Tel: 022 - 4821845
Fax: 022 - 4871661
e-mail: leap@rumboll.co.za

DATE:	SCALE:
APRIL 2025	N. T. S
REF: KLA/13703/AC/EM	NORTH


LEGEND
Subject properties
Main Roads
Urban edge
Proposed Corridor Development Edge
RE/9/721
RE/721
721
9/738
6/737
7/737
4/737
5/737
29/32
28/32
RE/1465
1465
Hopenberg Rd
14/721
RE/8/721
N1
1/1151
FARM NO 1515
±43.18 Ha
KLAPMUTS URBAN EDGE
RE/1/721
RE/1151
7/721
4/721
1485
1485
1151
RE/1460
18/730
10/730
±362.877 HA
19/730
730
Muldersvlei Rd
1035
2/1151
R101 (Old Paarl Rd)
20/730
RE/1/730
14/730
35/32
RE/13/32
1355
1556
17/727
727
1371
16/727
R304
21/727
1/27
27
24/27
26/727
29/27
RE/34
6/34
RE/2/34
10/34
8/34
PROPOSED DEVELOPMENT EDGE
KLAPMUTS N1 MULDERVLEI RURAL CORRIDOR
KLAPMUTS
NOTE:
ALL SIZES AND DISTANCES ARE SUBJECT TO SURVEY
CREATED BY:
C.K. RUMBOLL & PARTNERS
TOWN & REGIONAL PLANNERS
PROFESSIONAL LAND SURVEYORS
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MARCH 2025
SCALE:
N. T. S
REF:
KLA/13703/AC/EM
NORTH

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Addendum B
Properties included in Rural Corridor

Name	Size (ha)
RE/1/730 Kleinjoostenberg	136.49
14/730 Kleinjoostenberg	5.61
18/730 Kleinjoostenberg	13.39
19/730 Kleinjoostenberg	87.28
20/730 Kleinjoostenberg	31.02
1485 ESKOM	24.53
7/721	21.68
4/721 Weltevreden	32.22
RE/1/721 Weltevreden	18.43
RE/1151	46.12
4/1151	66.18
2/1151	9.93
1/1151	43.18
RE/1460 Deltameer	83.36
1515	144.59
RE/742 Klapmuts Rivier	64.93
26/32 Hoopenberg	85.45
RE/24/32 Hoopenberg	92.91
27/32 Hoopenberg	57.79
RE/13/32	61.21
35/32 Hoopenberg	18.69
RE/34 Elsenburg A	20.02
24/27	18.60
1/27	20.96

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Addendum C
Notice for Public Comment on IDP – 4 April 2025

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NOTICE FOR PUBLIC COMMENT
DRAFT 3RD REVIEW OF THE 5TH GENERATION INTEGRATED DEVELOPMENT PLAN (IDP) 2022 – 2027
AND
MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (DRAFT BUDGET) for 2025/26 – 2027/28

Notice is hereby given in terms of Section 34(a)(i)(ii) and Chapter 4 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA) and Section 22 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) that the draft 3rd review of the 5th Generation Integrated Development Plan (IDP) 2022 – 2027, the draft Medium Term and Revenue Expenditure Framework (MTREF) 2025/26 - 2027/28, the draft Property Taxes, Tariffs, New and Revised Budget-related Policies, and Revised By-laws for 2025/26, as envisaged by Section 17 of the MFMA for the Stellenbosch Municipality, are available for inspection, public representations, inputs, and comments.

The set of Council resolutions and all other relevant documents are made public at all libraries and ward offices during normal office hours and are also displayed on the Stellenbosch Municipality's website at **www.stellenbosch.gov.za.**

Hard copies of the above-mentioned documents will also be available at the following venues:

- Municipal Office, Plein Street, Stellenbosch;
- Municipal Office, Hugenote Way, Franschhoek;
- Municipal Office, Main Road, Pniël;
- Ward Offices;
- Library, Sonnebloem Street, Ida's Valley, Stellenbosch;
- Library, Long Street, Cloetesville, Stellenbosch;
- Library, Masithandane Street, Kayamandi, Stellenbosch;
- Library, Main Road, Pniël;
- Library, Reservoir Street West, Franschhoek; and
- Library, Le Roux Street, Groendal, Franschhoek.

Comments must be in writing and addressed to the Municipal Manager, PO Box 17, Stellenbosch 7599, or sent to the following email address: idp@stellenbosch.gov.za, clearly stating "Comments: Draft 3rd Review of the 5th Generation IDP 2022 – 2027 or Draft Budget 2025/26 – 2027/28".

Persons wishing to comment on the **draft Budget** documentation (inclusive of the policies and tariffs / charges), but who cannot read or write will be assisted during office hours by the Administrative Officer: Budget Office (Ms Adele Wagenaar), First Floor, Municipal Building, Neethlingshuis, Stellenbosch, at 021 808 8512, to write down his / her comments.

Persons wishing to comment on the **draft 3rd Review of the 5th Generation IDP 2022 – 2027**, but who cannot read or write will be assisted during office hours by the IDP Officer (Ms Catherine Muller), Second Floor, Ecclesia Building, 71 Plein Street, Stellenbosch, at 021 808 8060 / 8175, to write down his / her comments.

Members of the community can participate in the public participation process of the draft 3rd review of the 5th Generation IDP 2022 – 2027 and draft Budget 2025/26 – 2027/28 by using the following platforms to submit input / comments:

- Electronic form on the municipal website: www.stellenbosch.gov.za;
- WhatsApp: 067 427 1556;
- Email: idp@stellenbosch.gov.za; and
- IDP and Budget Comment forms will also be available at all libraries and ward offices during normal office hours.

Should you wish to submit your inputs **verbally** during the IDP and Budget open days, members of the community and other interested and affected parties are encouraged to attend the public participation open days for their ward / area, as scheduled below.

The official date for public release is **04 April 2025**, as published on the municipality's website. The public participation period commences on **07 April 2025**, and the closing date for comments is **29 April 2025** at 16:30.



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KENNISGEWING VIR PUBLIEKE KOMMENTAAR
KONSEP 3DE HERSIENDE 5DE GENERASIE GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP) 2022 – 2027
EN
MEDIUM TERMYN INKOMSTE- EN UITGAWE RAAMWERK (KONSEP BEGROTING)
2025/26 – 2027/28

Kennis geskied hiermee ingevolge Artikels 34(a)(i)(ii) en Hoofstuk 4 van die Wet op Plaaslike Regering: Munisipale Stelsels, 2000 (Wet No. 32 van 2000) en Artikel 22 van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet No. 56 van 2003) dat die konsep 3de Hersiende 5de Generasie Geïntegreerde Ontwikkelingsplan (GOP) 2022 – 2027, die konsep Medium Termyn Inkomste en Uitgaweraamwerk 2025/26 - 2027/28, die konsep Eiendoms Belasting, Tariewe sowel as Nuut en Hersiene Begrotingsverwante Beleide en Hersiene Verordeninge vir 2025/26, soos beoog in Artikel 17 van die Wet op Munisipale Finansiële Bestuur, vir die Stellenbosch Munisipaliteit is beskikbaar vir inspeksie, publieke vertoë, insette en kommentaar.

Raadsbesluite en ander dokumente word publiek gemaak by alle biblioteke en wykskantore gedurende normale kantoorure asook op die Stellenbosch Munisipaliteit se webtuiste by: www.stellenbosch.gov.za.

Die munisipale kantore en biblioteke waar dokumente geplaas gaan word is as volg:

- Munisipale Kantoor, Pleinstraat, Stellenbosch;
- Munisipale Kantoor, Hugenoteweg, Franschhoek;
- Munisipale Kantoor, Hoofweg, Pniël;
- Wykskantore;
- Biblioteek, Sonnebloemstraat, Ida's Vallei, Stellenbosch;
- Biblioteek, Langstraat, Cloetesville, Stellenbosch;
- Biblioteek, Masithandanestraat, Kayamandi, Stellenbosch;
- Biblioteek, Hoofweg, Pniël;
- Biblioteek, Reservoirstraat-Wes, Franschhoek; en
- Biblioteek, Le Rouxstraat, Groendal, Franschhoek.

Kommentaar moet skriftelik gerig word aan die Munisipale Bestuurder, Posbus 17, Stellenbosch 7599, of gestuur word na die volgende e-pos adres: idp@stellenbosch.gov.za, met die aanduiding "Kommentaar: Konsep 3de Hersiende 5de Generasie GOP 2022 – 2027 of Konsep Begroting 2024/25 – 2026/27".

Persone wat kommentaar wil lewer op die **konsep begroting dokumentasie** (insluitend die beleide en tariewe / heffings), maar wie nie kan lees of skryf nie, sal gedurende kantoorure bygestaan word deur die Adminstratiewe Beampte: Begrotings Kantoor (Me Adele Wagenaar), Eerste Vloer, Munisipale Gebou, Neethlingshuis, Stellenbosch by 021 808 8512, om sy / haar kommentaar neer te skryf.

Persone wat kommentaar wil lewer op die **konsep 3de Hersiende 5de Generasie GOP 2022 - 2027**, maar wie nie kan lees of skryf nie, sal tydens kantoorure bygestaan word deur die GOP-beampte (Me Catherine Muller), Tweede Vloer, Ecclesia-gebou, Pleinstraat 71, Stellenbosch by 021 808 8060 / 8175 om sy / haar kommentaar neer te skryf.

Lede van die gemeenskap kan deelneem aan die publieke deelname proses van die konsep 3de Hersiende 5de Generasie GOP 2022 – 2027 en Konsepbegroting 2025/26 – 2027/28 deur die volgende platforms te gebruik vir die inhandiging van insette / kommentaar:

- Elektroniese vorm op die munisipale webwerf: www.stellenbosch.gov.za;
- WhatsApp: 067 427 1556;
- E-pos: idp@stellenbosch.gov.za; en
- GOP and Begroting Kommentaar vorms sal gedurende gewone kantoorure by alle biblioteke en wykskantore beskikbaar wees.

Indien u insette mondelings tydens die openbare deelnamevergaderings wil indien, word lede van die gemeenskap en ander belanghebbende en geaffekteerde partye aangemoedig om die openbare deelnamevergadering vir hul wyk / area by te woon, soos geskeduleer.

Die amptelike datum vir openbare vrystelling is **04 April 2025**, soos gepubliseer op die munisipaliteit se webwerf. Die tydperk vir openbare deelname begin op **07 April 2025** en die sluitingsdatum vir kommentaar is **29 April 2025 om 16:30.**

G Mettler
Munisipale Bestuurder

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

ISAZISO SEZIMVO ZIKAWONKE-WONKE
UYILO LWESIBINI SOHLOLO LWESICWANGCISO SOPHUHLISO ESIHLANGANISIWEYO SESIZUKULWANA SESI-5 (IDP) 2022 – 2027
KUNYE
NESIKHOKHELO SENGENISO YEXESHA ELIPHAKATHI NENKCITHO (Uyilo loHlahlo-lwabiwo-mali) yowama-2025/26 – 2027/28

Isaziso sinikezelwa ngokwemigaqo yeCandelo lama-26 nelama-34(a)(i)(ii) kunye neSahluko sesi-4 soMthetho weeNkqubo zikaMasipala kuRhulumente weNgingqi, wama-2000 (uMthetho onguNombolo 32 ka-2000) (MSA) kunye neCandelo lama-22 kuRhulumente weNginqi: uMthetho woLawulo lweMali kaMasipala, ka-2003 (uMthetho onguNombolo 56 ka-2003) (MFMA) ukuba uYilo lweSibini soHlolo lweSicwangciso soPhuhliso esiHlanganisiweyo seSizukulwana sesi-5 (IDP) sowama-2022 – 2027, isiKhokelo seNkcitho yeXesha eliPhakathi neNgeniso (MTREF) 2025 /26 - 2027/28 kunye nedrafti yeeRhafu zePropati, iiRhafu, imigaqo-nkqubo eMitsha kunye neHlaziyiweyo enxulumene noHlahlo-lwabiwo-mali, kunye neMithetho kaMasipala eHlaziyiweyo ka-2025/26, njengoko kucingelwa liCandelo le-17 leMFMA kuMasipala waseStellenbosch, ziyafumaneka ukuze zihlolwe, ukunikezelwa koluntu, kunye nezimvo.

Iqela lezigqibo zeBhunga kunye nawo onke amanye amaxwebhu afanelekileyo ayafumaneka kuwo onke amathala eencwadi nakwii-ofisi zeewadi ngeeyure eziqhelekileyo zokusebenza kwaye zikwaboniswa kwiwebhusayithi kaMasipala waseStellenbosch ethi: www.stellenbosch.gov.za.

Iikopi ezingamaphepha zala maxwebhu akhankanywe apha ngasentla ziya kufumaneka kwakhona kwezi ndawo zilandelayo:

- I-Ofisi kaMasipala, ePlein Street, eStellenbosch;
- I-Ofisi kaMasipala, eHugenote Way, eFranschhoek;
- I-Ofisi kaMasipala, eMain Road, ePniël;
- Ii-Ofisi zeeWadi;
- Ithala leencwadi, kwiSitalato iSonnebloem, e-Ida's Valley, eStellenbosch;
- Ithala leencwadi, eLong Street, eCloetesville, eStellenbosch;
- Ithala leencwadi, isitalato saseMasithandane, eKayamandi, eStellenbosch;
- Ithala leencwadi, iNdlela ePhambili, iPniël;
- Ithala leencwadi, iReservoir Street West, eFranschhoek; kwaye
- Ithala leencwadi, kwisitalato iLe Roux, eGroendal, eFranschhoek.

Izimvo mazibhalwe kwaye zithunyelwe kuMphathi kaMasipala, PO Box 17, Stellenbosch 7599, okanye zithunyelwe kule dilesi ye-imeyile ilandelayo: idp@stellenbosch.gov.za, ichaze ngokucacileyo "Amagqabantshintshi: uYilo lweSibini soHlolo lweSicwangciso soPhuhliso esiHlanganisiweyo seSizukulwana sesi-5 (IDP) sowama-2022 – 2027 okanye uYilo loHlahlo-lwabiwo-mali luka-2025/26 – 2027/28".

Abantu abanqwenela ukunika izimvo kuxwebhu oluyilwayo **loHlahlo-lwabiwo-mali** (kubandakanywa nemigaqo-nkqubo kunye neentlawulo), kodwa bengakwazi ukufunda okanye ukubhala baya kuncediswa ngeeyure zomsebenzi liGosa loLawulo: kwi-Ofisi yoHlahlo-lwabiwo-mali (uNksz Adele Wagenaar), kuMgangatho wokuQala, kwiSakhiwo sikaMasipala, eNeethlingshuis, Stellenbosch kule nombolo 021 808 8512, ukuze babhale phantsi izimvo zabo.

Abantu abanqwenela ukunika izimvo **kuyilo lweSithathu soPhononongo lwesiZukulwana sesi-5 IDP 2022 – 2027**, kodwa bengakwazi ukufunda okanye ukubhala baya kuncediswa ngamaxesha omsebenzi liGosa le-IDP (uNksz Catherine Muller), kuMgangatho weSibini, i-Ecclesia Building, 71 Plein Street, Stellenbosch kule nombolo 021 808 8060/8175, ukubhala izimvo zabo.

Amalungu oluntu angathabatha inxaxheba kwinkqubo yokuthatha inxaxheba kukawonke-wonke yoyilo lweSithathu sokuPhononongwa lwesiZukulwana sesi-5 IDP 2022 – 2027 kunye noYilo loHlahlo-lwabiwo-mali luka-2025/26 – 2027/28 ngokusebenzisa la maqonga alandelayo:

- Iwebhusayithi kaMasipala: www.stellenbosch.gov.za;
- WhatsApp: 067 427 1556;
- I-imeyile: idp@stellenbosch.gov.za; kunye
- Neefom zezimvo kwi-IDP kunye nohlahlo lwabiwo-mali nazo ziya kufumaneka kuwo onke amathala eencwadi nakwii-ofisi zeewadi ngamaxesha omsebenzi aqhelekileyo.

Ukuba unqwenela ukungenisa izimvo zakho ngomlomo ngeentsuku zokuvula i-IDP kunye noHlahlo-lwabiwo-mali, abahlali kunye namanye amaqela anomdla nachaphazelekayo bayakhuthazwa ukuba bazimase iintsuku ezivulelekileyo zokuthatha inxaxheba koluntu kwiwadi/ingingqi yabo, njengoko kucwangcisiwe ngezantsi.

Umhla osemthethweni wokukhululwa koluntu ngowe-**04 ku-Epreli 2025**, njengoko upapashiwe kwiwebhusayithi kamasipala. Ithuba lothatho-nxaxheba loluntu liqala **we-07 ku-Epreli 2025** kwaye umhla wokuvala wokungeniswa kwezimvo **we-29 epreli 2025 ngo-16:30.**

uG Mettler
uMphathi kaMasipala

Cllr JC Anthony

Nwabisa Jozana

From: John Cornelius Anthony <clr_jcanthony@yahoo.co.za>
Sent: Tuesday, 29 April 2025 15:51
To: idp; Michelle Aalbers; Matthys Everts
Subject: [EX] GIA 2025/2026 Appeals on GIA Applications
Attachments: SKM_450i25082515300.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Manager

Please received the neccessarry appeal documentation from the Blue Stars United RFC.

Thanking You

BLUE STARS UNITED RFC



KLAPMUTS
PO BOX 219, KLAPMUTS
Tel: 072 219 9164
Email: roxanne.anthony4@gmail.com

15th April 2025

The Manager: Community Development
Stellenbosch Municipality
21 Simonsweg Street
Stellenbosch
7599

Re: Appeal on Call for Proposals – **GIA Application 2025 / 2026**

Sir/Madam

The above-mentioned club herewith appeal agianst the departmental decition not to recommend our GIA Application as successful for the Grant payout.

Our response to your comments are as follows:

1. General Application required overall Budget.

	Is funding required for the ensuing year?	**YES**		**NO**	
	Is funding required for a specific project? (If YES attach details separately)	**YES**		**NO**	
	Is funding required for general support? (If YES, attach a copy of the Organization's Overall Budget)	**YES**	X	**NO**	
	Budgeted amount requested			R 40 000	
	Duration of project?			One year	

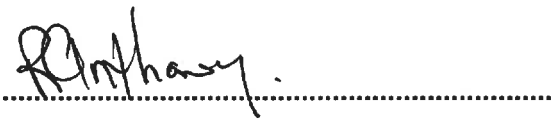
Attached you will find the overall budget

2. **Board members listed in Application does not align with approved board members in Constitution:**
   The General Council added the positions of Head Coach of the Teams as members of the Executive in order to streamline the decition making on the executive while the position of deputy secretary was combined with that of the match secretary. The Constitution Committee added the changes later on as changes to the constitution were only approved at

the next AGM of the Club. The correct person reflect on the application for as well as the amount(8) of members as per the constitution.

Hoping that our Appeal application will be concidered positively and our appeal upheld.

Thanking You in Advance



Me Roxanne Anthony (072 219 9164)

Email: roxanne.anthony4@gmail.com

Position: Secretary

15 April 2025

Nwabisa Jozana

From: John Cornelius Anthony <clr_jcanthony@yahoo.co.za>
Sent: Tuesday, 29 April 2025 15:47
To: idp; Michelle Aalbers
Subject: [EX] GIA 2025/2026 Appeals on Recommendation
Attachments: SKM_450i25082515310.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To Whom it May Concern

Please receives the attach letter of Appeal from the Klapmuts Sport Forum

Thanks

Klapmuts Sport Forum

KLAPMUTS

20th April 2025

The Manager: Community Development
Stellenbosch Municipality
P O Box 17
Simonsberg Road
Stellenbosch
7600

Dear Sir/Madam

For attention: Mrs Michelle Aalbers

Re: Appeal against Council decision of not recommended of GIA 2025/2026

The Klapmuts Sport Forum, Klapmuts appeals against the recommendation from the administration for not recommending our GIA 2025/2026 application.

The Klapmuts Sport Forum complaint is summary as follows:

- Did not indicate Specific vs General and the Proposal does not include a cost breakdown.

I	REQUEST FOR FUNDING:				
	Is funding required for the ensuing year?	**YES**		**NO**	
	Is funding required for a specific project? (If YES attach details separately)	**YES**		**NO**	
	Is funding required for general support? (If YES, attach a copy of the Organization's Overall Budget)	**YES**	X	**NO**	
	Budgeted amount requested			R 40 000	
	Duration of project?			One year	

Attach is the cost breakdown as required.

Hoping that our application will be carefully and diligently reconsidered.

Thanks



M. Everts

Cell: 073 776 1298

Klapmuts Sport Forum – Cost Breakdown for GIA 2025/2026

Klapmuts Sports Forum vision is to build on the principles of **BROTHERHOOD** & **COMMUNITY**. Our organizations instill these values in majority of its activities in pursuit of not only building successful teams, but to ensure that the community becomes united.

Our vision is then derived from our ethos and is as follows:
"Building a community through sports"

Our organizations are locally based and mainly recruit from the Klapmuts Community itself. This has become the primary objective of all our organizations and has contributed immensely towards realizing our vision.

1. PROJECTS FOR 2025/2026

The sports council aims to focus on 5 areas/operations for the years 2025 – 2026.

1.1. All Registered Clubs Capacity Building

We aim to send various officials of our clubs & organizations for capacity building programs to assist in growing skills and knowledge within our club structures. We aim to focus on the following capacity building programs:

- Clubs Administrative Development
- Accredited Training of Administrators
- Accredited Training of Coaches on all sporting codes
- Training Technical Officials on compliance issues
- Various Player Skills Development Programs

1.2. Council Administration

This consists of the day-to-day administrative expenses of the sports council as well as audit and other financial & administrative fees accrued to the sports council in conducting its administrative duties.

The Klapmuts Sports Forum wants to purchase various sports equipment that will be used by our sports clubs to successfully and most important safely practice their sporting codes. This equipment will include:

- Post Protectors
- Line Markers/Flags
- Trauma Boards & Medical Bags
- Netball posts
- Various training equipment for various codes (cones, tackle bags, water bottles, training balls, etc.)
- Match equipment (Balls, dart boards, backpacks, etc.)

1.3. Sports Apparel for Council and Clubs

As part of the objective to grow our organizations and growing their brands, it is in the sports council's view that expenditure for various apparel for our sports council and clubs will be a necessity in building a community through sports. These expenditures will include the following apparel:

- Match Apparel for teams (e.g. Jerseys, Shorts, socks, bibs, etc.)
- Officials & Coaches Apparel
- Executive Apparel
- Team Apparel (e.g. Jackets, Tracksuits, Warm-ups, Golfers)

PROPOSED BUDGET EXPENDITURE 2025/2026 OF GRANT-IN-AID FUNDING

CLUB CAPACITY BUILDING

Item Description	Unit Price	Quantity	Total
Medic Accredited Training Course	R 1,500.00	5	R 7,500.00
Sports Office Accredited training	R 1,500.00	5	R 7,500.00
TOTAL			**R 15,000.00**

CLUB ADMINISTRATION

Item Description	Unit Price	Quantity	Total
Audit, Bank & other admin fees	R 5,000.00	1	R 5,000.00
TOTAL			**R 5,000.00**

SPORTS EQUIPMENT

Item Description	Unit Price	Quantity	Total
Trauma Board Set	R 3,000.00	2	R 6,000.00
Medical Supplies sets	R 2,000.00	2	R 4,000.00
TOTAL			**R 10,000.00**

SPORTS APPAREL FOR CLUB

Item Description	Unit Price	Quantity	Total
Training Clothing for Coaches	R 250.00	8	R 5,000.00
TOTAL			**R 5,000.00**

SPORT FACILITIES MARKETING

Item Description	Unit Price	Quantity	Total
Signwriting and Marketing on the fields	R 350.00	5	R 5,000.00
TOTAL			**R 5,000.00**

BUDGET TOTAL	**R 40,000.00**

	JUL 2025	AUG 2025	SEP 2025	OCT 2025	NOV 2025	DEC 2025
INCOME:	**R 40,000.00**					
Grant-In-Aid Funding	R 40,000.00					
PROPOSED EXPENSES:	**R 7,500.00**	**R 7,500.00**	**R15,000.00**	**R 10,000.00**		
Financial Audit & Admin Costs (entrance tickets)			R 5,000.00			
Medic Accredited Training	R 7,500.00					
Office training		R 4,500.00				
Sports Apparel				R 5,000.00		
Training Clothing		R 3,000.00				
Trauma Board Sets			R 6,000.00			
Medical Supplies sets			R 4,000.00			
Signwriting & marketing cost				R 5,000.00		
TOTALS	**R 7,500.00**	**R 7,500.00**	**R15,000.00**	**R 10,000.00**		**R40,000,00**

Cllr Nateshia Mcombringg

Nwabisa Jozana

From: Nateshia Mcombring
Sent: Tuesday, 29 April 2025 13:28
To: idp
Cc: Rayyaan Rhode
Subject: IDP Input (Ward 6) - April 2025
Attachments: IDP Input (April 2025).docx

FYA

Vriendelike groete, Kind regards

Nateshia Mcombring
Councillor/Raadslid
Corporate Services

T: +27 21 808 8150 | C: +27 72 539 5257
Idas Valley Ward Office, Idas Valley
Stellenbosch, 7600
www.stellenbosch.gov.za

Safety and Security

- Installation of Close Circuit Camera on Old Helshoogte Park in Old Helshoogte Road
- Installation of an LPR Camera at the Main Road 5 (Traffic lights on the corner of Helshoogte Road and R44)
- New camara installation on the corner of Rustenburg Road and Sonnebloem Street
- Use of building at the Community Market as a Satellite Police Station
- Cleaning and fencing (Clearview of Betafence) of all Electricity Boxes in the ward. (Hotspots Electricity Box in front of Idas Valley Primary in Bloekom Avenue; Madrassa in Protea Street and on the corner of Weber Street and Old Helshoogte Road.
- More visibility and regular patrols of the Police and Law Enforcement officials in all roads, the Sport Ground, and farms in the area. If the budget allows using neighbourhood watches and give them a stipend.
- Regular pruning of tress hanging over electricity wires in the roads of Ward 6, as the need requires,
- Removal of the trees between the back of No 2 – 94 in Botmanskop Road and the back of Helshoogte Road
- Conduct a need and cost analysis for fencing off with clear fencing the area near the big tree next to the Water Reservoir in Dahlia Street.

Infrastructure

- Construct of pavements or sidewalks for Weber Street, Erasmussmith Street, Bakker Street, Botmanskop Road, Dahlia Street and Speler Street
- Tar the Public parking area next to Idas Valley Library and the Ward Office.
- Upgrading and resealing of roads and potholes as required in the ward.
- More regular basis cutting of the grass on the parks and on all pavements in Ward 6. As well as on Helshoogte Road and R44. Not only the 6 weeks cycle as currently implemented for the Main Roads
- Request traffic lights on the turn-off from Kromme Rhee Road in the direction of Koelenhoff and turn-off from Elsenburg (near Kanonkop)
- Warning sign board indicating pupils/people crossing the R44 near the second entrance of Cloetesville near Nietvoorbij in the direction of Klapmuts
- Warning sign board indication pupils/people crossing the R44 near Timerlea Farm (Blue Jay) in the direction of town.
- Warning sign boards indication pupils/people rossing the R44 on both sides near Remhoogte and Lavinir
- Pedestrian Traffic light on Helshoogte Road near Spar in the direction of Stellenbosch Primary and High School
- Replacement of current outdated sewerage and water pumps as needed in the ward
- Parking Embayment in front of Old Apostolic Church in Luckhoff Street to help ease the parking problem of dropping and picking up pupils of Idas Valley Primary School.
- Parking Embayment in front of the New Apostolic Church in Hahn Street
- Paint the Bus shelters in the ward which is covered by graffiti.
- Regular cleaning of the drains to prevent overflowing during rainy conditions.
- Regular maintenance and repairs of all streetlights in Ward 6.

LED Planning

- Request waterproof covers for the Community Market to allow residents to use the facility as a hall and through all weather conditions.
- Support and funding for Tourism/Running/Cycling/Walking
- Support and funding for Skills Development (Arts and Crafts), Reading and other Soft Skills Programs (First Aid, Learners), ect.

Recreation and Sport

- Replacement of the vibrance wall with a solid wall or clear view fencing on the Sport Grounds
- Conduct a feasibility study for the planning of a new rugby clubhouse.
- Conduct regular maintenance of the facilities of the sport field in Idas Valley
- Tar the entrances of Idas Valley Sportsground
- Upgrade of the lights on the Rugby Fields
- Upgrade seating in the stadium with recycling chairs or wooden panels.
- Upgrade of BMX Track and clear view fencing around it
- Purchase of BMX Bicycles
- Request First Aid equipment set and a stretcher per sport code.
- 2 x 65 cm Large Garden Chessboards Sets with nylon chess board bag and storage bag for the ward for skills development and recreational purposes.

Human Settlements

- Conduct a need and cost analysis for a Frail Care Centre in WCO23

Late submission

Irma Faul

VVALLEY COLLABORATIVE
VALLEY COLLABORATIVE
Collaborating for a Valley Worth Believing In

Nwabisa Jozana

From: Joswin Paulse
Sent: Wednesday, 07 May 2025 09:57
To: Nwabisa Jozana
Cc: irma@valleycollaborative.co.za; Schalk Van der Merwe
Subject: FW: [EX] Fwd: Comments to IDP and Budget Public Participation Ward 20: Lynedoch and Vlottenburg Valley Collaborative
Attachments: Valley Collaborative Summary pdf.pptx.pdf; IDP Ward 20 Comments Valley Collaborative.docx.pdf

Good day

Please find attached .

Regards
Joswin

From: Valley Collaborative <irma@valleycollaborative.co.za>
Sent: Tuesday, 06 May 2025 16:40
To: Joswin Paulse <Joswin.Paulse@stellenbosch.gov.za>
Subject: [EX] Fwd: Comments to IDP and Budget Public Participation Ward 20: Lynedoch and Vlottenburg Valley Collaborative

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Joswin,

I hope that you are well. Please see this forwarded message regarding comments that we made at the IDP public participation event for ward 20 on 14 April. Schalk van Der Merwe recommended that I send this information to you. Unfortunately I had the wrong email address so my initial email did not go through.

Please let me know if you have any questions and kindly confirm receipt of this email.

Best,

Irma

---------- Forwarded message ---------
From: **Valley Collaborative** <irma@valleycollaborative.co.za>
Date: Tue, Apr 29, 2025 at 4:21 PM
Subject: Comments to IDP and Budget Public Participation Ward 20: Lynedoch and Vlottenburg Valley Collaborative
To: <josvin.paulse@stellenbosch.gov.za>, <schalk.vandermerwe@stellenbosch.gov.za>, <lesley.vangensen@stellenbosch.gov.za>
Cc: Joy Cornelius <joylenec@spier.co.za>, <jassica.fortuin@stellenbosch.gov.za>, Joseph Joon <joseph.joon@stellenbosch.gov.za>, Xolile Kalipa <xolile.kalipa@stellenbosch.gov.za>, Heidi Newton-King <heidink@spier.co.za>, <danielle.cloete@westerncape.gov.za>

Good afternoon,

We are pleased to submit this contribution to the Ward 20 Integrated Development Plan (IDP) and budget process on behalf of the Valley Collaborative, a community-led initiative active in the Lynedoch Valley (Vlottenburg, Vlaeberg and Lynedoch communities). We represent a volunteer network of over 60 individuals from diverse backgrounds including community leaders, businesses, schools and NGOs. On 14 April, representatives of the Valley Collaborative, attended the Ward 20 IDP public participation event. This document captures and submits the key points and proposals shared during that engagement. We kindly request your assistance in ensuring this information reaches the relevant municipal departments.

This submission arises from a year-long process of community engagement through participatory focus groups and workshops, in collaboration with Ranyaka Community Transformation. Our aim is to contribute to sustainable, inclusive development by voicing the community's key priorities and intervention proposals. These focus on four central areas:

1. Economic Empowerment

- Support for the **Lynedoch Agripark and Stellenbosch Farmer Production Support Unit (Annandale road)** as hubs for job creation and business development.
- Creation of a **communal training and technology centre** for computer skills, CV development, entrepreneurship and online learning.

2. Youth Empowerment

- Development of a **Youth Hub and Sports Facility in Vlottenburg (Longlands)**: to provide activities such as arts, sports, vocational training, and mental health support in a safe and inspiring environment.

3. Food Security and Wellbeing

- Establishment of a **Food Hub in Vlottenburg (Longlands)**: a communal space for food kitchens, food gardens, mobile clinic support, and wellness initiatives.

4. Housing, Infrastructure and Safety

- Provision of **affordable, dignified, and safe housing** within well-planned rural village models.
- Improvement of **basic infrastructure** (e.g. speed bumps, signage, communal facilities in Vlottenburg).
- Implementation of **safety measures** such as surveillance cameras, neighbourhood watches, and closer partnerships with SAPS.

We have included the following documents:

1. A **focus group summary** of key issues, visions, and proposed interventions (includes content of this email)
2. A **Valley Collaborative background** document summarising our initiative's goals and work to date.

Kind regards,

Irma

--



IRMA FAUL

VALLEY COLLABORATIVE

E IRMA@VALLEYCOLLABORATIV

New email address: I have changed my email address from irma@sustainabilityinstitute.net to irma@valleycollaborative.co.za. The Valley Collaborative is an independent, community-led initiative supported by local organisations, including the Sustainability Institute, one of our valued partners. Previously, I used a Sustainability Institute email as they provided administrative support. Emails sent to my old address will still reach me, but all my replies will come from my new email. I still have access to all my contacts and past emails, so communication will continue as usual.

--



IRMA FAUL

VALLEY COLLABORATIVE

E IRMA@VALLEYCOLLABORATIV

New email address: I have changed my email address from irma@sustainabilityinstitute.net to irma@valleycollaborative.co.za. The Valley Collaborative is an independent, community-led initiative supported by local organisations, including the Sustainability Institute, one of our valued partners. Previously, I used a Sustainability Institute email as they provided administrative support. Emails sent to my old address will still reach me, but all my replies will come from my new email. I still have access to all my contacts and past emails, so communication will continue as usual.

VALLEY COLLABORATIVE
Collaborating for a Valley Worth Believing In

Letterhead and Summary of Priorities: Ward 20 IDP Budget

We are pleased to submit this contribution to the Ward 20 Integrated Development Plan (IDP) and budget process on behalf of the Valley Collaborative, a community-led initiative active in the Lynedoch Valley (Vlottenburg, Vlaeberg and Lynedoch communities). We represent a volunteer network of over 60 individuals from diverse backgrounds, including community leaders, businesses, schools and NGOs. On 14 April, representatives of the Valley Collaborative, attended the Ward 20 IDP public participation event. This document captures and submits the key points and proposals shared during that engagement. We kindly request your assistance in ensuring this information reaches the relevant municipal departments.

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1. Economic Empowerment

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- Creation of a **communal training and technology centre** for computer skills, CV development, entrepreneurship and online learning.

2. Youth Empowerment

- Development of a **Youth Hub and Sports Facility in Vlottenburg (Longlands)**: to provide activities such as arts, sports, vocational training, and mental health support in a safe and inspiring environment.

3. Food Security and Wellbeing

- Establishment of a **Food Hub in Vlottenburg (Longlands)**: a communal space for food kitchens, food gardens, mobile clinic support, and wellness initiatives.
-

4. Housing, Infrastructure and Safety

- Provision of **affordable, dignified, and safe housing** within well-planned rural village models.
- Improvement of **basic infrastructure** (e.g. speed bumps, signage, communal facilities in Vlottenburg).
- Implementation of **safety measures** such as surveillance cameras, neighbourhood watches, and closer partnerships with SAPS.

We have included the following documents:

1. A focus group summary of key issues, visions, and proposed interventions (this document)
2. A Valley Collaborative background document summarising our initiative's goals and work to date.

For any questions regarding our submission please contact:
Irma Faul: irma@valleycollaborative.co.za (Valley Collaborative Project Manager)

Detailed Summaries of Focus Groups

1. Economic Empowerment

- **Key issues identified:**
    - High levels of unemployment
    - High dependence on social support grants
    - Few opportunities for training and upskilling of the community
    - Lack of communal space for training and business
    - Poor access to technology
- **Vision for the future**
    - Support Lynedoch Agripark project and Stellenbosch Farmer Production Support Unit (FPSU)
        - Communal space for:
            - Production of fresh, quality products
            - Space to sell products produced in community
            - Access to training and skills development for unemployed
            - Technology centre to train members in basic computer skills, online short courses, CV compilation.

2. Youth Empowerment

- **Key issues identified**
    - Youth unemployment
    - Substance abuse
    - Lack of opportunities
    - School leaving
    - Involvement in crime and gang activity
    - Lack of education and training
    - Poor mental health
    - Food insecurity
    - Teenage pregnancy
    - Teenage led households
- **Vision for the future**
    - Youth hub and sports facility including the following activities:
        - Sports
        - Culture - Art and drama
        - Skills - Baking and cooking; Carpentry; Training in technology
        - Entrepreneur workshops
        - Create a space for talent discovery in the Valley
        - Extra lessons to assist struggling students
        - Space for selling services and goods produced by surrounding community
        - Keeping youth safe and busy with stimulating activities
        - Unlock employment opportunities at the youth hub

3. Food Security and Wellbeing

- **Key issues identified:**
    - Food insecurity
    - Substance abuse
    - Teenage pregnancy
    - Infectious diseases (TB/HIV/Syphilis/Other STD's)
    - Chronic disease control – Diabetes, Hypertension, Empysema
    - No communal space available for use when Mobile clinic comes in Vlottenburg
- **Vision for the future**
    - Food Hub: Communal space where multiple activities regarding food and health could be hosted:
        - Food kitchens can make and serve food.

        - Area for a food garden where ingredients for food kitchens could be grown to supplement donations.
        - Space to host health and wellness events: Eg. TB educational talks and screening, contraceptive drives.
        - Space to accommodate patients attending Mobile clinic

4. Housing, Infrastructure and Safety

- **Key issues identified**
    - Housing shortage
        - Lack of available land
        - High cost of housing
    - Service delivery to existing housing – Eg. Street names only recently put up
    - Very limited communal spaces available in the Lynedoch Valley- especially in Vlottenburg
    - Lack of safe spaces for children to play – They end up playing in the road (Especially Vlottenburg)
    - Safety concerns
        - High level of drug and alcohol use leads to violent individuals in community – Gun and knife violence
        - Domestic violence
        - No security cameras
        - Cable theft and petty crime
    - Infrastructure:
        - Speed bumps only available on the main road and not on inner roads in Vlottenburg
- **Vision for the future**
    - Rural villages
        - Areas to stay, work and live
        - Communal space to keep children safe and off the streets
        - Low cost housing/gap housing
        - Training of community members in building/plumbing/electricity
        - Security cameras in high crime areas
        - Building relationships with SAPS and Municipality to assist with safety and security
        - Development of existing Neighbourhood watch

The Valley Collaborative Project



Collaborating For A Valley Worth Believing In

VALLEY COLLABORATIVE



The Lynedoch Valley: Vlottenburg , Vlaeberg and Lynedoch Communities



About the Valley Collaborative

The Valley Collaborative is a community-driven initiative that tackles critical issues including safety, youth empowerment, food security, housing and infrastructure, substance abuse and wellbeing, and economic empowerment. Our goal is to enhance communication, coordination, and project clarity to effectively address challenges and create a positive impact. We work in the Lynedoch Valley which includes the Vlottenburg, Vlaeberg and Lynedoch communities

Our aim is to collaborate for a Valley that is:

These focus areas are aligned with the Ranyaka model, the approach that we are following: https://ranyaka.co.za/

1
Healthy, educated, active

2
Productive and employed

3
Safe, clean, attractive

4
Socially cohesive

How and why we started:

- The Valley Collaborative began during the COVID-19 pandemic with local leaders addressing food security in the Lynedoch Valley. This evolved into monthly Community Committee meetings, expanding the focus to other areas.
- In 2023, the Collaborative had 20 members, today, this network has grown to 53 volunteers and 90+ active participants*!

*Active participants include people that signed up for action groups, are part of our WhatsApp group, engage regularly in meetings/workshops or have shown interest in other ways.

The Valley Collaborative started with the following role players:

Education sector: Vlottenburg After-school program, Vlottenburg Primary, Klein Ma Getrain Creche, Stellenbosch Waldorf School, Lynedoch Community School, Lynedoch Children's House, Lynedoch Youth Programme

Arts and recreation: The Living Arts Foundation, Stellenbosch gymnastics

Food security: Living Soils Community Learning Farm, Helping Hands Sunday meals and 4 other community kitchens in Vlottenburg

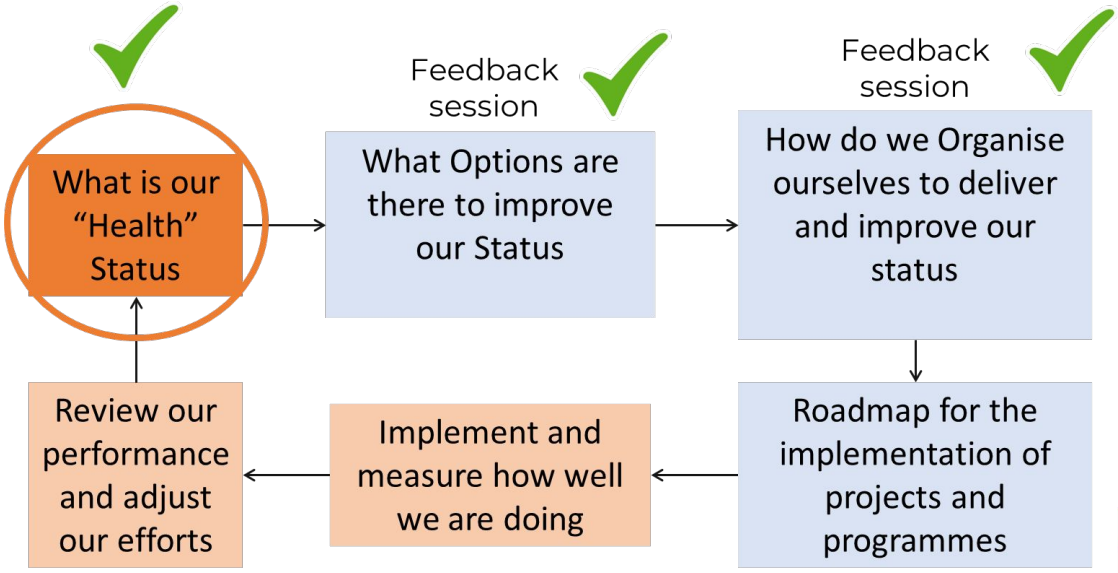
Residents (not entire HOA) from: Lynedoch EcoVillage, Longlands Subsidised Housing, Klein Digteby, Digteby Estate, Longlands Estate

Other: Spier Wine farm, The Sustainability Institute, Vlottenburg Vineyard Church, Longlands Beneficiary Committee, Vlottenburg Neighbourhood watch

Our approach:

- **Ranyaka** is a pioneering urban planning NP Company the co-designs, implements and sustains social and economic development.
- **SHARE** is a PTY (Ltd) company established by Ranyaka to design and sustain new economic and ownership models in towns and townships
- Towards the end of 2023, the Valley Collaborative started a partnership with Ranyaka Community Transformation to guide us on our journey

The Ranyaka model:



SHARE

Ranyaka Activating Communities

For more information see: https://ranyaka.co.za/

The focus for 2024:

1) Identify strengths, pain points and priority areas
2) Bring the valley stakeholders around a common agenda
3) Formation of action groups to collectively design and take action to build a stronger, healthier valley



In April 2024, we co-facilitated a workshop with Ranyaka where we gathered with local stakeholders and community leaders. We completed two tasks:

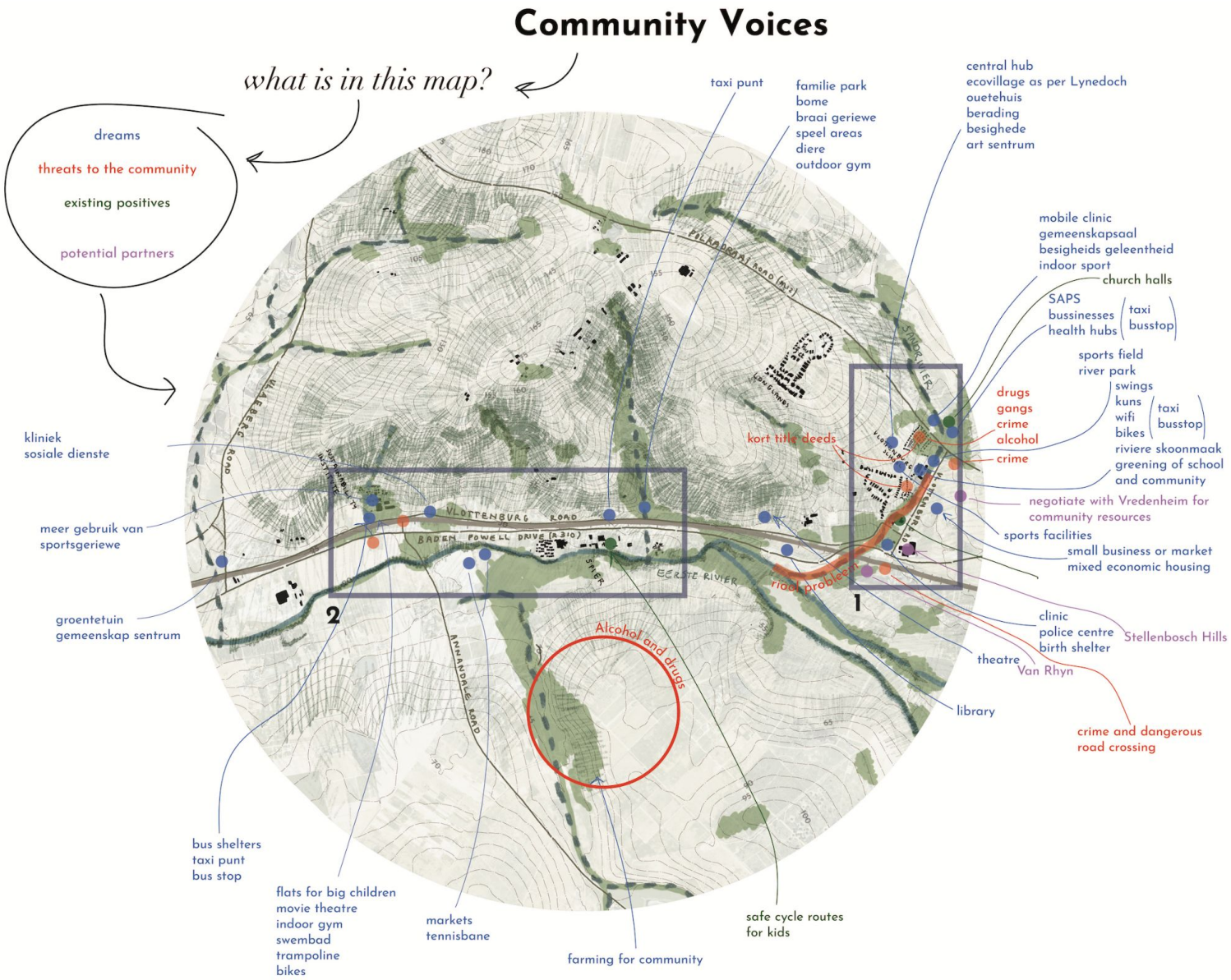
1) A DNA map with 93 different indicators to assess the social, economic, spatial and social cohesion dynamics of the communities
2) An aerial map where participants highlighted areas of concern and of opportunity



1) DNA map

See Appendix A: p9-10 for more results

2) Aerial map



How we work: Action Groups

What is an Action Group:
The goal of an action group is to work together to address specific issues in the communities that were highlighted as a priority. Each group plays an important role in designing and implementing a plan for action

What it means to be part of an action group:

- Participate in a small team focused on solving a specific community issue and contribute ideas to help shape decisions and actions.
- Attend monthly/quarterly meetings (frequency depends on dynamics of the group)
- Help plan and implement solutions or activities that address the identified issue.
- Collaborate with community members and stakeholders to achieve sustainable, long-term goals.
- Join a WhatsApp group for regular communication with the group (optional)

4 Groups



Youth Empowerment

Empower youth to reach their full potential



Food Security and Wellbeing

Collaborate with existing community kitchens to address food insecurity and health challenges.



Housing, Infrastructure and Safety

Tackle housing challenges, improve community facilities, ensure clean and safe environments



Economic Empowerment

Design interventions to improve mentorship access, support skills and enterprise development, boost job creation

Number of Stakeholders Mapped:

130+

Number of People Participating in Action Groups:

53

Total Number of Active Participants*:

90+

ACTION GROUP PARTICIPATION	
Group	**Number of members**
Youth Empowerment	19
Food security and wellbeing	16
Economic empowerment	7
Housing and infrastructure	16
Total # of Volunteers	53

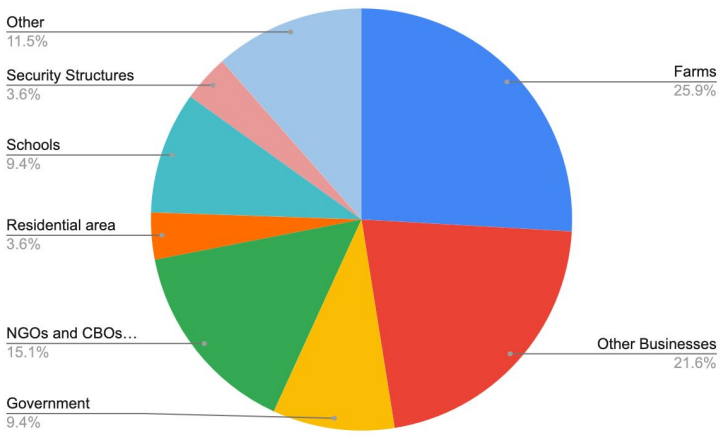
*Active participants include who people signed up for action groups, are part of our community WhatsApp group, engage regularly in meetings/workshops or have shown interest in other ways.

Stakeholder Groups by%

Stakeholders Mapped Since October 2023:

130+ institutions

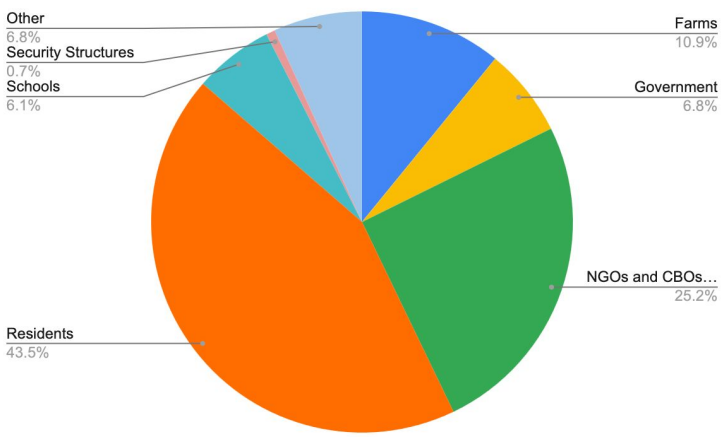
- Represents organisations, schools, government, businesses and more mapped through desktop research



Volunteers and active Valley Collaborative Network:

90+ people

- Represents people who have signed up for action groups, have attended meetings and workshops, show eagerness to be involved or volunteer in other ways



Timeline 2025

- **February:** Establish volunteer advisory team for planning.
- **5 March:** Business Engagement Event to involve farms and businesses.
- **12 April:** Community Event to develop shared and action group visions.
- **April–June:** Action groups meet to co-design projects and draft budgets.
- **June–July:** Action groups begin implementing pilot initiatives.
- **Mid-August:** Valley Collaborative gathering to share progress.
- **September–October:** Action groups execute projects.
- **August–October:** Coordinated fundraising efforts.
- **November-December:** Evaluate progress, document lessons, and refine strategies for 2026.

Ongoing Activities

- **Building Partnerships:** Engage community leaders, businesses, NGOs, and the municipality.
- **Continuously Activate People:** Train leaders, mentor volunteers, and strengthen self-organization.
- **Ongoing Project Management** Refine management structures and explore collaborative leadership.
- **Managing Funds:** Plan and track project and group finances.
- **Ongoing Measurement and Research:** Measure project outcomes; part of a Master's study (2025–2026).



Group photo: Community mapping workshop, April 2024

Appendix A: Community Mapping Results

DNA map results: Pain points and strengths in Vlottenburg and Lynedoch- Rating out of 5

Vlottenburg

Resilient Community	
Level of violence prevention	1,33
Level of Substance abuse	1,33
Quality of recreation activities	1,75
Level of collaboration with the municipality	1,89
Quality of health care	2,27
Quality of programmes to support vulnerable people	2,44
Quality of youth programmes	2,58
Availability of quality food	3,17
Quality of education	3,19
Quality of family planning and support programmes	3,33

1. Healthy, educated, active

Productive Local Economy	
Availability of business / office premises	1,33
Ability to save money	1,56
Quality of enterprise development	1,75
Access to mentorship	2,00
Job availability	2,00
Income levels	2,33
Access to training	2,67
Access to business opportunities	2,67
Support from local businesses	3,00
Access to technology	3,33

2. Productive and employed

Quality Place	
Quality of community facilities	1,21
Quality of shelter	1,50
Is the place attractive and clean ?	1,75
Crime prevention	1,78
Quality of sewer infrastructure	2,00
Is the streets safe at night ?	2,33
Availability of electricity	2,50
Access to title deeds/ownership	2,67
Quality of public transport	3,00
Availability of water	4,50

3. Safe, clean, attractive

Social Cohesion	
Support of crime prevention initiatives	2,00
Social media networking	2,33
Level of attendance of community activities	3,00
Quality of inter-culture relationships	3,00
Level of active volunteering	3,33
Quality of family relationships	3,67
Level of support for school activities	4,00
Can you depend on your neighbour for help ?	4,00
Do you have hope for the future?	4,33
Level of religious activity/events	4,33

4. Socially cohesive

Lynedoch

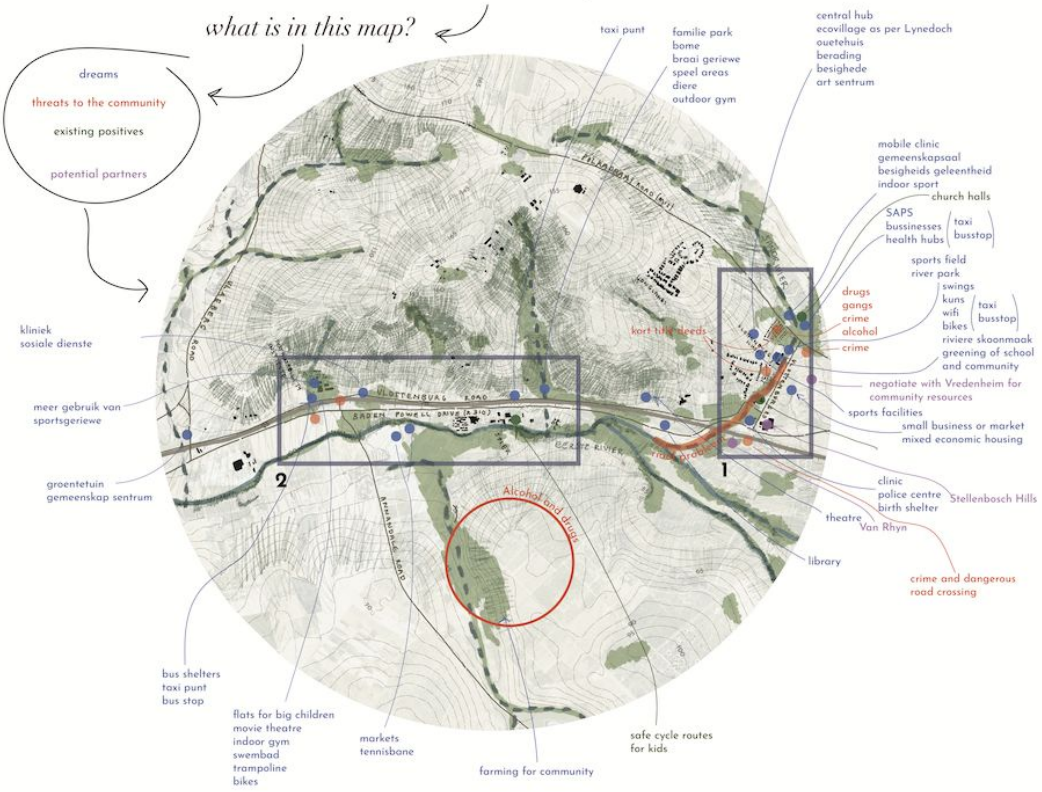
Resilient Community	
Level of violence prevention	1,33
Level of Substance abuse	1,33
Level of collaboration with the municipality	2,00
Quality of recreation activities	3,00
Quality of family planning and support programmes	3,20
Quality of health care	2,53
Quality of programmes to support vulnerable people	3,28
Quality of youth programmes	4,50
Quality of education	4,57
Availability of quality food	4,83

Productive Local Economy	
Job availability	2,00
Ability to save money	2,33
Availability of business / office premises	2,67
Quality of enterprise development	2,75
Income levels	3,00
Access to training	3,00
Access to mentorship	3,67
Support from local businesses	3,67
Access to business opportunities	3,71
Access to technology	4,33

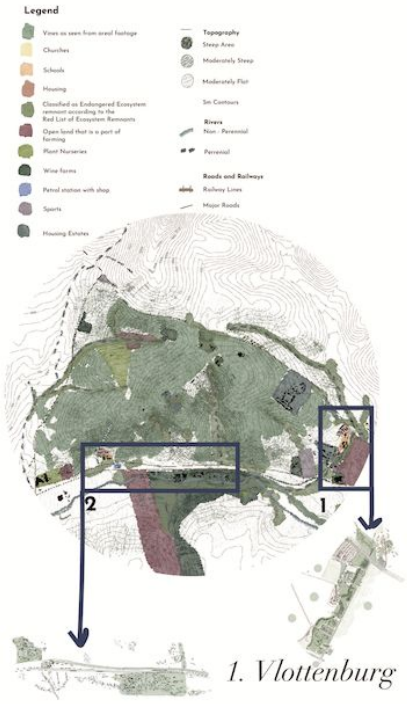
Quality Place	
Quality of shelter	1,67
Is the streets safe at night ?	1,78
Crime prevention	1,78
Quality of community facilities	2,21
Quality of public transport	2,83
Access to title deeds/ownership	3,00
Is the place attractive and clean ?	3,08
Quality of sewer infrastructure	3,33
Availability of electricity	3,50
Availability of water	4,83

Social Cohesion	
Support of crime prevention initiatives	2,33
Quality of inter-culture relationships	3,00
Level of religious activity/events	3,33
Level of active volunteering	3,67
Can you depend on your neighbour for help ?	3,67
Social media networking	3,67
Quality of family relationships	4,00
Level of attendance of community activities	4,33
Level of support for school activities	4,67
Do you have hope for the future?	5,00

Community Voices



Activity Mapping

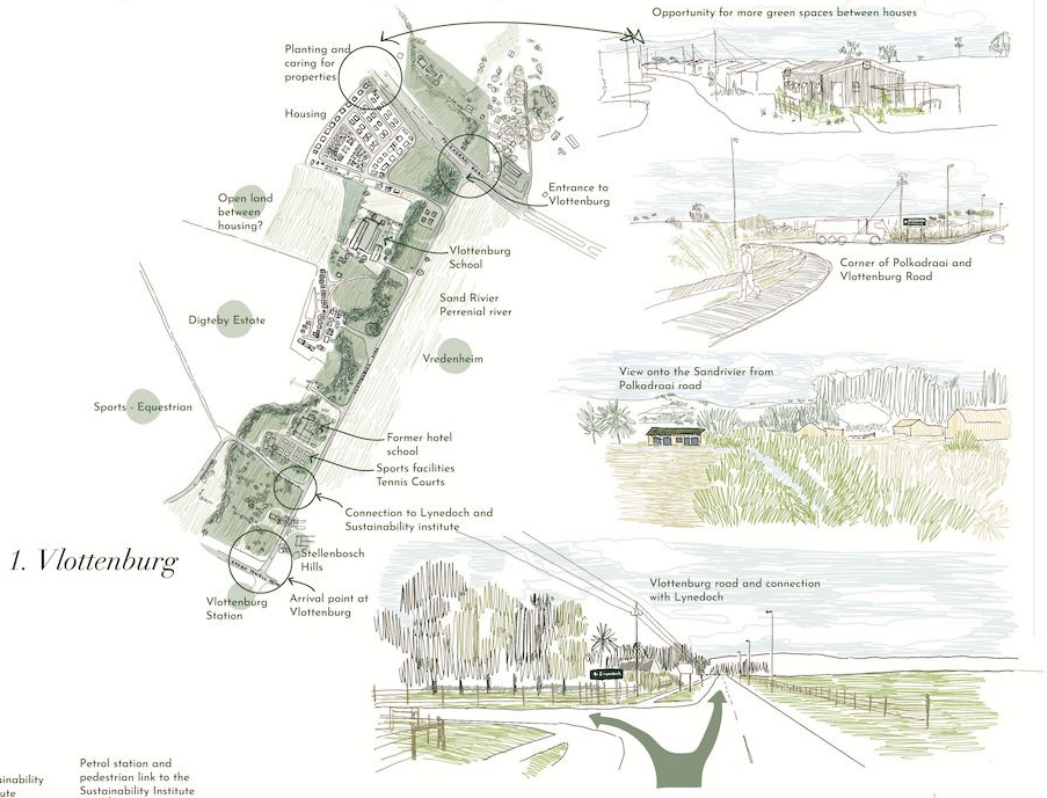


1. Vlottenburg

2. Lynedoch

can we use what we have as a starting point to dream?

Zooming in on Vlottenburg and Lynedoch



1. Vlottenburg

Arrival Points

Development Principles

Environmental Sustainability

Focus on preserving and restoring natural ecosystems, biodiversity, and water resources. Implement renewable energy sources and sustainable agricultural practices.

Economic Sustainability

Develop local economies that are resilient and diverse. Promote activities that have minimal environmental impact and encourage circular economy practices.

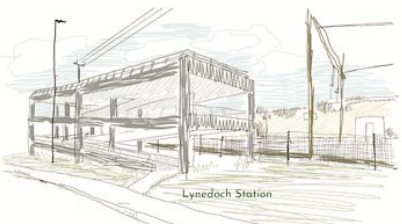
Social Sustainability

Focus on full participatory planning, social equity, access to essential services, and community well-being.



2. Lynedoch





Community and Stakeholder input received via WhatsApp, Have Your Say forms, municipal website, and social media

IDP and Budget Comments and Input - draft 3rd review of the 5th Generation IDP - April 2025

	Community and Stakeholder Comments / Input					Municipal Directorate and Western Cape Government Information					
No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
1	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Recreation and Sport	Installation of a higher fence/boundary wall at the sports ground to ensure that spectators does not climb over it or watch the matches from outside in Franschhoek area		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
2	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Recreation and Sport	Allow four teams, including a junior team and surrounding schools to make use of one rugby field to practice and play rugby matches		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
3	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Recreation and Sport	Provision of clarity why the land at Mooiwater was identified for a soccer field used for housing.		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
4	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Recreation and Sport	Request for the Municipality to engage or facilitate an agreement with the high school or the Department of Education to upgrade and maintain the space next to the high school, which is currently used as a soccerfield		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
5	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Recreation and Sport	Re-implementation of the Mayoral Cup		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
6	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Recreation and Sport	Request for the municipality to engage or facilitate an agreement with the high school or the Department of Education to upgrade and maintain the space next to the high school, which is currently used as a soccerfield	Mr Adams explained that there are too many soccer clubs and not all these clubs are affiliated to Franschhoek Sport Council. This is the reason for the overuse of Groendal sport grounds.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
7	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Parks and Open Spaces	Removal of the 2 trees on the Mooiwater park on the right side, which pose as a danger		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
8	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Installation of no parking signages for oncoming traffic in Franschhoek for the tourists as this is allowed in other countries		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
9	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Safety and Security	Increased enforcement of by-laws for people scratching in the dust bins in the Franschhoek CBD area	Crime related complaints to be lodged with SAPS and reported to the Control Room of the Municipality.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
10	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Installation of a pedestrian crossing sign in Franschhoek		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
11	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Traffic Enforcement	Issuing of fines for cars parking on private property at La Cotte on the main road in Franschhoek		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
12	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Safety and Security	Attend to Law Enforcement complaint with reference no. LESLEA25040731	Mrs Felix to Follow-up with Law Enforcement Chief regarding the complain that was not attend by Law enforcement.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
13	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Community Development	Provision of information about the GiA for a junior rugby club in Franschhoek						
14	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Housing Development	Provision of the housing project opportunities in Franschhoek		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
15	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Informal Settlements	Provision of assistance with the accommodation, Ladauphine farm where they stayed has been sold	Clients were advised that they must speak to the owner for information regarding where they stand. Unfortunately, the municipality cannot intervene because the farm is private property. They can also approach lawyers to assist in the matter	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
16	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Informal Settlements	Provision of assistance with the accommodation, the farmer informed them to leave the farmhouse by the end of April 2025	Clients were advised that they must speak to the owner for information regarding where they stand. Unfortunately, the municipality cannot intervene because the farm is private property. They can also approach lawyers to assist in the matter	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
17	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Installation of safety measures to assist children and residents to cross the bridges in Groendal when the rivers are full		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
18	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Restriction of trucks from using R45		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
19	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Recommendation of trucks to use alternative roads such Sir Louwry's Pass and Huguenot tunnel		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

IDP and Budget Comments and Input - draft 3rd review of the 5th Generation IDP - April 2025

	Community and Stakeholder Comments / Input					Municipal Directorate and Western Cape Government Information					
No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
20	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Volume of trucks coming through town is restricting movement of pedestrians, influencing businesses, affecting restaurants operations		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
21	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Restriction on truck after road upgrade		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
22	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Waste Management	Removal of waste in the Dalubuhle School vicinity		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
23	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Waste Management	Regular cleaning of the skip in the Dalubuhle School vicinity		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
24	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Housing Development	Provision of information on the transfer of fair Domme Estate plots		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
25	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Property Management	Provision of feedback on land that was identified by Property Management for churches in Mooiwater	The zoning of this erven is not suitable for the proposed proposal. The matter was referred back to the Council. Currently referred to as the MSA Section 80 committee, after which it will serve again at Mayco and Council. Feedback on page 51 of Ward 1 and 2 Presentation.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
26	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Property Management	Provision of the rules and procedures of the court regarding the case of Erf 66, 45 Dirkie Uys Street. It has been used illegally for short-term lease (rental). The owners have made an application for consent use. Because of the extreme anti-social behaviour, the Municipality has stopped the used for the property while the application is considered. The owners live oversees, therefore the Municipal Court has postponed the case until the owners are back in the country. The neighbour is suffering during this time due to the activities carried out at the property.	The resident must contact the Prosecutor at the Municipal Court to find out the rules/ procedures of the Municipal Court.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
27	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Electrical Services	Repairing of lamppost in front of 24 Van Wijk str not standing 100% upright	The enquiry will be attended to as soon as a Crane truck is available, not later than 30 April 2025	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
28	IDP Open Day	Ward 1	Cllr. Reginald Pheiffer	Water Services	Repairing the frequently overflowing sewer pump station at Bosbou		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
29	Email	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Installation of a speed limit sign of 50 km/h or less at the entrance of Franschhoek town by the sign of Franschhoek		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
30	Email	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Installation of a pedestrian crossing between Petit Provance and Wiesenhof Lifestyle Centre in Franschhoek		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
31	Email	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Installation of a pedestrian crossing between La Farme Chantelle and Old Road Wine in Franschhoek		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
32	Email	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Installation of a pedestrian crossing between the two estates across the main road in Franschhoek		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
33	Email	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Installation of a speed limit entering Franschhoek installing a speed limit entering Franschhoek passed the "Franschhoek stone sign"		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
34	Email	Ward 1	Cllr. Reginald Pheiffer	Environmental Management	Paving of the entrance road to Mont Rochelle Nature Reserve from R45 to helipad. Around 50m in total.		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
35	Email	Ward 1	Cllr. Reginald Pheiffer	Water Services	Overflow of the Patrysfontein Reservoir is starting to come apart. Two sections have already broken off. If the weeds are cleared from it and it is properly repaired it will be good for another few decades.		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	

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	Community and Stakeholder Comments / Input					Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community / Stakeholder Comments / Input	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
36	Email	Ward 1	Cllr. Reginald Pheiffer	Water Services	Most of the water furrow along Heide St was cleared of accumulated soil last year. However the last bit at the top of Van Riebeeck St was not done and is halfway clogged by soil. Also, several years ago, a leak was repaired under the furrow and the stone lining was never put back in place; ever since a pile of stones, now very overgrown with grass, has been lying there		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
37	Email	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Maintenance of the paving and rainwater drainage around the Franschhoek Town Hall		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
38	Email	Ward 1	Cllr. Reginald Pheiffer	Environmental Management	Planting of trees in the new parking area behind the Franschhoek Town Hall		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
39	Email	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Replacement of the kerbs along most of Hugunote Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
40	Email	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	The urban edge at the entrance to Groendal should be moved from the railway line to align with the R45 to preserve the rural entrance to the village		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
41	Email	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Upgrading of the Le Roux St/R45 intersection		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
42	Email	Ward 1	Cllr. Reginald Pheiffer	Environmental Management	A controlled burn needs to be done on the slope of Middagkrans in the Mount Rochelle Nature Reserve		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
43	Email	Ward 1	Cllr. Reginald Pheiffer	Electrical Services	Installation of lighting along the path on the NE side of the Patrysfontein Reservoir		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
44	Email	Ward 1	Cllr. Reginald Pheiffer	Environmental Management	Construction of paving from the R45 to the entrance gate of the Mont Rochelle Nature Reserve		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
45	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Ward Priority 2: Repair damaged infrastructure caused by the 2023 Floods in Ward 1 Comment: This is obviously important as the infrastructure relates to road networks, effective water supply, effective sewerage control and others. By not attending to the repair of infrastructure, one could introduce health and safety hazards		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
46	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Ward Priority 2: Repainting of road markings in Ward 1 Comment: It is a small but important win by having clear road markings. It will contribute to road safety		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
47	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Ward Priority 2: Develop traffic calming measures at Uitkyk Street and Main Road intersection, Franschhoek (e.g. Raised Intersection or 4-way stop) Comment: Ensure the safety of pedestrians and motorists in the Village: Temper vehicle speeding by introducing raised pedestrian crossings at all road intersections (not just at Uitkyk Street and Main Road); and introducing numerous speed bumps throughout the village. Lower the speed in the Village to 30km/h.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
48	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Ward Priority 2: Repair paving / sidewalks in Franschhoek Town Comment: Franschhoek is known nationally and internationally for its culture, cuisine and heritage status. Numerous tourists and locals flock to the Village to experience these offerings. It is thus important to ensure that the tourists and residents can walk around safely		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
49	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Ward Priority 2: Construction of the Franschhoek Taxi Rank across the Franschhoek Wine Tram Terminal (PRASA Property) in consultation with the local taxi association Comment: Hopefully, this will assist in ensuring that the informal transport is located in a central area		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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50	Online Form	Ward 1	Cllr. Reginald Pheiffer	Waste Management	Ward Priority 2: Provide space for the collection and processing of recyclable waste at the Fabriek Street Waste Drop-off site Comment: By providing a facility to drop off recyclable waste, it will aid in keeping the Streets of the Village clean. BUT MORE: Provide a facility where organic waste material is collected by the municipality		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
51	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Ward Priority 2: Street names to be installed in the new housing section in Mooiwater: Sunflower Street, Jacaranda Street, Orchid Street, Lavender Street, Aloe Street, Fennel Street, Bellflower Street, Cypress Street, Barberry Street, Fern Street and Everlasting Street Comment: This would have a positive impact as the residences would have a firm point of reference.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
52	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Ward Priority 2: Establishment of a parking area at the back of Franschhoek Town Hall / Franschhoek Municipal Offices for use of the public. Comment: This would require a full EIA as it could push even more traffic to the surrounding areas such as Dirkie Uys Street. The latter area is already overrun by speeding traffic and it will create a further hazard by pushing more traffic into this historic area.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
53	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Ward Priority 2: Upgrade and/or establish sidewalks in Reservoir Street specific, and frequently utilised residential routes in Franschhoek Town Comment: Ensure safety of pedestrians, not only in the mentioned Street but also in others, specifically the historical section of Dirkie Uys Street. Numerous vehicles are showing zero regard to the fact that they are driving in a Village and more so, a beautiful historical area of the Village. The speeding vehicles has created a hazardous situation for pedestrians and other users of the Street. Sidewalks will provide a place where pedestrians can walk safely. Lower the speed in the Village to 30km/h.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
54	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Ward Priority 2: Construction and upgrading of sidewalks in Mooiwater, Groendal (Accessible for persons with disabilities) Comment: Ensure the safety of pedestrians, not only in the mentioned Street but in all areas where pedestrians are currently having to walk in the Street. Numerous vehicles are showing zero regard for the fact that pedestrians actually have the right of way. The speeding vehicles have created a hazardous situation for pedestrians and other users of the Street. Sidewalks will provide a place where pedestrians can walk safely. Lower the speed in the Village to 30km/h		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
55	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Ward Priority 2: Removal of the parking bays on the west side of Hugenote Street between Berg and De La Rey Street and widening the sidewalks Comment: This is a beautiful first step to creating an additional safe zone for pedestrians in the main Village area. However, it must be considered that the above suggestion may push additional traffic to Streets adjacent to Hugenote Street. It is thus vital to ensure that comprehensive traffic calming facilities are put into place in the adjacent Streets first, before proceeding with this suggested change.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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56	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Ward Priority 2: Closure of the southeast side of Church Street and conversion of the existing road into a public amenity area. Comment: This is a fabulous first step towards creating a non-motorised area in the centre of the Village. However, it must be considered that the above suggestion may push additional traffic to Streets adjacent to Hugenote Street. It is thus vital to ensure that comprehensive traffic calming facilities are put into place in the adjacent Streets first, before proceeding with this suggested change.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
57	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Ward Priority 2: Construct traffic calming measures and resurfacing of Reservoir Street Comment: Ensure safety of pedestrians and motorists in the Village: Temper vehicle speeding by introducing raised pedestrian crossings at all road intersections; and introducing numerous speed bumps throughout the village. Lower the speed in the Village to 30km/h.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
58	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Ward Priority 2: Construction of a raised pedestrian crossing on Akademie Street across the Hospice Comment: Ensure the safety of pedestrians and motorists in the Village: To temper vehicle speeding by introducing raised pedestrian crossings at all road intersections and introducing numerous speed bumps throughout the village. Lower the speed in the Village to 30km/h. Further, the section of road between the church and Louis Botha Street is a historical part of the Village. It is currently used by people who are showing zero regard to the fact that they are driving in a Village and, more so, a beautiful historical area of the Village. The speeding vehicles have created a hazardous situation for pedestrians and others.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
59	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Ward Priority 2: Fourway stop at the intersection of Oaklodge- and Akademie Street Comment: Ensure the safety of pedestrians and motorists in the Village: To temper vehicle speeding by introducing raised pedestrian crossings at all road intersections and introducing numerous speed bumps throughout the village. Lower the speed in the Village to 30km/h. Further, the section of road between the church and Louis Botha Street is a historical part of the Village. It is currently used by people who are showing zero regard to the fact that they are driving in a Village and, more so, a beautiful historical area of the Village. The speeding vehicles have created a hazardous situation for pedestrians and others.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
60	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Ward Priority 2: Erection of more pedestrian signage on Akademie Street at Franschhoek High School Comment: Ensure the safety of pedestrians and motorists in the Village: Temper vehicle speeding by erecting pedestrian signage as proposed. However, Dirkie Uys Street is also well used by pedestrians, and additional signage is further required in this area. Lower the speed in the Village to 30km/h.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
61	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Ward Priority 2: Installation of pipes under the intersection to flatten the dip at the intersection of Dirkie Uys and La Rochelle Street towards the school in Akedemie Street in Franschhoek Comment: Various comments have already been made regarding tempering speeding vehicles. This dip is assisting with slowing down vehicles		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
62	Online Form	Ward 1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Ward Priority 2: Traffic calming measures are needed at the busy intersection leading from Franschhoek Village to R45, e.g. Uitkyk, DeVilliers, Louis Botha and Reservoir Streets Comment: Ensure the safety of pedestrians and motorists in the Village, not only as proposed above but generally throughout the Village. Further, the section of road between the church and Louis Botha Street is a historical part of the Village. It is currently used by people who are showing zero regard to the fact that they are driving in a Village and, more so, a beautiful historical area of the Village. The speeding vehicles have created a hazardous situation for pedestrians and others. Please introduce traffic calming measures in Dirkie Uys Street as well		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
63	Online Form	Ward 1	Cllr. Reginald Pheiffer	Property Management	Ward Priority 3: Formalised braai spots at the circus grounds on the Triangle section of Robertsvlei- and Excelsior Road Comment: This area provides a lovely informal spot for people to gather. Having formalised braai spots will expand this facility. However, it needs to be properly managed, i.e. wastage collection and noise tempering		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
64	Online Form	Ward 1	Cllr. Reginald Pheiffer	Property Management	Ward Priority 3: Provision of staff to manage the Circus Grounds facilities (ablution, park and other) Mon-Sun and Public Holidays Comment: This area provides a lovely informal spot for people to gather. Having formalised braai spots will expand this facility. However, it needs to be properly managed, i.e. wastage collection and noise tempering.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
65	Online Form	Ward 1	Cllr. Reginald Pheiffer	Parks and Open Spaces	Ward Priority 3: Construction of Natural Focused Parks alongside the Stiebeuel River in Mooiwater Comment: Franschhoek is known nationally and internationally for its culture, cuisine and heritage status. Numerous tourists and locals flock to the Village to experience these offerings. It is thus important to ensure that the tourists and residents are catered to while promoting the offerings of Franschhoek.		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
66	Online Form	Ward 1	Cllr. Reginald Pheiffer	Environmental Management	Ward Priority 3: Clean-up operation of the Stiebeuel River and implementation of the river stewardship programme Comment: This once pristine and beautiful river can hopefully be brought back to its original status.		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
67	Online Form	Ward 1	Cllr. Reginald Pheiffer	Waste Management	Ward Priority 3: Replacement of the two dog poo bins that were removed in Franschhoek at the corners of Patrysfontein Reservoir and Lambrecht's and Nerina Street Comment: This is currently a health hazard.		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
68	Online Form	Ward 1	Cllr. Reginald Pheiffer	Safety and Security	Ward Priority 3: Increase visibility of law enforcement to address crime and kidnapping in Franschhoek, residents are scared to go hiking Comment: Franschhoek is known nationally and internationally for its beautiful surroundings. Numerous tourists and locals flock to the Village to experience these offerings. It is thus important to ensure that the tourists and residents can walk around safely.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
69	Online Form	Ward 1	Cllr. Reginald Pheiffer	Property Management	Ward Priority 4: Development of an Amphitheatre and Wine Museum on the Franschhoek Circus Ground Comment: This is a lovely area to be used to the benefit of both visitors and local alike. Franschhoek is known nationally and internationally for its culture, cuisine and heritage status. Numerous tourists and locals flock to the Village to experience these offerings. It is thus important to ensure that the tourists and residents are catered to while promoting the offerings of Franschhoek.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
70	Online Form	Ward 1	Cllr. Reginald Pheiffer	Local Economic Development and Tourism	Ward Priority 4: Establish a well-positioned Tourism Office in Franschhoek CBD Comment: Franschhoek is known nationally and internationally for its culture, cuisine and heritage status. Numerous tourists and locals flock to the Village to experience these offerings. It is thus important to ensure that the tourists and residents are properly informed of available offerings.		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	

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71	Online Form	Ward 1	Cllr. Reginald Pheiffer	Land Use Management and Building	Ward Priority 5: Implementation of a policy and effective mechanisms to limit and control formula restaurants in historic areas of Franschhoek Comment: Franschhoek is known nationally and internationally for offering fine dining experiences. This is what makes the Franschhoek experience unique to visitors and locals. Keep this uniqueness.		Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
72	Online Form	Ward 1	Cllr. Reginald Pheiffer	Land Use Management and Building	Ward Priority 5: Establish a policy to control and limit the use of private houses and flats for short-term rental in Franschhoek (AirBnB) Comment: Franschhoek is an extremely popular tourist destination. However, it is unfortunately at the point of being overrun by over-tourism. It is thus important to ensure that this is not a town filled with tourists only, but that there are sufficient residents to actually run and manage the place. Thus a good idea to limit the use of private houses and flats for short-term rental.		Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
73	Online Form	Ward 1	Cllr. Lwando Nkamisa	Roads, Transport and Stormwater	Quality of Life, Equity, and Safety: Core IDP Themes This request is deeply aligned with the core values of the Stellenbosch Municipality, relevantly interpreted as follows: Mobility Justice: Safe access for all users—young, elderly, disabled—is a basic right, as present for several years in documents and policy papers, at local, provincial and national level. Quality of Life: Better Streets mean healthier, more connected communities. Sustainable Growth: Active transport reduces congestion, improves air quality, and supports local economies.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
74	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Remove the soccer from the Groendal sports ground to a different facility and keep Groendal sport ground for rugby only	Mr Adams explained that there are too many soccer clubs, and not all these clubs are affiliated to Franschhoek Sport Council.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
75	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Upgrade the cloakrooms and toilets at Groendal sports ground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
76	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Repairing and maintenance of sewerage system at Groendal sports ground it needs serious attention due to the high volume of people making use of the field		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
77	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Upgrading of the rugby fields and facilities in Franschhoek to better facilities for the Franschhoek Rugby club plays in Super League B		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
78	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	The sport field in Groendal is overused		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
79	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Stopping children from making use of the Groendal sports field after school is a huge problem		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
80	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Construction of a parking space on the south side of the Groendal rugby field		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
81	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Installation of a drainage system on the Groendal rugby field in winter, with the heavy rains, water stagnates on the fields		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
82	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	A borehole was installed at Groendal sportsground, but there is no pump and it is not in working condition.		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
83	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Building of a proper stadium/seating at the north end of Groendal Sportsground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
84	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Facilities	Provision of clarity on why the community must pay for the use of the hall in La Motte Bosbou, as it was built for the workers within the community		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
85	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Facilities	Provision of details of when the community was consulted to grant the municipality permission to take over control of the hall in La Motte Bosbou, as it was built for the workers within the community		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	

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86	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Provision of clarity on why the municipal data lists another person as the rightful owner of the housing structure	A survey is needed to determine the rightful owner of the structure.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
87	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Enquire about housing waiting list		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
88	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Provision of housing development opportunities in La Motte	The client was informed about the housing pipeline for La Motte	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
89	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Provision of clarity on why people were removed from the waiting list	The client was informed about the criteria for housing project and housing allocation	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
90	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Request houses developed in La Motte should not be allocated to people from Langrug	The client was informed about the criteria for housing project and housing allocation	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
91	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Provision of update information on the "White City" housing development		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
92	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Provision of housing development project in Langrug		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
93	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Repairing of the electricity meter box at shack number K4 in Langrug		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
94	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Enquiry about housing waiting list	The client is on the waiting list since 2019/07/03.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
95	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Provision of assistance to change the meter box to his name at G39 Langrug		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
96	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Provision of housing development opportunities in Langrug		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
97	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Provision of the housing development projects in Franschhoek		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
98	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Installation of electricity at Section D, J, M and T in Langrug		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
99	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Area Cleaning	Installation of a rubbish bin at 34 Le Roux Street in Groendal for the EPWP workers to throw their waste		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
100	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Repairing of the streetlights in Langrug		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
101	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Area Cleaning	Cleaning of streets in Langrug		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
102	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Water Services	Installation of water pipes for the water leaking from the ablution facilities next to 22 Ferne Street in Langrug		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
103	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Provision of clarity regarding the prolonged wait for an RDP house		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
104	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Housing Administration	Provision of clarity why residents names are removed on the housing waiting list		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
105	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Fire and Disaster	Provision of assistance with the plastic roof to prevent or minimize leaks on the informal structure	The client was referred to Disaster Management to inquire whether they can assist in this matter. Otherwise, the Department of Informal Settlements is unable to provide assistance	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	

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	Community and Stakeholder Comments / Input					Municipal Directorate and Western Cape Government Information					
No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
106	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Fire and Disaster	Provision of assistance with the roof tat was damaged by strong winds earlier this year	The ISD advised the lady to report incidents to the nearest Ward Administrative Office if she is unable to do so directly with the relevant department. Incidents reported to the Disaster Department will be assessed to determine if they qualify as a disaster or an incident. If necessary, the relevant departments, such as Informal Settlements, will be activated to conduct verification and prepare a report.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
107	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Provision of information on the available industrial land in Franschhoek, Mooiwater between White City and Griendal Wine Farm		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
108	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Provision of information about plans for land for Mixed used development Erf 412 in Groendal. The resident propose the land to be used for the benefit of the Local Community i.e. mixed used		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
109	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Provision of information on how Municipal land is disposed. When are the public participation process? If there is land in Franschhoek, should it not be for the benefit of the local community?		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
110	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Maintenance of the municipal buildings in Franschhoek, including the staff's corporate wear	The Municipality made provision for the Maintenance of the Franschhoek Admin Building and the Townhall on the next financial year's budget.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
111	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Provision of ownership of the identified industrial open land in Franschhoek in La Motte Area between White City and Groendal Wine Farm	The resident must visit the Local Economic Development and Planning Departments. Must find out who owns the land and the zoning of the property. Furnish such information with a proposal to Property Management.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
112	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Provision of permission to undertake industrial activities on the identified industrial open land in Franschhoek in La Motte Area between White City and Groendal Wine Farm	The resident must visit Local Economic Development and Planning Departments. Must find out who owns the land and the zoning of the property. Furnish such information with a proposal to Property Management.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
113	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Provision of feedback on the application since 2018 to use the Mooiwater building next to the Taxi Rank for a Youth Centre/ Rehabilitation Centre		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
114	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Provision of feedback on the renewal of the Bowling Club rental lease agreement. The Sports Clubs were informed that the Contract only awaits the Municipal Manager's signature		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
115	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Provision of updated feedback on the land that was identified with the Mayor and the Deputy Mayor is in Robertsvlei Road in La Motte for disadvantaged entrepreneurs. What is the process and legalities after identifying the land? Request that this matter be dealt with during this administration	Residents were advised to contact Property Management for guidance and advice on the third floor of the NPK Building.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
116	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Provision of updated feedback on the land that was identified with the Mayor and the Deputy Mayor is in Robertsvlei Road in La Motte for disadvantaged entrepreneurs. What is the process and legalities after identifying the land? Request that this matter be dealt with during this administration	Residents were advised to contact Property Management for guidance and advice on the third floor of the NPK Building.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
117	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Erf 412, provide clarity on why the previous three plots consolidated into one plot on ERF 412, there were previously three plot. why are they not sold separately?	Residents were advised to contact Property Management for guidance and advice on the third floor of the NPK Building.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
118	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Provision of information on the plot in Keerom Street for over twenty years. It is the old/ previous Erf of James Morgan. What will happen to this plot and can't it be avail for the local community that is from the area that are in the transport sector?	Residents were advised to contact Property Management for guidance and advice on the third floor of the NPK Building.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
119	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Communications	Franschhoek Elderly Club requests a meeting with the Executive Mayor and the relevant official regarding Erf 283 or 284						

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No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
120	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Repairing of streetlight in Langrug	One of the lights that is inextensible as was explained to them – Orders were given for maintenance on Streetlights in Langrug for last week of April	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
121	IDP Open Day	Ward 2	Cllr. Wilhelmina Petersen	Electrical Services	Installation of streetlights in Klein Mooiwater	Explained to her that in May we will be replacing the four lights on the corners of the camp with higher and double out ridge arm poles, as soon as the crane truck is available	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
122	Email	Ward 2	Cllr. Wilhelmina Petersen	Community Development	The needs of the Homeless accommodation alternative in Mooiwater		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
123	Email	Ward 2	Cllr. Wilhelmina Petersen	Cemeteries	Groendal cemetery and the proposed wall surrounding it, yet R60 320 550 – 00 with immediate allocation on the 2025/2026 budget of R48 820 550 – 00, for Calcutta Memorial Park.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
124	Email	Ward 2	Cllr. Wilhelmina Petersen	Environmental Management	The Rehabilitation of the river running through Groendal		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
125	Email	Ward 2	Cllr. Wilhelmina Petersen	Community Development	Social Development Projects such as LDAC that's effectively operational only in Stellenbosch		Directorate: Community and Protection Services	Section: Community Development	Community Services	Provincial	Department of Social Development
126	Email	Ward 2	Cllr. Wilhelmina Petersen	Facilities	The repair of Groendal Community Hall (that was damaged two years ago; never attempted to be repaired for Community use, while Franschhoek Town damage was repaired and fix)		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
127	Email	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Provision of proper housing development projects in Franschhoek area		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
128	Email	Ward 2	Cllr. Wilhelmina Petersen	Property Management	Provision of the identified area next to Mooiwater Farm Home for Mosque of the Muslim community of Franschhoek		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
129	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Request for vibricate to be erected around the Groendal sports field. When teams are practising the soccer balls end up in Ms Jafthas erf and the dogs could bite the individuals who come to fetch the soccer balls		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
130	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Sports teams should be instructed to refrain from urinating against the walls of private residences at Groendal sports ground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
131	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Request for vibricate to be erected around the Groendal sportsfield. When teams are practising the soccer balls end up in Ms Jafthas erf and the dogs could bite the individuals who come to fetch the soccer balls		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
132	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Sports teams should be instructed to refrain from urinating against the walls of private residences at Groendal sports ground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
133	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Provision of housing development opportunities in Groendal		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
134	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Environmental Management	Regular trimming of trees at Keerm Street in Groendal		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
135	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Request for vibricate to be erected around the Groendal sportsfield. When teams are practising the soccer balls end up in Ms Jafthas erf and the dogs could bite the individuals who come to fetch the soccer balls		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
136	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Income and Expenditure	Provision of free water for the formal households in Groendal as done for the informal settlement		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
137	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Waste Management	Investigation of the refuse collection that arrives at night in Groendal		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
138	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Roads, Transport and Stormwater	Installation of robots at main entrance of Groendal		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
139	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Area Cleaning	Regular cleaning of Streets in Groendal especially Keerom Street		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
140	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Area Cleaning	Regular cleaning of Streets in Groendal especially Keerom Street		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
141	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Utilisation of the open space to install open gym with exercise equipment in Groendal		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
142	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Roads, Transport and Stormwater	Regular cleaning of stormwater drains in Groendal		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
143	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Installation of public ablution facilities at the playpark next to the clinic in Groendal		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
144	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Environmental Management	Cutting of trees that are hanging over Streetlights in Groendal		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
145	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Installation of additional play equipment in the playparks in Groendal		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
146	Have Your Say	Ward 2	Cllr. Wilhelmina Petersen	Waste Management	Cleaning of the illegal dumping in open spaces in Groendal		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
147	Online Form	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	The municipality must explore other alternative methods such as negotiating with farmers that possess suitable land to swop their land with other municipal land of similar value, not necessarily located in Franschhoek, to make way for housing. Erf 3229 in Mooiwater to be used as a temporary relocation site for the people living on the dam needs to be rezoned from community zone to residential zone to build permanent structures extended on the existing nearby phase2 housing project. This is to keep in line with the current pressing needs of the community which is houses, not sports fields or parks.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
148	Online Form	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Agree that housing is a critical need in ward 2. Developing open spaces in Bosbou and Groendal would not only address the housing shortage but also improve living conditions for many residents. On the contrary, the tendency to build social housing projects further from town centers and employment hubs, a phenomenon known as "spatial drift", is very disturbing. It extremely perpetuates the racist spatial divide in Franschhoek, where rich white people live on the other side of the town (employment hub), and the poor black and coloured population on the other side, having to bear the costs of commuting to town.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
149	Online Form	Ward 2	Cllr. Wilhelmina Petersen	Informal Settlements	There are a few brick structures that were built on the B and C sections of Langrug near the dam at top. Rumour has it that these structures were built as a pilot test project on the issue of Insitu upgrading of Langrug. These structures are a very good solution for small families and should be continued to be built. This is vital for improving basic services and ensuring equitable living standards for all residents.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
150	Online Form	Ward 2	Cllr. Wilhelmina Petersen	Roads, Transport and Stormwater	Upgrading and beautification of sidewalks in La Motte and Groendal: These sidewalks need asphalt paving, not brick paving because those are regularly being stolen and vandalised.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
151	Online Form	Ward 2	Cllr. Wilhelmina Petersen	Roads, Transport and Stormwater	Sewerage outlet in the Stiebeuel River near Mooiwater informal Settlement in Skool Street: It looks like a stormwater outlet that has been vandalised. It does not pose any immediate threat to anyone.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
152	Online Form	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Construct a swimming pool in Groendal next to Groendal Sports Grounds: The whole Groendal community has no communal swimming pool. In summer, children opt to vandalise water taps, climb to dangerous mountain rivers, or swim along the untidy Stiebeuel River. The pool would bring joy to people of all ages as most cannot afford to travel to Paarl or Riverside pools, which charge entrance fees.		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	

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153	Online Form	Ward 2	Cllr. Wilhelmina Petersen	Recreation and Sport	Soccerfield: The field belonging to Groendal Secondary School should be developed into a permanent soccer field for the people of Langrug and Mooiwater. This field has been illegally used as a soccer field for years and has uplifted many aspiring soccer players from Langrug, but little has been done to support the initiative. The sports centre field is very far, therefore denying the people of Langrug the opportunity to conveniently participate in sport.		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
154	Online Form	Ward 2	Cllr. Wilhelmina Petersen	Education	IsiXhosa Secondary School: The construction of an IsiXhosa secondary school is very important and critical, given the large number of Xhosa-speaking population in Franschhoek. Xhosa learners are forced to travel to Kayamandi and Mbekweni to be able to learn in their mother language. Groendal Secondary School does have Xhosa classes, but cannot accommodate this huge demand.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
155	Online Form	Ward 2	Cllr. Wilhelmina Petersen	Budget	The council must refrain from their habit of approving budgets which allocate a huge chunk towards servicing the rich and well off and shift their focus on servicing the poor and marginalised communities.		Directorate: Financial Services	Department: Financial Management Services	Financial Services	Local	
156	Online Form	Ward 2	Cllr. Lwando Nkamisa	Roads, Transport and Stormwater	**Proposed Immediate Actions - recommend the IDP include provisions for:** Quick-build infrastructure (e.g., bollards, class 1 and 2 bike lanes, raised crossings) in danger zones Design competitions or participatory workshops for high-profile nodes (like Merriman) A municipal cycling mobility coordinator/approach, to oversee strategy, delivery, and public communication		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
157	Online Form	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Ward Priority 1: Housing as well as land for housing in Ward 2 Comment: Rating 2		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
158	Online Form	Ward 2	Cllr. Wilhelmina Petersen	Housing Development	Ward Priority 1: Housing development on open spaces in Bosbou and Groendal Comment: Rating 5		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
159	Online Form	Ward 2	Cllr. Wilhelmina Petersen	Informal Settlements	Ward Priority 2: Insitu upgrading of Langrug Comment: Rating 2		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
160	Online Form	Ward 2	Cllr. Wilhelmina Petersen	Beautification	Ward Priority 2: Upgrading and beautification of sidewalks in La Motte and Groendal Comment: Rating 3		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
161	WhatsApp	Ward 3	Cllr. Charles Manuel	Water Services	Installation of a new water meter and repair of water pipes at 605 Katstert Street in Lanquedoc		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
162	IDP Open Day	Ward 3	Cllr. Charles Manuel	Electrical Services	Installation of more Streetlights at Aanblom Street and Disa Street in Lanquedoc	Martin Slabber to investigate and give feedback to Mrs Van Neel. Formal tender is at BSC for approval. Martin to see if a temporary solution can be implemented in the interim.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
163	IDP Open Day	Ward 3	Cllr. Charles Manuel	Electrical Services	Installation of Streetlights on the lower side of the Street at Lucky 7 shop in Lanquedoc	The Department: Electrical Services to investigate and see if there is a temporary solution in the meantime before the formal tender is activated.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
164	IDP Open Day	Ward 3	Cllr. Charles Manuel	Electrical Services	Installation of Streetlights at the bottom of Tolbos, Boegoe and Dison Streets behind the White House shebeen in Lanquedoc	The Department: Electrical Services to investigate and see if there is a temporary solution in the meantime before the formal tender is activated.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
165	IDP Open Day	Ward 3	Cllr. Charles Manuel	Roads, Transport and Stormwater	Re-installation of the bus shelter that was removed during the upgrade of the R45 between Paarl and Franschhoek, and the intersection with Meerlust Bosbou	Request will be forwarded to WCG Road Infrastructure Services	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
166	IDP Open Day	Ward 3	Cllr. Charles Manuel	Roads, Transport and Stormwater	Request is that the contractor temporarily reinstall the bus shelter on Meerlust Bosbou side of the intersection so that the scholars can have some sort of protection	Request will be forwarded to WCG Road Infrastructure Services	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
167	IDP Open Day	Ward 3	Cllr. Charles Manuel	Roads, Transport and Stormwater	Investigate redlines that were painted without request on both sides of the road at 3 Jakaranda Street that extend over to 5 Jakaranda Street in Wemmershoek	The Department: Roads, Transport and Stormwater will investigate	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
168	IDP Open Day	Ward 3	Cllr. Charles Manuel	Roads, Transport and Stormwater	Removal of the redlines in Jakaranda Street in Wemmershoek	The Department: Roads, Transport and Stormwater will investigate	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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169	IDP Open Day	Ward 3	Cllr. Charles Manuel	Waste Management	Removal of the illegal dumping within the Wemmershoek area specifically the field		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
170	IDP Open Day	Ward 3	Cllr. Charles Manuel	Waste Management	Increased refuse collection days in Wemmershoek	Confirm refuse collection services and bin per household	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
171	IDP Open Day	Ward 3	Cllr. Charles Manuel	Waste Management	Replacement of the broken refuse bins in Wemmershoek	Application to be made for additional or new bin	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
172	IDP Open Day	Ward 3	Cllr. Charles Manuel	Waste Management	Installation of more skips in Wemmershoek	skips in area to be re-evaluated and deploy more if needed	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
173	IDP Open Day	Ward 3	Cllr. Charles Manuel	Cleaning of Rivers	Regular cleaning of Groendal river and Berg river						
174	IDP Open Day	Ward 3	Cllr. Charles Manuel	Waste Management	Removal of the illegal dumping in public at Skool Street and Prins Afrika Drive in Wemmershoek		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
175	IDP Open Day	Ward 3	Cllr. Charles Manuel	Roads, Transport and Stormwater	Convert open space in Skool Street and Prins Afrika Drive in Wemmershoek into community parking		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
176	IDP Open Day	Ward 3	Cllr. Charles Manuel	Waste Management	Lower slips or ramp down into ground for skips to allow easier dumping into skips		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
177	IDP Open Day	Ward 3	Cllr. Charles Manuel	Parks and Open Spaces	Planting trees/flowers in public at Skool Street and Prins Afrika Drive in Wemmershoek		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
178	IDP Open Day	Ward 3	Cllr. Charles Manuel	Water Services	Repairing the sewer main inside Sweet Pea Park in Wemmershoek, it spills every second day truck comes to clean		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
179	IDP Open Day	Ward 3	Cllr. Charles Manuel	Electrical Services	Installation of more streetlights and maintenance of existing streetlights in Angelier Street in Wemmershoek		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
180	IDP Open Day	Ward 3	Cllr. Charles Manuel	Electrical Services	Installation of streetlights at Wilger Street link between Sonneblom Street and Protea Street in Wemmershoek		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
181	IDP Open Day	Ward 3	Cllr. Charles Manuel	Environmental Management	Trimming of trees that block the lights at WWTW works in Wemmershoek		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
182	IDP Open Day	Ward 3	Cllr. Charles Manuel	Water Services	Repairing the connection pipe that is wrongfully connected at No. 2 Leeubekkie Street in Wemmershoek		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
183	IDP Open Day	Ward 3	Cllr. Charles Manuel	Water Services	Connection of a pipe directly to private line at No. 4 Leeubekkie in Wemmershoek		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
184	IDP Open Day	Ward 3	Cllr. Charles Manuel	Electrical Services	Repairing of the electrical connection that is faulty as the cable is above ground at No. 4 Leeubekkie in Wemmershoek		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
185	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Development	Provision of housing development opportunities in Wemmershoek		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
186	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Implementation of bylaw for youth gambling in the road not giving way to on-coming vehicles in Lanquedoc		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
187	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Increase visibility and patrolling of Law Enforcement and SAPS in Dalia Street and Hoof Street, Lanquedoc.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
188	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Conduct inspection and issue fine for the illegal shebeens operating in Hoof Street in Lanquedoc with no permit to sell alcohol.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
189	IDP Open Day	Ward 3	Cllr. Charles Manuel	Traffic Enforcement	Increase traffic officers and law enforcement to assess overloaded taxis and bakkies going to the Pniël Primary and Kylemore areas from Lanquedoc		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	

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190	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Request the municipality to liaise with SAPS to arrive early when there is accident		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
191	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Regular inspection of all the drug houses in Akkerlaan Street in Lanquedoc	Law Enforcement will conduct inspections of drug houses and regular patrols weekdays and over weekend.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
192	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Increased visibility of law enforcement at Hoof Street in Lanquedoc has been a hotspot where kids are being bullied when walking in the Street		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
193	IDP Open Day	Ward 3	Cllr. Charles Manuel	Local Economic Development and Tourism	Conduct inspections at the Spaza Shops in the neighbourhood. Most of the products that are being sold by the Spaza Shop owners are expired and still being sold in the community		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	District	
194	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Patrol and issue a fine for the neighbours playing loud music late at night and early morning hours of the morning, during the week in Lanquedoc	Law Enforcement will conduct inspections and inform SAPS as well.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
195	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Inspection of illegal operating shebeens at 615 Lelie Street and 397 Botterblom Street, Lanquedoc	Law Enforcement will conduct inspections and inform SAPS as well.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
196	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Increased visibility of law enforcement and regular patrols in Lanquedoc to assist NWH		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
197	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Investigation of guns being shot at Akkerlaan Street in Lanquedoc		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
198	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Conduct night patrols to stop loud music playing at night and early hours of the morning at Suikerbos Street in Lanquedoc.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
199	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Increased visibility of Law enforcement and SAPS to investigate the drug house operating at Akkerlaan Street in Lanquedoc		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
200	IDP Open Day	Ward 3	Cllr. Charles Manuel	Roads, Transport and Stormwater	Roads are too narrow to park vehicles in Jakaranda Street in Wemmershoek		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
201	IDP Open Day	Ward 3	Cllr. Charles Manuel	Income and Expenditure	Provision of update whether arrears on his property at 32 Gousblom Street in Wemmershoek can be written off by Council	The status of the account was checked back at the office and it was found that there has been a write-off, as approved by Council, of the arrears on his account. Alicia contacted the client the morning of 11/04/2025 at 10h00 to confirm the write-off on his account and what his remaining debt on his account is. She also confirmed to client that the write-off detail will reflect on his new April account. Client was very happy with the feedback provided to him.	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
202	IDP Open Day	Ward 3	Cllr. Charles Manuel	Income and Expenditure	Provision of information on who is responsible for the payment of water consumption for the taps installed by the municipality for the squatters at the back of Vuurpyl Street in Lanquedoc	Alicia checked at the office on the morning of 11/04/2025, via GIS and Google Maps where in Vuurpyl the water tap is installed. The tap was found under a tree on the corner of Vuurpyl Street. Alicia emailed on 11/04/2025 the Water Metering Department with a copy of the GIS mapping of where the tap is at for them to investigate through which water meter is the water consumption of the water tap metered. As soon as the Water department confirms the meter details will the Finance office be able to allocate the meter on the financial system to check who is currently billed for the water consumption and who is paying the account. Alicia will contact the client on her cell phone with the feedback as soon as above information is confirmed.	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
203	IDP Open Day	Ward 3	Cllr. Charles Manuel	Facilities	Building of Community Hall in Lanquedoc		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
204	IDP Open Day	Ward 3	Cllr. Charles Manuel	Cemeteries	Upgrade the access gravel road at Lanquedoc Cemetery						
205	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Installation of pavilion and changing rooms at Wemmershoek Sport Field		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	

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	Community and Stakeholder Comments / Input					Municipal Directorate and Western Cape Government Information					
No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
206	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Upgrading of entire field and monitor cable theft at Wemmershoek Sportsground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
207	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Request to veto a karate club that was recently formed, the community indicates it is not to the benefit of the children requesting change of activities		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
208	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Development	Provision of housing development opportunities in Wemmershoek		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
209	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Administration	Housing waiting list application inquiry	The process regarding the housing waiting list was explained to the client	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
210	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Administration	Housing waiting list application inquiry	The process regarding the housing waiting list was explained to the client	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
211	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Development	Provision of Housing development opportunities in Lanquedoc		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
212	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Administration	Housing waiting list application inquiry	The process regarding the housing waiting list was explained to the client	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
213	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Development	Provision of housing development opportunities in the Wemmershoek area	Informed the client that there are currently no housing projects available in the pipeline for Wemmershoek. Will forward the query to the relevant officials/department	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
214	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Development	Provision of housing development opportunities in the Wemmershoek area	Informed the client that there are currently no housing projects available in the pipeline for Wemmershoek. Will forward query to relevant officials/department	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
215	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Administration	Housing waiting list application inquiry	The process regarding the housing waiting list was explained to the client	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
216	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Administration	Housing waiting list application inquiry	The process regarding the housing waiting list was explained to the client	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
217	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Administration	Housing waiting list application inquiry	The process regarding the housing waiting list was explained to the client	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
218	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Administration	Housing waiting list application inquiry	The process regarding the housing waiting list was explained to the client	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
219	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Administration	Housing waiting list application inquiry	The process regarding the housing waiting list was explained to the client	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
220	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Development	Provision of housing development opportunities in the Wemmershoek area	Informed the client that there are currently no housing projects available in the pipeline for Wemmershoek. Will forward the query to the relevant officials/department	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
221	IDP Open Day	Ward 3	Cllr. Charles Manuel	Local Economic Development and Tourism	Provision of support and recognition of Koi San tourism, Art and culture businesses in Stellenbosch, and restoration of the old Jim Fouche (Khoi San camp)		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
222	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Administration	Housing waiting list application inquiry	The process regarding the housing waiting list was explained to the client	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
223	IDP Open Day	Ward 3	Cllr. Charles Manuel	Housing Development	Provision of housing projects in progress in the Meerlust area	Housing Development Agency Dealing/ busy in talks with the community of Meerlust	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
224	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Upgrading of field at Lanquedoc Sportsfield		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
225	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Erect fencing at Lanquedoc Sportsfield		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
226	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Repairing of the spray light at Lanquedoc Sportsfield		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	

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	Community and Stakeholder Comments / Input					Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community / Stakeholder Comments / Input	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
227	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Construction of a new stadium at Lanquedoc Sportsfield		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
228	IDP Open Day	Ward 3	Cllr. Charles Manuel	Community Development	Implementation of more youth programmes targeting the unemployed youth in Lanquedoc	Official (Mrs Mayembana-Hermans) has provided the contact details of the above-mentioned person to Reverend Klate and the area social worker Ms Vermeulen.					
229	IDP Open Day	Ward 3	Cllr. Charles Manuel	Community Development	Enquiries about financial support for a local soup kitchen	The Grant in Aid process and requirements were explained. The department went through the list of GiA beneficiaries and confirmed that the person whom she is enquiring about is not a recipient. No information relating to where the soup kitchen is getting funds from could thus be provided.					
230	IDP Open Day	Ward 3	Cllr. Charles Manuel	Cemeteries	Extend the cemetery in Wemmershoek						
231	IDP Open Day	Ward 3	Cllr. Charles Manuel	Cemeteries	Identification of land for a new graveyard in Wemmershoek						
232	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Construction of new parking on the outside of the fence at the Wemmershoek Sportsground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
233	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Construction of changerooms and ablution facilities at the Wemmershoek Sportsground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
234	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Replacement of the existing concrete cricket pitch with a turf pitch at a more suitable site on the field at Wemmershoek Sportsground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
235	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Erect additional interior fencing at the Wemmershoek Sportsground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
236	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Construction or installation of a roofed structure at the Wemmershoek Sportsground pay point (entry gate)		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
237	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Implementation of a better plan for fencing around the field to limit entry during activities/matches and to reduce dumping of rubbish at Wemmershoek Sportsground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
238	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Upgrading of changing rooms, netball field, replacing pitch with turf, upgrade the toilets with access to water at Wemmershoek Sportsground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
239	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Upgrading of floodlights on the field at Wemmershoek Sportsfield		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
240	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Upgrading of draining system on the field at Wemmershoek Sportsfield		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
241	IDP Open Day	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Construction of a new parking on the outside of the fence at Wemmershoek Sportsfield		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
242	IDP Open Day	Ward 3	Cllr. Charles Manuel	Safety and Security	Provision of sandbags for the houses in Lanquedoc		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
243	IDP Open Day	Ward 3	Cllr. Charles Manuel	Electrical Services	Repairing of streetlights in Meerlust Bosbou	Complaint forwarded to Carlo Gouws and Martin Slobber	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
244	IDP Open Day	Ward 3	Cllr. Charles Manuel	Waste Management	Installation of more skips in Wemmershoek		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
245	IDP Open Day	Ward 3	Cllr. Charles Manuel	Area Cleaning	Regularly sweep in Prins Africa Loan Street in Wemmershoek		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
246	IDP Open Day	Ward 3	Cllr. Charles Manuel	Roads, Transport and Stormwater	Installation of two speed ramps at Fabriek in Wemmershoek		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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247	IDP Open Day	Ward 3	Cllr. Charles Manuel	Electrical Services	Repairing of streetlights at Suikerbos Street in Lanquedoc		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
248	IDP Open Day	Ward 3	Cllr. Charles Manuel	Electrical Services	Repairing of the streetlights behind the Community Hall in Wemmershoek		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
249	IDP Open Day	Ward 3	Cllr. Charles Manuel	Roads, Transport and Stormwater	Construction of a ditch behind the houses on School Street so that the water from the Factory cannot run into people's homes in Wemmershoek		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
250	Stakeholder Engagement	Ward 3	Cllr. Charles Manuel	Roads, Transport and Stormwater	Upgrade of roads in Lanquedoc: what about the upgrading of the roads?		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
251	Stakeholder Engagement	Ward 3	Cllr. Charles Manuel	Community Development	Request for a Partial Care Facility: What about the partial care in ECD in Lanquedoc		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
252	Stakeholder Engagement	Ward 3	Cllr. Charles Manuel	Community Development	There is a vandalised building not being utilised. Why is that not being upgraded to accommodate two ladies in the Lanquedoc area, which is making provision for a partial care facility on top of their small houses	Ms Aalbers requested more information about the building referred to and explained that the municipality can only spend funds on municipality property. Explained that people might not be aware, but the Municipality can only spend funds on municipal owned property. Therefore the municipality first need to determine what facilities is referred to and take it from there.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
253	Email	Ward 3	Cllr. Charles Manuel	Integrated development planning and public participation	Request for IDP open day scheduled for 8 April 2025 for wards 3 and 4 to be moved from Wemmershoek Community Hall to the Millennium Hall in Pniël to accommodate most of our residents around.	The IDP and Budget Public Participation meetings are conducted using an area-based public participation model. In the case of Ward 3, it is grouped with Ward 4, collectively referred to as the Dwarsriver Valley Area. The time, date, and venue were discussed with both councillors during the planning stage of the meetings. Thereafter, the schedule of meetings is presented to the Speaker of the Council for consideration and approval. At this point in time, the schedule is already distributed to all municipal account holders and published on various social media platforms of the municipality and in various WhatsApp groups of the councillors and ward committee members. Please refer to the attached schedule of meetings. You will note from the schedule of meetings that the municipality is making transport available to community members to attend the meeting to submit their input verbally. In addition to this, should a community member be unable to attend the meeting to submit their input verbally, the municipality has made available various other mechanisms for community members to submit their input.	Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local	
254	Have Your Say	Ward 3	Cllr. Charles Manuel	Property Management	Provision to be made for a community hall to be built in Lanquedoc		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
255	Have Your Say	Ward 3	Cllr. Charles Manuel	Property Management	Identification of land to building a clinic in Lanquedoc		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Provincial	Western Cape Government Health and Wellness
256	Have Your Say	Ward 3	Cllr. Charles Manuel	Recreation and Sport	Provision of a sportsground in Lanquedoc		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
257	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Area Cleaning	Balance the cleaning teams as 10 people allocated for Kylemore and only 3 for Pniël to do area cleaning	Plan/schedule to be drafted and implemented for area cleaning and supervised accordingly.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
258	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Area Cleaning	Monitoring of the EPWP workers to clean the Streets, not only the main roads R310	Plan/schedule to be drafted and implemented for area cleaning and supervised accordingly. Side Streets to be done as well	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
259	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Area Cleaning	Improve supervision of the EPWP workers	Supervisor to conduct inspection after the work is done.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
260	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Housing Development	Provision of update on Erf 64, Kylemore	Currently in rezoning and subdivision process with Land Use Management	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
261	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Land Use Management and Building	Street names on Erf 64, Kylemore	Street naming process for approval in process	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
262	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Housing Development	Request monthly meetings with Stellenbosch Municipality and Steering Committee for Housing	The Department: Housing Administration will liaise with Steering Committee to have monthly meetings	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

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263	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Housing Development	Provision of update on Erf 64, Kylemore	Currently in rezoning and subdivision process with Land Use Management	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
264	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Land Use Management and Building	Street names on Erf 64, Kylemore	Street naming process for approval in process	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
265	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Housing Development	Request monthly meetings with Stellenbosch Municipality and Steering Committee for Housing	The Department: Housing Administration will liaise with Steering Committee to have monthly meetings	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
266	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Housing Development	Provision of update on Erf 64, Kylemore	Currently in rezoning and subdivision process with Land Use Management	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
267	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Land Use Management and Building	Street names on Erf 64, Kylemore	Street naming process for approval in process	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
268	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Housing Development	Request monthly meetings with Stellenbosch Municipality and Steering Committee for Housing	The Department: Housing Administration will liaise with Steering Committee to have monthly meetings	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
269	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Traffic Enforcement	Deployment of Traffic Officers for the increase in Traffic in R310/ Pniël Main Road, causing congestion in peak hours and speeding of vehicles through town		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
270	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Roads, Transport and Stormwater	Installation of a 4-way stop sign and additional speed bumps in Main Road, Pniël		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
271	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Roads, Transport and Stormwater	Installation of a 3-way stop sign at the exit of Kylemore		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
272	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Traffic Enforcement	Placement of speed cameras closer in the direction to Pniël		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
273	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Safety and Security	Increased visibility of law enforcement in Pniël and Kylemore		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
274	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Electrical Services	Repairing of the regular electrical failure occurs around transformers Kylemore		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
275	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Safety and Security	Increased visibility of Law enforcement to stop the stealing the electrical cables at houses and vandalising transformers cables in Kylemore		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
276	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Safety and Security	Request that Law Enforcement react to callout quicker in Kylemore		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
277	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Electrical Services	Repairing of the broken streetlights in Kylemore		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
278	IDP Open Day	Ward 4	Cllr. Ralphton Adams	Local Economic Development and Tourism	Provision of permit to start a business in Kylemore		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
279	Email	Ward 4	Cllr. Ralphton Adams	Roads, Transport and Stormwater	Closure of the river crossing from Lanquedoc to Riverside Street, Pniël be made inaccessible (with accompanying clear warning signage		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
280	Email	Ward 4	Cllr. Ralphton Adams	Environmental Management	Trimming of the trees lining the roads (next to the power lines) in Pniël and Franschhoek areas		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
281	Email	Ward 4	Cllr. Ralphton Adams	Safety and Security	Deployment of Municipality's law enforcement and SAPS officers to patrol along these repeat cable theft hotspots in Pniël		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
282	Email	Ward 4	Cllr. Ralphton Adams	Electrical Services	Municipal employees when contacted about outages in Pniël, there should be greater effort on the part of Stellenbosch Municipality to follow up with ESKOM progress reports.		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	

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283	Email	Ward 4	Cllr. Ralphton Adams	Informal Settlements	Relocate the residents of the informal settlement called "Die Gif" located next to the Pniël graveyard to an area of greater economic activity such as Stellenbosch		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
284	Email	Ward 4	Cllr. Ralphton Adams	Roads, Transport and Stormwater	There is a lack of parking spaces in Stellenbosch CBD		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
285	Email	Ward 4	Cllr. Ralphton Adams	Roads, Transport and Stormwater	Stellenbosch Municipality and Stellenbosch University to jointly develop an area for student parking		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
286	Email	Ward 4	Cllr. Ralphton Adams	Income and Expenditure	Rebate for senior citizens should have a tiered system as follows: Over-65s should be exempted from paying if they earn e.g. less than R30 000		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
287	Email	Ward 4	Cllr. Ralphton Adams	Income and Expenditure	Rebate for senior citizens should have a tiered system as follows: Over-80s should be completely free from paying regardless of their level of monthly income		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
288	Email	Ward 4	Cllr. Ralphton Adams	Housing Development	Provision of low-cost housing both within Pniël and in neighbouring Lanquedoc;		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
289	Email	Ward 4	Cllr. Ralphton Adams	Local Economic Development and Tourism	employment opportunities within Pniël and the need to travel to bigger centres such as Stellenbosch for such opportunities;		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
290	Email	Ward 4	Cllr. Ralphton Adams	Water Services	The consistency and reliability of municipal services, such as water in Pniël, are also ignored.		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
291	Email	Ward 4	Cllr. Ralphton Adams	Electrical Services	The consistency and reliability of municipal services, such as water in Pniël, are also ignored.		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
292	Email	Ward 4	Cllr. Ralphton Adams	Land Use Management and Building	Plot-specific details are also ignored or disregarded. For example, if a property owner has or has never added an extension to his house, it should be taken into account.		Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
293	Email	Ward 4	Cllr. Ralphton Adams	Income and Expenditure	Potential for gentrification as an effect of inflated property values. These inflated valuations will invariably lead to (a) it becoming more expensive for current residents to pay property taxes and rates		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
294	Email	Ward 4	Cllr. Ralphton Adams	Income and Expenditure	Consistence of electricity and water meter reading to take place between the 18th and the 21st in Pniël		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
295	Email	Ward 4	Cllr. Ralphton Adams	Waste Management	Consistency of the Refuse Collection times on Thursdays in Pniël		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
296	Email	Ward 4	Cllr. Ralphton Adams	Community Development	Grant-in- Aid appeal (Pniël Villagers Rugby Club)	Applicant confirm that mistake was not made during assessment of application. Submitted new board members on the application which still does not align with the requirements in original constitution submitted with application nor with the AGM minutes submitted as part of appeal	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
297	Online Form	Ward 4	Cllr. Ralphton Adams	Roads, Transport and Stormwater	Ward Priority 1: Drains overflowing in winter / rainy days in the areas of Kylemore; Johannesdal, and Pniël. Comment: Over flowing drains in lower Kloof Street in winter		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
298	Online Form	Ward 4	Cllr. Ralphton Adams	Electrical Services	Ward Priority 1: Reliable electricity network needed in ward 4 areas Johannesdal; Kylemore and Pniël. Comment: Constant power outages and cable theft		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
299	Online Form	Ward 4	Cllr. Ralphton Adams	Safety and Security	Ward Priority 2: Stop after-hours speeding cars in the Kylemore; Pniël; Johannesdal area. Comment: This is an ongoing problem in main road Pniël		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
300	Online Form	Ward 4	Cllr. Ralphton Adams	Roads, Transport and Stormwater	Ward Priority 2: Need for more speed bumps in Kylemore, Johannesdal and Pniël. Comment: Speedhump needed in Lower Kloof Street near the shop / church		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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	Community and Stakeholder Comments / Input					Municipal Directorate and Western Cape Government Information					
No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
301	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Installation of a speed bump in Martin Street in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
302	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Cleaning of drains to ensure stormwater does not flow into yards in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
303	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Traffic Enforcement	Issuing of fines for the motorists that do not stop at the four-way at the corner of Lindida and Packham Road in Ida's Valley		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
304	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Traffic Enforcement	Placement of speed camera at the corner of Lindida and Packham Road in Ida's Valley		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
305	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Installation of speed bump at the corner of Lindida and Packham Road in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
306	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	Increased visibility of Law Enforcement at night in Oak Tree Village in Ida's Valley		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
307	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	Investigate and close the shop for selling drugs at 21 Merton Street in Hillside village in Ida's Valley		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
308	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	Increased visibility of Law Enforcement, especially at 21 and 22 Merton Street in Hillside village in Ida's Valley		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
309	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	Investigation of house No 21 Overberg Street in Ida's Valley for selling drugs		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
310	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	Issuing of fines to the wendy house next to 28 Merton Street and corner of 28 Overberg for noise		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
311	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Installation of fencing at the Bridge at Merton Street in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
312	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Installation of a fence at Assegaai Street in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
313	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	Increase visibility from Law Enforcement in Langeveld Street in Ida's Valley		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
314	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Electrical Services	Fencing or closing the electrical mini station at Ridge open park	Manager Operations and Maintenance to investigate and give feedback to the client	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
315	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Electrical Services	Provision of clarity Why residents electricity get blocked when the account is in arears of R500 appose to shop owners in town whose account is R 20 000.00 and gets written off, but their electricity does not get blocked		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
316	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Property Management	Fencing of the open space Erf by Packham Street 73, Lindida at cul-de- sac in Ida's Valley		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
317	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Construction of speedbumps at Wilgerboom Street in Oaktree Village in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
318	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Fencing of the ditch (sloot) at Helderberg Street in Hillside village in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
319	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Parks and Open Spaces	Fencing of the open spaces at Helderberg Street in Hillside village in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
320	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Parks and Open Spaces	Regular cutting of grass at Helderberg Street in Hillside Village in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
321	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Thank you for the installation of a signage board for the Ida's Valley Trail		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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322	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Property Management	Fencing of the area at the bridge / river side and Assegaai bos		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
323	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Environmental Management	Pruning of the trees at Ida's Valley Helshoogte Road	Environmental management (Tammy) informed the residents that the tree felling application must be completed by the Councillor and submitted to the municipal office and then the contractor will be appointed to complete the job.	Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
324	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Parks and Open Spaces	Replacement or repair of the 4 clear view panels at De Ridge playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
325	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Parks and Open Spaces	Locking of the De Ridge Playpark and handover the keys to the NHW		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
326	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Electrical Services	Fencing the electrical substation at De Ridge		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
327	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Parks and Open Spaces	Construction of a play park in the middle of Hillside Village		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
328	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	Removal of vagrancies sleeping under the bridge at Merton Street in Ida's Valley		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
329	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Parks and Open Spaces	Request the Hendrikse playpark at Starkley Street at Oak tree Village to open at 3 pm and lock at 7 pm		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
330	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Parks and Open Spaces	Installation of a spotlight at the Johnson Street Playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
331	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Parks and Open Spaces	Removal of the equipment to one corner at Kreefgat Playpark to allow kids to use the other space as a soccerfield		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
332	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Parks and Open Spaces	Installation of higher fencing and gates at Dorset Street Playpark, same as Lindida Drive Park		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
333	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Parks and Open Spaces	Installation of gates at Kreefgat playpark in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
334	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Water Services	Repairing of the water connection with leaks at house 27, Heldeberg Street in Hillside Village	Water network to do proper investigation and inform project management department of their findings	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
335	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Water Services	Repairing of the water connection with leaks at house 31 Overberg Streett in Hillside Village	Water network to do proper investigation and inform project management department of their findings	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
336	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Land Use Management and Building	Conduction of proper investigation of the impact of the additional sewer on the existing network before approval of ± 50 houses at Farm Welmoed proposed development		Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
337	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Water Services	Repairing of the sewerage leaks, the sewer spillage in the river behind the Ida's Valley sport fields contaminated the water		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
338	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Community Development	Provision of assistance to apply for permission to establish a community feed garden front of Bruckner						
339	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	The river running past the sport fields and through Lindida can erosion protection (gabions) please install at the weak points		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
340	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Completion of the tarred road at Langeveldt Street in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
341	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Installation of kerbs at Langeveldt Street in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
342	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Installation of tarred sidewalks at Langeveldt Street in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
343	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Land Use Management and Building	After the court judgement was in favour of Mr Arend, to date, the neighbour had not removed the pins, and therefore Mr Arends wanted to know what the following recourse would be for his neighbour		Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
344	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Installation of speedhumps requested at Kahler Street in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
345	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Installation of additional speedbumps at Oak Tree Village in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
346	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Housing Development	Provision of an update on the Hillside housing development	Approved for 60 houses. A meeting will be called for the community to give feedback regarding the petition.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
347	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Housing Development	Provision of RDP and GAP housing development opportunities in Ida's Valley	It was explained the housing that being build is private project the RDP project is not in progress	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
348	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Housing Administration	Enquiry on housing waiting list application	Checked on waiting list application is on and updated	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
349	IDP Open Day	Ward 5	Cllr. Roy Van Rooyen	Housing Administration	Enquiry on housing waiting list application	Need to be updated (Application date: 2021)	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
350	WhatsApp	Ward 5	Cllr. Roy Van Rooyen	Electrical Services	Request to unblock the electricity connection at 35 Hahn Street, Ida's Valley		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
351	Online Form	Ward 5	Cllr. Roy Van Rooyen	Environmental Management	Ward Priority 1: Ida's Valley Community Trails initiative. Activating Ida's Valley Community Market as trail Centre. Comment: There are plenty of SMME operating from their homes in Ida's Valley. This encourages the maintenance of the natural environment whilst encouraging entrepreneurship.		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
352	Online Form	Ward 5	Cllr. Roy Van Rooyen	Property Management	Ward Priority 2: Erect a Clearview fence at Assegaai Street and Old Helshoogte Road to prevent access to the open land where illegal dumping takes place. Comment: Don't need to fence the area off, but rather hold those dumping accountable and perhaps have CCTV to enforce this.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
353	Online Form	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Ward Priority 3: Streets in Hillside Village do not have any visible signs of Street names. Comment: The names are there, but the paint from the road is easily removed due to high traffic and weather. Street signs are needed instead of names on the pavement.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
354	Online Form	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Ward Priority 3: Re-installation of speedbump at Old Helshoogte Rd at the Ridge in Ida's Valley. Comment: CCTV and regular painting for the road lines are needed though.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
355	Online Form	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	Ward Priority 3: Re-installation of speedbump at Old Helshoogte Rd at the Ridge in Ida's Valley. Comment: CCTV and regular painting for the road lines are needed though.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
356	Online Form	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Ward Priority 3: Erect tarred sidewalks in Martin Street, Johnson Street and Moses Street in Ida's Valley. Comment: Perhaps gravel and beautification should be encouraged instead.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
357	Online Form	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	Ward Priority 5: One security camera is to be installed at the four-way stop at the entrance to The Ridge. One security camera is to be installed at the old Asla building site in Hillside Village, Helderberg Street. Comment: There is continuously dumping in this area and this will aid neighbourhood watch.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	

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358	Online Form	Ward 5	Cllr. Roy Van Rooyen	Beautification	Trees are to be planted along Assegaai Road behind Merton Street, but in Hillside, oak trees and the surrounding Ida's Valley, as a pedestrian, you are exposed to heavy rains and bad sun at peak hours, especially on playparks.		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
359	Online Form	Ward 5	Cllr. Roy Van Rooyen		Rated the ward priorities with no supporting comments.					Local	
360	Online Form	Ward 5	Cllr. Roy Van Rooyen	Local Economic Development and Tourism	Ward Priority 1: Ida's Valley Community Trails initiative. Activating Ida's Valley Community Market as a trail Centre. Comment: The need is for a Police Station. Tourism is good, but it will increase crime, so put a police station there as well.		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Provincial	
361	Online Form	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	Ward Priority 1: Future tourism hub together with Botmaskop Mountain. This will enable integration and social cohesion between wards 5, 6 and 7. Comment: The first priority is for a Police Station to service the community of Ida's Valley.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Provincial	
362	Online Form	Ward 5	Cllr. Roy Van Rooyen	Community Development	Ward Priority 1: Process of enquiring about the land, the open space next to the Bruckner De Villiers school in Ida's Valley (ward 5) for a community garden to plant vegetables and flowers to sell and use some for household consumption. Comment: This is a great idea. The same should be done for Hillside Village as there is space.		Directorate: Community and Protection Services	Section: Community Development	Rural Management and Environment	Local	
363	Online Form	Ward 5	Cllr. Roy Van Rooyen	Property Management	Ward Priority 1: Fencing of the open space next to Bruckner De Villiers school in Ida's Valley (ward 5). Comment: This is a great idea.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
364	Online Form	Ward 5	Cllr. Roy Van Rooyen	Housing Development	Ward Priority 1: Provide clarity on why Jonkershoek is part of Ward 5. Comment: They should be their own ward. They have needs to be met as well, but they live in their own area. Give them houses where they currently are.		Directorate: PED	Department: Integrated Human Settlements	Deputy Mayor (Planning, LED and Tourism)	Local	
365	Online Form	Ward 5	Cllr. Roy Van Rooyen	Property Management	Ward Priority 2: Work together with DCAS, surrounding schools, NGOs tennis academy and SAS to build multipurpose courts at the netball fields. Comment: It is always a good idea to uplift the community.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
366	Online Form	Ward 5	Cllr. Roy Van Rooyen	Property Management	Ward Priority 2: The other properties, like the rugby clubhouse, can be used as spaces for this after-school programme. Comment: Support this priority.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
367	Online Form	Ward 5	Cllr. Roy Van Rooyen	Cleaning of Rivers	Ward Priority 2: Open space, nature areas and rivers in Ida's Valley. Comment: Need to be cleaned, kept clean and fenced. Access should be restricted for conservation and health purposes.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
368	Online Form	Ward 5	Cllr. Roy Van Rooyen	Property Management	Ward Priority 2: Fencing and installation of gates at Mccoy Street, Hillside Village open spaces in Ida's Valley. Comment: This area to be fenced is one of the areas where a community garden can be created for upliftment of community. Fence it for now with a gate for access please.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
369	Online Form	Ward 5	Cllr. Roy Van Rooyen	Property Management	Ward Priority 2: Erect a Clearview fence at Assegaai Street and Old Helshoogte Rd to prevent access to the open land where illegal dumping takes place. Comment: Yes. Hillside Village has a few areas to be fenced as well.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	

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370	Online Form	Ward 5	Cllr. Roy Van Rooyen	Recreation and Sport	Ward Priority 2: Build a play park in Oaktree Village. Comment: In all fairness, Hillside Village first. It is the first development with the most kids, and it includes the RDP housing, please, the project. Furthermore, a petition was sent to Municipal Offices and the Ward councillor on 16 January 2025.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
371	Online Form	Ward 5	Cllr. Roy Van Rooyen	Beautification	Ward Priority 2: Pruning of trees on the play park in Packham Street. Comment: Please make the place look good.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
372	Online Form	Ward 5	Cllr. Roy Van Rooyen	Property Management	Ward Priority 2: Gates at La Gratitude Park and extension of Clearview fence to the river. Comment: Yes, govern movement.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
373	Online Form	Ward 5	Cllr. Roy Van Rooyen	Beautification	Ward Priority 2: Cutting of overhanging branches at the Reservoir in Ida's Valley. Comment: Request to clean the place.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
374	Online Form	Ward 5	Cllr. Roy Van Rooyen	Property Management	Ward Priority 2: Extend the Clearview fence at Kreefgat Playpark into the river to prevent access behind the houses in Newman Street. Comment: Security is important. Increase in house burglary.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
375	Online Form	Ward 5	Cllr. Roy Van Rooyen	Recreation and Sport	Ward Priority 2: Construction of a play park in Hillside Village. Comment: Please add an outdoor gym. There is a possibility for more like a community veg garden as well. Have it fenced with a lockable gate as well.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
376	Online Form	Ward 5	Cllr. Roy Van Rooyen	Area Cleaning	Ward Priority 3: Install skips at the open space next to the Bruckner De Villiers school in Ida's Valley (Ward 5). Comment: Do the same for Hillside Village as well please. Lots of rubble being dumped in open spaces.		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
377	Online Form	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Ward Priority 3: Cleaning of drains in Ida's Valley. Comment: Cleaning of drains to be done before the winter / stroms start		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
378	Online Form	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Ward Priority 3: Road signs and sidewalks are needed in Oaktree Village (new development). Comment: Road signs are being stolen. What about monitoring cameras?		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
379	Online Form	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Ward Priority 3: Streets in Hillside Village do not have any visible signs of Street names. Comment: Put engraved signs down. Add on monitoring cameras as well.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
380	Online Form	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	Ward Priority 3: Streets in Oaktree Village (new development) does not have Streetlights. Comment: Add additional cameras.		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
381	Online Form	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Ward Priority 3: Re-installation of speedbump at Old Helshoogte Rd at the Ridge in Ida's Valley. Comment: Please elevate the four-way stop at The Ridge/Hillside Village entrance. Lots of people coming from La Roche and surrounding areas are not stopping and speeding through a four-way stop.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
382	Online Form	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Ward Priority 3: Construction of speedbump at the end of Lindida Drive before Helderberg Street or Assegaai Street. Comment: Construct a high speed hump because young people with their cars are turning it into a raceway. Add on more speed humps to Hillside Village.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
383	Online Form	Ward 5	Cllr. Roy Van Rooyen	Electrical Services	Ward Priority 3: Installation of Streetlights on the open space opposite in Talana Street in Ida's Valley. Comment: Visibility is important.		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	

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No.	Source	Ward	Ward Councillor	Priority	Community / Stakeholder Comments / Input	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
384	Online Form	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Ward Priority 3: Erect tarred sidewalks in Martin Street, Johnson Street and Moses Street in Ida's Valley. Comment: This is a good idea.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
385	Online Form	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Ward Priority 3: Stabilize the channel construction behind the houses at Olyf Street and Oaktree Village in Ida's Valley. Comment: Consider doing the same with river channel flowing through Hillside Village. A concrete channel can be laid to stabilize it.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
386	Online Form	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	Ward Priority 3: Installation of additional speed bump at the entrance of Wilgerbroom Road in Oaktree Village in Ida's Valley. Comment: For road safety. We have to many speedsters in our community		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
387	Online Form	Ward 5	Cllr. Roy Van Rooyen	Property Management	Ward Priority 4: Identify land in Jonkershoek and Ida's Valley for future housing projects and development. Comment: It can be done. If Botmanskop can be sold of to foreigners for billions then locals also deserve to have housing.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
388	Online Form	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	Ward Priority 5: Provide information about the CCTV Cameras Masterplan Comment: Installation of more cameras in hot spot for crime identified areas.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
389	Online Form	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	Ward Priority 5: Provide information on the procedures to follow to access CCTV footage. Comment: This is very important		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
390	Online Form	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	Ward Priority 5: Investigation of better communication methods between the NHW and the police station. Comment: As part of the Hillside Village NHW I can confirm that communication with SAPS is important.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
391	Online Form	Ward 5	Cllr. Roy Van Rooyen	Safety and Security	Ward Priority 5: Monitoring of ashtray animals posing danger to livestock in the Jonkershoek area. Comment: Do you mean stray animals? Then yes.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
392	Online Form	Ward 5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Ward Priority 5: Closing of the channels on the open space behind Hillside Village in Ida's Valley. Comment: Yes please. Vagrants are sleeping under the bridge.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
393	Online Form	Ward 5	Cllr. Roy Van Rooyen	Electrical Services	Ward Priority 5: Streetlights are to be installed on Helshoogte Road, behind The Ridge, in the direction of Pniël. Comment: This is a good idea.		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
394	Online Form	Ward 5	Cllr. Roy Van Rooyen	Local Economic Development and Tourism	Ward Priority 1: Ida's Valley Community Trails initiative. Activating Ida's Valley Community Market as trail Centre Comment: Not only as a trail centre, but also as a place where local vendors can sell different cuisine and host events and monthly markets. To sustain it, we need to first arrange a reimagining of the space with the community. This space can boom with all the students and development happening in Ida's Valley. It is a place where we market all businesses and activities within Ida's Valley.		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
395	Online Form	Ward 5	Cllr. Roy Van Rooyen	Local Economic Development and Tourism	Ward Priority 1: Future tourism hub together with Botmaskop Mountain. This will enable integration and social cohesion between wards 5, 6 and 7 Comment: Rating 5		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
396	Online Form	Ward 5	Cllr. Roy Van Rooyen	Community Development	Ward Priority 1: Process of enquiring about the land the open space next to the Bruckner De Villiers school in Ida's Valley (ward 5) for a community garden to plant vegetables and flowers to sell and use some for household consumption Comment: This is to create jobs and supply access to proper nutrition. This is also a way to ensure an open space next to the school can be used to educate kids about agriculture.		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	

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397	Online Form	Ward 5	Cllr. Roy Van Rooyen	Property Management	Ward Priority 1: Fencing of the open space next to Bruckner De Villiers school in Ida's Valley (ward 5) Comment: Important to prevent theft to ensure proper security along the river.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
398	Online Form	Ward 5	Cllr. Roy Van Rooyen	Integrated development planning and public participation	Deeply disappointed with the priorities listed for my ward, as the majority of them reflect routine municipal functions rather than meaningful development initiatives. These basic services should already be part of standard municipal operations, not presented as special priorities.		Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local	
399	Online Form	Ward 5	Cllr. Roy Van Rooyen	Electrical Services	Streetlights should be erected along the R304, as this road is prone to accidents and is used daily by many pedestrians.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
400	Online Form	Ward 5	Cllr. Roy Van Rooyen	Local Economic Development and Tourism	Employment opportunities should be prioritised for skilled residents within the municipal area to promote local development and reduce unemployment.		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
401	Online Form	Ward 5	Cllr. Roy Van Rooyen	Human Resource Management	My biggest concern with the Stellenbosch Municipality is the appointment of staff from outside the municipal area, while local residents are often only offered contract positions. The municipality should prioritize the employment of skilled individuals from within the WC024 boundaries. Furthermore, it is troubling that some existing staff members are appointed to vacant positions despite not having the required qualifications, while qualified and experienced individuals are overlooked. This practice undermines fairness and merit-based employment.		Directorate: Corporate Services	Department: Human Resources Management	Corporate Services	Local	
402	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	Increase visibility from Law Enforcement in Ida's Valley		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
403	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	Conduct inspection at 9 Cypress Street in Ida's Valley, young people doing drugs		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
404	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Traffic Enforcement	Deployment of Traffic officers to assist with cars obstructing the road at Lückhoff Street and Juffernbruch Street in Ida's Valley		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
405	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	Increase visibility from Law Enforcement at R44 Timberlea between 06:00 – 08:00 in the morning and 16:30 – 18:00 in the evening		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
406	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Installation of robot at Elsenburg as you go to Klapmuts		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
407	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Electrical Services	Provision of information on whether electrical rates are the same at all vendors		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
408	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Environmental Management	Pruning of trees right across 47 Rustenburg Road, Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
409	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Area Cleaning	Cleaning of the sidewalks at 17 Rustenburg Road in Ida's Valley		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
410	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Waste Management	Cleaning and closure of the illegal dumping at Sonnebloem Street in Ida's Valley (Park)		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
411	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Vector control at 20 Botmaskop Street in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
412	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Repairing of vibracrete in Bloekomlaan in Ida's Valley Sportsground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
413	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Repairing of pavilion in Ida's Valley Sportsground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	

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No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
414	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Raise the walkway from the gym at the library leading to Helshoogte road in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
415	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Provision of the policy that allows the sports committee to decide when and who may utilise the sportsfield in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
416	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Provision of information on who is on the Ida's Valley sports council, and whether they invite the broader community to serve on this council		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
417	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Provision of reasons motivating the decision regarding the disapproval of other teams to utilise the Ida's Valley sport field		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
418	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Provision of reasons motivating the decision regarding the disapproval of other teams to utilise the Ida's Valley sport field		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
419	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Change the sports council in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
420	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Provision of information on the application process to become part of the sports council		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
421	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Electrical Services	Repairing of the spotlights next to Speelkring lights at Helshoogte park in Ida's Valley		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
422	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Environmental Management	Cutting of the danger trees behind house- 20 Botmaskop at Helshoogte pass in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
423	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Local Economic Development and Tourism	Provision of clarity on the current status of the Ida's Valley LED hub, why is it not occupied	There was a call for proposal on the Ida's Valley Hub. Applications were evaluated. It served before council and was referred back for further where further information was requested. Subsequently council approved one of the proposals. Soon the community will see that the hub will be occupied	Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
424	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Housing Development	Provision of information on whether the studies done on the housing projects are available to the public	The department: Housing Development explained to Ms January; that before any development take place, there are a number of studies that must be conducted, and those studies are submitted to the municipality even before any such development receives approvals.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
425	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Land Use Management and Building	Provision of clarity on whether there was community engagement around there four story building that is being built in Ida's Valley	As for the number of units that is allowed on one erf is a matter that we will forward to BDM.	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
426	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Land Use Management and Building	There is another property in Ida's Valley where there a tremendous number of units being build on that one erf and the immediate neighbours did an enquiry on whether the correct zoning was in place	Zoning for respective land use of a property is something that Land Use management will address and therefore this too will be forwarded to LUM.	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
427	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Installation of traffic mirror at the corner of Moses and Bloekom Avenue in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
428	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Development is ongoing, however there are still two entrances in Ida's Valley and the traffic is getting worse		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
429	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Installation buttons to stop the traffic at traffic lights in Stellenbosch areas		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
430	IDP Open Day	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Installation of pedestrian crossing at trinity Methodist church at Bloekom Avenue in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
431	Email	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	Installation of Close Circuit Camera on Old Helshoogte Park in Old Helshoogte Road		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
432	Email	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	Installation of an LPR Camera at the Main Road 5 (Traffic lights on the corner of Helshoogte Road and R44)		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
433	Email	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	Installation of a new camara on the corner of Rustenburg Road and Sonnebloem Street		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	

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434	Email	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	Use of building at the Community Market as a Satellite Police Station		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
435	Email	Ward 6	Cllr. Nateshia Mcombring	Electrical Services	Cleaning and fencing (Clearview of Betafence) of all Electricity Boxes in the ward. (Hotspots Electricity Box in front of Ida's Valley Primary in Bloekom Avenue; Madrassa in Protea Street and on the corner of Weber Street and Old Helshoogte Road		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
436	Email	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	Increase visibility and regular patrols of the Police and Law Enforcement officials in all roads, the Sport Ground, and farms in the area. If the budget allows using neighbourhood watches and give them a stipend		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
437	Email	Ward 6	Cllr. Nateshia Mcombring	Environmental Management	Regular pruning of tress hanging over electricity wires in the roads of Ward 6, as the need requires		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
438	Email	Ward 6	Cllr. Nateshia Mcombring	Environmental Management	Removal of the trees between the back of No 2 – 94 in Botmanskop Road and the back of Helshoogte Road		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
439	Email	Ward 6	Cllr. Nateshia Mcombring	Parks and Open Spaces	Conduct a need and cost analysis for fencing off with clear fencing the area near the big tree next to the Water Reservoir in Dahlia Street		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
440	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Construct of pavements or sidewalks for Weber Street, Erasmussmith Street, Bakker Street, Botmanskop Road, Dahlia Street and Speler Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
441	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Tar the Public parking area next to Ida's Valley Library and the Ward Office		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
442	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Upgrading and resealing of roads and potholes as required in Ward 6 in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
443	Email	Ward 6	Cllr. Nateshia Mcombring	Parks and Open Spaces	Regular basis cutting of the grass on the parks and on all pavements in Ward 6. As well as on Helshoogte Road and R44. Not only the 6 weeks cycle as currently implemented for the Main Roads		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
444	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Installation of traffic lights on the turn-off from Kromme Rhee Road in the direction of Koelenhoff and turn-off from Elsenburg (near Kanonkop)		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
445	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Installation of warning sign board indicating pupils/people crossing the R44 near the second entrance of Cloetesville near Nietvoorbij in the direction of Klapmuts		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
446	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Installation of warning sign board indication pupils/people crossing the R44 near Timerlea Farm (Blue Jay) in the direction of town		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
447	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Installation of warning sign boards indication pupils/people crossing the R44 on both sides near Remhoogte and Lavinir		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
448	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Installation of pedestrian Traffic light on Helshoogte Road near Spar in the direction of Stellenbosch Primary and High School		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
449	Email	Ward 6	Cllr. Nateshia Mcombring	Water Services	Replacement of current outdated sewerage and water pumps as needed in the ward 6 in Ida's Valley		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
450	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Construction of parking Embayment in front of Old Apostolic Church in Luckhoff Street to help ease the parking problem of dropping and picking up pupils of Ida's Valley Primary School		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
451	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Construction of parking Embayment in front of the New Apostolic Church in Hahn Street in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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452	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Paint the Bus shelters in the ward which is covered by graffiti in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
453	Email	Ward 6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Regular cleaning of the drains to prevent overflowing during rainy conditions in Ida's Valley		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
454	Email	Ward 6	Cllr. Nateshia Mcombring	Electrical Services	Regular maintenance and repairs of all Streetlights in Ward 6 in Ida's Valley		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
455	Email	Ward 6	Cllr. Nateshia Mcombring	Local Economic Development and Tourism	Installation of waterproof covers for the Community Market in Ida's Valley to allow residents to use the facility as a hall and through all weather conditions		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
456	Email	Ward 6	Cllr. Nateshia Mcombring	Local Economic Development and Tourism	Support and funding for Tourism/Running/Cycling/Walking in Ida's Valley		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
457	Email	Ward 6	Cllr. Nateshia Mcombring	Community Development	Support and funding for Skills Development (Arts and Crafts), Reading and other Soft Skills Programs (First Aid, Learners) in Ida's Valley		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
458	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Replacement of the vibrance wall with a solid wall or clear view fencing on the Ida's Valley Sport Grounds		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
459	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Conduct a feasibility study for the planning of a new rugby clubhouse in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
460	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Regular maintenance of sport field facilities in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
461	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Tarring of the entrances of Ida's Valley Sportsground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
462	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Upgrade of the lights on the Rugby Fields in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
463	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Upgrade seating in the stadium with recycling chairs or wooden panels in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
464	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Upgrade of BMX Track and installation of clear view fencing around it in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
465	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Purchase of BMX Bicycles for Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
466	Email	Ward 6	Cllr. Nateshia Mcombring	Recreation and Sport	Purchasing of 2 x 65 cm large garden chess boards set with nylon chessboard bag and storage bag for the ward for skills development and recreational purposes in Ida's Valley		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
467	Email	Ward 6	Cllr. Nateshia Mcombring	Community Development	Conduct a need and cost analysis for a Frail Care Centre in WCO23		Directorate: Community and Protection Services	Section: Community Development	Community Services	Provincial	Department of Social Development
468	Online Form	Ward 6	Cllr. Nateshia Mcombring	Local Economic Development and Tourism	Ward Priority 1: Use of building at the Community Market as a Satellite Police Station Comment: Rating 2		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
469	Online Form	Ward 6	Cllr. Nateshia Mcombring	Safety and Security	Ward Priority 1: More visibility and regular patrols of Police and Law Enforcement officials on all roads, Sports Grounds and farms in the ward. If the budget allows use Neighbourhoods Watches and pay them a stipend. Comment: Rating 1		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
470	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Safety and Security	Issuing of a fine or a warning to the students staying at 1 Bosendal, Karindal Uniepark for making noise and jumping over neighbours walls		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
471	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Land Use Management and Building	Assistance with the process to do a subdivision for a property of 2700 square meters at Mossterdrift	Needs to submit a completed land use planning application form. The subdivision must not affect the Street view. The Municipality always tries to preserve the concept of this beautiful type of erven	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	

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472	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Safety and Security	Issuing of fine for Stud Bar for playing load music during the night and tables are on the sidewalk		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
473	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Land Use Management and Building	Provision of clarity on the Botmanskop Development which was approved for something different than what is happening currently. What is the Municipality's roles in this	The development was approved in 2003. The development has a discussion with the Ida's Valley community and that they would provide work opportunities for the community. the development was approved for a hotel, but an amended version thereof was proposed.	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
474	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Land Use Management and Building	Who monitors the environmental impact of the Botmanskop development	An Environmental specialist is appointed in every development to provide feedback to province rehabilitation must still be done	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
475	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Implementation of bus services for all residents in Stellenbosch		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
476	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Traffic Enforcement	Removal of the speed camera at the Helshoogte road just after SAPS garage directly after the hill/bridge, motorists speed up because of the hill		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
477	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Replacement of the traffic signs on the corner of Jonkershoek Rd and Morkel Rd Woon Erf in Stellenbosch		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
478	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of the red line on the lower point of Van Der Stel Street, to stop people from parking in front of guest house		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
479	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Regular cleaning and maintenance of stormwater channel in Omega Street to channel rainwater to the Stormwater drain		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
480	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Restriction of trucks using the platform tarred at the top point of Omega Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
481	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Provision of the traffic calming plan for Omega Street in Stellenbosch		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
482	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of an arrow on the left to indicate Nagtewal Rd connects to another road instead of closing it.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
483	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Put 6 poles where the road ends at Devon valley rd and Nagtewal rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
484	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Replacement of the loose bricks on Tarrentaal Street in Stellenbosch		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
485	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Negotiate with Stellenbosch University to use shuttle services for students instead of cars		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
486	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Local Economic Development and Tourism	Negotiate with PRASA to revamp the PRASA area entering Stellenbosch into a market area for tourism		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
487	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Narrow the fencing at the entrance of town, the Prasa area, to make the area look better		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
488	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of more slip ways like the one made at the Dalsig robot		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
489	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Implementation of improved public transport systems in Stellenbosch		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
490	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of the yellow line on the R44 a bus/ public transport lane		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
491	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Traffic Enforcement	Issuing of a fine for the cars speeding at the Traffic light and pedestrian crossing at a crossing, Simonsberg Street and Helshoogte Road in Stellenbosch		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	

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492	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of a pole at the circle between Stellenbosch High School and Primary School to prevent motorists from stopping at the circle		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
493	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Water Services	Replacement of water pipes at Tibault Street in Stellenbosch		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
494	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Parks and Open Spaces	Installation of two noticeboards at Brümmer Park that was removed.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
495	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Parks and Open Spaces	Repairing of the entrance gate/ motor gate at Hangbrug / Brümmer Park		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
496	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Environmental Management	Investigate the London plane tree (Plataanse boom) situated at 2 Bossendal Road for possible shothole beetle	An inspection will be done to determine if the tree at 2 Bossendal Street is infested with the beetle.	Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
497	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Regular cleaning of the blocked drains at Botmaskopweg Plantations Area		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
498	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Repairing of the potholes on the road at Botmaskopweg Plantations Area		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
499	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of the drainage at the Rosendal entrance		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
500	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Environmental Management	Repairing of the stripped Pine bark at Botmaskopweg Plantations Area		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
501	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Parks and Open Spaces	Investigate the entrance gate at Rosendal is always open		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
502	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Parks and Open Spaces	Installation of the same notice boards showing the same information (No 4x4s, motorbikes allowed) at Botmaskopweg Plantations Area		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
503	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Environmental Management	Investigate the affected trees with the shot-hole borer at Botmaskopweg Plantations Area		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
504	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Environmental Management	Watering of the Trees are dying at the arboretum, due to lack of water		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
505	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Environmental Management	Investigate erosion is a big problem and concern at Botmaskopweg Plantations Area		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
506	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of a robot with a pedestrian crossing on the corner of Simonsberg and Helshoogte Road in Stellenbosch		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
507	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Water Services	Replacement of the pipes that burst regularly at Thibault Street in Mostertsdrift	2026/2027 Pipe replacement works	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
508	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Implementation of improved public transport systems in Stellenbosch	All transport initiatives explained	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
509	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Queried parking garages	Objects against parking garage. Advised that each intervention/ initiative have its own public participation process, and to object via the project's public participation process	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
510	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Safety and Security	Provision of clarity on the relationship between Stellenbosch Municipality Law Enforcement and SAPS? In terms of private properties, who is responsible to respond to complaints	Stellenbosch Municipality have Safety Partnership initiative where all the stakeholders including SAPS, Law Enforcement, Traffic Services, JSRA, Security Services, etc are attached to. These safety partners meet on a weekly basis to address safety concerns through sharing of challenges and successes. Operational interventions are planned to attend to the concerns and issues raised	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	

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No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
511	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Safety and Security	Increase visibility of SAPS on Helshoogte Weg, Stellenbosch	Stellenbosch Municipality have Safety Partnership initiative where all the stakeholders including SAPS, Law Enforcement, Traffic Services, JSRA, Security Services, etc are attached to. These safety partners meet on a weekly basis to address safety concerns through sharing of challenges and successes. Operational interventions are planned to attend to the concerns and issues raised	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
512	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Safety and Security	Establishment of a relationship between SAPS and municipality with business owners at the Simonsig Centre to improve security		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
513	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Safety and Security	Increase visibility of Law Enforcement and SAPA at the Corner of Long Street and Clove Street, Cloetesville unsafe for motorist	Regular patrols are conducted autonomously and jointly with other stake holders like SAPS, especially in the hot spot areas	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
514	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Traffic Enforcement	Implementation of Road safety awareness programme, motorists drive on the shoulder of other vehicles at Bird Street, passing Kayamandi towards N1	Road Safety Awareness are conducted, the proposal of conducting more awareness through road shows will be communicated with Traffic Services.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
515	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of traffic lights at Bird Street, passing Kayamandi towards N1		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
516	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of additional pedestrian road signed at Bird Street, passing Kayamandi towards N2		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
517	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Traffic Enforcement	Deployment of OUTsurance officers at Robot points at Bird Street, passing Kayamandi towards N3		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
518	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Income and Expenditure	Provision of clarity if there are rebates for the other pensioners excluding indigent pensioners. Example he made was if you are 65, you get 10% rebate, 75, you get 15% rebate, etc		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
519	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Income and Expenditure	Provision of support to relieve pensioners in terms of their municipal account		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
520	IDP Open Day	Ward 7	Cllr. Annemarie Ferns	Income and Expenditure	Provision of the rates policy is indicated as a source of information pertaining to the rebates		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
521	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Negotiate a solution to the dust invading homes with the homeowners in Merriman Avenue in the vicinity of the Stellenbosch High School		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
522	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of paving/grass/tar or any other solid covering on the wide open area of land between Jannasch Street and Simonsberg Road		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
523	Email	Ward 7	Cllr. Annemarie Ferns	Traffic Enforcement	Provision of Municipality's plans are to manage the influx of vehicles and Uber drivers parking across house. There is enough parking spaces on Jannash Street that are barely used		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
524	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Negotiate a solution to the dust invading homes with the homeowners in Merriman Avenue in the vicinity of the Stellenbosch High School		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
525	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of paving/grass/tar or any other solid covering on the wide open area of land between Jannasch Street and Simonsberg Road		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
526	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Review of the Cycle Plan for the Town of Stellenbosch 2015		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
527	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Update and consolidation of the Stellenbosch NMT Masterplan and Cycle Plan (2020) be Implemented in the Municipality		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
528	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Preparation of NMT strategies and policies		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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529	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Narrowing of road with a separate two-way bicycle facility on the southern side between Omega St and Simonsberg Rd; incl. gateways and sidewalk on northern side		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
530	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Jonkershoek Rd: Upgrade of shared path (widen and resurface)		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
531	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Safe bicycle crossing from bicycle paths across Helshoogte Rd crossing from Cluver Rd to Rustenberg Rd and from Rustenberg Rd to Cluver Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
532	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Rehabilitation of tarred NMT path from Van Riebeeck Street to Merriman Ave		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
533	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Rehabilitation of the ratelite NMT path from Victoria Street to Jannasch Street. At Martinson Street, the tarred extension must join the two-way bicycle path and sidewalk on the southeastern side of Martinson Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
534	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of safe and separated bicycle paths in Cluver Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
535	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Rehabilitation of laterite NMT path between Koloniesland and Eerste River		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
536	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of a separated cycling lanes in Merriman Ave		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
537	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of Two-way cycling in all One-way Streets, as in Dennesig Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
538	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Redesign of fourway stop to accommodate cyclists and pedestrians between the old bridge at Coetzenburg and Dwarslaan, Die Laan and Noordwal-Oos		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
539	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Redesign of all crossings over Adam Tas Road, R44 and R301 to be safe for cyclists and pedestrians, e.g. Langs St and R44, R301 and Bird, Dorp St and R44, Van Reede Street and R44. Rustenberg Rd over the Helshoogte Road (R301).		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
540	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Van Reede Street and R44. Rustenberg Rd over the Helshoogte Road (R301).		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
541	Email	Ward 7	Cllr. Annemarie Ferns	Land Use Management and Building	The declared Woonerf in Karindal and Monstertsdrift be implemented practically, and that it be extended to other neighbourhoods in Ward 7		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
542	Email	Ward 7	Cllr. Annemarie Ferns	Land Use Management and Building	Woonerf in Karindal and Monstertsdrift: Or that other neighbourhoods may be declared a Woonerf, taking in consideration all the steps that must be taken before the existing Woonerf is extended or new Woonerven be declared		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
543	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Safety and Security	Increase investment in law enforcement staffing and training		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
544	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Safety and Security	Build stronger collaborative platforms with SAPS		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
545	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Safety and Security	Establish high visibility foot patrols, bicycle patrols and motorcycle patrols in Stellenbosch		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
546	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Safety and Security	Increase patrols on Bird Street from Kayamandi to Stellenbosch on weekdays from 6am to 9am		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	

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547	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Safety and Security	Bicycle patrols in Borcherd Street and surrounding on the evenings from 7PM to 10PM		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
548	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Safety and Security	Footpatrols on Church Street and Dorp Street on Wednesdays		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
549	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Safety and Security	Motorcycle patrols at Helshoogte Road and Helshoogte Pass during weekends		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
550	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Safety and Security	Patrols at Lang Street, corner Kloof Street		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
551	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Safety and Security	Patrols at Stellenbosch Mountain during weekends from 7AM to 10AM		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
552	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of traffic lights at Helshoogte Rd and Simonsberg Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
553	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of traffic lights at Piet Retief Rd and Vrede Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
554	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of traffic lights at R44 and Kromm Rhee Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
555	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Land Use Management and Building	Implement differentiated zoning guidelines that exclude certain Streets or precints from student accommodation		Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
556	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Local Economic Development and Tourism	Prioritise mixed-use and mixed-income developments in the identified development corridor		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
557	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Land Use Management and Building	Conduct impact assessment and continued monitoring on densified developments		Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
558	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Invest in safe walking zones for learners and elderly residents; in parks insulated from growing vehicular traffic and in dedicated cycling lanes		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
559	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of pedestrians crossings in school zones and near old age facilities		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
560	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation of sidewalks in school zones and near old age facilities and have wheelchair and bicycle friendly access point		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
561	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Environmental Management	Reinforce urban containment policies and align land use planning with climate resilience principles		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
562	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Land Use Management and Building	Stop the approval of development outside the urban edge that compromise biodiversity and public access to world heritage sites		Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
563	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Land Use Management and Building	Reassess and withdraw approval of environmentally damaging developments		Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
564	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Historic Buildings	Protect and promote the several world heritage sites within the municipality		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
565	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Spatial Planning	Finalise and implement the Inclusionary Policy on a priority bases		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
566	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Housing Administration	Urgently prioritise all necessary steps in the title deed programme in 2025		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
567	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Spatial Planning	All new development to incorporate mixed income housing options and GAP housing and early child-care facilities, clinic and access to parking		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
568	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Land Use Management and Building	Protect established residential areas against student developments		Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	

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	Community and Stakeholder Comments / Input					Municipal Directorate and Western Cape Government Information					
No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
569	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Integrated development planning and public participation	Regularly publish progress of IDP objectives with a plain language summary accessible to all residents		Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local	
570	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Spatial Planning	Require developments to go through deepened, ward-based participation processes		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
571	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Prioritise ongoing infrastructure maintenance and modernisation		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
572	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Establish safe park-and-ride and ride-share infrastructure for daily commuters at Barden Powell Dr and Bottelary Rd		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
573	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Housing Development	Supply central located social and GAP housing on a smaller and well-integrated scale		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
574	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Traffic Enforcement	Create a WhatsApp line for 24/7 rapid response to traffic concerns		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
575	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Safety and Security	Create a WhatsApp line for 24/7 rapid response to events that require law enforcement support		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
576	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Information and Communication Technology (ICT)	Roll out free municipal Wi-Fi stating with schools and libraries in lower income areas first		Directorate: Corporate Services	Department: Information Communications Technology (ICT)	Corporate Services	Local	
577	WhatsApp	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Promote use of public transport by those travelling to the Stellenbosch CBD		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
578	Online Form	Ward 7	Cllr. Annemarie Ferns	Budget	The CITP and MSDF clearly state as principles that we must move away from building new dormitory communities outside the urban edge, moving away from building new roads for private cars, do not develop agricultural land, etc - but when the budget is made up, and developments approved, exactly the opposite happens. Serious amounts of money are budgeted for a possible new road and the consultants. eg the Trumali link road serves absolutely no purpose unless there are plans that are not made known. Almost no budget for NMT, cycling roads, etc. If the money for roads (that we do not need - because the source of the problems is not defined or solved) is used to attend to people's needs, many projects can be dealt with. Push the ATC, that complies with the principles of the MSDF (one of the best docs ever), forward and stop developments that are not sustainable.		Directorate: Financial Services	Department: Financial Management Services	Financial Services	Local	
579	Online Form	Ward 7	Cllr. Annemarie Ferns	Spatial Planning	The CITP and MSDF clearly state as principles that we must move away from building new dormitory communities outside the urban edge, moving away from building new roads for private cars, do not develop agricultural land, etc - but when the budget is made up, and developments approved, exactly the opposite happens. Serious amounts of money are budgeted for a possible new road and the consultants. eg the Trumali link road serves absolutely no purpose unless there are plans that are not made known. Almost no budget for NMT, cycling roads, etc. If the money for roads (that we do not need - because the source of the problems is not defined or solved) is used to attend to people's needs, many projects can be dealt with. Push the ATC, that complies with the principles of the MSDF (one of the best docs ever), forward and stop developments that are not sustainable.		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
580	Online Form	Ward 7	Cllr. Annemarie Ferns	Budget	Businesses, money must be spent on projects that will have the best return on investment. As "a" one voice, I will probably not even be heard, but Stellenbosch cannot afford to lose its character (that will the end) and we are losing just that!!! - There are solutions, but we must be heard and discuss solutions. We made many inputs in the budget indicating the shortcomings over the years but have now stopped, as the best reaction we had was "noted".		Directorate: Financial Services	Department: Financial Management Services	Financial Services	Local	

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No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
581	Online Form	Ward 7	Cllr. Annemarie Ferns	Local Economic Development and Tourism	Promote and manage tourism, the industry that creates the most job opportunities in Stellenbosch (and nationally). The challenge is job creation, not building houses many of the security and safety issues will be solved if people have jobs.		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
582	Online Form	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Do not spend money on new roads to solve the traffic issues - the problem (cause of the problem) is Student Traffic. We have done many calculations and observations - when schools are open, no holidays, admin and lecturing personnel of the US are in town, and the students start writing exams (or students only on holiday), have very few traffic issues, if at all.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
583	Online Form	Ward 7	Cllr. Annemarie Ferns	Budget	The calculation of rates tariffs will increase the property tax substantially, and many inhabitants cannot afford these increases. Very difficult to mention everything, but there should be ways/means to discuss these issues		Directorate: Financial Services	Department: Financial Management Services	Financial Services	Local	
584	Have Your Say	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Request for a speedhump in Provinsielaan in Uniepark between Groen Street and the Arboratum		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
585	Have Your Say	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Request to tar the road from Suidooster Street and Piekesig Street in Mostertsdrift		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
586	Have Your Say	Ward 7	Cllr. Annemarie Ferns	Water Services	Replacement of the waterpipe in Jonkershoek, Mostertdrift		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
587	Have Your Say	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Painting of Street names in ward 7 – it is reported on the IDP that this project is completed. It is not the case because several Street names are still unpainted and not readable		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
588	Have Your Say	Ward 7	Cllr. Annemarie Ferns	Parks and Open Spaces	Extra refuse bins required at Hangbrug – Currently, there is only one bin, which is not sufficient over a busy weekend. A second bin is required		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
589	Have Your Say	Ward 7	Cllr. Annemarie Ferns	Parks and Open Spaces	Installation of a notice board on Hangbrug: Thank you for repairing the Hangbrug. To prevent future damage, please have a notice board installed on the Hangbrug (both sides) indicating " No jumping allowed on the bridge. Trespassers will be executed".		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
590	Have Your Say	Ward 7	Cllr. Annemarie Ferns	Electrical Services	Maintenance of electrical sub-station at Lanzerac Park: The electrical sub-station at Lanzerac Park on Jonkershoek Road needs maintenance. The roof tiles are missing, the gutters is broken and downpipes missing, side slates are broken and building is half-painted		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
591	Have Your Say	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Installation/construction of curbs and bollards: An extended curb and bollards are required at the mini-circle in the Merriman / Martinson / Simonberg intersection across from Padel Court. Visitors to Padel Courts should be prevented from turning in and out the road too close to the mini–circle. The speed of the cars approaching the circle from Martinson Rd side, create a dangerous situation, which can result in accidents		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
592	Have Your Say	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Repair of the damage to the road surface in Omega Street: It was reported by a resident in Omega Street that the recently repaired road (after a water pipe burst) was damaged due to the many large trucks delivering sand to the property at the top end of Omega Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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No.	Source	Ward	Ward Councillor	Priority	Community / Stakeholder Comments / Input	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
593	Have Your Say	Ward 7	Cllr. Annemarie Ferns	Integrated development planning and public participation	Communication regarding the IDP: Once the IDP is approved and budgets allocated to the various departments, the departments, before the September / October review takes place, must indicate to the ward which of the listed IDP projects of that ward will be dealt with in the current financial year. This will enable ward committees to plan ahead and set new priorities for the following year. The departments should consult with the councillor about the requests before executing it, and, if there is any uncertainty and report to the councillor when the project will be finalised		Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local	
594	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	The Lock-up facility for cycles in the Budget is not a priority in comparison to the completing of the network for cycles.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
595	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Details of NMT Short-term projects for SM in the Revised, Updated and Consolidated Cycle Plan		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
596	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Request that the two year budget for the Lock-up be transferred to the section of Develop and Implementation for Cycle Plan in the Budget		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
597	Email	Ward 7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Make provision for safe crossing for bicycles in Stellenbosch		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
598	IDP Open Day	Ward 8	Cllr. Tamryn Kumm	Roads, Transport and Stormwater	Regular cleaning and maintenance of blocked stormwater drain at 42 The Avenue in Stellenbosch		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
599	IDP Open Day	Ward 9	Vacant	Communications	Installation of better Map of the wards on website		Office of the Municipal Manager	Section: Communication	Executive Mayor	Local	
600	IDP Open Day	Ward 9	Vacant	Roads, Transport and Stormwater	Provision of clarity why there are many traffic lights without improvement in Stellenbosch		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
601	IDP Open Day	Ward 9	Vacant	Roads, Transport and Stormwater	Construction of parking outside the Stellenbosch town perimeter to take the pressure off the town		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
602	IDP Open Day	Ward 9	Vacant	Roads, Transport and Stormwater	Placement of "detour ahead" signs when roads are closed in Stellenbosch		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
603	IDP Open Day	Ward 9	Vacant	Traffic Enforcement	Issuing fines for speeding violations in Stellenbosch		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
604	IDP Open Day	Ward 9	Vacant	Roads, Transport and Stormwater	Placement of a table on the web page that provides information on when a road will be paved		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
605	IDP Open Day	Ward 9	Vacant	Area Cleaning	Cleaning of the area behind ABSA, between the ABSA building and the municipal office		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
606	Email	Ward 9	Vacant	Local Economic Development and Tourism	Provide regular public updates on the Adam Tas Corridor project, including: A timeline of all phases, Expected completion dates, Challenges or delays encountered and Achievements to date		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
607	Email	Ward 9	Vacant	Local Economic Development and Tourism	Host a public engagement forum for ATC project where residents can ask questions, receive honest answers, and contribute input to a project that will directly impact our lives.		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
608	Email	Ward 9	Vacant	Roads, Transport and Stormwater	Traffic congestion continues to worsen, especially in and around the CBD and along main commuter routes like the R44. Urgent implementation of park-and-ride facilities modelled on the successful Woordfees system		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
609	Email	Ward 9	Vacant	Roads, Transport and Stormwater	As major traffic generators, the municipality and Stellenbosch University should lead by example by adopting a park-and-ride for staff and students.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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610	Email	Ward 9	Vacant	Roads, Transport and Stormwater	Launch Park-and-Ride Now: Model it on Woordfees and privatise operations if funding is limited.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
611	Email	Ward 9	Vacant	Roads, Transport and Stormwater	Encourage Use: Reduce CBD parking spaces and increase fees to reflect congestion costs, making park-and-ride the smarter choice.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
612	Email	Ward 9	Vacant	Roads, Transport and Stormwater	Set the Standard: Require the municipality and university to adopt park-and-ride for their own staff and students.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
613	Email	Ward 9	Vacant	Roads, Transport and Stormwater	Implement a permanent park-and-ride system modelled on the Woordfees example		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
614	Email	Ward 9	Vacant	Roads, Transport and Stormwater	If funding is constrained, engage private operators to develop secure, well managed parking areas with regular shuttles to the CBD.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
615	Email	Ward 9	Vacant	Roads, Transport and Stormwater	Create incentives to promote use, including: Reducing CBD parking spaces		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
616	Email	Ward 9	Vacant	Roads, Transport and Stormwater	Create incentives to promote use, including: Increasing parking tari□s in high-demand areas		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
617	Email	Ward 9	Vacant	Roads, Transport and Stormwater	Designating park-and-ride as the default transport option for municipal staff and university students.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
618	Email	Ward 9	Vacant	Roads, Transport and Stormwater	Develop a Public Transport Lane on the R44 to facilitate fast, dedicated access for shuttles and minibus taxis.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
619	Email	Ward 9	Vacant	Roads, Transport and Stormwater	Establish a Stellenbosch Rapid Transit System, similar to Cape Town's Integrated Rapid Transit (IRT), serving areas like Welgevonden, Jamestown, Kayamandi, Cloetesville, and the growing developments along the R304.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
620	Email	Ward 9	Vacant	Roads, Transport and Stormwater	Student Shuttle Services: Develop targeted routes from student residences and surrounding neighbourhoods to reduce reliance on private vehicles.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
621	Email	Ward 9	Vacant	Roads, Transport and Stormwater	Pedestrianise Key CBD Streets to reduce inner-city traffic and prioritise walkability.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
622	Email	Ward 9	Vacant	Roads, Transport and Stormwater	Tour Bus Management: Regulate routes and stops to prevent tour buses from congesting the CBD.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
623	Email	Ward 9	Vacant	Roads, Transport and Stormwater	Investigate a Congestion Charge strategy for non-local vehicles entering the CBD during peak times.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
624	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Installation of a raised intersection at the 3 way at Languid Street and Curry Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
625	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Installation of a raised intersection at the 3 way at Languid Street and Curry Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
626	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Installation of a raised intersection at the 3 way at Languid Street and Curry Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
627	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Installation of a raised intersection at the 3 way at Languid Street and Curry Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
628	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Installation of a raised intersection at the 3 way at Languid Street and Curry Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
629	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Installation of a raised intersection at the 3 way at Languid Street and Curry Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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630	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Installation of a raised intersection at the 3 way at Languid Street and Curry Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
631	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Installation of a raised intersection at the 3 way at Languid Street and Curry Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
632	Have Your Say	Ward 10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Installation of a raised intersection at the 3 way at Languid Street and Curry Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
633	Email	Ward 11	Alderman Johannie Serdyn	Housing Development	Provision of housing development opportunities for rural residents and farm workers in Devon Valley (Petition supported by 392 people)		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
634	Email	Ward 11	Alderman Johannie Serdyn	Housing Development	Identification of land within the Devon Valley for housing opportunities for rural residents and farm workers (petition supported by 392 people)		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
635	Email	Ward 11	Alderman Johannie Serdyn	Housing Development	Devon Valley should form part of the "Stellenbosch Municipality Housing Pipeline" (petition supported by 392 people)		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
636	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Land Use Management and Building	Development at Lower Dorp Street changed initial Western Cape Heritage approved plan		Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
637	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Installation of 6 Lanes, 4 down and 2 up and add Robot at Stadler and a wall up at Lindenhof in Stellenbosch		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
638	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Land Use Management and Building	Provision of future developments at Middelvlei	There is no development soon for Middelvlei.	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
639	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Waste Management	Provision of waste property available to rent or to use at the Municipality		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
640	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Land Use Management and Building	Provision of clarity on the 50 Years development plan of Corridor Road works (Adam Tas)	Studies have been done. Implementary plans have been approved. Conditions are placed on all developments that the developer must adhere to. Municipality is attempting to appoint a PMU expert to deal with the issues relating to this development	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
641	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Education	No new schools are being built	6 Schools were proposed to be built within this development	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Provincial	Western Cape Education Department
642	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	No Parking during sports events. Municipality charges per vehicle on sport events where parking is provided, using QR code		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
643	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Waste Management	Removal of the waste refuse at 10 Dorp Street in Stellenbosch		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
644	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Waste Management	Provision of clarity if the schedule has changed. Bins are put out at 7 am and truck only comes to collect around 12:00 – 14:00 at Dorp Street in Stellenbosch		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
645	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Electrical Services	Provision of assistance to reset the tripped electrical box at Luck Resort		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
646	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Electrical Services	Repairing of the vandalised Streetlights in Distillery and San Diagen Road in Stellenbosch		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
647	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Embellishment of the newly build circle in Devon Valley Circle		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
648	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Environmental Management	Planting of Partulacaria Afra trees (Spekboom)at the circle in Devon Valley Circle		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
649	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Parks and Open Spaces	Embellishment of the 4 Pots in front of Stellenbosch station		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
650	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Parks and Open Spaces	Removal of the Nerium Oleander (Selons Roos on the sidewalk near the Vineyard Building, Onder Pappegaaiberg		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	

IDP and Budget Comments and Input - draft 3rd review of the 5th Generation IDP - April 2025

	Community and Stakeholder Comments / Input					Municipal Directorate and Western Cape Government Information					
No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
651	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Cemeteries	Removal of a tap at Onder- Pappegaaiberg Cemetery (Old Gravesite).		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
652	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Environmental Management	Removal of Beefwood trees that is blocking drains and stormwater pipes at Nagtegaal 7 and 9 in Stellenbosch		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
653	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Electrical Services	Repairing the faulty transformer at the substation at Geluksoord Retirement Home, Tarentaal Street, Onder Papegaaiberg		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
654	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Electrical Services	Repairing of the faulty transformer at the substation at Geluksoord Retirement Home, Tarentaal str Onder Papegaaiberg		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
655	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Electrical Services	Repairing of the faulty Streetlights at Santhagen Road in Stellenbosch		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
656	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Safety and Security	Deployment of Law Enforcement to enhance patrolling on the routes from Cloetesville to the CDB Stellenbosch	Regular enforcement and patrols are conducted by safety partners within the Stellenbosch WC024. This includes Law Enforcement, Traffic, SAPS and other security entities.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
657	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Safety and Security	Increase visibility of SAPS and Law Enforcement in rural areas (Ida's Valley, Kayamandi and Cloetesville)	Weekly Safety Partnership meetings are held to ensure enforcement in all the areas within the Stellenbosch WC024. Community to report crime and lodged complaints to ensure focus driven operations within their areas.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
658	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Safety and Security	Implementation of bicycle patrolling along George Blake when workers walk to work a lot R304	Safety monitors, the eyes and ears for Law Enforcement Services are deployed on bicycle patrols along the George Blake Avenue to assist with visible patrols during peak and when public travel to and from work.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
659	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Safety and Security	Request partnership with Stellenbosch Municipality to establish security in the reserve and around Onderpapeggaiberg	Suggest utilising the Rent a Cop Policy of the municipality. Meeting to be set up with Senior Manager Protection Services to discuss resolutions and proposal and Rent a Cop.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
660	IDP Open Day	Ward 11	Alderman Johannie Serdyn	Income and Expenditure	Establishment a SRA in the Onder Papegaaiberg community	SRA not with Protection Services – referred to Finance, Senior Manager Mitchell	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
661	Online Form	Ward 11	Alderman Johannie Serdyn	Spatial Planning	As road, public transport, and non-motorised transport upgrades are key to the ATC corridor's success, how will the municipality ensure that these improvements are implemented in parallel with private development. Enhancing accessibility, safety, and public amenities will be critical to attracting investment and users to these precincts. Use of development contributions to fund NMT projects should be considered as an innovative funding mechanism (there is precedent to do so already in SPLUMA and it has been done in other municipalities). Please comment on this?		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
662	Online Form	Ward 11	Alderman Johannie Serdyn	Spatial Planning	The IDP proposes a dedicated Project Management Unit for ATC implementation—how will this operate, and what mechanisms exist to ensure it is effective, transparent, and insulated from political interference or delays? Is there a due date for this to be implemented as it was supposed to be implemented by August 2023?. The IDP clearly recognises budgetary constraints but could go into more detail on how public-private partnerships will be structured to deliver enabling infrastructure, and what risk mitigation measures will be adopted to prevent the stalling of critical projects?		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
663	Online Form	Ward 11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Ward Priority 2 - No input was asked from the public about the Taxi rank at Stellenbosch Station. Comment: The Stellenbosch Station parking lot is plagued by overflowing litter, persistent graffiti, and excessive noise from taxi drivers and passengers. This creates an unsightly environment, fosters insecurity, and disrupts our daily lives with unbearable levels of noise pollution. Taxi use of Weidenhoff Street for parking and queuing causes severe traffic congestion and poses a serious safety hazard to pedestrians and motorists alike.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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664	Online Form	Ward 11	Alderman Johannie Serdyn	Safety and Security	Safety Concerns in Weidenhof and Blersch Streets: Weidenhof and Blersch Streets urgently require attention regarding safety and security. Vehicle break-ins are a constant problem, with cars parked on the Streets frequently targeted by thieves. Our complex is experiencing recurring break-ins, highlighting a concerning lack of security in the area. Residents feel unsafe walking alone at night, often requiring accompaniment from ABC Security for protection. These issues create a climate of fear and insecurity, significantly impacting our quality of life. Urgent action is needed to address these concerns and ensure the safety of residents.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
665	WhatsApp	Ward 12	Cllr. Ayanda Tomose	Parks and Open Spaces	Repairing and maintenance of Snake Valley playpark.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
666	WhatsApp	Ward 12	Cllr. Ayanda Tomose	Parks and Open Spaces	Installation of gates at Snake Valley playpark		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
667	WhatsApp	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Cleaning of the drains on the Streets next to Snake Valley playpark		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
668	WhatsApp	Ward 12	Cllr. Ayanda Tomose	Area Cleaning	sweeping and cleaning of Streets next to Snake Valley playpark		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
669	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Informal Settlements	Installation of additional ablution facilities at Enkanini		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
670	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Informal Settlements	Provision for clarity, when will the budget for 2024/2025 be implemented, and what is the 2025/2026 budget for ablution facilities in Enkanini	Department: Informal Settlements to communicate the implementation timeframe as well as indicating the budget for 2025/2026	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
671	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Regular cleaning of drains at 114 School Crescent in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
672	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Income and Expenditure	Enquiry on outstanding municipal account at 2674 Watergang or Thubelitsha , upon checking the municipal account that was increasing	Client advised to make arrangement with the municipality for the outstanding account.	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
673	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Income and Expenditure	Enquiry on the outstanding account and they are indigent for address 79 Sokuqala Street, Kayamandi. The client indicated that she cannot afford to make payment		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
674	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Housing Administration	Enquiry on the Tittle deed of the house she bought for address 79 Sokuqala Street Kayamandi	Client was advise to visit the Housing section to check on Title deed, since the property was bough from another person they may need to consult with the registration attorneys	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
675	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Regular cleaning of stormwater drains at 3012 in Thubelitsha		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
676	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Water Services	Investigate and repair the water pipe that frequently bursts on road at 3012 in Thubelitsha		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
677	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Waste Management	Cleaning of the refuse that is blocking water from flowing in the river in Nkanini		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
678	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Environmental Management	Clean the river in Nkanini		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
679	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Repairing of the bridge from the river in Nkanini		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
680	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Electrical Services	Fencing off hazardous sections for the danger box next to the house in Thubelitsha		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
681	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Installation of speedbump in Thubelitsha		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
682	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Area Cleaning	Regular cleaning at Khwezi Street in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
683	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Repairing of potholes at Khwezi Street in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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684	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Electrical Services	Installation of Streetlights at Khwezi Street in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
685	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Waste Management	Provision of plastic refuse bags on a weekly basis in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
686	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Waste Management	Installation of additional waste bins at Khwezi Street in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
687	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Electrical Services	Repairing of Streetlights from Kayamandi Primary to TRC		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
688	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Waste Management	Regular cleaning of the dumping area in Thubelitsha		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
689	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Regular maintenance and repair of the roads at Enkanini informal settlement in Kayamandi	Escalate the report that was done from the previous inspection to the Senior Manager and conduct another inspection to determine the current condition of the roads. Budget for Disadvantage areas to be utilised.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
690	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Repairing of the first road bridge from Striker at Enkanini informal settlement in Kayamandi	The municipality is waiting for the hired Jetvac Truck machine, it will be utilised in Kayamandi for winter preparations.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
691	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Repairing of the road potholes rom Luyolo Street and Esokuqala Street to Watergang in Kayamandi	An investigation/ evaluation of Kayamandi roads will be conducted soon as possible. Maintenance team to seal the potholes with G7 Laterite for a temporal measure	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
692	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Local Economic Development and Tourism	Provision of information on the municipality assist to the music industry and the tourism sector of Stellenbosch		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
693	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Local Economic Development and Tourism	Provision of a designated area for car washes in Kayamandi		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
694	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Local Economic Development and Tourism	Provision of information on Jobseekers Database process, how to register and how the selection criteria works		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
695	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Parks and Open Spaces	Renovation and proper maintenance of the playpark next to Snakevalley in Kayamandi		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
696	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Regular cleaning of stormwater drains at Snake Valley in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
697	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Waste Management	Installation of skip at the top part of Enkanini	The municipality will investigate the area and see a suitable space for the skip for that area as the place need to be open for cleaning of that skip.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
698	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Waste Management	Fair distribution of waste bags to all the areas at Enkanini in Kayamandi	Bags will be delivered after we have informed the people , that on specific day we are coming.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
699	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Integrated development planning and public participation	Request that community members have sufficient time to ask questions at the IDP meetings. 2hours of the IDP Meeting are not enough to ask questions and obtain information from municipality.		Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local	
700	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Safety and Security	Request names of residents who are approved to renovate their informal structure from Department: Informal Settle before Law Enforcement demolishes when renovating.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
701	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Safety and Security	Investigate Red Ants for taking money to be allowed to erect shacks		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
702	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Safety and Security	Improved response time from Law Enforcement when community members contact for assistance and occasionally Law Enforcement do not attend to complaints		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	

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703	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Safety and Security	Request names of residents who are approved to renovate their informal structure from Department: Informal Settle before Law Enforcement demolishes when renovating.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
704	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Electrical Services	Removal of the illegal electrical connections in Section A at Enkanini in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
705	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Electrical Services	Removal of the illegal electrical connections in Section A at Enkanini in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
706	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Electrical Services	Disconnect the illegal electrical connections at Enkanini in Kayamandi, saying the Municipality instructed that they could connect and find their own electricians.	Indicated that the Municipality would never advise as such. Electrical Services to inform the front desk of this to ensure that when such an enquiry comes, customers are guided correctly.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
707	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Electrical Services	Installation of Streetlight at 114 Snake Valley in Kayamandi	Electrical department to investigate if this is a feasible request.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
708	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Regular cleaning of stormwater drains at Watergang next to Kuyasa Creche in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
709	IDP Open Day	Ward 12	Cllr. Ayanda Tomose	Electrical Services	Disconnect the illegal connection in Azania from Zone O		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
710	Online Form	Ward 12	Alderman Johannie Serd	Electrical Services	Electrical Masterplan / 66kV Cables The 2023 Electricity Masterplan, referenced on page 155, states that the municipality has evaluated the long-term viability of the existing electrical infrastructure, including the need for expansion and refurbishment. It specifically notes that all 66kv and 11kv cables have been assessed. We assume that the risks associated with the 66 kv oil-filled cables have been considered; however, there is no mention of any dedicated studies or specific plans addressing how these cables will be managed. Two major 66kv cables supply approximately two-thirds of the town's electricity. Both run along Adam Tas Road to the substation at the university and the Markotter substation. These cables have both passed the end of their lifespan (more than 50 years old to the best of our knowledge), and a failure in these would have a significant negative impact on the town for an extended period. It is industry standard to replace ageing oil-filled cables with modern XLPE cables. According to Circuit Breaker Industries (CBI), which is contracted to work on these cables for the municipality, a major breakdown could result in downtime of between 3-6 months. We cannot see that the IDP provides a detailed plan on how the phasing out of these cables will be addressed, so as not to put the town at risk, and also not to hinder future development of the town. Catalytic Projects: The documents make mention of "catalytic projects such as the Bergkelder project in Plankenbrug. While the IDP grants attractive development rights (e.g., higher densities, mixed use) in the Adam Tas Corridor, much of this is conditional on enabling infrastructure upgrades. Developers would benefit from a published schedule and funding model for key upgrades—such as bulk electrical, water, sewer, and transport improvements—to reduce investment risk and unlock precinct development.		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
711	Online Form	Ward 12	Cllr. Ayanda Tomose	Education	Ward Priority 1- Identification of land for New Primary School in Kayamandi Comment: Building of additional schools		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	Western Cape Education Department
712	Online Form	Ward 12	Cllr. Ayanda Tomose	Electrical Services	Ward Priority 2: Installation of electricity in Nkanini and Azania Comment: When will electricity be installed in Azania		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
713	Have Your Say	Ward 12	Cllr. Ayanda Tomose	Waste Management	Distribution of waste bags in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
714	Have Your Say	Ward 12	Cllr. Ayanda Tomose	Informal Settlements	Installation of additional ablution facilities in informal settlements in ward 12 in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

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715	Have Your Say	Ward 12	Cllr. Ayanda Tomose	Informal Settlements	Provision of plastic bags to cover informal structures when its raining		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
716	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Roads, Transport and Stormwater	Regular cleaning of the blocked stormwater drain at No.19 in TRA-2 in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
717	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Roads, Transport and Stormwater	Regular cleaning of the blocked Stormwater drains from Mdala Street, Mjandanda, Mputa Street, Lamla, Ndumela, and 2nd Avenue Street in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
718	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Informal Settlements	Allocation of home numbers and the installation of electricity in Ward 13 in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
719	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Housing Administration	Housing waiting List Application inquiry.	The process regarding the housing waiting list was explained to the client	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
720	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Housing Development	Provision of housing development opportunities for Zone A in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
721	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Environmental Management	Cutting of all trees in Zone I in Kayamandi		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
722	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Environmental Management	Pruning of trees in between the shacks in Zone I in Kayamandi		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
723	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Water Services	Investigate the very low water pressure (Cannot shower, etc.) in Kayamandi		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
724	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Water Services	Investigation of the tree roots has grown through the water pipes and breaking the pipes in Kayamandi		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
725	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Roads, Transport and Stormwater	Provision of information on why the bridge from Kayamandi to Cloetesville is not built yet		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
726	IDP Open Day	Ward 13	Cllr. Mary Nkopane	Roads, Transport and Stormwater	Repairing of the holes on R44 fence on Kayamandi side		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
727	Have Your Say	Ward 13	Cllr. Mary Nkopane	Safety and Security	Equal enforcement of the events or celebration bylaw in the Coloured and Black communities		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
728	Have Your Say	Ward 13	Cllr. Mary Nkopane	Facilities	Extend the Makuphula Community hall to increase capacity and installation of additional bathrooms		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
729	Have Your Say	Ward 13	Cllr. Mary Nkopane	Traffic Enforcement	Deployment of Traffic officers to control traffic congestion in the morning at the circle by the Kayamandi Corridor and Taxi rank		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
730	Have Your Say	Ward 13	Cllr. Mary Nkopane	Roads, Transport and Stormwater	Regular cleaning of stormwater drains in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
731	Have Your Say	Ward 13	Cllr. Mary Nkopane	Roads, Transport and Stormwater	Repairing of potholes on the roads in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
732	Have Your Say	Ward 13	Cllr. Mary Nkopane	Property Management	Provision or confirmation of dates for meeting to discuss and finalise agreements on the identified land for initiation schools		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
733	Online Form	Ward 13	Cllr. Mary Nkopane	Housing Administration	Ward Priority 1: Infrastructure improvements on the Hostels in Kayamandi. Comment: Kayamandi hostels should be converted into social housing to restore dignity by improving living conditions, ensuring access to basic services, and creating a safer, more sustainable environment for residents.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
734	Online Form	Ward 13	Cllr. Mary Nkopane	Housing Administration	Ward Priority 1: Construction of more ablution facilities and repair of the current ablution facilities servicing each Hostel block in Kayamandi. Comment: The construction of additional ablution facilities and the repair of existing ones in each hostel block in Kayamandi to ensure that all residents have access to clean, functional, and safe sanitation. This will greatly improve hygiene and living conditions, fostering a more dignified environment for all.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

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735	Online Form	Ward 13	Cllr. Mary Nkopane	Housing Administration	Ward Priority 1: Investigate the drainage system at the hostel blocks. Comment: It's important to investigate the drainage system at the hostel blocks to identify any issues causing blockages or flooding. Proper drainage is essential for maintaining hygiene, preventing health risks, and improving the overall living environment for residents. A thorough assessment will help us address any problems and implement effective solutions.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
736	Online Form	Ward 13	Cllr. Mary Nkopane	Property Management	Ward Priority 2: Request for the building of a Multipurpose centre for indoor sports facilities, a training centre for skills development, which can be used as a Wellness Centre for Senior Citizens occasionally Kayamandi. Comment: There's a strong need for a Multipurpose Centre in Kayamandi that can serve multiple purposes—offering indoor sports facilities, a training centre for skills development, and occasionally functioning as a Wellness Centre for Senior Citizens. This would provide valuable opportunities for the community, promoting physical activity, personal growth, and supporting the well-being of seniors. It's a great step toward enhancing the quality of life for residents of all ages.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
737	Online Form	Ward 13	Cllr. Mary Nkopane	Information and Communication Technology (ICT)	Ward Priority 2: Free Wi-Fi Zone at the Centre in Kayamandi. Comment: Establishing a free Wi-Fi zone at the Centre in Kayamandi would be a fantastic initiative. It would provide the community with access to information, educational resources, and online opportunities that are essential in today's digital world. This could empower residents, especially students and job seekers, and help bridge the digital divide, fostering greater connectivity and development		Directorate: Corporate Services	Department: Information Communications Technology (ICT)	Corporate Services	Local	
738	Online Form	Ward 13	Cllr. Mary Nkopane	Safety and Security	Ward Priority 3: Municipality to fix the existing Cameras in ward 13. Comment: The municipality should prioritise fixing the existing cameras in Ward 13 to restore the surveillance system's effectiveness. Working cameras are crucial for ensuring public safety and preventing crime. By addressing this issue, the community can feel more secure, knowing that there are reliable security measures in place.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
739	Online Form	Ward 13	Cllr. Mary Nkopane	Safety and Security	Ward Priority 3: Municipality to establish and provide financial support for Neighbourhood Watch, which will employ people from Ward 13 Comment: The municipality should establish and provide financial support for a Neighbourhood Watch in Ward 13, creating job opportunities for local residents. This initiative would not only enhance community safety but also foster a sense of ownership and responsibility among the residents. By employing people from within the ward, it helps strengthen the bond within the community while ensuring that safety efforts are more effective and tailored to local needs.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
740	Online Form	Ward 13	Cllr. Mary Nkopane	Safety and Security	Ward Priority 3: Municipality to provide a container dedicated for the Neighbourhood Watch in Ward 13. Comment: The municipality should provide a dedicated container for the Neighbourhood Watch in Ward 13. This space would serve as a central hub for operations, allowing the team to store equipment, organize meetings, and enhance coordination. Having a designated area would strengthen the Neighbourhood Watch's ability to function effectively and make the community feel more organized and secure.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
741	Online Form	Ward 13	Cllr. Mary Nkopane	Safety and Security	Ward Priority 3: Removal of broken cars in 2nd Avenue and Mdala Street in Kayamandi. Comment: The removal of broken cars on 2nd Avenue and Mdala Street in Kayamandi is a necessary step to improve the area's appearance and safety. Abandoned vehicles can be eyesores, block traffic, and even pose safety hazards. Clearing them would make the Streets safer and more accessible for residents, while also enhancing the overall cleanliness and order of the community.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	

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No.	Source	Ward	Ward Councillor	Priority	Community / Stakeholder Comments / Input	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
742	Online Form	Ward 13	Cllr. Mary Nkopane	Electrical Services	Ward Priority 4: Solar Panels on Streetlights in Ward 13 for Safety during Power cuts. Comment: Installing solar panels on Streetlights in Ward 13 is a smart move to ensure safety during power cuts. Solar-powered Streetlights would provide reliable lighting even when the grid goes down, making the area safer at night. This would not only improve security but also reduce the community's reliance on electricity, promoting sustainability and cost savings in the long run.		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
743	Online Form	Ward 13	Cllr. Mary Nkopane	Electrical Services	Ward Priority 4: Municipality to provide Floodlights in Hotspot areas Ward 13 Comment: The municipality should provide floodlights in hotspot areas of Ward 13 to improve security and visibility, especially during the night. Floodlights would deter criminal activity, help residents feel safer, and ensure that public spaces are well-lit and accessible. This simple yet effective measure can significantly enhance safety and contribute to a more vibrant and secure community.		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
744	Online Form	Ward 13	Cllr. Mary Nkopane	Electrical Services	Ward Priority 4: Provision of electricity for informal settlements in Ward 13. Comment: Providing electricity to informal settlements in Ward 13 is a crucial step toward improving living conditions and promoting safety. Access to reliable electricity will not only enhance the quality of life by allowing for better lighting and heating but will also reduce the risks associated with unsafe or makeshift electrical connections. This move would support community well-being and help integrate informal settlements into the broader infrastructure of the ward.		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
745	Online Form	Ward 13	Cllr. Mary Nkopane	Community Development	Ward Priority 5: Land identified at Sizamile Creche, where there is unused land, must be utilised for community food gardening. Comment: The unused land identified at Sizamile Creche should be utilized for community food gardening. This would provide a valuable resource for local residents, promoting sustainable food production and improving access to fresh, healthy produce. It could also foster community engagement, create opportunities for skill-building, and contribute to food security in the area. Using this land in such a productive way benefits both the environment and the well-being of the community.		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
746	Online Form	Ward 13	Cllr. Mary Nkopane	Environmental Management	Ward Priority 5: Cutting of trees in Ward 13. Comment: The cutting of trees in Ward 13 should be carefully considered and managed. While there may be valid reasons for removing certain trees, such as safety concerns or environmental impact, it's important to ensure that any tree removal is done sustainably. The loss of trees can affect the local ecosystem, reduce green spaces, and negatively impact air quality. It would be beneficial to explore alternatives, like pruning or relocating trees, before making any decisions about cutting them down.		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
747	Online Form	Ward 13	Cllr. Mary Nkopane	Housing Administration	Ward Priority 1: Infrastructure improvements on the Hostels in Kayamandi Comment: Rating 1		Directorate: PED	Department: Integrated Human Settlements	Human Settlements		
748	Online Form	Ward 13	Cllr. Mary Nkopane	Housing Administration	Ward Priority 1: Construction of more ablution facilities and repair of the current ablution facilities servicing in each Hostel block in Kayamandi Comment: Rating 3		Directorate: PED	Department: Integrated Human Settlements	Human Settlements		
749	Online Form	Ward 13	Cllr. Mary Nkopane	Housing Administration	Ward Priority 1: Investigate the drainage system at the hostel blocks Comment: Rating 3		Directorate: PED	Department: Integrated Human Settlements	Human Settlements		
750	Online Form	Ward 13	Cllr. Mary Nkopane	Property Management	Ward Priority 2: Request for the building of a Multipurpose centre for indoor sports facilities, a training centre for skills development, which can be used as a Wellness Centre for Senior Citizens occasionally Kayamandi Comment: Rating 2		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services		
751	Online Form	Ward 13	Cllr. Mary Nkopane	Information and Communication Technology (ICT)	Ward Priority 2: Free Wi-Fi Zone at the Centre in Kayamandi Comment: Rating 4		Directorate: Corporate Services	Department: Information Communications Technology (ICT)	Corporate Services		
752	Online Form	Ward 13	Cllr. Mary Nkopane	Safety and Security	Ward Priority 3: CCTV Cameras at the George Blake and Costaland Entrance and Exits Comment: Rating 2		Directorate: Community and Protection Services	Department: Protection Services	Protection Services		

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753	Have Your Say	Ward 13	Cllr. Mary Nkopane	Recreation and Sport	Building of a multipurpose centre with an outdoor activities facility in Kayamandi		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
754	Have Your Say	Ward 13	Cllr. Mary Nkopane	Safety and Security	Installation of CCTV cameras in crime hotspot areas in Kayamandi		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
755	Have Your Say	Ward 13	Cllr. Mary Nkopane	Electrical Services	Installation of solar Streetlights in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
756	Have Your Say	Ward 13	Cllr. Mary Nkopane	Integrated development planning and public participation	Change the current system of IDP Open Days to the old system		Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local	
757	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Roads, Transport and Stormwater	Regular cleaning of stormwater drains at S222 intergang area		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
758	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Integrated development planning and public participation	Ward Committees prefer to have IDP meeting per Ward in Kayamandi to allow them to raise their ward issues		Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local	
759	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Integrated development planning and public participation	Kayamandi request the municipality to reconsider the setting of the meeting. Preferable the old IDP meeting setting		Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local	
760	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Roads, Transport and Stormwater	Regular cleaning of stormwater drains at Zone P- 9th Avenue (Ezintenteni) next to Xolile Spaza Shop in Kayamandi	Site Inspection: Justin Litch (Roads Superintendent) to conduct inspection and deploy the team for cleaning and unblocking of the drains. In the meantime, the department is waiting for the Hired Jetvac truck that will be used in Kayamandi for winter preparation.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
761	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Roads, Transport and Stormwater	Installation of the stormwater drains at Watergang and informal settlements in Kayamandi	Roads and Stormwater conducted investigation in 2024, and the team visited the area several times with Cllr Ayanda Tomose. Since there is no access for the machines to do maintenance of the structures and the water course, it was then concluded that Human Settlement must relocate the affected families to another area. According to the correspondence from Human Settlement, there is no space available to move the people.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
762	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Informal Settlements	Provision of clarity why she was never assisted with material/housing on fire incident that happened in 1998, 30 shacks burned in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
763	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Housing Administration	Client were removed from Strong Yard and relocated in Zone N, they want to know when the municipality will remove group B because there are conflicts now between A and B		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
764	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Waste Management	Inform ward committees to inform people before distributing waste bags in Kayamandi	The area cleaning team will try to inform the people and deliver bags accordingly to the needs of the community. It will consider using weekends for the distribution of bags, as most of the members of the community are available during the weekends.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
765	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Waste Management	Distribution of waste bags for Zone O residents in Kayamandi	The area cleaning team will try to inform the people and deliver bags accordingly to the needs of the community. It will consider using weekends for the distribution of bags, as most of the members of the community are available during the weekends.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
766	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Cemeteries	Ensure upgrade to Calcutta cemetery project will not encroach on the Initiation of kids programme. Most of the trees have been cut down, making the site very open and baron						
767	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Roads, Transport and Stormwater	Installation of bigger pipes for the stormwater drains in Kayamandi as currently not coping when it rains		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
768	IDP Open Day	Ward 14	Cllr. Maxwell Danana	Electrical Services	Investigation of the private meters being installed at 526(B), Zone O in Kayamandi	No Municipal official would guide that.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
769	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Roads, Transport and Stormwater	Regular cleaning of the blocked stormwater drain in Mjandana Street in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
770	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Roads, Transport and Stormwater	Repairing of the road potholes in Mjandana Street in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
771	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Water Services	Repairing of the water leak from I83 Makupula Street to Zone P to the ablution facilities Zone I in Kayamandi		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	

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772	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Informal Settlements	Repairing of the broken doors and leaking roof of the toilets at Zone 1 in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
773	IDP Open Day	Ward 15	Cllr. Elliot Masimini	Safety and Security	Request names of residents who are approved to renovate their informal structure from Department: Informal Settle before Law Enforcement demolishes when renovating.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
774	Have Your Say	Ward 15	Cllr. Elliot Masimini	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
775	Have Your Say	Ward 15	Cllr. Elliot Masimini	Informal Settlements	Installation of additional ablution facilities in informal settlements in ward 15 in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
776	Have Your Say	Ward 15	Cllr. Elliot Masimini	Local Economic Development and Tourism	Provision of more EPWP job opportunities in Kayamandi		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
777	Have Your Say	Ward 15	Cllr. Elliot Masimini	Informal Settlements	Installation of additional ablution facilities in informal settlements in ward 15 in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
778	Have Your Say	Ward 15	Cllr. Elliot Masimini	Local Economic Development and Tourism	Provision of more EPWP job opportunities in Kayamandi		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
779	Have Your Say	Ward 15	Cllr. Elliot Masimini	Informal Settlements	Provision of plastic bags to cover informal structures when its raining		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
780	Have Your Say	Ward 15	Cllr. Elliot Masimini	Electrical Services	Installation of electricity in informal settlements in ward 15 in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
781	Have Your Say	Ward 15	Cllr. Elliot Masimini	Roads, Transport and Stormwater	Construction of roads in informal settlements in ward 15 in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
782	Have Your Say	Ward 15	Cllr. Elliot Masimini	Roads, Transport and Stormwater	Construction of roads in informal settlements in ward 15 in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
783	Have Your Say	Ward 15	Cllr. Elliot Masimini	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
784	Have Your Say	Ward 15	Cllr. Elliot Masimini	Electrical Services	Installation of electricity in informal settlements in ward 15 in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
785	Have Your Say	Ward 15	Cllr. Elliot Masimini	Waste Management	Distribution of waste bags in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
786	Have Your Say	Ward 15	Cllr. Elliot Masimini	Area Cleaning	Regular cleaning of Street in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
787	Have Your Say	Ward 15	Cllr. Elliot Masimini	Local Economic Development and Tourism	Provision of more EPWP job opportunities in Kayamandi		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
788	Have Your Say	Ward 15	Cllr. Elliot Masimini	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
789	Have Your Say	Ward 15	Cllr. Elliot Masimini	Roads, Transport and Stormwater	Construction of tarred roads in informal settlements in ward 15 in Kayamandi		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
790	Have Your Say	Ward 15	Cllr. Elliot Masimini	Informal Settlements	Installation of additional ablution facilities in informal settlements in ward 15 in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
791	Have Your Say	Ward 15	Cllr. Elliot Masimini	Local Economic Development and Tourism	Provision of more EPWP job opportunities in Kayamandi		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
792	Have Your Say	Ward 15	Cllr. Elliot Masimini	Area Cleaning	Deployment of additional EPWP worker for regular cleaning of Street in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
793	Have Your Say	Ward 15	Cllr. Elliot Masimini	Informal Settlements	Installation of additional ablution facilities in informal settlements in ward 15 in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

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794	Have Your Say	Ward 15	Cllr. Elliot Masimini	Waste Management	Distribution of waste bags in Kayamandi		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
795	Have Your Say	Ward 15	Cllr. Elliot Masimini	Electrical Services	Installation of electricity in informal settlements in ward 15 in Kayamandi		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
796	Have Your Say	Ward 15	Cllr. Elliot Masimini	Local Economic Development and Tourism	Provision of more EPWP job opportunities in Kayamandi		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
797	Have Your Say	Ward 15	Cllr. Elliot Masimini	Housing Development	Provision of housing development opportunities in Kayamandi		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
798	Have Your Say	Ward 15	Cllr. Elliot Masimini	Safety and Security	Establishment of NHW with a stipend in ward 15 in Kayamandi		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
799	Have Your Say	Ward 15	Cllr. Elliot Masimini	Community Development	Improve aftercare programmes for kids in Kayamandi		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
800	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Land Use Management and Building	Provision of feedback on the building plan submitted for additions and alterations in Cloetesville	A meeting request has been received on 14/04/2025 and meeting will be arranged accordingly.	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
801	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Land Use Management and Building	Current building plan encroaches building lines that triggered a land use approval for encroachment in Cloetesville	A meeting request has been received on 14/04/2025 and meeting will be arranged accordingly.	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
802	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Increase visibility of SAPS / Law Enforcement in front Usave in Cloetesville	Complainant advised to lodge complaints with SAPS Law Enforcement and SAPS jointly conduct enforcement patrols, dependant on the complaints registered with SAPS and the Municipal Control Room for planning at weekly Safety Partnership meeting.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
803	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Communications	Request a meeting with their Ward Cllr James Williams, would like meet and greet						
804	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Electrical Services	Installation of brighter Streetlights in Cloetesville		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
805	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Installation of CCTV camera at 11 Charlie Street Cloetesville and next to the river as you go to Smartie Town	Request for CCTV Cameras to be submitted through Ward Cllr to ensure added to Masterplan	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
806	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Installation of concrete fencing next to the railway in Cloetesville	Concrete Fencing request to be referred to PRASA	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
807	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Environmental Management	Cleaning of the river in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
808	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Provision of clarity on the robberies at 47 Lang Straat reported to the control room numerous times but no response from Law Enforcement	The department: Protection Services will follow up with Chief of Law Enforcement to address allegations of complaints not attended. Crime related complaints to be reported to SAPS to ensure proper records and resources allocated to SAPS and Law Enforcement to do enforcement	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
809	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Increase visibility of Law Enforcement during the day in Cloetesville		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
810	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Income and Expenditure	Provision of clarity for the arrear amount on account address Carriem Street Nr 18 in Cloetesville was written off, however the next month the account were back in arrears again	Client informed to visit municipal office at financial services and bring the relevant required documents with.	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
811	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Income and Expenditure	Provision of clarity for indigent client at 107 Vredelus Street in Cloetesville, th account was in arrears, electricity was blocked	Client informed to visit municipal office at financial services and bring the relevant required documents with.	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
812	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Income and Expenditure	Provision to the client at Lackay Street Nr.09 in Tennantville, the account was in arrears due to water leakage, and electricity was blocked	Account was checked. It was indicated that meter was replaced and tested, and no fault were detected. Client advised to visit municipal offices.	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	

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813	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Construction	Repairing of the hand railings (Wooden railings on stairs) that was broken by the Tops Construction at 107 Vredelust Street (Steps Project)	PMU to investigate.	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project	Infrastructure Services	Local	
814	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Construction	Removal of the Mildew in the shower, Mold even though the windows are open at 107 Vredelust Street (Steps Project)	PMU to investigate.	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project	Infrastructure Services	Local	
815	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Construction	Installation of the additional step at the front door, riser of more than 300mm step at 107 Vredelust Street (Steps Project)	PMU to investigate.	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project Management Unit (PMU)	Infrastructure Services	Local	
816	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Construction	Reconnection of the solar geyser at 107 Vredelust Street (Steps Project)	PMU to investigate.	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project Management Unit (PMU)	Infrastructure Services	Local	
817	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Closure of Robyn Street in Cloetesville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
818	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Water Services	Repairing and maintenance of the sewage in White City in Cloetesville		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
819	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Water Services	Repairing of the pipeline running by Chippendale Street underneath the railroad in Cloetesville		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
820	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Electrical Services	Repairing of the Streetlights at Charlie Street in Cloetesville		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
821	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Repairing of the broken vibracrete at flats and next to the railway in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
822	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Increase visibility of police and law enforcement in Cloetesville		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
823	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Repairing and cleaning of rainwater ditch at Pine Street in Cloetesville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
824	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Replacement of asbestos roofs on municipal houses in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
825	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Repairing of the house across the bus stop that was damaged in the fire when Flat burned down in Lang Street in Cloetesville two years ago.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
826	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Removal of the Smartietown Park bus stop on Lang Streett and Cypress Corner in Cloetesville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
827	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Environmental Management	Removal of the three trunks of trees that fell in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
828	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Fencing of the playparks on the Smartietown side and the park side at Pine Street in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
829	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Closing certain walkthroughs on the playpark like pine Street.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
830	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Area Cleaning	Regular cleaning of the Streets in Cloetesville		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
831	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Installation of a yellow no-stop section at the Helshoogte road traffic light close to Lilly Street in Cloetesville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
832	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Maintenance of all playparks equipment in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
833	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Waste Management	Cleaning of the illegal dumping at North end and Pine Streets in Cloetesville		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	

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834	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Area Cleaning	Regular cleaning at North end and Pine Streets in Cloetesville		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
835	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Beautification	Beautification of the locations in all the Red zone areas in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
836	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Waste Management	Cleaning of the illegal dumping at the corner of Chippendale and Bergstedt Streets in Cloetesville		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
837	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Electrical Services	Installation of Streetlights at Chippendale and Bergstedt Streets in Cloetesville		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
838	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Installation of CCTV cameras at Chippendale and Bergstedt Streets in Cloetesville		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
839	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Income and Expenditure	Eliminate all service charges for indigent residents		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
840	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Electrical Services	Replace the Streetlights at February Street with brighter lights, similar to those installed on Gabriel Street in Cloetesville	The complaint should be submitted to the front desk and forwarded to the Construction section responsible for Streetlight maintenance.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
841	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Electrical Services	Repairing of the Streetlights on the Street parallel to Lang Street, behind Eike Hall in Cloetesville	The complaint should be logged at the front desk and referred to the Construction section responsible for Streetlight maintenance	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
842	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Waste Management	Placement of "No illegal Dumping" signage at empty space next to 50 Bergstedt Street in Cloetesville		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
843	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Installation of cameras at empty space next to 50 Bergstedt Street in Cloetesville		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
844	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Provision of purpose for the camera that was installed at USave Shopping centre in Cloetesville		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
845	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Repairing of the bathroom: basin broken, toilet leak and overflows at 20 Pine Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
846	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Repairing of the sealing holes in the kitchen and living room at 20 Pine Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
847	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Replacement of the main door at 20 Pine Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
848	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Repairing and maintenance of the TRA at 48 Pine Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
849	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Provision of housing development opportunities in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
850	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Replacement of the geyser at Flat I1, Lang Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
851	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Replacement of the front room tiles at Flat I1, Lang Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
852	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Every year when it rains the house floods at 51 Eike Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
853	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Repairing of the damaged appliances at 51 Eike Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
854	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Installation of the stormwater drainage system on the side of 51 Eike Street in Cloetesville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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855	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Local Economic Development and Tourism	Management of the Cloetesville Hub	The management company has been appointed, and the lease agreement has been drafted and circulated to the appointed company.	Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
856	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Repairing the damaged floor at H9 and H10 Long Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
857	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Water Services	Repairing of water leakage on the floor at H9 and H10 Long Street in Cloetesville		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
858	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Repairing of the window frames at H9 and H10 Long Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
859	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Informal Settlements	Provision of assistance to the residents with eviction order by the end of April 2025		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
860	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Housing application query	It was checked on waiting list. Reg date :1997/03/14 and Reg number: 533441	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
861	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Repairing of the house that burned last year at 45 A Long Street in Cloetesville	A Engineer was appointed. Housing will communicate with the burned houses residents when as assessment will take place	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
862	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Waiting list enquiry	Advised client that their application is on the waiting list and refers to a date of 2014. They must update the application as there is no documents of them on the system. Advised them to bring along all communication that they have had with the municipality to serve as proof of evidence	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
863	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Title deed enquiry for the Steps in Cloetesville	The client was advised that the deeds will register, hopefully within the next month or two	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
864	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Title deed enquiry	The client was informed that the POA has been sent to the conveyancers and that she will be informed once it is completed	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
865	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Repairing of the roof at J12 Long Street at Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
866	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	The tenant is sub-letting at J11 Long Street at Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
867	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Repairing of the front door at J12 Long Street at Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
868	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Replacement of toilet seat, window frames, and stairs have holes (outside) at J12 Long Street at Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
869	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Installation of new tiles at J12 Long Street at Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
870	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	The tenant is sub-letting at J12 Long Street at Cloetesville request to be moved to Nu-Tec units	The approval for the Nu-Tec units have not yet been approved. Advised to write a request to the department to be moved to a Nu-Tec unit , should the project be approved	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
871	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Housing waiting list Enquiry	The criteria of the housing waiting list criteria was explained to the client	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
872	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Provision of update on the housing development at Erf 7001, Cloetesville	Appeal was received for Erf 7001	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
873	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Provision of update on the housing development at Botmaskop		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
874	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Provision of the update on the housing development at Northern Extension		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
875	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Upgrading of block of flats at A110 Jakaranda Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
876	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Repairing of the wall on the sunny side has a crack and replace gutters at the flat in A110 Jakaranda Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

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877	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Installation of paving and tar at the flat in A110 Jakaranda Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
878	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Replacement of the asbestos roof at the flat in A110 Jakaranda Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
879	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Repairing of the sidewalks in Jakaranda Street in Cloetesville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
880	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Informal Settlements	Provision of services for the Backyard Dwellers in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
881	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Informal Settlements	Upgrading of the informal settlement in the entire area of Slabtown in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
882	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Informal Settlements	Provision of TRA for residents affected by fire at Slabtown in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
883	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Identification of land for housing development opportunities in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
884	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Property Management	Identification of plots to sell to individuals for housing development opportunities in Cloetesville		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
885	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Utilisation of the open space between the Cloetesville Sports field and Smartie Town to build houses		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
886	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Utilisation of the space on the corner of Adam Tas and Lang Street, Opposite Short Street, adjacent to the substation for housing development		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
887	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Implementation of the project to build bathrooms at the flats in Last Street, Jakaranda Str and Vredelust in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
888	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Waste Management	Regular cleaning of the illegal dumping at 50 Bergstedt Street in Cloetesville		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
889	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Waste Management	Regular cleaning of the illegal dumping at the corner of Northend and Lang Street in Cloetesville		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
890	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Property Management	Identification of land for churches in Cloetesville		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
891	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Implementation of by-laws when it comes to illegal dumping		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
892	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Deployment of Law Enforcement to patrols at USAVE Shopping centre and the entire Cloetesville 24/7		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
893	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Installation of the concrete wall for fencing at Railway Line in Cloetesville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
894	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Local Economic Development and Tourism	Improve the EPWP project for young people in Cloetesville		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
895	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Local Economic Development and Tourism	Reduce the EPWP criteria to equip young people		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
896	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Local Economic Development and Tourism	Utilisation of the empty agriculture land and equip young people with the skills and knowledge		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
897	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Community Development	Establishment of more facilities for disables residents in Cloetesville		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
898	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Establishment of more facilities for disables residents , ramps and rails safe for mobility in Cloetesville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
899	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Local Economic Development and Tourism	Provisions of business training to women in Cloetesville		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	

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900	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Local Economic Development and Tourism	Cloetesville Informal Market must be free of charge for the community for economic growth and informal traders		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
901	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Facilities	Installation of visible directional signboards for public facilities		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
902	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Water Services	Installation of prepaid water meters or water control devices for indigent consumers		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
903	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Income and Expenditure	Implementation of a sliding scale for municipal indigent grants		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
904	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Recreation and Sport	Implementation of streamlined entry process for private function at public swimming pool in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
905	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Recreation and Sport	Maintenance of the Skateboard Track in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
906	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Closing of the playpark at Pearce and Cupido Street in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
907	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Conduct a meeting with residents to discuss Letitia playpark as it is a concern		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
908	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Recreation and Sport	When will the Cloetesville tennis and futsal courts be opened		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
909	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Recreation and Sport	Fencing of the tennis courts in Cloetesville	The fencing tender has been approved and in the process of appointing a service provider.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
910	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Recreation and Sport	Provision of access to use the tennis court next to the Cloetesville swimming pool for recreational activities for children		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
911	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Community Development	Provision of support for the Youth Day activities	The client was contact to provide clarity on the Youth Day support on the 14th April 2025	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
912	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Community Development	Provision of the contact details of a local aftercare centre for her Grade 3 grandchild to assist with homework	Section: Community Development to contact the local aftercare centres and provide to above mentioned client	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
913	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Community Development	Provision of support with space for youth activities, camps and drama and music in Cloetesville	Ms Mayembana has provided her contact details and will have a follow up meeting with the client in terms of support and also referring to organizations that are currently working with young men	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
914	IDP Open Day	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Painting of the three bus stops at Lang Street in Cloetesville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
915	Stakeholder Engagement	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	The communities are in dire need of the installation of CCTV cameras in Ward 16. This Council must assist in decreasing crime.	The municipality has faced challenges with the services of the cameras that have gone down. Finalising procurement of services for the installation of additional cameras and bring most of the cameras back online. Not aware of cameras that have been moved from ward 16 to ward 17. All cameras are placed on crime pattern analysis and in consultation with communities, especially NHW.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
916	Stakeholder Engagement	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	The cameras must be installed where there is a need, not where there are already cameras.	The CCTV Camera Policy will be tabled at the Council for approval. This policy will allow NHW within specific communities to monitor the cameras. This is one of the initiatives to incorporate NHW in more progressive monitoring of the CCTV cameras. The municipality has also looked at a 24 model and is busy finalising the model. Therefore, there will be a roll-out of dedicated staff members to respond to cameras in a more proactive way.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
917	Have Your Say	Ward 16	Cllr. Elsabe Vermeulen	Electrical Services	Repairing or re-installation of power cables in Cloetesville		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	

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918	Have Your Say	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Provision of portable ablution facilities for the NHW members at shopping centre area in Cloetesville		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
919	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Request the opportunity for a house for a family of 4 with one child in matric and the other in Grade 3.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
920	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Ward Priority 1: Increase patrol assistance from Law Enforcement in Cloetesville Comment: It is very dangerous in Cloetesville		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
921	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Ward Priority 2: Municipality to provide stand-alone plots for housing in Cloetesville Comment: The community cannot live like this anymore. Why do our backyards have to pay so much rent.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
922	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Ward Priority 2: Utilising empty plots for housing in Cloetesville Comment: Backyarders can really use those empty plots. Especially the houses that have burned down, they can be sold to backyarders. The houses can be rebuilt.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
923	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Ward Priority 1: Increase visibility of Law Enforcement in Cloetesville Comment: Ward priority must urgently focus on increasing law enforcement visibility in Cloetesville. The ongoing gang violence, frequent shootings, illegal selling of drugs and robberies, especially around the shopping centre, have left residents feeling unsafe. Non-functional CCTV cameras further weaken public safety efforts. Restoring and expanding surveillance infrastructure, along with increased law enforcement and police patrols, is essential to deter crime and rebuild community trust.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
924	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Ward Priority 1: Increase patrol assistance from Law Enforcement in Cloetesville Comment: Cloetesville urgently requires increased patrol assistance due to rising safety concerns and ongoing criminal activity. As a community with vulnerable groups, including youth and the elderly, a stronger and more visible law enforcement presence is critical. Prioritizing this ward for additional patrols will help restore public trust, deter crime, and promote a safer environment for all residents. Community members have repeatedly voiced the need for swift and decisive intervention. We urge the municipality to allocate more resources and patrol units to Cloetesville without delay.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
925	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Ward Priority 1: Additional cameras in gangster areas with 24-hour mobile Law Enforcement units in the community of Cloetesville. Comment: Cloetesville needs additional surveillance cameras and 24-hour mobile law enforcement to deter gang activity and improve response to incidents. These proactive security measures restore safety and public confidence in the community.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
926	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Safety and Security	Ward Priority 1: Neighbourhood watch and security awareness with community involvement ward 16 Comment: Ward 16 should strengthen its Neighbourhood Watch program and enhance security awareness. Community involvement is crucial for crime prevention. Workshops, awareness campaigns, and meetings empower residents. Authorities should support these efforts and prioritize Ward 16 as a model for community-led safety initiatives.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
927	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Ward Priority 2: Municipality to provide stand-alone plots for housing in Cloetesville Comment: Cloetesville's 20-year housing shortage has led to overcrowded backyard dwellings, causing social challenges and insecurity. The municipality must prioritize providing stand-alone housing plots to improve living standards, reduce overcrowding, and promote a safer environment.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

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928	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Ward Priority 2: Municipality to provide basic services for backyarders in Cloetesville Comment: Backyard dwellers in Cloetesville face challenges like a lack of essential services, which impact their quality of life. Legislation emphasises the right to adequate housing and basic services, so the municipality must prioritise these communities for better living conditions.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
929	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Ward Priority 2: Upgrading of Municipal flats on Pine, Primrose, Eike and Jakaranda Streets Comments: The municipal flats on Pine, Primrose, Eike, and Jakaranda Streets require urgent upgrading due to aging infrastructure deterioration, causing unsafe living conditions and discomfort for residents. Prioritizing renovation and maintenance is crucial for community safety.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
930	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Ward Priority 2: Utilising empty plots for housing in Cloetesville Comment: Cloetesville has several empty plots that could be better utilized for housing development, addressing the growing demand for adequate living space. The current underutilization of these plots has also led to increased illegal dumping, which contributes to environmental degradation and public health risks. By developing these plots for housing, we not only provide homes for families but also combat the issue of illegal dumping by improving community oversight and reducing vacant spaces vulnerable to misuse. The municipality should prioritize the transformation of these plots into safe, functional housing areas for the betterment of the community.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
931	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Ward Priority 2: Outline areas for selection to erect affordable and RDP housing.to make away with constraints and backlogs in Cloetesville Comment: Cloetesville faces challenges in providing affordable housing due to limited development space. To address this, exploring outside the city for expansion and establishing new residential areas can alleviate overcrowding and improve living conditions.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
932	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Housing Development	Ward Priority 2: To phase it out in an impact full manner to accomplish the fair distribution of the housing matter Comment: Cloetesville needs to phase out current housing constraints strategically, addressing backlogs and allocating resources efficiently. This will ensure equitable access, prioritize those in need, reduce inequality, and promote social stability, creating a more inclusive community.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
933	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Local Economic Development and Tourism	Ward Priority 3: More EPWP projects for the youth and the disabled in Cloetesville Comment: Cloetesville faces high unemployment, especially among youth and the disabled, causing social issues like drug abuse and gang violence. Prioritizing EPWP projects can provide work opportunities, skills development, and sustainable employment, fostering economic independence and a safer community.		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
934	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Community Development	Ward Priority 3: Youth camps, youth orientation and skills development programmes in Cloetesville. Comment: Cloetesville needs youth camps, orientation, and skills development programs to combat unemployment, drug abuse, and gangsterism. These initiatives equip youth with life skills, career opportunities, and purpose, fostering a generation of empowered, skilled individuals.		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
935	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Community Development	Ward Priority 3: Training programmes for women empowerment to equip themselves to self-sustainability e.g. back yard gardens, selling their products. Crochet and knitting and business start-ups in Cloetesville Comment: Cloetesville women face limited self-sustainability opportunities due to lack of facilities. Training programs for women's empowerment, like backyard gardening and business start-ups, can help break poverty cycles and support sustainable livelihoods. Municipal investment is crucial for these initiatives.		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	

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936	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Community Development	Ward Priority 4: Wheelchair access to the swimming pool facility e.g., the gate in Cloetesville Comment: Cloetesville's swimming pool facility should be made more accessible to all residents, including those with disabilities, through wheelchair access and accessible gates and pathways. This will promote inclusivity, allowing everyone to enjoy recreational activities and community events.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
937	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Recreation and Sport	Ward Priority 4: Entry into the swimming pool in Cloetesville Comment: The swimming pool in Cloetesville needs a streamlined entry process, improved signage, and a more efficient ticketing system for improved accessibility and convenience. Addressing crowd management and accessibility issues will promote health, well-being, and social interaction.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
938	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Recreation and Sport	Ward Priority 4: Transform the tennis court into a more useful entity for the community of Cloetesville Comment: The Cloetesville tennis court is a valuable community asset, but regular maintenance and safety concerns must be prioritized. Addressing proper lighting and secure fencing will ensure a safe environment for users, benefiting the community for years to come.		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
939	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Recreation and Sport	Ward Priority 4: Floodlights on Cloetesville Sportsground Comment: Cloetesville Sportsground could benefit from floodlight installation to enhance usability, flexibility, and safety. This infrastructure upgrade would promote physical activity, reduce accidents, and enhance visibility during evening events, fostering a vibrant community and supporting the health and well-being of the community.		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
940	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Ward Priority 5: Place fencing next to the railway track on the Municipal side of the walkway in Crombie Street of White City, not on the PRASA side Comment: The installation of fencing along Crombie Street's walkway, next to the railway track, is crucial for safety and preventing unauthorized access. This initiative, which prioritizes pedestrian safety, should be carefully considered, especially considering the type of material used.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
941	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Ward Priority 5: Tar pavements in Pine, Primrose and Eland Streets Comments: A thorough survey is needed to assess the condition of all Streets in Cloetesville, including Pine, Primrose, and Eland Streets, to determine the need for tarred pavements, thereby improving accessibility and safety. There are still Streets with partly tarred pavements like Jakaranda Street in particular.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
942	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Ward Priority 5: Ramp for disabled residents in Ward 16 Comment: Ward 16 should prioritize ramp construction for disabled residents to improve accessibility and inclusivity in the community. This initiative promotes equal rights and ensures no one is left behind, allowing easier access to essential services and fostering independence.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
943	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Ward Priority 5: Universal access / ramp for the disabled to the Cloetesville shopping centre Comment: The Cloetesville shopping centre should install universal access ramps for disabled residents, as existing ramps don't meet safety standards. This upgrade promotes inclusivity, improves shopping experience, and ensures equal access to services, benefiting all residents.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
944	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Ward Priority 5: Sign boards to all public facilities in Cloetesville Comment: Cloetesville needs clear signboards for public facilities to improve navigation and accessibility, reduce confusion, enhance safety, and create a user-friendly environment. Prioritizing signboard installation is crucial for fostering community and ensuring easy access to essential services.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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945	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Housing Administration	Emergency Housing: Ward 16 in Cloetesville urgently needs emergency housing for vulnerable residents, especially the elderly and vulnerable groups. Legislation, like the Housing Act, ensures adequate housing and protection against displacement. The municipality must act swiftly to ensure no one is left without a safe place.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
946	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Income and Expenditure	Indigent Grant: The Indigent Grant should implement a sliding scale system for elderly and disabled individuals, promoting financial support. Water control devices and prepaid meters will promote responsible usage, alleviating financial burdens and maintaining essential services accessibility.		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
947	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Housing Construction	Partly completed Bathroom Project: The bathroom project in Ward 16 Cloetesville, which began a few years ago, is incomplete and needs urgent attention. Many residents, especially the elderly and those living alone, lack safe indoor facilities, posing safety and health concerns.		Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project Management Unit (PMU)	Infrastructure Services	Local	
948	Online Form	Ward 16	Cllr. Elsabe Vermeulen	Waste Management	Illegal Dumping: Illegal dumping in Ward 16, Cloetesville, is a significant environmental and public health issue. To combat it, increased waste collection, strengthened law enforcement, and proper management of open spaces are needed. Public awareness campaigns and collaboration with residents can promote responsible waste disposal and community pride. A coordinated effort is needed to restore cleanliness and ensure a safer environment.		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
949	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Land Use Management and Building	Provisioning of the occupation certificate for approved building plan bp 5285/2024 in Ida's Valley	Inspector for Ida's Valley has been informed and action is required asap	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
950	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Electrical Services	Installation of Streetlights in Lang Straat in Cloetesville		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
951	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Roads, Transport and Stormwater	Installation of speedbump in Lang Straat in Cloetesville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
952	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Roads, Transport and Stormwater	Installation of a robot at R44 and Fir Street in Cloetesville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
953	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Roads, Transport and Stormwater	Construction of a bigger parking area in front of Rietenbosch school		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
954	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Safety and Security	Allocation of Safety Monitors in the Cloetesville area	Safety Monitors are the eyes and ears for Law Enforcement and not equipped (e.g. armed to protect themselves) and trained to be deployed in hot spot areas like Cloetesville.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
955	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Safety and Security	Allocation of Safety Monitors in the Cloetesville area	Safety Monitors are the eyes and ears for Law Enforcement and not equipped (e.g. armed to protect themselves) and trained to be deployed in hot spot areas like Cloetesville.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
956	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Safety and Security	Increase visibility of SAPS and Law Enforcement in Cloetesville	Law Enforcement and SAPS jointly conduct enforcement patrols, dependant on the complaints registered with SAPS and the Municipal Control Room for planning at weekly Safety Partnership meeting.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
957	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Safety and Security	Provision of new reflector vest for NHW in Cloetesville		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
958	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Roads, Transport and Stormwater	Painting of road lines, the lanes, pedestrian crossings and stop signs in Cloetesville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
959	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Roads, Transport and Stormwater	Regular cleaning of stormwater drains in Cloetesville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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960	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Roads, Transport and Stormwater	Repairing of the pothole on the 2nd speedhump at Gabriels Rd in Cloetesville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
961	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Roads, Transport and Stormwater	Repairing of the speedhump at February Rd in Cloetesville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
962	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Replacement of the broken cold water tap in the bathroom bath at 5 Melody Flat, Rhode Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
963	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Replacement of the bath at 5 Melody Flat, Rhode Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
964	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Replacement of the broken water basin in the bathroom at 5 Melody Flat, Rhode Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
965	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Replacement of the broken one of the bedrooms and in the passage at 5 Melody Flat, Rhode Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
966	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Replacement of the broken bedroom doors at 5 Melody Flat, Rhode Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
967	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Repairing of the Flat D5, Kloof Street in Cloetesville which was affected by fire		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
968	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Roads, Transport and Stormwater	Cleaning of the blocked stormwater drains at 15 Stellita Street, Stellita Park in Cloetesville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
969	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Environmental Management	Cutting and removal of trees at 15 Stellita Street, Stellita Park in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
970	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Parks and Open Spaces	Replacement of the lights at the playpark in Stellita Park in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
971	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Parks and Open Spaces	Repairing of the stairs to enter the playpark in Stellita Park in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
972	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Electrical Services	Replacement or repairing of the electrical box adjacent at Flat F3, Lang Street in Cloetesville		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
973	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Replacement of lights in living room at Flat F3, Lang Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
974	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Water Services	Repairing of the water leak at meters at Flat F3, Lang Street in Cloetesville		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
975	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Repairing of the gutters at Kloof and Long Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
976	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Repainting of the parking area at Kloof and Long Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
977	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Water Services	Installation of the old sewerage pipes, wastewater pipes at Kloof and Long Street in Cloetesville		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
978	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Water Services	Installation of grids for the wastewater drains at Kloof and Long Street in Cloetesville		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
979	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Replacement of the gate where the skip stand at Kloof and Long Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
980	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Regular cleaning of the flats at Kloof and Long Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

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981	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Electrical Services	Reinstallation of electricity for Wendy's that were affected by fire in Cloetesville		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
982	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Replacement of the door frame of the front door, 2-bedroom doors are damaged, and living room windows at Melody flat no.06 in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
983	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Installation of new tiles and bathroom system at Melody flat no.06 in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
984	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Renovation of the kitchen wall and the living room at Melody flat no.06 in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
985	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Repairing of the cracks in the bedroom wall at Melody Flat No.04 in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
986	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Installation of new tiles in the bedroom and kitchen at Melody Flat No.04 in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
987	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Repairing of the ceiling and the bath has holes at Melody Flat No.04 in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
988	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Installation of the kitchen sink and broken bedroom windows at Melody Flat No.04 in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
989	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Replacement of bath and bathroom tiles at F13 Kloof/Long Street		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
990	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Repairing of the geyser at F13 Kloof/Long Street		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
991	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Closing of the gate behind the flat at F13 Kloof/Long Street	The gate at the back of the flat to be closed permanently	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
992	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Safety and Security	Removal of cars playing load music by F9 Kloof/Long Street		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
993	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Safety and Security	Investigate alleged criminal activities at D 9 Kloof Street in Cloetesville		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
994	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Change gates with new locks at D 5 Kloof Street in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
995	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Environmental Management	Removal of tree roots on the corner of Lang and Gabriels Street in Cloetesville are lifting the sidewalk.		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
996	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Parks and Open Spaces	Cleaning the open space on the corner of Gabriels Street on the church side		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
997	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Environmental Management	Pruning of trees on the pavement in Gabriel, Hendrickse and February Streets in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
998	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Environmental Management	Removal of the 4 Eucalyptus trees in Gabriels Street in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
999	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Environmental Management	Removal of the tree roots in front of 31 Gabriels Street in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1000	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Environmental Management	Removal of the palm tree roots in front of 29 Gabriel Street in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1001	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Waste Management	Cleaning of the illegal dumping on the space next to the R44 in Cloetesville		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
1002	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Parks and Open Spaces	Upgrading of the playpark in Kloof Streets in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	

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1003	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Parks and Open Spaces	Maintenance and painting of the equipment at the playpark in Kloof Streets in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
1004	IDP Open Day	Ward 17	Cllr. Jeremy Fasser	Parks and Open Spaces	Lock the double gate at the playpark in Kloof Streets in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
1005	Have Your Say	Ward 17	Cllr. Jeremy Fasser	Communications	Provision of workshops for ward committee members in ward 17 in Cloetesville		Directorate: Corporate Services	Section: Councillor's Support	Corporate Services	Local	
1006	Have Your Say	Ward 17	Cllr. Jeremy Fasser	Housing Administration	Installation of fence at the Rhode Street Flats in Cloetesville		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1007	Have Your Say	Ward 17	Cllr. Jeremy Fasser	Safety and Security	Monitoring of noise loud music from the cars in Rhode Street flats in Cloetesville		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1008	Have Your Say	Ward 17	Cllr. Jeremy Fasser	Parks and Open Spaces	Building of a playpark by Nutec Mobile Library in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
1009	Online Form	Ward 17	Cllr. Jeremy Fasser	Recreation and Sport	Ward Priority 2: Upgrading of existing play parks in Ward 17 Comment: No use in upgrading parks if security is not addressed. Gangs do not allow kids to play outside - just too dangerous. Police enforcement is required urgently, day and night, and around schools.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
1010	Online Form	Ward 17	Cllr. Jeremy Fasser	Safety and Security	Ward Priority 5: CCTV cameras in Ward 17 Comment: Perpetrators do not stay behind bars. Gangs rule in Cloetesville resulting in residents feeling unsafe day and night and in public transport moving between place of residence and place of work. Community lost faith in police and do not trust them. Who will monitor cameras and what is the process thereafter. Gangs don't worry about cameras.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1011	Online Form	Ward 17	Cllr. Jeremy Fasser	Housing Development	The development of affordable housing. Please provide a date in 2026 / 2027 when housing will be delivered.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1012	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Administration	Housing waiting List Application inquiry.	The process regarding the housing waiting list was explained to the client	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1013	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Development	Provision of housing development opportunities in Klapmuts		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1014	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Administration	Housing waiting List Application inquiry.	The process regarding the housing waiting list was explained to the client	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1015	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Development	Provision housing development opportunities in La Rochelle		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1016	IDP Open Day	Ward 18	Alderman JC Anthony	Property Management	Identification of land for churches in La Rochelle		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
1017	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Administration	Provision of assistance to apply for housing, the client is rejected when applying		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1018	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Administration	Provision of assistance to claim for her boyfriend's RDP house		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1019	IDP Open Day	Ward 18	Alderman JC Anthony	Housing Administration	The client inquired about how to obtain or rent a Wendy house at La Rochelle	The ISD official explained that a Wendy house cannot be provided unless an individual has an eviction case in court. The only rentals that the municipality offers are for officials. Additionally, the municipality may provide a Wendy house when individuals are being relocated by the municipality	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1020	IDP Open Day	Ward 18	Alderman JC Anthony	Safety and Security	Increase visibility of Law Enforcement at Merchant Street in Klapmuts to stop people praying day and night on the field and making fire		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1021	IDP Open Day	Ward 18	Alderman JC Anthony	Safety and Security	Provision of clarity if open air church services is it legal or do you need a permit	Must have a permit for an open-air church service.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1022	IDP Open Day	Ward 18	Alderman JC Anthony	Safety and Security	Provision of clarity why people are getting a fine for selling on the open field opposite the church	Must have a permit to sell clothes or anything in public	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	

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1023	IDP Open Day	Ward 18	Alderman JC Anthony	Roads, Transport and Stormwater	Proper repairs of potholes at Alexander Street in Klapmuts)	The Department: Roads, Transport and Stormwater to investigate.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1024	IDP Open Day	Ward 18	Alderman JC Anthony	Roads, Transport and Stormwater	Installation of speedhumps at the new housing scheme along Ncwadi Street in Klapmuts	The Department: Roads, Transport and Stormwater to investigate.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1025	IDP Open Day	Ward 18	Alderman JC Anthony	Roads, Transport and Stormwater	Regular cleaning of the stormwater catchpits and channels at Adams Street in Klapmuts		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1026	IDP Open Day	Ward 18	Alderman JC Anthony	Electrical Services	The customer does not receive free electricity units at 147 Majus Street in Klapmuts. The customer is requesting the municipality to assist in escalating the matter with Eskom	The customer was informed to report the issue to Eskom. Relevant department may assist the customer.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
1027	IDP Open Day	Ward 18	Alderman JC Anthony	Water Services	Repairing of the sewer blockage in Adams Street in Klapmuts	Sewer Operations and Roads and Stormwater to assess and revert	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
1028	IDP Open Day	Ward 18	Alderman JC Anthony	Water Services	Repairing of the sewer blockage in Adams Street in Klapmuts	Sewer Operations and Roads and Stormwater to assess and revert	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
1029	IDP Open Day	Ward 18	Alderman JC Anthony	Water Services	Repairing of the water leaking at the wall and the water meter that continuously running at 147 Merchant Street in Klapmuts	Client to visit Klapmuts office and request an LRT application for the leak that was repaired. Client must check if meter is running or not	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
1030	IDP Open Day	Ward 18	Alderman JC Anthony	Environmental Management	Pruning of tree branches hanging over electrical wires at Merchant Street in Klapmuts		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1031	IDP Open Day	Ward 18	Alderman JC Anthony	Roads, Transport and Stormwater	Regular proper cleaning of drains in Klapmuts		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1032	IDP Open Day	Ward 18	Alderman JC Anthony	Roads, Transport and Stormwater	Installation of bigger stormwater pipes in the Klapmuts area		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1033	IDP Open Day	Ward 18	Alderman JC Anthony	Area Cleaning	Provision of clarity on why Area Cleaning works overtime on weekends and holidays in other wards but not in Klapmuts	Management will see if there is a need and implement the overtime in Klapmuts	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
1034	IDP Open Day	Ward 18	Alderman JC Anthony	Waste Management	Regular emptying of skips in Klapmuts	skips truck to empty the skips Frequently.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
1035	IDP Open Day	Ward 18	Alderman JC Anthony	Waste Management	Installation of additional skips or bins at Alexender Street in Klapmuts	The Waste Management team will investigate the need and feasibility of placing a skip in that area	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
1036	IDP Open Day	Ward 18	Alderman JC Anthony	Roads, Transport and Stormwater	Provision of a digger that will stay in the Klapmuts Area to assist when water and waste flood houses during the rainy season		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1037	IDP Open Day	Ward 18	Alderman JC Anthony	Spatial Planning	Provision of feedback on the inclusion of Anura – Farm 748 Ptn 33 to Klapmuts		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1038	IDP Open Day	Ward 18	Alderman JC Anthony	Community Development	Enquiry about the progress re GiA applications and approvals	Official provided information re the specific application he was enquiring about and informed him of the appeal process. All details re appeals (content, where to submit, content of appeal and closing date) was provided by emailing the documents to him. No further action required.					
1039	IDP Open Day	Ward 18	Alderman JC Anthony	Community Development	Enquiry about how best to support ECD principles to enable registration, how to register as an NGO						
1040	IDP Open Day	Ward 18	Alderman JC Anthony	Property Management	Identification and donation of land for youth or rehabilitation centre in Klapmuts	The resident must visit the Property Management Department for advise and guidance.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
1041	IDP Open Day	Ward 18	Alderman JC Anthony	Property Management	Identification of land for churches in Klapmuts	The resident must visit the Property Management Department for advise and guidance.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
1042	Email	Ward 18	Alderman JC Anthony	Community Development	Grant-in-Aid appeal (Klapmuts Sport Forum)	Appeal confirms that the application is a general application. No overall budget was submitted	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	

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1043	Email	Ward 18	Alderman JC Anthony	Community Development	Grant-in-Aid appeal (Blue Stars United RFC)	Make reference to required overall budget in appeal without including same. Explain that General Council made changes to structure of board which was later ratified which was not indicated in document submitted as Constitution. Proof of above through minutes of meetings was not included	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1044	Email	Ward 18	Alderman JC Anthony	Spatial Planning	Request for the inclusion of Portion 7 of Farm 744 into the Klapmuts Urban Edge for development purposes		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1045	Email	Ward 18	Alderman JC Anthony	Spatial Planning	Inclusion of a portion of Ptn 33/Farm 748, Klapmuts into the urban edge,		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1046	Email	Ward 18	Alderman JC Anthony	Spatial Planning	Proposed Development Corridor _Klapmuts		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1047	Email	Ward 18	Alderman JC Anthony	Spatial Planning	The development of Portion 1 of Farm 1151 within a rural corridor that links Klapmuts in the east and the R304 (Joostenberg) in the west including the Muldersvlei station and Elsenburg to the south and the N1, to the north, including Old Paarl Road.		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1048	Email	Ward 18	Alderman JC Anthony	Spatial Planning	The development of Portion 1 of Farm 1151 within this rural corridor should be earmarked for industrial and light industrial and amenities such as datacentres to link Klapmuts to the R304 corridor (Malmesbury to Stellenbosch).		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1049	Email	Ward 18	Alderman JC Anthony	Spatial Planning	The development of Portion 1 of Farm 1151 including industrial and agri-industrial uses does:		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1050	Have Your Say	Ward 18	Alderman JC Anthony	Informal Settlements	Installation of tap water in La Rochelle informal settlement		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1051	Have Your Say	Ward 18	Alderman JC Anthony	Housing Development	Provision of housing development opportunities in La Rochelle		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1052	Have Your Say	Ward 18	Alderman JC Anthony	Informal Settlements	Installation of tap water in La Rochelle informal settlement		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1053	Have Your Say	Ward 18	Alderman JC Anthony	Housing Development	Provision of housing development opportunities in La Rochelle		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1054	Have Your Say	Ward 18	Alderman JC Anthony	Historic Buildings	Provision of Klapmuts history to teach residents about their history		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1055	Have Your Say	Ward 18	Alderman JC Anthony	Housing Development	Provision of housing development opportunities in Klapmuts		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1056	Have Your Say	Ward 18	Alderman JC Anthony	Recreation and Sport	Installation of open gym with exercise equipment in Klapmuts		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
1057	Have Your Say	Ward 18	Alderman JC Anthony	Electrical Services	Provision of better electricity in Klapmuts		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
1058	Have Your Say	Ward 18	Alderman JC Anthony	Property Management	Identification of land for churches in Klapmuts		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
1059	Have Your Say	Ward 18	Alderman JC Anthony	Housing Development	Provision of housing development opportunities in Klapmuts		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1060	Have Your Say	Ward 18	Alderman JC Anthony	Safety and Security	Provision of police station in Klapmuts		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1061	Have Your Say	Ward 18	Alderman JC Anthony	Health	Identification of land for additional clinic in Klapmuts		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Provincial	Western Cape Government Health and Wellness
1062	Have Your Say	Ward 18	Alderman JC Anthony	Housing Development	Provision of housing development opportunities in Klapmuts		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1063	Have Your Say	Ward 18	Alderman JC Anthony	Historic Buildings	Provision of Klapmuts history to teach residents about their history		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1064	Have Your Say	Ward 18	Alderman JC Anthony	Historic Buildings	Provision of Klapmuts history to teach residents about their history		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	

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1065	IDP Open Day	Ward 19	Cllr. James Williams	Safety and Security	Installation of CCTV Cameras at 22 Hoek Straat in Smartie Town	Request for CCTV Cameras to be submitted through Ward Cllr to ensure added to Masterplan	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1066	IDP Open Day	Ward 19	Cllr. James Williams	Safety and Security	Request SAPS and Law enforcement do attend to complaints from Smartie Town	Complaints against SAPS and Law Enforcement to be reported to Management and Crime Stop if would like to be anonymous	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1067	IDP Open Day	Ward 19	Cllr. James Williams	Water Services	Provision of potable water connection and concrete toilet for back yarders at 4 Hoek Street in Smartie Town	Back yarder. Erf does have water connection and toilet. Therefore owner of house responsibility to provide from their existing connections.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
1068	IDP Open Day	Ward 19	Cllr. James Williams	Housing Construction	Repairing of the bedroom Wall is falling at 22 Hoek Street in Smartie Town	PMU to investigate structural issues.	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project	Infrastructure Services	Local	
1069	IDP Open Day	Ward 19	Cllr. James Williams	Housing Construction	Repairing of mildew on walls caused by cracking at 22 Hoek Street in Smartie Town	PMU to investigate structural issues.	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project Management Unit (PMU)	Infrastructure Services	Local	
1070	IDP Open Day	Ward 19	Cllr. James Williams	Roads, Transport and Stormwater	Removal of taxi shelter at Lang Rd between Bergsipres Rd and Waaierpalm Street in Cloetesville		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1071	IDP Open Day	Ward 19	Cllr. James Williams	Cleaning of Rivers	Maintenance of Reeds in the river close to the clinic in Cloetesville		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1072	IDP Open Day	Ward 19	Cllr. James Williams	Housing Administration	Repairing of the large crack in the room wall at 22 Hoek Street in Stellenbosch		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1073	IDP Open Day	Ward 19	Cllr. James Williams	Housing Development	Provision of housing development opportunities in Smartietown		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1074	IDP Open Day	Ward 19	Cllr. James Williams	Housing Administration	Title deed enquiry	The client was advised to visit the office to sign deed of sale to obtain the title deed	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1075	IDP Open Day	Ward 19	Cllr. James Williams	Housing Administration	Title deed enquiry. Unable to confirm where the partner of the subsidy is	Advised to report the partner as missing at SAPS	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1076	IDP Open Day	Ward 19	Cllr. James Williams	Parks and Open Spaces	Cleaning and upgrading of the play park in Smartie Town behind the river		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
1077	IDP Open Day	Ward 19	Cllr. James Williams	Parks and Open Spaces	Maintenance and painting of play equipment at the play park in Smartie Town behind the river		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
1078	IDP Open Day	Ward 19	Cllr. James Williams	Community Development	Provision of Contact details of Feeding in Action to apply for food supplies	The client was provided with the email address of Stellenbosch Feeding in Action to apply	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1079	Online Form	Ward 19	Cllr. James Williams	Recreation and Sport	Can you please donate chairs and tables to the Cloetesville Sports Council? Emails have been sent with no response.		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
1080	Online Form	Ward 19	Cllr. James Williams	Recreation and Sport	Request for netball clockrooms on the Cloetesville Sportsground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
1081	Online Form	Ward 19	Cllr. James Williams	Recreation and Sport	Installation of additional floodlights because it is dark in winter for the ladies on the Cloetesville Sportsground		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
1082	IDP Open Day	Ward 20	Cllr. Joseph Joon	Water Services	Address the smell at Raithby WWTW	The department Water and Wastewater Services will look at odour control in upgrade	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
1083	IDP Open Day	Ward 20	Cllr. Joseph Joon	Electrical Services	Upgrade Streetlights at Hendrickse Street in Raithby to LED on road side only, not on park		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	

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1084	IDP Open Day	Ward 20	Cllr. Joseph Joon	Community Development	Enquiries about available forums and programs for the field of substance abuse.	Department: Community Development explained Community Development collaboration initiatives to them., for Substance Abuse Prevention, Homeless. Disability, Elderly, Youth, GBV and ECD. PN also invited Danielle Cloete and Valley Collaborative Presentative to attend the available forums, such as the Stellenbosch Local Drug Action Committee, the Stellenbosch Homeless Forum, the Elderly and other available networking groups like SCAN (Stellenbosch Civil Action Network. PN extended an invite to them to attend the GBV 100-day challenge as they were interested about available networking and collaborative community outreaches.					
1085	IDP Open Day	Ward 20	Cllr. Joseph Joon	Environmental Management	Repairing the fence that was damaged in the process of the Aliens cleaning at the park along Raithby Vines		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1086	IDP Open Day	Ward 20	Cllr. Joseph Joon	Parks and Open Spaces	Beautification of Raithby play park		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
1087	IDP Open Day	Ward 20	Cllr. Joseph Joon	Recreation and Sport	Identification of land for youth recreational and sport activities in Vlottenburg		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
1088	IDP Open Day	Ward 20	Cllr. Joseph Joon	Local Economic Development and Tourism	Identification of land for business hub in Vlottenburg		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1089	IDP Open Day	Ward 20	Cllr. Joseph Joon	Recreation and Sport	Building of an additional Community Clubhouse in Vlottenburg		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
1090	IDP Open Day	Ward 20	Cllr. Joseph Joon	Housing Development	Identification of land for new housing development opportunities in Vlottenburg		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1091	IDP Open Day	Ward 20	Cllr. Joseph Joon	Local Economic Development and Tourism	Establishment of training opportunities in Vlottenburg	The user department will inform them of training opportunities and Job Seekers Outreach sessions in the area	Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1092	IDP Open Day	Ward 20	Cllr. Joseph Joon	Local Economic Development and Tourism	Provision of job opportunities in Vlottenburg	The user department will inform them of training opportunities and Job Seekers Outreach sessions in the area	Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1093	IDP Open Day	Ward 20	Cllr. Joseph Joon	Spatial Planning	Spatial Development Plan for Lyndoch and Vlottenberg area to be Valley Collective to focus on housing, Eco village, mix development and rural village		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1094	IDP Open Day	Ward 20	Cllr. Joseph Joon	Environmental Management	Pruning of alien plants eradication in Raithby.		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1095	IDP Open Day	Ward 20	Cllr. Joseph Joon	Environmental Management	Pruning and removal of alien vegetation (Penny gum trees) between Winery Road and Raithby Road		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1096	IDP Open Day	Ward 20	Cllr. Joseph Joon	Environmental Management	Removal of trees obstructing power lines in Annandale Road and Raithby		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1097	IDP Open Day	Ward 20	Cllr. Joseph Joon	Safety and Security	Request for license recognition cameras in Raithby and surrounding areas		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1098	IDP Open Day	Ward 20	Cllr. Joseph Joon	Safety and Security	Installation of additional CCTV cameras in Raithby area	CCTV and LPR Cameras tender currently being advertised and the bid will close on the 5th of May 2025. Law Enforcement will install new cameras as per the masterplan and also based on assessments made	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1099	IDP Open Day	Ward 20	Cllr. Joseph Joon	Safety and Security	Request traffic control and request speed enforcement assessment to be completed in Raithby	Traffic and Law Enforcement conduct regular patrols within the Raithby Area and will continue	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1100	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of speed signed (80km) in Raithby Road		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1101	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Move the stop signs to the corner of Raithby and Annadale Road and the corner of Winery and Raithby Road		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1102	IDP Open Day	Ward 20	Cllr. Joseph Joon	Traffic Enforcement	Deployment of Traffic Officers to patrol at Raithby Toad during 5 pm and 8 pm	Traffic and Law Enforcement conduct regular patrols within the Raithby Area and will continue	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1103	IDP Open Day	Ward 20	Cllr. Joseph Joon	Parks and Open Spaces	Repairing of the fence at the playpark in Raithby		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	

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1104	IDP Open Day	Ward 20	Cllr. Joseph Joon	Safety and Security	Installation of additional CCTV Cameras in Raithby area	CCTV and LPR Cameras tender currently being advertised and the bid will close on the 5th of May 2025. Law Enforcement will install new cameras as per the masterplan and also based on assessments made	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1105	IDP Open Day	Ward 20	Cllr. Joseph Joon	Safety and Security	Deployment of Law Enforcement to patrol at the entrance of Raithby between 10:00 pm and 06:00 am	Traffic and Law Enforcement conduct regular patrols within the Raithby Area and will continue. Traffic and Law Enforcement not 24 hours deployed. Request for after hours patrols to be communicated through the NHW Chair and Municipal NHW Liaison Officer for further discussions and planning at the Weekly Safety Partnership meeting	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1106	IDP Open Day	Ward 20	Cllr. Joseph Joon	Safety and Security	Conduction of Neighbourhood watch awareness in Raithby	Request for NHW Awareness referred to Liaison Officer, POCS and Law Enforcement	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1107	IDP Open Day	Ward 20	Cllr. Joseph Joon	Housing Administration	Redress of Anti-Social Issues at the TRAs in Longlands	It was explained that housing admin is responsible for the TRAs in Longlands but also requires the community to report any issues in the area so that they can be addressed	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1108	IDP Open Day	Ward 20	Cllr. Joseph Joon	Housing Administration	Update on the housing waiting list application, completed before 2015	Provided an applicant form an informed the interviewee that she must update and bring the necessary documents.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1109	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Close the open drain and cut tree branches overhanging at Baden Powell service Road in Vlottenburg	Complaint will be forwarded to Provincial Roads Department	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1110	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of sidewalks at Raithby Road	Raithby road sidewalk request to be forwarded to the Provincial Roads Department.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1111	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Marking of roads at Raithby Road		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1112	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of 2x stops at Raithby Road	Traffic calming to be assessed by June 2025.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1113	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of 100km/h speed sign at Raithby Road	Stop signs low lever bridge signage , road marking and speed sign (100km/h) to be assessed and rectified, implemented as required by June 2025.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1114	IDP Open Day	Ward 20	Cllr. Joseph Joon	Environmental Management	Trimming of trees at Watson Way	Watson Way tree trimming to be forwarded to Community Services	Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1115	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of low level bridge Signage at Narrow at Bridge	Stop signs low lever bridge signage , road marking and speed sign (100km/h) to be assessed and rectified, implemented as required by June 2025.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1116	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of speedhump opposite park at Watson Way	Traffic calming to be assessed by June 2025.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1117	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of drainage channel at Erf 28/29 in Raithby		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1118	IDP Open Day	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Provision of Raithby Winery Road/ R44 drawing	Request for presentation of Winery Road/R44 upgrades by Provincial Department to be tabled with Province.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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1119	Email	Ward 20	Cllr. Joseph Joon	Waste Management	Request for urgent Intervention Regarding Refuse Collection Point – Welmoed Farms 468/10, Annandale Road - According to the client for the past eight years, municipal refuse removal for these farms has been consistently collected from a designated collection site along the road, as directed by the Stellenbosch Municipality. This location has functioned without issue, in accordance with the municipality's own guidelines and operational practices. Recently informed by the owners of Farm Welmoed 468 Portion 10, namely the Zetler family, that they are no longer permitted to place their municipal refuse bins at the long-standing designated collection point. This decision was communicated unilaterally without prior engagement or consultation with the affected residents. The residents urgently request that the Stellenbosch Municipality investigate the ownership and status of the land in question, and engage directly with the Zetler family to resolve this matter. The residents state that sudden denial of access to the collection point is effectively obstructing their access to a paid municipal service, and if unresolved, will lead to sanitation and environmental issues in the area. Note: The client requested that the personal details and supporting documents be handled strictly confidential. However, a request needs to be submitted to the Municipal Manager for access to the email submission.		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
1120	Online Form	Ward 20	Cllr. Joseph Joon	Housing Development	Ward Priority 1: Local farmworker families who have lived for generations in this community cannot afford access to safe and decent housing Comment: Please look into what has happened to all the Municipality grounds that were in our ward. The Municipality must take the grounds back so that our local community can have their privileges they must have.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1121	Online Form	Ward 20	Cllr. Joseph Joon	Housing Development	Ward Priority 1: Land for GAP housing in Vlottenburg (behind the school) Comment: They must please build GAP housing that is suitable for our people to buy or rent for those who do not qualify for RDP housing. We would like the municipality to build houses for the community.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1122	Online Form	Ward 20	Cllr. Joseph Joon	Property Management	Ward Priority 2: Because of unemployment, many of the community members need food security. Projects can be implemented for the youth and parents to be self-sufficient, which can then also be used for developing skills and self-employment Comment: Request for a community hall in Ward 20 to be utilized for the skills development and training for community members.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
1123	Online Form	Ward 20	Cllr. Joseph Joon	Property Management	Ward Priority 2: Activities and facilities for the youth to develop sport, arts and culture in Vlottenburg are urgently needed Comment: The community needs a sports ground. The suggestion is the ground opposite the Vlottenburg Primary School, which does not patently belong to Vredenheim farm, and that's also a question mark.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
1124	Online Form	Ward 20	Cllr. Joseph Joon	Recreation and Sport	Ward Priority 2: There are no sports grounds to practice their soccer, rugby and netball Comment: The municipality sells the municipal grounds to the farmers. Take the grounds back as in section 25 (without compensation)		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
1125	Online Form	Ward 20	Cllr. Joseph Joon	Property Management	Ward Priority 2: A hall/place is needed to do extra mural activities Comment: At Longlands, in front of the houses, there is an open space along the park		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
1126	Online Form	Ward 20	Cllr. Joseph Joon	Property Management	Ward Priority 2: Provide a Ward office for the Ward 20 councillor Comment: The ward office could be accommodated at the community hall if one will built.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	

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1127	Online Form	Ward 20	Cllr. Joseph Joon	Community Development	Ward Priority 2: Because of the lack of facilities our youth are walking around aimlessly and this leads to crime and participation in substance abuse Comment: Hosting of activities and training for our youth to empower them		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1128	Online Form	Ward 20	Cllr. Joseph Joon	Property Management	Ward Priority 2: The grounds on the outside of the Vlottenburg Primary School can be developed into sports grounds Comment: Take the grounds back and stop letting animals walk on there, it's useful for our community.		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
1129	Online Form	Ward 20	Cllr. Joseph Joon	Recreation and Sport	Ward Priority 2: Upgrading of the Raithby Play Park. Placing sitting benches, shading trees, removing thorns in the park, replacing broken equipment, and placing flower bowls and laying tar sidewalks Comment: For the elderly and the safety of the community.		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
1130	Online Form	Ward 20	Cllr. Joseph Joon	Recreation and Sport	Ward Priority 2: Providing a play park in Longlands, Vlottenburg Comment: Although playpark equipment has been installed, additional playpark equipment is needed in relation to the number of children.		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
1131	Online Form	Ward 20	Cllr. Joseph Joon	Facilities	Ward Priority 2: A public library will also make a huge difference in developing the children's and youth's reading abilities and skills Comment: The library can also be accommodated in the community hall, if built.		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
1132	Online Form	Ward 20	Cllr. Joseph Joon	Local Economic Development and Tourism	Ward Priority 2: Implement EPWP projects in the Raithby and Vlottenburg areas Comment: The EPWP projects is ongoing.		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1133	Online Form	Ward 20	Cllr. Joseph Joon	Electrical Services	Ward Priority 3: Streetlights on Raithby Road, Watson Way, Herman Street, Shaw Street, and Raithby Park. Comment: Required for safety awareness		Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local	
1134	Online Form	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Ward Priority 3: Construct sidewalks (with paving) on both sides of Raithby Road from the Winery Road Intersection Comment: This is for the safety of the community		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	Department of Infrastructure
1135	Online Form	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Ward Priority 3: Installation of traffic lights at the R44 / Winery Road Intersection Comment: This is urgent due to the accidents that are happening.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	Department of Infrastructure
1136	Online Form	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Ward Priority 3: Installation of Streetlights at the Stellenbosch Hoof Road Comment: This should be Kloof Road and not Hoof Road		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	Department of Infrastructure
1137	Online Form	Ward 20	Cllr. Joseph Joon	Safety and Security	Ward Priority 4: CCTV Cameras at the entrances in Raithby Comment: It should monitor purposes of incidents.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	Department of Infrastructure
1138	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Administration	Provision of information regarding Kreefgat eviction order		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1139	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Provision of housing development opportunities in Jamestown	It was explained that phase 2 would start after funding from province	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1140	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Provision of information when the phase 2 housing project in Jamestown will start	It was explained that phase 2 would start after funding from province	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1141	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Provision of information when the phase 2 and 3 housing project in Jamestown will start	It was explained that phase 2 would start after funding from province	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1142	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Environmental Management	Removal of the eucalyptus trees that is a danger for the sub-station in Paradyskloof Road.		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1143	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Spatial Planning	Provision of Erf 9206/7 : Technopark MSDF		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	

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1144	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Spatial Planning	Provision of Erf 9206/7 : Technopark MSDF		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1145	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Spatial Planning	Provision of Erf 9206/7 : Technopark MSDF		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1146	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Spatial Planning	Provision of Erf 9206/7 : Technopark MSDF		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1147	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Spatial Planning	Provision of Erf 9206/7 : Technopark MSDF		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1148	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Local Economic Development and Tourism	Establishment of an Economic development project within a 30km radius of the farm in Jamestown		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1149	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Local Economic Development and Tourism	Develop an Agripark with a Rural Urban Market Centre		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1150	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Traffic Enforcement	Deployment of Traffic Officers to assist with the traffic congestion in Paradyskloof	The request with regards to planning of building alternative routes referred to Traffic Engineering	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1151	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Local Economic Development and Tourism	Inspection and fines the restaurants placing tables and chairs on the pavement blocking pedestrians at Bird Street in Stellenbosch CBD, where FNB were originally	Complaint of restaurant tables and chairs causing obstruction on sidewalk referred to LED, Traffic Services and Law Enforcement (encroachment)	Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1152	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Provision of progress on the housing project in Jamestown	Project Steering Committee will be inducted on from there the beneficiary verification will continue.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1153	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Housing Development	Provision of progress on the housing project in Jamestown	The age of 60 does not guarantee an application will receive an RDP House, if an applicant is still employed their salary is still play a role. Commencement of project will be from August 2025.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1154	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Installation of traffic calming and traffic congestion measures at Serruria Road in Paradyskloof	Will assess Traffic calming for Serruria Road by June 2026.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1155	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Installation of cycling lanes and walkways at Serruria Road in Paradyskloof		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1156	IDP Open Day	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	In support of Wilderbosch road extension to Trumali	Resident advised to comment during the EIA/ Public Participation process currently underway for Wilderbosch Road	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1157	Online Form	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Ward Priority 4 - Traffic calming measures at Webersvallei Road, Festival Road, Torrey Road, Pajaro Avenue, Mountainview entrance road, the intersection of Paradyskloof Road and Houtkapper Street up to Eden Forest, Schuilplaats Road (Make One way) and Serruria Road: Comment - Urgent formal walkway on sidewalk from Houtkapper Street all the way to Eden Forest, avoiding dog walkers and traffic sharing the same road. The walkway should continue from the CBD entrance to Eden Forest Gate on the Horama side of Upper Paradyskloof Road to avoid crossing the Street multiple times. Also, urgent traffic calming measures to reduce traffic speed and subsequent noise levels produced by speeding vehicles along this road from Eden Forest down the hill towards Houtkapper Street / Wildebosch. The peak times of traffic are early morning until 10h00 and again in the late afternoon from 17h00-19h00. Looking forward to the solutions.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1158	Online Form	Ward 21	Cllr. Mynard Slabbert	Property Management	Security in Paradyskloof is directly linked to vagrant sleeping in the forest and open stands along Blaauwklippen Rd, surrounded by Blaauwklippen Vineyards. This stand should be fenced in like the 2 other vacant stands owned by the Portuguese owner.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
1159	Online Form	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Installation of a sign at ENGEN corner stating NO Begging allowed, rather support formal welfare organisations in town.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1160	Online Form	Ward 21	Cllr. Mynard Slabbert	Property Management	The installation of a fence at Schuilplaats allows the new linked road to prevent people from accessing the neighbourhood via open veld from the Vineyard.		Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local	
1161	Online Form	Ward 21	Cllr. Mynard Slabbert	Housing Development	Ward Priority 1: Completion of phases 2, 3 and 4 of the mixed housing project in Mountain View, Jamestown Comment: Rating 2		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	

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1162	Online Form	Ward 21	Cllr. Mynard Slabbert	Community Development	Ward Priority 2: Early Childhood Development (ECD) centres/schools in Jamestown Comment: Rating 5		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1163	Online Form	Ward 21	Cllr. Mynard Slabbert	Safety and Security	Ward Priority 3: Satellite Police Station, increase of law enforcement visibility and more cameras in Jamestown, Paradyskloof and Blaauwklippen Comment: Rating 4		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1164	Online Form	Ward 21	Cllr. Mynard Slabbert	Safety and Security	Ward Priority 3: Influx in Mountain View Comment: Rating: 5		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1165	Online Form	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Ward Priority 4: Traffic calming measures at Webersvallei Road, Festival Road, Torrey Road, Pajaro Avenue Mountainview entrance road, the intersection of Paradyskloof Road and Houtkapper Street up to Eden Forest, Schuilplaats Road (Make One way) and Serruria Road Comment: Rating 1		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1166	Online Form	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Ward Priority 4: Pedestrian walkways at Webersvallei Road, Festival Road, Torrey Road, Pajaro Avenue, Mountainview entrance road, the intersection of Paradyskloof Road and Houtkapper Street up to Eden Forest, Schuilplaats Road (Make One way) Comment: Rating 1		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1167	Online Form	Ward 21	Cllr. Mynard Slabbert	Local Economic Development and Tourism	Ward Priority 5: Jamestown Heritage and Tourism Project Comment: Rating 4		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1168	Online Form	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Ward Priority 4: Traffic calming measures at Webersvallei Road, Festival Road, Torrey Road, Pajaro Avenue, Mountainview entrance road, the intersection of Paradyskloof Road and Houtkapper Street up to Eden Forest, Schuilplaats Road (Make One way) and Serruria Road Comment: Cyclists, dog walkers, small children, parents, and au pairs with prams have no safe option but to walk towards Eden Forest from Houtkapper Road. Please can the pavement with sidewalk path be extended from CBC along the Horama side, passing Vallee Lustre and Mont Blanc towards the Eden Forest entrance gate. Also note that the pedestrian crossing at CBC has a road sign centre in the middle of the western pathway, preventing wheelchairs from using the newly constructed pathway... Why was this done in this way?		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1169	Online Form	Ward 21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Ward Priority 4: Pedestrian walkways at Webersvallei Road, Festival Road, Torrey Road, Pajaro Avenue Mountainview entrance road, the intersection of Paradyskloof Road and Houtkapper Street up to Eden Forest, Schuilplaats Road (Make One way) Comment: Rating 1		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1170	Online Form	Ward 21	Cllr. Mynard Slabbert	Cleaning of Rivers	Please add a priority, i.e. clearing alien invasive vegetation in Eden forest and the north side of the creek from waterworks towards Paradyskloof villas. Every season, black wattles and Port Jackson populations multiply!!!		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1171	IDP Open Day	Ward 22	Cllr. Esther Groenewald	Information and Communication Technology (ICT)	Request to quote the Street name when notifying residents on status of complaints via SMS		Directorate: Corporate Services	Department: Information Communications Technology (ICT)	Corporate Services	Local	
1172	IDP Open Day	Ward 22	Cllr. Esther Groenewald	Information and Communication Technology (ICT)	Update the system to send feedback when the complaint is open/closed with address. Reported with reference number		Directorate: Corporate Services	Department: Information Communications Technology (ICT)	Corporate Services	Local	
1173	IDP Open Day	Ward 22	Cllr. Esther Groenewald	Waste Management	Request of a meeting with the Waste Management team at the recycling plant regarding the waste pickers		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
1174	IDP Open Day	Ward 22	Cllr. Esther Groenewald	Environmental Management	Investigation of the major problems at the emergency access at “G-Spot”, Paradyskloof that is mainly caused by the cyclists.		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	

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1175	IDP Open Day	Ward 22	Cllr. Esther Groenewald	Environmental Management	Monitoring of the Baboons at Paradyskloof/G- Spot	Liaise with the Manager, Environmental Implementation, Mrs Tammy Leibrandt for the implementation of using EPWP workers for baboon monitoring duties, if possible	Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1176	IDP Open Day	Ward 22	Cllr. Esther Groenewald	Safety and Security	Investigation of the Cash in Transit vehicles driving through Die Boord is a major safety issue for the community and residents living in Rokewood Street, Die Board	Senior Manager Protection Services responded to the Cash in Transit matter. The Cash and Transit vehicles cannot be prohibited from travel through specific areas. The vehicles are operating on public roads to render service to businesses within the areas.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1177	IDP Open Day	Ward 22	Cllr. Esther Groenewald	Safety and Security	Provision of feedback on when CCTV Camera Tender	CCTV Tender was cancelled, and new tender currently being advertised. Closing date for the bid is 5 May 2025. Installations of cameras are done in terms of the Masterplan. Maintenance and Repairs form part of the advertised tender.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1178	IDP Open Day	Ward 22	Cllr. Esther Groenewald	Water Services	Provision of clarity on how is the replacement of waterpipes budget get allocated		Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local	
1179	IDP Open Day	Ward 22	Cllr. Esther Groenewald	Roads, Transport and Stormwater	There were traffic calming projects on the budget, suddenly nothing is again indicated for ward 22		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1180	IDP Open Day	Ward 22	Cllr. Esther Groenewald	Roads, Transport and Stormwater	Implementation of the raised intersection at Van Rheede Street		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1181	IDP Open Day	Ward 22	Cllr. Esther Groenewald	Budget	Provision of priorities for the ward 22 per MTREF budget and for the next 10 years		Directorate: Financial Services	Department: Financial Management Services	Financial Services	Local	
1182	Online Form	Ward 23	Cllr. Lwando Nkamisa	Safety and Security	Ward Priority 1: Increase the number and frequency of Law Enforcement patrols in Ward 23, especially in the CBD area Comment: Rating 3		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1183	Online Form	Ward 23	Cllr. Lwando Nkamisa	Safety and Security	Ward Priority 1: Increase the number of security cameras in the CBD, Dennesig and Plankeberg Industrial Area (Stellenbosch) Comment: Rating 3		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1184	Online Form	Ward 23	Cllr. Lwando Nkamisa	Safety and Security	Ward Priority 1: Increase the number of cameras in public parking areas and increase Law Enforcement patrols to prevent theft of materials from vehicles Rating: 3		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1185	Online Form	Ward 23	Cllr. Lwando Nkamisa	Safety and Security	Ward Priority 1: Create a safe dedicated and protected NMT corridor from Kayamandi to Central Stellenbosch Comment: Rating 5		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1186	Online Form	Ward 23	Cllr. Lwando Nkamisa	Community Development	Ward Priority 2: Assist in curbing the impact of homelessness by moving them to the homeless shelter Stellenbosch Central Comment: Rating 3		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1187	Online Form	Ward 23	Cllr. Lwando Nkamisa	Community Development	Ward Priority 2: Collaborate with civil society organisations to curb the negative impact of homelessness in Stellenbosch Central Comment: Rating 3		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1188	Online Form	Ward 23	Cllr. Lwando Nkamisa	Community Development	Ward Priority 2: Promote the give responsible campaign and encourage people to stop giving cash at WC024 Comment: Rating 1		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1189	Online Form	Ward 23	Cllr. Lwando Nkamisa	Waste Management	Ward Priority 2: Have a municipality led recycling programme and development to prevent homeless people from trashing Ward 23 Comment: Rating 1		Directorate: Infrastructure Se	Department: Waste Management	Infrastructure Services	Local	
1190	Online Form	Ward 23	Cllr. Lwando Nkamisa	Community Development	Ward Priority 2: Proper funding of NGOs, such as the night shelter, to cope with the massive increases in Street living in Ward 23 Comment: Rating 2		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	

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No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
1191	Online Form	Ward 23	Cllr. Lwando Nkamisa	Community Development	Ward Priority 2: Use the municipal / state house in Mark Street 18 to build a homeless centre, to provide skills, counselling and help for homeless people in the town's central Comment: Rating 4		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1192	Online Form	Ward 23	Cllr. Lwando Nkamisa	Spatial Planning	Ward Priority 3: Ward 23 Comprehensive Development Plan. To Develop a ward-based development plan that will include all major developments the municipality plans. Private development that the municipality will approve with the ward for the next 5 years Comment: Rating 4		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1193	Online Form	Ward 23	Cllr. Lwando Nkamisa	Spatial Planning	Ward Priority 3: Alternatively, have a proper town central special development zone, that will cater for the needs of long-term residents, new property development and student accommodation in Ward 23 Comment: Rating 4		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1194	Online Form	Ward 23	Cllr. Lwando Nkamisa	Cleaning of Rivers	Ward Priority 4: Regularly clean the Kromrivier and Plankenberg River Comment: Rating 4		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1195	Online Form	Ward 23	Cllr. Lwando Nkamisa	Waste Management	Ward Priority 4: Provide educational programmes for residents to stop littering and polluting rivers and the environment in Stellenbosch Comment: Rating 4		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1196	Online Form	Ward 23	Cllr. Lwando Nkamisa	Area Cleaning	Ward Priority 4: Ensure the ward is clean with sufficient bins in key places, such as the taxi rank, Mark Street, Plankenberg and Kromrivier Comment: Rating 1 - Bins lead to messiness, as the pickers need bins. If you remove bins, it might lead to less mess. Please give it a try, at least experimentally?		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
1197	Online Form	Ward 23	Cllr. Lwando Nkamisa	Waste Management	Ward Priority 4: Implementation of waste pickers programme similar to the car guard project Comment; Rating 2		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
1198	Online Form	Ward 23	Cllr. Lwando Nkamisa	Property Management	Ward Priority 4: Construction of recreational facilities at the open space near the Stellenbosch Correctional Service (Prison) Comment: Rating 4		Directorate: Community and Protection Services	Department: Community Services	Community Services	Local	
1199	Online Form	Ward 23	Cllr. Lwando Nkamisa	Roads, Transport and Stormwater	Immediate attention to high-risk and underserved infrastructure nodes, including: Merriman Avenue: Currently a critical east-west corridor through Stellenbosch CBD, this route lacks continuous, protected cycling infrastructure and safe pedestrian crossing zones. Rustenburg Rd / Helshoogte Pass Intersection: This nexus remains dangerous, particularly for vulnerable users accessing schools, workplaces, and recreational areas. A design rethink and mobility audit are urgently needed. Additional Nodes: [Mist intersections around Stellenbosch's core, such as Bird Street / R44, Adam Tas / Dorp Street, and those near schools/universities or high-foot-traffic areas all need a new approach.] These locations pose serious risks to non-motorised users, and without intervention, continue to compromise safety, equitable access, and municipal goals for sustainable transport.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1200	Online Form	Ward 23	Cllr. Lwando Nkamisa	Roads, Transport and Stormwater	**Request for Final Design and Implementation Funding** While feasibility studies and pilot programs have been conducted over the years, we now urgently call for: Final design and capital implementation funding, particularly for shovel-ready and high-impact segments. A shift in the funding paradigm from "study-heavy" to "delivery-focused" infrastructure, with clear timelines and community engagement milestones. This aligns with best-practice municipal planning seen in forward-thinking cities like Paris, London, Cape Town, Portland, and Bogotá , which all - at various times - transitioned rapidly from plans to action through decisive political support and ringfenced funding.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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No.	Source	Ward	Ward Councillor	Priority	Community / Stakeholder Comments / Input	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
1201	Online Form	Ward 23	Cllr. Lwando Nkamisa	Safety and Security	Ward Priority 1: Increase the number and frequency of Law Enforcement patrols in Ward 23, especially in the CBD area Comment: Mr Goosen feels safe in the area he lives in.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1202	Online Form	Ward 23	Cllr. Lwando Nkamisa	Safety and Security	Ward Priority 1: Increase the number of security cameras in the CBD, Dennesig and Plankeberg Industrial Area (Stellenbosch) Comment: A CCTV camera presence is good for vehicle smash and grabs, and GBV.		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1203	Online Form	Ward 23	Cllr. Lwando Nkamisa	Safety and Security	Ward Priority 1: Increase the number of cameras in public parking areas and increase Law Enforcement patrols to prevent theft of materials from vehicles Comment: Rating 4		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	
1204	Online Form	Ward 23	Cllr. Lwando Nkamisa	Roads, Transport and Stormwater	Ward Priority 1: Create a safe, dedicated, and protected NMT corridor from Kayamandi to Central Stellenbosch Comment: If I could, I would vote 10. I drive Bird Street every day and I feel like the amount of pedestrians using that route and dangerously crossing Adam Tas warrants its own infrastructure.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1205	Online Form	Ward 23	Cllr. Lwando Nkamisa	Community Development	Ward Priority 2: Promote the give responsible campaign and encourage people to stop giving cash at WC024 Comment: Rating 5		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1206	Online Form	Ward 23	Cllr. Lwando Nkamisa	Spatial Planning	Ward Priority 3: Ward 23 Comprehensive Development Plan. To Develop a ward-based development plan that will include all major developments the municipality plans. Private development that the municipality will approve with the ward for the next 5 years Comment: The community could add a lot of value if they are consulted and educated on what a broader plan for the ward and town looks like.		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1207	Online Form	Ward 23	Cllr. Lwando Nkamisa	Spatial Planning	Ward Priority 3: Alternatively, have a proper town central special development zone, that will cater for the needs of long-term residents, new property development and student accommodation in Ward 23 Comment: This is very important. I also feel that more emphasis should be placed on new developments to have a deeper connection with the authentic Stellenbosch. New buildings should be extensions of the environment and have some connection to the style and architecture of the buildings before them. They should not look like old buildings but should take more inspiration for the legacy.		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1208	Online Form	Ward 23	Cllr. Lwando Nkamisa	Cleaning of Rivers	Ward Priority 4: Regularly clean the Kromrivier and Plankenberg River Comment: The same should be done as the Eerste Rivier. Where scrubs are clean and trees are yearly trimmed to eye level. This greatly increases safety around the river. However, this should be done only if erosion during floods is not increased.		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1209	Online Form	Ward 23	Cllr. Lwando Nkamisa	Cleaning of Rivers	Ward Priority 4: Provide educational programmes for residents to stop littering and polluting rivers and the environment in Stellenbosch Comment: This is important.		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1210	Online Form	Ward 23	Cllr. Lwando Nkamisa	Area Cleaning	Ward Priority 4: Ensure the ward is clean with sufficient bins in key places, such as the taxi rant, Mark Street, Plankenberg and Kromrivier Comment: Believe that in high-traffic areas such as taxi ranks, a larger capacity solution may be devised. Pallet-sized bins could be useful in reducing the possibility of spillover.		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	
1211	Online Form	Ward 23	Cllr. Lwando Nkamisa	Waste Management	Ward Priority 4: Implementation of waste pickers programme similar to the car guard project Comment: Appreciate all the waste pickers, but I do feel they should be educated on not leaving areas in chaos once the waste is picked, and they disregard the things they do not need.		Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local	

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No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
1212	Online Form	Ward 23	Cllr. Lwando Nkamisa	Recreation and Sport	Ward Priority 4: Construction of recreational facilities at the open space near the Stellenbosch Correctional Service (Prison) Comment: This is actually a area that with the correct planning and assessments could be a perfect park and walk station to the university.		Directorate: Community and Protection Services	Department: Community Services	Parks and Open Spaces	Local	
1213	Online Form	ll Municipal War	Cllr. Lwando Nkamisa	Roads, Transport and Stormwater	**Anchoring to the 2015 Stellenbosch Cycling Master Plan** Improved awareness of cycling as a transport mode Early investments in infrastructure (e.g., Dennesig woonerf, NMT to Kayamandi on George Blake, R44 south, all the way to Jamestown) This IDP submission reinforces the vision and continuity of that strategy, while pushing for a new phase of implementation: Extending safe routes to underserved communities Enhancing inter-modal integration (e.g., linking to rail, park and ride, taxi ranks, (university) bus stops) Prioritizing school- and university-access networks		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1214	Stakeholder Engagement	Whole Municipal Area: All		Community Development	Lease agreements and registration: The ECD centres are facing delays in obtaining a lease agreement, which complicates their registration process.		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1215	Stakeholder Engagement	Whole Municipal Area: All		Land Use Management and Building	Exemption of fees for ECD facilities on farms: It is proposed that the municipality should consider the exemption of zoning including building plans on farmland for the ECDs	Fees associated are for building plans as changes for services are determined in terms of budget tariffs. The Municipality is in the process of the amendments of rezoning scheme. Public participation on the amendment of the Integrated Zoning Scheme has been conducted, and comments will be submitted to the Councill to consider the amendments of the rezoning scheme. Development Management and Manager: Land Use to have a particular look at whether there is an innovative way to deal with ECDs on farms / how ECDs on farms can be assisted.	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
1216	Stakeholder Engagement	Whole Municipal Area: All		Community Development	There is a shortage of ECDs in rural communities or in the areas/townships where children reside. This poses a challenge as the children struggle to go to ECDs that are in a safe learning space/environment due to the shortages.		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1217	Stakeholder Engagement	Whole Municipal Area: All		Community Development	The newly built estates have registered ECD's before the houses are built, but in townships, most children struggle to get places to learn due to the few ECDs.		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1218	Stakeholder Engagement	Whole Municipal Area: All		Housing Development	When the municipality is planning for houses in Cloetesville, Kayamandi and Jamestown, ECDs facilities should be considered		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1219	Stakeholder Engagement	Whole Municipal Area: All		Environmental Management	Oak trees are not indigent plants in South Africa. No foreign trees should be planted.		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1220	Stakeholder Engagement	Whole Municipal Area: All		Cleaning of Rivers	There is more than one river in Stellenbosch. The rivers in the towns of Cloetesville / Plankenburg are in a state, and all rivers must be cleaned.	All the rivers are being cleaned. The municipality is in the process of putting a tender in place for the cleaning of rivers. Currently, StellCare is cleaning the rivers in Cloetesville, Ida's Valley and Kromriver, but it is a challenge, and the residents also have the responsibility to keep the rivers clean. Illegal dumping takes place in the rivers, but the Municipality do have cleaning programmes in place.	Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1221	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	The request is to maintain (attend to) all rivers within Stellenbosch.		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1222	Stakeholder Engagement	Whole Municipal Area: All		Community Development	Commend the Department: Community Development for their support in the universal access process.		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1223	Stakeholder Engagement	Whole Municipal Area: All		Community Development	A request was made to encourage that the funding support not to be taken away as it has a major impact on the work being done		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1224	Stakeholder Engagement	Whole Municipal Area: All		Community Development	The organisation, ChangeAbility, is supporting 400 to 500 people with disabilities and is struggling to make ends meet. Is aware that the organisation can apply for GiA, but it is only R40,000 towards project costs.		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1225	Stakeholder Engagement	Whole Municipal Area: All		Community Development	The Municipality needs to engage with the disability sector to prevent losing the current services that are offered through the NGOs that work with disability in Stellenbosch.		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	

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1226	Stakeholder Engagement	Whole Municipal Area: All		Community Development	Grant – in - Aid: Regarding the R40,000, that is not even a third of the unregistered ECD facilities that have applied for the GiA to assist them with registration.		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1227	Stakeholder Engagement	Whole Municipal Area: All		Community Development	Grant – in - Aid: the Municipality can do more to get more people on board to have more people registered.		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1228	Stakeholder Engagement	Whole Municipal Area: All		Land Use Management and Building	Exemption of fees for Creches (ECD facilities) on farms: The exemption of fees for ECDs on farms was requested last year as well		Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
1229	Stakeholder Engagement	Whole Municipal Area: All		Community Development	The request is not just an exemption for ECD facilities on farms, but also how to get facilities registered is to lower the fees ECDs have to pay.		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1230	Stakeholder Engagement	Whole Municipal Area: All		Community Development	The Witzenburg Municipality has exempted farms to not be registered.		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1231	Stakeholder Engagement	Whole Municipal Area: All		Income and Expenditure	Increase of property rates: What is the Municipality going to do with the increase of rates for the Pensioners?	The municipality are considering what residents can afford to pay and what type of rebate can be offered. Property rate when implementing GB consider that residents will not afford 23%, hence the decrease of 18%. In terms of the Property Rates Act, the municipality cannot have different rates for different people	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
1232	Stakeholder Engagement	Whole Municipal Area: All		Income and Expenditure	Increase of property rates: Does the municipality take into consideration the inequality and statistics when increasing rates?		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
1233	Stakeholder Engagement	Whole Municipal Area: All		Income and Expenditure	Does the municipality take into consideration socio-economic statistics when increasing property rates? Because on average, the 3.3% earns R58,000 per month. Whereas the people in Cloetesville, average salary is R5,000 per month. I just want to say that they need to look at the inequality within this town with regards to rates. Because the people who are being penalised now are the small households.	The rates for all households are all evaluated. So when we look at our property rates, specifically when we implement the new GED, is looking at what we can and what the residents can afford to pay. The municipality is also looking at what type of reimbursement can be offered to assist our residents. As noted in the presentation, the valuation has increased this year to 28%. The municipality did look at what reimbursement we need, but also take into account that our residents cannot afford to pay the 28%. Then, based on the Property Rates Act, we cannot have different property rates for different areas. The municipality needs to have the same tariff for the whole of the municipality. Highlighted in the presentation is also the reimbursement to our senior citizens. If senior citizens are earning less than R8,000, they do get up to 100% rebate on their property rates. That goes up to 25% rebate if senior citizen's household income falls between R13,000 and R17,000.	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
1234	Stakeholder Engagement	Whole Municipal Area: All		Income and Expenditure	The municipality is catering for the 3.3%, and leaving the other people behind now. Hence, the rates are going to be so high that people will have to offer their houses	Those are the type of rebates that the municipality is giving. The municipality also looks at our indigent households. What sort of assistance can the municipality also provide to them. If indigent households that do qualify and need assistance, we are giving an additional rebate of 100,000.	Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
1235	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	Accessible transport services for the disabled: Comment is what is not included in the presentation, which is accessible transport for the disabled.	Public transport will be improved incrementally. The current operations will be investigated on how these services can be used to bring about such a service for the disabled. This means that the current operations, such as the private sector, taxi operations and other shuttle services.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1236	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	Accessible transport services for the disabled: Feedback is required on the project for accessible transport for the disabled.	The Municipality in itself will not be commencing such a service for the disabled.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

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1237	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	Traffic congestion: A mind shift is needed from the administration to find a meaningful solution to the traffic problem in Stellenbosch. It is a massive problem.	There are more projects on the budget, which include NMT with 7 million for the next 3 years. NMT and cycling sidewalks have been upgraded. The municipality have a plan for cycling and NMT. NMT and cycling are prioritized. The municipality do have plans to implement extended cycling routes in the CBP, and upgrades to many of our NMT facilities and cycle routes in our development groups.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1238	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	NMT and Cycle Plan: There is nothing on the budget for NMT and cycling, for which a few million is needed. A Cycle Plan should be drafted.	There are more projects on the budget, which include NMT with 7 million for the next 3 years. NMT and cycling sidewalks have been upgraded. The municipality have a plan for cycling and NMT. NMT and cycling are prioritized. The municipality do have plans to implement extended cycling routes in the CBP, and upgrades to many of our NMT facilities and cycle routes in our development groups.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1239	Stakeholder Engagement	Whole Municipal Area: All		Community Development	Stellenbosch Municipality does not raise the flag for the ECD infrastructures in Stellenbosch, and this has been mentioned in previous IDP meetings.		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1240	Stakeholder Engagement	Whole Municipal Area: All		Community Development	According to the budget, it is mentioned the municipality will upgrade 3 registered ECDs. The figure is just over 5.5 million to upgrade 5 ECD facilities. Of which 3 are registered. How did the municipality come to choose the 5 ECD facilities that will be upgraded	The 5 projects were chosen because they are in municipal properties.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1241	Stakeholder Engagement	Whole Municipal Area: All		Community Development	What has been done for the ECD according to the municipality	The Municipality is not responsible for the registration of ECDs; however, it is the mandate of the provincial Department of Education through the appointment of CSOs that assist with ECD registration. The municipality takes responsibility for the fire safety, zoning of building plans, training of first aid and through Grant-in-Aid (GiA) for qualifying ECD applicants within the municipal area. The GiA donations that the municipality is providing are specifically aimed at assisting ECDs to comply with the requirements for registration as determined by the Department of Education. Therefore, qualifying ECD applicants may use the GiA funding to get building plans approved, drafting of plans, and to apply for lease zoning, and to get their house in order. The Department: Planning assists in looking at zoning and approval of building plans, and the section: Community Development, at capacity building, training in First Aid, among other things.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1242	Stakeholder Engagement	Whole Municipal Area: All		Community Development	The municipality should not brush off ECD needs, as it is a municipal responsibility	The Municipality is not responsible for the registration of ECDs; however, it is the mandate of the provincial Department of Education through the appointment of CSOs that assist with ECD registration. The municipality takes responsibility for the fire safety, zoning of building plans, training of first aid and through Grant-in-Aid (GiA) for qualifying ECD applicants within the municipal area. The GiA donations that the municipality is providing are specifically aimed at assisting ECDs to comply with the requirements for registration as determined by the Department of Education. Therefore, qualifying ECD applicants may use the GiA funding to get building plans approved, drafting of plans, and to apply for lease zoning, and to get their house in order. The Department: Planning assists in looking at zoning and approval of building plans, and the section: Community Development, at capacity building, training in First Aid, among other things.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1243	Stakeholder Engagement	Whole Municipal Area: All		Community Development	An ECD facility in Klapmuts is facing closure. Why not build a big enough ECD facility, or the funds could be used for 2 facilities		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	

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1244	Stakeholder Engagement	Whole Municipal Area: All		Community Development	Why spending of municipal funds on facilities that are already registered instead of assisting those that are not registered	The Municipality is not responsible for the registration of ECDs; however, it is the mandate of the provincial Department of Education through the appointment of CSOs that assist with ECD registration. The municipality takes responsibility for the fire safety, zoning of building plans, training of first aid and through Grant-in-Aid (GiA) for qualifying ECD applicants within the municipal area. The GiA donations that the municipality is providing are specifically aimed at assisting ECDs to comply with the requirements for registration as determined by the Department of Education. Therefore, qualifying ECD applicants may use the GiA funding to get building plans approved, drafting of plans, and to apply for lease zoning, and to get their house in order. The Department: Planning assists in looking at zoning and approval of building plans, and the section: Community Development, at capacity building, training in First Aid, among other things.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1245	Stakeholder Engagement	Whole Municipal Area: All		Housing Development	Provision of ECD facilities in new housing developments		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1246	Stakeholder Engagement	Whole Municipal Area: All		Community Development	What is being done for ECDs? According to your ECD policy, the Constitution, and the National Integrated ECD policy, ECDs should be included in the IDP and budget	The Municipality is not responsible for the registration of ECDs; however, it is the mandate of the provincial Department of Education through the appointment of CSOs that assist with ECD registration. The municipality takes responsibility for the fire safety, zoning of building plans, training of first aid and through Grant-in-Aid (GiA) for qualifying ECD applicants within the municipal area. The GiA donations that the municipality is providing are specifically aimed at assisting ECDs to comply with the requirements for registration as determined by the Department of Education. Therefore, qualifying ECD applicants may use the GiA funding to get building plans approved, drafting of plans, and to apply for lease zoning, and to get their house in order. The Department: Planning assists in looking at zoning and approval of building plans, and the section: Community Development, at capacity building, training in First Aid, among other things.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1247	Stakeholder Engagement	Whole Municipal Area: All		Community Development	ECDs should not be brushed over. One needs to look at the figures in Stellenbosch, the number of facilities that are registered compared to those that are unregistered. There are only 45 facilities registered compared to 126 that are non-registered.	The Municipality is not responsible for the registration of ECDs; however, it is the mandate of the provincial Department of Education through the appointment of CSOs that assist with ECD registration. The municipality takes responsibility for the fire safety, zoning of building plans, training of first aid and through Grant-in-Aid (GiA) for qualifying ECD applicants within the municipal area. The GiA donations that the municipality is providing are specifically aimed at assisting ECDs to comply with the requirements for registration as determined by the Department of Education. Therefore, qualifying ECD applicants may use the GiA funding to get building plans approved, drafting of plans, and to apply for lease zoning, and to get their house in order. The Department: Planning assists in looking at zoning and approval of building plans, and the section: Community Development, at capacity building, training in First Aid, among other things.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1248	Stakeholder Engagement	Whole Municipal Area: All		Community Development	It is the local government's responsibility to make land and space available for ECDs		Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1249	Stakeholder Engagement	Whole Municipal Area: All		Housing Development	Provision of ECD facilities in housing developments: Nothing has been mentioned about ECD facilities / multipurpose centres in the housing developments.	Developments, especially ATC, include social required needs, schools, etc. Primary schools are a municipal mandate.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1250	Stakeholder Engagement	Whole Municipal Area: All		Land Use Management and Building	Development of a policy for communities on student accommodation: Student houses or communes that are cripping in the neighbourhoods. Residents are buying houses for student accommodation, which disrupts the residents.	Mr Barnes agrees that Alderman Botha has a relevant concern – no one wants changes, but change is a reality. Changes in the neighbourhood will happen; this is a difficult issue. The municipality will take into consideration the necessity to have a student accommodation policy.	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	

IDP and Budget Comments and Input - draft 3rd review of the 5th Generation IDP - April 2025

	Community and Stakeholder Comments / Input					Municipal Directorate and Western Cape Government Information					
No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
1251	Stakeholder Engagement	Whole Municipal Area: All		Land Use Management and Building	Development of a policy for communities on student accommodation: Residential houses are divided up for student accommodation with 4 to 6 cars per house.	Mr Barnes agrees that Alderman Botha has a relevant concern – no one wants changes, but change is a reality. Changes in the neighbourhood will happen; this is a difficult issue. The municipality will take into consideration the necessity to have a student accommodation policy.	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
1252	Stakeholder Engagement	Whole Municipal Area: All		Land Use Management and Building	Development of a policy for communities on student accommodation: There is a need to not allow communes in neighbourhoods.	Mr Barnes agrees that Alderman Botha has a relevant concern – no one wants changes, but change is a reality. Changes in the neighbourhood will happen; this is a difficult issue. The municipality will take into consideration the necessity to have a student accommodation policy.	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
1253	Stakeholder Engagement	Whole Municipal Area: All		Land Use Management and Building	Development of a policy for communities on student accommodation: The planners should have a vision for the neighbourhoods and should not leave developers to do as they please.	Mr Barnes agrees that Alderman Botha has a relevant concern – no one wants changes, but change is a reality. Changes in the neighbourhood will happen; this is a difficult issue. The municipality will take into consideration the necessity to have a student accommodation policy.	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
1254	Stakeholder Engagement	Whole Municipal Area: All		Land Use Management and Building	Development of a policy for communities on student accommodation: There is a need for a policy for communities.	Mr Barnes agrees that Alderman Botha has a relevant concern – no one wants changes, but change is a reality. Changes in the neighbourhood will happen; this is a difficult issue. The municipality will take into consideration the necessity to have a student accommodation policy.	Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
1255	Stakeholder Engagement	Whole Municipal Area: All		Environmental Management	Provision of more information on the environmental conservation as development affects the nature and environment	All nature areas are managed by the environmental committee through the environmental plans. The municipality is not funding any of those developments; it provides development which will pay charges to the municipality. 30% of the private developments on those projects need to be for GAP houses. This will address.	Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1256	Stakeholder Engagement	Whole Municipal Area: All		Environmental Management	Provide insight into the Botmanskop Environmental Plans.	All nature areas are managed by the environmental committee through the environmental plans.	Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1257	Stakeholder Engagement	Whole Municipal Area: All		Spatial Planning	Review of SDF: which system is used for the review of the SDF.		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1258	Stakeholder Engagement	Whole Municipal Area: All		Spatial Planning	Request for further engagements before the Amended Integrated Zoning Scheme is tabled before Council.	The team is in the process to respond to the comments submitted on the draft Integrated Zoning Scheme. Further inputs are welcomed as the process is not yet concluded	Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1259	Stakeholder Engagement	Whole Municipal Area: All		Housing Development	What projects are in the pipeline for Jonkershoek? For more than 30 years, the residents in Jonkershoek have been struggling to get housing development in Jonkershoek.	Jonkershoek has been ongoing with Public Works as the owner of the land. The municipality must also consider the environmental impact before deciding whether it is feasible to build houses there.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1260	Stakeholder Engagement	Whole Municipal Area: All		Environmental Management	Housing development: The concern is about Botmanskop.	The municipality must also consider the environmental impact before deciding whether it is feasible to build houses there.	Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1261	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	The Franschhoek Pass is damaged - the pass has been badly damaged and has not been repaired.	The Franschhoek Pass is a provincial road. There are quarterly meetings with the Departments of Transport and Infrastructure to address these and other issues, like putting up traffic lights, etc.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1262	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	The Franschhoek Pass is damaged - Franschhoek is predominantly relying on tourism, and this is damaging the area.	The Franschhoek Pass is a provincial road. There are quarterly meetings with the Departments of Transport and Infrastructure to address these and other issues, like putting up traffic lights, etc.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1263	Stakeholder Engagement	Whole Municipal Area: All		Roads, Transport and Stormwater	Request the municipality to engage the Provincial Government to stop a number of trucks passing through Franschhoek.	The Franschhoek Pass is a provincial road. There are quarterly meetings with the Departments of Transport and Infrastructure to address these and other issues, like putting up traffic lights, etc.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	

IDP and Budget Comments and Input - draft 3rd review of the 5th Generation IDP - April 2025

	Community and Stakeholder Comments / Input					Municipal Directorate and Western Cape Government Information					
No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
1264	Email	Whole Municipal Area: All		Budget	Trip generation form a school hostel is much less than that of a student hostel as the learners don't have cars. Since the school hostel is on the school premises, the trip generation by the additional rooms is for all practical purposes, nil. We kindly request that the Roads portion of this DC calculation be omitted from the calculation	The current DC tariff table does not distinguish between a school hostel and a university hostel. It would be reasonable to assume that for a primary or secondary school, vehicle ownership by the students will be very low or zero. The trip generation and/or the impact on the roads network by a school hostel would therefore also be very low or zero. For that reason, there should be a distinction between a primary/secondary school hostel and a tertiary institution hostel. Roads DCs will not be applicable for a primary/secondary school hostel, DCs will be applicable for a tertiary institution hostel. **The DC Policy is amended accordingly to reflect the above change: See new clause # 13.12 added: 13.12.** Hostels - Roads DC' s: For a primary school or high school hostel building the Roads & Transport DC will not be applicable. It can be reasonably ac cep ted that most learners at such institutions will not be ot driving age b nd tha t th e hostels will be on the school premises. Under these conditions, zero - or very low trip genera tion is foreseen. For all other hostels. i.e. university hostels, the Roads & Transport DC will remain applicable.	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project Management Unit (PMU)	Infrastructure Services	Local	
1265	Email	Whole Municipal Area: All		Integrated development planning and public participation	Removal of KPI061 in the 2023/24 financial year	KPI061, Submission of the revised Economic Development Strategy to the MayCo, was removed from the TL SDBIP 2023/24 as it was achieved in the 2022/23 financial year.	Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local	
1266	Email	Whole Municipal Area: All		Spatial Planning	Recommended that the Spatial Development Framework be revised in order to include the Calcutta Memorial Park on a spatial level		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1267	Email	Whole Municipal Area: All		Spatial Planning	Preparation and approval of local spatial development frameworks for the rural nodes have been outstanding for a long period of time: funding be made available towards the planning and approval of the Vlottenburg and Koelenhof rural node		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1268	Email	Whole Municipal Area: All		Housing Development	The Municipality must give a clear and definite indication as to where and in which projects opportunities will be made available to accommodate farm worker housing		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1269	Email	Whole Municipal Area: All		Housing Development	The northern extension of Kayamandi is located on the eastern boundary of commercial farms, and our concern is that further residential development on this portion could infringe on property rights and operational management and agricultural activities of the farms.		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1270	Email	Whole Municipal Area: All		Land Use Management and Building	Social Housing Proposed on FARM 81/2 AND FARM 81/9: Urban development in the form of social housing units on the said properties furthermore, will compromise the objectives of the Scenic Overlay Zone as set out in the approved Stellenbosch Zoning Scheme By-Law (2023)		Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
1271	Email	Whole Municipal Area: All		Land Use Management and Building	Rural community and organised agriculture hereby proposed the following interventions: Red tape reduction in planning department		Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
1272	Email	Whole Municipal Area: All		Land Use Management and Building	Rural community and organised agriculture hereby propose the following interventions: Building plan approvals		Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
1273	Email	Whole Municipal Area: All		Land Use Management and Building	Rural community and organised agriculture hereby propose the following interventions: Streamlined process that conforms to By-Laws stipulations		Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
1274	Email	Whole Municipal Area: All		Income and Expenditure	Rural community and organised agriculture hereby propose the following interventions: Tax rebates in relation to heritage protection of farms, new vineyard plantations, provision of institutional/community facilities on farms (creches, pre-schools, public transport, housing, sports fields, etc.		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	

IDP and Budget Comments and Input - draft 3rd review of the 5th Generation IDP - April 2025

	Community and Stakeholder Comments / Input					Municipal Directorate and Western Cape Government Information					
No.	**Source**	**Ward**	**Ward Councillor**	**Priority**	**Community / Stakeholder Comments / Input**	**Departmental Action**	**Linkage to Directorate**	**Department**	**Responsible Mayoral Portfolio**	**Government Competency**	**WCG: Provincial Department**
1275	Email	Whole Municipal Area: All		Environmental Management	Rural community and organised agriculture hereby proposed the following interventions: Alien clearing and river management practises		Directorate: Community and Protection Services	Department: Community Services	Rural Management and Environment	Local	
1276	Email	Whole Municipal Area: All		Local Economic Development and Tourism	Rural community and organised agriculture hereby proposed the following interventions: Partnering/engaging with the Society and the Farm worker Forum in relation to land availability and allocation to emerging farmers		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1277	Email	Whole Municipal Area: All		Local Economic Development and Tourism	Rural community and organised agriculture hereby proposed the following interventions: Liquor and trade licences		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1278	Email	Whole Municipal Area: All		Land Use Management and Building	Rural community and organised agriculture hereby proposed the following interventions: Issuing of zoning certificates		Directorate: PED	Department: Development Management	Deputy Mayor (Planning, LED and Tourism)	Local	
1279	Email	Whole Municipal Area: All		Local Economic Development and Tourism	Rural community and organised agriculture hereby proposed the following interventions: Streamline/prioritise applications aimed and agri-processing and related tourist facilities		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1280	Email	Whole Municipal Area: All		Budget	The request is that a "home occupation practice" on a farm should be exempt from DCs	The request is acknowledged, but unfortunately there is not enough engineering merit to justify that DCs for Home Occupation and for Tourism Facilities be exempted. For instance - a home occupation practice or a tourism facility would still generate additional trips / water and sewer demand if clients / employees are attracted to the premises. The developments on farms are already receiving a DC discount of 50% on trips. We are very sympathetic to the social/economic motivation made but unfortunately if considered purely from an engineering perspective, this request cannot be supported	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project Management Unit (PMU)	Infrastructure Services	Local	
1281	Email	Whole Municipal Area: All		Income and Expenditure	Applications for the rebate must be submitted by the prescribed process in terms of the Rates Policy. The additional rebate can only be granted on the value of the property as it appears on the valuation roll. Properties of the same owner, but valued separately, cannot be added together for calculation purposes.		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
1282	Email	Whole Municipal Area: All		Income and Expenditure	The Stellenbosch Agricultural Society, as well as the Stellenbosch Farmworker Forum, sincerely believes that the implementation of the above holds a significant advantage to stimulate public-private working relations to the benefit of the area and its community in a sustainable manner		Directorate: Financial Services	Department: Revenue and Expenditure	Financial Services	Local	
1283	Email	Ward 20	Cllr. Joseph Joon	Local Economic Development and Tourism	Support for the Lynedoch Agripark and Stellenbosch Farmer Production Support Unit (Annandale road) as hubs for job creation and business development. (late submission)		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1284	Email	Ward 20	Cllr. Joseph Joon	Local Economic Development and Tourism	Creation of a communal training and technology centre for computer skills, CV development, entrepreneurship and online learning. (late submission)		Directorate: PED	Department: Development Planning	Deputy Mayor (Planning, LED and Tourism)	Local	
1285	Email	Ward 20	Cllr. Joseph Joon	Recreation and Sport	Development of a Youth Hub and Sports Facility in Vlottenburg (Longlands): to provide activities such as arts and sports. (late submission)		Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local	
1286	Email	Ward 20	Cllr. Joseph Joon	Community Development	Development of a Youth Hub and Sports Facility in Vlottenburg (Longlands): to provide activities such as vocational training and mental health support in a safe and inspiring environment. (late submission)	Training is advertised throughout all wards for Skills training through the ward offices and our social media platforms. In collaboration with other stakeholders, we offer programmes such as substance abuse; job readiness; youth parenting, general awareness programs, etc	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	
1287	Email	Ward 20	Cllr. Joseph Joon	Community Development	Establishment of a Food Hub in Vlottenburg (Longlands): a communal space for food kitchens, food gardens, mobile clinic support, and wellness initiatives (late submission)	They could form part of the 2025/2026 training. They need to ensure that they are able to identify space and access to water as well as the rights to utilise water for such a programme. Contact details will be provided to the current project facilitators (SAIE – South African Institute for Enterpreneurs).	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local	

IDP and Budget Comments and Input - draft 3rd review of the 5th Generation IDP - April 2025											
	Community and Stakeholder Comments / Input					Municipal Directorate and Western Cape Government Information					
No.	Source	Ward	Ward Councillor	Priority	Community / Stakeholder Comments / Input	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency	WCG: Provincial Department
1288	Email	Ward 20	Cllr. Joseph Joon	Housing Development	Provision of affordable, dignified, and safe housing within well-planned rural village models in Vlottenburg (late submission)		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1289	Email	Ward 20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Improvement of basic infrastructure such as speed bumps and signage in Vlottenburg (late submission)		Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local	
1290	Email	Ward 20	Cllr. Joseph Joon	Housing Administration	Improvement of basic infrastructure such as communal facilities in Vlottenburg (late submission)		Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local	
1291	Email	Ward 20	Cllr. Joseph Joon	Safety and Security	Implementation of safety measures such as surveillance cameras, neighbourhood watches, and closer partnerships with SAPS in Vlottenburg (late submission)		Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local	

Strategic Integrated Municipal Engagement (SIME 2) 2025

Western Cape Government

FOR YOU



Strategic Integrated Municipal Engagement (SIME 2) 2025

Cape Winelands District

Stellenbosch Municipality

Western Cape Government



STELLENBOSCH MUNICIPALITY

INTEGRATED PLANNING AND BUDGETING ASSESSMENT: ANALYSIS OF MUNICIPAL IDP, SDF AND BUDGET

Western Cape Government

APRIL/MAY 2025

STELLENBOSCH MUNICIPALITY DIAGNOSTIC AND SUMMARY OF KEY RECOMMENDATIONS

Integrated Development & Spatial Planning	• Stellenbosch Municipality ("the Municipality") is encouraged to implement the recommendations of the 2024/25 TIME Report, with a focused effort on strengthening key financial ratios to enhance fiscal sustainability. • The Municipality should refine its planning and target-setting processes by integrating both current performance realities and future projections to ensure more informed, achievable, and forward-looking outcomes. • The Municipality should include detailed data on informal settlements to ensure budgets align with actual service delivery demands and support equitable, needs-based planning. • A clearer understanding of informal settlement conditions will strengthen the next Spatial Development Framework (SDF) by improving land planning and identifying future land needs. • The Municipality should improve refuse collection in unserviced areas, report on Integrated Waste Management Plan (IWMP) implementation in its annual report, and submit the council adopted IWMP to DEA&DP for assessment.
Economic Sustainability	• The Municipality is encouraged to address and close capital challenges and service delivery gaps as addressed in the analysis of Budget Schedule A10. • Furthermore, an increase investment in road infrastructure is required to address capacity constraints and maintenance backlogs that hinder economic activity. • The Municipality address lagging infrastructure index prohibiting economic growth and development • Municipality should explore alternative infrastructure financing options to diversify funding sources and accelerate delivery of critical capital projects.
Revenue and Expenditure	• 2025/26 MTREF tabled budget is **funded.** • The Municipality's revenue growth projections exceed expenditure increases over the 2025/26 MTREF, illustrating the Municipality's financial sustainability. • The Municipality is commended for considering renewable energy procurement to reduce costs and reliance on Eskom, ensuring reliable and affordable electricity services for its residents. • The Municipality should consider cash backing a portion of the non-current provision to ringfence costs associated with the rehabilitation of landfill sites cell 1 and 2.
Capital Budget & Infrastructure	• CAPEX notably favours basic services & roads infrastructure under the strategic objective Good Governance and compliance (R2.06 million in 2025/26). • The Road Transport expenditure increased from R86.95 million in 2024/25 to R94.55 million in 2025/26, indicating an 8.7% annual growth rate and a 20% increase over the MTREF period. • The Municipality has significantly reduced its borrowings over the past three financial years, with an average of 33.2%, but only managed to spend an average of 27.1% of the adjustments budget. It is advised to reassess capital funding and align it with realistic expenditures, as projected tariffs are linked to both operational and capital expenditures.
Strategic Procurement	• The Municipality did not submit the supply chain management's (SCM) standard operating procedures (SOP's), the framework for infrastructure delivery and procurement management (FIDPM) Policy, Procurement Plan and Asset Register for analysis. • High volumes of infrastructure-related procurement emanating from Integrated development plan (IDP) projects necessitate good governance in infrastructure procurement, where relevant policy documents could not be assessed for 2 consecutive years. • Unable to determine whether Asset Register informs the IDP and/or Procurement Plan and/or Budget.
mSCOA Compliance	• The Municipality has demonstrated commendable progress in enhancing its overall compliance with the municipal Standard Chart of Accounts (mSCOA), with implementation roadmaps being regularly updated and reported quarterly. • However, minor inconsistencies remain in the alignment between balance sheet budgeting and cash flow projections, which should be addressed to ensure full integration and accuracy across financial reporting components.

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LIST OF ACRONYMS

AQMP	Air Quality Management Plan
BESP	Built Environment Support Programme
CAPEX	Capital Expenditure
CBD	Central Business District
CBA	Critical Biodiversity Areas
CMP	Coastal Management Programme
CPI	Consumer Price Index
CRR	Capital Replacement Reserve
CSIR	Council for Scientific and Industrial Research
CWD	Cape Winelands District
DCAS	Department of Cultural Affairs and Sport
DEA&DP	Department of Environmental Affairs and Development Planning
DLG	Department of Local Government
DM	District Municipality
DoI	Department of Infrastructure
DWA	Department of Water Affairs
EPWP	Expanded Public Works Programme
FBE	Free Basic Electricity
HSP	Human Settlements Plan
IDP	Integrated Development Plan
IGP	Infrastructure Growth Plan
IIAMP	Integrated Infrastructure Asset Management Plan
IIF	Infrastructure Investment Framework
ITP	Integrated Transport Plan
ISDF	Integrated Strategic Development Framework
IYM	In-year Monitoring
IWMP	Integrated Waste Management Plan
JOC	Joint Operations Centre
kl	kilolitre
KPA	Key Performance Area
KPI	Key Performance Indicator
kWh	kilowatt hour (1 000 watt hours)
LED	Local Economic Development
LTFP	Long Term Financial Plan
LUPA	Land Use Planning Act
MBRR	Municipal Budget and Reporting Regulations
MDG	Millennium Development Goal

MFMA	Municipal Finance Management Act
MER	Municipal Energy Resilience
MI	Municipal Infrastructure
MIG	Municipal Infrastructure Grant
MIP	Municipal Infrastructure Plan
MISA	Municipal Infrastructure Support Agency
MMP	Maintenance Management Plan
MTREF	Medium Term Revenue and Expenditure Framework
MVA	Megavolt Amperes (1 Million volt amperes)
MWh	Megawatt hour (1 Million watt hours)
NRW	Non-revenue Water
NDHS	National Department of Human Settlements
NT	National Treasury
O&M	Operations and Maintenance
OPEX	Operating Expenditure
PMS	Performance Management Systems
RMP	Road Management Plan
SCM	Supply Chain Management
SDBIP	Service Delivery Budget Implementation Plan
SDF	Spatial Development Framework
SOP	Standard Operating Procedure
SWMP	Stormwater Management Plan
WDM	Water Demand Management
WSDP	Water Service Development Plan
WTW	Water Treatment Works
WWTW	Wastewater Treatment Works

SECTION 1: INTRODUCTION

The 2025 SIME assessment summarises comments by the Western Cape Government (WCG) on the draft 2025/26 Medium Term Revenue and Expenditure Framework (MTREF) Budget, 2025/26 IDP, Spatial Development Framework (SDF) and other relevant polices and documents.

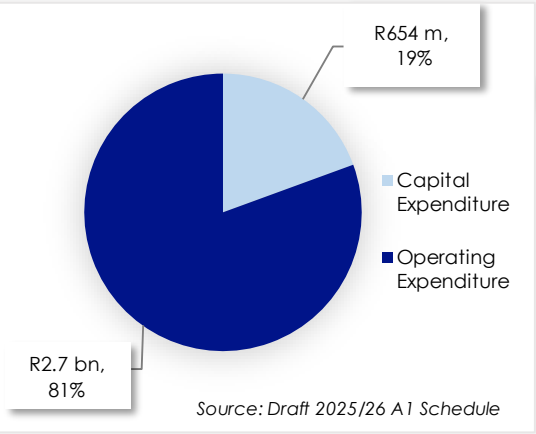
The assessment covers the following key areas; conformance with the Municipal finance act (MFMA), Municipal systems act (MSA) & Municipal Budget and Reporting Regulations (MBRR); an integrated, spatial and environmental planning analysis of the IDP and SDF and the responsiveness, credibility and sustainability of the tabled budget.

The WCG intends meeting the management of your Municipality in May 2025, where the key findings and recommendations of this report will be presented and deliberated upon. The planned engagement will contextualise the Municipality's challenges and responses as presented in the draft budget, IDP, local economic development (LED), SDF and as well as other strategic matters for discussion between the two spheres of government. All the information related to the assessment and analysis of the draft annual budget, IDP and SDF are found in the report below.

The budget snapshot below provides a high-level overview of key socio-economic and financial indicators of the **Stellenbosch Municipality** in relation to the regional economy.

BUDGET SNAPSHOT

2025/26 Municipal Expenditure



Source: Draft 2025/26 A1 Schedule

GDPR

MERO 2024

GDPR 2021 Constant Prices	GDPR Growth		
2023	2024f	2025f	2026f
R16.4 billion	0.9%	0.9%	0.9%

Inflation

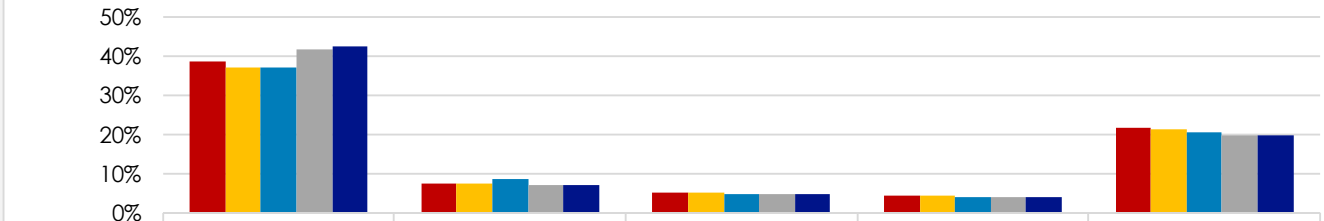
NT MFMA Budget Circular 130

2024e	2025f	2026f	2027f
4.4%	4.3%	4.6%	4.4%

Total Population	Population Growth %	No. of Households	No. of Indigent Households
Census 2022	Est average annual 2024 - 2029	Census 2022	AR 2022/23
*175 411	*2.0%	*59 626	5 744

** Stats SA Mid-year population estimates (MYPE) 2024 data was used in the 2024 MERO and SEP-LG. MYPE population data deviates from that in Census 2022.*

Service charges and Property Rates Revenue as a % of Total Revenue (2021/22 to 2025/26)

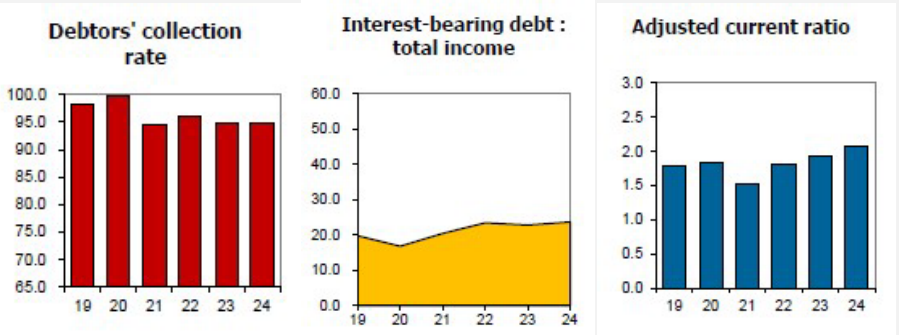


	Electricity	Water	Waste Water	Waste	Property rates
2021/22	38.8%	7.5%	5.2%	4.3%	21.6%
2022/23	37.1%	7.7%	5.1%	4.3%	21.5%
2023/24	37.2%	8.6%	4.9%	4.1%	20.6%
2024/25	41.8%	7.1%	4.7%	4.3%	19.7%
2025/26	42.5%	7.1%	4.7%	3.9%	20.0%

Source: Draft 2025/26 A1 Schedule

Ratings Afrika MFSI ®

Financial Sustainability Index Score			
	2022	2023	2024
Stellen-bosch	65	68	69
WC Average	53	53	55



Source: Ratings Afrika Financial Sustainability Analysis Service January 2025.
The graphs reflect the percentage or ratio (Y-axis) for the period 2019 to 2024 (X-axis)

SECTION 2: INTEGRATED PLANNING

2.1 INTEGRATED DEVELOPMENT PLAN

The MSA 32 of 2000 requires that every municipal council must review its IDP annually in accordance with an assessment of its performance measurements and to the extent that changing circumstances require. Further provision is made for every municipal council to amend such IDP following a prescribed process outlined in Regulation 3 of the Local Government: Municipal Planning and Performance Management Regulations of 2001 (MSA Regulations).

During the 2024/25 financial year, the Stellenbosch Municipality (the Municipality) conducted the annual review of its IDP, which is the third review of the 2022 - 2027 IDP. The Municipality resolved to adopt a reviewed IDP, by the end of May 2025 as reflected in Council Resolution 282287.

2.1.1 Integrated Development Plan Compliance

The draft reviewed IDP will not be assessed for compliance or alignment given the requirements of the MSA.

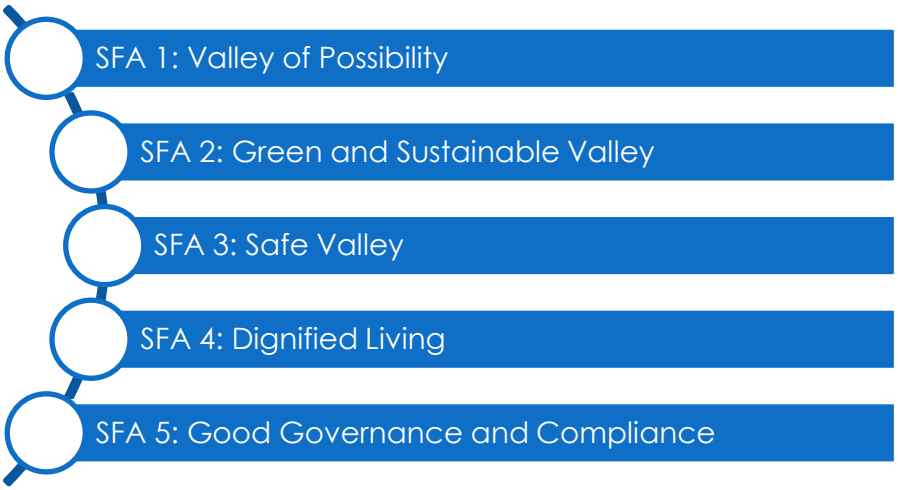
2.1.2 Integrated Development Plan Implementation

Section 41 of the MSA provides for a municipality, in accordance with its performance management system, to set performance measures with regard to its development priorities and objectives set out in the IDP. In addition, section 41 provides for the monitoring of the performance, measuring and reviewing performance at least once per year, implementing steps to improve the performance, and setting a regular reporting system. This section thus reflects on whether the Municipality might be at risk of not achieving its strategic objectives, noting that this is the third review cycle of the 2022 – 2027 IDP.

To conduct the assessment of the Municipality's IDP over the current term of office, the following documents were consulted:

- The 2022 - 2027 IDP and subsequent reviews and amendments;
- The 2022/23 Annual Report and the draft 2023/24 Annual Report;
- The 2023/24 and 2024/25 Service Delivery and Budget Implementation Plans (SDBIPs), including any subsequent revisions thereof; and
- The 2024/25 Technical Integrated Municipal Engagement (TIME) Report compiled by the Provincial Treasury (PT).

The Municipality has five strategic focus areas (SFAs), which remain unchanged following the adoption of the 2022 - 2027 IDP in May 2022. These SFAs are outlined as follows.



The 2022/23 SDBIP reflects 46 key performance indicators (KPIs) and targets aligned to the 2022 - 2027 IDP. The description of certain projects within the 2022/23 SDBIP were revised in January 2023, however, the KPIs remained unchanged. The 2023/24 SDBIP initially reflected 48 KPIs, the number was revised to 47 KPIs following the achievement of the target allocated to the submission of the Municipality's revised Local Economic Development Strategy to the Mayoral Committee (Mayco), that took place during the previous financial year. The revised 2023/24 SDBIP further reflected linkages to the Municipality's SFAs.

An analysis of the 2022/23 Annual Report reflects that the Municipality accomplished most of the targets contained in the 2022/23 SDBIP, however, certain areas presented challenges, as indicated below:

- SFA 2, where 40 per cent of the KPIs did not achieve its target;
- SFA 4, where approximately 15 per cent of the KPIs did not achieve its target; and
- SFA 5, where approximately 21 per cent of the KPIs did not achieve its target.

The performance of the Municipality during the 2023/24 financial year reflects substantial progress towards achieving its outlined targets, however, certain areas presented challenges, as indicated below:

- SFA 2, where approximately 25 per cent of the targets were not achieved;
- SFA 4, where approximately eight per cent of the targets were not achieved; and
- SFA 5, where approximately 15 per cent of the targets were not achieved.

The primary factors that contributed to the performance challenges associated with the aforementioned SFAs include staff capacity constraints in the administration of building plans and non-compliance with wastewater quality standards due to the adverse effects of load-shedding on the wastewater treatment plant. However, the appointment of an additional building plan examiner, along with the proposed revision of the micro-organogram within the Building Development Management section, has yielded positive outcomes.

The Department of Local Government (the Department) further notes that the Municipality achieved 52 per cent of its target for the KPI measuring the number of new water standpipes installed (26 against a target of 50) during the 2022/23 financial year. The Department further notes that the KPI was removed following the revision of the SDBIP during the 2023/24 financial year. In addition, the Municipality experienced challenges in relation to limiting unaccounted water losses to less than 25 per cent, having reported an actual performance of 31.29 per cent against the target. The Department notes that the

deviation against target for the water losses was due to damage sustained to various bulk water mains caused by excessive rain and subsequent floods. The Department further notes that the Municipality has awarded the pipe replacement tender which involves designing and earmarking sections of high-risk pipelines for replacement during the 2024/25 financial year. The Municipality's performance against these KPIs are significant performance measurements to monitor as it relates directly to the Municipality's core mandate of delivering basic services.

The graphs below illustrate the Municipality's performance regarding its KPIs and targets for the SFAs during the 2022/23 - 2023/24 reporting periods.

Figure 1 The Municipality's performance during the 2022/23 financial year

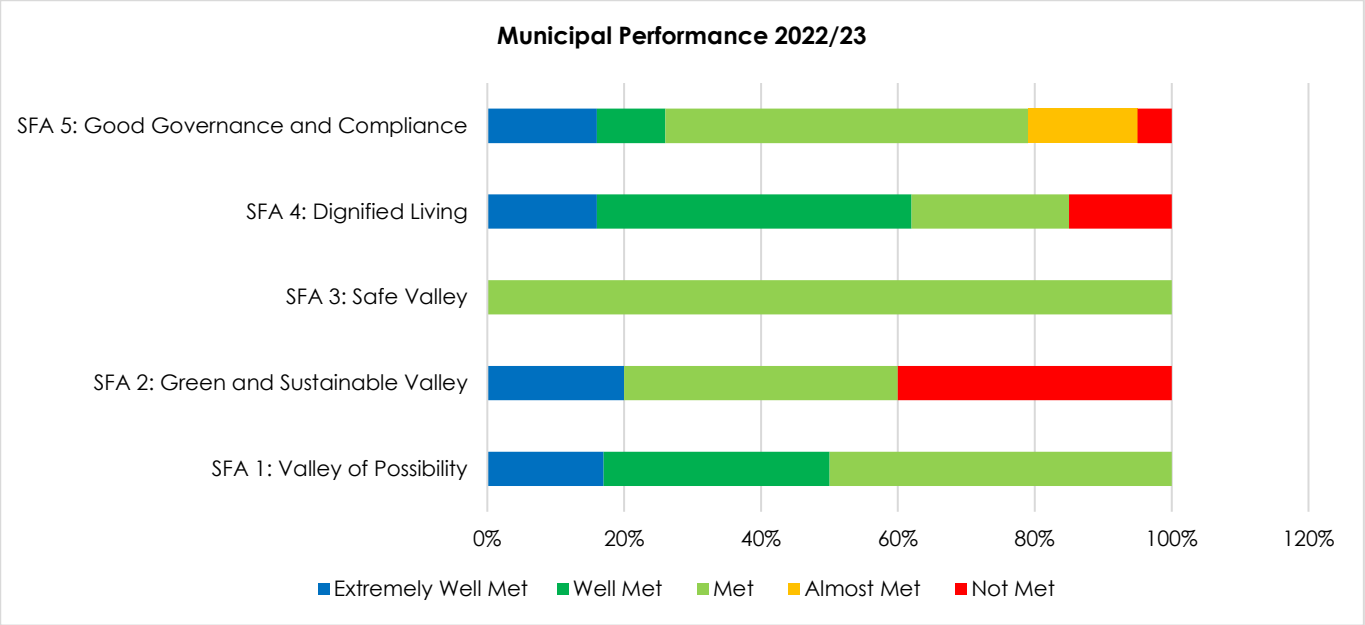
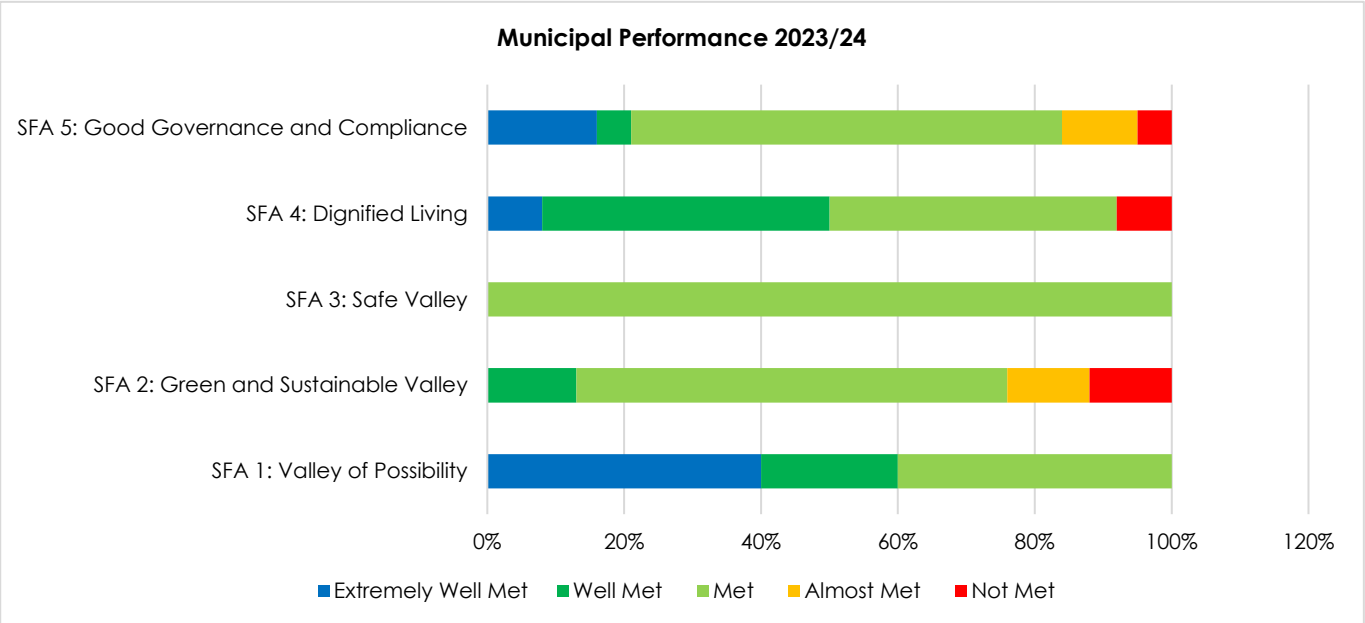


Figure 2 The Municipality's performance during the 2023/24 financial year



The implementation of the Municipality's SFAs over the 2022/23 – 2023/24 reporting periods have shown a 4.6 per cent increase from 82.6 per cent to 87.23 per cent. The performance of the IDP therefore remained stable with no foreseeable risk that the Municipality may fail to achieve the SFAs set out in the IDP over the current term of office.

The 2024/25 TIME Report reflects that the Municipality achieved 15 KPIs, while three KPIs were not achieved, which resulted in an overall performance of 83.3 per cent. Two of the KPIs that was not achieved were linked to SFA 5 while the other KPI was allocated to SFA 2. The targets linked to SFA 5 that were not achieved was due to the Comprehensive Integrated Transport Plan (CITP) not being submitted to the mayoral committee (Mayco) by 30 November 2024 as a result of key vacancies within the relevant component. The Department, however, notes that the Freight Study is near completion and will be considered as part of revising the CITP. The other target not achieved was due to an under expenditure on the capital budget of 19.7 per cent against a target of 30 per cent. The under expenditure was due to tenders that were not yet awarded; however, the Department notes that the Municipality has undertaken to shift projects to the outer years, based on cash flow projections. With regards to the underperformance of the target linked to SFA 2, the percentage of the Municipality's wastewater compliance stood at 59.1 per cent against a target of 70 per cent. The Department, however, notes that construction of the phase two upgrades at the Wemmershoek Wastewater Treatment Works is underway and is expected to improve the Municipality's performance against the KPI.

2.2 KEY FINDINGS AND RECOMMENDATIONS

2.2.1 Key Findings

Based on the above assessment, below is a summary of key findings:

- Municipality's primary performance challenges are concentrated within SFA 2 and SFA 5. While SFA 4 also reflects areas of concern, it is predominantly associated with financial KPIs; and
- The Municipality did not achieve the target linked to the submission of the CITP to the Mayco by 30 November 2024, due to vacancies within the relevant component.

2.2.2 Recommendations

It is recommended that the Municipality:

- Continue monitoring the Municipality's performance to risk manage potential declines in performance with particular reference to the core mandate of the Municipality;
- Integrate the CITP following its adoption, into subsequent IDP review processes or proposed amendments to the IDP; and
- Enhance planning in relation to target setting to ensure that reasonable targets are set, considering current and future planning circumstances as part of the IDP review process.

2.3 ENVIRONMENTAL AND PLANNING ANALYSIS

2.3.1 Strategic Spatial Planning Pressures and Risks

A summary of strategic pressures and risks.

- MSDF Performance Review
    - Stellenbosch Municipality is commended for undertaking a thorough review of performance in terms of the implementation of its SDF, required as per section 34(a)(i) of the Municipal Systems Act (Act 32 of 2000.). The review confirms that budget is being spent in line with the priority development areas identified in the SDF.

2.3.2 The Municipality's Response to Strategic Pressures and Risks

- Capital Expenditure Framework
    - Stellenbosch Municipality is commended for continuing to use the SDF and the Capital Expenditure Framework (CEF) as a guide for decision making around capital expenditure. By anchoring the annual budget process on the principles and priorities outlined in the SDF and CEF, Stellenbosch Municipality is ensuring strategic resource allocation, as well as the advancement of a plan-led budget.
- Incremental Upgrading of Informal Settlements
    - In terms of SPLUMA section 21(k) a SDF should "identify the designation of areas in the municipality where incremental upgrading approaches to development and regulation will be applicable". Formally recognising informal settlements as areas suitable for incremental upgrading enables the progressive provision of administrative support, infrastructure services, and secure tenure, aligning with national human settlement goals. It also promotes spatial justice, improves access to basic services, and guides public investment and intergovernmental coordination.
    - Further motivation for providing more detail on each informal settlement in the SDF is that residents of the informal settlements represent a significant proportion of the municipality's population and without a good understanding of the infrastructure requirements emanating from informal settlements, the value of a Capital Expenditure Framework is undermined.
    - The Stellenbosch SDF does frequently speak to the need to upgrade informal settlements. What is missing from the SDF is the delineation of the informal settlements suitable for upgrading, on each settlement map. Instead, many informal settlements areas seem to be delineated as "Mixed Use Community and Residential infill". It is therefore assumed that where such classification is used, it implies that upgrading would be appropriate.
    - The Annual Review of Stellenbosch Municipality Housing Pipeline for period 2023 -2026 refers to the role of the Municipality in upgrading informal settlements through, amongst other objectives, the provision of basic services, enumeration and undertaking demographic surveys and facilitating tenure security. These and other objectives listed speak to SPLUMA's definition of incremental upgrading of informal areas through the "progressive introduction of administration, management, engineering services and land tenure rights."

- In terms of the Stellenbosch Draft MTREF 2025 – 2026 dated 31 March 2025, no amounts are provided when referring to "Free Basic Services for Informal Settlements", whether it be for electricity, water, sanitation or refuse removal. Furthermore, it is very difficult from the information given, to determine what the scale of the need is in terms of providing basic, water, sanitation and refuse removal services to residents of Informal Settlements. There is no indication of the number of people in each informal settlement and how many people or households are sharing one toilet or one standpipe. Without an understanding of the scale of the problem it is challenging to determine whether the response provided is adequate.

- Waste Management

  - The Municipality designated a waste management officer in writing as per the requirements of the Waste Act. The Municipality's IWMP was endorsed in 2024 and a comprehensive review should take place in 2029. Waste issues are reflected in the SDBIP (2024/25). The Socio-economic Profile 2023 indicates a refuse collection level of 87.3 per cent, which is below the National Waste Management Strategy's target of 95 per cent.

  - The Municipality has four operating Facilities which include the Devon Valley Waste Disposal Facility (92.42 per cent), Klapmuts Waste Transfer Station (96 per cent), Stellenbosch Integrated Waste Management Facility and Franschhoek drop off. The compliance status of the latter two is unknown, however the Municipality's Facilities generally fall within a compliant status. The Municipality recently began disposal in the newly constructed cell 4A of the Devon Valley Waste Disposal Facility. Upon completion of the rest of the cells 4B and 4C, the Municipality will have an additional 20-year disposal of lifespan.

- Ecological Infrastructure

  - Ecological Infrastructure (EI) entails naturally functioning ecosystems that provide services to people and the economy and plays a vital role in municipal service delivery across the Western Cape. It supports reliable, good-quality raw water supply and contributes to disaster risk reduction, especially in terms of wildfires and flooding (inland and coastal).

  - To guide municipalities in investing in Ecological Infrastructure, the Western Cape Government developed the Western Cape Ecological Infrastructure Investment Framework. This framework highlights EI's potential to lower service delivery costs and enhance community well-being. Municipalities are encouraged to integrate EI into their service delivery planning, using one or more of the following approaches:

    - Collaboration & Participation: Many municipalities support landscape initiatives aimed at reducing environmental risks (e.g., Boland Groot Winterhoek Collective, Outeniqua to Tsitsikamma Water Working Group) where important EI is identified and a "whole of society" approach to safeguarding or improving this EI is refined, often with real benefits to municipalities.

    - Identification & Planning: Some municipalities have mapped key EI areas and developed investment plans, which can attract external funding and boost service delivery effectiveness.

    - Direct Investment: Others are directly funding EI projects—for example, to secure water supply or reduce flood risks—often in partnership with the private sector for co-investment.

  - Guiding materials and examples are available from the Department of Environmental Affairs and Development Planning. Municipalities are urged to tailor EI investment to their local context as a complementary strategy to enhance service delivery and human wellbeing within their administrative domains.

2.3.1 Key Findings and Recommendations

Highlight any relevant findings/recommendations.

- Stellenbosch Municipality is encouraged to include more detail in the Draft IDP Review and the Draft Budget on informal settlements, including the number of people in each settlement (or at least the number of households), and the number of standpipes and toilets in each informal settlement (in those instances where individual household services have not been provided). Having this information, together with the budgeted amounts for service provision in informal settlements, would allow for a clearer understanding of whether the resources allocated are aligned with the actual level of need and would support more responsive, equitable, and needs-based planning and budgeting.
- Furthermore, a more comprehensive understanding of the current conditions within each informal settlement will enhance the preparation of the next SDF. It will facilitate a more accurate determination of land requirements, based on existing population densities and anticipated changes following the provision of sites and services, and will support the identification of additional land where necessary.
- The Municipality must put systems in place to improve refuse collection to all unserviced areas including informal settlements. They must report on the implementation of the IWMP in their annual report and submit the report to DEA&DP for assessment. The Municipality must submit the council resolution for the adoption of their current IWMP
- Municipalities are encouraged to integrate Ecological Infrastructure into their service delivery planning, using one or more of the following approaches:
    - Collaboration & Participation
    - Identification & Planning
    - Direct Investment
- Municipalities are also urged to tailor Ecological Infrastructure investment to their local context as a complementary strategy to enhance service delivery and human wellbeing within their administrative domains.

SECTION 3: ECONOMIC AND FINANCIAL SUSTAINABILITY

3.1 INTRODUCTION

This section provides an assessment of key indicators related to the responsiveness, credibility and sustainability of the tabled budget.

Key to assessing the above criteria is the alignment of the municipality's budget to its strategic objectives, where if there are gaps identified, recommendations will be provided considering the municipal areas current socio-economic challenges.

The revenue and expenditure analysis and risks section provide a gap analysis with regards to trading services, analysing the credibility, tariff structure and responsiveness of the municipality's budget.

As capital infrastructure development is a key catalyst for economic growth and sustainability, the municipality's capital funding mix, capital budget implementation and procurement planning assessment are critical to understand the municipal area's growth trajectory.

3.2 SUSTAINABLE ECONOMIC DEVELOPMENT

Table 1 Strategic Objectives for the 2025/26 MTREF

Strategic Objective	2025/26 Medium Term Revenue & Expenditure Framework OPEX				2025/26 Medium Term Revenue & Expenditure Framework CAPEX			
R thousand	Budget Year 2025/26	Budget Year 2026/27	Budget Year 2027/28	Average Annual Growth	Budget Year 2025/26	Budget Year 2026/27	Budget Year 2027/28	Average Annual Growth
Green and Sustainable Valley	5 532	5 684	5 841	2.8%	38 176	47939	18 048	-31.2%
Valley of Possibility	99 407	107 296	105 931	3.2%	227 456	185458	132 128	-23.8%
Dignified Living	370 066	426 661	436 581	8.6%	287 316	332087	287 151	0.0%
Safe Valley	180 357	188 680	197 355	4.6%	38 311	50940	55 000	19.8%
Good Governance and Compliance	2 057 666	2 223 485	2 399 288	8.0%	62 773	42048	36 323	-23.9%
Total Expenditure	2 713 028	2 951 805	3 144 996	7.7%	1 308 065	1316942	1 057 302	-10.1%

Source: Stellenbosch Municipality, A-Schedules

- Below is a concise analysis of Stellenbosch Municipality's budget responsiveness to its IDP Strategic Objectives for 2025/26 MTREF, based on the provided SA5 and SA6
- Strategic Objective Alignment
  - "Dignified Living" (Social Housing) receives a significant MTREF allocation (R370.0 million – R437.0 million), aligning with IDP priorities, but Provincial grant dependency is a risk for sustainability.
  - "Good Governance" dominates MTREF spending (R2.05 billion – R2.4 billion), reflecting institutional focus, yet outputs (e.g., IT/compliance) lack granularity in the SDBIP.
- Economic and Socio-Economic Responsiveness (Trading Services will form part of the consolidated trading services section)
  - "Valley of Possibility" (Economic Growth): MTREF Budget grows (R99.4 million in 2025/26 – R107.2 million in 2026/27) but is overshadowed by social spending, raising questions about job-creation outputs.
  - Trading Services (SA6): Consolidated allocations (R654.0 million in 2025/26) suggest focus on water/electricity, but detail is missing. Municipality to please confirm correctness.

- Roads & Human Settlements
  - Roads (Under "Safe Valley"): Modest growth in SA5 over MTREF (R180.0 million – R197.0 million) may not match infrastructure decay rates.
  - Human Settlements: High nominal spend over MTREF (R287.0 million – R332.0 million in SA6) but per-unit delivery targets are unclear.
- National/Provincial Alignment
  - Partial Alignment: "Green Valley" (R5.5 million – R5.8 million) aligns with climate goals, but funding is negligible versus national green economy mandates.
  - Housing Backlogs: Prioritised but reliant on conditional grants, limiting local flexibility
- Real Growth vs. Inflation
  - Core Services (Governance, Housing): Growth exceeds inflation (~7 per cent vs. 5.5 per cent), but "Safe Valley" (Safety/Roads) lags at ~3 per cent, risking service erosion
- MTREF Expenditure Trends (2025/26 vs 2027/28)
  - Capital vs. Operating Split: SA5 (Operating) grows 14 per cent (R2.71 billion to R3.14 billion), while SA6 (Capital) drops 19 per (R1.31 billion to R1.06 billion), signalling potential underinvestment in infrastructure.
- Standout Trends
  - Governance operational expenditure (OPEX) dominates: R2.40 billion in 2027/28 for "Good Governance and Compliance" dwarfs' the other objectives. This appears to include a substantial portion of direct service delivery expenditure. The Municipality should consider whether these services cannot be linked to other strategic objectives to better reflect the alignment of spending to the full range of strategic objectives and avoid the impression of a governance-heavy institution
  - Social Spending: "Dignified Living" and "Valley of Possibility" combined hover around R500 million per year over the MTREF, but economic multipliers are unverified.
- Gaps & Risks
  - Underfunded Environmental Goals: "Green Valley" receives less than 1 per cent of total budget, undermining sustainability commitments.
  - Opaque Outputs: SDBIP lacks clarity on deliverables (e.g., housing units built, roads repaired).
- Recommendations
  - Rebalance SA6 capital budgets to address infrastructure deficits.
  - Link "Valley of Possibility" spending to measurable job creation.
  - Clarify SDBIP outputs for transparency.
- Conclusion
  - The budget prioritises social and governance objectives but underfunds economic/environmental goals. Real growth in core areas is mixed, and capital expenditure cuts may hinder long-term development.
- **Key Query**: Does the drop in SA6 (Capital) funding reflect completed projects or austerity? Further detail on project pipelines is needed.

3.3 REVENUE AND EXPENDITURE ANALYSIS AND RISKS

3.3.1 BUDGET OVERVIEW

Table 2 Budget overview for the 2025/26 MTREF Budget

Stellenbosch	CURRENT YEAR			MEDIUM TERM REVENUE					
Description	2024/25	2024/25	2024/25	2025/26	2025/26	2026/27	2026/27	2027/28	2027/28
R thousand	Original Budget	Adjusted Budget	Treasury Calculation	Budget Year +0	Treasury Calculation	Budget Year +1	Treasury Calculation	Budget Year +2	Treasury Calculation
Total Operating Revenue (excluding capital transfers and contributions)	2 532 153	2 585 948	**2 585 948**	**2 861 113**	**2 861 113**	**3 145 171**	**3 145 171**	**3 410 817**	**3 410 817**
Total Operating Expenditure	2 511 734	2 522 843	**2 569 398**	**2 713 028**	**2 722 950**	**2 951 805**	**2 965 506**	**3 144 996**	**3 164 452**
Surplus/(Deficit)	**20 419**	**63 105**	**16 550**	**148 085**	**138 162**	**193 366**	**179 665**	**265 821**	**246 365**
Non Cash Items									
Depreciation & asset impairment	249 408	219 703	219 703	**225 960**	225 960	**232 739**	232 739	**237 394**	237 394
A4: Total Operating Budget Restated Result	**269 827**	**282 808**	**236 253**	**374 045**	**364 122**	**426 105**	**412 404**	**503 215**	**483 758**
A5: Total Capital Expenditure	**599 345**	**520 013**	**488 609**	**654 032**	**620 975**	**658 471**	**645 971**	**528 651**	**506 651**
Funded by:									
Transfers recognised - capital	137 551	166 515	135 112	**138 272**	105 215	**143 247**	130 747	**144 438**	122 438
Borrowing	200 000	118 846	**118 846**	**198 019**	**198 019**	**199 423**	**199 423**	**77 999**	**77 999**
Internally generated funds	261 795	234 652	**234 652**	**317 740**	**317 740**	**315 802**	**315 802**	**306 214**	**306 214**
A7 - Cash/cash equivalents at the year end:	**529 941**	**678 807**	**180 746**	**675 549**	**230 012**	**707 350**	**322 007**	**764 469**	**480 017**
A8 - Surplus / (shortfall) after application of cash and investments	**426 447**	**475 939**	**49 948**	**785 475**	**27 465**	**845 615**	**114 773**	**900 234**	**281 572**
BUDGET FUNDING POSITION	**FUNDED**	**FUNDED**	**FUNDED**	**FUNDED**	**FUNDED**	**FUNDED**	**FUNDED**	**FUNDED**	**FUNDED**

Source: A1 schedules, NT funding tool, 2025/26 TABB data strings.

- The Municipality is commended for tabling a **Funded** budget for the entire 2025/26 MTREF, which is in accordance with Section 18 of the MFMA. The Municipality tabled increasing operational surpluses over the 2025/26 MTREF, suggesting that the Municipality has the ability to contribute to its reserves and revenue growth.

- Significant discrepancies have been identified in Table A8 – Surplus/(Deficit) after Application of Cash and Investments – when comparing the municipal budget figures with those derived from the Treasury calculation. These differences are primarily attributable to a system-generated negative Capital Replacement Reserve (CRR), which is included in the total reserves required to be cash-backed over the MTREF. This incorrect inclusion results in an overstatement of the Municipality's cash position and has therefore been excluded from the Treasury's calculation.

- A formal request has been submitted to the Municipality to provide the actual reserves to accurately determine the funding position. As such, the Treasury calculation is based on reserves reported in the Annual Financial Statements (AFS) and incorporates the application of both the Reserves and Liquidity Policies.

- The Municipality must ensure that the 2025/26 final budget presents an accurate reflection of its financial position by including a clear explanation of commitments against cash and cash equivalents. Any omissions or uncommitted provisions may result in a distorted view of the actual cash position. It is essential to comply with the minimum liquidity requirements by ensuring that all provisions are backed by unencumbered cash and investments, as outlined in section 4.1.1.4 of the Liquidity Policy and section (d) of the Cash Generated from Activities in the Reserves Policy.

- Furthermore, the Municipality must urgently address inconsistencies identified between Table A7 in the TABB data strings and the A1 budget schedules and thoroughly investigate reported reserves to avoid misrepresentation of its financial status.
- The Municipality reports a year-on-year increase in cash and cash equivalents over the MTREF, with projected balances of R675.55 million in 2025/26, R707.35 million in 2026/27, and R764.47 million in 2027/28, respectively.
- An analysis of Table A6 (Budgeted Financial Position) indicates that the Municipality is expected to maintain a positive working capital position throughout the MTREF period. This reflects sufficient funds to meet short-term obligations and supports overall financial sustainability.
- The Municipality has demonstrated its ability to meet monthly fixed operating commitments using available cash and investments. These projections incorporate all intended applications of cash, as outlined in Table A8.
- The Municipality projects a steady improvement in its liquidity ratio over the MTREF period, increasing from 1.32:1 in 2025/26, to 1.33:1 in 2026/27, and 1.43:1 in 2027/28. This upward trend confirms a sound liquidity position, with each year remaining above the National Treasury recommended norm of 1:1. These projections indicate that the Municipality will have sufficient funds to meet its short-term obligations, with no signs of liquidity risk.
- The Municipality's cost coverage ratio is projected at 3.91 months in 2025/26, increasing to 3.79 months in 2026/27, and 3.82 months in 2027/28. This indicates that the Municipality will have enough cash to cover monthly fixed operating commitments without needing to collect any additional revenue. The ratios remain above the National Treasury norm of 1 to 3 months, confirming a stable cash position over the MTREF period.
- The 2025/26 budgeted cash flow statement (SA30) reflects service charge collections of R1.86 billion, 111.6 per cent of the R1.67 billion reported in the Budgeted Financial Performance (A4). This projection suggests that the Municipality anticipates collecting more than it bills, potentially capturing arrears or historical debt. While this assumption may bolster short-term cash flow, it is essential to critically assess its sustainability and ensure alignment with actual collection trends. Strategically, the Municipality must guard against overestimation that could misrepresent its financial health and compromise reporting accuracy. Embedding more robust revenue forecasting methodologies and distinguishing between current and arrear collections will enhance transparency, support long-term financial planning, and uphold the credibility of the budget framework

3.4 TRADING SERVICES

3.4.1 OUTCOMES OF THE COST REFLECTIVE TOOL

Table 3 Outcome of the Cost Reflective Tool

Operating Expenditure and Income Across Functions (Figures in Rand)

Demarcation Description	Demarc Code	CAP	Period			Energy sources	Water management	Waste water management	Waste management
Stellenbosch	WC024	H	2025/26 Tabled Budget	2900	Total Revenue (excluding capital transfers and contributions)	1,316,401,075	236,746,834	172,991,691	143,665,600
Stellenbosch	WC024	H	2025/26 Tabled Budget	4400	Total Expenditure	957,718,204	183,691,867	216,040,545	153,597,568
Stellenbosch	WC024	H	2025/26 Tabled Budget	4500	Surplus/(Deficit)	358,682,871	53,054,967	-43,048,854	-9,931,968

Source: 2025/26 TABB data strings per function

- Stellenbosch municipality has not provided the outcome of the Cost Reflective Tool as part of their document submission in support of their tabled budget as required and specified in the National Treasury MFMA Circular No. 129.

- Operating expenditure and income across functions, from Gomuni as depicted above in table 3 shows that the energy function (electricity) and water services demonstrate a healthy surplus margin of 27 per cent and 22 per cent respectively, indicating a cost-reflective tariff structure with capacity for cross-subsidisation or reinvestment into infrastructure. This reflects efficient tariff setting and possibly strong billing and collection systems. Wastewater management show deficit margin of 22 per cent under-recovery of costs, likely due to tariffs that do not fully reflect the true cost of service delivery. This may compromise maintenance and upgrade efforts, increasing long-term operational risks. Waste Management has a slight deficit margin of 6 per cent, suggesting a near cost reflective position. Minor tariff adjustments or efficiency improvements may bridge the shortfall and stabilize the service financially

- The municipality proposed electricity tariff is 9.95 per cent increase, whereas the increase in electricity bulk purchases for the 2025/2026 financial year is 11.32 per cent as approved by National Energy Regulator of South Africa (NERSA), this increase is also below the provincial average of 11.87 per cent. The municipality indicated in their table budget that they are in the process of procuring energy from renewable sources and several related projects which are set to begin during the 2025/2026 financial year. The expectation is that renewable energy will cost less than what the Municipality is currently paying to Eskom. The proposed electricity tariff is subject to change based on the final findings and recommendation of the cost of supply study and NERSA approval.

- A 6.00 per cent increase for the water tariff has been proposed by Stellenbosch municipality for the 2025 MTREF, slightly below the provincial average which is 6.42 per and above the recommended range as per the National Treasury MFMA Circular No. 129. The municipality cites that the tariff is designed to cater for current and future capital investment in basic water infrastructure and the need to generate surpluses.

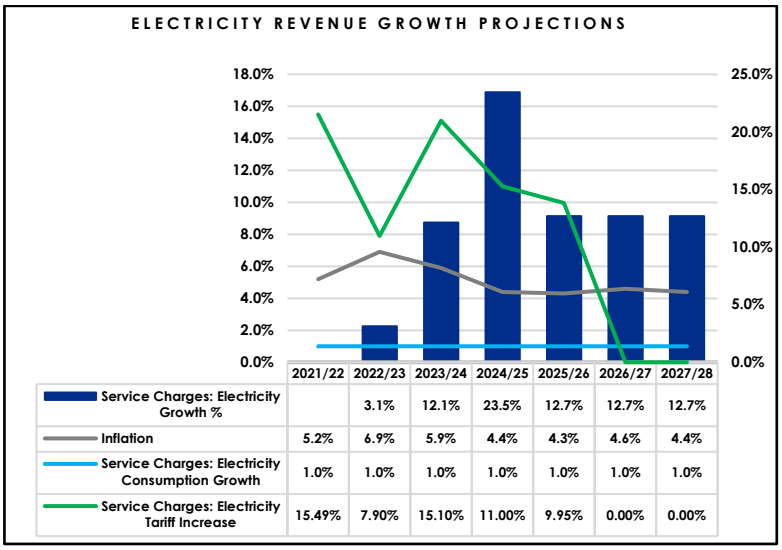
- For wastewater tariff, the municipality tabled a 6.00 per cent increase for the 2025 MTREF, relatively in line with the provincial average at 5.95 per cent. The municipality emphasises that this increase is essential to meet operational demands, maintain aging infrastructure, finance new infrastructure projects, and ensure the sustainable delivery of services.

- The Municipality decided to table a 6.90 per cent increase in their waste removal services tariff for the 2025 MTREF, which is below the provincial average of 8.70 per cent. The municipality acknowledges the proposed increase is above inflation tariff increase as this service does not break even.

3.4.2 Energy Services

3.4.2.1 Energy Services Credibility and Sustainability

Figure 3 Energy trading service trends



	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Service Charges: Electricity Growth %		3.1%	12.1%	23.5%	12.7%	12.7%	12.7%
Inflation	5.2%	6.9%	5.9%	4.4%	4.3%	4.6%	4.4%
Service Charges: Electricity Consumption Growth	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Service Charges: Electricity Tariff Increase	15.49%	7.90%	15.10%	11.00%	9.95%	0.00%	0.00%

Cost Recovery	Direct and Indirect	2025/26	2026/27	2027/28
	Revenue Required	R957 718 204	R1 071 771 358	R1 201 019 684
	Revenue	R1 316 401 075	R1 476 368 900	R1 654 280 147
	Surplus/ Deficit	R358 682 871	R404 597 542	R453 260 463

Source: A1 schedules

2025/26 Tariffs	Basic Charge	Basic Charge (WC Avg)	Tariff Increase (Mun)	Tariff Increase (WC Avg)
Business	R323.31	R781.95	9.95%	11.50%
Households	R322.62	R313.72	9.95%	11.50%

Source: Municipal Budget Assumptions

Basic Service Delivery	Number of Households (LGES)	Operational Cost of Electricity Services (R'000)		
		2025/26	2026/27	2027/28
Indigent (A10,SA1)	31 681	R 90 985	R 102 540	R 115 563
Indigent (LGES)	31 681	R 57 043	R 60 580	R 63 319

Source: A1 schedules

Source: NT GoMuni 2025/26 Tabled Budget

- Electricity revenue remains the most significant contributor to the Municipality's operating income, accounting for 42.5 per cent of total operating revenue over the 2025/26 MTREF. This underscores the critical role electricity revenue plays in supporting the Municipality's financial sustainability. Over the MTREF period, electricity revenue is projected to increase by 12.7 per cent, primarily driven by the proposed average tariff increase of 9.95 per cent in the 2025/26 financial year. It should be noted, however, that this tariff is subject to revision pending the final outcomes and recommendations of the cost-of-supply study.

- The Municipality is commended for its efforts to explore the procurement of energy from renewable sources. This initiative aims to reduce dependency on Eskom and manage costs, thereby contributing to the provision of reliable and affordable electricity services to all residents. In support of this transition, the Municipality is encouraged to develop a comprehensive renewable energy policy and related implementation plan.

- The Municipality has proposed a 9.95 per cent increase in their electricity tariff for the 2025/26 financial year, which increases above the 4.3 CPI inflation rate but below the tabled 11.27 per cent increase in bulk purchases.

- Stellenbosch Municipality continues to have large surpluses from the energy sources trading services to cross subsidise other services operating at a deficit and also to contribute to the capital expenditure requirements of the Municipality. With the exception of the 2022/23 financial year, the Municipality has maintained revenue increases which are above the tariff increases over the seven (7) year horizon from the 2021/22 financial year through to the 2027/28 financial year.

- The Municipality is urged to finalise and apply the electricity cost-of-supply study as referenced in the budget.

- The Municipality anticipates an increase in population growth of 1.7 per cent annually, which will ultimately increase the demand for services as the consumption growth is projected to be 1 per cent. Possible fluctuations in the number of indigents is expected due to the current economic challenges and unemployment rates. Another factor would be the amendments to the indigent policy where the

household qualifying income has been increased to R7 500. In addition, the Municipality is advised to assess the long-term financial sustainability of providing 100 kWh of free basic electricity, which exceeds the National Treasury's recommended norm of 50 kWh.

- This evaluation should consider the fiscal implications and ensure that the provision remains aligned with the Municipality's overall budgetary framework and service delivery obligations.

- The Municipality may have incurred increased losses due to operational inefficiencies or unauthorised connections, as evidenced by the rise in energy distribution losses from 4.2 per cent in 2023 to 5.6 per cent in 2024. Despite this increase, the Municipality is commended for maintaining distribution losses below the national benchmark of 7 to 10 per cent. It is encouraged to continue its efforts in identifying and addressing inefficiencies within the energy distribution network to further minimise losses.

- As at 30 June 2024, the Municipality reported a total of 33 265 prepaid electricity meters and 4 111 conventional meters in operation. The continued shift from conventional to prepaid metering reflects a positive step towards improving revenue management and enhancing debt recovery efforts. Prepaid systems allow for upfront payment and reduce the risk of non-payment, which is essential in a challenging fiscal environment. The Municipality has had a year-on-year notable increase in debtors with outstanding balances exceeding 90 days. This increasing trend in long-term arrears may be indicative of the broader economic strain, including high unemployment and reduced household income, which negatively impacts consumers' ability to meet their financial obligations. In order to maintain current payment levels and recover increasing arrear debt over 90 days, the Municipality is urged to explore upgrading the remaining traditional meters to prepaid or smart meters as part of the mentioned revenue enhancement strategy.

- **Responsiveness to Energy Demand and Provision**

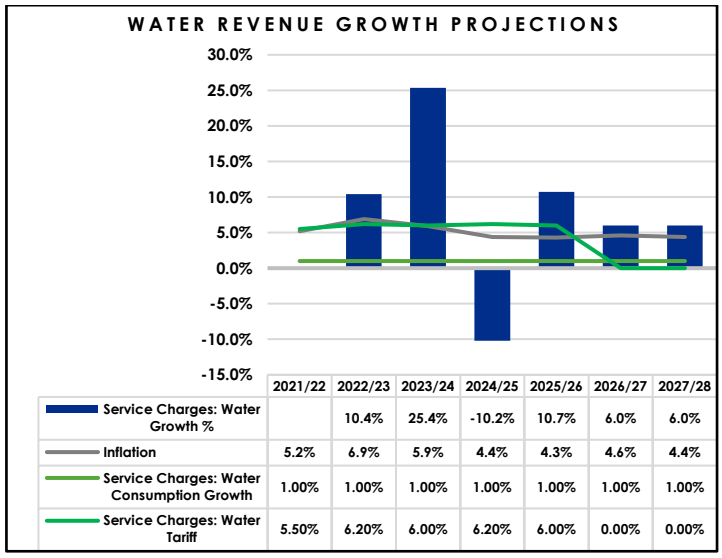
Municipal challenges	• Energy resilience/vulnerability • Growth Readiness vs Infrastructure backlogs • Ageing infrastructure • Budget lag backlogs
Electricity Expenditure Analysis	**Energy: Gaps in Resilience and Equity** • A10 reveals persistent gaps in electricity access, with households below minimum service levels (e.g., prepaid electricity) remaining unresolved. This indicates an ongoing challenge not addressed in this budget. **Growth Readiness vs. Infrastructure Backlogs** • Capital Prioritization: A5 allocates R154.2 million (2026/27) and R163.1 million (2027/28) to "Energy sources," yet A10 reveals persistent service gaps (e.g., prepaid electricity below minimum levels). This indicates growth-focused spending (e.g., capacity expansion) may outpace backlog reduction, risking underserved communities. **Ageing Infrastructure** • Maintenance: While A5 lists R30.7 million for "Energy sources" maintenance in 2024/25 (pre-audit), this allocation rises sharply over the MTREF to R163.0 million in 2027/28 indicating the attention placed on maintenance and provision of Energy within the budget. A10's ageing infrastructure issues (e.g., unreliable prepaid systems) are therefore addressed somewhat but the growing demand from households persists indicating additional sources of funding to be explored to abate the rising demand while subsequently quelling the backlog numbers.

	Responsiveness to Needs: ● Household Demand Rising: A10 highlights 1,816 households (2025/26) with sub-minimum electricity access, this is complemented by A5's capital focus on Energy sources with this component of trading services receiving rising allocations over the MTREF thereby deeming the budget responsive to the municipal needs. **Key Findings** ● Energy budgets prioritize revenue growth and new infrastructure; however, resilience, equity, and maintenance should constantly be pursued to respond to and manage domestic demand. ● Service gaps persist despite rising expenditures, indicating the need for better alignment between capital projects and community needs. ● Municipality to present a clear targeted funding strategy for ageing infrastructure and informal settlements as this component risks exacerbating energy poverty

3.4.3 Water Services

3.4.3.1 Water Services Credibility and Sustainability

Figure 4 Water trading service trends



	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Service Charges: Water Growth %		10.4%	25.4%	-10.2%	10.7%	6.0%	6.0%
Inflation	5.2%	6.9%	5.9%	4.4%	4.3%	4.6%	4.4%
Service Charges: Water Consumption Growth	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
Service Charges: Water Tariff	5.50%	6.20%	6.00%	6.20%	6.00%	0.00%	0.00%

Cost Recovery	Direct and Indirect	2025/26	2026/27	2027/28
	Revenue Required	R183 691 867	R196 970 592	R206 313 504
	Revenue	R236 746 834	R250 942 393	R265 813 831
	Surplus/ Deficit	R53 054 967	R53 971 801	R59 500 327

Source: Cost Reflective Tool

2025/26 Tariffs	Basic Charge	Basic Charge (Avg)	Tariff Increase (Mun)	Tariff Increase (WC Avg)
Business	R106.96	R397.80	6.0%	6.4%
Households	R93.38	R147.33	6.0%	6.4%

Source: Municipal Budget Assumptions

Basic Service Delivery	Number of Households (LGES)	Operational Cost of Water Services (R'000)		
		2025/26	2026/27	2027/28
Indigent (A10,SA1)	31 681	R 10 006	R 10 606	R 11 243
Indigent (LGES)	31 681	R 81 271	R 86 310	R 90 213

Source: A1 schedules

Source: NT GoMuni 2025/26 Draft Budget

- Revenue generated from water services is projected to be R202.13 million, R214.26 million and R227.12 million over the 2025/26 MTREF period. This reflects a 10.7 per cent increase from the 2024/25 adjusted budget. The revenue increase is based on growing consumption and a 6 per cent tariff hike aimed to support current and future capital infrastructure investment and ensure sustainable cost reflective tariffs. In comparison, expenditure related to the water trading service is anticipated to rise by 6 per cent over the same period. The resulting positive margin will enable the water trading service to generate a projected surplus of R53.06 million in the 2025/26 financial year. The Municipality is commended for budgeting for increasing cost recovery over the MTREF, which demonstrates a commitment to the financial sustainability of water services.

- The Municipality anticipates a modest 1 per cent growth in consumer consumption over the MTREF period. However, the assumptions underpinning these projections should be reviewed and validated against prevailing economic conditions and annual population growth trends to ensure realistic forecasting.

- Of concern is the reported increase in water losses, which rose from 27.3 per cent in 2023 to 31.3 per cent in 2024. These levels exceed the National Treasury's acceptable norm of 15 to 30 per cent, suggesting possible challenges such as ageing infrastructure or inadequate water management practices. Provincial Treasury has noted that the recent increase is directly attributed to damaged water mains. The Municipality is therefore advised to conduct a comprehensive assessment to identify additional inefficiencies and root causes contributing to the sustained increase in water losses observed since 2022.

- It is imperative that the Municipality implement effective interventions to significantly reduce water losses. These initiatives should form a core component of the revenue enhancement strategy to safeguard and maximise revenue that can be reinvested into infrastructure improvements and enhanced service delivery.

- Furthermore, the Municipality is encouraged to strike a balance between consumer affordability and long-term financial sustainability. Tariff increases should be carefully designed to minimise the financial burden on vulnerable households while ensuring adequate revenue generation to support reliable service provision and necessary infrastructure investments.

3.4.3.2 Responsiveness to Water Services Demand and Provision

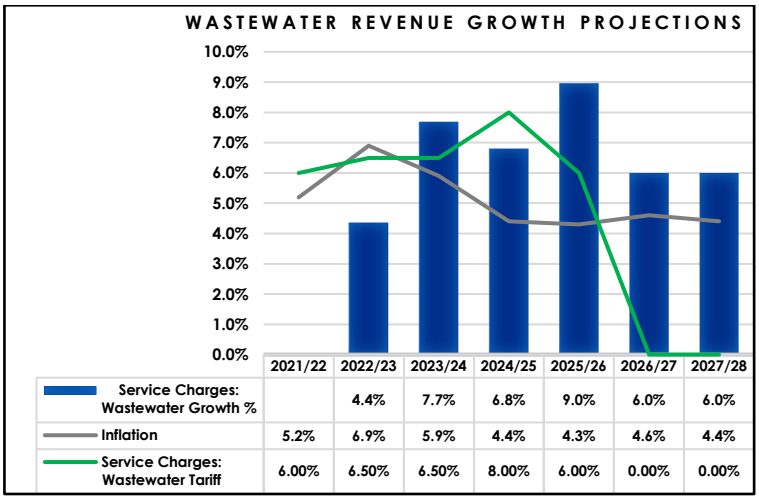
Municipal challenges	• Water Shortages and Service Delivery: • Ageing infrastructure • Service Delivery backlogs
Water Expenditure Analysis	**Water Shortages and Service Delivery** • The Operating budget shows increased allocations for water management over the MTREF, rising from R183.7 million in 2025/26 to R206.3 million by 2027/28. • However, service delivery may still face challenges due to ageing infrastructure and growing demand, potentially impacting on job creation and business operations. Limited evidence of innovation or partnerships in the budget suggests a need for more resilient solutions. **Alignment with Population and Environmental Needs** • Expenditure on water management is growing, but the allocations may not fully address current demand or future growth. • Alternatives like demand management or greywater systems are not highlighted in the IDP/SA36, indicating potential gaps in long-term planning. **Ageing Infrastructure Challenges** • The Capital budget includes substantial allocations for water management (e.g., R146.1 million in 2025/26 and R107.0 million in 2026/27), but ageing infrastructure remains a critical issue. • Leaks and inefficiencies are likely to persist, affecting service reliability and increasing costs, which could hinder economic growth and environmental protection. **Responsiveness to Access and Backlogs** • Water allocations appear responsive to population growth. However, critical backlogs, such as unequal access or unserviced areas, are not explicitly addressed.

	• Better alignment with Schedule A10 would clarify if these allocations target specific gaps, but the current data lacks detail on measurable outcomes. **Capital Projects and Revenue Growth** • Capital Investments in water infrastructure (e.g., R146.1 million in 2025/26) aim to expand services and improve revenue. However, the budget does not clearly link these projects to tangible service delivery improvements or revenue growth, suggesting a need for clearer performance metrics and accountability in terms of performance as measured in SDBIP.

3.4.4 Wastewater Services

3.4.4.1 Wastewater Services Credibility and Sustainability

Figure 5 Wastewater trading service trends



Cost Recovery	Direct and Indirect	2025/26	2026/27	2027/28
	Revenue Required	R216 040 545	R231 935 298	R228 927 716
	Revenue	R172 991 691	R183 715 007	R195 113 984
	Surplus/ Deficit	-R43 048 854	-R48 220 291	-R33 813 732

Source: A1 schedules

2025/26 Tariffs	Basic Charge	Tariff Increase (Mun)	Tariff Increase (WC Avg)
Business	Yes	6.0%	6.20%
Households		6.0%	6.20%

Source: Municipal Budget Assumptions

Basic Service Delivery	Number of Households (LGES)	Operational Cost of Wastewater Services (R'000) 2025/26	2026/27	2027/28
Indigent (A10,SA1)	31 681	R 11 502	R 12 192	R 12 924
Indigent (LGES)	31 681	R 50 852	R 54 005	R 56 447

Source: A1 schedules

Source: NT GoMuni 2025/26 Draft Budget

- The Municipality projects revenue of R133.77 million from sanitation services for the 2025/26 financial year. This represents a 9 per cent increase from the previous year, which exceeds the proposed tariff increase of 6 per cent. Operating expenditure associated with the sanitation trading service is budgeted at R216.04 million for the 2025/26 financial year. It is anticipated to rise by 7.4 per cent to R231.94 million in 2026/27, followed by a slight decline of 1.3 per cent to R228.93 million in 2027/28.

- Despite the increase in revenue, the sanitation trading service is expected to incur a deficit of R43.05 million in the 2025/26 financial year. The projected tariff increase is 6 per cent, which is above the Consumer Price Index (CPI) inflation rate of 4.3 per cent, appears to be a strategic measure aimed at reducing the operating deficit.

- It is essential that the Municipality identifies and implements operational efficiencies within the sanitation trading service to reduce these deficits and enhance overall cost recovery. Additionally, the Municipality is reminded of the statutory requirement for cost-reflective tariffs, as stipulated in Section 74(2) of the Municipal Systems Act, 2000 (Act No. 32 of 2000), which mandates that tariffs must "reflect the costs reasonably associated with rendering the service."

- This principle supports the objective of enabling municipalities to generate sufficient revenue to sustainably finance service delivery, maintain infrastructure, and invest in projects that promote local economic development.

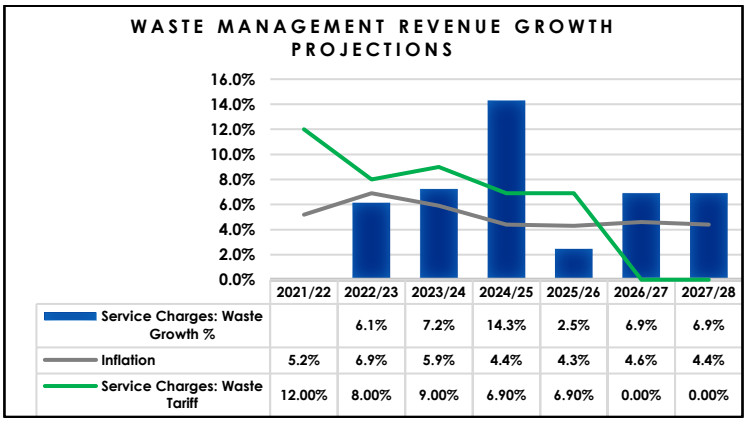
3.4.4.2 Responsiveness to Wastewater Services Demand and Provision

Municipal challenges	• Backlogs • Ageing Infrastructure • Increased demand for services/Household growth
Wastewater Expenditure Analysis	**Gaps in Resilience and Equity** • Capital Expenditure (A5): Waste-water management allocations increase significantly (e.g., R73.5 million in 2024/25 to R111.25 million in 2027/28), but service delivery metrics (A10) show persistent gaps, such as households relying on sub-minimum sanitation (e.g., 1 129 households in 2027/28). This suggests underinvestment in equitable infrastructure upgrades for informal settlements. **Growth Readiness vs. Infrastructure Backlogs** • Capital Funding (A5): While R89.2 million is allocated for 2025/26, A10 reveals slow progress in reducing "below minimum service level" sanitation (e.g., only ~88 households improved from 2023/24 to 2027/28). Backlogs persist despite projected population growth (52 787 households in 2025/26). • However, the investment in bulk wastewater treatment capacity to provide for growth is noted **Spending vs. Service Gaps: Critical Overlaps** • High capital injections (e.g., R114.8 million in 2026/27) prioritise bulk capacity (mainly in treatment works) and do not address the need for service improvements in A10 (e.g., 3 563 households still lack proper sanitation in 2027/28). Operating budgets (A2) show rising expenditure over MTREF (from R216.0 million (2025/26) to R228.9 million (2027/28),) but minimal reduction in service deficits. **Key Findings:** • Waste-water investments lack targeted equity for informal housing settlements (A10). • Capital spending growth (A5) outpaces actual service delivery improvements (A10). • Stagnant OPEX (A2) risks exacerbating ageing infrastructure failures. • Data misalignment (A2/A5 vs A10/SA9) suggests poor integration between budget planning and on-ground needs.

3.4.5 Waste Removal Services

3.4.5.1 Waste Removal Services Credibility and Sustainability

Figure 6 Waste removal service trends



Cost Recovery	Direct and Indirect	2025/26	2026/27	2027/28
	Revenue Required	R153 597 568	R158 312 896	R166 122 681
	Revenue	R143 665 600	R153 163 439	R163 539 010
	Surplus/ Deficit	-R9 931 968	-R5 149 457	-R2 583 671

Source: A1 schedules

2025/26 Tariffs	Basic Charge	Tariff Increase (Mun)	Tariff Increase (WC Avg)
Business	Yes	6.9%	8.4%
Households		6.9%	8.4%

Source: Municipal Budget Assumptions

Basic Service Delivery	Number of Households (LGES)	Operational Cost of Waste Services (R'000)		
		2025/26	2026/27	2027/28
Indigent (A10,SA1)	31 681	R 24 570	R 26 265	R 28 077
Indigent (LGES)	31 681	R 42 628	R 45 271	R 47 318

Source: A1 schedules

Source: NT GoMuni 2025/26 Draft Budget

- The Municipality has proposed a 6.9 per cent tariff increase for waste removal services for the 2025/26 financial year, which exceeds the projected Consumer Price Index (CPI) inflation rate of 4.3 per cent. The operating expenditure associated with the waste removal trading service is expected to increase by 3.1 per cent in the 2026/27 financial year and by 4.9 per cent in 2027/28. Although the service is projected to operate at a deficit, the Municipality has forecast a gradual reduction in these deficits over the MTREF, reflecting an improving cost recovery trend.
- The Municipality previously indicated that the current waste removal tariff structure does not generate sufficient revenue to finance the expansion of the landfill site. As a result, the proposed extension—through the construction of new landfill cells—has been funded from own reserves.
- According to the audited 2023/24 Annual Financial Statements, the provision for the rehabilitation of landfill sites stands at R106.74 million. This figure is projected to increase to R136.19 million over the 2025/26 MTREF, as reflected in Table SA3 of the A1 schedules. The Municipality has further reported that landfill cells 1 and 2 have reached full capacity and are due for rehabilitation. The associated future cash outflows for these cells are expected to commence in the 2025/26 financial year, while cell 3 is currently in active use.
- In light of these obligations, the Municipality is encouraged to consider cash-backing a portion of the non-current landfill rehabilitation provision to ring-fence the funds required for these activities. This will help ensure that adequate resources are available to fulfil environmental and regulatory obligations and support long-term waste management sustainability.

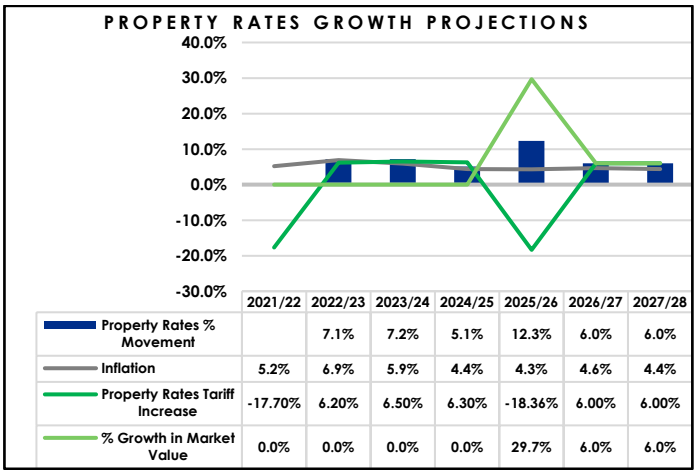
3.4.5.2 Responsiveness to Waste Removal Demand and Provision

Municipal challenges	• Growing demand from households • Capacity and Growth Preparedness • Backlogs • Funded Project pipelines
Waste Expenditure Analysis	**Investing in bulk capacity** • Waste management expenditure (A2, A5) shows fluctuating allocations, with a notable capital expenditure increase from 2025/26 (R19.0 million) to 2026/27 (R31.7 million) before declining to 2027/28 (R8.95 million), as the municipality completes the expansion of a new landfill cell.

3.5 REVENUE

3.5.1 Property Rates

Figure 7 Property rates



	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Property Rates % Movement		7.1%	7.2%	5.1%	12.3%	6.0%	6.0%
Inflation	5.2%	6.9%	5.9%	4.4%	4.3%	4.6%	4.4%
Property Rates Tariff Increase	-17.70%	6.20%	6.50%	6.30%	-18.36%	6.00%	6.00%
% Growth in Market Value	0.0%	0.0%	0.0%	0.0%	29.7%	6.0%	6.0%

2025/26 Tariffs	Rate in Rand (Mun)	Rate in Rand (WC Avg)	Tariff Increase (Mun)	Tariff Increase (WC Avg)
Business	R0.0092	R0.06995	-18.4%	5.4%
Households	R0.0044	R0.03640	-18.4%	5.4%

Source: Municipal Budget Assumptions

Property Rates Rebates	Number of Indigent HH	Rebates		
		2025/26	2026/27	2027/28
Indigent (A10,SA1)	31 681	R 50 465	R 53 493	R 56 702
Last GV date	02 07 2024			

Source: A1 schedules

Source: A1 Schedules

- Revenue from property rates is projected to increase by 12.3 per cent to R571.65 million in the 2025/26 financial year, with a further increase of 6 per cent anticipated over the remainder of the MTREF. Property rates revenue constitutes approximately 20 per cent of the total projected revenue for the 2025/26 financial year, making it the Municipality's second-largest source of income.

- A new General Valuation Roll will be implemented with effect from 1 July 2025. In light of this, the Municipality has proposed a tariff decrease of 18.36 per cent for owners for the 2025/26 financial year., This reduction is attributed to a growing rate base driven by the registration of new properties, improvements to existing properties, and overall increases in property values. For the outer two years of the MTREF, a 6 per cent annual increase in property rates is therefore projected.

- It is strongly recommended that the Municipality reconcile the data from the newly consolidated valuation roll with its current billing system to ensure alignment and accuracy. Furthermore, a comparative analysis should be conducted between the new and existing valuation rolls to assess whether the projected property rates revenue is realistic and achievable. In accordance with National Treasury Circular 129, the Municipality is also expected to establish a robust data management plan and build internal capacity to conduct these reconciliations and verifications. The use of National Treasury's cost-reflective tariff tools and valuation roll reconciliation templates is encouraged to improve the completeness of invoicing and the integrity of the revenue base.

- Discrepancies have also been identified in the supporting schedules to the draft budget. Specifically, Table SA11 indicates 8,391 sectional title units and 36,330 residential properties for the 2024/25 financial year, while Table SA12a reflects slightly higher figures—8,392 sectional titles and 36,445 properties. The Municipality is advised to review and ensure consistency and accuracy across all supporting budget schedules to maintain transparency and data integrity.

3.5.2 Land Value Capture and Alternative Financing

3.5.2.1 Development Charges

- On the 11th of June 2024, The President of the Republic of South Africa signed into law the Municipal Fiscal Powers and Functions Act (MFPFA) (Act No: 4 of 2024), with the insertion of Chapter 3A: Development Charges (DCs).

- Prior to the MFPFA, municipalities levied development charges in an inconsistent and sometimes biased manner. This lack of standardisation caused confusion for developers, leading to disputes and reducing investment attractiveness. The MFPFA will provide a clear, legal framework that standardised the levying and application of DCs, bringing greater transparency and predictability for both developers and municipalities.

- Therefore, municipalities that are already levying DCs in terms their pre-existing DC policy or DC by-law, as at the date of commencement of this Act, must ensure that it complies with this amended Act within 36 months after the date of commencement of the Act, While municipalities intending to levy DCs, their municipal councils must adopt a resolution for the municipality to levy the DCs, and thereafter develop their policy that is compliant with the Act.

- **Annexure 2** in the guidelines for the implementation of municipal DC in South Africa, offers a DCs policy guidance and model policy that municipalities can adapt to their unique contexts, when updating or developing their DC policies and PT could assist by sharing examples of successful DC policies from other municipalities to serve as benchmarks.

3.5.2 Other Revenue Risks

- The Municipality has projected revenue from fines, penalties, and forfeits at R173.40 million, R180.75 million, and R184.70 million over the MTREF. This revenue stream constitutes 6.1 per cent of the total budgeted revenue for the 2024/25 financial year, making it a noteworthy contributor to the Municipality's overall revenue base.

- However, despite the high projected revenue, historical data reveals a consistently low average collection rate of 22.9 per cent per annum over the past three audited financial years. This indicates that a significant portion of fines issued remains uncollected, posing a risk to the reliability of this revenue source.

- Encouragingly, a substantial improvement in the collection rate was observed, increasing by 20.3 per cent—from 15.5 per cent in the 2022/23 financial year to 35.8 per cent in 2023/24. This positive trend suggests that the Municipality may have implemented more effective enforcement or collection mechanisms during this period.

