STELLENBOSCH
STELLENBOSCH • PNIËL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

BID NOTICE

STELLENBOSCH MUNICIPALITY HEREBY INVITES YOU TO TENDER FOR B/SM 17/25 SUPPLY AND DELIVERY OF ONE (1) TRUCK 4 x 2 FITTED WITH 18M AERIAL PLATFORM

TENDER NUMBER: **B/SM 17/25**
DESCRIPTION: **SUPPLY AND DELIVERY OF ONE (1) TRUCK 4 x 2 FITTED WITH 18M AERIAL PLATFORM**
CLOSING DATE: **30 September 2024**
CLOSING TIME: 12h00: Bids will be opened in the **Council Chambers or Supply Chain Management Boardroom.**

INFORMATION:
Tender Specifications: Victor Dyusha at 021 808 8334 : e-mail: Victor.Dyusha@stellenbosch.gov.za
SCM Requirements: Jeanette Williams at 021 8088524: e-mail**:** Jeanette.Williams@Stellenbosch.gov.za.
Office hours for collection; 08h00-15h30

Tenders may only be submitted on the Tender document issued by Stellenbosch Municipality and must be valid for **180 days** after tender closing. Late, electronic format, telephonic or faxed Tenders will not be considered and Stellenbosch Municipality does not bind itself to accept the lowest bid or any of the tenders that has been submitted.

Sealed Tenders, with **"B/SM SUPPLY AND DELIVERY OF ONE (1) TRUCK 4 x 2 FITTED WITH 18M AERIAL PLATFORM",**clearly endorsed on the envelope, must be deposited in the Tender box at the offices of the Stellenbosch Municipality, Town House Complex, Plein Street, Stellenbosch. The Tender box is accessible 24 hours a day and Tenders must be accompanied by the completed Tender documents. Tenders not accompanied by a complete Tender document, will not be considered.

NOTE: This tender will be evaluated in terms of the General Conditions of Contract**,** Supply Chain Management Policy and relevant specification as depicted in the document and also the Stellenbosch Preferential Procurement Policy effective from 16 January 2023 in accordance with the Preferential Procurement Regulations that was promulgated by the Minister of Finance on 04 November 2022 in Government Gazette No 47452.

The preferential points system applied is as follows:80/20 in terms of the approved policy.

Price	**80**
B-BBEE status level of contribution	**20**
Total points for Price and B-BBEE	**100**

The following conditions to Tender exist (failure to comply may result in your Tender being disqualified):

(a) This Tender is subject to the general conditions of contract (GCC) and special conditions for Tendering.
(b) Relevant terms of reference.
(c) Tenderers must be registered on the Central supplier database (CSD) if they wish to conduct business with the municipality.
(d) No award will be made to tenderers whose tax status is non-compliant.
(e) Tenders submitted must be in a sealed envelope clearly marked with the Tender number, placed in the tender box before closing time. Failure will result in the tender being invalid.

*Tender documents, in English, are available free of charge on the website: www.stellenbosch.gov.za. Alternatively, hard copies of the document are obtainable from the offices of the Supply Chain Management Unit, Stellenbosch Municipality, Town House Complex, 1st Floor, Plein Street, Stellenbosch, upon payment of a non-refundable fe**e of R 384.00 per document.***

Note: The municipality will never contact you to pay money in exchange for the award of a tender.

G Mettler (Ms)
MUNICIPAL MANAGER

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

TENDER KENNISGEWING

STELLENBOSCH MUNISIPALITEIT NOOI U VIR DIE VOLGENDE TENDER: B/SM 17/25 VERSKAFFING EN AFLEWERING VAN EEN (1) VRAGMOTOR 4 x 2 TOEGERUS MET 18M LUGPLATFORM

TENDER NOMMER:	**B/SM 17/25**
BESKRYWING:	**VERSKAFFING EN AFLEWERING VAN EEN (1) VRAGMOTOR 4 x 2 TOEGERUS MET 18M LUGPLATFORM**
SLUITINGSDATUM:	**30 September 2024**
TYD VAN SLUITING:	**12h00.** Tenders sal oopgemaak word in die **Raadsaal** of in die **Voorsieningskanaalbestuurs Raadsaal**.

NAVRAE:

Tender spesifikasies:	Victor Dyusha by 021 808 8334; e-pos: Victor.Dyusha@stellenbosch.gov.za
Vkb vereistes:	Jeanette Williams by 021 808 8524; e-pos : Jeanette.Williams@stellenbosch.gov.za
Kantoor Ure:	08h00-15h30

Tenders mag slegs ingedien word op die tenderdokumentasie verskaf deur Stellenbosch Munisipaliteit en moet geldig wees vir **180 dae** na die sluitingsdatum. Laat, elektroniese formaat of gefakse tenders sal nie aanvaar word nie en Stellenbosch Munisipaliteit is nie verplig om die laagste of enige tender wat ingedien word te aanvaar nie.

Verseëlde tenders duidelik gemerk: **"B/SM 17/25 VERSKAFFING EN AFLEWERING VAN EEN (1) VRAGMOTOR 4 x 2 TOEGERUS MET 18M LUGPLATFORM",**op die koevert, moet geplaas word in tenderbus buite die kantore van Stellenbosch Munisipaliteit ,Meenthuis Kompleks, Stellenbosch. Die tenderbus is 24 uur per dag beskikbaar en tenders moet vergesel word met die voltooide stel tenderdokumente. Tenderaanbiedinge wat nie deur die volledige tenderdokument vergesel word nie, sal nie oorweeg word nie.

LET WEL: Hierdie tender sal geëvalueer word ingevolge die Algemene Kontrakvoorwaardes, Voorsieningskanaal Bestuursbeleid and relevante spesifikasies, soos vervat in die tender dokument asook die Stellenbosch **Voorkeurverkrygingsbeleid effektief vanaf 16 Januarie 2023 in samewerking met die Voorkeurverkrygingsregulasies wat op 04 November 2022 deur die Minister van Finansies in Staatskoerant No 47452 afgekondig is.**

Die voorkeurpunte stelsel is soos volg gebaseer: 80/20 in terme van die goedgekeurde beleid:

Prys	**80**
BBSEB status	**20**
Totale punte vir prys en B-BSEB	**100**

Die volgende voorwaardes vir Tender soos volg: (versuim om te voldoen, kan veroorsaak dat u Tender gediskwalifiseer word):

1. Hierdie tender is onderworpe aan die algemene kontrakvoorwaardes (GCC) en spesiale voorwaardes vir die tender;
2. Toepaslike opdrag
3. Tenderaars moet geregistreer wees op Sentrale verskaffersdatabasis (SVD) as hulle met die munisipaliteit sake wil doen
4. Geen toekenning sal gemaak word aan diensverskaffers wie se Belasting status ongeldig is.
5. Die tender wat ingedien moet word, moet in 'n verseëlde koevert wees wat duidelik gemerk is met die Tendernommer, wat in die tenderbus voor sluitingstyd geplaas word. Versuim sal tot gevolg hê dat die tender ongeldig is.

Tenderdokumente, in Engels, is verkrygbaar by die kantoor van die Voorsieningskanaalbestuurseenheid, Stellenbosch Munisipaliteit, 1ste Vloer, Pleinstraat, Stellenbosch na betaling van 'n nie-terugbetaalde tenderdeelnamefooi van ***R384.00 per dokument.*** *Alternatiewelik mag die dokument gratis afgelaai word vanaf die webblad www.stellenbosch.gov.za.*

Let wel: Die munisipaliteit sal jou nooit kontak om geld te betaal in ruil vir die toekenning van 'n tender nie.

G Mettler (Me)
MUNISIPALE BESTUURDER

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

V7 – 16/01/2023

TENDER NO.: B/SM BSM 17/25

SUPPLY AND DELIVERY OF ONE (1) TRUCK 4 x 2 FITTED WITH 18M AERIAL PLATFORM

PROCUREMENT DOCUMENT

NAME OF TENDERER:		
Total Bid Price (Inclusive of VAT) ***(refer to page 94)*:**		
BBBEE LEVEL		
CLAIM POINTS FOR	**LOCALITY**	**N/A**

DATE: September 2024

PREPARED AND ISSUED BY:

Directorate: Finance:
Supply Chain Management Unit
Stellenbosch Municipality,
PO Box 17, Stellenbosch, 7599

CONTACT FOR ENQUIRIES REGARDING SPECIFICATIONS:

Victor Dyusha

Manager: Dwarsrivier, Metering and Loss control

Tel. Number: **021 808 8334**

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

1. TENDER NOTICE & INVITATION TO TENDER

BID NOTICE

STELLENBOSCH MUNICIPALITY HEREBY INVITES YOU TO TENDER FOR B/SM 17/25 SUPPLY AND DELIVERY OF ONE (1) TRUCK 4 x 2 FITTED WITH 18M AERIAL PLATFORM

TENDER NUMBER:	**B/SM 17/25**
DESCRIPTION:	**SUPPLY AND DELIVERY OF ONE (1) TRUCK 4 x 2 FITTED WITH 18M AERIAL PLATFORM**
CLOSING DATE:	**30 September 2024**
CLOSING TIME:	12h00: Bids will be opened in the **Council Chambers or Supply Chain Management Boardroom.**

INFORMATION:
Tender Specifications: Victor Dyusha at 021 808 8334 : e-mail: Victor.Dyusha@stellenbosch.gov.za
SCM Requirements: Jeanette Williams at 021 8088524: e-mail**:** Jeanette.Williams@Stellenbosch.gov.za.
Office hours for collection; 08h00-15h30

Tenders may only be submitted on the Tender document issued by Stellenbosch Municipality and must be valid for **180 days** after tender closing. Late, electronic format, telephonic or faxed Tenders will not be considered and Stellenbosch Municipality does not bind itself to accept the lowest bid or any of the tenders that has been submitted.

Sealed Tenders, with **"B/SM SUPPLY AND DELIVERY OF ONE (1) TRUCK 4 x 2 FITTED WITH 18M AERIAL PLATFORM",**clearly endorsed on the envelope, must be deposited in the Tender box at the offices of the Stellenbosch Municipality, Town House Complex, Plein Street, Stellenbosch. The Tender box is accessible 24 hours a day and Tenders must be accompanied by the completed Tender documents. Tenders not accompanied by a complete Tender document, will not be considered.

NOTE: This tender will be evaluated in terms of the General Conditions of Contract**,** Supply Chain Management Policy and relevant specification as depicted in the document and also the Stellenbosch Preferential Procurement Policy effective from 16 January 2023 in accordance with the Preferential Procurement Regulations that was promulgated by the Minister of Finance on 04 November 2022 in Government Gazette No 47452.

The preferential points system applied is as follows:80/20 in terms of the approved policy.

Price	**80**
B-BBEE status level of contribution	**20**
Total points for Price and B-BBEE	**100**

The following conditions to Tender exist (failure to comply may result in your Tender being disqualified):

(a) This Tender is subject to the general conditions of contract (GCC) and special conditions for Tendering.
(b) Relevant terms of reference.
(c) Tenderers must be registered on the Central supplier database (CSD) if they wish to conduct business with the municipality.
(d) No award will be made to tenderers whose tax status is non-compliant.
(e) Tenders submitted must be in a sealed envelope clearly marked with the Tender number, placed in the tender box before closing time. Failure will result in the tender being invalid.

*Tender documents, in English, are available free of charge on the website: www.stellenbosch.gov.za. Alternatively, hard copies of the document are obtainable from the offices of the Supply Chain Management Unit, Stellenbosch Municipality, Town House Complex, 1st Floor, Plein Street, Stellenbosch, upon payment of a non-refundable fe**e of R 384.00 per document.***

Note: The municipality will never contact you to pay money in exchange for the award of a tender.

G Mettler (Ms)
MUNICIPAL MANAGER

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

TENDER KENNISGEWING

STELLENBOSCH MUNISIPALITEIT NOOI U VIR DIE VOLGENDE TENDER: B/SM 17/25 VERSKAFFING EN AFLEWERING VAN EEN (1) VRAGMOTOR 4 x 2 TOEGERUS MET 18M LUGPLATFORM

TENDER NOMMER:	**B/SM 17/25**
BESKRYWING:	**VERSKAFFING EN AFLEWERING VAN EEN (1) VRAGMOTOR 4 x 2 TOEGERUS MET 18M LUGPLATFORM**
SLUITINGSDATUM:	**30 September 2024**
TYD VAN SLUITING:	**12h00.** Tenders sal oopgemaak word in die **Raadsaal** of in die **Voorsieningskanaalbestuurs Raadsaal**.

NAVRAE:

Tender spesifikasies:	Victor Dyusha by 021 808 8334; e-pos: Victor.Dyusha@stellenbosch.gov.za
Vkb vereistes:	Jeanette Williams by 021 808 8524; e-pos : Jeanette.Williams@stellenbosch.gov.za
Kantoor Ure:	08h00-15h30

Tenders mag slegs ingedien word op die tenderdokumentasie verskaf deur Stellenbosch Munisipaliteit en moet geldig wees vir **180 dae** na die sluitingsdatum. Laat, elektroniese formaat of gefakse tenders sal nie aanvaar word nie en Stellenbosch Munisipaliteit is nie verplig om die laagste of enige tender wat ingedien word te aanvaar nie.

Verseëlde tenders duidelik gemerk: **"B/SM 17/25 VERSKAFFING EN AFLEWERING VAN EEN (1) VRAGMOTOR 4 x 2 TOEGERUS MET 18M LUGPLATFORM",**op die koevert, moet geplaas word in tenderbus buite die kantore van Stellenbosch Munisipaliteit ,Meenthuis Kompleks, Stellenbosch. Die tenderbus is 24 uur per dag beskikbaar en tenders moet vergesel word met die voltooide stel tenderdokumente. Tenderaanbiedinge wat nie deur die volledige tenderdokument vergesel word nie, sal nie oorweeg word nie.

LET WEL: Hierdie tender sal geëvalueer word ingevolge die Algemene Kontrakvoorwaardes, Voorsieningskanaal Bestuursbeleid and relevante spesifikasies, soos vervat in die tender dokument asook die Stellenbosch **Voorkeurverkrygingsbeleid effektief vanaf 16 Januarie 2023 in samewerking met die Voorkeurverkrygingsregulasies wat op 04 November 2022 deur die Minister van Finansies in Staatskoerant No 47452 afgekondig is.**

Die voorkeurpunte stelsel is soos volg gebaseer: 80/20 in terme van die goedgekeurde beleid:

Prys	**80**
BBSEB status	**20**
Totale punte vir prys en B-BSEB	**100**

Die volgende voorwaardes vir Tender soos volg: (versuim om te voldoen, kan veroorsaak dat u Tender gediskwalifiseer word):

1. Hierdie tender is onderworpe aan die algemene kontrakvoorwaardes (GCC) en spesiale voorwaardes vir die tender;
2. Toepaslike opdrag
3. Tenderaars moet geregistreer wees op Sentrale verskaffersdatabasis (SVD) as hulle met die munisipaliteit sake wil doen
4. Geen toekenning sal gemaak word aan diensverskaffers wie se Belasting status ongeldig is.
5. Die tender wat ingedien moet word, moet in 'n verseëlde koevert wees wat duidelik gemerk is met die Tendernommer, wat in die tenderbus voor sluitingstyd geplaas word. Versuim sal tot gevolg hê dat die tender ongeldig is.

*Tenderdokumente, in Engels, is verkrygbaar by die kantoor van die Voorsieningskanaalbestuurseenheid, Stellenbosch Munisipaliteit, 1ste Vloer, Pleinstraat, Stellenbosch na betaling van 'n nie-terugbetaalde tenderdeelnamefooi van **R384.00 per dokument.** Alternatiewelik mag die dokument gratis afgelaai word vanaf die webblad www.stellenbosch.gov.za.*

Let wel: Die munisipaliteit sal jou nooit kontak om geld te betaal in ruil vir die toekenning van 'n tender nie.

G Mettler (Me)
MUNISIPALE BESTUURDER

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (*NAME OF MUNICIPALITY/ MUNICIPAL ENTITY*)					
BID NUMBER:	**BSM 17/25**	CLOSING DATE:	**30 September 2024**	CLOSING TIME:	**12:00**
DESCRIPTION	**SUPPLY AND DELIVERY OF ONE (1) TRUCK 4 x 2 FITTED WITH 18M AERIAL PLATFORM**				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).					

BID RESPONSE DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT **STELLENBOSCH MUNICIPALITY, TOWN HOUSE COMPLEX, PLEIN STREET, STELLENBOSCH**					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		**OR**	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	☐ Yes ☐ No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
1. ARE YOU THE ACCREDITED REPRESENTATIVE **IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?**	☐Yes ☐No [IF YES ENCLOSE PROOF]		**2.** ARE YOU A FOREIGN BASED SUPPLIER FOR **THE GOODS /SERVICES /WORKS OFFERED?**	☐Yes ☐No [IF YES, ANSWER PART B:3]	
3. TOTAL NUMBER OF ITEMS OFFERED			**4. TOTAL BID PRICE**	**R**	
5. NAME AND SIGNATURE OF BIDDER	……		**6. DATE**		
7. CAPACITY UNDER WHICH THIS BID IS SIGNED					

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		**TECHNICAL INFORMATION MAY BE DIRECTED TO:**	
DEPARTMENT	FINANCE: SCM	CONTACT PERSON	Victor Dyusha
CONTACT PERSON	Jeanette Williams	TELEPHONE NUMBER	021 808 8334
TELEPHONE NUMBER	021 808 8524	FACSIMILE NUMBER	-
FACSIMILE NUMBER	-	E-MAIL ADDRESS	Victor.dyusha@stellenbosch.gov.za
E-MAIL ADDRESS	Jeanette.Williams@stellenbosch.gov.za		

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.

1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE**

1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE STELLENBOSCH SUPPLY CHAIN MANAGEMENT POLICY,THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.

2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.

2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.

2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.

2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.

2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.

2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

3.1.	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
3.2.	DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
3.3.	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
3.4.	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
3.5.	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

SIGNATURE OF BIDDER:

……

CAPACITY UNDER WHICH THIS BID IS SIGNED:

……

DATE:

……...

