

## COUNCIL APPROVED POLICIY REGISTER

### POLICIES APPROVED 2005

|  |                               |            |                    |
|--|-------------------------------|------------|--------------------|
|  | Land management policy        | 13.12.2005 | Corporate Services |
|  | Travel and subsistence policy | 13.12.2005 | Corporate Services |
|  | Grants -in -aid               | 13.12.2005 | Corporate Services |
|  | Rules of Order                | 13.12.2005 | Corporate Services |

**POLICIES APPROVED 2006**

|  |                                           |            |                    |
|--|-------------------------------------------|------------|--------------------|
|  | Policy and procedures for ward committees | 28.11.2016 | Corporate Services |
|--|-------------------------------------------|------------|--------------------|

**POLICIES APPROVED 2008**

|  |                                    |  |                    |
|--|------------------------------------|--|--------------------|
|  | Petty Cash Policy (May 2008)       |  | Financial Services |
|  | Indigent Policy (May 2008)         |  | Financial Services |
|  | Budget Policy (May 2008)           |  | Financial Services |
|  | Asset Management Policy (May 2008) |  | Financial Services |

**POLICIES APPROVED 2011**

|  |                                                        |            |                       |
|--|--------------------------------------------------------|------------|-----------------------|
|  | Expanded Public Works Programme Policy (2011)          |            |                       |
|  | records management policy and records control schedule | 05.05.2011 | Strategic & Corporate |
|  |                                                        |            |                       |

**POLICIES APPROVED 2012**

|  |                                |            |                                 |
|--|--------------------------------|------------|---------------------------------|
|  | Supply Chain Management        | 26.01.2012 | Financial Services              |
|  | draft emergency housing policy | 01.10.2012 | Planning & Economic Development |
|  | firearms policy                | 25.10.2012 | Community & Protection Services |
|  | draft emergency housing policy | 25.10.2012 | Planning & Economic Development |

### **POLICIES APPROVED 2013**

|  |                                                         |            |                                 |
|--|---------------------------------------------------------|------------|---------------------------------|
|  | Petty Cash Policy (2013/2014)                           |            | Financial Services              |
|  | Non- Financial Asset Management Policy (2013/2014)      |            | Financial Services              |
|  | Accounting Policy (2013/2014)                           |            | Financial Services              |
|  | Budget Implementation and Monitoring Policy (2013/2014) |            | Financial Services              |
|  | Acting Allowance Policy (2013/2014)                     |            | Financial Services              |
|  | Tariff Policy (2013/2014)                               |            | Financial Services              |
|  | Credit Control and Debt Collection Policy (2013/2014)   |            | Financial Services              |
|  | Rates Policy (2013/2014)                                |            | Financial Services              |
|  | Borrowing Policy (2013/2014)                            |            | Financial Services              |
|  | Supply Chain Management Policy (2013/2014)              |            | Financial Services              |
|  | Grants-in-Aid Policy (2013/2014)                        |            | Financial Services              |
|  | Special Rating Areas Policy (2013/2014)                 |            | Financial Services              |
|  | Travel and Subsistence Policy (2013/2014)               |            | Financial Services              |
|  | Indigent Policy (2013/2014)                             |            | Financial Services              |
|  | Cash and Investment Policy (2013/14)                    |            | Financial Services              |
|  | Draft vehicle policy for Council Vehicles               | 25.7.2015  | Community and Protection        |
|  | Withdrawal Student Accommodation Policy                 | 30.5.2013  | Planning & Economic Development |
|  | Records Management Policy                               | 30.5.2013  | Strategic & Corporate Services  |
|  | language policy                                         | 24.10.2013 | Strategic & Corporate Services  |

|  |                                                        |            |                                |
|--|--------------------------------------------------------|------------|--------------------------------|
|  | review of vehicle policy for council vehicles          | 25.07.2013 | Strategic & Corporate Services |
|  | Expanded Public Works Programme Policy (2011)          | 2011       |                                |
|  | records management policy and records control schedule | 05.05.2011 | Strategic & Corporate          |

**POLICIES APPROVED 2014**

|  |                                           |  |                                   |
|--|-------------------------------------------|--|-----------------------------------|
|  | Immovable Property Policy 2014<br>(Draft) |  | Strategic & Corporate<br>Services |
|--|-------------------------------------------|--|-----------------------------------|