- Despite this improvement, the overall collection rate remains below optimal levels. The sustainability of the projected revenue from fines depends largely on the Municipality's continued ability to improve collection efficiency and address systemic issues contributing to non-payment. The current trajectory indicates progress, but further strategic interventions may be required to sustain and enhance the collection rate over the MTREF.

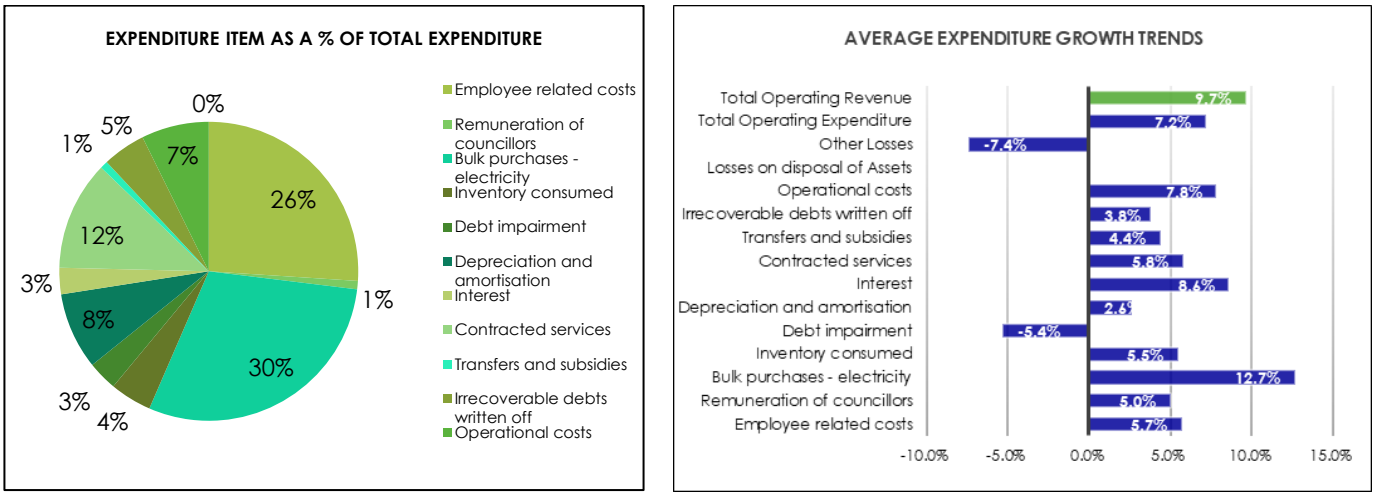
- The Municipality is encouraged to incorporate the provisions of MFMA Circular 130 into the proposed revenue enhancement strategy, as a means to address associated financial risks. One such risk pertains to revenue projections that fail to adequately consider the high levels of aging municipal debt and the challenges related to revenue collection.

- It is recommended that revenue forecasts be based on actual historical collection rates, with appropriate adjustments made for prevailing economic conditions and any changes in indigent support provided by the Municipality.

- Furthermore, water and sanitation tariffs should be cost-reflective, aligned with both current and projected service delivery costs. The Municipality is advised to conduct cost-of-supply studies for water and sanitation services, and to utilise the outcomes of these studies to guide the setting of future tariffs.

3.6 OPERATING EXPENDITURE

Figure 8 Operating expenditure trends



Source: NT GoMuni 2024/25 Draft Budget

- The Municipality has projected operating expenditure growth of 7.2 per cent over the 2025/26 MTREF. These projections reflect a decreased average expenditure growth trend when compared to the previous three financial years, during which operating expenditure increased by an average of 9.3 per cent. Bulk purchases expenditure accounts for 29.7 per cent of the total projected expenditure for the 2025/26 financial year which is the Municipality's largest cost driver.

- The Municipality's revenue growth projections exceed the anticipated increases in operating expenditure over the MTREF. This positive trend is a key indicator of sound financial management and points to an improving and steady financial sustainability.

- The Municipality projected bulk purchases for electricity of R805.13 million in 2025/26, indicating an increase of 12.7 per cent from the 2024/25 adjusted budget. The Municipality implemented a bulk tariff increase of 11.32 per cent which is in line with the NERSA approved tariff increase. It was noted that the Municipality is in the process of procuring energy from renewable sources. This initiative is expected to result in a lower cost of electricity over the 2025/26 MTREF, compared to the current tariffs paid to Eskom, thereby improving the Municipality's overall cost efficiency.

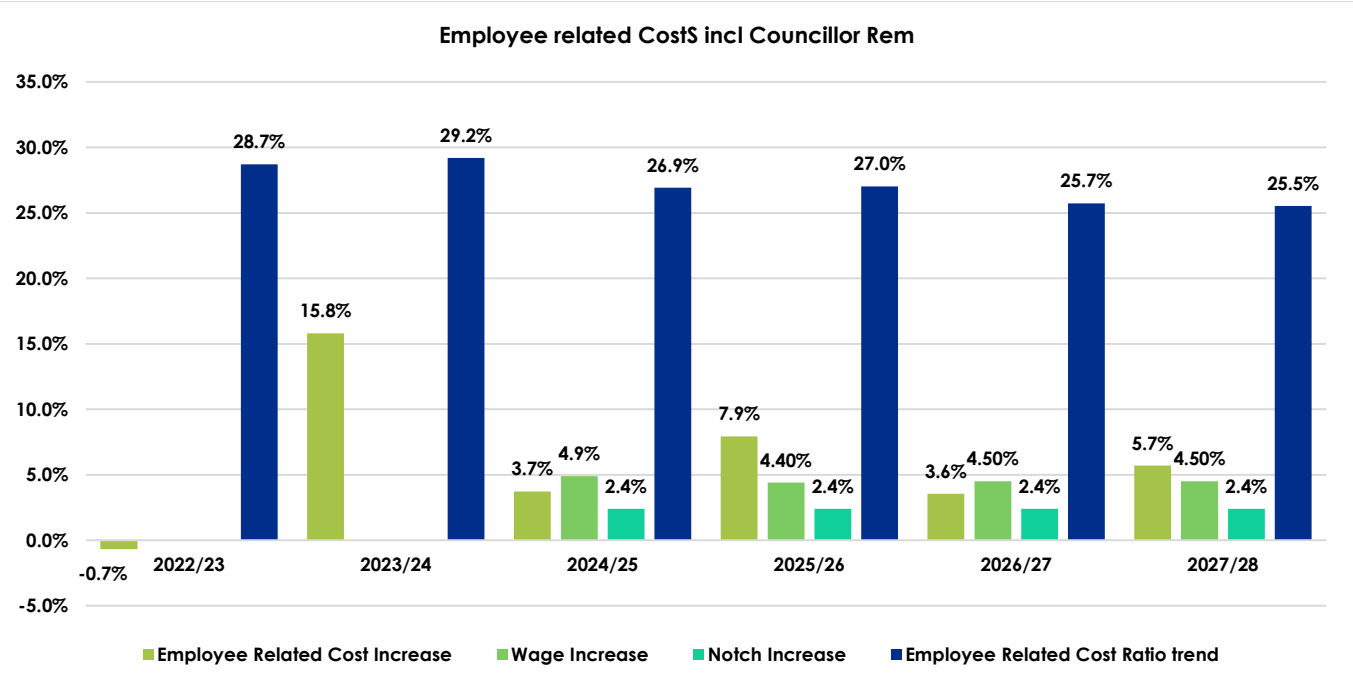
- Contracted services are projected to increase by 1.4 per cent in 2025/26, 18.7 per cent in 2026/27 and decrease by 1.5 per cent in the 2027/28 financial year. Contracted services accounts for 11.9 per of the total operating expenditure for the 2025/26 financial year, which exceed the National Treasury norm of between 2 and 5 per cent. Which may suggest that the Municipality outsourced many functions with consultants, or that contracted services are not effectively utilised. Outsourced services mainly consist of security services (40.5 per cent) and refuse removal services (24.5 per cent) and contributes 46.5 per cent to the total contracted expenditure line item. The Municipality is advised to implement stringent cost containment measures and ensure that value for money is derived from contracted services and include transfer of skills clauses in contracts in order to gradually reduce the Municipality's reliance on contracted services.

- The Municipality indicated that additional funding was allocated for security services in order to safeguard the municipal properties and facilities from vandalism and theft, therefore ensuring uninterrupted service delivery. However, the projected funding for security services need to be in line with current and past trends to ensure a more realistic anticipated expenditure is achieved. For the past two audited years the Municipality needed to increase the original budget significantly (2022/23: 50 per cent, 2023/24: 66 per cent) with the current year increasing by 14.6 per cent, during each of the respective adjustment budgets. More concerning is that the actual expenditure for each of the aforementioned increased adjustment budgets was also overspent.

- The Municipality is advised to implement stringent cost containment measures and ensure that value for money is derived from security services through active monitoring and evaluation mechanisms.

3.6.1 Employee Related Costs

Figure 9 Employee related costs including councillor remuneration



Source: NT GoMuni 2024/25 Draft Budget

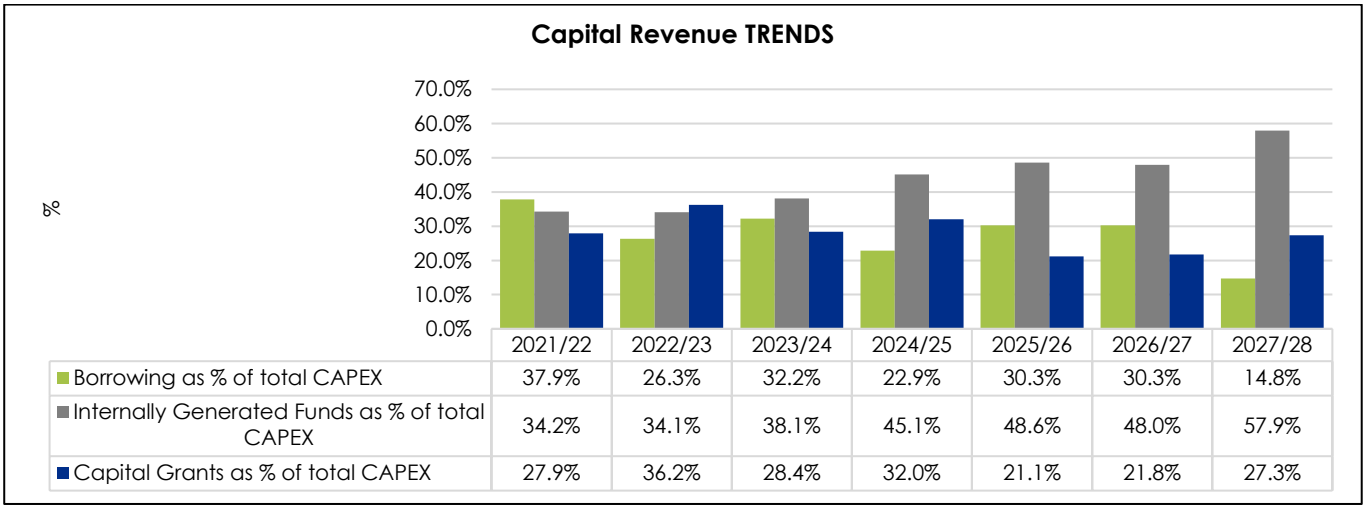
- Projected employee related costs amount to R708.59 million for the 2025/26 financial year, translating to an increase of 8 per cent from the 2024/25 budget. This increase is higher than the overall wage increases of 4.4 per cent plus the 2.4 per cent notch increase. The higher increase is an indication of the projected increase in personnel. A significant increase was noted for contract employees from 199 in the 2024/25 financial to 838 in the 2025/26 financial year. These include technical positions within clerical and administrative (23 per cent), elementary occupations (18.3 per cent) and other functions (36 per cent).

- The budget allocation for employee-related costs accounts for 27 per cent of the total operating expenditure. However, employee related cost accounts for 38.4 per cent of total expenditure excluding bulk purchases. The cost of employment falls within the NT norm of 25 to 40 per cent.

- Overtime projected for the 2025/26 financial year amounts to R54.21 million translating into a 6.5 per cent increase from the 2024/25 adjusted budget and contributes 7.7 per cent to the employee related cost line item (excluding remuneration of councillors). The projected increase is above CPI inflation of 4.3 per cent. The Municipality should identify and respond to operational inefficiencies in order to reduce projected overtime.

3.7 CAPITAL FUNDING MIX

Figure 10 Capital funding mix



	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Borrowing as % of total CAPEX	37.9%	26.3%	32.2%	22.9%	30.3%	30.3%	14.8%
Internally Generated Funds as % of total CAPEX	34.2%	34.1%	38.1%	45.1%	48.6%	48.0%	57.9%
Capital Grants as % of total CAPEX	27.9%	36.2%	28.4%	32.0%	21.1%	21.8%	27.3%

Source: NT GoMuni 2025/26 Draft Budget

- The budgeted capital funding sources available to the Municipality over the MTREF period amount to R1.84 billion. The largest portion of capital expenditure will be financed through internally generated funds, with allocations of R317.74 million in the 2025/26 financial year, R315.80 million in 2026/27, and R306.21 million in 2027/28.

- In line with the Municipality's Borrowing, Funds and Reserves Policy, it is required that the CRR be cash-backed. This practice supports a more balanced and sustainable capital funding strategy in the long term, thereby reducing the risk of exceeding the Municipality's maximum gearing ratio or depleting available free cash. However, negative capital reserve balances have been observed across the MTREF period, which may result in an overstated cash position. The Municipality has indicated that these reserve values are system-generated and will be corrected in the final budget.

- Historically, the Municipality has planned to utilise borrowings to aggressively fund new capital infrastructure—particularly those with revenue-generating potential—only to reduce these borrowing allocations during the adjustment budget process. Over the past three financial years, borrowings were reduced by an average of 33.2 per cent (with a 40.6 per cent reduction in 2024). Additionally, actual expenditure against borrowed funds from the 2021/22 to 2023/24 period, amounted to only 32.1 per cent of the adjusted capital budgets on average.

- In light of this trend, the Municipality is encouraged to reassess and align its capital funding strategy with realistically anticipated expenditures, as informed by its master plans and capital expenditure framework. Accurate forecasting is essential to ensure credible budgeting and avoid the risks associated with overestimating funding requirements.

- The Municipality is further reminded that projected tariffs are directly linked to operational and capital expenditure forecasts for each service. Therefore, if expenditure projections are not realised, the corresponding tariff increases may be overstated, potentially placing an undue financial burden on consumers.

- It is also recommended that the Municipality critically evaluate its borrowing strategy and the projects funded through loan financing to ensure continued financial health. Infrastructure investments funded from borrowings should yield a clear return on investment—either through increased revenue generation or by stimulating economic growth that can be leveraged to expand the Municipality's revenue base. This approach is vital to ensuring the long-term financial sustainability of the Municipality.

3.7.1 Grants

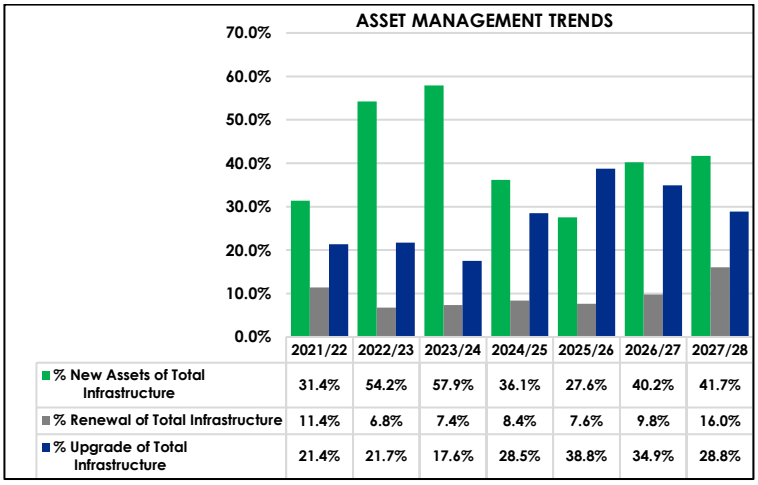
- The Municipality intends to fund a portion of its total capital expenditure through grant allocations amounting to R138.27 million in 2025/26, R143.25 million in 2026/27, and R144.44 million in 2027/28. Grant funding represents an average of 23.4 per cent of the total capital budget over the MTREF period.
- As of the end of June 2024, the Municipality had utilised 70.5 per cent of its adjusted budget allocations. In this regard, the Municipality is encouraged to enhance its overall grant spending performance in the upcoming financial year to ensure the timely implementation of service delivery projects and to reduce the risk of grant rollovers due to underspending.
- Efficient utilisation of grant funding is essential not only for meeting service delivery targets but also for maintaining credibility and securing future allocations.

3.7.2 Borrowing

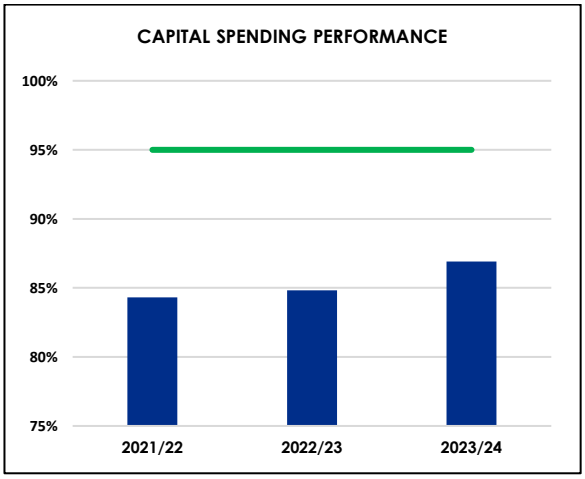
- The Municipality plans to finance capital expenditure through borrowings over the MTREF period, with R198.02 million in 2025/26, R199.42 million in 2026/27, and R77.99 million in 2027/28. The revenue-to-debt (gearing) ratio is projected to improve from 27.1per cent in 2025/26 to 24.2 per cent in 2026/27, and further to 18.4 per cent in 2027/28, all of which are well within the National Treasury's recommended norm of below 45 per cent. This suggests the Municipality has capacity for further borrowing, although any future borrowings should be weighed against overall cash flow requirements.
- It should be noted that the financial liabilities under current liabilities on table A6 were not added to the gearing ratio. This could distort the true reflection of the ratio.
- The Municipality projects a positive cash and cash equivalents position that includes provision for repayment obligations, as detailed in the Budgeted Cash Flow Statement (A7). Repayments on borrowings are budgeted at R62.22 million in 2025/26, R76.76 million in 2026/27, and R90.03 million in 2027/28.
- Although the Municipality is expected to generate revenue and cash from its operations to service the projected debt, it must also consider all factors that may impact its cash flow.
- The tariff structure should include capital charges to ensure sufficient funds are available to meet debt repayment obligations.

3.8 CAPITAL EXPENDITURE TRENDS

Figure 11 Asset Management



	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
% New Assets of Total Infrastructure	31.4%	54.2%	57.9%	36.1%	27.6%	40.2%	41.7%
% Renewal of Total Infrastructure	11.4%	6.8%	7.4%	8.4%	7.6%	9.8%	16.0%
% Upgrade of Total Infrastructure	21.4%	21.7%	17.6%	28.5%	38.8%	34.9%	28.8%



Source: NT GoMuni 2025/26 Draft Budget

- The Municipality's 2025/26 capital expenditure budget is projected to increase by 25.8 per cent to R654.03 million, from the current adjusted budget of R520.01 million. The three (3) audited years indicate capital performance well below the 95 per cent NT norm and ranges between 87 per cent and 84 per cent. Furthermore, current capital performance as at 28 February 2025 amounts to 32.4 per cent of the adjusted budget. Considering the trend in capital performance, the Municipality needs to evaluate its ability to utilize the projected budget for 2025/26 as it has an impact on operational costs informing tariffs.

- Budgeted repairs and maintenance as a percentage of property, plant and equipment (PPE) for the 2025/26 financial year amounts to 2.2 per cent, which is significantly lower than the NT norm of 8 per cent. It was noted that the Municipality excluded employee related costs from the reported repairs and maintenance amount, resulting in an understatement. The Municipality is encouraged to explore mechanisms for accurately recording the full investment in repairs and maintenance, including all associated costs.

- The total renewal and upgrading of existing assets are projected to constitute 63.4 per cent of the total capital budget. The Municipality is commended for allocating at least 60 per cent of the capital expenditure to the renewal and upgrading of existing assets, in line with the guidance provided in Circular 130.

3.9 OTHER CAPITAL INFRASTRUCTURE RESPONSIVENESS

Municipal challenges	• Capital Challenges & Service Delivery gaps • Road Transport capacity • Backlogs • Lagging infrastructure index • Need for Infrastructure Alternative Finance exploration.
Capital Expenditure Analysis	**Sizeable Allocations in A5 (Other Infrastructure)** • Housing & Public Safety: Significant MTREF increases in capital expenditure of housing (R32.6 million in 2025/26 – R77.3 million in 2026/27) and public safety (R25.0 million in 2026/27) aims to address backlogs, yet A10 shows persistent gaps—1 512 informal settlements in 2027/28 and 1 129 households without proper sanitation. • Road Transport: Moderately funded (R94.6 million in 2025/26 – R104.3 million in 2027/28) despite A10's growing population (53 292 households by 2026/27), risking mobility and economic access. **Response to Capital Challenges & Service Delivery** • Job Creation: Infrastructure projects (R654 million total capital expenditure in 2025/26) could boost local employment, but A10 reveals slow progress in addressing backlogs—only 90 households gained piped water in 2025/26. • Innovation & Partnerships: No explicit mention in A5; no explicit reliance on national grants (R73.2 million) but low borrowing rate (R198.0 million out of R654.0 million Capital budgets in 2025/26) suggests limited private-sector collaboration for scalable solutions. • **Conclusion:** While A5's capital projects target critical areas, A10 reveals that gaps in access to basic services for poor residents are expected to persist. Strategic partnerships, faster backlog reduction, and explicit revenue-linked targets are needed.

3.10 MUNICIPAL READINESS: INFRASTRUCTURE IMPLEMENTATION CAPACITY

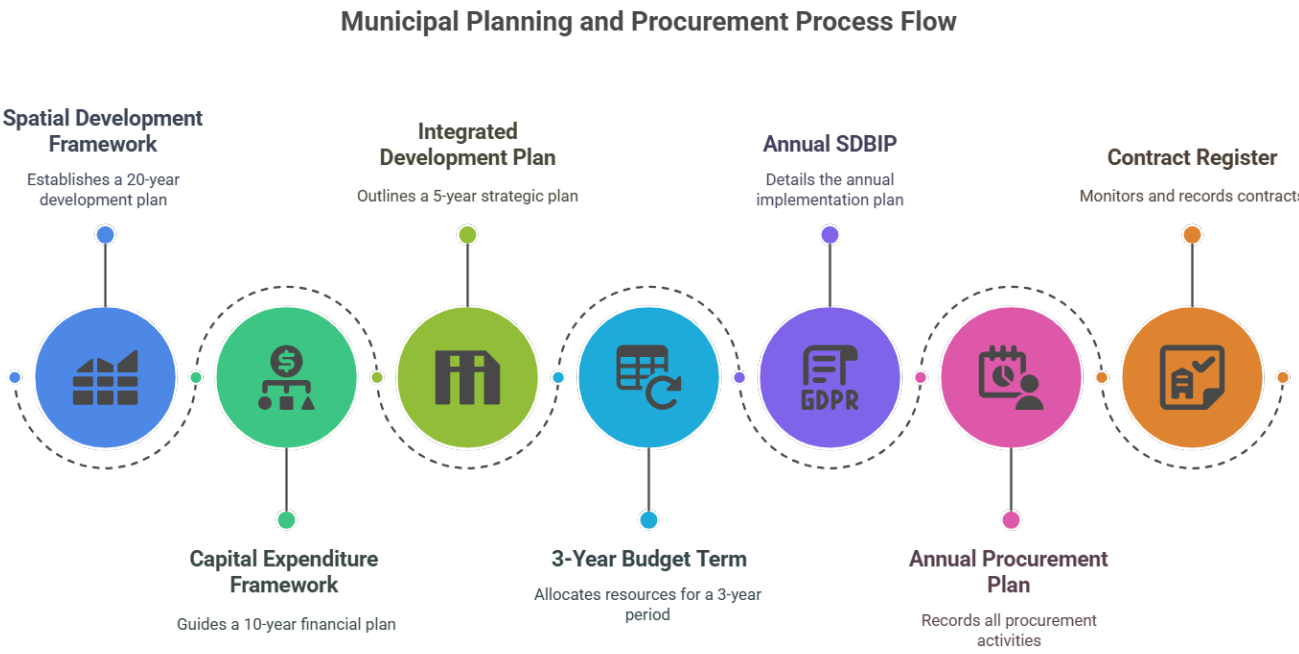
Municipal factors/scoring	• Stagnant Economy • Rising population and demand for services • Low infrastructure index (MERO 2024)
Capacity Analysis	**Strong Financial Stability & Performance** • Surplus & Liquidity: Stellenbosch reported an operating surplus of R599.13 million (2024/25 mid-year), with a 97 per cent revenue collection rate and 5.74 months cost coverage ratio (exceeding NT norms). • Low Debt: Gearing ratio within NT norms (<45 per cent), with R550.41 million external loans and R568.49 million in investments, indicating capacity for additional borrowing if needed. **Infrastructure Performance Challenges** • Capital Expenditure Delays: Only 21.6 per cent of capital budget spent by mid-2024/25, with downward adjustments (e.g., water management cut by R86.25 million). • Service Delivery Gaps: A10 reveals persistent backlogs (e.g., 986 households lack piped water), suggesting inefficiencies in execution despite budget allocations. **MIG/IUDG Analysis** • IUDG Utilization: 33 per cent expenditure by December 2024, delayed by approval bottlenecks. However, clean audits and R20.87 million spent on IUDG projects demonstrate grant management capability. • Alignment with A10: IUDG projects (e.g., water pipelines) align with A10's service gaps but require accelerated delivery to meet population growth (53 292 households by 2026/27).

	Capacity for Alternative Financing • Governance Maturity: FMCMM score of 2.96 (control level) and clean audits (5 years) reflect strong financial governance. • PPP Readiness: Active PPPs noted (e.g., waste management), but no explicit framework for large-scale off-balance sheet projects. ICT governance gaps (lack of SLAs) may hinder complex partnerships. • Stellenbosch is also participating in the Sustainable Infrastructure Financing Facility (SIDAFF) **Risks & Recommendations** • Revenue Risks: High debtors (>90 days: 75.3 per cent of R491.25 million) could strain cash flow for repayments. **Strategic Steps:** • Leverage low debt to explore blended finance. • Address ICT and procurement delays to enable project readiness. • Align off-balance sheet models with A10 backlogs (e.g., housing, sanitation) to ensure revenue-linked viability. **Conclusion:** Stellenbosch has the fiscal stability and governance maturity to pursue off-balance sheet financing but must address execution delays and strengthen partnerships to accelerate infrastructure delivery.

3.11 SUPPLY CHAIN MANAGEMENT AND ASSET MANAGEMENT

This section includes a comprehensive review of all SCM-related policies (including Asset Management) to assess the maturity of SCM governance in the municipality. Focus areas will include:

- The compliance of SCM and AM-related policies to regulatory requirements and highlighting areas which require amendment or review prior to council adoption in June.
- The completeness of procurement plans, considering both new and existing procurement contracts in place to give effect to procurement requirements in the financial year, i.e. the alignment of the procurement plan to the budget.
- The completeness, accuracy and reliability of Contract Registers and their interrelationship with procurement plans.
- Availability and completeness of asset registers and their ability to influence IDPs and the 3-year budget cycle for either asset maintenance or replacement/refurbishment.
- Commodity-specific opportunities for strategic procurement for improved efficiency, value-for-money and service delivery, whether at municipal, district, provincial or national level.



Stellenbosch Municipality Assessment

Table 4 Summary of inputs received from Stellenbosch Municipality

Item	Provided (Y/N)	Council Adopted? (Y/N)	Last Review Date	Comments
SCM Policy*	Y	unknown	2025	Revised Draft Policy submitted. Effective from 1 July 2025. No Council resolution referring to SCM policy submitted.
SOPs	N	unknown	unknown	No SOPs provided for assessment.
SCM + AM Delegations	Y	N	Feb 2025	SCM Delegations align to requirements of SCM Reg 5 + MFMA Circular 73, but do not incl. operational SCM activities. Raises concerns around procedural governance for day-to-day SCM activities. AM delegations are not incorporated within the SCM delegations.
Preferential Procurement Policy*	Y	unknown	unknown	Separate from the SCM policy. No Council resolution referring to Preferential Procurement Policy submitted.
FIDPM Policy*	N	unknown	unknown	Not submitted for assessment.
Procurement Plan	N	unknown	unknown	No Procurement Plan for 25/26 submitted.
Contract Register	Y	n/a	09/04/2025	Aligns to the NT Contract Mangement guide.
Asset Mgmt Policy	Y	unknown	unknown	AM policy submitted. Effective from 1 July 2025. No Council resolution referring to AMP submitted.
Asset Disposal Policy	n/a	n/a	n/a	AMP refers to disposal.
Asset Register	N	n/a	unknown	No asset register submitted

**if not included in the SCM Policy*

- PT cannot provide comprehensive feedback on SCM and Asset Management-related matters, due to the partial submission of information requested.

Table 5 SCM Policy sufficiency & compliance

Rating	Measure
1	No SCM policies, SOPs or Delegations provided
2	Some SCM policies, SOPs and/or Delegations provided, but not compliant or sufficient
3	Some SCM policies, SOPs and/or Delegations provided, with omissions &/or areas of improvement identified
4	All SCM policies, SOPs or Delegations provided, with areas of improvement identified
5	All SCM policies, SOPs and Delegations provided, and all are compliant & sufficient
	Municipal assessment & comments
3	The Municipality submitted an updated SCM Policy, intended to be effective from 1 July 2025. The policy reflects alignment with the NT SCM Model Policy and MFMA SCM Regulation 5, MFMA Circular 73, and Preferential Procurement Regulations, 2022 (PPR 2022). The municipality has also submitted a separate Preferential Procurement Policy, which incorporates the provisions of the PPR 2022, including targeted procurement and preference point systems. Evidence of Council adoption of either policy was not provided, and no formal record of Council resolutions, minutes, or submission letter confirms that these documents were reviewed or adopted in the 2025 year. SOPs were not provided, suggesting a lack of documented procedures. The delegations align to requirements of SCM Regulation 5 + MFMA Circular 73 but do not include operational SCM activities. This raises concerns around procedural governance for day-to-day SCM activities.

- The PT notes that SCM-related SOPs were also not submitted for review in 2024.

Table 6 Infrastructure Procurement Policy sufficiency & compliance

Rating	Measure
1	FIDPM Policy not provided
2	FIDPM Policy provided, but not compliant or sufficient
3	FIDPM Policy provided, with omissions &/or areas of improvement identified
4	FIDPM Policy provided, with areas of improvement identified
5	FIDPM Policy provided, and is compliant & sufficient
	Municipal assessment & comments
1	No FIDPM Policy was provided for assessment. Given the volume of infrastructure-related procurement planned at the municpality, it is recommended that this policy is carefully reviewed and/or updated before the inception of the new financial year.

Table 7 SCM Involvement in planning & budgeting cycle

Rating	Measure
1	No evidence of SCM involvement
2	No explicit evidence of SCM involvement, but implied in documents provided
3	Some evidence of SCM involvement, with gaps to be addressed
4	Evidence of SCM involvement, but gaps identified
5	Clear evidence of SCM involvement
	Municipal assessment & comments
4	No Procurement Plan submitted for 25/26. Stellenbosch is in the process of finalising its plan, which it notes will be completed & submitted to PT once the budget is approved. 24/25 P/Plan was reviewed. Acknowledges 3-year budget cycle (24/25, 25/26 and 26/27). Stellenbosch has consolidated similar needs from various departments, e.g BSM/84/24: Panel for Supply and Delivery of Tools and Hardware. This enables procurement efficiency and value for money, provided that continuous contract management and proper controls are implemented.

No draft procurement plan for 2025/26 was submitted; therefore, the PT could not assess the extent to which the procurement plan's identified projects &/or total estimated expenditure aligns to influenceable spend in the budget, or the IDP. The PT notes that the municipality's draft procurement plan was also not submitted in 2024.

Stellenbosch Municipality's influenceable spend amounts to approximately R1,29 billion for 2025/26 across both capital and operating expenditure, compared to approximately R1,18 billion for 2024/25. This amounts to an average increase of 9 per cent, with Repairs & Maintenance expenditure seeing a 26 per cent increase.

In the absence of a procurement plan for 2025/26, the PT is unable to make meaningful recommendations regarding commodity-specific procurement initiatives but notes Stellenbosch Municipality's achievement in implementing various long-term contracts for goods and services on a consolidated basis.

- **Contract Register: Sufficiency and Alignment to Procurement Plan**

Stellenbosch Municipality has provided a Contract Register that complies with the requirements outlined in the National Treasury Contract Management Guide (August 2010). The register includes controls such as Contract ID, Contract Description, Contract Type, Contract Value, and Contract Duration, demonstrating a level of compliance. The register does not address Perceived Complexity, Perceived Strategic Importance, and the Overall Level of Management Intervention indicators as required in the NT Guide.

While new contracts appear to be added to the contract register regularly, possibly inactive contracts are not removed from the Register, or moved to another register, e.g. 'Expired Contracts'. Key fields in the register include errors and inaccuracies, which suggest limited oversight of the contents or awareness of the importance of an accurate register.

Alignment between the Contract Register and the Procurement Plan is evident, however inadequate provision may be made in procurement timelines for unforeseen challenges in tender processes relating to renewable contracts, incl. non-responsiveness, appeals, etc. For example, Contract BSM 59/22 for the printing of monthly consumer accounts is due to expire on 30/06/2025, with a planned contract signature date of 06/06/2025. The planned advertisement date (14/03/2025) was not achieved, as confirmed by the advertisement date on the eTender portal (22/03/2025). Even a seemingly minor delay could adversely impact the service delivery of an established outsourced service or necessitate unplanned contract extension to compensate for delays.

Table 8 Sufficiency & compliance of Asset Management (incl. Disposal) Policy

Rating	Measure
1	No AMP provided
2	AMP provided, but not compliant or sufficient
3	AMP provided, with omissions &/or areas of improvement identified
4	AMP provided, with areas of improvement identified
5	AMP provided, compliant and sufficient (incl. best practice)
	Municipal assessment & comments
3	The policy reflects the minimum requirements of the MFMA & GRAP, but omits key regulatory requirements and/or best practice included in the Construction Regulations (2014), Infrastructure Delivery Management System (IDMS, 2018) and ISO/SANS 55001:2024, including *inter alia* the need for regular inspection of assets, record keeping regarding inspections and maintenance work, risk ratings, and condition assessments. The policy document should be improved to increase ease of use, improve the logical flow and make provision for best practice guidance. The Provincial Treasury, in conjunction with key stakeholders, is developing a model policy for asset management in Western Cape municipalities and will share this document with the municipality for consideration in due course.

Table 9 Completeness of Asset Register

Rating	Measure (2024 Measurement)
1	No asset register provided
2	Much information omitted from asset register
3	Some information necessary is included in asset register
4	Minimal omissions in asset register
5	All information necessary included in asset register
	Municipal assessment & comments
1	No Asset Register provided for assessment

PT is undertaking extensive analysis of all Western Cape municipalities' asset management governance and organisational arrangements, to ensure alignment to the mSCOA refresh process and support municipalities in achieving an appropriate baseline in asset management practice before determining which municipalities would be most suitable for potential digital solutions to asset management challenges. This approach aligns to the National Treasury's IDMS Module 3 for Infrastructure Asset Management and various best practice guidelines.

Conclusion

This assessment sought to determine the extent to which SCM, and Asset Management-related policies are sufficient and compliant, and whether asset management, procurement planning and contract management effectively influence the IDP and budget cycle.

The absence of key documents requested by the PT has limited the extent to which these enablement factors could be assessed. The IDP highlights on several occasions that challenges during the procurement process have resulted in projects being delayed in implementation; assessment of requested documents and targeted support to Stellenbosch Municipality could address some of these challenges in future.

SECTION 4: REVIEW OF THE HISTORICAL FINANCIAL INFORMATION

4.1 THE FINANCIAL PERFORMANCE AS PER THE AUDITED ANNUAL FINANCIAL STATEMENTS

The assessment of the financial health and performance is an integrated process involving a review of a municipality's audited annual financial statements, audit report and ratio analysis. The results of the ratio analysis are used to support financial decisions and to identify factors which may influence the financial stability of the municipality.

Adverse ratio outcomes show potential areas requiring action to ensure sustainability. The assessment trend analysis is based on the audited financial statements for 2022, 2023 and 2024; however, the table provides a five-year time frame (2020 to 2024) to provide a more comprehensive perspective for evaluating the 2025/26 budget.

The analysis is conducted as per National Treasury MFMA Circular No.71. Provincial Treasury has analysed these ratios and the following items are highlighted.

4.2 SUMMARY AND FINDINGS FROM HISTORICAL TRENDS

NT WEB-BASED PORTAL STATUS

The Municipality **has submitted** both the 2022/23 (restated) and 2023/24 (audited) ratio on the NT web-enabled system and PT has validated the ratios submitted by the Municipality. Note that in order for PT to engage, it is essential that the ratio submission be done on the NT web-enabled system (MFMA Circular 114 issued February 2022). This report is based on PT calculations.

4.2.1 ASSET MANAGEMENT

No.	Financial ratios & norms	2020 Audited	2021 Audited	2022 Audited	2023 Audited	2024 Audited	*CAGR	Projection	Overall Rating
1	Impairment of Property, Plant and Equipment, Investment Property and Intangible Assets (Carrying Value): **0%**	**0.00%**	**0.00%**	**0.05%**	**0.03%**	**0.04%**	**141.56%**	**0.11%**	
2	Repairs and Maintenance as a % of Property, Plant and Equipment, Investment Property (Carrying Value): **8%**	**1.03%**	**1.43%**	**1.07%**	**0.91%**	**1.48%**	**7.45%**	**1.59%**	

Asset management ratios evaluate the municipality's effectiveness in maintaining assets and preserving their service potential. These ratios are interdependent, as repairs and maintenance costs reflect declining service potential, while asset impairment drives the need for corrective maintenance.

The ratios indicate that asset impairment remains below the norm, despite low Repairs and Maintenance spending, raising asset preservation risks. However, the municipality's preservation strategy effectively prevents premature degradation, in so doing, sustaining service delivery.

4.2.2 WORKING CAPITAL

No.	Financial ratios & norms	2020 Audited	2021 Audited	2022 Audited	2023 Audited	2024 Audited	*CAGR	Projection	Overall Rating
3	Net debtors' days: **≤30 days**	**18 Days**	**47 Days**	**38 Days**	**56 Days**	**50 Days**	**1.49%**	**51 Days**	
4	Creditors Payment Period (Trade Creditors): **30 days**	**70 Days**	**67 Days**	**58 Days**	**73 Days**	**53 Days**	**-5.61%**	**50 Days**	

Effective working capital management is essential for any organization to maintain liquidity, meet short-term obligations, and maintain uninterrupted service delivery. Proper control of debtors and creditors enhances financial stability and supports effective public operations.

The ratio analysis reveals a deteriorating debtor's portfolio, signaling inefficiencies in debt collection that heighten the risk of impairment and write-offs, ultimately undermining liquidity. Additionally, creditor management exhibits similar shortcomings as well as with MFMA requirements, with CAGR projections indicating that creditor payments may outpace debtor collections, resulting in potential increased cash flow risks. Management must prioritize mitigating these risks and adhering to prescribed best practices to safeguard financial stability.

4.2.3 GOING CONCERN

No.	Financial ratios & norms	2019 Audited	2020 Audited	2021 Audited	2022 Audited	2023 Audited	*CAGR	Projection	Overall Rating
5	Total Liabilities to Total Assets: **<50%**	**15.06%**	**16.95%**	**18.13%**	**17.52%**	**18.32%**	**5.03%**	**19.24%**	
6	Total Debt to Total Assets	**4.17%**	**5.73%**	**7.07%**	**7.17%**	**7.96%**	**17.53%**	**9.35%**	
7	Current Ratio: **1.5-2:1**	**1.8**	**1.5**	**1.7**	**1.9**	**2.0**	**2.83%**	**2.1**	

Evaluating going concern is essential to determine an entity's capacity to fulfil financial commitments and maintain operational continuity. The analysis indicates either financial resilience (evidenced by robust liquidity) or material weaknesses necessitating immediate corrective action to mitigate operational risks.

The municipality currently falls within the first category, despite increases in total liabilities-to-assets and total debt-to-assets ratios, both remains well within acceptable thresholds. Furthermore, the current ratio has improved, returning to the upper end of the benchmark range, reinforcing financial stability.

** CAGR = Compound annual growth rate is a business and investing specific term for the geometric progression ratio that provides a constant rate of return over the time period. CAGR = [(End Value/Beginning Value) ^1/number of years of growth] - 1*

	Favourable
	Unfavourable
	Needs Improvement

4.3 mSCOA IMPLEMENTATION

4.3.1 mSCOA Priorities

- Ensure sustained governance of mSCOA implementation i.e., roadmaps in place and adequate, SteerComs in place and functional, champions appointed and active.
- Municipalities are encouraged the use of the FAQ database for all queries and report updates via forums.

4.3.2 Credibility of mSCOA Data Strings

MFMA Circular No. 130 (20 March 2025) confirms that the credibility and accuracy of the Municipal Standard Chart of Accounts (mSCOA) data strings must be verified by municipalities prior to submission, as these submissions serve as the sole source of financial data used by National Treasury for analysis, reporting, and publication throughout the municipal financial year. To support this, municipalities are expected to utilise the reports available on the GoMuni portal to verify the completeness and credibility of their data submissions.

The circular reiterates that errors in submitted data strings may only be corrected in the next open reporting period. For instance, any inaccuracies in the tabled budget (TABB) data string can only be corrected in the original adopted budget (ORGB) data string. Closed reporting periods may not be reopened to make retrospective corrections under any circumstances.

Table 10 mSCOA Segments Use Analysis

mSCOA Segment Analysis			
No	**Segment**	**Previous year Findings- ADJB 24/25**	**Budgeted Year TABB 2025/26**
1	**Project Segment**		
1.1	Use of the Project Segment	Adequate use of segment	Adequate use of segment
2	**Fund Segment**		
2.1	Use of Fund Segment	Adequate use of segment	Adequate use of segment
3	**Function Segment**		
3.1	**Use of Function Segment**	Adequate use of segment	Adequate use of segment
4	**Costing Segment**		
4.1	**Use of Costing Segment**	Moderate use of segment	Adequate use of segment
5	**Region Segment**		
5.1	**Use of Region Segment**	Adequate use of segment	Adequate use of segment
6	**Item Segment :**		
6.1	Balance sheet budgeting was applied with a few misalgnments noted.	The municipality still face some issues with budgeting balance sheet and cash flow concerns. Accounting movements that are populating in the contra accounts do not correspond to the amounts presented on the Income Statement.	Misalignment on some revenue and expenditure items—especially bulk purchases, employee costs, and grants—with proper accrual accounting to improve financial accuracy and compliance Opening balance not reconciling - some projects (including VAT and movement accounts) are unbalanced and not properly classified to reflect accurate financial positions.

Provincial Treasury has provided the TABB segment tools analysis with the municipality, with the goal of assisting municipalities in examining their data and determining if the information is appropriately retrieved across all segments before finalising the ORGB data strings. TABB shall be rectified in the ORGB before the adopted budget is locked on the financial system and the ORGB data string is created. Furthermore, it is recommended that the Municipality make themselves available for a session (through MS Teams) on the TABB segment analysis to provide further clarification on the segment analysis tools.

SECTION 5: CONCLUSION

The 2025 SIME 2 assessment highlights key issues for consideration and offers recommendations aimed at supporting more effective planning, budgeting and service delivery. It also underscores the importance of addressing identified risks, strengthening financial credibility and sustainability and promoting greater alignment and integration across key planning frameworks.

We look forward to engaging further during the upcoming meeting in May 2025, where these matters will be discussed in more detail. This engagement will provide an opportunity for open dialogue, shared understanding, and collaborative efforts to strengthen planning and service delivery within the Municipality.

6.2	**MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK 2025/2026-2027/2028**

Collaborator No:
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **21 May 2025**

1. SUBJECT:MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK 2025/2026-2027/2028

2. PURPOSE

The purpose of this report is as follows:

(a) To consider the views/submissions of the local community in terms of Section 23(1) (a) of Municipal Finance Management Act (Act 56 of 2003), herein after called the MFMA and to allow the Executive Mayor to respond to the views of the public envisaged in terms of Section 23 (2) (a) and (b).

(b) The Executive Mayor to approve the Medium-Term Revenue and Expenditure Framework (inclusive of property rates charges and taxes, tariffs and service charges), annexures and proposed amendments to the budget related policies and other policies to Council for approval in terms of Section 16(2) of the Municipal Finance Management Act, (Act 56 of 2003).

(c) That Council specifically note and consider the need to take up external loans to fund critically needed refurbishment of infrastructure to the amount of R475 million of which over the MTREF R198 million will be required in year one, R199 million in year two and R78 million in year three (refer to Section G: High Level Budget Overview and Table A1 Budget Summary) and confirms draft approval of same in order for the Chief Financial Officer to attend to the necessary legislative requirements.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

BUDGET

Attached as **APPENDIX 1** is an executive summary by the Accounting Officer.

5. RECOMMENDATIONS

(a) that the High Level Budget Summary, as set out in APPENDIX 1 – PART 1 – SECTION C; be approved;

(b) that the Annual Budget Tables as prescribed by the Budgeting and Reporting Regulations, as set out in APPENDIX 1 – PART 1 – SECTION D, be approved;

(c) that the three-year Capital Budget for 2025/2026, 2026/2027 and 2027/2028, as set out in APPENDIX 1 – PART 2 – SECTION N, be approved;

(d) that the proposed rates on properties in WCO24, tariffs, tariff structures and service charges for water, electricity, refuse, sewerage and other municipal services, as set out in APPENDIX 3, be approved;

(e) that the proposed amendments to existing budget related policies,other policies and by-laws as set out in APPENDICES 4 - 36, be approved;

(f) that Council specifically note and consider the need to take up an external loan, needed for investment in income generating infrastructure to the amount of R475 million of which R198 million will be required in year one, R199 million in year two and R78 million in year three (refer to Section G: High Level Budget Overview and Table A1 Budget Summary) and confirm approval of same;

(g) that Council specifically take note of the fact that the proposed electricity charges and tariff structure is subject to NERSA approval that could change materially; and

(h) that Council takes note of MFMA circulars 129 & 130 that was published to guide the MTREF for 2025/2026 to 2027/2028 as set out in APPENDICES 36- 37;

(i) that Council takes note of the Long-Term Financial Plan that contains the financial management principles for sound financial management that was considered with the compilation of the final budget as set out in APPENDIX 38;

(j) that Council takes note of the Capital Investment Plan as set out in APPENDIX 39;

(k) that Council approves the moratorium on the implementation of the Financing of External Bodies performing a municipal function policy based on the guidance issued by National Treasury in Circular 131 as set out in APPENDIX 40; and

(l) that Council takes note that the public comments and submissions were considered with the compilation of the final budget.

6. DISCUSSION / CONTENTS

6.1 Background/ Legislative Framework

Section 23 of the MFMA (Act No 56 of 2003) prescribes to municipalities the process to be followed when the Annual Budget is tabled for approval, which is as follow:

(1) "The municipal council must consider any views of the local community, the National Treasury, the relevant Provincial Treasury and any provincial or national organs of state or municipalities which made submissions on the budget.

(2) After considering all budget submissions, the council must give the mayor an opportunity—
   (a) to respond to the submissions; and
   (b) if necessary, to revise the budget and table amendments for consideration by the council.

ANNEXURE B to the Council Item for the Integrated Development Plan includes the input and comments received during the IDP and Budget Public Participation Process.

6.2 Discussion

Economic Outlook

The South African economy has experienced over a decade of stagnation, with GDP growth averaging below 2%, which is far below the level needed to meet national needs. In 2024, growth was a mere 0.6% and is projected to average 1.8% over the medium term. National Treasury revised the 2024 forecast from 1.3% to 1.1%, attributing this to stop-start economic activity, stubborn inflation, and intermittent setbacks in structural reforms. Although domestic initiatives have reduced load shedding, its resurgence continues to threaten service delivery and the survival of many businesses. Rising living costs and persistent high unemployment add to the challenges faced by households.

Amid these issues, the government remains cautiously optimistic. Improvements such as the suspension of load shedding since March 2024, the formation of a government of national unity (GNU) in June, better-than-expected inflation outcomes, and reduced borrowing costs have strengthened confidence. These factors, along with other measures, are expected to support the economy through the Medium-Term Revenue and Expenditure Framework (MTREF) period.

The GNU has laid out three strategic priorities; driving inclusive growth and job creation, reducing poverty and the high cost of living, and building a capable, ethical, and developmental state.

Economic & Fiscal Strategy

The 2024 Medium-Term Budget Policy Statement (MTBPS) outlines a pro-growth and fiscally responsible agenda built on four key pillars:

1. Macroeconomic Stability:

   Focus on reducing volatility and the cost of living to encourage savings, investment, and overall economic activity. A stable inflation environment combined with lower interest rates reduces the sovereign risk premium, thereby lowering borrowing costs and promoting investment.
2. Structural Reforms:
   Extensive reforms aim to increase efficiency, competitiveness, and job creation, particularly in sectors such as energy, logistics, water, and telecommunications. Operation Vulindlela has been pivotal in alleviating power cuts, reducing data costs, improving water supply, and enhancing freight logistics. The initiative's first phase has demonstrated tangible results, and its second phase will further target municipal accountability, urban economic development, and digital transformation.
3. State Capability & Governance:
   There is a strong emphasis on enhancing the capacity and accountability of state institutions through digital transformation and improved public financial management. Reforms include a focus on strengthening education, healthcare, and other core services, ensuring the government can effectively deliver on its developmental mandate.
4. Public Infrastructure Investment:
   The strategy calls for increased investment in key sectors, including electricity, transport, and water infrastructure, supported by improved public-private partnership (PPP) frameworks. These investments aim to boost productivity and provide the necessary foundation for long-term economic growth.

Public Investment & Fiscal Measures

On a national level government's proposed fiscal strategy is designed to stabilize public finances while supporting essential services and economic growth:

- Debt and Fiscal Consolidation: The debt-to-GDP ratio is projected to peak at 76.2% in 2025/26 before declining, as the government aims for a debt-stabilizing primary budget surplus by 2025/26.
- Revenue Measures: Additional tax measures are expected to raise an extra R28 billion in revenue for 2025/26. This includes a proposed VAT increase – 0.5 percentage points in 2025/26 and another 0.5 percentage point in 2026/27 bringing the rate to 16%.
- Social Spending: Approximately 61% of consolidated non-interest spending is earmarked for social services such as health, education, social protection, and community development. This ensures that low-income and vulnerable households are supported even as fiscal tightening continues.
- Wage Agreements: Public sector wage increases of 5.5% are planned, with projected additional costs rising from R7.3 billion in 2025/26 to R8.2 billion by 2027/28.
- Infrastructure and Investment: A significant portion of the budget is dedicated to upgrading critical infrastructure and facilitating growth-enhancing projects, including reforms in energy and transport sectors to reduce bottlenecks and attract private investment.

Economic Growth & Domestic Outlook

Economic growth is expected to rebound gradually, with real GDP growth projected to reach 1.9% in 2025 and averaging 1.8% over the medium term. This improvement is driven by:

- A more reliable electricity supply, improved investor confidence, and declining interest rates.
- Structural reforms and targeted fiscal measures that support increased household consumption, fixed capital formation, and enhanced public spending on critical infrastructure.
- Global influences, with the IMF forecasting a global growth rate of 3.3% in 2025 and a steady decline in global inflation rates from 5.7% in 2024 to 4.2% in 2025.

Despite these positive indicators, the economy faces risks from logistical challenges, potential geopolitical tensions, and external trade disruptions. The emphasis remains on promoting private sector investment in renewable energy and modernizing transport logistics to sustain growth.

Government Priorities & Budget Highlights

Key priorities in the 2025 Budget and Budget Review include:

- Structural Reforms: Fast-tracking reforms under Operation Vulindlela to ensure a stable energy supply, efficient logistics, and robust digital infrastructure. Reforms aim to remove regulatory constraints and foster an environment conducive to private sector investment.
- Social Protection and Public Services: The government is committed to extending the Social Relief of Distress (SRD) grant and increasing social spending, with enhancements in early childhood development (ECD) programs and public service delivery.

- Revenue and Tax Measures: The planned VAT increase and other revenue measures are designed to fund essential services while minimizing negative impacts on employment and investment.
- Fiscal Discipline: A balanced approach to fiscal consolidation, including controlled borrowing and careful prioritization of public expenditure, is central to the strategy.
- Public Investment: Significant investments in infrastructure, particularly in electricity, transport, water, and digital public services, are expected to underpin long-term economic recovery.
- Enhanced Governance: Continued efforts to strengthen state capability and public administration, including improved fiscal management at the municipal level, are critical for sustaining growth.

Western Cape & Municipal Focus

The Western Cape government aligns with the national agenda but emphasizes regional priorities:

- Energy Resilience: Initiatives aim to make the province the first load-shedding-free region in South Africa by investing in affordable and reliable green energy projects.
- Economic Recovery and Job Creation: Focused on tourism expansion, agriculture, and rapid school-building programs to stimulate local economies and create employment.
- Municipal Financial Sustainability: Municipalities are urged to set cost-reflective tariffs, enhance revenue collection, and adopt efficient financial management practices to support service delivery and infrastructure maintenance.
- Public Safety and Infrastructure: Increased spending on law enforcement and public safety measures, coupled with infrastructure projects, is intended to create a secure environment conducive to economic development.

In conclusion, the 2025 Budget and Budget Review reflects a comprehensive strategy to address South Africa’s long-standing economic challenges. The government is committed to:

- Stimulating economic growth through a combination of structural reforms, targeted fiscal measures, and significant public investment.
- Stabilizing public finances while continuing to support vulnerable households and essential public services.
- Enhancing state capacity and governance to ensure that reforms are effectively implemented.
- Balancing fiscal discipline with the need for increased social spending and infrastructure development.
- These initiatives are designed to translate improved economic conditions into sustainable growth, job creation, and improved living standards, setting the foundation for long-term economic resilience and a more inclusive, competitive economy.

Economic Outlook: Stellenbosch Municipality

Economic Performance and Growth

The MERO 2024/25 indicates that Stellenbosch Municipality has experienced steady economic growth, with its Gross Domestic Product (GDP) showing resilience and recovery post-pandemic. The municipality's economy is characterized by a diverse sectoral composition, contributing to its overall stability and growth.

Sectoral Contributions

According to the 2023 Socio-Economic Profile of Stellenbosch Municipality, the key sectors contributing to the local economy include:

- Finance, Insurance, Real Estate, and Business Services: 29.3% of the local economy.
- Wholesale and Retail Trade, Catering, and Accommodation: 16.2%, reflecting the vibrant tourism and hospitality industry.
- Manufacturing: 15.5%, underscoring the presence of various manufacturing activities within the municipality.
- Agriculture and Agri-Processing: The municipality’s agricultural sector, particularly viticulture, remains a significant contributor to the local economy. The wine industry not only supports local employment but also enhances tourism through wine-related activities.
- Tourism: Stellenbosch’s rich cultural heritage, scenic landscapes, and renowned wine estates continue to attract both domestic and international tourists. Events and festivals further bolster the tourism sector, contributing to economic growth.
- Education: Stellenbosch University plays a pivotal role in the local economy by attracting a diverse student population and fostering research and innovation. The university’s presence stimulates various sectors, including housing, retail, and services.

Financial Management

Stellenbosch Municipality has demonstrated prudent financial management, as evidenced by consistent clean audit opinions. The Draft Annual Report 2023/24 provides detailed insights into the municipality's financial health and strategic initiatives.

Capital Expenditure

The Capital Expenditure Budget for the 2024/2025 financial year indicates significant investments in infrastructure and development projects aimed at enhancing service delivery and supporting economic growth.

Economic Challenges

Despite its economic strengths, Stellenbosch Municipality faces several challenges that could impact its future growth and development:

1. Economic Growth Volatility: The municipality experienced an average annual economic contraction of 0.7% between 2016 and 2020, with a significant downturn in 2020 due to the global recession. Estimated economic growth is 0.9% for 2025.
2. Unemployment and Labor Market Dynamics: Stellenbosch achieved a substantial increase in employment, with a 12.9 per cent year-on year growth in 2023, translating to more than 11 000 FTE jobs in 2023 alone. However, it is still facing a relatively high unemployment rate.

3. Infrastructure and Service Delivery: Rapid urbanization has increased demand for infrastructure and municipal services, posing challenges in ensuring adequate housing, transportation, and utilities.
4. Economic Inequality: Disparities in income and access to opportunities persist, necessitating inclusive economic growth strategies.
5. Environmental Sustainability: Balancing economic development with environmental conservation is crucial, given the region's reliance on agriculture and tourism. Implementing sustainable practices is a complex but necessary task.

Strategic Interventions Using the Capital Expenditure Framework (CEF)

The Capital Expenditure Framework (CEF) is a key tool for addressing economic challenges through targeted infrastructure investment.

Infrastructure Investment for Economic Growth

- Upgrading road and electrical networks, investment in mobility infrastructure and expansion of the Landfill site.
- Developing LED hubs to support entrepreneurship and SMEs.

Job Creation & Skills Development

- Investing in training programmes for residents and SMEs
- Expanding public works programs for employment in construction and renewable energy. As part of the municipality's procurement on construction projects it requires service providers to source all unskilled labour and where possible 50% of semi-skilled labour from the area.
- Provided R100 million over the three years for the Extended Public Works Programme.

Housing & Urban Development

- Prioritizing low cost and affordable housing projects to accommodate population growth. The inclusionary zoning policy also provides for the provision of affordable housing in new developments.
- Expanding water and sanitation services to meet urban demand.

Renewable Energy & Sustainability

- Given energy challenges in South Africa, Stellenbosch Municipality is investing in renewable energy sources like solar energy.
- Installation of alternative energy solutions at key municipal buildings to ensure business continuity.
- Supporting climate resilience projects.

Tourism & SME Support

- Allocating funds to improve tourist attractions.
- Strengthening local economic development by leasing municipal agricultural land to small farmers.

Financial Management & Economic Planning

- The municipality maintains transparency through regular financial reporting, including monthly budget monitoring and capital expenditure reports, ensuring fiscal responsibility and informed decision-making.

- The 2024-2025 Integrated Development Plan (IDP) prioritizes economic recovery and infrastructure expansion.

Stellenbosch Municipality faces economic challenges but is taking proactive steps through infrastructure investment, energy security projects, and local economic development initiatives. By strategically leveraging the Capital Expenditure Framework (CEF) and aligning with the Integrated Development Plan (IDP), the municipality aims to enhance growth, create jobs, and improve living conditions for its residents.

Stellenbosch Economic Outlook:

- Short-term: Economic recovery through infrastructure spending and energy solutions.
- Medium-term: Increased investment in skills development and business support.
- Long-term: Sustainable economic growth driven by diversification and innovation.

By focusing on these key areas, Stellenbosch can strengthen its economic resilience and ensure long-term prosperity.

Municipality's Financial Planning considering the Economic Outlook and guidance from National Treasury

The weak economic growth continues to impact municipal finances, and this has strained consumers' ability to pay for services. Coupled with this is the marginal growth in national transfers compared to previous financial years. These two critical factors necessitate municipalities to function optimally, suggesting that municipal operations, processes and procedures must be efficient. Therefore, municipalities must maximize their revenue generating potential and collect what is due to them and at the same time eliminate wasteful and non-core spending.

National Treasury encourages municipalities to maintain tariff increases and adopt a tariff setting methodology at levels that reflects an appropriate balance between the affordability to poorer households and other customers, while ensuring the financial sustainability of the municipality. The Consumer Price Index (CPI) inflation is forecasted to be 4.4 per cent, thus municipalities are required to justify all increases more than the projected inflation target for 2025/2026. Municipalities must ensure that their budgets are funded from realistically anticipated revenues. This means that the municipality must refrain from assuming collection rates that are unrealistic and unattainable.

The setting of cost-reflective tariffs is a requirement of Section 74(2) of the Municipal Systems Act, which is meant to ensure that municipalities set tariffs that enable them to recover the full cost of rendering the service. This forms the basis of compiling a credible budget. The municipalities must therefore generate sufficient revenue to fully recover their costs, deliver services to customers sustainably and invest in the infrastructure that promises local economic development.

The municipality's revenue is determined by setting a package of tariffs that is not only considered to be affordable to its ratepayers and the users of its services but deemed to be at fair and realistic levels. It is important that municipalities periodically conduct cost of supply studies in the provision of each basic service.

Tariff increases by Eskom and Water Boards are above inflation and should be considered as such while determining cost reflective tariffs. In the instance of bulk tariff increases for electricity, municipalities are encouraged to apply for electricity tariff increases that reflect the total cost of providing the service, to ensure that they are working towards achieving fully cost-reflective tariffs that will assist them to achieve financial

sustainability. Municipalities should consider the following facts during the tariff setting process, namely, the costs of bulk purchases and the fluctuation in the seasonal cost thereof; the consumption patterns to enable better demand planning and management; and in the event that municipalities have been under recovering costs, embark on a process to correct their tariff structures over a reasonable time period so that cost reflective tariffs are achieved, which in turn will result in financial sustainability.

Local government confronts tough fiscal choices in the face of financial and institutional problems that result in service-delivery breakdowns and unpaid bills. Municipalities can offset these trends by improving their own revenue collections, working more efficiently and implementing cost-containment measures. In order to maintain a funded budget, municipalities need to not only focus on tariff increases but also focus on how to eliminate expenditure that is unnecessary. The Cost Containment Regulations were issued on 07 June 2019, as well as the municipality's Cost Containment Policy is embedded in the municipality's operations that assists in driving down costs, ensuring that value for money is achieved, and resources of the municipality are used effectively, efficiently and economically.

Municipalities are required to consider the following during the compilation of the 2025/2026 MTREF budgets:

- Improving the effectiveness of revenue management processes and procedures;
- Cost containment measures to, amongst other things, control unnecessary spending on nice-to-have items and non-essential activities as highlighted in the Municipal Cost Containment Regulation read with MFMA Circular No.82;
- Ensuring value for money through the procurement process;
- The affordability of providing free basic services to all households;
- Not taking on unfunded mandates;
- Strictly control the use of costly water tankers and fix the water infrastructure to enable the sustainable provision of water;
- Prioritize the filling of critical vacant posts, especially linked to the delivery of basic services; and
- Curbing consumption of water and electricity by the indigents to ensure that they do not exceed their allocation.

The aforementioned were taking into account during the compilation of the municipality's budget.

The application of sound financial management principles for the compilation of the Stellenbosch municipality's long term financial plan is essential and critical to ensure that the municipality remains financially viable and that municipal services are provided sustainably, economically and equitably to all communities. The municipality's business and service delivery priorities were reviewed as part of this year's planning, through the Integrated Development Plan (IDP), and the annual budget process.

Funds were shifted from low to high priority programmes so as to maintain sound financial stewardship. A critical review was also undertaken on non-core and 'nice to have' items with regards to expenditure. The municipality has embarked on developing a revenue enhancement strategy to optimize revenue, including the collection of debt owed by consumers. Furthermore, the municipality has undertaken various customer care initiatives to ensure that the municipality truly involves all citizens in the process of ensuring a people lead government.

The following budget principles and guidelines directly informed the compilation of the 2025/2026 MTREF:

- Integrated Development Plan was used to inform the measurable objectives, targets and backlog eradication goals;
- Tariff and property rate increases should be affordable. However, tariffs need to remain or move towards being cost reflective, and should take into account the need to address infrastructure backlogs;
- National, provincial and local priorities;
- Headline inflation forecasts; and
- Funding choices and modelling.

The Integrated Development Plan (IDP) was used as a guiding strategic document to inform the budget compilation. The challenge, however, is still to deliver services more efficiently and effectively with a tight financial envelope.

Stellenbosch municipality's revenue strategy was based on the following fundamentals, namely, tariff policies of the municipality, economic outlook and development for Stellenbosch and surrounding areas, National Treasury's guidelines and macroeconomic policy, National, Provincial and Regional fiscal growth rates and electricity tariffs as approved by National Electricity Regulator of South Africa (NERSA).

The financial resources to fund the Operational Budget will and must consist of realistically anticipated revenue generated from property taxes, service charges and other income.

The municipality were mindful of the estimated headline inflation for 2025/2026 of 4.40% forming the basis of the extensive income modelling exercise but also taking into account the principles of economic services that are cost reflective, trading services generating surpluses, the effect of escalating salary costs and bulk purchases. Inflation is forecast to fluctuate around 4.4% to 2.5% over the medium term in line with moderating inflation expectations.

The national budget focuses on fiscal consolidation. This means that we as municipalities must ensure that we do not borrow beyond our ability to repay and we do not spend money we do not have, until we ignite growth and generate revenue, we have to be tough on ourselves.

The total budget quantum for the 2025/2026 year is R3 383 571 028 of which R 2 741 080 853 (81%), is allocated to the operating budget and R 642 490 175 (19%) to capital investment.

Budget documentation in line with the budget and reporting regulations is attached as **APPENDIX 1 – PART 1**. The report serves as an overview of the budget as a whole, budget assumptions used to compile the budget, funding sources used to fund the capital budget, different income categories to fund priorities of the municipalities, as well as the different expenditure items, including non-cash items.

CAPITAL BUDGET 2025/2026 – 2027/2028

The capital budget is infrastructure orientated and addresses the huge backlog and urgent need to upgrade/refurbish Council's infrastructure as addressed by the different master plans. It is directed by the IDP (Integrated Development Plan) and the needs of the community.

It's also aligned to the strategic priority in the State of the Nation Address of Infrastructure investment and the "back to basics" approach. Council's attention is however drawn to the fact that not all needs identified by the community can realistically be funded by the municipality. Critical and committed programmes/projects were the focal point for the capital budget.

The main capital projects that the municipality will be investing in, include:

• Adam Tas Corridor Precinct 10
• Electricity Network: Pniel
• Energy Efficiency and Demand Side Management
• Network Cable Replace 11 Kv
• System Control Centre & Upgrade Telemetry
• Bird Street Dualling - Adam Tas to Kayamandi
• Major Drop-Offs: Construction - Franschoek
• Refurbish Plant & Equipment - Raithby WWTW
• Erf 7001 Cloetesville (380) FLISP
• Jamestown: Housing
• La Motte Old Forest Station (±430 services & ±430 units)
• Rehabilitation of Langrug Dam and Engineering Services
• Bien don 66/11kV substation new
• Cable replacement 66kV
• Electrification
• Kayamandi new substation 11 kV switching station
• Third transformer and associated works 20MVA Cloetesville
• Upgrade transformers at Main substation 7.5MVA to 20MVA
• Switchgear Substation University
• Kayamandi: Zone O (±711 services)
• Adhoc Reconstruction Of Roads (WC024)
• Lanquedoc Access road and Bridge
• Reseal Roads - Stellenbosch & Surrrounding
• Jamestown Transport Network - School Street
• Main Road Intersection Improvements: Strand / Adam Tas / Alexander
• Expansion of the landfill site (New cells)

• Extention Of WWTW: Stellenbosch
• Sewerpipe Replacement
• Upgrade of IdasValley WTP
• Upgrade of WWTW Wemmershoek
• Upgrade of WWTW: Klapmuts
• Bulk Water Supply Pipe and Reservoir: Stellenbosch
• Bulk Water Supply Pipe Line & Pumpstations: Franschhoek
• Bulk Water Supply Pipe: Cloetesville/ Idas Valley
• New Reservoir & Pipeline: Vlottenburg
• Waterpipe Replacement

The detailed draft capital budgets for 2025/2026, 2026/2027 and 2027/2028 are attached as **APPENDIX 1.**

OPERATING BUDGET 2025/2026 – 2027/2028

The basis of the operating budget is aligned to the principle of total potential income from all our services as well as a projection of total direct income. The extent, to which tariffs and levies are proposed to increase, is in the main influenced by:

- The increase in bulk purchases (electricity)

- Employee related costs, as per SALGBC wage agreement

- Councillor remuneration, as per SALGA upper limits

- Service delivery challenges

- Repairs and maintenance

- Operational projects impacting job creation and economic development

- Contractual commitments

- Day to day operational costs (fuel & oil, telephones, bank costs, etc)

- Finance costs, influenced by level of borrowing

Taking all of these issues into consideration and to ensure the sustainability of our operations from realistically anticipated income flows, the following tariff and property tax increases are proposed for 2025/2026:

Electricity **9.95%**

Sanitation **6.00%**

Refuse removal **6.90%**

Water **6.00%**

Rates **-18.36%**

The proposed electricity tariffs are subject to change based on the final findings and recommendation of the cost of supply study. The proposed electricity charges and tariff structure is subject to National Electricity Regulator of South Africa (NERSA) approval.

The impact of the proposed tariff increases on the monthly services account for the various consumer categories is summarized in **APPENDIX 2.**

HIGH LEVEL CAPITAL AND OPERATING BUDGET FOR 2025/2026 – 2027/2028

The high-level budget depicting the total budget is attached as **APPENDIX 1 – PART 1 – SECTION C.**

TARIFFS

Council's attention is further drawn to the fact that the Tariff List attached as **APPENDIX 3** includes Sundry Tariffs as a basket of services and charges, i.e. Land Use Management Fees, Development contributions, Technical Charges, etc. In this regard, the proposed tariff list must be consulted for the detail.

BUDGET RELATED POLICIES & BY-LAWS

The following budget related policies is new:

Insurance Policy **(Appendix 4)**

The following budget related policies and by-laws were revised:

Rates Policy **(Appendix 5)**

Indigent Policy **(Appendix 6)**

Credit Control and Debt Collection Policy **(Appendix 7)**

Irrecoverable Debt Policy **(Appendix 8)**

Tariff Policy **(Appendix 9)**

Special Ratings Area Policy **(Appendix 10)**

Credit Control and Debt Collection By-law **(Appendix 11)**

Special Ratings Area By-law **(Appendix 12)**

Rates By-law **(Appendix 13)**

Development Charges Policy **-** *Amendments to the Development Charges policy based on inputs/ comments received during the public participation process (IDP and Budget roadshows) in April 2025. The details of such may be traced via the "Track Changes" that has been activated in said document.* **(Appendix 14)**

Wayleave Policy **(Appendix 15)**

Cash Management and Investment Policy **(Appendix 16)**

Accounting Policy **(Appendix 17)**

Asset Management Policy **(Appendix 18)**

Pool Vehicle Policy (**Appendix 19)**

Supply Chain Management Policy **(Appendix 20)**

Travel and Subsistency Policy **(Appendix 21)**

Grants-In-Aid Policy **(Appendix 22)**

Ward Allocation Policy **(Appendix 23)**

Ward Committee Policy **(Appendix 24)**

Cost Containment Policy **(Appendix 25)**

The following budget related policies and by-laws were unchanged:

Petty Cash Policy (**Appendix 26)**

Infrastructure Unbundling of Assets **(Appendix 27)**

Borrowing, Funds and Reserves Policy **(Appendix 28)**

Budget Implementation and Monitoring Policy **(Appendix 29)**

Virementation Policy **(Appendix 30)**

Liquidity Policy (**Appendix 31)**

Preferential Procurement Policy **(Appendix 32)**

Inventory Management Policy (**Appendix 33)**

Financing of External Bodies performing municipal functions Policy **(Appendix 34)**

(Financing of External Bodies Policy: moratorium is placed on the implementation of the policy based on the guidance issued by National Treasury in Circular 131 as set out in Appendix 40)

Tariff By-law (**Appendix 35)**

OTHER SUPPORTING DOCUMENTATION

The additional information as prescribed by the budget and reporting regulations are attached as **APPENDIX 1 – PART 2 – SECTION P.**

6.3 Financial Implications

Financial impact already discussed above.

6.4 External Loan for 2025/2026

That Council specifically note and consider the need to take up external loans to fund critically needed refurbishment of infrastructure to the amount of R475 million of which over the MTREF R198 million will be required in year one, R199 million in year two and R78 million in year three (refer to Section G: High Level Budget Overview and Table A1 Budget Summary).

6.4 Legal Implications

The item at my disposal is compliant with the relevant legislative framework.

6.5 Staff Implications

None.

6.6 Previous / Relevant Council Resolutions:

30th Council Meeting – 31 March 2025

Item 8.4: Medium Term Revenue and Expenditure Framework 2025/2026 – 2027/2028

6.7 Risk Implications

None.

6.8 Comments from Senior Management:

6.8.1 Director: Infrastructure Services

Noted.

6.8.2 *Director: Planning and Development Services*

Noted.

6.8.3 Director: Community and Protection Services:

Noted.

6.8.4 Director: Corporate Services:

Noted.

6.8.5 Chief Financial Officer:

Noted.

6.8.6 *Municipal Manager:*

Noted.

ANNEXURE A

APPENDIX 1

STELLENBOSCH MUNICIPALITY

MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK FOR THE FINANCIAL PERIOD
2025/2026 TO 2027/2028

Vision:

We describe the vision of where we want to be as a Municipality and the Greater Stellenbosch area as the

"An Integrated Valley of Opportunity and Innovation"

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Mission:

Our mission is to deliver services in an enabling environment through sustainable, cost-effective and accountable services for our community.

Our Values

In all our work and engagements with the community and other stakeholders, we subscribe to the following values:

Integrity: As servants of the public, we undertake to perform the functions and operations of the Municipality in an honest and ethical manner.

Accountability: As responsible public servants, we pledge to perform our duties in a manner that is open to oversight and public scrutiny. This commitment is shaped by our understanding to give an account of our actions to individuals, groups and organisations.

Transformation: We, as custodians of hope, will work tirelessly at transforming our Municipality, communities and broader society by unlocking the endless possibilities that our valley holds and treasures. This commitment is shaped by our understanding of the historical, spatial, social and economic inequalities in our valley.

Innovation: We will continuously review our systems, procedures and processes to make them less bureaucratic and more responsive to customer needs. We will acknowledge and reward initiatives that show creativity and ingenuity.

Excellence: As a municipality, we will strive to deliver excellent services for all areas within the greater Stellenbosch.

Responsiveness: The municipality to be a responsive municipal entity with zero tolerance for corruption and illegal actions.

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PART A

A: RESOLUTIONS

It is recommended to Council,

a) that the High Level Budget Summary, as set out in APPENDIX 1 – PART 1 – SECTION C; be approved;
b) that the Annual Budget Tables as prescribed by the Budgeting and Reporting Regulations, as set out in APPENDIX 1 – PART 1 – SECTION D, be approved;
c) that the three-year Capital Budget for 2025/2026, 2026/2027 and 2027/2028, as set out in APPENDIX 1 – PART 2 – SECTION N, be approved;
d) that the proposed rates on properties in WCO24, tariffs, tariff structures and service charges for water, electricity, refuse, sewerage and other municipal services, as set out in APPENDIX 3, be approved;
e) that the proposed amendments to existing budget related policies and other policies as set out in APPENDICES 4 - 35, be approved;
f) that Council specifically note and consider the need to take up an external loan, needed for investment in income generating infrastructure to the amount of R475 millions of which R198 million will be required in year one, R199 million in year two and R78 million in year three (refer to Section G: High Level Budget Overview and Table A1 Budget Summary) and confirm approval of same;
g) that Council specifically take note of the fact that the proposed electricity charges and tariff structure is subject to NERSA approval that could change materially; and
h) that Council takes note of MFMA circulars 129 & 130 that was published to guide the MTREF for 2025/2026 to 2027/2028 as set out in APPENDICES 36- 37;
i) that Council takes note of the Long-Term Financial Plan that contains the financial management principles for sound financial management that was considered with the compilation of the final budget as set out in APPENDIX 38;
j) that Council takes note of the Capital Investment Plan as set out in APPENDIX 39;
k) that Council approves the moratorium on the implementation of the Financing of External Bodies performing a municipal function policy based on the guidance issued by National Treasury in Circular 131 as set out in APPENDIX 40; and
l) that Council takes note that the public comments and submissions were considered with the compilation of the final budget.

B: EXECUTIVE SUMMARY

Economic Outlook

The South African economy has experienced over a decade of stagnation, with GDP growth averaging below 2%, which is far below the level needed to meet national needs. In 2024, growth was a mere 0.6% and is projected to average 1.8% over the medium term. National Treasury revised the 2024 forecast from 1.3% to 1.1%, attributing this to stop-start economic activity, stubborn inflation, and intermittent setbacks in structural reforms. Although domestic initiatives have reduced load shedding, its resurgence continues to threaten service delivery and the survival of many businesses. Rising living costs and persistent high unemployment add to the challenges faced by households.

Amid these issues, the government remains cautiously optimistic. Improvements such as the suspension of load shedding since March 2024, the formation of a government of national unity (GNU) in June, better-than-expected inflation outcomes, and reduced borrowing costs have strengthened confidence. These factors, along with other measures, are expected to support the economy through the Medium-Term Revenue and Expenditure Framework (MTREF) period.

The GNU has laid out three strategic priorities; driving inclusive growth and job creation, reducing poverty and the high cost of living, and building a capable, ethical, and developmental state.

Economic & Fiscal Strategy

The 2024 Medium-Term Budget Policy Statement (MTBPS) outlines a pro-growth and fiscally responsible agenda built on four key pillars:

1. Macroeconomic Stability:

   Focus on reducing volatility and the cost of living to encourage savings, investment, and overall economic activity. A stable inflation environment combined with lower interest rates reduces the sovereign risk premium, thereby lowering borrowing costs and promoting investment.

2. Structural Reforms:

   Extensive reforms aim to increase efficiency, competitiveness, and job creation, particularly in sectors such as energy, logistics, water, and telecommunications. Operation Vulindlela has been pivotal in alleviating power cuts, reducing data costs, improving water supply, and enhancing freight logistics. The initiative’s first phase has demonstrated tangible results, and its second phase will further target municipal accountability, urban economic development, and digital transformation.

3. State Capability & Governance:

   There is a strong emphasis on enhancing the capacity and accountability of state institutions through digital transformation and improved public financial management.

Reforms include a focus on strengthening education, healthcare, and other core services, ensuring the government can effectively deliver on its developmental mandate.

4. Public Infrastructure Investment:

   The strategy calls for increased investment in key sectors, including electricity, transport, and water infrastructure, supported by improved public-private partnership (PPP) frameworks. These investments aim to boost productivity and provide the necessary foundation for long-term economic growth.

Public Investment & Fiscal Measures

On a national level government's proposed fiscal strategy is designed to stabilize public finances while supporting essential services and economic growth:

- Debt and Fiscal Consolidation: The debt-to-GDP ratio is projected to peak at 76.2% in 2025/26 before declining, as the government aims for a debt-stabilizing primary budget surplus by 2025/26.
- Revenue Measures: Additional tax measures are expected to raise an extra R28 billion in revenue for 2025/26. This includes a proposed VAT increase – 0.5 percentage points in 2025/26 and another 0.5 percentage point in 2026/27 bringing the rate to 16%.
- Social Spending: Approximately 61% of consolidated non-interest spending is earmarked for social services such as health, education, social protection, and community development. This ensures that low-income and vulnerable households are supported even as fiscal tightening continues.
- Wage Agreements: Public sector wage increases of 5.5% are planned, with projected additional costs rising from R7.3 billion in 2025/26 to R8.2 billion by 2027/28.
- Infrastructure and Investment: A significant portion of the budget is dedicated to upgrading critical infrastructure and facilitating growth-enhancing projects, including reforms in energy and transport sectors to reduce bottlenecks and attract private investment.

Economic Growth & Domestic Outlook

Economic growth is expected to rebound gradually, with real GDP growth projected to reach 1.9% in 2025 and averaging 1.8% over the medium term. This improvement is driven by:

- A more reliable electricity supply, improved investor confidence, and declining interest rates.
- Structural reforms and targeted fiscal measures that support increased household consumption, fixed capital formation, and enhanced public spending on critical infrastructure.

- Global influences, with the IMF forecasting a global growth rate of 3.3% in 2025 and a steady decline in global inflation rates from 5.7% in 2024 to 4.2% in 2025.

Despite these positive indicators, the economy faces risks from logistical challenges, potential geopolitical tensions, and external trade disruptions. The emphasis remains on promoting private sector investment in renewable energy and modernizing transport logistics to sustain growth.

Government Priorities & Budget Highlights

Key priorities in the 2025 Budget and Budget Review include:

- Structural Reforms: Fast-tracking reforms under Operation Vulindlela to ensure a stable energy supply, efficient logistics, and robust digital infrastructure. Reforms aim to remove regulatory constraints and foster an environment conducive to private sector investment.
- Social Protection and Public Services: The government is committed to extending the Social Relief of Distress (SRD) grant and increasing social spending, with enhancements in early childhood development (ECD) programs and public service delivery.
- Revenue and Tax Measures: The planned VAT increase and other revenue measures are designed to fund essential services while minimizing negative impacts on employment and investment.
- Fiscal Discipline: A balanced approach to fiscal consolidation, including controlled borrowing and careful prioritization of public expenditure, is central to the strategy.
- Public Investment: Significant investments in infrastructure, particularly in electricity, transport, water, and digital public services, are expected to underpin long-term economic recovery.
- Enhanced Governance: Continued efforts to strengthen state capability and public administration, including improved fiscal management at the municipal level, are critical for sustaining growth.

Western Cape & Municipal Focus

The Western Cape government aligns with the national agenda but emphasizes regional priorities:

- Energy Resilience: Initiatives aim to make the province the first load-shedding-free region in South Africa by investing in affordable and reliable green energy projects.
- Economic Recovery and Job Creation: Focused on tourism expansion, agriculture, and rapid school-building programs to stimulate local economies and create employment.
- Municipal Financial Sustainability: Municipalities are urged to set cost-reflective tariffs, enhance revenue collection, and adopt efficient financial management practices to support service delivery and infrastructure maintenance.

- Public Safety and Infrastructure: Increased spending on law enforcement and public safety measures, coupled with infrastructure projects, is intended to create a secure environment conducive to economic development.

In conclusion, the 2025 Budget and Budget Review reflects a comprehensive strategy to address South Africa’s long-standing economic challenges. The government is committed to:

- Stimulating economic growth through a combination of structural reforms, targeted fiscal measures, and significant public investment.
- Stabilizing public finances while continuing to support vulnerable households and essential public services.
- Enhancing state capacity and governance to ensure that reforms are effectively implemented.
- Balancing fiscal discipline with the need for increased social spending and infrastructure development.
- These initiatives are designed to translate improved economic conditions into sustainable growth, job creation, and improved living standards, setting the foundation for long-term economic resilience and a more inclusive, competitive economy.

Economic Outlook: Stellenbosch Municipality

Economic Performance and Growth

The MERO 2024/25 indicates that Stellenbosch Municipality has experienced steady economic growth, with its Gross Domestic Product (GDP) showing resilience and recovery post-pandemic. The municipality's economy is characterized by a diverse sectoral composition, contributing to its overall stability and growth.

Sectoral Contributions

According to the 2023 Socio-Economic Profile of Stellenbosch Municipality, the key sectors contributing to the local economy include:

- Finance, Insurance, Real Estate, and Business Services: 29.3% of the local economy.
- Wholesale and Retail Trade, Catering, and Accommodation: 16.2%, reflecting the vibrant tourism and hospitality industry.
- Manufacturing: 15.5%, underscoring the presence of various manufacturing activities within the municipality.
- Agriculture and Agri-Processing: The municipality’s agricultural sector, particularly viticulture, remains a significant contributor to the local economy. The wine industry not only supports local employment but also enhances tourism through wine-related activities.
- Tourism: Stellenbosch’s rich cultural heritage, scenic landscapes, and renowned wine estates continue to attract both domestic and international tourists. Events and festivals further bolster the tourism sector, contributing to economic growth.
- Education: Stellenbosch University plays a pivotal role in the local economy by attracting a diverse student population and fostering research and innovation. The university’s presence stimulates various sectors, including housing, retail, and services.

Financial Management

Stellenbosch Municipality has demonstrated prudent financial management, as evidenced by consistent clean audit opinions. The Draft Annual Report 2023/24 provides detailed insights into the municipality's financial health and strategic initiatives.

Capital Expenditure

The Capital Expenditure Budget for the 2024/2025 financial year indicates significant investments in infrastructure and development projects aimed at enhancing service delivery and supporting economic growth.

Economic Challenges

Despite its economic strengths, Stellenbosch Municipality faces several challenges that could impact its future growth and development:

1. Economic Growth Volatility: The municipality experienced an average annual economic contraction of 0.7% between 2016 and 2020, with a significant downturn in 2020 due to the global recession. Estimated economic growth is 0.9% for 2025.
2. Unemployment and Labor Market Dynamics: Stellenbosch has achieved a substantial increase in employment, with a 12.9 per cent year-on year growth in 2023, translating to more than 11 000 FTE jobs in 2023 alone. However, it is still faced a relatively high unemployment rate.
3. Infrastructure and Service Delivery: Rapid urbanization has increased demand for infrastructure and municipal services, posing challenges in ensuring adequate housing, transportation, and utilities.
4. Economic Inequality: Disparities in income and access to opportunities persist, necessitating inclusive economic growth strategies.
5. Environmental Sustainability: Balancing economic development with environmental conservation is crucial, given the region's reliance on agriculture and tourism. Implementing sustainable practices is a complex but necessary task.

Strategic Interventions Using the Capital Expenditure Framework (CEF)

The Capital Expenditure Framework (CEF) is a key tool for addressing economic challenges through targeted infrastructure investment.

Infrastructure Investment for Economic Growth

- Upgrading road and electrical networks, investment in mobility infrastructure and expansion of the Landfill site.
- Developing LED hubs to support entrepreneurship and SMEs.

Job Creation & Skills Development

- Investing in training programmes for residents and SMEs
- Expanding public works programs for employment in construction and renewable energy. As part of the municipality’s procurement on construction projects it requires service providers to source all unskilled labour and where possible 50% of semi-skilled labour from the area.
- Provided a R100 million over the three years for the Extended Public Works Programme.

Housing & Urban Development

- Prioritizing low cost and affordable housing projects to accommodate population growth. The inclusionary zoning policy also provides for the provision of affordable housing in new developments.
- Expanding water and sanitation services to meet urban demand.

Renewable Energy & Sustainability

- Given energy challenges in South Africa, Stellenbosch Municipality is investing in renewable energy sources like solar energy.
- Installation of alternative energy solutions at key municipal buildings to ensure business continuity.
- Supporting climate resilience projects.

Tourism & SME Support

- Allocating funds to improve tourist attractions.
- Strengthening local economic development by leasing municipal agricultural land to small farmers.

Financial Management & Economic Planning

- The municipality maintains transparency through regular financial reporting, including monthly budget monitoring and capital expenditure reports, ensuring fiscal responsibility and informed decision-making.
- The 2024-2025 Integrated Development Plan (IDP) prioritizes economic recovery and infrastructure expansion.

Stellenbosch Municipality faces economic challenges but is taking proactive steps through infrastructure investment, energy security projects, and local economic development initiatives. By strategically leveraging the Capital Expenditure Framework (CEF) and aligning with the Integrated Development Plan (IDP), the municipality aims to enhance growth, create jobs, and improve living conditions for its residents.

Stellenbosch Economic Outlook:

- Short-term: Economic recovery through infrastructure spending and energy solutions.
- Medium-term: Increased investment in skills development and business support.
- Long-term: Sustainable economic growth driven by diversification and innovation.

By focusing on these key areas, Stellenbosch can strengthen its economic resilience and ensure long-term prosperity.

Municipality's Financial Planning considering the Economic Outlook and guidance from National Treasury

The weak economic growth continues to impact municipal finances, and this has strained consumers' ability to pay for services. Coupled with this is the marginal growth in national transfers compared to previous financial years. These two critical factors necessitate municipalities to function optimally, suggesting that municipal operations, processes and procedures must be efficient. Therefore, municipalities must maximize their revenue generating potential and collect what is due to them and at the same time eliminate wasteful and non-core spending.

National Treasury encourages municipalities to maintain tariff increases and adopt a tariff setting methodology at levels that reflects an appropriate balance between the affordability to poorer households and other customers, while ensuring the financial sustainability of the municipality. The Consumer Price Index (CPI) inflation is forecasted to be 4.4 per cent, thus municipalities are required to justify all increases more than the projected inflation target for 2025/2026. Municipalities must ensure that their budgets are funded from realistically anticipated revenues. This means that the municipality must refrain from assuming collection rates that are unrealistic and unattainable.

The setting of cost-reflective tariffs is a requirement of Section 74(2) of the Municipal Systems Act, which is meant to ensure that municipalities set tariffs that enable them to recover the full cost of rendering the service. This forms the basis of compiling a credible budget. The municipalities must therefore generate sufficient revenue to fully recover their costs, deliver services to customers sustainably and invest in the infrastructure that promises local economic development.

The municipality's revenue is determined by setting a package of tariffs that is not only considered to be affordable to its ratepayers and the users of its services but deemed to be at fair and realistic levels. It is important that municipalities periodically conduct cost of supply studies in the provision of each basic service.

Tariff increases by Eskom and Water Boards are above inflation and should be considered as such while determining cost reflective tariffs. In the instance of bulk tariff increases for electricity, municipalities are encouraged to apply for electricity tariff increases that reflect the total cost of providing the service, to ensure that they are working towards achieving fully cost-reflective tariffs that will assist them to achieve financial sustainability. Municipalities should consider the following facts during the tariff setting process, namely, the costs of bulk purchases and the fluctuation in

the seasonal cost thereof; the consumption patterns to enable better demand planning and management; and in the event that municipalities have been under recovering costs, embark on a process to correct their tariff structures over a reasonable time period so that cost reflective tariffs are achieved, which in turn will result in financial sustainability.

Local government confronts tough fiscal choices in the face of financial and institutional problems that result in service-delivery breakdowns and unpaid bills. Municipalities can offset these trends by improving their own revenue collections, working more efficiently and implementing cost-containment measures. In order to maintain a funded budget, municipalities need to not only focus on tariff increases but also focus on how to eliminate expenditure that is unnecessary. The Cost Containment Regulations were issued on 07 June 2019, as well as the municipality's Cost Containment Policy is embedded in the municipality's operations that assists in driving down costs, ensuring that value for money is achieved, and resources of the municipality is used effectively, efficiently and economically.

Municipalities are required to consider the following during the compilation of the 2025/2026 MTREF budgets:

- Improving the effectiveness of revenue management processes and procedures;
- Cost containment measures to, amongst other things, control unnecessary spending on nice-to-have items and non-essential activities as highlighted in the Municipal Cost Containment Regulation read with MFMA Circular No.82;
- Ensuring value for money through the procurement process;
- The affordability of providing free basic services to all households;
- Not taking on unfunded mandates;
- Strictly control the use of costly water tankers and fix the water infrastructure to enable the sustainable provision of water;
- Prioritize the filling of critical vacant posts, especially linked to the delivery of basic services; and
- Curbing consumption of water and electricity by the indigents to ensure that they do not exceed their allocation.

The aforementioned were taking into account during the compilation of the municipality's budget.

The application of sound financial management principles for the compilation of the Stellenbosch municipality's long term financial plan is essential and critical to ensure that the municipality remains financially viable and that municipal services are provided sustainably, economically and equitably to all communities. The municipality's business and service delivery

priorities were reviewed as part of this year's planning, through the Integrated Development Plan (IDP), and the annual budget process.

Funds were shifted from low to high priority programmes so as to maintain sound financial stewardship. A critical review was also undertaken on non-core and 'nice to have' items with regards to expenditure. The municipality has embarked on developing a revenue enhancement strategy to optimize revenue, including the collection of debt owed by consumers. Furthermore, the municipality has undertaken various customer care initiatives to ensure that the municipality truly involves all citizens in the process of ensuring a people lead government.

The following budget principles and guidelines directly informed the compilation of the 2025/2026 MTREF:

- Integrated Development Plan was used to inform the measurable objectives, targets and backlog eradication goals;
- Tariff and property rate increases should be affordable. However, tariffs need to remain or move towards being cost reflective, and should take into account the need to address infrastructure backlogs;
- National, provincial and local priorities;
- Headline inflation forecasts; and
- Funding choices and modelling.

The Integrated Development Plan (IDP) was used as a guiding strategic document to inform the budget compilation. The challenge however is still to deliver services more efficiently and effectively with a tight financial envelope.

Stellenbosch municipality's revenue strategy was based on the following fundamentals, namely, tariff policies of the municipality, economic outlook and development for Stellenbosch and surrounding areas, National Treasury's guidelines and macroeconomic policy, National, Provincial and Regional fiscal growth rates and electricity tariffs as approved by National Electricity Regulator of South Africa (NERSA).

The financial resources to fund the Operational Budget will and must consist of realistically anticipated revenue generated from property taxes, service charges and other income.

The municipality were mindful of the estimated headline inflation for 2025/2026 of 4.40% forming the basis of the extensive income modelling exercise but also taking into account the principles of economic services that are cost reflective, trading services generating surpluses, the effect

of escalating salary costs and bulk purchases. Inflation is forecast to fluctuate around 4.4% to 2.5% over the medium term in line with moderating inflation expectations.

The national budget focuses on fiscal consolidation. This means that we as municipalities must ensure that we do not borrow beyond our ability to repay and we do not spend money we do not have, until we ignite growth and generate revenue, we have to be tough on ourselves.

The total budget quantum for the 2025/2026 year is R3 383 571 028 of which R2 741 080 853 (81%), is allocated to the operating budget and R642 490 175 (19%) to capital investment.

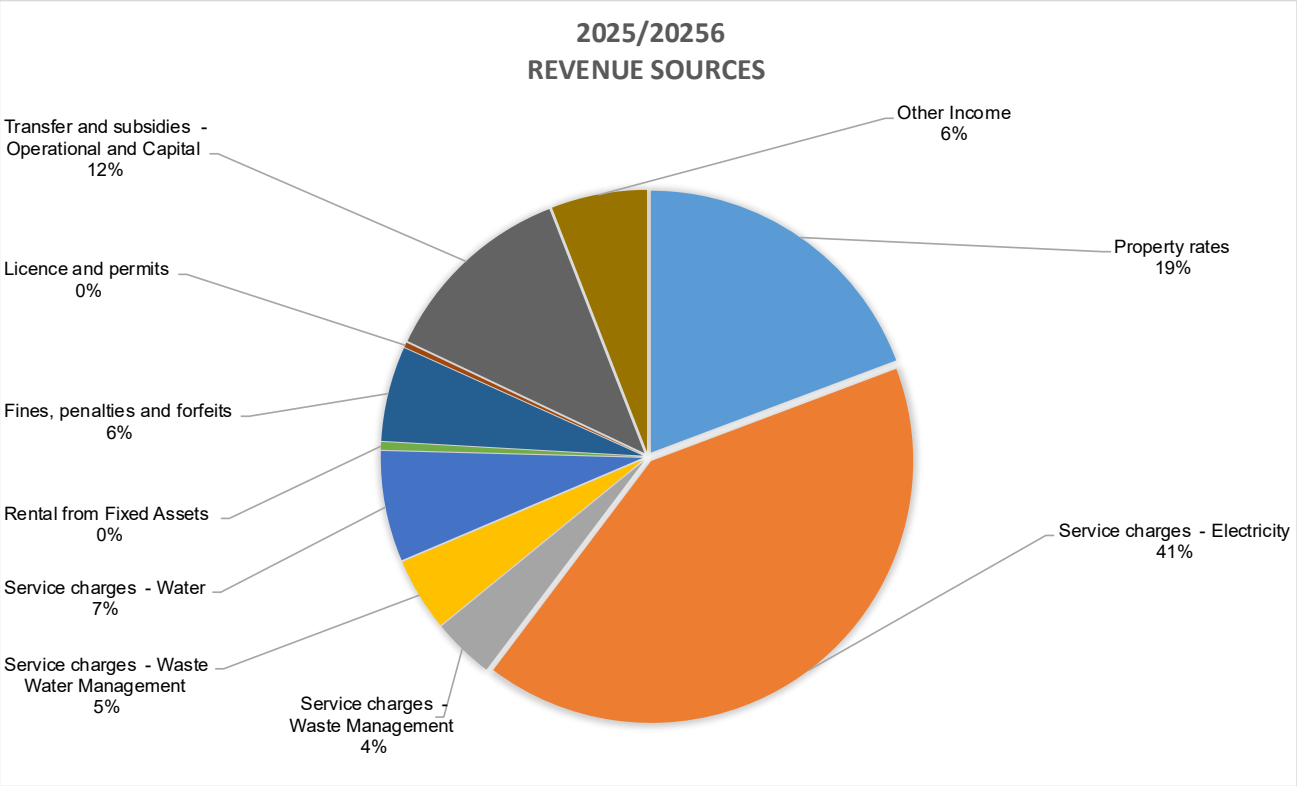
OPERATING BUDGET – REVENUE

Overall revenue budget increase was limited to 8.31% resulting in annual operating revenue increasing from R2 721 163 315 in 2024/2025 to R2 967 736 479 in 2025/2026. Taking cognisance of the economic conditions, the resultant low employment levels and levels of disposable income, it was important to keep services affordable by critically looking at the costs associated with providing the service.

Accordingly, management investigated potential pitfalls and amongst others found that spiralling expenditure on electricity bulk purchases from Eskom, above inflation increase for employee costs and the Geopolitical outlook having an impact on Fuel and Oil prices. These expenditure items did not keep trend with the realistically anticipated revenue streams.

The municipality is in the process of procuring energy from renewable sources. We expect that renewable energy will cost less than what the Municipality is currently paying to Eskom, furthermore it will also reduce reliance on Eskom.

REVENUE SOURCES	**2024/2025**	**2025/2026**	**% INCR**
Property rates	509 116 169	571 650 678	10.94%
Service charges - Electricity	1 079 705 173	1 216 827 732	11.27%
Service charges - Waste Management	110 081 671	112 789 486	2.40%
Service charges - Waste Water Management	122 771 630	133 766 085	8.22%
Service charges - Water	182 522 220	202 134 267	9.70%
Rental from Fixed Assets	13 648 887	14 249 488	4.21%
Fines, penalties and forfeits	163 379 995	173 402 829	5.78%
Licence and permits	8 385 504	8 754 465	4.21%
Transfer and subsidies - Operational and Capital	379 647 918	359 000 664	-5.75%
Other Income	151 904 148	175 160 785	13.28%
Total Operating Revenue	**2 721 163 315**	**2 967 736 479**	**8.31%**



- Average tariff increases:

Property Rates	-18.36%
Electricity	9.95%
Water	6.00%
Sanitation	6.00%
Refuse removal	6.90%

- The proposed electricity tariffs are subject to change based on the final findings and recommendation of the cost of supply study. The proposed electricity charges and tariff structure is subject to National Electricity Regulator of South Africa (NERSA) approval.

- The Municipality succeeded in accessing the EPWP Incentive Grant for Municipalities in a bid to give some relief to the poorest of the poor by means of contract employment opportunities over the short term. The allocation for the 2025/26 financial year is R 3 202 000.

Rates

In the 2025/2026 financial year, the Property Rates Tariff paid by owners will decrease with 18.36%, whilst total rates also increased with 7%.

The new General Valuation Roll will be implemented on 01 July 2025. There will be an increase in valuations due to new properties being registered, improvements to existing properties and an increase in property valuations. Rates rebates to senior citizens and disabled persons are also available as per the requirements of the amended Rates Policy to qualifying ratepayers with a monthly income of R15 000 or less.

Electricity

According to NERSA, the inclining block rate tariff structure is commonly used to charge water usage. The feature of this tariff structure is that the more you use, the higher the average price. The objective of the inclining block tariff is to provide protection for lower usage customers against high price increases resulting in a reduction in tariffs to these customers. This means that higher consumption customers will see increasingly punitive charges based on their electricity usage.

Council's attention is further drawn to the fact that the proposed electricity tariff is at 9.95% whereas the increase in electricity bulk purchases for the 2025/2026 financial year is 11.32% as approved by NERSA (National Electricity Regulator of South Africa) for implementation by all municipalities.
The municipality is in the process of procuring energy from renewable sources. The expectation is that renewable energy will cost less than what the Municipality is currently paying to Eskom, furthermore it will also reduce the reliance on Eskom. This will lower the cost of the providing electricity to residents and limit the impact of above inflation increases from Eskom.

Municipalities are also urged to examine the cost structure of providing electricity services and to apply to NERSA for electricity tariff increases that reflect the total cost of providing the service, so that they work towards achieving fully cost-reflective tariffs that will help them achieve financial sustainability.

Water

Taking cognizance of the challenges that the country is currently experiencing due to the severe drought, the plight of the poor and the affordability of basic services, the average tariff increase for the rest of the consumptive water scales is 6.00%. The tariff is designed to cater for current and future capital investment in basic water infrastructure and the need to generate surpluses. **It is however important to note that the proposed revenue as per table A4 (Appendix 1 – Part 1 – Section D) is based on the anticipated actual performance of the income to be derived in 2025/2026 and not based on the approved budget for the same year.**

Sewerage (Sanitation)

The proposed increase in this tariff is 6.00%. Sanitation services is classified as an economical service. This means that the service charges for sanitation must cover the cost of providing the service, i.e. it must at least break even. This tariff increase is necessitated by operational requirements, maintenance of existing aging infrastructure, new infrastructure financing/provision and to ensure that the service is delivered in a sustainable manner.

It is however important to note that the proposed revenue as per table A4 (Appendix 1 – Part 1 – Section D) is based on the anticipated actual performance of the income to be derived in 2025/2026 and not based on the approved budget for the same year.

Refuse (Solid Waste)

Refuse removal services, like sanitation are also classified as an economical service. This means that the service charges for refuse must cover the cost of providing the service, i.e. it must at least break even. The municipality will implement an above inflation tariff increase as this service does not break even. The solid waste tariffs were modelled to give effect to the principle of the service charge being cost reflective as the service cannot be cross-subsidized. It is proposed that the tariff increases by 6.90% because of the before mentioned.

It is however important to note that the proposed revenue as per table A4 (Appendix 1 – Part 1 – Section D) is based on the anticipated actual performance of the income to be derived in 2025/2026 and not based on the approved budget for the same year.

Debt Management

The municipality is currently executing all credit control and debt collection procedures as required in the approved Credit Control and Debt Collection policy. These internal procedures followed include the disconnection of services, where there are services that can be disconnected, the issuing of final notices, the conclusion of reasonable agreements where the settlement of the accounts is not possible and also the follow up on defaulting debtors not honoring arrangements. The municipality continuously enforces the above procedures to ensure that debt which is collectable is collected and all debt that is regarded as not recoverable, be written off.

The biggest challenge with the implementation of credit control and debt collection processes is in areas where the municipality is not supplying electricity. Eskom is the service provider in these areas and the blocking or restriction of the electricity supply is not possible.

The municipality developed a revenue enhancement strategy. The document focuses on the formulation and implementation of strategies to improve financial management and control within the municipality. The objective of any successful revenue enhancement strategy is to build and improve current payment levels and then to recover arrear debt.

The municipality has a Credit Control and Debt Collection By-Law to strengthen the internal credit control and debt collection procedures through handing over all debt over 90 days to the appointed attorneys.

A zero-tolerance approach will be followed where consumers are able to pay for services, as this indirectly denies paying consumers the level and standard of service that they are entitled to.

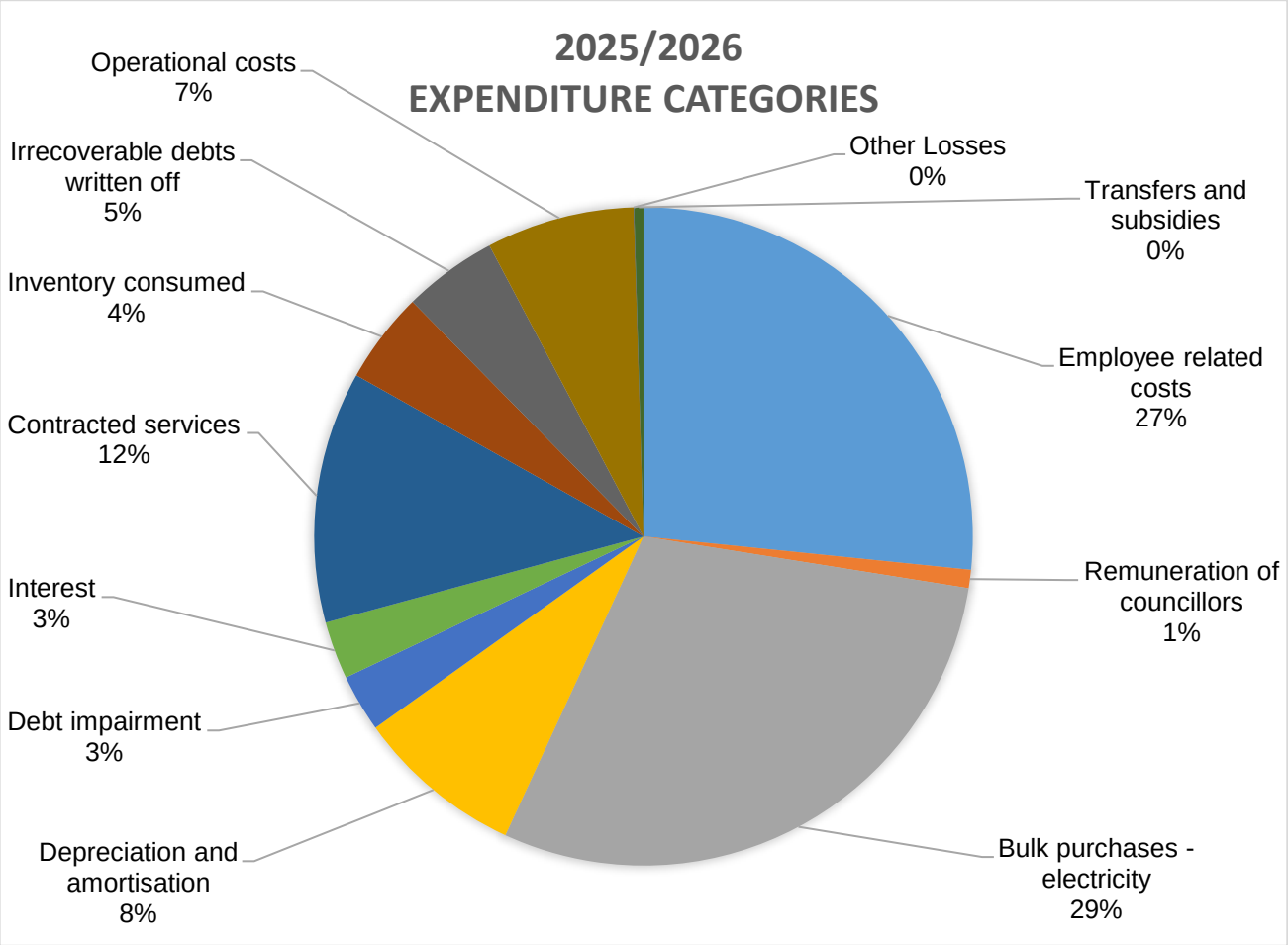
OPERATING BUDGET - EXPENDITURE

The budget sees an increase in annual operating expenditure from R2 522 842 931 in 2024/2025 to R2 741 080 853 in 2025/2026. This 7.96% increase is primarily due to increases in several expenditure categories, examples which are included in the table below:

EXPENDITURE CATEGORIES	2024/2025	2025/2026	% INCR.
Employee related costs	655 857 193	729 634 892	10.11%
Remuneration of councillors	23 422 305	24 593 419	4.76%
Bulk purchases - electricity	714 397 202	805 125 647	11.27%
Depreciation and amortisation	219 703 322	225 960 324	2.77%
Debt impairment	74 031 467	77 288 852	4.21%
Interest	83 481 356	77 648 569	-7.51%
Contracted services	317 468 069	338 693 681	6.27%
Inventory consumed	114 269 806	122 965 205	7.07%
Irrecoverable debts written off	121 382 915	126 723 763	4.21%
Operational costs	176 510 407	199 498 483	11.52%
Other Losses	680 000	630 000	-7.94%
Transfers and subsidies	21 638 889	12 318 018	-75.67%
Total Expenditure	**2 522 842 931**	**2 741 080 853**	**7.96%**

Council to note the upward pressure of external borrowing interest (Finance Charges) on future tariffs. In this regard, strong political will and strategic leadership is required to ensure that the municipality maintains the position of being responsive to its communities by ensuring that service charges are kept affordable and realistic by amongst other, critically investigating funding choices and expenditure decisions.

The Municipality have a balanced funding approach for its Capital Budget. The Capital Budget is funded from the Capital Replacement Reserve (Own Funds), External Loans and Grant Funding. External Loans are used to fund capital projects that will create additional infrastructure capacity that will be serviced by future consumers. This will result in an increase in the revenue base and contribute economic growth.



Explanation of significant expenditure variances:

Finance Charges

The interest payable for the 2025/2026 financial year has been calculated based on the maximum possible borrowings that could be drawn down by the end of the 2025/2026 financial year.

Bulk Purchases

The municipal tariff guideline increases issued by NERSA setting the bulk purchase increase at 11.32%.

Contracted Services

Budgetary constraints and economic challenges meant that the municipality had to apply a combination of cost-saving interventions and efficiencies.

Additional funding is allocated for security services. The additional funds will help safeguard municipal properties and facilities, potentially reduce vandalism, theft and other risks that could disrupt service delivery. The investment in security could also lead to long-term costs savings by minimizing repairs and maintenance expenses.

Even with the provision of additional funding for security services the increase in contracted services was limited to 1.38%.

Inventory Consumed

The Geopolitical outlook meant that the Municipality needed to provide above inflationary increase for affected goods and services like Fuel and Oil.

Operational costs

The ward allocations are increased from R120 000 in the current financial year to R200 000 in the 2025/2026 financial year. Provision is also made for above inflationary increase for the licensing and registration of municipal vehicles.

CAPITAL BUDGET

The capital budget increased from R524 512 559 in 2024/2025 to R642 490 175 in 2025/2026.

DIRECTORATE	2024/2025	2025/2026	% INCR.
Municipal Manager	40 000	100 000	150.00%
Planning and Economic Development	35 083 324	35 403 912	0.91%
Infrastructure Services	369 515 692	470 181 540	27.24%
Corporate Services	51 356 523	50 920 000	-0.85%
Community and Protection Services	67 117 020	81 584 723	21.56%
Financial Services	1 400 000	4 300 000	207.14%
Total Expenditure	**524 512 559**	**642 490 175**	**22.49%**

FUNDING SOURCE	2024/2025	2025/2027	% INCR
Capital Replacement Reserve	234 652 040	325 835 001	38.86%
Development Contribution	35 799 541	33 057 181	-7.66%
External Loan	118 845 659	198 019 488	66.62%
National Government	100 215 522	63 693 288	-36.44%
Provincial Government	34 999 797	21 885 217	-37.47%
	524 512 559	**642 490 175**	**22.49%**

CAPITAL PROJECTS ABOVE R50 MILLION INCLUDED IN THE THREE YEAR MTREF

The following projects included in the three-year MTREF budget are above R50 million:

Project Description	2025/2026	2026/2027	2027/2028	MTREF Total
Upgrade of IdasValley WTP	2 000 000	10 000 000	40 000 000	52 000 000
Upgrade of WWTW: Klapmuts	25 000 000	55 000 020	1 000 000	81 000 020
Extention Of WWTW: Stellenbosch	6 000 000	30 000 000	46 200 000	82 200 000
Bien don 66/11kV substation new	23 847 227	44 920 700	25 000 000	93 767 927
Calcatta Memorial Park	48 820 550	3 500 000	8 000 000	60 320 550
Bulk Water Supply Pipe and Reservoir: Stellenbosch	100 503 600	43 281 936	-	143 785 536
	206 171 377	**186 702 656**	**120 200 000**	**513 074 033**

Major capital expenditure is planned in the following areas during the 2025/2026 financial year:

• Adam Tas Corridor Precinct 10
• Electricity Network: Pniel
• Energy Efficiency and Demand Side Management
• Network Cable Replace 11 Kv
• System Control Centre & Upgrade Telemetry:
• Bird Street Dualling - Adam Tas to Kayamandi
• Major Drop-Offs: Construction - Franschoek
• Refurbish Plant & Equipment - Raithby WWTW
• Erf 7001 Cloetesville (380) FLISP
• Jamestown: Housing
• La Motte Old Forest Station (±430 services & ±430 units)
• Rehabilitation of Langrug Dam and Engineering Services
• Bien don 66/11kV substation new
• Cable replacement 66kV
• Electrification INEP
• Kayamandi new substation 11 kV switching station
• Third transformer and associated works 20MVA Cloetesville
• Upgrade transformers at Main substation 7.5MVA to 20MVA
• Switchgear Substation University
• Kayamandi: Zone O (±711 services)
• Adhoc Reconstruction Of Roads (WC024)
• Lanquedoc Access road and Bridge
• Reseal Roads - Stellenbosch & Surrounding
• Jamestown Transport Network - School Street
• Main Road Intersection Improvements: Strand / Adam Tas / Alexander
• Expansion of the landfill site (New cells)
• Extention Of WWTW: Stellenbosch
• Sewer pipe Replacement
• Upgrade of IdasValley WTP
• Upgrade of WWTW Wemmershoek

• Upgrade of WWTW: Klapmuts
• Bulk Water Supply Pipe and Reservoir: Stellenbosch
• Bulk Water Supply Pipe Line & Pumpstations: Franschhoek
• Bulk Water Supply Pipe: Cloetesville/ Idas Valley
• New Reservoir & Pipeline: Vlottenburg
• Waterpipe Replacement

C: HIGH LEVEL BUDGET SUMMARY

	Operating Income R	Operating Expenditure R	Capital Expenditure R	Total Budget R
Municipal Manager	2 412 150	23 693 262	100 000	23 793 262
Planning and Economic Development	51 760 136	130 807 404	35 403 912	166 211 316
Infrastructure Services	1 962 771 628	1 636 652 536	470 181 540	2 106 834 076
Corporate Services	13 891 229	236 951 689	50 920 000	287 871 689
Community and Protection Services	209 811 814	568 392 787	81 584 723	649 977 510
Financial Services	727 089 522	144 583 175	4 300 000	148 883 175
Total	**2 967 736 479**	**2 741 080 853**	**642 490 175**	**3 383 571 028**

D: ANNUAL BUDGET TABLES

In accordance with the Budget and Reporting Regulations the following compulsory schedules are attached reflecting the composition and detail of the above-mentioned amounts.

Budget Summary	Table A1
Budgeted Financial Performance	Table A2
(Revenue and Expenditure by functional classification)	
Budgeted Financial Performance	Table A3
(Revenue and Expenditure by municipal vote)	
Budgeted Financial Performance	Table A4
(Revenue and Expenditure)	
Budgeted Capital Expenditure by vote, functional classification	Table A5
and funding	
Budgeted Financial Position	Table A6
Budgeted Cash flows	Table A7
Cash backed reserves/accumulated surplus reconciliation	Table A8
Asset Management	Table A9
Basic Service Delivery Measurement	Table A10

The information displayed in the “Adjusted Budget” column for the 2024/2025 financial year includes all changes approved by Council in the Adjustments Budgets during the current financial year.

PART 2

A: OVERVIEW OF STELLENBOSCH MUNICIPALITY

Background

Stellenbosch Municipality is located in the heart of the Cape Winelands. It is situated about 50 km from Cape Town and is flanked by the N1 and N2 main routes. The municipal area covers approximately 900 km².



State of the Greater Stellenbosch Area

Introduction

Stellenbosch Municipality is located at the edge of the City of Cape Town but still manages to retain its distinct small-town character. This undoubtedly gives Stellenbosch a strong competitive advantage – sharply contrasting with similarly sized towns located 400 km or more from the nearest metropolis. Aside from being a mere 50 km from Cape Town's central business district (CBD) and being flanked by the N1 and N2 main routes, Stellenbosch is also just 30 km away from the sea (at Somerset West/Strand) and only a few kilometres away from one of the most attractive mountain ranges of the Boland. In addition, Stellenbosch is a mere 28 km from Cape Town International Airport, one of South Africa's top (air) links to the global economy, and not much further away from Cape Town Harbour, the shipping portal to both the Atlantic and Indian Oceans.

This convergence of environmental resources, scenic quality and business opportunities has two other mutually reinforcing spin-offs: The largest number of JSE-listed companies based in any small South African town have their headquarters in Stellenbosch and the town is home to a disproportionately high number of corporate CEOs and executives, which in turn means that it can sustain a comparatively high level of economic activity and consumer services for a town of its size. This results in other benefits throughout the value-add chain and for employment. The municipal area covers approximately 900 km². The municipality's area of jurisdiction includes the towns of Stellenbosch and Franschhoek, as well as several rural hamlets such as Wemmershoek, La Motte, De Novo, Kylemore, Pniël, Johannesdal, Lanquedoc, Groot Drakenstein, Muldersvlei, Klapmuts, Elsenburg, Raithby, Jamestown, Koelenhof and Vlottenburg (most with a population of less than 5 000). Apart from formal settlement areas, the municipal area also includes several informal settlements. Franschhoek, known as the "French Corner," is celebrated for its exceptional culinary scene, offering a delectable fusion of French and South African flavours. It is a favourite among local and international tourists. Due to recent developments, Klapmuts is considered a regional growth node thanks to its regional connectivity.

Stellenbosch town is the second oldest town in South Africa, dating back to 1679 when an island in the Eerste River was named Stellenbosch by the then Governor of the Cape, Simon van der Stel. The first farming activities in the area were started in 1679. Today, the area has become primarily known for its extraordinary wines and fruits. The towns of Stellenbosch and Franschhoek are renowned for various architectural styles such as Dutch, Georgian, and Victorian, which reflect their heritage and traditions, but also divisions of the past.

The area houses excellent educational institutions, including the University of Stellenbosch and several prestigious schools. It has a strong business sector, ranging from major South African businesses and corporations to smaller enterprises and home industries. The tourism industry alone

is responsible for the creation of about 18 000 jobs in the area. Wine farms and cellars abound, and the area is the home of the very first wine route in South Africa. A variety of sports facilities are available. Coetzenburg, with its athletics and rugby stadiums, has delivered star performances over many generations. The municipal area has a variety of theatres, which include Stellenbosch University's HB Thom Theatre, Oude Libertas Amphitheatre (renowned for its summer season of music, theatre, and dance), Spier Amphitheatre, as well as Klein Libertas Theatre, Dorp Street Theatre, and Aan de Braak Theatre.

Ward Demarcation

The Stellenbosch Municipality is currently structured into the following **23** wards:

Table 12: Municipal ward demarcation

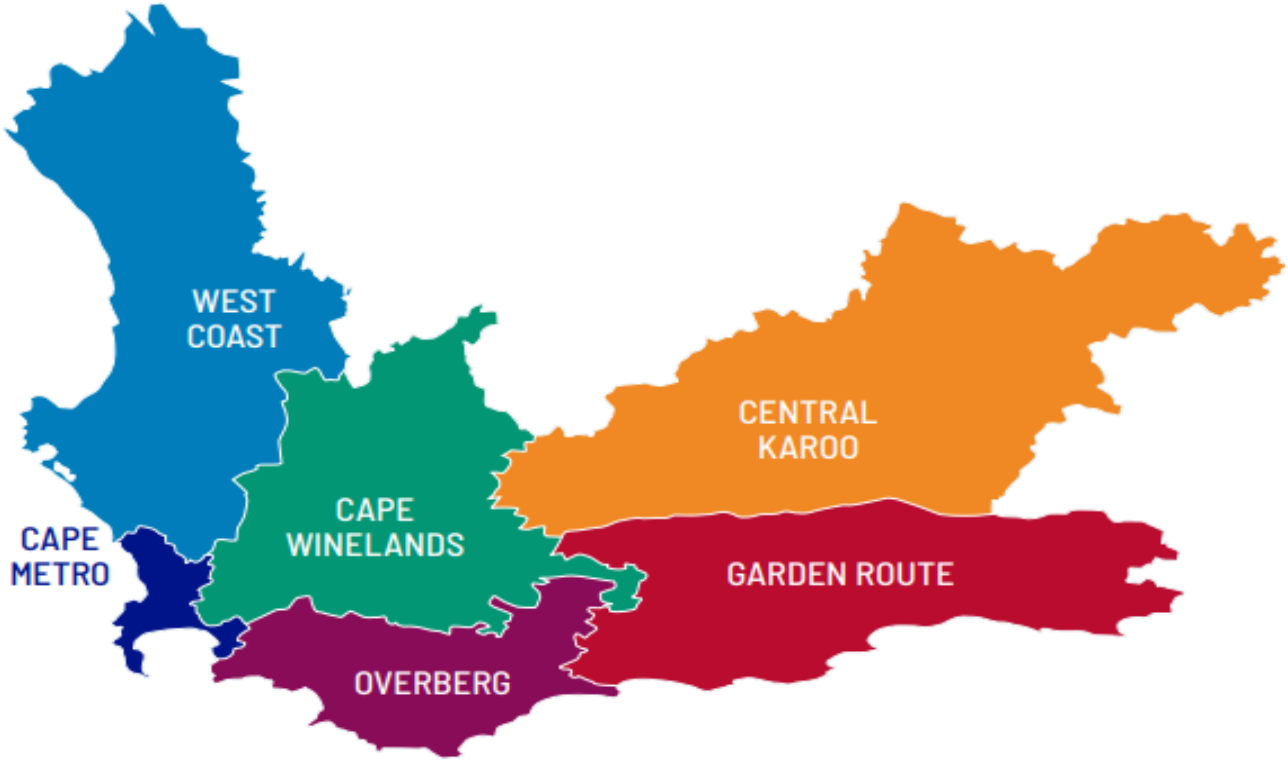
Ward	Areas
1	Mooiwater, Franschhoek Town and Surrounding Farms
2	Langrug, La Motte, Dennegeur, Groendal
3	Lanquedoc, Wemmershoek to La Motte Wine Farm and Leopards Leap Wine Farm
4	Kylemore, Johannesdal, Pniël and Surrounding Farms
5	Ida's Valley (Hillside Village, La Gratitude Park (Kreefgat), The Ridge, La Roche, Lindida, Bloekomlaan(Moses / Martin) Lindley)
6	On the corner of Moffat Street to the end of Lelie Street, the Corner of Moffat Street to Rustenburg Road, Desch Street to Rustenburg Road, Moffat Street, Hahn Street, Weber Street, Tindell Street, Juffernbruch Street, Kahler Street, Luckhoff Street, Erasmussmith Street, Baker Street, Desch Street, Lelie Street, Protea Street to Erasmusmith Street, Botmanskop Way, Dahlia Street, Speler Street, Rustenburg road of the corner of Helshoogte Road to Lelie Street; Glenelly Estate in Lelie Street; Helderfontein in Helshoogte Road; Nietvoorbij on R44; Blue Jay/ Timberlea Trust Farm on R44; Kloofbosch on R44; Babin Farm on R44; Morgenhoff Wine Estate on R44; Remhoogte on R44; Groenhof on R44; Muratie Wine Estate on R44; Delheim Wine Estate on R44; Kanonkop on R44; Uitkyk on R44; Warrick on R44; Lievland on R44
7	Mostertsdrift, Karindal, Rozendal, Uniepark, Simonswyk and Universiteitsoord
8	Stellenbosch University campus and university residence area; Coetzenburg, (partially:) Koloniesland
9	Stellenbosch CBD, Part of the US campus (residential areas within both these areas), the Southern border is the Eerste River, the Northern border is Merriman Street, the Eastern border is Die Laan and the Western border is Bird Street
10	Tennantville, Lakay Street, Titus Street, Langsuid Street up to Lakay Street, Tennant Street, Lapan Street, Bell Street, Bird Street, La Colline (Dr Malan Street, Dan Pienaar Street, Paul Roos Street, Tobruk Park, Irene Park, La Colline Road, Conde Street, Taylor Street, Mount Albert Street), Kromrivier Road, Jan Celliers Street, Hammanshand, Ds Botha Street, Voorplein Street, Bird Street, Langenhoven Street, Du Toit Station, Ryneveld Street, Karee Street, Olienhout Street, Banghoek Road, Academia, Bosman Street, Smuts Road, Joubert Street, De Beer Road, De Villiers Road from Ryneveld Street to Cluver Road on the left-hand side

Ward	Areas
11	Boundaries of the ward are: Kridge Road, Herte Street, Skone Uitsig Road onto Alexander Street onto Du Toit Street toward Merriman Avenue towards Adam Tas Road onto George Blake Street, Mark Street, Distillery Road, Santhagen Road, Swawel Avenue, Kanarie Road, Tarentaal Road, Bokmakierie Road, Fisant Road, Devon Valley Road, Kiewiet Road, Dagbreek Road, Pelikaan Street, Patrys Road, Hammerkop Road, Loerie Road, Muldersvlei Landgoed, and all areas in Onder Papegaaiberg and businesses
12	Kayamandi: Zone A George Blake Street, Chris Hani Drive, 10th and 13th Street, School Crescent, Snake Valley, Enkanini, Watergang, Watergang TRA 2 and Watergang Informal Settlements
13	Kayamandi: Zone A Masithandane Street, Zone J, Red Bricks, Zone K and L, Hostels, Dairy and University Hostels, Old Bricks Houses Red Roofs, Zwelitsha, Costaland
14	Kayamandi: Zone P, I, F, D and O, Costaland, Marikana, Watergang TRA 1, Smarties (Mgabadeli Street), Monde Crescent
15	Kayamandi: Zone M, N, O, 4th and 5th Avenue, 10th, 12th and 14th Street, Long Street, Retreat Street, Forest Drive
16	The borders are Tenant Road, Long Street, Crombi Road to the end of Gabriels Road. Asalea Road, 2nd Road, Noble Road, Bailey Road, Eike Street, Curry Street, Hoop Road, Pansy Road, West Road, Laai Road, Anthony Road, Carriem Road, Archilles Road, Bergstedt Road, Davidse Road, Cupido Road, Pearce Road, Robyn Road, Gonzalves Road, Hercules Road, Chippendale Road, Afrika Road, Arnolds Road, September Road, Jakaranda Street, Short Road, Quarry Road, Middle Road, Primrose Street, Pine (Bo en Onder), North End, Vredelust, Gemsbok, Daffodil Single, Steps, Sylvia Street, Eiland Street, Last Street (White City), Frikkadel Dorp, September Street
17	A part of Cloetesville (Lakay Road towards Langstraat – Suid Road, Kloof Street, Fir Street, Fontein Road, Williams R towards Gabriels Road towards February Road, Valentyn Road, Pool Road, Raziet Road, Ortell Road, Rhode Road, King Road, Hine Road, Hendrikse Road, Rhode Road), as well as Welgevonden, Green Oaks, Stellita Park, Weltevrede, Welgevonden Estate (Red Oak Road, Belladonna Street, Wildeklawer Welgevonden Boulevard, Olive Road, Sonnedou Road, Mountain Silver Road, Silver Oak Road, Froetang Road, Katbos Road, Everlasting, Fynbos Street, Sourfig Street, Scarlet Cresent, Pin Oak Street, Evergreen, Autumn Close, Nenta, Cherrywood, Candelabra, Froetang, Candelabra, Kouter, Protea Street, Minaret, Gooseberry, Honeybush), Klein Welgevonden (La Belle Vie, Chablis) and the Municipal Flats in Rhode, Kloof and Long Streets, Bertha Wines and Weltevreden Estate, 15 Weltevreden Estate,) The borders of the ward are the R44 Klapmuts Road and Long Street.

Ward	Areas
18	Klapmuts Town Centre, Bennitsville, Weltevrede Park, Klapmuts New Houses, Mandela City and La Rochelle Informal Settlement, Klapmuts Farms (The Purple Windmill, Arra Vineyards, Hidden Gems Wines, Gravel Junction Wine and Spirits Company, Wine Estate Le Bonheur, Anura Vinyard, Dalewood Farms, Blueberry Bar, Klapmuts Transfer Station, Trophy SA, DKL Transport Pty, Welgelee Estate)
19	De Novo, Kromme Rhee, Vaaldraai, Muldersvlei, Koelenhof and surrounding Farms, Koelenhof Station, Slayley, Hunting, Koelenhof Farms, Poultrey / Mariendahl, De Hoop, Nooitgedacht Village, Bottelary and Surrounding Farms, De Waalshof, Weltevrede 1, Weltevrede 2, Smartie Town.
20	Vlottenberg, Raithby, Mooiberge, Lynedoch
21	Brandwacht Aan Rivier, Paradyskloof, Stellenbosch Golf Course, Blaauwklippen / Stellenzicht Farms, De Zalze, Jamestown, Mountainview, Stellenbosch Airfield
22	Die Boord, Dalsig, Brandwacht, Krigeville, Libertas Farm
23	Dorp Street, Krige, Hamman Street, Schroder Road, Die Braak, Bird Street from Dorp Street, Dennesig area, Muller Road, Banghoek Road, Ryneveld Street, Plankenburg Industrial area and Kayamandi Corridor.

Below is a map of the Cape Winelands District concerning the provincial district boundaries:

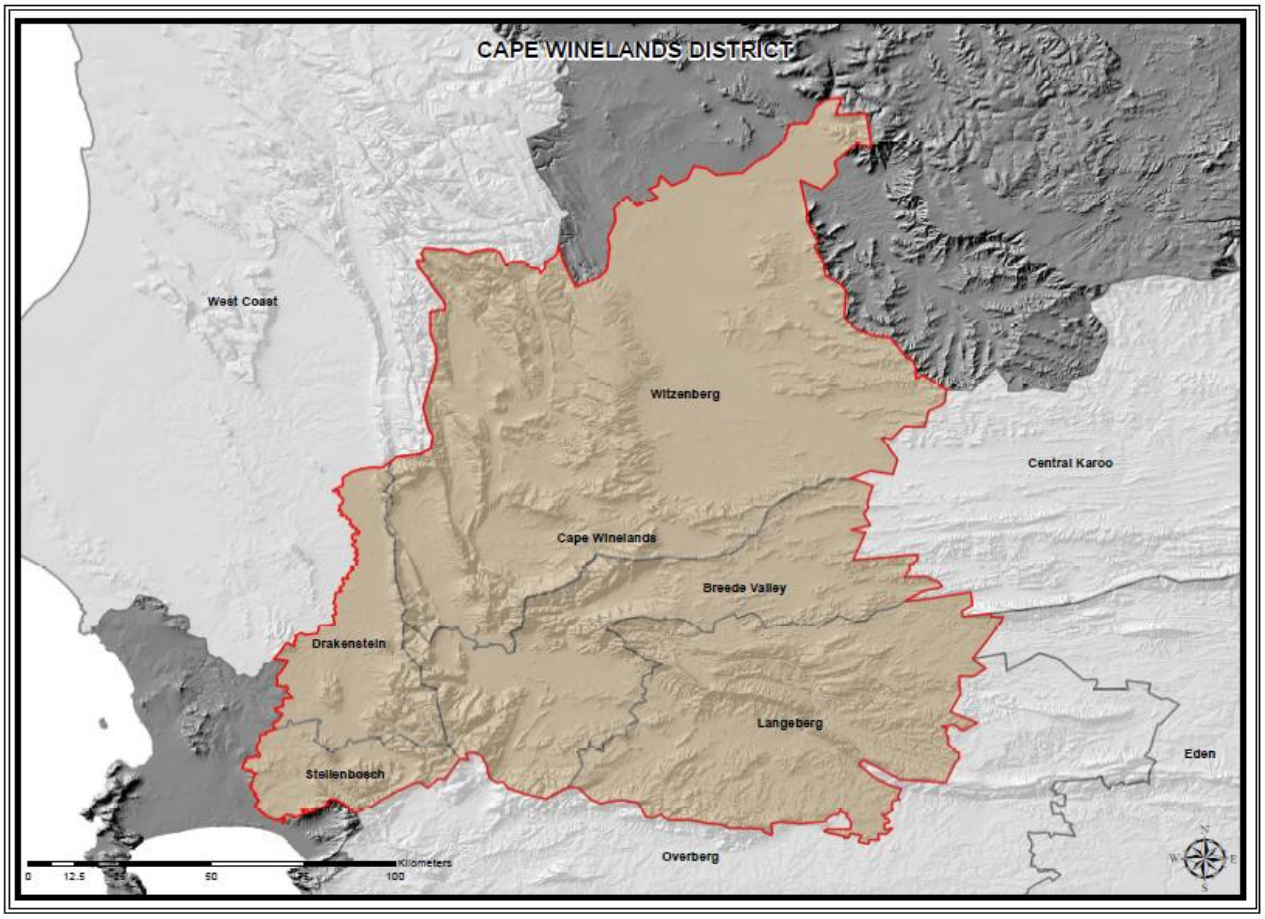
Map 1: Locality of Cape Winelands concerning Provincial Boundaries



The Western Cape Province makes up 10.6% of the country's land surface and encompasses an area of 129 462 km2. The province's spatial area includes 1 metropolitan area (City of Cape Town), 5 district municipal areas (Central Karoo, Eden renamed Garden Route, Overberg, Cape Winelands, and West Coast), and 24 local municipalities.

Below is a map of the municipalities concerning the Cape Winelands District:

Map 2: Locality map of Stellenbosch Municipality concerning Cape Winelands District

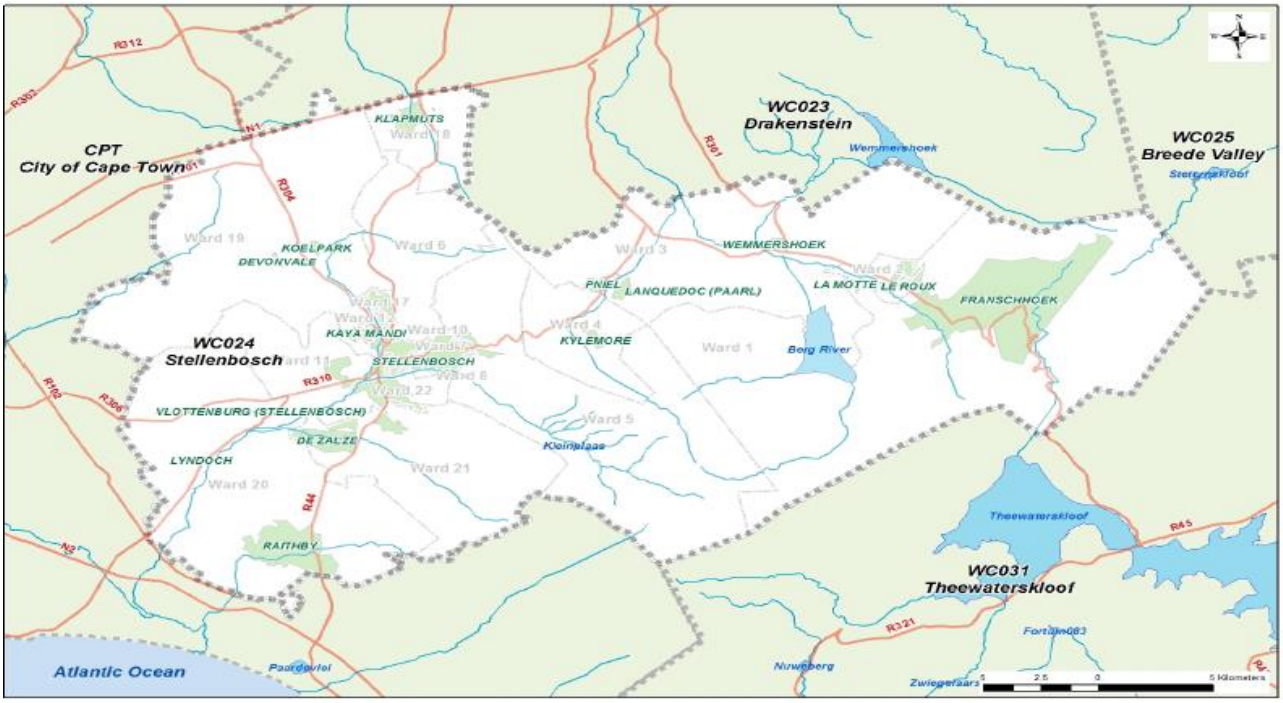


Boundaries

The Cape Winelands District Municipality is located within proximity of the City of Cape Town, which offers excellent access to trade opportunities, routes, and infrastructure such as expanding broadband networks, an international airport (with direct flights to international cities), the second-largest container port in the country, and a comprehensive road and rail network. This makes the Cape Winelands district ideally located as an investment destination. The Cape Winelands District municipal area incorporates Drakenstein, Stellenbosch, Breede Valley, Langeberg, and Witzenberg.

Below is a map of the Stellenbosch Municipality's area of jurisdiction:

Map 3: Locality map of municipal boundaries



Stellenbosch Local Municipality is located in the heart of the Cape Winelands and adjacent to the City of Cape Town and Drakenstein Municipality. Stellenbosch Municipality, as a local authority, governs the towns of Stellenbosch, Pniël, Klapmuts, Kylemore, Jamestown, Raithby, Ida's Valley, Cloetesville, Kayamandi, and Vlottenburg, as well as the surrounding rural areas. The area covers 831 square kilometres and adjoins the City of Cape Town (CoCT) to the west and south and the Breede Valley, Drakenstein, and Theewaterskloof Municipalities to the east and north. Functionally, Stellenbosch Municipality (SM) forms part of the Greater Cape Town metropolitan area.

The main settlements in SM are the historic towns of Stellenbosch, Franschhoek, and Klapmuts. There are also several smaller villages, including Jamestown (contiguous with Stellenbosch town), Pniël, Johannesdal, Lanquedoc, Lynedoch, and Raithby. New nodes are emerging around agricultural service centres, for example, Koelenhof and Vlottenburg. Stellenbosch is a sought-after space, offering opportunity and quality of living while being near city life. This has placed the municipal area under constant development pressure.

1.3 Stellenbosch Municipality at a Glance

Table 13: Stellenbosch Municipality - Summarised Statistics

Population Estimates, 2024	Actual households, 2024
Population 209 831	Households 57 520 (Source: MYPE)

Education, 2023		Poverty, 2023	
Matric Pass Rate	80.2%	Gini-Coefficient	0.60
Learner Retention Rate	81.5%	Poverty Head Count Ratio (UBPL)	71.4%
Learner-Teacher Ratio	26.3		

Health, 2023/24			
Primary Health Care Facilities	Immunisation Rate	Maternal Mortality Ratio (per 100 000 live births)	Teenage Pregnancies – Delivery rate to women U/19
8 (excl. mobile / satellite)	58.1%	0.0	0.6%

Safety and Security	The annual number of reported cases in 2023/24			
Residential Burglaries	DUI	Drug-related Crimes	Murder	Sexual Offences
998	252	1470	79	255

Access to Basic Service Delivery to basic services, 2022/23	Percentage of households with access			
Water 98.5%	Refuse removal 87.6%	Electricity 96.6%	Sanitation 96.2%	Formal Housing 96.2%

Labour, 2023	Socio-economic Risks	
Unemployment Rate (narrow definition) 12.6%	Risk 1	Job Losses
	Risk 2	Low Learner retention
	Risk 3	Low skills base (Labour)

Largest 3 sectors		Contribution to GDP, 2023
Finance, insurance, real estate and business services	Wholesale and retail trade, catering and accommodation	Manufacturing
29.0%	16.0%	16.0%

Source: Western Cape, Draft Social–Economic Profile 2024 (Stellenbosch Municipality) and StatsSA 2022

Socio – Economic Context

All socio-economic information is sourced from the Local Government Socio-Economic Profile 2024. The statistical data are primarily sourced from Statistics South Africa, administrative data from sector departments, the Municipal Review and Outlook (MERO), Global Insight Regional Explorer, and Quantec.

The GDPR performance, risk, and vulnerability factors can be read in detail within the Local Government Socio-economic Profile 2024 for the Stellenbosch municipal area.

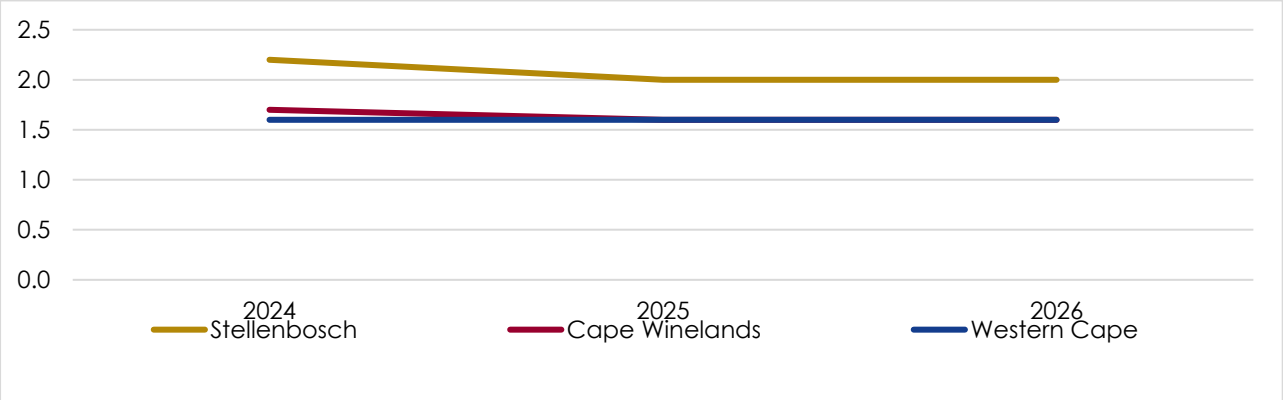
Population Growth

Stellenbosch's population is forecasted to increase from 209 831 in 2024 to 231 712 by 2029, reflecting an annual growth rate of 1.7 per cent. This significant increase illustrates Stellenbosch's appeal, particularly due to its educational institutions and vibrant community atmosphere. Stellenbosch is experiencing a notable demographic influx. This growth necessitates strategic planning for infrastructure and local services to support the needs of a larger population.

In terms of households, Stellenbosch is projected to grow from 57 520 in 2024, with an annual growth rate of approximately 2.4 per cent. This increase indicates a rising demand for housing that aligns with the growing population. Addressing this growth in households will be essential for maintaining service quality and community engagement.

The figure below depicts the estimated population growth from 2024 - 2026:

Table 2: Estimated Population Growth



Source: Western Cape, Draft Social–Economic Profile 2024 (Stellenbosch Municipality) and StatsSA 2022

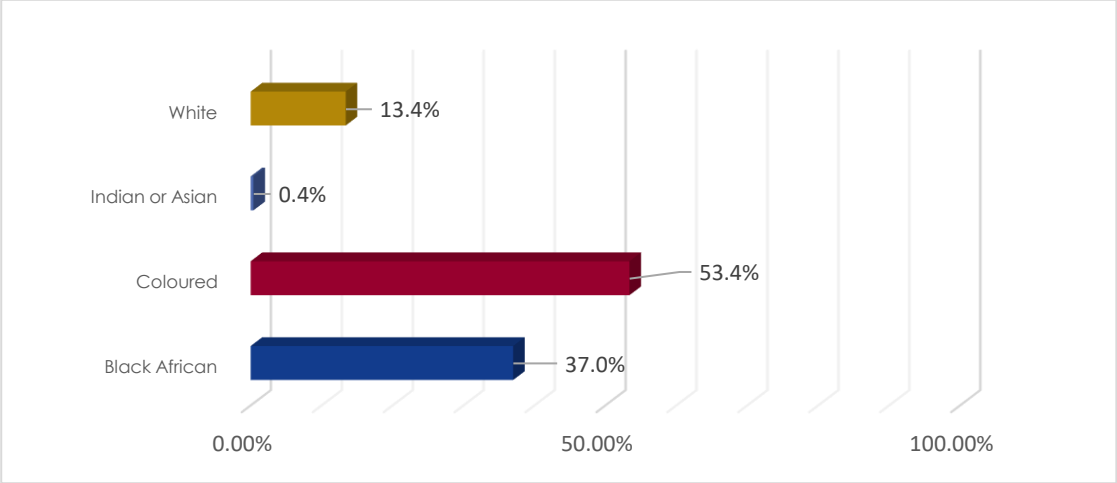
Racial Split

The race dynamics in the Stellenbosch municipal area present a diverse demographic landscape. Much of the population comprises Black African individuals, accounting for 32.8 per cent of the total, followed closely by the Coloured community, constituting 53.4 per cent. White residents make up 13.4 per cent of the population, while individuals categorised as Indian / Asian represent a smaller proportion at 0.4 per cent.

This cross-analysis highlights the intricate racial composition within the Stellenbosch community, underscoring the significance of cultural diversity and its potential impact on economic and social interactions.

The figure below indicates the ratio split within the Stellenbosch Municipality:

Figure 7: Racial Split for the WCO24



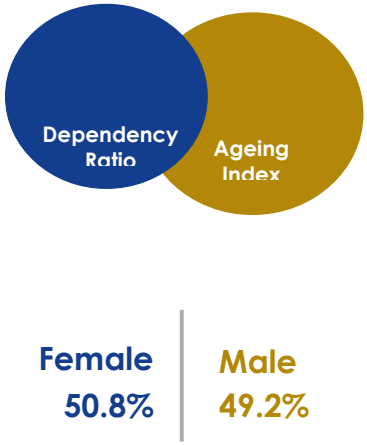
Source: Western Cape Local Government Draft Social–Economic Profile 2024

Gender Ratio

Stellenbosch's sex ratio shows a balanced demographic pattern, with 49.2% males and 50.8% females. This implies that for every 100 men, there are roughly 101 women in the total population. This trend is expected to remain stable over the next few years with minimal variations anticipated through 2029. The fluctuations could be influenced by migration and employment trends which. Understanding demographic dynamics is crucial for economic analysis and strategic planning.

The table below depicts the gender ratio within the Stellenbosch municipal area.

Figure 8: Ratio of % females and males



Source: Western Cape, Draft Social–Economic Profile 2023 and StatsSA 2022

Age Cohorts

Stellenbosch's age cohort distribution demonstrates a diversified demographic landscape. The population aged 0 - 14 is expected to increase slightly, from 43 515 in 2024 to 46 279 in 2029, indicating a need for expanded educational resources and childcare services. The working-age population (15–64) is predicted to stabilise, indicating a strong labour force. However, the large increase in the senior population (65 and older) demands targeted programs for healthcare and social support. This demographic shift suggests potential socioeconomic issues, such as higher healthcare expenses and a greater need for age-appropriate services, necessitating proactive planning to provide an inclusive environment for all age groups.

Household Size

Household size refers to the number of people per household. The average size of households is expected to remain at an average of 2.9 individuals from 2022 to 2026. The trend of the average household size could be attributed to a wide range of factors, including but not limited to underlying socio-economic factors like patterns in employment opportunities, educational access, and housing market dynamics that shape this trend.

The table below depicts the household sizes from 2022 to 2026:

Figure 9: Household size



Source: Western Cape, Draft Social–Economic Profile 2024 (Stellenbosch Municipality)

Population Density

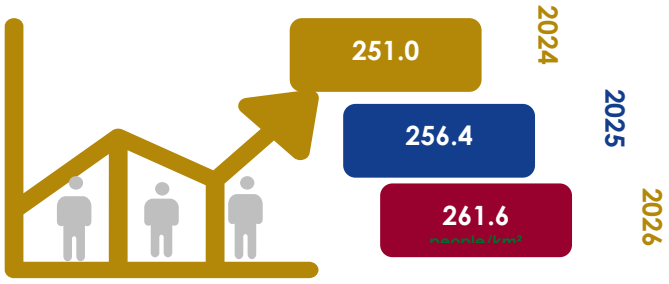
Amidst rapid urbanisation across the Western Cape, population density figures will aid public sector decision-makers in mitigating environmental, health, and service delivery risks. As of 2024, Stellenbosch's density is anticipated to increase to approximately 251 people per square kilometer, reflecting its growing population. In comparison, the Cape Winelands District's overall density is lower, with figures around 117 people per square kilometer. This significant difference necessitates effective planning to address housing, infrastructure, and service demands.

In order of highest to lowest, the various local municipal areas are compared as follows:

- Stellenbosch 251 people/km^2
- Drakenstein 203 people/km^2
- Breede Valley 53 people/km^2
- Langeberg 28 people/km^2
- Witzenberg 15 people/km^2

According to the above comparison, Stellenbosch has the **highest density** in the Cape Winelands District. This is helped a lot by the fact that the Municipal Spatial Development Framework (*m*SDF) says that urban development should stay within the limits of the urban edge.

Graph 1: Level of Urbanisation



Source: Western Cape, Draft Social–Economic Profile 2024 (Stellenbosch Municipality)

Education

The socio-economic impact of education within municipalities is profound and complex, touching on various aspects of community development and individual well-being. Quality education equips individuals with essential skills, knowledge, and critical thinking abilities, empowering them to participate meaningfully in the local economy. As the educational attainment level rises within a municipality, there is a corresponding increase in employment opportunities and higher earning potential for residents. Additionally, an educated workforce attracts investments and industries, fostering economic growth and stability. Education also plays a pivotal role in reducing poverty and promoting social equity by breaking the cycle of intergenerational poverty.

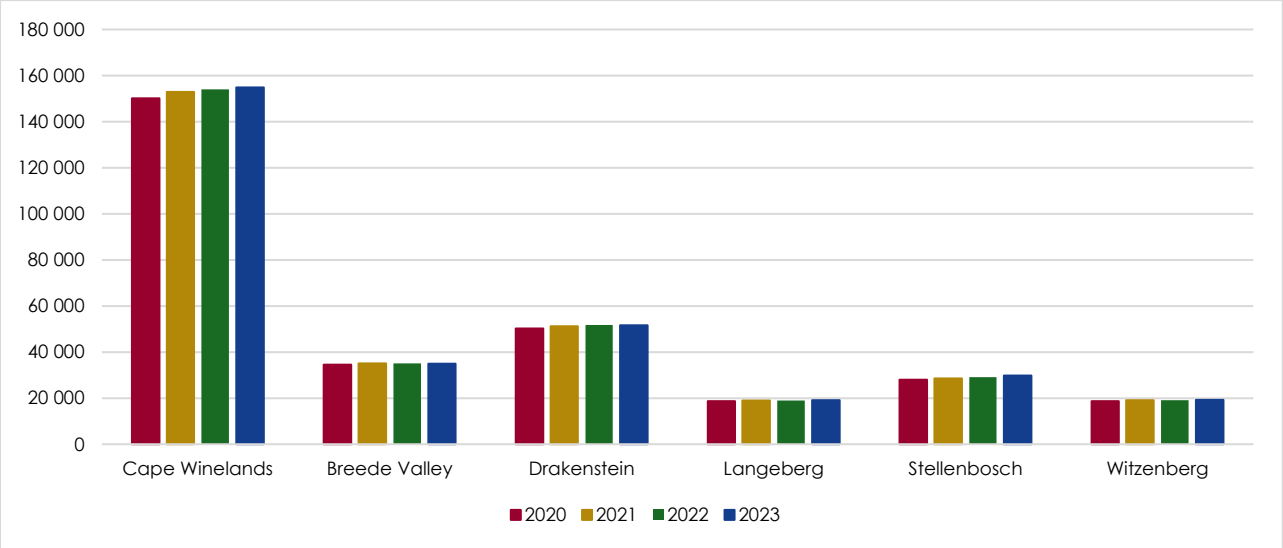
Learner enrolment, the learner-teacher ratio and learner retention rate

Learner enrolment in Stellenbosch experienced a notable surge from 28 033 enrolments in 2020 to 29 092 in 2022, with a minor increase of 29 826 learners in 2023. It is evident that the educational growth depicts a positive socio-economic trend within the region, presenting an enhanced emphasis on education and potentially indicating improved access to educational facilities.

Stellenbosch is a hub for both education and agriculture, luring families to the area. Compared to other municipalities in the Cape Winelands, Stellenbosch's enrolment is impressive, particularly given its relatively limited geographic area.

The graphs below depict learner enrollments, learner-teacher ratios, and learner retention from 2020 to 2023

Graph 2: Learner Enrolment 2020- 2023



Source: Western Cape, Draft Social–Economic Profile 2024 (Stellenbosch Municipality)

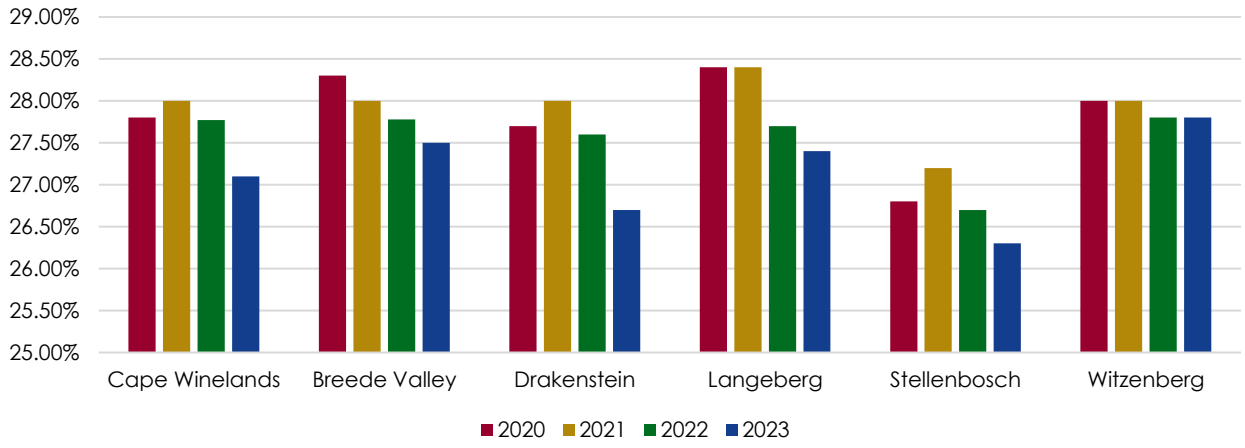
It is crucial to establish healthy learner-teacher ratios to determine the schools' capacity to accommodate the students. Lower learner-teacher ratios are associated with enhanced teacher-student interaction, fostering better-quality education.

Stellenbosch's learner-teacher ratio is 26.32, somewhat lower than the Cape Winelands regional average of 27.13.

The 2022 Schools Realities Publications emphasise that government-paid teachers face high learner-teacher ratios, indicating larger class sizes. Despite a minor decrease from 26.8 students per teacher in 2020 to 26.6 in 2022 to 26.32 in 2023, the ratio remains within the recommended range of 35:1 to 40:1.

This suggests relatively uncrowded classrooms, aligning with established standards and ensuring a conducive learning environment, ultimately impacting the socio-economic landscape positively.

Graph 1: Learner–Teacher Ratio 2020 – 2023

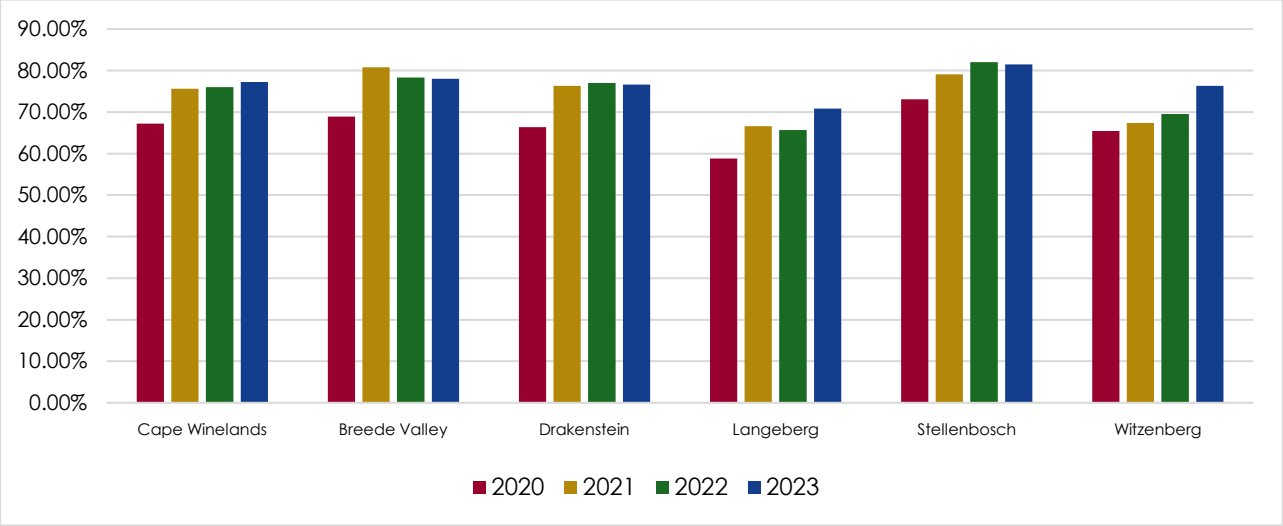


Source: Western Cape, Draft Social–Economic Profile 2024 (Stellenbosch Municipality)

The learner retention rate measures the proportion of learners in Grade 12 who were in Grade 10 two years prior. This can reflect essential socio-economic factors and personal circumstances that have a significant impact on education.

The inverse of the learner-retention rate is commonly referred to as the drop-out rate. Stellenbosch's learner retention rate in 2023 is 81.5 percent, higher than the regional average of 77.2 percent for the Cape Winelands. The relatively high retention rate in Stellenbosch suggests that the majority of learners are able to complete their education through to matric, which is a positive reflection on the support systems available within the Stellenbosch municipal area. Learner retention rates are influenced by a wide array of factors, including low socio-economic background, learners attitudes towards education, overcrowded classrooms, critical thinking skills, study skills, and other personal circumstances that can make it difficult for the learner to focus on education. Addressing these factors is necessary for encouraging a more conducive learning environment, ensuring higher retention rates, and ultimately enhancing the region's overall socio-economic landscape.

Graph 2: Learner retention 2020 - 2023



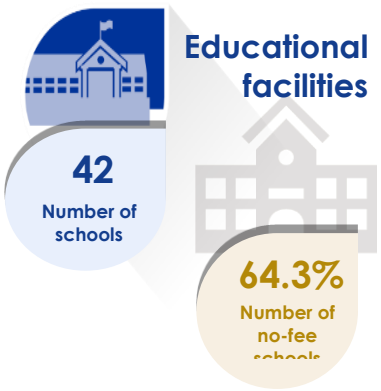
Source: Western Cape, Draft Social–Economic Profile 2024 (Stellenbosch Municipality)

Number of schools and no-fee schools

Figure 10: Number of schools and no-fee schools

The number of schools within the Stellenbosch municipal area was recorded at 42 in 2023. 29 of the schools are equipped with libraries, however 30 per cent of the schools remains without a libraries face challenges in providing students with the same level of academic support, which could affect overall educational outcomes.

The proportion of no-fee schools in the Stellenbosch municipal area remains at 64.5 per cent in 2023, whereby 71.4 per cent are equipped with libraries.



Western Cape, Social–Economic Profile 2023

Schools with libraries / media centres

The Stellenbosch municipal area consists of 42 schools in 2023, of which 29 were equipped with libraries. The availability of library facilities within schools contributes towards narrowing the academic attainment gap by allowing students access to information, which is in turn directly linked to improved education outcomes.



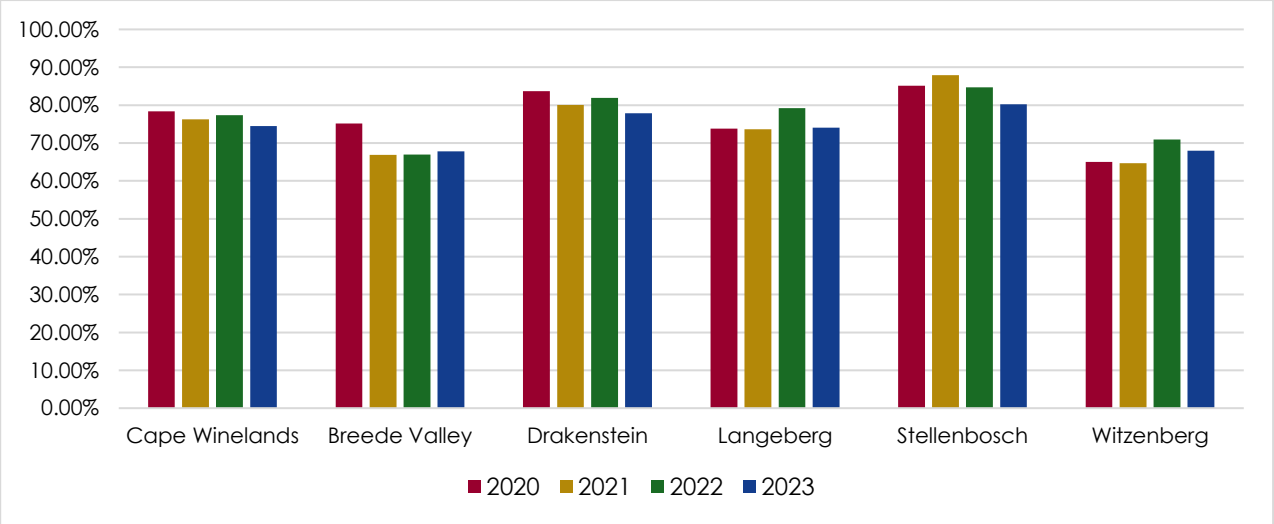
Education outcomes (matric pass rate)

Education remains one of the key avenues through which the state is involved in the economy. In preparing individuals for future engagement in the labour market, policy choices and decisions in the sphere of education play a critical role in determining the extent to which future economic and poverty reduction plans can be realised.

Stellenbosch has a matric pass rate of 80.2 per cent in 2023, which is higher than the regional average of 74.5 per cent for Cape Winelands. This high pass rate indicates that a significant proportion of learners in Stellenbosch are completing their schooling and performing well in the matric exams.

The graph below depicts the Matric pass rates from 2020 to 2023.

Graph 5: Education outcomes (matric pass rate) 2020 - 2023



Source: Western Cape, Draft Social–Economic Profile 2024

Health

Health Facilities

According to the LGSEP 2024, the Stellenbosch municipal area has 8 fixed primary healthcare facilities, comprising 7 fixed clinics, 1 community day centre, as well as 6 mobile / satellite clinics. In addition to these primary healthcare facilities, there is one district hospital, 9 ART treatment sites, and 12 TB clinics.

The table depicts the total healthcare facilities.

Table 15: Health facilities

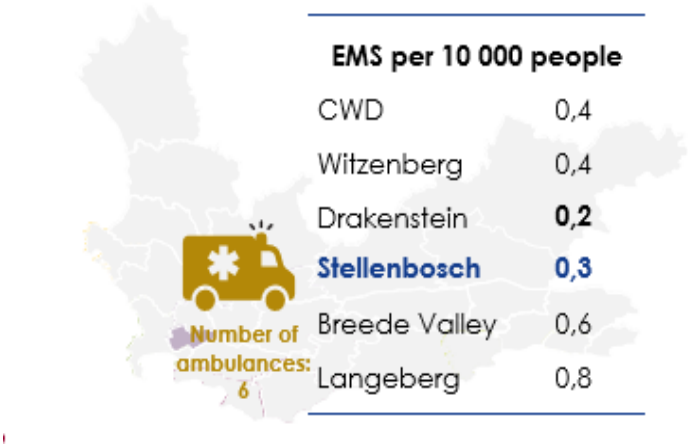


Source: Draft Western Cape, Social–Economic Profile 2024

Emergency Medical Services

The provision of more operational ambulances can provide greater coverage for emergency medical services. This number below only refers to provincial ambulances and excludes all private service providers, and it remained unchanged between 2021/22 and 2022/23.

Figure 1: Emergency Medical Services



HIV / AIDS and Tuberculosis

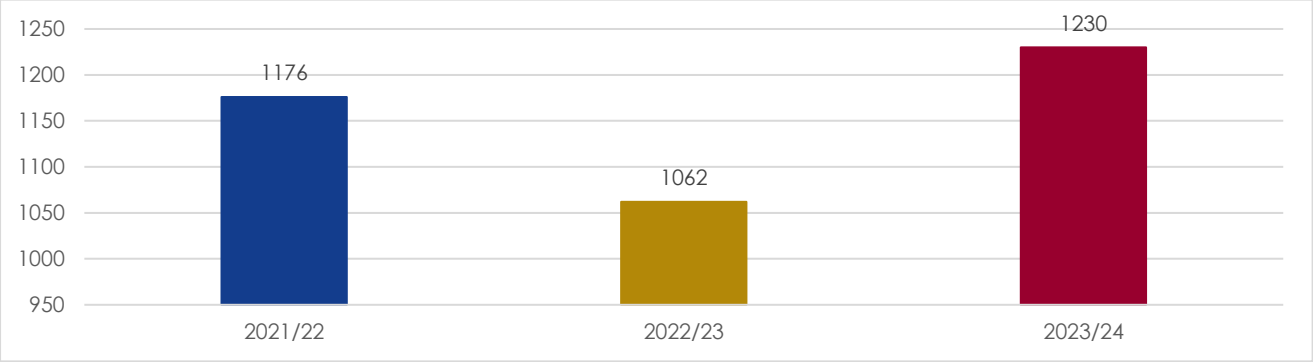
In Stellenbosch, the total number of registered patients receiving ART has increased steadily from 7 062 in 2022/23 to 7 321 in 2023/24. Similarly, the number of registered patients receiving TB treatment also slightly increased from 1062 in 2022/23 to 1230 in 2023/24.

Table 3: HIV/AIDS Management

Area	Registered patients receiving ART			Number of new ART patients		
	2021/22	2022/23	2023/24	2021/22	2022/23	2023/24
Stellenbosch	6 915	7 062	7 321	481	429	298

Source: Western Cape, Social–Economic Profile 2023

Graph 3: Number of TB patients registered on treatment



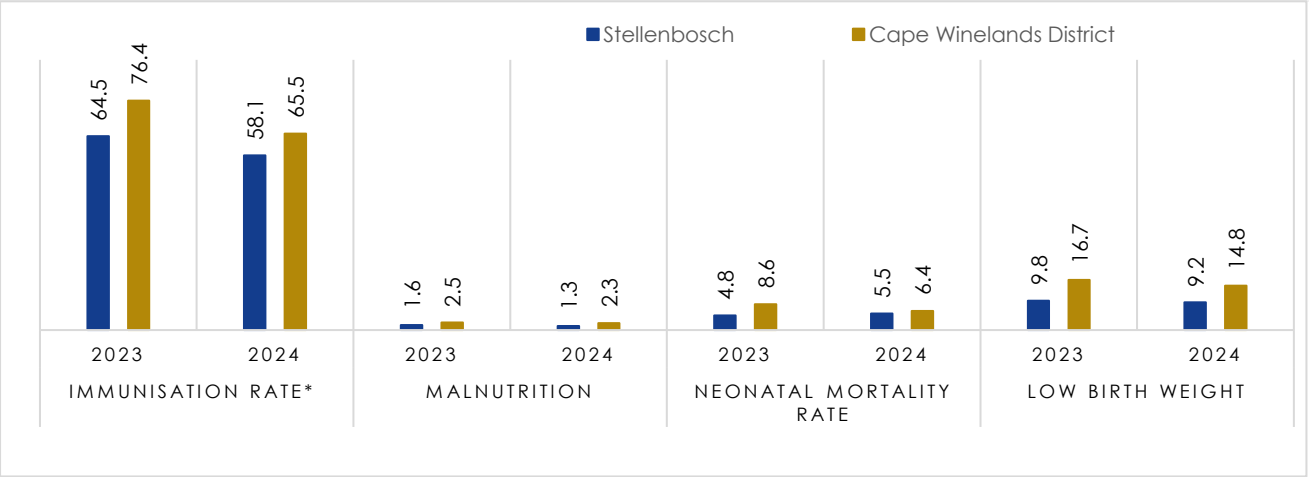
Source: Western Cape, Draft Social–Economic Profile 2024

Child Health

The immunisation coverage rate for children under the age of one in the municipal area worsened from 73.3 per cent to 58.1 per cent between 2021/22 and 2023/24.

However, there was a notable improvement in malnourished children, with a decrease in malnutrition from 2.6 to 1.6 per cent between 2017/18 to 2023/24.

Graph 4: Child Health



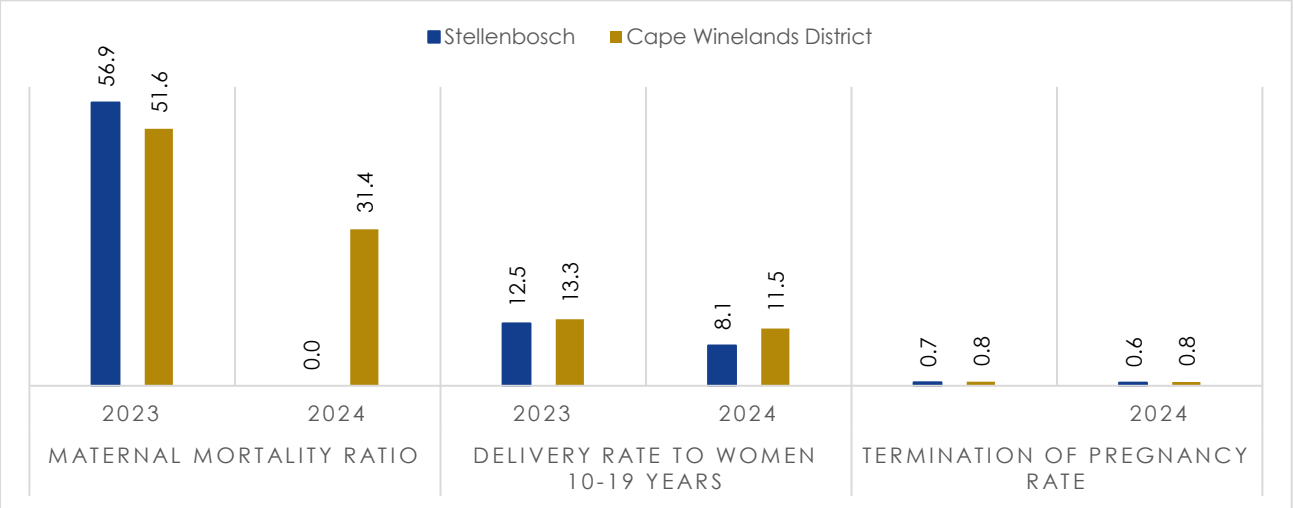
Source: Western Cape, Draft Social–Economic Profile 2024

Maternal Health

The maternal mortality ratio in Stellenbosch has steadily declined from 62.5 in 2018/19 to 0.0 in 2023/24, which is a considerable improvement; nonetheless, the fast drop in recent years may need more verification to understand its underlying causes. However, the termination of pregnancy rate (0.7 per cent) remained unchanged across this period. In Cape Winelands, the termination of pregnancy rate has remained consistent, from 0.8 in 2022/23 to 0.8 in 2023/24, whereas in Stellenbosch it has risen from 0.5 in 2018/19 to 0.6 in 2023/24.

Lower termination rates in Stellenbosch may be due to different socio-cultural contexts, access to reproductive health care, or family planning education programs compared to Cape Winelands, which could explain the observed variations.

Graph 5: Maternal Health



Source: Western Cape, Draft Social–Economic Profile 2024

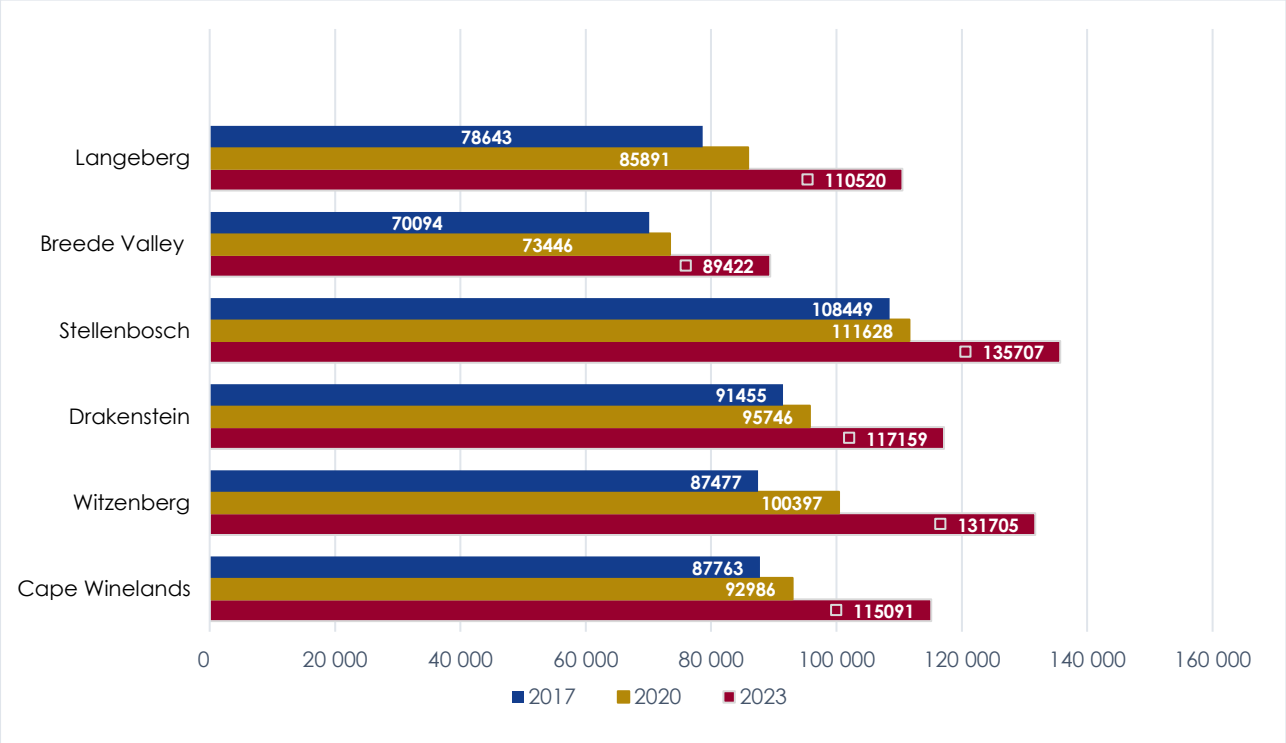
Poverty

GDPR Per Capita

In terms of Gross Domestic Product per capita (GDPR), an increase is only witnessed when economic growth surpasses population growth. According to the LGSEP 2024, Stellenbosch's GDP per capita consistently exceeds the Cape Winelands region, indicating its economic growth.

In 2017, it was R108 449, higher than the region's R87 763. By 2023, it reached R135 707, attributed to its strong sectors like education, agriculture, and tourism. The town's proximity to Cape Town, university status, and growing business hub contribute to its economic growth.

Graph 6: GDP Per Capita



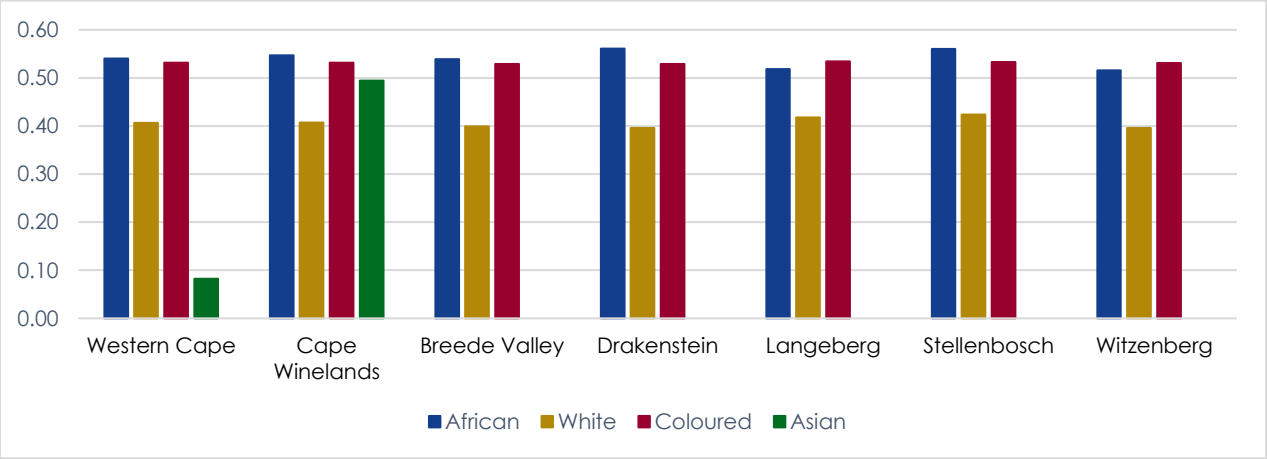
Source: Western Cap: , Draft Social–Economic Profile 2024

Income Inequality

According to the widely used Gini index, South Africa has one of the highest levels of inequality globally. Inequality is seen through a distorted distribution of income, unequal opportunities, and regional discrepancies.

The National Development Plan (NDP) has set a target of reducing income inequality in South Africa from a Gini coefficient of 0.7 in 2010 to 0.6 by 2030. The GDP per capita in Stellenbosch was R108 449, notably higher than the R87 763 of Cape Winelands. This trend continued over the years, with Stellenbosch showing a steady increase in GDP per capita, reaching R135 707 by 2023.

Graph 7: Income Inequality



Source: Western Cape, Draft Social–Economic Profile 2024

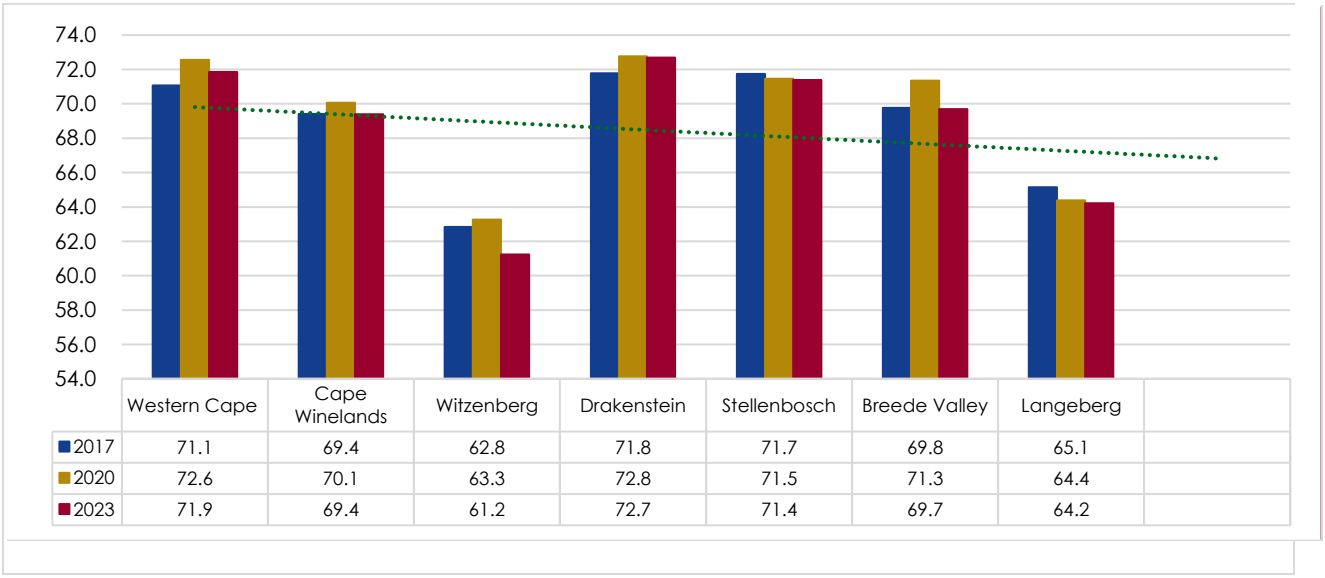
Poverty Line

The Upper Bound Poverty Line (UBPL) headcount ratio is the proportion of the population living below the UBPL, i.e., that cannot afford to purchase adequate levels of food and non-food items.

Poverty affects the social development of communities through lower life expectancy, malnutrition and food insecurity, higher exposure to crime and substance abuse, lower educational attainment, and poor living conditions.

In 2022, 66.7 per cent of Stellenbosch's population fell below the UBPL. In 2022, 66.7 per cent of Stellenbosch's population fell below the UBPL, a slight improvement from 2016 and 2019. Stellenbosch and Drakenstein had the highest poverty rates in the Cape Winelands District, with Stellenbosch's 71.4 per cent above the district's 69.4 per cent in 2023. Addressing these socio-economic challenges is essential for ensuring sustainable growth and development within the municipality.

Graph 8: Poverty Line



	Western Cape	Cape Winelands	Witzenberg	Drakenstein	Stellenbosch	Breede Valley	Langeberg
2017	71.1	69.4	62.8	71.8	71.7	69.8	65.1
2020	72.6	70.1	63.3	72.8	71.5	71.3	64.4
2023	71.9	69.4	61.2	72.7	71.4	69.7	64.2

Source: Western Cape, Draft Social–Economic Profile 2024

Basic Service Delivery

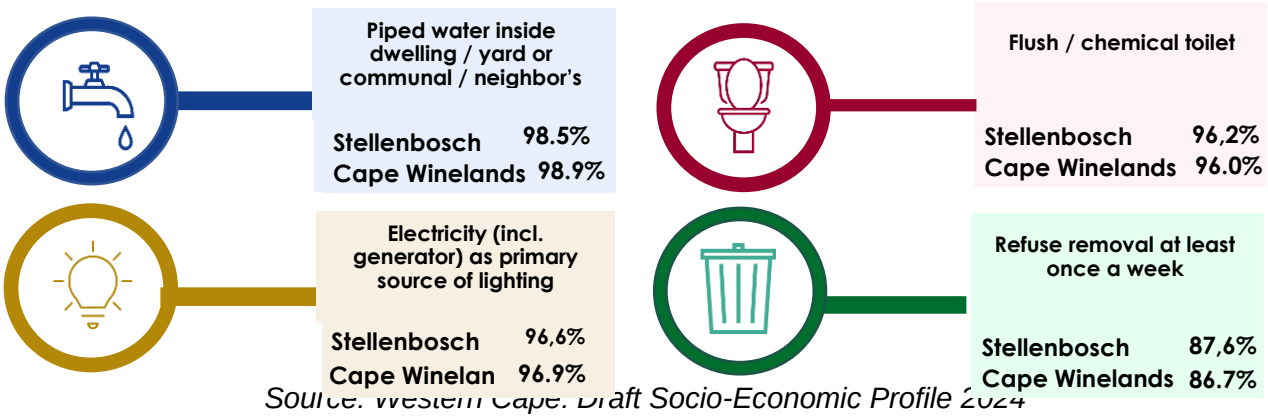
The Constitution stipulates that every citizen has the right to adequate housing access and that the state must take reasonable legislative and other measures within its available resources to achieve the progressive realisation of this right. Access to housing also includes access to basic services such as potable water, basic sanitation, safe energy sources, and refuse removal services, to ensure that households enjoy a decent standard of living.

This section considers to what extent this has been achieved by reflecting on the latest available information from Quantec Research for 2022. The latest official statistics were collected by Statistics South Africa for the 2016 Community Survey; the 2022 Census will provide the updated official statistics. The information on free basic services is obtained from Statistics South Africa's Non-Financial Census of Municipalities Survey findings.

Housing and household services

During 2024, in the Stellenbosch municipal area, which comprises 42 186 households, 86.3 per cent had access to formal housing, lower than the Cape Winelands District average of 88.0 per cent. The area also recorded a significantly higher proportion of informal dwellings, totalling 13.5 per cent, in contrast to the District's 11.7 per cent. Service delivery access levels within the municipal area were considerably higher than the access to formal housing, with access to piped water access (98.5 per cent), flush or chemical toilet access (96.2 per cent), electricity access (including generators) for lighting (96.9 per cent), for lighting at 96.9 per cent and the removal of refuse at least weekly by the local authority at 87.6 per cent of households. These access levels were above the District figures for electricity and refuse removal services.

Figure 2: Service delivery access levels (HH)



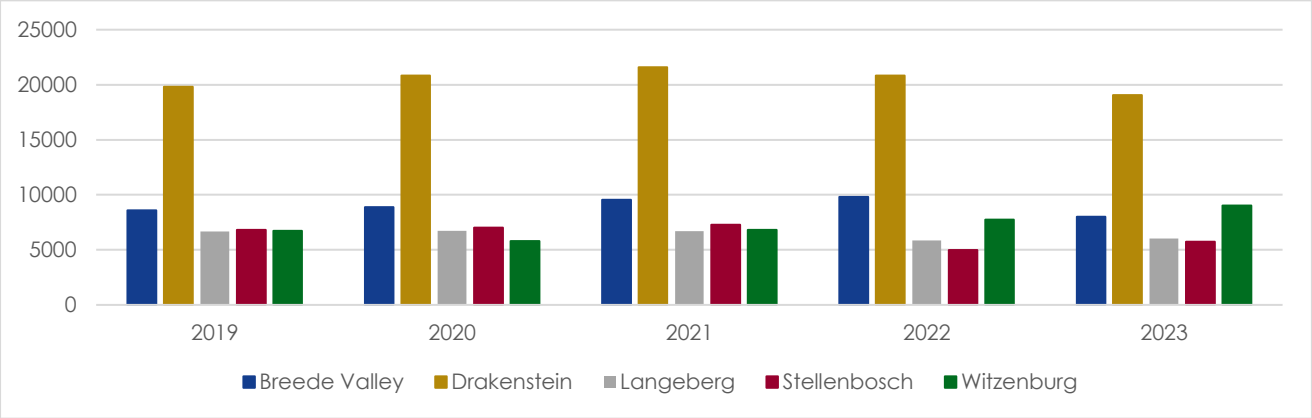
Source: Western Cape: Draft Socio-Economic Profile 2024

Free Basic Services

The following table indicates the percentage of average registered indigent households that have access to free basic municipal services. The total number of indigent households excludes all informal households and includes formal households that have been registered as indigent households. The total i.t.o. of free basic electricity includes only indigent households claiming 100 kWh from the Stellenbosch Municipality. Additionally, it excludes the totals for areas where ESKOM manages the electricity distribution. Per the approved Indigent Policy of the municipality, all households earning less than R6 500 per month will receive free basic services as prescribed by national policy and in terms of Stellenbosch Municipality's Indigent Policy.

The table below indicates the number of households receiving free basic services.

Graph 9: Access to Free Basic Services



Source: Western Cape Local Government Draft Social–Economic Profile 2024 and Statistics South Africa 2022

Municipalities offer free basic services to financially vulnerable households, and the number of households receiving these services in the Stellenbosch municipal area sharply declined in 2020. The strained economic conditions are anticipated to increase demand for these services, leading to a rise in the number of indigent households. However, this trend is area-specific and contingent on the qualifying criteria applied. These findings underscore the persistent challenges and socio-economic factors influencing housing and essential service access within the Stellenbosch municipal area, emphasising the need for targeted interventions to uphold citizens' constitutional rights and enhance overall living standards.

Safety and Security

All the data below are sourced from the Local Government Socio-Economic Profile for 2023 for the Stellenbosch Municipal area.

Murder

Murder *is defined as the unlawful and intentional killing of another person.*

Within the Stellenbosch area, the number of murders de-escalated from 45 per 100,000 in 2021/22 to 38 in 2023/24.

Sexual Offences

Sexual offences include rape (updated to the new definition of rape to provide for the inclusion of male rape), sex work, pornography, public indecency, and human trafficking.

Stellenbosch's sexual offences figures have fluctuated significantly, with a dramatic decrease from 123 per 100,000 in 2021/22 to 68 in 2022/23, followed by an increase to 121 in 2023/24. The sharp decline in 2022/23 may indicate improvements in victim reporting or a temporary reduction in incidents.

Common Assault

Stellenbosch has had significant variations in common assault rates, dropping from 518 in 2021/22 to 366 in 2022/23 before climbing again to 533 in 2023/24. This shows that frequent assault is a dynamic issue, probably influenced by social tensions, alcohol consumption, or other variables. In comparison, Cape Winelands has shown greater consistency, with a modest reduction from 660 in 2022/23 to 629 in 2023/24. The rise in assault rates in Stellenbosch shows an ongoing issue, which is most likely influenced by urbanisation, societal pressures, or a lack of conflict resolution methods in public settings. To address this issue, both municipalities must prioritize violence prevention, dispute resolution, and community engagement.

Commercial Crime

Stellenbosch has had a significant increase in commercial crime, from 348 in 2022/23 to 587 in 2023/24, indicating a growing worry about financial crimes in the corporate sector. This increase could indicate more sophisticated criminal behaviour targeting firms, or a shift toward financial crimes due to economic pressures. In comparison, Cape Winelands has seen a more gradual increase, rising from 236 in 2021/22 to 265 in 2023/24. Stellenbosch's high jump suggests that the municipality may be suffering commercial sector vulnerabilities, which could be worsened by urbanization and increased company activity. Both communities must reinforce rules, boost corporate security, and increase law enforcement's ability to combat fraud, theft, and other financial crimes.

Drug–Related Offences

Drug-related *crimes refer to the situation where the perpetrator is found to have, been under the influence of, or selling illegal drugs.*

Stellenbosch has had a large increase in drug-related crimes, rising from 482 per 100,000 in 2022/23 to 700 in 2023/24. This significant growth indicates a serious drug problem in the region, most likely caused by rising demand or distribution networks that target local people. The growth contrasts with the more gradual increase recorded in Cape Winelands, which increased from 624 to 729 during the same time period. The dramatic increase in Stellenbosch implies that the municipality is at a higher risk of drug usage and trafficking, highlighting the need for stronger enforcement measures, better addiction treatment programmes, and community-focused preventative initiatives.

Driving under the influence (DUI)

A situation where the driver of a vehicle is found to be over the legal blood alcohol limit.

The number of cases of driving under the influence of alcohol or drugs in the Stellenbosch area declined from 131 in 2021/22 to 83 in 2022/23, before rising to 120 in 2023/24. In contrast, Cape Winelands has shown a more consistent decline, from 90 in 2021/22 to 75 in 2023/24.

Residential Burglaries

The unlawful entry of a residential structure with the intent to commit a crime, usually theft.

Stellenbosch's burglary rates have fluctuated dramatically, from 468 in 2021/22 to 287 in 2022/23, before rising again to 476 in 2023/24. Cape Winelands, by comparison, has seen a more gradual decrease from 440 in 2021/22 to 418 in 2023/24.

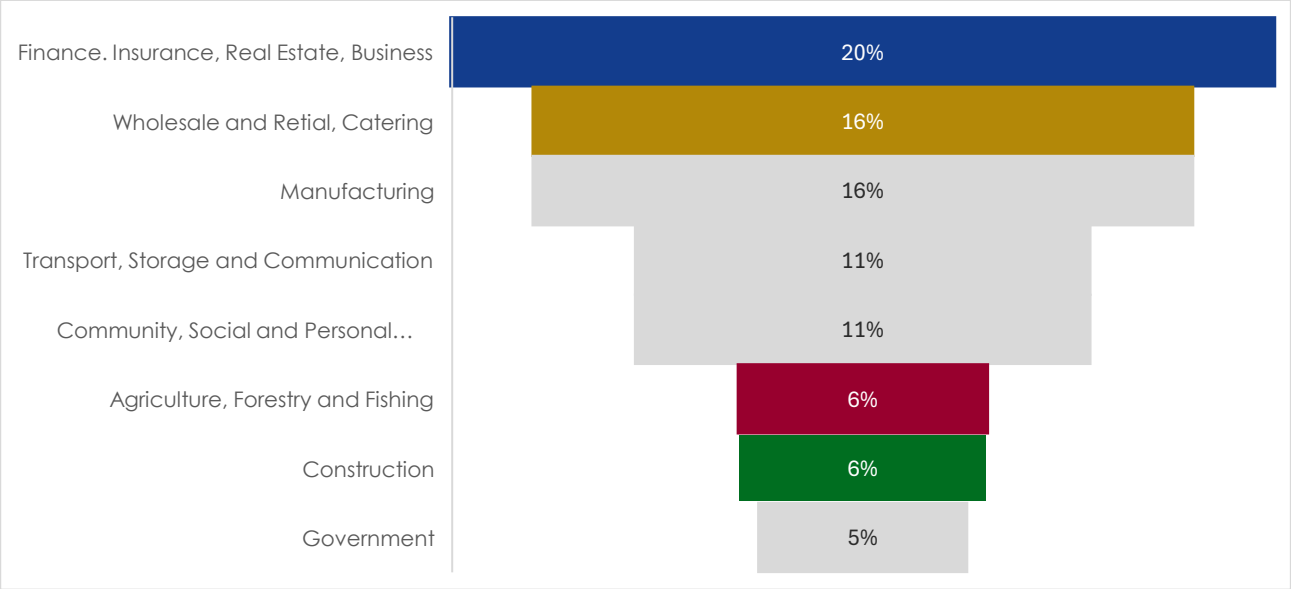
Economy and Labour Market Performance

Sectoral Overview

In 2023, the economic landscape of the Stellenbosch municipal area boasted a Gross Domestic Product at the regional level (GDPR) totalling R16.405. The municipality's economy thrives on a robust agriculture sector, primarily specialising in grape cultivation for its globally acclaimed wineries, serving as a pivotal driver for trade and tourism. Additionally, Stellenbosch houses the corporate headquarters of influential entities such as Capitec, Remgro, and PSG, along with local branches of financial service providers including Citadel Wealth Management, Brenthurst, and Adviceworx. Notably, the finance sector emerged as the primary contributor to the local economy, constituting 29 per cent of the total GDPR, further solidifying the area's economic significance.

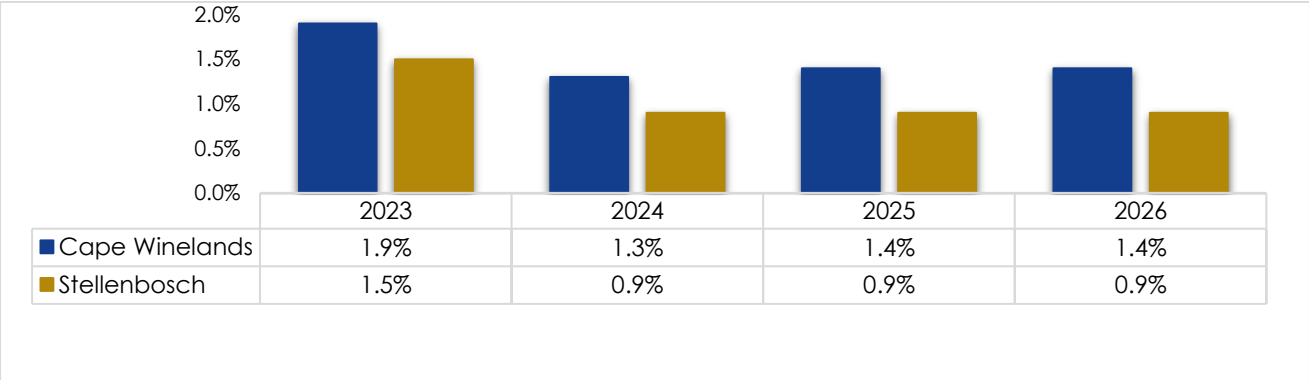
Moreover, the potential for overall Gross Domestic Product at the regional level (GDPR) growth was impeded by declines in the primary and secondary sectors. These contractions, driven by factors such as rising input costs, economic uncertainty, and external market challenges, hindered economic expansion. Addressing these setbacks through strategic interventions will be crucial for fostering sustainable growth and stability in the region.

Graph 10: Sectoral contribution to GDPR 2023



Source: Western Cape, Draft Social–Economic Profile 2024

Graph 11: GDPR Forecast



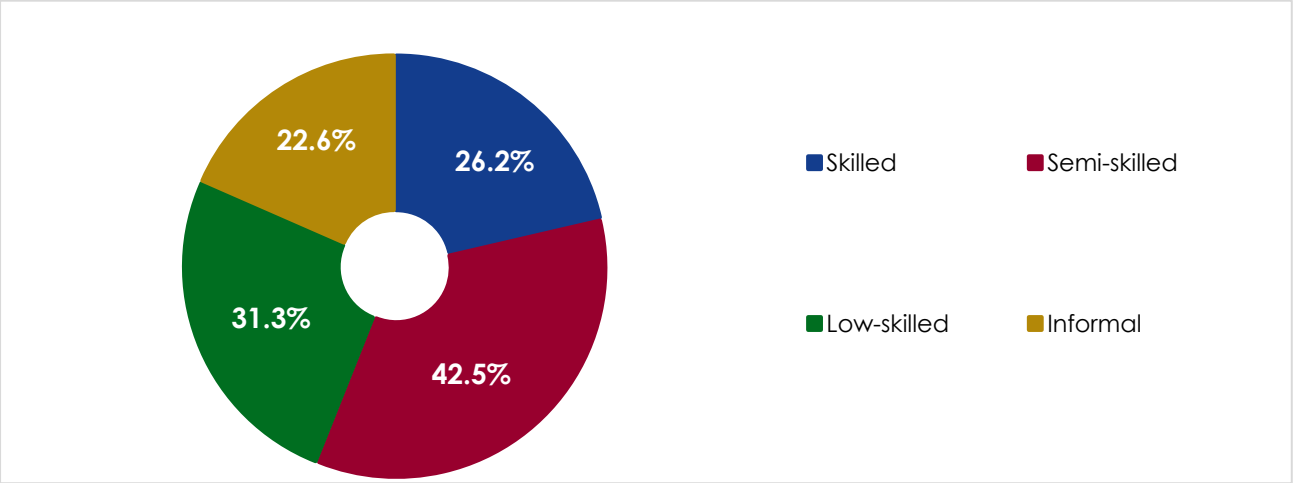
	2023	2024	2025	2026
Cape Winelands	1.9%	1.3%	1.4%	1.4%
Stellenbosch	1.5%	0.9%	0.9%	0.9%

Source: Western Cape, Social–Economic Profile 2024

Formal and Informal Employment

The presence of Stellenbosch University and the diverse industries in the area have led to a significant workforce composition, with 26.2 per cent classified as skilled workers and 42.5 per cent as semi-skilled workers. Informal sector activities, particularly in trade, agriculture, and personal services, contribute significantly to employment, accounting for 22.6 per cent of the workforce in 2022. However, a notable challenge exists for low-skilled workers, constituting 32.3 per cent of the workforce, as recent job creation trends have favoured semi-skilled and skilled workers, limiting opportunities for this demographic.

Graph 12: Skills Level Contribution, 2022



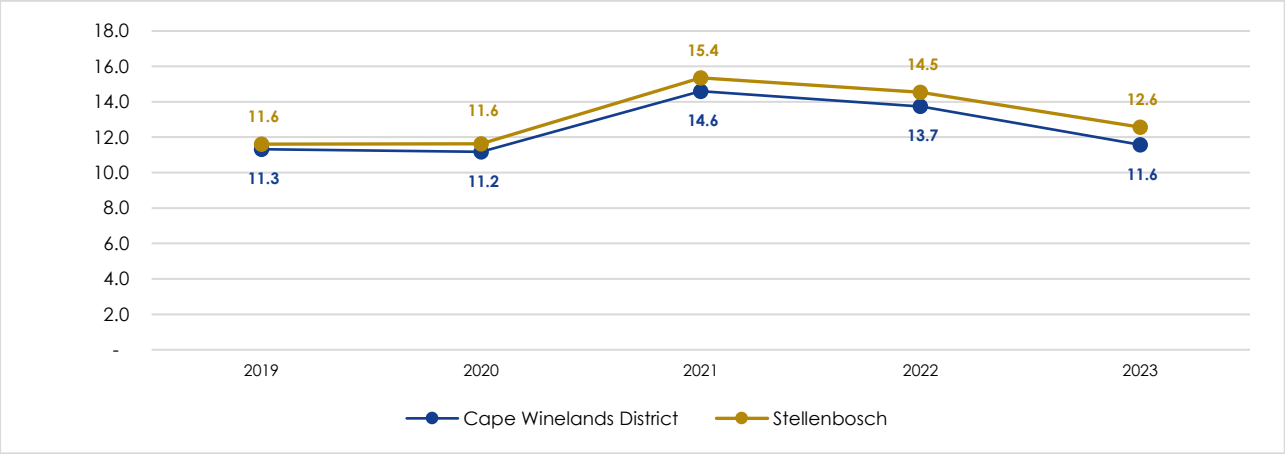
Source: Western Cape, Draft Social–Economic Profile 2024

Unemployment

It is crucial to facilitate access to education and skills development initiatives in communities where high unemployment rates occur. Social transformation needs to be promoted and provide enough relevant opportunities and resources for affected demographic areas.

Not only does this initiative enhance the socio-economic landscape, but it also has implications for municipal revenue. A skilled and educated workforce can contribute to a more vibrant local economy, generating higher tax revenues to support municipal projects and services.

Graph 13: Unemployment Rate



Source: Western Cape Local Government Draft Social–Economic Profile 2022 and 2023 (Stellenbosch Municipality)

B: LEGISLATIVE ENVIRONMENT

Legal Requirements

The medium term revenue and expenditure framework for 2025/2026, 2026/2027 and 2027/2028 was compiled in accordance with the requirements the relevant legislation, of which the following are the most important:

i) the Constitution, Act 108 of 1996
ii) the Local Government Transition Act, Act 209 of 1993
iii) the Municipal Structures Act, Act 117 of 1998
iv) the Municipal Systems Act, Act 32 of 2000
iv) the Municipal Finance Management Act, Act 56 of 2003

In addition to the above, the Municipal Budget and Reporting Framework as approved on 17 April 2009 gave a clear directive on the prescribed reporting framework and structure to be used.

Guidelines issued by National Treasury

National Treasury issued the following circulars regarding the budget for 2025/2026:
MFMA Circular No. 129 Municipal Budget Circular for the 2025/26 MTREF- 10 December 2024 and MFMA Circular No. 130 Municipal Budget Circular for 2025/2026 MTREF 20 March 2025.

Other circulars used during the compilation of the budget:

MFMA: Circulars: All Municipal Budget Circulars from 2 March 2009 until 9 December 2016

- MFMA Circular No. 86 Municipal Budget Circular for 2017/2018 MTREF – 8 March 2017
- MFMA Circular No. 89 Municipal Budget Circular for 2018/2019 MTREF – 8 December 2017
- MFMA Circular No. 91 Municipal Budget Circular for 2018/2019 MTREF – 7 March 2018
- Local Government: Municipal Finance Management Act, 2003-Municipal Cost Containment Regulation (Draft)- 16 February 2018/ Cost Containment regulations issued June 2019
- MFMA Circular No. 93 Municipal Budget Circular for 2019/2020 MTREF – 7 December 2018
- MFMA Circular No. 94 Municipal Budget Circular for 2019/2020 MTREF – 7 March 2019
- Local Government: Municipal Finance Management Act, 2003-Municipal Cost Containment Regulations issued June 2019
- MFMA Circular No. 98 Municipal Budget Circular for 2020/2021 MTREF – 6 December 2019
- MFMA Circular No. 99 Municipal Budget Circular for 2020/2021 MTREF – 9 March 2020
- MFMA Circular No.107 Municipal Budget Circular for 2021/2022 MTREF – 4 December 2020
- MFMA Circular No.108 Municipal Budget Circular for 2021/2022 MTREF – 8 March 2021
- MFMA Circular No.112 Municipal Budget Circular for 2022/2023 MTREF- 6 December 2021
- MFMA Circular No.115 Municipal Budget Circular for 2022/2023 MTREF- 4 March 2022
- MFMA Circular No.122 Municipal Budget Circular for 2023/2024 MTREF- 12 December 2022
- MFMA Circular No.123 Municipal Budget Circular for 2023/2024 MTREF – 3 March 2023

- MFMA Circular No.123 Municipal Budget Circular for 2023/2024 MTREF – 7 December 2023
- MFMA Circular No.126 Municipal Budget Circular for 2023/2024 MTREF – 8 March 2024
- MFMA Circular No. 126 Municipal Budget Circular for 2024/2025 07 December 2023
- MFMA Circular No. 128 Municipal Budget Circular for 2024/2025 08 March 2024

The following are discussion points that are highlighted in the above:

- National outcomes/priorities
- Economy and Headline inflation forecasts
- Division of Revenue outlook
- Local Government Conditional Grants & additional allocations and Changes to structure of conditional grant allocations
- Unfunded budgets in Local Government
- Municipal Standard Chart of Accounts (mSCOA)
- IDP Consultation process post 2021 Local Government Elections
- Development of Integrated Development Plan (IDP)
- Revising rates, tariffs and other charges
- Cost Reflective Tariffs
- Eskom Bulk Tariff Increases
- Funding choices and budgeting issues
- Transfers to Municipalities
- Conditional transfers to municipalities
- Unconditional transfers to municipalities
- Borrowing for capital infrastructure
- Revenue Budget
- Cost Containment Measures
- Municipal Budget and Reporting Regulations
- Preparation of Municipal Budgets for 2025/2026 MTREF
- Budget process and submissions for the 2025/26 MTREF and
- Submission of Budget Documentation

The guidelines provided in the above mentioned circulars, annexures and other economic factors were taken into consideration and informed budget preparation and compilation.

C: OVERVIEW OF ANNUAL BUDGET PROCESS

In terms of Section 24 of the MFMA, Council must, at least 30 days before the start of the financial year, consider the annual budget for approval. Section 53 requires the Mayor of a municipality to provide general political guidance over the budget process and the priorities that must guide the preparation of the budget. In addition, Chapter 2 of the Municipal Budget and Reporting Regulations, gazetted on 17 April 2009, states that the Mayor of a municipality must establish a Budget Steering Committee to provide technical assistance to the Mayor in discharging with the responsibilities set out in section 53 of the Act.

A time schedule outlining important dates and deadlines as prescribed for the IDP/Budget process was approved on **23 August 2024**. The budget process for the 2025/2026 MTREF period proceeded/will proceed according to the following timeline

Activity	**Time frame**
Formulation of budget assumptions	September 2024
Detailed programmes and projects to further define budget	November 2024 – March 2025
IDP and Budget considered by Council	31 March 2025
IDP and Budget - public participation	April 2025
Final approval of IDP and the Budget	28 May 2025

D: OVERVIEW OF ALIGNMENT OF ANNUAL BUDGET WITH THE INTEGRATED DEVELOPMENT PLAN (IDP)

The intent of the Strategic goals for the Fourth Generation IDP will remain the same as the goals of the Third Generation IDP, although a slight change for 3 of the goals namely: “Preferred Investment Destination” has been amended to “Valley of Possibility” to have a clearer indication that it needs to include possibilities for all and not just investors; “Greenest Municipality” has been amended to “A Green and Sustainable Valley” to incorporate all facets of sustainability; ” Safest Valley” has been amended to “A Safe Valley”, whilst “Dignified Living” and “Good Governance and Compliance”, remain unchanged.

Horizontal Alignment Matrix

Table 4: Horizontal Alignment Matrix

Strategic Focus Areas	National Strategic Outcomes	National Planning Commission	Western Cape Provincial Government Strategic Plan	CWDM Strategic Objectives
Valley of Possibility	Ensuring decent employment through inclusive economic growth (4) Ensuring decent employment through inclusive economic growth (4)	Creating jobs (1)	Create opportunities for growth and jobs (1)	Promoting sustainable infrastructure services and transport system which fosters social and economic opportunities.
Green and Sustainable Valley	Ensuring that the environmental assets and natural resources are well protected and continually enhanced (10)	Transitioning to a low carbon economy (3) Transforming urban and rural spaces (4)	Enable resilient, sustainable, quality and inclusive living environment (4)	To create an environment and forge partnerships that ensures the health, safety, social and economic development of all communities including the empowerment of the poor in the Cape Winelands District through economic, environmental and social infrastructure investment.

Strategic Focus Areas	National Strategic Outcomes	National Planning Commission	Western Cape Provincial Government Strategic Plan	CWDM Strategic Objectives
	Ensuring vibrant, equitable and sustainable rural communities with food security for all (7) Promoting sustainable human settlements and improved quality of household life (8)	Transitioning to a low carbon economy (3) Transforming urban and rural spaces (4)	Increase wellness, safety and tackle social ills (3) Enable resilient, sustainable, quality and inclusive living environment (4)	Environmental and social infrastructure investment.
Safe Valley	Ensuring all people in South Africa are and feel safe (3)		Increase wellness, safety and tackle social ills (3).	To create an environment and forging partnerships that ensures the health, safety, social and economic development of all communities including the empowerment of the poor in the Cape Winelands District.
Dignified Living	Providing improved quality of basic education (1) Enabling a long, healthy life for all South Africans (2)	Providing quality health care (6)	Improve education outcomes and opportunities for growth and jobs (2) Increase wellness, safety and tackle social ills (3)	To create an environment and forging partnerships that ensures the health, safety, social and economic development of all communities, including the empowerment of the poor in the Cape Winelands District.

Strategic Focus Areas	National Strategic Outcomes	National Planning Commission	Western Cape Provincial Government Strategic Plan	CWDM Strategic Objectives
	Setting up an efficient, competitive and responsive economic infrastructure network (6)	Expanding infrastructure (2)	Create opportunities for growth and jobs (1) Embed good governance and integrated service delivery through partnerships and spatial alignment (5)	Promoting sustainable infrastructure services and transport system which fosters social and economic opportunities.
Good Governance and Compliance	Achieving an accountable, effective and efficient local government system (9) Creating a better South Africa and a better and safer Africa and world (11) Building an efficient, effective and development oriented public service and an empowered fair and inclusive citizenship (12)	Improving education and training (5) Building a capable state (7) Fighting corruption (8)	Embed good governance and integrated service delivery through partnerships and spatial alignment (5)	Promoting sustainable infrastructure services and transport system which fosters social and economic opportunities.
	Achieving a responsive, accountable, effective and efficient local government system (9)	Building a capable state (7)	Embed good governance and integrated service delivery through partnerships and spatial alignment (5)	To provide an effective and efficient financial and strategic support service to the Cape Winelands District Municipality.

Measurable performance objectives and indicators

Performance Management is a system intended to manage and monitor service delivery progress against the identified strategic objectives and priorities.

Performance management at Stellenbosch municipality is evaluated to embody the following;

Consistency: Objectives, performance indicators and targets are consistent between planning and reporting documents.

Measurability: Performance indicators are well defined and verifiable, and targets are specific, measurable and time bound.

Relevance: Performance indicators relate logically and directly to an aspect of the municipality's mandate and the realisation of its strategic goals and objectives.

Reliability: Recording, measuring, collating, preparing and presenting information on actual performance / target achievements is valid, accurate and complete.

Stellenbosch municipality targets, monitors, assess and reviews organisational performance which in turn is directly linked to individual employees' performance. The performance of the municipality relates directly to the extent to which it has achieved success in realising its goals and objectives, complied with legislative requirements and meeting stakeholder expectations.

The Five-Year Top-Level Service Delivery and Budget Implementation is part of the Integrated Development Plan and the financial performance objectives are captured in supporting table SA7.

E: OVERVIEW OF MUNICIPAL BY-LAWS BUDGET RELATED POLICIES

The following policies is new

Insurance Policy

The objective of this policy is to ensure that Stellenbosch Municipality's assets, councillors and employees are insured, adequately and economically, at all times. Detailed procedures, to ensure that management and employees within the municipality understand their respective responsibilities and duties, are provided in the standard operating procedures. This document indicates the policy of Stellenbosch Municipality for insuring municipal assets, and for insuring the municipality, its employees and Councillors against public liability claims and other losses. In general, the object of this policy is to ensure sound and sustainable financial management within Stellenbosch Municipality. Refer to Appendix 4.

The following existing policies were reviewed and amended

Rates Policy

The revised Rates Policy as required by the Municipal Property Rates Act (Act no 6 of 2004) is attached as Appendix 5.

Indigent Policy

Due to the level of unemployment and subsequent poverty in the municipal area, there are households which are unable to pay for basic municipal services. The provision of free basic services ensures that registered indigent consumers have access to basic services. This policy provides the framework for the administration of free basic services to indigent consumers. Refer to Appendix 6.

Credit Control and Debt Collection Policy

This policy provides a framework to enable Council to proactively manage and collect all money due for services rendered and outstanding property taxes, subject to the provisions of the Municipal Systems Act of 2000 and any other applicable legislation and internal policies of Council. Refer to Appendix 7.

Irrecoverable Debt Policy

This policy enables Council and the CFO to write off irrecoverable debt of indigent consumers, debt which cannot be recovered due to consumers not being registered as indigent or not traceable or due to prescription of debt. Refer to Appendix 8.

Tariff Policy

This policy serves as the implementing tool which guides the levying of tariffs for municipal services in accordance with the provisions of the Municipal Systems Act and any other applicable legislation. Tariffs represent the charges levied by Council on consumers for the utilization of services provided by the Municipality and rates on properties. Tariffs will be calculated in various ways, dependent upon the nature of the service being provided. Refer to Appendix 9.

Special Ratings Area Policy

The aim of the policy is to provide the framework to strike an appropriate balance between facilitating self-funded community initiatives that aim to improve and/or upgrade neighbourhoods. Refer to Appendix 10.

Credit Control and Debt Collection By-Law

This by-law give effect to the implementation and enforcement of Municipality's Credit Control and Debt Collection Policy and/or to regulate its implementation and enforcement in the Stellenbosch Municipal Area (WC024) in terms of section 156(2) of the Constitution of the Republic of South Africa (Act 108 of 1996) and sections 96 and 98 of the Municipal Systems Act (Act 32 of 2000);to provide for the collection of all monies due and payable to the Municipality; and to provide for matters incidental thereto. All debt owing to the Municipality must be collected in accordance with this By-law and the Credit Control and Debt Collection Policy. Refer to Appendix 11.

Special Ratings Area By-Law

A "special rating area" refers to a special rating area approved by the Council in accordance with the provisions of section 22 of the Property Rates Act. This By-law aims to provide for the establishment of special ratings areas, to provide for additional rates and to provide for matter incidental thereto. Refer to Appendix 12.

Rates By-Law

In terms of Section 3 of the Property Rates Act, a municipal council must adopt a policy consistent with the property rates act on levying of rates on rateable properties in the municipality. Refer to Appendix 13.

Development Charges Policy

The Municipality derives its authority to impose a development charge in terms of Section 75A. General power to levy and recover fees, charges and tariffs of the Local Government: Municipal Systems Act, 2000, Act 32 of 2000.

The Municipality approved its new Land Use Planning Bylaw in terms of the Spatial Planning and Land Use Planning Act, 2013 (Act 16 of 2013) in October 2015 and it was officially promulgated and became effective in December 2015. Since then, the Municipality faces significant changes in the planning environment, amongst others the need for and manner of generating development charges.

Amendments to the Development Charges policy is based on inputs/ comments received during the public participation process (IDP and Budget roadshows) in April 2025. The details of such may be traced via the "Track Changes" that has been activated in said document. Refer to Appendix 14.

Wayleave Policy

In terms of S151 of the Constitution of the Republic of South Africa, 108 of 1996, a municipality has the right to govern on its own initiative, the local government affairs of its community, subject to national and provincial legislation. S156 of the Constitution grants the municipalities the right to administer the local government matters listed in Schedule 5B, which include municipal roads. A municipality may make by-laws for the effective administration of municipal roads. This Policy will be converted into municipal by-laws to give it legal effect. Refer to Appendix 15.

Cash Management and Investment Policy

To regulate and provide directives in respect of the investment of funds and to maximize returns from authorized investments, consistent with the primary objective of minimizing risk. Refer to Appendix 16.

Accounting Policy

This policy provides the accounting framework applicable to the finances of the municipality and is informed by the Municipal Finance Management Act (Act no 56 of 2003). Refer to Appendix 17.

Asset Management Policy

The Municipal Finance Management Act Number 56 of 2003 will be the legislative framework for the Asset Management Policy whilst Generally Recognised Accounting Practice (GRAP) will be the accounting framework.

The Municipal Council of Stellenbosch is in terms of the MFMA and GRAP obliged to adopt an Asset Management Policy to regulate the effective management of all council's assets.

- **And whereas** the municipal manager as accounting officer of municipal funds, assets and liabilities is responsible for the effective implementation of the asset management policy which regulates the acquisition, safeguarding, maintenance of all assets and

disposal of assets where the assets are no longer used to provide a minimum level of basic service as regulated in terms of section 14 of the MFMA.

- **And whereas** these assets must be protected over their useful life and may be used in the production or supply of goods and services or for administrative purposes in meeting the municipality's operational requirements.

- **Now therefore** the municipal council of the Stellenbosch Municipality adopts this asset management policy. Refer to Appendix 18.

Pool Vehicle Policy

The purpose of this policy is to ensure the proper procedure of booking and utilization of a pool vehicle. The policy clearly stipulates that no person, other than a municipal official in possession of a valid driver's licence may drive a Pool Vehicle and no person other than an official may be transported in a Pool Vehicle, provided that the CFO, Municipal Manager or a director may in exceptional circumstances authorise that other passenger may be transported in such Pool Vehicle. Municipal officials that receive car allowance are NOT allowed to use any pool vehicle. Refer to Appendix 19.

Supply Chain Management Policy

Section 111 of the MFMA requires each Municipality and municipal entity to adopt and implement a supply chain management policy, which gives effect to the requirements of the Act. The Preferential Procurement Policy Framework Act, no 5 of 2000 and its accompanying regulations influences and dictates process around the evaluation and awarding of points. In this regard, the Minister of Finance acting in terms of section 5 of the Procurement Policy Framework Act, revised the Regulations accompanying this Act on the 20th January 2017 for implementation by all affected public entities by the 1 April 2017. The Supply Chain Management Policy was therefore amended and adopted at Council during February 2017. Refer to Appendix 20.

Travel and Subsistence Policy

This policy sets out the basis for the payment of subsistence, travel allowance, hourly rate when applicable for the purpose of official travelling. Refer to Appendix 21.

Grant-in-aid Policy

This policy provides the framework for grants-in-aid to non-governmental organisations (NGO's), community-based organisations (CBO's) or non-profit organisations (NPO's) and bodies that are used by government as an agency to serve the poor, marginalised or otherwise vulnerable as envisaged by Sections 12 and 67 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003). Refer Appendix 22.

Ward Allocation Policy

The objective of the Ward Allocations Policy is to create opportunities for Councillors to identify ward projects in line with the identified IDP needs, with the support of their Ward Committees, which would improve the quality of living in all wards. These projects would need to fit into the basket of services of the relevant User Department and must comply with the following, namely, Local Government's mandate; council policies; support the pillars and objectives of the IDP and directly benefit the community.

The Policy shall be governed by the underlying principle of ensuring that ward allocation projects meet the requirements of the Integrated Development Plan, including specific reference to, valley of opportunity, green and sustainable valley, safe valley, valley with dignified living and valley of good governance and compliance. Refer to Appendix 23.

Ward Committee Policy

This policy is compiled in terms of the Local Government: Municipal Structures Act, 117 of 1998; Local Government: Municipal Systems Act, 32 of 2000 and 2005 DPLG Guidelines.

Preamble of Policy:

WHEREAS the Municipality is committed to encouraging the involvement of communities and community organisations in its affairs.

WHEREAS the Municipality is a municipality with an executive mayoral system combined with a ward participatory system as set out in section 9(d) of the Act.

WHEREAS the Council has resolved in terms of section 72(2) of the Act to adopt the ward participatory system.

IT IS THEREFORE RESOLVED by the Council as follows. Refer to Appendix 24.

Cost Containment Policy

The purpose of the policy is to regulate spending and to implement cost containment measures at Stellenbosch Local Municipality. The objectives of this policy are to ensure that the resources of the municipality are used effectively, efficiently and economically and to implement cost containment measures. The cost containment policy will apply to council and all municipal employees. Refer to Appendix 25.

The following existing budget-related policies and by-laws were reviewed but no amendments were necessary:

Petty Cash Policy

The accounting officer of a municipality is responsible for the management of the expenditure of the municipality in an effective and controlled manner. Therefore, the Stellenbosch Municipality adopts the following petty cash policy. All purchases below R 2 000 are regulated by this policy. Clear processes and procedures are stipulated to ensure that all transactions are processed effectively and efficiently in a bid to ensure prudent financial control. All Petty Cash expenditure must be in compliance with this Policy, the Municipal Cost Containment Regulations 2019, Cost Containment Policy and MFMA Circular 97 (Cost Containment Measures). Refer to Appendix 26.

Infrastructure Asset Unbundling Policy

This policy is intended to provide a framework for the unbundling of completed infrastructure services capital projects and financial asset year-end processes within the requirements of sections 60, 62, 63, 78, and 79 of the Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA), and the South African Standards of Generally Recognised Accounting Practices (GRAP) as well as to promote good financial management practices.

This policy applies to all officials within the Stellenbosch Local Municipality who utilise and/or manage any type of infrastructure assets. The Municipal Council of Stellenbosch have adopted an Asset Management Policy to regulate the effective management of all council's assets and wants to lay down broad guidelines for consistent, effective and efficient asset management principles of Stellenbosch Municipality. The Municipality of Stellenbosch have agreed to adopt an Infrastructure Unbundling Policy that will guide the Municipality with the effective, complete, and accurate capitalisation of their assets and complying with year-end processes relating to assets. Refer to Appendix 27.

Borrowing, Funds and Reserves

This policy strives to establish a borrowing framework policy for the Municipality and set out the objectives, policies, statutory requirements and guidelines for the borrowing of funds. The policy provides a framework to ensure that the annual budget of Stellenbosch Municipality is fully funded and that all funds and reserves are maintained at the required level to avoid future year noncash backed liabilities. The policy aims to give effect to the requirements and stipulations of the Municipal Finance Management Act and Municipal Budget and Reporting Framework. Refer to Appendix 28.

Budget Implementation and Monitoring Policy

The policy aims to give effect to the requirements and stipulations of the Municipal Finance Management Act and Municipal Budget and Reporting Framework in terms of the planning, preparation and approval of the annual and adjustments budgets. The framework for virements is also explained and regulated in this policy as well as monitoring roles and responsibilities. Refer to Appendix 29.

Virement Policy

The policy sets out the Virement principles and processes which the Stellenbosch Municipality will follow during a financial year. These virements will represent a flexible mechanism to effect budgetary amendments within a municipal financial year. The policy shall give effect to the requirements and stipulations of the Municipal Finance Management Act and Municipal Budget and Reporting Framework in terms of the Approved budget, and it will be applicable to all municipal staff and councillors involved in budget implementation. Refer to Appendix 30.

Liquidity Policy

The documented Liquidity Policy sets out the minimum risk management measures that Stellenbosch Municipality has to implement and adhere to in order to ensure that its current and future liquidity position is managed in a prudent manner. This policy will be implemented to provide guidance on the minimum liquidity level that Stellenbosch Municipality has to maintain in order to comply with required legislative and / or National Treasury directives and within the overall financial management objectives as approved/reviewed by the Council from time to time. Refer to Appendix 31.

Preferential Procurement Policy

Section 217(1) of the Constitution, 1996 (Act 108 of 1996) provides that when contracting for goods and services, organs of state must do so in accordance with a system that is fair, equitable, transparent, competitive and cost effective. Section 217(2) and (3) of the Constitution allows organs of state to grant preferences when procuring for goods and services within a Framework prescribed by National legislation. The preferential procurement policy is founded on the following principles, namely, value for money, open and effective competition, ethics and fair dealing, accountability and reporting and equity. This policy will be applicable to all active industry sectors within the Stellenbosch Municipal area and must be read with the supply chain management policy of the municipality. Refer to Appendix 32.

Inventory Management Policy

In terms of the MFMA, the Accounting Officer for a municipality must:

(a) be responsible for the effective, efficient, economical and transparent use of the resources of the municipality as per section 62 (1)(a);

(b) take all reasonable steps to prevent unauthorised, irregular and fruitless and wasteful expenditure and other losses as per section 62(1)(d); and

(c) be responsible for the management, including the safeguarding and the maintenance of the assets, and for the management of the liabilities, of the municipality as per section 63 (1)(a) and (b).

The policy aims to achieve the following objectives which are to provide guidelines that employees of the Municipality must follow in the management and control of inventory, including safeguarding and disposal of inventory, procure inventory in line with the established procurement principles contained in the Municipality's Supply Chain Management Policy and eliminate any potential misuse of inventory and possible theft. Refer to Appendix 33.

Financing of External Bodies performing municipal functions Policy

The purpose of this Policy is to provide a framework for financial assistance by Stellenbosch Municipality ("the Municipality") to external organisations/bodies conducting local government functions to the extent as set out in section 155(6)(a) and (7) of the Constitution as listed in Part B of Schedule 4 and 5. Refer to Appendix 34. The Financing of External Bodies Policy: moratorium is placed on the implementation of the policy based on the guidance issued by National Treasury in Circular 131 as set out in Appendix 40.

Tariff By-Law

In terms of section 75(1) of the Systems Act, a municipal council must adopt by-laws to give effect to the implementation and enforcement of its tariff policy. In terms of section 75(2) of the Systems Act, by-laws adopted in terms of section 75(1) of the Systems Act may differentiate between different categories of users, debtors, service providers, services, service standards and geographical areas as long as such differentiation does not amount to unfair discrimination. Refer to Appendix 35.

F: OVERVIEW OF KEY BUDGET ASSUMPTIONS

Municipalities' long-term financial viability depends largely on the extent to which improved and sustainable revenue capacity on the one hand and sound financial management of its resources on the other hand can be achieved. These imperatives necessitate proper multi-year financial planning. Future impacts of revenue streams, expenditure requirements and the financial implications for the community at large (i.e. the potential influence on rates, tariffs and service charges) must be identified and assessed to determine the sustainability of planned interventions, programs, projects and sundry service delivery actions.

Taking these principals into consideration, the following assumptions **(ceteris paribus)** were made and relates to the parameters within which the budget was compiled for the next three years

	2025/2026	2026/2027	2027/2028
Percentage Increase:			
Water	6.00%	6.00%	6.00%
Electricity	9.95%	11.00%	11.00%
Sanitation	6.00%	6.00%	6.00%
Refuse	6.90%	6.90%	6.90%
Property Rates	-18.36%	6.00%	6.00%
Collection Rates			
Water	95%	95%	95%
Electricity (Post Paid Meters)	97%	97%	97%
Sanitation	96%	96%	96%
Refuse	96%	96%	96%
Rates	96%	96%	96%
Employee Related Costs			
Salaries and Wages and related costs	4.40%	4.50%	4.50%
Notch Increment	2.40%	2.40%	2.40%
Other Assumptions			
Bulk Purchases - Electricity	11.32%	11.00%	11.00%

Budgetary constraints and economic challenges meant that the municipality had to apply a combination of cost-saving interventions and higher than headline CPI revenue increases to ensure a sustainable budget over the medium term.

Municipalities should also pay particular attention to managing all revenue and cash streams effectively and carefully evaluate all spending decisions.”

G: HIGH LEVEL BUDGET OVERVIEW

Capital Budget for 2025/2026, 2026/2027 and 2027/2028

Although the capital budget is infrastructure orientated and addresses the very urgent need for the upgrading of infrastructure as addressed by the different infrastructure master plans, it does however speak to the IDP (Integrated Development Plan) and the needs of the community. It's also aligned to the strategic priority in the State of the Nation Address of Infrastructure investment and the "back to basics" approach. The responsiveness of the budget can be measured against what was identified as priorities by the community and the actual amount allocated, bearing in mind that resources are limited, to address or at least alleviate the most critical needs identified.

In this regard it is important to note that the need for infrastructure upgrades, inclusive of electricity infrastructure were key to ensure the delivery of sustainable services.

The capital budgets as proposed, amounts to:

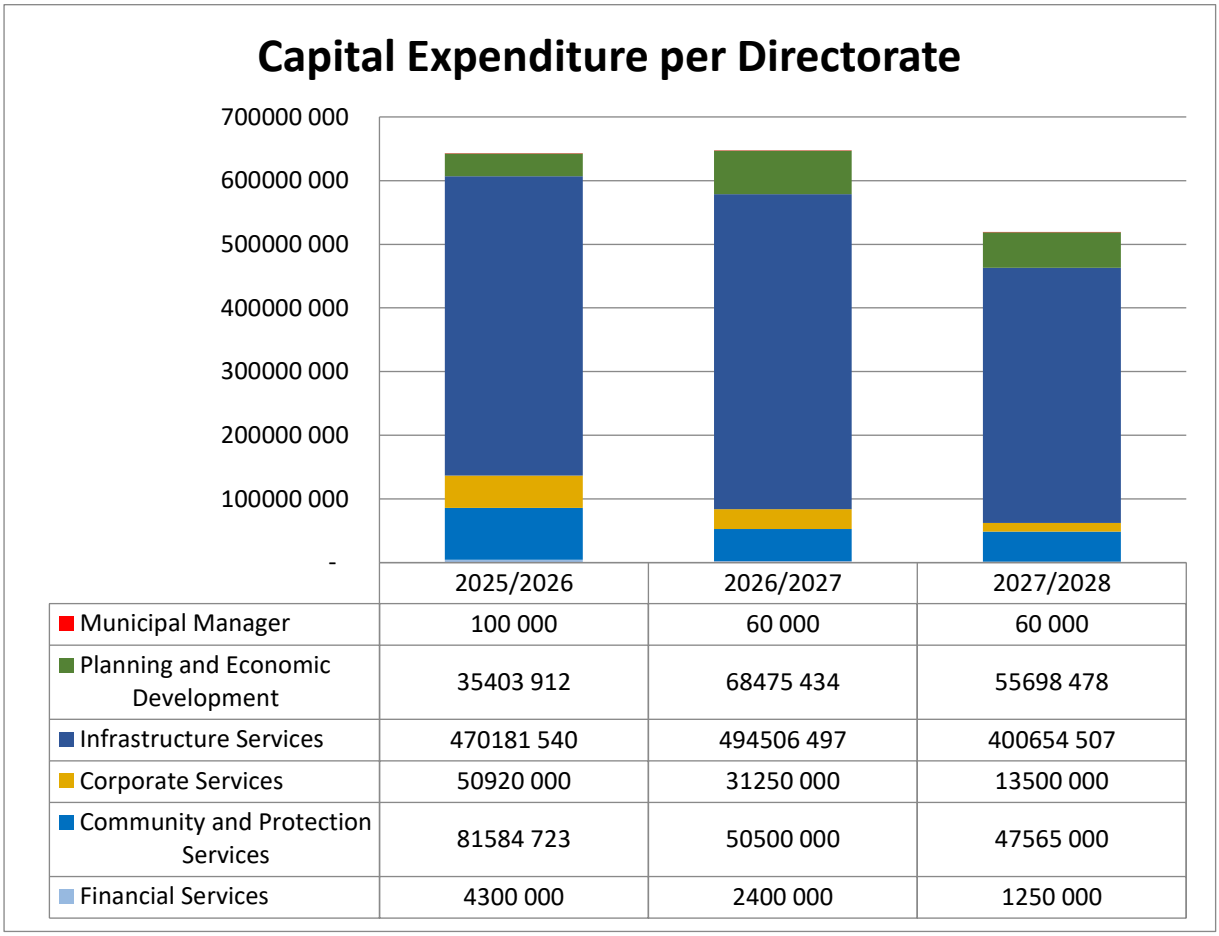
2025/2026	**2026/2027**	**2027/2028**
R	**R**	**R**
642 490 175	647 191 931	518 727 985

Compilation of the Capital Budget

The capital budgets depicted per Directorate are as follows:

	2025/2026		**2026/2027**		**2027/2028**	
	R	**%**	**R**	**%**	**R**	**%**
Municipal Manager	100 000	0.02%	60 000	0.01%	60 000	0.01%
Planning and Economic Development	35 403 912	5.51%	68 475 434	10.58%	55 698 478	10.74%
Infrastructure Services	470 181 540	73.18%	494 506 497	76.41%	400 654 507	77.24%
Corporate Services	50 920 000	7.93%	31 250 000	4.83%	13 500 000	2.60%
Community and Protection Services	81 584 723	12.70%	50 500 000	7.80%	47 565 000	9.17%
Financial Services	4 300 000	0.67%	2 400 000	0.37%	1 250 000	0.24%
	642 490 175	**100.00%**	**647 191 931**	**100.0%**	**518 727 985**	**100.0%**

Investment in infrastructure for the next three years' equals:

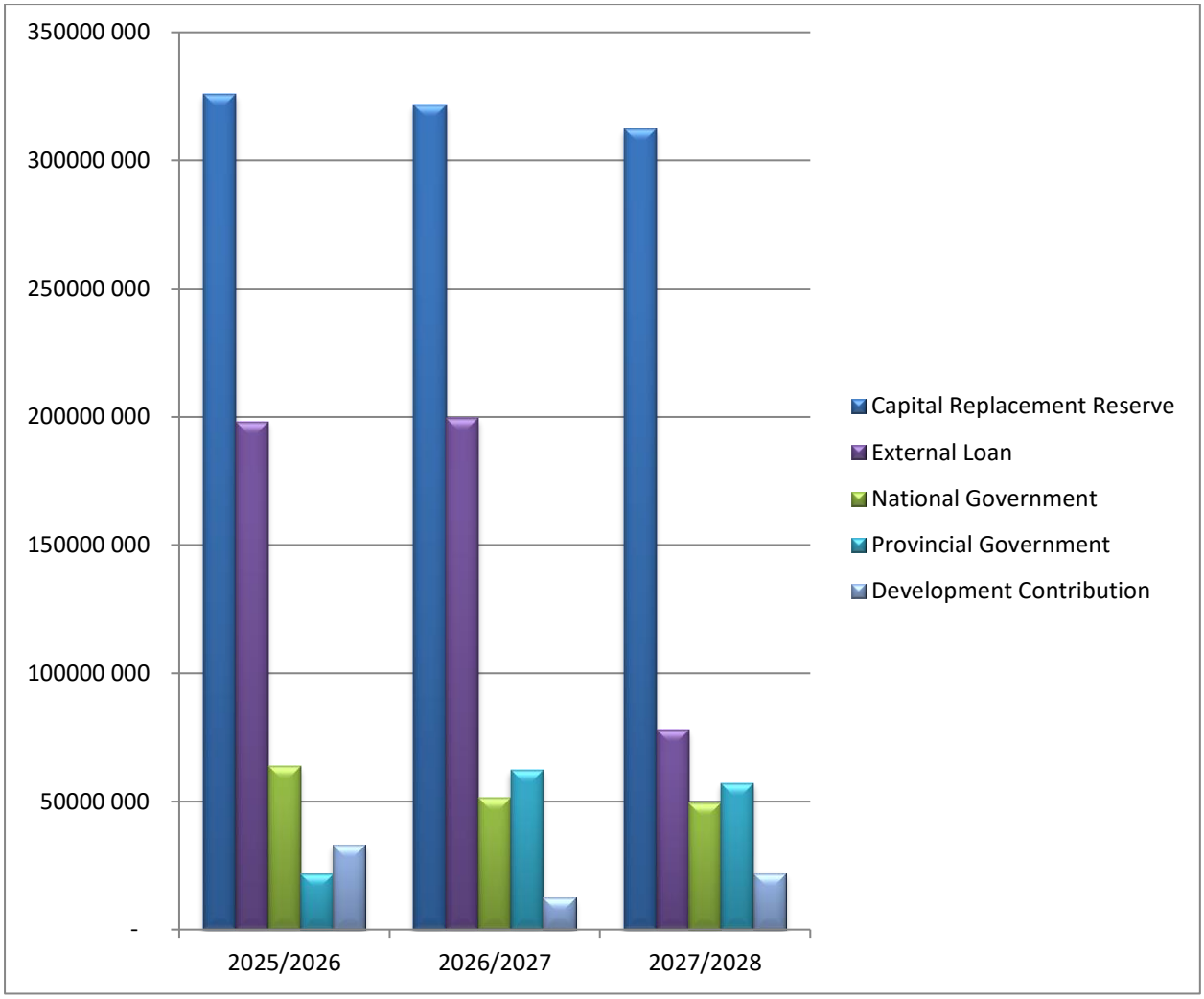


	2025/2026	2026/2027	2027/2028
Municipal Manager	100 000	60 000	60 000
Planning and Economic Development	35403 912	68475 434	55698 478
Infrastructure Services	470181 540	494506 497	400654 507
Corporate Services	50920 000	31250 000	13500 000
Community and Protection Services	81584 723	50500 000	47565 000
Financial Services	4300 000	2400 000	1250 000

Financing of the Capital Budget

The proposed financing sources of the capital budget for the next three years are as follows:

	2025/2026		**2026/2027**		**2027/2028**	
	R		R		R	
Own Funding						
Capital Replacement Reserve	325 835 001	50.71%	321 576 412	49.69%	312 261 139	60.20%
Development Contribution	33 057 181	5.15%	12 500 000	1.93%	22 000 000	4.24%
External Funding						
Grants National Government	63 693 288	9.91%	51 492 043	7.96%	49 349 131	9.51%
Grants Provincial Government	21 885 217	3.41%	62 200 869	9.61%	57 118 261	11.01%
External Loans	198 019 488	30.82%	199 422 606	30.81%	77 999 454	15.04%
	642 490 175	**100.00%**	**647 191 931**	**100.00%**	**518 727 985**	**100.00%**



As alluded to in the before-mentioned text and in the Council item; substantial investment in infrastructure is crucial in order to maintain sustainable levels of service delivery. For the detailed capital projects please refer to **Appendix 1 – Part 2 – Section N**.

Operating Budget for 2025/2026, 2026/2027 and 2027/2028

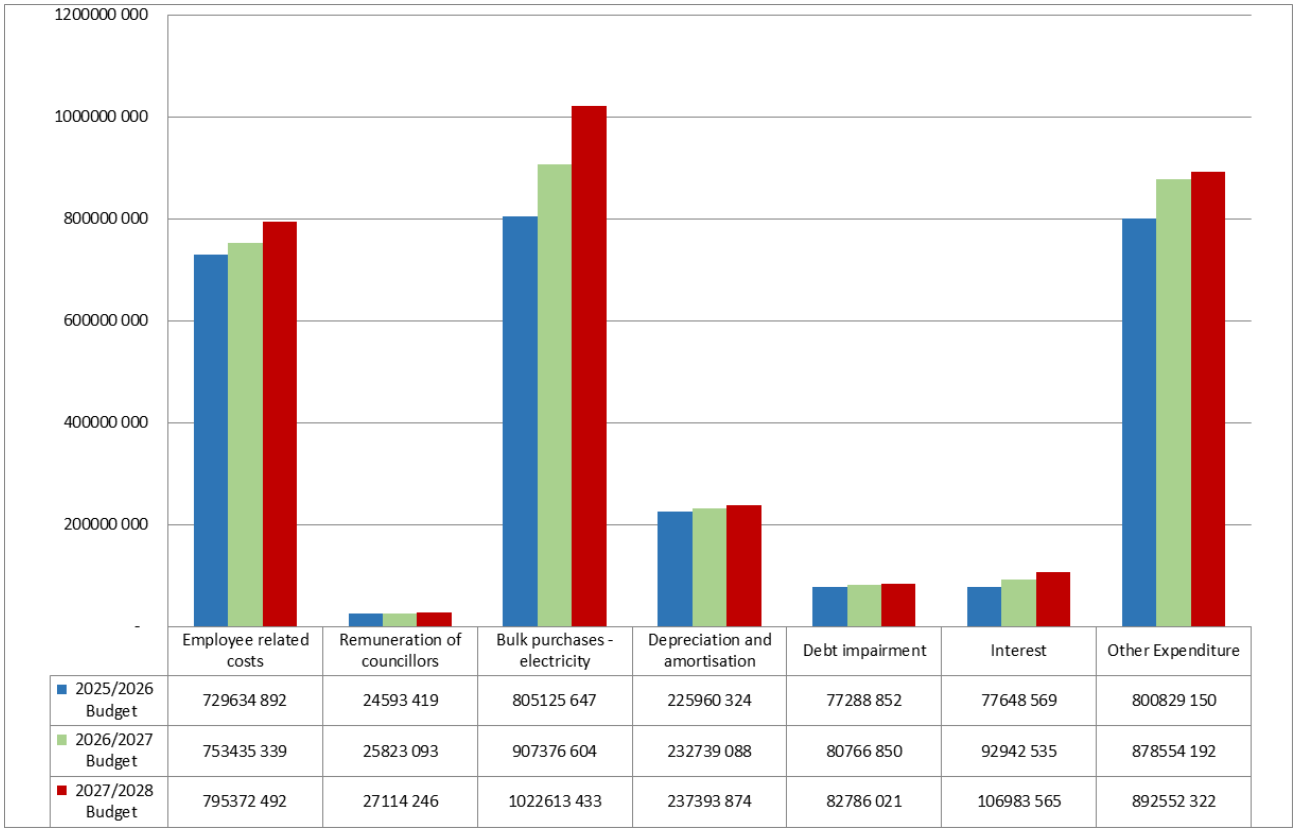
Expenditure

The operating expenditure budget per Vote (Directorate) is as follows:

	2025/2026 R	**2026/2027** R	**2027/2028** R
Municipal Manager	23 693 262	22 484 828	23 760 693
Planning and Economic Development	130 807 404	180 603 716	183 532 213
Infrastructure Services	1 636 652 536	1 789 036 217	1 936 741 649
Corporate Services	236 951 689	247 635 770	260 108 027
Community and Protection Services	568 392 787	579 571 611	600 220 032
Financial Services	144 583 175	152 305 559	160 453 339
Total Expenditure	**2 741 080 853**	**2 971 637 701**	**3 164 815 953**

The operating expenditure budget per category is as follows:

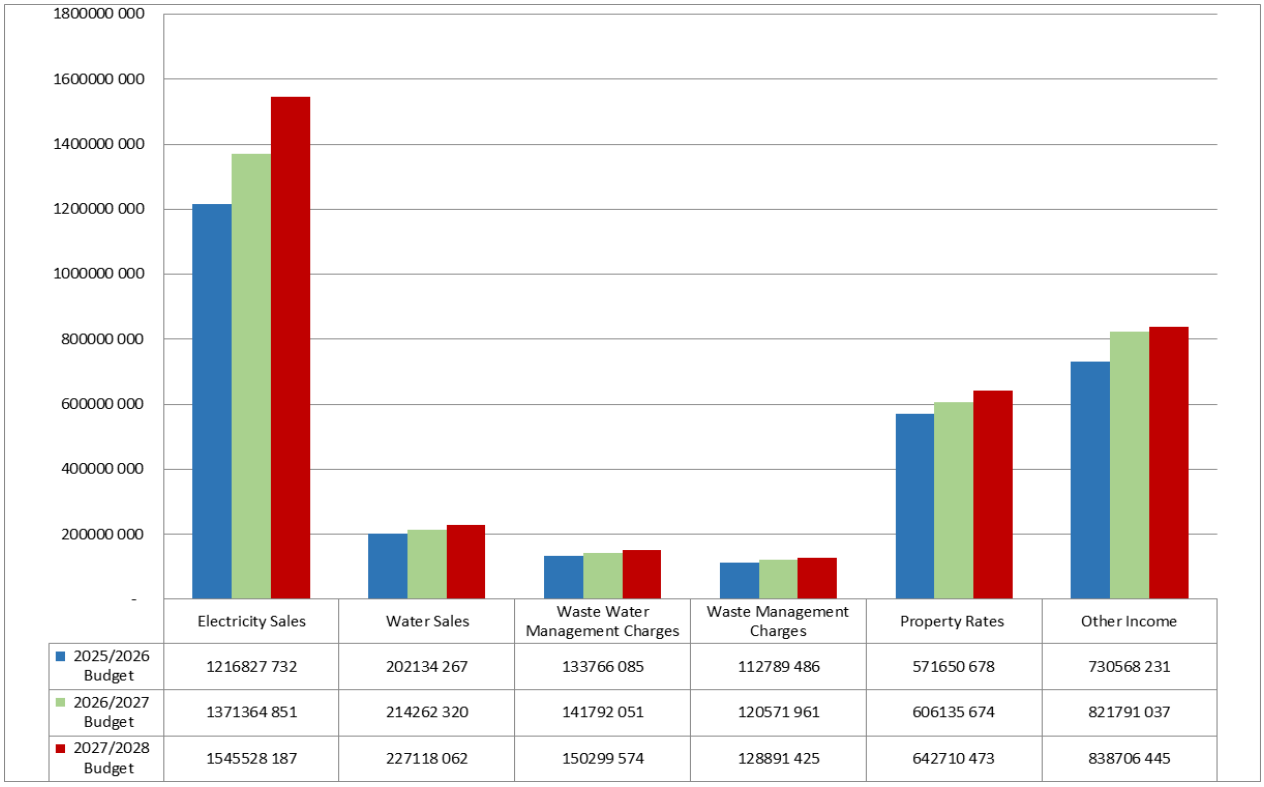
	2025/2026 R	**2026/2027** R	**2027/2028** R
Employee related costs	729 634 892	753 435 339	795 372 492
Remuneration of councillors	24 593 419	25 823 093	27 114 246
Bulk purchases - electricity	805 125 647	907 376 604	1 022 613 433
Depreciation and amortisation	225 960 324	232 739 088	237 393 874
Debt impairment	77 288 852	80 766 850	82 786 021
Interest	77 648 569	92 942 535	106 983 565
Other Expenditure	800 829 150	878 554 192	892 552 322
Total Expenditure	**2 741 080 853**	**2 971 637 701**	**3 164 815 953**



	Employee related costs	Remuneration of councillors	Bulk purchases - electricity	Depreciation and amortisation	Debt impairment	Interest	Other Expenditure
2025/2026 Budget	729634 892	24593 419	805125 647	225960 324	77288 852	77648 569	800829 150
2026/2027 Budget	753435 339	25823 093	907376 604	232739 088	80766 850	92942 535	878554 192
2027/2028 Budget	795372 492	27114 246	1022613 433	237393 874	82786 021	106983 565	892552 322

The operational budget will be funded as follows:

	2025/2026 R	**2026/2027** R	**2027/2028** R
Electricity Sales	1 216 827 732	1 371 364 851	1 545 528 187
Water Sales	202 134 267	214 262 320	227 118 062
Wastewater Management Charges	133 766 085	141 792 051	150 299 574
Waste Management Charges	112 789 486	120 571 961	128 891 425
Property Rates	571 650 678	606 135 674	642 710 473
Other Income	730 568 231	821 791 037	838 706 445
Total Income	**2 967 736 479**	**3 275 917 894**	**3 533 254 166**



	Electricity Sales	Water Sales	Waste Water Management Charges	Waste Management Charges	Property Rates	Other Income
2025/2026 Budget	1216827 732	202134 267	133766 085	112789 486	571650 678	730568 231
2026/2027 Budget	1371364 851	214262 320	141792 051	120571 961	606135 674	821791 037
2027/2028 Budget	1545528 187	227118 062	150299 574	128891 425	642710 473	838706 445

H: OVERVIEW OF THE BUDGET FUNDING

Financing of the Capital Budget

The proposed financing sources of the capital budget for the next three years are as follows:

	2025/2026	**2026/2027**	**2027/2028**
	R	**R**	**R**
Capital Replacement Reserve	325 835 001	321 576 413	312 261 139
Grants National Government	63 693 288	51 492 043	49 349 131
Grants Provincial Government	21 885 217	62 200 869	57 118 261
External Loans	198 019 488	199 422 606	77 999 454
Development Contribution	33 057 181	12 500 000	22 000 000
	642 490 175	**647 191 931**	**518 727 985**

Grant funding from National Government includes the following:

- Integrated National Electrification Programme (Municipal) Grant
- Integrated Urban Development Grant
- Electricity Demand Side Management (Municipal) Grant (Schedule 6)
- Energy Efficiency and Demand Side

Grant funding from Provincial Government includes the following:

- Human Settlement Development Grant
- Informal Settlements Upgrading Partnership Grant: Provinces (Beneficiaries)
- Integrated Transport Planning
- Regional Socio-Economic Project/violence through urban upgrading (RSEP/VPUU)
- Development of sport and recreation facilities

Grant funding from other local or international governments includes the following:

- National Agencies: LG SETA: Local Government SETA Discretionary Grant
- Foreign: GIZ Grant: - Deutsche Gesellschaft fur Internationale Zusammenarbeit (GIZ)
- Cape Winelands District Municipality Grant: Local Economic Development

Financing of the Operational Budget

The operational budget is financed from the tariff increases as displayed above. In addition to these, the following grant allocations are expected, and expenditure was adjusted accordingly:

- Equitable Share Allocation
- Community Library Services Grant
- Local Government Financial Management Grant
- Financial assistance to municipalities for maintenance and Construction of Transport Infrastructure
- Community Development Workers Operational Support Grant
- Expanded Public Works Program Incentive Grant
- Human Settlement Development Grant
- Regional Socio-Economic Project/violence through urban upgrading (RSEP/VPUU)
- Title Deeds Restoration Grant

I: EXPENDITURE ON ALLOCATION AND GRANT PROGRAMMES

Description	Ref	2021/22	2022/23	2023/24	Current Year 2024/25			2025/26 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
EXPENDITURE:	1									
Operating expenditure of Transfers and Grants										
National Government:		**168 449**	**187 909**	**209 426**	**221 720**	**221 280**	**221 280**	**239 166**	**250 296**	**261 530**
Operational Revenue:General Revenue:Equitable Share		157 136	179 634	200 488	215 604	215 604	215 604	231 793	246 166	257 298
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		5 916	3 520	4 519	2 021	2 021	2 021	3 202	–	–
Local Government Financial Management Grant [Schedule 5B]		1 550	1 468	1 448	1 600	1 600	1 600	1 700	1 800	1 900
Integrated Urban Development Grant		3 847	3 287	2 971	2 495	2 055	2 055	2 471	2 330	2 332
Provincial Government:		**20 200**	**24 947**	**14 314**	**23 268**	**22 503**	**22 503**	**18 358**	**53 623**	**56 415**
Library Services: Conditional Grant		9 336	10 628	12 704	11 333	11 333	11 333	10 023	–	–
Municipal Accreditation and Capacity Building Grant		77	669	245	249	249	249	–	–	–
Financial Management Capability Building Grant		395	319	–		150	150	–	–	–
Title Deeds Restoration Grant		432	940	317	803	803	803	1 162	–	–
Community Development Workers Operational Support Grant		38	38	38	38	38	38	38	38	38
Maintenance and Construction of Transport Infrastructure		–	495	345	345	380	380	335	335	377
Western Cape Municipal Energy Resilience Grant (WC MER Grant)		–	1 184	244		–	–			–
HUMAN SETTLEMENTS DEVELOPMENT GRANT		7 973	6 954	–	10 500	3 150	3 150	6 000	53 250	56 000
Library Services: Replacement Funding for Most Vulnerable B3 Municipalities		–	–	180		–	–			–
RSEP		–	–	–	–	–	–	800	–	–
Municipal Library Support Grant		150	3 102	–	–	–	–	–	–	–
WC Financial Management Support Grant		–	550	–	–	–	–	–	–	–
Local Government Public Employment Support Grant		1 800	–	–	–	–	–	–	–	–
Financial Management Capability Building Grant		–	–	241	–	–	–	–	–	–
Provincial Acceleration Grant		–	–	–	–	6 400	6 400	–	–	–
Housing consumer education		–	68	–	–	–	–	–	–	–
District Municipality:		**–**	**599**	**638**	**650**	**650**	**650**	**100**	**–**	**–**
Cape Winelands District Grant		–	484	500	650	650	650	100	–	–
Cape Winelands District Municipality Grant Capacity and support		–	115	138	–	–	–	–	–	–
Other Grant Providers:		**–**	**–**	**–**	**–**	**–**	**–**	**2 962**	**–**	**–**
Departmental Agencies and Accounts		–	–	–	–	–	–	550	–	–
Foreign Government and International Organisations		–	–	–	–	–	–	2 412	–	–
Households		–	–	–	–	–	–	–	–	–
Non-profit Institutions		–	–	–	–	–	–	–	–	–
Private Enterprises		–	–	–	–	–	–	–	–	–
Public Corporations		–	–	–	–	–	–	–	–	–
Higher Educational Institutions		–	–	–	–	–	–	–	–	–
Parent Municipality / Entity		–	–	–	–	–	–	–	–	–
Total operating expenditure of Transfers and Grants:		**188 650**	**213 455**	**224 378**	**245 638**	**244 433**	**244 433**	**260 585**	**303 919**	**317 945**
Capital expenditure of Transfers and Grants										
National Government:		**66 852**	**90 625**	**86 958**	**72 056**	**95 716**	**95 716**	**73 247**	**59 216**	**56 752**
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		13 758	28 295	20 000	5 056	5 056	5 056	6 188	9 943	10 392
Energy Efficiency and Demand Side Management Grant		–	–	–	5 000	5 000	5 000	5 000	5 000	–
Municipal Disaster Relief Grant		–	–	10 719	–	25 413	25 413	–	–	–
Integrated Urban Development Grant		53 094	62 329	56 239	62 000	60 246	60 246	62 059	44 273	46 360
Provincial Government:		**17 970**	**8 422**	**19 138**	**27 067**	**35 000**	**35 000**	**25 168**	**71 531**	**65 686**
EMERGENCY MUNICIPAL LOAD SHEDDING RELIEF GRANT		–	–	6 175	–	–	–	–	–	–
Integrated Transport Planning		600	–	–	628	628	628	656	656	686
HUMAN SETTLEMENTS DEVELOPMENT GRANT		7 229	1 576	1 890	6 389	1 680	1 680	10 000	54 000	54 000
Development of Sport and Recreational Facilities		600	220	–	–	–	–	300	–	–
Informal Settlements Upgrading Partnership Grant: Provinces (Beneficiaries)		5 928	4 786	9 874	18 550	27 056	27 056	14 212	16 875	11 000
Library Services: Conditional Grant		337	69	203	–	4 136	4 136	–	–	–
RSEP		2 566	1 771	996	1 500	1 500	1 500	–	–	–
Western Cape Municipal Energy Resilience Grant (WC MER Grant)		710	–	–	–	–	–	–	–	–
Public Transport		–	–	–	–	–	–	–	–	–
Road Infrastructure		–	–	–	–	–	–	–	–	–
Sports and Recreation		–	–	–	–	–	–	–	–	–
Waste Water Infrastructure		–	–	–	–	–	–	–	–	–
Water Supply Infrastructure		–	–	–	–	–	–	–	–	–
District Municipality:		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Cape Winelands District Grant		–	–	–	–	–	–	–	–	–
Other Grant Providers:		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Departmental Agencies and Accounts		–	–	–	–	–	–	–	–	–
Foreign Government and International Organisations		–	–	–	–	–	–	–	–	–
Households		–	–	–	–	–	–	–	–	–
Non-Profit Institutions		–	–	–	–	–	–	–	–	–
Private Enterprises		–	–	–	–	–	–	–	–	–
Public Corporations		–	–	–	–	–	–	–	–	–
Higher Educational Institutions		–	–	–	–	–	–	–	–	–
Parent Municipality / Entity		–	–	–	–	–	–	–	–	–
Transfer from Operational Revenue		–	–	–	–	–	–	–	–	–
Total capital expenditure of Transfers and Grants		**84 822**	**99 046**	**106 096**	**99 123**	**130 715**	**130 715**	**98 415**	**130 747**	**122 438**
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		**273 471**	**312 502**	**330 475**	**344 761**	**375 148**	**375 148**	**359 001**	**434 666**	**440 382**

J: ALLOCATIONS AND GRANTS MADE BY THE MUNICIPALITY

Description	Ref	2021/22	2022/23	2023/24	Current Year 2024/25				2025/26 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
Cash Transfers to other municipalities											
Operational	1	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–
Total Cash Transfers To Municipalities:		–	–	–	–	–	–	–	–	–	–
Cash Transfers to Entities/Other External Mechanisms											
Operational	2	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–
Total Cash Transfers To Entities/Ems'		–	–	–	–	–	–	–	–	–	–
Cash Transfers to other Organs of State											
Operational	3	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–
Total Cash Transfers To Other Organs Of State:		–	–	–	–	–	–	–	–	–	–
Cash Transfers to Organisations											
Operational		12 556	12 531	8 420	8 833	9 583	9 583	9 221	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–
Total Cash Transfers To Organisations		**12 556**	**12 531**	**8 420**	**8 833**	**9 583**	**9 583**	**9 221**	–	–	–
Cash Transfers to Groups of Individuals											
Operational		808	962	7 147	7 000	7 150	7 150	4 659	7 300	7 400	7 500
Capital		–	–	–	–	–	–	–	–	–	–
Total Cash Transfers To Groups Of Individuals:		**808**	**962**	**7 147**	**7 000**	**7 150**	**7 150**	**4 659**	**7 300**	**7 400**	**7 500**
TOTAL CASH TRANSFERS AND GRANTS	6	**13 364**	**13 494**	**15 566**	**15 833**	**16 733**	**16 733**	**13 880**	**7 300**	**7 400**	**7 500**
Non-Cash Transfers to other municipalities											
Operational	1	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–
Total Non-Cash Transfers To Municipalities:		–	–	–	–	–	–	–	–	–	–
Non-Cash Transfers to Entities/Other External Mechanisms											
Operational	2	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–
Total Non-Cash Transfers To Entities/Ems'		–	–	–	–	–	–	–	–	–	–
Non-Cash Transfers to other Organs of State											
Operational	3	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–
Total Non-Cash Transfers To Other Organs Of State:		–	–	–	–	–	–	–	–	–	–
Non-Cash Grants to Organisations											
Operational	4	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–
Total Non-Cash Grants To Organisations		–	–	–	–	–	–	–	–	–	–
Non-Cash Transfers to Groups of Individuals											
Operational	5	–	4 265	5 758	4 906	4 906	4 906	2 299	5 018	5 241	5 372
Capital		–	–	–	–	–	–	–	–	–	–
Total Non-Cash Grants To Groups Of Individuals:		–	**4 265**	**5 758**	**4 906**	**4 906**	**4 906**	**2 299**	**5 018**	**5 241**	**5 372**
TOTAL NON-CASH TRANSFERS AND GRANTS		–	**4 265**	**5 758**	**4 906**	**4 906**	**4 906**	**2 299**	**5 018**	**5 241**	**5 372**
TOTAL TRANSFERS AND GRANTS	6	**13 364**	**17 758**	**21 324**	**20 739**	**21 639**	**21 639**	**16 179**	**12 318**	**12 641**	**12 872**

K: COUNCILLOR AND BOARD MEMBER ALLOWANCES AND EMPLOYEE BENEFITS

Summary of Employee and Councillor remuneration	Ref	2021/22	2022/23	2023/24	Current Year 2024/25			2025/26 Medium Term Revenue & Expenditure Framework		
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
	1	A	B	C	D	E	F	G	H	I
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		15 253	19 152	18 815	19 884	19 884	19 884	20 878	21 922	23 018
Pension and UIF Contributions		438	511	518	525	525	525	551	578	607
Medical Aid Contributions		157	115	102	141	141	141	149	156	164
Motor Vehicle Allowance		2 039	985	961	809	809	809	850	892	937
Cellphone Allowance		1 929	2 003	2 224	2 063	2 063	2 063	2 166	2 274	2 388
Housing Allowances		–	–	–	–	–	–	–	–	–
Other benefits and allowances		–	–	–	–	–	–	–	–	–
Sub Total - Councillors		**19 815**	**22 765**	**22 620**	**23 422**	**23 422**	**23 422**	**24 593**	**25 823**	**27 114**
% increase	4		**14.9%**	**(0.6%)**	**3.5%**	**–**	**–**	**5.0%**	**5.0%**	**5.0%**
Senior Managers of the Municipality	2									
Basic Salaries and Wages		7 245	8 064	8 420	9 053	9 053	9 053	9 641	10 220	10 833
Pension and UIF Contributions		660	671	728	820	820	820	874	926	982
Medical Aid Contributions		118	123	131	143	143	143	153	162	172
Overtime		–	–	–	–	–	–	–	–	–
Performance Bonus		1 242	1 230	1 088	1 758	1 758	1 758	1 872	1 984	2 104
Motor Vehicle Allowance	3	550	500	490	662	662	662	705	747	792
Cellphone Allowance	3	133	241	245	179	179	179	191	202	214
Housing Allowances	3	18	18	18	21	21	21	23	24	26
Other benefits and allowances	3	104	122	128	115	115	115	123	130	138
Payments in lieu of leave		–	–	–	–	–	–	–	–	–
Long service awards		–	–	–	–	–	–	–	–	–
Post-retirement benefit obligations	6	(452)	(30 656)	–	–	–	–	–	–	–
Entertainment		–	–	–	–	–	–	–	–	–
Scarcity		–	–	–	–	–	–	–	–	–
Acting and post related allowance		–	–	–	–	–	–	–	–	–
In kind benefits		–	–	–	–	–	–	–	–	–
Sub Total - Senior Managers of Municipality		**9 617**	**(19 687)**	**11 247**	**12 752**	**12 752**	**12 752**	**13 581**	**14 395**	**15 259**
% increase	4		**(304.7%)**	**(157.1%)**	**13.4%**	**–**	**–**	**6.5%**	**6.0%**	**6.0%**
Other Municipal Staff										
Basic Salaries and Wages		333 629	339 618	360 809	371 358	370 760	370 760	419 292	427 462	449 841
Pension and UIF Contributions		55 262	58 329	62 388	71 416	71 416	71 416	76 058	79 265	84 021
Medical Aid Contributions		25 564	26 985	29 722	32 277	32 277	32 277	34 375	35 533	37 665
Overtime		42 035	42 458	58 538	50 904	50 904	50 904	54 212	57 465	60 913
Performance Bonus		24 641	26 109	28 211	31 418	31 418	31 418	33 460	34 817	36 906
Motor Vehicle Allowance	3	8 923	8 357	9 347	12 974	12 974	12 974	13 817	14 629	15 507
Cellphone Allowance	3	1 751	1 930	2 029	2 996	2 996	2 996	3 190	3 382	3 585
Housing Allowances	3	2 780	2 698	2 726	3 411	3 411	3 411	3 633	3 804	4 032
Other benefits and allowances	3	20 610	24 138	26 925	26 433	26 433	26 433	28 152	29 826	31 616
Payments in lieu of leave		294	–	–	–	–	–	–	–	–
Long service awards		–	5 150	5 193	–	–	–	–	–	–
Post-retirement benefit obligations	6	23 146	25 294	32 034	37 999	37 999	37 999	47 184	50 015	53 016
Entertainment		1	–	–	–	–	–	–	–	–
Scarcity		738	807	2 640	1 612	1 612	1 612	1 717	1 820	1 929
Acting and post related allowance		564	593	470	905	905	905	964	1 022	1 083
In kind benefits		–	–	–	–	–	–	–	–	–
Sub Total - Other Municipal Staff		**539 937**	**562 466**	**621 033**	**643 703**	**643 105**	**643 105**	**716 054**	**739 040**	**780 113**
% increase	4		**4.2%**	**10.4%**	**3.7%**	**(0.1%)**	**–**	**11.3%**	**3.2%**	**5.6%**
Total Parent Municipality		**569 370**	**565 544**	**654 899**	**679 877**	**679 279**	**679 279**	**754 228**	**779 258**	**822 487**
			(0.7%)	**15.8%**	**3.8%**	**(0.1%)**	**–**	**11.0%**	**3.3%**	**5.5%**
TOTAL SALARY, ALLOWANCES & BENEFITS		**569 370**	**565 544**	**654 899**	**679 877**	**679 279**	**679 279**	**754 228**	**779 258**	**822 487**
% increase	4		**(0.7%)**	**15.8%**	**3.8%**	**(0.1%)**	**–**	**11.0%**	**3.3%**	**5.5%**
TOTAL MANAGERS AND STAFF	5,7	**549 555**	**542 779**	**632 279**	**656 455**	**655 857**	**655 857**	**729 635**	**753 435**	**795 372**

K: COUNCILLOR AND BOARD MEMBER ALLOWANCES AND EMPLOYEE BENEFITS (continue)

Disclosure of Salaries, Allowances & Benefits 1. Rand per annum	Ref	No.	Salary	Contributions 1.	Allowances	Performance Bonuses	In-kind benefits	Total Package 2.
Councillors	3							
Speaker	4	1	676 974	–	260 495	–	–	937 469
Chief Whip		1	746 756	36 294	61 317	–	–	844 367
Executive Mayor		1	900 845	–	260 495	–	–	1 161 340
Deputy Executive Mayor		1	896 854	–	48 135	–	–	944 989
Executive Committee		–	6 720 798	326 654	551 865	–	–	7 599 317
Total for all other councillors		–	10 936 126	336 471	1 833 340	–	–	13 105 937
Total Councillors	8	**4**	**20 878 353**	**699 419**	**3 015 647**			**24 593 419**
Senior Managers of the Municipality	5							
Municipal Manager (MM)		1	1 823 217	420 431	180 614	339 397	–	2 763 659
Chief Finance Officer		1	1 250 795	274 840	376 404	263 205	–	2 165 244
Director: Community and Protection Services		1	1 696 334	25 882	103 322	475 791	–	2 301 329
Director: Corporate Services		1	1 767 590	26 048	49 583	268 553	–	2 111 774
Director: Infrastructure Services		1	1 694 120	20 147	180 614	265 284	–	2 160 165
Director: Planning and Development Services		1	1 409 145	380 510	28 838	259 918	–	2 078 411
List of each offical with packages >= senior manager								
		–	–	–	–	–	–	–
		–	–	–	–	–	–	–
		–	–	–	–	–	–	–
		–	–	–	–	–	–	–
		–	–	–	–	–	–	–
		–	–	–	–	–	–	–
		–	–	–	–	–	–	–
		–	–	–	–	–	–	–
		–	–	–	–	–	–	–
		–	–	–	–	–	–	–
Total Senior Managers of the Municipality	8,10	**6**	**9 641 201**	**1 147 858**	**919 375**	**1 872 148**		**13 580 582**
A Heading for Each Entity	6,7							
List each member of board by designation								
		–	–	–	–	–	–	–
		–	–	–	–	–	–	–
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		–	–	–	–	–	–	–
		–	–	–	–	–	–	–
		–	–	–	–	–	–	–
Total for municipal entities	8,10	**–**	**–**	**–**	**–**	**–**		**–**
TOTAL COST OF COUNCILLOR, DIRECTOR and EXECUTIVE REMUNERATION	10	**10**	**30 519 554**	**1 847 277**	**3 935 022**	**1 872 148**		**38 174 001**

L: MONTHLY TARGETS FOR REVENUE, EXPENDITURE AND CASH FLOW

MONTHLY CASH FLOWS	Budget Year 2025/26												Medium Term Revenue and Expenditure Framework		
R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
Cash Receipts By Source													1		
Property rates	105 303	45 656	34 783	34 161	35 552	28 002	35 711	23 874	1 756	1 756	1 756	200 477	548 788	582 416	617 560
Service charges - electricity revenue	91 448	91 111	102 050	77 416	75 064	80 733	65 334	71 708	96 578	96 578	60 364	433 639	1 342 024	1 512 264	1 704 066
Service charges - water revenue	12 421	12 724	14 210	15 655	15 236	20 088	21 420	29 547	18 603	18 603	18 603	35 820	232 930	246 724	261 084
Service charges - sanitation revenue	16 203	8 622	10 425	10 066	10 490	10 485	9 820	10 628	10 779	10 779	10 595	31 616	150 507	144 479	153 053
Service charges - refuse revenue	23 022	12 429	12 834	11 475	12 349	12 405	12 747	13 819	15 080	15 080	15 080	(22 428)	133 891	143 044	152 750
Rental of facilities and equipment	1 043	1 351	1 080	1 047	1 002	979	1 029	1 224	1 309	1 257	1 257	8 657	21 235	22 191	22 746
Interest earned - external investments	5 332	5 332	5 332	5 332	5 332	5 332	5 332	5 332	5 332	5 332	5 332	5 332	63 980	66 147	68 414
Interest earned - outstanding debtors	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Dividends received	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Fines, penalties and forfeits	7	17	1	8	98	9	2	11	2	–	–	48 521	48 677	49 942	50 835
Licences and permits	412	743	891	470	1 048	250	397	346	687	679	506	2 326	8 754	9 148	9 377
Agency services	269	302	341	196	427	38	–	–	293	293	293	1 510	3 961	4 140	4 243
Transfers and Subsidies - Operational	1 569	2 415	1 732	1 878	2 515	120 748	1 769	2 615	117 785	1 725	1 725	5 665	262 139	303 939	317 945
Other revenue	1 243	16 181	12 889	13 363	18 357	12 778	10 629	16 447	12 993	9 576	12 953	11 176	148 584	155 159	128 091
Cash Receipts by Source	**258 273**	**196 882**	**196 567**	**171 067**	**177 470**	**291 846**	**164 188**	**175 551**	**281 197**	**161 657**	**128 463**	**762 311**	**2 965 472**	**3 239 593**	**3 490 163**
Other Cash Flows by Source															
Transfers and subsidies - capital (monetary allocations)	5 990	7 813	11 922	17 494	6 031	8 521	7 881	9 661	8 599	6 131	5 131	3 243	98 415	130 747	122 438
Transfers and subsidies - capital (in-kind)	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Proceeds on Disposal of Fixed and Intangible Assets	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Short term loans	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing	–	–	–	–	–	–	–	–	–	–	–	198 019	198 019	199 423	77 999
Increase (decrease) in consumer deposits	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) in non-current receivables	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) in non-current investments	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Cash Receipts by Source	**264 263**	**204 695**	**208 489**	**188 561**	**183 501**	**300 367**	**172 069**	**185 212**	**289 796**	**167 788**	**133 594**	**963 573**	**3 261 907**	**3 569 763**	**3 690 600**
Cash Payments by Type															
Employee related costs	(55 472)	(55 472)	(55 472)	(55 472)	(55 472)	(55 472)	(55 472)	(58 443)	(55 472)	(55 472)	(55 472)	(76 161)	(689 324)	(713 009)	(753 721)
Remuneration of councillors	(2 049)	(2 049)	(2 049)	(2 049)	(2 049)	(2 049)	(2 049)	(2 049)	(2 049)	(2 049)	(2 049)	(2 049)	(24 593)	(25 823)	(27 114)
Finance charges	–	–	–	–	–	(32 352)	–	–	–	–	–	(29 863)	(62 215)	(76 764)	(90 028)
Bulk purchases - Electricity	(77 158)	(77 158)	(77 158)	(77 158)	(77 158)	(77 158)	(77 158)	(77 158)	(77 158)	(77 158)	(77 158)	(77 158)	(925 894)	(1 043 483)	(1 176 005)
Bulk purchases - Water & Sewer	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Other materials	(8 929)	(9 010)	(10 171)	(9 804)	(10 058)	(10 889)	(10 952)	(13 208)	(11 784)	(10 716)	(9 787)	(20 471)	(135 779)	(141 177)	(148 107)
Contracted services	(16 721)	(22 849)	(24 427)	(26 834)	(29 992)	(23 554)	(29 864)	(27 782)	(30 095)	(23 289)	(23 154)	(93 336)	(371 898)	(441 059)	(434 651)
Transfers and grants - other municipalities	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Transfers and grants - other	(1 317)	(1 560)	(1 557)	(1 833)	(2 006)	(1 587)	(1 583)	(1 709)	(1 709)	(1 968)	(1 768)	(4 033)	(22 631)	(23 687)	(24 618)
Other expenditure	(18 599)	(12 492)	(19 464)	(15 383)	(17 863)	(18 448)	(12 526)	(16 895)	(10 036)	(8 236)	(7 738)	(71 110)	(228 791)	(244 012)	(254 615)
Cash Payments by Type	**(180 245)**	**(180 592)**	**(190 298)**	**(188 534)**	**(194 598)**	**(221 510)**	**(189 604)**	**(197 243)**	**(188 303)**	**(178 889)**	**(177 126)**	**(374 182)**	**(2 461 125)**	**(2 709 014)**	**(2 908 860)**
Other Cash Flows/Payments by Type															
Capital assets	–	–	–	–	–	–	–	–	–	–	–	(738 582)	(738 582)	(744 183)	(596 361)
Repayment of borrowing	–	–	–	–	–	–	–	–	–	–	–	(62 215)	(62 215)	(76 764)	(90 028)
Other Cash Flows/Payments	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Cash Payments by Type	**(180 245)**	**(180 592)**	**(190 298)**	**(188 534)**	**(194 598)**	**(221 510)**	**(189 604)**	**(197 243)**	**(188 303)**	**(178 889)**	**(177 126)**	**(1 174 979)**	**(3 261 923)**	**(3 529 961)**	**(3 595 249)**
NET INCREASE/(DECREASE) IN CASH HELD	**84 017**	**24 103**	**18 191**	**27**	**(11 097)**	**78 857**	**(17 535)**	**(12 032)**	**101 493**	**(11 101)**	**(43 532)**	**(211 406)**	**(16)**	**39 802**	**95 350**
Cash/cash equivalents at the month/year begin:	678 807	762 824	786 927	805 118	805 144	794 047	872 904	855 369	843 337	944 830	933 729	890 197	678 807	678 791	718 593
Cash/cash equivalents at the month/year end:	762 824	786 927	805 118	805 144	794 047	872 904	855 369	843 337	944 830	933 729	890 197	678 791	678 791	718 593	813 943

M: CONTRACTS HAVING FUTURE AND BUDGETARY IMPLICATIONS

Description	Ref	Preceding Years	Current Year 2024/25	2025/26 Medium Term Revenue & Expenditure Framework			Forecast 2028/29	Forecast 2029/30	Forecast 2030/31	Forecast 2031/32	Forecast 2032/33	Forecast 2033/34	Forecast 2034/35	Total Contract Value
R thousand	1,3	Total	Original Budget	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
Parent Municipality:														
Revenue Obligation By Contract	2													
Contract 1														–
Contract 2														–
Total Operating Revenue Implication		–	–	–	–	–	–	–	–	–	–	–	–	–
Expenditure Obligation By Contract	2													
DBSA 61001059		3 290	2 535	1 688	759	-	-	-	-	-	-			8
DBSA 61000816		1 093	734	331	-	-	-	-	-	-	-			2
DBSA 61007281		6 430	5 813	5 056	4 288	3 429	2 489	1 454	299	-	-			29
NEDBANK 05/7831035613/000001		11 985	10 706	9 171	7 588	5 819	3 885	1 730	-	-	-			51
NEDBANK 05/7831035613/000002		8 301	7 675	6 897	6 127	5 267	4 341	3 297	2 207	976	-			45
STANDARD BANK 730033		15 614	14 611	13 665	12 404	11 081	9 634	7 945	6 134	4 141	1 861			97
Contract 7														–
Contract 8														–
Contract 9														–
Contract 10														–
Total Operating Expenditure Implication		47	42	37	31	26	20	14	9	5	2	–	–	233
Capital Expenditure Obligation By Contract	2													
Contract 1														–
Contract 2														–
Total Capital Expenditure Implication		–	–	–	–	–	–	–	–	–	–	–	–	–
Total Parent Expenditure Implication		**47**	**42**	**37**	**31**	**26**	**20**	**14**	**9**	**5**	**2**	**–**	**–**	233
Entities:														
Revenue Obligation By Contract	2													
Contract 1														–
Contract 2														–
Total Operating Revenue Implication		–	–	–	–	–	–	–	–	–	–	–	–	–
Expenditure Obligation By Contract	2													
Contract 1														–
Contract 2														–
Total Operating Expenditure Implication		–	–	–	–	–	–	–	–	–	–	–	–	–
Capital Expenditure Obligation By Contract	2													
Contract 1														–
Contract 2														–
Total Capital Expenditure Implication		–	–	–	–	–	–	–	–	–	–	–	–	–
Total Entity Expenditure Implication		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	–

N: DETAIL CAPITAL BUDGET 2025-2028

FINAL CAPITAL BUDGET 2025-2028

MUNICIPAL MANAGER

Directorate	Department	Name	Region	Stategic Focus Area	Budget 2025 / 2026	Budget 2026 / 2027	Budget 2027 / 2028	MTREF Total
Municipal Manager	Municipal Manager	Furniture, Tools & Equipment: MM	Admin HQ	Good Governance and Compliance	100 000	60 000	60 000	220 000
					100 000	**60 000**	**60 000**	**220 000**

FINAL CAPITAL BUDGET 2025-2028

PLANNING AND ECONOMIC DEVELOPMENT

Directorate	Department	Name	Region	Stategic Focus Area	Budget 2025 / 2026	Budget 2026 / 2027	Budget 2027 / 2028	MTREF Total
Planning and Economic Development	Building Control	Furniture, Tools & Equipment: Building Control	Admin HQ	Dignified Living	125 000	150 000	150 000	425 000
Planning and Economic Development	Development Planning	Furniture, Tools and Equipment: Spatial Planning	Admin HQ	Dignified Living	75 000	80 000	85 000	240 000
Planning and Economic Development	Economic Development & Tourism	Furniture, Tools & Equipment: LED	Admin HQ	Dignified Living	75 000	80 000	80 000	235 000
Planning and Economic Development	Economic Development & Tourism	infrastructure on Farm 502BH (Emerging Farmers)	Ward 20	Dignified Living	2 000 000	-	-	2 000 000
Planning and Economic Development	Economic Development & Tourism	Restoration of Landbou Saal	Admin HQ	Good Governance and Compliance	1 400 000	-	-	1 400 000
Planning and Economic Development	Housing Administration	Flats: Interior Upgrading - Kayamandi	WC024	Dignified Living	1 650 000	1 650 000	-	3 300 000
Planning and Economic Development	Housing Administration	Furniture, Tools & Equipment: Housing Administration	Ward 4	Dignified Living	600 000	170 000	180 000	950 000
Planning and Economic Development	Housing Administration	Kayamandi Hostels	Ward 13	Dignified Living	3 227 826	-	-	3 227 826
Planning and Economic Development	Housing Administration	Upgrading of Flats: General	WC024	Dignified Living	3 000 000	1 000 000	-	4 000 000
Planning and Economic Development	Housing Administration	Upgrading of Lapland waste water	Ward 10	Dignified Living	1 500 000	1 500 000	-	3 000 000
Planning and Economic Development	Housing Administration	Vehicles fleet : Housing Administration	WC024	Good Governance and Compliance	550 000	-	-	550 000
Planning and Economic Development	Housing Development	Adam Tas Corridor Precinct 10	Ward 12	Dignified Living	-	20 869 565	20 869 565	41 739 130
Planning and Economic Development	Housing Development	Erf 7001 Cloetesville (380) FLISP	Ward 17	Dignified Living	-	6 956 522	6 956 522	13 913 044
Planning and Economic Development	Housing Development	Furniture, Tools & Equipment: Housing Development	Admin HQ	Good Governance and Compliance	150 000	150 000	80 000	380 000
Planning and Economic Development	Housing Development	Housing projects	WC024	Dignified Living	310 000	320 000	330 000	960 000
Planning and Economic Development	Housing Development	ISSP Kayamandi	Ward 13	Dignified Living	1 739 130	869 565	869 565	3 478 260
Planning and Economic Development	Housing Development	Jamestown: Housing (Phase 2 & 3)	Ward 21	Dignified Living	8 695 652	13 913 043	13 913 043	36 521 738
Planning and Economic Development	Housing Development	Kayamandi Town Centre	Ward 13	Dignified Living	-	4 347 826	2 608 696	6 956 522
Planning and Economic Development	Housing Development	Klapmuts La Rochelle (100)	Ward 18	Dignified Living	2 608 696	2 608 696	2 608 696	7 826 088
Planning and Economic Development	Housing Development	La Motte Old Forest Station (±430 services & ±430 units)	Ward 2	Dignified Living	-	5 217 391	5 217 391	10 434 782
Planning and Economic Development	IHS: Informal Settlements	Furniture, Tools & Equipment: Informal Settlements	WC024	Dignified Living	30 000	50 000	50 000	130 000

FINAL CAPITAL BUDGET 2025-2028

PLANNING AND ECONOMIC DEVELOPMENT

Directorate	Department	Name	Region	Stategic Focus Area	Budget 2025 / 2026	Budget 2026 / 2027	Budget 2027 / 2028	MTREF Total
Planning and Economic Development	IHS: Informal Settlements	Rehabilitation of Langrug Dam and Engineering Services	Ward 2	Dignified Living	5 382 608	7 447 826	600 000	13 430 434
Planning and Economic Development	IHS: Informal Settlements	Access to Basic Services	WC024	Dignified Living	1 000 000	1 000 000	1 000 000	3 000 000
Planning and Economic Development	IHS: Informal Settlements	Vehicles fleet : Informal Settlements	WC024	Good Governance and Compliance	1 200 000	-		1 200 000
Planning and Economic Development	Town Planning	Furniture, Tools & Equipment: Town Planning	Admin HQ	Dignified Living	85 000	95 000	100 000	280 000
					35 403 912	**68 475 434**	**55 698 478**	**159 577 824**

FINAL CAPITAL BUDGET 2025-2028
INFRASTRUCTURE SERVICES

Directorate	Department	Name	Region	Stategic Focus Area	Budget 2025 / 2026	Budget 2026 / 2027	Budget 2027 / 2028	MTREF Total
Infrastructure Services	Electrical Services	20MW Renewable energy project	WC024	Green and Sustainable Valley	520 000	520 000	-	1 040 000
Infrastructure Services	Electrical Services	Ad-Hoc Provision of Streetlighting	WC024	Safe Valley	2 500 000	2 289 800	2 450 086	7 239 886
Infrastructure Services	Electrical Services	Automatic Meter Reader	WC024	Green and Sustainable Valley	440 000	484 000	532 400	1 456 400
Infrastructure Services	Electrical Services	Battery Storage systems and rooftop PV for critical buildings	WC024	Green and Sustainable Valley	3 452 580	3 452 580	-	6 905 160
Infrastructure Services	Electrical Services	Bien don 66/11kV substation new	Ward 3	Valley of Possibility	23 847 227	44 920 700	25 000 000	93 767 927
Infrastructure Services	Electrical Services	Cable Network: Franschhoek	Ward 1	Dignified Living	500 000	5 000 000	-	5 500 000
Infrastructure Services	Electrical Services	Cable replacement 66kV	WC024	Valley of Possibility	400 000	-	31 036 500	31 436 500
Infrastructure Services	Electrical Services	Control Room implementation	WC024	Green and Sustainable Valley	300 000	300 000	-	600 000
Infrastructure Services	Electrical Services	Demand Side Management Geyser Control	WC024	Green and Sustainable Valley	1 000 000	1 000 000	3 000 000	5 000 000
Infrastructure Services	Electrical Services	Electricity Network: Pniel	Ward 4	Valley of Possibility	3 500 000	3 500 000	3 500 000	10 500 000
Infrastructure Services	Electrical Services	Electrification INEP	Ward 1	Valley of Possibility	4 431 304	6 611 304	7 849 565	18 892 173
Infrastructure Services	Electrical Services	Energy Balancing - Metering and Mini-Substations	WC024	Valley of Possibility	250 000	250 000	250 000	750 000
Infrastructure Services	Electrical Services	Energy Efficiency and Demand Side Management	WC024	Green and Sustainable Valley	4 347 826	4 347 826	-	8 695 652
Infrastructure Services	Electrical Services	Furniture, Tools and Equipment: Electrical Services	WC024	Good Governance and Compliance	333 182	366 500	403 151	1 102 833
Infrastructure Services	Electrical Services	Hot water load control	WC024	Green and Sustainable Valley	500 000	500 000	-	1 000 000
Infrastructure Services	Electrical Services	Integrated National Electrification Programme	Ward 1	Valley of Possibility	321 957	321 957	321 957	965 871
Infrastructure Services	Electrical Services	Jan Marais Upgrade: Remove Existing Tx and replace with 20MVA	WC024	Valley of Possibility	4 500 000	4 500 000	-	9 000 000
Infrastructure Services	Electrical Services	Kayamandi(Costa grounds)new substation 11 kV switching station	WC024	Valley of Possibility	17 000 000	7 500 000	-	24 500 000
Infrastructure Services	Electrical Services	Meter Panels	WC024	Green and Sustainable Valley	250 000	250 000	250 000	750 000
Infrastructure Services	Electrical Services	Network Cable Replace 11 Kv	WC024	Valley of Possibility	3 300 000	3 630 000	3 993 000	10 923 000
Infrastructure Services	Electrical Services	Replace Control Panels 66 kV & Circuit breakers	WC024	Dignified Living	2 000 000	2 500 000	-	4 500 000
Infrastructure Services	Electrical Services	Replace Ineffective Meters	WC024	Green and Sustainable Valley	302 500	332 750	366 025	1 001 275
Infrastructure Services	Electrical Services	SCADA Implementation	WC024	Green and Sustainable Valley	4 027 420	4 000 000	4 000 000	12 027 420
Infrastructure Services	Electrical Services	Streetlights R304	WC024	Dignified Living	6 500 000	1 000 000	-	7 500 000
Infrastructure Services	Electrical Services	Substation 66kV equipment (Jan Marais)	WC024	Dignified Living	1 325 284	1 590 341	1 457 812	4 373 437

FINAL CAPITAL BUDGET 2025-2028
INFRASTRUCTURE SERVICES

Directorate	Department	Name	Region	Stategic Focus Area	Budget 2025 / 2026	Budget 2026 / 2027	Budget 2027 / 2028	MTREF Total
Infrastructure Services	Electrical Services	Substation 66kV equipment (Main s)	WC024	Dignified Living	1 325 284	1 590 341	1 457 812	4 373 437
Infrastructure Services	Electrical Services	Substation 66kV equipment (Golf,)	WC024	Dignified Living	1 325 284	1 590 341	1 457 812	4 373 437
Infrastructure Services	Electrical Services	Substation 66kV equipment (Markotter)	WC024	Dignified Living	1 325 284	397 585	1 457 812	3 180 681
Infrastructure Services	Electrical Services	System Control Centre & Upgrade Telemetry:	WC024	Dignified Living	4 356 000	4 791 600	2 506 454	11 654 054
Infrastructure Services	Electrical Services	Third transformer and associated works 20MVA Cloetesville	Ward 11	Dignified Living	450 000	-	29 503 381	29 953 381
Infrastructure Services	Electrical Services	Turnkey - EPC of Hybrid inverter with Battery Storage Systems at Stellenbosch Community	WC024	Green and Sustainable Valley	3 700 000	-	-	3 700 000
Infrastructure Services	Electrical Services	Uninterupted Power Supply for buildings	Admin HQ	Safe Valley	2 000 000	-	-	2 000 000
Infrastructure Services	Electrical Services	Upgrade transformers at Main substation 7.5MVA to 20MVA	WC024	Dignified Living	7 571 200	27 571 200	-	35 142 400
Infrastructure Services	Electrical Services	Vehicles: Electrical Services	WC024	Dignified Living	6 350 000	350 000	-	6 700 000
Infrastructure Services	Electrical Services	Switchgear Substation Stone	WC024	Valley of Possibility	2 250 000	-	-	2 250 000
Infrastructure Services	Electrical Services	Switchgear Substation Groendal	WC024	Valley of Possibility	2 250 000	-	-	2 250 000
Infrastructure Services	Electrical Services	Switchgear Substation Merriman Z	WC024	Valley of Possibility	2 250 000	-	-	2 250 000
Infrastructure Services	Electrical Services	Switchgear Substation Curry	WC024	Valley of Possibility	2 250 000	-	-	2 250 000
Infrastructure Services	Electrical Services	Switchgear Substation Blake 2	WC024	Valley of Possibility	-	3 500 000	-	3 500 000
Infrastructure Services	Electrical Services	Switchgear Substation van der Stel	WC024	Valley of Possibility	-	3 500 000	-	3 500 000
Infrastructure Services	Electrical Services	Switvhgear Substation Kayamandi	WC024	Valley of Possibility	-	3 500 000	-	3 500 000
Infrastructure Services	Electrical Services	Switchgear Substation Paradyskloof	WC024	Valley of Possibility	-	3 500 000	-	3 500 000
Infrastructure Services	Electrical Services	Switchgear Substation Cascade	WC024	Valley of Possibility	-	-	4 500 000	4 500 000
Infrastructure Services	Electrical Services	Switchgear Substation Papegaairand	WC024	Valley of Possibility	-	-	4 500 000	4 500 000
Infrastructure Services	Electrical Services	Switchgear Substation University	WC024	Valley of Possibility	-	-	20 000 000	20 000 000
Infrastructure Services	Electrical Services	Switchgear Substation Technopark	WC024	Valley of Possibility	-	-	4 500 000	4 500 000
Infrastructure Services	Electrical Services	Switchgear Substation Welgevonden	WC024	Valley of Possibility	-	-	4 500 000	4 500 000
Infrastructure Services	Electrical Services	Battery Storage systems and rooftop PV for critical plants	WC024	Green and Sustainable Valley	3 000 000	3 000 000	3 000 000	9 000 000
Infrastructure Services	Infrastructure Services	Furniture, Tools & Equipment: IS	Admin HQ	Good Governance and Compliance	80 000	65 000	115 000	260 000
Infrastructure Services	Project Management Unit (PMU)	Franschhoek Mooiwater 236	Ward 1	Dignified Living	949 565	-	-	949 565

FINAL CAPITAL BUDGET 2025-2028
INFRASTRUCTURE SERVICES

Directorate	Department	Name	Region	Stategic Focus Area	Budget 2025 / 2026	Budget 2026 / 2027	Budget 2027 / 2028	MTREF Total
Infrastructure Services	Project Management Unit (PMU)	Furniture, Tools & Equipment: PMU	WC024	Dignified Living	75 000	110 000	120 000	305 000
Infrastructure Services	Project Management Unit (PMU)	Kayamandi: Zone O (±711 services)	Ward 15	Dignified Living	-	2 034 783	4 665 217	6 700 000
Infrastructure Services	Project Management Unit (PMU)	Upgrading Ad hoc Housing Projects	Ward 12	Dignified Living	350 000	400 000	500 000	1 250 000
Infrastructure Services	Roads and Stormwater	Adhoc Reconstruction Of Roads (WC024)	WC024	Valley of Possibility	5 000 000	5 000 000	5 000 000	15 000 000
Infrastructure Services	Roads and Stormwater	Bridge Assessment and Design - Lacotte River Flood Resilieance	Ward 3	Dignified Living	3 000 000	3 000 000	3 000 000	9 000 000
Infrastructure Services	Roads and Stormwater	Bridge Assessment and Design - Stiebeuel River Pedestrian Bridges	Ward 3	Dignified Living	1 500 000	-	-	1 500 000
Infrastructure Services	Roads and Stormwater	Bridge Assessment and Design Stellenbosch and surrounding	Ward 2,3	Dignified Living	1 500 000	2 000 000		3 500 000
Infrastructure Services	Roads and Stormwater	Devon Valley Roads - Safety Improvements Structural Repairs	Ward 19	Dignified Living	800 000	500 000	-	1 300 000
Infrastructure Services	Roads and Stormwater	Furniture, Tools & Equipment: Roads & Stormwater	Admin HQ	Good Governance and Compliance	400 000	400 000	400 000	1 200 000
Infrastructure Services	Roads and Stormwater	George Blake Urban Upgrade	Ward 12	Dignified Living	-	500 000	-	500 000
Infrastructure Services	Roads and Stormwater	Klapmuts Transport Network	Ward 18	Valley of Possibility	800 000	800 000	800 000	2 400 000
Infrastructure Services	Roads and Stormwater	Lanquedoc Access road and Bridge	Ward 3	Good Governance and Compliance	18 000 000	-	-	18 000 000
Infrastructure Services	Roads and Stormwater	Parking Area Upgrades - Stellenbosch	WC024	Valley of Possibility	1 000 000	1 000 000	2 000 000	4 000 000
Infrastructure Services	Roads and Stormwater	Reseal Roads - Franschhoek & Surrrounding	Ward 1	Dignified Living	-	2 000 000	2 000 000	4 000 000
Infrastructure Services	Roads and Stormwater	Reseal Roads - Klapmuts, Raithby & Surrounding	Ward 18	Dignified Living	1 200 000	1 000 000	-	2 200 000
Infrastructure Services	Roads and Stormwater	Reseal Roads - Kylemore & Surrounding	Ward 3	Dignified Living	1 500 000	-	1 500 000	3 000 000
Infrastructure Services	Roads and Stormwater	Reseal Roads - Stellenbosch & Surrrounding	WC024	Dignified Living	3 500 000	4 000 000	5 000 000	12 500 000
Infrastructure Services	Roads and Stormwater	River Rehabilitation Implementation	WC024	Dignified Living	2 100 000	2 000 000	1 000 000	5 100 000
Infrastructure Services	Roads and Stormwater	Specialized Vehicles: Roads and Stormwater	WC024	Good Governance and Compliance	-	10 000 000	2 000 000	12 000 000
Infrastructure Services	Roads and Stormwater	Update Stormwater Masterplan	WC024	Good Governance and Compliance	1 000 000	-	-	1 000 000
Infrastructure Services	Roads and Stormwater	Upgrade Stormwater Retention Facilities	WC024	Dignified Living	500 000	-	500 000	1 000 000
Infrastructure Services	Roads and Stormwater	Upgrade Stormwater System	WC024	Dignified Living	500 000	300 000	600 000	1 400 000
Infrastructure Services	Roads and Stormwater	Upgrade: Lower Dorp Street	Ward 11	Dignified Living	-	8 000 000		8 000 000
Infrastructure Services	Roads and Stormwater	Wilderbosch Extension to Trumali	Ward 21	Valley of Possibility	1 500 000	1 500 000	5 000 000	8 000 000
Infrastructure Services	Roads and Stormwater	Wilderbosch Extention to Technopark	Ward 21	Valley of Possibility	-	1 000 000	2 000 000	3 000 000

FINAL CAPITAL BUDGET 2025-2028
INFRASTRUCTURE SERVICES

Directorate	Department	Name	Region	Stategic Focus Area	Budget 2025 / 2026	Budget 2026 / 2027	Budget 2027 / 2028	MTREF Total
Infrastructure Services	Traffic Engineering	Bird Street Dualling - Adam Tas to Kayamandi	WC024	Dignified Living	-	5 000 000	5 000 000	10 000 000
Infrastructure Services	Traffic Engineering	Furniture, Tools & Equipment: Traffic Engineering	Admin HQ	Dignified Living	150 000	150 000	150 000	450 000
Infrastructure Services	Traffic Engineering	Jamestown Transport Network - School Street	Ward 21	Dignified Living	18 000 000	2 000 000	-	20 000 000
Infrastructure Services	Traffic Engineering	Main road intersection improvements: Helshoogte rd/La Colline	Ward 10	Dignified Living	2 000 000	4 000 000	-	6 000 000
Infrastructure Services	Traffic Engineering	Main Road Intersection Improvements: R44 / Merriman Street	WC024	Dignified Living	1 500 000	2 000 000	5 000 000	8 500 000
Infrastructure Services	Traffic Engineering	Main Road Intersection Improvements: Strand / Adam Tas / Alexander	Ward 10	Dignified Living	2 000 000	8 000 000	15 000 000	25 000 000
Infrastructure Services	Traffic Engineering	Nagtegaal street closure	WArd 11	Safe Valley	750 000	-	-	750 000
Infrastructure Services	Traffic Engineering	Pedestrian Crossing Implementation	WC024	Safe Valley	100 000	300 000	-	400 000
Infrastructure Services	Traffic Engineering	Raised Intersection Implementation	WC024	Safe Valley	500 000	500 000	600 000	1 600 000
Infrastructure Services	Traffic Engineering	Road Safety Improvements	WC024	Safe Valley	500 000	1 000 000	1 000 000	2 500 000
Infrastructure Services	Traffic Engineering	Road Upgrades at School Precincts	WC024	Dignified Living	200 000	-	-	200 000
Infrastructure Services	Traffic Engineering	Specialized Equipment: Roadmarking Machine + Trailer	WC024	Good Governance and Compliance	-	-	1 000 000	1 000 000
Infrastructure Services	Traffic Engineering	Traffic Calming Projects: Implementation	Admin HQ	Safe Valley	1 000 000	1 000 000	500 000	2 500 000
Infrastructure Services	Traffic Engineering	Traffic Management Improvement Programme	WC024	Safe Valley	1 000 000	1 000 000	-	2 000 000
Infrastructure Services	Traffic Engineering	Traffic Signal Control: Installation and Upgrading of Traffic Signals and Associated	WC024	Safe Valley	1 500 000	1 700 000	1 700 000	4 900 000
Infrastructure Services	Traffic Engineering	Traffic Signal Management System	WC024	Safe Valley	1 000 000	-	-	1 000 000
Infrastructure Services	Traffic Engineering	Universal Access Implementation	WC024	Safe Valley	-	300 000	-	300 000
Infrastructure Services	Transport Planning	Adam Tas - Corridor Transport	Ward 11	Safe Valley	1 500 000	1 000 000	1 000 000	3 500 000
Infrastructure Services	Transport Planning	Adam Tas - Technopark Link Road	WC024	Safe Valley	2 500 000	3 000 000	20 000 000	25 500 000
Infrastructure Services	Transport Planning	Bicycle Lockup Facilities	Ward 11	Safe Valley	250 000	500 000	-	750 000
Infrastructure Services	Transport Planning	Comprehensive Integrated Transport Plan	WC024	Good Governance and Compliance	914 435	2 570 435	910 522	4 395 392
Infrastructure Services	Transport Planning	Cycle Plan - Design & Implementation	WC024	Safe Valley	750 000	500 000	500 000	1 750 000
Infrastructure Services	Transport Planning	Koelenhof Road Network	Ward 19	Valley of Possibility	-	-	1 500 000	1 500 000
Infrastructure Services	Transport Planning	Non-Motorised Transport Implementation	WC024	Safe Valley	2 000 000	2 000 000	3 000 000	7 000 000
Infrastructure Services	Transport Planning	Non-Motorised Transport Plan	WC024	Safe Valley	-	-	2 000 000	2 000 000

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INFRASTRUCTURE SERVICES

Directorate	Department	Name	Region	Stategic Focus Area	Budget 2025 / 2026	Budget 2026 / 2027	Budget 2027 / 2028	MTREF Total
Infrastructure Services	Transport Planning	Park and Ride (Transport Interchange)	WC024	Safe Valley	2 000 000	2 000 000	2 000 000	6 000 000
Infrastructure Services	Transport Planning	Pedestrian Streets in Stellenbosch	WC024	Safe Valley	-	500 000	-	500 000
Infrastructure Services	Transport Planning	Provision of Bulk Parking Planning & Development	WC024	Safe Valley	500 000	-	-	500 000
Infrastructure Services	Transport Planning	Public Transport Facilities (Taxi Ranks) Adhoc Upgrades	Ward 1	Safe Valley	1 000 000	1 000 000	1 000 000	3 000 000
Infrastructure Services	Transport Planning	Public Transport Infrastructure (Public Transport Shelters & Embayments)	WC024	Valley of Possibility	200 000	400 000	400 000	1 000 000
Infrastructure Services	Transport Planning	Public Transport Planning - WC024	WC024	Valley of Possibility	1 500 000	2 000 000	1 000 000	4 500 000
Infrastructure Services	Transport Planning	Re-design of Bergzicht Public Transport Facility	WC024	Valley of Possibility	1 000 000	-	-	1 000 000
Infrastructure Services	Transport Planning	Stellenbosch - Bicycle network	WC024	Valley of Possibility	-	500 000	-	500 000
Infrastructure Services	Transport Planning	Stellenbosch Extention Road Network	Ward 12	Valley of Possibility	-		1 500 000	1 500 000
Infrastructure Services	Waste Management: Solid Waste Management	Expansion of the landfill site (New cells)	WC024	Green and Sustainable Valley	2 000 000	19 000 000	-	21 000 000
Infrastructure Services	Waste Management: Solid Waste Management	Furniture, Tools & Equipment: Solid Waste	Admin HQ	Dignified Living	50 000	50 000	50 000	150 000
Infrastructure Services	Waste Management: Solid Waste Management	Landfill Gas To Energy	WC024	Green and Sustainable Valley	500 000	1 000 000	2 000 000	3 500 000
Infrastructure Services	Waste Management: Solid Waste Management	Major Drop-Offs: Construction - Franschoek	Ward 1	Green and Sustainable Valley	4 751 696	3 000 000	3 000 000	10 751 696
Infrastructure Services	Waste Management: Solid Waste Management	Major Drop-offs: Construction - Klapmuts	Ward 18	Green and Sustainable Valley	5 199 985	4 000 000	-	9 199 985
Infrastructure Services	Waste Management: Solid Waste Management	Mini Waste drop-off facilities	WC024	Green and Sustainable Valley	200 000	500 000	200 000	900 000
Infrastructure Services	Waste Management: Solid Waste Management	Plant and Vehicles: Solid Waste	WC024	Dignified Living	4 000 000	4 000 000	3 500 000	11 500 000
Infrastructure Services	Waste Management: Solid Waste Management	Upgrade depot and sites	WC024	Dignified Living	300 000	-	-	300 000
Infrastructure Services	Waste Management: Solid Waste Management	Upgrade Material Recovery Facility	WC024	Dignified Living	1 000 000	-	-	1 000 000
Infrastructure Services	Waste Management: Solid Waste Management	Waste containers	WC024	Green and Sustainable Valley	500 000	200 000	200 000	900 000
Infrastructure Services	Waste Management: Solid Waste Management	Waste Minimization Projects	WC024	Green and Sustainable Valley	500 000	-	-	500 000
Infrastructure Services	Water and Wastewater Services: Sanitation	Compilation of Water Service Development Plan (tri-annually)	WC024	Good Governance and Compliance	400 000	400 000	400 000	1 200 000
Infrastructure Services	Water and Wastewater Services: Sanitation	Construction of New Dwarsriver Sewer Pumpstation.	Pniel, Lanquedoc,	Dignified Living	-	4 000 000	3 000 000	7 000 000
Infrastructure Services	Water and Wastewater Services: Sanitation	Dorp Street Bulk Sewer Upgrade	Ward 11	Dignified Living	3 000 000	-	-	3 000 000
Infrastructure Services	Water and Wastewater Services: Sanitation	Extention Of WWTW: Stellenbosch	Ward 11	Dignified Living	6 000 000	30 000 000	46 200 000	82 200 000
Infrastructure Services	Water and Wastewater Services: Sanitation	Furniture, Tools & Equipment: Sanitation	Admin HQ	Dignified Living	400 000	400 000	400 000	1 200 000

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INFRASTRUCTURE SERVICES

Directorate	Department	Name	Region	Stategic Focus Area	Budget 2025 / 2026	Budget 2026 / 2027	Budget 2027 / 2028	MTREF Total
Infrastructure Services	Water and Wastewater Services: Sanitation	Pond rehabilitation and pond pumping systems construction WWTW	WC024	Dignified Living	400 000	2 000 000	2 000 000	4 400 000
Infrastructure Services	Water and Wastewater Services: Sanitation	Refurbish Plant & Equipment - Raithby WWTW	WC024	Dignified Living	8 000 000	2 000 000	-	10 000 000
Infrastructure Services	Water and Wastewater Services: Sanitation	Sewer Pumpstation & Telemetry Upgrade	WC024	Dignified Living	2 500 000	1 500 000	1 500 000	5 500 000
Infrastructure Services	Water and Wastewater Services: Sanitation	Sewerpipe Replacement	WC024	Dignified Living	6 000 000	6 000 000	8 000 000	20 000 000
Infrastructure Services	Water and Wastewater Services: Sanitation	Specialized Vehicles: Sanitation	WC024	Dignified Living	3 000 000	-	6 000 000	9 000 000
Infrastructure Services	Water and Wastewater Services: Sanitation	Update Sewer Masterplan	WC024	Good Governance and Compliance	500 000	500 000	500 000	1 500 000
Infrastructure Services	Water and Wastewater Services: Sanitation	Upgrade Laboratory Equipment	Admin HQ	Dignified Living	-	-	250 000	250 000
Infrastructure Services	Water and Wastewater Services: Sanitation	Upgrade of Dwarsriver Bulk Sewer network and pump lines	Pniel, Lanquedoc,	Dignified Living	1 000 000	1 000 000	2 000 000	4 000 000
Infrastructure Services	Water and Wastewater Services: Sanitation	Upgrade of IdasValley WTP	Stellenbosch, Idasvalley,	Dignified Living	2 000 000	10 000 000	40 000 000	52 000 000
Infrastructure Services	Water and Wastewater Services: Sanitation	Upgrade of WWTW Wemmershoek	Ward 3	Dignified Living	30 000 000	1 000 000	-	31 000 000
Infrastructure Services	Water and Wastewater Services: Sanitation	Upgrade of WWTW: Klapmuts	Ward 18	Dignified Living	25 000 000	55 000 020	1 000 000	81 000 020
Infrastructure Services	Water and Wastewater Services: Sanitation	Vehicles: Sanitation	WC024	Good Governance and Compliance	1 000 000	1 000 000	-	2 000 000
Infrastructure Services	Water and Wastewater Services: Water	Bulk Water Supply Pipe and Reservoir: Stellenbosch	Ward 13	Valley of Possibility	100 503 600	43 281 936	-	143 785 536
Infrastructure Services	Water and Wastewater Services: Water	Bulk Water Supply Pipe Line & Pumpstations: Franschhoek	Ward 1	Valley of Possibility	12 000 000	-	-	12 000 000
Infrastructure Services	Water and Wastewater Services: Water	Bulk Water Supply Pipe: Cloetesville/ Idas Valley	Ward 6	Valley of Possibility	4 000 000	24 000 000	-	28 000 000
Infrastructure Services	Water and Wastewater Services: Water	Bulk Water Upgrades Franschoek	Ward 1	Valley of Possibility	1 000 000	-	-	1 000 000
Infrastructure Services	Water and Wastewater Services: Water	Chlorination Installation: Upgrade	WC024	Valley of Possibility	500 000	250 000	-	750 000
Infrastructure Services	Water and Wastewater Services: Water	Furniture, Tools & Equipment: Water	Admin HQ	Dignified Living	200 000	200 000	200 000	600 000
Infrastructure Services	Water and Wastewater Services: Water	New Reservoir & Pipeline: Vlottenburg	Ward 20	Dignified Living	6 954 927	23 985 498	-	30 940 425
Infrastructure Services	Water and Wastewater Services: Water	Reservoirs and Dam Safety	WC024	Dignified Living	250 000	250 000	2 000 000	2 500 000
Infrastructure Services	Water and Wastewater Services: Water	Specialized Vehicles: Water	WC024	Good Governance and Compliance	1 000 000	-	-	1 000 000
Infrastructure Services	Water and Wastewater Services: Water	Uniepark & Helshoogte Storage and Supply scheme	WC024	Dignified Living	4 000 000	-	-	4 000 000
Infrastructure Services	Water and Wastewater Services: Water	Update Water Masterplan	WC024	Dignified Living	500 000	500 000	500 000	1 500 000
Infrastructure Services	Water and Wastewater Services: Water	Upgrade and Replace Water Meters	WC024	Dignified Living	3 000 000	3 000 000	3 000 000	9 000 000
Infrastructure Services	Water and Wastewater Services: Water	Vehicles: Water	WC024	Good Governance and Compliance	1 000 000	-	-	1 000 000

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INFRASTRUCTURE SERVICES

Directorate	Department	Name	Region	Stategic Focus Area	Budget 2025 / 2026	Budget 2026 / 2027	Budget 2027 / 2028	MTREF Total
Infrastructure Services	Water and Wastewater Services: Water	Water Conservation & Demand Management	WC024	Good Governance and Compliance	2 000 000	2 000 000	2 500 000	6 500 000
Infrastructure Services	Water and Wastewater Services: Water	Water Telemetry Upgrade	WC024	Good Governance and Compliance	3 250 000	1 500 000	1 500 000	6 250 000
Infrastructure Services	Water and Wastewater Services: Water	Waterpipe Replacement	WC024	Dignified Living	6 000 000	8 000 000	8 000 000	22 000 000
					470 181 540	**494 506 497**	**400 654 507**	**1 365 342 543**

FINAL CAPITAL BUDGET 2025-2028
COMMUNITY AND PROTECTION SERVICES

Directorate	Department	Name	Region	Stategic Focus Area	Budget 2025 / 2026	Budget 2026 / 2027	Budget 2027 / 2028	MTREF Total
Community and Protection Services	Cemeteries	Calcatta Memorial Park	Ward 18	Dignified Living	48 820 550	3 500 000	8 000 000	60 320 550
Community and Protection Services	Cemeteries	Vehicle Fleet: Cemeteries	WC024	Good Governance and Compliance	-	1 000 000	1 000 000	2 000 000
Community and Protection Services	Community Development	Furniture, Tools & Equipment: Comm Development	Admin HQ	Good Governance and Compliance	50 000	50 000	60 000	160 000
Community and Protection Services	Community Development	Social Relief Distress Vehicle	WC024	Good Governance and Compliance	500 000	-	-	500 000
Community and Protection Services	Community Development	Upgrading: Early Childhood Development Centres on Municipal Land	WC024	Good Governance and Compliance	3 500 000	2 500 000	3 000 000	9 000 000
Community and Protection Services	Community Services: Library Services	Furniture, Tools & Equipment: Pniel Library	Admin HQ	Good Governance and Compliance	10 000	-	35 000	45 000
Community and Protection Services	Community Services: Library Services	Furniture, Tools and Equipment: Kayamandi	Admin HQ	Good Governance and Compliance	500 000	-	10 000	510 000
Community and Protection Services	Community Services: Library Services	Installation of Disabled Access toilets	WCO24	Dignified living	400 000	-	-	400 000
Community and Protection Services	Community Services: Library Services	Library Books	WC024	Good Governance and Compliance	200 000	200 000	210 000	610 000
Community and Protection Services	Community Services: Library Services	Vehicles	WC024	Good Governance and Compliance	400 000	-	300 000	700 000
Community and Protection Services	Disaster Management	Re tarring of the Stellenbosch fire station drill yard	WC024	Safe Valley	-	1 000 000	-	1 000 000
Community and Protection Services	Disaster Management	Vehicle fleet: Disaster Management	WC024	Safe Valley	600 000	-	-	600 000
Community and Protection Services	Environmental Management: Implementation	Furniture, Tools & Equipment: Air and Noise Control	Admin HQ	Good Governance and Compliance	100 000	-	-	100 000
Community and Protection Services	Environmental Management: Implementation	Furniture, Tools & Equipment: Environmental Management	Admin HQ	Good Governance and Compliance	150 000	200 000	-	350 000
Community and Protection Services	Environmental Management: Urban Forestry	Design and implement electronic Urban Forestry management tool	WC024	Green and Sustainable Valley	-	-	500 000	500 000
Community and Protection Services	Environmental Management: Urban Forestry	Fencing :Urban Forestry	WC024	Good Governance and Compliance	1 000 000	-	-	1 000 000
Community and Protection Services	Environmental Management: Urban Forestry	Furniture, Tools & Equipment: Urban Forestry	Admin HQ	Good Governance and Compliance	-	-	2 000 000	2 000 000
Community and Protection Services	Environmental Management: Urban Forestry	Specialized equipment: Urban Forestry	Admin HQ	Good Governance and Compliance	-	-	2 500 000	2 500 000
Community and Protection Services	Environmental Management: Urban Forestry	Urban Forestry: Purchasing of trailer	WC024	Good Governance and Compliance	-	1 000 000	-	1 000 000

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COMMUNITY AND PROTECTION SERVICES

Directorate	Department	Name	Region	Stategic Focus Area	Budget 2025 / 2026	Budget 2026 / 2027	Budget 2027 / 2028	MTREF Total
Community and Protection Services	Environmental Management: Urban Forestry	Vehicle Fleet : Urban Foestry	WC024	Good Governance and Compliance	-	1 200 000	-	1 200 000
Community and Protection Services	Fire and Rescue Services	Fire Station - Jamestown	Ward 21	Safe Valley	1 350 000	20 000 000	3 650 000	25 000 000
Community and Protection Services	Fire and Rescue Services	Furniture, Tools & Equipment: Fire	Admin HQ	Good Governance and Compliance	-	500 000	100 000	600 000
Community and Protection Services	Fire and Rescue Services	Rescue equipment	WC024	Safe Valley	-	1 000 000	-	1 000 000
Community and Protection Services	Fire and Rescue Services	Specialized Vehicles: Fire	WC024	Safe Valley	568 014	-	-	568 014
Community and Protection Services	Fire and Rescue Services	Vehicle fleet: Fire Services	WC024	Safe Valley	1 000 000	-	1 000 000	2 000 000
Community and Protection Services	Halls	Furniture, Tools & Equipment: Halls	Admin HQ	Good Governance and Compliance	150 000	200 000	250 000	600 000
Community and Protection Services	Halls	Upgrading of Halls	WC024	Dignified Living	1 000 000	1 000 000	500 000	2 500 000
Community and Protection Services	Halls	Vehicle Fleet: Halls	WC024	Good Governance and Compliance	500 000	500 000	500 000	1 500 000
Community and Protection Services	Law Enforcement and Security	Furniture, Tools & Equipment: Law Enforcement	Admin HQ	Good Governance and Compliance	-	-	200 000	200 000
Community and Protection Services	Law Enforcement and Security	Install and Upgrade CCTV/ LPR Cameras In WC024	WC024	Safe Valley	2 843 326	1 000 000	2 000 000	5 843 326
Community and Protection Services	Law Enforcement and Security	Security Systems and CCTV Cameras At Municipal Buildings	WC024	Safe Valley	1 000 000	1 000 000	850 000	2 850 000
Community and Protection Services	Law Enforcement and Security	Law Enforcement Tools and Equipment	Admin HQ	Safe Valley	-	-	750 000	750 000
Community and Protection Services	Law Enforcement and Security	Neighborhood Watch Safety equipment	WC024	Safe Valley	-	-	500 000	500 000
Community and Protection Services	Law Enforcement and Security	Security Upgrades	WC024	Safe Valley	-	-	250 000	250 000
Community and Protection Services	Law Enforcement and Security	Vehicle Fleet: Law Enforcement	WC024	Good Governance and Compliance	1 500 000	1 500 000	2 500 000	5 500 000
Community and Protection Services	Parks and Cemeteries	Beautification of Parks and Cemeteries	WC024	Green and Sustainable Valley	900 000	1 000 000	1 000 000	2 900 000
Community and Protection Services	Parks and Cemeteries	Fencing :Parks and Gardens	WC024	Safe Valley	1 000 000	1 000 000	1 000 000	3 000 000
Community and Protection Services	Parks and Cemeteries	Furniture, Tools & Equipment: Parks & Cemetries	Admin HQ	Good Governance and Compliance	-	300 000	200 000	500 000
Community and Protection Services	Parks and Cemeteries	Purchase of Specialised Vehicles	WC024	Good Governance and Compliance	-	1 200 000	-	1 200 000

FINAL CAPITAL BUDGET 2025-2028
COMMUNITY AND PROTECTION SERVICES

Directorate	Department	Name	Region	Stategic Focus Area	Budget 2025 / 2026	Budget 2026 / 2027	Budget 2027 / 2028	MTREF Total
Community and Protection Services	Parks and Cemeteries	Upgrading of Parks	WC024	Green and Sustainable Valley	1 031 963	200 000	-	1 231 963
Community and Protection Services	Parks and Cemeteries	Urban Greening: Beautification: Main Routes and Tourist Routes	WC024	Green and Sustainable Valley	100 000	200 000	-	300 000
Community and Protection Services	Parks and Cemeteries	Vehicle Fleet: Parks & Cemeteries	WC024	Good Governance and Compliance	1 000 000	-	-	1 000 000
Community and Protection Services	Protection Services	Furniture, Tools & Equipment	WC024	Good Governance and Compliance	400 000	-	400 000	800 000
Community and Protection Services	Sports Grounds and Picnic Sites	Fencing: Sport Grounds (WC024)	WC024	Safe Valley	1 200 000	1 300 000	-	2 500 000
Community and Protection Services	Sports Grounds and Picnic Sites	Furniture, Tools & Equipment: Sports	Admin HQ	Good Governance and Compliance	300 000	350 000	400 000	1 050 000
Community and Protection Services	Sports Grounds and Picnic Sites	Installation of cricket nets	WC024	Dignified Living	-	250 000	-	250 000
Community and Protection Services	Sports Grounds and Picnic Sites	Recreational Equipment Sport	WC024	Valley of Possibility	-	-	300 000	300 000
Community and Protection Services	Sports Grounds and Picnic Sites	Specialized Vehicles: Sports	WC024	Dignified Living	-	-	1 200 000	1 200 000
Community and Protection Services	Sports Grounds and Picnic Sites	Upgrade of netball courts	WC024	Dignified Living	-	-	-	-
Community and Protection Services	Sports Grounds and Picnic Sites	Upgrade of Sport Facilities	WC024	Dignified Living	2 960 870	3 000 000	3 500 000	9 460 870
Community and Protection Services	Sports Grounds and Picnic Sites	Upgrading of Swimming Pool	Ward 16	Dignified Living	200 000	-	200 000	400 000
Community and Protection Services	Traffic Services	Furniture, Tools & Equipment	WC024	Good Governance and Compliance	-	350 000	-	350 000
Community and Protection Services	Traffic Services	Furniture, Tools & Equipment: Traffic Services	Admin HQ	Good Governance and Compliance	-	-	200 000	200 000
Community and Protection Services	Traffic Services	Replacement of vehicles	WC024	Safe Valley	-	2 500 000	2 500 000	5 000 000
Community and Protection Services	Traffic Services	Specialized Vehicles: Traffic	WC024	Good Governance and Compliance	4 750 000	-	3 000 000	7 750 000
Community and Protection Services	Traffic Services	Traffic Fleet	WC024	Safe Valley	1 500 000	1 500 000	3 000 000	6 000 000
Community and Protection Services	Traffic Services	Traffic Offices	WC024	Safe Valley	100 000	-	-	100 000
					81 584 723	**50 500 000**	**47 565 000**	**179 649 723**

FINAL CAPITAL BUDGET 2025-2028
CORPORATE SERVICES

Directorate	Department	Name	Region	Stategic Focus Area	Budget 2025 / 2026	Budget 2026 / 2027	Budget 2027 / 2028	MTREF Total
Corporate Services	Information and Communications Technology (ICT)	Fibre Optic Implementation	Admin HQ	Good Governance and Compliance	4 000 000	3 000 000	2 500 000	9 500 000
Corporate Services	Information and Communications Technology (ICT)	ICT Cable Reticulation and Management	Admin HQ	Valley of Possibility	500 000	1 000 000	1 000 000	2 500 000
Corporate Services	Information and Communications Technology (ICT)	Purchase and Replacement of Computer/software and Peripheral devices	Admin HQ	Good Governance and Compliance	3 000 000	2 500 000	2 500 000	8 000 000
Corporate Services	Information and Communications Technology (ICT)	Server Storage expansion and upgrades	Admin HQ	Good Governance and Compliance	1 000 000	2 000 000	1 000 000	4 000 000
Corporate Services	Information and Communications Technology (ICT)	Upgrade and Expansion of IT Infrastructure Platforms	Admin HQ	Good Governance and Compliance	2 000 000	2 000 000	2 000 000	6 000 000
Corporate Services	Information and Communications Technology (ICT)	Upgrading Communication Network	Admin HQ	Safe Valley	1 500 000	750 000	2 250 000	4 500 000
Corporate Services	Properties and Municipal Building Maintenance	Airconditioners	WC024	Dignified Living	200 000	200 000	-	400 000
Corporate Services	Properties and Municipal Building Maintenance	Furniture, Tools & Equipment: Property Management	Admin HQ	Good Governance and Compliance	100 000	-	250 000	350 000
Corporate Services	Properties and Municipal Building Maintenance	Kayamandi: Upgrading of Makapula Hall	Ward 14	Dignified Living	2 875 000	-	-	2 875 000
Corporate Services	Properties and Municipal Building Maintenance	Structural Maintenance/Upgrade: Beltana	WC024	Valley of Possibility	26 345 000	17 500 000	-	43 845 000
Corporate Services	Properties and Municipal Building Maintenance	Upgrade Millenium Hall Pniel	Ward 3	Dignified Living	1 800 000	-	-	1 800 000
Corporate Services	Properties and Municipal Building Maintenance	Upgrading Fencing	WC024	Safe Valley	300 000	300 000	500 000	1 100 000
Corporate Services	Properties and Municipal Building Maintenance	Upgrading of New Office Space: Ryneveld Street	WC024	Valley of Possibility	1 500 000	500 000	-	2 000 000
Corporate Services	Properties and Municipal Building Maintenance	Upgrading: Admin Building and Community Halll	Franschhoek	Valley of Possibility	800 000	250 000	250 000	1 300 000
Corporate Services	Properties and Municipal Building Maintenance	Upgrading: Law Enforcement Offices	Admin HQ	Safe Valley	2 000 000	500 000	500 000	3 000 000
Corporate Services	Properties and Municipal Building Maintenance	Upgrading: Main Office Complex	Admin HQ	Valley of Possibility	1 000 000	250 000	250 000	1 500 000
Corporate Services	Properties and Municipal Building Maintenance	Upgrading: Municipal Court	Admin HQ	Safe Valley	2 000 000	500 000	500 000	3 000 000
					50 920 000	**31 250 000**	**13 500 000**	**95 670 000**

FINAL CAPITAL BUDGET 2025-2028

FINANCIAL SERVICES

Directorate	Department	Name	Region	Stategic Focus Area	Budget 2024 / 2025	Budget 2025 / 2026	Budget 2026 / 2027	MTREF Total
Financial Services	Financial Management Services	Furniture, Tools & Equipment: FS	Admin HQ	Good Governance and Compliance	100 000	100 000	90 000	290 000
Financial Services	Financial Management Services	Furniture, Tools & Equipment: Rev n Exp	Admin HQ	Good Governance and Compliance	150 000	150 000	80 000	380 000
Financial Services	Financial Management Services	Furniture, Tools & Equipment: SCM	Admin HQ	Good Governance and Compliance	150 000	150 000	80 000	380 000
Financial Services	Financial Management Services	Vehicle Fleet: FMS	Admin HQ	Good Governance and Compliance	3 400 000	1 000 000	-	4 400 000
Financial Services	Financial Management Stores	Upgrade Municipal Stores	Admin HQ	Good Governance and Compliance	500 000	1 000 000	1 000 000	2 500 000
					4 300 000	**2 400 000**	**1 250 000**	**7 950 000**

O: LEGISLATION COMPLIANCE

Compliance with the MFMA implementation requirements has been substantially adhered to through the following activities:

- Budget and Treasury Office - A Budget Office and Treasury Office has been established in accordance with the MFMA.
- Budgeting - The annual budget is prepared in accordance with the requirements prescribed by National Treasury and the MFMA.
- Financial reporting - 100% compliance with regards to monthly, quarterly and annual reporting to the Executive Mayor, Mayoral Committee, Council, Provincial and National Treasury.
- Annual Report - The annual report is prepared in accordance with the MFMA and National Treasury requirements

P: OTHER SUPPORTING DOCUMENTS

1. Additional information/schedules in accordance with the budget and reporting regulations:

SA1 - Supporting detail to Budgeted Financial Performance
SA2 - Matrix Financial Performance Budget (revenue source/expenditure type and type)
SA3 - Supporting detail to Budgeted Financial Position
SA4 - Reconciliation of IDP strategic objectives and budget (revenue)
SA5 - Reconciliation of IDP strategic objectives and budget (operational expenditure)
SA6 - Reconciliation of IDP strategic objectives and budget (capital expenditure)
SA7 - Measurable Performance Objectives
SA8 - Performance indicators and benchmarks
SA9 - Social, economic and demographic statistics and assumptions
SA10 - Funding measurement
SA11 - Property Rates Summary
SA12a- Property rates by category (2024/2025)
SA12b- Property rates by category (2025/2026)
SA13a Service Tariffs by category
SA13b Service Tariffs by category-explanatory
SA14 - Household bills
SA15 - Investment particulars by type
SA16 - Investment particulars by maturity
SA17 - Borrowing
SA18 - Transfers and grant receipts
SA19 - Expenditure on transfers and grant programme
SA20 - Reconciliation of transfers grant receipts and unspent funds
SA21 - Transfers and grants made by the municipality
SA22 - Summary councillor and staff benefits
SA23 - Salaries, allowances & benefits (political office bearers/councilors/senior managers)
SA24 - Summary of personnel numbers
SA25 - Consolidated budgeted monthly revenue and expenditure
SA26 - Budgeted monthly revenue and expenditure (municipal vote)
SA27 - Budgeted monthly revenue and expenditure (functional classification)
SA28 - Budgeted monthly capital expenditure (municipal vote)
SA29 - Budgeted monthly capital expenditure (functional classification)
SA30 - Budgeted monthly cash flow

SA31 - Not applicable

SA32 - List of external mechanism

SA33 - Contracts having future budgetary implications

SA34a- Capital expenditure on new asset class

SA34b- Capital expenditure on the renewal of existing assets by asset class

SA34c- Repairs and maintenance expenditure by asset class

SA34d- Depreciation by asset class

SA34e- Capital expenditure on the upgrading of existing assets by asset class

SA35 - Future financial implications of the capital budget

SA36 - Detailed Capital Budget

SA37 - Projects delayed from previous financial years

SA38 - Consolidated detailed operational projects

Q: QUALITY CERTIFICATE

I, Geraldine Mettler, Municipal Manager of the Stellenbosch Municipality, hereby certify that the annual budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the annual budget and supporting documents are consistent with the Integrated Development Plan of the municipality.

Name: Geraldine Mettler

Municipal Manager of Stellenbosch Municipality

Signature_____

Date _____

APPENDIX 2

STELLENBOSCH MUNICIPALITY

MONTHLY HOUSEHOLD AND BUSINESS ACCOUNTS SCENARIOS

2025/2026

MONTHLY HOUSEHOLD AND BUSINESS ACCOUNTS SCENARIOS BY MEANS OF RANDOM SAMPLE

SMALL HOUSEHOLD (NON- INDIGENT)	600202000	Erf 36	Monthly Account	Ex Vat 2024/2025	2025/2026
Valuation	216000/579000		Property Rates	-	120.58
Elec. - Kwh/pm (Dom 2)	237		Electricity - Units	504.82	555.04
Electricity-Basic	Dom 2 - Pre-paid		Electricity - Basic	-	-
Water - Kl./pm (Normal)	12		Water	115.20	122.16
Water-Basic	Domestic		Water Basic	88.09	93.38
Stand - sq.m	416		Sewerage	211.12	223.78
Bin	1		Refuse Removal	289.07	309.01
Free Water	0		**A/c Excluding VAT**	**1 208.30**	**1 423.95**
Free Elec.	0		**% Increase**		**17.85%**
			Effect on Municipal account		**215.65**

SMALL HOUSEHOLD (NON- INDIGENT)	600202000	Erf 36	Monthly Account	Ex Vat 2024/2025	2025/2026
Valuation	216000/579000		Property Rates	-	120.58
Elec. - Kwh/pm (Dom 2)	237		Electricity - Units	502.81	552.84
Electricity-Basic	Dom 4 - Credit meter		Electricity - Basic	293.42	322.62
Water - Kl./pm (Normal)	18		Water	232.56	246.54
Water-Basic	Domestic		Water Basic	88.09	93.38
Stand - sq.m	416		Sewerage	211.12	223.78
Bin	1		Refuse Removal	289.07	309.01
Free Water	0		**A/c Excluding VAT**	**1 617.06**	**1 868.75**
Free Elec.	0		**% Increase**		**15.56%**
			Effect on Municipal account		**251.69**

MEDIUM HOUSEHOLD	10964150	Erf 7018	Monthly Account	Ex Vat 2024/2025	2025/2026
Valuation	1105000/1220000		Property Rates	383.82	355.51
Elec. - Kwh/pm	598		Electricity - Units	1 582.27	1 739.67
Electricity-Basic	Dom 2 - Prepaid		Electricity - Basic	-	-
Water - Kl./pm (Normal)	25		Water	445.58	472.35
Water-Basic	Domestic		Water Basic	88.09	93.38
Stand - sq.m	626		Sewerage	264.00	279.84
Bin	1		Refuse Removal	289.07	309.01
			A/c Excluding VAT	**3 052.83**	**3 249.76**
Free Water	0		**% Increase**		**6.45%**
Free Elec.	0		**Effect on Municipal account**		**196.93**

LARGE HOUSEHOLD		109933085	Erf 1480	Monthly Account	Ex Vat 2024/2025	2025/2026
	Valuation	7990000/8435000		Property Rates	3 580.11	3 085.93
	Electricity-Basic	Dom 4 - Credit meter		Electricity - Basic	293.42	322.62
	Elec. - Kwh/pm	791		Electricity - Units	2 290.64	2 518.57
				Electricity Demand Levy	-	-
	Water - Kl./pm (Normal)	70		Water	3 487.88	3 697.05
	Water-Basic	Domestic		Water Basic	88.09	93.38
	Stand - sq.m	1255		Sewerage	376.13	398.69
	Bin	1		Refuse Removal	289.07	309.01
				A/c Excluding VAT	**10 405.34**	**10 425.26**
	Free Water	0		**% Increase**		**0.19%**
	Free Elec.	0		**Effect on Municipal account**		**19.92**

LARGE HOUSEHOLD		150540005	Erf 2401	Monthly Account	Ex Vat 2024/2025	2025/2026
	Valuation	4750000/5950000		Property Rates	2 020.13	2 175.18
	Electricity-Basic	Dom 4 - Credit meter		Electricity - Basic	293.42	322.62
	Elec. - Kwh/pm	791		Electricity - Units	2 290.64	2 518.57
				Electricity Demand Levy	-	-
	Water - Kl./pm (Normal)	70		Water	3 487.88	3 697.05
	Water-Basic	Domestic		Water Basic	88.09	93.38
	Stand - sq.m	520		Sewerage	237.83	252.10
	Bin	1		Refuse Removal	289.07	309.01
				A/c Excluding VAT	**8 707.05**	**9 367.91**
	Free Water	0		**% Increase**		**7.59%**
	Free Elec.	0		**Effect on Municipal account**		**660.85**

SMALL BUSINESS		109931007	Erf 8721	Monthly Account	Ex Vat 2024/2025	2025/2026
	Valuation	2605000/2845000		Property Rates	2 455.86	2 189.23
	Electricity-Basic	Com 3 - Prepaid		Electricity - Basic	503.52	553.62
	Elec. - Kwh/pm	783		Electricity - Units	2 802.20	3 081.03
				Electricity Demand Levy	-	-
	Water - Kl./pm (Normal)	9		Water	250.56	265.59
	Water-Basic	Other		Water Basic	100.91	106.96
	Stand - sq.m	500		Sewerage (ADD17 ×3)	954.88	1 012.18
	Bin	1 - 3× per week		Refuse Removal	1 025.66	1 096.43
				A/c Excluding VAT	**8 093.60**	**8 305.03**
	Free Water	0		**% Increase**		**2.61%**
	Free Elec.	0		**Effect on Municipal account**		**211.44**

INDUSTRIAL (Medium Voltage)	341000004/107	Erf 6284	Monthly Account	Ex Vat 2024/2025	2025/2026
Valuation	224654000/255725000		Property Rates	211 792.56	196 780.39
Electricity-Basic	IND 2		Electricity - Basic	5 831.37	6 411.59
Elec. - Kwh/pm	664319		Electricity - Units	1 074 934.57	1 181 889.93
Electricity - Demand+Access	2581 + 2581		Electricity Demand Levy	1 258 495.60	1 383 699.91
Water - Kl./pm (Normal)	12453		Water	346 691.52	367 488.03
Water-Basic	Other		Water Basic	100.91	106.96
Stand - sq.m	252740		Sewerage (A2+A17+A20)	48 926.97	51 864.91
Bin	5 - 3× per week		Refuse Removal	5 128.30	5 482.15
			A/c Excluding VAT	**2 951 901.80**	**3 193 723.87**
Free Water	0		**% Increase**		**8.19%**
Free Elec.	0		**Effect on Municipal account**		**241 822.07**

A2 = 14241
A17 = 89
A20 = 6

TIME OF USE (Medium Voltage)	341000004/107	Erf 6284	Monthly Account	Ex Vat 2024/2025	2025/2026
Valuation	224654000/255725000		Property Rates	211 792.56	196 780.39
Peak	187842		Electricity Units	474 714.30	521 956.57
Standard	502191		Electricity Units	830 171.94	912 782.36
Off-Peak	438833		Electricity Units	543 757.97	597 822.20
Demand	3001		Electricity Demand Max	243 020.98	267 209.04
Access	3500		Electricity Demand Access	269 500.00	296 310.00
Electricity-Basic	TOU2		Electricity - Basic	11 124.54	12 231.45
Water - Kl./pm (Normal)	12453		Water	346 691.52	367 488.03
Water-Basic	Other		Water Basic	100.91	106.96
Stand - sq.m	252740		Sewerage (A2+A17+A20)	48 926.97	51 864.91
Bin	5 - 3× per week		Refuse Removal	5 128.30	5 482.15
			A/c Excluding VAT	**2 984 929.99**	**3 230 034.05**
Free Water	0		**% Increase**		**8.21%**
Free Elec.	0		**Effect on Municipal account**		**245 104.06**

A2 = 14241
A17 = 89
A20 = 6

APPENDIX 3

STELLENBOSCH MUNICIPALITY

TARIFFS

2025/2026

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DISCLAIMER
While every attempt has been made to ensure the information contained in Stellenbosch Municipalities Tariff Book is accurate, Stellenbosch Municipality does not accept any claims arising out of inaccuracies caused by human error or electronic fault or in any other form whatsoever. Should a tariff be excluded the prior year approved tariff will be used.

STELLENBOSCH MUNICIPALITY

PROPERTY TAX RATES 2025/2026

For the applicable provisions refer to the approved Rates Policy and Special Rating Areas Policy of the Municipality

PROPERTY RATES:

Property rates are levied in terms of Section 14(1) of the Local Government : Municipal Property Rates Act 6 of 2004 (the MPRA)

Category of Property		Tariff
Residential	R	0.004398
Industrial	R	0.009676
Business and Commercial	R	0.009234
Agricultural	R	0.001098
Mining	R	0.010115
Public Service Purposes	R	0.009234
Public Service Infrastructure	R	0.001098
Public Benefit Organisation	R	0.001098
Heritage	R	0.003518
Vacant Residential	R	0.008794
Vacant Other (not Residential nor Agricultural)	R	0.017590
Multiple Use Purpose (Each Component is categorised and rated as per above)		Multi Tariff

SPECIAL RATING AREAS (SRA):

Additional rates, for each SRA as approved by Council, are levied in terms of Section 22(1) of the MPRA

Special Rating Area		Tariff (Excl VAT)
Jonkershoek	R	0.000852
Technopark	R	0.002429
CITI Business	R	0.001818
CITI Residential	R	0.000909

Relief measures for Special Rating Areas may be granted according to the approved Special Rating Area Policy.

RELIEF MEASURES:

Relief Measures are generally described in paragraph 8 of approved Rates Policy, and may be granted according to the approved Rates Policy. This includes the specific undermentioned relief measures: (Please consult the Property Rates Policy for the complete information regarding rebates granted by Council)

1. Gross Monthly Household Income (Qualifying Senior Citizens & Disabled Persons)

A rebate as per the table below may be granted as per paragraph 8.3 of the approved Rates Policy

Gross Monthly Household Income (Income bands)				% Rebate
Up to			R 8,000	100%
From	R 8,001	To	R 11,000	75%
From	R 11,001	To	R 13,000	50%
From	R 13,001	To	R 17,000	25%

PROPERTY TAX RATES 2025/2026

For the applicable provisions refer to the approved Rates Policy and Special Rating Areas Policy of the Municipality

2. Municipal Valuation Threshold

On qualifying residential properties, up to a maximum valuation of R 250 000, will be granted, which amount includes the R15 000 as per Section 17(1)(h) of the MPRA and the R 235 000 Reduction granted as per paragraph 8.2.1(ii) of the approved Rates Policy. To further assist Indigent owners, an additional reduction of up to R 100 000 on the property valuation will be granted on qualifying and registered Indigent Owners as per paragraph 8.2.1(iii) of the approved Property Rates Policy.

3. Stellenbosch Special Rebates

A rebate of 20% may be granted as per paragraph 8.6 of the approved Rates Policy.

STELLENBOSCH MUNICIPALITY

ELECTRICITY TARIFFS

	Approved 2024/25	Application 2025/2026
1. Domestic		
Domestic: Life Line PP - 0 to 60amp single phase only (For qualifying indigent customers and receiving the first 100 units free per month) (DOM1)		
Fixed Charge per month	R -	**R -**
Domestic PP Lifeline DOM1 (c/kWh) (<= 50 kWh)	173.46	**190.72**
Domestic PP Lifeline DOM1 (c/kWh) (51 – 300 kWh)	217.06	**238.66**
Domestic PP Lifeline DOM1 (c/kWh) (300 – 600 kWh)	323.51	**355.70**
Domestic PP Lifeline DOM1 (c/kWh) (> 600 kWh)	372.17	**409.20**
Domestic PP Lifeline DOM1 BSST (Free Basic Units)	100 units	**100 units**
Domestic: Regular PP meters- (0 to 60amp single and three phase AND Less than 600kWh per month average consumption during the previous financial year and for generation for own use) (DOM2)		
Fixed Charge per month	R -	**R -**
Energy Rate (c/kWh) (<= 50kWh)	173.75	**191.04**
Energy Rate (c/kWh) (51 - 300kWh)	223.50	**245.73**
Energy Rate (c/kWh) (301 - 600kWh)	314.31	**345.58**
Energy Rate (c/kWh) (> 600kWh)	369.61	**406.38**
Domestic: Regular PP meters- (0 to 60 Amp single and three phase using more than 600 kWh per month average consumption during the previous financial year and for generation for own use) (DOM3)		
Fixed Charge per month	R 237.87	**R 261.54**
Energy Rate (c/kWh) (<= 50kWh)	173.46	**190.72**
Energy Rate (c/kWh) (51 - 300kWh)	222.50	**244.64**
Energy Rate (c/kWh) (301 - 600kWh)	313.89	**345.13**
Energy Rate (c/kWh) (> 600kWh)	369.63	**406.40**
Domestic: Regular (Using Credit Meters 60 Ampere single and three phase maximum and for generation for own use) (DOM4)		
Fixed Charge per month	R 293.42	**R 322.62**
Energy Rate (c/kWh) (<= 50kWh)	173.46	**190.72**
Energy Rate (c/kWh) (51 - 300kWh)	222.50	**244.64**
Energy Rate (c/kWh) (301 - 600kWh)	313.89	**345.13**
Energy Rate (c/kWh) (> 600kWh)	369.63	**406.40**
Domestic: Renewable Energy (DOM5) Generation for own use and export		
Reading cost R/pm	R 132.80	**R 146.01**
Basic Charge	R 293.42	**R 322.62**
Import		
Energy Rate (c/kWh) (<= 50kWh)	173.46	**190.72**
Energy Rate (c/kWh) (51 - 300kWh)	222.50	**244.64**
Energy Rate (c/kWh) (301 - 600kWh)	313.89	**345.13**
Energy Rate (c/kWh) (> 600kWh)	369.63	**406.40**
Reactive Energy Rate (c/kVArh)	R -	**R -**
Export		
Low Season		
Peak c/kWh	182.81	**201.00**
Standard c/kWh	125.80	**138.31**
Off Peak c/kWh	79.81	**87.75**
High Season		
Peak c/kWh	560.43	**616.20**
Standard c/kWh	169.80	**186.69**
Off Peak c/kWh	92.20	**101.38**
2. Commercial		
Commercial: Life Line (<20Ampere maximum, Single & three phase Pre Paid Only for micro entrepreneurial businesses) (COM1)		
Fixed Charge per month	R -	**R -**
Energy Rate (c/kWh)	375.63	**413.01**

ELECTRICITY TARIFFS				
		Approved 2024/25		Application 2025/2026
Commercial: Low (40Ampere maximum, Pre Paid single & three phase only and for generation for own use) (COM2)				
Fixed Charge per month	R	294.05	**R**	**323.31**
Energy Rate (c/kWh)		301.63		**331.64**
Commercial: Regular PP only (80Ampere, single and three phase and for generation for own use) (COM3)				
Fixed Charge per month	R	503.52	**R**	**553.62**
Energy Rate (c/kWh)		357.88		**393.49**
Commercial: Credit meters (80Ampere, single and three phase and for generation for own use) (COM4)				
Fixed Charge per month	R	544.03	**R**	**598.17**
Energy Rate (c/kWh)		332.17		**365.23**
Commercial: Renewable Energy (COM 5) Generation for own use and export				
Reading cost R/pm	R	132.80	**R**	**146.01**
Basic Charge	R	544.03	**R**	**598.17**
Import				
Energy Rate (c/kWh)		332.17		**365.23**
Reactive Energy Rate (c/kVArh)		-		**-**
Export				
Low Season				
Peak c/kWh		182.81		**201.00**
Standard c/kWh		125.80		**138.31**
Off Peak c/kWh		79.81		**87.75**
High Season				
Peak c/kWh		560.43		**616.20**
Standard c/kWh		169.80		**186.69**
Off Peak c/kWh		92.20		**101.38**
3. Agricultural				
Agricultural: Regular (Prepaid and Credit meters maximum 80Amp 3 phase and for generation for own use) (AGR1)				
Fixed Charge per month	R	596.63	**R**	**656.00**
Energy Rate (c/kWh)		363.09		**399.22**
AGRICULTURAL: Renewable Energy (AGRI 1.1) Generation for own use and export				
Tariff similar as AGRI 1				
Reading cost R/pm	R	132.80	**R**	**146.01**
Fixed Charge per month R/pm	R	596.63	**R**	**656.00**
Import				
Energy Rate (c/kWh)		363.09		**399.22**
Reactive Energy Rate (c/kVArh)		-		**-**
Export				
Low Season				
Peak c/kWh		182.81		**201.00**
Standard c/kWh		125.80		**138.31**
Off Peak c/kWh		79.81		**87.75**
High Season				
Peak c/kWh		560.43		**616.20**
Standard c/kWh		169.80		**186.69**
Off Peak c/kWh		92.20		**101.38**
4. Industrial				
Large Power: Low Voltage > 80 Amp and for generation for own use (IND1)				
Fixed Charge per month	R	3,075.52	**R**	**3,381.54**
Energy Rate (c/kWh)		164.02		**180.34**
Notified Maximum Demand Charge (R/kVA)	R	75.05	**R**	**82.52**
Maximum Demand Charge (R/kVA)	R	416.81	**R**	**458.28**
Large Power (IND 1.1): Low Voltage>80 Amp: Renewable Energy- Generation for own use and export				
Fixed Charge per month	R	3,075.52	**R**	**3,381.54**

ELECTRICITY TARIFFS

	Approved 2024/25	Application 2025/2026
Reading cost R/pm	R 132.80	**R 146.01**
Import		
Energy Rate (c/kWh)	164.02	**180.34**
Notified Maximum Demand Charge (R/kVA)	R 75.05	**R 82.52**
Maximum Demand Charge (R/kVA)	R 416.81	**R 458.28**
Reactive Energy Rate (c/kVArh)	-	**-**
Export		
Low Season		
Peak c/kWh	182.81	**201.00**
Standard c/kWh	125.80	**138.31**
Off Peak c/kWh	79.81	**87.75**
High Season		
Peak c/kWh	560.43	**616.20**
Standard c/kWh	169.80	**186.69**
Off Peak c/kWh	92.20	**101.38**
Industrial: Medium Voltage and for generation for own use (IND2)		
Fixed Charge per month	R 5,831.37	**R 6,411.59**
Energy Rate (c/kWh)	161.81	**177.91**
Notified Maximum Demand Charge (R/kVA)	R 73.86	**R 81.21**
Maximum Demand Charge (R/kVA)	R 413.73	**R 454.90**
Industrial Medium Voltage (IND 2.1): Renewable Energy - Generation for own use and export		
Tariff similar as IND2		
Fixed Charge per month	R 5,831.37	**R 6,411.59**
Reading cost R/pm	R 132.80	**R 146.01**
Import		
Energy Rate (c/kWh)	161.81	**177.91**
Notified Maximum Demand Charge (R/kVA)	R 73.86	**R 81.21**
Maximum Demand Charge (R/kVA)	R 413.73	**R 454.90**
Reactive Energy Rate (c/kVArh)	-	**-**
Export		
Low Season		
Peak c/kWh	182.81	**201.00**
Standard c/kWh	125.80	**138.31**
Off Peak c/kWh	79.81	**87.75**
High Season		
Peak c/kWh	560.43	**616.20**
Standard c/kWh	169.80	**186.69**
Off Peak c/kWh	92.20	**101.38**

PLEASE NOTE, FOR ALL TARIFFS WHERE THERE IS A MAXIMUM DEMAND CHARGE AS PART OF THE TARIFF: In the event that the access demand or Notified Maximum Demand is exceeded more than once in a municipal financial year, the following additional charges will apply

1. A 10% of the total Access Demand Charge/Notified Maximum Demand will be added to your municipal account on the 2nd occasion.
2. A 20% of the total Access Demand Charge/ Notified Maximum Demand will be added to your municipal account on the 3rd occasion.
3. A 30% of the total Access Demand Charge/ Notified Maximum Demand will be added to your municipal account on the 4th occasion.
4. On the 5th occasion the municipality reserves the rights to disconnect your electricity supply and only when the electricity supply has been upgraded and bulk levy contribution paid will the supply be restored.

* Occasion refers to the number of times/events the Access Demand/ Notified Maximum Demand has been exceeded

5. Municipal

Municipal: Street and Traffic lights (MUN1)		
Fixed Charge per month	R -	**R -**
Energy Rate (c/kWh)	374.61	**411.89**
Municipal: Low Voltage <80 Amp (MUN2)		
Fixed Charge per month	R -	**R -**
Energy Rate (c/kWh)	340.52	**374.40**
Municipal: Low Voltage >80 Amp (MUN3)		
Fixed Charge per month	R -	
Energy Rate (c/kWh)	156.09	**171.62**

ELECTRICITY TARIFFS				
		Approved 2024/25		Application 2025/2026
Maximum Demand Charge (R/kVA)	R	462.04	**R**	**508.01**
6. Non Profit Organisations				
Non Profit Organisations : Single Phase 20 Amp Prepaid (NPO1)				
Fixed Charge per month	R	-	**R**	**-**
Energy Rate (c/kWh)		375.63		**413.01**
Non Profit Organisations : Low Voltage Max 60 Amp Prepaid SARS Approved (NPO2)				
Fixed Charge per month	R	-	**R**	**-**
Energy Rate (c/kWh)		360.37		**396.23**
7. Sport				
Sport: Low All Consumers (<80A) and Prepaid (SPO1)				
Fixed Charge per month	R	-	**R**	**-**
Energy Rate (c/kWh)		319.27		**351.04**
Sport: High Consumers (>80A) Maximum Demand (SPO2)				
Fixed Charge per month	R	-	**R**	**-**
Energy Rate (c/kWh)		146.11		**160.65**
Notified Maximum Demand Charge (R/kVA)	R	-	**R**	**-**
Maximum Demand Charge (R/kVA)	R	460.50	**R**	**506.32**
8. Time-of-Use				
Time of Use (Low Voltage>80Amp and for generation for own use) TOU1				
Fixed Charge per month	R	5,877.09	**R**	**6,461.86**
SUMMER: Maximum Demand Charge (R/kVA)	R	79.68	**R**	**87.61**
Access Charge (R/kVA)	R	79.68	**R**	**87.61**
Peak Energy (c/kWh)		260.66		**286.59**
Standard Energy (c/kWh)		171.76		**188.85**
Off-peak Energy (c/kWh)		128.81		**141.63**
Reactive Energy (c/kVArh)		-		
WINTER: Maximum Demand Charge (R/kVA)	R	79.68	**R**	**87.61**
Access Charge (R/kVA)	R	79.68	**R**	**87.61**
Peak Energy (c/kWh)		817.37		**898.70**
Standard Energy (c/kWh)		245.32		**269.73**
Off-peak Energy (c/kWh)		144.13		**158.47**
Reactive Energy (c/kVArh)		34.09		**37.48**
Time of Use Low Voltage (TOU 1.1): Renewable Energy - Generation for own use and export				
Reading Cost R/pm	R	132.80	**R**	**146.01**
Fixed Charge per month	R	5,877.09	**R**	**6,461.86**
Import				
SUMMER: Maximum Demand Charge (R/kVA)	R	79.68	**R**	**87.61**
Access Demand Charge (R/kVA)	R	79.68	**R**	**87.61**
Peak Energy (c/kWh)		260.66		**286.59**
Standard Energy (c/kWh)		171.76		**188.85**
Off-peak Energy (c/kWh)		128.81		**141.63**
Reactive Energy (c/kVArh)		-		
WINTER: Maximum Demand Charge (R/kVA)	R	79.68	**R**	**87.61**
Access Demand Charge (R/kVA)	R	79.68	**R**	**87.61**
Peak Energy (c/kWh)		817.37		**898.70**
Standard Energy (c/kWh)		245.32		**269.73**
Off-peak Energy (c/kWh)		144.13		**158.47**
Reactive Energy (c/kVArh)		34.09		**37.48**

ELECTRICITY TARIFFS

	Approved 2024/25	Application 2025/2026
Export		
Low Season		
Peak c/kWh	182.81	**201.00**
Standard c/kWh	125.80	**138.31**
Off Peak c/kWh	79.81	**87.75**
High Season		
Peak c/kWh	560.43	**616.20**
Standard c/kWh	169.80	**186.69**
Off Peak c/kWh	92.20	**101.38**
Time of Use (Medium Voltage and for generation for own use) TOU2		
Fixed Charge per month	R 11,124.55	**R 12,231.45**
SUMMER: Maximum Demand Charge (R/kVA)	R 80.98	**R 89.04**
Access Demand Charge (R/kVA)	R 77.00	**R 84.66**
Peak Energy (c/kWh)	252.72	**277.87**
Standard Energy (c/kWh)	165.31	**181.76**
Off-peak Energy (c/kWh)	123.91	**136.23**
Reactive Energy (c/kVArh)		
WINTER: Maximum Demand Charge (R/kVA)	R 80.98	**R 89.04**
Access Demand Charge (R/kVA)	R 77.00	**R 84.66**
Peak Energy (c/kWh)	834.86	**917.93**
Standard Energy (c/kWh)	237.15	**260.74**
Off-peak Energy (c/kWh)	139.40	**153.27**
Reactive Energy (c/kVArh)	35.81	**39.37**
Time of Use Medium Voltage (TOU 2.1): Renewable Energy - Generation for own use and export		
Fixed Charge per month	R 11,124.55	**R 12,231.45**
Reading Cost R/pm	R 132.80	**R 146.01**
Import		
SUMMER: Maximum Demand Charge (R/kVA)	R 80.98	**R 89.04**
Access Charge (R/kVA)	R 77.00	**R 84.66**
Peak Energy (c/kWh)	252.72	**277.87**
Standard Energy (c/kWh)	165.31	**181.76**
Off-peak Energy (c/kWh)	123.91	**136.23**
Reactive Energy (c/kVArh)	-	**-**
WINTER: Maximum Demand Charge (R/kVA)	R 80.98	**R 89.04**
Access Demand Charge (R/kVA)	R 77.00	**R 84.66**
Peak Energy (c/kWh)	834.86	**917.93**
Standard Energy (c/kWh)	237.15	**260.74**
Off-peak Energy (c/kWh)	139.40	**153.27**
Reactive Energy (c/kVArh)	35.81	**39.37**

Export		
Low Season		
Peak c/kWh	182.81	**201.00**
Standard c/kWh	125.80	**138.31**
Off Peak c/kWh	79.81	**87.75**
High Season		
Peak c/kWh	560.43	**616.20**
Standard c/kWh	169.80	**186.69**
Off Peak c/kWh	92.20	**101.38**

PLEASE NOTE, FOR ALL TARIFFS WHERE THERE IS A MAXIMUM DEMAND CHARGE AS PART OF THE TARIFF: In the event that the access demand or Notified Maximum Demand is exceeded more than once in a municipal financial year, the following additional charges will apply

1. A 10% of the total Access Demand Charge/Notified Maximum Demand will be added to your municipal account on the 2nd occasion.
2. A 20% of the total Access Demand Charge/ Notified Maximum Demand will be added to your municipal account on the 3rd occasion.
3. A 30% of the total Access Demand Charge/ Notified Maximum Demand will be added to your municipal account on the 4th occasion.
4. On the 5th occasion the municipality reserves the rights to disconnect your electricity supply and only when the electricity supply has been upgraded and bulk levy contribution paid will the supply be restored.

* Occasion refers to the number of times/events the Access Demand/ Notified Maximum Demand has been exceeded

ELECTRICITY TARIFFS

	Approved 2024/25	Application 2025/2026
9. External Wheeling		
Customer received power at low voltage (<400V) in c/kWh	35.77	**39.33**
Customer received power at medium voltage (>400V) in c/kWh	30.99	**34.07**

10. Generation for Own Use

Customers that want to connect an Own Generation for Own Use only system to the municipal electrical grid without being compensated for reverse power flow can remain on their current tariff and continue to use their current meter.

11. Generation for Own Use and Export

Customers that want to connect an Own Generation for Own Use and Export system to the municipal electrical grid and who want to be reimbursed will have to do the following:

1 The Municipality shall provide and install the requisite meters at the customer's cost.
2 The customer will stay on the existing purchase tariff.
3 For reimbursement the basic charge will be increased to include the automated meter reading cost.
4 The reimbursement will only be for the export energy.
5 Customer not allowed to generate more than his total consumption per financial year.

12.Availability Fees (Per Annum)

Availability	**4,673.82**	**5,138.87**

13. Time of use periods

1. Low Demand -Summer	**2. High Demand- Winter**
September to May	**June to August**
Monday to Friday	**Monday to Friday**
00:00 - 06:00 Off Peak	**00:00 - 06:00 Off Peak**
06:00 - 07:00 Standard	**06:00 - 09:00 Peak**
07:00 - 10:00 Peak	**09:00 - 17:00 Standard**
10:00 - 18:00 Standard	**17:00 - 19:00 Peak**
18:00 - 20:00 Peak	**19:00 - 22:00 Standard**
20:00 - 22:00 Standard	**22:00 - 24:00 Off Peak**
22:00 - 24:00 Off Peak	
Saturday	**Saturday**
00:00 - 07:00 Off Peak	**00:00 - 07:00 Off Peak**
07:00 - 12:00 Standard	**07:00 - 12:00 Standard**
12:00 - 18:00 Off Peak	**12:00 - 18:00 Off Peak**
18:00 - 20:00 Standard	**18:00 - 20:00 Standard**
20:00 - 24:00 Off Peak	**20:00 - 24:00 Off Peak**
Sunday	**Sunday**
00:00 - 24:00 Off Peak	**00:00 - 24:00 Off Peak**

All tariffs exclusive of VAT

STELLENBOSCH MUNICIPALITY

WATER TARIFFS

Monthly consumption	2024/2025										2025/2026									
	Normal consumption periods		10% Water restriction periods		20% Water restriction periods		30% Water restriction periods		40% Water restriction periods		Normal consumption periods		10% Water restriction periods		20% Water restriction periods		30% Water restriction periods		40% Water restriction periods	
	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT
DOMESTIC																				
Includes single residential erven as well as single residential erven managed by body corporates.																				
0 kilolitres to 6 kiloliters	R 7.64	per kl.	R 7.64	per kl.	R 7.64	per kl.	R 7.64	per kl.	R 8.14	per kl.	R 8.10	**per kl.**	R 8.10	**per kl.**	R 8.10	**per kl.**	R 8.10	**per kl.**	R 8.62	**per kl.**
> 6 kilolitres to 12 kiloliters	R 11.56	per kl.	R 12.50	per kl.	R 12.69	per kl.	R 13.82	per kl.	R 14.95	per kl.	R 12.26	**per kl.**	R 13.25	**per kl.**	R 13.45	**per kl.**	R 14.65	**per kl.**	R 15.85	**per kl.**
> 12 kilolitres to 20 kiloliters	R 19.56	per kl.	R 23.59	per kl.	R 26.34	per kl.	R 31.98	per kl.	R 44.40	per kl.	R 20.73	**per kl.**	R 25.00	**per kl.**	R 27.92	**per kl.**	R 33.90	**per kl.**	R 47.06	**per kl.**
> 20 kilolitres to 25 kiloliters	R 34.78	per kl.	R 40.32	per kl.	R 43.59	per kl.	R 57.67	per kl.	R 80.54	per kl.	R 36.87	**per kl.**	R 42.73	**per kl.**	R 46.20	**per kl.**	R 61.13	**per kl.**	R 85.38	**per kl.**
> 25 kilolitres to 40 kiloliters	R 48.34	per kl.	R 53.70	per kl.	R 55.91	per kl.	R 80.97	per kl.	R 113.58	per kl.	R 51.24	**per kl.**	R 56.92	**per kl.**	R 59.27	**per kl.**	R 85.83	**per kl.**	R 120.39	**per kl.**
> 40 kilolitres to 70 kiloliters	R 77.24	per kl.	R 95.19	per kl.	R 108.13	per kl.	R 167.34	per kl.	R 257.46	per kl.	R 81.87	**per kl.**	R 100.91	**per kl.**	R 114.62	**per kl.**	R 177.38	**per kl.**	R 272.91	**per kl.**
70 kilolitres and above	R 113.83	per kl.	R 178.25	per kl.	R 235.26	per kl.	R 356.68	per kl.	R 478.11	per kl.	R 113.83	**per kl.**	R 178.25	**per kl.**	R 235.26	**per kl.**	R 356.68	**per kl.**	R 478.11	**per kl.**
DOMESTIC CLUSTER																				
Refers to a cluster (block of flats) served by a single water connections																				
0 kilolitres to 6 kiloliters	R 7.64	per kl.	R 7.19	per kl.	R 7.64	per kl.	R 7.64	per kl.	R 7.64	per kl.	R 8.10	**per kl.**	R 7.62	**per kl.**	R 8.10	**per kl.**	R 8.10	**per kl.**	R 8.10	**per kl.**
> 6 kilolitres to 12 kiloliters	R 11.56	per kl.	R 12.50	per kl.	R 12.69	per kl.	R 13.82	per kl.	R 14.95	per kl.	R 12.26	**per kl.**	R 13.25	**per kl.**	R 13.45	**per kl.**	R 14.65	**per kl.**	R 15.85	**per kl.**
> 12 kilolitres to 18 kiloliters	R 19.56	per kl.	R 23.59	per kl.	R 26.34	per kl.	R 31.98	per kl.	R 44.40	per kl.	R 20.73	**per kl.**	R 25.00	**per kl.**	R 27.92	**per kl.**	R 33.90	**per kl.**	R 47.06	**per kl.**
> 18 kilolitres to 25 kiloliters	R 34.78	per kl.	R 40.32	per kl.	R 43.59	per kl.	R 57.67	per kl.	R 80.54	per kl.	R 36.87	**per kl.**	R 42.73	**per kl.**	R 46.20	**per kl.**	R 61.13	**per kl.**	R 85.38	**per kl.**
Above 25 kiloliters	R 48.34	per kl.	R 53.70	per kl.	R 55.91	per kl.	R 80.97	per kl.	R 113.58	per kl.	R 51.24	**per kl.**	R 56.92	**per kl.**	R 59.27	**per kl.**	R 85.83	**per kl.**	R 120.39	**per kl.**
BUSINESS, COMMERCIAL AND INDUSTRIAL (Include University)	R 27.84	per kl.	R 37.09	per kl.	R 44.54	per kl.	R 61.25	per kl.	R 77.96	per kl.	R 29.51	**per kl.**	R 39.32	**per kl.**	R 47.22	**per kl.**	R 64.92	**per kl.**	R 82.63	**per kl.**
MUNICIPAL TARIFF FOR MUNICIPAL BUILDINGS AND ALL LEAKAGES																				
0 kilolitres to 20 kiloliters	R 12.22	per kl.	R 14.47	per kl.	R 15.94	per kl.	R 19.66	per kl.	R 23.39	per kl.	R 12.95	**per kl.**	R 15.34	**per kl.**	R 16.90	**per kl.**	R 20.84	**per kl.**	R 24.79	**per kl.**
> 21 kilolitres to 50 kiloliters	R 12.83	per kl.	R 15.01	per kl.	R 16.35	per kl.	R 19.87	per kl.	R 23.39	per kl.	R 13.60	**per kl.**	R 15.91	**per kl.**	R 17.33	**per kl.**	R 21.06	**per kl.**	R 24.79	**per kl.**
Above 50 kiloliters	R 13.95	per kl.	R 15.97	per kl.	R 17.09	per kl.	R 20.24	per kl.	R 23.39	per kl.	R 14.78	**per kl.**	R 16.93	**per kl.**	R 18.12	**per kl.**	R 21.45	**per kl.**	R 24.79	**per kl.**
MISCELLANEOUS AND ALL OTHER USERS (Schools, Sportbodies, Churches and Charity Organisations)	R 26.11	per kl.	R 27.48	per kl.	R 28.84	per kl.	R 31.57	per kl.	R 34.30	per kl.	R 27.68	**per kl.**	R 29.13	**per kl.**	R 30.57	**per kl.**	R 33.47	**per kl.**	R 36.36	**per kl.**
BASIC CHARGE																				
Domestic (per erven)	R 88.09			n/a		n/a		n/a		n/a	R 93.38			**n/a**		**n/a**		**n/a**		**n/a**
												Rate needs correction over time as it isn't in line with other basic charges								
Domestic cluster (per flat)	R 10.71			n/a		n/a		n/a		n/a	R 11.35			**n/a**		**n/a**		**n/a**		**n/a**
All other (per erven)	R 100.91			n/a		n/a		n/a		n/a	R 106.96			**n/a**		**n/a**		**n/a**		**n/a**
MASO																				
0 kilolitres to 24 kilolitres per household	R 1.73	per kl.	R 5.39	per kl.	R 8.95	per kl.	R 16.17	per kl	R 23.39	per kl	R 1.83	**per kl.**	R 5.72	**per kl.**	R 9.48	**per kl.**	R 17.14	**per kl**	R 24.79	**per kl**
25 kilolitres to 40 kilolitres per household	R 23.81	per kl.	R 31.01	per kl.	R 36.66	per kl.	R 49.51	per kl	R 62.36	per kl	R 25.24	**per kl.**	R 32.87	**per kl.**	R 38.86	**per kl.**	R 52.48	**per kl**	R 66.11	**per kl**
Above 40 kilolitres per household	R 25.87	per kl.	R 41.11	per kl.	R 54.67	per kl.	R 83.46	per kl	R 112.26	per kl	R 27.42	**per kl.**	R 43.58	**per kl.**	R 57.95	**per kl.**	R 88.47	**per kl**	R 118.99	**per kl**

Monthly consumption	2024/2025										2025/2026									
	Normal consumption periods		10% Water restriction periods		20% Water restriction periods		30% Water restriction periods		40% Water restriction periods		Normal consumption periods		10% Water restriction periods		20% Water restriction periods		30% Water restriction periods		40% Water restriction periods	
	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT	Amount Excl. VAT	UNIT
TREATED EFFLUENT WATER																				
Infrastructure provided by Council:																				
Irrigation	R 0.13	per kl.	R -	n/a	R -	n/a	R -	n/a	R -	n/a	R 0.14	**per kl.**	R -	**n/a**	R -	**n/a**	R -	**n/a**	R -	**n/a**
Commercial / Industrial users / Domestic	R 5.70	per kl.	R -	n/a	R -	n/a	R -	n/a	R -	n/a	R 6.04	**per kl.**	R -	**n/a**	R -	**n/a**	R -	**n/a**	R -	**n/a**
Schools	R 6.41	per kl.	R -	n/a	R -	n/a	R -	n/a	R -	n/a	R 6.79	**per kl.**	R -	**n/a**	R -	**n/a**	R -	**n/a**	R -	**n/a**
Departmental	R 5.70	per kl.	R -	n/a	R -	n/a	R -	n/a	R -	n/a	R 6.04	**per kl.**	R -	**n/a**	R -	**n/a**	R -	**n/a**	R -	**n/a**
Golf Clubs	R 5.70	per kl.	R -	n/a	R -	n/a	R -	n/a	R -	n/a	R 6.04	**per kl.**	R -	**n/a**	R -	**n/a**	R -	**n/a**	R -	**n/a**
Infrastructure provided by User:																				
Irrigation	R 0.07	per kl.	R -	n/a	R -	n/a	R -	n/a	R -	n/a	R 0.07	**per kl.**	R -	**n/a**	R -	**n/a**	R -	**n/a**	R -	**n/a**
Commercial / Industrial users / Domestic	R 1.57	per kl.	R -	n/a	R -	n/a	R -	n/a	R -	n/a	R 1.66	**per kl.**	R -	**n/a**	R -	**n/a**	R -	**n/a**	R -	**n/a**
Schools	R 2.14	per kl.	R -	n/a	R -	n/a	R -	n/a	R -	n/a	R 2.26	**per kl.**	R -	**n/a**	R -	**n/a**	R -	**n/a**	R -	**n/a**
Departmental	R 1.57	per kl.	R -	n/a	R -	n/a	R -	n/a	R -	n/a	R 1.66	**per kl.**	R -	**n/a**	R -	**n/a**	R -	**n/a**	R -	**n/a**
Golf Clubs	R 1.57	per kl.	R -	n/a	R -	n/a	R -	n/a	R -	n/a	R 1.66	**per kl.**	R -	**n/a**	R -	**n/a**	R -	**n/a**	R -	**n/a**
Current Agreements:																				
Special Users	As per Agreement		As per agreement		As per agreement		As per agreement		As per agreement		**As per Agreement**		**As per agreement**		**As per agreement**		**As per agreement**		**As per agreement**	
BULK USERS																				
Water consumption for irrigation of sportsgrounds of schools, irrigation of Council property by sports clubs, as well as irrigation of parks and other grounds by Council's Departments. of Parks and Recreation:																				
To 2000 kilolitres	R 14.80	per kl	R 25.80	per kl	R 35.85	per kl	R 56.90	per kl	R 77.59	per kl	R 15.68	**per kl**	R 27.35	**per kl**	R 38.00	**per kl**	R 60.32	**per kl**	R 82.24	**per kl**
Above 2000 kilolitres	R 19.28	per kl	R 42.67	per kl	R 64.82	per kl	R 110.37	per kl	R 155.18	per kl	R 20.43	**per kl**	R 45.24	**per kl**	R 68.71	**per kl**	R 116.99	**per kl**	R 164.49	**per kl**
WATER AVAILABILITY FEE	R 1,899.66	per annum									R 2,013.64	**per annum**								

STELLENBOSCH MUNICIPALITY

WASTE MANAGEMENT TARIFFS

	SERVICES RENDERED	UNIT	COMMENTS	Tariff 2024/2025 (VAT Excl.)	Tariff 2025/2026 (VAT Excl.)
Residential Waste Collection (Households, Flats, Hostels, Retirement homes, Churches, Schools, Welfare Organisations, etc.)					
	Definition: 1 refuse unit = 240ℓ = 3 standard refuse bags				
	Indigent subsidy: A monthly subsidy (to be determined by Council) to be credited to a registered indigent consumer's account				
Black bags (only were wheelie bins have not been introduced and/or stolen or lost)					
	Single residential properties for indigent households.	per month	Account payable by property owner. Max 3 closed bags. No other extras. Service will cancel when 240ℓ bin is issued.	R 289.07	**R 309.01**
	Basic residential collection based on 3 standard refuse bags once per week - 1st refuse unit - One dwelling on erf	per month	Account payable by property owner. Max 3 closed bags. No other extras. Service will cancel when 240ℓ bin is issued.	R 289.07	**R 309.01**
	Basic residential collection based on 3 standard refuse bags per dwelling (1 refuse unit) for additional dwellings on same erf	per refuse unit per month	Account payable by property owner. Max 3 additional closed bags. No other extras. Per fixed arrangement - not variable. Service will cancel when 240ℓ bin is issued. At cluster housing, flats, etc. 1 refuse unit to be charged for every living unit (per month)	R 289.07	**R 309.01**
	Additional collection based on an additional 3 standard refuse bags once per week - 2nd refuse unit or more	per month	Account payable by property owner. Max 3 additional closed bags. No other extras. Per fixed arrangement - not variable. Service will cancel when 240ℓ bin is issued.	R 289.07	**R 309.01**
Mobile bins (240ℓ Wheelie bin)					
	Black Bin (Black lid Black bin)				
	Basic residential collection based on 1 X 240ℓ per week - 1st bin - one dwelling per erf	per month	Account payable by property owner. No extras beside bin. At cluster housing, flats, etc. Units to be charged per quantity of bins used. Only WC024 bins will be collected	R 289.07	**R 309.01**
	Basic residential collection based on 1 X 240ℓ per week for additional dwellings on same erf	per refuse unit per month	Account payable by property owner. No extras beside bin. At cluster housing, flats, etc. Units to be charged per quantity of bins used. Only WC024 bins will be collected.	R 289.07	**R 309.01**
	Basic residential collection based on 1 X 240ℓ bin per week for additional dwellings	per refuse unit per month	Account payable by property owner. No extras beside bin. At cluster housing, flats, etc. Units to be charged per quantity of bins used. Only WC024 bins will be collected.	R 289.07	**R 309.01**
	Blue Bin (Blue lid Black bin)				
	Three times per week removal with a blue lid 240ℓ refuse bin (sectional title, residential zoned i.e. Hostels, Flats, Old age/retirement villages - NOT HOUSEHOLDS)	Per add 240ℓ bin per month	Account payable by property owner. No extras beside bin. (Sectional title, residential zoned i.e. Hostels, Flats, Old age/retirement villages).(Businesses to be charged per quantity of bins)	R 1,025.66	**R 1,096.43**
Non Residential Waste Collections (Business and Commercial)					
	Definition: 1 refuse unit = 240ℓ = 3 standard refuse bags				
Black bags (Only were Wheelie bins have not been introduced)					
	Collection based on three (3) standard refuse bags once (x1) per week	per month	Account payable by business owner. Max 3 closed bags. No other extras. `Black BAG Service will cancel when 240ℓ bin is issued.	R 341.88	**R 365.46**
	Collection based on 3 standard refuse bags 3 x per week - three refuse units per month	per month	Account payable by business owner. Max 3 closed bags. No other extras. Service will cancel when 240ℓ bin is issued.	R 1,025.66	**R 1,096.43**
	Additional collection based on additional refuse bags, once (x1) per week - measured in the number of additional refuse units ((3) standard refuse bags) per week	per month	Account payable by business owner. No other extras. Per fixed arrangement - not variable. Service will cancel when 240ℓ bin is issued.	R 341.88	**R 365.46**
	Additional collection based on an additional refuse bags, 3 x per week - measured in the number of additional refuse units (3 standard refuse bags) per week	per month	Account payable by business owner. No other extras. Per fixed arrangement - not variable. Service will cancel when 240ℓ bin is issued.	R 1,025.66	**R 1,096.43**

	SERVICES RENDERED	UNIT	COMMENTS	Tariff 2024/2025 (VAT Excl.)	Tariff 2025/2026 (VAT Excl.)
Mobile bins (240ℓ Wheelie bin)					
Blue Bin (Blue lid Black bin)					
	Collection based on 1 X 240ℓ once (x1) per week measured as one blue bin.	per month	Account payable by business owner. No other extras. Per fixed arrangement - not variable.	R 341.88	**R 365.46**
	Additional 240ℓ removal/s once per week - measured as the number of additional blue bins	per month	Account payable by business owner. No other extras. Per fixed arrangement - not variable.	R 341.88	**R 365.46**
	Collection based on 1 X 240ℓ three times per week measured as one blue bin.	per month	Account payable by business owner. No other extras. Per fixed arrangement - not variable.	R 1,025.66	**R 1,096.43**
	Additional 240ℓ removals three times per week - measured as the number of additional blue bins	per month	Account payable by business owner. No other extras. Per fixed arrangement - not variable.	R 1,025.66	**R 1,096.43**
Mobile bins (240ℓ Wheelie bin)					
Red Bin (Red lid Black Bin)					
	Collection based on 1 X 240ℓ five times per week measured as one red bin.	per month	Account payable by business owner. No other extras. Per fixed arrangement - not variable.	R 1,709.40	**R 1,827.34**
	Additional 240ℓ removals five times per week - measured as the number of additional blue bins	per month	Account payable by business owner. No other extras. Per fixed arrangement - not variable.	R 1,709.40	**R 1,827.34**
Charges and Levies					
	Solid Waste availability charge	per annum	Vacant erven and to all households, **farm dwellings**, businesses, flats, developments not making use of municipal collection services	R 1,813.49	**R 1,938.62**
Collection of garden waste					
	Collection of clean garden waste placed in green refuse bags.	per collection of a maximum of 6 refuse bags	Limited to household properties only	R 109.41	**R 116.95**
Cleaning of private erven					
	Hiring of plant, equipment and staff to clean private erf/ erven	per hour	Residents will be required to pay per hour for the clean-up operation of all general waste including green waste builder's rubble	R 1,510.11	**R 1,614.30**
	Disposal waste from cleaning operation	per ton	All waste will be transported and disposed of at a licenced waste disposal facility and will be charged per ton.	R 1,325.12	**R 1,416.55**

STELLENBOSCH MUNICIPALITY

SEWERAGE TARIFFS

A. PROPERTIES UTILISED FOR DWELLING PURPOSES ONLY : (Residential Tariff)

Size of erf in m²	Sewerage levy (Per annum) 2024/25 (Excl VAT)	2025/26 (Excl VAT)
0 - 250	R 1,974.54	**R 2,093.01**
251 - 500	R 2,533.38	**R 2,685.38**
501 - 600	R 2,853.91	**R 3,025.15**
601 - 700	R 3,167.99	**R 3,358.07**
701 - 800	R 3,485.25	**R 3,694.37**
801 - 900	R 3,802.23	**R 4,030.36**
901 - 1 000	R 4,116.75	**R 4,363.75**
Above - 1 000	R 4,116.75	**R 4,363.75**
for each additional 500m² or part thereof	R 396.75	**R 420.55**

Should there be more than one dwelling unit on a property, the area is divided equally by the number of dwellings and a levy is calculated for each such portion as if it constitutes a separate erf. The above formula is applied i.r.o. each portion.

