



STELLENBOSCH
STELLENBOSCH · PNIEL · FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

APPLICATION FOR THE SUPPLY OF ELECTRICITY SERVICES

[REF: _____]

PLEASE NOTE:		FOR OFFICE USE ONLY
1.	Only fully completed applications will be considered. (4 Pages)	
2.	The Applicant/Customer is the responsible person for the Account/Development and Deposit payable.	
3.	A copy of Identification needs to be submitted with the application.	
4.	Energy saving measures needs to be submitted with this application.	
5.	R532.44 Quotation deposit payable excluding second pre-paid meter applications, if quotation not accepted quotation deposit will be forfeited.	

☐ New Connection	☐ Upgrade	☐ Application Time of use Tariff	☐ Temporary Connection	☐ Relocation of Kiosk
☐ Informal Housing	☐ Convert to Pre-Paid Meter	☐ Overhead Underground	to ☐ Relocation Streetlight Pole	of ☐ Subdivision

Applicant/Customer Title: <small>Customer's preferred form of address</small>	Applicant/Customer's Initials: <small>As per Identity document</small>
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Surname/Company Name:

Full First Names:
As per Identity Document

Identity No: <small>Per RSA ID Doc/Passport</small>	Telephone 1/Cell: <small>Customer's Contact No. Dialling Code Tel. Number</small>
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Telephone 2/Cell: <small>Customer's Contact No. Dialling Code Telephone Number</small>	Fax: <small>Dialling Code Fax/Telephone Number</small>
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E-Mail Address:
For on-line Customers

Customer's Physical Address:

_____ **Code:** _____

Customer's Personal Physical Address (if NOT the same as the Supply Address)

Supply Address:

_____ **Erf No:** _____

_____ **Code:** _____

Address where electrical supply is requested

FORWARD THE QUOTATION TO:

☐ Developer	☐ Consultant	☐ Owner	☐ Applicant/Customer
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Contact Person:

Company Name:

Postal Address:

_____ **Code:** _____

Telephone: <small>Contact No. Dialling Code Telephone Number</small>	Fax: <small>Dialling Code Telephone Number</small>
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E-Mail Address:
For on-line Customers

SERVICE DETAILS:Approximate date when supply will be required: **SELECT APPROPRIATE:**☐

Single Phase

☐

Three Phase

Purpose for which premises are to be used:☐

Domestic

☐

Commercial

☐

Industrial

Existing notified demand AmpereAdditional notified demand AmpereTotal notified demand Ampere**Type of metering required:**☐

Individual Conventional

☐

Individual Pre-payment

☐

Bulk

IMPORTANT NOTE:

As per Council's policy all new connections up to three phase 80 amperes are compelled to install a prepayment meter, as well as, for upgrades from single to three phase. Separate application forms shall be completed for each domestic erf/unit/flat/shop/office and the relevant fees can be paid at the Department: Financial Services.

DEVELOPMENT DETAILS:Proposed name of new building: Provide the number of units/erven for the development Domestic single phase 60A Domestic three phase 60A General supply single phase NMD AGeneral supply three phase NMD A**Commercial (Group per Ampere)**Single phase supply NMD ASingle phase supply NMD ASingle phase supply NMD AThree phase supply NMD AThree phase supply NMD AThree phase supply NMD A**DECLARATION:**

I/We hereby declare as follows:

That the information as supplied in this application is, according to my/our recollection, accurate and correct. That I/We have read, understood, and agree to comply with the conditions of supply (Page 5). That I/We are the person(s) responsible and accountable for the payment of the applicable amounts.

PRINT NAME & SURNAME:

DATE:

SIGNATURE:

HANDELSVERWYSINGS/ TRADE REFERENCES

1. NAAM/NAME
ADRES/ADDRESS
TELEFOONNOMMER/ TELEPHONE NUMBER
EPOS ADRES/E-MAIL ADDRESS

2. NAAM /NAME
ADRES/ADDRESS
TELEFOONNOMMER/TELEPHONE NUMBER
EPOS ADRES/E-MAIL ADDRESS

OOREENKOMS/AGREEMENT

Ek die ondergetekende, doen hiermee aansoek vir die lewering van die dienste soos uiteengesit in hierdie aansoek vanaf
en verklaar dat alle inligting in hierdie aansoek waar en juis is.
Ek aanvaar die voorwaardes vir die lewering van die gemelde dienste soos vervat in die Munisipale Verordeninge/Beleide van die Raad van die Stellenbosch Munisipaliteit. Ek onderneem verder om : (a) alle rekeninge en kostes, wat Prokureurs-en kliënte koste insluit, asook rente of enige ander koste wat mag ontstaan as gevolg van (1) die nie-nakoming van enige voorwaardes of bepalinge van die verordeninge/beleid en (2) die nie-betaling van rekeninge, ten volle te vereffen, en (b) enige veranderings ten opsigte van die bogenoemde inligting skriftelik aan die Raad te rapporteer.

Geteken op hierdie.....dag van20.....

Handtekening.....Hoedanigheid.....

I, the undersigned, herewith apply for the supply of the services as set out in this application from
and declare that all information furnished in this application is true and correct.
I accept the conditions for the supply of the mentioned services as stipulated in the By-laws/Policies of the Council of the Municipality of Stellenbosch. I further undertake to : (a) settle all accounts and costs, including attorneys and client costs, interest or any other cost that may occur due to (1) the non compliance of any conditions or stipulations of the By-laws/Policies and (2) the non payment of accounts and (b) inform Council in writing of any changes of above mentioned information

Signed on this.....day of20.....