**POLICIES APPROVED 2015**

|  |                                                                             |            |                                |
|--|-----------------------------------------------------------------------------|------------|--------------------------------|
|  | Indigent policy                                                             | 28.01.2015 | Financial Services             |
|  | Grabts in Aid policy                                                        | 28.01.2015 | Financial Services             |
|  | Non-Motorist transport                                                      | 25.03.2015 | Infra structure Services       |
|  | Performance management framework policy (in principle)                      | 30.04.2015 | Strategic & Corporate Services |
|  | Public Participation policy framework (draft)                               | 24.06.2015 | Strategic & Corporate Services |
|  | Fraud and corruption policy and the fraud response committee (in principle) | 24.06.2015 | Strategic & Corporate Services |
|  | Performance management framework policy                                     | 24.06.2015 | Strategic & Corporate Services |
|  | Telephone policy                                                            | 23.09.2015 | Strategic & Corporate Services |
|  | Electronic Document Management Policy                                       | 23.09.2015 | Strategic & Corporate Services |
|  | -                                                                           |            |                                |

**POLICIES APPROVED 2016**

|    | <b>NAME OF POLICY</b>                                              | <b>DATE OF APPROVAL</b> | <b>DIRECTORATE</b>                |
|----|--------------------------------------------------------------------|-------------------------|-----------------------------------|
| 1  | Traffic Calming Policy                                             | 26.04.2016              | Community & Protection Services   |
| 2  | Universal Access Policy                                            | 26.04.2016              | Planning and Economic Development |
| 3  | Accounting Policy                                                  | 25.05.2016              | Financial Services                |
| 4  | Asset Management Policy                                            | 25.05.2016              | Financial Services                |
| 5  | Borrowing, Funds & Reserves Policy                                 | 25.05.2016              | Financial Services                |
| 6  | Budget Implementation & Monitoring Policy                          | 25.05.2016              | Financial Services                |
| 7  | Cash Management & Investment Policy                                | 25.05.2016              | Financial Services                |
| 8  | Credit Control & Debt Collection Policy                            | 25.05.2016              | Financial Services                |
| 9  | Development Charges Policy                                         | 25.05.2016              | Financial Services                |
| 10 | Financing of External Bodies Performing Municipal Functions Policy | 25.05.2016              | Financial Services                |
| 11 | Grants-In-Aid Policy                                               | 25.05.2016              | Financial Services                |
| 12 | Indigent Policy                                                    | 25.05.2016              | Financial Services                |
| 13 | Inventory Management Policy                                        | 25.05.2016              | Financial Services                |
| 14 | Irrecoverable Debt Policy                                          | 25.05.2016              | Financial Services                |
| 15 | Liquidity Policy                                                   | 25.05.2016              | Financial Services                |
| 16 | Petty Cash Policy                                                  | 25.05.2016              | Financial Services                |
| 17 | Preferential Procurement Policy                                    | 25.05.2016              | Financial Services                |
| 18 | Property Rates Policy                                              | 25.05.2016              | Financial Services                |

|    |                                                          |            |                                   |
|----|----------------------------------------------------------|------------|-----------------------------------|
| 19 | Performance Management Policy                            | 25.05.2016 | Financial Services                |
| 20 | Special Ratings Area Policy                              | 25.05.2016 | Financial Services                |
| 21 | Supply Chain Management Policy                           | 25.05.2016 | Financial Services                |
| 22 | Tariff Policy                                            | 25.05.2016 | Financial Services                |
| 23 | Travel & Subsistence Policy                              | 25.05.2016 | Financial Services                |
| 24 | Virementation Policy                                     | 25.05.2016 | Financial Services                |
| 25 | Policy for the Management of Municipal Agricultural Land | 15.06.2016 | Planning and Economic Development |
| 26 | Revised Emergency Housing Assistance Policy              | 23.11.2016 | Planning and Economic Development |
| 27 | Acting Allowance Policy                                  | 12.12.2016 | Financial Services                |
|    |                                                          |            |                                   |