B. ALL VACANT ERVEN : (Availability Tariff)

Size of erf in m²	Sewerage availability levy (Per annum) 2024/25 (Excl VAT)	2025/26 (Excl VAT)
To - 1 000	R 2,469.33	**R 2,617.49**
Above - 1 000	R 3,194.86	**R 3,386.55**

C. ALL OTHER DEVELOPED ERVEN : (Non-residential Tariff - Only applicable in absence of industrial effluent agreement.)

Size of erf in m²	Sewerage levy (Per annum) 2024/25 (Excl VAT)	2025/26 (Excl VAT)
0 - 500	R 2,581.01	**R 2,735.87**
501 - 1 000	R 2,985.97	**R 3,165.13**
1 001 - 1 500	R 3,339.34	**R 3,539.70**
1 501 - 2 000	R 4,095.63	**R 4,341.37**
2 001 - 3 000	R 5,311.32	**R 5,630.00**
3 001 - 4 000	R 6,372.92	**R 6,755.30**
4 001 - 5 000	R 7,132.74	**R 7,560.71**
5 001 - 7 500	R 8,727.66	**R 9,251.32**
7 501 - 10 000	R 10,168.30	**R 10,778.40**
10 001 - 15 000	R 12,516.47	**R 13,267.46**
15 001 - 20 000	R 14,414.34	**R 15,279.20**
Above - 20 000	R 16,533.26	**R 17,525.26**

SEWERAGE TARIFFS

In addition to the above charges, the following fees, based on the area and usage of the buildings are payable

LEVIES BASED ON USAGE AND FLOOR AREAS OF BUILDINGS (Only applicable in absence of industrial effluent agreement.) (Per annum)

DESCRIPTION	AREA	SEWERAGE TARIFFS				REMARKS
			2024/2025	2025/26		
Use of buildings	**Intervals (m²)**	**Code**	**Amount Excl VAT**	**Amount Excl VAT**	**UNIT**	
a) Offices, Consulting rooms,	To - 2 500	ADD02	R 20.64	**R 21.87**	per m²	
Power-station, Ambulance	2 501 - 5 000		R 20.45	**R 21.68**	per m²	
station, Fire-station	Above 5 000		R 20.26	**R 21.48**	per m²	
b) Halls for the purposes of letting,	To - 2 500	ADD03	R 20.64	**R 21.87**	per m²	
Cinemas, Theatres, Venues for	2 501 - 5 000		R 20.45	**R 21.68**	per m²	
Meetings	5 001 - 10 000		R 20.26	**R 21.48**	per m²	
	Above ##########		R 20.07	**R 21.28**	per m²	
c) Shops not included under (d)		ADD04	R 20.45	**R 21.67**	per m²	
d) Fish shops, Greengrocer shops, Butcheries		ADD06	R 51.94	**R 55.06**	per m²	Only applicable in absence of industrial effluent agreement.
e) Cafe's, Restaurants		ADD05	R 20.45	**R 21.67**	per m²	Only applicable in absence of industrial effluent agreement.
f) Educational & Research buildings,		ADD07	R 20.45	**R 21.67**	per m²	
g) Private hostels, Boarding homes, Hostels		ADD08	R 33.58	**R 35.59**	per m²	
h) Licenced hotels, Guest-houses		ADD10	R 25.90	**R 27.45**	per m²	
i) Hospitals, Prisons, Clinics, Old age and other homes, Hospices, Shelters		ADD09	R 33.58	**R 35.59**	per m²	
j) Religious institutions, Sports clubs,		ADD12	R 922.11	**R 977.43**	per unit	Per water closet or per urinal,
Youth organisations,Libraries,		ADD11	R 506.55	**R 536.94**	per unit	or 0.5m of urinal wall or part thereof,
Museums, Halls not for letting, Physical fitness centres, Health centres, Messes, Under cover parking						whichever is the greatest.
k) Garages, Dry cleaners, Laundries, Workshops,		ADD18	R 1,482.85	**R 1,571.82**	per unit	Only applicable in absence of industrial effluent agreement.
l) Factories, Warehouses,		ADD17	R 2,959.20	**R 3,136.76**	per unit	Per water closet, or per urinal, or 0.5m of urinal wall or part thereof, whichever is the greatest. Only applicable in absence of industrial effluent agreement.
m) Dwelling units that are part of buildings described under (a) to (l)		ADD20	R 2,878.98	**R 3,051.72**	per unit	
n) Rooms used for dwelling purposes, forming part of buildings under (a) to (l)		ADD13	R 506.55	**R 536.94**	per m²	

STELLENBOSCH MUNICIPALITY

SUNDRY TARIFFS

DIREKTORAAT: FINANSIëLE DIENSTE
DIRECTORATE: FINANCIAL SERVICES

	Tariff 2024/25 (Incl. VAT)	Excl. VAT 2025/26	2025/26 VAT 15%	Tariff 2025/26 (Incl. VAT)
GENERAL				
Electronic Rates clearance fee(valuation certificate included) - New	R 230.00	R 208.70	R 31.30	**R 240.00**
Manual Rates clearance fee(valuation certificate included) - New	R 600.00	R 543.48	R 81.52	**R 625.00**
Not rated clearance (Sectional title units)	R 250.00	R 226.09	R 33.91	**R 260.00**
Admin Fee for dishounered payment	R 240.00	R 217.39	R 32.61	**R 250.00**
Special meter readings per consumer account(per occasion)	R 170.00	R 152.17	R 22.83	**R 175.00**
Disconnection fee for non-payments: Conventional meters	R 450.00	R 408.70	R 61.30	**R 470.00**
Disconnection fee for non-payments: Pre-paid meters	R 100.00	R 91.30	R 13.70	**R 105.00**
Disconnection fee for non-payments: Bulk meters	R 3,100.00	R 2,808.70	R 421.30	**R 3,230.00**
Unidentified/incorrect deposits on bank statement	R 160.00	R 143.48	R 21.52	**R 165.00**
Rental - Housing - Indigent Consumers	R 110.00	R 115.00	N/A	**R 115.00**
Administration Fees for Reminders, SMS's and Notices	R 10.00	R 8.70	R 1.30	**R 10.00**
PROVISION OF INFORMATION				
Issue of valuation certificate	R 125.00	R 113.04	R 16.96	**R 130.00**
Extracts from accounts - per monthly statement	R 60.00	R 52.17	R 7.83	**R 60.00**
Extracts from records : rate per hour or part thereof	R 180.00	R 160.87	R 24.13	**R 185.00**
Copies : per A4 - page	R 3.00	R 2.61	R 0.39	**R 3.00**
Copies : per A3 - page	R 15.00	R 13.04	R 1.96	**R 15.00**
Valuation Information - Sea-Info	R 12.00	R 10.43	R 1.57	**R 12.00**
DEPOSIT FOR SERVICES				
Water	R 850.00	R 880.00	N/A	**R 880.00**
Electricity (domestic)	R 1,800.00	R 2,000.00	N/A	**R 2,000.00**
Electricity (other): Bulk users calculate with a minimum of	R 20,000.00	R 22,400.00	N/A	**R 22,400.00**
Indigent Household/Low cost Housing	R 100.00	R 105.00	N/A	**R 105.00**
Electricity (other) excluding Bulkusers	R 6,350.00	R 7,100.00	N/A	**R 7,100.00**
Adjustment of deposits due to non-payment : In terms of Credit Control and Debt Collection Policy	** When on cut-off list ; a deposit may be increased by an amount up to three times or more of a monthly average consumption.			
TENDER DEPOSIT (COMPUTER PRINTS BLACK & WHITE)				
Copies : per A4 - page	R 4.00	R 3.48	R 0.52	**R 4.00**
Copies : per A3 - page	R 15.50	R 13.48	R 2.02	**R 15.50**
Copies : per A2 - page	R 60.50	R 52.61	R 7.89	**R 60.50**
Copies : per A1 - page	R 80.50	R 70.00	R 10.50	**R 80.50**
Copies : per A0 - page	R 95.50	R 83.04	R 12.46	**R 95.50**

STELLENBOSCH MUNICIPALITY

SUNDRY TARIFFS

DIREKTORAAT: GEMEENSKAPSDIENSTE
DIRECTORATE: COMMUNITY SERVICES

	Tariff 2024/25 (Incl. VAT)	Excl. VAT 2025/26	2025/26 VAT 15%	Tariff 2025/26 (Incl. VAT)
Director: Community and Protection Services has the delegation to authorise tariff discounts on any park or public open spaces for events, to the maximum of 30% off the firm tariff after receiving a recommendation from the Manager: Community Services.				
TOEGANGSGELDE / ENTRANCE FEES:				
JONKERSHOEK PIEKNIEKTERREIN / PICNIC SITE				
Persone / Persons	R 35.50	R 32.17	R 4.83	R 37.00
Voertuie / Vehicles	R 29.50	R 26.96	R 4.04	R 31.00
Kinders onder 5 jaar oud/ Children below 5 years of age	Free	Free	Free	Free
Kinders 6 tot 17 jaar oud / Children 6-17 years	R 26.00	R 23.48	R 3.52	R 27.00
Official year end function for Council employees (by prior arrangement only)				
Pensioners (It is a person who, in the case of a male, is 65 years of age and older and, in the case of a female, is 60 years of age or older.)	R 26.00	R 23.48	R 3.52	R 27.00
CLOETESVILLE SWEMBAD / SWIMMING POOL				
Kinders onder die ouderdom van 5 jaar vergesel deur volwassenes. Children under the age of 5 years accompanied by adults.	Gratis/Free	Gratis/Free	Gratis/Free	Gratis/Free
Kinders 6 tot 17 jaar / Children 6-17 years	R 7.00	R 6.09	R 0.91	R 7.00
Volwassenes / Adults	R 13.50	R 12.17	R 1.83	R 14.00
Pensioners (It is a person who, in the case of a male, is 65 years of age and older and, in the case of a female, is 60 years of age or older.)	R 9.50	R 8.26	R 1.24	R 9.50
Group bookings must be pre-arranged at (021) 808 8295				
30 - 40 persons	R 510.11	R 460.87	R 69.13	R 530.00
41 - 60 persons	R 678.65	R 600.00	R 90.00	R 690.00
61 - 80 persons	R 1,012.36	R 939.13	R 140.87	R 1,080.00
81 - maximum 100	R 1,357.31	R 1,226.09	R 183.91	R 1,410.00
Group bookings only within official hours.				
Braai facility coupon	R 55.06	R 52.17	R 7.83	R 60.00
BEGRAAFPLAASDIENSTE / CEMETERY SERVICES: WC024				
Waar 'n familie as behoeftige geregistreer is by die Munisipaliteit, kan die familie (slegs naaste familie) kwalifiseer vir 50% afslag, na goedkeuring van die relevante Direkteur, op die tarief vir 'n grafperseel. Die familie of delegasie moet skriftelik aansoek doen en rig aan die betrokke Direkteur. Hierdie vergunning is slegs van toepassing Maandae tot Saterdae-Vakansiedae uitgesluit. Plaaswerkers: brief ter bevestiging van plaaseienaar.				
When a family has been registered as an indigent beneficiary at the Municipality, the members of the family (not including extended members) qualifies for 50% discount, after approval by the relevant Director, on the tariff of a gravesite. The family or a delegate must apply in writing to the relevant Director. This concession is only applicable Mondays to Saterdays, excluding Public Holidays. Farm workers: must provide written confirmation from the farm owner.				
1. Grafperseel : kinders onder 12 jaar oud / Grave site children under the age of 12 years	R 923.38	R 838.26	R 125.74	R 964.00
2. Grafperseel : persone 12 jaar en ouer / Grave site persons 12 years and older	R 1,137.49	R 1,026.09	R 153.91	R 1,180.00
3. Teraardebestelling : kinders onder 12 / Burial : children under 12 years	R 481.76	R 437.39	R 65.61	R 503.00
4. Teraardebestelling : persone bo 12 jaar en ouer / Burial : Persons 12 years and older	R 990.29	R 899.13	R 134.87	R 1,034.00
5. No Digging : Re-Opening: No Digging Burial Tariff for graves where no digging is required by the Municipality	R 300.00	R 272.61	R 40.89	R 313.50
6. Ekstra grafwydte per 100mm of gedeelte daarvan: tot maks 2.4m (standaardwydte = 550mm onder 12 jaar / 700mm bo 12 jaar) **Additional excavation of grave width per 100mm or part thereof: to a max. of 2.4m** Standard width = 550mm under 12 years / 700mm over 12 years)	R 172.63	R 156.96	R 23.54	R 180.50
7. Opgrawings / Disinterments (Exhumation)	R 1,278.01	R 1,160.43	R 174.07	R 1,334.50

DIREKTORAAT: GEMEENSKAPSDIENSTE DIRECTORATE: COMMUNITY SERVICES	Tariff 2024/25 (Incl. VAT)	Excl. VAT 2025/26	2025/26 VAT 15%	Tariff 2025/26 (Incl. VAT)
8. Begrawe van veraste oorblyfsels in bestaande grafte / Burial of ashes in existing grave	R 157.91	R 143.48	R 21.52	R 165.00
8.a Adding of ASH/Burial Inscriptions or Monumental Plaque on existing grave	R 100.00	R 90.87	R 13.63	R 104.50
9. Herbevestiging van grafpersele / Reconfirmation of grave site (Papegaaiberg)	R 255.60	R 232.17	R 34.83	R 267.00
10. Wysiging of oordrag van eienaarskap van grafperseel / Change in ownership of gravesite	R 82.97	R 75.65	R 11.35	R 87.00
11. Addisionele heffing vir dienste aangevra vir Sondae / Additional levy for services on Sundays:				
11 a.Groepe vrygestel deur Munisipale Verordening/Groups exempted by Municipal By-Law	R -	R -	R -	R -
11 b. Groepe nie vrygestel deur Munisipale Verordening / Groups not exempted by Municipal By-Law	R 5,714.22	R 5,187.83	R 778.17	R 5,966.00
12. Addisionele heffing vir dienste aangevra vir Saterdae / Additional levy for services on Saterdays: (weekly tariff to apply if no municipal services are rendered)	R 1,833.37	R 1,665.22	R 249.78	R 1,915.00
13. Nisse/ Niches (N/A)		R -	R -	R -
14. Nuwe Grafsteenpermit (Messelwerk) / New Permit for gravestone (Masonry)	R 334.56	R 304.35	R 45.65	R 350.00
15. Admin cost for record enquiries	R 100.00	R 91.30	R 13.70	R 105.00
16. Cancellation Fee: Late cancellation penalty applicable if booking is cancelled at short notice. A minimum of 48 hours notice applies	500.00	R 453.91	R 68.09	R 522.00
17. Penalty: Time Delays: For not Adhering to approved timeslots: (Arriving 30min before or after 30 min approved timeslot/or Burail taking longer than allowed)	500.00	R 453.91	R 68.09	R 522.00
BEGRAAFPLAASDIENSTE / CEMETERY SERVICES: OUTSIDE WC024				
Tariewe vir persone wat buite die munisipale grense gewoon het met sterfte datum = 4 maal die tariewe hierbo, behalwe die verkoop van nisse, waarop 'n 50% belading geld. Indien sulke persone reeds 'n graf besit, geld hierdie belading steeds op die maak van grafte. / Tariffs for persons residing outside of the municipal area at the time of death = 4 times the tariffs above, with the exception of the sale of niches, to which a 50% surcharge applies. Should such a person already possess a grave site, the excess still applies to the digging of the grave and other related charges.				
Normale tariewe geld ten opsigte van begrafnisse op Sondae en Openbare Vakansiedae vir geloofsgroepe soos vervat in die Verordening/				
Normal tariffs will apply for burials on Sundays and public holidays for certain religious groups as determined by the By-Law.				
TARIFFS FOR ANY PARK OR PUBLIC OPEN SPACE FOR EVENTS:				
Birthday parties, creches & school events, religious events, festivals, markets, cycling events ***Event = Live Entertainment, Selling of Food, Ticket Sales, 200 & more people attending,*** *one (1)day or if otherwise stated. All applications in writing.* Lessees are not entitled to exclusive rights of the venue at a time ***Inside WC024= Inside Stellenbosch Municipal Boundary*** ***Outside WC024= Outside Stellenbosch Municipal Boundary***				
TARIFFS FOR THE BRAAK				
Tariff for non-profitable organisations per day.	R 1,014.75	R 922.17	R 138.33	R 1,060.50
Tariff for religious events per day (maximum of 7 days) (Include set up and breakdown per day)	R 957.58	R 869.57	R 130.43	R 1,000.00
Tariff for profitable organisations within WC024 per day	R 4,740.24	R 4,303.48	R 645.52	R 4,949.00
Tariff for profitable organisations outside WC024 per day	R 10,142.69	R 9,207.83	R 1,381.17	R 10,589.00
TARIFFS FOR ALL OTHER PUBLIC OPEN SPACES/ GARDENS/ NATURE RESERVES/ DEVELOPED PARKS				
Tariff for non-profitable organisations -religious events per day and maximum 7 days (Include set up and breakdown per day)	R 440.68	R 400.00	R 60.00	R 460.00
Tariff for BIRTHDAY PARTIES and PICNIC INSIDE WC024 (PARKS AND PUBLIC OPEN SPACES ONLY)	R 440.68	R 400.00	R 60.00	R 460.00
Tariff for BIRTHDAY PARTIES and PICNICS OUTSIDE WC024 (PARKS AND OPEN SPACES ONLY)	R 881.35	R 800.00	R 120.00	R 920.00
Tariff for BIRTHDAY PARTIES and PICNICS INSIDE WC024 (JMNR ONLY)	R 440.68	R 400.00	R 60.00	R 460.00
Tariff for BIRTHDAY PARTIES and PICNICS OUTSIDE WC024 (JMNR ONLY)	R 881.35	R 800.00	R 120.00	R 920.00
Hire of Jumping castle per day NEW (JMNR ONLY)	R 337.08	R 306.09	R 45.91	R 352.00
Tariff for Parking of vehicles (When using an area for parking of vehicles only)	R 2,915.61	R 2,646.96	R 397.04	R 3,044.00
Tariff for PHOTOSHOOTS INSIDE WC024 (Excl. Wedding photos)	R 1,131.47	R 1,027.39	R 154.11	R 1,181.50
Tariff for PHOTOSHOOTS OUTSIDE WC024 (Excl. Wedding photos)	R 2,262.93	R 2,054.35	R 308.15	R 2,362.50
Tariff for profitable organisations INSIDE WC024 per day **(Set up cost 50% of tariff and break-up cost 50% of tariff per day)**	R 4,740.24	R 4,303.48	R 645.52	R 4,949.00
Tariff for profitable organisations OUTSIDE WC024 per day **(Set up cost 50% of tariff and break-up cost 50% of tariff per day)**	R 10,129.59	R 9,196.09	R 1,379.41	R 10,575.50
Tariff for non- profitable organisations INSIDE WC024 per day max 50 **(Set up cost 50% of tariff and break-up cost 50% of tariff per day)**	R 971.87	R 882.61	R 132.39	R 1,015.00
Tariff for non- profitable organisations INSIDE WC024 per day max 100 **(Set up cost 50% of tariff and break-up cost 50% of tariff per day)**	R 1,943.74	R 1,765.22	R 264.78	R 2,030.00
Tariff for non- profitable organisations INSIDE WC024 per day max 200 **(Set up cost 50% of tariff and break-up cost 50% of tariff per day)**	R 2,915.61	R 2,638.26	R 395.74	R 3,034.00

DIREKTORAAT: GEMEENSKAPSDIENSTE DIRECTORATE: COMMUNITY SERVICES	Tariff 2024/25 (Incl. VAT)	Excl. VAT 2025/26	2025/26 VAT 15%	Tariff 2025/26 (Incl. VAT)
Tariff for non-profitable organisations OUTSIDE WC024 per day max 50 **(Set up cost 50% of tariff and break-up cost 50% of tariff per day)**	R 1,943.74	R 1,764.78	R 264.72	R 2,029.50
Tariff for non-profitable organisations OUTSIDE WC024 per day max 100 **(Set up cost 50% of tariff and break-up cost 50% of tariff per day)**	R 3,887.48	R 3,529.57	R 529.43	R 4,059.00
Tariff for non-profitable organisations OUTSIDE WC024 per day max 200 **(Set up cost 50% of tariff and break-up cost 50% of tariff per day)**	R 5,831.21	R 5,293.91	R 794.09	R 6,088.00
WEDDING CEREMONY ONLY with a maximum of 100 pax INSIDE WC024 (JMNR)	R 2,120.00	R 1,924.78	R 288.72	R 2,213.50
WEDDING CEREMONY ONLY with a maximum of 100 pax OUTSIDE WC024 (JMNR)	R 4,240.00	R 3,849.57	R 577.43	R 4,427.00
WEDDING PHOTOS ONLY with a maximum of 100 pax INSIDE WC024 (JMNR)	R 1,131.47	R 1,027.39	R 154.11	R 1,181.50
WEDDING PHOTOS ONLY with a maximum of 100 pax OUTSIDE WC024 (JMNR)	R 2,262.93	R 2,054.35	R 308.15	R 2,362.50
Tariff for profitable organisations WITHIN WC024 per day (seminars, workshops, strategic sessions) PARADYSKLOOF CLUBHOUSE	R 1,445.89	R 1,312.61	R 196.89	R 1,509.50
Tariff for profitable organisations OUTSIDE WC024 per day (seminars, workshops, strategic sessions) PARADYSKLOOF CLUBHOUSE	R 2,891.79	R 2,625.22	R 393.78	R 3,019.00
Tariff for non profitable organisations WITHIN WC024 per day (seminars, workshops, strategic sessions) PARADYSKLOOF CLUBHOUSE	R 722.95	R 656.52	R 98.48	R 755.00
Tariff for non profitable organisations OUTSIDE WC024 per day (seminars, workshops, strategic sessions) PARADYSKLOOF CLUBHOUSE	R 1,445.89	R 1,312.61	R 196.89	R 1,509.50
WEDDING PHOTOS ONLY with a maximum of 100 pax INSIDE WC024 (PARADYSKLOOF NATURE AREA)	R 1,131.47	R 1,027.39	R 154.11	R 1,181.50
WEDDING PHOTOS ONLY with a maximum of 100 pax OUTSIDE WC024 (PARADYSKLOFF NATURE AREA)	R 2,262.93	R 2,054.35	R 308.15	R 2,362.50
WEDDINGS, YEAR END FUNCTIONS AND PARTIES with a maximum of 100 pax WITHIN WC024 per day (PARADYSKLOOF CLUBHOUSE)	R 5,831.21	R 5,293.91	R 794.09	R 6,088.00
WEDDINGS, YEAR END FUNCTIONS AND PARTIES a maximum of 100 pax OUTSIDE WC024 per day (PARADYSKLOOF CLUBHOUSE)	R 11,662.43	R 10,587.39	R 1,588.11	R 12,175.50
INITIATIONS SITES (tariff as per Council decision) PER CALENDER MONTH	R 2,701.22	R 2,452.17	R 367.83	R 2,820.00
To access routes in nature areas and plantations for any related activities	R 112.36	R 102.17	R 15.33	R 117.50
Rastafarian	R 2,701.22	R -	R -	R -
Eco Centre Rental - per day (max 25 people)	R 956.39	R 868.26	R 130.24	R 998.50
Eco Centre Rental - per day- (max 25 people) per hour R150.00	R 189.37	R 172.17	R 25.83	R 198.00
STILL/ FILM SHOOTS				
Event= Per day. Includes all parks, public open spaces, sportsgrounds, nature reserves/ plantations and				
Non-commercial shoots	R 1,127.89	R 1,023.91	R 153.59	R 1,177.50
Commercial	R 10,137.93	R 9,203.48	R 1,380.52	R 10,584.00
Other				
Base camp parking only (when using an area for parking of vehicles but no filming.	R 4,287.66	R 3,892.61	R 583.89	R 4,476.50
Helipad Parking per day	R 4,287.66	R 3,892.61	R 583.89	R 4,476.50
Access through Nature Areas/ Reserves for when filming at a nearby farms: plus permit fee (passing through our Nature Reserve)	R 1,286.30	R 1,167.83	R 175.17	R 1,343.00
FORESTRY PRODUCTS				
All wattles/ tonne (per bakkie load)				
Eucalyptus Species/ tonne INSIDE WC024 (per bakkie load)	R 488.77	R 443.91	R 66.59	R 510.50
Eucalyptus Species/ tonne OUTSIDE WC024 (per bakkie load)	R 535.96	R 486.52	R 72.98	R 559.50
Fire Wood per tonne Self cut/ tonne INSIDE WC024 (per bakkie load)	R 402.25	R 365.22	R 54.78	R 420.00
Fire Wood per tonne Self cut/ tonne OUTSIDE WC024 (per bakkie load)	R 468.54	R 425.22	R 63.78	R 489.00
Latte for screens/ tonne self-cut INSIDE WC024 (per a bakkie load)	R 535.96	R 486.52	R 72.98	R 559.50
Latte for screens/ tonne self-cut OUTSIDE WC024 (per a bakkie load)	R 602.25	R 546.96	R 82.04	R 629.00
Softwood Sawlogs				
Poplars poles 80mm- 100mm diamtre at thin end/ tonne INSIDE WC024(per bakkie load)	R 334.83	R 303.91	R 45.59	R 349.50
Poplars poles 80mm- 100mm diamtre at thin end/ tonne OUTSIDE WC024(per bakkie load)	R 402.25	R 365.22	R 54.78	R 420.00
INDUSTRIAL ROUNDWOOD				
includes all commercial wood in situ small volumes up to R200 000.00 (pine sawlogs.)				
Class A= 13,5cm-17cm diametre at thin end/ m3 INSIDE WC024b	R 469.26	R -	R -	R -
Class A= 13,5cm-17cm diametre at thin end/ m3 OUTSIDE WC024	R 496.65	R -	R -	R -
Class B= 19cm-25cm diametre at thin end/ m3 INSIDE WC024	R 638.38	R -	R -	R -
Class B= 19cm-25cm diametre at thin end/ m3 OUTSIDE WC024	R 709.85	R -	R -	R -
Class C= 27cm-33cm diametre at thin end/m3 INSIDE WC024	R 894.45	R -	R -	R -
Class C= 27cm-33cm diametre at thin end/m3 OUTSIDE WC024	R 993.30	R -	R -	R -
Class D= 35cm> diametre at thin end/m3 INSIDE WC024	R 964.72	R -	R -	R -
Class D= 35cm> diametre at thin end/m3 OUTSIDE WC024	R 1,064.77	R -	R -	R -

STELLENBOSCH MUNICIPALITY

SUNDRY TARIFFS

DIREKTORAAT: GEMEENSKAPSDIENSTE
DIRECTORATE: COMMUNITY SERVICES

LIBRARY SERVICES	Tariff 2024/25 (Incl. VAT)	Excl. VAT 2025/26	2025/26 VAT 15%	Tariff 2025/26 (Incl. VAT)
Printing Services				
Printing fee for a A4 black and white page	R 1.50	R 1.74	R 0.26	R 2.00
Printing fee for a A4 color page	R -	R 3.48	R 0.52	R 4.00
Printing fee for a A3 black and white page	R -	R 3.48	R 0.52	R 4.00
Printing fee for a A3 color page	R -	R 5.22	R 0.78	R 6.00
Printing A4 per page	R 1.70	R -	R -	R -
Photocopy Services				
1 X A4 black and white photocopy	R 0.70	R 0.87	R 0.13	R 1.00
1 X A3 black and white photocopy	R 1.30	R 0.87	R 0.13	R 1.00
1 X A4 Colour photocopy	R -	R 2.61	R 0.39	R 3.00
1X A3 colour photocopy	R -	R 3.48	R 0.52	R 4.00
Overdue library materials fine				
Fines are charged per week or part thereof	R 1.20	R 1.07	R 0.13	R 1.00
Damaged Items				
Cost to replace damaged plastic sleeve	R 6.50	R 6.09	R 0.91	R 7.00
Damaged Spine		R 3.48	R 0.52	R 4.00
Loose or Torn Pages		R 3.48	R 0.52	R 4.00
Replacement of a CD's and DVD case	R 7.50	R 6.96	R 1.04	R 8.00
Replacement cost of a damaged and lost library item	**Price on item**			**Price on item**
Minor damages to any library item	R 14.00	R 13.04	R 1.96	R 15.00
1st and 2nd replacement of computerised membership card	R 20.00	R 18.26	R 2.74	R 21.00
3rd and thereafter, replacement of computerised membership card	R 40.00	R 36.52	R 5.48	R 42.00
Faxes				
Fee for receiving a fax - per page	R 3.00	R 2.61	R 0.39	R 3.00
Scan and email				
Scan and email per page	R 3.50	R 2.98	R 0.52	R 4.00
Reservations				
Reservation of any library material	R 5.00	R 4.35	R 0.65	R 5.00
Inter Library Loan reservation fee	R 5.00	R 4.35	R 0.65	R 5.00
Memberships				
Annual membership fee for users residing outside municipality boundaries	R 87.00	R 79.13	R 11.87	R 91.00
Visitors fees for users that will be residing in the municipal area for less than 3 months	R 134.00	R 121.74	R 18.26	R 140.00
Membership (Currently employed Municipal Employees Living Outside Stellenbosch)	**Free**	**Free**	**Free**	**Free**
LIBRARY HALL RENTALS				
CONDITIONS FOR USAGE OF A LIBRARY HALL				
Not available for the following: weddings, birthdays, christening and parties, political meeting or rallies				
Library halls are available during library hours only.				
No equipment and catering supplies are available at the halls.				
The Director: Community and Protection Services may consider motivated applications for Non-Govermental Organisation discounts.				
Library Hall rental hours: 8.30am - 5.00pm				
Monday- Friday: 8.30 am - 5.00pm				
Saturday- 8.30am - 12.00am				
Closed on Sundays and Public Holidays				
Plein Street, Idas Valley, Kayamandi, Groendal & Cloetesville Library Halls				
Rental charged - per session	R 596.97	R 539.13	R 80.87	R 620.00
Rental charged for a Non Profit Organisation - no charge may apply subject to proof of NPO/NPC registration and on approval of Director.	R 193.82	R 175.65	R 26.35	R 202.00
Rental of kitchen facility per session	R 101.46	R 92.17	R 13.83	R 106.00

STELLENBOSCH MUNICIPALITY

SUNDRY TARIFFS

DIREKTORAAT: GEMEENSKAPSDIENSTE
DIRECTORATE: COMMUNITY SERVICES

	Full Tariff 2024/2025			Full Tariff 2025/2026			Discounted Tariff 2025/26			Additional levy: consumers outside WC024	
	Deposit	Week	Weekend	Deposit	Week	Weekend	Deposit	Week	Weekend	Week	Weekend
Town Halls											
Stellenbosch				Foyer not available on its own							
Hall and Foyer	R 3,670.00	R 6,142.00	R 7,544.00	**R 3,831.00**	**R 6,412.00**	**R 7,875.00**	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application
Bar	R 801.00	R 612.00	R 819.00	**R 836.00**	**R 638.00**	**R 855.00**	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application
Kitchen (including all electrical appliance & gas appliances)	R 1,602.00	R 1,224.00	R 1,638.00	**R 1,672.00**	**R 1,277.00**	**R 1,710.00**	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application
Franschhoek				Foyer not available on its own							
Hall	R 3,852.00	R 4,104.00	R 5,268.00	**R 4,021.00**	**R 4,284.00**	**R 5,499.00**	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application
Kitchen (including all electrical appliances)	R 1,204.00	R 1,339.00	R 2,134.00	**R 1,256.00**	**R 1,397.00**	**R 2,227.00**	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application
Community Hall, Kylemore											
Hall	R 551.00	R 551.00	R 788.00	**R 575.00**	**R 575.00**	**R 822.00**	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application
Eikestad Hall, Cloetesville											
Hall	R 551.00	R 551.00	R 788.00	**R 575.00**	**R 575.00**	**R 822.00**	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application
Admin Hall, Kayamandi											
Hall (As per Council Decision)	R 154.00	R 154.00	R 154.00	**R 160.00**	**R 160.00**	**R 160.00**	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application
Community Hall, Kayamandi											
Hall (As per Council Decision)	R 154.00	R 154.00	R 154.00	**R 160.00**	**R 160.00**	**R 160.00**	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application
Pniel Banquet Hall											
Hall	R 551.00	R 551.00	R 788.00	**R 575.00**	**R 575.00**	**R 822.00**	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application

DIREKTORAAT: GEMEENSKAPSDIENSTE DIRECTORATE: COMMUNITY SERVICES											
	Full Tariff 2024/2025			Full Tariff 2025/2026			Discounted Tariff 2025/26			Additional levy: consumers outside WC024	
	Deposit	Week	Weekend	Deposit	Week	Weekend	Deposit	Week	Weekend	Week	Weekend
Town Halls											
Community Hall, La Motte											
Hall	R 316.00	R 316.00	R 472.00	**R 329.00**	**R 329.00**	**R 492.00**	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application
Community Hall, Wemmershoek											
Hall	R 316.00	R 316.00	R 472.00	**R 329.00**	**R 329.00**	**R 492.00**	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application
Community Hall, Groendal											
Hall	R 551.00	R 551.00	R 600.00	**R 575.00**	**R 575.00**	**R 626.00**	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application
Klapmuts Multi-purpose centre											
Hall	R 551.00	R 551.00	R 600.00	**R 575.00**	**R 575.00**	**R 626.00**	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application
Hall kitchen rental	R 154.00	R 154.00	R 154.00	**R 160.00**	**R 160.00**	**R 160.00**	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application
Boardroom	R 265.00	R 265.00	R 265.00	**R 0.00**	**R 0.00**	**R 0.00**	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application
Pniel Millennium Hall											
Hall	R 551.00	R 551.00	R 788.00	**R 0.00**	**R 0.00**	**R 0.00**	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application
Other facilities											
Old Age Facility Kayamandi	Free of charge		Free of charge	**Free of charge**		**Free of charge**	Free of charge	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application
Banquet Hall, Cloetesville	R 198/per day		R 198/per day	**R 206.00**		**R 206.00**		Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application	Discount percentage to be determined by application

The following groups have been identified for the discounted tariffs:

(i) Schools located within the WC024 for an official school function: discounted tariff of 30% on the rental of a hall for the function to a maximum of one (1) function per financial year. Deposit fees must be paid in full.

(ii) Churches located within WC024 for an official church function: discounted tariff of 30% on the rental of a hall for the function to a maximum of one (1) function per financial year. Deposit fees must be paid in full. Proof of location/residence will be required.

(iii) Churches using a hall on a regular basis:

a Sermons are limited to 2 (two) hours per Sunday to accommodate other denominations/religious groups at the venue.

b The two Town Halls (Stellenbosch and Franschhoek), are excluded.

c The approval is subject to availability of the hall.

d A formal agreement will be entered into between the parties.

e A once-off deposit fee per financial year applies as per the approved tariffs. If forfeited due to damage, etc, this will have to be repaid before access for the next event/ service will be granted. In addition, a rental fee equivalent to the tariff for 1 day (weekday tariff) applies as a monthly fee. The fee specific to the specific hall will apply.

f Furniture will be free of charge, but must be arranged and put back after the sermon by the hirer.

g Due to the constraints on municipal overtime, no municipal officials will be available on weekdays or weekends to perform any supervisory functions or assistance.

(iv) Non-Governmental Organisations: 30% discount on rental of a hall or facility excluding the relevant deposit fees (which must be paid in full). Furniture, kitchen and utensils are free of charge. Proof of NGO registration must be produced.

(v) Government Departments in other spheres of Government: 30% discount on rental of a hall or facility excluding the relevant deposit fees (which must be paid in full). Furniture, kitchen and utensils are free of charge.

(vi) The six recognised vulnerable groups namely Aged, Disabled, Children, Youth, Women and People living on the Streets: 30% discount on rental of a hall or facility excluding the relevant deposit fees (which must be paid in full). Furniture, kitchen and utensils are free of charge. This discount is not available to individuals but is focused on interest groups representing the vulnerable groups.

(vii) Individual families registered as indigent at the Municipality will be entitled to a 30% discount on rental of a hall or facility excluding the relevant deposit fees (which must be paid in full): Furniture, kitchen and utensils are free of charge. This rebate is for a maximum of one (1) booking per financial year per indigient family and the two Town Halls (Stellenbosch and Franschhoek) are excluded.

(viii) Organisations promoting the Greater Stellenbosch: 30% discount on rental of a hall or facility excluding the relevant deposit fees (which must be paid in full). Furniture, kitchen and utensils are free of charge. The following are examples of rebates that will be approved:

Van Der Stel Festival
Wine Festival (Previously Food and Wine Festival)
Flower Show (Stellenbosch and Pniel)
Stellenbosch Festival
Bastille Festival
CANSA sub-organizations within the WC024.

(ix) Free access to municipal halls for Community Police Forums and Neighbourhood Watches situated within WC024, limited to one meeting per month. Such requests should be electronically sent to the Law Enforcement- Community Safety Liaison Officer who will liaise with the Halls Bookings Office to verify availability. This rebate will only be considered for weekdays.

(x) Non-Governmental Organisations using a hall on a regular basis (once a week). A formal agreement will be entered into between the parties. The Stellenbosch and Franschhoek Town Halls are excluded.A once-off deposit fee per financial year applies as per the approved tariffs. In addition, a rental fee equivalent to the tariff for 1 day (weekday tariff) applies as a monthly fee. Furniture, kitchen and utensils are free of charge. The grant is subject to availability of the hall. Proof of NGO registration must be produced.

(xi) Free access to municipal halls for Ward Councillors for purposes of ward related meetings and workshops. The access will only be granted a maximum of 2 (two) events per month. This is not transerferable for any other festivals, parties, dances, fund raisers, memorial or funeral services etc.

(xii) The rebates mentioned in paragraphs i), ii), iv), v), vi) and ix) will only be considered for weekdays. All applications must be in writing and submitted to the Director: Community and Protection Services.

(xiii) The Director: Community and Protection Services may consider motivated applications for discount in line with the abovementioned and approve rebates.

STELLENBOSCH MUNICIPALITY

SUNDRY TARIFFS

DIREKTORAAT: GEMEENSKAPSDIENSTE
DIRECTORATE: COMMUNITY SERVICES

	2024/25			Rental of Facilities 2025/26			Additional levy: Consumers outside WC024; Sports Unions and Private Companies.		
Sports Fields	**Deposit**	**Week**	**Weekend**	**Deposit**	**Week**	**Weekend**	**Deposit**	**Week**	**Weekend**
Van der Stel	**Tariffs and tariff structures to be established and determined with the executing of the newly adopted Hybrid Sport Facility Management Plan.**			**Van Der Stel sports complex is currently in the process of awarding a long term tender to a bidder for the management of the facility. The tariffs structure of the facility is not applicable as per the tender specifications.**			**Van Der Stel sports complex is currently in the process of awarding a long term tender to a bidder for the management of the facility. The tariffs structure of the facility is not applicable as per the tender specifications.**		
Kylemore, Pniel, Idas Valley, Raithby, Klapmuts, Jamestown and Cloetesville	**Tariffs and tariff structures to be established and determined with the executing of the newly adopted Hybrid Sport Facility Management Plan.**			**Tariffs and tariff structures will be workshoped with all sport councils under financial training.**			**This will be executed after the signing of the User Agreements between Stellenbosch Municipality and Sport Councils.**		
Wemmershoek Groendal Kayamandi	**Tariffs and tariff structures to be established and determined with the executing of the newly adopted Hybrid Sport Facility Management Plan.**			**Tariffs and tariff structures will be workshoped with all sport councils under financial training.**			**This will be executed after the signing of the User Agreements between Stellenbosch Municipality and Sport Councils.**		
La Motte Jonkershoek Papplaas Lanquedoc	**Tariffs and tariff structures to be established and determined with the executing of the newly adopted Hybrid Sport Facility Management Plan.**			**Tariffs and tariff structures will be workshoped with all sport councils under financial training.**			**This will be executed after the signing of the User Agreements between Stellenbosch Municipality and Sport Councils.**		

STELLENBOSCH MUNICIPALITY

SUNDRY TARIFFS

DIREKTORAAT: GEMEENSKAPSDIENSTE
DIRECTORATE: COMMUNITY SERVICES

VERKEERSDIENSTE/TRAFFIC SERVICES	Tariff 2024/25 (Incl. VAT)	Excl. VAT 2025/26	2025/26 VAT 15%	Tariff 2025/26 (Incl. VAT)
Verkeersbystanddienste / Traffic Assistance at special occasions/events				
Uitreiking van Permit / Issue of Permit	R 315.00	R 313.04	R 46.96	R 360.00
Uurtarief : Maandag - Saterdag / Hourly tariff : Monday - Saturday	R 450.00	R 434.78	R 65.22	R 500.00
Uurtarief: Sondae en openbare vakansiedae/Hourly tariff: Sunday and public holidays	R 725.00	R 739.13	R 110.87	R 850.00
Spesiale verkeersbystanddienste by bragrafnisse/ Special Traffic Assistance at funeral procession				
per funeral - per hour - per officer	R 440.00	R 434.78	R 65.22	R 500.00
Verfilming of video- advertensies / Filming or video- commercials (public roads)				
Uitreiking van Permit / Issue of Permit	R 315.00	R 347.83	R 52.17	R 400.00
Uitreiking van Permit / Issue of Permit - Stillshoot	R 1,965.00	R 1,708.70	R 256.30	R 1,965.00
Minimum: Residential / Industrial up to 3 hours	R 4,250.00	R 3,695.65	R 554.35	R 4,250.00
Maximum: Residential / industrial more than 3 hours	R 15,700.00	R 13,652.17	R 2,047.83	R 15,700.00
Minimum:Rural up to 3 hours	R 4,880.00	R 4,243.48	R 636.52	R 4,880.00
Maximum:Rural more than 3 hours	R 20,800.00	R 18,086.96	R 2,713.04	R 20,800.00
Minimum High Risk Areas (eg, Franschhoek Pass + CBD areas) up to 3 hours	R 21,800.00	R 18,956.52	R 2,843.48	R 21,800.00
Maximum High Risk Areas (eg, Franschhoek Pass + CBD areas) more than 3 hours	R 28,600.00	R 24,869.57	R 3,730.43	R 28,600.00
Die Direkteur: Gemeenskaps en Beskermingsdienste mag gemotiveerde aansoeke vir afslag tot 50% oorweeg vir die verfilming van video-advertensies (publieke paaie).				
The Director: Community and Protection Services may consider motivated applications for a discount up to 50% for filming or video-commercials (public roads).				
Verwydering van verlate voertuie : Insleepgelde **Removal of abandoned vehicles : Tow-in charges**				
Binne Stellenbosch / In Stellenbosch	R 2,500.00	R 2,434.78	R 365.22	R 2,800.00
Buite Stellenbosch / Outside Stellenbosch	R 2,850.00	R 2,739.13	R 410.87	R 3,150.00
Skutgeld per dag / Impoundment fee per day	R 210.00	R 208.70	R 31.30	R 240.00
Die Direkteur: Gemmenskaps en Beskermingsdienste mag gemotiveerde aansoeke vir die afslag van 50% oorweeg vir skutkoste. The Director Community and Protection Services may consider motivated applications for a discount up to 50% for impoundment costs.				
Wiel vasklem / Wheel clamping				
Vrylatingsfooi / Release fee	R 290.00	R 278.26	R 41.74	R 320.00
Algemeen / General				
Voertuigongeluk inligting / Vehicle accident information (i.t.o. PN5867/10-5-2002)	R 165.00	R 156.52	R 23.48	R 180.00
Gestremde parkeer disket/ Disabled Parking Disc	R 90.00	R 86.96	R 13.04	R 100.00

The Senior Manager in consultation with the Director Community & Protection Services may agree not to charge tariffs and fees in cases where charges have been levied erroneously. Criteria for exemptions/concession: Parties must make written applications to the Director Community & Protection Services, outlining the reasons why charges were levied incorrectly and why exemptions/concessions should be considered.

STELLENBOSCH MUNICIPALITY

SUNDRY TARIFFS

DIREKTORAAT: GEMEENSKAPSDIENSTE
DIRECTORATE: COMMUNITY SERVICES

VERKEERSDIENSTE/TRAFFIC SERVICES	Tariff 2024/25 (Incl. VAT)	Excl. VAT 2025/26	2025/26 VAT 15%	Tariff 2025/26 (Incl. VAT)
Area Zone 1(CBD): Eikestad , Checkers, Pick and Pay / Stelmark				
Operating hours: 07:00 - 18:00 (Mon - Fri) and 07:00 - 14:00 (Sat); Sunday/Public Holiday - Free				
0-30min	R -	R -	R -	R -
31- 59 min	R 8.00	R 10.43	R 1.57	R 12.00
1-2 hours	R 16.00	R 17.39	R 2.61	R 20.00
2-3 hours	R 20.00	R 20.87	R 3.13	R 24.00
3-4 hours	R 28.00	R 27.83	R 4.17	R 32.00
4-5 hours	R 36.00	R 34.78	R 5.22	R 40.00
5-6 hours	R 44.00	R 41.74	R 6.26	R 48.00
6-7 hours	R 52.00	R 48.70	R 7.30	R 56.00
7-8 hours	R 64.00	R 59.13	R 8.87	R 68.00
8-9 hours	R 68.00	R 62.61	R 9.39	R 72.00
9-12 hours	R 88.00	R 80.87	R 12.13	R 93.00
12-24 hours	R 120.00	R 111.30	R 16.70	R 128.00
Lost Ticket	R 120.00	R 111.30	R 16.70	R 128.00
Parking Areas Zone 2: **Borchers Road Parking area(New Parking)** **Operating hours: 07:00-18:00 (Mon - Fri) and 07:00 - 14:00 (Sat.) ; Sunday/Public Holiday - Free**				
0-30min	R -	R -	R -	R -
31- 59 min	R 4.00	R 5.22	R 0.78	R 6.00
1-2 hours	R 8.00	R 8.70	R 1.30	R 10.00
2-3 hours	R 10.00	R 10.43	R 1.57	R 12.00
3-4 hours	R 12.00	R 12.17	R 1.83	R 14.00
4-5 hours	R 15.00	R 14.78	R 2.22	R 17.00
5-6 hours	R 20.00	R 19.13	R 2.87	R 22.00
6-7 hours	R 22.00	R 20.87	R 3.13	R 24.00
7-8 hours	R 25.00	R 23.48	R 3.52	R 27.00
8-9 hours	R 30.00	R 27.83	R 4.17	R 32.00
9-12 hours	R 32.00	R 29.57	R 4.43	R 34.00
Lost Ticket	R 35.00	R 32.17	R 4.83	R 37.00
Maandelikse permit / Month permit	R 400.00	R 368.70	R 55.30	R 424.00
Parking Areas Zone 3 : **Stelkor** **Operating hours: 07:00-18:00 (Mon - Fri) and 07:00 - 14:00 (Sat.) ; Sunday/Public Holiday - Free**				
0-30min	R -	R -	R -	R -
31- 59 min	R 4.00	R 5.22	R 0.78	R 6.00
1-2 hours	R 8.00	R 9.57	R 1.43	R 11.00
2-3 hours	R 10.00	R 11.30	R 1.70	R 13.00
3-4 hours	R 14.00	R 13.91	R 2.09	R 16.00
4-5 hours	R 18.00	R 17.39	R 2.61	R 20.00
5-6 hours	R 22.00	R 20.87	R 3.13	R 24.00
6-7 hours	R 26.00	R 24.35	R 3.65	R 28.00
7-8 hours	R 32.00	R 29.57	R 4.43	R 34.00
8-9 hours	R 34.00	R 31.30	R 4.70	R 36.00
9-12 hours	R 44.00	R 40.87	R 6.13	R 47.00
Lost Ticket	R 60.00	R 55.65	R 8.35	R 64.00
Maandelikse permit / Month permit	R 400.00	R 368.70	R 55.30	R 424.00

DIREKTORAAT: GEMEENSKAPSDIENSTE DIRECTORATE: COMMUNITY SERVICES				
VERKEERSDIENSTE/TRAFFIC SERVICES	**Tariff 2024/25 (Incl. VAT)**	**Excl. VAT 2025/26**	**2025/26 VAT 15%**	**Tariff 2025/26 (Incl. VAT)**
On Street Parking per hour (Starting at the first half an hour at R4 and increase every half hour with R4 increments **Operating hours: 07:00 - 18:00 (Mon.- Fri.) and 07:00 - 14:00 (Sat.)** **Sunday/Public Holidays - Free**				
Kerk Street/Church Street	R 8.00	R 8.70	R 1.30	R 10.00
Plein Street	R 8.00	R 8.70	R 1.30	R 10.00
Blom Street	R 8.00	R 8.70	R 1.30	R 10.00
Bird Street (Dorp/Dennesig)	R 8.00	R 8.70	R 1.30	R 10.00
Ryneveldt Street	R 8.00	R 8.70	R 1.30	R 10.00
Andringa Street (Dorp/Banhoek)	R 8.00	R 8.70	R 1.30	R 10.00
Alexander Dienspad/Service road	R 8.00	R 8.70	R 1.30	R 10.00
Alexander Street	R 8.00	R 8.70	R 1.30	R 10.00
Meul Street (Dorp/Plein)	R 8.00	R 8.70	R 1.30	R 10.00
Dorp Street	R 8.00	R 8.70	R 1.30	R 10.00
Crozier Street	R 8.00	R 8.70	R 1.30	R 10.00
Piet Retief street	R 8.00	R 8.70	R 1.30	R 10.00
Mark Street	R 8.00	R 8.70	R 1.30	R 10.00
Drostdy Street	R 8.00	R 8.70	R 1.30	R 10.00
Banghoek Road (Andringa/Bird) PNP entry	R 8.00	R 8.70	R 1.30	R 10.00
Victoria Street (Between Andringa & Ryneveldt)	R 8.00	R 8.70	R 1.30	R 10.00
Stelkor on-Street- entry to stelkor parking area	R 8.00	R 8.70	R 1.30	R 10.00
Du-toit Street & entry to Bergzicht parking area	R 8.00	R 8.70	R 1.30	R 10.00
Helderberg Street	R 8.00	R 8.70	R 1.30	R 10.00
Bloemhof Parking Area **Operating hours: 07:00 - 18:00 (Mon.- Fri.) and 07:00 - 14:00 (Sat.),** **After 18:00 (Mon- Fri)-Free, After 14:00 (Saturdays)-Free** **& Sunday/Public Holidays - Free**	R 8.00	R 8.70	R 1.30	R 10.00
Daaglikse permit (Magtiging) / Day permit (Authorisation)	R 45.00	R 43.48	R 6.52	R 50.00
Maandelikse permit / Month permit	R 530.00	R 504.35	R 75.65	R 580.00
Huur en reserveer van 'n parkeervak per dag / Hiring and reserving of a Parking Bay per day	R 230.00	R 213.04	R 31.96	R 245.00
Parking Disc - Medical Practitioners per year	R 220.00	**Replaced by monthly parking permit**		
Resident Parking Permit per year	R 500.00	**Replaced by monthly parking permit**		
Temporary Parking Permit per application	R 175.00	R 160.87	R 24.13	R 185.00
Work Zone Permit per application	R 240.00	R 226.09	R 33.91	R 260.00
Taxi rank permit (WCO24 area) per jaar/year	R 420.00	R 391.30	R 58.70	R 450.00
ON STREET PARKING FRANSCHHOEK				
On Street Parking per hour (Starting at the first half an hour at R4 and increase every half hour with R4 increments **Operating hours: 07:00 - 18:00 (Mon.- Fri.) and 07:00 - 14:00 (Sat.)** **Sunday/Public Holidays - Free**				
All on street parking bays within Franschhoek CBD	R 8.00	R 8.70	R 1.30	R 10.00

STELLENBOSCH MUNICIPALITY

SUNDRY TARIFFS

DIREKTORAAT: GEMEENSKAPSDIENSTE
DIRECTORATE: COMMUNITY SERVICES

BRANDWEER DIENSTE / FIRE SERVICES	Tariff 2024/25 (Incl. VAT)	Excl. VAT 2025/26	2025/26 VAT 15%	Tariff 2025/26 (Incl. VAT)
Brandweerwaens / Fire Engine				
Per uur of gedeelte daarvan / Per hour or part thereof	R 1,200.00	R 1,060.87	R 159.13	R 1,220.00
Hidroliese Platform / Hydraulic Platforms				
Per uur of gedeelte daarvan / Per hour or part thereof	R 2,950.00	R 2,608.70	R 391.30	R 3,000.00
Reddingsvoertuig / Emergency Vehicle (excluding Accidents/Rescue)				
Per uur of gedeelte daarvan / Per hour or part thereof	R 1,000.00	R 913.04	R 136.96	R 1,050.00
Diensvoertuie / Service Vehicle				
Per uur of gedeelte daarvan / Per hour or part thereof	R 730.00	R 652.17	R 97.83	R 750.00
Draagbare Pompe & Kragopwekker / Portable pumps & Generators				
Per uur of gedeelte daarvan / Per hour or part thereof	R 580.00	R 521.74	R 78.26	R 600.00
Sleepwaens / Trailers				
Per uur of gedeelte daarvan / Per hour or part thereof	R 830.00	R -	R -	R -
Bergingseile / Storage Covers				
Per uur of gedeelte daarvan / Per hour or part thereof	R 320.00	R -	R -	R -
Bos , veld , rommel (Boseenhede) / Bush , field , rubble (Bush units)				
Per uur of gedeelte daarvan / Per hour or part thereof	R 810.00	R 739.13	R 110.87	R 850.00
Personeel / Personnel				
Per uur of gedeelte daarvan / Per hour or part thereof	R 490.00	R 434.78	R 65.22	R 500.00
Instandhouding en Brandslangherstel / Maintenance & Fire-Hose Repair				
Skrop , toets & droog / Scrub , test & dry	R 270.00	R -	R -	R -
Herstel / Repair	R 135.00	R -	R -	R -
Koppelingbinding : Brandslang / Linkage : Fire-Hose	R 135.00	R -	R -	R -
Koppelingbinding : Suigslang / Linkage : Suction hose	R 260.00	R -	R -	R -
Koppelingbinding : Hoë druk / Linkage : High Pressure	R 260.00	R -	R -	R -
Brandvoorkomingsinspeksies / Fire prevention inspection				
Tenkinstallasies -Per tenk / Tank installation	R 550.00	R 486.96	R 73.04	R 560.00
VP Gas -Per installasie / Per installation	R 550.00	R 486.96	R 73.04	R 560.00
Sprinklaar ens : per jaar / Sprinkler ect per annum	R 550.00	R 486.96	R 73.04	R 560.00
Fire prevention inspections relating to events applications	R 600.00	R 530.43	R 79.57	R 610.00
Patrolliedienste & Ander / Patrol Services & Other				
Nie Operasionele dienste/ Non Operational Services				
Per Brandbestryder / Per Firefighter	R 490.00	R 434.78	R 65.22	R 500.00
Per Offisier / Per Officer	R 490.00	R 434.78	R 65.22	R 500.00
Kinder partytjies / Kiddies parties	R 1,950.00	R 1,739.13	R 260.87	R 2,000.00
Fire and life safety education programs (Educational visits to and from schools)				
Planne of Ontwikkeling Konsultasiefooie (per uur) /Plans or Development Consultation fee (per hour)	R 650.00	R 573.91	R 86.09	R 660.00

The Senior Manager in consultation with the Director Community & Protection Services may agree not to charge tariffs and fees in cases where charges have been levied erroneously. Criteria for exemptions/concession: Parties must make written applications to the Director Community & Protection Services, outlining the reasons why charges were levied incorrectly and why exemptions/concessions should be considered.

STELLENBOSCH MUNICIPALITY

SUNDRY TARIFFS

DIREKTORAAT: GEMEENSKAPSDIENSTE
DIRECTORATE: COMMUNITY SERVICES

LAW ENFORCEMENT/ WETSTOEPASSING	Tariff 2024/25 (Incl. VAT)	Excl. VAT 2025/26	2025/26 VAT 15%	Tariff 2025/26 (Incl. VAT)
Skut van goedere gekonfiskeer / Impoundment of goods confiscated	R 1,145.00	R 1,043.48	R 156.52	R 1,200.00
Provision of CCTV video footage information/ Voorsiening van CCTV video inligting				
Aansoekfooi/ Application Fee	R 250.00	R 217.39	R 32.61	R 250.00
Beeldmateriaal opsporingsfooi / Video footage tracing fee	R 335.00	R 291.30	R 43.70	R 335.00
Voorsiening van bewysmateriaal (CCTV video) per CD/ Provision of evidentiary evidence (CCTV video footage) per CD	R 525.00	R 456.52	R 68.48	R 525.00
Animal Impoundment costs:				
Impoundment of animals				
Horses, cattle and pigs (per head)	R 325.00	R 304.35	R 45.65	R 350.00
Goats and Sheep (per head)	R 200.00	R 195.65	R 29.35	R 225.00
Pound Fees (includes sustenance)				
Horses, cattle and pigs (per head per day)	R 200.00	R 195.65	R 29.35	R 225.00
Goats and Sheep (per head per day)	R 200.00	R 195.65	R 29.35	R 225.00
Fees for animals to be separately herded				
For every stallion and bull (per head per day)	R 325.00	R 304.35	R 45.65	R 350.00
For every Sheep ram, goat ram or other separate animal (per head per day)	R 200.00	R 195.65	R 29.35	R 225.00
Transport costs				
All animals delivered to the pound per km per single trip (No sharing of costs for multiple owners)	R 31.00	R 30.43	R 4.57	R 35.00
Transport of animals to another municipality's pound per km per single trip (New)	R 47.00	R 44.35	R 6.65	R 51.00
EVENTS **Die Direkteur: Gemeenskaps en Beskermingsdienste mag gemotiveerde aansoeke vir afslag oorweeg vir verminderde tot kwytskelding vir gebeure aansoeke / The Director: Community and Protection Services may consider motivated applications for a discount or waiver for event applications**				
Events Application Fee: Non-refundable				
Youth Development	R 140.00	R 130.43	R 19.57	R 150.00
Schools and educational institutions	R 140.00	R 130.43	R 19.57	R 150.00
Welfare Organizations	R 140.00	R 130.43	R 19.57	R 150.00
Churches	R 140.00	R 130.43	R 19.57	R 150.00
Elderly	R 140.00	R 130.43	R 19.57	R 150.00
Inter-Governmental departments	R 140.00	R 130.43	R 19.57	R 150.00
All other applications:	R 1,150.00	R 1,130.43	R 169.57	R 1,300.00
Spesiale wetstoepassings bystandddienste / Special Law Enforcment Assistance				
Per event - per hour, per officer	R 450.00	R 408.70	R 61.30	R 470.00

The Senior Manager in consultation with the Director Community & Protection Services may agree not to charge tariffs and fees in cases where charges have been levied erroneously. Criteria for exemptions/concession: Parties must make written applications to the Director Community & Protection Services, outlining the reasons why charges were levied incorrectly and why exemptions/concessions should be considered.

STELLENBOSCH MUNICIPALITY

MISCELLANEOUS

DIREKTORAAT: INFRASTRUKTUUR DIENSTE
DIRECTORATE: INFRASTRUCTURE SERVICES

MISCELLANEOUS	Unit	Tariff 2024/25 (Incl. VAT)	Excl. VAT 2025/26	2025/26 VAT 15%	Tariff 2025/26 (Incl. VAT)	VAT
Special meter reading						
Office hours (till 15:00)	per occasion	R 295.50	R 268.26	R 40.24	R 308.50	Included
After Hours (After15:00)	per occasion	R 451.23	R 409.64	R 61.45	R 471.09	Included
Sunday and Public Holidays	per occasion	R 915.76	R 831.35	R 124.70	R 956.06	Included
Disconnection or Reconnection of Low Voltage supply:						
Office hours (till 15:00)	per occasion	R 557.64	R 506.24	R 75.94	R 582.18	Included
After Hours (After15:00)	per occasion	R 818.11	R 742.70	R 111.41	R 854.11	Included
Sunday and Public Holidays	per occasion	R 1,636.75	R 1,485.88	R 222.88	R 1,708.76	Included
1st Call to fault on consumer's installation :						
Office hours (till 15:00)	per occasion	R 465.87	R 2,187.56	R 328.13	R 2,515.69	Included
After Hours (after 15:00)	per occasion	R 817.27	R 3,837.62	R 575.64	R 4,413.27	Included
Sunday's and Public Holidays	per occasion	R 945.05	R 4,437.61	R 665.64	R 5,103.26	Included
2nd Call to fault on consumer's installation :						
Office hours (till 15:00)	per visit	R 648.23	R 3,043.84	R 456.58	R 3,500.42	Included
After Hours (after 15:00)	per visit	R 867.85	R 4,075.12	R 611.27	R 4,686.38	Included
Sunday's and Public Holidays	per visit	R 1,311.09	R 6,156.41	R 923.46	R 7,079.87	Included
Service not ready for connection	per visit	R 873.17	R 4,100.08	R 615.01	R 4,715.09	Included
Temporary supply at public venue:						
Existing kiosk with single phase plug point (where available)	per day	R 871.84	R 791.48	R 118.72	R 910.20	Included
Existing kiosk with three phase plug point (where available)	per day	R 1,225.89	R 1,112.90	R 166.93	R 1,279.83	Included
Supply temporary kiosk with single/three phase plug points where supply in close vicinity (Plus day tariff)	per occasion	R 4,608.11	R 4,183.36	R 627.50	R 4,810.86	Included
Temporary supply at public venue: (Non-profit organisations only)						
Existing kiosk with single phase plug point (where available)	per day	R 198.33	R 180.05	R 27.01	R 207.06	Included
Existing kiosk with three phase plug point (where available)	per day	R 326.11	R 296.05	R 44.41	R 340.46	Included
Supply temporary kiosk with single/three phase plug points where supply in close vicinity (Plus day tariff)	per occasion	R 3,519.31	R 3,194.92	R 479.24	R 3,674.16	Included
MV switching on Council's equipment :						
Office hours	per occasion	R 3,921.28	R 3,559.84	R 533.98	R 4,093.81	Included
After Hours	per occasion	R 5,505.23	R 4,997.79	R 749.67	R 5,747.46	Included
Sundays & Public Holidays	per occasion	R 8,191.30	R 7,436.28	R 1,115.44	R 8,551.72	Included
Installation of banners	per banner	R 4,188.83	R 3,802.73	R 570.41	R 4,373.13	Included
Load control equipment:						
Shifting of existing load control equipment(office hours 8:00 till 15:00)	each	R 822.42	R 746.61	R 111.99	R 858.61	Included
Shifting of existing load control equipment (after hours (after 15:00) including weekends)	each	R 1,099.33	R 998.00	R 149.70	R 1,147.71	Included
NEW SUPPLIES WHERE MUNICIPAL CABLE IS AT ERF BOUNDARY (INCLUDES ENERGY DISPENSER AND EXCLUDE CABLE JOINT ON PROPERTY BOUNDARY)						
60 A single phase energy dispenser	each	R 3,478.10	R 3,157.51	R 473.63	R 3,631.14	Included
Three phase energy dispenser	each	R 5,811.86	R 5,276.16	R 791.42	R 6,067.59	Included
User interface Unit (wired)	each	R 628.52	R 570.59	R 85.59	R 656.18	Included
User interface Unit (wireless)	each	R 843.34	R 765.60	R 114.84	R 880.44	Included
Single Phase Connection Informal Settlement (Energy Dispenser + Ready Board + Cable - max distance 30meter)	each	R 5,752.19	R 5,221.99	R 783.30	R 6,005.29	Included
Reconnection of a service connection in Informal Settlement (new)						
60 A single phase service connection installed to Non-Serviced Property from overhead line to erf boundary with a 60 A single phase energy dispenser distribution board	each	R 8,426.74	R 7,650.01	R 1,147.50	R 8,797.51	Included
All other new installations or upgrades as per quotation supplied by the Electrical Engineering Services Directorate. Quotation deposit is to be paid as indicated below		**Quotation**	**Quotation**	**Quotation**	**Quotation**	
Quotation Deposit payable per quotation request - (1) The deposit will be deducted from the quoted amount on acceptance and payment of the quotation provided by Electricity Department.(2) If the quotation is not accepted the deposit amount paid will be forfeited		R 510.00	R 462.99	R 69.45	R 532.44	Included

DIREKTORAAT: INFRASTRUKTUUR DIENSTE DIRECTORATE: INFRASTRUCTURE SERVICES						
MISCELLANEOUS	**Unit**	**Tariff 2024/25 (Incl. VAT)**	**Excl. VAT 2025/26**	**2025/26 VAT 15%**	**Tariff 2025/26 (Incl. VAT)**	**VAT**
INSTALLATION OF ENERGY DISPENSERS						
Replacement of existing single phase credit meter with single phase energy dispenser	each	No Cost	No Cost	No Cost	**No Cost**	
Replacement of existing three phase credit meter with a three phase electricity dispenser	each	No Cost	No Cost	No Cost	**No Cost**	
Testing of single phase meter (on site verification)	each	R 962.68	R 873.94	R 131.09	R 1,005.03	Included
Testing of three phase meters (on site verification)	each	R 1,725.13	R 1,566.12	R 234.92	R 1,801.03	Included
Testing of three phase bulk meters (New Audit)	each	R 3,612.03	R 3,279.09	R 491.86	R 3,770.96	Included
Tariff investigation - based on existing consumption data	each	R 2,234.31	R 2,028.37	R 304.26	R 2,332.62	Included
Tariff or load profile investigation - requiring equipment and personnel/site visit's	each	R 4,326.74	R 3,927.93	R 589.19	R 4,517.12	Included
Quality of supply investigation - requiring equipment and personnel/site visit's	each	R 5,110.41	R 4,639.36	R 695.90	R 5,335.27	Included
Bulk metering (Ct's, Test Block, Fuses Complete and Modem) and site certification	each	R 16,657.38	R 15,122.01	R 2,268.30	R 17,390.31	Included
Single phase AMI meter (including GPRS Modem)	each	R 5,771.83	R 5,239.82	R 785.97	R 6,025.79	Included
Three phase AMI meter Max 120A (Including GPRS Modem)	each	R 8,786.01	R 7,976.17	R 1,196.43	R 9,172.59	Included
Smart Metering Single phase when available max 80A	each	R 5,109.29	R 4,638.35	R 695.75	R 5,334.10	Included
Smart Metering Three phase when available max 80A	each	R 6,886.76	R 6,251.98	R 937.80	R 7,189.78	Included
DEVELOPMENT BULK LEVY CONTRIBUTIONS						
Please Note: Any additional costs to make the supply available to the users are for the developers account						
Developer Provides Minisub						
Cluster housing, Semi-detached townhouses & flats	3 kVA	R 11,694.60	R 10,616.66	R 1,592.50	R 12,209.16	Included
Urban Residential, Freestanding homes or townhouses (LSM 7-10)	4 kVA	R 15,585.32	R 14,148.76	R 2,122.31	R 16,271.08	Included
Luxury Class Homes >250m² (Airconditioning, underfloor heating, more than one electrical hot water cylinder etc)max 60Amp Single Phase	6 kVA	R 23,378.73	R 21,223.82	R 3,183.57	R 24,407.39	Included
Non Residential	per kVA	R 3,253.49	R 2,953.60	R 443.04	R 3,396.64	Included
Residential > 60Amp Single Phase to max 60 Amp Three Phase	per kVA	R 3,253.49	R 2,953.60	R 443.04	R 3,396.64	Included
Existing Municipal Minisub or Transformer						
Cluster housing, Semi-detached townhouses & flats	3 kVA	R 14,991.47	R 13,609.64	R 2,041.45	R 15,651.09	Included
Urban Residential, Freestanding homes or townhouses (LSM 7-10)	4 kVA	R 20,001.09	R 18,157.51	R 2,723.63	R 20,881.14	Included
Luxury Class Homes >250m² (Airconditioning, underfloor heating, more than one electrical hot water cylinder etc)max 60Amp Single Phase	6 kVA	R 29,448.91	R 26,734.49	R 4,010.17	R 30,744.66	Included
Non Residential	per kVA	R 5,293.85	R 4,805.90	R 720.88	R 5,526.78	Included
Residential > 60Amp Single Phase to max 60 Amp Three Phase	per kVA	R 5,293.85	R 4,805.90	R 720.88	R 5,526.78	Included

Area: **Stellenbosch Town**

				Water (kl/day)		Sewer (kl/day)		Stormwater (ha*C)		Solid Waste (t/week)		Roads & Transport (trips/day)		Community (persons)		
				Unit Cost		Unit Cost		Unit Cost		Unit Cost		Unit Cost		Unit Cost		
		Land Use		All	R 33 928.69	All	R 37 342.37	All	R 224 294.04	All	R 105 898.40	Residential	R6 534	Residential	R 4 176.51	
												Accommodation	R6 534	Accommodation	R 4 176.51	
												Commercial	R7 260	Commercial	R 1 855.62	
												Industrial	R9 438	Industrial	R 1 855.62	
	Land Group	Description	Unit	Water Factor	Water Cost	Sewer Factor	Sewer Cost	Stormwater Factor	Stormwater Cost	Solid Waste Factor	Solid Waste Cost	Roads Factor	Roads Cost	Community Factor	Community Cost	Total
Residential	Residential	Single Residential >1000m2	du	1.200	R 40 714	0.700	R 26 140	0.048	R 10 766	0.040	R 4 236	4.000	R 26 137	4.000	R 16 706	**R 124 699**
	Residential	Single Residential >500m2	du	0.800	R 27 143	0.650	R 24 273	0.028	R 6 280	0.040	R 4 236	4.000	R 26 137	4.000	R 16 706	**R 104 775**
	Residential	Single Residential >250m2	du	0.700	R 23 750	0.600	R 22 405	0.023	R 5 159	0.040	R 4 236	4.000	R 26 137	4.000	R 16 706	**R 98 393**
	Residential	Single Residential <250m2	du	0.600	R 20 357	0.500	R 18 671	0.018	R 4 037	0.040	R 4 236	4.000	R 26 137	4.000	R 16 706	**R 90 145**
	Residential	Second Dwelling	du	0.450	R 15 268	0.400	R 14 937	0.018	R 4 037	0.040	R 4 236	2.500	R 16 336	4.000	R 16 706	**R 71 520**
	Residential	Less Formal Residential	du	0.450	R 15 268	0.400	R 14 937	0.018	R 4 037	0.040	R 4 236	0.750	R 4 901	4.000	R 16 706	**R 60 085**
	Residential	Group Residential	du	0.600	R 20 357	0.500	R 18 671	0.018	R 4 037	0.040	R 4 236	3.750	R 24 503	4.000	R 16 706	**R 88 511**
	Residential	Apartments	du	0.450	R 15 268	0.400	R 14 937	0.008	R 1 794	0.040	R 4 236	2.750	R 17 969	4.000	R 16 706	**R 70 910**
	Residential	Retirement Village	du	0.600	R 20 357	0.500	R 18 671	0.018	R 4 037	0.040	R 4 236	3.400	R 22 216	4.000	R 16 706	**R 86 224**
	Residential	Old age home	du	0.450	R 15 268	0.400	R 14 937	0.008	R 1 794	0.040	R 4 236	2.500	R 16 336	4.000	R 16 706	**R 69 277**
Accommodati	Residential	Student Accommodation/Commune/Hostels	rooms	0.180	R 6 107	0.150	R 5 601	0.004	R 897	0.015	R 1 588	1.250	R 8 168	1.000	R 4 177	**R 26 538**
	Accommodation	Guest House	rooms	0.220	R 7 464	0.180	R 6 722	0.004	R 897	0.015	R 1 588	3.000	R 19 603	1.000	R 4 177	**R 40 451**
	Accommodation	Hotel, Residential	rooms	0.220	R 7 464	0.180	R 6 722	0.004	R 897	0.015	R 1 588	3.250	R 21 236	1.000	R 4 177	**R 42 084**
Commercial	Commercial	General Business	100m2 GLA	0.400	R 13 571	0.350	R 13 070	0.015	R 3 364	0.020	R 2 118	5.000	R 36 301	1.000	R 1 856	**R 70 280**
	Commercial	Office	100m2 GLA	0.400	R 13 571	0.350	R 13 070	0.015	R 3 364	0.020	R 2 118	8.500	R 61 712	1.000	R 1 856	**R 95 691**
	Commercial	Retail/Shop	100m2 GLA	0.400	R 13 571	0.350	R 13 070	0.015	R 3 364	0.020	R 2 118	20.000	R 145 205	1.000	R 1 856	**R 179 184**
	Commercial	Restaurant	100m2 GLA	0.800	R 27 143	0.700	R 26 140	0.015	R 3 364	0.020	R 2 118	20.000	R 145 205	1.000	R 1 856	**R 205 825**
	Commercial	Outdoor Function / Picnic Area	persons	0.050	R 1 696	0.035	R 1 307	0.001	R 224	0.003	R 318	0.500	R 3 630	0.130	R 241	**R 7 417**
	Commercial	Farm Market	stall	0.040	R 1 357	0.035	R 1 307	0.002	R 449	0.003	R 318	2.000	R 14 520	0.100	R 186	**R 18 136**
	Commercial	Conference Facility/Place of assembly	100m2 GLA	0.400	R 13 571	0.350	R 13 070	0.015	R 3 364	0.020	R 2 118	9.000	R 65 342	1.000	R 1 856	**R 99 321**
	Commercial	Hospital/Clinic/Medical Rooms	100m2 GLA	0.500	R 16 964	0.400	R 14 937	0.015	R 3 364	0.020	R 2 118	16.500	R 119 794	1.000	R 1 856	**R 159 033**
	Commercial	University/College	student	0.100	R 3 393	0.050	R 1 867	0.001	R 224	0.005	R 529	2.000	R 14 520	0.000	R -	**R 20 534**
	Commercial	School/Day Care	student	0.100	R 3 393	0.050	R 1 867	0.001	R 224	0.005	R 529	1.000	R 7 260	0.000	R -	**R 13 274**
Industrial	Industrial	Industrial - light	100m2 GLA	0.400	R 13 571	0.350	R 13 070	0.015	R 3 364	0.020	R 2 118	6.000	R 56 630	1.000	R 1 856	**R 90 609**
	Industrial	Industrial - heavy	100m2 GLA	0.400	R 13 571	0.350	R 13 070	0.015	R 3 364	0.020	R 2 118	1.250	R 11 798	1.000	R 1 856	**R 45 777**
	Industrial	Warehousing/Light Manufacturing	100m2 GLA	0.400	R 13 571	0.350	R 13 070	0.015	R 3 364	0.020	R 2 118	3.000	R 28 315	1.000	R 1 856	**R 62 294**
	Industrial	Storage Facilities	unit	0.035	R 1 188	0.030	R 1 120	0.002	R 449	0.002	R 212	0.160	R 1 510	0.100	R 186	**R 4 664**
Non demand	Non-demand	Open Space/Natural Environment/Utility Site	ha	0.000	R -		R -	0.200	R 44 859		R -		R -		R -	**R 44 859**
	Non-demand	Roads and Parking	ha	0.000	R -		R -	0.700	R 157 006		R -		R -		R -	**R 157 006**
Other	Other	To be calculated	n/a		R -		R -		R -		R -		R -		R -	**R -**
	Other	(Based on equivalent demands)	n/a		R -		R -		R -		R -		R -		R -	**R -**

Approved Escalation Factors

Year		% increase from previous year	Note
2022/2023		14.7415%	Applicable for DC project value escalation calculations only. DC unit costs as recalculated this year to be used for DC calculations.
2023/2024		11.6520%	Approved escalation percentage
2024/2025		5.1000%	Approved escalation percentage
2025/2026		3.0140%	Approved escalation percentage

Area: **Dwarsrivier**

				Water (kl/day)		Sewer (kl/day)		Stormwater (ha*C)		Solid Waste (t/week)		Roads & Transport (trips/day)		Community (persons)		
				Unit Cost		Unit Cost		Unit Cost		Unit Cost		Unit Cost		Unit Cost		
		Land Use		All	R 36 876.36	All	R 27 258.99	All	R 104 898.91	All	R 105 898.40	Residential	R7 866	Residential	R 4 176.51	
												Accommodation	R7 866	Accommodation	R 4 176.51	
												Commercial	R8 740	Commercial	R 1 855.62	
												Industrial	R11 362	Industrial	R 1 855.62	
	Land Group	Description	Unit	Water Factor	Water Cost	Sewer Factor	Sewer Cost	Stormwater Factor	Stormwater Cost	Solid Waste Factor	Solid Waste Cost	Roads Factor	Roads Cost	Community Factor	Community Cost	Total
Residential	Residential	Single Residential >1000m2	du	1.200	R 44 252	0.700	R 19 081	0.048	R 5 035	0.040	R 4 236	4.000	R 31 463	4.000	R 16 706	**R 120 773**
	Residential	Single Residential >500m2	du	0.800	R 29 501	0.650	R 17 718	0.028	R 2 937	0.040	R 4 236	4.000	R 31 463	4.000	R 16 706	**R 102 562**
	Residential	Single Residential >250m2	du	0.700	R 25 813	0.600	R 16 355	0.023	R 2 413	0.040	R 4 236	4.000	R 31 463	4.000	R 16 706	**R 96 987**
	Residential	Single Residential <250m2	du	0.600	R 22 126	0.500	R 13 629	0.018	R 1 888	0.040	R 4 236	4.000	R 31 463	4.000	R 16 706	**R 90 049**
	Residential	Second Dwelling	du	0.450	R 16 594	0.400	R 10 904	0.018	R 1 888	0.040	R 4 236	2.500	R 19 665	4.000	R 16 706	**R 69 993**
	Residential	Less Formal Residential	du	0.450	R 16 594	0.400	R 10 904	0.018	R 1 888	0.040	R 4 236	0.750	R 5 899	4.000	R 16 706	**R 56 228**
	Residential	Group Residential	du	0.600	R 22 126	0.500	R 13 629	0.018	R 1 888	0.040	R 4 236	3.750	R 29 497	4.000	R 16 706	**R 88 082**
	Residential	Apartments	du	0.450	R 16 594	0.400	R 10 904	0.008	R 839	0.040	R 4 236	2.750	R 21 631	4.000	R 16 706	**R 70 910**
	Residential	Retirement Village	du	0.600	R 22 126	0.500	R 13 629	0.018	R 1 888	0.040	R 4 236	3.400	R 26 744	4.000	R 16 706	**R 85 329**
	Residential	Old age home	du	0.450	R 16 594	0.400	R 10 904	0.008	R 839	0.040	R 4 236	2.500	R 19 665	4.000	R 16 706	**R 68 944**
Accommodati	Residential	Student Accommodation/Commune/Hostels	rooms	0.180	R 6 638	0.150	R 4 089	0.004	R 420	0.015	R 1 588	1.250	R 9 832	1.000	R 4 177	**R 26 744**
	Accommodation	Guest House	rooms	0.220	R 8 113	0.180	R 4 907	0.004	R 420	0.015	R 1 588	3.000	R 23 598	1.000	R 4 177	**R 42 802**
	Accommodation	Hotel, Residential	rooms	0.220	R 8 113	0.180	R 4 907	0.004	R 420	0.015	R 1 588	3.250	R 25 564	1.000	R 4 177	**R 44 768**
Commercial	Commercial	General Business	100m2 GLA	0.400	R 14 751	0.350	R 9 541	0.015	R 1 573	0.020	R 2 118	5.000	R 43 699	1.000	R 1 856	**R 73 537**
	Commercial	Office	100m2 GLA	0.400	R 14 751	0.350	R 9 541	0.015	R 1 573	0.020	R 2 118	8.500	R 74 289	1.000	R 1 856	**R 104 127**
	Commercial	Retail/Shop	100m2 GLA	0.400	R 14 751	0.350	R 9 541	0.015	R 1 573	0.020	R 2 118	20.000	R 174 797	1.000	R 1 856	**R 204 635**
	Commercial	Restaurant	100m2 GLA	0.800	R 29 501	0.700	R 19 081	0.015	R 1 573	0.020	R 2 118	20.000	R 174 797	1.000	R 1 856	**R 228 926**
	Commercial	Outdoor Function / Picnic Area	persons	0.050	R 1 844	0.035	R 954	0.001	R 105	0.003	R 318	0.500	R 4 370	0.130	R 241	**R 7 832**
	Commercial	Farm Market	stall	0.040	R 1 475	0.035	R 954	0.002	R 210	0.003	R 318	2.000	R 17 480	0.100	R 186	**R 20 622**
	Commercial	Conference Facility/Place of assembly	100m2 GLA	0.400	R 14 751	0.350	R 9 541	0.015	R 1 573	0.020	R 2 118	9.000	R 78 659	1.000	R 1 856	**R 108 497**
	Commercial	Hospital/Clinic/Medical Rooms	100m2 GLA	0.500	R 18 438	0.400	R 10 904	0.015	R 1 573	0.020	R 2 118	16.500	R 144 207	1.000	R 1 856	**R 179 096**
	Commercial	University/College	student	0.100	R 3 688	0.050	R 1 363	0.001	R 105	0.005	R 529	2.000	R 17 480	0.000	R -	**R 23 165**
	Commercial	School/Day Care	student	0.100	R 3 688	0.050	R 1 363	0.001	R 105	0.005	R 529	1.000	R 8 740	0.000	R -	**R 14 425**
Industrial	Industrial	Industrial - light	100m2 GLA	0.400	R 14 751	0.350	R 9 541	0.015	R 1 573	0.020	R 2 118	6.000	R 68 171	1.000	R 1 856	**R 98 009**
	Industrial	Industrial - heavy	100m2 GLA	0.400	R 14 751	0.350	R 9 541	0.015	R 1 573	0.020	R 2 118	1.250	R 14 202	1.000	R 1 856	**R 44 041**
	Industrial	Warehousing/Light Manufacturing	100m2 GLA	0.400	R 14 751	0.350	R 9 541	0.015	R 1 573	0.020	R 2 118	3.000	R 34 085	1.000	R 1 856	**R 63 924**
	Industrial	Storage Facilities	unit	0.035	R 1 291	0.030	R 818	0.002	R 210	0.002	R 212	0.160	R 1 818	0.100	R 186	**R 4 533**
Non demand	Non-demand	Open Space/Natural Environment/Utility Site	ha	0.000	R -		R -	0.200	R 20 980		R -		R -		R -	**R 20 980**
	Non-demand	Roads and Parking	ha	0.000	R -		R -	0.700	R 73 429		R -		R -		R -	**R 73 429**
Other	Other	To be calculated	n/a		R -		R -		R -		R -		R -		R -	**R -**
	Other	(Based on equivalent demands)	n/a		R -		R -		R -		R -		R -		R -	**R -**

Approved Escalation Factors

Year		% increase from previous year	Note
2022/2023		14.7415%	Applicable for DC project value escalation calculations only. DC unit costs as recalculated this year to be used for DC calculations.
2023/2024		11.6520%	Approved escalation percentage
2024/2025		5.1000%	Approved escalation percentage
2025/2026		3.0140%	Approved escalation percentage

Area: **Franschhoek**

				Water (kl/day)		Sewer (kl/day)		Stormwater (ha*C)		Solid Waste (t/week)		Roads & Transport (trips/day)		Community (persons)		
				Unit Cost		Unit Cost		Unit Cost		Unit Cost		Unit Cost		Unit Cost		
		Land Use		All	R 32 140.06	All	R 39 369.94	All	R 163 621.49	All	R 105 898.40	Residential	R8 397	Residential	R 4 176.51	
												Accommodation	R8 397	Accommodation	R 4 176.51	
												Commercial	R9 330	Commercial	R 1 855.62	
												Industrial	R12 129	Industrial	R 1 855.62	
	Land Group	Description	Unit	Water Factor	Water Cost	Sewer Factor	Sewer Cost	Stormwater Factor	Stormwater Cost	Solid Waste Factor	Solid Waste Cost	Roads Factor	Roads Cost	Community Factor	Community Cost	Total
Residential	Residential	Single Residential >1000m2	du	1.200	R 38 568	0.700	R 27 559	0.048	R 7 854	0.040	R 4 236	4.000	R 33 587	4.000	R 16 706	**R 128 510**
	Residential	Single Residential >500m2	du	0.800	R 25 712	0.650	R 25 590	0.028	R 4 581	0.040	R 4 236	4.000	R 33 587	4.000	R 16 706	**R 110 413**
	Residential	Single Residential >250m2	du	0.700	R 22 498	0.600	R 23 622	0.023	R 3 763	0.040	R 4 236	4.000	R 33 587	4.000	R 16 706	**R 104 412**
	Residential	Single Residential <250m2	du	0.600	R 19 284	0.500	R 19 685	0.018	R 2 945	0.040	R 4 236	4.000	R 33 587	4.000	R 16 706	**R 96 443**
	Residential	Second Dwelling	du	0.450	R 14 463	0.400	R 15 748	0.018	R 2 945	0.040	R 4 236	2.500	R 20 992	4.000	R 16 706	**R 75 090**
	Residential	Less Formal Residential	du	0.450	R 14 463	0.400	R 15 748	0.018	R 2 945	0.040	R 4 236	0.750	R 6 298	4.000	R 16 706	**R 60 396**
	Residential	Group Residential	du	0.600	R 19 284	0.500	R 19 685	0.018	R 2 945	0.040	R 4 236	3.750	R 31 488	4.000	R 16 706	**R 94 344**
	Residential	Apartments	du	0.450	R 14 463	0.400	R 15 748	0.008	R 1 309	0.040	R 4 236	2.750	R 23 091	4.000	R 16 706	**R 75 553**
	Residential	Retirement Village	du	0.600	R 19 284	0.500	R 19 685	0.018	R 2 945	0.040	R 4 236	3.400	R 28 549	4.000	R 16 706	**R 91 405**
	Residential	Old age home	du	0.450	R 14 463	0.400	R 15 748	0.008	R 1 309	0.040	R 4 236	2.500	R 20 992	4.000	R 16 706	**R 73 454**
Accommodati	Residential	Student Accommodation/Commune/Hostels	rooms	0.180	R 5 785	0.150	R 5 905	0.004	R 654	0.015	R 1 588	1.250	R 10 496	1.000	R 4 177	**R 28 606**
	Accommodation	Guest House	rooms	0.220	R 7 071	0.180	R 7 087	0.004	R 654	0.015	R 1 588	3.000	R 25 190	1.000	R 4 177	**R 45 767**
	Accommodation	Hotel, Residential	rooms	0.220	R 7 071	0.180	R 7 087	0.004	R 654	0.015	R 1 588	3.250	R 27 290	1.000	R 4 177	**R 47 866**
Commercial	Commercial	General Business	100m2 GLA	0.400	R 12 856	0.350	R 13 779	0.015	R 2 454	0.020	R 2 118	5.000	R 46 649	1.000	R 1 856	**R 79 712**
	Commercial	Office	100m2 GLA	0.400	R 12 856	0.350	R 13 779	0.015	R 2 454	0.020	R 2 118	8.500	R 79 303	1.000	R 1 856	**R 112 366**
	Commercial	Retail/Shop	100m2 GLA	0.400	R 12 856	0.350	R 13 779	0.015	R 2 454	0.020	R 2 118	20.000	R 186 595	1.000	R 1 856	**R 219 659**
	Commercial	Restaurant	100m2 GLA	0.800	R 25 712	0.700	R 27 559	0.015	R 2 454	0.020	R 2 118	20.000	R 186 595	1.000	R 1 856	**R 246 294**
	Commercial	Outdoor Function / Picnic Area	persons	0.050	R 1 607	0.035	R 1 378	0.001	R 164	0.003	R 318	0.500	R 4 665	0.130	R 241	**R 8 372**
	Commercial	Farm Market	stall	0.040	R 1 286	0.035	R 1 378	0.002	R 327	0.003	R 318	2.000	R 18 660	0.100	R 186	**R 22 154**
	Commercial	Conference Facility/Place of assembly	100m2 GLA	0.400	R 12 856	0.350	R 13 779	0.015	R 2 454	0.020	R 2 118	9.000	R 83 968	1.000	R 1 856	**R 117 031**
	Commercial	Hospital/Clinic/Medical Rooms	100m2 GLA	0.500	R 16 070	0.400	R 15 748	0.015	R 2 454	0.020	R 2 118	16.500	R 153 941	1.000	R 1 856	**R 192 187**
	Commercial	University/College	student	0.100	R 3 214	0.050	R 1 968	0.001	R 164	0.005	R 529	2.000	R 18 660	0.000	R -	**R 24 535**
	Commercial	School/Day Care	student	0.100	R 3 214	0.050	R 1 968	0.001	R 164	0.005	R 529	1.000	R 9 330	0.000	R -	**R 15 205**
Industrial	Industrial	Industrial - light	100m2 GLA	0.400	R 12 856	0.350	R 13 779	0.015	R 2 454	0.020	R 2 118	6.000	R 72 772	1.000	R 1 856	**R 105 836**
	Industrial	Industrial - heavy	100m2 GLA	0.400	R 12 856	0.350	R 13 779	0.015	R 2 454	0.020	R 2 118	1.250	R 15 161	1.000	R 1 856	**R 48 224**
	Industrial	Warehousing/Light Manufacturing	100m2 GLA	0.400	R 12 856	0.350	R 13 779	0.015	R 2 454	0.020	R 2 118	3.000	R 36 386	1.000	R 1 856	**R 69 449**
	Industrial	Storage Facilities	unit	0.035	R 1 125	0.030	R 1 181	0.002	R 327	0.002	R 212	0.160	R 1 941	0.100	R 186	**R 4 971**
Non demand	Non-demand	Open Space/Natural Environment/Utility Site	ha	0.000	R -		R -	0.200	R 32 724		R -		R -		R -	**R 32 724**
	Non-demand	Roads and Parking	ha	0.000	R -		R -	0.700	R 114 535		R -		R -		R -	**R 114 535**
Other	Other	To be calculated	n/a		R -		R -		R -		R -		R -		R -	**R -**
	Other	(Based on equivalent demands)	n/a		R -		R -		R -		R -		R -		R -	**R -**

Approved Escalation Factors

Year		% increase from previous year	Note
2022/2023		14.7415%	Applicable for DC project value escalation calculations only. DC unit costs as recalculated this year to be used for DC calculations.
2023/2024		11.6520%	Approved escalation percentage
2024/2025		5.1000%	Approved escalation percentage
2025/2026		3.0140%	Approved escalation percentage

Area: **Klapmuts**

				Water (kl/day)		Sewer (kl/day)		Stormwater (ha*C)		Solid Waste (t/week)		Roads & Transport (trips/day)		Community (persons)		
				Unit Cost		Unit Cost		Unit Cost		Unit Cost		Unit Cost		Unit Cost		
		Land Use		All	R 10 586.20	All	R 34 479.51	All	R 75 308.82	All	R 105 898.40	Residential	R6 432	Residential	R 4 176.51	
												Accommodation	R6 432	Accommodation	R 4 176.51	
												Commercial	R7 147	Commercial	R 1 855.62	
												Industrial	R9 291	Industrial	R 1 855.62	
	Land Group	Description	Unit	Water Factor	Water Cost	Sewer Factor	Sewer Cost	Stormwater Factor	Stormwater Cost	Solid Waste Factor	Solid Waste Cost	Roads Factor	Roads Cost	Community Factor	Community Cost	Total
Residential	Residential	Single Residential >1000m2	du	1.200	R 12 703	0.700	R 24 136	0.048	R 3 615	0.040	R 4 236	4.000	R 25 728	4.000	R 16 706	**R 87 124**
	Residential	Single Residential >500m2	du	0.800	R 8 469	0.650	R 22 412	0.028	R 2 109	0.040	R 4 236	4.000	R 25 728	4.000	R 16 706	**R 79 659**
	Residential	Single Residential >250m2	du	0.700	R 7 410	0.600	R 20 688	0.023	R 1 732	0.040	R 4 236	4.000	R 25 728	4.000	R 16 706	**R 76 500**
	Residential	Single Residential <250m2	du	0.600	R 6 352	0.500	R 17 240	0.018	R 1 356	0.040	R 4 236	4.000	R 25 728	4.000	R 16 706	**R 71 617**
	Residential	Second Dwelling	du	0.450	R 4 764	0.400	R 13 792	0.018	R 1 356	0.040	R 4 236	2.500	R 16 080	4.000	R 16 706	**R 56 933**
	Residential	Less Formal Residential	du	0.450	R 4 764	0.400	R 13 792	0.018	R 1 356	0.040	R 4 236	0.750	R 4 824	4.000	R 16 706	**R 45 677**
	Residential	Group Residential	du	0.600	R 6 352	0.500	R 17 240	0.018	R 1 356	0.040	R 4 236	3.750	R 24 120	4.000	R 16 706	**R 70 009**
	Residential	Apartments	du	0.450	R 4 764	0.400	R 13 792	0.008	R 602	0.040	R 4 236	2.750	R 17 688	4.000	R 16 706	**R 57 788**
	Residential	Retirement Village	du	0.600	R 6 352	0.500	R 17 240	0.018	R 1 356	0.040	R 4 236	3.400	R 21 869	4.000	R 16 706	**R 67 758**
	Residential	Old age home	du	0.450	R 4 764	0.400	R 13 792	0.008	R 602	0.040	R 4 236	2.500	R 16 080	4.000	R 16 706	**R 56 180**
Accommodati	Residential	Student Accommodation/Commune/Hostels	rooms	0.180	R 1 906	0.150	R 5 172	0.004	R 301	0.015	R 1 588	1.250	R 8 040	1.000	R 4 177	**R 21 184**
	Accommodation	Guest House	rooms	0.220	R 2 329	0.180	R 6 206	0.004	R 301	0.015	R 1 588	3.000	R 19 296	1.000	R 4 177	**R 33 897**
	Accommodation	Hotel, Residential	rooms	0.220	R 2 329	0.180	R 6 206	0.004	R 301	0.015	R 1 588	3.250	R 20 904	1.000	R 4 177	**R 35 505**
Commercial	Commercial	General Business	100m2 GLA	0.400	R 4 234	0.350	R 12 068	0.015	R 1 130	0.020	R 2 118	5.000	R 35 733	1.000	R 1 856	**R 57 139**
	Commercial	Office	100m2 GLA	0.400	R 4 234	0.350	R 12 068	0.015	R 1 130	0.020	R 2 118	8.500	R 60 746	1.000	R 1 856	**R 82 152**
	Commercial	Retail/Shop	100m2 GLA	0.400	R 4 234	0.350	R 12 068	0.015	R 1 130	0.020	R 2 118	20.000	R 142 932	1.000	R 1 856	**R 164 338**
	Commercial	Restaurant	100m2 GLA	0.800	R 8 469	0.700	R 24 136	0.015	R 1 130	0.020	R 2 118	20.000	R 142 932	1.000	R 1 856	**R 180 640**
	Commercial	Outdoor Function / Picnic Area	persons	0.050	R 529	0.035	R 1 207	0.001	R 75	0.003	R 318	0.500	R 3 573	0.130	R 241	**R 5 944**
	Commercial	Farm Market	stall	0.040	R 423	0.035	R 1 207	0.002	R 151	0.003	R 318	2.000	R 14 293	0.100	R 186	**R 16 577**
	Commercial	Conference Facility/Place of assembly	100m2 GLA	0.400	R 4 234	0.350	R 12 068	0.015	R 1 130	0.020	R 2 118	9.000	R 64 319	1.000	R 1 856	**R 85 725**
	Commercial	Hospital/Clinic/Medical Rooms	100m2 GLA	0.500	R 5 293	0.400	R 13 792	0.015	R 1 130	0.020	R 2 118	16.500	R 117 919	1.000	R 1 856	**R 142 107**
	Commercial	University/College	student	0.100	R 1 059	0.050	R 1 724	0.001	R 75	0.005	R 529	2.000	R 14 293	0.000	R -	**R 17 681**
	Commercial	School/Day Care	student	0.100	R 1 059	0.050	R 1 724	0.001	R 75	0.005	R 529	1.000	R 7 147	0.000	R -	**R 10 534**
Industrial	Industrial	Industrial - light	100m2 GLA	0.400	R 4 234	0.350	R 12 068	0.015	R 1 130	0.020	R 2 118	6.000	R 55 744	1.000	R 1 856	**R 77 149**
	Industrial	Industrial - heavy	100m2 GLA	0.400	R 4 234	0.350	R 12 068	0.015	R 1 130	0.020	R 2 118	1.250	R 11 613	1.000	R 1 856	**R 33 019**
	Industrial	Warehousing/Light Manufacturing	100m2 GLA	0.400	R 4 234	0.350	R 12 068	0.015	R 1 130	0.020	R 2 118	3.000	R 27 872	1.000	R 1 856	**R 49 277**
	Industrial	Storage Facilities	unit	0.035	R 371	0.030	R 1 034	0.002	R 151	0.002	R 212	0.160	R 1 486	0.100	R 186	**R 3 439**
Non demand	Non-demand	Open Space/Natural Environment/Utility Site	ha	0.000	R -		R -	0.200	R 15 062		R -		R -		R -	**R 15 062**
	Non-demand	Roads and Parking	ha	0.000	R -		R -	0.700	R 52 716		R -		R -		R -	**R 52 716**
Other	Other	To be calculated	n/a		R -		R -		R -		R -		R -		R -	**R -**
	Other	(Based on equivalent demands)	n/a		R -		R -		R -		R -		R -		R -	**R -**

Approved Escalation Factors

Year		% increase from previous year	Note
2022/2023		14.7415%	Applicable for DC project value escalation calculations only. DC unit costs as recalculated this year to be used for DC calculations.
2023/2024		11.6520%	Approved escalation percentage
2024/2025		5.1000%	Approved escalation percentage
2025/2026		3.0140%	Approved escalation percentage

Area: **Koelenhof**

				Water (kl/day)		Sewer (kl/day)		Stormwater (ha*C)		Solid Waste (t/week)		Roads & Transport (trips/day)		Community (persons)		
				Unit Cost		Unit Cost		Unit Cost		Unit Cost		Unit Cost		Unit Cost		
		Land Use		All	R 26 669.59	All	R 27 731.65	All	R 126 269.07	All	R 105 898.40	Residential	R3 935	Residential	R 4 176.51	
												Accommodation	R3 935	Accommodation	R 4 176.51	
												Commercial	R4 372	Commercial	R 1 855.62	
												Industrial	R5 684	Industrial	R 1 855.62	
	Land Group	Description	Unit	Water Factor	Water Cost	Sewer Factor	Sewer Cost	Stormwater Factor	Stormwater Cost	Solid Waste Factor	Solid Waste Cost	Roads Factor	Roads Cost	Community Factor	Community Cost	Total
Residential	Residential	Single Residential >1000m2	du	1.200	R 32 004	0.700	R 19 412	0.048	R 6 061	0.040	R 4 236	4.000	R 15 740	4.000	R 16 706	**R 94 159**
	Residential	Single Residential >500m2	du	0.800	R 21 336	0.650	R 18 026	0.028	R 3 536	0.040	R 4 236	4.000	R 15 740	4.000	R 16 706	**R 79 579**
	Residential	Single Residential >250m2	du	0.700	R 18 669	0.600	R 16 639	0.023	R 2 904	0.040	R 4 236	4.000	R 15 740	4.000	R 16 706	**R 74 894**
	Residential	Single Residential <250m2	du	0.600	R 16 002	0.500	R 13 866	0.018	R 2 273	0.040	R 4 236	4.000	R 15 740	4.000	R 16 706	**R 68 823**
	Residential	Second Dwelling	du	0.450	R 12 001	0.400	R 11 093	0.018	R 2 273	0.040	R 4 236	2.500	R 9 838	4.000	R 16 706	**R 56 147**
	Residential	Less Formal Residential	du	0.450	R 12 001	0.400	R 11 093	0.018	R 2 273	0.040	R 4 236	0.750	R 2 951	4.000	R 16 706	**R 49 260**
	Residential	Group Residential	du	0.600	R 16 002	0.500	R 13 866	0.018	R 2 273	0.040	R 4 236	3.750	R 14 757	4.000	R 16 706	**R 67 839**
	Residential	Apartments	du	0.450	R 12 001	0.400	R 11 093	0.008	R 1 010	0.040	R 4 236	2.750	R 10 822	4.000	R 16 706	**R 55 868**
	Residential	Retirement Village	du	0.600	R 16 002	0.500	R 13 866	0.018	R 2 273	0.040	R 4 236	3.400	R 13 379	4.000	R 16 706	**R 66 462**
	Residential	Old age home	du	0.450	R 12 001	0.400	R 11 093	0.008	R 1 010	0.040	R 4 236	2.500	R 9 838	4.000	R 16 706	**R 54 884**
Accommodati	Residential	Student Accommodation/Commune/Hostels	rooms	0.180	R 4 801	0.150	R 4 160	0.004	R 505	0.015	R 1 588	1.250	R 4 919	1.000	R 4 177	**R 20 149**
	Accommodation	Guest House	rooms	0.220	R 5 867	0.180	R 4 992	0.004	R 505	0.015	R 1 588	3.000	R 11 805	1.000	R 4 177	**R 28 934**
	Accommodation	Hotel, Residential	rooms	0.220	R 5 867	0.180	R 4 992	0.004	R 505	0.015	R 1 588	3.250	R 12 789	1.000	R 4 177	**R 29 918**
Commercial	Commercial	General Business	100m2 GLA	0.400	R 10 668	0.350	R 9 706	0.015	R 1 894	0.020	R 2 118	5.000	R 21 862	1.000	R 1 856	**R 48 103**
	Commercial	Office	100m2 GLA	0.400	R 10 668	0.350	R 9 706	0.015	R 1 894	0.020	R 2 118	8.500	R 37 165	1.000	R 1 856	**R 63 406**
	Commercial	Retail/Shop	100m2 GLA	0.400	R 10 668	0.350	R 9 706	0.015	R 1 894	0.020	R 2 118	20.000	R 87 447	1.000	R 1 856	**R 113 688**
	Commercial	Restaurant	100m2 GLA	0.800	R 21 336	0.700	R 19 412	0.015	R 1 894	0.020	R 2 118	20.000	R 87 447	1.000	R 1 856	**R 134 062**
	Commercial	Outdoor Function / Picnic Area	persons	0.050	R 1 333	0.035	R 971	0.001	R 126	0.003	R 318	0.500	R 2 186	0.130	R 241	**R 5 175**
	Commercial	Farm Market	stall	0.040	R 1 067	0.035	R 971	0.002	R 253	0.003	R 318	2.000	R 8 745	0.100	R 186	**R 11 538**
	Commercial	Conference Facility/Place of assembly	100m2 GLA	0.400	R 10 668	0.350	R 9 706	0.015	R 1 894	0.020	R 2 118	9.000	R 39 351	1.000	R 1 856	**R 65 593**
	Commercial	Hospital/Clinic/Medical Rooms	100m2 GLA	0.500	R 13 335	0.400	R 11 093	0.015	R 1 894	0.020	R 2 118	16.500	R 72 144	1.000	R 1 856	**R 102 439**
	Commercial	University/College	student	0.100	R 2 667	0.050	R 1 387	0.001	R 126	0.005	R 529	2.000	R 8 745	0.000	R -	**R 13 454**
	Commercial	School/Day Care	student	0.100	R 2 667	0.050	R 1 387	0.001	R 126	0.005	R 529	1.000	R 4 372	0.000	R -	**R 9 082**
Industrial	Industrial	Industrial - light	100m2 GLA	0.400	R 10 668	0.350	R 9 706	0.015	R 1 894	0.020	R 2 118	6.000	R 34 104	1.000	R 1 856	**R 60 346**
	Industrial	Industrial - heavy	100m2 GLA	0.400	R 10 668	0.350	R 9 706	0.015	R 1 894	0.020	R 2 118	1.250	R 7 105	1.000	R 1 856	**R 33 347**
	Industrial	Warehousing/Light Manufacturing	100m2 GLA	0.400	R 10 668	0.350	R 9 706	0.015	R 1 894	0.020	R 2 118	3.000	R 17 052	1.000	R 1 856	**R 43 294**
	Industrial	Storage Facilities	unit	0.035	R 933	0.030	R 832	0.002	R 253	0.002	R 212	0.160	R 909	0.100	R 186	**R 3 325**
Non demand	Non-demand	Open Space/Natural Environment/Utility Site	ha	0.000	R -		R -	0.200	R 25 254		R -		R -		R -	**R 25 254**
	Non-demand	Roads and Parking	ha	0.000	R -		R -	0.700	R 88 388		R -		R -		R -	**R 88 388**
Other	Other	To be calculated	n/a		R -		R -		R -		R -		R -		R -	**R -**
	Other	(Based on equivalent demands)	n/a		R -		R -		R -		R -		R -		R -	**R -**

Approved Escalation Factors

Year		% increase from previous year	Note
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2023/2024		11.6520%	Approved escalation percentage
2024/2025		5.1000%	Approved escalation percentage
2025/2026		3.0140%	Approved escalation percentage

Area: **Polkadraai**

				Water (kl/day)		Sewer (kl/day)		Stormwater (ha*C)		Solid Waste (t/week)		Roads & Transport (trips/day)		Community (persons)		
				Unit Cost		Unit Cost		Unit Cost		Unit Cost		Unit Cost		Unit Cost		
		Land Use		All	R 31 728.39	All	R 30 278.94	All	R 62 255.33	All	R 105 898.40	Residential	R10 092	Residential	R 4 176.51	
												Accommodation	R10 092	Accommodation	R 4 176.51	
												Commercial	R11 213	Commercial	R 1 855.62	
												Industrial	R14 577	Industrial	R 1 855.62	
	Land Group	Description	Unit	Water Factor	Water Cost	Sewer Factor	Sewer Cost	Stormwater Factor	Stormwater Cost	Solid Waste Factor	Solid Waste Cost	Roads Factor	Roads Cost	Community Factor	Community Cost	Total
Residential	Residential	Single Residential >1000m2	du	1.200	R 38 074	0.700	R 21 195	0.048	R 2 988	0.040	R 4 236	4.000	R 40 367	4.000	R 16 706	**R 123 567**
	Residential	Single Residential >500m2	du	0.800	R 25 383	0.650	R 19 681	0.028	R 1 743	0.040	R 4 236	4.000	R 40 367	4.000	R 16 706	**R 108 116**
	Residential	Single Residential >250m2	du	0.700	R 22 210	0.600	R 18 167	0.023	R 1 432	0.040	R 4 236	4.000	R 40 367	4.000	R 16 706	**R 103 118**
	Residential	Single Residential <250m2	du	0.600	R 19 037	0.500	R 15 139	0.018	R 1 121	0.040	R 4 236	4.000	R 40 367	4.000	R 16 706	**R 96 606**
	Residential	Second Dwelling	du	0.450	R 14 278	0.400	R 12 112	0.018	R 1 121	0.040	R 4 236	2.500	R 25 230	4.000	R 16 706	**R 73 681**
	Residential	Less Formal Residential	du	0.450	R 14 278	0.400	R 12 112	0.018	R 1 121	0.040	R 4 236	0.750	R 7 569	4.000	R 16 706	**R 56 021**
	Residential	Group Residential	du	0.600	R 19 037	0.500	R 15 139	0.018	R 1 121	0.040	R 4 236	3.750	R 37 844	4.000	R 16 706	**R 94 083**
	Residential	Apartments	du	0.450	R 14 278	0.400	R 12 112	0.008	R 498	0.040	R 4 236	2.750	R 27 752	4.000	R 16 706	**R 75 582**
	Residential	Retirement Village	du	0.600	R 19 037	0.500	R 15 139	0.018	R 1 121	0.040	R 4 236	3.400	R 34 312	4.000	R 16 706	**R 90 551**
	Residential	Old age home	du	0.450	R 14 278	0.400	R 12 112	0.008	R 498	0.040	R 4 236	2.500	R 25 230	4.000	R 16 706	**R 73 059**
Accommodati	Residential	Student Accommodation/Commune/Hostels	rooms	0.180	R 5 711	0.150	R 4 542	0.004	R 249	0.015	R 1 588	1.250	R 12 615	1.000	R 4 177	**R 28 882**
	Accommodation	Guest House	rooms	0.220	R 6 980	0.180	R 5 450	0.004	R 249	0.015	R 1 588	3.000	R 30 275	1.000	R 4 177	**R 48 720**
	Accommodation	Hotel, Residential	rooms	0.220	R 6 980	0.180	R 5 450	0.004	R 249	0.015	R 1 588	3.250	R 32 798	1.000	R 4 177	**R 51 243**
Commercial	Commercial	General Business	100m2 GLA	0.400	R 12 691	0.350	R 10 598	0.015	R 934	0.020	R 2 118	5.000	R 56 066	1.000	R 1 856	**R 84 262**
	Commercial	Office	100m2 GLA	0.400	R 12 691	0.350	R 10 598	0.015	R 934	0.020	R 2 118	8.500	R 95 311	1.000	R 1 856	**R 123 508**
	Commercial	Retail/Shop	100m2 GLA	0.400	R 12 691	0.350	R 10 598	0.015	R 934	0.020	R 2 118	20.000	R 224 262	1.000	R 1 856	**R 252 459**
	Commercial	Restaurant	100m2 GLA	0.800	R 25 383	0.700	R 21 195	0.015	R 934	0.020	R 2 118	20.000	R 224 262	1.000	R 1 856	**R 275 748**
	Commercial	Outdoor Function / Picnic Area	persons	0.050	R 1 586	0.035	R 1 060	0.001	R 62	0.003	R 318	0.500	R 5 607	0.130	R 241	**R 8 874**
	Commercial	Farm Market	stall	0.040	R 1 269	0.035	R 1 060	0.002	R 125	0.003	R 318	2.000	R 22 426	0.100	R 186	**R 25 383**
	Commercial	Conference Facility/Place of assembly	100m2 GLA	0.400	R 12 691	0.350	R 10 598	0.015	R 934	0.020	R 2 118	9.000	R 100 918	1.000	R 1 856	**R 129 114**
	Commercial	Hospital/Clinic/Medical Rooms	100m2 GLA	0.500	R 15 864	0.400	R 12 112	0.015	R 934	0.020	R 2 118	16.500	R 185 016	1.000	R 1 856	**R 217 900**
	Commercial	University/College	student	0.100	R 3 173	0.050	R 1 514	0.001	R 62	0.005	R 529	2.000	R 22 426	0.000	R -	**R 27 705**
	Commercial	School/Day Care	student	0.100	R 3 173	0.050	R 1 514	0.001	R 62	0.005	R 529	1.000	R 11 213	0.000	R -	**R 16 492**
Industrial	Industrial	Industrial - light	100m2 GLA	0.400	R 12 691	0.350	R 10 598	0.015	R 934	0.020	R 2 118	6.000	R 87 462	1.000	R 1 856	**R 115 659**
	Industrial	Industrial - heavy	100m2 GLA	0.400	R 12 691	0.350	R 10 598	0.015	R 934	0.020	R 2 118	1.250	R 18 221	1.000	R 1 856	**R 46 418**
	Industrial	Warehousing/Light Manufacturing	100m2 GLA	0.400	R 12 691	0.350	R 10 598	0.015	R 934	0.020	R 2 118	3.000	R 43 731	1.000	R 1 856	**R 71 928**
	Industrial	Storage Facilities	unit	0.035	R 1 110	0.030	R 908	0.002	R 125	0.002	R 212	0.160	R 2 332	0.100	R 186	**R 4 873**
Non demand	Non-demand	Open Space/Natural Environment/Utility Site	ha	0.000	R -		R -	0.200	R 12 451		R -		R -		R -	**R 12 451**
	Non-demand	Roads and Parking	ha	0.000	R -		R -	0.700	R 43 579		R -		R -		R -	**R 43 579**
Other	Other	To be calculated	n/a		R -		R -		R -		R -		R -		R -	**R -**
	Other	(Based on equivalent demands)	n/a		R -		R -		R -		R -		R -		R -	**R -**

Approved Escalation Factors

Year		% increase from previous year	Note
2022/2023		14.7415%	Applicable for DC project value escalation calculations only. DC unit costs as recalculated this year to be used for DC calculations.
2023/2024		11.6520%	Approved escalation percentage
2024/2025		5.1000%	Approved escalation percentage
2025/2026		3.0140%	Approved escalation percentage

Area: **Raithby**

				Water (kl/day)		Sewer (kl/day)		Stormwater (ha*C)		Solid Waste (t/week)		Roads & Transport (trips/day)		Community (persons)		
				Unit Cost		Unit Cost		Unit Cost		Unit Cost		Unit Cost		Unit Cost		
		Land Use		All	R 11 317.04	All	R 14 729.32	All	R 165 099.77	All	R 105 898.40	Residential	R12 824	Residential	R 4 176.51	
												Accommodation	R12 824	Accommodation	R 4 176.51	
												Commercial	R14 248	Commercial	R 1 855.62	
												Industrial	R18 523	Industrial	R 1 855.62	
	Land Group	Description	Unit	Water Factor	Water Cost	Sewer Factor	Sewer Cost	Stormwater Factor	Stormwater Cost	Solid Waste Factor	Solid Waste Cost	Roads Factor	Roads Cost	Community Factor	Community Cost	Total
Residential	Residential	Single Residential >1000m2	du	1.200	R 13 580	0.700	R 10 311	0.048	R 7 925	0.040	R 4 236	4.000	R 51 295	4.000	R 16 706	**R 104 052**
	Residential	Single Residential >500m2	du	0.800	R 9 054	0.650	R 9 574	0.028	R 4 623	0.040	R 4 236	4.000	R 51 295	4.000	R 16 706	**R 95 487**
	Residential	Single Residential >250m2	du	0.700	R 7 922	0.600	R 8 838	0.023	R 3 797	0.040	R 4 236	4.000	R 51 295	4.000	R 16 706	**R 92 793**
	Residential	Single Residential <250m2	du	0.600	R 6 790	0.500	R 7 365	0.018	R 2 972	0.040	R 4 236	4.000	R 51 295	4.000	R 16 706	**R 89 363**
	Residential	Second Dwelling	du	0.450	R 5 093	0.400	R 5 892	0.018	R 2 972	0.040	R 4 236	2.500	R 32 059	4.000	R 16 706	**R 66 957**
	Residential	Less Formal Residential	du	0.450	R 5 093	0.400	R 5 892	0.018	R 2 972	0.040	R 4 236	0.750	R 9 618	4.000	R 16 706	**R 44 516**
	Residential	Group Residential	du	0.600	R 6 790	0.500	R 7 365	0.018	R 2 972	0.040	R 4 236	3.750	R 48 089	4.000	R 16 706	**R 86 157**
	Residential	Apartments	du	0.450	R 5 093	0.400	R 5 892	0.008	R 1 321	0.040	R 4 236	2.750	R 35 265	4.000	R 16 706	**R 68 512**
	Residential	Retirement Village	du	0.600	R 6 790	0.500	R 7 365	0.018	R 2 972	0.040	R 4 236	3.400	R 43 600	4.000	R 16 706	**R 81 669**
	Residential	Old age home	du	0.450	R 5 093	0.400	R 5 892	0.008	R 1 321	0.040	R 4 236	2.500	R 32 059	4.000	R 16 706	**R 65 306**
Accommodati	Residential	Student Accommodation/Commune/Hostels	rooms	0.180	R 2 037	0.150	R 2 209	0.004	R 660	0.015	R 1 588	1.250	R 16 030	1.000	R 4 177	**R 26 701**
	Accommodation	Guest House	rooms	0.220	R 2 490	0.180	R 2 651	0.004	R 660	0.015	R 1 588	3.000	R 38 471	1.000	R 4 177	**R 50 037**
	Accommodation	Hotel, Residential	rooms	0.220	R 2 490	0.180	R 2 651	0.004	R 660	0.015	R 1 588	3.250	R 41 677	1.000	R 4 177	**R 53 243**
Commercial	Commercial	General Business	100m2 GLA	0.400	R 4 527	0.350	R 5 155	0.015	R 2 476	0.020	R 2 118	5.000	R 71 242	1.000	R 1 856	**R 87 375**
	Commercial	Office	100m2 GLA	0.400	R 4 527	0.350	R 5 155	0.015	R 2 476	0.020	R 2 118	8.500	R 121 112	1.000	R 1 856	**R 137 244**
	Commercial	Retail/Shop	100m2 GLA	0.400	R 4 527	0.350	R 5 155	0.015	R 2 476	0.020	R 2 118	20.000	R 284 970	1.000	R 1 856	**R 301 102**
	Commercial	Restaurant	100m2 GLA	0.800	R 9 054	0.700	R 10 311	0.015	R 2 476	0.020	R 2 118	20.000	R 284 970	1.000	R 1 856	**R 310 784**
	Commercial	Outdoor Function / Picnic Area	persons	0.050	R 566	0.035	R 516	0.001	R 165	0.003	R 318	0.500	R 7 124	0.130	R 241	**R 8 930**
	Commercial	Farm Market	stall	0.040	R 453	0.035	R 516	0.002	R 330	0.003	R 318	2.000	R 28 497	0.100	R 186	**R 30 299**
	Commercial	Conference Facility/Place of assembly	100m2 GLA	0.400	R 4 527	0.350	R 5 155	0.015	R 2 476	0.020	R 2 118	9.000	R 128 236	1.000	R 1 856	**R 144 369**
	Commercial	Hospital/Clinic/Medical Rooms	100m2 GLA	0.500	R 5 659	0.400	R 5 892	0.015	R 2 476	0.020	R 2 118	16.500	R 235 100	1.000	R 1 856	**R 253 100**
	Commercial	University/College	student	0.100	R 1 132	0.050	R 736	0.001	R 165	0.005	R 529	2.000	R 28 497	0.000	R -	**R 31 060**
	Commercial	School/Day Care	student	0.100	R 1 132	0.050	R 736	0.001	R 165	0.005	R 529	1.000	R 14 248	0.000	R -	**R 16 811**
Industrial	Industrial	Industrial - light	100m2 GLA	0.400	R 4 527	0.350	R 5 155	0.015	R 2 476	0.020	R 2 118	6.000	R 111 138	1.000	R 1 856	**R 127 270**
	Industrial	Industrial - heavy	100m2 GLA	0.400	R 4 527	0.350	R 5 155	0.015	R 2 476	0.020	R 2 118	1.250	R 23 154	1.000	R 1 856	**R 39 286**
	Industrial	Warehousing/Light Manufacturing	100m2 GLA	0.400	R 4 527	0.350	R 5 155	0.015	R 2 476	0.020	R 2 118	3.000	R 55 569	1.000	R 1 856	**R 71 701**
	Industrial	Storage Facilities	unit	0.035	R 396	0.030	R 442	0.002	R 330	0.002	R 212	0.160	R 2 964	0.100	R 186	**R 4 529**
Non demand	Non-demand	Open Space/Natural Environment/Utility Site	ha	0.000	R -		R -	0.200	R 33 020		R -		R -		R -	**R 33 020**
	Non-demand	Roads and Parking	ha	0.000	R -		R -	0.700	R 115 570		R -		R -		R -	**R 115 570**
Other	Other	To be calculated	n/a		R -		R -		R -		R -		R -		R -	**R -**
	Other	(Based on equivalent demands)	n/a		R -		R -		R -		R -		R -		R -	**R -**

Approved Escalation Factors

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2024/2025		5.1000%	Approved escalation percentage
2025/2026		3.0140%	Approved escalation percentage

STELLENBOSCH MUNICIPALITY

SUNDRY TARIFFS

DIREKTORAAT: INFRASTRUKTUUR DIENSTE
DIRECTORATE: INFRASTRUCTURE SERVICES

Water Services	Tarief/ Tariff 2024/25 (Incl. VAT)	Tarief/ Tariff Excl. VAT 2024/25	Tarief/ Tariff Excl. VAT 2025/26	2025/26 BTW / VAT 15%	Tarief/ Tariff 2025/26 (Incl. VAT)
DIVERSE DIENSTE / SUNDRY SERVICES					
Water connections complete					
Contractor provided leading					
22 mm Water connections (coupling and meter only)	R 6,051.88	R 5,262.50	R 5,578.25	R 836.74	R 6,414.99
Complete connection :					
15mm complete (stopcock + watermeter + box)	R 8,709.59	R 7,573.56	R 8,027.97	R 1,204.20	R 9,232.17
20mm complete (stopcock + watermeter + box)	R 9,069.59	R 7,886.60	R 8,359.79	R 1,253.97	R 9,613.76
25mm complete (stopcock + watermeter + box)	R 13,104.85	R 11,395.53	R 12,079.26	R 1,811.89	R 13,891.15
40mm complete (stopcock + watermeter + box)	R 24,174.27	R 21,021.10	R 22,282.37	R 3,342.36	R 25,624.73
Complete connection : Including road crossing					
15mm complete (stopcock + watermeter + box)	R 32,623.42	R 28,368.19	R 30,070.28	R 4,510.54	R 34,580.82
20mm complete (stopcock + watermeter + box)	R 33,013.90	R 28,707.74	R 30,430.21	R 4,564.53	R 34,994.74
25mm complete (stopcock + watermeter + box)	R 36,617.03	R 31,840.90	R 33,751.35	R 5,062.70	R 38,814.05
40mm complete (stopcock + watermeter + box)	R 46,569.38	R 40,495.11	R 42,924.82	R 6,438.72	R 49,363.54
Inspection fee on all connections done by Private Contractors (excluding water deposit)	R 3,067.64	R 2,667.51	R 2,827.56	R 424.13	R 3,251.70
Water Management Device					
22 mm Water connection (stopcock + watermeter + box)	R 7,562.89	R 6,576.43	R 6,971.01	R 1,045.65	R 8,016.66
Water miscellaneous tarrifs					
Moving of watermeter sizes up to 25mm diam. Max distance 2m.	R 2,521.93	R 2,192.98	R 2,324.56	R 348.68	R 2,673.24
Moving of watermeter size 40mm diam. Max distance 2m.	R 6,336.03	R 5,509.59	R 5,840.17	R 876.03	R 6,716.20
(Does not include reinstatement of paved areas - reinstatement of paved areas actual cost)					
Test of all water meters (on request of consumer only)					
*In respect of water meter size 15, 20 and 25 mm	R 1,594.73	R 1,386.72	R 1,469.92	R 220.49	R 1,690.41
*In respect of water meter size 40 and 50 mm	R 2,262.06	R 1,967.00	R 2,085.03	R 312.75	R 2,397.78
*In respect of water meter size 80 mm	R 3,941.12	R 3,427.06	R 3,632.69	R 544.90	R 4,177.59
*In respect of water meter size 100 mm	R 4,510.74	R 3,922.38	R 3,922.38	R 588.36	R 4,510.74
*In respect of water meter size 150 mm	R 5,352.21	R 4,654.10	R 4,933.34	R 740.00	R 5,673.35
Hydrants Standpipes					
15mm-50mm hydrants standpipes rental/month or part of month	R 1,577.42	R 1,371.67	R 1,453.97	R 218.10	R 1,672.07
Refundable deposit per hydrant standpipe	R 14,868.00	R 12,928.70	R 13,704.42	R 2,055.66	R 15,760.08
Reconnection after disconnection due to non-payment:					
Normal hours	R 630.35	R 548.13	R 581.01	R 87.15	R 668.17
After hours	R 967.51	R 841.31	R 891.79	R 133.77	R 1,025.56
Replacement of damaged water meters:					
up to 20 mm.	R 5,887.12	R 5,119.23	R 5,426.39	R 813.96	R 6,240.35
> 20 mm.					
Call out for repairs to water meter due to tampering (excluding materials)	R 1,298.34	R 1,128.99	R 1,196.73	R 179.51	R 1,376.24
Deliberate call out for private (internal - owners' plumbing) water related faults (call out fee only)	R 1,298.34	R 1,128.99	R 1,196.73	R 179.51	R 1,376.24
Sewer Connections(Installed by Developer as development requirement)					
Applicant connects to existing connection.					
100mm connection by Developer (first connection)	R 2,375.33	R 2,065.51	R 2,189.44	R 328.42	R 2,517.85
150mm connection by Developer (first connection)	R 2,847.69	R 2,476.25	R 2,624.82	R 393.72	R 3,018.55
All new sewer connections (due to subdivision/developments)					
Clearing of block sewer:					
Owner responsible to clear private blockage by making use of private contractor					
Blockage teams only responsible for clearing municipal main sewer blockages					
Private blockages only to be cleared if health hazard occurs and clear instruction is given by Management for owners' account					
Normal hours	R 1,004.04	R 873.08	R 925.46	R 138.82	R 1,064.28
After hours	R 1,392.26	R 1,210.66	R 1,283.30	R 192.49	R 1,475.79
Deliberate call out to private blockage (call out fee only)	R 1,298.34	R 1,128.99	R 1,196.73	R 179.51	R 1,376.24

STELLENBOSCH MUNICIPALITY

SUNDRY TARIFFS

DIREKTORAAT: INFRASTRUKTUUR DIENSTE
DIRECTORATE: INFRASTRUCTURE SERVICES

SERVICES RENDERED	UNIT	COMMENTS	Tarief/ Tariff Excl. VAT 2024/25	Tarief/ Tariff Excl. VAT 2025/26
Waste Management Services			**R VAT excl**	
Stellenbosch Landfill Site (Devon Valley Site) and Klapmuts Waste Transfer Station (General waste only - NO Medical or Hazardous Waste)				
Residents and private companies working within WC024				
Disposal of clean garden waste (ONLY grass cuttings, leaves etc.) *If it contains any other waste then it will be deemed contaminated garden waste and classified as general waste	Per metric ton or part thereof	**Vehicles with a carrying capacity up to 1,5 tons**. Must show the latest account that reflects WC024 residency or proof of where in WC024 work is being done. Limited to 3 loads per day.	FREE	**FREE**
Disposal of clean garden waste (ONLY grass cuttings, leaves etc.) *If it contains any other waste then it will be deemed contaminated garden waste and classified as general waste	Per metric ton or part thereof	**Vehicle with a carrying capacity exceeding 1,5 tons.** Must show proof of where in WC024 work is being done.	R 26.96	**R 28.82**
Disposal of clean builders' rubble (No plastic,iron, wood,etc.) *If it contains any other waste then it will be deemed contaminated builder's rubble and classified as general waste	Per metric ton or part thereof	**Vehicles with a carrying capacity up to 1,5 tons.** No material other than clean builder's rubble may form part of the load (eg. plastic, iron, wood). Limited to 3 loads per day.	FREE	**FREE**
Disposal of clean builders' rubble (No plastic,iron, wood,etc.) *If it contains any other waste then it will be deemed contaminated builder's rubble and classified as general waste	Per metric ton or part thereof	**Vehicle with a carry capacity exceeding 1,5 tons**. No material other than clean builder's rubble may form part of the load (eg. plastic, iron, wood).	R 26.96	**R 28.82**
Disposal of general waste based on actual mass * contaminated garden waste or contaminated builder's rubble will be classified as general waste	Per metric ton or part thereof	Only waste from within WC024 allowed. Proof of origin of waste to be declared by user at disposal facility (written proof if requested)	R 604.78	**R 646.51**
Disposal of general waste based on actual mass * contaminated garden waste or contaminated builder's rubble will be classified as general waste	Per 500 kg or part thereof	Only waste from within WC024 allowed. Proof of origin of waste to be declared by user at disposal facility (written proof if requested)	R 302.39	**R 323.25**
Disposal of general waste based on actual mass * contaminated garden waste or contaminated builder's rubble will be classified as general waste	Per 250 kg or part thereof	Only waste from within WC024 allowed. Proof of origin of waste to be declared by user at disposal facility (written proof if requested)	R 151.22	**R 161.65**
Disposal of soil	Per metric ton or part thereof	**Vehicle with a carrying capacity up to 1.5 tons.** Only soil from within WC024 allowed. Proof of origin of waste to be declared by user at disposal facility (written proof if requested)	FREE	**FREE**
Disposal of soil	Per metric ton or part thereof	**Vehicle with a carrying capacity exceeding 1.5 tons.** Only soil from within WC024 allowed. Proof of origin of waste to be declared by user at disposal facility (written proof if requested)	R 26.96	**R 28.82**
Disposal Household Hazardous Waste	Car, trailer, LDV	**Vehicle with a carrying capacity up to 1.5 tons**. These are limited to items generated on residential properties. Proof of the latest account that reflects payment for refuse removal needs to be shown.	FREE	**FREE**
Interdepartmental Municipal Charges at Stellenbosch Landfill Site and Klapmuts Waste Transfer Station.				
Disposal of general waste based on actual mass * contaminated garden waste or contaminated builder's rubble will be classified as general waste	Per metric ton or part thereof	All Departments within Stellenbosch Municipality must pay for the disposal of refuse.	R 604.78	**R 646.51**
Disposal of general waste based on actual mass * contaminated garden waste or contaminated builder's rubble will be classified as general waste	Per 500 kg or part thereof	All Departments within Stellenbosch Municipality must pay for the disposal of refuse.	R 302.39	**R 323.25**

DIREKTORAAT: INFRASTRUKTUUR DIENSTE DIRECTORATE: INFRASTRUCTURE SERVICES				
SERVICES RENDERED	**UNIT**	**COMMENTS**	**Tarief/ Tariff Excl. VAT 2024/25**	**Tarief/ Tariff Excl. VAT 2025/26**
Disposal of general waste based on actual mass * contaminated garden waste or contaminated builder's rubble will be classified as general waste	Per 250 kg or part thereof	All Departments within Stellenbosch Municipality must pay for the disposal of refuse.	R 151.22	**R 161.65**
Disposal of clean garden waste (ONLY grass cuttings, leaves etc.) *If it contains any other waste then it will be deemed contaminated garden waste and classified as general waste	Per metric ton or part thereof	**Vehicle with a carrying capacity up to 1.5 tons**. Must show the latest account that reflects WC024 residency or proof of where in WC024 work is being done.Limited to 3 loads per day.	FREE	**FREE**
Disposal of clean garden waste (ONLY grass cuttings, leaves etc.) *If it contains any other waste then it will be deemed contaminated garden waste and classified as general waste	Per metric ton or part thereof	**Vehicle with a carrying capacity exceeding 1.5 tons.** Must show proof of where in WC024 work is being done	R 26.96	**R 28.82**
Disposal of clean builders' rubble (No plastic,iron, wood,etc.) *If it contains any other waste then it will be deemed contaminated builder's rubble and classified as general waste	Per metric ton or part thereof	**Vehicle with a carrying capacity up to 1.5 tons.** No material other than clean builder's rubble may form part of the load (eg. plastic, iron, wood). Limited to 3 loads per day.	FREE	**FREE**
Disposal of clean builders' rubble (No plastic,iron, wood,etc.) *If it contains any other waste then it will be deemed contaminated builder's rubble and classified as general waste	Per metric ton or part thereof	**Vehicle with a carrying capacity exceeding 1.5 tons**. No material other than clean builder's rubble may form part of the load (eg. plastic, iron, wood).	R 26.96	**R 28.82**
Klapmuts Transfer Station				
Disposal of general waste	Per metric ton or part thereof	Only waste from within WC024 allowed. Proof of origin of waste to be declared by user at disposal facility (written proof if requested)	R 604.78	**R 646.51**
Disposal of general waste	Per 500 kg or part thereof	Only waste from within WC024 allowed. Proof of origin of waste to be declared by user at disposal facility (written proof if requested)	R 302.39	**R 323.25**
Disposal of general waste	Per 250 kg or part thereof	Only waste from within WC024 allowed. Proof of origin of waste to be declared by user at disposal facility (written proof if requested)	R 151.22	**R 161.65**
Disposal of clean garden waste (ONLY grass cuttings, leaves etc.) *If it contains any other waste then it will be deemed contaminated garden waste and classified as general waste	Per metric ton or part thereof	**Vehicle with a carry capacity up to 1.5 tons.** Must show the latest account that reflects WC024 residency or proof of where in WC024 work is being done. Limited to 3 loads per day.	FREE	**FREE**
Disposal of clean builders' rubble (No plastic,iron, wood,etc.) *If it contains any other waste then it will be deemed contaminated builder's rubble and classified as general waste	Per metric ton or part thereof	**Vehicle with a carrying capacity up to 1.5 tons.** No material other than clean builder's rubble may form part of the load (eg. plastic, iron, wood). Limited to 3 loads per day.	FREE	**FREE**
Franschhoek Drop-off				
Residential properties ONLY				
Disposal of garage waste. * Garage waste is any household waste other than clean garden waste, clean builders' rubble, domestic waste or kitchen waste from residential properties.	Car, trailer, LDV	**Vehicles with a carrying capacity up to 1.5 tons .** These are limited to excess waste/ items that cannot fit into your household wheelie bin. Proof of the latest account that reflects payment for refuse removal needs to be shown. Limited to one load per month.	FREE	**FREE**
Disposal of clean garden waste (ONLY grass cuttings, leaves etc.) *If it contains any other waste then it will be deemed contaminated garden waste and classified as general waste	Per metric ton or part thereof	**Vehicles with a carry capacity up to 1.5 tons**. Must show the latest account that reflects WC024 residency or proof of where in WC024 work is being done. Limited to 1 load per day, maximum 2 loads per week.	FREE	**FREE**
Disposal of clean builders' rubble (No plastic,iron, wood,etc.) *If it contains any other waste then it will be deemed contaminated builder's rubble and classified as general waste	Per metric ton or part thereof	**Vehicles with a carry capacity up to 1.5 tons**. Must show the latest account that reflects WC024 residency or proof of where in WC024 work is being done. Limited to 1 load per day, maximum 2 loads per week.	FREE	**FREE**
ALL VEHICLES WITH A CARRYING CAPACITY OF 1.5 TONS OR MORE FOR BUILDER'S RUBBLE AND VEHICLES WITH A CARRYING CAPACITY OF 2 TONS OR MORE FOR GARDEN WASTE MUST BE DISPOSED OF AT THE STELLENBOSCH LANDFILL SITE				
Stellenbosch Waste Material Recovery facility				

DIREKTORAAT: INFRASTRUKTUUR DIENSTE DIRECTORATE: INFRASTRUCTURE SERVICES				
SERVICES RENDERED	**UNIT**	**COMMENTS**	**Tarief/ Tariff Excl. VAT 2024/25**	**Tarief/ Tariff Excl. VAT 2025/26**
Disposal of garage waste. * Garage waste is any household waste other than clean garden waste, clean builders' rubble, domestic waste or kitchen waste from residential properties.	Car, trailer, LDV	**Vehicles with a carrying capacity up to 1.5 tons .** These are limited to excess waste/ items that cannot fit into your household wheelie bin. Proof of the latest account that reflects payment for refuse removal needs to be shown.	FREE	**FREE**
Clean recyclable waste material.	Per metric ton or part thereof	ONLY clear filled bags allowed.No filled black bags wil be allowed on site.Must show the latest account that reflects WC024 residency or proof of where in WC024 work is being done.	FREE	**FREE**
Disposal E-Waste	Car, trailer, LDV	**Vehicle with a carrying capacity up to 1.5 tons**. These are limited to items generated on residential properties. Proof of the latest account that reflects payment for refuse removal needs to be shown.	FREE	**FREE**
Replacement of bin or lid or wheel or axel				
For bin age up to 5 years		For malicious damage where there is negligence on the part of the owner.	COST +15%	**COST +15%**
For the replacement of a complete bin	Replacement	Applicable to malicious damage Lost or stolen bin must be reported to the nearest Police Station and a case number be presented to Council before replacement commences. The replacement due to theft on refuse removal day will be excluded from this arrangement. Client still to obtain a case number from the SAPS and present it to Council before replacement will take effect. Maximum of twice per year.	FREE	**FREE**
Hiring and servicing of 240ℓ bins				
Hiring of 240ℓ wheelie bin	Per bin per day	For the hiring of 240ℓ bins to a third party within WC024 (includes delivery, collection and servicing of the bin). Subject to prior approval and availability.	R 76.83	**R 82.14**
Servicing of event bins	Per lift	A charge to empty a event bin.	R 66.74	**R 71.35**
Hiring of 240ℓ wheelie bins: Basic charge for collection and/or delivery on Saturday	Once-off per event	Compulsory fee to be paid when hiring muncipal wheelie bins for events taking place over a weekend in WC024	R 3,818.92	**R 4,082.42**
Hiring of 240ℓ wheelie bins: Basic charge for collection and/or delivery on Sunday	Once-off per event	Compulsory fee to be paid when hiring muncipal wheelie bins for events taking place over a weekend in WC024	R 5,034.03	**R 5,381.38**

STELLENBOSCH MUNICIPALITY

SUNDRY TARIFFS

DIREKTORAAT: INFRASTRUKTUUR DIENSTE
DIRECTORATE: INFRASTRUCTURE SERVICES

SERVICE RENDERED	Tarief/ Tariff 2024/25 (Incl. VAT)	Tarief/ Tariff Excl. VAT 2025/26	2025/26 BTW / VAT 15%	Tarief/ Tariff 2025/26 (Incl. VAT)
***Industrial Effluent Treatment Basic Tariff (T): R/kl effluent discharge excluding penalties and contract arrangements.**	R 18.29	R 16.63	R 2.93	R 19.56
***Industrial Effluent Conveyancy Basic Tariff (C): R/kl effluent discharge excluding penalties and contract arrangements.**	R 8.31	R 7.56	R 1.33	R 8.90
Clearance of septic tanks: per 5 000 litre of part thereof	R 2,320.70	R 2,110.68	R 372.47	R 2,483.15
Waste Water disposal at designated facility per kl	R 146.28	R 133.04	R 23.48	R 156.52
Chemical toilet disposal at designated facility per toilet	R 142.95	R 130.01	R 22.94	R 152.95
*** Special agreements when industry do pre-treatment**	N/A	N/A	N/A	N/A

FORMULA FOR THE CALCULATION OF EFFLUENT DISCHARGE CHARGES (Schedule C of Bylaws)

Discharge Cost = Basic Tariff + COD Surcharge + Substance Limit Surcharge

Discharge Cost = (Vw) (SVC) + (Vie) (T) ((COD - 1000)/1000) + (Vie) (T) (SF)

SVC = Sewerage Volumetric Charge (T + C) in terms of above tariffs (Conveyancy and Treatment)

Surcharge Factor (SF) = ((X - L) / L)

X = Concentration in discharge of one or more of parameters listed in Schedule A of Bylaws

L = Limit of applicable parameter as listed in Schedule A of Bylaws

* Special agreements to be approved by council

STELLENBOSCH MUNICIPALITY

SUNDRY TARIFFS

DIREKTORAAT: INFRASTRUKTUUR DIENSTE
DIRECTORATE: INFRASTRUCTURE SERVICES

SCIENTIFIC SERVICES/WETENSKAPLIKE DIENSTE	Tariff 2024/25 (Incl. VAT)	Tarief/ Tariff Excl. VAT 2024/25	Excl. VAT 2025/26	2025/26 VAT 15%	Tariff 2025/26 (Incl. VAT)
PARAMETERS					
PHYSICAL ANALYSIS					
Temperature	61.00	53.04	R 55.38	R 8.31	R 63.68
Ph @ 25°C	61.00	53.04	R 55.38	R 8.31	R 63.68
Electrical conductivity @ 25°Cms-¹	61.00	53.04	R 55.38	R 8.31	R 63.68
Turbidity (NTU)	61.00	53.04	R 55.38	R 8.31	R 63.68
Total suspended solids (TSS) 105°C mg/1	160.00	139.13	R 145.25	R 21.79	R 167.04
Total dissolved solids (TDS-gravimetric) mg/1	160.00	139.13	R 145.25	R 21.79	R 167.04
Inorganic dissolved solids (VSS) @600°Cmg/1	255.20	221.91	R 231.68	R 34.75	R 266.43
Settle able solids@ 30min in ml	164.10	142.70	R 148.97	R 22.35	R 171.32
Volatile organic matter percentage (%)	255.00	221.74	R 231.50	R 34.72	R 266.22
CHEMICAL ANAYLSIS					
NITRATE (NO^{-3}) mg/1	209.00	181.74	R 189.74	R 28.46	R 218.20
NITRITE (NO^{-2}) mg/1	209.50	182.17	R 190.19	R 28.53	R 218.72
ORTHO PHOSPHATE ($PO^{-3}4$) mg/1	120.40	104.70	R 109.30	R 16.40	R 125.70
TOTAL PHOSPHATE ($PO^{-3}4$) mg/1	474.00	412.17	R 430.31	R 64.55	R 494.86
AMMONIA as N (NH3) mg/1	120.30	104.61	R 109.21	R 16.38	R 125.59
SULPHIDES (S) mg/1	310.00	269.57	R 281.43	R 42.21	R 323.64
SULPHATE ($SO^{-2}4$) (total) mg/1	127.60	110.96	R 115.84	R 17.38	R 133.21
FREE & TOTAL residual chlorine (CL^{-2})	91.15	79.26	R 82.75	R 12.41	R 95.16
CHLORIDE as C1 mg/1	127.57	110.93	R 115.81	R 17.37	R 133.18
PHENOLIS (C6H5OH)	601.50	523.04	R 546.06	R 81.91	R 627.97
COD unfiltered mg/1	254.95	221.70	R 231.45	R 34.72	R 266.17
COD filtered mg/1	291.70	253.65	R 264.81	R 39.72	R 304.53
COD dilution (included in unfiltered) mg/1	255.20	221.91	R 231.68	R 34.75	R 266.43
PHENOLIS C6H5OH (total) mg/1	601.55	523.09	R 546.10	R 81.92	R 628.02
CHROMATE TEST (CHROMIUM cr6+) as Cr mg/1	727.40	632.52	R 660.35	R 99.05	R 759.41
CYANIDE as CN	601.65	523.17	R 546.19	R 81.93	R 628.12
SULPHIDES ($SO^{-2}3$) mg/1	601.55	523.09	R 546.10	R 81.92	R 628.02
MICROBIOLOGICAL & BACTERIOLOGICAL ANALYSIS					
FAECAL COLIFOMS COUNT/100ml	448.50	390.00	R 407.16	R 61.07	R 468.23
E.COLI COUNT/100ml	448.50	390.00	R 407.16	R 61.07	R 468.23

STELLENBOSCH MUNICIPALITY

SUNDRY TARIFFS

DIREKTORAAT: INFRASTRUKTUUR DIENSTE
DIRECTORATE: INFRASTRUCTURE SERVICES

ROADS TRANSPORT & STORMWATER	Tariff 2024/25 (Excl. VAT)	2024/25 VAT 15%	Tariff 2024/25 (Incl. VAT)	Tariff 2025/26 (Excl. VAT)	2025/26 VAT 15%	Tariff 2025/26 (Incl. VAT)
ROADS TRANSPORT & STORMWATER						
Lowering of kerbs **(the tariff remains the same already adequately priced)**	630.75	94.61	725.37	R 658.51	R 98.78	R 757.28
Inspection fee for the construction of facility signs	309.56	46.43	356.00	R 323.18	R 48.48	R 371.66
Construction of facility sign	1,100.68	165.10	1,265.79	R 1,149.11	R 172.37	R 1,321.48
Construction of vehicle access over stormwater / irrigation channels	Actual Cost/Werklike koste + 10%			Actual Cost/Werklike koste + 10%		
Temporary road closures undertaken by the Municipality (12 hours)	8,323.65	1,248.55	9,572.20	R 8,689.89	R 1,303.48	R 9,993.37
Development Charge (DC) - Parking Per parking bay	184,982.88	27,747.43	212,730.31	R 193,122.13	R 28,968.32	R 222,090.44

STELLENBOSCH MUNICIPALITY

WAYLEAVE TARIFFS

DIREKTORAAT: INFRASTRUKTUUR DIENSTE
DIRECTORATE: INFRASTRUCTURE SERVICES

ASSET MANAGEMENT AND SYSTEMS SECTION WAYLEAVE ADMINISTRATION TARIFFS	Unit	Tariff 2024/25 (Incl. VAT)	Tariff 2025/26 (Excl. VAT)	2025/26 VAT 15%	Tariff 2025/26 (Incl. VAT)
1.1 Administration fee for a miscellaneous wayleave to use the road reserve for a period of one month or less other than to install an underground service	per application	R 579.30	R 503.74	R 75.56	R 579.30
PLUS: Inspection Fee (once-off) For the temporary use of the road reserve for less than one month other than for the installation of an underground service, including for: the placement or storage of an item such as a chemical toilet, container, ladder, scaffolding, mobile crane or materials, pumping of concrete, excavation of trial holes. The fee is payable in advance. PLUS: The cost of all inspections during the course of the wayleave from services verification to the site rehabilitation after construction. The fee is payable in advance.	per application	R 1,158.61	R 1,051.82	R 157.77	R 1,209.59
1.2 Administration fee for a wayleave or permit to use the road reserve to install an underground service (total construction duration is less than ten working days)	per application	R 1,158.61	R 1,007.49	R 151.12	R 1,158.61
PLUS: Inspection Fee (once-off) For the use of the road reserve to install a pipe, tunnel, cable or duct for water, electricity, communication, or any other service – where the total construction duration is less than ten working days. The fee is payable in advance. PLUS: The cost of all inspections during the course of the wayleave from services verification to the site rehabilitation after construction. The fee is payable in advance.	per application	R 2,317.22	R 2,103.63	R 315.54	R 2,419.18
1.3 Administration fee for a wayleave or permit to use the road reserve to install an underground service	per application	R 3,475.83	R 3,022.46	R 453.37	R 3,475.83
PLUS: Inspection Fee (per month, based on the total construction duration) For the use of the road reserve to install a pipe, tunnel, cable or duct for water, electricity, communication, or any other service. The fee is payable in advance. PLUS: The cost of all inspections during the course of the wayleave from services verification to the site rehabilitation after construction. The fee is payable in advance.	per month of construction, per application	R 2,317.22	R 2,103.63	R 315.54	R 2,419.18
1.4 Tariff for authorised trenching across a municipal roadway (per metre of trenching) For using an open trench to cross a roadway to install a pipe, cable or duct for water, electricity, communication or any other service. This tariff applies if the municipality grants written authorisation for a roadway trench before digging of the trench commences. The applicant may not begin roadway trenching before paying the roadway open trench fee and the Municipality issues written authorisation. The fee is payable when the written authorisation is issued. The roadway open trench fee is for the increased maintenance and reconstruction costs and inherent degradation of the roadway caused by roadway trenching. It applies even if the trench is reinstated in compliance with the Municipality's requirements and standards.	Per m measured from 0.5m behind the kerb or road edge	R 5,793.05	R 5,259.08	R 788.86	R 6,047.95

DIREKTORAAT: INFRASTRUKTUUR DIENSTE DIRECTORATE: INFRASTRUCTURE SERVICES					
ASSET MANAGEMENT AND SYSTEMS SECTION WAYLEAVE ADMINISTRATION TARIFFS	**Unit**	**Tariff 2024/25 (Incl. VAT)**	**Tariff 2025/26 (Excl. VAT)**	**2025/26 VAT 15%**	**Tariff 2025/26 (Incl. VAT)**
1.5 Tariff for unauthorised use of the road reserve for a period of more than one month other than to install an underground service (100% of admin & inspection fee under tariff 1.1) For the use of the road reserve beyond the one month allowed by the miscellaneous wayleave application. This is for holders of an approved miscellaneous wayleave that has expired and has not been renewed.	per month	R 1,737.92	R 1,577.72	R 236.66	R 1,814.38
1.6 Tariff for unauthorised commencement of use of the road reserve For the commencement of use of the road reserve (i.e. encroachment) without an approved wayleave or before Stellenbosch Municipality issues a wayleave.	per month	R 5,793.05	R 5,259.08	R 788.86	R 6,047.95
1.7 Tariff for unauthorised use of the road reserve to install an underground service Where construction period was 10 working days or less (200% of admin & inspection fee under tariff 1.2)	per application	R 6,951.66	R 6,310.90	R 946.63	R 7,257.53
Where construction period was more than 10 working days (200% of admin & inspection fee under tariff 1.3) For the commencement of an installation of an underground service without an approved wayleave or before Stellenbosch Municipality issues a wayleave. Includes a 100% surcharge which applies regardless of whether Stellenbosch Municipality issues a wayleave.	per application	R 11,586.10	R 10,518.17	R 1,577.72	R 12,095.89
1.8 Tariff for unauthorised trenching across a municipal roadway (per metre of trenching) (200% of tariff 1.6) For commencement of a roadway trench without written authorisation or before the Municipality issues written authorisation for the roadway trench. Includes a 100% surcharge. The surcharge applies regardless of whether the Municipality issues a written authorisation, and regardless of whether the roadway trench is necessary.	Per m measured from 0.5m behind the kerb or road edge	R 11,586.10	R 10,518.17	R 1,577.72	R 12,095.89
1.9 Tariff for unauthorised after-hours use of the road reserve for the installation of an underground service For the commencement of use of the road reserve to install an underground service outside of business hours. Work performed under an approved wayleave can only be performed in regular working hours (Mondays – Thursdays 08:00-17:00 and Fridays 08:00-15h00). Working after hours, on public holidays or the weekend is not permitted.	per occasion	R 5,793.05	R 5,259.08	R 788.86	R 6,047.95
1.10 Tariff for excavations being left open for longer than ten working days On completion of the Work, all trenches and excavations in the public road reserves must be backfilled and reinstated as soon as possible in accordance with the technical specifications. Failure to do so represents an unacceptable safety hazard.	per occasion	R 5,793.05	R 5,259.08	R 788.86	R 6,047.95
1.11 Tariff for unauthorised site abandonment for a period exceeding 14 days The wayleave holder may not leave the site for more than fourteen days without permanently reinstating the site.	per occasion	R 5,793.05	R 5,259.08	R 788.86	R 6,047.95
1.12 Tariff for not cleaning or reinstating the road reserve within 14 days of completion The construction site's cleaning up, and the reinstatement to its previous condition is considered part of the Work. It must be completed within 14 days after the construction work has been completed.	per occasion	R -	R 5,259.08	R 788.86	R 6,047.95

DIREKTORAAT: INFRASTRUKTUUR DIENSTE DIRECTORATE: INFRASTRUCTURE SERVICES					
ASSET MANAGEMENT AND SYSTEMS SECTION WAYLEAVE ADMINISTRATION TARIFFS	**Unit**	**Tariff 2024/25 (Incl. VAT)**	**Tariff 2025/26 (Excl. VAT)**	**2025/26 VAT 15%**	**Tariff 2025/26 (Incl. VAT)**
WAYLEAVE ADMINISTRATION REFUNDABLE DEPOSITS					
2.1 Services Deposit A services deposit is required where there is a risk of damage to municipal services. It is determined by the service co-ordinator and is based on the replacement value of the services in close proximity to the Works e.g. Cost of cable repairs: LV – R 40 000, MV – R 240,000, HV – R 1,250,000, 66 KV R – R 2,500,000, etc. This deposit is paid into the recoverable cost account of Stellenbosch Municipality. After completion, damages will be assessed, the site will be inspected, and all additional costs will be communicated to the applicant. Stellenbosch Municipality will refund the balance of the deposit once all works are complete, and upon final inspection where the Municipality's engineers are satisfied that the reinstatement meets the Municipality's standard and requirements.	per application				
2.2 Bank Guarantee / Appropriate Business Insurance Another acceptable form of partial deposit is a bank guarantee as surety in favour of Stellenbosch Municipality or appropriate business insurance. NB: The first R25,000 of the Services Deposit must be paid into the recoverable cost account of Stellenbosch Municipality. A Bank Guarantee or appropriate business insurance can cover the balance of the required Services Deposit.	per application				
WAYLEAVE ADMINISTRATION TARIFF NOTES					
3.1 Unless the context indicates otherwise, 'road reserve 'includes a roadway, sidewalk footway and verge. 3.2 Suppose Stellenbosch Municipality incurs any costs resulting from Work in or use of the road reserve including remedying substandard or non-compliant reinstatement repairing damage, 3rd party claims, or cleaning of the site. In that case, the actual costs will be offset against the deposit (plus 10% administration fee, including VAT). The Municipality will refund the balance if any. 3.3 All internal Departments or State Funded Projects (National or Provincial), where Stellenbosch Municipality will take over the infrastructure, will be exempted from paying the Administrative Fee, Refundable Deposits Non-Refundable Payments and/or Penalties. 3.4 No micro trenching is allowed in the WC024.					

STELLENBOSCH MUNICIPALITY

SUNDRY TARIFFS

DIREKTORAAT: BEPLANNING EN ONTWIKKELING DIENSTE
DIRECTORATE: PLANNING AND DEVELOPMENT SERVICES

SERVICES	TYPE	COMMENTS	INTERVAL	R/M2	TOTAL PER MONTH	TOTAL PER DAY	TOTAL PER WEEK	TOTAL PER YEAR	DEPOSIT REQUIRED
			m2						
Rentals : Kayamandi Economic Corridor									
Formal Kiosks			10	R 40.00	R 400.00			R 4,800.00	Full amount
		30% discount for Non-Profitable Organisations. In the case of meritorious cases, the Accounting Officer may grant discounts larger than 30%	12	R 40.00	R 480.00	R -	R -	R 5,760.00	Full amount
			12.5	R 40.00	R 500.00	R -	R -	R 6,000.00	Full amount
			13	R 40.00	R 520.00	R -	R -	R 6,240.00	Full amount
			13.5	R 40.00	R 540.00	R -	R -	R 6,480.00	Full amount
			14	R 40.00	R 560.00	R -	R -	R 6,720.00	Full amount
			14.5	R 40.00	R 580.00	R -	R -	R 6,960.00	Full amount
			15	R 40.00	R 600.00	R -	R -	R 7,200.00	Full amount
			15.5	R 40.00	R 620.00	R -	R -	R 7,440.00	Full amount
Internet Café			16	R 40.00	R 640.00	R -	R -	R 7,680.00	Full amount
Restaurant			17.3	R 40.00	R 692.00	R -	R -	R 8,304.00	Full amount
			22	R 40.00	R 880.00	R -	R -	R 10,560.00	Full amount
Informal Kiosks			10	R 20.00	R 200.00	R 40.00	R -	R 1,800.00	R -
Conference facility		30% discount for Non-Profitable organizations. In the case of meritorious cases, the Accounting Officer may grant discounts larger than 30%	per day	R -	R -	R 3,000.00	R -	R -	R -
Amphi Threatre		30% discount for Non-Profitable organizations. In the case of meritorious cases, the Accounting Officer may grant discounts larger than 30%	per day	R -	R -	R 1,000.00	R -	R -	R -
Rentals: Local Economic Development Hubs									

DIREKTORAAT: BEPLANNING EN ONTWIKKELING DIENSTE DIRECTORATE: PLANNING AND DEVELOPMENT SERVICES									
SERVICES	**TYPE**	**COMMENTS**	**INTERVAL**	**R/M2**	**TOTAL PER MONTH**	**TOTAL PER DAY**	**TOTAL PER WEEK**	**TOTAL PER YEAR**	**DEPOSIT REQUIRED**
			m2						
Erf 2235 Mooiwater Homestead		Business Support Incubator/centre	235	R 47.00	R 11,045.00	R -	R -	R 132,540.00	Full amount
Erven 2751& 6314 Old Agricultural Hall		Incubator and affordable rentals for Arts,crafts and tourism activities	400	R 50.00	R 20,000.00	R -	R -	R 240,000.00	Full amount
Erven 230, Franschhoek Triangle Site		Affordable space rentals for shops and tourism activities	210	R 50.00	R 10,500.00	R -	R -	R 126,000.00	Full amount
Old Clinic building Stellenbosch		Business Development, , incubator and rental space (arts, crafts, shops, offices, tourism activities	293	R 50.00	R 14,650.00	R -	R -	R 175,800.00	Full amount
Rentals:Informal Trading sites									
Stellenbosch Town									
	Open Kiosks		per kiosk		R 226.00	R 31.00	R -	R -	R -
Idas Valley									
	Open Kiosks		per kiosk		R 95.00	R 16.00	R 75.00	R 1,570.00	R -
Cloetesville									
	Open Kiosks		per kiosk		R 95.00	R 16.00	R 38.00	R 783.00	R -
Kayamandi									
	Open Kiosks		per kiosk		R 95.00	R 16.00	R 38.00	R 783.00	R -
Kayamandi Bridge									
	Closed Kiosks		per kiosk	R20	R 268.00	R -		R 1,800.00	R -
Klapmuts									
	Open Kiosks		per kiosk		R 95.00	R 16.00	R 38.00	R 783.00	R -
	Closed Kiosks		per kiosk	R20	R 210.00	R -	R -	R 1,463.00	R -
Franschhoek Town									
	Open Kiosks		per kiosk		R 226.00	R 31.00	R 75.00	R 1,570.00	R -
Groendal & Langrug									
	Open Kiosks		per kiosk		R 95.00	R 16.00	R 38.00	R 784.00	R -
	Closed Kiosks		per kiosk	R 20.00	R 200.00			R 1,400.00	
Foodtrucks									
	Mobile		per mobile	R -	R 250.00	R 50.00	R 350.00	R 2,700.00	R -

DIREKTORAAT: BEPLANNING EN ONTWIKKELING DIENSTE DIRECTORATE: PLANNING AND DEVELOPMENT SERVICES									
SERVICES	TYPE	COMMENTS	INTERVAL	R/M2	TOTAL PER MONTH	TOTAL PER DAY	TOTAL PER WEEK	TOTAL PER YEAR	DEPOSIT REQUIRED
			m2						
Use of Infomal Trading Site for Events / Conference Facility									
	Conference / Events Facility	30% discount for Non-Profitable organisations. In the case of meritorious cases, the Accounting Officer may grant discounts larger than 30%				R 2,500.00			
Business License									
		Business license application fee is a once of payment, valid as long as the business is in operation.						R200.00	

STELLENBOSCH MUNICIPALITY

SUNDRY TARIFFS

DIREKTORAAT: BEPLANNING EN EKONOMIESE ONTWIKKELING
DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT

To be read in conjunction with the Tariff Rules.

SERVICES RENDERED	UNIT	REMARKS	Tariff 2024/25 (Incl. VAT)	Excl. VAT 2025/26	2025/26 VAT 15%	Tariff 2025/26 (Incl. VAT)
LAND USE MANAGEMENT FEES						
REZONING & DETERMINATION OF A ZONING						
Rezoning, inclusive of a determination of a zoning	Per application per property		R 10,800.00	R 9,391.30	R 1,408.70	**R 10,800.00**
PERMANENT DEPARTURE						
Departure applications including but not limited to building lines, coverage, height, bulk, parking.	Per application per property	Per Property. All indigent residents who are registered as such with the Municipality and with proof submitted together with application, as well as subsidised housing schemes property owners will be exempted from applicable fees.	R 2,700.00	R 2,347.83	R 352.17	**R 2,700.00**
TEMPORARY DEPARTURE & PERMISSION IN TERMS OF THE ZONING SCHEME (ADDITIONAL USES & TECHNICAL APPROVALS) & PERMISSION IN TERMS OF CONDITION OF TITLE DEED & CONSENT USE IN TERMS OF THE ZONING SCHEME						
Submitted in urban and rural areas	Per application per property		R 2,700.00	R 2,347.83	R 352.17	**R 2,700.00**
House shops, Early Childhood Development Centres (ECD's), Home Day Care or Day Care Centres	Per application per property (per use)		R 220.00	R 191.30	R 28.70	**R 220.00**
SUBDIVISION & CONSOLIDATION & AMENDMENT OR CANCELLATION OF SUBDIVISION PLAN (GENERAL PLAN/DIAGRAM)						
Subdivision, Consolidation, Amendment or Cancellation of an approved subdivision plan (or part thereof), including a general plan or diagram	Per application		R 5,450.00	R 4,739.13	R 710.87	**R 5,450.00**
EXEMPTION CERTIFICATES (SUBDIVISION / CONSOLIDATION) ADMINISTRATIVE FEE						
	Per request		R 1,100.00	R 956.52	R 143.48	**R 1,100.00**
REMOVAL, RELAXATION, SUSPENSION OR AMENDMENT OF RESTRICTIVE TITLE DEED CONDITIONS						
Removal, relaxation, suspension or amendment	Per application per property		R 2,700.00	R 2,347.83	R 352.17	**R 2,700.00**
AMENDMENT, DELETION OR IMPOSITION OF CONDITIONS IN RESPECT OF AN EXISTING APPROVAL						
Amendment of conditions of approval (by the deletion, imposition or amendment of conditions)	Per application	Per application	R 5,450.00	R 4,739.13	R 710.87	**R 5,450.00**
EXTENSION OF VALIDITY OF APPROVAL						
Extension of validity period of an approval	Per application	Per application	**50% of current application fee inclusive of VAT**	50% of current application fee inclusive of VAT	50% of current application fee inclusive of VAT	**50% of current application fee inclusive of VAT**

DIREKTORAAT: BEPLANNING EN EKONOMIESE ONTWIKKELING DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT							
To be read in conjunction with the Tariff Rules.							
SERVICES RENDERED	**UNIT**	**REMARKS**	**Tariff 2024/25 (Incl. VAT)**	**Excl. VAT 2025/26**	**2025/26 VAT 15%**	**Tariff 2025/26 (Incl. VAT)**	
PERMISSION IN TERMS OF CONDITION OF APPROVAL / ADMINISTRATIVE PERMISSIONS OR APPROVALS							
All permissions required in terms of a condition of approval or administrative permission or approval inclusive of but not limited to: Site Development Plans; HOA Constitutions; Architectural / Design / Aesthetic Manuals or Guidelines, Landscaping Plans & Phasing Plans.	Per application	Per application. All permissions or approvals that is required and originates from a condition of an approval attached to a land use application granted by the municipality, will be exempted from this tariff. Any subsequent applications for the amendment to such permissions / approvals on the initiative of the applicant will not be exempted.	R 2,700.00	R 2,347.83	R 352.17	**R 2,700.00**	
CLOSURE OF PUBLIC PLACE OR ROAD OR PART THEREOF							
Closure of Public Place / Roads or Part thereof	Per application	Per application	R 5,450.00	R 4,739.13	R 710.87	**R 5,450.00**	
DISESTABLISHMENT OF HOME OWNERS ASSOCIATION							
Disestablishment of HOA	Per application	Per application	R 2,700.00	R 2,347.83	R 352.17	**R 2,700.00**	
RECTIFY A FAILURE OF A HOME OWNERS ASSOCIATION TO MEET ITS OBLIGATIONS							
Rectification	Per application	Per application	R 2,700.00	R 2,347.83	R 352.17	**R 2,700.00**	
PERMISSION FOR RECONSTRUCTION OF EXISTING BUILDING CONSTITUTING A NON-CONFORMING USE							
Permission for reconstruction of existing building constituting a non-conforming use	Per application	A permission required for the reconstruction of an existing building that constitutes a non-conforming use that is destroyed or damaged to the extent that it is necessary to demolish a substantial part of the building	R 5,450.00	R 4,739.13	R 710.87	**R 5,450.00**	
NAMING AND NUMBERING OF STREETS AND PUBLIC PLACES / BUILDINGS							
Naming and numbering of streets, Places and Buildings	Per application	Per application	R 2,700.00	R 2,347.83	R 352.17	**R 2,700.00**	
Renaming of Streets, Places and Buildings	Per application	Per application	R 5,450.00	R 4,739.13	R 710.87	**R 5,450.00**	
ADVERTISING FEES							
Advertisements in the press (**All advertisements**)	Basic per placement	This is a basic advertising fee. Should the actual costs be more, the applicant is liable for such extra costs upon receipt of a quote.	Per Quotation	Per Quotation	Per Quotation	**Per Quotation**	
Serving of notices	For every 10 letters or part thereof		R 900.00	R 782.61	R 117.39	**R 900.00**	
OTHER							
Appeals submitted by Applicant	Administration cost per appeal		R 2,700.00	R 2,347.83	R 352.17	**R 2,700.00**	
Appeals submitted by parties other than the applicant			R 1,150.00	R 1,000.00	R 150.00	**R 1,150.00**	
Intervener Status for all applicants	Per application		R 5,450.00	R 4,739.13	R 710.87	**R 5,450.00**	
Transfer Clearance	Per transferable erf	Inclusive of POA and CRT	R 580.00	R 504.35	R 75.65	**R 580.00**	
Zoning Certificate	Per erf	Provincial and national government and NGOs will be exempted from application fees,	R 580.00	R 504.35	R 75.65	**R 580.00**	
Business Licence	Per application		R 525.00	R -	R -	**R -**	

DIREKTORAAT: BEPLANNING EN EKONOMIESE ONTWIKKELING DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT						
To be read in conjunction with the Tariff Rules.						
SERVICES RENDERED	**UNIT**	**REMARKS**	**Tariff 2024/25 (Incl. VAT)**	**Excl. VAT 2025/26**	**2025/26 VAT 15%**	**Tariff 2025/26 (Incl. VAT)**
CONTRAVENTION PENALTY						
Contravention penalty is applied in accordance with a Council Policy, By-law and/or any such enabling planning legislation and associated provisions	Per application (refer to tariff rules **5.1- 5.4.12**)	*Formula for Contravention Penalty:* ***((actual area/m² multiply by penalty rate A) + (indirect area /m² multiply by penalty rate B)) x (valuation/m²) = R/m²*** *The area of the construction activity (actual area per square meter x penalty rate A) and/or land area (indirect area per square meter x penalty rate B) that is unlawfully utilised in terms of the relevant zoning of the property) multiplied by (the municipal value per square meter (m²) of the land and/or building as stipulated in the current valuation roll of the municipality as on the date that is indicated on the contravention notice)*	**Tariff replaced**	**Tariff Replaced**		
Contravention penalty related to any dwelling unit where no unauthorised material structural changes or additions have been undertaken or unauthorised new structures have been developed to facilitate the unauthoirsed land use activity.	Per application and per Dwelling Unit or separate structures where applicable		R 10,000.00	R -	R -	**R -**
Contravention penalty related to any dwelling unit where unauthorised material structural changes or additions have been undertaken or unauthorised new structures have been developed to facilitate the unauthoirsed land use activity.	Per application and per Dwelling Unit or separate structures where applicable		R 25,000.00	R -	R -	**R -**
Contravention penalty related to any land use type other than a dwelling unit where no unauthorised material structural changes or additions have been undertaken or unauthorised new structures have been developed to facilitate the unauthorised land use activity.	Per application and per separate structure where applicable		R 100,000.00	R -	R -	**R -**
Contravention penalty related to any land use type other than a dwelling unit where there were unauthorised material structural changes or additions or where new unauthorised structures have been developed to facilitate the unauthorised land use activity.	Per application and per separate structure where applicable		R 250,000.00	R -	R -	**R -**
Applicable to any property with a residential zoning, or a dwelling unit permitted in another zoning, and which dwelling unit is the primary residential unit and will continue to be used primarily for the continued purpose as a permanent residence and with no change in the base zone or if no additional land use rights will be obtained.						

DIREKTORAAT: BEPLANNING EN EKONOMIESE ONTWIKKELING DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT						
To be read in conjunction with the Tariff Rules.						
SERVICES RENDERED	**UNIT**	**REMARKS**	**Tariff 2024/25 (Incl. VAT)**	**Excl. VAT 2025/26**	**2025/26 VAT 15%**	**Tariff 2025/26 (Incl. VAT)**
The retrospective approval of any unauthorised permanent departure from a prescribed development parameter that resulted from the unauthorised commencement of any structural changes or additions to existing structures or buildings, or newly built structures or buildings associated with a dwelling unit.	Per application and/ or per dintinguishable structure for which an land use approval is required for the the departures required to authorise the changes, additions or development.		R 0.00	R 4,347.83	R 652.17	**R 5,000.00**
Retrospective approval of an unauthorised land use activity that is being conducted from any dwelling unit where no unauthorised material structural changes or additions have been undertaken or unauthorised new structures have been developed to facilitate the unauthoirsed land use activity.	Per application and per Dwelling Unit where applicable		R 0.00	R 8,695.65	R 1,304.35	**R 10,000.00**
Retrospective approval of an unauthorised land use activity that is being conducted from any dwelling unit where unauthorised material structural changes or additions have been undertaken or unauthorised new structures have been developed to facilitate the unauthoirsed land use activity.	Per application and per Dwelling Unit where applicable		R 0.00	R 21,739.13	R 3,260.87	**R 25,000.00**
Applicable to any property with a residential zoning, or a dwelling unit permitted in another zoning, and in which instance the subject dwelling unit is or will no longer be used primarily for the continued purpose as a permanent residence and / or if the base zone will change or additional land use rights will be obtained , and will also be applicable to residential units that is not the primary residential unit or will fortwith be used primarily for any lodging or tourism related accommodation.						
The retrospective approval of any unauthorised permanent departure from a prescribed development parameter that resulted from the unauthorised commencement of any structural changes or additions to existing structures or buildings, or newly built structures or buildings associated with a dwelling unit.	Per application and/ or per dintinguishable structure for which an land use approval is required for the the departures required to authorise the changes, additions or development.		R 0.00	R 8,695.65	R 1,304.35	**R 10,000.00**
Retrospective approval of an unauthorised land use activity that is being conducted from any dwelling unit where no unauthorised material structural changes or additions have been undertaken or unauthorised new structures have been developed to facilitate the unauthoirsed land use activity.	Per application and per Dwelling Unit or separate structures where applicable		R 0.00	R 21,739.13	R 3,260.87	**R 25,000.00**
Contravention penalty related to any dwelling unit where unauthorised material structural changes or additions have been undertaken or unauthorised new structures have been developed to facilitate the unauthoirsed land use activity.	Per application and per Dwelling Unit or separate structures where applicable		R 0.00	R 43,478.26	R 6,521.74	**R 50,000.00**

DIREKTORAAT: BEPLANNING EN EKONOMIESE ONTWIKKELING DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT						
To be read in conjunction with the Tariff Rules.						
SERVICES RENDERED	**UNIT**	**REMARKS**	**Tariff 2024/25 (Incl. VAT)**	**Excl. VAT 2025/26**	**2025/26 VAT 15%**	**Tariff 2025/26 (Incl. VAT)**
Applicable to any property that is not zoned for a residential zoning and / or any structure which are not a dwelling unit and used primarily for the purpose as a permanent residence.						
The retrospective approval of any unauthorised permanent departure from a prescribed development parameter that resulted from the unauthorised commencement of any structural changes or additions to existing structures or buildings, or newly built structures or buildings, irrespective if any new or additional land use rights resulted from such contravention.	Per application and/ or per dintinguishable structure for which an land use approval is required for the the departures required to authorise the changes, additions or development.		R 0.00	R 43,478.26	R 6,521.74	**R 50,000.00**
The retrospective approval of an unauthorised land use activity being conducted from any property and where no unauthorised material structural changes or additions have been undertaken or unauthorised new structures have been developed to facilitate the unauthoirsed land use activity.	Per application or each required type of approval granted or associated separate structure as may be applicable.		R 0.00	R 86,956.52	R 13,043.48	**R 100,000.00**
The retrospective approval of any unautrorised land use activity where there were unauthorised material structural changes or additions or where new unauthorised structures have been developed to facilitate the unauthorised land use activity.	Per application or each required type of approval granted or associated separate structure as may be applicable.		R 0.00	R 217,391.30	R 32,608.70	**R 250,000.00**
PRINTING FEES : PHOTOCOPIES / COMPUTER PRINTS - Mono (back and white)						
A4	per copy		R 5.00	R 4.35	R 0.65	**R 5.00**
A3	per copy		R 13.00	R 11.30	R 1.70	**R 13.00**
A2	per copy		R 60.00	R 52.17	R 7.83	**R 60.00**
A1	per copy		R 80.00	R 69.57	R 10.43	**R 80.00**
A0	per copy		R 95.00	R 82.61	R 12.39	**R 95.00**
PRINTING FEES : PHOTOCOPIES / COMPUTER PRINTS - Colour line prints						
A4	per copy		R 8.00	R 6.96	R 1.04	**R 8.00**
A3	per copy		R 14.00	R 12.17	R 1.83	**R 14.00**
A2	per copy		R 80.00	R 69.57	R 10.43	**R 80.00**
A1	per copy		R 100.00	R 86.96	R 13.04	**R 100.00**
A0	per copy		R 180.00	R 156.52	R 23.48	**R 180.00**
PRINTING FEES : PHOTOCOPIES / COMPUTER PRINTS - Full colour prints (photo)						
A4	per copy		R 9.00	R 7.83	R 1.17	**R 9.00**
A3	per copy		R 16.00	R 13.91	R 2.09	**R 16.00**
A2	per copy		R 180.00	R 156.52	R 23.48	**R 180.00**
A1	per copy		R 230.00	R 200.00	R 30.00	**R 230.00**
A0	per copy		R 400.00	R 347.83	R 52.17	**R 400.00**

DIREKTORAAT: BEPLANNING EN EKONOMIESE ONTWIKKELING DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT						
To be read in conjunction with the Tariff Rules.						
SERVICES RENDERED	**UNIT**	**REMARKS**	**Tariff 2024/25 (Incl. VAT)**	**Excl. VAT 2025/26**	**2025/26 VAT 15%**	**Tariff 2025/26 (Incl. VAT)**
Electronic information	per document	Electronic Information must be calculated based on the time to compile the information, therefore it may be similar to the fee for compilation of a zoning certificate.	R 580.00	R 504.35	R 75.65	**R 580.00**
BUILDING DEVELOPMENT FEES						
ALL BUILDING PLAN FEES	**■ An APPROVED Building Plan is valid for 12 months ■ Where covered areas such as carports, patios, entertainment areas etc. are enclosed to create additional floor area the fees are charged as for new floor area. ■ All exemptions on applicable building plan fees as per Building Development Management Traiff Rules**					
ALTERNATIVE BUILDING PLAN FEE APPLICABLE TO ALL CATEGORIES OF STANDARD BUILDING PLAN FEES						
Applied to all building plan applications where building works has commenced without prior building plan approval or written provisional authorisations to commence with building works prior to building plan approval. Building works includes any site preparation in pursuance of the development of the property prior to actual construction works, like earth works and site levelling, excavations, foundations trenches, and premilmanary steel works in preparation of foundations.	Per Building Plan Application	Where an application is received for "As Built" building plan approval or where building works commenced before the submission or approval of proposed building works. For an historic existing building where no approved building plan are on record, such applications will be reviewed in corrolation with Council Valuation Records. Motivations for exemptions will be considered as prescribed in the relevant Tariff Rules.	4x the applicable standard building plan fee for application	4x the applicable standard building plan fee for application	4x the applicable standard building plan fee for application	4x the applicable standard building plan fee for application
MINOR BUILDING WORKS (NATIONAL BUILDING REGULATIONS)						
Minor building works - Residential (Excl. Boundary Walls >300m)		Exemptions as per relevant Tariff Rules. Including single residential gas installations	R 630.00	R 561.00	R 99.00	**R 660.00**
Minor building works - Other than residential (Excl. Boundary Walls >300m)		Exemptions as per relevant Tariff Rules.	R 820.00	R 731.00	R 129.00	**R 860.00**
BOUNDARY WALLS & FENCES (ALL CATEGORIES)						
Boundary walls and fences greater than >300m	Per application	Where an application is received for boundary walls or fences >300m		R 1,700.00	R 300.00	**R 2,000.00**
CATEGORIES						
SINGLE RESIDENTIAL BUILDINGS		Includes Double Dwellings, Second Dwellings, Spaza Sops, House Shops. Outbuildings and Additions thereto				
0 - 25m²	Minimum fee		R 630.00	R 561.00	R 99.00	**R 660.00**
>25m²	R/m²	Calculate the total m² with the appropriate tariff	R 37.00	R 33.15	R 5.85	**R 39.00**
OTHER RESIDENTIAL	Block of flats, Townhouses, Group housing, Single Title					
0 - 25m²	Minimum fee		R 820.00	R 850.00	R 150.00	**R 1,000.00**
>25m²	R/m²	Calculate the total m² with the appropriate tariff	R 44.00	R 39.10	R 6.90	**R 46.00**
NON RESIDENTIAL						

DIREKTORAAT: BEPLANNING EN EKONOMIESE ONTWIKKELING DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT						
To be read in conjunction with the Tariff Rules.						
SERVICES RENDERED	**UNIT**	**REMARKS**	**Tariff 2024/25 (Incl. VAT)**	**Excl. VAT 2025/26**	**2025/26 VAT 15%**	**Tariff 2025/26 (Incl. VAT)**
NON RESIDENTIAL: COMMERCIAL	Includes shops, offices, service stations, hotels					
0 - 25m²	Minimum fee		R 820.00	R 850.00	R 150.00	**R 1,000.00**
>25m²	R/m²	Calculate the total m² with the appropriate tariff	R 47.00	R 42.61	R 6.39	**R 49.00**
NON RESIDENTIAL: OTHER	Schools, Churches, Place of Education (i.e. Daycares, technikons etc.)					
0 - 25m²	Minimum fee		R 820.00	R 747.83	R 112.17	**R 860.00**
>25m²	R/m²	Calculate the total m² with the appropriate tariff	R 37.00	R 33.91	R 5.09	**R 39.00**
NON RESIDENTIAL: INDUSTRIAL	Includes Factories, Warehouses, Offices in Industrial Areas					
0 - 25m²	Minimum fee		R 820.00	R 850.00	R 150.00	**R 1,000.00**
>25m²	R/m²	Calculate the total m² with the appropriate tariff	R 37.00	R 33.91	R 5.09	**R 39.00**
NON RESIDENTIAL: RURAL BUILDINGS	Limited to bona-fide agriculture structures. All residential or other uses to be rated at the applicable tariff category.					
0 - 75m²	Minimum fee		R 820.00	R 850.00	R 150.00	**R 1,000.00**
> 75m²	R/m²	Calculate the total m² with the appropriate tariff	R 18.50	R 16.57	R 2.93	**R 19.50**
INTERNAL ALTERATIONS - ALL CATEGORIES		To be calculated as estimated value of alteration (Qs/Architect Estimate) X 0.009	Estimated value x 0.008	Estimated value x 0.009	Estimated value x 0.009	Estimated value x 0.009
<R250 000 - Estimated Value	Minimum Fee	To be calculated as **minimum fee** based on estimated value of alteration (Qs/Architect Estimate)	R 820.00	R 731.00	R 129.00	**R 860.00**
>R250 000 - Estimated Value		To be calculated as estimated value of alteration (Qs/Architect Estimate) X 0.009	Estimated value x 0.008	Estimated value x 0.009	Estimated value x 0.009	Estimated value x 0.009
INSTALLATIONS						
MAJOR HAZARD INSTALLATIONS	Per application	As prescribed by Building Development	R 820.00	R 1,700.00	R 300.00	**R 2,000.00**
LPG INSTALLATIONS (EXCL SINGLE RESIDENTIAL INSTALLATIONS)	Per application	As prescribed by Building Development	R 820.00	R 1,700.00	R 300.00	**R 2,000.00**
PADLECOURTS / TENNISCOURTS	Per application	As prescribed by Building Development		R 1,700.00	R 300.00	**R 2,000.00**
SOLAR PANELS	Per application	As prescribed by Building Development		R 1,700.00	R 300.00	**R 2,000.00**
MASTS						
Greenfield	Per application		R 1,135.00	R 1,020.00	R 180.00	**R 1,200.00**
Roof Top	Per application		R 1,135.00	R 1,020.00	R 180.00	**R 1,200.00**
Sports fields	Per application		R 1,135.00	R 1,020.00	R 180.00	**R 1,200.00**
OTHER						
PROVISIONAL AUTHORISATION	Per application	Application for provisional authorisation to commence work before approval has been granted in terms of **Section 7(6)** of the Act. Applications to be in writing. Conditions apply. Not Refundable	R 2,000.00	R 1,700.00	R 300.00	**R 2,000.00**

DIREKTORAAT: BEPLANNING EN EKONOMIESE ONTWIKKELING DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT											
To be read in conjunction with the Tariff Rules.											
SERVICES RENDERED	**UNIT**	**REMARKS**	**Tariff 2024/25 (Incl. VAT)**		**Excl. VAT 2025/26**		**2025/26 VAT 15%**		**Tariff 2025/26 (Incl. VAT)**	
EXTENSION OF VALIDITY	Per application	Any application for extention of validity must be submitted prior to the lapsing date of current approved building plan which original approval is valid fo **12 months** from date of original approval.	R 2,000.00	R	1,700.00	R	300.00	**R**	**2,000.00**
APPLICATION : FINAL INSPECTION FOR PURPOSE OF CERTIFICATE OF OCCUPANCY WHERE CONSTRUCTION / PROJECT IS NOT COMPLETED AND READY FOR FINAL INSPECTION	Per application	Where an application is received for the Final Inspection for purpose of Section 14 certificate of occupancy for an **incomplete building, not ready for Final Inspection**. Upon issuing Notice of Refusal in terms of Section 14 of the NBR Act, the follow-up application for Final Inspection are subject to tariff upon application.		R	4,250.00	R	750.00	**R**	**5,000.00**
REQUEST : OCCUPANCY CERTIFICATE AFTER OCCUPANCY OF COMPLETED BUILDING	Per application	Where an application is received for the issuing of an certificate of occupancy for an existing building where such certificate was not issued on completion of building work and prior to occupancy.	R 2,000.00	R	1,700.00	R	300.00	**R**	**2,000.00**
DEMOLITIONS (ALL APPLICATIONS)	Per structure	One application can be submitted, fees will be calculated **per structure** to be demolished.	R 820.00	R	731.00	R	129.00	**R**	**860.00**
TEMPORARY STRUCTURES	Per structure	As specified in The National Building Regulations and Building Act (Act 103 of 1977)	R 820.00	R	731.00	R	129.00	**R**	**860.00**
PERMITS										
SPECIAL EVENTS TEMPORARY STRUCTURES PERMIT	Per application	One application per event. Maximum period of validity: 7 days.	R 0.00	R	1,700.00	R	300.00	**R**	**2,000.00**
SPECIAL EVENTS: TEMPORARY GRANDSTAND, EXHIBITIONS AND TENTS	Per application	One application per event. Maximum period of validity: 7 days.	R 820.00	R	-	R	-	**R**	**-**
HERITAGE RESOURCE MANAGEMENT FEES										
ADVISORY COMMITTEE SCRUTINY FEE										
Stellenbosch Municipality Conservation Advisory Committee (SMCAC) Scrutiny fees are charged when a matter needs to be submitted to the SMCAC for scrutiny, when buildings are older than 60-years or situated in the historical core.	Minor alterations to existing buildings and/or demolitions < 500m²	Building plans for buildings older than 60 years or situated in the historical core Per Application	R 1,200.00	R	1,020.00	R	180.00	**R**	**1,200.00**
	Major alterations to existing buildings and or demolitions >500m² and new developments	Building plans for buildings older than 60 years or situated in the historical core Per Application	R 1,700.00	R	1,445.00	R	255.00	**R**	**1,700.00**
SPATIAL PLANNING FEES										
COMPLEXITY FEES										
All Impact Assessments		Per study / assessment	R 4,520.00	R	3,842.00	R	678.00	**R**	**4,520.00**
APPLICATION FOR SIGNAGE (ALL ADVERTISING SIGNS INCLUDING FLAGS, ARE SUBJECT TO ALL RELEVANT COUNCIL POLICY AND BY-LAWS AS WELL AS FORMAL BUILDING PLAN APPROVAL)										
Signs < 1m² (minimum fee)	per sign		R 480.00	R	408.00	R	72.00	**R**	**480.00**
Signs > 1m² minimum fee plus additional fee/additional m²	minimum fee plus an additional fee per additional m²		R 1,225.00	R	1,041.25	R	183.75	**R**	**1,225.00**
Billboard - Signs < 1m² (minimum fee)	per sign		R 0.00	R	850.00	R	150.00	**R**	**1,000.00**

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To be read in conjunction with the Tariff Rules.											
SERVICES RENDERED	**UNIT**	**REMARKS**	**Tariff 2024/25 (Incl. VAT)**		**Excl. VAT 2025/26**		**2025/26 VAT 15%**		**Tariff 2025/26 (Incl. VAT)**		
Billboard - Signs > 1m² minimum fee plus additional fee/additional m^2	minimum fee plus an additional fee per additional m^2		R 0.00	R	1,275.00	R	225.00	**R**	**1,500.00**		
Flag (<5 flags) (minimum fee)	Up to 5 Flags	All Advertising signs are subject to Outdoor Advertising Policy	R 1,225.00	R	1,041.25	R	183.75	**R**	**1,225.00**		
Flag (>5 Flags)	More than 5 Flags	Minimum flag fee (R1 100.00) plus an additional fee per flag	R 168.00	R	142.80	R	25.20	**R**	**168.00**		

STELLENBOSCH MUNICIPALITY

TARIFF RULES
BUILDING DEVELOPMENT MANAGEMENT

DIREKTORAAT: BEPLANNING EN EKONOMIESE ONTWIKKELING
DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT

1 EFFECTIVE DATE

1.1 Fees are effective from 1 July 2025.

1.2 These tariffs replace all previous tariffs charged by the Building Development Management branch of Council.

2 METHOD OF PAYMENT

2.1 Fees can be paid in cash or electronically.

3 TIME OF PAYMENT

3.1 Fees are due when an invoice for the proposed application is presented for payment.

3.2 The Building Plan Application **is deemed to be submitted after proof of payment** and no processing of applications will commence until receipt of payment of the fee/s is verified by finance.

4 PROOF OF PAYMENT

4.1 A receipt must be issued to the applicant for all fees received. A copy of the receipt must be attached to the application.

5 REFUNDS

5.1 All fees payable is set fees and are not deposits.

5.2 Approvals are valid for 12 months from date of Final Decision in terms of Section 7(5) of the NBR Act and building plan fees on lapsed plans are not refundable.

5.3 Building Plan Fees will only be waived or refunded in circumstances considered extraordinary by the Director: Planning & Economic Development, before commencement of evaluation process.

6 SUBJECT TO CHANGE

6.1 All fees and tariff rules are subject to change.

6.2 The fees applicable at the time of submission of the application are payable.

7 EXEMPTIONS

7.1 The following applications are exempt from the payment of scrutiny fees:

- Applications from Central or Provincial Government for work funded by the Government and for use by Government Departments. Building plan applications must however still be submitted and approved prior to commencement of any building works.

- Building Plans for all buildings and structures erected for and by the Local Authority. Building plan applications must however still be submitted and approved prior to commencement of any building works.

- All applications required to address / give effect to successful resettlement claims in terms of the Restitution of Land Rights Act, as well as in cases where land has been allocated to a successful claimant, such claimant is allowed to submit only one application (building plan), for residential development only, which application(s) will be exempted from building plan fees as per normal fees.

- Applications from Orphanages and Homes for the Aged registered under the **National Welfare Act 79 of 1965 (As amended), as well as any welfare institutions in the discretion of the Director.** Building plan applications must however still be submitted and approved prior to commencement of any building works.

- The Director: Planning & Economic Development may grant or refuse applications for the exemption of some or all the applicable Building Development application fees of a particular application which are necessitated due to changes to developments made at the request of the Spatial Development Planning department of the Stellenbosch Municipality in the interests of environmental or heritage conservation.

- In cases where a successful land claimant submits a building plan for a purely non-residential development (which does not include any residential development) on land so obtained, such non-residential application is subject to all the fees applicable to any other similar application which was not obtained by way of the Restitution of Land Rights Act.

- If a successful land claimant submits a building plan for a mixed-use development (which includes non-residential development) on land so obtained, such non-residential building plan gets charged the normal fees as specific for such application as if the non-residential part of the application is a separate application from the residential part of the development.

8 ALTERNATIVE BUILDING PLAN APPLICATION FEE

8.1 This tariff will be exempted if the current registered owner can demonstrate with documentary proof that he / she acquired the property with the illegal building works and was consequently not personally responsible for such illegal building works.

9 APPLICATION OF THE TARIFFS

9.1 Minor Building Work: As defined in the Building Regulations:

Each item charged for separately even if part of a full plan submission.

- Aviary
- Solid fuel store not exceeding $10m^2$ in area and 2 m in height
- Tool shed not exceeding $10m^2$ in area
- Child's playhouse not exceeding $5m^2$ in area
- Cycle shed not exceeding $5m^2$ in area
- Greenhouse not exceeding $15m^2$ in area
- Open sided car, caravan or boat shelter or a carport where such shelter or carport does not exceed $40m^2$ in area
- Any pergola
- Private swimming pool
- Change room, not exceeding $10m^2$ in area, at a private swimming pool
- Lapa's and gazebos (with any type of roof covering) under $40m^2$ in area
- Any free-standing wall (<300m)
- Reconstruction of fire and natural disaster damaged buildings at applicable rate as per single/other/non-residential categories
- Any other structure, not being a Minor Building Work as per definition, are charge per meter square of the applicable category

9.2 Applications for Alterations and Additions: Plans will be assessed as follows:

- Additions: assessed on the area (square metres) per category
- Alterations: assessed on the QS/Architect estimated value and calculated at 0.009% of the value

9.3 Applications **in terms of Section 7(6) of the NBR Act** for Provisional Authorisation to Commence with the erection of a Building:

Applications for provisional authorisation to proceed with the erection of a building prior to final building plan approval will be considered on condition that:

- The application has been formally submitted (the full scrutiny fees paid) and the plans have been circulated to the applicable service branches.
- The application for provisional authority is in writing and is fully motivated.
- **The prescribed provisional authorisation fee is paid. This fee is not refundable.**

TARIFF RULES
BUILDING DEVELOPMENT MANAGEMENT

DIREKTORAAT: BEPLANNING EN EKONOMIESE ONTWIKKELING
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- The application is for specific items of work clearly defined on the working drawings accompanying the building plan submission.
- Full Planning (Zoning) approval has been obtained or is otherwise in compliance with all applicable zoning provisions.
- The property must be not encumbered by private restrictive title deed conditions.
- Provisional authorisation may be subject to applicable conditions and may include to limit the extent to which the subject building works may be implemented under such provisional authorisation prior to final approval of the building plan application.
- Any work done prior to the approval the building plans is entirely at the applicant's risk and should the plans require amendments or should the application be refused for any reason the work already completed will have to altered or removed as the case may be at the applicant's expense.

9.4 Minimum Fee for Social Responsibility – to the discretion of Director: Planning & Economic Development as specified.

An approved minimum application fee for private Subsidised Housing Projects will be considered on condition that:

- Subsidised Proof in accordance with the Housing Code to be presented and submitted with building plan applications
- The minimum application fee is applicable to each application and is not a bulk application fee
- Pre-submission notification to be submitted, indicating the number of erven, with erf numbers approved for subsidised housing

9.5 An application for the **extension of validity** of a building plan approval must be submitted **prior** to the lapsing date of the subject approval and the decision on the extension of validity may be made on a date after the subject approval has lapsed. An application for the extension of the validity of a building plan approval after the lapsing date will be invalid. During the period when a decision on the extension of the validity of a building plan approval is pending after the building plan approval has already lapsed, the subject building plan approval may not be acted on until such time as the decision on the extension of the validity has been taken. An application for the **extension of validity may only be made once**, and if approved, will only be valid as an extension of the original approval period for a **further period of twelve(12) months**, irrespective of date of approval of such extension of validity.

9.6 Application/Request for Final Inspection for purpose of Certificate of Occupancy in terms of Section 14 of the NBR Act

- An approved tariff will be applicable when an application is made for Final Inspection where the construction is not completed and the project not ready for Final Inspection.
- The Building Inspectorate Unit shall issue a Notice of Refusal in terms of Section 14 of the NBR Act when an Final Inspection is conducted and upon arrival proved not ready for Final Inspection.
- The application fee/tariff is applicable upon application after Notice of Refusal. Proof of Payment must be on record before Final Inspection Date will be confirmed.

These tariff rules must be read in conjunction with the "BUILDING DEVELOPMENT MANAGEMENT TARIFF STRUCTURE FOR 2025/2026."

STELLENBOSCH MUNICIPALITY

TARIFF RULES
LAND USE MANAGEMENT

DIREKTORAAT: BEPLANNING EN EKONOMIESE ONTWIKKELING
DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT

1 GENERAL

Period applicable

1.1 Fees effective from 1 July 2025.
1.2 The fees replace all previous fees charged by Council.

Method of payment

1.3 Fees can be paid in cash or electronically.

Time of payment

1.4 Applicants must pay the fee/s upfront when a land use application is submitted, except in the case of Impact statements and assessments, which become payable when the need for such an Impact statement / assessment becomes known to Council. The applicant must then be notified in writing of further payments and processing of the application may then only commence once payment is made which must be clearly stipulated in the notification.

1.5 An application will only be deemed valid and the processing thereof will only commence once receipt of payment for the application is verified by Finance.
1.6 All application fees are payable in the case of multiple applications.

Proof of payment

1.7 A receipt must be issued to the applicant for all fees received. A copy of the receipt must be filed on the relevant file.

Refunds

1.8 All fees payable are set fees and not deposits.
1.9 Should an application as submitted be deemed not necessary before advertising has taken place, the fees paid upfront for said application will be refunded.

1.10 If an exemption or reduction of fees is granted in terms of the provisions of subsection 10, refunds will be given as per the decision.

Subject to change

1.11 All fees and tariff rules are subject to change.
1.12 The specific fee applicable at the time when the application is accepted by Council, is payable.

LAND USE MANAGEMENT

2 APPLICATION FEES

Description

2.1 Application fees are the minimum fee payable for submitted applications.
2.2 All fees are payable per item applied for (each consent, departure, rezoning, etc, charged separately) per property in line with the Stellenbosch Land Use Planning By-law , where applicable. Unless application is simultaneously made for the consolidation or subdivision of more than one property, which is directly adjacent, cadastrally bounded to each other, owned by the same property owner and submitted as one application for consideration. Only one application fee will be applicable for all erven included in the application.

Rezoning & Determination of a zoning

2.3 Rezoning fee is payable per application.
2.3.1 Determination of a zoning is payable per application.

Permanent Departure fee

2.4 The departure fee must be charged per application per property (i.e. if a building departs from the street and lateral building lines, coverage as well as from height, then the applicable fee is payable as a single fee per property). In the case of registered indigent owners, as well as subsidised housing schemes, no departure fee at all would be payable.

Temporary Departure, Permission in terms of the Zoning Scheme (Additional Uses / Technical Approvals), Permission in terms of condition in the Title Deed, Occasional Use of Land, Consent Use in terms of the Zoning Scheme

2.5 Temporary departure, Permissions, Consent uses and Technical approvals, etc. are charged separately per application per property in addition to any departures (regulations) applied for.
2.5.1 A separate fee is applicable in respect of applications for temporary departure, consent use in order to establish a house shop and/or early childhood development centres (ECD's) / home day care centres or day care centre and all applications.

TARIFF RULES
LAND USE MANAGEMENT

DIREKTORAAT: BEPLANNING EN EKONOMIESE ONTWIKKELING
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Subdivision & Consolidation & Amendment or Cancellation of subdivision plan (inclusive of general plan/diagram)

2.6 Application fee is payable per application submitted.

Exemption Certificates (subdivision / consolidation)

2.7 This fee is payable for subdivisions/consolidations which are exempted in terms of the applicable legislation. This fee is payable per application submitted.

Removal, Relaxation, Suspension and Amendment of Restrictive Title Deed conditions

2.8 This fee is payable per application per property submitted and not per condition.

Amendment, Deletion or Imposition of conditions in respect of an existing approval

2.9 This fee is payable per application submitted.

Extension of validity period of approval

2.10 Fees should be paid as depicted on the tariff schedule. For all applications for extension the fee will be 50% of the current application fee, for the financial year in which the application for extension is submitted, inclusive of VAT.

Permission in terms of condition of approval or Administrative permission or approval inclusive of but not limited to: Site Development Plans; HOA Constitutions; Architectural / Design / Aesthetic Manuals or Guidelines, Landscaping Plans & Phasing Plans

This fee is payable per application submitted. All permissions or approvals that is required and originates from a condition of an approval attached to a land use application granted by the municipality, will be exempted from this tariff. Any subsequent applications for the amendment to such permissions/ approvals on the initiative of the applicant will not be exempted.

Closure of Public Place / Roads or part thereof

2.12 This fee is payable per application submitted.

Disestablishment of Home-Owners Association

2.13 This fee is payable per application.

Rectify failure of a Home-Owners Association to meet its obligations

2.14 This fee is payable per application.

Permission for reconstruction of existing building constituting a non-conforming use

2.15 Permission required for the reconstruction of an existing building that constitutes a non-conforming use that is destroyed or damaged to the extent that it is necessary to demolish a substantial part of the building. This fee is payable per application.

Naming and numbering of Streets, Places and Buildings

2.16 This fee is payable per application submitted.

Renaming of Streets, Places and Buildings

2.17 This fee is payable per application submitted.

3 ADVERTISING FEES

Advertising framework

3.1 Advertising: is required in terms of the relevant land use legislation.

3.2 Advertising will be done in accordance with the land use legislation and fees will be charged accordingly.

3.3 Advertising in the press and advertising which consists of the serving of notices to interested and affected parties are charged independently (with different fees being applicable). No 'serving of notice' fee is applicable when notifying the applicant of the outcome of an application or notifying any objectors of the right of appeal.

Advertising in the press

3.4 The fee for advertising in the press is applicable whenever press advertising is required in a newspaper and/or Provincial Gazette. This fee is only payable when Council undertakes the advertising.

3.5 Advertising in the press is a basic advertising fee. Should the actual costs be more, the applicant is liable for such extra costs upon receipt of a quote.

3.6 Composite applications for the same property when advertised collectively in the press carry a single advertising fee.

TARIFF RULES
LAND USE MANAGEMENT

DIREKTORAAT: BEPLANNING EN EKONOMIESE ONTWIKKELING
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Serving of notices

3.7 The fee for serving of notices is payable when Council conducts the serving of notices. This fee is not applicable when the applicant conducts the advertising.

3.8 The fee applicable for every 10 notices or part thereof to be served by Council is depicted in the schedule.

3.9 The 'serving of notices' fee is also applicable when notices are delivered by Council to interested and affected parties.

4 OTHER

Appeal

4.1 Appeal fees are charged and are payable per appeal submitted in respect of any decision taken by Council.

Intervener Status

4.2 This fee is payable per application submitted.

Transfer clearance

4.3 Transfer clearance fees are payable per erf for which application is made for clearance in terms of the applicable land use legislation and includes a Power of Attorney (POA) and a Certificate of Registered Title (CRT).

Zoning Certificate

4.4 This fee is payable when a formal zoning certificate is issued. Payment of this fee is required in respect of each erf for which a zoning certificate is requested.

5 CONTRAVENTION PENALTY

5.1 Contravention penalty is applied in accordance with a Council Policy, By-law and/or any such enabling planning legislation and associated provisions.

5.2 A contravention penalty as stipulated in the Stellenbosch Municipal Land Use Planning By-Law, is payable within 30 days after approval of the utilisation of the land and/or construction activity and the land use rights will not have vested until such time as payment has been made.

5.3 The Contravention penalty is payable within 30 days from date of approval of the land use application that was submitted to rectify the unauthorised land use activity and the land use rights will not have vested until such time as payment has been made. .

5.4 If the property is to be transferred, the Municipality will only issue a certificate in terms of the Stellenbosch Municipal Land Use Planning By-Law, upon proof of payment of the contravention penalty.

5.5 No occupancy certificate for the building construction will be issued unless proof of the payment of the contravention penalty is submitted by the applicant.

6 PRINTING FEES

6.1 Printing fees are charged per page according to size and colour. The three types of copies/prints are mono (black & white), Colour line prints and Full Colour prints (photo). Copies will only be made in the sizes that are available at a particular office.

6.2 The fee charged for electronic information does not include the CD, which must be supplied by the applicant.

6.3 If information is specifically requested in terms of the Promotion of Access to Information Act, 2000, the relevant fees as prescribed in terms of that Act applies.

7 COMPLEXITY FEES (ADDITIONAL FEES FOR HIGH IMPACT APPLICATIONS)

Description

7.1 Additional fees are charged on top of the basic application fees when a Heritage Impact Assessment (HIA), Environmental Impact Assessment (EIA) and Traffic Impact Statement / Assessment (TIA/S) are required, since such applications are more complex and involve more work. The complexity fees are charged to cover additional expenses due to the processing of complex applications, resulting from the fact that such applications normally are more complicated to process and due to the fact that it requires input from specialised staff which would not normally be involved in the assessment of applications which doesn't require an impact statement/assessment. The EIA and HIA fees are payable up front like all other fees if the application requires assessment in terms of the NEMA and/or NHRA. If an EIA and/or HIA fee has been paid when the SPLUMA/LUPA/By-law application was submitted and it turns out in the end that it did not lead to a full EIA / HIA, the EIA/HIA fee is not refundable. Complexity fees are charged per assessment/study.

TARIFF RULES
LAND USE MANAGEMENT

DIREKTORAAT: BEPLANNING EN EKONOMIESE ONTWIKKELING
DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT

8 EXEMPTIONS

8.1 All indigent residents which are registered as such with the Municipality and with proof submitted together with all applications for all permanent Departures will be exempted from the application fees applicable to permanent Departures.

8.2 All applications submitted by or on behalf of Council are exempt from all the application, advertising and other fees in the attached table. This exemption only applies to applications made by Council or where Council is the developer. All other government institutions must pay the normal fees.

8.3 All applications for a zoning certificate from provincial or national government or government bodies or registered NGOs or CBOs are exempted from the application fees applicable to zoning certificates for state owned land or any other private owned land in which the the subject government or government body may have a justifyable interest.

8.4 Applications for the establishment of state, provincial and/or council subsidised housing schemes are exempt from all the application and other fees in the attached table. Advertising fees are payable in this regard. Application fees are, however, applicable in subsidised housing areas after the establishment of the areas has been completed; subject to the conditions in the establishment of any of the less formal townships.

8.5 All applications required to address / give effect to successful resettlement claims in terms of the Restitution of Land Rights Act, as well as in cases where land has been allocated to a successful claimant, such claimant is allowed to submit only one application, for residential development only (but including subdivision, removal of restrictions, etc, related to such residential development), which application(s) are exempt from all the application and other fees in the attached table. Advertising fees are payable in this regard. If a successful land claimant submits a mixed-use development application (which includes non-residential development) on land so obtained, such non-residential development gets charged the normal fees as specified for such application, including advertising and service of notice fees, as if the non-residential part of the application is a separate application from the residential part of the development. In cases where a successful land claimant submits a purely non-residential development application (which does not include any residential development) on land so obtained, such non-residential development application is subject to all the fees applicable to any other similar application which wasn't obtained by way of the Restitution of Land Rights Act/Rural Act 9.

8.6 The Director: Planning & Economic Development may on his sole discreation reduce or exempt a contravention penalty, which consideration may be based on submissions that was made during objections to a compliance notice or as part of the land use application.

These tariff rules must be read in conjunction with the "LAND USE MANAGEMENT" STRUCTURE FOR 2025/2026".

STELLENBOSCH MUNICIPALITY

TARIFF RULES
PROPERTY MANAGEMENT
DIREKTORAAT: KORPORATIEWE DIENSTE
DIRECTORATE: CORPORATE SERVICES

	DESCRIPTION	APPLICATION FEE	RENTAL/TARIFF	UNIT
1	**Lease Agreements**			
1.1	For commercial purposes, other than outdoor dining and parking purposes	R 2,809.00	To be determined by an independent valuer: on an ad hoc basis	
1.2	For commercial parking purposes	R 1,348.32		
(a)	Stellenbosch CBD, Franschhoek CBD and Technopark		R366.00	parking bay / month
(b)	Other Areas		R248.00	parking bay / month
1.3	For residential parking purposes*	R 674.16	R194.00	parking bay / month
	*Up to 3 parking bays.			
1.4	Tertiary Institutions, schools and pre-schools	R 1,348.32	R117.00	parking bay / month
1.5	For outdoor dining purposes	R 1,348.32		
(a)	Stellenbosch CBD and Franschhoek CBD		R168.00	m² / month
(b)	Other areas		R168.00	m² / month
1.6	Projections and projecting structures	R 2,809.00		
(a)	Onto street reserves / side walks		**Once of payment of:**	
	Up to 50 m²		R530.00	per m²
	51 m² to 100 m²		R471.00	per m²
	More than 100 m²		R413.00	per m²
(b)	Onto other council – owned property, where such projection has an impact on development value of council – owned property	R 3,370.80	To be determined by an independent valuer (should the estimated value be more than R100 000.00, then the weighted average of 2 independent valuations must be obtained)	
1.7	For temporary use of Council-owned property for construction work			
(a)	Stellenbosch CBD and Franschhoek CBD & Technopark	R 3,370.80		
	Up to 20 m²		R708.00	per month
	20 m² - 100 m²		R1,416.00	per month
	101 m² – 1000 m²		R7,078.00	per month
	More than 1000 m²		R14,157.00	per month
(b)	Other areas	R 561.80		
	Up to 20 m²		R354.00	per month
	20 m² - 100 m²		R767.00	per month
	101 m² – 1000 m²		R4,130.00	per month
	More than 1000 m²		R8,848.00	per month
	Deposit:		An amount to be determined by D:CS in relation to the potential risk to infrastructure / improvement with a minimum amount of R2 000.00	
	*__Please note__: Where a new owner of a property wants to apply for a change in name, 20% of application fees will be payable			
2	**Lease Agreements***			
2.1	Temporary use of Council-owned property to a maximum of 30 days	R 674.16		

TARIFF RULES PROPERTY MANAGEMENT				
DIREKTORAAT: KORPORATIEWE DIENSTE DIRECTORATE: CORPORATE SERVICES				
	Daily tariff:			
(a)	Up to 100m²		R265.00	per day
(b)	Between 100m² and 1000m²		R657.00	per day
(c)	More than 1000m²		R2,950.00	per day
	Deposit:		To be determined by D:CS, depending on the possible risk associated with the event.	
2.2	Telecommunication structure			
	- Application / Power of Attorney	R 2,247.20	Market related rental to be determined.	
2.3	Temporary use of vacant Council-owned buildings*			
	*Not covered by approved tariff structure			
	To be considered by: D:CS: To a maximum of 1 month D:CS: To a maximum of 3 months MM: To a maximum of 6 months MM: To a maximum of 12 months			
3	**Servitudes***			
3.1	In urban areas	R 2,809.00	Once-off payment of 80% of municipal valuation of land.	
3.2	In rural areas	R 2,809.00	Once-off payment of 60% of municipal valuation of land.	
	*** Please note:** Where estimated servitude value exceeds R100 000.00, the fair market value is to be determined by an independent valuer. Where estimated servitude value exceeds R1M, the fair market value is to be determined by two independent valuators (weighed average)			
4	**Posters**			
4.1	Political parties 85% of tariff refundable on removal of posters as per conditions.		R5,880.00	(deposit)
4.2	For Commercial purposes			
(a)	Up to 30 posters		R59.00	per poster
(b)	Between 30 and 60 posters		R70.00	per additional poster
(c)	Between 60 and 100 posters		R93.00	per additional poster
(d)	More than 100 posters		R115.00	per additional poster
4.3	Non-commercial purposes			
(a)	Up to 30 posters		R23.00	per poster
(b)	Between 30 and 60 posters		R36.00	per additional poster
(c)	Between 60 and 100 posters		R48.00	per additional poster
(d)	More than 100 posters		R59.00	per additional poster
4.4	Woordfees: Individual artists Per poster (to a maximum of 20 posters)		R64.00	
	DESCRIPTION			
4.5	Local Theaters			
(a)	Up to 500 posters for a season		R4,652.00	
(b)	Up to 1000 posters for a season		R9,408.00	
(c)	More than to 1000 posters for a season		R14,112.00	
4.6	Newspapers			
	Local			
(a)	Up to 1000 posters per annum:		R3,528.00	
(b)	Up to 2000 posters per annum:		R5,880.00	
(c)	More than 2000 posters per annum:		An additional amount of R8.00 per poster	

TARIFF RULES PROPERTY MANAGEMENT				
DIREKTORAAT: KORPORATIEWE DIENSTE DIRECTORATE: CORPORATE SERVICES				
	Other			
(a)	Up to 1000 posters per annum:		R5,880.00	
(b)	Up to 2000 posters per annum:		R9,408.00	
(c)	More than 2000 posters per annum:		An additional amount of R8.00 per poster	
	*__Note__: The term posters include flags.			
	Please note: -			
(a)	Application fees listed in this tariff structure exclude professional fees such as legal fees, valuation fees, survey costs, publication of notices, etc. Where such costs are incurred, it is payable by the applicant, over and above the application fee as listed in this tariff structure.			
(b)	All fees include VAT			
	Exemption The Municipal Manager may at his or her sole discretion, and after taking into consideration the merits of a specific application, exempt an applicant from paying the tariffs as set out above, or at a reduced rate.			

APPENDIX 4

STELLENBOSCH MUNICIPALITY

INSURANCE POLICY

2025/2026

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1. PREAMBLE

Whereas it is required of the Municipal Manager to take all reasonable steps to ensure that the Council has and implements crucial policies for effective financial and risk management.

And whereas the safeguarding of assets and the protection of Council against liabilities is very important and forms part of a proper assets management system as prescribed by Section 63 and needs annual revision in terms of Section 24(2)(c)(v) of the Municipal Finance Management Act 56 of 2003.

Therefore the Municipal Council of the Stellenbosch Municipality adopts the following Policy for Insurance Management.

2. DEFINITIONS AND ABBREVIATIONS

CFO	Chief Financial Officer
MFMA	Municipal Finance Management Act (No 56 of 2003)
MM	Municipal Manager (i.e. Accounting Officer)
MSA	Municipal Systems Act (No. 32 of 2000)
SIR	Self-Insurance Reserve
PPE	Property, Plant and Equipment
Insurance	Insurance is a contract (policy) in which the municipality receives financial protection or reimbursement against losses from an insurance company. Risk is transferred when the risk is shared amongst different parties, so one party does not carry the full loss should an event occur. Insurance involves a transfer of risk.
Self-Insurance Reserve	Entities have self-insurance reserves to set aside amounts to offset potential losses or claims that are not insured externally.
Excess	Means the first amount payable in the event of each and every claim.

Personal effects	Means staff personal property including wallets, cash, handbags, sunglasses, clothes, shoes, reading glasses and mobile phones.
Burglary	Means the criminal offense of breaking and entering a building or other premises illegally for the purpose of committing a crime.
Forcible and violent	Means an act that would cause physical damage. There must be both forcible (as simple as turning a key or pushing open a door) AND violent actions (entry by the use of any force accompanied by a violent physical act).
Public liability claims	Means third party claims for bodily injury and property damage arising out of the municipality's operations.

3. OBJECTIVE OF THE INSURANCE POLICY

The objective of this policy is to ensure that Stellenbosch Municipality's assets, councillors and employees are insured adequately and economically at all times. Detailed procedures, to ensure that management and employees within the municipality understand their respective responsibilities and duties, are provided in the standard operating procedures.

This document indicates the policy of Stellenbosch Municipality for insuring municipal assets, and for insuring the municipality, its employees and Councillors against public liability claims and other losses.

In general, the object of this policy is to ensure sound and sustainable financial management within Stellenbosch Municipality.

Insurance brokers active in the municipal environment over years prepared a standard for local authority insurance that takes all circumstances related to a municipality into account. There are however aspects in addition to this standard that the Council can decide on policy in order to reduce premium without an increase in risk or where the Council is prepared to accept risk because of a very slim probability that an event might occur.

Responsible financial management of any municipality requires that assets are properly managed. Municipalities have large numbers of assets, including PPE. As trustees of public funds, the Council must ensure that municipal assets are adequately insured at all times. The insurance should in addition protect the municipality, Councillors and employees against public liability claims and other losses.

4. POLICY FRAMEWORK

4.1 LEGISLATIVE REQUIREMENTS

Section 63 of the MFMA, Asset and liability management, states that:

"(1) The accounting officer of a municipality is responsible for the management of—

a) the assets of the municipality, including the safeguarding and the maintenance of those assets; and
b) the liabilities of the municipality.

2) The accounting officer must for the purposes of subsection (1) take all reasonable steps to ensure—

a) that the municipality has and maintains a management, accounting and information system that accounts for the assets and liabilities of the municipality;
b) that the municipality's assets and liabilities are valued in accordance with standards of generally recognised accounting practice; and
c) that the municipality has and maintains a system of internal control of assets and liabilities, including an asset and liabilities register, as may be prescribed."

4.2 RELATIONSHIP WITH OTHER POLICIES

This policy, once effective, needs to be read in conjunction with other relevant adopted policies of the municipality, including the following, but not limited to–

a) Delegation of Powers (Delegations register);

b) SCM Policy;

c) Asset Management Policy;

d) Vehicle Policy;

e) Budget Implementation and Funds and Reserves; and

f) Risk Management Policy;

5. RESPONSIBILITIES

5.1 THE CFO OR HIS/HER DELEGATED OFFICIAL(S)

a) shall (at least every three years, before the lapsing of the tender that was previously awarded) call for tenders for the insurance of municipal assets, Councillors, employees and third parties;

b) shall, in accordance with such schedules and subject to this policy, effect such insurance through the service of an Insurance Company/Insurance Broker appointed by the municipality through the competitive prescribed SCM process;

c) shall ensure that the insurance period will be from 1 July to 30 June of the following year and shall be renewable, dependent on previous performance (and in line with the tender processes followed).

d) shall pay the monthly/annual premiums in advance;

e) shall pay premiums over to the Insurers during the year, should circumstances change during the year when amendments, additions or deletions are made to the insurance portfolio;

f) shall immediately notify the Council's insurer of any claim by or against the Council or against its insurers.

g) shall assess all public liability claims under the excess amount as indicated in the Insurer's schedules. Public Liability claims should only be settled when the municipality could reasonably be seen to have acted negligently which resulted in the loss to the third party and when there is reasonable prospect of the municipality being found legally responsible for third party damages;

h) shall ensure that sufficient funding is available to cover insurance-related expenditures;

i) shall report to Council of the status of existing claims against the municipality and its Insurers;

j) shall ensure that all claims and applications are dealt with diligently within a reasonable time;

k) shall finalise all claims and applications submitted to the Section and ensuring that all the required technical, financial and legal aspects to each claim and application are dealt with when these are being finalised; and

l) Shall update the Asset Register in accordance with the outcome of each insurance claim.

m) Shall recommend the payment of excess amounts, the settlement of claims below excess, settlement of claims not covered by the Insurers, and all other insurance related expenditure.

5.2 THE DIRECTORS AND SENIOR MANAGERS AND MANAGERS OF DEPARTMENTS:

a) shall before 31 May of each year verify or update the schedule of insurable risks and insurable assets under their control (and any other information deemed necessary)

b) shall notify the CFO (or delegated official) without delay of any new insurable risk or of any alteration in an existing insurable risk which has arisen in connection with his/her department;

c) shall ensure that the CFO (or delegated official) is notified of any occurrence or event giving rise or likely to give rise to a claim by or against the Council or against its Insurers. Failure to report incidences of loss might lead to the affected employee being held liable for the losses to Council;

d) shall ensure that all documents / information (for example any required forms, reports, quotations, photos) for the completion of the claim is forwarded to the CFO (or delegated official) for submission to Council's insurance brokers;

e) shall within 2 weeks (10 working days) of submitting a claim to the CFO (or delegated official), submit a departmental report to the CFO (or delegated official) in order to finalise the claim;

f) shall report each claim against Council for investigation and the outcome reported to the CFO (or delegated official) and where necessary disciplinary steps and/or recovery be perused against any employee who is found, in terms of the investigation, to have acted negligently; and

g) should advise all staff of their obligations to ensure the security of private property brought to the workplace to minimise the risk of loss and inconvenience to staff.

5.3 THE EMPLOYEES OF STELLENBOSCH MUNICIPALITY;

a) should avoid storing private property at the workplace for extended periods of time, especially over weekends and during vacation periods;

b) should insure personal property against loss or damage, particularly if it is of significant value in their personal capacity;

c) shall report all losses, damages or any potential claims to the Insurance Section, their Departmental Manager and the Health & Safety Practitioner.

d) shall take all reasonable steps to ensure that municipal assets are kept safe and assist the Municipal Manager to implement processes to safeguard assets and prevent losses to Council of all assets under their control.

6. RISK MANAGEMENT

The Municipal Manager must ensure that an evaluation of all potential events that might adversely affect the finances of a municipality is performed. The potential loss of income and extra expenses that a municipality might incur must be the consideration factor when the risk identification exercise is performed.

Even though risk is managed and preventative measures taken to minimise risk, it is acknowledged that not all risks can be eliminated and therefore Council accepts the fact that insurance remains the ultimate solution to risk management. It must however be viewed as the last resort.

The table below provides a list of risks (but not limited to) that has to be transferred to another party in the form of insurance. Risks not listed have been retained either due to the cost of control or due to the inability to obtain insurance cover. The latter is listed as special conditions to cover.

Insured Section	Description of Insured Section
Combined Cover (Including homeowners)	Damage or loss to all built structures, including outbuildings thereof, the owner's loose and fixed fittings therein and thereon, boundary and other walls, gates, poles, fences, public access points, purification plants, reservoirs and sewerage plants.
Business All Risk	Damage to the whole or part of the property described in the Specification, the property of the Insured or for which they are responsible, while anywhere in the world by any accident or misfortune not otherwise excluded.
Burglary/Theft	Damage to contents, the property of the insured or for which they are responsible, of any building at the insured premises, as a result of theft accompanied by forcible and violent entry into or exit from such building or any portion thereof or any attempt threat or as a result of theft (or any attempt threat) following violence or threat of violence against persons lawfully on the premises.
Money	Loss or damage to money (as defined). This includes money not contained in a locked safe or strong room in the custody of any authorized employee while away from the premises or at the premises outside normal working hours and also any other time from the premises.
Fidelity Guarantee	Loss of money and/or other property stolen by an employee, direct financial loss sustained as a result of fraud or dishonesty of an employee, which results in dishonest personal financial gain for the employee concerned. The term "dishonest personal financial gain" shall not include gain by an employee in the form of salary, salary increases, fees, commissions, bonuses, promotions or other remuneration.
Glass	Damage to internal and external glass (including mirrors), signwriting and treatment thereon at the insured premises, the property of the Insured or for which they are responsible.

Insured Section	Description of Insured Section
Goods in Transit	Damage to the whole or part of the property owned by the Municipality or for which they are responsible, in the course of transit by air, rail or road or other means incidental thereto and caused by any accident or misfortune not otherwise excluded.
Public Liability	Damages which the insured shall be legally liable to pay consequent upon accidental death of or bodily injury to or illness of any person, or accidental loss of or physical damage to tangible property. Cover for claims against the Stellenbosch Municipality from a 3rd party for damage to the 3rd party's property and/or to the 3rd party himself caused by any structure related or in control of Stellenbosch Municipality, for example, if bodily injury or any damage to a 3rd party's property, caused by accidental, violent, external and visible means to a 3rd party.
Employers Liability	Damages for which the municipality shall become liable to pay consequent upon death of, or bodily injury to, or illness of any person employed under a contract of service or apprenticeship with the municipality, or any councillor or any person on the business of the council whether on a voluntary basis or otherwise, which occurred in the course of and in connection with such person's employment by the municipality within the territorial limits and which results in a claim or claims first being made against the municipality in writing.
Group Personal Accident	Bodily injury caused by accidental, violent, external and visible means to any principal, partner, director, councillor or employee of the municipality or any person on the business of the council whether on a voluntary basis or otherwise, as specified. The Insurers will pay to the Insured, on behalf of the Insured person or his estate, the compensation stated in the schedule in the event of accidental bodily injury to any such person directly and

Insured Section	Description of Insured Section
	independently of all other causes resulting within 24 calendar months in death or disability as specified.
Motor Fleet & 3rd Party motor liability	Loss of or damage to any vehicles as indicated to the insurers and its accessories and spare parts whilst thereon. In addition, if such vehicle is disabled by reason of any loss or damage insured hereby, the insurers will pay the reasonable cost of protection and removal to the nearest repairers and the municipality may give instructions for repairs to be executed without the previous consent of the insurers to the extent of but not exceeding a specified amount, provided that a detailed estimate is first obtained and immediately forwarded to the insurers.
Electronic Equipment	Physical loss or damage to the property insured described in the schedule from any cause not herein after excluded whilst (i) at work or at least anywhere within the municipality's premises asspecified; (ii) in transit, including loading and unloading or whilsttemporarily stored at any premises en-route; (iii) temporarily removed from the premises to any other location.
Directors and Officers Liability	Legal Liability if any director or municipal official is prosecuted in his/her private capacity due to council activities or council decision making.
Councillors Special Risk Insurance	As per the Government Gazette No 40519 dated 21 December 2016. Insurance cover provided to a councillor by the municipality, which covers the loss of or damage to a councillors personal fixed or moveable property and assets, excluding property used by such councillor for business purposes, as well as life and disability cover, for any loss or damage caused by riot, civil unrest, strike or public disorder.

7. INSURANCE KEY MANAGEMENT PRINCIPLES

7.1 Municipal Assets

a) Material movable and immovable assets (in value and substance) shall be insured at least against destruction, fire and theft, and all municipal buildings shall be insured at least against fire and allied perils.

b) All insured assets shall be handled in terms of the municipality's Insurance Policy as agreed with the Insurance Brokers.

c) Separate cover for riot, strike and public disorder damage shall be taken out at the discretion of the Municipal Manager in consultation with the CFO and the relevant Director.

d) Any other insurance cover shall be at the discretion of the Municipal Manager.

e) The decision whether to insure an asset or not shall be at the discretion of the Municipal Manager in consultation with the CFO and the relevant Director.

f) All contracts between council and a 3rd party should be monitored to ensure loss or damage to municipal property are minimised and insured. This may include but is not limited to; eg. Rental agreements, projects under construction and any other contract relating to municipal assets.

g) Any agreements entered into as per 7.1(f) above, that may influence council's insurance policy and assets covered in this policy, must be communicated with the AFS, Assets & Returns department in order to arrange cover if required.

7.2 Staff property

a) Applications by staff members for reimbursement of the loss of or damage to staff property at work shall not be considered by the municipality. Liability will not be accepted by the municipality for loss or damage to an employee's personal effects which are used or stored on premises owned or used by the municipality.

b) It is expected that employees, in their own interests, will ensure that any valuable items of jewelry (including wrist watches) worn on duty, and/or personal equipment are adequately insured against loss or theft on their personal insurance policies.

c) The carrying of unreasonably large amounts of cash, credit cards or other easily stolen and rapidly convertible items should be avoided during working hours as far as is practicable.

d) No compensation will be paid by the municipality for loss or damage to any employee's personal assets (e.g. Private cellular phone, Private Vehicle, Private Laptop, Handbags, Cash, etc.)

7.3 Public Liability

a) Third parties are to be covered for death, bodily injury or illness and/or loss of or damage to property up to a maximum limit to be determined by the CFO in consultation with the Municipal Manager.

b) All public liability claims under the excess amount shall be considered by Management and a recommendation made to the Chief Financial Officer on whether payment should be made or not. Only the Chief Financial Officer may approve payments nthis regard.

c) Public Liability claims under the excess amount should only be settled when the municipality could reasonably be seen to have acted negligently which resulted in the loss to the third party and when there is reasonable prospect of the municipality being found legally responsible for third party property damage or bodily injury. Settling claims where this is not the case would set bad legal precedence which the municipality would not be able to sustain financially into the future.

7.4 Limits

Excess limits are incorporated in the 3-year contract with the insurance broker appointed, therefore the excess limits will be in accordance to this contract.

7.5 Payment of excesses (or losses below excess payable) by employees

Where in the opinion of the relevant Director and the Municipal Manager an employee's negligence led to the damage to, or loss of, an asset, the excess payable may be claimed from the employee concerned in terms of the outcome of the Disciplinary Procedures.

7.6 Insurance claims rejected by the Insurer (above excess)

Where in the opinion of the relevant Director and the Municipal Manager an employee's negligence led to the damage to, or loss of, an asset, the total loss to the municipality may be claimed from the employee concerned in his/her personal capacity in terms of the outcome of the Disciplinary Procedures.

7.7 Failure to report an incident

Failure to report an incident to the insurance section within the timeframes indicated on the Policy, may result in disciplinary action taken against the employee responsible for the asset. The outcome of the disciplinary process will determine whether the employee will be personally held liable for the losses incurred.

8. APPOINTMENT OF INSURANCE BROKERS

The appointment of an insurance broker must be performed in terms of the municipality's Supply Chain Management Policy. Call for bids to appoint an insurance broker will be done every three years. Section 33 of the MFMA will be applicable if the duration exceeds 3 years.

9. ADMINISTRATION OF POLICY

This policy will be administrated by the Chief Financial Officer that will be the Policy holder.

APPENDIX 5

STELLENBOSCH MUNICIPALITY

RATES POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

RATES POLICY

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1. BACKGROUND

In 2007, Stellenbosch Municipality initiated a process to prepare a General Valuation (GV) Roll of all property situated within the geographical boundaries of Stellenbosch Municipality (WC024) in terms of the requirements of the Local Government: Municipal Property Rates Act, 2004 (Act 6 of 2004) including any subsequent amendments and consequential regulations (the MPRA) which became effective on 1 July 2009 at Stellenbosch Municipality.

This Policy is formulated in terms of Section 3 of the MPRA.

2. LEGISLATIVE CONTEXT

2.1 In terms of Section 229 of the Constitution, 1996 (Act 108 of 1996), a municipality may impose rates on property.

2.2 In terms of Section 4 (1) (c) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), a municipality has the right to finance the affairs of the municipality by imposing, *inter alia*, rates on property.

2.3 In terms of Section 2 (1) of the MPRA a metropolitan or Local municipality may levy a rate on property in its area in accordance with the provisions of the MPRA.

2.4 This Policy must be read together with and is subject to the provisions of the MPRA.

2.5 In terms of Section 62 (1) (f) (ii) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) (the MFMA), a municipality must have and implement a rates policy as may be prescribed by any applicable national legislation.

2.6 In terms of Section 8(1) of the MPRA, the Municipality will, as the primary instrument, levy rates on the use of property, but implemented as per paragraph 5.5 of this Policy.

2.7 All citations to applicable Acts as referenced in this Policy shall include all amendments and regulations to such as promulgated.

3. GUIDING PRINCIPLES

3.1 The rating of property will be implemented impartially, fairly, equitably and without bias, and these principles also apply to the setting of criteria for exemptions, reductions, and rebates contemplated in Section 15 of the MPRA.

3.2 The rating of property will be implemented in a way that:-

- is developmentally oriented;
- supports sustainable local government by providing a stable and buoyant revenue source within the legislative ambit of the Municipality;
- supports local and socio-economic development;
- promotes simplicity, uniformity, and certainty in the property rates assessment process;

- gives due consideration to the need for simple and practical process of billing and collection of property rates;
- promotes sustainable land management, especially that which reduces the risk from natural disasters;
- achieves national and local environmental management objectives; and
- balances the affordability by ratepayers versus the financial sustainability of the Municipality.

3.3 Other principles that will steer the processes of this Policy:

- All ratepayers within a specific category will be treated equally and reasonably.
- The Municipality will, when levying property rates for each financial year, take cognizance of the aggregate burden of rates on property owners in the various categories of property ownership.
- Rates Increases/Decreases will be guided by the budget requirements of the Municipality, and by Section 20 of the MPRA.
- In dealing with the poor/indigent ratepayers the Municipality may provide relief measures through exemptions, reductions or rebates.

3.4 Further determinants that will guide the processes of this Policy:

- The Zoning Scheme of the Municipality determines, via the provisions therein, the zoning and thus the legally binding use of a given property.
- However, the rating of said property is governed by the MPRA which determines a collection of rules that by implication sets the conditions by which the use of a property is categorised. It is therefore possible that even though an owner is using a property within the set rules of the Zoning Scheme, said property would not be rated on the same basis due to the definitions and provisions as applied according to the MPRA and this Policy.
- Moreover, such categorisation instituted according to the MPRA, or this Policy does not condone any unlawful use of a property regardless of circumstances.

4. DEFINITIONS

In this Policy, a word or expression derived from a word or expression as defined, has a corresponding meaning unless the context indicates that another meaning is intended.

The following four definitions in the MPRA are only shown for clarity:

"***Exclusion***", in relation to a municipality's rating power, means a restriction of that power.

"***Exemption***", in relation to the payment of a rate, means an exemption granted by a municipality.

"***Reduction***", in relation to a rate payable on a property, means the lowering of the amount for which the property was valued and the rating of the property at that lower amount.

"***Rebate***", in relation to a rate payable on a property, means a discount granted on the amount of the rate payable on the property.

In addition to the definitions contained in the MPRA, the following definitions apply for the purpose of the application of this Rates Policy.

Furthermore, specific terms or phrases used, but not defined in the MPRA are defined herein to describe said term or phrase for a specific perspective of the MPRA by the Municipality:-

"**the Municipality**" means Stellenbosch Municipality (WC024).

"**MPRA**" refers to the Local Government: Municipal Property Rates Act, 2004 (Act 6 of 2004) including any subsequent amendments and consequential regulations.

"***Accommodation Establishment***" means a property used for the supply of overnight sleeping facilities to transient guests at a fee.

"***agricultural activities***" means the intensive cultivation of soils for purposes of planting or growing, and gathering of trees or crops in a managed and structured manner; the intensive rearing of livestock or aquaculture. In addition, all the provisions as detailed in the definition of "*Agricultural Property*" in the MPRA persist in this Policy.

"***agricultural purposes***" refers to the active pursuit by a *bona fide* farmer to derive the principle source of income, which is commercially sustainable, from agricultural activities exclusively on Agricultural Properties.

"***bed & breakfast***" in relation to *Accommodation Establishment* means:

- an initiative on a property of which the residential character is maintained,
- where the owner or operator permanently resides in the same dwelling,
- where normally only breakfast is served, and
- sleeping accommodation to transient guests is limited to no more than 3 guest bedrooms.
- This property will be deemed to be a Residential Category.

"***bona fide farmer***" is a person or legal entity that is a legitimate farmer whose primary income originates from agricultural activities.

"*business and commercial property*" means a property that is used for the purpose described as the activity of buying, selling or trade in goods, commodities or services and includes any office or other buildings on the same property, the use of which is incidental to such business. This definition excludes the business of mining and agriculture activities.

"***Chief Financial Officer (CFO)***" means a person designated in terms of Section 80(2) (a) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003).

"***Conservation Area***" means:

- a Protected Area as defined in Section 1 of the MPRA and listed in the "Protected Areas Register" as stipulated in Section 10 of the Protected Areas Act defined in the MPRA as the National Environmental Management: Protected Areas Act, 2003 (Act 57 of 2003); nevertheless, specifically those parts of properties as described in Section 17 (1) (e) of the MPRA; or

- a mountain catchment area as described in Section 9 of the *Protected Areas Act* and declared in terms of the Mountain Catchment Areas Act, 1970 (Act 63 of 1970).

"***Guesthouse***" in relation to *Accommodation Establishment* means:

- an initiative that is operated on a property of which the residential character is maintained; and
- where the sleeping accommodation to transient guests exceeds 3 but limited to 16 guest bedrooms, or
- if any services are offered beyond the limited services of a *Bed & Breakfast* establishment.
- This property will be deemed to be a Business Category.

"household income" means the gross sum of all monthly income from all sources. Income sources may include wages, salaries, profits, dividends, pensions, rentals, board & lodging, interest received, grants or investment income and other forms of financial contributions.

"*industrial property*" means a property that is used for the purpose described as the branch of trade or manufacturing, production assembling or processing of finished or partially finished products from raw materials or fabricated parts, typically via a high-volume production process and on such large scale that capital and labour are significantly necessitated; and includes any office or other buildings on the same property, the use of which is incidental to such business.

"***Open Space***" means a property, but specifically land that is used as a park, garden for passive leisure or maintained in its natural state and which is zoned as open space. These properties may either be publicly owned being commonly open to public access; or privately owned and used without financial gain.

"***ratepayer***" means a person or legal entity that is liable in terms of the MPRA for the payment of rates on property levied by the Municipality. The term "Ratepayer" is herein considered to be synonymous with the MPRA definition of the term "owner".

"***residential* purposes**" in relation to the use of the property means improved property primarily intended for human habitation and inhabited as such; subject to paragraph 7.10 of this Policy and provided that:

- the following properties are specifically excluded from this definition: hostels, old age homes, and vacant land;
- properties registered in terms of the Sectional Title Act, 1986 (Act 95 of 1986) must solely be used for this purpose; or
- properties owned by a share-block company must solely be used for this purpose; or
- a block of flats must solely be used for this purpose; or
- a dwelling used for this purpose and which is situated on property used for or related to educational purposes; or
- the predominant use of a retirement scheme or life right scheme must be 60% or more for this purpose.

"**SARS**" means the South African Revenue Service.

"***vacant land***" means a property:

- without any buildings or structures; or
- where immovable improvements have been erected but deemed incomplete and unoccupied.

"***valuation roll***" means a valuation roll drawn up in terms of Section 30 of the MPRA or a supplementary valuation roll drawn up in terms of Section 78(6) of the MPRA.

5. IMPOSITION OF RATES

5.1 The Municipality shall as part of the annual budgeting cycle, set for each category a rate, (being a cent amount in the Rand) that will be imposed, in accordance with the MPRA, on the market value of a property, for all rateable properties as recorded in the Municipality's valuation roll, drawn up in terms of the MPRA. The amount so determined together with any relief measures as described in this Policy shall be the Rates due and payable by the owner of said property.

The levying of rates forms part of the Municipality's annual budget process as set out in Chapter 4 of the MFMA.

Details of the resolution pertaining to the rate for each of the various property categories are to be published in the *Provincial Gazette* as set out in Section 14 of the MPRA.

5.2 The rates charged as a cent amount in the Rand for the residential property as per paragraph 6.1 (a) of this Policy is the base rate and the rate charged to all other categories of properties are reflected as a ratio to the residential rate if so prescribed by Regulations promulgated in accordance with the MPRA.

5.3 The Municipality will be guided by the definition of "ratio" in the MPRA and directed by Regulations pertaining to rate ratios as promulgated in terms of Section 19 of the MPRA and as applicable to the prescribed non-residential properties.

5.4 For properties used for multiple purposes, the Municipality may apply the category of multiple use. For such properties, the Municipal Valuer will apportion a value to each distinct use and apply the appropriate category for billing at the applicable rate.

5.5 For the purposes of determining a property's category, the Municipality will determine such as per Section 8 of the MPRA. It should be noted that the Municipality considers permitted use to be appropriate on vacant properties and that all other properties would be categorised according to the actual use of said property.

5.6 Building Clause references

Obligations pertaining to Building Clauses as per the development agreements or contracts will under the obligation or constraint of Section 19(1)(d) of the MPRA not be administered as part of the valuation nor the rating processes.

5.7 Period for which rates are levied

The Valuation Roll will, according to Section 32(1) of the MPRA, remain valid for a General Valuation cycle of four years.

5.8 Valuation value constraints

(a) For the purposes of valuing a property, no valuation value shall be less than R1 000 unless the valuer determines that said property's valuation value must be zero.

(b) For administrative purposes all valuation values exceeding R1 000 may be rounded to the nearest R1 000 interval.

6. CATEGORIES

6.1 Categories of Property

Property Categories, each of which correlates to a distinct use of a property, have been determined as described below.

The codes that have been associated with each property Category are listed in paragraph 18.1 of this Policy. In addition, paragraph 18.1 identifies the attributes and criteria that determines the basis for application.

The Municipality will apply the following property Categories:

Item	Category (of property)	Purpose/Use
(a)	Residential	Refer Section 1 (*"Definitions"*) in the MPRA and the defined term "*Residential Purposes*" as per paragraph 4 in this Policy.
(b)	Industrial	Refer the definitions as per paragraph 4 in this Policy.
(c)	Business and commercial	Refer the definitions as per paragraph 4 in this Policy.
(d)	Agricultural	Refer Section 1 (*"Definitions"*) in the MPRA and the defined term "*Agricultural Purposes*" as per paragraph 4 in this Policy.
(e)	Mining	Refer Section 1 (*"Definitions"*) in the MPRA.
(f)	Public Service Purposes	Refer Section 1 (*"Definitions"*) in the MPRA.
(g)	Public Service Infrastructure	Refer Sections 1 and Sub-sections 17(1)(a) and 17(1)(aA) in the MPRA.
(h)	Public Benefit Organisation	Refer to Section 8(2)(h) in the MPRA.
(i)	Multiple Use	Refer paragraph 7.2 in this Policy.
(j)	Heritage	Refer Section 15(2A)(b) in the MPRA.
(k)	Vacant Residential	Vacant and Permitted use set as Residential.
(l)	Vacant Other	Vacant and Permitted use not set as Residential.

6.2 Categories for Relief Measures

The Municipality will consider relief measures on rates, being Exemptions, Rebates and/or Reductions on properties, according to various criteria as described in this Policy.

The codes (referred to as the Rebate Codes), associated with the specific relief measure, are listed in paragraph 18.2 of this Policy.

7. APPLICATION OF RATING

The Municipality will, in addition to the various criteria referenced above, apply the following criteria when rating a property:

7.1 Vacant Properties

The Category of Vacant properties will be determined according to the property's permitted use and these properties will not qualify for any relief measures.

Vacant property of which the permitted use has been set as residential will be rated as per the Vacant Residential Category.

Vacant property of which the permitted use has not been set as residential will be rated as per the Vacant Other Category.

Any vacant property registered in the name of the Municipality will be categorised as a Vacant Other Category and exempted from paying property rates.

Normally, Agricultural properties will not be considered as being vacant, however this consideration lapses if the ambit (scope) of either of the terms "*agricultural activities*" or "*bona fide farmer*" as defined in this Policy is not relevant or cannot be applied to said property.

7.2 Multiple use Properties

Properties with multiple uses as per Section 9 of the MPRA may be categorised for each distinct use as determined by the Municipality and which category will be applied for billing at the appropriate and applicable rate.

The different uses will be grouped into two or more components. The first component, which will be determined by the largest apportioned area of the property will be the primary component; the other components (sub-components) will be identified by their generalised functional name.

The category of the primary component of such a property will be directed in the first instance by the dominant use of the property, but at the sole discretion of the Municipality.

A multiple use property may qualify for the valuation exclusion as per paragraph 8.2.1 (i) of this Policy, provided that at least one of the components has been categorised as residential. Sub-components will not be eligible for the reduction as per paragraph 8.2.1(ii).

Sub-components may be categorised for the below mentioned categories provided that the owner of said property meets the ownership criteria of the category, namely: Public Service Purposes, Public Benefit Organisation, or Public Service infrastructure.

Vacant property may not be categorised as a multiple use property. Sub-components may not be categorised as vacant.

7.3 Public Service Purposes Properties

Properties used for Public Service Purposes will be categorised as per paragraph 6.1 (f) of this Policy and will be rated at the applicable rate. The exclusions, exemptions, rebates and reductions relating to the usage of properties as detailed in this Policy and the MPRA, will apply if applicable.

7.4 Public Service Infrastructure properties

The Municipality will apply the rate ratio as set out in the MPRA to public service infrastructure.

The Municipality acknowledges that Sections 17(1)(a) and 17(1)(aA) of the MPRA provides for the distinct grouping of kinds of public service infrastructure as in the "public service infrastructure" definition in Section 1 of the MPRA.

These groups will be processed respectively as either a PSI formulae code or a PSIE formulae code as referenced by the table in paragraph 18.1. For such properties for which the Municipality is the owner the formulae code MUNP will be used.

The Municipality will impose the 100% exclusion under the PSIE formulae code as directed by Section 93A of the MPRA.

For properties under the PSI formulae code the Municipality will impose the 30% exclusion as directed by Section 17(1)(a) of the MPRA and grant on the 70% remainder a further 100% exception.

7.5 Public Benefit Organizations (PBO)

The Municipality will apply the rate ratio as set out in the MPRA to public benefit organisations.

As per the MPRA the specific public benefit activity listed in Item 1 (Welfare and Humanitarian), Item 2 (Health Care), and Item 4 (Education and Development) of Part I of the Ninth Schedule of the Income Tax Act will be applicable and must be conducted/executed on said property.

All Public Benefit Organisations must annually submit, according to paragraph 14.1 of this Policy proof of their status as per the above criteria. A SARS TAX Clearance Certificate may be required as well.

7.6 Rural Properties

The categorizing and/or qualification of all rural properties will be dealt with at the sole discretion of the Municipality.

7.6.1 *Agricultural Use*

The Municipality will apply the rate ratio as set out in the MPRA to properties that are used for agricultural purposes by *bona fide* farmers. These properties will however not qualify for any relief measures.

For a property to be categorised as agricultural, processes and structures fundamental to agricultural activities on that farming unit, will be considered. Structures such as a dwelling used by the farmer and farm employees will be considered integral to such processes.

The Municipality may consider applying multiple use categorisation as per paragraph 7.2 if any structures are not used exclusively for agricultural purposes, or the structures are used for delivering or selling services or products to/for customers.

7.6.2 *Alternate Criteria and Use*

(a) Where a property in a rural area is being used for residential, business, mining, or industrial purposes, such as truck depots, construction yards, restaurants, functioning venue, guesthouses, and/or factories, said property will be valued and rated according to the category for residential, business, mining or industrial properties as applicable. The Municipality may however, consider valuating said property as a Multiple Use Property (refer to paragraph 7.2 of this Policy).

(b) Owners of a property in rural areas which is not categorised as agricultural, but which in the opinion of the owner should be agricultural, must apply (refer to paragraph 14.1 of this Policy) for a revaluation, submit documentation as required by the CFO and declare in an affidavit, that no contraventions of the criteria for agricultural activities are taking place on the property. The application will be dealt with according to the supplementary valuation process.

7.7 Municipal Properties

Municipal-owned properties which are leased in terms of a lease agreement or those properties which are allocated to beneficiaries but not yet transferred, will be rated as per the provisions of this Policy. The exclusions, exemptions, rebates, and reductions relating to the usage of properties as detailed in this Policy and the MPRA, will apply if applicable. The rates of said non-exempted property will be passed on to the lessee or the allocated beneficiary.

All other Municipal-owned properties as described in Section 7 (2) (a) (i) of the MPRA, will be exempted from paying property rates and Special Rating Area rates.

For administrative purposes it should be noted that by 1 July 2023 all exemptions as applied to municipal owned properties will be changed to exclusions.

7.8 Special Rating Area (SRA)

The Municipality may consider the application for a Special Rating Area (SRA) provided that the owners of the predefined demarcated area have approved the budget and the specifics relating to such SRA. The process must adhere to Section 22 of the MPRA and to the Municipality's Special Rating Area Policy and By-Law.

The budget for such SRA will be raised via a pre-determined tariff applied on the municipal valuation of each property. This pre-determined tariff is linked to the annual budget proposal and would therefore be unique to a specific SRA and for a given financial year.

7.9 Land Reform Beneficiary properties

The Municipality will determine a Land Reform Beneficiary that corresponds to the use of such property. The said determination will be applied for billing at the appropriate and applicable rate.

The Municipality will however exclude such properties from rates for a period of 10 years subject to Section 17(1)(g) and phase-in the rates as per Section 21(1)(b) of the MPRA.

7.10 Adjoining properties

The Municipality acknowledges that there are residential or business properties, registered in the name of the same owner, which are used basically as if such properties were one property.

(i) For a residential property, the deemed secondary component [the adjoined property] shall be classified as a RESA formula code and will therefore not be eligible for the reduction as per paragraph 8.2.1(ii).

(ii) The Municipality will apply the RESA formula code for units in a Sectional Title scheme such as a garage or a storage unit categorised as residential. Consequently, these properties or units will not be eligible for the reduction as per paragraph 8.2.1(ii).

(iii) For a business property, the deemed secondary component [the adjoined property] shall be classified as a BUSA formula code.

(iv) The Municipality will apply the BUSA formula code for units in a Sectional Title scheme such as a garage or a storage unit categorised as business.

The Municipality will not consider any notarial links between any property.

Administratively a link between the adjoining property and its associated parent property must be set so as to facilitate tracking of such pairing.

8. RELIEF MEASURES

8.1 Applying relief measures on Rates

Notwithstanding that the Municipality is obligated as per the MPRA to exclude specific properties or parts thereof from rating, the Municipality will consider applying relief measures on property rates, being Exemptions, Rebates and/or Reductions as described in this Policy.

(a) The Municipality may grant exemptions, rebates and/or reductions to the categories of properties and/or categories of owners that meet the specified criteria as indicated in sub-paragraphs of paragraph 7 above or as indicated below.

(b) The Municipality will exclude specific properties or parts thereof as indicated in sub-paragraphs of paragraph 7 above or as indicated below.

(c) The Municipality will not grant relief in respect of payments for rates to any category of owners or properties other than that as provided for in this Policy, nor to owners of properties on an individual basis.

(d) Any application (when required or as requested) for a relief on rates must be submitted as per paragraph 14.1 of this Policy.

8.2 Residential Property

8.2.1 The Municipality will not levy a rate on the initial portion of the valuation of a residential property being the sum of:

(i) the first R15 000 exclusion on the basis set out in Section 17 (1) (h) of the MPRA; and

(ii) on a further R235 000 reduction, provided it does not exceed the remaining valuation in respect of a residential property, or the primary component of a multiple use property, that is categorised for *residential purposes*, as per the definition in paragraph 4 of this Policy.

- This reduction will only apply if the total valuation of said property does not exceed R 5 000 000.
- All sub-components of a multiple use property as per paragraph 7.2 of this policy, and the secondary component of adjoining properties or units of a sectional title scheme as per paragraph 7.10 of this policy, do not qualify.

(iii) an additional R100 000 reduction is granted to registered indigent consumers as described in the Municipality's Indigent Policy, provided that the amount does not exceed the remaining valuation after applying the amounts referred to in sub-paragraphs (i) and/or (ii) above.

The above where applicable, will be applied once only per property.

8.3 Senior Citizens and Disabled Persons

Designated owners being registered owners of properties or allocated beneficiaries as per paragraph 7.7 of this Policy who are senior citizens or who are disabled persons may qualify for a rebate according to their *household income*.

To qualify for the rebate referred to above, the designated owner must be a natural person, registered as a South African citizen. If not a South African citizen, the designated owner must be the registered owner of the property within the jurisdiction of the Municipality and must submit proof of his/her permanent residency in South Africa. The property in question must satisfy the residential property requirements as per this Policy and in addition to the above-mentioned, the designated owner must also:

8.3.1 Occupy the property as his/her normal residence; and

(a) be at least 60 years of age, or in receipt of a disability grant; and

(b) be in receipt of a monthly *household income* not exceeding the highest income amount as referenced in the table of paragraph 8.3.4 of this Policy; and

(c) when being the designated owner of more than one property, a rebate will be granted only on the occupied property; and

(d) where the designated owner is unable to occupy the property due to no fault of his/her own, the spouse or minor children may satisfy the occupancy requirement; and

(e) where the occupant of a residential property is a senior citizen or a disabled person and is the usufructuary of the property, he/she may satisfy the occupancy requirement.

8.3.2 Apply as per paragraph 14.1 of this Policy with proof of income, which may include proof of a SARS assessment, or any other relevant document as requested.

8.3.3 If the property in question is alienated by the designated owner, then that owner would be liable for the *pro rata* rates, inclusive of the pension rebate. The new owner will be liable for the full *pro rata* portion of the rates excluding any pension rebates.

8.3.4 The percentage rebate granted to different monthly *household income* levels will be determined according to the schedule below. The income bands and rebates for the effective financial period of this Policy are as follows:

Gross Monthly *Household Income*				**% Rebate**
Income bands				
Up to			8 000	100%
From	8 001	to	11 000	75%
From	11 001	to	13 000	50%
From	13 001	to	17 000	25%

8.4 Conservation Area

The Municipality will exclude those portions of a property within the ambit of a conservative area as defined in this Policy.

The apportioned value of any portion of such property, utilized for any purpose other than that used for such conservation purposes, or developed and used for commercial, business, agricultural or residential purposes will be categorised accordingly and rated at the applicable rate as described in paragraph 7.2 of this Policy.

The Municipality will apply Section 17 (2) of the MPRA upon withdrawal of said property from the conservation agreements inferred in Section 17 (1) (e) of the MPRA.

8.5 Religious Organisations

In terms of Sections 1 and 17 (1) (i) of the MPRA, the Municipality will not levy a rate on a property used primarily as a place of public worship by a religious community, including the official residence which is occupied by the office bearer of that community who officiates at services at that place of worship.

The Municipality will apply Section 17 (5) of the MPRA if as per Section 17 (5) (a) of the MPRA said property is no longer used or has been disposed by the religious community.

8.6 Stellenbosch Special Rebate

The Municipality may, for the organisations not meeting all the criteria for public benefit organisations as described in paragraph 7.5 above, nor the criteria for NPO organisations as described in paragraph 8.7 below, consider a rebate of 20% which shall be identified as "Stellenbosch Special Rebate" (SSR).

This rebate will only be applicable to said organisations that apply as per paragraph 14.1 of this Policy for such rebate.

8.7 Non-Profit Organizations (NPO)

An organisation must be registered as a Non-Profit Organisation (NPO) under the Non-profit Organisations Act, 1997 (Act 71 of 1997) to be considered as a candidate for the relief measures described below.

Organizations listed in paragraph 8.7.1 below that are operated as not-for-gain (declared or registered by law) or organisations that execute activities as per Item 6 (Cultural), item 7 (Conservation, Environment and Animal Welfare) and Item 9 (Sport) of Part 1 of the Ninth Schedule to the Income Tax Act may receive a rebate. All abovementioned organisations being privately controlled must be the owner of said properties.

These rebates are not applicable to any vacant land irrespective of its zoning or intended usage unless stated otherwise in this Policy.

Any part of said property that has been categorised as agricultural will not qualify for this relief measure.

All NPO must annually submit, according to paragraph 14.1 of this Policy proof of their status as per the above criteria. A SARS TAX Clearance Certificate may be required as well.

Abovementioned organisations which have a total revenue/income as defined in the schedule of paragraph 8.7.2 of this Policy will receive a rebate as set in said schedule.

8.7.1 Prescribed not-for-gain organisations

(a) *Health and welfare institutions*

Privately owned properties used exclusively as a hospital, clinic, mental hospital, orphanage, non-profit retirement village, old age home or benevolent institution, including workshops used by the members or patients, laundry or cafeteria facilities.

(b) *Charitable institutions*

Properties used solely for the performance of charitable work.

(c) *Agricultural societies*

Property owned by agricultural societies used for the purposes of the society.

(d) *Cemeteries and crematoria*

Privately owned properties used as cemeteries and crematoria.

(e) *War veterans*

Property registered in the name of a trustee or organisation in terms of the Social Assistance Act, 2004 (Act 13 of 2004), maintained for the welfare of war veterans and their families.

8.7.2 The percentage rebate granted to different total revenue/income levels (expressed as being the revenue/income excluding government subsidies before any expenses, operating costs or any deductions have been applied) will be determined according to the schedule below. The revenue/income bands and rebates for the effective financial period of this Policy are as follows:

Total Revenue/Income				**% Rebate**
Revenue/Income bands *(Rands)*				
Up to			2 000 000	80%
From	2 000 001	to	5 000 000	50%
More than			5 000 000	20%

8.8 Properties affected by Disaster or adverse Economic Conditions

The Municipality may consider additional relief measures as envisaged in Section 15(2)(d) of the MPRA and as approved by Council.

8.9 Exceptional General Valuation Rates Increases: Phasing in

The Municipality may consider a relief measure for owners of property adversely affected by exceptional rates increase of a new General Valuation (GV) cycle. This incentive will only be implemented as from the implementation date of a GV and on proviso that:

(a) for a property to qualify, the Rates for the first financial year of the GV cycle for the property, as result of the property valuation of a GV cycle, must be at least four (4) times more than that of the rates for said property during the financial year preceding the start of the GV cycle.

(b) the rates for the financial year preceding the start of the GV cycle must be greater than R1 000 per annum;

(c) the rebate granted would be phased-out over two financial years;

(d) the rebate for the first financial year will be 50% and during the second year it will be 25% rebate on the rates applicable for that year;

(e) this incentive will not be cumulative on any other rebate that may be granted to said owner;

(f) the most beneficial rebate between this incentive and any other rebate which said owner may receive in each financial year will prevail;

(g) improvements or errors of valuations to said property that could have influenced the GV valuation will be reviewed during the application approval;

(h) applications will only be considered until the end of the initial 6 months of a GV cycle; and

(i) owners of such property must apply as per paragraph 14.1 of this Policy.

9. LIABILITY FOR AND PAYMENT OF RATES

9.1 Liability for and payment of rates

Liability for and payment of rates is governed by criteria in this Policy, by the MPRA, the Municipality's Credit Control and Debt Collection Policy, By-Laws and any other applicable legislation. Actions as per the applicable By-Laws and/or Policies shall be taken against defaulters.

There are one of two methods of payment that the owner of the property must agree upon, namely (i) paying the rates on a monthly basis or (ii) paying the rates in one amount every annum.

The paying of rates on a monthly basis will be the preferred method unless the owner has selected the annual method of payment via a written request before 31 May preceding a financial year.

(i) When paying on a monthly basis the amount due shall be paid not later than the date as specified on the monthly accounts. The cycle of such payments will start on the first day of July (the start of a financial year) and extend to the 30th of June the following year.

(ii) When paying a once-off amount (the full rates for that financial year), then that amount shall be paid in full not later than the date as specified on the account. Please note that additional annual payments may be triggered during a financial year by a supplementary valuation on said property.

Changes to the preferred method of payment must be exercised by the owner before 31 May of a financial year and once set the method of payment will not be changed during a current financial year.

9.2 Rates in arrears for longer than 90 days

When an owner's rates account is in arrears for longer than 90 (ninety) days, then the Municipality may initiate the proceedings as described in Sections 28 or 29 of the MPRA.

A notice to this effect will be forwarded to the tenant, occupier or agent providing the required legal information regarding their payments to the owner, which are to be redirected to the Municipality so as to cover the arrear rates account.

A notice will be forwarded to the owner in question to indicate the legal proceedings and the actions that the Municipality has initiated.

10. QUANTIFICATION OF COSTS TO MUNICIPALITY AND BENEFITS TO COMMUNITY

The cost to the Municipality and benefit to the local community in terms of exemptions, rebates, reductions and exclusions referred to in the MPRA and rates on properties that must be phased-in in terms of the MPRA will be reflected in the Municipality's budget.

11. OBJECTION AND APPEALS

(a) Any person may lodge an objection to a valuation subject to Section 50 of the MPRA but within the period stated in the notice referred to in Sections 49(1)(a) and 78(5)(b) of the MPRA.

(b) An appeal to an appeal board against a decision of a municipal valuer in terms of section 51 of the MPRA may be lodged in the prescribed manner subject to Section 54 of the MPRA. The appeal must be lodged (as a guideline), within a period of 30 days nonetheless, as set out in Section 54(2) of the MPRA.

(c) The administrative actions or processes as described in the MPRA for the handling of objections or appeals will be the basis that the Municipality will follow.

(d) The lodging of an objection or appeal: -

(i) In terms of Section 50 of the MPRA does not defer liability for the payment of rates in terms of this Policy; or

(ii) In terms of Section 54 of the MPRA does not defer liability for the payment of rates in terms of this Policy.

12. CLEARANCE CERTIFICATES

All monies collected by the Municipality and any estimated amounts in terms of Section 118(1A) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) (the Systems Act), or Section 89 of the Insolvency Act, 1936 (Act 24 of 1936), are for the purpose of Section 118 of the Systems Act, deemed to be due and must be paid in order to facilitate the transfer of immovable property.

(i) All amounts that are due must be paid in full prior to the issuing of any clearance certificate in terms of Section 118, of the Systems Act.

(ii) No interest shall be paid by the Municipality to the registered seller in respect of these payments which are deemed to be due.

(iii) The Municipality will not be responsible for the apportionment of rates and/or services due or paid in respect of any rates clearances and registrations.

(iv) The Municipality may issue only one clearance certificate for properties deemed to be in an adjoined state as per paragraph 7.10 of this Policy.

(v) If the amount referred to in item (i) above cannot be paid in full, then the Municipality may consider a written conditional undertaking by the Transfer Attorney.

13. ADJUSTMENTS OF RATES PRIOR TO SUPPLEMENTARY VALUATION

13.1 If the owner of a property which has been subdivided or consolidated after the last general valuation wishes to sell the consolidated erf, or one or more of the erven which have been subdivided from the parent erf, as the case may be, applies to the Municipality for a clearance certificate in terms of Section 118 of the Local Government: Municipal Systems

Act, 2000 (Act 32 of 2000), and if the Municipality has not yet included such valuation of the relevant property(ies) in a supplementary valuation:-

(a) the Municipal Valuer shall conduct a valuation of the relevant property(ies) for purposes of a supplementary valuation; and

(b) the valuation shall be submitted to the CFO for approval of the levying of rates on such property(ies) in accordance with such valuation, with effect from the date on which the relevant subdivision or consolidation (as the case may be) was registered in the Deeds Office.

13.2 For new units in a Sectional Title scheme, the unit owner will be liable for the rates as from the registration date of said unit.

13.3 Any valuations performed in terms of paragraph 13 shall be included in the next supplementary valuation process as per the provisions in Sub-sections 78 (1) to (5) of the MPRA.

14. GENERAL

14.1 Applications for Relief Measures

(a) All applications, required in terms of this Policy for a specific relief measure must be submitted to the Municipality by 30 November of each year, which date precedes the financial year in which the rate is to be levied. If the relief measure applied for is granted, the relief measure will apply for the full financial year. All successful applicants are bound by all the criteria as per paragraph 14.1 of this Policy.

(b) Any applicant who, during a financial year, for the first time, meets all the criteria other than (a) above, may apply to receive the relief measure initiated from the month following the approval by the Municipality of said application for the remainder of that financial year, thereafter all the criteria as per paragraph (a) above will apply to applications for subsequent financial years.

(c) Late applications received after 30 November of a given year may be considered by the Municipality, in which case, if the relief measure applied for is granted, a *pro rata* rebate for the remainder of the next (new) financial year may be applicable.

(d) Persons who have submitted false information and/or false affidavits will have the relief measure withdrawn with effect from the commencement of the financial year in question.

(e) All applications for relief measures will require the applicant's municipal accounts to have been paid up to date or the conclusion of a suitable arrangement with the Municipality as provided for in the Municipality's Credit Control and Debt Collection By-Law and Policy.

(f) The Municipality reserves the right to request current and/or previous audited financial statements or to inspect all properties before or after implementing the applicable rate and to revoke or amend any decision made prior to such investigation or financial review.

(g) The Municipality reserves the right to recover any rates and/or relief measures from owners of properties after the status of said properties have changed.

(h) The Municipality reserves the right to request any additional information as may be deemed necessary.

14.2 Regular policy review processes

This Policy will be reviewed on an annual basis to ensure that it complies with the Municipality's strategic objectives and with legislation.

14.3 Language Interpretation

The legal interpretation of the English version of this Policy only shall prevail above all other language translations of this Policy.

14.4 Severance

If any provision of this Policy is struck down as invalid by a court of law, such provision shall be severed from this Policy, and shall not affect the validity of the remaining provisions.

15. BY-LAWS

The principles contained in this Policy will be reflected in the By-Law as promulgated and adjusted by Council from time to time.

16. CONTACT OF RESPONSIBLE OFFICE

The contact details for Property Rates enquiries:

E-mail Address: enquiries.navrae@stellenbosch.gov.za

Telephone Numbers: See Municipal Account for relevant telephone numbers

Postal Address: PO Box 17, Stellenbosch, 7601

Any Municipal Office in the jurisdiction of Stellenbosch Municipality

17. SHORT TITLE

This Policy is the Rates Policy of the Stellenbosch Municipality.

18. CATEGORY AND REBATE CODES

18.1 Category Codes

The Formulae Codes (Derived from the Categories listed in paragraph 6.1 of this Policy) as listed below will be used in the Valuation Roll and supporting letters or Notices to reflect by association the applicable Category (as indicated in the "Category (of property)" column).

Council shall on an annual basis during the budget approval cycle set the cent amount in the Rand values (being the Category Tariff) for each of the Categories in the table below.

Category (of property)	Category Code	Formulae Code	Supporting references
Residential	RES	RES	MPRA Sections 8(2)(*a*); 17(1)(*h*) and the Policy paragraph 8.2
	RES	RESA	Adjoining residential; the Policy paragraph 7.10
	RES	RESM	MPRA Section 17(1)(*h*); the Policy paragraph 8.2
	RES	RESIF	Municipal Owned: Informal settlements, 100% exclusion will apply
	RES	RELI1	MPRA Section 17(1)(i) – the official residence; the Policy paragraph 8.5
	RES	MUNRR	Municipal Owned: Rented or Leased property; the Policy paragraph 7.7
	RES	MUNR	Municipal Owned: Section 7(2)(*a*)(i) and the Policy paragraph 7.7
	RES	LRBR	Land Reform Beneficiary: MPRA Section 17(1)(g); the Policy paragraph 7.9
Industrial	IND	IND	MPRA Section 8(2)(*b*); Policy Definitions for "industrial"
Business	BUS	BUS	MPRA Section 8(2)(*c*); Policy Definitions for "business"
	BUS	BUSA	Adjoining business; the Policy paragraph 7.10
	BUS	RELIG	MPRA Section 17(1)(i) – the place of worship; the Policy paragraph 8.5
	BUS	MUNBR	Municipal Owned: Rented or Leased property; the Policy paragraph 7.7
	BUS	MUNB	Municipal Owned: MPRA Section 7(2)(*a*)(i) and the Policy paragraph 7.7
	BUS	POS	Public Open Spaces
	BUS	PROS	Private Open Spaces
Agricultural	AGR	AGR	MPRA Section 8(2)(d); (Not considered to be a vacant property); the Policy paragraph 7.6
	AGR	PROT	Protected Areas: MPRA Section 17(1)(*e*); the Policy paragraph 8.4
	AGR	MUNAR	Municipal Owned: Rented or Leased property; the Policy paragraph 7.7
	AGR	MUNA	Municipal Owned: MPRA Section 7(2)(*a*)(i) and the Policy paragraph 7.7
	AGR	LRBA	Land Reform Beneficiary: MPRA Section 17(1)(g); the Policy paragraph 7.9
Mining	MIN	MIN	MPRA Section 8(2)(e).
Public Service Purposes	PSP	PSP	MPRA Section 8(2)(*f*); the Policy paragraph 7.3
Public Service Infrastructure	PSI	PSI	MPRA Sections 8(2)(g); 17(1)(*a*) and the Policy paragraph 7.4
	PSI	PSIE	MPRA Sections 8(2)(g); 17(1)(*aA*) and the Policy paragraph 7.4
	PSI	MUNP	MPRA Sections 7(2)(*a*)(ii); the Policy paragraphs 7.4 and 7.7
Public Benefit Organisation	PBO	PBO	MPRA Section 8(2)(h) and the Policy paragraph 7.5
Multiple purposes	*Multi tariff*	MULTI	MPRA Sections 8(2)(i) and 9 and the Policy paragraph 7.2
Heritage	HER	HER	MPRA Section 15(2A)(b)
Vacant Residential	VACR	VACR	the Policy paragraph 7.1
Vacant Other	VACO	VACO	NOT agricultural properties; the Policy paragraph 7.1
		MUNV	Any vacant property registered in the name of the Municipality

18.2 Rebate Codes

The Rebate Codes in the table below serves to indicate the rebate if any that could be applicable to a property.

Rebate Code	Purpose	Supporting references
NONE	No rebate is applicable	
INDP	Indigent and 100% Pension rebate	Rates Policy paragraphs 8.3 and the Indigent Policy
INDIG	Indigent only rebate	Indigent Policy
PENS	100% Pension rebate	Rates Policy paragraph 8.3
PENS1	75% Pension rebate	Rates Policy paragraph 8.3
PENS2	50% Pension rebate	Rates Policy paragraph 8.3
PENS3	25% Pension rebate	Rates Policy paragraph 8.3
NPO	Non-Profit Organisation (80% rebate)	Rates Policy paragraph 8.7
NPO1	Non-Profit Organisation (50% rebate)	Rates Policy paragraph 8.7
NPO2	Non-Profit Organisation (20% rebate)	Rates Policy paragraph 8.7
SSR	Stellenbosch Special Rebate	Rates Policy paragraph 8.6
EGVI	Exceptional General Valuation Rates Increases	Rates Policy paragraph 8.9

APPENDIX 6

STELLENBOSCH MUNICIPALITY

INDIGENT POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

INDIGENT POLICY

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PREAMBLE

The Stellenbosch Municipal Council accepts and acknowledges its Constitutional duties and mandate relating to indigent support in terms of Sections 152 and 153 of the Constitution of the Republic of South Africa, 1996 (Act 108 of 1996) towards the community/consumers within the jurisdiction of Stellenbosch Municipality (WC024).

Council further acknowledges that because of the level of unemployment and consequential poverty in the municipal area, that correlated households are incapable of paying for basic municipal services.

Indigent relief measures are thus a fundamental requirement that is achievable only within sustainable budgets set by Council as well as support and direction via National Government.

Concomitantly, indigent households equally have the responsibility of managing their levels of consumption and that they are responsible for the payment of municipal services that are consumed in excess of the reduced cost or Free Basic Service levels as described in this Policy.

The effective implementation of such a program depends principally on affordability and is supported by the socio-economic analysis of various areas as included in the Council's Integrated Development Planning. The Council's mandate regarding affordability of basic services to poor households is directed by mechanisms in Section 74(2)(c) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) and Section 15 of the Local Government: Municipal Property Rates Act, 2004 (Act 6 of 2004).

Council's mandate is further extended by Section 96 of the aforementioned Systems Act requiring a municipality to adopt, maintain and implement a credit control and debt collection policy which according to Section 97 must *inter-alia* make provision for indigent debtors consistent with national policy.

In order to give effect to the foregoing, the Council of Stellenbosch Municipality has adopted a policy relating to indigence as set out hereinafter.

1. DEFINITIONS

In this Policy, a word or expression derived from a word or expression as defined, has a corresponding meaning unless the context indicates that another meaning is intended:

"***Municipality***" means Stellenbosch Municipality (WC024).

"***Basic Services***" means that level of services delivered by the Municipality at a reduced cost or at no cost to the Indigent consumer and which the Council has considered reasonable and sustainable within budget constraints.

"***Child-headed household***" means a household of only minors under the age of 18 years, being a child as defined in Section 28 of the Constitution, and in which a minor has assumed the role of caregiver in respect of the other minor(s) in the household. This is further described in paragraph 5.2(e) of this Policy.

"***Constitution***" refers to the Constitution of the Republic of South Africa, 1996

"**Gross household income**" means the total combined earnings of the head of the household and his or her spouse(s) who are not alienated from the household. Any other financial contribution towards the household income by any means, by other dependent(s) or occupant(s) must be taken into consideration. Government grants as received by or for dependent minors or disabled occupants (excluding spouses) will be ignored and not be added as a financial contribution towards the household income.

"***Household***" means a family unit comprising a head of the family, being a natural person. The family unit may include spouse(s), blood related or adopted dependents. The household may be further extended by other occupants with or without children who reside on the same premises. All the above (including the extended members) will be deemed to be members of such a household. This is further described in paragraph 5.2 of this Policy.

"***Indigence***" means the lack of necessities of life such as sufficient water, basic sanitation, refuse removal, environmental health, basic energy, health care, housing, food, and clothing.

"**Indigent consumer**" means the person identified as the head of the household and as described in paragraph 5.2 who makes a formal written application on the prescribed form required for the indigent subsidy.

"**Indigent household**" means a household that has applied for, has qualified, and continues to qualify for indigent support as per this Policy.

"**Indigent subsidy**" means that portion of the overall support or financial assistance to indigent households that has been allocated to a specific indigent household.

"***Indigent Income Threshold***" means the qualifying monthly income as described in paragraph 5.5 and as set in paragraph 5.5(b) of this Policy.

"**Pre-payment electricity meter**" means a type of electricity meter that requires consumers to pay for energy before using it and which will allow the flow of the pre-purchased amounts of energy in an electrical circuit.

"**Pre-payment water meter**" means a type of water meter that requires consumers to pay for water before using it and which will allow the flow of the pre-purchased amounts of water.

"***Valuation Threshold***" means that value of municipal valuation as set for residential properties in paragraph 8.2 of the Municipality's Rates Policy.

"**Water management device**" means a device designed to manage or restrict the water flow, water consumption or water needs of a residential property.

2. POLICY OBJECTIVES

The objectives of this Policy are to:

(a) provide a framework within which the Municipality can exercise its executive and legislative authority regarding the identification of indigent households and the implementation of financial aid to such.

(b) ensure the provision of basic services to indigent households within the jurisdiction of the Municipality in a sustainable manner and within the financial and administrative capacity of the Municipality.

(c) ensure the establishment of procedures and guidelines for the effective subsidisation of basic services charges to such approved indigent households within budgetary and national grant guidelines.

3. POLICY PRINCIPLES

The following guiding principles for the formulation of this Policy, are to:

(a) ensure that the portion for free basic services allocated as part of the equitable share received annually, be utilised for the benefit of indigent households.

(b) promote an integrated approach to subsidised basic service delivery.

(c) optionally use external services and/or references to verify the information provided by the applicants.

(d) optionally use various classification criteria to direct the different processes.

(e) maintain the relief measures to indigent households for as long as such indigent household remains registered on the municipality's indigent data base or register and the municipality continues to receive equitable share for this purpose.

(f) review the relief measures by random sampling to ensure *bona fide* indigent support.

(g) engage the community in the development and implementation of this Policy.

4. LEGISLATIVE CONTEXT

4.1 This policy is implemented within the framework of the following legislation:

All citations to applicable Acts as referenced in this Policy shall include all amendments and regulations to such as promulgated.

(a) The Constitution of the Republic of South Africa, 1996, in particular Sections 152 and 153.

(b) Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), in particular Sections 74, 96 and 97.

(c) Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003).

(d) Local Government: Municipal Property Rates Act, 2004 (Act 6 of 2004), in particular Section 15 and/or.

(e) any other legislation that may be applicable

4.2 This Policy was developed using the following guideline(s):

(a) National Framework for Municipal Policies.

(b) National Indigent Policy Assessment tool, 2018 - COGTA

5. QUALIFICATIONS AND SCOPE

The introduction of reduced costs or free basic services will ensure that indigent consumers have access to basic services.

5.1 Subsidy:

Subsidies are granted from external funds, allocated by the National Government as an Equitable Share allocation, to subsidize Indigent households with specified levels of basic services. This is based on a:

(a) Level of income enabling Indigent households to pay for a basic package of municipal services; and/or

(b) Municipal property valuation value that sets the level at which indigent support may be granted.

(c) Subsidy scheme that is promoted through the press and by means of personal referral, but principally via referrals by the credit control and debt recovery section of the Municipality.

5.2 Household:

(a) The head of the household, or his/her spouse(s) who are not alienated from the household, must indicate if said person is:

(i) a state official in any capacity; or

(ii) a director of a company, a member of a Closed Corporation or Trust, or

(iii) involved in any state tender processes.

(b) The head of the household must be a South African citizen with valid South African identity documentation and have permanent residency.

(c) The head of the household should be:

(i) the registered owner or part owner of the property; or

(ii) the registered lessee of a Council housing unit; or

(iii) the registered lessee of an Organ of State - (as defined in Section 239 of the Constitution) owned housing unit; or

(iv) in meritorious cases as determined by the Municipality a person, being the head of the household, who is incapable of paying for basic municipal services and who resides in said property/unit.

The head of the child-headed household shall be deemed to meet these criteria.

(d) To register as an indigent consumer the head of the household must personally complete and sign the registration form.

(e) Child-headed households will only be approved based on the following criteria:

(i) both parents of the household are deceased, or one parent and/or guardian is deceased, and the other is totally alienated from the household;

(ii) a minor has assumed the role of caregiver in respect of the other minor(s) in the household. This caregiver is the head of the household and shall be deemed to meet the criteria as per paragraph 5.2(c);

(iii) such minors reside permanently on the property;

(iv) such minors, and exclusively only minors occupy the property as their normal residence;

(v) such minors are scholars or unemployed and if income is derived, the household earns less than the qualifying income as envisaged by the defined Indigent Income Threshold;

(vi) the situation pertaining to the household has been verified by the Municipality; and

(vii) the situation pertaining to the household will be reviewed when the caregiver as per (ii) above reaches the age 18 years or older.

(f) Indigent households living in homes for senior citizens shall be eligible to qualify for assistance and support under this Policy, subject to the following rules and procedures:

(i) For the purposes of passing/issuing the free basic electricity units to such indigent household, the onus will be on the unit owner or lessee to apply and submit proof that the electricity connection is in the name of the Indigent consumer and not in the name of the organization providing the accommodation.

(ii) In the event of the unit being occupied by a single individual without any dependents as per the definition of a household above, the level of income to qualify shall be equal to or less than 50% (fifty percent) of the defined Indigent Income Threshold per month.

(h) Occupiers who qualify as indigent consumers residing in a property, which property has been identified and approved by the Chief Financial Officer (CFO) for indigent processing, may be eligible to receive selected indigent subsidies.

5.3 Basis of Subsidy:

(a) Only formal or informal housing units utilized for residential purposes will be taken into consideration for the purpose of this subsidy, being the provision of free basic services.

(b) All informal structures where a pre-payment electricity meter has been installed by the Municipality will qualify for the electricity subsidy. In the cases where off-grid electricity is supplied by an authorised service provider appointed in terms of paragraph 5.7.2(b) of this Policy such households will also qualify for a subsidy, which subsidy will be paid directly to the authorised service provider.

(c) Applications deviating from the above will only be considered after a detailed investigation and evaluation by the Municipality.

5.4 Liability for payment of municipal accounts:

(a) Subsidies will only be granted to households liable for the payment of municipal service fees.

(b) Subsidies will only be granted by means of a credit on municipal accounts and free basic electricity vouchers or in the form of subsidy paid directly to the authorised service providers of off-grid electricity as envisaged in paragraph 5.7.2(b) of this Policy. No subsidy will be paid directly to any Indigent consumer or household in the form of cash or any such disbursement.

(c) Households are liable for the payment of fees, as stated on the monthly account, for any service in any given month that exceeds that service's subsidy.

(d) Monthly accounts, as well as the instalments arranged in respect of the repayment of debt, must be paid punctually and in full. If required, and after reasonable alternatives have been exhausted, the process to recover debt from indigent consumers will be dealt with in terms of the Credit Control and Debt Collection Policy and procedures of the Municipality.

(e) Pre-payment electricity meters may be installed on all properties of formal households before receiving indigent subsidies to prevent escalation of debt.

(f) Water management devices or Pre-payment water meters may be installed on properties of formal households before receiving indigent subsidies to prevent escalation of debt. The consent for the installation of such metering device must be signed by the indigent consumer before the Municipality will approve any indigent application.

5.5 Qualifying income:

(a) The total Gross Household income for a household will be taken into account when considering the application for Indigent support.

(b) The maximum qualifying income level defined as the Indigent Income Threshold for a household as described in paragraph 5.2 of this Policy will be equal to or less than R 7 500 per month. Proof must be produced in the form of pay slips, unemployment certificates, income certificates, the latest three (3) Month's Bank Statements or other acceptable proof of income as may be required by the Municipality.

(c) Should proof of income not be available, income may be declared by means of a sworn statement. Such applications may be verified by means of a full investigation and a socio-economic survey.

5.6 Targeting mechanisms:

The following principles for the granting of free basic services apply:

(a) Properties in respect of which property tax is levied on a municipal valuation amount will qualify as follows:

(i) The municipal valuation of a property being less than or equal to the defined Valuation Threshold will be used as the guiding threshold.

(b) Indigent subsidies will only be considered by the Municipality upon application on a prescribed form by households which consider themselves as being indigent.

5.7 Basic services :

The Municipality will provide the following basic services at reduced or at no cost to the Indigent consumer:

5.7.1 Formal Households

Free basic services for Formal households will consist of the following:

(a) 100 kWh electricity per household per month subject to it being supplied via a prepayment metering system as the qualifying criteria for a registered indigent household to be placed on the Lifeline Electricity Tariff. Free electricity units will not be applicable should the Indigent Household choose not to install a pre-paid meter;

(b) a basic charge for water and a maximum of 6 kl water per household per month;

(c) a service subsidy not exceeding the cost of one refuse unit in respect of a single residential property;

(d) a service subsidy not exceeding the cost of one sewerage service unit supplied to residential properties with a maximum area of 250m^2; and/or

(e) 50% of the applicable tariff for clearances of septic tanks.

5.7.2 Informal Settlement Households

Free basic services for Informal Settlement Households on the Stellenbosch municipal electricity grid, will consist of the following:

(a) 100 kWh electricity per household per month; or

(b) a maintenance and operations subsidy (equivalent in Rand value to 100kWh electricity per household per month) for off-grid solar home systems, operated by a municipal approved service provider or Energy Service Company (ESCo).

(In the case of off-grid electricity subsidies as contemplated above, the Municipality may, subject to a detailed review by the Revenue Section appoint an authorised service provider to provide the maintenance and operations function for a group or groups of indigent recipients of off-grid electricity at a maximum rand equivalence of the value of 100 kWh electricity per household per month.)

(c) Other services (specifically water, sewerage and refuse removal services) are not billed for.

5.7.3 Indigent households residing in homes for senior citizens

Free basic services for qualifying households residing in homes for senior citizens as per paragraph 5.2(f) of this Policy will consist of 100 kWh electricity per household per month.

5.8 Free bulk services

Free Bulk Services shall be the provision of services (water standpipes, high mast lighting, ablution facilities and refuse removal) to informal settlements.

The cost of the provision of free bulk services will be recovered from the Equitable Share Allocation from National Government and processed monthly.

5.9 Other concessions

(a) Registered indigent consumers limited to the immediate occupants of the household occupying the property excluding any extended members could qualify for a discount of up to 50% (fifty percent) on the approved fees and tariffs for non-trading services (refer paragraph (d) below) as set by Council from time to time subject to application to the relevant Director.

(b) Proof of registration as an indigent consumer must be obtained from the Credit Control Section of Financial Services prior to the application for the discount being made.

(c) For the purposes of clarity, other categories of consumers (other than registered indigent consumers) such as back yard dwellers, farm workers and lessees of other property earning equal to or below the Indigent Income Threshold per month, may also qualify for the concessions (i.e. a discount of up to 50% (fifty percent) on the approved fees and tariffs, limited to the services envisaged in paragraph (d) below.

(d) Discounted non-trading Services; refers to:

(i) Community hall discounts.

(ii) Burial fees in sections of cemeteries without head stones (i.e. crosses or flat stone areas only) and cremations when available. This concession is only applicable for burials on Mondays to Saturdays, excluding Public Holidays. Farm workers must provide written confirmation regarding the burial site from the farm owner.

5.10 Conditions of burial of indigent persons

(a) At least two working days' notice and paperwork is required from the approval of the application for a burial.

6. ALLOCATION OF SUBSIDIES

(a) The subsidy in any given month and service will be an amount not exceeding the amount as reflected in the Council's approved Tariff Schedules for services for Indigent households as per paragraphs 5.7 and 5.9 of this Policy.

(b) Only one subsidy per service per property/household may be allocated in any given month.

(c) Subsidy levels may be adjusted from time to time, depending on the availability of funds or any adverse conditions.

(d) Lessees of subsidized housing units already receiving a municipal subsidy for the alleviation of municipal service costs included in rentals will not qualify for an Indigent subsidy. Should the latter subsidy be more advantageous, such a lessee may request that the Indigent subsidy replace the rental subsidy.

7. APPLICATIONS FOR INDIGENT SUBSIDIES

(a) Applications (i.e. applications submitted by individuals) will be required by any household which considers themselves to be an indigent household.

(b) Only applications lodged by means of the prescribed application form will be considered by the Municipality.

(c) Such households may be visited by employees of the Municipality or approved service providers, where after a written recommendation would be considered.

(d) The maximum subsidy may be granted to households with no income, even if the corresponding accounts are not paid in full.

(e) Indigent assistance will be applicable for as long as an indigent household remains registered as such on the indigent data base or register and the Municipality continues to receive equitable share for this purpose.

(f) The Municipality may disclose a list of Indigent households for public inspection, which may include the publication thereof.

(g) In a case of misrepresentation or any other transgression of the conditions for the provision of subsidies, the subsidy will be withdrawn with immediate effect and not be reconsidered for a period of at least 12 months. The Municipality may recover such subsidies up to a maximum period of three years.

(h) Indigent relief will not apply in respect of property owners with more than one property, whether such property is situated inside or outside the area of jurisdiction of the Municipality.

(i) Subsidies will not be granted on a *pro-rata* basis and applications approved after the twentieth day of a month will be granted in the following month.

(j) The onus is on the recipient of indigent subsidy to inform the Municipality immediately of any changes in personal circumstances that may warrant a review of his/her indigent status. For example, the status of any change of employment or to the Gross Household income as per paragraph 5.5 above must be reported to the Municipality.

(k) The municipality reserves the right to review and/or to conduct home visits on a random basis with the view of assessing whether a household would still qualify for receiving indigent assistance.

(l) Upon cancellation of indigent assistance normal credit control procedures will be applicable on arrear accounts of such cancelled applications.

8. PROPERTY TAX REBATES BASED ON MUNICIPAL VALUATION

This Policy only addresses indigent subsidies, and any form of rates relief is addressed as provided for in the Rates Policy of the Municipality.

9. INDIGENT REGISTER

(a) The Municipality shall draw up and maintain a register in respect of formal properties and households receiving indigent assistance.

(b) The register may be open for inspection by the public during office hours.

(c) The Municipality may at regular intervals review the register and apply randomly selected checks as to the status of an application. The registered indigent consumer who receives a government pension may be exempted from a formal renewal process, nevertheless such consumers must submit their ID in person annually. Use may be made of accredited services providers for audits and/or external verification checks.

10. COMMUNICATION PROCEDURES

(a) The Municipality has a program for communication in terms of which communities will be informed regarding the details of this Policy and the implementation thereof.

(b) Regular information dissemination and awareness campaigns will be undertaken to mitigate unrealistic expectations in terms of the qualification processes, to

amplify services that are rendered to indigent consumers, and to elucidate upon service delivery in general.

11. CONTACT OF RESPONSIBLE OFFICE

The contact details for Indigent enquiries:

E-mail Address: Indigent.office@stellenbosch.gov.za

Telephone Numbers: 021 808 8501
021 808 8579
021 808 8597
021 808 8932
021 808 8983

Postal Address: PO Box 17, Stellenbosch, 7601

Any Municipal Office in the jurisdiction of Stellenbosch Municipality

12. SHORT TITLE and EFFECTIVE DATE

This Policy is the Indigent Policy of Stellenbosch Municipality and shall take effect on 01 July 2025.

APPENDIX 7

STELLENBOSCH MUNICIPALITY

CREDIT CONTROL AND DEBT COLLECTION POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

CREDIT CONTROL AND DEBT COLLECTION POLICY

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PREAMBLE

In terms of Section 96 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) a Municipality shall-

(a) collect all money due and payable to it, subject to the provisions of said Act and any other applicable legislation and By-laws; and

(b) for this purpose, implement and maintain a credit control and debt collection policy which is consistent with its Rates and Tariffs policies, and which complies with the provisions of said Act.

(c) In order to give effect to the afore going provisions of said Act, the Council of the Stellenbosch Municipality (WC024), herein after referred to as the Municipality, has adopted a policy relating to credit control and debt collection as set out hereinafter.

1. PRINCIPLES

This Policy supports the following principles:

(a) Human dignity must be upheld at all times.

(b) This Policy must be implemented with equity, fairness and consistency.

(c) Endeavours shall be focused such that data related to owners/debtors and accounts are correct at all times.

(d) The implementation of this Policy shall be based on sound business principles, which may include credit worthiness checks and assessments of the credit risks involved.

(e) New services will only be provided if supported by the relevant service contract(s) being duly completed. Payment of the applicable consumer deposit will be the primary means to cover said contract obligation.

Any deviation from the payment of the consumer deposit will be directed by the sole discretion and due consideration/approval by an accountant or more senior official in the Municipality's Revenue Department.

Alternatively, to the payment of a deposit a bank guarantee in a form acceptable to the Municipality's Chief Financial Officer will be considered.

(f) Interest on overdue accounts will be charged at the South African Reserve Bank's prime interest rate plus one percent and will be levied on applicable accounts outstanding after the relevant due dates thereof. For the purposes of calculation, a portion of a month will be deemed to constitute a full month.

(g) Deposits/Bank guarantees will be utilised to proactively mitigate the potential of unnecessary credit risk exposure to Council.

(h) An administration fee and/or collection fee may be charged on overdue accounts, according to Council's approved tariffs and the By-laws of Stellenbosch Municipality (WC024).

(i) The rates components on overdue accounts may be processed in terms of Sections 28 and 29 of the Local Government: Municipal Property Rates Act, 2004 (Act 6 of 2004) (MPRA) and as described in the Rates Policy of Stellenbosch Municipality.

2. MUNICIPAL ACCOUNTS and ADDITIONAL MECHANISMS

2.1 Notices and Demands

The Owner's/Debtor's attention is drawn to the note on the municipal account, which states that the supply of services will be discontinued/restricted without further notice if the accounts are not settled in full. This serves as a warning to a defaulting owner/debtor that services will be discontinued/restricted upon defaulting on payments.

Notices, e-mails, cell phone text messages (SMS) or any available informative actions will however be issued to account holders as a first attempt (first notice) after the due date as a means to recover debt and to remind owners/debtors of their obligation to pay for services.

The aim of such reminders is to urge co-operation to settle accounts without the necessity to employ more drastic steps and to offer the opportunity to make arrangements to pay off such debt where the financial position of an owner/debtor is such that relief is possible as per criteria in the Municipality's Rates or Indigent Policies.

Failure to respond to the aforesaid first notice will result in the disconnection and/or restriction of services and a final demand being issued where applicable.

Failure to respond to a final demand and in the event of arrears not being settled within the period stipulated in the final demand, or an arrangement not being concluded, legal action may be instituted (with the Municipality's rights reserved, notwithstanding the fact that services were disconnected/restricted or not) to recover the full outstanding debt.

In this regard the Municipality may consolidate any separate accounts of an owner/debtor, credit a payment by an owner/debtor against any account of that owner/debtor and implement any of the measures provided for in this policy or the Credit Control and Debt Collection By-law in relation to any arrears of any of the accounts of such an owner/debtor.

In the case of housing rental contracts, the Municipality may consider procedures for eviction or right sizing.

2.2 Additional Mechanisms

2.2.1 Electricity Services:

In the event of an owner/debtor, failing to pay for electrical services due and payable, and in the event of such consumer having been placed on the disconnection list 3 times within a twelve (12) month period prior to such event, then

Stellenbosch Municipality will have the right to install pre-paid electricity meters in a bid to limit credit risk. The Municipality may also consider upward adjustment of the relevant consumer deposit/bank guarantee.

2.2.2 Water Services:

(a) The Stellenbosch Municipality may in the event of an owner/debtor exhibiting a trend of non-payment of accounts during a twelve (12) month period prior to a non-payment event (i.e. 3 times or more non-payment events) consider the installation of water demand management devices with pre-paid functionality in a bid to limit credit risk. The Municipality may also consider upward adjustment of the relevant consumer deposit/bank guarantee.

(b) In addition to the above, Stellenbosch Municipality will restrict water usage on a property for a high-usage non-paying owner/debtor or a non-paying indigent owner/debtor if such owner/debtor fails to pay for water usage in excess of 6k*l* (kilolitre). These restrictive measures will be applied on said property as described and according to the table below.

The process to limit the outstanding debt basically follows a three-stage approach. The stages corresponding to the limiting levels as per the table below are dependent upon the level of usage at the commencement of debt management and the "Category of usage" of the property. The stages are administered as follows:

(i) It will be incumbent of the owner/debtor to present proof of occupancy if in the opinion of said owner/debtor the number of persons on the property is different as to the "Category of usage" applied by Stellenbosch Municipality. Upon any proven discrepancies the Stellenbosch Municipality may apply the necessary corrective actions to address the issue at hand.

(ii) The lowest stage of service for any "Category of usage" is the "Free Basic Service" level [6k*l* (kilolitre)].

(iii) If the defaulting owner/debtor is using more than the monthly usage of the "1st Restrictive limit" as per the table below at the commencement of debt management, the owner's/debtor's maximum usage will be set to the corresponding "1st Restrictive limit" level.

(iv) If the defaulting owner/debtor is not using more than the monthly usage of the "1st Restrictive limit" then the level will, at the commencement of debt management, be set based upon the range of a given lower level within which said owner's/debtor's usage corresponds.

(v) Upon the owner/debtor defaulting after any previous stage had been set and to mitigate further debt the service level will be downgraded from the highest level at the commencement of debt management via

reactionary stages until that owner/debtor is at the lowest stage of service.

(vi) The timeframes for the implementation of the downgrading from the highest level to the lowest level will be determined and implemented by the Municipality on date of defaulting by the owner/debtor. These timeframes between stages may be different for the owners/debtors involved.

(vii) After the implementation of any restrictive measures as describe above and said owner/debtor has fully paid the outstanding debt, the Stellenbosch Municipality may after consideration and approval by the Manager Revenue or the Accountants in the Credit Control Section reverse the restrictive measures, but nevertheless in discreet ascending stage steps. Each stage will be time managed to prove successful payment of usage during said stage before any other stage is considered. If the owner/debtor should however default during this process all restrictive measures will be reverted in discreet downwards stage step from the stage on which the owner/debtor was at the time of defaulting.

Category of usage	Free Basic Service	2nd Restrictive limit	1st Restrictive limit
1 to 6 persons or Indigent households	200*l* per day up to 6k*l* per month	Not applicable for this "Category of usage"	400*l* per day up to 12k*l* per month
7 to 9 persons	200*l* per day up to 6k*l* per month	400*l* per day up to 12k*l* per month	750*l* per day up to 22.5k*l* per month
10 or more persons	200*l* per day up to 6k*l* per month	400*l* per day up to 12k*l* per month	1000*l* per day up to 30k*l* per month

2.2.3 Rental Services:

Actions against defaulters are regulated to a degree by the contracts involved.

All contracts must at minimum and where appropriate, include the following criteria/requirements:

(i) Due date for payments.

(ii) Applicable procedures upon the defaulting of payments.

(iii) Handover procedures.

(iv) Eviction or right sizing actions.

3. ARRANGEMENTS

Should owners/debtors wish to make arrangements to pay off accounts in arrears, the following guidelines shall apply:

(a) The main aim of arrangements should be to ensure that current accounts (which may include penalties/interest and/or any admin fees) are at least paid in full, before entering into acceptable arrangements to pay off arrears.

(b) The Municipality may enter into an arrangement with a tenant or occupier of a property which is linked to an account in arrears, on proviso that:

(i) a written affidavit is received which certifies that the registered owner/debtor of said property, at which such tenant or occupier resides; is:

- untraceable;
- not contactable;
- of unknown whereabouts; or
- not co-operating with said tenant or occupier.

(ii) such tenant or occupier has substantiated the ability to pay and the right to occupation stating the rental due and the time period of such occupation and providing the last known address of the registered owner/debtor;

(iii) such tenant or occupier undertakes to advise the registered owner/debtor, at the first reasonable opportunity of the current situation and further agrees to obtain the consent of the registered owner/debtor to condone the process as described in this paragraph 3 (b); and

(iv) where applicable, such tenant or occupier provides comprehensive details of the non-co-operation of the registered owner/debtor.

(c) Care must be taken to ensure that all reasonable financial and social assistance, as provided for in various Municipality's Policies, is rendered to assist owners/debtors before drastic action is taken to recover debt e.g. subsidies for Free Basic Services and relief measures on property rates.

(d) All arrangements must be concluded in writing and the owner/debtor must be provided with a copy thereof. Arrangements will be invalid unless signed by the owner/debtor and one or more delegated representative(s) of the municipality.

(e) Arrangements must be entered into that are both affordable to the owner/debtor and protect the Municipality's interest by ensuring the most cost-effective debt recovery.

(f) Arrangements must be final, and owners/debtors will not be allowed to re-arrange debt repayments. The Municipality may for a meritorious case, upon presentation of proof of current difficulties, consider delaying the receipt of the arranged instalment. This delay may not exceed 3 months.

(g) It is of vital importance to ensure that the settlement of current accounts (which may include penalties/interest and/or any admin fees), together with the debt repayment instalment, is seen as the minimum requirement for any agreement.

(h) Arrangements must be compiled in a format that facilitates legal action, upon breach of contract. Written arrangements must as far as possible be in the form of agreements in terms of Section 57 of the Magistrate's Courts Act, 1944 (Act 32 of 1944) and as amended by the Jurisdiction of Regional Courts Amendment Act, 2008 (Act 32 of 2008) (hereinafter referred to the Section 57 Agreements).

All debt repayment arrangements will be logged on the financial system to ensure maximum accessibility and to enable the effective administration of such repayments.

(i) Arrears of Councillors and other Municipal Officials must be settled in full or arrangements to pay off such amounts, by means of salary deductions, may be entered into. This includes the seizure of bonuses, or any other additional allowances (this paragraph (i) must be read in conjunction with the relevant sections of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000)).

The Stellenbosch Municipality is entitled to recover all arrears more than ninety days by means of salary deductions and proportionally from increases and/or the official's bonus/performance bonus. In this regard, all temporary contract workers are also regarded as municipal officials.

(j) No interest will be levied on outstanding amounts for which arranged agreements have been entered into.

(k) It is a preferable that a water demand management device, pre-payment water meter and/or a prepaid electricity meter be installed when any arrangement is entered into.

(l) Arrangements may only be concluded upon submission of the following documentation:

(i) Proof of identification;

(ii) Proof of Income;

(iii) Supporting documentation relating to expenses;

(iv) Three-month bank statements and/or payslips; and/or

(v) Any other relevant documentation as may be requested by the Credit Control Section.

4. ADJUSTMENT OF DEPOSITS/BANK GUARANTEES

Deposits/Bank guarantees may be increased to cover the additional risk as regulated in terms of the Municipality's By-Laws.

Increases in deposits/bank guarantees shall be utilised to cover the additional risk resulting from default payments. Deposits/Bank guarantees may be increased by an amount up to three times of a monthly average consumption as determined by the Municipality.

The necessity for any deviation of said payment will be directed by the sole discretion and due consideration/approval by an accountant or more senior official in the Municipality's Revenue Department.

The latter deposits will be utilised only after closing of account by an owner/debtor or transfer of property. Should the account remain unpaid, such deposit will be utilised for the unpaid portion.

Any credits will be refunded to the owner/debtor, after the closing process of an account. Any account with invalid contact details and/or in a case where a consumer did not claim any credits, such credits older than three years, will be allocated to Revenue and recorded in a Register for Unclaimed Credits.

The Stellenbosch Municipality will not pay any interest on any deposits.

5. FURTHER ACTIONS

(a) Should arrangements not be concluded or adhered to, services will be discontinued or restricted. The Municipality must ensure that a fair and equitable procedure, including reasonable notice of the intention to discontinue or limit has been followed.

Where legislation does not allow for the complete termination of services, the Credit Control Section will determine the applicable minimum level of service provision, where after, all amounts owing become due and must be paid in full before services are restored to full capacity.

(b) Should amounts owed not be settled by the final date, i.e. after the date for payment set out in a final demand, such accounts and the relevant Agreements, where applicable, will be handed over to the Municipality's

Collection Attorneys for recovery and/or to consider instituting further legal action.

(c) The Municipality shall at its own discretion in compliance to the measures provided for in the Municipality's By-Laws, be entitled to withhold or limit the supply of services until the total costs, penalties, other fees, services, and rates due to the Municipality have been paid in full.

This may include the restriction of supply of water or electricity to an owner/debtor who is found guilty by the Municipality or any Court of Law:

(i) of fraud or theft of water and/or electricity,

(ii) any another criminal activity relating to the supply or unauthorised consumption of water and/or electricity, or

(iii) if it is evident that fraud, theft or any other criminal activity has occurred relating to such supply or consumption.

(d) Stellenbosch Municipality may consider an auxiliary levy of up to 50% on the purchase of pre-paid electricity/water to recover arrear debt.

(e) Stellenbosch Municipality may consider black-listing consumers in cases where the consumer was handed over to institute legal proceedings.

(f) The Municipality may attach the rental income in whole or in part from a tenant or occupier of a property which is left unpaid by the owner/debtor thereof, provided that Section 115 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) is adhered to.

(g) Once the Municipality has exhausted all reasonable and practicable debt recovery measures, in an effort to recover outstanding debt, the Municipal Manager will have sole discretion to approve the litigation process for the disposal of the movable and/or immovable assets of defaulting owners/debtors by means of a Sale in Execution order.

6. NEW APPLICATIONS FOR SERVICES

6.1 No transfer of services from an owner/debtor to a tenant (Organ of State property excluded) will be allowed. The status quo of contracts signed before 01 July 2011 will be maintained, provided that the tenant does not default on payments.

6.2 The owner/debtor or his/her proxy applying for a service to be rendered must be positively identified by means of a generally acceptable means of identification as used by financial institutions. A copy of the identification details (such as a copy of the person's ID and proof of residence (for business owners/debtors)) must be kept for reference purposes.

6.3 The amount of a service deposit/bank guarantee will be based on tariffs as determined by the Council.

6.4 Adjustments to deposits/bank guarantees may be determined by the owner's/debtor's payment record of municipal accounts and consumption levels.

6.5 The provision of all services will be subject to the signing and acceptance of the conditions of supply contained in a service contract.

6.6 Where the consumer is not the owner/debtor of a property, the owner/debtor must on his/her request, regularly be served with a copy of a statement of the amount due.

6.7 The Municipality may utilize any services in order to enhance the effectiveness of credit checks.

7. THE RENDERING OF ACCOUNTS

7.1 Accounts must be rendered regularly and timeously to all property owners/debtors utilising municipal services.

7.2 Accounts must be consumer friendly and must clearly reflect the following minimum information:

(a) the name, address and contact numbers of Stellenbosch Municipality;

(b) the name and postal address of the account holder;

(c) details of the property in respect of which the account is issued;

(d) the contents of the account will be reflected in at least one of the three official languages of the Western Cape Province;

(e) the balance brought forward from the previous account, as well as a summary of transactions for the present period;

(f) all services for which the account is rendered, as well as amounts billed for such services;

(g) the final amount payable;

(h) the final date for payment;

(i) soft reminders in respect of interest levies and discontinuation of services; and

(j) the situation of payment facilities, and modes of payment accepted and office hours for payment.

8. ACCOUNT QUERIES

8.1 Consumers have the right to query accounts. In order to ensure the correctness of accounts and the satisfaction of consumers, all queries must be attended to swiftly and effectively.

8.2 Claims of not having received an account do not constitute a valid reason for non-payment of accounts.

Queries regarding such non-receipt must be followed up with the Revenue Section in order for same to be addressed.

A consumer liable for any services rendered by, or rates due to the Municipality must furnish the Municipality with an address where correspondence can be directed to.

Consumers should be encouraged to provide the Municipality with e-mail addresses where accounts or any documents processed by the Municipality could be sent to, rather than traditional postal addresses.

8.3 Duplicate accounts shall be available upon request at a prescribed fee.

8.4 Accounts in Dispute

8.4.1 Should an account in respect of water or electricity consumption be disputed, the concerned consumer must at minimum pay the average amount of the previous 12 (twelve) month's accounts. This shall be applicable only for the month in which the dispute was raised. Subsequent accounts issued in months thereafter (barring any new dispute raised) shall be considered unrelated to the dispute in question.

All other Municipal services or rates disputed will be dealt with at the discretion of the Municipality.

8.4.2 The dispute in question shall be considered to be resolved after all actions have been taken by the Municipality; including but not limited to the following:

(i) determining the correctness of the account;

(ii) relevant procedures were taken to adjust the account accordingly; and

(iii) a written notice or a telephonic confirmation to such effect has been given to the concerned consumer.

8.4.3 In the event that a consumer declaring a dispute, does not adhere to paragraph 8.4.1 above, the disputed account will be subject to the normal Credit Control and Debt Collection procedures.

8.5 Errors or Omissions

8.5.1 The Municipality strives to ensure the accuracy of owner/debtor accounts. The onus of the consumer is however to verify that the services as stipulated on the account statement has been delivered and is correct. Upon detection of any errors or omissions the owner/debtor should raise the dispute and notify the Municipality soonest and preferably in writing. Alternatively, said owner/debtor may during office hours approach the account enquiries staff for direct/immediate attention.

8.5.2 Accounts will only be rectified at the sole discretion of the Municipality after considering and verifying all aspects and conditions affecting the amount due and deemed to be in error. The adjustment (if applicable) to the account will be processed as per paragraph 8.4 above and applied after the date of inspection or confirmation by the specific Services Department.

8.5.3 Upon the sole discretion of the Municipality serious nonconformities or discrepancies of an account may be adjusted based upon the actual tariffs and legislation applicable.

9. DUE DATES OF ACCOUNTS

Accounts are payable by the 7th (seventh) day of each month or the first working day thereafter, should the 7th (seventh) day fall on a weekend or public holiday.

Upon extraordinary circumstances the date above may be temporary amended by the Municipal Manager to a reasonable date.

10. ALLOW SUFFICIENT TIME TO SETTLE ACCOUNTS

In order to allow sufficient time to settle accounts, the account should, where possible, be ready for delivery at least two weeks before the due date.

This necessitates proper scheduling of all processes leading to the issuing of accounts to meet the Municipality’s commitment to its consumers.

11. CONSOLIDATION OF ACCOUNTS

In order to reduce cost and to enhance credit control and debt collection measures, separate accounts for services rendered in respect of a property or separate accounts of an owner/debtor will be consolidated as far as possible. This will not be limited to consumer accounts only but may be extended to any other amount payable arising from any liability or obligation due to the Municipality.

12. PAYMENT OF ACCOUNTS – GENERAL

12.1 In order to promote the payment of accounts, payment facilities and hours for payment must be convenient to consumers, but the establishment of such facilities should still be subject to normal business principles and the economy of the provision of such services.

12.2 The following facilities are presently available – with the office hours (usually between 08h00 - 13h00 and 13h30 - 15h30) and modes of payment indicated: (Facilities are extended on an on-going basis)

Facility	***Hours***	***Payment methods accepted***
Cash offices at Stellenbosch, Kayamandi, Franschhoek, Klapmuts and Pniel	Office hours: Monday to Friday	Cash, debit cards
Debit orders	Application during office hours	Bank transfers
Third Party Service Providers: Countrywide outlets of Pick 'n Pay, Shoprite/Checkers, Pep Stores, Ackermans and other stores	Trading hours as per Service Provider: 7 days per week	Cash, credit cards, debit cards
Internet payments	All hours	Bank transfers
Direct bank deposits	Banking hours	Bank transfers
Personnel deductions	Office hours	Direct deductions from earnings
24-hour Utility shops at petrol stations	All hours	Cash, credit cards, debit cards
Approved Pre-Paid Vending Agents	Trading hours as per Vending Agent	Cash

12.3 The use of correct account references for electronic payments and/or direct deposits is a requirement to ensure correct allocation of payment and to avoid any penalties and administration costs. It is the responsibility of the owner/debtor making the payment to ensure that the correct reference number is made known to the Municipality.

12.4 All payments by means of Electronic Funds Transfer (EFT) or payments via the facilities as approved must be made in time so as to reflect in the Municipality's bank account before close of business on the due date.

12.5 Payment prioritisation of payments received will be allocated in the following order:

(i) Penalties.

(ii) Municipal Rates.

(iii) Special Rating Area Levies.

(iv) Sewerage.

(v) Refuse.

(vi) Rentals.

(vii) Sundries.

(viii) Water.

(ix) Electricity.

13. DISHONOURED PAYMENTS

13.1 Receipts issued in respect of dishonoured payments must be written back upon receipt of such notices. Interest on arrears must be raised where applicable and administration costs be debited to owners/debtors account. Owners/debtors must be notified, and debt recovery actions be instituted where necessary.

13.2 Should payments be dishonoured twice; the financial system must be encoded not to accept debit order transactions of such an owner/debtor, and he/she must be informed thereof in writing.

13.3 If payments are dishonoured twice in a financial year, owner/debtor deposits/bank guarantees may be adjusted to mitigate increased financial risk.

14. PENDING LEGAL ACTIONS AGAINST CONSUMERS

Legal actions, such as notices of intended sales in execution, press releases regarding pending insolvency's, etc. may be followed up to evaluate the credit rating of such owners/debtors in order to take steps to minimize the risk of financial loss for the Municipality.

15. INTEREST

15.1 Interest will be raised monthly, on a reasonable time after due date, to allow finalization of EFT payments, journal processing, system updates, etc. The latter interest raising will be on all arrear balances of all services (excluding housing rentals on Municipal properties), property rates or arrangements as per paragraph 3 of this Policy, remaining unpaid.

15.2 A portion of a month is deemed to be a full month for the purposes of calculation of interest payable.

15.3 Interest on outstanding arrear accounts will be calculated and charged at the South African Reserve Bank's prime interest rate plus one percent.

16. GENERAL AND OTHER SERVICES

16.1 Monthly Consumer accounts:

16.1.1 Owner's/debtor's records must be coded correctly and timeously to ensure the rendering of accurate accounts to consumers.

16.1.2 The supply of water and electricity must conform to the conditions of supply set out in the By-Laws for Stellenbosch Municipality, as promulgated in the *Provincial Gazette*.

16.1.3 Due to the inclined block tariffs employed for these services, care must be taken to ensure meter readings are taken accurately and at intervals as close as possible to 30 days. Should this not be possible, consumption may be estimated as set out in the Municipality's By-Laws. As a general rule it is accepted that deviations in consumption periods exceeding 10% should be guarded against.

16.2 Sundry Services:

16.2.1 Accounts for recovery of cost encountered by the Municipality in respect of sundry services rendered are issued if and when such services are rendered to consumers.

16.2.2 As these services are usually not based on formal service contracts, it is essential that it be billed as soon as possible, and the recovery of such debt must receive priority, as the risk of loss to the Municipality is more eminent than in the case of other services.

16.2.3 Care should be taken to obtain full and accurate information of such owners/debtors and to obtain prepayment for such services where possible.

16.2.4 Actions applied to follow up unpaid accounts will be determined by the nature and extent of the debt and the cost effectiveness of such actions.

17. CONDITIONS RELATING TO RENTAL AND PURCHASING OF MUNICIPAL PROPERTY

17.1 Municipal property may only be leased or sold after approval of such transactions and the signing of a rental or purchase agreement. Such approvals may be by way of specific Council resolutions or in the form of delegations.

17.2 The conditions for payment of instalments and deposits are regulated by the contents of the rental and purchase agreements and the Municipality explicitly reserves its rights to discontinue services for non-payment not only limited to the leased property but any other property of the lessee within the jurisdiction of Stellenbosch Municipality (WC024).

17.3 Other specific rental and purchase agreements are tailored to the specific nature and requirements of such transactions.

17.4 Full details of remedies for defaulting lessees and purchasers and procedures to address such defaults must be contained in the relevant contracts but must not have the effect of limiting the Municipality in terms of this or any other Policy regulating arrears.

17.5 These remedies usually commence with written reminders, leading to the cancellation of the contracts and the institution of further legal action where necessary.

17.6 Rental and purchase agreements represent formalised individual contracts that form the basis of all actions by the parties involved. Both parties are bound to such conditions, failing which may lead to the cancellation of such contracts by the parties involved and claims for damages.

17.7 Lessees who may qualify for rental subsidies must be referred to the housing office to apply for such subsidies in an effort to make rentals more affordable.

18. RENTALS IN RESPECT OF MUNICIPAL EMPLOYEES

Apart from the general conditions applicable to general rental the following conditions will also be applied:

(a) Rent will be based on the principle of market related rentals as required by Municipal Supply Chain Management (SCM) Regulation 40.

(b) Rent, and optionally rates and service charges, where applicable, may only be paid by means of salary deductions. A specific clause to this effect must form part of the contract.

(c) The relevant Director, or his/her delegated official, must co-sign rental agreements of employees to ensure that financial conditions are met.

19. INDIGENT OWNERS/DEBTORS

19.1 The Stellenbosch Municipality supports the principle of providing support to indigent consumers by way of providing Free Basic Services in accordance with the provisions of the Municipality’s Indigent Policy. All effort must be made to limit the re-occurrence or accumulation of indigent debt of such consumers.

20. LEGISLATIVE CONTEXT

20.1 In terms of Chapter 9 or any other relevant Section of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), a municipality must collect all money due and payable to it, subject to the provisions of said Act.

20.2 The rates components on overdue accounts may be processed in terms of the relevant Sections of the Local Government: Municipal Property Rates Act, 2004 (Act 6 of 2004) (the MPRA).

20.3 In terms of written arrangements which must as far as possible be in the form of agreements in terms of Section 57 of the Magistrate's Courts Act, 1944 (Act 32 of 1944) and as amended by the Jurisdiction of Regional Courts Amendment Act, 2008 (Act 32 of 2008) (referred to the Section 57 Agreements).

20.4 In terms of debt by Councillors and other Municipal Officials, the seizure of bonuses, or any other additional allowances read in conjunction with the relevant Sections of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000))

20.5 In terms of rentals by Councillors and other Municipal Officials, reference must be made to the Municipal Supply Chain Management (SCM) Regulation 40.

20.6 In terms of the prescription of debt, the Prescription Act, 1969 (Act 68 of 1969) or as amended.

20.7 Any applicable Municipal By-law.

21 CONTACT OF RESPONSIBLE OFFICE

The contact details for Credit Control enquiries:

E-mail Address: creditcontrol.notices@stellenbosch.gov.za

Telephone Numbers: See Municipal Account for relevant telephone numbers

Postal Address: PO Box 17, Stellenbosch, 7601

Any Municipal Office in the jurisdiction of Stellenbosch Municipality

22. SHORT TITLE

This Policy is the Credit Control and Debt Collection Policy of the Stellenbosch Municipality.

APPENDIX 8

STELLENBOSCH MUNICIPALITY

IRRECOVERABLE DEBT POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

IRRECOVERABLE DEBT POLICY

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PREAMBLE

The Stellenbosch Municipal Council accepts and acknowledges its Constitutional duties and mandate towards the community/consumers of Stellenbosch Municipality (WC024).

Council further acknowledges that in order to deliver services in a sustainable manner, that same be managed in terms of Council's Credit Control and Debt Collection Policy having due regard of its limited financial resources and the need to manage cash flows.

Council therefore is aware of its duty to prepare financial statements that gives a true reflection of the financial position for a given period.

In order to give effect to the foregoing, the Council of Stellenbosch Municipality has adopted a policy relating to the management of irrecoverable debt as set out hereinafter.

1. Requirements before writing-off debt

All applicable actions must have been executed/implemented before any debt, owed to Stellenbosch Municipality will be considered for writing-off.

However, in special cases where all applicable actions were impossible/impractical to implement, the administration must motivate such write-off for consideration.

The irrecoverable debt of registered indigent consumers may be written-off on an annual basis by Council.

The abovementioned applicable actions are those as contained in the approved Credit Control and Debt Collection Policy of Stellenbosch Municipality.

2. Bad Debt Recovered

Bad debt recovered after having been written-off will be treated in terms of the Municipality's Accounting Policy.

The approval for the write-off of any debt does not mean that actions to recover the debt will be terminated. Conditionally, further actions may be instituted, depending on the costs involved. Should the debt be recovered, it will accordingly be recorded in the financial records of Stellenbosch Municipality.

3. Thresholds for writing-off of debt

3.1 The writing-off of debt per individual case may be considered as follows:

(i) Above forty thousand rand (R40 000) will be effected after Council approval.

(ii) Amounting to forty thousand rand (R40 000) and below may be effected after motivation to and approval by the Chief Financial Officer (CFO) or his/her delegate.

(iii) Amounting to twenty-five thousand rand (R25 000) and below may be effected after motivation to and approval by the Senior Manager: Revenue and Expenditure.

(iv) Amounting to fifteen thousand rand (R15 000) and below may be effected after motivation to and approval by the Manager Revenue.

3.2 The writing-off of any interest (or part thereof) component of debt, providing that the debt excluding the interest component, is paid in full, may be considered as follows:

(i) Above two hundred thousand rand (R200 000) will be effected after Council approval.

(ii) Amounting to two hundred thousand rand (R200 000) and below may be effected after motivation to and approval by the Chief Financial Officer (CFO).

(iii) Amounting to ten thousand rand (R10 000) and below may be effected after motivation to and approval by the Senior Manager Revenue and Expenditure or Manager Revenue.

4. Provision for irrecoverable debt

Provision for bad/irrecoverable debt will be dealt with in terms of the Municipality's Accounting Policy.

5. Rescission of Judgments

Stellenbosch Municipality will consider applications for the consent to rescission of judgments, obtained by the Stellenbosch Municipality for the recovering of debt, provided that the following conditions are applicable:

5.1 All outstanding debt accrued on the affected account of said property have been settled in full, and

5.2 A period of at least five years has lapsed since the date of the applicable judgment, in the case where the Stellenbosch Municipality has written off any debt.

6. Contact of Responsible Office

The contact details for Irrecoverable Debt enquiries:

E-mail Address: enquiries.navrae@stellenbosch.gov.za

Telephone Numbers: See Municipal Account for relevant telephone numbers

Postal Address: PO Box 17, Stellenbosch, 7601

Any Municipal Office in the jurisdiction of Stellenbosch Municipality

7 Short Title

This Policy is the Irrecoverable Debt Policy of the Stellenbosch Municipality.

APPENDIX 9

STELLENBOSCH MUNICIPALITY

TARIFF POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

TARIFF POLICY

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PREAMBLE

In accordance with Section 74 of the Local Government Municipal Systems Act, 2000 (Act 32 of 2000), Stellenbosch Municipal Council must adopt and implement a tariff policy on the levying of tariffs for municipal services which complies with the provisions of the said Act and with any other applicable legislation.

Tariffs represent the charges levied by Council on consumers for the utilization of services provided by the Municipality and rates on properties. Tariffs will be calculated in various ways, dependent upon the nature of the service being provided.

In furtherance of reusable energy, Council may consider tariffs pertinent to the purchase of surplus energy from consumers.

1. OBJECTIVE

The objective of this Tariff Policy is to ensure the following:

(a) Tariffs must conform to acceptable policy principles;

(b) Municipal services must be sustainable;

(c) Tariffs must comply with the applicable legislation; and

(d) Tariffs should take indigent consumers into consideration.

2. LEGAL FRAMEWORK

The following legislation is applicable for the determination of tariffs for municipal services delivered or for the purchase of surplus energy:

The Constitution of the Republic of South Africa, 1996 (Act 108 of 1996)

Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003)

Local Government: Municipal Systems Act, 2000 (Act 32 of 2000)

Water Services Act, 1997 (Act 108 of 1997)

Electricity Regulation Act, 2006 (Act 4 of 2006)

Local Government: Municipal Property Rates Act, 2004 (Act 6 of 2004)

3. TARIFF PRINCIPLES

The following principles will apply in the Stellenbosch Municipal Area of jurisdiction (WC024):

(a) Users of municipal services are treated equitably in the application of tariffs;

(b) The amount individual users pay for services are generally in proportion to their use of that service;

(c) Indigent or Poor households (as per the Indigent Policy of Stellenbosch Municipality) have access to basic services through:

  (i) Special or lifeline tariffs for low levels of use or consumption of services or for basic levels of service; or

  (ii) Any other direct or indirect method of subsidisation of tariffs for poor households.

(d) Tariffs reflect the costs reasonably associated with rendering the service, including capital, operating, maintenance, administration, replacement costs and interest charges;

(e) Tariffs are set at levels that facilitate the financial sustainability of the service, taking into account subsidisation from sources other than the service concerned.

A service is financially sustainable when it is provided in a manner that would ensure its financing from internal and external sources is sufficient to cover the costs;

(i) of the initial capital expenditure required,

(ii) for operating the service, and

(iii) for maintaining, repairing, and replacing the physical assets used in its provision;

(f) Provision may be made in appropriate circumstances for a surcharge or a discount on the tariff for a service;

(g) Provision may be made for the promotion of local economic development through special tariffs for commercial and industrial users;

(h) The economical, efficient, and effective use of resources, the recycling of waste and other appropriate environmental objectives is encouraged;

(i) The extent of subsidisation of tariffs for indigent/poor households and other categories of users are fully disclosed; and

(j) The safeguarding of the integrity of the electrical distribution network and the continued economic viability for the purchasing of surplus energy from consumers.

It is further stated that tariffs, rates, and the employment of resources, in general, take into account the Council's Integrated Development Plan (IDP) principles and goals.

4. CLASSIFICATION OF SERVICES

Traditionally, municipal services have been classified into five groups based on how they are financed. The five groups are as follows:

(a)	Trading services	Water and Electricity Services These services may generate a surplus which will be used to subsidize community services other than economical services.
(b)	Economical services	Refuse Removal and Sewerage Services These services' charges must cover the cost of providing the services, i.e. it must at least break even. In the event of the latter not being possible within a period, the shortfall will be financed from the Municipal Property Rates revenue.
(c)	Rates Services	The revenue from Municipal Property Rates is utilized for Rates related services or the shortfall on Economical services.
(d)	Housing Services	Housing Schemes These services are ring-fenced in the Housing Development Fund and the net operating balance is set off as a contribution to/from the Housing Development Fund.
(e)	Sundry Services	Various Services All Services not defined in paragraphs (a) to (d) above. These services' charges may cover the cost of providing the services, i.e. it should at least break even

5. CALCULATION OF TARIFFS FOR MAJOR SERVICES

5.1 Water Tariffs

Although a fairly large proportion of the water needs is supplied from own sources, water is also purchased from external suppliers, such as the City of Cape Town. The increase in water tariffs is largely influenced by the changes in the Consumer Price Index (CPI), the purchase price of water and the need for financing bulk water infrastructure expansion.

Water is bought at a one-part tariff expressed in Rand per kilolitre. In order to manage consumption, an inclining block rate tariff structure is applied in the Stellenbosch Municipal area of jurisdiction.

The first block rate for domestic consumers represents the Lifeline volume in kilolitres (kl) per month (considered to be the lowest sustainable water volume per household), which is supplied at a rate targeted to be below cost. Losses incurred in this tariff category may be recovered by contributions from the higher tariff categories, conforming to the principle of cross-subsidisation.

Tariff structures for water supply are applied in the form of a sliding scale or a flat tariff in the area of jurisdiction of Stellenbosch Municipality. This is reflected in the Tariff Schedule approved by Council.

The specific sliding scale(s) linked to each consumer group, or the service charge types and the applicable tariffs, including any specific tariffs that would be applicable when Council adopts water restriction strategies, are reflected in the Water Tariff Schedule as approved by Council.

The following table illustrates the principals for tariff charges applied to various consumers or the specialised water service charge types for water consumption in the Stellenbosch Municipal Area:

(a) Domestic:

Includes residential erven, Sectional Title Units, as well as residential erven managed by legal entities, each being served by an individually metered water connection.

(b) Domestic Cluster:

Refers to a cluster (block of flats) served by a single water connection.

(c) MASO:

A MASO tariff for the affected parties will be applied.

(d) Bulk Users:

A sliding scale tariff will be applied on water consumption for irrigation of sports grounds of schools, irrigation of Council property by sports clubs, as well as irrigation of parks and other grounds or properties serviced by Council's Parks and Recreation Department.

(e) Business, Commercial and Industrial:

A single tariff for all business, commercial and industrial consumers will apply.

(f) All other consumers and Miscellaneous cases:

A single tariff for all other consumers and miscellaneous cases including schools, sport bodies, charity organizations and churches or any other user as determined by the relevant Director, may apply.

(g) Leakages:

Different tariffs may apply to Municipal, Domestic, Business, Commercial or Industrial consumers.

(h) Basic Charge:

A Basic (a fixed monthly) charge will be applied to each domestic consumer, a domestic cluster consumer and all other non-domestic consumers, irrespective whether a gated/non-gated development is supplied via a bulk meter.

The Basic charge will be applied to Indigent Households as per the Indigent Policy of the Municipality.

(i) Availability Fee:

An availability fee may be charged on properties not connected to the water network, should it be available. This fee aims to recoup capital and maintenance costs of networks as well as certain fixed administrative costs in respect of such properties. The applicability of such fee shall be determined by the relevant directorate.

5.2 Electricity Tariffs

In addition to general cost factors, the following is taken into account when determining a tariff structure for electricity:

(i) Electricity is primarily supplied by Eskom and distributed by the Municipality.

(ii) Minimum standards for distribution are determined nationally and must be adhered to in order to conform to both safety and continuity of supply norms.

(iii) Due to the fact that a large part of the operating expenditure consists of bulk electricity purchases, tariff structures and levels are very sensitive to any change in the cost of supply by Eskom.

(iv) Electricity is supplied under a distribution license, granted by the National Electricity Regulator of South Africa (NERSA) for a specific area of jurisdiction. All tariff structures and tariffs must be approved by NERSA prior to application thereof by a distributor on an annual basis.

Electricity is distributed by Stellenbosch Municipality in the areas of Stellenbosch, Johannesdal, Pniel and Franschhoek.

Eskom distributes electricity in the areas of Jamestown, Raithby, Kylemore, Klapmuts and the rural areas. In these areas, the distribution is managed, operated, and controlled by the applicable service provider.

Export of surplus energy from an approved and certified consumer to the Municipality's distribution network shall be subject to special and specific agreements embracing in broad terms the operational and financial imperatives for a sustainable and economically viable alliance.

In order to manage consumption, inclining block rate tariff structures are applied in the Stellenbosch Municipal areas of distribution, or any part or area incorporated where due course was followed. In these areas, different tariff structures may be implemented for consumers using renewable energy for own use and/or where the export of surplus energy is approved under the proviso of specific conditions, limits on energy export and reimbursement of exported energy.

Additional fees may be levied on consumers for which maximum demand charges are in effect and who have exceeded specific limits.

The specific inclining block rate(s), any other charges linked to the tariff structure and the applicable tariffs are reflected in the Electricity Tariff Schedule as approved by Council.

The following table illustrates the principals for tariff charges applied to various consumers or the service charge types for electricity consumption or export in the Stellenbosch Municipal Area:

(a) Domestic Lifeline (PP):

Domestic Lifeline Tariffs will apply to prepaid Indigent consumers in order to promote the affordability of the service. A fixed monthly charge will not be applied to this category of consumers.

(b) Domestic Regular:

Domestic Regular tariffs will apply, in various service charge types, to other domestic consumers other than Indigent consumers on either conventional or prepaid metering systems. A fixed monthly charge may be applied to this category of consumers.

(c) Commercial Lifeline Low energy rate:

A Commercial Lifeline energy rate tariff will apply in respect of prepaid commercial low consumers. A fixed monthly charge will not be applied to this category of consumers.

(d) Commercial Low energy rate:

Commercial Low energy rate tariffs will apply, in various service charge types, in respect of conventional and prepaid commercial low consumers. A fixed monthly charge will be applied to this category of consumers.

(e) Commercial Regular energy rate:

Commercial Regular energy rate tariffs will apply, in various service charge types, in respect of conventional and prepaid commercial regular consumers. A fixed monthly charge is applied to this category of consumers.

(f) Agricultural energy rate:

Agricultural energy rate tariffs will apply, in various service charge types, in respect of agricultural use. A fixed monthly charge is applied to this category of consumers.

(g) Industrial energy rate:

Industrial energy rate tariffs as well as various types of energy demand tariffs will apply, in various service charge types, in respect of Industrial use. A fixed monthly charge is applied to this category of consumers.

(h) Municipal energy rate:

Municipal energy rate tariffs will apply, in various service charge types, for municipal consumption for street and traffic lights and for municipal buildings. A fixed monthly charge will not be applied to this category of consumers.

(i) Non-profit Organisations (NPO) energy rate:

Non-profit organisation's tariffs will apply, in various service charge types, to Non-profit Organisations in order to promote the affordability of the service for Non-profit Organisations. A monthly fixed charge will not be applied for this category of consumers.

(j) Sport Organisations energy rate:

Sport energy rate tariffs will apply, and a Maximum Demand Charge may apply on sports fields as per approved contracts being classified as either Low Consumers or High Consumers. A fixed monthly charge will not be applied to this category of consumers.

(k) Time-of-Use energy rate:

Different fixed monthly tariffs as well as various types of energy demand tariffs will apply during the low demand and the high demand tariff periods in respect of low and medium voltage consumers. For the purpose of these tariffs the low demand period shall be defined as being the summer period and the high demand period as the winter period.

(l) Availability fee:

An availability fee may be charged to properties not connected to the electricity network, where it is available. This fee aims to recoup capital and maintenance costs of networks as well as certain fixed administrative costs. The applicability of such fee shall be determined by the relevant directorate.

5.3 Refuse (Solid Waste) Removal Tariffs

The specific services rendered, any other charges linked to the service and the applicable tariffs are reflected in the Solid Waste Tariff Schedule as approved by Council.

(a) Residential properties:

Residential refuse (solid waste) will be removed once a week. Households are allowed 3 standard refuse bags or one “Otto”-type container per week.

Refuse removal tariffs are based on a flat rate per household.

A specific tariff for Indigent consumers in respect of single residential properties will apply as per the approved Solid Waste Tariff Schedule.

(b) Business and industries:

Business and industry refuse (solid waste) are removed by means of “Otto”-type or bulk containers. Each container (size in volume) is accepted as a refuse unit at a specific tariff and number of removals per week.

(c) Availability Fee:

An availability fee may be charged to vacant properties, businesses, flats, and developments not permanently using the municipal collection services. The applicability of such fee shall be determined by the relevant directorate.

5.4 Sewerage Tariffs

Tariff structures for sewerage are applied uniformly in the area of jurisdiction of Stellenbosch Municipality.

The tariff structures for specific services rendered, any other charges linked to the service and the applicable tariffs are reflected in the Sewerage Tariff Schedule as approved by Council.

(a) Residential properties:

A tariff structure utilizing plot sizes is applied to allocate the sewerage costs to a specific property.

(b) Business and industries:

A tariff structure utilizing plot sizes, as well as floor areas per usage is applied to allocate the sewerage costs to a specific property.

The removal of industrial effluent is charged at a cost as per the applicable tariffs.

(c) Septic Tanks:

The clearance of septic tanks is charged per 5 000 litre or part thereof.

(d) Availability Fee:

An availability fee based upon a tariff structure utilizing plot sizes may apply to all vacant properties. The applicability of such fee shall be determined by the relevant directorate.

6. CALCULATION OF OTHER TARIFFS

6.1 Sundry Tariffs

(a) Tariff Structure:

(i) The tariff structure as reflected in the Sundry Tariffs Tariff Schedule as annually approved by Council will be used to determine regulatory community and subsidized services.

(b) Method of calculation:

(i) Existing tariffs will be revised annually, for application during the next financial year, by adjusting the tariff that applied during the current financial year by a percentage (suitable rounding will be applied) considering the recovery of increased costs or to compensate for any cost reductions where appropriate.

(ii) New tariffs will be calculated based on the estimated actual cost where appropriate or to recover some costs depending on the type of community service.

(c) Building Clause references:

(i) Obligations pertaining to Building Clauses as per the development agreements or contracts will be dealt with according to the contract obligations.

6.2 Rates Tariffs

The Stellenbosch Municipality's Rates Policy describes the process for imposing property rates for the various categories of owners and properties.

The tariff structures for the applicable categories and the applicable provisions for relief measures are reflected in the Property Rates Tariff Schedule and Rates Policy as annually approved by Council.

7. CONTACT OF RESPONSIBLE OFFICE

The contact details for Tariff related enquiries:

E-mail Address: enquiries.navrae@stellenbosch.gov.za

Telephone Numbers: See Municipal Account for relevant telephone numbers

Postal Address: PO Box 17, Stellenbosch, 7601

Any Municipal Office in the jurisdiction of Stellenbosch Municipality

8 SHORT TITLE

This policy is the Tariff Policy of the Stellenbosch Municipality.

APPENDIX 10

STELLENBOSCH MUNICIPALITY

SPECIAL RATING AREA POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

SPECIAL RATING AREA POLICY

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1. DEFINITIONS

In this Policy, words or expressions shall bear the meaning assigned to them and, unless context otherwise indicates: –

"additional rate" means an additional rate contemplated in sections 19(1)(d) and 22(1)(b) of the Property Rates Act and in section 12(2) of the By-Law;

"applicant" means any owner who makes an application for the determination of a special rating area in accordance with provisions of Chapter 1 of the By-Law, or if a management body is established in terms of section 10 of the By-Law, any reference to **"the Applicant"** means the management body;

"By-Law" means the Stellenbosch Municipality's Special Rating Area (SRA) By-Law;

"CFO" means the Chief Financial Officer of Stellenbosch Municipality, or his or her nominee;

"Council" means Council of Stellenbosch Municipality;

"implementation plan" means an Implementation Plan as contemplated in section 6 of the By-Law;

"majority" means the majority of properties represented by the members of the local community in the proposed special rating area who will be liable for paying the additional rate;

"management body" means the management body of a special rating area to be established in accordance with the provision of section 10 of the By-Law;

"motivation report" means a motivation report as contemplated in section 6 of the By-Law;

"**the Municipality**" means Stellenbosch Municipality (WC024),

"owner" has the meaning assigned to it in section 1 of the Property Rates Act;

"Policy" means the policy for the determination of special rating areas and will be referred to as this Policy;

"Property Rates Act" means the Local Government: Municipal Property Rates Act, 2004 (Act No.6 of 2004);

"rateable property" has the meaning assigned to it in section 1 of the Property Rates Act;

"special rating area" means a special rating area approved by the Council in accordance with the provisions of section 22 of the Property Rates Act and section 8 of the By-Law.

2. INTRODUCTION

2.1. This policy for the establishing of special rating areas must be read together with the Local Government: Municipal Property Rates Act, 2004 (Act 6 of 2004) and the Municipality's Special Rating Area (SRA) By-law, as in force from time to time.

2.2. This policy is strictly applicable to Special Rating Areas that have been established in terms of sub-sections 22(1) to 22(4) of the Property Rates Act. Therefore, this policy does not deal or apply to internal municipal service districts as envisaged in section 85 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) and in sub-section 22(5) of the Property Rates Act.

2.3. All words and phrases defined in the Property Rates Act and the By-Law have the same meaning in this Policy.

2.4. In the event of any conflict between the provisions of the By-Law and the provisions of this Policy, the By-Law prevails.

2.5. This Policy needs to be read together with the Municipality's Rates Policy.

3. AIM OF THE POLICY

This Policy aims to –

3.1. Set out Council's position on special rating areas and the factors that will influence Council's decision whether or not to institute a particular Special Rating Area.

3.2. Provide guidance to members of the local community and to decision-makers within the Municipality in relation to the establishment of special rating areas; and

3.3. Strike an appropriate balance between facilitating self-funded community initiatives that aim to improve and/or upgrade neighbourhoods by –

(a) making use of Council resources and structures; or

(b) making use of a Non-Profit (previously known as a Section 21) company structure (refer paragraph 8.1.5 of this Policy); and to

(c) ensure commitment to good, fair and transparent governance by the managing body, by implementing a transparent process when appointing service providers to improve and/or upgrade the special rating area in the public areas and ensuring that these improved and/or upgraded services are not provided on private properties.

4. POLICY STATEMENT

4.1. The special rating area model is aimed at preventing the degeneration of towns and the consequential urban decay, and facilitating their upliftment, economic growth and sustainable development.

4.2. The purposes of a special rating area are to –

(a) enhance and supplement the municipal services provided by Stellenbosch Municipality;

(b) facilitate investment in the special rating area;

(c) facilitate a cooperative approach between Stellenbosch Municipality and the private sector in the provision of municipal services;

(d) halt the degeneration and facilitate the upliftment of distressed business and mixed-use areas; and

(e) promote economic growth and sustainable development and in this way, assist the Council in the fulfilment of its objects and developmental duties as set out in its Integrated Development Plan ("IDP").

4.3. Stellenbosch Municipality regards special rating areas as a potential tool for allowing it to fulfil its constitutional and statutory obligations to promote;

(a) social and economic development; and

(b) a safe and healthy environment in a way which balances the guiding principles underlying its Rates Policy.

4.4. Special rating areas allow property owners within an explicitly defined geographical area to improve and upgrade their area by means of a property rate in addition to the standard property rate.

4.5. Special Rating Areas do not give property owners or the management structures of the Special Ratings Area the right to infringe on any of the constitutional rights as enshrined in the Bill of Rights, Chapter Two of the Constitution of South Africa, 1996 (Act 108 of 1996) of any juristic or natural person in any way. Specifically, the right to freedom of movement and residence of any juristic or natural person referred to in Section 21 of the Constitution of South Africa must be guaranteed by the Special Rating Area as a pre-requisite for approval by the municipality.

5. FACTORS CONSIDERED WHEN DETERMINING A SPECIAL RATING AREA

The Council will consider instituting a special rating area where the requirements of Section 22 of the Property Rates Act are complied with, including that –

5.1. the purpose of the special rating area is to allow an additional rate to be levied on property in the defined area to raise funds for improving or upgrading the area;

5.2. the special rating area will not be used to reinforce existing inequities in the development of the Stellenbosch Municipality's (WCO24) area of jurisdiction;

5.3. the determination of the special rating area is consistent with Stellenbosch Municipality's IDP;

5.4. residential special rating area refers to an area in which more than 40% (forty percent) of the rates based municipal valuation consists of Residential Property as defined in the Rates policy.

5.5. any residential special rating area must comply fully with the provision of the By-Law, save that, with reference to the majority support the applicant must provide written proof to the Council that the majority within the boundary of the proposed special rating area is not less than 60% (sixty percent) in number of such properties, have approved the formation of the special rating area. Subject to paragraph 6.3, municipal-owned properties will be excluded from such voting procedures.

5.6. for all other special rating areas, the majority of properties of the local community who will be liable for paying any additional rate in the proposed special rating area, other than residential special rating areas, have consented to its establishment. Subject to paragraph 6.3, municipal-owned properties will be excluded from such voting procedures.

5.7. the procedural requirements of Section 22 of the Property Rates Act as well as the By-Law and this Policy are complied with, which include the community consultation requirement as determined by the Municipality's Chief Financial Officer (CFO);

5.8. the proposed improvement or upgrade has been clearly and fully defined;

5.9. the proposed improvement or upgrade can be clearly and logically linked to a geographical area, the boundaries of which must be clearly determined;

5.10. there is evidence that it will be financially viable to use a special rating area to raise funds for the proposed improvement or upgrade;

5.11. Stellenbosch Municipality is satisfied with the institutional arrangements proposed in respect of the special rating area; and

5.12. Ultimately, the decision whether or not to determine a special rating area rests with the Council in its sole discretion.

6. APPLICABILITY OF STELLENBOSCH MUNICIPALITY'S RATES POLICY AND OTHER POLICIES

6.1. When Stellenbosch Municipality grants any measure of relief:

a) of the type Rebate and as identified by the codes in the table in paragraph 18.2 of the Rates Policy excluding, the "Exceptional General Valuation Rates Increases" (EGVI) and the "NONE" Codes in terms of the Rates Policy, or;

b) of the type Exclusion as per the MPRA subsections 17(1)(a), (aA), (e), f), (g), and (i) that describes relief measures based upon impermissible rates, or;

c) to registered indigents in terms of the Indigent Policy, then;

The relevant property owner will be granted a full (100%) discount in relation to the additional special rating area rate.

6.2. The granting of the above discount as per paragraph 6.1 will however not in any way modify the voting rights in relation to said property as described in paragraphs 5.5 and 5.6.

6.3. Subject to paragraph 6.4, municipal-owned properties will be exempted from the additional special rating area rates and will not participate during any voting procedures as described in paragraphs 5.5 and 5.6.

6.4. The occupants of municipal-owned properties which are leased in terms of a lease agreement and who are liable for the payment of rates, or the occupants of those properties which are allocated to beneficiaries but not yet transferred and who are liable for the payment of rates, will be liable for the additional special rating area rates and will retain the voting rights as described in paragraphs 5.5 and 5.6.

7. PROCESS

This Policy sets out –

(a) the institutional arrangements for special rating areas (paragraph 8 of this Policy)

(b) the establishment requirements which must be followed (paragraph 9 of this Policy);

(c) the information which needs to be submitted to Stellenbosch Municipality in order to motivate a request for determination of a special rating area (paragraph 10 of this Policy);

(d) the annual requirements which must be followed (paragraph 11 of this Policy);

(e) the amendments and/or extension of term for a special rating area (paragraph 12 of this Policy);

(f) the dissolution requirements which must be followed (paragraph 13 of this Policy)

(g) financial arrangements (refer paragraph 14 of this Policy).

8. INSTITUTIONAL ARRANGEMENTS

Section 22 of the Property Rates Act is not prescriptive as to the structural arrangements which need to be put in place to administer a special rating area. The structural arrangement that will be considered by the municipality is the following:

8.1. Administration by a Non-Profit Company

8.1.1. Stellenbosch Municipality will require the ratepayers within the special rating area to establish and participate in an appropriate structure to carry out planning, contracting, financial control and administrative functions within the special rating area.

8.1.2. This does not entail ratepayers setting the additional rate, which under law can only be done by Stellenbosch Municipality (paragraph 14 of this Policy).

8.1.3. This places funds collected by government in the hands of the private sector, thus the requirements set out in this Policy must be met.

8.1.4. The functions of the Non-Profit Company would include:

(a) Determining the funding required each year (refer paragraph 14.2 of this Policy);

(b) Appointing contractors or service providers to effect the improvement/s or upgrade/s;

(c) Receiving the additional rate collected by Stellenbosch Municipality and expending the funds in accordance with the approved Business Plan.

8.1.5. Structural requirements of the Non-Profit company:

(a) Before Stellenbosch Municipality will consider allowing ratepayers in a special rating area to carry out administrative and other functions in relation to the area, the Steering Committee must establish a Non-Profit company (company not for gain) as per the Companies Act, Act 71 of 2008 (as amended or replaced) ("the Companies Act") for that purpose. The provisions of the Companies Act must be complied with, particularly those relating to non-profit companies (which effectively replaced Section 21 companies as per the old Companies Act, Act 61 of 1973), subject to the transitional provisions contained therein;

(b) The founding documentation ("the Memorandum of Incorporation") in relation to the structure established by ratepayers (this is equivalent to the Memorandum and Articles of Association, as per the old Companies Act, Act 61 of 1973), must be as per the prescribed format determined by the CFO;

(c) The Non-Profit company must be managed under the Companies Act, and also comply with any other legislation as a result of the financial connections to Council; and

(d) The Non-Profit company must give a written notice by the most effective manner to all the property owners within the special rating area of the intention to hold an Annual General Meeting (AGM) on the date stated in the notice;

(e) A Special General Meeting ("SGM") must be called within 6 months of the establishment of the Non-Profit Company. The purpose of the SGM is to:

(i) Accept new members;

(ii) Appoint directors;

(iii) Amend the Memorandum of Incorporation if required; and

(iv) Approve the following year's Budget and Implementation Plan (refer paragraph 14.2 of this Policy).

9. APPLICATION FOR THE ESTABLISHMENT OF A SPECIAL RATING AREA

9.1. The process for establishing special rating areas as set out in Chapter 1 of the By-Law must be followed.

9.2. The special rating area application must be submitted by end of September of the financial year preceding the establishment of the special rating area.

9.3. Further to section 6.2 of the By-Law the applicant must hold another public meeting within 30 days after submitting the application to confirm that it was lodged and to discuss details with the community.

10. MOTIVATING A SPECIAL RATING AREA

The Motivation Documentation must comprise of the following:

10.1. Business Plan –

The Business Plan must clearly define and indicate all the required improvements or upgrades and must contain -

10.1.1. Introduction;

(a) an executive summary of the improvement or upgrade proposed for the special rating area as set out in the Implementation Plan;

(b) An explanation of how the proposed improvement or upgrade is linked to the geographical area of the proposed special rating area;

(c) An explanation of why the proposed special rating area will not reinforce existing inequities in the development of Stellenbosch Municipality;

(d) An explanation of how the special rating area, if instituted, will be consistent with Stellenbosch Municipality's IDP as per the Service Departments' Business Plans;

(e) An explanation of the institutional arrangements proposed in relation to the special rating area.

10.1.2. Vision;

10.1.3. Mission;

10.1.4. Goal;

10.1.5. A diagram clearly indicating the boundaries of the proposed special rating area;

10.1.6. Management;

(a) Administrative policies of the Non-Profit company;

(b) Proposed management structure:

- Composition of the management body including allocation of portfolios and;
- Operational Arrangements

10.1.7. Services;

Service providers must be appointed as per paragraph 3.3(c) and 10.1.1(d) of this Policy.

10.1.8. Financial Impact;

(a) Provide details regarding the calculation of the cent-in-the-rand and as acted on the municipal valuation value of each property;

(b) Provide details of criteria to qualify for exemption of additional rate;

10.1.9. A list of all rateable properties within the proposed special rating area, contact details of owners and the value of each property as set out in the Council's municipal valuation roll.

Differentiation between categories of properties, as provided for in Section 8 of the Property Rates Act and used in the valuation roll or the grouping of such categories, may be considered;

10.1.10. Proof of the consent of the majority of the local community as per paragraph 5.5, or 5.6 of this Policy, in the proposed special rating area who will be liable for paying the additional rate;

10.1.11. Proof of the notice of the public meeting or meetings contemplated in the By-Law;

10.1.12. Minutes of the public meeting or meetings; and

10.1.13. Compilation date.

10.2. Implementation Plan

The Implementation Plan is a schedule of goals to implement improvements or upgrades as per the motivation report and must at least address the following:

10.2.1 Milestones;

10.2.2 Tasks per milestone;

10.2.3 Start and finish date per task;

10.2.4 Assign responsibility per goal, milestone & task; and

10.2.5 Performance indicators per milestone.

10.3. Budget Plan

The Budget Plan for the proposed improvements or upgrades must at least address the following:

10.3.1 a budget line item should be set for each milestone or task and grouped in such a way that there is a clear indication how the Implementation Plan is financially structured;

10.3.2 an annual budget per line item commencing on 01 July of the first year and ending on 30 June of the last year of the term; and

10.3.3 a budget split for the provision of improvements or upgrades between the different categories of properties.

11. ANNUAL REQUIREMENTS

11.1. Confirm property data base (Register of properties and owners in the special rating area);

11.2. Submit an audited financial Statement and Trail Balance as approved/accepted at a SGM called for that purpose and

11.3. Submit an annual budget and an Implementation Plan as approved at the Annual General Meeting (AGM) by 31 January (refer paragraph 14.2 of this Policy).

12. AMENDMENT AND/OR EXTENSION OF TERM

In the event that a special rating area seeks to extend the term over which it will operate or amend the goals as per its Implementation Plan, then the procedures set out in Chapter 3 of the By-Law must be followed and submitted by the end of October.

13. DISSOLUTION

The special rating area may be cancelled by resolution of the Council, subject to the provision of section 16 of the By-Law.

14. FINANCIAL CONTROL

14.1. As stated in the By-Law, the amount of any additional rate levied in a special rating area is determined by the Council. The additional rate as imposed by the Council, is debt owing to Stellenbosch Municipality and is payable and collected in the same manner as other property rates imposed by the Council.

14.2. The management structure must recommend the annual budget amount of the additional rate to the Stellenbosch Municipality by 31 January, with appropriate motivation including an Implementation Plan and a Budget Plan for the next financial year, and the Council will consider the recommendation during its budgeting process.

14.3. Before Stellenbosch Municipality will pay over any additional rate collected to the management structure, the management structure and Stellenbosch Municipality must have concluded a written finance agreement regulating, amongst other things;

(a) the mechanisms and manner of payment;

(b) how the additional rate is to be held by the management structure;

(c) any parameters relating to expenditure; and

(d) any obligations on the management structure to take out and maintain appropriate insurance.

14.4. The financial year of the Municipality shall be deterministic and shall be applied to the Budget plan and all financial transactions.

15. COMMENCEMENT AND IMPLEMENTATION

15.1. Implementation of this Policy will commence on 01 July 2025.

15.2. Where Stellenbosch Municipality is legally empowered to do so, requirements set out in this Policy may be imposed as conditions attached to the determination of a special rating area.

15.3. This Policy and its implementation will be reviewed annually.

16. COST

Stellenbosch Municipality shall not be liable for any costs incurred by ratepayers within the relevant proposed special rating area in respect of the implementation of the steps set out in this Policy and in the By-Law.

17. CONTACT OF RESPONSIBLE OFFICE

The contact details for Special Rating Area enquiries:

E-mail Address: henry.mitchell@stellenbosch.gov.za

Telephone Numbers: 021 808 8105

Postal Address: PO Box 17, Stellenbosch, 7601

Any Municipal Office in the jurisdiction of Stellenbosch Municipality

18. SHORT TITLE

This policy is the Special Rating Area Policy of the Stellenbosch Municipality.

APPENDIX 11

STELLENBOSCH MUNICIPALITY

CREDIT CONTROL AND DEBT COLLECTION BY-LAW

Effective from 01 July 2025

2025/2026

PREAMBLE

To give effect to the Municipality's Credit Control and Debt Collection Policy and/or

to regulate its implementation and enforcement in the Stellenbosch Municipal Area (WC024) in terms of section 156(2) of the Constitution of the Republic of South Africa (Act 108 of 1996) and sections 96 and 98 of the Municipal Systems Act (Act 32 of 2000);

to provide for the collection of all monies due and payable to the Municipality; and

to provide for matters incidental thereto.

STELLENBOSCH MUNICIPALITY

CREDIT CONTROL AND DEBT COLLECTION BY-LAW

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1. Definitions

(1) In this By-law, any word or expression to which a meaning has been assigned in the Local Government: Municipal Systems Act, 32 of 2000, has that meaning, unless the context, indicates otherwise-

"account" means a municipal account rendered specifying an amount or amounts payable for assessment rates, metered services, municipal charges, levies, fees, fines, taxes or any other amount or amounts payable arising from any other liability or obligation due to the Municipality;

"arrangement" means a written agreement entered into between the Council and the debtor in terms of which specific repayment parameters are agreed to;

"arrears" means any amount due and payable to the Municipality and not paid by the due date;

"Council" means the Municipal Council of Stellenbosch Municipality as referred to in section 157 of the Constitution;

"**Credit Control and Debt Collection Policy**" means the Credit Control and Debt Collection Policy adopted by the Council in terms of Section 96 of the Local Government: Municipal Systems Act, 32 of 2000;

"customer" means any occupier of any premises to which the Municipality has agreed to supply or is actually supplying services, or if no occupier can be identified or located, the owner of the premises and includes any debtor of the Municipality;

"day/days" means calendar days, inclusive of Saturdays, Sundays and public holidays;

"debtor" means any person owing money to the Municipality;

"due date" in relation to-

(a) *When paying an annual account, that account shall be paid and received by the Municipality in full not later than the date as specified on the account*; and

(b) *when paying a monthly account, that account shall be paid and received by the Municipality in full not later than the date as specified on the account*.

Should such day fall on a Saturday, Sunday, or public holiday the due date shall be the next working day.

"Electricity By-law" means the Stellenbosch Municipality: Electricity Supply By-law as promulgated in the *Provincial Gazette*;

"estimated consumption" means the deemed consumption of a customer, that was not measured for the specific period, but estimated by taking into account factors that are considered relevant by the Municipality and which may include consumption data for a specific time in its possession and where applicable, having made due allowance where possible for seasonal or other variations which may affect consumption;

"immovable property" includes-

(a) an undivided share in immovable property, and

(b) any right in immovable property.

"Indigent Policy" means the Indigent Policy adopted by the Council of the Municipality;

"Irrecoverable Debt Policy" means the Irrecoverable Debt Policy adopted by the Council of the Municipality;

"**interest"** means a charge levied on all arrear monies as stipulated in the Municipality's Credit Control and Debt Collection Policy;

"month" means a calendar month;

"monthly average consumption" means the monthly average consumption in respect of that property calculated on the basis of consumption over the preceding twelve months taking seasonal variances and exceptional circumstances into consideration;

"Municipality" means Stellenbosch Municipality (WC024);

"Municipal Manager" means the person appointed as such in terms of section 54A of the Local Government: Municipal Systems Act, 32 of 2000;

"**municipal pay point"** means those payment facilities set out in the Credit Control and Debt Collection Policy;

"municipal service" means a "municipal service" as defined in the Systems Act;

"occupier" means any person who occupies any premises or part thereof without regard to the title under which the person occupies, and includes -

(a) any person in actual occupation of said premises;

(b) any person legally entitled to occupy said premises;

(c) in the case of said premises being subdivided and let to lodgers or various tenants, the person receiving the rent payable by such lodgers or tenants whether on the person's own account or as agent for any person entitled thereto or interested therein;

(d) any person having the charge or management of said premises, and includes the agent of any such person when the person is absent from the Republic of South Africa or his or her whereabouts are unknown; or

(e) the owner of said premises.

"official" means an "official" as defined in section 1 of the Local Government: Municipal Finance Management Act, 56 of 2003;

"owner" means:

(a) a person in whom the legal title to a premises is vested;

(b) in a case where the person in whom the legal title is vested is insolvent or dead, or is under any form of legal disability whatsoever, the person in whom the administration of and control of such premises is vested as curator, trustee, assignee, executor, administrator, judicial manager, liquidator or other legal representative, as the case may be;

(c) in the case where the Municipality is unable to determine the identity of the person in whom the legal title is vested, the person who is entitled to the benefit of such premises or a building thereon;

(d) in the case of premises for which a Municipal lease has been entered into, whether the lease is registered or not, the lessee thereof;

(e) the occupier of immovable property occupied under a service servitude or right analogous thereto

(f) in relation to -

(i) a piece of land delineated on a sectional plan registered in terms of the Sectional Titles Act, 1986, and without restricting the above, the developer or the body corporate in respect of the common property; or

(ii) a section or unit as defined in the Sectional Titles Act, the person in whose name such section or unit is registered under a sectional title deed and includes the lawfully appointed agent of such a person;

(iii) a right as contemplated in section 25 or 27 of the Sectional Titles Act, the holder of such right.

(g) any legal person including, but not limited to -

(i) a company registered in terms of the Companies Act, 71 of 2008 noting the transitional arrangements as per Schedule 5 of said Act, Trust *inter vivos*, Trust *mortis causa*, a close corporation registered in terms of the Close Corporations Act, 69 of 1984, a voluntary association;

(ii) any Department of State;

(iii) any Council or Board established in terms of any legislation applicable to the Republic of South Africa; and

(iv) any Embassy or other foreign entity; and

(h) a lessee of municipal property who will be deemed to be the owner for the purposes of rendering a municipal account;

(i) Upon any contradiction of this definition to the definition of “owner” as per section 1 of the Rates Act, the Rates Act definition of “owner” shall prevail.

“paid by the due date” means actual receipt of the funds paid in the bank account of the Municipality before or on the due date and **“payable by the due date”** shall have a corresponding meaning;

“person” means natural and juristic persons, including any state department and

statutory bodies;

"premises" includes any piece of land, the external surface boundaries of which are delineated on:

(a) a general plan or diagram registered in terms of the Land Survey Act, 8 of 1997 or in terms of the Deed Registry Act, 47 of 1937; or

(b) a sectional plan registered in terms of the Sectional Titles Act, 95 of 1986, which is situated within the area of jurisdiction of the Municipality;

and includes any other land and any building or structure above or below the surface of any land;

"rates" means the rate imposed on property by the Municipality; including but not limited to the municipal property rate envisaged in section 229(1) of the Constitution of the Republic of South Africa, 108 of 1996;

"Rates Act" refers to the Local Government: Municipal Property Rates Act, 2004.

"Rates Policy" means the Rates Policy adopted by the Council in terms of section 3 of the Local Government: Municipal Property Rates Act 6 of 2004 and as amended from time to time;

"responsible person" means any person other than the owner of an immovable property who is legally responsible for the payment of municipal service charges;

"service charges" means the fees levied by the Municipality in terms of its Tariff Policy for any municipal services rendered and includes any penalties, interest or surcharges levied or imposed;

"service delivery agreement" means an agreement between the Municipality and an institution or persons provided for in section 76(b) of the Local Government: Municipal Systems Act, 32 of 2000;

"sundry debtor accounts" means accounts raised for miscellaneous charges for services provided by the Municipality or charges that were raised against a person as a result of an action by a person and which was raised in terms of the Municipality's policies, By-laws and decisions;

"Systems Act" refers to the Local Government: Municipal Systems Act, 2000.

"tariff" means any rate, tax, duty and levy or fee which may be imposed by the Municipality for services provided either by itself or in terms of a service delivery agreement;

"Tariff Policy" means a Tariff Policy adopted by the Council in terms of section 74 of the Local Government: Municipal Systems Act 32 of 2000;

"user" means the owner or occupier of a property in respect of which municipal services are being rendered;

"working day" means a calendar day excluding Saturdays, Sundays and public holidays,

(2) The headings and titles in this By-law are for reference purposes only and shall not affect the construction thereof.

(3) In this By-law, a word or expression derived from a word or expression defined in subsection (1) has a corresponding meaning unless the context indicates that another meaning is intended.

2. Duty to collect debt

All debt owing to the Municipality must be collected in accordance with this By-law and the Credit Control and Debt Collection Policy.

3. Applications for provisions of municipal services and service agreements

(1) All applications for the provision of Municipal services in respect of any immovable property shall be made by the owner of the said immovable property in writing and on the prescribed form.

(2) The owner of an immovable property in respect of which application for the provision of municipal services has been made, shall prior to the date on which the services are required to be connected, enter into a written agreement with the Municipality on the prescribed form.

(3) The written agreement referred to in subsection (2) shall, amongst others, make provision for the following:

(a) an undertaking by the owner/tenant that he or she will be liable for collection costs including administration fees, interests, disconnection and reconnection costs, and any other legal costs occasioned by his or her failure to settle accounts by the due date;

(b) an acknowledgement by the owner/tenant that accounts will become due and payable by the due date notwithstanding the fact that the owner did not receive the account; and

(c) that the onus will be on the owner/tenant to ensure that he or she is in possession of an account before the due date.

(4) The Municipality may, upon the written request of the owner of an immovable property, enter into a written agreement with both the owner and occupier of the immovable property in respect of which application for the provision of municipal services has been made. The agreement shall be on the prescribed form.

(5) The Municipality shall cause a reading of the applicable credit-meters to be taken on the working day preceding the date of occupation of the property so as to facilitate the correctness of the prior and new owner’s accounts.

(6) The Municipality may require owners or occupiers of immovable properties in respect of which municipal services are being rendered, to enter into written agreements with the Municipality in accordance with the form referred to in subsection (2).

4. Deposits and guarantees

(1) An applicant for the provision of municipal services may be required to pay a consumer deposit prior to the provision of any municipal services. Payment of the applicable consumer deposit will be the primary means to cover said contract obligation. Any deviation from the payment of the consumer deposit will be directed by the sole discretion and due consideration/approval of an accountant or more senior official in the Municipality's Revenue Department.

(2) The Municipality may, in its sole discretion, and upon written notice to the owner of a property and after the conclusion of the agreement referred to in section 3(2) and subject to subsection (3), either increase or decrease the deposit payable. Deposits/Bank guarantees may be increased by an amount up to three times or more of a monthly average consumption as determined by the Municipality.

(3) The Municipality shall before any decision to increase the deposit, give an owner or responsible person notice of any intention to increase the minimum deposit payable by the owner or responsible person, and shall, in the aforesaid notice, state full reasons for the envisaged increase and allow the owner or responsible person an opportunity to make written representations in this regard.

(4) On termination of the supply of services the amount of such deposit, less any payments due to the Municipality, may be refunded.

(5) The Municipality may, in its sole discretion accept a bank guarantee in lieu of a deposit .

5. Accounts and billing

(1) The Municipality shall provide every person who is liable for municipal charges, fees levies, property rates or taxes, with an account in respect of such municipal charges, fees levies, property rates or taxes.

(2) Accounts will be rendered on a monthly basis in cycles of approximately 30 (thirty) days.

(3) All accounts rendered by the Municipality shall be payable before or on the due date as indicated on the account.

(4) Any amount which remains due and payable after the due date shall attract interest as more fully set out in section 11.

(5) Payments shall be deemed to be late unless received on or before the due date.

(6) Electronic payments or payments made through agents must be received and reflected in the municipal bank account on or before the due date.

(7) All accounts shall be payable by the due date regardless of the fact that the person responsible for the payment of the account has not received it and the onus shall be on such person to make the necessary inquiries to obtain a copy of the account before the due date.

6. Restriction or disconnection of supply of services

(1) The Municipality may restrict or disconnect the supply of any municipal service in any manner including but not limited to blocking the purchase of electricity on the prepayment system and/or restricting or disconnecting the supply of water if a user of any such service:

(a) fails to make full payment on the due date or fails to make an acceptable arrangement for the repayment of any amount due in respect of an account rendered;

(b) fails to comply with an arrangement;

(c) is placed under provisional sequestration, liquidation or judicial management, or commits an act of insolvency in terms of the Insolvency Act 24 of 1936 or any other applicable law but fails conditions of same;

(d) becomes subject to an order granted in terms of section 74 of the Magistrates Court Act, 32 of 1944 but fails adherence thereto.

(2) The Municipality shall, before limiting or discontinuing any municipal services to any premises or user ensure that a fair and equitable procedure is followed, and the Municipality shall provide reasonable notice of its intention to limit or discontinue services and grant the affected person an opportunity to make written representations.

(3) The right to restrict, disconnect or terminate a service pertains to all municipal services and shall not be limited, in the case of arrears, by the fact that payment may have been made in respect of any specific municipal service or the fact that the person who entered into an agreement for the supply of services with the Municipality and the owner are different persons, as the case may be.

(4) After disconnection for non-payment of an account the prescribed fees may be required for payment before reconnection is effected.

7. Measurement of metered municipal services

(1) Refer to the Stellenbosch Municipality: Electricity Supply By-law for the purposes of determining the criteria or provisions of any matter related to electricity.

(2) Refer to the Stellenbosch Municipality: Water Services By-law for the purposes of determining the criteria or provisions of any matter related to water.

8. Payments and settlement of amounts due

(1) Payments on accounts rendered may be effected at/via approved municipal payment facilities.

(2) The Municipality may at its discretion, designate certain payment methods which will be acceptable to the Municipality.

(3) Any payments made to the Municipality will be allocated by the Municipality entirely within its discretion; provided that any part payment on an account shall be allocated firstly to reduce any penalty charges which may have accrued on the account.

(4) The Municipality will appropriate payments received in respect of any municipal services provided by the Municipality in accordance with the Credit Control and Debt Collection Policy.

(5) Where the amount due and payable to the Municipality has not been paid in full, any lesser amount tendered to and accepted by any municipal official, shall not be deemed to be in final settlement of such an amount unless the Municipality in writing consents to or confirms that such amount is accepted in full and final settlement of a debt.

(6) The acceptance of a lesser payment in full and final settlement shall be in terms of the Irrecoverable Debt Policy.

9. Procedures for and matters relating to the recovery of debt

(1) Annual rates and service charges are levied during July of each year and the annual account shall be paid in full not later than the date specified on the account.

(2) Rates and service charges which are paid on a monthly basis shall be paid in full not later than the date specified on the account.

(3) Accounts rendered by the Municipality in respect of electricity and water shall be paid in full not later than the date specified on the account.

(4) Interest on arrears may accrue on all amounts not paid by the due date and where applicable, not received and reflected in the Municipality's bank account on the due date.

(5) In the event of an account not paid in full by the due date, the Municipality shall take the necessary steps including any legal action to collect the arrears in accordance with the debt recovery procedures prescribed in terms of the Credit Control and Debt Collection Policy.

(6) When the Municipality restricts or disconnects the supply of any municipal services in any manner including but not limited to blocking the purchase of electricity on the prepayment system and/or restricting or disconnecting the supply of water in respect of an account which has not been paid by the due date, this shall be done with due regard for any mandatory minimum levels of supply of municipal services.

(7) Any additional charges or costs incurred by or on behalf of the Municipality with regard to the recovery of debt as outlined in this By-law and the Credit Control and Debt Collection Policy including but not limited to legal and administration costs shall be debited to the account of the defaulting debtor. The latter charges may include a revisit of deposits paid.

(8) Owners who concluded arrangements to settle their annual rates accounts on a monthly

basis shall ensure regular payments.

(9) The Municipality may recover outstanding rates after the due date as provided for in sections 28 and 29 of the Local Government: Municipal Property Rates Act, 6 of 2004.

(10) The Municipal Manager may, in order to recover debt, institute the necessary proceedings in a competent court and attach a debtor's movable and immovable property.

(11) In the event that a juristic person including but not limited to a company, close corporation, trust or body corporate in terms of the Sectional Titles Act, 95 of 1986 is liable for the payment of any arrear rates and service charges to the Municipality, the liability of such entity is extended to its directors, members and trustees, as the case may, jointly and severally in their personal capacity.

(12) The Municipality may notwithstanding the above and upon good cause shown, allow any defaulting owner or occupier of a property, to enter into a written agreement for the payment of the outstanding balance by way of instalments, on such terms and conditions as determined by the Credit Control and Debt Collection Policy and when such an agreement has been entered into, all actions against the defaulting owner or occupier of a property in terms of the Credit Control and Debt Collection Policy and in respect of such outstanding balance shall be suspended provided that the terms of this written agreement is strictly complied with.

10. Rates clearance certificates

(1) Applications for the issuing of certificates required for the transfer of immovable property in terms of section 118 of the Local Government: Municipal Systems Act, 32 of 2000 must be lodged with the Municipality in the prescribed manner.

(2) The certificate mentioned in subsection (1) will only be issued if all amounts that became due in connection with that property for municipal service fees, surcharges on fees, property rates and other municipal taxes, levies, and duties during the 2 (two) years preceding the date of application for the certificate have been fully paid, irrespective of whether such amounts have been accumulated by the owner or not.

(3) Nothing in this section precludes the subsequent collection by the Municipality of any amounts owed to it in respect of such immovable property at the time of transfer.

11. Interest

(1) The Municipality may charge and recover interest in respect of any arrears, as prescribed in this By-law and the Credit Control and Debt Collection Policy.

(2) No interest shall be charged on any outstanding amounts in respect of which an arrangement has been made as envisaged in section 9(8) provided that the debtor complies with the terms of the arrangement.

(3) For the purposes of this section the interest shall be calculated for each month for which such arrears remain unpaid, and a portion of a month shall be deemed to be a full month.

12. Consolidation of accounts

(1) The Municipality may-

(a) consolidate any separate accounts of a debtor;

(b) credit a payment by a debtor against any account of that debtor;

(c) implement any of the measures provided for in this By-law and the Credit Control and Debt Collection Policy, in relation to any arrears on any of the accounts of such debtor.

(2) The provisions of subsection (1) do not apply where there is a dispute between the Municipality and the debtor referred to in that subsection concerning any specific amount claimed by the Municipality from such debtor.

13. Agreements with employers

(1) The Municipal Manager may -

(a) with the consent of a debtor enter into a written agreement with that person's employer to deduct from the salary or wages of that debtor:

(i) any outstanding amounts due by the debtor to the Municipality; or

(ii) such regular monthly amounts as may be agreed; and

(b) provide special incentives for –

(i) employers to enter into such agreements; and

(ii) debtors to consent to such agreements.

14. Indigents

An indigent consumer shall be dealt with as prescribed in the Indigent Policy and if required and after reasonable alternatives have been exhausted, processes in terms of the Credit Control and Debt Collection Policy will be implemented.

15. Right of access to premises

(1) A duly authorised representative of the Municipality shall for any purpose related to the implementation or enforcement of this By-law, at all reasonable times or in an emergency at any time, have access to and enter any premises, request information and carry out any inspection and examination as he or she may deem necessary, and for purposes of reading, installing or repairing any meter or service connection for reticulation, or to disconnect, stop or restrict the provision of any service.

(2) If the Municipality considers it necessary that work needs to be performed to enable an official to perform a function referred to in subsection (1) properly and effectively, it may:

(a) by written notice require the owner or occupier of the premises at his own expense to do specific work within a specified period; or

(b) if in its opinion the situation is a matter of urgency, without prior notice do such work

or cause it to be done at the expense of the owner.

(3) If the work referred to in subsection (2) above is carried out for the sole purpose of establishing whether a contravention of this By-law has been committed and no such contravention has taken place, the Municipality shall bear the expenditure connected therewith together with the expense of restoring the premises to its former condition provided that in the event that it is established that a contravention of this By-law has taken place the owner or occupier shall, in addition to the loss or damage referred to in section 18(2), also be liable for the expenditure connected therewith.

16. Process for grievances and queries

(1) An aggrieved person may lodge a grievance or query regarding service charges to the Municipality in writing and which may be on a prescribed form.

(2) The aggrieved person shall clearly state the basis of his or her dissatisfaction and the desired outcome.

(3) The lodging of a grievance or query shall not relieve the aggrieved person of the responsibility to settle the account, provided that the Municipal Manager may, on application in writing and in his or her sole discretion, direct that interim payments may be made pending the finalisation of the grievance or query.

(4) The Municipality shall respond to such grievance or query in writing within 30 (thirty) days from the date of the lodgement of the grievance or query.

17. Appeal

(1) A person aggrieved by any decision taken in terms of this By-law and in terms of a power or duty delegated or sub-delegated, may appeal against such decision in terms of section 62 of the Local Government: Municipal Systems Act, 32 of 2000 by giving written notice of the appeal and the reasons to the Municipal Manager within 21 (twenty-one) days of the date of the notification of the decision.

(2) The Municipal Manager shall consider the appeal and confirm, vary, or revoke the decision.

(3) The Municipal Manager must commence with an appeal within 6 (six) weeks and decide the appeal within a reasonable period.

18. Offences

(1) Any person who

(a) fails to give the access required by an official in terms of this By-law;

(b) obstructs or hinders an official in the exercise of his or her powers or performance of functions or duties under this By-law;

(c) uses or interferes with Municipal equipment or consumption of services supplied;

(d) tampers or breaks any seal on a meter or on any equipment belonging to the Municipality, or for any reason as determined by the Municipal Manager causes a meter not to properly register the service used;

(e) fails or refuses to give an official such information as he or she may reasonably require for the purpose of exercising his or her powers or functions under these By-laws or provides the Municipality or such an official with false or misleading information knowing it to be false or misleading;

(f) fails to comply with the terms of a notice served upon him or her in terms of this By-law;

(g) contravenes or fails to comply with any provision of this By-law -

shall be guilty of an offence and be liable upon conviction to a fine or imprisonment or both such a fine and imprisonment and, in addition, may be charged for usage, as estimated by the Municipality.

(2) Every person committing a contravention or breach of the provisions of this By-law shall also be liable to compensate the Municipality for any expenditure incurred and any loss or damage suffered or sustained by the Municipality in consequence of such breach.

19. Notices and documents

(1) A notice or document issued by the Municipality in terms of this By-law, shall be deemed to be duly issued if signed by an official duly authorised by the Council.

(2) If a notice is to be served on a person in terms of this By-law, such service shall be effected by:

(a) delivering the notice to such person personally or to the duly authorised agent of such person or:

(b) by delivering the notice at such person's residence or place of employment to a person apparently not less than 16 (sixteen) years of age and apparently residing or employed there;

(c) if such person has nominated an address for legal purposes, by delivering the notice to such an address; or

(d) by registered or certified post addressed to such person's last known address;

(e) in the case of a body corporate, by delivering it to the registered office or the premises of such a body corporate; or

(f) if service cannot be effected in terms of the aforesaid subsections, by affixing it to the principal door of entry to the premises, or displaying it on a conspicuous place on the premises to which it relates.

20. Authentication of documents

(1) Every order, notice or other document requiring authentication by the Council shall be sufficiently authenticated, if signed by the Municipal Manager or by a duly authorised official of the Municipality;

(2) Delivery of a copy of the document shall be deemed to be delivery of the original.

21. Certificate of indebtedness

(1) A certificate under the hand of the Municipal Manager certifying the amount due and payable to the Municipality shall be binding upon the debtor; shall be *prima facie* proof of the amount of the debtor's indebtedness and shall be valid as a liquid document against the debtor in any competent court for the purpose of obtaining provisional sentence or judgment against the debtor in respect thereof.

(2) Should the debtor at any time in defence of any action based on this By-law allege that there is no reason or cause for the debtor's obligations to the Municipality or that errors have been made in the calculation of the amount claimed, then the onus of proving such a defence will rest on the debtor.

22. Conflict of By-laws

(1) The provisions of the Electricity Supply By-law and Water Services By-law in force immediately before the commencement of this By-law continue in force regarding the application of service tariff matters and insofar as they are not inconsistent with the provisions of this By-law.

(2) Subject to subsection (1), in the event of any conflict between this By-law and any other By-law of the Municipality, this By-law will prevail.

23. Partial invalidity

In the event of any one or more of the of the provisions of this By-law being declared invalid by a final and unappealable order, decree or judgment of any court after being found to be inconsistent with any provision of the Constitution of the Republic of South Africa, 108 of 1996, such inconsistency or invalidity shall not affect the remaining provisions of this By-law and this By-law shall be construed as if such provisions had not been inserted.

24. Repeal of By-laws

The provisions of any By-laws relating to credit control debt collection by the Municipality are hereby repealed insofar as they relate to matters provided for in this By-law.

25. Application

This By-law shall be binding on all persons who own and/or occupy immovable property or any premises within the area of jurisdiction of the Municipality, or to whom a Municipal account is rendered.

26. Short title

This By-law is called the Stellenbosch Municipality: Credit Control and Debt Collection By-law.

APPENDIX 12

STELLENBOSCH MUNICIPALITY

SPECIAL RATING AREA BY-LAW

Effective from 01 July 2025

2025/2026

STELLENBOSCH MUNICIPALITY

SPECIAL RATING AREA BY-LAW

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To provide for the establishment of special rating areas; to provide for additional rates; and to provide for matters incidental thereto.

BE IT ENACTED by Stellenbosch Municipality as follows:-

CHAPTER 1

ESTABLISHMENT OF SPECIAL RATING AREAS

1. DEFINITIONS

In this By-law words or expressions shall bear the meaning assigned to them and, unless context otherwise indicates.

In addition to the definitions contained in the Property Rates Act, the following definitions apply for the purpose of the application of this By-law.

"additional rate" means an additional rate contemplated in sections 19(1)(d) and 22(1)(b) of the Property Rates Act and as described in section 12(2) of this By-Law;

"applicant" means any owner who makes an application for the determination of a special rating area in accordance with provisions of Chapter 1 of this By-Law, or if a management body is established in terms of section 10 of this By-Law any reference to **"the Applicant"** means the management body;

"CFO" means the Chief Financial Officer of Stellenbosch Municipality, or his or her nominee.

"Council" means Council of Stellenbosch Municipality;

"implementation plan" means an Implementation Plan as contemplated in section 6 of this By-Law;

"**limited special rating area"** means a limited special rating area approved by the Council in terms of section 9 of this By-Law;

"majority" means the majority of properties represented by the members of the local community in the proposed special rating area who will be liable for paying the additional rate;

"management body" means the management body of a special rating area to be established in accordance with the provision of section 10 of this By-Law;

"motivation report" means a motivation report as contemplated in section 6 of this By-Law;

"owner" has the meaning assigned to it in section 1 of the Property Rates Act;

"Policy" means the Policy for the determination of special rating areas named the Special Rating Area Policy of the Stellenbosch Municipality;

"Property Rates Act" means the Local Government: Municipal Property Rates Act, 2004 (Act No.6 of 2004);

"rateable property" has the meaning assigned to it in section 1 of the Property Rates Act;

"special rating area" means a special rating area approved by the Council in accordance with the provisions of section 22 of the Property Rates Act and section 8 of this By-Law.

2. INTERPRETATION

In the event of any conflict with the Afrikaans or isiXhosa texts the English text prevails.

3. DETERMINATION OF SPECIAL RATING AREAS

Stellenbosch Municipality may by resolution of the Council determine special rating areas.

4. APPLICATION

(1) Any owner located within the area of jurisdiction of Stellenbosch Municipality and who owns property within the proposed special rating area, may lodge an application to the Stellenbosch Municipality for the determination of a special rating area.

(2) All costs incurred by the applicant in respect of the establishment of a special rating area shall be for his or her own account, provided that after implementation of the implementation plan the management body may reimburse the applicant for some or all of those costs.

(3) Any application contemplated in subsection (1) above must –

(a) be in writing and be in the form as the CFO may determine;

(b) be submitted not more than nine months after the date on which the public meeting referred to in section 5 of this By-Law is held, or if a second public meeting is held as provided for in section 6(2) of this By-Law, nine months after the date of the second public meeting;

(c) be accompanied by –

(i) a motivation report and an implementation plan;

(ii) the written consent submitted by the members of the local community in the proposed special rating area who will be liable for paying the additional rate. All

owners of each property in the proposed special rating area must sign the consent form. The majority shall be determined by the number of properties in the proposed special rating area for which duly preformed consent forms where received in relation to the number of properties in the proposed special rating area. Under specific conditions, aimed at a more inclusive approval process, the majority may be set at a higher percentage as determined in the Special Rating Area policy. The format of the consent may be determined by the CFO;

(iii) payment of such fee as the Council may determine.

5. PUBLIC MEETINGS

(1) An application for the determination of a special rating area must be preceded by the holding of a public meeting.

(2) The purpose of the public meeting is to enable the applicant to consult with those owners within the proposed special rating area regarding the proposed boundaries of the area and the proposed improvement or upgrading of the area.

(3) Prior to the holding of the public meeting, the applicant must –

(a) give notice in a manner approved by the CFO in terms of this By-law owners of rateable property, who will be liable for payment of the additional rate, of the applicant's intention to apply for the determination of a special rating area

(b) in the notice referred to in subsection (3)(a) above, give notice of a public meeting, which notice must –

(i) state the purpose of such meeting; and

(ii) contain details of the place, date and time when such meeting is to be held.

(4) The public meeting must be held not less than seven days and not more than 30 days after the date of the notice.

(5) The public meeting must be held at such place, date and time as stated in the notice, provided that it must be held at a place which is within the boundaries of the proposed special rating area unless the CFO approves another venue in writing before the public meeting is held.

(6) The public meeting must be chaired by a suitable qualified and experienced person appointed by the CFO.

(7) Any interested person must, at the public meeting, be –

(a) Furnished with all relevant information relating to the proposed special rating area, including the information to be set out in the motivation report and implementation plan; and

(b) given an opportunity to ask questions, express their views and make representations.

6. MOTIVATION REPORT AND IMPLEMENTATION PLAN

(1) Any application for the establishment of a special rating area must include a motivation report and an implementation plan covering a period commencing on 1 July of a year and ending on 30 June of the fifth year or covering such lesser period as may be determined by the CFO.

(2) If the motivation report or the implementation plan are materially amended, as determined by the CFO, after the public meeting referred to in section 5 of this By-Law, the applicant must call a second public meeting for approval of the special rating area as amended.

(3) The provision of section 5 of this By-Law applies with the necessary changes to the second public meeting.

7. ADVERTISING OF APPLICATION AND OBJECTIONS

(1) The applicant must within 14 days after the application is lodged in accordance with section 4 of this By-Law, or within such further period which the CFO may approve –

(a) Cause a notice of the application to be published in a manner approved by the CFO; and

(b) Either before or up to seven days after the date of publication of the notice, give written notice of the application to all owners within the proposed special rating area, who will be liable for payment of the additional rate. Such notice may be served by pre-paid registered post, or by electronic mail, or hand delivery, or in any other manner approved in writing by the CFO.

(2) Every notice contemplated in terms of subsection (1) above must state that written objections to the determination of a special rating area or the provisions of the motivation report and implementation plan may be lodged with the Stellenbosch Municipality by a date specified in the notice, which shall not be less than 30 days after the date of publication in terms of subsection (1)(a) above, and must state where the documentation specified in subsection (5) below will be available for inspection.

(3) Any owner of rateable property who will be liable for paying the additional rate may submit written objections to the determination of the special rating area, which objections must be

received by the Stellenbosch Municipality not later than the date stipulated in the notice referred to in subsection (1) above.

(4) Any objector to the application who owns property within the proposed special rating area may make oral representation to the CFO.

(5) The application, including the motivation report and the implementation plan, and all objections must be available for inspection at the office of Stellenbosch Municipality and at a venue determined by the CFO within the proposed special rating area, for the period referred to in subsection (2) above.

8. DECISION

(1) After the provision of sections 4 and 7 of this By-Law have been complied with, the Council must, at a meeting of the Council held within 90 days after the last date for the submission of objections in accordance with section 7(2) of this By-Law, consider the application and –

(a) determine a special rating area which must be implemented in accordance with the motivation report and implementation plan;
(b) determine a special rating area with such amendments or conditions as the Council considers to be in public interest;
(c) determine a special rating area in respect of a limited area in terms of section 9 of this By-Law;
(d) refuse the application, in which event the Council must, within 30 days, furnish the applicant with written reasons for not approving the determination of a special rating area; or
(e) refer the application back to the applicant for amendments in such manner as the Council may direct.

(2) If an application is refused by the Council in accordance with the provisions of subsection (1)(d) above or referred back to the applicant in accordance with the provisions of subsection (1)(e) above, the applicant may, within six months of the Council's decision, re-apply to the Council for the determination of the special rating area, provided that such re-application has been appropriately amended in the light of the reasons for refusal or referral, as the case may be.

(3) If the motivation report or implementation plan is amended in any material respect at any time before the determination, the Council may require that the amended application be re-advertised in accordance with the provision of section 7 of this By-law including the necessary changes applied.

9. DETERMINATION OF A LIMITED SPECIAL RATING AREA

If an application in terms of section 4 of this By-Law is not accompanied by the majority of the members of the local community in the proposed special rating area required by section 4(3)(c) of this By-Law, but the applicant can demonstrate to the satisfaction of the Council, that –

(a) there are such confirmations from owners of rateable properties in a limited geographical area within the proposed special rating area that would meet the requirements of section 4(3)(c) of this By-Law if they were to be applied to that area; and
(b) the level of services to be provided will not be reduced and the budget may be reduced accordingly as a result of the provision of those services in the limited area alone, as compared to the provision of those services in the whole of the proposed special rating area,

then the Council may, subject to the other provisions of this By-Law, determine a limited special rating area.

CHAPTER 2

SPECIAL RATING AREAS – STRUCTURES AND FINANCES

10. COMMENCEMENT OF THE IMPLEMENTATION PLAN

Once the Council has approved the establishment of the special rating area, the implementation plan may only be implemented after the management body has been established in accordance with section 11 of this By-Law.

11. ESTABLISHMENT, COMPOSITION, POWERS AND DUTIES OF MANAGEMENT BODY

(1) The applicant must establish a management body for the purposes of implementing the provisions of the implementation plan.

(2) The management body must be a company incorporated in accordance with the provisions of a Non-Profit company (company not for gain) as per the Companies Act, Act 71 of 2008 (as amended or replaced).

(3) Stellenbosch Municipality shall monitor compliance by the management body with the applicable provisions of this By-Law, any guidelines or policies adopted by Stellenbosch Municipality and any agreements entered into with the management body and Stellenbosch Municipality.

(4) The Council must nominate the relevant ward councillor and one other person, as representatives to attend and participate, but not vote, at the meetings of the management body.

(5) Within two months after receipt of the first payment of the additional rate, the management body must begin carrying out the objectives of the implementation plan.

(6) Within two months of the end of each financial year, the management body must provide the CFO with –

(a) Its audited financial statements for the immediately preceding year; and

(b) an annual report on its progress in carrying out the objectives of the implementation plan in the preceding year to improve and upgrade the special rating area.

(7) Within two months after the Annual General Meeting, the management body must provide the Finance Portfolio Committee with –

(a) Its audited financial statements for the immediately preceding year; and

(b) An annual report on its progress in carrying out the objectives of the implementation plan in the preceding year to improve and upgrade the special rating area.

12. FINANCES

(1) The financial year of the management body must coincide with the financial year of the Stellenbosch Municipality.

(2) Where a special rating area has been determined, the Council must levy in accordance with the provisions of the Property Rates Act, a property rate in addition to the rates that it already charges on the owners of rateable property in the special rating area for the purposes of realizing the implementation plan. Provided that the Council may in terms of the Property Rates Act, Stellenbosch Rates Policy, Stellenbosch Indigent Policy, Stellenbosch Credit Control and Debt Collection By-Law and the Stellenbosch Credit Control and Debt Collection Policy, exempt the indigent, senior citizens, disabled persons or any other category of owners from the additional rates.

(3) When determining the additional rate referred to in subsection (2) above, the Council may consider imposing differential additional rates on one or more of the categories set out in section 8 of the Property Rates Act or any category as set out in the Stellenbosch Rates Policy.

(4) The additional rate due in terms of this By-Law is a debt due to the Council and is payable and must be collected in the same manner as other property rates imposed by the Council.

(5) The Council may, for the purpose of carrying out the provisions of the implementation plan of a special rating area and subject to section 67 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 200), make payment to the management body of a special rating area.

(6) The payment contemplated in subsection (5) above is conditional upon the conclusion of a finance agreement to be entered into between the Council and the relevant management body, and such agreement must regulate, among other things –

(a) the mechanisms and manner of payment; and

(b) terms on which payment to the relevant management body is to be made.

(7) Subject to the provisions of its memorandum and articles of association, the management body is entitled to raise its own funds through commercial activities, donations or any other lawful means.

(8) The Council, may determine and impose on the management body an administrative charge.

13. THE ROLE OF THE CFO

In addition to the other responsibilities and obligations of the CFO as set out elsewhere in this By-Law, the CFO must –

(a) Establish separate ring-fenced budget votes and other record-keeping systems regarding the revenue generated by the additional rate and the improvement and upgrading of the special rating area;

(b) Monitor compliance with the applicable legislation, including this By-Law and the Policy, by –

(i) receiving and considering the audited financial statements and reports regarding the carrying out of duties laid out in the implementation plan;

(ii) nominating, if he or she elects to do so, representatives to attend and participate but not vote at meetings of the management body.

CHAPTER 3

AMENDMENT AND EXTENSION OF IMPLEMENTATION PLANS

14. AMENDMENT TO IMPLEMENTATION PLANS

(1) An implementation plan, including the geographical boundaries of the special rating area, may be amended by the Council on written application by the management body at any time after the formation of the special rating area.

(2) The council may approve an application for an amendment referred to in subsection (1) above where the Council considers it not likely to materially affect the rights or interests of any owner, provided that the Council may require the management body to cause a notice of the application for such amendments to be published as approved by the CFO.

(3) The Council may only approve an amendment in terms of subsection (1) above, with the changes required by the context, in accordance with the provisions of Chapter 1 of this By-Law, which the Council considers is likely to –
   (a) materially affect the rights or interests of any person;
   (b) affect the approved budget for the special rating area; and
   (c) change the boundaries of the special rating area.

(4) The Council may, for good reason, on written application by the management body, exempt the management body from complying with the provisions, or condone any non-compliance with any provisions, of Chapter 1 of this By-Law.

15. EXTENSION OF IMPLEMENTATION PLANS

A management body must, if it elects to extend the term of the implementation plan for a further period, on or before January in the year in which the implementation plan is due to terminate, submit an application to Stellenbosch Municipality for approval of extension of the term of the implementation plan, provided that –

(a) the extension of the implementation plan may only be approved by the Council in accordance with the provisions of Chapter 1 of this By-Law, with the changes required by the context, and the Council may, for good reason, on written application by the management body, exempt the management body from complying, or condone any non-compliance, with any such provisions;

(b) the provisions of section 14 of this By-Law shall apply to any amendment of an implementation plan which has been extended in terms of this section.

CHAPTER 4

DISSOLUTION OF A SPECIAL RATING AREA

16. DISSOLUTION

(1) The Council may terminate the municipality's business relationship (connection and commitment) to a management body of a specific special rating area –

(a) Upon written application signed by owners of the majority of properties within the boundaries of the special rating area who are liable for paying the additional rate; or

(b) After prior consultation by the CFO with the management body or the community, whereupon for any good cause he or she may cause the necessary steps or processes to terminate the business relationship with the management body.

(c) Upon the decision by the CFO to terminate the business relationship to the specific special rating area, notices shall be forwarded to the management body and to all the property owners of the specific special rating area presenting the reasons for the proposed termination and any other pertinent details.

(2) Upon the approval by Council to terminate the business relationship with the management body the additional rates applicable to said special rating area will no longer be raised and the associated payments to the management body shall cease.

CHAPTER 5

MISCELLANEOUS PROVISIONS

17. REPEAL

The provisions of any By-laws relating to special rating areas by Stellenbosch Municipality are hereby repealed insofar as they relate to matters provided for in this By-law.

18. SHORT TITLE AND EFFECTIVE DATE

(1) This By-Law is called the Special Rating Area By-Law of Stellenbosch Municipality and shall take effect on 01 July 2025.

(2) No new special rating area determined in terms of this By-Law may implement its implementation plan prior to 01 July 2025.

G. Mettler
Municipal Manager
Plein Street, PO Box 17, Stellenbosch, 7599
Telephone Number 021 808 8025

APPENDIX 13

STELLENBOSCH MUNICIPALITY

RATES BY-LAW

Effective from 01 July 2025

2025/2026

STELLENBOSCH MUNICIPALITY
RATES BY-LAW

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1. PREAMBLE

(1) Section 229(1) of the Constitution authorizes a municipality to impose rates on property and surcharges on fees for services provided by or on behalf of the municipality.

(2) Section 13 of the Systems Act read with Section 162 of the Constitution requires a municipality to promulgate municipal by-laws by publishing them in the gazette of the relevant province.

(3) In terms of Section 3 of the Property Rates Act, a municipal council must adopt a policy consistent with the Property Rates Act on the levying of rates on rateable properties in the municipality.

(4) In terms of Section 6(1) of the Property Rates Act, a municipality must adopt by-laws to give effect to the implementation of its rates policy.

(5) In terms of Section 6(2) of the Property Rates Act, by-laws adopted in terms of Section 6(1) may differentiate between different categories of properties and different categories of owners of properties liable for the payment of rates.

(6) To that effect the Council of Stellenbosch Municipality has enacted a Property Rates By-law, as follows:

2. DEFINITIONS

In this By-Law, any word or expression to which a meaning has been assigned in the Local Government: Municipal Property Rates Act, (Act 6 of 2004) shall bear the same meaning unless the context indicates otherwise.

"***Municipality***" means the Stellenbosch Municipality (WC024).

"***Rates Policy***" means the Municipality's Property Rates Policy adopted by the Council of the Municipality by a resolution for a specific financial year in terms of Section 3(1) of the Property Rates Act and in terms of this By-Law.

"***Constitution***" means the Constitution of the Republic of South Africa.

"***Council***" means the Council of the Municipality.

"***Credit Control and Debt Collection Policy***" means the Municipality's Credit Control and Debt Collection Policy as stipulated by sections 96(b) and 97 of the Systems Act.

"***Systems Act***" means the Local Government: Municipal Systems Act, (Act 32 of 2000).

"***Property Rates Act***" means the Local Government: Municipal Property Rates Act, (Act 6 of 2004) including the amendment Acts and Regulations pertaining to the same.

"***Rates***" means a municipal rate on property as envisaged in Section 229(1)(a) of the Constitution.

3. OBJECTS

The object of this By-Law is to give effect to the implementation of the Rates Policy as contemplated in Section 6 of the Property Rates Act.

4. ADOPTION AND IMPLEMENTATION OF RATES POLICY

(1) The Council must adopt and implement a Rates Policy as contemplated in terms of the provisions of Section 3(1) and consistent with the Property Rates Act on the levying of Rates on rateable properties within the jurisdiction of the Municipality.

(2) The Rates Policy outlines the Municipality's rating practices; therefore, it is not necessary for this By-law to restate and repeat same.

(3) The Rates Policy applicable to a financial year is hereby incorporated by reference in this By-law. All amendments to the Rates Policy as the Council may approve/adopt from time to time, shall be deemed to be likewise incorporated.

(4) The Municipality shall not be entitled to levy Rates other than in terms of the Rates Policy for an applicable financial year and the annually promulgated resolution which reflects the cent amount in the Rand rate for each category of rateable property.

(5) The Rates Policy is available at the Municipality's head office, satellite offices, libraries and website.

5. CONTENTS OF RATES POLICY

The Municipality's Rates Policy, inter alia:

(1) Apply to all the Rates levied by the Municipality pursuant to the adoption of the Municipality's annual budget.

(2) Comply with requirements for;

(a) the adoption and contents of a Rates Policy specified in Section 3 of the Property Rates Act.

(b) the differentiation of categories of properties and categories of owners of properties as provided for in Sections 6, 8 and 15 of the Property Rates Act.

(c) the process of community participation specified in Section 4 of the Property Rates Act.

(d) the annual review of a Rates Policy specified in terms of Section 5 of the Properly Rates Act.

(e) the implementation of norms and provisions as directed by this By-law as approved by Council.

(3) Specify principles, criteria, and implementation measures for categories of rateable properties in terms of Section 8 and consistent with the Property Rates Act for the levying of Rates which the Council may wish to adopt.

(4) Specify principles, criteria, and implementation measures for the judicious granting of relief measures by means of Exclusions, Exemptions, Reductions and/or Rebates consistent with the applicable sections of the Property Rates Act which the Council may wish to adopt.

(5) Include such further administrative, control and enforcement mechanisms if any that are consistent with the Property Rates Act and the Systems Act, as the Council may wish to impose in addition to those contained in the Credit Control and Debt Collection By-Law and its associated Policy.

6. ENFORCEMENT OF RATES POLICY

The Municipality's Rates Policy is enforced through the Municipality's Credit Control and Debt Collection By-Law and its associated Policy and any further enforcement mechanisms stipulated in the Property Rates Act and the Municipality's Rates By-Law.

7. REPEAL

The provisions of any By-laws relating to Property Rates by the Municipality are hereby repealed insofar as they relate to matters provided for in this By-Law.

8. INTERPRETATION

If there is a conflict of interpretation between the English version of this By-Law and a translated version, the English version prevails.

This By-Law must be read in conjunction with the Rates Policy.

9. SHORT TITLE and COMMENCEMENT

This By-Law is called the Stellenbosch Municipal Property Rates By-Law and shall take effect on 01 July 2025.