CONTENTS

PAGE NUMBER

1. TENDER NOTICE & INVITATION TO TENDER 2

TENDER KENNISGEWING 3

PART A – ADMINISTRATIVE REQUIREMENTS IN TERMS OF THE SUPPLY CHAIN MANAGEMENT POLICY 7

2. CHECKLIST 8

3. AUTHORITY TO SIGN A BID....9

4. CERTIFICATE OF AUTHORITY FOR JOINT VENTURES....11

5. GENERAL CONDITIONS OF CONTRACT – GOVERNMENT PROCUREMENT 12

6. GENERAL CONDITIONS OF TENDER 21

7. MBD 4 – DECLARATION OF INTEREST 23

8. MBD6.1 – PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 – PURCHASES/SERVICES 80/20 26

MBD 8 – DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES....36

9. MBD 9 – CERTIFICATE OF INDEPENDENT BID DETERMINATION....38

10. MBD 10 – CERTIFICATE FOR PAYMENT OF MUNICIPAL SERVICES....40

11. COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT, 1993 (ACT 130 OF 1993) 41

12. FORM OF INDEMNITY 42

PART B – SPECIFICATIONS AND PRICING SCHEDULE....43

13. SPECIFICATIONS 44

14. SCHEDULE OF PLANT AND EQUIPMENT....90

15. SCHEDULE OF SUBCONTRACTORS....91

16. SCHEDULE OF WORK EXPERIENCE OF THE TENDERER – CURRENT CONTRACTS....92

17. SCHEDULE OF WORK EXPERIENCE OF THE TENDERER – COMPLETED CONTRACTS....93

18. PRICING SCHEDULE....94

19. DECLARATION BY TENDERER 96

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

PART A – ADMINISTRATIVE REQUIREMENTS IN TERMS OF THE SUPPLY CHAIN MANAGEMENT POLICY

2. CHECKLIST

PLEASE ENSURE THAT THE FOLLOWING FORMS HAVE BEEN DULY COMPLETED AND SIGNED AND THAT ALL DOCUMENTS AS REQUESTED, ARE ATTACHED TO THE TENDER DOCUMENT:

Authority to Sign a Bid - Is the form duly completed and is a **certified copy** of the **resolution** attached?	**Yes**		**No**	
MBD 4 (Declaration of Interest) - Is the form duly completed and signed?	**Yes**		**No**	
MBD 6.1 (Preference Points claim form for purchases/services) - Is the form duly completed and signed? Is a copy of the **B-BBEE Certificate** issued by a Verification Agency accredited by SANAS **or** the **original Sworn Affidavit** attached? (NB! BBBEE CERTIFICATES CAN BE VERIFIED WITH THE VERIFICATION AGENCY BUT A SWORN AFFIDAVIT **MUST** BE AN ORIGINAL AND **NOT** A COPY TO BE ELIGIBLE FOR BBBEE POINTS)	**Yes**		**No**	
MBD 8 (Declaration of Past Supply Chain Practices) - Is the form duly completed and signed?	**Yes**		**No**	
MBD 9 (Certificate of Independent Bid Determination) - Is the form duly completed and signed?	**Yes**		**No**	
MBD 10 (Certificate of Payment of Municipal Accounts) - Is the form duly completed and signed? Are the **Identity numbers**, **residential addresses** and **municipal account numbers** of **ALL** members, partners, directors, etc. provided on the form as requested? (NB! MUNICIPAL ACCOUNTS WILL BE VERIFIED AND USED AS BASIS FOR PREFERENCE POINTS SCORING IN TERMS OF THE STELLENBOSCH PREFERENTIAL PROCUREMENT POLICY. THE BUSINESS ADDRESS, LEASE AGREEMENT OR SWORN AFFADAVIT WILL BE THE BASIS FOR AWARDING POINTS FOR LOCALITY)	**Yes**		**No**	
OHSA (Occupational Health and Safety) - Is the form duly completed and signed? Is a valid **Letter of Good Standing** from the Compensation Commissioner attached?	**Yes**		**No**	
Form of Indemnity - Is the form duly completed and signed?	**Yes**		**No**	
Pricing Schedule - Is the form duly completed and signed?	**Yes**		**No**	
Declaration by Tenderer - Is the form duly completed and signed?	**Yes**		**No**	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

3. AUTHORITY TO SIGN A BID

1. SOLE PROPRIETOR (SINGLE OWNER BUSINESS) AND NATURAL PERSON

1.1. I, _____, the undersigned, hereby confirm that I am the sole owner of the business trading as _____.

OR

1.2. I, _____, the undersigned, hereby confirm that I am submitting this tender in my capacity as natural person.

SIGNATURE:		DATE:	
PRINT NAME:			
WITNESS 1:		WITNESS 2:	

2. COMPANIES AND CLOSE CORPORATIONS

2.1. **If a Bidder is a COMPANY**, **a certified copy of the resolution by the board of directors**, duly signed, authorising the person who signs this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the company **must be submitted with this bid,** that is, before the closing time and date of the bid

2.2. In the case of a **CLOSE CORPORATION (CC**) submitting a bid**, a resolution by its members**, authorizing a member or other official of the corporation to sign the documents on their behalf, **shall be included with the bid.**

PARTICULARS OF RESOLUTION BY BOARD OF DIRECTORS OF THE COMPANY/MEMBERS OF THE CC

Date Resolution was taken	
Resolution signed by (name and surname)	
Capacity	
Name and surname of delegated Authorised Signatory	
Capacity	
Specimen Signature	

Full name and surname of ALL Director(s) / Member (s)			
1.		2.	
3.		4.	
5.		6.	
7.		8.	
9.		10.	

Is a CERTIFIED COPY of the resolution attached?	**YES**		**NO**	

SIGNED ON BEHALF OF COMPANY / CC:		DATE:	
PRINT NAME:			
WITNESS 1:		WITNESS 2:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

3. PARTNERSHIP

We, the undersigned partners in the business trading as _____ hereby authorize Mr/Ms _____ to sign this bid as well as any contract resulting from the bid and any other documents and correspondence in connection with this bid and /or contract for and on behalf of the abovementioned partnership.

The following particulars in respect of every partner must be furnished and signed by every partner:

Full name of partner			Signature
SIGNED ON BEHALF OF PARTNERSHIP:		DATE:	
PRINT NAME:			
WITNESS 1:		WITNESS 2:	

4. CONSORTIUM

We, the undersigned consortium partners, hereby authorize_____ _____ (Name of entity) to act as lead consortium partner and further authorize Mr./Ms. _ _____ To sign this offer as well as any contract resulting from this tender and any other documents and correspondence in connection with this tender and / or contract for and on behalf of the consortium.

The following particulars in respect of each consortium member must be provided and signed by each member:

Full Name of Consortium Member	Role of Consortium Member	% Participation	Signature
SIGNED ON BEHALF OF PARTNERSHIP:		DATE:	
PRINT NAME:			
WITNESS 1:		WITNESS 2:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

4. CERTIFICATE OF AUTHORITY FOR JOINT VENTURES

This returnable schedule is to be completed by JOINT VENTURES

We, the undersigned, are submitting this tender offer in joint venture and hereby authorize Mr./Ms. ___

_____

authorized signatory of the Company/Close Corporation/Partnership (name) _____

_____, acting in the capacity of lead partner, to sign all documents in connection with the tender offer and any contract resulting from it on our behalf.

(i) Name of firm (Lead partner)			
Address			
		Tel. No.	
Signature		Designation	

(ii) Name of firm			
Address			
		Tel. No.	
Signature		Designation	

(iii)Name of firm			
Address:			
		Tel. No.	
Signature		Designation	

(iv) Name of firm			
Address			
		Tel. No.	
Signature		Designation	

NOTE: A copy of the Joint Venture Agreement showing clearly the percentage contribution of each partner to the Joint Venture, shall be appended to this Schedule.

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

5. GENERAL CONDITIONS OF CONTRACT – GOVERNMENT PROCUREMENT

1. DEFINITIONS

The following terms shall be interpreted as indicated:

1.1. “Closing time” means the date and hour specified in the bidding documents for the receipt of bids.

1.2. “Contract” means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

1.3. “Contract price” means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.

1.4. “Corrupt practice” means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

1.5. "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally

1.6. “Country of origin” means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.

1.7. “Day” means calendar day.

1.8. “Delivery” means delivery in compliance of the conditions of the contract or order.

1.9. “Delivery ex stock” means immediate delivery directly from stock actually on hand

1.10. “Delivery into consignees store or to his site” means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.

1.11. "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.

1.12. ”Force majeure” means an event beyond the control of the supplier and not involving the supplier’s fault or negligence and not foreseeable.

1.13. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

1.14. “Fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.

1.15. “GCC” means the General Conditions of Contract.

1.16. “Goods” means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.

1.17. “Imported content” means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.

1.18. “Local content” means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

1.19. "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.

1.20. "Order" means an official written order issued for the supply of goods or works or the rendering of a service.

1.21. "Project site" where applicable, means the place indicated in bidding documents.

1.22. "Purchaser" means the organization purchasing the goods.

1.23. "Republic" means the Republic of South Africa.

1.24. "SCC" means the Special Conditions of Contract.

1.25. "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.

1.26. "Supplier" means the successful bidder who is awarded the contract to maintain and administer the required and specified service(s) to the State.

1.27. "Tort" means in breach of contract.

1.28. "Turnkey" means a procurement process where one service provider assumes total responsibility for all aspects of the project and delivers the full end product / service required by the contract.

1.29. "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application

2.1. These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.

2.2. Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.

2.3. Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

3.1. Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.

3.2. Invitations to bid are usually published in locally distributed news media and on the municipality / municipal entity website.

4. Standards

4.1. The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

5.1. The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

5.2. The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.

5.3. Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.

5.4. The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

6.1. The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

6.2. When a supplier developed documentation / projects for the municipality / municipal entity, the intellectual, copy and patent rights or ownership of such documents or projects will vest in the municipality / municipal entity.

7. Performance security

7.1. Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.

7.2. The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.

7.3. The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:

7.3.1. bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or

7.3.2. a cashier's or certified cheque

7.4. The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified.

8. Inspections, tests and analyses

8.1. All pre-bidding testing will be for the account of the bidder. If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspections tests and analysis, the bidder or contractor's premises shall be open, at all reasonable hours, for inspection by a representative of the purchaser or an organization acting on behalf of the purchaser.

8.2. If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.

8.3. If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the goods to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.

8.4. Where the goods or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such goods or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.

8.5. Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

8.6. Any contract goods may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected goods shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with goods which do comply with the requirements of the contract. Failing such removal the rejected goods shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute goods forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected goods, purchase such goods as may be necessary at the expense of the supplier.

8.7. The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 22 of GCC.

9. Packing

9.1. The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2. The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, and in any subsequent instructions ordered by the purchaser.

10. Delivery

Delivery of the goods shall be made by the supplier in accordance with the documents and terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified.

11. Insurance

The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified.

12. Transportation

Should a price other than an all-inclusive delivered price be required, this shall be specified.

13. Incidental

13.1. The supplier may be required to provide any or all of the following services, including additional services, if any:

13.1.1. performance or supervision of on-site assembly and/or commissioning of the supplied goods;

13.1.2. furnishing of tools required for assembly and/or maintenance of the supplied goods;

13.1.3. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;

13.1.4. performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and

13.1.5. training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2. Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

14. Spare parts

14.1. As specified, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

14.1.1. such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and;

14.1.2. in the event of termination of production of the spare parts:

14.1.2.1. advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and

14.1.2.2. following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1. The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2. This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3. The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4. Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5. If the supplier, having been notified, fails to remedy the defect(s) within the period specified, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

16.1. The method and conditions of payment to be made to the supplier under this contract shall be specified.

16.2. The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.

16.3. Payments shall be made by the purchaser **no later than thirty (30**) days after submission of an **invoice, statement** or claim by the supplier.

16.4. Payment will be made in Rand unless otherwise stipulated.

17. Prices

Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized or in the purchaser's request for bid validity extension, as the case may be.

18. Variation orders

In cases where the estimated value of the envisaged changes in purchase does not vary more tha15% of the total value of the original contract, the contractor may be instructed to deliver the goods or render the services as such. In cases of measurable quantities, the contractor may be approached to reduce the unit price and such offers, may be accepted provided that there is no escalation in price.

19. Assignment

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract, if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

21.1. Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

21.2. If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

21.3. The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

21.4. Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 22 without the application of penalties.

21.5. Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

23.1.1. if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;

23.1.2. if the Supplier fails to perform any other obligation(s) under the contract; or

23.1.3. if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

23.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4. If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the supplier as having no objection and proceed with the restriction.

23.5. Any restriction imposed on any person by the purchaser will, at the discretion of the purchaser, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the purchase actively associated.

23.6. If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

23.6.1. the name and address of the supplier and / or person restricted by the purchaser;

23.6.2. the date of commencement of the restriction

23.6.3. the period of restriction; and

23.6.4. the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7. If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped of subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25. Force Majeure

25.1. Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

25.2. If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

27.1. If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

27.2. If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3. Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4. Notwithstanding any reference to mediation and/or court proceedings herein,

27.4.1. the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and

27.4.2. the purchaser shall pay the supplier any monies due for goods delivered and / or services rendered according to the prescripts of the contract.

28. Limitation of liability

28.1. Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;

28.1.1. the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

28.1.2. the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment

29. Governing language

The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. Applicable law

The contract shall be interpreted in accordance with South African laws, unless otherwise specified.

31. Notices

31.1. Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice

31.2. The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and duties

32.1. A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.

32.2. A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

32.3. No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid SARS must have certified that the tax matters of the preferred bidder are in order.

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

32.4. No contract shall be concluded with any bidder whose municipal rates and taxes and municipal services charges are in arrears.

33. Transfer of contracts

The contractor shall not abandon, transfer, cede, assign or sublet a contract or part thereof without the written permission of the purchaser.

34. Amendment of contracts

No agreement to amend or vary a contract or order or the conditions, stipulations or provisions thereof shall be valid and of any force unless such agreement to amend or vary is entered into in writing and signed by the contracting parties. Any waiver of the requirement that the agreement to amend or vary shall be in writing, shall also be in writing.

35. Prohibition of restrictive practices.

35.1. In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder(s) is / are or a contractor(s) was / were involved in collusive bidding.

35.2. If a bidder(s) or contractor(s) based on reasonable grounds or evidence obtained by the purchaser has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in section 59 of the Competition Act No 89 0f 1998.

35.3. If a bidder(s) or contractor(s) has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

General Conditions of Contract (revised July 2010)

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

6. GENERAL CONDITIONS OF TENDER

1. Sealed tenders, with the **"Tender Number and Title"** clearly endorsed on the envelope, must be deposited in the **tender box** at the offices of the Stellenbosch Municipality, Plein Street, Stellenbosch.

2. The tender must be lodged by the Tenderer in the tender box in the Main Hall Entrance, Stellenbosch Municipal Offices, Plein Street, Stellenbosch

PLEASE NOTE:

2.1. Tenders that are deposited in the incorrect box will not be considered.

2.2. Mailed, telegraphic or faxed tenders will not be accepted.

2.3. Documents may only be completed in non-erasable ink.

2.4. The use of correction fluid/tape is not allowed.

2.4.1. In the event of a mistake having been made, it shall be crossed out in ink and be accompanied by an initial at each and every alteration.

2.4.2. Alterations or deletions not signed by the Tenderer may render the tender invalid.

2.5. All bids must be submitted in writing on the official forms supplied (not to be re-typed)

2.6. All prices shall be quoted in South African currency and be **INCLUSIVE of VAT.**

3. Where the value of an intended contract will exceed R1 000 000, 00 (R1 million) it is the bidder's responsibility to be registered with the South African Revenue Service (SARS) for VAT purposes in order to be able to issue tax invoices. The municipality will deem the price above R 1 000 000,00 (R1 million) to be VAT inclusive even if it is indicated that no VAT is charged. Please insure that provision is made for VAT in these instances.

3.1 It is a requirement of this contract that the amount of value-added tax (VAT) must be shown clearly on each invoice.

3.2 The amended Value-Added Tax Act requires that a Tax Invoice for supplies in excess of R3 000 should, in addition to the other required information, also disclose the VAT registration number of the recipient, with effect from 1 March 2005. The VAT registration number of the Stellenbosch Municipality is **4700102181.**

3 Any Tender received after the appointed time for the closing of Tenders shall not be considered but shall be filed unopened with the other Tenders received or may be returned to the Tenderer at his request.

4 Tenders may not be telefaxed to the Municipality and therefore any tenders received by fax will **not** be considered.

5 Tenders shall be opened in public at the Stellenbosch Municipal Offices as soon as possible after the closing time for the receipt of tenders.

6 The Municipality shall have the right to summarily disqualify any Tenderer who, either at the date of submission of this tender or at the date of its award, is indebted to the Municipality in respect of any rental, levies, rates and/or service charges; ALTERNATIVELY;

6.1 That an agreement be signed whereby the Tenderer agrees that a percentage or fixed amount at the discretion of the Municipality, be deducted from payments due to him for this tender, until the debt is paid in full.

6.2 The tenderer shall declare **all** the Municipal account numbers in the Stellenbosch Area for which the enterprise or the proprietors or directors in their personal capacity is/ are responsible or co-responsible.

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

7. Negotiations for a fair market related price

7.1 The award of the tender may be subject to price negotiation with the preferred tenderers.

8 This bid will be evaluated and adjudicated according to the following criteria:

8.1 Relevant specifications
8.2 Value for money
8.3 Capability to execute the contract
8.4 PPPFA & associated regulations

9 Service Level Agreement

The award of the tender is subject to the signing of a Service Level Agreement (SLA) between the successful bidder and Stellenbosch Municipality.

10 Centralised Supplier Database

No Bids will be awarded to a bidder who is not registered on the Centralised Supplier Database (CSD).

The CSD supplier number starting with (MAAA) number is automatically generated by the Central Database System after successful registration and validation of a prospective service provider. This number is now a mandatory requirement, as referred to in regulation 14(1) *(b)* of the Municipal Supply Chain Management Regulations, as part of the listing criteria for accrediting a prospective service provider. Prospective suppliers should self – register on the CSD website at www.csd.gov.za Registration on the CSD will be compulsory in order to conduct business with the STELLENBOSCH MUNICIPALITY. Registration on CSD can be done by contacting 021 808 8594 or Nicolene.Hamilton@stellenbosch.gov.za

Centralised Supplier Database No. MAAA……

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

7. MBD 4 – DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state[1].
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid:

3.1.	**Full Name of bidder or his or her representative**												
3.2.	**Identity Number**												
3.3.	**Position occupied in the Company (director, shareholder [2] etc.)**												
3.4.	**Company Registration Number**												
3.5.	**Tax Reference Number**												
3.6.	**VAT Registration Number**												

3.7.	**Are you presently in the service of the state?**	**YES**		**NO**	
3.7.1.	If so, furnish particulars:				
3.8.	**Have you been in the service of the state for the past twelve months?**	**YES**		**NO**	
3.8.1.	If so, furnish particulars:				

[1] *MSCM Regulations: "in the service of the state" means to be –*

a. a member of –
i. any municipal council;
ii. any provincial legislature; or
iii. the National Assembly or the National Council of Provinces;
b. a member of the board of directors of any municipal entity;
c. an official of any municipality or municipal entity;
d. an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
e. an executive member of the accounting authority of any national or provincial public entity; or
f. an employee of Parliament or a provincial legislature.