**POLICIES APPROVED 2017**

|    | <b>NAME OF POLICY</b>                                              | <b>DATE OF APPROVAL</b> | <b>DIRECTORATE</b> |
|----|--------------------------------------------------------------------|-------------------------|--------------------|
| 1  | Accounting Policy                                                  | 31.5.2017               | Financial Services |
| 2  | Asset Management Policy                                            | 31.5.2017               | Financial Services |
| 3  | Borrowing, Funds & Reserves Policy                                 | 31.5.2017               | Financial Services |
| 4  | Budget Implementation & Monitoring Policy                          | 31.5.2017               | Financial Services |
| 5  | Cash Management & Investment Policy                                | 31.5.2017               | Financial Services |
| 6  | Credit Control & Debt Collection Policy                            | 31.5.2017               | Financial Services |
| 7  | Development Charges Policy                                         | 31.5.2017               | Financial Services |
| 8  | Financing of External Bodies Performing Municipal Functions Policy | 31.5.2017               | Financial Services |
| 9  | Grants-In-Aid Policy                                               | 31.5.2017               | Financial Services |
| 10 | Indigent Policy                                                    | 31.5.2017               | Financial Services |
| 11 | Inventory Management Policy                                        | 31.5.2017               | Financial Services |
| 12 | Irrecoverable Debt Policy                                          | 31.5.2017               | Financial Services |
| 13 | Liquidity Policy                                                   | 31.5.2017               | Financial Services |
| 14 | Petty Cash Policy                                                  | 31.5.2017               | Financial Services |
| 15 | Preferential Procurement Policy                                    | 31.5.2017               | Financial Services |
| 16 | Property Rates Policy                                              | 31.5.2017               | Financial Services |
| 17 | SCM Policy for Infrastructure Procurement & Delivery Management    | 31.5.2017               | Financial Services |

|    |                                                                        |            |                                      |
|----|------------------------------------------------------------------------|------------|--------------------------------------|
| 18 | Special Ratings Area Policy                                            | 31.5.2017  | Financial Services                   |
| 19 | Supply Chain Management Policy                                         | 31.5.2017  | Financial Services                   |
| 20 | Tariff Policy                                                          | 31.5.2017  | Financial Services                   |
| 21 | Travel & Subsistence Policy                                            | 31.5.2017  | Financial Services                   |
| 22 | Virementation Policy                                                   | 31.5.2017  | Financial Services                   |
| 23 | Ward Allocation Policy                                                 | 31.5.2017  | Financial Services                   |
| 24 | Information and communication<br>technology policies (7 X<br>policies) | 26.07.2017 | Corporate Services                   |
| 25 | Events Policy                                                          | 30.08.2017 | Community and<br>Protection Services |
| 26 | Cell phone Policy                                                      | 25.10.2017 | Corporate Services                   |
| 27 | Placement Policy                                                       | 25.10.2017 | Corporate Services                   |
| 28 | Revised smoking Policy                                                 | 25.10.2017 | Corporate Services                   |

**POLICIES APPROVED 2018**

|    | <b>NAME OF POLICY</b>                                                                                           | <b>DATE OF APPROVAL</b> | <b>DIRECTORATE</b>                                    |
|----|-----------------------------------------------------------------------------------------------------------------|-------------------------|-------------------------------------------------------|
| 1  | Proposed Policy on the management of Stellenbosch municipality's immovable property                             | 28.03.2018              | Planning and Economic Development (human settlements) |
| 2  | Adoption of the new anti-fraud and corruption prevention Policy                                                 | 23.05.2018              | Office of the Municipal Manager                       |
| 3  | Stellenbosch municipality: draft telecommunication mast infrastructure Policy                                   | 23.05.2018              | Planning and Economic Development                     |
|    | Performance management policy                                                                                   | 23.05.2018              | Municipal Manager                                     |
| 4  | Review of access control and internal security Policy on the protection of council property and municipal staff | 25.07.2018              | Community and Protection Services                     |
| 5  | Accounting Policy                                                                                               | 28.05.2018              | Financial Services                                    |
| 6  | Asset Management Policy                                                                                         | 28.05.2018              | Financial Services                                    |
| 7  | Borrowing, Funds & Reserves Policy                                                                              | 28.05.2018              | Financial Services                                    |
| 8  | Budget Implementation & Monitoring Policy                                                                       | 28.05.2018              | Financial Services                                    |
| 9  | Cash Management & Investment Policy                                                                             | 28.05.2018              | Financial Services                                    |
| 10 | Credit Control & Debt Collection Policy                                                                         | 28.05.2018              | Financial Services                                    |
| 11 | Development Charges Policy                                                                                      | 28.05.2018              | Financial Services                                    |
| 12 | Financing of External Bodies Performing Municipal Functions Policy                                              | 28.05.2018              | Financial Services                                    |
| 13 | Grants-In-Aid Policy                                                                                            | 28.05.2018              | Financial Services                                    |
| 14 | Indigent Policy                                                                                                 | 28.05.2018              | Financial Services                                    |
| 15 | Inventory Management Policy                                                                                     | 28.05.2018              | Financial Services                                    |
| 16 | Irrecoverable Debt Policy                                                                                       | 28.05.2018              | Financial Services                                    |