APPENDIX 14

STELLENBOSCH MUNICIPALITY

DEVELOPMENT CHARGES POLICY

2025/2026

Amendments to policy eminated from inputs received during public participation process. Details of changes may be traced via the "Track Changes" activated in document

STELLENBOSCH MUNICIPALITY

INFRASTRUCTURE SERVICES DEVELOPMENT CHARGES POLICY

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1. DEFINITIONS

In this policy, unless the context indicates otherwise -

1.1 '**Amendment Act**' means the Municipal Fiscal Powers and Functions Amendment Act, 4 of 2024;

1.2 '**applicant**' means a person or entity contemplated in section 45(1) of the SPLUMA who submits a land development application;

1.3 **'bulk service'** means the capital infrastructure assets associated with that portion of an external engineering service which is intended to ensure provision of municipal infrastructure services for the benefit of multiple users or the community as a whole, whether existing or to be provided as a result of a development in terms of the MSDF ;

1.4 **'capacity'** means the extent of availability of a municipal infrastructure service, based on the capital infrastructure asset or combination of capital infrastructure assets installed for provision of such municipal infrastructure services;

1.5 **'capital infrastructure asset'** means land, property, building or any other immovable asset, including plant and equipment that accede thereto, which is required for provision of a municipal infrastructure service, limited to immovable;

1.6 **"community facilities"**, including play equipment, street furniture, crèches, clinics, sports fields, indoor sports facilities or community halls; conservation purposes, energy conservation, climate change; or infrastructure linked thereto.

1.7 **'developer'** means a person or entity intending to implement or implementing or undertaking land development;

1.8 **'development charge (DC)'** means a charge levied by the Municipality or a Municipal Planning Tribunal in terms of section 40(7)(b) of, and contemplated in section 49 of, the SPLUMA, which must-

(a) contribute towards the cost of capital infrastructure assets required to meet increased demand for existing and planned external engineering services; or

(b) contribute towards the cost of capital infrastructure assets required to meet increased demand for existing and planned external engineering services and the cost of land for parks and open spaces if the land development application provides for the use of land for residential purposes;

(c) contribute towards the costs referred to in (a) and (b) and, with the approval of the Minister, the cost of municipal services other than engineering services;

1.9 **'Engineer'** means an engineer employed by the Municipality or any person appointed by the Municipality from time to time to perform the duties of the Engineer envisaged in terms of this Policy, including the Director: Infrastructure Services;

1.10 '**engineering services**' means a municipal engineering service as defined in section 1 of the SPLUMA;

1.11 **'engineering services agreement'** means a written agreement concluded between the Municipality and a developer, recording their detailed and specific respective rights and obligations regarding the provision and installation of the external engineering services required for an approved land development, and regarding the associated development charge;

1.12 **'external engineering service'** means an engineering service situated outside the boundaries of a land area and which is necessary to serve the use and development of the land area concerned; provided that in circumstances where the characteristics of a specific area or the design of the relevant engineering service so requires, such services can be located within the boundaries of a land area;

1.13 **'impact zone'** means a geographical zone within which the capital infrastructure assets or system of capital infrastructure assets required to provide bulk services to an approved land development are located (the impact zones are Stellenbosch Town, Klapmuts, Dwars River, Franschhoek, Koelenhof, Polkadraai and Raithby);

1.14 **'internal engineering service'** means an engineering service within the boundaries of a land area which is necessary for the use and development of the land area concerned and which is to be owned and operated by the Municipality or private owner;

1.15 **'land development'** means the erection of buildings or structures on land, or the change of use of land, including township establishment (provision of engineering services infrastructure), the subdivision or consolidation of land or any deviation from the land use or uses permitted in terms of the Zoning Scheme;

1.16 **'land development application'** means an application for approval of land development as contemplated in section 41 of the SPLUMA or a building plan application;

1.17 '**land use'** means the purpose for which land is or may be used lawfully in terms of the municipal land use scheme or of any other authorisation, permit or consent issued by a competent authority, and includes any conditions related to such land use purposes;

1.18 **'link engineering service'** means the capital infrastructure assets associated with that portion of an external engineering service which links an internal engineering service to the applicable bulk service, and which is not shared by multiple users or the community generally;

1.19 **'LUPA'** means the Western Cape Land Use Planning Act, 2014, Act. 3 of 2014 (PN 99/2014 of 7 April 2014);

1.20 '**MSDF**' means the current Stellenbosch Municipal Spatial Development Framework contained in the Municipality's approved Integrated Development Plan, as amended from time to time;

1.21 **'Municipality'** means (a) the Stellenbosch Municipality (WCO24) established in terms of Provincial Notice 489 of 22 September 2000 in terms of the Local Government: Municipal Structures Act, 117 of 1998, and (b) includes all political structures or office bearers, the Municipal Planning Tribunal and municipal staff members to whom authority has been delegated to take decisions in terms of the Municipality's delegation system;

1.22 **'municipal infrastructure service'** means any of the following municipal services, namely potable water, sewerage and wastewater treatment, electricity distribution, municipal roads, street lighting, storm water management, solid waste disposal and public transport, including non-motorised transport. Community facilities, including play equipment, street furniture, crèches, clinics, sports fields, indoor sports facilities or community halls. Conservation purposes, energy conservation, climate change; or engineering services.

1.23 **'Municipal Planning Tribunal'** means a Municipal Planning Tribunal as defined in the SPLUMA, and includes a municipal official authorised to determine land use and land development applications, in terms of section 35 of the SPLUMA;

1.24 '**Planning By-Law'** means the Stellenbosch Municipality: Land Use Planning By-Law published in the Western Cape Provincial Gazette Extraordinary of 9 June 2023, as amended from time to time;

1.25 **'SPLUMA'** means the Spatial Planning and Land Use Planning Act, 16 of 2013;

1.26 **'Systems Act'** means the Local Government: Municipal Systems Act, 2000, Act 32 of 2000; and

1.27 '**Zoning Scheme**' means the Stellenbosch Municipality: Zoning Scheme By-Law as adopted, passed, published, applicable and amended from time to time.

In this policy, unless the context indicates otherwise, the singular includes the plural and vice versa

2. INTRODUCTION

2.1. The Constitution enjoins local government not just to seek to provide services to all its inhabitants, but to be fundamentally developmental in orientation and to play a key role in promoting justifiable social and economic development. To this end it *inter alia* has to perform regulatory functions in respect of land use planning and development and ensuring lawful, reasonable and fair administrative government practices.

2.2. Socio-economic development is generally regarded as the passport to reduced poverty, reduced inequality and improved social well-being. New economic development generally also has a positive impact on the municipality's finances. It increases revenue from property rates and service charges by expanding the base of ratepayers. However, development associated with economic growth has an impact on the demand for essential engineering services, which are needed to support sustainable social and economic development. Without available infrastructure of adequate capacity, public and private sector investment in Stellenbosch will decline.

2.3. Stellenbosch is as an attractive destination for economic investment. Working towards the MDSF vision of Stellenbosch as the "Valley of Opportunity and Innovation", a number of principles are key, including that future opportunity should be allowed to build on existing infrastructure investment. Engineering services infrastructure (water, sewerage, stormwater, roads, street lighting, solid waste and electricity) represents substantial assets for enabling individual and communal development opportunities of different kinds.

2.4. The creation and promotion of an enabling environment for business to grow and create jobs, is fundamental to a competitive and vibrant economy. The potential for large scale upliftment and development may be severely hampered by the lack of attention to necessary infrastructure. The Municipal Council aims to create an economically enabling environment in which investment can grow and jobs can be created while still being able to provide basic services to all its citizens. The equitable and efficient financing of the cost of infrastructure to accommodate new developments is key in this regard.

2.5. Additional engineering services infrastructure must be provided to create additional services capacity to cater for growing needs, and it comes at a high cost. The rationale for DCs needs to be understood in relation to how this particular funding mechanism fits within the municipal fiscal framework. Municipal service delivery is generally financed through a fiscal framework that is based on a clear assignment of fiscal powers and functions that empower municipalities to raise property rates and usage charges on electricity distribution, water and sanitation services and solid waste collection.

2.5.1. These primary sources of revenue are supplemented by intergovernmental transfers that support the operating costs of basic service delivery to poor households, as well as related national development priorities. Municipalities

may use any operational surpluses generated from this revenue to finance capital investment programmes, again supplemented by intergovernmental transfers, as well as funds that have been borrowed to finance infrastructure investment programmes.

2.5.2. Municipal development charges complement these sources of capital finance, by providing a direct charge to beneficiaries of existing and planned infrastructure installed to enable an intensification of land use. Development charges are thus an additional source of capital finance, which enhance the efficiency and volume of municipal capital financing through -

- ensuring that the beneficiaries of infrastructure pay a fair share of the costs of installing it, relative to other residents;
- releasing resources that a municipality would otherwise have dedicated to meeting these needs to be spent on other development priorities; and
- providing an additional revenue stream to support municipal borrowing programmes, where applicable.

2.6 For both municipalities and developers to budget and plan efficiently, requires a robust legal basis on which development charges are levied, linked to long term spatial and infrastructure planning systems. Local government may only act within the powers lawfully conferred upon it.

2.7 After the country's first democratic elections, the Legislature was tasked to translate the electoral dream of a "Better Life for All" into legislation. It put the public sector at the heart of the challenge to reduce poverty. Legislation such as the SPLUMA and LUPA followed, both which empower, qualify and constrain municipal powers to levy development charges.

2.8 The Amendment Act, which has been assented to on 6 June 2024 but which will only take effect on a date to be determined by the President by proclamation in the Government Gazette, provides for a uniform, consistent, transparent and equitable basis on which municipalities can calculate and levy development charges on developers.

2.9 A development charge is a once-off capital charge to recover the actual cost of external infrastructure required to accommodate the additional impact of a new development on engineering services. A DC calculation is triggered by a land use change / land development application that will, if approved, intensify the municipal infrastructure demand. The threshold is the level up to which a new land use is deemed to have the same infrastructure impact as the existing permissible use and is determined based on a technical assessment.

2.10 The DC policy is an important tool to provide economic infrastructure and to ensure sustainable infrastructure investment in all the required engineering services. It provides the key details of the Municipality's Development Charges for Engineering Services, covering water, roads, stormwater, sewerage, solid waste and electricity.

2.11 A motivation for DCs is that the incidence of the cost is more accurately and equitably assigned to those who directly benefit from the infrastructure, rather than being spread amongst all ratepayers. The key function of a system of DCs is to ensure that those who benefit from new infrastructure investment, or who cause off-site impacts, pay their fair share of the associated costs. A primary role of a system of DCs is to ensure the timely, sustainable financing of required urban infrastructure.

3. LEGISLATIVE (REGULATORY) FRAMEWORK

3.1 Source of empowerment

A municipality derives its power to levy development charges from legislation, not from policy. Policy determinations cannot override, amend or be in conflict with laws (including subordinate legislation). **[1]**

In *Fedsure* the Constitutional Court said that '*[i]t seems central to the conception of our constitutional order that the Legislature and Executive in every sphere are constrained by the principle that they may exercise no power and perform no function beyond that conferred upon them by law*'. It is trite that "*a local government may only act within the powers lawfully conferred upon it*". **[2]**

> "*A municipality under the Constitution is not a mere creature of statute otherwise moribund save if imbued with power by provincial or national legislation. A municipality enjoys 'original' and constitutionally entrenched powers, functions, rights and duties that may be qualified or constrained by law and only to the extent the Constitution permits.*" **[3]**

It is also a well-established principle of South African law that powers given to a public body for one purpose cannot be used for ulterior purposes which are not contemplated at the time when the powers were confirmed. **[4]** Good intentions and public benefits are insufficient. As *Baxter* mentions: "*It does not help that the improper purpose which the public authority sought to achieve was well intentioned, or even that it would benefit the public.*" **[5]**

The powers lawfully conferred upon the Municipality in relation to development charges have been qualified and constrained in terms of national, provincial as well as municipal legislation. A study into this rather dense legislative environment was undertaken to ensure that this policy document will be in line with the current and proposed empowering legislation.

3.2 Relevant legislation

Attention is invited to the provisions of the following legislation.

- The Constitution of the Republic of South Africa, 1996 ('Constitution').
- The Systems Act.
- Zoning Scheme.

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1 *Akani Garden Route (Pty) Ltd v Pinnacle Point Casino (Pty) Ltd* 2001 (4) SA 501 (SCA) at par [7].

2 *Fedsure Life Assurance Ltd and Others v Greater Johannesburg Transitional Council and Others* 1999 (1) SA 374 (CC) par 58.

3 *City of Cape Town v Robertson* 2005 (2) SA 323 (CC) at par 60.

4 See Baxter, Lawrence. 1984. *Administrative Law*. Juta & Co, Ltd: Cape Town on p. 508 and 511.

5 See *Administrator, Cape v Associated Buildings Ltd* 1957 (2) SA 317 (A) at 329). Also see *South Peninsula Municipality and Another v Malherbe NO and Others* 1999 (2) SA 966 (C) at 981D.

- Municipal Fiscal Powers and Functions Act, 12 of 2007 – ('Fiscal Powers Act').
- The SPLUMA.
- The LUPA.

For ease of reference some of the relevant provisions therein contained, are quoted *verbatim* further below and in Appendix "A".

3.2.1 The Constitution

The Constitution enjoins local government to seek to provide services to the citizens, to be fundamentally developmental in orientation, to promote justifiable social and economic development and, together with other organs of state, to contribute to the progressive realisation of the fundamental constitutional rights.

Municipalities derive their fiscal powers from section 229 of the Constitution. Section 229(1)(a) empowers a municipality to impose rates on property and surcharges on fees for services provided by or on behalf of the Municipality.

It is necessary to distinguish between '*services charges*' and '*development charges*'.

- A service charge is ongoing contributions (usually levied monthly), required to recover the ongoing costs reasonably associated with rendering the service (e.g., refuse removal), including capital, operating, maintenance, administration and replacement costs, and interest charges.
- A development charge ('DC') is a once-off capital charge to recover the actual cost of external infrastructure required to accommodate the additional impact of a new development on engineering services. Development charges fall in the section 229(b) category and is not a service fee.

3.2.2 The Systems Act

See Appendix "A" for relevant sections of the Systems Act. Essentially the Systems Act deals with the empowerment of local authorities to provide municipal services for the benefit of the local community as well as the funding thereof by charging service charges or fees for covering the costs thereof. This is achieved by applying tariffs that must reflect the costs reasonably associated with rendering the service, including capital, operating, maintenance, administration and replacement costs, and interest charges. DCs are not intended to fund municipal services being rendered.

3.2.3 The SPLUMA

- Section 40(7)(b) empowers a municipal Planning Tribunal, in the approval of any land development application, to impose any reasonable conditions, including conditions related to the provision of engineering services and the payment of any development charges.

- Section 49(4) provides that an applicant may, in agreement with the Municipality or service provider, install any external engineering service instead of payment of the applicable development charges, and the fair and reasonable cost of such external services may be set off against development charges payable.

- According to section 49(5), if external engineering services are installed by an applicant instead of payment of development charges, the provision of the Local Government: Municipal Finance Management Act, 56 of 2003 pertaining to procurement and the appointment of contractors on behalf of the Municipality, does not apply.

[NOTE: 'Applicant' to be read as a 'developer' as defined.]

3.2.4 LUPA

- Section 40(1) of LUPA empowers a municipality, when approving a land use application, to do so subject to conditions, which conditions must be reasonable conditions and must arise from the approval of the proposed utilisation of land.

- In terms of section 40(2) such conditions may include, but are not limited to, conditions relating *inter alia* to the provision of engineering services and infrastructure; and the cession of land or the payment of money.

- Section 40(3) empowers a municipality to require in a condition relating to the provision of engineering services and infrastructure that a proportional contribution to municipal public expenditure be made according to the *normal need* therefor arising from the approval, as determined by the Municipality in accordance with norms and standards as may be prescribed. Section 40(12) provides that a municipality may, if appropriate, depart from contributions so determined.

- Section 40(4) provides that such municipal public expenditure includes, but is not limited to, municipal public expenditure for municipal service infrastructure and amenities relating to—

    - community facilities, including play equipment, street furniture, crèches, clinics, sports fields, indoor sports facilities or community halls;

    - conservation purposes, energy conservation, climate change; or engineering services.

- Section 40(5) requires that, when determining the contribution contemplated in subsections (3) and (4), a municipality must have regard to at least—

    - the municipal service infrastructure and amenities for the land concerned that are needed for the approved land use;

    - the public expenditure on that infrastructure and those amenities incurred in the past and that facilitates the approved land use;

- the public expenditure on that infrastructure and those amenities that may arise from the approved land use;
- money in respect of contributions contemplated in subsection (3) paid in the past by the owner of the land concerned; and
- money in respect of contributions contemplated in subsection (3) to be paid in the future by the developer of the land concerned.

- Section 40(6) requires that, except for land needed for public places or internal engineering services, any additional land required by the Municipality arising from an approved subdivision must be acquired subject to applicable laws that provide for the acquisition or expropriation of land.

3.2.5 Zoning Scheme

"Development charges in terms of this scheme

34*,(1) The calculation of development charges and whether or not a development charge is payable, shall be subject to the municipality's policy adopted in this regard.*

(2) Where the full extent of the primary development rights attached to a property has not been taken up, additional development charges will be applicable when the remainder of such extent of permissible development rights is exercised, and any credit for development charges will only amount to the extent of the legal historic development of the property in terms of which the service demand has already been accounted for in the bulk service networks. The onus of proof for the payment of any development charge in the past is on the developer.

(3) Where the provisions in a particular zone identifies that a development charge is payable for intensified primary development rights which came into operation as a result of this scheme, and where the owner intends to develop according to such intensified rights, such development charge shall be calculated when the building plan is submitted, and shall be paid prior to the approval of said building plan which takes up such additional rights or part thereof.

(4) Where an application is made in terms of planning law, or where application is made for additional use rights or permissions in terms of the scheme, the municipality may impose a condition related to development charges payable where said approval leads to the intensification of land use beyond the primary rights which was originally approved on the property.

(5) Unless alternative agreement is reached in writing between the owner and the Municipality, no building plan shall be approved for any property where an outstanding development charge is payable."

[NOTE: 'Owner' to be read as a 'developer' as defined.]

3.2.6 (a) Municipal Fiscal Powers and Functions Act, 12 of 2007 – ('Fiscal Powers Act')

This Act was adopted to regulate the exercise by municipalities of their

power to impose surcharges on fees for services provided under section 229 (1) (a) of the Constitution; to provide for the authorisation of taxes, levies and duties that municipalities may impose under section 229 (1) (b) of the Constitution; and to provide for matters connected therewith. The date of its commencement is 7 September 2007.

This Act applies to municipal surcharges and municipal taxes referred to in section 229 of the Constitution, *other than* rates on property regulated in terms of the Local Government: Municipal PropertyRates Act, 2004, and municipal base tariffs regulated under the Local Government: Municipal Finance Management Act, 56 of 2003, the Systems Act or sector legislation.

(b) The Amendment Act

On 6 June 2024 the President assented to the Amendment Act but it will only take effect on a date to be determined by the President by proclamation in the Government Gazette.

National Treasury previously published various draft *Policy Frameworks* for Municipal Development Charges since the commencement of the 2007 Act. According to those frameworks the guiding principles in relation to development charges were equity and fairness, predictability, spatial and economic neutrality and administrative ease and uniformity. 'Fairness' to ensure that developers pay only for the infrastructure investments which they benefit from. 'Predictability' to enable developers to accurately estimate their liability and hold municipalities to account for the timely delivery of required infrastructure.

Those Policy Frameworks have since been converted into a memorandum of objects to the precursor of the Amendment Act, ie the Municipal Fiscal Powers and Functions Amendment Bill. It was part of the document that was published for public comments in the 2020 Government Gazette which ultimately culminated in the Amendment Act. Therefore, in the formulation of this policy document, the focus has been to bring it in line with the underlying thinking in the Amendment Act and the documents and processes leading up to it.

The purposes of the Amendment Act *inter alia* include to amend the 2007 Act, so as to regulate the power of municipalities to levy development charges; to set out the permissible uses of income from development charges; to provide for the basis of calculation of development charges; to provide for municipal development charges policies, community participation and by-laws; to provide for the installation of external engineering services by developers instead of payment of development charges; to provide for the consequences of non-provision of infrastructure by a municipality; to provide for rebate and exemption on the payment of development charges; to provide for dispute resolution, delegations and financial misconduct and transitional provisions relating to development charges; ; and to amend the SPLUMA.

Essentially the Amendment Act seeks to regulate the power of municipalities to levy development charges in respect of a land development application submitted to the Municipality in terms of section 33(1) of SPLUMA or a municipal planning by-law. Clause 4 of the Amendment Act inserts **Chapter 3A**, which deals with development charges and *inter alia*:

- provides for a power for municipalities to levy development charges and establishes the basis on which they are calculated

(Clause 9A);

- allows a municipality which decides to levy development charges to grant a rebate for a category of applicants or category of land developments through reducing the development charges payable or to exempt them from paying development charges where it has set out a criteria for such rebate or exemption in its policy on development charges (Clause 9E);

- permits a municipality to set off the cost of infrastructure installed by the developer against a development charge (Clause 9G);

- deals with the consequences of a municipality not providing infrastructure for which a developer has paid a development charge (Clause 9H)

- provides for a mechanism to resolve disputes for a person whose rights are affected by a decision regarding development charges (Clause 9J).

The Amendment Act is to amend the SPLUMA, including *inter alia* inserting the following definitions:

- ***'bulk engineering services'** means capital infrastructure assets associated with that portion of an external engineering service which is intended to ensure delivery of municipal engineering services for the benefit of multiple users or the community as a whole, whether existing or to be provided as a result of development in terms of a municipal spatial development framework.*

- *'link engineering services' means the capital infrastructure assets associated with that portion of an external engineering service, which links an internal engineering service to the applicable bulk engineering services.*

The Amendment Act restricts the scope of engineering services to those already covered in the current definition of engineering services provided in the SPLUMA. These are the provision of water, sewerage, electricity, municipal roads, storm water drainage, gas and solid waste collection and removal required for the purpose of land development. However, some level of flexibility has been provided for municipalities to levy development charges on municipal services other than engineering services with the approval of the Minister of Finance.

The Amendment Act also proposes the following amendments to the SPLUMA.

- The amendment of section 49 by the substitution for subsection (2) of the following subsection:

  A municipality is responsible for the provision of external engineering services: Provided that link engineering services are installed by an applicant and that the municipality may require that such services are installed to provide a greater capacity than the land development itself needs, subject to the municipality

reimbursing the applicant accordingly, unless the applicant waives his or her claim to reimbursement or the value of installing the additional capacity is set off against the applicable development charges liability.

- The amendment of section 49 by the addition of the following subsection:

  (6) A municipality may agree to contribute towards the cost of link engineering services, where the applicant's provision of link engineering service that meet the minimum standards of the municipality shall result in capacity that exceeds the requirements of the land development itself: Provided that the maximum contribution of the municipality does not exceed the amount which represents the difference between the cost associated with meeting the minimum standard and the cost of the actual requirements of the land development in question. (Emphasis added).

[NOTE: 'Applicant' refers to a 'developer' as defined.]

The following is noteworthy.

- Section 9A(1)(a) will empower a municipality to levy a development charge in respect of a **land development application** as contemplated in section 33(1) read with section 45 of the SPLUMA.
- Section 9A(4) will require that the amount of a development charge must be-
  - **proportional** to the extent of the demand that the land development is projected to create for **existing or planned bulk** engineering services; and
  - calculated on the basis of a **reasonable assessment of the costs** of providing existing or planned **bulk** engineering services.
- According to the new SPLUMA definition, "**bulk engineering services**" will mean *capital infrastructure assets associated with that portion of an **external engineering service** which is intended to ensure delivery of municipal engineering services for the **benefit of multiple users** or the community as a whole, whether existing or to be provided as a result of development in terms of a municipal spatial development framework.*
- According to the SPLUMA **"external engineering service"** means an engineering service situated outside the boundaries of a land area and which is necessary to serve the use and development of the land area.

3.3 Interpretation

Our higher Courts in recent times have repeatedly stated that when it comes to the interpretation of statutes, the fundamental rule is that the words in a statute must be given their *ordinary grammatical meaning*, unless to do so would result in an absurdity.

There are *three interrelated riders*: the provisions should be interpreted purposively; the provision must be property contextualised and statutes must be construed consistently with the Constitution so that where reasonably possible the provisions should be interpreted to preserve their constitutional validity. It is also well recognised that it is wrong to ignore the clear language of a statute under the guise of adopting a purposive interpretation, as doing so would be straying into the domain of the legislature.

When attributing meaning to the words used in legislation, regard must be had to the context provided by reading the particular provisions in the light of the Act or by-law as a whole and the circumstances attendant upon its coming into existence. The '*inevitable point of departure is the language of the provision itself*', read in context and having regard to the purpose of the provision and the background to it landing on the statute books. It is therefore useful, when looking at the question of the legal requirements to be satisfied when imposing development charges in the context of present-day legislation, to have a historical perspective.[1]

It is therefore important to take cognisance of the Legislative Background provided in Appendix "A" for a proper understanding of the Legislature's intention with DCs'.

4. OBJECTIVES

4.1. The objectives of this policy are to provide a sustainable and equitable framework for the financing of capital infrastructure assets and to ensure that:

4.1.1. The Municipality is able to provide capital infrastructure assets in a timely and sufficient manner to support land development;

4.1.2. Development charges complement other sources of capital finance available to the Municipality and are not utilised as a general revenue source;

4.1.3. Development charges are managed in a predictable, fair and transparent manner; and

4.1.4. Unnecessary litigation in the administration of development charges is minimised.

5. KEY PRINCIPLES OF THE POLICY

5.1. Principles to be applied must be in accordance with the current legislation, and further expounded in this policy.

5.2. Development charges will be levied based on the increased demand that utilisation of intensified land use rights, which came into operation as a result of the Zoning Scheme or approval of new land development applications, are reasonably expected to have on existing and planned external engineering services capacity, irrespective of the geographical location of the development. For example, the traffic generated by a development located along a provincial road, will ultimately end up on the municipal road network that link to the provincial roads. The same applies to the additional stormwater run-off that ends up in downstream municipal networks and river courses, increase in demand and the bulk supply of water, and sewer and solid waste disposal. Factors are allowed in the calculations to reflect the actual usage in terms of industry norms and standards of infrastructure for these cases.

5.3. Four key principles underlie the system of development charges. These are:

[1] *Natal Joint Municipal Pension Fund v Endumeni Municipality* 2012 4 SA 593 (SCA)

5.3.1. ***Equity and Fairness***: Development charges should be reasonable, balanced and practical so as to be equitable to all stakeholders. The key function of a system of development charges is to ensure that those who benefit from new infrastructure investment, or who cause off-site impacts, pay their fair share of the associated costs.

This implies that:

5.3.1.1. The Municipality should recover from developers a contribution that is as close as possible to be full and actual costs of the capital infrastructure assets that are needed to mitigate the impacts of their land developments and to provide external engineering services to their developments;

5.3.1.2. Development charges are levied to recover the infrastructure costs incurred or to be incurred due to land development, and are thus not a form of taxation;

5.3.1.3. Costs which should be covered by development charges can be determined both in relation to the value of pre-installed capital infrastructure assets resulting from historical investments, and the provision of new capital infrastructure assets to meet new capacity requirements; and

5.3.1.4. Development charges are not an additional revenue source to be used to deal with historical backlogs in provision of services, such as backlogs that exist in some historically disadvantaged areas.

5.3.2. **Predictability:** Development charges should be a predictable, legally certain, and reliable source of revenue to the Municipality for providing external engineering services and should be clearly and transparently accounted for. In order to promote predictability in municipal finance systems, the costs associated with municipal capital infrastructure assets provided expressly to benefit poor households should be established before rebates or exemptions are applied in a transparent manner to fund the liability.

5.3.3. **Spatial and Economic Neutrality:** The primary role of a system of development charges is to ensure the timely, sustainable financing of required capital infrastructure assets.

This implies that:

5.3.3.1. Development charges should be determined based on identifiable and measurable costs so as to avoid distortions in the economy and in patterns of spatial development;

5.3.3.2. Development charges should not be used as a spatial planning policy instrument;

5.3.3.3. Costs recovered should be dedicated only to the purpose for which they were raised; and

5.3.3.4. Development charges should be calculated where possible on a sectoral or geographic scale, to more accurately approximate costs within a specific impact zone.

5.3.4. **Administrative ease and uniformity:** The determination, calculation and operation of development charges should be administratively simple and transparent.

6. OBLIGATION TO IMPOSE A DEVELOPMENT CHARGE

6.1. Development Charges Apply

When the Municipal Planning Tribunal or Municipality (delegated authority) approves a land development application which will or may result in intensified land use with an increased demand for external municipal engineering services infrastructure, it may, by imposing a condition of approval, levy a development charge proportional to the calculated municipal public expenditure that has or may be incurred to satisfy the increased demand according to the normal need arising from such approval.

6.2. Development Charges do not apply

Development charges do not apply to the following types of land use applications, as the impact of these land uses have an insignificant impact on engineering services infrastructure and these uses have a social and/or economic benefit to the Municipality and/or the community:

6.2.1. Home / non-commercial Early Childhood Development ("ECD") centres that serve the surrounding community. (Commercial ECD centres are dealt with below).

6.2.2. Community based churches and places of religious worship (it must be clear that such development will not lead to a significant additional service usage that will have an increased demand on municipal services).

6.2.3. House shops up to the lesser of 30% of the floor area of the buildings on the site or 50m^2 per erf.

6.2.4. Second dwellings – up to a total maximum of five bedrooms per erf will not trigger a development charges payment.

6.2.5. Houses or rooms in houses converted to student rooms / communes - up to a total maximum of five bedrooms per erf will not trigger a development charges payment. Bedrooms beyond five will be charged per room under the "Student accommodation / Commune / Hostels" DC category.

6.2.6. Houses or rooms in houses and in second dwellings converted to guest houses - up to a total maximum of three bedrooms per erf will not trigger a development charges payment. Bedrooms beyond three will be charged per room under the "Guest House" DC category.

6.2.7. Schools and Early Childhood Development ("ECD") centres: Development Charges do apply but, in order to take account of low car ownership in less affluent areas where a high proportion of learners walk to school, a trip reduction factor of 80%, in accordance with TMH17, must be applied to schools allocated to Quintiles 1 to 4 of the Western Cape Government Education Department's poverty index classification. The same applies to commercial ECD centres in the feeder areas of these schools.

6.3. A development charge will be determined by the Municipality in terms of and on the basis of the applicable statutory provisions referred to in paragraph 3.2 above read with this policy.

6.4. A developer must pay to the Municipality the full amount of the applicable development charge due prior to the exercise of any rights to use, develop or improve the land arising from the approval of a land development application, unless in the case of a phased land development –

6.4.1. The Municipality authorises phased payments in the conditions of approval of land development applications, to take into account the timing of the proposed phases of the land development; and

6.4.2. The Municipality may approve payment of the outstanding development charge into an attorney's trust account, in cases where this will enable the completion of infrastructure projects *in lieu* of development charges that are not yet completed at the time that clearance is sought and if such withholding of clearance is deemed to be unfair towards the developer. An example of this is where the Municipality has requested the upgrade or installation of a service *in lieu* of development charges, of which the upgrade was not an original condition of approval, or which is not specifically triggered by the development, but of which the immediate upgrade will be of benefit to the Municipality and/or the greater public. The conditions for the utilisation of the funds in this trust account shall be stipulated in a letter of undertaking issued by the trust attorney and as agreed to in writing by the Municipality.

6.5. When approving a land development application, the Municipality must stipulate at least the following matters relating to the development charge –

6.5.1. The total amount of the development charge;

6.5.2. The dates/development milestones on which the payment or payments must be made and the amount of such payments;

6.5.3. Whether the Municipality and the developer have agreed that the developer will install any bulk services, as contemplated in paragraph 9; and

6.5.4. Where the developer is to install bulk services instead of the payment of some portion or all of a development charge –

6.5.4.1. The nature and extent of the bulk services to be installed by the developer;

6.5.4.2. The timing of commencement and completion of the bulk services to be installed by the developer;

6.5.4.3. The amount of the developer's fair and reasonable costs of installation, or the process for determining that amount, including the process, after installation, for making any adjustments to an amount specified as determined by the Municipality; and

6.5.4.4. The engineering and other standards to which the installed external engineering services must conform.

6.6. The Municipality and a developer may, and in the circumstances provided for in paragraph 9 must, conclude an engineering services agreement to give detailed effect on the arrangements contemplated in this paragraph 6, provided that an engineering services agreement may not permit any intensification of land use beyond that which was approved.

7. CALCULATION OF DEVELOPMENT CHARGES

7.1. Subject to the provisions of this policy, a development charge shall be calculated with reference to the estimated increased load placed on the external engineering services networks that results from the development in a specific impact zone.

7.2. The capital cost of internal engineering services is for the account of the developer.

7.3. Subject to paragraph 6.3 above and for purposes of calculation of the bulk services component of a development charge, the Municipality must –

7.3.1. Determine a unit cost for each municipal infrastructure service, which unit cost must include all land cost, professional fees, materials, labour and reasonable costs of construction, but must exclude the value of any debts incurred by the Municipality for purposes of funding existing capital infrastructure assets, to the extent that such debt has not been repaid by the Municipality;

7.3.2. Apply a formula, which formula will –

7.3.2.1. Be aimed at determining the impact of the proposed land use on municipal infrastructure services, taking into account current and planned capacity, relative to the impact of the land use occurring at the date of approval of the land development application; and

7.3.2.2. Calculate the amount payable by multiplying the unit cost referred to in paragraph 7.3.2.1, by the estimated proportion of the municipal infrastructure services, including current and planned capacity, that will be utilised by the proposed land development.

7.4. The basis upon which development charges unit costs of the civil services and community services will be determined, as envisaged in paragraph 7.7, shall be consistent with Chapter 3A to be inserted into the Fiscal Powers Act by section 4 of the Amendment Act.

The methodology for calculating unit costs can be summarised as follows, per service and for each impact zone thereof:

- Use an appropriate planning horizon in the future for that service (e.g. 20 years).
- Use town-planning scenarios and engineering master planning to determine what new services are required, such that at that point in the future, the joint capacity of existing and future services matches the number of consumption units that will be in place, being the existing amount plus the future development amount.
- Estimate the costs of the existing and future infrastructure, as though it was all being constructed at the present day, i.e. replacement cost for existing infrastructure or present-day cost for future infrastructure.
- Establish the number of consumption units that the total infrastructure will cater for i.e. existing consumption plus future consumption.
- From the above calculate the cost per unit consumption factor.
- The DC for the development in question is then calculated by multiplying the nett additional consumption needed for that development, by the cost per unit consumption factor.

In this manner the new development is paying its fair share of the infrastructure that it uses in that impact zone, and not financing an existing shortfall nor financing a surplus being created.

7.5. The basis upon which development charges will be determined in terms of electricity will be as per NRS 069: Code of practice for the recovery of capital costs for distribution network assets or in terms of any existing of future municipal policy relating to electricity DCs.

7.6. The Municipality must adjust the unit cost for each municipal infrastructure service on an annual basis during the budget preparation process referred to in Section 21 of the

Local Government: Municipal Finance Management Act 56 of 2003, to take account of inflationary impacts and must publish the adjusted unit costs within two months of approving the municipal budget. The Municipality will use the Contract Price Adjustment Factor as prescribed in the SAICE General Conditions of Contract for Construction Works (as amended) to determine the annual effect of inflation.

7.7. Where possible, unit costs for each municipal infrastructure service should be re-calculated every five years to take into account the current and planned capacity for each municipal infrastructure service at the date of re-calculation, and any other relevant factors.

7.8. No adjustment factor between 2021/22 and 2022/23 was approved by the Municipal Council as the new unit costs were recalculated from scratch. As an escalation factor is still required in some instances, for instance to escalate the value of work done *in lieu* of DCs over multiple financial years, this increase is hereby confirmed as 14.7415%.

8. ADJUSTMENT FOR ACTUAL COSTS OR USAGE

8.1. Notwithstanding the provisions of paragraph 7.3, the Municipality may at its own instance or on request by a developer, increase or reduce the amount of the bulk services component of a development charge so as to reflect the actual cost of installation of the required bulk services, where:

8.1.1. there are exceptional circumstances, as motivated by the developer and if accepted by the Municipal Council, justify such an increase or reduction. An exceptional circumstance will typically be in the event that it is discovered that a gross error has occurred in the determination of the development charges tariffs, or

8.1.2. a particular land development significantly exceeds the size or impact thresholds set out in the applicable development charges tariff tables, or

8.1.3. the usage of a particular land use varies significantly from the usage of the approved development charges tariff tables and of which the actual usage is motivated by a professional engineer and can be justified by means of recognised engineering guidelines and/or industry norms and standards or,

8.1.4. where a development is situated outside the urban area, and it is not connected to or uses the bulk infrastructure allowed for in the development charge calculation, because it is providing its own bulk services (e.g. private borehole water supply and waste water package plant), then that portion of the development charge must be removed from the calculation, and the developer must pay for the installation of his own bulk infrastructure to the approval of the Engineer or,

8.1.5. in the event of the Municipality discovering that an error has occurred in the determination of the development charges tariffs, or if there are justifiable reasons to review the tariffs, it may, by means of a council resolution, correct such error or review such tariffs.

8.2. Where the Municipality adjusts the amount of the bulk services component of a development charge in terms of this section:

8.2.1. the developer is responsible for the costs of performing the calculation of such adjustment, which must be carried out by a registered professional civil engineer acceptable to the Municipality and appointed by the developer with appropriate experience and expertise having regard to the nature and extent of the proposed land use; and

8.2.2. the actual cost must include, where applicable and without limitation, land

costs, professional fees, materials, labour, the reasonable costs of construction and any tax liabilities: provided that all such costs would otherwise have been borne by the Municipality, in the provision and installation of the bulk services concerned.

9. INSTALLATION OF EXTERNAL ENGINEERING SERVICES INSTEAD OF THE PAYMENT OF DEVELOPMENT CHARGES

9.1. The Municipality may agree with a developer that the developer installs all or part of the external engineering bulk services required for an approved land development instead of the payment of the applicable development charge. Such agreement shall be in writing and any work performed by the Developer prior to such an agreement being in place, shall be at the developer's own risk.

9.2. Where a developer installs external engineering services to the technical standards required by the Municipality, as reflected in the applicable conditions of approval of the land development application or as agreed with the Municipality in writing, the developer may set off the fair and reasonable cost of such installation, as determined by the Municipality, against the applicable development charges.

9.3. Any capital infrastructure assets forming part of an external engineering service installed by a developer instead of payment of any part of a development charge shall, upon installation, become the property of the Municipality, and-

9.3.1. the developer shall bear the responsibility of ensuring that ownership or other relevant rights to the affected capital infrastructure assets is or are transferred to the Municipality;

9.3.2. the Municipality must include the applicable capital infrastructure asset gain in its next adjustments budget, in accordance with regulations relating to asset gains, made in terms of the Local Government: Municipal Finance Management Act 56 of 2003. This information must be provided, in a format acceptable to the Municipality, by the registered professional civil engineer appointed by the Developer for the project and prior to any subdivision clearance or building plan approval (whichever comes first).

9.4. The Municipality may require that a developer installs external engineering services to accommodate a greater capacity than that which would be required for the proposed land use alone in accordance with any master plan approved by the Municipality, in order to support planned future development in the vicinity of the approved land development. Where the total fair and reasonable cost of installation of such required external engineering services exceeds the development charge payable by the developer, the Municipality may reimburse the developer the amount in excess of the development charge, in accordance with a written agreement, provided that such infrastructure has been provided for in accordance with an approved master planning programme for such service and which has been approved as a capital project in terms of the budget of the Municipality. This reimbursement is to be within an agreed payment schedule not exceeding three years from the date of installation unless the developer waives his right to the applicable reimbursement.

9.5. If the developer elects to develop outside the Municipality's approved capital expenditure programme, he or she will have to fund the provision of services to enable such development. There is no obligation on the Municipality to provide services to land simply because an owner wants to develop his/her land and the Municipality is not obligated to re-imburse the developer for such expense. Section 152 of the Constitution emphasises the fact that the Municipality must structure its administration and budgeting and planning processes to give priority to the basic needs of the community.

9.6. When a developer installs external engineering services instead of payment of a

development charge, he or she must adopt the most cost-effective and efficient approach to meet the Municipality's technical standards. The principles of procuring the most cost–effective and efficient services must be followed. Therefore, the installation of engineering services must be provided at costs based on a competitive procurement process and evaluated by the developer's consultant with a recommendation for appointment. Such recommendation must be approved by the Municipality before the appointment of a contractor for this purpose.

9.7. Upon the developer having complied with all the terms and conditions for the installation of municipal services in lieu of development charges in terms of an engineering services agreement the "Municipality undertakes to value the total cost of the municipal services installed. Such valuation will be based on the payment certificates as certified by the professional consulting engineer. The total value as per the final payment certificate of the project will be used to determine the total cost of the municipal services installed. If the project has been completed in a previous financial year, the total completion value (as normally indicated on the final payment certificate) can be escalated to the year at which time DC payment is to be made. The escalation rate will be the same as the DC annual escalation as approved by the Municipal Council. The outstanding amount of development charges payable will be reduced by the value of such municipal services installed. The outstanding amount will be payable before a clearance certificate is issued by the Municipality, or before an occupation certificate is issued (where clearance certificate is not applicable) or by any stage as indicated by the Municipality in the approval conditions for that development. If there is no outstanding amount due, i.e. if the developer has spent more than the DC amount payable, a financial reconciliation must still be submitted by the consulting engineering to the Municipality for their consideration and approval, prior to the issuing of any clearance or occupation certificate.

10. NON-PROVISION BY THE MUNICIPALITY

10.1. Where the Municipality has agreed to install the required external engineering services and fails to do so within a period of twelve months from the date for completion stipulated in such agreement, the Municipality must return the applicable portion of the development charge paid by the developer which is attributable to the failure, to the developer, with interest charged at the applicable rate for debts owed to the State.

10.2. Notwithstanding the provisions of paragraph 10.1, the Municipality and the developer may agree to:

10.2.1. an extension of the time period for the installation of the required external engineering services by the Municipality: provided that such extended time period may not exceed twenty-four months and provided further that where the Municipality completes the installation within such extended time period, it has no obligation to return the development charge paid by the developer, to the developer; or

10.2.2. an engineering services agreement, or such a revised agreement, in terms of which the developer agrees to install the required external engineering services in whole or in part and, where agreeing to install in part, the time period within which the Municipality will install those external engineering services for which it remains responsible: provided that the extended time period for installation by the Municipality may not exceed twenty-four months and provided further that where the Municipality completes its portion of the installation within such extended time period, it has no obligation to return that portion of the development charge or any interest thereon paid by the developer which pertains to the external engineering services installed by the Municipality, to the developer.

11. WITHHOLDING CLEARANCES AND APPROVALS.

11.1. The Municipality shall be entitled to withhold any consent, clearance or approval in respect of a land development in the event where development charges owed by the developer remain unpaid or the developer fails to install external engineering services in accordance with an engineering services agreement entered into with the Municipality.

11.2. The Municipality shall not be obliged to allow any internal or link services to be connected to the bulk services of the Municipality until all development charges have been paid by a developer.

12. REBATES, EXEMPTIONS AND DISCOUNTS

12.1. The Municipality may only grant a rebate for a category of applicants or a category of land developments through reducing the development charge payable in respect thereof or exempt a category of applicants or a category of land developments from paying development charges if it meets one or more of the following criteria:

- The beneficiaries of the land development must primarily be indigent persons, persons dependent on pensions or social grants for their livelihood, or persons temporarily without income.
- The land development must be for purposes of serving the community, conservation, educational, institutional or public purposes as defined in Schedule 2 to the SPLUMA.
- The applicant for a rebate or exemption must be a registered non-profit or charitable community organisations undertaking social development projects that is beneficial to the community and/or where the applicant is able to demonstrate how the proposed development will have a social and/or economic benefit to the Municipality. The use of any land or buildings, or any part thereof, shall not be for the private financial benefit of any individual, including as a shareholder in a company or otherwise.
- If the bulk engineering services for the land development concerned have been budgeted to be funded through a transfer from another sphere of government, a rebate or exemption may be granted to the extent of that transfer.

12.2 Examples of land uses that qualify for automatic exemptions, are the following:

- All government subsidised housing programmes will be automatically exempt from DCs. These housing projects are approved by the Municipal Council as per the Housing pipeline prior to implementation and such approval should include financial commitments regarding the provision of bulk services for these projects. Such projects would also typically qualify for government grants to fund the upgrade of bulk infrastructure. It is thus not necessary for development charges if the provision of bulk services is to be funded by alternative funding sources. If any bulk upgrades are identified to accommodate the new development during land use approval, then the onus will be on the Municipal Council to allocate the required funds to the budget as part of the project implementation.

12.3 Examples of land uses that may potentially qualify for rebates, subject to council approval, are the following:

- Public schools, public hospitals, public clinics and other public infrastructure

projects developed and funded by government which provides a service to especially the poorer communities may qualify for a potential rebate. These projects will have a social and economic benefit to the communities and the Municipality in its whole and in so doing will alleviate some institutional and financial pressure on the Municipality in terms of providing social infrastructure and social development programmes.

12.5. Applications and motivations for rebates must be in writing and addressed to the Director: Infrastructure Services for evaluation, calculation of the applicable development charge as if it were payable, and submission of a recommendation to the Stellenbosch Municipal Council for consideration. Such submission must clearly indicate how the application meets the criteria of 12.1 and / or 12.3 above. Should the submission/motivation fail to prove that it meets the required criteria, it will not be recommended to the Municipal Council for consideration.

12.6. If a rebate is granted, the Municipal Council must set out the reasons for its decision, must identify the alternative funding source for the required bulk engineering services to the value of the rebate, and must budget for and/or obtain funding from an alternative source to the value of the subsidy.

12.7. Before the Municipality grants an individual subsidy, the responsible municipal department (indicated in brackets below) must:

12.7.1. ensure that the revenue to be forgone as a result of any rebate approved by the Municipal Council is reflected in the Municipality's budget (Finance);

12.7.2. must provide for budgetary provision for the realisation of the revenue forgone to be made, from another realistically available source of revenue (Finance);

12.7.3. ensure that the monetary value of the rebate, together with the amount of any other payment or payments received by the Municipality towards the capital costs of external engineering services for an approved land development, is at least equal to the development charge calculated in accordance with paragraph 12.4.1. (Infrastructure and Finance)

12.8. A discount for Inclusionary housing units/erven will be applicable if approved by the Municipal Council in the Stellenbosch Municipality's Inclusionary Zoning Policy,2023 (as amended from time to time). The discount will be based on the discount rate approved in the aforementioned policy.

13. SPECIAL ARRANGEMENTS

13.1. Rural areas/farms: Development charges will not be levied in respect of buildings as are reasonably connected with the permissible main farming activities on the farm (e.g. cellar and bottling facilities on a wine farm or a fruit packaging and storage facility on a fruit farm). Development charges according to the applicable tariff will be levied for any other development on farms requiring approval of land use applications, e.g., a farm stall, function venue, tourist accommodation facilities, conference facilities or other commercial activities. A scientifically calculated reduction factor of 50% will however be applied to the trip generation rates as specified for such land uses outside of urban areas.

13.2. Gross Leasable Area ("GLA"): When at the time of the development charges calculation being done, the GLA figure is not known, it will be deemed to be 15% less than the permissible total bulk (i.e. based on 85% of the total permissible bulk).

13.3. Deviation from parking ratios and development charges *in lieu* of Parking bays: If the development is located in an area where in the opinion of the Municipality the lack of

sufficient on-site parking is currently causing problems, payment of parking development charges in lieu of providing parking bays will not be permitted and the required parking ratio as defined in the Zoning Scheme must be complied with.

Some or all of the following criteria, at the sole discretion of the Municipality's Roads, Transport & Stormwater department, must be met before a development charges payment in lieu of parking bays will be favourably considered:

- If located in the historical CDB core where buildings were historically approved with limited parking provision;
- When a development is situated within a 500m radius of a public transport hub or facility;
- When a development is situated along a primary functional public transport route – provided that the necessary embayment required, is provided;
- When a development is situated along a primary Non-Motorised Transport. route (as defined by the Non-motorised Transport Masterplan) – provided that the necessary facilities are in a functional condition;
- Where a public parking garage has been constructed that, in the Municipality's opinion, adequately caters for the demand created by the shortfall of on-site parking.

13.4. Provincial roads outside of the urban boundaries are not allowed for. For provincial Roads within the urban boundaries, 20% of the value thereof has been allowed for in the determination of the development charges tariffs and therefore this percentage will be allowed to be offset from development charges where constructed by the Developer in terms of an engineering services agreement. The offsetting of development charges against the full cost of provincial road upgrades would result in an under-recovery of development charges for municipal roads. Exception is upgrades to intersections between municipal and provincial roads, where the full amount can be offset from development charges.

13.5. Non-motorised transport facilities: A functional and safe non-motorised transport and public transport network will reduce the dependence on private motor vehicles and therefore relieve road congestion and free up capacity on the roads and intersections. The developer may set off its fair and reasonable cost of providing such facilities, as determined by the Municipality, against the applicable development charges if the Municipality is satisfied, based on its non-motorised transport master plan, that those facilities are for the benefit of multiple users/developments and/or the community as a whole.

13.6. Handling of properties with historical land use rights: If a property (especially business and industrial zoned property) has an existing zoning right, it does not necessarily mean that DCs have been paid on the full development potential of the property when such zoning was approved. A DC credit can only be granted if a DC for a specific development or building has been paid in the past, or if there are existing permanent, legal buildings (has building plan approval) on the site which service demand has already been absorbed into the bulk service networks. Otherwise there is no justification for granting such a credit. The onus to prove that DCs have been paid is on the Developer/Applicant. DC's will be payable before building plan approval.

13.7. Temporary Departures: No development charges will be levied in respect of temporary departure approvals; provided that:

13.7.1. If, in the Municipality's opinion, any external engineering services upgrades are required to meet increased demand due to the impact of the temporary land

use concerned, even if of a temporary nature, the developer must construct such upgrade at own cost; and

13.7.2. if an application for an extension of a temporary departure is granted, development charges will be levied due to the prolonged impact on services.

13.8. Where a development's development charges are utilised to upgrade a specific service in order to create the required capacity, and the development charges for that specific service category is not sufficient to cover the cost of the upgrade, the Director: Infrastructure Services**,** at his discretion, will determine if development charges from the other service categories can be utilized to cover the cost. Factors to be taken into consideration include the status of bulk services in the development area, the practicality and timing to secure alternative sources of funding, etc. The Community Facilities Development Charges must be ring fenced and cannot be utilised on engineering infrastructure.

13.9. Where a service other than a bulk service needs to be modified/relocated in order to accommodate a development, and such modification/relocation is the Municipality's responsibility, but cannot be implemented by the Municipality due to time and/or budget and/or operational constraints, such work may be set off from DCs. An example would be if a municipal service is located on private property, without a servitude, and such service needs to be relocated to allow building work.

13.10. Where a change in land use leads to a lower impact than the original land use, and leads to a specific service being in a "credit" in terms of the DC for that service, such credit cannot be refunded, or be offset from the DCs of any of the other services. The reason for this is that the original impact has already been catered for in terms of bulk services, that expense does not fall away due to the lower impact of the changed land use. Furthermore, should the new land use in future change back to its original use, a DC will not be applicable, as it would be deemed that such DC had been paid when the original land use had been implemented.

Example – a new 2 residential erf subdivision is approved – DCs are paid before subdivision clearance. Then afterwards, it is consolidated, no DC payable because impact on (say roads/trip generation is less for one erf than 2 erven.). Afterwards, again subdivided into the original 2 erven – no DC is now payable because a DC was already paid when the 2 erven were originally subdivided.

13.11. Outdoor Function / Picnic Areas: Where such an outdoor area is provided as an alternative seating space for the formal seating (GLA) in a restaurant/deli/tourist facility, in other words the outdoor area will not lead to additional guests, then DCs will not be applicable for the outdoor area. The total number of persons to be accommodated at any point in time at the establishment will then be limited to the capacity of the restaurant/deli/tourist facility, which must be stated in the application and in the application's motivation. If, however the seating of an outdoor area is additional to the formal seating (GLA) in a restaurant/deli/tourist facility, then DCs will be charged for that outdoor area as well.

13.12. Hostels - Roads DC's: For a primary school or high school hostel building the Roads & Transport DC will not be applicable. It can be reasonably accepted that most learners at such institutions will not be of driving age and that the hostels will be on the school premises. Under these conditions, zero - or very low trip generation is foreseen. For all other hostels, i.e. university hostels, the Roads & Transport DC will remain applicable.

Appendix "A"

Legislative background and relevant statutory provisions

Legislative background

1. The Townships Ordinance, 33 of 1934 – ('Townships Ordinance')

Before 1 July 1986 (i.e., the commencement date of the Land Use Planning Ordinance, 15 of 1985), land use applications in the Province of the Cape of Good Hope were dealt with in terms of the Townships Ordinance, 33 of 1934.

It *inter alia* provided in section 35 *ter* that an enhancement levy was due to the local authority concerned by the owner of any land of which the *value* is or has increased in consequence of '*provisions*' being or having been '*prescribed*' (i.e., zoning rights granted). The intention clearly was that the levy would serve as the developer's contribution towards the cost of providing or upgrading municipal services infrastructure required to serve development undertaken, based on the approved enhanced rights.

2. The Venter Commission

Under the Townships Ordinance, however, the settling of the question of a basis on which engineering services should be provided by the township establisher and the local authority concerned, was one of the biggest single factors that retarded the township establishment process and the rapid and effective production of new residential sites.

On 26 June 1982 the State President therefore appointed a commission to inquire into and make recommendations *inter alia* regarding methods which may promote the provision of sufficient residential erven and reduce the cost thereof. The commission became known as the Venter Parliamentary Commission (the 'Venter Commission').

At that stage the regulation of costs of township establishment in the Cape Province was based on the recommendations of the 1970 Niemand Commission. These included the basic principle that the existing municipal rate payers should not be expected to carry the burden of services for the new township but that the arrangements between the township owner and the municipality should be such that the municipality did not make a profit out of the township owner or the purchaser of his erven either. In short, the basis for cost liability was supposed in all cases to be the principle of equal treatment, in accordance with which the inhabitants of the old town should not subsidise the new township and neither should the old derive benefit from the new township.

The Venter Commission published three reports, respectively dated 29 March 1983, 16 June 1983 and 30 November 1983. It assumed, for purposes of those reports, that the concept of '*internal services*' referred to the engineering services network that was internal to the township concerned, but that it did not include the higher order services situated within the area of the township concerned that were generally classified as '*external services*' and were able to serve adjacent areas as well. It recommended **[2]** that '*the township establisher should accept responsibility for the installation and financing of all engineering services that are internal to the township, and the local authority should accept responsibility for the installation and financing of external engineering services.*'.

3. The Land Use Planning Ordinance, 15 of 1985 – ('LUPO')

Many of the recommendations of the Venter Commission were adopted by the then Cape Province Provincial Government and served as points of departure for the drafting of the Land Use Planning Ordinance, 15 of 1985 ('LUPO').

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2 Par 3.6 Venter Commission 2nd Report sub-paragraph 10.

Section 42(1) of (the now repealed) LUPO, empowered the competent authority to grant a land use application, subject to '*such conditions as he may think fit*'. Section 42(2) of LUPO is particularly noteworthy. It read as follows:

> '*Such conditions may, having regard to-*
>
> *(a) the community needs and* ***public expenditure which*** *in his or its opinion* ***may arise*** *from the authorisation, exemption, application or appeal concerned* ***and*** *the public expenditure* ***incurred in the past*** *which in his or its opinion facilitates the said authorisation, exemption, application or appeal, and*
>
> *(b) the various* ***rates and levies*** *paid in the past or to be paid in the future by the owner of the land concerned,* ***include conditions*** *in relation to the cession of land or the* ***payment of money which is directly related to requirements*** *resulting from the said authorisation, exemption, application or appeal in respect of the provision of necessary services or amenities to the land concerned*.' [Emphasis added].

LUPO no longer catered for enhancement levies but introduced an arrangement in terms of which local authorities could require, as a condition of approval, a contribution towards specified public expenditure. The qualification was that such expenditure (incurred in the past or that may arise) should (a) in the opinion of the authority, facilitate the land use approval; and (b) had to be directly related to requirements *resulting* from such approval, *in respect of the provision of necessary services or amenities to the land concerned.*

The reason why local authorities were required to take into consideration '*the various rates and levies paid in the past or to be paid in the future by the owner of the land concerned'*, relates to how *loans,* as mechanism to finance infrastructure investment programmes, fits within the municipal fiscal framework. When loans are taken up for this purpose, municipalities repay same *inter alia* by using income from those sources. In other words, even the owners of vacant land contribute towards the cost of existing infrastructure that was or new infrastructure that will be provided with borrowed funds. To disregard their previous and future contribution would therefore be in conflict with the requirement that a municipality should not make a profit out of the developer.

4. Conclusion

Development charges are nor a new revenue source or tax for municipalities, but a once-off infrastructure access charge imposed by a municipality on a developer as a condition of approval of a land development that will result in intensification of land uses and an increase in the use of or need for municipal engineering infrastructure.

All the new order local government and planning legislation and language used therein, can easily induce an exaggerated sense of the extent of the substantive shift that it is brought about. Actually, the new order regime very much replicates that which previously subsisted in terms of the old order legislation and provides for the substantive continuity of the regulatory structure.

The new order legislation merely refined statutory arrangements relating to development charges whilst the underlying principles in respect thereof, remained the same. People working with the legislation shall appreciate the pattern today is not something essentially different to what it was yesterday and because different language is used in the legal framework one shouldn't allow that to confuse oneself into thinking of it as some sort of a legal revolution. The underlying principles still represent an equitable division of development costs between the local authority and the developer.

Relevant statutory provisions

The Constitution

- Section 229(1)(b) empowers a municipality, if authorised by national legislation, to impose other taxes, levies and duties.
- According to section 229 (2) the power of a municipality to impose rates on property, surcharges on fees for services provided by or on behalf of the Municipality, or other taxes, levies or duties-
  - may not be exercised in a way that materially and unreasonably prejudices national economic policies, economic activities across municipal boundaries, or the national mobility of goods, services, capital or labour; and
  - may be regulated by national legislation.

Zoning Scheme

"Development charges in terms of this scheme

***34**,(1) The calculation of development charges and whether or not a development charge is payable, shall be subject to the municipality's policy adopted in this regard.*

(2) Where the full extent of the primary development rights attached to a property has not been taken up, additional development charges will be applicable when the remainder of such extent of permissible development rights is exercised, and any credit for development charges will only amount to the extent of the legal historic development of the property in terms of which the service demand has already been accounted for in the bulk service networks. The onus of proof for the payment of any development charge in the past is on the developer.

(3) Where the provisions in a particular zone identifies that a development charge is payable for intensified primary development rights which came into operation as a result of this scheme, and where the owner intends to develop according to such intensified rights, such development charge shall be calculated when the building plan is submitted, and shall be paid prior to the approval of said building plan which takes up such additional rights or part thereof.

(4) Where an application is made in terms of planning law, or where application is made for additional use rights or permissions in terms of the scheme, the municipality may impose a condition related to development charges payable where said approval leads to the intensification of land use beyond the primary rights which was originally approved on the property.

(5) Unless alternative agreement is reached in writing between the owner and the Municipality, no building plan shall be approved for any property where an outstanding development charge is payable."

The Systems Act

According to the Systems Act a **'***municipal service***'** means a service that a municipality is empowered to provide and which it provides or may provide to or for the benefit of the local community. Irrespective of whether such a service is provided (or to be provided) by the municipality through an internal mechanism or by engaging an external mechanism.

- Section 4 (1)l provides that the council of a municipality has the right to finance the affairs of the municipality by

- charging fees for services; and
- imposing surcharges on fees, rates on property and, to the extent authorised by national legislation, other taxes, levies and duties.

- Section 4(2) provides that the council of a municipality, within the municipality's financial and administrative capacity and having regard to practical considerations, has the duty *inter alia* to-
  - exercise the municipality's executive and legislative authority and use the resources of the municipality in the best interests of the local community;
  - strive to ensure that municipal services are provided to the local community in a financially and environmentally sustainable manner; and
  - promote and undertake development in the municipality.
- According to section 11(3) a municipality exercises its legislative or executive authority *inter alia* by imposing and recovering rates, taxes, levies, duties, service fees and surcharges on fees, including setting and implementing tariff, rates and tax and debt collection policies.
- Section 74 of the Systems Act requires that a municipal council must adopt and implement a tariff policy on the levying of fees for municipal services provided by the municipality itself or by way of service delivery agreements, and which complies with the provisions of the Systems Act and any other applicable legislation. In terms of section 74(2) a tariff policy must *inter alia* reflect at least the following principles, namely that-
  - tariffs must reflect the costs reasonably associated with rendering the service, including capital, operating, maintenance, administration and replacement costs, and interest charges;
  - tariffs must be set at levels that facilitate the financial sustainability of the service, taking into account subsidisation from sources other than the service concerned;
  - the extent of subsidisation of tariffs for poor households and other categories of users should be fully disclosed.
- Section 75A of the Systems Act deals with the general power of municipalities to levy and recover fees, charges and tariffs. It provides that a municipality may-
  - levy and recover fees, charges or tariffs in respect of any function or service of the municipality; and
  - recover collection charges and interest on any outstanding amount.

APPENDIX 15

STELLENBOSCH MUNICIPALITY

WAYLEAVE POLICY

2025/2026

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1. INTRODUCTION

1.1 Legal Context

In terms of Section 151 of the Constitution of the Republic of South Africa, 108 of 1996, a municipality has the right to govern on its own initiative, the local government affairs of its community, subject to national and provincial legislation.

Section 156 of the Constitution grants the municipalities the right to administer the local government matters listed in Schedule 5B, which include municipal roads. A municipality may make by-laws for the effective administration of municipal roads.

This Policy will be converted into municipal by-laws to give it legal effect.

1.2 Need for Co-ordination

The collective value of infrastructure services contained within the public road reserve, the road itself and Municipal Land amounts to a considerable value. This infrastructure needs to be maintained, periodically rehabilitated and replaced or upgraded from time to time. Such activities can result in considerable delays, inconvenience, danger and additional costs to the road users and Municipality if not well planned and coordinated. The potential damages that can be suffered by either party include:

- Damage to roads and other services;
- Damage to vehicles;
- Inconvenience to road users;
- Reduction of the useful life of the road, footway or other services; and
- Time and social costs caused by delays.

It is imperative that permission for all Work conducted in the public road reserves and in Municipal Land is carefully controlled and co-ordinated to avoid disturbance to service delivery and public inconvenience. This responsibility resides with the Stellenbosch Municipality and its infrastructure services departments to continuously improve the capability to provide such service.

As the custodian of all municipal road reserves, the Infrastructure Roads, Transportation and Stormwater Department is vital to initiate a programme that would establish the necessary co-ordinated activities and policies regarding Work conducted in public road reserves. This wayleave policy document (this document) is the first deliverable of the programme. This initiative was later transferred to the Asset Management and Systems (Wayleaves) Unit. This document attempts to provide a basic framework for ensuring proper co-ordination and co-operation between the various departments as well as external parties who conduct Work in public road reserves and Municipal Land.

The document was prepared with the aim to minimise and strive to eliminate any negative effect or disruptions to services installed in the public road reserves and on Municipal Land as a consequence of uncoordinated and carefully controlled Works. This document covers the procedures to apply for, process and approve Wayleaves, procedures to follow for

undertaking and completion of Work, as well as a reference to specifications according to which the Work must be done.

This initiative can only succeed if all internal and External parties involved in carrying out Work in the public road reserves and Municipal Land constructively cooperate by working according to this Code, related policies and supporting documentation.

1.3 Establishing a Wayleave Department

The Infrastructure Services Directorate has identified that this co-ordination function will need to:

- Improve the interdepartmental communication on annual Work plans and the execution of such Work;
- Coordinate and regulate all Work carried out within the public road reserves and Municipal Land;
- Minimise the danger and inconvenience to the public;
- Minimise the disturbance and damage to existing Services;
- Reduce and prevent illegal works carried out in the road reserves and Municipal Land;
- Reduce the number of legal claims; and,
- Promote the use of technology, such as Geographical Information Systems (GIS) to locate Services,
- Assist in protection and safe guarding of the municipality infrastructure assets.

In order to effectively implement and sustain such a function for a Wayleave Department and a Technician (collectively the Asset Management & Systems (Wayleaves) Section) are being established within The Stellenbosch Municipality. The four essential tasks that must be accomplished in the process of establishing the Wayleave Department and the Technician are:

- Establishing the necessary Council Policy in this regard (covered by this document);
- Establishing effective and simplistic procedures (covered by this document and detailed standard operating procedure);
- Establishing effective Municipal Bylaws (in the process of formation);
- Establishing an effective Organisational Structure (in the process of formation); and,
- Proper record-keeping of each approval and work done on-site (active).

The process to develop the Policy included the following activities:

- Identifying and documenting the Stellenbosch Municipality requirements in terms of the Policy and procedures;
- Identifying representatives for both internal and external stakeholders to participate in the policy formulation process;
- Researching existing documentation and other information sources as provided by the Stellenbosch Municipality and representatives;
- Facilitating workshops on the document; and
- Finalising documentation and getting approval from the Stellenbosch Municipality Council.

1.4 Document Structure

This document is organised into three sections. The following is a brief description of each section:

Section 1 – Introduction: This section aims to illustrate the need for coordination and responsibility of the wayleaves service coordination team. It further elaborate on the development approach adopted.

Section 2 – Definitions: This section is a summary of definitions of terms used throughout the document.

Section 3 – Policy: The Wayleave Policy as adopted by Council is explained under a collection of topics, including the Basic Wayleave Procedure. This structure was used in order to simplify the use of the document.

1.5 Supporting Documents

Three supporting documents, which documents are incorporated and form part of this Policy.

- Wayleave application form,
- The General Wayleave Conditions. These general conditions may be amended by the Wayleave Department depending on the nature of the Work to be carried out,
- Approved Wayleave or Approval letter,
- Services Verification Meeting Record
- Public Liability Insurance Checklist,
- Wayleave Tariffs as approved per financial year,
- Certificate of Works Completion

2 DEFINITIONS

The following words and phrases have the meaning assigned to them in this Code unless the context otherwise indicates:

"Authorised Agent" means an agent who is authorised by the Wayleave Department to perform specified Services;

"Backfilling" refers to the replacement of the structural layers in the trench or excavation and may include the base, sub-base, selected subgrade and subgrade, but excludes the surfacing which is covered under 'Reinstatement';

"Certificate of Works Completion" means the document issued by the Professional Engineer appointed by the Wayleave Holder as proof that Work in the public road reserves has been completed complies with the requirements and conditions of this document and that of the approved wayleave and issued to the Wayleave Holder;

"Code" means the Policy (this document) for Work in the Public Road Reserve (PRR) and other Municipal Land as approved by Council and as agreed to by the Parties including the accompanying appendices thereto;

"Council" means the Municipal Council of The Stellenbosch Municipality established by Provincial Notice No. 352 of 2000 dated 19 September 2000, as amended, or its successor in title, and any committee or person to which or whom an instruction has been given or any power, function or duty has been delegated or sub-delegated in terms of, or as contemplated in, section 59 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000);

"Distance of Excavation" means the shortest horizontal distance between the electrical equipment or electrical structure nearest to the excavation. "Electric structure" means any power line tower, electric pole, switch box, miniature substation fence or building or any other structure used in the distribution of electricity;

"Emergency Work" is defined as any Work that is required to prevent or end a dangerous situation, to prevent or end an unplanned interruption in the supply of a Service, or to avoid any substantial losses. It is important to note that a lack of proper planning of Work to be carried out will not justify Emergency Work and such activities will be reasonably stopped by the Wayleave Department;

"External" refer to anything not belonging to Council as applicable in the context.

"Illegal" refer to Works conducted without an approved Wayleave or without a valid authorisation from Council.

"Internal" refer to anything belonging to Council as applicable in the context.

"Lane Rentals" mean the rentals that are paid to the Wayleave Department by a Service Agent, excluding a Municipal Department, whose Work in the Public Road Reserve (PRR) results in time delay costs (TDC) being incurred by the users of the Public Road Reserve (PRR);

"Non-compliance" refers to any violation of the approved wayleave conditions and requirements as applicable.

"Municipal Department" means any Department that belongs to or is controlled by Council;

"Municipal Land" any land that is owned or is under control of the Stellenbosch Municipality;

"Professional Engineer" means a person registered as a Professional Engineer/ Technologist in terms of the Engineering Professions Act, 2000, appointed and funded by the Wayleave Holder to ensure compliance with the requirements and Conditions of the Code and the Approved Wayleave. Appointment of such a person is required to control the Works wherever any excavation and overhead installations are involved.

"Public Road Reserve" means the full width of a public road, and includes the verge and the roadway;

"Reinstatement" refers to replacement of the final layer in the case of roads, footways and verges and this may be the bituminous surfacing, paving blocks, concrete, grass, etc, as originally discover on the site or may be instructed in the Wayleave Approval.

"Routine Maintenance Work" is defined as all types of Work involved in maintaining the services in the public road reserves and other Municipal Land that does not require excavation, traffic control or reinstatement activities;

"Service" means any structure or system installed by a Service Agent on or in the Public Road Reserve (PRR) and in a Municipal Land to provide service to the public or individuals;

"Service Agent" means any Municipal Department, Public or Private Agent or utility that has, intends to install a Service in the Public Road Reserve (PRR) on in a Municipal Land;

"Wayleave Department" means a unit established by the Infrastructure Directorate with the sole responsibility to carry out the administrative functions of receiving and processing wayleaves applications, obtaining comments from the various internal departments, and conveying the decision in writing to the Applicant, namely to approve with conditions, or reject with reasons, any wayleave application, and to provide record-keeping of each application and installation;

"Service owner" the owner of a particular Service.

"Service-Sharing Installation" means utilisation (by one or more Service Agents) of the same existing or new ducting or pipelines installation or structure as support or protection of a service without to avoid and/ or the need for additional excavations or installation of a protection or supporting structure;

"Technician" means the person/official/institutional body identified by the Wayleave Department to coordinate and oversee any work undertaken in those sections of the public road reserves that fall within the Municipal area of Council;

"Wayleave" means the formal approval to carry out Work following certain conditions and requirements concerning planned and any existing services within the Public Road Reserve or Municipal Land. The wayleave approval must not be misconstrued as permission to build or install a structures or service or to plant or to connect a service. The onus is on the wayleave applicant or wayleave holder to ensure that he/ she attains all Council required permissions and approval prior to commencing with his/ her Works.

"Wayleave Applicant" means the individual or institution or organisation who has applied for a wayleave and has not received an approval;

"Wayleave Holder" means the individual , institution or organisation who is in possession of an approved wayleave issued by the Wayleave Department;

"Wayleave Work Approval Document" means the signed document/s issued by the Wayleave Department, detailing the Work which has been approved and the period during which the Work shall be carried out, and includes approved drawings/plans as applicable and, requirements Conditions of approval;

"Work(s)" refers to any underground or overhead installation activities (irrespective of the size), including the activities provided for in Section 1 of this Code, carried out within the Public Road Reserve and Municipal Land.

"Road crossing(s)" excavating a trench across the surfaced road to install infrastructure services

3. POLICY

3.1 Overview

3.1.1 The coordination of Work in the public road reserves and Municipal Land deals with two aspects, namely:

3.1.1.1 Planning the time schedule for future Work in the public road reserves so that the Work can be executed in a logical sequence, e.g. avoiding the placement of a Service in a road that was surfaced during the previous month. This could involve new construction, rehabilitation or Routine Maintenance Work; and

3.1.1.2 The application for and approval of a Wayleave for the execution of any Work in the public road reserves and in Municipal Land.

3.1.2 The co-ordination of Work schedules described under 3.1.1.1 above may result in specific co-ordination issues where the Wayleave Department, in consultation with the Technician, has to ensure that an acceptable solution is defined by the Service Agent(s) involved.

3.1.3 The role of the Technician is to facilitate coordination between the various Service Agents. Each Service Agent will have its own project leaders and Professional Engineers. They are responsible for the implementation of their projects together with compliance with Council's policies, procedures and standards.

3.1.4 The approval of a Wayleave means that:

3.1.4.1 The Wayleave Holder has permission to:

3.1.4.1.1 Conduct excavations in the Public Road Reserve

3.1.4.1.2 With attainment of relevant approvals and permissions from other departments as relevant and applicable; Place a new service, upgrade or maintain an existing underground or overhead service within the Public Road Reserve or Municipal Land, under specific requirements and conditions as stipulated in the wayleave;

3.1.4.1.3 Obtain approval from the relevant department(s) to conduct vehicular and pedestrian control in the Public Road Reserve and in Municipal Land as applicable; and,

3.1.4.1.4 Conduct excavation Reinstatement Works on the road, walkways, road reserve and other areas as applicable.

3.1.4.2 Council intends to protect and safeguard all of its infrastructure assets/ services and other services belonging to external service providers, install within the road reserves and Municipal Land. However, Council does not take responsibility and cannot be held liable for any disturbance and/ or damages to the other services belonging to external/ other service providers.

3.1.4.3 For any External Services installed within the road reserve and in Municipal Land, any cost associated with temporary works, removal, relocating or upgrading these Service due to Council’s or External projects such as

developments, upgrades, rehabilitations, etc, those costs remains with the installed Service owner.

3.1.4.4 All associated costs for temporary works, removal, relocating or upgrading of a Service owned by Council must be included in the project cost.

3.2 Planning Work Time Schedules

3.2.1 The necessary procedure that must be followed for planning the time schedule of future Work is as follows:

3.2.1.1 Within a designated time period from the approval of this Policy and publication of the by-laws, each external Service Agency shall provide Council with digital records of all of its services within the jurisdiction of Stellenbosch Municipality for capturing purposes . This will form the basis for all future planning and updating of new installations.

3.2.1.2 The various internal and external Service Agents shall submit Work Plans, for the next 1-year period to the Wayleave Department.

3.2.1.3 These Work Plans shall show:

a) The nature of the Work, e.g. the placement of new watermains, or the replacement of a water/ sewer networks.

b) The location of the Work in terms of street blocks and the side of the public road reserves where the Work will be executed, with due regard for Councils typical cross-section for the public road reserves.

c) The extent of the Work, i.e. the start and end positions.

d) The planned timing of the Work, i.e. from month/year to month/year.

e) Reference to the Work in the latest approved Integrated Development Plan of Council if applicable.

3.2.1.4 The Wayleave Department, in consultation with the Technician, shall review the Work plans in order to determine possible conflicts in the planned Work.

3.2.1.5 Before the end of June each year the Wayleave Department, in consultation with the Technician, shall schedule a Service co-ordination meeting with the internal and external Service Agents where the identified conflicts will be discussed and resolved.

3.3 Basic Wayleave Procedure

3.3.1 The basic procedure that is required for Work in the public road reserves and in Municipal Land is as follows:

3.3.1.1 Permission to work in the public road reserves and/ or in Municipal Land must be obtained from the Wayleave Department through a formal Wayleave application in the form of a letter describing the Work to be done with details and design drawings/plans.

3.3.1.2 The Wayleave Applicant must first obtain Service plans, indicating the positions of existing Services from the Service Agents / Owners identified by the Wayleave Department, where available. The Service plans must indicate the positions and type of Services in the area where Work will be

undertaken. It may be necessary for the Applicant to carry out certain preliminary Work in order to determine precise positions and dimensions of any existing services which are not clear from the Service Plans which have been consulted.

3.3.1.3 The Wayleave Department shall arrange a Services Verification Meeting on behalf of the Wayleave Applicant to meet up with the necessary Service Owner or Agents. This will help facilitate the process mentioned in 3.3.1.2. The Wayleave Department shall only arrange a Services Verification Meeting once the Wayleave Applicant is in good standing in terms of any compliance with the Stellenbosch Municipality.

3.3.1.4 In the Services Verification Meeting, the Wayleave Applicant and the Wayleave Department shall ensure that the control section on the Services Verification Report form is signed by each Service Agent, indicating that in principle whether there are no objections to the issuing of the Wayleave to the applicant, where there is an objection then detailed reasons and motivations for such objection must be given. This approval will be subject to technical compliance with the standards of the Service Agents involved as well as compliance with the standards of Stellenbosch Municipality and the Work planned by Council within the area under consideration.

3.3.1.5 Once the Services Verification Report section has been completed by all the Service Agents, the application must be made for the issuing of an Approved Wayleave in accordance with the procedure set out in this document. No Work in the public road reserves may commence before a Wayleave has been approved and issued to the applicant.

3.3.1.6 The Wayleave Department, in consultation with the Technician, will review the Wayleave application and prepare a report on the application, with recommendations.

3.3.1.7 The Wayleave Department shall submit the report to the Manager: Asset Management and Systems detailing the application, the various Service Agents consulted, their comments received, confirmation of payment of the processing fees and the relevant, and confirmation of the appointment by the Applicant of a Professional Engineer or Technologist if any excavation is involved in the proposed Works, and after consultation with the Technician, the proposed decision, with conditions to be imposed upon approval, or the reasons for refusal.

3.3.1.8 Once approved, the decision to approve with conditions, or to refuse with reasons, shall be forwarded by the Wayleave Department to the Applicant. In the case of approval, the documents forwarded to the Applicant will indicate approval of the application and the conditions under which the approval is given, the signed approved plans, signed Site Services Verification Record form and the signed Approved Wayleave. The applicant will be required to acknowledge receipted and understanding of the approved wayleave with stated requirements and condition, by signing and returning the signed copy of the approved wayleave.

3.3.1.9 The Work must be carried out according to this Policy and relevant support documents where applicable.

3.3.1.10 The Approved Wayleave and the Service plans of the Service Agents must be kept on-site while the Work is in progress.

3.3.1.11 Additional copies of the Approved Wayleave and approval documents may be obtained from the Wayleave Department if the Wayleave is applicable to more than one Work area or Work team.

3.3.1.12 Work will be stopped if the Approved Wayleave and relevant supporting documents are not available during inspections on-site or if any of the Wayleave Conditions are not being adhered to. Work will be stopped until the required documents are available on-site.

3.3.1.13 Failure to comply with the Approved Wayleave conditions may negatively impact future wayleave applications of the same applicant. This may include penalising and withholding wayleave approval of the applicant until the non-compliance has been rectified.

3.3.1.14 On completion of the Work, all trenches and excavations in the public road reserves must be Backfilled and Reinstated according to the specifications of the Technician, referred to by this document or as specified in the approved wayleave conditions.

3.3.1.15 On completion of the Work and permanent Reinstatement, a Certificate of Completion signed by the Wayleave Holder's Professional Engineer must be sent to the Wayleave Department by the Wayleave Holder.

3.3.1.16 The Technician must review the Completion Certificate as well as carry out an inspection of the site after receiving the Completion Certificate, and sign the certificate confirming that all conditions have been met.

3.3.1.17 The applicable guarantee period will be stated in the letter of approval/ conditions (usually 12 months).

3.3.1.18 Work performed under an approved Wayleave can only be performed in normal working hours (Mondays – Thursdays 08:00-17:00 and Fridays 08:00-15h00). Working after hours, on public holidays or on the weekend is not permitted without authorisation from the Wayleave Department and other involved departments, except for cases of Emergency Work. Any unauthorised work performed outside of business hours will attract a penalty as per the approved Municipal Tariffs. This penalty will apply and must be settled before any new applications will be accepted from the Applicant who violated this requirement.

3.3.1.19 Where work in the road reserve has been performed without an approved wayleave, the penalty as per the approved Municipal Tariffs will apply. This penalty will apply and must be settled before any new applications may be accepted from the Applicant who is guilty of this violation.

3.3.2 This Code applies to all individuals and organisations who conducts Work in the public road reserves and on the municipal land, this includes Internal Departments, External organisations, Service Agents and contractors.

3.4 Work in the Public Road Reserve

3.4.1 Work in the public road reserves includes the trenching, tunnelling, erection of signboards, erection of structures, street shaping, planting of trees in the public road reserves and any other Work that may affect motorists, cyclists, pedestrians, the road, footways, kerbing, traffic signs, traffic signals, street lighting, underground or overhead Services or any other structure or Service that is contained within the public road reserves.

3.4.2 The types of Work that require approval from the relevant Service Agents before a Wayleave is granted are deemed to be a provision of a new Service and will be conducted according to the procedures in Section 3.3 above. In general, such Work refers to the positioning of a new Service, excavation in the public road reserves, traffic control and Reinstatement of the roadway and pavements. Examples include inter alia:

3.4.2.1 Work relating to the installation or maintenance of underground or overhead Services by Council's Service Agents like Roads and Transportation, Water and Sanitation, Electricity, Community Services and Town Planning.

3.4.2.2 Work relating to the installation or maintenance of underground or overhead Services done by non-Council Service Agents such as telecommunication, data cables, electricity, gas, oil and regional water supply.

3.4.2.3 The erection of structures that require approved building plans in terms of the National Building Regulations and Building Standards Act 103 of 1977;

3.4.2.4 The erection of advertising signs and structures that require approval in terms of the relevant by-laws;

3.4.2.5 Works in the public road reserves, such as the construction of new roads, road widening or accesses to developments, paving, bollards, garden walls, etc. undertaken by developers or private property owners;

3.4.2.6 The installation of new connection points for municipal Services, such as water, sewers, electricity and stormwater drainage from developments.

3.4.3 The types of Work for which prior wayleave approval from Wayleave Department can be waivered in areas where Works is deemed to be Emergency Work and must be undertaken according to the procedures set out in Section 3.17. However, the Applicant who will carry out the Works is required to contact, inform and attain approval (verbal/ written) from Councils' Service Agents from the operations department as listed in Service Verification Record form. The Applicant is required to complete this form and attain all the required signatures prior or after he/ she is granted approval by the Internal Services Agent and return the completed form to the Wayleave Department to finalise the wayleave application.

3.4.4 The types of Work that do not include any construction or installation Work are deemed Routine.

3.4.5 Maintenance Work must be executed according to the procedures set out in section 3.3 in this document.

3.4.6 An application shall also be made in respect of Works classified as Service-Sharing Installations which involve minimal or no excavation. Only if there is absolutely no excavation involved does it become unnecessary to appoint a Professional Engineer to be in control of the Works.

3.5 Wayleave

3.5.1 All Work in the public road reserves and in Municipal Land are controlled by a Wayleave. A Wayleave is simply permission to work at a specified time in a specified area in the public road reserves in accordance with the approved wayleave conditions and requirements. The wayleave must not be misconstrued as permission

to build or install a structures or services or to plant or to connect a service. The onus is on the wayleave applicant or wayleave holder to ensure that he/ she attains all Council required permissions and approvals prior to commencement with his/ her Works applied for in the wayleave.

3.5.2 A Wayleave Application may be submitted for a small or large project that covers Work in any part of the Municipal Area, provided that the position and expected start/end dates of all Work in the public road reserves or Municipal Land are adequately described under the description of the Work to be done.

3.5.3 General conditions are stated on the Wayleave approval and may include, but are not restricted to, the following:

3.5.3.1 Description of Work to be done;

3.5.3.2 Timeframe within which the Work must be done and validity period of the approved wayleave;

3.5.3.3 Location of Work to be done. (Provision can be made for big projects with multiple locations. The scope of big projects must be limited to manageable portions from the Wayleave perspective. The Wayleave Department/ Technician will be able to direct project managers in this regard;

3.5.4 Additionally, there may be Specific conditions relating to the Wayleave which will be stated on or referred to on the Wayleave. Such conditions may include:

3.5.4.1 Specific working conditions required in terms of the Occupational Health and Safety Act (Act no 85 of 1993);

3.5.4.2 Methods of Work execution in protected roads and precincts; and,

3.5.4.3 Reinstatement requirements.

3.5.4.4 Approved Wayleave must be obtained before any approved Work may be done in the public road reserves.

3.5.5 To obtain a Wayleave, a Wayleave application form must be submitted, together with:

3.5.5.1 A traffic control plan showing how vehicular and pedestrian traffic will be accommodated during the execution of the Works in the public road reserves, where applicable.

3.5.5.2 Digital copies of the design drawing/plans showing details of the proposed Work.

3.5.5.3 Subject to 3.5.7 below, proof of payment of the required processing and inspection fee(s).

3.5.5.4 Proof of appointment of Professional Engineer or Technologist appointed to monitor the construction and Reinstatement and to provide a Completion Certificate once completed.

3.5.5.5 Proof of valid, appropriate and sufficient public liability insurance and indemnity insurance.

3.5.6 Details required on the design drawing referred to in 3.5.5.2 are:

3.5.6.1 A clear depiction of the proposed Work.

3.5.6.2 Indication where Services are to be installed and the depth of the Service below the surface level of the relevant portion of the public road reserves.

3.5.6.3 Distance of the Service from the public road reserves boundary (i.e. the property boundary).

3.5.6.4 Position and extent of all structures, including underground structures such as manholes, chambers and junction boxes.

3.5.6.5 The location of all other Services in the public road reserves in relation to the proposed services to be installed. Services are located by obtaining information from the Service Agents within Council and by doing crosscuts where required. The use of cross cuts, as explained in paragraph 3.14, is strongly recommended.

3.5.6.6 Approved Wayleave will only be issued once all the requirements have been complied with and will be subject to any conditions specified in Section 3.3 and issued in terms of this Policy.

3.5.7 When the Wayleave Applicant is an Internal Council Department, then the Wayleave Applicant or Wayleave Holder is responsible and shall provide a written assurance that they will be responsible for obtaining the deposit or proof of sureties (see 3.5.5.3) and the appointment, either internally or externally, of a suitably qualified engineer to supervise the project (see 3.5.5.4) that are required to protect Council's interests.

3.5.8 The application for a Wayleave must be submitted timeously to ensure that the Wayleave can be issued before the Work is programmed to start.

WORK BEING CARRIED OUT IN THE PUBLIC ROAD RESERVE OR ON MUNICIPAL LAND WITHOUT A WAYLEAVE MUST BE REPORTED TO THE WAYLEAVE DEPARTMENT AND WILL BE STOPPED BY COUNCIL OFFICIAL ON SITE.

A copy of the Approved Wayleave and other supporting documents as defined must therefore always be on site when Work is being done in the public road reserves and on Municipal Land.

3.5.9 The Wayleave Department will strive to limit the duration of the application review approval process to thirty (30) working days.

3.5.10 The Wayleave Holder accepts full responsibility for all costs (Refer to Section 3.10) associated with and resulting from the Work carried out in the public road reserves.

3.5.11 Only Work described in the Approved Wayleave may be executed. If the conditions on-site necessitate a deviation from the planned Work, the Wayleave Department must be informed before any work is done. These deviations may be in relation to the placement of the Service or the timing of the Works. The Wayleave Department may inform the Wayleave Holder of additional approvals that must be obtained from the Service Agents affected by the deviation as well as further requirements in terms of drawings and specifications. Work will only be allowed to continue once the Wayleave Department is satisfied that all the additional requirements have been met.

3.5.12 The Wayleave Holder must complete the Work within the time specified on the Approved Wayleave or the approved time extension.

3.5.13 A Wayleave Holder who fails to complete the Work within the specified time window will be given a two (2) day notice period to either complete the Work or apply for a time extension.

3.5.14 If upon expiry of the notice period referred to in 3.5.12 or 3.5.13 the Wayleave Holder is still in default, the Work will be stopped, and the Wayleave Holder will be given a further specific timeframe by the Technician to make the site safe. If the Wayleave Holder fails to do so the site may be made safe by the Municipality Technician, at the expense of the Wayleave Holder.

3.6 Existing Services and Planned Services

3.6.1 The Wayleave Applicant must submit Service drawings indicating the position of all Services in the area of Work with the Wayleave application form. This information is obtained from the relevant Service Agents.

3.6.2 Service Agents may require additional precautions relating to Work in the vicinity of their Services and must specify these in writing to the Wayleave Applicant and included in the approved wayleave conditions.

3.6.3 As part of the Undertaking/Indemnity on the Wayleave application form, the Applicant has to confirm that the necessary information has been obtained from the Service Agents and undertakes to adhere to the additional conditions laid down by the various Service Agents. The control section on the Wayleave application form, signed by the Service Agents, will serve as proof that the Internal Service Agents approved that an Approved Wayleave may be issued.

3.6.4 The Wayleave Applicant will verify with all Internal Service Agents whether future Work is planned for the area indicated in the Wayleave application. Such planned Work may dictate whether a Wayleave is approved and the conditions under which a Wayleave is approved. The planning horizon will depend on the planned life of the new Service as well as Council's five-year Work plan.

3.7 Road Categories

3.7.1 All roads are classified into one of the functional categories described below. The functional category of a road determines the Backfilling and Reinstatement specifications applicable to that road.

3.7.2 The following definitions apply for the road categories:

Category	Road Type	Administration
1	National Roads	SANRAL
	Primary – (inter) provincial	PGWC
	Urban Freeway/Motorways	PGWC
2	Primary – (inter) provincial	PGWC
	Major (inter) urban arterials	PGWC
3	(Inter) district connectors	PGWC
	Minor (intra) urban arterials	PGWC
4	Major and minor collectors	PGWC
	Inter neighbourhood distributors	Wayleave Department (STM)
	Intra neighbourhood distributors	Wayleave Department (STM)
5	Residential streets	Wayleave Department (STM)

3.7.3 All roads will be categorised into one of the above by Council. For a specific road, this information can be obtained from the Technician.

3.7.4 Work carried out on arterials, major collectors and central business district roads will be restricted to outside the following periods, namely from 6:30 to 09:00 and 15:30 to 18:00, to ensure the free flow of traffic during peak hours. These times apply seven days a week.

3.8 Restricted Roads

3.8.1 Over and above the road categories defined in Section 3.7 of this Code, certain roads are further classified as restricted roads (no-dig roads).

3.8.2 Restricted roads are roads across which no digging of trenches is permitted. A road is protected if it has been designated a restricted road by Council. Roads are designated as restricted when they are of particular strategic importance (Categories 1 to 4 in the new road asset classification) or if they pose special engineering difficulties.

3.8.3 Any road that has been newly constructed, overlaid or resurfaced will be restricted for a seven (7) year period. A list of roads that falls in this category is available from the Technician.

3.8.4 If a road is restricted, it will be indicated as such on the Wayleave Work Approval/Permit.

3.8.5 Restricted roads may only be crossed using trenchless methods. If trenchless methods for some reason cannot be used, special permission to excavate must be obtained from the Technician.

These road crossings will only be allowed after hours (Monday to Fridays 6 pm – 6 am, Saturday 2 pm to Monday at 6 pm).

3.8.6 For the purpose of planning Work done by Service Agents, categories 4 and 5 may be regarded as unrestricted unless they have been newly constructed, overlaid or resurfaced and fall within the protected period and provided that the first 20m from an intersection with any other road category is considered to be restricted.

3.9 Protected Precincts

3.9.1 Works in protected precincts are subject to special trenching methods and care to ensure minimal damage to specialised and expensive material and furniture. The Technician will inform the Wayleave Applicant of the required methods and might request that a third-party contractor must be used to carry out the Work.

3.9.2 A list of protected precincts is available from the Senior Manager: Roads and Transport.

3.10 Costs and Tariffs

3.10.1 Administration, Supervision, Non-compliance and Illegal Works Tariffs

3.10.1.1 The administration and supervision fees are the tariff amounts that are payable by the Applicant upon submission of a Wayleave application form. These fee amounts will be determined by Council on the recommendation of the Technician from time to time, as included in the Municipal Tariffs.

3.10.1.2 The administration and supervision fees cover Council's costs for Work done by the quality Wayleave Department to process the Wayleave application and for regular site inspection to ensure compliance and attending to related queries from the Wayleave Holder.

3.10.1.3 The non-compliance Tariffs will be issued to the Wayleave Holder as applicable should Wayleave Holder deviate from the conditions and requirements of the approved wayleave.

3.10.1.4 The illegal Works Tariffs will be issued to any individual or organisation or Wayleave Holder as applicable should he/ she be found conducting Works in the road reserve or on Municipal Land without an approved wayleave or permission

3.10.2 Public Liability Insurance

3.10.2.1 Council requires that the Wayleave Holder engage in the implementation of the Work in the road reserve and on Municipal Land must be in possession of an appropriate, valid and sufficient public liability insurance. It is an express condition of the Wayleave Holder indemnifies and holds Council harmless against any claims, demands or losses incurred as a result of any work performed as applied for and approved the Wayleave.

3.10.2.2 Should the Wayleave Holder damage or leave any of Council’s Infrastructure Services unsafe and fail to notify Council and rectify it timeously, Council may rectify the damage using its own resources and materials, and the subsequent costs will be borne by the Wayleave Holder.

3.10.3 Reinstatement Cost

3.10.3.1 The total cost of the permanent Reinstatement on the site of the installation in terms of the Wayleave Approval/Work Permit will be borne by the Wayleave Holder.

3.10.4 Other Costs

3.10.4.1 Other costs can result from any of the following:

3.10.4.1.1 Damages to existing Services;

3.10.4.1.2 Relocation of existing Services;

3.10.4.1.3 Testing of Services and Backfills;

3.10.4.1.4 Costs claimed by Council's Municipal Traffic from external Service Agents for loss in revenue due to disestablished parking bays;

3.10.4.1.5 Rentals (Lane rentals during construction and perpetual rental after completion of the Works); (See Tariff)

3.10.4.1.6 Services rendered by the Wayleave Department in completing Work or altering Work to conform to Wayleave specifications; and

3.10.4.1.7 Claims that may result from the Work. In this case, it is expressly recorded that the Wayleave Holder shall be responsible for any shortfalls in the Security deposit and insurances in respect of any claim arising from the execution of the Works;

3.10.4.1.8 Any penalties or tariffs for Non-compliance and Illegal Works in terms of the Municipal tariffs (See Tariff) and as stated in this document.

3.10.4.2 All such costs will be borne by the Wayleave Holder. An additional 10% Wayleave Administration Fee will also apply.

3.10.4.3 A party wishing to dispute the costs charged to him as a result of any of the above reasons will do so at their own cost.

3.11 Traffic Control

3.11.1 It is the responsibility of the Wayleave Holder working in the public road reserves to ensure that all laws regarding traffic, safety, traffic signs and barricading are complied with, while executing Work.

3.11.2 The Wayleave Holder working in the public road reserves shall, therefore, take all necessary measures and provide all necessary facilities to ensure an adequately safe and easy passage for traffic and pedestrians through areas in which Work is in progress, or is incomplete.

3.11.3 The Wayleave Department can request that a traffic management plan to be submitted to the Manager: Transport, Roads and Stormwater for approval. Any such Approved Traffic Management Plan shall be kept available on site.

3.11.4 Traffic signs and barricading shall be done according to the latest edition of the Southern African Development Community Roads Traffic Signs Manual (SADCRTSM).

3.11.5 The Wayleave Holder must contact the relevant traffic authority to ensure that all requirements have been met for the particular location where the Work is being done and whether points-men will be required.

3.11.6 The importance of adequate traffic signs and barricading is emphasised. These measures are intended to ensure the maximum safety for motorists, pedestrians and workers and also the minimum disruption of vehicles and pedestrians. Worksites must be properly barricaded and signed irrespective of how long the Work will last. The safety precautions must be maintained for the full time that risks exist in the public road reserves due to Work being performed in the public road reserves.

3.12 Road Closure

3.12.1 The granting of a Wayleave does not give the Wayleave Holder the authority to close the road completely to traffic. Methods of construction and programmes of Work must, therefore, be determined on the basis that no road, or portion of the road, may be completely closed to traffic for any considerable period.

3.12.2 In exceptional circumstances, permission may be granted for the closure of a road or portion of the road to traffic. The Wayleave Holder must apply to Council separately for approval two weeks prior to the road being closed. A road closure will be approved for a specific period only, i.e. from and to a specific time on a specific date and is only valid for that specific period. If the Work is not carried out in that period, an application for a new road closure will have to be made.

3.13 Lane Rental

3.13.1 Lane rental refers to the rental of space in the public road reserves for the storage of construction materials, site offices or the closure of lanes for a period exceeding two weeks.

3.13.2 Lane rental is managed by Council's Roads and Transportation Division.

3.13.3 The rates for Lane Rentals are to be set by Council and will be included in the tariffs.

3.14 Preliminary Works and Cross-Cuts

3.14.1 In respect of all preliminary Work requested by the Service Agents and cross- cuts, the specifications from the relevant Service Agents and in this document must be adhered to before Work will be allowed to start. Such requests include inter alia that:

3.14.1.1 The Municipal Traffic Department must always be notified in writing seven (7) working days in advance by the Wayleave Holder.

3.14.1.2 The Wayleave Department and the contact person of each Service Agent involved must be informed 48 hours prior to commencing with the Work by the Wayleave Holder.

3.14.1.3 Alternatively, notice periods specified by the Service Agents must be adhered to.

3.14.1.4 The Municipal Traffic Department must be requested to remove parking meter heads where Work necessitates the temporary disestablishment of parking bays with the due agreement for compensation in loss of revenue where applicable.

3.14.2 The Applicant may be required to do cross cuts in the area where Work is planned. The purpose of cross cuts is to establish and confirm the position of Services in areas where the information on Services are unclear.

3.14.3 A cross-cut is done by excavating a trench that runs from the verge of the road up to the property boundary, perpendicular to the normal direction of Services. Excavation must always be done by hand.

3.14.4 The minimum depth of the cross-cut trench is 1 meter below the lowest point of the public road reserves.

3.14.5 An Approved Wayleave needs to be obtained for prior preliminary or cross-cut Work to be undertaken.

3.14.6 Additional tariff will be charged for Road – Crossings and at the Site Verification the applicant must specify whether Road – Crossings will be applicable.

3.14.7 A non-refundable Roadway Open Trench Fee will apply as outlined in the Municipal Tariffs for Road - Crossings.

3.15 Excavations

The Wayleave Holder shall be responsible for ensuring that:

3.15.1 The area that is excavated must always be kept to a minimum. The width of the trench must be uniform in length and depth; in other words, the sides must be parallel and vertical. The top of the trench must be cut with a saw to ensure smooth, uniform edges.

3.15.2 All excavations must comply with the statutory requirements for health and safety. The Wayleave Holder must pay specific attention to:

3.15.2.1 Excavations must be executed according to the Occupational Health and Safety Act referred to in Section 5.

3.15.2.2 Excavations deeper than 1.5 m must be shored or V-cut according to the Occupational Health and Safety Act.

3.15.2.3 Excavations deeper than 1.5 m must be registered with the Department of Labour prior to commencement of the Work. The registration includes the scope of the Work, depth of the trench and the construction method

(shoring or V-cut method according to the Occupational Health and Safety Act).

3.15.3 The minimum depth that any Service may be placed under a road is 800 mm measured from the level of the surfacing of the road to the top of the Service. The minimum depth at any other place in the public road reserves, e.g. on a verge, is also 800 mm measured from the level of the surfacing of the road and not from natural ground level. Services not subject to being laid at a specific grade such as water pipes and cables should not be placed at depths in excess of the 800 mm as this could interfere with future Services that has to be laid at a specific grade, such as sewers and stormwater pipes.

3.15.4 All excavated material and equipment must be placed and demarcated in such a way as to cause the minimum disruption to vehicles and pedestrians.

3.15.5 The view of motorists must at all times be kept clear of any obstructions such as excavated material, road signs or hoardings.

3.15.6 Safe passage must be kept open for pedestrians at all times.

3.15.7 Excavation areas must be clearly demarcated with warning signs that allow ample time for motorists and pedestrians to alter their routes.

3.15.8 The Wayleave Holder is held responsible for any damage to existing Services. Services, indicated on the drawings or on-site by representatives from the relevant Service Agents, must be opened by careful hand excavating. If the Services cannot be found, the relevant organisation must be contacted again for further instructions. Under no circumstances may a Wayleave Holder excavate with mechanical equipment before known Services have been found and marked. When found, Services must be marked and protected or supported as required by the owner. If Services need to be relocated, instructions from the owner must be followed carefully. The Wayleave Holder will be responsible for all relocation costs. If any Service is damaged as a result of the Work, the relevant Service Agent and the Wayleave Department must be contacted immediately.

3.15.9 Under no circumstances will Council be held liable for any incorrect information provided by any external service Agent or for any damages, losses and claims resulting from such incorrect information.

3.15.10 Adequate preventative measures must be taken to ensure that no water (e.g. due to rain) flows into the open trenches since this will result in the weakening of the structural layers of the road. Any water that is present in the trenches must be pumped out before Backfilling. Water must be pumped into the stormwater system and not into sewer manholes. Any material that has become wet must be removed from the bottom of the trench before Backfilling.

3.15.11 The Wayleave Holder must prevent foreign materials from entering the drains and ensure that silting does not occur either from pumping operations or as a result of rain. If any silting or other contamination does occur, the Wayleave Holder must clean the drains or request the Wayleave Department to do it at the cost of the Wayleave Holder.

3.15.12 All re-usable materials such as concrete blocks, slabs, kerbs, gutters, channels and stormwater inlets must be removed with care and re-used if possible. Any surplus

material must be returned to the Roads and Transportation stores. The address will be available at the Wayleave Department.

3.15.13 If any street furniture (e.g. street names, traffic signs, bus shelters, etc.) have to be removed, arrangements must be made with the relevant authority for the removal, storage and re-erection. The cost specified by the relevant authority will be for the Wayleave Holders account.

3.15.14 Where excavations are made through entrances to properties, access must be maintained by using steel plates, planks or other temporary bridges of sufficient strength that are adequately secured against movement. The occupants of the properties must be kept informed at all times of how their accesses will be affected.

3.15.15 The cleaning up of the construction site and the Reinstated to its previous condition is considered part of the Work and must be completed within 14 days after Reinstatement of the trench has been done. If the Wayleave Holder fails to do so, action will be taken by Council as indicated in Sections 3.5.12 – 3.5.14.

3.15.16 Where a roadway is crossed, a non-refundable Roadway Open Trench Fee will apply as well as outlined in the Municipal Tariffs.

3.15.17 Where a road crossing is planned and executed the Wayleave Holder shall provide three 110mm diameter sleeves and one 160mm diameter sleeve.

3.15.18 Road crossing to be clearly mark and painted in yellow on sidewalk.

3.15.19 Backfilling of road crossings: excavated material CANNOT be used to backfill road crossing trenches. The Wayleave Approval will specify the acceptable backfilling material.

All excavated material must be removed from site before backfilling to avoid reuse.

3.16 Trenchless Methods

3.16.1 If trenchless methods are used, disruption of traffic flow and pedestrian movements can be reduced considerably or totally eliminated. However, it is crucial that the Wayleave Holder using such methods must have all the necessary equipment and expertise to complete the Work successfully. The trenchless method can be used for all road categories but shall be used for all roads classified as "Restricted" (Refer to Sections 3.7 & 3.8).

3.16.1 The position of existing Services must be located accurately. If any Services are damaged, the Wayleave Holder will be responsible for all costs.

3.16.2 The depth to the top of any tunnel that is drilled for the installation of new Services must be at least 800 mm measured from the lowest level of the road surfacing.

3.16.3 Where a directional drilling is planned and executed the Wayleave Holder shall provide an additional sleeve for future municipal use.

3.16.4 Direction drilling to be clearly marked and painted in yellow on sidewalk.

3.17 Emergency Work

3.17.1 Emergency Work is defined as any Work that is required to prevent or end a dangerous situation, to prevent or end an unplanned interruption in the supply of a Service, or to avoid any substantial losses. It is important to note that a lack of proper planning of Work to be carried out will not justify Emergency Work, and such activities will be stopped by the Wayleave Department.

3.17.2 A categorised list of Emergency Work will be maintained by the Service Coordinator. It will serve as a guideline for Service Agents as well as the Service Coordinator in determining whether Work is an Emergency.

3.17.3 The Wayleave Department will provide an emergency number for the use of Service Agents that requires information on the position of Services in the area where Emergency Work is to be carried out.

3.17.4 The Wayleave Department must be notified in writing within one working day from commencing with Emergency Work and an Emergency Wayleave application submitted timeously. The Emergency Wayleave application option and process must be used and followed as state in the Wayleave application form. The Emergency notification document can be obtained from the Wayleave Department. If the Wayleave Department is not notified within 24 hours from the first working since the time the Emergency Work was discover, this work may be regarded as Illegal and penalised as applicable in the approved Council Tariffs.

3.17.5 The emergency notification must always be certified by an Authorised Agent of the Service Agent as an emergency situation that requires their immediate attention.

3.17.6 Emergency Work must be done in accordance with all procedures as set out in paragraph 3.15 above and specifications applicable to the type of Work as set out in the Municipality's specifications.

3.17.7 Backfilling must be done immediately, and full Reinstatement of the area must be done as soon as possible in accordance with the provisions of paragraph 3.19 below.

3.17.8 The responsibility remains with the Service Agent to ensure that their drawing information is updated according to the alterations made during the Emergency Work.

3.18 Routine Maintenance Work

3.18.1 Routine Maintenance Work is defined as all types of Work involved with maintaining the Services in the public road reserves and does not require excavation, traffic control or Reinstatement of the public road reserves as part of the Work.

3.18.2 A categorised list of Routine Maintenance Work will be maintained by the Wayleave Department. It will serve as a guideline for Service Agents as well as the Wayleave Department in determining whether Work is Routine Maintenance Work.

3.18.3 Such Work can include inter alia:

3.18.3.1 Any Work that relates to maintaining the vegetation in the road reserve through cutting planting, removing or relocating of plants.

3.18.3.2 The placement of advertising material on or within structures pre-erected for that purpose.

3.18.3.3 Temporary diversion of traffic for public events, i.e. sport, mass action, parades.

3.19 Backfilling and Reinstatement

3.19.1 Any trenching activity disturbs the structural integrity of a road or footway. Backfilling and Reinstatement must, therefore, be done in such a way as to ensure that the reinstated trench and its immediate surroundings do not fail structurally, thus resulting in road user discomfort and increased costs.

3.19.2 Backfilling refers to the replacement of the structural layers in the trench or excavation and includes the base, sub-base, selected subgrade and subgrade, but exclude the surfacing.

3.19.3 Reinstatement refers to replacing the bituminous surfacing or paving blocks in the case of roads, or the paving blocks, paving slabs, bituminous surfacing or grass in the case of footways and verges.

3.19.4 Backfilling must in all cases be done by the Wayleave Holder in accordance with Council's specifications. The Service Agent is responsible for the maintenance of the site in a safe condition until the final Reinstatement has been done.

3.19.5 Permanent Reinstatement must be done by all external Service Agents within five (5) working days. Reinstatement of the public road reserves will be done by Council's Roads, Transportation and Stormwater Department only for internal Council Service Agents, upon receipt of a notification from the respective Municipal Department that the Work has been completed.

3.19.6 The Wayleave Holder must obtain prior written approval from Council's Roads, Transportation and Stormwater for the project specification to be used for backfilling public road reserves. The proposed specification shall be submitted to Council's Roads, Transportation and Stormwater , who shall provide written comments on the specification, or an alternative specification, within seven working days after the receipt of the request.

3.19.7 Permanent Backfilling and Reinstatement done by the Wayleave Holder will be subject to a guarantee period of one year based on the performance specifications described in the specifications document.

3.19.8 If the Reinstatement done by the Wayleave Holder fails during the one-year guarantee period, the Wayleave Holder will be required to rectify the situation within 14 days of notification. If the Wayleave Holder fails to rectify it, then the Technician will carry out the permanent Reinstatement at the applicable rates defined by Council and will deduct the costs from the security deposit of the Wayleave Holder.

3.19.9 Temporary Reinstatement must be done where the Wayleave Holder leaves the site with the view of returning to complete the Work. The Wayleave Holder must maintain this temporary Reinstatement.

3.19.10 The Wayleave Holder may not leave the site for more than fourteen days without permanently reinstating the site.

3.19.11 If a Wayleave Holder who leaves the site unattended for more than the period specified in 3.19.10, a penalty fee will be charged. The amount will be determined by Council.

3.20 Certificate of Completion

3.20.1 On completion of the Work, the Professional Engineer appointed by the Wayleave Holder must furnish the Wayleave Department as soon as practical, with the Completion Certificate with information as maybe required by Council to know the exact location and condition of the Service install in/ on its land. The Technician will then set up a site meeting with the Wayleave Holder to carry out an inspection and will sign off the Certificate of Completion if all requirements have been met. The 12-month guarantee period for Reinstatements by the Wayleave Holder then commences.

3.20.2 Completion of the Work means that all Work has been completed, the Reinstatement has been done by the Wayleave Holder and that all materials, equipment and rubble have been removed and the site is completely cleared and cleaned. Furthermore, it requires that all applicable documentation and as-built drawings as specified on the Wayleave form have been handed to the Wayleave Department for recording.

3.20.3 If Work involves more than one street link (street block), then a Completion Notice must be submitted after completion of each phase of the Work.

3.21 Policy Enforcement

3.21.1 Council reserves the right to exercise its discretion in the implementation and enforcement of this Policy.

3.2.1.2 Notwithstanding any penalty or tariff or remedy expressly provided for in this Policy; Council reserves the right to exercise any other legal remedy at its disposal to enforcing this Policy.

3.22 Exemption, Appeal and Revoking

3.22.1 The Accounting Officer may, upon written motivation by a Wayleave Applicant or Wayleave Holder or the Wayleave Service Co-ordinating Department, and after having considered any comment and advice on such motivation by other interested parties, authorise a deviation from this Policy or revoking of an approved wayleave.

Such deviation or revoking shall be subject to such conditions as the Accounting Officer may stipulate in writing.

3.22.2 The Accounting Officer may authorise an amendment to any conditions imposed by Council in respect of a Wayleave Approval, provided that an application for such amendment shall be referred to all interested and affected parties for comment, which comments shall be duly considered by the Accounting Officer.

3.22.3 Any person affected by or having an interest in the administration of this Policy shall have a right of appeal as determined in terms of Section 62 of the Local Government Municipal Systems Act in respect of any decision taken by Council.

APPENDIX 16

STELLENBOSCH MUNICIPALITY

CASH MANAGEMENT AND INVESTMENT POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

CASH MANAGEMENT AND INVESTMENTS POLICY

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PREAMBLE

Whereas Section 13 of the Local Government: Municipal Finance Management Act, 2003 (No. 56 of 2003) (the Act) determines that a municipality must introduce an appropriate and effective cash management and investment arrangement;

and whereas a bank, in accordance with the provisions of Section 13 of the Act, has to disclose details regarding a municipalities' investments;

and whereas councillors and officials, as trustees of public funds have an obligation to ensure that cash resources are managed as effectively, efficiently, and economically as possible;

now therefore the Stellenbosch Municipality adopted the Cash and Investment Management Policy set out in this document.

1. LEGAL FRAMEWORK

a) Legislation – Local Government: Municipal Finance Management Act 56 of 2003 (As amended).
b) Treasury regulations in terms of Section 13(1) of the Act (As amended).

In this Policy, the terms "*the Act*" or "*MFMA*" refers to the Local Government: Municipal Finance Management Act, 2003 (No. 56 of 2003).

2. OBJECTIVES

a) To maximize returns from authorized investments, consistent with the secondary objective of minimizing risk.
b) To ensure compliance with all legislation governing the investment of funds.
c) To maintain adequate liquidity to meet cash flow needs.
d) To undertake the investment of funds not immediately required for operational purposes in a prudent financial manner.
e) To ensure diversification of permitted investment.

3. CASH MANAGEMENT

3.1 Guiding Principles

It is recognised that from time to time, Council has cash flow surpluses and borrowing requirements due to daily receipts and payments.

Council maintains a daily cash position summary and a yearly cash flow projection is prepared during the annual planning process and is updated monthly. This determines Council's borrowing requirements and surpluses for investment. Cash invested "outside" the bank account is covered by paragraph 5 of this Policy.

3.2 Bank Accounts

Council operates one primary bank account for its day to day operational activity requirements and two secondary accounts specifically for service charges and revenue derived from fines.

All monies due to Council and due by Council emanating from Council activities must pass through this primary account, therefore secondary accounts are swept daily, and all balances are transferred to the primary bank account.

3.2.1 Revenue Management

Revenue Management Section 64 of the Act clearly states that all moneys received must be promptly deposited in the Municipality's primary and other bank accounts, therefore:

- all revenue received by the Municipality, including revenue received by any collecting agent on its behalf, is recorded at least on a weekly basis.
- all monies collected by the Municipality on behalf of another organ of state must be transferred to that organ of state at least on a weekly basis.

3.2.2 Petty Cash Withdrawal

Petty Cash is replenished by completing a petty cash replenish form provided.

3.2.3 Delegation/Rights

The incumbents of the following posts are authorized to sign petty cash request forms and authorise electronic payments on behalf of Council:

3.2.3.2 Electronic Funds Transfer (EFT) and Petty cash request

A-Signatories:	Chief Financial Officer
	SNR Manager: Financial Management Services
	SNR Manager: Revenue and Expenditure
	Manager: Expenditure
	Manager: Revenue
	SNR Manager: Supply Chain Management
	Manager: Budget and Costing
	Manager: Financial Statements, Compliance and Reporting
	Manager: Financial Asset Management
B-Signatories:	Chief Accountant: Consumer Accounts and Valuations
	Senior Accountant: Cash Management and Credit Control
	Senior Accountant: MFMA Reporting and Compliance
	Senior Accountant: Financial Statements and Reconciliations
	Chief Accountant: Asset Management
	Chief Accountant: SDBIP Monitoring and Budget Control x2
	Senior Accountant: Creditors and Payroll

Each electronic payment and petty cash request form needs to be authorized by at least two A-Signatories, or one A-Signatory and one B-Signatory.

3.3 Bank Overdraft

3.3.1 Council made the decision to not request an overdraft facility with its primary banker. as the general policy is to avoid going into overdraft.

In the instance that short-term debt is incurred based on expected income it must be repaid within the same financial year. (Section 45 of the MFMA)

3.3.2 Any overdrawn bank account at any date must be reported without avail to Council supported by reasons, therefore.

3.3.3 Any short-term facility that requires review must first be approved by the Accounting Officer.

4. CASH MANAGEMENT PROCEDURES

4.1 Internal Controls

The supervisor and/or Accountant do a monthly audit on the cashier floats, manual receipt books and the compilation of daily cash-up and banking documents.

4.2 Issuing of Receipts

The cashier will only issue an official enumerated receipt when a client pays his/her municipal account in full or partially.

4.3 Cancellation of Receipts

An official enumerated receipt will only be cancelled whilst the client is still at the cash office and only for the following reasons;

a) cashier made an error.
b) client made an error.

The cashier will re-issue a correct receipt and the cancelled receipt will be signed by the incumbent and the supervisor. In cases where the client wants his money back a prescribed official document must be completed and signed by the Client, Cashier and the Supervisor stating the reason(s) for cancelation.

4.4 Cash Balancing

After the end of each shift, the cashier will count the monies received and do a daily end of day cashier procedure. The supervisor will then re-count the money to ensure that the cashier's daily takings balances with the supervisor's end-of-day totals. The cashier will do a final end-of-day procedure when he/she balances, and the supervisor will do a receipting end of day shut-down procedure.

4.4.1 Cashier surplus and shortage

If the cashier is short, he/she will then pay the monies in immediately. If there is a surplus the cashier will receipt the surplus on the same day. Management discretion can be used should there be substantial evidence and motivation that it was out of the control of a cashier to avoid a shortage the Manager can exonerate the cashier from paying the shortfall and in such an instance the shortage should be allocated to an expense line item.

4.4.2 Cashier resources

The Cashier will be supplied with the necessary tools and equipment to perform a proper cashier function. (E.g. Ultra violet lights, etc.)

4.5 Deposit Books

Each satellite-office cashier has an enumerated deposit book, as each pay point has a number. The Senior Clerk: Cashier orders books from the bank when needed. Head Office cashiers use the cash-vault machines for all deposits.

4.6 Other payment methods

4.6.1 Direct Deposits and ACB

Direct deposits can be made into Municipal bank account via the Internet or by deposit slip via their bank, using the applicable Municipal account number as reference. This information is extracted and uploaded on a daily basis from the bank and imported into the Financial System. All deposits with a correct and recognisable reference will be receipted on a daily basis into the Financial System, where it is not possible to identify the deposit(s) it will be transferred into the Unallocated/Default vote. The Senior Clerk: Electronic Payments will investigate and follow-up regularly on the deposits in the Unallocated/Default vote to receipt these deposits to the correct debtor account or U-key.

A monthly reconciled Unallocated/Default register which is duly signed off by the Accountant and Senior Accountant Cash Management is kept on record for reporting and capturing into the Annual Financial Statements.

All deposits with an incorrect or unrecognisable reference in the reconciled and duly signed off Unallocated/Default register will be submitted to the Senior Manager: Revenue and Expenditure to be duly authorised for recognition as Income in accordance with the Prescription Act 68 of 1969(Updated to 23 December 2020)

Accounts are also paid by means of a debit order (ACB) payment.

4.6.2 3rd Party

Payments can be made at any approved service provider pay points. This information is extracted and uploaded daily from the service providers' and credited against the clients' accounts.

4.6.3 Rejected Debit Orders and/or Electronic Payments Should any debit orders and/or electronic payment be rejected by any bank, such receipts will be reversed, and the full balance will be immediately become due. Any debit orders captured by the Finance Department and rejected by any bank, will be cancelled after three rejections.

4.6.3.1A prescribed fee as approved by Council may be levied on all rejected electronic payments

4.6.4 Private Money

No Municipal employee is allowed to:

- Use Council's cash funds at any stage to be replaced at a later stage.
- Use his/her own money as cashier float.
-
- Safeguard private money amongst Council's cash (e.g. Cashier drawers, petty cash boxes, safes. Cash vault machines (where installed) etc.)

5. INVESTMENTS

5.1 Guiding Principles

Generally, Council will invest surplus funds with deposit taking institutions registered in terms of the Bank's Act, 1990 (Act 94 of 1990) for terms not exceeding one year in anticipation of cash flow expectations. From time to time, with prior Executive Mayoral Committee approval, investments can exceed 1 [one] year and be made at other institutions/instruments as approved in the National Treasury regulations from time to time.

5.2 Permitted Investments

The Account Officer must ensure that only the following investment types are utilized in terms of Section 6 of the Municipal Investment Regulations (No. R. 308) dated 1 April 2005:

a) Securities issued by national government.
b) Listed corporate bonds with an investment grade rating from a recognized credit rating agency.
c) Deposits with banks registered in terms of the Banks Act (Act 45 of 1984).
d) Deposits with the Public Investment Commissioners.

e) Deposits with the Corporation for Public Deposits.
f) Banker's acceptance certificate or negotiable certificates of deposits of registered banks.
g) Guaranteed endowment policies with the intention of establishing a sinking fund.
h) Repurchase agreements with registered banks.
i) Municipal bonds issued by a municipality.
j) Any other investment type as identified by the Minister of Finance in consultation with the Financial Services Board.

5.3 Diversification

Council will only make investments, as prescribed by Section 6 of the Municipal Investment Regulations, with approved institutions as set out in par 5.2 above. Excluding investments made per Executive Mayoral Committee resolution not more than 50% of available funds will be placed with a single institution. The discretion of management should be used when investing funds into the institution quoting the highest rate versus diversification of investment portfolio. Should the difference between the investment quotes be minimal, a decision can be made to invest in the lower quote for the diversification of investment portfolios.

5.4 Investment Managers

5.4.1 In the event of the appointment of an external Investment Managers

Where the above means a natural person or legal entity that is a portfolio manager registered in terms of the Financial Markets Control Act, 1989 (Act 55 of 1989), and Stock Exchanges Control Act, 1985 (Act 1 of 1985), contracted by a municipality or municipal entity to-

a) advise it on investments;
b) manage investments on its behalf; or
c) advise it on investments and manage investments on its behalf.

The External Investment Manager will be appointed in terms of Supply Chain Management Policy and a service level agreement will govern the functions and responsibility of the service provider. All investments made by the External Investment Manager on behalf of the Council of Stellenbosch Municipality must be made within the ambit of this Policy and with National Treasury's investment regulations.

5.5 Internal Controls Over Investments

5.5.1 Delegations

5.5.1.1 In terms of Section 60(2) of the Local Government: Municipal Systems Act, (Act 32 of 2000) (the MSA), the Council may only delegate to the Municipal Manager (MM) the power to make decisions on investments on behalf of the Municipality.

5.5.1.2 In terms of section 79 of the Act, the Accounting Officer has delegated to the Chief Financial Officer (CFO), in writing, his/her duty under section 65(2) (h) to manage the Council's available working capital effectively and economically in terms of the prescribed cash management and investment framework.

5.5.2 Obtaining quotations and concluding deals

Request are emailed to all approved institutions the day before, or the morning thereof. A cut-off is requested to ensure timeous processing of authorisation and payment of the investment. Quotes are captured on the decision report rates are compared and chosen in terms of the policy. Writing mandates, signed by the CFO and MM, shall be issued to successfull investees with whom the Council of Stellenbosch Municipality invests funds setting out the following:

5.5.2.1 Authorised dealers: name and particulars of the Council's officials who are authorised to transact investments deals with the investees;

5.5.2.2 Authorised signatories: name and particulars of the Council's officials who are authorised to sign written confirmations or any other correspondence in respect of investments transactions.

5.5.2.3 A dealing sheet, signed by an authorised dealer, shall be prepared in all instances for each individual investment, detailing the quotations received and the recommended investee. The CFO shall advice the MM to approve the transaction.

A written confirmation of the terms of each investment transaction shall be prepared, and signed off by the CFO and MM.

5.5.3 A monthly investment register should be kept of all investments made. The following information must be recorded:-

- name of institution;
- capital invested;
- date invested;
- interest rate;
- maturation date;
- interest received;

- Investment balance;
- total withdrawal amount;
- total interest earned.

5.5.3.1 The investment register and accounting records must be reconciled monthly.

6. OWNERSHIP

All investments must be made in the name of the Council of Stellenbosch Municipality.
Written proof of investments made must obtained from the institution where the investment is made and must be kept on file.

7. DUE CARE

In dealing with financial institutions, the following ethical principles must be observed:

7.1 The Chief Financial Officer and all staff in his/her directorate shall not accede to any influence by or interference from Councillors, investment agents, institutions, or any other outsiders;

7.2 Under no circumstances may inducements to invest be accepted;

7.3 Interest rates quoted by one institution must not be disclosed to another institution; and

7.4 The business ethics of any controlling body of which the relevant financial institution is a member must be observed by such institution or body at all times.

8. CALL ACCOUNT HELD WITH PRIMARY BANK

The nature of call accounts are considered cash and cash equivalents rather than long-term investments. This classification is based on the nature of call accounts, which are deposit accounts offered by banks that allow for immediate access to funds while earning interest. The liquidity and accessibility of these accounts align them more closely with cash and cash equivalents.

A separate bank account with our banking service provider, will be used to do internal transfers between our primary bank account and said call account. Internal transfers on our online banking platform will give us the flexibility to transfer funds to and from the call account and primary account ensuring that interest is earned on the most advantageous rate without risking cashflow requirements.

9. PERFORMANCE MEASUREMENT

Measuring the effectiveness of Council's treasury activities is achieved through a mixture of subjective measures. The predominant subjective measure is the overall quality of treasury

management information. The Chief Financial Officer has primary responsibility for determining this overall quality.

Objective measures include: -

(a) Adherence to policy.

(b) Timely receipt of interest income.

10. REPORTING

10.1 Reports

The following reports are produced:

REPORT NAME	FREQUENCY	PREPARED BY	RECIPIENT
Bank Balance report	Daily	Senior Clerk: Electronic Payments	Chief Finance Officer
Investments	Monthly	Senior Accountant: Financial Statements and Reconciliations	Manager: Financial Statements and Reporting

11. ANNUAL REVIEW OF POLICY

This Policy will be reviewed annually or earlier if so required by legislation.

Any changes to this Policy must be adopted by Council and be consistent with the applicable Acts and any National Treasury Regulations.

12. EFFECTIVE DATE

The policywill be reviewed on an annual basis to ensure that it is in line with the Municipality's strategic objectives and with legislation.

13. SHORT TITLE

This Policy is the Cash Management and Investments Policy of the Stellenbosch Municipality.

APPENDIX 17

STELLENBOSCH MUNICIPALITY

ACCOUNTING POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

ACCOUNTING POLICY

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1. Basis of Preparation

The annual financial statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP), including any interpretations, guidelines and directives, issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act (Act 56 of 2003).

These annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise. They are presented in South African Rand. All figures are rounded to the nearest Rand.

In the absence of an issued and effective Standard of GRAP, accounting policies for material transactions, events or conditions were developed in accordance with paragraphs 8, 10 and 11 of GRAP 3 as read with Directive 5.

The principal accounting policies adopted in the preparation of these annual financial statements are set out below.

1.1 Going concern assumption

The unaudited annual financial statements have been prepared based on the expectation that the municipality will continue to operate as a going concern for at least the next 12 months.

1.2 Capital replacement reserve (CRR)

In order to finance the acquisition of infrastructure and other items of property, plant and equipment from internal sources, amounts are transferred from the accumulated surplus/(deficit) to the CRR in terms of the Annual Budget. The cash in the designated CRR bank account can only be utilised to finance items of property, plant and equipment. The CRR is reduced and the accumulated surplus/(deficit) is credited by a corresponding amount when the amounts in the CRR are utilised.

1.3 Self-insurance reserve

The municipality has a Self-insurance reserve to set aside amounts to offset potential losses or claims that cannot be insured externally. The balance of the self-insurance fund is invested in short-term investments. Claims are settled by transferring a corresponding amount from the self-insurance reserve to the accumulated surplus.

1.4 Accumulated surplus

The accumulated surplus/deficit represent the net difference between the total assets and the total liabilities of the municipality. Any surpluses and deficits realised during a specific financial year are credited/debited against accumulated surplus/deficit. Prior year adjustments, relating to income and expenditure, are debited/credited against accumulated surplus when retrospective adjustments are made.

1.5 Materiality

Material omissions or misstatements of items are material if they could, individually or collectively, influence the decisions or assessments of users made based on the financial statements. Materiality depends on the nature or size of the omission or misstatement judged in the surrounding circumstances. The nature or size of the information item, or a combination of both, could be the determining factor.

Assessing whether an omission or misstatement could influence decisions of users, and so be material, requires consideration of the characteristics of those users. The Framework for the Preparation and Presentation of Financial Statements states that users are assumed to have a reasonable knowledge of government, its activities, accounting and a willingness to study the information with reasonable diligence. Therefore, the assessment considers how users with such attributes could reasonably be expected to be influenced in making and evaluating decisions.

Materiality utilised for the statement of budget comparison (GRAP 24) comprises of the following components:

Statement of financial Performance

Revenue: 1% of Total Revenue
Expenditure: 2% of Total expenditure

Statement of financial position

Assets: 1% of total assets
Liabilities: 2% of total liabilities
Net assets: 5% of accumulated surplus

Cash flow statement

The receipt items follow a revenue base as per the statement of financial performance and the payments follow an expenditure
base as per the statement of financial performance.

1.6 Significant judgements and estimates

In the application of the municipality's accounting policies, which are described below, management is required to make judgement, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and the disclosure of contingent liabilities, at the end of the reporting period. The estimates and associated assumptions are based on historical experiences and other factors that are considered too reasonable under the circumstances, the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

These estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.**Revenue recognition**

Accounting Policy 1.18 on Revenue from Exchange Transactions and Accounting Policy 1.19 on Revenue from Non-exchange Transactions describes the conditions under which revenue will be recorded by the management of the municipality.

In concluding judgement, management considered the detailed criteria for recognition of revenue as set out in GRAP 9: Revenue from Exchange Transactions and whether the municipality, when goods are sold, had transferred to the buyer the significant risks and rewards of ownership of the goods and when services are rendered, whether the service has been rendered. The management of the municipality is satisfied that recognition of the revenue in the current year is appropriate.

Impairment of financial assets

Accounting Policy 1.13 Financial Instruments, referring to the paragraph on impairment of financial assets, describes the process followed to determine the value with which financial assets should be impaired. In making the estimation of the impairment, the management of the municipality considered the detailed criteria of impairment of financial assets as set out in GRAP 104: Financial Instruments - Recognition and Measurement. The management of the municipality is satisfied that impairment of financial assets recorded during the year is appropriate. Details of the impairment loss calculation are provided in the applicable notes to the annual financial statements.

Useful lives of property, plant and equipment and intangible assets

As described in Accounting Policy 1.10 and 1.11 the municipality depreciates its property, plant and equipment and intangible assets over the estimated useful lives of the assets, considering the residual values of the assets at the end of their useful life, which is determined when the assets are brought into use. The review of useful life and residual values of assets are only reviewed if one of the indicators of potential review is triggered.

Employee benefit obligations

The municipality obtains actuarial valuations of its employee benefit obligations. The employee benefit obligations of the municipality that were identified are post-retirement health benefit obligations and long-service awards. The estimated liabilities are recorded in accordance with the requirements of GRAP 25. Details of the liabilities and the key assumptions made by the actuaries in estimating the liabilities are provided in the applicable notes to the annual financial statements.

The actuarial valuation involves making assumptions about discount rates, expected rates of return on assets, future salary increases, mortality rates and future pension increases. Due to the long-term nature of these plans, such estimates are subject to significant uncertainty.

Impairment of non-financial assets

The recoverable amounts of cash-generating units have been determined based on the higher of value-in-use calculations and fair values less costs to sell. These calculations require the use of estimates and assumptions.

The recoverable amounts of individual assets have been determined based on the higher of value-in-use calculations and fair values less costs to sell. These calculations require the use of estimates and assumptions.

It is reasonably possible that the assumptions may change which may then impact our estimations and may then require a material adjustment to the carrying value of tangible assets.

Value in use of cash generating assets

The municipality reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. Assets are grouped at the lowest level for which identifiable cash flows are largely independent of cash flows of other assets and liabilities. If there are indications that impairment may have occurred, estimates are prepared of expected future cash flows for each group of assets. Expected future cash flows used to determine the value in use of tangible assets are inherently uncertain and could materially change over time. They are significantly affected by several factors including economic factors such as inflation and interest.

Value in use of non-cash generating assets.

The municipality reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. If there are indications that the impairment may have occurred, the remaining service potential of the asset is determined. The most appropriate approach selected to determine the remaining service potential is dependent on the availability of data and the nature of the impairment.

Provisions

Provisions are raised and management determines an estimate based on the information available. Additional disclosures of these estimates of provisions are included in note 22 - Provisions.

A qualified environmental engineer calculates the provision. The provision represents the best estimate or net present value of the expected future cash flows to rehabilitate the landfill site at yearend. The professional engineer determines the cost of rehabilitation and the remaining useful life of each site. Interest rates linked to prime were used to calculate the effect of the time value of money.

Allowance for slow moving, damaged and obsolete stock

An allowance for inventory to write inventory down to the lower of cost or net realisable value. Management has made estimates of the selling price and direct cost to sell on certain inventory items. The write down is included in the surplus/deficit.

Fair value estimation

The fair value of financial instruments traded in active markets (such as trading and available-for-sale securities) is based on quoted market prices at the end of the reporting period. The quoted market price used for financial assets held by the municipality is the current bid price.

The fair value of financial instruments that are not traded in an active market (for example, over-the counter derivatives) is determined by using valuation techniques. The municipality uses a variety of methods and makes assumptions that are based on market conditions existing at the end of each reporting period. Quoted market prices or dealer quotes for similar instruments are used for long-term debt. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments. The fair value of interest rate swaps is calculated as the present value of the estimated future cash flows.

The carrying value less impairment provision of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the municipality for similar financial instruments.

Effective interest rate

The municipality used the prime interest rate to discount future cash flows.

Allowance for doubtful debts

On debtors an impairment loss is recognised in surplus and deficit when there is objective evidence that it is impaired. The impairment is measured as the difference between the receivables carrying amount and the present value of estimated future cash flows discounted at the effective interest rate, computed at initial recognition.

Impairment of statutory receivables

If there is an indication that a statutory receivable, may be impaired, the municipality measures the impairment loss. The impairment loss is measured as the difference between the estimated future cash flows and the carrying amount. Where the carrying amount is higher than the estimated future cash flows, the carrying amount of the statutory receivable, are reduced, either directly or using an allowance account. The amount of the loss is recognised in surplus or deficit.

In estimating the future cash flows, the municipality considers both the amount and timing of the cash flows that it will receive in future. Consequently, where the effect of the time value of money is material, the municipality discounts the estimated future cash flows using a rate that reflects the current risk-free rate and, if applicable, any risks specific to the statutory receivable, or group of statutory receivables, for which the future cash flow estimates have not been adjusted.

An impairment loss recognised in prior periods for a statutory receivable are revised if there has been a change in the estimates used since the last impairment loss was recognised, or to reflect the effect of discounting the estimated cash flows.

Pre-paid electricity

Pre-paid electricity is only recognised as income once the electricity is consumed. The pre-paid electricity balance (included under payables) represents the best estimate of electricity sold at year-end, which is still unused.

1.7 Biological assets that form part of an agricultural activity

The municipality recognises biological assets that form part of an agricultural activity or agricultural produce when and only when:

- the municipality controls the asset as a result of past events.
- it is probable that future economic benefits or service potential associated with the asset will flow to the municipality; and
- the fair value or cost of the asset can be measured reliably.

Biological assets that form part of an agricultural activity are measured at their fair value less costs to sell.

A gain or loss arising on initial recognition of biological assets that form part of an agricultural

activity or agricultural produce at fair value less costs to sell and from a change in fair value less costs to sell of a biological asset that form part of an agricultural activity, is included in surplus or deficit for the period in which it arises.

Where market determined prices or values are not available, the present value of the expected net cash inflows from the asset, discounted at a current market-determined pre-tax rate where applicable, is used to determine fair value.

Where fair value cannot be measured reliably, biological assets are measured at cost less any accumulated depreciation and any accumulated impairment losses.

The municipality classifies biological assets as consumables which consist of timber in the form of pine trees. All biological assets are held for sale.

Agricultural produce harvested from an entity's biological assets shall be measured at its fair value less costs to sell at the point of harvest. Such measurement is the cost at that date when applying GRAP 12 or another applicable Standard of GRAP.

Item	Useful life
Trees in a plantation forest	indefinite

1.8 Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services; or for
- administrative purposes; or
- sale in the ordinary course of operations.

Investment property is recognised as an asset when, it is probable that the future economic benefits or service potential that is associated with the investment property will flow to the municipality, and the cost or fair value of the investment property can be measured reliably.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Where investment property is acquired through a non-exchange transaction, its cost is its fair value as at the date of acquisition.

Costs include costs incurred initially and costs incurred subsequently to add to, or to replace a part of, or service a property. If a replacement part is recognised in the carrying amount of the investment property, the carrying amount of the replaced part is derecognised.

Subsequent measurement - Cost model

Investment property is, after initial measurement, carried at cost less accumulated depreciation and any accumulated impairment losses.

Depreciation is provided to write down the cost, less estimated residual value by equal installments over the useful life of the property, which is as follows:

Item	Useful life
Property - buildings	30-99 years
Property - land	indefinite

Investment property is derecognised on disposal or when the investment property is permanently withdrawn from use and no future economic benefits or service potential are expected from its disposal.

Gains or losses arising from the retirement or disposal of investment property is the difference between the net disposal proceeds and the carrying amount of the asset and is recognised in surplus or deficit in the period of retirement or disposal.

Compensation from third parties for investment property that was impaired, lost or given up is recognised in surplus or deficit when the compensation becomes receivable.

The nature OR type of properties classified as held for strategic purposes are as follows:

The municipality separately discloses expenditure to repair and maintain investment property in the notes to the annual financial statements (see note 10).

The municipality discloses relevant information relating to assets under construction or development, in the notes to the annual financial statements (see note 10).

All properties held to earn market-related rentals or for capital appreciation or both and that are not used for administrative purposes, and that will not be sold within the next 12 months are classified as Investment Properties

A building owned by the municipality (or held by the municipality under a finance lease) and leased out under one or more operating leases

Transfers to, or from, investment property shall be made when, and only when, there is a change in use, evidenced by:

(a) commencement of owner-occupation, for a transfer from investment property to owner-occupied property.
(b) commencement of development with a view to sale, for a transfer from investment property to inventories.
(c) end of owner-occupation, for a transfer from owner-occupied property to investment property; or

(d) commencement of an operating lease (on a commercial basis) to another party, for a transfer from inventories to investment property.

1.9 Property, plant and equipment

Property, plant and equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one period.

Property, plant and equipment is recognised as an asset when:

- it is probable that the future economic benefits or service potential that are associated with the property, plant and equipment will flow to the municipality; and
- the cost or fair value of the item can be determined reliably.

Initial recognition and measurement

Property, plant and equipment are initially recognised at cost on its acquisition date. The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by the municipality. Trade discounts and rebates are deducted in arriving at the cost. The cost also includes the necessary costs of dismantling and removing the asset and restoring the site on which it is located

Where an asset is acquired through a non-exchange transaction, its cost is its fair value as at date of acquisition.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it is deemed cost is the carrying amount of the asset(s) given up.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Costs include costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

The initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located is also included in the cost of property, plant and equipment, where the municipality is obligated to incur such expenditure, and where the obligation arises as a result of acquiring the asset or using it for purposes other than the production of inventories.

Recognition of costs in the carrying amount of an item of property, plant and equipment ceases when the item is in the location and condition necessary for it to be capable of operating in the manner intended by management.

Major spare parts and standby equipment which are expected to be used for more than one period are included in property, plant, and equipment. In addition, spare parts and standby equipment which can only be used in connection with an item of property, plant and equipment are accounted for as property, plant and equipment.

Major inspection costs which are a condition of continuing use of an item of property, plant and equipment and which meet the recognition criteria above are included as a replacement in the cost of the item of property, plant and equipment. Any remaining inspection costs from the previous inspection are derecognised.

After initial measurement property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

Incomplete construction work

Incomplete construction work is stated at historical cost. Depreciation only commences when the asset is available for use.

Impairment

Where the carrying amount of an item of property, plant and equipment is greater than the estimated recoverable service amount, it is written down immediately to its recoverable service amount and an impairment loss is charged to the statement of financial performance.

Property, plant and equipment are depreciated on the straight-line basis over their expected useful lives to their estimated residual value.

Depreciation

Property, plant and equipment are depreciated on the straight-line basis over their expected useful lives to their estimated residual value.

The useful lives of items of property, plant and equipment have been assessed as follows:

Item	Depreciation method	Average useful life
Land	Straight-line	indefinite
Machinery and equipment	Straight-line	1-66
Furniture and office equipment	Straight-line	2-24
Transport assets	Straight-line	4-21
Computer equipment	Straight-line	5-23
Community assets	Straight-line	4-50

Other property, plant and equipment	Straight-line	6-99
Capital restoration asset	Straight-line	5-30
Electrical infrastructure	Straight-line	10-100
Water supply infrastructure	Straight-line	10-100
Solid waste infrastructure	Straight-line	10-50
Roads infrastructure	Straight-line	10-100
Information and communication infrastructure	Straight-line	3-15
Wastewater network	Straight-line	10-100
Stormwater infrastructure	Straight-line	10-50

The depreciable amount of an asset is allocated on a systematic basis over its useful life.

Each part of an item of property, plant and equipment with a cost that is significant in relation to the total cost of the item is depreciated separately.

The depreciation method used reflects the pattern in which the asset's future economic benefits or service potential are expected to be consumed by the municipality. The depreciation method applied to an asset is reviewed at least at each reporting date and, if there has been a significant change in the expected pattern of consumption of the future economic benefits or service potential embodied in the asset, the method is changed to reflect the changed pattern. Such a change is accounted for as a change in an accounting estimate.

The municipality assesses at each reporting date whether there is any indication that the municipality expectations about the residual value and the useful life of an asset have changed since the preceding reporting date. If any such indication exists, the municipality revises the expected useful life and/or residual value accordingly. The change is accounted for as a change in an accounting estimate.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset.

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

The municipality separately discloses expenditure to repair and maintain property, plant and equipment in the notes to the financial statements (see note 11).

The municipality discloses relevant information relating to assets under construction or development, in the notes to the financial statements (see note 11).

1.10 Intangible assets

Initial recognition and measurement

An asset is identifiable if it either:

- is separable, i.e., is capable of being separated or divided from the municipality and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, identifiable assets or liability, regardless of whether the entity intends to do so; or
- arises from binding arrangements (including rights from contracts), regardless of whether those rights are transferable or separable from the municipality or from other rights and obligations. A binding arrangement describes an arrangement that confers similar rights and obligations on the parties to it as if it were in the form of a contract.

An intangible asset is recognised when:

- it is probable that the expected future economic benefits or service potential that are attributable to the asset will flow to the municipality; and
- the cost or fair value of the asset can be measured reliably.

The municipality assesses the probability of expected future economic benefits or service potential using reasonable and supportable assumptions that represent management's best estimate of the set of economic conditions that will exist over the useful life of the asset.

Where an intangible asset is acquired through a non-exchange transaction, its initial cost at the date of acquisition is measured at its fair value as at that date.

If the expected useful life of the asset is different from previous estimates, the amortisation period shall be changed accordingly. If there has been a change in the expected pattern of consumption of the future economic benefits or service potential embodied in the asset, the amortisation method shall be changed to reflect the changed pattern. Such changes shall be accounted for as changes in accounting estimates in accordance with GRAP 3.

Expenditure on research (or on the research phase of an internal project) is recognised as an expense when it is incurred.

An intangible asset arising from development (or from the development phase of an internal project) is recognised when:

- it is technically feasible to complete the asset so that it will be available for use or sale.
- there is an intention to complete and use or sell it.
- there is an ability to use or sell it.
- it will generate probable future economic benefits or service potential.
- there are available technical, financial and other resources to complete the development and to use or sell the asset; and
- the expenditure attributable to the asset during its development can

be measured reliably. Intangible assets are initially measured at cost.

Subsequent measurement

After initial measurement intangible assets are carried at cost less any accumulated amortisation and any impairment losses.

An intangible asset is regarded as having an indefinite useful life when, based on all relevant factors, there is no foreseeable limit to the period over which the asset is expected to generate net cash inflows or service potential. Amortisation is not provided for these intangible assets, but they are tested for impairment annually and whenever there is an indication that the asset may be impaired. For all other intangible assets amortisation is provided on a straight-line basis over their useful life.

The amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Reassessing the useful life of an intangible asset with a finite useful life after it was classified as indefinite is an indicator that the asset may be impaired. As a result, the asset is tested for impairment and the remaining carrying amount is amortised over its useful life.

Internally generated goodwill, brands, mastheads, publishing titles, customer lists and items similar in substance are not recognised as intangible assets.

If the expected useful life of the asset is different from previous estimates, the amortisation period shall be changed accordingly. If there has been a change in the expected pattern of consumption of the future economic benefits or service potential embodied in the asset, the amortisation method shall be changed to reflect the changed pattern. Such changes shall be accounted for as changes in accounting estimates in accordance with GRAP 3.

Amortisation is provided to write down the intangible assets, on a straight-line basis, to their residual values as follows:

Item	Depreciation method	Average useful life
Internally generated: Capital development	Straight-line	5 - 7 years
Computer software	Straight-line	3 - 30 years
Service operating and land rights	Straight-line	5 - 30 years

Derecognition

Intangible assets are derecognised:

- on disposal; or
- when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of an intangible asset is the difference between the net disposal proceeds and the carrying amount and is included in surplus or deficit when the asset is derecognised.

1.11 Heritage assets

Heritage assets are assets that have a cultural, environmental, historical, natural, scientific, technological or artistic significance and are held indefinitely for the benefit of present and future generations.

Recognition

The municipality recognises a heritage asset as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the municipality, and the cost or fair value of the asset can be measured reliably.

Where the municipality holds a heritage asset, but on initial recognition it does not meet the recognition criteria because it cannot be reliably measured, information on such a heritage asset is disclosed in note 14 Heritage assets.

Initial measurement

Heritage assets are measured at cost.

Where a heritage asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

Subsequent measurement

After initial measurement classes of heritage assets are carried at cost less any accumulated impairment losses.

Impairment

The municipality assesses at each reporting date whether there is an indication that it may be impaired. If any such indication exists, the municipality estimates the recoverable amount or the recoverable service amount of the heritage asset.

Reference to impairment paragraphs can be made to note 1.14 and 1.15

Compensation from third parties for heritage assets that have been impaired, lost or given up, shall be included in surplus or deficit when the compensation becomes receivable.

Derecognition

Derecognition is the removal of a previously recognised financial asset or financial liability from a municipality's statement of financial position.

The gain or loss arising from the derecognition of a heritage asset is included in surplus or deficit when the item is derecognised (unless the Standard of GRAP on leases requires otherwise on a sale and leaseback).

Transfers

Transfers from heritage assets are only made when the particular asset no longer meets the definition of a heritage asset. Transfers to heritage assets are only made when the asset meets the definition of a heritage asset.

1.12 Financial instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or a residual interest of another entity. Financial instruments are classified into three categories namely, financial instruments at fair value, financial instruments at amortised cost or financial instruments at cost. The municipality determines the classification of its financial instruments at initial recognition.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable willing parties in an arm's length transaction.

A financial asset is any asset that is a cash or contractual right to receive cash. In accordance with GRAP 104 the Financial Assets of the municipality are classified as follows into the three categories allowed by this standard.

Financial asset at amortised cost being a non-derivative financial asset with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for maturities greater than 12 months, which are classified as non-current assets.

A financial asset is:

- cash.
- a residual interest of another municipality; or
- a contractual right to:
    - receive cash or another financial asset from another municipality; or
    - exchange financial assets or financial liabilities with another municipality under conditions that are potentially favorable to the municipality.

Financial assets measured at fair value being financial assets that meet either of the following conditions:

- Derivatives;
- Combined instruments that are designated at fair value;

- Instruments held for trading;
- Non-derivative financial assets or financial liabilities with fixed or determinable payments that are designated at fair value at initial recognition; or
- Financial instruments that do not meet the definition of financial instruments at amortised cost or financial instruments at cost.

Financial assets measured at cost being investments in residual interests that do not have a quoted market price in an active market, and whose fair value cannot be reliably measured.

A financial guarantee contract is a contract that requires the issuer to make specified payments to reimburse the holder for a loss it incurs because a specified debtor fails to make payment when due in accordance with the original or modified terms of a debt instrument.

A financial liability is any liability that is a contractual obligation to:
- deliver cash or another financial asset to another municipality; or
- exchange financial assets or financial liabilities under conditions that are potentially unfavorable to the municipality.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates.

Liquidity risk is the risk encountered by a municipality in the event of difficulty in meeting obligations associated with financial liabilities that are settled by delivering cash or another financial asset.

Loan commitment is a firm commitment to provide credit under pre-specified terms and conditions.

Loans payable are financial liabilities, other than short-term payables on normal credit terms.

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk.

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market.

A financial asset is past due when a counterparty has failed to make a payment when contractually due.

Transaction costs are incremental costs that are directly attributable to the acquisition, issue or disposal of a financial asset or financial liability. An incremental cost is one that would not

have been incurred if the municipality had not acquired, issued or disposed of the financial instrument.

Financial instruments at amortised cost are non-derivative financial assets or non-derivative financial liabilities that have fixed
or determinable payments, excluding those instruments that:

- the municipality designates at fair value at initial recognition; or
- are held for trading.

Financial instruments at cost are investments in residual interests that do not have a quoted market price in an active market, and whose fair value cannot be reliably measured.

Financial instruments at fair value comprise financial assets or financial liabilities that are:

- derivatives.
- combined instruments that are designated at fair value.
- instruments held for trading. A financial instrument is held for trading if:
    - it is acquired or incurred principally for the purpose of selling or repurchasing it in the near-term; or
    - on initial recognition it is part of a portfolio of identified financial instruments that are managed together and for which there is evidence of a recent actual pattern of short-term profit-taking
    - non-derivative financial assets or financial liabilities with fixed or determinable payments that are designated at fair value at initial recognition; and
    - financial instruments that do not meet the definition of financial instruments at amortised cost or financial instruments at cost.

The municipality has the following types of financial assets (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Type of financial asset	**Classification in terms of GRAP 104**
Long-term receivables	Financial assets at amortised cost
Consumer debtors	Financial assets at amortised cost
Other debtors	Financial assets at amortised cost
Short-term investment deposit - Call	Financial assets at amortised cost
Bank balances and cash	Financial assets at amortised cost

Cash includes cash on hand (including petty cash) and cash with banks (including call deposits). Cash equivalents are short- term highly liquid investments, readily convertible into known amounts of cash that are held with registered banking institutions with maturities of three months or less and are subject to an insignificant risk of change in value. For the purposes of the Cash flow statement, cash and cash equivalents comprise cash on hand, deposits held on call with banks, net of bank overdrafts. The municipality categorises cash and cash equivalents as financial assets at amortised cost.

Financial Liabilities

A financial liability is a contractual obligation to deliver cash or another financial asset to another entity.

The following main categories of financial liabilities and the classification determining how they are measured exist:

- Financial liabilities measured at amortised cost; or
- Financial liabilities measured at fair value.

The municipality has the following types of financial liabilities (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Type of financial liability	Classification in terms of GRAP 104
Payables from exchange transactions	Financial liability measured at amortised cost
Consumer deposits	Financial liability measured at amortised cost
Other financial liabilities	Financial liability measured at amortised cost

Initial recognition and measurement

A financial instrument is recognised, when the municipality becomes a party to the contractual provisions of the instrument and are initially measured at fair value. In the case of a financial instruments not subsequently measured at fair value, transaction costs that are directly attributable to the acquisition or issue of the financial instruments are added or deducted from the fair value, as appropriate on initial recognition.

Subsequent measurement – Financial assets

Financial assets consist of cash and cash equivalents, deposits, receivables and investments.

Receivables are subsequently measured at amortised cost using the effective interest rate method, less impairment. Amortised cost is calculated by considering any discount or premium on acquisition and fees or costs that are an integral part of the effective interest rate.

A provision for impairment of receivables is established when there is objective evidence that the municipality will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. Changes in the carrying amount of the provision is recognised in the Statement of financial performance. When a receivable is considered uncollectible, it is written off against the provision. Any gains or losses arising from the change in fair value of investments measured at fair value are recognised in the Statement of financial performance.

Trade and other receivables (excluding Value Added Taxation, prepayments and operating lease receivables), loans to municipal entities and loans that have fixed and determinable payments that are not quoted in an active market are classified as financial assets at amortised cost.

Financial assets measured at fair value are initially measured at fair value plus directly attributable transaction costs. They are subsequently measured at fair value with unrealised gains or losses recognised directly in equity until the investment is derecognised, at which time the cumulative gain or loss recorded in equity is recognised in the Statement of financial performance, or determined to be impaired, at which time the cumulative loss recorded in equity is recognised in the Statement of financial performance.

Subsequent measurement – Financial Liabilities

Financial liabilities consist of payables, interest bearing loans and bank overdrafts. These liabilities are subsequently measured at amortised cost, using the effective interest rate method. Finance costs are expensed in the Statement of financial performance in the period in which they are incurred except were stated otherwise (see accounting policy on borrowing costs).

Bank borrowings, consisting of interest-bearing short-term bank loans, repayable on demand and overdrafts are recorded at the proceeds received. Finance costs are accounted for using the accrual basis and are added to the carrying amount of the bank borrowing to the extent that they are not settled in the period that they arise.

Prepayments are carried at cost less any accumulated impairment losses.

Derecognition Financial assets

The municipality derecognises financial assets only when the contractual rights to the cash flows from the asset expires or it transfers the financial assets and substantially all the risks and rewards of ownership of the asset to another entity, except when Council approves the write-off of financial assets due to non-recoverability.

If the municipality neither transfers nor retains substantially all the risks and rewards of ownership and continues to control the transferred asset, the municipality recognises its retained interest in the asset and an associated liability for amounts it may have to pay. If the municipality retains substantially all the risks and rewards of ownership of a transferred financial asset, the municipality continues to recognise the financial assets and recognises a collateralised borrowing for the proceeds received.

Derecognition of Financial liabilities

The municipality derecognises financial liabilities when, and only when, the municipality's obligations are discharged, cancelled or they expire.

An exchange between an existing borrower and lender of debt instruments with substantially different terms shall be accounted for as having extinguished the original financial liability, and a new financial liability recognised. Similarly, a substantial modification of the terms of an existing financial liability or a part of it (whether attributable to the financial difficulty of the debtor) shall be

accounted for as having extinguished the original financial liability and having recognised a new financial liability.

The difference between the carrying amount of a financial liability (or part of a financial liability) extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, shall be recognised in surplus or deficit. Any liabilities that are waived, forgiven or assumed by another entity by way of a nonexchange transaction, are accounted for in accordance with GRAP 23.

Fair value measurement considerations

The best evidence of fair value is quoted prices in an active market. If the market for a financial instrument is not active, the municipality establishes fair value using a valuation technique. The chosen valuation technique makes maximum use of market inputs and relies as little as possible on municipality-specific inputs.

1.13 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

When a lease includes both land and buildings elements, the municipality assesses the classification of each element separately.

Entity as lessee - operating leases

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. The difference between the amounts recognised as an expense and the contractual payments are recognised as an operating lease asset or liability.

The aggregate benefit of incentives is recognised as a reduction of rental expense over the lease term on a straight- line basis. Any contingent rent is expensed in the period in which they are incurred.

Operating leases - lessor

Operating lease revenue is recognised as revenue on a straight-line basis over the lease term. The difference between the amounts recognised as an expense and the contractual payments are recognised as an operating lease asset or liability.

Initial direct costs incurred in negotiating and arranging operating leases are added to the carrying amount of the leased asset and recognised as an expense over the lease term on the same basis as the lease revenue.

The aggregate cost of incentives is recognised as a reduction of rental revenue over the lease term on a straight-line basis.

Income for leases is disclosed under revenue in statement of financial performance.

1.14 Inventories

Initial measurement:

Inventories are initially measured at cost except where inventories are acquired through a non-exchange transaction, then their costs are their fair value as at the date of acquisition.

Inventories shall be recognised as an asset if, and only if:

- it is probable that future economic benefits or service potential associated with the item will flow to the entity.
- and the cost of the inventories can be measured reliably.

Subsequently inventories are measured at the lower of cost and net realisable value.

Inventories are measured at the lower of cost and current replacement cost where they are held for:

- distribution at no charge or for a nominal charge; or
- consumption in the production process of goods to be distributed at no charge or for a nominal charge.

Net realisable value is the estimated selling price in the ordinary course of operations less the estimated costs of completion and the estimated costs necessary to make the sale, exchange or distribution.

Current replacement cost is the cost the municipality incurs to acquire the asset on the reporting date.

The cost of inventories comprises of all costs of purchase, costs of conversion and other costs incurred in bringing the inventories to their present location and condition. The cost of inventories of items that are not ordinarily interchangeable, and goods or services produced and segregated for specific projects is assigned using specific identification of the individual costs. The cost of inventories is assigned using the weighted average cost formula. The same cost formula is used for all inventories having a similar nature and use to the municipality.

When inventories are sold, the carrying amounts of those inventories are recognised as an expense in the period in which the related revenue is recognised. If there is no related revenue, the expenses are recognised when the goods are distributed, or related services are rendered. The amount of any write-down of inventories to net realisable value or current replacement cost and all losses of inventories are recognised as an expense in the period the write-down or loss occurs. The amount of any reversal of any write-down of inventories, arising from an increase in net realisable value or current replacement cost, are recognised as a reduction in the amount of

inventories recognised as an expense in the period in which the reversal occurs.

1.15 Landfill site

Site restoration and dismantling cost - The municipality has an obligation to dismantle, remove and restore items of property, plant and equipment. Such obligations are referred to as 'decommissioning, restoration and similar liabilities. The cost of an item of property, plant and equipment includes:

- the initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located.

- changes in the measurement of an existing decommissioning, restoration and similar liability that result from change in the estimated timing or amount of the outflow of resources embodying economic benefits or service potential required to settle the obligation, or a change in discount rate; and

- the obligation the municipality incurs for having used the items during a particular period for purposes other than to produce inventories during that period.

If the related asset is measured using the cost model:

(a) subject to (b), changes in the liability are added to, or deducted from, the cost of the related asset in the current period.
(b) if a decrease in the liability exceeds the carrying amount of the asset, the excess is recognised immediately in surplus or deficit; and
(c) if the adjustment results in an addition to the cost of an asset, the municipality considers whether this is an indication that the new carrying amount of the asset may not be fully recoverable. If it is such an indication, the asset is tested for impairment by estimating its recoverable amount or recoverable service amount, and any impairment loss is recognised in accordance with the accounting policy on impairment of cash-generating assets and/or impairment of non-cash-generating assets.

1.16 Impairment of cash-generating assets

The municipality classifies all assets held with the primary objective of generating a commercial return as cash-generating assets. A commercial return means that the return charged by the entity is commensurate with the risk associated with holding the asset and the asset is intended to generate positive cash inflows. All other assets are classified as non-cash-generating assets.

Cash-generating assets are assets managed with the objective of generating a commercial return. An asset generates a commercial return when it is deployed in a manner consistent with that adopted by a profit-oriented entity.

Cash generating assets are assets used with the objective of generating a commercial return.

Commercial return means that positive cash flows are expected to be significantly higher than the cost of the asset.

Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation (amortisation).

Carrying amount is the amount at which an asset is recognised in the statement of financial position after deducting any accumulated depreciation and accumulated impairment losses thereon.

A cash generating unit is the smallest identifiable group of assets used with the objective of generating a commercial return that generates cash inflows from continuing use that are largely independent of the cash inflows from other assets or groups of assets.

Costs of disposal are incremental costs directly attributable to the disposal of an asset, excluding finance costs and income tax expense.

Depreciation (Amortisation) is the systematic allocation of the depreciable amount of an asset over its useful life.

Fair value less costs to sell is the amount obtainable from the sale of an asset in an arm's length transaction between knowledgeable, willing parties, less the costs of disposal.

Recoverable amount of an asset or a cash generating unit is the higher its fair value less costs to sell and its value in use.

Useful life is either:

- the period over which an asset is expected to be used by the municipality; or
- the number of production or similar units expected to be obtained from the asset by the municipality.

Management has judged all assets as non-cash generating assets.

Identification

When the carrying amount of a cash-generating asset exceeds its recoverable amount, it is impaired.

The municipality assesses at each reporting date whether there is any indication that a cash-generating asset may be impaired. If any such indication exists, the municipality estimates the recoverable amount of the asset.

Value in use

Value in use of a cash-generating asset is the present value of the estimated future cash flows expected to be derived from the continuing use of an asset and from its disposal at the end of its useful life.

When estimating the value in use of an asset, the municipality estimates the future cash inflows and outflows to be derived from continuing use of the asset and from its ultimate disposal and the municipality applies the appropriate discount rate to those future cash flows.

Discount rate

The discount rate is a pre-tax rate that reflects current market assessments of the time value of money, represented by the current risk-free rate of interest and the risks specific to the asset for which the future cash flow estimates have not been adjusted.

Recognition and measurement (individual asset)

If the recoverable amount of a cash-generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. This reduction is an impairment loss.

An impairment loss is recognised immediately in surplus or deficit.

After the recognition of an impairment loss, the depreciation (amortisation) charge for the cash-generating asset is adjusted in future periods to allocate the cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

Cash-generating units

If there is any indication that an asset may be impaired, the recoverable amount is estimated for the individual asset. If it is not possible to estimate the recoverable amount of the individual asset, the municipality determines the recoverable amount of the cash-generating unit to which the asset belongs (the asset's cash-generating unit).

If an active market exists for the output produced by an asset or group of assets, that asset or group of assets is identified as a cash-generating unit, even if some or all the output is used internally. If the cash inflows generated by any asset or cash-generating unit are affected by internal transfer pricing, the municipality use management's best estimate of future price(s) that could be achieved in arm's length transactions in estimating:

- the future cash inflows used to determine the asset's or cash-generating unit's value in use; and
- the future cash outflows used to determine the value in use of any other assets or cash-generating units that are affected by the internal transfer pricing.

Cash-generating units are identified consistently from period to period for the same asset or types of assets unless a change are justified.

The carrying amount of a cash-generating unit is determined on a basis consistent with the way the recoverable amount of the cash-generating unit is determined.

An impairment loss is recognised for a cash-generating unit if the recoverable amount of the unit is less than the carrying amount of the unit. The impairment is allocated to reduce the carrying amount of the cash-generating assets of the unit on a pro rata basis, based on the carrying amount of each asset in the unit. These reductions in carrying amounts are treated as impairment losses on individual assets.

In allocating an impairment loss, the entity does not reduce the carrying amount of an asset below the highest of:

- its fair value less costs to sell (if determinable).
- its value in use (if determinable); and
- zero.

The amount of the impairment loss that would otherwise have been allocated to the asset is allocated pro rata to the other cash-generating assets of the unit.

Where a non-cash-generating asset contributes to a cash-generating unit, a proportion of the carrying amount of that non-cash-generating asset is allocated to the carrying amount of the cash-generating unit prior to estimation of the recoverable amount of the cash-generating unit.

Reversal of impairment loss

The municipality assess at each reporting date whether there is any indication that an impairment loss recognised in prior periods for a cash-generating asset may no longer exist or may have decreased. If any such indication exists, the entity estimates the recoverable amount of that asset.

An impairment loss recognised in prior periods for a cash-generating asset is reversed if there has been a change in the estimates used to determine the asset's recoverable amount since the last impairment loss was recognised. The carrying amount of the asset is increased to its recoverable amount. The increase is a reversal of an impairment loss. The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined (net of depreciation or amortisation) had no impairment loss been recognised for the asset in prior periods.

A reversal of an impairment loss for a cash-generating asset is recognised immediately in surplus or deficit.

After a reversal of an impairment loss is recognised, the depreciation (amortisation) charge

for the cash-generating asset is adjusted in future periods to allocate the cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

A reversal of an impairment loss for a cash-generating unit is allocated to the cash-generating assets of the unit pro rata with the carrying amounts of those assets. These increases in carrying amounts are treated as reversals of impairment losses for individual assets. No part of the amount of such a reversal is allocated to a non-cash-generating asset contributing service potential to a cash-generating unit.

In allocating a reversal of an impairment loss for a cash-generating unit, the carrying amount of an asset is not increased above the lower of:

- its recoverable amount (if determinable); and
- the carrying amount that would have been determined (net of amortisation or depreciation) had no impairment loss been recognised for the asset in prior periods.

The amount of the reversal of the impairment loss that would otherwise have been allocated to the asset is allocated pro rata to the other assets of the unit.

In assessing whether there is any indication that an asset may be impaired, the municipality will consider, as a minimum, the following indications:

External sources:

(a) During the period, an asset's market value has declined significantly more than would be expected as a result of the passage of time or normal use.

(b) Significant changes with an adverse effect on the entity have taken place during the period, or will take place soon, in the technological, market, economic or legal environment in which the entity operates or in the market to which an asset is dedicated.

(c) Market interest rates or other market rates of return on investments have increased during the period, and those increases are likely to affect the discount rate used in calculating an asset's value in use and decrease the asset's recoverable amount materially

Internal sources:

(d) Evidence is available of obsolescence or physical damage of an asset.

(e) Significant changes with an adverse effect on the entity have taken place during the period or are expected to take place soon, in the extent to which, or way, an asset is used or is expected to be used. These changes include the asset becoming idle, plans to discontinue or restructure the operation to which an asset belongs, plans to dispose of an asset before the previously expected date, and reassessing the useful life of an asset as finite rather than indefinite.

(f) A decision to halt the construction of the asset before it is complete or in a usable condition.

(g) Evidence is available from internal reporting that indicates that the economic performance of an asset is, or will be, worse than expected.

1.17 Impairment of non- cash generating assets

Non-cash generating assets are assets other than cash generating assets.

Identification

When the carrying amount of a non-cash generating asset exceeds its recoverable service amount, it is impaired.

The municipality assesses at each reporting date whether there is any indication that a noncash generating asset may be impaired. If any such indication exists, the municipality estimates the recoverable service amount of the asset.

Irrespective of whether there is any indication of impairment, the entity also tests a noncash generating intangible asset with an indefinite useful life or a noncash generating intangible asset not yet available for use for impairment annually by comparing its carrying amount with its recoverable service amount. This impairment test is performed at the same time every year. If an intangible asset was initially recognised during the current reporting period, that intangible asset was tested for impairment before the end of the current reporting period.

In assessing whether there is any indication that an asset may be impaired, an entity shall consider, as a minimum, the following indications:

External sources of information

(a) Cessation, or near cessation, of the demand or need for services provided by the asset.

(b) Significant long-term changes with an adverse effect on the entity have taken place during the period or will take place in the near future, in the technological, legal or government policy environment in which the entity operates.

Internal sources of information

(c) Evidence is available of obsolescence or physical damage of an asset.

(d) Significant long-term changes with an adverse effect on the entity have taken place during the period, or are expected to take place in the near future, in the extent to which, or manner in which, an asset is used or is expected to be used. These changes include the asset becoming idle, plans to discontinue or restructure the operation to which an asset belongs, plans to dispose of an asset before the previously expected date and reassessing the useful life of an asset as finite rather than indefinite.

(e) A decision to halt the construction of the asset before it is complete or in a usable condition.

(f) Evidence is available from internal reporting that indicates that the service performance of an asset is, or will be, significantly worse than expected.

Value in use

Value in use of non-cash generating assets is the present value of the non-cash generating assets remaining service potential.

The present value of the remaining service potential of a noncash generating assets is determined using the following approach:

Depreciated replacement cost approach

The present value of the remaining service potential of a noncash generating asset is determined as the depreciated replacement cost of the asset. The replacement cost of an asset is the cost to replace the asset's gross service potential. This cost is depreciated to reflect the asset in its used condition. An asset may be replaced either through reproduction (replication) of the existing asset or through replacement of its gross service potential. The depreciated replacement cost is measured as the current reproduction or replacement cost of the asset, whichever is lower, less accumulated depreciation calculated based on such cost, to reflect the already consumed or expired service potential of the asset.

The replacement cost and reproduction cost of an asset is determined on an "optimised" basis. The rationale is that the municipality would not replace or reproduce the asset with a like asset if the asset to be replaced or reproduced is an overdesigned or overcapacity asset. Overdesigned assets contain features which are unnecessary for the goods or services the asset provides. Overcapacity assets are assets that have a greater capacity than is necessary to meet the demand for goods or services the asset provides. The determination of the replacement cost or reproduction cost of an asset on an optimised basis thus reflects the service potential required of the asset.

Recognition and measurement

If the recoverable service amount of a noncash generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. This reduction is an impairment loss.

An impairment loss is recognised immediately in surplus or deficit.

After the recognition of an impairment loss, the depreciation (amortisation) charge for the non-cash generating asset is adjusted in future periods to allocate the non-cash generating asset is revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

Reversal of an impairment loss

The municipality assesses at each reporting date whether there is any indication that an impairment loss recognised in prior periods for a noncash generating asset may no longer exist or may have decreased. If any such indication exists, the municipality estimates the recoverable service amount of that asset.

An impairment loss recognised in prior periods for a noncash generating asset is reversed if there has been a change in the estimates used to determine the asset's recoverable service amount since the last impairment loss was recognised. The carrying amount of the asset is

increased to its recoverable service amount. The increase is a reversal of an impairment loss. The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined (net of depreciation or amortisation) had no impairment loss been recognised for the asset in prior periods.

A reversal of an impairment loss for a noncash generating asset is recognised immediately in surplus or deficit.

After a reversal of an impairment loss is recognised, the depreciation (amortisation) charge for the non-cash generating asset is adjusted in future periods to allocate the non-cash generating asset is revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

1.18 Employee benefits

Employee benefits are all forms of consideration given by a municipality in exchange for service rendered by employees.

A qualifying insurance policy is an insurance policy issued by an insurer that is not a related party of the reporting municipality, if the proceeds of the policy can be used only to pay or fund employee benefits under a defined benefit plan and are not available to the reporting municipality's own creditors (even in liquidation) and cannot be paid to the reporting municipality, unless either:

- the proceeds represent surplus assets that are not needed for the policy to meet all the related employee benefit obligations; or
- the proceeds are returned to the reporting municipality to reimburse it for employee benefits already paid.

Termination benefits are employee benefits payable as a result of either:

- a municipality's decision to terminate an employee's employment before the normal retirement date; or
- an employee's decision to accept voluntary redundancy in exchange for those benefits.

Other long-term employee benefits are employee benefits (other than post-employment benefits and termination benefits) that are not due to be settled within twelve months after the end of the period in which the employees render the related service.

Vested employee benefits are employee benefits that are not conditional on future employment.

Composite social security programmes are established by legislation and operate as multi-employer plans to provide postemployment benefits as well as to provide benefits that are not consideration in exchange for service rendered by employees.

A constructive obligation is an obligation that derives from a municipality's actions whereby an established pattern of past practice, published policies or a sufficiently specific current statement, the municipality has indicated to other parties that it will accept certain responsibilities and as a

result, the municipality has created a valid expectation on the part of those other parties that it will discharge those responsibilities.

Short term employee benefits

Short-term employee benefits are employee benefits (other than termination benefits) that are due to be settled within twelve months after the end of the period in which the employees render the related service.

Short-term employee benefits include items such as:

- wages, salaries and social security contributions.
- short-term compensated absences (such as paid annual leave and paid sick leave) where the compensation for the absences is due to be settled within twelve months after the end of the reporting period in which the employees render the related employee service.
- bonus, incentive and performance related payments payable within twelve months after the end of the reporting period in which the employees render the related service; and
- non-monetary benefits (for example, medical care, and free or subsidised goods or services such as housing, cars and cellphones) for current employees.

When an employee has rendered service to the municipality during a reporting period, the entity recognise the undiscounted amount of short-term employee benefits expected to be paid in exchange for that service:

- as a liability (accrued expense), after deducting any amount already paid. If the amount already paid exceeds the undiscounted amount of the benefits, the municipality recognise that excess as an asset (prepaid expense) to the extent that the prepayment will lead to, for example, a reduction in future payments or a cash refund; and
- as an expense unless another Standard requires or permits the inclusion of the benefits in the cost of an asset.

The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs. The municipality measure the expected cost of accumulating compensated absences as the additional amount that the entity expects to pay as a result of the unused entitlement that has accumulated at the reporting date.

The municipality recognises the expected cost of bonus, incentive and performance related payments when the municipality has a present legal or constructive obligation to make such payments as a result of past events and a reliable estimate of the obligation can be made. A present obligation exists when the entity has no realistic alternative but to make the payments.

The costs of all short-term employee benefits such as leave pay, are recognised during the period

in which the employee renders the related service.

Liabilities for staff bonuses are recognised as they accrue to employees. The liability at year-end is based on the bonus accrued at year-end for each employee.

A provision, in respect of the liability relating to the anticipated costs of performance bonuses payable to Section 57 employees, is recognised as it accrues to Section 57 employees. Municipal entities' performance bonus provisions are based on the employment contract stipulations as well as previous performance bonus payment trends.

Accrued leave pay

Liabilities for annual leave are recognised as they accrue to employees. Liability is based on the total accrued leave days owing to employees and is reviewed annually.

Post-employment benefits: Defined contribution plans

A defined contribution plan is a plan under which the municipality pays fixed contributions into a separate entity. The municipality has no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employees the benefits relating to service in the current or prior periods.

When an employee has rendered service to the entity during a reporting period, the entity recognises the contribution payable to a defined contribution plan in exchange for that service:

- as a liability (accrued expense), after deducting any contribution already paid. If the contribution already paid exceeds the contribution due for service before the reporting date, an entity recognises that excess as an asset (prepaid expense) to the extent that the prepayment will lead to, for example, a reduction in future payments or a cash refund; and
- as an expense unless another Standard requires or permits the inclusion of the contribution in the cost of an asset.

Post-employment benefits: Defined benefit plans

Defined benefit plans are post-employment benefit plans other than defined contribution plans. In this aspect defined contribution plans can be considered as the pension fund.

Current service cost is the increase in the present value of the defined benefit obligation resulting from employee service in the current period.

Interest cost is the increase during a period in the present value of a defined benefit obligation which arises because the benefits are one period closer to settlement.

Past service cost is the change in the present value of the defined benefit obligation for employee service in prior periods, resulting in the current period from the introduction of, or changes to, post-employment benefits or other long-term employee benefits. Past service cost may be either

positive (when benefits are introduced or changed so that the present value of the defined benefit obligation increases) or negative (when existing benefits are changed so that the present value of the defined benefit obligation decreases). In measuring its defined benefit liability, the entity recognises past service cost as an expense in the reporting period in which the plan is amended.

Plan assets comprise assets held by a long-term employee benefit fund and qualifying insurance policies.

The present value of a defined benefit obligation is the present value, without deducting any plan assets, of expected future payments required to settle the obligation resulting from employee service in the current and prior periods.

The return on plan assets is interest, dividends or similar distributions and other revenue derived from the plan assets, together with realised and unrealised gains or losses on the plan assets, less any costs of administering the plan (other than those included in the actuarial assumptions used to measure the defined benefit obligation) and less any tax payable by the plan itself.

The entity account not only for its legal obligation under the formal terms of a defined benefit plan, but also for any constructive obligation that arises from the entity's informal practices. Informal practices give rise to a constructive obligation where the entity has no realistic alternative but to pay employee benefits. An example of a constructive obligation is where a change in the entity's informal practices would cause unacceptable damage to its relationship with employees.

The amount recognised as a defined benefit liability is the net total of the following amounts:

- the present value of the defined benefit obligation at the reporting date.
- minus the fair value at the reporting date of plan assets (if any) out of which the obligations are to be settled directly.
- plus, any liability that may arise as a result of a minimum funding requirement

The amount determined as a defined benefit liability may be negative (an asset). The entity measures the resulting asset at the lower of:

- the amount determined above; and
- the present value of any economic benefits available in the form of refunds from the plan or reductions in future contributions to the plan. The present value of these economic benefits is determined using a discount rate which reflects the time value of money.

Any adjustments arising from the limit above is recognised in surplus or deficit.

The entity determines the present value of defined benefit obligations and the fair value of any plan assets with sufficient regularity such that the amounts recognised in the audited annual financial statements do not differ materially from the amounts that would be determined at the reporting date.

The entity recognises the net total of the following amounts in surplus or deficit, except to the

extent that another Standard requires or permits their inclusion in the cost of an asset:

- current service cost.
- interest cost
- the expected return on any plan assets and on any reimbursement rights.
- actuarial gains and losses
- past service cost.
- the effect of any curtailments or settlements; and
- the effect of applying the limit on a defined benefit asset (negative defined benefit liability)

The entity uses the Projected Unit Credit Method to determine the present value of its defined benefit obligations and the related current service cost and, where applicable, past service cost. The Projected Unit Credit Method (sometimes known as the accrued benefit method pro-rated on service or as the benefit/years of service method) sees each period of service as giving rise to an additional unit of benefit entitlement and measures each unit separately to build up the final obligation.

In determining the present value of its defined benefit obligations and the related current service cost and, where applicable, past service cost, an entity shall attribute benefit to periods of service under the plan's benefit formula. However, if an employee's service in later years will lead to a materially higher level of benefit than in earlier years, an entity shall attribute benefit on a straight-line basis from:

- the date when service by the employee first leads to benefits under the plan (whether the benefits are conditional on further service); until
- the date when further service by the employee will lead to no material number of further benefits under the plan, other than from further salary increases.

Actuarial valuations are conducted on an annual basis by independent actuaries separately for each plan. The results of the valuation are updated for any material transactions and other material changes in circumstances (including changes in market prices and interest rates) up to the reporting date.

The entity recognises gains or losses on the curtailment or settlement of a defined benefit plan when the curtailment or settlement occurs. The gain or loss on a curtailment or settlement comprises:

- any resulting change in the present value of the defined benefit obligation; and
- any resulting change in the fair value of the plan assets.

Before determining the effect of a curtailment or settlement, the entity re-measure the obligation (and the related plan assets, if any) using current actuarial assumptions (including current market interest rates and other current market prices).

When it is virtually certain that another party will reimburse some or all the expenditure required to settle a defined benefit obligation, the right to reimbursement is recognised as a separate asset. The asset is measured at fair value. In all other respects, the asset is treated in the same way as plan assets. In surplus or deficit, the expense relating to a defined benefit plan is presented as

the net of the amount recognised for a reimbursement.

The entity offsets an asset relating to one plan against a liability relating to another plan when the entity has a legally enforceable right to use a surplus in one plan to settle obligations under the other plan and intends either to settle the obligations on a net basis, or to realise the surplus in one plan and settle its obligation under the other plan
simultaneously.

Actuarial assumptions

Actuarial assumptions are unbiased and mutually compatible.

Financial assumptions are based on market expectations, at the reporting date, for the period over which the obligations are to be settled.

The rate used to discount post-employment benefit obligations (both funded and unfunded) reflect the time value of money. The currency and term of the financial instrument selected to reflect the time value of money is consistent with the currency and estimated term of the post-employment benefit obligations.

Post-employment benefit obligations are measured on a basis that reflects:

- estimated future salary increases.
- the benefits set out in the terms of the plan (or resulting from any constructive obligation that goes beyond those terms) at the reporting date; and
- estimated future changes in the level of any state benefits that affect the benefits payable under a defined benefit plan, if, and only if, either:
- those changes were enacted before the reporting date; or
- history, or other reliable evidence, indicates that those state benefits will change in some predictable manner, for example, in line with future changes in general price levels or general salary levels.

Assumptions about medical costs take account of estimated future changes in the cost of medical services, resulting from both inflation and specific changes in medical costs.

Other long term employee benefits

The municipality provides post-retirement health care benefits, housing subsidies and gratuities upon retirement to some retirees.

Long term service awards are payable after 10 years of continuous service and after every 5 years thereafter to employees. Additional to this employee shall be entitled to a 14th cheque for continuous employment on their 30th and every 5th year onward. Furthermore, a retirement gift is payable on retirement to employees with 10 years or more service. The provision is an estimate of the long service award based on historical staff turnover based on historical staff turnover. No other long service benefits are provided to employees.

The entitlement to post-retirement health care benefits is based on the employee remaining in service up to retirement age and the completion of a minimum service period. The expected costs of these benefits are accrued over the period of employment. Independent qualified actuaries carry out valuations of these obligations. The municipality also provides a gratuity and housing subsidy on retirement to certain employees. An annual charge to income is made to cover both these liabilities.

Actuarial gains and losses arising from the experience adjustments and changes in actuarial assumptions are recognised in the Statement of financial performance in the period that it occurs. Interest cost on employee benefit obligation is recognised as part of employee related cost.

The amount recognised as a liability for other long-term employee benefits is the net total of the following amounts:

- the present value of the defined benefit obligation at the reporting date.
- minus the fair value at the reporting date of plan assets (if any) out of which the obligations are to be settled directly.

The municipality shall recognise the net total of the following amounts as expense or revenue, except to the extent that another Standard requires or permits their inclusion in the cost of an asset:

- current service cost.
- interest cost.
- the expected return on any plan assets and on any reimbursement right recognised as an asset.
- actuarial gains and losses, which shall all be recognised immediately.
- past service cost; and
- the effect of any curtailments or settlements.

Termination benefits

The municipality recognises termination benefits as a liability and an expense when the entity is demonstrably committed to either:

- terminate the employment of an employee or group of employees before the normal retirement date; or
- provide termination benefits as a result of an offer made in order to encourage voluntary redundancy.

The municipality is demonstrably committed to a termination when the entity has a detailed formal plan for the termination and is without realistic possibility of withdrawal. The detailed plan includes [as a minimum]:

- the location, function, and approximate number of employees whose services are to be terminated.
- the termination benefits for each job classification or function; and
- the time at which the plan will be implemented.

Implementation begins as soon as possible and the period to complete implementation is such that material changes to the plan are not likely.

Where termination benefits fall due more than twelve months after the reporting date, they are discounted using an appropriate discount rate. The rate used to discount the benefit reflects the time value of money. The currency and term of the financial instrument selected to reflect the time value of money is consistent with the currency and estimated term of the benefit.

In the case of an offer made to encourage voluntary redundancy, the measurement of termination benefits shall be based on the number of employees expected to accept the offer.

1.19 Provisions and contingencies

Provisions are recognised when:

- the municipality has a present obligation as a result of a past event.
- it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and
- a reliable estimate can be made of the obligation.

The amount of a provision is the best estimate of the expenditure expected to be required to settle the present obligation at the reporting date.

Where the effect of time value of money is material, the amount of a provision is the present value of the expenditures expected to be required to settle the obligation.

The discount rate is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate. Provisions are reversed if it is no longer probable that an outflow of resources embodying economic benefits or service potential will be required, to settle the obligation.

Where discounting is used, the carrying amount of a provision increases in each period to reflect the passage of time. This increase is recognised as an interest expense.

A provision is used only for expenditures for which the provision was originally recognised. Provisions are not recognised for future operating deficits.

If the municipality has a contract that is onerous, the present obligation (net of recoveries) under the contract is recognised and measured as a provision.

Provision for the rehabilitation of landfill sites

At year end a provision is raised for the rehabilitation of landfill sites. The provision is the net present value of the future cash flows to rehabilitate damaged land at year end.

As the related asset is measured using the cost model:

- changes in the liability are added to, or deducted from, the cost of the related asset in the current period.
- the amount deducted from the cost of the asset does not exceed it carrying amount. If a decrease in the liability exceeds the carrying amount of the asset, the excess is recognised immediately in surplus or deficit.
- if the adjustments result in an addition to the cost of an asset, the municipality considers whether this is an indication that the new carrying amount of the asset may be fully recoverable. If there is such an indication, the municipality tests the asset for the impairment by estimating its recoverable amount or recoverable service amount, and accounts for any impairment loss, in accordance with the accounting policy on impairment of assets as described in the accounting policy on impairment of cash-generating assets and/ or impairment of non-cash generating assets.

The adjusted depreciable amount of the asset is depreciated over its useful life. Therefore, once the related asset has reached the end of its useful life, all subsequent changes in the liability is recognised in surplus or deficit as they occur.

Provision for constructive obligations

A constructive obligation to restructure arises only when the municipality:

- has a detailed formal plan for the restructuring, identifying at least:
  - the activity/operating unit or part of an activity/operating unit concerned.
  - the principal locations affected.
  - the location, function, and approximate number of employees who will be compensated for services being terminated.
  - the expenditures that will be undertaken; and
  - when the plan will be implemented; and
- has raised a valid expectation in those affected that it would carry out the restructuring by starting to implement that plan or announcing its main features to those affected by it.

A restructuring provision includes only the direct expenditures arising from the restructuring, which are those that are both:

- necessarily entailed by the restructuring; and
- not associated with the ongoing activities of the municipality.

No obligation arises because of the sale or transfer of an operation until the municipality is committed to the sale or transfer, that is, there is a binding arrangement.

After their initial recognition contingent liabilities recognised in entity combinations that are recognised separately are subsequently measured at the higher of:

- the amount that would be recognised as a provision; and
- the amount initially recognised less cumulative amortisation.

Contingencies

A contingent asset is a possible asset that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the municipality.

A contingent liability is a:

- possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the municipality.
- present obligation that arises from past events but is not recognised because: it is not probable than an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; the amount of the obligation cannot be measured with sufficient reliability.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in the notes to the municipality.

1.20 Revenue from exchange transactions

Revenue is the gross inflow of economic benefits or service potential during the reporting period when those inflows result in an increase in net assets, other than increases relating to contributions from owners.

An exchange transaction is one in which the municipality receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of goods, services or use of assets) to the other party in exchange.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm’s length transaction

Measurement

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

Service charges

Service charges relating to electricity and water are based on consumption. Meters are read on a monthly basis and are recognised as revenue when invoiced. Provisional estimates of

consumption, based on the consumption history, are made monthly when meter readings have not been performed. The provisional estimates of consumption are recognised as revenue when invoiced, except at year-end when estimates of consumption up to year-end are recorded as revenue without being invoiced. Adjustments to provisional estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period. In respect of estimates of consumption between the last reading date and the reporting date, an accrual is made based on the billings done during July and August. The billing and invoiced amounts done in July are recognized in total as an accrual as all billing in July pertains to services rendered prior 30 June. An estimate is then made based on August billing pertaining to services rendered up until 30 June.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has improvements. Tariffs are determined per category of property usage and are levied monthly based on the number of refuse containers on each property, regardless of whether all containers are emptied during the month.

Service charges from sewerage and sanitation are based on the number of sewerage connections on each developed property using the tariffs approved from Council and are levied monthly.

The municipality accounts for availability charges as an exchange transaction.

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction shall be recognised by reference to the stage of completion of the transaction at the reporting date. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:
(a) the amount of revenue can be measured reliably.
(b) it is probable that the economic benefits or service potential associated with the transaction will flow to the entity
(c) the stage of completion of the transaction at the reporting date can be measured reliably; and
(d) the costs incurred for the transaction and the costs to complete the transaction can be measured reliably. interest is levied on outstanding debtors using the effective interest rate method.

Rentals on facilities and equipment are recognised on the straight-line basis over the term of the lease agreement

Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the reporting date. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably.
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality.
- the stage of completion of the transaction at the reporting date can be measured reliably; and the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

When the outcome of the transaction involving the rendering of services cannot be estimated reliably, revenue is recognised only to the extent of the expenses recognised that are recoverable.

Service revenue is recognised by reference to the stage of completion of the transaction at the reporting date. Stage of completion is determined by surveys of work performed.

Pre-paid electricity

Revenue from the sale of electricity prepaid units is recognised when all the following conditions have been satisfied: The municipality has transferred to the buyer the significant risks and rewards of ownership of the goods.

The municipality retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold.

The amount of revenue can be measured reliably.

It is probable that the economic benefits or service potential associated with the transaction will flow to the municipality.

Interest earned

Interest earned on investments is recognised in the statement of financial performance on the time proportionate basis that considers the effective yield on the investment.

Traffic charges

Revenue arising from the application of the approved tariff of charges is recognised when the relevant service is rendered by applying the relevant approved tariff. This includes the issuing of licenses and permits.

Income from agency services

Income for agency services is recognised on a monthly basis once the income collected on behalf of agents has been quantified. The income recognised is in terms of the agency agreement.

Sale of goods

Revenue from the sale of goods is recognised when all the following conditions have been satisfied:

- The municipality has transferred to the buyer the significant risks and rewards of ownership of the goods.
- The municipality retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold.
- The amount of revenue can be measured reliably.
- It is probable that the economic benefits or service potential associated with the transaction will flow to the municipality.
- The costs incurred or to be incurred in respect of the transaction can be measured reliably.

Revenue recognition of unclaimed deposits

Unclaimed deposits older than three (3) years are recognised as revenue.

1.21 Revenue from non-exchange transactions

Rates and taxes

Other than services in-kind not recognised in terms of paragraph .99, an inflow of resources from a non-exchange transaction that meets the definition of an asset shall be recognised as an asset when, and only when:

(a) it is probable that the future economic benefits or service potential associated with the asset will flow to the entity; and

(b) the fair value of the asset can be measured reliably.

The municipality recognises an asset in respect of taxes when the taxable event occurs, and the asset recognition criteria are met.

Resources arising from taxes satisfy the definition of an asset when the municipality controls the resources as a result of a past event (the taxable event) and expects to receive future economic benefits or service potential from those resources.

Resources arising from taxes satisfy the criteria for recognition as an asset when it is probable that the inflow of resources will occur, and their fair value can be reliably measured.

The municipality analyses the taxation laws to determine what the taxable events are for the various taxes levied.

The taxable event for property tax is the passing of the date on which the tax is levied, or the period for which the tax is levied, if the tax is levied on a periodic basis.

Taxation revenue is determined at a gross amount. It is not reduced for expenses paid through the tax system. Rebates and discounts are offset against the revenue. As per iGRAP 1, there is no intention to collect this revenue

Other than services in-kind not recognised in terms of paragraph .99, an inflow of resources from a non-exchange transaction that meets the definition of an asset shall be recognised as an asset when, and only when:

(a) it is probable that the future economic benefits or service potential associated with the asset will flow to the entity; and

(b) the fair value of the asset can be measured reliably.

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Taxation revenue is determined at a gross amount. It is not reduced for expenses paid through the tax system. Rebates and discounts are offset against the revenue. As per iGRAP 1, there is no intention to collect this revenue

Fines

Fines constitute both spot fines and camera fines. Fines are recognised when the receivable meets the definition of an asset and satisfies the criteria for recognition as an asset. It is measured at the best estimate, based on experience, of the amount of revenue the municipality is entitled to collect.

After initial recognition and measurement, the municipality assess the collectability of the revenue and recognises a separate impairment loss where appropriate.

Donations and contributions

Donations and funding are recognised as revenue to the extent that the municipality has complied with any of the criteria, conditions or obligations embodied in the agreement. Where the

agreement contains a stipulation to return the asset, other future economic benefits or service potential, in the event of non-compliance to these stipulations and would be enforced by the transferor, a liability is recognised to the extent that the criteria, conditions or obligations have not been met. Where such requirements are not enforceable, or where experience has indicated that the transferor has never enforced the requirement to return the transferred asset, other future economic benefits or service potential when breaches have occurred, the stipulation will be considered a restriction and is recognised as revenue.

Transfers and subsidies

The municipality recognises an asset in respect of transfers when the transferred resources meet the definition of an asset and satisfy the criteria for recognition as an asset.

Transferred assets are measured at their fair value as at the date of acquisition.

Unconditional grants

Equitable share allocations are recognised in revenue at the start of the financial year.

Conditional grants

Conditional grants recognised as revenue to the extent that the municipality has complied with any of the criteria, conditions or obligations embodied in the agreement. Where the agreement contains a stipulation to return the asset, other future economic benefits or service potential, in the event of non-compliance to these stipulations and would be enforced by the transferor, a liability is recognised to the extent that the criteria, conditions or obligations have not been met. Where such requirements are not enforceable, or where experience has indicated that the transferor has never enforced the requirement to return the transferred asset, other future economic benefits or service potential when breaches have occurred, the stipulation will be considered a restriction and is recognised as revenue.

Interest earned on grants received and invested is treated in accordance with grant conditions. If it is payable to the funder it is recorded as part of the creditor and if it is the municipality's interest it is recognised as interest earned in the Statement of financial performance.

Interest earned on unspent grants and receipts

Interest earned on unspent grants and receipts is treated in accordance with grant conditions. If it is payable to the funder it is recorded as part of the creditor and if it is the municipality’s interest it is recognised as interest earned in the Statement of financial performance in accordance with GRAP 9.

Services received in-kind

Services in-kind that are significant to the municipality's operations and/or service delivery

objectives are recognised as assets and the related revenue when it is probable that the future economic benefits or service potential will flow to the municipality and the fair value of the assets can be measured reliably.

Where services in-kind are not significant to the municipality's operations and/or service delivery objectives and/or do not satisfy the criteria for recognition, the municipality discloses the nature and type of services in-kind received during the reporting period.

1.22 Statutory receivables Identification

Statutory receivables are receivables that arise from legislation, supporting regulations, or similar means, and require settlement by another entity in cash or another financial asset.

The cost method is the method used to account for statutory receivables that requires such receivables to be measured at their transaction amount, plus any accrued interest or other charges (where applicable) and, less any accumulated impairment losses and any amounts derecognised.

Nominal interest rate is the interest rate and/or basis specified in legislation, supporting regulations or similar means.

The transaction amount (for purposes of the Standard of GRAP on Statutory Receivables) means the amount specified in, or calculated, levied or charged in accordance with, legislation, supporting regulations, or similar means.

In estimating the future cash flows, an entity considers both the amount and timing of the cash flows that it will receive in future. Consequently, where the effect of the time value of money is material, an entity discounts the estimated future cash flows using a rate that reflects the current risk free rate and, if applicable, any risks specific to the statutory receivable or group of statutory receivables, for which the future cash flow estimates have not been adjusted.

Recognition

The municipality recognises statutory receivables as follows:

- if the transaction is an exchange transaction, using the accounting policy on Revenue from exchange transactions.
- if the transaction is a non-exchange transaction, using the accounting policy on Revenue from non-exchange transactions (Taxes and transfers); or
- if the transaction is not within the scope of the accounting policies listed in the above or another Standard of GRAP, the receivable is recognised when the definition of an asset is met and, when it is probable that the future economic benefits or service potential associated with the asset will flow to the municipality and the transaction amount can be measured reliably.

Initial measurement

The municipality initially measures statutory receivables at theirtransaction amount.

The municipality measures statutory receivables after initial recognition using the cost method. Under the cost method, the initial measurement of the receivable is changed after initial recognition to reflect any:

- interest or other charges that may have accrued on the receivable (where applicable).
- impairment losses; and
- amounts derecognised.

Where the municipality levies interest on the outstanding balance of statutory receivables, it adjusts the transaction amount after initial recognition to reflect any accrued interest. Accrued interest is calculated using the nominal interest rate.

Interest on statutory receivables is recognised as revenue in accordance with the accounting policy on Revenue from exchange transactions or the accounting policy on Revenue from non-exchange transactions (Taxes and transfers), whichever is applicable.

Other charges

Where the municipality is required or entitled to levy additional charges in terms of legislation, supporting regulations, by-laws or similar means on overdue or unpaid amounts, these charges are accounted for in terms of t h e municipality's accounting policy on Revenue from exchange transactions or the policy on Revenue from non-exchange transactions (taxes and transfers).

Impairment losses

The municipality assesses at each reporting date whether there is any indication that a statutory receivable, or a group of statutory receivables, may be impaired.

In assessing whether there is any indication that a statutory receivable, or group of statutory receivables, may be impaired, the municipality considers, as a minimum, the following indicators:

- significant financial difficulty of the receivable, which may be evidenced by an application for debt counselling, business rescue or an equivalent.
- it is probable that the receivable will enter sequestration, liquidation or other financial re-organisation.
- a breach of the terms of the transaction, such as default or delinquency in principal or interest payments (where levied).
- adverse changes in international, national or local economic conditions, such as a decline in growth, an increase in debt levels and unemployment, or changes in

migration rates and patterns.

If there is an indication that a statutory receivable, or a group of statutory receivables, may be impaired, the municipality measures the impairment loss as the difference between the estimated future cash flows and the carrying amount. Where the carrying amount is higher than the estimated future cash flows, the carrying amount of the statutory receivable, or group of statutory receivables, is reduced using an allowance account. The amount of the losses is recognised in surplus or deficit.

An impairment loss recognised in prior periods for a statutory receivable is revised if there has been a change in the estimates used since the last impairment loss was recognised, or to reflect the effect of discounting the estimated cash flows.

Any previously recognised impairment loss is adjusted by adjusting the allowance account. The adjustment does not result in the carrying amount of the statutory receivable, or group of statutory receivables exceeding what the carrying amount of the receivable(s) would have been had the impairment loss not been recognised at the date the impairment is revised. The amount of any adjustment is recognised in surplus or deficit.

Derecognition

The municipality derecognises a statutory receivable, or a part thereof, when:

- the rights to the cash flows from the receivable are settled, expire or are waived.
- the municipality transfers to another party substantially all the risks and rewards of ownership of the receivable; or
- the municipality, despite having retained some significant risks and rewards of ownership of the receivable, has transferred control of the receivable to another party and the other party has the practical ability to sell the receivable in its entirety to an unrelated third party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the municipality:
  - derecognises the receivable; and
  - recognises separately any rights and obligations created or retained in the transfer.

The carrying amounts of any statutory receivables transferred are allocated between the rights or obligations retained and those transferred based on their relative fair values at the transfer date. The municipality considers whether any newly created rights and obligations are within the scope of the Standard of GRAP on Financial Instruments or another Standard of GRAP. Any difference between the consideration received and the amounts derecognised and, those amounts recognised, are recognised in surplus or deficit in the period of the transfer.

1.23 Accounting by principles and agents

Identification

An agent is an entity that has been directed by another entity (a principal), through a binding arrangement, to undertake transactions with third parties on behalf of the principal and for the benefit of the principal.

A principal is an entity that directs another entity (an agent), through a binding arrangement, to undertake transactions with third parties on its behalf and for its own benefit.

A principal-agent arrangement results from a binding arrangement in which one entity (an agent), undertakes transactions with third parties on behalf, and for the benefit of, another entity (the principal).

Identifying whether an entity is a principal or an agent

When the municipality is party to a principal-agent arrangement, it assesses whether it is the principal or the agent in accounting for revenue, expenses, assets and/or liabilities that result from transactions with third parties undertaken in terms of the arrangement.

The assessment of whether a municipality is a principal, or an agent requires the municipality to assess whether the transactions it undertakes with third parties are for the benefit of another entity or for its own benefit.

Binding arrangement

The municipality assesses whether it is an agent or a principal by assessing the rights and obligations of the various parties established in the binding arrangement.

Where the terms of a binding arrangement are modified, the parties to the arrangement re-assess whether they act as a principal or an agent.

Assessing which entity benefits from the transactions with third parties

When the municipality in a principal-agent arrangement concludes that it undertakes transactions with third parties for the benefit of another entity, then it is the agent. If the municipality concludes that it is not the agent, then it is the principal in the transactions.

The municipality is an agent when, in relation to transactions with third parties, all three of the following criteria are present:

- It does not have the power to determine the significant terms and conditions of the transaction.
- It does not have the ability to use all, or substantially all, of the resources that result from the transaction for its own benefit.
- It is not exposed to variability in the results of the transaction.

Where the municipality has been granted specific powers in terms of legislation to direct the terms and conditions of transactions, it is not required to consider the criteria of whether it does not have the power to determine the significant terms and conditions of the transaction, to conclude that is an agent. The municipality applies judgement in determining whether such powers exist and whether they are relevant in assessing whether the municipality is an agent.

Recognition

The municipality, as a principal, recognises revenue and expenses that arise from transactions with third parties in a principal-agent arrangement in accordance with the requirements of the relevant Standards of GRAP.

The municipality, as an agent, recognises only that portion of the revenue and expenses it receives or incurs in executing the transactions on behalf of the principal in accordance with the requirements of the relevant Standards of GRAP.

The municipality recognises assets and liabilities arising from principal-agent arrangements in accordance with the requirements of the relevant Standards of GRAP.

1.24 Borrowing costs

Borrowing costs are interest and other expenses incurred by the municipality in connection with the borrowing of funds.

Borrowing costs are recognised as an expense in the period in which they are incurred.

Borrowing costs directly attributable to the acquisition, construction or production of a qualifying asset are capitalised to the cost of the asset. All other borrowing costs are recognised as an expense in the period in which it is incurred. The capitalisation rate used to determine the amount of borrowing costs eligible for capitalisation is disclosed in the notes below.

1.25 Comparative of actual information to budgeted information

The annual budget figures have been prepared in accordance with the Municipal Budget and Reporting Regulations, 2009. A comparative of actual to budged amounts are reported in a separate additional financial statement, called the Statement of comparison of budget and actual amounts. Explanatory comment is provided in the notes to the statement giving motivations for over- or under- spending on line items where it is found to be material. The budgeted figures are those approved by the Council at the beginning and during the year following a period of consultation with the public as part of the Integrated Development Plan. The budget is prepared and approved on an accrual basis by nature classification. The approved budget covers the period from 01 July 2024 to 30 June 2025.

For explanation of material variances determination please refer to materiality paragraph 1.5.

1.26 Unauthorised expenditure

Unauthorised expenditure means:

- overspending of a vote or a main division within a vote; and
- expenditure not in accordance with the purpose of a vote or, in the case of a main division, not in accordance with the purpose of the main division.

All expenditure relating to unauthorised expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The

expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

1.27 Fruitless and wasteful expenditure

Fruitless and wasteful expenditure is expenditure that was made in vain and would have been avoided had reasonable care been exercised.

All expenditure relating to fruitless and wasteful expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

1.28 Irregular expenditure

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), and the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the economic entity's supply chain management policy. Irregular expenditure excludes unauthorised expenditure.

All expenditure relating to irregular expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

1.29 Related parties

A related party is a person or an entity with the ability to control or jointly control the other party, or exercise significant influence over the other party, or vice versa, or an entity that is subject to common control, or joint control.

Control is the power to govern the financial and operating policies of an entity to obtain benefits from its activities.

Joint control is the agreed sharing of control over an activity by a binding arrangement and exists only when the strategic financial and operating decisions relating to the activity require the unanimous consent of the parties sharing control (the venturers).

An entity is related to the Municipality if any of the following conditions apply:

- the entity is a member of the same economic entity (which means that each controlling entity, controlled entity and fellow controlled entity is related to the others).
- one entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of an economic entity of which the other entity is a member).

- both entities are joint ventures of the same third party.
- one entity is a joint venture of a third entity, and the other entity is an associate of the third entity.
- the entity is a post-employment benefit plan for the benefit of employees of either the Municipality or an entity related to the Municipality. If the reporting entity is itself such a plan, the sponsoring employers are related to the entity.
- the entity is controlled or jointly controlled by a person identified in (a).
- a person identified in (a) has significant influence over that entity or is a member of the management of that entity (or its controlling entity).

A person is a close member of the family of another person if they:

- are married or live together in a relationship like a marriage or are separated by no more than two degrees of natural or legal consanguinity or affinity.

Management (formerly known as “Key Management”) includes all persons having the authority and responsibility for planning, directing and controlling the activities of the Municipality, including:

- all members of the governing body of the Municipality.
- a member of the governing body of an economic entity who has the authority and responsibility for planning, directing and controlling the activities of the Municipality.
- any key advisors of a member, or sub-committees, of the governing body who has the authority and responsibility for planning, directing and controlling the activities of the Municipality; and
- the senior management team of the Municipality, including the chief executive officer or permanent head of the Municipality, unless already included in (a).

Management personnel include:

- All directors or members of the governing body of the Municipality, being the Executive Mayor, Deputy Mayor, Speaker and members of the Mayoral Committee. Other persons having the authority and responsibility for planning, directing and controlling the activities of the reporting Municipality being the Municipal Manager, Chief Financial Officer, and all other managers reporting directly to the Municipal Manager or as designated by the Municipal Manager.

Related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party, regardless of whether a price is charged.

Significant influence is the power to participate in the financial and operating policy decisions of an entity but is not control over those policies.

Key management as well as their close family members, and/or entities are related parties if one party has the ability, directly or indirectly, to control or jointly control the other party or exercise significant influence over the other party in making financial and/or operating decisions.

Management are those persons responsible for planning, directing and controlling the activities of the municipality including those charged with the governance of the municipality in accordance

with legislation, in instances where they are required to perform such functions.

Close members of the family of a person are those family members who may be expected to influence, or be influenced by, that management in their dealings with the municipality.

The municipality is exempt from disclosure requirements in relation to related party transactions if that transaction occurs within normal supplier and/or client/recipient relationships on terms and conditions no more or less favorable than those which it is reasonable to expect the municipality to have adopted if dealing with that individual entity or person in the same circumstances and terms and conditions are within the normal operating parameters established by that reporting entity's legal mandate.

Where the municipality is exempt from the disclosures in accordance with the above, the municipality discloses narrative information about the nature of the transactions and the related outstanding balances, to enable users of the entity's financial statements to understand the effect of related party transactions on its annual financial statements.

1.30 Changes in accounting policies, estimates and errors

Changes in accounting policies that are affected by management have been applied retrospectively in accordance with GRAP 3 requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the change in policy. In such cases the municipality shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.

Changes in accounting estimates are applied prospectively in accordance with GRAP 3 requirements. Details of changes in estimates are disclosed in the notes to the annual financial statements where applicable.

Correction of errors is applied retrospectively in the period in which the error has occurred in accordance with GRAP 3 requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the error. In such cases the municipality shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.

Details of changes in accounting policies, changes in estimates and correction of errors are disclosed in the notes to the audited annual financial statements where applicable.

1.31 Commitments

Items are classified as commitments where the municipality commits itself to future transactions that will normally result in the outflow of cash.

Disclosures are required in respect of unrecognised contractual commitments.

Commitments are not recognised in the statement of financial position as a liability, but are included in the disclosure notes in the following cases:

- approved and contracted commitments.
- where the expenditure has been approved and the contract has been awarded at the reporting date; and
- where disclosure is required by a specific standard of GRAP.

1.32 Value Added Tax

The municipality accounts for Value Added Tax on the cash (receipt) basis.

1.33 Budget information

The approved budget is prepared on an accrual basis and presented by economic classification linked to performance outcome objectives.

The approved budget covers the fiscal period from 2024/07/01 to 2025/06/30.

The annual financial statements and the budget are on the same basis of accounting therefore a comparison with the budgeted amounts for the reporting period have been included in the Statement of comparison of budget and actual amounts.

Material variances are determined in accordance with the municipality's materiality framework.See note 1.5. These material differences will be explained in the financial statements in the statement of budget comparison.

1.34 Events after reporting date

Events after reporting date are those events, both favorable and unfavourable, that occur between the reporting date and the date when the financial statements are authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
- those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

The municipality will adjust the amount recognised in the financial statements to reflect adjusting events after the reporting date once the event occurred.

The municipality will disclose the nature of the event and an estimate of its financial effect or a statement that such estimate cannot be made in respect of all material non-adjusting events, where non-disclosure could influence the economic decisions of users taken based on the financial statements.

1.35 Presentation currency

These annual financial statements are presented in South African Rand (R), which is the functional currency of the municipality.

1.36 Construction contracts and receivables

Construction contract is a contract, or a similar binding arrangement, specifically negotiated for the construction of an asset or a combination of assets that are closely interrelated or interdependent in terms of their design, technology and function or their ultimate purpose or use.

Contractor is an entity that performs construction work pursuant to a construction contract.

A contractor is an entity that enters a contract to build structures, construct facilities, produce goods, or render services to the specifications of another entity either itself or using sub-contractors. The term “contractor” thus includes a general or prime contractor, a subcontractor to a general contractor, or a construction manager.

1.37 Segment Information

A segment is an activity of an entity:

- that generates economic benefits or service potential (including economic benefits or service potential relating to transactions between activities of the same entity).
- whose results are regularly reviewed by management to make decisions about resources to be allocated to that activity and in assessing its performance; and
- for which separate financial information is available.

Reportable segments are the actual segments which are reported on in the segment report. They are the segments identified above or alternatively an aggregation of two or more of those segments where the aggregation criteria are met.

Segmental information was based and identified on the MFMA S71 monthly budget statement/reports that are reviewed by senior management and council to make strategic decisions and in monitoring segment performance. The disclosure of information about segments in these reports is organised around the type of service delivered, in a standardised format, namely the C2 schedule.

The municipality manages its assets and liability as a whole and is not reviewed on a segregated basis for each town. Segment reporting per geographical area is not deemed relevant.

Measurement

The amount of each segment item reported is the measure reported to management for the purposes of making decisions about allocating resources to the segment and assessing its performance. Adjustments and eliminations made in preparing the entity's financial statements and allocations of revenues and expenses are included in determining reported segment surplus or deficit only if they are included in the measure of the segment's surplus or deficit that is used by management. Similarly, only those assets and liabilities that are included in the measures of the segment's assets and segment's liabilities that are used by management are reported for that segment. If amounts are allocated to reported segment surplus or deficit, assets or liabilities, those amounts are allocated on a reasonable basis.

If management uses only one measure of a segment's surplus or deficit, the segment's assets or the segment's liabilities in assessing segment performance and deciding how to allocate resources, segment surplus or deficit, assets and liabilities are reported in terms of that measure. If management uses more than one measure of a segment's surplus or deficit, the segment's assets or the segment's liabilities, the reported measures are those that management believes are determined in accordance with the measurement principles most consistent with those used in measuring the corresponding amounts in the entity's financial statements.

1.38 Offsetting

Financial assets and liabilities are offset, and the net amount reported on the Statement of financial position only when there is a legally enforceable right to set off the recognised amount, and there is an intention to settle on a net basis, or to realise the asset and settle the liability simultaneously.

1.39 Current year comparatives

When the presentation or classification of items in the annual financial statements is amended, prior period comparative amounts are also reclassified and restated, unless such comparative reclassification and / or restatement is not required by a Standard of GRAP. The nature and reason for such reclassifications and restatements are also disclosed.

Where material accounting errors, which relate to prior periods, have been identified in the current year, the correction is made retrospectively as far as is practicable and the prior year comparatives are restated accordingly including relevant disclosure requirements per GRAP 3.

Where there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as is practicable and the prior year comparatives are restated accordingly.

The presentation and classification of items in the current year is consistent with prior periods.

1.40Cash and cash equivalents

Cash includes cash on hand (including petty cash) and cash with banks (including call deposits). Cash equivalents are short- term highly liquid investments, readily convertible into known amounts of cash and are subject to an insignificant risk of change in value. Cash and cash equivalents are carried at amortised cost. Bank overdrafts are recorded based on the facility utilised. Finance charges on bank overdraft are expensed as incurred. Amounts owing in respect of bank overdrafts are carried at amortised cost.

For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held on call with banks, net of bank overdrafts.

1.41 Housing arrangements

The Accounting Standards Board issued the guideline on Accounting for Arrangements Undertaken in terms of the National Housing Programme.

Where the municipality acts as a project manager in a housing arrangement, it is regarded as an agent in terms of the principles of GRAP 109 - Accounting by Principals and Agents.

Where the municipality is regarded as an agent, costs related to the construction of top structures and the related recovery thereof (revenue) is not be recognised in the Statement of financial performance of the municipality.

Where the municipality is identified as a project developer, the construction of the houses is performed by the municipality or by the appointment of a sub-contractor to undertake the construction on the municipality's behalf. The municipality applies the GRAP 11, Construction Contracts to account for these construction activities.

Where the municipality is regarded as the project developer and if the outcome of the construction contract can be estimated reliably, then contract revenue is recognised in profit or loss in proportion to the stage of completion of the contract. The stage of completion is assessed with reference to surveys of work performed. Otherwise, contract revenue is recognised only to the extent of contract costs incurred that are likely to be recoverable. Contract revenue will be in the form of a grant from the Department of Human settlements and presented and disclosed under transfers and subsidies in the Statement of financial performance.

Contract costs are recognised as an expense in the period in which they are incurred. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

Contract revenue shall comprise: (a) the initial amount of revenue agreed in the contract; and (b) variations in contract work, claims and incentive payments to the extent that: (i) it is probable that they will result in revenue; and (ii) they are capable of being reliably measured.

Contract costs shall comprise: (a) costs that relate directly to the specific contract; (b) costs that are attributable to contract activity in general and can be allocated to the contract on a systematic and rational basis; and (c) such other costs as are specifically chargeable to the customer under the terms of the contract.

An expected deficit on a construction contract to which paragraph .49 applies shall be recognised as an expense immediately in accordance with paragraph .49.

1.42 Grants-in-aid

The municipality transfers money to individuals, organizations and other sectors of government from time to time. When making these transfers, the municipality does not:

- Receive any goods or services directly in return, as would be expected in a purchase or sale transaction.
- Expect to be repaid in future; or

- Expect a financial return, as would be expected from an investment.

These transfers are recognised in the annual financial statements as expenses in the period that the events giving rise to the transfer occurred.

1.43 Consumer deposits

The municipality recognises consumer deposits as a current liability when the municipality becomes a party to the contract i.e., when the deposit is made. The consumer deposit is recognised as a liability as the municipality has an obligation to pay the money back to the consumer once the consumer account is closed. As the timing of when a consumer will close their account is unknown, the consumer deposits are classified as a current liability.

1.44 Unspent conditional grants

Revenue received from conditional grants, donations and funding are recognised as revenue to the extent that the municipality has complied with any of the criteria, conditions or obligations embodied in the agreement. To the extent where the obligations have not been met, a liability is recognised.

2 New standards and interpretations

2.1 Standards and interpretations not yet effective or relevant

The table below outlines the new pronouncements or amendments to pronouncements that are effective for financial periods commencing on or after 1 April 2025.

Topic	Outline
GRAP 104 on *Financial Instruments* (2019)	Amendments to the scope, classification, measurement, presentation and disclosure requirements to align with international standards.
IGRAP 22 on *Foreign Currency Transactions and Advance Consideration*	The IGRAP clarifies the date of the transaction for the purpose of determining the exchange rate to use on initial recognition of the related asset, expense or revenue when an entity has received or paid advance consideration in a foreign currency.

2.2 Standards and interpretations issued, but not yet effective

The following Standards of GRAP, or amendments to existing Standards, have been approved by the Board but have no effective date that has been determined by the Minister of Finance:

The following amendments to Standards of GRAP are approved by the Board and awaits an effective date to be determined by the Minister of Finance:

Topic	Status
Amendments to GRAP 1 on *Presentation of Financial Statements* (Amendments on going concern, approved December 2022)	Effective date to be determined. Amendments may not be used to formulate accounting policies.
Amendments to GRAP 103 on *Heritage Assets* (Approved June 2022)	Effective date to be determined. Amendments may not be used to formulate accounting policies.
Improvements to the Standards of GRAP 2023 (Approved September 2023)	Effective date to be determined. Amendments may not be used to formulate accounting policies.
Amendments to GRAP 105, GRAP 106 and GRAP 107 on transfers of functions and mergers	Effective date to be determined. Amendments may not be used to formulate accounting policies.

GRAP 104 on Financial Instruments (revised 2019)

The revised GRAP 104 is effective from 1 April 2025. The most significant areas of change are the scope, classification of financial instruments and impairment. There are also changes to the presentation and disclosure requirements. The transitional provisions explain how the requirements should be applied on the initial adoption of the revised Standard. The transitional provisions are the same for all types of entities applying the Standards of GRAP.

• The general transitional provision is to apply GRAP 104 retrospectively in accordance with GRAP 3. Retrospective application means applying the new accounting policy as if that policy

was always applied. When an entity applies a new accounting policy retrospectively, it applies the policy to comparative information for prior periods as far back as is practicable.

• The transitional provisions of GRAP 104 provide relief with respect to the restatement of prior period information. Entities are not required to restate the comparative amounts in the financial statements in the year of adoption. Instead, entities should adjust the opening balance of accumulated surplus or deficit for the current period presented in the financial statements (1 April 2025) for the effect of the retrospective application of the new requirements.

It is crucial for entities to be familiar with the new requirements and have a good understanding of how the amendments will affect them. The amendments likely not only require changes to accounting policies, but also to processes and systems. In order to apply GRAP 104 retrospectively, entities should obtain the necessary information to apply the new requirements as if they had always been applied, and calculate the effect thereof on the opening balance of accumulated surplus or deficit for the current period presented in the financial statements (1 April 2025).

APPENDIX 18

STELLENBOSCH MUNICIPALITY

ASSET MANAGEMENT POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

ASSET MANAGEMENT POLICY

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1. PREAMBLE

- Section 63 of the Municipal Finance Management Act Number 56 of 2003 governs Asset and Liability Management and states the following:

Asset and liability management

63. (1) The accounting officer of a municipality is responsible for the management of—

(a) the assets of the municipality, including the safeguarding and the maintenance of those assets; and

(b) the liabilities of the municipality.

(2) The accounting officer must for the purposes of subsection (1) take all reasonable steps to ensure—

(a) that the municipality has and maintains a management, accounting and information system that accounts for the assets and liabilities of the municipality;

(b) that the municipality's assets and liabilities are valued in accordance with standards of generally recognised accounting practice; and

(c) that the municipality has and maintains a system of internal control of assets and liabilities, including an asset and liabilities register, as may be prescribed.

The Municipal Finance Management Act No. 56 of 2003 (MFMA) serves as the legislative framework for this policy, while Generally Recognised Accounting Practice (GRAP) provides the accounting framework .

- The Municipal Council of Stellenbosch is in terms of the MFMA and GRAP obliged to adopt an Asset Management Policy to regulate the effective management of all council's assets.
- **And whereas** the municipal manager as accounting officer of municipal funds, assets and liabilities is responsible for the effective implementation of the asset management policy which regulates the acquisition, safeguarding, maintenance of all assets and disposal of assets where the assets are no longer used to provide a minimum level of basic service as regulated in terms of section 14 of the MFMA.
- These assets must be safeguarded throughout their useful life and may be used for service delivery, production, or administrative functions.
- **Now therefore** the municipal council of the Stellenbosch Municipality adopts this asset management policy:

2. DEFINITIONS

In this Policy, unless the context indicates otherwise

An **asset** means a resource

a) controlled by Stellenbosch Municipality
b) as a result of a past event
c) it is probable that future economic benefits or service potential associated with the assets will flow to the municipality

Property, Plant and Equipment (PPE) refers to tangible, identifiable assets that:

a) are held for-
    i. use in the production or supply of goods or services
    ii. rental, or
    iii. administrative purposes, and
    iv. are expected to be used for more than one year.

PPE should be classified according to the following definition groups:

a) **Infrastructure assets** which are defined as assets that usually display some or all of the following characteristics:

    i. they are part of a system or network,
    ii. they are specialised in nature and do not have alternative uses
    iii. they are immovable, and
    iv. they may be subject to constraints on disposal
    v. examples are road networks, sewer systems, water networks etc.

b) **Community assets** which are defined as assets that contributes to the communities' well-being. Community assets are disclosed in accordance with its nature.

c) **Heritage assets** which are defined as cultural significant resources.

d) **Investment Properties** are defined as properties (land or buildings) that are acquired for economic and capital gains or held by Stellenbosch Municipality as finance lease to earn rentals. Examples are office parks and undeveloped land acquired for the purpose of resale in future years.

e) **Other assets** which are defined as assets utilised in normal operations.

f) **Intangible assets** which are defined as being assets without physical

substance.

g) **Biological assets** are assets acquired for agricultural purposes.

Capitalization of assets means the recording of assets in the Fixed Asset Register with its historical financial cost in accordance with GRAP.

Carrying amount means the amount at which an asset is recognized after deducting any accumulated depreciation and accumulated impairment losses.

Classification of assets means the grouping of assets of a similar nature of functionality in an entities operation that is shown as a single item for the purpose of disclosure in the financial statements.

Cost means the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognized in accordance with specific requirements of other Standards of Generally Recognized Accounting Practices (GRAP).

Contributed assets means items received by the municipality as a donation.

Depreciation means the systematic allocation of the depreciable amount of an asset over its useful life.

Depreciable amount means the cost of an asset, or other amount substituted for the cost less its residual value.

Fair value means the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Fixed Asset Register means a register for recording assets in accordance with GRAP

Impairment of an asset

- An impairment loss of cash - generating assets is the amount by which the carrying amount of an asset exceeds its recoverable amount.
- An impairment loss of non - cash generating assets is the amount by which the carrying amount of an asset exceeds its recoverable service amount.

Recoverable amount means the amount that the municipality expects to recover from the future use of an asset, including the residual value on disposal.

Residual value means the estimated amount that Stellenbosch municipality would currently obtain from disposal of the asset, after deducting the estimated cost of disposal, if the asset were already of the age and in the condition expected at the end of its useful life.

Useful life means the period over which an asset is expected to be available for use by the municipality.

3. ACRONYMS

PPE:	Property, Plant and Equipment
AMC Form:	Asset Movement Capture Form
MFMA:	Municipal Finance Management Act
GRAP:	General Accepted Accounting Practice
DIR:	Departmental Inventory Register
SCM:	Supply Chain Management
FAR:	Fixed Asset Register
NARC:	New asset receipt capture form
AT:	Asset transfer form

4. AIM

This policy will lay down broad guidelines for consistent, effective and efficient asset management principles of Stellenbosch Municipality

5. OBJECTIVES

- Specifying Council's practice regarding accounting for assets
- Ensure consistency in accounting treatment.
- To assist officials in understanding their legal and managerial responsibilities with regard to key asset functions such as:
  - safeguarding of assets,
  - maintaining assets,
  - establishing and maintaining a management, accounting and information

system
- that accounts for the assets of the municipality.
- asset valuation principles in accordance with GRAP.
- establishing and maintaining systems of internal controls over assets.
- establishing and maintaining asset registers.
- clarifying responsibilities and accountabilities for the asset management process.

6. STATUTORY AND REGULATORY FRAMEWORK

This policy must comply with all relevant legislative requirements including:

- The Constitution of the Republic of South Africa, 1996
- Municipal Structures Act, 1998
- Municipal Systems Act, 2000
- Division of Revenue Act (enacted annually)
- Municipal Finance Management Act of 2003

Also, this policy must comply with the standards specified by the Accounting Standards Board. The relevant currently recognized accounting standards include:

- GRAP 17 Property, plant or equipment
- GRAP 16 Investment property
- GRAP 31 Intangibles
- GRAP 103 Heritage Assets
- GRAP 27 Agriculture
- GRAP 21 & 26 Impairment
- GRAP 12 Inventories

7. RESPONSIBILITIES AND ACCOUNTABILITIES

The purpose of this section is to prescribe the responsibilities of the various functionaries within Stellenbosch Municipality.

7.1 The Accounting Officer (Municipal Manager)

The Accounting Officer (Municipal Manager) or his/ her duly delegated representative is responsible to ensure implementation and compliance with the responsibilities prescribed in section 63 of the MFMA.

- The municipality has and maintains a management, accounting and information system that accounts for the assets of the municipality;
- The municipality's assets are valued in accordance with standards of generally recognized accounting practice;
- The municipality has and maintains a system of internal control of assets, including an asset register; and
- The senior managers and their teams comply with this policy.
- In consultation with the asset managers, he approves the temporary or permanent transfer of a movable asset between departments as determined in the "Delegation of Authority to officials of the Stellenbosch Municipality".

7.2 The Chief Financial Officer (Director: Finance)

The Chief Financial Officer is responsible to the Municipal Manager to ensure that the financial investment in the municipality's assets is safeguarded and maintained.

The Chief Financial Officer must take reasonable steps to ensure that:

i. Appropriate systems of financial management and internal control are established and carried out diligently;
ii. The financial and other resources of the municipality are utilized effectively, efficiently, economically and transparently;
iii. Any unauthorized, irregular or fruitless or wasteful expenditure and losses resulting from criminal or negligent conduct are prevented;
iv. The systems, processes and registers required to substantiate the financial values of the municipality's assets are maintained at standards sufficient to satisfy the requirements of the Auditor-General.
v. Financial processes are established and maintained to ensure that the municipality's financial resources are optimally utilized through an appropriate asset plan, budgeting, purchasing, maintenance and disposal decisions.
vi. The managers and asset champions are appropriately advised on the exercise of their powers and duties pertaining to the financial administration of assets;
vii. The policy and supporting procedures or guidelines are established, maintained and effectively communicated;
viii. The Chief Financial Officer may delegate or otherwise assign responsibility for performing the functions but he/she will remain accountable for ensuring these activities are performed.

7.3 Managers/ Directors

a) The manager referred to in Section 56 of the municipal systems act being someone reporting directly to the Municipal Manager and has the functional accountabilities for the physical management of a particular set of assets in order to achieve the municipalities strategic objectives relevant to their directorate.
b) Directors shall be directly responsible for the physical safeguarding of any fixed asset controlled or used by the directorate in question. In exercising this responsibility, directors shall adhere to the stipulations of this policy as well as any other written directives issued by the municipal manager to the directorate in question, or generally to all directorates, in regard to the control of or safeguarding of the municipality's fixed assets.

Managers should:

i. ensure that employees in their departments adhere to the approved Asset Management Policy;
ii. ensure that all assets are procured in terms of the SCM Policy;
iii. ensure that council are properly informed about any contributed (donated) assets and that approval from council is obtained timeously
iv. ensure that the contributed asset is recorded on the NARC form and communicated with the Financial Asset Management Department.
v. ensure that employees with delegated authority have been nominated to implement and maintain physical control over assets in their departments. Although authority has been delegated, responsibility remains with the respective Managers of the departments and overall accountability with the Directors of relevant directorates;
vi. ensure that the termination of service asset verification form for staff, is duly completed and submitted to the Strategic and Corporate Services Directorate;
vii. ensure that assets are properly maintained in accordance with their respective asset maintenance policy;
viii. ensure that, where applicable, all their movable assets as reflected on the Fixed Asset Register are barcoded to exercise control;
ix. ensure that the Financial Asset Management Section is notified via the AT form within 10 working days of any changes in the status of assets under the department's control;
x. ensure that transfers between departments within directorates are

administered internally;

xi. ensure that a complete asset verification of all inventory and asset items is performed annually;

xii. ensure that all obsolete, damaged and unused assets, supported by relevant asset and condemnation forms, are handed in at the Financial Asset Management Department without delay;

xiii. be responsible for maintaining and managing their own DIR;

xiv. ensure that all assets are safeguarded against loss/theft and that they are adequately insured; and

xv. ensure that location changes are made timeously and location/room information are updated and reported on the relevant form to the Asset Management Section regularly.

7.4 Asset Champions

Asset Champions are senior officials appointed by the Financial Asset Manager in the different Directorates.

The Asset Champion must:

i. Assist the Financial Asset Manager/ Director in performing his/her functions and duties.

ii. Ensure that all new assets (purchased or donated) are recorded on the NARC form.

iii. Ensure that the NARC forms are completed in full and send with copies of the relevant documentation to the asset control department within 7 working days after receipt of the assets.

iv. Ensures that all their movable assets, where applicable, are barcoded.

v. Ensure that asset listings are verified and kept up to date in collaboration with the Finance Directorate.

vi. Assist the Financial Asset Department with the annual verification of movable assets by making sure that the assets, as per asset listing, are at the correct locations, that these locations are accessible when the verification of assets takes place and provides a full report on any missing assets to the Financial Asset Manager.

vii. Notify the Financial Asset Department when he/she identifies obsolete and redundant assets so that these assets can be moved to the Write-off Store.

viii. Report all changes affecting asset listing sheets to the Director: Finance and the Manager: Financial Asset Management within 7 days of occurrence.

The following require the written recommendation of the Financial Asset Manager and approval of Municipal Manager on the prescribed form:

a) The temporary or permanent transfer of all movable assets between departments.
b) The writing off or disposal of obsolete or redundant assets.

7.5 Financial Services Directorate: Financial Asset Management

i. Is the asset registrar of the municipality and shall ensure that a complete, accurate and up to date asset register is maintained that conforms to the GRAP specifications.
ii. Ensures that physical asset verification is performed annually by all departments to verify the assets on the asset register. The results of this verification must be reported to the Municipal Manager and Council.
iii. Will perform reconciliations between the asset register and the General Ledger on a monthly basis.
iv. Ensures adequate bar codes and equipment to exercise the function relating to asset control is available at all times.
v. Will ensure that all audit queries are resolved in a timely manner.
vi. Dispose of asset in accordance with the SCM policy
vii. Handles the administrative functions with regards to the transfers received.

7.6 The responsibility of the Budget and Costing

i. Ensure that a clear description is provided with each project and the appropriate funding source is identified.
ii. Release capital funds only after receiving written authority and a clear and concise description of the item to be purchased.
iii. Ensure that any changes in the capital budget, with regards to funds transferred or project description changes are communicated to the Financial Asset Management department.

7.7 The Strategic and Corporate Services Directorate

The Strategic and Corporate Services directorate shall ensure that no monies are paid out to the staff on termination of their service prior to receiving the relevant asset resignation form signed off by the relevant directorate- refer to Termination of Service Asset Confirmation form.

8. SAFEGUARDING OF ASSETS

Custody and Security

i. All barcoded assets shall be tracked by physical location through the Fixed Asset Register.
ii. A physical asset verification process shall be performed every year and all directorates will be verified simultaneously.
iii. The coordination of the process and verification of the assets will rest with the Financial Asset Management Section and all directorates are responsible to see that the assets under their control are available during the verification process.

Communication

i. Directorates are responsible to report any stolen or damage property to the Financial Asset Management Section.
ii. All changes must be accurately recorded on the AT forms and reported to the Financial Asset Management Section within 10 working days.
iii. Any discrepancies between the Fixed Asset Register and the physical inventory must be reconciled and motivated by the relevant directorates.

9. PROCEDURE WITH REGARD TO CONTRIBUTED ASSETS

Governance

i. The authority to endorse and approve acceptance of assets contributed to the Stellenbosch Municipality vests with Council as such assets have an impact on future operational costs.
ii. A report including the fair value/cost price of the contributed asset as well as the financial implications of acceptance of the contributed asset must be submitted to Council, so that acceptance of the asset can be confirmed.

Procedures

i. Once Council has approved the donation, the departments must:
ii. Notify the Financial Services Directorate of any assets contributed, by submitting the Council approved report including the cost/fair value of the contributed asset so that the asset can be recorded and capitalized at the appropriate value.

10. FINANCIAL MANAGEMENT

Pre-Acquisition Planning

Before a capital project is included in the draft municipal budget for approval, the Manager/ Director must prove that they have considered:

- The projected acquisition and implementation cost over all the financial years until the project is operational;
- The future operational costs and revenue on the project, including tax and tariff implications;
- The financial sustainability of the project over its economic life span including revenue generation and subsidization requirements;
- The physical and financial stewardship of the asset through all stages in its economic life span including acquisition, installation, maintenance, operations, disposal and rehabilitation; and
- The inclusion of the capital project in the Integrated Development Plans and future budgets.

The Chief Financial Officer is accountable to ensure that the Managers/ Directors receive all reasonable assistance, guidance and explanation to enable them to achieve their planning requirements.

Approval to acquire Property, Plant and Equipment:

Funds can only be invested with a capital project if:

- The funds have been appropriated in the capital budget;
- The project, including the total cost and funding sources, has been approved by the Council;
- The Director: Finance confirms that funding is available for that specific project; The Supply Chain Management prescripts/procedures have been adhered to.
- Any contract that will impose financial obligations more than two years beyond

the budget year is appropriately disclosed.

The funding sources of Assets:

Within the municipality's ongoing financial, legislative or administrative capacity, the Chief Financial Officer will establish and maintain the funding strategies that optimize the municipality's ability to achieve its Strategic Objectives as stated in the Integrated Development Plan.

Four main sources of finance are utilized to acquire Property Plant and Equipment for the municipality, namely:

- The Accumulated Surplus/Deficit (Capital Replacement Reserve)
- The External Financing Fund (EFF).
- Grants, Subsidies and Public
- Contributions. Fair value

The sources of finance that may be utilized to finance assets are utilized in accordance with the provisions of S19 of the Municipal Finance Management Act.

a) Accumulated Surplus/Deficit (The Capital Replacement Reserve)

The Council must annually approve the basis and the amounts for which contributions should be appropriated to the Accumulated Surplus/Deficit in conjunction with the availability of funds and the requirements of the capital program for that financial year.

The funds in the Accumulated Surplus/Deficit are accumulated by: An annual contribution from revenue

The cash backed profit on the sale/disposal of assets

When an amount is advanced to a borrowing service to finance the acquisition of an asset, the money must be transferred to the Accumulated Surplus created for the purpose of acquiring a specific asset and the accumulated funds in the Accumulated Surplus/Deficit must be reduced by the amount of the advance.

The balance of the accumulated funds in the Accumulated Surplus/Deficit will therefore represent the amount that is available to finance assets in future periods. This balance must be cash backed at all times.

The balance in the Accumulated Surplus is transferred to the income statement over the estimated life of assets financed by the Accumulated

Surplus/Deficit to offset the depreciation charge included in the income statement relating to fixed assets.

b) The External Financing Fund (EFF)

When loans are obtained from external sources, they must be paid into the EFF. The corresponding cash should be invested until utilized for the purpose of acquiring assets. When the external loan is utilized to finance assets in a service entity it should be recorded in an “advances” account in the EFF.

Where a loan has a fixed period the instalments should be calculated to determine the cash that should be set aside in the EFF. This is done so that there will be sufficient money to repay the loan when it matures as well as any interest charges as they occur.

When the loan is an annuity loan, the cash required to be paid into the EFF should be based on the actual loan repayments. Once the money has been received by the EFF, the cash would be used to repay the loan.

When the EFF is consolidated with the various services, the “advances made” account in the EFF will contra with the “advances received” account in the various service entities.

Loan finance option

A municipality should ensure that a loan satisfies the requirements of legislation on incurring debt. In particular, municipalities should ensure that long-term debt is:

- Incurred only for the purposes of capital expenditure for the purpose of achieving the objectives stated in section 152 of the Constitution (MFMA S46);
- incurred in line with its capital budget (MFMA S19 and S46(2));
- Is incurred only after the anticipated debt repayment schedule has been submitted to council (MFMA S46(3)(b)(i));
- Included in the liabilities register and
- Satisfies the other requirements of sections 19, 46 and 63 of the MFMA, the MSA and the Constitution.

c) Grants, Subsidies and Public Contributions (Capital Receipts)

Unutilized conditional grants are reflected on the Balance Sheet as a Creditor called Creditor (Unspent and Receipts). They represent unspent government grants, subsidies and contributions from the public. This creditor always has

to be backed by cash.
The following provisions are set for the creation and utilization of this creditor:

- The cash which backs up the creditor is invested until it is utilized.
- Interest earned on the investment is treated in accordance with grant conditions. If it is payable to the funder it is recorded as part of the creditor. If it is the council's interest it is recognized as interest earned in the income statement.
- Whenever an asset is purchased out of the unutilized conditional grant an amount equal to the cost price of the asset purchased is transferred from the Unutilized Capital Receipts into the income statement as revenue. Thereafter an equal amount is transferred on the statement of changes in equity to a reserve called an Accumulated Surplus/Deficit (Future Depreciation Reserve). This reserve is equal to the remaining depreciable value (book value) of assets purchased out of the Unutilized Capital Receipts. The Future Depreciation Reserve is used to offset depreciation charged on assets purchased out of the Unutilized Capital Receipts to avoid double taxation of the consumers.
- If a profit is made on the sale of assets previously purchased out of Unutilized Capital Receipts the profit on these assets sold is reflected in the notes to the income statement and is then treated in accordance with Council policy.

The acquisition of assets will not be funded over a period longer than the useful life of that asset.

Disposal of assets

- The municipality may not transfer ownership as a result of a sale or other transaction or otherwise permanently dispose of an asset needed to provide the minimum level of basic municipal services, unless such asset is obsolete or surplus to requirements or beyond a state of good repair or being replaced and provided that the delivery of the minimum level of basic municipal services must not be compromised as a result of the disposal of the asset.
- The decision that a specific asset is not needed to provide the minimum level of basic municipal services, may not be reversed by the municipality after that asset had been sold, transferred or otherwise disposed of.
- The disposal of an item of property, plant or equipment must be fair, equitable, transparent, competitive and cost effective and comply with a prescribed regulatory framework for municipal supply chain management and the Supply Chain Management Policy of the municipality.
- The transfer of assets to another municipality, municipal entity, national department or provincial department is excluded from these provisions,

provided such transfer is being done in accordance with a prescribed regulatory framework. Directors shall report in writing to the Director: Finance on 31 May of each financial year on all fixed assets controlled or used by the directorate concerned which such Director wishes to alienate by public auction or public tender. The Director: Finance shall thereafter consolidate the requests received from the various directorates, and shall promptly report such consolidated information to the council or the Municipal Manager of the municipality, as the case may be, recommending the process of alienation to be adopted.

- Once the fixed assets are alienated, the Director: Finance shall de-recognize the asset from the accounting records and the fixed asset register.

Loss, theft, destruction or impairment of fixed assets

The different directorates shall ensure that any incident of loss, theft, destruction, or material impairment of any fixed asset controlled or used by the directorate in question is promptly reported in writing to the Director: Financial Services, to the internal auditor, and in cases of suspected theft or malicious damage, also to the South African Police Service.

11. ACCOUNTING FOR ASSETS

Capitalization of Assets

Stellenbosch Municipality does not capitalize an asset based on a capitalization cost threshold, but recognizes an asset when it complies with the definition of an asset as stipulated in GRAP 17 and the cost of the asset to the municipality can be measured reliably.

Where an asset is acquired at no cost, or for a nominal cost, its cost is its fair value as at the date of acquisition (GRAP 17.22).

Assets will only be capitalized in the asset register on completion or finalization of the project.

Multi Year projects

Projects to be completed over more than one financial year will be initially disclosed in the asset register and financial statements as “Work in Progress” thereafter only on completion the asset will be capitalized and depreciated.

Assets will be recorded in the asset register continuously on completion thereof and bar-coded with an aluminium label where appropriate for identification.

Only expenses incurred in the enhancement of a fixed asset (in the form of improved or increased services or benefits flowing from the use of such asset) or in the material extension of the useful operating life of a fixed asset shall be capitalized (GRAP 17.19-.20):

- Parts of some items of property, plant and equipment may require replacement at regular intervals. For example, a road may need resurfacing every few years, a furnace may require relining after a specified number of hours use, or aircraft interiors such as seats and galleys may require replacement several times during the life of the airframe. Items of property, plant and equipment may also be required to make a less frequently recurring replacement, such as replacing the interior walls of a building, or to make a non–recurring replacement. Under the recognition principle in an entity recognizes in the carrying amount of an item property, plant and equipment the cost replacing part of such an item when that cost is incurred if the recognition criteria are met. The carrying amount of those parts that are replaced is derecognized in accordance with the de-recognition provision of this Standard (GRAP 17.19).
- A condition of continuing to operate an item of property, plant and equipment (for example, an aircraft) may be performing regular major inspections for faults regardless of whether parts of the item are replaced. When each major inspection is performed, its cost is recognized in the carrying amount of the item of property, plant and equipment as a replacement if the recognition criteria are satisfied. Any remaining carrying amount of the cost of the previous inspection (as distinct from physical parts) is derecognized. This occurs regardless of whether the cost of the previous inspection was identified in the transaction in which the item was acquired or constructed. If necessary, the estimated cost of a future similar inspection may be used as an indication of what the cost of the existing inspection component was when the item was acquired or constructed (GRAP 17.20)

Computer software will be capitalized and classified as intangible assets.

MAINTENANCE

Maintenance Strategy

Each directorate must develop a maintenance strategy that will ensure that the assets of Stellenbosch Municipality are maintained at an adequate operational level or standard by ensuring that all statutory, technical and operational objectives are achieved. This strategy must ensure that tangible assets under the custody and control of the relevant directors are properly maintained and repaired so that their

possible maximum useful lives are realised.

Rehabilitation/Enhancements/Renewals of Capital Assets

Expenditure to rehabilitate, enhance or renew an existing capital asset (including separately depreciable parts) can be recognised as capital if:
• That expenditure satisfies the recognition criteria.
• That expenditure is enhancing the service provision of that capital asset beyond its original expectation (i.e., not maintenance) and either that expenditure:
• Increases the useful life of that capital asset (beyond its original life).
• Increases that capital asset capacity (beyond its original capacity).
• Increases the performance of the capital asset (beyond the original performance).
• Increases the functionality of that capital asset.
• Reduces the future ownership costs of that capital asset significantly; or
• Increases the size of the asset or changes its shape.

The following points are important to note:
• Approval through the budget process for these improvements may require a business case.
• It must be probable that the expenditure will lead to the level of benefits expected.
• The expenditure to restore the functionality of the capital asset to its original level is a maintenance/refurbishment expense and not a capital expense. Maintenance/ refurbishment will not be capitalised to the capital asset.

The rehabilitated or renewed separately depreciable part will be derecognised and the replacement will be recognised. Where the separately identifiable asset is rehabilitated or renewed, the amount incurred will be added to the carrying value of the asset.
Renewals have the same meaning and treatment as rehabilitation/enhancements and are different from refurbishment, which is seen as maintenance.

Directorates Responsibilities

Each Directorate is responsible for ensuring:

i. That all tangible assets under their control are maintained in a good working condition. The directorates must take adequate care that the working environments for the various assets are appropriate and suitable for such types of tangible assets.
ii. That their assets are not misused or used for personal use or benefit.

iii. That repair and maintenance costs incurred is reviewed and properly controlled.

iv. The development of a maintenance program according to their operating budget resources. The program must provide a schedule of the repairs and maintenance to be done. The program must also consist of planned and unplanned repairs and maintenance to be performed.

v. The following matrix will assist in distinguishing capital expenditure from maintenance expenditure:

CAPITAL EXPENDITURE	MAINTENANCE
• Acquiring a new asset	• Restoring an asset so that it can continue to be used for its intended purpose
• Replacing an existing asset	• Maintaining an asset so that it can used for the period for which it was initially intended
• Enhancing an existing asset so that its use is expanded	
• Further developing an existing asset so that its original useful life is extended	

When assets are capitalized a distinction should be made on whether the new asset is purchased to replace an existing asset or whether it is a total new asset that is purchased.

Assets held under leases

- **Finance leases** are leases, which in effect transfer all risks and rewards associated with the ownership of an asset from the lessor to the lessee. Assets held under finance leases are capitalized by the municipality and reflected as such in the fixed asset register. It will be capitalized at its leased value at commencement of the lease, which will be the price stated in the lease agreement. The asset is then depreciated over its expected useful life.

- **Operating leases** are those leases which do not fall within the scope of the above definition. Operating lease rentals are expensed as they become due. Assets held under operating leases are not accounted for in the asset registers of the municipality.

INVESTMENT PROPERTY

- An item shall be recognised as investment property if it meets the definition. Investment property is recorded at cost.
- Disclosable value measured at recognition:
  - Initially at acquisition cost plus transaction cost, or nominal value
  - Where acquired at no cost or nominal value, fair value at acquisition is deemed to be cost for disclosure
  - If held under a lease and classified as Investment Property, is the lower of fair value and the present value of the minimum lease payments
- Cost value is determined according to the requirements of the GRAP standard on Investment Property.
  Assets classified as Investment Property shall be re-defined once such assets usage changes

Cost Model

Investment property is, subsequent to initial measurement, carried at cost less accumulated depreciation and any accumulated impairment losses

Depreciation is provided to write down the cost, less estimated residual value by equal instalments over the useful life of the property, which is as follows:

Item	**Useful life**
Property – buildings	30-99 years
Property – land	indefinite

Investment property is derecognised on disposal or when the investment property is permanently withdrawn from use and no future economic benefits or service potential are expected from its disposal.

Gains or losses arising from the retirement or disposal of investment property is the difference between the net disposal proceeds and the carrying amount of the asset and is recognised in surplus or deficit in the period of retirement or disposal.

Compensation from third parties for investment property that was impaired, lost or given up is recognised in surplus or deficit when the compensation becomes receivable

Depreciation

- Depreciation will be done in accordance with the GRAP frame work
- The depreciable amount of an item of property, plant or equipment should be allocated on a systematic basis over its useful life.
- Stellenbosch Municipality's depreciation method will be the straight-line method for all assets of the Council unless otherwise agreed to in writing by the Director: Financial Services.
- Depreciation shall be calculated from the day the fixed asset is available for use (commissioning date) (GRAP 17.65).
- If the cost of land includes the cost of site dismantlement, removal and restoration, the portion of the land asset is depreciated over the period of benefits or service potential obtained by incurring those costs. In some cases, the land itself may have a limited useful life, in which case it is depreciated in a manner that reflects the benefits or service potential to be derived from it (GRAP 17.69).

Review of residual value and useful life

- The municipality should assess whether there is any indication that the expected useful life of the asset has changed based on whether the condition of the asset has improved or declined. This is based on any condition assessments undertaken by the entity on its assets during the reporting period. Paragraph .60(f) of GRAP 17 should not be read as requiring a condition assessment at each reporting date. Condition assessments will be undertaken by entities on selected or identified assets as part of its on-going asset management. Instead, any information available from any condition assessments undertaken during the reporting period should be used to assess whether the useful life of particular assets should be changed.
- All movable assets with a useful life of two years or less will be reviewed on an annual basis to ensure adherence to GRAP 1757 (c) if no other indicators are present or detected during the year under review.
- If the review indicates that a change has taken place and expectations differ from previous estimates, the changes should be accounted for as a change in the accounting estimate in accordance with the Standard of GRAP on Accounting Policies, Changes in Accounting Estimates and Errors.
- The remaining useful life of capital assets should be reviewed annually and, if expectations are significantly different from previous estimates, the depreciation charge for the current and future periods should be adjusted.
- This review should be done by the asset manager in conjunction with the impairment review.
- The review of useful life is a check to see if there is any evidence to suggest

that expected life should be changed.

- The Table of Useful Lives is provided in the MFMA Local Government Capital Asset Management Guideline (Refer to Annexure A). These should be used as a guide to the minimum useful lives only because actual asset lives experienced greatly exceed those recommend lives.
- The residual value of an asset may increase to an amount equal to or greater than the asset's carrying amount. If it does, the asset's depreciation charge is zero unless and until its residual value subsequently decreases to an amount below the asset's carrying amount (GRAP 17.65).

Impairment of assets

The accounting treatment relating to impairment losses is outlined as follows in GRAP 17:

- The carrying amount (Book value) of an item or a group of identical items of property, plant and equipment should be reviewed periodically in order to assess whether or not the recoverable amount has declined below the carrying amount.
- Recoverable amount is the higher of a cash – generating asset's net selling price and its value in use.
- When such a decline has occurred, the carrying amount should be reduced to the recoverable amount. The amount of the reduction should be recognized as an expense immediately.
- The recoverable amount of individual assets, or groups of identical assets, is determined separately and the carrying amount reduced to recoverable amount on an individual asset, or group of identical assets, basis.
- However, there may be circumstances when it may not be possible to assess the recoverable amount of an asset on this basis, for example when all of the plant and equipment in a sewerage purification work is used for the same purpose. In such circumstances, the carrying amount of each of the related assets is reduced in proportion to the overall decline in recoverable amount of the smallest grouping of assets for which it is possible to make an assessment of recoverable amount.

The following may be indicators that an item of PPE has become impaired:

- The asset has been damaged.
- The asset has become technologically obsolete.
- The asset remains idle for a considerable period either prior to it being put into use or during its useful life.
- Land is purchased at market value and is to be utilized for subsidized housing

developments, where the subsidy is less than the purchase price.

Procedure to identify, budget and account for impairment losses:

- The following needs to be done to ensure that impairment losses that are identified by the above indicators are budgeted for during the operating budget cycle and are accounted for in the next financial year. The following steps will have to be performed during the operating budget cycle:

Financial Services Directorate - Financial Asset Management Section shall issue a memo to all directorates requesting them to identify assets that:

a) Are in a state of damage at the start of the operating budget cycle;
b) Are technologically obsolete at the start of the operating budget cycle; This can be facilitated if directorates require that Financial Services Directorate – Financial Asset Management - section to supply them with a Fixed Asset Register printout pertaining to major assets showing the remaining useful lives of assets. The directorates can then assess and indicate cases where the assessed remaining useful life is shorter than the remaining useful life on the printout.
c) Have remained idle for a considerable period either prior to them being put into uses at the start of the operating budget cycle or during their useful life;
d) Are subject to impairment losses because the subsidies to be received in exchange for assets are less than the carrying amounts. An example of this is Land that is purchased at market value and is to be utilized for subsidized housing developments;

    - The recoverable amounts of these assets need to be calculated by calculating the Net selling Price per asset as defined above.
    - The impairment loss per asset needs to be calculated as the difference between the Net selling price and the book value of the asset.
    - The impairment loss needs to be budgeted for.
    - The following steps will have to be performed regularly during the year to account for impairment losses:

Directorates will identify and inform Financial Services Directorate – Financial Asset Management section of assets that:

a) Are in a state of damage at year-end,
b) Are technologically obsolete at year-end. This can be facilitated if directorates

require Finance Directorate – Financial Asset Management section to supply them with a Fixed Asset Register printout pertaining to major assets showing the remaining useful lives of assets. The directorates can then assess and indicate cases where the assessed remaining useful life is shorter than the remaining useful life on the printout.

c) Have remained idle for a considerable period either prior to them being put into uses at year-end or during their useful life
d) Are subject to impairment losses because the subsidies to be received in exchange for assets are less than the carrying amounts. An example of this is Land that is purchased at market value and is to be utilized for subsidized housing developments. The recoverable amounts of these assets need to be calculated by calculating the Net selling Price per asset as defined above.

   The impairment loss per asset needs to be calculated as the difference between the Net selling price and the book value of the asset.

   The impairment loss needs to be accounted for by identifying the relevant funding source.

Disclosure requirements relating to impairment losses:

All material impairment losses need to be disclosed in the notes to the income statement as a separately disclosed item. They are normally disclosed as part of the note on the amounts that are included in the calculation of the Net Surplus or Deficit for the year.

DISPOSAL AND RETIREMENTS

Governance

Section 14 and 90 of the MFMA governs the disposal of assets. This section provides inter alia:

- The council may not dispose of assets that are utilized to provide minimum level of basic municipal services.
- Assets other than those utilized to provide minimum level of basic service may be disposed of subject to Council approval.
- An item of property, plant or equipment should be eliminated from the Statement of Financial Position, on disposal or when the asset is permanently withdrawn from use and no future economic benefits or potential service delivery is expected from its disposal, in accordance with GRAP 17.

- Gains or losses arising from the retirement or disposal of an item of property, plant or equipment should be determined as the difference between the actual or estimated net disposal proceeds and the carrying amount of the asset and should be recognized as revenue or expense in the Statement of Financial Performance.

Procedures

a) Any items declared obsolete or damaged will be handed in to the Finance department – Financial Asset Management department for safekeeping.
b) No items will be received by the Financial Services Directorate, Financial Asset Management section without a completed AT form and attached condemnation forms, counter signed by Finance Directorate – Financial Asset Management section, describing the status of the item and the reason for writing-off the item.
c) Directorates must ensure that assets are disposed of in terms of the SCM policy.
d) It is the responsibility of each directorate to ensure that all such assets to be disposed of are delivered to and received at the Finance Directorate – Financial Asset Management section.
e) Approval for the disposal of assets is considered by the Municipal Manager only after a recommendation has been obtained from the following persons:
    i. Vehicles and Plant – Manager: Financial Asset Management and applicable Directorate;
    ii. Computers - Information Technology Manager.
    iii. Other Items – Directors/ Managers within the different directorates.

f) After the approval of the Municipal Manager has been obtained, any vehicle written off must be deregistered immediately.
g) All asset items lost, stolen or damaged must be reported to the Financial Services Directorate – Insurance section as well as Finance Directorate – Financial Asset Management section by completing the AT form.
h) All asset items lost or stolen also need to be reported to the SAPS by the relevant department.

An item of property, plant and equipment should be eliminated from the balance sheet on disposal or when the asset is permanently withdrawn from use and no future economic benefits or potential service delivery is expected from when it is disposed of.

Gains and losses arising from the retirement or disposal of an item of property, plant and equipment should be determined as the difference between the actual or estimated net disposal proceeds and the carrying amount of the asset and should be recognized as revenue or expense in the Statement of Financial Performance.

The accounting treatment relating to the profit or loss on the sale of property, plant & equipment is outlined in GRAP 17. The following is a summary of the relevant aspects:

Profits and losses, which are disclosed in total in the financial statements, are *calculated by use of the following formula: -*

Proceeds	Sales value, trade-in value or proceeds received from insurance if the asset was damaged or stolen.
Less: Carrying value	Cost, or if valued, revaluation amount, less accumulated depreciation up to the date of sale or when asset can no longer be used for its intended purpose.
Equals PROFIT or	If proceeds greater than carrying value, or
Equals LOSS	If proceeds less than carrying value.

12. INTERNAL CONTROL OVER ASSETS

- Establishment and Management of the Financial Asset Register:

  The Chief Financial Officer will establish and maintain the Asset Register containing key financial data on each item of Property, Plant or Equipment that satisfies the criterion for recognition as per the accounting standards.

  Each Asset Manager is responsible to ensure that sufficient controls exist to substantiate the quantity, value, location and condition of all assets in the

asset register.

Each Asset Manager must appoint an Asset Champion in each Directorate/Section which will be responsible to ensure that the asset listings are verified and kept up to date in collaboration with the Directorate: Finance Services.

- Contents of the Fixed Asset Register

The fixed asset register shall be maintained in the format determined by the Director: Financial Services, which format shall comply with the requirements of generally recognized accounting practice (GRAP) and any other accounting requirements which may be prescribe Directors under whose control any fixed asset falls shall promptly provide Director: Financial Services in writing with any information required to compile the fixed asset change which may occur in respect of such information. Contents of the Financial Asset Register:

The details included in the Asset Register will include:

- The depreciation methods used
- The useful live
- Depreciation charge
- The carrying amount
- The accumulated depreciation
- Additions
- Disposals and transfers
- Date of acquisition
- Date of disposal (if relevant)
- Asset description
- Historical cost of the asset
- Asset classification
- Asset ID
- Residual value

Internal Controls over the Financial Asset Registers

- Controls around their asset register should be sufficient to provide an accurate, reliable and up to date account of assets under their control to the standards specified by the Chief Financial Officer and required by the Auditor-General.
- Controls around the asset registers should be sufficient to provide Directors with an accurate, reliable and up to date account of assets under their control to the standards specified by the Director: Finance and required by relevant legislation.

  These controls will include the physical management and recording of al acquisition, assignments, transfers, losses and disposals of assigned assets as well as regular asset counts and systems audits to confirm the adequacy of controls.

Identification of fixed assets:

The Municipal Manager shall ensure that the municipality maintains a fixed asset identification system which shall be operated in conjunction with its computerized fixed asset register.

Transfers, Reallocation or Reassignment of Property, Plant or Equipment

a) An Asset Manager retains management accountability and control for a particular asset until another Asset Manager in writing does accept responsibility for that asset, and the Chief Financial Officer endorses the transfer.
b) The Asset Manager must advise the Chief Financial Officer on the prescribed form whenever an asset is permanently or temporarily reallocated or reassigned from one location to another.
c) The form must be completed and signed by both the sender and receiver
d) The Manager: Financial Asset Management will appropriately amend the Asset Register with all approved transfers.
e) Assets must solely and exclusively be used for the purpose of the
f) Council's business.

Verification of fixed assets

a) Financial Services Directorate: Financial Asset Management Section shall at least once during every financial year undertake a comprehensive verification of all fixed assets controlled or used by the directorate concerned.
b) Finance Directorate: Financial Asset Management Section shall promptly and

fully report in writing to the Director: Financial Services in the format determined by the Director: Financial Services, all relevant results of such fixed asset verification, provided that each such asset verification shall be undertaken and completed as closely as possible to the end of each financial year, and that the resultant report shall be submitted to the Director: Financial Services not later than 30 June of the year in question.

Asset listings

a) The Chief Financial Officer must submit within six months after each financial year, asset listings of capitalised assets to all Asset Managers.
b) At all times these asset listings should indicate the assets in particular location and should be easily accessible.
c) When employees get appointed or resign from any specific post the relevant asset listings must be verified and accordingly endorsed by the Asset Champion for the specific workplace.
d) All changes on asset listing sheets must be reported in writing to the Director: Financial Services within 7 days of when change took place.

13. FINANCIAL DISCLOSURE

Assets must be disclosed in respect of each class of property, plant and equipment, in accordance with Generally Recognized Accounting Practice.

14. CLASSIFICATION OF ASSETS

Any asset recognized as an asset under this policy will be classified according to categories as per the Fixed Asset Register. All fixed assets should be classified under the following headings in the Asset Register:

Property, plant and equipment:

Computer Equipment

Furniture and office equipment

Infrastructure: Electricity

Infrastructure: Network and Communication

Infrastructure: Roads, pavements, bridges

Infrastructure: Storm water

Infrastructure: Waste Management

Infrastructure: Waste Water Management

Infrastructure: Water

Machinery and Equipment

Transport Assets

Other Assets

Other Assets shall be recorded under the following main categories;

- Operational Buildings: Municipal Offices
- Housing: Social Housing

Heritage Assets

A Heritage Asset is an asset that has historical, cultural or national importance and needs to be preserved. The following is a list of some typical heritage assets encountered in the municipal environment:

- Archaeological sites;
- Conservation areas;
- Historical buildings or other historical structures (such as war memorials);
- Historical sites (for example, historical battle site or site of a historical settlement);
- Museum exhibits;
- Public statues; and
- Works of art (which will include paintings and sculptures).

Intangibles Assets

- Computer Software
- Databases

Community Assets

Community Assets shall be recorded under the following main categories;

- Recreational Facilities;
- Sporting Facilities; and
- Other Facilities.

Land and Buildings

Land and buildings shall be treated using the cost model.

Land shall be accounted for at cost and shall not be depreciated. Land on which infrastructure and community assets are located shall be identified as land and buildings and not disclosed together with the infrastructure and community assets. Land not registered in the name of the municipality but controlled by the municipality by virtue of owner-occupied buildings thereon, shall be recognised at cost.

Buildings shall be accounted at cost, less any accumulated depreciation and any accumulated impairment losses.

Investment property

The classification of an investment property is based on management's judgement; the following criteria will be applied to distinguish investment properties from owner-occupied property or property held for resale:

Investment property	PPE	Non-current assets held for sale
the asset generates its own cash flows in the form of rentals (on a commercial basis)	rental income earned is below market value, and the asset is held for service delivery rather than to generate a commercial return	land and other properties held for sale within the next 12 months, if the criteria in GRAP 100 are met
the asset is held for capital appreciation	the asset is held to achieve service delivery objectives rather than to earn rental or for capital appreciation	
investment property that is being redeveloped for continued use as an investment property	property that is being constructed or developed for future use as investment property (until the asset meets the definition of investment property it is accounted for as PPE)	
Land held for an undetermined use	owner occupied-property such as office buildings and residential buildings occupied by staff members (assets used by employees, irrespective of whether or not the employees pay rent at market rates, are owner-occupied)	

The judgement of the Management of Stellenbosch Municipality is that the following classes of Municipal Property will be classified as Investment Property:

- Land held for long-term capital appreciation rather than for short-term sale in

the ordinary course of operations which council intends to sell at a beneficial time in the future.

- Land held for a currently undetermined future use.
- A building owned by the municipality (or held by the municipality under a finance lease) and leased out under one or more operating leases on a commercial basis.
- A building that is currently vacant but is held to be leased out under one or more operating leases on a commercial basis to external parties.

ANNUAL REVIEW ON THE POLICY

This policy will be reviewed and updated annually or whenever legislative or accounting standards amendments significantly change the requirements pertaining to asset management in general and the administration of property, plant and equipment at a sooner event.

GENERAL

This policy does not overrule the requirement to comply with other policies like supply chain management, tendering or budget policies. The Chief Financial Officer will provide guidance or recommend an amendment to this policy to comply with the essence and understanding of the policies, regulations or legislation being conflicted.

COMMENCEMENT

01 July 2025

Asset Transfer form

STELLENBOSCH MUNICIPALITY ANNEXTURE "A"

ASSET MOVEMENT / WRITE OFF FORM

GENERAL INFORMATION

Type of asset movement to be recorded (indicate with X)

Asset Transfer: Interdepartmental		Asset Obsolute/Damage/Written-Off	
Asset Transfer: Unused Asset to Stores		Asset Written-Off due to Loss (Burglary/Theft)	

Basic Assets Data

Asset Bar Code	Name From	Name To	Asset Description / Name	Registration / Serial Number
Room Number / Location			**Make / Model**	**Year and Model**

AUTHORISATION OF TRANSACTION – LINE MANAGER / (By a DIRECTOR if it involves two directorates)

Signiture	Name & Surname (Print)	Date

Recepient Conformation			
Condition of Asset when received		**Received By**	**Date**
Good / **Fair** / **Poor**			
OFFICE USE ONLY - FINANCE			
Asset ID		**Captured on System by**	**Date**

Remarks:

.....

.....

APPENDIX 19

STELLENBOSCH MUNICIPALITY

POOL VEHICLE POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

POOL VEHICLE POLICY

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Purpose

To ensure the proper procedure of booking and utilization of a pool vehicle.

Utilization of Pool Vehicles

No person, other than a municipal official in possession of a valid driver's licence, may drive a Pool Vehicle and no person other than an official may be transported in a Pool Vehicle, provided that the CFO, Municipal Manager or a director may in exceptional circumstances authorise that other passengers may be transported in such Pool Vehicle.

Municipal officials that receive car allowance are NOT allowed to use any pool vehicle.

Section 1: Responsibilities of Drivers

The full cooperation of all employees concerned is required to always ensure that the municipal transport system functions efficiently. All drivers are expected to accept and exercise the responsibilities associated with the operation of vehicles.

1.1 Usage

1.1.1 Municipal transport is provided strictly for official services only and is not to be used for private purpose

1.1.2 When a municipal vehicle is to be used, the driver must ensure that a copy of the Trip Authorization Form (provided by Fleet Management) duly authorized and signed, is held in the vehicle.

1.1.3 Each municipal vehicle must have a Daily Logbook. The driver is required to record all his/her daily trips in the logbook. The Daily Logbook must be submitted to the Fleet Management Department upon returning the vehicle.

1.1.4 Municipal fuel cards may be used only for the purposes of refuelling of municipal vehicles and not to be used for private purposes.

1.2 Public Image

All municipal vehicles shall be driven in a SAFE and COURTEOUS manner, which will promote the municipality's public image. Municipal drivers are constantly in public view; their behaviour shapes the public concept of municipal efficiency in general.

1.3 Careful handling

Municipal vehicles shall always be driven and handled with proper care and attention, to obtain the best mechanical service and avoid infringements of the law. Any evidence of neglect, rough handling or reckless driving must be reported to Fleet Management Services and will result in disciplinary action.

1.4 Inspection

1.4.1 Pre-drive inspection of vehicles are to be carried out by Fleet Management Officer daily, as required in terms of the pool vehicle policy.

1.4.2 Fleet Management Officer must always ensure that the vehicle is in a roadworthy condition.

1.4.3 The last user of a vehicle will be held responsible for any unreported damage/defects/loss. The Fleet Management Officer must thoroughly inspect a vehicle after each trip. Any damage/defects found by the Fleet Management Officer must be reported to the fleet Manager immediately and an appropriate action must be taken by management. A vehicle must not be driven prior to all damages/ defects being attended to.

1.4.4 All municipal vehicles must be inspected periodically by the Fleet Management Officer of Stellenbosch Municipality to ensure proper cleanliness, repair, and efficiency. All instances of poor upkeep of municipal vehicles must be investigated and disciplinary action taken. All costs incurred in repairing the vehicle are to be recovered from the driver/person responsible for the vehicle.

1.5 Pre- and Post-Driver Activities

1.5.1 Before a vehicle is driven, the Fleet Management Officer must ensure that the following activities have been carried out:

Pre-trip activities

a) Carry out an inspection of the vehicle.
b) Record all damages to the vehicle observed during the pre-inspection.
c) Both Fleet Management and line department signs the findings of the pre-inspection
d) Check whether the logbook details is the same as the km's on the odometer
e) Give the driver the Trip Authorisation Form and make sure that it is signed.
f) Ensure that the details of the trip to be undertaken are entered in the Logbook.

Post-trip activities

a) Cross check the odometer reading, distance covered and time in the daily Logbook.
b) Inspect the vehicle thoroughly.
c) Report to fleet manager any damage to the vehicle.
d) Confirm whether fuel was purchased and hand over the fuel slip to Fleet Management.
e) Check whether all information is correctly recorded in the logbook.

1.5.2 Every trip undertaken by the driver must appear as a separate entry in the Logbook.

1.5.3 Inspection Forms and Logbook entries must be checked by Fleet Management Officer every day. All instances of irregular/unauthorized use of motor vehicles must be investigated by Fleet Management services and disciplinary action be taken where necessary.

1.6 Safety

All employees must be fully aware that it is a criminal offence to disobey the general safety instructions issued by their employer. Persons guilty of failing to observe safety instructions are liable not only to disciplinary action in terms of the Municipality's Conditions of Service, but also to prosecution by the Department of Labour.

1.7 Rules

Failure to observe the rules contained herein and any additional instructions issued by Fleet Management will render the offending employee liable to disciplinary action.

1.8 Driver Competency

The Traffic Management Section will perform a Competency Test to every municipal employee who requires to operate a municipal vehicle. The employee must pass the test to receive a certificate authorizing them to operate a municipal vehicle.

Section 2: <u>Determining the need for vehicles</u>

2.1 The Managers of departments are responsible for determining the number and types of vehicle(s) that will be required for a booking and will communicate that to Fleet Management via email, it is the responsibility of Fleet Management to determine which vehicles will be available.

2.2 A vehicle must be booked from Fleet Management 24 hours before the trip.

Section 3: Issue of Vehicles

3.1 Exclusive use of vehicles

3.1.1 There will be no exclusive use of a pool vehicle.

3.2 Pool Vehicles

3.2.1 Authorization is to be obtained from each manager of Department prior to an employee taking possession of a vehicle.

3.2.2 A daily trip authorization form is to be completed and approved by the Director or senior manager of Department prior to the employee taking possession of a vehicle.

3.2.3 Vehicle keys are to be issued to the employee by Fleet Management Officer and stored by Fleet Management at the close of business each day.

3.2.4 A physical inspection of the vehicle is to be conducted by Fleet Management Officer subsequent to the vehicle being returned by the employee as stated in 1.4

3.2.5 A register is to be maintained by Fleet Management, which details the following information daily:

a) Name of employee

b) Travel destination for the day

c) Mileage for the day

d) Time of transfer of vehicle to employee

e) Name of Fleet Management Officer that issued the vehicle

f) Time of return of vehicle keys.

3.2.6 Unless prior arrangements have been made with Fleet Management, employees who fail to return vehicles at the close of business each day, will be subject to disciplinary action.

3.2.7 No employee shall take a pool vehicle home overnight.

Section 4: Proper use of Municipal vehicles

The following rules must be observed:

4.1 The most economical vehicle suitable for the purpose must be used.

4.2 The vehicle shall only be driven by an appropriate licenced and duly authorized employee on official duty.

4.3 The driver must be licenced in terms of National Road Traffic Act for the particular class of vehicle under his/her control.

4.4 No person shall move, drive, or operate any municipal vehicle unless he/she is fully authorized to do so. The unauthorized use of a vehicle will render the person concerned liable for prosecution in a court of law, over and above any internal disciplinary action.

4.5 Passengers, inclusive of municipal staff, are not permitted to ride on or inside any municipal vehicle except for the execution of municipal duties. All passengers must sign an indemnity prior to being transported in a municipal vehicle.

4.6 The driver shall not deviate from the shortest route to the destination to serve the private interest of the driver or his/her passengers, or in connection with the conveyance, loading or unloading of private property or goods.

4.7 The driver shall not utilize any municipal vehicle for private purpose.

4.8 The driver of any vehicle shall not deviate to any unauthorized routes or destinations and shall not enter any unauthorized premises or areas.

4.9 Drivers are expected to route their vehicles so as to secure maximum operating efficiency at minimum expenses.

4.10 Logbooks with specific details must be kept up to date and inspected by Fleet Management Officer every day. Any deviation must be investigated and, when necessary, reported to fleet manager for further investigation, so that disciplinary action can be taken against infringing members.

4.11 The fleet manager must report all deviations and actions taken to the Chief Financial Officer monthly.

Section 5: Vehicle Keys

5.1 Employees in charge of vehicles must always ensure that the ignition, door lock, fuel cap, gear lock and other keys of the vehicle in use are suitably safeguarded against loss or theft.

5.2 In the event of a vehicle's keys being lost or mislaid, the driver must not attempt to open the locking system of the vehicle but must obtain assistance from Fleet Management services.

5.3 A thorough investigation must be conducted by Fleet Management to establish the causes for vehicle keys being lost. Where it is found that the loss of keys is due to negligence on the part of the driver, all costs to recover/replace the keys must be recovered from the driver.

5.4 At no time shall a driver leave his/her vehicle unattended without first switching off the engine and removing the ignition key, engaging the gear-lock, and removing the key.

Section 6: Damage, Losses, and Theft

Damage, losses, and theft, other than those arising from accidents, are dealt with under this section.

6.1 An employee who takes over a municipal vehicle must ensure that no damage or loss is immediately brought to the notice of Fleet Management in writing. Unless he/she complies with this instruction, he /she will be deemed to have received the vehicle in good order.

6.2 Any person found unlawfully removing fuel from a municipal vehicle or engaged in an unauthorized removal or exchange of any component on a municipal vehicle will be subjected to the strictest discipline, as prescribed in the prevailing Conditions of Service.

6.3 In the event of losses, thefts and hijacking, the employee operating the vehicle must immediately report the matter to Fleet Management for further investigation and follow up

6.4 In the event of a hijacking or armed robbery, Law Enforcement must be contacted immediately

6.5 Any pool vehicle may be subjected to a search by Fleet Management Officer.

Section 7: Garaging and parking of municipal transport

7.1 Overnight parking

- Vehicles must be parked at designated municipal premises.
- Under no circumstances should municipal vehicles be parked outside designated premises without the authorization of Fleet Management services.

7.2 Reserved areas

No pool vehicle is allowed to park on reserved areas or the area for visiting personnel.

Section 8: Mechanical Appreciation

8.1 Whilst a municipal pool vehicle is in operation, the driver shall regularly check the warning lights, indicators, and gauges. Immediate action must be taken should anything untoward being noticed, to prevent damage or further damage to the vehicle or its components.

8.2 Where there is an indication of excessive engine heat or lack of oil pressure, the engine shall be switched off immediately and the vehicle not driven further under its own power until the matter has been rectified.

8.3 The “revving” up of engines is detrimental, especially at the cold starting-up stage. Until normal operating temperatures are achieved, high speed engine operation must be avoided.

8.4 Where a vehicle is subjected to extended periods of waiting in dense traffic, the neutral gear position must be selected and the hand brake applied, to avoid unnecessary war on the clutch components.

8.5 Travelling with a foot on the clutch pedal must be avoided, as this causes premature failure of the clutch assembly and release bearing.

8.6 A smooth balance must be maintained between the clutch and accelerator pedal to avoid damage to the vehicle’s drive train.

Section 9: Safe Driving

9.1 Traffic Regulations

Traffic fines arising from neglect on the part of the driver will not be paid by the Municipality. The driver will be held personally responsible and will not receive any financial assistance from the Municipality.

9.2 Speed Limits

Apart from the necessity of observing the speed limits laid down by the government and local authorities, municipal motor vehicles must not be driven at speeds that may endanger the lives of occupants and other road users. Speed must be adjusted to suit weather conditions, road conditions and the vehicle being used.

Section 10: Speedometers, Odometers and Hour-meters

10.1 It is important that odometers and hour-meters always reflect the true elapsed distance and times. Any defect in a speedometer, odometer or hour-meter should be rectified as soon as possible.

10.2 No person shall disconnect the speedometer of a municipal vehicle. Where a speedometer is fitted to a vehicle, the National Road Traffic Act requires it to be in good working order.

10.3 Speedometers and hour-meters should not be tempered with.

Section 11: Care of Tyres

11.1 Tyre pressures

Fleet Management Officer must ensure that the inflation of tyres is in accordance with the pressures recommended by the manufacturer of the vehicle. Incorrect inflation, particularly under inflation, is the greatest single factor contributing to undue wear, overheating and premature failure of tyres. Any deviation from specified pressures will have adverse effects on steering, braking, road holding and safety.

11.2 Precautionary measures

11.2.1 The checking and correction of tyre pressures should be performed in cold tyres only.

11.2.2 Scuffing or running into kerbs and running over projections should be avoided.

11.2.3 Mechanical defects that cause uneven tyre wear should be rectified immediately.

11.2.4 Regular inspections should be held for tread wear, cuts, bruises and stones wedged between dual wheels. Tread depth at any point across the entyre breadth of the tread and circumference of the tyre must not be allowed to be less than 1 mm. A tyre that does not meet this requirement must be replaced immediately.

11.2.5 Dust caps on tyre valves must be replaced.

11.2.6 Sudden or fierce braking, unnecessary acceleration and fast cornering should be avoided.

11.2.7 Dumping sites are always littered with sharp projections, which cause an ongoing puncture problem. Special care must be taken to avoid sharp obstacles.

11.2.8 The removal of any imbedded foreign objects will deflate the tyre, therefore must be reported to Fleet Management Services, and not be removed by the driver.

11.2.9 The abusive or negligent treatment of tyres should be avoided as no tyre damage caused through abuse or negligence will be for the account of the driver.

Section 12: Fuel and Oil

12.1 Supply

Where employees are in charge of municipal pool vehicles require fuel and/or oil, they shall obtain supplies from the nearest designated supply point. Drivers are to ensure that the fleet number, odometer reading and quantity of fuel supplied are entered correctly on the appropriate forms. Tanks are to be filled to a constant level.

12.1.1 The Fleet Management Officer is responsible for checking the engine oil and water on every occasion before it is booked or that the vehicle is refuelled.

12.2 Fuel saving

Some factors that have a major bearing on fuel economy are set out below for the guidance of all concerned:

12.2.1 Wastage due to the overfilling of the fuel tank must be avoided and vehicles must, wherever possible, be parked on level ground and in the shade.

12.2.2 Vehicles must at all times be driven in the gear ratio appropriate to the road conditions.

12.2.3 Road speeds must be kept as constant as possible.

12.2.4 Acceleration and braking must be executed smoothly and gently. The most uneconomical use of fuel occurs during acceleration and with the engine idling in a stationary vehicle.

12.2.5 Any strong smell of fuel must be investigated immediately, especially if noted while the vehicle is in motion. Besides causing wastage, petrol leakage is highly dangerous.

12.2.6 The driver should not allow the engine of any vehicle or machine to run unnecessarily.

Section 13: Servicing and repair of municipal motor vehicles

13.1 All motor vehicles shall be serviced and repaired in accordance with the policies and procedures as laid down by Stellenbosch municipality and the relevant service provider.

13.2 Fleet Management Officer in charge of pool vehicles shall be responsible for ensuring that service arrangements are strictly adhered to.

13.4 Timeous servicing arrangements - When a vehicle needs to be serviced, Fleet Management Officer must arrange for the vehicle to be serviced through Wesbank. Servicing is not to be delayed due to the non-availability of a substitute vehicle.

APPENDIX 20

STELLENBOSCH MUNICIPALITY

SUPPLY CHAIN MANAGEMENT POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

SUPPLY CHAIN MANAGEMENT POLICY

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Definitions

1.1. In this Policy, unless the context otherwise indicates, a word or expression to which a meaning has been assigned in the Act has the same meaning as in the Act, and

1.1.1. **"Act"** means the Municipal Finance Management Act, No. 56 of 2003;

1.1.2. **"Bid"** means a written offer in a prescribed or stipulated form in response to an invitation by the municipality for the provision of goods, services or construction works through price quotations, advertised competitive bidding process or proposals;

1.1.3. **"Bidder"** means any person submitting a competitive bid or a quotation;

1.1.4. **"Closing time"** means the time and day specified in the bid documents for the receipt of bids;

1.1.5. **"Competitive bidding process"** means a competitive bidding process referred to in paragraph 12(1)(d) of this Policy;

1.1.6. **"Competitive bid"** means a bid in terms of a competitive bidding process;

1.1.7. **"Contract"** means the agreement which is concluded when the municipality accepts, in writing, a competitive bid or quotation submitted by a supplier;

1.1.8. **"Contract manager"** means an official of the Municipality who is responsible for the planning for the planning and execution of a transaction involving the procurement of goods, services or works;

1.1.9. **"Contractor"** means any person or entity whose competitive bid or quotation has been accepted by the municipality;

1.1.10. **"Delegated authority"** means any person or committee delegated with authority by the municipality in terms of the provisions of the Municipal Finance Management Act;

1.1.11. **"Department"** means a section within a specific directorate in terms of the municipal organigram;

1.1.12. **"Electronic format"** means a bid submitted by a bidder via email or made available through a cloud storage services;

1.1.13. "**Emergency dispensation"** means emergency as referred to in paragraph 36(1)(a)(i) of this policy under which one or more of the following is in existence that warrants an emergency dispensation;

(a) The possibility of human injury or death;

(b) The prevalence of human suffering or deprivation of rights;

(c) The possibility of damage to property, or suffering and death of livestock and animals;

(d) The interruption of essential services, including transportation and communication facilities or support services critical to the effective functioning of the municipality as a whole;

(e) The possibility of serious damage occurring to the natural environment;

(f) The possibility that failure to take necessary action may result in the municipality not being able to render an essential community service;

(g) The possibility that the security of the state could be compromised; or

(h) The prevailing situation, or imminent danger, should be of such a scale and nature that it could not readily be alleviated by interim measures, in order to allow time for the formal procurement process. Emergency dispensation shall not be granted in respect of circumstances other than those contemplated above.

1.1.14. **"Final award"**, in relation to bids or quotations submitted for a contract, means the final decision on which a bid or quote is accepted;

1.1.15. **"Formal written price quotation"** means quotations referred to in paragraph 12 (1) (c) of this Policy;

1.1.16. **"Green procurement"** means the procurement of environmentally friendly products and services;

1.1.17. **"in the service of the state"** means to be –

(a) A member of –

(i) Any municipal council;

(ii) Any provincial legislature; or

(iii) The National Assembly or the National Council of Provinces;

(b) A member of the board of directors of any municipal entity;

(c) An official of any municipality or municipal entity;

(d) An employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the public Finance Management Act, 1999 (Act No.1 of 1999);

(e) A member of the accounting authority of any national or provincial public entity; or

(f) An employee of Parliament or a provincial legislature;

1.1.18. **"Long term contract"** means a contract with a duration period exceeding one year and does not have the same meaning as contracts of a long term nature referred to in paragraph 22(1)(b)(i) of this policy;

1.1.19. **"Long term nature contract"** means a contract as defined by section 33(1) of the Municipal Finance Management Act imposing financial obligations on the Municipality beyond the first three years covered in the approved annual budget;

1.1.20. **"List of accredited prospective providers"** means the list of accredited prospective providers in terms of Central Supplier Database (CSD) of National Treasury;

1.1.21. **"Other applicable legislation"** means any other legislation applicable to municipal supply chain management, including but not limited to the following –

(a) The Preferential Procurement Policy Framework Act;

(b) The Broad-Based Black Economic Empowerment Act; ~~and~~

(c) The Construction Industry Development Board Act;

(d) The Local Government: Municipal Systems Act;

(e) The Competition Act; and

(f) The Promotion of Administrative Justice Act.

1.1.22. **"Policy"** means the Supply Chain Management Policy of Stellenbosch municipality as amended from time to time;

1.1.23. "**Parent municipality"** has the meaning assigned to it in section 1 of the Municipal Systems Act;

1.1.24. **"Petty Cash",** means the procurement of goods and services through the supply chain management requisition and order system by means of one written quotation below a determined amount in relation with the Petty Cash Policy;

1.1.25. **"Single source":** refers to when the competition exist in the market, but from a selected few suppliers due to technical capabilities and abilities comply with the requirements of the municipality;

1.1.26. **"Sole Supplier:"** It refers in instances where there is no competition and only one service provider exist in the market, with sole distribution rights and/or patent rights or manufacturer;

1.1.27. **"Strip and quote:"** When the repairs and maintenance on our machines, vehicles are done by one supplier and/or strip-and-quote, for example a municipal vehicle that needs repairs enters the workshop, however to do the repairs, the vehicle has to be send to a supplier that determines what repairs should be done;

1.1.28. **"Supplier database"** means the list of accredited prospective providers which the municipality or municipal entity must keep in terms of the Regulation 14 of the Supply Chain Management Regulations;

1.1.29. **"Treasury guidelines"** means any guidelines on supply chain management issued by the Minister in terms of section 168 of the Act;

1.1.30. **"Trust"** means the agreement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person;

1.1.31. **"Trustee"** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person;

1.1.32. **"The Act"** means the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003);

1.1.33. **"The Regulations"** means the Local Government: Municipal Finance Management Act, 2003, Municipal Supply Chain Management Regulations published by Government Notice 868 of 2005; and amended Supply Chain regulations, government gazette notice no.49863, dated 14 December 2023

1.1.34. **“The PPPF Regulations”** means Preferential Procurement Policy Regulations, 2022 Published under Government Notice R32 in Government Gazette 47452 of 04 November 2022, ; and

1.1.35. **“Unconditional Award”** means final awards made by the BAC/Accounting officer of which any appeals lodged by aggrieved service providers must be referred to the court of law

CHAPTER 1

IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT POLICY

2. SUPPLY CHAIN MANAGEMENT POLICY

(1) All officials and other role players in the supply chain management system of the Stellenbosch Municipality must implement this Policy in a way that –

(a) Gives effect to –

(i) Section 217 of the Constitution; and

(ii) Part 1 of Chapter 11 and other applicable provisions of the Act;

(b) Is fair, equitable, transparent, competitive and cost effective;

(c) Complies with –

(i) The Regulations; and

(ii) Any minimum norms and standards that may be prescribed in terms of section 168 of the Act;

(d) Is consistent with other applicable legislation;

(e) Does not undermine the objective for uniformity in supply chain management systems between organs of state in all spheres; and

(f) Is consistent with national economic policy concerning the promotion of investments and doing business with the public sector.

(2) The municipal entity must, in addition to complying with subparagraph (1), apply this Policy, to the extent determined by the parent municipality, in a way that is consistent with the supply chain management policy of the parent municipality.

(3) This Policy applies when the Stellenbosch Municipality –

(a) Procures goods or services;

(b) Disposes goods no longer needed;

(c) Selects contractors to provide assistance in the provision of municipal services otherwise than in circumstances where Chapter 8 of the Municipal Systems Act applies; or

(d) Selects external mechanisms referred to in section 80(1)(b) of the Municipal Systems Act for the provision of municipal services in circumstances contemplated in section 83 of that Act.

(4) This Policy, except where provided otherwise, does not apply in respect of the procurement of goods and services contemplated in section 110(2) of the Act, including –

(a) Water from the Department of Water Affairs or a public entity, another municipality or a municipal entity; and

(b) Electricity from Eskom or another public entity, another municipality or a municipal entity.

3. AMENDMENT OF THE SUPPLY CHAIN MANAGEMENT POLICY

(1) The Accounting Officer must –

(a) At least annually review the implementation of this Policy; and

(b) When the Accounting Officer considers it necessary, submit proposals for the amendment of this Policy to the Stellenbosch Council.

(2) If the Accounting Officer submits proposed amendments to the Stellenbosch Council that differs from the model policy issued by the National Treasury, the Accounting Officer must -

(a) Ensure that such proposed amendments comply with the Regulations; and

(b) Report any deviation from the model policy to the National Treasury and the relevant provincial treasury.

(3) When amending this supply chain management policy, the need for uniformity in supply chain practices, procedures and forms between organs of state in all spheres, particularly to promote accessibility of supply chain management systems for small businesses must be taken into account.

4. DELEGATION OF SUPPLY CHAIN MANAGEMENT POWERS AND DUTIES

(1) The Stellenbosch Council hereby delegates all powers and duties to the Accounting Officer, which are necessary to enable the Accounting Officer –

(a) To discharge the supply chain management responsibilities conferred on Accounting Officers in terms of –

(i) Chapter 8 or 10 of the Act; and

(ii) This Policy;

(b) To maximize administrative and operational efficiency in the implementation of this Policy;

(c) To enforce reasonable cost-effective measures for the prevention of fraud, corruption, favouritism and unfair and irregular practices in the implementation of this Policy; and

(d) To comply with his or her responsibilities in terms of section 115 and other applicable provisions of the Act.

(2) Sections 79 and 106 of the Act apply to the sub-delegation of powers and duties delegated to an Accounting Officer in terms of subparagraph (1).

(3) The Accounting Officer may not sub-delegate any supply chain management powers or duties to a person who is not an official of Stellenbosch Municipality or to a committee, which is not exclusively composed of officials of the Stellenbosch Municipality.

(4) This paragraph may not be read as permitting an official, to whom the power to make final awards has been delegated, to make a final award in a competitive bidding process otherwise than through the committee system provided for in paragraph 26 of this Policy.

5. SUB-DELEGATIONS

(1) The Accounting Officer may in terms of section 79 or 106 of the Act sub-delegate any supply chain management powers and duties, including those delegated to the Accounting Officer in terms of this Policy, but any such sub-delegation must be consistent with subparagraph (2) of this paragraph and paragraph 4 of this Policy**.**

(2) The power to make a final award –

(a) Above R 10 million (VAT included) may not be sub-delegated by the Accounting Officer;

(b) Above R 300,000 (VAT included), but not exceeding R 10 million (VAT included), may be sub-delegated but only to –

(i) The Bid Adjudication Committee of which the Chief Financial Officer or a senior manager is a member; or

(ii) Accounting Officer of the municipality, after due consideration of all facts was done; and

(c) Below R 300,000 (VAT included) to be disposed by delegated official according approved delegatory power and functions issued by Accounting Officer.

(3) The Bid Adjudication Committee to which the power to make final awards has been sub-delegated in accordance with subparagraph (2) must within five days of the end of each month submit to the official referred to in subparagraph (4) a written report containing particulars of each final award made by such official or committee during that month, including –

(a) The amount of the award;

(b) The name of the person to whom the award was made; and

(c) The reason why the award was made to that person.

(4) A written report referred to in subparagraph (3) must be submitted –

(a) To the Accounting Officer, in the case of an award by –

(i) The Bid Adjudication Committee of which the Chief Financial Officer or a senior manager is a member; or

(b) To the Chief Financial Officer or the senior manager responsible for the relevant bid, in the case of an award by –

(i) The Bid Adjudication Committee of which the Chief Financial Officer or a senior manager is not a member.

(5) Subparagraphs (3) and (4) of this policy do not apply to procurements out of petty cash.

(6) This paragraph may not be interpreted as permitting an official to whom the power to make final awards has been sub-delegated, to make a final award in a competitive bidding process otherwise than through the committee system provided for in paragraph 26 of this Policy.

(7) No supply chain management decision-making powers may be delegated to an advisor or consultant.

6. OVERSIGHT ROLE OF COUNCIL

(1) The Stellenbosch Council reserves its right to maintain oversight over the implementation of this Policy.

(2) For the purposes of such oversight the Accounting Officer must –

(i) Within 30 days of the end of each financial year, submit a report on the implementation of this Policy and the supply chain management policy of any municipal entity under the sole or shared control of the municipality, to the council of the municipality; and

(ii) Whenever there are serious and material problems in the implementation of this Policy, immediately submit a report to Council.

(3) The Accounting Officer must, within 10 days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the Executive Mayor.

(4) The reports must be made public in accordance with section 21A of the Municipal Systems Act.

7. SUPPLY CHAIN MANAGEMENT UNIT

(1) A supply chain management unit is hereby established to implement this Policy.

(2) The supply chain management unit operates under the direct supervision of the Chief Financial Officer or an official to whom this duty has been delegated in terms of section 82 of the Act.

8. TRAINING OF SUPPLY CHAIN MANAGEMENT OFFICIALS

(1) The training of officials involved in implementing this Policy should be in accordance with any Treasury guidelines on supply chain management training.

CHAPTER 2

SUPPLY CHAIN MANAGEMENT SYSTEM

9. FORMAT OF SUPPLY CHAIN MANAGEMENT SYSTEM

(1) This Policy provides systems for –

(i) Demand management;

(ii) Acquisition management;

(iii) Logistics management;

(iv) Disposal management;

(v) Risk management; and

(vi) Performance management.

PART 1: DEMAND MANAGEMENT

10. SYSTEM OF DEMAND MANAGEMENT

(1) The Accounting Officer must establish and implement an appropriate demand management system in order to ensure that the resources required by Stellenbosch Municipality support its operational commitments and its strategic goals outlined in the Integrated Development Plan.

(2) The demand management system must –

(a) Include timely planning and management processes to ensure that all goods and services required by Stellenbosch Municipality are quantified, budgeted for and timely and effectively delivered at the right locations and at the critical delivery dates, and are of the appropriate quality and quantity at a fair cost;

(b) Take into account any benefits of economies of scale that may be derived in the case of acquisitions of a repetitive nature;

(c) Provide for the compilation of the required specifications to ensure that its needs are met; and

(d) To undertake appropriate industry analysis and research to ensure that innovations and technological benefits are maximized.

(3) Green procurement must be incorporated as far as reasonably possible for all specifications of goods, services and construction works.

(4) In the development of bid specifications, innovative mechanisms should be explored to render the service or product more resource and energy efficient.

PART 2: ACQUISITION MANAGEMENT

11. SYSTEM OF ACQUISITION MANAGEMENT

(1) The Accounting Officer must implement the system of acquisition management set out in this Part in order to ensure –

(a) That goods and services are procured by Stellenbosch Municipality in accordance with authorised processes only;

(b) That expenditure on goods and services is incurred in terms of an approved budget in terms of section 15 of the Act;

(c) That the threshold values for the different procurement processes are complied with;

(d) That bid documentation, evaluation and adjudication criteria, and general conditions of a contract, are in accordance with any applicable legislation; and

(e) That any Treasury guidelines on acquisition management are properly taken into account.

(2) This policy, except where provided for otherwise in the regulations, does not apply in respect of the of the procurement of goods and services contemplated in section 110(2) if the act, including-

(a) Water form the Department of Water Affairs or a public entity, another municipality or a municipal entity;and

(b) Electricity from Eskom or another public entity, another municipality or a municipal entity.

(3) When procuring goods or services contemplated in section 110(2) of the Act, the Accounting Officer must make public the fact that such goods or services are procured otherwise than through the Stellenbosch Municipality supply chain management system, including –

(a) The kind of goods or services; and

(b) The name of the supplier.

(4) Unless otherwise indicated in the bid documents, the Municipality shall not be liable for any expenses incurred by prospective bidders in the preparation and / or submission of a bid or quotation.

12. RANGE OF PROCUREMENT PROCESSES

(1) Goods and / or services may only be procured by way of –

(a) Cash purchases administered by the Expenditure Division up to a transaction value as defined in Council's Petty Cash Policy;

(b) Removed

(c) formal written price quotations for procurement of a transaction value over R2000 up to R300 000 (VAT included).

(d) a competitive bidding process for procurement above a transaction value of R300 000 (VAT included).

(2) The Accounting Officer may, in writing-

(a) Lower, but not increase, the different threshold values specified in subparagraph (1); or

(b) Direct that –

(i) Removed
(ii) Formal written price quotations be obtained for any specific procurement of a transaction value lower than R 10,000; or
(iii) A competitive bidding process be followed for any specific procurement of a transaction value lower than R 300,000.

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(3) Goods or services may not deliberately be split into parts or items of a lesser value merely to avoid complying with the requirements of the policy. When determining transaction values, a requirement for goods or services consisting of different parts or items must as far as possible be treated and dealt with as a single transaction.

13. GENERAL PRECONDITIONS FOR CONSIDERATION OF WRITTEN QUOTATIONS OR BIDS

(1) A written quotation or bid may not be considered unless the provider who submitted the quotation or bid –

(a) Has furnished that provider's –

(i) Full name;

(ii) Identification number or company or other registration number; and

(iii) Tax reference number and VAT registration number, if any;

(b) Has authorised the Stellenbosch Municipality to obtain a tax clearance by means of the Tax Compliance Status Pin from, from the South African Revenue Services and Central Supplier Database Number (CSD) that the provider's tax matters are in order; and

(c) Has indicated –

(i) Whether he or she is in the service of the state, or has been in the service of the state in the previous twelve months;
(ii) If the provider is not a natural person, whether any of its directors, managers, principal shareholders or stakeholder is in the service of the state, or has been in the service of the state in the previous twelve months; or
(iii) Whether a spouse, child or parent of the provider or of a director, manager, shareholder or stakeholder referred to in sub-paragraph (ii) is in the service of the state, or has been in the service of the state in the previous twelve months.

14. LISTS OF ACCREDITED PROSPECTIVE PROVIDERS

(1) The Accounting Officer must –

(a) Keep a list of accredited prospective providers of goods and services that must be used for the procurement requirements through formal written price quotations;

(b) At least once a year through newspapers commonly circulating locally, the website and any other appropriate ways, invite prospective providers of goods or services to apply for evaluation and listing as accredited prospective providers;

(c) Specify the listing criteria for accredited prospective providers as stated within the database registration forms; and

(d) Disallow the listing of any prospective provider whose name appears on the National Treasury's database as a person prohibited from doing business with the public sector.

(2) The list must be updated at least quarterly to include any additional prospective providers and any new commodities or types of services.
Prospective providers must be allowed to submit applications for listing at any time.

(3) The list must be compiled per commodity and per type of service.

15. PETTY CASH PURCHASES

(1) The Accounting Officer must establish the conditions for the procurement of goods by means of cash purchases and petty cash purchases referred to in paragraph 12(1)(a) of this Policy, which must include conditions –

(a) determining the terms on which a manager may delegate responsibility for cash purchases and petty cash purchases to an official reporting to the manager;

(b) limiting the maximum number of cash purchases and petty cash purchases or the maximum amounts per month for each manager;

(c) excluding any types of expenditure from cash purchases and petty cash purchases, where this is considered necessary;

(d) requiring a monthly reconciliation report from each manager to the

Chief Financial Officer, including –

(i) the total amount of cash purchases and petty cash purchases for that month; and
(ii) receipts and appropriate documents for each purchase; and

(e) any other conditions determined by the Chief Financial Officer.

(2) Cash purchases will be dealt with in terms of the Petty Cash Policy of Council.

(3) Petty cash purchases will be dealt with in terms of the Supply Chain Management Policy of Council.

16. WRITTEN OR VERBAL QUOTATIONS

Removed

17. FORMAL WRITTEN PRICE QUOTATIONS

(1) The conditions for the procurement of goods or services through formal written price quotations are as follows: -

(a) Quotations must be obtained in writing from at least three different providers whose names appear on the list of accredited prospective providers of the Stellenbosch Municipality. Quotations may be obtained from providers who are not listed, provided that such providers meet the listing criteria set out in paragraph 13 of this Policy;

(b) Where no suitable providers are available from the list of accredited prospective providers, quotations may be obtained from other possible providers not registered on the municipal supplier database;

(c) If it is not possible to obtain at least three quotations, the reasons must be recorded and approved by the Chief Financial Officer or an official designated by the Chief Financial Officer;

(d) The Accounting Officer must record the names of the potential providers and their written quotations; and

(e) For the obtaining of quotations for services, Stellenbosch Municipality will utilize their notice boards.

(2) A designated official referred to in subparagraph (1)(c) must within three days of the end of each month report to the Chief Financial Officer on any approvals given during that month by that official in terms of that subparagraph.

18. PROCEDURES FOR PROCURING GOODS OR SERVICES THROUGH FORMAL WRITTEN PRICE QUOTATIONS

(1) The procedure for the procurement of goods or services through formal written price quotations is as follows –

(a) When using the list of accredited prospective providers the Accounting Officer must promote on-going competition amongst providers by inviting providers to submit quotations on a rotation basis;

(b) Where no suitable providers are available from the list of accredited prospective providers, quotations may be obtained from other possible providers not registered on the municipal supplier database;

i. All requirements in excess of R 30,000 (VAT included) that are to be procured by means of formal written price quotations must, in addition to the requirements of paragraph 17, be advertised for at least seven days on the website and an official notice board of the Stellenbosch Municipality;

(c) The accounting officer must take all reasonable steps to ensure that the

procurement of goods and services through formal written quotations are not abused;

(d) The Accounting Officer or Chief Financial Officer must on a monthly basis be notified in writing of all formal written price quotations accepted by an official acting in terms of a sub-delegation;

(e) Offers received must be evaluated on a comparative basis taking into account unconditional discounts;

(f) Acceptable offers, which are subject to the preference points system (PPPFA and associated regulations), must be awarded to the bidder who scored the highest points; and

(g) Stellenbosch Municipality will maintain a proper record keeping system.

19. COMPETITIVE BIDS

(1) Goods or services above a transaction value of R 300,000 (VAT included) and long term contracts may only be procured through a competitive bidding process, subject to paragraph 11(2) of this Policy.

(2) No requirement for goods or services above an estimated transaction value of R 300,000 (VAT included), may deliberately be split into parts or items of lesser value merely for the sake of procuring the goods or services otherwise than through a competitive bidding process.

20. PROCESS FOR COMPETITIVE BIDDING

(1) The procedures for the following stages of a competitive bidding process are as follows:-

(a) Compilation of bidding documentation as detailed in paragraph 21;

(b) Public invitation of bids as detailed in paragraph 22;

(c) Site meetings or briefing sessions as detailed in paragraph 23;

(d) Handling of bids submitted in response to public invitation as detailed in paragraph 23;

(e) Evaluation of bids as detailed in paragraph 28;

(f) Award of contracts as detailed in paragraph 29;

(g) Administration of contracts;

(h) After approval of a bid, the Accounting Officer and the bidder must enter into a written agreement;

(i) Proper record keeping; and

(j) Original / legal copies of written contracts agreements must be kept in a secure place for reference purposes.

21. BID DOCUMENTATION FOR COMPETITIVE BIDS

(1) The criteria to which bid documentation for a competitive bidding process must comply, must –

(a) Take into account –

(i) The general conditions of contract and any special conditions of contract, if specified;

(ii) Any Treasury guidelines on bid documentation; and

(iii) The requirements of the Construction Industry Development

Board, in the case of a bid relating to construction, upgrading or refurbishment of buildings or infrastructure;

(b) Include the preference points system to be used, goals as contemplated in the Preferential Procurement Regulations and evaluation and adjudication criteria, including any criteria required by other applicable legislation;

(c) Compel bidders to declare any conflict of interest they may have in the transaction for which the bid is submitted;

(d) If the value of the transaction is expected to exceed R 10 million (VAT included), require bidders to furnish –

(i) If the bidder is required by law to prepare annual financial statements (AFS) for auditing, their audited AFS –

(aa) For the past three years; or

(bb) Since their establishment if established during the past three years;

(ii) A certificate signed by the bidder certifying that the bidder has no undisputed commitments for municipal services towards a municipality or other service provider in respect of which payment is overdue for more than 30 days;

(iii) Particulars of any contracts awarded to the bidder by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract;

(iv) A statement indicating whether any portion of the goods or services are expected to be sourced from outside the Republic, and if so, what portion and whether any portion of payment from the municipality or municipal entity is expected to be transferred out of the Republic; and

(e) Stipulate that disputes must be settled by means of mutual consultation, mediation, adjudication (with or without legal representation), or, when unsuccessful, in a South African court of law;

(f) The period for which bids are to remain valid and binding must be indicated in the bid documents; and

(g) A provision for the termination of the contract in the case of non- or under-performance and objections and complaints must be included in the bid documentation.

22. PUBLIC INVITATION FOR COMPETITIVE BIDS

(1) The procedure for the invitation of competitive bids is as follows –

(a) Any invitation to prospective providers to submit bids must be by means of a public advertisement in a newspaper commonly circulating locally, the website of the Stellenbosch Municipality or any other appropriate ways (which may include an advertisement in the Government Tender Bulletin); and

(b)The information contained in a public advertisement, must at least include

(i) The closure date for the submission of bids, which may not be less than 30 days in the case of transactions over R10 million (VAT included), or which are of a long term nature, or 14 days in any other case, from the date on which the advertisement is placed in a newspaper, subject to subparagraph (2) of this policy; and

(ii) A statement that bids may only be submitted on the bid documentation provided by the Stellenbosch Municipality

(iii) Contact details for further enquiries.

(2) The Accounting Officer may determine a closure date for the submission of bids which is less than the 30 or 14 days requirement, but only if such shorter period can be justified on the grounds of urgency or emergency or any exceptional case where it is impractical or impossible to follow the official procurement process.

(3) Bids submitted must be sealed and must clearly indicate the bid number on the outside of the envelope for which the bid is being submitted.

(4) Where bids are requested by the Municipality in electronic format, such bids must be supplemented by sealed hard copies.

(5) The municipality may require bidders to submit section(s) of their bid in electronic format, but only after the bid closing date. If the electronic copy differs from the original hard copy, the original hard copy will be binding.

23. PROCEDURE FOR HANDLING, OPENING AND RECORDING OF COMPETITIVE BIDS AND FORMAL WRITTEN PRICE QUOTATIONS IN EXCESS OF R 30,000

(1) The procedures for the handling, opening and recording of bids are as follows

(a) Bids –

(i) Must be opened only in public;

(ii) must be opened at the same time and as soon as possible after the period for the submission of bids has expired; and

(iii) Received after the closing time should not be considered and returned unopened immediately; and

(b) Any bidder or member of the public has the right to request that the names of the bidders who submitted bids in time must be read out and, if practical, also each bidder's total bidding price;

(c) No information, except the provisions in subparagraph (b), relating to the bid should be disclosed to bidders or other persons until the successful bidder is notified of the award;

(d) The Accounting Officer must –

(i) Record in a register all bids received in time;
(ii) Make the register available for public inspection; and
(iii) Publish the entries in the register and the bid results on the website.

(e) The bidder shall choose a *domicilium citandi et executandi* in the Republic and unless notice of the change thereof has duly been given in writing, it shall be the address stated in the bid.

(f) Opening of bid procedures –

(i) At the specified closing time on the closing date the applicable bid box shall be closed;

(ii) The bid box shall be opened in public as soon as practical after the closing time by at least two officials from the Supply Chain Management Unit and the Security Officer on duty;

(iii) It is the responsibility of the bidder to ensure that their bid is placed in the correct bid box. The municipality will not on its own initiative redirect any bid if it is placed in an incorrect bid box before the closing time of submissions.

(iv) At the official opening of the bids, the bids shall in all cases be read out in terms of the name of the bidder and, if practical, the amount of the bid;

(v) As soon as a bid or technical proposal has been opened the bid / proposal shall be stamped with the official stamps, and endorsed with the opening officials' signatures;

(viii) The name of the bidder, and where possible, the bid sum shall be recorded in a bid opening record kept for that purpose; and The responsible officials who opened the bidding documentation received shall forthwith place their signatures on the bid opening record (register) and shall ensure that the bid opening record, indicating at least the bid price of each bidder, the BBBEE status level contribution of each bidder are made available for public inspection and are published on the municipality's website.

(g) Site Inspections / clarification meeting –

(i) Site inspections / clarifications meeting, where applicable, will be compulsory.

(ii) If site inspections / clarification meeting are to be held, full details must be included in the bid notice. Service providers that are late for the

commencement of the site inspection/clarification meeting will be disqualified.

(iii) Minutes of all site inspection/clarification meetings must be kept for record purposes

(iv) Any proposed Addendums to the advertised bid document must be tabled at the Bid Specification Committee Meeting for consideration and approval.

(h) Bid validity periods

(i) The validity period is calculated from the bid closure date and bids shall remain in force and binding for a period of six (6) months as indicated in the invitation to bid and the bid documents, subject to any other applicable legislation and instructions from the National Treasury for specific types of procurement.

(ii) The period of validity may be extended by the SCM Department, provided that the original bid validity period has not expired and that all bidders are given an opportunity to extend such period.

(iii) Any such extension shall be agreed to by a bidder in writing.

Bidders who fail to respond to such a request before the validity of their bid expires, or who decline such a request shall not be considered further in the bid evaluation process.

(iv) All bidders who indicated the acceptance of the extension of the bid validity period, bids will be considered for evaluation purposes.

(v) After award of the bid, the validity of all bids will remain up until the award is finalized including the appeal processes.

(vi) If the validity of all bids expired without it being awarded within the bid validity period, including any extensions thereof allowable in terms of applicable legislation, the bid must be cancelled and published in the same media in which the original bid invitation appeared.

(vii) All bidders must be notified in writing of the cancellation of a bid.

(i) Samples

(i) The call for samples should be limited to where samples are called for in the bid documents, samples (marked with the bid and item number as well as the bidder's name and address) shall be delivered separately (to the bid) to the addressee mentioned in the bid documents by no later than the closing time of the bid.

(ii) Bids may not be included in parcels containing samples.

(iii) If samples are not submitted as required in the bid documents, then the part of the bid for which no sample is provided shall be declared invalid.

(iv) Samples shall be supplied by a bidder at his / her own expense and risk. Stellenbosch Municipality shall not be obliged to pay for such samples or compensate for the loss thereof, unless

otherwise specified in the bid documents, and shall reserve the right to return such samples or to dispose of them at its own discretion.

(v) If a bid is accepted for the supply of goods according to a sample submitted by the bidder, that sample will become the contract sample. All goods/materials supplied shall comply in all respects to that contract sample.

(j) Bid Sum

(i) A bid will not necessarily be invalidated if the amount in words and the amount in figures do not correspond, in which case the amount in words shall be read out at the bid opening.

24. NEGOTIATIONS WITH PREFERRED BIDDERS

(1) The Accounting Officer may negotiate the final terms of a contract with bidders identified through a competitive bidding process as preferred bidders, provided that such negotiation –

(a) Does not allow any preferred bidder a second or unfair opportunity;

(b) Is not to the detriment of any other bidder; and

(c) Does not lead to a higher price than the bid as submitted.

(2) Minutes of such negotiations must be kept for record purposes.

25. TWO-STAGE BIDDING PROCESS

(1) A two-stage bidding process is allowed for –

(a) Large complex projects;

(b) Projects where it may be undesirable to prepare complete detailed technical specifications; or

(c) Long term projects with a duration period exceeding three years.

(2) In the first stage technical proposals on conceptual design or performance specifications should be invited, subject to technical as well as commercial clarifications and adjustments.

(3) In the second stage final technical proposals and priced bids should be invited.

26. COMMITTEE SYSTEM FOR COMPETITIVE BIDS

(1) A committee system for competitive bids is hereby established, consisting of the following committees for each procurement or cluster of procurements as the Accounting Officer may determine as issued within the directive and stating the terms of reference of each bid committee –

(a) A Bid Specifications Committee;
(b) A Bid Evaluation Committee; and
(c) A Bid Adjudication Committee.

(2) The Accounting Officer appoints the members of each committee, taking into account section 117 of the Act; and

(3) The committee system must be consistent with –

(a) Paragraph 27, 28 and 29 of this Policy;

(b) Any other applicable legislation; and

(c) The Accounting Officer may apply the committee system to formal written price quotations.

27. BID SPECIFICATIONS COMMITTEES

(1) A Bid Specifications Committee must compile the specifications for each procurement of goods or services by the Stellenbosch Municipality.

(2) Specifications –

(a) Must be drafted in an unbiased manner to allow all potential suppliers to offer their goods or services;

(b) Must take account of any accepted standards such as those issued by Standards South Africa, the International Standards Organisation, or an authority accredited or recognised by the South African National Accreditation System with which the equipment or material or workmanship should comply;

(c) Must, where possible, be described in terms of performance required rather than in terms of descriptive characteristics for design;

(d) May not create trade barriers in contract requirements in the forms of specifications, plans, drawings, designs, testing and test methods, packaging, marking or labelling of conformity certification;

(e) May not make reference to any particular trade mark, name, patent, design, type, specific origin or producer unless there is no other sufficiently precise or intelligible way of describing the characteristics of the work, in which case such reference must be accompanied by the word “equivalent”;

(f) Must indicate the preference points system set out in the Preferential Procurement Policy of the Municipality;

(g) Must be approved by the Accounting Officer prior to publication of the invitation for bids in terms of paragraph 22 of this Policy; and

(h) The Accounting Officer may sub-delegate the requirements in sub-paragraph 2(g) above to the Chairperson of the Bid Specifications Committee.

(3) A Bid Specifications Committee must be composed of one or more officials of the Stellenbosch Municipality preferably the manager responsible for the function involved, and may, when appropriate, include external and / or internal specialist advisors.

(4) No person, advisor or corporate entity involved with the Bid Specifications Committee, or director of such a corporate entity, may bid for any resulting contracts.

28. BID EVALUATION COMMITTEES

(1) A Bid Evaluation Committee must –

(a) Evaluate bids in accordance with –

(i) The specifications for a specific procurement; and

(ii) The points system set out in terms of paragraph 27(2)(f);

(b) Evaluate each bidder's ability to execute the contract;

(c) Check in respect of the recommended bidder whether municipal rates and taxes and municipal service charges are not in arrears; and

(d) Submit to the adjudication committee a report and recommendations regarding the award of the bid or any other related matter.

(2) A Bid Evaluation Committee must as far as possible be composed of

(a) Officials from departments requiring the goods or services; and

(b) At least one supply chain management practitioner of the Stellenbosch Municipality.

(3) The relevant user department's official shall carry out a preliminary evaluation of all valid bids received and shall submit a bid evaluation report to the Bid Evaluation Committee for consideration.

(4) Any evaluation of a bid shall consider the bids received and shall note for inclusion in the evaluation report, a bidder –

(a) Whose bid does not comply with the provisions of paragraph 38 of this Policy;

(b) Whose bid does not comply with the provisions of paragraph 13 of this Policy;

(c) Whose bid is not in compliance with the specification;

(d) Whose bid is not in compliance with the terms and conditions of the bid documentation;

(e) Who is not registered and verified on the Central Supplier Database within seven days of the closing time for bids. In this regard bid documentation shall state that the responsibility for registration and verification rests solely with the bidder;

(f) Who, in the case of construction works acquisitions, does not comply with the requirements of the Construction Industry Development Board Act regarding registration of contractors. Verification of compliance with this requirement shall be by means of the Central Supplier Database/ CIDB register of contractors;

(g) Whose tax status are non-compliant and cannot be verified with the South African Revenue Services (SARS) certifying that the taxes of the bidder are in order or that suitable arrangements have been made with SARS; and

(h) Who fails to comply with any applicable Bargaining Council agreement.

(5) Bids shall be evaluated according to the following as applicable –

(i) Bid price (corrected if applicable and brought to a comparative level where necessary);

(ii) The unit rates and prices;

(iii) The bidder's ability to fulfil its obligations in terms of the bid documents;

(iv) Any qualifications to the bid;

(v) The bid ranking obtained in respect of Preferential Procurement as required by Stellenbosch Municipality's Preferential Procurement Policy;

(vi) The financial standing of the bidder, including its ability to furnish the required institutional guarantee, where applicable; and

(vii) Any other criteria specified in the bid documents.

(6) The Bid Evaluation Committee shall check in respect of the recommended bidder whether municipal rates and taxes and municipal service charges are not in arrears.

(7) The evaluation of bids on an equitable basis may be considered during the evaluation process.

(8) Additional information or clarification of bids may be called for if required.

(9) Alternative bids may be considered, provided that a bid free of qualifications and strictly in accordance with the bid documents is also submitted. Stellenbosch Municipality shall not be bound to consider alternative bids. The alternative offer is to be submitted with the main offer together with a schedule that compares the specifications of the bid documents with the alternative offer.

(10) If a bidder requests in writing, after the closing of bids, that his/her bid be withdrawn, then such a request may be considered and reported in the bid evaluation report.

(11) If, after bids have been brought to a comparative level, two or more scores equal total adjudication points, regulation 11(1) of the Stellenbosch Preferential

Procurement Policy will apply.

(12) If two or more bids are equal in all respects after applying regulation 11(1), the

Bid Evaluation Committee shall draw lots to decide on the recommendation for award.

(13) All disclosures of conflict of interest shall be considered by the Bid Evaluation Committee and if the conflict of interest is of a material nature, this shall be reported to the Bid Adjudication Committee.

The relevant User Department in consultation with the SCM Unit may, before the bid is considered by the Bid Evaluation Committee, provide a reasonable opportunity to request information from a bidder. , provided that such opportunity will not unduly prejudice any of the other bidders. Bidders shall be afforded a maximum of five (5) working days. All information may be cross referenced to ensure compliance.

29. BID ADJUDICATION COMMITTEES

(1) A Bid Adjudication Committee must –

(a) Consider the report and recommendations of the Bid Evaluation Committee; and

(b) Either –

(i) Depending on its delegations, make a final award or a recommendation to the Accounting Officer to make the final award; or

(ii) Make another recommendation to the Accounting Officer how to proceed with the relevant procurement.

(2) A Bid Adjudication Committee must consist of at least four senior managers of the Stellenbosch Municipality, which must include –

(a) The Chief Financial Officer or, if the Chief Financial Officer is not available, another manager in the budget and treasury office reporting directly to the Chief Financial Officer and designated by the Chief

Financial Officer;

(b) At least one senior supply chain management practitioner who is an official of the Stellenbosch Municipality; and

(c) A technical expert in the relevant field who is an official, if such an expert exists.

(3) The Accounting Officer must appoint the chairperson of the committee. If the chairperson is absent from a meeting, the members of the committee who are present must elect one of them to preside at the meeting.

(4) Neither a member of a Bid Evaluation Committee, nor an advisor or person assisting the evaluation committee, may be a member of a Bid Adjudication Committee.

(a) If the Bid Adjudication Committee decides to award a bid other than the one recommended by the Bid Evaluation Committee, the Bid Adjudication

Committee must prior to awarding the bid–

(i) Check in respect of the preferred bidder whether that bidder's municipal rates and taxes and municipal service charges are not in arrears; and

(ii) Notify the Accounting Officer.

(b) The Accounting Officer may –

(i) After due consideration of the reasons for the deviation, ratify or reject the decision of the Bid Adjudication Committee referred to in paragraph (a); and

(ii) If the decision of the Bid Adjudication Committee is rejected, refer the decision of the adjudication committee back to that committee for reconsideration.

(6) The Accounting Officer may at any stage of a bidding process, refer any recommendation made by the evaluation committee or the adjudication committee back to that committee for reconsideration of the recommendation.

(7) The Accounting Officer must comply with section 114 of the Act within 10 working days

30. PROCUREMENT OF BANKING SERVICES

(1) A contract for banking services –

(a) Must be procured through competitive bids;

(b) Must be consistent with section 7 or 85 of the Act; and

(c) May not be for a period of more than five years at a time.

(2) The process for procuring a contract for banking services must commence at least nine months before the end of an existing contract.

(3) The closure date for the submission of bids may not be less than 60 days from the date on which the advertisement is placed in a newspaper in terms of paragraph 22(1). Bids must be restricted to banks registered in terms of the Banks Act, 1990 (Act No. 94 of 1990).

31. PROCUREMENT OF IT RELATED GOODS OR SERVICES

(1) The Accounting Officer may request the State Information Technology Agency (SITA) to assist with the acquisition of IT related goods or services through a competitive bidding process.

(2) Both parties must enter into a written agreement to regulate the services rendered by and the payments to be made to SITA.

(3) The Accounting Officer must notify SITA together with a motivation of the IT needs if –

(a) The transaction value of IT related goods or services required in any financial year will exceed R 50 million (VAT included); or

(b) The transaction value of a contract to be procured whether for one or more years exceeds R 50 million (VAT included).

(4) If SITA's comments on the submission and the Stellenbosch Municipality disagree with such comments, the comments and the reasons for rejecting or not following such comments must be submitted to the council, the National

Treasury, the relevant provincial treasury and the Auditor General.

32. PROCUREMENT OF GOODS AND SERVICES UNDER CONTRACTS SECURED BY OTHER ORGANS OF STATE

(1) The Accounting Officer may procure goods or services under a contract secured by another organ of state, but only if –

(a) The contract has been secured by that other organ of state by means of a competitive bidding process applicable to that organ of state;
(b) There is no reason to believe that such contract was not validly procured;
(c) There are demonstrable discounts or benefits to do so; and

(d) That other organ of state and the provider has consented to such procurement in writing.

(2) Subparagraphs (1)(c) and (d) do not apply if –

(a) A municipal entity procures goods or services through a contract secured by its parent municipality; or
(b) A municipality procures goods or services through a contract secured by a municipal entity of which it is the parent municipality.

(3) If paragraph (1) is complied with, Stellenbosch Municipality must request at least the following documents from the relevant organ of state and service provider as referred to under subparagraph (1)(d) –
(a) A written declaration confirming –

(i) That the organ of state followed a competitive bidding process applicable to it;
(ii) That the organ of state has no reason to believe that the contract was not validly procured by itself;

(iii) That the organ of state evaluated the bid in terms of price and

BBBEE and if applicable, in terms of functionality or quality, and concluded that the bid(s) that were accepted were in all aspects the best compliant and respective bid(s); and

(iv) That the organ of state gives formal written permission to

Stellenbosch Municipality to procure goods and / or services from the approved bid(s) as accepted by the organ of state;

(b) Agenda and minutes of the organ of state's Bid Evaluation Committee at which the specific bid was evaluated;

(c) Agenda and minutes of the organ of state's Bid Adjudication Committee at which the bid was awarded or the approval of the
Accounting Officer of that organ of state who approved the bid;

(d) A copy of the successful bidder(s) bid submissions; and

(e) Written consent from the service provider.

(4) If Stellenbosch Municipality should enter into a contract secured by other organs of state, it shall enter into a contract with the successful bidder(s) on the same terms and conditions as accepted by the relevant organ of state.

(5) Contracts entered into by Stellenbosch Municipality under paragraph (4) shall not be deemed to be a deviation from the official procurement processes.

(6) The Accounting Officer shall report to Council on a monthly basis all contracts entered into in terms of paragraph (4) above.

33. PROCUREMENT OF GOODS NECESSITATING SPECIAL SAFETY ARRANGEMENTS

(1) The acquisition and storage of goods in bulk (other than water), which necessitate special safety arrangements, including gasses and fuel, should be avoided wherever possible.

(2) Where the storage of goods in bulk is justified, such justification must be based on sound reasons, including the total cost of ownership, cost advantages and environmental impact and must be approved by the Accounting Officer.

34. PROUDLY SA CAMPAIGN

(1) Stellenbosch Municipality supports the Proudly SA Campaign to the extent that, all things being equal, preference is given to procuring local goods and services from –

(a) Firstly: Suppliers and businesses within the municipality or district;

(b) Secondly: Suppliers and businesses within the relevant province; and

(c) Thirdly: Suppliers and businesses within the Republic.

35. APPOINTMENT OF CONSULTANTS

(1) The Accounting Officer may procure consulting services provided that any Treasury guidelines in respect of consulting services, Construction Industry Development Board guidelines and Council's Cost-Containment Policy in respect of services related to the built environment and construction works are taken into account when such procurements are made.

(2) Consultancy services must be procured through competitive bids if –

(a) The value of the contract exceeds R 300,000 (VAT included); or

(b) The duration period of the contract exceeds one year.

(3) In addition to any requirements prescribed by this policy for competitive bids, bidders must furnish particulars of –

(a) All consultancy services provided to an organ of state in the last five years; and

(b) Any similar consultancy services provided to an organ of state in the last five years.

(4) The Accounting Officer must ensure that copyright in any document produced, and the patent rights or ownership in any plant, machinery, thing, system or process designed or devised, by a consultant in the course of the consultancy service is vested in the Stellenbosch Municipality.

(5) Where the estimated value of fees is less than R 300,000 and the duration of the appointment is less than one year, any National Treasury and, where applicable, Construction Industry Development Board guidelines in respect of consulting services are taken into account.

36. DEVIATION FROM AND RATIFICATION OF MINOR BREACHES OF PROCUREMENT PROCESSES

(1) The Accounting Officer may –

(a) Dispense with the official procurement processes established by this Policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only –

(i) In an emergency (as per definition);

(ii) If such goods or services are produced or available from a single source or sole provider only (as per definition);

(iii) For the acquisition of special works of art or historical objects where specifications are difficult to compile;

(iv) Acquisition of animals for zoos and/or nature and game reserves; or

(v) In any other exceptional case where it is impractical or impossible to follow the official procurement processes; and

(b) Ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties, which are purely of a technical nature.

(2) The Accounting Officer must record the reasons for any deviations in terms of subparagraphs (1)(a) and (b) of this policy and report them to the next meeting of the council and include as a note to the annual financial statements.

(3) Subparagraph (2) does not apply to the procurement of goods and services contemplated in paragraph 11(2) of this policy.

37. UNSOLICITED BIDS

(1) In accordance with section 113 of the Act there is no obligation to consider unsolicited bids received outside a normal bidding process.

(2) The Accounting Officer may decide in terms of section 113(2) of the Act to consider an unsolicited bid, only if –

(a) The product or service offered in terms of the bid is a demonstrably or proven unique innovative concept;

(b) The product or service will be exceptionally beneficial to, or have exceptional cost advantages;

(c) The person who made the bid is the sole provider of the product or service; and

(d) The reasons for not going through the normal bidding processes are found to be sound by the Accounting Officer.

(3) If the Accounting Officer decides to consider an unsolicited bid that complies with subparagraph (2) of this policy, the decision must be made public in accordance with section 21A of the Municipal Systems Act, together with –

(a) Reasons as to why the bid should not be open to other competitors;

(b) An explanation of the potential benefits if the unsolicited bid were accepted; and

(c) An invitation to the public or other potential suppliers to submit their comments within 30 days of the notice.

(4) The Accounting Officer must submit all written comments received pursuant to subparagraph (3), including any responses from the unsolicited bidder, to the National Treasury and the relevant provincial treasury for comment.

(5) The adjudication committee must consider the unsolicited bid and may award the bid or make a recommendation to the Accounting Officer, depending on its delegations.

(6) A meeting of the adjudication committee to consider an unsolicited bid must be open to the public.

(7) When considering the matter, the adjudication committee must take into account –

(a) Any comments submitted by the public; and

(b) Any written comments and recommendations of the National Treasury or the relevant provincial treasury.

(8) If any recommendations of the National Treasury or provincial treasury are rejected or not followed, the Accounting Officer must submit to the Auditor General, the relevant provincial treasury and the National Treasury the reasons for rejecting or not following those recommendations.

(9) Such submission must be made within seven days after the decision on the award of the unsolicited bid is taken, but no contract committing the

Stellenbosch Municipality to the bid may be entered into or signed within 30 days of the submission.

38. COMBATING OF ABUSE OF SUPPLY CHAIN MANAGEMENT SYSTEM

(1) The Accounting Officer must –

(a) Take all reasonable steps to prevent abuse of the supply chain management system;

(b) Investigate any allegations against an official or other role player of fraud, corruption, favouritism, unfair or irregular practices or failure to comply with this Policy, and when justified –

(i) Take appropriate steps against such official or other role player; or

(ii) Report any alleged criminal conduct to the South African Police Service;

(c) Check the National Treasury's database prior to awarding any contract to ensure that no recommended bidder, or any of its directors, is listed as a person prohibited from doing business with the public sector;

(d) Reject any bid from a bidder –

(i) If any municipal rates and taxes or municipal service charges owed by that bidder or any of its directors to the Stellenbosch Municipality or to any other municipality or municipal entity, are in arrears for more than three months; or

(ii) Who during the last five years has failed to perform satisfactorily on a previous contract with the Stellenbosch Municipality or any other organ of state after written notice was given to that bidder that performance was unsatisfactory;

(e) Reject a recommendation for the award of a contract if the recommended bidder or any of its directors, or trust or its trustees has committed a corrupt or fraudulent act in competing for the particular contract;

(f) Cancel a contract awarded to a person if –

(i) The person committed any corrupt or fraudulent act during the bidding process or the execution of the contract; or

(ii) An official or other role player committed any corrupt or fraudulent act during the bidding process or the execution of the contract that benefited that person; and

(g) Reject the bid of any bidder if that bidder or any of its directors –

(i) Has abused the supply chain management system of the Stellenbosch Municipality or has committed any improper conduct in relation to such system;

(ii) Has been convicted for fraud or corruption during the past five years;

(iii) Has wilfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or

(iv) Has been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

(2) The Accounting Officer must inform the National Treasury and relevant provincial treasury in writing of any actions taken in terms of subparagraphs (1)(b)(ii), (e) or (f) of this Policy.

PART 3: LOGISTICS, DISPOSAL, RISK AND PERFORMANCE MANAGEMENT

39. LOGISTICS MANAGEMENT

(1) The Accounting Officer must establish and implement an effective system of logistics management, which must include –

(a) The monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number;

(b) The setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;

(c) The placing of manual or electronic orders for all acquisitions other than those from petty cash;

(d) Before payment is approved, certification by the responsible officer that the goods and services are received or rendered on time and is in accordance with the order, the general conditions of contract and specifications where applicable and that the price charged is as quoted in terms of a contract;

(e) Appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;

(f) Regular checking to ensure that all assets including official vehicles are properly managed, appropriately maintained and only used for official purposes; and

(g) Monitoring and review of the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

40. DISPOSAL MANAGEMENT

(1) A supply chain management policy must provide for an effective system of disposal management for the disposal or letting of assets, including unserviceable, redundant or obsolete assets, subject to sections 14 and 90 of the Act

(2) A supply chain management policy must specify the ways in which assets may be disposed of, including –

(a) Transferring the asset to another organ of state in terms of a provision of the Act enabling the transfer of assets;

(b) Transferring the asset to another organ of state at market related value or, when appropriate, free of charge;

(c) Selling the asset; and

(d) Destroying the asset.

(3) The Accounting Officer must ensure that –

(a) Immovable property is sold only at market related prices except when the public interest or the plight of the poor demands otherwise;

(b) Movable assets are sold either by way of written price quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous, except when the public interest or the plight of the poor demands otherwise;

(c) Firearms are not sold or donated to any person or institution within or outside the Republic unless approved by the National Conventional Arms Control Committee;

(d) Immovable property is let at market related rates except when the public interest or the plight of the poor demands otherwise;

(e) All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed;

(f) Where assets are traded in for other assets, the highest possible trade-in price is negotiated; and

(g) In the case of the free disposal of computer equipment, the provincial department of education is first approached to indicate within 30 days whether any of the local schools are interested in the equipment.

(4) All matters relating to the alienation of movable and immovable assets shall be dealt with in terms of Council's Asset Transfer Policy and the Asset Transfer Regulations, 2008 and Council's adopted Immovable Assets Policy.

(5) Notwithstanding the provisions of paragraph 3 hereof, the following statutory powers of Stellenbosch Council in respect of the alienation of immovable property, are reserved to be exercised by Council –

(a) To decide on reasonable grounds that an asset is not needed to provide the minimum level of basic municipal services; and

(b) To considered the fair market value of the asset and the economic and community value to be received in exchange for the asset, and

(6) Notwithstanding sub-paragraph (3)(b) & (g) above, the Accounting Officer must determine the most advantageous way for the disposal or letting of movable capital assets, i.e. written price quotations, competitive bidding, or auction, except when public interest or the plight of the poor demands otherwise.

(7) The Accounting Officer is hereby authorized to dispose of movable capital assets:

(8) (a) Up to a value of R 2 000 000.00
(b) Up to a value of R1 000 000.00 (CFO and BAC Members)

41. RISK MANAGEMENT

(1) The criteria for an effective risk management strategy within supply chain management system, should include the identification, consideration and avoidance of potential risks.

(2) Risk management should include –

(a) The identification of risks on a case-by-case basis;

(b) The allocation of risks to the party best suited to manage such risks;

(c) Acceptance of the cost of the risk where the cost of transferring the risk is greater than that of retaining it;

(d) The management of risks in a pro-active manner and the provision of adequate cover for residual risks; and

(e) The assignment of relative risks to the contracting parties through clear and unambiguous contract documentation.

42. PERFORMANCE MANAGEMENT

(1) The Accounting Officer must establish and implement an internal monitoring system in order to determine, on the basis of a retrospective analysis, whether the authorised supply chain management processes were followed and whether the objectives of this Policy were achieved. The retrospective analysis will link to the regulatory reports and submissions on the implementation of the supply chain management policy to the delegated authorities as prescribed in terms of supply chain management regulations and the delegation system of council, as amended from time to time.

PART 4: OTHER MATTERS

43. PROHIBITION ON AWARDS TO PERSONS WHOSE TAX MATTERS ARE NOT IN ORDER

(1) No award above R 30,000 (including VAT) may be made in terms of this Policy to a person whose tax matters have not been declared by the South African Revenue Service to be in order.

(2) Before making an award to a person the Accounting Officer must first check with SARS whether that person's tax matters are in order.

(3) If SARS does not respond within 7 days such person's tax matters may for purposes of subparagraph (1) be presumed to be in order.

(4) Where the recommended bidder is not tax compliant, the bidder should be notified of the non-compliant status and ensure that their tax matters are in order within 7 working days from notification before the award is finalized.. The proof of tax compliance submitted by the bidder must be verified by the Municipality. The Municipality will reject a bid submitted by the bidder if such bidder fails to provide proof of tax compliance within the timeframe as set out in this sub-paragraph. (MFMA Circular 90)

44. PROHIBITION ON AWARDS TO PERSONS IN THE SERVICE OF THE STATE

(1) Irrespective of the procurement process followed, no award may be made to a person in terms of this Policy –

(a) Who is in the service of the state;

(b) If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or

(c) A person who is an advisor or consultant contracted with the Stellenbosch Municipality.

45. AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

(1) The Accounting Officer must ensure that the notes to the annual financial statements disclose particulars of any award of more than R 2,000 to a person who is a spouse, child or parent of a person in the service of the state, or has been in the service of the state in the previous twelve months, including –

(a) The name of that person;

(b) The capacity in which that person is in the service of the state; and

(c) The amount of the award.

46. ETHICAL STANDARDS

(1) A code of ethical standards as set out in [subparagraph (2) / the "National Treasury's code of conduct for supply chain management practitioners and other role players involved in supply chain management, which also include all other municipal officials not involved in supply chain management system"] is hereby established for municipal officials and other role players in the supply chain management system of the Stellenbosch Municipality in order to promote-

(a) Mutual trust and respect; and

(b) An environment where business can be conducted with integrity and in a fair and reasonable manner.

(2) A municipal official or other role player involved in the implementation of this Policy–

(a) Must treat all providers and potential providers equitably;

(b) May not use his or her position for private gain or to improperly benefit another person;

(c) May not accept any reward, gift, favour, hospitality or other benefit directly or indirectly, including to any close family member, partner or associate of that person, of a value more than R 350;

(d) Notwithstanding subparagraph (2)(c), must declare to the Accounting Officer details of any reward, gift, favour, hospitality or other benefit promised, offered or granted to that person or to any close family member, partner or associate of that person;

(e) Must declare to the Accounting Officer details of any private or business interest which that person, or any close family member, partner or associate, may have in any proposed procurement or disposal process of, or in any award of a contract by, the Stellenbosch Municipality;

(f) Must immediately withdraw from participating in any manner whatsoever in a procurement or disposal process or in the award of a contract in which that person, or any close family member, partner or associate, has any private or business interest;

(g) Must be scrupulous in his or her use of property belonging to Stellenbosch Municipality;

(h) Must assist the Accounting Officer in combating fraud, corruption, favouritism and unfair and irregular practices in the supply chain management system; and

(i) Must report to the Accounting Officer any alleged irregular conduct in the supply chain management system which that person may become aware of, including –

(i) Any alleged fraud, corruption, favouritism or unfair conduct;

(ii) Any alleged contravention of paragraph 47(1) of this Policy; or

(iii) Any alleged breach of this code of ethical standards.

(3) Declarations in terms of subparagraphs (2)(d) and (e) –

(a) Must be recorded in a register, which the Accounting Officer must keep for this purpose; and

(b) By the Accounting Officer must be made to the Executive Mayor of the municipality who must ensure that such declarations are recorded in the register.

(4) The National Treasury's code of conduct and Schedule 2 of the Systems Act must be adhered to by supply chain management practitioners and other role players involved in supply chain management.

(5) A breach of the code of ethics must be dealt with as follows –

(a) In the case of an employee, in terms of the disciplinary procedures of the Stellenbosch Municipality envisaged in section 67(1)(h) of the Municipal Systems Act;

(b) In the case a role player who is not an employee, through other appropriate means in recognition of the severity of the breach;

(c) In all cases, financial misconduct must be dealt with in terms of chapter 15 of the Act; and

(d) All cases of non-compliance to this Policy should be reported to the Accounting Officer**.**

47. INDUCEMENTS, REWARDS, GIFTS AND FAVOURS TO MUNICIPALITIES, OFFICIALS AND OTHER ROLE PLAYERS

(1) No person who is a provider or prospective provider of goods or services, or a recipient or prospective recipient of goods disposed or to be disposed of may either directly or through a representative or intermediary promise, offer or grant –

(a) Any inducement or reward to the Stellenbosch Municipality for or in connection with the award of a contract; or

(b) Any reward, gift, favour or hospitality to –

(i) Any official; or

(ii) Any other role player involved in the implementation of this Policy.

(2) The Accounting Officer must promptly report any alleged contravention of subparagraph (1) to the National Treasury for considering whether the offending person, and any representative or intermediary through which such person is alleged to have acted, should be listed in the National Treasury's database of persons prohibited from doing business with the public sector.

(3) Subparagraph (1) does not apply to gifts less than R 350 in value.

48. SPONSORSHIPS

(1) The Accounting Officer must promptly disclose to the National Treasury and the relevant provincial treasury any sponsorship promised, offered or granted, whether directly or through a representative or intermediary, by any person who is –

(a) A provider or prospective provider of goods or services; or

(b) A recipient or prospective recipient of goods disposed or to be disposed.

49. OBJECTIONS AND COMPLAINTS

(1) Persons aggrieved by decisions or actions taken in the implementation of this supply chain management system, may lodge within 14 days of the decision or action, a written objection or complaint against the decision or action.

50. RESOLUTION OF DISPUTES, OBJECTIONS, COMPLAINTS AND QUERIES

(1) The Accounting Officer may, if deem so, appoint an independent and impartial person, not directly involved in the supply chain management processes –

(a) To assist in the resolution of disputes between the Stellenbosch

Municipality and other persons regarding –

(i) Any decisions or actions taken in the implementation of the supply chain management system; or

(ii) Any matter arising from a contract awarded in the course of the supply chain management system; or

(b) To deal with objections, complaints or queries regarding any such decisions or actions or any matters arising from such contract.

(2) The Accounting Officer, or another official designated by the Accounting

Officer, is responsible for assisting the appointed person to perform his or her functions effectively.

(3) The person appointed should, if appointed –

(a) Strive to resolve promptly all disputes, objections, complaints or queries received; and

(b) Submit monthly reports to the Accounting Officer on all disputes, objections, complaints or queries received, attended to or resolved.

(4) A dispute, objection, complaint or query may be referred to the relevant provincial treasury if –

(a) The dispute, objection, complaint or query is not resolved within 60 days; or

(b) No response is forthcoming within 60 days.

(5) If the provincial treasury does not or cannot resolve the matter, the dispute, objection, complaint or query may be referred to the National Treasury for resolution.

(6) This paragraph must not be read as affecting a person's rights to approach a court at any time.

51. CONTRACTS PROVIDING FOR COMPENSATION BASED ON TURNOVER

(1) If a service provider acts on behalf of a Stellenbosch Municipality to provide any service or act as a collector of fees, service charges or taxes and the compensation payable to the service provider is fixed as an agreed percentage of turnover for the service or the amount collected, the contract between the service provider and the Stellenbosch Municipality must stipulate

(a) A cap on the compensation payable to the service provider; and

(b) That such compensation must be performance based.

52 CONTRACTS HAVING BUDGETARY IMPLICATIONS BEYOND THREE FINANCIAL YEARS

(1) Stellenbosch Municipality may not enter into any contract that will impose financial obligations beyond the three years covered in the annual budget for that financial year, unless the requirements of Section 33 of the Act have been fully complied with.

53. INCREASE / EXTENSION IN APPROVED CONTRACT SUM / PERIOD

(1) Any increase and / or extension in the approved contract sum that may become necessary as a result of exceptional circumstances during the contract period must be approved by the appropriate bid committees prior to implementation.

(2) Contracts may be expanded or varied by not more than 20% of the original contract value for construction related goods, services and/or infrastructure projects and 15% for all other goods and/or services.

(3) Any expansion or variation in excess of these thresholds as stated under subparagraph (2) must be dealt with in terms of the provisions of section 116(3) of the Act which will be regarded as an amendment of a contract and must be approved by the appropriate bid committees prior to implementation.

(4) Where community participation has been a part of the project, the community must be advised of the proposed increase and be invited to provide written comment within a minimum period of seven (7) days.

54. RIGHT OF APPEAL

(1) In terms of Section 62 of the Municipal Systems Act (Act 32 of 2000 as amended), a person whose rights are affected by a decision taken by the Municipality, in terms of a delegated authority, in the implementation of its supply chain management system, may appeal against that decision by giving written notice of the appeal and reasons to the Municipal Manager within 21 days of the date of the notification of the decision.

(2) Notification of the decision in terms of sub-paragraph 55(1) of this policy must state that any appeal must be submitted in writing to the Municipal Manager and must at least contain the following information:

(a) The reasons and / or grounds for the appeal;

(b) The way in which the appellants rights have been affected; and

(c) The remedy sought by the appellant.

(3) No award, where a competitive bidding process was followed, shall be formally implemented until a ruling has been made on any appeal/s received. The Municipal Manager may however grant approval for the implementation of bid awards prior to the conclusion of the appeal process in respect of bids which in his / her opinion are deemed as urgent.

(4) The Appeal Authority will provide the service provider with copies of the Bid Committee minutes applicable to the specific tender on request within the 21 days period, of the service provider to enable him/her to motivate his/her appeal. Should the service provider request other documentation a PAIA application should be submitted.

(5) The appeal authority must consider the appeal and confirm, vary or revoke the decision, but no such variation or revocation of a decision may detract from any rights that may have accrued as a result of the decision.

55. NOTIFICATION OF BID DECISIONS

(1) The successful and unsuccessful bidders shall be notified in writing by the Supply Chain Management once a bid has been accepted.

(2) The bidders shall, in addition, be advised of the 21day appeal period in terms of section 62 of the Municipal Systems Act and be notified that no rights will accrue to him / her until the bid is formally accepted in writing.

(3) Once the 21day appeal period has lapsed and a decision has been made by the appeal authority, the appellant and the service provider who the tender was initially awarded will be notified in writing of the outcome thereof by the Supply Chain Management.

(4) Every notification of decision shall be sent via electronic mail and ordinary mail to the address chosen by the bidder, with a copy of proof of transmission kept for record purposes, or shall be delivered by hand, in which case acknowledgement of receipt must be signed and dated on a copy of such notification to be kept for record purposes.

56. UNSUCCESSFUL BIDDER DEBRIEFING

(1) The Municipality will offer an unsuccessful bidder debriefing service to unsuccessful bidders upon request.

(2) During the debriefing unsuccessful bidders will be informed of how their proposal scored against required criteria and obtain comments from the evaluation team on their bid.

(3) The debriefing should be a positive and constructive experience that explains how bidders can improve future submissions.

(4) The debriefing is an opportunity for unsuccessful bidders to –

(a) Learn more about the procurement and evaluation process in an informal setting;

(b) Find out how their proposal scored against the required criteria;

(c) Hear the overall comments from the evaluation team on their bid; and

(d) Gather information on how future submissions may be improved.

(5) The debriefing is not part of the Supply Chain complaint or appeal process in terms of paragraph 49 or 55 of this Policy.

(6) The debriefing is not a legal proceeding and no legal representation is permitted at the debriefing session.

(7) At the debriefing session the unsuccessful bid is not compared to other bids, nor will information be provided to the unsuccessful bidder about other bids.

(8) In scheduling a bidder's debriefings session upon the request of the unsuccessful bidder, the municipality must –

(a) Confirm the date and time of the debriefing session in writing;

(b) Conduct separate debriefings with each unsuccessful bidder;

(c) Ensure that proper minutes are kept of each debriefing session; and

(d) Retain all correspondence and documentation relevant to the debriefing session as part of the procurement documentation.

(9) In conducting bidders' debriefings, the municipality may –

(a) Provide a general overview of the evaluation process set out in the bid documents;

(b) Discuss the strengths and weaknesses of the bidder's submission in relation to the specific evaluation criteria and the bidders evaluated score;

(c) Provide suggestions on how the supplier may improve future submissions; and

(d) Address specific questions and issues raised by the supplier in relation to their submission.

57. THE SUSPENSION OF SERVICE PROVIDERS FOR POOR PERFORMANCE AND OTHER BREACHES

(1) Any failure to fulfil the deliverables in line with the contract or service levels constitutes a material breach or poor performance which will result in the termination of the contract and/or sanctions will be imposed in the form of suspension from the database.

(2) Such sanctions will have variation in the periods of suspension based on the gravity of the breach.

(3) The municipality must consider imposing following sanctions, subject to sub-clause (2) above:

a) 6 months for non-declarations of relative/spouse within the municipality;

b) 12 months for misleading information provided to the municipality; and

c) 24 months for certain or above a certain threshold value based.

d) All the above will be applicable based on the gravity of the poor performance and will be analysed on a case by case basis co-ordinated by the Contract Management Section.

58. CONDONATION OF POLICY CONTRAVENTIONS

(1) Council may condone a contravention in terms of this Policy, provided that such contravention is also not a contravention of the Act or the Municipal Supply Chain Management Regulations, 2005

(2) Any expenditure relating to such condonation by Council in terms of this Policy, will not constitute irregular expenditure as contemplated under section 1 of the Act.

(3) Contraventions of the Act relating to supply chain management or the Municipal Supply Chain Management Regulations, 2005 must be dealt with in terms of section 32 and section 170 of the Act.

59. GENERAL

Depending on the ability of Stellenbosch Municipality to implement the content of the Framework for Infrastructure Delivery and Procurement Management, only those parts that are practically implementable will be applied. The proper assessments will be done accordingly.

60 CANCELLATION OF TENDERS

The municipality may, prior to the award of a tender, cancel the tender if:

1) Due to changed circumstances, there is no longer a need for the goods or services requested; or

2) Funds are no longer available to cover the total envisaged expenditure; or

3) No acceptable tenders are received. [If all bids received are rejected, the municipality must review the reasons justifying the rejection and consider making revisions to the specific conditions of contract, design and specifications, scope of the contract, or a combination of these, before inviting new bids]; or

4) Due to material irregularities in the tender process. If there are material irregularities that are committed during the tender process such that it renders the entire process unfair, the municipality may cancel the tender process and start afresh.

61 NEGOTIATING A FAIR MARKET RELATED PRICE

1) Tender documents must include a condition stating clearly that the award of the tender may be subject to price negotiation with the preferred tenderers.

2) The Bid Evaluation Committee may indicate in its report to the Bid Adjudication Committee that based on the evaluation the prices offered are above market related prices after factoring the premium to be paid in terms of the 80/20 or 90/10 preference point system and the findings of an objective market analysis conducted.

3) When the Bid Adjudication Committee considers the Evaluation report it must express itself on whether it agrees or disagrees with the Bid Evaluation Committee; if it disagrees, the decision must be recorded and reasons provided as part of the Bid Adjudication Committee report.

4) Where the Bid Adjudication Committee agrees with the BEC or on its own assessment is of the view that the tenderer is charging prices higher than the fair market price, the Bid Adjudication Committee may request from the AO/AA or delegated authority to subject the tender to price negotiations with the three preferred tenderers scoring the highest points (from first highest to third highest) before award is made.

5) Upon approval to negotiate, the AO/AA or delegated authority must appoint a cross functional negotiation team, with one member appointed to be team leader.

6) The negotiating team leader must ensure that all members of the negotiating team are clear on the negotiation strategy and desired outcomes.

7) Negotiations must be fair and objective and may not be used to unfairly prejudice the highest scoring / preferred tenderer or any other tenderer.

8) Members of the negotiating team must behave ethically at all material times during and after negotiations, may not divulge any information related to negotiations to third parties without prior consent from the accounting officer/ authority.

9) All negotiations must be officially closed with a decision communicated and agreed between parties before moving to negotiate with the next preferred tenderer.

10) Negotiating;
    (a) May not allow any preferred tenderer a second or unfair opportunity
    (b) Is not to the detriment of any other tenderer
    (c) Does not lead to higher price than the bid as submitted.

62 SHORT TITLE

(1) This policy is called the Stellenbosch Municipality Supply Chain Management Policy.

APPENDIX 21

STELLENBOSCH MUNICIPALITY

TRAVEL AND SUBSISTENCY POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

TRAVEL AND SUBSISTENCE POLICY

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1. OBJECTIVE

It is essential that representatives of this municipality travel from time-to-time in order to establish and maintain links and relationships with other municipalities, government bodies, and other parties, institutions and organizations operating in the sphere of local government. It should also be read together with paragraph 2 of MFMA Circular 82 of 30 March 2016 as well as the Cost Containment Regulations as far as it is applicable to travel and subsistence issues.

This policy sets out the basis for the payment of a subsistence travel and travel allowance , hourly rate when applicable and for the purpose of such official traveling.

2. REFERENCE

This Policy must be read in conjunction with any of the Municipality's approved related policies, practices and standard operating procedures addressing specific issues essential for a full understanding of this Policy and which are not dealt with adequately herein.

In the event of any conflict between a provision of this policy and the Cost Containment Policy, the latter policy shall apply.

3. TRAVEL

3.1 *Responsibilities of Representatives who travel on Business of the Municipality*

a) Every representative who travels on the business of the municipality must comply with this policy in letter and in spirit.
b) The contents of this policy will not be regarded as conditions of employment but as are-imbursement for travelling and subsistence expenditure incurred or deemed to be incurred for the attendance of events for official purposes.

c) Representatives who travel on the business of the municipality must take note that their actions, conduct and statements must be in the best interest of the municipality, and they must comply with any specific mandates they have been given.

d) Any claim must be submitted on the official claim form with the necessary vouchers where specific expenses are claimed
e) All efforts should be made to minimize the costs for the Municipality i.e. by travelling together in one vehicle, minimizing overnight stay where possible, etc.

3.2 Air Travel

a) **The Accounting Officer in respect of all officials or political office bearers and the Executive Mayor in respect of the Accounting Officer only approve the purchase of economy class tickets for air travel.**

b) All flights by representatives of the municipality shall be in economy class, unless another class of travel is specifically authorized by-

(i) the executive committee, with regard to Holders of Public Office and the Municipal Manager, or

(ii) The Municipal Manager, with regard to officials and applicants for interviews

2.3 International Travel

a) International travel for any official or political office bearer can only be approved by the municipal council in a meeting open to the public with a supporting vote of the majority of the members of the municipal council present.

b) The report to council for approval of international travel must include:

(i) A motivation why the international travel is seen as critical and fully setting out the anticipated benefit that the municipality will derive from attending the event, meeting or function;

(ii) If international travel to the destination or event was previously undertaken, state what benefits if any derived from the previous attendance;

(iii) The full cost of the international travel including travel allowances and visas if applicable to be paid; and

(iv) The proposed officials and political office bearers, not exceeding three, to travel and why they have been identified.

c) The following events will not be considered critical to justify international travel whether the full cost of the travel is paid by another institution or not:

(i) Attendance of international sporting events;

(ii) Attendance of international social events;

(iii) Attendance of international party-political events;

(iv) The opening of another country's parliament or any other country's government's celebration events.

d) The accounting officer or delegated official must ensure that requirements for international travel by officials or political office bearers are not inserted into bid documents, whether it is for inspection of products at source of construction/assembly or for any other reason.

2.4 Car Rental, Travel Costs and rates

a) Only "A" or "B" category vehicles may be rented, unless it is more cost-effective to hire any other category (for example, when the number of representatives involved could justify the hire of a micro-bus).

b) Car rental must be approved as part of the travel package before the trip is embarked on. A representative who rents a vehicle whilst traveling on the business of the municipality without having received prior authorization will only be reimbursed for the cost of the vehicle rental if proof of expenditure can be produced and the representative can demonstrate that vehicle rental was reasonably but unexpectedly necessitated by the circumstances.

f) Parking and toll fee – actual cost will be reimbursed via Petty Cash after the submission of proof of expenditure.

g) If a representative must utilize his or her personal motor vehicle, he or she will be reimbursed at the tariffs listed below. The distance to which the reimbursement applies must be the shortest distance via tarred road between the municipality's offices and the location where the official business is to be transacted.

- Councilors:

  Will be reimbursed in terms of the Private Column of Department Transport monthly circulars pertaining to Tariffs for the Use of Motor Transport to a maximum of R4.18 per kilometer.

- Officials with vehicle/car allowance:

  Will be reimbursed at a flat rate of R4.18 per kilometer where motor vehicles are used and R2.00 per kilometer where motorcycles are used. Where it is possible to fly to a destination, but the official prefers to drive with his own vehicle, the lower

value between kilometer claim and a flight ticket will be used as basis for reimbursement.

- Officials who are in receipt of an Essential User Transportation Allowance:
  Will be reimbursed according to the official Cost Tables contained in the "Essential User Scheme: Transport Allowance" circulars of the South African Local Government Bargaining Council – Western Cape Division applicable.

- Officials without a car allowance and Members of a Committee: established in terms of applicable legislation, as per the Rate per kilometer fixed by the Minister of Finance under section 8(1) (b) (ii) and (iii) of the Income Tax Act, 1962. If the total number of kilometers for which such reimbursement is received exceeds 8 000 in any tax year, reimbursement for the excess kilometers over 8 000 must be taxed for PAYE purposes. If the cost of any one trip exceeds that of an air ticket, the lesser amount will be paid.

The number of employees travelling to conferences or meetings on official duty for the same matter is limited to three (3) employees, unless otherwise approved in advance by the relevant Director, or Accounting Officer in the case of Directors travelling.

h) Similar to the above, the number of employees travelling by air to other centers to attend an official engagement on the same matter is also limited to three (3) employees, unless otherwise approved in advance by the relevant Director or Accounting Officer in the case of Directors travelling.

i) For the purpose of this policy, domestic travel shall mean travel within South Africa, and international travel shall mean travel to any country other than South Africa.

j) The Accounting Officer will when appropriate determine an hourly rate for the different committees serving Council.

k) Notwithstanding the above provisions, all employees must make use of shuttle services if the cost of such services is below the cost of hiring a vehicle.

4. SUBSISTENCE

4.1 Subsistence Allowance

a) A representative may claim a daily subsistence allowance as provided in this policy with the understanding that all authorized personal expenses are covered by the subsistence

allowance. No further expenses, with the exception of certain business expenses (see below), may be claimed.

b) In line with SARS guidelines on Subsistence Allowances and Advances, A daily subsistence allowance will only be applicable where-
   (i) The representative is obliged to spend at least one night away from his or her usual place of residence on business; R548 per day, or
   (ii) The representative will be on official business for a period exceeding 12 consecutive hours per day, without having to spend a night away from his or her usual place of residence; R169 per day.

c) A representative of the municipality must claim his or her subsistence allowance, as provided in this policy before embarking on any official trip, with the exception where such claim reaches the creditors section at least three days before the trip; in which case such claim must be submitted after the event. Such a claim must be accompanied by details of the conference or workshop or emailed/faxed invitation.

d) No subsistence allowance will be paid, and no representative will be entitled to a subsistence allowance, if the trip or travel is not related to the official business of the municipality. All travel on business of the municipality must be approved as such before a representative is entitled to a subsistence allowance.

e) For the purpose of a subsistence allowance, a representative shall mean-

   (i) mayor or executive mayor, as the case may be
   (ii) deputy-mayor
   (iii) speaker
   (iv) members of the executive committee or mayoral committee, as the case may be
   (v) other councilors specifically authorized to represent the municipality on a particular occasion
   (vi) municipal manager
   (vii) directors
   (viii) any other official/representative specifically authorized to represent the municipality on a particular occasion
   (ix) any official or councilor who is a member of a recognized professional institution and is granted permission to attend meetings and conferences of such institution.

f) The subsistence allowance of international travel will be the lesser of:

(i) an amount equivalent to the rates as determined by SARS, at the beginning of 1 July every year.

Or

(ii) US$190 per day where the exchange rate of ZAR is more than 5:1 in relation to the currency of the destination country; and

(iii) US$100 per day where the exchange rate of ZAR is less than, or equal to 5:1 in relation to the currency of the destination country;

5. ACCOMMODATION

5.1 Accommodation Costs

a) Overnight accommodation may only be booked where the return trip exceeds 500 kilometers.

b) Notwithstanding the provision in paragraph 4.1(a) overnight accommodation where the return trip is 500 kilometers or less, may be booked where in the view of the Accounting Officer or delegated official the limitation may be impractical and any of the following instances are present:

(i) The road or any other conditions could jeopardize the safety, health and security of officials or political office bearers;

(ii) The trips are to be undertaken over a number of consecutive days provided that a return trip is in excess of 200 kilometers;

(iii) The starting time of the meeting or event would require the official or councilor to leave his/her place of residence before 05h00 in order to be punctual.

(iv) Should the circumstances as stated in paragraph 4.1 (b)(i) – (iii) not be applicable, but an official still prefers to sleep over and not travel every day, the relevant director may approve travelling and accommodation expenses to be paid in the following manner:

- The cost of one return trip at the applicable rates stated in this policy to be claimed and reimbursed to the official, plus
- The Daily Allowance referred to in paragraph 3.1 (b) (ii) of this policy for every night the official spends away from the workplace to be claimed and paid to the official and
- Accommodation paid directly to the relevant establishment equal to the monetary value of R4.50 per kilometer, the potential travel claim for every

night that officials sleep over instead of travelling. In cases where more than one official was to travel together, the travel claim will be equally divided between the accommodation costs of the respective officials. Any excess accommodation costs must be borne by the official concerned.

c) Any request for overnight accommodation and/or travel must be motivated on a prescribed form and approved by the municipal manager or delegated official prior to the arrangement for overnight stay or travel.

d) The actual cost of accommodation will be borne by the municipality, subject to a maximum of 3- to 4-star rating for the accommodation itself in respect of domestic travel. Where such accommodation is available, the rate for a single room will be payable.

e) If no such accommodation is available, higher rating accommodation can be used subject to the prior approval of the Municipal Manager.

f) If a representative stays with a relative or friend, no accommodation allowance may be claimed, but the representative may claim a subsistence allowance of R493 per day.

g) The recoverable cost of accommodation for international travel may not exceed US$350 per day.

h) The municipality will at all times firstly consider accommodation where the National Treasury has negotiated discounts for rates as per MFMA circular 97. In the absence of such accommodation or failure to secure space, only then will the municipality consider accommodation outside the “NT negotiated accommodation”.

i) Notwithstanding the provisions of 4 (1) (c), the procurement of all accommodation services will be subjected to the municipality’s SCM policy and preferential procurement policy. The written approval in terms of paragraph 4.1(c) must be filed with the relevant supply chain documents for the accommodation booking.

5 CONFERENCES, MEETINGS AND STUDY TOURS

5.1 Applications for conferences, meetings and conferences, both within or outside South African borders, must be done on the prescribed form. Applications for conferences, study tours and similar events must be accompanied by a motivation that takes the under mentioned aspects into account:

a) The official’s or political office bearer’s roles and responsibilities and the anticipated benefits of the conference or event;

b) Whether the conference or event addresses relevant concerns of the institution;

c) The appropriate number of officials or political office bearers, not exceeding three, attending the conference or event;

d) The availability of funds to meet expenses related to the conference or event.

5.2 The accounting officer may consider appropriate benchmark costs with other professional bodies or regulatory bodies prior to granting approval for an official to attend a conference or event within and without the borders of South Africa.

a) Such benchmark costs may not exceed an amount as determined from time to time by the National Treasury through a notice.

b) The costs exclude costs related to travel, accommodation and related expenses, but include conference or event registration expenses and any other expenses in relation to the conference or event.

c) When considering costs for conferences or events these may not include items such as laptops, tablets or other similar tokens that are built into the price of such conferences or events.

d) The accounting officer must grant the approval for officials and in the case of political office bearers and the accounting officer, the mayor for attendance of conferences and events.

5.3 The accounting officer must ensure that meetings and planning sessions that entail the use of municipal funds are, as far as may be practically possible, held in-house.

a) Municipal or provincial office facilities must be unitized for conference, meeting, strategic planning sessions, *inter alia* where an appropriate venue exists within the municipal jurisdiction.

5.4 The municipality must, where applicable, take advantage of early registration discounts by granting the required approvals to attend the conference, event or study tour, in advance.

6. TRAVEL AND SUBSISTANCE ALLOWANCES FOR APPLICANTS INVITED FOR INTERVIEWS

(a) If an invited for an interview has to utilize his or her personal motor vehicle he or she will be reimbursed at the same rates as stipulated in paragraph 2.4 (d) of this policy. The actual cost of air travel will be reimbursed subject to the prior approval of the Municipal Manager or the Director Corporate Services.

(b) Candidates residing outside the boundaries of Stellenbosch municipality will be reimbursed for reasonable costs of travelling as provided for in this policy. Where the distance to travel and interview circumstances is such that a candidate requires

accommodation, suitable accommodation may be pre-authorized by the relevant director and the candidate may be reimbursed.

(c) If a candidate is made an offer of appointment and declines the offer, no reimbursement of costs will be made.

(d) Where necessary the User Department in consultation with Human Resources will make suitable travelling and accommodation arrangements and provide budget for the costs.

7. AUTHORISATION

7.1 For purposes of implementing this policy

a) Only the Municipal Manager may authorize any travel to be undertaken by Directors, but provided the expenses to be incurred are on the approved budget of the relevant department. Claims by other officials to be authorized by directors concerned.

b) Only the Director Strategic and Corporate Services or the Municipal Manager may authorize payments to be made for persons invited for interviews, but provided that the expenses to be incurred are on the approved budget.

c) Only the Executive Mayor together with the relevant director may authorize any travel to be undertaken by Holders of Public Office, or the municipal manager, but provided that the expenses to be incurred are on the approved budget of the municipality.

d) Only Directors may authorize any travel to be undertaken by employees in the respective Directorate, but provided that the expenses to be incurred are on the approved budget of the municipality.

e) As far as is practically possible, authorization for the above must be obtained prior to the occasion by any representative who travels on the business of the municipality.

An invitation to attend a workshop, meeting or related event is not an automatic authorization to attend such workshop or event. The required authorization must still be obtained from the municipal manager or executive mayor, executive committee or director as the case may be.

8. COUNCIL DELEGATES

Council delegates or representatives to any conference, workshop or meeting must ensure that they arrive on time and attend until the conclusion of such event. If any representative fails to do so, the executive mayor or executive committee, the municipal manager or director as the

case may be, may recover all allowances and disbursements paid to enable such delegate or representative to attend such event, provided that such delegate or representative is afforded the opportunity to submit reasons for not being able to be present from the commencement to conclusion of such event.

9. COMMITTEES ESTABLISHED AS A RESULT OF PRESCRIBED LEGISLATION

Any committee established as a result of prescriptions in relevant legislation, will for the purposes of application of this policy, qualify for an allowance equal to that paid to Holders of Public Office.

10. AUTHORITY

Any deviation from this policy for whatsoever reason must be authorized by the Municipal Manager and in the case of the Municipal Manager, the Executive Mayor will authorize.

In any instance where a delegate did not attend business as approved in accordance with this policy, any expenditure incurred by the council should be refunded by the representative. All deviations in this regard must be approved by council.

11. TRAVEL AND SUBSISTANCE ALLOWANCE CLAIM FORM

The official Travel and Subsistence Allowance claim form, as prescribed by Chief Financial Officer, must be used with regard to Travel and Subsistence Allowance applications. The approved form should reach the creditors' office 3 days before the intended day of departure in order for allowances to be paid to the representative timeously.

12. SHORT TITLE

This Policy will be known as the Travel and Subsistence Policy.

APPENDIX 22

STELLENBOSCH MUNICIPALITY

GRANTS-IN-AID POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

GRANT-IN-AID POLICY

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1. DEFINITIONS

"**Appendix A**" means the application form for Grant-in-Aid, detailed more fully below, and provided for in clause 5.2.

"**Appendix B**" refers to the template for feedback reporting, and provided for in clause 8.2.

"Appendix C" refers to the memorandum of agreement (MOA), detailed more fully below, and provided for in clause 10.

"**Capacity building**" Capacity building refers to a process which enables human beings to realize their potential, build self-confidence and lead lives of dignity and fulfillment.

"**Community Based Organization (CBO)**" are nonprofit groups that work at a local level to improve life for residents. The focus is to build equality across society in all streams including, but not limited to – health care, environment, quality of education, access to technology, access to spaces and information.

"**Early Childhood Development ("ECD") Facility**" means any place, building or premises, including a private residence, maintained or used partly or exclusively, for the reception, protection and temporary or partial care of more than six children that shall be registered, managed and maintained in terms of the Children's Amendment Act, 38 of 2005.

"**Emerging Organisations"** are organisations which have been established within the past five years of the application in question.

"**Grant-in-aid**" means a grant-in-aid or allocation, as referred to in Section 12, 17 (3) (j) (iv) of the MFMA, made by the municipality to any organisation or body referred to in Section 67(1) and to be utilised to assist the municipality in fulfilling the Constitutional mandates including social developmental and arts and culture programmes as set out therein.

"**Local Agenda 21**" means the international program, adopted by South Africa to put sustainable development into practice.

"**Memorandum of agreement (MOA)**" means the agreement entered into between the municipality and any organisation or body which receives a Grant-in-Aid in terms of this Policy and **Appendix A, B and C.**

"**Non-governmental organisation (NGO)**" means a non-governmental organisation (NGO) that is a legally constituted non-profit organisation that operates independently from any form of government.

"**Non-profit company (NPC)**" means a company whose Memorandum of Incorporation must set out at least one object of the company and each such object must be either a public benefit object or object relating to one or more cultural or social activities, or communal or group interests as required by Item 1(1) of Schedule 1 of the Companies Act, 71 of 2008.

"**Non-profit organisation (NPO)"** means a non-profit organisation registered in terms of Section 13 of the NPO Act, 71 of 1997, established for public purpose and which income and

property thereof is not distributable to its members or office-bearers, except as reasonable compensation for services rendered.

"Public Benefit Organisations (PBO's)" refers to organisations approved in terms of section 30 of the Income Tax Act, 28 of 1997 and established as

- a non-profit company which has a memorandum of incorporation as a founding document
- a trust which has a trust deed as a founding document or
- an association of persons which has a constitution as a founding document.

"**Stellenbosch Environmental Management Framework (SEMF)**" means legal and moral obligations of Stellenbosch Municipality as it relates to the environment, and provides a dynamic vision, goals and objectives, and spatial and strategic directives towards giving effect to such obligations.

"Seriousness of discrepancies" means that the following not exclusive matters will be taken into consideration when council exercise their prerogative to determine the level of sanction:

- The level of perceived misguidance and misrepresentation
- The level of perceived premeditation linked to the discrepancy
- The discrepancy is criminal in nature

2. PURPOSE, AIMS AND OBJECTIVES

2.1. This policy aims to provide a framework for Grant-in-Aid to non-governmental organisations (NGOs), community-based organisations (CBOs), non-profit organisations (NPOs) or non-profit companies (NPC), Public Benefit Organisations (PBO's) in so far as to alleviate the burden on municipal cemeteries and bodies that are used by government as an agency to serve the poor, marginalised or otherwise vulnerable as envisaged by Sections 12, 17 and 67 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003).

2.2. The purpose of the Grant-in-Aid Policy is to complement the goals, objectives, programmes and actions of the Stellenbosch Municipality's Integrated Development Plan (IDP), in order to create a sustainable, credible and caring municipality by empowering and building communities and enhancing growth and sharing through partnerships. Priority ward needs as identified through Council's IDP MUST be the guiding factor in developing these partnerships.

2.3. Grant-in-Aid should not duplicate services already provided for by Council or which falls within the geographical jurisdiction in which Council operates, being WC024.

2.4. Grant-in-Aid should improve the opportunity for Council to elicit the support of external organisations to deliver those services to communities which fall within the Council's area of responsibility in a way that allows the Stellenbosch community and town to create an enabling environment for community development.

3. LEGAL FRAMEWORK

All transfers of funds in terms of this policy shall comply with the: Constitution of the Republic of South Africa, 1996 as amended (Constitution); Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) as amended (MSA); Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA); and any other applicable legislation, regulations and policies that may govern the transfer of municipal funds and that are not in contradiction to the above.

4. RESTRICTIONS

4.1. The Policy applies to all transfers of grants made by the Municipality towards support of services for the poor, marginalized or otherwise vulnerable people. Individuals may not apply for Grant-in-Aid and no payment may be made under this policy to individuals. Council may however set aside a specific amount from which the Municipal Manager, after consultation with the Executive Mayor, may, at his/her discretion, make donations to support individual, meritorious cases in order to assist and/or recognise individual excellence in whichever field. Bursaries to individuals are treated according to the Council's Bursary Policy.

4.2. The total expenditure on grants may not exceed 1% of the operational budget of the Municipality.

4.3. Grants will only be made for services rendered in the WCO24.

4.4. Transfers made to categories A and B

4.4.1. Transfers provided for those listed in Category A below may be made to a maximum of R40 000-00 per organisation or body per annum.

4.4.2. Transfers in Category B may exceed this amount where funding relates to services for homeless persons, approved sport associations or projects which address specific ward priorities identified and specified through the ward priorities in the IDP and upon proper motivation contained in a business plan to address said issue. Consideration for grants larger than R 40 000, 00 requires audited financial statements, schedule of annual costs linked to a business plan as provided for in 6 below. The decision to grant an amount more than R 40 000,00 is solely at the discretion of council and subject to available funds.

4.5. Grant-in-Aid transfers/payments shall be restricted to deserving organisations and bodies serving, especially those working with the poor/aged/youth/disabled/women/children, as per the eligible categories in 6.2, provided that such organisations or bodies:

4.5.1. Operate as a separate legal entity and are recognised as such by South African legislation;

4.5.2. Are governed by their constitutions, have regular meetings with their membership and subscribe to sound accounting practices; and

4.5.3. Serve communities and individuals who are most in need within the jurisdiction of the Municipality.

4.6. No Grant-in-Aid may be made to any political body, rate payers association or for any religious purposes.

4.7. No grant will be allocated, under this policy, to organisations or bodies in cases where a member of Council, an official of Stellenbosch Municipality or close relatives of said individuals receive any financial or other gain.

4.8. Funds may only be transferred to an organisation or body if provision has been made for the expenditure on the budget or appropriations budget.

4.9. An organisation or body is only entitled to one allocation per financial year, but disbursements can be made more often.

5. PUBLIC ADVERTISEMENT

5.1. The advertisements must meet the following requirements:

5.1.1. The Municipal Manager must, place a public advert in local newspapers distributed in the Stellenbosch Municipal area, calling for proposals.

5.1.2. This advert must be placed in time to complete all relevant processes prior to the approval of the annual draft budget or any adjustment budget in order to invite public comment on the proposed donations prior to the approval of the final or adjustment budget.

5.1.3. Advertisements should clearly specify the categories for which proposals are called, the closing date for applications, who the proposal should be addressed to, and where and how to obtain the relevant documentation pertaining to such applications/proposals, including the prescribed forms.

5.1.4. Advertisements must clearly specify the dates, times and venues of the compulsory briefing sessions as well as the RSVP dates for these sessions.

5.1.5. Advertisements must clearly reflect the Municipality's right not to make an award, as well as the fact that awards will not be made to organisations that have received funds in the previous year but have not submitted a final report on the projects or previous expenditure.

5.1.6. The advertisement should also clearly state that final approval is reliant on the approval of the budget and that **no late submissions will be considered.**

5.2. Only applications made on the prescribed form, being **Appendix A**, may be considered. Incomplete application forms will not be considered.

5.3. Funds may not be transferred to any organisation or body that has not submitted a proposal in response to a public advertisement and after the attendance of a

compulsory briefing session and that have not signed a Memorandum of Agreement with the Municipality.

6. GENERAL GUIDELINES AND CATEGORIES

6.1. General Guidelines

Funding of applications shall proceed on the basis listed below in response to an advertisement issued after the expiry of the relevant period associated with the specific category and after a compulsory workshop explaining the policy, application process and the required documentation has been attended by the applicants. Subject to the MOA provided for in clause 10, all funding is unrequited, provided there is compliance with said MOA. Funding of application in –

6.1.1. Category A will be considered on an annual basis ; and

6.1.2. Category B shall be considered on a three year basis subject to a monthly review at the discretion of the Municipality which may result in early termination for unsatisfactory and reckless expenditure. Note that although a Category B application is approved for a period of three years, the application MUST be renewed through repeated annual applications to ensure provision is made in the budget of subsequent financial years.

6.1.3. Council in 6.1.1 and 6.1.2 reserve the right not to fund an organisation for two periods in succession and to cancel said funding in accordance with the MOA concluded.

6.1.4. Funding applications however will not be considered in the following instances:

(i) Where a project or organisation is already receiving funds from Council in terms of Council's functions. Applicants are required to disclose other sources of funding;
(ii) Where in Council's opinion, an organisation receives sufficient funds from other sources to sustain its activities or the project applied for. For this purpose, organisations must submit financial statements and a budget for the ensuing financial year;
(iii) Where only an individual will benefit;
(iv) For political or ratepayers organisations/groupings or religious purposes;
(v) Projects outside the boundaries of the Municipality;
(vi) Where expenses have already been incurred,
(vii) Where an applicant did not attend the compulsory clarification session as advertised, and
(viii) Where applications are incomplete and/or were received after the due date and time for submissions.

6.1.5. Funding of projects and to organisations shall exclude travel costs, subsistence, accommodation, food or entertainment expenses of any kind, staff salaries, bursaries, payments in lieu of rates or other municipal charges except for where the transport and nutrition is intended for beneficiaries/participants in the projects in question. The Municipality may

also exercise their discretion to allow funding to extend to the above costs on a needs basis for the organisation or body clearly motivated for in the application.

6.1.6. Subsequent requests from applicants to cover overspending on projects will not be considered.

6.2. Categories Eligible for Grant-in-Aid

The following categories currently apply. Cognisance should be taken that these categories are not exhaustive. Other than the general guidelines and conditions set out above, categories now indicated may require specific criteria applicable to its projects/programmes:

Category A

6.2.1. **Health**

Projects/programmes include the following but are not limited to:

(i) Public Health interventions inclusive of TB, STDs and HIV/Aids;
(ii) Preventable lifestyle diseases e.g. drug/alcohol abuse, tobacco related illnesses; and
(iii) Promotive and preventative services to infants, children and women.
(iv) Counseling for mental health issues experienced in poorer communities and/or schools.

6.2.2. **Environment**

Purpose: To stimulate the development of sustainable leisure, aesthetic and environmental projects within the municipal area; to increase the awareness of the environment by promoting “Greening of the City”; to promote swimming skills and water safety.

Projects/programmes include the following but are not limited to:

(i) Voluntary rescue organisations;
(ii) Facilities created to alleviate the burden on municipal cemeteries
(iii) Lifesaving clubs and swimming organisations;
(iv) Environmental groups/organisations; and
(v) Organisations promoting community involvement as a means of sustaining leisure, aesthetic or environmental projects.
(vi) Projects which further the Council’s aims and the strategies of SEMF (Strategic Environmental Management Framework) and including but not limited to the sustainable management of:
    - Riverine corridors;
    - Biodiversity;
    - Natural and built environment;
    - Heritage resources;
    - Quality urban spaces;
    - Ecological conservation areas;
    - Urban agricultural complexes;
    - Bioregional planning;

- Nature area management;
- Wetlands;
- Local Agenda 21 projects

6.2.3. **Solid Waste (Cleansing)**

Purpose: Waste Reduction and awareness. Projects/programmes include the following but are not limited to:

(i) Waste reduction and awareness;
(ii) Educational programmes/projects addressing litter and waste handling; and
(iii) Waste minimisation solutions.

6.2.4. **Social Development**

Purpose: The promotion of projects/programmes which stimulates the Stellenbosch Municipality's Integrated Development Plan (IDP) focusing especially on the needs of the most marginalised sectors in the greater Stellenbosch as identified in the ward priorities.

Projects/programmes include the following but are not limited to:

(i) Poverty alleviation;
(ii) Urban renewal;
(iii) Capacity building of communities;
(iv) Youth development;
(v) Women and gender development;
(vi) Early childhood development where an organization is registered with the Department of Social Development or Education as a functional ECD facility;
(vii) Early childhood development where an organization is registered as an NPO, but **not registered with the Department of Social Development or Education** then only regarding application content that will contribute towards compliance with registration requirements. In these cases, also up to a maximum of three years by when said organization must be able to illustrate successful registration;
(viii) Street people programmes;
(ix) Arts and culture programmes
(x) Facilitation of public participation processes; arts and culture programmes
(xi) Development of disabled persons, and
(xii) Development of elderly people
(xiii) Programmes that promote the general safety of communities

6.2.5. **Sports and Recreation**

Purpose: To stimulate the development of sustainable Sport and Recreation infrastructure and programmes within the municipal area especially targeting disadvantaged communities; encourage creativity and self-reliance on the part of grassroots sport and recreation bodies or groups; to increase participation in sport and recreation programmes and activities.

Projects/programmes include the following but are not limited to:

(i) Local sport and recreation clubs;

(ii) School sport teams
(iii) Local sport and recreation councils or associations
(iv) Informal sport and recreation groups; and
(v) Community and non-government organisations.

Category B

6.2.6. **Services for persons living on the street**

Purpose: Provision of shelter and other services for vulnerable individuals living on the street, without homes, in the need of assistance. The Municipality aims to reduce the number of people living on the streets of Stellenbosch and as such the organisation or body's goals should align with this vision. Further the Municipality aims to reduce the socio-economic effects of poverty on the community of Stellenbosch. The organisation or body must therefore present to Council a clear business plan with a comprehensive response to the prevention, reduction, outreach and stabilisation of street people. Organisations or bodies that provide a continuum of services and that collaborate with businesses, government departments and other organisations are preferred.

Projects/programmes must include the following but are not limited to:
(i) Provision of basic services (overnight facility, shower, morning and evening meals
(ii) Provision of social work services inclusive of referrals
(iii) Provision of social relief and healthy living, trauma, mental and substance support, job rehabilitation, skills development, job creation, readiness and placement services specifically for persons on the streets
(iv) Family re-integration services
(v) Social support
(vi) Community work programmes
(vii) Facility maintenance (Infrastructure and operational equipment)

6.2.7. **Projects aligned to the strategic objectives of the municipality as described through the ward priorities in the IDP**

Purpose: The promotion of projects/programmes which stimulates the Stellenbosch Municipality's Integrated Development Plan (IDP) focusing on the strategic objectives of the Municipality and identified ward priorities. The organisation must therefore present to Council not only a clear business plan detailing how they intend to address the specific issue but how they intend to partner with other organisations to achieve a unified approach to that particular challenge. Organisations or bodies that provide a continuum of services and that collaborate with businesses, government departments and other organisations are preferred.
Projects/programmes include the following strategic objectives but are not limited to:
Those listed in Category A that address specific ward priorities identified and specified in the IDP and upon proper motivation contained in a potential plan

to address said issue.

(i) Valley of Opportunities and Possibilities
(ii) Green and Sustainable Valley
(iii) Dignified Living
(iv) Safety and Security
(v) Good Governance and Compliance

6.2.8 **Municipal approved sport associations**

Purpose: To assist the municipality to capacitate and enable local municipal approved sporting associations that have signed a valid Memorandum of Understanding with the municipality to focus on community participation in sport and recreation through existing sporting structures operating on municipal sport facilities.

Active sport structures contribute to ensure the following:

(i) Youth sport development;
(ii) Leadership development to ensure youth participation in future sport development and management;
(iii) To promote participation in sport and recreation by initiating and implementing targeted campaigns;
(iv) To develop and capacitate sport structures to implement sound governance and financial management strategies to ensure sustainable local sport development;
(v) To improve the health and well-being of communities;
(vi) To ensure that sport and recreation is supported by adequate and well-maintained municipal facilities;
(vii) That sport structures and or associations are capacitated to assist in ensuring that municipal sport facilities are optimally used for sporting activities.
(viii) To ensure that all sport councils/ structures receive training in applying for available funding sources.
(ix) To procure any secretarial tools, needs and material needed for functioning purposes.
(x) Community sporting programmes;
(xi) Capacity building of communities and community-based clubs;
(xii) Urban renewal;
(xiii) Assisting local sport and recreation sport councils and clubs to function effectively;

7. APPLICATION PROCEDURE

Applications and proposals for Grant-in-Aid must be on the prescribed form stated in 5.2 above, a copy of which is attached hereto as **Appendix A for Category A and B**. Applications must be accompanied by a covering letter on the letterhead of the organisation or body, signed by the head of the organisation or body and must include the following information.

7.1. The applicant's legal name and a brief description of the applicant organisation's or body's business;

7.2. if the applicant claims to be a non-profit organisation, the registration number and the certificate;

7.3. the date of establishment, details of the applicant's member founding documents, including constitution and/or certificates of incorporation;

7.4. a contact name, full street address, telephone number and an e-mail address;

7.5. if funding is required for a specific project, a brief description of the project what it aims to achieve, as well as the detailed budget for and duration of the project;

7.6. a description on how the project aligns with the needs identified in the community through the IDP process and which ward priorities will be addressed through the project;

7.7. if the request is for general support, the organisation's or body's overall budget must be included;

7.8. references, independent of the applicant and its executive;

7.9. most recent audited financial statements (subject to MFMA, section 67(4)) statements; or at least statements signed off by the treasurer and chairperson of the organization in the case of emerging organizations;

7.10. a summary of past achievements;

7.11. a declaration by the head of the organization to the satisfaction of the Municipal Manager, that the organisation or body implements effective, efficient and transparent financial management and internal control mechanisms to guard against fraud, theft and financial mismanagement and has in the past complied with requirements for similar transfers of funds; and

7.12. Applications for Category B must include a schedule of annual costs for a three year period, a three year business plan and audited financial statements. Note that although a Category B application is approved for a period of three years, the application MUST be renewed through repeated annual applications to ensure provision is made in the budget of subsequent financial years.

7.13. notwithstanding the application requirements, the CFO after considering the merits of an application not complying with the minimum application criteria and after consulting the Municipal Manager, may for the purpose of this policy approve a deviation from the norm;

8. OBLIGATIONS OF THE APPLICANT

8.1. The head of the organisation or body must acknowledge in writing to the Municipal Manager that the money was received in its bank account and that the amount is/will be utilised to the benefit and in accordance with the role of the organisation or body in society. The funds must be used as outlined in the application form.

8.2. The organisation or body shall report, monthly (Cat B) but at least once a year (Cat A), to the Municipal Manager regarding the activities conducted, the ward within which activities are conducted, as well as the number of people from WC024 benefiting from the activities on the prescribed template (**Appendix B)**.

8.3. The applicant must attend a compulsory workshop on the Grant-in-Aid policy and application procedure prior to submission of the application.

8.4. The applicant is responsible to confirm the outcome of the application after the approval of the draft budget and lodge an appeal prior to the closing date for comments on the budget if they are of the opinion that the municipality has made a mistake with the assessment of the application. Applicants cannot lodge appeals based on their own mistakes during the application process.

8.5. If successful with the application, the applicant must spend funds according to the approved Grant-in-Aid funding request. Should the need change over the funding period, written consent needs to be obtained from the municipality prior to spending the funds on alternative needs. Failure to spend funding on approved projects will result in the applicant being required to return the funding and/or (at the discretion of the municipality depending on the nature and seriousness of the discrepancy) the applicant being excluded from future applications for a period of up to 5 (five) years.

9. RIGHTS OF THE MUNICIPALITY

9.1. The Municipality shall be entitled, from time-to-time, to verify and inspect the existence and activities of the organisation or body. The municipality will therefore have the right to physically visit the premises where the organisation, or the funded project, is based; to peruse the budgets and any progress reports related to the project (in contract).

9.2. The Municipality shall manage contracts entered into with organisations or bodies by receiving reports and doing the necessary site visits and inspections to ensure that this policy and contract are being complied with.

9.3. The Municipality has the right not to give a Grant-in-Aid to any or all organisations applying for grants. Having been awarded a grant previously does not automatically lead to receiving a grant again, even if the applicant complies with all application requirements.

9.4. The Municipality will run proposed donations through a public participation process

before final awards are made.

10. AGREEMENT

Before any funds are transferred to an organisation an agreement **(Appendix C)** must be concluded by the Municipal Manager with the beneficiary to protect the interest of the Municipality.

11. DEVIATION

This policy constitutes the entire framework for Grant-in-Aid and no deviation will be entertained.

12. COMMENCEMENT

This Policy takes effect on the date on which it is adopted by the Council of Stellenbosch Municipality.

STELLENBOSCH

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

APPENDIX A
(Category A & B)

APPLICATION FOR GRANT-IN-AID: 2025/26

NOTE: ***ATTENDANCE OF THE GRANT-IN-AID WORKSHOP IS COMPULSORY***

PLEASE COMPLETE THE FOLLOWING **(Incomplete and/or late application forms will not be considered.)**				
A	**REGISTERED NAME OF ORGANISATION**			
B	**DATE AND YEAR IN WHICH THE ORGANISATION WAS FOUNDED:** (include a brief description of the business or activities of the organization)			
C	**ADDRESS OF REGISTERED ORGANISATION**			
	PHYSICAL ADDRESS		**POSTAL ADDRESS**	
	CODE:		**CODE:**	
D	**CONTACT DETAILS** (Details of the person to contact regarding this GIA application)			
	NAME & SURNAME:			
	POSITION:			
	TEL:	**( )**		
	MOBILE:		**ALTERNATIVE:**	
	EMAIL ADDRESS:			

E	**REGISTRATION:**				
	Is the organization registered as a NP/NG Organisation / NPC / PBO?	**YES**		**NO**	
	If YES, please provide the Registration Number: (Attach a copy of the registration certificate or proof of other affiliation where applicable)				
F	**BOARD/COMMITTEE MEMBERS OF THE ORGANSATION:** (List **ALL** Board/Committee Members of the Organisation) Insert a separate page if the space is not enough).				
1	NAME & SURNAME:				
	POSITION:				
	ADDRESS:				
	CONTACT NUMBER:				
2	NAME & SURNAME:				
	POSITION:				
	ADDRESS:				
	CONTACT NUMBER:				
3	NAME & SURNAME:				
	POSITION:				
	ADDRESS:				
	CONTACT NUMBER:				
4	NAME & SURNAME:				
	POSITION:				
	ADDRESS:				
	CONTACT NUMBER:				

5	NAME & SURNAME:	
	POSITION:	
	ADDRESS:	
	CONTACT NUMBER:	
6	NAME & SURNAME:	
	POSITION:	
	ADDRESS:	
	CONTACT NUMBER:	
7	NAME & SURNAME:	
	POSITION:	
	ADDRESS:	
	CONTACT NUMBER:	
8	NAME & SURNAME:	
	POSITION:	
	ADDRESS:	
	CONTACT NUMBER:	
9	NAME & SURNAME:	
	POSITION:	
	ADDRESS:	
	CONTACT NUMBER:	

10	NAME & SURNAME:	
	POSITION:	
	ADDRESS:	
	CONTACT NUMBER:	

G	**PREVIOUS FUNDING:**	
	Have you successfully applied and received Stellenbosch Municipal Grant-In-Aid funding previously?	
	If yes for which financial year?	
	What amount was received?	
	Did you submit Financial Reports for the funds received?	
	Do you receive any other sources of funding? (If YES please provide details)	

H	**CATEGORY A:** For more information refer to the Grant-In-Aid Policy for general guidelines and categories (Please categorize your application by marking the appropriate category with X)	
	HEALTH	
	ENVIRONMENT	
	SOLID WASTE	
	SOCIAL DEVELOPMENT	
	SPORTS & RECREATION	
	CATEGORY B: For more information refer to the Grant-In-Aid Policy for general guidelines and categories (Please categorize your application by marking the appropriate category with X)	
	STREET PEOPLE SERVICES	
	PROJECTS RELATED TO WARD PRIORITIES IN THE IDP (Please specify)	

I	**REQUEST FOR FUNDING:**				
	Is funding required for the ensuing year?	**YES**		**NO**	
	Is funding required for a specific project? (If YES attach details separately)	**YES**		**NO**	
	Is funding required for general support? (If YES, attach a copy of the Organisation's Overall Budget)	**YES**		**NO**	
	Budgeted amount requested				
	Duration of project?				

