STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

DIRECTORATE: PLANNING & ECONOMIC DEVELOPMENT
www.stellenbosch.gov.za/planning-portal/

SUBMIT COMPLETED FORM TO landuse.certificates@stellenbosch.gov.za

TRANSFER CERTIFICATE REQUEST **CONFIRMATION IN TERMS OF SECTION 28 OF THE STELLENBOSCH MUNICIPAL LAND USE PLANNING BY-LAW**					
Please complete this form using block capitals					
SECTION A: PROPERTY DETAILS					
Mother Erf / Farm no					
Property Owner					
Allotment area					
Property extent				m/ha	
GP/Diagram no					
Development name (if any)					
Date of approval letter					
Phase (if applicable)					
SECTION B: CONVEYANCER DETAILS					
Conveyancer ref no					
VAT No					
Name of Conveyancer					
Business Postal Address					
Postal Code					
E-mail address					
Tel number					
Cell number					
Developer's name					
SECTION C: LAND UNITS / SUBDIVISION TO BE CLEARED					
List all the property numbers within the development or relevant phase of the development					
SECTION D: DEPARTMENTAL CLEARANCES REQUIRED					
Engineering Department	YES	NO	Greening Department	YES	NO
Electrical Department	YES	NO	Property Management Department	YES	NO
WCG Infrastructure: Road Management	YES	NO	Land Use Management Department	YES	NO
Other (specify):	YES	NO	Other (specify):	YES	NO

SECTION E: DETAILS FOR INVOICE	
Name & Surname (party responsible for payment)	
Postal Address	
Vat Number (if applicable)	

SECTION F: SUPPORTING INFORMATION AND DOCUMENTATION ATTACHED		
Relevant Decision Letters	YES	NO
Relevant Final Decision Letters	YES	NO
Development Contract	YES	NO
Any other undertakings	YES	NO
Diagrams / General Plan	YES	NO
CRT / POA	YES	NO
Consolidations	YES	NO
Servitude	YES	NO
Other (Specify):	YES	NO

SECTION G: DECLARATION

1. I hereby certify the information supplied in this application to be complete and that I am duly authorised to make this application.

2. I further certify that the provisions of Section 28(3) of the Stellenbosch Municipal Land Use Planning By-Law have been complied with and hereby submit proof as attached that:

   2.1. in the case of the first registration of the transfer of ownership of a land unit arising from a subdivision to any person other than the developer and where an owner's association is constituted, that all common property arising from the subdivision has been transferred to the owners' association by virtue of section 29(3)(e) OR all common property arising from the subdivision will be transferred to the owners' association simultaneously with the registration of the transfer of that land unit.

   2.2. in the case of the first registration of the transfer of ownership or certificate of registered title of a land unit arising from a subdivision and that leads to the confirmation of the subdivision, that:

   (a) land needed for public purposes or other municipal infrastructure as contemplated in terms of a condition imposed under section 66 has been transferred to the Municipality OR will be transferred to the Municipality simultaneously with the registration of the transfer of that land unit or certificate of registered title;

   (b) the engineering services and amenities that must be provided in connection with the subdivision are available; and

   (c) a certificate contemplated in section 20(6) can be issued by the Municipality.

(Delete sections not applicable)

Signature	
Full name & surname	
Date	