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|----|------------------------------------------------------------------------------|------------|-----------------------------------|
| 17 | Liquidity Policy                                                             | 28.05.2018 | Financial Services                |
| 18 | Petty Cash Policy                                                            | 28.05.2018 | Financial Services                |
| 19 | Preferential Procurement Policy                                              | 28.05.2018 | Financial Services                |
| 20 | Property Rates Policy                                                        | 28.05.2018 | Financial Services                |
| 21 | SCM Policy for Infrastructure Procurement & Delivery Management              | 28.05.2018 | Financial Services                |
| 22 | Special Ratings Area Policy                                                  | 28.05.2018 | Financial Services                |
| 23 | Supply Chain Management Policy                                               | 28.05.2018 | Financial Services                |
| 24 | Tariff Policy                                                                | 28.05.2018 | Financial Services                |
| 25 | Travel & Subsistence Policy                                                  | 28.05.2018 | Financial Services                |
| 26 | Virementation Policy                                                         | 28.05.2018 | Financial Services                |
| 27 | Ward Allocation Policy                                                       | 28.05.2018 | Financial Services                |
| 28 | Communication Policy                                                         | 25.07.2018 | Corporate Services                |
| 29 | Guidelines on flexi-time                                                     | 25.07.2018 | Corporate Services                |
| 30 | Reservist Policy                                                             | 25.07.2018 | Community and Protection Services |
| 31 | Stellenbosch municipality noise control Policy                               | 22.08.2018 | Planning and Economic Development |
| 32 | Time and attendance management Policy                                        | 26.09.2018 | Corporate Services                |
| 33 | Revised employee bursary Policy (internal) for the Stellenbosch municipality | 26.09.2018 | Corporate Services                |
| 34 | Motor vehicle allowance scheme                                               | 28.11.2018 | Corporate Services                |
| 35 | New overtime Policy                                                          | 28.11.2018 | Corporate Services                |
| 36 | New acting allowance Policy                                                  | 28.11.2018 | Corporate Services                |

|    |                                                |            |                                 |
|----|------------------------------------------------|------------|---------------------------------|
| 37 | Revised firearm Policy                         | 28.11.2018 | Corporate Services              |
| 38 | Adoption of the revised risk management Policy | 28.11.2018 | Office of the Municipal Manager |

**POLICIES APPROVED 2019**

|    | <b>NAME OF POLICY</b>                                                           | <b>DATE OF APPROVAL</b> | <b>DIRECTORATE</b>                |
|----|---------------------------------------------------------------------------------|-------------------------|-----------------------------------|
| 1  | Additional responsibility allowance Policy                                      | 24.04.2019              | Corporate Services                |
| 2  | Guidelines on negotiation of remuneration for retention and attraction of staff | 24.04.2019              | Corporate Services                |
| 3  | Policy and procedures for ward committees                                       | 24.04.2019              | Corporate Services                |
| 4  | Stellenbosch municipality closed circuit television Policy                      | 29.05.2019              | Community and Protection Services |
| 5  | Accounting Policy                                                               | 29.05.2019              | Financial Services                |
| 6  | Asset Management Policy                                                         | 29.05.2019              | Financial Services                |
| 7  | Borrowing, Funds & Reserves Policy                                              | 29.05.2019              | Financial Services                |
| 8  | Budget Implementation & Monitoring Policy                                       | 29.05.2019              | Financial Services                |
| 9  | Cash Management & Investment Policy                                             | 29.05.2019              | Financial Services                |
| 10 | Cost Containment Policy (2019-09-25)                                            | 29.05.2019              | Financial Services                |
| 11 | Credit Control & Debt Collection Policy                                         | 29.05.2019              | Financial Services                |
| 12 | Development Charges Policy                                                      | 29.05.2019              | Financial Services                |
| 13 | Financing of External Bodies Performing Municipal Functions Policy              | 29.05.2019              | Financial Services                |
| 14 | Grants-In-Aid Policy                                                            | 29.05.2019              | Financial Services                |
| 15 | Indigent Policy                                                                 | 29.05.2019              | Financial Services                |
| 16 | Inventory Management Policy                                                     | 29.05.2019              | Financial Services                |
| 17 | Irrecoverable Debt Policy                                                       | 29.05.2019              | Financial Services                |