	If Category B Application						
	Total amount requested for 3 year period						
	Annual amounts requested:	Year 1		Year 2		Year 3	
J	**SERVICE FOCUS**						
	Ward number/s in which services are delivered:						
	Which Ward Priority/ies are addressed through the service: (Please provide details below)						
	Describe the services for which funds are requested:						
	Which Municipal Strategic Goal/s is linked to the services: (Please mark with a X)						
	Valley of Opportunities and Possibilities						
	Safety and Security						
	Dignified Living						
	Good Governance and Compliance						
	Green and Sustainable Valley						
K	**THE FOLLOWING MUST BE ATTACHED TO THIS APPLICATION: (Category A and B applications)** (Please use this form as a check-list, to ensure that you comply to the specified requirements)						
1	**AUDITED FINANCIAL STATEMENTS** (A copy of the latest audited financial statements. Should the organization be classified as an emerging organization, the financial statements MUST be dated and signed by the Treasurer and Chairperson and MUST include a monthly income and expense statement for the months that the organization has been in existence or for the last 12 months)						
2	**ORGANISATIONAL CONSTITUTION** (A signed and dated copy of the Organisation's Constitution, as well as a signed copy of **the Minutes of the AGM/Special Meeting**, to verify the acceptance of the Constitution.)						
3	**PROJECT PROGRAMME/BUSINESS PLAN** (A copy of the project/program description and/or a business plan for the ensuing financial year. Please ensure that the following is included in the project/program and or business plan, by using the below mentioned bullet points as a guide).						
	❖ Full details of the proposal/project/business plan including objectives;						
	❖ The number of people from WC024 who will benefit and how the project/program will contribute or enhance the strategic objectives of Stellenbosch Municipality;						
	❖ The project/program commencement and completion dates;						
	❖ Information on the total costs of the project/program budget;						
	❖ A breakdown of costs and an outline of any contributions by fundraising and / or own contributions;						
	❖ A list of all other sources of funding together with the assessments;						
	❖ A summary of past achievements;						
	❖ Reference independent of the applicant and its executive/board or committee members.						
4	**CONFIRMATION OF BANK DETAILS** (An electronic generated confirmation of bank details created through online banking)						
5	**ACCOUNT ON EXPENDITURE FOR PRECEDING FUNDING** (If you have received funding from Stellenbosch Municipality previously, expenditure of the funds received needs to be accounted for with this new application). Please refer to Section M for the format.						
6	**PROOF OF REGISTRATION/AFFILIATION** (Attach a copy of the organisation's Registration Certificate of Affiliation)						

L	**REQUIREMENTS CATEGORY B APPLICATIONS** (Please note that Category B applications **MUST** adhere to the following requirements **and** those listed under section K, except where indicated otherwise.)	
1	**AUDITED FINANCIAL STATEMENTS** A copy of the latest audited financial statements must be included in the application. Category B applications **MUST** submit their latest audited financial statements. Statements signed off by the treasurer, chairperson or other delegated party will not be accepted.	
2	**THREE YEAR BUSINESS PLAN** See the requirements for the business plan as listed under section K as guideline. NOTE: Category B applications MUST provide a clear proposal for a period of three years. Each year must be indicated separately and be costed per annum indicating all expenditure against the projected measurable outcomes. Outcomes must be listed ito how they will be reported on and measured on a monthly basis.	
M	**FORMAT FOR FEEDBACK REPORT**	
1	Narrative report on the project including numbers reached, outcomes reached, evaluation of the project indicating successes and failures/lessons learned.	
2	Pictures of the project/program.	
3	Financial report on expenditure regarding previous donation separate from the annual financial statements. (Attach proof of expenditure).	
N	**THE FOLLOWING SHALL APPLY:**	
1	The allocation of Grant-In-Aid will only be considered if the application document has been **fully completed** and signed and is accompanied by the required and supporting documentation referred to therein.	
2	An applicant who has been registered as a NPC, NGO, NPO or PBO with the necessary proof thereof, submitted together with this application.	
3	Applicants must in their submission clearly indicate/specify and motivate what the funds will be utilized for.	
4	The Grant-In-Aid must be exclusively utilized for the purpose defined and the successful applicant must submit the necessary undertaking to this effect.	
5	Applicants must in their submission satisfy the Council of their ability to execute the project successfully.	
6	Organisations who have already received financial or other assistance from the Council during the previous financial year MUST specify same in their application.	
7	No funding will be considered for political groupings, ratepayers organisations or for religious purposes..	
8	No funding will be considered where only an individual will benefit or where a member of Council or an official of Stellenbosch Municipality will receive any financial or other gain.	
9	Projects outside the boundaries of the Council will not be considered.	
10	Expenditure that will not be funded includes: travel costs (unless it is for the transport of beneficiaries), subsistence, accommodation, food (unless intended for the beneficiaries) or entertainment expenses of any kind, staff salaries including bonuses, bursaries and payments in lieu of rates or other municipal charges.	
11	Subsequent requests from the applicants to cover overspending on projects will not be considered.	
12	Successful applicants must at all times comply with the provisions of Section 67(1) of the Municipal Finance management Act no. 56 of 2003 which inter alia stipulates that the organization or body has to:-	
	❖ Enter into and comply with a Memorandum of Agreement with the Municipality as well as with all reporting financial management and auditing requirements as may be contained in such an agreement. This memorandum of agreement will bind the successful applicant to deliver on what the application speaks to, but also to commit to become involved with municipal programs of the community where it functions. The Memorandum of Agreement will be made available to successful applicants for completion.	
	❖ Report at least once a year on the actual expenditure of the amount allocated to it. Should monthly allocations be made, monthly reports will be required.	
13	The Council reserves the right not to give a Grant-In-Aid to any organization applying for grants. Having been awarded a grant previously does not give an applicant the right to receive a grant again.	
14	Funding will not be considered where a project or organization is already receiving funds from Council in terms of Council's functions. Applicants are required to disclose other sources of funding, failing which such applicant will be disqualified.	
15	Funding will not be considered where in Council's opinion, an organization received sufficient funds from other sources to sustain its activities or the project applied for. For this purpose, organisations must submit financial statements and budget for the ensuing financial year.	
16	Organisations having received funding from Stellenbosch Municipality during the previous financial year, are required to attach to any new application, a copy of the financial statements relating to the year in which the funding was received from Council, as required in terms of Section 17 of the Non-profit Organisation Act, 1997 and Section 67(1) of the Municipal Finance Management Act, 2003 (MFMA).	
17	Funding will not be considered where expenses have already been incurred on a project by the applicant. (The Council's Grant-In-Aid Policy must be consulted for the sake of completeness).	

O	DECLARATION OF INTEREST:
The beneficiary declares that the following municipal employees and/or councillors have a vested interest in the business of the beneficiary. However, they do not benefit directly from this donation and were not part of the decision making process in the allocation of the donations:	
Name & Surname:	
Designation:	
Name & Surname:	
Designation:	

P	UNDERTAKING:
	I/We hereby verify that the information provided in this application is true and correct and that the conditions applicable to the allocation of a Grant-in-Aid as set out above and in the GIA Policy have been read and is understood and will be complied with. I/We also declare that the organization implements effective, efficient and transparent financial management and internal control mechanisms to guard against fraud, theft and financial mismanagement and has in the past complied with requirements for similar transfer(s) of funds. Thus completed and signed at Stellenbosch on this _____ day of _____ 20 ____ . _____ _____ **Chairperson/Authorised Representative** **Secretary/Duly Authorised Signatory**

Q	PLEASE TAKE NOTE: (Completed application forms, together with all the required supporting documentation must be posted to):
	The Director: Community and Protection Services **P O Box 17** **Stellenbosch** **7599** **Or hand delivered to:** **The Manager: Community Development** **21 Simonsberg Road** **Stellenbosch** **7600** **The submission of applications closes at 13H00 on the closing date as per the advertisement.**

Appendix B

STELLENBOSCH MUNICIPALITY GRANT IN AID FEEDBACK REPORT

FOR FUNDING RECEIVED FOR THE PERIOD: 20_____ / 20_____

ORGANISATION NAME _____

TOTAL AMOUNT AWARDED **R**

DATE OF RECEIPT

WAS THE MONEY USED FOR THE REASON STATED IN APPLICATION	**YES**	**NO**
please tick box		

If NO please provide the reasons below and attach proof of permission to deviate:

Please describe how the Grant funding was used by your organisation AND indicate the number of WC024 beneficiaries and the benefit gained by the community/beneficiaries.

PROOF OF EXPENDITURE LIST

NO	ITEM DESCRIPTION	SUPPLIER	TOTAL COST	RECEIPT NUMBER

TOTAL EXPENSES **R**

	PRINT NAME	SIGNATURE	DATE
COMPILED BY TREASURER			
APPROVED BY CHAIRPERSON			

- **ATTACH COPIES OF PROOF OF ALL EXPENDITURE LISTED ABOVE**
- **ATTACH COPIES OF PICTURES DEPICTING THE ITEMS/ACTIVITIES FOR WHICH FUNDING WAS USED**

STELLENBOSCH
STELLEN BO SCH • PN I E L • FR ANSC HHOE K

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

MEMORANDUM OF AGREEMENT

Entered into and between

STELLENBOSCH MUNICIPALITY

(hereafter called the "***MUNICIPALITY***")

Herein represented by **Geraldine Mettler**, in her capacity as **Municipal Manager**, being duly authorised

and

_____

(hereafter called the "***BENEFICIARY***")

Herein represented by_____in his/her capacity as_____, being duly authorised.

WHEREAS Section 67(1) of the Local Government: Municipal Finance Management Act, Act 56 of 2003 (MFMA) oblige the Accounting Officer of a **MUNICIPALITY** to satisfy himself that, before transferring funds of the **MUNICIPALITY** to an organisation or body outside any sphere of government otherwise than in compliance with a commercial or other business transaction, that such organisation or body:-

(a) has the capacity and has agreed-

(i) to comply with any agreement with the **MUNICIPALITY**;

(ii) for the period of the agreement to comply with all reporting, financial management and auditing requirements as may be stipulated in the agreement;

(iii) to report at least monthly (Cat B) to the Accounting Officer on actual expenditure against such transfer (where transfers are done on a monthly basis); and

(b) implements effective, efficient and transparent financial management and internal control systems to guard against fraud, theft and financial mismanagement; and

(c) has in respect of previous similar transfers complied with all the requirements as set out above; and

(d) give permission to site visits done by the **MUNICIPALITY.**

WHEREAS the **MUNICIPALITY** has approved a Grants-in-Aid Policy, in terms whereof applications are considered;

WHEREAS the **BENEFICIARY** has applied for a grant-in-aid as per the official grant-in-aid application form; and

WHEREAS the **MUNICIPALITY** has approved such application, subject to certain conditions;

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. TRANSFER OF FUNDS

1.1 The **MUNICIPALITY** hereby undertakes to transfer an all-inclusive amount of

R……. (…….), being a donation for the period **01 July 20...** to **30 June 20…** to the **BENEFICIARY**.

1.2 Bank Account details: (The following are confirmed through a correctly completed Creditors Control Form.)

Account number	:	_____
Name of financial institution	:	_____
Name of account holder	:	_____
Branch code	:	_____
Type of account	:	_____

1.3 The all-inclusive amount will be transferred in equal amounts on the following dates (if applicable):

_____

2. OBLIGATIONS OF BENEFICIARY

2.1 The **BENEFICIARY** must acknowledge in writing to the Municipal Manager that the amount(s) was(were) received in its bank account.

2.2 The **BENEFICIARY** hereby certifies that the money will be utilised in accordance with the role of the organisation or society, to the benefit of the community and in accordance with the project(s) / programme(s) as indicated in the application form.

2.3 The **BENEFICIARY** undertakes to regularly report on a monthly basis (Cat B) to the Municipal Manager regarding the activities conducted, actual expenditure against such transferred funds, as well as the number of people benefiting from the activities should monthly payments be made. If not, an annual report compliant with the reporting requirements will be submitted.

3. SPECIFIC CONDITIONS

3.1 The parties specifically agree on the following:

That the organization will commit to active involvement in any programme run by the municipality in the area of operation of the organization when such a programme is active in the community.

Other conditions:

_____

_____

4. DECLERATION OF INTEREST

The beneficiary declares that the following municipal employees and/or councillors have a vested interest in the business of the beneficiary. However, they do not benefit directly from this donation and were not part of the decision making process in the allocation of the donations: (Name and designation)

_____

_____

5. ACQUISITION OF ASSETS

5.1 Should the **BENEFICIARY** wish to acquire any moveable or immovable assets with the money donated in terms of this Agreement, the **BENEFICIARY** hereby undertakes to:-

5.1.1 adhere to the principles as per the **MUNICIPALITY'S** Supply Chain Management Policy, and

5.1.2 take all reasonable steps to ensure that such assets are maintained and that a system of internal control of such assets is in place.

6. RIGHTS OF THE MUNICIPALITY

6.1 The **MUNICIPALITY** shall be entitled, from time to time, to verify the existence and to inspect the activities of the **BENEFICIARY**, having regards for its right to privacy as entrenched in terms of the Constitution of the Republic of South Africa.

6.2 The **MUNICIPALITY** shall further be entitled to peruse the budgets and any progress reports related to the project / programme as per this Agreement.

7. FAILURE TO COMPLY

7.1 Failure by the **BENEFICIARY** to comply with the obligations as set out in Clause 2 of this Agreement, may lead to the cancellation of this Agreement, in which case the **MUNICIPALITY** may demand that the organisation pays back any unspent funds as per this Agreement. The **MUNICIPALITY** may even, depending on the circumstances leading to the non-compliance by the **BENEFICIARY**, demand that the organisation pays back the full amount paid to the **BENEFICIARY**. Failure to comply may result in not considering applications for grants from the **BENEFICIARY** for a period of 5 years.

8. INDEMNIFICATION

8.1 The **BENEFICIARY** hereby acknowledges that it receives the grant voluntarily and that it shall keep the **MUNICIPALITY** indemnified at all times against any loss, cost, damage, injury or liability suffered by the **MUNICIPALITY** resulting from any action, proceeding or claim made by any person (including themselves) against the **MUNICIPALITY** caused directly or indirectly by the use/spending of the grant.

9. DISPUTE RESOLUTION

9.1 Any dispute arising from this Agreement shall be mediated between the Parties by a mutually agreed upon and suitably skilled mediator. Should the mediator be unsuccessful and the Parties fail to reach agreement, the dispute may be referred by the aggrieved Party to the arbitration of a single arbitrator, to be agreed upon between the Parties, or failing agreement, to be nominated on the application of any Party, by the President for the time being of the South African Association of Arbitrators. The decision of the single arbitrator shall be final and binding on the Parties.

10. NOTICES AND DOMICILIA

10.1 The parties choose as their *domicilia citandi et executandi* their respective addresses as set out in this clause for all purposes arising out of or in connection with the agreement at which addresses all processes and notices arising out of or in connection with this Agreement, its breach or termination, may validly be served upon or delivered to the Parties.

10.2 For purposes of this Agreement the Parties' respective addresses shall be:

10.2.1 The **MUNICIPALITY:**

Town House
Plein Street
Stellenbosch
7600

10.2.2 The **BENEFICIARY:**

_____

_____

_____

_____

or at such other address of which the Party concerned may notify the other(s) in writing provided that no street address mentioned in this sub-clause shall be changed to a post office box or poste restante.

10.3 Any notice given in terms of this Agreement shall be in writing and shall-

10.3.1 if delivered by hand be deemed to have been duly received by the addressee on the date of delivery;

10.3.2 if posted by prepaid registered post be deemed to have been received by the addressee on the 8th (eighth) day following the date of such posting;

10.3.3 if transmitted by facsimile/ electronic mail be deemed to have been received by the addressee on the day following the date of dispatch;

10.4 Notwithstanding anything to the contrary contained or implied in this Agreement, a written notice or communication actually received by one of the Parties from another, including by way of facsimile transmission/ electronic mail, shall be adequate written notice or communication to such party.

11. ENTIRE AGREEMENT

This Agreement, including the **Grant-in-Aid policy and application form**, reflects the entire Agreement between the Parties and no variation, amendment or addendum shall be of any force and effect between the Parties unless contained in writing, signed and agreed on by both Parties.

Signed at Stellenbosch on this_____day of_____20….

…….

for the **MUNICIPALITY**

WITNESS: 1. ……..

2. ……..

Signed at Stellenbosch on this_____day of_____20….

……

for the **BENEFICIARY**

WITNESS: 1. ……..

2. ……..

APPENDIX 23

STELLENBOSCH MUNICIPALITY

WARD ALLOCATION POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

WARD ALLOCATION POLICY

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1. INTERPRETATION

1.1. Acronyms

"IDP" - Integrated Development Plan
"SDBIP" - Service Delivery and Budget Implementation Plan
"EPWP" - Expanded Public Works Programme

1.2. Definitions

"Capital budget" is expenditure relating to the purchase, upgrade or refurbishment of a Council asset (property, plant and/or equipment);

"Town / municipality" means the Greater Stellenbosch also known as WC024, a local municipality established in terms of section 12 of the Local Government Municipal Structures Act (Act 117 of 1998)

"**Municipal Manager**" means the accounting officer of the municipality of Stellenbosch, appointed in terms of section 54A of the Local Government: Municipal Systems Act (Act No. 32 of 2000) being the head of administration and accounting officer in terms of section 55 of the Local Government: Municipal Systems Act (Act No. 32 of 2000);

"Council" means the municipal Council of Stellenbosch Municipality;

"Councillor" means a member of the Council of the Stellenbosch Municipality;

"Lead directorate" is the directorate whose core business encompasses the ward allocation project, which is the dominant user or beneficiary of the outcome of the ward allocation project and which accepts responsibility and ownership of the ward allocation project;

"Legacy project" is a project that is executed in a financial year and of which the benefits to the community continues into the future;

"User Department" is the department whose core business encompasses the ward allocation project, which is the dominant user or beneficiary of the outcome of the ward allocation project and which accepts responsibility and ownership of the ward allocation project;

"Operating budget" refers to expenditure, other than capital, in respect of Council activities and includes repairs and maintenance of Council assets;

"Ukey" refers to a unique numerical key consisting of 7 segments describing the allocation of funds. All budget items must be linked to a Ukey.

"Veriment" refers to the administrative process required to request and approve the transfer of funds from one cost centre to another. Apart from

re-allocation of funds through the adjustment budget, transfer of funds can only be done between cost centres within a directorate.

"Ward committee" means a committee that has been established for each ward in terms of section 73 of the Local Government: Municipal Structures Act (Act No. 117 of 1998);

"Ward project" a project identified by the ward councillor in line with the identified IDP needs, in consultation with the ward committee and financed by the ward allocation;

2. INTRODUCTION

The Republic of South Africa Constitution, 1996 requires the Municipality to encourage the public participation of community members and community organizations in the matters of local government. The Local Government: Municipal Structures Act, 1998 (Act 117 of 1998) ("Structures Act") provides for the establishment of ward committees as formal mechanisms to give effect to this Constitutional obligation. Ward committees play a vital role in bridging the gap between the Community, the Municipality and its Council and also play an important role in:

a) Enhancing participatory democracy;

b) Neighbourhood and ward based planning including the encouragement of communities to take charge of their own livelihoods;

c) Assisting the Municipality in service delivery improvement;

d) Assisting in the economic empowerment of communities;

e) Enhancing local democracy and accountability;

f) Enhancing social cohesion, nation building and integration of communities across class, race, culture

Along with many other responsibilities the Municipality provide support to the Councillors and Ward Committees through the Ward Allocation policy. The policy intends to establish uniform rules and regulations in the identification, planning and implementation of ward projects. It will further encourage accountability and regulate all administrative processes in the execution phases.

3. POLICY OBJECTIVE

3.1. The objective of the Ward Allocations Policy is to create opportunities for Councillors to identify ward projects in line with the identified IDP needs, with the support of their Ward Committees, which would improve the quality of living in all wards. These projects would need to fit into the basket of services of the relevant User Department and must comply with the following:

3.1.1. Local Government's mandate;

3.1.2. Council policies;

3.1.3. Support the pillars and objectives of the IDP;
3.1.4. Directly benefit the community.

3.2. Ward project must be:
3.2.1. Additional projects identified by Councillors as identified through the IDP community participation processes,
3.2.2. Supported by the ward committees, and
3.2.3. Approved by Council.
3.2.4. Project(s) must fit within the allocated budget for ward projects for the respective financial year. Funds for ward projects cannot be rolled over / accumulated over years.

3.3. Ward Allocation funds must be utilised in the manner contemplated in sections
3.3.1. **7(e)** categorising municipalities according to their system of municipal government. B Municipalities include a ward participatory system which allows for matters of local concern to be dealt with by committees established for wards;
3.3.2. **72 (3)** describing the object of a ward committee as being to enhance participatory democracy in local government; and
3.3.3. **74** describing the powers and functions of ward committees **of the Local Government: Municipal Structures Act (Act No. 117 of 1998).**

4. STRATEGIC INTENT

The Policy shall be governed by the underlying principle of ensuring that ward allocation projects meet the requirements of the Integrated Development Plan including specific reference to the following:

4.1. A **"valley of possibility"** that creates an environment conducive to business development and job creation. To facilitate and coordinate support to emerging entrepreneurs by utilizing internal SCM processes and linking SMME's with opportunities in the market. To provide, upgrade and maintain an effective engineering infrastructure to support effective service delivery and to ensure the provision of non-motorised transport routes as a functional mode of transport.

4.2. A **"green and sustainable valley"** that ensures the management of human use of the biosphere and its resources, enhancing the integrity of the environment as an imperative for long-term sustainability and incorporates bio-diversity into the environment as an imperative for long-term sustainability. A valley that ensures spatial sustainability and facilitate efficient use of all forms of capital available to the Town including human capacity and ability and information management.

4.3. A **"safe valley"** where integrated safety strategies with multi-stakeholder engagements are implemented to focus on institutional, situational and social crime prevention interventions that will improve law enforcement and neighbourhood watches.

4.4. A **"valley with dignified living"** inclusive of sustainable human settlements, social infrastructure through the involvement and building of capacity of stakeholders in the planning and management of the areas where they live. This includes access to basic services to households.

4.5. A **"valley of good governance and compliance"** that ensures transparency and is corruption-free, establishes an efficient and productive administration to prioritise service delivery and ensures financial prudence, with clean audits by the Auditor-General;

5. POLICY PARAMETERS

5.1. The provisions of this policy apply to Ward Councillors, Ward Committees and all Directorates and Departments of the municipality;

5.2. This policy applies to all programmes and projects within the jurisdiction of Stellenbosch Municipality that are funded through ward allocations and which are approved by Council in accordance with this policy.

6. REGULATORY CONTEXT

This Policy draws its legal mandate from the following laws and relevant policies, as amended from time to time:

6.1. Legislation:
- 6.1.1. The Constitution of the Republic of South Africa, 1996
- 6.1.2. Local Government: Municipal Systems Act, (Act No. 32 of 2000);
- 6.1.3. Local Government: Municipal Finance Management Act, (Act No. 56 of 2003);
- 6.1.4. The Municipal Budget and Reporting Regulations with specific reference to Circular 82 adopted by Stellenbosch Council on 25 May 2016.

6.2. Policies and documents
- 6.2.1. Stellenbosch Municipality: Integrated Development Plan (IDP);
- 6.2.2. Stellenbosch Municipality: Asset Management Policy;
- 6.2.3. Stellenbosch Municipality: Supply Chain Management Policy;
- 6.2.4. Stellenbosch Municipality: Virement Policy

7. ROLE PLAYERS, ROLES AND RESPONSIBILITIES

The relevant role players include, but are not limited to:

7.1. The Ward Councillors and members of Ward Committees;
7.2. Manager: Councillor Support;
7.3. Council support staff;
7.4. Directors;

7.5. Budget office;
7.6. Technical or functional representatives in User Departments;
7.7. Ward Administrators; and
7.8. IDP Department

Official / Councillor	Role and responsibility
Manager: Councillor Support	Owner and driver of Ward Allocation Policy. Collations of all ward projects. Submission of ward allocation projects for draft budget. Facilitation of meetings with councillors. Manage ward administrators in this process. Monthly and annual collations of all ward-project progress reporting on all ward projects. Elevate problems to MM.
Councillor and Ward Committee	Project identification, development, submission for draft budget inclusion to Manager Councillor Support. Signing of commitment form. Finalization and submission of project plans to lead departments. Attending meetings with lead departments. Identification of IDP link. Identification of beneficiaries. Attendance, overseeing and reporting (incl. pictures) on projects. Return service provider goods/equipment (if applicable). It is important to note that Ward Committees play a supporting and advisory role to the Ward Councillor.
Ward Administrator	Minute keeping of Ward Committee meetings and provision of said minutes relating to project identification to lead departments. Administrative support for the execution of ward projects (communication and arrangements Administrative and coordinating link between lead department, councillor and community (ie. Transport plans, attendance registers, beneficiary communication, indemnity forms, etc.). Assist with the drawing up of project evaluation reports and submission thereof to lead department. Compilation of photographic portfolio of evidence of completed projects with specific focus on goods and services procured. Asset registers and general asset management of furniture, tools and equipment procured.
Speaker after consultation with the Executive Mayor	Identify the annual strategic intent of ward projects. Verify that the identified projects comply with the mandate of local government,

	Respond in writing to the Ward Councillor if projects are approved. Has the prerogative to refuse funding for projects outside the scope of the policy. Continuously, monitor and evaluate the progress of the Ward projects. Provide advice and support to Ward Councillors where necessary in terms of the Ward Allocation projects. Keep record of all proposals and projects arrange All Wards meetings discussing the projects.
MM	The Municipal Manager as head of the administration is responsible and accountable for tasks and functions as provided for in, but not limited to the Local Government: Municipal Systems Act, No. 32 of 2000, Chapter 8 of the Local Government: Municipal Finance Management Act, No. 56 of 2003, other functions/tasks.
IDP and Public Participation	Identification of needs and priorities in the different wards through a valid public participation process. Provide ward committees and ward councillors with updated lists of community needs and ward priorities. Provide feedback to community on project implementation linked to their needs.
CFO	Submission of recommended projects as part of draft and final budget for council approval. The Finance Directorate with the approval of the Speaker may, depending on the circumstances approve the use of the Ward Allocation for projects outside this framework but within the mandate of the Municipality.
Directors	Ensure implementation ownership of projects at manager level. Recommend projects for inclusion after costing. Authorization of procurement documents. Address elevated problems with lead managers.
User department	Costing of projects. Completion of procurement plans and inclusion of ward projects in implementation planning for the year. Implementation of projects. Procurement of services. Arranging meetings with councillors to guide, and explain process to follow. Communication between procured service provider, Ward Administrator and Ward Councillor. Signing off and submission of invoices. Monthly reporting on overall departmental expenditure for ward projects. This reporting must also be provided to the Manager: Councillor Support.
SCM	Procurement of goods and services.

8. CRITERIA FOR THE SELECTION OF PROJECTS

8.1 Projects that are to be implemented under the Ward Allocations Policy must comply with the following criteria: Be within Local Government mandate as defined in legislation.

8.2 For the financial year 2025 – 2026, the ward allocation is R 200 000.00 per ward, and the ward allocation can only be used for operational ward projects.

8.3 Be aligned with the objectives and pillars of the Integrated Development Plan and with the approved strategic intent identified by the Speaker.

8.4 Comply with all the Policies of Council.

8.5 Be informed by the ward-based needs of the wards and municipal infrastructure needs that have been –

8.5.1 assessed by the Ward Councillor and Manager Councillor Support, and

8.5.2 reported and supported by the ward committee in accordance with the budget and IDP timelines.

8.6 Fall within the core business activity of the Lead Directorate and shall form part of the Lead Directorate's SDBIP.

8.7 Preferably be legacy projects that will address a need and be of a sufficient scale to have a significant impact in the ward.

8.8 **Not** be projects that directly benefit an individual.

8.9 **Not** be projects that benefit a private property – including repairs and maintenance of property not owned by Stellenbosch Municipality.

8.10 Projects shall, as far as possible, be completed within the financial year in respect of which they are approved but capital funds may be rolled over to the next financial year at the August Adjustment Budget (MFMA Sec 28 (2) (e) where compelling reasons exist for such roll-over. Funds remaining after the successful completion of projects will be deemed savings and re-allocated to existing approved projects requiring additional funding during the adjustment budget in January of each year.

8.11 Projects may cross ward boundaries provided that the relevant ward councillors agree on collaborative planning, funding and implementation of such projects. This agreement must be submitted formally in writing to the Manager: Councillor Support and approved at the ward committee meetings of the respective wards.

8.12 The lead directorate must technically evaluate and cost all projects to ensure that they are technically feasible, cost effective and comply with budgetary priorities before council considers a project for approval.

8.13 Labour intensive approaches shall be developed to maximise EPWP opportunities wherever possible for projects in both the capital and operating budget components. Councillors should note the timelines for submission of EPWP projects as part of the National EPWP Business Plan. These requirements entail that EPWP project identification must be completed and submitted to the LED Department by March each year.

8.14 In the case of projects undertaken on the **operating budget**:

8.15.1 Adequate supervisory control shall be provided by the user directorate.

8.15.2 Projects will be undertaken on council property, except in cases where:

8.15.2.2 A ward hosts a function or event at facilities that are not council owned - subject to adequate supervisory control provided by the relevant user directorate, or

8.15.2.3 A ward funds or supports a local government function (for example; additional law enforcement officers) that is not necessarily performed on council property.

8.15.2.4 All operational projects will comply with the requirements of National Treasury Circular 82 specifying requirements to be adhered to when providing catering as adopted by Stellenbosch council.

8.15.2.5 Community events aimed at vulnerable groups must contain an educational component that speaks to the strategic intent as identified by the Speaker.

8.15 To contribute to maximum impact through meaningful legacy projects within communities, projects must be limited to **two operational and two capital** projects per ward, depending on whether capital projects are allowed for the respective financial year. (Except for wards consisting of mostly rural areas where council does not own property.)

8.16 Ward councillors and / or ward committees are not allowed to cancel projects when official purchase orders have been issued for service providers to procure items / provide services as per the ward allocation programme for the respective ward. Should the ward councillor / ward committee cancel the project on the day of the implementation, and the service provider is able to provide proof of expenditure, then the ward councillor will be liable for the recovery of the expenses.

The request to cancel the project must be communicated in writing to both the Manager: Councillor Support and the Manager of the respective

department where the implementation of the project / event is based. Reasons for the cancellation must be provided.

8.17 Transport will only be provided to members of a community that must attend an event / function within the ward that is part of approved ward projects for the respective financial year. No transport will be arranged for events outside the ward boundaries. Transport will also not be arranged for community groups, NGO's etc to transport members of a ward to an event outside the ward.

8.18 Ward projects are to benefit members of the respective ward. Ward committee members should step aside to allow community members from the ward to benefit from the event / project. This include, but is not limited to training programmes, projects, distribution of items, equipment, etc.

8.29 Ward councillors and / or ward committee members are not allowed to procure / source goods or services directly from local service providers and submit invoices for payment. Only approved standard SCM processes are followed for procurement of goods or services for ward projects.

9. PROJECTS FOR THE 2025 / 2026 FINANCIAL YEAR

After consultation between the Executive Mayor and the Municipal Manager, the following projects were identified for the ~~2024 – 2025~~ 2025 / 2026 financial year:

9.1

- Eyes and Ears Project (Community Development). Information on the project is distributed separately to ward councillors for consideration with the ward committee. This project requires the minimum ward allocation total of R 200 000.00
- Training opportunities in wards, eg learner's and driver's license education.
- Training opportunities in wards, eg level 1 First Aid.
- Stationery packs containing 10 items (Grade R / primary school / high school / university).
- Vanity packs (female, male, baby)
- Disaster relief blankets.
- Sanitary pads and adult diapers.
- Additional items for neighbourhood watch (only for registered and accredited neighbourhood watches, subject to confirmation from Senior Manager: Protection Services).
- Sports equipment and sport items as per the approved tender.
- Calico bags with "Responsible Green Citizen" logo.
- Drawstring bags with municipal logo.
- Project Trees (in conjunction with, and upon approval from Urban Forestry and Municipal Manager).
- Functions that are project driven or linked to specific themes, eg linked to commemorative days / months such as Women's Day / month; elderly month; disabled; youth, etc.

- Events / functions targeting specific groups or themes to inform, empower, etc.

Events requiring catering must conform to the Council Approved Cost Containment policy, of which the section below from the approved Cost Containment policy is specific to catering and applicable to events:

10 ***SPONSORSHIPS, EVENTS & CATERING***

10.1 The municipality may not incur catering expenses for meetings that are only attended by persons in the employ of the municipality, unless prior written approval is obtained from the accounting officer.

10.2 Catering expenses may be incurred by the accounting officer for the following, if they exceed five (5) hours:

10.2.1 Hosting of meetings;
10.2.2 Conferences;
10.2.3 Workshops;
10.2.4 Courses;
10.2.5 Forums;
10.2.6 Recruitment interviews; and
10.2.7 *Council proceedings*

Planned events must comply with an events application and approval if required.

9.2 The total number of projects per ward and the type of projects are determined by the ward councillor and ward committee. 1 project must be a project that will not require any catering services.

9.3 The minutes of the ward committee meeting where the decision on the projects was taken must accompany the ward allocation template for the 2025 / 2026 financial year, and the completed template must be signed by the ward councillor.

Information detail on projects made available once budget allocation and guidelines for projects are approved.

10. OWNERSHIP AND ACCOUNTABILITY

Directors are responsible for ensuring that all ward allocation projects within their respective directorates are completed during the financial year in respect of the projects approved by Council. Capital funds may be rolled over to the next financial year where compelling reasons exist for such roll-over and after approval has been obtained.

Directors must ensure timeous monthly and annual reporting on constraints and/or progress to the Manager Councillor Support for inclusion in Council documents.

11. BASIS FOR ALLOCATING WARD ALLOCATION BUDGET

11.1 Council **MAY** allocate as part of the municipal annual budgetary process certain funding from the rates accounts towards the Ward Allocations which may be an Operating Budget allocation and/or a Capital Budget allocation. The funding provided for each ward in the municipality must be equal;

11.2 Ward allocation funding might be approved annually as part of the budgeting process with a percentage distribution between capital and operational funding if there is allocation for both capital and operational. All capital projects must be captured on the municipality's capital project identification, planning and prioritization system.

11.3 if funding for ward projects is allocated in the annual budget, formal communication will be circulated to all ward councillors to inform them of the amount allocated to each ward for projects, either for operational or capital or both. This is done after the approval of the budget.

12. POOLING OF FUNDS BETWEEN WARDS

Subject to the clause 8.11 ward allocations may be pooled to achieve higher impact and enable legacy projects.

13. PROJECT SELECTION AND IMPLEMENTATION PROCESS

The different stages of selection and implementation are set out hereunder and are subject to the timelines set out in the IDP and Budget Preparation process approved by Council in August of each year. See Ward Allocation SOP for detail and roles and responsibilities. **(ANNEXURE 1) Note that the stages are completed in the preceding financial year to ensure implementation of projects within one financial year.**

ACTION	RESPONSIBLE	TIME LINE
STAGE 1: STRATEGIC INTENT		
Determine and announce strategic intent of all ward projects for the ensuing financial year.	Speaker	July
STAGE 2: INTRODUCTION		
Report submitted at All Wards Meeting containing: 1. Clear strategic intent 2. Timeframes 3. Roles and responsibilities 4. Process	Manager: Councillor Support supported by 1. Manager IDP 2. Manager Budget Office	July

5. Updated ward priorities, ward plans and baseline needs	Representation required from all user departments at meeting.	
Documentation required for this stage: 1. Minutes of meeting 2. Attendance Register 3. Ward Allocation Policy 4. Updated IDP ward priorities	Manager Councillor Support	July
STAGE 3: WORKSHOP AND CONSULTATION PHASE		
Arrange series of workshops with Ward Councillors and Ward Committees to: 1. Discuss strategic intent, ward priorities, process, timelines and costing of proposed projects 2. Explain the project prioritisation and provide technical information regarding projects. 3. Signing of Commitment Form **(ANNEXURE 2)**	User Departments through Ward Administrator	July - August
Documentation of meetings containing the following: 1. Minutes 2. Attendance Registers 3. Completed Commitment Forms	Ward Administrator	August
STAGE 4: PROJECT IDENTIFICATION, COSTING AND TECHNICAL REVIEW		
Completed project priority list submitted to user department. **(ANNEXURE 3).** This list provides clear indication of projects ward councillors would like to have implemented in order of priority. It will minimize time spent on costing of projects that is lower on the list and that might not be implemented.	Ward Administrator – after decisions taken at ward committee meeting.	September
Costing of projects	User Department	September
Capturing of projects on planning and prioritization system	User Department	September
Documentation required for this stage include: 1. All envisaged outcomes of projects in writing by the councillor and ward committees. This does not include technical specifications, but include the following: location, what, when (operational projects), where, target beneficiaries, exactly what the councillor require	User Department and Councillor	September

assistance with, etc. Note the importance of User Departments clearly understanding exactly what the Councillor envisage with the project in order to be able to point out possible practical/technical problems that can be foreseen with implementation. 2. Minutes of meetings between user department and councillors and ward committees, site meetings inclusive of preliminary engagements with budget office on proposed projects. 3. Confirmation from user departments that projects will be finalized within the planned financial year through the submission of project management plans **(ANNEXURE 3)** to the Manager Councillor Support for collation and submission to Council for approval.	User Department and Ward Administrator User Department	
STAGE 5: PROJECT APPROVAL AND AUTHORISATION		
Submission of all ward project plans to the Executive Mayor. **(ANNEXURE 4)**	Manager Council Support	October
Obtain recommendation from Executive Mayor and submit all ward projects to Mayco as part of draft budget.	Manager Council Support via Budget Office	November
Creation and allocation of Ukeys for all ward projects	Budget Office with support from User Departments	November
Council approval of ward project plans as part of draft and final budget.	Council	March and May
Documentation required for this stage include: 1. Completed and signed Ward Project Plans per ward. 2. Minutes of meetings	Manager Council Support Secretariat	May
STAGE 6: IMPLEMENTATION		
Monthly reporting on implementation of projects submitted to Manager Council Support	User Department	Monthly starting in July of each financial year.

Collation and monthly reporting on progress to Executive Mayor and Speaker	Manager Council Support	Monthly starting in August of each financial year.
Changes to approved Ward Allocation Projects can be done as part of the adjustment budget following the same processes and approvals as departmental adjustment budget requests. It is important to note that the adjustment budget does not allow for the creation of new projects, but only for the movement of budget between previously approved projects on the existing budget.		

14 DEVIATION FROM POLICY

14.1 Deviation from the project selection criteria as listed in section 8 above may be considered by the Municipal Manager on receipt of a written request from the Manager Councillor Support, supported by the User Directorate, detailing the motivation for such a deviation. The initial request for a deviation from the criteria / guidelines listed must be received in writing from the ward councillor (as in formal email / letter and not WhatsApp correspondence. Where applicable, the minutes of the decision as discussed in the ward committee meeting must be attached).

14.2 The basis of the Municipal Manager's consideration of a deviation shall be whether the deviation would further the Policy Objective as set out in section 3 of the Policy.

14.3 The Municipal Manager shall report to Council on the requests received for deviations from the Policy.

15 PROJECT REVIEW

15.1 After every financial year there shall be a review of the projects undertaken by the Ward Allocation process. This review will be undertaken by the Manager Councillor Support and reported to the Municipal Manager and Director's Forum. Once supported the reviewed document must be submitted to Council;

15.2 The review must cover the following for all the projects undertaken in the municipal area:

15.2.1 Ward number and Ward Councillor name;
15.2.2 List of projects per User Directorate responsible;
15.2.3 Budgeted cost against projects;
15.2.4. Whether the project was completed within the planned time by the User Directorate – if not, reasons must be supplied;
15.2.5 Assessment of project as to whether the original objectives of the project were achieved;
15.2.6 Assessment of projects in terms of quality;
15.2.7 Assessment of the sustainability of the projects in terms of maintenance and operating cost;
15.2.8 Check list for Asset Register and Insurance;
15.2.9 Reason for the under spending of allocated funds in order to reflect savings or over-quoting

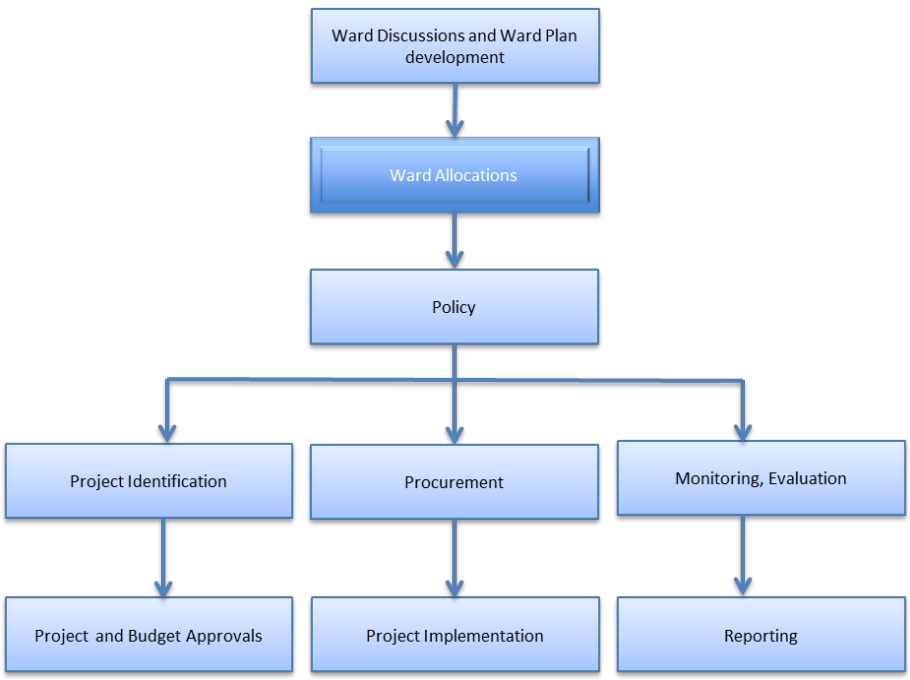
16 ANNEXURES TO POLICY

ANNEXURE 1: Ward Allocation SOP
ANNEXURE 2: Ward Allocation Commitment Form
ANNEXURE 3: Ward Allocation Project Plan
ANNEXURE 4: Ward Allocation Project approval budget submission format

Stellenbosch Municipality
Standard Operating Procedures

SOP #		**Version #**	**1.1**	**Date**	2018-10-19
Responsible Directorate	**Strategic and Corporate Services**	**Responsible Person**	**Manager Councillor Support**	**Author**	**Manager Community Development**
Delegation ref #		**Description/ Delegation Name**	**Determine Operational Procedures**		
SOP Title	**Ward Allocation Projects and Funding**				
Purpose	This SOP explains the process to through which Ward Allocation funds are approved, starting with the identification and costing of projects through to the implementation and reporting on completed ward projects.				
Scope	Council may allocate as part of the municipal annual budgetary process certain funding from the rates accounts towards the Ward Allocations which may be an Operating Budget allocation and/or a Capital Budget allocation. The objective of the Ward Allocations is to create opportunities for the Councillors to identify ward projects, with the support of their Ward Committees, which would uplift their communities. These projects would need to fit into the basket of services of the relevant User Department.				

High Level Process Graph



Approval Structure & Revision History Log

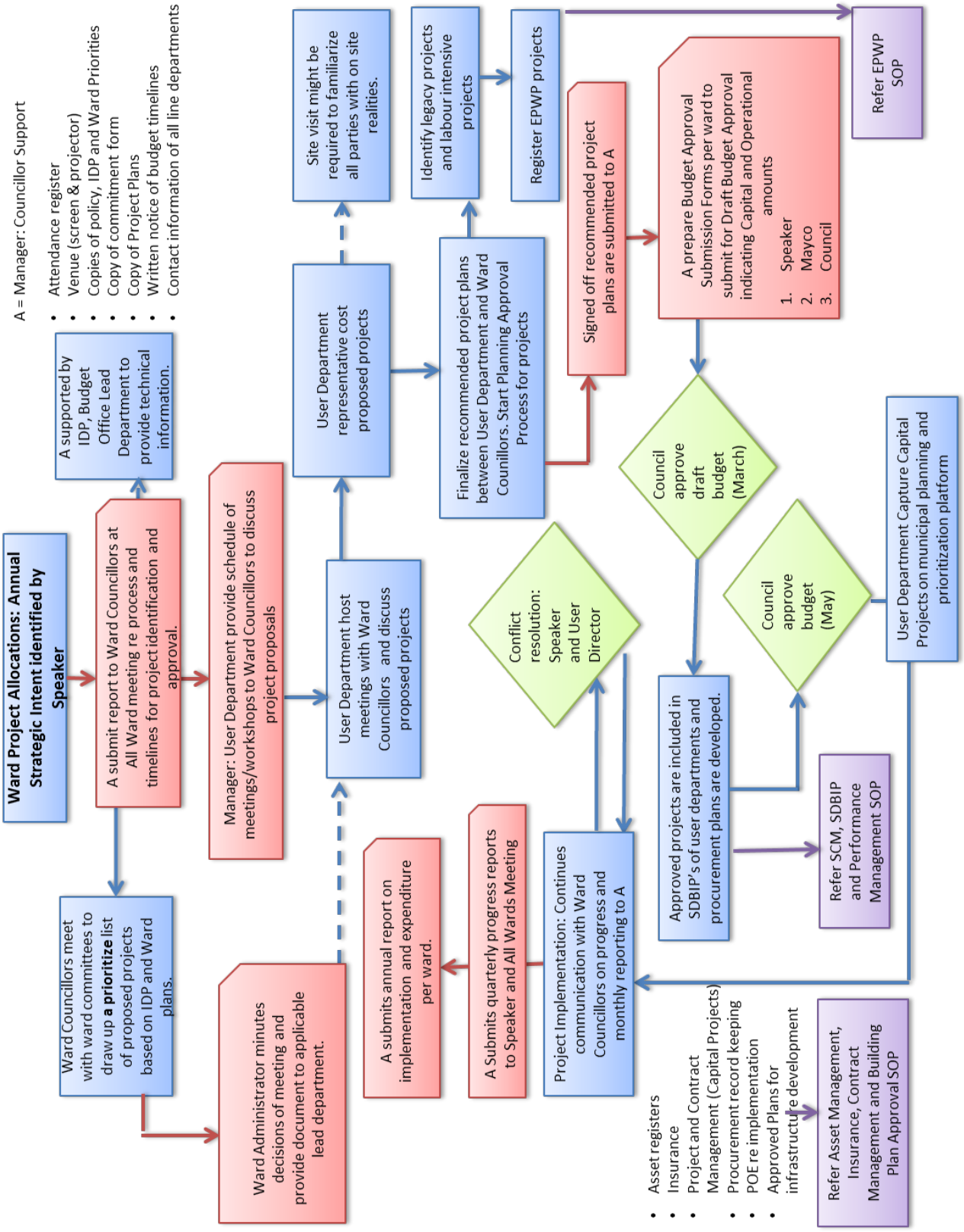
Responsibility	Approved by	Signature	Date approved
Head of Department			……../……../20…….
Head of Directorate	A de Beer		……../……../20…….
Municipal Manager	G Mettler		……../……../20…….

Date of first implementation

……../……../20…….

Planned Review Date	Date of Review	Reviewed by	Changes	Approved by	Signature	Date Approved	Date Implemented
Month/20..	.../.../20…					.../.../20…	.../.../20…
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Standard Operating Procedure Process Flow:



References:

Reference #	Reference Name	Requirements
Act 56 of 2003	Local Government Municipal Finance Management Act	Section 18 and 19: Funding of expenditure and Capital funding. Section 21 (2) a: When preparing a budget the Integrated Development Plan must be taken into account.
Act 32 of 2000	Local Government Municipal Systems Act	Sections 7(e) Ward participatory system which allows for matters of local concern to wards to be dealt with by committees established for wards. Section 72(3) Object of Ward Committees to enhance participatory democracy in local government. Section 74 – Powers and Functions of Ward Committees
National Treasury	Municipal Budget and Reporting Regulations	
Stellenbosch Municipality	Asset Management Policy	Recording and safe keeping of municipal assets. Insurance of municipal assets.
Stellenbosch Municipality	Supply Chain Management Policy	Procurement of goods and services.
Stellenbosch Municipality	EPWP Policy	Registering, management and administration of EPWP projects. Recruitment and selection of beneficiaries.
Stellenbosch Municipality	Integrated Development Plan	Strategic Objectives of Stellenbosch Municipal Services, identification of ward priorities and baseline needs.

Definitions:

Name	Description
Capital budget	is expenditure relating to the purchase, upgrade or refurbishment of a Council asset (property, plant and/or equipment);
Council	means the municipal Council of Stellenbosch Municipality
Councillor	means a ward council member of the Council of the Stellenbosch Municipality
User directorate	is the directorate whose core business encompasses the ward allocation project, which is the dominant user or beneficiary of the outcome of the ward allocation project and which accepts responsibility and ownership of the ward allocation project
Legacy project	is a project that is executed in a financial year and of which the benefits to the community continues into the future
User Department	is the department whose core business encompasses the ward allocation project, which is the dominant user or beneficiary of the outcome of the ward allocation project and which accepts responsibility and ownership of the ward allocation project
Operating budget	refers to expenditure, other than capital, in respect of Council activities and includes repairs and maintenance of Council assets
Ward committee	means a committee that has been established for each ward in terms of section 73 of the Local Government: Municipal Structures Act (Act No. 117 of 1998);
Ward project	a project identified by the ward councillor in consultation with the ward committee and financed by the ward councillor ward allocation
EPWP	Expanded Public Works Programme

Procedure Outline:

Action ref	Procedure Description	Timeframe	Person(s) Responsible	Resources Required	Deliverables	Dependencies	Links to SOP
1.	**Stage 1:** Strategic Intent Identification and communication	Jul	Speaker		Strategic Intent communicated to Ward Councillors		
2(a)	**Stage 2:** Report on IDP and budget process and timelines submitted to All Wards meeting.	July	Manager Councillor Support	Information on Budget and IDP Process	All Wards Agenda, minutes and attendance registers.	Reliant on information from Budget and IDP Office. Require attendance of User Department representatives	
2(b)	**Stage 3:** Ward Committee Meetings	July	Ward Councillor	Stationery	Attendance registers and Minutes of meeting	Availability of committee members and Ward Administrator	
3.	Discussion Workshops between User Departments and Ward Councillors	August	User Department Representative	Functional experience	Minutes of workshops and attendance registers. Annexure 2: Commitment Forms.	Availability of other line departments should projects be across departments. Availability of Ward Committee Meeting minutes.	
4(a)	**Stage 4:** Costing of projects	September	User Department		Annexure 3: Project prioritization forms. Budget estimations for projects.	Receiving Quotations in time. Detail provided by councilor in draft project plan.	
4(b)	Site visits (if required)	September	User Department	Transport	Detailed sketches		
5(a)	Finalize Project Plans: Ensure appropriate Zoning and Building Plan Approval for CAPEX if required.	September	User Department	OPEX Budget if project require future operational expenditure	Signed Project Plans recommendations	Required approvals received. OPEX	
5(b)	Identify labour intensive projects and register as EPWP projects	September	User Department		EPWP project registered	OPEX to pay stipends	EPWP SOP
5(c)	EPWP Recruitment and Selection Process	April - May	User Department	Approved OPEX	EPWP Employment Contracts	OPEX	EPWP SOP
5(d)	Capture capital projects on municipal identification, planning and prioritization system	September	User Department	Approved CAPEX Access to system	Project register	Approved projects	

6	Submit signed Project Recommendation Plans to Manager: Councillor Support	September	User Department		Signed Ward Allocation Project Plans		
7	**Stage 5:** Collate recommended Ward Allocation Projects per ward and submit to Executive Mayor	October	Manager: Councillor Support		Ward Allocation Budget Approval Forms for each ward. Annexure 4: Ward Project plans	All User Departments submitting Project Plans on time.	
8	Recommended Ward Allocation Projects included in Draft Budget	Febr	Manager: Budget		Council Agenda	Receipt of all Ward Allocation Project Approval Forms	
9	Approval Draft Budget	March	Council	Funds allocated to Ward Projects	Council Minutes	Council Approval	
10	Assign UKey numbers to all projects	November	Manager: Budget		Detailed departmental budgets		
11	Incorporate projects into departmental SDBIP's	May	Manager: Budget Head: Performance Management		Departmental SDBIP's	Final Council Approval	SDBIP and Performance Management SOP
12	Final Budget Approval	May	Council	Funds allocated to Ward Projects	Approved Budget		
13	Develop Procurement Plans	June	User Departments		Approved Procurement Plans		SCM SOP
14	**Stage 6:** Project Implementation, including, but not limited to: 1. EPWP management and administration (if applicable) 2. Asset Management and Insurance registration (if applicable) 3. Procurement 4. Meetings with Councillors 5. Contract Management 6. Project Monitoring 7. Monthly progress report submission 8. Record Keeping 9. Dispute resolution	July - June	User Departments User Directors Executive Mayor and Speaker	Approved Orders Staff Capacity Overtime Budgets (OPEX functions) Support from and communication flow between User Departments and Ward Administrators	Orders, Minutes of Meetings, Contract Evaluation Reports, Monthly Progress Reports, EPWP Project Management Reports, Asset and Insurance Registers and, POE's	SCM processes	SCM, Asset Management and Insurance Register SOP Contract Management SOP
15	Combined Ward Allocation Project Implementation Monthly Progress Reports Submission	July - June	Manager Councillor Support		Minutes of Council Meeting	Receipt of Monthly reports from User Departments	

16	Quarterly progress reporting at All Ward Meetings	October, January, April, July	Manager Councillor Support		Quarterly Report	Receipt of Monthly reports from User Departments	
17	Annual Ward Project Implementation Report	June	Manager: Councillor Support	Continues monitoring and evaluation	Council Minutes	Receipt of User Department Monthly Progress Reports	

Competencies and Approvals:

Competency Category	Competency Requirement	Competency Assessment

Health & Safety Considerations:

Name	Description

Applicable Standard Forms/Documents:

Form #	Name	Description
1	Ward Allocation Commitment Form	Confirms commitment of Ward Councillor and responsible User Department regarding implementation of projects aligned with policy requirements.
2	Ward Allocation Project Plan	Provide background information on envisaged projects in order for accurate costing to be done. Completed form serve as recommendation to Council for budget approval per project.
3	Ward Allocation Budget Approval Submission Form	Provide list of recommended projects per ward to Council for approval.
4	Ward Allocation Monthly Report	Monitor, evaluation and reporting on implementation progress along with sustainability and realization of objectives to Council.

Performance Measurement:

KPI	Unit of Measurement	Target/targets
Completed Ward Allocation Project Plans received by Budget Office prior to approval of Draft Budget.	Number of completed Ward Allocation Project Plans received.	Depending on whether the allocation is for operational only / capital only or both
Expenditure on Approved Ward Allocation Projects.	% Expenditure	90%

No	Proposals
1	

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WARD ALLOCATION PROCESS COMMITMENT FORM

2025/2026 Financial Year

CONTACT INFORMATION			
Ward No:		User Department:	
Councillor:		Official Responsible	
Email:		Email:	
Contact Numbers:		Contact Numbers:	
Ward Administrator:		Ward Committee Member	
Email:		Email:	
Contact Numbers:		Cell:	

(To be completed by Ward Councillor)	(To be completed by User Department)	(To be completed by Ward Councillor)	(To be completed by User Department)
PRIORITY RANKING	**UKEY / VOTE**	**IDENTIFIED PROJECT DESCRIPTION (Indicate IDP / Ward Priority / Baseline need linkage)**	**PROJECT COSTING**
Operational Budget			
Capital Budget			
		TOTAL	

This document serves as an agreement between the User Department and the Ward Councillor to commit to costing, planning and implementation of ward allocation projects and the agreed upon timeframes in order to achieve identified outcomes.

User Department Representative:
Name:
Date:

Ward Councillor:
Name:
Date:

I have read and understand the Ward Allocation Policy of Stellenbosch Municipality;

And thus commit as follow:

Nr:	Commitment	Councillor Initial	User Department Initial
1	That I will abide by the prescription of the all policies of Stellenbosch Municipality.		
2	As Ward Councillor, I commit to involve my ward committee members in the **written** identification of projects all projects will be captured in the minutes of the ward committee meeting and will be supplied to the User Department. The projects will be accompanied by a detailed description of what is envisaged in order to enable the User Department to cost the project accurately.		
3	The projects identified by the ward committee and the Ward Councillor will be prioritised and aligned with the IDP strategic objectives, ward based plans and identified baseline needs.		
4	As Ward Councillor and User Department, we commit to attend all agreed upon meetings and workshop to finalize project plans and ensure that we are prepared for these meetings		
5	We will identify and sign off on all agreed upon ward projects in time for the draft budget approval		
6	The submission for the draft budget will cover the total sum for the ward allocations. No projects will be identified after the approval of the draft budget.		
7	As responsible User Department representative, I commit to cost all identified projects		
8	As Ward Councillor, I understand that projects that have not been approved in the annual budget and included in the SDBIP of the User Department cannot be implemented.		
9	We will utilize the adjustment budget to ensure sufficient funding for approved projects and not identify new projects that are not included in the SDBIP of the User Department.		
10	As Ward Councillor, I commit the active involvement on the day of myself, the ward committee members and ward administrator, should operational funds be earmarked for events.		
11	Should operational funding be utilized for labour intensive projects, I commit to register the project as an EPWP project and abide by the applicable policy. As Ward Councillor, I will not interfere with the recruitment and selection of beneficiaries of the project.		
12	Should capital funding be utilized for the acquisition of moveable assets, all assets will be barcoded and registered on the asset register and insured.		
13	As User Department representative, I will take full responsibility for the procurement processes required for the identified project. I will submit requisitions in time, but cannot take responsibility for the time required by SCM to generate an order.		
14	NO instruction will be given to any service provider without first obtaining a green order slip for said services. Once a service provider has been appointed, changes to the scope of work will not be negotiated with or expected from the service provider.		
15	As User Department representative, I will keep accurate records of all procurements and meetings in order to generate monthly reports.		
16	As Ward Councillor, I will ensure that accurate minutes are kept of ward committee meetings relating to ward projects and that ward administrator will make this freely available to the User Department. I commit the cooperation of the ward administrator with the drawing up of project feedback reports and the taking of photographic evidence.		
17	To protect both the Ward Councillor and User Department representative NO petty cash or direct payments will be allowed as part of ward projects.		
18	All discussions surrounding the ward projects will be followed up with written confirmation of said discussion.		

We agree that ward projects can only be successfully implemented if there is full cooperation between all role-players. Should problems be experienced between the Ward Councillor and the responsible User Department representative, it will be referred to The Speaker and the responsible Director.

By signing this commitment form, I confirm that I have read and understand the content and commit to adhere to all the stipulations.

Signed at _____on this ____ day of _____ 20_____.

_____ _____

Ward Councillor **User Department Representative**

ANNEXURE 3

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WARD ALLOCATION PROJECT PLAN 20____/20____

(To be completed for submission to the Draft Budget Approval. Complete a separate plan per project.)

FOR COMPLETION BY USER DEPARTMENT REPRESENTATIVE IN CONSULTATION WITH WARD COUNCILLOR								
WARD NUMBER			Valley of Possiblity			Linked to the following IDP need/s:		
Operational			Green and Sustainable Valley					
Capital funds			Safe Valley					
Pooling of Funds	**Y**	**N**	Valley with Dignified Living					
Pooling with ward:			Valley of Good Governance and Compliance					
Signature of Pooling Ward Councillor/s:								
PROJECT NAME:								
PROJECT OBJECTIVES:								
DESCRIPTION (Please be very specific. What, when, where, how, who. If an operational project and in collaboration with a local organization – specify please.) A site visit might be required for all parties to familiarise themselves with the detail.			**What:**					
			When:					
			Where:					
			How:					
			Who:					
Is this a labour intensive project?	**Y**	**N**	EPWP Registration	**Y**	**N**	Confirmed (V Swartz):		
Official responsible for managing EPWP project (contracts and monthly admin):			Name and Surname: Contact Details:			Official Signature:		
If capital project:			Are there operational funds linked to project?	**Y**	**N**	UKey:		
			Are new assets procured?	**Y**	**N**	Location bar code:		
Sustainability of Project:			Indicate how sustainability is ensured: Maintenance, ect.					
Confirmation of Ward Committee involvement in identification of project:				Ward Committee Meeting minutes attached:		**Y**	**N**	

SHARING OF RESPONSIBILITY (Add additional lines if needed):		
What	**Description**	**Who**
Procurement (Detailed specifications to be attached for procurement needs.)		
Public Participation (if required)		
Transport Plan		

FOR COMPLETION BY RESPONSIBLE USER DEPARTMENT						
Procurement process to follow (Please attach departmental project plan to indicate timelines for specifications, adjudication and implementation):		Normal		FQ		Bid	
COSTING (Please attach quotations as estimate. Add additional lines if needed):		Is this a single or multi-year project?				**S**	**M**
Type of budget	**Description**	**UKey**	**Amount**				
Capital Expenditure (If capital project)	Year 1		R				
	Year 2		R				
Operational Expenditure (If Operational proj)	Item 1		R				
	Item 2		R				
	Item 3		R				
TOTAL			R				

OBSTACLES IDENTIFIED FOR IMPLEMENTATION

Recommended:

_____	_____	_____	_____	_____
Ward Councillor	User Department	Director	Manager Councillor Support	Budget Office
_____	_____	_____	_____	_____
Date	Date	Date	Date	Date

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ANNEXURE 4

PROJECT BUDGET APPROVAL SUBMISSION FORM (To be completed by Manager: Council Support)

WARD NO		
Councillor Name		
Completed Project Plans Received	Yes	No

Capital Budget

	Ukey No	Description	Lead Department	Amount	Pooling with Ward
1					
2					
3					
			TOTAL		

Operational Budget

	Ukey No	Description	Lead Department	Amount	Pooling with Ward
1					
2					
3					
			TOTAL		

Ward Councillor
Date:

Manager Council Support
Date:

User Director
Date:

Budget Office
Date:

APPENDIX 24

STELLENBOSCH MUNICIPALITY

WARD COMMITTEE POLICY

2025/2026

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Policy and Procedures for Ward Committees

Compiled in terms of the Local Government: Municipal Structures Act, 117 of 1998; Local Government: Municipal Systems Act, 32 of 2000 and 2005 DPLG Guidelines

Preamble

WHEREAS the Municipality is committed to encouraging the involvement of communities and community organisations in its affairs.

WHEREAS the Municipality is a municipality with an executive mayoral system combined with a ward participatory system as set out in section 9(d) of the Act.

WHEREAS the Council has resolved in terms of section 72(2) of the Act to adopt the ward participatory system.

IT IS THEREFORE RESOLVED by the Council as follows.

Definitions

In this Policy and Procedures, a word or expression has the meaning assigned to it in applicable national legislation; otherwise, it has the meaning set out below:

"the Act" means the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998);

"Council" means Council of Stellenbosch Municipality or the Stellenbosch Town Council;

"election officer" means the person in charge of the election of ward committee members at an election meeting, which person must be an official of the Municipality or an impartial person appointed by the Municipality for this purpose;

"Executive Mayor" means [insert];

"geographical area" means a portion of the ward (e.g. a block of streets) to be served by a ward committee member or more than one ward committee member;

"Mayoral Committee" means [insert];

"Municipality" means Stellenbosch Municipality;

"nominee" means a person nominated in terms of clause 5 for election to a ward committee by a registered voter residing in that ward;

"out-of-pocket allowance" means out of pocket allowances to be paid to members of ward committees in respect of their participation in the activities of the ward committees as contemplated in clause 73(5)(c) of the Act; **"Policy and Procedures"** means this document;

"resident" means a resident of the ward for which the ward committee was established; and

"Speaker" means the Speaker of the Council.

CHAPTER 1
ESTABLISHMENT AND ELECTION

1. Establishment

With effect from a date set by the Municipality, ward committees will be established for all wards.

2. Status of ward committees

(1) The object of a ward committee is to enhance participatory democracy in local government.

(2) A ward committee:

(a) is an advisory body;

(b) is a representative structure of the ward;

(c) is an independent committee of the community in a ward;

(d) is impartial and performs its functions without fear, favour or prejudice;

(e) is not politically orientated;

(f) as a representative structure of the community, is accountable to the community; and

(g) is an integrative umbrella body responsible for coordination of ward developmental initiatives, promotion of accountability and social cohesion.

3. Composition of ward committees

(1) A ward committee will comprise of the ward councillor representing that ward in the Council and not more than 10 other persons elected in accordance with clauses 6 to 10. Gender equity and diversity of interests will be pursued by the election officer. This will be done by drawing the attention of the voters at the start of an election meeting to the importance of:

(a) striving for equal representation of men and women on the ward committee; and

(b) having representatives for different communities within the ward on the ward committee in the case of a geographical representation system.

(3) The Municipality must appoint ward administrators to fulfil the administrative and/or secretarial duties of a ward committee.

(4) A ward councillor may delegate in writing the chairing of a meeting in his/her absence to a proportional representation councillor or any member of the ward committee.

(5) A ward committee may extend a standing invitation to a maximum of two individuals who they feel will contribute to a better representivity of the ward committee, as observers to the ward committee.

(6) The observers mentioned in sub-clause (5) above will have no voting rights during ward committee meetings.

4. Decision on type of ward committee

(1) When a new ward committee is to be established, the Municipality must determine beforehand whether the particular ward warrants a single election following the geographical representation system, taking into account the diversity of communities as well as the geography of that ward.

(2) The administration of the Municipality, after consulting with ward councillors, must make a recommendation to the Council in respect of the type of election system to be used for each ward. The Council will decide on the type of election system to be used for each ward.

(3) In the case of a geographical representation system, the Municipality, in consultation with the ward councillors, must determine beforehand how many ward committee members will be representing each geographical area, taking into consideration the pro-rata numbers of registered voters in each voting district.

(4) The ward councillor, in consultation with residents, must determine the number of the geographical blocks for the ward taking into consideration the distribution of registered voters in the area.

5. Nomination

(1) Before the Municipality calls for nominations for a general election of ward committees, an information campaign must be undertaken to inform the public and councillors on all aspects of the election.

(2) In the case of a geographical representation system, only nominations in respect of and made by a registered individual residing in the particular geographical area will be valid.

(3) The Municipality must:

(a) publish a call for nominations for candidates for ward committee elections in one or more of the local newspapers circulating in the Stellenbosch municipal area at least 45 days before close of nominations; and

(b) advertise the call for nominations on notice boards in municipal buildings and municipal libraries for a period of at least 30 days.

(4) A nomination must be accompanied by:

(a) a written acceptance of the nomination by the nominee in the prescribed format; and

(b) a copy of the ID document or ID card of both the proposer and nominee.

6. Election criteria

To be elected as a member of a ward committee, a person:

(a) must be a registered voter in the ward concerned;

(b) may not be a member of the Council;

(c) may not be in the full-time employment of the Municipality;

(d) may not, on and after the date of nomination, be in arrears with the Municipality for rates and service charges for a period of more than three months;

(e) may not be someone who, after February 1997, has been convicted of an offence and sentenced to imprisonment for a period of not less than 12 months without the option of a fine;

(f) may not be someone of unsound mind who has been declared so by a competent court; and

(g) may not be an insolvent or unrehabilitated insolvent.

7. Election meeting

(1) Elections will be held according to the type of election system determined by the Council for each ward in terms of clause 4 above.

(2) On determining the election meeting venue (or venues, in the case of separate meetings), the Municipality must take into account, *inter alia:*

(a) the input of the ward councillors and communities concerned;

(b) distances for voters to travel;

(c) the needs of minority or vulnerable groups to be accommodated on the ward committee; and

(d) the existence or not of separate communities within the ward with dissimilar needs.

(3) After the nominations have closed, the Municipality must:

(a) convene an election meeting for and within each ward after confirmation of the election date with the relevant ward councillor; and

(b) make public the date, time and place of a ward election meeting by way of official notice in local newspapers as well as loud-hailing in the relevant wards using all the official languages of the province, as well as through other means of public communication determined by the Council.

(4) Only residents who are registered as voters in the ward concerned may attend and vote at the meeting. Municipal officials and members of the media may attend the meeting but may not vote at the meeting.

(5) The ward election meeting must be chaired by the election officer.

(6) Provision must be made for illiterate people, where applicable.

8. Election procedure

(1) The ward councillor, if present, may welcome the voters and the candidates and must then take a seat amongst those present at the meeting and refrain from any interference with the proceedings.

(2) The election officer will then take control of the voting process and explain

the procedure to be followed.

(3) The nominees:

(a) must be introduced by the election officer; and

(b) may then be allocated, on an equal basis, time to address the meeting.

(4) After the nominees for a geographical area have been introduced, the election officer will call for a vote on those nominees.

(5) If only one person was nominated, the election officer must declare that person elected.

(6) The election officer must declare elected the nominee who receives a majority of the votes (50% plus one) cast.

(7) If no nominee receives a majority of the votes cast, a second vote must be taken on the three nominees that received the highest number of votes in the first vote.

(8) If no nominee receives a majority of the votes cast in the second vote, a third vote must be taken on the two nominees that received the highest number of votes in the second vote.

(9) If the two nominees receive the same number of votes after the process in sub-clause (8) above, the election officer must determine the elected person by the draw of lots.

(10) Once all vacancies have been filled, the election officer must indicate to those present their right to appeal, as follows:

(a) any such appeal must be lodged with the office of the Speaker within seven days of the election;

(b) appeals will be dealt with by an independent person appointed for this purpose by the Speaker and agreed to by the appellant. The findings of the independent person will be binding.

(11) The ward councillor may now take control of the meeting to thank everybody present, congratulate the successful candidates and close the meeting, should he/she so wish.

9. Voting

(1) Each community member present may cast one vote for one nominee residing in his/her geographical area.

(2) Voting will be by ballot paper unless 75% or more of the voters decide to vote by show of hands. This may be determined for the meeting as a whole or for each geographical area separately.

(3) Where voting is done by show of hands, the nominees for each geographical area must leave the hall for the duration of the election with respect to that geographical area. Informed by previous experiences, the Municipality is kindly advised to use secret ballot in order to avoid any disruptions and intimidation tactics we experienced in the past.

(4) The ward councillor may vote for a nominee in his/her geographical area.

(5) The ward councillor may not, before or during the election meeting, influence or campaign for the election of ward committee members.

Election (voting) process at election venues

9.1 The elections will be conducted in accordance with the election (voting) process.

9.2 Only registered voters, whose names appear on the voters' roll of the Ward, where election of a particular Ward Committee are conducted will be eligible to participate in the elections of the particular Ward Committee.

9.3 A registered person can only vote for one organisation/sector and/ one geographical block representative during the election process of a particular Ward Committee.

9.4 A minimum of not less than 2 (two) organisations/sectors to be elected as members of a particular ward committee whilst the balance must be elected from geographical blocks.

9.5 The ratio between organisations/sectors and geographical block representation, also taking into consideration 9.4 above, will be determined by the newly elected Ward Councillor, in consultation with the appointed election officer, taking into consideration the nominations received for the particular ward, upon finalising the list of nominations.

CHAPTER 2

TERMS OF OFFICE, VACANCIES AND DISSOLUTION

10. Term of office

(1) The term of office for a ward committee will run concurrently with that of the Council up to the day of the next municipal elections.

(2) Members of a ward committee will vacate office when a new Council is declared elected.

(3) The vacation of office by a ward councillor does not affect the term of office of the 10 members elected in accordance with clauses 5 to 9.

(4) A ward committee member may be re-elected, subject to the above sub-clauses.

11. Dissolution

(1) The Council may, by notice addressed to a ward committee, dissolve the ward committee when:

(a) it fails to meet three consecutive times as per schedule of meetings;

(b) a majority of members, in terms of a vote taken at a ward committee meeting, recommends to the Council that the ward committee be dissolved; or

(c) maladministration, fraud, corruption or any serious malpractice has occurred or is occurring in the ward committee.

(2) The Council must give prior notice to a ward committee of the intention to dissolve the ward committee subject to a right to reply within 14 days.

12. Termination of membership

The membership of a ward committee member will be terminated if that member:

(a) resigns in writing;

(b) is no longer qualified, in terms of clause 6 above, to be a member of a ward committee;

(c) is removed from office by the Speaker in terms of clause 13; or

(d) dies.

(e) Relocates to another ward

13. Removal from office

The Municipal Council may remove a member of a ward committee from office, after consideration of the Speakers recommendation to Council, based on an internal investigation by the office of the Speaker. Said internal investigation must be based on the "Audi Alteram Partem" rule. Grounds for removal as follows: Municipal Council, upon recommendation by the Speaker, can remove a member of a ward committee from office if that member:

(a) fails to attend three consecutive meetings without obtaining leave of absence from the ward committee;

(b) deliberately fails to adhere to meeting procedures or is guilty of gross misconduct during ward committee meetings;

(c) is involved in proven and malicious activities undertaken solely to undermine the authority of the Council or the ward councillor; or

(d) is engaged in corruption or deliberately fails to disclose a material conflict of interest.

14. Filling of vacancies

(1) The Speaker must fill the vacancy by declaring elected the person who received the second highest number of votes in the geographical area concerned during the election held in terms of clause 8.

(2) If nobody can be declared elected in terms of sub-clause (1) above, the ward committee may, by means of an information campaign in the relevant geographical area, call for qualifying nominations from that area, consider the nominations received and by a majority vote of the members present, fill the vacancy through a process of co-option.

(3) The intention to fill a vacancy through a process of co-option must be placed on the ward committee's agenda beforehand, and the agenda must be circulated to members at least seven days before the meeting.

(4) The geographical area representation of the member who vacated his/her position must be taken into account when filling a vacancy.

(5) A person co-opted as a ward committee member must comply with the criteria stipulated in clause 6 above.

(6) The ward committee vacant post will be filled within a month after the vacancy has occurred.

CHAPTER 3

POWERS AND FUNCTIONS AND CONDUCT OF MEMBERS

15. The role of the Speaker

The Speaker:

1. Must ensure effectiveness and functionality of ward committees and other public participation processes in terms of section 37(k) of the Municipal Structures Amendment Act (2021);
2. Must ensure that ward committees are established within hundred and twenty (120) days after the election of municipal councils in line with the hundred and twenty (120) days are calculated from the day on which the Independent Electoral Commission (IEC) declares the results of the Local Government Elections;
3. If the Municipality fails to establish ward committees, the Speaker must write a letter to the MEC for Local Government requesting extension. The MEC is required in terms of section 73 of the amended Structures Act to reply and indicate whether the extension has been granted or not within fourteen (14) days.

(1) is the patron/custodian of ward committees;

(2) must ensure that ward participatory structures are established in line with the guidelines set and applicable legislation;

(3) must in collaboration with ward councillors regulate and monitor the frequency of ward committee and community report-back meetings;

(4) must through his/her office ensure functionality of ward committees;

(5) must ensure that the local government environment is conducive to active citizen participation in governance at local level;

(6) must ensure ongoing training and capacity building programmes; and

(7) must set deadlines for submission of ward committee reports.

16. Powers and functions of ward committees

(1) A ward committee may make recommendations on any matter affecting its ward to the ward councillor or through the ward councillor to the Council, the Mayoral Committee or the Executive Mayor.

(2) The following functions and powers are delegated to ward committees by the Council in terms of clause 59 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000):

(a) to serve as an official specialised participatory structure in the Municipality;

(b) to create formal unbiased communication channels as well as co-operative partnerships between the community and the Council. This will be achieved by:

(i) advising and making recommendations to the ward councillor on matters and policy affecting the ward;

(ii) assisting the ward councillor in identifying challenges and needs of residents;

(iii) disseminating information in the ward concerning municipal affairs such as the budget, integrated development planning, performance management system (PMS), service delivery options and municipal properties;

(iv) receiving queries and complaints from residents concerning municipal service delivery, communicating these to the ward councillor and through him/her to the Council;

(v) ensuring constructive and harmonious interaction between the Municipality and community through the use and co-ordination of ward residents' meetings and other community development forums; and

(vi) interacting with other forums and organisations on matters affecting the ward; and

(c) to serve as a mobilising agent for community action within the ward. This may be achieved by:

(i) attending to all matters that affect and benefit the community;

(ii) acting in the best interest of the community; and

(iii) ensuring the active participation of the community in:

(aa) service payment campaigns;

(bb) the integrated development planning process;

(cc) the Municipality's budgetary process;

(dd) decisions about the provision of municipal services; and

(ee) decisions about by-laws.

(3) No executive powers will be delegated to ward committee members.

(4) A ward committee majority may express dissatisfaction to the Speaker in writing on the non-performance of a ward councillor.

17. Subcommittees

(1) A ward committee may establish one or more subcommittees necessary for the performance of its functions and may involve organisations more broadly.

(2) A ward committee must:

(a) appoint the members of such a sub-committee;

(b) appoint the chairperson of such a sub-committee from amongst its members; and

(c) determine the function of such a sub-committee.

(3) Meetings of the ward committee and its sub-committees may serve as a ward forum for major discussions.

(4) Stakeholders in the ward may apply to the ward committee to participate in sub-committees that are relevant to their fields of interest and to their day-to-day functioning as a sector.

18. Conduct of members

A member of a ward committee:

(a) must perform the functions of the committee in good faith and without fear, favour or prejudice;

(b) may not use the position or privileges of a member for private gain, or to improperly benefit another person;

(c) may not act in any other way that compromises the credibility, impartiality, independence or integrity of the committee;

(d) must adopt the principle of accountability to the community and the Council regardless of political affiliation;

(e) must be accessible to the community and ensure that all role players can relate to the process and the issues at hand and are able to provide their input in respect of the processes of the ward committee;

(f) must adopt the principle of transparency to promote openness, sincerity and honesty among all the role players in a participative process and promote trust and respect for the integrity of each role player and a commitment by all to the overriding objectives of the process in the interest of the common good;

(g) must recognise diversity with empathy for the differences associated with race, gender, religion, ethnicity, language, age, economic status and sexual orientation;

(h) must consider all views and opinions in the process of community participation. Special effort should be made to include previously disadvantaged persons and groups, including women and youth in the activities of the ward committee; and

(i) must provide an apology with a valid reason to the chairperson of the committee or the ward administrator if he/she cannot attend a meeting.

CHAPTER 4

WARD COMMITTEE MEETINGS

19. Chairperson

(1) Subject to clause 3(4) above, ward committee meetings are convened and chaired by the ward councillor.

(2) Members of the ward committee must, well in advance of a ward committee meeting, not less than 72 hours prior to the meeting submit substantive items to be discussed to the chairperson.

(5) The chairperson will be responsible for preparing an agenda for ward committee meetings.

(6) The chairperson will determine when and where the ward committee meets, subject to sub-clause (5) below.

(7) A ward committee should meet on a monthly basis but must meet at least quarterly.

20. Purpose of ward committee meeting

(1) The purpose of ward committee meetings is:

(a) where ward committee members raise, formulate and table matters affecting the ward or geographical area / sector / portfolio;

(b) for the ward councillor to report on:

(i) matters decided by the Council; and

(ii) initiatives, information, campaigns and programmes of the Council;

(c) to discuss complaints received by ward committee members on municipal service delivery in the ward; and

(d) to formulate views and action plans on the above matters.

(2) Number of meetings

(a) at least two ward committee meetings per quarter; and

(b) two (2) public meetings per calendar year with one meeting during the first half of the year and the other during the second half of the year.

21. Quorum and decisions

(1) 50% plus one of the serving ward committee members must be present before a vote may be taken on any matter.

(2) A ward committee must endeavor to adopt its decisions based on consensus.

(3) If consensus on any matter cannot be achieved, such matter may be determined by a supporting vote of at least the majority of the members with voting rights.

22. Procedures

(1) A ward committee with a supporting vote of the majority of its serving members may determine its own procedures subject to any directions of the chairperson.

(2) Meetings of a ward committee are normally open to the public.

23. Work programme

A ward committee must:

(a) submit a work programme with specific outputs for one year to the office of the Speaker or other designated political functionary in July of each year;

(b) perform the functions as set out to achieve and indicated in the work programme:

(i) on its own initiative;

(ii) on request by the ward councillor;

(iii) on request by the Speaker or other designated political functionary;

(iv) in accordance with priorities and reasonable timeframes determined by the Speaker or other designated political functionary.

24. Administrative support

(1) The Municipality must make administrative and secretarial arrangements to enable ward committees to perform their functions and exercise their powers effectively.

(2) The Municipality may put in place conditions, such as periods of notice of meetings, to organise administrative and secretarial support to the ward committee.

(3) In the case where the Municipal Manager receives correspondence from a ward committee, he/she must give feedback to the ward councillor concerned (with a copy to the Executive Mayor) on the information or action required within 14 days of receipt of the correspondence.

(4) Ward committees are entitled by prior arrangement to the free use of venues in municipal buildings in order to hold official meetings.

25. Budget

(1) Members of ward committees will be reimbursed for out-of-pocket expenses as contemplated in clause 25(2)(a) - (e) below.

(2) The Municipality will annually budget for a stipend of R 750.00 per month per ward committee member subject to the following:

(a) attending of meetings as per the ward committee schedule of meetings;

(b) performing of functions as contemplated in clause 16 above;

(c) the maximum reimbursement of R 2 250.00 can be paid at the end of each quarter after verification (meaning in the first two weeks of the new quarter) to ward committee members in person and not to organisations that she or he represents (For e.g., this means that payment for the quarter October – December of the particular year will be made during the first two weeks of January of the next year). The amount payable depends on the attendance of ward meetings by the respective ward committee member. The payment will be made after the completion of the entire verification process.

(d) that reimbursements only be paid on verification of attendance register of meetings and that reimbursements will only be electronically transferred to the bank account of the relevant ward committee member(s);

(e) that non-attendance of ward committee meetings and/or non-performance of functions as stipulated in clause 16 above without a valid reason be reported to the Speaker;

(f) ward committee members will only be paid for attendance at meetings after the proper verification. Failure to attend the meeting will result in no payment for the respective meeting.

(g) Not attending three (3) meetings in a row (with or without apology) must be reported to the Speaker.

(h) that ward committee members may elect not to be reimbursed. This confirmation must be submitted in writing on a quarterly basis by the respective ward committee member who chooses not to be reimbursed and submitted to the ward administrator and Executive

Support Officer.

26. Accountability

A ward councillor must:

(a) ensure that full and proper records are kept of the minutes of ward committee meetings;

(b) ensure that the ward committee's available resources are properly safeguarded and used in the most effective and efficient way;

(c) ensure that all statutory measures applicable to the ward committee are complied with;

(d) ensure that all recommendations and comments made by the ward committee are formalised and submitted to the office of the Speaker or other designated political functionary for presentation to the Council or conveyed timeously to the appropriate external decision-making authority;

(e) report a view adopted by the ward committee to the Council, but may indicate his/her agreement with the view in the report;

(f) ensure the production of a progress report on major achievements and areas of failure, with reasons, within two months after the end of the financial year;

(g) submit the progress report to the Speaker or other designated political functionary for a review of the performance of the ward committee; and

(h) implement any corrective measures to ensure effective and efficient performance of the ward committee as suggested by the Speaker or other designated political functionary.

27. Dispute resolution

The following mechanisms are recommended when disputes arise within ward committees:

(a) every effort should be made to deal with disputes;

(b) when a dispute arises, the ward councillor should notify the Speakers office, after which the Speaker must attempt to resolve the dispute through a process of mediation.

~~(c)~~ if the attempt at mediation fails,the Speaker may choose to arbitrate or appoint and independent arbitrator to facilitate the process.

(d) if the majority of the members of the ward committee remain aggrieved, the matter should be brought to the attention of Council via office of the Speaker whereafter Council must make final resolution This should be avoided as far as possible.

PUBLIC MEETINGS (WARD MEETINGS)

28. Chairperson

(1) Public meetings (ward meetings) are chaired by the ward councillor. A ward councillor may delegate in writing the chairing of the meeting to a proportional representative or any member of the ward committee under special circumstances. Such a notification of delegation must be submitted formally in writing to the Office of the Speaker at least 24 hours before the meeting.

(2) A ward councillor, in consultation with the ward committee, determines when and where the meeting will be held, subject to sub-clause (3).

(3) A public meeting must be held at least twice per calendar year.

29. Purpose of ward/public meetings

Public meetings are mainly held in order to:

(a) register the concerns and inputs of the community with regard to service delivery, general development of the community, disaster management and any other municipal concern the community may have; and

(b) report back to the public on issues that affect it.

(c) The meetings of the IDP cycle do not replace the formal public meetings that must take place as part of the ward committee meeting schedule, as per clause 20(2) above.

30. Meeting arrangements

(1) If a ward committee decides to hold a public meeting it may publish a notice in a newspaper circulating in the area concerned, stating the time, date and place of the meeting and inviting the public to attend the meeting.

(2) The scheduled date, time and place of the public meeting should be convenient so as to encourage the greatest number of people to attend. The venue must be:

(a) in a well-known place;

(b) easily accessible and, where possible, also disabled-friendly; and

(c) large enough to accommodate all people present.

(3) When the ward committee publishes a notice, it must communicate the contents of the notice, where appropriate, by electronic media or other appropriate means of communication, such as direct mail and posters or notices in key areas such as clinics, schools, bus stops and libraries in the area concerned.

(4) At the public meeting, a representative of the ward committee must:

(a) explain the meeting procedures, such as the adoption of the agenda and the time allowed for questions;

(b) explain the issues the ward committee has to consider, including any options open to the ward committee;

(c) allow members of the public attending the meeting to present their views on these issues;

(d) answer relevant questions;

(e) keep minutes of the meeting and inform the public that ward committee meeting minutes and public meeting minutes are public documents, and that the members of the community have access to these documents and may make copies at their own cost; and

(f) give feedback on previous issues, including reasons if there is a lack of progress.

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APPENDIX 25

STELLENBOSCH MUNICIPALITY

COST CONTAINMENT POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

COST CONTAINMENT POLICY

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1. **DEFINITIONS**

"Act" means the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003);

"C*onsultant*" means a professional person, individual partnership, corporation, or a company appointed to provide technical and specialist advice or to assist with a design and implementation of projects or to assist the municipality to achieve its objectives of local government in terms of section 152 of the Constitution;

"C*ost containment*" means the measures implemented to curtail spending in terms of this policy;

"*Credit Card*" means a card issued by a financial services provider, which creates a revolving account and grants a line of credit to the cardholder;

"*Debit Card*" means a card issued by a financial services provider allowing the cardholder to transfer money electronically from any bank account held by the Municipality when making a purchase;

"*Municipality*" means Stellenbosch Local Municipality;

"Persons in the employ of the municipality" means any employee of the municipality whether employed on a permanent or temporary basis and any public office bearer serving on the Council;

"*Procurement Documentation"* means any documentation used for the procurement of consultants, whether it is documentation used for tenders or formal quotations;

2. PURPOSE

The purpose of the policy is to regulate spending and to implement cost containment measures at Stellenbosch Local Municipality to ensure that the resources of the Municipality are used effectively, efficiently and economically.

3. OBJECTIVES OF THE POLICY

3.1 The objectives of this policy are to:

3.1.1 To ensure that the resources of the municipality are used effectively, efficiently and economically;

3.1.2 To implement cost containment measures.

4. SCOPE OF THE POLICY

4.1 This policy will apply to all:

4.1.1 Councillors'; and

4.1.2 Municipal employees.

4.2 In the event of any conflict between a provision of this policy and any other policy of council, the provision of this policy shall apply.

5. LEGISLATIVE FRAMEWORK

5.1 This policy must be read in conjunction with the -

5.1.1 The Municipal Finance Management Act, No.56 of 2003

5.1.2 MFMA Circular 97, published on 31 July 2019;

5.1.3 Municipal Cost Containment Regulations, 2019; and

5.1.4 Travelling and subsistence policy of Stellenbosch Municipality.

5.1.5 Bylaws of Stellenbosch Municipality.

5.1.6 Municipal Systems Act, Act 32 of 2000

5.1.7 Municipal Structure Act, Act 117 of 1998.

5.1.8

6. POLICY PRINCIPLES

6.1 This policy will apply to the procurement of the following goods and/or services:

6.1.1 Use of consultants
6.1.2 Vehicles used for political office–bearers
6.1.3 Travel and subsistence
6.1.4 Domestic accommodation
6.1.5 Credit cards
6.1.6 Sponsorships, events and catering
6.1.7 Communication
6.1.8 Conferences, meetings and study tours
6.1.9 Any other related expenditure items

7 USE OF CONSULTANTS

7.1 Consultants may only be appointed after an assessment of the needs and requirements has been conducted to support the requirement of the use of consultants.

7.2 The assessment referred to in 7.1 must confirm that the municipality does not have requisite skills or resources in its full time employ to perform the function that the consultant will carry out.

7.3 Procurement documentation for the appointment of consultants must include a clause that remuneration rates will be subject to negotiation and will not exceed the applicable rates stated below:

7.3.1 Rates determined in the “Guideline on fees for audits undertaken on behalf of the Auditor–General of South Africa” issued by the South African Institute of Chartered Accountants;
7.3.2 Rates set out in the “Guide on Hourly Fee Rates for Consultants” issued by the Department of Public Service and Administration;

7.3.3 Rates prescribed by the body regulating the profession of the consultant.

7.4 When negotiating cost effective rates for international consultants, the Accounting officer may take into account the relevant international and market determined rates.

7.5 When consultants are appointed the following should be included in the Service Level Agreements:

7.5.1 Consultants should be appointed on a time and cost basis that has specific start and end dates;

7.5.2 Consultants should be appointed on an output-specific basis, with specified deliverables and the associated remuneration;

7.5.3 Ensure that cost ceilings are included to specify the contract price as well travel and subsistence disbursements and whether the contract price is inclusive or exclusive of travel and subsistence;

7.5.4 A clause ensuring that skills transfer is done by the consultant to the relevant Municipal officials. This requirement must also be specified in Procurement Documentation.

7.5.5 All engagements with consultants should be undertaken in accordance with the municipality's supply chain management policy and Supply Chain Regulations.

7.6 The travel and subsistence costs of consultants must be in accordance with the national travel policy issued by the National Department of Transport as updated periodically.

7.7 Consultancy reduction plans should be developed to reduce the reliance on consultants.

7.8 All contracts with consultants must include a retention fee or a penalty clause for poor performance.

7.9 The specifications and performance of the service provider must be used as a monitoring tool for the work that is to be undertaken and performance

must be appropriately recorded and monitored.

8. VEHICLES USED FOR POLITICAL OFFICE-BEARERS

8.1 Should the approved capital budget of the municipality include the purchase of vehicles for official use by political office bearers, the threshold limit for such vehicle purchases may not exceed seven hundred thousand rand (R700 000) or 70% (VAT inclusive) of the total annual remuneration package for the different grades, whichever is greater.

8.2 The procurement of vehicles must be undertaken using the national government transversal mechanism unless it can be procured at a lower cost through other procurement mechanisms.

8.3 Before deciding on the procurement of a vehicle as contemplated in 8.2, the chief financial officer must provide the council with information relating to the following criteria which must be considered:

8.3.1 Status of current vehicles;
8.3.2 Affordability, including options of purchasing vs. renting;
8.3.3 Extent of service delivery backlogs;
8.3.4 Terrain for effective usage of vehicle; and
8.3.5 Any other policy of council.

8.4 If the rental option is preferred, the Accounting officer must review the costs incurred on a quarterly basis to ensure that value for money is obtained.

8.5 Regardless of their usage, vehicles for official use by public office bearers may only be replaced after completion of 120 000 kilometres.

8.6 Notwithstanding 8.5, a municipality may replace vehicles for official use by public office bearers before the completion of 120 000 kilometres only in instances where the vehicle experiences serious mechanical problems and is in a poor condition, and subject to obtaining a detailed mechanical report by the vehicle manufacturer or approved dealer.

9 **TRAVEL, SUBSISTENCE AND ACCOMMODATION**

Cost containment measures should be applied in managing and planning trips.

Air Travel

9.1 The Accounting officer in respect of all officials or political office bearers and the Executive mayor in respect of the Accounting officer may only approve the purchase of economy class tickets for air travel.

International Travel

9.2 International travel for any official or political office bearer can only be approved by the municipal council in a council meeting open to the public with a supporting vote of the majority of the members of the municipal council present.

9.3 The report to council for approval of international travel must include:

9.3.1 A motivation why the international travel is seen as critical and fully setting out the anticipated benefit that the municipality will derive from attending the event, meeting or function;

9.3.2 If international travel to the destination or event was previously undertaken, state what benefits if any derived from the previous attendance;

9.3.3 The full cost of the international travel including travel allowances to be paid; and

9.3.4 The proposed officials and political office bearers, not exceeding three, to travel and why they have been identified.

9.4 The following events will not be considered critical to justify international travel whether the full cost of the travel is paid by another institution or not:

9.4.1 Attendance of international sporting events;

9.4.2 Attendance of international social events;

9.4.3 Attendance of international party-political events;

9.4.4 The opening of another country's parliament or any other country's government's celebration events.

9.5 The accounting officer or delegated official must ensure that requirements for international travel by officials or political office bearers are not inserted into bid documents, whether it is for inspection of products at source of construction/assembly or for any other reason.

Domestic Accommodation

9.6 Overnight accommodation may only be booked where the return trip exceeds 500 kilometres.

9.7 Notwithstanding the provision in paragraph 9.6 overnight accommodation, where the return trip is 500 kilometres or less, may be booked where in the view of the accounting officer or delegated official the limitation may be impractical and any of the following instances are present:

9.7.1 The road or any other conditions could jeopardise the safety, health and security of officials or political office bearers;

9.7.2 The trips are to be undertaken over a number of consecutive days provided that a return trip is in excess of 200 kilometres;

9.7.3 The starting time of the meeting or event would require the official or councillor to leave his/her place of residence before 05:00 in order to be punctual; and

9.7.4 Overnight accommodation is cheaper than the travelling expenses payable under council policy on travel and subsistence.

9.8 Any request for overnight accommodation in compliance with paragraph 9.6 or 9.7 must be motivated on a prescribed form and approved by the municipal manager or delegated official prior to the arrangement for overnight stay;

9.9 The written approval in terms of paragraph 9.8 must be filed with the relevant supply chain documents for the accommodation booking; and

9.10 A copy of such written approval in terms of paragraph 9.8 must also accompany the request for travel and subsistence.

10. CREDIT CARDS

10.1 The accounting officer must ensure that no credit card or debit card linked to a bank account of the municipality is issued to any official or public office-bearer.

10.2 Where officials or public office bearers must incur expenditure in relation to approved official municipal activities, such officials and public office bearers may use their personal bank cards or cash, and may request reimbursement from the municipality in accordance with approved policies and processes.

11 SPONSORSHIPS, EVENTS & CATERING

11.1 The municipality may not incur catering expenses for meetings that are only attended by persons in the employ of the municipality, unless prior written approval is obtained from the accounting officer.

11.2 Catering expenses may be incurred by the accounting officer for the following, if they exceed five (5) hours:

11.2.1 Hosting of meetings;
11.2.2 Conferences;
11.2.3 Workshops;
11.2.4 Courses;
11.2.5 Forums;
11.2.6 Recruitment interviews; and
11.2.7 Council proceedings

11.3 Entertainment allowances of officials may not exceed two thousand rand (R2 000.00) per person per financial year, unless otherwise approved by the accounting officer.

11.4 Expenses may not be incurred on alcoholic beverages.

11.5 The regulations require *inter alia* that the accounting officer must ensure that social events are not financed from the municipality's budget however, this provision is not intended to impede on the constitutional obligation of the municipality as particularly set out in section 152, 153, 195(1)(h) and Schedule 4 Part B of the Constitution to promote and cultivate social development, economic development, good human-resource management and local tourism.

11.6 Social events exclude the following events linked to the strategic objectives of the municipality:

11.6.1 Economic development events;
11.6.2 Cultural festivals;
11.6.3 Local tourism festivals;
11.6.4 Youth, aged, disable and other vulnerable persons developmental events;
11.6.5 Civic honours events;
11.6.6 Staff recognition or achievement awards and functions;
11.6.7 Town centennial or other significant municipal commemorating events;
11.6.8 Opening of facilities and buildings;
11.6.9 Strategic planning sessions;
11.6.10 Non-recreational team building events; and
11.6.11 Non-recreational staff wellness functions.

11.7 Expenditure may not be incurred on corporate branded items like clothing or goods for personal use of officials, other than uniforms, office supplies and tools of trade, unless the costs thereto are recovered from the affected officials or is an integral part of the business model of a specific project or drive.

11.8 The accounting officer must ensure that any sporting events, and expenditure directly or indirectly related to sporting events such as travel

and accommodation cost, sporting gear and sporting regalia are not financed from the budget of the municipality or by any suppliers or sponsors. This provision does not prohibit the municipality to incur expenditure on municipal sport facilities as per its constitutional function.

11.9 The accounting officer or delegated official may incur expenditure not exceeding the limits for petty cash as per the municipal Petty Cash Policy for one transaction usage, to host farewell functions in recognition of officials who retire after serving the municipality for ten or more years or retire on grounds of ill health.

12 COMMUNICATION

12.1 Stellenbosch Municipality may, if matters are not required to be notified through the media to the local community in terms of section 21 of the Municipal Systems Act or any other applicable legislation, advertise municipal related events on its website instead of advertising in magazines or newspapers.

12.2 The accounting officer must ensure that allowances to officials for private calls and data costs are limited to the amounts as determined in Council's Cellular Telephone Policy or any other applicable policy that regulates cellular calls and data cost.

12.3 Newspaper and other related publications for the use of officials and political office bearers must be discontinued on expiry of existing contracts; unless, authorised by the accounting officer for officials and by the executive mayor for political office bearers that it is required for professional purposes.

12.4 Stellenbosch Municipality may participate in the transversal term contract arranged by the National Treasury for the acquisition of mobile communication services provided that the municipality cannot procure it at cheaper rates.

13 CONFERENCES, MEETINGS & STUDY TOURS

13.1 Cost containment measures with regards to conferences, meetings and study tours are dealt with in the approved Travel and Subsistence Policy.

14 OTHER RELATED EXPENDITURE ITEMS

14.1 All commodities, services and products covered by a transversal contract by the National Treasury must be procured through that transversal contract before approaching the market, in order to benefit from savings and lower prices or rates that have already been negotiated.

14.2 Municipal resources may not be used to fund elections, campaign activities, including the provision of food, clothing and other inducements as part of, or during the election periods.

14.3 Procurement of elaborate and expensive office furniture must be avoided.

14.4 If considered a requirement, only the services of the South African Police Service may be used to conduct security threat assessments of political office bearers and key officials. A report must be submitted to the Office of the Speaker.

15 ENFORCEMENT PROCEDURES

15.1 Failure to implement or comply with this policy may result in any official of the municipality or political office bearer that has authorized or incurred any expenditure contrary to those stipulated herein being held liable for financial misconduct or a financial offence in the case of political office bearers as defined in Chapter 15 of the Act read with the Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings, 2014.

16 DISCLOSURES OF COST CONTAINMENT MEASURES

16.1 Cost containment measures applied by the municipality must be included in the municipal in-year budget report and annual cost savings must be disclosed in the annual report.

16.2 The measures implemented and aggregate amounts saved per quarter, together with the regular reports on reprioritization of cost savings, on the implementation of the cost containment measures must be submitted to the municipal council for review and resolution. The municipal council can refer such reports to an appropriate council committee for further recommendations and actions.

16.3 Such reports must be copied to the National Treasury and relevant provincial treasuries within seven calendar days after the report is submitted to municipal council.

17 REVIEW PROCESS

17.1 This policy is a budget related policy and will be reviewed at least annually or when required by way of a council resolution, or when an update is issued by National Treasury.

18 SHORT TITLE AND IMPLEMENTATION

19.1 This policy is called the Cost Containment Policy and takes effect on 1July 2025.

APPENDIX 26

STELLENBOSCH MUNICIPALITY

PETTY CASH POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

PETTY CASH POLICY

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1. INTRODUCTION

The accounting officer of a municipality is responsible for the management of the expenditure of the municipality in an effective and controlled manner. Therefore, the Stellenbosch Municipality adopts the following petty cash policy.

2. REGULATORY FRAMEWORK

a) The Municipal Finance Management Act (56 of 2003)
b) Section 15 of the Municipal Supply Chain Regulations;
c) Treasury regulations in terms of Section 13(1) of the Act;
d) MFMA Circular 97 (Cost Containment Measures);
e) Cost Containment Policy;
f) Municipal Cost Containment Regulations, 2019; and
g) Any subsequent MFMA Circulars relevant to Petty Cash or Cost Containment in general that may be issued By National Treasury from time to time.

3. OBJECTIVES

Compliance with the regulatory framework in terms of the relevant legislation is required.

4. RESPONSIBILITY AND ACCOUNTABILITY

The key responsibilities in terms of the MFMA (Section 65) are:

Accounting Officer (Municipal Manager)-

(1) The accounting officer of a municipality is responsible for the management of the expenditure of the municipality.

(2) The accounting officer must for the purpose of subsection (1) take all reasonable steps to ensure—
   (a) That the municipality has and maintains an effective system of expenditure control, including procedures for the approval, authorisation, withdrawal and payment of funds;

   (b) That the municipality has and maintains a management, accounting and information system which—

(i) recognises expenditure when it is incurred;
(ii) accounts for creditors of the municipality; and
(iii) accounts for payments made by the municipality;

(c) that the municipality has and maintains a system of internal control in respect of creditors and payments;

(d) that payments by the municipality are made—
(i) directly to the person to whom it is due unless agreed otherwise for reasons as may be prescribed; and
(ii) either electronically or by way of non-transferable cheques, provided that cash payments and payments by way of cash cheques may be made for exceptional reasons only, and only up to a prescribed limit;

The Municipal Manager delegates authority to the Chief Financial Officer to ensure compliance and adherence to the principles established by this policy.

5. PETTY CASH FRAMEWORK

5.1 General Policy

a. The use of petty cash floats is strictly confined to individual cash purchases of:

i) up to a maximum of R500, where the petty cash floats in other departments are used to make purchases,
ii) up to a maximum of R2 000, when claimed from the Financial Services Petty Cash Float.

All Petty Cash expenditure must be in compliance with this Policy, the Municipal Cost Containment Regulations 2019, Cost Containment Policy and MFMA Circular 97 (Cost Containment Measures).

i) The municipality may not incur catering expenses for meetings that are only attended by persons in the employ of the municipality, unless prior written approval is obtained from the accounting officer.

ii) Catering expenses may be incurred by the accounting officer for the following, provided they exceed five (5) hours in duration:
- Hosting of meetings
- Conferences

- Workshops
- Courses
- Forums
- Recruitment interviews
- Council proceedings

iii) Expenses may not be incurred on alcoholic beverages.

iv) The accounting officer must ensure that expenses are not incurred on social events. This provision is not intended to impede the constitutional obligation of the municipality, therefor the following events are excluded:

- Economic development events
- Cultural festivals
- Local tourism festivals
- Youth, aged, disabled and other vulnerable persons development events
- Civic honours events
- Staff recognition or achievement awards and functions
- Town centennial or other significant municipal commemorating events
- Opening of facilities and buildings
- Strategic planning sessions
- Non-recreational team building events
- Non-recreational staff wellness functions.

v) Expenditure may not be incurred on corporate branded items like clothing or goods for personal use by officials, other than uniforms, office supplies and tools of trade, unless the costs thereto are recovered from the affected officials or is an integral part of the business model of a specific project or drive.

vi) The accounting officer must ensure that any sporting events, and expenditure directly related to sporting events such as travel and accommodation cost, sporting gear and sporting regalia are not financed from the budget of the municipality or by suppliers or sponsors. This provision does not apply to sporting events that are held in terms of the municipality's constitutional function.

The accounting officer may incur expenditure not exceeding the limits of this Policy for one transaction usage, to host farewell functions in recognition of officials who retire after serving the municipality for ten or more years or retire due to ill health.

Under no circumstances may Petty Cash be abused for purposes of avoiding Supply Chain Management procedures. It is not acceptable for one receipt or a number of receipts, in respect of the same event, which have been obtained by the same person, to be split over multiple cash purchase claims.

d. The Directorate making use of Petty Cash for smaller purchases is responsible for ensuring that sufficient budget is available on the relevant votes.

e. A petty cash float is not to be used for any of the following:

i) loans to any person whatsoever;
ii) payment of personal remuneration to any employee whatsoever, whether for fees, salaries, wages, travel allowance as part of remuneration, honorarium or other reason; or
iii) Purchase of capital items.
iv) Any item or service that does not fall within the ambit of the Cost Containment Policy and –Regulations.

f. Examples of permissible Petty Cash Expenditure may include, but is not limited to:

i) Toll Fees
ii) Parking Fees
iii) Postage
iv) PDP and Licence fees
v) Keys
vi) Car Wash
vii) Fire Arm Licencing

g. Should there be any uncertainty, the relevant Director may exercise discretion and approve a requisition for Petty Cash, or in the case of an own Petty Cash Float, approve such expenditure provided that all such approvals remain within the confines of the Cost Containment Policy and –Regulations..

Other cash floats may also be established for the purpose of providing change, for a cash register, or any other purpose approved by the Chief Financial Officer. Use of such floats is restricted to the purpose for which they were established.

i. The Chief Financial Officer may approve the use of petty cash for specific use, based on practical reasons or cost-benefit reasons. Such an authority will be done on a case by case basis for the purposes of considering merit.

j. The CFO may determine and approve the maximum amount to be held in any individual petty cash float.

5.2 Purchases through Petty Cash Float – Supply Chain Management Office

a. Purchases from SCM database suppliers shall be allowed in the following instance, provided that a monthly submission are made to the CFO of all purchases and the respective director confirming the enforcement of rotation of suppliers:

   i) When the amount of the individual purchase / event is less than R250.00, irrespective of it being an emergency or not.

b. Purchases from SCM database suppliers are NOT allowed for capital items or fuel.

c. Petty claims will be dealt with on a first come, first serve basis and it is subject to the monetary limit of the petty cash.

5.3 Establishing and Operating a Petty Cash Float

a. To establish a new petty cash float or increase an existing advance, a written application is to be made to the Chief Financial Officer by the relevant Department, motivating the need for such petty cash float.

b. The total value of the advance requested will be an amount which would normally necessitate reimbursement approximately once a fortnight. This level of advances keeps to a minimum the overall cash in the buildings on municipal property and ensures regular inclusion of information regarding expenditure in financial reports and for budget control purposes.

c. A request for the establishment of an advance will indicate the name and status of senior administrative or clerical staff to be held responsible for the operation of the petty cash float. The staff member's specimen signature must also be submitted by the Department to the Chief Financial Officer, together with the application documentation.

d. The application will indicate the security arrangement in place to ensure safe custody of funds in the office. The minimal security arrangement that will be acceptable is that the float will be kept in a locked box which will be kept in a locked filing cabinet or safe.
   If an advance is approved, the Accountant: Creditors will advise the Department accordingly and request that the responsible staff member collect the advance. This establishing advance will be charged to a "Petty Cash Advances - …Name/Dept…" in the General Ledger and not against any expenditure votes. A register of advances is thus maintained per Ledger Account for the purpose of accounting for all petty cash floats.

5.4 Security of Petty Cash Floats

a. The cash on hand and used petty cash vouchers are to be kept in a locked box for which there should be two keys. One key is to be retained by the officer (on their person) normally responsible for the petty cash and the other to be kept in a sealed envelope in the office safe or other secure place, to be used only in an emergency.

b. The locked petty cash box must be kept in a secure place when not in use and should be removed and returned by the responsible staff member only. At no stage should staff other than the responsible administrative/clerical staff member have access to the storage place of the petty cash box.

c. Under no circumstance are keys to be left in the lock to the petty cash box, cabinet or safe.

d. If the responsible officer is either going on leave or is leaving the Municipality's employment, the petty cash float is to be reconciled and signed by the departing- as well as replacement staff members, to indicate their agreement as to its balance. The replacement staff specimen signature must also be submitted to the Chief Financial Officer.

5.5 Completing a Cash Purchase Claim Form

a. Petty cash stationery is available from the Expenditure Section (Financial Services). The form consists of two parts:
   (i) Cash Purchase Claim page
   (ii) Cash Purchase Record page
   (iii) Receipt for cash advance (Only when appropriate, refer paragraph on Advances).

b. All details entered on the Cash Purchase Claim appear on the Cash Purchase record page.

c. The Cash Purchase Claim must be completed as follows:
   (i) description and cost of the goods/services purchased
   (ii) purchaser's signature
   (iii) vote number to be charged
   (iv) Signature of the Officer in Charge of Petty Cash.

d. Original receipts or other valid documentation as required must be attached as proof of payment, with the signature of an appropriate financial delegate on this documentation. A financial delegate cannot authorise a cash purchase claim where she or he is the purchaser.

5.6 Sub-Advances to staff members

a. If it is necessary to make an initial sub-advance to a staff member for various needs, a receipt for cash advance must be completed. The receipt for Cash Advance Form must be completed as follows:

(i) description and *estimated* cost of the goods/services purchased
(ii) purchaser's signature
(iii) vote number to be charged
(iv) Signature of the Officer in Charge of Petty Cash.

b. On completion of the purchase, the recording-, documentation- and authorization requirements will be as stated in the above paragraph: Completing a Cash Purchase Claim Form.

All such sub-advances will be accounted for within 24 hours, by submitting original receipts and other applicable documentation required, attached as proof of payment (with the approval signature on the documentation). Where this cannot be achieved, the buyer will be liable to pay back the advance without any delay or the money will be deducted on his/her next salary irrespective of consent being given or noted. Not more than one advance will be made to any one person at a time.

5.7 Out-of-Pocket Payments

a. Where a staff member has made purchases from their own funds and now seeks reimbursement from the petty cash, supporting documentation must be provided to substantiate the claim.

b. The supporting documentation is to be attached to the Claim.

c. The recording- , documentation- and authorization requirements will be as stated in the above paragraph (**Completing a Cash Purchase Claim Form**).

5.8 Reimbursement of Petty Cash Floats

a. A petty cash float is operated on the basis that expenditure from the float is periodically reimbursed. Such reimbursement-

(i) returns the cash level of the petty cash float to its original level and
(ii) Charges the expenditure which has been made, to the correct expenditure vote.

b. Accordingly, at any point of time, the sum of the cash on hand, i.e. remaining unspent, plus the cash advances for un-finalised purchases, plus the completed cash purchase claim forms, will equal the level of the petty cash advanced to the Department.

c. Completed Cash Purchase Claim forms, with attached cash register slips, etc., must be taken by the officer in charge of the Petty Cash in a Directorate/Department, to the ~~Assistant~~ Accountant: Accounts Payable for reimbursement, after the Summary Claim Cover Page and attached documentation have been authorised by a financial delegate at least once in 14 days. Reimbursement of claims where supporting documentation is missing will not be entertained.

d. The prescribed Summary Cash Purchase Claim form as well as other relevant forms attached to it must be completed in full.

e. The most recently completed Cash Purchase Claim form must record the reconciliation of the petty cash float. The Accountant: Accounts Payable will refuse reimbursement of claims where this is not supplied.

f. A petty cash float must never be reimbursed with funds derived from any other source whatsoever.

5.9 Shortages

a. Any shortages in respect of a petty cash float must be paid in immediately.

b. Where a petty cash float is stolen the incident must be reported promptly to the Chief Financial Officer in the required format, after which same needs to be reported to the South African Police Services and a case number provided to the Accountant: Accounts Payable.

5.10 Procedure applicable when a Petty Cash Float is repaid/cancelled

When an advance is no longer required, a statement in a form of a memorandum is to be completed and signed by the Head of the relevant Department and submitted to the Accountant: Accounts Payable, with the balance of cash on hand and completed and authorized Cash Purchase Claim forms. The most recently completed Cash Purchase Claim form will record the reconciliation of the petty cash float, where after a cheque will be issued to the relevant person to effect completion of the transaction..

The Cashier will issue a receipt to the affected department.

5.11 Financial year-end procedures

Reconciled petty cash registers (cash slips attached), accompanied with the cash balance must be returned to the Senior Accountant: Expenditure a week before the financial year end.

APPENDIX 27

STELLENBOSCH MUNICIPALITY

INFRASTRUCTURE ASSET UNBUNDLING POLICY

2025/2026

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1 Introduction

This policy is intended to provide a framework for the unbundling of completed infrastructure services capital projects and financial asset year-end processes within the requirements of sections 60, 62, 63, 78, and 79 of the Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA), and the South African Standards of Generally Recognised Accounting Practices (GRAP) as well as to promote good financial management practices.

It is the responsibility of the accounting officer to maintain a system of internal control over assets, including an accurate, valid, and complete asset register, and to ensure that appropriate accounting principles are applied to all assets.

This policy applies to all officials within the Stellenbosch Local Municipality who utilise and/or manage any type of infrastructure assets.

The Municipal Council of Stellenbosch have adopted an Asset Management Policy to regulate the effective management of all council's assets and wants to lay down broad guidelines for consistent, effective and efficient asset management principles of Stellenbosch Municipality

The Municipality of Stellenbosch have agreed to adopt an Infrastructure Unbundling Policy that will guide the Municipality with the effective, complete, and accurate capitalisation of their assets and complying with year-end processes relating to assets.

2 Definitions

In this Policy, unless the context indicates otherwise.

An **asset** means a resource:

a) controlled by Stellenbosch Municipality;

b) as a result of a past event;

c) it is probable that future economic benefits or service potential associated with the assets will flow to the municipality;

Infrastructure assets are defined as assets that usually display some or all of the following characteristics:

a) they are part of a system or network;

b) they are specialised in nature and do not have alternative uses;

c) they are immovable; and

d) they may be subject to constraints on disposal.

e) examples are road networks, sewer systems, water networks etc.

Capitalisation of assets means the recording of assets in the Fixed Asset Register. Assets may only be recorded in the Fixed Asset Register once the recognition criteria is complied with

in accordance with GRAP. That means the cost of an item shall be recognised as an asset if, and only if: It is probable that future economic benefits or service potential associated with the item will flow to the municipality; and the cost or fair value of the item can be measured reliably.

Cost means the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognized in accordance with specific requirements of other Standards of Generally Recognized Accounting Practices (GRAP). Elements of cost are the following:

a) The purchase price, including import duties and non-refundable purchase taxes, after deducting trade discounts and rebates;

b) Any cost directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management; and

c) The initial estimate of the cost of dismantling and removing the item and restoring the site on which it is located.

Current Replacement Cost (CRC) is the cost of replacing the service potential of an existing asset, by reference to some measure of capacity, with an appropriate modern equivalent asset. GRAP 17 defines CRC as the cost the entity would incur to acquire the asset on the reporting date.

Depreciation means the systematic allocation of the depreciable amount of an asset over its useful life.

Directly Attributable Costs are:

a) cost of employee benefits arising directly from the construction or acquisition of an item;

b) cost of site preparation;

c) initial delivery and handling cost;

d) cost of testing whether the asset is functioning properly, after deducting the net proceeds from selling any items produced while bringing the asset to that location and condition; and

e) professional fees.

Expected Useful Life (EUL) is a measure of the estimated life of an asset or component, such as time, number of cycles, distance intervals, production units, etc.

Fixed Asset Register means a register for recording all municipal-owned and controlled assets in accordance with GRAP accounting standards.

Generally Recognised Accounting Practice (GRAP) are accounting standards issued by the Accounting Standards Board (ASB) in terms of section 89 of the Public Finance Management Act (PFMA).

Impairment means a determined loss in future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation.

Estimated Remaining Useful Life (ERUL) is the period remaining over which economic benefits or service potential can be derived from an asset.

Useful life means the period over which an asset is expected to be available for use by the municipality.

Work-in Progress Register (WIP) the list of projects still under construction and not available for use at reporting date.

3 Purpose

The purpose of this policy is to ensure that all assets are classified and capitalised using the GRAP accounting standards and are recorded accurately on the **FAR (Fixed Asset Register).**

4 Objectives

The objectives of the policy are stipulated as follows:

- Specifying Council's practice regarding accounting for assets.
- To establish a framework for the accounting treatment of assets, including proper recognition, measurement, disposal and impairment thereof to assist officials in understanding their legal and managerial responsibilities with regard to key asset functions such as:
  - efficiently unbundling the assets from the project value to tangible assets;
  - acknowledge when an asset is available for use and ready for recognition in the FAR;
  - asset valuation principles in accordance with GRAP and Directive 7;
  - establishing and maintaining asset registers.

5 Statutory and Regulatory Framework

This policy aligns with the Municipality of Stellenbosch Asset Management Policy.

This policy must comply with the accounting standards specified by the Accounting Standards Board. The relevant approved and effective accounting standards include:

- GRAP 1 Presentation of Financial Statements;
- GRAP 3 Accounting Policies, Changes in Accounting Estimates and Errors;
- GRAP 12 Inventory;
- GRAP 13 Leases;
- GRAP 16 Investment property;
- GRAP 17 Property, plant, or equipment;
- GRAP 19 Provisions, Contingent Liabilities and Contingent Assets;
- GRAP 21 Impairment of Non-cash generating assets;
- GRAP 26 Impairment of Cash-generating assets;
- GRAP 27 Agriculture;
- GRAP 31 Intangibles;
- GRAP 103 Heritage Assets;
- GRAP 110 Living and Non-living Resources.

6 Responsibilities & Accountability

The purpose of this section is to prescribe the responsibilities of the various functionaries within Stellenbosch Municipality.

The Accounting Officer (Municipal Manager)

The Accounting Officer (Municipal Manager) or his duly delegated representative is responsible to ensure implementation and compliance with the responsibilities prescribed in section 63 of the MFMA.

- The municipality has and maintains a management, accounting and information system that accounts for the assets of the municipality which includes the addition of new assets, and the disposal of old assets.

Asset Managers/ Directors

The manager referred to in Section 56 of the Municipal Systems Act is someone reporting directly to the Municipal Manager and has the functional accountabilities for the physical

management of a particular set of assets in order to achieve the municipality's strategic objectives relevant to their directorate.

Asset managers should:

- ensure that a complete asset verification of all inventory and asset items is performed annually;
- ensure that the Work-in Progress register (WIP) is up to date;
- ensure all new assets are categorised correctly and are added to the updated AR;
- ensure that all obsolete, damaged, and unused assets, supported by relevant asset and condemnation forms, are handed in at the Asset Management Department without delay.

Infrastructure Services Departments:

The head of the various engineering departments are responsible for:

- Ensure that departmental officials read and acknowledge the Unbundling Policy and know the processes to follow.
- Updating the WIP register when projects have been completed in a specific financial year.
- Providing project-related information for the categorisation of the assets.
- Assist in the annual ERUL assessment of assets.
- Identify any potentially impaired assets on an annual basis and report them to the Asset Management Department.
- Ensure that complete asset verification of infrastructure asset items is performed on a five (5) year rolling basis or as prescribed by the relevant managing department, i.e. all infrastructure assets are verified over a five (5) year period.

7 Asset Capitalisation

As stated in the Asset Management Policy 2021 - 2022;

"Stellenbosch Municipality does not capitalize an asset based on a capitalization cost threshold but recognizes an asset when it complies with the definition of an asset as stipulated in GRAP 17 and the cost of the asset to the municipality can be measured reliably.

Where an asset is acquired at no cost, or for a nominal cost, its cost is its fair value as at the date of acquisition (GRAP 17.22).

Assets will only be capitalized in the asset register on completion or finalization of the project."

Asset Capitalisation Procedures:

i) The status of all the ongoing municipal projects within the jurisdiction of the municipality need to be updated accordingly on the FAR and WIP register at the end of each financial year:

- Completed projects: Projects that have been signed off as completed and the assets are available for use.
- Work-in progress: Projects that are still on-going in the next financial year and not completed in the current financial year.

ii) Capitalise completed projects as per the GRAP standards

i. New assets: Assets that have previously not been captured on the FAR. Replacements or renewals: Assets capitalised on the FAR to replace existing old and damaged assets on the FAR. The asset that is replaced will have to be derecognised (removed from the FAR).

- An asset categorisation (according to the GRAP asset classifications and CIDMS asset hierarchy) should be present.
- The asset value as per project cost and apportionment during the unbundling process should be available If the asset cost is not available, as the case might be with some donated assets, the fair value as at the date of the handover, will be recognised as the asset value.
- Each asset component should have an Expected Useful Life (EUL) allocated to it. All new assets should have a EUL equal to their Estimated Remaining Useful Life (ERUL). In the case of a donated asset, the EUL and ERUL may differ if the donated asset was used before the transfer.
- The acquisition date will be the date when the project was completed and became available for use. In the case of a donated asset, the handover date will be recorded as the take on date on the FAR.
- The asset GIS ID needs to be assigned to each of the new assets before adding it to the FAR. Asset location information should be populated in the FAR for proper control and maintenance of the assets.

ii. Upgraded assets: Assets that are on the FAR but have been upgraded/ improved:

- Using the previously assigned GIS ID to get the correct location.
- The new asset value associated with the upgrade should be linked to the existing asset.
- In the case of upgrading an existing component, the acquisition date and ERUL of the existing component need to be assigned

to the upgraded component. The ERUL of the improved component should be reviewed for an increase in ERUL.

- In the case of upgrading an existing asset but with a new component, the steps as for a new asset should be followed.

iii) The total of all asset additions in the FAR capitalised within a financial year should align with the total project cost transferred out of the WIP register at the reporting date.

Asset Classification

Assets must be classified according to the GRAP accounting standards and the CIDMS hierarchy. The municipality's hierarchy should be approved by Council and recorded in the Asset Management Policy. Figure 1 below depicts the asset hierarchy as per CIDMS.

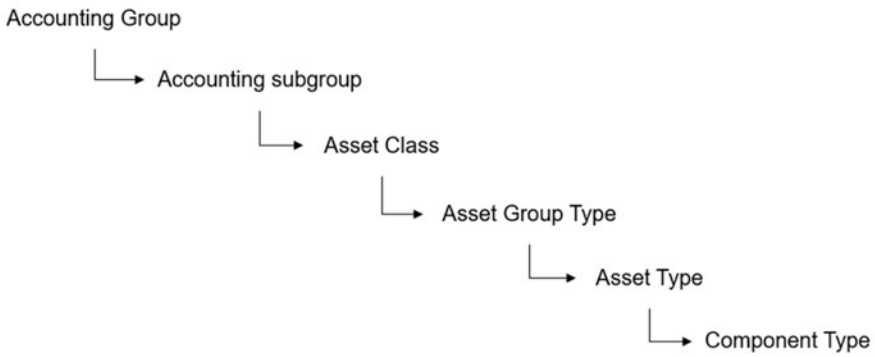


Figure 1 – CIDMS Asset Hierarchy

Asset Value

The value of the asset accounts for the cost of the asset including all associated costs such as preliminary & general costs, site clearance, excavation costs, material costs, and transport costs.

Where the acquisition cost of an asset is not available and the date on which control was handed over is also not available, the acquisition cost is measured using the deemed cost at the date the municipality adopted the Standards of GRAP in accordance with Directive 7. The deemed cost is determined as the fair value of the asset at the measurement date.

When an asset is donated to the municipality and the actual asset cost is not available, the asset will be recorded in the FAR at fair value on the date of donation.

8 Depreciation

Each part of an item of property, plant, and equipment with a cost that is significant in relation to the total cost of the item shall be depreciated separately.

A significant part of an item of property, plant, and equipment may have a useful life and a depreciation method that are the same as the useful life and depreciation method of another significant part of that same item. Such parts may be grouped in determining the depreciation charge.

A variety of depreciation methods can be used to allocate the depreciable amount of an asset on a systematic basis over its useful life. These methods include the straight-line method, the

diminishing balance method, and the production unit method. The straight-line depreciation results in a constant charge over the useful life if the asset's residual value does not change.

The straight-line depreciation method is used to allocate the depreciable amount of infrastructure assets over their useful lives on a systematic basis.

9 Asset Impairments

Impairments are defined as "a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation".

According to the Municipal Finance Management Act (MFMA) and GRAP, assets should be reviewed for impairments on an annual basis. There are two impairment accounting standards to be used by local government. If an asset is used with the objective to generate a commercial return, the Standard on Impairments of Cash-generating assets, GRAP 26, will be applicable. Local government assets are usually used to render a service rather than generating a commercial return. In the case of service delivery assets, the Standard on Impairment of Noncash generating (GRAP 21) assets was applied for the testing of impairments.

Recoverable amount is the amount that the municipality expects to recover from the future use of an asset, including its residual value on disposal.

The recoverable service amount or recoverable amount is the higher of an asset's fair value less the cost to sell and its value in use.

The recoverable amount of individual assets, or groups of identical assets, is determined separately and the carrying amount is reduced to the recoverable amount on an individual asset, or group of identical assets, basis. However, there may be circumstances when it may not be possible to assess the recoverable amount of an asset on this basis, for example when all of the plant and equipment in a sewerage purification work is used for the same purpose. In such circumstances, the carrying amount of each of the related assets is reduced in proportion to the overall decline in recoverable amounts of the smallest grouping of assets for which it is possible to make an assessment of recoverable amounts.

The following may be indicators that an asset is impaired, such assets should be tested for an impairment:

a) The item has been damaged;

b) The item has become technologically obsolete;

c) The item remains idle for a considerable period of either prior to it being put into use or during its useful life;

The detail on external and internal impairment indicators is indicated in GRAP 21.23.

Reversal of an Impairment Loss

The same procedures as for the identification of impaired assets are followed to assess whether there is an indication that an impairment may have decreased or eliminated. If so, the difference between the recoverable amount and the carrying amount should be debited to the asset's carrying amount. Therefore, the asset's value will increase to be equal to the recoverable amount.

The ERUL of the asset should be reviewed when a reversal of impairment occurs.

The increased carrying amount due to reversal should not be more than what the depreciated historical cost would have been if the impairment had not been recognised.

Reversal of an impairment loss is recognised as income in the Statement of Financial Performance.

Depreciation must be adjusted for the reviewed ERUL of the asset.

10 Asset Derecognitions

The carrying amount of an asset shall be derecognised:

a) on disposal (including disposal through a non-exchange transaction); or

b) when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of an asset shall be included in the surplus or deficit when the item is derecognised.

In terms of Section 14 of the MFMA the municipality may not dispose of any capital asset required to provide a minimum level of basic municipal services.

A municipality may dispose of any other capital asset, provided that:

a) the Council, in a meeting open to the public, has first determined that the asset is not required to provide a minimum level of basic municipal services; and

b) the Council has considered the fair market value of the asset and the economic and community value to be received in exchange for the asset.

The decision that a specific asset is not needed to provide the minimum level of basic municipal services, may not be reversed by the municipality after that asset had been sold, transferred, or otherwise disposed of.

11 Estimated Remaining Useful Life (ERUL) Assessment

An ERUL assessment has to be conducted annually on assets that have an ERUL of 2 years or less to identify assets that have to be disposed of, impaired, and adjusted. Departments should also review the ERUL of any asset where indicators exist that there might be an increase or decrease in the life cycle of the asset. The ERUL might increase in the case of an asset upgrade or if an event occurred that affects the life cycle of the asset in a positive manner. Any event/ factor that affects the life cycle of an asset in a negative manner should be recorded, for the asset's ERUL to be review.

Procedure during an ERUL review:

- The Fixed Asset Register is to be reviewed annually and assets with an ERUL of 2 years or less need to be identified;
- The list of identified assets is to be discussed with all engineering department heads to determine the status of the assets;
    a. Vandalised assets to be included on the impairment list;
    b. Assets that are no longer in a working condition to be added to the disposed of list;

Assets that are still in working condition are to be noted and the ERUL is to be adjusted adequately.

APPENDIX 28

STELLENBOSCH MUNICIPALITY

BORROWING, FUNDS AND RESERVES POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

BORROWING, FUNDS AND RESERVES POLICY

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1. INTRODUCTION

The documented **Borrowing, Funds and Reserves Policy**, sets out the framework for the prudent use of Borrowing, Funds and Reserves available to the Municipality.

This Policy should be implemented in conjunction with the approved **Liquidity Policy**. The Liquidity Policy sets out the prudent level of cash to be maintained by the Municipality as one of several factors to ensure long term financial sustainability. It is however of equal importance to protect, maintain and extend the infrastructure of the Municipality to ensure the continued provision of services at an acceptable standard.

This policy is implemented to provide guidance on the appropriation of capital funding resources on a sustainable basis in the longer term.

2. BACKGROUND AND APPROACH

With reference to the applicable legislation as referred to in paragraph 3 below. Legislation exists and prescribes the framework of a Borrowing as well as Funds and Reserves Policy and these factors will all be addressed in this Policy.

Although legislation provides guidance as to the broader framework to ensure financial management of resources to ensure the Council meets all of its obligations timeously, it is not prescriptive with regards to quantifying not only the prudent level of Borrowing, Funds and Reserves but more so the optimal level hereof.

Therefore, in this Policy cognisance has been taken of the legislative guidelines whilst more prescriptive guidelines are set for the optimal management and monitoring of resources to the Municipality's avail based on sound financial practices.

3. LEGISLATIVE REQUIREMENTS

The legislative framework governing borrowings, funds and reserves are:

1.1. Local Government Municipal Finance Management Act, Act 56 of 2003 (MFMA) must be complied with; and

1.1.1. MFMA Circular 71 stipulates the following guidelines regarding borrowing:

Capital Cost (Interest Paid and Redemption) as a % of Total Operating Expenditure

(Capital Cost (Interest Paid and Redemption) / Total Operating Expenditure) x100

Criteria: 6% - 8%

Debt (Total Borrowings) / Revenue

(Overdraft + Current Finance Lease Obligation + Non Finance Lease Obligation + Short Term Borrowings + Long Term Borrowings) / Total Operating Revenue

Criteria: Maximum 45%

1.2. Local Government Municipal Budget and Reporting Regulation, Regulation 393, published under Government Gazette 32141, 17 April 2009.

4. FUNDING POLICY

The Local Government Municipal Budget and Reporting Regulation, Regulation 393, published under Government Gazette 32141, 17 April 2009 stipulates:

8. (1) Each municipality must have a funding and reserves policy which must set out the assumptions and methodology for estimating –

(a) projected billings, collections and all direct revenues;
(b) the provision for revenue that will not be collected;
(c) the funds the municipality can expect to receive from investments;
(d) the dividends the municipality can expect to receive from municipal entities;
(e) the proceeds the municipality can expect to receive from transfer or disposal of assets;
(f) the municipality's borrowing requirements;
(g) the funds to be set aside in reserves.

In terms of Section 18 and 19 of the MFMA an **annual budget** may only be funded from:

Cash backed accumulated funds from previous years' surpluses not committed for other purposes:

Transfers from the accumulated surplus to fund operating expenditure will only be allowed for specific once-off projects with no recurring operating expenditure resulting thereof.

Borrowed funds, but only for capital projects:

Actual capital expenditure may only be incurred on a capital project if the funding for the project has been appropriated in the Capital Budget but has also been secured from the financial source that is not committed for another purpose.

Realistically anticipated revenues to be collected:

Realistic anticipated revenue projections must take into account projected revenue for the current year based on actual collection levels in previous financial years.

4.1. OPERATING BUDGET

The Operating Budget should be cash funded. The Operating Budget is funded from the following main sources of revenue:

a) Property Rates;
b) Service Charges;
c) Government Grants and Subsidies;
d) Rental of facilities and Equipment;
e) Other revenue, fines, interest received etc.;

The following guiding principles apply when compiling the Operating Budget:

a) Growth parameters must be realistic taking into account the current economic conditions;
b) Tariff adjustments must be in line with the following approved policies: ***Tariff Policy and Indigent Policy***;
c) Revenue from Government Grants and Subsidies must be in line with allocations gazette in the Division of Revenue Act and provincial gazettes. Transfers of a conditional nature must be appropriated only as prescribed and should not be used to fund the Operating Budget;
d) Revenue from public contributions, donations or any other grants may only be included in the Budget if there is acceptable documentation that guarantees the funds and if the transfers are unconditional of nature;

e) Provision for revenue that will not be collected is made against the expenditure item provision for bad debt and based on actual collection levels for the previous financial year and the reasonably projected annual non-payment rate;
f) Interest received from actual Long-term and or Short-term Investments are based on the amount reasonably expected to be earned on cash amounts available during the year according to the expected interest rate trends. The actual amount allocated for interest on investments is contributed to the Capital Replacement Reserve;
g) A detailed salary budget is compiled on an annual basis. All funded positions are budgeted for in total as well as new and/or funded vacant positions. As a guiding principle the salary budget should not constitute more than 35% of annual Operating Expenditure;
h) Depreciation charges are fully budgeted for according to the Asset Register.
i) The annual cash flow requirement for the repayment of borrowings must fully be taken into consideration with the setting of tariffs;
j) Sufficient provision must be made for the maintenance of existing infrastructure based on affordable levels. The maintenance budgets are normally lower than the recommended levels as a guiding principal repair and maintenance should constitute between 5% and 8% of total operating expenditure and should annually be increased incrementally until the required targets are achieved.
k) Individual expenditure line items are to be revised each year when compiling the budget to ensure proper control over expenditure.

4.2. CAPITAL BUDGET

The capital budget provides funding for the municipality's capital programme based on the needs and objectives as identified by the community through the Integrated Development Plan and provides for the eradication of infrastructural backlogs, renewal and upgrading of existing infrastructure, new developments and enlargement of bulk infrastructure.

The capital budget is limited by the availability and access to the following main sources of funding:

a) Accumulated cash backed internal reserves such as the Capital Replacement Reserve;
b) External borrowings;
c) Government Grants and Subsidies;
d) Public Donations and Contributions.

The following guiding principles apply when considering sources of funding for the capital budget:

a) Government Grants and Subsidies:

a. Only Government Gazetted allocations or transfers as reflected in the Division of Revenue Act or allocations as per Provincial Gazettes may be used to fund projects;
b. The conditions of the specific grant must be taken into consideration when allocated to a specific project.

b) Public Donations and Contributions:

a. In the case of public contributions, donations and/or other grants, such capital projects may only be included in the annual budget if the funding has been received by the municipality already.

c) External Borrowing:

a. The borrowing requirements as contained in the **Borrowing Policy** in paragraph 6 are used as a basis to determine the affordability of external loans over the Medium Term Income and Expenditure Framework. The ratios to be considered to take up additional borrowings are as follows, unless in contravention with any loan covenants:
    i. Estimated long-term credit rating of BBB and higher;
    ii. Total Long-term Debt to Total Operating Revenue (excluding conditional grants and transfers) not to exceed 45%;

Capital Cost (Interest Paid and Redemption) as a % of Total Operating Expenditure not to exceed the norm between 6 -8 %

d) Cash backed Reserves

a. Allocations to capital projects from cash backed internal reserves will be based on the available funding for each ring-fenced reserve according to the conditions of each reserve. With reference to Paragraph 5, **Reserves Policy.**

All capital projects have an effect on future operating budget therefore the following additional cost factors should be considered before approval:

a) Personnel cost to staff new facilities once operational;

b) Contracted services, that is, security, cleaning etc.;
c) General expenditure such as services cost, stationery, telephones, material etc.;
d) Other capital requirements to the operate facility such as vehicles, plant and equipment, furniture and office equipment etc.;
e) Costs to maintain the assets;
f) Interest and redemption in the case of borrowings;
g) Depreciation charges;
h) Revenue generation as the additional expenses incurred may be offset by additional revenue generated to determine the real impact on tariffs.

5. RESERVES POLICY

All reserves are “ring fenced” as internal reserves within the accumulated surplus, except for provisions as allowed by the General Recognized Accounting Practices (GRAP):

a) Housing Development Fund;

The municipality endeavours to effectively utilise and maintain the **Capital Replacement Reserve** for the funding of capital replacement and renewal for future financial years. This reserve needs to be cash backed. This will provide the Municipality with a more balanced capital funding approach in the longer term thereby reducing the risk of reaching its maximum gearing ability or depleting its free cash.

This Reserve can be generated as follows from the Operating Budget; the following methodology needs to be read in conjunction with the **Liquidity Policy**:

a) Cash generated from Operating Activities:

a. The Municipality has maintained a strong ability to generate surplus operational cash flow which it has used to fund most of its capital spending in the past;
b. In the past depreciation charges could be considered sufficiently cash backed based on the cash surplus generated prior to capital spending. However, going forward should capital spending increase sharply it will result simultaneously with Depreciation charges increasing sharply which may therefore in future not be fully supported by cash.
c. Depreciation is a method to generate future cash. Therefore, it is prudent to annually measure the cash coverage for depreciation charges until it is fully funded from cash through tariff setting.

d. As at year end it is to be determined whether the Municipality meets its **Minimum Liquidity Criteria** as stipulated in the **Liquidity Policy**, excess cash in addition to this prescribed level is to be calculated and appropriated to the Capital Replacement Reserve and no more than 80% of the balance of the Capital Replacement Reserve as at year end should be allocated to the following year's capital budget unless sufficient recommendations are made to Council to substantiate such a decision.

6. BORROWING POLICY

It is required that the Municipality comply with the guidelines of Chapter 6 of the MFMA with regards to Debt Disclosure as detailed in Sections 46, 47, 48 and 49. This section should be read in conjunction with point c) under paragraph 4.2. on page 6. External borrowings may only be incurred for approved capital programmes and may under no circumstances be allocated to fund the Operating Budget.

Municipal infrastructure has a long-term economic life and it is appropriate to fund assets of this nature with long term external borrowing. The economic life of assets should be equal to or longer than the tenure of the external borrowing.
The following needs to be taken into consideration when accessing external borrowing:

a) Types of loan financing

a. Annuity Loans enable the Municipality to provide for the redemption of loans on an amortising basis which is generally the most cost effective method of financing often referred to as vanilla funding;
b. Bullet Redemption Loans are attractive as interest on the loan is serviced with the capital redemption only taking place at the end of the tenure of the loan. However, this method is more costly as interest is paid on the full debt throughout the term as the Capital does not reduce. This type of loan also requires an annual contribution to a sinking fund, which in essence then mimics the traits of an annuity loan although at a higher cost. The use of such structure warrants a detailed motivation based on the benefits to the implementation of the capital project;
c. Sculpted Repayment Loans offer a combination of the above two types, as loans are sculpted according to the potential cash flows to be generated from

the capital project in future. For example, the following can be included in a sculpted loan:

i. A capital grace period in the first years of the development of the capital project;
ii. An incremental annual increase in the repayment in relation to the projected growth in revenue from the project.

b) Interest Rate Risk Management

a. The impact of interest and capital redemption payments on both the current and forecasted property rates and service charges through tariffs taking into consideration the current and future capacity of the consumer to pay therefore;
b. Likely movement in interest rates for variable rate borrowings. There are benefits to be yielded from borrowing on a variable rate if rates are projected to decrease in future, however it is prudent for the Municipality to enter into fixed interest rate loans to accurately budget for expenses incurred.

c) Tenure of Borrowing

a. The tenure of external borrowings should where possible match the economic useful life of the asset.

d) Security

a. Unless sufficient motivation is provided and other than for the provision of a sinking fund for the redemption of a bullet loan, the provision of any security against external borrowings, should be specifically motivated by the CFO for approval.

e) Loan Covenants

a. The Municipality is to maintain a Loan Covenants Register detailing the covenants entered into with each active loan agreement until date of maturity thereof;

b. Compliance with all loan covenants are to be monitored and reported on semi-annually to ensure that the Municipality does not breach any covenants;
c. Should a default be triggered based on non-compliance with loan covenants, the Municipality is to alert Council and send the related Financial Institutions a written commitment to address the matter within a reasonable timeframe.

f) Level of gearing

a. As stipulated in point c) under paragraph 4.2. on page 6, gearing is not only limited by the level of debt against the Total Operating Income (excluding conditional grants) but also limited by other operational factors including compliance with the stipulations of the approved **Liquidity Policy**.

7. CORPORATE GOVERNANCE (OVERSIGHT)

Compliance with the various stipulations as documented in this Borrowing, Funds and Reserves Policy need to be monitored by the Chief Financial Officer and reported on to the Municipal Manager on a monthly basis and to the Finance/Audit Committee on a quarterly basis.

Where compliance has been breached the Chief Financial Officer must present an action plan to correct the non-compliance. The Finance Committee must monitor the successful implementation of the corrective action plans and report progress to Council.

8. TRANSITIONAL ARRANGEMENT

Upon adoption of this policy by the Council, the Municipal Manager in conjunction with the Chief Financial Officer must determine the current performance levels of the Municipality against this Policy and present a plan of action towards achieving and maintaining the stipulation as set out in this policy thereby utilising a more blended funding mix for capital infrastructure investment.

The Council must approve an appropriate timeframe within which the Municipality must achieve the approved stipulations as set out in this Policy. The period between the date of the policy adoption by Council and the target date for compliance shall be known as the Transitional Period.

The Finance Committee must report progress during the approved Transitional Period to the Council.

9. POLICY MANAGEMENT

The *Borrowing, Funds and Reserves Policy* forms part of the Municipality's overall financial objectives and therefore forms part of approved Budget Policies. The policy must be reviewed at least annually during the budget revision and presented to Council for approval.

The policy is effective from the date it is approved by Council.

APPENDIX 29

STELLENBOSCH MUNICIPALITY

BUDGET IMPLEMENTATION AND MONITORING POLICY

2025/2026

STELLENBOSCH MUNICIPALITY
BUDGET IMPLEMENTATION AND MONITORING POLICY

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1. PREAMBLE

In the spirit of the Municipal Finance Management Act, (No.56 of 2003) " to modernize budget and financial management practices by placing local government finances on a sustainable footing in order to maximize the capacity of municipalities to deliver services to all residents customers, users and investors" and,

Whereas chapter 4 of the Municipal Finance Management Act, (No 56 of 2003) determines that a municipality may, except where otherwise provided in the Act, incur expenditure only in terms of an approved budget; and within the limits of the amounts appropriated for the different votes in an approved budget,

Therefore the Stellenbosch Municipality revised its Budget Policy to give effect to the Budget and Reporting Regulations as set out in this policy.

2. OBJECTIVES OF POLICY

The objective of the budget policy is to:

a) The policy sets out the budgeting principles which Stellenbosch Municipality will follow in preparing each annual budget or adjustments budget). The policy aims to give effect to the requirements and stipulations of the Municipal Finance Management Act in terms of the planning, preparation and approval of the annual budgets.

b) The policy shall apply to all the relevant parties within the Stellenbosch Municipality that are involved throughout the budget process.

c) A Budget Steering Committee will be established to guide the budget process.

3. BUDGET PRINCIPLES

3.1 Capital Budgets

The capital budget refers to the allocations made to specific infrastructural projects and the purchase of equipment and other forms of assets, as classified per the Stellenbosch Asset Management Policy.

3.1.1 Basis of Calculation

a) The current three year MTREF budget, including two future planning years in terms of the 5 year IDP, is the departure point in preparing the subsequent annual capital budget.

b) The annual capital budget shall be based on realistically anticipated revenue (capital loans to be taken up will be deemed to be part of this), which should be equal to the anticipated capital expenditure in order to result in a balanced budget.

c) The impact of the capital budget on the current and future operating budgets in terms of finance charges to be incurred on external loans, depreciation of fixed assets, maintenance of fixed assets and any other operating expenditure to be incurred resulting directly from the capital expenditure, should be carefully analysed when the annual capital budget is being compiled.

d) In addition, the council shall consider the likely impact of such operational expenses- net of any revenues expected to be generated by such item- on future property rates and service tariffs.

3.1.2 Financing

Own Financing Sources

The Council shall establish a Capital Replacement Reserve (CRR) for the purpose of financing capital projects and the acquisition of capital assets. Such reserve shall be established from the following:

a) unappropriated cash-backed surpluses to the extent that such surpluses are not required for operational purposes;
b) further amounts appropriated as contributions in each annual or adjustments budget; and
c) net gains on the sale of fixed assets in terms of the fixed asset management and accounting policy.

Other Finance Sources

The Ad- Hoc capital budget shall be financed from external sources such as the following:

a) Grants and subsidies as allocated in the annual Division of Revenue of Act;
b) Grants and subsidies as allocated by Provincial Government;
c) External Loans;
d) Private Contributions;
e) Contributions from the Capital Development Fund (developer's contributions); and
f) Any other financing source secured by the local authority.

3.1.3 Process and responsible parties

The process to be followed in the compilation of the capital budget is as follows:

a. The current 3 year MTREF budget is the departure point in preparing the subsequent annual capital budget.

b. The CFO, in conjunction with the Senior Manager: Financial Management Services and the Manager: Budget & Costing and after consultation with the Budget Steering Committee sets the reasonable growth level of the capital budget to be financed out of own and external sources and determines affordability.

c. The draft capital budget is compiled based on the projects that emanated out of the engagements with the different stakeholders.

d. The CFO, together with the Senior Manager: Financial Management Services, engage with the Directors and the Senior Managers in order to determine the priorities for a particular financial year and to determine the ranking of projects based on these priorities.

e. The draft capital budget is submitted to the Budget Steering Committee for perusal and suggestions.

f. The draft capital budget is tabled in Council at least 90 days (31 March) before the start of the new financial year.

g. After the draft budget is tabled in Council, it is advertised for public comment for a period of 30 days.

h. Once the comments from the public have been received, noted and considered, any amendments and the final budget are tabled in Council for final approval, at least 30 days (31 May) before the start of the financial year.

3.1.4 Implementation

The process to be followed in the compilation of the capital budget is as follows:

a) After the budget has been approved, the service delivery and budget implementation plan (SDBIP) should be compiled.
b) The SDBIP must be tabled to the Mayor within 28 days after aforementioned approval.
c) Each director has to indicate the intended spending patterns of both their capital and operating budgets. (Cash flows)

d) These listed cash flows are consolidated into the Service Delivery and Budget Implementation Plan of the organisation.
e) The SDBIP will be monitored on a monthly basis
f) Each directorate can use their respective vote numbers as indicated on the capital budget

3.2 Operational Budget

The operational budget refers to the funds that would be raised in the delivery of basic services, grants & subsidies and any other municipal services rendered. These funds are in turn used to cover the expenses incurred in the day to day running of the organization.

3.2.1 Basis of Calculation

a) A zero based approach is used by budget holders in preparing the annual operating budget, depending on the type of revenue or expenditure.
b) The annual operating budget shall be based on realistically anticipated revenue, which should at least be equal to the anticipated cash operating expenditure in order to result in a balanced budget.
c) An income based approach shall be used where the realistically anticipated revenue would firstly be projected. The level of operating expenditure will then be based on the projected revenue, thus resulting in a balanced budget.

3.2.2 Financing

The operating budget shall be financed from the following sources:

Agency Services - Compensation received by the municipality for cost to provide the agency service should be recognised as receipts and not set-off against the expenditure. This compensation maybe in the form of commission, agency fees, contract fees, etc.

Interest, Dividend and Rent on Land - Consist of the income associated with ownership of interest bearing financial instruments, such as bank deposits, loans extended to others, and bills and bonds issued by others. Dividends come in the form of receipts from shares and distribution of profits to the owner. Rent on land is the receipts due to ownership of land.

Operational Revenue - Operational revenue refers to all other income not elsewhere classified such as administrative fees, bad debts recovered, breakages, commission, discounts and early settlements, etc.

Rental from Fixed Assets - Operating lease income received by the municipality from external use. Distinction is made between rental income based on market related versus non-market related rates.

Sales of Goods and Rendering of Services - This category consist of sales and services rendered provided that the municipality produced or partially produced the good or service.

Service Charges - This group of accounts provides for the basic services delivered by municipalities.

Licences or Permits - Granting of licences or permits associated with a regulatory function by government. Fees recognised under this category must result from a principle agreement. If the municipality act as an agent on behalf of provincial or national government the transaction need to be treated accordingly. Judgment need to be applied in deciding whether the "licence or permits" need to be classified as exchange or non-exchange revenue.

Fines, Penalties and Forfeits - This item consists of all compulsory receipts imposed by a court or quasi-judicial body. Out-of-court settlements are also included in this category. As with taxes, this item consists of unrequited, compulsory transactions. Thus, the recipient municipality does not provide anything in return for these receipts.

Property Rates - Property Rates means a municipal rate on property envisaged in section 229 (1)(a) of the Constitution read with the Municipal Property Rate Act 6 of 2004 as amended by the Municipal Property Rates Amendment Act, 2014. Rateable property means property on which a municipality may in terms of section 8 levy a rate and excludes impermissible rates as per section 17 of the Act.

Transfers and Subsidies - This category provides for of all unrequited, voluntary receipts from other parties. Thus an entry should be made under this item when the municipality does not provide anything of similar value directly in return for the transfer from the other party and the transfer is voluntary. {GRAP 23: Transfers are inflows of future economic benefits or service potential from nonexchange transactions, other than taxes.} This group of accounts provide for "operational and capital transfers and subsidies" received "in-kind or in monetary value".

Interest, Dividend and Rent on Land - Consist of the income associated with ownership non-exchange transactions.

3.2.3 Process

a. The CFO, in conjunction with the Senior Manager: Financial Management Services and the Manager: Budget & Costing, and after consultation with the Budget Steering Committee, sets the reasonable growth level of the operational budget based on the current financial performance and the prevailing industry growth levels. (i.e. CPI).

b. After the income has been determined, an acceptable growth level for the operating expenditure is determined and the draft operating budget is discussed with the relevant Directors for their perusal and amendments.

c. The draft operating budget is compiled based on the submissions from the engagements with the different stakeholders.

d. The draft operating budget serves before the Budget Steering Committee for perusal and suggestions.

e. The draft operating budget is tabled in Council at least 90 days (31 March) before the start of the new financial year.

f. The draft SDBIP is tabled in Council at least 90 days (31 March) before the start of the new financial year.

g. After the draft budget is tabled in Council, it is advertised for public comment for a period of 30 days.

h. Once the comments from the public have been received, noted and considered, the final budget (inclusive of any amendments) is tabled in Council for adoption, at least 30 days (31 May) before the start of the financial year.

i Sect 25(1) of the Municipal Finance Management Act (56 of 2003) states that "if a municipal council fails to approve an annual budget, including revenue raising measures necessary to give effect to the budget, the Council must reconsider the budget and again vote on the budget, or on an amended version thereof, within 7 days of the Council meeting that failed to approve the budget."

3.2.4 Implementation

a) After the budget has been approved, the service delivery and budget implementation plan (SDBIP) is compiled.

b) The SDBIP must be tabled to the Mayor within 28 days after aforementioned approval.

c) Each director has to indicate the intended spending patterns of both their capital and operating budgets. (Cash flows)

d) These listed cash flows are consolidated into the Service Delivery and Budget Implementation Plan of the organisation.

e) The SDBIP will be monitored on a monthly basis.

f) Each directorate can use their respective vote numbers as indicated on the operating budget.

3.2.5 Adjustments Budgets

(a) Each adjustments budget shall reflect realistic excess, however nominal, of current revenues over expenses.

(b) The Chief Financial Officer shall ensure that the adjustments budgets comply with the requirements of the National Treasury, reflect the budget priorities determined by the executive mayor, are aligned with the IDP, and comply with all budget-related policies, and shall make recommendations to the executive mayor on the revision of the IDP and the budget-related policies where these are indicated.

(c) Council may revise its annual budget by means of an adjustments budget as regulated.

(d) The Accounting Officer must promptly adjust its budgeted revenues and expenses if a material under-collection of revenues arises or is apparent.

(e) The Accounting Officer shall appropriate additional revenues, which have become available but only to revise or accelerate spending programmes already budgeted for or any areas of critical importance identified by Council in compliance with Item 2 of Section 10.

(f) The Council shall in such adjustments budget, and within the prescribed framework, confirm unforeseen and unavoidable expenses on the recommendation of the Executive Mayor.

(g) Only the Executive mayor shall table an adjustment budget. Adjustments budget shall be done once as part of the mid-year budget performance assessment.

(h) An adjustments budget must contain all of the following:

I. an explanation of how the adjustments affect the approved annual budget
II. appropriate motivations for material adjustments; and
III. an explanation of the impact of any increased spending on the current and future annual budgets.

(i) Any unappropriated surplus from previous financial years, even if fully cash-backed, may not be used to balance any adjustments budget, but may be appropriated to the municipality's capital replacement reserve.

(j) Municipal taxes and tariffs may not be increased during a financial year except if required in terms of a financial recovery plan and or per National Treasury Regulations.

(k) Unauthorised expenses may be authorised in an adjustments budget.

4. REVIEW OF POLICY

(a) This policy shall be reviewed on an annual basis to ensure that it is in line with the municipality's strategic objectives, good governance, prudent expenditure management and with relevant legislation.

APPENDIX 30

STELLENBOSCH MUNICIPALITY

VIREMENT POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

VIREMENT POLICY

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1. Preamble

Cognisance taken of the need that may arise to transfer within approved votes due to the change in circumstances and priorities.

2. Definitions

"Approved budget," means an annual budget-

a) approved by a municipal council, or
b) includes such an annual budget as revised by an adjustments budget in terms of section 28 of the MFMA;

"Budget transfer" means transfer of funding within a vote subject to limitations.

"Capital budget" means a financial plan catering for large and long-term sums for investment in property, plant and machinery, over a period greater than the period considered under an operating budget.

"Chief Financial Officer" means a person designated in terms of section 80(2) (a) of the MFMA;

"Delegation", in relation to a duty, includes an instruction or request to perform or to assist in performing the duty;

"Financial year" means a twelve months period commencing on 1 July and ending on 30 June each year

"Municipal council" or "council" means the council of a municipality referred to in section 18 of the Municipal Structures Act;

"Municipality"-

a) when referred to as a corporate body, means a municipality as described in section 2 of the Municipal Systems Act; or
b) when referred to as a geographic area, means a municipal area determined in terms of the Local Government: Municipal Demarcation Act, 1998 (Act No. 27 of 1998);

"Official", means-

a) an employee of a municipality or municipal entity;

b) a person seconded to a municipality or municipal entity to work as a member of the staff of the municipality or municipal entity; or
c) a person contracted by a municipality or municipal entity to work as a member of the staff of the municipality or municipal entity otherwise than as an employee;

"Operating budget" An operating budget is the annual budget of an activity stated in terms of Budget Classification Code, functional/sub-functional categories and cost accounts. It contains estimates of the total value of resources required for the performance of the operations in terms of revenue and expenditure including reimbursable work or services for others;

"Overspending"-

a) means causing the operational or capital expenditure incurred by the municipality during a financial year to exceed the total amount appropriated in that year's budget for its operational or capital expenditure, as the case may be;
b) in relation to a vote, means causing expenditure under the vote to exceed the amount appropriated for that vote; or
c) in relation to expenditure under section 26 of the MFMA, means causing expenditure under that section to exceed the limits allowed in subsection (5) of this section;

"Virement" refer to the definition of budget transfer

"Vote" means-

a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the
b) municipality; and
c) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned.

3. Legislative Framework

Paragraph 4.6 of Circular 51 of the MFMA states that:

"The MFMA and the Municipal Budget and Reporting Regulations seek to move municipalities away from the traditional approach of appropriating/approving budgets by line item. The aim is to give the heads of municipal departments and programmes greater flexibility in managing their budgets. To further facilitate this, each municipality must put in place a council approved virements policy, which should provide clear guidance to managers of when they may shift funds between items, projects, programmes and votes."

4. Objective of Policy

This policy shall give effect to the requirements and stipulations of the Municipal Finance Management Act and Municipal Budget and Reporting Framework in terms of the Approved budget.

The policy sets out the virement principles and processes which Stellenbosch Municipality will follow during a financial year.

These virements will represent a flexible mechanism to effect budgetary amendments within a municipal financial year.

The policy shall apply to all staff and councillors of the Stellenbosch Municipality that are involved in budget implementation.

5. Virement Clarification

Virement is the process of transferring budgeted funds from one line item number to another, with the recommendation of the relevant Director to the CFO or delegated finance official, to enable the Budget Office to effect the adjustments.

6. Virement Procedure

a) All virement proposals must be completed on the appropriate documentation and forwarded to the relevant Finance Officer for checking and implementation. (See annexure 1 and 2)

b) All virements must be signed and supported by the relevant Director of the directorate within which the vote is allocated. (Section 79 MFMA)

c) Projected cash flows in the SDBIP should be attached to all virement request and be adjusted in line with the virement.

d) Relevant corroborating documentation must be attached on the virement form to support the transfer.

e) All documentation must be in order and approved before any expenditure can be committed and incurred.

f) All virements must be motivated and need to be approved by the CFO or a delegated official after the Director of the department has recommended said transfer. The latter requires that such application reaches the office of the CFO prior to incurring expenditure.

g) The turnaround time for processing of virements are 72 hours, only if the virement request meets all the necessary requirements.

h) No virements will be considered if it equates to facilitating fiscal dumping.

7. Virement Restrictions

a) Virements are not permitted in relation to the revenue side of the budget.

b) No virements of funds across votes (directorates) will be accommodated during the year; unless within the adjustments budget.

c) Virements from the capital budget to the operating budget are not permitted.

d) Virements will not result in adding ‘new’ projects to the Capital Budget.

e) Virements of conditional grant funds to purposes outside of that specified in the relevant conditional grant framework will not be permitted.

f) The budget savings from the following line items (necessary adjustments) may only be considered and transferred by the CFO:

(i) Employee Related Cost
(ii) Remuneration of councillors
(iii) Depreciation and asset impairment
(iv) Finance Charges (Interest on Loan)
(v) Municipal Services Consumption (Water, Electricity, Refuse and Sewerage)
(vi) Bulk Purchases (Water and Electricity)
(vii) Transfers and subsidies paid

g) An approved virement does not give expenditure authority outside of what is allowed by Council's Supply Chain Management Policy.

8. General Principle

Virements will only be approved if they facilitate and promote sound risk and financial management.

9. Accountability

Accountability to ensure that the virement application forms are completed in accordance with Council's virement policy and are not in conflict with the directorate's strategic objectives manifests with the head of the relevant directorate.

10. Annexures

Annexure 1: Virement Form (Capital and Operating)
Annexure 2: New Creation of Unique Key form

TYPE	
CAPITAL	
OPERATING	

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BUDGET VIREMENT FORM

TO: **FINANCIAL MANAGEMENT SERVICES**

FROM:

DATE:

The following transfers are requested, as per motivation provided.

From Unique Key :	Amount:
Unique Key Description:	
Project Name:	
Funding:	
To Unique Key :	Amount:
Unique Key Description:	
Project Name:	
Funding:	

1. **Why are additional funds requested ?**

2. **Is it part of the legislative mandate of the municipality?**

   Yes/ No

3. **Which measures will be implemented to ensure expenditure are managed within the approved budget?**

4. **Where funds would be transferred from?**

5. **Reasons why funds are not needed from the transferring Unique Key?**

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Requested by

Name :

Designation :

Telephone Number :

Supported: Director

_____

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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

FOR OFFICAL USE

BUDGET AND COSTING

FUNDS AVAILABLE ON UNIQUE KEY	:	YES	NO	
CASHFLOW ATTACHED	:	YES	NO	
SUPPORTING DOCUMENTS	:	YES	NO	N/A

VERIFIED BY : NAME: _____

SIGNATURE: _____

DATE: _____

COMMENTS: _____

RECOMMEND:

RECOMMENDED BY MANAGER: BUDGET & COSTING : _____

DATE : _____

COMMENTS: _____

APPROVAL

APPROVED BY CHIEF FINANCIAL OFFICER/ DELEGATED OFFICIAL : _____

DATE : _____

COMMENTS: _____

PROCESSED BY : NAME: _____

SIGNATURE: _____

DATE: _____

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CREATION OF UNIQUE KEY FORM

TO: **MANAGER: BUDGET OFFICE**

FROM:

DATE:

The following information is required:

Directorate :
Department/Section :
OV Code :
Type of Unique Key :
Description of Unique Key :
Project :
Funding :

Detail and motivation for new line item:

Requested by:

Name :

Designation :

Telephone Number :

Supported: Director

_____

APPENDIX 31

STELLENBOSCH MUNICIPALITY

LIQUIDITY POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

LIQUIDITY POLICY

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1. INTRODUCTION

The documented Liquidity Policy sets out the minimum risk management measures that Stellenbosch Municipality has to implement and adhere to in order to ensure that its current and future liquidity position is managed in a prudent manner.

Liquidity is the amount of cash and / or "near cash" (which refers to assets or security that can easily and quickly be converted to cash), available to be utilized to meet obligations and / or pay commitments. The marketability or ability to buy or sell an asset without incurring unacceptable large losses thus determines the liquidity of an asset or defines it as near cash.

This Policy is implemented to provide guidance on the minimum liquidity level that Stellenbosch Municipality has to maintain in order to comply with required legislative and / or National Treasury directives and within the overall financial management objectives as approved/reviewed by the Council from time to time.

2. BACKGROUND AND APPROACH

Various policies and procedures exist that direct the way in which the business of Stellenbosch Municipality is or should be conducted in a prudent manner. Generally these policies and procedures flow from the prescription made in Legislation i.e. the Municipal Finance Management Act ("MFMA") and/or directives issued by a national department such as National Treasury.

Guidelines provided by National Treasury indicate that an acceptable level of cash resources needs to be available for working capital requirements (see below).

It is for this reason that the need to have an official Liquidity Policy was identified.

3. LEGISLATIVE REQUIREMENTS

3.1. The MFMA circular 71 stipulates the following two prescribed ratios to manage liquidity:

Cash/Cost Coverage Ratio (Excluding Unspent Conditional Grants) is calculated as:

((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, Provision for Bad Debts, Impairment and Loss on Disposal of Assets)

Criteria: 1 – 3 times

Current Ratio Current Assets / Current Liabilities

Criteria: 1.5 - 2:1

The above guidelines are noted but the proposed policy is more conservative to ensure that the municipality secures its strong financial position thereby providing comfort to investors.

4. LIQUIDITY POLICY

This policy provides guidance on the determination of the minimum liquidity requirement and the calculation of the liquidity available of Stellenbosch Municipality from time to time (see **Annexure 1**).

Notwithstanding the requirements as reflected in this policy, Stellenbosch Municipality should ensure that its Current Assets (excluding debtors older than 90 days) cover all of its Current Liabilities at least two times.

The policy encapsulates certain key aspects and considerations which have been outlined below:

4.1. KEY COMPONENTS OF MINIMUM LIQUIDITY REQUIRED:

The following constitutes the key elements to take into consideration when determining the liquidity requirement of Stellenbosch Municipality:

4.1.1. To comply with statutory requirements it is proposed that the following funds, reserves and provisions be fully covered by unencumbered cash and investments:

4.1.1.1. All earmarked or conditional grant transfers from spheres of Government or from Public Contributions made to Stellenbosch Municipality that have not yet been utilized;

4.1.1.2. All commitments resulting from the legally entrenched rights and benefits employees have, with specific reference to the Council's short term commitment to staff retirement benefits and medical fund claims payable;

4.1.1.3. All funds not yet been utilized in relation to agency services provided on behalf of Provincial or National Government should also be treated as earmarked funds;

4.1.1.4. All reserves stated by Stellenbosch Municipality on its Statement of Financial Position that have been established for the purposes of making provisions for a defined purpose.

4.1.2. Cognisance also needs to be taken of the external loan commitments and the servicing of capital and interest on these loans. Therefore provision should be made that Stellenbosch Municipality can meet its external loan/financial commitments together with the normal operational expenditure, as well as its liabilities to staff.

4.1.3. All investments ceded as security against long term loans need to be excluded from total cash and investment balances for calculation of the minimum liquidity level required.

4.1.4. In addition, a level of cash available for normal operational expenditure needs to be held in cash to ensure that, notwithstanding fluctuations in the monthly income levels of Stellenbosch Municipality, Stellenbosch Municipality will be in a position to meet its financial requirements. In this respect, the average monthly operational expenditure needs to be used as a guide of the minimum buffer required. One month's operational expenditure excluding debt impairments, depreciation and other non-cash expenses should be available for liquidity cover.

4.1.5. The "golden rule" should be to ensure that Stellenbosch Local Municipality will have adequate liquid assets (those that can be made into cash within 24 hours, weekly or monthly as the requirement might be) to meet its short term financial commitments.

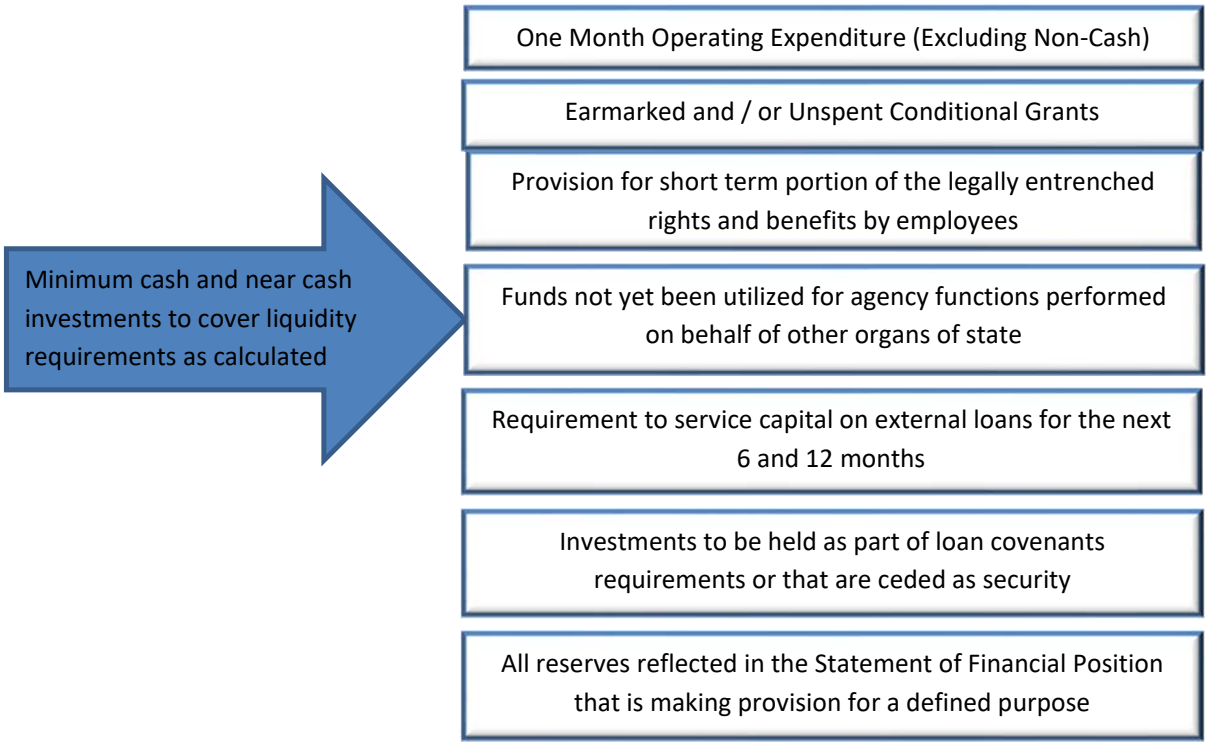
4.2. CALCULATION OF AVAILABLE LIQUIDITY

The amount of liquidity available should be determined from time-to-time. The following, should be regarded as cash and or near cash in calculating the available liquidity:

4.2.1. All cash held in a bank account or invested with a money market fund;
4.2.2. 95% of the value of all NCD's or other tradable instruments issued by a bank that are not already ceded;
4.2.3. 90% of the market value of all listed bonds on the JSE in which Stellenbosch Municipality is allowed to invest in;
4.2.4. Consumer debtors aged current to 60 days;
4.2.5. Amount of unspent conditional grants and public contributions excluded from own funds held in bank accounts;
4.2.6. Funds provided to Council for expenditure on activities executed on behalf of other spheres of Government (Provincial and / or National) as part of an agency function, excluded from own funds held in bank accounts;
4.2.7. Funds ring-fenced for cash backed reserves that are excluded from own funds held in bank accounts;
4.2.8. Cash amounts that need to be held by Council resulting from loan covenants' that are part of the conditions of loans extended, but not ceded outright to lenders;

4.2.9. The undrawn portion of unconditional bank overdraft facility or liquidity facility available to Stellenbosch Municipality.

The aforementioned in paragraphs 4.1. and 4.2. can schematically be reflected as follows:



4.3. IMPLEMENTATION AND MONITORING OF COMPLIANCE WITH LIQUIDITY POLICY:

Once the policy is approved, the CFO is to be tasked to ensure that the required cash has to be maintained to continue meeting the requirements as set out in this policy.

Firstly, the minimum required liquidity level should be calculated based on audited annual financial statements. This level of liquidity required needs to be specifically budgeted for and on a quarterly basis be reported to the Finance Committee and / or other Committees as might be stipulated by Council as well as to Council.

Notwithstanding National Treasury's three months operational expenditure guideline and the one month operational expenditure buffer proposed as a minimum by the liquidity policy, it is recommended that Council set a target of one month's operational expenditure liquidity buffer to be achieved at the end of the transitional period (reference paragraph 6).
The cash provisions made to repay external loan commitments, if specifically earmarked, should also be added to this minimum working capital liquidity, to prevent

fluctuations in the working capital reserve that could put the minimum level of liquidity levels under pressure.

5. CORPORATE GOVERNANCE (OVERSIGHT)

Compliance with this policy will be monitored by the Chief Financial Officer. The Chief Financial Officer must present the liquidity compliance reports to the Finance Committee and the Audit Committee of the municipality.

Where compliance has been breached the Chief Financial Officer must present an action plan to correct the non-compliance. The Finance Committee must monitor the successful implementation of the corrective action plans and report progress to Council.

6. POLICY MANAGEMENT

The Liquidity Policy forms part of Stellenbosch Municipality overall financial objectives and therefore forms part of approved Budget Policies. The policy must be reviewed at least annually during the budget revision and presented to Council for approval.

The policy is effective from the date it is approved by Council.

ANNEXURE 1

Liquidity Requirement as per Liquidity Policy

Financial Year End: _____

Liquidity Requirement Calculation [as stipulated in Paragraph 4.1.]

All earmarked and/or conditional grants received but not yet utilised	
Value of legally entrenched short term rights and benefits of employees related to Medical benefits & Retirement benefits	
Funds held for agency services not yet performed	
Reserve funds reflected in Statement of Financial Position that are assumed to be held in cash	
Capital redemption and interest payments on external loans not reflected as part of normal operational expenditure	
Onemonth operational expenditure excluding non-cash items	
Commitments resulting from contracts concluded as part of Capex Programme, not reflected in operational budget	
TOTAL LIQUIDITY REQUIREMENT	

Actual available liquidity held [reference paragraph 4.2.]

Bank Balance at e.g.: - ABSA, FNB, Standard Bank, Nedbank, Investec, Money Market	
Bank balance sub total	
95% of all other term investments with Banks	
90% of Market value of all Bonds on the JSE that are held	
Consumer debtors (current – 60 days)	
Other reserves held in cash not reflected in bank balances mentioned above for e.g.:	
- Unspent conditional grants	
- Payments received for agency functions not yet performed	
- The cash value of reserves held	
- Cash deposits held as part of loan covenants or ceded	
- Undrawn bank overdraft facility or committed liquidity lines available	
TOTAL LIQUIDITY AVAILABLE	

LIQUIDITY SURPLUS (SHORT FALL)

SURPLUS TO BE APPROPRIATED TO CAPITAL REPLACEMENT RESERVE

(See Borrowing, Funds and Reserves Policy)

Liquidity ratio:
Current Asset/Current Liabilities

APPENDIX 32

STELLENBOSCH MUNICIPALITY

PREFERENTIAL PROCUREMENT POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

PREFERENTIAL PROCUREMENT POLICY

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1. Definitions

In this policy, unless the context indicates otherwise, any word or expression to which a meaning has been assigned in the Act must bear the meaning so assigned—

"**Acceptable Tender**" mean any tender which, in all respects, complies with the specification and conditions of tender as set out in tender document

"Black designated groups" has the meaning assigned to it in the codes of good practice issued in terms of section 9 (1) of the BBBEEA.

"Black people" has the meaning assigned to it in section 1 of the BBBEEA.

"Designated group" means black designated groups, black people, women, people with disabilities; or small enterprises which are enterprises, owned, managed, and controlled by previously disadvantaged persons and which is overcoming business impediments arising from the legacy of apartheid.

"Disability" means in respect of a person, a permanent means, in respect of a person, a permanent impairment of a physical, intellectual, or sensory function, which results in restricted, or lack of, ability to perform an activity in the manner, or within the range, considered normal for a human being.

"EME" means

(1) exempted micro enterprise in terms of a code of good practice on black economic empowerment issued in terms of a code of good practice on black economic empowerment issued in terms of section 9(1) of the BBBEEA**.**

(2) an entity with an annual turnover of R10 000 00.000 (ten million Rand) or less

"Historically disadvantaged individual (HDI)" means a South African citizen –

(1) who, due to the apartheid policy that had been in place, had no franchise in national elections prior to the introduction of the Constitution of the Republic of South Africa,1983 (Act No 110 of 1983); and / or

(2) who is a female; and / or

(3) who has a disability:

Provided that a person who obtained South African citizenship on or after the coming to effect of the Interim Constitution, is deemed not to be an HDI.

"highest acceptable tender" means a tender that complies with all specifications and conditions of tender and that has the highest price compared to other tenders;

"lowest acceptable tender" means a tender that complies with all specifications and conditions of tender and that has lowest price compared to other tenders;

"Locality" means the local suppliers and/or service providers that business offices are within the Municipal area.

"Large Enterprises" is a company with an annual turnover in excess of R50 million.

"**Market Analysis**" means a technique used to identify market characteristics for specific goods or services

"**Municipal Area**" means the Stellenbosch Municipality Municipal area (WC024)

"National Treasury" has the meaning assigned to it in section 1 of the Public Finance Management Act, 1999 (Act No. 1 of 1999);

"**Objective Criteria**" for the purpose of section of 2(1)f of the procurement Act must be criteria other than the additional to criteria relating to equity ownership by HDI's or whether or not a bidder was located in a particular province or municipal area

"price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

"Proof of B-BBEE status level of contributor" means the B-BBEE status level certificate issued by an authorized body or person
1) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or
2) any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act.

"Qualifying Small Enterprise (QSE) "is a company with a turnover between R10 million and R50 million

"Rand value" means the total estimated value of a contract in Rand, calculated at the time of the tender invitation;

"Region" means the district and/or Cape Winelands District Municipality.

"**Rural area"** means-

1) a separately populated area in which people farm or depend on natural resources, including villages and small towns that are dispersed through the area; or
2) an area including a large settlement which depends on migratory labour and remittances and government social grants for survival and may have a traditional land tenure system.

"**Specific *goals***" means specific goals as contemplated in section 2(1)(d) of the Act which may include contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction and Development Programme as
published in Government Gazette No. 16085 dated 23 November 1994*;*

"SMME" means small, medium and micro enterprises namely Exempted Micro Enterprises and Qualifying Small Enterprises

"**Tender**" means a written offer in the form determined by a Municipality in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

"tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions;

"The Act" means the Preferential Procurement Policy Act, 2000 (Act No. 5 of 2000).

"Youth" has the meaning assigned to it in section 1 of the National Youth Development Agency Act, 2008 (Act No. 54 of 2008).

2. Introduction

The Constitution of the Republic of South Africa, 1996, provides in sections 152(1)(c) and 152(2) that local government must promote social and economic development and that the municipality must strive within its financial and administrative capacity, to achieve the objects set out in subsection 152(1).

The Constitution provides in section 217 that an organ of state must contract for goods or services in accordance with a procurement system which is fair, equitable, transparent, competitive, and cost effective and to implement a policy to grant preferences within a framework prescribed by National Legislation.

The Broad-Based Black Economic Empowerment Act, 2003 requires: '' (1) Every organ of state and public entity must apply any relevant code of good practice issued in terms of this Act in (b) developing and implementing a preferential procurement policy

The Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000)-[PPPFA] was promulgated by the Minister in response to the Constitutional provision and allow for a Municipality to develop a preferential procurement policy and to implement such policy within the PPPFA framework.

Section 2 (1) (d) (i) and (ii) of the Preferential Procurement Policy Framework Act, 2000 refers to specific goals which may include:

(i) contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender or disability;

(ii) implementing the programmes of the Reconstruction and Development Programme (RDP) as published in *Government Gazette* 16085 dated 23 November 1994.

The RDP (1994), as basis for development in South Africa, was meant to provide a holistic, integrated, coherent socio-economic policy that is aimed at mobilising people and resources to work towards the upliftment of the material and social conditions of local communities to build sustainable livelihoods for these communities.

In terms of Section 2 (1)(d)(ii), the following activities may be regarded as a contribution towards achieving the goals of the RDP, in addition to the awarding of preference points in favour of HDIs (published in Government Gazette No. 16085 dated 23 November 1994):

(i) The promotion of South African owned enterprises;
(ii) The promotion of export orientated production to create jobs;
(iii) The promotion of SMMEs;
(iv) The creation of new jobs or the intensification of labour absorption;
(v) The promotion of enterprises located in a specific province for work to be done or services to be rendered in that province;
(vi) The promotion of enterprises located in a specific region for work to be done or services to be rendered in that region;
(vii) The promotion of enterprises located in a specific municipal area for work to be done or services to be rendered in that municipal area;
(viii) The promotion of enterprises located in rural areas;
(ix) The empowerment of the work force by standardising the level of skill and knowledge of workers;
(x) The development of human resources, including by assisting in tertiary and other advanced training programmes, in line with key indicators such as percentage of wage bill spent on education and training and improvement of management skills; and
(xi) The upliftment of communities through, but not limited to, housing, transport, schools, infrastructure donations, and charity organisations.

3. Purpose, and Objectives

a) The purpose of this policy is to:
   i) Provide for categories of preference in awarding of bids;
   ii) Provide for the advancement of persons or categories of persons disadvantaged by unfair discrimination; and
   iii) Clarify the mechanisms how the above items in par 1.1 (a) (i) and (ii) will be implemented.
b) Objectives
   a) Promote Black-Based Black Economic Empowerment (B-BBEE) - enterprises providing services and goods.
   b) Promote Small Medium and Micro Enterprises (SMME's), Joint Ventures, Consortiums, and partnerships in the municipal area.
   c) Implement recognised best procurement practises through effective planning, strategic purchasing, and contract management.

The policy rests upon certain core principles of behaviour as set out in the Constitution and ratified by the Constitutional Certification Judgements. In this context, the policy will be applied in accordance with a system, which is fair, equitable, transparent, competitive, and cost-effective in terms of Section 217 of the Constitution.

This policy strives to ensure that the objectives for uniformity in the supply chain management systems between Municipalities/Municipal entities, is not undermined and that consistency with the SCM and LED policies in line with sections 152(1)(c) and 152(2).

4. Application of preference point system

4.1 The Municipality will, in the tender documents, stipulate —
(a) the preference point system applicable; and
(b) any specific goal as envisaged in section 2(1)(d) and (e) of the Preferential Procurement Act.

4.2 If it is unclear whether the 80/20 or 90/10 preference point system applies—
(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or; or
(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system..

5. 80/20 preference point system for acquisition of goods or services with Rand value equal to or below R50 million

5.1 The following formula must be used to calculate the points out of 80 for price in respect of a tender with a Rand value equal to or below R50 million, inclusive of all applicable taxes:

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where-

Ps = Points scored for price of tender under consideration;

Pt = Price of tender under consideration; and

Pmin = Price of lowest acceptable tender.

5.2 A maximum of 20 points may be awarded to a tenderer for the specified goals for the tender.

5.3 The points scored for the specific goal must be added to the points scored for the price and the total must be rounded off to the nearest two decimal places.

5.4 Subject to section 2(1)(f) of the Act, the contract must be awarded to the tendering scoring the highest points.

6. 90/10 preference point system for acquisition of goods or services with Rand value above R50 million

6.1 The following formula must be used to calculate the points out 90 for price in respect of a tender with a Rand value above R50 million, inclusive of all applicable taxes:

$$Ps = 90\left(1 - \frac{Pt - P\min}{P\min}\right)$$

Where-

Ps = Points scored for price of tender under consideration;

Pt = Price of tender under consideration; and

Pmin = Price of lowest acceptable tender.

6.2 A maximum of 10 points may be awarded to a tenderer for the specified goals for the tender.

6.3 The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places..

6.4 Subject to section 2(1)(f) of the Act, the contract must be awarded to the tenderer scoring the highest points.

7. 80/20 preference points system for tenders to for income-generating contracts with Rand value equal to or below R50 million

7.1 The following formula must be used to calculate the points for price in respect of an invitation for tender for income-generating contracts, with a Rand value equal to or below R50 million, inclusive of all applicable taxes:

$$Ps = 80\left(1 + \frac{Pt - Pmax}{Pmax}\right)$$

Where-

Ps = Points scored for price of tender under consideration;

Pt = Price of tender under consideration; and

Pmax = Price of highest acceptable tender.

7.2 A maximum of 20 points may be awarded to a tenderer for the specific goal specified for the tender.

7.3 The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places.

7.4 Subject to section 2(1)(f) of the Act, the contract must be awarded to the tenderer scoring the highest points.

8. 90/10 preference point system for tenders for income-generating contracts with Rand value above R50 million

8.1 The following formula must be used to calculate the points for price in respect of a tender for income-generating contracts, with a Rand value above R50 million inclusive of all applicable taxes:

$$Ps = 90\left(1 + \frac{Pt - Pmax}{Pmax}\right)$$

Where-

Ps = Points scored for price of tender under consideration;

Pt = Price of tender under consideration; and

Pmax = Price of highest acceptable tender.

8.2 A maximum of 10 points may be awarded to a tenderer for the specific goal specified for the tender.

8.3 The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places.

8.4 Subject to section 2(1)(f) of the Act, the contract must be awarded to the tenderer scoring the highest points.

9. Specified contract participation goals

9.1 The tendering conditions will stipulate the specific goals, as contemplated in section 2(1)(d)(ii) of the Preferential Procurement Act, be attained.

9.2 A maximum of 20 points (80/20 preference points system) or 10 (90/10) preference points system), must be allocated for specific goals. These goals are:

(a) contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender or disability;

(b) Promotion of enterprises located in the municipal area (WCO24)

9.3 Regarding par 9.2 (a) at least 50% of the 20/10 points must be allocated to promote this goal and points will be allocated in terms of the BBBEE scorecard as follows.

B-BBEE Status Level of Contributor	**Number of Points for 80/20 Preference Points System**	**Number of Points for 90/10 Preference Points System**
1	20	10
2	18	9
3	16	8
4	12	5
5	8	4
6	6	3
7	4	2
8	2	1
Non-compliant contributor	0	0

9.4 A tenderer must submit proof of its BBBEE status level contributor.

9.5 A tenderer failing to submit proof of BBBEE status level of contributor –
9.5.1 may only score in terms of the 80/90-point formula for price; and
9.5.2 scores 0 points out of 10/5 BBBEE status level of contributor, which is in line with section 2 (1) (d) (i) of the Act, where the supplier or service provider did not provide proof thereof.

9.6 Regarding par 9.2(b) a maximum of 50% of the 20/10 points must be allocated to promote this goal. Maximum points will be allocated as follows.

Locality of supplier	**Number of Points for 80/20 Preference Points System**	**Number of Points for 90/10 Preference Points System**
Within the boundaries of the municipality	10	5
Outside of the boundaries of the municipality	0	0

The maximum will be proportionately adjusted depending on the number of points allocated for this goal. E.G., 40% will equate to 8/4 points.

9.7 The policy should not include Pre-qualification goals.

9.8 Any specific goal for which a point may be awarded, must be clearly specified in the invitation to submit a tender.

9.9 A tenderer failing to submit proof of required evidence to claim preferences for other specified goals, which is in line with section 2 (1) (d) (ii) of the Act.

(i) may only score in terms of the 80/90-point formula for price; and
(ii) scores 0 points out of 10/5 of the relevant specific goals where the supplier or service provider did not stipulate.

9.10 The preference points scored by a tenderer must be added to the points scored for price.

9.11 The points scored must be rounded off to the nearest two decimal places.

9.12 The contract must be awarded to the tenderer scoring the highest procurement points.

10 Application of Specified contract participation goals in Various thresholds

10.1 The preference point scoring system will be applicable for all procurement as per the Preferential Procurement Regulations of November 2022.

10.2 If the specific goal of locality is identified for a specific procurement, the delegated official/committee must approve the specific goal (locality), and the point scoring must be specifically indicated in the invitation to tender and scored accordingly.

10.3 If the specific goal of locality is not identified for a specific procurement, the maximum points for the specified goals for the tender must be allocated to BBBEE points.

11. Criteria for breaking deadlock in scoring

11.1 If two or more tenderers score an equal total number of points, the contract must be awarded to the tenderer that scored the highest points for specific goals.

11.2 If two or more tenderers score an equal total number of points, the objective criteria in addition to those contemplated in paragraphs (d) and (e) justify the award to the tenderer that scored the highest points in terms in accordance with section 2(1)(f) of the Act.

11.3 If two or more tenderers score equal total points in all respects, the award must be decided by the drawing of lots.

12. Award of contracts to tenderers not scoring highest points

12.1 A contract may be awarded to a tenderer that did not score the highest points only in accordance with section 2(1)(f) of the Act.

13. Remedies

13.1 If a Municipality is of the view that a tenderer submitted false information regarding a specific goal, it must——

a) inform the tenderer; accordingly, and
b) give the tenderer an opportunity to make representations within 14 days as to why the tender may not be disqualified or, if the tender has already been awarded to the tenderer, the contract should not be terminated in whole or in part—

13.2 After considering the representations referred to in par 13 (1)(b), the Municipality may—

(a) if it concludes that such false information was submitted by the tenderer—
(i) disqualify the tenderer or terminate the contract in whole or in part; and
(ii) if applicable, claim damages from the tenderer;

14. Performance Management

The specific goals achieved through the application of the Preferential Procurement Framework Act, 2000 will be monitored in terms of the elements embedded in the Supply Chain Management Policy.

15. Reporting

The Accounting Officer must align its reporting requirements to the Council as per SCM Regulation 6 to also report on progress with the implementation of this Policy

16. Repeal of regulations

16.1 Subject to this regulation, the Preferential Procurement Regulations, 2017 published in Government No. 40553 of 20 January 2017, are hereby repealed with effect from the date referred to in subsection17.

16.2 Any tender advertised before the date referred to in subsection 17 must be dealt with in terms of the Preferential Procurement Regulations, 2017.

17. Short title and commencement

This Policy is called the Stellenbosch Preferential Procurement Policy, 2022/23 and take effect once approved by council

APPENDIX 33

STELLENBOSCH MUNICIPALITY

INVENTORY MANAGEMENT POLICY

2025/2026

STELLENBOSCH MUNICIPALITY

INVENTORY MANAGEMENT POLICY

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1. DEFINITIONS

1.1 In this Policy, unless the context indicates otherwise, the following definitions are applied:

"Accounting Officer"	means the Municipal Manager for the Municipality as contemplated in section 60 of the Local Government: Municipal Finance Management Act, 56 of 2003
"CFO"	means the Chief Financial Officer designated in terms of section 80(2) (a) of the Local Government: Municipal Finance Management Act, 56 of 2003
''Cost''	shall comprise costs of purchase, costs conversion and other costs incurred in bringing the inventories to their present location and condition
"*Delegated authority*"	means the official who is given the authority for relevant functions in terms of the municipality's written delegations;
''***Good received note''***	means a document which is used to acknowledge the receipt of goods in good condition and correct quantities
"***Inventories***"	are assets: In the form of material or supplies to be consumed in the production process, In the form of materials or supplies to be consumed or distributed in the rendering of services Held for sale or distribution in the ordinary course of operations, or In the process of production for sale or distribution
"Municipality"	shall mean the Stellenbosch Municipality;
"Net Realisable''	Is the estimated selling price in the ordinary course of operations less the estimated costs of completion and estimated costs necessary to make the sale exchange or distribution.

"Obsolete inventory"	means items that have expired, are redundant or damaged;
"Re-order level"	means the level of inventory at which inventory is re-ordered;
"*Requisition form*"	means a written request to supply specified inventory;
"Store"	means a place where inventory is stored and reserved for future use, or a source from which supplies may be drawn;
"Inventory Controller"	means an official responsible for the requisition, receipt, issue, recording, safeguarding of inventory and cost-effective and efficient management of inventory.
''Stock Issue Register''	means a document which is used to authorize the removal or issue of stock items from stores.

2. OBJECTIVE OF THE POLICY

2.1 The policy aims to achieve the following objectives which are to:-

a) Provide guidelines that employees of the Municipality must follow in the management and control of inventory, including safeguarding and disposal of inventory.

b) Procure inventory in line with the established procurement principles contained in the Municipality's Supply Chain Management Policy.

c) Eliminate any potential misuse of inventory and possible theft.

3. SCOPE

3.1 This policy applies to Stellenbosch Municipality's inventory received by the Inventory Controller and issued to users.

3.2 This policy specifically excludes:

a) Pharmaceutical inventory, livestock and face value forms; and

b) Equipment and other assets not defined as inventory;

4. LEGAL FRAMEWORK

4.1 In terms of the MFMA, the Accounting Officer for a municipality must:

a) Be responsible for the effective, efficient, economical and transparent use of the resources of the municipality as per section 62 (1)(a);

b) Take all reasonable steps to prevent unauthorised, irregular and fruitless and wasteful expenditure and other losses as per section 62(1)(d);

c) Be responsible for the management, including the safeguarding and the maintenance of the assets, and for the management of the liabilities, of the municipality as per section 63 (1)(a) and (b).

4.2 In terms of GRAP 12:

4.2.1 Inventories shall be recognized as an asset if, and only if,

a) it is probable that future economic benefits or service potential associated with the item will flow to the entity ,and

b) the cost of the inventories can be measured reliably.

4.3 MEASUREMENT AT RECOGNITION

4.3.1 Inventories that qualify for recognition as assets shall initially be measured at cost,

4.3.2 Where inventories are acquired at no cost, or for nominal consideration, their costs shall be their fair value as at the date of acquisition.

4.4 MEASUREMENT AFTER RECOGNITION

4.4.1 Inventories shall be measured at the lower of cost and net realization value, except where paragraph .18 of GRAP 12 applies.

4.4.2 Inventories shall be measures at the lower of cost and current replacement cost where they are held for:

a) distribution at no charge or for a nominal charge ,or

b) consumption in the production process of goods to be distributed at no charge or for a nominal charge.

4.5 RECOGNITION AS AN EXPENSE

4.5.1 When inventories are sold, exchanged or distributed, the carrying amount of those inventories shall be recognized as an expense in the period in which the related revenue is recognized. If there is no related revenue, the expense is recognized when the goods are distributed, or related service is rendered. The amount of any write-down of inventories to net realizable value and all losses of inventories shall be recognized as an expense in the period the write-down or loss occurs. The amount of any reversal of any writes –down of inventories arising from an increase in net realizable value, shall be recognized as a reduction in the amount of inventories recognized as an expense in the period in which the reversal occurs.

4.5.2 Some inventories may be allocated to other assets accounts, for example, inventory used as a component of self-constructed property, plant or equipment. Inventories allocated to other assets in this way are recognized as an expense during the useful life of that asset.

5. INVENTORY PROCEDURES

5.1 The procedures for inventory must be followed to ensure that:

a) Inventory is safeguarded at all times;

b) There are accurate records of quantities on hand at all times;

c) Optimum inventory levels are maintained to meet the needs of users;

d) Only authorised issues of inventory are made to users; and

e) Items placed in store are secured and only used for the purpose for which they were purchased.

5.2 APPOINTMENT OF RESPONSIBLE OFFICIALS

5.2.1 The CFO must appoint, in writing, officials to perform the duties of an Inventory Controller in terms of this Policy.

5.2.2 Adequate segregation of duties between the requisition, receipt, recording, storage and safekeeping of inventory and the management and control thereof must be maintained to avoid the potential occurrence of errors and fraud.

5.3 ORDERING OF INVENTORY

Standard Supply Chain Management procedures as per approved Supply Chain Management policy are to be implemented.

5.4 RECEIPT OF INVENTORY

All inventory must be received by the completion of a goods received note and processed on the financial management system.

5.5 STORAGE OF INVENTORY

5.5.1 Inventory must be stored in a secured, exclusive use area, under lock and key, furthermore the inventory must be insured in terms of the Risk Management Policy of the municipality.

5.5.2 The area must be used exclusively for the storage of inventory, with limited authorised access only.

5.5.3 Inventory must be positioned to facilitate efficient handling and checking.

5.5.4 All items must be stored separately, with proper segregation.

5.5.5 Inventory must be clearly labeled for easy identification. Inventory tag/bin cards or inventory labels may be used to identify each item and to aid in the physical verification of the items.

5.5.6 Where practically possible, all items of the same type and reference must be stored together as per the description on the inventory records.

5.5.7 Items with limited shelf life must be rotated on a first in first out basis, in accordance with paragraph .35 of GRAP, to reduce the occurrence of expired or obsolete stocks.

5.5.8 Due diligence and care must be exercised to prevent damage of, or deterioration of inventory.

5.5.9 Due regard must be given to any safety standards which may apply to the storage of certain inventories.

5.5.10 Steps must be taken to ensure safe custody of items, including precautions against loss or theft.

5.5.11 The Inventory Controller or Delegated Official responsible for the custody and care of inventory must ensure that in his/her absence such items, where applicable, are securely stored.

5.5.12 The responsibility for the custody of the storeroom keys must be allocated by the delegated authority to an official who is accountable for its use.

5.5.13 No unauthorised persons/officials shall obtain entry to premises, buildings or containers where inventory is kept, unless accompanied by the responsible official.

5.5.14 Whenever a change in the Inventory Controller occurs, an inventory count must be conducted.

5.5.15 An independent official shall be nominated in writing by the delegated authority to assist the official handing and taking over with the checking of the inventory and any discrepancies.

5.5.16 Should the above not be complied with, the official taking over shall be liable for any discrepancies.

5.5.17 A handing-over certificate as prescribed by the CFO, must be completed by the handing and taking over officials and a copy retained for record purposes.

5.5.18 The following fire protection precautions must be adhered to:

a) Inventories of an inflammable or dangerous nature shall be stored and handled in such a manner that persons or property are not endangered and in compliance with the requirements of any local authority;
b) The area must be clearly signposted; and
c) Fire extinguishing equipment must be placed in the area where inventories are held and must be serviced regularly.

5.6 ISSUE OF INVENTORY

5.6.1 Only the Inventory Controller is authorised to issue inventory from the storeroom.

5.6.2 Inventory must only be issued in terms of the approved requisition form of the Municipality.

5.6.3 All requisition forms must be ruled off immediately below the last item to prevent items being added once the requisition is authorised by the responsibility manager.

5.6.4 The Inventory Controller must prepare the Stock Issue Register once stock items to be issued have been picked up from the shelves

5.6.5 The official receiving the inventory must acknowledge the receipt of stock items requested, by signing the Stock Issue Register prepared by the Inventory Controller.

5.6.6 Inventories must be issued and used for official purposes only.

5.7 OBSOLETE INVENTORY

5.7.1 The preparatory work for the disposal of obsolete inventory must be undertaken by the Inventory Controller and verified by the Assets Accountant.

5.7.2 The Accounting Officer or delegated authority must convene a Disposal Committee for the disposal of obsolete inventory.

5.7.3 The Disposal Committee should consist of at least three officials, one of whom must act as the chairperson.

5.7.4 The delegated authority may approve the write-off of inventory, if satisfied that: -

a) The inventory has expired and is redundant;
b) The inventory is of a specialised nature and has become outdated due to the introduction of upgraded and more effective products;
c) The inventory cannot be used for the purpose for which it was originally intended; or
d) The inventory has been damaged and is rendered useless.

5.7.5 All disposed of items must be updated in the inventory records/register/database for the purposes of proper management and control.

5.8 INVENTORY COUNT

5.8.1 Items may be subject to an inventory count on a quarterly basis.

5.8.2 Where the quantity of inventory is too large for the count to be completed on a single occasion, inventory counts may be carried out on a rotational basis with a full inventory count at the end of each financial year.

5.8.3 All approved Municipal procedures and processes must be complied with during the inventory count.

5.8.4 The Inventory Controller must submit a report to the CFO after investigating any discrepancies between the inventory records/register/database, bin/tag cards or inventory labels and the physical inventory.

5.8.5 The CFO must submit a report with the findings to the Accounting Officer, in order to have the matter reported to the Council of the Municipality for the write-off of any inventories losses, or the write –up of surpluses.

5.8.6 The appropriate disciplinary action must be instituted when applicable.

5.8.7 The inventory record, register, database or system must be updated accordingly.

6. INVENTORY RECORDS

6.1. An inventory record/register/database must be maintained for all inventory items, either manually and / or electronically.

6.2 All relevant information must be included for the proper management and control of all inventory items. It is recommended that details include but are not limited to:

a) Order number/date;
b) Item description;
c) Quantity and value of stock on hand;
d) Quantity and value of stock received;
e) Quantity and value of stock issued;
f) Re-order level;
g) Optimum inventory level;
h) Quantity and value of obsolete stock; and
i) Opening/closing balance.

6.3 An inventory register/database must be printed monthly and the hard copy filed in a chronological order to maintain a proper audit trail.

7. REPORTING

7.1 A report must be submitted at least quarterly to the Chief Financial Officer and/or the Assets Manager detailing the following:

a) Any inventory shortages or surpluses and the reasons for such;
b) Any inventory deficits proposed to be written-off; and
c) Any obsolete inventory items.

7.2 Inventories purchased during the financial year must be disclosed at cost or net realizable value in the disclosure notes of the Financial Statements of the Municipality.

7.3 In terms of GRAP the financial statements shall disclose:

a) the accounting policies adopted in measuring inventories, including the cost formula used,

b) the total carrying amount of inventories and the carrying amount in classifications appropriate to the entity,

c) the carrying amount of inventories carried at fair value less costs to sell,

d) the amount of inventories recognized as an expense during the period,

e) the amount of any write-down of inventories recognized as an expense in the period in accordance with paragraph .43,

f) the amount of any reversal of any write-down that is recognized as a reduction in the amount of inventories recognized as an expense in the period in accordance with paragraph .43,

g) the circumstances or events that led to the reversal of a write-down of inventories in accordance with paragraph .43,and

h) the carrying amount of inventories pledged as security for liabilities.

8. CLASSIFICATION OF INVENTORY

As per National Treasury Standard Chart of Accounts, inventory shall be classified as follows:

Inventory Categories	Consumable Categories
Ammunition & Security Supplies	Consumable Supplies (level 4)
Clothing Material & Accessories	Agricultural Supplies (level 5)
Farming & Gardening Supplies	Gifts & Awards
Fuel, Oil & Gas	Fuel Supplies
Crockery & Linen	Media Collections
Learning & Teaching Support Material	Building & Construction
Assets for Distribution	Contraceptives
Materials & Supplies	First Aid Kit
Medical Supplies	Laboratories
Medicines	Security Accessories
Military Stores	Bags & Accessories
Laboratory Chemicals & Supplies	Stationary

9. POLICY ADOPTION

This policy has been reviewed and approved by the Council of Stellenbosch Municipality and is applicable with effect from 1 July 2023.

APPENDIX 34

STELLENBOSCH MUNICIPALITY

FINANCING OF EXTERNAL BODIES PERFORMING MUNICIPAL FUNCTIONS

2025/2026

(Financing of External Bodies Policy: moratorium is placed on the implementation of the policy based on the guidance issued by National Treasury in Circular 131 attached as Appendix 40)

STELLENBOSCH MUNICIPALITY

FINANCING OF EXTERNAL BODIES PERFORMING MUNICIPAL FUNCTIONS POLICY

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1. DEFINITIONS

1.1 In this policy unless the context indicates otherwise:

1.1.1 "**Accounting Officer**" means the Municipal Manager as referred to in section 60 of the Local Government: Municipal Finance Management Act, 56 of 2003 ("MFMA");

1.1.2 **"Approved Budget"** means the Municipality's annual budget approved by the Council in terms of section 24 of the MFMA and include an adjustment budget in terms of Section 28 of the MFMA;

1.1.3 **"Community"** means the residents within the Stellenbosch WCO24 area;

1.1.4 **"Constitution"** means the Constitution of the Republic of South Africa, 1996;

1.1.5 **"Director"** means a person appointed in terms of section 56 of the Systems Act who is directly accountable to the Municipal Manager;

1.1.6 **"Executive Mayor"** means the councillor elected as the Executive Mayor in terms of section 55 of the Local Government: Municipal Structures Act, 32 of 2000 ("the Structures Act");

1.1.7 **"Chief Financial Officer"** or "CFO" means an official as envisaged in section 80(2)(a) of the Local Government: Municipal Finance Management Act, 56 of 2003 ("MFMA");

1.1.8 **"Grant"** means a grant or allocation, as referred to in section 17(3)(j(ii) and 17(3)(j(iv) of the MFMA, made by the Municipality to any organisation or body referred to in section 67(1) and to be utilised to assist the Municipality in fulfilling its constitutional mandates including local tourism, municipal health services and such other municipal functions contemplated in Part B of Schedules 4 and 5 of the Constitution;

1.1.9 **"Grant Committee"** means the Committee established in terms of clause 7 of this policy;

1.1.10 **"official"** means an employee in the service of the Municipality;

1.1.11 **"organisation or body"** means those organisations or bodies outside any sphere of government making application for Grants in terms of this Policy, Which include associations, non-profit organisations or companies or trusts;

1.1.12 **"the Systems Act"** means the Local Government: Municipal Systems Act, 32 of 2000;

1.1.13 **"the Structures Act"** means the Local Government: Municipal Structures Act, 117 of 1998;

1.1.14 **"the MFMA"** means the Local Government: Municipal Finance Management Act, 56 of 2003;

1.1.15 **"the Municipality"** means the Stellenbosch Municipality and reference to Council has a similar meaning;

1.1.16 **"the Policy"** means the Financing of External Organisation/Bodies Performing Municipal Function Policy as set out in this document.

1.1.17 **"service delivery agreement"** or "MOA" means the agreement entered into between the Municipality and any organisation or body which received a Grant in terms of this Policy.

1. PURPOSE, AIMS AND OBJECTIVES

1.1 The purpose of this Policy is to provide a framework for financial assistance by Stellenbosch Municipality (“the Municipality”) to external organisations / bodies performing local government functions to the extent as set out in section 155(6)(a) and (7) of the Constitution as listed in Part B of Schedule 4 and 5.

1.2 The purpose of this Policy is to ensure the efficient performance of the municipal function entrusted to that external organisation/body in a manner which gives effect to the goals and objectives of the Municipality’s Integrated Development Plan ("IDP") by establishing partnerships between the municipality and the organisatons and bodies performing the functions on behalf of the Municipality.

1.3 The Municipality will favour grants for achievement of outcomes aligned to the IDP. The objective of the funding of external bodied performing municipal functions is primarily to ensure the achievement of agreed outcomes to improve the health and well-being of the citizens and not to cover administrative costs and salaries.

2. LEGAL FRAMEWORK

2.1 In terms of section 156 of the Constitution, the Municipality has executive authority in respect of and the right to administer –

2.1.1 the local government matters listed in Part B of Schedule 4 and 5; and

2.1.2 any other matters assigned to it by national and provincial legislation.

2.2 Section 16(2) of the MFMA provides that the Mayor of the Municipality must table the annual budget at a council meeting at least 90 days before the start of the budget year. Section 17(3)(j)(ii) and 17(3)(j)(iv) provides that when an annual budget is tabled in terms of section 16(2) it must include particulars of any proposed allocation or grants by the municipality to any municipal entities and other external mechanism assisting the municipality in the exercise of its functions or power and any organisation or bodies referred to in section 67(1).

2.3 Immediately after the tabling of the annual budget the accounting officer must make public the annual budget and invite the local community to submit representations in connection with the budget before the budget is approved by Council in terms of section 24 of the MFMA.

2.4 Section 67 of the MFMA provides that the Municipality implement and sustain proper and effective controls and procedures when transferring funds of the Municipality to an organisation or body outside any sphere of government.

2.5 Section 67(1) provides that the accounting officer must be satisfied that the organisation or body has the capacity and agreed to comply with any agreement with the Municipality including all reporting, financial management and auditing requirements as may be stipulated in the agreement, to report at least monthly to the accounting officer on actual expenditure against such transfer and to submit audited financial statements for its financial year to the

accounting officer promptly. The organization must implement effective, efficient and transparent financial management and internal control systems to guard against fraud, theft and financial mismanagement and has the obligation to prove in terms of previous similar transfers that it has complied with all the requirements. The accounting officer must through contractual and other appropriate mechanism enforce compliance with this policy.

2.6 All transfer of funds in terms of this Policy shall comply with the Constitution, the Systems Act, the Structures Act, the MFMA and any other applicable legislation, regulations and policies that may govern the transfer of municipal funds and that are not in contradiction to the aforementioned legislation.

3. PUBLIC ADVERTISEMENT AND APPLICATION PROCEDURE

3.1 Applications for funding of external bodies performing municipal functions shall be considered where organisations or bodies have responded to advertisements published in the local newspapers distributed in the Stellenbosch Municipal Area calling upon organisations or bodies to submit proposals in the prescribed form, as set out 4.3 below, to perform a specific municipal function for a period up to 3 years. Such advertisements may be published quarterly by the accounting officer.

3.2 Advertisements should clearly specify the categories for which requests are called, the closing date for applications, who they should be addressed to, and where and how to obtain the relevant documentation pertaining to such applications, including the prescribed forms. Only applications made on the prescribed form (see Annexure A) may be considered.

3.3 The organisation/body must submit a detailed business plan with its application, confirming the envisaged outcomes their past achievements in the field and their commitment to performing that particular municipal function effectively and in line with Council's goals as set out in the IDP. Applications must be accompanied by a covering letter on the organisation/body letterhead, signed by the head of the organisation/body and must include the following information:

- 3.3.1 the organisation/body's legal name and a brief description of the organisation/body's business;
- 3.3.2 the organisation/body's registration number, if any;
- 3.3.3 the date of establishment, details of the organisation/body's members, founding documents, including constitution and certificates of incorporation;
- 3.3.4 the contact name of the person signing the application, full street address, telephone number and email address of the organisation;
- 3.3.5 if funding is required for a specific project, a brief description of the project and what it aims to achieve, as well as the detailed budget for and the duration of the project together with a written confirmation by the relevant municipal Director that the project is part of the IDP projects or programs;
- 3.3.6 references, independent of the organisation/body and the head of the organisation/body;
- 3.3.7 most recent audited financial statements not older than24 months;
- 3.3.8 a summary of its past achievements; and

3.3.9 a declaration by the head of the organisation/body to the satisfaction of the Municipal Manager that the organisation/body implements effective, efficient and transparent financial management and internal control mechanism to guard against fraud, theft and financial mismanagement and has in the past complied with requirements for similar transfers of funds.

3.4 Individuals will not be considered or appointed as an organisation/body to provide a municipal function as contemplated in this Policy.

3.5 Organisations or bodies whose directors, managers, major shareholders or trustees are in service of the state will not be considered or appointed as an organisation/body to provide a municipal function as contemplated in this Policy.

3.6 The appointment of a particular organisation/body to perform a municipal function for a period of three (3) years does not guarantee financial support by the Municipality, which will be determined annually when the municipal budget is approved by the Municipal Council.

3.7 No late applications received, in response to an advertisement as contemplated in clause 3.1 and 3.2 above will be considered and processed by the Grant Committee.

4. OBLIGATIONS OF THE ORGANISATION/BODY

4.1 The head of the organisation/body must acknowledge in writing to the Municipal Manager that the money allocated was received in its bank account and that the money will be utilised in accordance with the completed and signed MOA, the submitted application and this Policy within 30 days of transfer of funds / payment, failing which no future grants may be considered.

4.2 The organisation / body shall submit monthly reports on actual expenditureagainst such transfer, the ward within which activities are conducted as well as the number of people benefiting from the activity to the Municipal Manager.

4.3 The relevant municipal Director must co-sign each monthly report to confirm monthly management and oversight of the activities.

4.4 The beneficiary undertakes to provide the Municipality with the details of a separate bank account to deposit the funds directly into such bank account.

4.5 The beneficiary must ensure that the funds earn interest until such funds are used for the purpose it was approved.

4.6 Funds that are not used for intended purpose, must be refunded to the Municipality with all interest accrued.

4.7 The beneficiary must submit to the Municipality quarterly progress reports.

5. RIGHTS OF THE MUNICIPALITY, CONTROL AND MONITORING

5.1 The relevant municipal Director shall be entitled, at any reasonable time from time to time, to verify and inspect the existence and activities of the organisation/body. The relevant municipal Director or his delegate has the right to physically visit the premises where the organisation/body or funded project is based, to peruse the budgets and any progress report related to the project.

5.2 The relevant municipal Director shall manage the service delivery agreement entered into between the Municipality and the organisation / body by inter alia receiving and considering monthly reports, inspecting financial records including audited financial statement.

5.3 If the organisation / body fails to comply with the terms and conditions of its service delivery agreement with the Municipality, the accounting officer may in consultation with the relevant municipal Director terminate the agreement with reasonable notice or grant the organization / body an opportunity to rectify the breach within an agreed period of not more than 90 days, failing which the accounting officer may terminate the agreement with reasonable notice.

5.4 The Municipality has the right not to give a Grant to any or all organisations/bodies applying for such Grants or to give proportional or partial grants to give. Having been awarded a Grant previously does not give an organisation/body the right to receive a Grant again.

5.5 The relevant municipal Director shall ensure that those organisations or bodies, who have received Grants in terms of this Policy:-

5.5.1 comply with all the provisions of the completed and signed MOA;

5.5.2 comply with all reporting, financial management and auditing requirements as stipulated in the MOA;

5.5.3 report at least monthly to the Municipality on actual expenditure against such transfer;

5.5.4 promptly, or no longer than 4 months after the end of their financial year, submit their audited financial statements; and

5.5.5 utilise the grant funding strictly in accordance with the approved business plan and approved budget.

5.5.6 Submit quarterly records of funds allocated and its actual expenditure to the Municipality.

5.6 The requirements in paragraphs 5.5.1 to 5.5.4 above shall not apply to organisations where the transfer does not exceed R200 000,00 (two hundred thousand rand), provided the Accounting Officer takes all reasonable steps to ensure that the targeted beneficiaries, as identified by the organisation or body in its application, receive the benefit of such grants and it certifies that compliance by that organisation or body with 5.5.1 to 5.5.4 above is uneconomical or unreasonable.

6. GRANT COMMITTEE

6.1 A Grant Committee consisting of at least the Municipal Manager, the Chief Financial Officer and one director of the Municipality, as well as any other official whom the Municipal Manager may include, shall evaluate all applications received in response to the local advertisement.

6.2 The Grant Committee will have the power to make recommendations to Council for final appointments and financial allocations.

6.3 The Grant Committee must submit a report on its decisions to the Council for final approval.

6.4 The Grant Committee shall, in terms of the Systems Act, establish a programme for community consultation and information dissemination regarding the appointment of any organisation/body and the availability of the service delivery agreement for perusal will be communicated to the local

community through the media prior to any service delivery agreement being entered into between the Municipality and the organisation or body.

6.5 No payments in terms of the allocation will be made to any organisation / body until a service delivery agreement in the form approved by the accounting officer has been signed by the respective parties.

6.6 No payment can be made to an organisation/body until it has submitted its audited financial statements as contemplated in this Policy and a statement certified by its auditor that it has fully complied with its agreement with the Municipality.

6.7 Payments may be allocated as a once off amount or in tranches as determined by the CFO in consultation with the relevant municipal Director.

7. Funding acknowledgement of the Municipality

Successful applicants will be required to acknowledge the Municipality as the provider of Grant funding in their funding record as well as any public record in respect of Grants received in order to confirm that these transfers of funds are also part of the Municipality's endeavours to meet its strategic objectives and to assist it in carrying out its constitutional powers and functions.

8. COMMENCEMENT

This Policy called the **FINANCING OF EXTERNAL BODIES PERFORMING MUNICIPAL FUNCTIONS POLICY** takes effect on the date on which it is adopted by the Council.

APPENDIX A

STELLENBOSCH

STELLENBOSCH . PNIEL . FRANSCHHOEK

Municipality • Umasipala • Munisipaliteit

APPLICATION : FUNDING OF EXTERNAL BODIES PERFORMING A MUNICIPAL FUNCTION

NOTE: ONLY APPLICATIONS ON THIS PRESCRIBED FORM WILL BE CONSIDERED

PLEASE COMPLETE THE FOLLOWING:

A	**Registered name of organisation:** **……..**
B	**Date and year in which the organisation was founded or incorporated (include brief description of business or activities of organisation):** **…….** **……** **……** **……**
C	**Address:** **(**i) Street (ii) Postal ……. …….. ……. …….. ……. …… Contact details: Name and Surname: …….. Title/Position held: …… Tel: …… E-mail: ……
D	**List <u>ALL</u> the directors / board / committee members / shareholders / trustees of the organization (use additional pages if necessary):** Name and Surname: …….. Position: …… Contact Address and tel. no: …… Name and Surname: ……..

	Contact Address and tel. no: …… Name and Surname: **……** Position: …… Contact Address and tel. no: …… Name and Surname: …….. Position: …… Contact Address and tel. no: …… Name and Surname: …….. Position: …… Contact Address and tel. no: …… Name and Surname: …….. Position: …… Contact Address and tel. no: ……
D	**Indicate in which ward the organisation is active**: Ward:_____ Is the organisation a non-profit company? Yes No If yes, provide company registration number:_____- Is the organisation a non-profit organisation as contemplated in section 13 of the Non-Profit Organisation Act, 1997? Yes No If yes, provide registration number:_____- Is the organisation a public benefit organisation as contemplated in terms of the Income Tax Act, 1962? Yes No If yes, provide registration number:_____- Is funding required for a specific project? Yes No If yes, attach details separately. Budget amount of projects: …… Duration of project: …… Is funding required for general support? Yes No If yes, attach a copy of the organisation's overall budget and business plan.

E	**Category:** Please categorise your application (mark with x): Tourism Destination Marketing & Visitors Information Tourism Development Animal Welfare Note: For more detail, see attached Funding of External Bodies Performing a Municipal Function Policy.(general guidelines and categories) Please indicate the specific type of project/programme, as per the Funding of External Bodies Performing a Municipal Function Policy …… …… …… …… …… …… ……
F	**The following <u>MUST</u> accompany this application:** 1. A copy of the latest, audited financial statements. 2. A copy of the Organisation's Constitution or Memorandum of Incorporation as well as the resolutions/minutes adopting the Constitution or Memorandum of Incorporation. 3. A copy of a project/programme description and/or a business plan for the ensuing financial year. Including the following: • Full details of the proposal or project including its objectives, the number of people who will benefit and how the project will contribute or enhance the strategic objectives of Stellenbosch Municipality. • Commencement and completion dates of the project. • Information on the total cost of the project budget, including a breakdown of costs and an outline of any contribution by fundraising and/or own contribution. • A list of all other sources of funding together with the assessments. • A summary of past achievements. • References independent of the applicant and its executive. 4. An original copy of a correctly completed creditors control form of Stellenbosch Municipality. 5. If the Organisation received funding from Stellenbosch Municipality in the preceding financial year, you need to account for the expenditure of the funding received with your new application. 6. If the Organisation received funding from other bodies, please identify and list the amounts received;

	7. If the Organisation is a non-profit company as defined in the section 1 of the Companies Act, 2008, a certificate/letter issued by the Companies and Intellectual Property Commission (CIPC) confirming registration must be attached; 8. If the Organisation has been registered as a “non-profit” organisation in terms of the Non-Profit Organisation Act, 1997, a certificate/letter issued by the Department of Social Development confirming registration as a non-profit organisation must be attached; 9. If the Organisation has been registered as a “Public Benefit Organisation" in terms of the Income Tax Act, 1962, a certificate/letter issued by SARS confirming the Organisation's tax exemption status must be attached; and 10. Valid Tax Clearance Certificate issued by SARS.
G	**The following shall apply:** 1. The allocation of funds will only be considered if the application document has been fully completed and signed and is accompanied by the required and supporting documentation referred to therein. Applicants must in their submission clearly indicate / specify and motivate what the funding will be utilised for. 2. The funding must be exclusively utilised for the purpose defined and the successful applicant must submit the necessary undertaking to this effect. 3. Applicants must in their submission satisfy the Council of their ability to execute the project successfully. 4. Organisations who have already received financial or other assistance from the Council during the previous financial year must specify same in their application. 5. No funding will be considered for political groupings, church/sectarian bodies or ratepayers organisations. 6. No funding will be considered where only an individual will benefit or where a member of Council or an official of Stellenbosch Municipality will receive any financial or other gain. 7. Projects outside the boundaries of the Council will not be considered. 8. Subsequent requests from applicants to cover overspending on projects will not be considered. 9. Council will not pay any funds to anyone who has already procured against the perception that they will receive any municipal funds. 10. Successful applicants must at all times comply with the provisions of Section 67(1) of the Municipal Finance Management Act No. 56 of 2003 which *inter alia* stipulates that the organisation or body has to:- • Enter into and comply with a Memorandum of Agreement with the Municipality as well as with all reporting, financial management and auditing requirements as may be contained in such agreement. This memorandum of agreement will bind the successful applicant to deliver on what the application speaks to, but also to commit to become involved with municipal programmes of the community where it functions. The Memorandum of Agreement will be made available to successful applicants for completion. • Report monthly on the actual expenditure of the amount allocated.

	11. The Council reserves the right not to give funding to any or all organisations applying. 12. Having been awarded funding previously does not give an applicant the right to receive a grant/funding again. 13. Funding will not be considered where a project or organisation is already receiving funds from Council in terms of Council's functions. Applicants are required to disclose other sources of funding, failing which such applicant will be disqualified. 14. Funding will not be considered where in Council's opinion, an organisation received sufficient funds from other sources to sustain its activities or the project applied for. For this purpose, organisations must submit financial statements and budget for the ensuing financial year. 15. Organisations having received funding from Stellenbosch Municipality during the previous financial year, are required to attached to any new application, a copy of the financial statements relating to the year in which the funding was received from Council, as required in terms of section 67(1) of the Municipal Finance Management Act, 2003 (MFMA). (The Funding of External Bodies Performing a Municipal Function Policy must be consulted for the sake of completeness)
H	**Undertaking:** I/We hereby verify that the information provided in this application is true and correct and that the conditions applicable to the allocation of funds as set out above have been read, understood and will be complied with. I/We also declare that the organisation implements effective, efficient and transparent financial management and internal control mechanisms to guard against fraud, theft and financial mismanagement and has in the past complied with requirements for similar transfer(s) of funds. This completed and signed at Stellenbosch on this……day of .....20…. _____ **Chairperson / Authorised Representative** _____ **Secretary / Duly Authorised Signatory**

I	**Please take note:** (i) That completed application forms together with all the required documentation must be delivered to: **Director: Planning and Economic Development** **P O Box 17** **Stellenbosch** **7599** Or delivered to: **58 Andringa Street** **Stellenbosch** **7600** (ii) That the closing date for the submission of applications is: ……. at …… (iii) That **neither late nor incomplete applications** shall be considered.

APPENDIX 35

STELLENBOSCH MUNICIPALITY

TARIFF BY-LAW

2025/2026

STELLENBOSCH MUNICIPALITY

TARIFF BY-LAW

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1. PREAMBLE

(1) Section 229(1) of the Constitution authorizes a municipality to impose:

(a) rates on property and surcharges on fees for services provided by or on behalf of the municipality; and

(b) if authorized by national legislation, other taxes, levies and duties.

(2) In terms of section 75A of the Systems Act a municipality may:

(a) levy and recover fees, charges or tariffs in respect of any function or service of the municipality; and

(b) recover collection charges and interest on any outstanding amount.

(3) In terms section 74(1) of the Systems Act, a municipal council must adopt and implement a tariff policy on the levying of fees for a municipal service provided by the municipality or by way of service delivery agreements and which complies with the provisions of the Systems Act, the Municipal Finance Management Act and any other applicable legislation.

(4) In terms of section 75(1) of the Systems Act, a municipal council must adopt by-laws to give effect to the implementation and enforcement of its tariff policy.

(5) In terms of section 75(2) of the Systems Act, by-laws adopted in terms of section 75(1) of the Systems Act may differentiate between different categories of users, debtors, service providers, services, service standards and geographical areas as long as such differentiation does not amount to unfair discrimination.

(6) In furtherance of reusable energy, Council may determine tariffs pertinent to the purchase of surplus energy from consumers, subject to regulations issued and approved by the National Electricity Regulator of South Africa (NERSA).

2. DEFINITIONS

"***Municipality***" means the Stellenbosch Municipality (WC024).

"***Tariff Policy***" means the Tariff Policy adopted by the Municipality in terms of this By-Law.

"***Constitution***" refers to the Constitution of the Republic of South Africa, 1996.

“***Council***” means the Council of the Municipality.

"***Credit Control and Debt Collection Policy***" means the Municipality's Credit Control and Debt Collection Policy as stipulated by sections 96(b) and 97 of the Systems Act.

"***Systems Act***" means the Local Government: Municipal Systems Act, (Act 32 of 2000).

"***Finance Management Act***" means the Local Government: Municipal Finance Management Act, (Act 53 of 2003).

"*Tariff*" means fees, charges or any other tariffs levied by the Municipality in respect of any function or service provided, or surplus energy purchased, by the Municipality including rates levied by the Municipality in terms of the Local Government: Property Rates Act, (Act 6 of 2004).

"***Tariff List***" or "***Tariff Schedule***" means the list of the Tariffs applicable and in respect of any function or service provided, or surplus energy purchased, by the Municipality. This list, effective for a specific financial year, is approved by Council during the annual budget process.

3. OBJECTIVES

The objective of this By-Law is to give effect to the implementation of the Tariff Policy as contemplated in section 74(1) of the Systems Act, and of the Tariff Schedule for a given financial year as approved by Council during the Municipality's annual budget process.

4. ADOPTION AND IMPLEMENTATION OF TARIFF POLICY

(1) The Municipality shall adopt and implement a Tariff Policy on the levying of fees for a municipal service provided by the Municipality or by way of service delivery agreements which complies with the provisions of the Systems Act, the Municipal Finance Management Act and any other applicable legislation.

(2) The Municipality shall not be entitled to impose tariffs other than in terms of the valid Tariff Policy.

5. CONTENTS OF TARIFF POLICY

The Municipality's Tariff Policy shall, inter alia:

(1) Apply to all the tariffs fees (as per the Tariff List) imposed by the Municipality pursuant to the adoption of the Municipality's annual budget.

(2) Reflect the principles referred to in section 74(2) of the Systems Act and specify any further principles for the imposition of Tariffs which the Municipality may wish to adopt.

(3) Specify the manner in which the principles referred to in paragraph 2 above are to be implemented in terms of the Tariff Policy.

(4) Specify the basis of differentiation, if any, for tariff purposes between the different categories of users, debtors, service providers, services, service standards and geographical areas as long as such differentiation does not amount to unfair discrimination.

(5) Include such further enforcement mechanism, if any, as the Municipality may wish to impose in addition to those contained in the Credit Control and Debt Collection By-Law.

(6) Provide tariffs for the export of surplus energy from approved and certified consumers, within the jurisdiction of the Municipality, into the Municipality's distribution network.

6. ENFORCEMENT OF TARIFF POLICY

The Tariff Policy shall be enforced through the Credit Control and Debt Collection By-Law and any further enforcement mechanisms stipulated in the Municipality's Tariff By-Law.

7. REPEAL

The provisions of any by-laws relating to Tariffs by the Municipality are hereby repealed insofar as they relate to matters provided for in this By-Law.

8. INTERPRETATION

If there is a conflict of interpretation between the English version of this By-Law and a translated version, the English version prevails.

9. SHORT TITLE and EFFECTIVE DATE

This By-law is the Tariff By-Law of Stellenbosch Municipality and shall take effect on 01 July 2022.

APPENDIX 36

STELLENBOSCH MUNICIPALITY

MFMA Circular No.129

MUNICIPAL BUDGET CIRCULAR FOR THE 2025/2026 MTREF

NATIONAL TREASURY

MFMA Circular No. 129

Municipal Finance Management Act No. 56 of 2003

Municipal Budget Circular for the 2025/26 MTREF

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Introduction

This budget circular provides guidance to municipalities with their compilation of the 2025/26 Medium Term Revenue and Expenditure Framework (MTREF). It is linked to the Municipal Budget and Reporting Regulations (MBRR) and the Municipal Standard Chart of Accounts (*m*SCOA) and strives to support municipalities' budget preparation processes so that the minimum requirements are achieved.

Among the objectives of this budget circular is to demonstrate how municipalities should undertake annual budget preparation in accordance with the budget and financial management reform agenda by focussing on key "game changers". These game-changers include ensuring that municipal budgets are funded, revenue management is optimised, assets are managed efficiently, supply chain management processes are adhered to, *m*SCOA is implemented correctly and that audit findings are addressed. Municipalities are reminded to refer to the annual budget circulars of the previous years for guidance in areas of the budget preparation that are not covered in this circular.

1. The South African economy and inflation targets

The National Treasury has lowered its 2024 economic growth forecast to 1.1 per cent, from the 1.3 per cent projected in the 2024 Budget Review, weighed down by stop-start economic growth and stubborn inflation in the first half of the year. The economy has since strengthened in response to the suspension of power cuts since March 2024, improved confidence following the formation of the government of national unity in June, better than-expected inflation outcomes in recent months and reduced borrowing costs. All these factors are expected to continue to support the economy over the period ahead.

GDP growth is projected to average 1.8 per cent from 2025 to 2027, up from 1.2 per cent in the preceding three years. The pace of growth is still being limited by persistent – though gradually easing – constraints, particularly in logistics infrastructure. Faster growth depends largely on maintaining macroeconomic stability, the continued implementation of structural economic reforms, improving state capabilities and supporting higher infrastructure investment.

The following macro-economic forecasts must be considered when preparing the 2025/26 MTREF municipal budgets.

Table 1: Macroeconomic performance and projections, 2023 - 2027

Fiscal year	2023/24	2024/25	2025/26	2026/27	2027/28
	Actual	Estimate	Forecast		
CPI Inflation	5.9%	4.6%	4.4%	4.5%	2.5%

Source: Medium Term Budget Policy Statement 2024.

Note: the fiscal year referred to is the national fiscal year (April to March) which is more closely aligned to the municipal fiscal year (July to June) than the calendar year inflation.

Growth in household consumption expenditure is expected to improve to 1.2 per cent in 2024, up from 0.7 per cent in 2023. Households have seen growth in real incomes as this year progressed and inflation has cooled, while consumer confidence has been buoyed by several factors, including stable electricity supply and expectations of improving financial conditions following a September cut in interest rates. Real purchasing power is expected to be bolstered by a further moderation in inflation and lower interest rates supporting household balance sheets. The newly implemented two-pot retirement system, which allows consumers to withdraw a portion of their savings before retirement, may also boost household consumption over the next few years depending on the eventual use of the withdrawn funds.

During 2024, headline inflation has cooled to its lowest rate in over three years, supported by lower food and transport prices. Underlying inflation – measured by the core inflation rate, which excludes volatile items such as food, non-alcoholic beverages, fuels, and energy – has also moderated to two-year lows, supported by lower imported inflation. Headline inflation is projected to stabilise around the midpoint of the 3–6 per cent inflation target range in the medium term. Lower food prices, a stronger rand and comparatively low oil prices present favourable risks. Meanwhile, unfavourable risks to the outlook include higher administered prices and unfavourable weather conditions for agriculture.

Even though confidence of the consumers has been uplifted by the improved economy, households are still struggling to pay municipal accounts and that has a negative impact on municipal own revenues. It is therefore noted that variations in regional specifics are possible, however, any variation of assumptions must be explicitly set out and well explained in the budget narratives, in the absence of which the Treasuries will refer the budget back to council for alignment to the macroeconomic performance projections.

2. Key focus areas for the 2025/26 budget process

2.1 Local government conditional grants allocations

Over the 2025 Medium-Term Expenditure Framework (MTEF), the government proposes an allocation of 9.8 per cent to local government. Local government funding is projected to increase from R184.8 billion in 2025/26 to R197.9 billion in 2027/28. In 2025/26, this comprises R106.1 billion for the local government equitable share, R16.8 billion from the general fuel levy sharing with metros, and R61.8 billion for both direct and indirect conditional grants. The increased allocations to local government reflect the government's commitment to social protection as a cornerstone of its fiscal strategy, ensuring ongoing support for indigent populations and the expansion of critical infrastructure through conditional grants. These figures represent the preliminary fiscal framework outlined in the 2024 Medium Term Budget Policy Statement. The final details will be provided in the 2025 Budget Review.

Notable changes to the conditional grants system

Government has finalised its review of the conditional grant system and developed a range of reforms based on the results. These reforms are aimed to rationalise conditional grants and enhance their effectiveness and will be implemented from 2025/26.

In the metro space, National Treasury remain committed to consolidating grants to improve efficiency and effectiveness. Starting with the 2025 Budget, the Neighbourhood Development Partnership Grant (NDPG direct) and the Programme and Project Preparation Support Grant (PPPSG)will be consolidated. Over the 2025 Medium-Term Revenue and Expenditure Framework (MTREF), further reforms will include integrating the Municipal Systems Improvement Grant (MSIG) and the Neighbourhood Development Partnership Grant (NDPG indirect) into the budget baselines of the Department of Cooperative Governance and the National Treasury, respectively. Both departments will still earmark these to ensure that these allocations are used for their original purposes.

Additionally, the non-metro components of the NDPG direct will be merged with a portion of the PPPSG, and the grant will be redesigned to better serve its objectives. Most of other proposed reforms being discussed currently are planned for medium- to long-term implementation.

NT advise municipalities to utilise the indicative numbers that were presented in the 2024 Division of Revenue Act when developing the 2025/26 MTREF calculations. It is crucial to also consider the

proposed changes to baselines that were presented in the 2024 MTBPS, as they may have an impact. NT recommend this must be prioritised in all budgetary planning for the upcoming fiscal year. In terms of the outer year allocations (2027/28 financial year), it is proposed that municipalities conservatively limit funding allocations to the indicative numbers as presented in the 2024 Division of Revenue Act for 2025/26. The Division of Revenue Bill, 2024, which includes the annexures outlining allocations to each municipality is available at:
https://www.treasury.gov.za/documents/national%20budget/2024/default.aspx

Division Of Revenue Amendment Bill, 2024 (DoRAB)

Additional funding to the Municipal Disaster Recovery Grant – R684 million is added to the Municipal Disaster Recovery Grant (MDRG – Recovery) to fund the reconstruction and rehabilitation of municipal infrastructure damaged by the flood and storm surges that occurred in various parts of the country between December 2023 and July 2024. This will benefit several municipalities in five provinces with the following breakdown: Eastern Cape municipalities (10): R319 million; Free State municipalities (4): R48 million; KwaZulu-Natal municipalities (7): R152 million; Limpopo municipalities (4): R88 million; and Mpumalanga municipalities (4): R77 million.

Reprioritisation from the Public Transport Network Grant – R300 million is shifted from the Public Transport Network Grant (PTNG) to the Taxi Relief Fund to fund the extension of the programme. While the fund was introduced as a relief measure during the height of the COVID- 19 pandemic, it has been extended and forms part of the work that the Department of Transport is undertaking in the formalisation of the taxi industry.

Rescheduling of BFI funding in the Regional Bulk Infrastructure Grant – reduction of R225 million to the allocation of Drakenstein Local Municipality in the Regional Bulk Infrastructure Grant (RBIG) to align to the revised implementation plan and cashflow projections for the sanitation infrastructure upgrade project funded through the BFI.

Roll-over – R29 million is rolled over in the MSIG to complete projects related to the development of the Smart Cities Framework, Capital Expenditure Framework, Data Management Project, and Records Management Project.

Changes to conditional grant frameworks and allocations

The framework of the MDRG – recovery will be amended to ring-fence the additional funds for the repair and reconstruction of municipal infrastructure damaged by the disasters that occurred between December 2023 and June 2024.

The framework of the RBIG will be updated to amend the ring-fenced BFI amount for Drakenstein Local Municipality's sanitation infrastructure upgrade project.

The framework of the PTNG is amended to reflect the revised 2024/25 baseline following the reprioritisation towards the Taxi Relief Fund.

The framework of the MSIG is amended to account for the approved roll-over in the 2024/25 financial year.

Details per municipality, of the changes to allocations for the municipal disaster recovery grant, municipal systems improvement grant, public transport network grant and regional bulk infrastructure grant that have been described in Part 2 of the explanatory memorandum to the DoRAB will be gazetted. These changes per municipality are shown in **Annexures D** to **E and Appendix A** of the DoRAB.

All amended frameworks will be gazetted in terms of section 15(2) of the 2024 DoRA, after consulting Parliament.

2.2 Metropolitan Municipalities Trading Services Reform performance incentive

The provision of water, sanitation, electricity, and solid waste management are in a significant decline, resulting in poor reliability, safety, and accessibility of these services. The immediate cause of service decline is long-term and systemic underinvestment in maintaining, rehabilitating, and expanding infrastructure assets. Fundamental weaknesses in the structure and management of trading services underpin and exacerbate underinvestment in trading services infrastructure and assets. Currently, trading services face negative cash flows, placing at risk overall metropolitan municipalities (refers herein as metros)'s finances and their ability to support the necessary investments and contribute to the financial health of the entire municipality. Thus, there is a growing risk to municipal finances from the impact of failing trading services and an urgent need to incentivise the turnaround of trading services/ utilities to improve performance and increase investment in infrastructure.

A new feature of the conditional grant structure from 2024/25 is a performance incentive for metros who agree to embark upon specific trading services reforms, subject to performance on accountability, financial and operational performance metrics. The purpose of the Metro Trading Services performance incentive is to support and incentivise the turnaround of metro trading services to functional utilities that can access loan finance.

The incentive programme is currently planned to run over six years, from 2024/25 to 2030/31, and will cover water and sanitation (W&S), electricity and energy (E&E), and solid waste management (SWM). Maximum performance incentive amounts will be allocated to metros through the annual Division of Revenue Act, based on household and poverty indices. The envisaged scale of the incentive is such that, with commensurate internally generated funding, metro trading services capital expenditure can more than double compared to the current baseline.

To access the performance incentive, most metros have already developed Trading Services Reform Strategies, with two annexures (A1: Institutional Road Map, and A2: Business and Investment Plans) for their Water and Sanitation and Electricity and Energy Trading Services. (See Guidance Note 2: Assessment Criteria, Process and Timeframes, Metro preparations for the introduction of trading services infrastructure financing reforms). The date for submission of Solid Waste Management A, A1 and A2s is 31 July 2025. The guidance note is accessible at this link on the National Treasury website.

Metros with acceptable reform strategies for W&S and E&E will need to develop a third Annexure to their sector-specific Trading Services Reform Strategies, namely Annexure 3: Performance Improvement Action Plan (PIAP). Each A3: PIAP will have approximately 40 indicators across three performance areas (Accountability, Financial and Operational (W&S or E&E or SWM).

For each indicator, metros will specify their starting points, ambitions, programmes to accomplish the ambitions, and annual targets for the six years of the programme. The A3: PIAP as agreed to by National Treasury and passed by the metro council will become the metro's trading service **performance contract** against which incentive allocations are confirmed or adjusted, through the Division of Revenue Act. The Council-approved sector-specific A3: PIAP must be submitted to National Treasury as part of the metro's submission of budget documentation.

Metros are currently receiving formal feedback on submissions already made. Workshop briefings, a Guidance Note, and direct support will be provided to enable metros to complete the A3: PIAP template.

For metros seeking to access the incentive, the second day of the Mid-year Budget and Performance Review (MYBR) engagements will be dedicated in assessing the readiness for trading services reform and the details of A3: PIAP. Metros should submit a complete first draft A3: PIAP prior to the MYBR engagement.

Similarly, for metros seeking to access the incentive, the Budget and Benchmark engagements will devote time to assess investment plans, commercial initiatives, of trading services. Metros should be ready for the meeting with a final A3: PIAP.

Metros who have been or are unable to generate satisfactory Trading Services Reform Strategy documents will have further opportunities (with assistance of NT) to join the programme in future.

2.3. Reporting requirements for Disaster Allocations

National Treasury has in the previous circular (MFMA Circular No. 126 dated 07 December 2023) indicated that municipalities that receive their disaster funding before the start of the municipal year, i.e., 01 July, but after the end of the national financial year, 31 March, do not need to request a rollover as any deemed unspent disaster fund transferred to municipalities during that period (01 April to 30 June) will be regarded as an automatic rollover. This consideration is done because funding for this form of a disaster would have been transferred from the new year's allocation. Therefore, National Treasury will support that these unspent monies be carried over into the new municipal year's budget. The contents of MFMA Circular No 126 are not repeated here as the position still holds.

Disaster response funding for local government is provided for in the Division of Revenue Act, 2024 (Act No. 24 of 2024) (DoRA) through the Municipal Disaster Response Grant schedule 7B (MDRG 7B); and the Municipal Recovery Grant schedule 5B (MDRG 5B).

Funds from the MDRG 7B allocations are unallocated until a classification of a disaster by the Head of National Disaster Management Centre (NDMC) in terms of Section 23(1)(b) of the Disaster Management Act, 2002 (Act No. 57 of 2002). This grant provides for the immediate release of funds for disaster response if an occurrence cannot be adequately addressed in line with section 2(1)(b) of the Disaster Management Act, 2002 (Act No. 57 of 2002).

The MDRG 5B funds longer-term rehabilitation and reconstruction of municipal infrastructure damaged by a disaster.

Section 25 of the 2024 DoRA provides that:

(3) (a) The transferring officer may, with the approval of the National Treasury, make one or more transfers of a Schedule 7 allocation to a province or municipality for a classified disaster, within 100 days after the date of the classification of the disaster.
(c) The National Treasury must, within 21 days after the end of the 100-day period envisaged in paragraph (a), by notice in the Gazette, publish all transfers of a Schedule 7 allocations made for a classified disaster.
(f) The funds approved in terms of paragraph (a) must be included in municipal adjustments budgets.

Any additional disaster funding that may be approved by the National Treasury through section 19 (6) of the DoRA which states that "On a joint request by the transferring officer and the National Disaster Management Centre (NDMC), the National Treasury may approve that a conditional allocation in Schedule 4, 5 or 6, or a portion thereof, be reallocated to pay for the alleviation of the impact of a classified disaster or the reconstruction or rehabilitation of infrastructure damage caused by a classified disaster", must comply with all the reporting requirements in the DoRA. Before the National Treasury approves a reallocation, the receiving officer of the conditional allocation in Schedule 4 or 5 or the transferring officer of a Schedule 6

allocation must confirm that the affected funds are not committed in terms of any statutory or contractual obligation". These funds upon approval constitute a part of the total disaster allocation for that financial year and must comply with the framework conditions of the disaster funding.

Upon approval by the National Treasury either through section 25(3)(a) or section 19(6), municipalities are required to follow all reporting prescripts in terms of the DoRA. In terms of the duties of receiving officer in respect of schedule 5 or 7 allocations, section 12 requires municipalities to report expenditure and transfers received monthly, not later than 10 working days after the end of each month. Further, a municipality must submit a quarterly non-financial performance report within 30 days after the end of each quarter. Lastly, municipalities must evaluate the financial and non-financial performance of the municipality, in respect of programmes partially or fully funded by a schedule 5 allocation and submit such evaluation to the transferring officer and the relevant provincial treasury within two months after the end of the 2024/25 financial year applicable to a municipality. The reporting must also comply with the framework of the Disaster grant.

In addition to the reporting requirements outlined in section 12 of the DoRA, municipalities must adhere to the reporting guidelines specified in the disaster management frameworks. Municipalities are required to implement all approved projects and ensure that allocated funds are used for their intended purposes. Municipalities should submit disaster assessment reports and funding requests, signed by the Accounting Officer, to the Provincial Disaster Management Centre (PDMC) within 14 days of the disaster classification. Additionally, municipalities must provide a performance report, including supporting evidence (such as payment certificates, photographs, and invoices) demonstrating the progress of project implementation, to the PDMC within 30 days after the end of the quarter in which the funds were utilised. National Treasury may withhold and / or stop any funds due to the municipality that does not adhere to the reporting requirements in the DoRA.

In terms of any disaster funding that municipalities receive between 01 July and 31 March and have not been spent by the end of the municipal year, 30 June, a request for a rollover is required and it is not deemed automatic. This is slightly different from an instance wherein disaster response funds are transferred to municipalities after the end of the national financial year, 31 March.

2.4. Budgeting and reporting of the Integrated National Electrification Programme (INEP)

The DoRA provides for the allocation to ensure access to electricity through provision of capital subsidies to Eskom and municipalities for the eradication of the household's electrification backlogs and to ensure universal access to electricity.

These allocations are made to Eskom for the Eskom areas of supply and to municipalities for their areas of supply. This allocation criteria on the electrification programme follows the powers and functions (licensed and unlicensed) to both municipalities and Eskom. However, there are instances where some allocations that are within the Eskom areas of supply, are made to municipalities. This is done to accelerate the delivery of the electrification services and the eradication of backlogs.

National Treasury has therefore issued the *m*SCOA Circular No. 16 dated 16 October 2024 to provide more detailed guidance on the budgeting for these forms of funding. Municipalities are therefore requested to follow the *m*SCOA Circular No. 16.

2.5. Stopping and reallocation guidelines

The Division of Revenue Act provides that in instances where municipalities reflect a serious or persistent material breach of the Act (DoRA and MFMA), i.e., non-compliance against the provisions of the Acts, non-compliance against grant framework and significant under-expenditure, National Treasury may at its discretion or at the request of the transferring officer stop and reallocate the conditional grants from non-complying municipalities to best performing municipalities.

Following the 2024/25 mid-year expenditure reports (second quarter report) in terms of section 10 of the 2024 DoRA and sections 71 and 72 of the Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), National Treasury annually considers invoking sections 18 and 19 of DoRA.

In terms of DoRA, National Treasury utilises the reported information from both municipalities and the transferring officers in terms of section 10 and section 71 of the DoRA and MFMA, respectively. The second quarter reports dated 31 December annually is targeted as a benchmark to determine whether municipalities have adequately performed against the total allocations made. Various conditional grant frameworks give guide on the conditions required for compliance and as a measure of the performance of the municipalities.

Transferring officers are required as part of section 12 of DoRA (duties of the transferring officer) to assess and monitor the performance of the municipalities against the conditional grants and recommend to National Treasury that underperforming municipalities should be considered for stopping, while best performing municipalities are considered for additional funding in terms of sections 18 and 19 of DoRA (stopping and reallocation). In terms of section 18(2) of DoRA, a request by a transferring officer or a receiving officer to stop the transfer of a schedule 4B or 5B allocation, or a portion thereof must be submitted to the National Treasury by **31 January 2025**.

National Treasury is required in terms of sections 17, 18 and 19 of DoRA and section 38 of the MFMA to consult municipalities and afford them an opportunity to make a written representation as to why their conditional grants should not be stopped. Only after National Treasury has consulted and engaged municipalities on this intention (stopping), would the Treasury decide to either stop or not stop. Therefore, the stopping and reallocation process is a consultative "process" for which National Treasury must decide on. Recommendations from all relevant stakeholders, i.e., transferring officers and provincial treasuries are considered before the National Treasury decides.

The following questions form part of the decision when National Treasury writes to municipalities to consider stopping the allocation due to persistent underspending and non-compliance against the provisions of the legislations:

- Why expenditure reported as at 31 December 2024 is below 40 per cent;
- Progress report against approved projections (provide list/ names of approved projects);
- Representation on the cash coverage for grants transferred (Liquidity ratio) and all committed unspent funds must be ringfenced;
- Representation on the initial cash flow projections against actual performance;
- Progress report on any approved rolled over for 2023/24 financial year;
- Commitment that the allocated funds are committed and that they will be fully spent by the end of the financial year, 30 June 2025, i.e., commitment that the municipality will not request rollover against the funds proposed to be stopped;
- Representation on all projects awarded after the second quarter of the municipal financial year as at 31 December 2024;

- Representation on any commitments made against Supply Chain Management Regulation 32 projects in terms of the Supply Chain Management policy and chapter 11 of the MFMA and progress made against these projects;
- Declaration by the municipality on the amount that should be stopped by National Treasury;
- All reporting must be accurate and aligned to *m*SCOA system and
- An acceleration plan against the 2024/25 approved implementation plan.

According to section 19 of DoRA, when a schedule 4B or 5B allocation, or a portion thereof, is stopped in terms of section 18, the National Treasury may, after consultation with the transferring officer and the relevant provincial treasury, determine the portion of the allocation to be reallocated, as the same type of allocation as it was allocated originally, to one or more provinces or municipalities, on condition that the allocation must be spent by the end of the 2024/25 financial year.

Reallocation is therefore based on availability of funding, with priority being reallocation of funds within the same district or a province. Priority is also given to the best performing municipalities, municipalities with ready projects for implementation, committed multi-projects that could be brought forward, etc i.e., A maximum expenditure of 70 per cent against original allocation is used as an indicator for reallocation. In terms of stopping of the allocations against slow spending municipalities, a 40 per cent benchmark is used to engage municipalities whether their funds should be stopped or not. It is important to note that a representation from municipalities in terms of section 38(2) (a) of the MFMA and a recommendation from the transferring officer/ provincial treasury is considered before National Treasury can stop the funds.

3. Revenue Management

The weak economic growth continues to impact municipal finances, and this has strained consumers' ability to pay for services as communicated in MFMA Circular No. 89. Coupled with this conundrum is the marginal growth in national transfers as compared to the past. These two critical factors necessitate municipalities to function optimally, suggesting that municipal operations, processes, and procedures must be efficient. Inefficiencies in this space are guaranteed to manifest on municipal finances. Although some municipalities have managed these challenges well, others have fallen into financial distress and face liquidity challenges. Subsequently, municipalities are unable to meet their payment obligations to Eskom, water boards and other creditors. Therefore, municipalities must maximise their revenue generating potential and collect what is due to them and concurrently, eliminate wasteful and non-core spending. Municipal budgets will be scrutinised to ensure that municipalities adequately provide for their core mandate and to service their debt obligations. Municipalities must ensure that expenditure is limited to the maximum revenue collected and not spend money that they do not have.

National Treasury encourages municipalities to maintain tariff increases at levels that reflect an appropriate balance between the affordability to poorer households and other customers while ensuring that the tariffs are cost reflective for the financial sustainability of the municipality. The Consumer Price Index (CPI) inflation is forecasted to be 4.4 per cent; therefore, municipalities are required to justify all increases more than the projected inflation target for 2025/26 in their budget narratives and pay careful attention to the differential incidence of tariff increases across all consumer groups. In addition, municipalities should include details of their revenue growth assumptions for the different service charges in the budget narrative.

3.1 Revenue enhancement and Improved debt collection

Although different methods and tools are available to municipalities for improving revenue and debt collection through external sources, National Treasury would like to encourage municipalities to productively make use of the available revenue tools developed and available.

A useful method to ensure that all properties in the municipality are levied as per the 2014 Amended Property Rates Act and the municipality's tariffs and rates policies, is the correct use of the **National Treasury Valuation Roll Reconciliation Tool**. Except for property rates, other statistical data of consumers, like the number of users for different services (although it will not perfectly match) can also be benchmarked against.

The correct use of **National Treasury Cost Reflective Tariff** and **Valuation Roll Reconciliation Tools**, together with the statistical data from the municipal billing system, must be utilised to ensure the maximum levying of revenue. Unfortunately, these tools cannot be used successfully if the input data is not correct and / or output is not correctly interpretated.

The **Smart Meters Grant Roll-Out and RT29-2024** Transversal Tender (available to all government institutions) are both useful not only to improve revenue in municipalities, but also to assist in improving debt collection. Not only can water and electricity losses be reduced, but cash can be generated up front.

By making use of the available tools and smart metering systems, municipalities will be in a better position to prepare cost-reflective tariffs and credible funded budgets, budgets that align with actual revenues and expenditures.

Municipalities must focus on increasing collection rates, curbing material losses, and aligning their budgets with actual financial realities.

3.2 Maximising the revenue generation of the municipal revenue base

Property Rates

Reference is made to MFMA Circulars No. 93, paragraph 3, 98 paragraph 4.1 and 123 paragraph 5.1. The emphasis in these MFMA Circulars is to ensure that municipalities are using their entire revenue base for the revenue budget projections. The status quo remains; however, it is essential that municipalities reconcile their most recent consolidated valuation roll data to that of the current billing system to ensure that revenue anticipated from property rates is realistic. The municipalities should implement a data management strategy and develop internal capacity to perform these reconciliations and investigations to improve completeness of billing.

The periodic general valuation of properties can result in significant changes in the market values of properties, especially where regular supplementary valuations are not done during the period of validity of the valuation roll. In the year in which a new valuation roll is implemented, where the general valuation of properties results in significant increases in the market values of a significant proportion of the properties, it would be advisable to reduce the cent in the Rand rates for categories of rateable properties for which the greater proportion of the market values increased significantly in the general valuation. To do this, the municipality must run various permutations of different cent in the Rand rates against different categories of properties to ascertain the rates payable against the different permutations.

The use of the Valuation Roll Reconciliation tool of National Treasury, can assist to test the various permutations of tariffs. After running the different permutations, the municipality can then determine cent in the Rand rates for the different categories of rateable properties that do not cause rates shocks that increase the rates payable by property owners excessively.

Municipalities are referred to the Department of Cooperative Governance's practice note in this regard, which is contained in the Local Government: Municipal Property Rates Act General Guidelines (March 2020) which can be found at the following link:

https://www.cogta.gov.za/index.php/municipal-property-rates/

Requirements for a billing report

The Billing report must at a minimum provide the following per each property:

- Market value;
- Property category;
- Amount billed;
- Unique property identifier (linked to the Valuation Roll);
- Property owner;
- Rebate value;
- Exemption value; and
- Reduction value.

Although the format of the billing reports will vary across municipalities, the billing report will always have the above-mentioned specifics for any municipality regardless of the financial system used as they all use the valuation roll as the basis to update the municipal financial system. Municipalities are advised to engage their service providers in ensuring that there is a standardised billing report that considers the minimum billing report requirements.

Part A and Part B Register

Reference is made to the Municipal Property Rates Act – section 23 of the MPRA reads as follows:

1. A municipality must draw up and maintain a register in respect of properties situated within that municipality, consisting of a Part A and Part B;
2. Part A of the register consists of the current valuation roll of the municipality, including any supplementary valuation rolls of the municipality prepared in terms of section 78;
3. Part B of the register must specify which properties on the valuation roll or any supplementary valuation rolls are subject to – (a) an exemption from the rate in terms of section 15; (b) a rebate on or a reduction in the rate in terms of section 15; (c) a phasing-in of the rate in terms of section 21; or (d) an exclusion referred to in section 17 (1) (a), (e), (g), (h) and (i);
4. The register must be open for inspection by the public during office hours. If the municipality has an official website or another website available to it, the register must be displayed on that website; and
5. A municipality must at regular intervals, but at least annually, update Part B of the register. Part A of the register must be updated in accordance with the provisions of this Act relating to the updating and supplementing of valuation rolls.

Based on the cited section, municipalities are expected to comply with the provisions of section 23 of the MPRA to ensure that the latest information is used in the reconciliation process. All revenue foregone as supported by municipal policies due to municipal reductions rebates and exemptions must be accounted for in the Part B register and all subsequent supplementary rolls performed are accounted for using a Part A register.

Furthermore, municipalities are also advised and expected to comply with section 8(1) of the MPRA in terms of the billing methodology that should be specified within their policies to ensure that the correct categories (based on the selection made by the municipality) are used

in the reconciliation process. A further test would be to reconcile this information with the Deeds Office registry.

In accordance with the MFMA Circular No. 93, municipalities are once more requested to submit their reconciliation of the Valuation roll, Part A register of the billing system to National Treasury on a quarterly basis by no later than the 10th working day after the end of the quarter. A detailed action plan must accompany the reconciliation where variances are noted.

A copy of the Valuation Roll Reconciliation Tool template is available as **Annexure A** of this Circular.

The information must be uploaded by the municipality's approved registered user(s) using the GoMuni Upload Portal at: https://lg.treasury.gov.za/ibi_apps/signin.

3.3 Setting cost reflective tariffs

It is important that municipalities periodically conduct cost of supply studies in the provision of each basic service. Municipalities must ensure that when tariffs are designed that consumption charges for services are only based on consumption and all other variable costs and fixed costs e.g., salary and wages, etc. should be covered by a fixed charge. Municipalities must ensure that when tariffs are designed, capital repayment of loans are included in the provision for depreciation that must be budgeted for.

During the budgeting process, provision must be made for revenue to be generated by the tariffs levied for services to address the maintenance of infrastructure. Repairs and Maintenance need to be sufficiently covered in Employee Related Costs, Contracted Services, Operational Expenditure, and Inventory Consumed. New infrastructure developments in a municipal area of jurisdiction should be obliged to consider and incorporate efficiency sources of energy available such as solar or wind to respond to the ongoing global energy crisis. Using the latest format of the Cost Reflective Tariff Tool after the upload of the Adjustments Budget, again after the Tabled Budget (Draft Budget) and again after the Council Approved Budget, municipalities will be able to have a better understanding of the cost reflectiveness of its tariffs and future tariff adjustments successfully explained.

It is important to note that the Cost Reflective Tariff Tool's outcome is dependent on a well-structured budget with all applicable revenue and expenditure items included.

The latest version, National Treasury Tariff Tool Linked Vol. 2 of 27 November 2024, is available as **Annexure B** of this Circular. This latest Volume 2 now replaces the Tariff Setting Tool - 05 November 2019 mentioned in MFMA Circular No. 98.

The populated Cost Reflective Tariff Tool, must be uploaded by the municipality's approved registered user(s) using the GoMuni Upload Portal at:

https://lg.treasury.gov.za/ibi_apps/signin.

3.4 Consumer Deposits and securities

Credit control policies must be reviewed and amended to include the raising of consumer deposits, the authority to raise deposits must be deleted where it is still in the Electricity and Water by-laws, this must be included in the credit control and debt collection by-laws. Deposits must be equal or more than two months bulk accounts from water services authorities and Eskom.

3.5 Contracts with customers

All municipalities should ensure that their service agreements with customers address the following matters:

- Requirements of POPIA;
- Digital and Physical Domicile for the delivery of notices;
- Acceptance of liability in the case of proven tampering of services;
- Acceptance of Magistrates Court Jurisdiction if in arrears and legal action has been taken;
- Acceptance to adhere to Municipal policies and by-laws;
- Acceptance and approval to be handed over to third party if in arrears inclusive of credit bureau;
- Acceptance to give access to meter readers to read meters;
- Municipality accept to render promptly bills; and
- Municipality accept to limit the estimation of consumption on meters.

3.6 Indigent Management

It is critical to progressively manage the restriction of free basic services to national policy limits. Therefore, free basic services to indigent households must be restricted. Where any unlimited supply or supply above national policy limits is provided, the budget narrative must explicitly articulate how this is funded, also in a context of facilitating adequate asset management and adequate provision for related debt impairment and ability to maintain payment of Eskom, bulk water, and other creditors.

Establishing and maintaining credible indigent register – It is important that the municipalities undertake the following actions to conduct quality control and monitor the indigents:

- Check accuracy and identify any overstatement of the indigent debtor which will enable municipalities to confirm the accuracy of the reported number of indigent debtors;
- Proactively identify indigent citizens and accelerate the registration process through data-driven indigency status verification, as a precursor to tabling applications to Council for approval;
- Verify the status of indigents on the current indigent register thereby reducing the risk of citizens benefiting from the indigent subsidy when they do not qualify for it anymore;
- Create a verifiable indigent register which reduces performance audit risk through the provision of monthly controls and credible, third party, data-driven evidence to support the validity of households registered as indigent;
- Use the insight provided regarding indigents to make any necessary amendments to current Indigent Policy; and
- Municipalities are advised to work closely with DCoG and their respective provincial counterparts to simplify its indigent management registration processes – even consider qualifying criteria that can be independently checked without requiring a hefty administration burden on indigent households that are already financially constrained, including facilitating such on-site close to where indigents may reside. It is noted that the municipality needs to report on all indigent households for water and energy within its demarcation also in the Eskom supplied areas since the LGES: Free basis services (FBS) allocation is targeted at the demarcation. The municipality must therefore focus in its 2024/25 MTREF Schedule A submission to report on all indigent households (also in Eskom supplied areas).

3.7. Voluntary restriction of notified maximum demand (NMD)

Municipalities are advised that Eskom agreed with National Treasury that once a municipality in principle agreed to a Notified Maximum Demand (NMD) restriction with National Treasury,

Eskom will within 30 days of National Treasury request advise on its ability to restrict the NMD at bulk supply points in that municipality. Eskom will restrict the NMD or not charge any NMD exceedance charges and penalties to the municipality until 30 June 2027 or earlier as may be agreed between National Treasury and the municipality. Should any municipality with the electricity function not be able to maintain its Eskom bulk account, it is strongly urged to make an application to the National Treasury for such a voluntary restriction of its NMD by Eskom. The application must include a council resolution to the effect that council approves and agrees to such a voluntary restriction and the effective date thereof. National Treasury will then make an application to Eskom for this purpose.

3.8. Pro-actively managing collection of municipal revenue in Eskom supplied areas

The National Treasury notes that in the context of the Electricity Regulation Act, 2006 (ERA) existing section 21(5) prohibiting Eskom to cut supply in their areas to assist municipalities to collect on rates, water, wastewater and refuse removal – municipalities have no other tool but the restriction of water to collect in Eskom supply areas. Until ERA is amended it is critical that municipalities update their By-laws and policies to facilitate and legally allow the restriction of water as part of proper credit control for municipal revenue collection in Eskom supplied areas. The process before the supply of water is restricted/ limited, must honour the water supply rights of the indigent as well as the administrative processes and procedures, as contained in the municipal by-laws and policies read with section 4(3)(a) of the Water Services Act.

3.9. Eskom Bulk Tariff increases

The National Energy Regulator of South Africa (NERSA) is responsible for the price determination of the bulk costs of electricity. In the municipal financial year 2024/25, bulk electricity costs increased by 12.7 per cent, a slight decrease as compared to 15.0 per cent in the 2023/24 municipal financial year.

Given the absence of an approved tariff increase by Eskom and no approval of Eskom tariff application available yet for the 2025/26 financial year, municipalities are cautioned to not only use the National Treasury Cost Reflective Tariff Tool, but also to do the Cost of Supply Study as prescribed by NERSA.

3.10. Organ of State Debt

The reconciliation of Organ of State debt begins with the municipal statement as the foundational document, serving as the baseline for reviewing and verifying all transactions, balances, and outstanding amounts between the municipality and the respective organ of state. This statement ensures that the reconciliation process is rooted in the municipality's official financial records. Technical and provincial advisors must meticulously analyse the statement to confirm that it accurately reflects all billed amounts, payments received, adjustments made, and any interest or penalties applied. By starting with the municipal statement, the process systematically identifies discrepancies and allows for their resolution through collaboration with the municipality and the organ of state.

Using the municipal statement as the starting point, the municipality will cross-check it against the organ of state's financial records, identifying mismatches or omissions. The detailed analysis will uncover issues such as unrecorded payments, incorrect billing, or misallocated funds. Once all discrepancies are resolved and the accounts are reconciled, the verified amounts become final and binding. It is imperative that all accounts verified during this reconciliation process are settled in full. This ensures that both the municipality and the organ of state fulfil their financial obligations, promoting accountability and reducing long-standing debt burdens.

As part of the reconciliation, municipalities must apply their credit control and debt collection policies, which are also applicable to Organ of State accounts. These policies ensure structured and proactive debt management, including efforts to engage the organ of state to finalise payment agreements for the settled amounts. Additionally, any credits or overpayments identified during reconciliation must be processed promptly by the municipality through issuing credit notes or adjusting in their financial systems. Evidence supporting reconciled balances, credits, or any adjustments must be retained to ensure compliance with financial management standards and to maintain transparency.

Finally, once the reconciliation is complete and all parties agree on the verified balances, the municipality must formally sign off on the reconciled accounts. This step signifies the accuracy and acceptance of the financial records. The organ of state must then ensure that all verified accounts are settled in full without delay, demonstrating its commitment to sound financial management and equitable treatment of debtors. By enforcing credit control measures and focusing on timely settlement, the municipality not only improves its financial position, but also strengthens relationships with organs of state, fostering a culture of accountability and mutual respect.

4. Funding of municipal budgets and other management issues

4.1. Funding of municipal budgets

National Treasury has observed over the years that many municipalities that adopt unfunded budgets are adopting budget funding plans as a mere compliance exercise. There is very little progress made to turn around from an unfunded budget position, to a funded one. To this effect, National Treasury will only allow municipalities to turn around from an unfunded budget position to a funded position within three years, of which in each year there should be measurable progress in terms of the improvement in the collection rate and cost containment initiatives. Failure for the municipalities to show visible progress each year, such municipality will not be allowed to table an unfunded budget. On monthly basis, these municipalities are required to submit progress reports to the GoMuni Portal which must be closely monitored by the respective Provincial Treasuries.

Also note that all municipalities that adopted funded budgets in 2024/25, will not be allowed to adopt unfunded budgets in 2025/26 and going forward, this implies that such budget will be referred by National/ Provincial treasury for review until the funded position is achieved. This is to enforce compliance with Section 18 of the MFMA and to encourage prudent financial management which includes collecting what is due to a municipality and paying for services rendered.

4.2. Employee related Costs

The salary and wage collective agreement were signed by the parties of the South African Local Government Bargaining Council (SALGBC) on Friday, 6 September 2024 and municipalities are expected to implement the agreement with immediate effect as from 1 July 2024.

In respect of the 2025/26 financial year, all employees covered by this agreement shall receive, with effect from 1 July 2025, an increase based on the average CPI percentage for the period 1 February 2024 until 31 January 2025, plus 0.75 per cent. The publications of Statistics South Africa shall be used to determine the average CPI.

In case the average CPI percentage for the period 1 February 2025 until 31 January 2026 is less than 4 per cent, it will be deemed to be 4 per cent, and if the average CPI percentage for this period is higher than 7 per cent, it will be deemed to be 7 per cent.

Municipalities that wish to be exempted from the collective agreement for this financial year, should apply 30-days from the date of approval of the budget of the municipality by the municipal council, or 30 June 2025. The onus to prove the case for the granting of exemption lies with the applicant municipality, and guidance is provided by SALGA.

If the municipality has missed the deadline to apply for exemption, and still wishes to do so, then the municipality will have to apply for condonation for the late referral and must show good cause of the referral as the panellist has the power to condone any failure to meet timelines. The panellist has the powers to grant full or partial exemption, and a municipality can apply to be exempted from any provision in the agreement.

In addition, the municipality must ensure that it enlists responses to all the indicators in terms of Sections 138 and 140 of the Municipal Finance Management Act. All the above are intended to ensure that municipalities find it easier to file appropriate exemption applications backed by relevant financial information.

4.3. Remuneration of Councillors

Municipalities are advised to budget for the actual costs approved in accordance with the Government Gazette on the Remuneration of Public Office Bearers Act: Determination of Upper Limits of Salaries, Allowances and Benefits of different members of municipal councils published annually between December and January by the Department of Cooperative Governance. It is anticipated that this salary determination will also consider the fiscal constraints. Municipalities should also consider the guidance provided above on salary increases for municipal officials during this process. Any overpayment to councilors contrary to the upper limits as published by the Minister of Cooperative Governance and Traditional Affairs will be irregular expenditure in terms of section 167 of the MFMA and must be recovered from the councilor(s) concerned.

4.4. Municipal Pension Fund Contributions

It has been observed that municipalities have defaulted on their responsibility to ensure that 3rd party payment obligations are met, despite deductions being made from employees' salaries. This has put several municipal employees in a very unfortunate situation where they have no funds in their pension fund accounts despite salary deductions having been made.

We wish to refer accounting officers to their fiduciary responsibilities as outlined in section 61(2)(a) of the MFMA, in terms of which an accounting officer may not act in a way that is inconsistent with the duties assigned to accounting officers of municipalities in terms of the MFMA. The failure to pay over deductions to pension funds is inconsistent with section 65(2)(f) of the MFMA which requires the accounting officer to ensure that the municipality complies with its tax, levy, duty, pension, medical aid, audit fees and other statutory commitments. Equally of importance is to ensure that payments to these statutory bodies are prioritised, or suitable arrangements are made with them towards settling their accounts.

Such failure constitutes an act of financial misconduct in terms of section 171(1)(b) of the MFMA, which provides that the accounting officer of a municipality commits an act of financial misconduct if he or she deliberately or negligently fails to comply with a duty imposed by a provision of the Act on the accounting officer of a municipality.

Additionally, the above failure also constitutes a financial offence in terms of section 173 of the MFMA, read together with the Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings. Section 173 of the MFMA provides that the accounting officer is guilty of an offence if that accounting officer, amongst others, deliberately or in a grossly negligent way contravenes or fails to comply with section 65(2)(f) of the MFMA.

Municipalities must therefore ensure that measures are put in place to ensure that salary deductions for pension fund contributions are paid over to the pension funds. In addition, those municipalities who have outstanding pension fund contributions are advised to ensure that any outstanding payments are paid over by latest end of the 2024/25 financial year, failure which will result in punitive measures being implemented against relevant municipalities.

Equally important is to ensure that payments to these statutory bodies are prioritised, or suitable arrangements are made with them towards settling their accounts. The two bodies must be equally urged to ensure that they provide suitable attachments when they issue their invoices to the municipality so that there is clarity of payments being made.

4.5. Unauthorised, irregular, fruitless and wasteful expenditure reduction and implementation of consequence management

Section 62(1)(d) of the Local Government: Municipal Finance Management Act, 2003 (MFMA) requires an accounting officer of a municipality to take reasonable steps to prevent unauthorised, irregular, or fruitless and wasteful expenditure (UIFWE) and other losses. Section 62(1)(e) of the MFMA obligates the accounting officer to ensure that disciplinary or, when appropriate, criminal proceedings are instituted against any municipal official who has allegedly committed an act of financial misconduct or an offence in terms of Chapter 15 of the MFMA.

We have noted that many municipalities still have high UIFWE disclosed in their annual financial statements. The high UIFWE balances confirms that more still needs be done by the Municipal Public Accounts Committee (MPAC) in line with section 32 of the MFMA to address the balance of UIFWE. Municipalities are continuing to incur UIFWE year-on-year, which is indicative of ineffective preventative.

In addition to the above, many municipalities are still not establishing disciplinary boards or ensuring that the board in place to investigate allegations or instances of financial misconduct are functional. The disciplinary board is an independent advisory body that assists the council with the investigation of allegations of financial misconduct and is required in terms of regulation 4(1) of the Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings, 2014. Therefore, the establishment of a disciplinary board is a legislative requirement.

Therefore, municipalities are required to submit an action plan that must address timelines for the establishment of the disciplinary board (where one does not exist) as well as addressing the backlogs of financial misconduct investigations. The action plan must address the period from 02 January 2024 to 31 August 2025. The action plan should include monthly calendar actions that will allow the monitoring of the compiled action plan.

The action plan should include the following information:

a. a plan to process the UIFWE balances up to 30 June 2024 by 31 August 2025 and how future UIFWE will be prevented with specific UIFWE prevention controls;
b. the key process changes (including administrative processes) the municipality will implement to ensure that the UIFWE balances are processed to adhere to the August 2025 deadline; and
c. the process to be followed to establish and appoint members of the disciplinary board and address the backlog of financial misconduct referrals to the disciplinary board.

The above action plan must be approved by council together with the 2024/25 adjustments budget and should be submitted to the National Treasury through the MFMA helpdesk at mfma@treasury.gov.za by the latest end of February 2025.

4.6. Special Adjustment Budget to authorise 2023/24 Unauthorised Expenditure

Section 28(2)(g) of the MFMA, read with regulation 23(6) of the Municipal Budget and Reporting (MBRR), provides the circumstances and the timelines within which the municipality must adjust its budget in relation to the unauthorised expenditure incurred during the previous financial year.

Regulation 23(6)(a) of the MBRR requires that the budget be dealt with as part of the adjustments budget contemplated in sub-regulation (1) of the MBRR. In terms of sub-regulation (1), an adjustments budget referred to in sections 28(2)(b), (d) and (f) of the MFMA may be tabled in the municipal council at any time after the mid-year budget and performance assessment has been tabled in the council but not later than 28 February of the current year. Additionally, in terms of regulation 23(6)(b), a special adjustments budget must be tabled in the municipal council when a mayor tables the annual report in terms of section 127(2) of the MFMA, which may only deal with unauthorised expenditure from the previous financial year which the council is being requested to authorise in terms of section 32(2)(a)(i) of the MFMA.

Therefore, municipalities are reminded to take this opportunity to table and approve an adjustments budget in relation to the unauthorised expenditure which was incurred during the 2023/24 financial year in line with section 28(2)(g) of the MFMA, read with regulation 23(6).

5. Municipal Standard Chart of Accounts (*m*SCOA)

5.1. Release of Version 6.9 of the Chart

On an annual basis, the *m*SCOA chart is reviewed to address implementation challenges and correct chart related errors. Towards this end, Version 6.9 is released with this circular. Version 6.9 of the chart will be effective from 2025/26 and must be used to compile the 2025/26 MTREF. The linkages to chart version 6.9 can be downloaded from GoMuni on the following link under the *m*SCOA/ List *m*SCOA WIP account linkages menu option:

https://lg.treasury.gov.za/ibi_apps/signin

The reports on the Local Government and Reporting System (LGDRS) are populated from financial and non-financial data strings. Municipalities must use the linkages on GoMuni referred to above and not the formulas in the regulated MBRR Schedules when generating their data strings.

The MBRR Schedules (A to F) and non-financial data string (A1S) was also aligned to chart version 6.9. A protected version of the MBRR Schedules for version 6.9 of the A1S are available on the MFMA Webpage on the link below:

http://mfma.treasury.gov.za/RegulationsandGazettes/Municipal%20Budget%20and%20Reporting%20Regulations/Pages/default.aspx

Municipalities must verify that the A1S data string does not contain spaces and special characters prior to submission to the GoMuni Upload portal as this will result in the data not pulling through on table A10 of the A1 system generated schedule.

All municipalities must prepare their 2025/26 MTREF budgets using the budget modules of their integrated systems solution, generate their financial and non-financial data string and produce the Schedule A1 directly from the integrated systems solution. The manual preparation of these documents outside the integrated systems solution is not allowed in terms of the *m*SCOA Regulations.

For the National Treasury to consider a new chart change in version 6.10 of the chart, the issue must be logged with all relevant detail, supporting documents and screenshots (where applicable) on the *m*SCOA Frequently Asked Question (FAQ) portal by 31 August 2025. The *m*SCOA FAQ portal can be accessed by all registered GoMuni users on the following link:

https://lg.treasury.gov.za/ibi_apps/signin

Importantly, when a FAQ is logged, it is considered by the FAQ committee after it has been investigated. If the FAQ members do not find grounds for a chart change, the FAQ will be closed with an explanation. If there is merit for a chart change in the next version of the chart, the matter is referred to the *m*SCOA Technical and Steering Committees for recommendation and approval. This process only concludes by the end of October annually. The FAQ process will therefore not provide quick responses to queries.

If a query pertains to GoMuni related issues (such as the **A**, **B** and **C** Schedules) and not a chart change, then an email with all relevant detail, supporting documents and screenshots must be send to lgdataqueries@treaury.gov.za.

It should also be noted that *m*SCOA Circulars No 9, 10, 11 and 12 have also been aligned to *m*SCOA chart version 6.9 and the addendums to these circulars are released with this circular and will be published on the MFMA webpage. The addendums to these circulars can be accessed on the following link:

https://mfma.treasury.gov.za/RegulationsandGazettes/MunicipalRegulationsOnAStandardChartOfAccountsFinal/Pages/default.aspx

5.2. Future chart changes

The following chart changes are still under consultation and if approved, it will be effected in chart version 6.10:

5.2.1. Cost capitalisation to assets (current and non-current)

The National Treasury has received multiple requests through the *m*SCOA FAQ database to include items for Cost Capitalisation to Assets (current and non-Current) in alignment with the principle applied to Employee Related Costs (Cost Capitalisation to PPE). The requested items pertain mainly to the following categories:

- Employee Related Cost
- Depreciation
- Contracted services (such as maintenance)
- Consumables and materials
- Other operating costs etc

In terms of the Generally Recognised Accounting Practice (GRAP), GRAP 1.104 states that *an entity shall present an analysis of expenses using a classification based on either the nature of expenses or their function within the entity, whichever provides information that is reliable and more relevant.*

Municipalities provide this analysis based on the nature of the expenses.

GRAP 12 further requires that *Inventories paragraphs 19 to 28 must be considered to determine which costs must be included in the cost price of inventory.* In terms of paragraph 19 *the cost of inventories shall comprise all costs of purchase, costs of conversion and other costs incurred in bringing the inventories to their present location and condition.*

This GRAP standard specifically requires that any conversion costs be accounted for as part of the cost of inventory, rather than being expensed according to their nature. These costs may include labour and other expenses for personnel directly involved in the conversion process, such as water purification, as well as any attributable overheads.

When costs related to water inventory are capitalised in accordance with GRAP 12.19, no expense is recognised at the time of incurrence since a capital item is created. The expense is only recognised when the water inventory is distributed, at which point it is recorded as "Inventory consumed". This will reflect the nature of the expense incurred.

This is similar in principle to costs that are capitalised to property, plant, and equipment in accordance with GRAP 17.22. GRAP 17.22 outlines that examples of directly attributable costs that should be capitalised as part of the cost of an item of property, plant, and equipment (PPE) include expenses such as employee costs related to the construction or acquisition of the PPE, site preparation, delivery, installation, and assembly costs, among others. Once the PPE is ready for use (i.e., when it becomes available for its intended purpose), an expense is recognised in the form of "Depreciation". This depreciation represents the nature of the expense incurred over time, rather than the individual costs that were initially capitalised.

Therefore, it would not be correct to analyse and present the cost items incurred per GRAP 12.19 as the expense items outlined in the requirements of GRAP 1.104. The actual expense, by nature, is the "inventory consumed" expense, which reflects the consumption of the inventory rather than the individual costs incurred during its acquisition or conversion.

Given the current lack of consistency and the fact that only a few municipalities are accurately accounting for cost capitalisation, a guide will be issued once the consultation process with National Treasury's Office of the Accountant-General, the Accounting Standards Board (OAG), and the Auditor-General (AGSA) has been concluded.

5.2.2. Entity reporting

Currently the Local Government Database and Reporting System (LGDRS) does not make provision for the separate submission of data strings for municipal entities. However, NT is in the process of developing data strings for entities for implementation in chart version 6.10. In the interim, municipalities must verify the VAT 201 return information directly with their entity. It should be emphasised that SARS is using the *m*SCOA data strings submitted to the GoMuni Upload portal for their verification processes relating to VAT 201 returns, and municipalities should ensure that their consolidated data strings are credible, as incorrect data will negatively impact this process.

5.2.3. SARS binding general ruling BGR74

This binding general ruling issued by SARS under section 89 of the Tax Administration Act 28 of 2011 sets out the VAT treatment of supplies of goods or services made by municipalities to the national or provincial government under each contracting method. This BGR does not determine the contractual agreement between the parties but gives the VAT implications based on the nature of the transaction and the contractual capacity of the parties to the agreement. Note that the BGR 74 must be interpreted with the Value-Added Tax Act 89 of 1991.

In applying the principles of BGR 74, it is possible for municipalities to recognise output tax liabilities which they previously did not recognise. Municipalities must make appropriate payment arrangements with SARS to settle their previous unrecognised output tax liabilities due to SARS while ensuring that current output tax liabilities are settled without delay. While municipalities under BGR 74 may need to recognise output tax liabilities, municipalities should

also recognise possible previously unrecognised input tax deductions, for example, in the case of VAT expenditure incurred while completing certain housing programmes.

In accordance with the guidelines outlined in mSCOA Circular No. 12: Guidance on Value Added Tax (VAT), where municipalities are the developers for housing projects (excluding where the housing project relates to rental stock), municipalities can deduct the input tax on VAT expenditure incurred in the payment of housing and other contractors, which they have contracted in the course of constructing the houses. The VAT 409 Guide for Fixed Property and Construction for Vendors provides further guidance on the issue of low-cost housing.

In accordance with section 65(2)(f) of the MFMA, the municipality must comply with its tax commitments. Failure by the accounting officer of a municipality to comply with the duty imposed by section 65(2)(f) of the MFMA, which relates to tax commitments, not only constitutes an act of financial misconduct in terms of section 171(1)(b) of the MFMA, but also a financial offence in terms of section 173 of the MFMA. In terms of MFMA Circular No. 74, municipalities were advised to refrain from engaging tax consultants or other external service providers in preparing and reviewing their VAT returns. Where municipalities appoint tax consultants and other service providers to assist with the preparation, submission, review or correcting of VAT returns, the expenditure incurred in paying for the tax consultants and other service providers constitutes fruitless and wasteful expenditure.

5.2.4. Costing segment

The costing segment includes provisions for secondary cost allocation and categorise charge-out and recoveries separately. This approach ensures that there is a clear distinction in costs associated with both internal allocations and external recoveries, allowing for more accurate financial management and reporting. Due to the inconsistent implementation of the costing segment across municipalities, the National Treasury will review the costing segment in 2025. Changes to the principles in the Project Summary Document (PSD) as well as the *m*SCOA chart version 6.10 are envisaged.

5.3. Improving *m*SCOA data strings credibility

5.3.1 Balance Sheet Budgeting

Balance sheet budgeting refers to the practise where the revenue and expenditure transactions, as well as the financial impact of these transactions on the statement of financial position, are included in the budget. In other words, all the planned transactions must be included in the budget. The debiting and crediting of all the transactions that will transpire in the ensuing financial year equates to balance sheet budgeting; thus, planning for the expense as well as the accrual, and payment of the liability. The revenue and expenditure must be accrued in the control accounts at correct posting levels and payments made and received. The correct combination of the *m*SCOA segments must also be used to ensure that data strings are credible. The PSD provides guidance on data string combinations.

Financial system solutions should be set-up correctly for balance sheet budgeting.

5.3.2 Use of external service providers

When municipalities appoint external service providers, they must ensure that these service providers have the expertise and skills to comply with the *m*SCOA Regulations. Section 5(2) of these regulations states that:

(2) The financial and business applications or systems used by a municipality or municipal entity must—

(a) provide for the hosting of the general ledger structured in accordance with the classification framework determined in terms of regulation 4(2);

(b) be capable of accommodating and operating the standard chart of accounts;

(c) provide a portal allowing for free access, for information purposes, to the general ledger of the municipality or municipal entity, by any person authorised by the Director-General or the Accounting officer of the municipality.

This means that service providers appointed by the municipality **must** comply with the following requirements when performing the work that they were appointed to do:

- Have sufficient working knowledge to use the *m*SCOA accounts and regulated segments correctly;
- Use systems and tools that comply with the provisions of the *m*SCOA Regulation 5(1) and (2);
- Use the data available on the integrated financial system solution of the municipality to:
  - Prepare key documents such as the IDP, budget, in-year reports, AFS, asset registers, etc.; and
  - Develop analysis tools and dashboards for the municipality.

When an external service provider uses excel spreadsheets or systems and tools that are not *m*SCOA compliant and populate these spreadsheets and tools from data outside of the system solution, it has a detrimental impact on the credibility of data string submitted to the GoMuni Upload portal as the data will not be aligned to the data in the spreadsheets and tools of the external service provider. This compromises the intention of *m*SCOA to have one version of the truth for reporting to municipal management, council, provincial and national government.

*m*SCOA requires planning, budgeting, transacting, and reporting to be done directly in and from the integrated financial system solution. Furthermore, the MFMA and the Preferential Procurement Regulations (2022) that became effective on 16 January 2023 allows for the blacklisting of companies to do business with the state for a period of up to 10 years for non-performance and other malpractices such as not complying with legislative requirements.

5.3.4 Use of modules on integrated system solution

The *m*SCOA Regulations required municipalities to acquire integrated system solutions from 01 July 2017 to enable the seamless integration of information to the General Ledger on the core financial system. Whereas most municipalities have complied with the Regulations, a number of municipalities are not fully utilising the modules available on their integrated system solution. Instead, they are purchasing the same modules from third-party system providers, and this constitutes fruitless and wasteful expenditure.

Often these third-party modules and sub-systems do not integrate seamlessly with the core system solution to ensure smooth and efficient operations; thereby necessitating manual intervention to integrate and consolidate reporting.

Where third-party modules/ sub-systems are being used by municipalities, it is important to ensure that monthly and year-end adjustments are processed in the core system solution and not in the third-party modules/ sub-systems to achieve accuracy in financial reporting and

prevent discrepancies in information. It should also be noted that the rules for integration between the core system solution and third-party modules/ sub-systems must be set by the core system provider and the latter is not required to integrate with any third-party module/ sub-system provider unless this has been agreed upon in the service level agreement.

5.3.5 Audited Actuals (AUDA) Data String vs Annual Financial Statements (AFS)

The *m*SCOA data string assessments performed by the national and provincial treasuries identified that there is generally poor alignment between the audited data strings submitted to the GoMuni Upload portal and the AFS submitted and audited by the Auditor-General South Africa (AGSA).

Adjusting journals agreed upon with AGSA must be processed in the core financial system and not in the AFS Tool. The misalignment has a direct impact on the opening balances that is critical to the statement of financial position and cash flow.

Municipalities must ensure that the pre-audited (PAUD), audited (AUDA) and restated (RAUD) data strings are carefully reviewed before submission thereof to the GoMuni Upload portal. The Trial Balance, audit data strings and AFS must be in perfect alignment before submission.

5.4. Ownership of data on municipal systems

Section 65(2)(e) of the MFMA requires that monies owed by the municipality must be paid within 30 days of receipt of an invoice. Often when municipalities default for extended periods on payments to municipal system providers, system support is suspended until payment has been received or a payment plan has been agreed to. National Treasury supports that penalties are imposed by creditors for the non-payment of services and goods that were delivered. However, it must be emphasised that the ownership of the data contained in municipal systems rests with the municipality and in cases where services are suspended, the municipality should still be able to access their data. Also, where there is a migration to another system solution, the data on the legacy system must be transferred to the municipality. This applies to data stored on a server owned by the municipality, off-site server owned by a third party or in the cloud.

It is therefore important that the service level agreement entered with system providers clearly outlines the format and procedures related to access to data to minimise operational disruptions and ensure that legislative deadlines are met.

5.5. Budget override and virement

In terms of Sections 15 of the MFMA, a municipality may incur expenditure only within the limits of the amounts appropriated for the different votes in a council approved budget. However, National and Provincial Treasuries often identify transactions against items where no budget has been allocated in their data string analysis. This is a clear indication that the budget controls in the integrated system solution have been overridden. The National Treasury has instructed system vendors to ensure that strict controls are in place when the budget is overridden on the system as this bad practice circumvents the build-in system controls that should eliminate unauthorised and irregular expenditure.

Municipalities must review their Virement policy annually and ensure that it aligns with the principles and guidance in *m*SCOA Circular No. 8 (29 April 2020). Virements may only be made between existing budget provisions and must be included in an adjustments budget.

Accounting Officers are reminded that once the council has approved the annual budget for the financial year, it must be locked, and any amendments to the budget can only be made through the adjustments budget process, in accordance with the MBRR.

From the 2025/26 MTREF, municipalities will be required to report on their virements through the submission of a separate data string on virements in the form of a virement string and budget report. Validation rules applicable to the virement data string will be communicated in due course.

5.6. Regulation of the minimum business processes and technical specifications for *m*SCOA

In terms of Regulation 6(1) and 7(1) of Municipal Regulations on Standard Chart of Accounts (2014), the Minister of Finance may determine the minimum business process requirements and system requirements for municipalities and municipal entities to enable the implementation of the regulations.

In 2024, extensive work was done regarding the regulations. The project consists of the following main outputs and planned time frames:

No	Output	Planned Time Frame
1	Review and update the minimum business processes for *m*SCOA	April 2024 to March 2025
2	Develop standard operating procedures for *m*SCOA	February 2025 to April 2025
3	Review and update the minimum technical specifications for *m*SCOA	April 2025 to Oct 2025
4	Align the current ICT due diligence assessment for mSCOA to the updated *m*SCOA requirements	
5	Develop Regulations on the minimum business processes and technical specifications for *m*SCOA	Oct/November 2025
6	Training on the new Regulations	November 2025 to Feb 2026

The comments and inputs received at the working groups engagements and via the dedicated email box on the minimum business processes for *m*SCOA have been considered and incorporated as applicable. Stakeholders are encouraged to provide their final inputs **by 31 January 2025** to *m*SCOARegs@treasury.gov.za

All presentations and draft documents for comments can be located on the MFMA Webpage under *m*SCOA – Municipal Standard Chart of Accounts/ Regulations on Minimum Business Processes and Technical Specifications for *m*SCOA/ Working Groups on the following link:

https://mfma.treasury.gov.za/RegulationsandGazettes/MunicipalRegulationsOnAStandardChartOfAccountsFinal/mSCOA%20Minimum%20Requirements/Forms/AllItems.aspx

6. Muni eMonitor, FMCMM and Audit Action Plan System

6.1 Muni eMonitor

National Treasury launched and rolled out the Muni eMonitor System in November 2023 to strengthen the capacity and capability of municipalities and municipal entities to comply with the provisions of the MFMA and its regulations, to improve information flows for public accountability, to enhance monitoring, oversight, support measures and effective reporting by various stakeholders in municipalities, municipal entities, provincial treasuries, and National Treasury. Numerous capacity-building sessions were undertaken with various stakeholders, and Muni eMonitor champions were identified in every municipality and provincial treasury. More information on the system is also provided in MFMA Circular No. 125 on National Treasury's website.

The system consists of two main components, namely: the MFMA legislated calendar with the Actions Management function and the Evaluations Questionnaire function. The implementation plan of the two main components is as follows:

MFMA legislated calendar with the Actions Management function – All Actions appearing under the legislative calendar for each month must be processed within the specific month that they appear in the calendar.

Evaluations Questionnaire – Evaluations (covering various financial management disciplines) will be published by National Treasury (on a quarterly and ad hoc basis) for municipalities to complete and submit on the system within the deadlines stipulated by National Treasury (These evaluations replace the previous reporting requirements that municipalities were required to complete in Excel).

It has been noted that since the launch and rollout of the system, there are still municipalities/ municipal entities that have not completed and submitted the Actions Management and Evaluation Questionnaire on the Muni eMonitor system. Please note that sections 74 and 104 of the MFMA state that the Accounting Officer of a municipality/ municipal entity must submit to the National Treasury such information, returns, documents, explanations, and motivations as may be prescribed or as may be required. Therefore, to avoid any possible non-compliance, municipalities are requested to complete and submit both the Actions Management and Evaluation Questionnaires within the timeframes/ deadlines stipulated in the system.

Furthermore, it has also been noted that some municipalities are reporting information without adequate review and verification of the accuracy of the information provided by the municipality/ municipal entity. Municipalities/ municipal entities are advised that National Treasury will be using the information submitted on the Muni eMonitor system as input into the MFMA Compliance report, and thus, the onus lies with municipalities/municipal entities to submit credible information on the system to ensure that the report correctly reflects the situation at their institution.

6.2 Audit Action Plans

It is mandatory that municipalities and municipal entities develop their Audit Action plans on the FMCMM and Audit Action Plan web-enabled system and monitor and report on the implementation of the developed action plans to address the findings on the system. It has been noted that a few municipalities are still preparing and monitoring audit action plans outside of the web-enabled system.

Municipalities are reminded that the completion of the Audit Action Plan on the web-enabled system is one of the criteria required for the disbursement of the Equitable Share. Therefore, to avoid any possible withholding of the grant, municipalities are requested to develop, monitor, and report on the implementation of the Audit Action Plan on the FMCMM and Audit Action Plan web-enabled system.

6.3 Financial Management Capability Maturity Model (FMCMM)

MFMA Circular No. 114 documents the annual implementation plan for the completion of the FMCMM assessment. It breaks down the completion of the 21 modules over a 12-month period. It has been noted that many municipalities are still not completing the FMCMM on the web-enabled system and/ or are not developing action plans to address internal control deficiencies identified through the assessment.

The Auditor General of South Africa has repeatedly reported that the system of internal controls at municipalities is either not in place or ineffective. Furthermore, the 2022/23 audit outcomes indicate that 42 per cent of municipalities (excluding outstanding audits) are still receiving

negative audit outcomes, thereby highlighting weaknesses in financial management and internal control deficiencies.

We have also noted a strong correlation between municipalities scoring low in specific modules and them having audit findings in those same disciplines. Therefore, it is requested that municipalities prioritise the completion of the FMCMM assessment (in line with MFMA Circular No. 114) as well as complete the development and implementation of the generated action plans to address the internal control deficiencies identified and to put in place risk mitigation strategies to ensure that weaknesses identified are addressed proactively so that they do not adversely impact on the future audit outcomes.

7. SERVICE DELIVERY BUDGET AND IMPLEMENTATION PLANS (SDBIP)

7.1. Key Performance Indicators (KPIs) in the top-layer of SDBIP

SDBIPs serve as a critical performance management tool, aligning municipal KPIs with budgets and Integrated Development Plans (IDPs) to enable effective monitoring of service delivery performance, as emphasised in MFMA Circular No. 13. To operationalise IDPs, municipalities translate the broader strategic objectives outlined in IDPs into specific, measurable, and monitorable performance indicators and targets in the SDBIP. A distinguishing feature of the SDBIP is its emphasis on measurability. National Treasury has observed ongoing challenges in structuring and revising key KPIs within the SDBIP during the financial year. These challenges stem from misalignment between the Integrated Development Plan (IDP), budget, and SDBIP, leading to ineffective performance monitoring and reporting.

To address these issues, municipalities are advised to adhere to the Municipal Finance Management Act (MFMA) and guidance outlined in related MFMA Circulars. Specifically, MFMA Circular No. 13 emphasises the importance of aligning the SDBIP with the IDP and budget to ensure cohesive planning and execution. Additionally, MFMA Circular No. 88 provides guidance on standardised set of indicators, aiming to improve the quality of performance information across municipalities.

Overcrowding of KPIs in the SDBIP

Municipalities continue to include an extensive number of KPIs in their strategic scorecard or top-layer SDBIP or without aggregating departmental output indicators or lower layer SDBIP, despite the guidance outlined in MFMA Circular No. 13. This high volume of indicators in top-layer SDBIPs can dilute focus and make monitoring cumbersome. Municipalities are therefore encouraged to streamline their indicators by consolidating KPIs in the top-layer SDBIP, focusing on most critical indicators in achieving strategic objectives, ensuring a more manageable and effective monitoring process.

Clarity of objectives

Many KPIs lack clarity regarding their alignment with municipal objectives and intended service delivery outcomes outlined in the IDPs. This raises concerns about the 'ultimate objective' of these indicators, questioning their relevance and purpose. Additionally, municipalities duplicate KPIs across multiple functional areas or departments, resulting in redundant reporting efforts. Municipalities are urged to align all KPIs with the SMART criteria (Specific, Measurable, Achievable, Relevant, and Time-bound) and strategic objectives or priorities outlined in IDPs, this will enable better monitoring of progress, identifying performance challenges, and taking

timely corrective actions. Reference is made to the Framework of Managing Performance and Programme Information (FMPPI) for further guidance on performance management.

7.2. Adjustments to the SDBIP

Municipalities adjust KPIs during the financial year, generally following adjustments budgets under Section 28 of the MFMA. While these KPI adjustments may be necessary to respond to unforeseen circumstances, underperformance of revenue or policy changes, some municipalities use this process to manipulate original KPIs to avoid accountability for underperformance. This practice undermines transparency, as original KPIs are excluded from Section 52(d) reports or Annual Performance Reports (APRs), compromising the municipal council's role to exercise oversight, and limiting stakeholders' ability to assess actual performance against initial KPIs and targets.

Adjustments to KPIs are driven by either external or internal factors. External factors include but are not limited to, significant changes in external circumstances, unforeseeable or unavoidable expenditure referred to in Sections 28(2)(c) and 29, national policy developments or changes to nationally prescribed indicators. Internal factors include, adjustments budgets as contemplated in Section 28(2) (a, b, d, e, and f), wording errors and poorly defined KPIs.
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7.3. Criteria for adjusting KPIs in the SDBIP

The following criteria outline the conditions under which a municipality may amend the KPIs in the SDBIP during the financial year:

Internal factors
• Only KPI targets may be adjusted due to under-collection of revenue or reprioritisation of funds, in terms of the council-approved adjustments budget referred to in Section 28(2) (a, e & d) of the MFMA. • Only KPI targets may be adjusted during the financial year, in line with Section 28(2)(b), to account for additional funding or resources that have become available during the financial year, enabling the revision or acceleration of spending programme already prioritised in the IDP. • KPI description may be revised to correct errors in the wording. An explanation for the correction must accompany the revision. • KPIs may be adjusted to align with changes in municipal circumstances or emergencies, provided these adjustments remain consistent with the strategic objectives and priorities outlined in the IDP. The reasons for these changes must be clearly explained in the revised SDBIP.
External factors
• KPIs may be adjusted in response to amendments to legislation, government policies, or frameworks introduced by national or relevant provincial departments, affecting original KPIs. The related legislation or policy must be referenced and documented as evidence for the change. • KPIs may be changed to respond to natural disasters, unforeseeable or unavoidable expenditures referred to in Sections 28(2)(c) and 29 of the MFMA. The reasons for these changes must be adequately justified. • KPIs may change because of revisions to nationally prescribed indicators as contemplated by the applicable legislation or circular. An explanation for these KPI revisions must be articulated in the SDBIP, referencing the relevant legislation, framework or circular.
Cross-cutting conditions
• Municipalities must reflect all KPI changes in their SDBIPs and APRs, providing clear and justifiable reasons for each change and detailing the process followed.

• Both the original and revised KPIs must continue to be reported on in the Section 52(d) of the MFMA and the APR for accountability and transparency.
• KPI changes are prohibited during the fourth quarter of the financial year (April – June). Only KPI changes in relation to natural disaster or unavoidable or unforeseen expenditure will be permitted during the fourth quarter of the financial year.

7.4. Alignment of the adjustments budget and adjustments to the SDBIP

When a municipality adjusts its KPIs during the financial year, it must align the changes with the provisions of Section 28 of the MFMA and the Municipal Budgeting and Reporting Regulations (MBRR). The table below outlines the different types of adjustments budgets and their linkage to SDBIP adjustments:

Types of adjustments budget	Timeframes	Sections of MFMA and MBRR	SDBIP KPIs in-year changes
Adjustments due to under-collection of revenue	Anytime	S.28(2)(a)	Only changes to KPI targets are allowed
Main adjustments budget	February – after the tabling of the mid-year budget assessment and performance Only one adjustments budget referred to in Section 23(1) except S.28(2)(b)	S.28(2) (b, d & f) Reg. 23(1&2)	Allows for amendments to the SDBIP to address underperformance or realignment with revised priorities and allocations. This is subjected to the conditions outlined above
Additional funds from national / provincial government	60 days after the approval of the relevant national / provincial adjustments budget	S.28(2)(b) Reg. 23(3)	Only changes to KPI targets are allowed
Unforeseen and unavoidable expenditure	Within 60 days of expenditure being incurred	S.28(2)(c), 29(3) & 32 Reg. 23(4), 71 & 72	KPIs may be adjusted to reflect changes in resources or priorities caused by these expenditures
Roll-over of municipal funds	Before 25 August	S.28 (2)(e), Reg. 23(5)	Linked to revisions of the SDBIP to include projects and targets funded by rolled-over amounts
Authorisation of unauthorised expenditure	During main adjustments budget in February. After tabling of the annual report for that year (7 months after the financial year end)	S. 28(g), 32, 127(2) Reg. 23(6)	No changes to KPIs are allowed

All SDBIP adjustments must be tabled and approved in council.

National Treasury further discourages excessive or unjustified KPI revisions during the financial year as such practices distort municipal performance monitoring and reporting.

N.B This guidance relating to in-year KPI changes in SDBIP should be read in conjunction with guidance provided in the MFMA Circular No. 88 – Addendum 6.

8. The Municipal Budget and Reporting Regulations

8.1. Assistance with the compilation of budgets

If municipalities require advice with the compilation of their respective budgets, specifically the budget documents or Schedule A, they should direct their enquiries to their respective provincial treasuries or to the following National Treasury officials:

Province	Responsible NT officials	Tel. No.	Email
Eastern Cape	Matjatji Mashoeshoe	012-315 5553	Matjatji.Mashoeshoe@treasury.gov.za
	Pitso Zwane	012-315 5171	Pitso.Zwane@Treasury.gov.za
Buffalo City	Mandla Gilimani	012-315 5807	Mandla.Gilimani@treasury.gov.za
Free State	Sifiso Mabaso	012-315 5952	Sifiso.mabaso@treasury.gov.za
	Cethekile Moshane	012-315 5079	Cethekile.moshane@treasury.gov.za
Gauteng	Matjatji Mashoeshoe	012-315 5553	Matjatji.Mashoeshoe@treasury.gov.za
	Pitso Zwane	012-315 5171	Pitso.Zwane@Treasury.gov.za
	Oreal Tshidino	012 315 5090	Oreal.Tshidino@Treasury.gov.za
City of Tshwane and	Willem Voigt	012-315 5830	WillemCordes.Voigt@treasury.gov.za
City of Johannesburg	Makgabo Mabotja	012-315 5156	Makgabo.Mabotja@treasury.gov.za
	Enock Ndlovu	012-315 5866	Enock.Ndlovu@treasury.gov.za
City of Ekurhuleni	Kgomotso Baloyi	012-315 5866	Kgomotso.Baloyi@treasury.gov.za
	Lunathi Dumani		Lunathi.dumani@treasury.gov.za
KwaZulu-Natal	Kgomotso Baloyi	012-315 5866	Kgomotso.Baloyi@treasury.gov.za
	Lunathi Dumani		Lunathi.dumani@treasury.gov.za
	Kevin Bell	012-315 5725	Kevin.Bell@treasury.gov.za
eThekwini	Sifiso Mabaso	012-315 5952	Sifiso.mabaso@treasury.gov.za
uMhlathuze	Matjatji Mashoeshoe	012-315 5553	Matjatji.Mashoeshoe@treasury.gov.za
	Pitso Zwane		Pitso.Zwane@Treasury.gov.za
Limpopo	Sifiso Mabaso	012-315 5952	Sifiso.Mabaso@treasury.gov.za
	Jabulile Ngwenya		Jabulile.ngwenya@treasury.gov.za
Mpumalanga	Mandla Gilimani	012-315 5807	Mandla.Gilimani@treasury.gov.za
	Liyasa Nxozi	012 315 5613	liyasa.nxozi@treasury.gov.za
Northern Cape	Mandla Gilimani	012-315 5807	Mandla.Gilimani@treasury.gov.za
	Liyasa Nxozi	012 315 5613	liyasa.nxozi@treasury.gov.za
North West	Willem Voigt	012-315 5830	WillemCordes.Voigt@treasury.gov.za
	Makgabo Mabotja	012-315 5156	Makgabo.Mabotja@treasury.gov.za
	Khanyisile Khosa		khanyisile.khoza@treasury.gov.za
Mafikeng	Cethekile Moshane	012-315 5079	Cethekile.moshane@treasury.gov.za
Western Cape	Willem Voigt	012-315 5830	WillemCordes.Voigt@treasury.gov.za
	Enock Ndlovu	012-315 5385	Enock.Ndlovu@treasury.gov.za
	Khanyisile Khoza		khanyisile.khoza@treasury.gov.za
Cape Town	Kgomotso Baloyi	012-315 5866	Kgomotso.Baloyi@treasury.gov.za
George	Sifiso Mabaso	012-315 5952	Sifiso.Mabaso@treasury.gov.za
Technical issues on GoMuni Website	Data management		lgdataqueries@treasury.gov.za

9. Submitting budget documentation and A schedules for the 2025/26 MTREF

9.1. Submissions to the National Treasury

Municipalities are reminded to submit documents and queries to the correct portals/ mailboxes. These portals/ mailboxes are:

- https://lg.treasury.gov.za/ibi_apps/welcome (GoMuni Upload Portal) – All documents required in terms of legislation by approved registered users, including: *m*SCOA Data Strings; Budget-related, in-year and year-end documents and schedules (A, B and C); Revenue and MFRS Documents (as per MFMA Circular No. 126) procurement spent reports, etc.:
- lgdataqueries@treasury.gov.za – Database related and submission queries;
- lgdocuments@treasury.gov.za – Only Provincial Treasuries may send contact details to lgdocuments@treasury.gov.za ; and
- *m*SCOA Regulations@treasury.gov.za – all inputs and comments relating to the intended mSCOA Regulations on the minimum business processes and system specifications; and
- Rolloverapplication@treasury.gov.za – all rollover applications and queries related to the conditional grants.

Any document/ queries that are submitted to the incorrect portal/ mailbox will not be processed and the submission status report will continue to reflect the documents as outstanding.

9.2. Time frames for submission

The LGDRS will be locked at 00:00 on the 10th working day of every month for the submission of data strings due, as required in terms of section 71 of the MFMA. Closed periods will not be opened to correct errors or to accommodate non-submission of data strings, regardless of whether a Schedule G application was done or not.

Municipalities must therefore verify the credibility and accuracy of the information in their financial system prior to closing the month on the ERP system and submitting the *m*SCOA data strings to the LGDRS. In 2025, functionality will be added to the GoMuni Upload portal that will require accounting officers and Chief Financial Officers to sign-off on the accuracy and completeness of the data strings prior to the submission thereof.

The GoMuni Upload portal can be accessed by registered users on the following link:

https://lg.treasury.gov.za/ibi_apps/signin

Since the 2020/21 MTREF, municipalities are no longer required to submit hard copies of all required documents including budget related, Annual Financial Statements and Annual Reports to National Treasury via post or courier services. PDF versions of documents must be submitted to the GoMuni Upload portal.

9.3. Updating of contact details on GoMuni

Municipalities are reminded to update their contact details on the LGDRS as and when changes occur. Often emails containing important information and deadlines are returned and do not reach the intended LGDRS users due to outdated contact information of users. From 01 July 2024, municipal officials must update their own contact details on the LGDRS. Updates made by municipal officials on the LGDRS are validated and approved for upload by the Contacts Administrators within each municipality that was nominated by the Municipal Manager for this purpose.

Municipalities that have not yet nominated Contact Administrators to validate and approve changes in contact details for their municipality are requested to nominated two officials by 30 January 2025 to ensure that the contact details for their respective municipality are always up

to date. Nomination forms can be requested from lgdataqueries@treasury.gov.za. Municipal Contacts Administrators will be trained in a virtual session to perform this task.

Registered LGDRS users can download the contact details for their municipality on the LGDRS by logging-in to GoMuni on the following link and then accessing the report under Database/Contacts/Reporting/Contact information:

https://lg.treasury.gov.za/ibi_apps/signin

9.4. Training on GoMuni

The training schedule and GoMuni links for 2025 to assist those users that require new or refresher training on how to draw reports on the LGDRS, is available on the GoMuni/ Go Training portal on the following link:

https://lg.treasury.gov.za/ibi_apps/portal

Contact

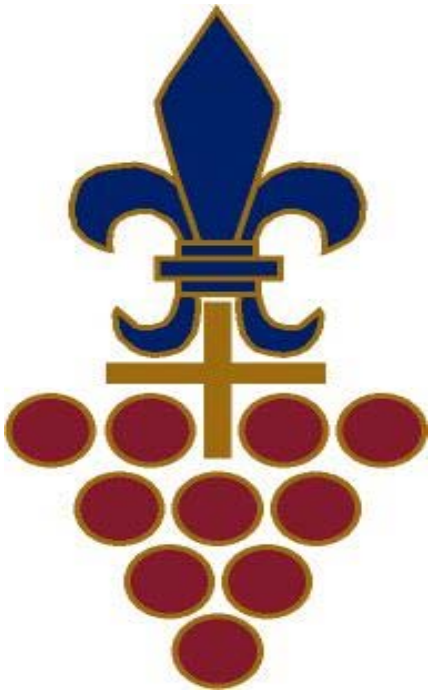
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JH Hattingh
Chief Director: Local Government Budget Analysis
06 December 2024

APPENDIX 37

STELLENBOSCH MUNICIPALITY



MFMA Circular No.130

MUNICIPAL BUDGET CIRCULAR FOR THE 2025/2026 MTREF

NATIONAL TREASURY

MFMA Circular No. 130

Municipal Finance Management Act No. 56 of 2003

Municipal Budget Circular for the 2025/26 MTREF

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Introduction:

This budget circular provides guidance to municipalities with their compilation of the 2025/26 Medium Term Revenue and Expenditure Framework (MTREF). It is linked to the Municipal Budget and Reporting Regulations (MBRR) and the Municipal Standard Chart of Accounts (*m*SCOA) and strives to support municipalities' budget preparation processes so that the minimum requirements are achieved.

Among the objectives of this budget circular is to demonstrate how municipalities should undertake annual budget preparation in accordance with the budget and financial management reform agenda by focussing on key "game changers". These game changers include ensuring that municipal budgets are funded, revenue management is optimised, assets are managed efficiently, supply chain management processes are adhered to, *m*SCOA is implemented correctly and that audit findings are addressed. Municipalities are reminded to refer to the annual budget circulars of the previous years for guidance in areas of the budget preparation that are not covered in this circular.

1. The South African economy and inflation targets:

GDP growth is expected to average 1.8 per cent from 2025 to 2027. Medium-term growth will be underpinned by household consumption on the back of rising purchasing power, moderate employment recovery and wealth gains. Continued investments in renewable energy and easing structural constraints are expected to support higher investment. Key factors for achieving faster economic growth and creating much-needed jobs include greater collaboration with the private sector in energy and transport, rapid implementation of structural reforms, easing of regulatory constraints and increased infrastructure investment.

The following macro-economic forecasts must be considered when preparing the 2025/26 MTREF municipal budgets.

Table 1: Macroeconomic performance and projections, 2023 - 2028

Fiscal year	2023/24	2024/25	2025/26	2026/27	2027/28
	Actual	Estimate	Forecast		
CPI Inflation	6.0%	4.4%	4.3%	4.6%	4.4%

Source: National Treasury Budget Review 2025.

Note: the fiscal year referred to is the national fiscal year (April to March) which is more closely aligned to the municipal fiscal year (July to June) than the calendar year inflation.

Headline inflation declined to 2.9 per cent in the fourth quarter of 2024, resulting in average inflation of 4.4 per cent for the year. Consumer inflation is projected to average 4.3 per cent in 2025 and 4.6 per cent in 2026, picking up slightly as the value-added tax (VAT) increase pushes up prices. The VAT effect is seen mainly in core inflation, which, after averaging 4.3 per cent in 2024, is projected to rise to 4.6 per cent in 2026. Lower global crude oil prices are expected to support muted fuel price inflation.

Due to weaker economic growth and other economic factors such as the current VAT increase which puts added pressure on households, households will likely struggle to pay municipal accounts which will impact negatively on municipal own revenues. It is therefore noted that variations in regional specifics are possible, however, any variation of assumptions must be explicitly set out and well explained in the budget narratives, in the absence of which the Treasuries will refer the budget back to council for alignment to the macroeconomic performance projections or for clear articulation of all the factors affecting the tariffs.

VAT Increase

In the Minister's Budget speech on 12 March 2025, two increases in the standard rate of VAT were announced. The first-rate increase of 0.5 percentage point applies from 1 May 2025, and the second-rate increase of 0.5 percentage point will apply from 1 April 2026. SARS has issued the following guidelines in this regard:

- A Pocket Guide on the VAT rate increase on 1 May 2025; and
- Frequently Asked Questions (FAQs) to guide vendors and the public on the first rate increase effective from 1 May 2025 and to ensure consistency on certain practical and technical aspects of implementing the change to the VAT rate. More guidance on the second-rate increase will be communicated in due course.

Municipalities should also refer to **VAT 404 – Guide for Vendors**. These guidelines are available on the SARS website **www.sars.gov.za**.

2. Key focus areas for the 2025/26 budget process:

2.1. Local government allocations

Over the 2025 MTEF, the local government equitable share and direct conditional grants amount to a total of R552.7 billion, made up of R332.4 billion in the local government equitable share, R52.9 billion in the general fuel levy sharing with metros and R167.4 billion in direct conditional grants. Direct transfers to local government grow in line with inflation, increasing at an annual average of 4.4 per cent over the MTEF, with the local government equitable share growing at a slightly higher rate (5.2 per cent).

Review of the Municipal Capacity Building Programme

As part of the next phase of the ongoing review of local government capacity-building programmes, the National Treasury will consolidate its financial management support initiatives into a unified Local Government Financial Management Capability Development Programme. This integrated programme will provide a comprehensive framework for equipping municipalities with the tools, knowledge and resources needed to strengthen governance and improve service delivery. By streamlining existing initiatives and fostering collaboration, the programme aims to deliver targeted, impactful and sustainable support to municipalities across the country.

The programme will align with the National Treasury's Capability Development Framework and adopt a differentiated approach tailored to the unique needs and maturity levels of municipalities. Key features include pre-grant capacity assessments to identify gaps, multi-year grants to build sustainable in-house capabilities and a municipal scorecard to monitor progress and link it to grant allocations. Collaboration with partners such as South African Local Government Association (SALGA), the Department of Cooperative Governance (DCoG) and academic institutions will ensure the design and delivery of customised capacity-building packages. Beyond financial management, the programme will serve as a foundation for a broader government-wide initiative to integrate capability development across all municipal functions, including governance and service delivery. This cohesive, long-term strategy underscores the importance of a unified effort to achieve sustainable municipal development and improve outcomes for communities nationwide.

Update on the conditional grant for smart prepaid meters

As indicated in the 2024/25 financial year, the National Treasury now oversees the smart meters grant as an indirect grant through a transversal contract to regulate distribution quality and costs. This grant aims to enhance energy efficiency and support the integration of renewable energy to better meet consumer needs.

Over the 2025 MTEF period, the grant will continue to support municipal debt relief efforts by focusing on municipalities already enrolled in the program. Over time, the grant is expected to expand to additional municipalities, aiming to enhance financial sustainability and management. This grant is allocated R2.3 billion over the 2025 MTEF.

Improving regulatory levers and reforms

By enhancing the usage of regulatory frameworks in the conditional grants system, the government is taking steps to ensure that municipalities prioritise critical projects and utilise resources effectively. The use of results from the Department of Water and Sanitation's Watch Reports in the prioritisation of water and sanitation projects funded from general-purpose grants such as the integrated urban development grant (IUDG), municipal infrastructure grant (MIG) and the urban settlements development grant (USDG) will improve the quality and impact of these projects. Further, requiring municipalities to use the results of green drop, blue drop and no drop assessments in planning and prioritising projects will drive greater accountability and transparency in the use of grant funds, promoting sustainable and effective service delivery.

2.2. Post 2024 MTBPS changes

Since the tabling of the 2024 MTBPS, additional changes have been proposed to local government allocations. These include:

- Shifting R245 million over the MTEF period from the MIG to the IUDG. This follows Alfred Duma Local Municipality qualifying to participate in the IUDG;
- Shifting R494 million in 2025/26 from the direct component of the MIG to the indirect component to address wastewater infrastructure issues in 21 municipalities;
- Introducing a new Urban Development Financing Grant (UDFG). The baseline of this grant is funded from the metro component of the neighbourhood development partnership grant (NDPG) (R924 million over the MTEF period) and 80 per cent of the programme and project preparation support grant (PPPSG) (R981 million over the MTEF period);
- Introducing a new Urban Development Financing Grant (UDFG). The baseline of this grant is funded from the component of the neighbourhood development partnership grant (NDPG) (R924 million over the MTEF period) and 80 per cent of the programme and project preparation support grant (PPPSG) (R981 million over the MTEF period);
- Expansion of the Water Financing Component in the 2024/25 Urban Settlement Development Grant to electricity and solid waste management, in addition to water and sanitation, in the Trading Services Component of the 2025/26 Urban Settlement Development Grant framework. This component introduces a condition that a minimum of 56 per cent of the USDG be allocated to water and sanitation, electricity and energy; and solid waste management services capital infrastructure projects aligned to metro-approved trading services investment plans of the grant;
- An additional R450 million in 2025/26, from the Public Employment Programme;
- Additional funding from the Budget Facility for Infrastructure that will flow through the UDFG is as follows:
    - City of Johannesburg: R578 million in 2026/27 and R533 million in 2027/28 for a wastewater project.

- eThekwini Metropolitan Municipality: R56 million in 2025/26, R109 million in 2026/27 and R101 million in 2027/28 for a project to address non-revenue water.

- Merging the non-metro component of the NDPG and the remaining 20 per cent of the PPPSG into a single grant (called NDPG), with a baseline of R1.4 billion over the MTEF period;
- A reduction of R435 million in 2025/26 and increases of R425 million in 2026/27 and R660 million in 2027/28 to the public transport network grant (PTNG) to align with the revised implementation plan and cash flow projections for the City of Cape Town's MyCiTi programme, funded from the Budget Facility for Infrastructure;
- An additional R225 million in 2026/27 to the regional bulk infrastructure grant (RBIG) allocation for Drakenstein Local Municipality. This adjustment, carried through from the 2024 Division of Revenue Amendment Act, aligns with the municipality's revised implementation plan and cash flow projections; and
- Discontinuing the municipal systems improvement grant (MSIG). Its baseline will be redirected to the Department of Cooperative Governance and earmarked for national government to support municipalities.

2.3. Review of the local government fiscal framework

The aim of the review is to critically examine the financial viability of the local government fiscal framework (LGFF) and identify key factors influencing its effectiveness, stability, and long-term sustainability. This will be achieved by conducting an in-depth examination of existing policies, practices, and mechanisms governing the allocation, management, and utilisation of fiscal resources at the local government level. The review will be mainly centred around the following thematic areas:

- Overall LGFF baseline profile of distressed and optimally functioning local governments institutions and refinement of LGFF problem statement;
- LGES formula;
- Local government expenditure reviews;
- Fiscal leakages in local government; and
- Additional revenue considerations, including existing revenues options, including those that are undersubscribed, and exploring new additional own revenue sources and improved municipal borrowing for strengthening infrastructure investment and maintenance.

2.4. Update on the review of the conditional grants

In September 2024, government concluded a comprehensive review of the conditional grant system and developed reforms based on the findings. These reforms, which will be implemented progressively over the next three years, are designed to rationalise the conditional grant framework, integrate certain grants into the provincial equitable share and national departments' budget vote, and enhance the overall effectiveness of the system. This initiative underscores government's commitment to improving service delivery while ensuring the prudent management of public resources.

The review process was underpinned by an extensive consultation phase conducted between July and December 2024 during which the National Treasury presented the findings and recommendations arising from the review. Most of the proposed reforms are intended for medium- to long-term implementation, with a select number of reforms being prioritised for the short-term and will be introduced during the 2025 MTEF period.

Further consultations are planned to follow the tabling of the 2025 Budget. These engagements will include impact assessments and preparatory work to ensure the successful rollout of the proposed changes. The reforms aim to address systemic challenges within the grant system and are guided by the principles of equity, efficiency, and sustainability. Key areas of reform include the following:

I) *Enhancing differentiation and effectiveness in the grant system:* A central objective of the reforms is to introduce greater differentiation within the grant system to address the diverse needs of municipalities. This includes reducing the growing reliance on grants by metropolitan municipalities while providing targeted support to municipalities with limited capacity. By addressing service delivery challenges and locational disparities, the reforms aim to create a more responsive and equitable system. Specific measures under this initiative include refining allocation methodologies to balance equity and efficiency considerations, strengthening co-funding requirements to promote shared responsibility and sustainability, reducing restrictive earmarking and ring-fencing to allow for greater flexibility in the use of funds, introducing or enhancing performance-based incentives to drive accountability and improve outcomes, and improving the alignment of related grants to reduce fragmentation and duplication; and

II) *Rationalising the number of grants:* As part of the reforms, the number of conditional grants allocated to subnational governments will be streamlined to address the duplication of grants and mitigate the administrative burdens associated with the proliferation of funding streams. By simplifying the grant system, government aims to improve efficiency and reduce reporting requirements, enabling municipalities to focus on service delivery. Proposed measures include:

- Merging water reticulation grants to create a unified funding mechanism for water infrastructure;
- Consolidating energy grants to streamline support for energy-related projects;
- Combining urban development grants to enhance the coordination of urban infrastructure investments; and
- Discontinuing grants that are better suited as provincial programmes, such as those for road maintenance, sports development, and capacity-building initiatives.

These reforms represent a decisive step towards a more efficient and effective intergovernmental fiscal framework. By addressing systemic inefficiencies and aligning resources with service delivery priorities, government reaffirms its commitment to fostering sustainable development and improving the quality of life for all citizens. The implementation of these reforms will be closely monitored to ensure that they achieve their intended objectives while maintaining fiscal discipline and accountability.

2.5. Funding for Local Economic Development (LED) Programmes

National Treasury is mindful of the essential role played by municipalities in driving economic development and job creation to mitigate inequality and attract private investment. In addition to the infrastructure grants, municipalities also receive about 66 per cent of their allocations in unconditional grants, which can be utilised to fund operational parts of the LED initiatives. However, it is important to note that economic development does not rely solely on a single funding pot, but on various forms of government programmes and grants. This includes support and initiatives from the Department of Trade, Industry and Competition funded by provinces through their equitable share.

Whilst there is a call for the creation of a conditional grant, it is worth noting that the creation of a dedicated grant for LED initiatives comes with its challenges. In the past, when such grants were introduced, government institutions reprioritised funds that were initially funding the LED programmes, leading to over-reliance on conditional grants. This dependence undermines the

purpose and sustainability of these programmes, as their funding is primarily dependent on the availability of funds from the fiscus and the performance of the economy. Therefore, there is a need to align conditional grants with economic development areas while also ensuring their integration with other government spheres to support the developmental mandate effectively.

In addition, it is also crucial for municipalities to provide essential services such as electricity, water, and sanitation efficiently. The efficient provision of these services is crucial for attracting private investment, fostering economic growth, and promoting a conducive environment for businesses to thrive. Therefore, National Treasury urges municipalities to prioritise the provision of these services to enhance economic development and improve the quality of life for their residents.

2.6. Metro Trading Services Reform Incentive

Background – the background to the metro trading services performance incentive grant was outlined in the 2024/25 Budget Circular under the heading `Reforms to improve the efficiency and financial sustainability of metro trading services. The local government grant review process and the metro trading services reform process are converging into an incentive grant to incentivise a turnaround in the performance of metro trading services.

Progress made – Over the last year metro municipalities have engaged in substantial preparatory work regarding turnaround and reform strategies in Water and Sanitation and Electricity and Energy. Metros have in respect of each of these trading services prepared Trading Services Reform Strategies (A) with annexures A1 (Institutional Road Maps), and A2 (Business and Improvement Plans). They are currently preparing Annexure A3 (Performance Improvement Action Plans)[1]. All submissions are assessed by interdepartmental teams from the Departments of Water and Sanitation, Mineral Resources and Energy, DCoG, DHS, National Treasury and SALGA.

Programme planning and assessment framework – the incentive grant framework is currently planned to run for six years from 2025/26 (Year 1) to 2030/31 (Year 6). Year 1 focuses on establishing the necessary accountability, financial transparency, and strategic planning foundations for the five subsequent years (Years 2 to 6) of strategy implementation.

Metros will have three planning opportunities

Development of version 1 of the Annexure A3: Performance Improvement Action Plan (A3: PIAP v1) (indicative targets for all indicators, accompanied by firm targets to achieve minimum commitments in year 1) to be approved by Council alongside metro budget documents by June 2025.

Development of version 2 of the A3: PIAP v2 (with minimum commitments achieved, and realistic annual targets for all indicators) to be approved by Council with metro budget documents by June 2026.

Development of version 3 of the A3: PIAP v3 (with minimum commitments retained and an opportunity to reset annual targets) to be approved by Council with metro budget documents by June 2028 (details provided in Guidance Note 4).

The intention of the incentive programme is that incentive grant allocations should be awarded to metros according to independently assessed performance against the targets of their reform strategies as set out in the relevant A3-PIAP.

Special arrangements are necessary to determine the provisional incentive allocations provided for under the Division of Revenue Bill (2025) for years 1 and 2 of the programme. In these

[1] See https://mfma.treasury.gov.za/Guidelines/Documents/Trading%20Services for Guidance Notes and Resource Documents issued to assist.

cases, performance will be assessed against the commitment to (year 1) and achievement of (year 2) minimum commitments as follows:

- **YEAR 1**: Metro Councils who in Year 0 (2024/25, i.e. by the end of this municipal financial year), pass a satisfactory A3 PIAP v1 with minimum commitments, will be awarded the Year 1 allocation as finalised in the National Adjusted Budget process;

- Draft submissions from participating metros were reviewed during the 2025 Mid-year Budget, and final submissions will similarly be assessed during 2025 Budget and Benchmarking engagements during April to May 2025. Assessment and independent confirmation will be undertaken and submitted to the National Treasury;

- **YEAR 2 and 3:** Similarly, Metro Councils who in Year 1 (2025/26, i.e. by the end of June 2026) achieve the eight minimum commitments and pass a satisfactory A3 PIAP v2, will be awarded the Year 2 and Year 3 allocations as finalised. This is appropriate since planned spending for those years will by then be based upon well-substantiated business turnaround and financial strategies;

- Draft and final submissions will be reviewed and assessed during the Mid-year Budget and Performance and Budget and Performance engagements, and final submissions to metro Council will need NT approval. Assessment and independent confirmation will be undertaken and submitted to the National Treasury; and

- **YEARS 4, 5 and 6:** Once strategy implementation is underway, incentive allocations for any year (Y) will depend upon metro performance against numerical targets set for year (Y-2). This must be assessed after financial year end, but early enough during year (Y-1) to enter the budget process for Year (Y). The earliest this can apply is for Year 4, based on assessed performance in Year 2. This arrangement will determine incentive allocations for Years 4, 5 and 6.

- Independent assessments will be conducted annually, to confirm that minimum commitments remain in place, and to assess performance against targets.

Indicative incentive allocations

The indicative incentive allocations per metro per financial year are based on poverty-weighted population formula. Annexure W1 to the 2025 division of revenue sets out indicative figures which represent the maxima potentially available to metros currently participating in the programme, based on the assessed status of each metro trading services strategy as at 15th of January 2025 (they include solid waste management from Year 2 (2026/27).

The indicative allocations are not yet actual budget allocations. Firm announcements regarding Year 1 (2025/26) incentive grant allocations will be included in the National Adjusted Budget in October 2025 and confirmed in allocation letters. Metros will accommodate these incentive allocations in their own adjustments budget as soon as possible but not later than the 28th of February 2026.

Adverse or disclaimed audit findings

No metro which has received an adverse or disclaimed financial audit for the previous financial year will be eligible to access their incentive grant award in the forthcoming year.

Re-opening of incentive grant window

As previously communicated, Solid Waste Management is scheduled for inclusion in the incentive programme from Year 2 (2026/27) onwards. Metros wishing to include solid waste

management in their trading services reform strategies should submit the necessary documentation according to the following schedule:

a. **Council-approved Trading Services Reform Strategy (A)** which is due on 31st of July 2025 which includes Annexure A1 (Institutional Road Map) and Annexure A2 (Business and Improvement Plan);
b. **Draft Annexure A3 version 1 (Performance Improvement Action Plan)** at the Mid-year review stage which is due in January 2026;
c. **Final draft Annexure A3-PIAP version 1** at the Budget and Benchmark stage during April 2026; and
d. **Council approved A3-PIAP version 1** due by June 2026.

Note: This re-opening of the incentive grant window also applies to metros which (a) have not previously met eligibility requirements in the water and sanitation or electricity and energy trading services, and (b) seek another opportunity to enter the programme. Such metros should follow the same schedule as above.

2.7. Alignment between the Metro Trading Service Reform and MFMA Circular No.88

The implementation of MFMA Circular No. 88 continues in all categories of municipalities. In December 2024, Addendum 6 of the MFMA Circular No. 88 was published providing an update on the preparation of statutory planning and reporting documents required for the 2025/26 Medium Term Revenue and Expenditure Framework (MTREF). Addendum 6 provided guidance to the municipalities on in-year changes to indicators in the Service Delivery Budget and Implementation Plan (SDBIP) and guidance for 'estimate' values in indicator reporting. Further guidance on indicator revisions and definitional clarification was also provided.

Selected MFMA Circular No. 88 indicators are also being used to track the performance of the metros as part of the A3 PIAP: Performance Improvement Action Plan of the Metro Trading Service Reform (MTSR). In line with the rationalisation and standardisation objective of the MFMA Circular No. 88 reform, this ensures that there is alignment and line of sight across various reporting frameworks. Furthermore, this promotes consistency in planning, budgeting, and reporting while reinforcing the overall objectives of the reform agenda. The MTSR targets water and sanitation, electricity and energy and solid waste management in the metropolitan municipalities focusing on institutional performance and accountability, financial performance, governance and operational or service delivery performance. Although the MFMA Circular No. 88 reporting and the MTS reforms are complementary reforms, the MTS is a targeted reform linked to a performance incentive grant. Where possible the MTSR utilises the MFMA Circular No. 88 indicators, as reflected in MTSR Guidance Note 4 Addendum that was circulated to the metros on the 3rd of March 2025. However, noting the targeted business operations turnaround required of MTS, several performance indicators outside the MFMA Circular No. 88 process have been developed for operational monitoring and reporting distinct from the statutory plans and reports in which all MFMA Circular No. 88 indicators find expression.

Future reporting on the selected MFMA Circular No. 88 indicators that form part of the A3 PIAP should be sourced from the MFMA Circular No. 88 reporting platform to ensure seamless integration between the two reforms. At this stage, the exact modalities and protocols to derive reporting efficiencies between the A3 PIAP and the MFMA Circular No. 88 reporting platform are still being confirmed, and municipalities should expect further guidance from the National Treasury on the coordination and synchronisation of reporting.

This section should be read in conjunction with paragraph 2.3 of the MFMA Circular No. 88 Addendum 6.

2.8. Three-year and one-year capital appropriations

To facilitate the delivery of large capital projects, section 16(3) of the MFMA allows a municipality to appropriate capital budgets for three financial years, i.e. the budget year and the following two years of the MTREF. The aim of such multi-year capital appropriations is to:

- lock the council into funding the full cost of large capital projects so as to ensure their successful completion;
- facilitate the forward planning of capital projects and programmes; enable the municipality to initiate procurement processes for capital projects in the two outer years of the MTREF (given the funds are appropriated) and so ensure improved levels of capital spending; and
- enable funding for such capital projects to be brought forward in terms of section 31 of the MFMA to facilitate more rapid project implementation (although National Treasury would prefer municipalities to the use of the mid-year adjustments budget for this purpose).

Municipalities are encouraged to use these provisions of the MFMA appropriately, and ensure they divide their capital budgets correctly between the 'multi-year expenditure' and the 'single year expenditure' sections on Tables A5A and A5. Further information can be obtained in MFMA Circular No. 58.

2.9. Criteria for the release of the Equitable Share

The criteria for the release of the equitable share which were covered in MFMA Circulars No. 122 remains relevant, and are still applicable for the release of equitable share instalments in the 2025/26 financial year.

Failure to comply with the criteria will result in National Treasury invoking Section 38 of the MFMA which empowers National Treasury to withhold a municipality's equitable share if the municipality commits a serious or persistent breach of the measures established in terms of Section 216(2) of the Constitution which includes reporting obligations set out in the MFMA and National Treasury requests for information in terms of Section 74 of the MFMA.

2.10. Criteria for the rollover of conditional grant funds

In terms of Section 21 of the Division of Revenue Act, 2024 (Act No.24 of 2024) (DoRA) in conjunction with the Division of Revenue Amendment Act, 2024 (Act No. 48 of 2024), any conditional allocation or a portion thereof that is not spent at the end of the 2024/25 financial year reverts to the National Revenue Fund (NRF), unless the rollover of the allocation is approved in terms of subsection (2). Furthermore, the receiving officer, provincial treasury and national transferring officer is required to prove to National Treasury that the unspent allocation is committed to identifiable projects, in which case the funds may be rolled over.

When requesting a rollover in terms of Section 21(2) of the 2024 DoRA, municipalities must include the following information with their submission to National Treasury:

1. A formal letter, signed by the accounting officer addressed to the National Treasury requesting the rollover of unspent conditional grants in terms of Section 21(2) of the 2024 DoRA;
2. A list of all the projects that are linked to the unspent conditional grants and a breakdown of how much was allocated, spent and the balance per project;
3. The following evidence indicating that work on each of the projects has commenced, as applicable to the specific rollover(s):

a) Proof that the service provider was appointed for delivery of the project before 31 March 2025; or
b) Proof of project tender and tender submissions published and closed before 31 March 2025 or with the appointment of contractor or service provider for delivery of service before 30 June 2025 in cases where additional funding was allocated during the course of the financial year of the project;
c) Incorporation of the Appropriation Statement; and
d) Evidence that all projects linked to an allocation will be fully utilised by 30 June 2025 (attach cash flow projection for the applicable grant).

4. A progress report (also reflecting percentages) on the status of each project's implementation that includes an attached legible implementation plan);
5. The value of the committed project funding and the conditional allocation from the funding source;
6. Reasons why the grants were not fully spent during the year on the original allocation per the DoRA;
7. Rollover of rollovers will not be considered. Municipalities must therefore not include previous year's unspent conditional grants as rollover request;
8. An indication of the time period within which the funds are to be spent if the rollover is approved; and
9. Proof that the Municipal Manager and Chief Financial Officer are permanently appointed.

No rollover requests will be considered for municipalities with vacant or acting Chief Financial Officers and Municipal Managers for a period exceeding 6 months from the date of vacancy; this also includes acting appointments because of suspensions of either MM or CFO that are more than 12 months.

If any of the above information is not provided or the application is received by National Treasury (Intergovernmental Relations Division) after 31 August 2025, the application will be declined.

In addition, National Treasury will also consider the following information when assessing rollover applications; and reserves the right to decline an application should there be non-performance by the municipality in any of these areas:

1. Compliance with the in-year reporting requirements in terms of Sections 71 and 72 of the MFMA and Section 12 of the 2024 DoRA, **including the Municipal Manager and Chief Financial Officer signing-off on the information** sent to National Treasury;
2. Submission of the pre-audited Annual Financial Statements to National Treasury by 31 August 2025;
3. Accurate disclosure of grant performance in the 2024/25 pre-audited Annual Financial Statements, (i.e. correct disclosure of grant receipts and spending in the notes to the AFS);
4. Despite the fact that local government is required to comply with different norms and standards prescribed by different legislations, municipalities are expected to fully comply with the provisions of DoRA that relate to rollover processes and disclose conditional grant performance in the 2024/25 pre-audited Annual Financial Statements (i.e. Cash coverage and unspent conditional grants in the Statement of Financial Position) in order to verify grant expenditure; and
5. Cash available reflected in the Statement of Financial Position and Cash Flow Statements and the bank (net position including short term investments) as at 30 June 2025 is equivalent to the unspent amount at the end of the financial year. If the amount that is requested for rollover is not entirely cash-backed, such a rollover will not be approved. National Treasury will also not approve portions of rollover requests.

It should be noted that under no circumstances will the National Treasury consider requests to rollover:

1. The entire 2024/25 allocation to the municipality. In cases where the rollover request is more than 50 per cent of the total allocation, National Treasury will approve the rollover amount up to 50 per cent of the 2024/25 allocation;
2. Rollover request of the same grant for the third consecutive time. In a case where a municipality is applying for rollover as a result of additional funding, the application will be carefully considered;
3. Funding for projects procured through Regulation 32 and 37 of the Municipal Supply Chain Management Regulations (Gazette No.27636) – Projects linked to additional funding and disasters are exempted; and
4. A portion of an allocation where the proof of commitment for the rollover application is linked to invoices that were issued before or on 31 March 2025. All invoices issued to the municipality before 31 March 2025 should be paid within the same year against the allocated conditional grants. i.e. invoices must be paid within 30 days.

2.11. Unspent conditional grant funds for 2024/25

The process to ensure the return of unspent conditional grants for the 2024/25 financial year will be managed in accordance with Section 21 of the DoRA. In addition to the previous MFMA Circulars, the following practical arrangements will apply:

Step 1: Municipalities must submit their June 2025 conditional grant expenditure reports according to Section 71 of the MFMA reflecting all accrued expenditure on conditional grants and further ensure that expenditure reported to both National Treasury and national transferring officers reconciles;
Step 2: When preparing the Annual Financial Statements, a municipality must determine the portion of each national conditional grant allocation that remained unspent as at 30 June 2025. The unspent grant values must be determined based on the guidance that was provided in *m*SCOA Circular No. 13 in as far as VAT, retention and interest is concerned; and
Step 3: If the receiving officer wants to motivate in terms of Section 21(2) of the 2024 DoRA that the unspent funds are committed to identifiable projects, the rollover application pack must be submitted to National Treasury by no later than 31 August 2025.

National Treasury will not consider any rollover requests that are incomplete or received after this deadline.

Step 4: National Treasury will confirm in writing whether or not the municipality may retain any of the unspent funds as a rollover based on criteria outlined above by 22 October 2025;
Step 5: National Treasury will communicate the unspent conditional grants amount by 12 November 2025. A municipality must return the remaining unspent conditional grant funds that are not subject to a specific repayment arrangement to the National Revenue Fund (NRF) by 19 November 2025; and
Step 6: Any unspent conditional grant funds that should have but has not been repaid to the National Revenue Fund (NRF) by 19 November 2025, and for which a municipality has not requested a repayment arrangement, will be offset against the municipality's December 2025 equitable share allocation.

All other issues pertaining to Appropriation Statement and reporting on approved rollovers are addressed in the Annexure to MFMA Circular No. 86.

2.12. Rollover of the Urban Development Financing Grant : metro trading services component

The normal rules regarding rollovers will apply to the incentive grant. Essentially the Budget allocated during the National MTEF and reflected in the annual Division of Revenue Bill will make provision that the cash flows be synchronised to achievements in line with the Annexure A3: Performance Improvement Action Plan (A3: PIAP).

Municipalities must submit all rollover applications and queries related to the conditional grants to Rolloverapplication@treasury.gov.za.

3. Revenue Management

3.1. Prioritise funding the Electricity Revenue Protection Program

Past years' increasing electricity tariffs continue to strain consumers' ability to afford this service. Municipalities as a result are at higher risk of non-technical losses particularly related to theft and illegal by-passing. Many municipalities do not have dedicated Revenue Protection staff in place or have reduced their operational funding for Revenue Protection culminating in an overall reduced collection and related strain on cash flow and the ability to pay creditors. Municipalities are advised to prioritise the following Revenue Protection measures in the 2025/26 and future MTREFs:

- A dedicated Revenue Protection Unit for Electricity administered by the senior manager responsible for the municipal Electricity Infrastructure Directorate taking into consideration the recommendations and standards the recommendations and standards set-out in NRS055 (Code of Practice for Revenue Protection);
- Allocating adequate funds in the budget to fund the municipality's Electricity Revenue Protection Unit's operational needs;
- In allocating funding, the business threat of increasing non-technical losses to the municipality's particular specifics must be considered to achieve a balance, while ensuring the Revenue Protection staff organogram and operational program is adequately funded and able to fulfil its role; and
- The municipality to demonstrate in its MTREF submission that a percentage of the revenue from the Energy function is ring-fenced to fund the municipal Revenue Protection Program operational need(s) towards developing the program to fruition.

3.2. Revenue Management Assessment Tool

Every municipality, in anticipation of the annual budget process and the review of critical revenue management related policies should assess and review its revenue management value chain to identify any gaps, duplications and / or inefficiencies for alignment with the approved organogram and related delegations. Refer to MFMA Budget Circular No. 126 (Annexure B: Submission checklist: Revenue Management Documents) and MFMA Budget Circular No. 128 (Item 7.3 contained in Annexure A). The municipality must submit its review to the National Treasury in the format of the Municipal Revenue Management Assessment Tool – to be uploaded to the National Treasury GoMuni upload portal annually as part of the Revenue Management Documents that are required.

The Revenue Assessment Tool was developed through the collaboration of the National Treasury, the Department of Cooperative Governance (DCoG) and SALGA. The initiative created the opportunity for stakeholders to acknowledge the fragmented and diverse nature of support provided to municipalities in this area often resulting in duplicated efforts and little

systemic change across municipalities and the need for a Single Integrated Revenue Management Framework (SIRMF).

The SIRMF is a national framework for revenue management that guides and outlines the intervention and leadership role both municipalities and oversight bodies should play in addressing challenges relating to the revenue management value chain and ultimately financial sustainability. The SIRMF emphasises the significant role of National and Provincial Government in supporting municipalities in the process of revenue management improvement and how the relevant departments will coordinate their support and their monitoring and evaluation role(s).

The SIRMF was designed on the existing statutory framework, with an emphasis on compliance. Within the scope of related tasks and responsibilities, the SIRMF provides direction on how municipalities may enhance revenue management as a major approach for increasing the municipality's viability and sustainability. Completing the Municipal Revenue Assessment Tool can assist the municipal council, senior management team and oversight bodies to assess, understand and improve critical revenue management practices of the municipality.

The tool provides an indication of gaps, flaws, duplications, inefficiencies and risks in the existing revenue value chain that could compromise or affect whether the revenue component of the budget sufficiently caters for long-term planning and is credible and funded. It further provides a comprehensive overview of current revenue management processes by identifying strengths, weaknesses, and areas that need improvement. The tool focuses on eighteen (18) critical areas within the revenue management value chain and helps pinpoint specific areas for optimising revenue collection processes.

National Treasury is in the process of institutionalising and implementing the tool, this includes conducting training throughout provinces.

The tool is comprehensive and must be completed by all municipalities during the 2025/26 MTREF with a thorough review of the revenue value chain, thereafter this exercise will only be necessary in every alternate year. However, municipalities with revenue collection rates below 85 per cent and all municipalities participating in Debt Relief must annually undertake this exercise until they achieve an average annual collection of 95 per cent as outlined in MFMA Circular No. 71.

The tool was already rolled out during the 2024/25 financial year and the National Treasury provided training. The Municipal Revenue Assessment Tool is attached as **Annexure A** of this Circular.

3.3. Cost Reflective Tariff Tool

As part of the budget process, the municipality must annually undertake an assessment to determine if the intended / implemented tariffs are cost reflective, whether all critical cost components were considered in the tariff calculation(s), whether the Local Government Equitable Share component relating to basic services were allocated to the actual service(s) and to demonstrate that the Revenue Component of the budget is credible and funded; etc. To facilitate this exercise, the municipality must complete and submit this calculation(s) / tariff assessment in the format of the National Treasury Tariff Tool as part of its tabled, adopted and adjustment MTREF submissions to the National Treasury GoMuni portal. The Cost Reflective Tariff Tool outcomes must also be reported to and approved by Council as part of the respective tabled and adopted MTREF submissions.

If the Tariff Tool indicates significant tariff shortfalls, any major tariff increases should be phased-in over two to three years and can be approved for the outer years (2026/27, 2027/28 and 2028/29). Thus, the indicative tariffs can be phased in over a period of three years.

The latest format of the National Treasury Tariff Tool that must be used and submitted is attached as **Annexure B** of this circular.

3.4. Electricity Tariffs

Cost of Supply Study (COS) for electricity tariff applications

On 20 October 2022, the Nelson Mandela Bay Chamber of Business issued a ruling outlining the requirements that municipalities must comply with when determining tariffs. The ruling found NERSA's Guideline and Benchmark method for approving municipal electricity tariffs unlawful and invalid. The court ordered that all electricity tariff applications from 2024/25 Financial Year, should be supported by a Cost of Supply (COS) study. Municipalities are reminded of the critical importance of complying with the court order, failing which, municipalities would be in breach of the court order and in contempt of court. The need for conducting a COS timeously and adhering to the timelines set by NERSA for the submission of applications is imperative as these cannot be approved by NERSA without the COS.

NERSA has indicated that it will be able to process and decide on municipal tariff applications based on Cost of Supply (COS) studies for the financial year 2025/26 by the end of June 2025 for the implementation in the new Financial Year. However, the Minister of Finance will engage NERSA to conclude this process sooner, to allow municipalities sufficient time to take account of the approved tariffs in the finalisation of their budgets. Tariff applications will not be considered unless they are supported by a Cost of Supply study. NERSA has indicated that the approval of Eskom's Retail Tariff Plan (RTP) and Eskom's Retail Tariff Structural Adjustment (ERTSA) for FY2025/26 is anticipated prior to 15 March 2025. Following the ERTSA decision, municipalities will be informed of the outcome to assist them in formulating their individual tariffs, which will then be approved for implementation in FY2025/26.

From the 2025/26 MTREF, municipalities will be required to submit the following documents pertaining to electricity tariff applications to the GoMuni Upload portal:

- NERSA D Form and COS study submitted to NERSA. For the 2025/26 tariff increase, municipalities with the tabled budget and thereafter 31 October 2025 (i.e. applications pertaining to 2026/27 tariff increases and beyond); and
- NERSA tariff approval with the tabled budget.

3.5. Municipal Valuation Roll Reconciliation Tool

Reference is made to MFMA Circulars No. 93 (paragraph 3), No. 98 (paragraph 4.1), No. 123 (paragraph 5.1), and particularly No. 126, (paragraph 3.1). To ensure the municipality's rates base is complete, and aligns to the business process and system requirements articulated in Annexure B of MFMA Circular No. 80 (08 March 2016) and the Municipal Property Rates Act (MPRA) (section 23): Part A: Register of the latest consolidated general valuation roll (GVR), and the MPRA categories, the municipality need to monthly perform the reconciliation in the format of the National Treasury Municipal Valuation Roll Reconciliation Tool.

The municipality must submit the completed tool together with the related documentation to the National Treasury GoMuni portal as follows:	**Timeframe**
1. The municipality's list of Property Rates tariffs approved by council for the financial year reported on together with the Council resolution that approved such.	Annually

2.	The municipality's time schedule for implementing its new general valuation roll (GVR) (aligned to the MPRA).	Annually
3.	The Municipal Property Rates Act (MPRA) (section 23): Part A Register of the latest consolidated general valuation roll (GVR).	Annually
4.	Municipality Valuation Roll Reconciliation – undertake monthly but only required to submit quarterly.	Quarterly
5.	Property Rates Transaction List (for the 3rd month of every quarter).	Quarterly

To assist municipalities in complying with these requirements, the National Treasury will provide follow-up training.

3.6. Prohibition on vending system(s) / third party vending solutions without consulting the National Treasury

Recently there have been several iterations on private service offerings of vending system(s) / solution(s) offered to municipalities. These include service provider(s) funding metering solutions for municipalities parallel to a pre-paid solution (requiring a vending platform) – these service providers then collect on behalf of the municipality in exchange for a fee. However, in several cases, the service provider does not pay over to the municipality what is collected and / or claim a fee that is out of proportion to what is reasonable. This is worsened by many municipalities not weekly / monthly undertaking the appropriate reconciliation of what they provide / sell (also via pre-paid) against what revenue they receive in return from the service provider(s). *As an Example*: Most recently a municipality in Eastern Cape was victim to an arrangement where the service provider offered the municipality R60 million funding but will takeaway almost R540 million at the end of the arrangement causing significant harm to the community and official(s) of that municipality and may leave the municipality worse off than initially.

The MFMA, read together with the recently assented Public Procurement Act, provide a clear framework for procurement in local government. The MFMA regulatory framework in terms of section 116 read with MFMA Circular No. 62 furthermore provide clear guidance on how amendments to contracts should be undertaken. Any offerings beyond the initial scope of the contract, in our view, should not be considered as a contract amendment, but rather a change or extension of scope, which warrants a whole new or separate procurement process.

The National Treasury therefore confirms that with immediate effect, no municipality may enter into and / or extend any related vending system(s) / solution(s) without consulting and obtaining the written input of the National Treasury and the relevant Provincial Treasury. Should any municipal official and / or political office bearer fail to honour this prohibition, she/ he could render themselves personally liable for any related financial loss over and above potential criminal liability for financial misconduct.

In addition, third party vending solutions used by municipalities must align to the integration requirements set out in Annexure B of MFMA Circular No. 80 (08 March 2016). In terms of the requirements, third party solutions must, without (manual) intervention or manipulation, integrate and constantly balance with the core financial system solution. The rules for integration are determined by vendor of the core system solution. Where the core system solution already provides the necessary functionality offered by the third-party vendor and the municipality has already paid for the functionality and / or are paying annual licencing fees to access this functionality, such expenditure will constitute wasteful and fruitless expenditure and should be dealt worth accordingly.

The municipality should send any request for the written input of the National Treasury together with the signed and / or proposed contract for such a service offering to: both RevenueManagement@treasury.gov.za and mfma@treasury.gov.za for the attention of Mr. Sadesh Ramjathan, Director: Local Government Budget Analysis: Revenue Section, and Mr. Wayne McComans, Chief Director: MFMA Implementation and parallel to the relevant Provincial Treasury.

3.7. Training Tools by the National Treasury

Revenue Management Assessment Tool

Municipalities must submit the Revenue Management Assessment Tool annually as set-out above. Training was already undertaken across all provinces during the 2024/25 financial year. The National Treasury will facilitate follow-up training during 2025/26 upon request only to municipalities, provincial treasuries and technical advisors deployed to municipalities and provincial treasuries. Municipalities and provincial treasuries can request training via the relevant Provincial Treasury who is responsible to coordinate requests for training. It is noted that any National Treasury deployed technical advisor may directly request training from the National Treasury as may be required. Requests for training and any related queries must be directed to RevenueManagement@treasury.gov.za and Sadesh.ramjathan@treasury.gov.za for the attention of Mr. Sadesh Ramjathan.

Tariff Tool

Municipalities must undertake a tariff assessment in the format of the National Treasury Tariff Tool as explained above. The National Treasury will facilitate follow-up training during the first quarter of the financial year 2025 and thereafter upon request only to municipalities, provincial treasuries and technical advisors deployed to municipalities and provincial treasuries. Training must be scheduled for a **full day** and would be more relevant towards municipal processes if scheduled:

- Before and/ or during the **Adjustments Budget preparation** (for re-allocations);
- Before and/ or during the **Tabled Budget process** (to evaluate tariff changes); or
- Before the **final MTREF submission** to Council for approval.

Municipalities and provincial treasuries can request training via the relevant Provincial Treasury. Any National Treasury deployed technical advisor may directly request training as may be directed to National Treasury as may be required. Requests for training and any related queries must be directed to RevenueManagement@treasury.gov.za and Sadesh.ramjathan@treasury.gov.za for the attention of Mr. Sadesh Ramjathan.

Municipal Valuation Roll Reconciliation Tool

The National Treasury confirms the guidance already provided in MFMA Circular No. 129 to the effect that municipalities must reconcile valuation rolls monthly and submit such quarterly to the National Treasury together with the related documentation set-out above.

The National Treasury will facilitate follow-up training during the first quarter of the financial year and thereafter upon request only to municipalities, provincial treasuries and technical advisors deployed to municipalities and provincial treasuries on Municipal Valuation Roll Reconciliation Tool. Training must be scheduled for at least **two full days** and can be facilitated at any time since municipalities perform this task monthly. Municipalities and provincial treasuries can request training via the relevant Provincial Treasury. Any National Treasury deployed technical

advisor may directly request training as may be required. Requests for training and any related queries must be directed to RevenueManagement@treasury.gov.za and Sadesh.ramjathan@treasury.gov.za for the attention of Mr. Sadesh Ramjathan.

4. Budget and other management issues:

4.1. 2025/26 Municipal Budget Tabling Timelines

The National Treasury would like to advise the municipalities that late tabling of the 2025 National Budget in Parliament does not really affect the timelines of the preparations/ conclusion of the municipal budget process. The 2025 National Budget was tabled by the Minister of Finance on 12 March 2025 which implies that Provincial Governments have two weeks thereafter to table the 2025 Provincial Budgets in the Provincial Legislatures, i.e. 31 March 2025. This is in line with the PFMA – Treasury Regulations. Municipalities have sufficient time to accommodate the allocations in the DOR Bill in their 2025/26 MTREF Budgets before tabling on 31 March 2025, that is 19 days or two weeks to table the budget before 31 March 2025.

The transfers from provinces to municipalities which are supposed to be included in provincial budgets and gazetted by provinces, should for all practical reasons also be available on the 27 March 2025. Given that municipalities have 10 months to prepare their upcoming budgets prior to tabling it in Council for consideration, National Treasury has previously advised municipalities to use the outer years of the Annual DoRA as projections, add inflation to calculate the third year of the MTREF, when finalising the tabled budget.

For those municipalities where the budgets were already in an advance stage of preparations, they will have between tabling and the adoption stage of the budget (end of May 2025) to include and accommodate all the transfers for both national and provincial governments. This will allow National and Provincial Treasuries to verify and reconcile the transfers with the DoR Bill and provincial Gazettes.

4.2. Management of Water Tankers

There is a growing trend of water challenges in most municipalities in the country which is spiraling out of control. This is a direct threat to municipalities' financial sustainability and could lead to a lack of trading in this key source of municipal revenue.

Most municipalities have tried to procure water tankers to close the gap in areas which are increasingly experiencing sporadic water supply challenges. As a result, the municipalities are not able to trade, leading to less revenue and an unprofitable water business.

It has emerged in the recent Mid-year Budget and Performance Review engagements that contracted water tankers have developed as a business rather than a stop gap measure.

As such, municipalities are encouraged to protect their revenue through avoiding protracted long contracts of water tankers. Where possible the municipality should use its internal water tankers as a temporary measure with a clear intention to restore the service.

If the municipality provides a long-term service, such as water for informal settlements, it is advised that tanks should be purchased and refilled with municipal water tankers. The aim should always be to strike a balance between the provision of service and protecting municipal revenue. Proper checks and balances must be considered as well as internal controls to avoid abuse in this regard and to ensure that in the event that the Office of the Auditor General Africa of South investigates these services, the use of water tankers and water tanks is based on sound business principles.

4.3. Asset Management

According to Municipal Budget and Reporting Regulations (Table A9), the municipalities were advised to allocate 60 per cent of the total Capital Expenditure budget to new acquisition while the remaining 40 per cent to renewal and upgrading of the new assets.

Given the current challenges of aging and dilapidated infrastructure faced by the municipalities, which contributes to high level of losses, municipalities are advised **to allocate at least 60 per cent** of the capital expenditure to renewal/ upgrading of the existing assets while 40 per cent should acquire new assets.

The National Treasury realised that year-on-year, municipalities priorities the acquisition of new assets and the existing assets are being neglected to a dilapidated condition. Another factor which causes a factor is lack of maintenance during the lifespan of the assets which National Treasury encourages the municipalities to allocate at least 8 per cent towards repairs and maintenance as outlined in MFMA Circulars No. 55 and 71.

5. Municipal Standard Chart of Accounts (*m*SCOA):

5.1. Go Live on Version 6.9 of the Chart

*m*SCOA version 6.9 will go live on 24 March 2025, whereafter municipalities will be able to upload their tabled budget (TABB) and tabled project files (PRTA) data strings for the 2025/26 MTREF on the GoMuni portal.

After going live on version 6.9 of the chart, all the reports available on the LGDRS will be aligned to *m*SCOA chart version 6.9. This includes the format of the Section 71 report for Q3 and Q4 of 2024/25 and the adjustments budget for 2024/25.

The Municipal Budget and Reporting Regulations (MBRR) Schedules (A to F) and non-financial data string (A1S) was also aligned to version 6.9 of the chart. A **protected** version of the MBRR Schedules for version 6.9 of the chart and A1 Schedule is available on the on the MFMA Webpage on the link below:

http://mfma.treasury.gov.za/RegulationsandGazettes/Municipal%20Budget%20and%20Reporting%20Regulations/Pages/default.aspx

The reports on the Local Government and Reporting System (LGDRS) are populated from financial and non-financial data strings and both strings are required for the data to pull through correctly on the reports available on the LGDRS. Municipalities must use the linkages on GoMuni referred to above and not the formulas in the regulated Municipal Budget and Reporting (MBRR) Schedules when generating their A schedule from the financial system.

In terms of the *m*SCOA Regulations, municipalities must generate the regulated MBRR schedules that is tabled and adopted by Council directly from their integrated financial system solutions and not import or captured it on their system solutions at a later stage. This is necessary to ensure that there is 'one version of the truth', namely the data in the integrated financial system solutions is the same as the report tabled and adopted by Council and the information submitted to the National Treasury and other stakeholders.

5.2. mSCOA data strings credibility

Municipalities must verify the credibility and accuracy of the tabled budget (TABB) and project file (PRTA) data strings **prior and post** to uploading it to the National Treasury Local Government Database and Reporting System (LGDRS). These data strings will be the sole source used by National and Provincial Treasuries to analyse and determine if the municipality's budget is funded, and the credibility is therefore of utmost importance.

Registered users from municipalities, provincial treasuries and National Treasury have full access to their data on the LGDRS and can draw the information to verify the accuracy of the figures for their respective municipalities or province (in the case of provincial treasuries). The LGDRS reports can be accessed by registered users on the following link:

https://lg.treasury.gov.za/ibi_apps/signin

5.3. Submission of virement information

From the 2025/26 MTREF, municipalities will be required to report on their virements through the submission of a separate data string, as well as a report on virements done by the municipality. This submission must be done monthly to the GoMuni Upload Portal and should be generated from the core financial system. The validation rules applicable to the monthly IYM submission will also be applied to the virement data strings.

The attached **Annexure D** provides guidance on the layout and information required on the virement budget report, while **Annexure E** provides the layout of the virement data strings.

This will enable national and provincial treasuries to keep track of the virements done when they do their Section 71 analysis. The virements will be reflected in a separate report and will not form part of the consolidated Section 71(7) reporting to provincial legislatures or the consolidated Section 71 publication issued by the National Treasury. For the consolidated S71 reporting and publication, performance will only be compared to the adopted budget in the first eight months of the year and the adjustments budget in the last four months of the year.

Municipalities must review their virement policy annually and ensure that it aligns with the principles and guidance in MFMA Circulars No 12, 51 and 88 and *m*SCOA Circular No. 8 (29 April 2020). Virements may only be made between existing budget provisions and must be included in an adjustments budget. The Council approved virement policy must be submitted as part of the budget documents on Go Muni. Please note that documents must be submitted individually and not as a batch.

5.4. Medium-Term Development Plan (MTDP)

Cabinet has recently approved the Medium-Term Development Plan (MTDP) for 2024 to 2029. The Department of Planning, Monitoring and Evaluation (DPME) will issue the MTDP in due course. These revised priorities, reflecting the new administration's vision, will be integrated into *m*SCOA version 6.10. For *m*SCOA budgeting and reporting in the 2025/26 MTREF, municipalities should continue using the IUDF and MTSF priorities as per *m*SCOA version 6.9.

5.5. Upgrading and procurement of *m*SCOA system solutions and/or functionality

From March 2023, the National Treasury has alerted municipalities that the minimum business processes and system specifications for *m*SCOA will be regulated and that municipalities should exercise extreme caution when changing or upgrading their integrated financial system solutions to avoid procuring system functionality that might not comply with the said regulations. Municipalities are reminded to implement the due diligence processes set out in MFMA Budget Circulars No. 93, 98, 107, 112, 123 and *m*SCOA Circulars No. 5 and 6 **prior** to procuring new or upgrading system functionality to protect them from making incorrect decisions in this regard.

This also applies when 3rd party system functionality is procured that is required to integrate with the core system solution.

Importantly, if an open tender process is not followed (e.g. when Section 33 or 116 of the MFMA and SCM Regulations 36 (deviations) are utilised), **the market must be tested prior to embarking on procurement**. The municipality must be able to substantiate that the product, service or similar offering is not available elsewhere in the market at a cheaper cost and that using these procurement vehicles have significant economic or financial value benefits to the municipality. Where legislation requires that the views of the National Treasury must be sought, the relevant documentation must be emailed to mfma@treasury.gov.za. If the processes required in term of legislative are not followed, a contract might be found invalid by a court of law.

5.6. Issues pertaining to the regulations on the minimum *m*SCOA requirements

National Treasury is currently in the process of developing business processes, standard operating procedures (SOPs) and minimum system specifications to underpin the Regulations of the minimum business processes and system specifications for *m*SCOA.

All the required business processes, procedures and systems functionality pertaining to the Regulations will be made available to municipalities **at no cost** in a format that can be imported, customised and utilised in a process modelling tool of their choice. Municipalities are cautioned against incurring unnecessary expenditure to procure specialised software and tools or appoint service providers to adapt and customize their business processes, especially as the requirements have not been finalised yet.

It must further be emphasized that the documents released for comments on the MFMA Webpage are the sole property of the National Treasury and may only be used for the intended purpose of providing comments on the proposals. **Any company that sells or distributes these documents or parts thereof for any other purposes without the explicit written permission of the National Treasury will be blacklisted on the basis of Intellectual Property Violations (i.e. unauthorized distribution of government documents)**.

It should also be noted that the intention of the recent demonstrations on the systems used by municipalities that was conducted by the National Treasury was to determine key implementation gaps as per MFMA Circular No. 80 (dated 08 March 2016). These gaps must be addressed by the respective municipalities in their *m*SCOA municipal road maps. National Treasury shared the observations with system vendors with a view that gaps in system functionality should be further explored and addressed by them. The demonstrations were not on any specific systems in the market but on modules used by a specific municipality to give effect to the requirements of MFMA Circular No 80. **It will therefore be unacceptable and a misrepresentation for any system vendor to claim that their respective system was found compliant by the National Treasury**.

5.7. Special adjustments budget to authorise unauthorised expenditure

In terms of regulation 23(6)(b) of the MBRR, council may authorise unauthorised expenditure in a special adjustments budget tabled in council when the mayor tables the annual report in terms of section 127(2) of the MFMA. This special adjustments budget **may only deal with unauthorised expenditure from the previous financial year which the council is being requested to authorise in terms of section 32(2)(a)(i) of the MFMA**. This process may not be used to condone poor planning, budgeting, or financial management after the adoption of the budget.

Detailed guidance in this regard was provided in MFMA Circular No. 68 (dated 13 October 2021).

Further development work with regard to this matter will be undertaken during 2025 and proper guidance will be provided in subsequent MFMA Budget Circulars. For now, municipality should continue with the current practices until further notice. Under no circumstances should municipalities require their systems vendors to open their financial systems especially where the Auditor General of South Africa have already signed off on their annual audited financial statements.

Municipalities are also reminded of the guidance provided in our email dated 21 August 2024 on the *Submission of the 2023/24 Annual Financial Statements (AFS) – (Pre-Audit Information)* and *m*SCOA Circular No. 15 (08 July 2024) on the period closures controls for the following periods.

- **Month 12**: The financial year ends in month 12 (as at 30 June of the financial year). Month 12 (4th Quarter section 71 reports) represents the **preliminary outcome** information. The closing balances of month 12 must be programmatically transferred in the core financial system to the opening balances of the new financial year in month 01 of the new reporting period;
- **Period 13** when the AFS are prepared during July and August annually. Period 13 represents the **pre-audit outcome** information (the AFS as submitted to the AG;
- **Period 14** represents the **audit outcome** information (the AFS on which the AGSA has expressed an opinion. Audit approved journals must be processed in period 14; and
- **Period 15** when the adjustments to the AFS following the approval of the adjustments budget to authorise and legalise unauthorised expenditure referred to in Regulation 28(6) of the MBRR is effected.

The AFS submitted to AGSA must reconcile with the pre-audited (PAUD, CRPA and DBPA), audited (AUDA, CRAU, DBAU) and restated (RAUD) data strings submitted to the GoMuni Upload portal and these data strings must be submitted as end-results and NOT movements when submitting the *m*SCOA data strings. Importantly, any transactions that were processed as part of the preparation and auditing of the AFS after year-end (month 12) in period 13, 14 and 15 must be reflected in the corresponding month of the new financial year by using net movements. The net movements will result in either an increase or decrease in the new financial year in the corresponding month of month 01 to 03 of the current financial year. E.g. changes in period 13 must be reflected in month 02 or 03 of the new financial year. A similar process is applicable when restatements of previous financial year figures occur and when material errors are identified which impacts on the previous years' AFS and must be corrected in period 15.

With regards to year-end information, the aim is to collect three sets of information (preliminary, pre-audited and audited). This ensures that the latest outcome information is always available to inform planning and budget decision making process for national, provincial and local government.

6. Submitting documents to the GoMuni Upload Portal:

6.1. Submission of additional reports

In addition to the virement policies that must be uploaded to GoMuni Upload portal from 01 July 2025, the following changes pertaining to document submissions to the GoMuni Upload portal must be noted:

Uploading of Section 41 Reports on prices and payments for bulk resources

From the 2025/26 MTREF, the Department of Water and Sanitation, Eskom, and Water Boards will be required to upload their monthly Section 41 reports on the GoMuni Upload portal to enhance transparency and oversight. This will replace the current email submission process. Training on the upload procedure will be provided to all relevant stakeholders to ensure a smooth transition.

Municipal Procurement Plans

MFMA Circulars No. 62 (dated 20 August 2012) and 94 (dated 08 March 2019) requested for the submission of annual municipal procurement plans. From the 2025/26 MTREF, municipalities will be required to upload their annual procurements plans in PDF format on the GoMuni Upload portal. These plans should encompass comprehensive information on planned procurements, estimated costs, and the proposed procurement strategies. Both draft and final procurement plans should be submitted with the annual tabled and adopted budget documentation.

Revenue related and debt relief documentation

All municipalities are required to annually upload the Revenue Management related documents as per the Document Submission Checklist attached as **Annexure C** to the GoMuni Upload Portal. These documents must be submitted in the specified format and within the timeframes indicated. Also note that items 15 and 17 in **Annexure C** are only relevant to Municipal (Eskom) Debt Relief participants and item 19 to both Municipal (Eskom) and Water Debt Relief participants. In relation to items 15, 17 and 19, all other municipalities must submit a "Not Applicable" form to prevent these items reflecting as outstanding.

6.2. Submission and sign-off of key tabling dates

In the past, the National Treasury requested information on an annual basis from municipalities on the actual tabling dates of legislated processes such as the various budget processes, AFS and Annual Report. This information was submitted through an excel spreadsheet. From 01 July 2025, municipalities will be required to enter the legislative tabling dates directly on the GoMuni portal, replacing the manual spreadsheet process.

Additionally, the Accounting Officer of each municipality will be required to sign-off on the accuracy of the captured dates on the LGDRS.

Further guidance on the submission and sign-off procedures will be provided in due course.

7. The Municipal Budget and Reporting Regulations:

7.1. Assistance with the compilation of budgets

If municipalities require advice with the compilation of their respective budgets, specifically the budget documents or Schedule A, they should direct their enquiries to their respective provincial treasuries or to the following National Treasury officials:

Province	Responsible NT officials	Tel. No.	Email
Eastern Cape Buffalo City	Matjatji Mashoeshoe Pitso Zwane Mandla Gilimani	012-315 5553/ 0609242914 012-315 5171 012-315 5807/0661198036	Matjatji.Mashoeshoe@treasury.gov.za Pitso.Zwane@Treasury.gov.za Mandla.Gilimani@treasury.gov.za

Free State	Cethekile Moshane	012-315 5079	Cethekile.moshane@treasury.gov.za
Gauteng City of Tshwane and City of Johannesburg City of Ekurhuleni	Matjatji Mashoeshoe Pitso Zwane Willem Voigt Makgabo Mabotja Kgomotso Baloyi Lunathi Dumani	012-315 5553 012-315 7538 012-315 5830 012-315 5156 012-315 5866/082 887 2968	Matjatji.Mashoeshoe@treasury.gov.za Pitso.Zwane@Treasury.gov.za WillemCordes.Voigt@treasury.gov.za Makgabo.Mabotja@treasury.gov.za Kgomotso.Baloyi@treasury.gov.za Lunathi.dumani@treasury.gov.za
KwaZulu-Natal eThekwini uMhlathuze	Kgomotso Baloyi Lunathi Dumani Kevin Bell Sifiso Mabaso Matjatji Mashoeshoe Pitso Zwane	012-315 5866 012-315 5725 012-315 5952/060 923 7343 012-315 5553/060 326 6885 012 315 7538	Kgomotso.Baloyi@treasury.gov.za Lunathi.dumani@treasury.gov.za Kevin.Bell@treasury.gov.za Sifiso.mabaso@treasury.gov.za Matjatji.Mashoeshoe@treasury.gov.za Pitso.Zwane@Treasury.gov.za
Limpopo	Sifiso Mabaso Jabulile Ngwenya	012-315 5952/060 923 7343	Sifiso.Mabaso@treasury.gov.za Jabulile.ngwenya@treasury.gov.za
Mpumalanga	Mandla Gilimani	012-315 5807	Mandla.Gilimani@treasury.gov.za
Northern Cape	Mandla Gilimani	012-315 5807	Mandla.Gilimani@treasury.gov.za
North West Mafikeng	Willem Voigt Makgabo Mabotja Khanyisile Khosa Cethekile Moshane	012-315 5830 012-315 5156 012-315 5079	WillemCordes.Voigt@treasury.gov.za Makgabo.Mabotja@treasury.gov.za khanyisile.khoza@treasury.gov.za Cethekile.moshane@treasury.gov.za
Western Cape Cape Town George	Willem Voigt Khanyisile Khoza Kgomotso Baloyi Sifiso Mabaso	012-315 5830 012-315 5385 012-315 5866/082 887 2968 012-315 5952/ 060 923 7343	WillemCordes.Voigt@treasury.gov.za khanyisile.khoza@treasury.gov.za Kgomotso.Baloyi@treasury.gov.za Sifiso.Mabaso@treasury.gov.za
Technical issues on GoMuni	Data management		lgdataqueries@treasury.gov.za
Local government Conditional Grants			Sello.mashaba@treasury.gov.za Pretty.mavhungu@treasury.gov.za Marvin.ngobeni@treasury.gov.za Akanyang.modise@treasury.gov.za Sandra.adams@treasury.gov.za

Contact

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JH Hattingh
Chief Director: Local Government Budget Analysis
19 March 2025

APPENDIX 38

STELLENBOSCH MUNICIPALITY

LONG -TERM FINANCIAL PLAN

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

INDEPENDENT REPORT OF THE LONG-TERM FINANCIAL PLAN FOR THE TEN (10) YEAR PERIOD UP UNTIL 30 JUNE 2035

FINANCIAL FORECAST AND ANALYSIS

12 MAY 2025

AKHILE

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1. EXECUTIVE SUMMARY

This is a report on the Long-Term Financial Plan of Stellenbosch Local Municipality and details the methodology undertaken, key assumptions utilised and financial overview from 2026 to 2035. The report outlines in detail the revenue, expenditure, and cash flow forecasts as well as detailed analysis and recommendations

Key projections include:

- Exchange Revenue Growth: Exchange revenue is projected to increase from R1,860 million in 2026 to R3,078 million by 2035.
- Service Charges Trends: Service charges for electricity, water, waste water management, and waste management show consistent growth, with electricity charges expected to rise from R1,217 million in 2026 to R2,103 million in 2035.
- Operational Revenue Increase: Operational revenue is forecasted to grow from R59 million in 2026 to R88 million by 2035.
- Total Revenue Forecast: Total revenue (excluding capital transfers) is projected to grow from R2,861 million in 2026 to R4,642 million by 2035.
- Expenditure Trends: Total expenditure is expected to rise from R2,713 million in 2026 to R4,490 million in 2035, with employee-related costs being a significant contributor.
- Surplus/Deficit Estimates: The surplus/deficit is projected to fluctuate, starting at R148 million in 2026 and reaching R152 million by 2035.
- Cash Flow Analysis: Cash receipts are projected to increase from R3,211 million in 2026 to R4,501 million by 2035, while cash payments will also rise, indicating a growing financial footprint.
- Funding Mix Overview: The funding mix shows a reliance on internally generated funds, transfers, and borrowing, with capital transfers constituting a significant portion of the funding.

The document outlines several key risks that Stellenbosch Local Municipality needs to manage to ensure long-term sustainability:

1. **Revenue Collection**: The municipality must maintain the collection rates for property rates, service charges, and other revenues. Any decline in collection rates could significantly impact the municipality's financial health.
2. **Expenditure Management**: Controlling contracted services costs and other significant expenditure items is crucial. Rising costs without corresponding revenue increases could lead to budget deficits.
3. **Economic Factors**: External economic factors such as inflation, interest rates, and economic growth can impact the municipality's financial projections. The municipality needs to be prepared for economic fluctuations.
4. **Infrastructure Investment and Maintenance**: Investing is catalytic projects to grow the Municipality’s economic base is critical for long term growth and sustainability. Projects should be prioritised based on service requirements and anticipated returns. In addition, proper maintenance and upgrading of infrastructure are necessary to avoid costly repairs and ensure the continued provision of services. Sustained investment in infrastructure is vital to preserving asset value, supporting future development, and promoting inclusive economic growth.

By closely monitoring and managing these risks, Stellenbosch Local Municipality can work towards achieving long-term financial sustainability.

2. INTRODUCTION

Akhile Management and Consulting (Pty) Ltd was appointed to conduct an independent report of the long-term financial plan (LTFP) for Stellenbosch Local Municipality (SLM or Municipality) for the ten (10) year period up until 30 June 2035.

This report is the final report on the LTFP and presents a financial overview, detailing revenue, expenditure, and cash flow forecasts from 2026 to 2035 as well as detailed analysis and recommendations.

The report covers in detail the methodology undertaken, the assumptions made in preparing the financial model, the model outcomes, a detailed ratio analysis and recommendations for consideration by Stellenbosch Local Municipality.

3. METHODOLOGY

The development of the independent ten-year Long-Term Financial Plan (LTFP) for the Stellenbosch Local Municipality (SLM), covering the period ending 30 June 2035, followed a structured methodology based on collaboration, advanced tools, and proven processes.

The process commenced with a detailed analysis of SLM's unique financial context, strategic objectives, and operational requirements. This analysis informed the application of the primary tool: the Municipal Sustainability Tool (MST™) LTFP Module provided by Akhile.

The MST™ LTFP Module was utilised to structure and process historical financial data and generate the long-term forecast. This involved:

- **Integrating Historical Data**: Incorporating audited financial results for the 2021/22 to 2023/24 financial years and actual results for the 2024/25 current financial year (up to Period 9). Budgeted figures were used for the remainder of the 2024/25 financial year (Periods 10 to 12).
- **Constructing the 10-Year Projection**: The projection comprises the Municipality's approved 3-year Medium-Term Revenue and Expenditure Framework (MTREF) budget (covering 2025/26 to 2027/28) followed by a 7-year forecast (2028/29 to 2034/35) generated by the MST™ LTFP module.

The tool's capability to integrate standardized *m*SCOA (Municipal Standard Chart of Accounts) data with SLM-specific, customisable assumptions was leveraged. This framework facilitated robust, long-term financial modelling without requiring constant underlying model rebuilds.

Throughout the project, open communication and collaborative workshops were maintained with SLM stakeholders. This process benefited from our established partnership and prior experience applying the MST™ LTFP Module in developing components of SLM's Capital Expenditure Framework (CEF), specifically Chapters 6 and 7.

This combination of detailed analysis, stakeholder engagement, and the application of the specialised MST™ LTFP Module ensured the delivery of a comprehensive and actionable LTFP aligned with the Municipality's strategic vision.

4. ASSUMPTIONS

Description	2029	2030	2031	2032	2033	2034	2035	Motivation
CPI Headline (%)	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	Midpoint of the South African Reserve Bank's inflation target range (3%-6%).
Household Growth Rate (%)	1.125%	1.125%	1.125%	1.125%	1.125%	1.125%	1.125%	Stellenbosch population annual growth rate between 2011 and 2022 has been reported as 1.09% (STATSSA). Demand is increasing annually.
Interest Rate (%)	10.5%	10.5%	10.5%	10.5%	10.5%	10.5%	10.5%	Prime lending rate is currently 11% (9 May 2025). Interest rates are likely to come down and therefore 10.5% is used.
Employee Cost Escalation (%)	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	Inflation based adjustment as SLM has planned for market alignment in the MTREF period.
Bulk Water Escalation (%)	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	Aligned with the long-term headline CPI forecast assumption (4.5%)
Bulk Electricity Escalation (%)	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	Aligned with the long-term headline CPI forecast assumption (4.5%)
Depreciation Rate (%)	3.2%	3.2%	3.2%	3.2%	3.2%	3.2%	3.2%	Aligned with the historical average rate of depreciation.
Property Rates Escalation (%)	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	Aligned with the long-term headline CPI forecast assumption (4.5%)
Service Charges Escalation (%)	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	Aligned with the long-term headline CPI forecast assumption (4.5%)
Collection Rate (%)	95%	95%	95%	95%	95%	95%	95%	Aligned with the National Treasury benchmark.

Description	2029	2030	2031	2032	2033	2034	2035	Motivation
Creditors Payment Days	30	30	30	30	30	30	30	Aligned with the National Treasury benchmark.
Capital Expenditure (R'Million)	500	500	500	500	500	500	500	Affordable capital expenditure.
Upgrade/Renewal (% of Total Capex)	48%	48%	48%	48%	48%	48%	48%	Aligned with historical average rate.
Funding – Borrowing (% of Total Capex)	20%	20%	20%	20%	20%	20%	20%	Affordable borrowings.
Funding - Transfers and Subsidies (% of Total Capex)	30%	30%	30%	30%	30%	30%	30%	Aligned with historical average rate.