Signature.....Capacity.....

SLEGS VIR KANTOOR GEBRUIK/OFFICE USE ONLY

AANSLUITINGSFOOI: R _____ KWIT.NO. _____ DATUM _____

CONNECTION FEE: _____ REC. NR. _____ DATE _____

GROOTMAAT BYDRAE: R _____ KWIT.NO. _____ DATUM _____

BULK CONTRIBUTION: _____ REC.NR. _____ DATE _____

METERS: R _____ KWIT.NO. _____ DATUM _____

METERING: _____ REC.NR. _____ DATE _____

NAGESIEN DEUR: _____

CHECKED BY :

DATUM: _____

CONDITIONS OF SUPPLY

1. GENERAL

- 1.1 Applications shall be addressed to the Electricity Services Department and submitted by hand, fax, or email to the listed details mentioned on the first page only.
- 1.2 All work shall comply with the Electricity Supply By-Laws of Stellenbosch Municipality (dated 17 June 2005) and the latest version of the Electricity Services Directive.
- 1.3 ALL APPLICATIONS SHALL HAVE TO BE ACCOMPANIED BY A SCHEDULE DEMONSTRATING WHAT MEASURES WILL BE EMPLOYED TO REDUCE THE DEPENDENCY ON ELECTRICAL ENERGY, BEFORE AN ESTIMATE OF COST WILL BE CALCULATED AND ISSUED.
- 1.4 THESE MEASURES SHOULD INCLUDE BUT WILL NOT BE LIMITED TO SOLAR WATER HEATING, ENERGY EFFICIENT LIGHTING, DOUBLE GLAZED WINDOWS ETC.
- 1.5 A COPY OF IDENTIFICATION SHOULD BE SUBMITTED WITH THIS APPLICATION.
- 1.6 ONLY FULLY COMPLETED APPLICATIONS WILL BE CONSIDERED.
- 1.7 ***R532.44 QUOTATION DEPOSIT PAYABLE PER QUOTATION REQUEST EXCLUDING SECOND PRE-PAID METER APPLICATIONS-(1) THE DEPOSIT WILL BE DEDUCTED FROM THE QUOTED AMOUNT ON ACCEPTANCE AND PAYMENT OF THE QUOTATION PROVIDED BY THE ELECTRICITY DEPARTMENT (2) IF THE QUOTATION IS NOT ACCEPTED THE DEPOSIT AMOUNT PAID WILL BE FORFEITED.***

2. THE DEVELOPER/OWNER's RESPONSIBILITY

- 2.1 Shall complete the appropriate application forms in full.
- 2.2 Shall appoint a consultant, registered with ECSA, when the total notified demand is equal to or exceeding 100kVA/or when a sub-division or new development is 5 or less single residential connections.
- 2.3 Shall provide for a mini-substation on the plot on the erf boundary when the notified demand exceeds 160kVA or the development necessitates the installation of an additional mini-substation.
- 2.4 Shall order a mini-substation or transformer at least 6 months before supply is required.
- 2.5 Shall provide 24-hour vehicular access to all Municipal equipment as specified. NO EXCEPTIONS.
- 2.6 Shall ensure that mini sub is on street level (NOT IN BASEMENT) and its position as agreed to by the Electricity Services Department.
- 2.7 Shall be responsible for the payment of all relevant costs (pro-rata, connection fees and deposits, etc) before any construction works by the Municipality commences.

3. HOT WATER INSTALLATIONS

- 3.1 Where electric hot water systems are used, they shall comply with the requirements of SANS 151 (up to a capacity of 450L) and SANS 10252-1, and shall be installed in accordance with SANS 10254 and SANS10252-1.
- 3.2 Solar Water heating systems shall be installed, unless it can be proved by a competent person that it is not technically feasible. Solar water heaters shall comply with the requirements of SANS 1307 and shall be installed in accordance with SANS 10106. The hot water services for all new buildings shall be heated using devices and equipment which provide a minimum of 50% of the heating energy requirement via solar energy.
- 3.3 If it is certified by the competent person that it is technically not feasible to comply with the above, then the solar heating shortfall may be made by alternative heating solutions such as waste heat recovery and reverse cycle heat pumps.

4. VERIFICATION OF COMPLIANCE

- 4.1 The responsible person shall provide a certificate of compliance to the local authority as part of the requirements for obtaining an occupancy certificate.

5. OWNERSHIP

- 5.1 All equipment in the distribution system up to and including the tariff metering equipment shall be the Council's property and the Council shall be responsible for maintaining the equipment.
- 5.2 The exception is the service cable from the erf boundary to the metering equipment, the electrical installation of the building and the wiring to the metering equipment (inside the building) for which the client will take responsibility.
- 5.3 In the case of an upgrading, the transformer and the mini substation shall remain the Municipality's property irrespective of the type of upgrading.

6. LEAD TIMES

The applicant shall allow for the following lead times.

- | | | |
|-----|--|---|
| 6.1 | Quotations (fully completed application from day of receipt) | 25 Working Days |
| 6.2 | Construction work (after receipt of all payments) | 6-8 Weeks |
| 6.3 | Tax Certificate | 6-8 Weeks after Construction is completed |