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|----|-----------------------------------------------------------------|------------|-----------------------------------|
| 18 | Liquidity Policy                                                | 29.05.2019 | Financial Services                |
| 19 | Petty Cash Policy                                               | 29.05.2019 | Financial Services                |
| 20 | Preferential Procurement Policy                                 | 29.05.2019 | Financial Services                |
| 21 | Property Rates Policy                                           | 29.05.2019 | Financial Services                |
| 22 | SCM Policy for Infrastructure Procurement & Delivery Management | 29.05.2019 | Financial Services                |
| 23 | Special Ratings Area Policy                                     | 29.05.2019 | Financial Services                |
| 24 | Supply Chain Management Policy                                  | 29.05.2019 | Financial Services                |
| 25 | Tariff Policy                                                   | 29.05.2019 | Financial Services                |
| 26 | Travel & Subsistence Policy                                     | 29.05.2019 | Financial Services                |
| 27 | Virementation Policy                                            | 29.05.2019 | Financial Services                |
| 28 | Ward Allocation Policy                                          | 29.05.2019 | Financial Services                |
| 29 | Revised performance management Policy                           | 24.07.2019 | Office of the Municipal Manager   |
| 30 | Adoption of the draft expanded public works programme Policy    | 28.08.2019 | Planning and Economic Development |
| 31 | Revised System of Delegations                                   | 28.08.2019 | Corporate Services                |
| 32 | Draft Implementation of an Auxiliary Law Enforcement Service    | 25.9.2019  | Community and Protection Services |
| 33 | System of Delegations                                           | 25.9.2019  | Corporate Services                |
| 34 | Street People                                                   | 25.9.2019  | Community and Protection Services |
| 35 | Cost Containment Policy                                         | 25.9.2019  | Financial Services                |
| 36 | Informal Trading                                                | 23.10.2019 | Planning and Economic Development |

**POLICIES APPROVED 2020**

|    | <b>NAME OF POLICY</b>                                                                               | <b>DATE OF APPROVAL</b> | <b>DIRECTORATE</b>                |
|----|-----------------------------------------------------------------------------------------------------|-------------------------|-----------------------------------|
| 1  | Customer Care Framework                                                                             | 29.1.2020               | Corporate Services                |
| 2  | Task Implementation Policy                                                                          | 26.02.2020              | Corporate Services                |
| 3  | Policy on externally funded law enforcement and traffic officers                                    | 26.02.2020              | Community and Protection Services |
| 4  | Policy for the implementation of an auxiliary law enforcement service for Stellenbosch Municipality | 26.02.2020              | Community and Protection Services |
| 5  | Revised Indigent Policy                                                                             | 31.3.2020               | Financial Services                |
| 7  | Policy on the hiring of Municipal Halls and Facilities                                              | 8.05.2020               | Municipal Manager'                |
| 8  | Accounting Policy                                                                                   | 27.05.2020              | Financial Services                |
| 9  | Asset Management Policy                                                                             | 27.05.2020              | Financial Services                |
| 10 | Borrowing, Funds & Reserves Policy                                                                  | 27.05.2020              | Financial Services                |
| 11 | Budget Implementation & Monitoring Policy                                                           | 27.05.2020              | Financial Services                |
| 12 | Cash Management & Investment Policy                                                                 | 27.05.2020              | Financial Services                |
| 13 | Cost Containment Policy (2019-09-25)                                                                | 27.05.2020              | Financial Services                |
| 14 | Credit Control & Debt Collection Policy                                                             | 27.05.2020              | Financial Services                |
| 15 | Development Charges Policy                                                                          | 27.05.2020              | Financial Services                |
| 16 | Financing of External Bodies Performing Municipal Functions Policy                                  | 27.05.2020              | Financial Services                |
| 17 | Grants-In-Aid Policy                                                                                | 27.05.2020              | Financial Services                |
| 18 | Indigent Policy                                                                                     | 27.05.2020              | Financial Services                |
| 19 | Inventory Management Policy                                                                         | 27.05.2020              | Financial Services                |