[2] *"Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.*

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

3.9.	**Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?**	**YES**		**NO**	
3.9.1.	If so, furnish particulars:				
3.10.	**Are you aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?**	**YES**		**NO**	
3.10.1.	If so, furnish particulars:				
3.11.	**Are any of the company's directors, managers, principal shareholders or stakeholders in the service of the state?**	**YES**		**NO**	
3.11.1.	If so, furnish particulars:				
3.12.	**Is any spouse, child or parent of the company's directors, managers, principal shareholders or stakeholders in the service of the state?**	**YES**		**NO**	
3.12.1.	If so, furnish particulars:				
3.13.	**Do you or any of the directors, trustees, managers, principal shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract?**	**YES**		**NO**	
3.13.1.	If so, furnish particulars:				

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

3.14.	Please provide the following information on ALL directors/shareholders/trustees/members below:		
Full Name and Surname	**Identity Number**	**Personal Income Tax Number**	**Provide State[3] Employee Number**

NB:

a) PLEASE ATTACH CERTIFIED COPY(IES) OF ID DOCUMENT(S)

b) PLEASE PROVIDE PERSONAL INCOME TAX NUMBERS FOR ALL DIRECTORS / SHAREHOLDERS / TRUSTEES / MEMBERS, ETC.

4. DECLARATION

I, the undersigned (name) _____,
certify that the information furnished in paragraph 3 above is correct.

I accept that the state may act against me should this declaration prove to be false.

SIGNATURE		DATE	
NAME OF SIGNATORY			
POSITION			
NAME OF COMPANY			

[3] *MSCM Regulations: "in the service of the state" means to be –*

a. a member of –
  i. any municipal council;
  ii. any provincial legislature; or
  iii. the National Assembly or the National Council of Provinces;
b. a member of the board of directors of any municipal entity;
c. an official of any municipality or municipal entity;
d. an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
e. an executive member of the accounting authority of any national or provincial public entity; or
f. *an employee of Parliament or a provincial legislature.*

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

8. MBD6.1 – PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 – PURCHASES/SERVICES 80/20

NB:
Before completing this form, bidders must study the general conditions, definitions and directives applicable in respect of B-BBEE, as prescribed in the Preferential Procurement Regulations, 2022 and the Stellenbosch Preferential Procurement Policy 2022/23

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution and any other applicable preference

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this bid shall be awarded for:

(a) Price; and

(b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and BBBEE (must not exceed 100)	**100**

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 Failure on the part of a bidder to submit proof of Locality together with the bid, will be interpreted to mean that preference points for Locality are not claimed. **(N/A).**

1.7 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

(a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

the Broad-Based Black Economic Empowerment Act;

(b) "**B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

(c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;

(d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

(e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.

(g) "**Locality**" means the local suppliers and/or service providers that business offices are within the Municipal area of Stellenbosch (WC024).

(h) **"price"** includes all applicable taxes less all unconditional discounts;

(i) **"proof of B-BBEE status level of contributor"** means:

1) B-BBEE Status level certificate issued by an authorized body or person;

2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;

3) Any other requirement prescribed in terms of the B-BBEE Act;

(j) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(k) "**Specific goals**" means specific goals as contemplated in section 2(1)(d) of the Act which may include contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction and Development Programme as
published in Government Gazette No. 16085 dated 23 November 1994;

(l) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

4. POINTS AWARDED FOR PRICE

4.1 **THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS**

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \text{ or } \qquad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4.2 **FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME-GENERATING PROCUREMENT**

4.3 **POINTS AWARDED FOR PRICE**

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right) \text{ or } \qquad Ps = 90\left(1 + \frac{Pt - P\,max}{Pmax}\right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmax = Price of highest acceptable bid

5. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

5.1 In terms of Regulation 4 (2) and 5 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining a specific goal specified for the tender

5.2 The tendering conditions will stipulate the specific goals, as contemplated in section 2(1)(d)(ii) of the Preferential Procurement Act, be attained.

5.3 A maximum of 20 points (80/20 preference points system) or 10 (90/10) preference points system), must be allocated for specific goals. These goals are :

(a) contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender or disability;

(b) Promotion of enterprises located in the municipal area (WCO24**). (N/A).**

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

5.4 Regarding par 5.3 (a) at least 50% of the 20/10 points must be allocated to promote this goal and points will be allocated in terms of the BBBEE scorecard as follows.

B-BBEE Status Level of Contributor	Number of Points for 80/20 Preference Points System	Number of Points for 90/10 Preference Points System
1	20	10
2	18	9
3	16	8
4	12	5
5	8	4
6	6	3
7	4	2
8	2	1
Non-compliant contributor	0	0

5.5 A tenderer must submit proof of its BBBEE status level contributor.

5.6 A tenderer failing to submit proof of BBBEE status level of contributor –

5.6.1 may only score in terms of the 80/90-point formula for price; and

5.6.2 scores 0 points out of 10/5 BBBEE status level of contributor, which is in line with section 2 (1) (d) (i) of the Act, where the supplier or service provider did not provide proof thereof.

5.7 Regarding par 5.3 (b) a maximum of 50% of the 20/10 points must be allocated to promote this goal. Maximum points will be allocated as follows.

Locality of supplier	Number of Points for 80/20 Preference Points System	Number of Points for 90/10 Preference Points System
Within the boundaries of the municipality	N/A	N/A
Outside of the boundaries of the municipality	0	0

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

6. BID DECLARATION

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

7.1 B-BBEE Status Level of Contributor: . = ……(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be substantiated by relevant proof of B-BBEE status level of contributor.)

7.2 Within the boundaries of Stellenbosch Municipality (WC024)? **(N/A).**

YES		NO	

Business Address - ……

……

……

(Points claimed in respect of paragraph 7.2 must be substantiated by relevant proof that the business premises is situated in the Municipal area of Stellenbosch (WC024). A valid municipal account or proof of valid lease agreement, or sworn affidavit must be attached). **(N/A).**

8. SUB-CONTRACTING

8.1 Will any portion of the contract be sub-contracted?

(***Tick applicable box***)

YES		NO	

8.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted.....……%
ii) The name of the sub-contractor……..
iii) The B-BBEE status level of the sub-contractor.....……..
iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise

Designated Group: An EME or QSE which is at last 51% owned by:	**EME** √	**QSE** √
Black people		
Black people who are youth		
Black people who are women		

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:…….

9.2 VAT registration number:……..……..……

9.3 Company registration number:……..…….……

9.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

……
……
……

9.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[*TICK APPLICABLE BOX*]

9.7 **MUNICIPAL INFORMATION**

Municipality where business is situated: ……..

Registered Account Number: …….

Stand Number:…….

9.8 Total number of years the company/firm has been in business:……

9.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

iv) If the B-BBEE status level of contributor/Locality points has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution.

SIGNATURE OF BIDDER(S):			
WITNESS 1:		WITNESS 2:	
DATE:			
ADDRESS:			

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

PLEASE COMPLETE IN FULL YOUR OWN AFFIDAVIT TO CLAIM POINTS

SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE – GENERAL (DRAFT EXAMPLE)
(DO NOT USE. USE NEW/APPLICABLE TEMPLATE)

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner (**Select one**) of the following enterprise and am duly authorised to act on its behalf: NB!

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Vat Number (If applicable)	
Enterprise Physical Address:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of "Black People"	As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians – (a) who are citizens of the Republic of South Africa by birth or descent; or (b) who became citizens of the Republic of South Africa by naturalisation- i. before 27 April 1994; or ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

Definition of "Black Designated Groups"	"Black Designated Groups means: (a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (b) Black people who are youth as defined in the National Youth Commission Act of 1996; (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (d) Black people living in rural and under developed areas; (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"

3. I hereby declare under Oath that:

- The Enterprise is_____% Black Owned using the flow-through principle as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise is_____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise is_____% Black Designated Group Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
    - Black Youth % =_____%
    - Black Disabled % =_____%
    - Black Unemployed % =_____%
    - Black People living in Rural areas % =_____%
    - Black Military Veterans % =_____%

- Based on the Audited Financial Statements/Financial Statements and other information available on the latest financial year-end of_____(DD/MM/YYYY), the a NB! Revenue was R10,000,000.00 (Ten Million Rands) or less
- Please Confirm on the below table the B-BBEE Level Contributor, **by ticking the applicable box.**

100% Black Owned	**Level One** (135% B-BBEE procurement recognition level)	
At least 51% Black Owned	**Level Two** (125% B-BBEE procurement recognition level)	
Less than 51% Black Owned	**Level Four** (100% B-BBEE procurement recognition level)	

4. I know and understand the contents of this affidavit and I have no objection to take the

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

prescribed oath and consider the oath binding on my conscience and on the Owners of the Enterprise which I represent in this matter.

5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature:_____

Date :_____

NB! ORIGINALLY CERTIFIED/ NOT COPY

_____

Commissioner of Oaths
Signature & stamp
Date:

EXAMPLE OF POINT SCORING AND ALLOCATION OF PREFERENCE POINTS (80/20) WHERE LOCALITY AS A GOAL IS INCLUDED. STELLENBOSCH PREFERENTIAL PROCUREMENT POLICY.

BIDDER	PRICE	BBBEE LEVEL (VALID)	BUSINESS PREMISES (IN WC024)
TENDERER A	R 80 000	1	NO
TENDERER B	R 75 000	1	YES
TENDERER C	R 70 000	2	NO

BIDDER	PRICE POINTS (Out of 80)	BBBEE POINTS (Out of 10)	LOCALITY POINTS (Out of 10)	TOTAL POINTS (Out of 100)
TENDERER A	68.57	10	0	78.57
TENDERER B	74.29	10	10	94.29
TENDERER C	80	9	0	89

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

MBD 8 – DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This Municipal Bidding Document must form part of all bids invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be rejected if that bidder, or any of its directors have:
   3.1. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
   3.2. been convicted for fraud or corruption during the past five years;
   3.3. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
   3.4. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

4.1	Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? *(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the audi alteram partem rule was applied).*	**Yes**	**No**
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? *(To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).*	**Yes**	**No**
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	**Yes**	**No**

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

4.3.1	If so, furnish particulars:		
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	**Yes**	**No**
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	**Yes**	**No**
4.5.1	If so, furnish particulars:		

5. CERTIFICATION

I, the undersigned (full name), _____, certify that the information furnished on this declaration form true and correct.

I accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

SIGNATURE:		NAME (PRINT):	
CAPACITY:		DATE:	
NAME OF FIRM:			

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

9. MBD 9 – CERTIFICATE OF INDEPENDENT BID DETERMINATION

1. This Municipal Bidding Document (MBD) must form part of all bids invited.

2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).[4] Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.

3. Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:

   3.1. take all reasonable steps to prevent such abuse;

   3.2. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and

   3.3. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

CERTIFICATE OF INDEPENDENT BID DETERMINATION:

In response to the invitation for the bid made by:

STELLENBOSCH MUNICIPALITY

I, the undersigned, in submitting the accompanying bid, hereby make the following statements that I certify to be true and complete in every respect:

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

[4] Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

5.1. has been requested to submit a bid in response to this bid invitation;

5.2. could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and

5.3. provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium[5] will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
   7.1. prices;
   7.2. geographical area where product or service will be rendered (market allocation)
   7.3. methods, factors or formulas used to calculate prices;
   7.4. the intention or decision to submit or not to submit, a bid;
   7.5. the submission of a bid which does not meet the specifications and conditions of the bid; or
   7.6. bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

SIGNATURE:		NAME (PRINT):	
CAPACITY:		DATE:	
NAME OF FIRM:			

[5] *Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.*

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

10. MBD 10 – CERTIFICATE FOR PAYMENT OF MUNICIPAL SERVICES

DECLARATION IN TERMS OF CLAUSE 112(1) OF THE MUNICIPAL FINANCE MANAGEMENT ACT (NO.56 OF 2003)

I, _____, _____ (full name and ID no.), hereby acknowledge that according to SCM Regulation 38(1)(d)(i), the Municipality may reject the tender of the tenderer if any municipal rates and taxes or municipal service charges owed by the Tenderer or any of its directors/members/partners to the Stellenbosch Municipality, or to any other municipality or municipal entity, are in arrears for more than 3 (three) months.

I declare that I am duly authorised to act on behalf of _____ (name of the firm) and hereby declare, that to the best of my personal knowledge, neither the firm nor any director/member/partner of said firm is in arrears on any of its municipal accounts with any municipality in the Republic of South Africa, for a period longer than 3 (three) months.

I further hereby certify that the information set out in this schedule and/or attachment(s) hereto is true and correct. The Tenderer acknowledges that failure to properly and truthfully complete this schedule may result in the tender being disqualified, and/or in the event that the tenderer is successful, the cancellation of the contract.

PHYSICAL BUSINESS ADDRESS(ES) OF THE TENDERER	MUNICIPAL ACCOUNT NUMBER

FURTHER DETAILS OF THE BIDDER'S Director / Shareholder / Partners, etc.:

Director / Shareholder / partner	Physical address of the Business	Municipal Account number(s)	Physical residential address of the Director / shareholder / partner	Municipal Account number(s)

NB: Please attach certified copy (ies) of ID document(s) and Municipal Accounts If the entity or any of its Directors/Shareholders/Partners, etc. rents/leases premises, a copy of the rental/lease agreement or sworn affidavit must be submitted with this tender.

- **PLEASE SUBMIT MUNICIPAL ACCOUNTS FOR THE FOLLOWING TWO MONTHS AFTER BID CLOSURE TO THE RELEVANT SCM PRACTITIONER SHOULD THE BID NOT BE AWARDED YET.**

Signature	**Position**	**Date**

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

11.	COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT, 1993 (ACT 130 OF 1993)

COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT, 1993 (ACT 130 OF 1993)	
Stellenbosch Municipality has legal duty in terms of Section 89 of the said Act to ensure that all contractors with whom agreements are entered into for the execution of work are registered as employers in accordance with the provisions of this Act and that all the necessary assessments have been paid by the contractor. In order to enter into this agreement, the following information is needed regarding the above-mentioned:	
Contractor's registration number with the office of the Compensation Commissioner:	
NOTE: **A copy of the latest receipt together with a copy of the relevant assessment OR a copy of a valid Letter of Good Standing must be handed in, in this regard.**	

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

12. FORM OF INDEMNITY

INDEMNITY

Given by (Name of Company) _____

of (registered address of Company) _____

a company incorporated with limited liability according to the Company Laws of the Republic of South Africa (hereinafter called the Contractor), represented herein by (Name of Representative) _____

_____in his capacity as (Designation) _____

of the Contractor, is duly authorised hereto by a resolution dated _____ /20___,

to sign on behalf of the Contractor.

WHEREAS the Contractor has entered into a Contract dated _____ / 20_____, with the Municipality who require this indemnity from the Contractor.

NOW THEREFORE THIS DEED WITNESSES that the Contractor does hereby indemnify and hold harmless the Municipality in respect of all loss or damage that may be incurred or sustained by the Municipality by reason of or in any way arising out of or caused by operations that may be carried out by the Contractor in connection with the aforementioned contract; and also in respect of all claims that may be made against the Municipality in consequence of such operations, by reason of or in any way arising out of any accidents or damage to life or property or any other cause whatsoever; and also in respect of all legal or other expenses that may be incurred by the Municipality in examining, resisting or settling any such claims; for the due performance of which the Contractor binds itself according to law.

SIGNATURE OF CONTRACTOR:	
DATE:	
SIGNATURE OF WITNESS 1:	
DATE:	
SIGNATURE OF WITNESS 2:	
DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

PART B – SPECIFICATIONS AND PRICING SCHEDULE

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

13. SPECIFICATIONS

This Schedule of Technical Data must be fully completed and submitted with each offer, simply to state "comply" or "noted" is not sufficient, full details must be given.

DETAILS OF OFFER:

1. SCOPE OF SPECIFICATION

This specification provides for the supply of heavy-duty, 2 axle, diesel powered platform trucks fitted with 18 M telescopic aerial platforms conforming to the technical specification below.

The vehicles are required for general electrical infrastructure maintenance within the STELLENBOSCH MUNICIPALITY'S geographical boundaries. The supplied vehicle / aerial platforms combination shall be designed for and be capable of efficient and satisfactory operation under all South African weather conditions.

Tenderers are to state here their choice of vehicle and aerial platform offered complying with all the technical specifications.

Vehicle: Make, Model ……

Aerial Platform: Make, Model ……

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

2. PROFESSIONAL PDF DOCUMENTS

It is required that the tender document be completed in ink.	……
All documentation including that of the tender submission such as OEM brochures, technical drawings etc. must be in the English language and properly assembled in an appropriate lever arch file with clear labels indicating the various sections.	……
All documents submitted must in addition be scanned in PDF format and be submitted on a standard USB flash drive that is to be clearly labelled with the bidders company name, tender number and description.	……

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
	2. APPLICABLE STANDARDS	
	The latest standard shall apply.	.....
2.1	SANS 1055:2007 : Under run bumper	
2.2	SANS 1091:2012 : National colour standard	
2.3	SANS 1207:1998 Latest : Brakes	
2.4	SANS 1327:2004 : 7 pin trailer socket	
2.5	SANS 1329:4:2004 : Retro-reflective signs.	
2.6	SANS 1496:2017 : Wheel Flaps	
2.7	SANS 1517:2005 : Lubricating oil diesel engines	
2.8	SANS 1550-1:2017 : Motor vehicle tyres and rims.	
2.9	SANS 1700 : Fasteners	
2.10	SANS 8501-3:2008 Preparation of steel substrates	
2.11	SANS 10013-1:2006 : Internal combustion engines:	
2.12	SANS 10168:2002 : Seat belts	
2.13	SANS 10281:2003 : Sound levels	
2.14	SANS 12944:1998 : Steel corrosion protection.	
2.15	SANS 16368: 2014 Mobile elevating work platforms	
2.16	SANS 20049:2009 : Particulate pollutants engines	
2.17	SANS 20104:1998 : Reflective tape.	
2.18	Occupational Health and Safety Act No. 85 of 1993	
2.19	South African Road Traffic Act (Act 89 of 1989)	
2.20	ANSI/SAIA A92.2 – 2015 : MEWP Elevating Platforms	
2.22	EN 280:2013 MEWP Elevating Platforms	
	3. ENGINE	
3.1	The vehicle must be equipped with a common rail diesel engine delivering a maximum net output of not less than 120 kW and maximum net torque of not less than 450 Nm to SANS 10013-1: 2006 or latest version.	.....
a.	Make and model	.....
b.	Capacity cc	 cc
c.	Maximum Output not less than 120 kW (kW @ rpm)	.....kw .....rpm
d.	Maximum Torque not less than 450 Nm (Nm @ rpm)	.....Nm .....rpm
e.	Emission standard not less than Euro 2	.....
f.	BSFC @ Max torque not greater than 220 g/kW/hr	.....
3.2	The engine shall have as standard fitment, an engine protection system monitoring high water temperature, low oil level and low oil pressure.	.....
3.3	**ENVIRONMENTAL COMPLIANCE**	
a.	The vehicle emissions under start up and operating conditions shall comply with the International Euro 2 standard as a minimum. In this context emissions must conform to SANS 20049:2009 or latest version requirements and conformance reflected in **attached brochures.**	.....
b.	As part of the emissions legislation, tenderers are required to demonstrate that the emissions control systems fitted to the proposed vehicles are durable and are able to maintain the vehicle emissions below the legislated limits for the useful life of the vehicle up to 100 000 km	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
3.4	**ENGINE PERFORMANCE** The tenderers are to enter the data as requested in the attached table from attached brochures.	.....