5. FINANCIAL MODELS/ FORECASTS

5.1. Financial Performance

Description / R'Million	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Exchange Revenue	**1'860**	**2'051**	**2'262**	**2'363**	**2'470**	**2'581**	**2'697**	**2'818**	**2'945**	**3'078**
Service charges - Electricity	1'217	1'371	1'546	1'615	1'688	1'764	1'843	1'926	2'013	2'103
Service charges - Water	202	214	227	237	248	259	271	283	296	309
Service charges - Waste Water Management	134	142	150	157	164	172	179	187	196	205
Service charges - Waste Management	113	121	129	135	141	147	154	161	168	175
Sale of Goods and Rendering of Services	26	27	27	29	30	31	33	34	36	37
Agency services	4	4	4	4	5	5	5	5	6	6
Interest earned from Receivables	19	20	20	21	22	23	24	25	26	28
Interest earned from Current and Non-Current Assets	64	66	68	71	75	78	82	85	89	93
Rent on Land	0	0	0	0	0	0	0	0	0	0
Rental from Fixed Assets	14	15	15	16	17	17	18	19	20	21
Licence and permits	9	9	9	10	10	11	11	12	12	13
Operational Revenue	59	62	65	68	71	74	77	81	84	88
Non-Exchange Revenue	**1'001**	**1'094**	**1'149**	**1'201**	**1'255**	**1'311**	**1'370**	**1'432**	**1'497**	**1'564**
Property rates	572	606	643	672	702	733	766	801	837	875
Fines, penalties and forfeits	173	181	185	193	202	211	220	230	241	251
Transfer and subsidies - Operational	252	304	318	332	347	363	379	396	414	433
Interest	3	4	4	4	4	4	5	5	5	5
Gains on disposal of Assets	0	0	0	0	0	0	0	0	0	0
Other Gains	0	0	0	0	0	0	0	0	0	0
Total Revenue (excl. capital transfers)	**2'861**	**3'145**	**3'411**	**3'564**	**3'725**	**3'892**	**4'067**	**4'250**	**4'442**	**4'642**
Employee related costs	709	733	775	810	847	885	925	966	1'010	1'055
Remuneration of councillors	25	26	27	28	30	31	32	34	35	37
Bulk purchases - electricity	805	907	1'023	1'069	1'117	1'167	1'219	1'274	1'332	1'392
Inventory consumed	123	128	134	140	146	153	160	167	175	183
Debt impairment	77	81	83	144	151	157	164	172	180	188
Depreciation and amortisation	226	233	237	314	336	359	381	404	426	449
Interest	78	93	107	117	127	136	145	152	159	164
Contracted services	322	382	376	393	411	429	449	469	490	512
Transfers and subsidies	23	24	25	26	27	28	29	31	32	34
Irrecoverable debts written off	127	132	136	135	141	148	154	161	168	176
Operational costs	199	212	221	231	242	253	264	276	288	301
Losses on disposal of Assets	0	0	0	0	0	0	0	0	0	0
Other Losses	1	1	1	0	0	0	0	0	0	0
Total Expenditure	**2'713**	**2'952**	**3'145**	**3'408**	**3'575**	**3'746**	**3'923**	**4'106**	**4'295**	**4'490**
(Surplus)/Deficit	**148**	**193**	**266**	**156**	**150**	**146**	**144**	**144**	**147**	**152**
Transfers and subsidies - capital (monetary allocations)	105	131	122	150	150	150	150	150	150	150

Description / R'Million	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Transfers and subsidies - capital (in-kind)	0	0	0	0	0	0	0	0	0	0
(Surplus)/Deficit after capital transfers and contributions	**253**	**324**	**388**	**306**	**300**	**296**	**294**	**294**	**297**	**302**

5.2. Financial Position

Description / R'Million	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
ASSETS										
Cash and cash equivalents	676	707	764	899	1'043	1'199	1'368	1'551	1'749	1'964
Trade and other receivables from exchange transactions	224	244	253	274	296	320	344	369	396	423
Receivables from non-exchange transactions	15	15	16	20	24	28	33	38	43	48
Inventory	34	34	34	36	38	39	41	43	45	47
Other current assets	6	6	6	6	7	7	7	7	8	8
Total current assets	**955**	**1'006**	**1'073**	**1'235**	**1'407**	**1'593**	**1'793**	**2'008**	**2'240**	**2'490**
Investment property	426	426	426	426	426	426	426	426	426	426
Property, plant and equipment	6'617	6'615	6'480	6'666	6'829	6'970	7'088	7'184	7'258	7'309
Biological assets	6	6	6	6	6	6	6	6	6	6
Heritage assets	1	1	1	1	1	1	1	1	1	1
Intangible assets	4	4	4	4	4	3	3	3	3	2
Trade and other receivables from exchange transactions	5	5	5	5	5	5	5	6	6	6
Total non-current assets	**7'059**	**7'056**	**6'922**	**7'108**	**7'271**	**7'412**	**7'531**	**7'626**	**7'700**	**7'751**
TOTAL ASSETS	**8'014**	**8'063**	**7'995**	**8'343**	**8'679**	**9'005**	**9'323**	**9'634**	**9'940**	**10'241**
LIABILITIES										
Financial liabilities	62	62	62	103	110	119	128	138	149	125
Consumer deposits	24	24	24	25	26	27	28	30	31	32
Trade and other payables from exchange transactions	337	337	337	352	368	384	402	420	439	458
Trade and other payables from non-exchange transactions	7	-5	-5	-5	-5	-5	-6	-6	-6	-6
Provision	57	57	57	59	62	65	68	71	74	77
VAT	18	20	21	22	23	24	25	26	27	28
Total current liabilities	**506**	**495**	**496**	**556**	**584**	**613**	**645**	**678**	**713**	**715**
Financial liabilities	775	762	627	591	580	562	534	496	447	422
Provision	161	162	162	170	177	185	194	202	211	221
Other non-current liabilities	232	233	235	245	257	268	280	293	306	320
Total non-current liabilities	**1'168**	**1'157**	**1'025**	**1'006**	**1'014**	**1'015**	**1'008**	**991**	**964**	**963**
TOTAL LIABILITIES	**1'674**	**1'652**	**1'521**	**1'562**	**1'598**	**1'628**	**1'652**	**1'669**	**1'678**	**1'677**
NET ASSETS	**6'340**	**6'411**	**6'475**	**6'781**	**7'081**	**7'377**	**7'671**	**7'965**	**8'262**	**8'563**
COMMUNITY WEALTH/EQUITY										
Accumulated surplus/(deficit)	6'613	6'682	6'736	6'531	6'831	7'127	7'421	7'715	8'012	8'313
Reserves and funds	- 273	- 271	- 262	250	250	250	250	250	250	250
TOTAL COMMUNITY WEALTH/EQUITY	**6'340**	**6'411**	**6'475**	**6'781**	**7'081**	**7'377**	**7'671**	**7'965**	**8'262**	**8'563**

5.3. Cash Flow

Description / R'Million	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Cash Receipts by Source										
Property rates	549	582	618	638	667	697	728	761	795	831
Service charges - electricity revenue	1'342	1'512	1'704	1'534	1'603	1'676	1'751	1'830	1'912	1'998
Service charges - water revenue	233	247	261	225	236	246	257	269	281	294
Service charges - sanitation revenue	151	144	153	149	156	163	170	178	186	194
Service charges - refuse revenue	134	143	153	128	134	140	146	153	159	167
Rental of facilities and equipment	21	22	23	16	17	17	18	19	20	21
Interest earned - external investments	-	-	-	71	75	78	82	85	89	93
Fines, penalties and forfeits	49	50	51	58	61	63	66	69	72	75
Licences and permits	9	9	9	10	10	11	11	12	12	13
Agency services	4	4	4	4	5	5	5	5	6	6
Transfers and Subsidies - Operational	264	304	318	332	347	363	379	396	414	433
Other revenue	149	155	128	96	101	105	110	115	120	125
Cash Receipts by Source										
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	105	131	122	150	150	150	150	150	150	150
Borrowing long term/refinancing	198	199	78	100	100	100	100	100	100	100
Increase (decrease) in consumer deposits	-	-	-	1	1	1	1	1	1	1
Decrease (increase) in non-current receivables	5	5	5	-0	-0	-0	-0	-0	-0	-0
Total Cash Receipts by Source	**3'211**	**3'508**	**3'627**	**3'514**	**3'661**	**3'814**	**3'975**	**4'142**	**4'318**	**4'501**
Cash Payments by Type	-	-	-	-	-	-	-	-	-	-
Employee related costs	689	713	754	810	847	885	925	966	1'010	1'055
Remuneration of councillors	25	26	27	28	30	31	32	34	35	37
Finance charges	62	77	90	117	127	136	145	152	159	164
Bulk purchases - Electricity	926	1'043	1'176	1'069	1'117	1'167	1'219	1'274	1'332	1'392
Bulk purchases - Water & Sewer	-	-	-	142	148	155	162	169	177	185
Other materials	85	88	94	98	103	107	112	117	122	128
Contracted services	370	439	433	393	411	429	449	469	490	512
Transfers and grants - other	23	24	25	26	27	28	29	31	32	34
Other expenditure	229	244	255	100	104	109	114	119	125	130
Cash Payments by Type	-	-	-	-	-	-	-	-	-	-
Capital assets	752	757	608	500	500	500	500	500	500	500
Repayment of borrowing	62	77	90	96	103	110	119	128	138	149
Total Cash Payments by Type	**3'223**	**3'488**	**3'551**	**3'380**	**3'516**	**3'658**	**3'806**	**3'960**	**4'119**	**4'285**
NET INCREASE/(DECREASE) IN CASH HELD	**-12**	**20**	**76**	**134**	**144**	**156**	**169**	**183**	**198**	**215**
Cash/cash equivalents at the month/year begin:	679	679	679	764	899	1'043	1'199	1'368	1'551	1'749
Cash/cash equivalents at the month/year end:	**667**	**699**	**755**	**899**	**1'043**	**1'199**	**1'368**	**1'551**	**1'749**	**1'964**

5.4. Funding Mix

Description / R'Million	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Transfers and subsidies - capital	138	143	144	150	150	150	150	150	150	150
Borrowing	198	199	78	100	100	100	100	100	100	100
Internally generated funds	318	316	306	250	250	250	250	250	250	250
Total Funding	**654**	**658**	**529**	**500**	**500**	**500**	**500**	**500**	**500**	**500**

Description / Percentage	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Transfers and subsidies - capital	21%	22%	27%	30%	30%	30%	30%	30%	30%	30%
Borrowing	30%	30%	15%	20%	20%	20%	20%	20%	20%	20%
Internally generated funds	49%	48%	58%	50%	50%	50%	50%	50%	50%	50%
Total Funding	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**

6. ANALYSIS AND RECOMMENDATIONS

Ratio	Format	Norm	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Capital Expenditure to Total Expenditure	percentage	10-20%	14.9	13.7	15.8	14.3	19.4	18.2	14.4	12.8	12.3	11.8	11.3	10.9	10.4	10
Impairment of Property	percentage	0%	-0.1	0	-0.1	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Repairs and Maintenance as a % of Property	percentage	8%	1.1	1.4	2	1.6	2.1	2.1	2.2							
Collection Rate	percentage	>= 95%		94.2	95	106	95	95	95	95	95	95	95	95	95	95
Net Debtors Days	value	<= 30 days	46.5	47	50	27.2	34.6	34.3	32.7	34.2	35.7	37.1	38.4	39.7	41	42.1
Net Operating Surplus Margin	percentage	>= 0%	0.2	4.8	4.7	16.1	5.2	6.1	7.8	4.4	4	3.8	3.5	3.4	3.3	3.3
Net Surplus /Deficit Electricity	percentage	0-15%	19.8	21.6	17.4	32.3	27.2	27.4	27.4	23.9	23.8	23.8	23.7	23.6	23.6	23.6
Net Surplus /Deficit Water	percentage	>= 0%	13.7	19.2	14.3	30.9	22.4	21.5	22.4	30.9	30.5	30.1	29.9	29.6	29.4	29.3
Net Surplus /Deficit Refuse	percentage	>= 0%	-23.9	41.1	-19.6	-19.6	-6.9	-3.4	-1.6	11.2	11	10.8	10.6	10.5	10.4	10.3
Net Surplus /Deficit Sanitation and Waste Water	percentage	>= 0%	-9.6	-15.4	-9.8	-0.7	-24.9	-26.2	-17.3	-11	-11.8	-12.4	-13	-13.4	-13.7	-14
Creditors Payment Period (Trade Creditors)	value	<= 30 days	68	67	57	72	64	59	60	60	60	60	60	60	60	60
Remuneration as % of Total Operating Expenditure	percentage	25-40%	29.6	29.8	29.2	26.6	27	25.7	25.5	24.6	24.5	24.4	24.4	24.4	24.3	24.3
Contracted Services % of Total Operating Expenditure	percentage	2-5%	10.7	11.4	12.4	11.2	11.9	12.9	12	11.5	11.5	11.5	11.4	11.4	11.4	11.4
Own funded Capital Expenditure (Internally generated funds + Borrowings) to Total Capital Expenditure	percentage	None	72.1	63.2	71.3	67.3	78.9	78.2	72.7	70	70	70	70	70	70	70
Own funded Capital Expenditure (Internally Generated Funds) to Total Capital Expenditure	percentage	None	34.2	36.5	38.6	44.4	48.6	48	57.9	50	50	50	50	50	50	50

Ratio	Format	Norm	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Own Source Revenue to Total Operating Revenue (Including Agency Revenue)	percentage	None	85.6	85.9	86.1	85.2	87.9	86.7	87.5	87	87.2	87.3	87.5	87.6	87.7	87.8
Capital Cost (Interest Paid and Redemption) as a % of Total Operating Expenditure	percentage	6-8%	4	5.3	5.3	5.3	5.2	5.7	6.3	6.3	6.4	6.6	6.7	6.8	6.9	7
Debt (Total Borrowings) / Revenue	percentage	<= 45%	25	23.9	24.8	22.4	29.3	26.2	20.2	19.5	18.5	17.5	16.3	14.9	13.4	11.8
Solvency Ratio (Net Income + Depreciation) / All Liabilities	percentage	>= 20%	26.0	27.4	23.7	44.2	22.3	25.8	33.1	30.1	30.4	31	31.8	32.8	34.2	35.8
Cash / Cost Coverage Ratio (Excl. Unspent Conditional Grants)	value	1-3 months	2.6	3.3	3	4.9	3	2.9	2.9	3.2	3.5	3.8	4.2	4.5	4.9	5.2
Current Ratio	value	1.5-2: 1	1.8	1.9	2	2.1	1.9	2	2.2	2.2	2.4	2.6	2.8	3	3.1	3.5
MSI (Municipal Sustainability Index)	percentage	75-100	68	76	73	79.7	70	79	81	83	82	82	82	82	82	83
Revenue Growth	percentage	>= 5%	0	9.4	11.9	22.5	-1.8	10.4	7.9	5.1	4.3	4.3	4.3	4.3	4.3	4.4
Revenue Growth (Excluding capital grants)	percentage	>= 5%	0	9.5	12	23.9	-1.9	9.9	8.4	4.5	4.5	4.5	4.5	4.5	4.5	4.5

6.1. Asset Management/ Utilisation

Ratio	Format	Norm	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Capital Expenditure to Total Expenditure	percentage	10-20%	14.9	13.7	15.8	14.3	19.4	18.2	14.4	12.8	12.3	11.8	11.3	10.9	10.4	10
Impairment of Property	percentage	0%	-0.1	0	-0.1	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Repairs and Maintenance as a % of Property	percentage	8%	1.1	1.4	2	1.6	2.1	2.1	2.2							

Capital Expenditure/ Infrastructure Investment

Despite an initial short-term rise, the Capital Expenditure to Total Expenditure ratio for Stellenbosch Municipality reflects a gradual downward trend over the medium to long term. The ratio is projected to peak at 19.4% in 2026, followed by a steady decline to 10% by 2035 - remaining within the acceptable national norm of 10% to 20%.

This trajectory is not currently a cause for concern, as a conservative approach has been applied in projecting capital investment in the outer years. Importantly, SLM has ambitious infrastructure expansion plans underpinned by a realistic and achievable funding strategy over the next few years. These capital investments are critical to ensuring alignment with the Municipality's long-term strategic objectives, particularly in addressing growth, service delivery demands, and asset sustainability.

However, the declining trend should be carefully monitored to avoid underinvestment in critical infrastructure. Insufficient capital expenditure may compromise the quality, reliability, and availability of essential municipal services over time. Sustained investment in infrastructure is vital to preserving asset value, supporting future development, and promoting inclusive economic growth.

Impairment of Property

The impairment of property, plant, and equipment within Stellenbosch Municipality reflects consistently low values - ranging between -0.1% and 0% which indicates that municipal assets are generally well maintained and not subject to significant impairment losses. This is a positive indicator of effective asset management practices, proactive maintenance, and sound financial oversight. It also suggests that the Municipality is successfully preserving the economic value and operational capacity of its infrastructure assets, with minimal risk of unanticipated write-downs.

Maintaining such low levels of impairment supports long-term service delivery goals, reduces future replacement costs, and enhances the credibility of the Municipality's financial reporting.

Repairs and Maintenance as a % of Property

The Key Performance Indicator (KPI) for repairs and maintenance expenditure as a percentage of total asset value remains significantly below the National Treasury benchmark of 8%. In 2022, SLM recorded a low rate of approximately 1.1%, with a modest projected increase to 2.2% by 2028. Despite this upward trend, the allocation remains far below the recommended level, raising concerns about the long-term sustainability of municipal infrastructure.

SLM have established a repairs and maintenance target of 3% and the MTREF period reflects an increasing ratio to achieve this target. This is a positive sign that SLM are moving in the right direction.

It is important to note that insufficient investment in repairs and maintenance poses a substantial risk to the longevity and reliability of municipal assets. Underfunding in this area can accelerate asset deterioration, increase the frequency and cost of emergency repairs, and ultimately lead to premature asset replacement - placing unnecessary strain on future budgets and potentially compromising service delivery to residents.

It has been demonstrated that the National Treasury Norm is not realistic and other factors such as the age, usage and condition of assets should inform the repairs and maintenance plan. It is recommended that:

- SLM Establish a dedicated and adequately funded repairs and maintenance budget, aligned with the Municipality's approved Asset Management Plan and the condition assessments of critical infrastructure.
- Prioritise preventive maintenance strategies to extend the useful life of assets, enhance service reliability, and reduce long-term costs.
- Conduct comprehensive asset condition assessments to inform data-driven maintenance schedules and ensure that resource allocation is responsive to actual infrastructure needs.

Through these proactive actions Stellenbosch Municipality can strengthen its infrastructure resilience, improve service quality, and safeguard long-term financial sustainability.

6.1.1. Recommendations

It is recommended that SLM develop and implement a comprehensive, long-term Asset Management Plan that anticipates infrastructure lifecycles, service delivery targets, and fiscal constraints. The plan should prioritise infrastructure that underpins service delivery, economic development, and environmental sustainability, while ensuring that capital expenditure remains at levels that support long-term municipal resilience and growth.

The repairs and maintenance figure is understated by the remuneration component of internal technical teams undertaking repairs and maintenance of Municipal infrastructure. The Municipality should embark on an exercise to determine and incorporate the repairs and maintenance component of remuneration into the repairs and maintenance figure for reporting purposes which will further contribute to bringing this ratio closer to the SLM target and National Treasury Norm.

A stable, forward-looking approach to asset sustainability is essential to ensure the continued reliability, safety, and cost-effectiveness of municipal services across Stellenbosch.

6.1.2. Conclusion

The declining trend in the Capital Expenditure to Total Expenditure ratio - though within national norms, along with the historically low allocation for repairs and maintenance, signals the need for more proactive and balanced infrastructure investment. Similarly, the significant fluctuations in the asset sustainability ratio highlight gaps in long-term planning and execution, which may expose the Municipality to service delivery risks and future financial strain.

To ensure long-term resilience, service quality, and infrastructure sustainability, Stellenbosch Municipality must adopt a holistic and forward-looking asset management approach. By strengthening its asset management framework and aligning infrastructure investments with long-term

growth and service delivery priorities, Stellenbosch Municipality will be well-positioned to support sustainable development, protect public value, and maintain the confidence of its stakeholders and communities.

6.2. Liability Management

Ratio	Format	Norm	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Capital Cost (Interest Paid and Redemption) as a % of Total Operating Expenditure	percentage	6-8%	4	5.3	5.3	5.3	5.2	5.7	6.3	6.3	6.4	6.6	6.7	6.8	6.9	7
Debt (Total Borrowings) / Revenue	percentage	<= 45%	25	23.9	24.8	22.4	29.3	26.2	20.2	19.5	18.5	17.5	16.3	14.9	13.4	11.8
Solvency Ratio (Net Income + Depreciation) / All Liabilities	percentage	>= 20%	26	27.4	23.7	44.2	22.3	25.8	33.1	30.1	30.4	31	31.8	32.8	34.2	35.8

Over the next decade, Stellenbosch Municipality is projected to maintain a prudent and strategically sound liability management position. Key indicators point to improving financial sustainability, though certain trends warrant close monitoring to safeguard long-term service delivery capacity and fiscal resilience.

Capital Costs (Interest and Redemption) as a % of Total Operating Expenditure

The capital cost ratio is projected to rise gradually from 4% in 2022 to approximately 7% by 2035. This remains within the National Treasury's acceptable norm of 6-8%, indicating that the municipality is currently managing its debt servicing obligations within safe limits.

While the increase is manageable, the upward trend suggests a growing proportion of operational resources being allocated to debt servicing. Without appropriate controls, this may eventually place pressure on operational budgets, limiting the Municipality's flexibility to fund essential services and developmental priorities.

Debt-to-Revenue Ratio (Total Borrowings / Revenue)

This ratio reflects a strong downward trajectory from 25% in 2022 to a projected 11.8% by 2035. The improvement illustrates enhanced revenue-generating capacity relative to outstanding debt, signalling robust financial discipline and growing fiscal space.

As the Municipality reduces its reliance on borrowing, it simultaneously strengthens its ability to invest in infrastructure and service delivery from own revenue sources. This reduction in debt burden enhances overall creditworthiness and positions SLM favourably for future investment opportunities.

Solvency Ratio ((Net Income + Depreciation) / Total Liabilities)

The solvency ratio shows marked improvement from 26% in 2022 to 36% by 2035 indicating that Stellenbosch Municipality is steadily increasing its capacity to meet long-term obligations using internal resources. A rising solvency ratio reflects stronger financial stability and responsible asset and liability management. This trajectory improves confidence among investors, oversight bodies, and the broader public, and supports a sustainable growth path for municipal operations.

6.2.1. Recommendations for Strengthened Liability Management

SLM may consider refinancing existing loans at lower interest rates to reduce debt service cost and enhancing and broadening the revenue base through alternative revenue streams. It is also imperative that SLM control capital and operating costs through the introduction of cost efficiency measures and closely monitor expenditure against budget for timely corrective action.

6.2.2. Conclusion

The trends paint a largely positive picture of Stellenbosch Municipality's liability management efforts. Reduced debt-to-revenue levels signal greater resilience during economic shocks and a stronger ability to self-fund capital initiatives. While capital costs are rising, the Municipality remains

within normative thresholds. The steady rise in the solvency ratio strengthens long-term financial sustainability and increases the Municipality's capacity to meet strategic objectives.

Stellenbosch Municipality's liability management trends reflect a disciplined and forward-looking approach to financial governance. With decreasing reliance on debt, rising solvency, and manageable capital costs, the Municipality is on a positive trajectory. However, sustained fiscal health will depend on proactive planning, strategic investment in asset maintenance, and community-aligned budgeting. By continuing to refine its financial strategies, Stellenbosch can safeguard long-term sustainability while meeting the evolving needs of its communities.

6.3. Debtors Management

Ratio	Format	Norm	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Collection Rate	percentage	>= 95%		94.2	95	106	95	95	95	95	95	95	95	95	95	95
Net Debtors Days	value	<= 30 days	46.5	47	50	27.2	34.6	34.3	32.7	34.2	35.7	37.1	38.4	39.7	41	42.1

Collection Rate

Stellenbosch Municipality reported strong collections rates meeting the National treasury targets.

The model was based on a conservative view that collections will be at least 95%. It is imperative that SLM undertake collection strategies to ensure that the high levels of collection are maintained to avoid strained cash flow, affecting the Municipality's ability to meet its short-term operational and long-term service delivery commitments.

Net Debtor Days

The Municipality's net debtor days have increased from **46.5 days in 2022 to 50 days in 2024**, well above the National Treasury's benchmark of **≤30 days**. As indicated above the model was based on a conservative view that collections will be at least 95%. The projected trend suggests that the collection cycle has strengthened, highlighting a growing efficiency in converting billed revenue into actual cash which will need to be closely monitored. Extended collection periods lock up working capital, delay cash inflows, and increase the risk of non-payment. Over time, this undermines liquidity, constrains budget execution, and could result in reduced service delivery capacity or increased borrowing needs.

This would put pressure on Service Delivery and Budgets and the Municipality's ability to meet its operational and developmental obligations, with possible negative consequences for service quality and capital investment.

6.3.1. Recommendations for Improvement

As mentioned above, a conservative view was taken in the anticipated collection of debt. It is imperative that SLM sustain debt management practices to achieve high collection rates. This includes:

- Strengthened debt collection mechanisms through automated billing, SMS/email reminders, and digital payment platforms to streamline collections and stricter enforcement of payment terms, including structured follow-ups and consequences for non-compliance.
- Regularly review and audit of the debtors' books to ensure accurate provisioning and timely identification of problematic accounts and improve internal systems for tracking, reporting, and analysing debtor performance.
- Define clear criteria for creditworthiness and repayment plans, including formal agreements for high-risk accounts.
    - Engage debtors proactively and offer tailored repayment plans and payment initiatives such as discounts, rewards or loyalty programmes. Where needed consider early intervention initiatives to prevent accounts from becoming delinquent.

- Review the Municipalities strategy around customer deposits and align the policy with a strategy that ensures that the customer deposits held reflect at least one month of customer billings to serve as a mechanism to recover revenue in the case of non-payment.

6.3.2. Conclusion

While Stellenbosch Municipality has historically performed well in revenue collection, consistency and timely and strategic intervention is required to maintain this position. A declining collection rate, rising net debtor days, and the potential for increasing write-offs pose risks to financial health and operational sustainability.

By implementing a proactive and multi-pronged revenue management strategy - anchored in strong policy, data-driven oversight, community engagement, and modernized systems - the Municipality can maintain an impressive collection rate. Strengthened revenue performance will not only secure cash flow, but also enable Stellenbosch to deliver high-quality services, invest in infrastructure, and achieve its long-term developmental goals.

6.4. Liquidity Management

Ratio	Format	Norm	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Cash / Cost Coverage Ratio (Excl. Unspent Conditional Grants)	value	1-3 months	2.6	3.3	3	4.9	3	2.9	2.9	3.2	3.5	3.8	4.2	4.5	4.9	5.2
Current Ratio	value	1.5-2: 1	1.8	1.9	2	2.1	1.9	2	2.2	2.2	2.4	2.6	2.8	3	3.1	3.5

Cash / Cost Coverage Ratio (Excluding Unspent Conditional Grants)

Stellenbosch Municipality's Cash / Cost Coverage Ratio has shown a strong upward trend, rising from **2.6 months in 2022** to a **projected 5.2 months by 2035**. This means the municipality is increasingly able to cover its operating costs with available cash reserves, excluding conditional grant funding.

A higher coverage ratio is a clear indicator of improved financial resilience. It reflects enhanced liquidity management and the municipality's growing capacity to withstand revenue shortfalls or unexpected cost pressures. This trajectory positions Stellenbosch as a financially prudent institution capable of maintaining operations even under fiscal stress.

Current Ratio

The Current Ratio, a key indicator of short-term financial health, has increased from **1.8 in 2022 to a projected 3.5 in 2035**. This reflects a steady strengthening in the Municipality's ability to meet its short-term obligations using its current assets.

A Current Ratio above **2.0** is generally considered sound in public sector finance, suggesting strong liquidity and working capital management. Stellenbosch Municipality's upward trend signals prudent fiscal discipline, effective creditor management, and a strategic approach to balancing receivables, payables, and cash reserves. This contributes to operational stability and enhances credibility with creditors, investors, and oversight institutions.

6.4.1. Strategic Recommendations for Sustaining and Enhancing Liquidity Performance

To maintain and strengthen positive cash flows SLM must optimise the revenue collection processes (refer section above on debtors' management). In addition, it is important to adopt zero-based budgeting to ensure alignment between expenditures and strategic priorities along with scenario planning in forecasting to account for potential macroeconomic shocks or funding gaps

Municipalities in South Africa are currently under pressure to be sustainable and viable, and it is therefore recommended that SLM consider diversifying revenue streams through the identification of sustainable alternative revenues.

It goes without saying that close monitoring of cash flow performance is critical and therefore monitoring and early warning systems should be implemented, if not already in place.

6.4.2. Conclusion

Stellenbosch Municipality's improving liquidity indicators signal a positive financial trajectory marked by increased resilience and sound fiscal governance. The upward trends in the **Cash / Cost Coverage Ratio** and **Current Ratio** demonstrate a municipality that is not only meeting its current obligations but is also preparing for long-term sustainability and growth.

By proactively embedding best practices in financial planning, revenue enhancement, risk management, and stakeholder engagement, Stellenbosch can further solidify its reputation as a well-managed, future-ready municipality capable of delivering consistent, high-quality services to its residents.

6.5. Revenue Management

Ratio	Format	Norm	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Revenue Growth	percentage	>= 5%	13.3	9.4	11.9	22.5	-1.8	10.4	7.9	5.1	4.3	4.3	4.3	4.3	4.3	4.4
Revenue Growth (Excluding capital grants)	percentage	>= 5%	12.4	9.5	12	23.9	-1.9	9.9	8.4	4.5	4.5	4.5	4.5	4.5	4.5	4.5

Revenue Growth (% Including Capital Grants)

The spike in 2025 followed by a contraction in 2026 suggests volatility, possibly driven by once-off events, capital injections, or external shocks. While stabilisation in later years reflects improved forecasting and control, the lower growth rate may struggle to keep up with rising service delivery costs.

Revenue Growth (Excluding Capital Grants)

Excluding capital grants gives a clearer picture of organic revenue generation. The same volatility persists, emphasising the need for a stronger, more diversified, and resilient revenue base.

Implications for Financial Sustainability

- Irregular revenue growth, especially the decline in 2026, can strain budget execution, service continuity, and long-term planning. Municipalities require predictable and stable income to deliver basic services reliably.
- The projected revenue growth levelling off at 4.5% from 2030 onwards may not align with the increasing cost of service delivery, inflation, or infrastructure demands, which could cause a funding gap.
- If consumer account growth does not pace with revenue expectations, the municipality may be over-reliant on tariff increases, which could reduce affordability.

6.5.1. Strategic Recommendations to Strengthen Revenue Management

It has already been mentioned that SLM should explore alternative revenue sources for the Municipality and implement customer management practices to strengthen and retain the existing customer base.

Revenue in is closely linked to infrastructure availability and performance and with that, SLM should ensure infrastructure is maintained to perform optimally and align infrastructure expansion and upgrades with areas of population and economic growth to support increased account activation and revenue potential. This ensures capacity keeps up with demand, maintaining service quality and public trust.

Lastly, SLM should drive local economic development by investing in programs that stimulate SMME development, job creation, and sector diversification within the municipal boundaries. A stronger local economy will broaden the municipal tax base and supports sustained revenue growth.

6.5.2. Conclusion

While Stellenbosch Municipality has demonstrated periods of strong revenue performance, emerging volatility and flattening growth rates underscore the need for more strategic revenue management. By focusing on consumer growth, diversification, and proactive financial planning, the municipality can mitigate risks, unlock new revenue opportunities, and build a more resilient foundation for future service delivery.

6.6. Expenditure Management

Ratio	Format	Norm	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Creditors Payment Period (Trade Creditors)	value	<= 30 days	68	67	57	72	64	59	60	60	60	60	60	60	60	60
Remuneration as % of Total Operating Expenditure	percentage	25-40%	29.6	29.8	29.2	26.6	27	25.7	25.5	24.6	24.5	24.4	24.4	24.4	24.3	24.3
Contracted Services % of Total Operating Expenditure	percentage	2-5%	10.7	11.4	12.4	11.2	11.9	12.9	12	11.5	11.5	11.5	11.4	11.4	11.4	11.4
Remuneration and Contracted Services % Total Operating Expenditure	percentage		40.3	41.2	41.6	37.8	38.9	38.6	37.5	36.1	36	35.9	35.8	35.8	35.7	35.7

Creditors Payment Period (Trade Creditors)

The municipality has shown improvement in managing creditor payments, reducing the average period from **72 days in 2025 to 60 days by 2028.** This decline reflects efforts to strengthen liquidity and financial discipline. However, the payment period remains significantly above the accepted benchmark of **30 days**, potentially undermining supplier confidence and limiting the municipality's ability to negotiate favourable credit terms.

Remuneration as % of Total Operating Expenditure

This ratio has consistently remained within the National Treasury's guideline range of **25 - 40%,** with a **gradual decrease from 29.6% in 2022 to 24.3% by 2034**. A declining trend in remuneration expenditure may signal effective cost containment. However, prolonged underinvestment in personnel can lead to reduced staff capacity, low morale, and deteriorating service quality - particularly if critical posts remain vacant or skilled professionals are lost to better-paying employers. To address this, Stellenbosch Municipality has benchmarked salaries and undertaken adjustments to ensure that staff are remunerated in a fair and deserving manner and this practice must be maintained going forward.

Contracted Services as % of Total Operating Expenditure

This ratio was **10.7% in 2022** and is projected to remain above **11% through to 2035**, well above the typical **benchmark of 2 - 5%.**

The following are contributing factors to the higher contracted services amount for the Municipality:

- SLM acts as an implementing agent for housing projects for which it receives grants. These services are included in contracted services which distorts the contracted services amount.
- Security for the protection of critical infrastructure is also included in this amount. SLM are undertaking investment in security services linked to internal tactical response teams which will contribute to reducing this figure, the impact of which will be determined once implemented.

Persistent overreliance on outsourced services raises red flags regarding operational sustainability and cost efficiency. The contracted services expenditure would need to be analysed to assess the nature of the services and whether they should be brought in house. Excessive outsourcing, without rigorous cost-benefit analysis, can diminish the municipality's control over service standards and long-term expenditure. Strengthening internal capabilities could lead to more sustainable and cost-effective operations.

With the above in mind and in the case of SLM, when taking a view of the combined remuneration and contracted services ratio's, the total remains below the overall remuneration ratio (40%) from 2025 onwards, an indicator that the Municipality plans to effectively using external service providers and optimising the balance between internal and external support.

6.6.1. Strategic Recommendations for Expenditure Optimization

As mentioned previously, it is important to adopt zero-based budgeting to ensure alignment between expenditures and strategic priorities along with scenario planning in forecasting to account for potential macroeconomic shocks or funding gaps. It goes without saying that close monitoring of cash flow performance is critical and therefore monitoring and early warning systems should be implemented, if not already in place.

With regards to contracted services, SLM should undertake a comprehensive review of outsourced functions, identifying areas where internal capacity can be rebuilt or developed.

6.6.2. Conclusion

Stellenbosch Municipality's expenditure management trends reflect progress in some areas, such as improved payment periods and controlled remuneration costs. However, ongoing challenges, particularly related to high contracted service expenditure and underinvestment in human resources, could undermine service delivery and financial sustainability if left unaddressed.

By implementing the above recommendations, the municipality can strike a more effective balance between internal capacity, cost control, and strategic outsourcing - ensuring that it remains financially sound while delivering quality services to its residents.

6.7. Efficiency

Ratio	Format	Norm	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Net Operating Surplus Margin	percentage	>= 0%	0.2	4.8	4.7	16.1	5.2	6.1	7.8	4.4	4	3.8	3.5	3.4	3.3	3.3
Net Surplus /Deficit Electricity	percentage	0-15%	19.8	21.6	17.4	32.3	27.2	27.4	27.4	23.9	23.8	23.8	23.7	23.6	23.6	23.6
Net Surplus /Deficit Water	percentage	>= 0%	13.7	19.2	14.3	30.9	22.4	21.5	22.4	30.9	30.5	30.1	29.9	29.6	29.4	29.3
Net Surplus /Deficit Refuse	percentage	>= 0%	-23.9	41.1	-19.6	-19.6	-6.9	-3.4	-1.6	11.2	11	10.8	10.6	10.5	10.4	10.3
Net Surplus /Deficit Sanitation and Waste Water	percentage	>= 0%	-9.6	-15.4	-9.8	-0.7	-24.9	-26.2	-17.3	-11	-11.8	-12.4	-13	-13.4	-13.7	-14

A detailed examination of key efficiency metrics across municipal service sectors reveals both areas of progress and persistent challenges. The trends offer valuable insight into the municipality's capacity to operate sustainably and manage public funds effectively.

Net Operating Surplus Margin

The municipality’s operating surplus margin of **0.2% in 2022**, signifying operational inefficiency. However, it improved markedly to **4.8% in 2023**, peaked at **16.1% in 2025**, and is projected to stabilize around **3 – 4% through to 2035**. This trajectory reflects a successful financial recovery and adherence to acceptable benchmarks (0 - 30%). A stabilised surplus margin enhances credibility with investors, lenders, and the public.

Net Surplus/Deficit – Electricity

Electricity services consistently recorded surpluses, with figures significantly **above the 15% normative range**, peaking at **32.3% in 2025**, then moderating to **23 - 24%**. Stellenbosch Municipality continues to have large surpluses from the energy sources trading services to cross subsidise other services operating at a deficit and also to contribute to the capital expenditure requirements of the Municipality.

Net Surplus/Deficit – Water

The water function shows a healthy and **consistently positive performance**, peaking at **30.9% in 2025**, then gradually tapering off. This reflects strong cost recovery and efficient water management, which enhances the municipality's financial resilience and justifies further reinvestment in water infrastructure.

Net Surplus/Deficit – Refuse Removal

The performance of refuse removal indicates a steep deficit in **2022 (-23.9%)** followed by stabilisation at a more sustainable level of **10–11% in 2029**. This is mainly attributable to Stellenbosch Municipality establishing a land fill and no longer utilising that of City of Cape Town at a much higher cost, further affirming the Municipality endeavours to focus on strategic asset management planning to achieve long term sustainability. The Municipality's commitment to achieving sustainable service delivery is further affirmed by the cost of supply study for Refuse that was undertaken in 2025. The revised tariff is phased in over the MTREF period and is reflected by the improvement to breakeven point in 2027/28.

Net Surplus/Deficit - Sanitation and Wastewater

A worrying and persistent decline from **–9.6% in 2022 to –26.2% in 2027**, with no sign of recovery by 2035. This is a critical area of concern, pointing to serious structural inefficiencies, underfunding, or capacity constraints in wastewater operations. It poses environmental, regulatory, and public

health risks alongside financial strain. The Municipality should do a cost of supply study for Sanitation and Wastewater in 2025 to also look at the tariff structure and recoverability of funds.

Implications for Financial Sustainability

Strengths

Strong surpluses in water and electricity improve the municipality's revenue base and open opportunities for reinvestment into capital projects or social programs. The improving operating surplus margin overall indicates progress toward financial efficiency and long-term sustainability.

Concerns

- **Sanitation and Wastewater**: Continued deficits threaten the municipality's overall fiscal balance. If unaddressed, they could require cross-subsidisation or emergency funding, weakening service delivery in other sectors.

6.7.1. Strategic Recommendations

SLM should Introduce more sophisticated financial modelling to better anticipate surplus and deficit trends across sectors. This will Improve resource allocation and support strategic planning.

With this in mind, the Municipality has taken steps in the right direction. SLM is undertaking a cost of supply study for Sanitation and Wastewater in 2025 to also look at the tariff structure and recoverability of funds. This will reduce structural inefficiencies, improve service quality, and restore financial health in this vital area.

The performance of refuse management has shown impressive improvement following the investment made in a local landfill site and cost of supply study undertaken. This sector should be closely monitored to ensure turnaround in performance is achieved as anticipated

6.7.2. Conclusion

Stellenbosch Municipality has made meaningful progress in improving its operational efficiency, especially in water, electricity, and overall surplus margins. However, persistent deficits in sanitation highlight the need for proactive and targeted interventions.

A strategic, data-informed approach that prioritises reinvestment, operational audits, and community engagement will be essential to ensure long-term financial sustainability and resilient service delivery across all sectors.

6.8. Grant Dependency

Ratio	Format	Norm	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Own funded Capital Expenditure (Internally generated funds + Borrowings) to Total Capital Expenditure	percentage	None	72.1	63.2	71.3	67.3	78.9	78.2	72.7	70	70	70	70	70	70	70
Own funded Capital Expenditure (Internally Generated Funds) to Total Capital Expenditure	percentage	None	34.2	36.5	38.6	44.4	48.6	48	57.9	50	50	50	50	50	50	50
Own Source Revenue to Total Operating Revenue (Including Agency Revenue)	percentage	None	85.6	85.9	86.1	85.2	87.9	86.7	87.5	87	87.2	87.3	87.5	87.6	87.7	87.8

Own-Funded Capital Expenditure (Internally Generated Funds + Borrowings) as % of Total Capital Expenditure

The ratio reached its **highest point in 2026 at 78.9%,** demonstrating the municipality's capacity to finance capital projects predominantly from its own resources. This follows a **dip from 72.1% in 2022 to 63.2% in 2023, after which the trend reverses with a gradual upward trajectory**.

The increasing trend post 2023 suggests a deliberate effort to strengthen internal financing mechanisms, which bodes well for fiscal autonomy. However, volatility in earlier years reveals the need for consistency in internal revenue and borrowing strategies.

Internally Generated Funds Only (Excluding Borrowings) as % of Total Capital Expenditure

Starting at **34.2% in 2022**, the percentage climbs steadily to **57.9% in 2028**, after which it **levels off at around 50% through 2035**.

The growing contribution of internally generated funds to capital expenditure is encouraging. To avoid a plateau after 2028 it is important for SLM to safeguard revenue growth and limit borrowing to fiscally sustainable levels.

Own Source Revenue to Total Operating Revenue (Incl. Agency Revenue)

This ratio remains strong and relatively stable at **approximately 85%,** with minor **incremental gains projected toward the latter years**.

A high own-source revenue ratio signals robust financial independence. It reflects the municipality's ability to fund its operational activities without undue reliance on intergovernmental grants, reinforcing budgetary flexibility and responsiveness to local priorities.

Impact on Financial Sustainability

Strengths

High levels of own-source revenue and self-funded capital expenditure position Stellenbosch Municipality among the more fiscally autonomous local governments. The trajectory of reduced dependency on conditional capital transfers allows for greater discretion in project selection and long-term infrastructure planning.

Concerns

Cyclical grant funding risks or higher debt reliance could pose a risk to SLM. The balance between internally generated funds and borrowings requires close management to prevent rising debt levels that could constrain future budgets.

6.8.1. Recommendations for Strengthening Fiscal Independence

Diversify and Strengthen Revenue Sources

- Broaden the Revenue Base: Introduce new income streams such as municipal service levies, tourism surcharges, or special economic zone contributions.
- Leverage Public-Private Partnerships (PPPs): Encourage co-investment in infrastructure projects to reduce sole reliance on municipal funds while stimulating local economic development.
- Improve Revenue Collection: Invest in advanced revenue collection systems (e.g., digitised billing, data analytics, and customer portals) to minimize leakages and maximize compliance.

Optimise Capital Expenditure Efficiency

- Conduct Cost-Benefit Analyses: Evaluate capital projects based on long-term value creation and financial return, prioritizing those that support economic growth and service delivery.
- Set Target Ratios for Self-Funding: Establish progressive benchmarks for internally generated capital funding, with annual targets and performance incentives.
- Integrate Capital Planning with Budgeting: Align long-term infrastructure needs with realistic revenue projections to avoid overextension or project delays.

6.8.2. Conclusion

Stellenbosch Municipality demonstrates commendable progress in reducing grant dependency and building a more self-reliant financial foundation. The municipality's strong own-source revenue position and increasing capacity to fund capital projects from internal sources mark critical steps toward sustainable governance.

However, to preserve this trajectory beyond 2028, deliberate interventions are needed to diversify revenue, control borrowing, and institutionalise long-term financial planning. By embracing innovation, fostering partnerships, and engaging stakeholders, the municipality can solidify its fiscal independence while continuing to deliver high-quality services and infrastructure to its community.

6.9. Municipal Sustainability Index (MSI)

Ratio	Format	Norm	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
MSI (Municipal Sustainability Index)	percentage	75-100	68	76	73	80	70	79	81	83	82	82	82	82	82	83

The MSI started at 68 in 2022. By 2023, it increased to 76, surpassing the minimum norm of 75. However, it fell slightly to 73 in 2024. This fluctuation indicates an early period of instability or adjustment as new sustainability measures might be implemented. From 2025 onwards, the MSI shows a steady upward trend, reaching 80 in 2025 and peaking at 83 in both 2029 and 2035. This indicates that the municipality successfully improved its sustainability metrics. The index stabilizes in later Years around the high 80s, demonstrating consistent performance and suggesting the municipality has implemented successful long-term sustainability practices.

Impact on Financial Sustainability

The improvement in MSI can substantially impact the municipality's financial sustainability through:

- **Increased Investment Attraction:** A higher MSI can attract investors and grants focusing on sustainable projects. The municipality may benefit from funding aimed at further improving its sustainability index.
- **Operational Efficiency:** Sustainable practices often lead to operational efficiencies, such as reduced water, energy consumption, and waste management costs, leading to savings and better allocation of resources.
- **Community Engagement:** Enhanced sustainability initiatives can improve community engagement, leading to better local business conditions and an increase in property values.

- **Compliance and Risk Management:** A strong focus on sustainability can prepare the municipality for future regulations and environmental challenges, reducing legal and financial risks.

6.9.1. Recommendations for Improvement

To further improve the MSI and ensure sustained financial sustainability, the municipality can consider the following strategies:

- Invest in Renewable Energy: Transitioning municipal operations to renewable energy sources (solar, wind, etc.) can reduce energy costs and emissions, contributing to a higher MSI.
- Enhance Public Transport: Developing efficient public transport solutions can decrease traffic congestion and air pollution, enhancing the sustainability metrics while improving public health and community appeal.
- Focus on Community Education: Launch awareness campaigns to engage citizens in sustainability practices. Providing workshops and resources for reducing waste and saving energy can create a community-oriented approach to sustainability.
- Utilise Technology: Implement smart technologies for resource management (water, energy, waste) to monitor and optimize usage, which can lead to increased efficiency and savings.
- Evaluate and Adjust Policies Regularly: Regularly assess the effectiveness of sustainability policies and adapt them based on outcomes and emerging best practices. Ensure that there's flexibility to make necessary changes to remain aligned with long-term sustainability goals.
- Collaborate with Stakeholders: Build partnerships with local businesses, non-profits, and educational institutions to foster innovations in sustainability practices. This could lead to shared resources and knowledge that enhance outcomes.

By implementing these recommendations, the municipality can continue to improve its Municipal Sustainability Index and enhance financial sustainability in the long run.

7. CONCLUSION

The Long-Term Financial Plan (LTFP) for Stellenbosch Local Municipality (SLM) provides a comprehensive financial overview and projections for the ten-year period up until 30 June 2035. The key findings from the report indicate a growth trajectory in various revenue streams, including exchange revenue, service charges, and operational revenue. Exchange revenue is projected to increase from R1,860 million in 2026 to R3,078 million by 2035, while service charges for electricity, water, waste water management, and waste management show consistent growth. Total revenue, excluding capital transfers, is expected to grow from R2,861 million in 2026 to R4,642 million by 2035.

On the expenditure side, total expenditure is anticipated to rise from R2,713 million in 2026 to R4,490 million by 2035, with employee-related costs being a significant contributor. The surplus/deficit is projected to remain positive throughout the forecasted years. Cash flow analysis indicates an increase in cash receipts from R3,211 million in 2026 to R4,501 million by 2035, while cash payments will also rise, indicating a growing financial footprint. The funding mix shows a reliance on internally generated funds, transfers, and borrowing, with capital transfers constituting a significant portion of the funding.

The gearing trends paint a positive picture of Stellenbosch Municipality's liability management efforts. SLM's liability management trends reflect a disciplined and forward-looking approach to financial governance. With decreasing reliance on debt, rising solvency, and manageable capital costs, the Municipality is on a positive trajectory. If the Municipality can outperform the forecast, there will be room to take on additional borrowing, however any additional borrowing should be applied to revenue and growth generating assets. By continuing to refine its financial strategies, Stellenbosch can safeguard long-term sustainability while meeting the evolving needs of its communities.

Based on these findings, the following recommendations are made:

1. **Enhance Revenue Streams**: Focus on strategies to further enhance exchange revenue and service charges to ensure sustained financial growth.

2. **Manage Expenditure**: Implement measures to control contracted services and other significant expenditure items to maintain a reasonable surplus to fund investment in catalytic infrastructure projects and infrastructure renewal.
3. **Optimise Cash Flow**: Develop strategies to optimise cash flow management, ensuring that cash receipts and payments are balanced to support the municipality's financial stability.
4. **Diversify Funding Sources**: Explore opportunities to diversify funding sources, reducing reliance on borrowing and increasing internally generated funds and capital transfers.

By implementing these recommendations, Stellenbosch Local Municipality can achieve its financial goals and ensure long-term sustainability.

ANNEXURE A – AFFORDABILITY ENVELOPE

Capital Expenditure Affordability and Funding

- Total 10-year CAPEX Affordability (2026-2035): The projected capital expenditure over the 10-year period (FY2026-FY2035) totals approximately R5.34 billion. This includes budgeted figures for 2026-2028 and an assumed affordable level of R500 million per year from 2029 onwards.
- **MTREF Capital Funding Mix (2026-2028):** The funding mix for the first three years (MTREF period) is projected as follows:
  - **Capital Expenditure:** R654m (2026), R658m (2027), R529m (2028). Total = R1.84billion.
  - **Funding Sources (R'Million):**
    - Capital Transfers/Grants: R138 (2026), R143 (2027), R144 (2028). Total = R426m (~23%).
    - Borrowing: R198 (2026), R199 (2027), R78 (2028). Total = R475m (~26%).
- **10-Year Capital Funding Mix (2026-2035):** The overall funding mix for the 10-year planning period is forecasted as follows:
  - **Capital Grants:** R1.476 billion (~27.6%)
  - **Borrowing:** R1.175 billion (~22.0%)
  - **Internally Generated Funds:** R2.690 billion (~50.4%)
  - **Total Capital Expenditure:** R5.341 billion (100%)

Liquidity

- **Cash Balance Forecast:** Cash and cash equivalents are projected to show strong growth, increasing from R667 million in 2026 to R1.964 billion by 2035.
- The **Current Ratio** (Current Assets / Current Liabilities) improves significantly from 1.9 in 2026 to 3.5 in 2035, remaining well above the typical benchmark of 1.5-2:1, indicating strong short-term financial health.

- The **Cash/Cost Coverage Ratio** (excluding unspent conditional grants) also shows a positive trend, rising from 3.0 months in 2026 to 5.2 months by 2035, signifying an increasing ability to cover operating costs with available cash.

Gearing

- **Gearing Ratio Forecast:** The ratio of Debt (Total Borrowings) to Revenue shows a positive downward trend, projected to decrease from 29.3% in 2026 to 11.8% by 2035, indicating reduced reliance on debt relative to income. This remains comfortably below the benchmark of <=45%.
- **Debt Service Ratio Forecast:** The Capital Cost (Interest Paid and Redemption) as a percentage of Total Operating Expenditure is projected to increase gradually from 5.2% in 2026 to 7.0% by 2035. This stays within or very close to the acceptable norm of 6-8%, indicating manageable debt servicing obligations.

Conclusion

The affordability analysis based on the 2025 LTFP suggests that the projected capital expenditure program of R5.52 billion over ten years is affordable within the forecasted financial framework. This is supported by strong projected growth in own revenue sources, a significant contribution from internally generated funds towards Capex, improving liquidity ratios, and manageable debt levels. Key assumptions include maintaining collection rates, controlling expenditure growth, and achieving the projected revenue targets.

APPENDIX 39

STELLENBOSCH MUNICIPALITY

CAPITAL INVESTMENT PLAN

Directorate	Department	Name	Funding Source	Final Budget 2025/2026	Final Budget 2026/2027	Final Budget 2027/2028	Capital Demand 2028/2029	Capital Demand 2029/2030	Capital Demand 2030/2031	Capital Demand 2031/2032	Capital Demand 2032/2033	Capital Demand 2033/2034	Capital Demand 2034/2035	Capital Demand Total
Municipal Manager	Municipal Manager	Furniture, Tools & Equipment: MM	CRR (Own funds)	100,000	60,000.00	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	640,000
Planning and Economic Development	Economic Development & Tourism	Furniture, Tools & Equipment: LED	CRR (Own funds)	75,000	80,000.00	80,000	85,000	85,000	90,000	95,000	95,000	95,000	95,000	875,000
Planning and Economic Development	Economic Development & Tourism	Establishment of the Kayamandi Informal Trading Area	RSEP	800,000	-	-	-	-	-	-	-			800,000
Planning and Economic Development	Housing Development	Erf 64, Kylemore	Human Settlements Grant	-	-	-	15,000,000	15,800,000	15,800,000	15,800,000	-			62,400,000
Planning and Economic Development	Housing Development	Erf 7001 Cloetesville (380) FLISP	Human Settlements Grant	-	8,000,000.00	8,000,000	-	-	-	-	-			16,000,000
Planning and Economic Development	Housing Development	ISSP Kayamandi	ISUP	2,000,000	1,000,000.00	1,000,000								4,000,000
Planning and Economic Development	Housing Development	Furniture, Tools & Equipment: Housing Development	CRR (Own funds)	150,000	150,000.00	80,000	85,000	90,000	150,000	150,000	80,000	80,000	80,000	1,095,000
Planning and Economic Development	Housing Development	Franschhoek Meerlust: Bosdorp (±200 services & ±200 units)	Human Settlements Grant	-	-	-	-	-	6,000,000	6,000,000	15,800,000			27,800,000
Planning and Economic Development	Housing Development	Jamestown: Housing (Phase 2 & 3)	Human Settlements Grant	10,000,000	16,000,000.00	16,000,000	-	-	-	-	-			42,000,000
Planning and Economic Development	Housing Development	Kayamandi Town Centre	ISUP	-	5,000,000.00	3,000,000	-	-	-	-	-			8,000,000
Planning and Economic Development	Housing Development	Adam Tas Corridor Precinct 10	Human Settlements Grant	-	24,000,000.00	24,000,000	-	-	-	-	-			48,000,000
Planning and Economic Development	Housing Development	Klapmuts La Rochelle (100)	ISUP	3,000,000	3,000,000.00	3,000,000	-	-	-	-	-			9,000,000
Planning and Economic Development	Housing Development	La Motte Old Forest Station (±430 services & ±430 units)	Human Settlements Grant	-	6,000,000.00	6,000,000	29,000,000	29,000,000	29,000,000	29,000,000	29,000,000	29,000,000		186,000,000
Planning and Economic Development	IHS: Informal Settlements	Access to Basic Services	CRR (Own funds)	1,000,000	1,000,000.00	1,000,000	1,500,000	1,500,000	1,500,000	2,500,000	2,500,000	3,000,000		15,500,000
Planning and Economic Development	IHS: Informal Settlements	Rehabilitation of Langrug Dam and Engineering Services	ISUP	3,300,000	7,875,000.00	-	1,500,000	1,500,000	1,050,000	1,050,000	2,000,000	2,000,000		20,275,000
Planning and Economic Development	IHS: Informal Settlements	Rehabilitation of Langrug Dam and Engineering Services	CRR (Own funds)	600,000	600,000.00	600,000	1,500,000	1,500,000	1,050,000	1,050,000	2,000,000	2,000,000		10,900,000
Planning and Economic Development	Housing Administration	Flats: Interior Upgrading - Kayamandi	CRR (Own funds)	1,650,000	1,650,000.00	-	-	-	-	-	-			3,300,000
Planning and Economic Development	Housing Administration	Furniture, Tools & Equipment: Housing Administration	CRR (Own funds)	600,000	170,000.00	180,000	190,000	195,000	200,000	210,000	220,000	230,000	250,000	2,445,000
Planning and Economic Development	Development Planning	Furniture, Tools and Equipment: Spatial Planning	CRR (Own funds)	75,000	80,000.00	85,000	90,000	90,000	95,000	95,000	95,000	100,000	100,000	905,000
Planning and Economic Development	Housing Administration	Kayamandi Hostels	ISUP	3,712,000										3,712,000
Planning and Economic Development	Housing Administration	Upgrading of Flats: General	CRR (Own funds)	3,000,000	1,000,000	-	-	-	-	-	-			4,000,000
Planning and Economic Development	Economic Development & Tourism	Installation of Agricultural Irrigation infrastructure on Farm 502BH (Emerging Farmers)	CRR (Own funds)	2,000,000	-	-								2,000,000
Planning and Economic Development	Housing Development	Housing projects	CRR (Own funds)	310,000	320,000	330,000	340,000	350,000	360,000	370,000	380,000	390,000		3,150,000
Planning and Economic Development	Town Planning	Furniture, Tools & Equipment: Town Planning	CRR (Own funds)	85,000	95,000	100,000	110,000	120,000	130,000	140,000	150,000	160,000	150,000	1,240,000
Planning and Economic Development	Building Control	Furniture, Tools & Equipment: Building Control	CRR (Own funds)	125,000	150,000	150,000	180,000	190,000	200,000	200,000	225,000	225,000	150,000	1,795,000
Planning and Economic Development	Economic Development & Tourism	Restoration of Landbou Saal	CRR (Own funds)	1,400,000										1,400,000
Planning and Economic Development	Housing Administration	Vehicles fleet : Housing Administration	CRR (Own funds)	550,000										550,000
Planning and Economic Development	Housing Administration	Upgrading of Lapland waste water	CRR (Own funds)	1,500,000	1,500,000									3,000,000
Planning and Economic Development	IHS: Informal Settlements	Furniture, Tools & Equipment: Informal Settlements	CRR (Own funds)	30,000	50,000	50,000	51,000	51,000	51,000	51,000	51,000	51,000	51,000	487,000
Planning and Economic Development	IHS: Informal Settlements	Vehicles fleet : Informal Settlements	CRR (Own funds)	1,200,000	-									1,200,000
Infrastructure Services	Infrastructure Services	Furniture, Tools & Equipment: IS	CRR (Own funds)	60,000	45,000	85,000	85,000	85,000	60,000	60,000	90,000	80,000	90,000	740,000
Infrastructure Services	Infrastructure Services	Furniture, Tools & Equipment: IS	CRR (Own funds)	20,000	20,000	30,000	30,000	35,000	35,000	35,000	35,000	35,000	35,000	310,000
Infrastructure Services	Waste Management: Solid Waste Management	Expansion of the landfill site (New cells)	External Loan	2,000,000	19,000,000	-	-	-	8,000,000	8,000,000	-			37,000,000
Infrastructure Services	Waste Management: Solid Waste Management	Furniture, Tools & Equipment: Solid Waste	CRR (Own funds)	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
Infrastructure Services	Waste Management: Solid Waste Management	Landfill Gas To Energy	External Loan	-	-	-	18,000,000	500,000	-	-	-			18,500,000
Infrastructure Services	Waste Management: Solid Waste Management	Landfill Gas To Energy	CRR (Own funds)	500,000	1,000,000	2,000,000								3,500,000
Infrastructure Services	Waste Management: Solid Waste Management	Major Drop-Offs: Construction - Franschoek	CRR (Own funds)	4,751,696	3,000,000	3,000,000								10,751,696
Infrastructure Services	Waste Management: Solid Waste Management	Major Drop-offs: Construction - Klapmuts	CRR (Own funds)	3,000,000	4,000,000	-	-	-	-	-	-			7,000,000
Infrastructure Services	Waste Management: Solid Waste Management	Major Drop-offs: Construction - Klapmuts	DC - Refuse	2,199,985	-	-	-	-	-	-	-			2,199,985
Infrastructure Services	Waste Management: Solid Waste Management	Mini Waste drop-off facilities	CRR (Own funds)	200,000	500,000	200,000	-	-	-	-	-			900,000

Directorate	Department	Name	Funding Source	Final Budget 2025/2026	Final Budget 2026/2027	Final Budget 2027/2028	Capital Demand 2028/2029	Capital Demand 2029/2030	Capital Demand 2030/2031	Capital Demand 2031/2032	Capital Demand 2032/2033	Capital Demand 2033/2034	Capital Demand 2034/2035	Capital Demand Total
Infrastructure Services	Waste Management: Solid Waste Management	Waste containers	CRR (Own funds)	500,000	200,000	200,000	-	200,000	-	-	-			1,100,000
Infrastructure Services	Waste Management: Solid Waste Management	Upgrade Material Recovery Facility	CRR (Own funds)	1,000,000	-	-	1,000,000	-	-	4,300,000	-			6,300,000
Infrastructure Services	Waste Management: Solid Waste Management	Upgrade depot and sites	CRR (Own funds)	300,000	-	-	-	-	-	-	-			300,000
Infrastructure Services	Waste Management: Solid Waste Management	Plant and Vehicles: Solid Waste	CRR (Own funds)	4,000,000	4,000,000	3,500,000	5,000,000	7,000,000	-	-	3,800,000			27,300,000
Infrastructure Services	Waste Management: Solid Waste Management	Waste Minimization Projects	CRR (Own funds)	500,000	-	-	500,000	1,000,000	1,000,000	1,000,000	-			4,000,000
Infrastructure Services	Electrical Services	Ad-Hoc Provision of Streetlighting	CRR (Own funds)	2,500,000	2,289,800	2,450,086	2,621,592	2,805,103	3,001,460	3,001,460	3,608,190	3,788,599	3,955,297	30,021,588
Infrastructure Services	Electrical Services	Alternative Energy	External Loan	-	-	-	10,000,000	10,500,000	11,000,000	11,500,000	12,000,000	12,500,000	13,050,000	80,550,000
Infrastructure Services	Electrical Services	20MW Renewable energy project	CRR (Own funds)	520,000	520,000	-								1,040,000
Infrastructure Services	Electrical Services	Turnkey - EPC of Hybrid inverter with Battery Storage Systems at Stellenbosch Community Buildings	CRR (Own funds)	3,700,000	-	-								3,700,000
Infrastructure Services	Electrical Services	Hot water load control	CRR (Own funds)	500,000	500,000	-								1,000,000
Infrastructure Services	Electrical Services	Control Room implementation	CRR (Own funds)	300,000	300,000	-								600,000
Infrastructure Services	Electrical Services	Battery Storage systems and rooftop PV for critical plants	CRR (Own funds)	3,000,000	3,000,000	3,000,000								9,000,000
Infrastructure Services	Electrical Services	Battery Storage systems and rooftop PV for critical buildings	CRR (Own funds)	3,452,580	3,452,580	-								6,905,160
Infrastructure Services	Electrical Services	SCADA Implementation	External Loan	4,027,420	4,000,000	4,000,000								12,027,420
Infrastructure Services	Electrical Services	Automatic Meter Reader	CRR (Own funds)	440,000	484,000	532,400	585,640	644,204	708,624	708,624	900,307	945,323	986,917	6,936,040
Infrastructure Services	Electrical Services	Bien don 66/11kV substation new	External Loan	23,000,000	44,920,700	25,000,000	-	-	-	-	-		-	92,920,700
Infrastructure Services	Electrical Services	Bien don 66/11kV substation new	DC - Electricity	847,227	-	-	-	-	-	-	-		-	847,227
Infrastructure Services	Electrical Services	Cable Network: Franschhoek	CRR (Own funds)	500,000	5,000,000	-	-	-	-	-	-		-	5,500,000
Infrastructure Services	Electrical Services	Cable replacement 66kV	CRR (Own funds)	400,000	-	31,036,500	800,000	-	-	-	-		-	32,236,500
Infrastructure Services	Electrical Services	Demand Side Management Geyser Control	CRR (Own funds)	1,000,000	1,000,000	3,000,000	25,400,000	400,000	400,000	400,000	420,000	400,000	417,600	32,837,600
Infrastructure Services	Electrical Services	Electricity Network: Pniel	External Loan	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	3,850,000	3,850,000	4,074,000	4,277,700	4,465,919	38,017,619
Infrastructure Services	Electrical Services	Electrification INEP	INEP	6,188,000	7,603,000	9,027,000	23,100,000	26,600,000	26,000,000	26,000,000	27,300,000	28,665,000	29,926,260	210,409,260
Infrastructure Services	Electrical Services	Energy Balancing - Metering and Mini-Substations	CRR (Own funds)	250,000	250,000	250,000	250,000	250,000	250,000	250,000	262,500	275,625	287,753	2,575,878
Infrastructure Services	Electrical Services	Energy Efficiency and Demand Side Management	EEDSM	5,000,000	5,000,000	-	250,000	250,000	250,000	250,000	250,000	250,000	261,000	11,761,000
Infrastructure Services	Electrical Services	Furniture, Tools and Equipment: Electrical Services	CRR (Own funds)	333,182	366,500	403,151	443,466	487,813	536,594	536,594	681,743	715,830	747,326	5,252,198
Infrastructure Services	Electrical Services	Integrated National Electrification Programme	CRR (Own funds)	321,957	321,957	321,957	321,957	321,957	321,957	321,957	338,055	354,958	370,576	3,317,287
Infrastructure Services	Electrical Services	Jan Marais Upgrade: Remove Existing Tx and replace with 20MVA	CRR (Own funds)	4,500,000	4,500,000	-								9,000,000
Infrastructure Services	Electrical Services	Kayamandi(Costa grounds)new substation 11 kV switching station	External Loan	17,000,000	7,500,000	-	-	-	-	-	-		-	24,500,000
Infrastructure Services	Electrical Services	Meter Panels	CRR (Own funds)	250,000	250,000	250,000	250,000	250,000	250,000	250,000	262,500	250,000	261,000	2,523,500
Infrastructure Services	Electrical Services	Network Cable Replace 11 Kv	External Loan	3,300,000	3,630,000	3,993,000	4,392,300	4,831,530	5,314,683	5,314,683	6,752,305	7,089,920	7,401,876	52,020,297
Infrastructure Services	Electrical Services	Replace Control Panels 66 kV & Circuit breakers	External Loan	2,000,000	2,500,000	-	-	-	-	-	-		-	4,500,000
Infrastructure Services	Electrical Services	Replace Ineffective Meters	CRR (Own funds)	302,500	332,750	366,025	402,628	442,890	487,179	487,179	618,961	649,909	678,505	4,768,527
Infrastructure Services	Electrical Services	STB Switchgear (11kV) SF6	External Loan	-	-	-	68,694,398	82,433,278	98,919,934	98,919,934	149,566,940	149,566,942	156,147,888	804,249,313
Infrastructure Services	Electrical Services	Switchgear Substation Stone	External Loan	2,250,000	-	-								2,250,000
Infrastructure Services	Electrical Services	Switchgear Substation Groendal	External Loan	2,250,000	-	-								2,250,000
Infrastructure Services	Electrical Services	Switchgear Substation Merriman Z	External Loan	2,250,000	-	-								2,250,000
Infrastructure Services	Electrical Services	Switchgear Substation Curry	External Loan	2,250,000	-	-								2,250,000
Infrastructure Services	Electrical Services	Switchgear Substation Blake 2	External Loan	-	3,500,000	-								3,500,000
Infrastructure Services	Electrical Services	Switchgear Substation van der Stel	External Loan	-	3,500,000	-								3,500,000
Infrastructure Services	Electrical Services	Switvhgear Substation Kayamandi	External Loan	-	3,500,000	-								3,500,000
Infrastructure Services	Electrical Services	Switchgear Substation Paradyskloof	External Loan	-	3,500,000	-								3,500,000
Infrastructure Services	Electrical Services	Switchgear Substation Cascade	External Loan	-	-	4,500,000								4,500,000
Infrastructure Services	Electrical Services	Switchgear Substation Papegaairand	External Loan	-		4,500,000								4,500,000
Infrastructure Services	Electrical Services	Switchgear Substation University	External Loan	-		20,000,000								20,000,000
Infrastructure Services	Electrical Services	Switchgear Substation Technopark	External Loan	-		4,500,000								4,500,000
Infrastructure Services	Electrical Services	Switchgear Substation Welgevonden	External Loan	-		4,500,000								4,500,000
Infrastructure Services	Electrical Services	Streetlights R304	CRR (Own funds)	6,500,000	1,000,000	-	-	-	-	-	-		-	7,500,000
Infrastructure Services	Electrical Services	Substation 66kV equipment (Golf,)	CRR (Own funds)	1,325,284	1,590,341	1,457,812	1,749,375	1,924,313	2,116,744	2,116,744	2,689,323		-	14,969,936
Infrastructure Services	Electrical Services	Substation 66kV equipment (Markotter)	CRR (Own funds)	1,325,284	397,585	1,457,812	1,749,375	1,924,312	2,116,744	2,116,744	2,689,323			13,777,179
Infrastructure Services	Electrical Services	Substation 66kV equipment (Jan Marais)	CRR (Own funds)	1,325,284	1,590,341	1,457,812	1,749,375	1,924,312	2,116,744	2,116,744	2,689,323			14,969,935
Infrastructure Services	Electrical Services	Substation 66kV equipment (Main s)	CRR (Own funds)	1,325,284	1,590,341	1,457,812	1,749,375	1,924,312	2,116,744	2,116,744	2,689,323			14,969,935
Infrastructure Services	Electrical Services	System Control Centre & Upgrade Telemetry:	External Loan	4,356,000	4,791,600	2,506,454	2,631,777	2,763,366	2,901,534	3,046,611	-		-	22,997,342
Infrastructure Services	Electrical Services	Third transformer and associated works 20MVA Cloetesville	CRR (Own funds)	450,000	-	29,503,381	31,126,066	-	-	-	-		-	61,079,447
Infrastructure Services	Electrical Services	Uninterupted Power Supply for buildings	CRR (Own funds)	2,000,000	-	-	-	-	-	-	-		-	2,000,000
Infrastructure Services	Electrical Services	Upgrade transformers at Main substation 7.5MVA to 20MVA	External Loan	7,571,200	27,571,200	-	-	-	-	-	-		-	35,142,400

Directorate	Department	Name	Funding Source	Final Budget 2025/2026	Final Budget 2026/2027	Final Budget 2027/2028	Capital Demand 2028/2029	Capital Demand 2029/2030	Capital Demand 2030/2031	Capital Demand 2031/2032	Capital Demand 2032/2033	Capital Demand 2033/2034	Capital Demand 2034/2035	Capital Demand Total
Infrastructure Services	Electrical Services	Vehicles: Electrical Services	CRR (Own funds)	6,350,000	350,000	-	-	-	3,800,000	3,800,000	5,985,000		-	20,285,000
Infrastructure Services	Project Management Unit (PMU)	Franschhoek Mooiwater 236	ISUP	2,200,000	-	-	-	-	-	-	-			2,200,000
Infrastructure Services	Project Management Unit (PMU)	Franschhoek Mooiwater 236	INEP	-	-	-	-	-	15,136,000	15,136,000	-			30,272,000
Infrastructure Services	Project Management Unit (PMU)	Furniture, Tools & Equipment: PMU	CRR (Own funds)	75,000	110,000	120,000	130,000	140,000	150,000	150,000	170,000	80,000	80,000	1,205,000
Infrastructure Services	Project Management Unit (PMU)	Upgrading Ad hoc Housing Projects	CRR (Own funds)	350,000	400,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	4,750,000
Infrastructure Services	Project Management Unit (PMU)	Kayamandi: Zone O (±711 services)	ISUP	-	-	4,000,000	9,152,000	10,000,000	-	-	-			23,152,000
Infrastructure Services	Project Management Unit (PMU)	Kayamandi: Zone O (±711 services)	Human Settlements Grant	6,000,000										6,000,000
Infrastructure Services	Project Management Unit (PMU)	Kayamandi: Zone O (±711 services)	INEP	-	2,340,000	1,365,000								3,705,000
Infrastructure Services	Water and Wastewater Services: Water	Bulk Water Supply Pipe and Reservoir: Stellenbosch	External Loan	68,264,868	40,281,936	-	-	-	-	-	-			108,546,804
Infrastructure Services	Water and Wastewater Services: Water	Bulk Water Supply Pipe and Reservoir: Stellenbosch	IUDG	32,238,732	3,000,000	-	-	-	-	-	-			35,238,732
Infrastructure Services	Water and Wastewater Services: Water	Bulk Water Supply Pipe Line & Pumpstations: Franschhoek	CRR (Own funds)	12,000,000										12,000,000
Infrastructure Services	Water and Wastewater Services: Water	Bulk Water Supply Pipe: Cloetesville/ Idas Valley	CRR (Own funds)	4,000,000	24,000,000	-	-	-	-	-	-			28,000,000
Infrastructure Services	Water and Wastewater Services: Water	Bulk Water Upgrades Franschoek	CRR (Own funds)	1,000,000	-	-	-	-	-	-	-			1,000,000
Infrastructure Services	Water and Wastewater Services: Water	Chlorination Installation: Upgrade	CRR (Own funds)	500,000	250,000	-	-	-	7,500,000	6,500,000	-			14,750,000
Infrastructure Services	Water and Wastewater Services: Water	Dwarsriver Bulk Supply Augmentation and Network Upgrades	CRR (Own funds)	-	-	-	500,000	3,500,000	1,500,000	-	-			5,500,000
Infrastructure Services	Water and Wastewater Services: Water	Furniture, Tools & Equipment: Water	CRR (Own funds)	200,000	200,000	200,000	250,000	250,000	300,000	300,000	300,000	300,000	300,000	2,600,000
Infrastructure Services	Water and Wastewater Services: Water	New Reservoir & Pipeline: Vlottenburg	CRR (Own funds)	644,958	23,985,498	-								24,630,456
Infrastructure Services	Water and Wastewater Services: Water	New Reservoir & Pipeline: Vlottenburg	DC - Water	6,309,969	-	-								6,309,969
Infrastructure Services	Water and Wastewater Services: Water	Reservoirs and Dam Safety	CRR (Own funds)	250,000	250,000	2,000,000		1,000,000		1,000,000		1,000,000		5,500,000
Infrastructure Services	Water and Wastewater Services: Water	Reservoirs and Dam Safety	External Loan	-	-	-	3,000,000	3,000,000	2,000,000	2,000,000	-			10,000,000
Infrastructure Services	Water and Wastewater Services: Water	Specialized Vehicles: Water	CRR (Own funds)	1,000,000	-	-	6,000,000	-		7,000,000	-	8,000,000	-	22,000,000
Infrastructure Services	Water and Wastewater Services: Water	Uniepark & Helshoogte Storage and Supply scheme	CRR (Own funds)	4,000,000	-	-				2,500,000	40,000,000	40,000,000	30,000,000	116,500,000
Infrastructure Services	Water and Wastewater Services: Water	Update Water Masterplan	CRR (Own funds)	500,000	500,000	500,000	1,500,000	1,500,000	500,000	500,000	500,000	500,000	1,500,000	8,000,000
Infrastructure Services	Water and Wastewater Services: Water	Upgrade and Replace Water Meters	CRR (Own funds)	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	4,000,000	4,000,000	4,000,000	4,000,000	34,000,000
Infrastructure Services	Water and Wastewater Services: Water	Vehicles: Water	CRR (Own funds)	1,000,000	-	-	750,000	1,500,000	-	-	-	1,000,000	2,000,000	6,250,000
Infrastructure Services	Water and Wastewater Services: Water	Water Conservation & Demand Management	External Loan	-	-	-	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	21,000,000
Infrastructure Services	Water and Wastewater Services: Water	Water Conservation & Demand Management	CRR (Own funds)	2,000,000	2,000,000	2,500,000								6,500,000
Infrastructure Services	Water and Wastewater Services: Water	Water Telemetry Upgrade	CRR (Own funds)	3,250,000	1,500,000	1,500,000	-	-	1,000,000	5,000,000	-		2,500,000	14,750,000
Infrastructure Services	Water and Wastewater Services: Water	Waterpipe Replacement	External Loan	-	-	-	15,000,000	15,000,000	15,000,000	15,000,000	15,000,000	20,000,000	25,000,000	120,000,000
Infrastructure Services	Water and Wastewater Services: Water	Waterpipe Replacement	CRR (Own funds)	6,000,000	8,000,000	8,000,000	400,000	25,000,000	30,000,000	30,000,000	30,000,000	30,000,000	30,000,000	197,400,000
Infrastructure Services	Water and Wastewater Services: Sanitation	Compilation of Water Service Development Plan (tri-annually)	CRR (Own funds)	400,000	400,000	400,000	500,000	500,000	500,000	500,000	750,000	750,000	750,000	5,450,000
Infrastructure Services	Water and Wastewater Services: Sanitation	Dorp Street Bulk Sewer Upgrade	CRR (Own funds)	3,000,000	-	-	-	-	-	500,000	5,000,000	40,000,000		48,500,000
Infrastructure Services	Water and Wastewater Services: Sanitation	Extention Of WWTW: Stellenbosch	CRR (Own funds)	6,000,000	30,000,000	46,200,000	500,000	20,000,000	45,000,000	10,000,000				157,700,000
Infrastructure Services	Water and Wastewater Services: Sanitation	Furniture, Tools & Equipment: Sanitation	CRR (Own funds)	400,000	400,000	400,000	500,000	350,000	350,000	350,000	250,000	250,000	350,000	3,600,000
Infrastructure Services	Water and Wastewater Services: Sanitation	Pond rehabilitation and pond pumping systems construction WWTW	CRR (Own funds)	400,000	2,000,000	2,000,000	-	-	1,000,000	10,000,000	-			15,400,000
Infrastructure Services	Water and Wastewater Services: Sanitation	Refurbish Plant & Equipment - Raithby WWTW	External Loan	8,000,000	2,000,000	-	-	-	-	-	-			10,000,000
Infrastructure Services	Water and Wastewater Services: Sanitation	Sewer Pumpstation & Telemetry Upgrade	CRR (Own funds)	2,500,000	1,500,000	1,500,000	2,500,000	1,500,000	500,000	-	1,000,000		1,000,000	12,000,000
Infrastructure Services	Water and Wastewater Services: Sanitation	Sewerpipe Replacement	CRR (Own funds)	6,000,000	6,000,000	8,000,000	11,000,000	11,000,000	11,000,000	15,000,000	15,000,000	20,000,000	30,000,000	133,000,000
Infrastructure Services	Water and Wastewater Services: Sanitation	Specialized Vehicles: Sanitation	CRR (Own funds)	3,000,000	-	6,000,000	-	-	-	-	-		8,000,000	17,000,000
Infrastructure Services	Water and Wastewater Services: Sanitation	Update Sewer Masterplan	CRR (Own funds)	500,000	500,000	500,000	1,500,000	1,500,000	500,000	500,000	500,000	500,000	1,500,000	8,000,000
Infrastructure Services	Water and Wastewater Services: Sanitation	Upgrade Laboratory Equipment	CRR (Own funds)	-	-	250,000	250,000	-	-	-	-			500,000

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Infrastructure Services	Water and Wastewater Services: Sanitation	Upgrade of WWTW Wemmershoek	External Loan	30,000,000	1,000,000	-	24,000,000	-	-	1,500,000	50,000,000	10,000,000		116,500,000
Infrastructure Services	Water and Wastewater Services: Sanitation	Upgrade of WWTW: Klapmuts	External Loan	16,000,000	24,727,170	1,000,000	45,000,000	15,000,000	-	-	-			101,727,170
Infrastructure Services	Water and Wastewater Services: Sanitation	Upgrade of WWTW: Klapmuts	IUDG	9,000,000	30,272,850	-								39,272,850
Infrastructure Services	Water and Wastewater Services: Sanitation	Vehicles: Sanitation	CRR (Own funds)	1,000,000	1,000,000	-	1,250,000	-	-	1,000,000	-	2,000,000		6,250,000
Infrastructure Services	Water and Wastewater Services: Sanitation	Upgrade of IdasValley WTP	CRR (Own funds)	2,000,000	10,000,000	6,640,500								18,640,500
Infrastructure Services	Water and Wastewater Services: Sanitation	Upgrade of IdasValley WTP	IUDG	-		33,359,500								33,359,500
Infrastructure Services	Water and Wastewater Services: Sanitation	Construction of New Dwarsriver Sewer Pumpstation.	CRR (Own funds)	-	4,000,000	3,000,000	10,000,000							17,000,000
Infrastructure Services	Water and Wastewater Services: Sanitation	Upgrade of Dwarsriver Bulk Sewer network and pump lines	CRR (Own funds)	1,000,000	1,000,000	2,000,000	10,000,000							14,000,000
Infrastructure Services	Water and Wastewater Services: Sanitation	Upgrade/Relocation of Stellenbosch Package Plants to Onderpapegaaiberg Reservoir/Treatment site	CRR (Own funds)	-	-	-			500,000	5,000,000	10,000,000	5,000,000		20,500,000
Infrastructure Services	Water and Wastewater Services: Water	New Onderpapegaaiberg Reservoir	CRR (Own funds)	-	-	-	750,000	15,000,000	25,000,000					40,750,000
Infrastructure Services	Roads and Stormwater	Adam Tas Road Intersection Upgrades	CRR (Own funds)	-	-	-	2,000,000	10,000,000	-	-	-			12,000,000
Infrastructure Services	Roads and Stormwater	Adhoc Minor Upgrading of Roads (WC024)	CRR (Own funds)	-	-	-	700,000	-	-	-	-			700,000
Infrastructure Services	Roads and Stormwater	Adhoc Reconstruction Of Roads (WC024)	IUDG	3,000,000	3,000,000	-	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	55,000,000
Infrastructure Services	Roads and Stormwater	Adhoc Reconstruction Of Roads (WC024)	CRR (Own funds)	2,000,000	2,000,000	5,000,000	-	-	-	-	-	-		9,000,000
Infrastructure Services	Roads and Stormwater	Bridge Assessment and Design - Lacotte River Flood Resilieance	CRR (Own funds)	3,000,000	3,000,000	3,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	44,000,000
Infrastructure Services	Roads and Stormwater	Bridge Assessment and Design - Stiebeuel River Pedestrian Bridges	CRR (Own funds)	1,500,000										1,500,000
Infrastructure Services	Roads and Stormwater	Bridge Assessment and Design Stellenbosch and surrounding	CRR (Own funds)	1,500,000	2,000,000									3,500,000
Infrastructure Services	Roads and Stormwater	Furniture, Tools & Equipment: Roads & Stormwater	CRR (Own funds)	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	4,000,000
Infrastructure Services	Roads and Stormwater	Devon Valley Roads - Safety Improvements Structural Repairs	CRR (Own funds)	800,000	500,000	-	-	-	-	-	-			1,300,000
Infrastructure Services	Roads and Stormwater	George Blake Urban Upgrade	CRR (Own funds)	-	500,000	-	5,000,000	5,000,000						10,500,000
Infrastructure Services	Roads and Stormwater	Klapmuts Transport Network	CRR (Own funds)	800,000	800,000	800,000	-	-	-	-	-			2,400,000
Infrastructure Services	Roads and Stormwater	Lanquedoc Access road and Bridge	DC - Roads	18,000,000	-	-	-	-	-	-	-			18,000,000
Infrastructure Services	Roads and Stormwater	Parking Area Upgrades - Stellenbosch	DC-Parking	1,000,000	1,000,000	2,000,000	-	-	-	-	-			4,000,000
Infrastructure Services	Roads and Stormwater	Reseal Roads - Franschhoek & Surrrounding	CRR (Own funds)	-	2,000,000	2,000,000	3,000,000	2,000,000	-	1,500,000	-	1,500,000		12,000,000
Infrastructure Services	Roads and Stormwater	Reseal Roads - Klapmuts, Raithby & Surrounding	CRR (Own funds)	1,200,000	1,000,000	-			1,500,000		1,500,000	1,500,000	1,500,000	8,200,000
Infrastructure Services	Roads and Stormwater	Reseal Roads - Kylemore & Surrounding	CRR (Own funds)	1,500,000	-	1,500,000	1,500,000	-	1,000,000	-	1,000,000		1,000,000	7,500,000
Infrastructure Services	Roads and Stormwater	Reseal Roads - Stellenbosch & Surrrounding	CRR (Own funds)	3,500,000	4,000,000	5,000,000	8,000,000	8,000,000	8,000,000	8,000,000	8,000,000	8,000,000	8,000,000	68,500,000
Infrastructure Services	Roads and Stormwater	River Rehabilitation Implementation	CRR (Own funds)	2,100,000	2,000,000	1,000,000	100,000	100,000	-	-	-			5,300,000
Infrastructure Services	Roads and Stormwater	Specialized Vehicles: Roads and Stormwater	CRR (Own funds)	-	10,000,000	2,000,000	5,000,000	9,000,000	-	-	-			26,000,000
Infrastructure Services	Roads and Stormwater	Update Stormwater Masterplan	CRR (Own funds)	1,000,000	-	-		2,000,000	-	-	-		2,000,000	5,000,000
Infrastructure Services	Roads and Stormwater	Upgrade Stormwater Retention Facilities	CRR (Own funds)	500,000	-	500,000	-	-	-	-	500,000	500,000		2,000,000
Infrastructure Services	Roads and Stormwater	Upgrade Stormwater System	CRR (Own funds)	500,000	300,000	600,000	400,000	400,000	500,000	500,000	800,000	800,000		4,800,000
Infrastructure Services	Roads and Stormwater	Vehicles Fleet: Roads and Stormwater	CRR (Own funds)	-	-	-	-	-	1,000,000	-	-			1,000,000
Infrastructure Services	Roads and Stormwater	Wilderbosch Extention to Technopark	CRR (Own funds)	-	1,000,000	2,000,000	-	-	1,500,000	1,500,000	-			6,000,000
Infrastructure Services	Roads and Stormwater	Wilderbosch Extension to Trumali	CRR (Own funds)	1,500,000	1,500,000	5,000,000	-	-	-	-	-			8,000,000
Infrastructure Services	Roads and Stormwater	Upgrade: Lower Dorp Street	CRR (Own funds)	-	8,000,000									8,000,000
Infrastructure Services	Traffic Engineering	Adhoc Intersection Improvements	CRR (Own funds)	-	-	-	2,000,000	-	2,000,000	-	-	2,000,000		6,000,000
Infrastructure Services	Traffic Engineering	Bird Street Dualling - Adam Tas to Kayamandi	CRR (Own funds)	-	5,000,000	5,000,000	-	-	-	-	-			10,000,000
Infrastructure Services	Traffic Engineering	Furniture, Tools & Equipment: Traffic Engineering	CRR (Own funds)	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,500,000
Infrastructure Services	Traffic Engineering	Jamestown Transport Network - School Street	CRR (Own funds)	18,000,000	2,000,000	-	-	-	-	-	-			20,000,000
Infrastructure Services	Traffic Engineering	Main Road Intersection Improvements: Franschhoek	CRR (Own funds)	-	-	-	1,500,000	10,000,000	750,000	750,000	-			13,000,000
Infrastructure Services	Traffic Engineering	Main road intersection improvements: Helshoogte rd/La Colline	CRR (Own funds)	2,000,000	4,000,000	-	-	-	-	-	-			6,000,000
Infrastructure Services	Traffic Engineering	Main Road Intersection Improvements: R44 / Merriman Street	DC - Roads	1,500,000	2,000,000	5,000,000	50,000,000	-	-	-	-			58,500,000
Infrastructure Services	Traffic Engineering	Main Road Intersection Improvements: Strand / Adam Tas / Alexander	DC - Roads	2,000,000	8,000,000	15,000,000	-	-	-	-	-			25,000,000
Infrastructure Services	Traffic Engineering	Pedestrian Crossing Implementation	CRR (Own funds)	100,000	300,000	-	-	300,000	-	-	500,000			1,200,000
Infrastructure Services	Traffic Engineering	Raised Intersection Implementation	CRR (Own funds)	500,000	500,000	600,000	-	-	600,000	600,000	-		600,000	3,400,000

Directorate	Department	Name	Funding Source	Final Budget 2025/2026	Final Budget 2026/2027	Final Budget 2027/2028	Capital Demand 2028/2029	Capital Demand 2029/2030	Capital Demand 2030/2031	Capital Demand 2031/2032	Capital Demand 2032/2033	Capital Demand 2033/2034	Capital Demand 2034/2035	Capital Demand Total
Infrastructure Services	Traffic Engineering	Road Safety Improvements	CRR (Own funds)	500,000	1,000,000	1,000,000	500,000	500,000	-	-	500,000	500,000	500,000	5,000,000
Infrastructure Services	Traffic Engineering	Road Upgrades at School Precincts	CRR (Own funds)	200,000	-	-	-	-	-	-	-			200,000
Infrastructure Services	Traffic Engineering	Specialized Equipment: Roadmarking Machine + Trailer	CRR (Own funds)	-	-	1,000,000	500,000	-	-	1,250,000	-			2,750,000
Infrastructure Services	Traffic Engineering	Traffic Calming Projects: Implementation	CRR (Own funds)	1,000,000	1,000,000	500,000	400,000	750,000	-	-	750,000		400,000	4,800,000
Infrastructure Services	Traffic Engineering	Traffic Management Improvement Programme	CRR (Own funds)	1,000,000	1,000,000	-	-	1,500,000	-	1,500,000	-	750,000		5,750,000
Infrastructure Services	Traffic Engineering	Traffic Signal Control: Installation and Upgrading of Traffic Signals and Associated Components	CRR (Own funds)	1,500,000	1,700,000	1,700,000	1,700,000	500,000	500,000	500,000	1,000,000	500,000	750,000	10,350,000
Infrastructure Services	Traffic Engineering	Traffic Signal Management System	CRR (Own funds)	1,000,000	-	-	-	-	-	-	-			1,000,000
Infrastructure Services	Traffic Engineering	Universal Access Implementation	CRR (Own funds)	-	300,000	-	-	300,000	-	-	-			600,000
Infrastructure Services	Traffic Engineering	Nagtegaal street closure	CRR (Own funds)	750,000										750,000
Infrastructure Services	Transport Planning	Adam Tas - Corridor Transport	CRR (Own funds)	1,500,000	1,000,000	1,000,000	-	-	-	-	-			3,500,000
Infrastructure Services	Transport Planning	Adam Tas - Technopark Link Road	CRR (Own funds)	2,500,000	3,000,000	20,000,000	30,000,000	30,000,000	30,000,000	-	-			115,500,000
Infrastructure Services	Transport Planning	Bicycle Lockup Facilities	CRR (Own funds)	250,000	500,000	-	-	-	-	-	-			750,000
Infrastructure Services	Transport Planning	Comprehensive Integrated Transport Plan	CRR (Own funds)	344,000	2,000,000	314,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	9,658,000
Infrastructure Services	Transport Planning	Comprehensive Integrated Transport Plan	ITP	656,000	656,000	686,000	-	-	-	-	-			1,998,000
Infrastructure Services	Transport Planning	Cycle Plan - Design & Implementation	CRR (Own funds)	750,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	5,250,000
Infrastructure Services	Transport Planning	Non-Motorised Transport Implementation	CRR (Own funds)	2,000,000	2,000,000	3,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	35,000,000
Infrastructure Services	Transport Planning	Non-Motorised Transport Plan	CRR (Own funds)	-	-	2,000,000	1,000,000	-	-	-	-	2,000,000		5,000,000
Infrastructure Services	Transport Planning	Park and Ride (Transport Interchange)	CRR (Own funds)	2,000,000	2,000,000	2,000,000	10,000,000	10,000,000	5,000,000	1,000,000	1,000,000	1,000,000	1,000,000	35,000,000
Infrastructure Services	Transport Planning	Pedestrian Streets in Stellenbosch	CRR (Own funds)	-	500,000	-	-	-	-	-	-			500,000
Infrastructure Services	Transport Planning	Provision of Bulk Parking Planning & Development	CRR (Own funds)	500,000	-	-	-	-	-	-	-			500,000
Infrastructure Services	Transport Planning	Public Transport Facilities (Taxi Ranks) Adhoc Upgrades	CRR (Own funds)	1,000,000	1,000,000	1,000,000		1,000,000	1,000,000	1,000,000	1,000,000	1000000	1,000,000	9,000,000
Infrastructure Services	Transport Planning	Public Transport Infrastructure (Public Transport Shelters & Embayments)	CRR (Own funds)	200,000	400,000	400,000	400,000	-	-	-	-			1,400,000
Infrastructure Services	Transport Planning	Public Transport Planning - WC024	CRR (Own funds)	1,500,000	2,000,000	1,000,000	-	-	-	-	-			4,500,000
Infrastructure Services	Transport Planning	Re-design of Bergzicht Public Transport Facility	CRR (Own funds)	1,000,000	-	-	-	-	-	-	-			1,000,000
Infrastructure Services	Transport Planning	Stellenbosch - Bicycle network	CRR (Own funds)	-	500,000	-	-	-	-	-	-			500,000
Infrastructure Services	Transport Planning	Stellenbosch Extention Road Network	CRR (Own funds)	-		1,500,000								1,500,000
Infrastructure Services	Transport Planning	Koelenhof Road Network	CRR (Own funds)	-		1,500,000								1,500,000
Infrastructure Services	Transport Planning	Adam Tas Northern Link	CRR (Own funds)	-		-	1,500,000	2,000,000	2,000,000		40,000,000	50,000,000	50,000,000	145,500,000
Community and Protection Services	Community Development	Furniture, Tools & Equipment: Comm Development	CRR (Own funds)	50,000	50,000	60,000	70,000	70,000	70,000	80,000	80,000	80,000	80,000	690,000
Community and Protection Services	Community Development	Social Relief Distress Vehicle	CRR (Own funds)	500,000	-	-	500,000	-	-	-	-			1,000,000
Community and Protection Services	Community Development	Upgrading: Early Childhood Development Centres on Municipal Land	IUDG	3,500,000	2,500,000	3,000,000	6,500,000	2,000,000	2,500,000	3,000,000	3,500,000	4,000,000		30,500,000
Community and Protection Services	Community Services: Library Services	Furniture, Tools & Equipment: Pniel Library	CRR (Own funds)	10,000	-	35,000	20,000	-	-	-	416,002	416,002		897,004
Community and Protection Services	Community Services: Library Services	Library Books	CRR (Own funds)	200,000	200,000	210,000	21,000	210,000	210,000	220,000	1,867,540	1,867,540		5,006,080
Community and Protection Services	Community Services: Library Services	Upgrading: Cloetesville Library	CRR (Own funds)	-	-	-	-	-	-	-	-	450,000		450,000
Community and Protection Services	Community Services: Library Services	Upgrade Stellenbosch Library	LS Grant	-	-	-	-	-	-	-	4,339,483	4,339,483		8,678,966
Community and Protection Services	Community Services: Library Services	Furniture, Tools and Equipment: Idas Valley	CRR (Own funds)	-	-	-	-	-	-	-	30,000	530,000		560,000
Community and Protection Services	Community Services: Library Services	Furniture, Tools and Equipment: Kayamandi	CRR (Own funds)	500,000	-	10,000	-	-	-	-	530,000	530,000		1,570,000
Community and Protection Services	Community Services: Library Services	Vehicles	CRR (Own funds)	400,000	-	300,000	-	-	-	-	300,000	1,600,000		2,600,000
Community and Protection Services	Halls	Furniture, Tools & Equipment: Halls	CRR (Own funds)	150,000	200,000	250,000	250,000	200,000	250,000	300,000	3,000,000	350,000	200,000	5,150,000
Community and Protection Services	Halls	Upgrading of Halls	CRR (Own funds)	1,000,000	1,000,000	500,000	500,000	1,500,000	-	500,000	-	600,000		5,600,000
Community and Protection Services	Halls	Vehicle Fleet: Halls	CRR (Own funds)	500,000	500,000	500,000	-	700,000	900,000	- 32	-			3,099,968
Community and Protection Services	Sports Grounds and Picnic Sites	Fencing: Sport Grounds (WC024)	DC - Community	1,200,000	1,300,000	-	-	-	-	-	-			2,500,000
Community and Protection Services	Sports Grounds and Picnic Sites	Furniture, Tools & Equipment: Sports	CRR (Own funds)	300,000	350,000	400,000	400,000	450,000	450,000	450,000	500,000	500,000	500,000	4,300,000
Community and Protection Services	Sports Grounds and Picnic Sites	Recreational Equipment Sport	CRR (Own funds)	-	-	300,000	300,000	200,000		-	400,000			1,200,000
Community and Protection Services	Sports Grounds and Picnic Sites	Re-Surface of Netball/Tennis Courts	CRR (Own funds)	-	-	-	500,000	-	550,000		-			1,050,000
Community and Protection Services	Sports Grounds and Picnic Sites	Upgrade of Sport Facilities	CRR (Own funds)	2,700,000	3,000,000	3,500,000	4,000,000	4,000,000	4,500,000	4,500,000	5,000,000	5,000,000		36,200,000
Community and Protection Services	Sports Grounds and Picnic Sites	Development of Sport and Recreational facilities	DevSport	300,000										300,000
Community and Protection Services	Sports Grounds and Picnic Sites	Installation of cricket nets	CRR (Own funds)	-	250,000	-	-	-	-	-	-			250,000
Community and Protection Services	Sports Grounds and Picnic Sites	Specialized Vehicles: Sports	CRR (Own funds)	-	-	1,200,000	1,200,000	-	1,500,000	-	2,000,000			5,900,000

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Community and Protection Services	Sports Grounds and Picnic Sites	Upgrading of Swimming Pool	CRR (Own funds)	200,000	-	200,000	200,000	-	200,000	200,000	300,000			1,300,000
Community and Protection Services	Environmental Management: Implementation	Furniture, Tools & Equipment: Environmental Management	CRR (Own funds)	150,000	200,000	-	250,000	-	300,000	300,000	-			1,200,000
Community and Protection Services	Environmental Management: Implementation	Jonkershoek Picnic Site	CRR (Own funds)	-	-	-	200,000	-	200,000	200,000	-			600,000
Community and Protection Services	Environmental Management: Implementation	Specialized Equipment: Workshop	CRR (Own funds)	-	-	-	-	3,000,000	-	-	2,500,000			5,500,000
Community and Protection Services	Environmental Management: Implementation	Vehicle Fleet: Workshop	CRR (Own funds)	-	-	-	-	1,200,000	-	-	-			1,200,000
Community and Protection Services	Environmental Management: Implementation	Furniture, Tools & Equipment: Air and Noise Control	CRR (Own funds)	100,000	-	-	150,000	-	200,000	200,000	250,000			900,000
Community and Protection Services	Environmental Management: Urban Forestry	Design and implement electronic Urban Forestry management tool	CRR (Own funds)	-	-	500,000	-	-	-	400,000	-			900,000
Community and Protection Services	Environmental Management: Urban Forestry	Furniture, Tools & Equipment: Urban Forestry	CRR (Own funds)	-	-	2,000,000	1,000,000	2,000,000	-	-	-			5,000,000
Community and Protection Services	Environmental Management: Urban Forestry	Specialized equipment: Urban Forestry	CRR (Own funds)	-	-	2,500,000	-	-	-	2,000,000	-			4,500,000
Community and Protection Services	Environmental Management: Urban Forestry	Fencing :Urban Forestry	CRR (Own funds)	1,000,000	-	-	-	-	-	-	-			1,000,000
Community and Protection Services	Environmental Management: Urban Forestry	Urban Forestry: Purchasing of trailer	CRR (Own funds)	-	1,000,000	-	80,000	-	-	-	-			1,080,000
Community and Protection Services	Environmental Management: Urban Forestry	Vehicle Fleet : Urban Foestry	CRR (Own funds)	-	1,200,000	-	-	-	-	-	-			1,200,000
Community and Protection Services	Cemeteries	Calcatta Memorial Park	CRR (Own funds)	36,400,000	-	-	9,000,000	10,000,000	5,000,000	5,000,000	-			65,400,000
Community and Protection Services	Cemeteries	Calcatta Memorial Park	IUDG	12,420,550	3,500,000	8,000,000	9,000,000	10,000,000	5,000,000	5,000,000	-			52,920,550
Community and Protection Services	Cemeteries	Vehicle Fleet: Cemeteries	CRR (Own funds)	-	1,000,000	1,000,000	-	-	-	-	-			2,000,000
Community and Protection Services	Parks and Cemeteries	Beautification of Parks and Cemeteries	IUDG	900,000	1,000,000	1,000,000	-	-	400,000	400,000	-			3,700,000
Community and Protection Services	Parks and Cemeteries	Fencing :Parks and Gardens	IUDG	1,000,000	1,000,000	1,000,000	200,000	200,000	-	-	-			3,400,000
Community and Protection Services	Parks and Cemeteries	Upgrading of Parks	CRR (Own funds)	1,031,963	-	-	-	-	1,000,000	1,000,000	-			3,031,963
Community and Protection Services	Parks and Cemeteries	Upgrading of Parks	DC-open erv	-	200,000	-	200,000	200,000	-	-	-			600,000
Community and Protection Services	Parks and Cemeteries	Furniture, Tools & Equipment: Parks & Cemetries	CRR (Own funds)	-	300,000	200,000	30,000	300,000	30,000	30,000	-			890,000
Community and Protection Services	Parks and Cemeteries	Vehicle Fleet: Parks & Cemeteries	CRR (Own funds)	1,000,000	-	-	-	-	-	-	-			1,000,000
Community and Protection Services	Parks and Cemeteries	Purchase of Specialised Vehicles	CRR (Own funds)	-	1,200,000	-	-	1,000,000	-	-	-			2,200,000
Community and Protection Services	Parks and Cemeteries	Urban Greening: Beautification: Main Routes and Tourist Routes	CRR (Own funds)	100,000	200,000	-	-	200,000	250,000	250,000	-			1,000,000
Community and Protection Services	Disaster Management	Vehicle fleet: Disaster Management	CRR (Own funds)	600,000	-	-	-	-	-	-	-			600,000
Community and Protection Services	Fire and Rescue Services	Furniture, Tools & Equipment: Fire	CRR (Own funds)	-	500,000	100,000	-	300,000	-	500,000	-	200,000		1,600,000
Community and Protection Services	Fire and Rescue Services	Specialized Vehicles: Fire	CRR (Own funds)	568,014	-	-	3,000,000	-	-	-	-			3,568,014
Community and Protection Services	Fire and Rescue Services	Fire Station - Jamestown	CRR (Own funds)	1,350,000	20,000,000	3,650,000	-	-	-	-	-			25,000,000
Community and Protection Services	Fire and Rescue Services	Rescue equipment	CRR (Own funds)	-	1,000,000	-	1,000,000	-	-	1,000,000	-	1,000,000		4,000,000
Community and Protection Services	Fire and Rescue Services	Vehicle fleet: Fire Services	CRR (Own funds)	1,000,000	-	1,000,000	-	1,000,000	-	-	-	1,000,000		4,000,000
Community and Protection Services	Disaster Management	Re tarring of the Stellenbosch fire station drill yard	CRR (Own funds)	-	1,000,000	-	-	-	-	-	-			1,000,000
Community and Protection Services	Law Enforcement and Security	Furniture, Tools & Equipment: Law Enforcement	CRR (Own funds)	-	-	200,000	200,000	200,000	-	-	300,000	300,000	200,000	1,400,000
Community and Protection Services	Law Enforcement and Security	Install and Upgrade CCTV/ LPR Cameras In WC024	CRR (Own funds)	2,843,326	1,000,000	2,000,000	2,000,000	2,000,000	-	-	2,000,000	2,000,000		13,843,326
Community and Protection Services	Law Enforcement and Security	Install Computerized Access Security Systems and CCTV Cameras At Municipal Buildings	CRR (Own funds)	1,000,000	1,000,000	850,000	900,000	950,000	-	-	-			4,700,000
Community and Protection Services	Law Enforcement and Security	Law Enforcement Tools and Equipment	CRR (Own funds)	-	-	750,000	750,000	750,000	750,000	750,000	-			3,750,000
Community and Protection Services	Law Enforcement and Security	Neighborhood Watch Safety equipment	CRR (Own funds)	-	-	500,000	500,000	500,000	-	-	-			1,500,000
Community and Protection Services	Law Enforcement and Security	Security Upgrades	CRR (Own funds)	-	-	250,000	250,000	250,000	250,000	250,000	-			1,250,000
Community and Protection Services	Law Enforcement and Security	Vehicle Fleet: Law Enforcement	CRR (Own funds)	1,500,000	1,500,000	2,500,000	2,500,000	2,500,000	-	-	2,500,000			13,000,000
Community and Protection Services	Traffic Services	Furniture, Tools & Equipment: Traffic Services	CRR (Own funds)	-	350,000	200,000	-	-	200,000	-	-		200,000	950,000
Community and Protection Services	Traffic Services	Specialized Vehicles: Traffic	CRR (Own funds)	4,750,000		3,000,000								7,750,000
Community and Protection Services	Community Services: Library Services	Installation of Disabled Access toilets	CRR (OWN FUNDS)	400,000										400,000

Directorate	Department	Name	Funding Source	Final Budget 2025/2026	Final Budget 2026/2027	Final Budget 2027/2028	Capital Demand 2028/2029	Capital Demand 2029/2030	Capital Demand 2030/2031	Capital Demand 2031/2032	Capital Demand 2032/2033	Capital Demand 2033/2034	Capital Demand 2034/2035	Capital Demand Total
Community and Protection Services	Traffic Services	Replacement of vehicles	CRR (OWN FUNDS)	-	2,500,000	2,500,000								5,000,000
Community and Protection Services	Traffic Services	Traffic Fleet	CRR (OWN FUNDS)	1,500,000	1,500,000	3,000,000								6,000,000
Community and Protection Services	Traffic Services	Traffic Offices	CRR (OWN FUNDS)	100,000										100,000
Community and Protection Services	Protection Services	Furniture, Tools & Equipment : Protection Services	CRR (OWN FUNDS)	400,000		400,000								800,000
Corporate Services	Information and Communications Technology (ICT)	Fibre Optic Implementation	CRR (Own funds)	4,000,000	3,000,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000			22,000,000
Corporate Services	Information and Communications Technology (ICT)	ICT Cable Reticulation and Management	CRR (Own funds)	500,000	1,000,000	1,000,000	500,000	500,000	1,000,000	1,000,000	500,000			6,000,000
Corporate Services	Information and Communications Technology (ICT)	Purchase and Replacement of Computer/software and Peripheral devices	CRR (Own funds)	3,000,000	2,500,000	2,500,000	1,500,000	2,000,000	2,000,000	2,000,000	2,000,000			17,500,000
Corporate Services	Information and Communications Technology (ICT)	Server Storage expansion and upgrades	CRR (Own funds)	1,000,000	2,000,000	1,000,000	1,000,000	2,000,000	2,000,000	2,000,000	1,000,000			12,000,000
Corporate Services	Information and Communications Technology (ICT)	Upgrade and Expansion of IT Infrastructure Platforms	CRR (Own funds)	2,000,000	2,000,000	2,000,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000			18,500,000
Corporate Services	Information and Communications Technology (ICT)	Upgrading Communication Network	CRR (Own funds)	1,500,000	750,000	2,250,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000			10,000,000
Corporate Services	Properties and Municipal Building Maintenance	Airconditioners	CRR (Own funds)	200,000	200,000	-	-	-	-	-	-			400,000
Corporate Services	Properties and Municipal Building Maintenance	Furniture, Tools & Equipment: Property Management	CRR (Own funds)	50,000	-	250,000	250,000	250,000	250,000	250,000	-		250,000	1,550,000
Corporate Services	Properties and Municipal Building Maintenance	Furniture, Tools & Equipment: Property Management	CRR (Own funds)	50,000	-	-	250,000	250,000	250,000	250,000	250,000	250,000	250,000	1,800,000
Corporate Services	Properties and Municipal Building Maintenance	Kayamandi: Upgrading of Makapula Hall	CRR (Own funds)	2,875,000	-	-	-	-	1,100,000	1,100,000	-			5,075,000
Corporate Services	Properties and Municipal Building Maintenance	Structural Improvement: General	CRR (Own funds)	-		-	2,000,000	2,000,000	2,000,000	2,000,000	-			8,000,000
Corporate Services	Properties and Municipal Building Maintenance	Upgrading: Law Enforcement Offices	CRR (Own funds)	2,000,000	500,000	500,000								3,000,000
Corporate Services	Properties and Municipal Building Maintenance	Upgrading: Municipal Court	CRR (Own funds)	2,000,000	500,000	500,000								3,000,000
Corporate Services	Properties and Municipal Building Maintenance	Upgrading: Main Office Complex	CRR (Own funds)	1,000,000	250,000	250,000								1,500,000
Corporate Services	Properties and Municipal Building Maintenance	Upgrading: Admin Building and Community Halll	CRR (Own funds)	800,000	250,000	250,000								1,300,000
Corporate Services	Properties and Municipal Building Maintenance	Structural Maintenance/Upgrade: Beltana	CRR (Own funds)	26,345,000	17,500,000	-	-	4,000,000	4,000,000	4,000,000	-			55,845,000
Corporate Services	Properties and Municipal Building Maintenance	Upgrade Millenium Hall Pniel	CRR (Own funds)	1,800,000	-	-	-	-	-	-	-			1,800,000
Corporate Services	Properties and Municipal Building Maintenance	Upgrading Fencing	CRR (Own funds)	300,000	300,000	500,000	500,000	500,000	500,000	500,000	-			3,100,000
Corporate Services	Properties and Municipal Building Maintenance	Upgrading of New Office Space: Ryneveld Street	CRR (Own funds)	1,500,000	500,000	-	-	-	-	-	-			2,000,000
Corporate Services	Properties and Municipal Building Maintenance	Upgrading Facilities for the disables	CRR (Own funds)	-	-	-	500,000	-	-	-	-			500,000
Financial Services	Financial Management Services	Furniture, Tools & Equipment: FS	CRR (Own funds)	100,000	100,000	90,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	990,000
Financial Services	Financial Management Services	Furniture, Tools & Equipment: SCM	CRR (Own funds)	150,000	150,000	80,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	905,000
Financial Services	Financial Management Services	Furniture, Tools & Equipment: Rev n Exp	CRR (Own funds)	150,000	150,000	80,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	905,000
Financial Services	Financial Management Services	Vehicle Fleet: FMS	CRR (Own funds)	3,400,000	1,000,000	-	-	-	-	-	-			4,400,000
Financial Services	Financial Management Stores	Upgrade Municipal Stores	CRR (Own funds)	500,000	1,000,000	1,000,000								2,500,000
				654,032,263	**658,471,149**	**528,651,202**	**608,826,324**	**510,948,390**	**512,835,942**	**456,385,986**	**570,891,817**	**547,528,830**	**447,278,917**	**5,495,850,820**

APPENDIX 40

STELLENBOSCH MUNICIPALITY

MFMA Circular No.131

Municipal Finance Management Act
No. 56 of 2003



NATIONAL TREASURY

MFMA Circular No.131

Municipal Finance Management Act No. 56 of 2003

Section 67 of the MFMA: Funds Transferred by Municipalities to Organisations and Bodies Outside the Government

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1. Purpose of Circular

The purpose of this Circular is to guide municipalities on the implementation of section 67 in the Municipal Finance Management Act 56 of 2003 (MFMA) relating to instances when municipalities transfer funds to organisations or bodies outside of government, i.e. non-governmental organisations (NGOs), which also includes nonprofit organisation (NPOs). This Circular includes an Annexure, which outlines examples of instances where municipalities must follow procurement processes instead of making a transfer payment as contemplated in terms of section 67 of the MFMA. Note that the provisions of section 67 of the MFMA are not applicable to municipal entities.

2. Background

Section 67 of the MFMA outlines a process which must be followed before transferring funds to NGOs in instances where such transfers are not for the actual supply of goods or services. **Where a municipality procures goods and services, even from an NGO, it must comply with the procurement processes as required in terms of section 217 of the Constitution, read with chapter 11 of the MFMA, the Municipal Supply Chain Management (SCM) Regulations and other applicable procurement prescripts, before appointing an NGO to provide goods and services to a municipality.** Section 67 of the MFMA should, therefore, not be used as a mechanism to bypass official public sector procurement legal prescripts as it only enables municipalities to make transfers to NGOs in instances other than through the normal course of providing municipal services.

A transfer within the context of section 67 of the MFMA refers to instances where a municipality does not buy any item or pay for goods or services, regardless of whether it is in furtherance of a municipal assigned or unassigned function. Section 67 of the MFMA provides a mechanism for municipalities to make transfers to organisations or bodies outside of government, such as nonprofit organisations (which include non-governmental organisations and community-based organisations), to enable them to support projects and programmes of these organisations.

Municipalities should prioritise budgeting for sufficient service delivery municipal mandates over budgeting for unassigned functions. Irrespective of whether a municipality is performing an assigned or unassigned function, section 217 of the Constitution will apply to any procurement of goods or services in relation to the performance of the assigned or unassigned function. Therefore, section 67 of the MFMA cannot be used to procure goods and services from NGOs for unassigned functions.

In budgeting for section 67 transfers, municipalities must always take cognisance of sections 62(1)(a) of the MFMA, which stipulates that the accounting officer of a municipality is responsible for managing the financial administration of a municipality and must, for this purpose take all reasonable steps to ensure that the resources of the municipality are used effectively, efficiently and economically. Service delivery must always be prioritised.

3. Council Policy

Municipalities should develop and approve a policy to transfer funds to NGOs in terms of section 67 of the MFMA to ensure transparency and accountability. This policy must govern how a municipality will provide financial assistance to NGOs. Below are some key elements that should be addressed in a section 67 transfer policy:

- **Purpose and objectives:** Clearly state the purpose, desired outcomes, and impacts that the funding aims to achieve.

- **Eligibility criteria:** Specify the eligibility requirements for potential recipients. These criteria may include jurisdiction, project alignment with funding priorities, and compliance with legal and financial standards.
- **Application process:** Outline the process for NGOs to apply for transfer funding. This should include details on the application form, submission deadlines, and required documentation associated with the application.
- **Selection criteria:** Describe the criteria and evaluation process used to assess transfer applications. Explain how applications will be scored and selected for transfer funding.
- **Funding amounts and duration:** Specify the minimum and maximum transfer amounts that can be awarded and the duration of funding support. Address any conditions or milestones that may affect funding levels.
- **Reporting and accountability:** Define the reporting requirements for transfer funding recipients. Explain how recipients will be held accountable for the spending of transferred funds. Outline the responsibilities of the municipality and the transfer funding recipients in ensuring compliance with the funding terms and conditions. Describe the monitoring processes to ensure funds are used appropriately.
- **Payment and disbursement:** Detail the method of disbursement. Specify how funds can be used. This may include budget categories, allowable expenses, and limitations on administrative costs.
- **Amendment and termination:** Address the circumstances under which a transfer agreement may be amended or terminated and the procedures for doing so.
- **Appeals and grievance procedures:** Establish a process for addressing disputes or grievances related to funding decisions or implementation, which should also include reference to a public process as part of the annual budget approval process.
- **Transparency and public information:** Discuss the level of transparency the municipality will maintain regarding funding decisions, recipients, and outcomes. Clarify how information about the transfer program will be communicated to potential applicants, stakeholders, and the public.
- **Legal and regulatory compliance:** Ensure that the policy aligns with all relevant laws, regulations, and guidelines governing grant-making activities.
- **Evaluation and review:** Specify how the section 67 policy will be periodically reviewed and updated to reflect changing needs, priorities, and best practices.
- **Conflict of interest:** Address conflict of interest guidelines for both the municipality's staff and transfer review committee members.

The municipality's section 67 transfer policy should align with its integrated development plan and legal requirements and be regularly reviewed and updated to meet evolving needs.

4. Meaning of "otherwise, than in Compliance with a Commercial or Other Business Transaction"

Section 67 of the MFMA makes reference to "otherwise than in compliance with a commercial or other business transaction". These terms have not been defined in the MFMA and should, therefore, be interpreted based on the ordinary meanings of the words within the context of the scope and purpose of section 67 of the MFMA, as well as the overarching principles in the MFMA. The word "commerce" in general, is defined as the exchange of goods and services between two or more persons and "commercial" generally means one is engaged in commerce. The general meaning of "business transaction" is the process of executing a transaction where goods and services are exchanged between two or more parties. Therefore,

this section was never meant to be applied to procuring goods and services for the municipality's own benefit or even in the case where it is not for the municipality's own benefit.

In *Agribee Beef Fund (Pty) Ltd and Another v Eastern Cape Development Agency and Another* [2023] ZACC 6, the Court confirmed that section 217(1) of the Constitution applies to all public procurement, even if the organ of state is not the direct beneficiary of the goods or services. In line with the principle that section 217(1) is "not confined to instances of procurement of goods and services by an organ of state for its own benefit or use," any arrangement in which an organ of state procures goods and services, must be done in terms of section 217(1) of the Constitution.

5. Irregular Expenditure due to Incorrect Application of Section 67 of the MFMA

Chapter 11 of the MFMA, read together with Municipal Supply Chain Management Regulations apply to the procurement of goods and services. In the context of section 67 of the MFMA, where a municipality receives or is due to receive goods or services from an NGO, the payment for those goods or services cannot be made in terms of section 67 of the MFMA. For a transfer to be in line with section 67 of the MFMA, it must be truly unrequited for the municipality in form and in substance - i.e. the municipality should not receive or have not received any goods and services in exchange for the transfer to the NGO.

Therefore, municipalities must not circumvent the procurement processes by procuring goods and services from NGOs under the guise that section 67 of the MFMA is applicable. Where the municipality procures goods and services in terms of section 67 of the MFMA, instead of the applicable procurement processes, the expenditure incurred will be classified as irregular as defined in the MFMA. If a municipality pays an NGO without following procurement processes, this irregular expenditure must be referred to the Municipal Public Accounts Committee (MPAC) for investigation in terms of section 32(2)(b) of the MFMA. MPAC's recommendations must then be tabled at the next available council meeting. Municipalities must, therefore, identify and address transactions where section 67 was incorrectly applied, as required in section 32 of the MFMA.

6. Financial Misconduct, Financial Offence and Other Offences

The irregular expenditure incurred must also be referred to the municipality's disciplinary board for a financial misconduct investigation in line with section 171 of the MFMA, read together with the Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings, 2014. If there is suspected fraud or the conduct of the officials also amounts to a financial offence in terms of section 173 of the MFMA, then the matter must also be reported to the South African Police Service for investigation. Municipalities must also take cognisance of section 34 of the Prevention and Combating of Corrupt Activities Act 12 of 2004, where there is suspicion of corruption involving an amount of more than R100,000.

7. The Requirement to Provide Audited Financial Statements

Section 67(1)(a)(iv) of the MFMA requires an NGO that will be receiving a transfer in terms of section 67 to submit its audited financial statements to the municipality. Given the various legal forms an NGO can take, not all NGOs are compelled to have audited financial statements. If the organisation is a nonprofit organisation, then the municipality may, subject to compliance with section 67(4) of the MFMA, enter into an agreement with the relevant organisation requiring that organisation to submit financial statements that comply with the requirements of the Nonprofit Organisations Act 71 of 1997 (NPO Act) instead of submitting audited financial statements as required by section 67(1)(a)(iv) of the MFMA. Note that the possible exemption from submitting audited financial statements is limited to NGOs serving the poor, as contemplated in and subject to section 67(4) of the MFMA.

8. General Budgeting Requirements of Section 67 Transfers

Section 67 of the MFMA read with section 17(3)(j)(iv) of the MFMA, requiring that an annual budget tabled under section 16(2) of the MFMA includes details of proposed allocations to NGOs. Consequently, the municipal council approves NGO transfers as part of the budget, contingent on affordability. The accounting officer, empowered by section 67 of the MFMA, implements these transfers according to the approved budget. Municipalities must ensure that the proposed NGO transfers are clearly indicated in the budget submission to the council, including names of NGOs intended to receive funds.

Municipalities should start the section 67 process by July of the preceding financial year, ensuring provisional NGO allocations are disclosed during consultations on the draft budget. The section 67 policy must state that NGO allocations are provisional and subject to public participation. If objections arise, NGOs must be given a chance to respond to objections, but if the municipality deems their response inadequate, no transfer should be made to an NGO.

9. NGOs Serving the Poor/ Indigent

NGOs serving the poor/ indigent are exempted from compliance with section 67(1)(a) of the MFMA as stated in section 67(4) of the MFMA, subject to the following:

- If the transfer does not exceed a prescribed limit;
- If the accounting officer takes all reasonable steps to ensure that the targeted beneficiaries receive the benefit of the transferred funds; and
- If the accounting officer certifies to the Auditor-General that compliance by that NGO with subsection (1)(a) is uneconomical or unreasonable.

Although section 67(4) of the MFMA might appear to fully exempt municipalities from section 67(1)(a), this exemption is limited and applies only to specific NGO agreement requirements. A funding agreement with the NGO remains necessary, and if compliance is relaxed, the accounting officer must certify in writing to the Auditor-General of South Africa (AGSA) why such compliance would be uneconomical or unreasonable. The certification contemplated in section 67(4) refers to at least a letter to the AGSA.

The minimum considerations that must be included in the AGSA certification are the following:

- The relevant factors behind the accounting officer's conclusion;
- Why compliance with section 67(1)(a) of the MFMA is deemed uneconomical or unreasonable; and
- The compensatory compliance measures the municipality will require from the NGO.

The accounting officer's conclusion must be justifiable, reasonable and fact-specific.

While section 67(4) does not prescribe a limit on the total transfer amount per year, municipalities must consider their budget constraints. Despite relaxed compliance requirements under section 67(1)(a), the accounting officer must ensure internal controls confirm that funds reach intended beneficiaries.

10. Section 67 Application Process Timeline

Transfers in terms of section 67 of the MFMA should be effected in terms of a budget-related policy, and should, therefore, follow a municipality's typical budget process. The following minimum steps are relevant to consider as part of a full-cycle section 67 transfer process.

Figure 1: Steps in a typical section 67 transfer full-cycle process:

Step 1: •July: Assessment of prior financial year section 67 transfer payment performance of NGOs that received transfers.

Step 2: •August: Based on the section 67 transfer performance assessment of the prior financial year, determine if any changes to a section 67 policy for the new upcoming financial year will be required, specifically focusing on if changes need to be made to the sub-allocation of section 67 budgeted funds as it relates to the different social programs of the municipality as indicated by the municipality's IDP.

Step 3: •September: Compile call for proposals for section 67 transfers to NGOs, including dates for workshops to be held as part of the section 67 transfer application process based on the municipality's IDP objectives.

Step 4: •September: Advertise call for section 67 transfer proposals for the new upcoming financial year following the normal advertisement protocols, including advertising the date(s) of any section 67 workshop that will be held with NGOs considering applying for section 67 transfers.

Step 5: •October: Conduct a workshop with NGOs concerning the request for section 67 proposals related to the requirements of section 67 of the MFMA.

Step 6: •October: Review the section 67 transfer proposals received to determine the NGOs that may qualify for section 67 transfers, who will be subjected to the public participation process.

Step 7: •October: Review section 67 transfer policy and make proposals for any amendment to the policy, if so required.

Step 8: •November: Based on the section 67 transfer proposals received and the proposed revised section 67 transfer policy, proposed the budgeted amounts for the next three financial years.

Step 9: •March: Based on the draft of the new financial year budgeted figures, determine the provisional section 67 transfer amounts that will be paid to the identified NGOs, which will still be subjected to a public participation process.

Step 10: •April: Advertise the list of preferred NGOs that are contemplated to receive section 67 transfers in the new financial year, with the draft budget documents that are advertised for public comments.

Step 11: •April-May: As part of the draft budget public consultation, section 67 transfers to NGOs for the new financial year should be covered in the public budget consultation sessions.

Step 12: •May: Review public comments received on the proposed section 67 transfers and provide an opportunity for NGOs that have received unfavourable comments to respond to the comments.

Step 13: •June: Determine the final list of NGOs that will receive section 67 transfers based on the amounts of the new financial year's approved budget, including finalisation of the section 67 NGO agreements, after which the payments to the NGOs can commence from July.

11. Conclusion

The municipality's accounting officer must ensure that this Circular, including the Annexure to this Circular, are tabled in the next available Municipal Council meeting by submitting the Circular to the municipality's Speaker as an Annexure to a Council item. The contemplated Council item should explain the Circular and the impact of the Circular on the municipality's operations and policies. The Circular must also be brought to the attention of officials within the municipality, including the municipality's disciplinary board and the audit committee.

All clarification requests concerning this Circular should be emailed to mfma@treasury.gov.za.

Contact

national treasury
Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

Post **Private Bag X115, Pretoria 0001**
Email – General ***mfma@treasury.gov.za***
Website ***www.treasury.gov.za/mfma***

Mr W McComans
Chief Director: MFMA Implementation
31 March 2025

Annexure: Examples of NGO payments that do not qualify as section 67 transfers

Annexure: Examples of NGO payments that do not qualify as section 67 transfers

The National Treasury has observed certain payments made to NGOs in terms of section 67 of the MFMA for goods and services provided to municipalities by the NGO. Below are examples of section 67 payments that should have been subjected to a proper supply chain management process.

The following examples are covered in this Annexure:

- Payments to NGOs providing local tourism promotion/ facilities for the accommodation, care and burial of animal services for which municipalities are responsible;
- Payments to NGOs in the furtherance of crime prevention, including initiatives to support the South African Police Service;
- Sponsorships to sports teams;
- Payments to NGOs/ NPOs operating special rating areas/ City Improvement Districts (CIDs);
- Ward projects; and
- Festivals/ events.

Payments to NGOs providing local tourism promotion/ facilities for the accommodation, care and burial of animal services for which municipalities are responsible

Municipalities have a constitutional mandate to promote local tourism (Schedule 4B) and to provide facilities for the accommodation, care, and burial of animals (Schedule 5B). The National Treasury has noted that some municipalities outsource these services to NGOs in terms of section 67 of the MFMA instead of following a procurement process as required by section 217 of the Constitution. Where tourism promotion and animal care functions are outsourced in this manner, any expenditure incurred should be disclosed as irregular expenditure if not procured through the prescribed supply chain management processes.

Payments to NGOs in the furtherance of crime prevention, including initiatives to support the South African Police Service

Where provincial and national functions have not been assigned to municipalities, such as crime prevention services, and a municipality partners with security firms to procure, maintain, and operate cameras under crime prevention objectives (mandated to the South African Police Services), these services must be procured through a procurement process. Paying any service provider in terms of section 67 of the MFMA without following the legally required procurement process—constitutes non-compliance and must be disclosed as irregular expenditure.

Sponsorships to sports teams or sports organisers

National Treasury has observed that municipalities sponsor sports teams in terms of section 67 of the MFMA for various reasons, including promoting local economic development and tourism. In some instances, irrespective of whether the sports team uses municipal facilities or its own, in order to receive a sponsorship, there will be an obligation to advertise and market the municipality. This is the procurement of a service, and it must follow the necessary procurement process.

When a municipality sponsors a sports team, the sports team or sports organiser's may provide complimentary tickets (including food and beverages) to councillors and officials, which constitutes fringe benefits not covered by the upper limits of councillor remuneration or salary agreements. This non-compliance triggers irregular expenditure and contravenes Regulation 10 of the Municipal Cost Containment Regulations, 2019.

Payments to NGOs/ NPOs operating special rating areas/ City Improvement Districts (CIDs)

Section 22 of the Municipal Property Rates Act 6 of 2004 allows municipalities to designate special rating areas and levy additional rates to fund extra services exceeding the standard level of service in a specific municipal area. Once a special rating area is established, the municipality collects additional rates from property owners in that area. It then pays the collected additional rate over to a nonprofit company (NPC) managing the area.

Payments to the NPC are not section 67 transfers as such payments are made in the normal course of business, e.g. paying a service provider for municipal waste collection or paying a security firm to provide security services for residents/organisations in the special rating area from the additional rates charged. As a result, the payment to the NPC is part of a standard business transaction, much like any other municipal service arrangement.

Ward projects

The basis of budgeting for ward projects lies in the municipality's Integrated Development Plan (IDP), with each ward identifying and prioritising local needs through its ward committee and councillor. These needs, such as youth camps, outreach programmes, and events for the elderly, are communicated to the municipal council as part of the budgeting process. Once the budget is approved, resources are allocated based on overall budgetary constraints, project priorities, and equitable distribution across the municipality.

Where the municipality appoints an NGO to implement ward projects, the required procurement processes must be followed to appoint the NGO. However, if the municipality donates funds to an organisation whose primary objective is to pursue social purposes, compliance with section 67 of the MFMA is required.

Festivals/ events

It has been observed that municipalities host annual events, such as festivals of lights and other cultural and heritage celebrations. Where a municipality appoints an NGO to execute the event, the NGO must be appointed via a procurement process before any payment is made to the NGO for the event services rendered. The municipality cannot simply pay the NGO via section 67 of the MFMA.

Where a municipality procures artists' or bands' services to perform at the festival or event, the artists or bands must be procured following a procurement process before any payment is made to the artist or band for the event services rendered. The municipality cannot simply pay the artist or band via section 67 of the MFMA.

6.3	MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR APRIL 2025

Collaborator No:
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **21 May 2025**

1. SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR APRIL 2025

2. PURPOSE

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2024/2025 to report the deviations to Council.

3. DELEGATED AUTHORITY

Council

For noting.

4. EXECUTIVE SUMMARY

Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy (2024/2025) stipulate that SCM deviations be reported to Council. In compliance thereto, this report presents to the Council the SCM deviations that occurred during April 2025.

5. RECOMMENDATION

that Council notes that there were no deviations approved for the month of April 2025.

6. DISCUSSION / CONTENTS

6.1 Background/Legislative Framework

The regulation applicable is as follows:

GNR.868 of 30 May 2005: Municipal Supply Chain Management Regulations

Deviation from and ratification of minor breaches of, procurement processes

36. (1) A supply chain management policy may **allow the accounting officer**.
(*a*) To **dispense with the official procurement processes** established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only
(i) in an emergency.
(ii) if such goods or services are produced or available from a single provider only.
(iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile.
(iv) acquisition of animals for zoos; or
(v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes; and

(*b*) to ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.

(2) The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (*a*) and (*b*) and **report them to the next meeting of the council**, or board of directors in the case of a municipal entity and include as a note to the annual financial statements.

6.2 Discussion

Reporting the deviations as approved by the Accounting Officer for April 2025:
No deviations were approved as indicated below:

6.3 Legal Implications

The regulation applicable is:

GNR.868 of 30 May 2005: Municipal Supply Chain Management Regulations: Deviations from and ratification of minor breaches of, procurement processes.

6.4 Staff Implications:

No staff implications

6.5 Previous / Relevant Council Resolutions:
None

6.6 Risk Implications

That the market may not be tested.
The measures in place to deal with deviations mitigate the risk to an acceptable level.
The auditor general also audit the deviations during the yearly audit.

6.7 Comments from Senior Management:

The item was not circulated for comment except to Municipal Manager

6.7.1 Municipal Manager

Supports the recommendations.

FOR FURTHER DETAILS CONTACT:

NAME	***Dalleel Jacobs***
POSITION	***Senior Manager SCM***
DIRECTORATE	***Finance***
CONTACT NUMBERS	***021 808 8137***
E-MAIL ADDRESS	***Dalleel.Jacobs@stellenbosch.gov.za***
REPORT DATE	***05 May 2025***

7.	**CONSIDERATION OF ITEMS BY THE EXECUTIVE MAYOR: [CLLR J FASSER]**

7.1	**PROTECTION SERVICES: (PC: CLLR J WILLIAMS)**

NONE

7.2	**SPORTS, YOUTH AND CULTURE: [PC: CLLR T KUMM]**

NONE

7.3	**CORPORATE SERVICES: (PC: CLLR L NKAMISA)**

7.3.1	**RETURN ITEM: REPORT ON ERF 286 GROENDAL (LE ROUX)**

Collaborator No:
IDP KPA Ref No: **Good Governance**
Meeting Date: **21 May 2025**

1. SUBJECT: RETURN ITEM: REPORT ON ERF 286 GROENDAL (LE ROUX)

2. PURPOSE

To report back to Council on the status of Erf 286 Groendal (Le Roux) and to obtain guidance on the way forward.

3. DELEGATED AUTHORITY

For consideration and decision by Municipal Council.

4. EXECUTIVE SUMMARY

In October 2024 the administration provided Council with a report on the status of Erf 286 Groendal, more specifically on the issues the administration has encountered with Kabouterland, who has been operating from the premises since the early 2000's. Council resolved that a letter be delivered to Kabouterland that, *inter alia,* states that they need to formally apply for a lease agreement and provide full access to the other creche making use of the premises as well as provide access to the Municipality and its consultants in order for the Municipality to attend to maintenance on the premises. A letter was prepared and hand delivered to Kabouterland and Kabouterland in turn appointed attorneys who has responded to indicate that Kabouterland is not going to apply for a lease agreement and further state that they are not willing to provide more access rights to the other creche. The attorneys request of the Municipality to do a diligent search for an existing lease agreement. It has been made clear to Kabouterland and the attorneys that the administration has not been able to locate any such agreement and is therefore of the view that no such an agreement exists.

The Property Management Department phoned the attorneys to try and reach a settlement however the attorneys were very hostile towards the administration and indicated that they do not have a copy of the lease agreement but that does not mean that it does not exist. It was explained that it is the intention of the municipality to ensure compliance with the Municipal Finances Management Act and to attend to maintenance of Council owned buildings, however it is apparent that Kabouterland has no intention of giving their assistance to resolve this matter. Council needs to consider if the municipality can proceed to appoint attorneys to institute eviction proceedings against Kabouterland.

5. RECOMMENDATIONS

(a) that Council takes note of the challenges that is still being experienced with Kabouterland; and

(b) that Council supports the appointment of attorneys to institute eviction proceedings against Kabouterland.

6. DISCUSSION / BACKGROUND

6.1 Background

Erf 286 Groendal (Le Roux) is an unregistered erf which has been sub-divided from Erf 233 Groendal (Le Roux), acquired from the Western Cape Government in terms of Section 19 of the Western Cape Housing Development Act, but not registered in the name of any entity yet. Erf 233 Groendal (Le Roux) is registered in the name of the Municipality and the administration is in the process of finalising the registration of Erf 286 Groendal also in the name of the Municipality. As the property is still unregistered it falls within the mother erf and is therefore already the property of the Municipality. The reason for the registration as a separate property is because of the issues experienced with Kabouterland.

Attached hereto as **APPENDIX 1** is a copy of the Title Deed for Erf 233.

During 2000 the Franschhoek/Belgian Development Trust (Belgian Trust) made available R206 000.00 for the purpose of converting one of the existing buildings in Mooiwater into a creche. The former Franschhoek Council accepted the donation on the condition that a trilateral agreement be entered into between Council, The Belgian Trust and Kabouterland creche. On 27 March 2001 Council resolved, *inter alia*, that Council approves the signing of a trilateral agreement. During this time attorneys were appointed to attend to the registration of Erf 286 Groendal in the name of the Municipality and the negotiations with Kabouterland to enter into a lease agreement started. During these negotiations and on suggestion of the attorneys acting on behalf of the Municipality it was decided that the property be registered in the name of Kabouterland and that it then de donated to the Municipality since there was an existing building on it. The registration from Province to Kabouterland and from Kabouterland to the Municipality would have been done on the same day. There are several letters between the attorneys acting for the Belgian Trust, the attorneys acting on behalf of the municipality and the State's attorneys. In 2003 the correspondence stops, and no registration takes place. The property therefore remains part of the mother erf which belongs to the Stellenbosch Municipality.

Since 2002 Kabouterland has been stating that they are the owners of the property. However, in terms of the agreement between the Belgian Trust, Kabouterland and the municipality, the trust would only make the donation on the condition that the property be registered in the name of the Municipality and that the Municipality will attend to the maintenance of the property. The administration has not been able to obtain a copy of the signed agreement however this was the condition on which the 2001 Council resolution was based and the correspondence between the attorneys as well as the Trust confirms the agreement. The donation of the money was accepted and the upgrades to Kabouterland was attended to. This is seen as Phase 1 of the building.

During 2017 a request was received from Cape Winelands Biosphere to allow them to make an offer to build the second phase on Erf 286 Groendal. The offer was accepted

by the Municipality, building works proceeded, the occupation certificate was issued and in April 2019 Efata Creche moved into the building.

Since almost the start of Efata taking occupation there has been numerous issues with Kabouterland. Kabouterland has locked the premises (there is only one access gate for both ECD facilities) and they are refusing a key to Efata and completely control the access to the property for both the staff as well as the children attending Efata. They have also on numerous occasions refused access to the Municipality as well as our consultants. The Directorate Community and Protection services is busy with a capital expenditure project which includes the upgrades to this ECD facility. Due to the refusal of Kabouterland to grant access to our consultants on our own property the project cannot continue. It therefore has a direct influence on the capital expenditure of the Municipality.

Efata has applied for a formal lease agreement which at this stage can't be processed as we are unable to provide them access to the property as and when needed. Efata requires the lease agreement in order to be registered as an ECD. Kabouterland on the other hand refuses to apply for a lease agreement stating on the one hand that they are in fact the owners of the property and on the other hand that there is already a lease agreement in place. We have not been able to find any records of an existing lease agreement and Kabouterland has never paid to make use of the premises. Kabouterland was able to register as an ECD without owning the property or without having a formal lease agreement. We did make enquiries as to how this was allowed however we have not been able to ascertain what documentation they filed in order to be compliant.

The administration has not been able to allocate any formal written lease agreement and Kabouterland has also confirmed in writing that they do not have a copy of a formal written lease agreement.

6.1.2 Previous Council resolution and correspondence:

In October 2024 Council resolved that a letter be hand delivered to Kabouterland indicating that, *inter alia,* they need to apply for a lease agreement within 30 days of the letter and grant full access to the premises to Efata Creche. A copy of the letter that was hand delivered to them is attached hereto as **APPENDIX 2.**

In response to the letter Kabouterland appointed attorneys who provided a written response that is attached hereto as **APPENDIX 3.** The attorneys confirmed it is their instruction that their client is not going to apply for a lease agreement and not going to provide access to Efata Creche, further than the access they are already providing them. They request from the Municipality to attend to a diligent search for the lease agreement, although it has been made very clear that the Municipality disputes that there has ever been a lease agreement. The administration contacted the attorneys to try and reach an amicable solution but was met with extreme hostility. It was explained to the attorneys that they Municipality wishes to formalise the lease agreement in order to comply with the Municipal Finances Management Act and further to attend to the maintenance of the building. It was however made very clear that Kabouterland has no intention of applying for a lease or granting access to the Municipality to attend to the maintenance issues. This also has an effect on the maintenance of the Efate Creche Building and is possibly putting all children attending the schools at risk.

6.2. DISCUSSION

6.2.1 Location and context

The property is located at 25 Stiebeuel Street, Groendal as indicated in Fig. 1 and Fig. 2. Take note that the imaging does not yet reflect the second phase that Efata is currently occupying.



Fig 1. Location



Fig 2. View of Property

6.2.3 Ownership

The ownership of the property's vests with Stellenbosch Municipality.

6.3 Financial Implications

Currently neither of the ECD's are paying any rent for the use of the property. Although the buildings were donated they should still be paying for the use of the land and all services. The Municipality is carrying the costs for the registration of the property.

There is also an implication for the capital expenditure for the Community and Protections Services Department in that they are not able to spend the money on the upgrades, although they have already paid the consultants to attend to draw up the specifications as well as the building plans.

If Council decides that eviction proceedings should be instituted then the Municipality will have to pay for the legal fees.

6.4 Legal Implications

Should Council decide to institute eviction proceedings against Kabouterland attorneys will have to be appointed to attend to the necessary.

6.5 Staff Implications

No additional staff implications.

6.6 Previous / Relevant Council Resolutions

COMMUNITY SERVICES COMMITTEE: 2001-03-12: ITEM 3.1

RECOMMENDED:

a) That Council approve the signing of a trilateral agreement, dealing with the issues as set out in the report;

b) That the maintenance of the building be referred for consideration as an additional expense on the 2001/2002 operating budget;

c) That Council consider providing bridging finance only until the R70 000.00 contribution by Mr McGahey is paid with the selling of unit number 70; and

d) That the recommendations be referred to Council via the Executive Committee Meeting.

FIRST EXECUTIVE COMMITTEE: 2001-03-20: ITEM 3.5

RECOMMENDED:

That the recommendations (a), (c) and (d) be accepted subject to the following amendments / additions:

a) That the operational costs of the creche not be the responsibility of Council initially or in future pending further investigation;

b) That the necessary provision for maintenance funds be made by the lessee; and

c) That the lessee submit audited financial statements to Council on an annual basis.

COUNCIL: 2001-03-27: ITEM 6.5

RESOLVED (nem con)

That the Executive Committee recommendations be approved.

EXECUTIVE MAYORAL COMMITTEE: 2024-09-26: ITEM 7.3.2

RESOLVED

That the matter be referred back for further administration.

26TH COUNCIL MEETING: 2024-10-30: ITEM 10.3.4

RESOLVED (majority vote with 4 abstentions)

(a) that Council takes note of the challenges that is experienced with Kabouterland;

(b) that the Administration writes a letter to Kabouterland to inform them that they have 30 days to apply for a lease agreement, alternatively provide a copy of a signed lease agreement with the Municipality, failing which the municipality will appoint an attorney to attend to an eviction;

(c) that the letter further indicates that Kabouterland must provide full access to Efata Creche to the premises, failing which an attorney will be appointed to attend to an eviction; and

(d) that the letter states that Kabouterland must give reasonable access to the Municipality to do inspections, upgrades and maintenance on the premises, failing which an attorney will be appointed to attend to an eviction.

6.6.1 Risk Implications

Kabouterland will continue to use the premises without paying and further refusing access to the Municipality as well as the staff and children of Efata. If the building is unsafe and anything happens to anyone making use of the premises, the Municipality will be held liable.

6.7 Comments from Senior Management

6.7.1 Director: Infrastructure

No further comments.

6.7.2 Director: Planning and Economic Development

No further comments. Item is supported.

Appendix: **1. Title Deed**

2. Correspondence to Kabouterland

3. Correspondence from attorneys

FOR FURTHER DETAILS CONTACT:

NAME	**Yolande van den Berg**
POSITION	***Head: Contract Management***
DIRECTORATE	***Corporate Services***
CONTACT NUMBERS	***021-8088073***
E-MAIL ADDRESS	***y***olande.vandenberg@stellenbosch.gov.za
REPORT DATE	***2025/05/11***

APPENDIX 1

96

1 — 2

DTK

Fee endorsement		
	Amount	Office fee
Purchase price/Value	R.....	R.....
Mortgage can: Amount	.....	R.....
Reason for exemption	Cat.....	Exempt Tr. o section 6(4) Act 6 1999

Prepared by me,

CONVEYANCER
LENKA ROSSOUW

APPLICATION IN TERMS OF SECTION 19(6) READ WITH SECTION 6(3) OF ACT 6 OF 1999 READ WITH SECTION 14(2) OF ACT 107 OF 1997

I, the undersigned **LEON RAUTENBACH**
in my capacity as **ASSISTANT DIRECTOR**
in the Department of Human Settlements, Provincial Administration: Western Cape and acting herein on behalf of the **PROVINCIAL GOVERNMENT OF THE WESTERN CAPE**, and duly authorised thereto by Section 6(3) of Western Cape Act 6 of 1999, read with Section 19 of Western Cape Act 6 of 1999 and Section 14(2) of the Housing Act, No. 107 of 1997

hereby apply in terms of Section 19(6) read with Section 6(3) of Western Cape Act 6 of 1999 and Section 14(2) of Act 107 of 1997 to the Registrar of Deeds at Cape Town to endorse

Deed of Transfer No. T 48171/1992
Deed of Transfer No. T 16109/1957
Deed of Transfer No. T 16139/1985
Deed of Transfer No. T 29673/1976
Deed of Transfer No. T 47139/1984
Deed of Transfer No. T 16460/1980
Certificate of Registered Title No. T 26374/2002
Certificate of Consolidated Title No. T 14140/1980
Certificate of Consolidated Title No. T 14137/1980
Certificate of Consolidated Title No. T 21945/1976
Certificate of Consolidated Title No. T 11992/1981
Certificate of Registered Title No. T 53160/1988
Certificate of Consolidated Title No. T 21951/1976
Certificate of Registered Title No. T 91076/1996
Certificate of Registered Title no. T 77355/1999

T 000044661/2014

DATA / VERIFY
12 SEP 2014
OLIVIER YOLANDI

DATA / CAPTURE
28 AUG 2014

to the effect that ownership of the properties held thereunder passed to the

STELLENBOSCH MUNICIPALITY in terms of Section 19(6), read with Section 6(2) of Western Cape Act 6 of 1999.

SIGNED at **CAPE TOWN** on this 1ST day of AUGUST 2013.

AS WITNESSES:

1. .....

2. .....

.....

96

(2)

CERTIFICATE IN TERMS OF SECTION 19(6) READ WITH SECTION 6(3) OF WESTERN CAPE ACT 6 OF 1999 READ WITH SECTION 14(2) OF ACT 107 OF 1997

I, the undersigned **PETRUS DU PLESSIS SMIT**

in my capacity as **ACTING MUNICIPAL MANAGER**

of the **STELLENBOSCH MUNICIPALITY**, acting herein on behalf of the MUNICIPALITY, and duly authorised thereto

Hereby certify in terms of Section 19(6) read with Section (6)(3) of the Western Cape Act 6 of 1999 and Section 14(2) of Act 107 Of 1997, that the properties held under

Deed of Transfer No. T 48171/1992
Deed of Transfer No. T 16109/1957
Deed of Transfer No. T 16139/1985
Deed of Transfer No. T 29673/1976
Deed of Transfer No. T 47139/1984
Deed of Transfer No. T 16460/1980
Certificate of Registered Title No. T 26374/2002
Certificate of Consolidated Title No. T 14140/1980
Certificate of Consolidated Title No. T 14137/1980
Certificate of Consolidated Title No. T 21945/1976
Certificate of Consolidated Title No. T 11992/1981
Certificate of Registered Title No. T 53160/1988
Certificate of Consolidated Title No. T 21951/1976
Certificate of Registered Title No. T 91076/1996
Certificate of Registered Title no. T 77355/1999

passed to **STELLENBOSCH MUNICIPALITY** in terms of Section 19(6), read with Section 6(2) of Western Cape Act 6 of 1999.

SIGNED at Stellenbosch on this 4th day of July 2013.

AS WITNESSES:

1. .....

2. .....

.....

MICRO FILMED—MIKROVERFILM
DATE—D. TU OPERATOR—OPE ATEUR
1980 -06- 12

18 -03- 1980

18 -04- 1980

ORIGINAL
OORSPRONKLIKE
STAMPED
DEEGD
DUTY
GEËFREO R ESTATE G.
FEES
FOOI
TRANSFER DUTY
OORDRAGSGTE

T 14140 | 1980

Prepared by me,

CONVEYANCER.

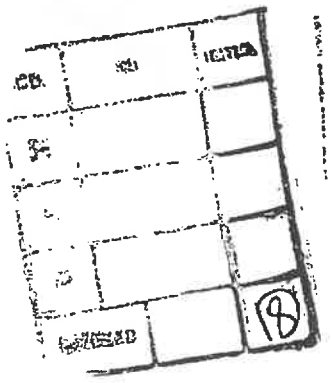
D E E D _ O F _ T R A N S F E R

(By virtue of Section 16 of Act No. 3 of 1966)

BE IT HEREBY MADE KNOWN:

THAT WHEREAS the COMMUNITY DEVELOPMENT BOARD has acquired:

The undermentioned erven which are at present registered in its name as hereafter set out;





6/6/80
9-6-80
AE
RRoberts

the .....

BLADSY PAGE 14

ENDORSEMENT T 14140 / 80

EIENDOM/PROPERTY Erf 233
Le Rouse

Erf 283 = 804 m²

GETRANSPORTEER 13 -08- 1980 Aan F.J. Williams
TRANSFERRED To

No. T 29087/80 Restant Remainder 12,3808 Ha

E. S. FURMAGE
Asst.-Registrateur/Asst. Registrar.

Erf 280 meas 7663 m²

GETRANSPORTEER Municipaliteit Van
TRANSFERRED Aan To Franschhoek

No. T 33172/80 Restant Remainder ~~6,9566 ha~~ 11,6145 ha

E. S. FURMAGE
Asst.-Registrateur/Asst. Registrar.

Erf 291 meas 792 m²

GETRANSPORTEER 11 -11- 1980
TRANSFERRED To F.J. Fortuin

No. T 43509/80 Restant Remainder 11,5353 ha

M. L. BESTER
Asst.-Registrateur/Asst. Registrar.

Erf 293 ~~meas 794 m²~~

GETRANSPORTEER Aan
TRANSFERRED To J MANUEL

T 5907/81 Restant Remainder 11,4559 Ha

02- 1982
M. L. BESTER
Asst.-Registrateur/Asst. Registrar.

Erf 282 meas 764 m2

GETRANSPORTEER 1981 -10- 9
TRANSFERRED Aan To C.M. Capelle

T 29768/1981 Restant Remainder ~~T 16991~~ 11,3794 A

E. S. FURMAGE
Registrateur/Registrar

BLADSY/PAGE 85
ENDOSSEMENT OP
ENDORSEMENT ON T14160/80
EIENDOM/PROPERTY Erf 233 Le Roux

ANNEXURE "A"

REMAINDER: BY DEED OF TRANSFER T43509/80 THE WITHIN PROPERTY IS

Subject to the following conditions imposed by the Administrator of the Cape of Good Hope in terms of Section 9 of Ordinance 33 of 1934 when approving the subdivision of Erf No. **233 Le Roux.**

(i) The owner of this erf shall without compensation, be obliged to allow gas mains, electricity-, telephone- and television cables and/or wires and main and/or other waterpipes and the sewage and drainage including stormwater of any other erf or erven to be conveyed across this erf, if deemed necessary by the local authority and in such manner and position as may from time to time be reasonably required. This shall include the right of access to the erf at any reasonable time for the purpose of constructing, altering, removing or inspecting any works connected with the above.

(ii) The owner of this erf shall be obliged, without compensation, to receive such material or permit such excavation on the erf, as may be required to allow use of the full width of the street and provide a safe and proper slope to its bank owing to difference between the levels of the street as finally constructed and the erf, unless he elects to build retaining walls to the satisfaction of and within a period to be determined by the local authority.

DEEDS OFFICE
CAPE TOWN

M. L. BESTER
REGISTRAR OF DEEDS

19-11-1980

BL... PAGE 5

EN
EN T 14140/80

EIEN[illegible]

Erf 285 res 2854 m²

GETRANSPORTEER
TRANSFERRED
No. 133470/81
6-8-81

Aan United Congregational Church Transvaal.
~~4 2463 HA~~
E. S. FURMAGE
Registrateur Registrar.

Rem 11, 0941 ha

Erf 278 = 2,2657 HA

GETRANSPORTEER
TRANSFERRED
No. 134531/81
12-8-81

Aan Republiek van Suid Afrika
~~4 5317 HA~~
F. A. MOUTON
Registrateur Registrar.

Rem 8, 8284 ha.

the said properties all being situate in Le Roux Township as defined by Section 16(4)(b) of Act 3 of 1966.

Property	Registered Owner	Title No. and Date
1. Erf 180	Community Development Board	31984 dd 5/11/1970
2. Erf 179 Res.	Community Development Board	31984 dd 5/11/1970
3. Erf 230	Community Development Board	14138 dd this day
4. Erf 207	Community Development Board	31349 dd 23/10/1973
5. Erf 177	Community Development Board	18808 dd 12/ 9/1966
6. Erf 206	Community Development Board	32842 dd 30/ 9/1974
7. Erf 205	Community Development Board	4113 dd 20/ 2/1974
8. Erf 174	Community Development Board	15524 dd 3/ 8/1966
9. Erf 173	Community Development Board	15524 dd 3/ 8/1966
10. Erf 172	Community Development Board	15524 dd 3/ 8/1966
11. Erf 204	Community Development Board	11869 dd 2/ 5/1974
12. Erf 170	Community Development Board	18598 dd 8/ 9/1966
13. Erf 166	Community Development Board	17659 dd 29/ 8/1966
14. Erf 203	Community Development Board	37970 dd 10/12/1973
15. Erf 202	Community Development Board	5010 dd 6/ 3/1975
16. Erf 158	Community Development Board	23161 dd 3/11/1966
17. Erf 159	Community Development Board	9433 dd 20/ 5/1966
18. Erf 163	Community Development Board	33336 dd 22/12/1972
19. Erf 164	Community Development Board	24864 dd 23/11/1966
20. Erf 95	Community Development Board	23537 dd 15/ 9/1965
21. Erf 97	Community Development Board	5443 dd 24/ 3/1966
22. Erf 96	Community Development Board	13435 dd 7/ 7/1966
23. Erf 198	Community Development Board	14139 dd this day
24. Erf 201	Community Development Board	38809 dd 14/12/1973
25. Erf 109	Community Development Board	4606 dd 2/ 3/1972
26. Erf 108	Community Development Board	742 dd 20/ 1/1966
27. Erf 105	Community Development Board	742 dd 20/ 1/1966
29. Erf 106 Res.	Community Development Board	742 dd 20/ 1/1966
29. Erf 110	Community Development Board	8320 dd 17/ 4/1972

AND WHEREAS the aforementioned erven constitute the whole of the undermentioned land;

NOW .....

NOW THEREFORE I, the REGISTRAR OF DEEDS at CAPE TOWN, acting in terms of Section 16 of Act 3 of 1966 and under the authority vested in me by Section 31 of Act 47 of 1937, do, by these presents, cede and transfer in full and free property to and in favour of the

COMMUNITY DEVELOPMENT BOARD
(as constituted by Act 3 of 1966)

Its successors in title or assigns:

CERTAIN: piece of land, being Erf No. 233 Le Roux, situate in the Municipality of Franschhoek, Administrative District Paarl;

MEASURING: 12,4612 (Twelve comma four six one two) hectare;
AS WILL MORE FULLY APPEAR FROM DIAGRAM NO. 10142/76 HERETO ANNEXED.

GEKLEURDE GROEP
COLOURED GROUP

WHEREFORE by virtue of this deed the said

COMMUNITY DEVELOPMENT BOARD

Its successors in title or assigns, now is and hereafter shall be entitled thereto conformably to local custom, the State however, reserving its rights.

IN WITNESS WHEREOF I, the said Registrar, have subscribed to these presents, and have caused the seal of Office to be affixed thereto.

THUS DONE and EXECUTED in the Office of the REGISTRAR OF DEEDS at CAPE TOWN, on the 21st day of May in the year of Our Lord One Thousand Nine Hundred and Eighty (1980).

REGISTRAR OF DEEDS

Registered in the erven register of Le Roux
Page 233
on the above date.

CLERK IN CHARGE.

4062/79/A/G
/ms

1-2

CERTIFICATE AND APPLICATION

I, the undersigned,

WILSON FREDERICK FEINAUER

in my capacity as Control Administrative Officer in the Department of Community Development authorised thereto by the COMMUNITY DEVELOPMENT BOARD which authority is filed in C/B No. 291/13.

A. Certify that:

1. The Community Development Board (hereafter referred to as the Board) has acquired all the lots or erven within that portion of the township of le Roux situate on the land defined by Diagram No. 10142/76.

2. On the 11th March 1977, the date determined by the Board under the provisions of section 16 of Act No. 3 of 1966, all the public places within that portion of the township defined by the said diagram, vested in the Board in terms of section 16 aforesaid.

3. The Board is, in terms of section 16 aforesaid, entitled to obtain transfer in respect of the land (defined by the said diagram) comprising such lots or erven and public places, free from all restrictive conditions, servitudes or encumbrances, as if that land had become vested in the Board under circumstances contemplated in section 31(1) of Act No. 47 of 1937.

Seels hoef nie oorplak te word nie—ingevolge artikel 6 van Wet 58 van 1957, as amended.
Stamps need not be affixed by virtue of section 6 of Act 58 of 1957, as amended.

4. The .....

ADJUNK-STAATSPROKUREUR
DEPUTY STATE ATTORNEY

4. The provisions of any law in connection with the change of ownership in the land acquired in consequence of vesting have been complied with.

B. Apply to the Registrar of Deeds to make the appropriate entries prescribed by section 16(2)(b) of Act No. 3 of 1966, viz:

that the conditions of title attaching to any erf or lot in that portion of the said township defined by the said diagram have lapsed.

C. Request the said Registrar to register transfer to the Board of the aforesaid land which have vested in terms of section 16 of Act No. 3 of 1966 as hereinbefore set out, free of all restrictive conditions, servitudes or encumbrances.

SIGNED at CAPE TOWN on the 12th
day of NOVEMBER 1979.

AS WITNESSES:

1. .....

2. .....

.....

VAN DER MERWE, DUXBURY & DUNN
Landmeters Le Ri

10142/76

SYE Meter		RIGTINGS-HOEKE		Y KOORDINATE Stelsel Lo 19° X	
		Konstante		t 0,00	+ 3700000,00
ab	178,95	312 25 20	a	- 9545,69	+ 51 476,72
bc	48,47	222 20 00	b	- 9677,79	+ 51 587,44
cd	341,13	308 01 00	c	- 9710,43	+ 51 561,60
de	232,90	11 26 20	d	- 9979,18	+ 51 771,70
ef	10,52	129 01 00	e	- 9932,99	+ 51 999,97
fg	16,01	74 23 00	f	- 9924,82	+ 51 993,35
gh	28,50	132 32 00	g	- 9909,40	+ 51 997,66
hj	15,71	191 41 00	h	- 9888,40	+ 51 978,39
jk	10,00	132 23 10	j	- 9891,58	+ 51 963,01
km	25,20	222 23 10	k	- 9884,19	+ 51 956,27
mn	31,50	132 23 10	m	- 9901,18	+ 51 937,65
np	25,20	42 23 10	n	- 9877,91	+ 51 916,42
pq	31,50	132 23 10	p	- 9860,92	+ 51 935,03
qr	25,20	222 23 10	q	- 9837,66	+ 51 913,80
rs	63,06	132 23 10	r	- 9854,64	+ 51 895,16
st	25,20	42 23 10	s	- 9808,07	+ 51 852,6
tu	63,05	132 23 10	t	- 9791,08	+ 51 871,29
uv	25,20	222 23 10	u	- 9744,51	+ 51 828,78
vw	31,53	132 23 10	v	- 9761,49	+ 51 810,17
wx	25,20	42 23 10	w	- 9738,20	+ 51 788,91
xy	31,49	132 23 10	x	- 9721,22	+ 51 807,52
yz	63,10	222 37 30	y	- 9697,96	+ 51 786,29
zo'	75,61	132 23 00	z	- 9740,69	+ 51 739,86
o'b'	63,10	42 34 20	o'	- 9684,84	+ 51 688,89
b'c'	94,51	132 24 10	b'	- 9642,15	+ 51 735,36
c'd'	39,39	42 24 10	c'	- 9572,36	+ 51 671,63
d'e'	62,98	312 24 10	d'	- 9545,80	+ 51 700,72
e'f'	26,80	222 24 10	e'	- 9592,30	+ 51 743,19
f'g'	62,97	312 24 10	f'	- 9610,38	+ 51 723,40
g'h'	125,91	42 34 30	g'	- 9656,88	+ 51 765,86
h'j'	245,08	132 23 50	h'	- 9571,69	+ 51 858,5[illegible]
j'k'	41,00	222 22 30	j'	- 9390,70	+ 51 693,3
k'm'	31,49	132 23 50	k'	- 9418,33	+ 51 663,04
m'o	223,48	222 22 30	m'	- 9395,07	+ 51 641,81
z^2c'	12,59	222 24 10	z^2	- 9563,87	+ 51 680,93
t^3c'	44,51	132 24 10	t^3	- 9605,23	+ 51 701,64
		3318/60 Simon		+ 6670,03	+ 50 486,32
		3319/87 Banghoek		- 1,53	+ 55 551,13

Die figuur abcdefghjkmnpqrstuvwxyzo'b'c'd'e'f'g'h'j'k'm'
stel voor 12,4612 hektaar grond, synde

Erf 233 Le Roux, en bevat (1-29) soos langsaan aangehaal

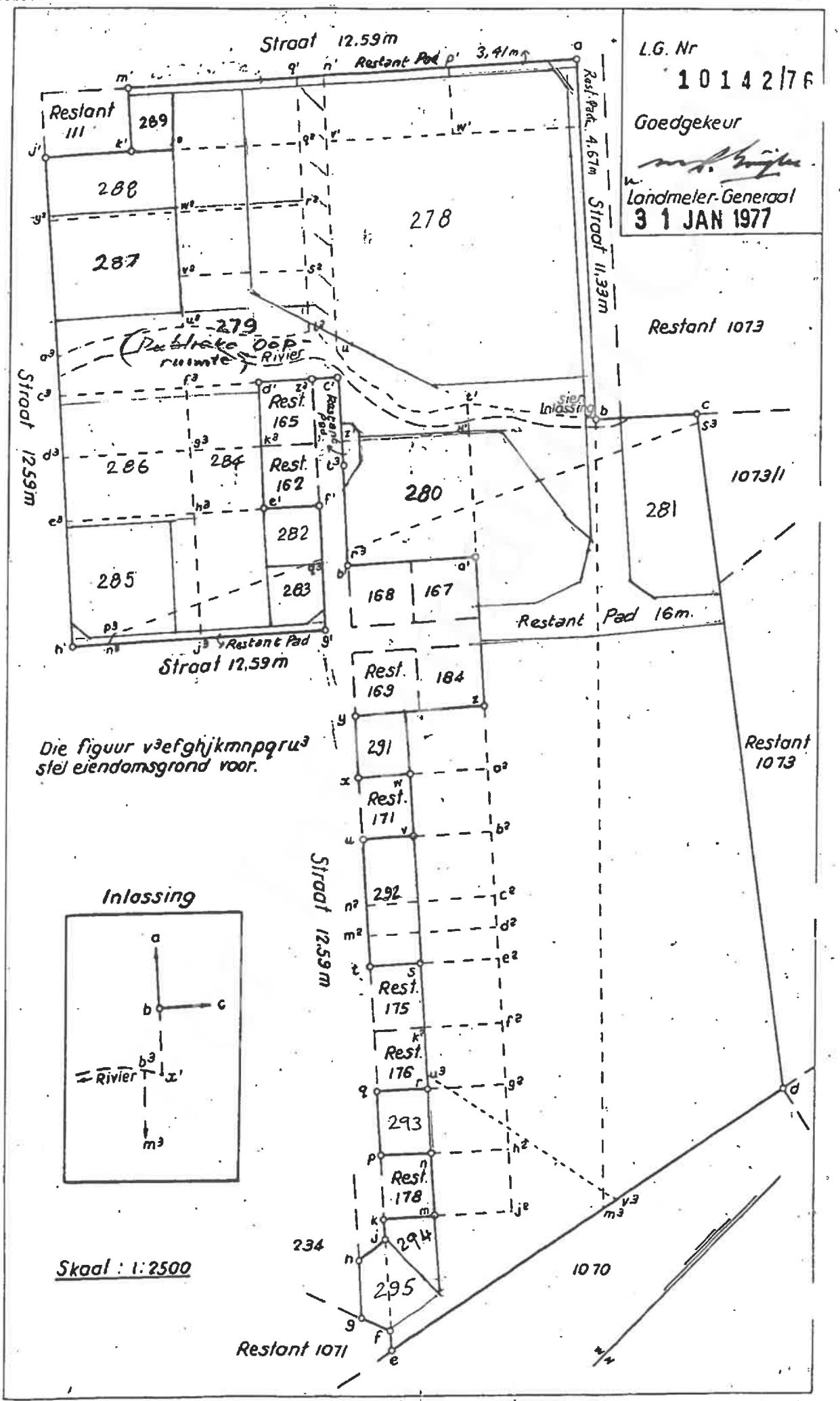
geleë in die Munisipaliteit van Fransschhoek Administratiewe Distrik Paarl
Provinsie Kaap die Goeie Hoop
Opgemeet in Januarie-Junie 1972 en Nov.-Des. 1976
deur my

Landmeter

Hierdie kaart is geheg aan TRANSPORTAKTE
No
gedateer 14140 21-05-1980
t.g.v. GEMEENSKAPONTWIKKELINGSRAAD
Registrateur van Aktes

Die oorspronklike kaarte is soos langsaan aangedui

Lêer no S/6378/2
M.S. no E. 2584/76
Komp. BI-7CAB (3894)
Alg. Plan. F.19 (2627)
F.20 (2627)


Straat 12.59m
Restant Pad
3,41m
Rest. Pad 4.67m
Straat 11,33m
L.G. Nr
10142/76
Goedgekeur
Landmeter-Generaal
31 JAN 1977
Restant 111
289
288
287
278
279
Publieke Oop ruimte
Rivier
Restant 1073
Straat 12,59m
Rest. 165
Rest. 162
286
284
282
285
283
280
281
1073/11
Inlassing
168
167
Restant Pad 16m.
Straat 12,59m
Restant Pad
Rest. 169
184
291
Rest. 171
292
Rest. 175
Rest. 176
293
Rest. 178
294
295
234
1070
Restant 1071
Restant 1073
Die figuur v³efghjkmnpqru³ stel eiendomsgrond voor.
Inlassing
Rivier
Skaal : 1:2500

	Figuur	Erf Nr	Koart Nr.	
	cdm^3b^3 regterwal van rivier $x'b$	180	3725/1931	S.G.T. 1935.143.7150
	$b^3m^3efkj^2t'$ regterwal van rivier	Res 179	3724/1931	T/A 1935.103.5205
3	$fghj$	230	10139/76	T/A 1980. 14138
4	h^2j^2mn	207'	4457/72	T/A 31349/73.
5	g^2h^2pq	177	4258/1902	T/A 1902.136.10220
6	$f^2g^2rk^2$	206'	4456/72	T/A 32842/74.
7	$e^2f^2k^2s$	205'	4455/72	T/A 4113/74.
8	$d^2e^2tm^2$	174'	3788/1905	T/A 1906.6.393
9	$c^2d^2m^2n^2$	173'	3787/1905	T/A 1906.6.392
10	$b^2c^2n^2u$	172'	1932/1900.	T/A 1901.18.1381
11	$a^2b^2v.w$	204'	4454/72	T/A 11869/74
12	za^2xy	170'	1930/1900	T/A 1901.18.1394
13	$y'a'b'z'$	166'	1291/1909	T/A 1909.116.7246
14	$d'k^3g^3f^3$	203'	4453/72	T/A 37970/73
15	$k^3e'h^3g^3$	202'	4452/72	T/A 5010/75
16	$f'g'j^3h^3$	158'	282/1901	T/A 1901.18.1402
17	$h^3j^3h'e^3$	159'	1998/1900	T/A 1901.18.1391
18	$g^3h^3e^3d^3$	163'	1937/1900	T/A 1901.18.1385
	$f^3g^3d^3c^3$	164'	1936/1900	T/A 1901.18.1380
	$a r' w' p'$	95'	2329/1901	T/A 1902.52.3731
21	$r'x'$ regterwal van rivier $u'v'$	97'	2333/1901	T/A 1902.52.3730
22	$p'w'v'n'$	96'	2330/1901	T/A 1902.52.3728
23	$n'u'$ regterwal van rivier $t'y'z'c'c^3a^3$			
	regterwal van rivier t^2q'	198	4448/72	T/A 1980 14139
24	$q'q^2k'm'$	201'	4451/72	T/A 38809/73.
25	$q^2r^2w^2x^2$	109'	2331/1901	T/A 1902.61.4456
26	$r^2s^2v^2w^2$	108	2332/1901	T/A 1902.69.5142
27	s^2t^2 regterwal van rivier u^2v^2	105	2335/1901	T/A 1904.53.2914
28	w^2u^2 regterwal van rivier a^3y^3	Res 106	2336/1901	T/A 1902.52.3733
29	$x^2w^2y^2j'$	110'	5542/1902	T/A 1909. 2. 79

Alle bakens is 12mm ronde ysterpenne behalwe :

e	ysterspoorstaaf hoekdraadpaal
f	ysterstaander
g	swaar ysterstaander hoekdraadpaal
k.u.y.z	12mm ronde ysterpen in beton
a'	plat ysterpen
c'	nie gebaken nie
z^2t^2	aanduidingsbaken

(2)

	K.	E			AMOUNT
E 2438/77	9927/77	E.I.F 278	2,2657	34531/81	
"	9928/77	" 279			
"	9929/77	" 280	7663	34172/80	
"	9930/77	" 281			
"	9931/77	" 282	764	29768/81	
"	9932/77	" 283	804	29087/80	
"	9933/77	" 284			
"	9934/77	" 285	2854	33470/81	
"	9935/77	" 286			
"	9936/77	" 287	3287	61689/91	
"	9937/77	" 288			
"	9938/77	" 289	590	27663/90	
"	9939/77	" 290			
"	9940/77	" 291	792	43509/80	
"	9941/77	" 292	1589	9384/90	
"	9942/77	" 293	794	5907/81	
"	9943/77	" 294	629	87592/94	
"	9944/77	" 295			

② Glycenwald - Rham ② ②

G.P.-S. J 700

NOTAS VAN ONDERSOEKERS—EXAMINERS' NOTES

J. BESTER

KANTOOR
OFFICE
Voeg No. van Transportakte in
Insert No. of Transfer
Para diagrams No. ⑥

No. Verband. Bond.
Vir Kans. — Vir Ged. Afbet. —
For Canc. For Pt. Pmnt.
Vir Onthef — Vir Sessie —
For Release. For Cession
Vir Afstand — Vir Subst. —
For Waiver. For Substn.

1st Examiner
Sign diagrams i.r.o. note 2.
CB 291/13.
Correct as Appointed

10-4-1980 // 27-2-1980

INTERDIKTE NAGESIEN
INTERDICTS CHECKED 14-1-1980

KANTOOR
OFFICE
Voeg No. van Transportakte in
Insert No. of Transfer
Para ④—⑤ No.

INTERDIKTE NAGESIEN
INTERDICTS CHECKED 7/5

C.B. VAN DER WESTHUIZEN

1) Coloured Group 285/64 (b).

2) Complete diagram. No 10139/76 certificates

Desk

3) Portion 4 — no I van stel 1.V.T.
Deed of cancellation
See 4 + 5 of Sat

④ P4-22, 24-26, 28-29
4488/79 S

5) Withdraw rejected deed B/E

P.T.O.

6) Provide deeds with registration clause.

7) Disclose correct execution month i.r.o. T. 4113/1974 in pg 2 of deeds. (20-2-1974).
Done.

8. Note 9 in No 3 re the proclamation is also applicable.
~~See reply to note 5~~
Proclamation No 285/1964
" " 283/1964

9. Note 10 in No 3 refers :- what about the tenure of the party?
In terms of Section 16 of Act 63/66 all conditions lapse.

10) See doc 1 clause 2, what public places are being dealt with? More diagram.

11) See also note 13 on No 3

Heading changed

12) Withdraw rejected pages B/E.

13. Note 8 stands - Proclamation see reply to note 8

APPENDIX 2

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Date: 10/03/2025

KABOUTERLAND
ERF 286 GROENDAL (LE ROUX)
FRANSCHHOEK

BY HAND

Dear Sir / Madam

STELLENBOSCH MUNICIPALITY / KABOUTERLAND

We refer to the abovementioned matter.

We confirm that a report on the history and current status of the use of Erf 286 Groendal (Le Roux) was put before Council on 30 October 2024. Council resolved as follows:

a) That Council takes note of the challenges that is experienced with Kabouterland;
b) That the Administration writes a letter to Kabouterland to inform them that they have 30 days to apply for a lease agreement, alternatively provide a copy of a signed lease agreement with the Municipality, failing which the Municipality will appoint an attorney to attend to an eviction;
c) That the letter further indicates that Kabouterland must provide full access to Efata Creche to the premises, failing which an attorney will be appointed to attend to an eviction; and
d) That the letter states that Kabouterland must give reasonable access to the Municipality to do inspections, upgrades and maintenance on the premises, failing which an attorney will be appointed to attend to an eviction.

You are herewith notified to:

a) Provide the Municipality with a signed lease agreement in the alternative apply for a lease before 17 April 2025;
b) To immediately give access to Efata Educare to the property and remove any restrictions to deny them access; and
c) To provide immediate access to the officials of the Municipality and/or any service provider on behalf of the Municipality.

We attach hereto an application for lease of Municipal land to be completed and emailed to Yolande.vandenberg@stellenbosch.gov.za before 17 April 2025 if a signed lease cannot be produced.

We confirm that should you not provide full access to Efata Creche on the day of receiving this letter we will proceed to appoint an attorney to proceed with the eviction against Kabouterland. This includes removing the lock that you have put on the gate of the premises alternatively providing them with a key to the lock and gate.

We further confirm that on request of the Community Services Department of the Municipality you will provide reasonable access to the Municipality and/or its consultants to attend to inspections, upgrades and maintenance with immediate effect, failing which an attorney will be appointed to attend to the eviction of Kabouterland.

Yours faithfully,

.....

ANNALENE ~~DE BEER~~
DIRECTOR: CORPORATE SERVICES
TEL: 021 808 8018
EMAIL: Annalene.debeer@stellenbosch.gov.za

APPENDIX 3

CHENNELLS ALBERTYN
ATTORNEYS, NOTARIES & CONVEYANCERS

P.O. BOX 1022
STELLENBOSCH 7599

44 ALEXANDER STREET
STELLENBOSCH 7600
SOUTH AFRICA

TEL: **+27 (0) 21 883 3189**
FAX: **+27 (0) 21 883 8910**
E-MAIL: **andrew@chennellsalbertyn.co.za**
WEBSITE: **www.chennellsalbertyn.co.za**

Our ref: 12336AD
Your ref:

STELLENBOSCH MUNICIPALITY
Attention: Ms Annalene De Beer
Per email: annalene.debeer@stellenbosch.gov.za
And
Attention: Ms Yolande van den Berg
Per email: yolande.vandenberg@stellenbosch.gov.za

Dear Madams DeBeer and van den Berg

RE: KABOUTERLAND/STELLENBOSCH MUNICIPALITY – ERF 286 - LEASE

We act for our client, Kabouterland Community Educare, located at 25 Stiebeuel Street, Franschoek (Erf 286)("the Property").

The above matter, and the correspondence from Ms DeBeer to our client, dated 10 March 2025, refer.

We are instructed by our client that our client considers that it is nigh inconceivable that there is no lease agreement (or equivalent and/or similar document) providing for the terms of our client's occupation of the Property, considering the extensive documentary evidence pointing to the existence of same. In light of that, our client will oppose any application for its eviction from the Property.

Our client notes the demands in paragraphs "b)" and "c)" of your letter. We are instructed to convey that our client's view with respect to those demands is as follows:

1. Our client has occupied the property since 1988, and during that time the Municipality have never attempted any maintenance at the Property. Our client is perplexed as to why they

would require access for same now, and for what purposes such access is required – kindly elaborate.

2. Efata Educare has reasonable access. The access gate is open from 07:00 to 08:00 and locked during the operating hours of 08:00 to 16:00. Our client has never denied access, and, on prior notification, opens the access gate for them when they want to enter or leave - sometimes is several times a day. The Municipality should rather look to the conduct of Efata Educare in this regard, as there was a protection order granted by the Paarl Magistrate's Court, on 23 November 2023 for a five year period against Efata Educare's principal for placing children at risk. Apart from the protection order, our client has had to notify the Department of Social Development, in terms of Section 110 of the Children's Act 38 of 2005, of child neglect at Efata Educare. Our client's approach to access control speaks to those issues, and is in the best interests of the children at both facilities.

Our client remains open to a good faith and amicable resolution of the issues addressed in your correspondence, but the first step to achieve same must be a proper and diligent search by the Municipality to uncover a copy of the lease (or equivalent and/or similar document) between our client and the Municipality. Should the Municipality fail to provide such a copy of the lease (or equivalent and/or similar document) to our client by the 30th May 2025, then our client reserves its rights to make a request for same to the Municipality's Information Officer in terms of the provisions of the Promotion of Access to Information Act 2 of 2000.

Our client is from its side taking every possible step to uncover a copy of the lease agreement (or equivalent and/or similar document).

Failure to address any of the averments or claims in your correspondence should not be construed to constitute agreement with or acknowledgement of liability to same, and our clients reserve their rights.

Yours faithfully,



……..
CHENNELLS ALBERTYN
Per: A J Dorer

7.4	**FINANCIAL SERVICES: (PC: CLLR JC ANTHONY)**

NONE

7.5	**HUMAN SETTLEMENTS: (PC: CLLR R DU TOIT)**

7.5.1	**PROPOSED INFILL HOUSING DEVELOPMENT OF THE FOLLOWING OF ERVEN 11554- 11457 AND ERVEN 11452 – 11463, LINDIDA, IDAS VALEY, STELLENBOSCH**

Collaborator No: **785859**
IDP KPA Ref No: **Good Governance**
Meeting Date: **21 May 2025**

1. SUBJECT: PROPOSED INFILL HOUSING DEVELOPMENT OF THE FOLLOWING OF ERVEN 11554- 11457 AND ERVEN 11452 – 11463, LINDIDA, IDAS VALEY, STELLENBOSCH

2. PURPOSE

To report to Council on the feasibility and the suitability of the sites for residential development in Idas Valley. The study was to investigate and assess the availability of infrastructure service and to provide a cost analysis for any upgrades (see report attached as **ANNEXURE 1**).

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Stellenbosch Municipality is actively involved in creating housing opportunities for the disadvantaged, however there are an array of challenges including resources and allocations from National and Provincial Government as well as the availability of land for housing (Integrated Development Plan IDP, 5th Generation 2022- 2027). This project serves as a means to develop vacant and underdeveloped portions of land within Idas Valley to address the housing need.

The particular goal of this study was to perform an investigation to determine whether the proposed development area can be accommodated in the existing infrastucture systems or not. There was an urgent need for the Property to be investigated for an integrated urban development, providing for housing choice. This will be achieved with due consideration for the particular environment within which the project is located as well as the optimum development potential of the subject properties.

The report conducts a site investigation of the relevant properties, to make recommendations on the highest and best use and provide high level cost estimates to install all services (Water, sewer, roads and electrical services) to the respective erven.

The following sites were under investigation:

The location

Erven 11554- 11570 is situated in Talana Street which is off Lindida Drive in the suburb of Idas Valley, Stellenbosch. There is currently a stormwater trench running between the erven and the existing houses. A fenced play park is currently located on erven 11554- 11557. Erven 11554- 11570 is represented graphically in the Figure 1 below.



Figure 1: Erf 11554 to 11570

The Location

Erven 11452- 11463 is situated in Davy Street in the suburb of Idas Valley, Stellenbosch. Erven 11452- 11463 is represented graphically in the Figure 2 below.



Figure 2: Erven 11452- 11463 local context

5. RECOMMENDATIONS

(a) that the outcome of the link and bulk investigation study be noted;

(b) that the section of Newman Street be built to provide access to the erven11452 – 11463, Lindida, Idas Valley;

(c) that the stormwater channel behind erven 11554-11457 along Talana Street be upgraded;

(d) that the proposed development of the 29 erven be implemented to install water, sewer and stormwater connections;

(e) that erven 11452 – 11463, Lindida, Idas Valley be allocated for emergency housing in terms of the qualifying beneficiary criteria under the heading: Beneficiary Selection Criteria 6.3.1;

(f) that each of erven 11452 – 11463, Lindida, Idas Valley be subdivided into two (2) portions;

(g) that erven 11554-11457, Lindida, Idas Valley be allocated for first time homeowners in terms of the qualifying beneficiary criteria under the heading: Beneficiary Selection Criteria 6.3.2;

(h) that each of erven 11452 – 11463, Lindida, Idas Valley be subdivided into two (2) separate erven; and

(i) that Council considers funding the upgrading costs of R1,981,022.02 for the development of erven 11554-11457 and erven 11452 – 11463, Lindida, Idas Valley, Stellenbosch during the next budget process.

6. DISCUSSION / CONTENTS

6.1 Background

Imodie Projects was appointed by Stellenbosch Municipality to undertake a link and bulk investigation study (see attached as **ANNEXURE 1**) for the development of erven 11554-11457 and erven 11452 – 11463, Lindida, Idas Valley, Stellenbosch.

The proposed development is situated within an existing residential area, with uncertainty about the availability, level of service and/or condition of the existing services. The land is zoned for residential purposes and has already been subdivided, and form part of an approved General Plan.

The report attached as **ANNEXURE 1** is to provide technical information regarding the external and internal civil engineering services required for the implementation of the proposed vacant erven.

The scope of work during the feasibility phase consisted of:

- Assessing the availability of bulk water supply;
- assess availability of bulk sewerage handling;

- assess water pressure during peak demand period;
- assess sewerage flow during peak demand period;
- assess stormwater flow and capacity in channel over erven in Talana Street erven; and
- assess the construction of the extension of the Newman Street to Davy street to provide access to the subject erven.

6.2 Discussion

The Stellenbosch Municipality has an important responsibility of ensuring that all its citizens reside in developable, formalised, safe and sustainable human settlements and to the extent possible, within closer proximity to employment opportunities that would improve the quality of life of all citizens.

Based on this investigation, the following conclusions can be made:

a) The water connection to the erven is not in place.
b) From investigation into the sewer network, it appears that the sewer connections are in place, but assessments were based on a sample size and provision has been made for potentially 10 house connections.
c) The section of Newman Street must be built to provide acceptable access to a number of the new houses.
d) The stormwater channel at the back of Talan Street does not have sufficient capacity to accommodate the 1:50 year flood. Liaison with local residents revealed that flooding of the houses in the vicinity has taken place in the past directly as a result of the overflow from the inadequate channel.
e) The proposed development of the 29 erven can be implemented safely if the following are implemented first:
    - Install water connection;
    - Install sewer connections;
    - Construct section of Newman Street; and
    - Upgrade stormwater channel behind erven along Talana Street.
f) The upgrading costs amount to R1,981,022.02.

6.3 Beneficiary Selection Criteria

6.3.1 Non-Contribution Based Subsidy Programme (Enhanced Serviced Sites) Only applicable to erven 11452 – 11463, Lindida (Idas Valley), Stellenbosch

a) Must be on the Municipality's Housing Demand Database.
b) Must be a South African citizen.
c) Must reside in the project catchment area which is Ward 5 and proof of address by the applicant/s to be submitted.
d) Must be married/cohabiting with a long-term partner/single with financial dependants/if over 60 years of age or has a permanent disability can apply without a dependant.
e) Must earn from R0 - R7 000.
f) Prioritise households living in dire conditions. A detailed report of the condition of living with pictures and any other supporting documentation

be submitted to the Director: Planning and Economic Development for recommendations to the Municipal Manager for final approval of such households.

g) Prioritise potential beneficiaries over the age of 40.
h) Prioritise households with applicants or beneficiaries living with permanent disability as per SASSA definition.

6.3.2 Contribution based subsidy programme (First Home Finance Programme (FHFP) previously known as FLISP). Only applicable to Erven 11554 to 11570, Idas Valley

Principle:

This type of subsidy uses the principle of the applicants "self selecting" of which demand will equate to verifiable proof that the applicant/s have sure and access to the financial resources required to purchase the property.

If the demand outstrips the supply, then registration date ordering will be used

Round 1

a) Must be a South African citizen.
b) Must reside in Idas Valley- utility account/lease agreement/proof of address or sworn affidavit by third party to substantiate domicile.
c) One unit per purchaser.
d) Must be a first time owner.
e) Should have a combined income of up to R30 000 per month before tax.
f) Should potential buyer have moved out of Idas Valley due to circumstances, proof of municipal account or sworn affidavits by third party may be used as proof of domicile.
g) Should the potential benefciairy qualify for FHFP the financial institution will facilitate the subsidy application.

Round 2

a) Must be a South African citizen.
b) Must reside or work with the WC024 - utility account/lease agreement/proof of address or sworn affidavit by third party/proof of employment to substantiate domicile.
c) One unit per purchaser.
d) Must be a first time home owner.
e) Should have a combined income of up to R30 000 per month before tax.
f) Should potential buyer have moved out of Idas Valley due to circumstances, proof of municipal accou.nt or sworn affidavits by third party may be used as proof of domicile
g) Should the potential beneficiaries qualify for a FHFP, the financial institution will facilitate the subsidy application.

6.4 Financial Implications

That Council allocate funding for the upgrading costs of R1,981,022.02 for the development of erven 11554-11457 and erven 11452 – 11463, Lindida, Idas Valley, Stellenbosch.

6.5 Legal Implications

None

6.6 Staff Implications

This report has no staff implications to the Municipality.

6.7 Previous / Relevant Council Resolutions:

None

6.8 Risk Implications

None

ANNEXURES

ANNEXURE 1: Feasibility Report

FOR FURTHER DETAILS CONTACT:

NAME	**Lester van Stavel**
POSITION	***Manager: Housing Development***
DIRECTORATE	***Planning and Economic Development***
CONTACT NUMBERS	***021- 808 8462***
E-MAIL ADDRESS	***Lester.vanstavel@stellenbosch.gov.za***
REPORT DATE	***12.05.2025***

ANNEXURE 1

STELLENBOSCH MUNICIPALITY

Link and Bulk Investigation Study for Lindida Erven

URBAN DEVELOPMENT OF ERVEN 11554-11457 AND ERVEN 11452 – 11463, LINDIDA(IDAS VALEY), STELLENBOSCH PROVISION OF CIVIL ENGINEERING SERVICES

Prepared For:

Stellenbosch Municipality
Mr Shaun October
Stellenbosch
7600

Prepared by:

Imodie Projects
24 Bergzicht Str
Stellenbosch
7600

Report: WC1084/01
December 2024

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Annexure A – Upgrading Costs

1 INTRODUCTION

1.1 Background

Imodie Projects was appointed by Stellenbosch Municipality under RFQ 58/25 to undertake a link and bulk investigation study for the further development erven 11554-11457 and erven 11452 – 11463, Lindida (Idas Valley), Stellenbosch.

The location of the erven is shown in Figure1.1 below.



Figure 1.1: Location of erven for further development

The proposed development is situated within an existing residential area, with uncertainty on the availability, level of service and/or condition of the existing services. The land is zoned for residential purposes and has already been subdivided, and form part of an approved General Plan.

This report was compiled to provide technical information regarding the external and internal civil engineering services required for the proposed development.

1.2 Goals and Objectives

The goal of this report is to assess the water and sanitation services, as well as the handling of stormwater for the implementation of the proposed housing project. The specific objectives are:

a) To assess availability of water and sanitation service.
b) To assess capacity and level of service of water and sanitation services
c) To assess the handling of stormwater on the sites

1.3 Scope of the Study

The proposed development is located in two locations in Talana Street (Erven 11554 – 11570) and Davy Street (Erven 11452 -11463). The study will cover the following services:

- Water
- Sanitation
- Roads
- Stormwater

The technical scope include:

- Assessing the availability of bulk water supply
- Assess availability of bulk sewerage handling
- Assess water pressure during peak demand period
- Assess sewerage flow during peak demand period.
- Assess stormwater flow and capacity in channel over erven in Talana Street erven.
- Assess road access needs.

2 WATER SUPPLY

2.1 Bulk Water Supply

This is an infill development with existing services directly adjacent where the erven will be connected to. The sufficiency of the storage capacity as well as the residual water pressure during the peak hour periods have been investigated.



Figure 2.1: Existing water supply in Talana Street according to Municipal records

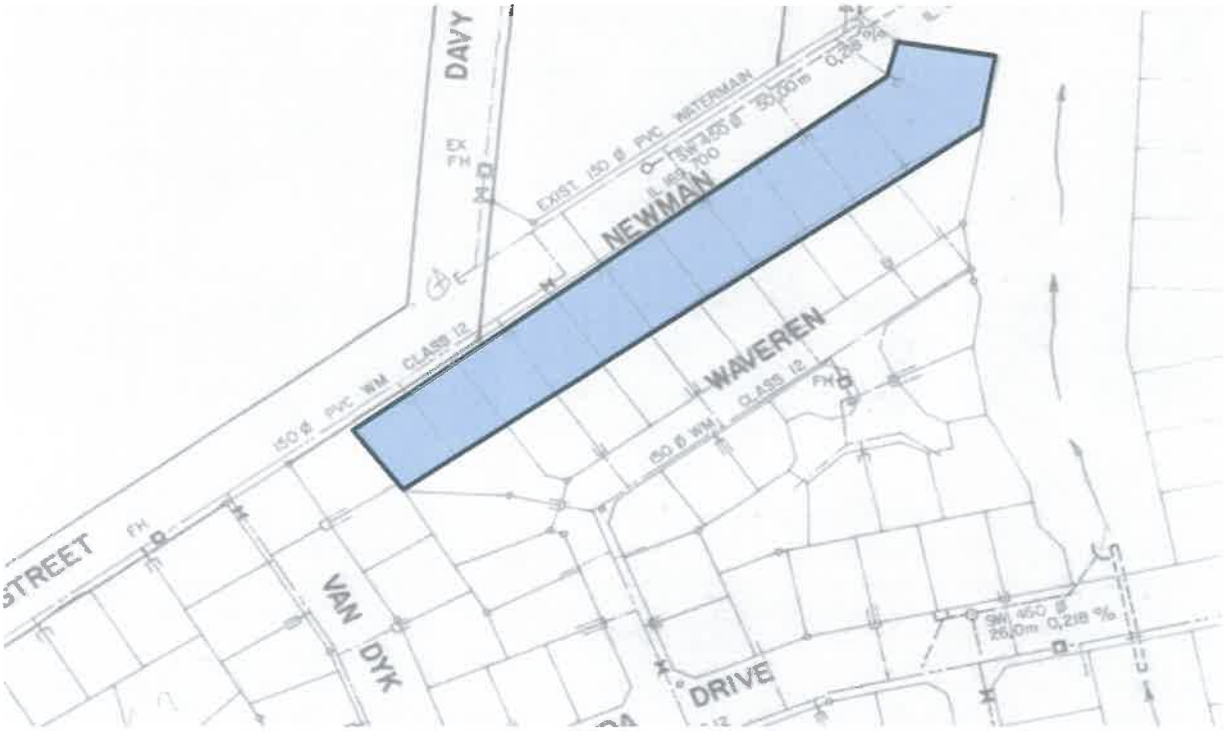


Figure 2.2: Existing Water supply in Newman Street according to Municipal Records

2.2Water Demand

The water demand for the proposed development will be based on Table 9.11 and Table 9.14 of the "Guidelines for Human Settlement Planning and Design" – Red Book. Provision is made for full-flush sanitation and irrigation.

The table below reflects the estimated water consumption from Table 9.11 and Table 9.14 to be applied once the development is approved:

Table 2.1: Water Demand along Talana Street

Land Use	Gross Building Area / Units	Annual Average Daily Demand (AADD)	Water Demand (kℓ/d)
Residential 1 in Talana Street	17 erven	900ℓ/day/erf	15,3
Residential 1 in Davy	12 erven	900ℓ/day/erf	10,8
		Total	**26,1**

The required storage capacity for these erven is 24hours of average daily demand and for the above demand, the required storage is 52,2kℓ or 0,0522Mℓ. The area is currently being provided with water from the reservoir along the Helshoogte Road, which has the capacity to accommodate the additional storage demand which is less than 1% of the storage capacity.

2.3 Internal Water Layout

The internal layout of the water reticulation system will be designed to accommodate peak demands in terms of the "Guidelines for Human Settlement Planning and Design".

2.4 Design Criteria and Materials

- Annual average daily demand l/day (AADD)
  - Residential and other - refer to Section 2.2 above
  - Instantaneous Peak - 4 (AADD)
  - Daily Peak - 2.4 (AADD)
  - Losses - 10%

- Fire protection
  - Fire Hydrants - Quick Coupler fittings or as requested by the fire department, maximum distance 180m apart
  - Development - 1500 l/min @ 7m residual head.

- Water network uPVC pipes Class 9 minimum, (SABS approved) minimum pipe diameter of 110mm
  - Maximum pressure - 90 meter
  - Minimum pressure - 24 meter
  - Maximum flow velocity - 2.0m/s

- Valves and fittings - Class 12 or a class higher than the required pipe class

2.5 Existing Water Infrastructure

The site has been inspected with an aim to expose existing services. We found the following existing services which have been plotted in and is shown Annexure A. This is the actual as built infrastructure. It is clear that the water connections to the individual houses are not installed. No water **meters** have also been installed. The **sewer line** has also been installed **and some sewer connections have been exposed. The possibility exist that some of the sewer connections may not be installed.**

The storm water infrastructure **consists** of an open v-drain that runs across the erven in Talana Street as shown on the drawing in Annexure A.

2.6 Flow capacity and Residual Pressure

The residual water pressure at the houses were measured on 26 November 2024 during the morning and afternoon peak hour periods. The location of where these measurements were made is shown in Figure 2.3

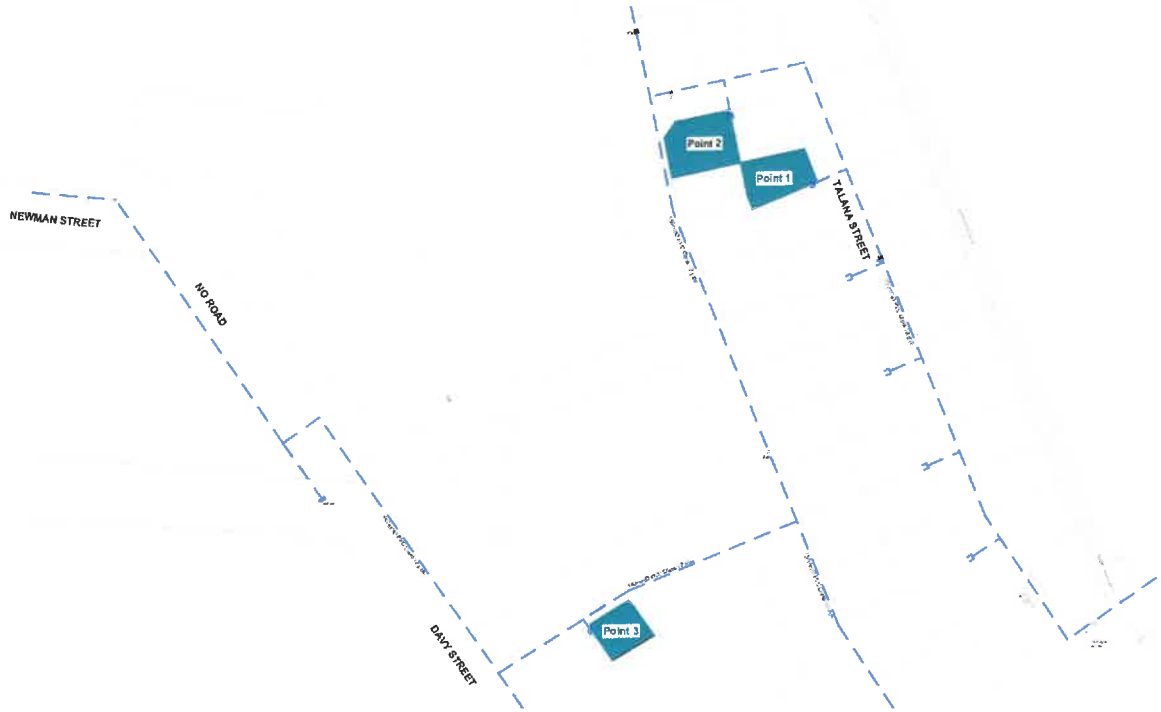


Figure 2.3: Location of residual water pressure measurements (Points 1 - 3)

The readings of these measurements are shown in Table 2.1 below.

Table 2.1: Residual water pressure measurement

Position	Morning peak period Pressure (bar)	Evening peak period Pressure (bar)
No1	7	6,5
No2	7	6,5
No3	7	6,5

From these readings it can be seen that the water pressure during the peak draw down periods **is approximately 7 bars, which is equivalent to approximately 70m water pressure.**

3 SEWER RETICULATION

3.1 Bulk Sewer

The existing sewer network according to municipal records is shown in Figures 3.1 and 3.2. The erven are all provided with a house connection according to these drawings. The sewerage is eventually transported towards the Stellenbosch Sewerage Treatment plant, which has not long ago been upgraded and will be able to accommodate the additional effluent of the 29 houses.



Figure 3.1: Existing sewer network in Talana Road according to municipal records

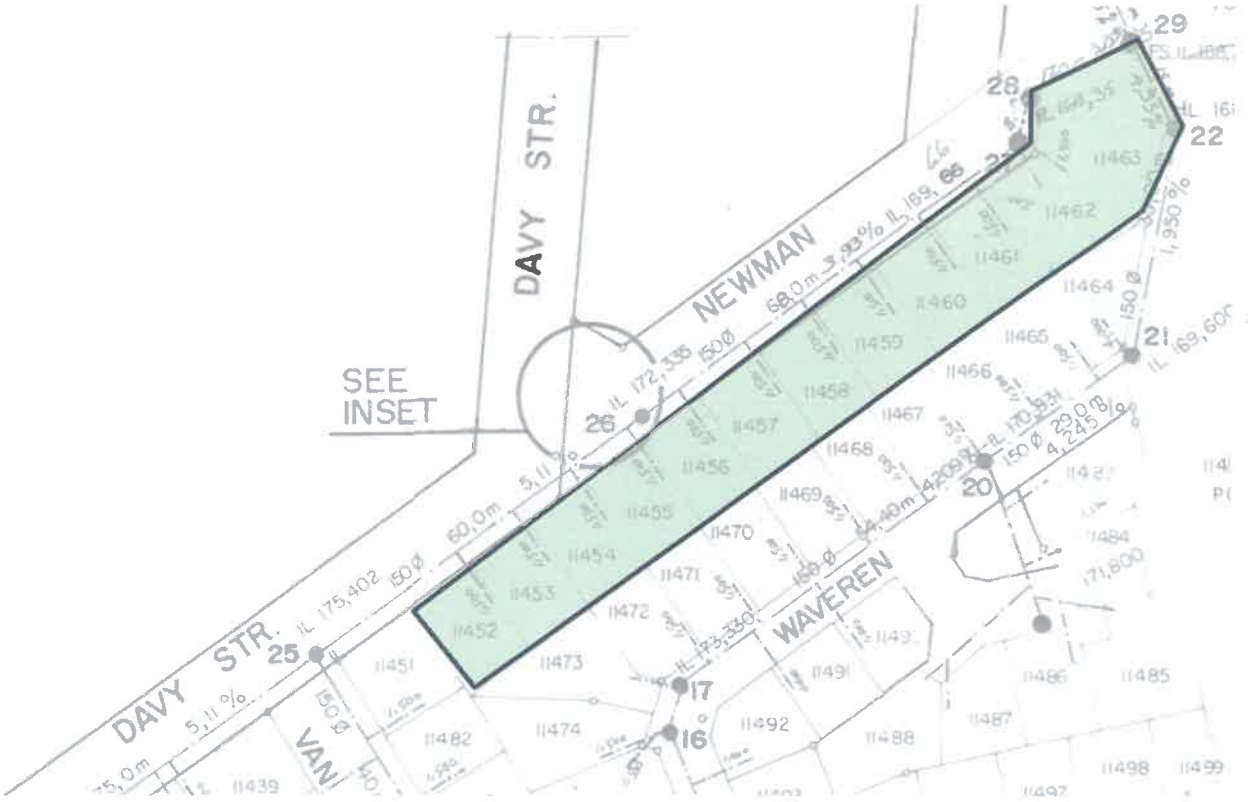


Figure 3.2: Existing sewer network in Newman Road according to municipal records

3.2 Sewerage Run-Off

The sewer flow for the proposed residential units will be estimated at 80% of the average daily water demand. Provision is made for full-flush sanitation.

The table below reflects the estimated sewer flow determined as indicated above.

Table 3.1: Sewerage run-off

Land Use	Units	Annual Average Daily Flow (AADF)	Sewerage Outflow (kℓ/d)
Residential 1	29 units	720ℓ/day/unit	20,88kℓ/day
		Total	**20.8kℓ/day**

The bulk sewerage treatment plant has a capacity of 35,000 kℓ/day. The additional outflow of the

houses is an additional 20,88kl which is less than 0,06% of the capacity of the treatment plant. This is a negligible load and can be comfortably accommodated.

3.3 Design Criteria and Materials

uPVC Class34 Free-flow pipe material as well as pre-cast concrete manholes to SABS standards will be used in the construction of the sewer network where needed with the following minimum requirements:

3.3.1 annual average daily flow l/day (AADF)

3.3.1.1 Residential and other - refer to Section 2.2 above

3.3.1.2 Instantaneous Peak - 4

3.3.1.3 Peak Factor - 2.5

3.3.1.4 Infiltration Allowance - 15%

3.3.2 Network and Main Sewer:

3.3.2.1 Minimum diameter pipe 160mm;

3.3.2.2 Minimum depth of cover 1m

DIAMETER	MINIMUM GRADIENT	MAXIMUM DEPTH OF FLOW	MINIMUM VELOCITY
160mm	1/200	0.85D	0,7m/s

3.3.3 Materials:

- Pre-cast concrete manholes from 1000mm diameter;
- Manhole frames and covers – Polymer Concrete (Lockable)
- Maximum spacing of manholes - 75 meters;
- Building connections (110mm) will be supplied (1 meter from erf boundary);
- Bedding and Backfill – SANS 1200

The peak flow from the proposed erven is as follows:

No of erven	Flow rate	Peak Factor	Infiltration	Peak flow (ℓ/sec)
Talana Str 17	720ℓ/day/unit	2,5	15%	0,4ℓ/sec
Newman Str 12	720ℓ/day/unit	2,5	15%	0,28/sec

3.4 Existing Sewer Layout from site inspections

The internal sewerage system with house connections is in place at the positions we dug open. We are not confident that all connections are in place and provision has been made for the installation of some of the connections. No additional designs are required and the capacity of the sewerage systems have been investigated and is discussed in section 3.8 below. The existing as-built sewer network in the areas is shown in Figure 3.3 and 3.4.

3.5 Flow capacity Analysis

Sewerage flow depth have been measured during the morning and evening peak hour periods. The positions of these measurements are shown in Figure 3.3 below.

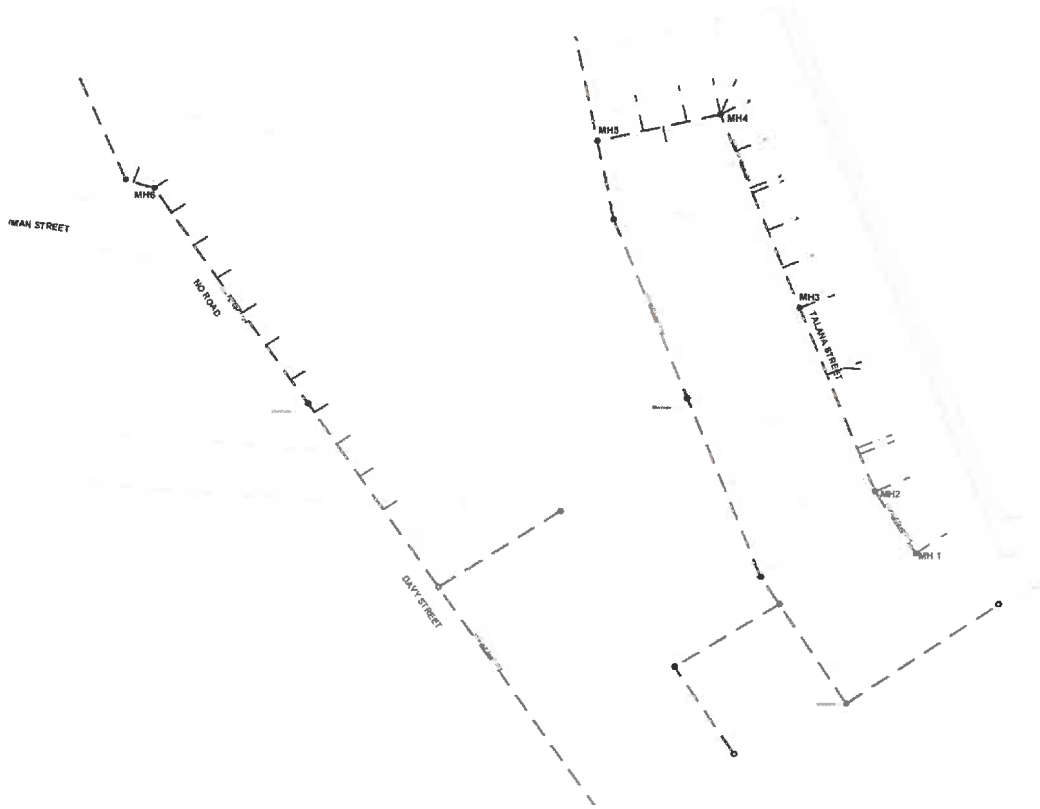


Figure 3.3: Existing Sewer network as obtained from site inspections and observations.

The flow data as measured on 26 November 2024 is shown in Table 3.2.

Table 3.2: Flow measurement results

Manhole No	Slope	Flowdepth	Flow	Capacity	Utilisation
MH1		0			
	2,3%		0,3ℓ/sec	12ℓ/sec	2,5%
MH3		20mm			
	1,75%		0,25ℓ/sec	11ℓ/sec	2,3%
MH4		20mm			
	1,5%		3,0ℓ/sec	10ℓ/sec	30%
MH5		60mm			

From the above analysis it is clear that sufficient capacity is available in the pipes to accommodate the additional flows of 0,4l/sec in Talana Street and 0,28l/sec in Newman Street. After the development of the houses the sewerage infrastructure will still only operate at less than 40% of its capacity.

4 ROADS

4.1 Layout and Access

The erven are located adjacent to existing roads. Talana road is a two-lane undivided surface road which can be classified as an Class 4 Access road. Newman street is for the section in front of the proposed erven not surfaced and no formal road exist. A formal road needs to be constructed as indicated in Figure 4.1 below.



Figure 4.1: Existing gravel road to be surfaced

4.2 Internal Roads

Access to the individual areas within the development will be obtained from an internal road system.

All geometry will be designed according to applicable standards. The proposed road that needs to be built in Newman Street can be classified as a Class 5 access street which will be an undivided single carriageway two lane road.

4.3 Design Criteria

The proposed pavement design will be based on anticipated traffic volumes and ground conditions. The anticipated design life of the proposed pavement will be 15 to 20 years on provision that repairs to the surface will be made where necessary to maintain the impermeability and integrity during the design life of the road.

Table4.1 indicates the proposed pavement design for the Access Roads in Newman Street.

Table 4.1: Pavement Design for Access Roads

Surface	25mm Asphalt
Base	150mm G2 type base
Sub-base	150 G6
Road-bed	150mm thick layers compacted to 93% of modified AASHTO density. Minimum CBR = 7 at 93% of modified AASHTO density – G9

4.4 Road Construction Standards

Roads are to be constructed to the standards specified in SANS 1200. Road materials conforming to the requirements of TRH 14 will be specified.

5 STORM WATER MANAGEMENT

5.1 Bulk Storm Water

The storm water runoff captured in the internal storm water network as well as the surface flow from the adjacent area development will flow towards the stormwater channel at the back of the erven in Talana Street. The drainage area has been determined to be 48ha.



Figure 5.1: Drainage catchment area (48ha)

5.2 Run-off Calculation

The stormwater run-off has been calculated using the Rational Design Formula, which is the most appropriate and, in our circumstances, and was utilized to determine the 1:2 year, the 1:5 year, the 1:10 year, the 1:20 year, and the 1:50 year recurrence interval flood discharge values.

The Rational Method relates the discharge associated with the rainfall event in the following relationship:

$$Q = 0{,}278 * C * I_T * A$$

Where

Q	=	Peak discharge measured in m^3 per second
C	=	Dimensionless run-off coefficient
I_T	=	Average Rainfall Intensity measured in millimeters per hour

A = Effective catchment area measured in km^2.

In calculating the capacity of the river channel and its surrounding floodplains, Manning's Equation was utilized:

$$Q_c = [A * (A / P)^{0.667} * S_o^{0.5}] / n$$

Where

Q_c = Flow Capacity measured in m^3 per second

A = Area

P = Wetted perimeter

S_o = Slope

n = Constant relating the surface roughness of the conduit

Different values of **n** were assumed for the main channel and the flood plains next to it.

These capacities were calculated for the section of houses along Talana street that could potentially flood the properties.

The natural drainage pattern of the terrain is towards the north. The area drains overland towards a stream that ends up in the channel behind the proposed houses along Talana Street.

Run-off and peak flow rates will be calculated according to selected return periods. The 1:50-year recurrence interval will be used for the major system design. Subsurface drainage and the 1:5-year recurrence interval is used for storm water design of the subsurface system. The design of the internal subsurface system is outside of the scope of this report as the existing road infrastructure already should have taken this into consideration. Some existing subsurface infrastructure on the site confirms this. The existing stormwater channel along Talana Street will be evaluated to assess whether it has the capacity to handle the runoff. Should sufficient capacity not be available, some changes to the channel will be proposed in order to manage the 1:50 year flood to protect the adjacent properties. A formal drainage system of pipes or canals will be provided to convey storm water.

Erosion protection should be provided in the form of concrete lining or grassblocks. Energy dissipaters will be provided at the lower end of the watercourse and at sites where the drainage is diverted away from roads.

The drainage system will be designed to minimize the impact of the development on the storm water characteristics of the property and adjacent properties by utilizing:

5.2.1 Surface drainage where possible.

5.2.2 Sub-surface (underground) pipe systems to convey storm water from higher laying areas.

5.2.3 Erosion protection, stabilization of erodible materials, and sediment control.

5.2.4 Retention where applicable.

5.3 Discharch from catchment area

The effective catchment area was estimated from topographical maps, and was estimated to be approximately 0,48 km^2.

→ A = 0,48 km^2

The longest watercourse in the catchment area was estimated from the same topographical maps, and estimated to be approximately 1,39 km long.

→ L = 1.39 km

The average slope was estimated using the 10-85 principle, whereby the height difference between the 10^{th} percentile of the distance and the 85^{th} percentile is used.

→ S_{av} = 0.08937m/m

The Mean Annual Rainfall for the area was obtained from Figure 4.7 from the Road Drainage Manual and was determined to be 380 mm.

→ MAR= 860mm

5.4 Flood Line

The erven along Talana road is a concern for flooding due to the water running through the stormwater channel at the back of the erven. As previously stated, the area draining toward this channel is 48 ha.

The capacity of the channel will be analysed and the safety of the development of houses will be evaluated. The stormwater runoff has been calculated and is shown below.

Table 5.1: Lindida Talana Street : Stormwater runoff analysis
Dertermination of Floods Using Rational Method

Catchment Area (A)	0.48	km²	Top Elevation	350	m
longest watercourse	1.85	km	Bottom Elevation	196	m
M.A.R	880	mm	[illegible]	154	m
[illegible]	1.39	km	Slope	0.11099	m/m
			Avarage grass r	0.3	

Time of Concentration tc

$t_c = 0.604(rl/S^{0.5})^{0.467}$ $t_c =$ 0.67

	Return Period T (yrs)	2	5	10	20	50
Rainfall Intensity	Point Rainfall h (mm)	33.57	44.19	54.41	66.99	88.18
	Point Intensity i = h/tc (mm/hr)	50.09	65.94	81.18	99.95	131.6
	Areal Reduction a	0.995	0.995	0.995	0.995	0.995
	Intensity Averaged Over Area	49.84	65.61	80.78	99.45	130.91
Runoff Coefficient	Rural C1	0.21	0.23	0.27	0.246	0.3403
	Urban C2	0.38	0.38	0.38	0.38	0.38
	Lakes C3	0.00	0.00	0.00	0.00	0
	C	0.29	0.30	0.33	0.31	0.36
Peak Discharge (Q)	Q = 0.278 CIA (m^3/s)	**1.94**	**2.67**	**3.52**	**4.14**	**6.26972**

	Areal Weighting Factors: alpha + beta + gamma =1			
	Rural	**Urban**	**Lakes**	**Sum**
Catchment Area split	0.5	0.5	0	1

Rural C1	Surface slope in % Cs	Soil Permability Cp	Vegetation Cv
	0.16	0.1	0.15
0.3403	50 yrs		
0.27	20 yrs		
0.246	10 yrs		
0.23	5 yrs		
0.205	2 yrs		

Urban C2	Lawns	Residential	Streets	Bussiness	Sum
0.38					
Areal %	0.45	0.4	0.15	0	1
F_t	0.2	0.4	0.85	0	

From the above calculation, it can be seen that the 1:50 stormwater flow will be 6,27m3/sec. The capacity of the stormwater channel as it currently is having been calculated and is as follows:

Table 5.2: Current Capacity of SW channel in Talana Street

		v-drain	Trapezoidal-drain	
Input	b			0
	d			1.1
	h			1.20
	w			0.8
	Pw			4.00
	1/n			83.33
	A			0.88
	$R^{(2/3)}$			0.36
	$S^{0.5}$			0.15
Input	S = 1/			46
Q m3/sec		**0**	**0**	**3.94**

$$(Q) = \frac{1}{n} \times A \times R^{(2/3)} \times S^{0.5}$$

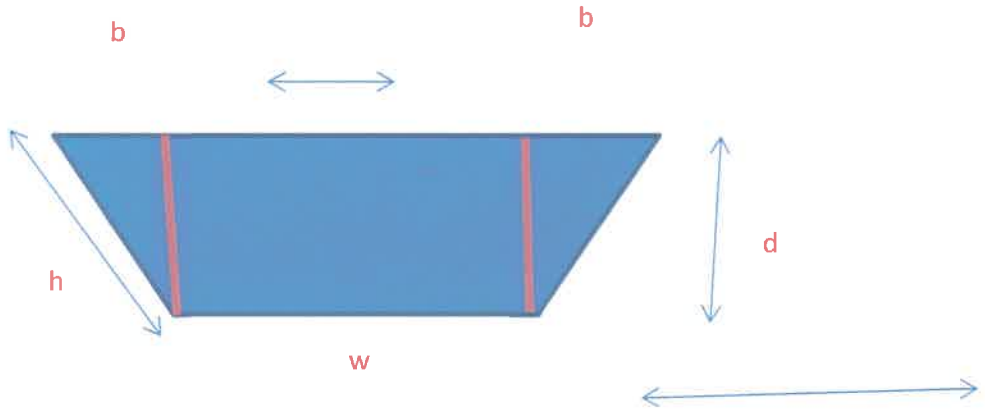


Figure 5.1: Channel profile

From the analysis it is clear that the **capacity** of **3,94m³/sec** is substantially less than the expected 1:50 peak flow of 6,27m³/sec. The risk exist that the proposed houses will be flooded. During interaction with the local residents along Talana street on the opposite side of the road, it was established that flooding of their houses did indeed occurred at some occasions when the banks of the channel along Talana Street overflowed.

Further analysis suggests that the base width (w) be increased to at least 1,5m and the channel be lined with concrete to ensure minimum maintenance costs and inconvenience due to maintenance. The results of this analysis is shown in Table 5.3 below.

Table 5.3: Improved Capacity

		v-drain		Trapezoidal-drain
Input	b			0
	d			1.1
	h			1.20
	w			1.5
	Pw			5.40
	1/n			83.33
	A			1.65
	$R^{(2/3)}$			0.45
	$S^{0.5}$			0.15
Input	S = 1/			46
Q		**0**	**0**	**9.20**

$$(Q) = \frac{1}{n} \times A \times R^{(2/3)} \times S^{0.5}$$

From the above results it can be seen that the capacity of the channel has increased to **9,2m³/sec**, which is more than the runoff of **6,27m³/sec.**

The improvement of the stormwater channel at the back will therefore contribute significantly in reducing the risk of flooding of the houses to be developed. The existing stormwater channel must therefore be widened to 1,5m at the base and the depth from the natural ground level should be at least 1,2m.

6 COST

The required improvement to the infrastructure has been determined based on the average of recent tender amounts of various projects. The estimated cost for having the erven properly upgraded and safe is amounts to **R1,981,022-02**. A breakdown of this cost is shown in Annexure A

7 CONCLUSION AND RECOMMENDATION

. Based on this investigation, the following conclusions can be made:

- The water connection to the erven are not in place
- From investigation into the sewer network, it appears that the sewer connections are in place, but assessments were based on a sample size and provision has been made for potentially 10 house connections
- The section of Newman road must be build to provide acceptable access to a number of the new houses.
- The stormwater channel at the back of Talan Street does not have sufficient capacity to accommodate the 1:50 year flood. Liaison with local residents revealed that flooding of the houses in the vicinity have taken place in the past directly as a result of the overflow from the inadequate channel.
- The proposed development of the 29 erven can be implemented safely if the following are implemented first:
  - Install water connection
  - Install sewer connections
  - Construct section of Newman road
  - Upgrade stormwater channel behind erven along Talana Street.
- The upgrading costs amount to R1,981,022-02

Based on the findings of this report, it is recommended that the upgrading requirements identified through this study be implemented.

John Muller PrEng
Imodie Projects (Pty) Ltd

2025.01.20
Date

ANNEXURE A: COST OF UPGRADE

IMODIE PROJECTS

LINDIDA SERVICES UPGRADE **Jan-25**

		Unit	Quantity	Rate	Amount
1	**Establishment on Site & General Obligations**				**R178 500.00**
	Fix obligations	Per Site	1	R75 000.00	R75 000.00
	Time Related	Per Day	45	R2 300.00	R103 500.00
2	**Clearing and Grubbing**				**R51 000.00**
	Clean SW Channel	m	170	R300.00	R51 000.00
	Clean areas for water connection	No	29	R825.00	R23 925.00
	Clean areas for sewer connection	No	10	R780.00	R7 800.00
	Clean for new road	m2	550	R95.00	R52 250.00
3	**Water Connections**				**R271 324.00**
	Provide & Install house water connections and meters	No	29	R9 356.00	R271 324.00
4	**Sewer Connections**				**R75 000.00**
	Provide and install sewer connections	No	10	R7 500.00	R75 000.00
5	**Road Construction**				**R179 100.00**
	150mm G6 Subbase on gravel areas	m3	90	R890.00	R80 100.00
	100mm G4 Basecourse on gravel areas	m3	60	R945.00	R56 700.00
	Rip and compact existing insitu layer gravels area	m3	100	R423.00	R42 300.00
6	**Upgrade SW channel**				**R344 000.00**
	Excavate and build new SW channel	m	160	R2 150.00	R344 000.00

7	**Prime Coat**	m2			**R39 600.00**
	MC 70 Cut back bitumen	m2	720	R55.00	R39 600.00
8	**Asphalt Base**				**R324 000.00**
	30mm Asphalt layed	m2	720	R450.00	R324 000.00
9	**Health and Safety**	days			**R22 500.00**
	Minor Works	days	45	R500.00	R22 500.00
					R0.00
					R1 485 024.00

Add Professional Services and supervission 16%	**R237 603.84**
TOTAL COST INFRASTRUCTURE UPGRADE	**R1 722 627.84**
Add 15% Vat	**R258 394.18**
Total Cost Including Vat	**R1 981 022.02**

7.5.2	**APPROVAL OF THE LAND AVAILIBILITY AGREEMENT BETWEEN THE STELLENBOSCH MUNICIPALITY AND CROWIE PROPERTY GROUP (PTY) LTD PROPERTY GROUP (PTY) LTD FOR THE DEVELOPMENT OF FARMS 81/2 AND 81/9, STELLENBOSCH FOR SOCIAL HOUSING**

Collaborator No: **785854**
IDP KPA Ref No: **Good Governance**
Meeting Date: **21 May 2025**

1. SUBJECT: APPROVAL OF THE LAND AVAILIBILITY AGREEMENT BETWEEN THE STELLENBOSCH MUNICIPALITY AND CROWIE PROPERTY GROUP (PTY) LTD PROPERTY GROUP (PTY) LTD FOR THE DEVELOPMENT OF FARMS 81/2 AND 81/9, STELLENBOSCH FOR SOCIAL HOUSING

2. PURPOSE

To seek Council's approval to sign the agreed Land Availability Agreement (LAA) (as **ANNEXURE A**) with Crowie Property Group (Pty) Ltd, the developer selected through the Municipality's tender process, to develop and manage the social housing project envisioned on Farms 81/2 and 81/9. Stellenbosch.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

On the 24th of November 2024, Council approved the draft Land Availability Agreement (LAA) and authorised the Municipal Manager to sign the LAA with minimum amendments between the Municipality and Crowie Property Group (Pty) Ltd. Included in the agreement is a set of municipal incentives that will assist in making the project viable. These incentives have been approved by Council in line with existing capital incentives for government financed housing projects as well as operational incentives linked to the Municipality's indigency policy.

5. RECOMMENDATIONS

(a) that the Council approves the Land Availability Agreement (LAA) (attached as **ANNEXURE A)** between Crowie Property Group (Pty) Ltd and the Stellenbosch Municipality;

(b) that a detailed project plan be prepared by Crowie Property Group (Pty) Ltd to be agreed for by Council, before the rights to the land on a 40-year leasehold basis is entered into;

(c) that the Municipal Manager be authorized to sign the LAA (attached as **ANNEXURE A**); and

(d) that the Municipal Manager be authorized to sign any additional information or documentation required as may be necessary to ensure compliance with regulatory requirements in order to facilitate the effective implementation of the project.

6. DISCUSSION / CONTENTS

6.1 Background

Council has approved the development and implementation of a Social Housing programme in the Municipality. The intention is provide well located, good quality and well managed rental housing opportunities affordable low- and moderate-income households. This is to be achieved through the National Social Housing programme governed by the Social Housing Act (2008) and its linked policy and procedures. The national responsibility for the overall management of the national programme rests with the Social Housing Regulatory Authority (SHRA) established in terms of the Social Housing Act. In terms of the legislation the Municipality is responsible for the facilitation of such development in among other ways in the release of municipal land at a price that makes such projects financially viable and other incentives within its authority.

Council has already agreed to the rollout of the Social Housing programme in Stellenbosch and the initial release of land for the first three projects. The release of the first of these sites Farms 81/2 and 81/9 was agreed by Council after public consultation on its plans to dispose of the land.

Having undertaken public consultation on the release of Farms 81/2 and 81/9 for this purpose, the Municipality followed a procurement process to call for proposals to develop and undertake the long-term management of the development in accordance with the Social Housing Regulations.

As a result of this Crowie Property Group (Pty) Ltd was appointed, on the 19 February 2024, as the preferred bidder. However, before signing the final contract awarding the land, it is necessary that Crowie Property Group (Pty) Ltd prepares a detailed Project Plan for formal approval by Council. The Project Plan involves a detailed description of the project, its financing and a timetable for delivery that meets the requirements of the award. For this Crowie Property Group (Pty) Ltd are required to invest financial and human resources. To best protect the interest of both the Municipality and the developer it is necessary to have a signed Land Availability Agreement between the Municipality and Crowie Property Group (Pty) Ltd. Council has already agreed in principle to enter into such agreements with Social Housing Institutions (SHIs) and/or Other Development Agencies (ODAs).

This was followed by a procurement process for eligible entities to apply for the development and long-term management of the site based on a 40-year lease. After adjudication of the submissions, through the Municipality's procurement process, Crowie Property Group (Pty) Ltd was chosen as the preferred bidder. Crowie Property Group (Pty) Ltd now need to finalise a detailed Project Plan for approval by the Council before the signing of the Land lease agreement.

The Land Availability Agreement provides a contractual framework that permits Crowie Property Group (Pty) Ltd to prepare such a Project Plan with the assurance that if it meets the Municipality's requirements while giving surety to the developer, that as long as they produce a financially viable detailed plan in line with the municipal intent and their submitted tender proposal, that the Municipality will sign the land lease agreement.

The Land Availability Agreement also outlines to the developer the key incentives that the Municipality will provide in terms of relevant development charges and access to indigency relief for eligible tenants.

6.2 Discussion

After the approval by Council of the draft LAA, the relevant departments of the Municipality, with the legal representatives of Crowie Property Group (Pty) Ltd entered into discussions/negotiations regarding various aspects of the approved draft LAA.

After successful discussions/negotiations, it was concluded that the attached LAA (attached as **ANNEXURE A**) expresses the intention and interest of Council to provide affordable rental stock, which will be managed by a competent Social Housing Institution (SHI) and/or Other Development Agency (ODA).

The most notable and relevant differences from the draft LAA submitted to Council on the 24th of November 2024 and the LAA presented to council in this report (attached as **ANNEXURE A**), are as follows:

- Additional information added to section 13**: Action for Non-performance in Terms of the Contract**
- Additional information added to section 16: **Confidentiality**
- Addition of section 17**: Representations and Warranties**
- Addition of section 21**: Force Majeure**
- Addition of section 22**: Protection of Personal Information**

6.3 Financial Implications

There are no substantive financial implications should the recommendations as set out in the report be accepted. The financial implication for the Municipality is in the price of the disposal of the land on a leasehold basis, based on the final Project Plan and its linked implementation. When this is prepared it will then be tabled to the Council for it final approval.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has limited staff implications to the Municipality. These require time from the Department of Human Settlement staff to liaise with Crowie Property Group (Pty) Ltd to ensure preparation of the Project Plan in line with the Municipality's requirements.

6.6 Previous / Relevant Council Resolutions:

27th Council Meeting: 2024-11-27: ITEM 10.5.1

RESOLVED (with majority vote with 1 abstention)

(a) that Council approves the draft Land Availability Agreement (LAA) between Crowie Property Group (Pty) Ltd and the Stellenbosch Municipality;
(b) that Crowie Property Group (Pty) Ltd prepares a detailed project plan for approval Council before the rights to the land on a 40-year leasehold basis is entered into;
(c) that Council endorses the capital and operational incentives contained in the draft LAA, as per ANNEXURE 3;

(d) that the Municipal Manager be authorised to sign the draft LAA and negotiation minimum
amendments if required and submit to Council for condonation; and
(e) that the Municipal Manager be authorized to sign any additional information or documentation required as may be necessary to ensure compliance with regulatory requirements and to facilitate the effective implementation of the project.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2020-03-20: ITEM 7.4.2

*(a) that the land in question, remainder of Erf 2149, Stellenbosch (Lapland flats), Remainder of Farm 180 (open spaces near Teen-die-Bult flats) and Erf 81/2 and Erf 81/9 Stellenbosch, be identified as land parcels **not needed for the Municipality's own use** during the period for which the right is to be granted;*
*(b) that Council, **in principle**, approve the Municipality's entering into **Land Availability Agreements** with SHIs and ODAs successful in the Public Competitive Process (with SHIs and ODAs successful in the Public Competitive Process in terms of Regulation 34(1) (b) of the Asset Transfer Regulation (ATR), read with paragraph 9.2.2.1 (l) of the Policy on the Management of Council owned property, subject to the following conditions:*
*(i) that **Council's intention** so to act, i.e. the awarding of rights on a private treaty agreement basis, **be advertised** for public comments;*
*(ii) that, simultaneously, the **public participation** process envisaged in Regulation 35 of the ATR **be followed**;*
*(iii) that Lease Agreement be concluded, based on a **40-year term** based on applicable tariffs;*
*(iv) that the Lease Agreement provide for **review/revision**, should the need arise for further development/redevelopment of the area; and*
(c) that, following the public participation process referred to above, a report be submitted to Council in order for Council to give a mandate to the Administration to proceed with the Public Competitive Process that will result in the awarding of the long-term use rights.

35TH COUNCIL MEETING: 2020-02-26: ITEM 11.4.1

***RESOLVED** (majority vote)*

(a) that the progress report be noted;
(b) that Council approves in principle the development proposal as set out in the draft feasibility study;
(c) that the Municipal Manager is authorised to undertake a process towards entering into Land Availability Agreements with competent Social Housing Institutions (SHIs) or Other Development Agencies (ODAs);
(d) that a Smart Partnership and a Land Availability Agreement be entered into with the successful accredited Social Housing Institution (SHI) or Other Development Agency (ODA); and
(e) that the proposed base criteria which need to be met by a viable Social Housing Institution, be noted.

The following Councillors requested that their votes of dissent be minuted:

FT Bangani-Menziwa (Ms); DA Hendrickse; N Mananga-Gugushe (Ms); C Moses (Ms); N Sinkinya (Ms); P Sitshoti (Ms) and LL Stander.

6.6 Risk Implications

There are no substantial risks for the Council other than the failure of Crowie Property Group (Pty) Ltd to produce an acceptable plan for the Municipality. In such a case the award becomes null, and void and the Municipality would need to restart a process for the awarding of the site.

6.8 Comments from Senior Management:

None requested.

ANNEXURES

Annexure A **Copy of the Land Availability Agreement (LAA) for signing between the Stellenbosch Municipality and Crowie Property Group (Pty), with highlighted amendments**

FOR FURTHER DETAILS CONTACT:

NAME	**Lester van Stavel**
POSITION	***Manager: Housing Development***
DIRECTORATE	***Planning and Economic Development***
CONTACT NUMBERS	***021 808 8462***
E-MAIL ADDRESS	***Lester.vanstavel@stellenbosch.gova.za***
REPORT DATE	***12 May 2025***

ANNEXURE A

LAND AVAILABILITY AGREEMENT

entered into by and between

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

duly represented by **Ms Geraldine Mettler**, in her capacity as the **Municipal Manager**

AND

Crowie Property Group

CROWIE
PROPERTY GROUP

2000/009437/07

duly represented by **Mr Rowan Crowie,** in his capacity as the **Chief Executive Officer**

and duly authorized to sign this Agreement

in relation to

FARM 81/2 AND FARM 81/9, STELLENBSOCH

part of the Stellenbosch Municipality Social Housing Programme

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1. DEFINITIONS AND INTERPRETATION

1.1 In this Agreement, unless otherwise required or indicated by the context, the singular shall include the plural and vice versa, words indicating any one gender shall include the other genders, words indicating natural persons shall include juristic persons and bodies corporate and vice versa.

1.2 The following words or phrases shall bear the following special meaning assigned to them below, and shall be interpreted as such for this Agreement, even if such interpretation is contrary to the ordinary grammatical meaning of the words and phrases

1.3 if a definition imposes substantive rights and obligations on a Party, such rights and obligations shall be given effect to and shall be enforceable, notwithstanding that they are contained in a definition.

1.4 any definition, wherever it appears in this Agreement and Annexures, shall bear the same meaning and apply throughout this Agreement unless otherwise stated or inconsistent with the context in which it appears.

1.5 if there is any conflict between any definitions in this Agreement then, for purposes of interpreting any Clause of the Agreement or paragraph of any Annexure, the definition appearing in that Clause or paragraph shall prevail over any other conflicting definition appearing elsewhere in the Agreement.

1.6 where any number of days is prescribed, those days shall be reckoned exclusively of the first and inclusively of the last day unless the last day falls on a day which is not a Business Day, in which event the last day shall be the next succeeding Business Day.

1.7 where the day upon or by which any act is required to be performed is not a Business Day, the Parties shall be deemed to have intended such act to be performed upon or by the next succeeding Business Day.

1.8 the use of any expression covering a process available under South African law (including, for example, a winding-up) shall, if any of the Parties is subject to the Applicable Laws of any other jurisdiction, be interpreted in relation to that Party as including any equivalent or analogous proceeding under the Applicable Laws of such other jurisdiction.

1.9 the rule of construction that if general words or terms are used in association with specific words or terms which are a species of a particular genus or class, the meaning of the general words or terms shall be restricted to that same class (i.e. the *eiusdem generis* rule) shall not apply, and whenever the word

"including" is used followed by specific examples, such examples shall not be interpreted so as to limit the meaning of any word or term to the same genus or class as the examples given.

1.10 the expiration or termination of this Agreement shall not affect such of the provisions of this Agreement which are expressly provided to operate after any such expiration or termination, or which of necessity must continue to have effect after such expiration or termination, notwithstanding that the relevant provisions themselves do not provide for this.

1.11 each of the provisions of this Agreement has been negotiated by the Parties and drafted for the benefit of the Parties, and accordingly the rule of construction that the contract shall be interpreted against or to the disadvantage of the party responsible for the drafting or preparation of this Agreement (i.e. the *contra proferentem* rule), shall not apply.

1.12 The following terms shall have the meanings respectively assigned to them hereunder, namely:

"Anchor Business Plan"	Shows the project's financial viability. It includes a working financial model in Excel electronic format. It is based on approved density and buildable Gross Floor Area (GFA) for the entire site and individual buildings as applicable;
"Agreement"	means this agreement contained herein including all annexures thereto;
"Municipality"	means Stellenbosch Municipality listed on page 1 duly represented herein by **Geraldine Mettler** (including ~~his~~/her successors in title);
"Commencement Date"	means the date on which Crowie Property Group has the right to commence work in terms of this Agreement.
"Inception Date"	means the agreed date on which this Agreement is signed by both Parties or on any other date as the Parties may

	mutually agree in writing (whichever event is first).
"Contracts"	means this Agreement and the Project Agreement and the Land lease agreement read together;
"Calls for Proposals"	means the original Request for Proposals;
"Parties"	means the Municipality and the Partner;
"Partner"	means Crowie Property Group (Pty) Ltd a company duly registered in terms of the Company laws of the Republic of South Africa with registration number [2000/009437/07];
"Project Agreement"	means an Agreement to be concluded between the Municipality and the Partner which establishes the terms under which the project will be executed;
"Pre-Feasibility and Financial Project Proposal (PFF)"	The Pre-Feasibility and Financial Project Proposal is the project's initial development concept and preliminary financial viability model as presented by the Partner to the Municipality in response to the municipal Request for Proposal call on the Land. It has to be negotiated and approved by the Municipality prior to consideration and inclusion in the Land Availability Agreement;
"Programme Manager"	means an employee of the Municipality or any person nominated in writing by the Municipality responsible for the coordination of the Municipality's Social

	Housing Programme, whose details shall be communicated to the Partner;
"Project Manager"	means an employee of the Municipality, or such other person as may be nominated in writing by the Municipality;
"Project"	means the proposed development on the allocated land identified in this Agreement for planning of the social housing development by the Partner;
"Social Programme"	refers to the development of affordable rental stock for low-moderate income households in terms of the Social Housing policy, legislation and regulations;
"Social Housing Regulatory Authority (SHRA)"	means the Social Housing Regulatory Authority as established by Social Housing Act 16 of 2008;
"Social Housing Subsidy/ies"	means public funding, inclusive of institutional and consolidated capital grant funding, provided by the SHRA or any other organ of state defined in Section 239 of the Constitution of the Republic of South Africa of 1996, utilised for the creation of housing stock for social housing purposes;
"Social Housing Institution (SHI) or Other Delivery Agent (ODA)"	An SHI (Social Housing Institution) is a non-profit entity registered and accredited by the SHRA under the Social Housing Act 16 of 2008, and an ODA (Other Delivery Agent) is a for-profit company that can implement a social housing subject to project-specific accreditation from the SHRA;

"Municipal grants"	means public funds by the Municipality, inclusive of Municipal Infrastructure Grants (MIG), Urban Settlements Development Grants (USDG) or others that are allocated by Stellenbosch Municipality to support the proposed social housing development.

2. RECORDAL

2.1 The Municipality wishes to establish a Social Housing Programme to create well-located and well-managed affordable rental social housing schemes on land made available solely for social housing with or without other complementary land use approved by the Municipality.

2.2 The Partner is an ODA, that was elected through a Request for Proposal to allocate the subject land, which will be awarded for social housing development.

2.3 The Municipality wishes to agree on granting the Partner, the right to use, develop and occupy the subject land identified in this Agreement to the Partner based on an **Approved Pre-Feasibility and Financial Project Proposal (PFF) included as ANNEXURE 1,** that meets the conditions outlined in this Agreement or any changes to it agreed by parties in the process of the planning linked to this Agreement and its subsequent binding Project Agreement.

2.4 The land lease agreement allows the Partner to use the land for 40 years.

2.5 The Partner will pay the Municipality a determined value yearly.

2.6 The Parties wish to conclude this Agreement in writing.

3. AGREEMENT

3.1 The Municipality and the Partner hereby agree that the terms and conditions of this Land Availability Agreement (LAA) shall link contractually to the Project Agreement to be signed between the Parties, together with any future Project Agreement addendums that govern their relationship in respect of all services provided by the Partner currently or at any time in the future in respect of this social housing in Stellenbosch Municipality.

3.2 This LAA establishes a framework for preliminary arrangements for making land available on a leasehold basis for a social housing project, specifying the conditions under which Stellenbosch Municipality agrees to offer the subject land for social housing to the Partner and ensures it with exclusive rights on the subject land to the Partner to continue project packaging and financing process within agreed municipal conditions, performance compliance and milestone completion targets for the proposed social housing project.

4. OBJECTIVES

4.1 The objectives of this Agreement are as follows:

4.2 A systems approach to establishing strong, mutually beneficial contractual arrangements between the Municipality and the appointed social housing implementation company Crowie Property Group as its "Partner" on the Social Housing Programme.

4.3 To guarantee that the identified land will be leased to the Partner provided they meet the development conditions and requirements outlined in this Agreement, subsequent project Contracts, and any other agreed upon by the parties in planning this site's development.

4.4 To preserve the opportunity for the Partner to obtain the rights to develop land of the Municipality within a framework that protects the Municipality's land investment and resources to achieve their socio-economic housing program objectives.

4.5 Within this contracting agreement framework, the Parties will conclude a linked Project Agreement. The Project Agreement will be finalized once the project is more clearly defined, and the Partner submits a detailed execution plan.

5. INCEPTION AND COMMENCEMENT DATE

5.1 The inception date of this agreement shall be the date on which this agreement is signed by both Parties or on any other date as the Parties may mutually agree in writing.

5.2 From the Inception Date, the Partner shall have the right to commence due diligence activities on the land, including conducting site inspections and advance feasibility studies to determine the development concept and financial proposal precisely.

5.3 This Agreement shall commence on the date of approval from the Municipal Planning Tribunal. The approval shall be subject to such earlier termination as provided for in Clause 13, it shall continue in force and effect for two (2) years, with a possible extension of one (1) additional year not exceeding a total LAA period of three (3) years. The Municipality shall ensure that the approval is not unreasonably withheld and unduly delayed.

5.4 Should both Parties agree on an extension, it will be negotiated six (6) months before the expiry of the first term of the LAA.

6. LAND FOR DEVELOPMENT TRANSACTION TERMS

The Municipality offers the land to the Partner under the following terms:

6.1 A long-term lease agreement for a period of forty (40) years, subject to the following terms and conditions:

a) A detailed development plan linked to a financing proposal and project delivery schedule formally agreed by the Municipality in terms of the Partner's submitted proposal, which is subject to the following suspensive conditions:

(i) Approval of SHRA Capital Consolidated Grant Agreement (CCGA);

(ii) Town Planning Development including Township Proclamation servicing of land; and

(iii) Approval of the Project Financial Proposal and Development Plan.

b) The land lease payments (financial offer) in Rand value made by the Partner in the initial project proposal.

c) Payment is paid yearly in arrears over the lease agreement term.

7. PROPERTY DESCRIPTION OF LAND FOR DEVELOPMENT

The land subject of this agreement is defined as follows:

Erf numbers: FARM 81/2 AND FARM 81/9, STELLENBOSCH

Co-ordinates: 33°54'52"S 18°51'01"E (Farm 81/2)
33°55'00"S 18°51'04"E (Farm 81/9)

Extent (Area in sqm): 157 405 m² (Farm 81/2)
14 817 m² (Farm 81/9)

The cadastral details are contained in **ANNEXURE 2** of this agreement.

8. CONDITIONS FOR THE DEVELOPMENT OF THE LAND

8.1 The following general conditions apply to the development site:

8.1.1 Maximization of the development potential of the site and the Municipality's social housing development objectives.

8.1.2 Social and economic neighbourhood integration with the surrounding areas.

8.1.3 Access to adequate rental housing for low- and moderate-income households in well-managed urban environments.

8.2 The Municipality sets the following specific conditions:

8.2.1 Number of Social Housing Units: will be specified in the lease agreement.

8.2.2 Multi-story walk-up buildings with diverse housing typologies to accommodate different family sizes.

8.2.3 Comply with the Social Housing Policy and the SHRA's general norms and standards regarding project design, income targeting, and unit mix for internal cross-subsidization.

8.2.4 Integrate green spaces and gardens within the project, providing residents with recreational areas that enhance social interaction and well-being.

8.3 The Partner sets the following specific conditions:

8.3.1 That the Pre-Feasibility and Financial Project Proposal (PFF) is subject to the Provincial Department of Infrastructure (branch Human Settlements) approval of a Geotechnical Grant in the amount of R21 194.00 for poor soil conditions encountered on site.

9. CONSIDERATION OF DEVELOPMENT INCENTIVES

9.1 To promote investment and reduce the risk of developing sustainable social housing, the Municipality has decided to guarantee the following municipal incentives to the Partner, both capital and operational for this project:

9.1.1 Exemption from paying development charges (i.e. connection fees and bulk contributions);

9.1.2 Exemption from paying Planning Scrutiny charges;

9.1.3 Exemption from paying Town Planning and Building Plan approval charges;

9.1.4 Freezing the parking ratio of 0.75 per unit, or as per parking relaxation motivation approved based on SHRA Guidelines (amended from time to time) of 0.5 bays per unit if Partner makes a submission to the municipality and if this is agreed by the municipality in terms of its planning regulations;

9.1.5 Rates reduction charged at the residential base level;

9.1.6 Apply Indigency Policy to the Social Housing project as per **ANNEXURE 4**, beneficiating qualifying tenants subject to the means test;

9.1.7 Municipal support of any application by Partner to the Provincial Department of Infrastructure (branch Human Settlements) for Geotech grant of R21,194 per opportunity to be resourced from Provincial Department of Infrastructure (branch Human Settlements), for poor soil founding conditions;

9.1.8 The following site reports that will reduce the project capital costs will be provided to the Partner;

9.1.9 Environmental Authorizations (EA, ROD/EMPr);

9.1.10 Topographical surveys;

9.1.11 Geotechnical study;

9.1.12 Traffic Impact Assessment;

9.1.13 Flood line report; and

9.1.14 All town planning procedures as may be required, including Town Planning Rezoning Application.

9.2 Should the Partner trigger any bulk infrastructure upgrades which do not form part of the Municipality's Capital Expenditure Framework (MTREF) then the Partner will be held liable for any charges connected therewith.

10. OUTPUT OF THE LAND AVAILABLITY AGREEMENT PROJECT AGREEMENT

10.1 The terms and conditions and the process of the planning undertaken during the Land Availability Agreement period should result in a 'Property Development Plan' with an "Anchor Business Plan" agreed upon by both Parties that will guide the development of the land. The output of the Land Availability Agreement will conclude with the execution of a linked Project Agreement. The Project Agreement, at a minimum, will cover the following:

10.2 The Project Agreements will detail project-specific details and define terms and conditions for executing the project development.

10.3 The Project Agreements shall address the following sections but are not exclusively limited to the same:

10.3.1 The agreed property development plan contains the specific terms and conditions for the project development, development process, and post-construction property management details.

10.3.2 The "Anchor Business Plan", with all funding sources shown.

10.3.3 The development schedule with the development time frame and milestones.

10.3.4 The phasing plan of the project and performance management completion.

10.3.5 The material contribution of the Partners.

10.3.6 The system and procedures of monitoring the Agreement in coordination and collaboration with the relevant stakeholders, Municipality, Provincial Department of Infrastructure (branch Human Settlements), SHRA, and the SHRA mandatory reporting and performance monitoring procedures.

11. OVERALL ROLES OF THE PARTIES

11.1 The Municipality undertakes to:

11.1.1 Grant the Partner a 40-year lease agreement, provided that the proposed project development proposal aligns with the municipal vision articulated in this Agreement.

11.1.2 Provide access to information that affects the site available to the

Municipality, which can assist in the property development planning and packaging process right through to the tenanting and property management phase.

11.1.3 Actively participate in discussions with the Partner at different stages in the planning, implementation, and operational process; and

11.1.4 Give due consideration to additional incentives where there is a proven leverage to achieve the socio-economic and urban development vision.

11.2 The Partner undertakes to:

11.2.1 Carry out the Pre-Feasibility and Financial Project Proposal in response to the municipal Request For Proposal (RFP) on the land.

11.2.2 Carry out the planning process for the development of the site and/or building in accordance with the Land Availability Agreement and the subsequent Project Agreement to be executed with the Municipality.

11.2.3 To provide the proper opportunities to engage with the Municipality expediently on progress and content throughout the planning process in accordance with an agreed timetable.

11.3 Collaboration and Communication:

11.3.1 The Parties agree to convene monthly progress meetings to discuss the project's progress made by the Partner regarding the work assigned to them in terms of the Project Agreement as well as receiving progress updates from the Municipality on the necessary approvals.

11.3.2 Including any other matter relevant to the project as a whole that may affect the proper and timely completion of any aspect of the project.

11.3.3 Each meeting shall include representatives from the Municipality and the Partner and detailed minutes shall be recorded and distributed to all Parties within five (5) business days following each meeting.

12. CONDUCT OF SERVICES AND TIMETABLE FOR DELIVERY

12.1 The Partner shall provide those services as per an agreed Time Schedule and Completion Milestones as outlined in **ANNEXURE 3** of this Agreement and subsequently as per the Project Agreement. The time schedule may be adjusted from time to time if agreed to by both Parties in writing.

12.2 To ensure that the services provided comply with all the relevant prescripts.

12.3 That the Partner timeously advise of any deviation variation to schedule or any completion milestone changes, and which shall be agreed to by both parties before the Agreement expiry, as noted in Clause 5.3.

13. ACTION FOR NON-PERFORMANCE IN TERMS OF THE CONTRACT

13.1 In the event that the Partner fails to complete the work within the schedule or any agreed variations on this, the Municipality has the right to terminate this Agreement and withdraw rights to the land from the Partner. The Municipality shall not be entitled to terminate this Agreement, if the Partner's failure is attributable to the Municipality's act or omission.

13.2 To implement condition of termination noted in Clause 13.1, the Municipality must show that it has timely undertaken its responsibilities under this Agreement and did not intentionally or negligently omit its responsibilities.

13.3 If the reasons for failure by the Partner to complete its responsibility within the agreed time are outside of the control of the Partner having applied due diligence, then the parties should first attempt to reschedule the project failing which the municipality can terminate the agreement subject to any penalties being apportioned between the Parties.

13.4 In the event that the Municipality terminates the Agreement for non-performance, the Municipality has no liability to the Partner and, therefore, is responsible for reimbursement to the Partner for any work done to date unless there is a previous Agreement to do this to use for further work on the site.

13.5 The Municipality reserves the right to recover all costs, losses or damages incurred or suffered by it due to non-performance. Notwithstanding, except as otherwise required by applicable law, in no event shall Crowie Property Group or its affiliates, officers, employees, agents, or representatives be liable to Stellenbosch Municipality for any indirect, incidental, consequential, special, punitive, or exemplary damages, including but not limited to loss of profits, revenue, goodwill, or business opportunities, arising out of or in connection with this Agreement, regardless of the theory of liability (contract, tort, negligence, or otherwise), even if advised of the possibility of such damages.

13.6 Nothing in this section shall limit or exclude liability for:

(i) gross negligence;

(ii) wilful misconduct;

(iii) fraud or fraudulent misrepresentation; or

(iv) non-performance or any other liability that cannot be excluded or limited under applicable law.

13.7 If non-performance is due to malicious conduct, the Municipality can report the Partner to the Provincial Department of Infrastructure (branch Human Settlements), CIPC and the SHRA developer database, advocating a restriction (blacklisting) on the Partner from obtaining social housing business from the Municipality, Provincial Department of Infrastructure (branch Human Settlements) and the SHRA.

14. MANNER OF RENDERING SERVICES

14.1 All products developed and services performed by the Partner shall be of a standard and quality consistent with the Social Housing program standards. The Partner shall further exercise all reasonable skills, care and diligence in performing any such services and shall carry out all its responsibilities and duties following the recognized professional standards and in any manner and of a standard acceptable to the Municipality.

15. TERMINATION

The Parties reserve the right to terminate the provisions of any services relating to the project should:

15.1 either of the Parties fail to remedy its default in performing the services within 30 (Thirty) business days of receipt of a breach notice or within such further period as the Parties may agree in writing.

15.2 either of the Parties fails, in the absence of any legal review or appeal proceedings, to comply with any final decision reached as a result of any legal or arbitration proceedings.

15.3 either of the Parties engage in corrupt or fraudulent practices in competing for or executing the Agreement. For purposes of this Clause-

"corrupt practice" - means the offering, giving, receiving or soliciting of anything of value to influence the action of an official in the selection process or contract execution.

"fraudulent practice" - means a misrepresentation of facts in order to influence a selection process or the execution of a contract to the detriment of either Party, and includes collusive practice among parties (before or after submission of proposals), designed to establish prices at artificial, non-competitive levels and to deprive the other Party of the benefits of free and open competition.

15.4 The Municipality reserves the right to cancel this Agreement with the Partner in the event of the Partner being placed under liquidation. This will be dealt with as per the prescripts of the relevant section of the Social Housing policy and regulations if such liquidation results in the Partner not being able to render such services as agreed upon in this Agreement.

16. CONFIDENTIALITY

16.1 Each of the Parties shall at all times keep the existence and contents of this Agreement confidential and shall use reasonable efforts to keep confidential any information relating to the other Parties or their operations or affairs which it has acquired or may acquire in relation to the other Parties or their operations or affairs prior to or pursuant to this Agreement, save for any information:

16.1.1 which is publicly available or becomes publicly available through no act or default of any Party; or

16.1.2 which was in the possession of a Party prior to its disclosure otherwise than as a result of any breach by that Party of any obligation of confidentiality owed to any other person whether pursuant to this Agreement or otherwise; or

16.1.3 which is disclosed to a Party by a person which person did not acquire the information under an obligation of confidentiality; or

16.1.4 which is independently acquired by a Party as a result of work carried out by a person to whom no disclosure of such information has been made; or

16.1.5 which is required or requested to be disclosed by any court of competent jurisdiction or any governmental, banking, taxation or other regulatory authority or similar body, the rules of any relevant stock

exchange or pursuant to any applicable law or regulation; or

16.1.6 which is required to be disclosed in connection with, and for the purposes of, any litigation, arbitration, administrative or other investigations, proceedings or disputes, and each Party shall not use or disclose such information except with the prior written consent of the other Parties or in accordance with an order of a court of competent jurisdiction or in order to comply with any law or governmental regulations by which any Party concerned is bound or as may be lawfully requested or otherwise required or accessed by any governmental authority.

17. REPRESENTATIONS AND WARRANTIES

17.1 Each Party represents and warrants to the other Party that:

17.1.1 it has the legal capacity and, if applicable, has taken all necessary corporate action required to empower and authorise it to enter into this Agreement;

17.1.2 this Agreement constitutes an agreement valid and binding on it and enforceable against it in accordance with its terms;

17.1.3 the execution of this Agreement and the performance of its obligations hereunder does not and shall not:

(i) contravene any law or regulation to which it is subject.

(ii) contravene any provision of its constitutional documents, if applicable; or

(iii) conflict with or constitute a breach of any of the provisions of any other agreement, obligation, restriction or undertaking which is binding on it.

17.1.4 to the best of its knowledge and belief, it is not aware of the existence of any fact or circumstance that may impair its ability to comply with all of its obligations in terms of this Agreement;

17.1.5 it is entering into this Agreement as principal (and not as agent or in any other capacity);

17.1.6 the natural person who signs and executes this Agreement on its behalf is validly and duly authorised to do so;

17.1.7 no other party is acting as a fiduciary for it; and

17.1.8 it is not relying upon any statement or representation by or on behalf of the other Party, except those expressly set forth in this Agreement.

17.2 Each of the representations and warranties given by the Parties in terms of Clause 17.1 shall:

17.2.1 be a separate warranty and will in no way be limited or restricted by inference from the terms of any other warranty or by any other words in this Agreement.

17.2.2 continue and remain in force notwithstanding the completion of any or all the transactions contemplated in this Agreement; and

17.2.3 prima facie be deemed to be material and to be a material representation inducing the Company to enter into this Agreement.

18. BREACH

18.1 In the event that either Party ("the defaulting party") to this Agreement breaches any material term of this Agreement and fails to remedy such breach within 37 (seven Thirty) days of the date of receipt of a written notice from the other Party ("the aggrieved party") requiring such breach to be remedied, the aggrieved party will be entitled immediately to cancel this Agreement by written notice to the defaulting party, which cancellation will be without prejudice to any other rights which the aggrieved party may at law enjoy arising out of such breach and/or cancellation.

19. DISPUTE RESOLUTION

Any dispute arising between the parties in connection to or from the Agreement shall be settled as follows;

19.1 A dispute must be notified in writing.

19.2 The Parties must initially make a reasonable effort to settle any such dispute through amicable resolution.

19.2.1 If the parties fail to reach an amicable resolution within 20 business days from date of notification or any other period agreed between the Parties to resolve the dispute, the dispute shall be referred to a single arbitrator agreed on by the Parties.

19.2.2 If the Parties cannot agree on a nomination of who the Arbitrator shall be, the following criteria shall be used for the following disputes:

19.2.3 For an accounting matter, an independent practicing-chartered accountant who has been in practice for not less than Fifteen (15) years and who shall be nominated by the Chairman, for the time being, of the local Society of Charted Accountants.

19.2.4 For primarily a legal matter, a Senior practicing Advocate of the local Bar or Attorney who has been in practice for not less than Ten (10) years and who shall be nominated by the Cape Town Bar Association.

19.3 The Arbitrator powers of the Arbitrator shall be determined in the arbitration agreement to be concluded between the Parties, when the Arbitrator is nominated.

19.4 The arbitration shall be held as quickly as possible after it is demanded, with a view to completion within 30 (Thirty) days after it has been so demanded. The period of 30 days can be extended by written consent of the parties.

19.5 Immediately after the arbitrator has been agreed upon or nominated in terms of Clauses 18.3.1 to 18.3.3, any of the parties to the dispute shall be entitled to call upon the arbitrator to fix a date and place when and where the arbitration proceedings shall be held and to set the procedure and manner in which the arbitration proceedings will be held.

19.6 Such arbitration proceedings shall be conducted informally and as inexpensive and expeditiously as possible wherever the arbitrator may consider shall suit the balance of convenience under the circumstances.

19.7 Each Party consents, in terms of (insert section of the Magistrates' Court and Act, to the jurisdiction of local Magistrates) Court regarding any proceedings on this Agreement.

20. DOMICILIUM AND NOTICES

20.1 The Parties hereto choose *domicilia citandi et executandi* for all purposes of and in connection with this Agreement as follows:

The Municipality _____

_____

_____

_____

_____

Facsimile No. _____

the Partner _____

_____

_____

_____

Facsimile No. _____

20.2 Any Party hereto shall be entitled to change its *domicilium* from time to time, provided that any new *domicilium* selected by it shall be a street address and any such change shall only be effective upon receipt of notice in writing by the other Parties of such change.

20.3 Any notice given by or to either party in terms of this Agreement shall be given in writing and shall be delivered by hand to a responsible person present at or sent by prepaid registered post or facsimile transmission to the *domicilium* chosen by the addressee in terms of this Agreement.

20.4 A notice sent by one Party to another Party shall be deemed to be received:

20.4.1 on the date of delivery, if delivered by hand;

20.4.2 on the fourth day after posting, if sent by prepaid registered mail;

20.4.3 on the date sent if forwarded by facsimile transmission; and

20.4.4 on the date sent or forwarded by the email.

20.5 Notwithstanding anything to the contrary herein contained a written notice or communication actually received by a Party shall be an adequate written notice or communication to it notwithstanding that it was not sent to or delivered at its chosen *domicilium citandi et executandi*.

21. FORCE MAJEURE

21.1 Notice

21.1.1 Should a Force Majeure event occur then the invoking Party will forthwith give written notice thereof to the other party –

21.1.2 specifying the cause and anticipated duration of the Force Majeure; and

21.1.3 promptly upon termination of the Force Majeure, stating that such Force Majeure has terminated.

21.2 Suspension of performance

21.2.1 Performance of any such obligations will be suspended from the date on which notice is given of Force Majeure until the date on which notice is given of termination of Force Majeure (hereinafter referred to as the "Suspension Period"), subject always to the remaining provisions of this Clause 21.

21.2.2 The invoking Party will not be liable for any delay or failure in the performance of any obligation hereunder, or loss or damage due to or resulting from the Force Majeure during the Suspension Period, nor be entitled to any additional costs or additional time, provided that –

21.2.2.1 the invoking Party uses and continues to use its best efforts to perform such obligations.

21.2.2.2 if the Force Majeure shall continue for more than 60 (sixty) consecutive days, the other Party will be entitled to cancel this Agreement on the expiry of such period, but will not be entitled to claim damages against the invoking Party as a result of the delay or failure in the performance of any obligations hereunder due to or resulting from the Force Majeure; and

21.2.2.3 the Party not invoking Force Majeure will be entitled to elect, by giving written notice within 30 (thirty) days of the termination thereof, as to whether or not it requires the invoking Party to perform any obligations incurred prior to the Force Majeure.

22. PROTECTION OF PERSONAL INFORMATION

22.1 The Parties agree that they are each responsible for complying with their respective general obligations under POPI.

22.2 The Parties agree and undertake:

22.2.1 to use and process the Personal Information solely for the purpose it was collected;

22.2.2 not to allow any unauthorised persons access to the Personal Information of the other party;

22.2.3 not to do anything in relation to the Personal Information that requires the consent of, or notification to, a data subject without first acquiring such consent or providing such notification, as the case may be; and

22.2.4 to implement reasonable and appropriate technical and organisational security measures to prevent the loss of damage to and/or unauthorized access or destruction of Personal Information and take reasonable steps to ensure that all its representatives, employees, agents, partners and third-party sub-contractors, if applicable, comply with all the undertakings in this Clause.

23. WHOLE AGREEMENT

23.1 This agreement constitutes the entire agreement between the Parties regarding the subject matter hereof. No agreements, guarantees or representations, whether verbal or in writing, have been concluded, issued or made, upon which either party is relying in concluding this Agreement, save to the extent set out herein.

24. NO WAIVER

24.1 No waiver or indulgence of whatsoever nature shall be of any force of effect, including a waiver or indulgence in respect of this Clause 24, unless it is reduced to writing and signed by and on behalf of the Parties.

25. NO INDULGENCE

25.1 No indulgence, leniency or extension of time which a party (the "grantor") may grant or show to the other, will in any way prejudice the grantor or preclude the grantor from exercising any of his rights in the future.

26. SEVERABILITY

26.1 If any particular provision and/or term of this Agreement is found to be defective or unenforceable or is cancelled for any reason (whether by any competent Court or otherwise) then the remaining provisions and/or terms shall continue to be of full force and effect. Each provision and/or term of this Agreement shall accordingly be construed as entirely separate and separately enforceable in the widest sense from the other provisions and/or terms hereof.

27. NO CESSION OR ASSIGNMENT

27.1 Neither party hereto shall be entitled to cede or assign any of its rights, or delegate any of its obligations hereunder without the prior written consent of the other first being obtained.

28. NO VARIATION

28.1 No variation, suspension, deletion, amendment, or modification of this Agreement is of any force or effect, unless recorded in writing and signed by the Parties, and is effective only in the specific instance and for the purpose and to the extent set out.

29. EXECUTION/SIGNATURES

IN WITNESS WHEREOF;

The Parties have expressly executed this Agreement on the date of last signature herein under:

FOR THE STELLENBOSCH MUNICIPALITY

SIGNED AT _____ on this the ___ day of _____ 2025.

_____

Anthony Barnes
Director: Planning and Economic Development
(Duly authorised thereto):

AS WITNESSES:

1. _____

2. _____

_____
Municipal Manager that is duly authorised

FOR CROWIE PROPERTY GROUP

SIGNED AT_____ **on this the** ___ **day of** _____ **2025**

_____

Ms/Mr.

Chief Executive Officer of the ODA

(Duly authorised thereto)

AS WITNESSES:

1. _Names_____ Signature: _____

2. _Name _____ Signature:_____

ANNEXURES

ANNEXURE 1: Approved Pre-Feasibility and Financial Project Proposal (PFF)

ANNEXURE 2: Cadastral details

ANNEXURE 3: Time Schedule and Completion Milestones

ANNEXURE 4: Proposed Incentives for Land Availability Agreement (LAA)

7.5.3	**THE ANNUAL REVIEW OF STELLENBOSCH MUNICIPALITY HOUSING PIPELINE FOR THE MTREF PERIOD OF 2025 – 2028**

Collaborator No: **785858**
IDP KPA Ref No: **Good Governance**
Meeting Date: **21 May 2025**

1. SUBJECT: THE ANNUAL REVIEW OF STELLENBOSCH MUNICIPALITY HOUSING PIPELINE FOR THE MTREF PERIOD OF 2025 – 2028

2. PURPOSE

To seek Council's approval of the Stellenbosch Municipality's Housing Pipeline (Projects) for the Medium-Term Revenue and Expenditure Framework (MTREF) period 2025 to 2028 attached herein as **ANNEUXRE 1**.

To inform Council of the Human Settlement Development Grant (HSDG) and the Informal Settlements Upgrading Partnership Grant (ISUPG) allocation for human settlements development projects received from the Provincial Department of Infrastructure (PDoI) for the (MTREF) 2025 to 2028.

To inform Council on the process being followed to prepare a Development Plan for Stellenbosch Urban Core PHSHDA (Priority Human Settlement and Housing Development Area) within the jurisdiction area of the Stellenbosch Municipality in conjunction with the Provincial Department of Infrastructure (PDoI).

To request that the Housing Pipeline be submitted to the Provincial Department of Infrastructure (PDoI) upon attainment of Council's approval.

To provide a status report to Council on the progress of existing human settlement development projects that were previously approved on the Housing Pipeline.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

This Council item relates to the annual review of the Stellenbosch Municipality's Housing Pipeline for the MTREF period 2025 – 2028.

The Provincial Department of Infrastructure (PDoI) requires that every Municipality must have a Housing Pipeline. The Housing Pipeline is premised on a ten-year horizon and serves as the planning and budgeting tool for the implementation of Human Settlements initiatives. Each Municipality's Housing Pipeline is an integral component of the Department of Human Settlements' Business Plan. It is required that the Housing Pipeline must be annually reviewed.

According to the PDoI housing demand database, Stellenbosch Municipality's current housing demand waiting list comprises of 19 759 applicants. The Municipality currently has numerous housing development projects under consideration to ensure a healthy delivery pipeline towards fulfilling the housing demand and its legislative mandate. The overall housing pipeline of the Municipality articulates active housing development projects that are at various planning and implementation stages.

In 2020, the Minister of Human Settlements Gazetted the declaration of the Priority Human Settlements and Housing Development Areas (PHSHDA's). The PHSHDAs intend to advance Human Settlements Spatial Transformation and Consolidation by ensuring that the delivery of housing is used to restructure and revitalise towns and cities, strengthen the livelihood prospects of households and overcome apartheid spatial patterns by fostering integrated urban forms.

5. RECOMMENDATIONS

(a) that **Council approves** the reviewed annual Housing Pipeline (Projects) for the Medium-Term Expenditure Framework ("MTREF") period 2025 to 2028 for Stellenbosch Municipality, attached as **ANNEUXRE 1** to this report;

(b) that **Council takes note** of the Human Settlement Development Grant ("HSDG") and Informal Settlements Upgrading Partnership Grant ("ISUPG") budget allocations for human settlements development projects received from the Provincial Department of Infrastructure (PDoI) for the MTREF period of 2025 to 2028;

(c) that **Council takes note** that the reviewed annual Housing Pipeline is aligned to the Stellenbosch Municipality's Spatial Development Framework ("MSDF") as amended in 2023; and the Stellenbosch Municipality's Capital Expenditure Framework (CEF);

(d) that **Council approves** the submission of the revised Stellenbosch Municipality's Housing Pipeline to the Provincial Department of Infrastructure (PDoI); and

(e) that **Council takes note** of the progress of the human settlements development projects that are at pre-planning, and/or planning phase as reflected in table 1 below, as contained in this report;

PRE-PLANNING AND/OR PLANNING PHASE					
Name of project / settlement		**Type of project / subsidy Mechanism**	**Estimated Number of opportunities**	**Status of project**	**Progress update**
1.	Adam Tas Precinct 10 (Northern Extension), Kayamandi	IRDP, FHF (formally known as FLISP")	3374 residential opportunities	Detailed planning	The Land Use Application has been advertised for public comment, and no objection to the proposed development was received. Discussions regarding an additional entrance to the development, which includes a servitude over certain properties had to be finalise for the submission to the MPT.
2.	Erf 64, Kylemore	IRDP	419 service sites and top structures	Detailed planning	The HDA submitted the Land Use Application for development rights. An advertisement for public comment will be advertise during May/June 2025. Furthermore, amendments had to be made in order to ahere to all land use planning regulations.
3.	Jamestown Development: Phase 4	IRDP, Formal Housing Finance (FHF — formally known as FLISP")	TBD	Detailed planning	A service provider has been appointed to undertake planning studies and obtain development rights for a mixed-used housing development. Specialist studies have been completed. A draft conceptual urban design framework is in progress.
4.	Erven 412, 217, and 284 Groendal, Franschhoek	IRDP, FHF (formally known as FLISP")	Business opportunities	Pre-planning	A call for proposal is being prepared to appoint an implementing agent for the development of Erven 412, 217, and 284.
5.	Portion of Erf 6847, Cloetesville, Stellenbosch	FHF (formally known as FLISP")	Service sites and top structures to be determined	Planning	Council has approved the project to proceed with detailed planning studies. No funding has been allocated on the PDoI Business Plan.

Name of project / settlement		Type of project / subsidy Mechanism	Estimated Number of opportunities	Status of project	Progress update
6.	La Motte Old Forest Station	IRDP, FHF (formally known as FLISP")	±1000 sites serviced sites; possible temporary relocation units	Planning	The HDA has been appointed to facilitate the transfer of land. The HDA submitted a new request for the State Land Release for the subject property. The NDoPW&I to provide HDA with Power of Attorney for specialist studies to commence.
7.	Droë Dyke	TBD	TBD	Planning	The HDA has been appointed to facilitate the transfer of land. The HDA submitted a new request for the State Land Release for the subject property. The NDoPW&I to provide HDA with Power of Attorney for specialist studies to commence.
***Social Housing Project**					
Name of project / settlement		**Type of project / subsidy Mechanism**	**Estimated Number of opportunities**	**Status of project**	**Progress update**
1.	Cloetesville Social Housing (Farms 81/2 and 81/9, Stellenbosch)	Social Housing	± 250 – 350 rental units	Detailed planning	An accredited Social Housing Institute (SHI) and/or Other Development Agency (ODA) to develop social housing was appointed by the BAC on 16 February 2024. The draft LAA item served before Council and was approved on 27 November 2024. Draft Project Agreement to be concluded before the end of July 2025.
2.	Lapland Precinct	Social Housing	±368 rental units	Feasibility study	The Municipality appointed a professional Social Housing team to undertake various studies to determine the viability for a Social Housing Project. These studies will be submitted during the 2025/26 Financial Year.

3.	Nietvoorbij Stellenbosch	Social Housing	TBD	Feasibility study	To be investigated
Formalising and upgrading of informal settlements and existing settlements					
Name of project / settlement		**Type of project / subsidy Mechanism**	**Estimated Number of opportunities**	**Status of project**	**Progress update**
1.	Erf 2183, La Rochelle, Klapmuts	UISP	109 serviced sites; possible temporary relocation units	Implementation	The MPT approved the Land Use Application end of February 2024. The PDoI approved the funding for the installation of the services. The user department appointed a service provider for the detail design of all associated infrastructure services. This will also include the construction management of the project for occupation.
2.	Langrug Dam, Franschhoek	UISP	250 - 300 sites	Detailed planning	The appointment of a service provider for finalizing detailed conceptual layout plans for the rehabilitation of the freshwater dam and implementation of an in-situ upgrade project has been completed. Funding applications have been submitted to the PDoI for the planning and implementation of the project. Funding for Interim Basic Services (IBS) has been approved approval from the PDoI.
3.	Kayamandi Town Centre	UISP, Institutional	1854 service sites and top structures	Detailed planning	The service provider submitted the land use application to obtain development rights for township establishments for 3-storey (BNG) walk-ups. Await MPT decision.
4.	Enkanini Informal Settlement	UISP	1300 sites	Implementation	Implementing of Interim Basic Services (IBS) will commence in the 2024/25 and 2025/26 Financial Years.

Name of project / settlement		Type of project / subsidy Mechanism	Estimated Number of opportunities	Status of project	Progress update
5.	Five housing projects in Kayamandi	Township establishment	396 erven	Detailed planning	The MPT approved the 4 projects on 27 January 2023 and the registration of 4 projects was registered at the Surveyor General (SG)'s office. One project that was submitted to Land Use Planning is currently withheld due to an outstanding PoA of Erf 66 which is not in ownership of the Municipality. The matter is currently being dealt with by Department: Corporate Services
6.	3460 Meerlust, Franschhoek (200)	IRDP	200 housing units	Feasibility study	The HDA has been appointed to facilitate the transfer of land and to finalise detailed planning studies for township establishment.
7.	Jonkershoek	Township Establishment, IRDP, FHF (formally known as FLISP)	Units and sites TBD, together with 40 existing units	Feasibility study	The HDA has been appointed to facilitate the transfer of land and to finalise detailed planning studies for township establishment.

Table 1

(f) that **Council take note** of the projects under construction (within the implementation phase which is dealt by the Section: Project Management Unit (PMU) or Section: Housing Development), as reflected in table 2 below contained in this report:

Housing projects being Implemented					
Name of project / settlement		**Type of project / subsidy Mechanism**	**Estimated Number of opportunities**	**Status of project**	**Progress update**
1.	Erf 3229, Mooiwater	UISP	253 sites	Implementation	Development rights for the project have been obtained. A contractor was appointed, and construction has commenced and be completed in the 2024/2025.

Name of project / settlement		Type of project / subsidy Mechanism	Estimated Number of opportunities	Status of project	Progress update
2.	Erf 7001, Cloetesville ("Soek-mekaar")	IRDP, FHF (formally known as FLISP")	201 Service Sites and GAP housing	Implementation	The development rights have been obtained to develop middle- to higher-GAP housing. A funding application will be submitted to DPoI to install the internal services.
3.	ISSP Kayamandi Zone O (711) UISP	UISP	178 sites	Implementation	The Project Management Unit is following a procurement process to appointment a contractor for the construction of 170 top structures.
4.	Jamestown Development: Phases 2 & 3	IRDP, FHF (formally known as FLISP")	274 service sites (top structures TBD)	Implementation	The MPT approved the Land Use Application for Phases 2 and 3 on 1 March 2024. A funding application has been submitted for the implementa-tion of Phases 2 and 3. As soon as the contractual agreement and PDoI is concluded, a call for proposal to appoint an Implementing Agent will commence.
5.	Watergang Phase 2C – Portion of Erf 3603, Kayamandi	UISP	86 sites	Implementation	The services are extremely vandalised and a report to determine the cost of damages was submitted for scrutiny. A funding application will be prepared and submitted to PDoI.
6.	Maasdorp Village, Franschhoek	Township Establishmen t	16 subdivided erven	Detailed planning	The MPT approved the Land Use Application and a funding model needs to be developed to address the specific needs of the Forest Village.

Table 2

(g) that **Council approves** the removal of Erven 6668, 6705, 7181, 7271, Cloetesville, (as explained on Page 29 of **ANNEUXRE** 1) Stellenbosch, from the Housing Pipeline due to the high cost of implementation, the steep terrain and unsuitable soil conditions.

6. DISCUSSION / CONTENTS

6.1 Background

The Housing Pipeline must be reviewed annually to effectively articulate the Municipality project list, targets, and budget allocations towards fulfilling the housing demand and its legislative mandate.

The objective of the housing pipeline is to provide more emphasis on the housing programmes administered by the Municipality such as:

- The provision of enhanced serviced sites;
- the upgrading of informal settlements;
- access to affordable housing (BNG);
- Social Housing (the National Minister of Human Settlements approved Stellenbosch as a restructuring town and restructuring zones in March 2017);
- the IRDP enables the development of well-located, socially diverse projects that provide a mix of income groups and land uses; and
- First Home Finance (FHF), formally known as Financed Linked Individual Subsidy Programme (FLISP) - for those within the GAP market to acquire existing properties or to buy a serviced site.

Upgrading of Informal Settlements

The Municipality manages and coordinates the upgrading of informal settlements through the following broad objectives:

- In-situ upgrading of informal settlements;
- Upgrade informal settlements by the provision of basic services;
- Develop emergency housing sites geared to accommodate evictees;
- Enumerate / undertake demographic surveys of identified informal settlements;
- Facilitate tenure security in informal settlements;
- Assist in short-term job creation through linkages with the Expanded Public Works Programme (EPWP) and longer-term job creation through upgrading programmes;
- Facilitate capacity-building and training for residents and stakeholders through direct service provision and partnerships with outside agencies; and
- Manage the provision of services and development programmes to informal settlements.

Informal backyard dwellings

The Municipality through the Housing Pipeline is actively attempting to address the needs and plight of backyard dwellers within the municipal area. Currently, it is required to be registered on the Housing Demand Database with the hope that it will result in a permanent dwelling in one of the Council's housing projects. This process is long and tedious and the chance of obtaining a formal house is very slim. Therefore, the Council is actively researching ways in which the service (and basic services) to backyard dwellers can be improved through its various housing programmes. The provision of Social Housing (affordable rental units) will be a key initiative to address the plight of the backyarders.

Social Housing

Stellenbosch Municipality was approved as a Restructuring Town in March 2017, by the National Minister of Human Settlements. This approval included the confirmation of the various Restructuring Zones within the Municipality and the latter culminated in a Council decision instructing the administration to attract Social Housing Institutions (SHI) and/or Other Development Agency (ODA) in order to effect to the Municipality's Social Housing programme.

The aim of this programme is to ensure improved quality of life for communities through a Rental Housing programme. This process of integration speaks to the importance of:

- Economic sustainability: affordability, access to economic opportunities, and promoting job creation via the multiplier effect associated with building medium density housing stock etc.;
- Social sustainability: social integration between various income groups, access to educational, recreational and health facilities, etc.; and
- Ecological sustainability: conservation of scarce resources.

The aim and objective of Social Housing is to provide safe and affordable rental units for families earning R1 850 – R22 000 per month.

The image below depicts areas that have been declared as Restructuring Zones for Stellenbosch Municipality as Figure 1.



Figure 1: Restructuring Zones as indicated in green.

Business Plan

To give effect to the Housing Pipeline, the PDoI through the Human Settlements Business Plan allocated the Human Settlement Development Grant (HSDG) and Informal Settlements Upgrading Partnership Grant (ISUPG) in MTREF period (2025/26 – 2027/28 financial year) to the amount of **R286 026 000**.

6.2 Discussion

Housing Demand Overview

According to the Provincial Department of Infrastructure (branch Human Settlement) housing demand database, Stellenbosch Municipality's current housing demand database (waiting list) comprises of 19 759 applicants. For purposes of planning and

alignment, the active demand is used to determine the backlog and opportunities required to ensure a healthy delivery pipeline towards fulfilling the housing demand and its legislative mandate.

The table below articulates the housing subsidy programmes provided by Government.

Housing subsidy programmes		Income bracket (Monthly Household Income)	Description
1	Government subsidised housing	<R3500	100% government subsidy with no beneficiary contributions (Breaking New Ground units subsidised in full by government).
2.	Enhanced site and Service	R3 500 or R3 501 - R7 000	100% government subsidy with no beneficiary contributions for an enhanced service site (standpipe and toilet facility).
3.	GAP Housing	R 3501 – R 22 000	A bond must be obtained through a financial institution who will apply directly to the PDoHS for a top structure. The subsidy amount decreases as the monthly income increases.
4.	Social housing	R1 850 – R6 700 R6 701 - R22 000	Rental or co-operative housing option managed by an accredited SHI.
5.	First Home Finance (FHF), formally known as Finance-Linked Individual Subsidy Programme (FLISP) housing	R3 501 – R22 000	Provision of government subsidies on a sliding scale (of between R121 626 and R27 960) to reduce monthly home loan repayments (partially subsidised by government).
6.	Bonded housing	> R22 000	Private financing from financial institutions for housing on the open market.

Table 3: Housing subsidy programme

Budget - Medium Term Revenue and Expenditure Framework (MTREF)

The Municipality received a Business Plan from the Provincial Department of Infrastructure (PDoI) indicating the projects list, targets, and funding allocation of the approved 2025/26 – 2027/28 HSDG and ISUPG Business Plans.

Stellenbosch Municipality's allocation of the HSDG and ISUPG for the Medium-Term Revenue and Expenditure Framework (MTREF) of 2025/26 to 2027/28 is described in table below:

Housing Subsidy Programme	Financial Year (MTREF PERIOD)		
	2025/26	2026/27	2027/28
Human Settlement Development Grant (HSDG)	R17 803 000	R111 693 000	R114 443 000

Informal Settlements Upgrading Partnership Grant (ISUPG)	R14 212 000	R16 875 000	R11 000 000
Total	**R32 015 000**	**R128 568 000**	**R125 443 000**

Table 4: Grant allocation to the Municipality for the MTREF period

The following draft Municipal budget which includes the gazetted grant funding has been earmarked for the Department: Integrated Human Settlements and Section: Project Management Unit (PMU) relating to housing projects for the MTREF period of 2025/2026 to 2027/2028:

Funding Source	**Financial Years (MTREF PERIOD)**		
	2025/2026	**2026/27**	**2027/28**
Human Settlement Development Grant and Informal Settlements Up Partnership Grant	R32 015 000	R128 568 000	R125 443 000
CRR	R8 060 000	R6 070 000	R1 930 000
Operational budget (management of informal settlements)	R6 142 323	R6 335 170	R6 531 873
Operational budget (mantainance of rental stock)	R12 721 083	R12 865 499	R7 512 809
Total	**R58 938 406**	**R153 838 669**	**R141 417 682**

Table 5: Draft Municipal Budget

It should be noted that an staggering amount of **R354 194 757** for the provision of Human Settlements projects, upgrading of informal settlements as well as the maintenance of rental stock has been budgeted for the MTREF period 2025/26 to 2027/28 financial year.

Priority Human Settlements and Housing Development Areas (PDSHDA)

In 2020, the Minister of Human Settlements Gazetted the declaration of the Priority Human Settlements and Housing Development Areas (PHSHDA's). The PHSHDAs intends to advance Human Settlements Spatial Transformation and Consolidation by ensuring that the delivery of housing is used to restructure and revitalise towns and cities, strengthen the livelihood prospects of households and overcome apartheid spatial patterns by fostering integrated urban forms.

The key deliverables are a development plan, an implementation programme, and prioritised projects packaged.

The current status of the PHSHDA for Stellenbosch Municipality, namely:

- The "Stellenbosch Urban Core" Priority Human Settlements and Housing Development Area (PHSHDA) was formally gazette on 15 May 2020 (Government

Gazette No. 43316) and consists of the neighborhoods of Jamestown, Kayamandi and Central Stellenbosch;

- The HDA appointed Plan Associates Development Planners to prepare a Development Plan for Stellenbosch Urban Core PHSHDA (Priority Human Settlement and Housing Development Area) located within the jurisdiction of the Stellenbosch Municipality.
- The project commenced in April 2024 and the Final Draft of the document was submitted in December 2024.
- The final draft document was presented to the Stellenbosch Section 80 committee in March 2025 where it was referred to MAYCO and tabling at Council.

Figure 2 below depicts areas that have been declared as Priority Human Settlements and Housing Development Areas (PHSHDA):

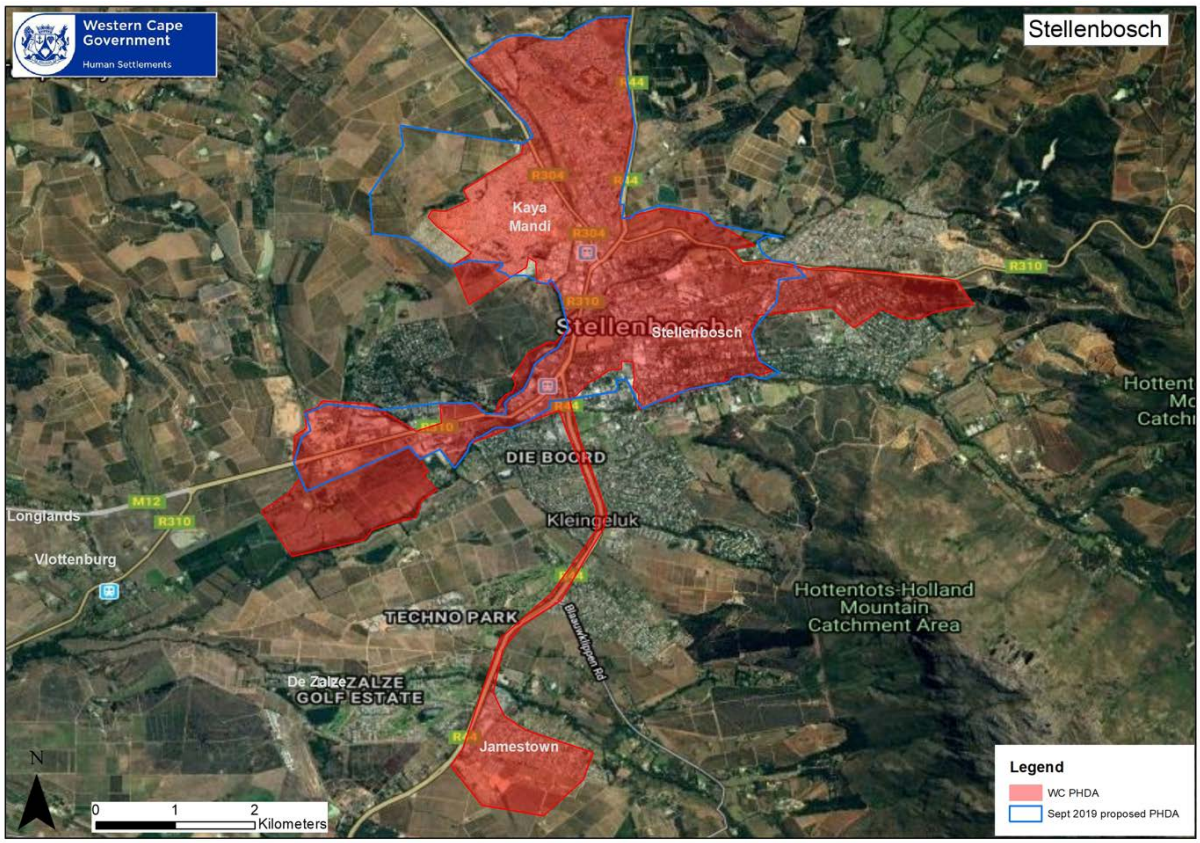


Figure 2: Priority Human Settlements and Housing Development Areas (PHSHDA)

Figure 3 and 4 below illustrates the positions of the various projects identified in the PHSHDA.

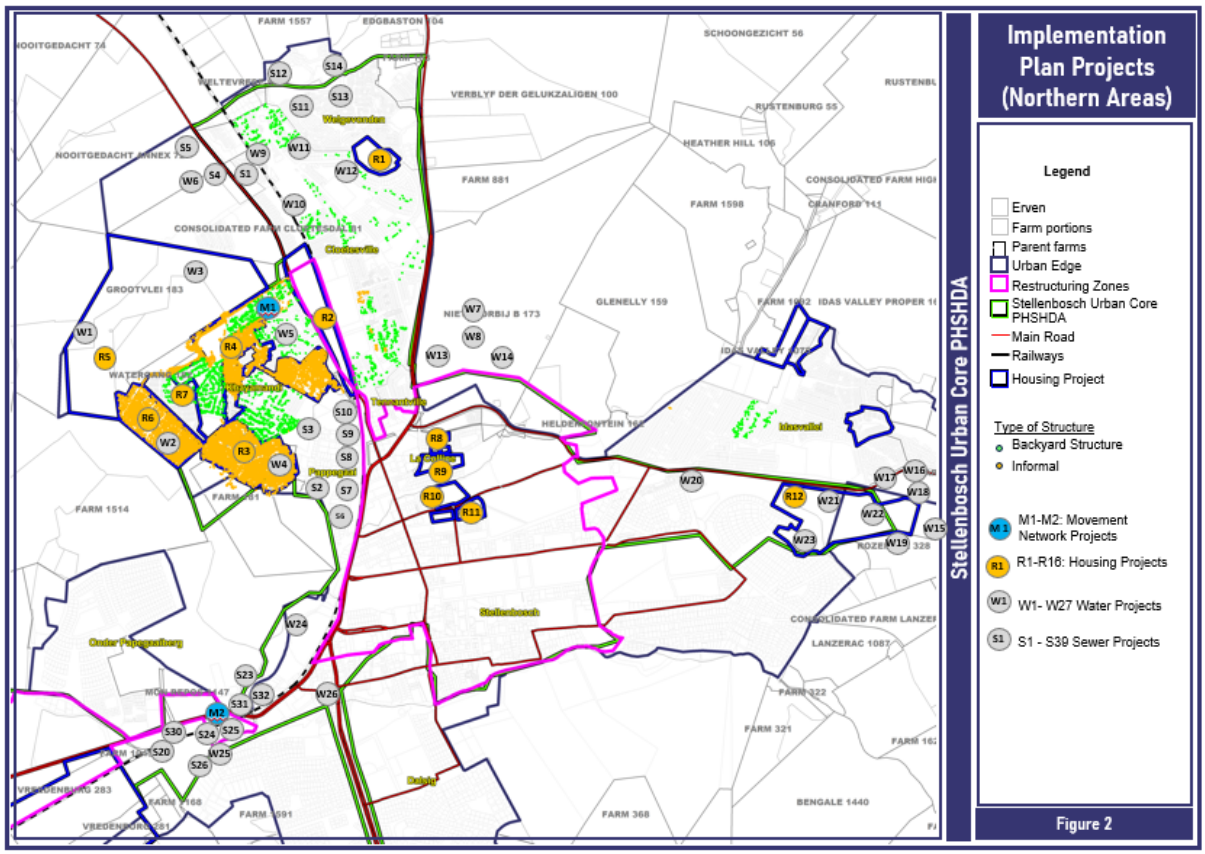


Figure 4: Implementation Plan Projects (Northern Areas)

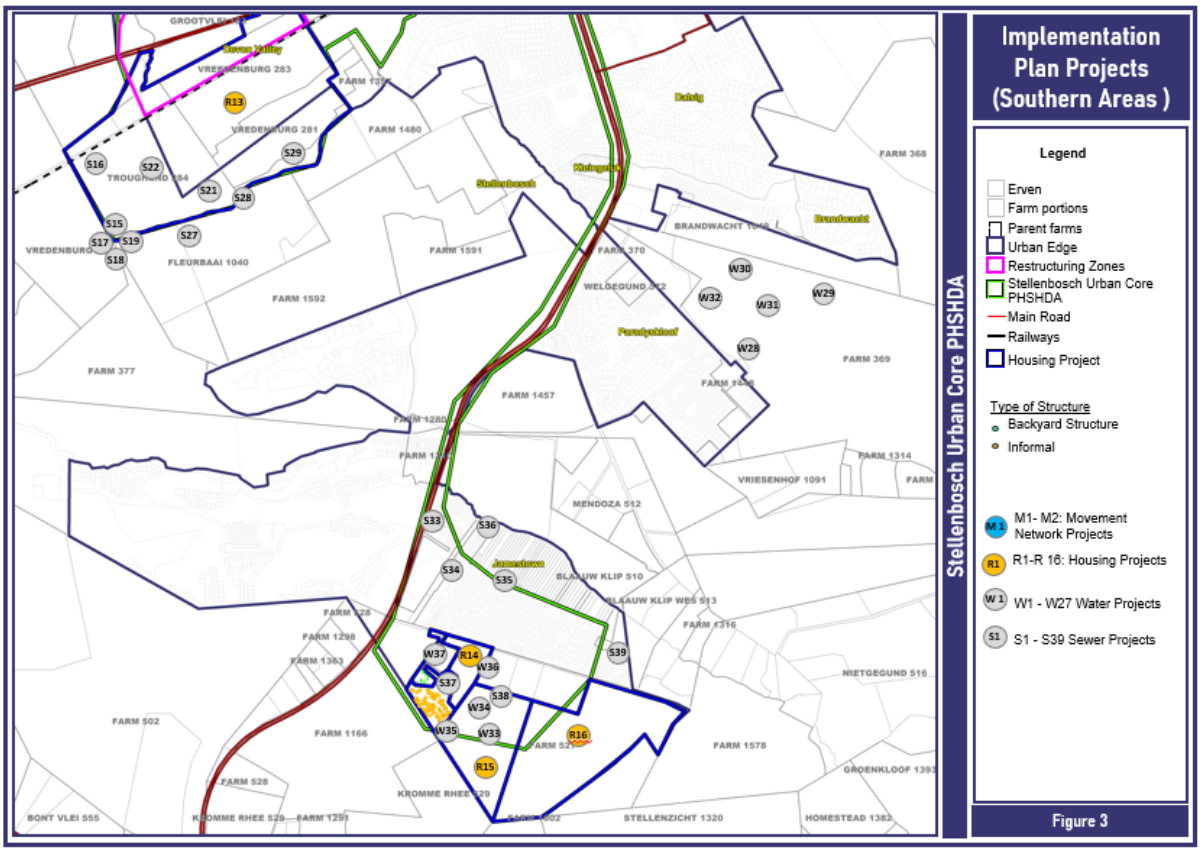


Figure 5: Implementation Plan Projects (Southern Areas)

6.4 Financial Implications

The proposed Housing Pipeline is submitted to Council on an annual basis. The financial implications are based on the approval of projects as per the funding submissions (applications) and project feasibility reports to the PDoI. The financial implications to Council for the Medium-Term Revenue and Expenditure Framework (MTREF) period are described in the table below.

Funding Source	Financial Years (MTREF PERIOD)		
	2025/26	2026/27	2027/28
Human Settlement Development Grant and Informal Settlements Up Partnership Grant	R32 015 000	R128 568 000	R125 443 000
CRR	R8 060 000	R6 070 000	R1 930 000
Operational budget	R18 863 406	R19 200 669	R14 044 682

Table 6

The Housing Pipeline reconciles with the PDoI approved budget/s and Business Plans as well as the infrastructure capacity as aligned with the Municipality's Capital Expenditure Framework.

6.4 Legal Implications

There are no legal implications.

6.5 Staff Implications

This report has staff implications in accordance with the approved organogram. The Section: Housing Development has a vacancy rate of 50%. An additional Programme Manager post has been advertised and the Recruitment and Selection process has been completed. Administrative assistance is also required, therefore the revisiting of the organogram for the Section: Housing Development, has been submitted to the Workplace Restructuring Sub-Committee.

6.6 Previous / Relevant Council Resolutions:

SPECIAL COUNCIL MEETING: 2024-05-31: ITEM 8.2
RESOLVED (nem con)

(a) that Council approves the reviewed annual Housing Pipeline (Projects) for the Medium-Term Expenditure Framework ("MTREF") period 2024 to 2027 for Stellenbosch Municipality, attached as **ANNEUXRE** 1 to this report;

(b) that Council takes note of the Human Settlement Development Grant ("HSDG") and Informal Settlements Upgrading Partnership Grant ("ISUPG") budget allocations for human settlements development projects received from the Provincial Department of Infrastructure (PDoI) for the MTREF period of 2024 to 2027;

(c) that Council takes note that the reviewed annual Housing Pipeline is aligned to the Stellenbosch Municipality's Spatial Development Framework ("MSDF") as amended in 2023; and the Stellenbosch Municipality's Capital Expenditure Framework (CEF);

(d) that Council approves the submission of the revised Stellenbosch Municipality's Housing Pipeline to the Provincial Department of Infrastructure (PDoI);

(e) that Council takes note of the progress of the human settlements development projects that are at pre-planning, and/or planning phase as reflected in table 1 below, as contained in this report; and

**PRE-PLANNING AND/OR PLANNING PHASE*					
Name of project / settlement		Type of project / subsidy Mechanism	Estimated Number of opportunities	Status of project	Progress update
1.	Jamestown Development: Phases 2 & 3	IRDP, FLISP	274 service sites (top structures TBD)	Detailed planning	The MPT approved the Land Use Application for Phases 2 and 3 on 1 March 2024. An appeal has been received.
2.	Jamestown Development: Phase 4	IRDP, FLISP	TBD	Detailed planning	A service provider has been appointed to undertake planning studies and obtain development rights for a mixed-used housing development. Specialist studies are being undertaken.
3.	Erf 7001, Cloetesville ("Soek-mekaar")	IRDP, FLISP	± 250 – 300 service sites (top structures TBD)	Detailed planning	A service provider has been appointed to undertake planning studies and obtain development rights for middle to higher GAP housing development. The Land Use Application has been advertised for public comment before a decision can be made by the MPT.

4.	Erf 64, Kylemore	IRDP	+ 402 service sites and top structures	Detailed planning	Power of Attorney has been obtained by the HDA from the NDoPW&I for the planning and development of the property. The HDA has appointed a team of professionals to finalise detailed planning studies and to obtain development rights
5.	Adam Tas Precinct 10 (Northern Extension), Kayamandi	IRDP, FLISP	± 4500 residential opportunities	Detailed planning	Service provider has been appointed to obtain development rights for a mixed-use development. The Land Use Application has been advertised for public comment before a decision can be made by the MPT
6.	Erven 412, 217, Groendal, Franschhoek	IRDP, FLISP	Business opportunities	Pre-planning	A service provider has been appointed to draft different conceptual layout designs and proposals to make provision business orientated opportunities. The different layouts will be presented to Council to decide on a preferred option.
7.	La Motte Old Forest Station	IRDP, FLISP	±1000 sites serviced sites; possible temporary relocation units	Planning	The HDA has been appointed to facilitate the transfer of land. The HDA submitted a new request for the State Land Release for the subject property to the NDoPW&I in order to provide HDA with Power of Attorney for the planning to obtain development rights
8.	Droë Dyke	TBD	TBD	TBD	HDA is involved to facilitate the transfer of land. The HDA submitted a new request for the State Land Release for the subject property to the NDoPW&I in order to provide HDA with Power of Attorney for the planning to obtain development rights
9.	Watergang Phase 2C – Erf 3603, Kayamandi	UISP	87 sites	Detailed Planning	The services are extremely vandalised and a report to determine the cost of damages was submitted for scrutiny. A funding application will be prepared and submitted PDoI
**Social Housing Project*					
Name of project / settlement		Type of project / subsidy Mechanism	Estimated Number of opportunities	Status of project	Progress update
1.	Cloetesville Social Housing (Farms 81/2 and 81/9, Stellenbosch)	Social Housing	± 250 – 350 rental units	Detailed planning	An accredited Social Housing Institute (SHI) and/or Other Development Agency (ODA) to develop social housing was approved by the BAC on 16 February 2024. A Draft Land Availability Agreement (LAA) and Draft Project Agreement to be concluded before the end of July 2024
**Formalising and upgrading of informal settlements and existing settlements*					
Name of project / settlement		Type of project / subsidy Mechanism	Estimated Number of opportunities	Status of project	Progress update

1.	Erf 2183, La Rochelle, Klapmuts	UISP	109 serviced sites; possible temporary relocation units	Detailed planning	The MPT approved the Land Use Application end of February 2024. Funding applications have been submitted to the PDoI for the implementation of the project. Awaits funding approval from the PDoI.
2.	Langrug, Franschhoek	UISP	1900 sites	Detailed planning	The appointment of a service provider for finalizing detailed conceptual layout plans for the rehabilitation of the freshwater dam and implementation of an in-situ upgrade project has been completed. Funding applications have been submitted to the PDoI for the planning and implementation of the project. Awaits funding approval from the PDoI.
3.	Kayamandi Town Centre	UISP, Institutional	1854 service sites and top structures	Detailed planning	The service provider submitted the land use application to obtain development rights for township establishment for 3-storey (BNG) walk-ups. Additional bulk services investigation studies were undertaken due to requests from Infrastructure services. Await land use rights.

(f) that **Council take note** of the projects under construction (within the implementation phase which is dealt by the Section: Project Management Unit (PMU) as reflected in table 2 below contained in this report:

**Housing projects being Implemented*					
Name of project / settlement		Type of project / subsidy Mechanism	Estimated Number of opportunities	Status of project	Progress update
1.	Erf 3229, Mooiwater	UISP	253 sites	Implementation	Development rights for the project have been obtained. A contractor was appointed, and construction will commence in 2024/2025 for the installation of infrastructure services
2.	ISSP Kayamandi Zone 0 (711) UISP	UISP	178 sites	Implementation	A contractor to implement the civil infrastructure services has been appointed for the implementation of the project. 49 (forty-nine) of the 55 (fifty-five) households received and signed the MoU and/or relocation notices; 6 (six) structures / family members that re residing with the main family does not want to move with the main family.

12TH COUNCIL MEETING: 2023-03-29: ITEM 11.5.1

RESOLVED (majority vote)

(a) that Council approve the reviewed annual Housing Pipeline (Projects) for the Medium-Term Expenditure Framework ("MTREF") period 2023 to 2026 for Stellenbosch Municipality, attached as **ANNEUXRE** A to this report;
(b) that Council takes note of the draft Human Settlement Development Grant ("HSDG") and draft Informal Settlements Upgrading Partnership Grant ("ISUPG") budget allocations for human settlements development projects received from the Provincial Department of Human Settlements (PDoHS) for the MTREF period of 2023 to 2026;
(c) that Council takes note of the new strategic shifts pertaining the provision of human settlements development from the National Department of Human Settlements (NDoHS) and Provincial Departments of Human Settlements (PDoHS);
(d) that Council takes note that the reviewed annual Housing Pipeline is aligned to the Stellenbosch Municipality's Spatial Development Framework ("MSDF") as amended in 2023; and the Stellenbosch Municipality's Capital Expenditure Framework (CEF);
(e) that Council approves the submission of the revised Stellenbosch Municipality's Housing Pipeline to the Provincial Department of Human Settlements;
(f) that Council takes note of the progress of the human settlements development projects that are at pre-planning, and/or planning phase as reflected in table 1 below, as contained in this report;
(g) that Council takes note of the projects under construction (within the implementation phase which is dealt by the Department: Project Management Unit) as reflected in table 2 below contained in this report; and
(h) that Council approves that the reviewed Housing Pipeline for the MTREF period of 2023 to 2026 be advertised as an appendix to the Stellenbosch Municipality's Municipal Spatial Development Framework (MSDF) as amended during 2023.

6.7 Risk Implications

This report has no risk implications for the Municipality.

6.8 Comments from the relevant departments

6.8.1 Department: Development Planning

The reviewed Housing Pipeline is aligned with the proposed amended MSDF 2023.

6.8.2 Department: Development Services, Asset Management and Systems &

Project Management Unit (PMU)

The department will only support projects which have full signed funding approval, including the construction funding, and supported by the PDoI. In the instance where there are no signed construction funding Resolutions in place, the projects cannot be implemented by the PMU. It must be noted that the PMU also cannot take responsibility for any delays on site due to land invasions or illegal occupants that must be relocated to alternative sites prior to the implementation phase. Thus, the development facilitation, relocation and development rights must be in place prior to the project being handed over to the PMU for construction procurement to begin.

ANNEUXRES

ANNEUXRE 1: Stellenbosch Municipality's Housing Pipeline (Projects) for the Medium-Term Revenue and Expenditure Framework (MTREF) period 2025 to 2028

FOR FURTHER DETAILS CONTACT:

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REPORT DATE	***May 2025***

ANNEXURE 1

STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

ANNUAL REVIEW OF STELLENBOSCH MUNICIPALITY: HOUSING PIPELINE FOR THE MTREF PERIOD OF 2025 - 2028

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1. INTRODUCTION

The Provincial Department of Human Settlements (PDoI) requires that every Municipality must have a Housing Pipeline. The Housing Pipeline is premised on a ten-year horizon and serves as planning and budgeting tool for implementation of human settlements initiatives. Each Municipality's Housing Pipeline is an integral component of the Provincial Department of Human Settlements' Business Plan. The Housing Pipeline must be review on annually to effectively articulate the Municipality project list, targets and budget allocations towards fulfilling the housing demand and its legislative mandate.

The objective of the Housing Pipeline is to provide more emphasis on the housing programmes administered by the Municipality such as:

- The provision of enhanced serviced sites;
- the upgrading of informal settlements;
- access to affordable housing (Breaking New Ground - BNG);
- Social Housing (the National Minister of Human Settlements approved Stellenbosch as a restructuring town and restructuring zones in March 2017);
- the Integrated Residential Development Programme (IRDP) enables the development of well-located, socially diverse projects that provide a mix of income groups and land uses; and
- First House Finance (FHF) formally known as Financed Linked Individual Subsidy Programme (FLISP) for those within the gap market to acquire existing properties or to buy a serviced site.

Upgrading of Informal Settlements

The Municipality manages and coordinates the upgrading of informal settlements through the following broad objectives:

- In-situ upgrading of informal settlements;
- Upgrade informal settlements by the provision of basic services;
- Develop emergency housing sites geared to accommodate evictees;
- Enumerate / undertake demographic surveys of identified informal settlements;
- Facilitate tenure security in informal settlements;
- Assist in short-term job creation through linkages with Expanded Public Works Programme (EPWP) and longer term job creation through upgrading programmes;
- Facilitate capacity-building and training for residents and stakeholders through direct service provision and partnerships with outside agencies; and
- Manage the provision of services and development programmes to informal settlements.

Informal backyard dwellings

The Municipality through the Housing Pipeline is actively attempting to address the needs and plight of backyard dwellers within the municipal area. Currently it is required to be registered on the Housing Demand Database (municipal waiting list) and hopefully this will result in a permanent dwelling in one of Council's housing projects. This process is long and tedious and the chance of actually obtaining a formal house, is very slim. Therefore, Council is actively researching ways in which the service (and basic services) to backyard dwellers can be improved through its various housing programmes.

Social Housing

Stellenbosch Municipality was approved as a Restructuring Town in March 2017, by the National Minister of Human Settlements. This approval included the confirmation of the various Restructuring Zones within the Municipality and the latter culminated in a Council decision instructing the administration to attract Social Housing Institutions (SHI's) and/or Other Development Agency (ODA's) in order to effect to the Municipality's social housing programme.

The aim of this programme is to ensure improved quality of life for communities through a Rental housing programme. This process of integration speaks to the importance of:

- Economic sustainability: affordability, access to economic opportunities, and promoting job creation via the multiplier effect associated with building medium density housing stock etc.;
- Social sustainability: social integration between various income groups, access to educational, recreational and health facilities, etc.; and
- Ecological sustainability: conservation of scarce resources.

2. STELLENBOSCH MUNICIPALITY HOUSING DEMAND OVERVIEW

Stellenbosch Municipality's current housing demand database (waiting list) comprises of 19 759 applicants. This list is directly linked to the Western Cape Housing Demand Database. For purposes of planning and alignment, the active demand is used to determine the backlog and opportunities that are required.

The table 1 below indicates the housing products and finance options currently available based on the household income ranges.

Housing subsidy programmes		Income bracket (Monthly Household Income)	Description
1.	Government subsidised housing	<R3 500	100% government subsidy with no beneficiary contributions (Breaking New Ground units subsidised in full by government).
2.	Enhanced site and Service	R3 500 or R3 501 - R7 000	100% government subsidy with no beneficiary contributions for an enhanced service site (standpipe and toilet facility).
3.	GAP Housing	R 3501 – R 22 000	A bond must be obtained through a financial institution who will apply directly to the PDoI for a top structure. The subsidy amount decreases as the monthly income increases.
4.	Social Housing	R1 850 – R6 700 R6 701 - R22 000	Rental or co-operative housing option managed by an accredited Social Housing Institution (SHI) and/or Other Development Agency (ODA).
5.	First House Finance (FHF) formally known as Finance-Liked Individual Subsidy Programme (FLISP)	R3 501 – R22 000	Provision of government subsidies on a sliding scale (of between R121 626 and R27 960) to reduce monthly home loan repayments (partially subsidised by government).
6.	Bonded housing	> R22 000	Private financing from financial institutions for housing on the open market.

Table 1: Housing products and finance options

3. PRIORITY HUMAN SETTLEMENTS AND HOUSING DEVELOPMENT AREAS (PHSHDA)

In 2020, the Minister of Human Settlements Gazetted the declaration of the Priority Human Settlements and Housing Development Areas (PHSHDA's). The PHSHDAs intends to advance Human Settlements Spatial Transformation and Consolidation by ensuring that the delivery of housing is used to restructure and revitalise towns and cities, strengthen the livelihood prospects of households and overcome apartheid spatial patterns by fostering integrated urban forms.

The key deliverable is a development plan, an implementation programme, and prioritized projects packaged.

The current status of the PHSHDA for Stellenbosch Municipality, namely:

- The "Stellenbosch Urban Core" Priority Human Settlements and Housing Development Area (PHSHDA) was formally gazetted on 15 May 2020 (Government Gazette No. 43316) and consists of the neighbourhoods of Jamestown, Kayamandi and Central Stellenbosch.
- The HDA appointed Plan Associates Development Planners to prepare a Development Plan for Stellenbosch Urban Core PHSHDA (Priority Human Settlement and Housing Development Area) located within the jurisdiction of the Stellenbosch Municipality.
- The project commenced in April 2024 and the Final Draft of the document was submitted in December 2024.
- The Final Draft document was presented to the Stellenbosch Section 80 committee during March 2025 where it was referred to MAYCO and tabling at Council.

Image 1 below depicts areas that have been declared as Priority Human Settlements and Housing Development Areas (PDSHDA):

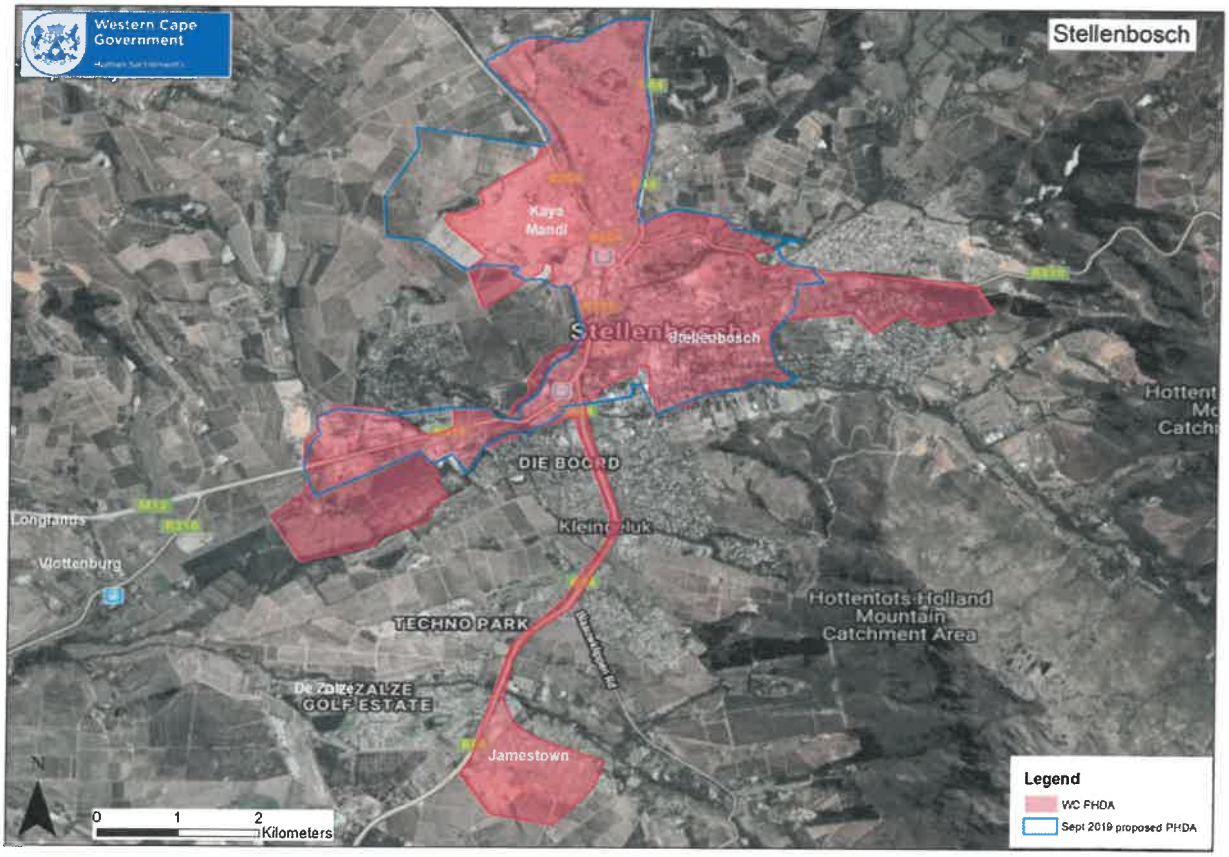


Image 1: Priority Human Settlements and Housing Development Areas (PDSHDA)

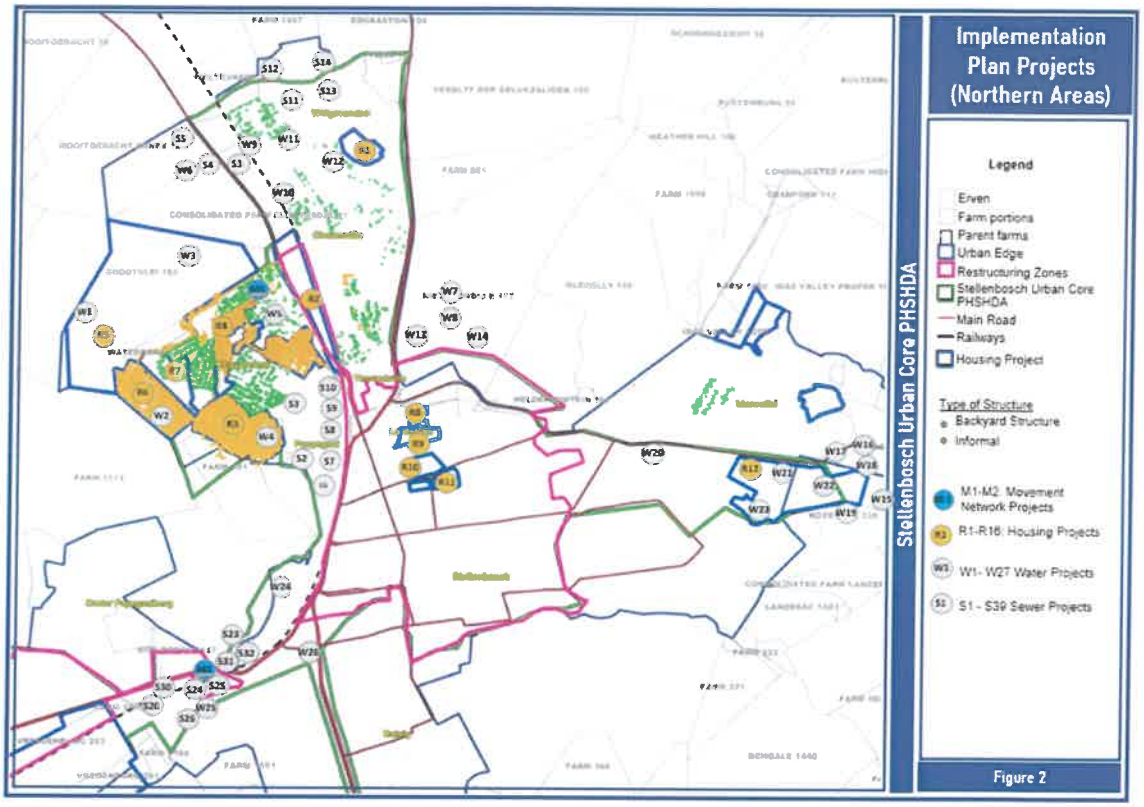


Image 2: Implementation Plan Projects (Northern Areas)

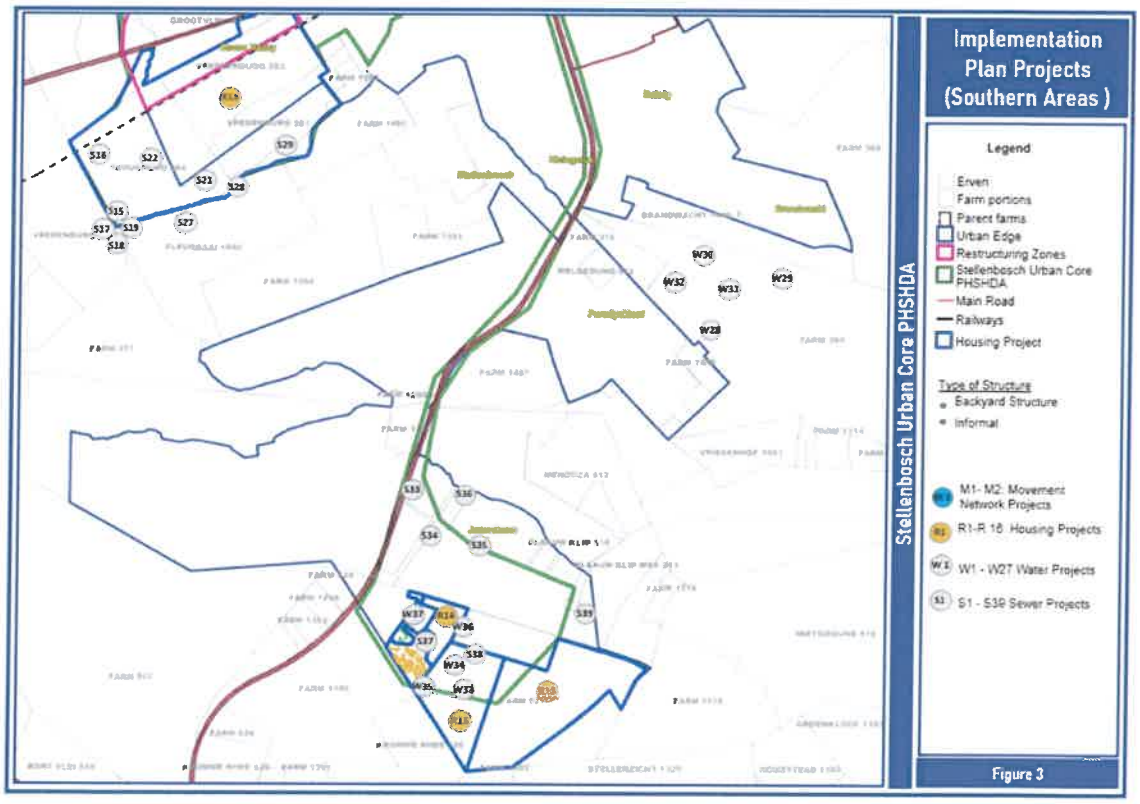


Image 3: Implementation Plan Projects (Southern Areas)

4. BUDGET - MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF)

The Human Settlement Development Grant (HSDG) and Informal Settlements Upgrading Partnership Grant (ISUPG) allocation for 2025/26 financial year is R32 015 million. Stellenbosch Municipality's allocation of the HSDG and ISUPG for the Medium-Term Revenue and Expenditure Framework (MTREF) period from 2025/26 to 2027/28 is described hereunder in table 2:

Housing Subsidy Programme	Financial Year (MTREF PERIOD)		
	2025/26	2026/27	2027/28
Human Settlement Development Grant (HSDG)	R17 803 000	R111 693 000	R114 443 000
Informal Settlements Upgrading Partnership Grant (ISUPG)	R14 212 000	R16 875 000	R 11 000 000
Total	**R32 015 000**	**R128 568 000**	**R125 443 000**

Table 2: Grant allocation to the Municipality for the MTREF period

The Municipality received the Gazetted Business Plan from the Provincial Department of Infrastructure (PDoI) indicating the projects list, targets and funding allocation for the approved 2025/26 HSDG and ISUPG Business Plans. The list of projects, targets and budget allocation for Stellenbosch Municipality in the 2025/26 financial year as well as the MTREF period are stipulated hereunder in the table below:

Business Plan 2025/26 - 2027/28 HSDG & ISUPG	PROGRAMME	2025/26	2026/27	2027/28
Average Site Cost (R'000)	60 000	FUNDING	FUNDING	FUNDING
Average Unit cost (R'000)	158 000	R	R	R
Stellenbosch		**R 32 015 000**	**R128 568 000**	**R 125 443 000**
Stellenbosch Jamestown Phase 2 - 4 (1016) IRDP	IRDP	10 000 000	16 000 000	51 000 000
Cloetesville (380) FLISP	IRDP	0	8 000 000	8 000 000
Kylemore (600)	IRDP	0	0	0
Klapmuts La Rochelle (100)	IRDP	0	21 000 000	21 000 000
Klapmuts La Rochelle (100)	ISUPG	3 000 000	3 000 000	3 000 000
Langrug Franschhoek Mooiwater (236)	ISUPG	2 200 000	0	0
Adam Tas Corridor – Precinct 10 (Northern Extension) (4500)	IRDP	0	24 000 000	24 000 000
ISSP Kayamandi Zone 0 (711)	IRDP	6 000 000	32 250 000	0
ISSP Kayamandi Enkanini (IBS)	ISUPG	2 000 000	1 000 000	1 000 000
ISSP Kayamandi Town Centre (1000) UISP	ISUPG	0	5 000 000	3 000 000
ISSP Kayamandi Zone 0 (711) UISP	ISUPG	0	0	4 000 000
La Motte Forest Station (442)	IRDP	0	6 000 000	6 000 000
Langrug Dam	ISUPG	3 300 000	7 875 000	0
Kayamandi Hostels Upgrade Asbestos	ISUPG	3 712 000	0	0
Stellenbosch Droe Dyke (1000 - TOD)	IRDP	1 803 000	4 443 000	4 443 000

Table 3

5. STELLENBOSCH MUNICIPALITY PIPELINE AND EXISTING HOUSING PROJECTS

Stellenbosch Municipality currently has numerous planned and potential housing development projects under consideration to ensure a healthy delivery pipeline towards fulfilling the housing demand and its legislative mandate. The overall Housing Pipeline of the Municipality, potential planned and current projects provided includes the formalisation and/or upgrade of informal settlements. The housing development project information is provided per town/area and described in terms of its project name, locality, subsidy mechanism, targeted units, planning timeframes, and whether the projects have council approval or not. The housing development projects are at various stages of planning such as desktop studies, feasibility studies, detailed planning studies and securing development rights and implementation.

The implementation of housing projects in the Municipality is executed by the Directorate: Infrastructure Services, Section: Project Management Unit (PMU). The Directorate: Planning and Economic Development, Section: Housing Development hands over projects to the Section: Project Management Unit for implementation after obtaining all the required development rights. Projects that have been included in the Housing Pipeline for the 2025/26 financial year are indicated in the table below.

PRE-PLANNING AND/OR PLANNING PHASE								
Name of project / settlement		**Type of project / subsidy Mechanism**	**Estimated Number of opportunities**	**Status of project**	**Project timeframes Land use approvals**			**Comment**
					2025/26	**2026/27**	**2027/28**	
1.	Adam Tas Precinct 10 (Northern Extension), Kayamandi, Stellenbosch	IRDP, FHF (formally known as FLISP")	3374 residential opportunities	Detailed planning			-	The Land Use Application has been advertised for public comment, and no objection to the proposed development was received. Discussions regarding an additional entrance to the development, which includes a servitude over certain properties had to be finalise before submission to the MPT.
2.	Erf 64, Kylemore	IRDP	419 service sites and top structures	Detailed planning				The HDA submitted the Land Use Application for development rights. An advertisement for public comment will be advertise during May/June 2025. Furthermore, amendments had to be made in order to adhere to all land use planning regulations.
3.	Jamestown Development: Phase 4	IRDP, FHF (formally known as FLISP")	TBD	Detailed planning				A service provider has been appointed to undertake planning studies and obtain development rights for a mixed-used housing development. Specialist studies have been completed. A draft

								conceptual urban design framework is in progress.
4.	Erven 412, 217, and 284 Groendal, Franschhoek	IRDP, FHF (formally known as FLISP")	Business opportunities (Erven 412 and 217) and Residential opportunities (Erf 284)	Pre-planning			-	A call for proposal is being prepared to appoint an implementing agent for the development of Erven 412, 217, and 284.
5.	Portion of Erf 6847, Cloetesville, Stellenbosch	FHF (formally known as FLISP")	Service sites and top structures to be determined	Planning			-	Council has approved the project to proceed with detailed planning studies. No funding has been allocated on the PDoI Business Plan.
6.	La Motte Old Forest Station, Franschhoek	IRDP, FHF (formally known as FLISP")	±1000 sites serviced sites; possible temporary relocation units	Planning			-	The HDA has been appointed to facilitate the transfer of land. The HDA submitted a new request for the State Land Release for the subject property. The NDoPW&I to provide HDA with Power of Attorney for specialist studies to commence
7.	Droë Dyke, Stellenbosch	TBD	TBD	Planning				The HDA has been appointed to facilitate the transfer of land. The HDA submitted a new request for the State Land Release for the subject property. The NDoPW&I to provide HDA with Power of Attorney for specialist studies to commence.

*Social Housing Project								
Name of project / settlement		**Type of project / subsidy Mechanism**	**Estimated Number of opportunities**	**Status of project**	**Project timeframes Land use approvals**			**Comment**
					2025/26	**2026/27**	**2027/28**	
1.	Cloetesville Social Housing (Farms 81/2 and 81/9, Stellenbosch)	Social Housing	± 250 – 350 rental units	Detailed planning		-	-	An accredited Social Housing Institute (SHI) and/or Other Development Agency (ODA) to develop Social Housing was appointed by the BAC on 16 February 2024. The draft LAA item served before Council and was approved on 27 November 2024. Draft Project Agreement to be concluded before the end of July 2025.
2.	Lapland Precinct	Social Housing	±368 rental units	Feasibility study	-	-	-	The Municipality appointed a professional Social Housing team to undertake various studies to determine the viability for a Social Housing Project. These studies will be submitted during the 2025/26 Financial Year.
3.	Nietvoorbij Stellenbosch	Social Housing	TBD	Feasibility study	-	-	-	To be investigated

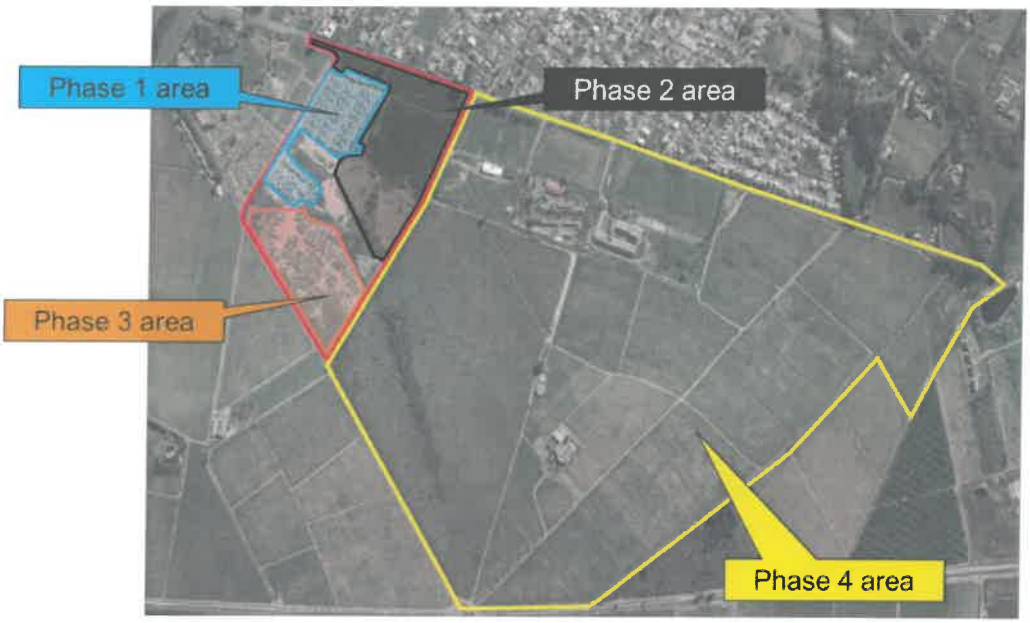
*Formalising and upgrading of informal settlements and existing settlements								
Name of project / settlement		Type of project / subsidy Mechanism	Estimated Number of opportunities	Status of project	Project timeframes			Comment
					2025/26	2026/27	2027/28	
1.	Erf 2183, La Rochelle, Klapmuts	UISP	109 serviced sites; possible temporary relocation units	Implementation			-	The MPT approved the Land Use Application end of February 2024. The PDoI approved the funding for the installation of the services. The user department appointed a service provider for the detail design of all associated infrastructure services. This will also include the construction management of the project for occupation.
2.	Langrug Dam, Franschhoek	UISP	250-300 sites	Detailed planning				The appointment of a service provider for finalising detailed conceptual layout plans for the rehabilitation of the freshwater dam and implementation of an in-situ upgrade project has been completed. Funding applications have been submitted to the PDoI for the planning and implementation of the project. Funding for Interim Basic Services (IBS) has been approved approval from the PDoI.
3.	Kayamandi Town Centre, Kayamandi	UISP, Institutional	1854 service sites and top structures	Detailed planning				The service provider submitted the land use application to obtain development rights for township establishment for 3-storey (BNG) walk-ups. Await MPT decision.
4.	Enkanini Informal Settlement	UISP	1300 sites	Implementation	-	-	-	Implementing of Interim Basic Services (IBS) will commence in the 2024/25 and 2025/26 Financial Years.

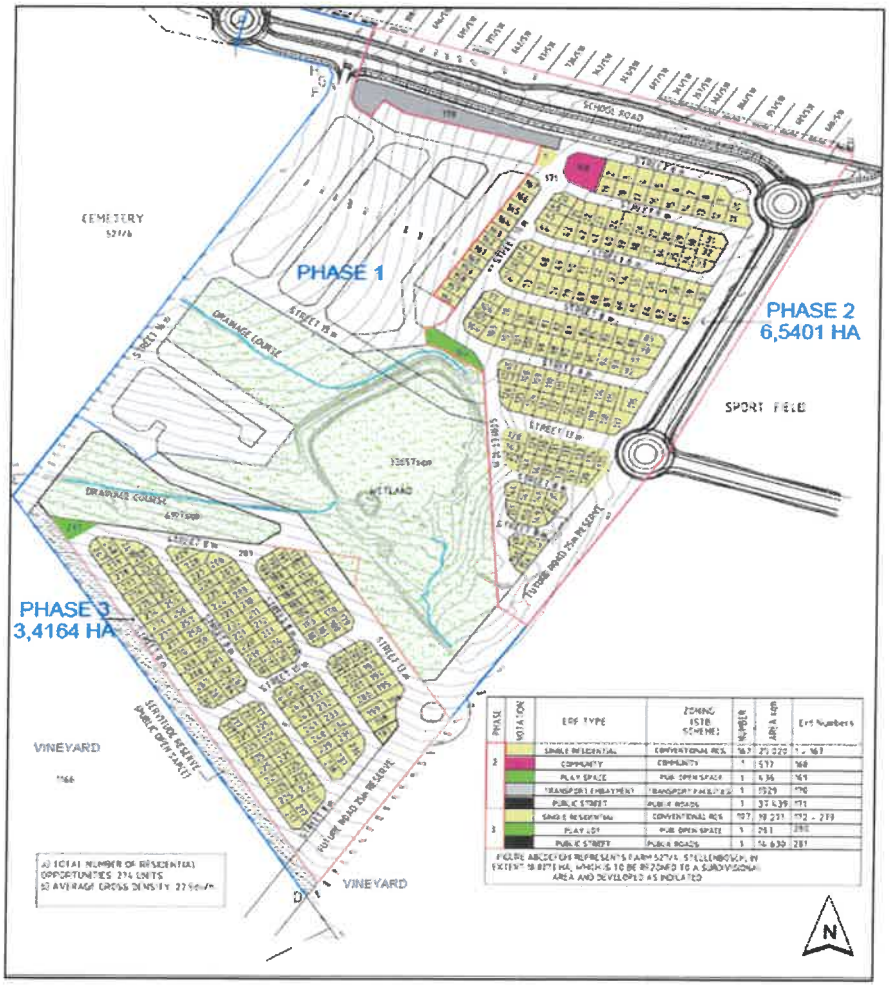
*Formalising and upgrading of informal settlements and existing settlements								
Name of project / settlement		Type of project / subsidy Mechanism	Estimated Number of opportunities	Status of project	Project timeframes Land use approvals			Comment
					2025/26	2026/27	2027/28	
5.	Five housing projects in Kayamandi	Township establishment	396 erven	Detailed planning		-	-	The MPT approved the 4 projects on 27 January 2023 and the registration of 4 projects was registered at the Surveyor General (SG)'s office. One project that was submitted to Land Use Planning is currently withheld due to an outstanding PoA of Erf 66 which is not in ownership of the Municipality. The matter is currently being dealt with by Department: Corporate Services
6.	3460 Meerlust, Franschhoek (200)	IRDP	200 housing units	Feasibility study			-	The HDA has been appointed to facilitate the transfer of land and to finalise detailed planning studies for township establishment.
7.	Jonkershoek	Township Establishment, IRDP, FHF (formally known as FLISP)	Units and sites TBD, together with 40 existing units	Feasibility study			-	The HDA has been appointed to facilitate the transfer of land and to finalise detailed planning studies for township establishment.

*Housing projects being Implemented								
Name of project / settlement		Type of project / subsidy Mechanism	Estimated Number of opportunities	Status of project	Project timeframes Implementation			Comment
					2025/26	2026/27	2027/28	
1.	Erf 3229, Mooiwater	UISP	218 sites	Implementation			-	Development rights for the project have been obtained. A contractor was appointed, and construction has commenced and be completed in the 2024/2025.
2.	Erf 7001, Cloetesville ("Soek-mekaar") Implementation	IRDP, FHF (formally known as FLISP")	201 Service Sites and GAP housing	Implementation				The development rights have been obtained to develop middle- to higher-GAP housing. A funding application will be submitted to DPoI to install the internal services.
3.	ISSP Kayamandi Zone O (711) UISP	UISP	178 sites	Implementation			-	The Project Management Unit is following a procurement process to appointment a contractor for the construction of 170 top structures.
4.	Jamestown Development: Phases 2 & 3	IRDP, FHF (formally known as FLISP")	274 service sites (top structures TBD)	Implementation				The MPT approved the Land Use Application for Phases 2 and 3 on 1 March 2024. A funding application has been submitted for the implementation of Phases 2 and 3. As soon as the contractual agreement and PDoI is concluded, a call for proposal to appoint an Implementing Agent will commence.
5.	Watergang Phase 2C – Portion of Erf 3603, Kayamandi	UISP	86 sites	implementation				The services are extremely vandalised and a report to determine the cost of damages was submitted for scrutiny. A funding application will be prepared and submitted to PDoI.
6.	Maasdorp Village, Franschhoek	Township Establishment	16 subdivided erven	Detailed planning				The MPT approved the Land Use Application and a funding model needs to be developed to address the specific needs of the Forest Village.

6. PRE-PLANNING AND/OR PLANNING PHASE

6.1 Jamestown Development: Phases 2 – 4 (Ward 21)





Project Name		3269 Jamestown Phases 2 to 4 (1069) IRDP
Property Description		Portion of the Remainder, Portion 3 and a broader portion of Portion 7 of Farm No 527
Town		Stellenbosch
Suburb		Jamestown
Geo-reference		33°59'00"S 18°50'38"E (Phases 2 & 3) 33°59'13"S 18°50'52"E (Phase 4)
Catalytic / PHDA Project		PHDA
Urgency (Proposed year of implementation)		2025/2026 (Phase 2 &3)
% of Total need addressed by Project		12,3
Housing Programme/s		IRDP / FHF (formally known as FLISP)
Housing Opportunities	**Sites**	±274 housing opportunities- Phases 2 and 3
	Serviced Sites	274 single residential and serviced sites
	Top Structures (Units)	TBD
	Other	0
Project Readiness	**Land Obtained**	Yes
	EIA ROD	Yes
	Bulk capacity	Yes. Reservoir currently being upgraded
	Land Use Approval	Yes (Phases 2 and 3)
	PDoI Approval	Yes, on Business Plan of PDoI
	Council Approval	Yes
	Risks / Issues	Proposed road reduced the number of opportunities for Phases 2 and 3 by 134 opportunities. Bulk water upgrades currently under construction. The construction of the reservoir has an influence on the design layout affecting the number of housing opportunities for Phase 4.
	Readiness Score	3
Project Suitability	**Geotech Conditions**	Suitable, location in an already built-up area
	Strategic alignment	Majority of the proposed development is located within the approved urban edge. From an MSDF/CEF perspective, this project falls within the functional area and priority development areas and from a strategic perspective aligns spatially. The appointed service provider and the specialist studies must be used to provide the detailed supporting evidence to substantiate the inclusion of portion of the property within the urban edge.
	Planning Opinion	PIRR application was submitted for the implementation of Phases 2 and 3. The following points serve as motivation for project support: • The project is consistent with the PSDF and Municipal SDF (2023) that promotes compaction and densification within the urban edge • The project was in principle supported by PPC in 2016 • The project forms part of the Municipality's Housing Pipeline and is incorporated in the Municipal 5-year IDP (dated 2022 – 2027) • The project is located within the proclaimed Stellenbosch PHDA • This project will provide new housing opportunities in the GAP-market which is a strategic objective of the Municipality.

The subject property is located on the southern edge of the suburb of Jamestown, east of the R44 between Stellenbosch and Somerset West. It is flanked by an existing cemetery on its western boundary and a sports

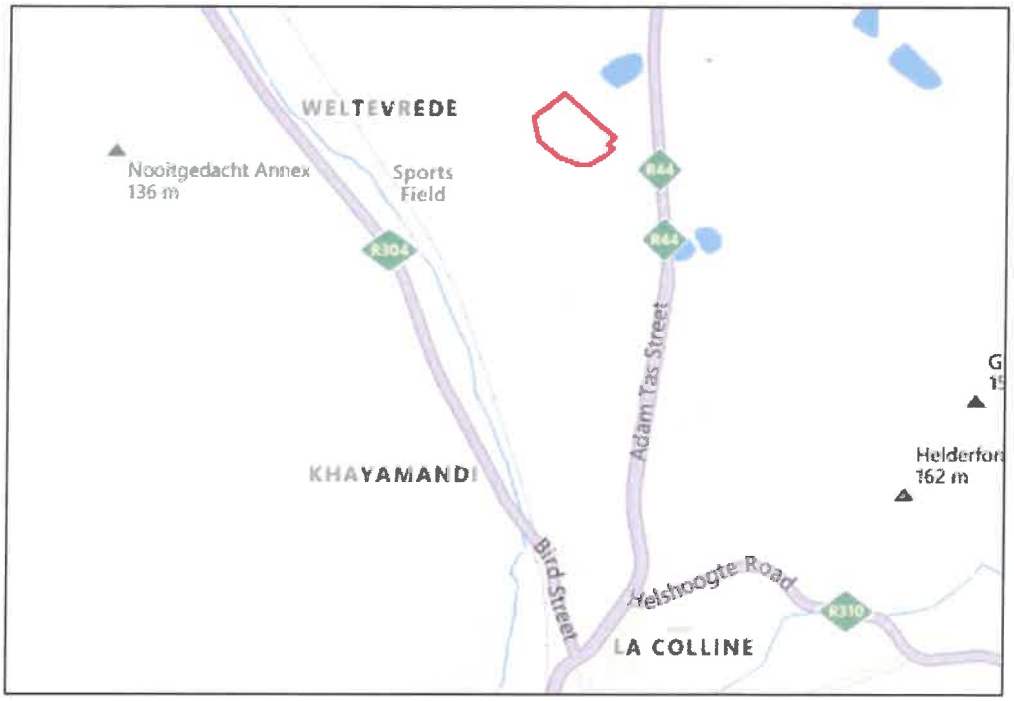
field located centrally on its northern edge. The site falls within an area characterized by medium to high-density residential as well as non-residential uses that serve the local community of Jamestown.

A professional team was appointed during June 2022 to undertake a broad conceptual urban design framework for a portion of Portion 7 of Farm 527 and remainder Farm 527, Stellenbosch, and to obtain town planning and development rights. A public participation process was concluded. It should be noted that development rights have been approved by the MPT on 1 March 2024 for Phases 2 and 3 on Portion 7 of Farm 527 (single residential erven and service sites. An appeal was lodged against the application. The final notice of appeal was issued on 26 August 2024 wherein the appeal was dismissed, and the application was approved.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Implementation of Phases 2 – 3 Obtain development rights: Phase 4
2026/27	Implementation of Phases 2 – 3
2027/28	Implementation of Phasse 2 – 3

6.2 Erf 7001 Stellenbosch ("Soek-mekaar") - Ward 17





Project Name		3694 Erf 7001 Cloetesville (360) IRDP
Property Description		Erf 7001
Town		Stellenbosch
Suburb		Cloetesville
Geo-reference		33°54'13"S 18°51'16"E
Catalytic / PHDA Project		PHDA
Urgency (Proposed year of implementation)		2025/26
% of Total need addressed by Project		1,5 – 1,8
Housing Programme/s		IRDP / FHF (formally known as FLISP)
Housing Opportunities	**Sites**	201 housing opportunities GAP / FHF (formally known as FLISP) housing opportunities
	Serviced Sites	No
	Top Structures (Units)	201
	Other	0
Project Readiness	**Land Obtained**	Yes
	EIA ROD	N/A
	Bulk capacity	Yes
	Land Use Approval	Yes
	PDoI Approval	Yes. On Business Plan of PDoI
	Council Approval	Yes
	Risks / Issues	FLISP Beneficiaries
	Readiness Score	3

Project Suitability	**Geotech Conditions**	Suitable, location in an already built-up area
	Strategic alignment	Amended MSDF 2023 - Project falls within the approved Urban Edge of Stellenbosch, and the project is listed on page 199. MHSP 2023 - Project is included in the proposed Housing Pipeline noted on page 130. IDP 2022-2027 - Project is listed as a priority municipal project on page 189. PHSHDA - The Project is included in the Stellenbosch PHSHDA.
	Planning Opinion	The PDoI fully support this PID and PFR application. The PDoI honoured a claim submitted for Tranche 1.1 and Tranche 1,2 be released for 205 opportunities. This implies the release of R413 788.00 funding for Tranche 1.1 and 1.2 payment and provisional release of R1 195 550.00. The release of Tranches 1.1 and 1.2 allowed the Stellenbosch Municipality to complete the planning process. The following points serve as motivation for project support: • The project is consistent with the PSDF and Municipal SDF (2023) that promotes compaction and densification within the urban edge • The project was in principle supported by PPC in 2017 • The project forms part of the Municipality's Housing Pipeline and is incorporated in the Municipal 5-year IDP (dated 2022 – 2027) • The project is located within the proclaimed Stellenbosch PHDA • This project will provide new housing opportunities in the GAP-market which is a strategic objective of the Municipality.

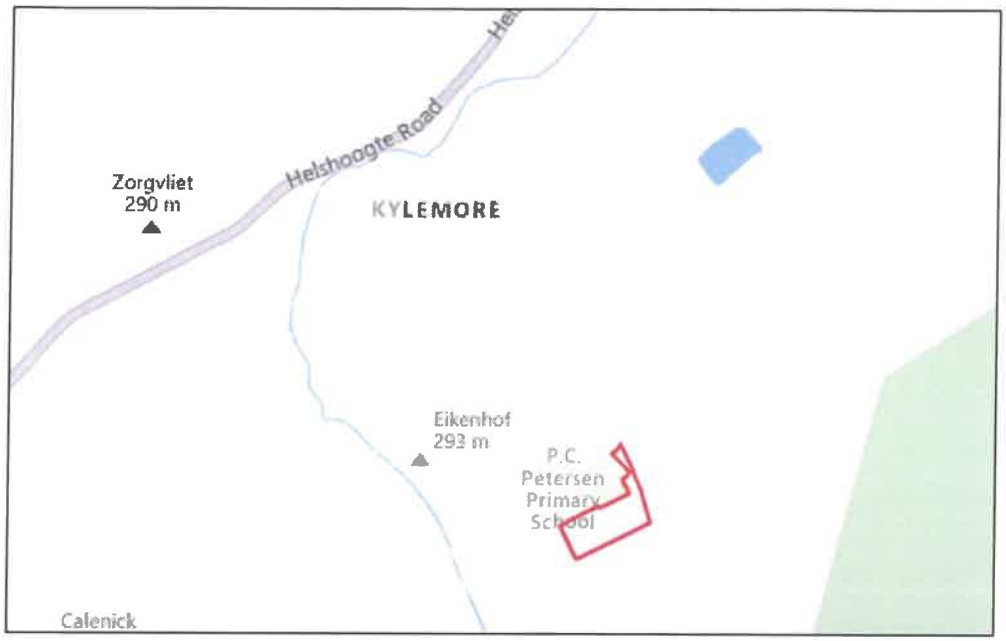
A study was done by a service provider to investigate different sites for possible developments in Cloetesville. In accordance with the recommendations which were presented to Council, Erf 7001 was identified for possible GAP / FHF (formally known as FLISP) housing. A Call for Proposal for the mixed-use development of Erf 7001, Cloetesville was advertised on two occasions.

A team of professionals have been appointed in April 2022 to undertake a to undertake a Broad Conceptual Urban Design framework for Erf 7001 and to obtain town planning and development rights. A public participation process was concluded to obtain public comment. The MPT approved the land use application and consequently, land development rights have been obtained. A funding application to PDoI is in progress.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Implementation
2026/27	Implementation
2027/28	Implementation

6.3 Erf 64 Kylemore - Ward 4





Project Name		Erf 64 Kylemore (402) IRDP
Property Description		Erf 64
Town		Kylemore
Suburb		Kylemore
Geo-reference		33°55'32"S 18°57'25"E
Catalytic / PHDA Project		No
Urgency (Proposed year of implementation)		2025/26
% of Total need addressed by Project		1.0
Housing Programme/s		IRDP
Housing Opportunities	**Sites**	0
	Serviced Sites	±419 serviced sites

	Top Structures (Units)	TBD
	Other	0
Project Readiness	**Land Obtained**	No (currently in process to be transferred from the National Department of Public Works and Infrastructure)
	EIA ROD	No
	Bulk capacity	Yes (Water is sufficient, Sewerage - Upgrades being undertaken. Link service for sewer needs to be upgrade)
	Land Use Approval	LUA submitted to Land Use Management and amendments are being made as per the recommendations from the Municipal town planner
	PDoI Approval	On the PDoI Business Plan. PFR funding application submitted. Funding allocated for 2024/25.
	Council Approval	Yes
	Risks / Issues	Land not in Municipal ownership, land invasion
	Readiness Score	2
Project Suitability	**Geotech Conditions**	Suitable, location in an already built-up area
	Strategic alignment	The project falls within the approved urban edge and has been identified in the SDF as future mixed-use, community, and residential infill.
	Planning Opinion	This project has been approved and on the Business Plan of the PDoI. Although the project is located on the southern periphery of Kylemore, it can be considered as well located because of the proximity of two schools adjacent to Erf 64. The project will provide infill development on a site within the urban edge of Kylemore on well-located land and as such should be further investigated.

Stellenbosch Municipality identified a portion of Erf 64, Kylemore (approximately 8 hectares) as a possible site for a housing development and pre-feasibility studies were concluded a few years ago to determine the potential of this site for a proposed housing development. From the studies, and the outcome of the community meeting held, it was apparent that the site is suitable for the envisaged development.

The Remainder of Erf 64, Kylemore is located at the south-east end of the Kylemore village. Kylemore High School is situated on the northern side of Erf 64. The property is surrounded by agricultural land to the southern and western sides, immediately to the east there is undeveloped land and then a stream.

The Municipality has appointed the Housing Development Agency (HDA) via an Implementation Protocol Agreement (IPA) to assist and finalise the transfer of land from the National Department of Public Works and Infrastructure (NDoPW&I) to the Municipality. Treasury endorsed the release of Erf 64, Kylemore on 25 October 2021. The Department of Public Works and Infrastructure (NDoPW&I) released Erf 64, Kylemore to the HDA through Special Power of Attorney (SPoA) on 15 November 2021.

The HDA has reviewed previous planning studies and proposed layout options that were conducted more than 10 years ago. The HDA appointed a service provider for detailed planning and design of the preferred development option. A beneficiary committee was elected from a public meeting that was held on 13 March 2024. A formal meeting was held on 6 May 2024 with the newly elected beneficiary committee to discuss the signing of the social compact and the street naming process. A Memo for street naming and number was sent to the Section: Land Use Management. The HDA submitted the Land Use Application on 20 February 2025 and amendments are in progress as per the Municipal Town Planner's recommendations.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Obtain development rights
2026/27	Implementation
2027/28	Implementation

6.4 Adam Tas Precinct 10 (Northern Extension), Kayamandi - Ward 12





Project Name		Adam Tas Corridor Precinct 10 (Northern Extension), Kayamandi
Property Description		Various
Town		Stellenbosch
Suburb		Kayamandi
Geo-reference		33°54'55"S 18°50'08"E
Catalytic / PHDA Project		PHDA proposed to National Department of Infrastructure (branch Human Settlements)
Urgency (Proposed year of implementation)		2026/27
% of Total need addressed by Project		24,5 – 36,8
Housing Programme/s		IRDP / FLISP
Housing Opportunities	**Sites**	3761 housing opportunities Mixed-Use housing opportunities
	Serviced Sites	TBD
	Top Structures (Units)	TBD
	Other	1902 freestanding top structure, 1859 apartments
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No
	Bulk capacity	No Bulk is available. Upgrades to be completed 2025/26.
	Land Use Approval	No
	PDoI Approval	Yes. On the Business plan of PDoI. PIRR application will be submitted once Land Use Planning approval obtained.
	Council Approval	Yes
	Risks / Issues	Large scale, and land invasions. Water pressure standard reduced the proposed housing opportunities
	Readiness Score	3
Project Suitability	**Geotech Conditions**	Mostly suitable although some steep slopes are on certain properties
	Strategic alignment	This project falls within the approved urban edge and has been Identified in the SDF as future mixed-use, community, and residential infill. Portion of the property partially forms part of the ATC LSDF project. From an MSDF/CEF perspective, this project falls within the functional area and priority development areas and from a strategic perspective aligns spatially.
	Planning Opinion	This project has already been supported through the release of planning funding as well as the funding of land acquisition of the Watergang site that was subsequently invaded. This project is seen as a viable solution to the continued formalisation of Kayamandi and will be critical to the decanting of the rest of the Kayamandi housing projects. Consideration should also be given to the provision of Enhanced Serviced Sites as additional housing opportunities in this project as well.

The Adam Tas Precinct 10 (Northern Extension) housing project of Stellenbosch is situated north of Kayamandi, adjacent to Cloetesville and Welgevonden Estate. The site is located on the western side of the R304 (main arterial from the North) to Stellenbosch.

The subject properties as per the sale agreements are Remainder Farm 182 Stellenbosch, Portion 1 of Farm 182 Stellenbosch, a portion of the Remainder of Farm 183 Stellenbosch (Farm 183 A, Farm 183 B, Farm 183 C), Portion 1 of Farm 183 Stellenbosch, Portion 5 of Farm 183 Stellenbosch and Portion 23 of Farm 183 Stellenbosch.

As per the Surveyor-General Database, the farms also included in the subject area are Portions 36 and 60 of the Farm 183 Stellenbosch.

The Adam Tas Precinct 10 (Northern Extension) is a potential development of approximately 130 hectares of land located north of Kayamandi. A key factor in this proposed development is the alignment of the proposed Western Bypass which is to form the western boundary of the project area as well as the new north-western urban edge of Stellenbosch town.

The specific site has been suggested by the Stellenbosch Municipality for the northward extension of the urban area of Stellenbosch. A feasibility study was conducted, and it was determined that the potential exists to provide between 3500 to 4 000 accommodation opportunities in the Adam Tas Precinct 10 (Northern Extension) of Stellenbosch. The Municipality is aiming to facilitate the development of the 3 500 to 4 000 residential opportunities, as well as providing the required social amenities and public facilities required.

The feasibility study identified developable land within the study area (different farmland identified). The development potential of the said site was evaluated from an engineering, planning and environmental perspective. The subsequent planning applications following this feasibility study will include the rezoning of the given properties from Agricultural to the relevant zonings in terms of the Stellenbosch Municipality Zoning Scheme By-Law suitable for the proposed residential densities and mix use development. What remains important is the overall objective of a mixed-income development, creating housing opportunities for the income categories as identified and a range of choice to prospective owners.

A service provider was appointed by Stellenbosch Municipality to appoint the necessary multidisciplinary team of professional consultants to conduct a due diligence assessment to assess whether it is suitable for the expansion of a mixed-use development to the north of Kayamandi.

A tender was advertised, and a service provider was appointed to undertake a Broad Conceptual Urban Design framework for the Adam Tas Precinct 10 (Northern Extension) and to obtain town planning and development rights. This project timeframe to obtain development rights is 2025/26 financial year.

It should be noted that a portion of the development of the northern extension has been identified as a possible relocation area for the redevelopment of the Kayamandi Town Centre project.

A Market Analyst study that was undertaken by DEA&DP was concluded during May 2022 and incorporated when drafting conceptual design layouts. The different conceptual design layout options were workshopped during June 2022 with departments Spatial Planning and PMU and on 25 August 2022 with the senior management of Infrastructure Services. Comments were received on 19 September 2022 from the Department Heritage Western Cape. The service provider submitted a Notice of Intent to Develop the application to Heritage Western Cape of which the service provider was informed that two additional specialist studies were required to be submitted namely an Archaeological impact assessment and a visual impact assessment on the cultural landscape. Service provider had their first pre planning meeting 30 August 2023 and final changes to the layout were completed on 17 November 2023 due to all the input and comments received from internal departments.

The formal Land Use Application was submitted to the Section: Land Use Management on 1 December 2023. A public participation process was conducted for public comment and the closing dates for comments was 25 February 2024. The application was circulated to internal department for comment. The Conceptual design layout was amended by Service provider due to the Planning and construction of the reservoir. The Development Plan and Proposed Subdivisional Areas layout for the proposed Northern Extension Development was submitted to Land Use Planning on 11 December 2024. Negotiations with private developers in process to register a servitude access over the property to the site. It is anticipated that the Land Use application will serve by end of June 2025 at MPT for decision.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Planning approvals
2026/27	Implementation
2027/28	Implementation

6.5 Erven 412, 217 and 284 Groendal, Franschhoek – Ward 2





Project Name		Erven 412, 217 and 284, Groendal
Property Description		Erven 412, 217 and 284, Groendal
Town		Franschhoek
Suburb		Groendal
Geo-reference		33°53'47"S 19°06'06"E and 33°53'43"S 19°06'11"E
Catalytic / PHDA Project		N/A
Urgency (Proposed year of implementation)		TBD
% of Total need addressed by Project		0,9 – 1,2
Housing Programme/s		IRDP / FHF (formally known as FLISP)
Housing Opportunities	**Sites**	Earmark for business and residential opportunities
	Serviced Sites	TBD
	Top Structures (Units)	TBD
	Other	0
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No
	Bulk capacity	TBD
	Land Use Approval	No
	PDoI Approval	No
	Council Approval	Yes
	Risks / Issues	TBD
	Readiness Score	2
Project Suitability	**Geotech Conditions**	TBD
	Strategic alignment	This project falls within the approved urban edge and has been identified in the SDF as strategic sites, projects, and/or infill opportunities of the MSDF. From an MSDF/CEF perspective, this project falls within the functional area and priority development areas and from a strategic perspective aligns spatially.
	Planning Opinion	Various studies have been undertaken over the years regarding the development of Erf 412. Most of the studies included extensive public participation processes. The result of these studies is that the property should be developed for business opportunities.

Erven 412, 217 and 284 Groendal are located along Santa Rose Street in Groendal, a suburb of Franschhoek, next to the R45. The site falls within an area characterised by medium to high-density residential as well as non-residential and light industrial uses.

Various studies have been undertaken over the years regarding the development of Erf 412. Most of the studies included extensive public participation processes. The outcome of these studies was that the property should be developed for high density residential units but also include business (light industrial) opportunities. Erf 412 has been rezoned to subdivisional area during 2016 allowing for general residential, local authority and general business. The initial plans for Erf 284 were to develop an old age home or retirement village, but due to financial constraints, this never materialised.

The Section: Property Management and the Section: Housing Development undertook a process to formulate a Call for Proposal in line with the approved agenda item. A service provider was appointed to draft different site development options.

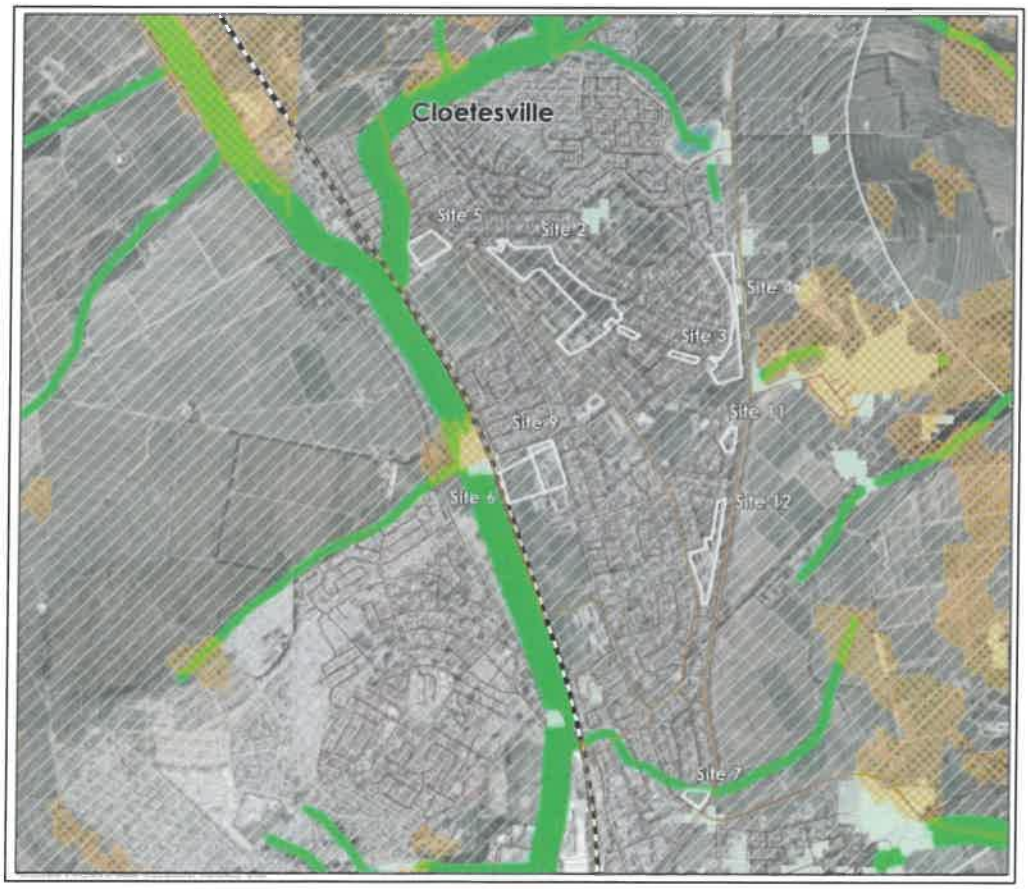
An agenda item was drafted and circulated to the relevant departments for inputs/comments. An additional layout inputs were received from the Directorate: Infrastructure Services and therefore the item served at the Section 80 Human Settlements Committee meeting during May 2022. Discussions with senior role players were concluded on 11 November 2022, and an enquiry was raised during these discussions on Erf 284. The user department has forwarded this enquiry to the PDoI for input.

A professional service provider was appointed due to the project was referred to draft (3) new concept site development plans for Erf 214 and Erf 217. It was proposed that the layout for the allow for primarily for a business premises (i.e. business uses i.e. offices, shops, markets, food franchises, medical consulting rooms, clinics or any other business-related uses that will be allowed in terms of the Stellenbosch Municipal Zoning By-laws.

The purpose of this zone is to make provision for low-density commercial uses that are compatible with and located within residential areas. The three site development plans should take into consideration the analysis and analysis and assessment regarding the physical conditions of the site, the surrounding land uses, visuals, height, traffic and bulk services. An item served at Council and was approved on 30 October 2024. The user department is in process to draft a Call for Proposals to appoint an Implementing Agent for the Development of the Erven 412, 217 and 284 Groendal.

Timeframes	Project Deliverables
2025/26	Appoint an Implementing Agent and to obtain development rights
2026/27	Implementation
2027/28	Implementation

6.6 Cloetesville Infill housing project



The Cloetesville Infill Housing Project was implemented to serve as a means to develop vacant and underdeveloped portions of land within Cloetesville to address the housing need. A service provider was appointed to conduct a feasibility study on eight sites (11 erven) as identified by Council. The objective was to identify the development potential of each site and to provide a conceptual site development layout for the identified sites. The feasibility report served before Council during 26 May 2021 to determine if the sites is viable for housing purposes. The following sites were under investigation:

Erf 7271 is relatively flat, however the soil conditions and the permanent or perched water table, which is found less than 1,0m below the ground surface, is expecting to impact the cost of construction. The site makes allowance for a substantial number of units and is therefore a more attractive site. The proposed development of the site can potentially accommodate the following:

- Potential for mixed residential development.
- Each high-rise building is designed with an internal courtyard which provide safe recreational space.
- Concept plan makes provision for pedestrian walkways to be used by Smartie Town residents.
- Proposed development:
  - 16 serviced sites (Plot and Plan); and
  - 152 GAP/ and or FLISP units.

Erven 6847, 6886, 6300 is relatively flat, however the soil conditions and the permanent or perched water table, which is found less than 1,0m below the ground surface is expecting to impact the cost of construction since alternative construction methods are used to mitigate the risks. The site makes allowance for a substantial number of units and is therefore a more attractive site. The proposed development of the site can potentially accommodate the following:

- A small apartment block is proposed for the vacant space in the south-eastern corner of the site whilst larger high-rise buildings are proposed for the western portion of the site.
- Each high-rise building is designed with an internal courtyard which provide safe recreational space.
  - Proposed development: 279 GAP and/or FLISP units.

Erf 6705 is relatively flat; however, the soil conditions is expecting to impact the cost of construction. The site makes allowance for a limited number of units and a detailed cost-benefit analysis should be undertaken.

- Proposed housing typology should blend with the existing houses.
- Proposed development:
  - 12 serviced sites (Plot and Plan).

It is recommended that Council removes Erf 6705, Cloetesville, Stellenbosch, from the Housing Pipeline due to unsuitable soil conditions, making it costly to develop on. The development costs can subsequently cannot be addressed with the housing subsidy quantum.

Erven 7181 and 6668 are relatively steep and are located in close proximity to a wetland area. This wetland is in poor condition and there are several illegal dwelling units onsite.

It is, therefore, recommended that Council removes Erven 7181 and 6668 from the Housing Pipeline. Significant bulk earth works will be required for Erven 7181 and 6668 and will be costly to develop the land. It is, therefore, recommended to be removed from the Housing Pipeline.

6.6.1 A portion of Erf 7271 Stellenbosch, Cloetesville





Project Name	A portion of Erf 7271, Cloetesville
Property Description	A portion of Erf 7271, Cloetesville
Town	Stellenbosch
Suburb	Cloetesville
Geo-reference	33°54'17"S 18°50'50"E
Catalytic / PHDA Project	PHDA
Urgency (Proposed year of implementation)	TBD
% of Total need addressed by Project	1
Housing Programme/s	BNG / FHF (formally known as FLISP)

Housing Opportunities	**Sites**	0
	Serviced Sites	168
	Top Structures (Units)	TBD
	Other	0
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No
	Bulk capacity	TBD
	Land Use Approval	No
	PDoI Approval	No
	Council Approval	Yes
	Risks / Issues	Environmental sensitivity; cost of construction
	Readiness Score	1
Project Suitability	**Geotech Conditions**	Soil conditions and permanent or perched water table adds to the cost of construction
	Strategic alignment	The project is located within the approved urban edge and is identified in the SDF as strategic sites, projects, and/or infill opportunities of the MSDF. From an MSDF/CEF perspective, this project falls within the functional area and priority development areas and from a strategic perspective aligns spatially.
	Planning Opinion	In terms of the Stellenbosch Municipality: Zoning Scheme By-Law, 2024 the site has a Community Zone and as such a township establishment application would be required. It is expected that application for the following would be required: • Rezoning to Subdivisional Area; • Subdivision of the consolidated property to make provision for the 16 residential units, 4 high-rise apartment building, public open space and roads; and • Rezoning of the BNG erven to Conventional Residential Zone and the erf with the GAP units should be zoned Multi-unit Residential Zone and the erf with the Municipal containers should be rezoned to Utility Service Zone.

The relevant portion of Erf 7271 Stellenbosch is located on Lang Street, behind Cloetesville sports ground. It is located in close proximity to Plakenberg River, which separates Smartie Town from the site area. Opposite the subject portion of Erf 7271 is a crèche and a park. This area has previously been used as a parking lot for the sports ground, but more recently the area was earmarked to house 'Slab Town'.

This site has potential for a mixed residential development. A row of single residential or BNG units located along the northern and eastern boundary of the site with the remainder of the site comprising of high-rise GAP units. It is expected that a total of 16 BNG units and 152 GAP units can be developed on the site, however significant relaxation of the parking requirements will be required. Each proposed high-rise building is designed with an internal courtyard which provides safe recreational space. The design of the concept plan makes provision for a number of pedestrian walkways that can be used by the residents of Smartie Town.

Council approved the feasibility study report to proceed with the planning processes to obtain development rights for the proposed housing project. The project has been approved on the Business Plan of the Provincial Department of Infrastructure for the outer financial year. Only after PDoI approves the funding, a procurement process will be followed to appoint a professional team to obtain development rights.

The soil conditions on Erf 7271 is classified as "soft excavation" and some areas contain intermediate material that may require additional excavation equipment and methods, increasing labour and equipment costs.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Await funding approval from PDoI.
2026/27	Await funding approval from PDoI.
2027/28	Await funding approval from PDoI.

6.6.2 Erven 6300, 6847 and 6886 Stellenbosch, Cloetesville





Project Name		Erven 6300, 6847 and 6886, Cloetesville
Property Description		Erven 6300, 6847 and 6886, Cloetesville
Town		Stellenbosch
Suburb		Cloetesville
Geo-reference		33°54'38"S 18°51'07"E (Erf 6300) 33°54'43"S 18°51'02"E (Erf 6847) 33°54'41"S 18°51'02"E (Erf 6886)
Catalytic / PHDA Project		PHDA
Urgency (Proposed year of implementation)		TBD
% of Total need addressed by Project		1,7
Housing Programme/s		FLISP
Housing Opportunities	**Sites**	279
	Serviced Sites	TBD
	Top Structures (Units)	TBD
	Other	0
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No
	Bulk capacity	TBD
	Land Use Approval	No
	PDoI Approval	No
	Council Approval	No
	Risks / Issues	Environmental sensitivity; construction costs
	Readiness Score	1
Project Suitability	**Geotech Conditions**	Soil conditions and the permanent or perched water table adds to the cost of construction
	Strategic alignment	The project is located within the approved urban edge and is identified in the amended MSDF 2023 as strategic sites, projects, and/or infill opportunities of the MSDF. From an MSDF/CEF perspective, this project falls within the functional area and priority development areas and from a strategic perspective aligns spatially.
	Planning Opinion	In terms of the Stellenbosch Municipality: Zoning Scheme By-Law, 2024, Erf 6300 and 6886 is zoned as Public Open Space whilst Erf 6301 and Erf 6847 is zoned Community Zone and as such a township establishment application would be required. It is expected that application for the following would be required: • Closure of Public Open Space; • Consolidation of Erven 6300, 6886, 6301 and 6847; • Rezoning to Subdivisional Area; • Subdivision of the consolidated property to make provision for the 4 high-rise apartment building, community facility, public open space and roads; and • Rezoning of the high-rise apartment building site to Muti-unit Residential Zone, the existing sport facilities should be zoned Public Open Space Zone and the site with the community facility should be zoned Community Zone.

Erven 6300, 6847 and 6886 Stellenbosch are located between the railway line and Curry Road and adjacent to Cloetesville swimming pool and tennis courts. The swimming pool facility and the identified erven are directly situated behind the Cloetesville Secondary High School. Moreover, the swimming facility is clustered with a park and outdoor gym. The outdoor gym is being used effectively, and the vacant land is used as a hangout area for the youth. The area is monitored by houses on Last Street (street adjacent to swimming pool and vacant land), should matters get out of hand, law enforcement is called. Concerns raised were the lack of recreational activities for youths in the community.

The corner of Last Road and Curry Road provides good line of sight and, together with the sports facilities, provides an ideal location for a community facility. A small apartment block is proposed for the vacant space in the south-eastern corner of the site whilst larger high-rise buildings are proposed for the western portion of the site. It is expected that a total of 279 GAP/FLISP units can be developed on the site, however significant relaxation of the parking requirement will be required. Each proposed high-rise building is designed with an internal courtyard which provides safe recreational space.

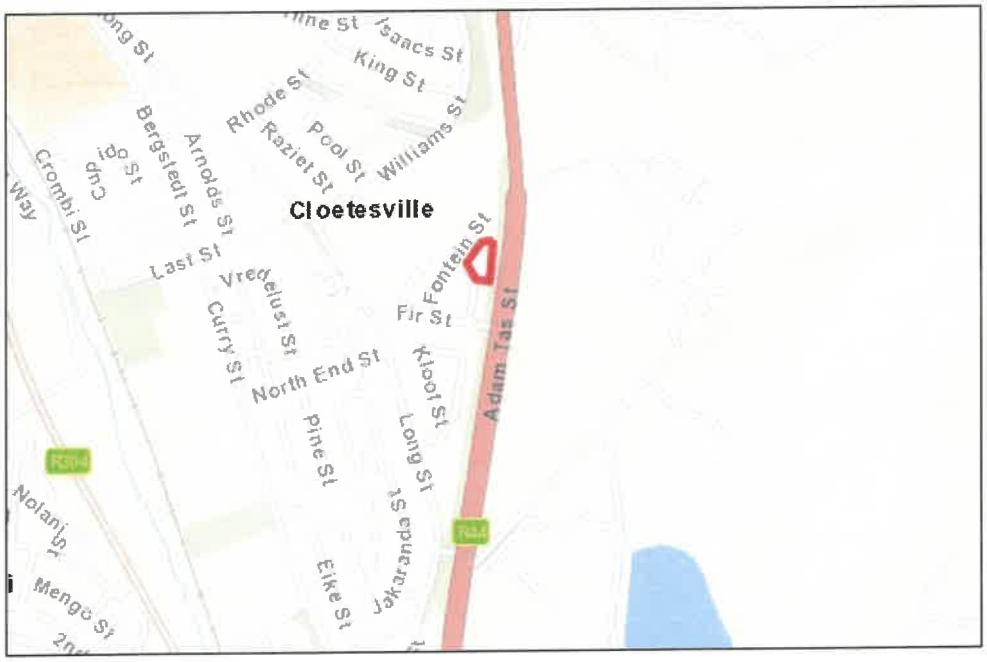
Council approved the feasibility study report to proceed with the planning processes to obtain development rights for the proposed housing project. The project has been approved on the Business Plan of the Provincial Department of Infrastructure for the outer financial year. Only after PDoI approves the funding, a procurement process will be followed to appoint a professional team to obtain development rights.

It is recommended that Erven 6300 and 6886 be taken out of the housing pipeline due to the significance of the existing recreational activities on the adjacent Erven (skatepark and swimming pool) to the community and that only a Portion of Erf 6847 be utilised for development.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Await funding approval from PDoI.
2026/27	Await funding approval from PDoI.
2027/28	Await funding approval from PDoI.

6.6.3 Erf 6705, Cloetesville





Project Name		Erf 6705, Cloetesville
Property Description		Erf 6705, Cloetesville
Town		Stellenbosch
Suburb		Cloetesville
Geo-reference		33°54'38"S 18°51'31"E
Catalytic / PHDA Project		PHDA
Urgency (Proposed year of implementation)		TBD
% of Total need addressed by Project		0,07
Housing Programme/s		BNG
Housing Opportunities	**Sites**	0
	Serviced Sites	TBD
	Top Structures (Units)	12
	Other	0
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No
	Bulk capacity	TBD
	Land Use Approval	No
	PDoI Approval	No
	Council Approval	Yes
	Risks / Issues	Soil conditions expected to impact on construction cost
	Readiness Score	1
Project Suitability	**Geotech Conditions**	Soil conditions expected to impact on construction cost
	Strategic alignment	The project is located within the approved urban edge and is identified in the Amended MSDF 2023 as strategic sites, projects, and/or infill opportunities of the MSDF. From an MSDF/CEF perspective, this project falls within the functional area and priority development areas and from a strategic perspective aligns spatially.

	Planning Opinion	In terms of the Stellenbosch Municipality: Zoning Scheme By-Law, 2024 Erf 6705 is zoned Public Open Space and as such a township establishment application would be required. It is expected that application for the following would be required: • Closure of Public Open Space; • Rezoning to Subdivisional Area; • Subdivision of the consolidated property to make provision for the 12 residential units, and access road; and • Rezoning of residential units to Conventional Residential Zone and the road to Public Roads and Parking Zone.

Erf 6705, Cloetesville is a triangular shaped property with access from Wilger Road. Located to the north, north-west and south of the site are residential erven measuring between 450m² and 510m². The site is currently vacant.

The site is considered a part of an existing neighbourhood and proposed housing typologies should therefore blend with the existing houses. As such, BNG units are proposed; a total of 12 BNG units can be developed on the site. The site contains an embankment along the western boundary, and it is proposed that it should be formalised for stormwater drainage.

Council approved the feasibility study report to proceed with the planning processes to obtain development rights for the proposed housing project. The project has been approved on the Business Plan of the Provincial Department of Infrastructure for the outer financial year. Only after PDoI approves the funding, a procurement process will be followed to appoint a professional team to obtain development rights.

It is recommended that Council remove Erf 6705 from the Housing Pipeline due the site that presents a combination of soil instability, costly foundation requirements, and drainage challenges that may significantly impact construction costs and long-term structural integrity.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Await funding approval from PDoI.
2026/27	Await funding approval from PDoI.
2027/28	Await funding approval from PDoI.

6.6.4 Erf 8915, Cloetesville





Project Name	Erf 8915, Cloetesville
Project Description	Erf 8915, Cloetesville
Project Location	Erf 8915 is situated adjacent to and stretches behind Pieter Langeveldt Primary School. Moreover, it is situated behind one row of houses. A concern raised for this site is that the expense of servicing the land could possibly jeopardise the feasibility of providing facilities for the disadvantaged. Another concern is the number of trees on the site, especially behind the school, and their environmental and heritage impact. Currently the site is being utilised as an illegal dumping site.

Town		Stellenbosch
Suburb		Cloetesville
Geo-reference		33°54'21"S 18°51'10"E
Catalytic / PHDA Project		N/A
Urgency (Proposed year of implementation)		TBD
% of Total need addressed by Project		0,5
Housing Programme/s		IRDP / FLISP / Other
Housing Opportunities	**Sites**	0
	Serviced Sites	84
	Top Structures (Units)	TBD
	Other	0
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No
	Bulk capacity	TBD
	Land Use Approval	No
	PDoI Approval	No
	Council Approval	Yes
	Risks / Issues	Steep slope; poor soil condition; insufficient infrastructure demand
	Readiness Score	1
Project Suitability	**Geotech Conditions**	The site is located along a steep slope
	Strategic alignment	Identified in the Amended MSDF, 2023 as strategic sites, projects, and/or infill opportunities of the MSDF. From an MSDF/CEF perspective, this project falls within the functional area and priority development areas and from a strategic perspective aligns spatially.
Project Suitability	**Planning Opinion**	In terms of the Stellenbosch Municipality: Zoning Scheme By-Law, 2024 the site is zoned Public Open Space and therefore a township establishment application would be required. It is expected that application for the following would be required: • Closure of Public Open Space; • Rezoning to Subdivisional Area; • Subdivision of Erf 8915 to make provision for the 84 residential units, public open space, roads as well as the existing apartment blocks; and • Rezoning of the BNG erven to Conventional Residential Zone. The road should be zoned Public Roads and Parking Zone. The southern portion of the property where the existing apartments are located should be zoned Multi-unit Residential Zone and the remainder of the property should be zoned Public Open Space Zone.

Erf 8915 is situated adjacent to and stretches behind Pieter Langeveldt Primary School. Moreover, it is situated behind one row of houses. A concern raised for this site is that the expense of servicing the land could possibly jeopardise the feasibility of providing facilities for the disadvantaged. Another concern is the number of trees on the site, especially behind the school, and their environmental and heritage impact. Currently, the site is being utilised as an illegal dumping site.

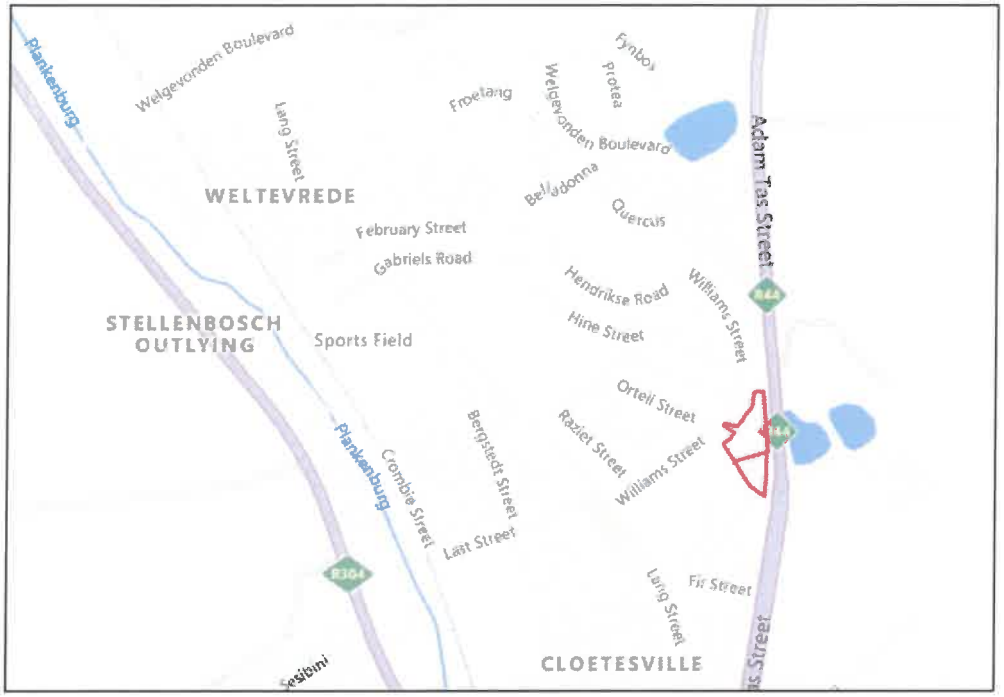
Council approved the feasibility study report to proceed with the planning processes to obtain development rights for the proposed housing project. Although it is expected that this site will be very costly to develop (due to the poor soil condition and subsequent required bulk earth works), it is recommended that the Stellenbosch Municipality develops the site for either BNG units or only serviced sites, depending on the subsidy quantum.

The project has been approved to the Business Plan of the Provincial Department of Infrastructure for the outer financial year. Only after PDoI approves the funding, a procurement process will be followed to appoint a professional team to obtain development rights.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Await funding approval from PDoI.
2026/27	Await funding approval from PDoI.
2027/28	Await funding approval from PDoI.

6.6.5 Erven 6668 and 7181, Cloetesville





Project Name		Erven 6668 and 7181, Cloetesville
Property Description		Erven 6668 and 7181, Cloetesville
Town		Stellenbosch
Suburb		Cloetesville
Geo-reference		33°54'33"S 18°51'32"E (Erf 6668) 33°54'31"S 18°51'31"E (Erf 7181)
Catalytic / PHDA Project		N/A
Urgency (Proposed year of implementation)		TBD
% of Total need addressed by Project		0,5
Housing Programme/s		IRDP / FLISP / Other
Housing Opportunities	**Sites**	0
	Serviced Sites	83
	Top Structures (Units)	TBD
	Other	0
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No
	Bulk capacity	TBD
	Land Use Approval	No
	PDoI Approval	No
	Council Approval	Yes
	Risks / Issues	Significant bulk earth works required
	Readiness Score	1
Project Suitability	**Geotech Conditions**	Soil conditions poor; significant bulk earth works required
	Strategic alignment	Located within the approved urban edge. From an MSDF/CEF perspective, this project falls within the functional area and priority development areas and from a strategic perspective aligns spatially.
	Planning Opinion	In terms of the Stellenbosch Municipality: Zoning Scheme By-Law, 2024 the site is zoned Public Open Space and therefore a township establishment application would be required. It is expected that application for the following would be required: • Closure of Public Open Space; • Consolidation of erf 7181 and erf 6668; • Rezoning to Subdivisional Area; • Subdivision of the consolidated property to make provision for the 17 residential units, 2 high-rise apartment building, public open space and roads; and • Rezoning of the BNG erven to Conventional Residential Zone, the erf with the GAP units should be zoned Multi-unit Residential Zone, the road should be zoned Public Roads and Parking Zone, and the remainder of the erf should be zoned Public Open Space Zone.

Erven 6668 and 7181 Stellenbosch are situated adjacent to the R44 arterial road and are in close proximity to Rietenbosch Primary School. The old Drakenstein Road passes between the property and the R44. The site is relatively steep and located in close proximity to a wetland area. This wetland area is currently in a poor condition and there are several illegal dwelling units on the site. The current access to the site is not sufficient should development occur on site and portions of Erven 7296 and/or 7047 Stellenbosch would need to be acquired.

Only a portion of the site is developable. The developable portion of the site allows for a mix of opportunities in the form of single residential erven and high-rise apartment buildings. In total 17 BNG units and 65 GAP/FHF

units can be accommodated on the site. Depending on the socio-economic profile of the beneficiaries and the available subsidies, the site can also be developed as part of the UISP and the Stellenbosch Municipality would then be required to provide serviced sites (water, sewer and electrical connections) to the beneficiaries. The GAP units can be developed by the Municipality, or the land can be sold to the Social Housing Regulatory Authority (SHRA), which provides rental accommodation to people earning between R1 850 and R22 000 per month.

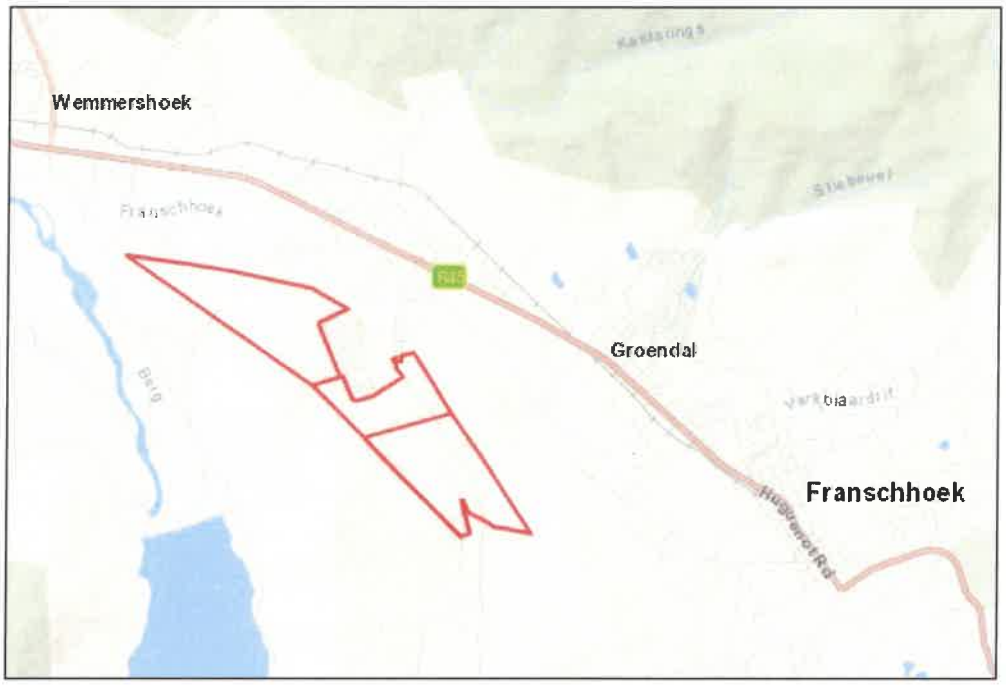
Council approved the feasibility study report to proceed with the planning processes to obtain development rights for the proposed housing project. The project has been approved on the Business Plan of the Provincial Department of Infrastructure for the outer financial year. Only after PDoI approves the funding, a procurement process will be followed to appoint a professional team to obtain development rights.

It is recommended that Council remove Erven 6668 and 7181 from the Housing Pipeline due to high implementation cost, steep terrain, and unsuitable soil conditions.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Await funding approval from PDoI.
2026/27	Await funding approval from PDoI.
2027/28	Await funding approval from PDoI.

6.7 La Motte: Farm 1339, Farm 1158 and Farm 1158/1 Paarl – Ward 2





Project Name		La Motte Old Forest Station IRDP
Property Description		Farm 1339, Farm 1158 and Farm 1158/1 Paarl
Town		Franschhoek
Suburb		La Motte
Geo-reference		33°53'54"S 19°04'19"E (Farm 1339) 33°53'56"S 19°04'36"E (Farm 1158) 33°54'05"S 19°04'45"E (Farm 1158/1)
Catalytic / PHDA Project		No
Urgency (Proposed year of implementation)		TBD
% of Total need addressed by Project		6,8
Housing Programme/s		IRDP / FLISP
Housing Opportunities	**Sites**	830 + 283 residential opportunities
	Serviced Sites	TBD
	Top Structures (Units)	TBD
	Other	0
Project Readiness	**Land Obtained**	No (Awaits State Land Release for the subject property from NDoPW&I)
	EIA ROD	No
	Bulk capacity	TBD
	Land Use Approval	No
	PDoI Approval	Yes. Approved on the Business Plan
	Council Approval	Yes
	Risks / Issues	Land not in municipal ownership
	Readiness Score	2
Project Suitability	**Geotech Conditions**	Suitable, location in an already built-up area
	Strategic alignment	Amended MSDF 2023 - The proposed housing development layout options falls within the urban edge of La Motte (Page 87), and the project is listed on Page 200. MHSP 2020 - Project is included in the proposed Housing Pipeline noted on Page 131. IDP 2022-2027 - Project is listed as a current municipal project on Page 245. PHSHDA - The Project is not included in the Stellenbosch PHSHDA.

Project Suitability	**Planning Opinion**	This project has been supported by the PDoI with the release of Tranche 1.1 and forms part of the Municipality's approach to dealing with the Langrug Informal Settlement. The project will allow for the decanting of qualifying beneficiaries from Langrug onto the site, but care must be taken with regard to the community dynamics associated with introducing a new group into an older rural community.

La Motte is a former Bosbou Hamlet situated approximately 3.5 km north-west of Franschhoek town, on the Robertsvallei Road, close to where it intersects the R45. Originally built to house forestry workers, the village is made up of the original dwellings and a range of community facilities. During the construction phase of the Berg River Water Scheme, new houses were built adjacent to the existing settlement to temporarily house the construction workers; these houses have been transferred to identified beneficiaries.

Portions of Farm 1653, Remainder Farm 1339, Remainder Farm 1158 and Portion 1 Farm 1158 Paarl have been identified for mixed-use housing development for the expansion of La Motte.

Feasibility studies and various development options have been completed for consideration. From the findings, the identified properties have sufficient capacity for the provision of an integrated housing development. Discussions with the owner of the land, the National Department of Transport and Public Works and Infrastructure, have occurred to initiate the transfer of land to the Stellenbosch Municipality for housing developments.

The La Motte properties are owned by the National Department of Public Works and Infrastructure & Infrastructure. In 2021, the Municipality entered into an Implementation Protocol Agreement (IPA) with the Housing Development Agency (HDA) to assist and facilitate the process of ensuring the transfer of the above-mentioned properties for housing development. The HDA estimates that the land may be transferred to the Municipality in 2025/26 FY, planning studies and approvals will be finalised thereafter.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Planning
2026/27	Planning approval
2027/28	Implementation

6.8 Droë Dyke – Ward 11





Project Name	Droë Dyke (1000)
Property Description	Portion 35 of Farm No. 183, Stellenbosch RD (2.4124 ha) Portion 8 of the Farm Vreedenburg No. 283, Stellenbosch RD (13.2302 ha)
Town	Stellenbosch
Suburb	Stellenbosch
Geo-reference	33°56'42"S 18°49'53"E (Farm 185/35) 33°56'51"S 18°49'44"E (Farm 283/8)
Catalytic / PHDA Project	PHDA
Urgency (Proposed year of implementation)	TBD
% of Total need addressed by Project	6,1
Housing Programme/s	IRDP, FLISP, Social Housing

Housing Opportunities	**Sites**	TBD
	Serviced Sites	TBD
	Top Structure (serviced)	TBD
	Other	0
Project Readiness	**Land Obtained**	No (Awaits State Land Release for the subject property to the NDoPW&I)
	EIA ROD	No
	Bulk capacity	No (Upgrades planned and being implemented)
	Land Use Approval	No
	PDoI Approval	No (Was previously supported by PPC in 2013/14, but no applications have been submitted)
	Council Approval	Yes (Part of the Adam Tas Corridor Precinct)
	Risks / Issues	Scale, dependence on Adam Tas TOD Project
	Readiness Score	1
Project Suitability	**Geotech Conditions**	TBD
	Strategic alignment	Amended MSDF 2023 - Project falls within Urban Edge. From an MSDF/CEF perspective, this project falls within the functional area and priority development areas and from a strategic perspective aligns spatially.
	Planning Opinion	This project was previously presented to the Dept. of Infrastructure in 2013 and was in principle supported. The project did not proceed from the pre-planning stage because the land could not be transferred from the National Dept. of Transport and Public Works & Infrastructure. A letter was received from NDoPW&I on 6 February 2024 whereby the Deputy Director-General: Real Estate Management Services indicated that the application to transfer Portion of Remainder Farm 279; Portion 1 of Farm 284; Remainder Farm 284; Portion 17 of the Farm 183; Remainder Portion 35 of the Farm 183; Portion 8 of Farm 283; Remainder Farm 283; Farm 281 are not approved by the said department. The initial request from the Municipality amounted to different farm portions which estimated an area of 89,75 ha in extent. The entire area site is not required by the Municipality, as the mix used development only requires approximately 15ha of the land as identified. Therefore, a further application was submitted to NDoPW&I during March 2024 explicitly requesting land parcels as identified in property description above.

In terms of the Stellenbosch Municipal Spatial Development Framework Droë Dyke is seen as part of the Adam Tas Corridor Catalytic Initiative to restructure Stellenbosch Town. The Portion 35 of Farm No. 183, Stellenbosch RD (2.4124 ha), Portion 8 of the Farm Vreedenburg No. 283, Stellenbosch RD (13.2302 ha) which make up Droë Dyke comprise of Stellenbosch Farms Portion 35 of the Farm 183, Portion 8 of the Farm 238 has now been identified to accommodate possible housing development in the Adam Tas Corridor. Collectively, the land parcels (Droë Dyke) equate to approximately 15.6426 hectares.

Droë Dyke forms part of the residential component for the redevelopment of the Adam Tas Corridor. Droë Dyke is earmarked for medium to high density residential housing and commercial as well as public facilities.

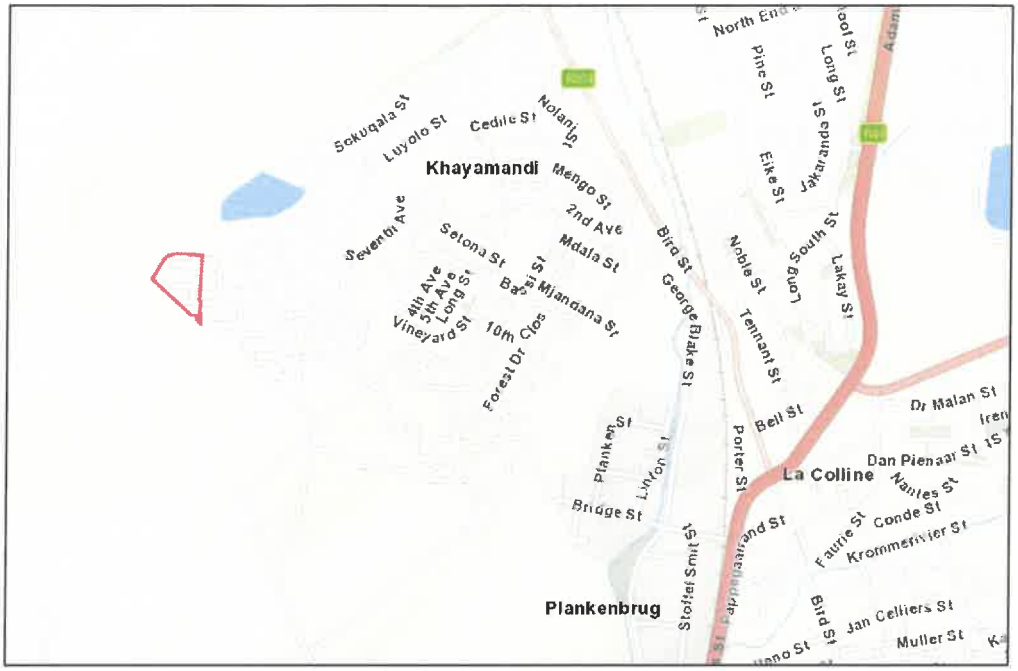
The identified developable area with the precinct plan providing the context of the urban form, spatial arrangements and movement routes, the actual overall development area for the precinct is approximately 15 hectares.