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|----|-------------------------------------------------------------------------|------------|-----------------------------------|
| 20 | Irrecoverable Debt Policy                                               | 27.05.2020 | Financial Services                |
| 21 | Liquidity Policy                                                        | 27.05.2020 | Financial Services                |
| 22 | Petty Cash Policy                                                       | 27.05.2020 | Financial Services                |
| 23 | Preferential Procurement Policy                                         | 27.05.2020 | Financial Services                |
| 24 | Property Rates Policy                                                   | 27.05.2020 | Financial Services                |
| 25 | SCM Policy for Infrastructure Procurement & Delivery Management         | 27.05.2020 | Financial Services                |
| 26 | Special Ratings Area Policy                                             | 27.05.2020 | Financial Services                |
| 27 | Supply Chain Management Policy                                          | 27.05.2020 | Financial Services                |
| 28 | Tariff Policy                                                           | 27.05.2020 | Financial Services                |
| 29 | Travel & Subsistence Policy                                             | 27.05.2020 | Financial Services                |
| 30 | Virementation Policy                                                    | 27.05.2020 | Financial Services                |
| 31 | Ward Allocation Policy                                                  | 27.05.2020 | Financial Services                |
| 32 | Traffic calming policy                                                  | 24.08.2020 | Infra-structure Services          |
| 33 | Land use enforcement policy for Stellenbosch Municipality, march 2019   | 24.08.2020 | Planning and Economic Development |
| 34 | Performance Management Policy                                           | 29.07.2020 | Municipal Manager's Office        |
| 35 | Parking policy for Council                                              | 28.10.2020 | Corporate Services                |
| 36 | Policy and procedures for ward committees, including covid-19 protocols | 25.11.2020 | Corporate Services                |

**POLICIES APPROVED 2021**

|    | <b>NAME OF POLICY</b>                                              | <b>DATE OF APPROVAL</b> | <b>DIRECTORATE</b>                |
|----|--------------------------------------------------------------------|-------------------------|-----------------------------------|
| 1  | Universal Access Policy Review                                     | 27.01.2021              | Community and Protection Services |
| 2  | Non-Motorised Transport Policy                                     | 21.04.2021              | Infra Structure Services          |
| 3  | Consequence Management Policy                                      | 26.05.2021              | Corporate Services                |
| 4  | Accounting Policy                                                  | 26.05.2021              | Financial Services                |
| 5  | Asset Management Policy                                            | 26.05.2021              | Financial Services                |
| 6  | Borrowing, Funds & Reserves Policy                                 | 26.05.2021              | Financial Services                |
| 7  | Budget Implementation & Monitoring Policy                          | 26.05.2021              | Financial Services                |
| 8  | Cash Management & Investment Policy                                | 26.05.2021              | Financial Services                |
| 9  | Cost Containment Policy (2019-09-25)                               | 26.05.2021              | Financial Services                |
| 10 | Credit Control & Debt Collection Policy                            | 26.05.2021              | Financial Services                |
| 11 | Development Charges Policy                                         | 26.05.2021              | Financial Services                |
| 12 | Financing of External Bodies Performing Municipal Functions Policy | 26.05.2021              | Financial Services                |
| 13 | Grants-In-Aid Policy                                               | 26.05.2021              | Financial Services                |
| 14 | Indigent Policy                                                    | 26.05.2021              | Financial Services                |
| 15 | Inventory Management Policy                                        | 26.05.2021              | Financial Services                |
| 16 | Irrecoverable Debt Policy                                          | 26.05.2021              | Financial Services                |
| 17 | Liquidity Policy                                                   | 26.05.2021              | Financial Services                |

|    |                                                                 |            |                    |
|----|-----------------------------------------------------------------|------------|--------------------|
| 18 | Petty Cash Policy                                               | 26.05.2021 | Financial Services |
| 19 | Preferential Procurement Policy                                 | 26.05.2021 | Financial Services |
| 20 | Property Rates Policy                                           | 26.05.2021 | Financial Services |
| 21 | SCM Policy for Infrastructure Procurement & Delivery Management | 26.05.2021 | Financial Services |
| 22 | Special Ratings Area Policy                                     | 26.05.2021 | Financial Services |
| 23 | Supply Chain Management Policy                                  | 26.05.2021 | Financial Services |
| 24 | Tariff Policy                                                   | 26.05.2021 | Financial Services |
| 25 | Travel & Subsistence Policy                                     | 26.05.2021 | Financial Services |
| 26 | Virementation Policy                                            | 26.05.2021 | Financial Services |
| 27 | Ward Allocation Policy                                          | 26.05.2021 | Financial Services |
| 28 | Wayleave Policy (2021-03-31)                                    | 26.05.2021 | Financial Services |
|    | <b>No New approved policies until end September 2021</b>        |            |                    |