Engine (r/min)	1000	1200	1400	1500	1600	1800	2000	2200
Power (kW)								
Torque (Nm)								

4. TRANSMISSION

4.1	A robust transmission using locally supported fully automatic transmission technology is preferably to be fitted. A PTO provision must be available at a convenient location on the transmission housing.	.....
4.2	The tenderer may offer a fully automated transmission with torque converter and "hot shift" engaged PTO (World Series Allison or equivalent) and is to ensure that the gearbox and engine combination is perfectly matched in all respects and is to **provide a SCAAN duty cycle simulation model as documentary proof thereof**.	.....
a.	Make and model	.....
4.3	**GEARBOX PERFORMANCE**	
a.	The maximum speed attainable at V must not be less than 100 km/h.	.....

Gear Ratio	Speed @ max rpm	Speed @ max torque	Gradeability @ V (%)	Gradeability@ D/T (%)
1				
2				
3				
4				
5				
6				
Rev				

4.4	**GRADEABILITY** A gradeability of not less than 25% in first gear at V is required.	
a.	Gradeability @ V	.....

5. CHASSIS

5.1	A chassis of robust construction with a manufacturer's GVM rating of at least 10 000 kg is required.	.....
a.	Wheelbase	.....mm
b.	Overall width	.....mm
c.	Overall length	.....mm
d.	Overall height	.....mm
e.	GVM rating	.....kg
f.	V rating	.....kg

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
	6. CLUTCH (APPLICABLE IF AMT IS OFFERED) State make and model of clutch, and operation	.....
a.	Make	.....
b.	Model	.....
c.	Operation	.....
	7. AXLES	
7.1	**FRONT AXLE** The vehicle must be fitted with heavy-duty double acting shock absorbers at the front.	.....
a.	Axle make / type	.....
b.	Axle capacity	.....kg
c.	Spring capacity	.....kg
7.2	**REAR AXLE** The vehicle must be equipped with a heavy-duty rear axle.	
a.	Axle make / type	.....
b.	Axle capacity	.....kg
c.	Spring capacity	.....kg
d.	Final drive ratio	 1
	8. BRAKES	
8.1	The vehicle must be equipped with a braking system in compliance with the relevant SANS standards (SANS 1207:1998 or the latest version thereof).	.....
8.2	The vehicle must have an ABS brake system as standard fitment.	.....
a.	Brake system type (Air, Vac, and Hydraulic.)	.....
b.	Emergency / parking brake (wheel operated)	.....
c.	ABS brakes	.....
	9. WHEELS AND TYRES	
9.1	The vehicle must be fitted with suitably sized steel belt radial tyres of preferably South African manufacture.	.....
9.2	The size and ply rating must be the same and freely available within the geographical boundaries of the Stellenbosch Municipal.	.....
9.3	All inner wheels should have valve extensions of the steel braided flexible type	.....
9.4	All tyres including the spare wheel must be of the same manufacture, size and ply rating.	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

DETAILS OF OFFER

9.5	Tyre loads, as well as tyre to rim matching, must comply with SANS 1550-1:2005 or the latest version thereof.	.....
a.	Size and ply rating	.....
b.	Load factor	.....
c.	Rim size	.....mm
d.	Tyre size front	.....mm
e.	Tyre size rear	.....mm
f.	Quantity	.....
g.	Inflation pressure (front) @ V	..... kPa
h.	Inflation pressure (rear) @ V	..... kPa
	10. STEERING	
10.1	Power assisted steering is required.	.....
a.	Turning circle (curb to curb)	.....mm
b.	Turning circle (wall to wall)	.....mm
c.	Number of turns lock to lock	.....
	11. CHASSIS CAB	
11.1	The cab must be able to tilt forward to expose the engine assembly and facilitate inspection and maintenance.	.....
11.2	The cab is to have sufficient seating for 3 persons with front cab seats fitted with standard seat belts conforming to SANS 10168:2002 or the latest version.	.....
11.3	The driver's seat shall be fully adjustable.	.....
11.4	The steering wheel shall be adjustable for rake and height to facilitate operator comfort	.....
11.5	A 2.5kg portable type fire extinguishers shall be provided and shall be easily accessible to the operator.	.....
11.6	A warning red pilot light is to be installed on the dashboard to indicate that the PTO is in operation.	.....
11.7	The PTO control switch needs to be clearly marked specifying its function and operation. Dyna tape or any form of stick on label is not acceptable.	.....
11.8	The vehicle is to be fitted with an alarm immobilizer conforming at least to a VESA level 5 standard.	.....
11.9	The alarm /immobilizer system must not rely solely on a key transponder.	.....
11.10	The alarm system has to include an audible alarm which will activate a siren rated at least 120dB, if security on the vehicle is compromised for any reason.	.....
11.11	A sound system incorporating a radio with station identification functionality, aux input, front USB input for mp3 audio is to be installed.	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
11.12	Sturdy firmly braced wheel flaps must be fitted behind the front and the rear wheels. SANS 1496:2001 or latest version.	.....
11.13	A sturdy rear under run bumper is required in terms of the South African Road Traffic Act and must conform to (SANS 1055:2007 or the latest version thereof).	.....
11.14	A fuel tank of not less than 80L capacity is required.	.....
a.	Lockable fuel tank cap is required.	.....
b.	Fuel tank size	.....
c.	Lockable fuel tank cap	.....
11.15	A factory approved air conditioner shall be supplied as standard fitment.	.....
	12. PAYLOAD REQUIREMENTS	
12.1	The tenderer is to ensure that: V - T is greater or equal to 4000 kg Where: - V - T = minimum payload V = the permissible maximum vehicle mass T = the tare mass of the completed aerial platform with all fitments including maximum fluid levels but <u>excludes driver and passengers.</u>	.....
a.	GVM (not less than 10 000 kg	..... kg
b.	V (Permissible mass)	..... kg
c.	T (Tare mass)	..... kg
d.	V - T (not less than 4 000 kg)	..... kg
	13. AXLE LOADING	
	Axle loads in kg as set out hereunder, must be stated as accurately as possible.	.....
13.1	VEHICLE, LOADBODY AND PLATFORM	FRONT AXLE (kg) / REAR AXLE (kg)
a.	Licensing / Tare mass (T)	
b.	Maximum payload from axle loading software	
c.	Fully laden	
d.	Maximum permissible legal axle mass	
13.2	Load distribution charts are to be supplied along with tender documents in support of figures in 13.1	.....
	14. ELECTRICAL SYSTEM	
14.1	ALTERNATOR	
a.	The vehicle is to be fitted with an alternator capable of charging the battery whilst operating ancillary equipment and auxiliary lighting specified in this tender under engine idling conditions.	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
b.	The resultant current draw by the accessories over and above that required by the chassis cab itself, is at least 50A.	.....
b.1.	Alternator (Volts @ Amps)	.....
b.2.	Starter motor (Volts , Power)	.....
14.2	**BATTERIES**	
	Batteries shall be deep cycle type, maintenance free and permanently sealed and within a proprietary lockable battery box.	.....
a.	Make / model	.....
b.	Qty	.....
c.	Capacity AH	..... AH
d.	Lockable battery box	.....
14.3	**ACCESSORIES**	
a.	All accessories to be rated 24V, alternatively a single proprietary 24/12V (Bosch Mobility or equivalent), suitably power rated converter must be fitted to power all 12 V accessories.	.....
b.	Under no circumstances must auxiliaries be connected to one battery only.	.....
c.	Electrical wiring diagrams detailing accessory connections to be furnished.	.....
14.4	**ACCESORY JUNCTION BOARD**	
a.	It is required that an accessory junction board (RAMM, Safestop or equivalent models) such as that depicted in clause 3.5 of the General Technical Requirements be used for connection of the vehicle accessories.	.....
b.	The fitment of the accessory junction board and accessories must in no way compromise the warranty requirements of the vehicle and aerial platform.	.....
c.	Easily accessible, appropriately rated resettable fuses must be incorporated into all accessory circuits.	.....
14.5	**HOUR METERS**	
a.	An engine hour meter (Siemens VDO 24V or equivalent) which senses the operation of the alternator shall be incorporated in the cab preferably using existing accessory ports.	.....
b.	An hour meter is to be connected to the live side of the dash mounted PTO light switch thus registering only when the PTO is activated. The hour meter must not register when the engine is switched off from the aerial platform bucket or the cab.	.....
c.	The size of both hour meter displays (engine and aerial platform operation) shall facilitate the ease of reading whilst seated comfortably in the driver's position.	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
14.6	**LIGHTING**	
a.	The vehicle shall be equipped with lights in accordance with the latest compulsory South African Road Traffic regulations.	.....
b.	Vibration free rear light assemblies, (Truck Lite LED type or equivalent) each consisting of a direction indicator / stop / rear position light and housed in sturdy metal protective cages, are required. The front of the cages, consisting of protective metal rods or grid, shall hinge open to allow easy access to the lights.	.....
c.	In the event that the indicator flasher rate is altered after installation of the abovementioned LED units, a replacement electronic flasher unit assembly, rather than a load resistor, is the required method of restoring the flashing rate to the factory pre-set rate. The fitment of such a unit shall be factory approved and must in no way impact the chassis cab warranty.	.....
14.7	**ALARM SYSTEM**	
a.	Apart from the normal key transponder and immobilizer to be supplied as standard fitment, an audible alarm system rated at approximately 120dB shall be professionally fitted by a VESA approved agent. All doors to be automatically locked by the transponder.	.....
a.1.	Make and Model	.....
a.2.	Accredited agency	.....
	15. PAINT SPECIFICATION	
15.1	**CHASSIS CAB PROTECTION**	
a.	The truck chassis cab must be finished in factory standard white.	.....
b.	The cab is to incorporate a factory standard paint specification utilizing an anti-corrosion dip process and must provide at least three years corrosion protection in a coastal environment.	.....
c.	The chassis, drive line components, and under body components are to be black in colour and protected with a proprietary under body coating. i.e. dry ice abrasive blasting then aluminium epoxy mastic such Carbomastic 15 or equivalent. If this coating is not supplied as factory standard then it is to be included in the tendered price.	.....
15.2	**LOAD BODY AND SUB FRAMES**	
a.	The load body, chassis, all under body components, and aerial platform sub frame members must be suitably coated to provide at least 5 years corrosion protection in a coastal environment.	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
b.	The following coating specification shall be adhered to in this regard:-	.....
c.	ISO 12944-5:2019 *Paints and varnishes — Corrosion protection of steel structures by protective paint systems — Part 5: Protective paint systems*	.....
c.1	Environment classification (C5-M) - coastal	.....
c.2	Durability classification (M)	.....
d.	The following or equivalent substrate preparation in accordance with the above standard is to be achieved.	.....
e.	ISO 8501-1:2007 *Preparation of steel substrates before application of paints and related products*	.....
e.1	Primer Coat – Carbomastic 15 or equivalent	.....
e.2	Final Coat – Carboline 134 white or equivalent	.....
e.	All inner surfaces and seams on the vehicle must be treated with clear Tectyl or an equivalent rust-preventative material to safeguard the vehicle against rust for at least three years.	.....
f.	Any compulsory inspections with regard to the above process will be carried out in the operational area of the vehicle by accredited agencies of the Tenderer.	.....

16. WARRANTY

16.1	The following are the minimum respective warranty periods acceptable to the Stellenbosch Municipal, fair wear and tear excluded.	.....
a.	**MECHANICAL:**	
a.1	Chassis cab drive train (2 years or 100000km)	.....yrs ..... km
b.	**PAINT AND CORROSION PROTECTION**	
b.1	Load body sub frame (5 years)	..... yrs.
b.2	Cab (3 years)	..... yrs.
b.3	Chassis underbody (5 years)	..... yrs.
b.4	Drive train components (5 years)	..... yrs.
16.2	Full details of any warranties offered should be attached with tender documents.	.....
16.3	Tenderers are expected to accept full responsibility for the complete truck and aerial platform combination and must under-write any guarantees offered by their sub-contractors.	.....

17. TRUCK SERVICE AND REPAIR

17.1	Please refer to General technical requirements section 5 for contractual accredited maintenance, servicing, spares and parts outlets.	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
17.2	The tenderer shall provide estimated maximum repair periods of the following truck components covering warranty and general repairs.	.....
a.	Major Warranty (Engine, gearbox, differentials etc.)	..... days
b.	Minor General (Servicing, brakes, clutch etc.)	..... days
	18 TRUCK SPARES	
18.1	Standardisation and mutual interchangeability of components is essential.	.....
18.2	The tender shall indicate the spares availability and stock holding within South Africa for the make and model of the truck offered.	.....
a.	Value of spares holding in South Africa	R.....
b.	Spares availability (Major spares - Engine, gearbox etc.)	.....%
c.	Spares availability (Minor spares / servicing spares)	.....%
18.3	Fast moving service spares need to be available within the geographical area of Stellenbosch Municipal	.....
a.	Location of spares outlets	.....
18.4	Lead time of spares delivery ex warehouse outside the Stellenbosch Municipal geographical boundaries within South Africa.	..... days
	19. CHASSIS CAB REQUIREMENTS	
19.1	Relevant data sheets, engine performance curves, and brochures in support of the specified vehicle must be submitted.	.....
19.2	A general arrangement drawing of the vehicle complete with installed equipment, showing all essential features, dimensions and weight distribution under a full operating cycle is required.	.....
19.3	Essential tools, including a 6-ton hydraulic jack must be provided.	.....
	20 AERIAL PLATFORM	
20.1	It is required that the tenderer install a telescopic aerial platform onto the vehicle matching one of the following standards. The tenderer is to indicate to which standard the offered mobile aerial work platform complies to.	.....
a.	SANS 16368: 2014 Mobile elevating work platforms — Design, calculations, safety requirements and test methods	.....
b.	ANSI/SAIA A92.2 – 2015 : Vehicle-Mounted Elevating and Rotating Aerial Devices	.....