Droë Dyke is suitable for social housing as it is a precinct in the Stellenbosch Restructuring Zone. The site offers significant opportunity to alleviate Stellenbosch Municipality's housing demand. The site can accommodate and is attractive for a mix of social, affordable and open market housing.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Project on Business Plan (BP) by PDoI, await PoA from NDoPW&I.
2026/27	-
2027/28	-

6.9 Watergang Phase 2C – Erf 3603, Kayamandi – Ward 14





Project Name		Watergang Phase 2C
Property Description		Erf 3603, Kayamandi
Town		Stellenbosch
Suburb		Kayamandi
Geo-reference		33°55'10"S 18°50'13"E
Catalytic / PHDA Project		PHDA
Urgency (Proposed year of implementation)		TBD
% of Total need addressed by Project		0,5
Housing Programme/s		UISP
Housing Opportunities	**Sites**	86
	Serviced Sites	TBD
	Top Structures (Units)	TBD
	Other	0
Project Readiness	**Land Obtained**	Yes
	EIA ROD	Yes
	Bulk capacity	Yes
	Land Use Approval	Yes
	PDoI Approval	Yes
	Council Approval	Yes
	Risks / Issues	Cost to install services and rehabilitate site
	Readiness Score	Current
Project Suitability	**Geotech Conditions**	TBC
	Strategic alignment	N/A
	Planning Opinion	Development rights have been obtained

Erf 3603, Kayamandi was subdivided, and the General Plan approved by the Surveyor-General. The property provides for 87 residential opportunities and has been serviced. It has been determined that the cost to rehabilitate the site to make it liveable is extremely high, especially considering the retaining walls to be constructed. This project is thus pending further discussions on the way forward.

The development of Erf 3603 is directly linked with the upgrade/development of the Zone O informal settlement. There are approximately 60 residents that do not qualify for a government subsidy programme. It has been resolved by the **Section: Informal Settlements** to temporary relocate the 60 residents from Zone O to Erf 3603 to create space for the implementation of the Zone O upgrading project. The Zone O upgrading project is set to commence with construction of top structures in 2025/2026 due to some of the residents refuse to relocate during the relocation process. A service provider was appointed by the Section: Informal Settlements during February 2024 to assess the damages on the sites of Erf 3603. A final report to determine the cost of damages was submitted for scrutiny and a funding application will be forwarded to PDoI.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Await funding approval from PDoI.
2026/27	Repair services
2027/28	Construction of top structures.

7. SOCIAL HOUSING

It is the intention of the Stellenbosch Municipality to give effect to the Social Housing Programme by making available land portions in the Restructuring Zones to Social Housing Institutions (SHI) and/or Other Development Agencies (ODA) who then will undertake all the necessary processes for the development of Social Housing Estates and the effective management of new rental stock. It is imperative that such SHI's and ODA's are duly accredited by the SHRA.

Social Housing is not a method for mass delivery, but a way to pursue integrated and sustainable urban development. Restructuring Zones were identified based on their proximity to social and economic amenities and their potential to promote integration, access to economic opportunities and spatial restructuring.

Social Housing currently caters for people earning between R1 850 – R22 000 per month. It is desirable that environments created through this process should conform to health and safety principles, be liveable, vibrant, with the requisite amenities and facilities that provide a better quality of life for tenants. The proposed Social Housing Estate should optimise the utilisation of the land portions through innovative approaches in the development of a medium to high density residential estate.

Stellenbosch Municipality's Social Housing Programme aims to affect the provision of affordable, well-located housing opportunities to low and moderate-income households. It is implemented within the framework of the National Social Housing policy, legislation, and regulations. The Municipality is on a drive to accelerate the pace and scale of housing delivery, maximising social housing opportunities, and promoting socio, spatial and economic integration of people into its urban fabric.

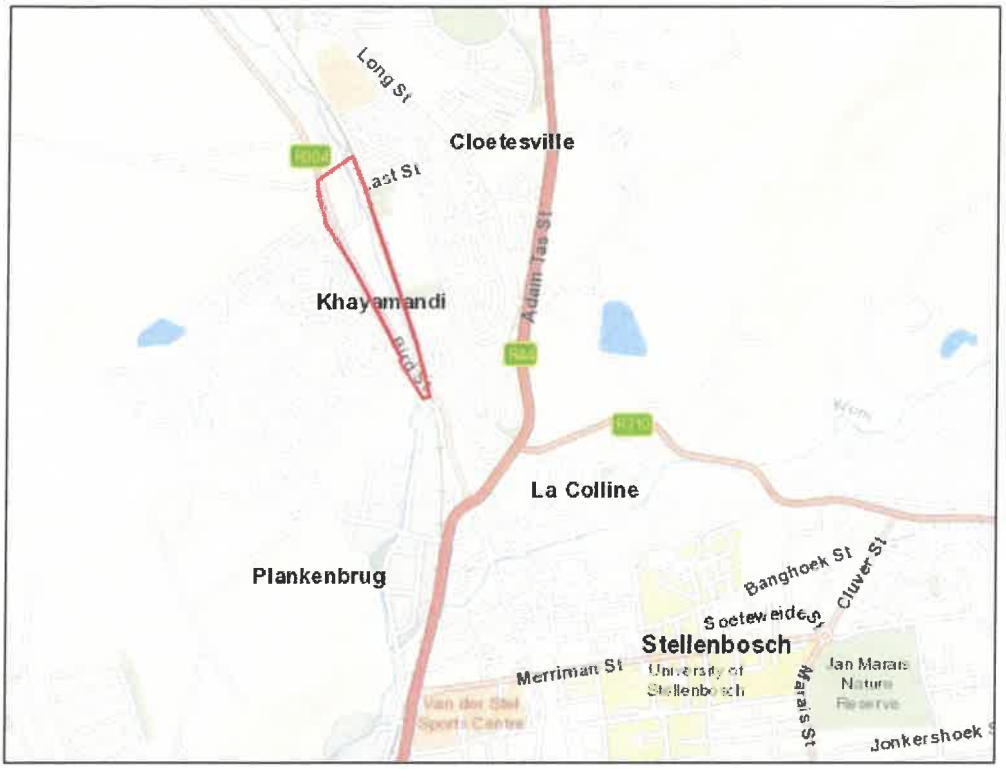
This transformative aim will be fulfilled by the Municipality's continued effort to identify well located municipal owned parcels of land for infill development of Social Housing with a precinct development approach. The key purpose is the creation of socially integrated neighbourhoods providing housing for low-middle income households into areas that they would normally be excluded from due to past legacies and the prevailing property markets.

It is crucial that the Social Housing projects complement the social functionality of the neighbourhood with inclusion of other minimum ancillary and complementary uses in the development driven by the integrated development principles. Social integration should be achieved by having an urban design approach that integrates the development with the existing surroundings. The creation of an enhanced public realm with quality environments should be promoted by designing active and passive green open space systems that link the proposed site with public facilities and amenities through safe pedestrian orientated public open space systems. Proposed layouts should consider barrier free access for physically disabled people and cater to people with special needs.

The urban design concept for such sites should be on the basis of a socially integrated development with a holistic and reasonable neighbourhood level planning approach that unfolds though the site plan. It should show some level of conformity with the character of the existing urban environment and some innovation that fosters a sense of place. The site plan must demonstrate an appropriate medium-high density approach by building height and compact site plan with minimum parking. In addition, the site plan design for the public realm, common spaces and landscaping have to facilitate social integration with existing neighbourhoods.

Sites situated in approved and gazetted Restructuring Zones are eligible for social housing grants. Application for the social housing grants will be the responsibility of the SHI and/or ODA.

7.1 Cloetesville Social Housing (Farms 81/2 and 81/9, Stellenbosch) - Ward 16





Project Name		Farms 81/2 and 81/9
Property Description		Farms 81/2 and 81/9
Town		Stellenbosch
Suburb		Cloetesville
Geo-reference		33°54'52"S 18°51'01"E (Farm 81/2) 33°55'00"S 18°51'04"E (Farm 81/9)
Catalytic / PHDA Project		PHDA
Urgency (Proposed year of implementation)		2025/2026
% of Total need addressed by Project		1,5 – 2,1
Housing Programme/s		Social Housing
Housing Opportunities	**Sites**	0
	Serviced Sites	0
	Top Structures (Units)	0
	Other	± 250 – 350 rental units
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No
	Bulk capacity	TBD
	Land Use Approval	No (Land Use Application submitted)
	PDoI Approval	No
	Council Approval	Yes (SHI appointed to develop and manage the site)
	Risks / Issues	Various site constraints; significance as gateway
	Readiness Score	2
Project Suitability	**Geotech Conditions**	The property is regarded as favourable to poor suitability for residential development. The factors that reduce the suitability of the land for development are the extent of uncontrolled fill, the existing topography and soil corrosivity.
	Strategic alignment	This project falls within the approved urban edge. From an MSDF/CEF perspective, this project falls within the functional area and priority development areas and from a strategic perspective aligns spatially.
	Planning Opinion	TBD

In terms of the implementation of the Social Housing Programmes, the Stellenbosch Municipality has identified Portions 2 and 9 of the Farm No. 81, Stellenbosch. This site is located between the Cloetesville and Kayamandi settlements. Its boundary is framed by the R304 to the west and the railway line to the east. The Plankenburg River traverses the site along the eastern boundary. The southern boundary of property includes portions of the Kayamandi Tourism Centre, as well as a bridge over the railway line. The northern boundary is framed by the Mount Simon residential development.

A feasibility study has been done during January 2020 to determine the development potential of the site. Council approved the feasibility report on the 12 February 2020 for Social Housing (rental stock). Further planning studies were conducted by a suitable, qualified and experienced professional service providers during March 2021 to undertake a geotechnical investigation, flood line studies and a traffic impact assessment on the site.

In terms of the geotechnical investigation, the property is regarded as being of favourable to poor suitability for residential development. The factors that reduce the suitability of the land for development are the extent of uncontrolled fill, the existing topography and soil corrosivity.

The tender was awarded to the successful service provider in March 2024. The draft Land Availability Agreement (LAA) served before Council on 14 November 2024 to enter into a Land Availability Agreement (LAA) with the Developer. A Service provider has been appointed to obtain development rights for Portions 2 and 9 of the Farm No 81 Stellenbosch. The Land Use application has been submitted on 14 October 2024 and will be advertised for public comment.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Obtain development rights
2026/27	Implementation
2027/28	Implementation

7.2 Lapland Precinct - Ward 10





Project Name		Lapland Precinct
Property Description		Erven 2149, 6590, 2608, 2609, 6659, 9106 Stellenbosch
Town		Stellenbosch
Suburb		Stellenbosch
Geo-reference		33°55'38"S 18°51'38"E (Erf 2149) 33°55'42"S 18°51'40"E (Erf 2609) 33°55'41"S 18°51'44"E (Erf 6590) 33°55'40"S 18°51'49"E (Erf 6659)
Catalytic / PHDA Project		PHDA
Urgency (Proposed year of implementation)		TBD
% of Total need addressed by Project		2,3
Housing Programme/s		Social Housing
Housing Opportunities	**Sites**	0
	Serviced Sites	TBD
	Top Structures (Units)	368
	Other	0
Project Readiness	**Land Obtained**	No (Properties owned by the Municipality and the National Department of Public Works & Infrastructure
	EIA ROD	No
	Bulk capacity	TBD
	Land Use Approval	No
	PDOI Approval	No
	Council Approval	Yes
	Risks / Issues	Relocation of prison; construction above existing units
	Readiness Score	0
Project Suitability	**Geotech Conditions**	TBC
	Strategic alignment	This project is located within the approved urban edge and has been identified for infill development. From an MSDF/CEF perspective, this project falls within the functional area and priority development areas and from a strategic perspective aligns spatially.
	Planning Opinion	TBD

The Lapland Precinct comprises Erven 2149, 6590, 2608, 2609, 6659 and 9106 Stellenbosch.

The Lapland precinct situated on the northern outskirts of the Stellenbosch CBD is ideally located in a well-connected node via the R44 and Helshoogte Roads and is near various commercial and economic facilities. The surrounding land uses consist of residential spaces, public spaces, and commercial properties. The properties located in the precinct are owned by the Stellenbosch Municipality and the National Department of Public Works. The properties have extents upwards of 1300m² to roughly 4000m², are developed on a gentle gradient and are bordered to the north by Kromriver and Teen-die-Bult, Plankenburg to the west, Stellenbosch CBD to the south and Die Rand to the east. The Lapland precinct is home to the Stellenbosch Traffic Department, the Stellenbosch Correctional Services building and three high rise municipal flats (Lavanda, Aurora and Phyllaria) with a total of 220 existing rental units. Preliminary building inspections revealed that the structures are sound with some upgrades having been performed recently.

The precinct is made up of three high rise municipal flats (Lavanda, Aurora and Phyllaria) with a total of 220 rental units, the Department of Home Affairs, the Traffic Department and the Correctional Services Prison and ancillary housing and facilities. Taking cognisance of the Status Quo Study findings and in line with densification principles, the following development concepts and land use rights are proposed for the Lapland precinct:

Two of the existing high-rise buildings are proposed to be developed as mixed use eight-storey high rise tower blocks incorporating the existing governmental uses on ground floor together with retail shops and offices.

Social housing with housing typologies ranging from one-bedroom to two-bedrooms are proposed for five floors. Market orientated Rental Housing Development of one bedroom and two-bedroom units are proposed for the two top floors. It is proposed that pavements be widened, and street furniture and informal traders be accommodated in a predesigned format. A density of 320 dwelling units per hectare is proposed.

It is proposed that the prison be relocated to the outskirts of Stellenbosch town on a site to be identified by the Stellenbosch Municipality and approved by the Department of Correctional Services. A portion of this property is to be set aside for market orientated rental housing development of one bedroom and two-bedroom units for two floors and retail and/or office spaces to be located on the ground floor. The proposed density is 616 dwelling units per hectare.

It is proposed that infill developments be implemented on the existing vacant land in between the existing flats in order to increase the density. This would allow for spatial and architectural maximisation of the existing site and the formulation of designs in line with SHRA design standards. To achieve the desired density and enhance the quality of living in the vicinity, it is proposed that the site be set aside for Social Housing purposes only with the accommodation of a crèche.

The Municipality intends to follow procurement process to appoint an accredited Social Housing Institutes (SHI's) and/or Other Development Agencies (ODA's) for a social housing project on the property.

The Municipality appointed three professional service providers to undertake the following studies during April 2023:

- Quantity Surveyor and Structural Engineer to do a Survey on the Structural Integrity/need for Structural maintenance of the rental stock ERF 2149.
- Geotechnical Investigation to examine all aspects of the feasibility of establishing a high-density residential development (8 Storey Walk ups) on R/E 2149, Stellenbosch.
- Traffic Impact Assessment to examine all aspects of the proposed high density residential development (8 Storey Walk ups) and the impact on the surrounding road network and possible mitigation of the anticipated traffic impact. The study also assesses the proposed site accesses, non-motorised and public transport aspects.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Follow a procurement process to appoint a Service provider
2026/27	-
2027/28	

7.3 La Colline - Ward 10





Project Name	La Colline Precinct
Property Description	Erven 2644, 2645, 2660, 2661, 2666, 2667, 2683, 2684, 2727 and 2729 Stellenbosch
Town	Stellenbosch
Suburb	La Colline
Geo-reference	33°55'23"S 18°51'35"E (Erven 2644 and 2645) 33°55'23"S 18°51'38"E (Erven 2666 and 2667) 33°55'26"S 18°51'36"E (Erven 2660 and 2661) 33°55'26"S 18°51'38"E (Erven 2683 and 2684) 33°55'24"S 18°51'45"E (Erf 2729)
Catalytic / PHDA Project	PHDA
Urgency (Proposed year of implementation)	TBD

% of Total need addressed by Project		TBD
Housing Programme/s		Social Housing
Housing Opportunities	**Sites**	TBD
	Serviced Sites	TBD
	Top Structures (Units)	TBD
	Other	TBD
Project Readiness	**Land Obtained**	No (properties owned by the Municipality and the Department of Local Government and Housing)
	EIA ROD	No
	Bulk capacity	TBD
	Land Use Approval	No
	PDoI Approval	No
	Council Approval	No
	Risks / Issues	TBD
	Readiness Score	0
Project Suitability	**Geotech Conditions**	TBD
	Strategic alignment	This project falls within the approved urban edge. The two public open spaces are important to be retained and upgraded. There are densification opportunities available. From an MSDF/CEF perspective, this project falls within the functional area and priority development areas and from a strategic perspective aligns spatially. Once the project reaches the planning phase, it needs to be considered within the capital planning process/CEF.
	Planning Opinion	TBD

The La Colline Precinct comprises Erven 2644, 2645, 2660, 2661, 2666, 2667, 2683, 2684, 2727 (General Residential) and 2729 Stellenbosch (Public Open Space). The La Colline Precinct, just a short walk north from the Teen-die-Bult and Lapland Precincts, is easily accessible via Helshoogte Road from the east, Ryneveld Street from the south and the R44 from the north. The La Colline Precinct consists of residential properties built around a public open space, Tobruk Park (which forms part of the La Colline Precinct erven) and an additional public open space called La Colline Park. The residential properties are developed with low rise duplex flats that appear to be structurally sound with some minor cosmetic remedial work required. The properties are owned by the Department of Local Government and Housing and the Stellenbosch Municipality.

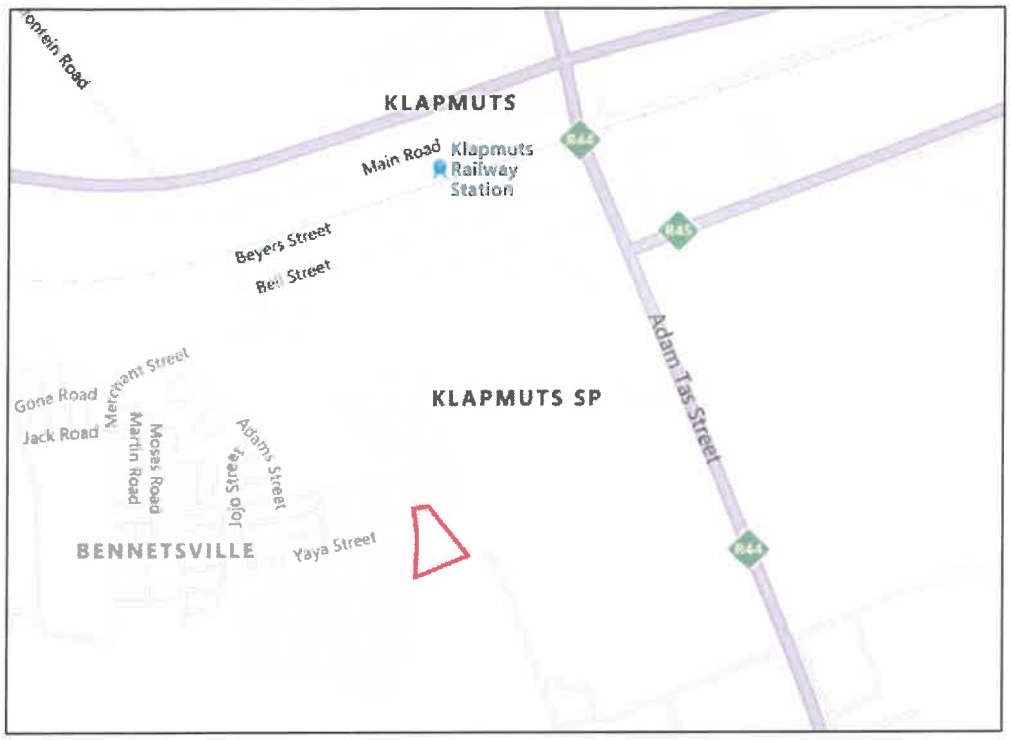
It is proposed that the residential properties remain as is and be the trade-off for the density maximisation development on the consolidated Teen-die-Bult sites. The open spaces should be developed as active open space for the enjoyment of the residents.

It is suggested that the following timeframes should be considered for project progression:

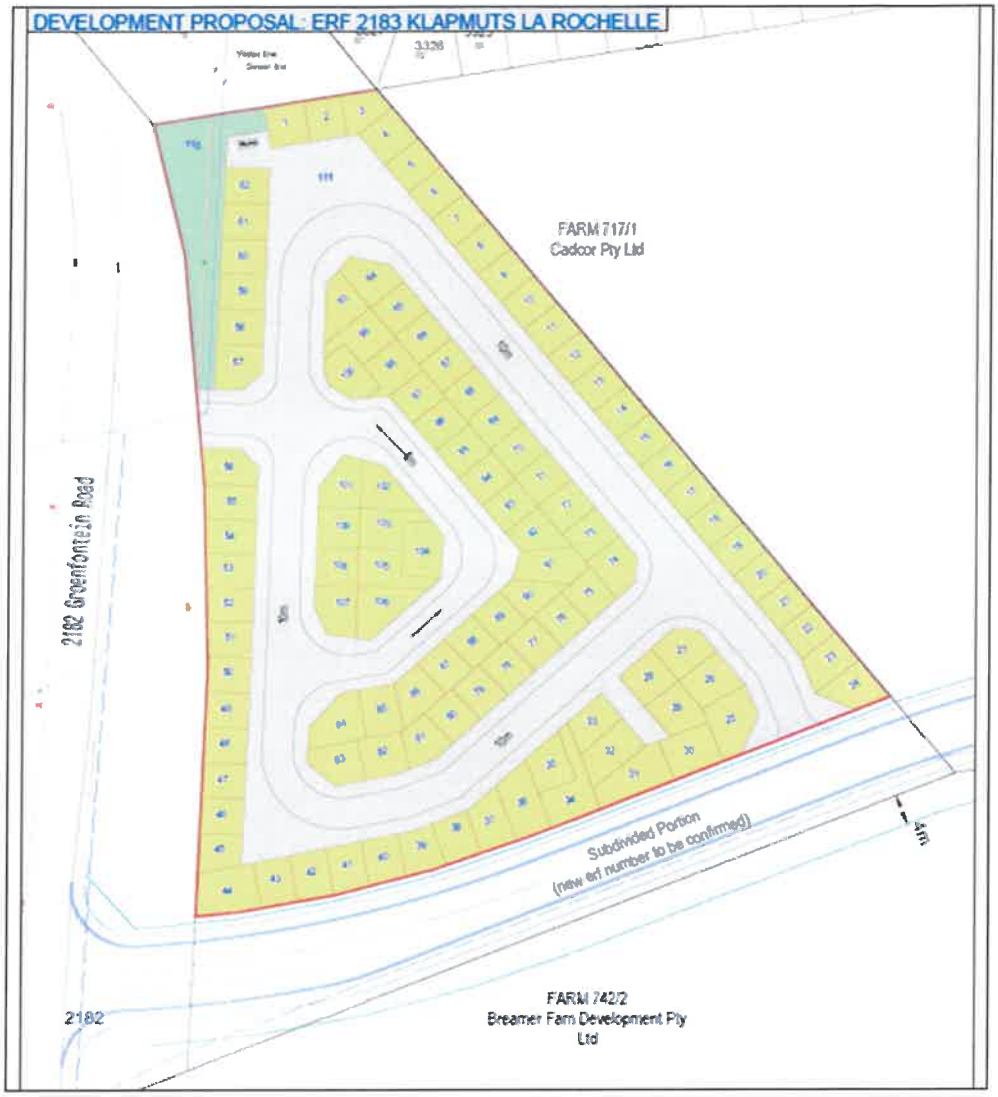
Timeframes	Project Deliverables
2025/26	-
2026/27	-
2027/28	

8. FORMALISING AND UPGRADING OF INFORMAL SETTLEMENTS AND EXISTING SETTLEMENTS

8.1 Erf 2183, La Rochelle, Klapmuts – Ward 18







Project Name		La Rochelle, Klapmuts
Property Description		Erf 2183, Klapmuts
Town		Klapmuts
Suburb		Klapmuts
Geo-reference		33°48'50"S 18°52'08"E
Catalytic / PHDA Project		No
Urgency (Proposed year of implementation)		2025/26
% of Total need addressed by Project		0,6
Housing Programme/s		UISP/IRDP
Housing Opportunities	**Sites**	0
	Serviced Sites	109
	Top Structures (Units)	Possible Temporary Relocation Units
	Other	0
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No (Awaits Environmental Authorisation)
	Bulk capacity	Yes (Water supply is being upgraded ETA 18 months, Sewerage will require upgrades)
	Land Use Approval	Yes
	PDoI Approval	Yes
	Council Approval	Yes
	Risks / Issues	Small size of project, high risk of possible land invasion
	Readiness Score	1
Project Suitability	**Geotech Conditions**	Suitable, location in an already built-up area

	Strategic alignment	Amended MSDF 2023 - Project does fall within the approved Urban Edge of Klapmuts, and the project is listed on page 199. MHSP 2020 - Project is included in the proposed Housing Pipeline noted on page 129. IDP 2022 -2027- Project is not indicated in the IDP. PHSHDA - The Project is not included in the Stellenbosch PHSHDA.
	Planning Opinion	This project was previously presented to the PPC in 2016 and in principle supported for further studies. The specific type of housing program to be used was not confirmed by the Municipality. The site is located within in walking distance of socio-economic facilities in Klapmuts and development will increase the urban density of Klapmuts. The site is relatively small and will only be able to assist a small number of beneficiaries.

Klapmuts is situated on the N1 transport corridor and has significant potential to serve as centre for economic activity and residence within the metropolitan region and Stellenbosch Municipality. Erf 2183, Klapmuts is located along Gomas Street, Klapmuts, approximately 1.5km off the R310 that links Stellenbosch to the N1. The site is located on the south-eastern edge of the town of Klapmuts and is bordered by vacant land to its southern and eastern boundaries, with a proposed new housing development on the western and northern boundaries towards Mandela City, Klapmuts. To provide in the dire housing need in the Klapmuts area, especially for current backyarders, this property was identified as a possible option for a "site-and-service" housing project.

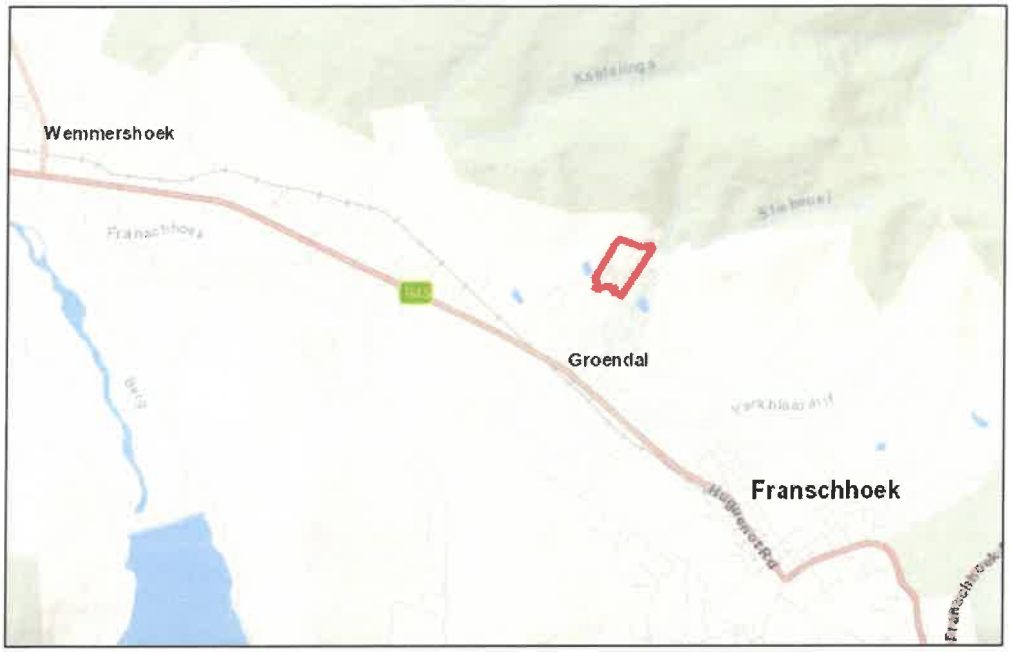
Erf 2183, Klapmuts is zoned Subdivisional Area for the following uses: Less Formal Residential Zone, Public Open Space Zone, Public Road and Parking Zone. A team of professional service providers have been appointed to attend to the subdivision of the property into residential erven of approximately 40m² to 50m², the submission of all diagrams to the Surveyor-General's office for approval and registration as well as the submission of all documents to the Provincial Department Human Settlements to obtain the relevant funding for this incremental housing project.

The Land Use Application was approved by the MPT. The PDoI has approved the project on the Business Plan funding for 2025/2026 for the installation of Interim Basic Services (IBS).

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Implementation
2026/27	Implementation
2027/28	Implementation

8.2 Langrug Dam, Franschhoek (Planning P1) - Ward 1 and 2





Project Name		3256 Franschhoek Langrug (1900) UISP
Property Description		Erven 959 – 1120 and Erf 2901
Town		Franschhoek
Suburb		Langrug
Geo-reference		33°53'09"S 19°06'23"E
Catalytic / PHDA Project		No
Urgency (Proposed year of implementation)		2025/26 – Rehabilitation of freshwater dam and fencing
% of Total need addressed by Project		TBD
Housing Programme/s		UISP
	Sites	0

Housing Opportunities	**Serviced Sites**	250-300
	Top Structures (Units)	0
	Other	0
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No
	Bulk capacity	TBD
	Land Use Approval	No
	PDoI Approval	Yes (PID)
	Council Approval	Yes
	Risks / Issues	Dense informal settlement that will require a large decanting site
	Readiness Score	3
Project Suitability	**Geotech Conditions**	Suitable, location in an already built-up area, although structures are being constructed on steep mountain slopes.
	Strategic alignment	Amended MSDF 2023 - Project does fall within the approved Urban Edge of Franschhoek (page 77), and the project is listed on page 200. MHSP 2020 - Project is included in the proposed Housing Pipeline noted on page 131. IDP 2022-2027 - Project is listed as a current municipal project on page 245. PHSHDA - The Project is not included in the Stellenbosch PHSHDA.
	Planning Opinion	This project has been supported by the PDoI with the release of Tranche 1.1 and is a critical priority for the PDoI. Addressing the Langrug informal settlement must be a major priority for both local and provincial government. Decanting of Langrug informal settlement must be detail with carefully to avoid damaging the local community.

Langrug informal settlement is located in the north-eastern area of Franschhoek and falls within the jurisdiction of the Stellenbosch Municipality. On the southern side of the settlement is Groendal formal housing developments down to Franschhoek town. On the eastern side is the Mooiwater low-cost housing development. On the northern side of Langrug is a nature reserve that is located on the upper part of the mountain slope on which Langrug informal settlement encroaches.

Living conditions at informal settlements are typically poor with residents facing a range of basic livelihood challenges, such as poor access to basic sanitation, low to no potable water supply, inadequate electricity provision, detrimental solid waste accumulation in public spaces, frequent shack fires, safety and security risks; to name a few. Langrug informal settlement is no exception to these deplorable living conditions. Furthermore, and due to the growing number of informal housing and population in the settlement coupled with the lack of availability of land for housing in the Franschhoek Area, there is a growing need at Langrug for additional basics services and amenities (roads, water, sanitation, electricity etc.), the management of grey and black water emanating from households, and the development of housing projects in the settlement.

In light of the above challenges, there are various projects and interventions which have been identified for planning and eventual implementation. The objective of these projects is to upgrade Langrug incrementally and to, as far as possible, formalise existing development patterns to improve the delivery of basic services.

Hereunder is a summary of the medium to long term projects:

- The construction of Phase 2 emergency access road and the installation of underground services.
- Relocation and subsequent rehabilitation of the dam area.
- Cancellation of the existing General Plan and consolidation to create one land unit.
- Construction of the fence

- Detailed planning for the rehabilitation of the freshwater dam
- Implement an in-situ upgrading project

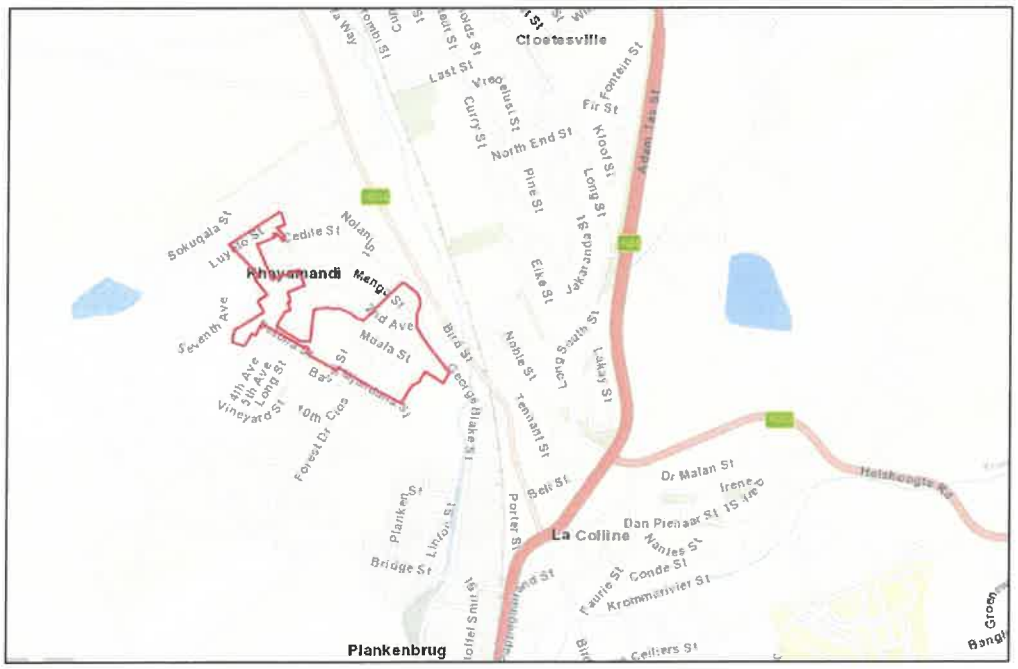
The Municipality is planning to undertake detailed planning studies to unlock housing development opportunities, develop a phased approach implementation plan premised on detailed designs for the provision of basic services and formalisation of Langrug, apply for development rights and installation of basic services, and identify suitable land for decanting.

The **Section: Housing Development** to request technical proposals from service provider to finalise detailed planning for the rehabilitation of the freshwater dam and implement an in-situ upgrading project in 2025/26.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Planning
2026/27	Implementation
2027/28	Implementation

8.3 Kayamandi Town Centre - Ward 12, 13, 14





Project Name		3258 ISSP Kayamandi Town Centre (1000) UISP
Property Description		Various
Town		Stellenbosch
Suburb		Kayamandi
Geo-reference		33°55'06"S 18°50'50"E
Catalytic / PHDA Project		PHDA
Urgency (Proposed year of implementation)		2025/2026
% of Total need addressed by Project		11,3
Housing Programme/s		UISP / Institutional
Housing Opportunities	**Sites**	0
	Serviced Sites	0
	Top Structures (Units)	1 854
	Other	0
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No
	Bulk capacity	Yes
	Land Use Approval	No
	PDoI Approval	Yes (PID)
	Council Approval	Yes
	Risks / Issues	Large scale of project and need for decanting onto a non-existent TRA
	Readiness Score	4

Project Suitability	**Geotech Conditions**	Suitable, location in an already built-up area
	Strategic alignment	Amended MSDF 2023 - Project does fall within the approved Urban Edge of Stellenbosch (page 70), and the project is listed on page 200. MHSP 2020 - Project is included in the proposed Housing Pipeline noted on page 130. IDP 2020-2025 - Project is listed as a current municipal project on page 179. PHSHDA - The Project is included in the Stellenbosch PHSHDA.
	Planning Opinion	This project has already been supported by the release of Tranche 1.1 and PFR application has been submitted on 20 June 2020. The project will entail the redevelopment of the older town centre of Kayamandi that is in desperate need of attention. The project will require a decanting site. This project can be further supported for feasibility studies.

A service provider has been appointed by Municipality to conduct a feasibility report to assess the redevelopment of the Town Centre of Kayamandi. The scope of their work during the feasibility phase consisted of determining the existing status quo, contextual assessment of the site, planning policy directives, site development plan with housing placed thereon, indicating the development patterns, proposed land uses and residential densities.

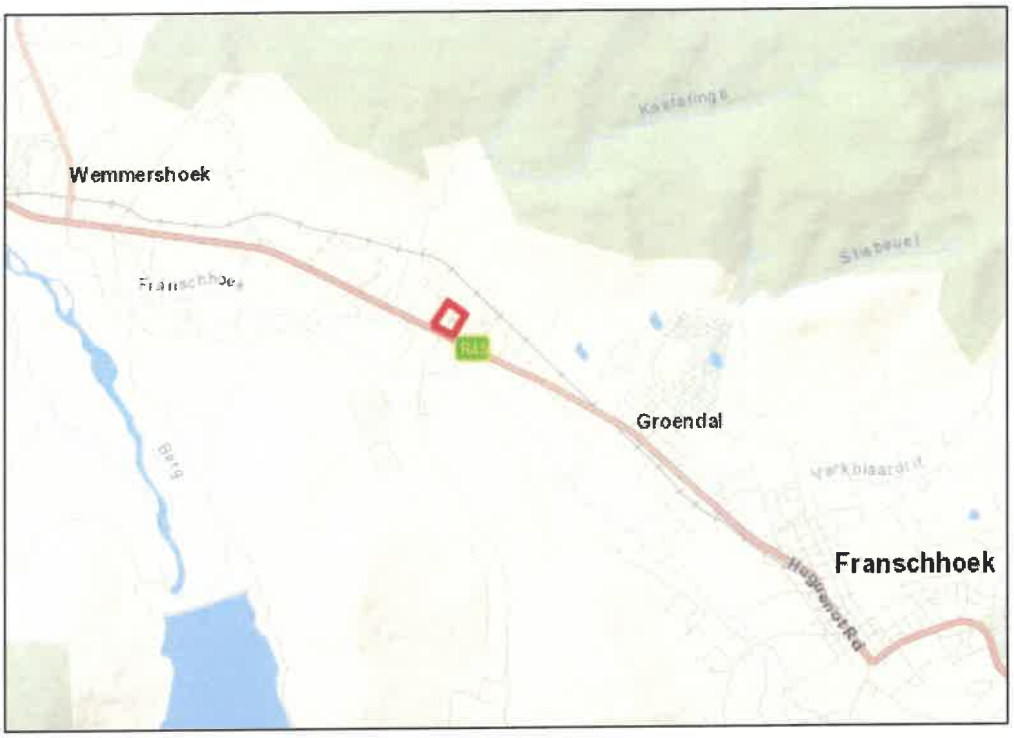
The feasibility studies were completed in December 2017 and Council approved the development at a Council Meeting on 28 March 2018. The objective has since been to prepare and submit a detailed planning application for the Town Centre of Kayamandi, to determine the civil services bulk capacity for the Kayamandi Town Centre, to compile engineering designs and submit them for approval and to apply for funding approval to install services and build multi-storey top structures. The Environmental and Heritage studies have been completed for the Town Centre and draft layouts and draft house typologies have been concluded. A Geotechnical study of the area has been conducted, and a funding application has been submitted to the Provincial Department of Infrastructure during June 2020 for the detailed planning of 1854 units. The planning layout has been approved by Council on 24 August 2020.

The Land Use application has been submitted during November 2022 and was advertised for public comment on 25 January 2024. Additional studies were requested by Infrastructure Service to determine if the proposed development from a bulk and link services perspective can be accommodated in the Kayamandi Town Centre. An investigation also needed to be determined whether the existing water and sewer distribution systems are sufficient. Department Infrastructure Service and Section Land Use Planning requested a revised SDP to make provision for parking as per the Land Use Application. After ammendments will be made by SDP the Department Land Use Management will submit a report to the MPT for decision.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	**Project Deliverables**
2025/26	Planning Approval
2026/27	Implementation into phases
2027/28	Implementation into phases

8.4 Maasdorp Village, Franschhoek – Ward 2







Project Name		Maasdorp Village, Franschhoek
Property Description		Farm La Motte 1041/27 and 1041/28 Paarl
Town		Maasdorp
Suburb		Rural
Geo-reference		33°53'12"S 19°04'51"E (Farm 1041/3) 33°53'07"S 19°04'55"E (Farm 1041/7)
Catalytic / PHDA Project		N/A
Urgency (Proposed year of implementation)		N/A
% of Total need addressed by Project		0,1
Housing Programme/s		Township Establishment
Housing Opportunities	**Sites**	0
	Serviced Sites	0
	Top Structures (Units)	0
	Other	16 existing units
Project Readiness	**Land Obtained**	No
	EIA ROD	Yes - Checklist completed; EIA not applicable
	Bulk capacity	No
	Land Use Approval	Yes
	PDoI Approval	No
	Council Approval	Yes – with respect to a Memorandum of Understanding with the Department of Public Works and Infrastructure
	Risks / Issues	Costly sites
	Readiness Score	1

Project Suitability	**Geotech Conditions**	Suitable, already built-up area
	Strategic alignment	This project falls within the approved urban edge and has been identified in the SDF as future mixed-use, community, and residential infill. From a MSDF/CEF perspective, this project falls within the functional area and priority development areas and from a strategic perspective aligns spatially.
	Planning Opinion	TBD

The Maasdorp Forest Village comprises portions 27 and 28 of Farm La Motte No 1041 Paarl is located north of the intersection of Main Road 191 (R45) and Divisional Road 1351 approximately four kilometres northeast of Franschhoek.

The site currently accommodates approximately 32 formal houses and outbuildings. The property is currently zoned for Agricultural purposes and must be rezoned and subdivided to enable formal township establishment accommodating the existing households and as otherwise may be determined by further investigations and community engagements.

In June 2018 a service provider was appointed to attend to the township establishment process for Maasdorp Forest Village, Franschhoek: portions 27 and 28 of Farm La Motte No 1041 Paarl, and future expansion on Portions 3 and 7 of Farm La Motte No 1041, Franschhoek; the project has later been referred to only as the detailed planning and design for the township establishment of Maasdorp Forest Village.

Community engagements, a traffic impact study, engineering services reports and a geotechnical investigation have been completed together with draft plans of subdivision for further consideration. The required process for township establishment took longer than anticipated primarily due to the impact of Covid-19 on processes, the challenges on the ability to interact with relevant stakeholders and certain aspects in the planning process that arose and now requires additional input. Due to the socio-economic impact of Covid-19 and the relevancy of the socio-economic profile on the feasibility of proposed property extents and accommodation of original Maasdorp residents on these properties, the necessity to update the socio-economic survey and engineering services costing for efficient decision-making purposes on the development proposal, was identified.

The service provider submitted the Land Use Planning Application to the Section: Land Use Management and was advertised for public participation during February 2023. The MPT approved the Land Use Application, and a funding model needs to be developed to address the specific needs of the Forest Village.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Transfer of title deeds
2026/27	-
2027/28	

8.5 Enkanini ABS (Planning) – Ward 12





Project Name		3259 ISSP Kayamandi Enkanini (1300) UISP
Property Description		Various
Town		Stellenbosch
Suburb		Kayamandi
Geo-reference		33°55'29"S 18°50'46"E
Catalytic / PHDA Project		PHDA
Urgency (Proposed year of implementation)		Current (planning and service installation)
% of Total need addressed by Project		8
Housing Programme/s		UISP
Housing Opportunities	**Sites**	1 300
	Serviced Sites	0
	Top Structures (Units)	0
	Other	0
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No (Busy with 24G application)
	Bulk capacity	Yes
	Land Use Approval	Yes
	PDoI Approval	Yes (PRF)
	Council Approval	Yes
	Risks / Issues	Large scale of project and need for decanting onto a non-existent TRA
	Readiness Score	4
Project Suitability	**Geotech Conditions**	Steep slopes, increased cost of development
	Strategic alignment	This project is located within the approved urban edge and has been identified in the SDF as future mixed-use, community, and residential infill. From an MSDF/CEF perspective, this project falls within the functional area and priority development areas and from a strategic perspective aligns spatially.
	Planning Opinion	This project has already been supported by the release of Tranche 1.1 and the PDoI is waiting for the PFR application currently. The project will entail the formalisation of the Enkanini Informal Settlement in Kayamandi. The project will require a decanting site. This project can be further supported for feasibility studies.

Enkanini is an informal settlement located to the northwest of Stellenbosch town. It abuts light industrial areas, informal settlements such as Zone O, the Town Centre and Watergang. The footprint of the Enkanini informal settlement covers an area of approximately 17.9 hectares of land located on portions of five properties being the Remainder of the Farm 183, the Farm 181, Portion 5 of Farm 175, Portion 33 of Farm 175 Stellenbosch and Erf 2175, Kayamandi. The informal settlement has a total number of structures estimated at approximately 3300 units and approximately 10 000 inhabitants.

All statutory land use planning, environmental and related approvals are obtained for the formalisation of the Enkanini informal settlement.

The **Directorate: Infrastructure Services** is currently busy with the installation of ±700 electrical connections. Integrated National Electrification Programme (INEP) approved and funded the project. It should be noted that the Programme is rolled out over the next three to four years, which will result in the installation of additional electrical connections. Implementation of Interim Basic Services (IBS) will commence in the 2024/25 and 2025/26 Financial Years.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Provision of electricity; In situ upgrading
2026/27	Implementation
2027/28	Implementation

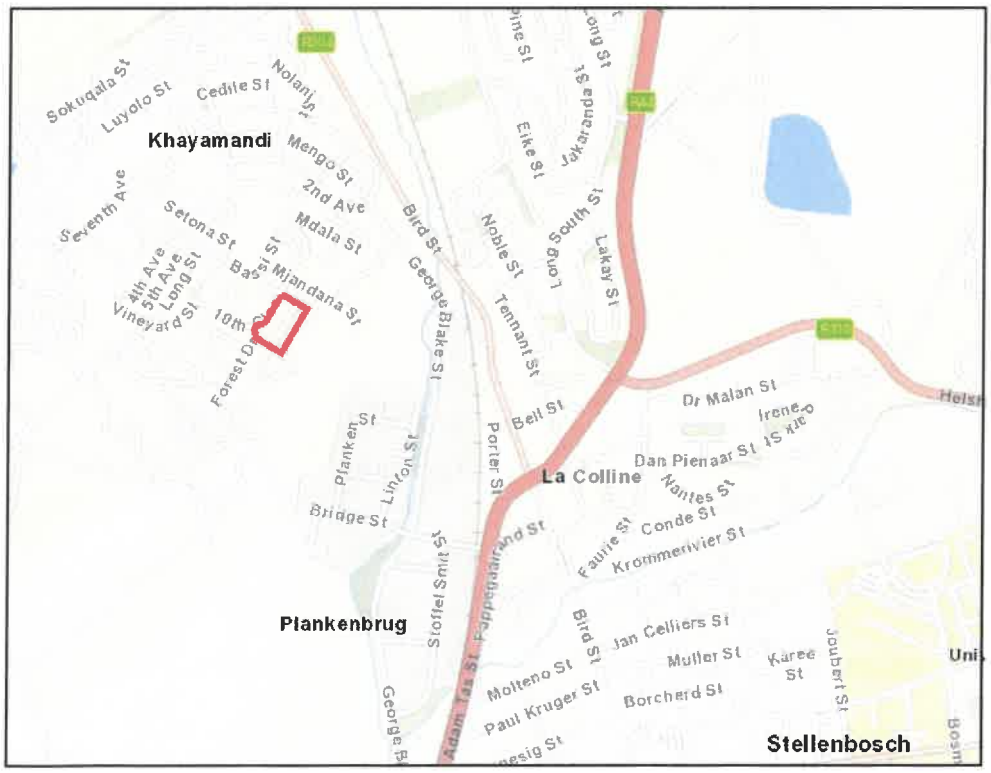
8.6 Five housing projects in Kayamandi, Stellenbosch

In 1995, to direct and accommodate the accelerated growth and severe development pressure that prevailed in the Kayamandi Township, the former Stellenbosch Transitional Council commissioned the drafting of a Spatial Development Framework for Kayamandi and the immediate surrounding area. During 1996 and 1997 Special Council Meetings and workshops were held do deal with the Development Framework of Kayamandi with the aim to identify and implement priority projects within the area. The Spatial Development Framework was formally approved on 11 September 1996 and the priority projects plan during January 1997. Although the projects were implemented during the period, majority of the erven however have not been formally registered at the Surveyor General and the deeds office to proceed with the individual transfers of the properties to the respective end users/beneficiaries. For various reasons, the formal township establishment process for certain projects was not completed. Stellenbosch Municipality is now in a position to finalise the required statutory land use management approvals required for formal township establishment.

A service provider has been appointed to finalise township establishment by obtaining the necessary land use rights for each of the five projects situated in Kayamandi, Stellenbosch as well as submission of all diagrams in the Surveyor-General's office for registration and approval.

Five of these properties are now the subject of a township establishment process. Four of the projects have obtained land use rights by the MPT. Project 5B was submitted to Land Use department and was withheld due to no Power of Attorney could be submitted for Erf 66.

8.6.1 Erven 1080 – 1112 Kayamandi (33 erven) – Ward 12





Project Name		Erven 1080 – 1112 Kayamandi (33 erven)
Property Description		Erven 1080 – 1112 Kayamandi
Town		Stellenbosch
Suburb		Kayamandi
Geo-reference		33°55'15"S 18°50'53"E | 33°55'16"S 18°50'55"E
Catalytic / PHDA Project		PHDA
Urgency (Proposed year of implementation)		Existing structures
% of Total need addressed by Project		0,2
Housing Programme/s		Township establishment
Housing Opportunities	**Sites**	0
	Serviced Sites	0
	Top Structures (Units)	Completed
	Other	33 erven
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No
	Bulk capacity	Yes
	Land Use Approval	Yes
	PDoI Approval	Yes (previous)
	Council Approval	Yes
	Risks / Issues	Community challenges and possible encroachments
	Readiness Score	4
Project Suitability	**Geotech Conditions**	Suitable, already built-up area
	Strategic alignment	These projects fall within the approved urban edge and have been identified in the SDF as future mixed-use, community, and residential infill. From an MSDF/CEF perspective, these projects fall within the functional area and priority development areas and from a strategic perspective align spatially.
	Planning Opinion	TBD

The project was approved by Council in 1996 and comprised the development of 146 family units by Stocks Housing Cape (Pty) Ltd. The 146 units were developed as rental stock units on Erven 1080 to Erven 1112 and were completed in 1998. The relevant statutory land use approvals are required to enable the registration of the sectional title scheme on the consolidated properties. This process will also entail the amendment of the approved General Plan (GP 3343/1993).

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Investigation possible of sectional title deeds.
2026/27	Transfer of title deeds.
2027/28	

8.6.2 Red Bricks Hostels: Erven 112, 114, 115, 116 Kayamandi – Ward 13





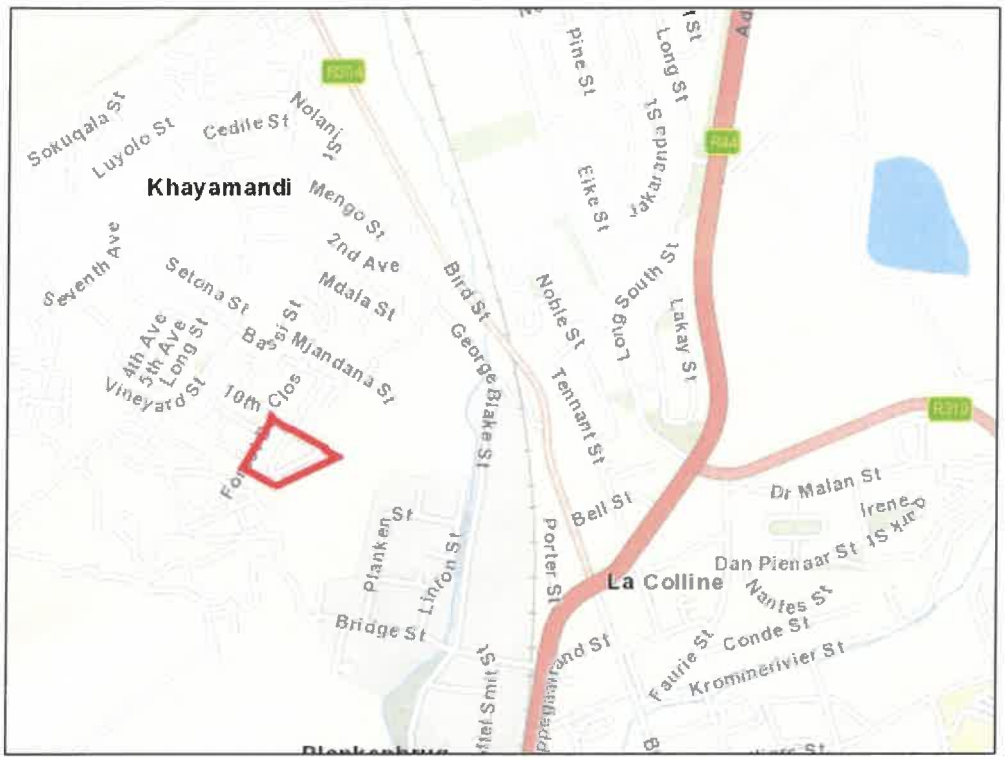
Project Name		Red Bricks Hostels: Erven 112, 114, 115 & 116, Kayamandi
Property Description		Erven 112, 114, 115 & 116, Kayamandi
Town		Stellenbosch
Suburb		Kayamandi
Geo-reference		33°55'02"S 18°50'53"E (Erf 112) 33°55'03"S 18°50'54"E (Erf 114) 33°55'03"S 18°50'51"E (Erf 115) 33°55'03"S 18°50'50"E (Erf 116)
Catalytic / PHDA Project		PHDA
Urgency (Proposed year of implementation)		Existing structures
% of Total need addressed by Project		0,3
Housing Programme/s		Township establishment
Housing Opportunities	**Sites**	0
	Serviced Sites	0
	Top Structures (Units)	0
	Other	51 units
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No
	Bulk capacity	Yes
	Land Use Approval	Yes
	PDoI Approval	Yes (previous)
	Council Approval	Yes
	Risks / Issues	Community challenges and possible encroachments
	Readiness Score	4
Project Suitability	**Geotech Conditions**	Suitable, already built-up area
	Strategic alignment	TBD
	Planning Opinion	TBD

The project formed part of the hostel upgrading programme for Kayamandi and was implemented and constructed in 2004. It comprised the consolidation of erven 112, 114, 115 and 116 as registered in terms of General Plan L 149/1987. The project entails the rezoning and the subdivision of the property into 51 units and 5 public open spaces.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Transfer of title deeds
2026/27	-
2027/28	

8.6.3 Erven 1123 – 1154 and 1113 – 1120 Kayamandi – Ward 15





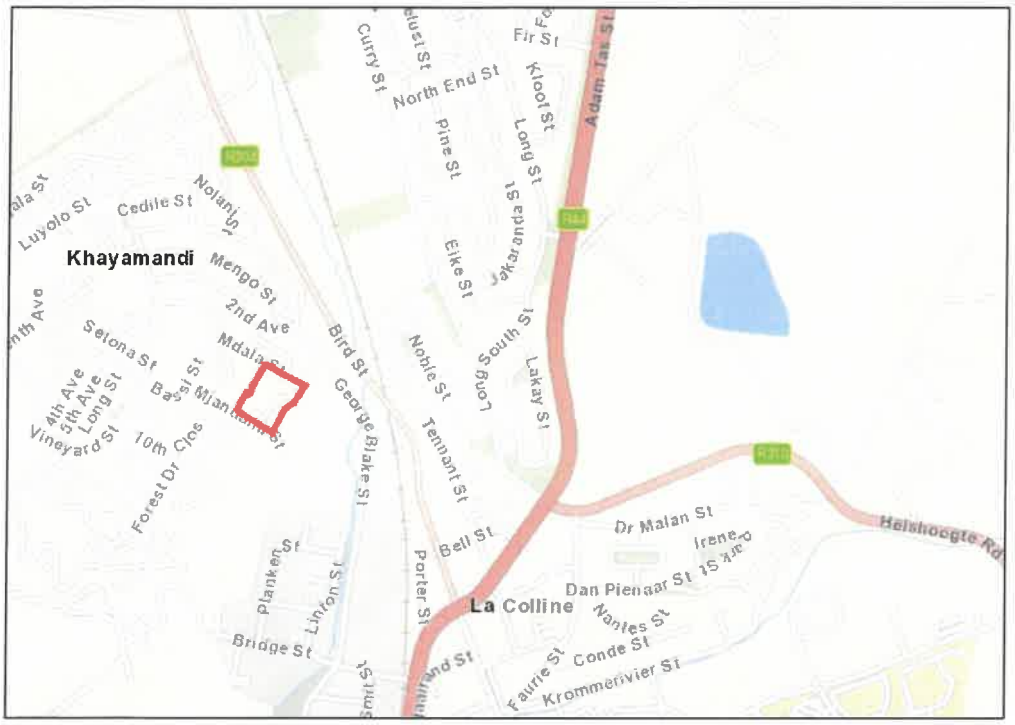
Project Name		Erven 1123 – 1154 and 1113 – 1120, Kayamandi
Property Description		Erven 1123 – 1154 and 1113 – 1120, Kayamandi
Town		Stellenbosch
Suburb		Kayamandi
Geo-reference		33°55'20"S 18°50'52"E
Catalytic / PHDA Project		PHDA
Urgency (Proposed year of implementation)		Existing structures
% of Total need addressed by Project		1,1
Housing Programme/s		Township Establishment
Housing Opportunities	**Sites**	0
	Serviced Sites	0
	Top Structures (Units)	0
	Other	175
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No
	Bulk capacity	Yes
	Land Use Approval	Yes
	PDoI Approval	Yes (previous)
	Council Approval	Yes
	Risks / Issues	Community challenges and possible encroachments
	Readiness Score	4
Project Suitability	**Geotech Conditions**	Suitable, location in an already built-up area
	Strategic alignment	TBD
	Planning Opinion	TBD

The project entailed the consolidation of Erven 1123 and 1152 as well as Erven 1113 and 1122 as registered in terms of General Plan 3343/1993. The project entails the subdivision of the property into 175 higher density units and public open spaces. Although the General Plan (Erven 1982 – 2165) was submitted to the Provincial Government Western Cape, the registration of the plan was not been done to date due to that Erf 1120 (public space) not being closed.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Transfer of title deeds.
2026/27	
2027/28	

8.6.4 Erven 513-522, 66, 67, 69 and Portion of Erf 523, Kayamandi – Wards 12 and 15





Project Name		Erven 513-522, 66, 67, 69, a portion of Erf 523, Kayamandi
Property Description		Erven 513-522, 66, 67, 69, a portion of Erf 523, Kayamandi
Town		Stellenbosch
Suburb		Kayamandi
Geo-reference		33°55'11"S 18°51'00"E
Catalytic / PHDA Project		PHDA
Urgency (Proposed year of implementation)		Existing structures
% of Total need addressed by Project		0,8
Housing Programme/s		Township establishment
Housing Opportunities	**Sites**	0
	Serviced Sites	0
	Top Structures (Units)	0
	Other	137
Project Readiness	**Land Obtained**	Yes. Only Erf 66 is in private ownership
	EIA ROD	No
	Bulk capacity	Yes
	Land Use Approval	No
	PDoI Approval	Yes (previous)
	Council Approval	Yes
	Risks / Issues	Community challenges and possible encroachments
	Readiness Score	4
Project Suitability	**Geotech Conditions**	Suitable, location in an already built-up area
	Strategic alignment	TBD
	Planning Opinion	TBD

This project formed part of the Kayamandi Town Centre urban renewal project, as funded in terms of the overall hostel project upgrading programme. The development made provision for 137 higher density units, a new road and several open spaces.

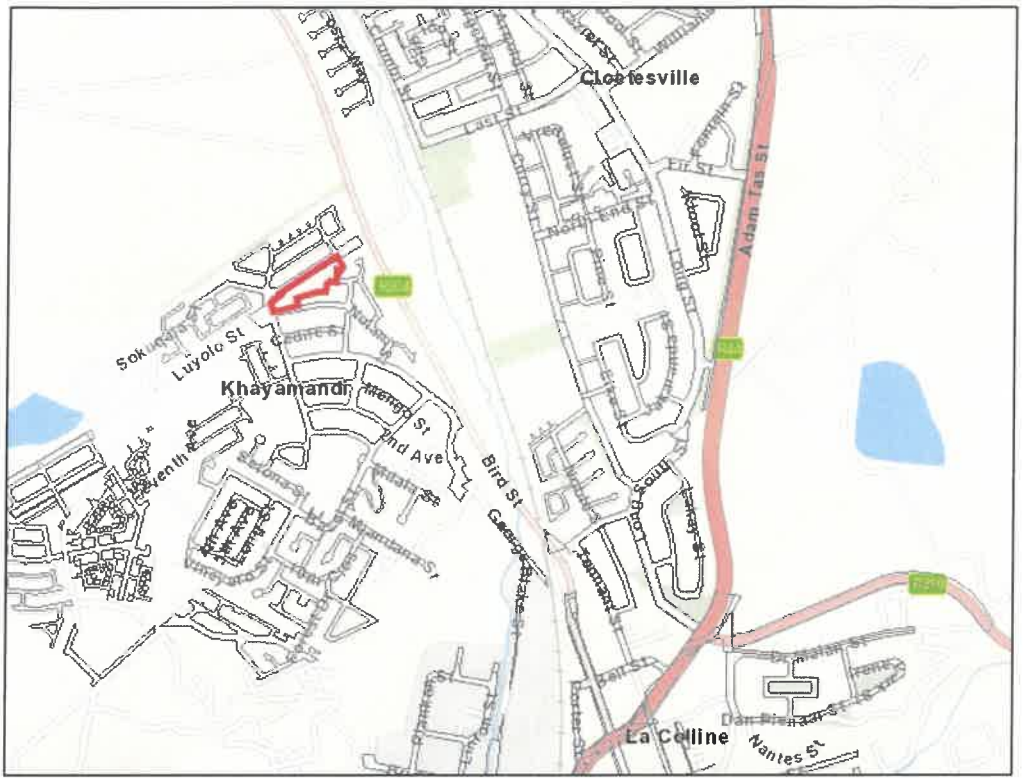
The underlying erven forms part of General Plan 149/1987 and General Plan 290/1989. The development entails the consolidation of Erven 67, 69, a portion of Erf 523 and Erven 513-522 and the resubdivision thereof into individual higher density units.

The project was implemented and constructed during 2004. The project was partially completed due to the construction of informal structures on the remainder of the property. A total of 42 units have been built. It is recommended that the amendments of the General Plans (149/1987 and 290/1989) be done.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Planning approval outstanding due to PoA for Erf 66
2026/27	Registration of erven at the SG office/ Transfer of title deeds
2027/28	Transfer of title deeds

8.6.5 Mpelazwe: Remainder Erf 288 Kayamandi - Ward 13





Project Name		Mpelazwe: Remainder Erf 288, Kayamandi
Property Description		Mpelazwe: Remainder Erf 288, Kayamandi
Town		Stellenbosch
Suburb		Kayamandi
Geo-reference		33°54'52"S 18°50'48"E
Catalytic / PHDA Project		PHDA
Urgency (Proposed year of implementation)		Existing structures
% of Total need addressed by Project		0,3 – 0,4
Housing Programme/s		Township Establishment
Housing Opportunities	**Sites**	0
	Serviced Sites	0
	Top Structures (Units)	0
	Other	54 - 65
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No
	Bulk capacity	Yes
	Land Use Approval	Yes
	PDoI Approval	Yes (previous)
	Council Approval	Yes
	Risks / Issues	Community challenges and possible encroachments
	Readiness Score	4
Project Suitability	**Geotech Conditions**	Suitable, location in an already built-up area
	Strategic alignment	TBD
	Planning Opinion	TBD

Mpelazwe is one of the oldest parts of the Kayamandi town and was identified as a priority project considering its historic character and response from the community. The development formed part of the hostel upgrading programme and comprised the development of 54 residential units. Although approval was previously granted for the re-layout of the area, it still forms part of Remainder Erf 288 as per General Plan 149/1987. Erf numbers (Erven 2392-2446) have been allocated; however, the formal rezoning, subdivision and closure of public roads have not been completed.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Transfer of title deeds
2026/27	-
2027/28	

8.7 Portion 1 of the Farm Meerlust No 1006 Paarl, Franschhoek – Ward 3





Project Name		3460 Meerlust, Franschhoek (200)
Property Description		Portion 1 of the Farm Meerlust 1006
Town		Franschhoek
Suburb		Meerlust
Geo-reference		33°51'35"S 18°58'41"E
Catalytic / PHDA Project		No
Urgency (Proposed year of implementation)		TBD
% of Total need addressed by Project		1,2
Housing Programme/s		IRDP
Housing Opportunities	**Sites**	0
	Serviced Sites	TBD
	Top Structures (serviced)	TBD
	Other	0
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No
	Bulk capacity	TBD
	Land Use Approval	No
	PDoI Approval	Yes (PID)
	Council Approval	Yes
	Risks / Issues	Location, site is not located close to any urban settlements and the extremely small scale of the project
	Readiness Score	3
Project Suitability	**Geotech Conditions**	TBD
	Strategic alignment	This property is partially located within the approved urban edge. The portion within the urban edge has been identified in the SDF as future mixed-use, community, and residential infill as well as green areas to be retained. The Section: Spatial Planning will undertake a Local Spatial Development Framework (LSDF) to determine the potential and future development of this property.
	Planning Opinion:	TBD

In accordance with the housing need, Stellenbosch Municipality has identified a portion of land, Portion 1 of the Farm Meerlust No 1006 Paarl, in the Franschhoek Valley known as Meerlust for residential development. Ownership of the property currently vests with the National Department of Public Works and Infrastructure.

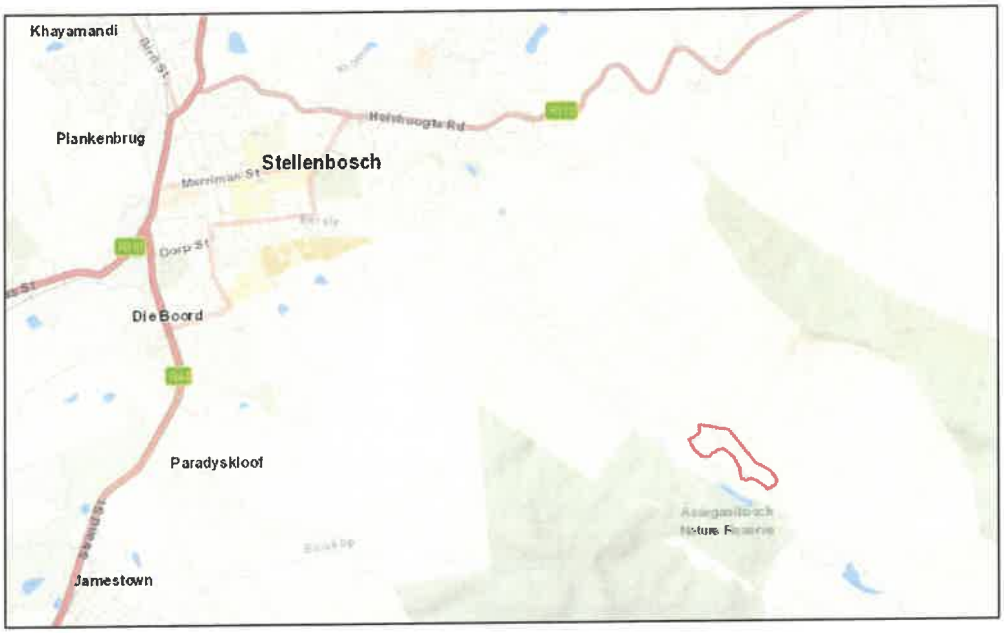
The site is located on the southern edge of the R45 close to the intersection of the R45 and the R310 and lies between Werda in the north-west and Allee Bleue, Lekkerwyn and the Pickstones to the east. The site is located on a sub-regional corridor linking the towns of Franschhoek and Paarl.

The Municipality has appointed the Housing Development Agency (HDA) via an Implementation Protocol Agreement (IPA) to assist and finalise the transfer of land from the National Department of Public Works and Infrastructure (NDoPW&I) to the Municipality. The HDA has reviewed previous planning studies and proposed layout options that were conducted on the property. On the 5th of November 2024, a request was given to the HDA to complete an audit and report of the management of basic water services in the Meerlust Village following irregularities in consumption and billing in the village. The HDA is facilitating the release of land from NDoPW&I to Stellenbosch Municipality through power of attorney.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Transfer of land from NDoPW&I;
2026/27	Detailed Planning studies
2027/28	Planning

8.8 Jonkershoek – Ward 5





Project Name		Jonkershoek
Property Description		Various
Town		Stellenbosch
Suburb		Jonkershoek
Geo-reference		33°57'47"S 18°55'42"E
Catalytic / PHDA Project		N/A
Urgency (Proposed year of implementation)		TBD
% of Total need addressed by Project		0,7
Housing Programme/s		Township establishment / IRDP / FHF (formally known as FLISP)
Housing Opportunities	**Sites**	TBD
	Serviced Sites	TBD
	Top Structures (Units)	TBD
	Other	40 existing units
Project Readiness	**Land Obtained**	No
	EIA ROD	No
	Bulk capacity	No
	Land Use Approval	No
	PDoI Approval	No
	Council Approval	Yes- with respect to a Memorandum of Understanding
	Risks / Issues	Conservation status and bulk service provision restraints
	Readiness Score	0
Project Suitability	**Geotech Conditions**	TBD
	Strategic alignment	The Section: Spatial Planning planned to undertake a Local Spatial Development Framework (LSDF) to determine potential and future development of this property.
	Planning Opinion	TBD

The Jonkershoek Valley is located about 10km east of Stellenbosch, below the imposing Hottentots-Holland Mountains. The valley is relatively narrow (3-5 km) and approximately 13 kilometres in length. The upper Jonkershoek Valley has been conserved as part of the Jonkershoek Nature Reserve to preserve the mountain fynbos ecosystems; however, large areas have been converted to plantation forestry. Besides the original Jonkershoek farmyard, Jonkershoek has a Bosdorp, which historically accommodated the labour force of forestry and catchment management.

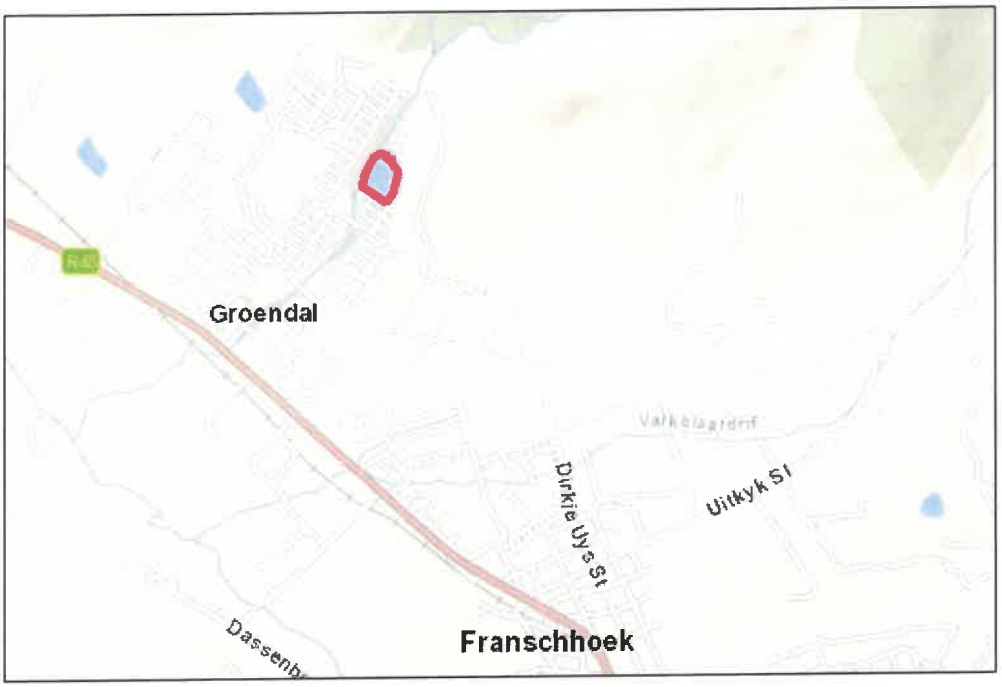
The Municipality has appointed the Housing Development Agency (HDA) via an Implementation Protocol Agreement (IPA) to assist and finalise the transfer of land from the National Department of Public Works and Infrastructure (NDoPW&I) to the Municipality. The HDA has reviewed previous planning studies and proposed layout options that were conducted on the property. On receipt of the Power of Attorney (PoA), the Land Use Application to obtain land use rights to develop the subject properties for human settlement purposes will be lodged with the municipality.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Obtain PoA and Detailed planning studies
2026/27	Obtain development rights
2027/28	Obtain development rights

9. IMPLEMENTATION PHASE

9.1 Erf 3229, Franschhoek (Mooiwater) – Ward 1





Project Name	Erf 3229, Mooiwater, Franschhoek TRA
Property Description	Erf 3229
Town	Franschhoek
Suburb	Mooiwater
Geo-reference	33°53'23"S 19°06'27"E
Catalytic / PHDA Project	No
Urgency (Proposed year of implementation)	Current
% of Total need addressed by Project	1,6
Housing Programme/s	UISP

Housing Opportunities	**Sites**	258
	Serviced Sites	TBD
	Top Structures (Units)	TBD as temporary units
	Other	Provision of communal basic services 51 standpipes and waterborne toilets
Project Readiness	**Land Obtained**	Yes
	EIA ROD	No (Directive from DEADP was issued two years ago, SM needs to address this before processing with the EIA process – DEADP & SM to engage)
	Bulk capacity	Yes (Water supply sufficient, Sewerage needs some upgrades)
	Land Use Approval	No (But a shorter LUPA process will be followed)
	PDoI Approval	No
	Council Approval	Yes
	Risks / Issues	Decanting of beneficiaries, invasion is a high risk
	Readiness Score	1
Project Suitability	**Geotech Conditions**	Suitable, location in an already built-up area
	Strategic alignment	Amended MSDF 2023 - Project does fall within the approved Urban Edge but is not indicated specifically. MHSP 2020 - Project is not included in the HSP. IDP 2022-2027 - Erf 3229 is noted as necessary for the decanting of Langrug, but the project is not specifically mentioned. PHSHDA - Not included in the Stellenbosch PHSHDA, although Langrug Informal Settlement is included.
	Planning Opinion	This project will allow for the partial decanting of the Langrug Informal Settlement and as such can be supported by the PDoI. The location of the decanting site is within the urban area of Franschhoek and within walking distance of the Langrug settlement. Consideration should be given to a long-term solution for this site, as experience with the Langrug Informal Settlement has been that addressing this settlement will not be a speedy process.

Erf 3229 at Mooiwater was identified as a temporary decanting site for the relocation of families residing and impacted by the freshwater dam at Langrug informal settlement. Their livelihoods are under constant threat during winter and rainy session as the freshwater dam fills up and flood structures within the dam area. The freshwater dam was flagged as a risk and unsafe for human settlement purposes. It was recommended that the dam wall be rehabilitated.

Erf 3229 is currently vacant and is being used for illegal dumping. A consultant was appointed in 2019 to undertake a Geotechnical Study to assess the feasibility of establishing a decanting site on Erf 3229. The outcome of the study indicates that the property is suitable for human settlement purposes, subject to undertaking site works and rehabilitation of the property.

The Municipality appointed a team of professionals to undertake planning studies for the proposed development of a Temporary Relocation Area (TRA) on Erf 3229, Franschhoek. The primary purpose of this project is to create a decanting site (TRA) for the relocation of households residing and impacted by the freshwater dam at Langrug informal settlement.

The design of the layout plan for the proposed development has been completed. The Land Use Application to use the property as a decanting site was approved by the Municipal Planning Tribunal in February 2022. Environmental authorisation from DEA&DP was obtained in July 2022.

The **Section: Project Management Unit** has appointed a contractor for the construction of the wendy houses. It is anticipated that the construction process will be completed by the end of 2024/25 financial year.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Installation of basic services; relocation of households
2026/27	
2027/28	

9.2 Zone O, Kayamandi – Wards 14 and 15





Project Name		ISSP Kayamandi Zone O (711) UISP
Property Description		Erf 2991
Town		Stellenbosch
Suburb		Kayamandi
Geo-reference		33°55'06"S 18°50'35"E
Catalytic / PHDA Project		PHDA
Urgency (Proposed year of implementation)		Current
% of Total need addressed by Project		4,4
Housing Programme/s		UISP
Housing Opportunities	**Sites**	711
	Serviced Sites	TBD
	Top Structures (Units)	TBD
	Other	0
Project Readiness	**Land Obtained**	Yes
	EIA ROD	Yes
	Bulk capacity	Yes
	Land Use Approval	Yes
	PDoI Approval	Yes (PIRR)
	Council Approval	Yes
	Risks / Issues	Risk of land invasion and community unrest
	Readiness Score	Current

Project Suitability	**Geotech Conditions**	Suitable
	Strategic alignment	This project is located within the approved urban edge. From an MSDF/CEF perspective, this project falls within the functional area and priority development areas and from a strategic perspective aligns spatially.
	Planning Opinion	Development rights have been obtained (MPT approval)

The property is located on the western side of Kayamandi, on the slope leading up to the school and reservoir. The access to the land is through Kayamandi, with the most direct route being from the R304 (Bird Street extension) via the northern entrance to Kayamandi (Sokuqala Street). Zone O comprises an original portion of Remainder of Erf 2183, Portion of Erf 1714, Unregistered Erven 863 and 873 (Portions of Erf 707) Kayamandi.

The civil designs and drawings for project have been approved by the relevant competent authorities. The project will be implemented in phases as indicated in the map above (i.e. Phase 1, Phase 2 and Phase 3). For technical reasons, the implementation of the project will commence at Phase 3 which comprises of 178 sites. The **Section: Project Management Unit (PMU)** is project co-ordinating and manages the implementation of 178 internal services for Phase 3. The Section: PMU is in the final stages of appointing a contractor for the construction of the top structures.

It is suggested that the following timeframes should be considered for project progression:

Timeframes	Project Deliverables
2025/26	Construction of top structures.
2026/27	Construction of top structures.
2027/28	Relocation of Phases Construction of top structures.

7.6	**INFRASTRUCTURE SERVICES : (PC : R PHEIFFER)**

7.6.1	**STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME – MAY 2025**

Collaborator No: **784933**
IDP KPA Ref No: **Green & Sustainable Valley**
Meeting Date: **21 May 2025**

1 SUBJECT: STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME – MAY 2025

2. PURPOSE

For Council to note the progress of the Municipality's as well as Provincial Government initiatives regarding the Alternative Energy Programme projects which are underway at present.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

4.1 20 MW Independent Power Producer Contract: Tender conditionally awarded to successful bidder. A Legal Firm has been appointed by the Municipality and has interrogated the draft Power Purchase Agreement. Once the draft Power Purchase Agreement is finalised and signed off by both parties, development rights will commence.

4.2 50 MW Independent Power Producer Tender: The closing date for the Request for Proposals is 30 September 2025.

4.3 The installation of the 66kV switchgear at Main and University substations was initially planned to be completed in April 2025, the revised estimated completion date is June 2025. This will then enable the installation of the Supervisory Control and Data Acquisition (SCADA) completion at those substations.

4.4 The new (SCADA) tender closed on 17 March 2025.The new tender is for the Supply, Delivery, Off-Loading, Installation, Setup, Configuration and Commissioning/Testing of Electrical Substation Telemetry Monitoring Equipment (SCADA System) and Supervisory Communication Network Installations.

4.5 Fire Station Progress: The tender for the Stellenbosch Fire Station battery storage system was awarded and construction work will be completed by 30 June 2025.

4.6 NPK Building Progress: Tender documentation is being prepared at present for the retrofitting of the building with alternative energy equipment.

4.7 Main Building (Neethling Huis) Progress: Currently at detailed design and tender documentation stage (Electrical and Mechanical Fire Compliancy).

4.8 Energy Performance Certification: The frames have been delivered, and the certificates have been installed in all buildings except the NPK building.

4.9 Municipal Community Buildings Progress: Tender B/SM 34/25 Turnkey – Engineering, Procurement and Construction (EPC) of Hybrid Inverter with Battery Storage Systems at fourteen Stellenbosch Municipality Community Buildings. The tender was awarded and the successful bidder notified on 7 March 2025.

4.10 Eskom Hot Water Load Control (HWLC) and RT 29-2024 Contracts for smart meters:

A new tender will be prepared with the objective of becoming effective on 1 July 2025.

4.11 The Municipality's load curtailment application is still with Eskom at present, and Eskom responded formally to the Municipality's request. The Municipality will still pursue this option, but mitigating measures are in place should Eskom not allow it.
The above projects, 4.1 to 4.10, are still being pursued by the Municipality's Alternative Energy Program with the focus on securing cheaper and renewable energy, as well as the focus on business continuity during outages and ensuring that critical plants and systems are still operational.

5. RECOMMENDATION

that Council notes the latest progress with the Alternative Energy Generation projects in implementation at present.

6. DISCUSSION / CONTENTS

6.1 Background

The Constitution did not allow Local Government to enter into the generation of electricity, and the Electricity Regulation Act did not allow municipalities to purchase electricity from any company other than Eskom. Through the promulgation of Electricity Regulation Act Regulations, on 16 October 2020, this changed, and municipalities are now allowed to generate electricity and purchase electricity from other electricity providers other than Eskom.

6.2 Discussion

6.2.1 20 MW Independent Power Producer Contract: The legal firm has requested a meeting with the municipality to discuss their comments prior to scheduling a meeting with the bidder. The meeting with the legal firm and the municipality is scheduled for 23 April 2025.

6.2.2 50 MW Independent Power Producer Tender: The closing date for the Request for Proposals is 30 September 2025. The non-compulsory bidder's conference is scheduled for 23 April 2025.

6.2.3 The installation of the 66kV switchgear at Main and University substations was initially planned to be completed in April 2025, the revised estimated completion date is June 2025. The delay in the completion date is due to a faulty isolator

at Golf Substation. A circuit breaker replacement on either of the 2 feeders at Main Substation would result in an "N" configuration of the network. This means that, in the event of a fault in certain sections of the network during this period, there would be no alternate power supply available. The department is currently working on establishing a contingency plan to address this unlikely but possible scenario. This will then enable the installation of the Supervisory Control and Data Acquisition (SCADA) completion at those substations.

6.2.4 Tender B/SM 75/25 - The new SCADA tender for the Supply, Delivery, Off-Loading, Installation, Setup, Configuration and Commissioning/Testing of Electrical Substation Telemetry Monitoring Equipment (SCADA System) and Supervisory Communication Network Installations. The tender closed on 17 March 2025. The technical evaluation report was submitted to SCM on 16 April 2025, awaiting Bid Evaluation Committee meeting date. The new tender pertains to Phase 3 of the SCADA project, which entails the implementation of remote monitoring at the 11kV secondary substations. The current ongoing tender scheduled for completion by June 2025 pertains to Phase 2 which involves the implementation of remote switching at the seven main substations.

6.2.5 Fire Station Progress: The tender for the Stellenbosch Fire Station battery storage system was awarded and construction work will be completed by 30 June 2025.The snag list has been completed, a date is currently being scheduled for the final inspection prior to handover of the installation to the municipality.

6.2.6 NPK Building Progress: Tender documentation is being prepared at present for the retrofitting of the building with alternative energy equipment.

6.2.7 Main Building (Neethling Huis) Progress: Currently at detailed design and tender documentation stage (Electrical and Mechanical Fire Compliancy).

6.2.8 Energy Performance Certification: The frames have been delivered, and the certificates have been installed in all buildings except the NPK building. The position for the NPK building frame has been confirmed, the frame will be installed before end of April 2025.

6.2.9 Municipal Community Buildings Progress: Tender B/SM 34/25 Turnkey – Engineering, Procurement and Construction (EPC) of Hybrid Inverter with Battery Storage Systems at fourteen Stellenbosch Municipality Community Buildings. The tender was awarded, and the successful bidder was notified on 7 March 2025. The form offers and acceptance was signed on 1 April 2025, and the kick-off meeting was on 7 April 2025. The contractor commenced site inspections on 14 April 2025.

6.2.10 Eskom Hot Water Load Control (HWLC) and RT 29-2024 Contracts for smart meters:

A new tender will be prepared with the objective of becoming effective on 1 July 2025.

6.2.11 The Municipality's load curtailment application: Eskom submitted a formal response regarding load curtailment application. The response states that Eskom cannot allow the Municipality to be on load curtailment, however, it was

determined that the Municipality can implement load curtailment for its end customers. The response will be shared with the consultants for review. An internal meeting is scheduled for 9 May 2025 to discuss the way forward.

The above projects, 4.1 to 4.10, will still be pursued by the Municipality's Alternative Energy Program with the focus on securing cheaper and renewable energy, as well as the focus on business continuity during outages and ensuring that critical plants and systems are still operational.

6.3 Financial Implications

This report has no further financial implications for the municipality and the projects have been appropriately budgeted for.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

Specialized technical staff would be required to facilitate and implement the switching and optimization of different sources of energy into the Municipal grid. The department has identified vacancies as well as new posts which have been submitted in a new draft organogram for review.

6.6. Previous / Relevant Council Resolutions

URGENT COUNCIL MEETING: 2025-03-04: ITEM 5.1

NOTED

(a) the clarification of the Feasibility Study Report (**Stellenbosch Municipal Independent Power Producer Procurement Pioneering Project – T008/23)** approved in August 2024;

(b) the project is in the Bid Specification phase of the procurement process of the 50MW Solar PV and 15 MWh BESS Project;

(c) that Council be reminded that the chosen option and size of battery energy storage, as per the approved Feasibility Study by Council in August 2024, will unfortunately not contribute to the Municipality reducing Eskom loadshedding levels, but is projected to significantly contribute towards electricity costs savings to the Municipality and ratepayers; and

(d) that should no responsive bidders be found, it will result in the tender cancellation, whereafter Council will be informed.

23RD COUNCIL MEETING: 2024-06-14: ITEM 10.6.1

NOTED

The Alternative Energy Generation project updates identified by the AEG Committee and the latest progress with the Alternative Energy Generation projects in implementation at present.

"40TH COUNCIL MEETING: 2021-01-27: ITEM 11.5.1

RESOLVED (nem con)

(a) that Council approves the investigation into alternate methods of electricity generation and purchases.

(b) that Council approves the joint investigation to be done by University of Stellenbosch, Council for Scientific and Industrial Research (CSIR), and the Western Cape Government.

(c) that Council accepts the initiating of the following processes as may be required:

i. Municipal Systems Act, Section 78(1) processes

ii. Municipal Finance Management Act, Section 33 investigation processes

iii. Electricity Regulation Act, Section 13; and

(d) that Council considers the funding of such investigations and implementation of completed investigations within the determination of the 2021/22 budget process.

16TH COUNCIL MEETING: 2023-08-23: ITEM 11.6.3

NOTED

The progress of the Alternate Energy Generation initiatives and studies.

20TH COUNCIL MEETING: 2024-02-21: ITEM 11.6.1

NOTED

The Alternative Energy Generation strategies identified by the AEG Committee and the progress with the Alternative Energy Generation projects initiated.

6.7 Risks / Challenges: Implications and Mitigation:

- The approval of the municipality's load curtailment application by Eskom's Load Shedding Committee is a risk but the program is now focusing on affordability of future energy costs for the Municipality, as well as security of supply.
- The existing ICT network infrastructure is being upgraded in tandem with the SCADA project.

6.8 Comments from Senior Management:

6.8.1 Director: Corporate Services

The ICT department is part of the planning regarding the SCADA monitoring project. Additional staff must be appointed once the project of SCADA installation is completed to monitor the equipment. The organogram will have to be amended for this process.

6.8.2 Municipal Manager

Requested item on agenda.

FOR FURTHER DETAILS CONTACT:

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DIRECTORATE	***Infrastructure Services***
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REPORT DATE	***30 April 2025***

7.6.2	**STELLENBOSCH MUNICIPALITY PARTNERSHIP WITH GERMAN WATER UTILITY: HAMBURGER STATDENTWASSERUNG AND HAFENCITY UNIVERSITY HAMBURG**

Collaborator No:
IDP KPA Ref No: **Green & Sustainable Valley**
Meeting Date: **21 May 2025**

1. SUBJECT: STELLENBOSCH MUNICIPALITY PARTNERSHIP WITH GERMAN WATER UTILITY: HAMBURGER STATDENTWASSERUNG AND HAFENCITY UNIVERSITY HAMBURG

2. PURPOSE

To obtain Council's approval for the Municipality to enter into a partnership with Hamburger Stadtentwasserung AoR and HafenCity University Hamburg (Germany) to explore interventions into Water Recycling and Re-use.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

Potable water is fast becoming our most important natural resource, as well as the protection of our riverine systems and ecological habitats. Stellenbosch Municipality has been approached by Hamburger Stadtentwasserung AoR and HafenCity University Hamburg, both based in Germany, to explore the possibility of entering into a Water Operators' Partnership within the NEU-Water: Nature Engineered Urban Design for Water Recycling and Reuse.

The research project "NEU-Water: Nature Engineered Urban Design for Water Recycling and Re-use is funded by the German Federal Ministry of Education and Research and aims to develop solutions and processes that promote the re-use of stormwater and greywater as part of water sensitive urban design. The research project seeks to address these issues whilst working in dense, low-income urban contexts which have limited access to water infrastructure and represents the challenges in the Southern African countries.

Municipal water and wastewater are key players for sustainable prosperity and economic development. Therefore, the Water Operator Partnership intends to look at a more sustainable adaptation and integration of water sensitive urban design. The aim of the partnership is to share knowledge and expertise through peer support and working together on defined areas in order to progressively strengthen utilities' capacity and performance on aspects particulary relating to stormwater management, drinking water supply and sanitation.

The activities of the partnership are driven by the demand of the Stellenbosch Municipality and are jointly decided on between the parties.

The ethos of the partnership will contribute towards the two IDP Strategic Focus Areas of SFA 4: "Dignified Living" as well as SFA 2: "Green and Sustainable Valley"

- To provide access to basic services for households in the WC024 area and;
- Enhancing the integrity of the environment is imperative for long-term sustainability.

The Municipality will also benefit from learnings, methods and technicques regarding water filtration, treatment of grey-water runoff from settlements, incorporating water-sensitive urban design techniques into current and future developments and human settlement initiatives.

The partnership is also geared for both parties to contribute towards research initiatives, peer learning from each other, as well as implementable projects on existing sites where feasible.

The partnership will be funded by the German Federal Ministry of Education and Research. The partnership makes available funds for the German officials to travel to Stellenbosch Municipality to be involved in research, designs and implementable pilot projects, as well as up to 12000 EUR for officials to travel to Hamburg, Germany to learn from initiatives, water operators and the University abroad as well. No financial obligations are placed on the Stellenbosch Municipality.

The duration of the partnership and proposed Memorandum of Understanding will be from date of signature until the research project ends, prospectively April 2028.

5. RECOMMENDATIONS

(a) that Council approves the Stellenbosch Municipality enters into a Water Operators' Partnership with Hamburger Stadtentwasserung AoR and HafenCity University Hamburg on the topic of Nature Engineered Urban Design for Water Recycling and Reuse;

(b) that Council approves the Memorandum of Understanding attached hereto as **ANNEXURE A**;

(c) that the Directorate: Infrastructure submits a progress report to Council after one year, alternatively as soon as practically possible; and

(d) that Council approves the travel related costs (accommodation and daily allowances).

6. DISCUSSION / CONTENTS

6.1 Background

Stellenbosch Municipality has been approached by Hamburger Stadtentwasserung AoR and HafenCity University Hamburg, both based in Germany to explore the possibility of entering into a Water Operators' Partnership within the NEU-Water: Nature Engineerd Urban Design for Water Recycling and Reuse.

The research project "NEU-Water: Nature Engineered Urban Design for Water Recycling and Reuse" is funded by the German Federal Ministry of Education and Research and aims to develop solutions and processes that promote the reuse of stormwater and greywater as part of water sensitive urban design.

The research project seeks to address these issues whilst working in dense, low-income urban context which has limited access to water infrastructure and represents the challenged in the Southern African countries.

6.2 Discussion

Stellenbosch Municipality has entered into partnership agreements with European Municipalities and entities before, such as Belgium and Sweden. According to the participants in these partnerships, the learning experience has been immense and many of the lessons learnt by both parties are to this day being implemented.

It is commonly known that the German system is one of the most advanced and matured systems and the lessons learned can be immeasurable to Stellenbosch Municipality.

The Hamburg officials have already visited the Municipality, as well as possible sites for concept designs and possibly implementation such as in Mooiwater and Langrug.

It is therefore imperative that Stellenbosch Municipality enters into the proposed partnership agreement and commence with the aims set out in the Memorandum of Understanding.

A copy of the Memorandum of Understanding is attached hereto as **ANNEXURE 1**.

6.3 Financial Implications

The research project "NEU-Water: Nature Engineered Urban Design for Water Recycling and Reuse" is fully funded by the German Federal Ministry of Education and Research. At this stage there are no financial implications for the Municipality.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

A task-team will be appointed as the committee working together with the partners in order to reach the aims of the partnership. The team will consist of employees in the Infrastructure, Planning (informal Settlements) and Corporate Services departments.

6.6 Previous / Relevant Council Resolutions:

None.

6.7 Risk Implications

This report has no risk implications for the Municipality.

6.8 Comments from Senior Management:

6.8.1 Director: Infrastructure Services

Author of report.

6.8.2 *Director: Planning and Economic Development :*

I have no further comment on the item. I support the item.

6.8.3 Director: Community and Protection Services:

No further comments.

6.8.4 Director: Corporate Services:

6.8.5 Chief Financial Officer:

Supported

6.8.6 *Municipal Manager:*

Annexure A: Memorandum of Understanding

FOR FURTHER DETAILS CONTACT:

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POSITION	***Director Infrastructure Services***
DIRECTORATE	***Infrastructure Services***
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REPORT DATE	***12 May 2025***

ANNEXURE A

Memorandum of Understanding

Water Operators` Partnership (WOP)

Within

"NEU-Water: Nature Engineered Urban Design for Water Recycling and Reuse"

This Memorandum of Understanding ("MoU") is concluded between the "partners":

Stellenbosch Municipality
1st Floor, Ecclesia Building Plein Street, PO Box 17
Stellenbosch, 7599, South Africa
Represented by Garaldine Lezette Mettler
in her capacity as Municipal Manager
(called „SM" in this MoU)

and

Hamburger Stadtentwässerung AöR
Billhorner Deich 2, 20539 Hamburg, Germany
Represented by Dr. Franziska Meinzinger
(called "HSE" in this MoU)

and

HafenCity University Hamburg
Henning-Voscherau-Platz 1, 20457 Hamburg, Germany
Represented by Prof. Dr. Jörg Müller-Lietzkow, President
Coordinated by Prof. Dr.- Ing. Wolfgang Dickhaut,
(called "HCU" in this MoU)

1. Preamble

The research project "NEU-Water: Nature Engineered Urban Design for Water Recycling and Reuse" ("research project") funded by the German Federal Ministry of Education and Research aims to develop solutions and processes that promote the reuse of stormwater and greywater as part of water sensitive urban design. The research project seeks to address these issues while working in the dense, low-income urban context which has limited access to water infrastructure and represents the challenges in the southern African countries. The research project consists of four work packages (WP). This MoU addresses the activities in WP 1.2.

Municipal water and wastewater companies and institutions are key players around the world for sustainable prosperity and economic development. Therefore, the WP 1.2 of the research project includes a Water Operator Partnership ("WOP") for a more sustainable adaptation and integration of water sensitive urban design. The WOP will be between SM and HSE. HCU as the coordinator in the research project will accompany the WOP administratively. The aim of the WOP is to share knowledge and expertise through peer support and work together on defined areas in order to progressively strengthen utilities' capacity and performance on aspects particularly relating to stormwater management and water sensitive urban design. Other areas of urban water management such as drinking water supply and sanitation may also be addressed. The key to the success of the WOPs is the peer-to-peer approach among the involved colleagues. The WOP activities are driven by the demand of SM and are determined jointly.

2. Scope of the MoU

The purpose of this MoU is to establish the frame conditions under which the partners shall collaborate to achieve the goal and objectives set out below for all partners through collaborative work.

3. Goal

The overall goal is to establish a sound long-lasting cooperation in partnership among the partners in terms of trust and relation. Further, to cooperate in various fields in order to enhance the performance of each partner and to promote the delivery of commercially viable stormwater and greywater management, water and sanitation services. The partners agree on:

1) Mutual strengthening in achieving their mandates in terms of stormwater and greywater management, water and sanitation services.
2) Establish a trustful cooperation between the peer experts of HSE and SM to share information and ensure knowledge transfer.
3) Work with and consult each other on ways and means of enhancing performance in the field of water and sanitation.

4. Areas of Cooperation and Objectives

The partners will work together on the following objectives which are in line with the "NEU-Water: Nature Engineered Urban Design for Water Recycling and Reuse" project proposal attached as Annex 1 ("research project proposal"):

- Improvement of stormwater and greywater management

- Strengthening municipal water security through strategies for WSUD and water reuse measures

The areas of cooperation must not be restricted to the above-mentioned objectives. The WOP should act in synergy with other projects and related activities. Detailed objectives and other WOP activities will be derived as part of this partnership and the research project.

The WOP methodology for collaboration is built on elements such as:

- regular professional online meetings with peer colleagues
- annual on-site activities and visits
- visit of peers from SM in Hamburg

5. General Responsibilities of the Partners

All partners explain their commitment to the WOP. They agree to fulfill the agreed goals and areas of cooperation (see under clause 3 and 4) as well as detailed in the research project proposal (Annex 1). The partners establish permanent contact persons in their utilities, through whom the coordination and communication are organised. The partners ensure the commitment of the related experts for the defined tasks and to apply the peer-to-peer approach. The partners agree to join efforts and to maintain close and transparent working relationships in order to achieve the objectives of the WOP.

The specific roles of the partners are the following:

- HSE is the lead partner within this WOP and takes over the general coordination of WOP and the coordination on German side.
- SM takes over the WOP coordination on South African side.
- The lead partner prepares meetings and initiates activities and is responsible for documentation. HSE peer experts will be provided with sufficient working time to fulfil their tasks within this WOP.
- SM ensures reliable arrangements within this WOP in terms of preparing and taking part in the dedicated activities, either online or in presence and dedicating sufficient working time of the related peer experts in order fulfill their tasks within this WOP.
- As research project coordinator, the HCU is responsible for the overarching coordination of the WOP in the context of the research project, provides

administrative support for the WOP and coordinates any joint activities of the WOP with other work packages of the research project.

The partners shall refrain from any action that may adversely affect the interests of the other partner and shall fulfil their commitments with fullest regard for the frame conditions of this MoU and the research project proposal (Annex 1).

6. Financials

The WOP is part of the research project NEU Water funded by the German Federal Ministry of Education and Research and is a not-for-profit project. The research project includes funds up to 12000 EUR (managed by HCU) for a designated group of expert peers of SM to travel to Hamburg (Germany) to visit their peers at HSE (study visit/ job shadowing). The MoU places no further financial obligations on either of the partners.

7. Duration, Amendment and Termination

This MoU shall be effective until research project end, prospectively 30 April 2028, from the date of the last signature by the authorized representative of each partner. The partner may mutually agree to review the MoU. When failing to do so the MoU will expire on due date.

8. Secrecy/ Confidentiality

The documents, knowledge and experience given to the other partners may only be used for the purposes of this WOP in the research project unless otherwise agreed upon.

9. Disputes Resolution

The partners or their designate representatives shall amicably resolve any disputes arising from the interpretation or implementation of this MoU.

10. Annexes

Annex 1: NEU-Water: Nature Engineered Urban Design for Water Recycling and Reuse" project proposal

Stellenbosch Municipality

Thus done and signed at Stellenbosch on this 26 Day of March 2025

.....

GARALDINE LEZETTE METTLER
MUNICIPAL MANAGER

AS WITNESS:

1. .....

2. .....

Hamburger Stadtentwässerung AöR

Hamburg,

.....

Signatory, authorized representative/ function

HafenCity University

Hamburg,

.....
Prof. Dr. Jörg Müller-Lietzkow, President

.....
Prof. Dr.-Ing. Wolfgang Dickhaut, Project Coordinator

Vorhabenbeschreibung zur BMBF – Förderrichtlinie
Wassersicherheit in Afrika

NEU-Water

Nature Engineered Urban design for Water Recycling & Reuse
Natur-Technische Stadtentwicklung für Wasserrecycling und Wiederverwendung

ProjektLead:

Prof. Dr.-Ing. Wolfgang Dickhaut
HafenCity Universität Hamburg, Umweltgerechte Stadt- und Infrastrukturplanung
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geplante Laufzeit: 04-2024 – 09-2027

Thema: Wasserinfrastruktur und Wassertechnologie

Übersicht über das Konsortium

Konsortiumssprecher in Deutschland: HafenCity Universität Hamburg
Konsortiumssprecher in Africa: Future Water Institute, University of Cape Town

Konsortiumpartner	Art der Einrichtung	LAND
HafenCity Universität Hamburg, (HCU) Prof. Dr.-Ing. Wolfgang Dickhaut	Forschungseinrichtung	Deutschland
Hamburger Stadtentwässerung AöR (HSE) Dr. Franziska Meinzinger	Wasserbetreib	Deutschland
Urban Waters Consulting GmbH (UWC) Andreas Schmidt	Ingenieurbüro	Deutschland
University of Cape Town (UCT) A/Prof. Kirsty Carden A/Prof. Kevin Winter	Forschungseinrichtung	Südafrika
Stellenbosch Municipality Shane Chandaka	Kommune	Südafrika
Ardhi University (ARU) Dr. Ally Namangaya	Forschungseinrichtung	Tansania

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I. Ziele

Gesamtziel des Vorhabens

Der steigende Wasserbedarf und der Klimawandel erhöhen weltweit die Risiken für die Wassersicherheit. Angesichts anhaltender Dürren und zunehmender Überschwemmungen ist die Wassersicherheit in der südafrikanischen Westkap-Provinz zu einem kritischen Thema geworden. Die Wassernachfrage in der Region übersteigt bereits das verfügbare Angebot, was zu einer erhöhten Belastung der vorhandenen Wasserressourcen führt und den Bedarf an alternativen Quellen verdeutlicht. Die dezentrale Bewirtschaftung von Wasserressourcen kann der Region neue Wasserquellen erschließen und innovative Wege zur Bewältigung der Auswirkungen des Klimawandels aufzeigen. Darüber hinaus tragen dezentrale, naturbasierte Wasserwiederverwendungssysteme zur ökologischen Nachhaltigkeit bei, indem sie die direkte Einleitung von Regenwasser und unbehandeltem Abwasser minimieren. In Kapstadt ist bereits ein zentraler Ansatz für die Abwasseraufbereitung und -wiederverwendung geplant, bei dem bis 2028 das Abwasser aufbereitet und die Wasserversorgung aufgestockt wird. Ein solcher Ansatz kann die Gesamtbelastung der Wasserressourcen verringern, erfordert jedoch erhebliche Investitionen in die Abwasserbehandlung und die Wasserversorgungsnetze. Durch die Anwendung der Prinzipien der wassersensiblen Stadtentwicklung (WSUD) will das NEU-Water Projekt die Herausforderung des Wasserrecyclings in einer lokalisierten und ressourceneffizienten Weise identifizieren und angehen. Das Projekt zielt darauf ab, dies in den dicht besiedelten und einkommensschwachen Stadtgebieten von Franschhoek zu demonstrieren, in denen es derzeit an einer angemessenen Versorgung mangelt. Dies soll durch Pläne, Entwürfe und Umsetzungen erreicht werden, die auf die Menschen und den Kontext abgestimmt sind und in Zusammenarbeit mit den lokalen Stadtentwicklungsprozessen integriert werden. Solche Lösungen können ein praktikabler Ansatz sein, um die Wassersicherheit zu verbessern und eine zuverlässige Wasserversorgung für Gemeinden, Landwirtschaft und Industrie in der Provinz Westkap zu gewährleisten. Das Gesamtziel für die Hauptphase des Projekts lautet

Pilotierung, Prüfung und Integration dezentraler, naturbasierter Lösungen für die Bewirtschaftung und Wiederverwendung von Regen- und Grauwasser als Ansatz für die Einbeziehung einer wassersensiblen Stadtgestaltung in die Stadtplanung in Südafrika

Bezug des Vorhabens zu den förderpolitischen Zielen

Die Initiative verbindet gezielte Lösungstests mit angewandter Forschung und Kapazitätsaufbau und fördert die Zusammenarbeit mit Regierungssystemen, lokaler Zivielgesellschaft und Unternehmern. Dieser kollaborative Ansatz gewährleistet die Eignung der Aktivitäten und die langfristige Nachhaltigkeit der Ergebnisse und spiegelt das Engagement für eine fundierte Entscheidungsfindung und effektive Umsetzung wider. Durch die Untersuchung des Potenzials naturbasierter Lösungen für die Wasseraufbereitung und die Integration von Konzepten der wassersensiblen Stadtentwicklung wird das Projekt einen Beitrag zum Themenbereich 2.2 Wasserinfrastruktur und -technologie leisten.

Wissenschaftliche und/oder technische Arbeitsziele des Vorhabens

In Anbetracht der Lücken bei der Bereitstellung von Dienstleistungen für die arme Bevölkerung in den Städten besteht das wissenschaftliche/technische Ziel des Projekts darin, Folgendes zu entwickeln

-

a) kontextbezogene Lösungen, die die Verschmutzung von Wasserströmen, die aus Siedlungen mit hoher Bevölkerungsdichte stammen, verringern können und die sich wirksam in den städtischen Raum integrieren lassen, indem sie multifunktionale Nutzungen ermöglichen und alternative Wasserquellen schaffen.
b) realistische Wege für die Annahme solcher Lösungen, begünstigt durch d das Monitoring der umgesetzten Lösungen, die Entwicklung von Wissensprodukten und Leitfäden sowie die Durchführung von Workshops zum Aufbau von Kapazitäten für verschiedene Interessengruppen.

Das Projekt setzt auf die Prinzipien der Dezentralisierung und angepasster Technologien, um multifunktionale, sozial integrative und nachhaltige Infrastrukturpläne und -konzepte zu erreichen.

II. Stand der Wissenschaft und Technik

Stand der Wissenschaft und Technik

In diesem Unterkapitel wird der aktuelle Stand von Wissenschaft und Technik für die Gesamtanwendung des Projekts NEU-Water kurz zusammengefasst. Der Stand der Technik ist auf alle Arbeitspakete anwendbar.

Das an der Südspitze des afrikanischen Kontinents gelegene Südafrika hat eine Bevölkerung von etwa 60 Millionen Menschen, von denen 67 % in städtischen Gebieten leben. Die Fortschritte bei der Verwirklichung des Ziels Nr. 6 für nachhaltige Entwicklung in Südafrika folgen einem globalen Trend mit kritischen Lücken im Abwassermanagement und der Wasserqualität. Laut den jüngsten Fortschrittsberichten zu SDG 6 werden nur 41 % der häuslichen Abwässer sicher behandelt und nur 52 % der Gewässer haben eine gute Wasserqualität (gemäß den Definitionen von SDG 6). In nicht kanalisierten Gebieten werden 72 % der häuslichen Abwasserströme in Südafrika durch Klärgruben und damit verbundene Fäkalschlamm-Management-Systeme (FSM) behandelt (UN Water, 2023). Während FSM den hoch konzentrierten, klein-volumigen häuslichen Abwasserstrom ("Schwarzwasser") behandelt, bleibt der gering verschmutzte, großvolumige Abwasserstrom ("Grauwasser") in nicht versorgten Gebieten unbehandelt. Etwa 80 % der kommunalen Abwasserströme aus häuslichen und institutionellen Quellen können als Grauwasser betrachtet werden. Nur dort, wo es kanalisierte Abwassersysteme gibt, wird Grauwasser gemeinsam mit Schwarzwasser behandelt und nach der Behandlung entsorgt (Oteng-Peprah, Acheampong, & deVries, 2018). In nicht kanalisierten Siedlungen wie Kleinstädten, stadtnahen Gebieten und informellen Siedlungen wird Grauwasser jedoch meist in die Umwelt oder in die Regenwasserkanäle eingeleitet. Mehrere Forschungsinitiativen haben bewiesen, dass die Trennung von Schwarz- und Grauwasser am Ort ihrer Entstehung und Multibarrieresysteme bei der Bereitstellung von behandeltem Grauwasser als alternative Ressource die Nachfrage nach bestehenden städtischen Wasserquellen erheblich reduzieren und damit den Wasserstress verringern sowie die Wassersicherheit und die Gesundheit von Mensch und Umwelt in informellen Gebieten verbessern können.

WSUD integriert das ganzheitliche Management des städtischen Wasserkreislaufs in die Planung und Gestaltung der gebauten Form einer städtischen Umgebung (Wong, 2006). Dabei werden alle Teile des städtischen Wasserkreislaufs berücksichtigt und die Funktionalität der Wasserwirtschaft mit den Grundsätzen der Stadtgestaltung kombiniert (Hoyer, Dickhaut, Kronawitter, & Weber, 2011). Mehrere Studien haben die Relevanz von WSUD als Schlüsselansatz zur Bewältigung des drohenden städtischen Wasserstresses und der Wasserunsicherheit hervorgehoben. WSUD ist kein neues Konzept. In den letzten zehn Jahren, wurde es weltweit in Gebieten mit Wasserstress untersucht, umgesetzt und diskutiert, insbesondere auch in Südafrika Zu den WSUD-Optionen gehören nachhaltige Technologien für das Wassermanagement, neue Technologien für das Recycling anthropogener Wasserströme, neue architektonische Entwürfe für die Landnutzung und neue Entwürfe für die Nutzung natürlicher Wasserströme (Payne, et al., 2015). Die Anwendung von WSUD in Südafrika erfolgte in erster Linie im Bereich des Hochwassermanagements, und es gibt einige Fallstudien im Westkap, wie z. B. im Cape Flats Aquifer zur Bewältigung von Regenwasserströmen und Infiltration (Mclachlan, et al., 2023).

Herkömmliche Systeme für die Bewirtschaftung von Wasserressourcen und die Wasseraufbereitung haben in der Vergangenheit einen linearen Ansatz verfolgt: Quelle, Aufbereitung, Verteilung, Sammlung, Behandlung und Entsorgung (Armitage et al., 2013).

Diese Systeme sind meist zentralisiert und umfassen in der Regel große, ressourcenintensive zentrale Aufbereitungsanlagen mit teuren Wartungssystemen. Die rasante Urbanisierung in Entwicklungsländern wie Südafrika erfordert Wassersysteme, die zirkulär, dezentral, skalierbar, kosteneffizient und einfach zu warten sind (Morgan, 2019). WSUD ist ein Wassermanagementansatz, der Regenwasser, Grundwasser und Wasserversorgung sowie Abwassermanagement integriert, um die Umweltbelastung zu minimieren und die Ästhetik und den Erholungswert zu verbessern (Ahmed et al., 2022). Noch wichtiger ist, dass WSUD dazu dient, natürliche hydrologische Verhalten von Einzugsgebieten zu erhalten, die Wasserqualität von Oberflächen- und Grundwasser zu schützen und den Bedarf an Trinkwasser aus dem konventionellen Wasserversorgungssystem zu minimieren (Charlesworth et al., 2003). Naturnahe Lösungen wie Pflanzenkläranlagen, Rückhaltebecken usw. können, wenn sie dezentral angewandt werden, die Schadstoffbelastung in den natürlichen Wasserströmen verringern und als alternative Wasserquelle dienen, die den umliegenden Gemeinden zugutekommt. Das NEU-Water Projekt zielt darauf ab, Umsetzungsprozesse für diese Systeme zu entwickeln, die die Prinzipien von WSUD nutzen, Multifunktionalität fördern und natürliche Wassereinzugsgebiete erhalten, so dass sie an die Bedürfnisse und Herausforderungen der südafrikanischen Region angepasst sind.

Auch das Recycling von Regen- und Grauwasser ist kein neues Konzept. Wie von Angelakis, et al. (2018) erläutert, reicht die Praxis der Wasserwiederverwendung Jahrhunderte zurück. Derzeit wird die Wiederverwendung von Wasser in der urbanisierten Welt nur selten praktiziert. Selbst im europäischen Kontext werden weniger als 5 % des gereinigten Abwassers verwendet, und die Menge macht weniger als 0,5 % der gesamten Süßwasserentnahme aus (EU, 2021). Obwohl mehrere Studien die Vorteile des Recyclings sowohl in wirtschaftlicher als auch in landwirtschaftlicher Hinsicht aufgezeigt haben, gibt es nur wenige erfolgreiche Beispiele für das Recycling und die Wiederverwendung von Grau- und Regenwasser in informellen Siedlungen und dichten städtischen Gebieten weltweit, insbesondere im südlichen Afrika. Höhere Wartungskosten, die Notwendigkeit komplexer betrieblicher Fähigkeiten, fehlende Eigenverantwortung der Gemeinschaft und mangelnde Akzeptanz wurden als mögliche Gründe genannt (Maquet, 2020). Die Aktivitäten des NEU-Water-Projekts sind darauf ausgerichtet, diese Herausforderungen anzugehen, um den Änderungsprozess zur Nachhaltigkeit zu gewährleisten.

Zu den WSUD-Optionen gehören nachhaltige Technologien in der Wasserwirtschaft, neue Technologien im Bereich des anthropogenen hydrologischen Flussrecyclings, neue architektonische Entwürfe in der Flächennutzung und neue Entwürfe in der natürlichen hydrologischen Flussernte (Payne, et al., 2015). Während die Sammlung, Speicherung und Wiederverwendung von Regenwasser in mehreren Städten als wirksamer und finanziell machbarer Schritt zur Verringerung des Abflusses und der Verschmutzung anerkannt wurde, ist die praktische Anwendung des Abwasserrecyclings auf einige wenige Fälle beschränkt. Wie in der folgenden Abbildung dargestellt, wurden weltweit mehrere Instrumente für die Bewirtschaftung von Regen- und Niederschlagswasser eingeführt.

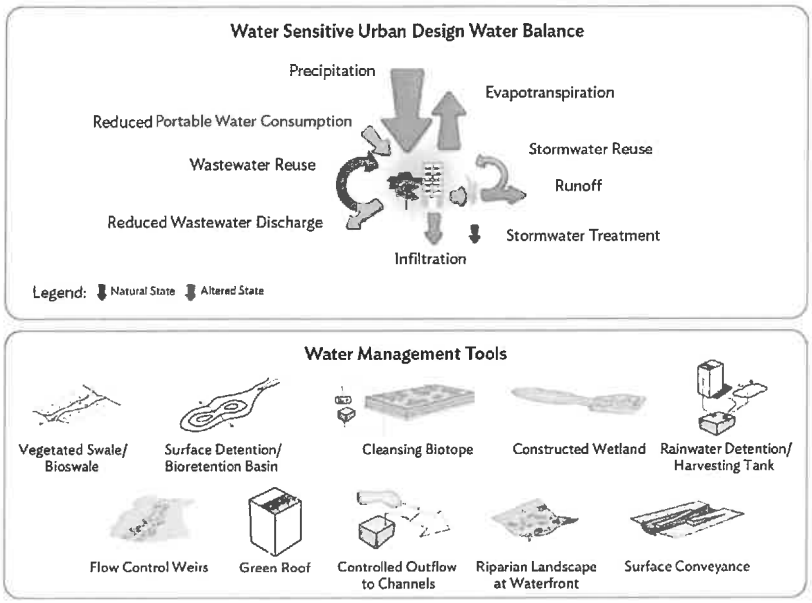


Figure 1: A. Hoban and T.H.F. Wong. 2006. WSUD Resilience to Climate Change

Sowohl Recycling als auch WSUD sind Konzepte, die derzeit in der Region Westkap breit diskutiert werden. Mit der Kapstädter Wasserstrategie "Our Shared Water Future" hat sich die Stadt verpflichtet, bis 2040 wassersensibel zu werden (City of Cape Town, 2020). Das kürzlich geplante groß angelegte Wasserrecyclingprojekt in Kapstadt und die langjährigen Erfahrungen mit dem Abwasserrecycling in Namibia zeigen die Notwendigkeit und das Engagement für Wasserrecycling in der Region. Die Erfahrungen mit nachhaltigen Stadtentwässerungssystemen (SUDS) und die vorgeschlagene Produktion von aufbereitetem Wasser dienen größtenteils Gebieten, die bereits Zugang zu wasserwirtschaftlichen Dienstleistungen haben. In informellen und dicht besiedelten Gebieten besteht jedoch eine große Lücke bei der Erbringung von Dienstleistungen, insbesondere bei der Regenwasser- und Grauwasserbewirtschaftung. Das NEU-Water-Projekt schlägt einen alternativen Ansatz vor, der den Prinzipien nachhaltiger und angemessener Lösungen folgt und speziell auf solche Siedlungen ausgerichtet ist.

Die rasche und unzureichend geplante Urbanisierung in Afrika und die jüngsten Fälle von hohem Wasserstress, wie die Wasserkrise am Day Zero 2017-18 in Kapstadt, haben die Notwendigkeit eines neuen Ansatzes für das städtische Wassermanagement verstärkt. Es wurden mehrere Studien zur Anpassung von WSUD durchgeführt, darunter auch die Arbeit von Projektpartnern (Beispiele: BMBF-gefördertes Blue Green Streets Project - HafenCity Universität und Report - Water Sensitive Urban Design (WSUD) for South Africa: Framework and guidelines developed by the University of Cape Town). Zwar gibt es bereits einige Erfahrungen mit der Regenwasserbewirtschaftung im Rahmen von WSUD, aber die Einbeziehung von Recycling und Wiederverwendung durch WSUD könnte eine weiter zu untersuchende Strategie sein, da sie das Potenzial hat, Städte vor künftigen Herausforderungen der Wassersicherheit zu schützen und den Gemeinden zahlreiche Vorteile zu bieten.

In Südafrika fallen in informellen Siedlungen erhebliche Mengen komplexer Abwässer an - typischerweise eine Mischung aus menschlichen Ausscheidungen, Grauwasser und

Regenwasser, die direkt in verschiedene Wassersysteme fließen (Muanda et al., 2020) und eine Reihe von bedenklichen Chemikalien (CEC) enthalten. Es wird geschätzt, dass in den informellen Siedlungen Südafrikas täglich durchschnittlich über 490000 m³ Grauwasser anfallen und entsorgt werden (Carden, 2006). Dieses weggeworfene Wasser bildet oft einen Strom von Oberflächenabfluss, der mit Schwarzwasser aus Nachtböden und anderen allgemeinen festen Abfällen kombiniert wird (Abia et al., 2017; Winter & Mgese, 2011; Winter et al., 2010). Diese Kombination aus dem Abfluss von Abwasser und der Einleitung von unerwünschtem Wasser lässt sich aufgrund des hohen organischen Gehalts, der in den Fluss gelangt, am besten als dunkler Geysir-Schatten beschreiben. Dies führt zu einer Mischung aus Oberflächenwasserabfluss mit erhöhten Konzentrationen von Nährstoffen und CECs wie pharmazeutischen Wirkstoffen, Medikamenten und antibiotikaresistenten Bakterien, die häufig in nahe gelegene Gewässer und Flüsse gelangen (Abia et al., 2018; Dalu et al., 2017). Frühere Studien haben gezeigt, dass Oberflächenwasser aus informellen Siedlungen in der Regel stark verschmutzt ist, mit CSB-Konzentrationen zwischen 1500 und 8500 mg/L, Öle und Fette zwischen 30 und 2000 mg/L, Leitfähigkeiten zwischen 50 und 1500 mS/m und pathogene Keime enthält, die mit denen von Rohabwasser vergleichbar sind (Carden et al., 2007; Armitage et al., 2009). Ohne eine angemessene Behandlung stellen Oberflächenwassereinleitungen aus informellen Siedlungen daher eine erhebliche Gefahr für die Qualität des verfügbaren Süßwassers dar und haben negative Auswirkungen auf die Gesundheit von Menschen und Umwelt.

Aus diesen Gründen hat sich das NEU-Water Projekt entschieden, sich auf die Vorteile und Möglichkeiten von naturbasierten Lösungen zu konzentrieren, die integraler Bestandteil effektiver WSUD- und SUD-Prinzipien und -Praktiken sind. Biofiltrationssysteme stellen eine der vielversprechendsten naturbasierten Lösungen (NBS) zur Entfernung von Umweltschadstoffen dar (Oral et al., 2020). Studien haben gezeigt, dass Biofilter Schadstoffe, einschließlich organischer und anorganischer Stoffe, Nährstoffe und Krankheitserreger, aus kontaminiertem Wasser entfernen können (Saeed und Sun, 2012), ähnlich den Prozessen, die in natürlichen Feuchtgebieten ablaufen (Roy-Poirier et al., 2010). Dazu gehören Sedimentation, Filtration, chemische Ausfällung und Adsorption, mikrobielle Interaktionen und Aufnahme durch die Vegetation (Kadlec und Wallace, 2008). Das Ausmaß, in dem diese Prozesse Schadstoffe entfernen und/oder reduzieren, hängt jedoch neben anderen Faktoren von der Art des verwendeten Biofilters, der Wassermenge und -qualität sowie den lokalen Klimabedingungen ab (Oral et al., 2020).

Die Literatur weist auf mehrere Wissenslücken in der Biofiltrationsforschung hin. Erstens: Obwohl die Forschung zeigt, dass Biofilter die Nährstoffe im Abfluss reduzieren und die Wasserqualität verbessern können, gibt es nur wenige Untersuchungen darüber, inwieweit diese Systeme in der Lage sind, die Wasserqualitätsziele unter Bedingungen zu erreichen, wie sie in informellen Siedlungen zu finden sind. Zweitens: Obwohl Studien darauf hinweisen, dass Biofilter das Potenzial haben, die Wiederverwendung von Ressourcen zu verbessern, gibt es nur wenige Untersuchungen darüber, inwieweit Biofilter die Anforderungen an die Wiederverwendung von Wasser unter Bedingungen erfüllen können, wie sie in informellen Siedlungen anzutreffen sind. Einige neue Studien haben gezeigt, dass Biofilter mit anderen technischen Lösungen wie anaeroben Prozessen integriert werden können, um die strengen Vorschriften für die Wasserwiederverwendung zu erfüllen (Kisser et al., 2020). Bisher wurde jedoch nicht versucht, das gereinigte Abwasser aus informellen Siedlungen trotz der hohen Nährstoffbelastung zurückzugewinnen und/oder wiederzuverwenden, da Bedenken bestehen,

dass erhöhte CSB-Konzentrationen und das Vorhandensein von Krankheitserregern die menschliche Gesundheit beeinträchtigen könnten (Carden et al., 2007; Armitage et al., 2009).

Die jüngste Forschungsarbeit, die im "Water Hub" in Franschhoek, Südafrika, durchgeführt wurde, verwendet Rohwasser, das aus dem Stiebeuel-Fluss entnommen wird (weitere Erläuterungen in WP2). Das Team der UCT zeigte, dass bepflanzte und unbepflanzte Biofilterzellen aus großen Steinen die NH_3 und PO^{3-}_4 -Konzentrationen im kontaminierten Wasser unter verschiedenen Wasserqualitätsbedingungen um bis zu 92 % senken. Das entnommene Wasser umfasste sowohl Regenwasser als auch Grauwasser aus der informellen Siedlung Langrug und Teilen der Wohngebiete von Groendal. Die geringen Schwankungen zwischen den Zellen lassen darauf schließen, dass die Pflanzenabsorption nur in geringem Maße für die Beseitigung von Schadstoffen verantwortlich war. Mit Ausnahme der Pfirsichkernzellen reduzierten alle anderen Zellen effektiv die N- und EC-Konzentrationen durch eine Kombination von simultaner Nitrifikations- und Denitrifikationsprozessen (SND), so dass sie schließlich die Mindestanforderungen an die Wasserqualität für Bewässerungszwecke erfüllten und den südafrikanischen Wasserqualitätsrichtlinien für aquatische Systeme zur Einleitung in Binnengewässer (Süßwasser) entsprachen. Weitere Untersuchungen zum Pflanzenwachstum wurden durchgeführt. Labornormen und Vergleiche mit lokalen Supermarktprodukten zeigen, dass die Qualität der aufeinanderfolgenden Ernten weitgehend den Erwartungen entsprach (Winter, Mgese, Nicklin, & Maraj, 2023).

Bisherige Arbeiten des Antragstellers

Hafencity Universität Hamburg (HCU) beschäftigt sich mit der Zukunft von Großstädten und verfolgt dabei einen systematischen transdisziplinären Forschungsansatz. Das Fachgebiet "Umweltgerechte Stadt- und Infrastrukturplanung" (USIP) arbeitet interdisziplinär an den Schnittstellen zwischen technischer Infrastrukturplanung (z.B. Wasserwirtschaft) und Raum-, Stadt-, Landschafts- und Freiraumplanung. Die Abteilung arbeitet daran, nachhaltige Strategien für Klimaschutz und Klimaanpassung zu entwickeln und umweltplanerisches Wissen effektiv und innovativ umzusetzen.

Das HCU-Team hat in den letzten zehn Jahren an dem Konzept der wassersensiblen Städte gearbeitet. Im Rahmen des 2011 von der EU geförderten Projekts "SWITCH - Managing Water for the City of the Future" wurde ein Handbuch zur wassersensiblen Stadtgestaltung entwickelt. Das Handbuch beschreibt die Grundsätze, Techniken und Beispiele für die Integration einer wassersensiblen Stadtgestaltung mit besonderem Schwerpunkt auf der dezentralen Regenwasserbewirtschaftung. Die Konzepte der dezentralen Regenwasserbewirtschaftung wurden im Projekt "RegenInfraStrukturAnpassung (RISA)" mit Partnern der Behörde für Stadtentwicklung und Umwelt Hamburg (BSU) und Hamburg Wasser (HW) im Rahmen der Arbeitsgruppe/Arbeitspaket "Stadt- und Landschaftsplanung" des Kooperationsprojekts weiter untersucht. Im Rahmen dieses Projektes wurde eine systematische Analyse der bestehenden Planungs- und Umsetzungsinstrumente (u.a. Stadt- und Landschaftsplanung auf verschiedenen Planungsebenen, Baugenehmigungsverfahren, Grünordnungsplanung, informelle Instrumente) für den Umgang mit Regenwasser - fördernd und hemmend - in Hamburg durchgeführt.

Derzeit leitet die Abteilung das vom BMBF geförderte Projekt BlueGreenStreets (Phase 2), in dem die Wirksamkeit von (bestehenden) Planungsinstrumenten und -regelungen zu grüner städtischer Infrastruktur, Siedlungswasserwirtschaft, Sanierungsmanagement von Straßen

und Kanälen sowie Verkehrs- und Freiraumplanung untersucht, bewertet und weiterentwickelt werden soll. Durch innovative Konzepte wie Retentionsbegrünungen und Baumrigolen wird der multifunktionale Einsatz von WSUD-Maßnahmenarten erforscht. Die Anwendbarkeit dieser Technologien und ihre Integration in die Politik und die kommunalen Verwaltungsprozesse in Deutschland werden ebenfalls untersucht.

Mit dem Masterstudiengang Ressourceneffizienz in Architektur und Planung (REAP) bietet der Fachbereich USIP jungen Studierenden eine Lernmöglichkeit zum Thema nachhaltiges Wassermanagement. Das REAP-Programm läuft seit über 10 Jahren, und richtete sich hierbei überwiegend an internationalen Studierende. Die Kombination aus der Lehre von Technologien und der Erforschung des sozioökonomischen Kontextes, in dem städtische Dienstleistungen erbracht und verwaltet werden, ist das Alleinstellungsmerkmal dieses Programms. Die Erkenntnisse aus dem NEU-Water-Projekt werden direkt in den Lehrplan des REAP-Programms einfließen.

Hamburger Stadtentwässerung AöR (HSE) bildet zusammen mit den Hamburger Wasserwerken GmbH (HWW) den Gleichordnungskonzern HAMBURG WASSER. Die Hamburger Stadtentwässerung ist das öffentliche Wasserentsorgungsunternehmen in Hamburg, das Abwasserdienstleistungen (Kanalisation und Abwasserbehandlung) für mehr als zwei Millionen Kunden in Norddeutschland erbringt. Die HSE ist für die Niederschlagswasserentwässerung in Hamburg sowie einer Reihe von Gemeinden in der Metropolregion Hamburg zuständig. Die Gruppe Wasserwirtschaft und Quartiersentwicklung in der Stabsstelle Infrastrukturentwicklung befasst sich mit einer angepassten Bewirtschaftung von Regenwasser in städtischen Gebieten. Bereits 2007 wurde für Hamburg das Kompetenznetzwerk Regenwasser gegründet. Eine stete Ausweitung der Aktivitäten in diesem Bereich erfolgte mit dem langfristig angelegten Kooperations-Projekt Regeninfrastrukturanpassung (RISA). RISA verfolgt das Ziel, Ressourcen über Institutionen hinweg zu bündeln, innovative Ansätze für neue Herausforderungen im Regenwassermanagement zu entwickeln und diese umzusetzen. Des Weiteren unterstützt die HSE und HWW im Rahmen von Betreiberpartnerschaften die Wasserversorger in Jordanien, Tansania, Südafrika und der Ukraine bei der Verbesserung der Wasserversorgungs- und Abwasserentsorgungsprozesse. Hamburg Wasser wird das Projekt unterstützen, indem es die Zusammenarbeit mit Versorgungsunternehmen und staatlichen Institutionen leitet.

URBANWaters Consulting GmbH (UWC) berät weltweit Kommunen, Stadtverwaltungen und Ministerien im Ausbau der kommunalen Abwasser- und Sanitärversorgung und Stadthygiene sowie im Ausbau der institutionellen Kapazitäten für eine nachhaltiges Wassermanagement. Die Beratungsleistungen die Erstellung von Investitionsplänen, städtische Masterplänen, nationale Richtlinien und Guidelines, ingenieurtechnische Planung und Umsetzungsbetreuung sowie Trainingsmaßnahmen von der Ministerium- bis zur Betriebs- und Nutzerebene. Inhaltliche Schwerpunkte sind die Themen lokal angepasstes dezentrales Wasser- und Abwassermanagement mit Einsatz von naturnahen und gering technisierten Lösungen zur Behandlung und Wiederverwendung sowie deren Integration in die Stadtplanung und Bereitstellung kommunaler Daseinsvorsorge.

In den letzten 5 Jahren hat UWC zusammen mit lokalen Partnern in Länder wie Tansania, Uganda, Mali, Bangladesch, Laos, Philippines für knapp 1.0 Millionen Menschen Infrastrukturen für die Abwasser- und Fäkalschlammbehandlung geplant und umgesetzt. Für Städte wie Malindi/Kenia oder Mazar-e-sharif/Afghanistan wurden strategische Masterpläne in enger Zusammenarbeit mit den lokalen Stadtverwaltungen erstellt. In 2022 führte die UWC

ein mehrtägige Trainingsprogramm durch für Vertreter von Wasserver- und Entsorgungsbetrieben, Privatsektor und Zivilgesellschaft allein zum Thema Einsparung und Wiederverwendung von Wasser/Abwasser in Kommunen und Industrie.

Das Team des **Future Water Institute an der University of Cape Town (UCT)** leistete Pionierarbeit bei der Erforschung und Umsetzung von wassersensiblen Städten in der Region und hat eine Community of Practice (CoP) zu diesem Thema entwickelt und geleitet. UCT war einer der Hauptakteure bei Veröffentlichungen wie "Water Sensitive Urban Design (WSUD) for South Africa: Framework & Guidelines". Unter den verschiedenen laufenden Aktivitäten des UCT-Teams ist die Studie zur Bewertung der Leistung von Biofilterzellen wahrscheinlich diejenige, die am stärksten mit dem NEU-Water-Projektkonzept verbunden ist. Das UCT-Team hat die Forschungsaktivitäten in der alten Kläranlage in Franschhoek, die als "The Water Hub" bezeichnet wird, als Reallabor geleitet, in dem bereits einige Studien zu verschiedenen Elementen naturbasierter Lösungen durchgeführt wurden.

Stellenbosch Municipality ist die lokale Gemeinde, die die Städte Stellenbosch, Franschhoek und Pniel sowie die umliegenden ländlichen Gebiete in der Provinz Westkap in Südafrika verwaltet. Die Abteilung für Infrastruktur ist für mehrere Dienste verantwortlich, einschließlich, aber nicht beschränkt auf Wasserwirtschaft; Abfallwirtschaft; Straßen und Regenwasser.

Die 2007 gegründete **Ardhi University (ARU)** entwickelte sich vom Survey Training Center (1956 – 1972) zum Ardhi Institute (1972 – 1997) und dann zum University College of Land Architectural Studies der University of Dar es Salaam (1997 – 2007), und letztendlich zu einer vollwertigen Universität. Die School of Spatial Planning and Social Science (SSPSS) ist eine der wichtigsten vier der Universität, und hat mehrere Projekte durchgeführt, die sich mit den Auswirkungen des Klimawandels, der Eindämmung und Anpassung sowie Resilienzstudien in städtischen Siedlungen in Tansania befassten. Die HCU arbeitet seit über 10 Jahren mit Ardhi zusammen, unteranderem im Bereich Regenwasserbewirtschaftung.

III. Work Plan // Arbeitsplan

(in englischer Sprache)

Strukturplan

1. Capacity Building

(Lead: HCU; Co-lead: HSE)

1.1 Sensitization & decision support on WSUD measures

- Toolkit on WSUD measures appropriate for the South African context including guidelines and experiences relevant for the South African Context
- Workshop on promoting business concepts supporting water security and recycling

1.2 Water Operator Partnership - Exchange between German & South African Water Utilities

- Diagnostic assessment & interventions on infrastructure improvements for increasing water security
- Frameworks for implementation, operation and monitoring of WSUD measures

2. Demonstration of NEU-Water Concept

(Lead: UCT; Co-lead: HCU)

2.1.: Demonstration – Water Hub

- Monitoring systems for greywater and stormwater treatment downstream of the community

2.2 Multi-functional, neighbourhood integrated solution

- Piloting and assessment of a neighbourhood integrated NBS for greywater and stormwater treatment at Franschhoek, South Africa

2.3 Stormwater Management in Institutions

- Monitoring systems fir decentralized stormwater management systems at Dar es Salaam

3. Applied Research

(Lead: HCU; Co-lead: UCT)

3.1 Assessment of Technical concepts

3.2 Enabling environment and Urban Planning

4. Project Management (Lead: HCU)

Gantt Chart // Balkenplan

Added as Annex 1

Objectives, activities, resource and milestone planning

The following tables show the objectives, expected results, methods/solution paths, activities/tasks/sub-tasks (separated by partners) for each work package with time periods, risks and essential prerequisites for the fulfilment of the work, milestones (in terms of content and time) and the project-related resource planning and milestone planning.

WP 1 Capacity Building

WP1.1.: Sensitization & decision support on WSUD measures

Task 1.1 builds on the existing initiatives in Cape Town and the Western Cape region, such as the WSUD Community of Practice (CoP), by developing decision support tools and collating case studies relevant to southern African. The tools are planned to be hosted and disseminated via existing knowledge management platform such as www.sswm.info. The toolkit is planned as a collection of factsheets on WSUD examples that showcase water reuse and case studies from international, southern African or comparable contexts. The tool is envisaged to be an easy-to-use online compendium. A comparable example of wastewater management can be found on the links: NaWaTech or Sanitation Systems compendium.

Learning from the tool will be developed as a training workshop targeted at private entrepreneurs (from the southern African region) who are interested in developing businesses and products relevant to urban water security and recycling. The HCU will lead the development of tools with the support of project partners especially UCT and Hamburg Wasser. Workshops, knowledge management. Consultations with local stakeholders (entrepreneurs, water experts as well as marketing of the training activities) shall be co-ordinated between HCU and UCT.

Responsible	Prof. Dr.-Ing. Wolfgang Dickhaut, Project lead HCU
Team	• Ajith Edathoot • NN, Researcher • NN, Researcher
Co-operation Partner NEU-Water	A/Profs Kevin Winter & Kirsty Carden, Project co-leads, Future Water Institute, UCT NN, HSE NN, Viva con Agua Andreas Schmidt, Urban Waters Consulting
Co-operation Partner External	External experts (regional and thematic) shall be identified and invited for consultations
Goals	Decision support on selection and use of WSUD measures for stormwater and greywater management and reuse in South African context
Expected results	A toolbox including technical information and case studies on applications and experiences will be disseminated among the local entrepreneurs for further application.
Methods / Solutions	• Systematic literature analysis using research databases. • Research of (research) project reports; interviews of stakeholders at potential case study sites and technical experts • Interactive Workshops
Activities/tasks/ subtasks	1. Literature studies and qualitative analysis by thematic focus (II-2024 and IV-2025) HCU and UCT

(separated by partners) with time periods	2. Interviews: Conducting and qualitatively analysing expert interviews (I-2025 – II 2025): HCU and UCT 3. Preparation of the tools: Consolidation and preparation of the technical compendium report (III-2025 – III 2026): HCU and UCT 4. Content development and delivery of workshop (II - 2026- II -2027): UCT+ all partners
Preconditions and essential requirements for the fulfilment of the work	Not specific
Milestones (in terms of content and time)	• Ms1.1.1: Report: Technical Compendium of WSUD measures for addressing water security risks, applicable in the project context (II-2025); • Ms1.1.2: Collection of case studies of application of NBS for addressing water security risks, applicable in the project context (IV-2026) • Ms1.1.3: Workshop on promoting business concepts supporting water security and recycling through application of NBS (I-2027)

Partner	**Person months**	**Person known (= Name), Person unknown, not yet decided (= NNZ); Person unknown, not yet hired (= NN)**
HCU	8	• Ajith Edathoot • NN, Researcher • NN, Researcher
UCT	6	• Dr. Victor Parry
HSE	3	• N.N., Project team
UWC	0.5	• Andreas Schmidt

WP1.2.: Water Operators' Partnership

Water Operators' Partnerships (WOPs) are collaborative arrangements or structured partnerships between water utilities or operators aimed at capacity building on a not-for-profit basis. The core element is the exchange of peer colleagues between the water operators in order to strengthen capacities and enhance performance. This will be beneficial for the utilities' ability to provide public services to residents. This sets off a positive cycle; when customers perceive that the quality of their services is increasing, payment morale rises, and the company will generate more revenue, thereby allowing further improvement.

In this research project, WOP is used as capacity-building tool in the field of stormwater and greywater management and includes a peer-to-peer partnership with the Stellenbosch Municipality. The partners plan to have a broader scope of action and focus on the people in the municipality.

The methodical components of the WOP are as follows:

1. Fact-Finding Mission
2. monthly professional online meetings with peer colleagues
3. at least one on-site visit per year with 2-4 people
4. job shadowing in Hamburg for partners from South Africa.

In the initial phase, technical and personal data will be exchanged in the working groups on Water Sensitive Urban Design (WSUD) consisting of representatives from HSE and Stellenbosch Municipality to facilitate acquaintance and develop an understanding of the process of nature-based and decentralized solutions as well as on the different issues, chances and challenges linked to this topic in Stellenbosch. To structure and enhance the information exchanges, various tools will be utilized, such as a questionnaire and stakeholder analysis. Following this initial data exchange and personal discussions, peers from the partner institutions will be identified and the draft agenda for the first on-site workshop, the Fact-Finding Mission (FFM), will be derived.

As part of the FFM, HSE plans to travel to South Africa to engage in detailed discussions with their partners regarding challenges, potential opportunities, and needs in the field of WSUD and water reuse. The FFM is intended to be kept open to respond to ongoing discussions and requirements. The focus will be on implementing nature-based and decentralized solutions, as well as addressing operational and monitoring needs.

Within peer-to-peer knowledge sharing between the Stellenbosch municipality and Hamburg, advances will be made through the co-development of improved management and adaptation to water security. Therefore, a diagnostic assessment on selected infrastructure will be conducted and the option of optimization of infrastructure analysed. If required, it is also possible to involve other stakeholders from Hamburg, such as the Hamburg Environmental Agency (BUKEA), in order to establish further contact between the peer colleagues. Together with the Stellenbosch Municipality, a framework for the implementation, operation and monitoring of WSUD and water reuse is carried out using results from WP1.1, adapting experiences from Hamburg to Stellenbosch's needs and available information. Through a needs assessment, key factors such as the demand for recycled water, the preferences of residents, and the feasibility of implementing water reuse strategies will be identified.

The HSE brings extensive experience in stormwater infrastructure management and collaboration and the involvement of stakeholders. This includes gathering information, facilitating communication among the parties involved, and defining the framework conditions.

This experience is intended to be applied within the WOP to assist partners in optimizing collaboration with stakeholders who often have limited exposure to rain-greywater management, such as school authorities and housing departments, by following participative approaches. Together with the Stellenbosch Municipality it is planned to work towards a change in residents' perception of water reuse.

HSE will host a 1-week job-shadowing workshop with specialist colleagues from the Stellenbosch municipal administration in Hamburg. They shadow the day-to-day work of the peers and gain an insight into the HSE's processes for implementing, managing and operating infrastructure measures and meetings with relevant stakeholders involved in WSUD activities in Hamburg, enabling them to understand the processes. The impact of job shadowing therefore goes far beyond a study visit. By integrating a WOP into this research project, WP 1.2. aims to build a resilient and sustainable water infrastructure in settlements through workshops, development of methods, collaboration between local partners, and the development of long-term strategies. The WOP establishes the framing of a sustainable capacity building out in WP1.2., the topics in the field of WSUD will be derived from the FFM and linked to the work done within WP1.1, WP2 and WP3. Therefore, it is planned to work

closely together with other project partners to combine innovative work on WSUD with sustainable capacity building.

Responsible	Dr. Pascale Rouault, Hamburger Stadtentwässerung AöR (HSE)
Team	1 Person: Project lead 1 Person: Engineer/Coordinator 2 Person: Engineer Specialist 1 Person: Specialist WOP Students
Co-operation Partner NEU-Water	Ajith Edathoot, Researcher, HCU A/Professor Kevin Winter and Kirsty Carden, Future Water Institute, UCT N.N. Project Staff, Viva con Agua
Co-operation Partner External	External experts (regional and thematic) shall be identified and invited for consultations
Goals	• Utilizing Water Operators' Partnerships (WOPs) as a collaborative and structured approach for a sustainable capacity building in stormwater and greywater management • Analysing the stakeholder in WSUD and water reuse infrastructure • Diagnostic Assessment: Evaluating selected infrastructure to identify areas for improvement. • Optimization of Infrastructure: Analysing options for optimizing existing infrastructure. • Framework Development: Collaboratively developing a framework for the implementation, operation, and monitoring of WSUD and water reuse. • Recommendations for knowledge transfer strategies and stakeholder collaboration • Identification of adaptation strategies • Combining innovative WSUD work with sustainable capacity building efforts (collaboration with other WP)
Expected results	• Strengthened municipality in water security through strategies on WSUD and water reuse measures • Adapted methods and strategy documents on WSUD and reuse
Methods / Solutions	• Interviews of stakeholders • Continuous exchange with peer-partners e.g. by monthly online meeting, FFM, on-site meetings • Development of approved methods • Capacity building and workshops
Activities/tasks/ subtasks (separated by partners) with time periods	• Data exchange between partner utilities (II-2024); • Preparing, conducting and qualitatively analysing interviews with partner utility and stakeholder (II-2024- III 2024): HSE and Stellenbosch • Fact-Finding Mission in SA (III-2024): HSE, Stellenbosch and HCU • Monthly professional online meetings with peer colleagues --> Analysing and optimizing WSUD infrastructure; optimizing collaboration with stakeholders (III-2024 –III-2026): HSE and Stellenbosch • Development of strategic methods (IV-2024- IV-2026): HSE and Stellenbosch • Preparation of the strategic report (IV-2026- III-2027): HSE and Stellenbosch • Content development and delivery of workshop (II-2027): HSE+ all partners

Preconditions and essential requirements for the fulfilment of the work	• LOI Stellenbosch Municipality and close collaboration
Milestones (in terms of content and time)	• Ms1.2.1: FFM -workshop: challenges, potentials, and needs in the field of WSUD in the Stellenbosch Municipality are identified (II-2024); • Ms1.2.2: selected infrastructure has been assessed and optimization proposed (III-2026) • Ms1.2.3: Knowledge transfer on collaboration with stakeholders (IV-2025) • Ms1.2.4: Report and Workshop on WSUD and reuse strategies concepts supporting water security and recycling of NBS (III-2027)

Partner	**Person months**	**Person known (= Name), Person unknown, not yet decided (= NNZ); Person unknown, not yet hired (= NN)**
HCU	• 1	• Ajith Edathoot
UCT	• 1	• Kevin Winter • NNZ, Project Staff
HSE	• 25	• Pascale Rouault with team

WP 2. Demonstration of NEU-Water Concept

Through field studies carried out during the initial phase, the project consortium has identified the following solutions which represents the principles proposed by the project and can be implemented and studied within the time and budget resources available during the main phase.

Concept	**Description**	**Planned activity**
A) Multi-functional Building/ Neighbourhood integrated solution	With this concept, developing & testing of WSUD measures for that can be applied in high-density social housing areas is planned. Decentralized management of mixed stormwater and greywater by treatment and reuse using multi-functional measures shall be demonstrated within the project. Potential reuse option: Urban gardening	WP 2.2
B) "End of the pipe' solution	Due to limitations such as land availability, in certain locations, WSUD measures can only be implemented away from the settlements. Through collection & treatment of greywater and stormwater (mixed) at a suitable downstream location with access to land and proximity to agriculture areas, remediation of pollution of surface water sources and production of water for agriculture can be achieved.	WP 2.1
C) Institutional solution	Large institutional areas such as schools, hospitals, etc. can be ideal locations for learning, demonstrating WSUD measures due to their visibility to the public. With adequate monitoring and management of measures such systems are easier to replicate while ensuring citizen participation.	WP 2.3

Relevance/ Replicability of Demonstrations: These three concepts have been chosen for implementation based as they can be used as typical references for infrastructure improvement projects in the municipality and within the wider southern African context.

With over 147,000 households in Cape Town and over 9000 in Stellenbosch, informal dwellings constitute a significant part of the population in most cities of Western Cape (Centre for Affordable Housing Finance in Africa, 2022). Housing projects are being developed through both public and private investments. The Groendal – Langrug area (B, Figure 2) is representative of similar locations and initiatives as it includes high density informal and low/middle income areas and proposed new housing development site. Interventions in this area can be further replicated in other areas of the province.

The location of the Water Hub – downstream from the urban settlement – is also an ideal study location as there are several informal settlements that are adjacent to water bodies in the region. For example, the dense settlements at Kayamandi (Stellenbosch) and Khayelitsha (Cape Town) have areas which are adjacent to rivers which have reported to be polluted. Nature based solutions can be integrated in the flood plain areas of such rivers for reducing the pollution load on the rivers.

Decentralized stormwater management is highly relevant especially in the context of Dar es Salaam as there are repeated localized flooding events in several parts of the city. The concept for institutional areas (in the current project: hospital and school) which includes both infrastructure and management measures can be further taken up by similar institutions in the city.

WP2.1.: Demonstration – Water Hub

The first Franschhoek wastewater treatment plant was constructed in the 1960s is non-functional since 2010 due to sewer diversion to a new treatment plant. The site, currently used for water and resource recovery research, was dubbed the 'Water Hub' by researchers in 2018. As illustrated in the figure below, Water Hub (D) is located the downstream to the settlements of Groendal (C) and Langrug (A). While toilets and ablution blocks are present in the settlements, significant amounts of greywater enter the stormwater drain and reaches the Stiebeuel river.

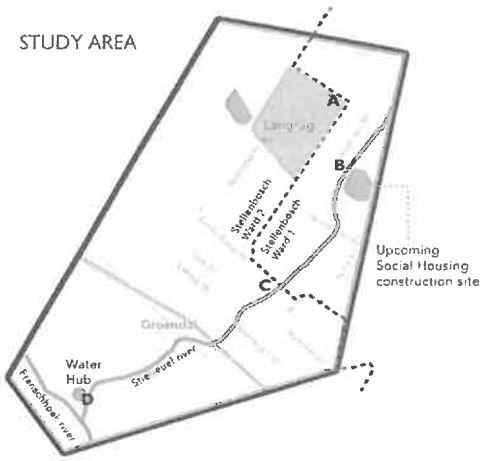


Figure 2: Study Area at Franschhoek (Source:HCU)

Through multiple projects (since the start of initial phase), UCT has developed the constructed wetland systems required for treatment studies at the Water Hub. The proposed activity 2.1 is aimed at developing the monitoring and treated water reuse studies using the six biofiltration cells (constructed wetlands).

Within this activity, the following modifications of the biofiltration systems are planned inorder to facilitate the research activities.

- Installation of instrumentation systems in the inlet and treatment areas for online measurement of key parameters such as flow and pollutant loads
- Modifications on the treatment through civil construction works to adapt the treatment trains for optimizing reuse systems.

The studies and results from the measurements will be shared with the community upstream to the river through innovative community engagement and awareness activities.

Responsible	A/Prof Kevin Winter, University of Cape Town
Team	Ms Emily Nicklin (PhD student), Environmental Science, UCT Ms Kalpana Maraj (PhD student), Chemical Engineering, UCT Dr Victor Parry (post-doc), Future Water Institute, UCT
Co-operation Partners NEU-Water	Ajith Edathoot, (N.N), Research Staff HCU Andreas Schmidt, Engineer, UWC (N.N), Project Staff, VcA Mr Shane Chandaka, Director of Infrastructure, Stellenbosch Municipality
Co-operation Partner External	Professor Neil Armitage, Civil Engineer and SUDs specialist Langrug Community Project
Goals	Characterisation of water quality in the river and its diurnal /seasonal variation Establish a high-resolution water quality reference dataset. Use a bioremediation treatment train to treat up to 20Kl of water per day being pathogen-free and capable of meeting health and safety standards for irrigation purposes and compliant with discharge standards. Building community awareness and measures for mitigating pollution at source
Expected results	A predictive model to determine the conditions and peak concentrations of contaminants in the river. Achieving water quality standards that meet South African discharge and irrigation guidelines
Methods / Solutions	Use high-resolution and continuous, near real-time deployment of multi-probes to monitor and measure water quality capturing diurnal fluctuations, rainfall events and seasonal change Anallysing water quality parameters in the biofiltration beds to determine the optimal performance of the biofiltration system with improvement in the management of the detention time and discharge.
Activities/tasks/ subtasks (separated by partners) with time periods	1. *Installation of monitoring systems in biofilters*: Installation of multiple monitoring probes and loggers in existing biofiltration beds to determine the optimal performance of the filtration system with improvement in the management of the detention time and discharge of high-quality treated water that is informed by decision-support system comprising data and models. (III-2024 - IV-2024); 2. *Calibration and verification of the data collection in biofilters:* Calibration and verification of the data collection from multi-probe devices and completion of real-time monitoring system for a selected range of parameters including chemicals of emerging concern such as drugs and pharmaceuticals ((IV-2024- II 2025);) 3. *Installation and calibration of inflow monitoring system:* Re-confirm monitoring points and parameters for measurement in Stiebeuel River based on existing datasets. Deployment of monitoring instrumentation in the river at the Water Hub - repeat sampling throughout year (includes level sensors for flow monitoring) (IV-2024-I-2025); 4. *Site preparation for agricultural reuse*: (I 2025 – III 2025) 5. *Post assessment adaptation of systems:* Adaptation of treatment trains and natural media informed by initial data results (I- 2026-II 2026) 6. Project dissemination workshop will be organized (I 2025, I 2026 and I 2027) to discuss the outputs of the demonstration with relevant stakeholders at Franschhoek, Stellenbosch Municipality and Western Cape Government on replication of technical concepts.

Preconditions and essential requirements for the fulfilment of the work	Development and testing of multi-probe devices (low-cost, low maintenance locally assembled instrumentation) Confidence in reliability, calibration drift and securing deployment in the river and treatment cells. Improved techniques and familiarity with HPLC chromatography for reality soil, plant and water analysis in quantifying CECs
Milestones (in terms of content and time)	Ms2.1.1 High-resolution data and model for determining the diurnal and seasonal condition of water to inform abstraction operations and management (IV-2025) Ms 2.1.2 Completion of monitoring systems at Water Hub site (IV 2026)

Partner	**Person months**	**Person known (= Name), Person unknown, not yet decided (= NNZ); Person unknown, not yet hired (= NN)**	**Timeline**
HCU	• 4	• Ajith Edathoot (Researcher) • N.N. (Researcher)	
UCT	• 8.4	• Ms Emily Nicklin (PhD student), • Ms Kalpana Maraj (PhD student), • Dr Victor Parry (post-doc)	
UWC	• 1.5	• Andreas Schmidt, Engineer	

WP2.2.: Multi-functional, neighbourhood integrated solution

NBS solutions that can be integrated into building/neighbourhood design can be used as a tool not only for water management but also for generating awareness, improving urban landscapes as well as for augmenting water supply. The experience of a previous pilot project titled "Genius of Space" on greywater management in the informal settlement of Langrug was studied during the initial phase of NEU-Water. The existing service delivery gaps in wastewater and solid waste management as well as lack of continuity in expanding the project area have resulted in abandonment of most of the parts of the pilot project. During the initial phase, three potential locations were identified to plan or implement a building/neighbourhood integrated solution for decentralized, nature-based stormwater/greywater management – marked as A, B and C in Figure 2 (page 20). The demonstration of NEU Water concepts shall be limited to one location within the settlement due to the resource constraints.

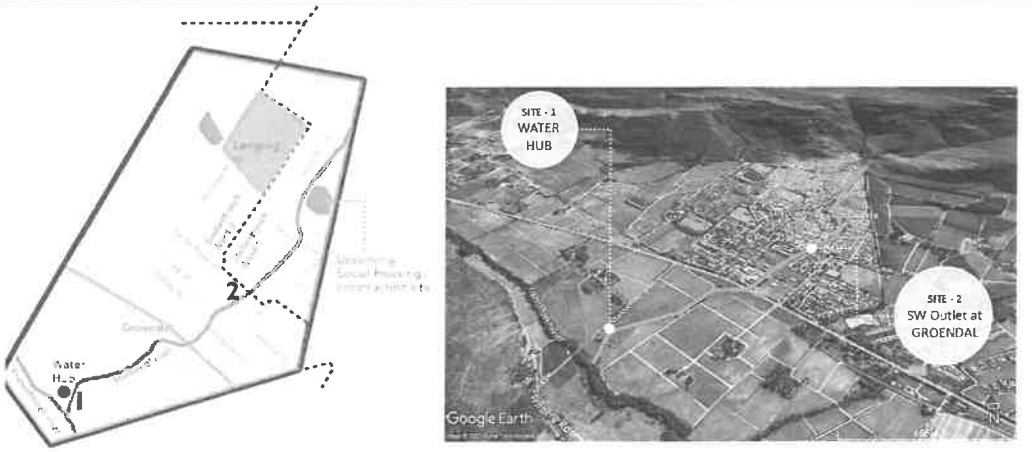


Figure 3: Proposed sites for demonstration at Franschhoek

Demonstration of treatment system within the settlement - Location 2: – The intervention is planned at the point where one of the stormwater drains enter the Steibeuel River. The stormwater drain collects rainwater and greywater from the upstream settlements and disposes to the river. Recent studies of the river water quality by UCT has indicated peaks of pollutant loads at 10am and 4pm which is directly associated to the greywater discharge . A biofilter based greywater treatment system willl be implemented at this location collecting a part of the outflow to reduce the pollution and prepare treated water that is fit for landscaping. Landscaping using treated water will be studied in the space adjacent to the river and the adjacent green spaces (public parks). Within the main phase a biofilter system capable of treating a part of the mixed greywater flow (approx. $6m^3$) shall be implemented here. The impact of treatment on the river water quality shall be studied within WP 3.1

Prototyping of building integrated solutions: Prototyping of a resource efficient model house is planned within the project to showcase building integrated concepts for stormwater & greywater reuse aligned to the NEU Water approach. The prototyping is aimed at research and dissemination and will be located on one of the existing buildings at the Water Hub. As a practical example, and stakeholders will find it easier to engage in furthering its development and in considering designs and plans for the proposed temporary housing scheme. The model house is conceptualized with cost affective, 'green' building materials and includes water, sanitation, drainage, and cost-effective technologies that will mitigate rising temperature resulting from climate change and poor environmental conditions. This house, will be used for near-real time data collection & analysis over a year representing seasonal and diurnal conditions.

Development of Planning Concept: The potential for integration of NEU Water concepts in the social housing projects shall be studied and a concept plan for the upcomg social housing areas shall be developed. According to the current spatial development plan of Stellenbosch Municipality, new developments are being planned at Stellenbosch, Klapmuts and at Franchshoek. The study shall assess these sites to identify WSUD measures that can be integrated in these settlements and the required institutional measures for sustainabilitywithin temporary & new housing projects shall be studied from an urban planning perspective using locations at Mooiwater, Stellenbosch and Klapmuts where planning processes as per the current spatial development plan.

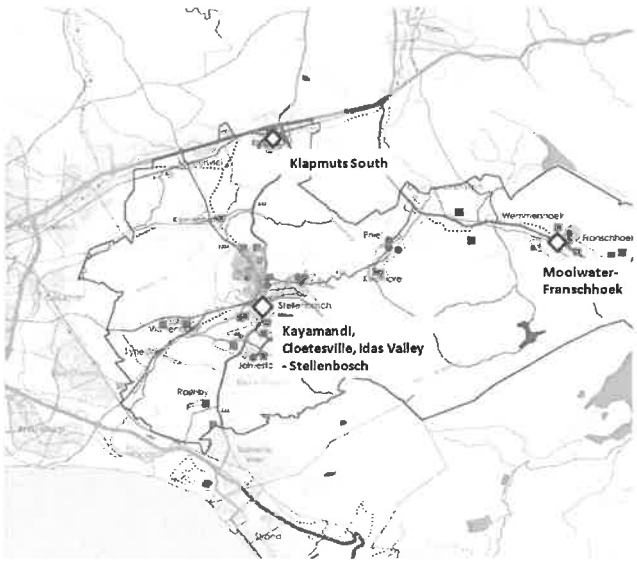


Figure 4: Potential study areas for development of WSUD concept plan mapped on Housing Backlog map of Stellenbosch (Source: Stellenbosch Municipality)

Responsible	Prof. Dr.-Ing. Wolfgang Dickhaut, Project lead HCU
Team	(N.N), Research Staff, HCU

Co-operation Partner NEU-Water	A/Profs Kevin Winter & Kirsty Carden, Project co-leads, Future Water Institute, UCT (N.N), Project Staff, HSE Andreas Schmidt, Engineer, UWC (N.N), Project Staff, VcA Mr Shane Chandaka, Director of Infrastructure, Stellenbosch Municipality
Co-operation Partner External	Prof Neil Armitage, SUDs specialist and Civil Engineer Langrug Community Project External experts (regional and thematic) shall be identified and invited for consultations
Goals	Establish a planning partnership with Stellenbosch Municipality and stakeholder in the re-development of a new chousing settlement alongside the informal settlement of Langrug Plan the layout of the new settlement to include WSUD principles. Facilitate the implementation of WSUD principles by working with community and local municipality
Expected results	Improved working relationships between researchers, municipal officials and community stakeholders to achieve WSUD outcomes. Implementation of a demonstration of stormwater/greywater reuse system within the community space Significant benefits for residents in a new approach to housing developments that priorities water sensitivity, drainage, public health and living conditions. Improved access to water and benefits of safe reuse for multiple uses
Methods / Solutions	Participate in a series of collaborative design workshops to co-design a WSUD temporary housing settlement. Implement cost-benefit analysis studies to • A demonstration house: use this for education / inspiration purposes and install monitoring instruments in the dwelling to capture water-energy related data. Existing houses at the Water Hub (experimental and control shack dwelling at the site with partial monitoring e.g. fitted with real time temperature and humidity loggers) or upcoming houses at the new housing area could be used for this purpose. • A multifunctional demonstration space for treatment and reuse of mixed stormwater and greywater within the neighbourhood:
Activities/tasks/ subtasks (separated by partners) with time periods	1 Development of concept plan for integration of WSUD measures in the social housing projects(II 2024 – IV 2025 months) , HCU, UCT, HSE 2 Demonstration of NEU Water concept at SW outlet (Location 2: Figure 3) (III 2024 – I 2026) HCU, UCT, HSE 3 Demonstration house at Water Hub (Location 1: Figure 3); (III 2025 – II 2026) HCU, UCT, HSE
Preconditions and essential requirements for the fulfilment of the work	Establishing a working relationship between researchers, municipal officials and community stakeholders
Milestones (in terms of content and time)	Ms2.2.1 WSUD Plan & Reuse system implemented in the neighborhood (I-2026) Ms 2.2.1 Completion of demonstration house (II 2026)

Partner	**Person months**	**Person known (= Name), Person unknown, not yet decided (= NNZ); Person unknown, not yet hired (= NN)**

HCU	• 14	• Ajith Edathoot (Researcher) • N.N. (Researcher)
UCT	• 4	• Ms Emily Nicklin (PhD student), • Dr Victor Parry (post-doc),
HSE	• 3	• Pascale Rouault with team
UWC	• 2.5	• Andreas Schmidt, Engineer

WP2.3.: Stormwater Management in Institutions (Dar es Salaam)

Stormwater management is a critical issue in coastal Tanzania due to inadequate infrastructure and the geoclimatic situations. Through the ongoing partnership between the cities of Hamburg and Dar es Salaam, HCU has been involved in the implementation of two decentralized stormwater management systems in institutional settings in Dar es Salaam. The system at Mburahati Secondary School was completed in 2022 through funding from the city partnership. A second pilot at a municipal hospital is currently being planned to be built in 2024 as a part of BLP-BMZ-Projekt "Water sensitive urban development (WSUD) in Dar es Salaam, Tanzania". Both these projects did not have significant resources for monitoring and research.

The pilots provide opportunities to incorporate water reuse and assess the impacts on water security. Within NEU-Water project, system performance and management modes for reuse will be assessed.

Responsible	Prof. Dr.-Ing. Wolfgang Dickhaut, Project lead HCU
Team	(N.N), Research Staff, HCU
Co-operation Partner NEU-Water	Prof Ally Namangaya, Ardhi University
Co-operation Partner External	Dar es Salaam City Council through Hamburg-Dar es Salaam city partnership
Goals	Monitoring of decentralized stormwater management systems in institutional buildings Analysis of performance, maintenance, and acceptance of water reuse system
Expected results	Benefits of stormwater reuse in institutional setting quantified
Methods / Solutions	• Development of maintenance and performance data sets
Activities/tasks/ subtasks (separated by partners) with time periods	1 Adaptation of systems for optimizing water reuse (III 2025-I 2026) HCU 2 Installation of monitoring measures (III 2025-I 2026) HCU 3 O&M workshops with stakeholders (I - 2026) HCU
Preconditions and essential requirements for the fulfilment of the work	Completion of implementation under the ongoing BLP project in 2024.
Milestones (in terms of content and time)	Ms 2.3.1 – Monitoring system prepared in 2 project sites at Dar es Salaam (I - 2026) Ms 2.3.2 – O&M Workshop (I - 2026)

Partner	**Person months**	**Person known (= Name), Person unknown, not yet decided (= NNZ); Person unknown, not yet hired (= NN)**
HCU	• 10	• N.N. (Researcher)

ARU	• Not funded within this project	• Prof. Ally Namangaya

WP3 Applied Research

WP3.1.: Assessment of Technical concepts

This WP will use the analyse of quantitative data from biofiltration cells at the Water Hub and to improve the techniques and design to improve treatment of contaminated water to ensure the increasing reliability of safe reuse and discharge despite the varied quality of influent entering the treatment system. It will account for the varying conditions of flow and quality of the raw water from improved monitoring and reporting in near-real time data collection. This will result in a much-needed higher resolution dataset that will be used to characterise and model the condition of the Stiebeuel River resulting in an improved management of the influent entering the biofiltration cells. This is a critical knowledge gap in the use of NbS water treatment and is important to understand as a building block for upscaling biofiltration in a decentralised context. In addition, the technical data will include an assessment of the uptake of minerals, heavy metals, nutrients, bacteria and physical effects of different treated water sources on the soil and the quality of vegetables as observed in experimental food gardens by comparing different water sources (raw water from river; municipal water; and treated water from biofilters). Successive harvest can provide a robust indicator of the efficacy of using nature-based treated water. High quality data analysis and interpretation will inform future publications in the form of academic articles; literature that is accessible to public and of general interest; material for local news media; and a video production on the state of the catchment system, progress in the use of NbS treatment of water and voices of stakeholders participating in the co-creation of innovative solutions to social and environmental challenges.

The co-design and development of a plan for treating greywater, contaminated surface water runoff and associated collection solid waste in the upper reaches of the Stiebeuel River is one of the most serious challenges that need attention within the NEU-Water project. Addressing these issues is partly technical but mostly about new ways and means of addressing public service deprivation and new forms of agency (WP 3.2). At a technical level, research into WSUD design and implementation would be most appropriate and worthwhile if it can be applied to the new temporary housing area that is envisage by the municipality.

Responsible	A/Prof Kevin Winter, University of Cape Town
Team	Ms Emily Nicklin (PhD student), Environmental Science, UCT Ms Kalpana Maraj (PhD student), Chemical Engineering, UCT Dr Victor Parry (post-doc), Future Water Institute, UCT
Co-operation Partners NEU-Water	Ajith Edathoot, (N.N), Research Staff HCU Andreas Schmidt, Engineer, UWC
Co-operation Partner External	External experts (regional and thematic) shall be identified and invited for consultations, e.g. a panel of expertise from the universities of Cape Town, Stellenbosch and the Western Cape.
Goals	To analyse qualitative and quantitative data collection on the performance of implemented measures to treat contaminated water for its safe reuse and discharge, and to determine the level of risk and options for mitigating further risk. To analyse data and convert the results in high impact publications and publicly accessible news and information.

Expected results	Nature-based treatment of water and WSUD is established as a feasible and reliable solution for management of stormwater/greywater in dense urban/ informal settlement.
Methods / Solutions	Onsite and online data collection Statistical data analysis and interpreation. Development of models to improve predictions of water quality and influence of environmental variables that affect water quality, e.g. rainfall events and hydrualic flow.
Activities/tasks/ subtasks (separated by partners) with time periods	1 Development of a reporting, response and information systems (II 2025-I 2026) UCT 2 Data Analysis: Laboratory preparation of soils, plants and water samples for analysis of chemicals of emerging concern and other characteristics including physical, chemical and microbiological Coding and modelling of data on system performance (III 2025-II 2026) HCU, UCT, UWC 3 Development and validation of results using dataset of inlet monitoring (I 2026 – IV 2026) HCU, UCT, UWC, HSE 4 Research Publications (III 2026 – III 2027) HCU, UCT, UWC, HSE
Preconditions and essential requirements for the fulfilment of the work	Timely completion of WP 2
Milestones (in terms of content and time)	Ms3.1.1 Analysis of water quality during nature-based treatment processes and post-treatment quality (II-2026) Ms 3.1.2 Conference Presentation & Research Publications (II 2027)

Partner	**Person months**	**Person known (= Name), Person unknown, not yet decided (= NNZ); Person unknown, not yet hired (= NN)**
HCU	8	• Ajith Edathoot • N.N Researcher
UCT	11	• Kevin Winter (A/Prof) • Ms Emily Nicklin (PhD student), • Ms Kalpana Maraj (PhD student), • Dr Victor Parry (post-doc),
HSE	2	• Pascale Rouault with team
UWC	0.5	• Andreas Schmidt, Engineer

WP3.2.: Enabling environment and Urban Planning

The location of the communities around Stiebeuel river and the Water Hub is strategically positioned to facilitate an enabling environment and is set to advance its offerings as an urban living lab with new opportunities to demonstrate practical, sustainable solutions to 'wicked' problems. WP 3.2 is an essential component for the development of WSUD in the catchment and the approach, i.e. establishment of living labs, an important approach and catalyst for similar WSUD initiatives in southern African. Living laboratories are sites or arenas that have potential for advancing sustainability transitions and in finding ways to strengthen the capacity of actors and agency in responding to critical social and environmental challenges. Achieving these ideas in practice and understanding how the implementation of WSUD can be accelerated and improved is a critical goal of the NEU-Water project. Academics involved in managing the site are strategically positioned to guide the development of the Water Hub to transform thinking and practice to contribute to a more just, equitable and sustainable world.

To date, progress in the Water Hub and the catchment becoming a living lab has been slow and uncertain partly because the project is dependent on research-led grants and a willingness of academics to champion transformative research, but mainly because it has been difficult to sustain community and stakeholder interest. While the Water Hub has demonstrated innovative and creative ways of treating polluted water, including ways of recovering and reusing resources, little has been done to advance these activities further upstream. The ongoing challenge and success of acceptance of WSUD resides largely in being able to effectively facilitate community-based collaboration and to enable authorities to find the resources to deal with complex causal factors that are a challenge in the sustainable transition from theory-to-practice. Figure 3 shows the development and goals of the Water Hub in its quest to establish a progressive living lab centre that facilitates learning and practical actions that can advance this transition to a more desirable, sustainable outcome.

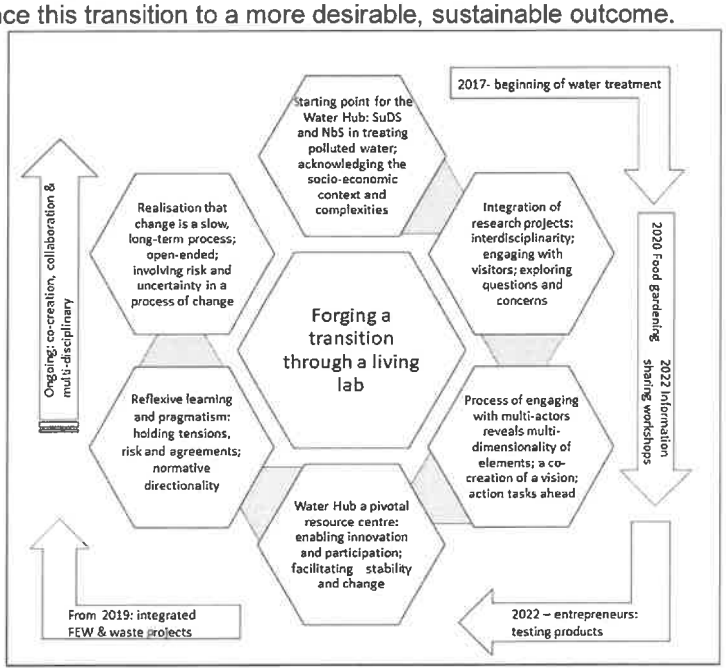


Figure 5: Pathways and elements of sustainability transitions in establishing an enabling environment through the living lab at the Water Hub

This activity will assess and validate how an enabling environment can be achieved by deliberately encouraging collaboration of multi-stakeholder groups with a clear intention of finding sustainable solutions to social and environmental challenges in the catchment. The community engagement activities organized within the project (WP 2.2), activities of other private and public institutions will be studied throughout the project to extract learnings. The study shall also be extended to the project demonstrations in the Water Hub and at Dar es Salaam to assess the challenges and impacts in WSUD thinking in diverse settings.

Responsible	Prof. Dr.-Ing. Wolfgang Dickhaut, Project lead HCU
Team	Ajith Edathoot, N.N, Researchers HCU
Co-operation Partner NEU-Water	All partners
Co-operation Partner External	External experts (regional and thematic) shall be identified and invited for consultations
Goals	To understand the obstacles and challenges of implementing WSUD in a dense peri-urban settlement.

	To identify the approach and support required to manage the form(s) required to sustain WSUD in an informal/ urban poor settlement. Analysis of cost-benefit of WSUD based on economic analysis and social analysis.
Expected results	Development and validation stakeholder engagement processes for integrating WSUD principles in stormwater/greywater management to address water security challenges in South Africa
Methods / Solutions	Identification of qualitative indicators of social learning, actions and support practical transfer of knowledge and capacity to address critical issues in the catchment Collection of social data and information using mixed methods: interviews, observations, group work, and recording of events.
Activities/tasks/ subtasks (separated by partners) with time periods	1 Literature review of the social indicators of the uptake of WSUD concepts (II-2024 – IV 2024) HCU & UCT 2 Identification and attribution of social indicators in understanding acceptance of WSUD for governing and managing the long-term prospects in the context of the NEU-Water project in South Africa (II-2024 – II 2027) All partners 3 Analysis on how the activities in the project areas is transferring learning and uptake of knowledge and actions beyond the boundaries of site (II-2026 – II 2027) HCU & UCT
Preconditions and essential requirements for the fulfilment of the work	Timely completion of WP 2
Milestones (in terms of content and time)	Ms3.2.1Conference Presentation & Research Publications II 2027

Partner	**Person months**	**Person known (= Name), Person unknown, not yet decided (= NNZ); Person unknown, not yet hired (= NN)**
HCU	• 12	• Ajith Edathoot, N.N, N.N., Researchers
UCT	• 5.5	• A/Prof. Kevin Winter • Dr. Victor Parry
ARU	• Not funded	• Dr. Ally Namangaya
HSE	• 1	• Pascale Rouault with team
UWC	• 0.5	• Andreas Schmidt, Engineer

WP4.: Project Management

Responsible	Prof. Dr.-Ing. Wolfgang Dickhaut, Project lead HCU
Team	Ajith Edathoot; N.N Researchers HCU
Co-operation Partner NEU-Water	All Partners
Co-operation Partner External	Not Applicable
Goals	Communication Efficient management and delivery of outputs and reports
Expected results	Timely submission of reports
Methods / Solutions	• Systematic literature analysis using research databases. • Research of (research) project reports; Interviews of stakeholders at potential case study sites and technical experts • Interactive Workshop

Activities/tasks/ subtasks (separated by partners) with time periods	• Monthly online project meetings (Throughout the project) • 3 Project meetings organized in South Africa (III-2024,I-2026,II-2027)- All partners • Participation in WASA meetings (II - 2024, III- 2027) All partners • Communication of project activities and outputs (Throughout the project) All partners
Preconditions and essential requirements for the fulfilment of the work	Not specific
Milestones (in terms of content and time)	• Yearly project reports

Partner	**Person months**	**Person known (= Name), Person unknown, not yet decided (= NNZ); Person unknown, not yet hired (= NN)**
HCU	• 3.6	• Ajith Edathoot, Researcher • N.N, Researcher
UCT	• 1.2	• Kevin Winter • NN Project Staff
HSE	• 1	• Pascale Rouault with team
UWC	• 0.2	• Andreas Schmidt, Engineer

IV. Verwertungsplan

In den folgenden Tabellen sind wirtschaftliche Erfolgsaussichten, Angaben zur wissenschaftlich-technischen Verwertung, wissenschaftlicher und wirtschaftlicher Folgeentwicklungen/-projekte und Angaben zum Wissenstransfer für jeden Partner dargestellt.

1. Hafencity Universität Hamburg (HCU)

1. Wirtschaftliche Verwertung aus Sicht der Hochschule und ggf. aus Sicht Dritter		
Lfd. Nr.	**Konkrete Verwertung**	**Zeithorizont**
	keine	
2. Wissenschaftlich-technische Verwertung aus Sicht der Hochschule und ggf. aus Sicht Dritter		
Lfd. Nr.	**Konkrete Verwertung**	**Zeithorizont**
1	Fachveröffentlichungen NEU-Water	Ab 2026
2	Vorträge auf Fachtagungen und Kongressen, national und international	Ab 2026
3. Wissenschaftliche und wirtschaftliche Folgeentwicklungen/-projekte aus Sicht der Hochschule und ggf. aus Sicht Dritter		
Lfd. Nr.	**Nächste Schritte**	**Zeithorizont**
1	Folgeanträge EU, etc.	Ab 2026
2	Netzwerkbildung zwischen Wissenschafts-, Klein- und Mittelunternehmens- (KMU), und Kommunal-Partnern, auch mit dem Ziel, die Entwicklung von über das Verbundprojekt hinausgehenden gemeinsamen (FuE-)Aktivitäten zu prüfen	Ab 2026

4. Wissenstransfer (Studien-/Semesterarbeiten, Abschlussarbeiten, kooperative Promotionen, Ausgründungen)		
Lfd. Nr.	**Nächste Schritte**	**Zeithorizont**
1	Bachelor- / Masterthesis, ca. 4	2024-2027
2	Promotion, ca. 1-2	2026-2027
3	Übernahme von Inhalten der Forschung in Lehrformate der HCU in den Studienprogrammen Bauingenieurwesen, Stadtplanung und REAP	Ab 2026

Hamburger Stadtentwässerung AöR HSE

1. Wirtschaftliche Verwertung aus Sicht der HSE		
Lfd. Nr.	**Konkrete Verwertung**	**Zeithorizont**
1	Beitrag zur Agenda2030-Erreichung der Stadt Hamburg, SDG6 und SDG17	Kurz- bis langfristig
2	Steigerung von Image und Attraktivität der HSE als Arbeitgeber	Kurz- bis langfristig
3	Personalentwicklung und Stärkung des Know-Hows	Kurzfristig
2. Wissenschaftlich-technische Verwertung aus Sicht der HSE		
Lfd. Nr.	**Konkrete Verwertung**	**Zeithorizont**
1	Planungs- und Bewertungstoolkit für informale Siedlungen in Südafrika	2-5 Jahre
2	Verknüpfung einer Betreiberpartnerschaft mit Fokus auf die wassersensible Quartiersentwicklung und Wasserwiederverwendung	Mittel- bis Langfristig
3	Publikationen internationalen Fachjournalen und nationalen Branchenzeitschriften	Kurzfristig
3. Wissenschaftliche und wirtschaftliche Folgeentwicklungen/-projekte aus Sicht der HSE		
Lfd. Nr.	**Nächste Schritte**	**Zeithorizont**
1	Ausweitung der Zusammenarbeit der HSE in Rahmen einer WOP mit südafrikanischen Betreibern	Langfristig
2	Projektergebnisse können durch HSE direkt in das Netzwerk der Betreiberpartnerschaften eingebracht werden	Langfristig
4. Wissenstransfer (Studien-/Semesterarbeiten, Abschlussarbeiten, kooperative Promotionen, Ausgründungen)		
Lfd. Nr.	**Nächste Schritte**	**Zeithorizont**
1	Studentische Abschlussarbeiten bei HSE	Kurz- bis Mittelfristig (2-5 Jahre)

Urban Waters Consulting (UWC)

1. Wirtschaftliche Verwertung aus Sicht der Hochschule und ggf. aus Sicht Dritter		
Lfd. Nr.	**Konkrete Verwertung**	**Zeithorizont**
1	Kooperationsausbau und Referenzprojekt in Südafrika	Kurz- bis langfristig
2	Profilstärkung im Bereich angewandte Forschung und Entwicklung	Kurz- bis langfristig

2. Wissenschaftlich-technische Verwertung aus Sicht der Hochschule und ggf. aus Sicht Dritter		
Lfd. Nr.	**Konkrete Verwertung**	**Zeithorizont**
1	Planungs- und Bewertungstoolkit für informale Siedlungen in Südafrika	2-5 Jahre
2	Wissenschaftlich-technische Fachaustausch zu angewandten technischen und nicht-technischen Lösungen	Kurz- bis mittelfristig
3. Wissenschaftliche und wirtschaftliche Folgeentwicklungen/-projekte aus Sicht der Hochschule und ggf. aus Sicht Dritter		
Lfd. Nr.	**Nächste Schritte**	**Zeithorizont**
1	Kooperationsausbau mit HafenCity Universität und Hamburg Wasser	Langfristig
4. Wissenstransfer (Studien-/Semesterarbeiten, Abschlussarbeiten, kooperative Promotionen, Ausgründungen)		
Lfd. Nr.	**Nächste Schritte**	**Zeithorizont**
1	Keine Angabe	

V Arbeitsteilung/Zusammenarbeit mit Dritten

Die Leitung des Verbundes wird durch die HCU-Hamburg, Fachgebiet umweltgerechte- Stadt- und Infrastrukturplanung, Prof.-Dr.-Ing. Wolfgang Dickhaut geleistet. Hierfür ist eine Unterstützung in der Ressourcenplanung von insgesamt ca. 3 PM in der Projektlaufzeit vorgesehen, die bei den WIMIs verankert werden.

Er verantwortet das Monitoring des gemeinsam noch zu erarbeitenden detaillierteren Projektablaufplanes sowie die daraus resultierende Meilenstein- und Projektberichtskontrolle im Verbund.

Für jedes Arbeitspaket ist ein verantwortlicher Partner des Verbundes festgelegt worden, der/die die Arbeiten des Modules koordiniert und in Abstimmung mit der HCU die Meilensteinerreichung monitort.

Als Kernelement der Zusammenarbeit werden die monatlicher Online-Jourfix und 3 Projektpartner-Workshops etabliert, die zu einem regelmäßigem Austausch und zu einer Abstimmung von Methoden und (Zwischen.-) Ergebnissen beitragen werden.

Beitrag des afrikanischen Partner (UCT) seit Beginn der Initialphase. Zur Überbrückung der Lücke nach der Initialphase von NEU-Water wurde der Water Hub erweitert und für die Hauptphase vorbereitet (Januar 2023 – Januar 2024). Dies ist als Eigenanteil der Partner in Südafrika anzuerkennen und wird NEU-Water signifikant zugutekommen. Die Ausgaben beliefen sich auf insgesamt R1799132 (€89956).

Position	***Cost***
Personnel:	
Supervisory and management	R8000 per month. Total cost: R96 000
Ad hoc labour	3 to 4 local workers @ R300 per day. Total days: 15. Total cost: R18 000
Monitoring Equipment purchases:	
Handheld flow meter	R14 000
Dissolved Oxygen meter	R11 500
Weather Station	R3 200
Data for site	@R149 / month. Total cost: R1 788
Travel:	
Weekly site visits	4 visits each month for 11 months @ R4.20 per trip. Total cost: R32 894
Private investors: entrepreneurs	
Blue Planet SA – experiment with nano-bubbler generator. Estimated cost of travel, fittings, gas tanks and personnel cost (time)	R12500
Chrislor Environmental – partnership in investing in development of laboratory at the Water Hub and biochar production and costt	R84000
Cost of biochar purchased by UCT from vendor Mamre Compost	R30000
Support for enzyme testing to remove algal bloom – Earth Science Labs Global (Murray Jones): estimated cost of reagents, travel and personnel (time)	R4500
Western Cape government contract to restore lower Stiebeuel River.	

Planting, irrigation and maintenance to subcontractors SME: Intaba Pty Ltd. Total cost of contact	R1 100 000
General maintenance and repair	
Fittings, pipes, irrigation values, development of experimental gardens: estimated cost	R17 500
Repair of site from flood damage:	
Hire of caterpillar (front-end loader to regrade site):	5 days at R650 per day. Total cost: R3250
Replacement of 220m of fencing that was washed away in 24/25 September flood.	Total cost R250000.
Restoration of the river plants and irrigation system post-flood.	Est total cost including labour R120 000

VI. Notwendigkeit der Zuwendung

Die beantragte Zuwendung ist notwendig, keine der beteiligten Institutionen kann das Projekt ohne diese Förderung durchführen.

Die beteiligten Universitäten können die hier beantragten Forschungsarbeiten nicht aus den Haus-haltsmitteln bestreiten. Sie sind zur Durchführung auf die hier beantragte Förderung im Umfang von 100% angewiesen.

7.6.3	**THE 7th SOUTH AFRICAN – GERMAN PEER LEARNING NETWORK WORKSHOP AND TO INFORM COUNCIL OF THE GRANT EXPERTFUND APPROVAL FOR MUNICIPAL PARTNERSHIP WORLDWIDE**

Collaborator No:
IDP KPA Ref No: **Good governance and compliance**
Meeting Date: **21 May 2025**

1. SUBJECT:THE 7th SOUTH AFRICAN – GERMAN PEER LEARNING NETWORK WORKSHOP AND TO INFORM COUNCIL OF THE GRANT EXPERTFUND APPROVAL FOR MUNICIPAL PARTNERSHIP WORLDWIDE

2. PURPOSE

To obtain Council's permission to attend the 7th South African - German Peer Learning Network and a hospitation as well as to inform Council of the grant approval linked to the Expert fund for Municipal Partnership Worldwide.

3. DELEGATED AUTHORITY

In terms of 9.2 of the Cost Containment Policy 2019, only the Municipal Council in a Council Meeting can approve the international travel for any official or political bearer.

4. EXECUTIVE SUMMARY

Stellenbosch Municipality is part of the IUDF Intermediate City Support Programme which is being implemented in partnership with the Cooperative Governance and Traditional Affairs (COGTA) and the South African - German City Network. Dialogues for Urban Change (D4UC) is a project implemented by the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH on behalf of the Federal Ministry for Housing, Urban Development and Building (BMWSB). It is framed by the visions for sustainable cities included in the New Urban Agenda, the UN's Sustainable Development Goal 11, the New Leipzig Charter, and the German National Urban Development Policy. D4UC aims at bringing these ideas and approaches into the daily practice of cities by creating an environment for mutual learning among practitioners of urban development. The core of the D4UC project are three city networks from partners in the USA, Ukraine, South Africa and Germany.

The aim is to inform Council of the benefits of the network engagements to date as well as permission to attend the last workshop meeting:

4.1 The extended learning opportunities beyond the eight participating cities during the Stellenbosch learning Network engagements;

4.2 Council to cover cost in terms of travel related costs in Germany for the 4-night stay (accommodation, daily allowances, local transport to and from airport). See attached as **ANNEXURE 1.**

4.3 The successful application of Expertfund for municipal partnerships worldwide

4.4 Council take note that the Expert Climate Change will commence with service from 1st of June 2025 in the office of the Municipal Manager.

4.5 Council to note the hospitation request received from Bottrop to exchange learning ideas

4.6 Council to note that the flight tickets have already been booked and paid for by GIZ for the period of 10th – 18th June 2025,

5. RECOMMENDATIONS

(a) that Council approves the request for attendance of the 7th South African – German peer learning network workshop and a hospitation by Germany from 10th - 18th June 2025;

(b) that Council approves the travel related costs in Germany for 4-night stay (accommodation and daily allowances);

(c) that Council take note of the successful grant funding application for Expertfund for municipal partnerships worldwide; and

(d) that the Expert Climate Change will commence service from 1st of June 2025 within the office of the Municipal Manager.

6. DISCUSSION / CONTENTS

6.2 Background

The concept driving the city network is to generate new thinking in urban development towards more integrated and safe neighbourhoods for all in the eight partner cities and beyond. As part of a “living lab”, each city provided one of their strategic urban development projects, ready to share knowledge and experiences as well as draw inspiration from their peers for the project’s continuing implementation.

Stellenbosch Municipality had the opportunity to host the third meeting of the South African - German P2P Learning Network from 26/02 to 03/03/2023.

During the network workshop the focus was on the complexity of urban development in Stellenbosch. The historic inner city, mixed-use housing development areas as well as informal settlements were visited, and the cross-cutting issue of urban safety was highlighted.

Site visit to Violence Prevention through Urban Upgrading (VPUU) NPC in Monwabisi Park Khayelitsha to understand the VPUU approach to co-creating safe and sustainable neighbourhoods in urban areas, linked to the joint South African initiative “Safer Places: Resilient Institutions and Neighbourhoods Together” (SPRINT). Exploration of selected cohorts of interventions and joint discussions. It was here that the opportunity was triggered for further engagements beyond the workshop. The engagements and learning network has contributed to current development of a parking management model for the municipality and has provided valuable insight into similar challenges experienced by fellow network members in sharing challenges with possible solutions. We also had the opportunity to network with their Police in relation to CCTV software and AI used within policing, which has contributed to information included within our recent CCTV tender.

Reflection on the network activities up to now and joint decisions on the further development of the network, such as way forward, working plan, upcoming events/papers/webinars. The valuable input from Stellenbosch Municipality

representatives have created further opportunities of which GIZ has requested to share information with other network groups i.e. Ludritz especially relating to safety as Stellenbosch Municipality is seen as a leading role player in safety initiatives. Protection services has also benefitted from training initiatives which has been rolled out to staff and community members focussing on safety within neighbourhoods in the form of the park activation training, community safety training, Stepping stones Project training (GBV), conducted a baseline study in Kayamandi through NICRO and the National Youth resilience training program where 25 youths from communities within Stellenbosch have been trained.

6.1.1 NETWORK WORKSHOP CONCEPT

The concept driving the network was to generate new thinking in urban development towards more integrated and safe neighborhoods for all in the eight partner cities and all other partners. As part of a “living lab” each city had to provide one of their strategic urban development projects, ready to share knowledge and experiences as well as draw inspiration from their peers for the project’s continuing implementation.

The primary focus of the network was on topical urban development challenges: Within the overarching topic of integrated urban development for the common good in the spirit of the New Leipzig Charter, the South African - German peer learning network aims at contributing to the implementation of the South African Integrated Urban Development Framework (IUDF) stipulations and linking them to tangible projects at a neighborhood level.

The network focus on the sub-themes of how to co-create and maintain livable and safe neighborhoods and quality public spaces with special regard to equitable access and use, as well as social cohesion and citizen safety, keeping in mind vulnerable groups such as women, children, and the elderly.

The workshop engaged with the higher-level policies on integrated urban development in the two countries with the intention of contextualizing the successes and challenges of the cities in the realization of projects for integrated and safe urban neighborhoods for all. The main reference points for the peer exchange were the strategic integrated projects which each of the eight participating cities selected in the preparatory phase. Other themes and interests of the participants were explored through a bilateral exchange and the provision of ample opportunities for unstructured networking.

The unique “vertical” (i.e., national-local) learning dimension of the network was integrated into every network activity and (a) extended the case studies and learning opportunities beyond the eight directly participating cities and (b) provided lessons to feed into national-level policy- making.

6.1.2 NETWORK WORKSHOP OBJECTIVES

The following objectives of the network workshop were to create:

A mutual understanding of the respective challenges, potentials and solutions in the field of urban development which will be further improved.

The D4UC peer learning community will be further consolidated and expanded with new members (e.g. the German cities of the Ukrainian - German network). All new participants will be introduced to the framework of the Dialogues for the Urban Change (D4UC) approach.

At the end of the peer-to-peer learning network, it was agreed to develop various working materials (papers) on selected topics within the framework of the D4UC learning network. The working materials will include a short introduction to the respective topics as well as a collection of good examples from the participating network cities. The topic of pop-up/temporary interventions in public spaces will also include examples from Ludwigsburg and Karlsruhe. This will serve as blueprint for the South African cities in order to deal with some of the challenges confronting them.

In preparation for the next physical network meeting, a series of virtual meetings were conducted with all the network members. Some of the topics that will be discussed in the meetings include:

- Neighbourhood management / ward management including participation
- Urban safety (including issues on infrastructure vandalism)
- Climate change (including Smart Cities)

The Senior Manager: Protection Services, Mr Charl Kitching, and the Senior Manager: Asset Management & Systems, Development Services & Project Management Unit (PMU), Ms Myrah Francis, were nominated to participate as the two members of the learning network group that will represent Stellenbosch Municipality.

6.1.3 EXPERTS FOR PARTNERS - GRANT APPLICATION

Stellenbosch Municipality had the opportunity to strengthen their partnership with the City of Karlsruhe during the 4th Network meeting. This led to the successful application by the two cities to form a partnership and to apply for the Expertfund for municipal partnerships worldwide that is funded by the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH. The application was completed on the 31st of January 2024 and approved during March 2025. The funding was applied to appoint an Expert in Climate Change, in the Office of the Municipal Manager at Stellenbosch Municipality.

This application was motivated by the severe inclement weather conditions over the past three years, especially the floods that occurred during the weekend of September of 2023, that left the town of Franschhoek without the required Infrastructure services.

Herewith some of the key objectives as per the application, attached as **ANNEXURE 2**, that motivated the funding of the expert:

- Climate Vulnerability Assessment.
- Emergency Preparedness for climatic weather events.
- Adaptation Planning specific to the municipality’s challenges and vulnerabilities.
- Mitigation Strategies to reduce greenhouse gas emissions within the municipality.
- Data Collection and Monitoring.
- Community and stakeholder engagement with regard to climate change impacts.
- Policy Development.
- Ecosystem Protection, Restoration and river corridor development
- Collaboration, Education, and Partnerships.
- Education and Capacity Building with regards to climate change and its effects on the municipality.

The municipality had to follow a lengthy process to motivate why the appointment of an expert within the municipality is required as well as the funding request to appoint a local expert. A site visit from the proposed GIZ partners was conducted during August 2024

to visit the respective sites and to motivate Franschhoek as the pilot project. Various presentations were done, and it was concluded by the GIZ personnel that they supported the funding application. After consideration by the internal funders the municipality were informed to continue with an appointment of the local expert, herewith attached as **ANNEXURE 3**, the approved funding letter.

The job description of the Expert Climate Change was finalised and a recruitment and selection process followed by the Human Resource department to appoint the best suitable candidate for this position. The panel was compiled by the Municipal Manager and the most suitable candidate was appointed. It was confirmed that the candidate will commence with her duties at the municipality on the 1st of June 2025 until the 31st of December 2026.

It must be noted that the Municipal Manager already made provision for the Top Layer Key Performance Indicators (KPI's) to which the newly appointed incumbent must report on.

6.3 Financial Implications

Council to cover the cost for the travel related cost in Germany for the 4-night stay, (accommodation and daily allowances).

6.4 Legal Implications

In line with the Cost Containment Policy.

6.4 Staff Implications

None.

6.5 Previous / Relevant Council Resolutions

6th COUNCIL MEETING: 2022-07-27: ITEM 11.11.3

RESOLVED (nem con)

(a) that Council approves the request for attendance of the 2nd South African – German peer learning network workshop and Federal National Urban Policy Congress that will be hosted in Germany from 10 to 16 September 2022; and

(b) that Council approves the daily allowance for the duration of the forum.

8TH COUNCIL MEETING: 2022-10-26: ITEM 13.4

RESOLVED (nem con)

(a) that Council takes note of the visit to Germany by a delegation from Stellenbosch Municipality; and

(b) that Council takes note that Stellenbosch Municipality will be hosting the next engagement during February 2023.

16TH COUNCIL MEETING: 2023-08-23: ITEM 11.11.2

RESOLVED (nem con)

(a) that Council note the feedback report with regards to the 3rd South African – German Peer Learning Network workshop that was held in Stellenbosch;

(b) that Council approves the request for attendance of the 4th South African – German Peer Learning network workshop and a hospitation by Germany from 6 – 20 October 2023;

(c) that Council approves the hospitation in Nuremburg (6th – 7th and 13th – 16th October 2023) for 4-nights, visa costs and take care of any further travel related costs (daily allowances, local transport to and from airport); and

(d) That Council approves all further engagements linked to the partnership that will entail financial implications.

6.6 Risk Implications

Addressed in the content of the item.

6.7 Comments from Senior Management

6.7.1 Director: Infrastructure Services

Author of report.

6.7.2 Chief Financial Officer

Supported.

6.7.3 Municipal Manager

ANNEXURES

ANNEXURE 1 – Invitation letter
ANNEXURE 2 - Declaration of Interest by Municipal Partnerships (Experts for Partners)
ANNEXURE 3 - Grant Agreement with non-German recipients

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler
POSITION	Municipal Manager
DIRECTORATE	Municipal Manager
CONTACT NUMBERS	021- 808 8025
E-MAIL ADDRESS	geraldine.mettler@stellenbosch.gov.za
REPORT DATE	13 May 2025

ANNEXURE 1

giz International Services

giz Potsdamer Platz 10 • 10785 Berlin • Deutschland

Mr Charl Kitching

Edgemead, 7441
Western Cape
South Africa

Dr. Bettina Silbernagl
Potsdamer Platz 10
10785 Berlin, Deutschland
T +49 171 3027223
F +49 30 338424-443
Bettina.Silbernagl@giz.de

Your reference: Invitation Letter
Our reference: Invitation Letter

07/05/2025

Re: Invitation to the *South African-German Peer Learning Network* to attend the seventh workshop of the network in Germany from June 10th to 18th 2025

Dear Mr Kitching,

With this letter, I would like to thank you and your institution for your continued dedication to the partnership between South Africa and Germany in the field of integrated urban development and express an invitation to the upcoming activities of the *South African-German Peer Learning Network* in Germany. The 7th network meeting of the **Dialogues for Urban Change** programme will take place from 10th-13th of June in Bottrop, Germany. You are invited by the City of Bottrop to continue your stay until June 18th. For further details on the Hospitation please refer to the Invitation by the City of Bottrop.

Apart from taking another close look at all our living lab projects during the stay **Bottrop**, the workshop will continue to deepen our understanding of the issue of integrated urban development, sharpen our thinking around the issues of equitable access to safe and lively public spaces (especially for vulnerable groups, i.e. women or the elderly), whilst allowing enough space for peer advice and engagement on further/current topics that are on your minds.

Costs for accommodation, transport (air tickets in economy class, **Group transfer from Duesseldorf to Bottrop, Germany on 10.06.2025**), lunches as well as selected dinners will be covered through the programme from the 10th – 13th of June. **Accommodation** in Bottrop is secured at Hotel Ramada (Paßstraße 6, 46236 Bottrop) from 10. – 18.06.2025.

We kindly request your organisation/city administration to take care of any further travel-related costs (visa costs, daily allowances,

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Registered offices
Bonn and Eschborn, Germany

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Chairperson of the Supervisory Board
Jochen Flasbarth, State Secretary

Management Board
Thorsten Schäfer-Gümbel (Chair)
Ingrid-Gabriela Hoven (Vice-Chair)
Anna Sophie Herken

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transport to and from the airport in South Africa, ground transport in Germany if not the one organised group transfer is used, occasional dinners, etc.).

Further details on the programme and specific tasks in preparation will be communicated closer to the workshop dates. Concerning the flight details, we will liaise with you individually after you have confirmed your participation. Please also indicate dietary requirements.

Please note that this letter should also serve for you procuring a visa. If you need further support in this matter, please let us know.

Please do not hesitate to contact me at any time if there are further questions.



Dr. Bettina Silbernagl
Programme Director
Dialogues for Urban Change,
Integrated Urban Development Policy 4 Urban Transformation & Recovery

giz International Services

giz Potsdamer Platz 10 • 10785 Berlin • Deutschland

Ms Myrah Francis

Franschhoek, 7690
Western Cape
South Africa

Dr. Bettina Silbernagl
Potsdamer Platz 10
10785 Berlin, Deutschland
T +49 171 3027223
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Bettina.Silbernagl@giz.de

Your reference: Invitation Letter
Our reference: Invitation Letter

07/05/2025

Re: Invitation to the *South African-German Peer Learning Network* to attend the seventh workshop of the network in Germany from June 10th to 18th 2025

Dear Ms Francis,

With this letter, I would like to thank you and your institution for your continued dedication to the partnership between South Africa and Germany in the field of integrated urban development and express an invitation to the upcoming activities of the *South African-German Peer Learning Network* in Germany. The 7th network meeting of the **Dialogues for Urban Change** programme will take place from 10th-13th of June in Bottrop, Germany. You are invited by the City of Bottrop to continue your stay until June 18th. For further details on the Hospitation please refer to the Invitation by the City of Bottrop.

Apart from taking another close look at all our living lab projects during the stay **Bottrop**, the workshop will continue to deepen our understanding of the issue of integrated urban development, sharpen our thinking around the issues of equitable access to safe and lively public spaces (especially for vulnerable groups, i.e. women or the elderly), whilst allowing enough space for peer advice and engagement on further/current topics that are on your minds.

Costs for accommodation, transport (air tickets in economy class, **Group transfer from Duesseldorf to Bottrop, Germany on 10.06.2025**), lunches as well as selected dinners will be covered through the programme. **Accommodation** in Bottrop is secured at Hotel Ramada (Paßstraße 6, 46236 Bottrop) from 10. – 18.06.2025.

We kindly request your organisation/city administration to take care of any further travel-related costs (visa costs, daily allowances, transport to and from the airport in South Africa, ground transport in

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Germany if not the one organised group transfer is used, occasional dinners, etc.).

Further details on the programme and specific tasks in preparation will be communicated closer to the workshop dates. Concerning the flight details, we will liaise with you individually after you have confirmed your participation. Please also indicate dietary requirements.

Please note that this letter should also serve for you procuring a visa. If you need further support in this matter, please let us know.

Please do not hesitate to contact me at any time if there are further questions.



Dr. Bettina Silbernagl
Programme Director
Dialogues for Urban Change,
Integrated Urban Development Policy 4 Urban Transformation & Recovery

ANNEXURE 2

Declaration of Interest by Municipal Partnerships
Wishing to Participate in the Program:
Expertfund for municipal partnerships worldwide (Experts for Partners)

Name and address of the local or regional authority in Germany (or local government association):
Stadt Karlsruhe
Karl-Friedrich-Straße 10
76133 Karlsruhe

Postal Address:
Stadt Karlsruhe
76124 Karlsruhe

Name and position of the contact person within the local or regional authority in Germany (or local government association):
Sigrun Hueger
Planning Office, Head of Department

Name and address of the partner municipality or local government association in the Global South (developing or emerging country):
Myra Francis

Please describe the **partnership** in a few sentences (date of inception, basis for cooperation, nature of cooperation, key areas of work, actors involved etc.).

The partnership between the two cities were established during the 2nd Network meeting in Karsruhe. The living lab projects that the two cities focused on were in line with the SDG's and the objectives of D4UC.

During the 4th Network meeting the partnership was strengthened with the exchanged of various cooperate measures and principals that the cities focused on during hospitation. The key areas of work are the following:

1. Parking Management Models
2. Community Safety Initiatives
3. Control room model
4. Homeless interventions
5. Enforcement of by-laws of the homeless
6. Tourism and NMT initiatives to increase the economy
7. Inclusionary housing models

The various stakeholders involved in our partnership are the Town Planning, Engineers, Social government and Housing officials.

Which specific **objectives** for the partnership should have been achieved by the end of the expert's assignment?

The Stellenbosch Municipality was severely impacted by the inclement weather conditions over the weekend of 24 September 2023, that resulted in major damages to all the various infrastructure such as roads, electricity, underground pipes, buildings, and other municipal facilities. The region was hit by flash floods, that were recorded as 1/200-year floods that wreaked havoc on the municipality. Therefore, the municipality would like to ensure that it will be better equipped for events such as this in the future through partnerships with a climate change expert. An expert in climate change can bring valuable perspectives, skills, and objectives to a team in Stellenbosch Municipality. Here are some key objectives that such an expert should focus on:

- **Climate Vulnerability Assessment.**
- **Emergency Preparedness for climatic weather events.**
- **Adaptation Planning specific to the municipality's challenges and vulnerabilities.**
- **Mitigation Strategies to reduce greenhouse gas emissions within the municipality.**
- **Data Collection and Monitoring.**
- **Community and stakeholder engagement with regards to climate change impacts.**
- **Policy Development.**
- **Ecosystem Protection, Restoration and river corridor development**
- **Collaboration, education, and Partnerships.**
- **Education and Capacity Building with regards to climate change and its effects on the municipality.**
- **Inform Infrastructure Services on Climate resilient considerations for infrastructure development projects.**
- **Green Finance and Funding by Exploring and advocating for funding mechanisms, grants, and partnerships to support climate change initiatives.**

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Which **tasks** should the expert perform within the partner municipality? (For example, regarding the project to be professionally supported in the context of the municipal partnership work or activities to consolidate and further develop a viable and multifaceted partnership)

The expert with the partner municipality should focus on but not limited to:

- Conduct a comprehensive assessment of the municipality's vulnerability to climate change, identifying key areas and sectors at risk.
- Develop and update emergency preparedness plans that specifically address climate-related events, such as floods, droughts, or storms.
- Develop and implement climate change adaptation plans tailored to Stellenbosch's specific challenges and vulnerabilities. This may involve identifying infrastructure improvements, land-use planning changes, and community resilience strategies.
- Introduce and promote strategies to reduce greenhouse gas emissions within the municipality. This could involve energy efficiency programs, renewable energy adoption, and sustainable transportation initiatives.
- Establish systems for collecting and monitoring climate-related data to track changes over time. This includes temperature, precipitation, sea level, and other relevant indicators.
- Facilitate community engagement initiatives to raise awareness about climate change impacts, garner support for mitigation and adaptation measures, and involve residents in the decision-making process.
- Work with municipal officials to develop and implement climate-resilient policies.
- Identify and implement measures to protect and restore local ecosystems, as they play a crucial role in climate regulation and resilience.
- Foster collaboration with regional, national, and international organizations, as well as academia and research institutions such as Stellenbosch university, to share knowledge, best practices, and resources for effective climate action.
- Integrate climate resilience considerations into the planning and development of infrastructure projects, ensuring that they can withstand the impacts of climate change.
- Explore and advocate for funding mechanisms, grants, and partnerships to support climate change initiatives. This could involve tapping into national and international funding sources for climate-related projects.

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We hereby declare our interest in participating in the program "Expertsfund for municipal partnerships worldwide" (optional: contact person can sign a separate letter)

Contact person (administrator or policy-maker) in the partner municipality or local government association in the Global South:

Name and position in block letters: MUNICIPAL MANAGER: GARALDINE METTLER

STELLENBOSCH	31 – 01 - 2024	
Place	Date	Signature

Contact person in the local or regional authority in Germany (or local government association)
Name and position in block letters:

KARLSRUHE	29-01-2024	
Place	Date	Signature

Please send the declaration of interest to the following address:

Engagement Global gGmbH / Service Agency Communities in One World
Ngina Kiebach-Melter
Friedrich-Ebert-Allee 40
53113 Bonn
Germany

fkpw@engagement-global.de
Phone +49 228 20717-2694

And a copy to the following address:

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH
Christian Luy
Friedrich-Ebert-Allee 36
BM13067
53113 Bonn
Germany

chritian.luy@giz.de

ANNEXURE 3

Grant Agreement with non-German recipients

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

CONFIDENTIAL

The

Stellenbosch Municipality
71 Plein Street
Stellenbosch 7600
Republic of South Africa

- hereinafter referred to as the 'Recipient'

and

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH
Dag-Hammarskjöld-Weg 1 - 5
65760 Eschborn
Federal Republic of Germany

- hereinafter referred to as 'GIZ' –

herewith enter into the following Grant Agreement (hereinafter referred to as the 'Agreement') for the GIZ project:

Experts fund for municipal partnerships worldwide

Country: **South Africa**

Communication details (must be quoted in all correspondence)
Agreement number: 81315304
Project processing number: 21.2210.9-031.00

Unit responsible for the GIZ budget
Organisational unit: G430
Responsible officer: christian.luy@giz.de

Procurement and Contracting
Organisational unit: E2B0
Responsible officer: viviane.kranz@giz.de

Financial management of the contract
Organisational unit: 5730
Responsible officer: michaela.walter@giz.de

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Anna Sophie Herken

Commerzbank AG Frankfurt am Main
BIC (SWIFT): COBADEFFXXX
IBAN: DE45 5004 0000 0588 9555 00

7.7	**PARKS AND OPEN SPACES: (PC: N OLAYI)**

NONE

7.8	**PLANNING AND LOCAL ECONOMIC DEVELOPMENT AND TOURISM :(PC: DEPUTY MAYOR M SLABBERT)**

7.8.1	**IDENTIFICATION OF A MARKET TRADING SITE IN STELLENBOSCH**

Collaborator No: **785640**
IDP KPA Ref No: **Green & Sustainable Valley**
Meeting Date: **21 May 2025**

1. SUBJECT:IDENTIFICATION OF A MARKET TRADING SITE IN STELLENBOSCH

2. PURPOSE

To seek Council's approval for the designation of a market trading site within Stellenbosch town, thereby promoting local economic development and support for informal trading activities. Furthermore, to request approval from Council to proceed with advertising of potential trading sites, for public participation.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

The Stellenbosch Municipality envisions a thriving informal trade sector that is valued, legally recognized, and fully integrated into the economic, urban, and social fabric of WC024. As part of its mandate, the Municipality is committed to fostering an environment that supports economic growth and enhances the well-being of its communities.

The Stellenbosch Municipality Informal Trading Policy (2019) outlines the importance of identifying suitable trading areas, such as markets, to create sustainable opportunities for informal traders. A key strategic objective of the Economic Development Section is to support the sector's growth through initiatives that promote entrepreneurship, enhance market access, and foster social cohesion within public spaces.

The Economic Development Section recognises the vital role of informal trade in strengthening the local economy. Key considerations include:

- Enabling Environment: The Municipality has a constitutional mandate to create conditions that promote social and economic well-being.

- Entrepreneurship & Job Creation: Small businesses and startups drive job creation, wealth generation, and increased household incomes.

- Economic Circulation: Affordable infrastructure investments attract new capital and stimulate local economic activity.

- Accessibility & Inclusion: Informal trade provides platforms for individuals with diverse skills, capacities, and financial resources.

- Local Impact: Locally owned and staffed businesses contribute significantly to the economy, with a higher likelihood of income remaining within the community.

- Community Buy-in: Engaging local stakeholders builds capacity, strengthens community ownership, and enhances the long-term sustainability of initiatives.

By fostering a supportive environment for informal traders, the Municipality aims to unlock economic potential, create inclusive opportunities, and build a resilient local economy:

- The initiative focuses on establishing a dedicated space primarily designed for community markets.

- Job creation and new business opportunities are essential for Stellenbosch, requiring a diverse and inclusive approach.

- The selected site should be an inviting open space, offering ample room not only for trading but also for light entertainment.

- Traders will operate on a “pack-up-and-go” basis, ensuring the site remains flexible and multi-purpose.

5. RECOMMENDATIONS

(a) that Council approves the following 3 sites as potential market sites which can be operated by organisers and entrepreneurs from Stellenbosch W024;
- Eerste Riverbank
- Die Braak
- Bloemhof Parking (weekend’s only)

(b) that Council approves the advertising of these potential trading sites, for public participation;

(c) that Council notes that potential market organisers wishing to operate markets on these sites will have to comply with all Municipal Policies and by – laws applicable to public events; and

(d) that Council mandates the Municipal Manager to enter into agreements with potential market organisers wishing to operate these sites as a public market on terms as prescribed in Municipal by – laws and any other applicable legislation.

6. DISCUSSION / CONTENTS

6.1 Background

A technical evaluation and multi-departmental consultation process was conducted to assess the suitability of various sites. The following 8 key locations were considered:

	Site	Zoning	Size (m²)	Key Considerations
1	**Jan Marias Park**	Public Open Space / Education	2 291	Environmental sensitivity, pressure on amenities, limited parking.
2	**Eersterivier Bank (Suidwal)**	Public Open Space / Roads & Parking	4 107	Ideal location, some concerns on residential proximity and environmental impact; mitigation measures required.
3	**Die Braak**	Public Open Space	4 333	Heritage site; adequate space; parking availability; higher likelihood of objections.
4	**Mountain Breeze Caravan Park**	Agricultural	6 315	Under redevelopment via Council resolution: currently not viable.
5	**La Pinetta**	Agricultural	1 037	Limited access, off-grid, suited to farmers' market; tenant agreements required.
6	**Toy Museum**	Community Property	4 181	Centrally located. There is an MOU in place with the Historical Houses Organisation where they will investigate the possibility of leasing the property from the Municipality on a long-term basis.
7	**George Blake Avenue**	Public Open Space and Sports and recreation	Upper George Blake : 7328 Lower George Blake: 5501 and 7671	The George Blake properties fall within the ATC corridor (precinct 9) for which design guidelines were developed and approved by Council. Of importance is the General Development Guidelines, applicable to all precincts as well as the Guidelines for Precinct 9. George Blake Avenue, which is parallel to the Plankenburg river, is see as the main NMT and public transport route as well as the primary open space system that depends heavily on the revived and cleaned Plankenburg river. The spaces refer to are all open spaces important for development as park landscapes. An informal market, although relatively small, that services users of the park landscape, will not be out of place.
8	**Bloemhof Parking Area**	Public Roads and Parking Zone	3483	Bloemhof parking area currently serves as parking space for staff and members of the public who have long-term contracts for leasing the parking area. Community services that manage the contracts with the public parking contracts and the day-to-day operations must be consulted with in detail. Should the Market proceed - the Market Area must fall outside of areas that are designated for public parking. The market can then only operate in the Municipal staff parking area. Community Services and affected staff members (should they need to work weekends) must be communicated with. Community services sometimes store municipal vehicles in the municipal parking area over weekends. The Market should also not obstruct access to the parking area.

				Traffic Operations have no objections and deduces that it would be better to have this market on Sundays when parking demand is typically lower, that seems like a practical and effective approach. It would also be beneficial for the organisers to have marshals to assist with the flow of traffic If the market is going to be after hours or over weekends, then the Staff parking would mostly be available. The MM's office has an arrangement (through Director de Beer office) with adjoining restaurants and businesses that Bloemhof (staff parking) can be utilised for their customers after hours and over weekends barring that the car park is open. There are also monthly parking bays which businesses and private individuals hire from the Municipality to park at Bloemhof and some of them work over weekends. This will or may also create further problems. From a planning perspective, the Bloemhof site is ideally situated and central to the town and the university. It is within walking distance of the business district as well as most tourist amenities. A big advantage is that it is close to the university community, also. Some disadvantages are that it also serves as one of the bigger parking reservoirs in town, which will be in direct competition with the market. Should a market be organised on this site, it would be important to do so when parking is not in demand, i.e. on Sundays. There are also no ablution facilities available and portable ablution units will have to be provided. If managed properly, it can work as is currently seen by the street soirée that takes place in Drostdy Street.

Interdepartmental feedback highlighted important requirements for any approved site, including:

- Provision of security and waste management by market organisers,
- Environmental protections (especially near rivers or parks),
- Infrastructure provision (electrical, ablution, water),

- Public participation and traffic assessments where needed (See **ANNEXURE 1** for full report).

It is recommended that the following sites be advertised for public participation:

1. The Eersteriver Bank (Suidwal) be designated as a preferred market trading site, subject to:

    - Implementation of mitigation measures to protect the surrounding environment and manage noise;
    - Engagement with affected nearby residents through a public participation process;
    - Conditions of approval addressing security, waste management, infrastructure, and usage guidelines.

2. Die Braak may be considered, acknowledging:

    - Its historical significance and central location;
    - The potential need for special heritage-related approvals and public consultation;
    - That use of the site be regulated to avoid damage to the grass and infrastructure.

3. Bloemhof Parking may be considered, acknowledging:

    - Ample space that is not formally occupied,
    - The Bloemhof site is ideally located—central to town, close to the university, business district, and tourist amenities.
    - Hosting the market on Sundays is considered practical due to lower parking demand, minimizing disruption.
    - Traffic Operations have no objections, supporting the idea of a Sunday market and suggesting the use of marshalls for smoother traffic flow.
    - Staff parking is mostly available after hours and on weekends, offering potential space for the market.

6.2 Financial Implications

No expenditure is foreseen at this stage. Costs associated with basic site preparation (if any) and interdepartmental coordination will be accommodated within the existing Economic Development and Tourism operational budget.

6.3 Legal Implications

The recommendations in this report comply with Council’s policies and all applicable legislation.

6.4 Staff Implications

None.

6.5 Previous / Relevant Council Resolutions:

None.

6.6 Risk Implications

The risks are addressed through the content of the item.

6.7 Comment from Senior Management

The item has been circulated for comments to the following internal departments:

- **Directorate of Planning and Economic Development**: Development Management – Comments have been received and incorporated.
- **Directorate of Infrastructure Services**: Roads and Stormwater - Comments have been received and incorporated.
- **Directorate of Corporate Services**: Comments have been received and incorporated.
- **Directorate Community Services**: Comments have been received and incorporated
- **Cape Winelands District Municipality**: Comments have been received and incorporated
- **Municipal Manager**
  Supports the recommendations.

ANNEXURES:

ANNEXURE 1 – Alternative Market Site Report

FOR FURTHER DETAILS CONTACT:

NAME	Lesley van Gensen
POSITION	*Manager: Economic Development and Tourism*
DIRECTORATE	*Planning and Economic Division*
CONTACT NUMBERS	*021 808 8179*
E-MAIL ADDRESS	*Lesley.vangensen@stellenbosch.gov.za*
REPORT DATE	*12 May 2025*

ANNEXURE 1

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Planning and Economic Development

TO: **MUNICIPAL MANAGER**

FROM: **LOCAL ECONOMIC DEVELOPMENT OFFICER: INFORMAL TRADING AND BUSINESS HUBS**

DATE: **07 APRIL 2025**

SUBJECT: **IDENTIFICATION OF POTENTIAL MARKET TRADING SITES IN STELLENBOSCH TOWN**

Memorandum: Potential Market Trading site

1. Background

The Stellenbosch Municipality envisions a thriving informal trade sector that is valued, legally recognized, and fully integrated into the economic, urban, and social fabric of WC024. As part of its mandate, the Municipality is committed to fostering an environment that supports economic growth and enhances the well-being of its communities.

The Stellenbosch Municipality Informal Trading Policy (2019) outlines the importance of identifying suitable trading areas—such as markets—to create sustainable opportunities for informal traders. A key strategic objective of the Economic Development Section is to support the sector's growth through initiatives that promote entrepreneurship, enhance market access, and foster social cohesion within public spaces.

The Role of Informal Trade in Economic Development

The Economic Development Section recognizes the vital role of informal trade in strengthening the local economy. Key considerations include:

- Enabling Environment: The Municipality has a constitutional mandate to create conditions that promote social and economic well-being.
- Entrepreneurship & Job Creation: Small businesses and startups drive job creation, wealth generation, and increased household incomes.
- Economic Circulation: Affordable infrastructure investments attract new capital and stimulate local economic activity.
- Accessibility & Inclusion: Informal trade provides platforms for individuals with diverse skills, capacities, and financial resources.
- Local Impact: Locally owned and staffed businesses contribute significantly to the economy, with a higher likelihood of income remaining within the community.

- Community Buy-in: Engaging local stakeholders builds capacity, strengthens community ownership, and enhances the long-term sustainability of initiatives.

By fostering a supportive environment for informal traders, the Municipality aims to unlock economic potential, create inclusive opportunities, and build a resilient local economy:

- The initiative focuses on establishing a dedicated space primarily designed for community markets.
- Job creation and new business opportunities are essential for Stellenbosch, requiring a diverse and inclusive approach.
- The selected site should be an inviting open space, offering ample room not only for trading but also for light entertainment.
- Traders will operate on a **"pack-up-and-go"** basis, ensuring the site remains flexible and multi-purpose.
- The location must be open and easily accessible, equipped with tamper-proof electrical connections, potable water, and well-maintained ablution facilities.

Project Administration

- The **Economic Development Section** will oversee the project, ensuring alignment with municipal economic growth objectives.
- A **service provider** will be appointed through a transparent public tender process to manage operations fairly and efficiently.

2. Proposed Sites and Departmental Stakeholder Notes

Area	Comments						
	Property Details	**Environmental**	**Land Use**	**Infrastructure Services**	**Law Enforcement**	**Cape Winelands Health**	**General Comments**
Jan Marais Park	Proposed site is zoned as a public open space and education zone with an approximate trading space of **2 291m²** **(See Annexure 2)**	Restrictive Guidelines should be clearly stipulated The primary functionality as a recreational facility should remain uppermost; adding an additional recreational activity to the area will result in increased pressure in the Park Area. The Park area is utilised on a weekly basis, for small gatherings and events, such as Parties, picnics, photo shoots and weddings. The Parks uniqueness offers a tranquil area to accommodate these small but significant gatherings. By adding a Market could create a scenario where these gatherings as mentioned may be compromised because of the	Should advertise a Call for Proposal with clear criteria. Follow a multi-departmental approach to define and refine rules and regulations and contractual obligations	Traffic congestion and lack of parking is a major concern. Road Reserve was closed for access by engineering department It is advised that Jan Marais Park should develop a designated parking area with 45 degree angled parking (to maximise the number of parking bays) We support all the locations as presented.	Area is big enough to have a market Parking is limited and therefore will pose a challenge for visitors and vendors alike Organisers will have to provide security to safeguard visitors to the market and their vehicles Additional ablution facilities will have to be provided by the organisers as well as waste management The increased foot traffic may impact on the grass and soil which will result	Number of bathrooms should be reflective of capacity and usage of the property. Waste disposal is key, especially for food stalls	

		cosmopolitan change. There will be increased pressure on resource utilisation. • Water • Ablution facilities, • Electricity, • Sensitivity of the environment, • Increased foot traffic and movement will result in erosion of soil and grass (displacement of soil due to erecting and braking up of stalls) The Park area is used formally and informally for events and small gatherings for members of the public for once off events. Jan Marais does not have a formal Parking area. What is the frequency of Market? There will be an increased			in increased maintenance Little to no impact on other businesses and residents in the vicinity Noise will have to be controlled (no loud music)		

		expectation from the section to service the Park with an already stretched budget. This includes but not limited: • Maintenance of grass, • Cleaning of ablution facilities, • Waste Management • Increased pressure on security. • Staff Capacity constraints (Cleaning of the Park- this will impact on day at maintenance and upkeep)					
Eersteriver Bank	**Property Details** Proposed site is zoned as a public open space, public roads and parking area with an approximate trading space of **4 107 m^2**	**Environmental / Parks** Resource capacity is a major concern; able to accommodate +/- 1500 in and out Restrictive Guidelines should be clearly stipulated Primary functionality as a recreational	**Land Use** From a land use perspective there is on face value no objection on the use of any of these sites for the purpose of a market.	**Infrastructure Services** The service provider should provide their own security services to mitigate potential safety issues Sufficient space for a market	**Law Enforcement** Existing on road parking is in place Open space nearby traditionally used for parking overflow during sports events, etc.	**Cape Winelands Health** Number of bathrooms should be reflective of capacity and usage of the property Waste disposal is key,	**Other**

	(See Annexure 3)	facility should remain uppermost Existing calendar commitments approved uses takes priority	The proposed market along the Eerste River, with interface on residential properties, may however cause concern and the feasibility of such use will have to be tested through public participation and may require special mitigation measures to manage any impact.	On street parking can be used by visitors and vendors Security to be provided as well as ablution facilities Should have little impact on nearby businesses May negatively impact on peace and convenience of nearby residents, thus they will have to be consulted Noise control measures will have to be implemented Organisers will have manage waste themselves Environmental impact may be negative as vendors might dump waste products in river	We support all the locations as presented. We just want to limit the area next to the Eersteriver as shown in red, with a condition that walkways should not be obstructed.	especially for food stalls Potential dumping in the river is a concern	
Die Braak	**Property Details** Proposed site is zoned as a public open space, with	**Environmental / Parks** No ablution facilities at the site Potential of infrastructure	**Land Use** No objection on the use of the site for the purpose of a market.	**Infrastructure Services** No trading on the road reserve and sidewalks	**Law Enforcement** The site is large enough to have a market	**Cape Winelands Health** Number of bathrooms should be	**Other** **Building Development Management**

	an approximate trading space of **4 333m^2** **(See Annexure 4)**	(irrigation network) damage is a risk Damage to grassy areas is also risk should trading take place on the grassy areas and is not advised/ desired General cleanliness of the site has proven problematic in the past; custodian department received numerous complaints Existing events will need to be prioritised The primary functionality as a recreational facility should remain uppermost		On and off-street parking is sufficient Limit the footprint as this is a heritage site We support all the locations as presented	Visitors to the market can make use of on street parking The organisers will have to provide security for the safety of visitors and safeguarding of their vehicles Ablution facilities may have to be provided by the organisers There should be minimum impact on the environment in terms of noise and nearby residents and businesses However, is this not a historical site? They foresee many objections to the use of the site for a market. In terms of environmental impact, damage to the grass will result	reflective of capacity and usage of the property Waste disposal is key, especially for food stalls	No objections Stipulate Operating Framework for adherence to by vendors **Property Management** No objections

					and thus more maintenance will be required.		
Mountain Breeze Caravan Park	**Property Details** Proposed site is zoned as an agricultural and rural area and is 6 315m^2. It is an unutilized and dilapidated municipal caravan park with chalets and a swimming pool. **(See Annexure 5)**	**Environmental**	**Land Use**	**Infrastructure Services**	**Law Enforcement**	**Cape Winelands Health**	**General Comments** Property advertised on Call for Proposal as per a Council resolution and in the process of finalisation, therefore not a viable option as a market site.
La Pinetta	**Property Details** Proposed site is zoned as an agricultural and rural area with an approximate	**Environmental**	**Land Use**	**Infrastructure Services**	**Law Enforcement**	**Cape Winelands Health**	**General Comments** Property is slightly off the grid and potentially better suited as a farmers' market

	trading space of 1 037m^2 **(See Annexure 6)**						Access is a challenge, and traffic needs to do an impact assessment Currently have a tenant on a section of the property and need to put an additional agreement in place
Toy Museum	**Property Details** Proposed site is zoned as Community Property and is 4181m^2 in extent and is currently vacant. **(See Annexure 7)**	**Environmental**	**Land Use**	**Infrastructure Services** We support all the locations as presented.	**Law Enforcement** The site is large enough to have a market Visitors to the market can make use of on street parking The organisers will have to provide security for the safety of visitors and safeguarding of their vehicles Ablution facilities may	**Cape Winelands Health**	**General Comments** Whilst the property is ideally situated in the centre of Stellenbosch with sufficient on-street parking, it is not currently available.

					have to be provided by the organisers There should be minimum impact on the environment in terms of noise and nearby residents and businesses.		
George Blake Avenue	**Property Details** Proposed site **Kayamandi Sports Ground** is 7328m² in extent and is currently in use for sporting activities. Proposed site **Kayamandi Economic and Tourism Corridor** is 6196m² in extent and is currently in use for events, meetings and rental office space	**Environmental** Kayamandi Sports field is currently utilised for sporting activities. The lower George Blake is plausible in terms of site identity and availability (Open Public Space). Analysis as to whether the site will be acceptable to the applicants is to be answered. Currently the site is not utilised for any specific formal activity hence why this site is feasible to investigate it as a possible Market Site, also taking all other	**Spatial Planning** The George Blake properties fall within the ATC corridor (precinct 9) for which design guidelines were developed and approved by Council. I have attached said development Guidelines for your convenience. Of importance is the General Development	**Infrastructure Services** No objection, but please take into account the following condition: • Agreements must be in drawn up with existing users of the facility, existing sporting bodies etc. Check also - the parking area on George Blake Road does not belong to the Municipality	**Law Enforcement**	**Parks and Recreation** An application for the upgrade of the Kayamandi sport grounds by Open Play foundation, is currently under consideration. If this application is approved, it will be a 100-million-rand investment in the upgrade of the Kayamandi sports fields. The fields will be replaced by artifice fields, athletic track	**Sport and Recreation** Endorsement needs to be obtained from the Kayamandi Sport Council for any usage that is not sport related on the sport fields. Currently there are various programs taking place during the week aimed at the youth, schools and elderly.

	Proposed site **Lower George Blake Site 1** is 5501m² in extent and is zoned as public open space. Proposed site **Lower George Blake Site 2** is 7671m² in extent and is zoned as public open space. **(See Annexure 8)**	market prerequisites into consideration.	Guidelines (Part A of the report) applicable to all precincts as well as the Guidelines for Precinct 9. You will notice that the George Blake Avenue, which is parallel to the Plankenbrug river, is see as the main NMT and public transport route as well as the primary open space system that depends heavily on the revived and cleaned Plankenbrug river. The spaces you refer to are all open spaces important for development as park			and other facilities, which will not be suitable for a market. I am of the opinion that the George Blake area will be suitable, as well as the area next to Stoffel Smit Road.	Should the market be on weekends; Please note that the sport facility has official league fixtures for various sporting codes over weekends.

			landscapes. I would imagine that once the primary goal of restoring and developing the high-quality park landscape we envisaged there, a sort of informal market, although relatively small, that service users of the park landscape, will not be out of place.				
Bloemhof Parking Area	**Bloemhof Parking** is 3483m² in extent and is zoned as public roads and parking zone. **(See Annexure 9)**	**Environmental**	**Spatial Planning** The Bloemhof site, previously owned by the provincial education department, was split between Stellenbosch	**Infrastructure Services** Bloemhof parking area currently serves as parking for staff and members of the public who have long term contracts for leasing the parking area.	**Law Enforcement/ Traffic Services** Traffic Operations have no objections. It would be better to have this market on Sundays when parking demand is	**Parks and Recreation**	**Corporate Services (HR Section)** If the market is going to be after hours or over weekends then the Staff parking would mostly be available

			Municipality and Stellenbosch University. Disputes arose over ownership and usage, prompting a joint planning effort. Initial plans for a conference facility and hotel were dropped due to traffic concerns. A revised plan focusing on municipal land led to a land exchange that allowed for a more functional layout. The approved plan included: An underground	Community services who manage the contracts with the public parking contracts and the day to day operations must be consulted with in detail. Should the Market proceed - the Market Area must fall outside of areas that is designated for public parking. The market can then only fall on Municipal staff parking area. Community Services and affected staff members (should they need to work weekends) must be communicated with. Community services sometimes park municipal vehicles on the municipal parking area over weekends. The Market should also	typically lower, that seems like a practical and effective approach. It would also be beneficial for the organisers to have marshalls to assist with the flow of traffic.		as very few work over weekends in the NPK Building but since they pay a fee per month, they may use the parking if they come to do business in the town. The MM's office has an arrangement (through Director Co-operative Services) with adjoining restaurants and businesses that Bloemhof (staff parking) can be utilised for their customers after hours and over weekends barring that

			parking garage (180 bays) with a versatile, paved public space above. Restoration of historic buildings (Perdestalle and Faure House) to house public amenities. A new public square linking the town and university precincts, with proximity to the Botanical Garden, Sasol Museum, and commercial areas. The De Cameron building was designed to integrate with the square, offering	not obstruct access to the parking area.			the parking is open. There are also monthly parking bays which businesses and private individuals hire from the Municipality to park at Bloemhof and some of them work over weekends. This will or may also create further problems.

			public-facing shops and restaurants. The site is centrally located and walkable from key areas, but has challenges, including loss of parking during events and lack of permanent ablution facilities. With good management, it has strong potential, as shown by similar successful events like the Drostdy Street soirées.				

3. Recommendations

3.1 It is recommended that the Suidwal Eerste Riverbank be considered as a potential market site due to its ideal location and the positive feedback received from stakeholder departments.

3.2 As an alternative, the Braak could be considered a potential site, given its historical significance as a military parade ground for the Stellenbosch and Drakenstein infantry since 1703. Over the years, it has hosted various festivities, including Queen Victoria's birthday celebrations, during which the small cannons—now housed in the Arsenal—were fired. In 1908, the Town Council formally resolved to preserve the Braak as an open space for the residents of Stellenbosch.

The concerns raised by the municipal internal departments can be addressed through appropriate conditions of approval.

4. Aerial photographs



Figure 1: Jan Marais Park



Figure 2: Eerste Riverbank



Figure 3: Die Braak



Figure 4: Mountain Breeze



Figure 5: La Pineta



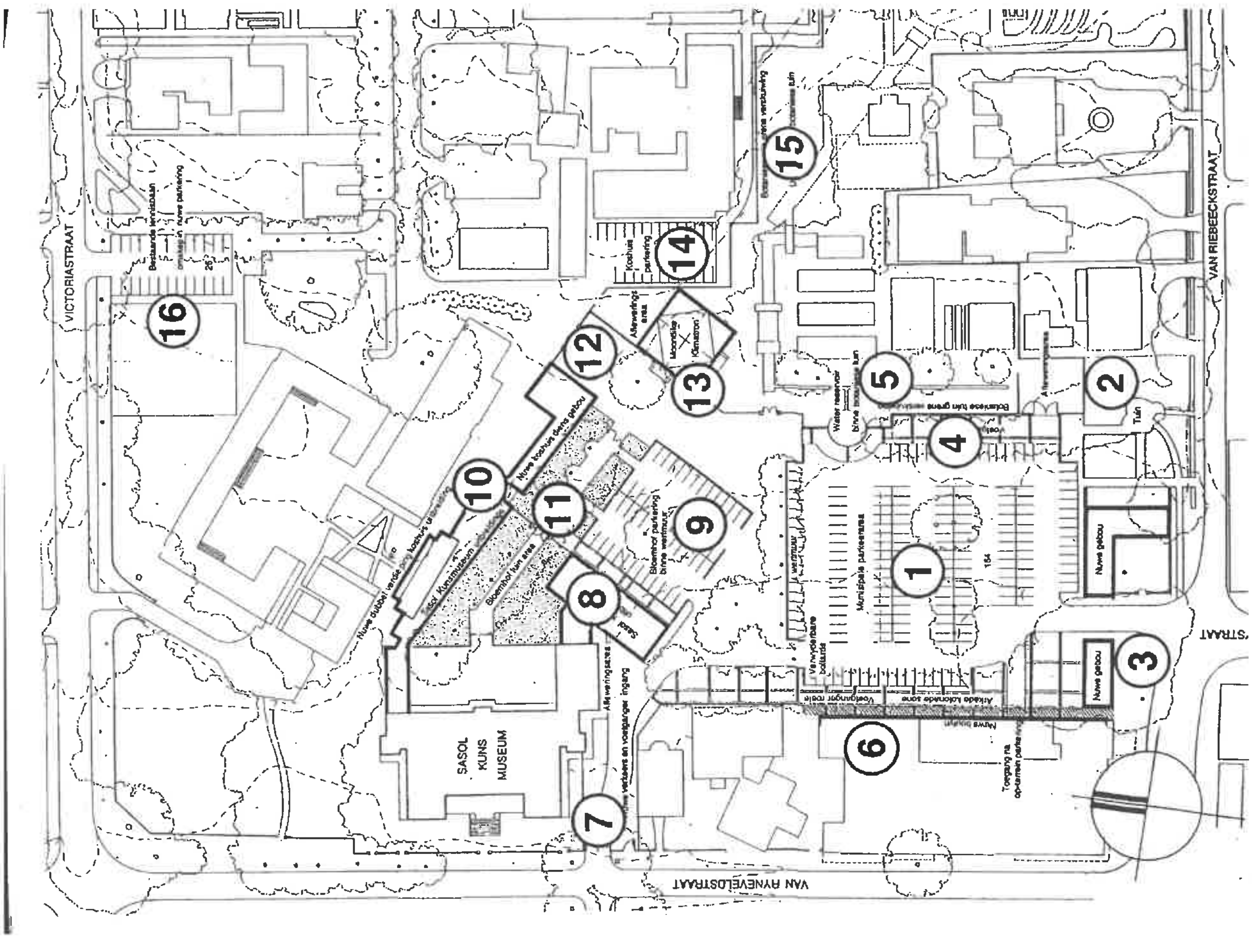
Figure 6: Toy Museum


STELLENBOSCH - KAYAMANDI STADIUM AND CORRIDOR
Extent = 6196 sqm
Extent = 7328 sqm
Legend
Properties
Other Municipalities
Stellenbosch Municipality
Kilometers
0
0,04
0,08
0,12
0,16


STELLENBOSCH - GEORGE BLAKE LOWER-1
Extent = 5501 sqm
Legend
Properties
Other Municipalities
Stellenbosch Municipality
0.0125
0.025
0.05
0.075
Kilometers


STELLENBOSCH - GEORGE BLAKE LOWER 2
Extent = 7671 sqm
Legend
Properties
Other Municipalities
Stellenbosch Municipality
0.0175
0.035
0.07
0.105
0.14
Kilometers


STELLENBOSCH - BLOEMHOF PARKING
Extent = 3483 sqm
Legend
Properties
Other Municipalities
Stellenbosch Municipality
Kilometers


VICTORIASTRAAT
VAN RIEBEECKSTRAAT
VAN RYNEVELDSTRAAT
SASOL
KUNS
MUSEUM
Municipale parkeerarea
Nuwe gebou
Nuwe gebou
Tuin
1
2
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16

7.9	**COMMUNITY SERVICES:(PC:)**

7.9.1	**UNIVERSAL ACCESS (UA) IMPLEMENTATION PROGRESS REPORT 2024/2025**

Collaborator No: **785309**
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **21 May 2025**

1. SUBJECT: UNIVERSAL ACCESS (UA) IMPLEMENTATION PROGRESS REPORT 2024/2025

2. PURPOSE

To provide a progress report on the implementation of Universal Access within Stellenbosch Municipality.

3. DELEGATED AUTHORITY

For information to Mayco.

4. EXECUTIVE SUMMARY

The department employed the services of Change Ability to assist with the components required for the mainstreaming of the UA Policy across all directorates. The components include the following:

- Establishment of a UA Champion forum to drive processes internally per directorate.
- Practical and Experiential Learning on UA theory and practise in the workplace
- Assessment of policies in terms of alignment with the UA Policy.
- Policy operationalisation and the setting of objectives per directorate.

A report on the implementation of the above is attached as **ANNEXURE 1**.

5. RECOMMENDATION

that MAYCO note the Universal Access Progress Report 2024-2025.

6. DISCUSSION / CONTENTS

6.1 Background

Stellenbosch Municipality approved the Universal Access Policy that guides how we render services to ensure accessibility for all persons including persons with disabilities. The policy aims to ensure the human rights of people with diverse needs and requirements through alignment projects and programmes to support the principle of universal access, participation and equalization of opportunities for all people including people with disabilities.

The aim of mainstreaming the UA Policy is to:

1. To create an understanding of the municipal-approved UA Policy.
2. To establish an understanding of what Universal Access is among a broad base of municipal decision-makers and how it relates to each of their functions; and
3. To align 2 policies / SOP / Norms and Standards per directorate to the UA Policy – the intent being that further policy alignment will take place over following years.

6.2 Discussion

The Universal Access program implementation required the identification of UA Champions for each directorate as a directorate representative. General UA (Universal Access) / UD (Universal Design) consultations are conducted with champions, empowering them to execute the Universal Access implementation plan. Introductory awareness training sessions about disability, diversity, and the Universal Access Policy (UAP) of Stellebosch Municipality have been conducted with UA Champions per Directorate and managers of departments within each directorate. The training below was implemented

Activities for 2024/25 focused on the following:

- Monthly consultations with directorate UA Champions
- Policy assessment and alignment
- Policy operationalization

Varying success was achieved with the above depending on the attendance of the monthly UA Champion meetings, the level of support the champions received from management, and availability and willingness of policy holders to make the required changes to policies.

Progress per directorate can be found in **ANNEXURE 1**. It should be noted that after two years of awareness, sensitization and training, officials across the municipality still do not have the accessible way of doing their work front of mind.

Support was gained from the Municipal Manager and a KPI per director relating to the achievement of Universal Access mainstreamed throughout all directorates has been approved for 2025/26.

4.3. Financial Implications

In accordance with the approved budget.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation and has specific bearing on the implementation of the Universal Access Policy.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions:

40TH COUNCIL MEETING: 2021-01-27: ITEM 11.9.1

RESOLVED (nem con)

(a) that Mayco notes the Universal Access Summary Report.

6.7 Risk Implications

Risks are addressed through the content of the report.

6.8 Comments from Senior Management:

6.8.1 *Director Community and Protection Services*

Content noted.

6.8.2 *Municipal Manager:*

Content noted.

ANNEXURES

ANNEXURE 1: Universal Access Summary Report 2024-2025

FOR FURTHER DETAILS CONTACT:

NAME	Michelle Aalbers
POSITION	Manager Community Development
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	8408
E-MAIL ADDRESS	Michelle.aalbers@stellenbosch.gov.za
REPORT DATE	30-04-2025

ANNEXURE 1

ChangeAbility

OUR PURPOSE IS TO PIONEER PROGRAMMES THAT CHANGE COMMUNITIES BY IMPROVING THE LIVES OF PEOPLE WITH DISABILITIES.

REPORT FOR 2024-25:

B/SM 60/22: UNIVERSAL ACCESS TRAINING AND OTHER SERVICES FOR THE PERIOD ENDING 30 JUNE 2025

The Stellenbosch Municipality adopted a Universal Access Policy (UAP) to "inform service delivery standards of all municipal departments to achieve the highest level of accessibility possible." The UAP stipulates that "although specific roles and responsibilities are outlined with specific attention to the Office of the Municipal Manager and the Department Community Development, all directorates and departments have a responsibility in mainstreaming the rights of persons with disability within their realm of responsibilities. Each directorate has a specific function in service delivery to the community and are responsible for the inclusion of UA and UD in the conceptualization, implementation and reporting of projects."

The Stellenbosch Municipality appointed ChangeAbility as the service provider to facilitate the systematic implementation and integration of the UAP throughout all directorates and services of the Municipality. To do this, we are dependent on the cooperation of key role players in all directorates and departments, as well as internal collaboration with, and support of the allocated UA Champions. There were significant delays to start the Tender activities i.e. Awareness and Sensitisation training in 2022-23, due to the unavailability of key participants from different municipal directorates.

The second year of the tender saw a significant increase in activities and outcomes. An Universal Access Implementation Plan for 2023-24 was developed in consultation with the Community Development Department. This plan was presented to the Municipal Manager for approval and activities commenced on 21 September 2023.

During the third and final year of the tender, we focused on the alignment of several Municipal policies with the UAP, policy operationalisation, the development of implementation plans for each directorate, and capacitating key role players to maintain the focus on a practical approach to the UAP.

This report presents a brief summary of the key outcomes and is supplemented by the more regular reports on activities submitted to the Department of Community Development.

Champions

Six municipal champions, one per directorate, were required for the project execution. At the start of the 2023-24 financial year, only five champions were confirmed. The champion for the Corporate Services directorate joined us during the year. The champions group gathered for seven group consultation sessions during the second year of the project. These meetings were relatively well attended by the champions, with an average attendance of 4 per meeting in the first two years. In addition, the service provider engaged with each champion in individual online consultation sessions during May 2024.

These champion meetings were crucial to the projects as the champions actively discussed their highlights and challenges, affected municipal policies, and shared recommendations for the way forward.

During the 2024-25 financial year, the champions engaged in six group consultation sessions to date (on 17 Sept '24, 17 Oct '24, 14 Nov '24, 16 Jan '25, 25 Feb '25, 13 Mar '25), with three additional sessions scheduled for 17 Apr '25, 15 May '25, and 12 Jun '25. The Financial Services champion was unable to attend any of these sessions in person due to an increased workload. In response, we moved all the group consultation sessions to online Teams meetings.

The Infrastructure Services champion unexpectedly left the employ of the Municipality at the end of the 2023-24 financial year. He played a leading role in the UAP implementation process, and the loss of his valuable contributions was evident following his departure. The new Infrastructure Services champion joined the team in November 2024.

In January 2025, the Office of the Municipal Manager champion moved to a new position within the Municipality with added responsibility and could not continue in her role as champion. The Office of the Municipal Manager nominated a new champion who joined the team in January 2025.

The service provider supported the two new champions through individual consultation meetings and worked through the original UA Awareness and Sensitisation training with them on 5 March 2025.

The champions play a crucial role in the UAP implementation process. However, all the champions indicated the need for more support from all levels of management within their respective directorates. The champions collectively agreed to collaborate with colleagues from their directorate to form a small UA committee or working group to expand their reach.

Directorates

1. Planning and Economic Development Services
    a. Activities
        i. General UA/UD Monthly Consultation:
            i. Champion attended four monthly UA champion meetings and one individual consultation meeting with the service provider.
        ii. Policy Assessment and UA alignment
            i. Champion and policy owner/s attended two feedback sessions (one in person and one online) on the three policy documents submitted for review.
        iii. Policy Operationalisation
            i. Feedback document with recommendations generated and shared with champion.
            ii. Manager requested additional consultation and training for Housing Administration division.
            iii. No additional policies submitted for UAP alignment.
        iv. The following policies were assessed for UA alignment:
            i. Informal Traders Policy (2014)
            ii. Policy for the Naming and Renaming of Streets, Public Places etc. (2022)
            iii. Staff Rental Stock Allocation Policy (2022)
    b. Buy-in
        i. While the UAP champion for this directorate did not attend all the meetings, he is committed and dedicated to the UAP implementation process.
        ii. The champion approached a colleague to join him as an additional UAP champion.
        iii. During the policy alignment process, managers identified challenges with the buy-in and support from senior managers within the directorate.

2. Finance
    a. Activities
        i. General UA/UD Monthly Consultation:
            i. Champion attended four monthly UA champion meetings and one individual consultation meeting with the service provider.
        ii. Policy Assessment and UA alignment
            i. Champion and policy owner/s attended two feedback sessions (online) on the two policy documents submitted for review.
        iii. Policy Operationalisation
            i. Feedback document with recommendations generated and shared with champion.
    b. Policies
        i. The following policies were assessed for UA alignment:
            i. Indigent Policy (2014)

ii. Credit Control and Debt Collection Policy (2014)

c. Buy-in
   i. While the UAP champion for this directorate could not attend all the meetings, she is committed and dedicated to the UAP implementation process. The champion could only attend online Teams meetings due to her workload.
   ii. During the training and awareness sessions, attendees identified challenges with the support and buy-in from senior managers within the directorate.
   iii. The champion highlighted a lack of emotional support within the directorate amid very high stress levels experienced by employees.

3. Community and Protection Services
   a. Activities
      i. General UA/UD Monthly Consultation:
         i. Champion attended six monthly UA champion meetings and seven individual consultation meetings with the service provider.
      ii. Awareness and Sensitisation
         i. Six representatives from Community Development attended an Awareness and Sensitisation training session presented by the service provider.
      iii. UA/UD Theory Training
         i. Six representatives from Community Development an UA/UD Theory training session presented by the service provider.
      iv. Policy Assessment and UA alignment
         i. Champion and policy owner/s attended three feedback sessions on the policy documents submitted for review and alignment.
      v. Policy Operationalisation
         i. Feedback document with recommendations generated and shared with the champion and policy owners.
         ii. Review of Universal Access Policy in progress.
         iii. Development of KPI indicators for directors in progress.
      vi. Development of Implementation Plans
         i. Training manual for UA/UD and UAP implementation in progress.
   b. Policies
      i. The following policies were assessed for UA alignment:
         i. Tree Management Policy (2020)
         ii. Electricity and Community Fire Bylaws (2013)
         iii. Universal Access Policy (2021)
   c. Buy-in
      i. The UAP champion for this directorate is committed and dedicated to the UAP implementation process.

ii. Senior managers within this directorate are actively involved in the UAP implementation process.

4. Infrastructure Services
    a. Activities
        i. General UA/UD Monthly Consultation:
            i. Newly appointed champion attended three monthly UA champion meetings and two individual consultation meeting with the service provider.
        ii. Introductory Awareness and Sensitisation
            i. Newly appointed champion attended an Awareness and Sensitisation training session presented by the service provider.
        iii. UA/UD Theory Training
            i. Newly appointed champion attended a UA/UD Theory training session presented by the service provider.
        iv. Policy Assessment and UA alignment
            i. Champion and policy owner/s attended two feedback sessions (online) on the two policy documents submitted for review.
        v. Policy Operationalisation
            i. Feedback document with recommendations generated and shared with champion.
    b. Policies
        i. The following policies were assessed for UA alignment:
            i. Policy on Sidewalk Accessibility (2023)
            ii. Non-motorised Transport Policy (2021)
    c. Buy-in
        i. The UAP champion for this directorate from July 2022 to June 2024 was committed and dedicated to the UAP implementation process. He understood the principles of UA/UD and applied it in his direct environment. However, he unexpectedly left his position at the Municipality at the end of the 2023-24 financial year. He played a leading role in the UAP implementation process, and the loss of his valuable contributions was evident following his departure.
        ii. A new Infrastructure Services champion joined the team in November 2024. He joined the champions' meetings with active participation and enthusiasm. He was familiar with some of the UA/UD work and the UAP but did not attend the initial training sessions. The service provider offered individual support and training to assist. On 5 March 2025, the new champion attended an online UA Awareness and Sensitisation training session.

5. Office of the Municipal Manager
    a. Activities
        i. General UA/UD Monthly Consultation:
            i. Original champion attended three monthly UA champion meetings and one individual consultation meeting with the service provider.
            ii. Newly appointed champion attended two monthly UA champion meetings and two individual consultation meeting with the service provider
        ii. Introductory Awareness and Sensitisation
            i. Newly appointed champion attended an Awareness and Sensitisation training session presented by the service provider.
        iii. UA/UD Theory Training
            i. Newly appointed champion attended a UA/UD Theory training session presented by the service provider.
        iv. Policy Assessment and UA alignment
            i. Champion and policy owner/s attended three feedback session (one in person and two online) on the policy documents submitted for review.
        v. Policy Operationalisation
            i. Feedback documents with recommendations generated and shared with champion.
            ii. The Communications manager and team finalised and uploaded the UA online resource library to the Municipality's internal network.
    b. Policies
        i. The following policies were assessed for UA alignment:
            i. Communication Policy (2018)
            ii. Performance Management Policy (2020)
            iii. Public Participation Policy (2023)
    c. Buy-in
        i. The UAP champion for this directorate from July 2022 to January 2025 was committed and dedicated to the UAP implementation process, attending most meetings with active participation and insight. However, she moved to a new position within the Municipality with added responsibility in January 2025, and could not continue in her role as champion.
        ii. The Office of the Municipal Manager timeously nominated a new champion who joined the team in January 2025. She was not familiar with UA/UD work and the UAP and did not attend the initial training sessions. The service provider offered individual support and training to assist. She attended an online UA Awareness and Sensitisation training session with the new Infrastructure champion on 5 March 2025.

6. Corporate Services
    a. Activities
        i. General UA/UD Monthly Consultation
            i. Champion attended four monthly UA champion meetings and one individual consultation meeting with the service provider.
        ii. Policy Assessment and UA alignment
            i. Champion and policy owner attended one online feedback session on the policy document submitted for review.
        iii. Policy Operationalisation
            i. Document generated and completed following individual consultation with champion.
    b. Policies
        i. The following policies were assessed for UA alignment:
            i. Outdoor Dining Policy (2010)
            ii. No further policies submitted.
    c. Buy-in
        i. The director only appointed a champion for this directorate to join the team in October 2023.
        ii. While the UAP champion for this directorate only joined the process much later, he is committed and dedicated to the UAP implementation process.
        iii. This directorate demonstrated several challenges with the buy-in from senior management with low attendance of awareness sessions and delayed identification and provision of policies for UAP alignment.

Policy alignment

The following policies were reviewed for alignment with the UAP. The implementation of suggested changes to ensure alignment with the UAP needs to be actioned by each directorate.

Directorate	Policy	Status
MM's Office	Communication Policy (2018)	Reviewed for alignment and feedback provided to policy owner to implement with next policy review.
	Performance Management Policy (2020)	Reviewed for alignment and feedback provided to policy owner to implement with next policy review.

	Public Participation Policy (2023)	Reviewed for alignment and feedback provided to policy owner to implement with next policy review.
Financial Services	Indigent Policy (2014)	Reviewed for alignment and feedback provided to champion to implement with next policy review.
	Credit Control and Debt Collection Policy (2014)	Reviewed for alignment and feedback provided to champion to implement with next policy review.
Planning and Economic Development	Informal Traders Policy (2014)	Reviewed for alignment and feedback provided to policy owner to implement with next policy review.
	Policy for the Naming and Renaming of Streets, Public Places etc. (2022)	Reviewed for alignment and feedback provided to policy owner to implement with next policy review.
	Draft Staff Rental Housing Policy (2022)	Reviewed for alignment and feedback provided to policy owner to implement with next policy review.
Infrastructure Services	Policy on Sidewalk Accessibility (2023)	Reviewed for alignment and feedback provided to champion to implement with next policy review.
	Non-motorised Transport Policy (2021)	Reviewed for alignment and feedback provided to champion to implement with next policy review.
Protection and Community Services	Tree Management Policy (2020)	Reviewed for alignment and feedback provided to policy owner to implement with next policy review.
	Electricity and Community Fire Bylaws (2013)	Reviewed for alignment and feedback provided to policy owner to implement with next policy review.
	Universal Access Policy (2021)	Review of UAP in progress. Suggested changes to be discussed with UA champions from each directorate.
Corporate Services	Outdoor dining	Reviewed for alignment and feedback provided to champion to implement with next policy review.

Project management

Regular progress meetings were held with our main contact, Priscilla Napoleon during the period to date. These meetings were productive and sufficient in ensuring that the project is executed as planned and adjusted were necessary.

To date, a total of 103.5 hours has been billed for a total of R96 979.50.

Report date: 07 April 2025.

Report compiled by: Dr. Cindy Wiggett-Barnard & Hetsie Veitch

7.10	**RURAL MANAGEMENT AND ENVIRONMENT: (PC: CLLR C MANUEL)**

7.10.1	**REQUEST FOR THE ALLOCATION OF FARM No(s): 502AS PORTION AS1; 502AS PORTION AS2, AND 502AS PORTION AS2; TO EMERGING FARMERS IN ACCORDANCE WITH THE STELLENBOSCH MUNICIPALITY POLICY FOR MANAGEMENT OF MUNICIPAL AGRICULTURAL LAND, 2016**

Collaborator No: **785640**
IDP KPA Ref No: **Green & Sustainable Valley**
Meeting Date: **21 May 2025**

1. SUBJECT:REQUEST FOR THE ALLOCATION OF FARM No(s): 502AS PORTION AS1; 502AS PORTION AS2, AND 502AS PORTION AS2; TO EMERGING FARMERS IN ACCORDANCE WITH THE STELLENBOSCH MUNICIPALITY POLICY FOR MANAGEMENT OF MUNICIPAL AGRICULTURAL LAND, 2016

2. PURPOSE

To provide Council with the pertinent facts in order to approve the request to allocate the three (3) agricultural land portions (see **APPENDIX 1**) as prescribed in the said Policy.

3. DELEGATED AUTHORITY

Executive Mayor in consultation with the Executive Mayoral Committee has the delegated powers, in terms of Stellenbosch Municipality: System of Delegations as amended on 22 June 2022 to approve lease agreements of Council properties for a period shorter than 10 years and a contract value of less than R5 million.

4. EXECUTIVE SUMMARY

Stellenbosch Council adopted “The Policy for the Management of Municipal Agricultural Land (2016)” with the purpose of availing agricultural land for emerging farmers. The item deals with the allocation of vacant municipal land to successful land applicants after the Council resolved to advertise portions of vacant municipal agricultural land for leasing purposes to current and potential emerging and small-scale farmers.

5. RECOMMENDATIONS

(a) that Council take note of the process and scoring undertaken to allocate and award the three (3) municipal agricultural land portions to the highest scoring applicant convened at the operational committee meeting that took place 17 April 2024 (refer to **APPENDIX 2**). The Operational Committee’s combined evaluation scoring sheets is attached as **APPENDIX 3**;

(b) that Council approves that Farm No.: 502AS, portions AS1, AS2 and AS3, Stellenbosch Division, with a total area of 26.1-hectare (ha), with no (nil) water rights, be awarded to StellCARE, copy of application is attached as **APPENDIX 4**;

(c) that Council approve that the land portions awarded in (b) be leased for a period of Nine (9) Years & Eleven (11) Months, with the option of renewal;

(d) that Council take note that the monthly rental amount for emerging farmers is determined as per the calculation for the previously allocated tariff for emerging farmers; and

(e) that Council take note that in the event 502AS is awarded to StellCARE, a separate service level agreement (SLA) will be established. This SLA aims to enable the Local Economic Department to ensure that their emerging farmer program extends its benefits to all emerging bee farmers located in the WC024 area.

6. DISCUSSION / CONTENTS

6.1 Background

During 2016, Council adopted the Stellenbosch Municipality Policy for the Management of Municipal Agricultural Land. Following the adoption of the said policy a number of land parcels have been allocated to emerging farmers for a period of less than 10 years.

Farm 502AS is owned by the Stellenbosch Municipality and is situated next to several other portions of agricultural land that is currently being leased out to different farmers. Some of these farms are under long-term lease agreements and dealt with by the Property Management department whilst others are currently rented out to small scale farmers through the Local Economic Development Department.

Farm 502AS was initially leased to Mr. HW Gebers. The lease agreement was formally terminated on 30 April 2021. The property has been vacated by the tenant and the council approved that the property is given to the Local Economic Department (LED) for use for small scale farmers.

It must be noted Council approved that Farm No(s) 502AS, Portions AS1, AS2 and AS3, be advertised for the potential lease to emerging farmers. The notice to request for the Lease of Municipal Agricultural Land was advertised in the local newspaper on 20 February 2025, copy attached as **APPENDIX 5**. On the closing date of 13 March 2025, twelve (12) applications were received, and the list of applicants including their application form are attached as **APPENDIX 6.**

6.2 Discussion

The Operational Committee approved by Council and comprising of officials from internal municipal departments (Property Management, Local Economic Development, Legal Services, Community Services, and Environmental Management) evaluated the twelve (12) applications in accordance with the criteria to obtain land set out in the Policy for the Management of Municipal Agricultural Land. Each application was assessed against its business plan, with particular attention to the proposed business model, production viability, market access, financial viability, support services, and financial model. Based on this evaluation (refer to **Appendix 7** for the independent evaluation forms), the top-scoring applicant have been recommended for allocation of their respective land portion/s.

FARM 502AS APPLICANT DETAILS				
NO	**APPLICANT**	**FARM PORTION**	**SCORE**	**COMMENTS**
1	Andile Balula	No indication		Compulsory documents not submitted
2	Chithakalo Mbalula	Any portion		Compulsory documents not submitted
3	Isak Swarts	AS3		Compulsory documents not submitted
4	John Williams	No indication		Compulsory documents not submitted
5	Kurt Jacobs	Any portion		Compulsory documents not submitted
6	Kyle Davids	Any portion		Applicant wants to plant grapes which is not in line with Council Resolution
7	Rudolf Matthews	AS1		Insufficient Supporting Documents
8	S & M Eco Farming	No indication		Cultivation proposal which is not in line with Council Resolution
9	SP Can Land & Rivers Project	AS2		Insufficient Supporting Documents
10	**StellCare**	**All three portions**		**Established Program and the proposal is appropriate as it relates to 502 AS**
11	Stuart R Burgess	AS1 or (All three portion)		Compulsory documents not submitted
12	Three Beauty LM	All three portions		Compulsory documents not submitted

StellCARE a registered non-profit organisation (NPO) received the highest overall score from the operational committee across all evaluation criteria. The organisation has a

proven track record of actively implementing projects and programmes within the WC024 municipal area and through their employment initiative, StellCARE has successfully facilitated a total sixteen thousand one hundred and thirty-one (16 131) employment opportunities for Stellenbosch residents from 2022 to date (refer to **APPENDIX 8**).

In 2024 StellCARE launched a pilot programme in which eight (8) emerging farmers received training between October and December. As part of this initiative the organisation procured 100 beehives, 26 of which are currently in the vicinity of Spier. The success of this project has highlighted the need for land to scale the operations effectively and therefore StellCARE submitted an application for the aforementioned portions of land on Farm 502AS.

Should the application be approved StellCARE intends to expand its emerging farmer development programme by training and equipping 40 honeybee farmers. The anticipated outcome of the expanded project includes the production of 1000 to 1500 kilograms of honey per annum, with an estimated revenue of R100,000 to R200,000 annually through both wholesale and bottled honey sales. A presentation illustrating the scalability of the initiative and the potential for achieving economies of scale is attached for reference (see **APPENDIX 9**).

6.3 Financial Implications

The successful applicants will get a discount of 20% of the normal municipal tariff for agricultural land to bring them on par with tariffs applied to the current emerging farmers.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5 Staff Implications

This report has no staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions:

24TH COUNCIL MEETING: 2024-07-30: ITEM 10.3.1

RESOLVED (majority vote with 2 abstentions)

(a) that the access to area be confirmed;

(b) that the allocation to upcoming farmers for farming that is not invasive and harmful to the biodiversity be approved in principle and the item be brought back after allocation process was followed; and

(c) that the CFO confirms the financial situation regarding the recouping of the outstanding money.

6.7 Risk Implications

This report has no risk implications for the Municipality.

APPENDICES

Appendix 1: 3 Land Portions 502AS
Appendix 2: Operational Committee Meeting
Appendix 3: Operational Committee Combined Evaluation Sheet
Appendix 4: StellCARE Application Form
Appendix 5: 502AS Advert 20 February 2025
Appendix 6: Farm 502AS Applicant Details
Appendix 7: Independent Evaluation Forms
Appendix 8: StellCARE Employment Programme
Appendix 9: StellCARE Presentation of Scalability

FOR FURTHER DETAILS CONTACT:

NAME	**Mark Harris**
POSITION	***Senior Economic Development Officer***
DIRECTORATE	***Planning and Economic Development***
CONTACT NUMBERS	***021 808 8159***
E-MAIL ADDRESS	***Mark.Harris@stellenbosch.gov.za***
REPORT DATE	***12 May 2025***

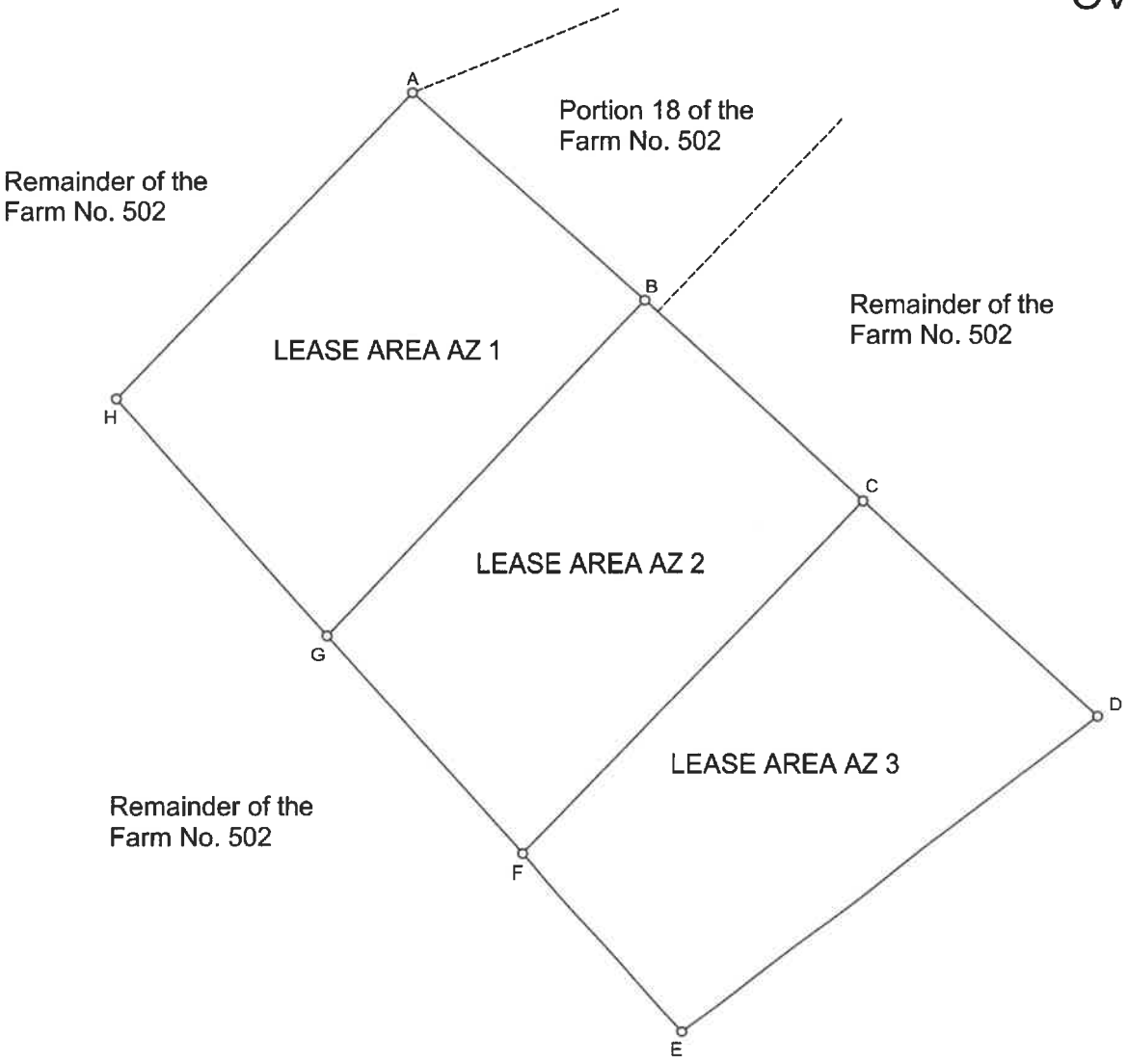
APPENDIX 1


P8
P7
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Fine Micros

SUBDIVISION DIAGRAM

SHOWING LEASES AREA PARCELS AZ1 TO AZ3 OVER THE REMAINDER OF FARM 502 STELLENBOSCH

PROVINCE OF WESTERN CAPE
SCALE 1: 1000



Surveyed by me in accordance with the provisions of the Land Survey Act 8 of 1997 and the regulations framed thereunder

Date : December 2024

R. Iyapian(PLS 1531)

Professional Land Surveyor



.....

APPENDIX 2

Transcript

17 April 2025, 09:14am

Mark Harris 0:03
Welcome, everyone. Present the committee members for the evaluation of our applications that we received on Form 502A. S persons 1:00 to 3:00.
We need to discuss the applications that we receive. I think there was a total of 12 correctly. If I'm wrong, I think there was 12, yes.
And we have worked through all the applications and we would like to just discuss the ones that we feel is not of merit on these applications.
That they have failed to submit all the necessary paperwork, in particular the business plan that speaks to.
Their proposed business model.
Production viability, market access.
Financial viability and they finance model, which was indicated right on the front of the application forms. So each person that applied would have no known what documents is required. So if they have failed to submit those documents, I would like to suggest to the committee or proposed to the committee. I can't suggest that.
Such a bit be made non compliant.
Everyone happy with that?

Yolande van den Berg 1:37
Thank you, Steve.

Schalk Van der Merwe 1:38
Yes.

Mark Harris 1:40
Thank you.
So if we make our way, I just need to get my forms back in order. I want to go to applicant #1, so I'm just going to share my screen so that everybody can see it.
Let me know if you can see the screen.
Call David Hatson to move over.

Schalk Van der Merwe 2:17
I hope we can see it.

Mark Harris 2:20
You just need to move it over.
Us.
Just bear with me. What do I need to go here?
You the number one person.
I'm just going to.
So OK, I'm going to read this out as we go along.
Hold on. Wait, wait. Open it up.
Use the silence everyone.

Tammy Leibrandt 3:34
I'm going. What can you feel the song a lullaby.

Mark Harris 3:40
OK, sorry, perfect. Let me know if you can see this. Is this the evaluation sheet?

Yolande van den Berg 3:43
I'd love a bell.

Mark Harris 3:48
So this was for andiley balula.
Well, in my notes, you know, he, he he submitted a a business plan but it didn't cover a lot of the things.
And I actually want to because they are formed dwellers. They live on farms. There was no proof of residency in the form of a affidavit or anything submitted.
And his intention also, he mentioned on his little proposal that he wrote out, was to plant fame boss.
So.
If if I can just get everybody's agreement on whether he's non compliant.

Schalk Van der Merwe 4:41
No, I agree.

Mark Harris 4:42
It's you.

Schalk Van der Merwe 4:44
Yeah, he's the one that's got the the three halves and he wants to extend it to 20. But but like you said, the information that was submitted.
Gives you no confidence of of how it's gonna work and and and that is going to be successful in in that endeavour, which is sad because he is local, he's got experience in that area. But yeah, the application is just is is lacking.

Mark Harris 4:57
Yes.
Yeah.
With you anyone else?

Joan Felix 5:15
I'm just picking on the correction myself and.
This together as a department and I think what is indicated is he also wants to do. Farm with bees, but at the end the indicated that he wants to assist with the alien plants. Removing the alien plants to ensure that the plane goes survives or something like that. Do workers can just come in and.

Mark Harris 5:38
Mm hmm.
OK, OK.

Joan Felix 5:46
So you don't want to farm with the finest, yeah.

Mark Harris 5:48
One thing, bus. OK, my apologies for that. I detect that.

Yeah, that's if you and crystal wanna come in or should.
See the Yonkers.
Is he in?

Daniel Jonkers 6:09
I'm in, Sir. My apology. Today I concur with Miss Felix.

Mark Harris 6:14
Thank you, Chief Yonkers and and thank you for being part of the committee.
If you would like, I can gladly take you through it. If you are happy because I am quite certain that Mrs Felix must have just taken you through what the committee does and the role that the committee plays when it comes to the issuing of municipal agricultural land, especially to our emerging and small scale farmers. If you are happy, then we will proceed. Thank you, chief.

Daniel Jonkers 6:48
So I'm quite happy. Yes, Miss Felix did believe me. So I'm on the same page with you guys. Thank you.

Mark Harris 6:56
I think you think you've. Then we will proceed to the second applicant which is.
I mean, there was just nothing at that and I just moved past that one.

Tammy Leibrandt 7:13
Agreed.

Mark Harris 7:15
Thank you. Thank you. And then there was #3, which was Isaac Schwartz also no business plan.
Yes, in he is also only in residency within 7 bus for six years and not the 10 as as required.

Schalk Van der Merwe 7:36
I agree we can move on.

Joan Felix 7:38
Green.

Mark Harris 7:39
Thank you. Thank you, thank you. Then we have John Williams also, no business plan at that.

Tammy Leibrandt 7:40
Move on. Thank you.

Yolande van den Berg 7:40
Green.

Schalk Van der Merwe 7:51
Y'all agree.

Yolande van den Berg 7:52
I agree that we move on. It's actually quite sad. It's sad to even look at this because you know these people, we are trusting them to take care of quite valuable land. So if they don't even attach the minimum.

Mark Harris 7:54
Thank you. When, yes you.

Tammy Leibrandt 7:54
Move on.

Mark Harris 8:06
Yes.
Yes, boss.

Yolande van den Berg 8:12
Then yeah, we shouldn't process it, so agreed.

Schalk Van der Merwe 8:13
Yeah.

Mark Harris 8:15
Sure. Then there's Kurt Jacobs also had a little small proposal that he wrote, but no business plan attached.

Schalk Van der Merwe 8:24
Is that and and he's clearly a livestock farmer, yes.

Mark Harris 8:28
I've stopped, guy. Yes. You wanted to use the land for livestock?

Schalk Van der Merwe 8:32
And and that is a that is a risk. So for me he doesn't qualify.

Mark Harris 8:38
Thank you, Scott.
We move on to.

Yolande van den Berg 8:42
I agree with scope.

Mark Harris 8:45
Call Davids.
In queue, do we want to call David's also?
No business plan.
And we move on.

Schalk Van der Merwe 9:02
Yep.

Mark Harris 9:04
We have Rudolph Matthews. We had a little bit of a proposal, but he's the person

that I spoke about when you could see that the conclusion about the the municipality can evaluate the land over three years as well as take yearly drone footage of that particular suit. He be awarded land, but he clearly did not.
Cover anything that we requested as far as business plan is.
What we needed in the business plan, can we move on or do anybody want to say have something else to say?

Schalk Van der Merwe 9:44
It said he he is an existing bee farmer, but I agree there was just no information to go on. So yeah, in my opinion we can move on.

Joan Felix 9:55
Yes, we can come.

Mark Harris 9:55
Thank you.
Thank you, everyone. And then there is SNM eco farming. I know these guys they've applied last year also, but interesting when I went through their business plan, I think it is exactly the same as last year, nothing changed, it was copy and pasted and it still speaks to livestock, nothing to do with beekeeping, so yeah.

Schalk Van der Merwe 10:06
Yeah.
And cultivation.

Mark Harris 10:23
That yes, yes, exactly.
So we move on, we have.
#9 would be SP can land in the Rivers project. They are. They attached. The business plan is not detailed. It was just a proposal, so it doesn't it's it's this company that spoke about lavender planting as well as Ginza planting. So yeah, how does the committee feel?
And we move on.

Schalk Van der Merwe 10:58
Yep.

Joan Felix 10:58
Yes, we can move on.

Mark Harris 11:01
So now we have steel key and I think Selke took really time. I do know that they called me. They currently do have.
Hives and the hives is on 502 B eights, so they're using the hives to cross pollinate on those farmers land, but they don't have their own land and they actually went out to the land to see if there was adequate food for the bees because they are financially, you know, strong enough to to procure more hives. But it was just a fact that they did not have adequate land space.
So even though it is an PO.
It's corporate citizen. We know that the criteria is that you must be able to prove that you are a part of a disadvantaged group.
And I think with what's delta does.
They are currently working with mostly historically disadvantaged groups and different key populations within the Stalin Bas area. That is what I know about Stalkare.
They they really, they really want this land because they want to give back and that they want to train more people in the areas of beekeeping. I mean, you've read through the.
Business plan and proposal please anybody that want to add, please go ahead.

Schalk Van der Merwe 12:31
For me, this was basically the only one that that qualified for me. It's an established programme. It's an appropriate proposal as far as portion A is relates. You threw a curveball at the beginning where you propose that we might look at them for and then, you know, some of the other applicants can can apply to participate through them.
But if they're an established programme, they've got their farmers under them.
And perhaps when we enter into a contract with them, we can just basically maybe

specify that the farmers they employ must be.
From previously at disadvantage for me.

Mark Harris 13:16
Yeah.

Schalk Van der Merwe 13:16
From from the package of applicants, this was.
Head and shoulders above anything that we received. So so my proposal will be to to engage with him, to assign those all three all three portions, because they also indicated that they are interested in in all three portions.

Mark Harris 13:28
Yeah.
Yeah.

Schalk Van der Merwe 13:37
I got the most confidence from the application.

Mark Harris 13:38
OK.
No, for sure for sure. And then like you mentioned, we can obviously just go into a separate service level agreement with them where we tie them to, you know, really get your people from the historically disadvantaged groups.
Yolandi have you worked with Cellcare before?

Yolande van den Berg 14:00
I have not in the forming industry, but I've worked with stalkers.
With the early childhood development centres and with some of the other.
Community projects and I'm very comfortable with style care. I think that it's an organisation that, you know, they've been around for quite some time and it's well run.

Mark Harris 14:20
That they do.

Yolande van den Berg 14:33
And I've always experienced them as good, honest people. And so I'm very comfortable.

Mark Harris 14:38
Yep.

Yolande van den Berg 14:42
With the organisation.

Mark Harris 14:44
OK, thank you, Tammy. You may go ahead.

Tammy Leibrandt 14:48
Thank you, Jay. I agree. I've worked with him.
In terms of the Sauki River project and the professionalism is or as per the document that was submitted. So I am also comfortable with the application and the evaluation regarding the business plans. So I am in agreement.

Mark Harris 15:03
Yes.
OK.
I'm happy with that. Anyone else perhaps?
Then we can move on. We are all happy with stealth care. Stealth care gets the green light.

Yolande van den Berg 15:28
Yeah.

Mark Harris 15:29
And then the next one. Yeah, yeah. Sorry. Oh, yeah. Oh, yeah. Perfect. And then we go on to miss.

Yolande van den Berg 15:34

Yeah, yeah, I'm. I'm just happy because this this portion of land has a very long history and it's just it's good to allocate it to someone so it can be used.

Mark Harris 15:44
Especially someone that does well within our locality and community. I I mean that.

Yolande van den Berg 15:45
For.
Absolutely.

Mark Harris 15:51
Was perfect. Then we move on to Mr Steward Burgess.
Who in his proposal he there was a lot that he had to say. I would really encourage the members of the committee who did not read through his proposal to just go read through it.
I unfortunately, Mr Burgers, if we should put him up against style care. Mr. Burgess has not worked with our community.
And because he is saying he's in his.
Proposal that he would venture into working with the community. But for me, I I don't think Mr. Burgess is the correct person because he sought falls of even being.
A previously disadvantaged individual or part of a previously disadvantaged group, and that is also one of the the requirements.
Because if he was an entity and he could have proved like stelke, then maybe he could have.
Also benefited from this, but unfortunately he is a individual and not his application is not linked to a corporate citizen, that even being an NPO similar to stalking. So I am moving on from Mr Burgers. Anyone else within the community.
Committee.

Yolande van den Berg 17:20
Indeed, no, I agree.

Schalk Van der Merwe 17:24
I agree.
Long story short, he wants to see the the portions conserved and protected, and I

think if we if, let's say theoretically the committee agrees and we go the style care route with with bee farming hives on the property, we're going to be achieving that in any case.

Mark Harris 17:27
Yeah.
Yeah.
For sure.

Schalk Van der Merwe 17:44
So yeah, so I'm happy to move on from from his proposal.

Mark Harris 17:49
Yes, thank you. Thank you for that. Anyone else?
And then we are at three beauty LM like I said.
Similar, they had a proposal, but it did not speak to anything.
Anyone else?

Schalk Van der Merwe 18:09
Agree.

Mark Harris 18:10
Perfect. So.

Joan Felix 18:12
We agree it.

Mark Harris 18:14
Thank you. So that concludes this evaluation. Now it would be to finalise the report and then I will say that report with the committee and we can see how we can.
Maybe just skulk, especially your expertise for what you've mentioned. Now, when it comes to the conservation of that particular portion, it would also be good that we can maybe sit yolandi sit with.
Normally what what I've done with District Municipality Winelands when we wanted to award.

Especially funding to a farmer, there was a site visit that was basically done with that farmer. I am glad to do that where I can maybe go to them, do a little interview with Stelke regarding the business model and that they proposed and maybe also put that into.
As a as a appendices that we have done that we are happy with the.
You know the setup of their business, their offices. You can see this is not somebody that's working, not out of the garage, but they have property that they're working from. They they have done this projects so that I can strengthen our item that will go to Council.
Does anyone in the committee think that would be a benefit? Should I should I proceed in doing that?

Yolande van den Berg 19:56
Walk I think. I think you should.

Mark Harris 19:59
Yeah, OK. I will definitely do that.

Joan Felix 20:01
Let's see.

Mark Harris 20:03
Perfect. OK. So I think the members of the committee that concludes this meeting, I'm happy. I'm actually excited. Yolandi when I went through the when I went through the.
Applicants there was a winemaker from Salon, both a young boy.

Yolande van den Berg 20:25
Really, I think right.

Mark Harris 20:26
And yes, so so hopefully soon, hopefully soon. The committee will also form part of another initiative that corporate services has mentioned that we think would be a first for.
And boss also, but further discussions on that will happen in future.

Yolande van den Berg 20:47
A very, very exciting project that Mark and I are working on.
Yeah, but hopefully soon we will.

Mark Harris 20:55
Yeah. One, yes. Once we have that land, then we can definitely inform the committee and I think everybody would would be up in arms of joy about that.

Yolande van den Berg 21:07
OK. Thank you, Tim.

Mark Harris 21:07
So thank you to everyone. Thank you to everyone. We I mean I hope and pray that you have a blessed Easter be safe. If you go on holiday for those that are working. Also enjoy work, stay blessed. Stay safe.
Thank you everyone.

Schalk Van der Merwe 21:27
Goodbye, donkey. I'll let you see in a few years.

Yolande van den Berg 21:28
Thanks to you, Donkey Ela molad.

Mark Harris 21:30
See out there.

Joan Felix 21:30
Thank you for placing yourself goodbye.

Yolande van den Berg 21:32
Yes, bye.

Mark Harris 21:35
8.

Yes. OK. So your Landy spoke to me yesterday. She said, you know what, Mark, stop recording it. Stop.
You stop recording? Yes. Started by you.
On Skype, then.

Mark Harris stopped transcription

1. Summary	
Meeting title	Farm 502 AS - Evaluation
Attended participants	6
Start time	4/17/25, 10:57:08 AM
End time	4/17/25, 11:36:11 AM
Meeting duration	39m 3s
Average attendance time	33m 57s

2. Participants

Name	First Join	Last Leave	Email	Participant ID (UPN)	Role
Mark Harris	4/17/25, 10:57:11 AM	4/17/25, 11:36:11 AM	Mark.Harris@stellenbosch.gov.za	Mark.Harris@stellenbosch.gov.za	Organiser
Schalk Van der Merwe	4/17/25, 10:57:34 AM	4/17/25, 11:35:44 AM	Schalk.VanderMerwe@stellenbosch.gov.za	Schalk.VanderMerwe@stellenbosch.gov.za	Attendee
Tammy Leibrandt	4/17/25, 10:58:01 AM	4/17/25, 11:35:47 AM	Tammy.Leibrandt@stellenbosch.gov.za	Tammy.Leibrandt@Stellenbosch.gov.za	Attendee
Joan Felix	4/17/25, 11:00:14 AM	4/17/25, 11:35:44 AM	Joan.Felix@stellenbosch.gov.za	Joan.Felix@stellenbosch.gov.za	Attendee
Yolande van den Berg	4/17/25, 11:01:12 AM	4/17/25, 11:35:43 AM	Yolande.vandenBerg@stellenbosch.gov.za	Yolande.vandenBerg@stellenbosch.gov.za	Attendee
Daniel Jonkers	4/17/25, 11:16:54 AM	4/17/25, 11:35:44 AM	Daniel.Jonkers@stellenbosch.gov.za	Daniel.Jonkers@stellenbosch.gov.za	Attendee

3. In-Meeting Activities

Name	Join Time	Leave Time	Email	Role
Mark Harris	4/17/25, 10:57:11 AM	4/17/25, 11:36:11 AM	Mark.Harris@stellenbosch.gov.za	Organiser
Schalk Van der Merwe	4/17/25, 10:57:34 AM	4/17/25, 11:35:44 AM	Schalk.VanderMerwe@stellenbosch.gov.za	Attendee
Tammy Leibrandt	4/17/25, 10:58:01 AM	4/17/25, 11:35:47 AM	Tammy.Leibrandt@stellenbosch.gov.za	Attendee
Joan Felix	4/17/25, 11:00:14 AM	4/17/25, 11:35:44 AM	Joan.Felix@stellenbosch.gov.za	Attendee
Yolande van den Berg	4/17/25, 11:01:12 AM	4/17/25, 11:35:43 AM	Yolande.vandenBerg@stellenbosch.gov.za	Attendee
Daniel Jonkers	4/17/25, 11:16:54 AM	4/17/25, 11:35:44 AM	Daniel.Jonkers@stellenbosch.gov.za	Attendee

APPENDIX 3

OPERATIONAL COMMITTEE COMBINED EVALUATION

BUSINESS PLAN AND FINANCIAL READINESS (100)

APPLICANT	PORTION	Business Model (20)	Product Viability (20)	Market Access (20)	Financial Viability (20)	Support Services (10)	Financial Model (10)	TOTAL
Andile Balula	No Indication	0	0	5	0	0	0	**0**
Chithakalo Mbalula	Any Portion	0	0	0	0	0	0	**0**
Isak Swarts	AS 3	0	0	0	0	0	0	**0**
John Williams	No Indication	0	0	0	0	0	0	**0**
Kurt Jacobs	Any Portion	0	0	0	0	0	0	**0**
Kyle Davids	Any Portion	0	0	0	0	0	0	**0**

Rudolf Matthews	Any Portion	0	0	0	0	0	0	**0**
S & M Eco Farming	No Indication	0	0	0	0	0	0	**0**
SP Can Land & Rivers Project	AS 2	0	0	0	0	0	0	**0**
StellCare	All 3 Portions	20	20	20	20	10	10	**100**
Stuart R Burgess	AS 1	0	0	0	0	0	0	**0**
Three Beauty LM	All 3 Portions	0	0	0	0	0	0	**0**

APPENDIX 4

9

DATE RECEIVED:
APPLICATION REFERENCE NUMBER:
NAME OF OFFICIAL RECEIVING APPLICATION:
SIGNATURE OF APPLICANT:

All questions contained in this questionnaire are strictly confidential

The applicant/s must provide a written commitment (in the form of affidavit) to pay the lease as per contract terms. The land obtained should not be sub-let/rented out. If found the Department should take back the land.

APPLICANT DEMOGRAPHIC PROFILE

MARITAL STATUS: ☐ single/never married ☐ cohabitation(living together) ☐ Married ☐ Separated ☐ Divorced ☐ Widowed Not Applicable

CATEGORY OF APPLICANT: ☐ category 1 (Subsistence Farmer) ☒ category 2 (Small Scale Farmer) ☐ category 3 (Medium Scale Farmer) ☐ Category 4 (Large Scale Commercial Farmer)

TARGET GROUP OF APPLICANT: ☐ Farm dweller ☐ farm worker ☐ Labor tenant ☐ youth ☐ women ☐ commonage farmer ☐ Agricultural graduate ☐ Other Specify

ETHNIC GROUP OF APPLICANT: ☐ African ☐ Indian ☐ Coloured

APPLICANT DETAILS	LEGAL ENTITY DETAILS
Name:	Entity Name: StellCARE: Stellenbosch & Districts Family Serivces
Surname:	Entity Reg No: 003-206 NPO
ID No:	Director Name/s: Elizabeth Magdalena Johanna Nieuwoudt
Address Line 1:	Director/s ID No: 5609290079089
Address Line 2:	Address Line 1: Helshoogte Road,
Address Line 3	Address Line 2: Idas Valley 7609
Cell Phone No:	Address line 3: STELLENBOSCH
Email:	Cell Phone No: 082 564 1041 / 066 195 5181
Sex: M ☐ F ☐	Email: director@stellcare.org.za
HOW LONG HAVE YOU BEEN LIVING IN MUNICIPAL AREA:	☐1-2 YRS ☐2-4 YRS ☐5-9 YRS ☒10+ 107 years operational in Stellenbosch
PREFERRED LEASE AREA (Portion / Gedeelte):	☒502 AS 1 ☒502 AS 2 ☒502 AS 3

EMPLOYMENT AND EDUCATIONAL DETAILS		
OCCUPATION: □student □pensioner □farmer □farm worker □self-employed □employed in the private sector □unemployed □internship ☒other □ specify other: Stellenbosch & Districts Primary Cooperative		
NAME OF EMPLOYER: STELLCARE		
TYPE OF EMPLOYMENT: Social Work Manager		
BUSINESS ACTIVITIES (SELF-EMPLOYED): Social Worker Services and Community Development		
SOURCES OF INCOME: □salaries, wages, commissions □income from business □pension funds □grants(includes old age pension) □sales of farming products and services □remittances(money received from people living elsewhere) □no income ☒other income sources(rental income, interest, etc)		
HIGHEST LEVEL OF EDUCATION COMPLETED: □primary □Secondary □Matric □N1-N4 □N5-N6 □National Diploma(Technicon/University) □Honors Degree ☒Bachelor's Degree □Bachelor's Degree & Postgraduate □Master's Degree □Doctorate Degree		
HAVE YOU RECEIVED ANY TRAINING RELATED TO FARMING (FORMAL OR INFORMAL):	**□ YES**	**□ NO**
TRAINING OF APPLICANT RELATED TO FARMING/AGRICULTURE:		
NAME OF TRAINING	YEAR	INSTITUTION (FORMAL/INFORMAL)
BA Social Work (IV)	1978	PU for CHE - Potchefstroom

INSTITUTIONAL ARRANGEMENT			
ARE YOU A MEMBER OF A GROUP THAT WANTS TO FARM COLLECTIVELY		**□ YES**	**□ NO**
		M	**F**
SIZE OF GROUP:	686	207	479
NUMBER OF DISABLED:		58	214
18-35 YEARS:			
36-50 YEARS:			
51-65 YEARS:			
65-79 YEARS:			
80 YEARS AND ABOVE			
TOTAL:			
TYPE OF LEGAL ENTITY: □Communal Property Association □Company □Trust □Close Cooperation ☒Cooperative □Farmers Association □other			

YEARS OF GROUP ENTITY EXISTENCE:	□0-1 year ☒2-4 years □5-9 years □10 + years
AGRICULTURAL ACTIVITY:	
ARE YOU CURRENTLY INVOLVED IN FARMING:	□YES □NO
DO YOU PAY RENT WHERE YOU FARM: PARTNERSHIP - SHARED EXSPENSES	□YES ☒NO
TYPE OF LAND OWNERSHIP WHERE YOU CURRENTLY FARM: □Rented ☒Private/Family Farm □Communal land (tribal land) □State land □ Communal land □labor tenant □farm dweller □other (specify)	
HOW MANY YEARS HAVE YOU BEEN FARMING:	□0-1 year ☒2-4 years □5-9 years □10 + years
TYPE OF FARMING EXPERIENCE: Mixed	

Emy

WHICH SOCIAL CLUBS/ASSOCIATION/ORGANIZATION DO YOU BELONG TO: □Farmers Association □Producers Association ☒Cooperatives □Community Garden Group □Stokvel □Special Interest Group □other (specify)

DO YOU REQUIRE ASSISTANCE WITH THE FOLLOWING: □Development of Business Plan □Market Access □Business Registration □Mentorship □Agricultural Training □Management Training □other (specify)

NO OF PEOPLE TO BE EMPLOYED BY PROJECT:

NO OF EMPLOYEES:	TYPE OF EMPLOYMENT:
686	□Permanent □Temporal ☒contract □Seasonal □Internship □Volunteer □other
14	□Permanent □Temporal □contract ☒Seasonal □Internship □Volunteer □other
60	□Permanent □Temporal □contract □Seasonal □Internship ☒Volunteer □other

DOES YOUR HOUSEHOLD OWN LIVESTOCK/CROPS: □cattle □sheep □goat □pigs □chicken □geese □other (specify) □grain ☒vegetables □sugar cane □other (specify)

Type of animal/Horticulture and Crop Production	Number of Livestock/ hectares farmed	
Green Vegetables	3 ha	□Household consumption □Sale
Grapes	17.3 ha	□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale

PREVIOUS GRANTS RECEIVED FROM GOVERNMENT: □SLAG □LRAD □CASP □Restitutional grant □Housing subsidy □Agricultural grant ☒Other(Specify)

NAME OF GRANT	GOVERNMENT DEPARTMENT	AMOUNT RECEIVED
Presidential Employment Fund	Industrial Development Corporation	R23 796 459
EPWP stipends only	Independent Development Trust	R 2 420 256

INCOME RANGE RECEIVED THROUGH WORK, BUSINESS OR FARMNING PER MONTH	☐ 0-R199
	☐ R200 - R499
	☐ R500 - R1199
	☐ R1200 - R1799
	☐ R1800 - R2499
	☒ R2500 - R4999
	☐ R5000 - R9999
	☐ R10000 - above

WHAT ARE YOU INTENDING TO USE THE LAND FOR?	
AGRICULTURAL ACTIVITY	**TYPE**
☐ Beekeeping	500 hives to develop to 2 0000
☐ Other (please specify)	
MAIN AREAS OF INTEREST	☒ Primary Production ☒ Processing ☒ Marketing
INTERESTED IN PRODUCING FOR	☐ Own consumption ☐ Informal market ☒ formal market
LIST OF FARM IMPLEMENTS	

HOUSEHOLD MEMBER DETAILS (List all persons in your Household, Group Applications, this part must be completed by all Members of the group).

HOUSEHOLD REF NO: ALL PARTICIPANTS WAS UNEMPLOYED

FATHER	☐ Employed (E)	Full Name:	CHILDREN/ GRAN CHILDREN	☐ M	Full Name:
	☐ Unemployed (U)	ID:		☐ F	ID:
MOTHER	☐ Employed (E)	Full Name:		☐ M	Full Name:
	☐ Unemployed (U)	ID:		☐ F	ID:
SIBLING	☐F ☐M ☐E ☐U	Full Name:		☐ M	Full Name:

Emy

		ID:		□ F	ID:
	□F □M □E □U	Full Name:	GRANDMOTHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDMOTER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:

DECLARATION:

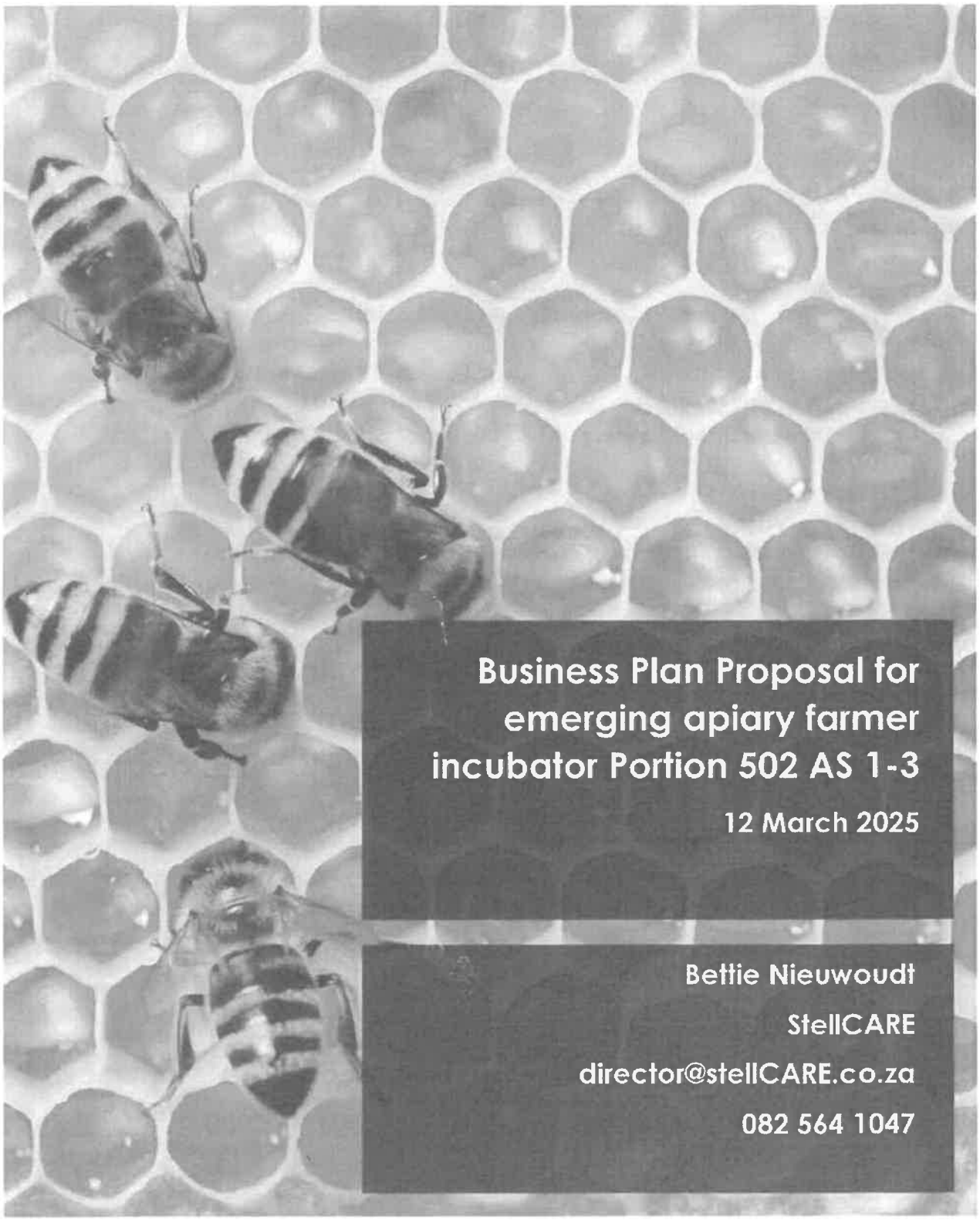
I declare that the information furnished in this applicant form is, to the best of my knowledge, true and correct. I also declare that I am not employed by the public service/ not a politician/ not a member of the traditional authority remunerated by the State and to the effect that my spouse is not a civil servant and acknowledge that any misrepresentation in this regard constitutes a ground for immediate termination of the agreement.

.....

SIGNATURE OF APPLICANT

2025/03/12

DATE



Business Plan Proposal for emerging apiary farmer incubator Portion 502 AS 1-3

12 March 2025

Bettie Nieuwoudt
StellCARE
director@stellCARE.co.za
082 564 1047

STELLCARE
Stellenbosch & Districts Family Services

STELLCARE

1. Executive Summary

StellCARE is a Stellenbosch-based non-profit organisation focused on social and economic development projects within the Cape Winelands area. A key strategy driver for local economic development on areas with little water availability for crop production, StellCARE has identified honey production and pollination services as one of the key economic drivers, which may also support other programs to benefit stipend social employment participants who all form part of the organisation's social employment cooperative.

A pilot program trained eight (8) emerging farmers between October and December 2024, and StellCARE has already procured 100 hives, of which 26 currently active near Spier. However, more land is required to scale operations, and Portion 502-AS1-3 has been identified as an optimal site for the establishment of four (4) geographically spread apiaries, each housing 25 hives. The project is expected to produce 1000 – 1500 kg of honey annually, generating revenue of R100 000 – R200 000 per year through wholesome and bottled sales.

StellCARE proposes a minimum of 9-year lease, with the possibility of renewal. The organisation commits to maintaining the land's fencing and access roads, to ensure the property remains in pristine condition.

2. Operational Plan

StellCARE aims to expand its emerging farmer development program by training and equipping 40 honey bee farmers, an annual intake of 10 new trainees. The goal is to scale operations to 500 hives producing 5000 kg of honey annually.

StellCARE collaborates with the IDC (Industrial Development Cooperation) Social Employment Fund, ensuring funding for hives, swarms, machinery, PPE and training. The phased operation roll-out over 4 years as follows:

Activities	Year 1	Year 2	Year 3	Year 4	Total
a) Basic Bee Farming Training	10	10	10	10	40
a) Advanced Bee Farming Training	10	10	10	10	40
b) Expansion of bee hives	100	200	300	500	500
c) Value Chain Management	500kg honey	1000kg honey	3000kg honey	5000kg honey	5000-6000kg per annum
d) Monthly Mentorship and	2 Sites	4 sites	6 sites	8 sites	8 sites

Coaching visits by specialists to each apiary					

Table 1: Operational Plan

a) Training programmes

The basic course, covers:

- Health and Safety
- Protective gear management and maintenance
- Swarm management
- Wax management
- Extraction of honey operations
- Systems to improve colony production
- Pest control

The advanced certificate in agricultural business management – apiary specialisation provides knowledge and skills to increase hives and manage the finances. Course outlines include:

- Swarm multiplication
- Budgets
- Value adding
- Quality Standards
- Legal compliance

No additional cost will be necessary for the procurement of the initial outstanding hives, where-as money are allocated for 400 more bee-hives.

b) Expansion of bee hives

Local suppliers such as Overberg Honey will provide (already supports StellCARE) hives, supers and tools. Overberg Honey has also committed to purchasing bulk honey, ensuring a market for produce.

c) Value Chain Management

StellCARE in collaboration with IDC will oversee honey processing (extraction and bottling) to maximise income per kilogram of honey.

d) Sustainability and Support

Experienced specialists will conduct monthly hive inspections, offering guidance on feeding, production, and pest control, as well as guidance to the emerging farmers (on-site training).

3. Marketing Plan

StellCARE will target bulk honey buyers and retail consumers with the assistance of our collaborative partners, without interference from all parties. South Africa imports over 6,000 tons of honey annually, highlighting significant demand (Sishlobo, Agbizz, 2023). Bulk honey is globally used in food production, while bottled honey will be sold in delis, farm stalls and select retails stores within 100 km of Stellenbosch. Current market prices are R 70-R80 per kg bulk and R 60 per bottle. The sales plan looks as follows:

Honey Production	Year 1	Year 2	Year 3	Year 4-
Bulk Sales (kg)	500kg (50%)	1000kg (50%)	1000kg (33%)	2000kg (33%)
Bottled Sales (units)	1000	2 000	4 000	6 000
Hives in production	100	200	300	500

Table 2: Sales Plan

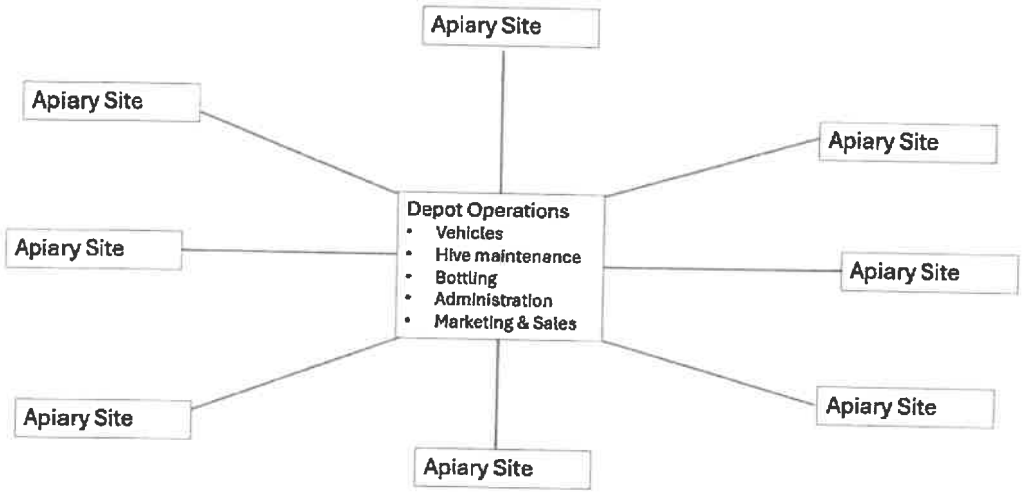
4. Human Resources Plan & Job Creation

Bee farming requires minimal intervention, with routine site visits, monthly hive inspections, and seasonal harvesting. Forty (40) trainees will manage eight apiary sites in teams of four, equipped with vehicles, red lights, and specialized tools.

This initiative supports StellCARE's broader cooperative framework under the Social Employment Fund, integrating with programs in education, community safety, and urban farming.

Current Agricultural Employment Breakdown:

- Women: 479 (Youth 214)
- Men: 207 (Youth: 58)



Schematic 1: Structure

STELLCARE

5. Financial Management

Key investments for the project include hive procurement, protective clothing, processing machinery, and operational expenses.

Items	Details	Investment
Hives with swarms	R 2000 x 500 units over 5 years	R 1 000 000
Protective clothing and tools for 30 people	R 5000pp x 30	R 150 000
Training and Coaching provision	40 people x R 15 000	R 600 000
Processing Machinery	Extractors, bottling, label printer	R 250 000
Operational Capital provision	12 months	R 500 000
Total Investment	5- year period	R 2 500 000

Income Projections from Portion 502 -AS 1-3

Income Projection		**Year 1**	**Year 2**	**Year 3**	**Year 4-7**
Hives		100	100	100	100
Production (kg)		500	1000	1000	1200
Sales		**R47 500**	**R95 000**	**R105 000**	**R134 000**
Bulk (kg)	R70 per kg	250	500	300	200
Bottled (units)	R60 per unit	500	1000	1400	2000

6. Project Developmental Benefits

- Empowers emerging farmers
- Creates income for previously unemployed individuals
- Promotes sustainable land use in protected areas
- Provides training and mentorship for 40 emerging farmers
- Establishes a high-demand honey value chain

7. Conclusion

StellCARE's bee farming initiative is designed to create lasting economic and social impact. The cooperative model ensures sustainability by integrating apiary operations with broader community programs. With skilled oversight, compliance, and strategic market partnerships, the initiative provides long-term benefits for all participants (686 current participants).

Through this project, emerging farmers will gain the necessary skills, resources, and market access to become independent entrepreneurs in the honey industry, contributing to South Africa's local honey production and economic resilience.

REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD

Surname:
NIEUWOUDT

Names:
ELIZABETH MAGDALENA JOHANNA
Nationality:
RSA
Identity Number:
5809290079089
Date of Birth:
29 SEP 1958
Country of Birth:
RSA
Sex
F
Status:
CITIZEN



Signature:

Elizabeth Nieuwoudt

TRUE COPY

COMMISSIONER OF OATHS (RSA)
Andrew Charles Simon
Chartered Accountant (SA) 05145872
Date: 13/03/2025
167 Athens Road, Tableview 7441

Conditions

This card has been issued by the Department of Home Affairs in terms of the Identification Act, Act 68 of 1997

If found please return to the Department of Home Affairs
For enquiry or verification purposes contact 0800 60 11 90

Date of issue:
07 MAR 2019

112657662

GP.-S. 012-0123

CERTIFICATE OF REGISTRATION OF NONPROFIT ORGANIZATION

In terms of the Nonprofit Organisation Act, 1997, I am satisfied that

STELLCARE/STELLSORG

(name of the organisation)

meets the requirements for registration.

The organisation's name was entered into the register on **13 June 2000**
(date)

Registration number **003-206 NPO**

Department of Social Development

Director's signature

Companies and Intellectual Property Commission

a member of the dtic group

Tracking number: 60000855884
Registration number: 2023 / 006289 / 24
E-mail address: ANDREW@ACSCA.CO.ZA
Date: 20/11/2023

Dear Business Owner

REGISTRATION: STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED: 2023 / 006289 / 24

I have pleasure in informing you that the above-mentioned co-operative was registered in this office on 20/11/2023 in terms of the Co-operatives Amendment Act, No.6 of 2013.

I further certify that **STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED** is with effect from 20/11/2023, entitled to commence business. See attached registration documents and Constitution.

Congratulations on registering your co-operative. The Companies and Intellectual Property Commission (CIPC) wishes you all the best in your business endeavours.

Registering your co-operative is only the first step in managing it. Throughout its life span, a co-operative is required to maintain its information and legal status with the CIPC. Failure to do so may have serious consequences for the co-operative and your business activities, as it may result in deregistration.

The Co-operatives Amendment Act, No.6 of 2013 places compliance requirements on all registered entities throughout its life cycle, which includes any changes to the co-operative information and annual submission of audited financial statements. The annexure hereto is an easy guide to assist you with managing your co-operative compliance obligations.The table is not a legal document, but rather a guide to some of the most pertinent requirements that must be adhered to.

Please ensure that CIPC always has the latest contact details for the directors or the authorized representative so that important information relating to annual submission of financial reports, director changes and pending deregistration's can be transmitted efficiently and effectively to the correct person.

Should you require information on any of other requirements, please direct your enquiries to:

- Website: www.cipc.co.za
- Tel: 0861002472

Kind Regards
COMMISSIONER - SIGNATURE

REGISTRAR OF CO-OPERATIVE:CIPC

Companies and Intellectual Property Commission

a member of the dtic group

Registration Number: **2023 / 006289 / 24**

Enterprise Name: **STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED**

COMPLIANCE ACTIVITY	NOTES	PROCESS/FORM
Annual submission of information to the registrar	• Co-op 8 must be submitted together with Form Co-op 7 containing the submission by the co-op of its audited report, independent reviewed report or annual report, in terms of regulation 21 or within 30 days thereafter	
Annual Returns	• Due on anniversary date of co-operative incorporation date. • Must be filed within 30 business days of its due date. • Must be filed electronically via the CIPC website • A fee is payable at the time of filing that is dependant on the turnover of your business • An Annual return is not the same as a tax return which is filed with SARS. • Failure to file the annual return will result in your co - operative being deregistered.	
Changes in directors or auditors	• CIPC must be notified of any changes in the directorship of your co - operative within 30 business days of such change on Form Co-op2. • CIPC must also be notified of any changes to the auditor (appointment, resignation or removal) of your co-operative within 15 business days of such change or approval on form Co-op4	
Changes in address and contact details	• If a change in the physical / postal address and/or e-mail address occurs, the co-operative must notify the CIPC of such change by filing form Co-op3 within 5 working days of the decision to change contact details.	

Companies and Intellectual Property Commission

a member of the dtic group

Deregistration & Liquidation	• When a co-operative stops trading, it needs to apply either for deregistration or for liquidation, depending on the circumstances. • When a co-operative does not file annual financial statements for a period of 2 years of its establishment it will be presumed that it is dormant Non-submission of annual financial statements will trigger deregistration process. • Liquidation process is followed when a co-operative has assets and liabilities that must be distributed to creditors.	
Judicial Management	• A co-operative may voluntarily apply/any interested person/the Minister to Court for judicial management order if there is reasonable probability that if placed under judicial management it will be able to pay its debts and become a viable going concern.	

Certificate of Registration issued by the Commissioner of Companies & Intellectual Property Commission on Monday, 20 November 2023

Companies and Intellectual Property Commission
a member of the dtic group

Registration number: **2023 / 006289 / 24**

Enterprise Name: **STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED**

REPUBLIC OF SOUTH AFRICA
CO-OPERATIVES AMENDMENT ACT, NO.6 OF 2013

CERTIFICATE OF REGISTRATION OF A CO-OPERATIVE
(Section 7)

I hereby certify that

STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED

was registered on

20/11/2023

under Section 7 of the Co-operatives Amendment Act, No.6 of 2013
with registration number

2023 / 006289 / 24

as a PRIMARY COOPERATIVE with a limited liability.
Its constitution was also registered on the same date

I further certify that

STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED

is with effect from 20/11/2023 entitled to commence business

COMMISSIONER - SIGNATURE

COMMISSIONER:CIPC

Certificate of Registration issued by the Commissioner of Companies & Intellectual Property Commission on Monday, 20 November 2023

Companies and Intellectual Property Commission
a member of the dtic group

Registration number: **2023 / 006289 / 24**
Enterprise Name: **STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED**

Registration number:	**2023 / 006289 / 24**
Enterprise Name:	**STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED**
Registration date:	**20/11/2023**
Business Start Date:	**20/11/2023**
Enterprise Status:	**IN BUSINESS**
Financial Year End:	**FEBRUARY**
Tax number	
Description of Principal Business:	**INTEGRATION OF "WORK FOR THE COMMON GOOD" INTO THE ALTERNATIVE INCOME STREAMS IN THE MAINSTREAM ECONOMY.** **CREATING ACCESS AND OPPORTUNITIES MIRED IN UNEMPLOYMENT AND POVERTY INTO FUNCTIONAL AND SELF-SUSTATING** **POVERTY REDUCTION** **CREATING EMPLOYMENT AND REDUCE UNEMPLOYMENT IN COMMUNITIES** **REALISING THE ECONOMIC AND SOCIAL NEEDS OF THE INSTITUTIONS'S MEMBERS IN THE TARGETED COMMUNITIES.** **ESTABLISH ENTERPRISES BASED PROFIT.**

Addresses:	POSTAL ADDRESS	ADDRESS OF REGISTERED OFFICE
	P.O. BOX 4068 IDAS VALLEY WESTERN CAPE SOUTH AFRICA 7609	HELSHOOGTE ROAD IDAS VALLEY WESTERN CAPE SOUTH AFRICA 7600

Email Address: **CHILDCARE@STELLCARE.ORG.ZA**

Certificate of Registration issued by the Commissioner of Companies & Intellectual Property Commission on Monday, 20 November 2023

Companies and Intellectual Property Commission
a member of the dtic group

Registration number: **2023 / 006289 / 24**

Enterprise Name: **STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED**

ACTIVE DIRECTORS & FOUNDING MEMBERS

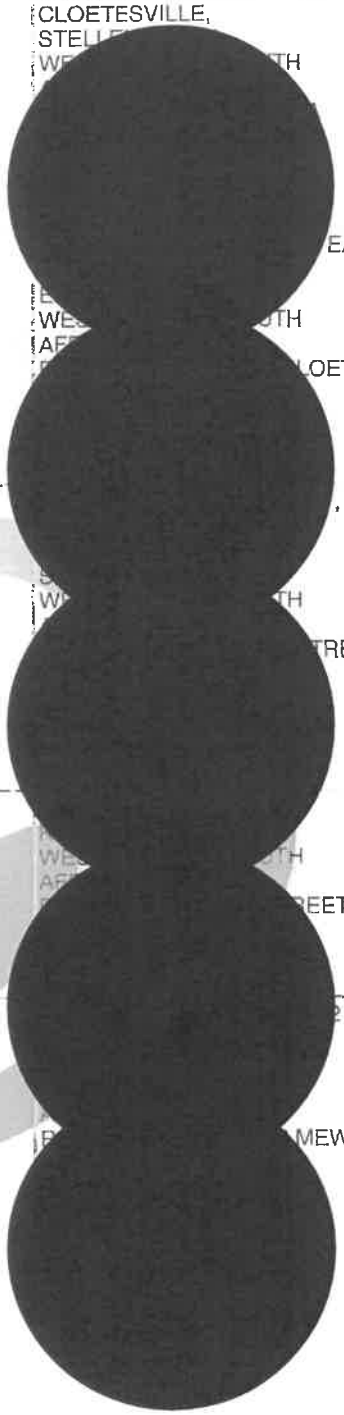
SURNAME AND FIRST NAME	TYPE	ID NUMBER	APPOINTMENT DATE	ADDRESS
HENDRIKSE MARISKA	MEMBER	9405110302082	20/11/2023	[redacted]
PIETERSEN RECARDO VERNON	MEMBER	8312165130080	20/11/2023	[redacted]
GROENEWALD JAN	MEMBER	6305135050083	20/11/2023	[redacted]

JONATHAN JOHANNES JACOBUS	MEMBER	6612295223081	20/11/2023
STANDER HENDRIK BAREND	MEMBER	7203105013083	20/11/2023
JOOSTE SANDRA	MEMBER	6109120136083	20/11/2023
NIEUWOUDT ELIZABETH MAGDALENA JOHANNA	MEMBER	5609290079089	20/11/2023
HENDRIKSE MARISKA	DIRECTOR	9405110302082	20/11/2023
PIETERSEN RECARDO VERNON	DIRECTOR	8312165130080	20/11/2023

Postal:19 CUPIDO CLOETE EAST,

[redacted]

GROENEWALD JAN	DIRECTOR	6305135050083	20/11/2023	Postal:38 JAKARANDA STREET, CLOETESVILLE, STELL… …TH
JONATHAN JOHANNES JACOBUS	DIRECTOR	6612295223081	20/11/2023	…EAST, …TH …LOETE
STANDER HENDRIK BAREND	DIRECTOR	7203105013083	20/11/2023	…TH …TREET,
JOOSTE SANDRA	DIRECTOR	6109120136083	20/11/2023	…TH …EET,
NIEUWOUDT ELIZABETH MAGDALENA JOHANNA	DIRECTOR	5609290079089	20/11/2023	…MEWS, 2



XCELL ENVIRONMENTAL SERVICES

PO Box 2462, Somerset West, 7129
CK 2005/075685/23

Tax Invoice

Tax Date 04/03/2025

Invoice No. 32430

Terms Net 30

[redacted]

[redacted]

Cust VAT Reg	4760107245	Order No.	account	Account Number	acc no: 093

Item	Description	Qty	Price	Amount	VAT
01	Pest Control Treatment main building	1	898.40	898.40	S

Banking Details:
STANDARD BANK : HELDERBERG
ACCOUNT NUMBER: 072403268
BRANCH CODE: 033012

CK 2005/075685/23
Vat Reg: 4260224854
Tel: +27 21 023-1679
Fax: 086 582-3381
Email: accounts@xcellenvironmental.co.za

Subtotal	R898.40
VAT To	134.76
To	16
Pa	00
Bala	3.16

[redacted]

Please note that a 5% interest charge will be added to all invoices overdue

PLEASE QUOTE INVOICE NUMBER AS
REFERANCE UPON PAYMENT
"Prompt payments keep us alive"

WE SUBSCRIBE TO ACCOUNTABILITY
YOUR CREDITWORTHINESS IS AN IMPORTANT ASSET. PROTECT IT BY PAYING PROMPTLY!

South African Revenue Service

TAX COMPLIANCE STATUS
PIN Issued

STELLCARE/STELLSORG
PO BOX 4068
IDAS VALLEY
7609

Enquiries should be addressed to SARS:

Contact Details

SARS
Alberton
1528

Contact Centre Tel: 0800 00 7277
SARS website: www.sars.gov.za

Details

Taxpayer Reference Number: 9869515149

Always quote this reference number when contacting SARS

Issue Date: 2024/05/09

Dear Taxpayer

TAX COMPLIANCE STATUS PIN ISSUED

The South African Revenue Service (SARS) has issued your tax compliance status (TCS) PIN as indicated below:

TCS Details:	
Taxpayer Name	[redacted]
Trading Name	
Taxpayer Reference Number(s)	5 PAYE - 7240758948
Purpose of Request	
Request Reference Number	
PIN	
PIN Expiry Date	

You may authorise a third party to view your TCS by providing them the PIN. The PIN only allows the third party access to your TCS. All your other tax information remains secure.

Your TCS displayed is based on your compliance as at the date and time the PIN is used.

You may cancel this PIN at any time before the expiry date reflected above. Once cancelled, a third party will not be able to verify your TCS.

SARS reserves the right to cancel the TCS application and associated PIN in the event that it was issued in error or provided on the basis of fraud, misrepresentation or non-disclosure of material facts.

More details regarding our channels, office hours, services, tailored information regarding tax as well as a comprehensive FAQ repository are available on the SARS website: www.sars.gov.za.

We value your support and contribution to our country's economy and prosperity. We strive to ensure that you clearly understand what is expected from you, as well as what your rights as a taxpayer are.

Sincerely

ISSUED ON BEHALF OF THE COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE

Name	STELLCARE/STELLSORG	Timestamp:	11282085
Tax reference No:	9869515149	Year:	2024
Form ID:	TCR00	Page of Page.	01/01
Content Version:	v2022.03.00	Template version:	v2022.00.01

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2001
PO Box 7735
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T +27 86 050 0703

Swift Address: ABSAZAJJ
absa.co.za/cib

12 March 2025

CONFIRMATION OF BANKING DETAILS

We have the pleasure in confirming that STELLCARE/STELLSORG is an Absa client

Account Name	: STELLCARE/STELLSORG CO-OP
Date Account Opened	
ABSA Account Number	
Company Registration	
Branch Name	
Branch Code	
Swift Code	



- This report does not confirm funds or the conduct of the account in any way.
- This information is to be treated in the strictest of confidence and may only be used in the context which it is
- This report is a confirmation of the correctness of information supplied by STELLCARE/STELLSORG CO-OP dependent on the information contained by the Bank 's system at the time that the request is submitted to the Bank.
- This report is given in confidence and on request of our client.

Absa Bank and/or its employees shall not be held responsible for any loss, damage or liability which may arise directly or indirectly from the provision of this letter of confirmation.

To verify the authenticity of this letter, please contact the Regional Service Centre

Tel: +27 86 050 0703

BIO CASE 30240002

Yours Sincerely,

Corporate Regional Service Centre

Reg no 1986/004794/06
2025-03-12
Regional Service Centre

STELLCARE
Stellenbosch & Districts Family Services
093-206 – NPO PBO 130001154

SOCIAL EMPLOYMENT FUND

SIP CLOSE OUT REPORT	
Project Start Date	SEPT 2022
Province	WESTERN CAPE
No. of Sites	6
Project End Date	31 MARCH 2023

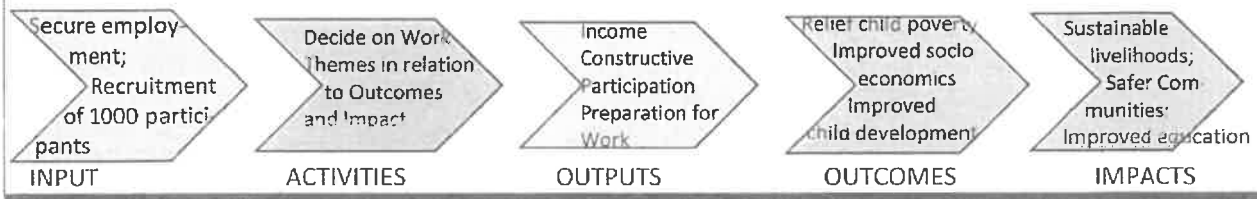
NARRATIVE SECTION

1. Executive Summary and Theory of Change

(Provide a summary of the purpose of the report including reflection of the project's initial theory of change and the extent to which this has been met, milestones achieved, outputs/outcomes, challenges encountered and any other relevant information.)

In order to arrive at acquiring results of the existing social employment fund, it is necessary to evaluate the outcomes of the project as had been envisaged by the implementing social implementing partner, in this case, StellCARE.

In terms of our service delivery mandate and contractual arrangement with the Department of Social Development, measured against the increase in numbers of alleged neglect and/or abuse of children; levels of child poverty; increase in unemployment; increase in gang activities and juvenile involvement in violence related incidents, StellCARE as a child protection facility with its focus on support of families, realised for a very long time that change is needed and urgently so. The focus would be to prevent further decay of the family as the primary focus of service delivery, with the outcome through impact driven initiatives, safer communities. The realisation of the ***HOW***, was vested in job creation and aligning actions to keep youth of the streets in jobs. It was for this reason, that StellCARE applied for participation in the Presidential Employment Fund programme



2. Reflections on the Project Design

(Provide a narrative summary on the appropriateness in respect of the effectiveness and efficiencies of the project design including training, activities undertaken, and the extent to which the design enabled targets and impact being achieved. To the extent possible, this must address each of the thematic areas and include areas of improvement in the respective design.

NUMBER OF SEF PARTICPANTS ALLOWED EMPLOYMENT OPPORTUNITIES THROUGH SOCIAL GOOD: 1334

The appropriateness of the effectiveness of the project can never be underestimated and in line with the social and community anomalies reported in the quarterly reports of the organisation. Areas that present challenges in terms of achieving total outcomes and impacts as perceived, was mostly training, long waiting periods between ordering PPEs and goods, underestimation of the level of M&E against systems implementation. The fact that the initial phase was, even on requesting support, aided at "not necessarily" being 100% as per tender document, later turned out not supportive of acceptable governance. The fact that the accounting functions of StellCARE are outsourced, also seems not be beneficial, albeit beneficial in terms of the operational context of StellCARE, in relation to budgetary constraints.

Thematic Area 1 - EDUCATION

Number of Participants – 192

Number of Children - 2672

Early Childhood Development and Main Stream Education play and equal essential part in supporting families to ensure effective development of children. Given the success rate experienced through earlier EPWP programs within this thematic area; the high number of school dropouts; young children between the ages of 9 and 14 years getting involved in gang activities, as well as the poor school performance of children within our mandated service areas, left us with the challenge to continue to provide support to Pieter Langeveldt Primary

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School. Based on the success of school support assistance, RR Franks in Eerste River, as well as Cloetesville Primary School, Rietenbosch Primary School and Raithby, approached StellCARE for support. The biggest impact reported by schools and parents, are allowing children to develop at an acceptable space; assist children with learning difficult at an acceptable level, but the most important aspect, to reduce children being expelled from classes, to almost zero.

School assistant renders extra-mural services in relation to sport, cultural activities as well as nutrition. Our assistants are involved in the basket of services rendered by schools, including maintenance, cleaning, safety on the school grounds, school holiday programs – and not limited to that.

Early childhood must be prioritised as per the President's commitment towards parents during the State of the Nation address. Children enrolled in our facilities had been, after professional assessment, indicated between 70% and 35% loss of all learning; including regress in emotional development. Placement of ECD assistants in classrooms, provide a conducive environment for children to develop optimally and to address backlogs effectively. As ECD-facilities are funded by the Department of Education, the fund is completely insufficient, thus through this initiative, parents participating in the SEF program, must enrol children, and not paying school fees.

Thematic Area 2 - NUTRITION AND COMMUNITY KITCHENS

Number of Soup Kitchens – StellCARE: 24

Number of Conduit Kitchens (LangaCan, Maxinjana; Siyakhula; Vrygrond, WDTI, Faith Revival Ministries): 24

Number of participants: 12

Number of meals per month: 52 000 only StellCARE kitchens

Due to the fact that StellCARE had been requested by the Department of Social Development to manage on their behalf 24 community kitchens outside our operational area as conduits, the Department decided to fund our nutrition program for the period 2022/2023. The operator at community level, thus forms part of the EPWP-program funded by DSD. For this reason, participants recruited to be part of SEF, could not be captured as such, but where was needed, participants had been assign to those in need of assistance. Hence the fact that is seems as if the outputs and impact had not been reached; those outcomes and impact far overreached. The fact that the StellCARE kitchens are community based, convenors screened and trained by StellCARE, assisted with the success of our facilities. The facilities are concurrently used as awareness raising outlets, assist to early identify vulnerable children and persons, and ensure that especially children and disabled persons on the receiving lists, receive daily meals. The outcomes are reported based on daily attendance registers and inspections on outputs. The impact had been already reflected in the Rapid Assessment study instituted by USAID in relation to hunger and stunting in pre-identified areas. One area was Cloetesville, where the results clearly indicated that the nutritional situation of children within our area, given the high unemployment rate as poverty, had been effectively address. This had been proved of the importance of StellCARE to continue with our nutritional programs. The budgetary cuts by DSD impacted negatively, and as no money may be diverted from the SEF-program, the reality of the threat to scale down is real.

Thematic Area 3 - COMMUNITY SAFETY AND GBV

Participants: 23

Safe and Thriving Communities: A New Approach to Community Safety and GBV

The Safe and Thriving Communities initiative under the SEF is an initiative that aims to consolidate safety, gender-based violence, victim support, as well as support to the perpetrator. StellCARE is focused on prioritizing the needs of mandated communities and supporting community-based organizations working to address violence and injustice. By adopting a comprehensive approach to community safety and GBV, and StellCARE's goal towards Safe and Thriving Families and Communities, SEF had been the primary vehicle to reached outputs that impacted on the lives of individuals and families across our communities.

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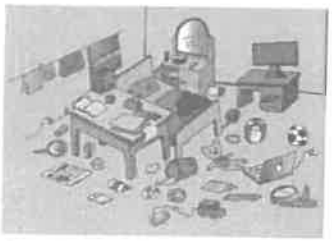
SOCIAL EMPLOYMENT FUND

It is believed that in building safe and supportive communities, it requires a comprehensive approach that addresses the root causes of violence and injustice, of which unemployment, disenfranchising of men and systemic violence are the main contributors toward VAW and VAC. By advancing research-based evidence, assist communities and individual to understand behaviour and to practice and promoting sound and revisited community values and collaboration, community safety and GBV initiatives can contribute to creating environments where everyone can thrive.

Despite targets set out in the initial application, again DSD came in late with subsidy of the 2022/2023 EPWP program. That caused StellCARE to terminated 42 participants from SEF, in order to facilitate the DSD process. Impact is best described in the Network created between community, StellCARE and SAPS to jointly address the GBV occurrence.
Volunteers are fully trained and screened to perform their task. One designated social worker and community assistant are assigned to this, working hand in hand with SAPS. All SEF participants received training in GBV victims are supported throughout the process, including court support.

Thematic Area 4 - CLEANING AND GREENING

The Transformative Power of Cleaning, Greening and Beautification – GIVING HOPE TO THE HOPELESS



***1107* Jobs Creating in Waste Management and Environmental Cleaning**
The 1107 jobs created in 5 communities in the waste management and environmental cleaning sector was the most powerful initiative within our municipalities with a significant impact on both the economy and the environment. The outputs and impacts of these jobs, reflected from waste reduction and resource recovery to the improvement of public health and the promotion of sustainable development.

1. **Waste Reduction and Resource Recovery**

1.1. Less Waste, Cleaner and Healthier Communities toward Sustainability
One of the major outputs of these 1107 jobs (was but still) is waste reduction and cleaning of communal areas. By deploying more participants in the waste collection / cleaning sector, unfortunately the of waste ending up in landfills, were not minimized but this will be the goal for the second phase. 5 communities benefitted from this output.

1.2. Enhanced Recycling and Composting towards a Circular Economy
In addition to waste reduction, the creation of 1107 jobs in the waste management sector shifted the focus to recycling and composting potential. Recyclable items were recovered from waste streams, resulting in conserving natural resources especially open spaces and water streams, reduce pollution, and lower the environmental impact of waste disposal. The potential of new circular economic opportunities was created by all 1107 participants

2. **Waste Reduction and Resource Recovery**

2.1. Less Waste, Cleaner and Healthier Communities toward Sustainability
One of the major outputs of these 1107 jobs (was but still) is waste reduction and cleaning of communal areas. By deploying more participants in the waste collection / cleaning sector, unfortunately the of waste ending up in landfills, were not minimized but this will be the goal for the second phase. 5 communities benefitted from this output.

2.2. Enhanced Recycling and Composting towards a Circular Economy
In addition to waste reduction, the creation of 1107 jobs in the waste management sector shifted the focus to recycling and composting potential. Recyclable items were recovered from waste streams, resulting in conserving natural resources especially open spaces and water streams, reduce pollution, and lower the environmental impact of waste disposal. The potential of new circular economic opportunities was created by all 1107 participants.

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3. Environmental Protection and Public Health

3.1. Cleaner Environment and Improved Public Health

Employment in waste management and environmental cleaning directly contributes to a cleaner environment. By ensuring daily clean-up of waste improperly disposed by community members, the participants assisted in contributing to a cleaner and safer environment and mitigate the impacts health and disease transmission through rodents, snakes and cockroaches and exposure to harmful substances.

3.2. Environmental Awareness

The 1107 participants in the environmental sector now fosters greater environmental awareness. As more people work in these fields, they become advocates for sustainable waste management practices and environmental conservation. This can inspire others to adopt sustainable habits and contribute to a greener future and a sustainable circular income, providing dignity and pride to participants.

4. Economic Growth and Job Creation

4.1. Direct Employment Opportunities

The direct impact of the 1107 new jobs of previously unemployed persons, of which the biggest percentage were youth, is unmeasurable. These jobs offered an income to 800 families with no income or child support grant benefits only. Participants' were afforded an opportunity to improve their quality of life and their families. Participants who were found guilty of misconduct were discipline and allowed to better, whilst participants were encouraged to find permanent jobs with referral of experience and work ethics.

4.2. Economic Growth

The SEF program serves as a catalyst for economic growth and contribution to service delivery of municipalities. The 1107 jobs contributed to increased production and consumption at local government level, ultimately boosting the overall economy. Furthermore, the promotion of sustainable waste management practices will now lead to the growth of green programs and initiatives, further enhancing economic growth.

5. Types of Jobs Created

5.1. Waste Collection and Disposal

Jobs involve the collection, transportation, and disposal of waste materials. Workers in this field are responsible for operating waste collection operation, sorting waste materials, and ensuring that waste is collected and disposed of by the municipalities.

5.2. Recycling and Composting

Due to the degrading of waste in this current phase, effective recycling and composting was not possible. However, in the next phase waste material would be recyclable and be processed into recyclable products or compost. In the new cycle, workers in this field will be responsible for operating recycling or composting facilities, sorting and preparing materials, and marketing the end products in order to provide sustainable income streams.

5.3. Environmental Cleaning

Environmental cleaning jobs involve the removal of pollution and contaminants from various environments, such as water bodies, soil, and air. Workers in this field may be involved in activities like hazardous waste clean-up, oil spill response, and air quality monitoring.

6. Education and Training for Waste Management and Environmental Cleaning Jobs

6.1. Formal Education

Depending on the specific job, individuals may need varying levels of education to work in the waste management and environmental cleaning sector. Some positions may require a high school diploma, while others may require a college degree in environmental science, engineering, or a related field.

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6.2. Vocational Training

Collaboration with Stellenbosch Municipality secured specialised vocational training where required. This can include certifications and licensing for operators of equipment, handling hazardous materials, and/or managing recycling and composting facilities.

6.3. On-the-Job Training

All 1107 participants received on-the-job training to develop the necessary understanding, skills and expertise, safety procedures, and the operation of specialized equipment in relation to the work. Most importantly is understanding fauna and flora within the bio-sphere (snakes, lizards, and all other species, including reeds).

7. Challenges and Opportunities

7.1. Collaboration and Cooperation with Local Authorities

This remains the biggest challenge yet to obtain buy-in from Stellenbosch Municipality. In respect of support by Wards, excellent progress had been made with the City of Cape Town. How to engage with local authorities to allow StellCARE to participate in opportunities must to be prioritised.

7.2. Public Perception

The positive shift in public perception of waste management and environmental cleaning must be raised as an achievement; however it remains a challenge for some workers in this sector being treated with disrespect. Positive feedback from ordinary community members affirms the success of creating a conducive and clean environment within communities.

7.3. Clean and Safe Parks and Open Spaces

StellCARE took sole responsibility for cleaning 73 parks and open spaces in Idas Valley, Cloetesville and Kleinvlei. The impact is visible and provide safety to patrons, especially children who use the parks, where youth use to loiter in parks. The challenge shifted to the local municipalities perform general maintenance.

8. The Social Impact of 766 Jobs in Waste Management and Environmental Cleaning

8.1. Community Engagement

The community appreciate the cleaning of areas and this lead to increased community engagement. Workers become local ambassadors for waste management and prevention of littering. Participants acted as warriors against littering and encourage communities to adopt environmentally friendly habits and contribute to a greener future.

8.2. Poverty Alleviation

Stable employment opportunities -= poverty alleviation, which directly addressed and improve the quality of life for workers and their families. This specifically applies to the majority of participants in this category with no income or access to finances. 766 participants now maintained their employment by the end of contract, leading to increased economic growth and social development.

8.3. Gender Equality

The waste management and environmental cleaning sector offers opportunities for all genders of all ages, thus promotes gender equality in the workforce. By creating equal opportunities for all, we can work towards a more inclusive and diverse workforce.

9. Sustainable Development Goals

The SEF program and the 766 jobs in this sector supports the 2019 – 2024 WC SDGs - focusing on Safe & Cohesive Communities; Growth & Jobs within an enabling environment; empowering people through creating opportunities to shape their lives and others; thus ensuring a meaningful and dignified life for all its citizens.

10. Impact derivative

The reality of the jobs created in waste management and environmental cleaning has far-reaching impacts on the economy, environment and society. Participants contribute to waste removal, environmental protection, public health, economic growth, and dignified living and mobility spaces. Through this for good initiative, participants are allowed to opportunity to provide in their economic needs within the family system and can work towards a more sustainable future to improve the quality of life for individuals and communities. The support provided to local government is immensely, allowing municipalities to focus on service delivery areas which would otherwise be continued to be neglected, e.g. storm water draining systems.

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3. Implementation Challenges

(Provide an overview of the challenges experienced and remedial actions implemented including risks that had to be managed to achieve targets and maximise impact)

Budgetary challenges, as guidance received from the support desk could not provide clear instructions. As budgeting allocation per Thematic Areas and Work Themes was not clear and difficult to decide beforehand. Guidance received indicated that it would not need to be specific, hence the problem with actual allocations. The interpretation of "no permanent staff" allowed to be "paid", had been followed according to guidelines, to learn from several SIPS that this is how they manage to manage the program.

Training: This had been experienced as tedious and a hampered the timeous implementation. The training in respect of onboarding and capturing of participants disallowed StellCARE to start in July already when we were ready and familiar with the process. Yet, the decision was that permission would be granted. Training in specifics as requested, to this date were never provided, that is the allocation of budgets to the sites. It was also communicated that the dash board does not reflect the correct budgetary allocations, as no site could be activated should the budget not be allocated. Yet, it still, to date, does not reflect all StellCARE's sites and budget. StellCARE had been informed that the organisation's details are not correctly reflected as it is a developmental process. StellCARE is being adversely affected, as the platform does not reflect even all sites, municipalities and activities.

Project Management: Despite not having a professional or qualified project management per sé, and receiving assistance from our accountants, lacking a dedicated financial person to this project had been identified. It is imperative that StellCARE employ services of a dedicated project leader who can assist with financial reporting and allocation of budgetary items correctly. This will also assist with proper, effective and on-time reporting, which is crucial to StellCARE, also in terms of our financials policy framework and the PFMA.

The **KWANTU** system: The support received from the Kwantu system much be commend with appreciation. The IDC should however, decided on what was expected, and not allowed SIPs to utilise it for individual use, and not for programme specific use. In allowing that, assistance from certain SIPs was overwhelming, whilst other requests never get attention, or very late responses. SIPs must also take responsibility in self-training of new staff members, i.e. capturers, and not the responsibility of Kwantu.

4. Reflection on Performance vs contracted Targets

(Provide an overview of the targets achieved, variances and reasons thereof.)

StellCARE created 1372 jobs for the period September 2024 to 31 March 2023.

StellCARE regarded the general SEF outcomes as extraordinarily, despite the fact that targets as per the contracted agreement, not achieved. It was always being envisaged that the need for assistance in relation to all Thematic Areas and Work Themes, will never be met in terms of 1000 participants. Whereas the allocation of participants per Work Theme was based on the internal social services needs, unknown factors and financial constraints, forced StellCARE to request deviation of e.g. play groups and agriculture allocations. It is also important to mention that StellCARE had been honest in communication and reporting without providing any false information. StellCARE always knew and understand that the biggest need would be in the field of Cleaning and Greening, given the exceptional high unemployment levels, poverty, low scholastic qualifications and the disintegration and dysfunctionality of families and especially youth. StellCARE therefor regards the ability to provide the targeted 1035 jobs as a victory over poverty, a victory to provide parents an opportunity to uplift their social-environmental situation and to experience acceptance, respect and an opportunity to earn without begging.

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5. Skills acquired and pathways for participants

(Provide an overview of the training undertaken as part of the programme including whether training is accredited or prospects for accreditation, skills acquired on the part of participants including certification where applicable, participant attrition rate from the programme and the reasons thereof – please also attach participant exit interview forms for both attrition and completion instances)

Professional:

Social Work and Social Auxiliary Work experience of unemployed staff being enrolled on the programme; Teachers who did not find placements at schools being placed in schools, thus acquiring experience which would allow them to apply for permanent positions within WCED.

Trained Early Childhood Development practitioners placed in facilities gaining experience in programme implementation which would allow them an opportunity (as was the case) of finding permanent employment.

School Support:

Grade 12 unemployed persons with an interest in education, being allowed to enter to workplace and gaining valuable experience in dealing with children and behaviour challenges, allowing them to arrive at decisions pertaining to career choices.

Nutrition:

In reaching between 52000 and 62000 meals per week must tell the tale of deep seated poverty. As participants of the Work Theme resides within the communities, beneficiaries of feeding points would take jointly responsibility should the coordinator become ill, or even in the event that he/she found permanent employment.

Community Safety and GBV: Surely the biggest impacts and positive results in addressing GBV and support services in respect of safe communities and Prevention and Early Intervention Services as part of the "basket of social work services" to be rendered in relation to vulnerable persons and communities by StellCARE. 42 individuals and neighbourhood watch members received training as being provided for in the Children's Act 38 of 2005 and internal policies of StellCARE in relation to volunteers working with children. Trained volunteers provided services at the level of Child and Youth Care Workers.

Cleaning and Greening: The skills transfer in this sector rest more on the basis of awareness and environmental management in terms of the importance of waste management and allowing participants to discover potential of income generation through waste management.

Resignation: As participants do not resign officially from the programme, it does not allow StellCARE to have exist interviews. Should they officially resign, as in the labour field, they would not be able to apply for UIF; hence the tendency for participants just not to return to work without any notification of resignation.

6. Engagements with stakeholders

(Provide an overview of engagements with the respective community structures including challenges experienced such as any form of resistance including protests/violence; municipalities, and funders)

Monthly meetings with participants are being held.

No incidents of protests had been reported.

In case of misconduct or allegation of substance or alcohol abuse, the participant will receive counselling and if applicable, receive a written warning, following up with continued support. As we allow parolees onto the programme, misconduct must be reported to the correctional official who then must provide counselling and support and also the decision to cancel parole if applicable.

All participants sign a conduct order agreement. Gender base violence, due to the high incidences in all communities we serve, receive priority and is addressed in every meeting with participants.

7. Summary of key lessons learnt

(Please provide a summary of key lessons learnt over the implementation period – these should include project specific lessons as well as lessons to potentially inform future design of social employment programme/s)

Proper budget in relation to work themes;

Project management skills must be acquired and sourced;

Monitoring and Evaluation form the back bone of successful execution of the program;

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8. Project Legacy and Sustainability Prospects

(Provide an overview of the legacy the project will leave behind, pathways for participants post project closure, sustainability prospects of the project including funding avenues being explored)

Restoring dignity and hope are the digest contribution which no money can buy and this is the most important outcome from the SEF program, for which StellCARE would always be grateful for. The continued economic situation communities are confronted with, will not be solved any soon. It is also not realistic that individuals will realise businesses out of i.e. waste management, and we have to guard against unrealistic expectations, as we might be setting people up for failure.

The most rewarding experience from this is the cohesion formed amongst community members and creating a kind of camaraderie amongst our participants. People start to be on the lookout for one another, show humanity and stand-up against the wrongs in the community. StellCARE beliefs in the power of asset based community development, and this provides the only opportunity to the organisation to assist families to strengthen themselves and to protect our most vulnerable persons, being children, the elderly and the disabled persons.

The establishment of a ***SOCIAL COOPERATIVE*** must be developed to provide ownership to community members to decide on their own futures within a conducive and safe environment, where crime and gang activities would not be tolerated.

Alternative funding opportunities will be explored in order to provide continued stipend related employment post cooperative formation and enterprise development.

The struggle to obtain agricultural land since the inception of the programme, must surely be regarded as one of the biggest hurdles preventing the programme to reach the agricultural goals and objectives. The fact that land belongs either to the municipalities or private, coupled with lengthy negotiation episodes, still is a frustrating aspect in preventing to establish real sustainable agricultural business entities.

9. Financial Review

(Provide an overview in respect of the adequacy of the budget, budget structure, grant disbursement method and controls, and any areas of improvement)

Under budgeted on non-wage items due to misinterpretation

Financial outsourcing of StellCARE did not provide in-house resources to support project management

10. Conclusion and Overall Recommendations the Continuation of Social Employment Program

Secure Long-term Funding

By ensuring the continuation and success of social employment programs, social employment initiatives can become more resilient and sustainable in the face of economic and political changes. The situation is of such a nature, that funding for at least 5 to 6 years is needed in order to effect change.

Improve Coordination and Collaboration

Enhancing coordination and collaboration among stakeholders is essential for the effective implementation and scaling-up of social employment programs. Platforms like SEN and other stakeholders in sharing experience and networking is important as a platform to facilitate information sharing, joint planning, and monitoring of social employment initiatives. Moreover, assisting (mediating) NGOs like StellCARE to form partnerships between public and private sector actors can help leverage additional resources, expertise, and networks to support the goals of social employment programs.

Address Stigmatisation and Discrimination

Continued efforts and actions to foster the positive image of social employment programs and reduce the risk of stigmatisation and discrimination, through awareness campaigns that highlight the benefits and successes of these initiatives. By showcasing the positive impact of social employment on individuals, families, and communities, these campaigns can help shift public perceptions and promote acceptance of these programs.

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Customize and Adapt Programs to Local Needs and Mandated Areas

Successful social employment programs should be tailored to the specific needs and contexts of the communities they serve. StellCARE focused through this initiative on customising programs to address local social needs and priorities. Therefore, social employment initiatives can be more effective in addressing the unique challenges faced by unemployed individuals and vulnerable families, and in the case of StellCARE, act as a support system to the social service delivery program within the mandated areas or the organisation.

Conclusion

The SEF program has proved successful in addressing the issue of unemployment and supporting vulnerable and poor families. By providing temporary jobs, skills training, and social services, this initiative can continue to generate significant economic, social, and individual benefits. However, to ensure the continuation and success of social employment programs, it is essential to address the challenges of funding, coordination, potential stigmatisation, and program customisation. The success of the IDC in managing the program must be commended, and therefore the request from StellCARE to be assisted to secure the future of social employment initiatives to contribute to the well-being of thousands of unemployed individuals and vulnerable families and to address and hopefully impact on the violence and drug abuse in our mandated areas.

2022-2023	Contracted Amounts		
	Target	Actual	Variance
Income			
Grant	15 128 946	15 128 946	
Own Contribution			
Other			
TOTAL INCOME	**15 128 946**	**15 128 946**	
EXPENDITURE			
Ordinary Wages	12 493 440	11 836 994	656 446
Ordinary Wages Total	**12 493 440**	**11 836 994**	**656 446**
Skilled Worker/Team Leader	855 036		858 036
Skilled Wages Total	**855 036**		**855 036**
UIF & COIDA	**266 970**	**239 133**	**27 837**
TOTAL WAGES	**13 615 446**	**12 076 126**	**1 539 320**
Tools	221 000	181 506	39 494
Materials	113 000	130 010	(17 010)
PPE	960 000	734 857	225 143
Inventory Total	**1 294 000**	**1 046 373**	**247 627**
Technical Services	48 000	40 006	7 994
Training	50 000	25 555	24 445
Other			
Services Total	**98 000**	**65 562**	**32 438**
Programme Management	45 000	51 229	(6 229)
Monitoring and Evaluation	45 000		45 000
Other	31 500	19 666	11 834
TOTAL NON-WAGES COST	**1 513 500**	**1 182 829**	**330 671**

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SOCIAL EMPLOYMENT FUND

FINANCIAL REPORT SECTION							
MONITORING AND EVALUATIION SECTION							
Participants' spatial equity per Thematic Area							
Theme	Province	Provincial Total	Area 1 Total	Area 2 Total	Area 3 Total	Area 4 Total	Provincial Gender % Split
Education	WC	172					M 31.8%
Cleaning and Greening / Agriculture	WC	1107					F 68.2%
Nutrition	WC	12					
Community Safety and GBV	WC	23					

Impact Indicators per Thematic Area				
Description	**Target**	**Actual**	**% Variance**	**Comment/Remedial Action where applicable**
Programme Impact Indicator 1 - Education *School Support* *ECD* *Playgroups*	215 141 44 30	192 148 44 0	11.9%	Deviation were requested not to implement playgroups, due to the fact that 3 other SIPS, without notification moved into the SSA area. More schools approached StellCARE and the school support component will increase where it is absolutely needed. As the WCED reintroduced the "Game Changer School Support" program, some SEF participants opted to join that program, as the stipend paid are more than double of the SEF. As the
Programme Impact Indicator 2 *Nutrition*	34	12	35.3%	The perceived number of participants could be preserved on the EPWP program funded for the period 2022/2023 by DSD. Those participants will be moved onto the Work Theme in the new contracted period.
Programme Impact Indicator 3 Community Safety & GBV	90	23	34.3%	Funding for NHW had been reintroduced and removed from the SEF funding. However, 3 professionals in this sector are not on the stipend component, as additional funding was secured. The additional Eye-on-Community members will be trained in the extended contract period and placed on the program after completion.
Programme Impact Indicator 4 *Cleaning, Greening and Environment griculture*	573 80	1107	(70%) over reached	StellCARE always recognised that this Thematic area would accommodate the majority of unemployed persons in our mandated areas, to supplement social service delivery to our beneficiaries. The goal to eradicate and address poverty in a more dignified way & to prevent further disintegration of the family systems, was realised in this work theme. Sustainable income streams would only be made possible through this initiative, hence our continued strive to obtain agricultural land in order to implement our programs through the co-operative model.

STELLCARE
Stellenbosch & Districts Family Services
093-286 – NPO PBO 130001154

SOCIAL EMPLOYMENT FUND

PRESIDENTIAL
EMPLOYMENT
STIMULUS

SOUTH AFRICAN
ECONOMIC
RECONSTRUCTION
AND RECOVERY
BUILDING A NEW ECONOMY

STELLCARE

Stellenbosch & Districts Family Services

Promoting self-reliance and the well-being of society

003-206-NPO
SINCE 17 JUNE 1917

MAKING A DIFFERENCE IN THE LIVES OF ORDINARY PEOPLE AND RESTORING DIGNITY OF MARIGALISED PERSONS

PRESIDENTIAL EMPLOYMENT STIMULUS

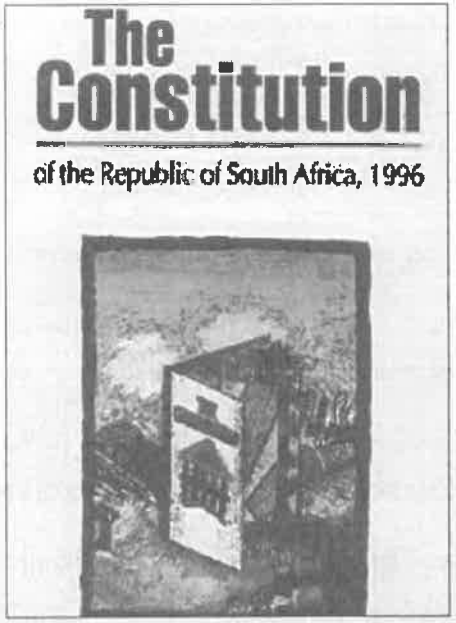
StellCARE: Stellenbosch & Districts Family Services In a Nutshell

- Organisation is founded on the principles of philanthropy and upholds its care of vulnerable sectors of society by promoting public good through its vision and mission.
- In order to achieve its objectives, the organisation shall, inter alia:
  - be voluntary by nature and this characteristic shall be reflected in its management;
  - remain non-governmental and independent;
  - confirm its belief in the dignity, diversity, equality and worth of all people;
  - In collaboration with our partners, StellCARE delivers a **basket of social development services and community promotive initiatives**, focusing to the poor, vulnerable and those with **special needs**.
  - Participate in initiatives to address structural poverty by participating in the Presidential Employment Fund initiative to support families, women and the youth

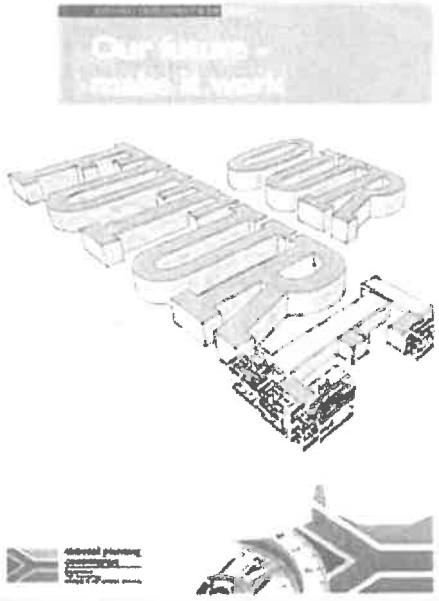




Social Service Delivery Mandate



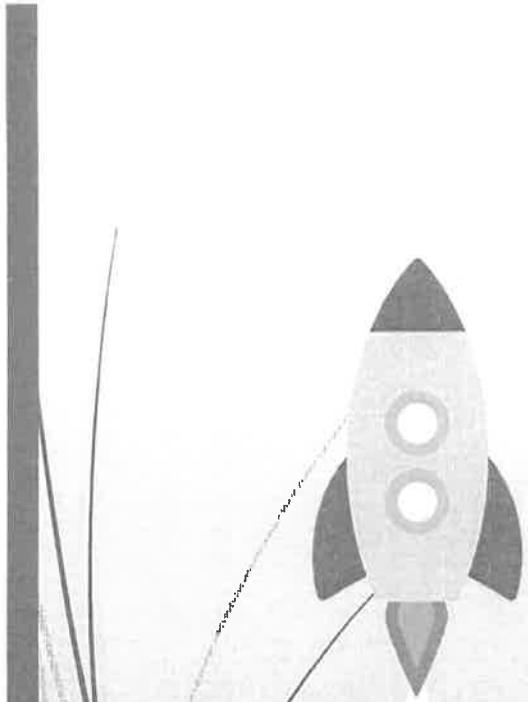




Constitutional Mandate and Legal Framework

Section 28 (1) of the Constitution sets out the **rights of children** with regard to **appropriate care (income, basic nutrition, shelter, health care services and social services)** and that the detention of children is a measure of last resort.

Designated in terms of section 107 of the Children's Act 38 of 2005



PRIMARY JURISDICTION

Cape Winelands

Metro East

OTHER

Matzikama

Purpose Driven Beaufort West

Working towards to common good of our communities

STAY RELEVANT

COLLABORATE

$

GOVERNANCE

ADVOCACY CAPACITATE

Client Data Base -

Families Reached by

Vision and Mission



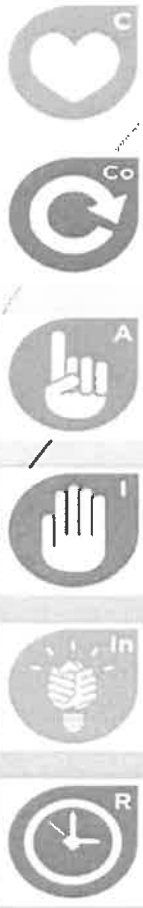
Vision

A self-reliant society
Building Resilient families
Creating Safe Communities
Eradicate structural poverty

Mission

To ensure the provision of a comprehensive network of social and developmental services that enables and empowers the poor, vulnerable persons and those with special needs to become self supportive, restoring the self-worth and dignity of the marginalised.

Values



Care and Protect
To care for those we serve and work with and to protect the vulnerable.

Competence
The ability and capacity to do the job we are appointed to do.

Accountability
We take responsibility.

Integrity
To be honest and do the right thing, at the right time, to the right persons.

Innovation
To be open to new ideas, stay relevant, develop creative solutions to challenges in a resourceful way and be impact driven.

Responsiveness
To recognise the needs of our beneficiaries and employees and to work with them to provide the best possible serve and support

Key Policy Priority Informants & Shared Goals

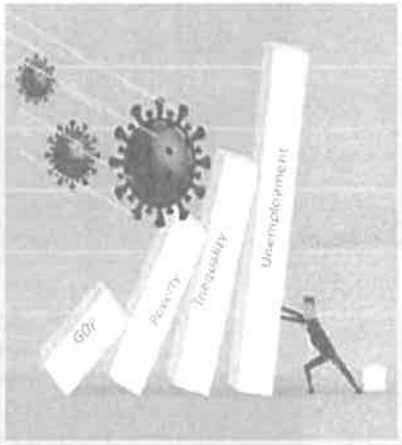
National Development Plan 2030

The South African Economic Reconstruction and Recovery Plan

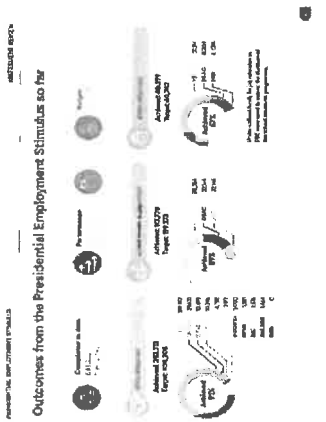
Organisational Strategic Plan 2019-2024

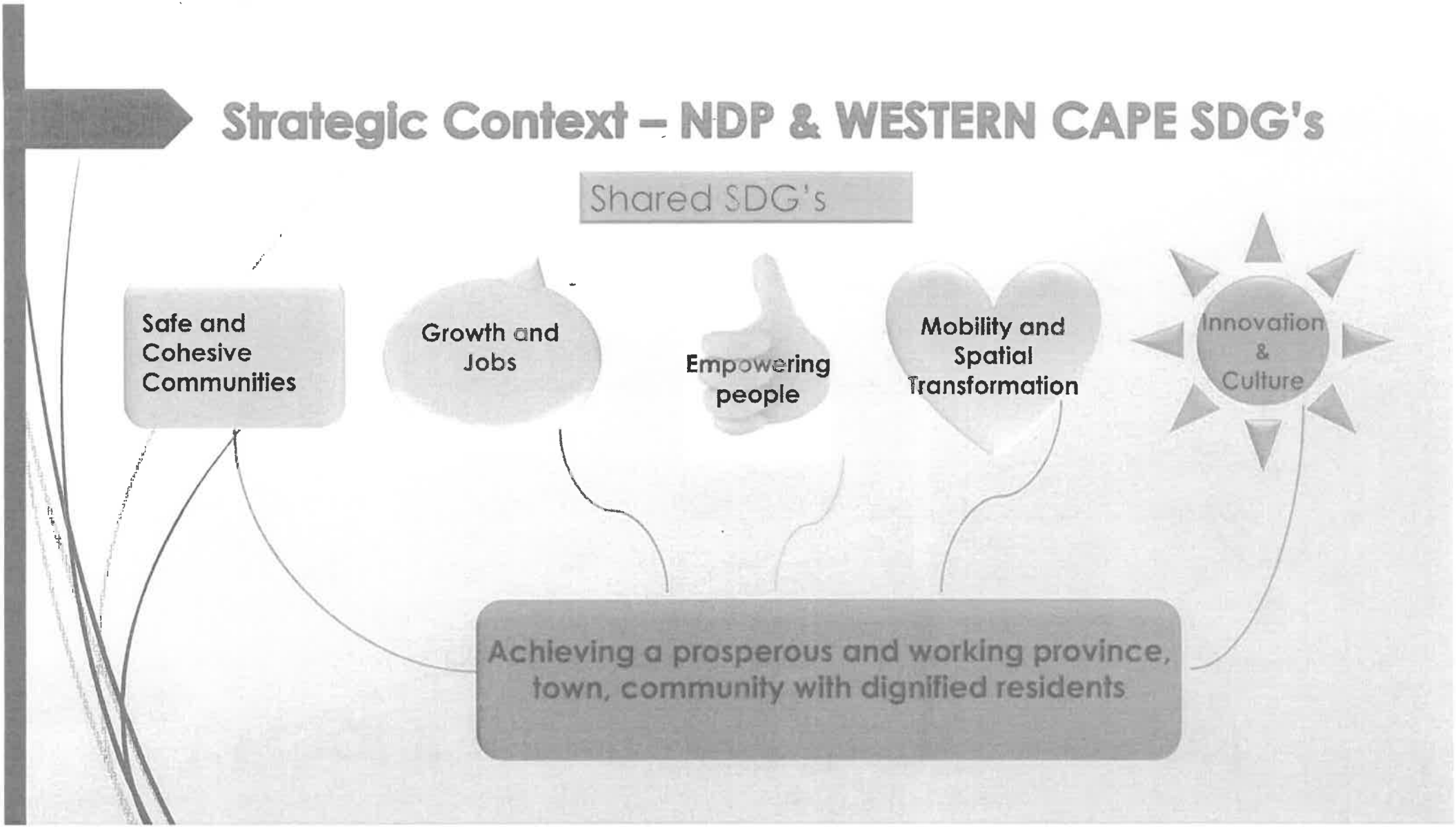
Annual Performance Report 2021/2022










Strategic Context – NDP & WESTERN CAPE SDG's
Shared SDG's
Safe and Cohesive Communities
Growth and Jobs
Empowering people
Mobility and Spatial Transformation
Innovation & Culture
Achieving a prosperous and working province, town, community with dignified residents

What if we do not fix this - or not reaching our goals?



What we do

Addressing the social needs of beneficiary communities in our mandated areas through these activities:

Activities	Purpose
1. School Support	Institutional management services, with special reference to governance (NPO Act; PFMA) and contractual arrangements and compliance in terms TPA (DSD) and other stakeholders (IDT; IDC and corporates) at operational level in terms of service deliverance.
2. Early Childhood Development Support	Provide comprehensive child and family care and support services to communities in partnership with stakeholders and civil society organisations.
3. Safe and Cohesive Communities	Provide integrated developmental psycho- social services to poor and vulnerable persons in partnership with stakeholders.
4. Cleaning, Greening and protecting the environment	Provide integrated developmental social crime prevention and anti-substance abuse services to youth under our care in partnership with stakeholders.
5. Nutrition	Address hunger and child hunger specifically, support sustainable livelihoods and poverty alleviation through dignified jobs and self-sustained families; assist communities with food by creating food gardens
6. GBV (VAC & VAW) and Violence in General	Implement effective intervention programmes and skills of affected person and perpetrators; employment opportunity to restore self-worth and dignity; Provide safe space and effective support at grass-root level.
7. Administration & Monitoring and	Recruitment, capturing and implementation. Monitoring and Evaluation procedures to measure effectiveness; understand



SEF in a NUTSHELL

48% unemployment in operational area and exacerbate by Covid-19

Agriculture and Tourism industry hit hardest with a sectors closed down in totality.

Social anomalies increase exponentially with hunger, gender base violence and children being left orphaned exploded, putting exceptional challenges on social service deliverance.

StellCARE to change service model "overnight.

Through the participation of StellCARE in SEF,

- vulnerable and poor persons within mandated communities are being engaged with and family systems being preserved; dignity restored and hope provided;
- National and provincial governments assist with the envisaged recovery and reform plan to build a resilient economy that comprises of an equal resilient citizenry who can participate in a sustainable economy.

StellCARE's contributes specifically in

- Recovery of the local economy through the fiscus of 1035 SEF participants who had been unemployed;
- the recovery of the tourism industry insofar as clean and conducive environment;
- Gender equality through the inclusion of women and youth;
- Green economy interventions;
- Mass public employment interventions - – 1035 participants and can be expanded;
- Strengthening food security and nutrition; and
- Normalising the education system through support to affected and challenged school as well as early childhood development.





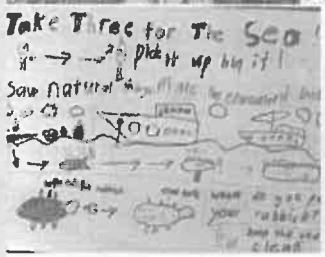


Outcomes Achieved

- **1035 previously unemployed persons are employed and contribute to their own livelihood in a dignified way**
- **Gender Based Violence** are prioritised as primary focus of intervention. Participants serve on Action Committee. Victims reached out for assistance and both victim and perpetrator are being assisted. SAPS are fully committed to fulfil their legal obligation.
- **Participants take ownership for littering in communities and understand the impact of actions on the environment and general well-being. Participants start to advocate for cleaner communities and respect for one another.**
- **Five (5) youth in school support programme enrolled through UNISA for B.Ed based on experience gained and passion for children.**









What we do

Sef + StellCARE = Progressive Communities



- Poverty alleviation and a reduction in child poverty specifically;
- +- 55000 meals are provided to vulnerable persons per month, of which 92,% are children;
- Eye-on-Community members in collaboration with NWH assist in creating safer communities open spaces. This has contributed towards -
- 5% decrease in referrals of allegations of child neglect and abuse received during period Sept. 2022 to Dec. 2022
- Continued daily cleaning of areas in communities contribute to a more hygienic environment and safer spaces.

COLLABORATION AND NETWORKING

- Stelenbosch Neighbourhood Watch
- Cloetesville, Stellenbosch, Groot Drakenstein and Kleinvlei SAPS
- Pieter Langeveldt Primary School, Cloetesville Primary School, RR Franks Primary Schools, Ikaya Primary School Kayamandi & Luckhoff Secondary School
- Stellenbosch E'Bosch
- Khula
- CocT and Stellenbosch Municipality;
- Cloetesville Sports Council

Support in respect of

Wellington Community

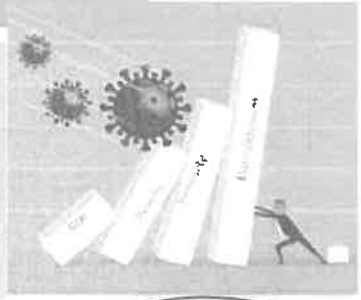
Merweville

Langa, Gugulethu, Vrygrond, Portsland and East Ridge in terms of management of community kitchens



Suggestion on how SEF can be enhance in the next rounds

1. Invest in and provide support to StellCARE to improve on deliverables in order to expand our programme as there is a very prominent need.
2. Programme must be multi year and be sustainable in relation to participants already in the programme. It is immoral to allow persons to better their livelihoods with realising that there is no possibility of further employment, and to end such relationship. Participants will be in exactly same predisposition as before the implementation of the programme.
3. Assist StellCARE in the agricultural development, since the organisation succeeded in obtaining land for agricultural development.
4. The facilitation in securing job opportunities and continuation of participation in the programme must be allowed as per p1. Failing to achieve this, equals failure of endeavours as being pronounced in the NDP as well as the economic recovery and restoration plan of government. The current status of load shedding and the economic impact thereof present the same threat, if not more severe, than the Covid-19 pandemic in relation to the health and welfare of our communities.
5. Extension of the program to 5 days and at least 5 working hours per day.

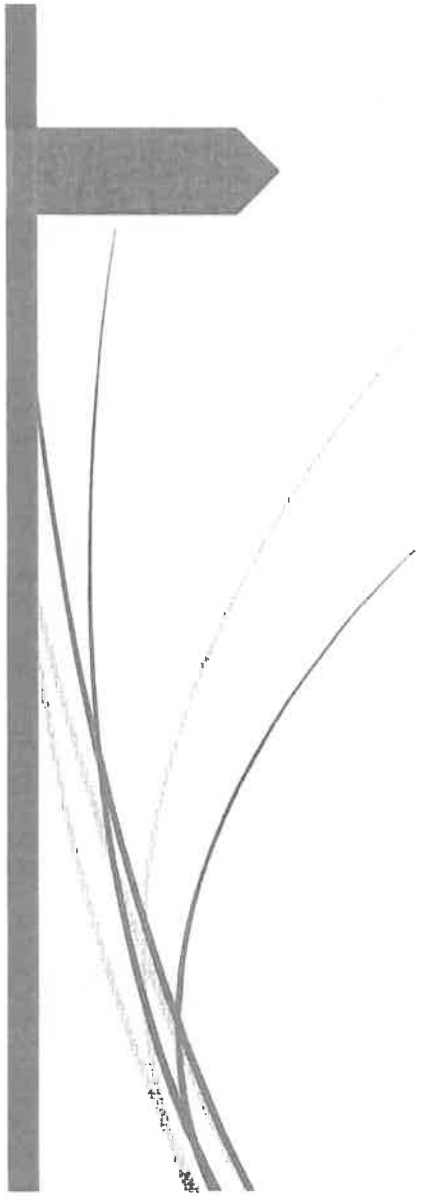




Financial Contributions

- Salaries of Staff deployed to manage the SEF process
- Vehicle and fuel use
- Telephone and internet
- Data
- Office space and office furniture
- Insurance
- Security
- Catering for awareness programs and school holiday programmes
- Care packs for Gender Base Violence activities
- Equipment and Stationary for holiday programs
- Food and gas for 24 community kitchens
- Salary of teacher – Merweville School Support
- Additional stipend for carers – Merweville School Support





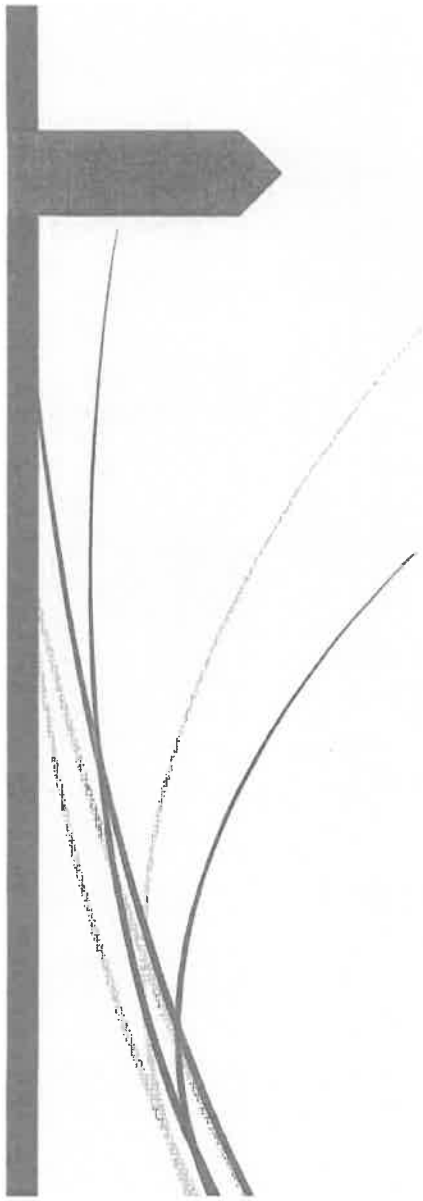
STORIES

- My name is Nomalungisa Bhayibhile from Kayamandi. I am very grateful for this opportunity to be part of this project, it has been long overdue I have waited for years to get job and bring something on my table. Working in my community came as a blessing

- I am Ernest Lof from Cloetesville. I am a transgender person – not belonging anywhere – so it felt. I could not manage to find any employment, most probably because of my sexuality, or so I believe. When I approached StellCARE to be allowed on the program, StellCARE accepted me right away, without questioning my sexuality or my ability. StellCARE was aware of the fact that I am tik-addicted. Mrs Nieuwoudt was clear that we would not be discriminated against, but expected to come clean. After an incident and a positive test in November 2022, I was confronted with a choice – come clean or resign. I made the choice, and manage thus far to stay clean. I will be for ever thankful towards StellCARE and SEF for this opportunity.

- Abe September – I lost my job during Covid in 2020. I was involved in our local Neighbourhood Watch and devoted all my time to this. I was aware of the programme of StellCARE and Pieter Langeveldt Primary School, and assist where I could. Having heard of SEF, I was approached by StellCARE to enroll in the programme which I did. I was ashamed at first, but I will never leave the programme, even if I am offered a better salary. The impact this programme has on the community cannot be quantified. I have learnt a lot and developed my skills through the biometrics system – something I would never have come across. Thank you SEF and thank you StellCARE.

- I am Mr Axxx from Wellington. I am a politician and labour expert, but not employed. For many years I worked with StellCARE and since 2022 StellCARE supported a welfare organisation where I am involved in with excellence. When informed by Mrs Nieuwoudt about SEF, and that StellCARE would again take me onboard and did not even asked which political party I am involved with. I never thought of the possibility of being a recipient of a stipend in lieu for my services. I gained dignity and earn the respect of our participants, knowing that we all earn the same stipend. StellCARE does an amazing job and allow our participant over whom they have no responsibility for, to earn a living and to move out of the darkness of poverty.



SUCCESS STORIES

- School support and AFTER SCHOOL support
- ECD support
- **EYE-ON-COMMUNITY**: IDT – 220 job opportunities; 72 sustainable livelihood WC DSD
- **GBV trauma counselling** , networks and groups – designated social work position to this
- Nutrition established and excellent co-operation with our SAPS station
- Environmental
- Establishment of the Stellenbosch & Districts Primary Cooperative Limited as the most important vehicle to provide a sustainable income stream to participatory participants once profitable.

STELLCARE
Stellenbosch & Districts Family Services
003-206 – NPO PBO 130001154

THANK YOU
IT IS AN HONOUR

SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE (SPECIALISED ENTITY) - which include (Not Limited to) Non-Profit Organisations, Non-Profit Companies, Public Benefit Organisations etc.

I, the undersigned,

Full name & Surname	Elizabeth Magdalena Johanna Nieuwoudt
Identity number	560929 0079 08 9

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.

2. I am a Director of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	StellCARE: Stellenbosch & Districts Family Serivces
Trading Name (If Applicable):	StellCARE/StellSORG
Registration Number:	002-306 NPO
Vat Number (If Applicable)	
Enterprise Physical Address:	Helshoogte Road, Ida's Valley 7609 7609
Type of Entity (NPO, PBO etc.):	NPO & PBO
Nature of Business:	
Definition of "Black People"	As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians – (a) Who are citizens of the Republic of South Africa by birth or descent; or (b) Who became citizens of the Republic of South Africa by naturalization- i. Before 27 April 1994; or ii. On or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date
Definition of "Black Designated groups"	"Black Designated Groups means: (a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (b) Black people who are youth as defined in the National Youth Commission Act of 1996; (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (d) Black people living in rural and under developed areas; (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"

3. I hereby declare under Oath that:

- The Enterprise has 100 % Black Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has ____ % Black Female Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has _____ % Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
  - Black Youth %= _____ %
  - Black Disabled % = _____ %
  - Black Unemployed % = _____ %
  - Black People living in Rural Areas % = _____ %
  - Black Military Veterans % = _____ %

- Based on the Audited Financial Statements/ Financial Statements and other information available on the latest financial year-end of 31 MARCH 2024 (DD/MM/YYYY), the annual Total Revenue/Allocated Budget/Gross Receipts was R10,000,000.00 (Ten Million Rands) or less.

- Please Confirm on the below table the B-BBEE Level Contributor, **by ticking the applicable box.**

At Least 75% Black Beneficiaries	**Level One** (135% B-BBEE procurement recognition level)	X
At Least 51% Black Beneficiaries	**Level Two** (125% B-BBEE procurement recognition level)	
Less than 51% Black Beneficiaries	**Level Four** (100% B-BBEE procurement recognition level)	

	YES / NO
Do you know and understand the content of the declaration?	Yes
Do you have any objection to taking the prescribed oath?	No
If yes to the above, do you want to make an affirmation?	Yes
Do you consider the prescribed oath to be binding on your consciences?	Yes

4. The sworn affidavit will be valid for a period of 12 months from the date signed by the commissioner.

Deponent Signature: _____

Date: 2024/04/24

723682-6

CST A.J.S.

~~Commissioner of Oaths~~

Signature & stamp (if applicable)

Date: 2024-04-24

SOUTH AFRICAN POLICE SERVICE
CLOETESVILLE
SCM
2024 -04- 24
SCM
CLOETESVILLE
SUID-AFRIKAANSE POLISIEDIENS

CENTRAL SUPPLIER DATABASE FOR GOVERNMENT

Report Date:
13 Mar 2025 11:47:22 633 AM
Report Ran By:
director@stellcare.org.za

CSD REGISTRATION REPORT

SUPPLIER IDENTIFICATION

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). It is the responsibility of an organ of state supply chain practitioner to obtain supporting documentation to verify the identity and legitimacy of this supplier.

Supplier number	MAAA0108362	Have Bank Account	Yes
Is supplier active?	Yes	Total annual turnover	R10 million or less; or
Allow associates?	Yes	Financial year start date	01 Apr 2017 00:00:00:000
Supplier type	Unincorporated Body of Persons	Created by	director@stellcare.org.za
Supplier sub-type	Voluntary Associations	Created date	25 Apr 2016 14:50:26:000
Legal name	StellCARE: Stellenbosch & Districts Family Services	Edit by	csd.reverifybatch@treasury.gov.za
Trading name	STELLCARE	Edit date	15 Feb 2025 01:14:45:940
Identification type	South African Identification Number	Restricted Supplier	No
South African identification number	5609290079089	Restricted Director	No
Government breakdown	Voluntary Associations	Government Employee	No
Country of origin	South Africa		

SUPPLIER INDUSTRY CLASSIFICATION INFORMATION

INDUSTRY CLASSIFICATION 1

Main group	Accommodation and food service activities		
Division	Accommodation	% share of annual turnover	20.00
Division	Food and beverage service activities	% share of annual turnover	20.00

INDUSTRY CLASSIFICATION 2

Main group	Education		
		Core industry	Education
Division	Education	% share of annual turnover	60.00

SUPPLIER CONTACT INFORMATION

CONTACT 1

national treasury
Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

APPENDIX 5

STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

NOTICE: 19/2025

LEASE OF MUNICIPAL AGRICULTURAL LAND

Notice is hereby given that proposals are requested from individuals or enterprises to lease the land below in line with the approved Policy: Management of Municipal Agricultural Land as published in the Government Gazette of 27 March 2017, including but not limited to:

The aim of leasing the properties as listed below is to advance the Local Economic Development objectives of Council in terms of creating access to municipal agricultural land for current and potential emerging farmers. It must be noted that Farm 502 AS 1, 502 AS 2 and 502 AS 3 are located in a Critical Biodiversity Area (CBA) which is highly sensitive and the only farming purpose this land could be utilised for is beekeeping or similar.

Application forms can be collected from the Economic Development office at the NPK Building, 2nd Floor, Cnr Ryneveld and Plein Street, Stellenbosch or requested via email from Mark.Harris@stellenbosch.gov.za or downloaded from www.stellenbosch.gov.za.

For more information contact Mark Harris at Mark.Harris@stellenbosch.gov.za or at 021 808 8159 / 021 808 8974. Proposals must be submitted no later than **12h00 on 13 March 2025** to the Local Economic Development office at the 2nd Floor, NPK Building, Cnr Ryneveld and Plein Street, Stellenbosch.

	PROPERTY DESCRIPTION	SIZE (ha)	WATER (ha)
New Portion	502 AS Portion 1	8.7	No Water Rights
New Portion	502 AS Portion 2	8.7	No Water Rights
New Portion	502 AS Portion 3	8.7	No Water Rights
	TOTAL	**26.1 ha**	

Ms Geraldine Mettler
Municipal Manager
Stellenbosch Municipality

KENNISGEWING: 19/2025

HUUR VAN MUNISIPALE LANDBOUGROND

Kennis word hiermee gegee dat voorstelle van individue of ondernemings versoek word om die grond hieronder te verhuur in ooreenstemming met die goedgekeurde beleid op die Bestuur van Munisipale Landbougrond soos gepubliseer in die Staatskoerant van 27 Maart 2017, insluitend maar nie beperk nie tot:

Die doel om die onderstaande landbougronde te verhuur is gefokus op die Plaaslike Ekonomiese Ontwikkelings objektief van die Raad om toegang tot landbougrond vir huidige en potensiële opkomende boere te bevorder. Daar moet kennis geneem word dat Plaas 502 AS 1, 502 AS 2 en 502 AS 3 in 'n Kritieke Biodiversiteitsgebied geleë is wat hoogs sensitief is en die enigste boerderydoel waarvoor hierdie grond benut kan word, is byeboerdery of soortgelyk..

Aansoekvorms kan by die Ekonomiese Ontwikkelingskantoor by die NPK-gebou, 2de Vloer, Hv Ryneveld- en Pleinstraat, Stellenbosch afgehaal word, of per e-pos aangevra word van Mark.Harris@stellenbosch.gov.za of dit kan afgelaai word vanaf www.stellenbosch.gov.za

Vir meer inligting kontak Mark Harris by Mark.Harris@stellenbosch.gov.za of by 021 808 8159 / 021 808 8974. Voorstelle moet nie later as **12h00 op 13 Maart 2025** ingedien word nie by die Ekonomiese Ontwikkelingskantoor by die NPK-gebou, 2de Vloer , Hv Ryneveld- en Pleinstraat, Stellenbosch.

	EIENDOM BESKRYWING	GROOTTE (ha)	WATER (ha)
Nuwe Gedeelte	502 AS Portion 1	8.7	GEEN WATER REGTE
Nuwe Gedeelte	502 AS Portion 2	8.7	GEEN WATER REGTE
Nuwe Gedeelte	502 AS Portion 3	8.7	GEEN WATER REGTE
	TOTAAL	**26.1 ha**	

Ms Geraldine Mettler
Munisipale Bestuurder
Stellenbosch Munisipaliteit

20/02/2025

APPENDIX 6

FARM 502AS APPLICANT DETAILS		
NO	**APPLICANT**	**FARM PORTION**
1	Andile Balula	No indicatoin
2	Chithakalo Mbalula	Any portion
3	Isak Swarts	AS3
4	John Williams	No indicatoin
5	Kurt Jacobs	Any portion
6	Kyle Davids	Any portion
7	Rudolf Matthews	AS1
8	S & M Eco Farming	No indicatoin
9	SP Can Land & Rivers Project	AS2
10	StellCare	All three portions
11	Stuart R Burgess	AS1 or (All three portion)
12	Three Beauty LM	All three portions

DATE RECEIVED:
APPLICATION REFERENCE NUMBER:
NAME OF OFFICIAL RECEIVING APPLICATION:
SIGNATURE OF APPLICANT:

All questions contained in this questionnaire are strictly confidential

The applicant/s must provide a written commitment (in the form of affidavit) to pay the lease as per contract terms. The land obtained should not be sub-let/rented out. If found the Department should take back the land.