**POLICIES APPROVED 2022**

|    | <b>NAME OF POLICY</b>                                              | <b>DATE OF APPROVAL</b> | <b>DIRECTORATE</b>               |
|----|--------------------------------------------------------------------|-------------------------|----------------------------------|
| 1  | Grant- in – Aid policy                                             | 28.01.2022              | Com & Protection services        |
| 2  | Revised Risk Management policy                                     | 30. 03. 2022            | Office of the MM                 |
| 3  | Accounting Policy                                                  | 25.05.2022              | Finance                          |
| 4  | Borrowing, Funds & Reserves Policy                                 | 25.05.2022              | Finance                          |
| 5  | Budget Implementation & Monitoring Policy                          | 25.05.2022              | Finance                          |
| 6  | Cash Management & Investment Policy                                | 25.05.2022              | Finance                          |
| 7  | Cost Containment Policy (2019-09-25)                               | 25.05.2022              | Finance                          |
| 8  | Credit Control & Debt Collection Policy                            | 25.05.2022              | Finance                          |
| 9  | Development Charges Policy                                         | 25.05.2022              | Finance                          |
| 10 | Financing of External Bodies Performing Municipal Functions Policy | 25.05.2022              | Finance                          |
| 11 | Grants-In-Aid Policy                                               | 25.05.2022              | Finance / com & Protection Serv. |
| 12 | Indigent Policy                                                    | 25.05.2022              | Finance                          |
| 13 | Inventory Management Policy                                        | 25.05.2022              | Finance                          |
| 14 | Irrecoverable Debt Policy                                          | 25.05.2022              | Finance                          |
| 15 | Liquidity Policy                                                   | 25.05.2022              | Finance                          |
| 16 | Petty Cash Policy                                                  | 25.05.2022              | Finance                          |
| 17 | Preferential Procurement Policy                                    | 25.05.2022              | Finance                          |
| 18 | Rates Policy                                                       | 25.05.2022              | Finance                          |

|    |                                                                 |            |         |
|----|-----------------------------------------------------------------|------------|---------|
| 19 | SCM Policy for Infrastructure Procurement & Delivery Management | 25.05.2022 | Finance |
| 20 | Special Ratings Area Policy                                     | 25.05.2022 | Finance |
| 21 | Supply Chain Management Policy                                  | 25.05.2022 | Finance |
| 22 | Tariff Policy                                                   | 25.05.2022 | Finance |
| 23 | Travel & Subsistence Policy                                     | 25.05.2022 | Finance |
| 24 | Virementation Policy                                            | 25.05.2022 | Finance |
| 25 | Ward Allocation Policy                                          | 25.05.2022 | Finance |
| 26 | Wayleave Policy                                                 | 25.05.2022 | Finance |

**POLICIES APPROVED 2023 (Must still be confirmed against Council)**

|    | <b>NAME OF POLICY</b>                                              | <b>DATE OF APPROVAL</b> | <b>DIRECTORATE</b> |
|----|--------------------------------------------------------------------|-------------------------|--------------------|
| 1  | Accounting Policy                                                  | 24.05.2023              |                    |
| 2  | Asset Management policy                                            | 24.05.2023              |                    |
| 3  | Borrowing, Funds & Reserves Policy                                 | 24.05.2023              |                    |
| 4  | Budget Implementation & Monitoring Policy                          | 24.05.2023              | Finance            |
| 5  | Cash Management & Investment Policy                                | 24.05.2023              | Finance            |
| 6  | Cost Containment Policy (2019-09-25)                               | 24.05.2023              | Finance            |
| 7  | Credit Control & Debt Collection Policy                            | 24.05.2023              | Finance            |
| 8  | Development Charges Policy                                         | 24.05.2023              | Finance            |
| 9  | Financing of External Bodies Performing Municipal Functions Policy | 24.05.2023              | Finance            |
| 10 | Grants-In-Aid Policy                                               | 24.05.2023              | Finance            |
| 11 | Indigent Policy                                                    | 24.05.2023              | Finance            |

|    |                                                                 |            |                                  |
|----|-----------------------------------------------------------------|------------|----------------------------------|
| 12 | Inventory Management Policy                                     | 24.05.2023 | Finance / com & Protection Serv. |
| 13 | Infra-structure asset unbundling policy                         | 24.05.2023 | Finance                          |
| 14 | Irrecoverable Debt Policy                                       | 24.05.2023 | Finance                          |
| 15 | Liquidity Policy                                                | 24.05.2023 | Finance                          |
| 16 | Petty Cash Policy                                               | 24.05.2023 | Finance                          |
| 17 | Preferential Procurement Policy                                 | 24.05.2023 | Finance                          |
| 18 | Pool vehicle policy                                             | 24.05.2023 | Finance                          |
| 19 | Rates Policy                                                    | 24.05.2023 | Finance                          |
| 20 | SCM Policy for Infrastructure Procurement & Delivery Management | 24.05.2023 | Finance                          |
| 21 | Special Ratings Area Policy                                     | 24.05.2023 | Finance                          |
| 22 | Supply Chain Management Policy                                  | 24.05.2023 | Finance                          |
| 23 | Tariff Policy                                                   | 24.05.2023 | Finance                          |
| 24 | Travel & Subsistence Policy                                     | 24.05.2023 | Finance                          |
| 25 | Virement Policy                                                 | 24.05.2023 | Finance                          |
| 26 | Ward Allocation Policy                                          | 24.05.2023 | Finance                          |
| 27 | Wayleave Policy                                                 | 24.05.2023 | Finance                          |