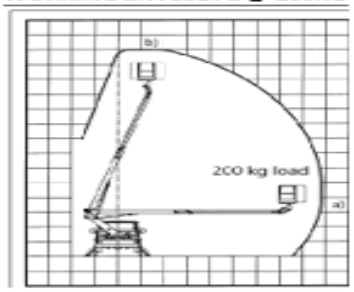
PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
c.	DIN EN 280: 2013 Mobile elevating work platforms: Design calculations - Stability criteria - Construction - Safety - Examinations and tests	.....
20.2	The user / maintenance manuals supplied shall contain a signed declaration by the "responsible entity" (as defined in the standards), confirming the conformance of the aerial platform to this standard as well as to any local or international safety directives.	.....
20.3	The aerial platforms offered have to match the aesthetics of the existing Stellenbosch Municipal's fleet of aluminium clad aerial platforms. The tenderers are to acquaint themselves with the current aerial platform fleet.	.....
20.4	The compact telescopic aerial work platform shall comprise a turning turret, a fixed length main boom, a hydraulically operated telescopic boom and an operator's bucket, and a robust load body of aluminium construction.	.....
20.5	The major components of the upper boom assembly are an outer boom, a telescoping inner boom, an extension cylinder, an electrical / hydraulic hose carrier system, and slide pads mounted on the inner and outer boom.	.....
20.6	The aerial lifting device must be fitted onto a full length sub frame and load body and mounted directly onto the vehicle chassis as per the OEM body builders instructions.	.....
20.7	The centre of gravity (CG) of the installed aerial platform with loadbody and all fitments should be as low as possible to vehicle chassis level for stability. Height of CG above vehicle chassis longitudinal from axle loading software.	..... mm
20.8	The turning turret arrangement must not extend over the cab windscreen space and the top of the turning turret arrangement must preferably not be greater than 800 mm above the top of the cab roof.	.....
20.9	It is preferable that the selected aerial work platform is of compact design and that its overall length can be comfortably accommodated on a load body fitted onto a standard truck chassis. (See 53)	.....
20.10	The tenderer is to provide a concise drawing showing the general layout of the 18 m aerial work platform on the vehicle chassis.	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
	21 WORKING ENVELOPE	
21.1	The working envelope is to be with two people at 200 kg load with H type outriggers not extending past the side of the truck more than 500 mm.	.....
21.2	**WORKING ENVELOPE @ 200KG**  **a)** Working envelope with boom horizontal, fully extended on level ground @ 200 kg bucket load at least 7m on horizontal axis. **b)** Working envelope at maximum elevation, fully extended on level ground @ 200 kg bucket load at least 17m on vertical axis.	.....m .....m
	22. AERIAL PLATFORM SUBFRAME	
22.1	A full length high strength, lightweight sub frame to support the 18 m aerial work platform must be designed, fabricated using Domex or equivalent and fitted to the vehicle chassis sub frame according to the recommended aerial work platform and truck OEM body builder specifications.	.....
22.2	The mounting brackets must be incorporated according to the recommended spacing and strategically placed where load transfer takes place i.e. at the platform base and at the outriggers.	.....
22.3	Full firm contact is to be made between the aerial platform sub frame and the chassis sub frame i.e. no gaps must be evident.	.....
22.4	The sub frame must be capable of withstanding maximum design loads imposed upon it during a full range of operations.	.....
22.5	It is preferred that the pedestal of the aerial platform be situated in-between the sub frame longitudinal and not on top to keep the centre of gravity as low as possible.	.....
22.6	Side and cross bearer members of the aerial platform sub frame shall be of suitable dimension to ensure torsional stability of the assembly as well as provide adequate support for the load body.	.....
22.7	The sub frame components shall be designed and constructed from Domex or equivalent steel using pressed / hollow sections for the lowest mass / strength ratio possible according to OEM standards for the vehicle and fitted aerial platform.	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
22.8	The design of the sub frame as well as the fitment methods shall be approved by the aerial platform manufacturer and vehicle supplier.	.....
22.9	Documentary evidence of such approval shall be submitted.	.....
22.10	A general layout diagram showing all pertinent dimensions and fitment methods must be included with the tender offering.	.....
	23 AP LOADBODY CONSTRUCTION	
23.1	A light weight yet robust platform load body with 500 mm fixed sides, rear tail gate, and free draining, non-slip decking is required to be fitted to the aerial platform sub frame and then mounted to the vehicle chassis.	.....
23.2	Side plates, walls and tailgate must be constructed from locally available interlocking anodised aluminium rectangular profiles / planks and shall be supported by robust centre and corner posts as per the current fleet of aerial platforms using such profiles.	.....
23.3	The material used for the sides, ends, tailgate of the load body shall be of aluminium alloy 6063 T6 (or equivalent) extrusion 25mm width and 2mm wall thickness.	.....
23.4	The decking of the platform load body must be slip resistant and free draining and must be adequately supported by sturdy side bearers welded / bolted to the aerial platform sub frame to prevent a deflection of the decking in between supports more than 1mm under normal loading conditions.	.....
23.5	The floor decking shall be raised pattern non-slip solid floor plate, Floorex 3Cr12 (or equivalent) and at least 4mm nominal thickness.	.....
23.6	The cab protector / bulkhead must be of sturdy design section mild steel grade 300W hot dipped galvanised.	.....
23.7	A robust boom rest bracket constructed from mild steel grade 300W hot dipped galvanised fitted with resilient pad, with lower boom locking device is to be supplied for firm boom support and compact travelling whilst in the stowed position.	.....
23.8	The hot dip galvanized coating shall conform in every respect to the standards contained in SANS 121 (ISO 1461:2009) and SANS 32 (EN 10240:1997).	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
	24. LOADBODY MATERIAL	
24.1	The following is a list of essential materials and is not to be construed as a complete material list.	.....
a.	**Side panels, side access and tail gate**	
a.1.	Aluminium alloy 6063 T6 (or equivalent)	.....
b.	**Decking**	
b.1.	Floorex 3Cr12 (or equivalent)	.....
b.2.	Nom thickness 4mm +/-	..... mm
c.	**Sub frame**	
c.1.	Domex (or equivalent)	.....
d.	**Cab protector**	
d.1.	Grade 300W steel section galvanised.	.....
e.	**Floor decking support bearers**	
e.1.	Grade 300W steel section galvanised.	.....
e.2.	**Load body manufacturer**	.....
	25. LOADBODY ACCESS	
25.1	A safe, sturdy yet lightweight means of access to the platform load body should be provided on the curb side by means of a robust step arrangement and must include side grab rails.	.....
25.2	The rise of steps or rungs must be uniform and must not exceed 300 mm. The steps or rungs must be slip resistant.	.....
25.3	A toe rail must be incorporated to prevent the operator slipping whilst attempting to enter the load body. (See 55 for typical side step configuration)	.....
	26. LOADBODY DIMENSIONS	
26.1	A maximum legal body length and a width of not less than 2200 mm is required. Tenderers must offer the best length to match their chassis, taking correct mass distribution and appearance into account.	.....
a.	Length	..... mm
b.	Width	..... mm
26.2	The body must be complete in all respects and fitted to the vehicle in such a way that it is in full compliance with the South African road ordinances, tyre pressures restrictions and with correct mass distribution.	.....
26.3		
26.4	It is required that the fitment of the load body be inspected and approved by the chassis cab manufacturer in writing, a copy of which is to be submitted on delivery.	.....
26.5	The tenderer is to supply comprehensive drawings showing pertinent dimensions of the chassis cab, load body and aerial platform combination with the tender submission.	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
26.6	Two Aluminium toolboxes 2000mm x 600mm x 500mm and 1300mm x 600mm x 500mm shall be included as standard fitment the location of which shall be decided in consultation with the Stellenbosch Municipal.	
	27.BOOM ARRANGEMENT	
27.1	The lower pedestal shall be of a sturdy design to support the rotation bearing and be capable of supporting forces generated through the turning turret and telescopic booms in the operation of the aerial platform.	
27.2	The rotation drive assembly is to be fully adjustable to permit reduction of rotation gear backlash, boom side play and to ensure proper tooth contact over the life of the unit.	
27.3	The rotation drive assembly (including pipes, fittings, electronics) is to be protected by a removable cover mounted on the load deck encircling the base of the aerial platform to eliminate any damage being sustained to the drive assembly whilst the aerial device is rotating.	
27.4	The diameter and height of the cover must clear the swing of the rotation drive assembly. The cover arrangement must not allow water to accumulate in the space occupied by the rotation drive assembly.	
27.5	The upper and lower booms are to be a reinforced, torsion resistant, steel box design of adequate cross section to carry all imposed loads without excessive rotation or deflection of the booms at maximum extension.	
27.6	The upper boom assembly is extended and retracted by means of a double acting hydraulic cylinder and chain arrangement where applicable over polyethylene slide pads bearing arrangements located in the end of the lower boom.	
	28. SLIDE PAD ARRANGEMENTS	
28.1	The telescopic boom adjustable slide pad arrangement is to comprise not less than four (4) adjustable lateral polyethylene (or equivalent strength polymer) wear pads located at the boom end to minimise the lateral play in the inner telescopic boom.	
28.2	The vertical play in the telescopic boom shall be controlled by means of wear pads located at the top and bottom of the fixed boom.	
28.3	In all cases above the wear pads must be adjustable to allow the recommended space between pad and sliding member and must have a positive locking arrangement to ensure that the pad positions do not alter during normal operations of the boom.	

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
	29. AERIAL WORK PLATFORM	
29.1	The aerial platform shall be operated by means of a close coupled PTO, a closed-circuit hydraulic pump arrangement, with replaceable hydraulic filters, suction strainer, return line filters, relief valves, and change over valves and reservoir and incorporating a failsafe system.	.....
a.	Safe work load	..... kg
29.2	The turntable shall be mounted on roller bearings and propelled in both directions by means of a hydraulic motor.	.....
29.3	The aerial platform must have a rotation capability of minimum 340 deg taking into account the required dead band over the width of the cab.	.....
a.	Maximum rotation	..... deg
29.4	The turntable shall be self-locking in all positions.	.....
	30. RESERVOIR	
30.1	The reservoir shall preferably be of robust sufficiently stiffened stainless-steel construction and be so constructed as to have a low end where water and contaminants will settle.	.....
30.2	A tap shall be located at the lowest point of the reservoir for oil inspection and drainage purposes.	.....
30.3	The pump intake port on the reservoir shall located at a point where no settled contaminants can be sucked into the pump inlet.	.....
30.4	The reservoir shall incorporate baffles to separate returning hydraulic fluid from that being drawn into the pump. See clause 3.4 of the General Technical Requirements or general layout drawing.	.....
30.5	The reservoir volume is to be approximately three (3) times the maximum pump flow rate so that under no circumstances during the normal 8 hour operation of the platform shall there be any instances of foaming, hydraulic cavitation or overheating.	.....
30.6	The strainer arrangement is to be located in a position to facilitate ease of maintenance without the need for emptying the reservoir.	.....
30.7	The reservoir is to incorporate a sight glass / inspection port to easily check hydraulic oil level and an oil temperature gauge.	.....
30.8	The reservoir is to be positioned flush against the rear bulkhead.	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
30.9	The reservoir shall be fitted with a lockable reservoir cap. The reservoir should incorporate a separate breather fitted with 40-µm air filtration with a hydroscopic medium to absorb airborne moisture.	.....
30.10	The hydroscopic filter shall indicate saturation of the hydroscopic material requiring replacement.	.....
30.11	The reservoir breather system shall be positioned away from the reservoir to avoid water contamination by vehicle washing or any other external environmental factors.	.....
	31. HYDRAULIC PUMP AND POWER TAKE OFF	
31.1	The PTO must be either electrically or air operated. Cable operation will not be accepted.	.....
31.2	The tenderer shall supply the power take off on the vehicle complete with a factory approved wiring loom interlinking to the vehicle computer ECU (making provision for an electronically controlled PTO).	.....
31.3	The PTO must be supplied with a failsafe system interlinked to the handbrake, accelerator and idle up switch of the vehicle.	.....
31.4	The PTO and hydraulic pump are to be rated at 20 % higher than the individual maximum demand placed on it by the operation of the aerial platform.	.....
31.5	The hydraulic requirements for the aerial platform taking into account the peak operating performance are to be listed below.	.....
a.	AP operation – not less than 15 l/min @ 800 rpm	.....
b.	Maximum pump flow rate / pressure	.....
c.	Reservoir volume (at least 3 x max pump flow rate)	.....
d.	State the truck engine rpm at which the hydraulic flow rate required by the aerial platform will be achieved	.....
e.	Make / Model (PTO)	.....
f.	Make / Model Hydraulic Pump	.....
g.	Pump type	.....
31.6	All cylinders, piston rods, pipes, hoses, valves and fittings must be able to withstand a static pressure of 3 times the maximum operating pressure without permanent deformation.	.....
31.7	All piston rods to be hard chromed and ground for extended seal life. Pins are high strength alloy steel and zinc plated for corrosion resistance.	.....
31.8	Where practically possible, all exposed piston rods are to be enclosed with concertina type protective boots.	.....
31.9	Check valves shall be provided to lock the cylinders positively in position while the controls are not being operated.	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
31.10	Hydraulic systems shall be such that free descent cannot occur in the event of a hose or fitting failure.	.....
	32. EMERGENCY HYDRAULIC PUMP SYSTEM	
32.1	An emergency pump is to be installed to lower the boom arrangement. This system provides a 24V DC motor driven hydraulic pump connected in parallel with the engine driven hydraulic pump.	.....
32.2	A control is to be provided at the upper controls to actuate the emergency lowering motor. The pump is driven by the auxiliary battery pump.	.....
32.3	An emergency hand pump with fail safe device shall be incorporated for lowering of the bucket in case of emergency. The handle of the hand pump shall be galvanized.	.....
32.4	An inline pressure transducer (Turck PS510-400-04-LI2UPN8-H1141) or equivalent shall be incorporated in an appropriate and easily accessible location in the hydraulic circuit. The installation shall include all piping, a 24V power supply to the transducer and electrical connection to a digital display located either in or next to the lower control bank.	.....
32.5	All valves are to be clearly marked / labelled to indicate functionality.	.....
32.6	Hydraulic pump curves as well hydraulic circuit diagrams are required in support of the specified parameters. The drawings are to indicate safety devices and operating logic.	.....
32.7	All hydraulic connectors and fittings shall be plated for corrosion resistance. The plating used shall be offer the same corrosion resistance as stainless steel. Denso tape or equivalent will not be accepted.	.....
	33. STABILISING SYSTEM	
33.1	The vehicles shall be equipped with two sets of H type hydraulic outrigger jack systems located at the front and rear of the vehicle load body. Alternative arrangements will be considered only if it can be proved that the H type outriggers cannot provide the desired stability ratio of at least 1.5 in terms of overturning moment at any point in the boom travel at maximum extension.	.....
33.2	The hydraulic stabilisers (outrigger) system shall incorporate a hydraulic mechanical interlock between the boom and outrigger jacks to prevent the hydraulic platform from being operated unless the outrigger jacks are fully deployed.	.....
33.3	A visual and audible alarm shall be provided which shall sound if an attempt is made to move the vehicle with the outrigger jacks not fully stowed.	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
33.4	In the stowed position the outrigger jacks shall not protrude beyond the outer edge of the vehicle and shall have a minimum ground clearance of 300mm.	.....
33.5	The outrigger legs shall be operated by controls located independently from the aerial platform controls.	.....
33.6	All four outrigger leg extenders to be supplied with load holding valves.	.....
33.7	The deployed outriggers shall not be able to retract in the event of hydraulic line failure.	.....
33.8	A set of four stabilizer swivel foot pads Nylacast or equivalent at least 40mm thick, suitable for sand / soft soil conditions are to be supplied and housed in a suitable sturdy steel / PVC box fixed under the load deck as standard fitment.	.....
33.9	The stabilizer feet shall be constructed so as to accommodate ground unevenness of at least 10° and point loads which may be encountered.	.....
33.10	It is preferable that the vehicle and aerial platform combination be designed to be operationally stable with the outriggers not extending beyond the outer edge of the vehicle. The outriggers are to be fitted with reflective safety marking whilst in the extended position.	.....
33.11	The outrigger legs must be located on the outside of the load body but not extend beyond the outer edge of the vehicle.	.....
	34. AERIAL PLATFORM CONTROL SYSTEM	
34.1	The aerial platform shall be operated by means of two hydraulically controlled valve banks. One fitted at the base on the curb side and one at the operator's bucket.	.....
34.2	The lower control bank shall have an overriding facility over the top bank for lowering of the bucket under emergency circumstances.	.....
34.3	The outrigger control bank shall be located on the curb side of the vehicle and be easily accessible to the operator.	.....
34.4	All controls must be "dead man" type which automatically return to neutral or the off position when released. Under no circumstances may there be hydraulic creep while the controls are in the neutral position.	.....
34.5	The direction of all movements of the elevating work platforms must be indicated by arrows on the control device. All controls must be positioned for logical operation and be clearly marked to show their function in legible letters and / or symbols.	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
34.6	The upper control bank shall be mounted at a suitable ergonomically correct position on the exterior of the operators bucket and be electrically insulated from it and shall be suitably enclosed in a robust polyethylene / glass fibre waterproof enclosure to protect it from accidental damage.	.....
34.7	An emergency stop control which will cut off power must be provided at each control position. It must be prominent and coloured red.	.....
34.8	The controls must be of robust construction and waterproof to class IP65.	.....
34.9	All operating levers shall be protected by suitable insulating material and located in a protected area. The controls supplied shall be of precision manufacture to allow the operators a fine and smooth control of the aerial platform.	.....
34.10	An interlock shall be provided which will make it impossible to raise or lower the platform while the vehicle is in motion. The slewing mechanism shall be provided with a service brake.	.....
34.11	The control system offered must include limits which prevent the booms extending beyond its safe working range in any position i.e. preventing the vehicle from overturning.	.....
34.12	A start stop switch to allow the vehicle engine to be operated from the operator's bucket shall be connected. The fitted PTO must stay engaged when the engine is switched on/off from the bucket controls.	.....
34.13	A proprietary electronic rev lifting device to be installed at PTO engagement. The device is to be programmable from low idle speed to a max of 900 rpm with no adjustment possible from the operator.	.....
34.14	Pilot lights in the cab have to be activated on PTO engagement.	.....
a.	Green – PTO deactivated	.....
b.	Red – PTO activated	.....
c.	Red - Outriggers extended	.....
d.	Green - Outriggers fully retracted	.....
34.15	The outrigger controls located on the curb side of the truck load body shall allow for the outriggers to be individually selected or all operated simultaneously by means of one lever.	.....
34.16	A facility coupled to the outrigger system for deploying only the two rear outriggers with manual levelling options shall be called the ROD (Rapid Outrigger Deployment) and offered as an optional extra. The aerial platform will then be able to operate safely with the full working envelope restricted approximately 45 degrees of the vehicle centre line to the rear of the vehicle.	