APPLICANT DEMOGRAPHIC PROFILE

MARITAL STATUS: ☐ single/never married ☒ cohabitation(living together) ☐ Married ☐ Separated ☐ Divorced ☐ Widowed

CATEGORY OF APPLICANT: ☐ category 1 (Subsistence Farmer) ☐ category 2 (Small Scale Farmer) ☐ category 3 (Medium Scale Farmer) ☐ Category 4 (Large Scale Commercial Farmer)

TARGET GROUP OF APPLICANT: ☒ Farm dweller ☐ farm worker ☐ Labor tenant ☐ youth ☐ women ☐ commonage farmer ☐ Agricultural graduate ☐ Other Specify

ETHNIC GROUP OF APPLICANT: ☒ African ☐ Indian ☐ Coloured

APPLICANT DETAILS	LEGAL ENTITY DETAILS
Name: Andile Balula	Entity Name:
Surname: Balula	Entity Reg No:
ID No: [redacted]	Director Name/s:
Address Line 1: Rawlon Boerdery, Annandale	Director/s ID No:
Address Line 2: Pad, Lynedoch, Stellenbosch	Address Line 1:
Address Line 3	Address Line 2:
Cell Phone No: [redacted]	Address line 3:
Email: andilebalula@gmail.com	Cell Phone No:
Sex: M ☒ F ☐	Email: [redacted]
HOW LONG HAVE YOU BEEN LIVING IN MUNICIPAL AREA:	**☐1-2 YRS ☐2-4 YRS ☐5-9 YRS ☒10+**
PREFERRED LEASE AREA (Portion / Gedeelte):	**☐502 AS 1 ☐502 AS 2 ☐502 AS 3**

EMPLOYMENT AND EDUCATIONAL DETAILS		
OCCUPATION: □student □pensioner □farmer □farm worker ☒self-employed □employed in the private sector □unemployed □internship □other □ specify other: _____		
NAME OF EMPLOYER:		
TYPE OF EMPLOYMENT:		
BUSINESS ACTIVITIES (SELF-EMPLOYED): Carpentry and equestrian course builder @ S.D.R.C		
SOURCES OF INCOME: ☒salaries, wages, commissions □income from business □pension funds □grants(includes old age pension) □sales of farming products and services □remittances(money received from people living elsewhere) □no income □other income sources(rental income, interest, etc)		
HIGHEST LEVEL OF EDUCATION COMPLETED: □primary □Secondary ☒Matric □N1-N4 □N5-N6 □National Diploma(Technicon/University) □Honors Degree □Bachelor's Degree □Bachelor's Degree & Postgraduate □Master's Degree □Doctorate Degree		
HAVE YOU RECEIVED ANY TRAINING RELATED TO FARMING (FORMAL OR INFORMAL): ☒ **YES** □ **NO** (Horses)		
TRAINING OF APPLICANT RELATED TO FARMING/AGRICULTURE:		
NAME OF TRAINING	YEAR	INSTITUTION (FORMAL/INFORMAL)
INSTITUTIONAL ARRANGEMENT		
ARE YOU A MEMBER OF A GROUP THAT WANTS TO FARM COLLECTIVELY	☒ **YES**	☒ **NO**
	M	**F**
SIZE OF GROUP:		
NUMBER OF DISABLED:		
18-35 YEARS:		
36-50 YEARS:		
51-65 YEARS:		
65-79 YEARS:		
80 YEARS AND ABOVE		
TOTAL:		
TYPE OF LEGAL ENTITY: □Communal Property Association □Company □Trust □Close Cooperation □Cooperative □Farmers Association □other		

YEARS OF GROUP ENTITY EXISTENCE:	☒0-1 year ☐2-4 years ☐5-9 years ☐10 + years
AGRICULTURAL ACTIVITY:	
ARE YOU CURRENTLY INVOLVED IN FARMING:	(Equestrian activities (Horses) ☐YES ☐NO
DO YOU PAY RENT WHERE YOU FARM:	☐YES ☒NO
TYPE OF LAND OWNERSHIP WHERE YOU CURRENTLY FARM:	☐Rented ☐Private/Family Farm ☐Communal land (tribal land) ☐State land ☐ Communal land ☐labor tenant ☒farm dweller ☐other (specify)
HOW MANY YEARS HAVE YOU BEEN FARMING:	☐0-1 year ☐2-4 years ☐5-9 years ☒10 + years
TYPE OF FARMING EXPERIENCE:	(Equestrian activities (Horses)

WHICH SOCIAL CLUBS/ASSOCIATION/ORGANIZATION DO YOU BELONG TO: □Farmers Association □Producers Association □Cooperatives □Community Garden Group □Stokvel □Special Interest Group ☒other (specify) Horse shows

DO YOU REQUIRE ASSISTANCE WITH THE FOLLOWING: □Development of Business Plan □Market Access □Business Registration □Mentorship ☒Agricultural Training □Management Training □other (specify) Beekeeping

NO OF PEOPLE TO BE EMPLOYED BY PROJECT:

NO OF EMPLOYEES:	**TYPE OF EMPLOYMENT:**
	□Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other
	□Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other
	□Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other

DOES YOUR HOUSEHOLD OWN LIVESTOCK/CROPS: □cattle □sheep □goat □pigs □chicken □geese □other (specify) □grain □vegetables □sugar cane □other (specify) No

Type of animal/Horticulture and Crop Production	**Number of Livestock/ hectares farmed**	**□Household consumption □Sale**
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale

PREVIOUS GRANTS RECEIVED FROM GOVERNMENT: □SLAG □LRAD □CASP □Restitutional grant □Housing subsidy □Agricultural grant □Other(Specify)

NAME OF GRANT	**GOVERNMENT DEPARTMENT**	**AMOUNT RECEIVED**

INCOME RANGE RECEIVED THROUGH WORK, BUSINESS OR FARMNING PER MONTH	☐ 0-R199	
	☐ R200 - R499	
	☐ R500 - R1199	
	☐ R1200 - R1799	
	☐ R1800 - R2499	
	☐ R2500 - R4999	
	☒ R5000 - R9999	
	☐ R10000 - above	

WHAT ARE YOU INTENDING TO USE THE LAND FOR?					
AGRICULTURAL ACTIVITY	**TYPE**				
☒ Beekeeping					
☒ Other (please specify) Fynbos					
MAIN AREAS OF INTEREST	☐ Primary Production ☐ Processing ☐ Marketing				
INTERESTED IN PRODUCING FOR	☐ Own consumption ☒ Informal market ☐ formal market				
LIST OF FARM IMPLEMENTS					
HOUSEHOLD MEMBER DETAILS (List all persons in your Household, Group Applications, this part must be completed by all Members of the group).					
HOUSEHOLD REF NO:					
FATHER	☐ Employed (E)	Full Name:	CHILDREN/ GRAN CHILDREN 3	☒ M	Full Name: Adrian Daniels
	☐ Unemployed (U)	ID:		☐ F	ID:
MOTHER	☐ Employed (E)	Full Name: ~~Ma~~ Bernice Daniels		☐ M	Full Name: Abigail Balula
	☐ Unemployed (U)	ID:		☒ F	ID:
SIBLING	☐F ☐M ☐E ☐U	Full Name:		☐ M	Full Name: Amber Balula
				☒ F	

		ID:		□ F	ID:
	□F □M □E □U	Full Name:	GRANDMOTHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDMOTER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:

DECLARATION:

I declare that the information furnished in this applicant form is, to the best of my knowledge, true and correct. I also declare that I am not employed by the public service/ not a politician/ not a member of the traditional authority remunerated by the State and to the effect that my spouse is not a civil servant and acknowledge that any misrepresentation in this regard constitutes a ground for immediate termination of the agreement.



.....

SIGNATURE OF APPLICANT

13 March 2025

.....

DATE

NOTICE TO APPEAR IN COURT
(SECTION 56 IN TERMS OF ACT 51 OF 1977)



NOTICE DETAILS

Notice number:	92/27390/760/055632
Date and time of offence:	08/04/2024 17:00 pm
Issue Date:	08/04/2024 17:14 pm
Location:	R304 Kayamandi Stellenbosch
GPS coords:	N/A

OFFENDER DETAILS

First name:	Andile
Initials:	A
Surname:	Balula
ID type:	RSA
ID number:	[redacted]
Occupation:	Carpenter
PDP number:	N/A
Telephone number:	N/A
Cell number:	[redacted]
Gender:	N/A
Age:	38
Licence number	N/A
Home physical address:	Roulou Farm Annandale road NA Stellenbosch
Work physical address:	Race Course Durbanville

CHARGE DETAILS

You are hereby called upon in terms of


8

ADDISIONELE VUURWAPENLISENSIE
ADDITIONAL FIREARM LICENCE

00000039 0110100917

1

[redacted]

S.A.BURGER/S.A.CITIZEN

VANSLUKNAME
BALULA

VOORNAME/FORENAMES
ANDILE ARTES

GEBOORTEDISTRIK OF-LAND/
DISTRICT OR COUNTRY OF BIRTH
SOUTH AFRICA

GEBOORTEDATUM/
DATE OF BIRTH
1985-10-18

DATUM UITGEREIK
DATE ISSUED
2004-09-01

UITGEREIK OP GESAG VAN DIE
DIREKTEUR-GENERAAL:
BINNELANDSE SAKE

ISSUED BY AUTHORITY OF THE
DIRECTOR-GENERAL:
HOME AFFAIRS

Mantza du Preez
Practising attorney

miller • bosman • le roux
section 4, block A
stellenpark business park
R44, stellenbosch
posbus / p.o. box 711
somerset west 7129
tel: 021 840 8000
faks/fax: 021 840 8044
e-pos/e-mail: mblh@mblh.co.za

13/3/2025

Certified as true copy

Beekeeping Business Plan for Andile Balula

Applicant: Andile Balula

Residence: Stellenbosch

Application for Lease: Portion 502 AS (Raithby)

1. About Me

My name is Andile Balula. I was born and raised on Roulou Farm on Annandale Road. I lived there my whole life and learned about farming with cattle and horses. After school, I got involved with the Stellenbosch Riding Club (SR) and the Stellenbosch District Riding Club (SRDC). I started building the jumps for cross-country riding on their property, and I have been doing this for years. I am still involved with horses and know the fynbos area well because I built the jumps there.

2. Proposed Business Model

I started working with bees when I was young, looking after beehives on Roulou Farm. Now, I have three beehives that I manage, and I want to expand my beekeeping business. If I get this land, I will be able to keep more hives in a safe place, grow my honey production, and sell honey to more customers. I will also remove alien plants from the land and help restore the fynbos.

3. Production Viability

Right now, I can only manage three hives, but if I get this land, I can expand my hives to at least 20 over time. With better space and management, my honey production will increase. I will take care of my hives properly and make sure they produce more honey each season. This will allow me to grow my income and keep the land in good condition.

4. Market Access

I already know people who buy honey locally. I have been selling beehives to locals, and I know that many people want to buy honey. If I can produce more honey, I can sell to more customers in Stellenbosch and nearby areas. With more production, I can also look for bigger buyers, including markets and shops.

5. Financial Viability

With secure land, I will not have to worry about losing hives or moving them around. This means I will have stable honey production and a steady income. By growing from 3 hives to 20 hives, I will be able to sell more honey and support myself with this business.

6. Financial Model

Current Financial Situation

Year	Honey Production (kg)	Revenue (R80/kg)	Expenses
1	30	R2,400	Hive maintenance
2	50	R4,000	Hive maintenance
3	70	R5,600	Hive maintenance

Projected Financial Situation After 3 Years

Year	Honey Production (kg)	Revenue (R80/kg)	Expenses
1	200	R16,000	Hive maintenance, helper salary
2	350	R28,000	Hive maintenance, helper salary
3	500	R40,000	Hive maintenance, helper salary

7. Commitment to the Land

I understand that this land must be protected. I will remove alien plants and help restore the fynbos. The municipality can inspect the land every three months to check my progress. I will also take drone photos every year to show how I am improving the land.

8. Conclusion

Getting this land will help me build my beekeeping business and support myself in the future. I am ready to work hard, take care of the land, and grow my business. This is an opportunity for me to create something stable and long-lasting.

HANS CHITHAKALO MBALULA

FARM 502.

AS 1 AS 2 OR AS 3

(ANY ONE OF THE THREE)

DATE RECEIVED:
APPLICATION REFERENCE NUMBER:
NAME OF OFFICIAL RECEIVING APPLICATION:
SIGNATURE OF APPLICANT:

All questions contained in this questionnaire are strictly confidential

The applicant/s must provide a written commitment (in the form of affidavit) to pay the lease as per contract terms. The land obtained should not be sub-let/rented out. If found the Department should take back the land.

APPLICANT DEMOGRAPHIC PROFILE

MARITAL STATUS: □ single/never married ☒ cohabitation(living together) ☒ Married □ Separated □ Divorced □ Widowed

CATEGORY OF APPLICANT: ☒ category 1 (Subsistence Farmer) □ category 2 (Small Scale Farmer) □ category 3 (Medium Scale Farmer) □ Category 4 (Large Scale Commercial Farmer)

TARGET GROUP OF APPLICANT: ☒ Farm dweller □ farm worker □ Labor tenant □ youth □ women □ commonage farmer □ Agricultural graduate □ Other Specify

ETHNIC GROUP OF APPLICANT: ☒ African □ Indian □ Coloured

APPLICANT DETAILS	LEGAL ENTITY DETAILS
Name: CHITHA HANS MBALULA	Entity Name:
Surname: MBALULA (CHITHA KALO).	Entity Reg No:
ID No: [redacted]	Director Name/s:
Address Line 1: 2681 THUBELITSHA STREET	Director/s ID No:
Address Line 2: KAYAMANDI.	Address Line 1:
Address Line 3 STELLENBOSCH.	Address Line 2:
Cell Phone No: HANS.MBALULA@GMAIL.COM	Address line 3: HANS.MBALULA@GMAIL.COM
Email: [redacted]	Cell Phone No:
Sex: M ☒ F □	Email:
HOW LONG HAVE YOU BEEN LIVING IN MUNICIPAL AREA:	□1-2 YRS □2-4 YRS □5-9 YRS ☒10+
PREFERRED LEASE AREA (Portion / Gedeelte):	□502 AS 1 □502 AS 2 □502 AS 3 ANY ONE OF THREE PIECES.

EMPLOYMENT AND EDUCATIONAL DETAILS		
OCCUPATION: □student □pensioner □farmer □farm worker ☒self-employed □employed in the private sector □unemployed □internship □other □ specify other: _____		
NAME OF EMPLOYER:	AUCHDALE.	
TYPE OF EMPLOYMENT:	STABLE MANAGER. (HORSES)	
BUSINESS ACTIVITIES (SELF-EMPLOYED):	HORSE JUMPS CONSTRUCTION & BEEHIVES	
SOURCES OF INCOME: □salaries, wages, commissions ☒income from business □pension funds □grants(includes old age pension) □sales of farming products and services □remittances(money received from people living elsewhere) □no income □other income sources(rental income, interest, etc)		
HIGHEST LEVEL OF EDUCATION COMPLETED: □primary ☒Secondary □Matric □N1-N4 □N5-N6 □National Diploma(Technicon/University) □Honors Degree □Bachelor's Degree □Bachelor's Degree & Postgraduate □Master's Degree □Doctorate Degree		
HAVE YOU RECEIVED ANY TRAINING RELATED TO FARMING (FORMAL OR INFORMAL): □ **YES** □ **NO**		
TRAINING OF APPLICANT RELATED TO FARMING/AGRICULTURE:		
NAME OF TRAINING	YEAR	INSTITUTION (FORMAL/INFORMAL)
TRAINING IN HORSES KEEPING	2000 UNTIL 2010.	SPIER WINE ESTATE.
FARMING IN GENERAL.		

INSTITUTIONAL ARRANGEMENT		
ARE YOU A MEMBER OF A GROUP THAT WANTS TO FARM COLLECTIVELY	□ **YES**	□ **NO**
	M	**F**
SIZE OF GROUP:		
NUMBER OF DISABLED:		
18-35 YEARS:		
36-50 YEARS:		
51-65 YEARS:		
65-79 YEARS:		
80 YEARS AND ABOVE		
TOTAL:		
TYPE OF LEGAL ENTITY: □Communal Property Association □Company □Trust □Close Cooperation □Cooperative □Farmers Association □other		

YEARS OF GROUP ENTITY EXISTENCE:	□0-1 year □2-4 years □5-9 years □10 + years
AGRICULTURAL ACTIVITY:	
ARE YOU CURRENTLY INVOLVED IN FARMING:	**☒YES □NO**
DO YOU PAY RENT WHERE YOU FARM:	**□YES ☒NO**
TYPE OF LAND OWNERSHIP WHERE YOU CURRENTLY FARM:	□Rented □Private/Family Farm □Communal land (tribal land) □State land □ Communal land □labor tenant ☒farm dweller □other (specify)
HOW MANY YEARS HAVE YOU BEEN FARMING:	**□0-1 year □2-4 years □5-9 years ☒10 + years**
TYPE OF FARMING EXPERIENCE:	CATTLE / HORSES & BEES

WHICH SOCIAL CLUBS/ASSOCIATION/ORGANIZATION DO YOU BELONG TO: □Farmers Association □Producers Association □Cooperatives ☒Community Garden Group □Stokvel □Special Interest Group □other (specify)

DO YOU REQUIRE ASSISTANCE WITH THE FOLLOWING: □Development of Business Plan □Market Access □Business Registration □Mentorship ☒Agricultural Training □Management Training □other (specify)

NO OF PEOPLE TO BE EMPLOYED BY PROJECT:

NO OF EMPLOYEES:	**TYPE OF EMPLOYMENT:**
	□Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other
	□Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other
	□Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other

DOES YOUR HOUSEHOLD OWN LIVESTOCK/CROPS: □cattle □sheep □goat □pigs □chicken □geese □other (specify) □grain □vegetables □sugar cane □other (specify)

Type of animal/Horticulture and Crop Production	**Number of Livestock/ hectares farmed**	**□Household consumption □Sale**
		□Household consumption □Sale
BEEHIVES.		**□Household consumption □Sale**
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale

PREVIOUS GRANTS RECEIVED FROM GOVERNMENT: □SLAG □LRAD □CASP □Restitutional grant □Housing subsidy □Agricultural grant □Other(Specify)

NAME OF GRANT	**GOVERNMENT DEPARTMENT**	**AMOUNT RECEIVED**

INCOME RANGE RECEIVED THROUGH WORK, BUSINESS OR FARMNING PER MONTH	□ 0-R199	
	□ R200 - R499	
	□ R500 - R1199	
	□ R1200 - R1799	
	□ R1800 - R2499	
	□ R2500 - R4999	
	X R5000 - R9999	
	□ R10000 - above	

WHAT ARE YOU INTENDING TO USE THE LAND FOR?					
AGRICULTURAL ACTIVITY	TYPE				
X Beekeeping					
□ Other (please specify)	FYNBOS & PROTEA PRODUCTION.				
MAIN AREAS OF INTEREST	X Primary Production □ Processing □ Marketing				
INTERESTED IN PRODUCING FOR	□ Own consumption X Informal market □ formal market				
LIST OF FARM IMPLEMENTS	CAR WITH 10 BEEHIVES				
HOUSEHOLD MEMBER DETAILS (List all persons in your Household, Group Applications, this part must be completed by all Members of the group).					
HOUSEHOLD REF NO:					
FATHER	□ Employed (E)	Full Name:	CHILDREN/ GRAN CHILDREN	□ M	Full Name:
	□ Unemployed (U)	ID:		□ F	ID:
MOTHER	□ Employed (E)	Full Name:		□ M	Full Name:
	□ Unemployed (U)	ID:		□ F	ID:
SIBLING	□F X M □E □U	Full Name: PETRUS MBAKULA.		□ M	Full Name:

[redacted]

		ID:		□ F	ID:
	□F □M □E □U	Full Name:	GRANDMOTHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDMOTER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:

DECLARATION:

I declare that the information furnished in this applicant form is, to the best of my knowledge, true and correct. I also declare that I am not employed by the public service/ not a politician/ not a member of the traditional authority remunerated by the State and to the effect that my spouse is not a civil servant and acknowledge that any misrepresentation in this regard constitutes a ground for immediate termination of the agreement.

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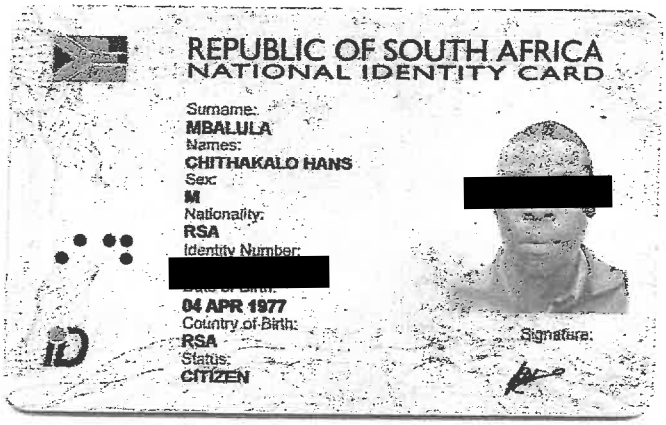
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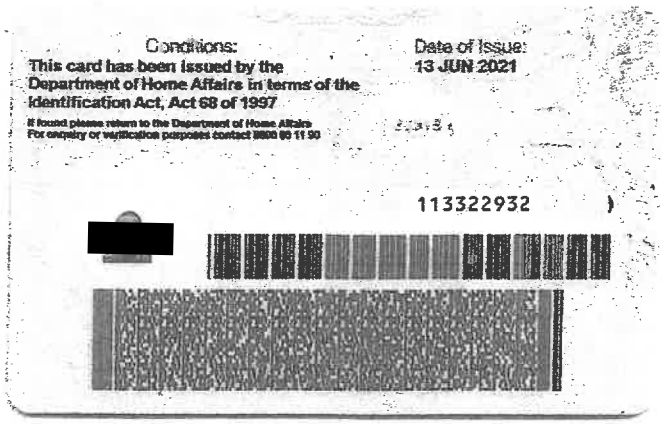
SIGNATURE OF APPLICANT

13 MAART 2025.

.....

DATE





EK SERTIFISEER DAT HIERDIE DOKUMENT 'N WARE AFDRUK (AFSKRIF) IS VAN DIE OORSPRONKLIKE DOKUMENT WAT AAN MY VIR WAARNEMING VOORGELÊ IS. EK SERTIFISEER VERDER DAT VOLGENS MY WAARNEMINGS, DAAR NIE 'N WYSIGING OF VERANDERING OP DIE OORSPRONKLIKE DOKUMENT AANGEBRING IS NIE.

I CERTIFY THAT THIS DOCUMENT IS A TRUE REPRODUCTION (COPY) OF THE ORIGINAL DOCUMENT WHICH WAS HANDED TO ME FOR AUTHENTICATION. I FURTHER CERTIFY THAT FROM MY OBSERVATIONS, AN AMENDMENT OR CHANGE WAS NOT MADE TO THE ORIGINAL DOCUMENT. 7265224-2 CST

HANDTEKENING / SIGNATURE JSP Davey

MAGSNOMMER / FORCE NUMBER 7265224-2 RANG / RANK CST

NAAM IN BRUKSKRIF / NAME IN PRINT JMDS

SUID-AFRIKAANSE POLISIEDIENS
COMMUNITY SERVICE CENTRE
12 MAR 2025
PAARL
SOUTH AFRICAN POLICE SERVICE

One of the Global One money management products or services

Proof of Account Details

CAPITEC

Capitec Bank

11/03/2025
Branch: 470010
Device:
2274SSERV01

SkyQR
Validate this document using SkyQR

To Whom it May Concern

We hereby confirm that Chithakalo Mbalula has the following account(s) at Capitec Bank Limited on 11/03/2025

Client Details

Name:	Chithakalo Mbalula
ID/Passport Number:	[redacted]
Residential Address:	[redacted]
Postal Address:	[redacted]

Account Details

Account Status:	Active
Account Type:	Savings
Account Number:	1440795175
Branch Code:	470010
Date Opened:	2015-11-17

The account details provided herein should not be read as extending by implication to any other matters not specifically addressed. The account details are given as at the above date and no obligation is hereby assumed to update the account details on any future date.

Capitec Bank Limited shall have no liability whether in contract, delict (including without limitation negligence) or otherwise to the above accountholder or any third party in relation to the account details contained herein.

DATE RECEIVED:
APPLICATION REFERENCE NUMBER:
NAME OF OFFICIAL RECEIVING APPLICATION:
SIGNATURE OF APPLICANT:

All questions contained in this questionnaire are strictly confidential

The applicant/s must provide a written commitment (in the form of affidavit) to pay the lease as per contract terms. The land obtained should not be sub-let/rented out. If found the Department should take back the land.

APPLICANT DEMOGRAPHIC PROFILE

MARITAL STATUS: ☐ single/never married ☐ cohabitation(living together) ☑ Married ☐ Separated ☐ Divorced ☐ Widowed

CATEGORY OF APPLICANT: ☐ category 1 (Subsistence Farmer) ☐ category 2 (Small Scale Farmer) ☑ category 3 (Medium Scale Farmer) ☐ Category 4 (Large Scale Commercial Farmer)

TARGET GROUP OF APPLICANT: ☐ Farm dweller ☐ farm worker ☐ Labor tenant ☐ youth ☐ women ☐ commonage farmer ☐ Agricultural graduate ☑ Other Specify

ETHNIC GROUP OF APPLICANT: ☐ African ☐ Indian ☐ Coloured

APPLICANT DETAILS	LEGAL ENTITY DETAILS
Name: Isak	Entity Name:
Surname: Swartz	Entity Reg No:
ID No: [redacted]	Director Name/s:
Address Line 1: [redacted]	Director/s ID No:
Address Line 2:	Address Line 1:
Address Line 3	Address Line 2:
Cell Phone No: 0786144915	Address line 3:
Email:	Cell Phone No:
Sex: M ☑ F ☐	Email:
HOW LONG HAVE YOU BEEN LIVING IN MUNICIPAL AREA: 6 Years	**☐1-2 YRS ☐2-4 YRS ☐5-9 YRS ☐10+**
PREFERRED LEASE AREA (Portion / Gedeelte): Long term	**☐502 AS 1 ☐502 AS 2 ☑502 AS 3**

EMPLOYMENT AND EDUCATIONAL DETAILS		
OCCUPATION: □student ☑pensioner □farmer □farm worker □self-employed □employed in the private sector □unemployed □internship □other □ specify other: _____		
NAME OF EMPLOYER:		
TYPE OF EMPLOYMENT:		
BUSINESS ACTIVITIES (SELF-EMPLOYED):		
SOURCES OF INCOME: □salaries, wages, commissions □income from business □pension funds ☑grants(includes old age pension) □sales of farming products and services □remittances(money received from people living elsewhere) □no income □other income sources(rental income, interest, etc)		
HIGHEST LEVEL OF EDUCATION COMPLETED: □primary ☑Secondary □Matric □N1-N4 □N5-N6 □National Diploma(Technicon/University) □Honors Degree □Bachelor's Degree □Bachelor's Degree & Postgraduate □Master's Degree □Doctorate Degree		
HAVE YOU RECEIVED ANY TRAINING RELATED TO FARMING (FORMAL OR INFORMAL): ☑ **YES** □ **NO**		
TRAINING OF APPLICANT RELATED TO FARMING/AGRICULTURE:		
NAME OF TRAINING	YEAR	INSTITUTION (FORMAL/INFORMAL)
Stellenbosch Municipality's Urban Food Garden Training Programme	2year	SA Institute Entrepreneurship

INSTITUTIONAL ARRANGEMENT		
ARE YOU A MEMBER OF A GROUP THAT WANTS TO FARM COLLECTIVELY	□ **YES**	□ **NO**
	M	**F**
SIZE OF GROUP:		
NUMBER OF DISABLED:		
18-35 YEARS:		
36-50 YEARS:		
51-65 YEARS:		
65-79 YEARS:		
80 YEARS AND ABOVE		
TOTAL:		
TYPE OF LEGAL ENTITY: □Communal Property Association □Company □Trust □Close Cooperation □Cooperative □Farmers Association □other		

YEARS OF GROUP ENTITY EXISTENCE:	□0-1 year □2-4 years □5-9 years ☑10 + years
AGRICULTURAL ACTIVITY:	
ARE YOU CURRENTLY INVOLVED IN FARMING:	☑YES □NO
DO YOU PAY RENT WHERE YOU FARM:	□YES ☑NO
TYPE OF LAND OWNERSHIP WHERE YOU CURRENTLY FARM:	□Rented □Private/Family Farm □Communal land (tribal land) □State land □ Communal land □labor tenant □farm dweller □other (specify)
HOW MANY YEARS HAVE YOU BEEN FARMING:	**□0-1 year □2-4 years □5-9 years ☑10 + years**
TYPE OF FARMING EXPERIENCE:	

WHICH SOCIAL CLUBS/ASSOCIATION/ORGANIZATION DO YOU BELONG TO: □Farmers Association □Producers Association □Cooperatives ☑Community Garden Group □Stokvel □Special Interest Group □other (specify)

DO YOU REQUIRE ASSISTANCE WITH THE FOLLOWING: □Development of Business Plan □Market Access ☑Business Registration □Mentorship □Agricultural Training □Management Training □other (specify)

NO OF PEOPLE TO BE EMPLOYED BY PROJECT:

NO OF EMPLOYEES:	**TYPE OF EMPLOYMENT:**
	☑Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other
	☑Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other
	☑Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other

DOES YOUR HOUSEHOLD OWN LIVESTOCK/CROPS: □cattle □sheep □goat ☑pigs □chicken □geese □other (specify) □grain □vegetables □sugar cane □other (specify)

Type of animal/Horticulture and Crop Production	**Number of Livestock/ hectares farmed**	
	5	☑**Household consumption** ☑**Sale**
		□**Household consumption** □**Sale**
		□**Household consumption** □**Sale**
		□**Household consumption** □**Sale**
		□**Household consumption** □**Sale**
		□**Household consumption** □**Sale**
		□**Household consumption** □**Sale**
		□**Household consumption** □**Sale**

PREVIOUS GRANTS RECEIVED FROM GOVERNMENT: □SLAG □LRAD □CASP □Restitutional grant □Housing subsidy □Agricultural grant ☑Other(Specify)

NAME OF GRANT	**GOVERNMENT DEPARTMENT**	**AMOUNT RECEIVED**
Disable	Sassa	R2100

INCOME RANGE RECEIVED THROUGH WORK, BUSINESS OR FARMNING PER MONTH	☐ 0-R199	
	☐ R200 - R499	
	☐ R500 - R1199	
	☐ R1200 - R1799	
	☐ R1800 - R2499	
	☐ R2500 - R4999	
	☐ R5000 - R9999	
	☐ R10000 - above	

WHAT ARE YOU INTENDING TO USE THE LAND FOR?					
AGRICULTURAL ACTIVITY	TYPE				
☐ Beekeeping					
☑ Other (please specify)					
MAIN AREAS OF INTEREST	☑ Primary Production ☐ Processing ☐ Marketing				
INTERESTED IN PRODUCING FOR	☐ Own consumption ☐ Informal market ☑ formal market				
LIST OF FARM IMPLEMENTS					
HOUSEHOLD MEMBER DETAILS (List all persons in your Household, Group Applications, this part must be completed by all Members of the group).					
HOUSEHOLD REF NO:					
FATHER	☐ Employed (E)	Full Name: Isak Swartz	CHILDREN/ GRAN CHILDREN	☑ M	Full Name: Braaley Swartz
	☑ Unemployed (U)	ID: [redacted]		☐ F	ID: [redacted]
MOTHER	☑ Employed (E)	Full Name: Elaine Swartz		☐ M	Full Name: Elmarie Swartz
	☐ Unemployed (U)	ID [redacted]		☑ F	ID: [redacted]
SIBLING	☐F ☐M ☐E ☐U	Full Name:		☐ M	Full Name:

		ID:		□ F	ID:
	□F □M □E □U	Full Name:	GRANDMOTHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDMOTER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:

DECLARATION:

I declare that the information furnished in this applicant form is, to the best of my knowledge, true and correct. I also declare that I am not employed by the public service/ not a politician/ not a member of the traditional authority remunerated by the State and to the effect that my spouse is not a civil servant and acknowledge that any misrepresentation in this regard constitutes a ground for immediate termination of the agreement.



.....

SIGNATURE OF APPLICANT

01.03.2025

.....

DATE

DATE RECEIVED:
APPLICATION REFERENCE NUMBER:
NAME OF OFFICIAL RECEIVING APPLICATION:
SIGNATURE OF APPLICANT:

All questions contained in this questionnaire are strictly confidential

The applicant/s must provide a written commitment (in the form of affidavit) to pay the lease as per contract terms. The land obtained should not be sub-let/rented out. If found the Department should take back the land.

APPLICANT DEMOGRAPHIC PROFILE		
MARITAL STATUS: ☐ single/never married ☐ cohabitation(living together) ☐ Married ☐ Separated ☐ Divorced ☐ Widowed		
CATEGORY OF APPLICANT: ☐ category 1 (Subsistence Farmer) ☐ category 2 (Small Scale Farmer) ☐ category 3 (Medium Scale Farmer) ☐ Category 4 (Large Scale Commercial Farmer)		
TARGET GROUP OF APPLICANT: ☐ Farm dweller ☐ farm worker ☐ Labor tenant ☐ youth ☐ women ☐ commonage farmer ☐ Agricultural graduate ☐ Other Specify		
ETHNIC GROUP OF APPLICANT: ☐ African ☐ Indian ☐ Coloured		
APPLICANT DETAILS		**LEGAL ENTITY DETAILS**
Name: JOHN		Entity Name:
Surname: WILLIAMS		Entity Reg No:
ID No: [redacted]		Director Name/s:
Address Line 1: SNEEU BERG STRIS		Director/s ID No:
Address Line 2: JAMESTOWN		Address Line 1:
Address Line 3 STELLENBOSCH		Address Line 2:
Cell Phone No: [redacted]		Address line 3:
Email: John [redacted]		Cell Phone No:
Sex: M ☐✓ F ☐		Email:
HOW LONG HAVE YOU BEEN LIVING IN MUNICIPAL AREA:		**☐1-2 YRS ☐2-4 YRS ☐5-9 YRS ☐10+** ✓
PREFERRED LEASE AREA (Portion / Gedeelte):		**☐502 AS 1 ☐502 AS 2 ☐502 AS 3**

EMPLOYMENT AND EDUCATIONAL DETAILS		
OCCUPATION: □student □pensioner □farmer □farm worker ☑self-employed □employed in the private sector □unemployed □internship □other □ specify other: _____		
NAME OF EMPLOYER:		
TYPE OF EMPLOYMENT:		
BUSINESS ACTIVITIES (SELF-EMPLOYED): SPRY PAINTER		
SOURCES OF INCOME: □salaries, wages, commissions ☑income from business □pension funds □grants(includes old age pension) ☑sales of farming products and services □remittances(money received from people living elsewhere) □no income □other income sources(rental income, interest, etc)		
HIGHEST LEVEL OF EDUCATION COMPLETED: □primary ☑Secondary □Matric □N1-N4 □N5-N6 □National Diploma(Technicon/University) □Honors Degree □Bachelor's Degree □Bachelor's Degree & Postgraduate □Master's Degree □Doctorate Degree		
HAVE YOU RECEIVED ANY TRAINING RELATED TO FARMING (FORMAL OR INFORMAL): □ YES ☑ NO		
TRAINING OF APPLICANT RELATED TO FARMING/AGRICULTURE:		
NAME OF TRAINING	YEAR	INSTITUTION (FORMAL/INFORMAL)

INSTITUTIONAL ARRANGEMENT		
ARE YOU A MEMBER OF A GROUP THAT WANTS TO FARM COLLECTIVELY	□ YES	□ NO
	M	**F**
SIZE OF GROUP:		
NUMBER OF DISABLED:		
18-35 YEARS:		
36-50 YEARS:		
51-65 YEARS:		
65-79 YEARS:		
80 YEARS AND ABOVE		
TOTAL:		
TYPE OF LEGAL ENTITY: □Communal Property Association □Company □Trust □Close Cooperation □Cooperative □Farmers Association □other		

YEARS OF GROUP ENTITY EXISTENCE:	□0-1 year □2-4 years □5-9 years □10 + years N/A
AGRICULTURAL ACTIVITY:	
ARE YOU CURRENTLY INVOLVED IN FARMING:	☑YES □NO
DO YOU PAY RENT WHERE YOU FARM:	□YES ☑NO
TYPE OF LAND OWNERSHIP WHERE YOU CURRENTLY FARM:	□Rented ☑Private/Family Farm □Communal land (tribal land) □State land □ Communal land □labor tenant □farm dweller □other (specify)
HOW MANY YEARS HAVE YOU BEEN FARMING:	□0-1 year □2-4 years ☑5-9 years □10 + years
TYPE OF FARMING EXPERIENCE:	GROUP OP ON FRIHAM DE GROTE ZALZE LEARNT ABOUT BEE FARMING THERE AND CARRID ON ON MY OWN

WHICH SOCIAL CLUBS/ASSOCIATION/ORGANIZATION DO YOU BELONG TO: □Farmers Association □Producers Association □Cooperatives □Community Garden Group □Stokvel □Special Interest Group □other (specify)

DO YOU REQUIRE ASSISTANCE WITH THE FOLLOWING: □Development of Business Plan □Market Access □Business Registration □Mentorship □Agricultural Training ✓Management Training ✓other (specify)

I WOULD LIKE TO LEARN MORE ABOUT COMMERCIAL BEE FARMING

NO OF PEOPLE TO BE EMPLOYED BY PROJECT:	
NO OF EMPLOYEES:	**TYPE OF EMPLOYMENT:**
•	□Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other
	□Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other
	□Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other

DOES YOUR HOUSEHOLD OWN LIVESTOCK/CROPS: □cattle □sheep □goat □pigs □chicken □geese □other (specify) □grain □vegetables □sugar cane ✓other (specify) BEE HIVES

Type of animal/Horticulture and Crop Production	**Number of Livestock/ hectares farmed**	
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale

PREVIOUS GRANTS RECEIVED FROM GOVERNMENT: □SLAG □LRAD □CASP □Restitutional grant □Housing subsidy □Agricultural grant □Other(Specify) N/A

NAME OF GRANT	**GOVERNMENT DEPARTMENT**	**AMOUNT RECEIVED**

INCOME RANGE RECEIVED THROUGH WORK, BUSINESS OR FARMNING PER MONTH	☐ 0-R199	
	☐ R200 - R499	
	☐ R500 - R1199	
	☐ R1200 - R1799	
	☐ R1800 - R2499	
	☑ R2500 - R4999	
	☐ R5000 - R9999	
	☐ R10000 - above	

WHAT ARE YOU INTENDING TO USE THE LAND FOR?	
AGRICULTURAL ACTIVITY	**TYPE**
☑ Beekeeping	HONEY PRODUCION
☐ Other (please specify)	
MAIN AREAS OF INTEREST	☑ Primary Production ☐ Processing ☐ Marketing
INTERESTED IN PRODUCING FOR	☐ Own consumption ☑ Informal market ☐ formal market
LIST OF FARM IMPLEMENTS	BEE HIVES~ PROTECTIVE CLOTHING

HOUSEHOLD MEMBER DETAILS (List all persons in your Household, Group Applications, this part must be completed by all Members of the group).

HOUSEHOLD REF NO:

FATHER	☐ Employed (E)	Full Name:	CHILDREN/ GRAN CHILDREN	☐ M	Full Name:
	☐ Unemployed (U)	ID:		☐ F	ID:
MOTHER	☐ Employed (E)	Full Name:		☐ M	Full Name:
	☐ Unemployed (U)	ID:		☐ F	ID:
SIBLING	☐F ☐M ☐E ☐U	Full Name:		☐ M	Full Name:

		ID:		□ F	ID:
	□F □M □E □U	Full Name:	GRANDMOTHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDMOTER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:

DECLARATION:

I declare that the information furnished in this applicant form is, to the best of my knowledge, true and correct. I also declare that I am not employed by the public service/ not a politician/ not a member of the traditional authority remunerated by the State and to the effect that my spouse is not a civil servant and acknowledge that any misrepresentation in this regard constitutes a ground for immediate termination of the agreement.



SIGNATURE OF APPLICANT

12/03/25

DATE

G.P.-S. 09/09

DHA-27

REPUBLIC OF SOUTH AFRICA
DEPARTMENT OF HOME AFFAIRS

MARRIAGE CERTIFICATE

Marriage Act, 1961 (Act No. 25 of 1961)

Regulation 5B(1)

M 834528

RYNSE GEMEENTE STELLENBOSCH

HUSBAND

Identity number [redacted] (Passport No. if foreigner)

Date of birth 7 9 7 6 0 7 0 3

Surname WILLIAMS

Forenames in full JOHN

WIFE

Identity number [redacted] (Passport No. if foreigner)

Date of birth 7 9 7 7 0 4 0 8

Maiden name JANSEN

Present surname

Forenames in full GLENDA

MARRIAGE PARTICULARS

Date of marriage 2 0 1 5 1 0 0 5

Serial no. of marriage register 0 3 4 4 0 6 1

Place of marriage City/Town STELLENBOSCH Province WKP

Marriage officer: Surname DANIELS

Forenames ANDRIES

Denomination VGKSA

Signature

Designation/Persal No. R/D-0124

135 Rivonia Campus,135 Rivonia Road,Sandown,Sandton,2196
PO Box 1144,Johannesburg,2000,South Africa
VAT Reg No 4320116074
Lost Cards 0800 110 929
Contact Centre 0860 555 111
nedbank.co.za

NEDBANK

Nedbank Limited
Reg No. 1951/000009/06
Stellenbosch, FC34,

12 MARCH 2025

ATMNFC34

19-87-65

MRS G WILLIAMS
[redacted]
STELLENBOSCH
7600

ATM-generated statement

Statement period
From : 01/02/2025
TO : 12/03/2025
Page : 1

GLENDA WILLIAMS
Account type: CA
Account Number: [redacted]
Account description: Current Account
Current Balance: R 57,51
Available balance: R 57,51

Date	Transaction		Debit		Credit		Balance
08/01/2025	BROUGHT FORWARD			R	0,00	R	527,52
09/01/2025	Checkers Eikes517992004392	R	-500,00			R	27,52
28/01/2025	VAT 27/12-27/01 = R1.30			R	0,00	R	27,52
28/01/2025	INTEREST 27/12 - 27/01	R	-0,01			R	27,51
28/01/2025	SERVICE FEE 27/12 - 27/01	R	-2,00			R	25,51
28/01/2025	MAINTENANCE FEE	R	-7,00			R	18,51
28/01/2025	eNote Service Fee -2SMS	R	-1,00			R	17,51
06/02/2025	SOCPENWC - 7712180110085			R	530,00	R	547,51
08/02/2025	CARRIED FORWARD			R	0,00	R	547,51
08/02/2025	BROUGHT FORWARD			R	0,00	R	547,51
10/02/2025	ATM CASH 5179920043928210	R	-500,00			R	47,51
25/02/2025	VAT 28/01-24/02 = R2.61			R	0,00	R	47,51
25/02/2025	ATM/SSD FEE 28/01 - 24/02	R	-12,00			R	35,51
25/02/2025	MAINTENANCE FEE	R	-7,00			R	28,51
25/02/2025	eNote Service Fee -2SMS	R	-1,00			R	27,51
06/03/2025	SOCPENWC - 7712180110085			R	530,00	R	557,51
07/03/2025	ATM CASH 5179920043928210	R	-500,00			R	57,51
08/03/2025	CARRIED FORWARD			R	0,00	R	57,51

Byeboerdery Besigheidsplan vir John Matthews

Aansoeker: John Matthews

Woonplek: Jamestown, Stellenbosch

Aansoek vir Huur: Erf 502 AS (Raithby)

1. Oor My

Ek John Matthewsis op die plaas De Groote Zalze gebore. Ek het skool gegaan in Jamestown ,maar op die plaas gewerk in my vrye tyd, Daar het ek geleer van bye en toe die plaas verkoop is ,moes on Jamestown toe trek.ek het tans 6 byekorwe en dit vir eie gebruik en ek verkoop aan die mense van jamestown..

2.Plaas 502.

ek doen aansoek vir n stuk grond van grond op Erf 502 AS in Raithby . Dit sal my in staat stel om n besigheid van die bye te maak. Ek het 'n kar, so ek kan maklik na die bye ry en hulle versorg. Dit sal ook die probleem met my familie en bure oplos, want ek hoef nie meer die bye by die huis te hou nie.

3. Wat Ek Wil Doen

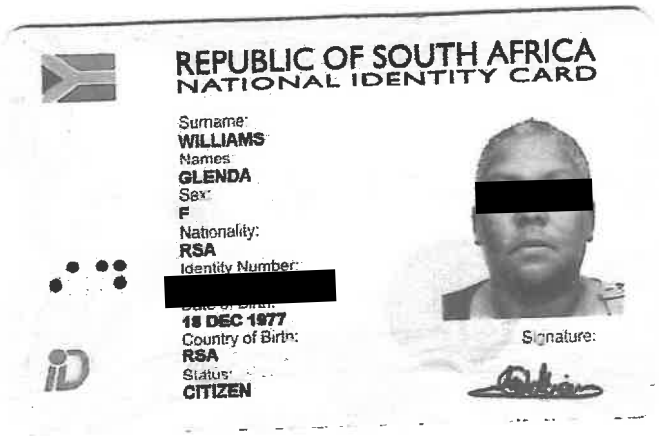
Ek wil my byekas-bedryf groter maak en meer bye kry. Ek sal na die bye kyk en seker maak hulle het alles wat hulle nodig het. Ek verstaan dat hierdie 'n bewaringsgebied is en ek sal die indringer plante uithaal en help om die land skoon te hou. Ek weet hoe om hard te werk en ek is reg om hierdie kans te gebruik.

4. Hoe Dit My Sal Help

Hierdie sal vir my 'n groot geleentheid wees om my byeboerdery reg te kry. Ek kan dit ordentlik doen sonder probleme by my huis. Dit gee vir my die kans om ekstra inkomste te maak en iets op te bou vir die toekoms.

5, Slot

Ek is gewillig om hard te werk en hierdie grond goed op te pas en te verbeter. Ek sal help om die grond reg te maak en seker maak my bye is veilig. Ek vra vir hierdie kans sodat ek my lewe kan verbeter en iets goeds kan bou vir die toekoms.



REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD

Surname:
WILLIAMS
Names:
GLENDA
Sex:
F
Nationality:
RSA
Identity Number:
[redacted]
18 DEC 1977
Country of Birth:
RSA
Status:
CITIZEN

Signature:



Conditions:
This card has been issued by the Department of Home Affairs in terms of the Identification Act, Act 68 of 1997

If found please return to the Department of Home Affairs
For enquiry or verification purposes contact 0800 60 11 60

Date of Issue:
04 MAR 2017

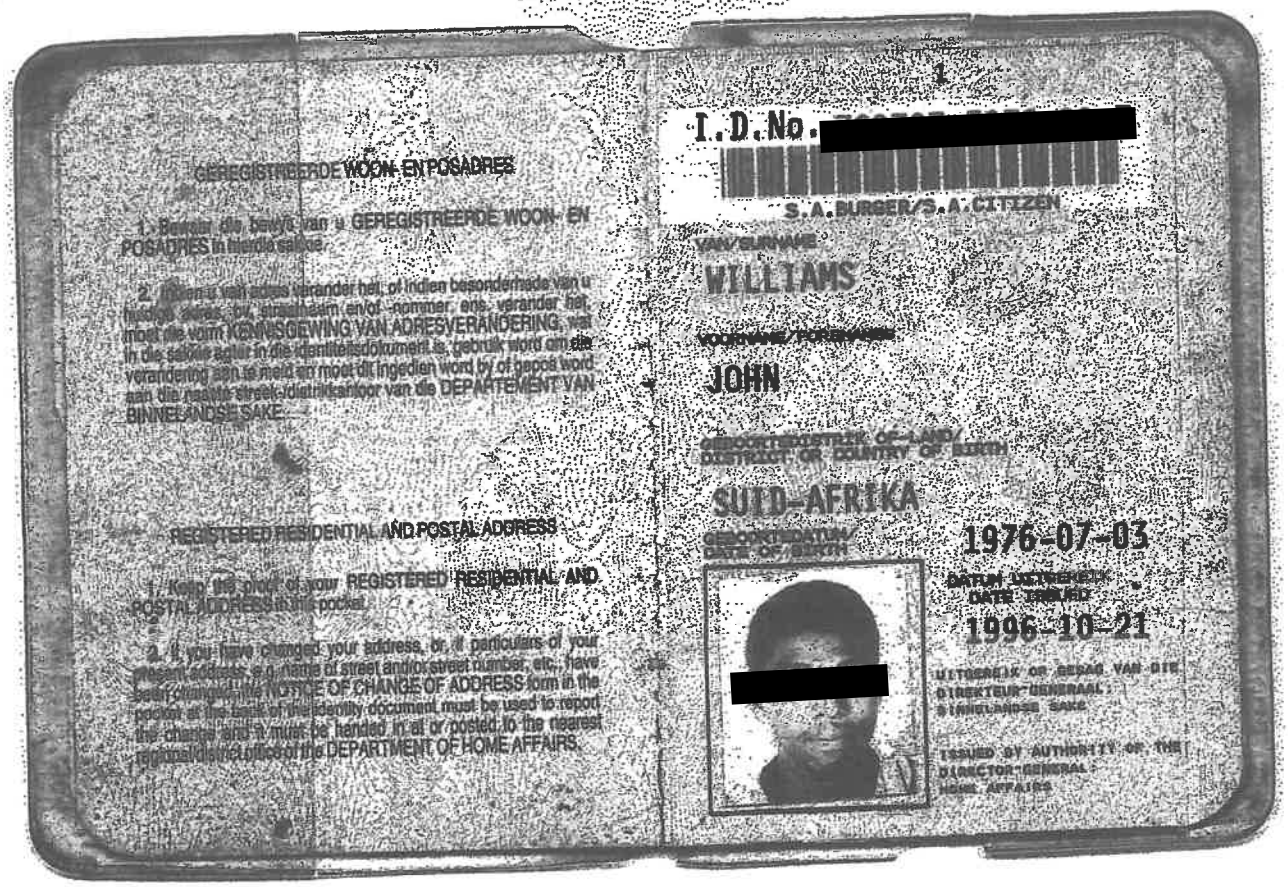
103598592

Marita du Preez
Practising attorney

miller • bosman • le roux
section 4, block A
stellenpark business park
R44, stellenbosch
posbus / p.o. box 711
somerset west 7129
tel: 021 840 8000
faks/fax: 021 840 8044
e-pos/e-mail: mblh@mblh.co.za

13/3/25

Certified as true copy



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e-pos/e-mail: mblh@mblh.co.za

13/3/25

Certified as true copy

DATE RECEIVED:
APPLICATION REFERENCE NUMBER:
NAME OF OFFICIAL RECEIVING APPLICATION:
SIGNATURE OF APPLICANT:

All questions contained in this questionnaire are strictly confidential

The applicant/s must provide a written commitment (in the form of affidavit) to pay the lease as per contract terms. The land obtained should not be sub-let/rented out. If found the Department should take back the land.

APPLICANT DEMOGRAPHIC PROFILE

MARITAL STATUS: ☐ single/never married ☐ cohabitation(living together) ☒ Married ☐ Separated ☐ Divorced ☐ Widowed

CATEGORY OF APPLICANT: ☐ category 1 (Subsistence Farmer) ☒ category 2 (Small Scale Farmer) ☐ category 3 (Medium Scale Farmer) ☐ Category 4 (Large Scale Commercial Farmer)

TARGET GROUP OF APPLICANT: ☐ Farm dweller ☐ farm worker ☐ Labor tenant ☐ youth ☐ women ☒ commonage farmer ☐ Agricultural graduate ☐ Other Specify

ETHNIC GROUP OF APPLICANT: ☐ African ☐ Indian ☒ Coloured

APPLICANT DETAILS	LEGAL ENTITY DETAILS
Name: Kurt	Entity Name:
Surname: Jacobs	Entity Reg No:
ID No: [redacted]	Director Name/s: Kurt Jacobs, Veronica Jacobs, Deidré Jacobs, Robyn Jacobs, Jeremiah Titus
Address Line 1: [redacted]	Director/s ID No: See attachment.
Address Line 2: Nuutgevonden Estate	Address Line 1: [redacted]
Address Line 3 Stellenbosch	Address Line 2: Nuutgevonden Estate
Cell Phone No: [redacted]	Address line 3: Stellenbosch
Email: [redacted]@gmail.com	Cell Phone No: [redacted]
Sex: M☒ F☐	Email: [redacted]@gmail.com
HOW LONG HAVE YOU BEEN LIVING IN MUNICIPAL AREA:	☐1-2 YRS ☐2-4 YRS ☐5-9 YRS ☒10+
PREFERRED LEASE AREA (Portion / Gedeelte):	☒502 AS 1 ☒502 AS 2 ☒502 AS 3 Any one of the Above

EMPLOYMENT AND EDUCATIONAL DETAILS		
OCCUPATION: □student □pensioner ☒farmer □farm worker □self-employed □employed in the private sector □unemployed □internship □other □ specify other: _____		
NAME OF EMPLOYER: –		
TYPE OF EMPLOYMENT: –		
BUSINESS ACTIVITIES (SELF-EMPLOYED): Cattle, Pigs, Goats, Rabbits		
SOURCES OF INCOME: □salaries, wages, commissions □income from business □pension funds □grants(includes old age pension) ☒sales of farming products and services □remittances(money received from people living elsewhere) □no income □other income sources(rental income, interest, etc)		
HIGHEST LEVEL OF EDUCATION COMPLETED: □primary □Secondary ☒Matric ☒N1-N4 □N5-N6 □National Diploma(Technicon/University) □Honors Degree □Bachelor's Degree □Bachelor's Degree & Postgraduate □Master's Degree □Doctorate Degree		
HAVE YOU RECEIVED ANY TRAINING RELATED TO FARMING (FORMAL OR INFORMAL): ☒ **YES** □ **NO**		
TRAINING OF APPLICANT RELATED TO FARMING/AGRICULTURE:		
NAME OF TRAINING	YEAR	INSTITUTION (FORMAL/INFORMAL)
Compassion in farming	2019 -	SPCA
Livestock Management Database	2023	University of Stellenbosch

INSTITUTIONAL ARRANGEMENT		
ARE YOU A MEMBER OF A GROUP THAT WANTS TO FARM COLLECTIVELY	□ **YES**	□ **NO**
	M	**F**
SIZE OF GROUP:	2	3
NUMBER OF DISABLED:		2
18-35 YEARS:		2
36-50 YEARS:		
51-65 YEARS:	1	1
65-79 YEARS:		
80 YEARS AND ABOVE		
TOTAL:	2	3

TYPE OF LEGAL ENTITY: □Communal Property Association □Company □Trust □Close Cooperation □Cooperative ☒Farmers Association □other

YEARS OF GROUP ENTITY EXISTENCE:	□0-1 year □2-4 years □5-9 years ☒10 + years
AGRICULTURAL ACTIVITY:	
ARE YOU CURRENTLY INVOLVED IN FARMING:	☒YES □NO
DO YOU PAY RENT WHERE YOU FARM:	□YES ☒NO
TYPE OF LAND OWNERSHIP WHERE YOU CURRENTLY FARM:	□Rented □Private/Family Farm □Communal land (tribal land) □State land ☒Communal land □labor tenant □farm dweller □other (specify)
HOW MANY YEARS HAVE YOU BEEN FARMING:	□0-1 year □2-4 years □5-9 years ☒10 + years
TYPE OF FARMING EXPERIENCE:	Cattle, Pigs, Goats, Rabbits,

WHICH SOCIAL CLUBS/ASSOCIATION/ORGANIZATION DO YOU BELONG TO: ☒Farmers Association ☐Producers Association ☐Cooperatives ☐Community Garden Group ☐Stokvel ☐Special Interest Group ☐other (specify)

DO YOU REQUIRE ASSISTANCE WITH THE FOLLOWING: ☒Development of Business Plan ☒Market Access ☐Business Registration ☐Mentorship ☐Agricultural Training ☐Management Training ☐other (specify)

NO OF PEOPLE TO BE EMPLOYED BY PROJECT:

NO OF EMPLOYEES:	**TYPE OF EMPLOYMENT:**
5.	☑Permanent ☐Temporal ☐contract ☐Seasonal ☐Internship ☐Volunteer ☐other
	☐Permanent ☐Temporal ☐contract ☐Seasonal ☐Internship ☐Volunteer ☐other
	☐Permanent ☐Temporal ☐contract ☐Seasonal ☐Internship ☐Volunteer ☐other

DOES YOUR HOUSEHOLD OWN LIVESTOCK/CROPS: ☒cattle ☐sheep ☒goat ☒pigs ☐chicken ☐geese ☐other (specify) ☐grain ☐vegetables ☐sugar cane ☐other (specify) New Zealand Rabbits

Type of animal/Horticulture and Crop Production	**Number of Livestock/ hectares farmed**	
Cattle	7.	☐Household consumption ☒Sale
Pigs	±100	☐Household consumption ☒Sale
Goats	5	☒Household consumption ☐Sale
Rabbits	20	☐Household consumption ☒Sale
		☐Household consumption ☒Sale
		☐Household consumption ☐Sale
		☐Household consumption ☐Sale
		☐Household consumption ☐Sale

PREVIOUS GRANTS RECEIVED FROM GOVERNMENT: ☐SLAG ☐LRAD ☐CASP ☐Restitutional grant ☐Housing subsidy ☒Agricultural grant ☐Other(Specify)

NAME OF GRANT	**GOVERNMENT DEPARTMENT**	**AMOUNT RECEIVED**
Production inputs under Covid19 intervention	Agriculture Land Reform and Rural Development	R50000.00 fifty thousand Rand only

* Please find attached document. (2020) May!

INCOME RANGE RECEIVED THROUGH WORK, BUSINESS OR FARMNING PER MONTH	☐ 0-R199	
	☐ R200 - R499	
	☐ R500 - R1199	
	☐ R1200 - R1799	
	☐ R1800 - R2499	
	☐ R2500 - R4999	
	☐ R5000 - R9999	
	☒ R10000 - above	

WHAT ARE YOU INTENDING TO USE THE LAND FOR?					
AGRICULTURAL ACTIVITY		TYPE			
☒ Beekeeping		Honey Production			
☒ Other (please specify)		Cattle, pigs, goats, Rabbit, Small scale crop farming			
MAIN AREAS OF INTEREST		☒ Primary Production ☐ Processing ☐ Marketing			
INTERESTED IN PRODUCING FOR		☐ Own consumption ☐ Informal market ☐ formal market			
LIST OF FARM IMPLEMENTS		Jack hammer, grinders electrical tools, basic hand tools			
HOUSEHOLD MEMBER DETAILS (List all persons in your Household, Group Applications, this part must be completed by all Members of the group).					
HOUSEHOLD REF NO:					
FATHER	☐ Employed (E)	Full Name: Kurt Jacobs	CHILDREN/ GRAN CHILDREN	☐ M	Full Name: Deidré Jacobs
	☐ Unemployed (U)	ID: [redacted]		☒ F	ID: [redacted]
MOTHER	☐ Employed (E)	Full Name: Veronica Jacobs		☐ M	Full Name: Robyn Jacobs
	☒ Unemployed (U)	ID: [redacted]		☒ F	ID: [redacted]
SIBLING	☒ F ☐ M ☐ E ☐ U	Full Name:		☐ M	Full Name:

		ID:		□ F	ID:
	□F ☒M □E □U	Full Name: Jeremiah Titus	GRANDMOTHER	□ Employed (E)	Full Name:
		ID: [redacted]	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDMOTER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:

DECLARATION:

I declare that the information furnished in this applicant form is, to the best of my knowledge, true and correct. I also declare that I am not employed by the public service/ not a politician/ not a member of the traditional authority remunerated by the State and to the effect that my spouse is not a civil servant and acknowledge that any misrepresentation in this regard constitutes a ground for immediate termination of the agreement.



.....

SIGNATURE OF APPLICANT

09/03/2025.

.....

DATE

2

15 Medoc Mews

Nuutgevonden Estate

Stellenbosch

9 March 2025

RE: Application for lease of farms 502 AS 1, 502 AS 2, 503 AS3 of Stellenbosch, Western Cape

To whom it may concern

I am a 52-year-old, Coloured communal, small scale farmer at farm 996 Ithembe Farm, Old Faure Road, Eerste River. I am farming among a community of farmers, and have been on Ithemba since 2010.

I have been residing in Stellenbosch for over 10 years.

I am currently farming with livestock, which includes 7 cattle, +-100 pigs, five goats, and 20 New Zealand rabbits.

In 2020, I was sponsored R50 000 (Fifty Thousand Rand) by the *Department of Agriculture, Land Reform and Rural Development*, for feed and medicine.

The breakup of the ownership is:

- Kurt Jacobs 30%
- Veronica Jacobs 40%
- Deidre Jacobs 15%
- Robyn Jacobs 10%
- Jeremiah Titus 5%

65% of the farm is woman empowerment.

My own capital contribution towards the farm consists of R100k investment (One Hundred Thousand in savings). The personal assets I have are farm vehicles which includes a 2002 Land Rover and a 2013 Nissan NP 200 bakkie. The equipment I have are basic hand tools (a jack hammer worth R25 000, two Bosch grinders worth R5000, and electrical tools worth R10 000).

I am registered with the Department of Agriculture, and Fisheries, with a certificate as a mark of identification, for large livestock since 2013. Please find attached, the copy of the certificate. I have also completed a certificate with the SPCA Compassion in farming in 2019 (Please see attached). In 2023, with the help of the Stellenbosch university, I have completed a course in Livestock Management Database (LMDS).

I hope my application is viewed favourable.

Kind regards



Kurt Jacobs

Email: kurtjacobs223@gmail.co.za

Cell: 0839458348

STELLENBOSCH
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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT
BTW Reg Nr./ VAT Reg No. 4700102181

ACCOUNT NUMBER	[redacted]
TAX INVOICE	
ACCOUNT DATE	17/02/2025
RECEIPTS POSTED	16/02/2025
VAT.	
VALUATION	940500
PLOT	[redacted]
BUILDING	Owner
LOCATION	KOELENHOF
DEPOSIT / GUARANTEE	
DEBT VAT REG No.	

Mr/Ms KJ+VT JACOBS
2[redacted]
KUILSRIVIER
7579

BELASTINGFAKTUUR MAANDELIKSE REKENING **TAX INVOICE MONTHLY ACCOUNT**

Balance brought forward:				310.10
Receipts: 0000139582 0000139582				-320.00
Transfers				0.00
** Total unallocated balances:				.00
Service Type	Consum.	Tariff/Cost	VAT	Amount
Rates Monthly RES				309.98
** Total monthly:				300.08

VALUATION	USAGE	AREA
940500	RES	.0057

MESSAGE

Stellenbosch Municipality drinking water quality compliance 92.9%.
Regularly monitor your water meter readings and curb excessive water consumption during this summer season.
If this account is not paid by debit order, please settle timeously to avoid interest at the standard rate.

Sien agterkant vir belangrike inligting / See reverse side for important information

1 / 1

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masterpass by mastercard.

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Send this portion back with your payment please. Stuur asseblief hierdie gedeelte saam met u betaling.
RECEIPT VALID ONLY IF PRINTED BY OFFICIAL CASH RECEIPTING FIGURES.
KWITANSIE GELDIG ALLEENLIK INDIEN DEUR AMPTELIKE KASREGISTERSYFERS GEDRUK.

P.O.Box / Posbus 17, Stellenbosch, 7599.
021 808 8111

Name / Naam	Account No. / Rekeningnr.	Period / Tydperk	Date / Datum
Mr/Ms KJ+VT JACOBS	[redacted]	2025/02	17/02/2025

Due Date Datum Verskuldig	Monthly / Maandeliks		Annual / Jaarliks		TOTAL NOW DUE TOTAAL NOU VERSKULDIG
	Arrears / Credits Agterstalig / Krediete	07/03/2025	Arrears / Credts Agterstalig / Krediete		
Now Due / Future: Nou Verskuldig / Toekomstig:		300.08			**300.08**

easypay
a better way to pay
>>>>>>> 9151 6000 0001 0970 7467

FNB First National Bank

Bank Name	FNB		Bank Naam
Cheque Account Number	62869253709		Tjek rekeningnommer
Branch Code	250 655		Tak Kode
Swift Code	FIRNZAJJ		Swift Kode
Reference Number	**Compulsory**	Please use your Municipal Account Number only	
Verwysing Nommer	**Verpligtend**	Gebruik slegs u Munisipale rekening nommer	

Please do not use this bank account number for any other municipal payments. - Geen ander munisipale betalings mag in hierdie bankrekening gemaak word nie.

agriculture, land reform
& rural development

Department:
Agriculture, Land Reform and Rural Development
REPUBLIC OF SOUTH AFRICA

Available

OFFICE OF THE DIRECTOR-GENERAL
Private Bag X833, Pretoria, 0001; 184 Jeff Masemola Street, Pretoria
Tel: (012) 312 8911; Fax: (012) 323 6072; Email: DGOffice@drdlr.gov.

REF: Agriculture Covid-19 Intervention/2020
ENQ: Western Cape PSSC Head: MR. Z. BASTILE
TEL. NO: 021 409 0300

Mr. Jacob
u636 Qokelwa Strt Sit B Khayelitsha, 7784

Attention: Mr. Jacob

APPROVAL TO PURCHASE PRODUCTION INPUTS UNDER THE COVID 19 INTERVENTION

The letter serves to confirm that the application referenced CM157 has been approved and it confirms that Jacob, Kurt Jerome with the Identity Number [redacted] can purchase the following items up to a maximum value of R50 000.00:

Feed (R47 000) and Medicine (R3 000)

The applicant must not exceed the total allocated amount allocated and where the applicant exceeds the total allocated amount, the excess thereof is for the account of the applicant.

The applicant must produce this letter together with the copy of the voucher when he or she purchases the production inputs.

For further enquiries please contact the District Director, Mr A Booysen
Email: Andrey.Booysen@drdlr.gov.za
Office no. 027 482 2083
Mobile no. 083 452 9950

EK SERTIFISEER DAT HIERDIE DOKUMENT 'N WARE AFDRUK (AFSKRIF) IS VAN DIE OORSPRONKLIKE DOKUMENT WAT AAN MY VIR WAARNEMING VOORGELÊ IS. EK SERTIFISEER VERDER DAT VOLGENS MY WAARNEMINGS DAAR NIE 'N WYSIGING OF VERANDERING OP DIE OORSPRONKLIKE DOKUMENT AANGEBRING IS NIE.
I CERTIFY THAT THIS DOCUMENT IS A TRUE REPRODUCTION (COPY) OF THE ORIGINAL DOCUMENT WHICH WAS HANDED TO ME FOR AUTHENTICATION. I FURTHER CERTIFY THAT FROM MY OBSERVATIONS, AN AMENDMENT OR A CHANGE WAS NOT MADE TO THE ORIGINAL DOCUMENT.

HANDTEKENING / SIGNATURE
MAGSNOMMER / FORCE NUMBER 71718466 RANG / RANK Spc
NAAM IN DRUKSKRIF / NAME IN PRINT

Kind regards

Bastile

.....

MR. Z. BASTILE
HEAD: PROVINCIAL SHARED SERVICES CENTRE WESTERN CAPE
DATE: 21 MAY 2020

SUID-AFRIKAANSE POLISIEDIENS
2025 -03- 08
REKENINGPLIGTIG/ACCOUNTING
KUILSRIVER
AMAPOLISA OMZANTSHI AFRICA

SUID-AFRIKAANSE POLISIEDIENS
2025 -03- 08
REKENINGPLIGTIG/ACCOUNTING
KUILSRIVER
AMAPOLISA OMZANTSHI AFRICA

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HANDTEKENING / SIGNATURE
MAGSNOMMER / FORCE NUMBER 7171966 RANG / RANK SpC
NAAM IN BLOKSKRIF / NAME IN BLOCK LETTERS Vanya Dyers

001712

Reference Number: CM157

AUTHORIZATION TO PURCHASE AGRICULTURAL PRODUCTION INPUTS UNDER THE COVID-19 AGRICULTURAL DISASTER SUPPORT FUND FOR SMALLHOLDER AND COMMUNAL FARMERS

This authorisation is valid until 30 June 2020

Particulars of Farmer:

District / Metro	Cape Metropolitan
Entity	Jacob, Kurt Jerome
Surname	Jacob
Name	Kurt Jerome
Contact Number	[redacted]
Identity Number	[redacted]

Your application referenced CM157 is hereby approved.

The approved amount is R 47000 for Feed.

Name of PSSC Chief Director: Thivhalo Mbekeni

Persal Number: [redacted]

Signature: _____ Date 23/06/2020

AGRICULTURE, LAND REFORM AND RURAL DEVELOPMENT

AGRICULTURE, LAND REFORM AND RURAL DEVELOPMENT

001712

Kurt Jacobs

[redacted]

23/06/2020

SUID-AFRIKAANSE POLISIEDIENS

2025 -03- 08

REKENINGPLIGTIG/ACCOUNTING
KUILSRIVER

AMAPOLISA OMZANTSHI AFRICA

EK SERTIFISEER DAT HIERDIE DOKUMENT 'N FOTOSTATIESE AFDRUK (AFSKRIF) IS VAN DIE OORSPRONKLIKE DOKUMENT WAT AAN MY VIR WAARNEMING VOORGELÊ IS. EK SERTIFISEER VERDER DAT, VOLGENS MY WAARNEMINGS, DAAR NIE 'N WYSIGING OF VERANDERING OP DIE OORSPRONKLIKE DOKUMENT AANGEBRING IS NIE.
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HANDTEKENING / SIGNATURE

MAGSNOMMER / FORCE NUMBER 7178466 RANG / RANK Sgt

NAAM IN DRUKSKRIF / NAME IN PRINT Vuyo Ngesi

001887

Reference Number: CM157

AUTHORIZATION TO PURCHASE AGRICULTURAL PRODUCTION INPUTS UNDER THE COVID-19 AGRICULTURAL DISASTER SUPPORT FUND FOR SMALLHOLDER AND COMMUNAL FARMERS

This authorisation is valid until 30 June 2020

Particulars of Famer:

District / Metro	Cape Metropolitan
Entity	Jacob, Kurt Jerome
Surname	Jacob
Name	Kurt Jerome
Contact Number	[redacted]
Identity Number	[redacted]

Your application referenced CM157 is hereby approved.

The approved amount is R 3000 for Medication.

Name of PSSC Chief Director: Lebalo Mokoena

Persal Number: 5414641

Signature: _____ Date 5/6/2020

AGRICULTURE, LAND REFORM AND RURAL DEVELOPMENT

AGRICULTURE, LAND REFORM AND RURAL DEVELOPMENT

001887

Kurt Jacobs [redacted]

Kurt Jacobs

23/06/2020

23/06/2020

agriculture,
forestry & fisheries

Department:
Agriculture, Forestry and Fisheries
REPUBLIC OF SOUTH AFRICA

KURT JEROME JACOBS
223 HIGHBURY ROAD
HIGHBURY PARK
KUILSRIVER
7580

SOUTH AFRICAN POLICE SERVICE
CLOETESVILLE
SCM
2024 -09- 17
SCM
CLOETESVILLE
SUID-AFRIKAANSE POLISIEDIENS

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HANDTEKENING/SIGNATURE
PERSAL NUMBER: RANK:
NAME IN PRINT:

"A"

PERSOON

~~ANIMAL INDENTIFICATION MARK~~
Issued to
KURT JEROME JACOBS
ID [redacted]

CATTLE: ⊃ ⊃ ⅄ Ɔ ⅄ Ɔ ⅄ Ɔ ⅄ Ɔ

SMALL STOCK/PIGS: ⊃ ⅄ Ɔ

OSTRICHES: Not Applicable

ENDOSSEER
-OPTREDE VE

IT IS NOW YOUR RESPONSIBILITY TO MAKE OR BUY THE MARKING EQUIPMENT AND TO MARK YOUR ANIMALS AS PRESCRIBED ON THE REVERSE SIDE OF THIS CERTIFICATE.

CERTIFICATE OF REGISTRATION

It is hereby certified, by the Registrar of animal Identification, that an identification mark with the pattern and combination as shown below has been registered for the use on large stock, small stock, pigs or ostriches in the name of the above mentioned juristic person, company, closed corporation, trust or partnership.

LARGE STOCK

The Identification mark on large stock can be used in four different ways.

⊃ ⅄ Ɔ

⊃ ⅄ Ɔ

⊃ ⅄ Ɔ

⅄ Ɔ ⊃

SMALL STOCK/PIGS

⊃ ⅄ Ɔ

OSTRICHES

Not Applicable

DEPARTEMENT VAN LANDBOU
DIREKTORAAT:VEEARTSENY DIENSTE
PRIVATE BAG/PRIVAATSAK X138
2013 -05- 07
PRETORIA 0001
DIRECTORATE: VETERINARY SERVICES
DEPARTMENT OF AGRICULTURE

GENERAL INFORMATION

SIZES OF IDENTIFICATION MARKS (Regulation 9)

(1) **Large stock** The size of a character by means of **(a) tattooing** must not be more than 20mm at the widest and the highest part, **(b) branding** must be between **40mm and 100mm** at the widest and the highest part.
(2) **Small stock tattooing** must not be more than **20mm** at the widest and the highest part.
(3) **Ostriches** The size of a character by means of **(a) tattooing** must not be more than **20mm** at the widest and the highest part, **(b) branding** must be between **25mm** and **25mm** at the widest and the highest part.

SHAPE, PATTERN AND COMPOSITION (Regulation 10)

(1) **Large stock**
  (a) An identification mark in the case of large stock must consist of **one to three** characters.
  (b) In the case of **tattooing** the characters of an identification mark consisting of more than one character must be **tattooed from left to right next to, and 6mm from each other.**
  (c) In the case of **branding** the identification mark must be **branded**
    (i) **next to** and **20mm** from each other
    (ii) **below** and **20mm** from each other
    (iii) **triangular pattern** in which the first character forms the apex and the other two characters, applied next to and **20mm** from each other, and 20mm below the first character, form the base or
    (iv) **triangular pattern** in which the first character forms the bottom and the other two characters, applied next to and **20mm** from each other, and 20mm above the first character, form the top edge.
(2) **Small stock**
An identification mark in the case of small stock must consist of **one to three** characters and the characters must be **tattooed next to, from left to right and 6mm from each other.**
(3) **Ostriches** An identification mark in the case of ostriches must consist of **one to two** characters and the characters must be
  (a) **branded next to** and **6mm** from each other
  (b) **branded below** and **6mm** from each other or
  (c) **tattooed next** to and **6mm** from each other.

AGE OF LIVESTOCK AT THE TIME OF MARKING (Regulation 11)

(a) **Cattle**
  (i) **Must** be **marked** by the age of **six months**
  (ii) **can** be tattooed from the age of **one month** or
  (iii) **can** be branded at the age of **six months** and
  (iv) **must** be branded by the **age of the first pair of permanent incisors (two-tooth stage).**
(b) **Small stock must** be **tattooed** at the age of **one month.**
(c) **Pigs must** be **tattooed** at the age of **one month.**
(d) **Ostriches** (i) **can** be **tattooed** at the age of **one month** and (ii) **can** be **branded** at the age of **six months.**
(e) **Equine** (i) **can** be **tattooed** at the age of **six months** and (ii) **can** be branded by the age of **twelve months.**

PARTS ON WHICH ANIMALS MUST BE IDENTIFIED (Regulation 12)

(1) **Cattle**
  (a) **tattoo mark** the mark must be applied in the **left or right ear** and
  (b) **brand mark** the mark must be applied on any clearly visible part, with the exception of the neck.
(2) **Small stock** the mark must be **tattooed** in the **left or right ear.**
(3) **Pigs** the mark must be **tattooed** in the **left or right ear.**
(4) **Ostriches**
  (a) **ostriches under** the age of **six months**, the **tattoo** mark must be applied under the left or right wing
  (b) **ostriches over** the age of **six months**, the **brand mark** must be applied on the left or right outer thigh.
(5) **Equine**
  (a) the mark must be tattooed on the upper jaw, lower lip, left or right ear
  (b) the mark must be branded on any clearly visible part, with the exception of the neck.

ANIMAL IDENTIFICATION

If found please return to:

Private Bag X138
Pretoria
0001

agriculture,
forestry & fisheries

Department:
Agriculture, Forestry and Fisheries
REPUBLIC OF SOUTH AFRICA

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HANDTEKENING/SIGNATURE

PERSAL NUMBER: RANK:

NAME IN PRINT:

SOUTH AFRICAN POLICE SERVICE
CLOETESVILLE
SCM
2024 -09- 17
SCM
CLOETESVILLE
SUID-AFRIKAANSE POLISIEDIENS

ANIMAL IDENTIFICATION
DEPARTMENT OF AGRICULTURE,
FORESTRY & FISHERIES
Private Bag X138
Pretoria
0001

Tel: (012) 319 6000

SPCA Compassion in Farming

CERTIFICATE OF ACHIEVEMENT

is awarded to

Mr Kurt Jacobs

for graduating the Compassion in Farming workshops in 2019

SOUTH AFRICAN POLICE SERVICE
CLOETESVILLE
SCM
2024 -09- 17
SCM
CLOETESVILLE
SUID-AFRIKAANSE POLISIEDIENS

COMPASSION IN FARMING

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PERSAL NUMBER: _____ RANK: _____

NAME IN PRINT : _____

Cape of Good Hope

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459156-9

HANDTEKENING/SIGNATURE

PERSAL NUMBER: _____ RANK: _____

NAME IN PRINT : _____

TC RUITERS

DBV SPCA

WTG
Welttierschutz-
gesellschaft e.V.

Moyo Ndukwana
Chief Executive Officer
Cape of Good Hope SPCA

GEREGISTREERDE WOON- EN POSADRES

1. Bewaar die bewys van u GEREGISTREERDE WOON- EN POSADRES in hierdie sakkie.

2. Indien u van adres verander het, of indien besonderhede van u huidige adres, bv. straatnaam en/of -nommer, ens. verander het, moet die vorm KENNISGEWING VAN ADRESVERANDERING, wat in die sakkie agter in die identiteitsdokument is, gebruik word om die verandering aan te meld en moet dit ingedien word by of gepos word aan die naaste streek-/distrikkantoor van die DEPARTEMENT VAN BINNELANDSE SAKE.

REGISTERED RESIDENTIAL AND POSTAL ADDRESS

1. Keep the proof of your REGISTERED RESIDENTIAL AND POSTAL ADDRESS in this pocket.

2. If you have changed your address, or, if particulars of your present address, e.g. name of street and/or street number, etc., have been changed, the NOTICE OF CHANGE OF ADDRESS form in the pocket at the back of the identity document must be used to report the change and it must be handed in at or posted to the nearest regional/district office of the DEPARTMENT OF HOME AFFAIRS.

1

I.D.No. [redacted]

S.A.BURGER/S.A.CITIZEN

VAN/SURNAME
JACOBS

VOORNAME/FORENAMES
KURT JEROME

GEBOORTEDISTRIK OF-LAND/
DISTRICT OR COUNTRY OF BIRTH
SOUTH AFRICA

GEBOORTEDATUM/
DATE OF BIRTH [redacted]



DATUM UITGEREIK
DATE ISSUED
2007-01-26

UITGEREIK OP GESAG VAN DIE DIREKTEUR-GENERAAL: BINNELANDSE SAKE

ISSUED BY AUTHORITY OF THE DIRECTOR-GENERAL: HOME AFFAIRS

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NAME IN PRINT: _____

SOUTH AFRICAN POLICE SERVICE
CLOETESVILLE
SCM
2024 -09- 17
SCM
CLOETESVILLE
SUID-AFRIKAANSE POLISIEDIENS



GEREGISTREERDE WOON- EN POSADRES

1. Bewaar die bewys van u GEREGISTREERDE WOON- EN POSADRES in hierdie sakkie.

2. Indien u van adres verander het, of indien besonderhede van u huidige adres, bv. straatnaam en/of -nommer, ens. verander het, moet die vorm KENNISGEWING VAN ADRESVERANDERING, wat in die sakkie agter in die identiteitsdokument is, gebruik word om die verandering aan te meld en moet dit ingedien word by of gepos word aan die naaste streek-/distrikkantoor van die DEPARTEMENT VAN BINNELANDSE SAKE.

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2. If you have changed your address, or, if particulars of your present address, e.g. name of street and/or street number, etc., have been changed, the NOTICE OF CHANGE OF ADDRESS form in the pocket at the back of the identity document must be used to report the change and it must be handed in at or posted to the nearest regional/district office of the DEPARTMENT OF HOME AFFAIRS.

1

I.D.No. [redacted]

S.A.BURGER/S.A.CITIZEN

VAN/SURNAME

JACOBS

VOORNAME/FORENAMES

VERONICA TRACY

GEBOORTEDISTRIK OF-LAND/
DISTRICT OR COUNTRY OF BIRTH

SUID-AFRIKA

GEBOORTEDATUM/
DATE OF BIRTH [redacted]

DATUM UITGEREIK
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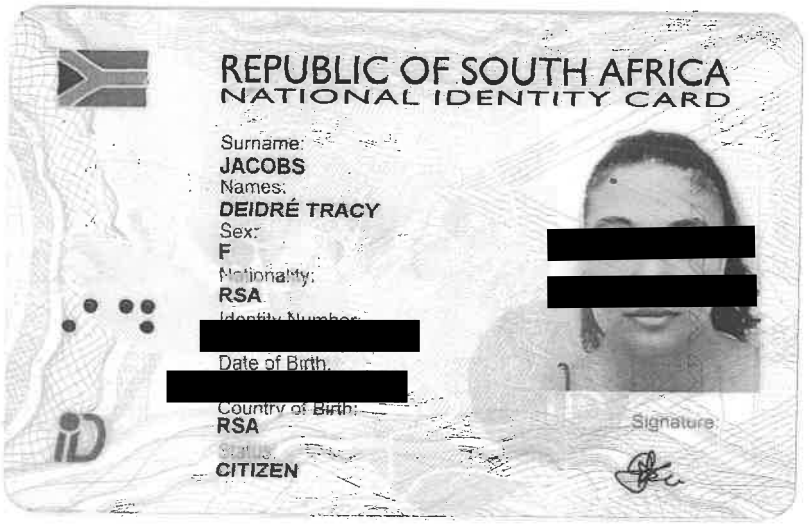
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SCM
2024 -09- 17
SCM
CLOETESVILLE
SUID-AFRIKAANSE POLISIEDIENS



REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD

Surname:
JACOBS
Names:
DEIDRÉ TRACY
Sex:
F
Nationality:
RSA
Identity Number:
[redacted]
Date of Birth:
[redacted]
Country of Birth:
RSA
Status:
CITIZEN
Signature:



Conditions
This card has been issued by the Department of Home Affairs in terms of the Identification Act, Act 68 of 1997
If found please return to the Department of Home Affairs
For enquiry or verification purposes contact 0800 60 11 90

Date of Issue:
29 JAN 2019

RSA

109750261

[redacted]

SUID-AFRIKAANSE POLISIEDIENS

2025 -03- 08

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KUILSRIVER

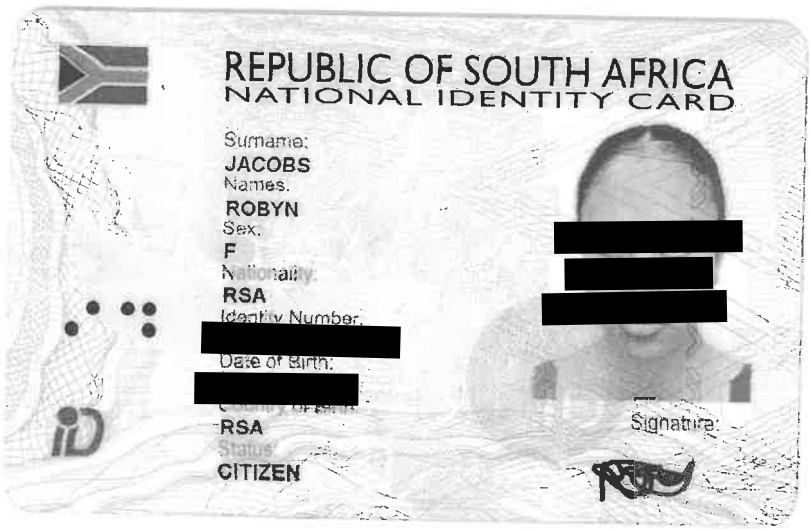
AMAPOLISA OMZANTSHI AFRICA

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MAGSNOMMER / FORCE NUMBER 7171966 RANG / RANK Sgt

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home affairs

Department:
Home Affairs
REPUBLIC OF SOUTH AFRICA

G 7368110

83/DHA - 5

PARTICULARS FROM THE POPULATION REGISTER I.R.O.:

BIRTH CERTIFICATE

CHILD IDENTITY NUMBER: [redacted]
SURNAME: TITUS
FORENAMES: JEREMIAH EZEKIEL

GENDER: MALE DATE OF BIRTH:2019-09-21
PLACE OF BIRTH: BELLVILLE
COUNTRY OF BIRTH: SOUTH AFRICA

MOTHER: IDENTITY NUMBER : [redacted]

MAIDEN/SURNAME: JACOBS
FORENAMES: DEIDRÉ TRACY

DATE OF BIRTH: [redacted]
PLACE OF BIRTH: MOWBRAY
COUNTRY OF BIRTH: SOUTH AFRICA

FATHER: IDENTITY NUMBER : [redacted]

SURNAME: TITUS
FORENAMES: JASON JOHN

DATE OF BIRTH: [redacted]
PLACE OF BIRTH: BELLVILLE
COUNTRY OF BIRTH: SOUTH AFRICA

ENDORSEMENTS:
FATHER ACKNOWLEDGED PATERNITY

DEPART[illegible]T OF HOME AFFAIRS
DISTRICT REPRESENTATIVE
2019 -10- 22
BELLVILLE
BELLVILLE (128)

DIRECTOR-GENERAL: HOME AFFAIRS
:OFFICIAL DATE STAMP :

DATE PRINTED: 20191022 ISSUED BY: YDJ816

SUID-AFRIKAANSE POLISIEDIENS
2025 -03- 08
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AMAPOLISA OMZANTSHI AFRICA

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MAGSNOMMER / FORCE NUMBER 7171966 RANG / RANK Sgt
NAAM IN DRUKSKRIF / NAME IN PRINT Vanya-Lynn

G.P.-S. 017-0020 BI-27

[redacted]

REPUBLIC OF SOUTH AFRICA REPUBLIEK VAN SUID-AFRIKA

MARRIAGE CERTIFICATE
(Issued in terms of the regulations made under Act 81 of 1963)

HUWELIKSERTIFIKAAT
(Uitgereik kragtens die regulasies uitgevaardig onder Wet 81 van 1963)

HUSBAND: MAN: I.D. No. [redacted]

Surname Van: JACOBS

Forenames in full Volle voorname: KURT JEROME

Date of birth: Day Geboortedatum: Dag [redacted] Maand Jaar

WIFE: VROU: I.D. No. [redacted]

Surname Van: REINES

Forenames in full Volle voorname: VERONICA TRACY

Date of birth: Day Geboortedatum: Dag [redacted] Maand Jaar

Date of marriage: Day Datum van huwelik: Dag 19 Month Maand 12 Year Jaar 1998

Marriage solemnized at Huwelik bevestig te: ST. CYPRIAN'S CPSA RETREAT 7945

27th Jan., 1999
Date issued
Datum uitgereik

Langenhoven Q20319
Marriage Officer
Huweliksbevestiger

DATE RECEIVED:
APPLICATION REFERENCE NUMBER:
NAME OF OFFICIAL RECEIVING APPLICATION:
SIGNATURE OF APPLICANT:

All questions contained in this questionnaire are strictly confidential

The applicant/s must provide a written commitment (in the form of affidavit) to pay the lease as per contract terms. The land obtained should not be sub-let/rented out. If found the Department should take back the land.

APPLICANT DEMOGRAPHIC PROFILE

MARITAL STATUS: ☑ single/never married ☐ cohabitation(living together) ☐ Married ☐ Separated ☐ Divorced ☐ Widowed

CATEGORY OF APPLICANT: ☑ category 1 (Subsistence Farmer) ☐ category 2 (Small Scale Farmer) ☐ category 3 (Medium Scale Farmer) ☐ Category 4 (Large Scale Commercial Farmer)

TARGET GROUP OF APPLICANT: ☐ Farm dweller ☐ farm worker ☐ Labor tenant ☐ youth ☐ women ☐ commonage farmer ☑ Agricultural graduate ☐ Other Specify

ETHNIC GROUP OF APPLICANT: ☐ African ☐ Indian ☑ Coloured

APPLICANT DETAILS	LEGAL ENTITY DETAILS
Name: KYLE	Entity Name:
Surname: DAVIDS	Entity Reg No:
ID No: [redacted]	Director Name/s:
Address Line 1: [redacted]	Director/s ID No:
Address Line 2:	Address Line 1:
Address Line 3	Address Line 2:
Cell Phone No: [redacted]	Address line 3:
Email: [redacted]gmail.com	Cell Phone No:
Sex: M ☑ F ☐	Email:
HOW LONG HAVE YOU BEEN LIVING IN MUNICIPAL AREA:	☐1-2 YRS ☐2-4 YRS ☐5-9 YRS ☑10+
PREFERRED LEASE AREA (Portion / Gedeelte):	☑502 AS 1 or ☑502 AS 2 or ☑502 AS 3 (ANY LAND Closer to water)

EMPLOYMENT AND EDUCATIONAL DETAILS		
OCCUPATION: □student □pensioner □farmer □farm worker □self-employed □employed in the private sector □unemployed □internship □other ☑specify other: Part time employed in the Private Sector.		
NAME OF EMPLOYER: Delaire Graff		
TYPE OF EMPLOYMENT: Assistant Winemaker		
BUSINESS ACTIVITIES (SELF-EMPLOYED):		
SOURCES OF INCOME: ☑salaries, wages, commissions □income from business □pension funds □grants(includes old age pension) □sales of farming products and services □remittances(money received from people living elsewhere) □no income □other income sources(rental income, interest, etc)		
HIGHEST LEVEL OF EDUCATION COMPLETED: □primary □Secondary □Matric □N1-N4 □N5-N6 □National Diploma(Technicon/University) □Honors Degree ☑Bachelor's Degree □Bachelor's Degree & Postgraduate □Master's Degree □Doctorate Degree		
HAVE YOU RECEIVED ANY TRAINING RELATED TO FARMING (FORMAL OR INFORMAL): ☑YES □ NO		
TRAINING OF APPLICANT RELATED TO FARMING/AGRICULTURE:		
NAME OF TRAINING	YEAR	INSTITUTION (FORMAL/INFORMAL)
Cape Winemakers Guild Protegé Program	(2020 - 2022)	Private
Stellenbosch University	(2016 - 2019)	Stellenbosch University

INSTITUTIONAL ARRANGEMENT		
ARE YOU A MEMBER OF A GROUP THAT WANTS TO FARM COLLECTIVELY	□ YES	☑NO
	M	**F**
SIZE OF GROUP:		
NUMBER OF DISABLED:		
18-35 YEARS:		
36-50 YEARS:		
51-65 YEARS:		
65-79 YEARS:		
80 YEARS AND ABOVE		
TOTAL:		
TYPE OF LEGAL ENTITY: □Communal Property Association □Company □Trust □Close Cooperation □Cooperative □Farmers Association □other		

YEARS OF GROUP ENTITY EXISTENCE:	□0-1 year □2-4 years □5-9 years □10 + years
AGRICULTURAL ACTIVITY:	
ARE YOU CURRENTLY INVOLVED IN FARMING:	☑YES □NO
DO YOU PAY RENT WHERE YOU FARM:	□YES ☑NO
TYPE OF LAND OWNERSHIP WHERE YOU CURRENTLY FARM:	□Rented □Private/Family Farm □Communal land (tribal land) □State land □ Communal land □labor tenant □farm dweller □other (specify)
HOW MANY YEARS HAVE YOU BEEN FARMING:	**□0-1 year □2-4 years □5-9 years □10 + years**
TYPE OF FARMING EXPERIENCE:	Practical experience working as a viticulturist

WHICH SOCIAL CLUBS/ASSOCIATION/ORGANIZATION DO YOU BELONG TO: □Farmers Association □Producers Association □Cooperatives □Community Garden Group □Stokvel □Special Interest Group □other (specify)		
DO YOU REQUIRE ASSISTANCE WITH THE FOLLOWING: ☑Development of Business Plan □Market Access □Business Registration □Mentorship □Agricultural Training □Management Training □other (specify)		
NO OF PEOPLE TO BE EMPLOYED BY PROJECT:		
NO OF EMPLOYEES:	**TYPE OF EMPLOYMENT:**	
15 – 20 Employees	☑Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other	
6	□Permanent □Temporal □contract ☑Seasonal □Internship □Volunteer □other	
4	□Permanent □Temporal □contract □Seasonal ☑Internship □Volunteer □other	
DOES YOUR HOUSEHOLD OWN LIVESTOCK/CROPS: □cattle □sheep □goat □pigs □chicken □geese □other (specify) □grain □vegetables □sugar cane □other (specify)		
Type of animal/Horticulture and Crop Production	**Number of Livestock/ hectares farmed**	**□Household consumption □Sale**
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
PREVIOUS GRANTS RECEIVED FROM GOVERNMENT: □SLAG □LRAD □CASP □Restitutional grant □Housing subsidy □Agricultural grant □Other(Specify)		
NAME OF GRANT	**GOVERNMENT DEPARTMENT**	**AMOUNT RECEIVED**

INCOME RANGE RECEIVED THROUGH WORK, BUSINESS OR FARMNING PER MONTH	☐ 0-R199	
	☐ R200 - R499	
	☐ R500 - R1199	
	☐ R1200 - R1799	
	☐ R1800 - R2499	
	☐ R2500 - R4999	
	☐ R5000 - R9999	
	☑ R10000 - above	

WHAT ARE YOU INTENDING TO USE THE LAND FOR?					
AGRICULTURAL ACTIVITY	TYPE				
☐ Beekeeping					
☑ Other (please specify)	Develop a vineyard and grow wine grapes for wine producers.				
MAIN AREAS OF INTEREST	☑ Primary Production ☐ Processing ☐ Marketing				
INTERESTED IN PRODUCING FOR	☐ Own consumption ☐ Informal market ☑ formal market				
LIST OF FARM IMPLEMENTS	Tractors, drip irrigations, Cultivators, sprayers etc.				
HOUSEHOLD MEMBER DETAILS (List all persons in your Household, Group Applications, this part must be completed by all Members of the group).					
HOUSEHOLD REF NO:					
FATHER	☑ Employed (E)	Full Name: Winston	CHILDREN/ GRAN CHILDREN	☐ M	Full Name:
	☐ Unemployed (U)	ID: [redacted]		☐ F	ID:
MOTHER	☐ Employed (E)	Full Name: Joy		☐ M	Full Name:
	☑ Unemployed (U)	ID: [redacted]		☐ F	ID:
SIBLING	☑ F ☐ M ☑ E ☐ U	Full Name: Shanlyn.		☐ M	Full Name:

		ID: [redacted]		□ F	ID:
	□F □M □E □U	Full Name:	GRANDMOTHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDMOTER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:

DECLARATION:

I declare that the information furnished in this applicant form is, to the best of my knowledge, true and correct. I also declare that I am not employed by the public service/ not a politician/ not a member of the traditional authority remunerated by the State and to the effect that my spouse is not a civil servant and acknowledge that any misrepresentation in this regard constitutes a ground for immediate termination of the agreement.

.....

SIGNATURE OF APPLICANT

12/03/2025

.....

DATE

3

PROPOSAL FOR MUNICIPAL LAND:

Submitted by: Kyle Davids
Date:13 March 2025
To: Stellenbosch Municipality
Subject: Proposal for Vineyard Development on Municipal Land

Introduction:

My name is Kyle Davids, and I am from Pniel, Stellenbosch, where I was born and raised. I have lived in Stellenbosch for the past 28 years and hold a Bachelor of Science(BSc.) in Viticulture and Oenology from Stellenbosch University, which I obtained in 2019. With seven years of practical experience in the wine industry, I have developed a deep understanding of viticulture and winemaking.

Currently, I am part-time employed and seeking a permanent position as a winemaker or viticulturist. I believe this project serves as a crucial stepping stone into the wine industry, allowing me to realize my long-term vision of owning a vineyard and wine cellar. Beyond personal growth, this initiative will contribute to greater inclusivity within the wine sector and provide a valuable training ground for future graduates, equipping them with practical knowledge and hands-on experience.

Additionally, the establishment of a vineyard and wine cellar presents a significant economic opportunity. By producing high-quality grapes and wine, we can generate revenue and build a sustainable, profitable business that contributes to the local economy while creating jobs and fostering industry growth

I have established a strong network within the wine industry to support the development of this project. Additionally, I have secured private investment for the establishment of vineyards and the construction of a wine cellar for production. To bring this vision to life, I require suitable land for vineyard development and production facilities. This project presents a significant opportunity to drive economic growth and create employment.

Proposal for Municipal Land Allocation

Submitted by: Kyle Davids
Date:13 March 2025
To: Stellenbosch Municipality
Subject: Proposal for Vineyard Development on Municipal Land

---

1. Executive Summary

Stellenbosch is the heart of South Africa's wine industry, renowned for its premium vineyards and world-class wines. This proposal seeks to secure municipal land for the development of a **sustainable vineyard**, with the primary goal of **growing high-quality grapes for local wine producers**.

With a **BSc Degree in Viticulture and Oenology**, I have the expertise and industry knowledge to successfully manage a vineyard. This project represents the foundation of my long-term vision to **own and operate my own vineyards and wine cellar**, ultimately contributing to the continued growth of Stellenbosch as a premier wine destination.

2. Project Overview

- **Objective:** Establish a vineyard on municipal land and supply premium grapes to local wineries.
- **Location:** Property 502 AS 1/2/3, Stellenbosch, Western Cape
- **Size Required:** 8.7 ha.
- **Grape Varieties:** Cabernet Sauvignon, Cabernet Franc,Chardonnay and Sauvignon blanc.
- **Business Model:** Sell grapes to established wineries in the Western Cape Winelands and develop future expansion into wine production, wine sales and wine tourism. We produce grapes and establish a full supply chain from vineyard to consumer.

3. Strategic Advantages & Industry Connections

This project is positioned for success due to:
✔ **Industry Connections:** I have extensive relationships with winemakers and vineyard owners, ensuring strong partnerships and market access.
✔ **Secured Buyer:** I have already secured a buyer for the grapes, guaranteeing immediate demand and financial stability.
✔ **Job Creation:** The project will hire skilled professionals, particularly graduates in Viticulture and Oenology, fostering employment opportunities within the sector. We will also be hiring local

workers for maintaining vineyards and helping with general vineyard work during harvest.
✔ **Expansion Potential:** The long-term vision includes **winemaking, local and international wine sales, and opening a tasting room**, which will further boost Stellenbosch's tourism and job market.

4. Economic & Agricultural Benefits

This vineyard project is designed to generate sustainable economic growth and create employment opportunities for both skilled and unskilled workers. Key benefits include:

✅ Revenue Generation & Economic Growth;

The vineyard will produce high-quality grapes that will be sold to established wine producers, creating a steady revenue stream.

Over time, profits from grape sales can be reinvested to expand operations, increasing productivity and financial stability.

Expansion into wine production and a tasting room will open new revenue streams, including direct-to-consumer sales, wine tourism, and local and international exports.

✅ Job Creation & Skills Development;

The vineyard will provide full-time and seasonal employment opportunities for local residents, particularly those who are unemployed or have limited job prospects.

We will prioritize hiring graduates with Viticulture and Oenology degrees, as well as individuals with experience in vineyard management, helping to retain local talent within the wine industry.

For individuals without prior experience, on-the-job training programs will be implemented to teach vineyard maintenance, grape harvesting, and sustainable farming techniques.

As the business expands, additional roles in winemaking, cellar management, marketing, and hospitality will be created, offering long-term career growth opportunities.

✅ Support for Local Businesses;

The project will stimulate demand for local suppliers, including equipment manufacturers, irrigation system providers, transport services, and packaging companies.

By working closely with Stellenbosch wineries, we will enhance the overall supply chain, boosting productivity and efficiency across the wine industry.

The tasting room and wine tourism expansion will attract visitors, benefiting restaurants, accommodation providers, and other tourism-related businesses in the area.

✅ Sustaining Agriculture & Land Utilization;

The vineyard will optimize the use of agricultural land, ensuring that valuable resources are utilized for productive and sustainable farming.

By implementing eco-friendly practices such as drip irrigation, organic composting, and biodiversity preservation, the project will contribute to long-term agricultural sustainability.

Supporting local grape cultivation helps maintain Stellenbosch's reputation as a world-class wine-producing region, strengthening its appeal in domestic and international markets.

5. Environmental & Sustainability Plan

-**Water Conservation** – Implementing drip irrigation and rainwater harvesting.
-**Soil Health Management** – Using organic compost and cover crops to maintain soil fertility.
-**Eco-Friendly Pest Control** – Reducing chemical pesticides and promoting biodiversity.
-**Carbon Footprint Reduction** – Minimizing emissions through efficient land use and transport.

6. Financial & Investment Plan

- **Initial Investment:** Self-funded with potential partnerships from wine producers. We will also receive private funding.
- **Projected Revenue:** Based on grape sales at market rates. Stellenbosch has the highest Rand/ton grapes in Western Cape. This is because of the high demand and quality of grapes that can be produced on Stellenbosch soils.
- **Long-Term Viability:** Sustainable business model with future expansion into winemaking and wine sales.

7. Municipal Support & Land Request

To make this project successful, we request:

- **Lease or allocation of 8 hectares** of municipal land for vineyard development.
- **Long-term partnership opportunities** with the municipality for sustainable agricultural initiatives.
- **Infrastructure support where applicable** (access to water, roads, etc.).

8. Conclusion & Call to Action

This project is not just about **growing grapes**—it is about **creating jobs, supporting local wineries, and building a sustainable wine industry** in Stellenbosch. With my qualifications, industry connections,financial backing and already secured buyer for the grapes, I am well-positioned to ensure the success of this venture.

The vineyard will serve as a foundation for **future wine production, local and international sales, and a tasting room that enhances tourism and employment opportunities.**

By expanding inclusivity in the wine sector, creating employment opportunities, and providing a training ground for future agriculture graduates and local youth, this project will play a key role in empowering underrepresented communities and driving sustainable economic development.

I look forward to discussing this proposal further and working together to bring this vision to life. Please let me know a convenient time to meet.

Sincerely,
Kyle Davids

Phone: [redacted]
Email: [redacted]@gmail.com

One of the Global One money management products or services

Proof of Account Details

CAPITEC

Capitec Bank

12/03/2025
Branch: 470010
Device:

SkyQR Validate this document using SkyQR

To Whom it May Concern

We hereby confirm that Mr Kyle Davids has the following account(s) at Capitec Bank Limited on 12/03/2025

Client Details

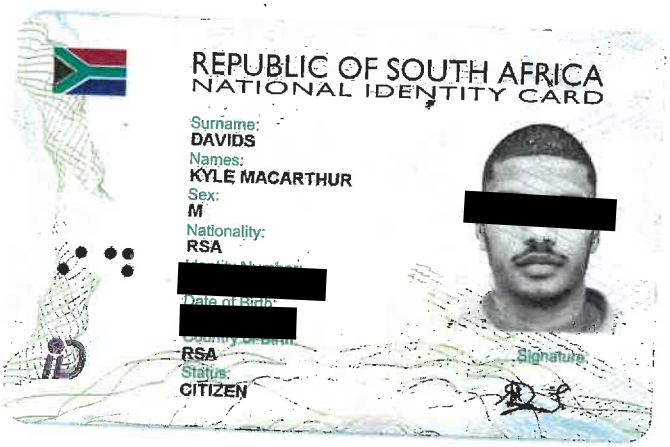
Name:	Kyle M Davids
ID/Passport Number:	[redacted]
Residential Address:	[redacted]
Postal Address:	31 Hill Street, Pniel, Stellenbosch, 7681

Account Details

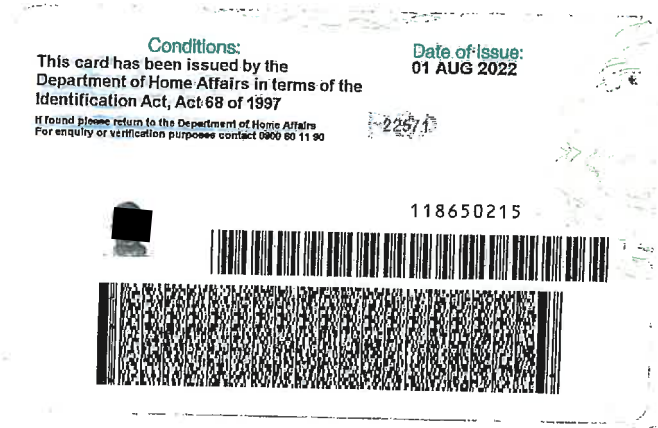
Account Status:	Active
Account Type:	Savings
Account Number:	[redacted]
Branch Code:	470010
Date Opened:	2015-11-12

The account details provided herein should not be read as extending by implication to any other matters not specifically addressed. The account details are given as at the above date and no obligation is hereby assumed to update the account details on any future date.

Capitec Bank Limited shall have no liability whether in contract, delict (including without limitation negligence) or otherwise to the above accountholder or any third party in relation to the account details contained herein.


REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD
Surname:
DAVIDS
Names:
KYLE MACARTHUR
Sex:
M
Nationality:
RSA
RSA
Status:
CITIZEN
Signature

[redacted]


Conditions:
This card has been issued by the Department of Home Affairs in terms of the Identification Act, Act 68 of 1997
If found please return to the Department of Home Affairs
For enquiry or verification purposes contact 0800 60 11 90
Date of Issue:
01 AUG 2022
22571
118650215

[redacted]

UNIVERSITY OF STELLENBOSCH

This is to certify that

KYLE MAC-ARTHUR DAVIDS

had complied with all the conditions prescribed in the Act, Statute and Rules of the University, and the four-year degree

BACHELOR OF SCIENCE IN AGRICULTURE
(BScAgric)
(Viticulture and Oenology)

with all the rights and privileges pertaining thereto was awarded at a congregation of the University in December 2019.

RECTOR AND VICE-CHANCELLOR

DEAN

UNIVERSITAS STELLENBOSCHIENSIS

REGISTRAR
6 December 2019

This certificate is not authentic, unless printed on US watermark paper.

DATE RECEIVED:
APPLICATION REFERENCE NUMBER:
NAME OF OFFICIAL RECEIVING APPLICATION:
SIGNATURE OF APPLICANT:

All questions contained in this questionnaire are strictly confidential

The applicant/s must provide a written commitment (in the form of affidavit) to pay the lease as per contract terms. The land obtained should not be sub-let/rented out. If found the Department should take back the land.

APPLICANT DEMOGRAPHIC PROFILE

MARITAL STATUS: ☐ single/never married ☐ cohabitation(living together) ☐ Married ☐ Separated ☐ Divorced ☐ Widowed

CATEGORY OF APPLICANT: ☐ category 1 (Subsistence Farmer) ☐ category 2 (Small Scale Farmer) ☐ category 3 (Medium Scale Farmer) ☐ Category 4 (Large Scale Commercial Farmer)

TARGET GROUP OF APPLICANT: ☐ Farm dweller ☐ farm worker ☐ Labor tenant ☐ youth ☐ women ☐ commonage farmer ☐ Agricultural graduate ☐ Other Specify

ETHNIC GROUP OF APPLICANT: ☐ African ☐ Indian ☐ Coloured

APPLICANT DETAILS		LEGAL ENTITY DETAILS
Name:	RUDOLF HERBERT	Entity Name:
Surname:	MATTHEWS.	Entity Reg No:
ID No:	[redacted]	Director Name/s:
Address Line 1:	[redacted]	Director/s ID No:
Address Line 2:	[redacted]	Address Line 1:
Address Line 3	[redacted]	Address Line 2:
Cell Phone No:	[redacted] VRCW	Address line 3:
Email:	[redacted]	Cell Phone No:
Sex: M☑ F☐	EMAIL. DOLF.MATTHEWS@YAHOO.COM	Email:
HOW LONG HAVE YOU BEEN LIVING IN MUNICIPAL AREA:		☐1-2 YRS ☐2-4 YRS ☐5-9 YRS ☑10+
PREFERRED LEASE AREA (Portion / Gedeelte):		☑502 AS 1 ☐502 AS 2 ☐502 AS 3 ANY OF THE PORTIONS.

EMPLOYMENT AND EDUCATIONAL DETAILS		
OCCUPATION: □student □pensioner □farmer □farm worker ☑self-employed □employed in the private sector □unemployed □internship □other □ specify other: _____		
NAME OF EMPLOYER:		
TYPE OF EMPLOYMENT:		
BUSINESS ACTIVITIES (SELF-EMPLOYED): WOODWORKING MACHINIST CONTRACTOR + SELLING VEGETABLES + HONEY		
SOURCES OF INCOME: ☑salaries, wages, commissions □income from business □pension funds □grants(includes old age pension) ☑sales of farming products and services □remittances(money received from people living elsewhere) □no income □other income sources(rental income, interest, etc)		
HIGHEST LEVEL OF EDUCATION COMPLETED: □primary □Secondary □Matric ☑N1-N4 □N5-N6 □National Diploma(Technicon/University) □Honors Degree □Bachelor's Degree □Bachelor's Degree & Postgraduate □Master's Degree □Doctorate Degree		
HAVE YOU RECEIVED ANY TRAINING RELATED TO FARMING (FORMAL OR INFORMAL): □ YES ☑NO		
TRAINING OF APPLICANT RELATED TO FARMING/AGRICULTURE:		
NAME OF TRAINING	YEAR	INSTITUTION (FORMAL/INFORMAL)

INSTITUTIONAL ARRANGEMENT		
ARE YOU A MEMBER OF A GROUP THAT WANTS TO FARM COLLECTIVELY	□ YES	☑NO
	M	**F**
SIZE OF GROUP:		
NUMBER OF DISABLED:		
18-35 YEARS:		
36-50 YEARS:		
51-65 YEARS:		
65-79 YEARS:		
80 YEARS AND ABOVE		
TOTAL:		
TYPE OF LEGAL ENTITY: □Communal Property Association □Company □Trust □Close Cooperation □Cooperative □Farmers Association □other		

YEARS OF GROUP ENTITY EXISTENCE:	□0-1 year □2-4 years □5-9 years □10 + years N/A.
AGRICULTURAL ACTIVITY:	
ARE YOU CURRENTLY INVOLVED IN FARMING:	I HAVE 8 BEEHIVES AND BUY AND SELL VEGETABLES. □YES ☑NO
DO YOU PAY RENT WHERE YOU FARM:	□YES ☑NO
TYPE OF LAND OWNERSHIP WHERE YOU CURRENTLY FARM:	□Rented ☑Private/Family Farm □Communal land (tribal land) □State land □ Communal land □labor tenant □farm dweller □other (specify)
HOW MANY YEARS HAVE YOU BEEN FARMING:	□0-1 year □2-4 years □5-9 years ☑10 + years
TYPE OF FARMING EXPERIENCE:	SELF TAUGT.

WHICH SOCIAL CLUBS/ASSOCIATION/ORGANIZATION DO YOU BELONG TO: □Farmers Association □Producers Association □Cooperatives □Community Garden Group □Stokvel □Special Interest Group □other (specify)

DO YOU REQUIRE ASSISTANCE WITH THE FOLLOWING: □Development of Business Plan □Market Access □Business Registration □Mentorship ☑Agricultural Training □Management Training ☑other (specify)

I WANT TO DO TRAINING IN COMMERCIAL BEE PHONEY FARMING

NO OF PEOPLE TO BE EMPLOYED BY PROJECT:

NO OF EMPLOYEES:	**TYPE OF EMPLOYMENT:**
1	□Permanent □Temporal □contract ☑Seasonal □Internship □Volunteer □other
	□Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other
	□Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other

DOES YOUR HOUSEHOLD OWN LIVESTOCK/CROPS: □cattle □sheep □goat □pigs □chicken □geese □other (specify) □grain □vegetables □sugar cane ☑other (specify) BEE HIVES.

Type of animal/Horticulture and Crop Production	**Number of Livestock/ hectares farmed**	
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale

PREVIOUS GRANTS RECEIVED FROM GOVERNMENT: □SLAG □LRAD □CASP □Restitutional grant □Housing subsidy □Agricultural grant □Other(Specify) N/A.

NAME OF GRANT	**GOVERNMENT DEPARTMENT**	**AMOUNT RECEIVED**

INCOME RANGE RECEIVED THROUGH WORK, BUSINESS OR FARMNING PER MONTH	☐ 0-R199	
	☐ R200 - R499	
	☐ R500 - R1199	
	☐ R1200 - R1799	
	☐ R1800 - R2499	
	☐ R2500 - R4999	
	☑ R5000 - R9999	
	☐ R10000 - above	

WHAT ARE YOU INTENDING TO USE THE LAND FOR?					
AGRICULTURAL ACTIVITY	TYPE				
☑ Beekeeping	HONEY PRODUCTION AND POLLENATION				
☐ Other (please specify)					
MAIN AREAS OF INTEREST	☑ Primary Production ☐ Processing ☐ Marketing				
INTERESTED IN PRODUCING FOR	☐ Own consumption ☑ Informal market ☐ formal market				
LIST OF FARM IMPLEMENTS	BEE HIVES - 1X TOYOTA BAKKIE - BEE PROTECTIVE CLOTHING				
HOUSEHOLD MEMBER DETAILS (List all persons in your Household, Group Applications, this part must be completed by all Members of the group).					
HOUSEHOLD REF NO:					
FATHER	☐ Employed (E)	Full Name:	CHILDREN/ GRAN CHILDREN	☐ M	Full Name:
	☐ Unemployed (U)	ID:		☐ F	ID:
MOTHER	☐ Employed (E)	Full Name:		☐ M	Full Name:
	☐ Unemployed (U)	ID:		☐ F	ID:
SIBLING	☐F ☐M ☐E ☐U	Full Name:		☐ M	Full Name:

		ID:		□ F	ID:
	□F □M □E □U	Full Name:	GRANDMOTHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDMOTER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:

DECLARATION:

I declare that the information furnished in this applicant form is, to the best of my knowledge, true and correct. I also declare that I am not employed by the public service/ not a politician/ not a member of the traditional authority remunerated by the State and to the effect that my spouse is not a civil servant and acknowledge that any misrepresentation in this regard constitutes a ground for immediate termination of the agreement.

.....

SIGNATURE OF APPLICANT

13 MAART 2025.

DATE

Beekeeping Business Plan for Dolf Matthews

Applicant: Matthews

Age: 61 years old

Residence: Stellenbosch

Application for Lease: Portion 1, 2, or 3 of Farm 502 AS

1. About Me

My name is Dolf Matthews I am 61 years old. I have worked my whole life as a machinist at different furniture factories. My wife has a stable job at Rhodes Fruit Farm, but she will retire soon. She has a small pension, but I do not have one because I worked at smaller furniture factories for many years.

2. My Experience with Beekeeping

I have been building beehives for many years. I have my own transport, which I use to sell hives to people. I also have a few beehives of my own. Over the years, I have built up many customers who can help me get more bee colonies. Right now, I have six hives. My customers often have swarms, and I can get more bees if I have a good place to put them.

3. Why I Need This Land

I sell honey on a small scale, but I want to grow my business. If I am successful , I can keep my beehives in one place instead of moving them around. I understand that this is a conservancy, and I will take out the alien plants to help restore it. I can also sell the alien wood as firestarters to help start my business.

4. My Plan to Grow the Business

If I get this property, I can also help the two other people who lease the other portions. We can work together and I can also help them to sell the wood from the alien plants as firestarters. This will generate money for a few years while the business grows and help to restore the land.

5. Market and Future Growth

I already sell beehives in the local market, and I know people who buy honey. If I get more hives, I can sell more honey and build a business that can support me when I retire. I can use my 17 years of woodwork experience to produce beehives at a low price and so keep my input costs low.

6. Commitment to the Land

I understand that the land must be taken care of. I will remove the alien plants on a scheduled program and as the land rehabilitates the more hives it will be able to accommodate. The municipality can do inspections every three months to see how I am looking after the land. I will also take drone photos every year to show my progress.

7. Conclusion

I look forward to this opportunity so I can grow my beekeeping business and support myself in retirement. I already have the skills, transport, and customers. I just need a place to keep my hives. I am ready to work hard, take care of the land, and build something that will last.

G.P.-S. 017-0020

BI-27

J 845668

REPUBLIC OF SOUTH AFRICA

REPUBLIEK VAN SUID-AFRIKA

MARRIAGE CERTIFICATE
(Issued in terms of the regulations made under Act 81 of 1963)

HUWELIKSERTIFIKAAT
(Uitgereik kragtens die regulasies uitgevaardig onder Wet 81 van 1963)

HUSBAND: MAN: I.D. No [redacted]

Surname Van: MATTHEWS

Forenames in full Volle voorname: RUDOLF HOWARD

Date of birth: Day Geboortedatum: Dag [redacted]

WIFE: VROU: I.D. No. [redacted]

Surname Van: HARTOGH

Forenames in full Volle voorname: PAULINA VERONICA

Date of birth: Day Geboortedatum: Dag [redacted]

Date of marriage: Day Datum van huwelik: Dag 18 Month Maand 10 Year Jaar 1997

Marriage solemnized at Huwelik bevestig te: St. Giles - Langedoe Groot Drakenstein

18 October 1997
Date issued
Datum uitgereik

V4338
Marriage Officer
Huweliksbevestiger

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT
BTW Reg Nr./ VAT Reg No. 4700102181

REKENING NOMMER	[redacted]
BELASTINGFAKTUUR	7667957
REKENING DATUM	17/02/2025
KWITANSIES GEPOS TOT	16/02/2025
BTW.	246.73
WAARDASIE	526000
ERF	LDOC 86 00001
GEBOU	[redacted]
LIGGING	[redacted]
DEPOSITO / WAARBORG	150.00-
DEB BTW REG NR.	

Mnr/Me PV MATTHEWS
[redacted]
[redacted]
GROOT DRAKENSTEIN
7680

BELASTINGFAKTUUR MAANDELIKSE REKENING **TAX INVOICE MONTHLY ACCOUNT**

Diens tipe	Meter nr	Vorige	Huidige	Faktor	Verbruik	Periode	Daag Gemid
W	0000000751	6358	6394		36.000	20/12-21/01	1.12

Saldo oorgedra:				1364.05
Kwitansies: 2001381302				-1364.05
Diens tipe	**Verbruik**	**Tarief/Koste**	**BTW**	**Bedrag**
Water: DOM Basic/Basies	1	88.09000	13.21	101.30
Water: DOM Cons/Verb	36	977.32000	146.60	1123.92
Belasting Maandeliks RES				123.91
Vullis Verwydering	1	289.07000	43.36	332.43
Riool Heffing	1	290.43000	43.56	333.99
** Totale maandelikse saldo:				2015.55

WAARDASIE	VERBRUIK	OPPERVLAKTE
526000	RES	.0725

BOODSKAP

Stellenbosch Munisipaliteit se drinkwater kwaliteit voldoen 92.9%.
Monitor gereeld u water meter lesings en beperk buitensporige water verbruike gedurende hierdie somer seisoen.
Indien hierdie rekening nie per debietorder betaal word nie, vereffen asseblief betyds om rente teen die standaardkoers te voorkom.

Sien agterkant vir belangrike inligting / See reverse side for important information

1 / 1

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masterpass by mastercard.

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Send this portion back with your payment please. Stuur asseblief hierdie gedeelte saam met u betaling.

RECEIPT VALID ONLY IF PRINTED BY OFFICIAL CASH RECEIPTING FIGURES.
KWITANSIE GELDIG ALLEENLIK INDIEN DEUR AMPTELIKE KASREGISTERSYFERS GEDRUK.

P.O.Box / Posbus 17, Stellenbosch, 7599.
021 808 8111

Name / Naam	Account No. / Rekeningnr.	Period / Tydperk	Date / Datum
Mnr/Me PV MATTHEWS	10272330	2025/02	17/02/2025

Due Date Datum Verskuldig	Monthly / Maandeliks		Annual / Jaarliks		TOTAL NOW DUE TOTAAL NOU VERSKULDIG
	Arrears / Credits Agterstalig / Krediete	07/03/2025	Arrears / Credits Agterstalig / Krediete		
Now Due / Future: Nou Verskuldig / Toekomstig:		2015.55			2015.55

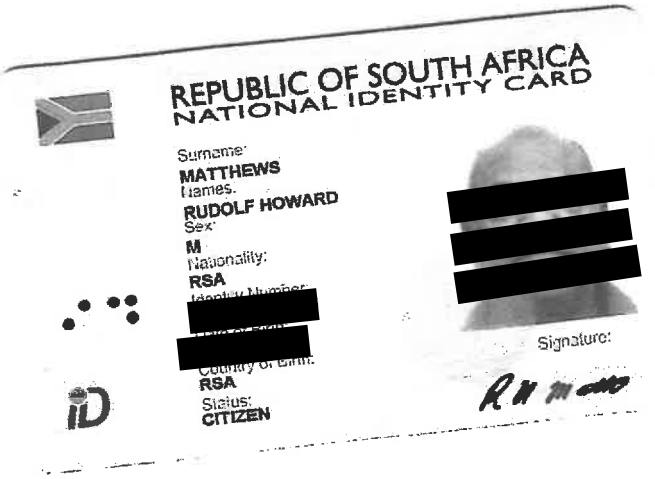
easypay
a better way to pay
>>>>>>> 9151 6000 0001 0272 3305

FNB First National Bank

Bank Name	FNB	Bank Naam	
Cheque Account Number	62869253709	Tjek rekeningnommer	
Branch Code	250 655	Tak Kode	
Swift Code	FIRNZAJJ	Swift Kode	

Reference Number **Compulsory** Please use your Municipal Account Number **only**
Verwysing Nommer **Verpligtend** Gebruik **slegs** u Munisipale rekening nommer

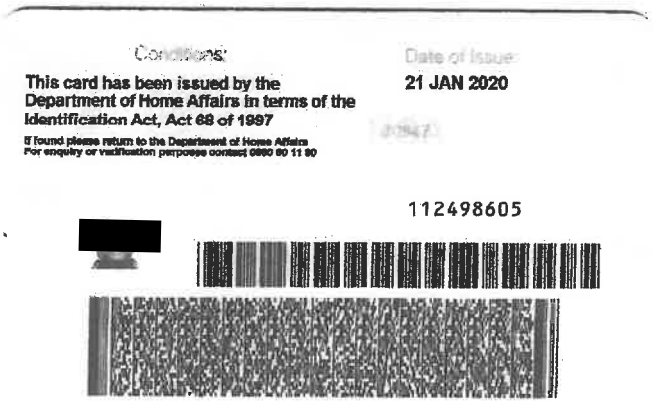
Please do not use this bank account number for any other municipal payments. - Geen ander munisipale betalings mag in hierdie bankrekening gemaak word nie.



REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD

Surname:
MATTHEWS
Names:
RUDOLF HOWARD
Sex:
M
Nationality:
RSA
Identity Number:
[redacted]
Country of Birth:
RSA
Status:
CITIZEN

Signature:



Conditions:

This card has been issued by the Department of Home Affairs in terms of the Identification Act, Act 68 of 1997

If found please return to the Department of Home Affairs
For enquiry or verification purposes contact 0800 60 11 90

Date of Issue:
21 JAN 2020

112498605

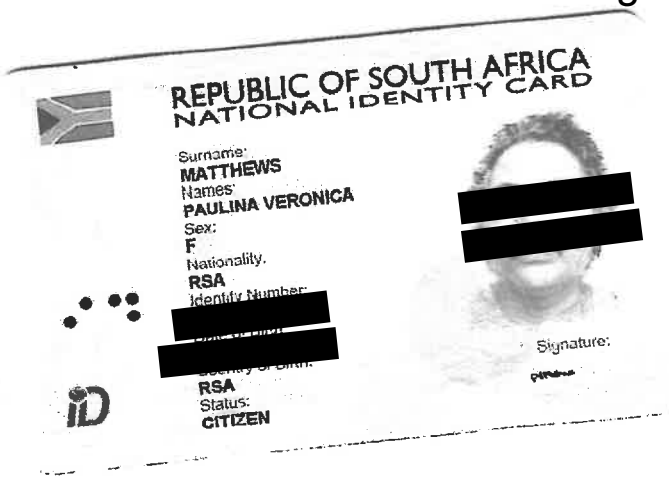
[redacted]

Maritza du Preez
Practising attorney

miller • bosman • le roux
section 4, block A
stellenpark business park
R44, stellenbosch
posbus / p.o. box 711
somerset west 7129
tel: 021 840 8000
faks/fax: 021 840 8044
e-pos/e-mail: mblh@mblh.co.za

18/3/25

Certified true copy



REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD

Surname:
MATTHEWS
Names:
PAULINA VERONICA
Sex:
F
Nationality:
RSA
Identity Number:
[redacted]
Date of Birth:
[redacted]
RSA
Status:
CITIZEN

Signature:



Conditions:
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For enquiry or verification purposes contact 0800 60 11 90

Date of issue:
22 JAN 2020

112460089

[redacted]

Maritza du Preez
Practising attorney

miller • bosman • le roux
section 4, block A
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R44, stellenbosch
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somerset west 7129
tel: 021 840 8000
faks/fax: 021 840 8044
e-pos/e-mail: mblh@mblh.co.za

13/3/25

Certified true copy.

5

DATE RECEIVED:
APPLICATION REFERENCE NUMBER:
NAME OF OFFICIAL RECEIVING APPLICATION:
SIGNATURE OF APPLICANT:

All questions contained in this questionnaire are strictly confidential

The applicant/s must provide a written commitment (in the form of affidavit) to pay the lease as per contract terms. The land obtained should not be sub-let/rented out. If found the Department should take back the land.

APPLICANT DEMOGRAPHIC PROFILE

MARITAL STATUS: ☒ single/never married ☐ cohabitation(living together) ☐ Married ☐ Separated ☐ Divorced ☐ Widowed

CATEGORY OF APPLICANT: ☐ category 1 (Subsistence Farmer) ☐ category 2 (Small Scale Farmer) ☒ category 3 (Medium Scale Farmer) ☐ Category 4 (Large Scale Commercial Farmer)

TARGET GROUP OF APPLICANT: ☐ Farm dweller ☐ farm worker ☐ Labor tenant ☐ youth ☐ women ☐ commonage farmer ☒ Agricultural graduate ☐ Other Specify

ETHNIC GROUP OF APPLICANT: ☒ African ☐ Indian ☐ Coloured

APPLICANT DETAILS	LEGAL ENTITY DETAILS
Name: Simlindile	Entity Name: S and M EcoFarming
Surname: Patekile	Entity Reg No: [redacted]
ID No [redacted]	Director Name/s: Simlindile Patekile and Mlondolozi Mnxeba
Address Li [redacted]	Director/s ID [redacted]
Address Line 2:	Address Line [redacted]
Address Line 3	Address Line [redacted]
Cell Phone [redacted]	Address line 3:
E [redacted] @gmail.Com	Cell Phone No:
Sex: M☒ F☐	[redacted] gmail.Com [redacted] gmail.Com
HOW LONG HAVE YOU BEEN LIVING IN MUNICIPAL AREA:	☐1-2 YRS ☐2-4 YRS ☐5-9 YRS ☒10+
PREFERRED LEASE AREA (Portion / Gedeelte):	☐502 AS 1 ☐502 AS 2 ☐502 AS 3

EMPLOYMENT AND EDUCATIONAL DETAILS		
OCCUPATION: □student □pensioner ☒farmer □farm worker □self-employed □employed in the private sector □unemployed □internship □other □ specify other: _____		
NAME OF EMPLOYER:		
TYPE OF EMPLOYMENT:		
BUSINESS ACTIVITIES (SELF-EMPLOYED):		
SOURCES OF INCOME: □salaries, wages, commissions ☒income from business □pension funds □grants(includes old age pension) □sales of farming products and services □remittances(money received from people living elsewhere) □no income □other income sources(rental income, interest, etc)		
HIGHEST LEVEL OF EDUCATION COMPLETED: □primary □Secondary □Matric ☒N1-N4 □N5-N6 □National Diploma(Technicon/University) □Honors Degree □Bachelor's Degree □Bachelor's Degree & Postgraduate □Master's Degree □Doctorate Degree		
HAVE YOU RECEIVED ANY TRAINING RELATED TO FARMING (FORMAL OR INFORMAL): ☒ **YES** □ **NO**		
TRAINING OF APPLICANT RELATED TO FARMING/AGRICULTURE:		
NAME OF TRAINING Mixed Farming	YEAR 2017 – 2020	INSTITUTION (FORMAL/INFORMAL) Sustainability Institute

INSTITUTIONAL ARRANGEMENT		
ARE YOU A MEMBER OF A GROUP THAT WANTS TO FARM COLLECTIVELY	□ **YES**	☒ **NO**
	M	**F**
SIZE OF GROUP:		
NUMBER OF DISABLED:		
18-35 YEARS:		
36-50 YEARS:		
51-65 YEARS:		
65-79 YEARS:		
80 YEARS AND ABOVE		
TOTAL:		
TYPE OF LEGAL ENTITY: □Communal Property Association □Company □Trust □Close Cooperation □Cooperative □Farmers Association □other		

YEARS OF GROUP ENTITY EXISTENCE:	□0-1 year □2-4 years ☒5-9 years □10 + years
AGRICULTURAL ACTIVITY:	
ARE YOU CURRENTLY INVOLVED IN FARMING:	☒**YES** □**NO**
DO YOU PAY RENT WHERE YOU FARM:	☒**YES** □**NO**
TYPE OF LAND OWNERSHIP WHERE YOU CURRENTLY FARM:	☒Rented □Private/Family Farm □Communal land (tribal land) □State land □ Communal land □labor tenant □farm dweller □other (specify)
HOW MANY YEARS HAVE YOU BEEN FARMING:	□**0-1 year** □**2-4 years** ☒**5-9 years** □**10 + years**
TYPE OF FARMING EXPERIENCE:	Mixed farming

WHICH SOCIAL CLUBS/ASSOCIATION/ORGANIZATION DO YOU BELONG TO: ☒Farmers Association ☐Producers Association ☐Cooperatives ☐Community Garden Group ☐Stokvel ☐Special Interest Group ☐other (specify)

DO YOU REQUIRE ASSISTANCE WITH THE FOLLOWING: ☐Development of Business Plan ☒Market Access ☐Business Registration ☐Mentorship ☐Agricultural Training ☒Management Training ☐other (specify)

NO OF PEOPLE TO BE EMPLOYED BY PROJECT: 10

NO OF EMPLOYEES: 3	**TYPE OF EMPLOYMENT:**
	☒Permanent ☒Temporal ☐contract ☐Seasonal ☐Internship ☐Volunteer ☐other
	☐Permanent ☐Temporal ☐contract ☐Seasonal ☐Internship ☐Volunteer ☐other
	☐Permanent ☐Temporal ☐contract ☐Seasonal ☐Internship ☐Volunteer ☐other

DOES YOUR HOUSEHOLD OWN LIVESTOCK/CROPS: ☐cattle ☐sheep ☐goat ☐pigs ☐chicken ☐geese ☐other (specify) ☐grain ☐vegetables ☐sugar cane ☐other (specify)

Type of animal/Horticulture and Crop Production	**Number of Livestock/ hectares farmed**	☐**Household consumption** ☐**Sale**
		☐**Household consumption** ☐**Sale**
		☐**Household consumption** ☐**Sale**
		☐**Household consumption** ☐**Sale**
		☐**Household consumption** ☐**Sale**
		☐**Household consumption** ☐**Sale**
		☐**Household consumption** ☐**Sale**
		☐**Household consumption** ☐**Sale**

PREVIOUS GRANTS RECEIVED FROM GOVERNMENT: ☐SLAG ☐LRAD ☐CASP ☐Restitutional grant ☐Housing subsidy ☒Agricultural grant ☐Other(Specify)

NAME OF GRANT COVID 19 Agricultural Support	**GOVERNMENT DEPARTMENT**	**AMOUNT RECEIVED**
grant and Cape Wineland fund	DRD and Capewineland	R36000 and R40 000

INCOME RANGE RECEIVED THROUGH WORK, BUSINESS OR FARMNING PER MONTH	☐ 0-R199	
	☐ R200 - R499	
	☐ R500 - R1199	
	☐ R1200 - R1799	
	☐ R1800 - R2499	
	☐ R2500 - R4999	
	☐ R5000 - R9999	
	☒ R10000 - above	

WHAT ARE YOU INTENDING TO USE THE LAND FOR? Farming					
AGRICULTURAL ACTIVITY	TYPE				
☐ Beekeeping					
☒ Other (please specify)					
MAIN AREAS OF INTEREST Stellenbosch	☒ Primary Production ☒ Processing ☒ Marketing				
INTERESTED IN PRODUCING FOR Selling	☒ Own consumption ☒ Informal market ☒ formal market				
LIST OF FARM IMPLEMENTS 3					
HOUSEHOLD MEMBER DETAILS (List all persons in your Household, Group Applications, this part must be completed by all Members of the group).					
HOUSEHOLD REF NO:					
FATHER	☐ Employed (E)	Full Name:	CHILDREN/ GRAN CHILDREN	☐ M	Full Name:
	☐ Unemployed (U)	ID:		☐ F	ID:
MOTHER	☐ Employed (E)	Full Name:		☐ M	Full Name:
	☐ Unemployed (U)	ID:		☐ F	ID:
SIBLING	☐F ☐M ☐E ☐U	Full Name:		☐ M	Full Name:

		ID:		□ F	ID:
	□F □M □E □U	Full Name:	GRANDMOTHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDMOTER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:

DECLARATION:

I declare that the information furnished in this applicant form is, to the best of my knowledge, true and correct. I also declare that I am not employed by the public service/ not a politician/ not a member of the traditional authority remunerated by the State and to the effect that my spouse is not a civil servant and acknowledge that any misrepresentation in this regard constitutes a ground for immediate termination of the agreement.



.....

SIGNATURE OF APPLICANT

12/03/2025

.....

DATE

Certificate issued by the Commissioner of Companies & Intellectual Property Commission on Thursday, September 9, 2021 at 12:01

Companies and Intellectual Property Commission
a member of the dti group

COR14.3: Registration Certificate

Registration Number: **2018 / 525913 / 07**
Enterprise Name: **S AND M ECHO FARMING**

ENTERPRISE INFORMATION

Registration Number	[redacted]
Enterprise Name	**S AND M ECHO FARMING**
Registration Date	**08/10/2018**
Business Start Date	**08/10/2018**
Enterprise Type	**Private Company**
Enterprise Status	**AR Deregistration Process**
Financial Year End	**February**
TAX Number	[redacted]

Addresses

POSTAL ADDRESS

[redacted]
STELLENBOSCH
WESTERN CAPE
7600

ADDRESS OF REGISTERED OFFICE

[redacted]
STELLENBOSCH
WESTERN CAPE
7600

ACTIVE MEMBERS / DIRECTORS

Surname and First Names	Type	ID Number / Date of Birth	Appointment Date	Addresses
PATEKILE, SIMLINDILE	Director	8309036610084	08/10/2018	Postal: ROOM 40 UNIVERSITY HOSTEL, KAYAMANDI, STELLENBOSCH, WESTERN CAPE, 7600 Residential: ROOM 40 UNIVERSITY HOSTEL, KAYAMANDI, STELLENBOSCH, WESTERN CAPE, 7600
MNXEBA, MLONDOLOZI	Director	8303035990084	08/10/2018	Postal: 074D LUYOLO STREET, KAYAMANDI, STELLENBOSCH, WESTERN CAPE, 7600 Residential: 074D LUYOLO STREET, KAYAMANDI, STELLENBOSCH, WESTERN CAPE, 7600

Physical Address
the dti Campus - Block F
77 Meintjies Street
Sunnyside 0001

Postal Address: Companies
P O Box 429
Pretoria
0001

Docex: 256
Web: www.cipc.co.za
Contact Centre: 086 100 2472 (CIPC)
Contact Centre (International): +27 12 394 9573

AgriSETA

This is to certify that

Simlindile Patekile

[redacted]

Identity Number

has demonstrated the competencies required by the qualification

National Certificate: Plant Production NQF 4

(142 CREDITS)

49009

SAQA Qualification ID Number

ETQA Manager

Chief Executive Officer

2020-10-11	AGR/LNR/004560/20	694
Date of Issue	Certificate Number	SAQA/ETQA registration Number

SAQA

USB
University of Stellenbosch Business School
Responsible leaders. We shape them.

Small Business Academy USB
WESTERN CAPE
University of Stellenbosch Business School
STELLENBOSCH

23 November 2021

TO WHOM IT MAY CONCERN

This is to confirm that **PATEKILE SIMLINDILE (ID: [redacted]** has successfully completed the Stellenbosch **Small Business Academy (SBA) Development Programme** presented from 1 Februar 2021 to 1 November 2021.

His results for the SBA Development Programme 2021 modules are as follows:

Business Essentials	50%
Finance	50%
Marketing	50%
Business Plan Development	50%
Business Plan Presentation	56%
FINAL MARK	**55%**

Kind regards

DR ARMAND BAM
HEAD: SBA

UNIVERSITEIT STELLENBOSCH UNIVERSITY
jou kennisvennoot • your knowledge partner

UNIVERSITY OF STELLENBOSCH BUSINESS SCHOOL
UNIVERSITEIT VAN STELLENBOSCH BESTUURSKOOL

Hiermee word gesertifiseer dat
It is hereby certified that

Patekile Simlindile

die volgende kursus suksesvol voltooi het
successfully completed the following course

SBA DEVELOPMENT PROGRAMME STELLENBOSCH

Vir die periode
Over the period

01 February 2021 - 01 November 2021

Prof MJ Smith
Head of Department

Dr A Bam
Course Leader

USB

DISTELL
CRAFTING BRANDS SINCE 1877

BUSINESS PLAN

EXECUTIVE SUMMARY

S & M Eco-farming is a small scale enterprise organic farm that is based in the kayamandi location in Stellenbosch at Kuyasa Horizon. We have done our detailed market research and feasibility studies and we were able to secure a well-situated and suitable farm land to lease for our organic farm. Our organic farm is going to be a standard farm that will be involved in herbs and vegetable growing, livestock farming and other crops production.

We want to compete with the best in the industry which is why aside from the fact that we have secured the required lease land, we have also employed a student from Elsenburg Agric College, who's currently undergoing training so as to fit into the ideal picture of the 21st century organic farm workforce that we want to build.

S & M Eco-farming is well positioned to become one of the leading small enterprise organic businesses in the Stellenbosch region, which is why we have been searching for best manual resources and farm machinery to run the business to its maximum capacity.

S & M Eco-farming, is a business that is owned by Mr. Mlondozi Mnxeba and Simlindile Patekile. Akhona Songelwa who is currently on training will soon be joining as a member of the business. Since inception, the business has been financed by the owners.

Both business owners obtained NQF level 4 in mixed farming and their potential partner has a Higher Certificate in Agriculture from Elsenburg Agricultural Training Institute and currently studying diploma in agricultural extension.

The business is already supplying Spier Hotel, Lucky Bean School, Food Forest and the Kayamandi community. At S & M Eco-farming, we will ensure that we hire people that are qualified, hardworking, dedicated and with high customer services. The business will require R400 000 to be able to operate at its maximum capacity.

4.1 Strategies

Our sales and marketing team will be recruited based on their vast experience in the industry and they will be trained on a regular basis so as to be well equipped to meet their targets and the overall goal of the organization. We want to build a standard and world – class organic farm that will leverage on word of mouth advertisement from satisfied clients (both individuals and corporate organizations).

In summary, S & M Eco-farming will adopt the following strategies in marketing our organic farm produce:

- Introduce our business by sending introductory letters alongside our brochure to stakeholders in the agriculture industry, organic food merchants, restaurants and groceries stores et al;
- Advertise our business in agriculture and food related magazines and websites;
- Attend related agriculture and food expos, seminars, business fairs et al;
- Engage in direct marketing, and
- Encourage the use of word of mouth marketing (referrals

4.2 Timeline

Week days	Activities	Time-frame	
Monday	Monitoring garden yields, feeding of chickens, send available stock to our reliable clients	07:00h-16:00h	
Tuesday	pre-harvest, post-harvest, washing, sorting and packaging of products and order delivery	07:00h-16:00h	
Wednesday	transplanting	07:00h-16:00h	
Thursday	Workers training, monitoring the garden, method demonstration to new labourers	07:00h-16:00h	
Friday	Evaluating the week plan, harvest for weekend orders,	07:00h-16:00h	

5. ORGANISATION STRUCTURE AND HUMAN RESOURCES

5.1 Management and Support Personnel

The people behind the business are the owners and 3 employees, the two owners has an NQF level 4 qualification in mixed farming obtained from the sustainable institution, one of their employee is a student for a higher certificate qualification in agriculture. and the two learners who's still completing their high school this year working as part time.

BUSINESS DESCRIPTION

S & M Eco- farming is a micro business that is committed to cultivate organic crops and breed livestock for the business target market.

We ensure that we adhere to standard organic food packaging regulations to ensure that our products are safe for eating. We are business to satisfy the needs of our community and also make profit. We will ensure that we comply with the regulations and the law of the country to achieve our business goals and objectives.

2. BUSINESS OPERATIONS

S & M Eco- farming that is operating at a small scale and committed to farm organic crops and livestock to supply to their target market being Stellenbosch and surrounding areas. We are in business to fulfil the needs of our community, make profits and create jobs.

The business has a framework of day-day activities. During planting season, we prepare the soil for planting, do plots to plant directly seeds. We plant some other seeds in the seedling trays and allow germination of seeds for approximately for about 7-14 days after germination we monitor, irrigate to keep the soil moist, and weeding. We pre-harvest and post-harvest after post-harvest we follow the necessary routine up until our product is ready for the market. With our chickens we buy them small and feed them with starter feed, grower feed and post finisher and after 6 weeks our chicken broilers are ready for market as well.

3. MARKET AND COMPETITION

3.1 Environment Analysis

S & M Eco-farming is operating at the Kuyasa Community Horizon, in a secured place. The business is requiring a fenced and safe land to lease and the place is well fenced and safe from theft since the place is well fenced and the place.

3.2 Target Market Analysis

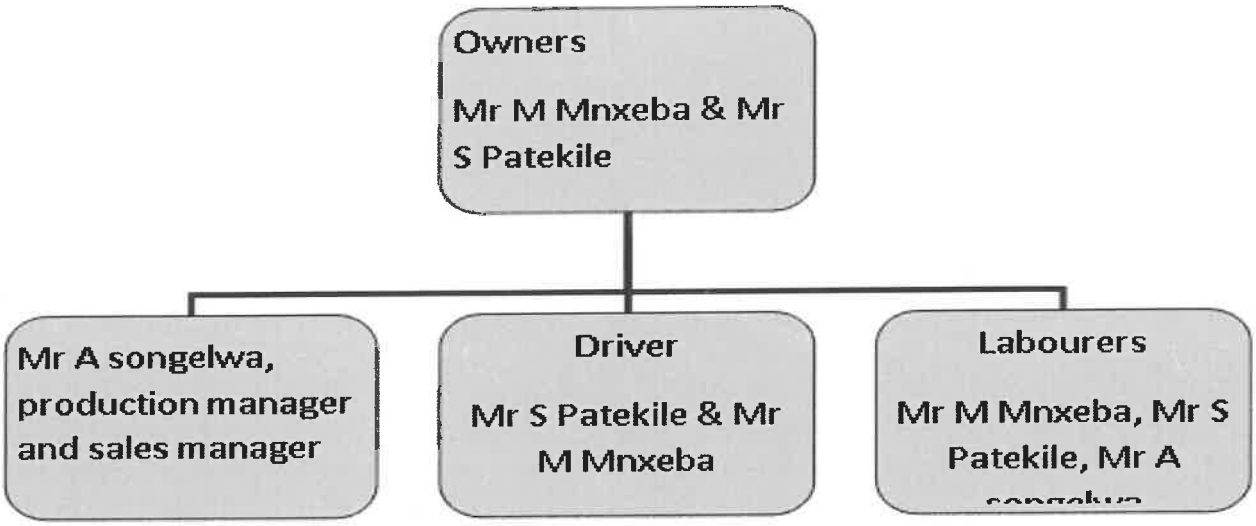
Currently most of our clients prefers organic food which is why S & M Eco-farming saw the opportunities and we are working hard to satisfy their needs, S &M eco-farming is producing quality and pure organic product Our customers are Spier Hotel, Lucky Bean, Food Forest and Kayamandi community and surrounding areas.

3.3 Competitor Analysis

Commercial farmers in the Stellenbosch Region. There is nothing that they are doing wrong but they are not catering for small orders as we do. We deliver daily and same day harvest.

4. MARKETING PLAN AND STRATEGIES

5.2 **Organisation Structure**



FINANCE

6.1 Owners Contribution

Owner's contribution (eg. stock, equipment, cash)	Estimated value in Rand
Transport (Mazda bakkie)	R 45 000
seeds	R 5 000
compost	R 5 000
Labours wages	R 400 (weekly)
Tools	R 300
Total owner's contribution:	R 55 700

6.2 Total investment and funding requirements

	Source of funding			
Item	**Value**	**Owners equity**	**Bank loan/ Grant**	**Other creditors**
Bakkie	**R 45 000**	**R 4 500**		
seeds	**R 5 000**	**R 5 000**		
compost				**FSD**
Tools				**FSD**
Labour wages	**R 400**	**R 400 (weekly)**		
Fertilisers				**DRD**

6.3 Monthly cash flow statements

		Months					
Particulars	Pre-operating	1.	2.	3.	4.	5.	6.
Cash Inflow	spinach	R1364.50	R1450.90	R1550.90	R1660.89	R1050.90	R809
	coriander	R240	R260.05	R207.50	R198.08	R490	R650
	lettuce	R631	R800.20	R700	R780.90	R900	R940.05
	Egg plant	R680	R560.30	R450.90	R405.90	R230	R120.80
	carrot	R913.60	R950.80	R1200.80	R1100.09	R908,0	R980.90
	Green beans	R1500.50	R1600	R1800.56	R1800.80	R900,8	550.09
Total Cash Inflow		**R5329.60**	**R5623.25**	**R5966.66**	**R5510.76**	**R4479.70**	**R4046,84**
Cash outflows	Labourer wages	R900	R1200	R1850	R800	R310	R940
	Car service	R1300	R185	R0	R450	R0	R0
	Airtime	R100	R120	R60	R159.08	R216.07	R144
	seedlings	R98	R214	R112	R176.89		R0
	Tools	R300					R0
	Petrol	R800	R1020	R1385	R800	R967.40	R1200
Total Cash Outflow		**R3498**	**R2739**	**R3407**	**R2385.97**	**R1493.47**	**R2284**
Ending balance							

Funding Required

Going by the report from detailed research and feasibility studies conducted, we will need an average of **R400, 000** to start a standard commercial organic farming business in the RSA. These are some of the equipment that we would need to fully launch our organic farming business,

- 5 fork spades (R850)
- 5 spades (R965)
- 5 Rakes (R750)
- Sprinkler system irrigation (R30 000)
- 3 Wheel Barrows (R2340)
- Bakkie (R115,000)
- 3 Hand hoes (R390)
- 2 picks (R474.00)
- 3 Nepsec sprayers (R484.00)
- 4 bags Guano group 2 (R3 250)
- Gypsum 50kg *2 (R144,24)
- 5 bags Go-organic group2 (R2 500)
- 5 Vermiculite bags (R406)
- Compost big truck (R10 000)
- Snaile bate (R999.00)
- 5 Rolls green fence (R1 127.00)
- 300 Poles (R33 000)
- 2 Gates (R 5 534)
- Nursery (R30 000)
- 5 JoJo tanks (R1 1783.00)
- Big pump (R15 400)
- Big generator (R 17 241.81)
- 3 Laptops (R15 000)
- Store room container (R40 000)
- Cold room container (R30 000)

Total amount required: R 367 638, 05

8. CONCLUSION

S & M Eco- farming that is operating at a small scale and committed to farm organic crops and livestock to supply to their target market being Stellenbosch and surrounding areas. We are in business to fulfil the needs of our community, make profits and create jobs. The business works according to its customer preferences and it ensures that the needs of their clients are satisfied by producing purely organically and that is why it will be successful. Our Vision is to become one of the leading commercial organic farms not only in the Stellenbosch region but also in the provincial stage and global wise more reasons why S&M eco-farming needs to be supported so that more jobs opportunities can be created by the farm.

---END---

BEVESTIGING VAN ADRES VERKLARING / CONFIRMATION OF ADDRESS AFFIDAVIT

Naam, Van / Name, Surname: Simlindile Patekile

ID Nommer / ID Number: [redacted]

Huis Adres / Home Address: [redacted]

Street Kayamandi Stellenbosch

Werksadres / Work Address:

Selfoonnommer / Cellphone Number of/or Kontaknommer (tuis) /

Telephone Number (home):

Kontaknommer (werk) / Telephone Number (work):

Verklaar onder eed in Afrikaans / States under oath in English

Dat ek, die bogenoemde, woonagtig is te bogenoemde woonadres vanaf _____ (maand/jaar) tot op hede.

That I, the abovementioned have resided at my abovementioned home address since 2002 (month/year) till present.

Ek is vertroud met die inhoud van die verklaring en begryp dit. Ek het geen beswaar teen die aflê van die voorgeskrewe eed nie. Ek beskou die voorgeskrewe eed as bindend vir my gewete.
I know and understand the contents of this statement. I have no objection to taking the prescribed oath. I consider the prescribed oath to be binding on my conscience.

Handtekening van verklaarder/Signature of deponent

Ek sertifiseer dat die verklaarder erken dat hy/sy vertroud is met die inhoud van die verklaring en dit begryp. Hierdie verklaring is voor my beëdig en verklaarder se handtekening/duimafdruk/merk is in my teenwoordigheid daarop aangebring te
I certify that the above statement was taken by me and that this deponent has acknowledged that he/she knows and understand the contents of this statement. The statement was sworn to before me and the deponent's signature/thumbprint/mark was placed thereon in my presence at
STELLENBOSCH op/on **(Datum/Date)** 2025/03/12 om/at **(Tyd/Time)** 15 : 10 .

Z64711-6 Cst C.R Edom

Kommissaris van Ede / Commissioner of Oaths

Luthan Edom

Volle naam en van in drukskrif /
Full name and surname in print

S.A. POLISIE DIENS / S.A. POLICE SERVICE
DU TOIT STREET, STELLENBOSCH

Cst **RANK**

SUID-AFRIKAANSE POLISIEDIENS
2025 -03- 12
STATION COMMANDER
SOUTH AFRICAN POLICE SERVICE



GEREGISTREERDE WOON- EN POSADRES

1. Oswaar die bewys van u GEREGISTREERDE WOON- EN POSADRES in hierdie saak is

2. [illegible] het, of indien besonderhede van u [illegible] straatnaam, erf- nommer, ens. verander het, moet [illegible] VERANDERING VAN ADRESVERANDERING wat [illegible] die identiteitsdokument is, gebruik word om die [illegible] en moet dit ingedien word by of gepos word aan [illegible] distrikskantoor van die DEPARTEMENT VAN BINNELANDSE SAKE.

REGISTERED RESIDENTIAL AND POSTAL ADDRESS

1. Keep the proof of your REGISTERED RESIDENTIAL AND POSTAL ADDRESS in a safe place.

2. If you have changed your address, i.e. particulars of your present address, e.g. name of street, street number, etc. have been changed, the NOTIFICATION OF CHANGE OF ADDRESS form in the booklet at the back of the identity document is to be used to report the change and it must be handed in or posted to the nearest regional/district office of the DEPARTMENT OF HOME AFFAIRS.

1

I.D.No. [redacted]

S.A.BURGER/S.A.CITIZEN

VAN/SURNAME
PATEKILE

VOORNAME/FORENAMES
SIMLINDILE

GEBOORTEDISTRIK OF-LAND/
DISTRICT OR COUNTRY OF BIRTH
SOUTH AFRICA

GEBOORTEDATUM/
DATE OF BIRTH [redacted]

DATUM UITGEREIK
DATE ISSUED
2006-03-23

UITGEREIK OP GESAG VAN DIE DIREKTEUR-GENERAAL: BINNELANDSE SAKE

ISSUED BY AUTHORITY OF THE DIRECTOR-GENERAL: HOME AFFAIRS

SUID-AFRIKAANSE POLISIEDIENS
STAATSEGWELVOERDER
2025 -03- 12
STATION COMMANDER
SOUTH AFRICAN POLICE SERVICE

VAN DIE OORSPRONKLIKE DOKUMENT WAT AAN MY VIR WAARNEMING OORGELÊ IS. EK SERTIFISEER VERDER DAT VOLGENS MY WAARNEMING DAAR NIE 'N WYSIGING OF VERANDERING OP DIE OORSPRONKLIKE DOKUMENT AANGEBRING IS NIE
CERTIFY THAT THIS DOCUMENT IS A TRUE REPRODUCTION(COPY) OF THE ORIGINAL DOCUMENT WHICH WAS HANDED TO ME FOR AUTHENTICATION. I FURTHER CERTIFY THAT FROM MY OBSERVATIONS AN AMENDTMENT OR CHANGE WAS NOT MADE TO THE ORIGINAL DOCUMENT

HANDTEKENING/SIGNATURE

DIENSNOMMER / FORCE NUMBER 7669711-6 RANG / RANK Cst

NAAM IN DRUKSKRIF / NAME IN PRINT Edam

DATE RECEIVED:
APPLICATION REFERENCE NUMBER:
NAME OF OFFICIAL RECEIVING APPLICATION:
SIGNATURE OF APPLICANT:

All questions contained in this questionnaire are strictly confidential

The applicant/s must provide a written commitment (in the form of affidavit) to pay the lease as per contract terms. The land obtained should not be sub-let/rented out. If found the Department should take back the land.

APPLICANT DEMOGRAPHIC PROFILE						
MARITAL STATUS:	☐ single/never married	☐ cohabitation(living together)	☐ Married	☐ Separated	☐ Divorced	☐ Widowed
CATEGORY OF APPLICANT:	☒ category 1 (Subsistence Farmer)	☐ category 2 (Small Scale Farmer)	☐ category 3 (Medium Scale Farmer)	☐ Category 4 (Large Scale Commercial Farmer)		
TARGET GROUP OF APPLICANT:	☐ Farm dweller	☐ farm worker	☐ Labor tenant	☐ youth	☐ women	☐ commonage
farmer	☐ Agricultural graduate	☒ Other Specify				
ETHNIC GROUP OF APPLICANT:	☐ African	☐ Indian	☒ Coloured			

APPLICANT DETAILS	LEGAL ENTITY DETAILS
Name:	Entity Name: SP CANNABIS (PTY) LTD
Surname:	Entity Reg No: [redacted]
ID No:	Director Name/s: P.J. SEPTEMBER
Address Line 1:	Director/s ID No: [redacted]
Address Line 2:	Address Line [redacted] STELLENBOSCH
Address Line 3	Address Line 2:
Cell Phone No:	Address line 3:
Email:	Cell Phone No: [redacted]
Sex: M ☐ F ☐	Email: [redacted] gmail.com
HOW LONG HAVE YOU BEEN LIVING IN MUNICIPAL AREA:	☐1-2 YRS ☐2-4 YRS ☐5-9 YRS ☒10+
PREFERRED LEASE AREA (Portion / Gedeelte):	☐502 AS 1 ☒502 AS 2 ☐502 AS 3 ONE ANY OF THREE

EMPLOYMENT AND EDUCATIONAL DETAILS		
OCCUPATION: □student □pensioner □farmer □farm worker ☒self-employed □employed in the private sector □unemployed □internship □other □ specify other:		
NAME OF EMPLOYER:		
TYPE OF EMPLOYMENT: CATTLE-FENCER		
BUSINESS ACTIVITIES (SELF-EMPLOYED): CATTLE-FENCER - HONEY, LIVESTOCK & SALE OF GOODS		
SOURCES OF INCOME: □salaries, wages, commissions ☒income from business □pension funds □grants(includes old age pension) ☒sales of farming products and services □remittances(money received from people living elsewhere) □no income □other income sources(rental income, interest, etc)		
HIGHEST LEVEL OF EDUCATION COMPLETED: □primary □Secondary □Matric □N1-N4 □N5-N6 □National Diploma(Technicon/University) □Honors Degree ☒Bachelor's Degree □Bachelor's Degree & Postgraduate □Master's Degree □Doctorate Degree		
HAVE YOU RECEIVED ANY TRAINING RELATED TO FARMING (FORMAL OR INFORMAL): □YES ☒NO		
TRAINING OF APPLICANT RELATED TO FARMING/AGRICULTURE:		
NAME OF TRAINING	YEAR	INSTITUTION (FORMAL/INFORMAL)

INSTITUTIONAL ARRANGEMENT		
ARE YOU A MEMBER OF A GROUP THAT WANTS TO FARM COLLECTIVELY	□YES	☒NO
	M	F
SIZE OF GROUP:		
NUMBER OF DISABLED:		
18-35 YEARS: N/A		
36-50 YEARS:		
51-65 YEARS:		
65-79 YEARS:		
80 YEARS AND ABOVE		
TOTAL:		
TYPE OF LEGAL ENTITY: □Communal Property Association □Company □Trust □Close Cooperation □Cooperative □Farmers Association □other		

YEARS OF GROUP ENTITY EXISTENCE:	□0-1 year □2-4 years □5-9 years ☒10 + years
AGRICULTURAL ACTIVITY:	
ARE YOU CURRENTLY INVOLVED IN FARMING:	☒YES □NO
DO YOU PAY RENT WHERE YOU FARM:	□YES ☒NO
TYPE OF LAND OWNERSHIP WHERE YOU CURRENTLY FARM:	□Rented □Private/Family Farm □Communal land (tribal land) □State land ☒ Communal land □labor tenant □farm dweller □other (specify)
HOW MANY YEARS HAVE YOU BEEN FARMING:	□0-1 year □2-4 years □5-9 years ☒10 + years
TYPE OF FARMING EXPERIENCE:	

WHICH SOCIAL CLUBS/ASSOCIATION/ORGANIZATION DO YOU BELONG TO: □Farmers Association □Producers Association □Cooperatives □Community Garden Group □Stokvel □Special Interest Group □other (specify)

DO YOU REQUIRE ASSISTANCE WITH THE FOLLOWING: □Development of Business Plan □Market Access □Business Registration □Mentorship □Agricultural Training □Management Training □other (specify)

NO OF PEOPLE TO BE EMPLOYED BY PROJECT:

NO OF EMPLOYEES:	TYPE OF EMPLOYMENT:
04 - 06	☒Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other
	□Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other
	□Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other

DOES YOUR HOUSEHOLD OWN LIVESTOCK/CROPS: □cattle ☒sheep □goat □pigs □chicken □geese □other (specify) □grain □vegetables □sugar cane □other (specify)

Type of animal/Horticulture and Crop Production	Number of Livestock/ hectares farmed	
SHEEP	10	□Household consumption □Sale
HONEY	25 BEE HIVES	☒Household consumption ☒Sale
		☒Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale

PREVIOUS GRANTS RECEIVED FROM GOVERNMENT: □SLAG □LRAD □CASP □Restitutional grant □Housing subsidy □Agricultural grant □Other(Specify)

NAME OF GRANT	GOVERNMENT DEPARTMENT	AMOUNT RECEIVED

INCOME RANGE RECEIVED THROUGH WORK, BUSINESS OR FARMNING PER MONTH	☐ 0-R199
	☐ R200 - R499
	☐ R500 - R1199
	☐ R1200 - R1799
	☐ R1800 - R2499
	☐ R2500 - R4999
	☐ R5000 - R9999
	☒ R10000 - above

WHAT ARE YOU INTENDING TO USE THE LAND FOR?	
AGRICULTURAL ACTIVITY	TYPE
☒ Beekeeping	
☒ Other (please specify)	HORTICULTURE – GINGER
MAIN AREAS OF INTEREST	☐ Primary Production ☒ Processing ☐ Marketing
INTERESTED IN PRODUCING FOR	☐ Own consumption ☐ Informal market ☒ formal market
LIST OF FARM IMPLEMENTS	

HOUSEHOLD MEMBER DETAILS (List all persons in your Household, Group Applications, this part must be completed by all Members of the group).

HOUSEHOLD REF NO:

FATHER	☐ Employed (E)	Full Name:	CHILDREN/ GRAN CHILDREN	☐ M	Full Name:
	☐ Unemployed (U)	ID:		☐ F	ID:
MOTHER	☐ Employed (E)	Full Name:		☐ M	Full Name:
	☐ Unemployed (U)	ID:		☐ F	ID:
SIBLING	☐F ☐M ☐E ☐U	Full Name:		☐ M	Full Name:

		ID:		□ F	ID:
	□F □M □E □U	Full Name:	GRANDMOTHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDMOTER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:

DECLARATION:

I declare that the information furnished in this applicant form is, to the best of my knowledge, true and correct. I also declare that I am not employed by the public service/ not a politician/ not a member of the traditional authority remunerated by the State and to the effect that my spouse is not a civil servant and acknowledge that any misrepresentation in this regard constitutes a ground for immediate termination of the agreement.

.....

SIGNATURE OF APPLICANT

18/12/2024

.....

DATE

Certificate issued by the Registrar of Companies & Close Corporations on Monday, June 10, 2013 09:00
Certificate of Amended Founding Statement

Companies and Intellectual Property Commission
a member of the dti group

Registration number	[redacted]
Enterprise Name	SP CAN LAND AND RIVERS PROJECTS
Enterprise Shortened Name	None provided.
Enterprise Translated Name	None provided.
Registration Date	05/04/2011
Business Start Date	05/04/2011
Enterprise Type	Close Corporation
Enterprise Status	In Business
Financial year end	February
Number of members	1
Aggregate members' contribution	R 100.00
Description of Principal Business	HORTICULTURE AND GENERAL PROJECTS
Postal address	[redacted] CLOETESVILLE STELLENBOSCH 7600
Address of registered office	[redacted] CLOETESVILLE STELLENBOSCH 7600

Certified true copy
13.03.2025
Sign:.....

CLYDE STEWARD MEYER
CONVEYANCER/AKTEBESORGER
KOMMISSARIS VAN EDE
COMMISSIONER OF OATHS
PROKUREUR/ATTORNEY RSA
21 PLEIN STREET / PLEINSTRAAT 21
STELLENBOSCH
TEL: 021 883 8666
CELL: 083 739 4012

Certificate issued by the Registrar of Companies & Close Corporations on Monday, June 10, 2013 09:00
Certificate of Amended Founding Statement

Companies and Intellectual Property Commission
a member of the dti group

Registration number [redacted]

Enterprise Name SP CAN LAND AND RIVERS PROJECTS

Accounting Officer

Name G J PAULSE

Postal Address [redacted]
STELLENBOSCH
7600

Profession The South African Institute of Professional Accountants (SAIPA)

Membership/Practice No 00C78C1

Active Members

Surname and first names	ID number or date of birth	Contrib. (R)	Interest (%)	Appoint-ment date	Addresses
SEPTEMBER, PIET	[redacted]	100.00	100.00	05/04/2011	Postal: 04 SEPTEMBER STREET, STELLENBOSCH, 7600 Residential: 04 SEPTEMBER STREET, STELLENBOSCH, 7600

Change Summary for 2011/050114/23 as a result of the lodging of document number 110535364.

Principle Business Change on 07/06/2013.
88
Member Change on 07/06/2013.
Change Record
Surname/Instit : = SEPTEMBER
First Names : = PIET
Status : = Active
Member Change on 07/06/2013.
Change Record
Surname/Instit : = PIETERSEN
First Names : = WINDSTON
Status : = Resigned

CLYDE STEWARD MEYER
CONVEYANCER/AKTEBESORGER
KOMMISSARIS VAN EDE
COMMISSIONER OF OATHS
PROKUREUR/ATTORNEY RSA
21 PLEIN STREET / PLEINSTRAAT 21
STELLENBOSCH
TEL: 021 883 8666
CELL: 083 739 4012

Certified true copy
13.03.2025
Sign:.....

Vox Telecommunications (Pty) Ltd t/a Vox Telecom
Rwenzori Building, Rutherford Estate
1 Scott Street, Waverley, 2090
PO Box 369, Rivonia, 2128, South Africa

Reg. No.: 2011/000797/07
VAT. No. 4680257989

Tel: 087 805 0003
Fax: 086 502 3333
accounts@voxtelecom.co.za
Visit us at **vox.co.za**

STATEMENT

To: Piet September

[redacted]
Stellenbosch
Cape Town
7600
South Africa

Attention: Piet September
Cell Number: [redacted]
Email: [redacted].com

STATEMENT DATE	25/Dec/2024
AMOUNT DUE	R399.00
LAST PAYMENT	03/Dec/2024
ACCOUNT NUMBER	[redacted]

Contact Information

Account Queries
Debtors Department: +27 (0) 87 805 0530
Email: accounts@voxtelecom.co.za

Tx Date	Ref Number	Description	Due Date	Amount	Balance
		Opening Balance		**399.00**	**399.00**
01/Nov/2024		CAPITEC 9733062	4/Nov/2024	-399.00	0.00
4/Nov/2024	R20946589	Invoice - IAB29389620	1/Dec/2024	399.00	399.00
22/Nov/2024	IAB29389620	CAPITEC 9733062	3/Dec/2024	-399.00	0.00
3/Dec/2024	R21242315	Invoice - IAB29711017	1/Jan/2025	399.00	399.00
22/Dec/2024	IAB29711017	**Closing Balance**			**399.00**

CLYDE STEWARD MEYER
CONVEYANCER/AKTEBESORGER
KOMMISSARIS VAN EDE
COMMISSIONER OF OATHS
PROKUREUR/ATTORNEY RSA
21 PLEIN STREET / PLEINSTRAAT 21
STELLENBOSCH
TEL: 021 883 8666
CELL: 083 739 4012

Certified true copy
13.03.2025
Sign:.....

Amount Due	New Invoices	Total Owing	0-30 Days	30-60 Days	60-90 Days	90+ Days
399.00	399.00	0.00	0.00	0.00	0.00	0.00

Bank Details for direct deposits

Account Holder: Vox Telecommunications (Pty) Ltd
Account Number: 6237 4686 510
Bank Name: FNB
Branch Code: 255005
Deposit Reference: **9733062**

Please use this reference in all your deposit slips to the bank.

Please ensure payment is effected by the due date above to ensure that your subscribers continue to enjoy uninterrupted service.
All Taxes, Levies or similar charges are for your account. Interest will be charged on overdue payments at prime + 5% p.a.



NOTICE OF PERSONAL PARTICULARS

1. Any changes to the personal particulars in your ID Book must be communicated to all relevant parties.

NOTICE OF CHANGE OF ADDRESS

1. Keep the NOTICE OF CHANGE OF ADDRESS form in this pocket to report a change of address or a change in particular of your present address e.g. name of street and/or street number etc.

2. Hand in at or post to the nearest regional/district office of the DEPARTMENT OF HOME AFFAIRS

I.D. No. [redacted]

S.A.CITIZEN

SURNAME
SEPTEMBER

FORENAMES
PIET

COUNTRY OF BIRTH
SOUTH AFRICA

DATE OF BIRTH
[redacted]



DATE ISSUED
2012-07-12

ISSUED BY AUTHORITY OF THE DIRECTOR-GENERAL HOME AFFAIRS

CLYDE STEWARD MEYER
CONVEYANCER/AKTEBESORGER
KOMMISSARIS VAN EDE
COMMISSIONER OF OATHS
PROKUREUR/ATTORNEY RSA
21 PLEIN STREET / PLEINSTRAAT 21
STELLENBOSCH
TEL: 021 883 8666
CELL: 083 739 4012

Certified true copy
13.03.2025
Sign:.....

eStamp
Ref: 4955756104108539
2025-03-13
To confirm this statement call 08600 08600 option 5

Transaction History (2025-03-13 06:22:48)

SP CAN LAND AND RIVERS PROJECTS CC
[redacted]
CLOETESVILLE
7600

ABSA
[redacted]
Current account

Current Balance	R56 569.01
Available Balance	R56 569.01
Uncleared Cheques	R0.00

Statement for the Period 2025-03-13 - 2025-03-13

Date	Transaction Description	Amount	Balance
Balance Brought Forward			
	No transactions found		
Balance Carried Forward			R56 569.01

PROPOSAL OF SP LAND CAN & RIVERS PROJECTS

TO

LEASE OF AGRICULTURAL LAND

ON ONE OF ERVEN 502 AS1 to 502 AS3 , STELLENBOSCH

DATED: 13 MARCH 2025

PROPOSAL

A: BEE – HIVES (25) THIS TOTAL WILL GRADUALLY INCREASE EACH YEAR

TWO INCOME STREAMS

- POLLINATION TO FARMERS TO GENERATE HONEY AS WELL AS AN INCOME

@ R500,00 – R900.00 BEE-HIVE FOR TWO WEEKS

- OWN USE FOR THE GENERATING OF HONEY
- IN TERMS OF ABOVE, BEE-HIVES WILL BE PLACES AT SELECTED AREAS AND WE WILL PLANT LAVENDER (2 HECTARES) AS NECTAR SOURCE FOR THE BEES

PRODUCTION OF RAW HONEY PER BEE-HIVE WILL RANGE BETWEEN 15KG – 25KG PER ANNUM @ CURRENTLY AROUND R100/KG

- LAVENDER PLANT REQUIRES MINIMUM WATER, OF WHICH THE WATER WILL BE BOUGHT FOR IRRAGATION
- LAVENDER WILL BE HARVEST AND WILL BE SELL TO THE AVAILABLE MARKETS
- LAVENDER OILS MAY BE SELF EXTRACTED IF A MARKET CAN BE SOURCED
- LAVENDER OILS PRICES RANGES BETWEEN R1000.00 AND R1500.00 PER LITRE
- DRIED LAVENDER PLANTS SELLS @ R500.00/HALF A KG

B: HYDROPONIC FARMING OF GINGER

- BETWEEN 1,5 – 2 HECTARES
- WATER FOR GINGER IRRATION WILL BE BOUGHT
- ON ABOVE HECTARE'S FIGURES, GINGER WILL GENERATE AROUND 60 – 100 TONS A YEAR
- PRICES OF GINGER RANGES BETWEEN R150 R200/KG

9

DATE RECEIVED:
APPLICATION REFERENCE NUMBER:
NAME OF OFFICIAL RECEIVING APPLICATION:
SIGNATURE OF APPLICANT:

All questions contained in this questionnaire are strictly confidential

The applicant/s must provide a written commitment (in the form of affidavit) to pay the lease as per contract terms. The land obtained should not be sub-let/rented out. If found the Department should take back the land.

APPLICANT DEMOGRAPHIC PROFILE

MARITAL STATUS: ☐ single/never married ☐ cohabitation(living together) ☐ Married ☐ Separated ☐ Divorced ☐ Widowed Not Applicable

CATEGORY OF APPLICANT: ☐ category 1 (Subsistence Farmer) ☒ category 2 (Small Scale Farmer) ☐ category 3 (Medium Scale Farmer) ☐ Category 4 (Large Scale Commercial Farmer)

TARGET GROUP OF APPLICANT: ☐ Farm dweller ☐ farm worker ☐ Labor tenant ☐ youth ☐ women ☐ commonage farmer ☐ Agricultural graduate ☐ Other Specify

ETHNIC GROUP OF APPLICANT: ☐ African ☐ Indian ☐ Coloured

APPLICANT DETAILS	LEGAL ENTITY DETAILS
Name:	Entity Name: StellCARE: Stellenbosch & Districts Family Serivces
Surname:	Entity Reg No: [redacted]
ID No:	Director Name/s: Elizabeth Magdalena Johanna Nieuwoudt
Address Line 1:	Director/s ID No: [redacted]
Address Line 2:	Address Line 1: Helshoogte Road,
Address Line 3	Address Line 2: Idas Valley 7609
Cell Phone No:	Address line 3: STELLENBOSCH
Email:	Cell Phone No: [redacted]
Sex: M ☐ F ☐	Email [redacted]@stellcare.org.za
HOW LONG HAVE YOU BEEN LIVING IN MUNICIPAL AREA:	☐**1-2 YRS** ☐**2-4 YRS** ☐**5-9 YRS** ☒**10+** 107 years operational in Stellenbosch
PREFERRED LEASE AREA (Portion / Gedeelte):	☒**502 AS 1** ☒**502 AS 2** ☒**502 AS 3**

EMPLOYMENT AND EDUCATIONAL DETAILS		
OCCUPATION: □student □pensioner □farmer □farm worker □self-employed □employed in the private sector □unemployed □internship ☒other □ specify other: Stellenbosch & Districts Primary Cooperative		
NAME OF EMPLOYER: STELLCARE		
TYPE OF EMPLOYMENT: Social Work Manager		
BUSINESS ACTIVITIES (SELF-EMPLOYED): Social Worker Services and Community Development		
SOURCES OF INCOME: □salaries, wages, commissions □income from business □pension funds □grants(includes old age pension) □sales of farming products and services □remittances(money received from people living elsewhere) □no income ☒other income sources(rental income, interest, etc)		
HIGHEST LEVEL OF EDUCATION COMPLETED: □primary □Secondary □Matric □N1-N4 □N5-N6 □National Diploma(Technicon/University) □Honors Degree ☒Bachelor's Degree □Bachelor's Degree & Postgraduate □Master's Degree □Doctorate Degree		
HAVE YOU RECEIVED ANY TRAINING RELATED TO FARMING (FORMAL OR INFORMAL):	**□ YES**	**□ NO**
TRAINING OF APPLICANT RELATED TO FARMING/AGRICULTURE:		
NAME OF TRAINING	YEAR	INSTITUTION (FORMAL/INFORMAL)
BA Social Work (IV)	1978	PU for CHE - Potchefstroom

INSTITUTIONAL ARRANGEMENT			
ARE YOU A MEMBER OF A GROUP THAT WANTS TO FARM COLLECTIVELY		**□ YES**	**□ NO**
		M	**F**
SIZE OF GROUP:	686	207	479
NUMBER OF DISABLED:		58	214
18-35 YEARS:			
36-50 YEARS:			
51-65 YEARS:			
65-79 YEARS:			
80 YEARS AND ABOVE			
TOTAL:			
TYPE OF LEGAL ENTITY: □Communal Property Association □Company □Trust □Close Cooperation ☒Cooperative □Farmers Association □other			

YEARS OF GROUP ENTITY EXISTENCE:	□0-1 year ☒2-4 years □5-9 years □10 + years
AGRICULTURAL ACTIVITY:	
ARE YOU CURRENTLY INVOLVED IN FARMING:	□YES □NO
DO YOU PAY RENT WHERE YOU FARM: PARTNERSHIP - SHARED EXSPENSES	□YES ☒NO
TYPE OF LAND OWNERSHIP WHERE YOU CURRENTLY FARM:	□Rented ☒Private/Family Farm □Communal land (tribal land) □State land □ Communal land □labor tenant □farm dweller □other (specify)
HOW MANY YEARS HAVE YOU BEEN FARMING:	□0-1 year ☒2-4 years □5-9 years □10 + years
TYPE OF FARMING EXPERIENCE: Mixed	

[redacted]

Emy

WHICH SOCIAL CLUBS/ASSOCIATION/ORGANIZATION DO YOU BELONG TO: □Farmers Association □Producers Association ☒Cooperatives □Community Garden Group □Stokvel □Special Interest Group □other (specify)
DO YOU REQUIRE ASSISTANCE WITH THE FOLLOWING: □Development of Business Plan □Market Access □Business Registration □Mentorship □Agricultural Training □Management Training □other (specify)

NO OF PEOPLE TO BE EMPLOYED BY PROJECT:	
NO OF EMPLOYEES:	**TYPE OF EMPLOYMENT:**
686	□Permanent □Temporal ☒contract □Seasonal □Internship □Volunteer □other
14	□Permanent □Temporal □contract ☒Seasonal □Internship □Volunteer □other
60	□Permanent □Temporal □contract □Seasonal □Internship ☒Volunteer □other

DOES YOUR HOUSEHOLD OWN LIVESTOCK/CROPS: □cattle □sheep □goat □pigs □chicken □geese □other (specify) □grain ☒vegetables □sugar cane □other (specify)		
Type of animal/Horticulture and Crop Production	**Number of Livestock/ hectares farmed**	**□Household consumption □Sale**
Green Vegetables	3 ha	**□Household consumption □Sale**
Grapes	17.3 ha	**□Household consumption □Sale**
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale

PREVIOUS GRANTS RECEIVED FROM GOVERNMENT: □SLAG □LRAD □CASP □Restitutional grant □Housing subsidy □Agricultural grant ☒Other(Specify)		
NAME OF GRANT	**GOVERNMENT DEPARTMENT**	**AMOUNT RECEIVED**
Presidential Employment Fund	Industrial Development Corporation	R23 796 459
EPWP stipends only	Independent Development Trust	R 2 420 256

INCOME RANGE RECEIVED THROUGH WORK, BUSINESS OR FARMNING PER MONTH	☐ 0-R199	
	☐ R200 - R499	
	☐ R500 - R1199	
	☐ R1200 - R1799	
	☐ R1800 - R2499	
	☒ R2500 - R4999	
	☐ R5000 - R9999	
	☐ R10000 - above	

WHAT ARE YOU INTENDING TO USE THE LAND FOR?	
AGRICULTURAL ACTIVITY	**TYPE**
☐ Beekeeping	500 hives to develop to 2 0000
☐ Other (please specify)	
MAIN AREAS OF INTEREST	☒ Primary Production ☒ Processing ☒ Marketing
INTERESTED IN PRODUCING FOR	☐ Own consumption ☐ Informal market ☒ formal market
LIST OF FARM IMPLEMENTS	

HOUSEHOLD MEMBER DETAILS (List all persons in your Household, Group Applications, this part must be completed by all Members of the group).

HOUSEHOLD REF NO: ALL PARTICIPANTS WAS UNEMPLOYED

FATHER	☐ Employed (E)	Full Name:	CHILDREN/ GRAN CHILDREN	☐ M	Full Name:
	☐ Unemployed (U)	ID:		☐ F	ID:
MOTHER	☐ Employed (E)	Full Name:		☐ M	Full Name:
	☐ Unemployed (U)	ID:		☐ F	ID:
SIBLING	☐F ☐M ☐E ☐U	Full Name:		☐ M	Full Name:

		ID:		□ F	ID:
	□F □M □E □U	Full Name:	GRANDMOTHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDMOTER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:

DECLARATION:

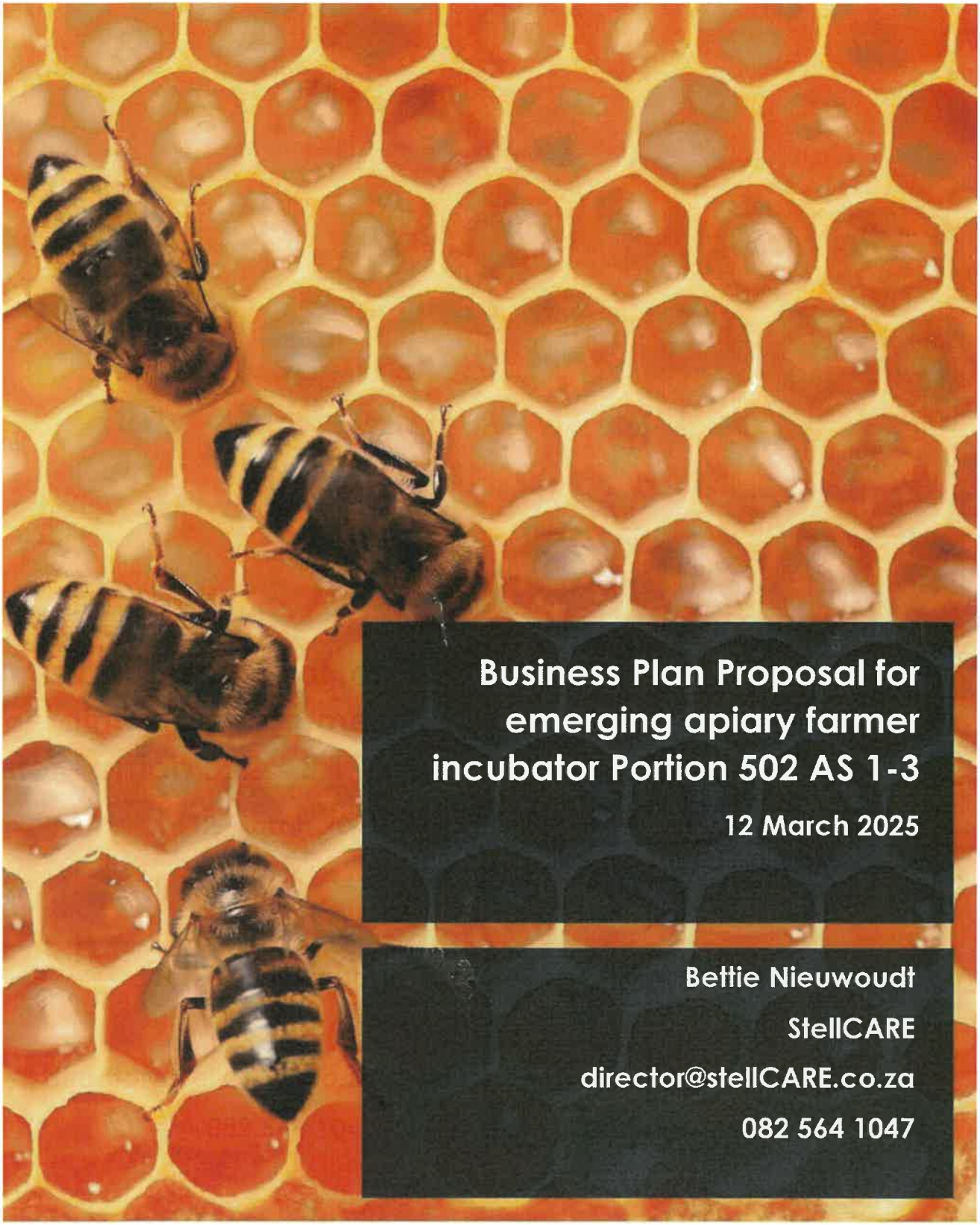
I declare that the information furnished in this applicant form is, to the best of my knowledge, true and correct. I also declare that I am not employed by the public service/ not a politician/ not a member of the traditional authority remunerated by the State and to the effect that my spouse is not a civil servant and acknowledge that any misrepresentation in this regard constitutes a ground for immediate termination of the agreement.



SIGNATURE OF APPLICANT

2025/03/12

DATE



Business Plan Proposal for emerging apiary farmer incubator Portion 502 AS 1-3

12 March 2025

Bettie Nieuwoudt

StellCARE

director@stellCARE.co.za

082 564 1047

STELLCARE
Stellenbosch & Districts Family Services

1. Executive Summary

StellCARE is a Stellenbosch-based non-profit organisation focused on social and economic development projects within the Cape Winelands area. A key strategy driver for local economic development on areas with little water availability for crop production, StellCARE has identified honey production and pollination services as one of the key economic drivers, which may also support other programs to benefit stipend social employment participants who all form part of the organisation's social employment cooperative.

A pilot program trained eight (8) emerging farmers between October and December 2024, and StellCARE has already procured 100 hives, of which 26 currently active near Spier. However, more land is required to scale operations, and Portion 502-AS1-3 has been identified as an optimal site for the establishment of four (4) geographically spread apiaries, each housing 25 hives. The project is expected to produce 1000 – 1500 kg of honey annually, generating revenue of R100 000 – R200 000 per year through wholesome and bottled sales.

StellCARE proposes a minimum of 9-year lease, with the possibility of renewal. The organisation commits to maintaining the land's fencing and access roads, to ensure the property remains in pristine condition.

2. Operational Plan

StellCARE aims to expand its emerging farmer development program by training and equipping 40 honey bee farmers, an annual intake of 10 new trainees. The goal is to scale operations to 500 hives producing 5000 kg of honey annually.

StellCARE collaborates with the IDC (Industrial Development Cooperation) Social Employment Fund, ensuring funding for hives, swarms, machinery, PPE and training. The phased operation roll-out over 4 years as follows:

Activities	Year 1	Year 2	Year 3	Year 4	Total
a) Basic Bee Farming Training	10	10	10	10	40
a) Advanced Bee Farming Training	10	10	10	10	40
b) Expansion of bee hives	100	200	300	500	500
c) Value Chain Management	500kg honey	1000kg honey	3000kg honey	5000kg honey	5000-6000kg per annum
d) Monthly Mentorship and	2 Sites	4 sites	6 sites	8 sites	8 sites

Coaching visits by specialists to each apiary					

Table 1: Operational Plan

a) Training programmes

The basic course, covers:

- Health and Safety
- Protective gear management and maintenance
- Swarm management
- Wax management
- Extraction of honey operations
- Systems to improve colony production
- Pest control

The advanced certificate in agricultural business management – apiary specialisation provides knowledge and skills to increase hives and manage the finances. Course outlines include:

- Swarm multiplication
- Budgets
- Value adding
- Quality Standards
- Legal compliance

No additional cost will be necessary for the procurement of the initial outstanding hives, where-as money are allocated for 400 more bee-hives.

b) Expansion of bee hives

Local suppliers such as Overberg Honey will provide (already supports StellCARE) hives, supers and tools. Overberg Honey has also committed to purchasing bulk honey, ensuring a market for produce.

c) Value Chain Management

StellCARE in collaboration with IDC will oversee honey processing (extraction and bottling) to maximise income per kilogram of honey.

d) Sustainability and Support

Experienced specialists will conduct monthly hive inspections, offering guidance on feeding, production, and pest control, as well as guidance to the emerging farmers (on-site training).

3. Marketing Plan

StellCARE will target bulk honey buyers and retail consumers with the assistance of our collaborative partners, without interference from all parties. South Africa imports over 6,000 tons of honey annually, highlighting significant demand (Sishlobo, Agbizz, 2023). Bulk honey is globally used in food production, while bottled honey will be sold in delis, farm stalls and select retails stores within 100 km of Stellenbosch. Current market prices are R 70-R80 per kg bulk and R 60 per bottle. The sales plan looks as follows:

Honey Production	Year 1	Year 2	Year 3	Year 4-
Bulk Sales (kg)	500kg (50%)	1000kg (50%)	1000kg (33%)	2000kg (33%)
Bottled Sales (units)	1000	2 000	4 000	6 000
Hives in production	100	200	300	500

Table 2: Sales Plan

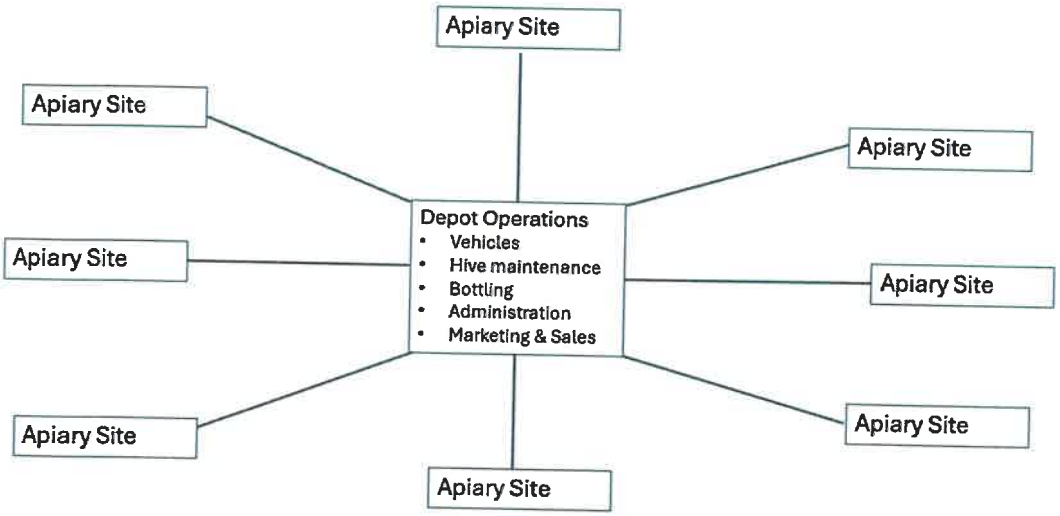
4. Human Resources Plan & Job Creation

Bee farming requires minimal intervention, with routine site visits, monthly hive inspections, and seasonal harvesting. Forty (40) trainees will manage eight apiary sites in teams of four, equipped with vehicles, red lights, and specialized tools.

This initiative supports StellCARE's broader cooperative framework under the Social Employment Fund, integrating with programs in education, community safety, and urban farming.

Current Agricultural Employment Breakdown:

- Women: 479 (Youth 214)
- Men: 207 (Youth: 58)



Schematic 1: Structure

5. Financial Management

Key investments for the project include hive procurement, protective clothing, processing machinery, and operational expenses.

Items	Details	Investment
Hives with swarms	R 2000 x 500 units over 5 years	R 1 000 000
Protective clothing and tools for 30 people	R 5000pp x 30	R 150 000
Training and Coaching provision	40 people x R 15 000	R 600 000
Processing Machinery	Extractors, bottling, label printer	R 250 000
Operational Capital provision	12 months	R 500 000
Total Investment	5- year period	R 2 500 000

Income Projections from Portion 502 -AS 1-3

Income Projection		**Year 1**	**Year 2**	**Year 3**	**Year 4-7**
Hives		100	100	100	100
Production (kg)		500	1000	1000	1200
Sales		**R47 500**	**R95 000**	**R105 000**	**R134 000**
Bulk (kg)	R70 per kg	250	500	300	200
Bottled (units)	R60 per unit	500	1000	1400	2000

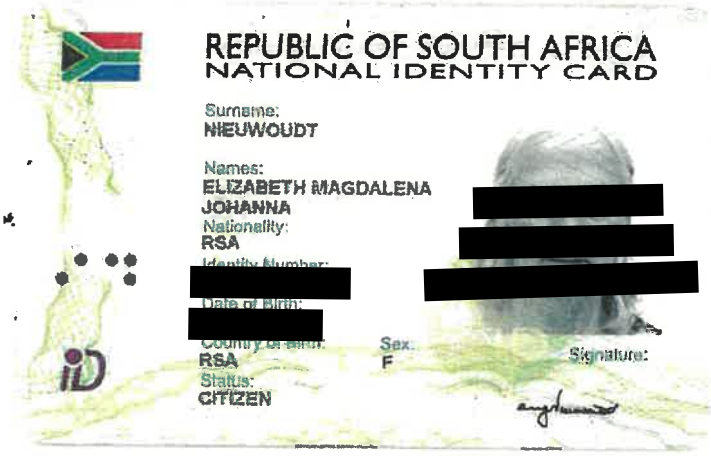
6. Project Developmental Benefits

- Empowers emerging farmers
- Creates income for previously unemployed individuals
- Promotes sustainable land use in protected areas
- Provides training and mentorship for 40 emerging farmers
- Establishes a high-demand honey value chain

7. Conclusion

StellCARE's bee farming initiative is designed to create lasting economic and social impact. The cooperative model ensures sustainability by integrating apiary operations with broader community programs. With skilled oversight, compliance, and strategic market partnerships, the initiative provides long-term benefits for all participants (686 current participants).

Through this project, emerging farmers will gain the necessary skills, resources, and market access to become independent entrepreneurs in the honey industry, contributing to South Africa's local honey production and economic resilience.



REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD

Surname:
NIEUWOUDT

Names:
ELIZABETH MAGDALENA
JOHANNA

Nationality:
RSA

Identity Number:
[redacted]

Date of Birth:
[redacted]

Country of birth:
RSA

Sex:
F

Signature:

Status:
CITIZEN

Conditions:
This card has been issued by the Department of Home Affairs in terms of the Identification Act, Act 68 of 1997
If found please return to the Department of Home Affairs
For enquiry or verification purposes contact 0800 60 11 90

Date of issue:
07 MAR 2019

112657662

[redacted]

Eliz Nieuwoudt

TRUE COPY

COMMISSIONER OF OATHS (RSA)
Andrew Charles Simon
Chartered Accountant (SA) 05145872
Date: 13/03/2025
167 Athens Road, Tableview 7441

G.P.-S. 012-0123

CERTIFICATE OF REGISTRATION OF NONPROFIT ORGANIZATION

In terms of the Nonprofit Organisation Act, 1997, I am satisfied that

STELLCARE/STELLSORG

(name of the organisation)

meets the requirements for registration.

The organisation's name was entered into the register on **13 June 2000**
(date)

Registration number [redacted]

Department of Social Development

Director's signature

Companies and Intellectual Property Commission

a member of the dtic group

Tracking number: 60000855884
Registration number: [redacted]
E-mail address: ANDREW@ACSCA.CO.ZA
Date: 20/11/2023

Dear Business Owner

REGISTRATION: STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED: 2023 / 006289 / 24

I have pleasure in informing you that the above-mentioned co-operative was registered in this office on 20/11/2023 in terms of the Co-operatives Amendment Act, No.6 of 2013.

I further certify that **STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED** is with effect from 20/11/2023, entitled to commence business. See attached registration documents and Constitution.

Congratulations on registering your co-operative. The Companies and Intellectual Property Commission (CIPC) wishes you all the best in your business endeavours.

Registering your co-operative is only the first step in managing it. Throughout its life span, a co-operative is required to maintain its information and legal status with the CIPC. Failure to do so may have serious consequences for the co-operative and your business activities, as it may result in deregistration.

The Co-operatives Amendment Act, No.6 of 2013 places compliance requirements on all registered entities throughout its life cycle, which includes any changes to the co-operative information and annual submission of audited financial statements. The annexure hereto is an easy guide to assist you with managing your co-operative compliance obligations.The table is not a legal document, but rather a guide to some of the most pertinent requirements that must be adhered to.

Please ensure that CIPC always has the latest contact details for the directors or the authorized representative so that important information relating to annual submission of financial reports, director changes and pending deregistration's can be transmitted efficiently and effectively to the correct person.

Should you require information on any of other requirements, please direct your enquiries to:

- Website: www.cipc.co.za
- Tel: 0861002472

Kind Regards
COMMISSIONER - SIGNATURE

REGISTRAR OF CO-OPERATIVE:CIPC

Companies and Intellectual Property Commission

a member of the dtic group

Registration Number: [redacted]

Enterprise Name: **STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED**

COMPLIANCE ACTIVITY	NOTES	PROCESS/FORM
Annual submission of information to the registrar	• Co-op 8 must be submitted together with Form Co-op 7 containing the submission by the co-op of its audited report, independent reviewed report or annual report, in terms of regulation 21 or within 30 days thereafter.	
Annual Returns	• Due on anniversary date of co-operative incorporation date. • Must be filed within 30 business days of its due date. • Must be filed electronically via the CIPC website. • A fee is payable at the time of filing that is dependent on the turnover of your business • An Annual return is not the same as a tax return which is filed with SARS. • Failure to file the annual return will result in your co - operative being deregistered.	
Changes in directors or auditors	• CIPC must be notified of any changes in the directorship of your co - operative within 30 business days of such change on Form Co-op2. • CIPC must also be notified of any changes to the auditor (appointment, resignation or removal) of your co-operative within 15 business days of such change or approval on form Co-op4	
Changes in address and contact details	• If a change in the physical / postal address and/or e-mail address occurs, the co-operative must notify the CIPC of such change by filing form Co-op3 within 5 working days of the decision to change contact details.	

Deregistration & Liquidation	• When a co-operative stops trading, it needs to apply either for deregistration or for liquidation, depending on the circumstances. • When a co-operative does not file annual financial statements for a period of 2 years of its establishment it will be presumed that it is dormant Non-submission of annual financial statements will trigger deregistration process. • Liquidation process is followed when a co-operative has assets and liabilities that must be distributed to creditors.	
Judicial Management	• A co-operative may voluntarily apply/any interested person/the Minister to Court for judicial management order if there is reasonable probability that if placed under judicial management it will be able to pay its debts and become a viable going concern.	

Certificate of Registration issued by the Commissioner of Companies & Intellectual Property Commission on Monday, 20 November 2023

Companies and Intellectual Property Commission
a member of the dtic group

Registration number: [redacted]

Enterprise Name: **STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED**

REPUBLIC OF SOUTH AFRICA
CO-OPERATIVES AMENDMENT ACT, NO.6 OF 2013

CERTIFICATE OF REGISTRATION OF A CO-OPERATIVE
(Section 7)

I hereby certify that

STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED

was registered on

20/11/2023

under Section 7 of the Co-operatives Amendment Act, No.6 of 2013
with registration number

[redacted]

as a PRIMARY COOPERATIVE with a limited liability.
Its constitution was also registered on the same date.

I further certify that

STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED

is with effect from 20/11/2023 entitled to commence business

COMMISSIONER - SIGNATURE

COMMISSIONER:CIPC

Certificate of Registration issued by the Commissioner of Companies & Intellectual Property Commission on Monday, 20 November 2023

Companies and Intellectual Property Commission
a member of the dtic group

Registration number: [redacted]
Enterprise Name: **STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED**

Registration number: [redacted]

Enterprise Name: **STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED**

Registration date: **20/11/2023**

Business Start Date: **20/11/2023**

Enterprise Status: **IN BUSINESS**

Financial Year End: **FEBRUARY**

Tax number:

Description of Principal Business:

INTEGRATION OF "WORK FOR THE COMMON GOOD" INTO THE ALTERNATIVE INCOME STREAMS IN THE MAINSTREAM ECONOMY.

CREATING ACCESS AND OPPORTUNITIES MIRED IN UNEMPLOYMENT AND POVERTY INTO FUNCTIONAL AND SELF-SUSTATING

POVERTY REDUCTION

CREATING EMPLOYMENT AND REDUCE UNEMPLOYMENT IN COMMUNITIES

REALISING THE ECONOMIC AND SOCIAL NEEDS OF THE INSTITUTIONS'S MEMBERS IN THE TARGETED COMMUNITIES.

ESTABLISH ENTERPRISES BASED PROFIT.

Addresses:

POSTAL ADDRESS	ADDRESS OF REGISTERED OFFICE
P.O. BOX 4068 IDAS VALLEY WESTERN CAPE SOUTH AFRICA 7609	HELSHOOGTE ROAD IDAS VALLEY WESTERN CAPE SOUTH AFRICA 7600

Email Address: **CHILDCARE@STELLCARE.ORG.ZA**

Certificate of Registration issued by the Commissioner of Companies & Intellectual Property Commission on Monday, 20 November 2023

Companies and Intellectual Property Commission
a member of the dtic group

Registration number: [redacted]

Enterprise Name: **STELLENBOSCH & DISTRICTS PRIMARY COOPERATIVE LIMITED**

ACTIVE DIRECTORS & FOUNDING MEMBERS

SURNAME AND FIRST NAME	TYPE	ID NUMBER	APPOINTMENT DATE	ADDRESS
HENDRIKSE MARISKA	MEMBER	[redacted]	20/11/2023	[redacted]
PIETERSEN RECARDO VERNON	MEMBER	[redacted]	20/11/2023	[redacted]
GROENEWALD JAN	MEMBER	[redacted]	20/11/2023	[redacted]

JONATHAN JOHANNES JACOBUS	MEMBER	[redacted]	20/11/2023	[redacted] EAST, SOUTH AFRICA,7100
STANDER HENDRIK BAREND	MEMBER	[redacted]	20/11/2023	[redacted]
JOOSTE SANDRA	MEMBER	[redacted]	20/11/2023	[redacted]
NIEUWOUDT ELIZABETH MAGDALENA JOHANNA	MEMBER	[redacted]	20/11/2023	[redacted] SOUTH AFRICA,7441
HENDRIKSE MARISKA	DIRECTOR	[redacted]	20/11/2023	[redacted] SOUTH AFRICA,7600
PIETERSEN RECARDO VERNON	DIRECTOR	[redacted]	20/11/2023	[redacted] SOUTH AFRICA,7600

GROENEWALD JAN	DIRECTOR	[redacted]	20/11/2023	[redacted]
JONATHAN JOHANNES JACOBUS	DIRECTOR	[redacted]	20/11/2023	[redacted]
STANDER HENDRIK BAREND	DIRECTOR	[redacted]	20/11/2023	[redacted]
JOOSTE SANDRA	DIRECTOR	[redacted]	20/11/2023	[redacted]
NIEUWOUDT ELIZABETH MAGDALENA JOHANNA	DIRECTOR	[redacted]	20/11/2023	[redacted]

XCELL ENVIRONMENTAL SERVICES

PO Box 2462, Somerset West, 7129
CK 2005/075685/23

Tax Invoice

Tax Date 04/03/2025

Invoice No. 32430

Terms Net 30

Invoice To

Stellsorg/Stellcare
Helshoogte Road
P.O.Box 4068
Idas Valley
Stellenbosch 7609

Service Adrress

Stellsorg/Stellcare
Helshoogte Road
P.O.Box 4068
Idas Valley
Stellenbosch 7609

Cust VAT Reg.	4760107245	Order No.	account	Account Number	[redacted]

Item	Description	Qty	Price	Amount	VAT
01	Pest Control Treatment main building	1	898.40	898.40	S

Banking Details:
STANDARD BANK : HELDERBERG
ACCOUNT NUMBER: 072403268
BRANCH CODE: 033012

CK 2005/075685/23
Vat Reg: 4260224854
Tel: +27 21 023-1679
Fax: 086 582-3381
Email: accounts@xcellenvironmental.co.za

Subtotal	R898.40
VAT Total	R134.76
Total	R1,033.16
Payments/Credits	R0.00
Balance Due	R1,033.16

Please note that a 5% interest charge will be added to all invoices overdue

PLEASE QUOTE INVOICE NUMBER AS
REFERANCE UPON PAYMENT
"Prompt payments keep us alive"

WE SUBSCRIBE TO ACCOUNTABILITY
YOUR CREDITWORTHINESS IS AN IMPORTANT ASSET. PROTECT IT BY PAYING PROMPTLY!

South African Revenue Service

TAX COMPLIANCE STATUS

PIN Issued

STELLCARE/STELLSORG
PO BOX 4068
IDAS VALLEY
7609

Enquiries should be addressed to SARS:

Contact Details

SARS
Alberton
1528

Contact Centre Tel: 0800 00 7277
SARS website: www.sars.gov.za

Details

Taxpayer Reference Number: 9869515149

Always quote this reference number when contacting SARS

Issue Date: 2024/05/09

Dear Taxpayer

TAX COMPLIANCE STATUS PIN ISSUED

The South African Revenue Service (SARS) has issued your tax compliance status (TCS) PIN as indicated below:

TCS Details:	
Taxpayer Name	Stellcare/Stellsorg
Trading Name	STELLCARE SEF
Taxpayer Reference Number(s)	[redacted]
Purpose of Request	Good Standing
Request Reference Number	0008755276GS0905241347525
PIN	ECG9716223
PIN Expiry Date	09/05/2025

You may authorise a third party to view your TCS by providing them the PIN. The PIN only allows the third party access to your TCS. All your other tax information remains secure.

Your TCS displayed is based on your compliance as at the date and time the PIN is used.

You may cancel this PIN at any time before the expiry date reflected above. Once cancelled, a third party will not be able to verify your TCS.

SARS reserves the right to cancel the TCS application and associated PIN in the event that it was issued in error or provided on the basis of fraud, misrepresentation or non-disclosure of material facts.

More details regarding our channels, office hours, services, tailored information regarding tax as well as a comprehensive FAQ repository are available on the SARS website: www.sars.gov.za.

We value your support and contribution to our country's economy and prosperity. We strive to ensure that you clearly understand what is expected from you, as well as what your rights as a taxpayer are.

Sincerely

ISSUED ON BEHALF OF THE COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE

Name	STELLCARE/STELLSORG	Timestamp:	11282085
Tax reference No:	9869515149	Year:	2024
Form ID:	TCR00	Page of Page:	01/01
Content Version:	v2022.03.00	Template version:	v2022.00.01

Towers North
180 Commissioner Street
Johannesburg
2001
PO Box 7735
Johannesburg, 2000
South Africa

T +27 86 050 0703

Swift Address: ABSAZAJJ
absa.co.za/cib

12 March 2025

CONFIRMATION OF BANKING DETAILS

We have the pleasure in confirming that STELLCARE/STELLSORG is an Absa client

Account Name	: STELLCARE/STELLSORG CO-OP
Date Account Opened	: 20240817
ABSA Account Number	: [redacted]
Company Registration	:
Branch Name	: STELLENBOSCH*
Branch Code	: 334410
Swift Code	: ABSAZAJJ

- This report does not confirm funds or the conduct of the account in any way.
- This information is to be treated in the strictest of confidence and may only be used in the context which it is
- This report is a confirmation of the correctness of information supplied by STELLCARE/STELLSORG CO-OP dependent on the information contained by the Bank 's system at the time that the request is submitted to the Bank.
- This report is given in confidence and on request of our client.

Absa Bank and/or its employees shall not be held responsible for any loss, damage or liability which may arise directly or indirectly from the provision of this letter of confirmation.

To verify the authenticity of this letter, please contact the Regional Service Centre

Tel: +27 86 050 0703

Yours Sincerely,

Corporate Regional Service Centre

BIO CASE 30240002

Reg no 1986/004794/06
2025-03-12
Regional Service Centre

STELLCARE
Stellenbosch & Districts Family Services
093-206 – NPO PBO 130001154

SOCIAL EMPLOYMENT FUND

SIP CLOSE OUT REPORT	
Project Start Date	SEPT 2022
Province/s	WESTERN CAPE
No. of Sites	6
Project end date	31 MARCH 2023

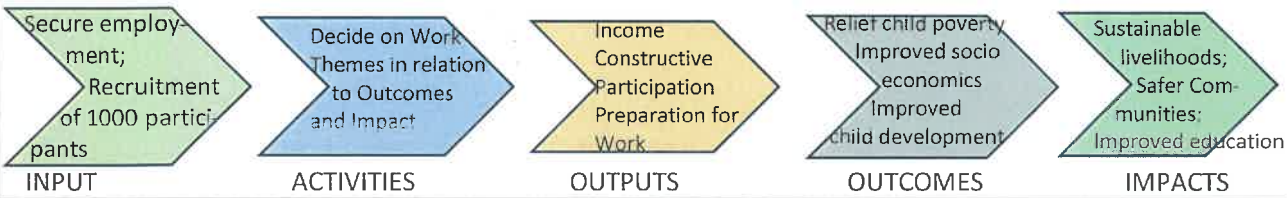
NARRATIVE SECTION

1. Executive Summary and Theory of Change

(Provide a summary of the purpose of the report including reflection of the project's initial theory of change and the extent to which this has been met, milestones achieved, outputs/outcomes, challenges encountered and any other relevant information.)

In order to arrive at acquiring results of the existing social employment fund, it is necessary to evaluate the outcomes of the project as had been envisaged by the implementing social implementing partner, in this case, StellCARE.

In terms of our service delivery mandate and contractual arrangement with the Department of Social Development, measured against the increase in numbers of alleged neglect and/or abuse of children; levels of child poverty; increase in unemployment; increase in gang activities and juvenile involvement in violence related incidents, StellCARE as a child protection facility with its focus on support of families, realised for a very long time that change is needed and urgently so. The focus would be to prevent further decay of the family as the primary focus of service delivery, with the outcome through impact driven initiatives, safer communities. The realisation of the ***HOW***, was vested in job creation and aligning actions to keep youth of the streets in jobs. It was for this reason, that StellCARE applied for participation in the Presidential Employment Fund programme



2. Reflections on the Project Design

(Provide a narrative summary on the appropriateness in respect of the effectiveness and efficiencies of the project design including training, activities undertaken, and the extent to which the design enabled targets and impact being achieved. To the extent possible, this must address each of the thematic areas and include areas of improvement in the respective design.

NUMBER OF SEF PARTICPANTS ALLOWED EMPLOYMENT OPPORTUNITIES THROUGH SOCIAL GOOD: 1334

The appropriateness of the effectiveness of the project can never be underestimated and in line with the social and community anomalies reported in the quarterly reports of the organisation. Areas that present challenges in terms of achieving total outcomes and impacts as perceived, was mostly training, long waiting periods between ordering PPEs and goods, underestimation of the level of M&E against systems implementation. The fact that the initial phase was, even on requesting support, aided at "not necessarily" being 100% as per tender document, later turned out not supportive of acceptable governance. The fact that the accounting functions of StellCARE are outsourced, also seems not be beneficial, albeit beneficial in terms of the operational context of StellCARE, in relation to budgetary constraints.

Thematic Area 1 - EDUCATION

Number of Participants – 192
Number of Children - 2672

Early Childhood Development and Main Stream Education play and equal essential part in supporting families to ensure effective development of children. Given the success rate experienced through earlier EPWP programs within this thematic area; the high number of school dropouts; young children between the ages of 9 and 14 years getting involved in gang activities, as well as the poor school performance of children within our mandated service areas, left us with the challenge to continue to provide support to Pieter Langeveldt Primary

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Stellenbosch & Districts Family Services
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SOCIAL EMPLOYMENT FUND

School. Based on the success of school support assistance, RR Franks in Eerste River, as well as Cloetesville Primary School, Rietenbosch Primary School and Raithby, approached StellCARE for support. The biggest impact reported by schools and parents, are allowing children to develop at an acceptable space; assist children with learning difficult at an acceptable level, but the most important aspect, to reduce children being expelled from classes, to almost zero.
School assistant renders extra-mural services in relation to sport, cultural activities as well as nutrition. Our assistants are involved in the basket of services rendered by schools, including maintenance, cleaning, safety on the school grounds, school holiday programs – and not limited to that.
Early childhood must be prioritised as per the President's commitment towards parents during the State of the Nation address. Children enrolled in our facilities had been, after professional assessment, indicated between 70% and 35% loss of all learning; including regress in emotional development. Placement of ECD assistants in classrooms, provide a conducive environment for children to develop optimally and to address backlogs effectively. As ECD-facilities are funded by the Department of Education, the fund is completely insufficient, thus through this initiative, parents participating in the SEF program, must enrol children, and not paying school fees.

Thematic Area 2 - NUTRITION AND COMMUNITY KITCHENS

Number of Soup Kitchens – StellCARE: 24
Number of Conduit Kitchens (LangaCan, Maxinjana; Siyakhula; Vrygrond, WDTI, Faith Revival Ministries): 24
Number of participants: 12
Number of meals per month: 52 000 only StellCARE kitchens
Due to the fact that StellCARE had been requested by the Department of Social Development to manage on their behalf 24 community kitchens outside our operational area as conduits, the Department decided to fund our nutrition program for the period 2022/2023. The operator at community level, thus forms part of the EPWP-program funded by DSD. For this reason, participants recruited to be part of SEF, could not be captured as such, but where was needed, participants had been assign to those in need of assistance. Hence the fact that is seems as if the outputs and impact had not been reached; those outcomes and impact far overreached. The fact that the StellCARE kitchens are community based, convenors screened and trained by StellCARE, assisted with the success of our facilities. The facilities are concurrently used as awareness raising outlets, assist to early identify vulnerable children and persons, and ensure that especially children and disabled persons on the receiving lists, receive daily meals. The outcomes are reported based on daily attendance registers and inspections on outputs. The impact had been already reflected in the Rapid Assessment study instituted by USAID in relation to hunger and stunting in pre-identified areas. One area was Cloetesville, where the results clearly indicated that the nutritional situation of children within our area, given the high unemployment rate as poverty, had been effectively address. This had been proved of the importance of StellCARE to continue with our nutritional programs. The budgetary cuts by DSD impacted negatively, and as no money may be diverted from the SEF-program, the reality of the threat to scale down is real.

Thematic Area 3 - COMMUNITY SAFETY AND GBV

Participants: 23
Safe and Thriving Communities: A New Approach to Community Safety and GBV
The Safe and Thriving Communities initiative under the SEF is an initiative that aims to consolidate safety, gender-based violence, victim support, as well as support to the perpetrator. StellCARE is focused on prioritizing the needs of mandated communities and supporting community-based organizations working to address violence and injustice. By adopting a comprehensive approach to community safety and GBV, and StellCARE's goal towards Safe and Thriving Families and Communities, SEF had been the primary vehicle to reached outputs that impacted on the lives of individuals and families across our communities.

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Stellenbosch & Districts Family Services
093-206 - NPO PBO 130001154

SOCIAL EMPLOYMENT FUND

It is believed that in building safe and supportive communities, it requires a comprehensive approach that addresses the root causes of violence and injustice, of which unemployment, disenfranchising of men and systemic violence are the main contributors toward VAW and VAC. By advancing research-based evidence, assist communities and individual to understand behaviour and to practice and promoting sound and revisited community values and collaboration, community safety and GBV initiatives can contribute to creating environments where everyone can thrive.

Despite targets set out in the initial application, again DSD came in late with subsidy of the 2022/2023 EPWP program. That caused StellCARE to terminated 42 participants from SEF, in order to facilitate the DSD process. Impact is best described in the Network created between community, StellCARE and SAPS to jointly address the GBV occurrence.
Volunteers are fully trained and screened to perform their task. One designated social worker and community assistant are assigned to this, working hand in hand with SAPS. All SEF participants received training in GBV victims are supported throughout the process, including court support.

Thematic Area 4 - CLEANING AND GREENING

The Transformative Power of Cleaning, Greening and Beautification – GIVING HOPE TO THE HOPELESS



***1107* Jobs Creating in Waste Management and Environmental Cleaning**
The 1107 jobs created in 5 communities in the waste management and environmental cleaning sector was the most powerful initiative within our municipalities with a significant impact on both the economy and the environment. The outputs and impacts of these jobs, reflected from waste reduction and resource recovery to the improvement of public health and the promotion of sustainable development.

1. Waste Reduction and Resource Recovery

1.1. Less Waste, Cleaner and Healthier Communities toward Sustainability

One of the major outputs of these 1107 jobs (was but still) is waste reduction and cleaning of communal areas. By deploying more participants in the waste collection / cleaning sector, unfortunately the of waste ending up in landfills, were not minimized but this will be the goal for the second phase. 5 communities benefitted from this output.

1.2. Enhanced Recycling and Composting towards a Circular Economy

In addition to waste reduction, the creation of 1107 jobs in the waste management sector shifted the focus to recycling and composting potential. Recyclable items were recovered from waste streams, resulting in conserving natural resources especially open spaces and water streams, reduce pollution, and lower the environmental impact of waste disposal. The potential of new circular economic opportunities was created by all 1107 participants

2. Waste Reduction and Resource Recovery

2.1. Less Waste, Cleaner and Healthier Communities toward Sustainability

One of the major outputs of these 1107 jobs (was but still) is waste reduction and cleaning of communal areas. By deploying more participants in the waste collection / cleaning sector, unfortunately the of waste ending up in landfills, were not minimized but this will be the goal for the second phase. 5 communities benefitted from this output.

2.2. Enhanced Recycling and Composting towards a Circular Economy

In addition to waste reduction, the creation of 1107 jobs in the waste management sector shifted the focus to recycling and composting potential. Recyclable items were recovered from waste streams, resulting in conserving natural resources especially open spaces and water streams, reduce pollution, and lower the environmental impact of waste disposal. The potential of new circular economic opportunities was created by all 1107 participants.

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Stellenbosch & Districts Family Services
093-206 – NPO PBO 130001154

SOCIAL EMPLOYMENT FUND

3. Environmental Protection and Public Health

3.1. Cleaner Environment and Improved Public Health

Employment in waste management and environmental cleaning directly contributes to a cleaner environment. By ensuring daily clean-up of waste improperly disposed by community members, the participants assisted in contributing to a cleaner and safer environment and mitigate the impacts health and disease transmission through rodents, snakes and cockroaches and exposure to harmful substances.

3.2. Environmental Awareness

The 1107 participants in the environmental sector now fosters greater environmental awareness. As more people work in these fields, they become advocates for sustainable waste management practices and environmental conservation. This can inspire others to adopt sustainable habits and contribute to a greener future and a sustainable circular income, providing dignity and pride to participants.

4. Economic Growth and Job Creation

4.1. Direct Employment Opportunities

The direct impact of the 1107 new jobs of previously unemployed persons, of which the biggest percentage were youth, is unmeasurable. These jobs offered an income to 800 families with no income or child support grant benefits only. Participants' were afforded an opportunity to improve their quality of life and their families. Participants who were found guilty of misconduct were discipline and allowed to better, whilst participants were encouraged to find permanent jobs with referral of experience and work ethics.

4.2. Economic Growth

The SEF program serves as a catalyst for economic growth and contribution to service delivery of municipalities. The 1107 jobs contributed to increased production and consumption at local government level, ultimately boosting the overall economy. Furthermore, the promotion of sustainable waste management practices will now lead to the growth of green programs and initiatives, further enhancing economic growth.

5. Types of Jobs Created

5.1. Waste Collection and Disposal

Jobs involve the collection, transportation, and disposal of waste materials. Workers in this field are responsible for operating waste collection operation, sorting waste materials, and ensuring that waste is collected and disposed of by the municipalities.

5.2. Recycling and Composting

Due to the degrading of waste in this current phase, effective recycling and composting was not possible. However, in the next phase waste material would be recyclable and be processed into recyclable products or compost. In the new cycle, workers in this field will be responsible for operating recycling or composting facilities, sorting and preparing materials, and marketing the end products in order to provide sustainable income streams.

5.3. Environmental Cleaning

Environmental cleaning jobs involve the removal of pollution and contaminants from various environments, such as water bodies, soil, and air. Workers in this field may be involved in activities like hazardous waste clean-up, oil spill response, and air quality monitoring.

6. Education and Training for Waste Management and Environmental Cleaning Jobs

6.1. Formal Education

Depending on the specific job, individuals may need varying levels of education to work in the waste management and environmental cleaning sector. Some positions may require a high school diploma, while others may require a college degree in environmental science, engineering, or a related field.

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Stellenbosch & Districts Family Services
093-206 – NPO PBO 130001154

SOCIAL EMPLOYMENT FUND

6.2. Vocational Training

Collaboration with Stellenbosch Municipality secured specialised vocational training where required. This can include certifications and licensing for operators of equipment, handling hazardous materials, and/or managing recycling and composting facilities.

6.3. On-the-Job Training

All 1107 participants received on-the-job training to develop the necessary understanding, skills and expertise, safety procedures, and the operation of specialized equipment in relation to the work. Most importantly is understanding fauna and flora within the bio-sphere (snakes, lizards, and all other species, including reeds).

7. Challenges and Opportunities

7.1. Collaboration and Cooperation with Local Authorities

This remains the biggest challenge yet to obtain buy-in from Stellenbosch Municipality. In respect of support by Wards, excellent progress had been made with the City of Cape Town. How to engage with local authorities to allow StellCARE to participate in opportunities must to be prioritised.

7.2. Public Perception

The positive shift in public perception of waste management and environmental cleaning must be raised as an achievement; however it remains a challenge for some workers in this sector being treated with disrespect. Positive feedback from ordinary community members affirms the success of creating a conducive and clean environment within communities.

7.3. Clean and Safe Parks and Open Spaces

StellCARE took sole responsibility for cleaning 73 parks and open spaces in Idas Valley, Cloetesville and Kleinvlei. The impact is visible and provide safety to patrons, especially children who use the parks, where youth use to loiter in parks. The challenge shifted to the local municipalities perform general maintenance.

8. The Social Impact of 766 Jobs in Waste Management and Environmental Cleaning

8.1. Community Engagement

The community appreciate the cleaning of areas and this lead to increased community engagement. Workers become local ambassadors for waste management and prevention of littering. Participants acted as warriors against littering and encourage communities to adopt environmentally friendly habits and contribute to a greener future.

8.2. Poverty Alleviation

Stable employment opportunities -= poverty alleviation, which directly addressed and improve the quality of life for workers and their families. This specifically applies to the majority of participants in this category with no income or access to finances. 766 participants now maintained their employment by the end of contract, leading to increased economic growth and social development.

8.3. Gender Equality

The waste management and environmental cleaning sector offers opportunities for all genders of all ages, thus promotes gender equality in the workforce. By creating equal opportunities for all, we can work towards a more inclusive and diverse workforce.

9. Sustainable Development Goals

The SEF program and the 766 jobs in this sector supports the 2019 – 2024 WC SDGs - focusing on Safe & Cohesive Communities; Growth & Jobs within an enabling environment; empowering people through creating opportunities to shape their lives and others; thus ensuring a meaningful and dignified life for all its citizens.

10. Impact derivative

The reality of the jobs created in waste management and environmental cleaning has far-reaching impacts on the economy, environment and society. Participants contribute to waste removal, environmental protection, public health, economic growth, and dignified living and mobility spaces. Through this for good initiative, participants are allowed to opportunity to provide in their economic needs within the family system and can work towards a more sustainable future to improve the quality of life for individuals and communities. The support provided to local government is immensely, allowing municipalities to focus on service delivery areas which would otherwise be continued to be neglected, e.g. storm water draining systems.

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SOCIAL EMPLOYMENT FUND

3. Implementation Challenges

(Provide an overview of the challenges experienced and remedial actions implemented including risks that had to be managed to achieve targets and maximise impact)

Budgetary challenges, as guidance received from the support desk could not provide clear instructions. As budgeting allocation per Thematic Areas and Work Themes was not clear and difficult to decide beforehand. Guidance received indicated that it would not need to be specific, hence the problem with actual allocations. The interpretation of "no permanent staff" allowed to be "paid", had been followed according to guidelines, to learn from several SIPS that this is how they manage to manage the program.

Training: This had been experienced as tedious and a hampered the timeous implementation. The training in respect of onboarding and capturing of participants disallowed StellCARE to start in July already when we were ready and familiar with the process. Yet, the decision was that permission would be granted. Training in specifics as requested, to this date were never provided, that is the allocation of budgets to the sites. It was also communicated that the dash board does not reflect the correct budgetary allocations, as no site could be activated should the budget not be allocated. Yet, it still, to date, does not reflect all StellCARE's sites and budget. StellCARE had been informed that the organisation's details are not correctly reflected as it is a developmental process. StellCARE is being adversely affected, as the platform does not reflect even all sites, municipalities and activities.

Project Management: Despite not having a professional or qualified project management per sé, and receiving assistance from our accountants, lacking a dedicated financial person to this project had been identified. It is imperative that StellCARE employ services of a dedicated project leader who can assist with financial reporting and allocation of budgetary items correctly. This will also assist with proper, effective and on-time reporting, which is crucial to StellCARE, also in terms of our financials policy framework and the PFMA.

The **KWANTU** system: The support received from the Kwantu system much be commend with appreciation. The IDC should however, decided on what was expected, and not allowed SIPs to utilise it for individual use, and not for programme specific use. In allowing that, assistance from certain SIPs was overwhelming, whilst other requests never get attention, or very late responses. SIPs must also take responsibility in self-training of new staff members, i.e. capturers, and not the responsibility of Kwantu.

4. Reflection on Performance vs contracted Targets

(Provide an overview of the targets achieved, variances and reasons thereof.)

StellCARE created 1372 jobs for the period September 2024 to 31 March 2023.

StellCARE regarded the general SEF outcomes as extraordinarily, despite the fact that targets as per the contracted agreement, not achieved. It was always being envisaged that the need for assistance in relation to all Thematic Areas and Work Themes, will never be met in terms of 1000 participants. Whereas the allocation of participants per Work Theme was based on the internal social services needs, unknown factors and financial constraints, forced StellCARE to request deviation of e.g. play groups and agriculture allocations. It is also important to mention that StellCARE had been honest in communication and reporting without providing any false information. StellCARE always knew and understand that the biggest need would be in the field of Cleaning and Greening, given the exceptional high unemployment levels, poverty, low scholastic qualifications and the disintegration and dysfunctionality of families and especially youth. StellCARE therefor regards the ability to provide the targeted 1035 jobs as a victory over poverty, a victory to provide parents an opportunity to uplift their social-environmental situation and to experience acceptance, respect and an opportunity to earn without begging.

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5. Skills acquired and pathways for participants

(Provide an overview of the training undertaken as part of the programme including whether training is accredited or prospects for accreditation, skills acquired on the part of participants including certification where applicable, participant attrition rate from the programme and the reasons thereof – please also attach participant exit interview forms for both attrition and completion instances)

Professional:
Social Work and Social Auxiliary Work experience of unemployed staff being enrolled on the programme;
Teachers who did not find placements at schools being placed in schools, thus acquiring experience which would allow them to apply for permanent positions within WCED.
Trained Early Childhood Development practitioners placed in facilities gaining experience in programme implementation which would allow them an opportunity (as was the case) of finding permanent employment.
School Support:
Grade 12 unemployed persons with an interest in education, being allowed to enter to workplace and gaining valuable experience in dealing with children and behaviour challenges, allowing them to arrive at decisions pertaining to career choices.
Nutrition:
In reaching between 52000 and 62000 meals per week must tell the tale of deep seated poverty. As participants of the Work Theme resides within the communities, beneficiaries of feeding points would take jointly responsibility should the coordinator become ill, or even in the event that he/she found permanent employment.
Community Safety and GBV: Surely the biggest impacts and positive results in addressing GBV and support services in respect of safe communities and Prevention and Early Intervention Services as part of the "basket of social work services" to be rendered in relation to vulnerable persons and communities by StellCARE. 42 individuals and neighbourhood watch members received training as being provided for in the Children's Act 38 of 2005 and internal policies of StellCARE in relation to volunteers working with children. Trained volunteers provided services at the level of Child and Youth Care Workers.
Cleaning and Greening: The skills transfer in this sector rest more on the basis of awareness and environmental management in terms of the importance of waste management and allowing participants to discover potential of income generation through waste management.
Resignation: As participants do not resign officially from the programme, it does not allow StellCARE to have exist interviews. Should they officially resign, as in the labour field, they would not be able to apply for UIF; hence the tendency for participants just not to return to work without any notification of resignation.

6. Engagements with stakeholders

(Provide an overview of engagements with the respective community structures including challenges experienced such as any form of resistance including protests/violence; municipalities, and funders)

Monthly meetings with participants are being held.
No incidents of protests had been reported.
In case of misconduct or allegation of substance or alcohol abuse, the participant will receive counselling and if applicable, receive a written warning, following up with continued support. As we allow parolees onto the programme, misconduct must be reported to the correctional official who then must provide counselling and support and also the decision to cancel parole if applicable.
All participants sign a conduct order agreement. Gender base violence, due to the high incidences in all communities we serve, receive priority and is addressed in every meeting with participants.

7. Summary of key lessons learnt

(Please provide a summary of key lessons learnt over the implementation period – these should include project specific lessons as well as lessons to potentially inform future design of social employment programme/s)

Proper budget in relation to work themes;
Project management skills must be acquired and sourced;
Monitoring and Evaluation form the back bone of successful execution of the program;

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8. Project Legacy and Sustainability Prospects

(Provide an overview of the legacy the project will leave behind, pathways for participants post project closure, sustainability prospects of the project including funding avenues being explored)

Restoring dignity and hope are the digest contribution which no money can buy and this is the most important outcome from the SEF program, for which StellCARE would always be grateful for. The continued economic situation communities are confronted with, will not be solved any soon. It is also not realistic that individuals will realise businesses out of i.e. waste management, and we have to guard against unrealistic expectations, as we might be setting people up for failure.

The most rewarding experience from this is the cohesion formed amongst community members and creating a kind of camaraderie amongst our participants. People start to be on the lookout for one another, show humanity and stand-up against the wrongs in the community. StellCARE beliefs in the power of asset based community development, and this provides the only opportunity to the organisation to assist families to strengthen themselves and to protect our most vulnerable persons, being children, the elderly and the disabled persons.

The establishment of a ***SOCIAL COOPERATIVE*** must be developed to provide ownership to community members to decide on their own futures within a conducive and safe environment, where crime and gang activities would not be tolerated.

Alternative funding opportunities will be explored in order to provide continued stipend related employment post cooperative formation and enterprise development.

The struggle to obtain agricultural land since the inception of the programme, must surely be regarded as one of the biggest hurdles preventing the programme to reach the agricultural goals and objectives. The fact that land belongs either to the municipalities or private, coupled with lengthy negotiation episodes, still is a frustrating aspect in preventing to establish real sustainable agricultural business entities.

9. Financial Review

(Provide an overview in respect of the adequacy of the budget, budget structure, grant disbursement method and controls, and any areas of improvement)

Under budgeted on non-wage items due to misinterpretation

Financial outsourcing of StellCARE did not provide in-house resources to support project management

10. Conclusion and Overall Recommendations the Continuation of Social Employment Program

Secure Long-term Funding

By ensuring the continuation and success of social employment programs, social employment initiatives can become more resilient and sustainable in the face of economic and political changes. The situation is of such a nature, that funding for at least 5 to 6 years is needed in order to effect change.

Improve Coordination and Collaboration

Enhancing coordination and collaboration among stakeholders is essential for the effective implementation and scaling-up of social employment programs. Platforms like SEN and other stakeholders in sharing experience and networking is important as a platform to facilitate information sharing, joint planning, and monitoring of social employment initiatives. Moreover, assisting (mediating) NGOs like StellCARE to form partnerships between public and private sector actors can help leverage additional resources, expertise, and networks to support the goals of social employment programs.

Address Stigmatisation and Discrimination

Continued efforts and actions to foster the positive image of social employment programs and reduce the risk of stigmatisation and discrimination, through awareness campaigns that highlight the benefits and successes of these initiatives. By showcasing the positive impact of social employment on individuals, families, and communities, these campaigns can help shift public perceptions and promote acceptance of these programs.

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Customize and Adapt Programs to Local Needs and Mandated Areas

Successful social employment programs should be tailored to the specific needs and contexts of the communities they serve. StellCARE focused through this initiative on customising programs to address local social needs and priorities. Therefore, social employment initiatives can be more effective in addressing the unique challenges faced by unemployed individuals and vulnerable families, and in the case of StellCARE, act as a support system to the social service delivery program within the mandated areas or the organisation.

Conclusion

The SEF program has proved successful in addressing the issue of unemployment and supporting vulnerable and poor families. By providing temporary jobs, skills training, and social services, this initiative can continue to generate significant economic, social, and individual benefits. However, to ensure the continuation and success of social employment programs, it is essential to address the challenges of funding, coordination, potential stigmatisation, and program customisation. The success of the IDC in managing the program must be commended, and therefore the request from StellCARE to be assisted to secure the future of social employment initiatives to contribute to the well-being of thousands of unemployed individuals and vulnerable families and to address and hopefully impact on the violence and drug abuse in our mandated areas.

2022-2023	Contra unts		
	T	A	Variance
Income			
Grant			
Own Contribution			
Other			
TOTAL INCOME	1		
EXPENDITURE			
Ordinary Wages	1		
Ordinary Wages Total			
Skilled Worker/Team Leader			
Skilled Wages Total			
UIF & COIDA			
TOTAL WAGES	1		
Tools	2		
Materials			
PPE			
Inventory Total			
Technical Services			
Training			
Other			
Services Total			
Programme Management			
Monitoring and Evaluation			
Other			
TOTAL NON-WAGES COST			

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SOCIAL EMPLOYMENT FUND

FINANCIAL REPORT SECTION							
MONITORING AND EVALUATIION SECTION							
Participants' spatial equity per Thematic Area							
Theme	Province	Provincial Total	Area 1 Total	Area 2 Total	Area 3 Total	Area 4 Total	Provincial Gender % Split
Education	WC	172					M 31.8%
Cleaning and Greening / Agriculture	WC	1107					F 68.2%
Nutrition	WC	12					
Community Safety and GBV	WC	23					

Impact Indicators per Thematic Area				
Description	Target	Actual	% Variance	Comment/Remedial Action where applicable
Programme Impact Indicator 1 - Education *School Support* *ECD* *Playgroups*	215 141 44 30	192 148 44 0	11.9%	Deviation were requested not to implement playgroups, due to the fact that 3 other SIPS, without notification moved into the SSA area. More schools approached StellCARE and the school support component will increase where it is absolutely needed. As the WCED reintroduced the "Game Changer School Support" program, some SEF participants opted to join that program, as the stipend paid are more than double of the SEF. As the
Programme Impact Indicator 2 *Nutrition*	34	12	35.3%	The perceived number of participants could be preserved on the EPWP program funded for the period 2022/2023 by DSD. Those participants will be moved onto the Work Theme in the new contracted period.
Programme Impact Indicator 3 Community Safety & GBV	90	23	34.3%	Funding for NHW had been reintroduced and removed from the SEF funding. However, 3 professionals in this sector are not on the stipend component, as additional funding was secured. The additional Eye-on-Community members will be trained in the extended contract period and placed on the program after completion.
Programme Impact Indicator 4 *Cleaning, Greening and Environment griculture*	573 80	1107	(70%) over reached	StellCARE always recognised that this Thematic area would accommodate the majority of unemployed persons in our mandated areas, to supplement social service delivery to our beneficiaries. The goal to eradicate and address poverty in a more dignified way & to prevent further disintegration of the family systems, was realised in this work theme. Sustainable income streams would only be made possible through this initiative, hence our continued strive to obtain agricultural land in order to implement our programs through the co-operative model.

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SOCIAL EMPLOYMENT FUND

PRESIDENTIAL EMPLOYMENT STIMULUS

SOUTH AFRICAN ECONOMIC RECONSTRUCTION AND RECOVERY
BUILDING A NEW ECONOMY

STELLCARE

Stellenbosch & Districts Family Services

Promoting self-reliance and the well-being of society

[redacted]

SINCE 17 JUNE 1917

MAKING A DIFFERENCE IN THE LIVES OF ORDINARY PEOPLE AND RESTORING DIGNITY OF MARIGALISED PERSONS

PRESIDENTIAL EMPLOYMENT STIMULUS

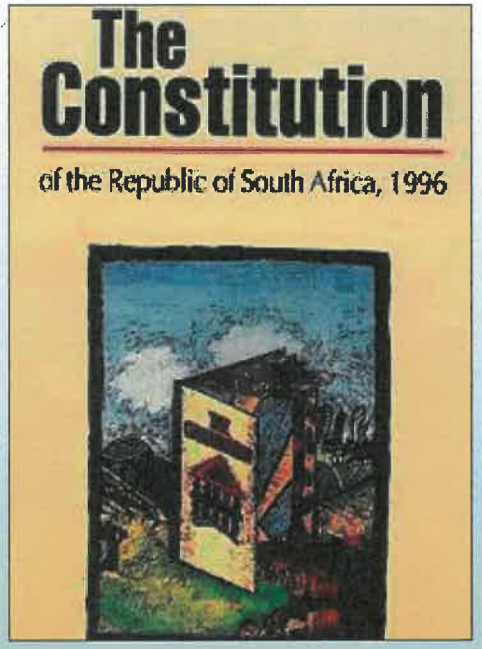
StellCARE: Stellenbosch & Districts Family Services In a Nutshell

- Organisation is founded on the principles of philanthropy and upholds its care of vulnerable sectors of society by promoting public good through its vision and mission.
- In order to achieve its objectives, the organisation shall, inter alia:
  - be voluntary by nature and this characteristic shall be reflected in its management;
  - remain non-governmental and independent;
  - confirm its belief in the dignity, diversity, equality and worth of all people;
  - In collaboration with our partners, StellCARE delivers a **basket of social development services and community promotive initiatives**, focusing to the poor, vulnerable and those with **special needs**.
  - Participate in initiatives to address structural poverty by participating in the Presidential Employment Fund initiative, to support families, women and the youth.

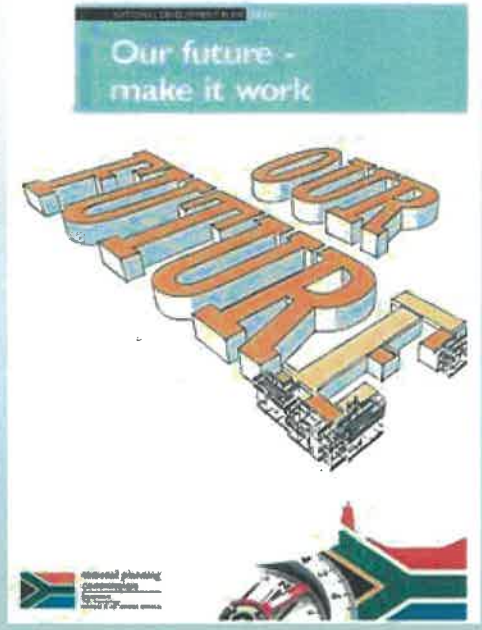




Social Service Delivery Mandate



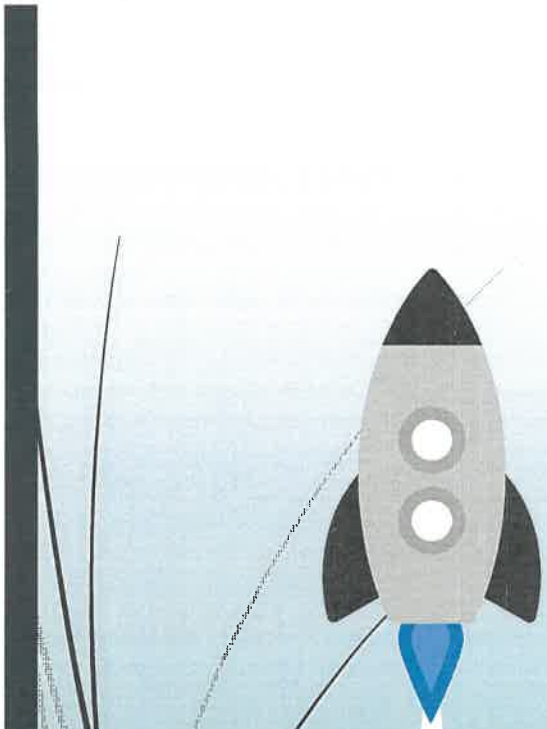




Constitutional Mandate and Legal Framework

Section 28 (1) of the Constitution sets out the **rights of children** with regard to **appropriate care (income, basic nutrition, shelter, health care services and social services)** and that the detention of children is a measure of last resort.

Designated in terms of section 107 of the Children's Act 38 of 2005



PRIMARY JURISDICTION
Cape Winelands
Metro East

OTHER
Matzikama
Beaufort West

Purpose Driven

Working towards to common good of our communities

STAY RELEVANT

COLLABORATE

GOVERNANCE

ADVOCACY CAPACITATE

Client Data Base -
Families Reached by

Vision and Mission



Vision

A self-reliant society
Building Resilient families
Creating Safe Communities
Eradicate structural poverty

Mission

To ensure the provision of a comprehensive network of social and developmental services that enables and empowers the poor, vulnerable persons and those with special needs to become self supportive, restoring the self-worth and dignity of the marginalised.

Values



Care and Protect
To care for those we serve and work with and to protect the vulnerable.

Competence
The ability and capacity to do the job we are appointed to do.

Accountability
We take responsibility.

Integrity
To be honest and do the right thing, at the right time, to the right persons.

Innovation
To be open to new ideas, stay relevant, develop creative solutions to challenges in a resourceful way and be impact driven.

Responsiveness
To recognise the needs of our beneficiaries and employees and to work with them to provide the best possible serve and support

Key Policy Priority Informants & Shared Goals

National Development Plan 2030

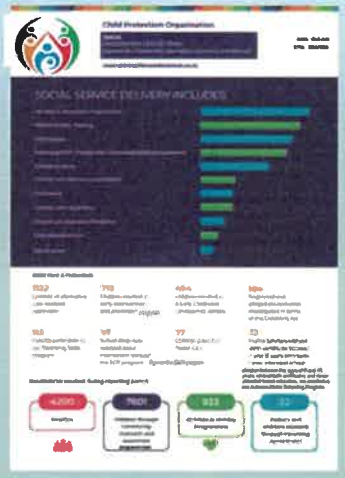
The South African Economic Reconstruction and Recovery Plan

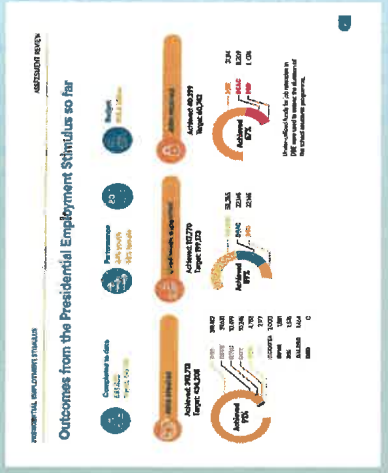
Organisational Strategic Plan 2019-2024

Annual Performance Report 2021/2022

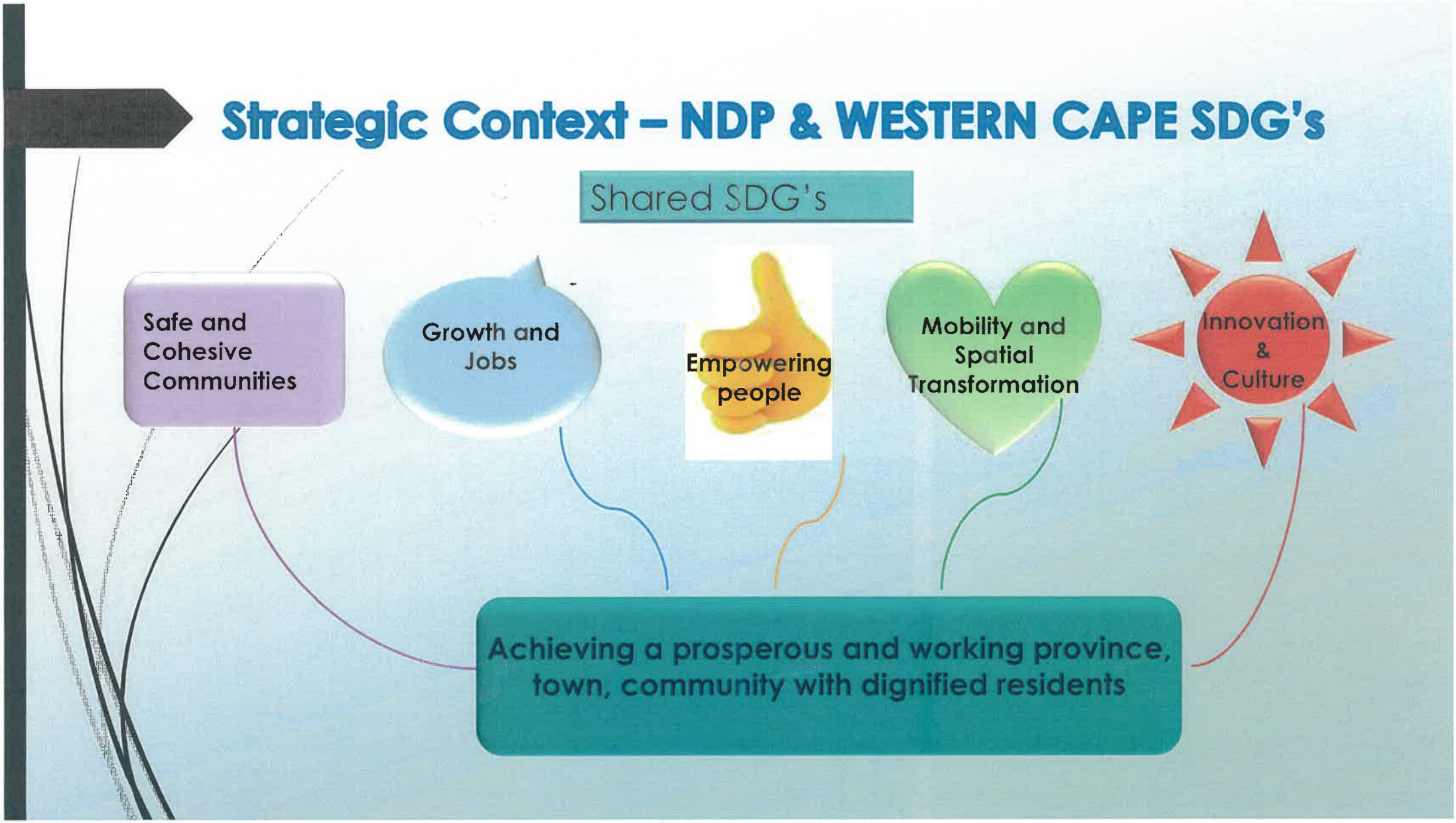








Strategic Context – NDP & WESTERN CAPE SDG's



What if we do not fix this - or not reaching our goals?



What we do

Addressing the social needs of beneficiary communities in our mandated areas through these activities:

Activities	Purpose
1. School Support	Institutional management services, with special reference to governance (NPO Act; PFMA) and contractual arrangements and compliance in terms TPA (DSD) and other stakeholders (IDT; IDC and corporates) at operational level in terms of service deliverance.
2. Early Childhood Development Support	Provide comprehensive child and family care and support services to communities in partnership with stakeholders and civil society organisations.
3. Safe and Cohesive Communities	Provide integrated developmental psycho- social services to poor and vulnerable persons in partnership with stakeholders.
4. Cleaning, Greening and protecting the environment	Provide integrated developmental social crime prevention and anti-substance abuse services to youth under our care in partnership with stakeholders.
5. Nutrition	Address hunger and child hunger specifically, support sustainable livelihoods and poverty alleviation through dignified jobs and self-sustained families; assist communities with food by creating food gardens
6. GBV (VAC & VAW) and Violence in General	Implement effective intervention programmes and skills of affected person and perpetrators; employment opportunity to restore self-worth and dignity; Provide safe space and effective support at grass-root level.
7. Administration & Monitoring and	Recruitment, capturing and Implementation. Monitoring and Evaluation procedures to measure effectiveness; understand



SEF in a NUTSHELL

48% unemployment in operational area and exacerbate by Covid-19

Agriculture and Tourism industry hit hardest with a sectors closed down in totality.

Social anomalies increase exponentially with hunger, gender base violence and children being left orphaned exploded, putting exceptional challenges on social service deliverance.

StellCARE to change service model "overnight.

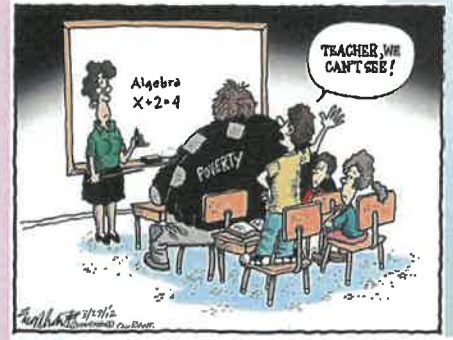
Through the participation of StellCARE in SEF,

- vulnerable and poor persons within mandated communities are being engaged with and family systems being preserved; dignity restored and hope provided;
- National and provincial governments assist with the envisaged recovery and reform plan to build a resilient economy that comprises of an equal resilient citizenry who can participate in a sustainable economy.

StellCARE's contributes specifically in

- Recovery of the local economy through the fiscus of 1035 SEF participants who had been unemployed;
- the recovery of the tourism industry insofar as clean and conducive environment;
- Gender equality through the inclusion of women and youth;
- Green economy interventions;
- Mass public employment interventions - – 1035 participants and can be expanded;
- Strengthening food security and nutrition; and
- Normalising the education system through support to affected and challenged school as well as early childhood development.





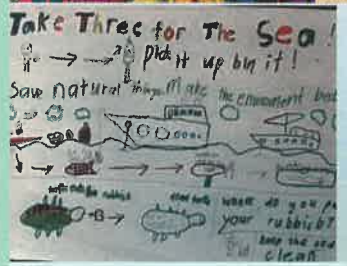


Outcomes Achieved

- 1035 previously unemployed persons are employed and contribute to their own livelihood in a dignified way
- **Gender Based Violence** are prioritised as primary focus of intervention. Participants serve on Action Committee. Victims reached out for assistance and both victim and perpetrator are being assisted. SAPS are fully committed to fulfil their legal obligation.
- Participants take ownership for littering in communities and understand the impact of actions on the environment and general well-being. Participants start to advocate for cleaner communities and respect for one another.
- Five (5) youth in school support programme enrolled through UNISA for B.Ed based on experience gained and passion for children.









What we do

Sef + StellCARE = Progressive Communities



- Poverty alleviation and a reduction in child poverty specifically;
- +- 55000 meals are provided to vulnerable persons per month, of which 92,% are children;
- Eye-on-Community members in collaboration with NWH assist in creating safer communities open spaces. This has contributed towards -
- 5% decrease in referrals of allegations of child neglect and abuse received during period Sept. 2022 to Dec. 2022
- Continued daily cleaning of areas in communities contribute to a more hygienic environment and safer spaces.

COLLABORATION AND NETWORKING

- Stelenbosch Neighbourhood Watch
- Cloetesville, Stellenbosch, Groot Drakenstein and Kleinvlei SAPS
- Pieter Langeveldt Primary School, Cloetesville Primary School, RR Franks Primary Schools, Ikaya Primary School Kayamandi & Luckhoff Secondary School
- Stellenbosch E'Bosch
- Khula
- CocT and Stellenbosch Municipality;
- Cloetesville Sports Council

Support in respect of

Wellington Community

Merweville

Langa, Gugulethu, Vrygrond, Portsland and East Ridge in terms of management of community kitchens



Suggestion on how SEF can be enhance in the next rounds

1. Invest in and provide support to StellCARE to improve on deliverables in order to expand our programme as there is a very prominent need.
2. Programme must be multi year and be sustainable in relation to participants already in the programme. It is immoral to allow persons to better their livelihoods with realising that there is no possibility of further employment, and to end such relationship. Participants will be in exactly same predisposition as before the implementation of the programme.
3. Assist StellCARE in the agricultural development, since the organisation succeeded in obtaining land for agricultural development.
4. The facilitation in securing job opportunities and continuation of participation in the programme must be allowed as per p1. Failing to achieve this, equals failure of endeavours as being pronounced in the NDP as well as the economic recovery and restoration plan of government. The current status of load shedding and the economic impact thereof present the same threat, if not more severe, than the Covid-19 pandemic in relation to the health and welfare of our communities.
5. Extension of the program to 5 days and at least 5 working hours per day.



2500 potential job opportunities awaiting us



Financial Contributions

- Salaries of Staff deployed to manage the SEF process
- Vehicle and fuel use
- Telephone and internet
- Data
- Office space and office furniture
- Insurance
- Security
- Catering for awareness programs and school holiday programmes
- Care packs for Gender Base Violence activities
- Equipment and Stationary for holiday programs
- Food and gas for 24 community kitchens
- Salary of teacher – Merweville School Support
- Additional stipend for carers – Merweville School Support



STORIES

- My name is Nomalungisa Bhayibhile from Kayamandi. I am very grateful for this opportunity to be part of this project, it has been long overdue I have waited for years to get job and bring something on my table. Working in my community came as a blessing
- I am Ernest Lof from Cloetesville. I am a transgender person – not belonging anywhere – so it felt. I could not manage to find any employment, most probably because of my sexuality, or so I believe. When I approached StellCARE to be allowed on the program, StellCARE accepted me right away, without questioning my sexuality or my ability. StellCARE was aware of the fact that I am tik-addicted. Mrs Nieuwoudt was clear that we would not be discriminated against, but expected to come clean. After an incident and a positive test in November 2022, I was confronted with a choice – come clean or resign. I made the choice, and manage thus far to stay clean. I will be for ever thankful towards StellCARE and SEF for this opportunity.
- Abe September – I lost my job during Covid in 2020. I was involved in our local Neighbourhood Watch and devoted all my time to this. I was aware of the programme of StellCARE and Pieter Langeveldt Primary School, and assist where I could. Having heard of SEF, I was approached by StellCARE to enroll in the programme which I did. I was ashamed at first, but I will never leave the programme, even if I am offered a better salary. The impact this programme has on the community cannot be quantified. I have learnt a lot and developed my skills through the biometrics system – something I would never have come across. Thank you SEF and thank you StellCARE.
- I am Mr Axxx from Wellington. I am a politician and labour expert, but not employed. For many years I worked with StellCARE and since 2022 StellCARE supported a welfare organisation where I am involved in with excellence. When informed by Mrs Nieuwoudt about SEF, and that StellCARE would again take me onboard and did not even asked which political party I am involved with. I never thought of the possibility of being a recipient of a stipend in lieu for my services. I gained dignity and earn the respect of our participants, knowing that we all earn the same stipend. StellCARE does an amazing job and allow our participant over whom they have no responsibility for, to earn a living and to move out of the darkness of poverty.

SUCCESS STORIES

- School support and AFTER SCHOOL support
- ECD support
- **EYE-ON-COMMUNITY**: IDT – 220 job opportunities; 72 sustainable livelihood WC DSD
- **GBV trauma counselling** , networks and groups – designated social work position to this
- Nutrition established and excellent co-operation with our SAPS station
- Environmental
- Establishment of the Stellenbosch & Districts Primary Cooperative Limited as the most important vehicle to provide a sustainable income stream to participatory participants once profitable.

STELLCARE
Stellenbosch & Districts Family Services
003-206 – NPO PBO 130001164

THANK YOU
IT IS AN HONOUR

SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE (SPECIALISED ENTITY) - which include (Not Limited to) Non-Profit Organisations, Non-Profit Companies, Public Benefit Organisations etc.

I, the undersigned,

Full name & Surname	Elizabeth Magdalena Johanna Nieuwoudt
Identity number	[redacted]

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.

2. I am a Director of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	StellCARE: Stellenbosch & Districts Family Serivces
Trading Name (If Applicable):	StellCARE/StellSORG
Registration Number:	[redacted]
Vat Number (If Applicable)	
Enterprise Physical Address:	Helshoogte Road, Ida's Valley 7609 7609
Type of Entity (NPO, PBO etc.):	NPO & PBO
Nature of Business:	
Definition of "Black People"	As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians – (a) Who are citizens of the Republic of South Africa by birth or descent; or (b) Who became citizens of the Republic of South Africa by naturalization- i. Before 27 April 1994; or ii. On or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date
Definition of "Black Designated groups"	"Black Designated Groups means: (a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (b) Black people who are youth as defined in the National Youth Commission Act of 1996; (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (d) Black people living in rural and under developed areas; (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"

3. I hereby declare under Oath that:

- The Enterprise has 100 % Black Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has _____% Black Female Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has _____% Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
  - Black Youth %= _____%
  - Black Disabled % = _____%
  - Black Unemployed % = _____%
  - Black People living in Rural Areas % = _____%
  - Black Military Veterans % = _____%

- Based on the Audited Financial Statements/ Financial Statements and other information available on the latest financial year-end of 31 MARCH 2024 (DD/MM/YYYY), the annual Total Revenue/Allocated Budget/Gross Receipts was R10,000,000.00 (Ten Million Rands) or less.

- Please Confirm on the below table the B-BBEE Level Contributor, **by ticking the applicable box.**

At Least 75% Black Beneficiaries	**Level One** (135% B-BBEE procurement recognition level)	X
At Least 51% Black Beneficiaries	**Level Two** (125% B-BBEE procurement recognition level)	
Less than 51% Black Beneficiaries	**Level Four** (100% B-BBEE procurement recognition level)	

	YES / NO
Do you know and understand the content of the declaration?	Yes
Do you have any objection to taking the prescribed oath?	No
If yes to the above, do you want to make an affirmation?	Yes
Do you consider the prescribed oath to be binding on your consciences?	Yes

4. The sworn affidavit will be valid for a period of 12 months from the date signed by the commissioner.

Deponent Signature: _____

Date: 2024/04/24

723682-6

_____

~~Commissioner of~~ Oaths

Signature & stamp (if applicable)

Date: 2024-04-24

SOUTH AFRICAN POLICE SERVICE
CLOETESVILLE
SCM
2024 -04- 24
SCM
CLOETESVILLE
SUID-AFRIKAANSE POLISIEDIENS

CENTRAL SUPPLIER DATABASE FOR GOVERNMENT

Report Date:
13 Mar 2025 11:47:22.633 AM
Report Ran By:
director@stellcare.org.za

CSD REGISTRATION REPORT

SUPPLIER IDENTIFICATION

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). It is the responsibility of an organ of state supply chain practitioner to obtain supporting documentation to verify the identity and legitimacy of this supplier.

Supplier number	MAAA0108362	Have Bank Account	Yes
Is supplier active?	Yes	Total annual turnover	R10 million or less; or
Allow associates?	Yes	Financial year start date	01 Apr 2017 00:00:00:000
Supplier type	Unincorporated Body of Persons	Created by	director@stellcare.org.za
Supplier sub-type	Voluntary Associations	Created date	25 Apr 2016 14:50:26:000
Legal name	StellCARE: Stellenbosch & Districts Family Services	Edit by	csd.reverifybatch@treasury.gov.za
Trading name	ST[redacted]	Edit date	15 Feb 2025 01:14:45:940
Identification type	[redacted]tion	Restricted Supplier	No
South African identification number	[redacted]	Restricted Director	No
Government breakdown	[redacted]	Government Employee	No
Country of origin	[redacted]		

SU[redacted]R INDUSTRY CLASSIFICATION INFORMATION

INDUSTRY CLASSIFICATION 1

Main group	Accommodation and food service activities		
Division	Accommodation	% share of annual turnover	20.00
Division	Food and beverage service activities	% share of annual turnover	20.00

INDUSTRY CLASSIFICATION 2

Main group	Education		
		Core industry	Education
Division	Education	% share of annual turnover	60.00

SUPPLIER CONTACT INFORMATION

CONTACT 1

national treasury
Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

DATE RECEIVED:
APPLICATION REFERENCE NUMBER:
NAME OF OFFICIAL RECEIVING APPLICATION:
SIGNATURE OF APPLICANT:

All questions contained in this questionnaire are strictly confidential

The applicant/s must provide a written commitment (in the form of affidavit) to pay the lease as per contract terms. The land obtained should not be sub-let/rented out. If found the Department should take back the land.

APPLICANT DEMOGRAPHIC PROFILE		
MARITAL STATUS: ☐ single/never married ☐ cohabitation(living together) ☒ Married ☐ Separated ☐ Divorced ☐ Widowed		
CATEGORY OF APPLICANT: ☐ category 1 (Subsistence Farmer) ☐ category 2 (Small Scale Farmer) ☐ category 3 (Medium Scale Farmer) ☐ Category 4 (Large Scale Commercial Farmer) NA SEE ATTACHED MOTIVATION LETTER.		
TARGET GROUP OF APPLICANT: ☐ Farm dweller ☐ farm worker ☐ Labor tenant ☐ youth ☐ women ☐ commonage farmer ☐ Agricultural graduate ☒ Other Specify COMMUNITY PARTICIPANT AND CONTRIBUTOR.		
ETHNIC GROUP OF APPLICANT: ☐ African ☐ Indian ☐ Coloured WHITE.		
APPLICANT DETAILS		**LEGAL ENTITY DETAILS**
Name: STUART RALPH		Entity Name: NA APPLYING IN PRIVATE CAPACITY
Surname: BURGESS		Entity Reg No:
ID No: [redacted]		Director Name/s:
Address Line 1: [redacted]		Director/s ID No:
Address Line 2: [redacted]		Address Line 1:
Address Line 3 SOMERSET WEST		Address Line 2:
Cell Phone No: [redacted]		Address line 3:
Email: [redacted] ORG.ZA		Cell Phone No:
Sex: M ☒ F ☐		Email:
HOW LONG HAVE YOU BEEN LIVING IN MUNICIPAL AREA:		☐1-2 YRS ☐2-4 YRS ☐5-9 YRS ☐10+ NA SEE ATTACHED MOTIVATION
PREFERRED LEASE AREA (Portion / Gedeelte):		☒502 AS 1 ☐502 AS 2 ☐502 AS 3 SEE ATTACHED MOTIVATION.

EMPLOYMENT AND EDUCATIONAL DETAILS		
OCCUPATION: □student □pensioner □farmer □farm worker □self-employed ☒employed in the private sector □unemployed □internship □other □ specify other:		
NAME OF EMPLOYER: WSP AFRICA PTY LTD.		
TYPE OF EMPLOYMENT: PERMANENT		
BUSINESS ACTIVITIES (SELF-EMPLOYED):		
SOURCES OF INCOME: ☒salaries, wages, commissions □income from business □pension funds □grants(includes old age pension) □sales of farming products and services □remittances(money received from people living elsewhere) □no income □other income sources(rental income, interest, etc)		
HIGHEST LEVEL OF EDUCATION COMPLETED: □primary □Secondary ☒Matric □N1-N4 □N5-N6 □National Diploma(Technicon/University) □Honors Degree □Bachelor's Degree □Bachelor's Degree & Postgraduate □Master's Degree □Doctorate Degree		
HAVE YOU RECEIVED ANY TRAINING RELATED TO FARMING (FORMAL OR INFORMAL): □ YES ☒NO		
TRAINING OF APPLICANT RELATED TO FARMING/AGRICULTURE:		
NAME OF TRAINING	YEAR	INSTITUTION (FORMAL/INFORMAL)
SEE MOTIVATION ATTACHED.		

INSTITUTIONAL ARRANGEMENT		
ARE YOU A MEMBER OF A GROUP THAT WANTS TO FARM COLLECTIVELY	□ YES	☒NO.
	M	**F**
SIZE OF GROUP:		
NUMBER OF DISABLED: NA.		
18-35 YEARS:		
36-50 YEARS:		
51-65 YEARS:		
65-79 YEARS:		
80 YEARS AND ABOVE		
TOTAL:		
TYPE OF LEGAL ENTITY: □Communal Property Association □Company □Trust □Close Cooperation □Cooperative □Farmers Association □other		

YEARS OF GROUP ENTITY EXISTENCE:	□0-1 year □2-4 years □5-9 years □10 + years NA
AGRICULTURAL ACTIVITY:	
ARE YOU CURRENTLY INVOLVED IN FARMING:	□YES ☒NO
DO YOU PAY RENT WHERE YOU FARM: NA	□YES □NO
TYPE OF LAND OWNERSHIP WHERE YOU CURRENTLY FARM: □Rented □Private/Family Farm □Communal land (tribal land) □State land □ Communal land □labor tenant □farm dweller □other (specify) NA	
HOW MANY YEARS HAVE YOU BEEN FARMING: NA	□0-1 year □2-4 years □5-9 years □10 + years
TYPE OF FARMING EXPERIENCE: NA	

WHICH SOCIAL CLUBS/ASSOCIATION/ORGANIZATION DO YOU BELONG TO: □Farmers Association □Producers Association □Cooperatives □Community Garden Group □Stokvel □Special Interest Group ☒other (specify)

CHAIRMAN OF THE STELLENBOSCH FLYING CLUB.

DO YOU REQUIRE ASSISTANCE WITH THE FOLLOWING: □Development of Business Plan □Market Access □Business Registration □Mentorship □Agricultural Training □Management Training ☒other (specify)

CONSERVATION LAND MANAGEMENT. I HAVE PROFESSIONAL CONTACTS

NO OF PEOPLE TO BE EMPLOYED BY PROJECT:

NO OF EMPLOYEES:	**TYPE OF EMPLOYMENT:**
NA.	□Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other
	□Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other
	□Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other

DOES YOUR HOUSEHOLD OWN LIVESTOCK/CROPS: □cattle □sheep □goat □pigs □chicken □geese □other (specify) □grain □vegetables □sugar cane □other (specify) NA.

Type of animal/Horticulture and Crop Production	**Number of Livestock/ hectares farmed**	**□Household consumption □Sale**
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale

PREVIOUS GRANTS RECEIVED FROM GOVERNMENT: □SLAG □LRAD □CASP □Restitutional grant □Housing subsidy □Agricultural grant □Other(Specify)

NAME OF GRANT	**GOVERNMENT DEPARTMENT**	**AMOUNT RECEIVED**
NONE		

INCOME RANGE RECEIVED THROUGH WORK, BUSINESS OR FARMNING PER MONTH	☐ 0-R199	
	☐ R200 - R499	
	☐ R500 - R1199	
	☐ R1200 - R1799	
	☐ R1800 - R2499	
	☐ R2500 - R4999	
	☐ R5000 - R9999	
	☒ R10000 - above	

WHAT ARE YOU INTENDING TO USE THE LAND FOR?					
AGRICULTURAL ACTIVITY	**TYPE**				
☐ Beekeeping	SEE MOTIVATION.				
☒ Other (please specify)	SEE ATTACHED MOTIVATION. GIVEN THE CLASSIFICATION OF THE LAND, CONSERVATION WITH SUSTAINABLE USE.				
MAIN AREAS OF INTEREST	☐ Primary Production ☐ Processing ☐ Marketing N/A.				
INTERESTED IN PRODUCING FOR	☐ Own consumption ☐ Informal market ☐ formal market				
LIST OF FARM IMPLEMENTS N/A.					
HOUSEHOLD MEMBER DETAILS (List all persons in your Household, Group Applications, this part must be completed by all Members of the group).					
HOUSEHOLD REF NO:					
FATHER	☐ Employed (E)	**Full Name:**	**CHILDREN/ GRAN CHILDREN**	☐ M	**Full Name:**
WIFE	☐ Unemployed (U)	**ID:**		☐ F	**ID:**
~~MOTHER~~	☒ Employed (E)	**Full Name:** ALZET BURGESS	N/A	☐ M	**Full Name:**
	☐ Unemployed (U)	**ID:** [redacted]		☐ F	**ID:**
SIBLING	☐F ☐M ☐E ☐U	**Full Name:**		☐ M	**Full Name:**

		ID:		□ F	ID:
	□F □M □E □U	Full Name:	GRANDMOTHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDMOTER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:

DECLARATION:

I declare that the information furnished in this applicant form is, to the best of my knowledge, true and correct. I also declare that I am not employed by the public service/ not a politician/ not a member of the traditional authority remunerated by the State and to the effect that my spouse is not a civil servant and acknowledge that any misrepresentation in this regard constitutes a ground for immediate termination of the agreement.

.....

SIGNATURE OF APPLICANT

2025/03/13

DATE

Stuart R Burgess
[redacted]
Somerset West
7129
[redacted]org.za [redacted]

13 March 2025

The Responsible Offical
Economic Development Office
Stellenbosch Municipality

Dear Sir / Madam

SUPPORTING MOTIVATION: APPLICATION TO LEASE PORTION 502 AS 1 / 2 / 3

The above lease opportunity recently advertised, and my application as attached refer.

I acknowledge that I do not meet the advertised criteria namely:

1. I am not currently resident in Stellenbosch, however I am a tenant of the Stellenbosch Municipality in that I own a hangar at the Stellenbosch Airfield;
2. I am a white member of the community and while not one of the listed demographic groups indicated as qualifying for consideration, I do not believe that I can be excluded on this basis.

BACKGROUND AND CONCERNS

I am of the opinion that offering this piece of land to emergent farmers as an agricultural opportunity is misguided for the following reasons:

1. The area is indicated as a World Heritage Site and identified as the Raithby Critical Biodiversity Area which by it's very nature precludes virtually every possible form of agricultural activity. While beekeeping is indicated as a possibility (probably the only one), this is highly unlikely to be economically viable and it is questionable if such activities would generate the revenue required to cover the rental as a minimum;
2. The allocation of this area would require maintenance thereof by the tenant including management of alien vegetation, fencing, access etc and considering this financial burden on top of the rental, it is highly unlikely that an emergent farmer would be able to manage this both from a financial and a practical execution perspective, given that with the restrictions the land classification imposes, the generation of revenue is likely to be neglible;
3. The land is classified as a critical biodiversity area, and also as a World Heritage Site and I believe that this should be the primary consideration when management and allocation of access to this very important piece of land is considered. As endangered renosterveld which forms part of the Cape fynbos biome, this is potentially an area of immensely rich and diverse flora and fauna and every effort should be made to protect and nurture it. The extensive alien vegetation on the property is of concern and during a recent site visit it was seen to be re-establishing rapidly following the last eradication

activities which judging by the deterioration of the cut stumps was some time ago. Alien clearing and management is critical to the protection of the renosterveld vegetation. It would be unfair and even irresponsible to place this burden directly onto an emerging farmer considering the scale of the work required and the extremely limited or non-existent revenue generating potential represented by the erven on offer. Such management would require specialist input.

PROPOSAL AND MOTIVATION

I am not a farmer and I would not be looking to generate revenue out of the lease of this property, however I do recognise the importance of community involvement, especially in terms of upliftment and opportunity generation for previously disadvantaged sectors. Based on the information available, the non-availability of services and resources and the sensitive and special nature of this piece of land my proposal is as follows:

1. That the three erven on offer should be allocated as a single lease all together, in order to ensure that the greatest possible environmental benefit is derived form the management thereof;
2. That I be considered for the allocation of the lease of this piece of land and the sensitive management thereof for the following reasons:
    a. As the serving chairman of the Stellenbosch Flying Club I have extensive experience in dealing with the Stellenbosch Municipality and believe that I am best placed to ensure that the lease thereof is managed most effectively, with the minimum effort expected of the Municipality;
    b. The Stellenbosch Flying Club is as I understand it the leading example of effective management of leased property owned by the Stellenbosch Municipality and the same principles would be applied;
    c. I am gainfully employed and would not need to derive an income from the property. I am therefore well placed to be able to implement management strategies in the best interest of the land, it's flora and fauna while actively looking for opportunities for community involvement;
    d. Should the lease be allocated to me, I would undertake to engage with other applicants who may wish to establish hives for beekeeping on the property and make such opportunities available to them with no financial interest in their venture. I would be able to provide coaching and mentorship in their respective business activities and would see that as my community contribution, while taking care of the land, in the spirit of the indicated intention of the Stellenbosch Municipality in making this land available. Should the allocation be made directly to emergent farmers, my concern is that the land and it's needs would become a secondary or non-existent consideration.
3. I recognise that the community aspect is a significant consideration and creating opportunity for members of the local community would be a high priority consideration. I have in my capacity as chairman of the Flying Club launched a number of community initiatives and my wife works for an American company involved in the fruit industry and she is starting a community social investment initiative project for the company which is Stellenbosch based. She has indicated interest in supporting possible projects on the property, perhaps including beekeeping which is a fundamental component of fruit production. She believes that her board would see merit in the connection and may

want to become involved. There are other opportunities including education, using the piece of land and it's restoration as an outdoor classroom for schools in the local area. All of these considerations require coordination and management however and this cannot be expected of an emergent farmer whose priority would understandably be the generation of revenue.

CONTRIBUTION AND ACCESS TO RESOURCES AND SPECIALIST INPUT

I would see my main contribution to what is proposed above as being the management and coordination of the needs of the land along with the community involvement and benefit aspects relating to relevant and acceptable agriculture and upliftment opportunities, education and conservation.

I have worked in the past for a number of environmental management consultancies and still have a wide ranging network of consultant specialists in biodiversity, alien management and wetland conservation among others. These resources would be available and most likely at no cost to assist with whatever initiatives and efforts are identified and implemented on the property. What is clear, is that the classification of the site as a critical biodiversity area which is recognised as a world heritage site warrants proper management and protection. An inextricable consideration is community involvement and opportunity creation, but this must be aligned with the protection of this special area.

REQUEST AND CONCLUSION

What is clear is that this special area requires a more considered approach than to simply allocate it to an emergent farmer, as this would have a negative impact on the future conservation of this area and could well become a liability to the farmer considering the needs of the land, and the extremely limited revenue generation capacity.

My request therefore is that consideration is given to the following options:

1. That in the first instance consideration is given to allocation to me the lease for the full area consisting of 502 AS 1, 502 AS 2 and 502 AS 3, for the reasons presented above;
2. If option 1 is not possible, that one of the three is allocated with the same undertaking as above, with the preference being for the northernmost subdivision being the section which includes the dam, which I understand to be 502 AS 1, as this has appears to have been the least impacted by earlier agricultural activities and would most readily respond to restoration efforts.

In all considerations of my application I request that my undertaking to create opportunity for qualifying community members who were intended to benefit from this allocation as indicated in the original advertisement will be borne in mind. I will make myself available to discuss my proposal at the convenience of the responsible officials.

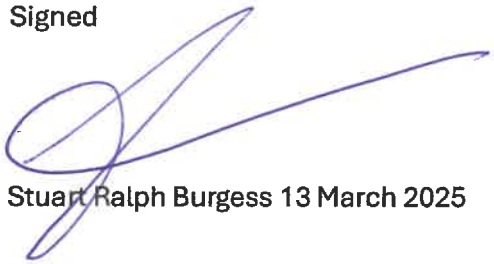
Sincerely

Stuart Burgess

AFFIDAVIT

I, Stuart Ralph Burgess, [redacted] do hereby state and affirm that in the event that my application for the lease of erf 502 AS is successful, that I undertake to pay the required rent in terms of the lease agreement when due and payable, in terms of the contract and agreement to be concluded.

Signed



Stuart Ralph Burgess 13 March 2025

DATE RECEIVED:
APPLICATION REFERENCE NUMBER:
NAME OF OFFICIAL RECEIVING APPLICATION:
SIGNATURE OF APPLICANT:

All questions contained in this questionnaire are strictly confidential

The applicant/s must provide a written commitment (in the form of affidavit) to pay the lease as per contract terms. The land obtained should not be sub-let/rented out. If found the Department should take back the land.

APPLICANT DEMOGRAPHIC PROFILE

MARITAL STATUS: ☒ single/never married ☐ cohabitation(living together) ☐ Married ☐ Separated ☐ Divorced ☐ Widowed

CATEGORY OF APPLICANT: ☐ category 1 (Subsistence Farmer) ☐ category 2 (Small Scale Farmer) ☒ category 3 (Medium Scale Farmer) ☐ Category 4 (Large Scale Commercial Farmer)

TARGET GROUP OF APPLICANT: ☐ Farm dweller ☐ farm worker ☐ Labor tenant ☐ youth ☐ women ☐ commonage farmer ☐ Agricultural graduate ☐ Other Specify

ETHNIC GROUP OF APPLICANT: ☒ African ☐ Indian ☐ Coloured

APPLICANT DETAILS		LEGAL ENTITY DETAILS	
Name:	MASIXOLE	Entity Name:	~~LUNTU TM~~ THREE BEAUTY L.M
Surname:	MHLAWULI	Entity Reg No:	[redacted]
ID No:	[redacted]	Director Name/s:	MASIXOLE AND LUNTU
Address Line 1:	M6 13th STREET KAYAMANDI	Director/s ID No:	[redacted]
Address Line 2:		Address Line 1:	[redacted]
Address Line 3	F2 13th STREET KAYAMANDI	Address Line 2:	
Cell Phone No:	[redacted]	Address line 3:	[redacted]
Email:	[redacted]@gmail.com	Cell Phone No:	[redacted]
Sex:	M ☒ F ☐	Email:	
HOW LONG HAVE YOU BEEN LIVING IN MUNICIPAL AREA:		☐1-2 YRS ☐2-4 YRS ☐5-9 YRS ☒10+	
PREFERRED LEASE AREA (Portion / Gedeelte):		☒502 AS 1 ☐502 AS 2 ☐502 AS 3	

EMPLOYMENT AND EDUCATIONAL DETAILS		
OCCUPATION: □student □pensioner □farmer □farm worker □self-employed □employed in the private sector ☒unemployed □internship □other □ specify other: _____		
NAME OF EMPLOYER:		
TYPE OF EMPLOYMENT:		
BUSINESS ACTIVITIES (SELF-EMPLOYED):		
SOURCES OF INCOME: □salaries, wages, commissions □income from business □pension funds □grants(includes old age pension) □sales of farming products and services □remittances(money received from people living elsewhere) □no income □other income sources(rental income, interest, etc)		
HIGHEST LEVEL OF EDUCATION COMPLETED: □primary □Secondary ☒Matric □N1-N4 □N5-N6 □National Diploma(Technicon/University) □Honors Degree □Bachelor's Degree □Bachelor's Degree & Postgraduate □Master's Degree □Doctorate Degree		
HAVE YOU RECEIVED ANY TRAINING RELATED TO FARMING (FORMAL OR INFORMAL): □ **YES** ☒ **NO**		
TRAINING OF APPLICANT RELATED TO FARMING/AGRICULTURE:		
NAME OF TRAINING	YEAR	INSTITUTION (FORMAL/INFORMAL)
INSTITUTIONAL ARRANGEMENT		
ARE YOU A MEMBER OF A GROUP THAT WANTS TO FARM COLLECTIVELY		□ **YES** ☒ **NO**
		M **F**
SIZE OF GROUP:		
NUMBER OF DISABLED:		
18-35 YEARS:		
36-50 YEARS:		
51-65 YEARS:		
65-79 YEARS:		
80 YEARS AND ABOVE		
TOTAL:		
TYPE OF LEGAL ENTITY: □Communal Property Association □Company □Trust □Close Cooperation □Cooperative □Farmers Association □other		

YEARS OF GROUP ENTITY EXISTENCE:	□0-1 year □2-4 years □5-9 years □10 + years
AGRICULTURAL ACTIVITY:	
ARE YOU CURRENTLY INVOLVED IN FARMING:	☒**YES** □**NO**
DO YOU PAY RENT WHERE YOU FARM:	□**YES** ☒**NO**
TYPE OF LAND OWNERSHIP WHERE YOU CURRENTLY FARM:	□Rented ☒Private/Family Farm □Communal land (tribal land) □State land □ Communal land □labor tenant □farm dweller □other (specify)
HOW MANY YEARS HAVE YOU BEEN FARMING:	□**0-1 year** ☒**2-4 years** □**5-9 years** □**10 + years**
TYPE OF FARMING EXPERIENCE:	Chicken farming, pig farming

WHICH SOCIAL CLUBS/ASSOCIATION/ORGANIZATION DO YOU BELONG TO: □Farmers Association □Producers Association ☒Cooperatives □Community Garden Group □Stokvel □Special Interest Group □other (specify)

DO YOU REQUIRE ASSISTANCE WITH THE FOLLOWING: □Development of Business Plan □Market Access □Business Registration □Mentorship ☒Agricultural Training □Management Training □other (specify)

NO OF PEOPLE TO BE EMPLOYED BY PROJECT: 5

NO OF EMPLOYEES:	**TYPE OF EMPLOYMENT:**
LUNTU	□Permanent ☒Temporal □contract □Seasonal □Internship □Volunteer □other
MASIXOCE	☒Permanent □Temporal □contract □Seasonal □Internship □Volunteer □other
Thabo	□Permanent ☒Temporal □contract □Seasonal □Internship □Volunteer □other

DOES YOUR HOUSEHOLD OWN LIVESTOCK/CROPS: □cattle □sheep □goat ☒pigs ☒chicken □geese □other (specify) □grain □vegetables □sugar cane □other (specify)

Type of animal/Horticulture and Crop Production	**Number of Livestock/ hectares farmed**	
Chicken	71	**□Household consumption □Sale**
pigs	30	**□Household consumption □Sale**
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale
		□Household consumption □Sale

PREVIOUS GRANTS RECEIVED FROM GOVERNMENT: □SLAG □LRAD □CASP □Restitutional grant □Housing subsidy □Agricultural grant □Other(Specify)

NAME OF GRANT	**GOVERNMENT DEPARTMENT**	**AMOUNT RECEIVED**

INCOME RANGE RECEIVED THROUGH WORK, BUSINESS OR FARMNING PER MONTH	**□ 0-R199**	
	□ R200 - R499	
	□ R500 - R1199	
	□ R1200 - R1799	
	□ R1800 - R2499	
	□ R2500 - R4999	
	X R5000 - R9999	
	□ R10000 - above	

WHAT ARE YOU INTENDING TO USE THE LAND FOR?					
AGRICULTURAL ACTIVITY	**TYPE**				
□ Beekeeping	Developing our Skills and Communite as whole to Fight the poverty in our country				
□ Other (please specify)					
MAIN AREAS OF INTEREST	X Primary Production □ Processing □ Marketing				
INTERESTED IN PRODUCING FOR	□ Own consumption □ Informal market X formal market				
LIST OF FARM IMPLEMENTS					
HOUSEHOLD MEMBER DETAILS (List all persons in your Household, Group Applications, this part must be completed by all Members of the group).					
HOUSEHOLD REF NO:					
FATHER	**□ Employed (E)**	**Full Name:**	**CHILDREN/ GRAN CHILDREN**	**X M**	**Full Name:** SIXOLELE
	□ Unemployed (U)	**ID:**		**□ F**	**ID:**
MOTHER	**□ Employed (E)**	**Full Name:**		**□ M**	**Full Name:**
	□ Unemployed (U)	**ID:**		**□ F**	**ID:**
SIBLING	**□F X M □E □U**	**Full Name:** NCEDO		**□ M**	**Full Name:**

		ID: 900806 6018 080		□ F	ID:
	□F □M □E □U	Full Name:	GRANDMOTHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*MATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDMOTER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:
	□F □M □E □U	Full Name:	GRANDFATHER	□ Employed (E)	Full Name:
		ID:	*PATERNAL*	□ Unemployed (U)	ID:

DECLARATION:

I declare that the information furnished in this applicant form is, to the best of my knowledge, true and correct. I also declare that I am not employed by the public service/ not a politician/ not a member of the traditional authority remunerated by the State and to the effect that my spouse is not a civil servant and acknowledge that any misrepresentation in this regard constitutes a ground for immediate termination of the agreement.



SIGNATURE OF APPLICANT

24-02-2025

DATE



SOUTH AFRICAN POLICE SERVICE
STELLENBOSCH
STATION COMMANDER

21 JAN 2024

STATION COMMANDER
STELLENBOSCH
SUID-AFRIKAANSE POLISIEDIENS

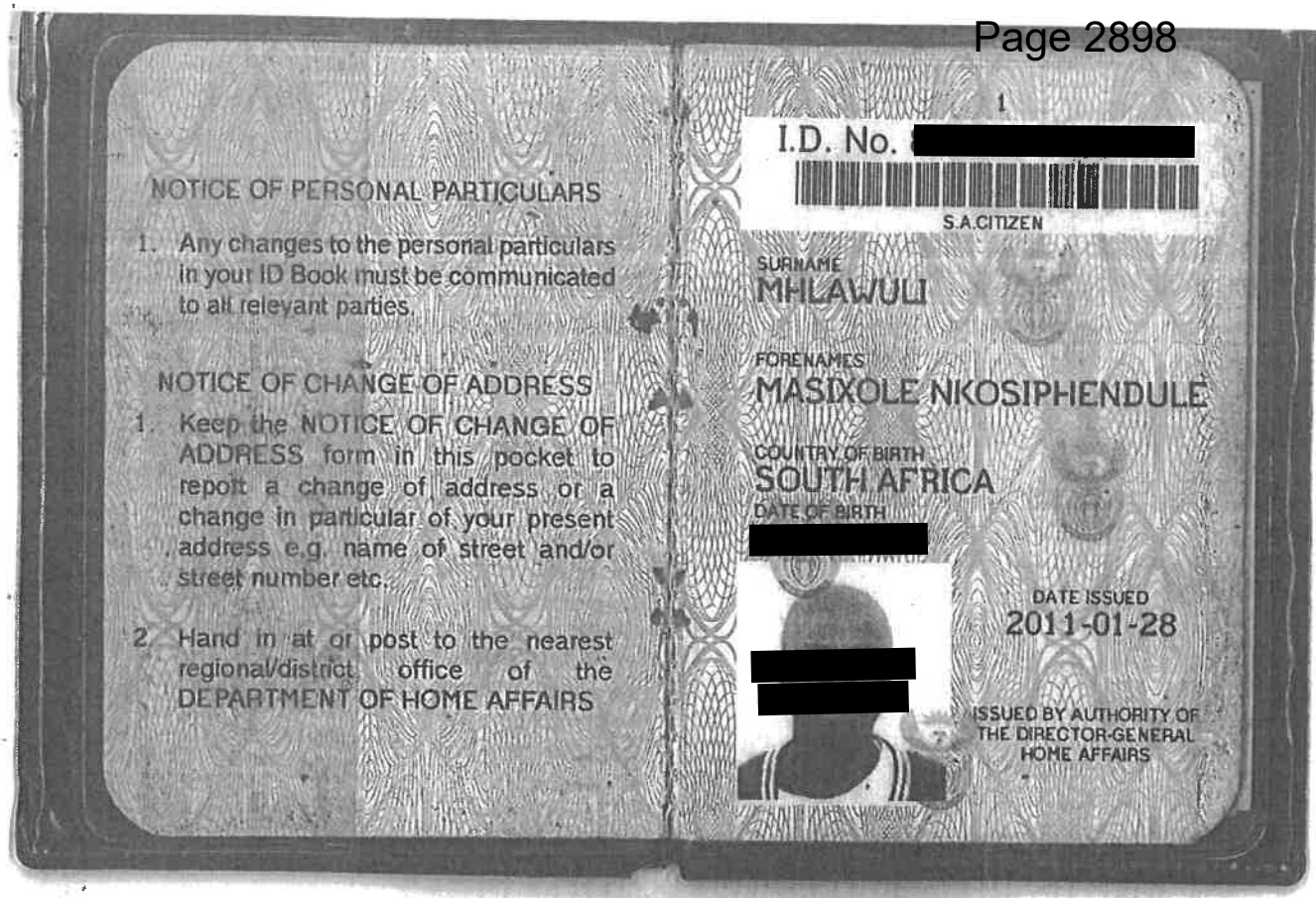
EK SERTIFISEER DAT HIERDIE DOKUMENT 'N WARE AFDRUK (AFSKRIF) IS VAN DIE OORSPRONKLIKE DOKUMENT WAT AAN MY VIR WAARNEMING VOORGELÊ IS. EK SERTIFISEER VERDER DAT, VOLGENS MY WAARNEMINGS, DAAR NIE 'N WYSIGING OF VERANDERING OP DIE OORSPRONKLIKE DOKUMENT AANGEBRING IS NIE.

I CERTIFY THAT THIS DOCUMENT IS A TRUE REPRODUCTION (COPY) OF THE ORIGINAL DOCUMENT WHICH WAS HANDED TO ME FOR AUTHENTICATION. I FURTHER CERTIFY THAT, FROM MY OBSERVATIONS, AN AMENDMENT OR A CHANGE WAS NOT MADE TO THE ORIGINAL DOCUMENT

7255125-0 CST
HANDTEKENING/SIGNATURE

MAGSNOMMER / FORCE NUMBER 7255125-0 RANG / RANK CST

NAAM IN DRUKSKRIF / NAME IN PRINT Nkosinathi Luntshene



NOTICE OF PERSONAL PARTICULARS

1. Any changes to the personal particulars in your ID Book must be communicated to all relevant parties.

NOTICE OF CHANGE OF ADDRESS

1. Keep the NOTICE OF CHANGE OF ADDRESS form in this pocket to report a change of address or a change in particular of your present address e.g. name of street and/or street number etc.
2. Hand in at or post to the nearest regional/district office of the DEPARTMENT OF HOME AFFAIRS

1

I.D. No. [redacted]

S.A.CITIZEN

SURNAME
MHLAWULI

FORENAMES
MASIXOLE NKOSIPHENDULE

COUNTRY OF BIRTH
SOUTH AFRICA

DATE OF BIRTH
[redacted]

[redacted]

DATE ISSUED
2011-01-28

ISSUED BY AUTHORITY OF THE DIRECTOR-GENERAL HOME AFFAIRS



ZA

SOUTH AFRICA

CARTA DE CONDUCAO

[redacted]

C1
0

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Date: **03 March 2025**

PROOF OF ADDRESS

To whom it may concern:

This is to certify that **Ntlokwana Luntu** with ID number [redacted] resides **F 2** [redacted]

I, Councillor Tomose, (Ward 12, Kayamandi, Stellenbosch Municipality),
hereby confirm that **Ntlokwana Luntu** is staying at the above-mentioned address.

I hope that this letter meets your criteria and requirements. I have provided my office contact details for your convenience should you wish to contact me for further information.

Yours faithfully

Ward Councillor
Ward 12

Tel: [redacted]
Cell: [redacted]
Email: [redacted]@stellenbosch.gov.za

2025
12

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Date: **11 March 2025**

PROOF OF ADDRESS

To whom it may concern:

This is to certify that **Mhlawuli Masixole Nkosiphendule** with ID number [redacted] **086** resides [redacted]

I, Councillor Tomose, (Ward 12, Kayamandi, Stellenbosch Municipality), hereby confirm that **Mhlawuli Masixole Nkosiphendule** is staying at the above-mentioned address.

I hope that this letter meets your criteria and requirements. I have provided my office contact details for your convenience should you wish to contact me for further information.

Yours faithfully

MUNICIPALITY - MUNISIPALITEIT
STELLENBOSCH
2025 -03- 11
WARD: 12
COUNCILLOR:

Ward Councillor
Ward 12

Tel: [redacted]
Cell: 0[redacted]
Email: [redacted]@stellenbosch.gov.za

Dear Sir/ Madam

Hope you doing well, can you please attach our documents of application of Land that is available in the Stellenbosch. The purpose of our application is to start our business of Livestock.

Yours faithful

Three Beauty LM

BUSINESS ETHIC

MARKET RESEARCH:

It is important to know your target market you are going to serve. You need to know what they need so that you satisfied their need.

After doing the research to the people of Stellenbosch area especial in Kayamandi regarding their needs the results showed that there is a need of a close Farmer that sell Chickens and eggs. Most consumers depend to the people who come from outside Stellenbosch to satisfy their need of buying chicken and eggs that happen to come once or twice a month and buying these products at well-known shops it's expensive. Consumers are real interested to get a business that will meet their and satisfy their need and overcome this challenge of waiting for plus minus two weeks to get these products at the affordable price.

These are other findings:

- **Scarce of resource**
- **Interested to get business that satisfied them**
- **Business must meet needs and want of societies.**

SURVEY:

- ✓ **Designed Questionnaires**
- ✓ **Face to Face conversation**
- ✓ **Interview**
- ✓ **Collect their view**
- ✓ **Evaluate**
- ✓ **Take the best solution**
- ✓ **Make follow up.**

BUSINESS PLAN

THREE BEAUTY LM PTY(Ltd)

SIMPLE THE BEST

PHYSICAL ADDRESS

[redacted]

[redacted]

Stellenbosch

7600

POSTAL ADDRESS

[redacted]

[redacted]

STELLENBOSCH

7600

BUSINESS DETAILS:

Contact number: [redacted]

Contact Person: Luntu Ntlokwana

BUSINESS OPERATION:

Monday to Saturday

Time: 7am to 6pm

PLACE:

ENkanini

ESTABLISHED:

01/12/2023

REGISTRATION OF BUSINESS:

Close Corporation

TAX PAYE

APPENDIX 7

FARM 502 AS EVALUATION SHEET

COMMITTEE MEMBER : Zingani N. Tshefu / Daniel Joukes
DEPARTMENT : Community & Protection Services
DATE OF EVALUATION : 16.05.2025
SIGNATURE : .....

FARM 502 AS: PORTION NOT INDICATED

BUSINESS PLAN SUBMITTED: YES / (NO)

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability
1.	Andile Balula	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***
		Overview of Business (Y) N	Market demand Y (N)	Market Analysis (Y) N	Financial Projections (Y) N
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)
		5 /20	0/20	5 /20	5 /20
		Support Service	**Financial Model**		
		Does the plan show:	***Does it entail:***		
		Legal & Compliance Y (N)	Risk Management Y (N)		
		Facilities & Operation Y (N)	Performance Monitoring Y (N)		
		/10	/10		

TOTAL SCORE (5/100

YES / (NO)

COMMENTS: Compulsory documents not submitted.

FARM 502 AS EVALUATION SHEET

COMMITTEE MEMBER : Lesley Van Gensen and Mark Harris
DEPARTMENT : Economic Development & Tourism
DATE OF EVALUATION : 16.05.2025
SIGNATURE :

FARM 502 AS: PORTION not indicated.

BUSINESS PLAN SUBMITTED: YES / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability
1.	Andile Balula	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***
		Overview of Business (Y) N	Market demand Y (N)	Market Analysis (Y) N	Financial Projections (Y) N
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs (Y) N
		5 /20	0/20	5 /20	10 /20
		Support Service	**Financial Model**		
		Does the plan show:	***Does it entail:***		
		Legal & Compliance Y (N)	Risk Management Y (N)		
		Facilities & Operation Y (N)	Performance Monitoring Y (N)		
		0/10	0 /10		

TOTAL SCORE 20 /100

YES / (NO)

COMMENTS:

FARM 502 AS: PORTION Any 1 of 3 portions.

BUSINESS PLAN SUBMITTED: YES / (NO)

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
2.	**Chithakalo Mbalula**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / (NO)**
		Overview of Business Y N	Market demand Y N	Market Analysis Y N	Financial Projections Y N	
		Operational Plan Y N	Cost Effectiveness Y N	Market Entry Strategy Y N	Sales Forecast Y N	
		Marketing & Sales Plan Y N	Production Process Y N	Competitive Analysis Y N	Realistic Cost Estimation Y N	
		Target Market Y N	Production Cost Y N	Market Access Strategy Y N	Funding and Costs Y N	
		0/20	0 /20	0/20	0/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y N	Risk Management Y N			
		Facilities & Operation Y N	Performance Monitoring Y N	**TOTAL SCORE** 0/100		
		0 /10	0/10			
COMMENTS:						

FARM 502 AS: PORTION A53.

BUSINESS PLAN SUBMITTED: YES / (NO)

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	
3.	**Isak Swarts**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / (NO)**
		Overview of Business Y N	Market demand Y N	Market Analysis Y N	Financial Projections Y N	
		Operational Plan Y N	Cost Effectiveness Y N	Market Entry Strategy Y N	Sales Forecast Y N	
		Marketing & Sales Plan Y N	Production Process Y N	Competitive Analysis Y N	Realistic Cost Estimation Y N	
		Target Market Y N	Production Cost Y N	Market Access Strategy Y N	Funding and Costs Y N	
		0/20	0/20	0/20	0/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y N	Risk Management Y N			
		Facilities & Operation Y N	Performance Monitoring Y N			
		0/10	0/10			

TOTAL SCORE 0/100

COMMENTS:

FARM 502 AS: PORTION did not specify.

BUSINESS PLAN SUBMITTED: YES / (NO)

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability
4.	**John Williams**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***
		Overview of Business Y N	Market demand Y N	Market Analysis Y N	Financial Projections Y N
		Operational Plan Y N	Cost Effectiveness Y N	Market Entry Strategy Y N	Sales Forecast Y N
		Marketing & Sales Plan Y N	Production Process Y N	Competitive Analysis Y N	Realistic Cost Estimation Y N
		Target Market Y N	Production Cost Y N	Market Access Strategy Y N	Funding and Costs Y N
		0 /20	0 /20	0/20	0 /20
		Support Service	**Financial Model**		
		Does the plan show:	***Does it entail:***		
		Legal & Compliance Y N	Risk Management Y N		
		Facilities & Operation Y N	Performance Monitoring . Y N		
		0 /10	/10		

TOTAL SCORE 0/100

YES / (NO)

COMMENTS:

FARM 502 AS: PORTION Any 1 of the 3 portions.

BUSINESS PLAN SUBMITTED: YES / (NO)

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	
5.	**Kurt Jacobs**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	
		Overview of Business Y N	Market demand Y N	Market Analysis Y N	Financial Projections Y N	**YES / (NO)**
		Operational Plan Y N	Cost Effectiveness Y N	Market Entry Strategy Y N	Sales Forecast Y N	
		Marketing & Sales Plan Y N	Production Process Y N	Competitive Analysis Y N	Realistic Cost Estimation Y N	
		Target Market Y N	Production Cost Y N	Market Access Strategy Y N	Funding and Costs Y N	
		0 /20	0/20	0/20	0/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y N	Risk Management Y N	**TOTAL SCORE** 0 /100		
		Facilities & Operation Y N	Performance Monitoring . Y N			
		0/10	0/10			

COMMENTS: only a cover letter attached to the application.

FARM 502 AS: PORTION Any land closer to water.

BUSINESS PLAN SUBMITTED: (YES) / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	
6.	**Kyle Davids**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	
		Overview of Business Y N	Market demand Y N	Market Analysis Y N	Financial Projections Y N	**YES / (NO)**
		Operational Plan Y N	Cost Effectiveness Y N	Market Entry Strategy Y N	Sales Forecast Y N	
		Marketing & Sales Plan Y N	Production Process Y N	Competitive Analysis Y N	Realistic Cost Estimation Y N	
		Target Market Y N	Production Cost Y N	Market Access Strategy Y N	Funding and Costs Y N	
		0/20	0/20	0/20	0/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y N	Risk Management Y N			
		Facilities & Operation Y N	Performance Monitoring Y N	**TOTAL SCORE** 0/100		
		0/10	0/10			

COMMENTS:

No water rights on Farm 502 AS 1, 2, 3.
B. Plan speaks to the selling of grapes. Land can only be used for bee keeping.

FARM 502 AS: PORTION Any 1 of the 3 partners.

BUSINESS PLAN SUBMITTED: (YES) / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
7.	**Rudolf Matthews**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / (NO)**
		Overview of Business (Y) N	Market demand Y (N)	Market Analysis Y (N)	Financial Projections Y (N)	
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		5/20	0/20	0/20	0 /20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)	**TOTAL SCORE** 5 /100		
		0 /10	0 /10			

COMMENTS:

FARM 502 AS: PORTION did not indicate.

BUSINESS PLAN SUBMITTED: (YES) / NO

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
8.	S & M Eco Farming	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	YES / (NO)
		Overview of Business Y N	Market demand Y N	Market Analysis Y N	Financial Projections Y N	
		Operational Plan Y N	Cost Effectiveness Y N	Market Entry Strategy Y N	Sales Forecast Y N	
		Marketing & Sales Plan Y N	Production Process Y N	Competitive Analysis Y N	Realistic Cost Estimation Y N	
		Target Market Y N	Production Cost Y N	Market Access Strategy Y N	Funding and Costs Y N	
		0/20	0/20	0/20	0/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y N	Risk Management Y N			
		Facilities & Operation Y N	Performance Monitoring Y N	**TOTAL SCORE** 0/100		
		0/10	0/10			

COMMENTS: B. Plan speaks to crop production and livestock.

FARM 502 AS: PORTION AS2.

BUSINESS PLAN SUBMITTED: YES / NO

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
9.	SP Can Land & Rivers Project	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	YES / NO
		Overview of Business Y N	Market demand Y N	Market Analysis Y N	Financial Projections Y N	
		Operational Plan Y N	Cost Effectiveness Y N	Market Entry Strategy Y N	Sales Forecast Y N	
		Marketing & Sales Plan Y N	Production Process Y N	Competitive Analysis Y N	Realistic Cost Estimation Y N	
		Target Market Y N	Production Cost Y N	Market Access Strategy Y N	Funding and Costs Y N	
		0/20	0/20	0 /20	0 /20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y N	Risk Management Y N			
		Facilities & Operation Y N	Performance Monitoring Y N			
		0 /10	0 /10			
				TOTAL SCORE /100		

COMMENTS: One page proposal not sufficient.

FARM 502 AS: PORTION All 3 portions

BUSINESS PLAN SUBMITTED: (YES) / NO

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
10.	StellCare	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	(YES) / NO
		Overview of Business (Y) N	Market demand (Y) N	Market Analysis (Y) N	Financial Projections (Y) N	
		Operational Plan (Y) N	Cost Effectiveness (Y) N	Market Entry Strategy (Y) N	Sales Forecast (Y) N	
		Marketing & Sales Plan (Y) N	Production Process (Y) N	Competitive Analysis (Y) N	Realistic Cost Estimation (Y) N	
		Target Market (Y) N	Production Cost (Y) N	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		20/20	20/20	15/20	15/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance (Y) N	Risk Management Y (N)			
		Facilities & Operation (Y) N	Performance Monitoring (Y) N			
		10/10	5/10			
				TOTAL SCORE 85/100		

COMMENTS: All supporting documents were attached. All scales were met.

FARM 502 AS: PORTION AS1.

BUSINESS PLAN SUBMITTED: YES / (NO)

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
11.	**Stuart Burgess**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / (NO)**
		Overview of Business Y N	Market demand Y N	Market Analysis Y N	Financial Projections Y N	
		Operational Plan Y N	Cost Effectiveness Y N	Market Entry Strategy Y N	Sales Forecast Y N	
		Marketing & Sales Plan Y N	Production Process Y N	Competitive Analysis Y N	Realistic Cost Estimation Y N	
		Target Market Y N	Production Cost Y N	Market Access Strategy Y N	Funding and Costs Y N	
		0/20	0/20	0/20	0 /20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y N	Risk Management Y N			
		Facilities & Operation Y N	Performance Monitoring Y N	**TOTAL SCORE 0 /100**		
		0 /10	0 /10			

COMMENTS:

FARM 502 AS: PORTION All 3 portions.

BUSINESS PLAN SUBMITTED: YES / (NO)

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
12.	**Three Beauty LM**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / (NO)**
		Overview of Business Y N	Market demand Y N	Market Analysis Y N	Financial Projections Y N	
		Operational Plan Y N	Cost Effectiveness Y N	Market Entry Strategy Y N	Sales Forecast Y N	
		Marketing & Sales Plan Y N	Production Process Y N	Competitive Analysis Y N	Realistic Cost Estimation Y N	
		Target Market Y N	Production Cost Y N	Market Access Strategy Y N	Funding and Costs Y N	
		0 /20	0/20	0/20	0/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y N	Risk Management Y N			
		Facilities & Operation Y N	Performance Monitoring Y N			
		0/10	0 /10	**TOTAL SCORE** 0/100		

COMMENTS:

FARM 502 AS EVALUATION SHEET

COMMITTEE MEMBER : SUNNEK VD MERWE
DEPARTMENT : LAND SERVICES
DATE OF EVALUATION : 14 APRIL 2025
SIGNATURE : [signature]

FARM 502 AS: PORTION (Did not say)

BUSINESS PLAN SUBMITTED: (YES) / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
1.	Andile Balula	***Does it include:***	***Does it entail:*** (→3 expand to 20 hives)	***Does the plan show:***	***Does the plan include:***	YES / (NO)
		Overview of Business (Y) N	Market demand Y (N)	Market Analysis Y (N)	Financial Projections (Y) N	
		Operational Plan (Y) N	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market (Y) N	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		15 /20	0 /20	0 /20	5 /20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)			
		0/10	0/10			

TOTAL SCORE 20/100

COMMENTS: little info to go by. Scarce law but applicant has experience on the property, understands the property sensitivity and proposal fits with portion AS.

FARM 502 AS: PORTION (ANY)

BUSINESS PLAN SUBMITTED: YES / (NO)

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
2.	Chithakalo Mbalula	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	YES / (NO)
		Overview of Business Y (N)	Market demand Y (N)	Market Analysis Y (N)	Financial Projections Y (N)	
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		0/20	0/20	0/20	0/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)			
		0/10	0/10			
				TOTAL SCORE 0/100		

COMMENTS: No info.

FARM 502 AS: PORTION (3)

BUSINESS PLAN SUBMITTED: YES / (NO)

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability
3.	**Isak Swarts**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***
		Overview of Business Y (N)	Market demand Y (N)	Market Analysis Y (N)	Financial Projections Y (N)
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)
		0 /20	0 /20	0 /20	0 /20
		Support Service	**Financial Model**		
		Does the plan show:	***Does it entail:***		
		Legal & Compliance Y (N)	Risk Management Y (N)		
		Facilities & Operation Y (N)	Performance Monitoring . Y (N)		
		0 /10	0/10		

TOTAL SCORE 0 /100

YES / (NO)

COMMENTS: No info. Also does not specify what he'll use the land for.

FARM 502 AS: PORTION (Did not say)

BUSINESS PLAN SUBMITTED: (YES) / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
4.	John Williams	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	YES / (NO)
		Overview of Business (Y) N	Market demand Y (N)	Market Analysis Y (N)	Financial Projections Y (N)	
		Operational Plan (Y) N	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		10/20	0/20	0 /20	0 /20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)			
		0/10	0/10			

TOTAL SCORE 10 /100

COMMENTS: little info to go by. Local appl with some experience in bookkeeping

FARM 502 AS: PORTION (AH)

BUSINESS PLAN SUBMITTED: YES / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
5.	Kurt Jacobs	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	YES / NO
		Overview of Business (Y) N	Market demand Y (N)	Market Analysis Y (N)	Financial Projections Y (N)	
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		5 /20	0 /20	0 /20	0 /20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)			
		0 /10	0 /10			

TOTAL SCORE 5 /100

COMMENTS: App indicates bees, but is a livestock farmer. Risk of inappr. farming on AS 1/2/3

FARM 502 AS: PORTION (Ahl) [Closes to water]

BUSINESS PLAN SUBMITTED: (YES) / NO

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
6.	**Kyle Davids**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / (NO)**
		Overview of Business (Y) N	Market demand (Y) N	Market Analysis Y (N)	Financial Projections Y (N)	
		Operational Plan (Y) N	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan (Y) N	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market (Y) N	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		20/20	5/20	0/20	0/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y N	Risk Management Y N			
		Facilities & Operation Y N	Performance Monitoring Y N			
		0/10	0/10			

TOTAL SCORE 25/100

COMMENTS: Proposal not in line with site requirements / sensitivity. No Waterrights.

FARM 502 AS: PORTION (Ath) / Any

BUSINESS PLAN SUBMITTED: (YES) / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	
7.	**Rudolf Matthews**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	
		Overview of Business (Y) N	Market demand Y (N)	Market Analysis Y (N)	Financial Projections Y N	**YES / (NO)**
		Operational Plan (Y) N	Cost Effectiveness Y (N)	Market Entry Strategy (Y) N	Sales Forecast Y N	
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y N	
		Target Market (Y) N	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y N	
		15 /20	0 /20	5 /20	0 /20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)	**TOTAL SCORE** 20/100		
		0 /10	0 /10			

COMMENTS: little info to go by. Existing bee farmer.

FARM 502 AS: PORTION (no indication)

BUSINESS PLAN SUBMITTED: (YES) / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	
8.	**S & M Eco Farming**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / (NO)**
		Overview of Business (Y) N	Market demand (Y) N	Market Analysis (Y) N	Financial Projections (Y) N	
		Operational Plan (Y) N	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan Y (N)	Production Process (Y) N	Competitive Analysis (Y) N	Realistic Cost Estimation (Y) N	
		Target Market (Y) N	Production Cost (Y) N	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		15/20	15/20	10/20	10/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)	**TOTAL SCORE** 50/100		
		/10	/10			

COMMENTS: Cultivation/proposal not in line with AS sensitivity.

FARM 502 AS: PORTION (Any)

BUSINESS PLAN SUBMITTED: YES / NO

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
9.	SP Can Land & Rivers Project	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	YES / NO
		Overview of Business (Y) N	Market demand (Y) N	Market Analysis Y (N)	Financial Projections Y (N)	
		Operational Plan (Y) N	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan Y (N)	Production Process (Y) N	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		10 /20	10 /20	0 /20	0 /20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)			
		0 /10	0 /10			

TOTAL SCORE 20/100

COMMENTS: little info to go on.

FARM 502 AS: PORTION (Any/All)

BUSINESS PLAN SUBMITTED: (YES) / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability
10.	StellCare	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***
		Overview of Business (Y) N	Market demand (Y) N	Market Analysis (Y) N	Financial Projections (Y) N
		Operational Plan (Y) N	Cost Effectiveness Y (N)	Market Entry Strategy (Y) N	Sales Forecast (Y) N
		Marketing & Sales Plan (Y) N	Production Process (Y) N	Competitive Analysis Y (N)	Realistic Cost Estimation (Y) N
		Target Market (Y) N	Production Cost (Y) N	Market Access Strategy (Y) N	Funding and Costs Y (N)
		20 /20	15/20	15/20	15 /20
		Support Service	**Financial Model**		
		Does the plan show:	***Does it entail:***		
		Legal & Compliance Y (N)	Risk Management Y (N)		
		Facilities & Operation Y (N)	Performance Monitoring Y (N)		
		/10	/10		

TOTAL SCORE 65 /100

YES / NO

COMMENTS: Established program. Appropriate proposal as it relates to AS.

FARM 502 AS: PORTION (AS 1)

BUSINESS PLAN SUBMITTED: YES / (NO)

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
11.	**Stuart Burgess**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / (NO)**
		Overview of Business (Y) N	Market demand Y (N)	Market Analysis Y (N)	Financial Projections Y (N)	
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		5 /20	0/20	0/20	0 /20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)			
		0 /10	0/10			

TOTAL SCORE 5/100

COMMENTS:

FARM 502 AS: PORTION (Any/All)

BUSINESS PLAN SUBMITTED: (YES) / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	
12.	**Three Beauty LM**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / (NO)**
		Overview of Business (Y) N	Market demand (Y) N	Market Analysis Y (N)	Financial Projections Y (N)	
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market (Y) N	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		/0 /20	5 /20	0 /20	0 /20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)	**TOTAL SCORE /100**		
		0 /10	0 /10			

COMMENTS: Proposal not in line with AS suitability. Little info to go on.

FARM 502 AS EVALUATION SHEET

COMMITTEE MEMBER : TAMMY LEIBRANDT
DEPARTMENT : COMMUNITY SERVICES
DATE OF EVALUATION : 17 APRIL 2025
SIGNATURE : .....

FARM 502 AS: PORTION _____

BUSINESS PLAN SUBMITTED: YES / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability
1.	Andile Balula	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***
		Overview of Business (Y) N	Market demand (Y) N	Market Analysis Y (N)	Financial Projections (Y) N
		Operational Plan Y (N)	Cost Effectiveness (Y) N	Market Entry Strategy Y (N)	Sales Forecast (Y) N
		Marketing & Sales Plan Y (N)	Production Process (Y) N	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)
		Target Market (Y) N	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)
		10 /20	15 /20	0 /20	10 /20
		Support Service	**Financial Model**		
		Does the plan show:	***Does it entail:***		
		Legal & Compliance Y (N)	Risk Management Y (N)		
		Facilities & Operation Y (N)	Performance Monitoring Y (N)		
		0/10	0 /10		

TOTAL SCORE 35/100

YES / (NO)

COMMENTS: Insufficient supporting documents

FARM 502 AS: PORTION _____

BUSINESS PLAN SUBMITTED: YES / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	
5.	Kurt Jacobs	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	YES / NO
		Overview of Business (Y) N	Market demand Y (N)	Market Analysis Y (N)	Financial Projections Y (N)	
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		5 /20	0 /20	0 /20	0/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)			
		0 /10	0 /10			

TOTAL SCORE /100

COMMENTS: Insufficent Supporting documents.

FARM 502 AS: PORTION _____

BUSINESS PLAN SUBMITTED: YES / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
6.	**Kyle Davids**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / (NO)**
		Overview of Business (Y) N	Market demand (Y) N	Market Analysis (Y) N	Financial Projections Y (N)	
		Operational Plan (Y) N	Cost Effectiveness Y (N)	Market Entry Strategy (Y) N	Sales Forecast Y (N)	
		Marketing & Sales Plan (Y) N	Production Process (Y) N	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market (Y) N	Production Cost Y (N)	Market Access Strategy (Y) N	Funding and Costs Y (N)	
		20/20	15/20	15/20	0/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)			
		0/10	0/10			

TOTAL SCORE 50/100

COMMENTS: Insufficent supporting documents.

FARM 502 AS: PORTION _____

BUSINESS PLAN SUBMITTED: YES / NO — **RECOMMEND**

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	
10.	StellCare	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / NO**
		Overview of Business (Y) N	Market demand (Y) N	Market Analysis (Y) N	Financial Projections (Y) N	
		Operational Plan (Y) N	Cost Effectiveness (Y) N	Market Entry Strategy (Y) N	Sales Forecast (Y) N	
		Marketing & Sales Plan (Y) N	Production Process (Y) N	Competitive Analysis (Y) N	Realistic Cost Estimation (Y) N	
		Target Market (Y) N	Production Cost (Y) N	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		20/20	20/20	15/20	15/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance (Y) N	Risk Management Y (N)			
		Facilities & Operation (Y) N	Performance Monitoring (Y) N			
		10/10	5/10	**TOTAL SCORE** 85/100		

COMMENTS: Necessary Supporting documents submitted and meets the requirements

FARM 502 AS: PORTION _____

BUSINESS PLAN SUBMITTED: YES / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability
12.	**Three Beauty LM**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***
		Overview of Business Y (N)	Market demand (Y) N	Market Analysis Y (N)	Financial Projections Y (N)
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)
		0 /20	5 /20	0 /20	0 /20
		Support Service	**Financial Model**		
		Does the plan show:	***Does it entail:***		
		Legal & Compliance Y (N)	Risk Management Y (N)		
		Facilities & Operation Y (N)	Performance Monitoring Y (N)		
		0 /10	0/10		

TOTAL SCORE 5 /100

YES / NO

COMMENTS: Not recommended does not meet the necessary requirements.

FARM 502 AS: PORTION _____

BUSINESS PLAN SUBMITTED: YES / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
9.	**SP Can Land & Rivers Project**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / (NO)**
		Overview of Business (Y) N	Market demand Y (N)	Market Analysis Y (N)	Financial Projections Y (N)	
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan Y (N)	Production Process (Y) N	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		5 /20	5 /20	0/20	0/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)	**TOTAL SCORE** 10/100		
		0 /10	0/10			

COMMENTS: Insufficient supporting documents.

FARM 502 AS: PORTION _____

BUSINESS PLAN SUBMITTED: YES / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability
7.	**Rudolf Matthews**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***
		Overview of Business (Y) N	Market demand (Y) N	Market Analysis Y (N)	Financial Projections Y (N)
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)
		5 /20	5 /20	0 /20	0 /20
		Support Service	**Financial Model**		
		Does the plan show:	***Does it entail:***		
		Legal & Compliance Y (N)	Risk Management Y (N)		
		Facilities & Operation Y (N)	Performance Monitoring Y (N)		
		0 /10	0 /10		

TOTAL SCORE 10 /100

YES / (NO)

COMMENTS: Insufficent supporting documents.

FARM 502 AS: PORTION _____

BUSINESS PLAN SUBMITTED: YES / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
2.	**Chithakalo Mbalula**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / NO**
		Overview of Business Y (N)	Market demand Y N	Market Analysis Y (N)	Financial Projections Y (N)	
		Operational Plan Y (N)	Cost Effectiveness Y N	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan Y (N)	Production Process Y N	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market Y (N)	Production Cost Y N	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		6 /20	0 /20	0 /20	0 /20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)			
		0 /10	0 /10			

TOTAL SCORE 0 /100

COMMENTS: No Supporting documents.

FARM 502 AS: PORTION

BUSINESS PLAN SUBMITTED: YES / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability
3.	**Isak Swarts**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***
		Overview of Business Y (N)	Market demand Y (N)	Market Analysis Y (N)	Financial Projections Y (N)
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)
		0 /20	0 /20	0 /20	0 /20
		Support Service	**Financial Model**		
		Does the plan show:	***Does it entail:***		
		Legal & Compliance Y (N)	Risk Management Y (N)		
		Facilities & Operation Y (N)	Performance Monitoring . Y (N)		
		0/10	0/10		

TOTAL SCORE 0 /100

YES (NO)

COMMENTS: No supporting documents provided.

FARM 502 AS: PORTION _____

BUSINESS PLAN SUBMITTED: YES / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
8.	**S & M Eco Farming**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / NO**
		Overview of Business (Y) N	Market demand (Y) N	Market Analysis (Y) N	Financial Projections (Y) N	
		Operational Plan (Y) N	Cost Effectiveness (Y) N	Market Entry Strategy (Y) N	Sales Forecast (Y) N	
		Marketing & Sales Plan (Y) N	Production Process (Y) N	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market (Y) N	Production Cost (Y) N	Market Access Strategy (Y) N	Funding and Costs Y (N)	
		20/20	20/20	15/20	10/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring . Y (N)			
		0 /10	0/10			

TOTAL SCORE 65/100

COMMENTS: Activity not suitable for Farm 502AS.

FARM 502 AS: PORTION _____

BUSINESS PLAN SUBMITTED: YES / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	
11.	**Stuart Burgess**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / (NO)**
		Overview of Business Y (N)	Market demand Y (N)	Market Analysis Y (N)	Financial Projections Y (N)	
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		0 /20	0 /20	0 /20	0 /20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)			
		0 /10	0 /10			

TOTAL SCORE 0 /100

COMMENTS: The intent is not clear. This presents a risk.

FARM 502 AS: PORTION _____

BUSINESS PLAN SUBMITTED: YES / NO

RECOMMEND

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
4.	John Williams	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	YES / (NO)
		Overview of Business Y (N)	Market demand Y (N)	Market Analysis Y (N)	Financial Projections Y (N)	
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		0 /20	0 /20	0 /20	0 /20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)			
		0/10	0/10			

TOTAL SCORE 0 /100

COMMENTS: No supporting documents.

FARM 502 AS EVALUATION SHEET

COMMITTEE MEMBER : Yolandé van den Berg
DEPARTMENT : Property Management
DATE OF EVALUATION : 14/7/2025
SIGNATURE : Yvdberg

FARM 502 AS: PORTION no indication

BUSINESS PLAN SUBMITTED: YES / (NO)

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
1.	Andile Balula	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	YES / (NO)
		Overview of Business Y (N)	Market demand Y N	Market Analysis Y N	Financial Projections Y N	
		Operational Plan Y (N)	Cost Effectiveness Y N	Market Entry Strategy Y N	Sales Forecast Y N	
		Marketing & Sales Plan Y (N)	Production Process Y N	Competitive Analysis Y N	Realistic Cost Estimation Y N	
		Target Market Y (N)	Production Cost Y N	Market Access Strategy Y N	Funding and Costs Y N	
		0 /20	/20	/20	/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y N	Risk Management Y N			
		Facilities & Operation Y N	Performance Monitoring Y N	**TOTAL SCORE /100**		
		/10	/10			

COMMENTS: Compulsory documents not submitted.

FARM 502 AS: PORTION any portion

BUSINESS PLAN SUBMITTED: YES / NO

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
2.	**Chithakalo Mbalula**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / NO**
		Overview of Business Y N	Market demand Y N	Market Analysis Y N	Financial Projections Y N	
		Operational Plan Y N	Cost Effectiveness Y N	Market Entry Strategy Y N	Sales Forecast Y N	
		Marketing & Sales Plan Y N	Production Process Y N	Competitive Analysis Y N	Realistic Cost Estimation Y N	
		Target Market Y N	Production Cost Y N	Market Access Strategy Y N	Funding and Costs Y N	
		/20	/20	/20	/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y N	Risk Management Y N			
		Facilities & Operation Y N	Performance Monitoring . Y N	**TOTAL SCORE /100**		
		/10	/10			

COMMENTS: Compulsory documents not submitted

FARM 502 AS: PORTION A13

BUSINESS PLAN SUBMITTED: YES / NO

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
3.	**Isak Swarts**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / NO**
		Overview of Business Y N	Market demand Y N	Market Analysis Y N	Financial Projections Y N	
		Operational Plan Y N	Cost Effectiveness Y N	Market Entry Strategy Y N	Sales Forecast Y N	
		Marketing & Sales Plan Y N	Production Process Y N	Competitive Analysis Y N	Realistic Cost Estimation Y N	
		Target Market Y N	Production Cost Y N	Market Access Strategy Y N	Funding and Costs Y N	
		/20	/20	/20	/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y N	Risk Management Y N			
		Facilities & Operation Y N	Performance Monitoring Y N	**TOTAL SCORE /100**		
		/10	/10			

COMMENTS: Did not submit documentation

FARM 502 AS: PORTION not indicated

BUSINESS PLAN SUBMITTED: YES / (NO)

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
4.	**John Williams**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / (NO)**
		Overview of Business Y N	Market demand Y N	Market Analysis Y N	Financial Projections Y N	
		Operational Plan Y N	Cost Effectiveness Y N	Market Entry Strategy Y N	Sales Forecast Y N	
		Marketing & Sales Plan Y N	Production Process Y N	Competitive Analysis Y N	Realistic Cost Estimation Y N	
		Target Market Y N	Production Cost Y N	Market Access Strategy Y N	Funding and Costs Y N	
		/20	/20	/20	/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y N	Risk Management Y N			
		Facilities & Operation Y N	Performance Monitoring . Y N	**TOTAL SCORE /100**		
		/10	/10			

COMMENTS: Compulsory documentation not submitted

FARM 502 AS: PORTION any portion

BUSINESS PLAN SUBMITTED: YES / NO

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
5.	**Kurt Jacobs**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / NO**
		Overview of Business Y N	Market demand Y N	Market Analysis Y N	Financial Projections Y N	
		Operational Plan Y N	Cost Effectiveness Y N	Market Entry Strategy Y N	Sales Forecast Y N	
		Marketing & Sales Plan Y N	Production Process Y N	Competitive Analysis Y N	Realistic Cost Estimation Y N	
		Target Market Y N	Production Cost Y N	Market Access Strategy Y N	Funding and Costs Y N	
		/20	/20	/20	/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y N	Risk Management Y N			
		Facilities & Operation Y N	Performance Monitoring Y N	**TOTAL SCORE /100**		
		/10	/10			

COMMENTS: No compulsory documents attached

FARM 502 AS: PORTION any portion

BUSINESS PLAN SUBMITTED: YES / NO

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
6.	**Kyle Davids**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / NO**
		Overview of Business Y N	Market demand Y N	Market Analysis Y N	Financial Projections Y N	
		Operational Plan Y N	Cost Effectiveness Y N	Market Entry Strategy Y N	Sales Forecast Y N	
		Marketing & Sales Plan Y N	Production Process Y N	Competitive Analysis Y N	Realistic Cost Estimation Y N	
		Target Market Y N	Production Cost Y N	Market Access Strategy Y N	Funding and Costs Y N	
		/20	/20	/20	/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y N	Risk Management Y N			
		Facilities & Operation Y N	Performance Monitoring . Y N	**TOTAL SCORE /100**		
		/10	/10			

COMMENTS: No attachments provided

FARM 502 AS: PORTION 1

BUSINESS PLAN SUBMITTED: (YES) / NO

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
7.	**Rudolf Matthews**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / (NO)**
		Overview of Business (Y) N	Market demand Y (N)	Market Analysis Y (N)	Financial Projections Y (N)	
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		5 /20	0 /20	0 /20	6 /20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)	**TOTAL SCORE /100**		
		0 /10	0 /10			

COMMENTS: Not sufficient – limited information provided

FARM 502 AS: PORTION not indicated

BUSINESS PLAN SUBMITTED: YES / NO

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
8.	**S & M Eco Farming**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / NO**
		Overview of Business Y N	Market demand Y N	Market Analysis Y N	Financial Projections Y N	
		Operational Plan Y N	Cost Effectiveness Y N	Market Entry Strategy Y N	Sales Forecast Y N	
		Marketing & Sales Plan Y N	Production Process Y N	Competitive Analysis Y N	Realistic Cost Estimation Y N	
		Target Market Y N	Production Cost Y N	Market Access Strategy Y N	Funding and Costs Y N	
		/20	/20	/20	/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y N	Risk Management Y N			
		Facilities & Operation Y N	Performance Monitoring Y N			
		/10	/10	**TOTAL SCORE /100**		

COMMENTS: Not considered- applicant wants to do livestock which is not in line with Council resolution.

FARM 502 AS: PORTION AS 2

BUSINESS PLAN SUBMITTED: (YES) / NO

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
9.	SP Can Land & Rivers Project	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	YES / (NO)
		Overview of Business (Y) N	Market demand Y (N)	Market Analysis Y (N)	Financial Projections Y (N)	
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		5 /20	/20	/20	/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)			
		/10	/10			

TOTAL SCORE 5 /100

COMMENTS: Insufficient information provided. Not in line with Council Resolution.

FARM 502 AS: PORTION all 3

BUSINESS PLAN SUBMITTED: (YES) / NO

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
10.	StellCare	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	(YES) / NO
		Overview of Business (Y) N	Market demand (Y) N	Market Analysis (Y) N	Financial Projections (Y) N	
		Operational Plan (Y) N	Cost Effectiveness (Y) N	Market Entry Strategy (Y) N	Sales Forecast (Y) N	
		Marketing & Sales Plan (Y) N	Production Process (Y) N	Competitive Analysis (Y) N	Realistic Cost Estimation (Y) N	
		Target Market (Y) N	Production Cost (Y) N	Market Access Strategy (Y) N	Funding and Costs (Y) N	
		20 /20	20 /20	20 /20	20 /20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance (Y) N	Risk Management (Y) N			
		Facilities & Operation (Y) N	Performance Monitoring (Y) N			
		20 /10	20 /10			

TOTAL SCORE 100/100

COMMENTS: All criteria met.

FARM 502 AS: PORTION 1 OR all (unclear)

BUSINESS PLAN SUBMITTED: YES / NO

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
11.	**Stuart Burgess**	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / NO**
		Overview of Business Y N	Market demand Y N	Market Analysis Y N	Financial Projections Y N	
		Operational Plan Y N	Cost Effectiveness Y N	Market Entry Strategy Y N	Sales Forecast Y N	
		Marketing & Sales Plan Y N	Production Process Y N	Competitive Analysis Y N	Realistic Cost Estimation Y N	
		Target Market Y N	Production Cost Y N	Market Access Strategy Y N	Funding and Costs Y N	
		/20	/20	/20	/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y N	Risk Management Y N			
		Facilities & Operation Y N	Performance Monitoring . Y N			
		/10	/10			
				TOTAL SCORE /100		

COMMENTS: Motivation letter - non-compliant with requirements.

FARM 502 AS: PORTION all 3 portions

BUSINESS PLAN SUBMITTED: YES / NO

No	Applicant	Proposed Business Model	Production Viability	Market Access	Financial Viability	RECOMMEND
12.	Three Beauty LM	***Does it include:***	***Does it entail:***	***Does the plan show:***	***Does the plan include:***	**YES / NO**
		Overview of Business Y (N)	Market demand Y (N)	Market Analysis Y (N)	Financial Projections Y (N)	
		Operational Plan Y (N)	Cost Effectiveness Y (N)	Market Entry Strategy Y (N)	Sales Forecast Y (N)	
		Marketing & Sales Plan Y (N)	Production Process Y (N)	Competitive Analysis Y (N)	Realistic Cost Estimation Y (N)	
		Target Market Y (N)	Production Cost Y (N)	Market Access Strategy Y (N)	Funding and Costs Y (N)	
		/20	/20	/20	/20	
		Support Service	**Financial Model**			
		Does the plan show:	***Does it entail:***			
		Legal & Compliance Y (N)	Risk Management Y (N)			
		Facilities & Operation Y (N)	Performance Monitoring Y (N)			
		/10	/10			

TOTAL SCORE /100

COMMENTS: Required information not provided in business plan.

APPENDIX 8

STELLCARE/STELLSORG
IDC FUNDING - IMPACT STELLENBOSCH MAGISTERIAL DISTRICT ONLY
2022-2024/25

IDC STELLEBOSCH WAGES AND NON-WAGES EXPENDITURE

	PARTICIPANTS	GRAND TOTAL	STELLENBOSCH	OTHER
WAGES		[redacted]		
NON-WAGES		[redacted]		-
TOTAL EXPENDITURE IDC		[redacted]		

TOTAL NUMBER OF PARTICIPANTS	30036
STELLENBOSCH PARTICIPANTS	16131

APPENDIX 9

STELLCARE
Stellenbosch & Districts Family Services
003-206 – NPO PBO 130001154

By-Product Potential of the Proposed Apiary

Presentation to Stellenbosch Municipality

Stellenbosch Social Employment Co-operative

1. Introduction

- - Apiary as part of the Social Employment Fund
- - 1,035 participants; each contributes a beehive (R1,000 value)
- - Expansion to 2,000 hives
- - Inclusive model: all participants share in benefits

STELLCARE
Stellenbosch & Districts Family Services
003-206 – NPO PBO 130001154

2. Primary Product: Honey

- - Raw Honey: retail and wholesale
- - Infused Honey: herbs and spices
- - Honeycomb: premium market
- - Honey Sachets: hospitality and school use

STELLCARE
Stellenbosch & Districts Family Services
003-206 – NPO PBO 130001154

3. Major By-Products and Market Potential



A. Beeswax

- Candles, balms, soaps, wraps
- Markets: crafts, organic shops
- Skill development opportunities



B. Propolis

- Tinctures, sprays, balms
- Market: wellness, traditional healers
- High demand, low volume



C. Royal Jelly

- Skincare, supplements
- Niche export market
- High value, technical harvesting



D. Bee Pollen

- Superfoods, supplements
- Markets: health stores, gyms



E. Pollination Services

- Rent hives to farmers
- Vineyards, orchards
- Stable income stream



4. Socio-Economic Impact

- - Shared ownership and cooperative model
- - Benefits for all employment roles
- - Job creation in value chain: packaging, marketing, production



5. Sustainability and Growth

- - Hive contribution model ensures sustainability
- - R1,000 exit model maintains capital
- - Supports local economy and reduces imports



PROFITABILITY POTENTIAL

Initial Scale (1,035 Hives)

- **Total Revenue:** **R2,163,150**
  - Honey: R 1,759,500
  - By-products: R 403,650

(wax, propolis, pollen, royal jelly, pollination)

- Total Costs: R 608,750
  - Hive maintenance: R 258,750
  - Operational: R1, 350,000
- **Est Net Income:** **R1,554,400**

Target Scale (2,000 Hives)

- **Total Revenue:** **R4,180,000**
  - Honey: R3,400,000
  - By-products: R 780,000

Total Costs: R 850,000

- Hive maintenance: R 500,000
- Operational: R 350,000

(staff, packaging, transport)

- **Est. Net Income:** **R3,330,000**

These figures show strong potential for profitability even at the current scale, with excellent growth prospects if you reach 2,000 hives.



6. Recommendations

- - Municipal support: land, infrastructure, training
- - Include in local development strategies
- - Foster market access: schools, wellness stores



Conclusion

STELLCARE
Stellenbosch & Districts Family Services
003-206 – NPO PBO 130001154

- The apiary project aligns social, economic, and environmental goals.
- With municipal support, it can become a scalable model for inclusive development.



7.11	**MUNICIPAL MANAGER**

7.11.1	**2025/2026 GRANT IN AID APPLICATIONS AND RECOMMENDED DONATIONS**

Collaborator No: **785307**
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **21 May 2025**

1. SUBJECT:2025/2026 GRANT IN AID APPLICATIONS AND RECOMMENDED DONATIONS

2. PURPOSE

To obtain Council's approval for Grant-in-Aid (GiA) applications and recommended donations for the financial year 2025-2026.

3. DELEGATED AUTHORITY

FOR DECISION BY MUNICIPAL COUNCIL

In terms of Municipal Finance Management Act (MFMA), Act (56 of 2003) Section 17. (3) (e) relating to content of annual budgets and supporting documents.

4. EXECUTIVE SUMMARY

The Grant-in-Aid policy aims to provide a framework for Grant-in-Aid to non-governmental organisations (NGOs), community-based organisations (CBOs), non-profit organisations (NPOs) or non-profit companies (NPC), Public Benefit Organisations (PBO's) and bodies that are used by government as an agency to serve the poor, marginalised or otherwise vulnerable as envisaged by the Grant in Aid Policy approved at the Council Meeting in May 2024.

In terms of Council's Grant-in-Aid Policy, proposals were called for by means of advertisement in the press on 19 September 2024 (Eikestad Nuus) and on the municipal website and Facebook page.

The advertisement included an invitation to attend one of three compulsory workshops on either 14-16 October 2024 to explain application and policy requirements. One hundred and sixty-two (162) persons attended the workshops.

A workshop to assist with capacity building of small, emerging organisations was conducted during October 2024 focussing on financial management. The workshop was attended by ninety (90) persons.

By the closing date (22 November 2024), 95 applications were received of which one was withdrawn.

The outcome of proposed donations was advertised for public comment. By the closing date of 29 April 2025, 27 comments/appeals and/or feedback reports were received.

5. RECOMMENDATIONS

(c) that Council notes the organisations that are receiving funding are organisations or bodies serving the poor;

(d) that Council support the continuation of the food garden project and approve the donation to SA Institute for Entrepreneurship to conclude the final year of the three-year Cat B donation;

(e) that Council support the implementation of day services for persons who are homeless and approve the deferment of the approved 2024/2025 Cat B application to commence in 2025/2026;

(f) that Council notes that the Cat A donation allows for a maximum amount of R40 000 to be allocated per organisation;

(g) that Council consider and approve the recommended donations to organizations as per attached detailed register inclusive of public comments and feedback received as part of the draft budget public participation process; and

(f) that the Accounting Officer certifies to the Auditor General that the compliance requirements in terms of section 67 (1) (a) of the MFMA are uneconomical and unreasonable for organisations receiving Cat A donation.

6. DISCUSSION / CONTENTS

6.1 Background

Grant in Aid donations are considered on an annual basis and has over the years contributed to valuable services in vulnerable communities. The programme allows Stellenbosch Municipality to demonstrate that it is a caring municipality which supports civil society to render services which contribute to the municipal Dignified Living strategic pillar.

The Municipality would like to support as many as possible organizations delivering valuable services within our communities but cannot disregard requirements of the MFMA (56 of 2003) Section 67 stipulating the responsibility of council to ensure donations are made to organizations who has the capacity to govern itself according to accepted financial practises and who can deliver the services for which the donation is required and benefiting the intended target audience.

6.2 Discussion

The Department Community Development and the Sport and Recreation Department scrutinized and evaluated ninety-five (94) applications representing the following categories:

CATEGORY	SUB CATEGORY	APP's RECEIVED	APP's RECOMMENDED/ CONDITIONALLY RECOMMENDED	WARDS SERVED THROUGH THE ORGANIZATIONS	RECOMMENDED AMOUNT (2025-2026)
Social Development	General	7	3	1-3, 6-11, 13, 16, 19, 22	120 000.00
	Partial Care	36	21	ALL	817 000.00
	Disability	3	3	ALL	120 000.00
	Elderly	6	2	1, 2 and 4	80 000.00
	Youth	8	5	ALL	200 000.00
	Substance Abuse	2	1	5-7, 9, 10, 12, 16, 17, 20	40 000.00
	Gender	1	0		0.00
	Food Security	4	2	ALL	2 575 300.00
	People Living on the Street	1	1	ALL	1 646 121.12
	Safety	1	0		0.00
	Skills Development	3	2	ALL	80 000.00
Environment	Environment	1	1	3-4	40 000.00
Health	Physical and Psychological	3	1	ALL	40 000.00
Sport, Art and Culture	Sport Clubs	14	3	6, 18	120 000.00
	Art and Culture	4	2	14, 15	80 000.00
	Total	**94**	**47**		**5 958 421.12**

Table 1: Applications received and draft grant recommendations per category

Communication received from U Turn Homeless Ministries relating to the approved Grant in Aid Category B application for 2024/2025 – 2026/2027: The communication request that their approved application be deferred to start in 2025/2026 as they were not able to meet the condition to obtain access to a facility within WC024 from where they can deliver services. The organisation is, however, still committed to deliver the much-needed day services to persons on the street and submitted updated audited financial reports to support their request. A new application was not submitted as the proposal is to simply defer an existing approved application to the following year.

Table 2 contains the complete list of donations under consideration and can be found below.

CATEGORY	SUB CATEGORY	APP's RECEIVED	APP's RECOMMENDED/ CONDITIONALLY RECOMMENDED	WARDS SERVED THROUGH THE ORGANIZATIONS	RECOMMENDED AMOUNT (2025-2026)
Social Development	General	7	3	1-3, 6-11, 13, 16, 19, 22	120 000.00
	Partial Care	36	21	ALL	817 000.00
	Disability	3	3	ALL	120 000.00

	Elderly	6	2	1, 2 and 4	80 000.00
	Youth	8	5	ALL	200 000.00
	Substance Abuse	2	1	5-7, 9, 10, 12, 16, 17, 20	40 000.00
	Gender	1	0		0.00
	Food Security	4	2	ALL	2 575 300.00
	People Living on the Street	2	2	ALL	2 741 160.12
	Safety	1	0		0.00
	Skills Development	3	2	ALL	80 000.00
Environment	Environment	1	1	3-4	40 000.00
Health	Physical and Psychological	3	1	ALL	40 000.00
Sport, Art and Culture	Sport Clubs	14	3	6, 18	120 000.00
	Art and Culture	4	2	14, 15	80 000.00
	Total	**95**	**47**		**7 053 901.12**

Table 2: Complete list of donations under consideration for Draft Budget purposes.

The detailed register of applications/requests received and assessed is attached as **ANNEXURE A.** Reasons for not recommending organizations are contained in the notes column of said register.

Declarations of Interest:

Where officials were indicated as linked to an applicant, either directly or indirectly and said official formed part of the Grant in Aid assessment team, the official was excused from any assessment or discussions relating to the application in question. The following declarations relating to municipal officials and councillors are noted:

Applicant	Person	Organisation Capacity	Municipal Capacity
Abba Stellenbosch	Portia Jansen	Vice Chairperson	Community Development Coordinator (Daughter of Chairperson)
	Wilfred Frederick Pietersen	Chairperson	PR Councillor
Blue Stars United RFC	JC Anthony	Patron	Ward 18 Councillor
Cape Winelands Farm Workers Sport and Recreation Association	Tanya Carstens	Vice Chairman	Snr Clerk: Administration Infrastructure Services
	Adele Wagenaar	Vice Secretary	Administrative Officer, Financial Services
Celtic United FC	Adele Wagenaar	Secretary	Administrative Officer, Financial Services

Christian Dependency Ministry	Wilfred Frederick Pietersen	Chairperson	PR Councillor
Family in Focus	JC Anthony	Patron	Ward 18 Councillor
Hospice NPC	Wilfred Frederick Pietersen	Director	PR Councillor
Isibane Sempumelelo	Mary Nkopane	Chairperson	Ward 13 Councillor
Klapmuts Sport Forum	JC Anthony	Patron	Ward 18 Councillor
Kylemore Secondary School	Gerrit Africa	Additional Member	General Worker, Community and Protection Services
	Franklin Peceur	Additional Member	Fire Fighter, Community and Protection Services
La Motte Wanderers	Reginald Pheiffer	Secretary	Ward 1 Councillor
Legacy Community Development	Nono Khulela	Director	
Pniel Villagers RFC	Bradley Williams	Additional Member	Technician, Infrastructure Services
Stellenbosch en Distrikte Coronation RFC	Richard Seconds	Match and Registration Secretary	Sr Clerk Credit Control
Stellenbosch Muslem Helping Hands	Emaan Galphie		General Worker, Housing Stock
Stellenbosch Work Centre for Adult Persons with Disabilities	Portia Jansen	Manager	Community Development Coordinator (Niece of Manager)
Stellemploy	Portia Jansen	Director	Community Development Coordinator (Daughter of Director)
Wemmershoek Buurtwag	Charles Manuel	Unclear	Ward 3 Councillor
	Greg Viljoen	Unclear	Ward Administrator

Policy Directive: Paragraph 7.12

The policy in paragraph 7.12 states *that "…the CFO after considering the merits of an application not complying with the minimum application criteria and after consulting the Municipal Manager, may for the purpose of this policy approve a deviation from the norm".*

Minimum requirements are interpreted as all prescribes of the approved Grant in Aid policy.

1. Requirement to submit audited financial statements if the applicant is older than 5 years:

Auditing fees are very expensive and have in the past contributed to applicants not being approved for a Grant in Aid donation. The department sourced two accounting firms who indicated their willingness to perform independent reviews at a reduced cost for those applicants who cannot afford auditing fees. The firms participated in the financial management and compulsory clarification workshops

and introduced their services. Applicants were advised that they can include the cost of the review as part of their GiA application.

Prospective applicants were also invited to a workshop on governance training to further capacitate them to comply with the requirements of the Grant in Aid policy and MFMA regulations. These efforts assisted 27 organisations who would otherwise not have been able to qualify for financial assistance.

2. Requirement to attend the compulsory clarification meeting:

Applicants are required to RSVP by a due date to attend a compulsory clarification meeting. The SA Institute for Entrepreneurship is delivering a flagship GiA project as the first Cat B application to focus on addressing ward priorities which cannot be addressed by the municipality alone. In so doing they have trained 720 individuals in home food gardens, have started with the development of community food gardens by eliciting support from schools, churches and started with food gardens at ECD centres. 2025/2026 will be the final year of their three-year application. The applicant missed the call for proposals and contacted the department after the closing date for the RSVPs to attend the compulsory clarification meeting. The applicant submitted their application with a specific appeal in relation to par 7.12 of the GiA policy. Due to the successful implementation and reporting of the initial years of the project, the department supports the request to approve the application for the final year of the project.

3. Request to defer the approved 2024/2025 GiA U Turn Homeless Ministries donation to the 2025/2026 financial year:

The GiA Policy requires Cat B applications to be re-submitted on an annual basis. A 2024/25 Cat B application was approved for U Turn Homeless Ministries on condition that they secure a physical venue within WCO24 from where they can deliver their services. The applicant launched repeated attempts to access a Stellenbosch based venue from where day services can be rendered to persons on the street. All attempts were unsuccessful and no GiA payment has been made to the organisation during the 2024/25 financial year.

U Turn Homeless Ministries did not submit a new application but requested that there existing approved application be re-considered for funding in the 2025/26 funding cycle. The planned day services remain the same as per the original application and include serving 250 unique individuals per year.

Due to the high demand (included as Ward 23 priority) for an appropriate response to the increasing homelessness within Stellenbosch and in recognition of the fact that a Night Shelter only provides limited services, the department is in support of the request to defer the existing approved application to the 2025/2026 financial year.

Below applicants did not comply with the requirements for audited financial statements and/or other policy requirements as discussed above. However, where applicable, financial statements which were independently reviewed by a registered accountant were submitted to the satisfaction of the department. The names will be included in the MFMA 67 (4)(b)(ii) Certificate should their applications be approved in terms of par 7.12 of the GiA Policy.

Applicant	Type of Statement	Amount	Recommendation
GENERAL			
FRANCO	Independent review by registered Accountant	40 000,00	Conditional – committed to provide final feedback.
PARTIAL CARE			
ABC 99 Educare Centre	Independent review by registered Accountant	40 000,00	Conditional – committed to provide final feedback.
Anganathi Educare	Independent review by registered Accountant	40 000,00	Recommended
Isibane Sempumelelo	Independent review by registered Accountant	40 000,00	Recommended
Liyema Creche	Independent review by registered Accountant	40 000,00	Recommended
Lubabalo Creche	Independent review by registered Accountant	40 000,00	Recommended
Luthando Educare	Independent review by registered Accountant	40 000,00	Recommended
Noxolo Educare	Independent review by registered Accountant	40 000,00	Recommended
Okuhle Connie's Educare	Independent review by registered Accountant	40 000,00	Conditional – committed to provide final feedback.
Phakamani Educare	Independent review by registered Accountant	40 000,00	Recommended
Sibongumusa ECD	Independent review by registered Accountant	40 000,00	Conditional – committed to provide final feedback.
Simni Educare Centre	Independent review by registered Accountant	30 000,00	Conditional – committed to provide final feedback.
Sivuyise Creche	Independent review by registered Accountant	40 000,00	Recommended
Unakho Daycare	Independent review by registered Accountant	40 000,00	Recommended
Wielie Walie Pre School	Independent review by registered Accountant	40 000,00	Recommended
Woelwater Dagsorg	Independent review by registered Accountant	40 000,00	Recommended
Zenzele Educare Centre	Independent review by registered Accountant	40 000,00	Conditional – committed to provide final feedback.
YOUTH			
Kylemore Secondary School	Independent review by registered Accountant	40 000,00	Recommended
Training for Changes	Independent review by registered Accountant	40 000,00	Recommended
ELDERLY			
Pniel Simonsberg Elderly Club	Independent review by registered Accountant	40 000,00	Recommended
FOOD SECURITY			

SA Institute for Entrepreneurship	Audited AFS - did not attend compulsory clarification	2 535 300,00	Recommended
PEOPLE LIVING ON THE STREETS			
U Turn Homeless Ministries	Audited AFS Request to defer approved application to 2025/2026 financial year.	1 095 480,00	Conditional on proof of access to local facility from where to render services.
SPORT			
Kingdom Development Projects	Established 2022. Signed by Treasurer and Chairperson	40 000,00	Recommended
Klapmuts Hill Primary School	Independent review by registered Accountant	40 000,00	Recommended
Stellenbosch and District Coronation RFC	Independent review by registered Accountant	40 000,00	Recommended
ARTS AND CULTURE			
Celebration Gospel Choir	Independent review by registered Accountant	40 000,00	Recommended
Siph'impendulo Youth Development	Independent review by registered Accountant	40 000,00	Recommended

4.3 <u>Comments/appeals and feedback reports received during the April 2025 Public Participation Period</u>

Applicant	**Comment**	**Outcome**
ACVV Franschhoek	Final Feedback Provided. Risk identified in AFS not addressed.	Not Recommended
Franco	Final Feedback Provided	Recommended
ABC 99 Educare Centre	Final Feedback Provided	Recommended
StellCare on behalf of Jessie Keet Early Childhood Development	Appeal based on premise that ECD is separate legal entity even if it is under guardianship of StellCare. Legal opinion upheld by Municipal Manager.	Recommended
StellCare on behalf of Kylemore Early Childhood Development	Appeal based on premise that ECD is separate legal entity even if it is under guardianship of StellCare. Legal opinion upheld by Municipal Manager.	Recommended
StellCare on behalf of Nora Tyres ECD	Appeal based on premise that ECD is separate legal entity even if it is under guardianship of StellCare. Legal opinion upheld by Municipal Manager.	Recommended

Kin Culture	No appeal submitted as they did not apply for 25/26 funding. Provided feedback on 24/25 donation.	NA
Noxolo Educare	In process to provide feedback. One receipt outstanding. Commit to provide final feedback In process of providing final feedback.	Recommended on condition that final feedback is submitted by 15 June 2025.
Okuhle Connie's Educare	Final Feedback Provided	Recommended
Sibongumusa ECD Centre	Final Feedback Provided	Recommended
Simni Educare	In process to provide feedback. One receipt outstanding. Commit to provide final feedback	Conditional Recommendation.
StellCare on behalf of Sizamile Child Care Facility	Appeal based on premise that ECD is separate legal entity even if it is under guardianship of StellCare. Legal opinion upheld by Municipal Manager.	Recommended on condition that final feedback is submitted by 15 June 2025.
Vinyard Houses	Final Feedback Provided	Recommended
Vision Africa	Final Feedback Provided	Recommended
Zenzele Educare Centre	Final feedback provided not in line with approved application	Not Recommended
ChangeAbility	Final Feedback Provided	Recommended
Stellenbosch Work Centre for Adult Persons with Disabilities	Final Feedback Provided	Recommended
ABBA Stellenbosch a project of BADISA Stellenbosch	Final Feedback Provided	Recommended
Christian Dependency Ministry	Appeal submitted after the closing date. Claim that bank form was signed.	After closing date and reassessment of bank form confirmed that it was not signed. Not Recommended
Bergzicht Training	Final Feedback Provided	Recommended
Franschhoek Hospitality Academy and Learning Centre	Admit that mistake was not made during assessment of application and that by not signing the application, the applicant did not include the required declaration in terms of sound financial management and governance.	Not Recommended Par 8.4
More Recycling	Submitted proof of registration via DSD	Recommended
Blue Stars United	Make reference to required overall budget in appeal without including same. Explain that General Council made changes to structure of board which was later ratified which was not indicated in document submitted as	Not Recommended Par 8.4

	Constitution. Proof of above through minutes of meetings was not included.	
Celtic United FC	Applicants confirm mistake was not made during assessment of application. Submitted another application containing list of board members now with one person serving in two positions and another now serving in a different portfolio to previously identified. New application not signed / dated in terms of undertaking to mm.	Not Recommended Par 8.4
Klapmuts Sport Forum	Appeal confirms that the application is a general application. No overall budget was submitted.	Not Recommended Par 8.4
Kylemore Football Club	Appeal not based on mistake made during assessment. Club re-submitted application without providing basis for appeal on initial assessment. Board members were aligned with constitution, but AFS span 15 months. Constitution does not indicate fin year.	Not Recommended Par 8.4
Pniel Villagers RFC	applicants confirm that mistake was not made during assessment of application. Submitted new board members on the application which still does not align with the requirements in original constitution submitted with application nor with the AGM minutes submitted as part of appeal.	Not Recommended Par 8.4
eBosch	Applicants confirm that mistake was not made during assessment of application and confirmed own mistake of not committing to provide feedback	Not Recommended Par 8.4
Imbali Western Cape T/A Sunny Sky Projects NPC	No appeal submitted as they did not apply for 25/26 funding. Provided feedback on 24/25 donation.	NA

4.4 Financial Implications

This report has the following financial implications:

2025-2026 (Cat A)
1 947 000.00

2025-2026 (Cat B)	2026-2027 (Cat B)	2027-2028 (Cat B)
5 276 901.12	3 025 160.11	1 277 900.00

FINAL BUDGET TOTAL 2025-2026	**7 223 901.12**

6.5 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.6 Staff Implications

This report has no staff implications to the Municipality.

6.7 Previous / Relevant Council Resolutions:

SPECIAL COUNCIL MEETING: 2024-05-31: ITEM 7.2

RESOLVED (majority vote)

(a) that the Draft High Level Budget Summary, as set out in **APPENDIX 1** – PART 1 – SECTION C; be approved;

(b) that the Annual Budget Tables as prescribed by the Budgeting and Reporting Regulations, as set out in **APPENDIX 1** – PART 1 – SECTION D, be approved;

(c) that the Grants-In-Aid allocations as set out in **APPENDIX 1** – PART 2 – SECTION J, be approved;

(d) that the three-year Capital Budget for 2024/2025, 2025/2026 and 2026/2027, as set out in **APPENDIX 1** – PART 2 – SECTION N, be approved;

(e) that the proposed draft rates on properties in WCO24, tariffs, tariff structures and service charges for water, electricity, refuse, sewerage and other municipal services, as set out in APPENDIX 3, be approved;

(f) that the proposed amendments to existing budget related policies and other policies as set out in APPENDICES 4 - 34, be approved;

(g) that Council specifically note and consider the need to take up an external loan, needed for investment in income generating infrastructure to the amount of R600 million of which R200 million will be required in year one, R200 million in year two and R200 million in year three (refer to Section G: High Level Budget Overview and Table A1 Budget Summary) and confirm approval of same;

(h) that Council specifically take note of the fact that the proposed electricity charges and tariff structure is subject to NERSA approval that could change materially;

(i) that Council takes note of MFMA circulars 126 and 128 that was published to guide the MTREF for 2024/2025 to 2026/2027 as set out **in APPENDICES 35 – 36**;

(j) that Council takes note of the Long-Term Financial Plan that contains the financial management principles for sound financial management that was considered with the compilation of the final budget as set out **in APPENDIX 37**;

(k) that Council takes note of the Capital Investment Plan as set out in **APPENDIX 38**; and

(l) that Council takes note that the public comments and submissions were considered with the compilation of the final budget.

30TH COUNCIL MEETING: 2025-03-31: ITEM 10.11.4

RESOLVED (majority vote with 7 abstentions)

(a) that Council notes the organisations that are receiving funding are organisations or bodies serving the poor;
(b) that Council support the continuation of the food garden project and approve the donation to SA Institute for Entrepreneurship to conclude the final year of the three-year Cat B donation;
(c) that Council support the implementation of day services for persons who are homeless and approve the deferment of the approved 2024/2025 Cat B application to commence in 2025/2026;
(d) that Council notes that the Cat A donation allows for a maximum amount of R40 000 to be allocated per organisation;
(e) that Council consider and approve the recommended donations to organizations as per attached detailed register for public participation as part of the draft budget; and
(f) that the Accounting Officer certifies to the Auditor General that the compliance requirements in terms of section 67 (1) (a) of the MFMA are uneconomical and unreasonable for organisations receiving Cat A donation.

6.8 Risk Implications

Risks are addressed through the content of the report.

6.9 Comments from Senior Management

6.9.1 Chief Financial Officer:

Financial Services agree with the recommendations. The funding for the Grant in Aid donations will be provided for in the Medium-Term Revenue and Expenditure Framework (MTREF/Budget).

ANNEXURES

ANNEXURE A: Grant in Aid 2025-2026 Register of applications and recommended donations

FOR FURTHER DETAILS CONTACT:

NAME	*Michelle Aalbers*
POSITION	*Manager: Community Development*
DIRECTORATE	*Community and Protection Services*
CONTACT NUMBERS	*8408*
E-MAIL ADDRESS	*Michelle.aalbers@stellenbosch.gov.za*
REPORT DATE	*09-05-2025*

ANNEXURE A

2025/26 GRANT-IN-AID APPLICATIONS

No	Workshop Attendance Ref no	Applicant Name	Notes	Recommendation	Category A Funds requested	Category A Funds proposed	Category B Funds requested YEAR 1 (2025-2026)	Category B Funds requested YEAR 2 (2026-2027)	Category B Funds requested YEAR 3 (2027-2028)	Category B Funds proposed YEAR 1 (2025-2026)	Category B Funds proposed YEAR 2 (2026-2027)	Category B Funds proposed YEAR 3 (2027-2028)
SOCIAL DEVELOPMENT												
GENERAL												
1	01_15	ACVV Franschhoek	AFS AUDITED WITH NO OPINION AS APPROPRIATE AUDIT EVIDENCE COULD NOT BE PROVIDED TO THE AUDITORS. COMMIT TO PROVIDE FINAL FEEDBACK.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
2	03_14	ACVV Stellenbosch		RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
3	22/15	FRANCO	COMMIT TO PROVIDE FEEDBACK BY APRIL 2025. AFS INDEPENDENTLY REVIEWED.	CONDITIONAL	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
4	18/16	God the King Ministries	CONSTITUTION INDICATE NOT LESS THAN 5 BOARD MEMBERS. LIST ONLY 4. NO AFS SUBMITTED.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
5	23/14	LORD'S ACRE CHRISTIAN COMMUNITY CENTRE	LIST 11 BOARD MEMBERS, CONSITUTION ALLOW A MAX OF 9. NOT LATEST AFS WITH NO REVIEW OR AUDIT OPINION. BANK FORM IN DIFFERENT NAME. PROJECT PROPOSAL NOT ALIGNED WITH FUNDING PERIOD. NO OVERALL BUDGET AS IS REQUIRED FOR GENERAL APPLICATIONS.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
6	55/15	StellCare Stellenbosch		RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
7	50/16	Stellenbosch Muslim Helping Hands	CONSTITUTION INDICATE 4 BOARD MEMBERS, LIST 3. NO AFS.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
					General	80 000,00			General	0,00	0,00	0,00
PARTIAL CARE												
8	02_16	ABC 99 Educare Centre	SECOND YEAR APPLICATION WITHOUT C REG. DID NOT INDICATE SPECIFIC VS GENERAL APPLICATION. COMMIT TO PROVIDE FINAL FEEDBACK. AFS ARE INDEPENDENTLY REVIEWED. SPECIFIC PROPOSAL SUBMITTED.	CONDITIONAL	107 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
9	01_14	Acorn Christian Daycare	AFS DOES NOT SPEAK TO ANY SPECIFIC REPORTING PERIOD. NO PROOF OF REGISTRATION.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
10	02_15	AKKERLAND DAYCARE CENTRE	AFS: WE HAVE PERFORMED THE DUTIES OF ACCOUNTING OFFICER TO THE GOVERNING BODY OF AKKERLAND ACCORDING TO SECT 43 OF THE SA SCHOOLS ACT 84 OF 1996. APPLICATION NOT SIGNED. NO BANK DETAILS.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
11	4_14	Anganathi Educare	YEAR 2 OF APPLICATION WITHOUT C REG. AFS: INDEPENDETNLY REVIEWED.	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
12	49/14	Early Education Centre, The	C REGISTRATION NOT REQUIRED. (ECD SERVICE PROVIDER)	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
13	19_15	Early Learning Resource Unit	APPLICATION FOR 6 MOVABLE HOMES TO OPPERATE AS ECD FACILITIES WITH NO INDICATION OF WHERE IT WILL BE SITUATED NOR CONFIRMATION OF BUILDING AND ZONING REQUIREMENTS. PICTURES PROVIDED = PREFAB STRUCTURES.	NOT RECOMMENDED	4 808 680,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
14	21_15	FAMILY IN FOCUS	REMAIN IN YEAR 1 OF APPLICATION WITHOUT C REGISTRATION. DID NOT INDICATE SPECIFIC VS GENERAL APPLICATION. NOT LATEST AFS.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
15		Froggies Aftercare	YEAR 2 OF APPLICATION WITHOUTH C REG. DID NOT SUBMIT AN APPLICATION. SUBMITTED FEEDBACK REPORT ON FUNDING PREVIOUSLY RECEIVED.	NA	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
16	27/15	Imizekeliso Educare	AFS NOT RELIABLE AND NOT ALIGNED TO FINANCIAL REPORTING PERIOD.	NOT RECOMMENDED	45 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
17	69_14	Isibane Sempumelelo	AFS = INDEPENDENT REVIEW.	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
18	29_15	Jessie Keet Early Childhood Development	AFS: "A CRECHE OF STELLCARE" POLICY ONLY ALLOWS ONE APPLICATION PER ORGANISATION. CONSTITUTION READS: "PROGRAMME OF STELLCARE"	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
19	30_16	Khanyisa Creche	DID NOT INDICATE SPECIFIC VS GENERAL APPLICATION. CONSTITUTION INTERNET TEMPLATE. AFS NOT AUDITED OR REVIEWED. APPLICATION FORM (P4, 7) INCOMPLETE. NO PROPOSAL.	NOT RECOMMENDED		0,00	0,00	0,00	0,00	0,00	0,00	0,00
20	38/15	Kylemore Early Childhood Development	AFS: "A CRECHE OF STELLCARE" POLICY ONLY ALLOWS ONE APPLICATION PER ORGANISATION. CONSTITUTION READS: "PROGRAMME OF STELLCARE"	NOT RECOMMENDED	70 610,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
21	43/15	Little Angels Educare	DID NOT INDICATE SPECIFIC VS GENERAL APPLICATION. AFS NOT FOR COMPLETED FINANCIAL YEAR.	NOT RECOMMENDED	41 500,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00

22	22/14	Liyema Creche	YEAR 1 OF APPLICATION WITHOUT C REGISTRATION. AFS: INDEPENDENTLY REVIEWED. ONLY ITEMS CONTRIBUTING TOWARDS REGISTRATION APPROVED.	RECOMMENDED	40 000,00	27 000,00	0,00	0,00	0,00	0,00	0,00	0,00
23	25/14	Lubabalo Creche Centre	AFS INDEPENDENTLY REVIEWED	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
24	38_16	Luthando Educare	AFS: INDEPENDETNLY REVIEWED.	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
25	44/15	Nora Tyres ECD	AFS: "A CRECHE OF STELLCARE" POLICY ONLY ALLOWS ONE APPLICATION PER ORGANISATION. CONSTITUTION READS: "PROGRAMME OF STELLCARE"	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
26	40_16	Noxolo Educare	UPON REVIEW OF FEEDBACK REPORT, DISPARITIES BETWEEN COMPONENTS WERE DETECTED. SEE BELOW APPEAL/FEEDBACK SECTION.	RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
27	41/16	Okuhle Connie's Educare	(DID NOT INDICATE SPECIFIC VS GENERAL APPLICATION.) AFS INDEPENDENTLY REVIEWED. COMMIT TO PROVIDE FINAL FEEDBACK.	CONDITIONAL	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
28	50/14	Pebbles Project		RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
29	32/14	Phakamani Educare	AFS INDEPENDENTLY REVIEWED.	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
30	34/14	Prochorus Community Development		RECOMMENDED	206 200,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
31	35/14	Samnkies Creche	NO AFS. REMAIN IN YEAR 1 OF APPLICATION WITHOUT C REG.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
32	51/15	Sibongumusa ECD Centre	AFS INDEPENDENTLY REVIEWED BY REGISTERED ACCOUNTANT. FINAL FEEDBACK SUBMITTED	CONDITIONAL	45 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
33	37/14	Simni Educare Centre	YEAR 2 OF APPLICATION WITHOUT C REGISTRATION. AFS: INDEPENDETNLY REVIEWED. FUNDING APPROVED FOR ITEMS IN LINE WITH REGISTRATION REQUIREMENTS. COMMIT TO PROVIDE FINAL FEEDBACK.	CONDITIONAL	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
34	39/14	Sivuyise Creche	YEAR 2 OF APPLICATION WITHOUT C REG. AFS: INDEPENDETNLY REVIEWED.	RECOMMENDED	72 600,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
35	53/15	Sizamile Child Care Facility	AFS: "A CRECHE OF STELLCARE" POLICY ONLY ALLOWS ONE APPLICATION PER ORGANISATION. CONSTITUTION READS: "PROGRAMME OF STELLCARE"	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
36	49/16	Stellenbosch Kindergarten		RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
37	64/14	Thanduxolo Daycare	NO PROPOSAL/BUDGET	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
38	54/14	Unakho Day Care for Disable	AFS: INDEPENDETNLY REVIEWED.	RECOMMENDED	43 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
39	62/15	Vinyard Houses	AFS INDEPENDENTLY REVIEWED BY REGISTERED ACCOUNTANT. COMMIT TO PROVIDE FINAL FEEDBACK.	CONDITIONAL	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
40	63/15	Vision Africa	COMMIT TO PROVIDE FINAL FEEDBACK.	CONDITIONAL	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
41	65/15	Wielie Walie Pre School	AFS: INDEPENDETNLY REVIEWED.	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
42	62/16	Woelwater Dagsorg	AFS: INDEPENDETNLY REVIEWED.	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
43	63/16	Zenzele Educare Centre	DID NOT CONFIRM SPECIFIC VS GENERAL APPLICATION. PROVIDED SPECIFIC PROPOSAL WITH BUDGET. AFS: INDEPENDENTLY REVIEWED. COMMIT TO PROVIDE FINAL FEEDBACK.	CONDITIONAL	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
					Partial Care	547 000,00			Partial Care	0,00	0,00	0,00
DISABILITY												
44	12_15	ChangeAbility	INTERIM FEEDBACK PROVIDED. COMMIT TO PROVIDE FINAL FEEDBACK.	CONDITIONAL	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
45	23/16	Huis Horison		RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
46	57/15	Stellenbosch Work Centre for Adult Persons with Disabilities	COMMIT TO PROVIDE FINAL FEEDBACK	CONDITIONAL	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
					Disability	40 000,00			Disability	0,00	0,00	0,00
ELDERLY												
47	02_14	Azaleahof	PROJECT BUSINESS PLAN/PROPOSAL DOES NOT INCLUDE A COST BREAKDOWN OF THE ACTIVITIES AND OR OUTINGS.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
48	14/15	De Tuine Bejaarde Klub	NO PROOF OF REGISTRATION OR BANK DETAILS. AFS: NOT SIGNED OFF WITHOUT OPINION.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
49	16_16	Franschhoek Elderly Club		RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
50	15/14	Idas Valley Golden Boys and Girls	AFS CONSIST OF MANAGEMENT REPORTS WITH NO AUDIT OR INDEPENDENTLY REVIEWED RESULTS. NO OVERALL BUDGET AS REQUIRED PER GENERAL APPLICATION. PROPOSAL FOR INCORRECT PERIOD.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
51	42/16	Pniel Simonsberg Elderly Club	AFS INDEPENDENTLY REVIEWED BY REGISTERED ACCOUNTANT	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
52	75/15	Wemmershoek Bejaarde Klub	REQUEST FUNDING FOR ACTIVITIES OUTSIDE THE FUNDING PERIOD. APPLICATION LIST TWO POSITIONS NOT ON APPROVED POSITIONS AS PER CONSTITUTION. AFS NOT ACCORDING TO THE FINANIAL YEAR.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
					Elderly	80 000,00			Elderly	0,00	0,00	0,00
YOUTH												

53	07_16	Dwarsrivier Valley Initiative t/a Aitsa! Aftercare	AFS INDEPENDENTLY REVIEWED BY REGISTERED ACCOUNTANT. NO OVERALL BUDGET AS REQUIRED PER GENERAL APPLICATION.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
54	11_16	Embrace Community Outreach	APPLICATION NOT SIGNED.NO AFS OR PROOF OF REGISTRATION.GENERAL APPLICATION WITHOUT OVERALL BUDGET. REQUEST FUNDS FOR ACTIVITIES OUTSIDE THE FUNDING PERIOD.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
55	24_15	Help2read NPC		RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
56	39/15	Kylemore Secondary School	AFS INDEPENDENTLY REVIEWED BY REGISTERED ACCOUNTANT	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
57	41/15	Legacy Community Development		RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
58	14/14	Sports for Life	NO OVERALL BUDGET SUBMITTED AS PER REQUIREMENT FOR GENERAL APPLICATIONS.	NOT RECOMMENDED	131 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
59	52/14	Training 4 Changes NPC	AFS INDEPENDENTLY REVIEWED BY REGISTERED ACCOUNTANT	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
60	29_16	Youth Outreach		RECOMMENDED	50 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
					Youth	200 000,00			Youth	0,00	0,00	0,00
SUBSTANCE ABUSE												
61	63/14	ABBA Stellenbosch a project of BADISA Stellenbosch	COMMIT TO PROVIDE FINAL FEEDBACK	CONDITIONAL	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
62	08_14	Christian Dependancy Ministry	AFS INDEPENDENTLY REVIEWED. BANK FORM NOT SIGNED. DID NOT INDICATE WHETHER IT IS SPECIFIC OR GENERAL APPLICATION.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
					Substance Abuse	0,00			Substance Abuse	0,00	0,00	0,00
GENDER												
63	26/16	iGentlemen's Club NPC	NO OVERALL BUDGET AS REQUIRED FOR GENERAL APPLICATIONS. NO AFS.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
					Gender	0,00			Gender	0,00	0,00	0,00
FOOD SECURITY												
64	13_16	EPJ Boerdery	CONSTITUTION INDICATES NOT FOR PROFIT. REGISTRATION CERTIFICATE INDICATE PTY(LTD) WITH PRIVATE COMPANY STATUS. AFS NOT SIGNED. UNSURE WHAT THE PURPOSE OF THE ENTITY IS ITO A BUSINESS VS NOT FOR PROFIT. DID NOT INDICATE SPECIFIC VS GENERAL APPLICATION.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
65	05_15	Maranatha Christian Church	AFS: NOT LATEST STATEMENTS AND ONLY SIGNED BY THE CHAIRMAN. ONE OF THE DIRECTOR'S IS THE COMPILER OF THE REPORT. CONSTITUTION: NPC CERT INDICATE 3 DIRECTORS WITH THE SAME SURNAME. BANK FORM NOT SUBMITTED. INDICATE BOTH GENERAL AND SPECIFIC APPLICATION. NO OVERALL BUDGET	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
66		SA Institute for Entrepreneurship	APPLICANT DID NOT ATTEND THE COMPULSORY CLARIFICATION MEETING, BUT SUBMITTED A PAR 7.12 PLEA FOR ATTENTION SR MANAGEMENT.	RECOMMENDED	0,00	0,00	2 535 300,00	0,00	0,00	2 535 300,00	0,00	0,00
67	56/15	Stellenbosch Feeding In Action		RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
					Food Security	40 000,00			Food Security	2 535 300,00	0,00	0,00
PEOPLE LIVING ON THE STREET												
68	45/14	Stellenbosch Night Shelter	PROVIDE MONTHLY FEEDBACK REPORTS	RECOMMENDED	0,00	0,00	1 646 121,12	1 840 880,11	0,00	1 646 121,12	1 840 880,11	0,00
69	55/14	U Turn Homeless Ministries	REQUEST TO DEFER APPROVED 2024/2025 APPLICATION TO 2025/2026.	CONDITIONAL ON PROOF OF LOCAL FACILITY FROM WHERE SERVICES WILL BE RENDERED.	0,00	0,00	1 095 480,00	1 184 280,00	1 277 900,00	1 095 480,00	1 184 280,00	1 277 900,00
					People Living on the Street	0,00			People Living on the Street	2 741 601,12	3 025 160,11	1 277 900,00
SAFETY												
70	59/14	Wemmershoek Buurtwag	CONSTITUTION: NOT LEGAL ENTITY AND CONTAINS PARTS THAT REFLECTS THE GUIDELINES FOR THE COMPLETION OF THE CONSTITUTION WITHOUT GROUPS OWN INTERPRETATION. GIA POLICY: MUST OPERATE AS SEPARATE LEGAL ENTITY AND ARE RECOGNISED AS SUCH BY SA LEGISLATION. (WC COMMUNITY SAFETY ACT 3 OF 2013). REGISTRATION/ACCREDITATION: ACCREDITED BY POCS, CLAIM NPO REGISTRATION WITHOUT PROOF. AFS: NOTHING SUBMITTED. BUSINESS PLAN: NOTHING SUBMITTED	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
					Safety	0,00			Safety	0,00	0,00	0,00
SKILLS DEVELOPMENT												
71	06_15	Bergzicht Training	COMMIT TO PROVIDE FINAL FEEDBACK	CONDITIONAL	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
72	66/16	Franschhoek Hospitality Academy and Learning Centre	APPLICATION NOT SIGNED	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
73	42/14	Stellemploy		RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00

					Skills Development	40 000,00				Skills Development	0,00	0,00	0,00
SUBTOTAL SOCIAL DEVELOPMENT						**R 1 027 000,00**					**R 5 276 901,12**	**R 3 025 160,11**	**R 1 277 900,00**
ENVIRONMENT													
74	27_14	More Recycling	IN PROCESS TO REGISTER, NOT YET LEGAL ENTITY. CONDITIONAL RECOMMENDATION. APPLICANT MUST PROVIDE PROOF OF REGISTRATION BY END APRIL 2025.	CONDITIONAL	40 000,00	0,00	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
SUBTOTAL ENVIRONMENT						**R 0,00**				**R 0,00**	**R 0,00**	**R 0,00**
HEALTH													
75	22/16	Health House Centre	NO AFS SUBMITTED	NOT RECOMMENDED	39 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
76	47/15	Real Sister's Cancer Group	CONSTITUTION INDICATE FIN YEAR TO END NOV. AFS INDEPENDENTLY REVIEWED FOR DEC 2023-FEBR 2024. ONLY LISTED 5 OF THE REQUIRED 6 BOARD MEMBERS. DID NOT INDICATE SPECIFIC OR GENERAL APPLICATION.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
77	14/44	Stellenbosch Hospice NPC		RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
SUBTOTAL HEALTH						**R 40 000,00**				**R 0,00**	**R 0,00**	**R 0,00**
SPORT ARTS AND CULTURE													
SPORT CLUBS													
78	04_14	Blue Stars United	GENERAL APPLICATION WITHOUT REQUIRED OVERALL BUDGET. BOARD MEMBERS LISTED IN APPLICATION DOES NOT ALIGN WITH APPROVED BOARD MEMBERS IN CONSITUTION.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
79	08_15	Burnley FC	BOARD MEMBERS LISTED DOES NOT ALIGN WITH THE APPROVED POSITIONS IN CONSTITUTION. NO AFFILIATION. NO AFS.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
80	10_15	Cape Winelands Farmworkers Sport & Recreation Ass	GENERAL APPLICATION WITHOUT OVERALL BUDGET. AFS NOT SIGNED BY MANAGEMENT, AUDITOR REG NO NOT INDICATED. BOARD MEMBERS IN APPLICATION NOT ALIGNED WITH APPROVED LIST OF BOARD MEMBERS IN CONSTITUTION.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
81	11_15	Celtic United FC	BOARD MEMBERS LISTED DOES NOT ALIGN WITH THE APPROVED POSITIONS IN CONSTITUTION.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
82	13/15	Coronation Cricket Club	> 5 YEARS. APPLICATION DOES NOT LIST ALL POSITIONS OF BOARD MEMBERS AS DETERMINED BY CONSTITUTION. AFS NOT AUDITED AND WITHOUT REVIEWED OPINION.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
83	31/15	Kingdom Development Projects	<5 YEARS. AFS SIGNED BY TREASURER AND CHAIR PERSON	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
84	34/15	Klapmuts Hill Primary School	APPLICATION AND CONSTITUTION IN NAME OF "KLAPMUTS HILL PRIMARY SCHOOL". BANK STATEMENTS AND ACCOUNT AND AFS IN NAME OF "KLAPMUTS NO 2 PRIMARY SCHOOL". PROCESS OF CHANGING NAMES HAS BEEN CONFIRMED BY THE WCED.	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
85	36/15	Klapmuts Sport Forum	DID NOT INDICATE SPECIFIC VS GENERAL APPLICATION. PROPOSAL DOES NOT INCLUDE A COST BREAKDOWN.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
86	32/16	Kylemore Football Club	BOARD MEMBERS IN APPLICATION DOES NOT ALIGN WITH APPROVED BOARD MEMBERS IN CONSITUTION. NO AFS	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
87	40/15	La Motte Wanderers RFC	BOARD MEMBERS NOT ALIGNED WITH STIPULATIONS IN CONSTITUTION. AFS COMPILED WITHOUT AN AUDIT OPINION OR REVIEW EXPRESSED. >5YEARS	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
88	65/16	Pniel Villagers RFC	THE BOARD MEMBERS ON THE APPLICATION DOES NOT ALIGN WITH THE REQUIREMENTS IN CONSTITUTION. AFS INDEPENDENTLY REVIEWED.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
89	74/15	Stellenbosch & Distrikte Coronation RFC	AFS INDEPENDENTLY REVIEWED.	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00

90	46/14	Stellenbosch United Football Club	GENERAL APPLICATION WITHOUT REQUIRED OVERALL BUDGET. BOARD MEMBERS LISTED IN APPLICATION DOES NOT ALIGN WITH APPROVED BOARD MEMBERS IN CONSITUTION. NO AFS: ONLY EXPENDITURE REPORT.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
91	64/15	Wemmershoek Cricket Club	CONSTITUTION SILENT ON BOARD MEMBERS AND DOES NOT ADHERE TO REQUIREMENTS OF A CONSTITUTION. NO AFS.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
					Sport	120 000,00			Sport	0,00	0,00	0,00
ARTS AND CULTURE												
92	67/16	Amagoduka Traditional Group	DID NOT INDICATE WHETHER IT IS A SPECIFIC OR GENERAL APPLICATION. AFS NOT SIGNED AND ONLY FOR 9 MONTH.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
93	07_14	Celebration Gospel Choir	AFS: SUBMITTED INDEPENDENTLY REVIEWED STATEMENTS	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
94	11_14	eBosch	DID NOT COMMIT TO PROVIDE FINAL FEEDBACK	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
95	38/14	Siph'impendulo Youth Development	AFS INDEPENDENTLY REVIEWED BY REGISTERED ACCOUNTANT	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
96	16_15	Stellenbosch Heemkring	AFS: LAST STATEMENT READS THAT AN OVERVIEW WAS CONDUCTED AND THAT NOTHING UNTOWARD WAS FOUND. GENERAL APPLICATION WITHOUT OVERALL BUDGET FOR THE DONATION PERIOD. NO FEEDBACK REPORTS CAN BE FOUND FOR FUNDING RECEIVED IN PREVIOUS YEARS. WITHDREW **APPLICATION ON 22/11/2024.**	NA	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
					Arts and Culture	80 000,00			Arts and Culture	0,00	0,00	0,00
SUTOTAL SPORT ARTS AND CULTURE						**R 200 000,00**				**R 0,00**	**R 0,00**	**R 0,00**
					TOTAL CAT A	**R 1 267 000,00**			**TOTAL CAT B**	**R 5 276 901,12**	**R 3 025 160,11**	**R 1 277 900,00**

APPEALS AND FEEDBACK RECEIVED BY 29 APRIL 2025												
SOCIAL DEVELOPMENT												
GENERAL												
1	01_15	ACVV Franschhoek	AFS AUDITED WITH NO OPINION AS APPROPRIATE AUDIT EVIDENCE COULD NOT BE PROVIDED TO THE AUDITORS. FINAL FEEDBACK SUBMITTED.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
3	22/15	FRANCO	FINAL FEEDBACK SUBMITTED	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
					Appeal General Subtotal	40 000,00			Appeals General Subtotal	0,00	0,00	0,00
PARTIAL CARE												
8	02_16	ABC 99 Educare Centre	FINAL FEEDBACK PROVIDED	RECOMMENDED	107 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
18	29_15	Jessie Keet Early Childhood Development	APPEAL OUTCOME IDENTIFY APPLICANT AS A SEPARATE LEGAL ENTITY.	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
		Kin Culture	PROVIDE FEEDBACK ON 24/25 DONATION RECEIVED. NO APPLICATION SUBMITTED FOR 25/26.	NA	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
20	38/15	Kylemore Early Childhood Development	APPEAL OUTCOME IDENTIFY APPLICANT AS A SEPARATE LEGAL ENTITY.	RECOMMENDED	70 610,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
25	44/15	Nora Tyres ECD	APPEAL OUTCOME IDENTIFY APPLICANT AS A SEPARATE LEGAL ENTITY.	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
26	40_16	Noxolo Educare	YEAR 2 OF APPLICATION WITHOUT C REGISTRATION. AFS: INDEPENDETNLY REVIEWED. FEEDBACK CONTAINS POP, NARATIVE REPORT AND PICTURES THAT DOES NOT SPEAK TO EACH OTHER. IN PROCESS TO PROVIDE FINAL FEEDBACK. IF REPORT THAT SPEAKS TO FEEDBACK REQUIREMENTS IS RECEIVED BY 15 JUNE, CONDITION FOR PAYMENT WILL BE MET AND AGREEMENT CAN BE SIGNED.	CONDITIONAL	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00

27	41/16	Okuhle Connie's Educare	AFS INDEPENDENTLY REVIEWED. FINAL FEEDBACK PROVIDED	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
32	51/15	Sibongumusa ECD Centre	AFS INDEPENDENTLY REVIEWED BY REGISTERED ACCOUNTANT. FINAL FEEDBACK SUBMITTED	RECOMMENDED	45 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
33	37/14	Simni Educare Centre	YEAR 2 OF APPLICATION WITHOUT C REGISTRATION. FEEDBACK PROVIDED MISSING PROOF OF PAYMENT FOR ONE ITEM. COMMIT TO PROVIDE POP. CONDITIONAL APPROVAL UPON RECEIPT OF POP BY 15 JUNE 2025.	CONDITIONAL	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
35	53/15	Sizamile Child Care Facility	APPEAL OUTCOME IDENTIFY APPLICANT AS A SEPARATE LEGAL ENTITY.	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
39	62/15	Vinyard Houses	AFS INDEPENDENTLY REVIEWED BY REGISTERED ACCOUNTANT AND SIGNED BY BOARD. FINAL FEEDBACK SUBMITTED.	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
40	63/15	Vision Africa	FINAL FEEDBACK PROVIDED	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
43	63/16	Zenzele Educare Centre	FEEDBACK NOT ACCORDING TO ITEMS REQUESTED. DEVIATION COULD NOT BE APPROVED AS IT REQUEST ITEMS THAT DOES NOT ASSIST TOWARDS REGISTRATION AS APPLICANT IS UNREGISTERED ECD.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
				Appeal Partial Care Subtotal		440 000,00			Appeal Partial Care Subtotal	0,00	0,00	0,00
DISABILITY												
44	12_15	ChangeAbility	FINAL FEEDBACK PROVIDED	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
46	57/15	Stellenbosch Work Centre for Adult Persons with Disabilities	FINAL FEEDBACK PROVIDED	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
				Appeal Disability Subtotal		80 000,00			Appeal Disability Subtotal	0,00	0,00	0,00
SUBSTANCE ABUSE												
61	63/14	ABBA Stellenbosch a project of BADISA Stellenbosch	FINAL FEEDBACK PROVIDED	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
62	08_14	Christian Dependancy Ministry	APPEAL SUBMITTED AFTER CLOSING DATE FOR COMMENTS. BASIS FOR APPEAL NOT IN LINE WITH APPEAL DOCUMENTS SUBMITTED NOR WITH ORIGINAL APPLICATION DOCUMENTS. AFS INDEPENDENTLY REVIEWED. BANK FORM WAS NOT SIGNED. DID NOT INDICATE WHETHER IT IS SPECIFIC OR GENERAL APPLICATION.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
				Appeal Substance Abuse Subtotal		40 000,00			Appeal Skills Development Subtotal	0,00	0,00	0,00
SKILLS DEVELOPMENT												
71	06_15	Bergzicht Training	FINAL FEEDBACK RECEIVED	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
72	66/16	Franschhoek Hospitality Academy and Learning Centre	APPLICANT ACKNOWLEDGED THAT THEY MADE A MISTAKE WITH THEIR APPLICATION CONTRIBUTING TO IT NOT BEING PROPOSED FOR A DONATION. APPEAL NOT BASED ON MISTAKE MADE DURING ASSESSMENT (PAR 8.4)	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
				Appeal Skills Development		40 000,00			Appeal Skills Development	0,00	0,00	0,00
ENVIRONMENT												
74	27_14	More Recycling	PROOF OF REGISTRATION SUBMITTED.	RECOMMENDED	40 000,00	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00
				Appeal Skills Development Subtotal		40 000,00			Appeal Skills Development Subtotal	0,00	0,00	0,00
SPORT ARTS AND CULTURE												
SPORT CLUBS												
78	04_14	Blue Stars United	APPLICANT SUBMIT GENERAL APPLICATION WITHOUT REQUIRED OVERALL BUDGET. MAKE REFERENCE TO OVERALL BUDGET IN APPEAL, BUT DOES NOT PROVIDE COPY. BOARD MEMBERS LISTED IN APPLICATION DOES NOT ALIGN WITH APPROVED BOARD MEMBERS IN CONSITUTION. PROVIDE EXPLENATION OF GENERAL COUNCIL WHICH MADE CHANGES TO CONSTITION OF BOARD AND RATIFICATION THEREOF AT LATER STAGE, WITHOUT PROVIDING PROOF THROUGH MINUTES OF MEETINGS. APPEAL NOT BASED ON MISTAKE MADE DURING ASSESSMENT (PAR 8.4)	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
81	11_15	Celtic United FC	APPLICANT CONFIRM THAT MISTAKE WAS NOT MADE DURING ASSESSMENT OF APPLICATION (PAR 8.4). NEW APPLICATION SUBMITTED CONTAINS LIST OF BOARD MEMBERS NOW ALLOCATED TO DIFFERENT POSITIONS AS PREVIOUSLY STATED WITH ONE MEMBER SERVING ON TWO POSITIONS. NEW APPLICATION NOT SIGNED / DATED IN TERMS OF UNDERTAKING TO MM.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
85	36/15	Klapmuts Sport Forum	APPEAL NOT BASED ON MISTAKE MADE DURING ASSESSMENT (PAR 8.4) APPEAL INDICATES GENERAL APPLICATION WITHOUT SUBMISSION OF OVERALL BUDGET. SPECIFIC PROPOSAL SUBMITTED.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
86	32/16	Kylemore Football Club	APPEAL NOT BASED ON MISTAKE MADE DURING ASSESSMENT (PAR 8.4) CLUB RESUBMITTED APPLICATION WITHOUT PROVIDING BASIS FOR APPEAL OF THE INITIAL ASSESSMENT. BOARD MEMBERS WERE ALIGNED WITH CONSTITUTION, BUT AFS SPAN 15 MONTHS. CONSTITUTION DOES NOT INDICATE FIN YEAR.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
88	65/16	Pniel Villagers RFC	APPLICANT CONFIRM THAT MISTAKE WAS NOT MADE DURING ASSESSMENT OF APPLICATION (PAR 8.4). THE BOARD MEMBERS ON THE APPLICATION STILL DOES NOT ALIGN WITH THE REQUIREMENTS IN CONSTITUTION SUBMITTED WITH APPLICATION NOR WITH THE AGM MINUTES SUBMITTED AS PART OF APPEAL.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
				Appeal Sport Subtotal		0,00			Appeal Sport Subtotal	0,00	0,00	0,00
ARTS AND CULTURE												

94	11_14	eBosch	APPLICANT CONFIRM THAT MISTAKE WAS NOT MADE DURING ASSESSMENT OF APPLICATION (PAR 8.4). CONFIRMED OWN MISTAKE OF NOT COMMITTING TO SUBMIT FINAL FEEDBACK.	NOT RECOMMENDED	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
		Imbali Western Cape T/A Sunny Sky Projects NPC	PROVIDE FEEDBACK ON 24/25 DONATION RECEIVED. NO APPLICATION SUBMITTED FOR 25/26.	NA	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
					Appeal Culture Subtotal	0,00			Appeal Culture Subtotal	0,00	0,00	0,00
					APPEAL TOTAL CAT A	**680 000,00**			**APPEAL TOTAL CAT B**	**0,00**	**R0,00**	**R0,00**
					TOTAL CAT A	**1 947 000,00**			**TOTAL CAT B**	**5 276 901,12**	**3 025 160,11**	**1 277 900,00**

2025-26 GRANT IN AID TOTAL AFTER APPEALS 7 223 901,12

8.	**REPORTS SUBMITTED BY THE EXECUTIVE MAYOR**

NONE

9.	**URGENT MATTERS**

NONE

10.	**MATTERS TO BE CONSIDERED IN-COMMITTEE**