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| 28 | Policy on side walk accessibility                                | 24.05.2023 | Corporate Services |
| 29 | Stellenbosch Municipality outdoor advertising and signage policy | 24.05.2023 | Corporate Services |
| 30 | Stellenbosch Municipality inclusionary zoning policy             | 24.05.2023 | Corporate Services |

### **POLICIES APPROVED 2024**

|   |                                |            |                                   |
|---|--------------------------------|------------|-----------------------------------|
| 1 | Grant-in-Aid Policy Review     | 21.02.2024 | Community and Protection Services |
| 2 | Revised Risk Management Policy | 27.03.2024 | Office of the Municipal Manager   |
| 3 | Busking Policy                 | 27.03.2024 | Planning and Economic Development |
| 4 | Consequence Management Policy  | 25.04.2024 | Office of the Municipal Manager   |

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|----|------------------------------------------------------------------------------|------------|--------------------|
| 5  | Rates Policy 2024-2025                                                       | 31.05.2024 | Financial Services |
| 6  | Indigent Policy 2024-2025                                                    | 31.05.2024 | Financial Services |
| 7  | Credit Control and Debt Collection Policy 2024-2025                          | 31.05.2024 | Financial Services |
| 8  | Irrecoverable Debt Policy 2024-2025                                          | 31.05.2024 | Financial Services |
| 9  | Tariff Policy 2024-2025                                                      | 31.05.2024 | Financial Services |
| 10 | Special Ratings Area Policy 2024-2025                                        | 31.05.2024 | Financial Services |
| 11 | Travel and Subsistence Policy 2024-2025                                      | 31.05.2024 | Financial Services |
| 12 | Cash Management and Investment Policy 2024-2025                              | 31.05.2024 | Financial Services |
| 13 | Development Charges Policy 2024-2025                                         | 31.05.2024 | Financial Services |
| 14 | Accounting Policy 2024-2025                                                  | 31.05.2024 | Financial Services |
| 15 | Financing Of External Bodies Performing Municipal Functions Policy 2024-2025 | 31.05.2024 | Financial Services |
| 16 | Ward Allocation Policy 2024-2025                                             | 31.05.2024 | Financial Services |
| 17 | Wayleave Policy 2024-2025                                                    | 31.05.2024 | Financial Services |
| 18 | Ward Committee Policy 2024-2025                                              | 31.05.2024 | Financial Services |
| 19 | Grant-in-Aid Policy 2024-2025                                                | 31.05.2024 | Financial Services |
| 20 | Infrastructure Unbundling of Assets Policy 2024-2025                         | 31.05.2024 | Financial Services |
| 21 | Asset Management Policy 2024-2025                                            | 31.05.2024 | Financial Services |
| 22 | Borrowing, Funds and Reserves Policy 2024-2025                               | 31.05.2024 | Financial Services |
| 23 | Budget Implementation and Monitoring Policy 2024-2025                        | 31.05.2024 | Financial Services |

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| 24 | Pool Vehicle Policy 2024-2025             | 31.05.2024 | Financial Services |
| 25 | Cost Containment Policy 2024-2025         | 31.05.2024 | Financial Services |
| 26 | Liquidity Policy 2024-2025                | 31.05.2024 | Financial Services |
| 27 | Virementation Policy 2024-2025            | 31.05.2024 | Financial Services |
| 28 | Petty Cash Policy 2024-2025               | 31.05.2024 | Financial Services |
| 29 | Supply Chain Management Policy 2024-2025  | 31.05.2024 | Financial Services |
| 30 | Preferential Procurement Policy 2024-2025 | 31.05.2024 | Financial Services |
|    | Inventory Management 2024-2025            | 31.05.2024 | Financial Services |
|    |                                           |            |                    |