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
34.17	To prevent the damage to the load body tail gate an appropriate upper boom limiting device needs to be incorporated to restrict the extension of the upper boom and or lowering of the boom unless the load body tail gate is cleared. The upper boom needs to be fully home before the boom can be placed in the rest position	.....
	35. BOOM ROTATION LIMITER	
35.1	The platform is to be equipped with a motion limiting device which automatically prevents the aerial platform from making any contact or crashing into the cab or cab protector.	.....
35.2	A boom rotation limiter override button is to be installed at the upper and lower control banks which allows the aerial platform main boom to be traversed over the region of the width of the cab in emergency conditions.	.....
	36. OPERATORS BUCKET	
36.1	The operator's bucket manufactured from HDPE polyethylene (or equivalent strength thermoplastic polymer) ,grey in colour , designed to comfortably accommodate 2 (two) persons' plus the tools held in an on board bucket tool storage compartment which could constitute a safe work load of not less than 200kg	.....
36.2	The bucket must be supported evenly on its base with no point loading. The use of full working width, perimeter support on Nylon 6 (or equivalent) bearing pads of sufficient dimension is required. Any alternative design meeting the OEM performance standards is accepted. See 59.	.....
36.3	Insulated safety straps connecting the bucket support bracket to the main boom bucket support structure must be incorporated to prevent the bucket from becoming fully detached.	.....
36.4	A safe means for boarding the bucket shall be provided and installed. Bucket entry shall be on the curb side.	.....
36.5	The bucket and all associated controls shall be electrically insulated from the frame to which it is attached against a potential difference of 1000V to earth.	.....
36.6	A load limiting device shall be incorporated in the bucket to ensure that the safe working load of 200kg is not exceeded.	.....
36.7	The dimensions of the lifting bucket accommodating 2 persons shall be not less than 1300 mm width x 750 mm depth x 1100 mm height.	.....
a.	Lifting bucket dimensions: W x D x H (mm)	.....
36.8	A hydraulically powered bucket rotation facility is to be incorporated allowing not less than 50 deg left and right rotation of centre.	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
36.9	The bucket shall be fitted with drainage holes at the lowest part of the bucket.	.....
36.10	A grating spanning the area of the bucket floor shall be neatly fitted onto the bucket floor taking into account ease of removal. Vitaglass moulded grating 38x38x38mm depth or equivalent is to be used. A sheet of PVC approximately 7mm thick is to be placed on the bucket floor upon which the grating will be placed.	.....
36.11	Fall protection attachment point brackets shall be provided and shall be positioned so that they do not interfere with the free movement of the operators and shall comply in all respects with the relevant standards.	.....
36.12	A robust load test bracket arrangement is to be centrally fitted to the bottom of the bucket support frame and be able to safely withstand double the rated safe working load. Standard load test cables must be able to be connected to the bracket by means of standard shackles.	.....
36.13	The bucket support attachment to the frame must maintain the 1000V electrical insulation whilst being robust enough to endure the vibration loading due to the typical road surface roughness within the Stellenbosch Municipal's geographical boundary without the securing bolts pulling out. The International Roughness Index (IRI) as it pertains to the roads in the Western Cape has reference.	.....
36.14	The following publication has reference "Guidelines for Network Level Measurement of Road Roughness" This guideline was compiled under auspices of the COTO Road Network Management Systems (RNMS) Committee. (Mr. Mervyn Henderson of the Western Cape Provincial Administration (WCPA) and Mr. Louw Kannemeyer of the South African National Roads Agency (SANRAL)	.....
36.15	The Tenderer shall submit drawings indicating bucket dimensions and type of materials used as well as the frame attachment details.	.....
	37. BUCKET LIGHTING	
37.1	The bucket is to be fitted with standard 12V electrical connections in order to power two proprietary LED flood lamps rated at least 20 W with a light output of at least 1600 lumens enclosed in a class IP 65 housing.	.....
37.2	All fasteners used for the fitment of such LED flood lamp are to be stainless steel.	.....
37.3	Tenderers are to supply a 12V 110AH gel type deep cycle battery, as well as an appropriate method of linking to the vehicle electrical charging circuits. The alternator supplied shall also be capable of charging this battery	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
37.4	The proposed must be accompanied by circuit diagrams showing all relevant detail i.e. lockable battery box, wiring routing from the under-load body steel battery box to bucket taking into account the telescopic upper boom, battery charging, and electrical protection devices.	.....
37.5	The proposed bucket lighting system must not place any demand on the vehicle battery system and must be able to operate for at least 8 hours continuously at 100% light availability.	.....
37.6	Three bright amber flashing (Gen 3 LED or better) light clusters fixed to the sides and rear of the bucket support frame are required. Each light cluster must incorporate at least 3 Gen 3 LED's. The robust light housing bracket must be constructed of stainless steel, be vibration resistant and waterproof. The lens cover must be clear UV resistant polycarbonate. A warranty period of at least 10 years is required.	.....
	38. BUCKET AUTOMATIC LEVELLING	
38.1	An automatic hydraulic levelling system which shall hold the bucket floor horizontal at all times, is required. A bucket relying on gravity alone for levelling will not be considered.	.....
38.2	The levelling system shall have an adjustable override to accommodate any adjustments required by the operator.	.....
	39. AERIAL PLATFORM PRE-DELIVERY TESTS	
39.1	The aerial work platform shall be thoroughly inspected, and performance tested as per OEM recommendations contained in the standards to which it was built prior to delivery to the Stellenbosch Municipal.	.....
39.2	The inspection and performance test is to be conducted by a registered LMI (Lifting Machinery Inspector) who shall be fully conversant with the requirements of SANS 50280, 16368, 18893, BS EN 61057 and ANSI A92.2 as per the requirements of LMI registration.	.....
39.3	The aerial work platform shall, in addition, be subjected to a statutory test to 110% of the working load applied over the whole operating range as required by the Occupational Health and Safety Act No. 85 of 1993 and relevant General/ Driven Machinery Regulations DMR 18 5(a) ensuring that every part of the installation is stressed accordingly.	.....
39.4	The above to verify that the aerial work platform is stable, structurally sound, the operating functions work correctly and safely, and the mandatory markings are properly affixed.	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
39.5	Certified copies of the appropriate LMI certification for the above tests shall be submitted on written request by the Stellenbosch Municipal.	.....
39.6	The cost of the load test and certification documents and all materials used shall be included in the tender price.	.....
	40. WIND LOADING	
40.1	The aerial platform is to be able to perform safely throughout its full operating range whilst experiencing wind speeds of up to 12 m/s i.e. typical South Easter wind loading conditions in the Cape Town CBD.	.....
	41. AERIAL PLATFORM PERFORMANCE	
41.1	The hydraulic platform in normal use will be subject to 40 duty cycles per day. The design and manufacture of the unit shall be such that the life expectancy of the load bearing members shall not be less than 8 years or 80 000 duty cycles.	.....
41.2	Elevating speed shall be adjustable between 0.1 – 0.4 m/s measured at maximum extension.	.....
41.3	Slewing speed at maximum reach shall be adjustable between 0.1 - 0.4 m/s measured at maximum extension.	.....
41.4	Graphical detail, depicting the full working performance range horizontally and vertically must be supplied.	.....
41.5	The time taken to deploy all outriggers and level the aerial platform should not be greater than 1 min. (On level ground)	.....
41.6	The time taken for the boom to rotate 180 degrees at maximum extension should not be greater than 1 minute.	.....
41.7	The time taken to achieve maximum height at maximum extension of the boom should not be greater than 90 seconds.	.....
	42. DRIVABILITY AND STABILTY SIMULATION	
42.1	It is required that any vehicle and aerial platform combination offered in this tender is drivable and stable i.e. fit for purpose under normal operating and road conditions as is found in the geographical boundary of the Stellenbosch Municipal.	.....
42.2	See section 5 of general technical requirements in this regard	

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

	43. MARKING AND DECALS	DETAILS OF OFFER
43.1	The following information shall be displayed in clearly visible permanent lettering on the aerial work platform:	
a.	Make, model, serial number, manufacturer's details	.....
b.	Safe working load	.....
c.	Maximum platform working height	.....
d.	The working voltage to which it is insulated	.....
e.	Warnings or restrictions necessary for safe operation	.....
f.	All valves clearly marked and labelled	.....
g.	The instruction "Read work platform manual" for servicing /operating instructions	.....
43.2	It is required that yellow reflective tape (3M C E1 104 R-00821) or equivalent is to be fitted to the aerial platform i.e. full length of both booms as well as the perimeter of the platform load body as required by South African Road Traffic ordinances. All necessary statutory decals are to be fitted to the aerial platform.	.....
43.3	Outriggers should be fitted with 3M C E1 104 R-00821 reflective tape (or equivalent) not less than 50 mm wide. Covering the full length of the retracted outrigger. (white facing front, red facing rear)	.....
43.4	The rear facing section of the operators bucket bas to be suitable for the application of decals as per clause 58 of this technical specification.	.....
43.5	In the event that decals cannot be applied to rear face of the operators bucket, an aluminum / polycarbonate plate needs to be fitted to the bucket upon which the reflective tape decals as indicated in clause 58 will be applied. The fitment of the plate must be acceptable to the aerial platform OEM.	.....
43.6	The fitment of such a plate shall in no way compromise the 1000 V insulation requirement of the bucket	.....
a.	The size of the plate shall be approximately:	
a.1.	3mm (t) x 400mm (h) x 800 mm (w).	.....
43.7	The tenderer to ensure that all necessary decals are fitted at their correct positions. (See 58)	
a.	Bucket chevrons	.....
b.	Working envelope	.....
c.	Maximum load	.....
d.	Operational lever decals – upper and lower boxes	.....
e.	Safety decals with instructions (Safety equipment)	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
	44. AERIAL PLATFORM MATERIALS AND SPARES	
44.1	**AERIAL PLATFORM MATERIALS**	
a.	For maintenance purposes the tenderer must specify all materials used in the construction of the aerial platform in the supplied spares manual i.e. specifically booms, pins, bushes and hoses. All these items are to be highlighted.	
a.1.	Booms	Page .....
a.2.	Pins	Page .....
a.3.	Bushings	Page .....
a.4.	Hoses	Page .....
44.2	**AERIAL PLATFORM SPARES**	
a.	Standardization and mutual interchangeability of components is essential.	.....
b.	The tenderer shall indicate the spares availability and stock holding within South Africa	.....
b.1.	Value of spares holding in South Africa:	R.....
b.2.	Spares availability (Major spares - booms, electronic control units etc.)	.....%
b.3.	Spares availability (Minor spares / servicing spares)	.....%
44.3	Fast moving service spares need to be available within the geographical area of Stellenbosch Municipal	
a.	Location of spares outlets:	.....
b.	State lead times that can be expected:	.....
44.4	Lead time of spares delivery ex overseas OEM warehouse.	..... days
44.5	Lead time of spares delivery ex warehouse outside Stellenbosch Municipal geographical boundaries within South Africa	..... days
	45. AERIAL PLATFORM SERVICE	
45.1	Please refer to General technical requirements section 5 for contractual accredited maintenance, servicing, spares and parts outlets.	.....
a.	List the accredited local service agencies (if available) at time of tender for servicing the aerial platform.	.....
b.	State the aerial platform service delivery turn-a-round times that can be expected.	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
	46. DOCUMENTATION ON DELIVERY	
46.1	Three copies of the comprehensive operating, maintenance manuals, spare parts manuals and training manuals in professional PDF format in the English language as well as in a properly bound book must be provided by the manufacturer.	.....
	The following is to be included in the manuals:	
a.	Operation instructions	.....
b.	Service schedule	.....
c.	Lubrication schedule	.....
d.	Routine checks	.....
e.	Restrictions on use of the machine	.....
f.	Advice that could affect the safe use of the machine	.....
g.	Manufacturers spare parts list	.....
h.	Statutory inspection registers	.....
46.2	Load test certificates signed by an LMI.	.....
46.3	An oil analysis certificate from an approved inspection authority.	.....
46.4	A sample of hydraulic oil shall be taken from the oil reservoir for spectrographic analysis and a report shall be supplied. The cost of which will be included in the tender price.	.....
46.5	A structural engineers certification letter for the aerial platform from the design engineer or his representative must be received on delivery.	.....
	47. TRAINING	
47.1	Training in the proper operation of the aerial platform and truck must be provided and included in the tendered price.	.....
47.2	The training should be adequate to transfer the required skills in the safe operation of the aerial platform and vehicle to the Stellenbosch Municipal's operating staff.	.....
47.3	A minimum of two employees per vehicle ordered needs to be catered for. A training manual is to be provided.	.....
	48. PAINT SPECIFICATION AERIAL PLATFORM	
48.1	The aerial platform paint process is to be according to the following or equivalent:	.....
a.	Surface preparation ISO 8501-1:2007	.....
b.	Primer coat – Carbomastic 15 or equivalent	.....
c.	Final coat – Carboline 134 or equivalent White	.....
48.2	The aerial platform paint dry film thickness is not to be less than 100 µm	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
48.3	It is important that the inner surfaces of the booms are to be given marine quality protection against corrosion. Proof of such protection must be supplied at delivery.	.....
	49. WARRANTY AERIAL PLATFORM	
49.1	The warranty period for the structural and hydraulic components shall not be less than 1 year and shall commence from the official date in service of the vehicle and the mounted equipment.	.....
49.2	The paint coating specified is to offer marine quality protection against corrosion for at least 5 years.	.....
49.3	Where it is found that the structural integrity of booms is impacted severely due to internal corrosion, the replacement of such booms will be for the tenderers account.	.....
49.4	Tenderers shall also undertake to ensure that satisfactory after sales and maintenance support is provided.	.....
49.5	The main tenderer is to fully underwrite any warranties given by their subcontractors.	.....
49.6	Tenderers shall also undertake to guarantee that satisfactory after sales and maintenance support is provided in the geographical area of the Stellenbosch Municipal.	.....
	50. DELIVERY	
50.1	Tenderers must specify dispatch period after placing of order clearly in terms of lead-time, rate of dispatch and completion of contract.	.....
a.	Lead time for initial delivery of complete unit	.....
b.	Chassis cab	.....
c.	Load Body	.....
d.	Aerial Platform	.....
50.2	The fully licensed vehicle (homologation must be included in the tendered price) complete with a current CRW certificate is to be delivered to the Stellenbosch Municipal's Depot at Beltana Depot Helshoogte road. or as stipulated on the Stellenbosch Municipal's purchase order.	.....
50.3	A chassis cab service plan covering the period of five (5) years or 100,000 km and a service plan covering the aerial platform for a period of five (5) years must be included in the total price of the vehicle. Full details of such service plan should be supplied with tender.	.....
50.4	The price of a pre-delivery service for each vehicle must be included in the tendered price where such service is recommended by the manufacturer.	.....

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

		DETAILS OF OFFER
50.5	The homologation certification cost must be included in tender price and submitted at time of delivery	.....
50.6	The vehicle registration and licensing cost must be included in the tender price.	.....
	51. STANDARD FITMENT ITEMS	
51.1	The following items shall be included in the total tendered price as standard fitment items.	.....
51.2	A 2,5 kg dry powder fire extinguisher fitted in a suitable position in the cab.	.....
51.3	A robust lockable, robust plastic / polyethylene document container to hold logbooks, instruction documents, manuals. The container must be sized to comfortably accommodate A4 documents. The container will be fitted in a convenient place in the cab.	.....
51.4	Set of 4 HDPE polyethylene foot pads	.....
51.5	Foot pad holder box	.....
51.6	Set of 4 HDPE polyethylene chocks	.....
51.7	Chock holder box	.....
51.8	Emergency 24V DC hydraulic pump and hand pump.	.....
51.9	A hydraulically powered bucket rotation system.	.....
51.10	One cone holder (See 57)	.....
51.11	One 9kg gas cylinder holder. (See 57)	.....
51.12	Set aluminium ladder brackets. (See 57)	.....
51.13	Aluminium toolbox 2000 x 600 x 500 mm (See 56)	.....
51.14	Aluminium toolbox 1300 x 600 x 500 mm (See 56)	.....
	52. Extras	
52.1	Rapid Outrigger Deployment control system (ROD)	.....
52.2	Supply and fit of a Battery powered hand wash unit (Teal or equivalent)	.....

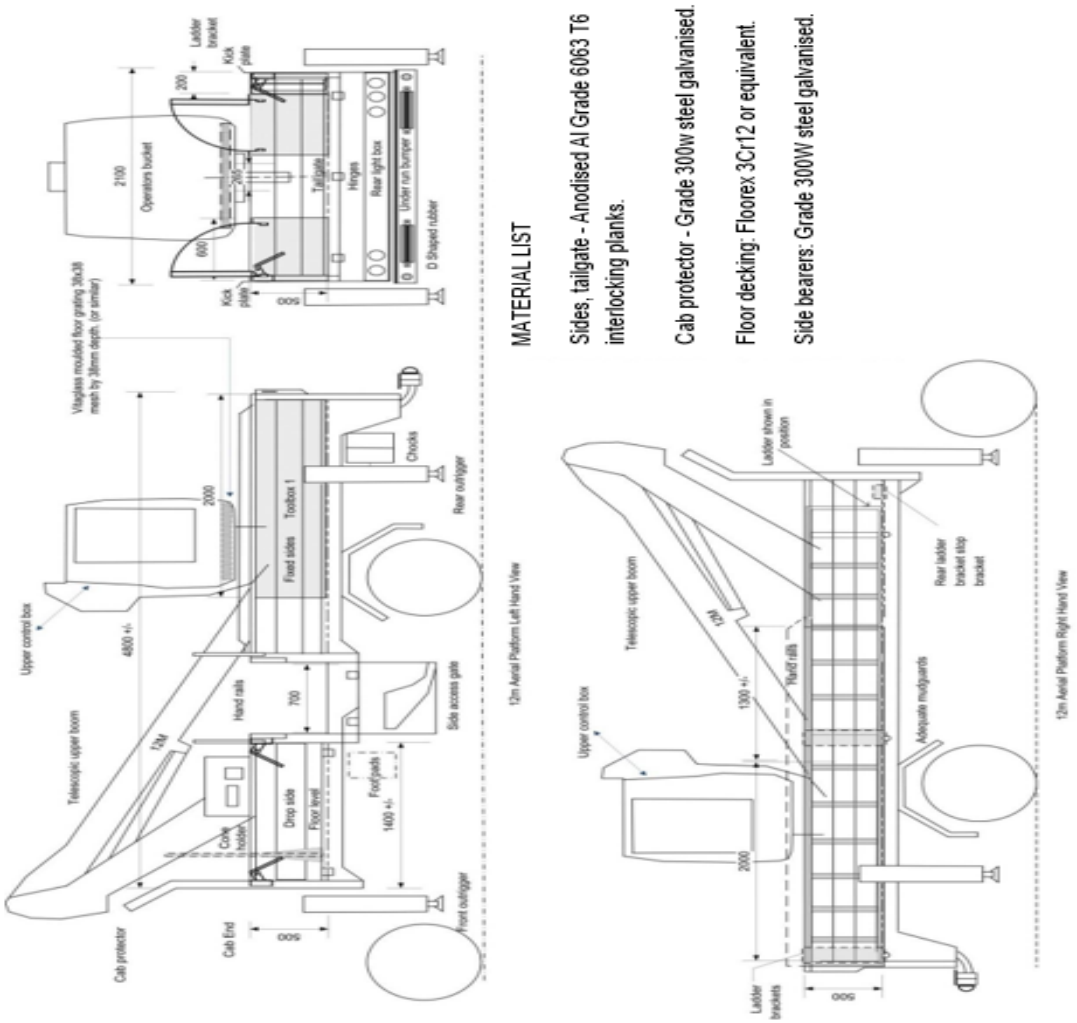
PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

53.	**single cab 18 m ap - layout drawing**

LOADBODY FITTED WITH STANDARD TOOLBOXES AND LADDER RACK.

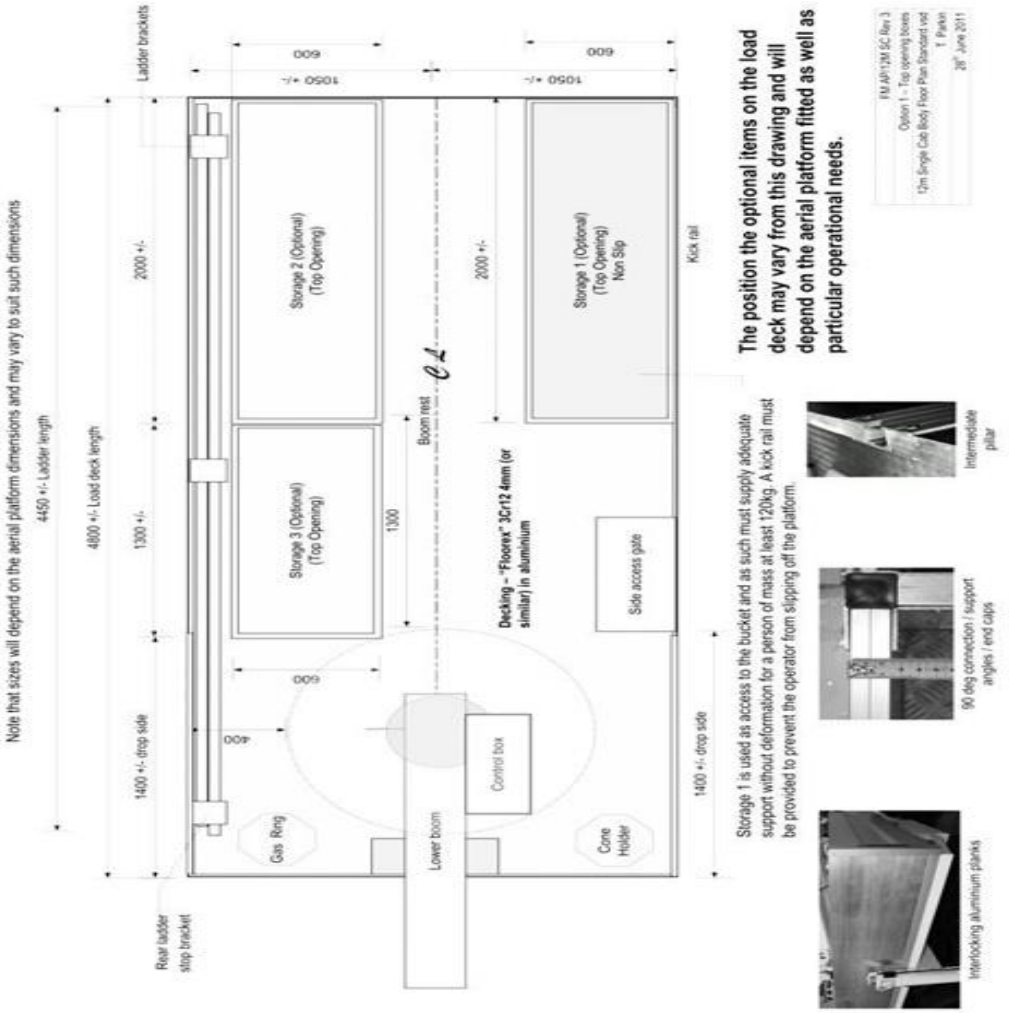
This drawing is to not to be used to extract dimensions for construction purposes.
It is a depiction of the overall appearance of the aerial platform and the load body.
The tenderer is to refer to the technical specification clauses for relevant details of the construction requirements.



PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

54.	**Single cab 18 m ap - floor plan standard toolboxes**



PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

55.	**Single cab 18 m ap - side access**

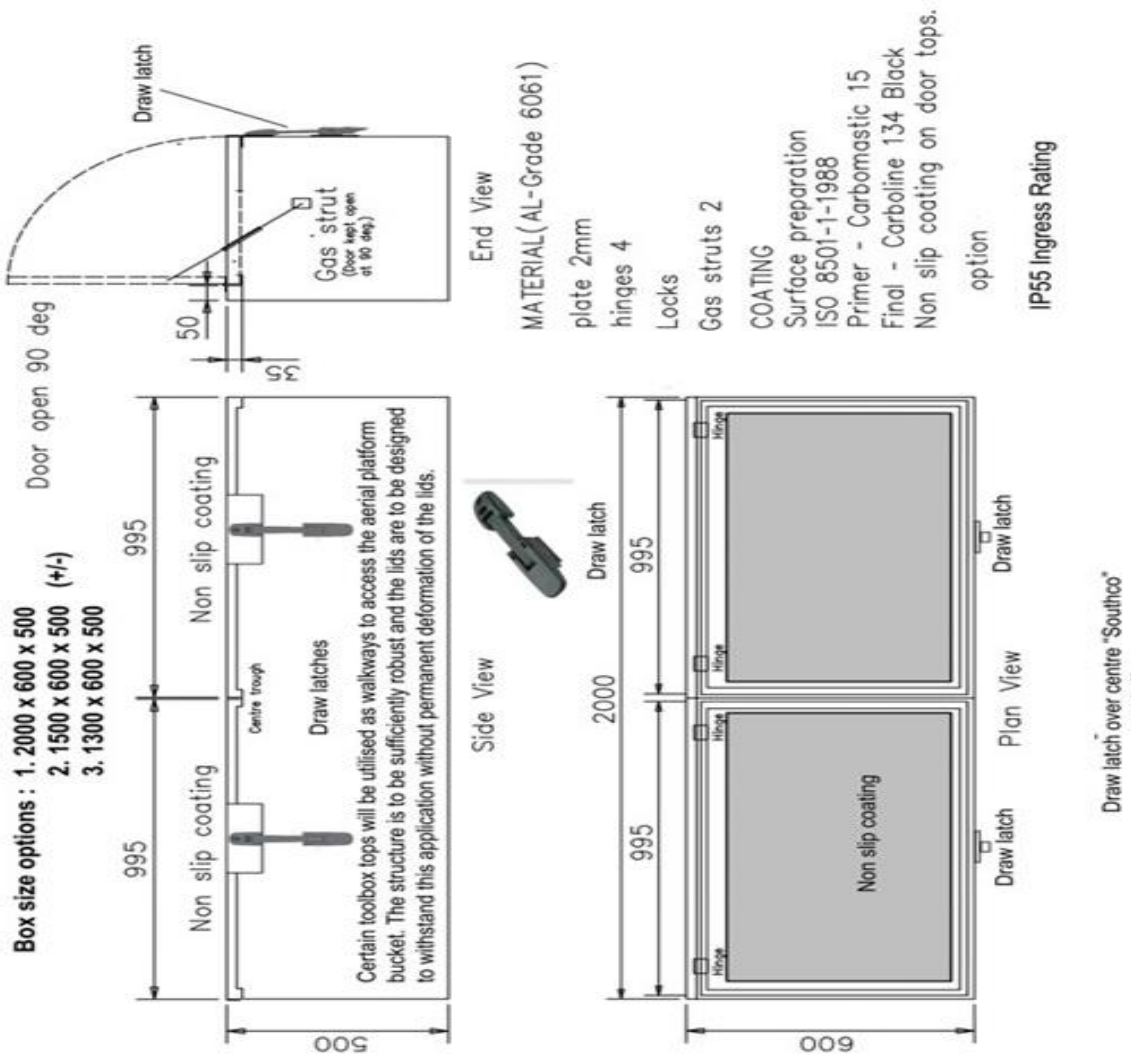
SIDE ACCESS GATE (TYPICAL LAYOUT)

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

56.	**Single cab 18 m ap - toolboxes**

STANDARD TOOLBOX (TYPICAL ARRANGEMENT)



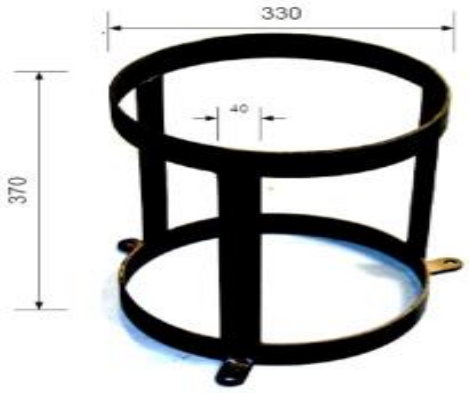
PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

57.	**Single cab 18 m ap - floor fitments**

(Placement to be finalised during construction phase.)

GAS CYLINDER HOLDER – CONE HOLDER - LADDER BRACKETS



Material : Mild steel strip
40x4mm
Lugs: 50x30x4mm – 12mm hole
Rounded as shown
Weld full depth
Corrosion Protection: Hot dipped galvanised
Include Grade 4.8 bolts, washers and locknuts for fitment to load body floor.

9KG GAS CYLINDER HOLDER

Cone Holder

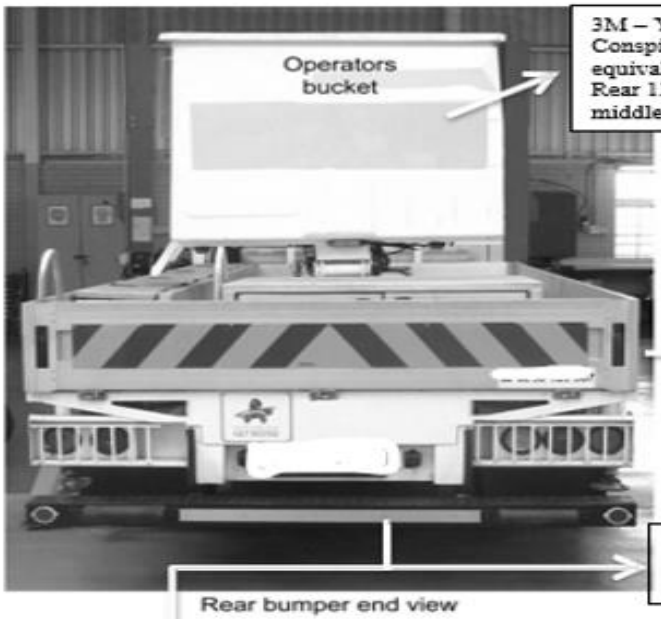
Material: Mild steel
Base: 160mm Sq x 4mm – 12mm holes
Gussets: 190x50x30x3mm
Pipe: 1000x25x2mm dia – drill 8mm hole
Lock pin: 6mm bar bent as shown.
Chain: Light chain welded to pipe and lock pin.
Corrosion Protection: Hot dipped galvanised
Include Grade 4.8 bolts, washers and locknuts for fitment to load body floor.

Typical ladder brackets with rollers to ease the ladder into position. It is preferred that the rollers be sunk into the deck to bring the ladder down as low as possible,

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

58.	**Single cab 18 m ap - decals and rear bumper arrangement**



3M – Yellow Diamond Engineering Grade Conspicuity Tape (Code: VDGC4084) or equivalent standard. Position as follows:- Rear 1300 mm W x 360 mm H – positioned middle third.

Note decal / reflective tape / reflectors position.

Chevron must comply with SANS 1329:4 and carry the SANS mark

3M – Orange diamond grade conspicuity marking code: 983-71 ECE mark or equivalent standard. SANS 2014

Rear bumper end view

Rear bumper side view

Rear bumper / under run bumper manufactured from two 100 x 50 channel welded together. Ends blanked off. Checker plate stitch welded on top as shown.

Two D shaped rubber mounted onto the rear face of the bumper arrangement with 12mm dia bolts.

All edges to be dressed. Corrosion protection as stipulated in the technical specification.

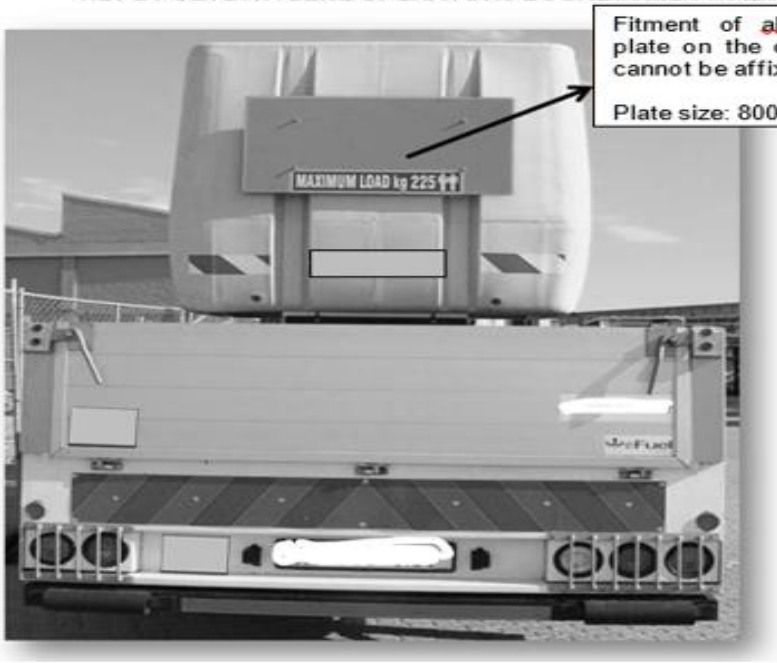
D rubber detail

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

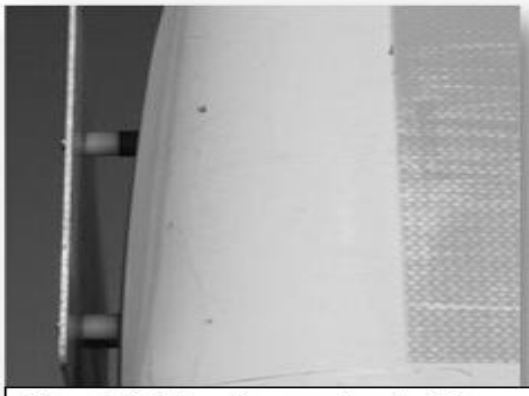
59.	**single cab 18 m ap - operators bucket**

HDPE POLYETHYLENE OPERATORS BUCKET AND FITMENT OF PLATE



Fitment of aluminium / polycarbonate plate on the operators bucket if decals cannot be affixed to the bucket.

Plate size: 800 x 400 x 3 mm



Fitment of plate on the operators bucket.

End view. Note spacers to be used.

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

(60) General technical requirements

1.1 The Tenderer shall be an accredited agent for the chassis cab supplied and shall make use of an accredited body builder in terms of Section 38 of the Road Traffic Act (Latest) and shall include a valid up to date copy of such accreditation. Tenderer may be deemed non-responsive failing to submit proof of accreditation.

1.2 The complete installation as detailed in the Scope of Specification as well as all technical specifications mentioned above shall comply with all the requirements of this specification as well as conforming to all Road Traffic Act (Latest) ordinances and associated SANS compulsory specifications.

1.3 The equipment, materials and apparatus used in the assembly shall be new and of best commercial quality with a high reliability and shall be selected for ease of maintenance.

1.4 It is in the interests of the contractor to notify the STELLENBOSCH MUNICIPALITY'S Electrical Services Department when the construction / assembly reach various stages of completion so that the designated Technical Representative may inspect the vehicle and point out deficiencies. Any costs incurred in correcting deficiencies shall be for the Contractors account.

1.5 The contractor shall apply best engineering practices and shall apply the relevant SANS codes of practice in ensuring the highest quality standard of workmanship.

1.6 All material and equipment shall comply in respect of quality, manufacture, tests and performance of at least one of the following standards.

ISO (International Standards Organization)
IEC (International Electro technical Commission
EN (European Standards)
BS (British Standards)
DIN (Deutsche Industrie Normen)

1.7 All material and equipment supplied shall be suitable for operating conditions as found within the boundaries of the STELLENBOSCH MUNICIPAL.

1.8 Individual components such as valves, batteries, terminal blocks, and electrical control equipment etc. when used in the supplied vehicles shall be of the same make, type or series for each item. Standardisation and mutual interchangeability of components is essential.

2. STANDARD OF WORKMANSHIP

2.1 All work required for completion of this tender shall be according to the latest professional South African engineering standards.

2.2 Material or workmanship which is not to the satisfaction of the STELLENBOSCH MUNICIPALITY'S, Electrical Services Representative shall be rectified at the cost of the Contractor.

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

2.3 All subframe and loadbody components shall be built to manufacturer's specification. Copies of the relevant manufacturer's specification and drawings are to be furnished on written request.

2.4 The aerial platform shall be mounted onto an approved sub frame which will be fixed to the vehicle chassis. The design, manufacturing standards and consequent fitment must be approved by the vehicle and crane manufacturer.

2.5 The aerial platform sub frame is to be mounted to the vehicle chassis sub frame by means of suitable positioned and spaced mounting brackets using high tensile bolts and washers and ensuring that adequate support is provided for the base of the aerial work platform as well as the outriggers. The aerial platform supplier, sub frame and load body builder are to ensure that fitment of all components are done to the correct standard to ensure that all forces generated in the normal use of the aerial platform can be accommodated. Supportive documents must be submitted on written request.

2.6 QUALITY CONTROL INSPECTIONS

The Stellenbosch Municipality's, Electrical Services Department may at its discretion, conduct quality control inspections during the production and assembly process. For inspection purposes, the Electrical Services or designated person must be informed one week in advance when the body is completed for assembly and the final inspection of the mounted unit must be done by the above mentioned before final painting is completed. If the abovementioned inspections take place outside the boundaries of the Western Cape, the cost of an inspection undertaken by two designated Technical Inspectors must be incorporated in the tender price.

3. STRUCTURAL STEELWORK

All structural members shall be capable of sustaining in a structurally stable manner, the total load and forces acting on such structural members.
Each part of the structural installation shall be correctly designed, constructed and erected and shall be according to appropriate SANS specifications covering structural steelwork.

3.1 HOLES

Holes, slots shall be machined to a template. Burrs and risers shall be removed before assembly.

3.2 BOLTS / FASTENERS

SANS 1700-7-7:2003 / ISO 7411:1984
Hexagon bolts for high-strength structural bolting

SANS 1700-7-8:2003 / ISO 7412:1984
Hexagon bolts for high-strength structural bolting (Short threads)

SANS 1700-14-8:2003 / ISO 4775:1984
Hexagon nuts for high-strength structural bolting

SANS 1700-16-9:2004 / ISO 7416:1984
Plain washers for high-strength structural bolting

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

3.3 WELDING

All welding must be done under supervision of a qualified artisan / foreman and shall confirm to the following standards.

SANS 455:2004 :	Manual electrode welding of mild steel.
SANS 10044-2:2004 :	Code of practice for welding.
SANS 10167:2004 :	Quality evaluation of fusion welding joints.

Welding jigs / templates should be utilized to ensure uniformity of construction.

The surfaces to be welded shall be cleaned and free from rust, scale or other foreign materials. Full attention is to be given to correct edge preparation suitable for welding applications used.

Welds shall be full strength without flaws, grooves or pits. Crater effects shall be avoided.

All welds shall have adequate root fusion and shall be free from cracks, porosity or other irregularities and any under cutting shall be made good by the contractor.

Weld fillet sizes must be appropriate to the size of the structural steel welded and be done without requiring excessive amounts of grinding or dressing.

Intermittent welding joints and butt-welding joints with insufficient penetration shall not be used.

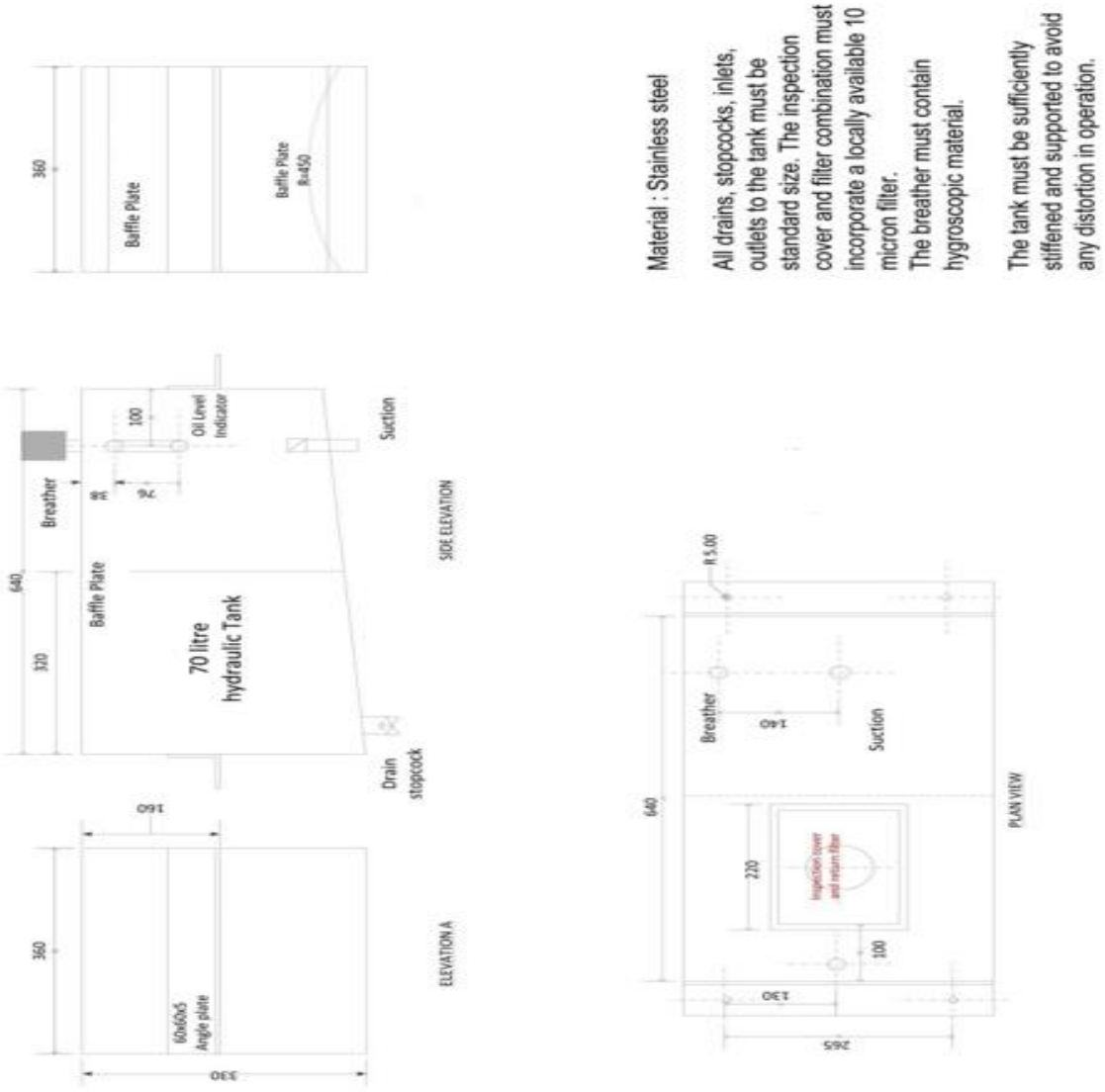
All welding joints shall be thoroughly cleaned after welding.

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

3.4 RESERVOIR (Typical Construction)

Dimensions are approximate - the Tenderer to check existing Aerial Platform tank design supplied on the previous tender and supply accordingly.



PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

3.5 Multiple Interface Board (Accessory interface)

Typical example of the accessory board and fitment plug-ins (RAMM, Safestop or equivalent model)

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

MULTIPLE PRODUCT INTERFACE - MPI-001

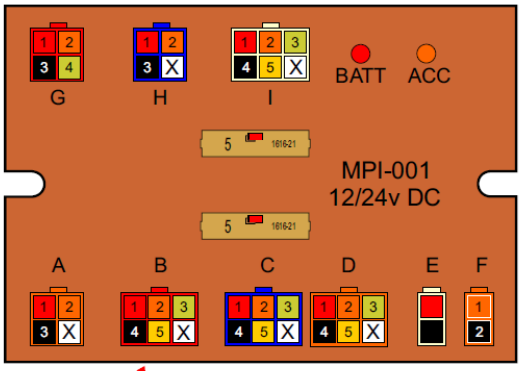
APPLICATION: ALL VEHICLES 12v OR 24V

NOTES:

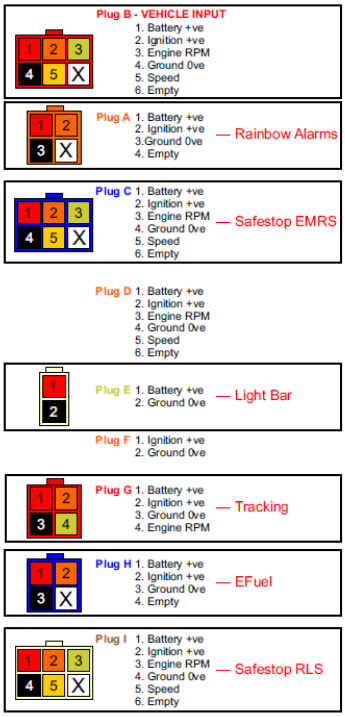
1. MAXIMUM CURRENT DRAW - 5amp
2. NO 2 WAY RADIO CONNECTIONS PERMITTED

SPECIAL NOTE:

Wire colour indication on plugs is viewed from harness side of plug. From the back looking towards the control module



LEGEND



DRAWING No.	xxxxx	DATE/ISSUE	01/09/2013 - 1	REV No.	1	08/12/2013	Completed legend
PART DESC.	Multiple Product I/Face	SCALE	Not to scale	REV No.			
PART No.	MPI-001	DRAWN BY	KAW	REV No.			
FILE	My Documents\Wiring dgms\Products\Multiple Product Interface						

All rights reserved. No part of this document may be copied or used without the express written consent of SAFESTOP

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

1. VALUE OF SIMILAR CONTRACTS SUCCESSFULLY COMPLETED

4.1 Tenderers must complete the attached schedule for previous project in this document. Previous project will be regarded as provision of manufacturing, supply and delivery of 4x2 or 4x4 truck fitted with 14 or 15- or 18-meter aerial platform.

4.2 Bidders must submit at least one reference letter with similar projects from previous or current clients as a confirmation. Failure to attach such reference letter will lead to the disqualification of the bid.

4.3 Only tenderers who have provided similar services to a minimum value of R 1 000 000 per project, will be eligible for further evaluation.

Please attach separate schedule in the format below with the returnable documents

Table 1: Evidence of previous experience

CURRENT/CURRENT CONTRACTS				
EMPLOYER (Name, Tel, Fax, Email)	**Contact Person (Name, Tel, Fax, Email)**	**NATURE OF WORK**	**VALUE OF WORK (INCL. VAT)**	**DATE COMPLETED**

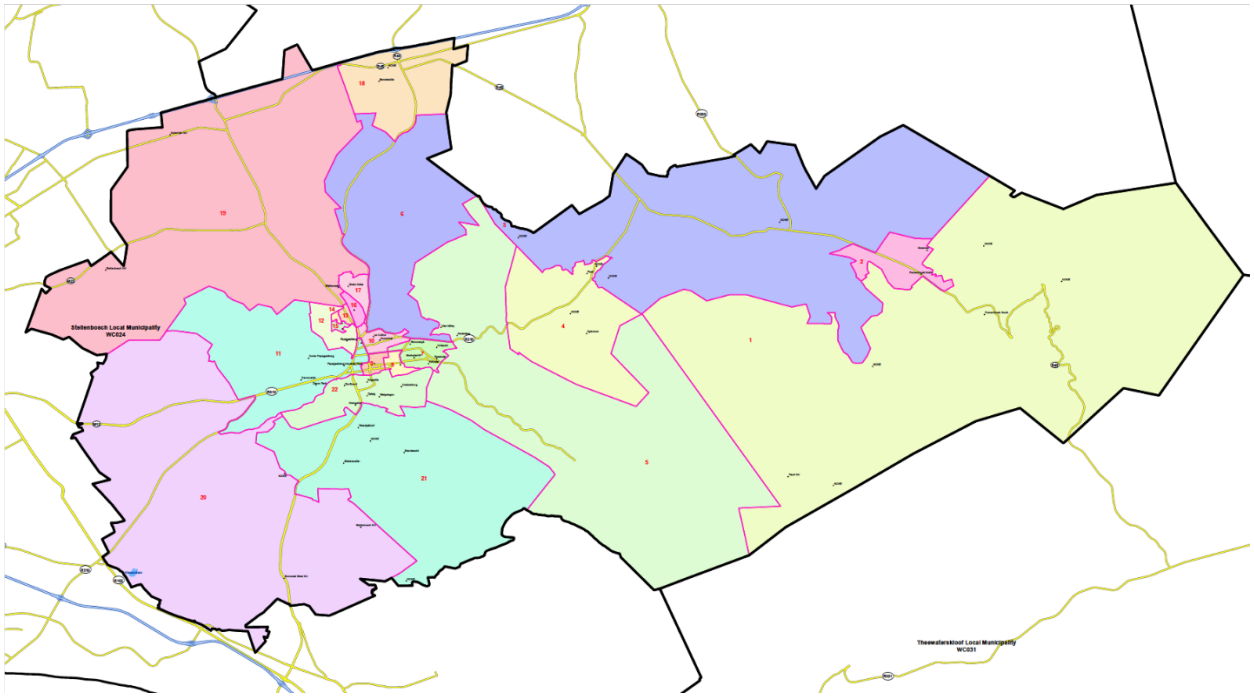
PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

2. ESTABLISHMENT OF AN OEM ACCREDITED WORKSHOP FACILITY OR FACILITIES FOR THE SUPPORT, REPAIRS AND MAINTENANCE ACTIVITIES OF THE TRUCK CHASSIS, AERIAL PLATFORM AND FITMENT ACCESSORIES

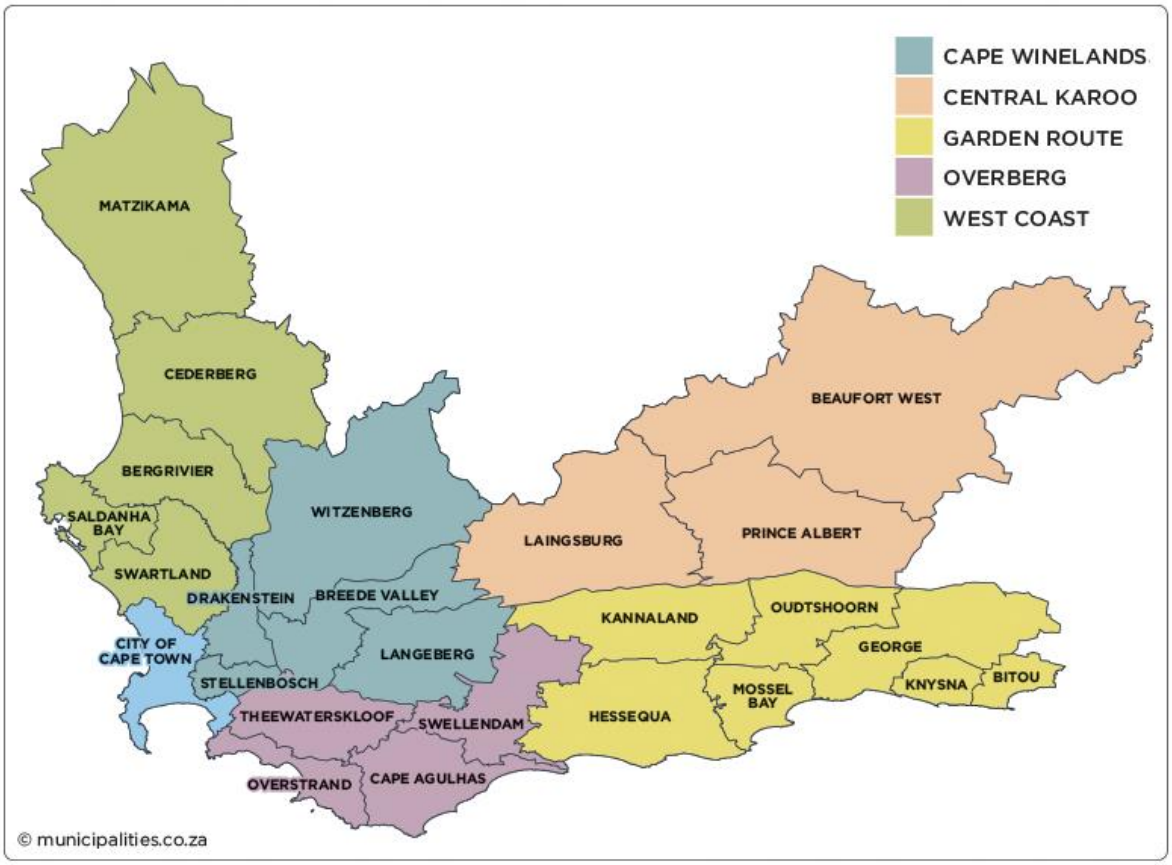
5.1 The supplier must establish a Workshop Facility or submit proof of an agreement immediately after the delivery date of the vehicle for the support, repairs, maintenance, servicing, spares, and parts outlets for the aerial platform and the truck. The facility must be within a 120km radius from Stellenbosch Municipality Town Hall situated at Plein Street (-33.936789, 18.861477).

Geographical Boundary of Stellenbosch Municipality (WC024)



PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY



PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

14. SCHEDULE OF PLANT AND EQUIPMENT

The following are lists of major items of relevant equipment that I/we **presently** own or lease and will have available for this contract or will acquire or hire for this contract if my / our tender is accepted.

DETAILS OF MAJOR EQUIPMENT THAT IS OWNED BY AND IMMEDIATELY AVAILABLE FOR THIS CONTRACT.			
QUANTITY	**DESCRIPTION**	**SIZE**	**CAPACITY**

Attach additional pages if mores space is required.

DETAIL OF MAJOR EQUIPMENT THAT WILL BE HIRED, ORE ACQUIRED FOR THIS CONTRACT IF MY / OUR TENDER IS ACCEPTED.			
QUANTITY	**DESCRIPTION,**	**SIZE**	**CAPACITY**

Attach additional pages if mores space is required.

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

15. SCHEDULE OF SUBCONTRACTORS

I/we the tenderer, notify the Stellenbosch Municipality that it is our intention to employ the following Subcontractors for work in this contract.

SUBCONTRACTORS				
Category / Type	**Subcontractor Name; Address; Contact Person; Tel. No.**		**Items of work (pay items) to be undertaken by the Subcontractor**	**Estimated cost of Work (Rand)**
1.	Name of firm			
	Contact person			
	Tel No			
	Address			
2.	Name of firm			
	Contact person			
	Tel No			
	Address			
3.	Name of firm			
	Contact person			
	Tel No			
	Address			
4.	Name of firm			
	Contact person			
	Tel No			
	Address			
5.	Name of firm			
	Contact person			
	Tel No			
	Address			
Number of sheets appended by the tenderer to this schedule *(If nil, enter **NIL**)*				

Acceptance of this tender shall not be construed as approval of all or any of the listed subcontractors. Should any of the subcontractors not be approved subsequent to acceptance of the tender, this shall in

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

16. SCHEDULE OF WORK EXPERIENCE OF THE TENDERER – CURRENT CONTRACTS

CURRENT CONTRACTS						
EMPLOYER (Name, Tel, Fax, Email)		**Contact Person (Name, Tel, Fax, Email)**		**NATURE OF WORK**	**VALUE OF WORK (INCL. VAT)**	**DATE COMPLETED**
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

17. SCHEDULE OF WORK EXPERIENCE OF THE TENDERER – COMPLETED CONTRACTS

The following is a statement of similar work successfully executed by myself / ourselves:

COMPLETED CONTRACTS						
EMPLOYER (Name, Tel, Fax, Email)		**Contact Person (Name, Tel, Fax, Email)**		**NATURE OF WORK**	**VALUE OF WORK (INCL. VAT)**	**DATE COMPLETED**
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				

PRINT NAME:			
CAPACITY:		Name of firm	
SIGNATURE:		DATE:	

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

18. PRICING SCHEDULE

NOTE:

1. **Only firm prices will be accepted. Non-firm prices will not be considered.**
2. **All delivery costs MUST be included in the bid price, for delivery at the prescribed destination.**
3. **Document MUST be completed in non-erasable black ink.**
4. **NO correction fluid/tape may be used.**
   a. **In the event of a mistake having been made, it shall be crossed out in ink and be accompanied by an initial at each and every alteration.**
5. **The Bidder MUST indicate whether he/she/the entity is a registered VAT Vendor or not.**
   a.

I / We _____

(full name of Bidder) the undersigned in my capacity as _____

of the firm _____

hereby offer to Stellenbosch Municipality to render the services as described, in accordance with the specification and conditions of contract to the entire satisfaction of the Stellenbosch Municipality and subject to the conditions of tender, for the amounts indicated hereunder:

	INDICATE WITH AN 'X'									
Are you/is the firm a registered VAT Vendor	**YES**					**NO**				
If "YES", please provide VAT number										

Please note the following:

1. Stellenbosch Municipality reserves the right to downward adjust the scope of work/ quantity required to stay within its budget.
2. Only firm prices will be accepted and non-firm prices will not be considered.

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

PRICING SCHEDULE:

Only Bidders that complete the Schedule Below will be considered. Prices and Offers quoted elsewhere will NOT be taken into account. Specifications and drawings of equipment offers must be submitted with this tender.

Please complete in full:		REMARKS		
		UNIT PRICE Excl. VAT	**Qnty.**	**Delivery period**
Chassis Cab:			1	
Make and model:				
Platform:			1	
Make and model:				
Subframe, body and installation.				
Licence and registration: (include all on the raod cost)			1	
Sub Total price complete:				
Total Price(VAT Inclusive):				
NOTE: ALL DELIVERY, INSTALLATION AND / OR RAIL COSTS, CUSTOMES, IMPORT DUTIES, ETC AND SURCHARGES MUST BE INCLUDED IN THE TENDER.				

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

19. DECLARATION BY TENDERER

I / We acknowledge that I / we am / are fully acquainted with the contents of the conditions of tender of this tender document and that I / we accept the conditions in all respects.

I / We agree that the laws of the Republic of South Africa shall be applicable to the contract resulting from the acceptance of *my / our tender and that I / we elect *domicillium citandi et executandi* (physical address at which legal proceedings may be instituted) in the Republic at:

_____

_____

_____

I / We accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving in me / us under this agreement as the principal liable for the due fulfillment of this contract.

I / We furthermore confirm I / we satisfied myself / ourselves as to the corrections and validity of my / our tender; that the price quoted cover all the work / items specified in the tender documents and that the price(s) cover all my / our obligations under a resulting contract and that I / we accept that any mistake(s) regarding price and calculations will be at my / our risk.

I / We furthermore confirm that my / our offer remains binding upon me / us and open for acceptance by the Purchases / Employer during the validity period indicated and calculated from the closing date of the bid.

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			
WITNESS 1		WITNESS 2	