



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

**ASSISTANT SUPERINTENDENT: COLLECTIONS
WASTE MANAGEMENT
INFRASTRUCTURE SERVICES
REF: IS/WM/ACC/CO/33**

The successful incumbent will report to the Superintendent and must be in possession of:

Minimum requirements: Grade 12 • 3-years relevant experience in waste management of which 2-years must have been in a supervisory capacity • Valid Code B driving license • Computer literacy (MS Office Applications)

Other Requirements: Knowledge of applicable waste and environmental legislation • Good supervisory, human relations, interpersonal skills • Communication skills • Ability to give attention to detail • High level of responsibility • Ability to work under pressure • Ability to handle conflict • Technical skill • Analytical skills • Problem-solving skills • Decision-making skills • Time management skills • Planning skills • Ability to work under pressure • Customer service approach • Language proficiency in at least two of the three Western Cape official languages (English, Afrikaans, Xhosa).

Responsibilities/Duties: Oversee the collections subsection responsible for the waste collection • Plan, prioritize, schedule and supervise daily work of teams • Receive and implement the operational recommendations from the immediate Supervisor for implementation • Ensure that waste is collected and disposed of in accordance with laid down regulations • Oversee /conduct inspections in areas of complaints • Ensure effective communication with all relevant stakeholders • Attend to routine and general administration • Keep record of requirements relating accomplishment of departmental objectives • Inspect vehicle and machinery to ensure optimum functioning. Ensure compliance with health and safety regulations in terms of OHS Act • Supervises Waste Collection staff in the Franschhoek/Klapmuts/ Dwaarsrivier area.

Job related enquiries: Ms. Sizeka Monakali 021 808 8621

General Enquiries: Ms. Evan Williams 021 808 8059 or Ms. Lisa Patience 021 808 8064

Salary: R 334 250.61 – R 433 878.59

Plus benefits

Applications, clearly marked and accompanied by an application form of Stellenbosch Municipality, a comprehensive CV, certified copies of qualifications and the details of contactable referees, must be emailed to the Human Resource Management Services at Stellenbosch Municipality at the following email address specifically linked to the above Directorate: infrastructurejobs@stellenbosch.gov.za

Your application must be completed on an official application form of Stellenbosch Municipality and will not be considered if not submitted.

Application forms can be found on the Stellenbosch Municipal website <https://stellenbosch.gov.za>

Applications for the above-mentioned vacancy must be sent via the given email. If not, it will not be considered. No hand-delivered or posted applications will be considered.

Please note: By applying for this position, the candidate consents to verification checks of qualifications, criminal records and must be willing to be subjected to a rigorous evaluation process. Receipt of applications will not be acknowledged and no supporting documentation will be returned. Canvassing with Councillors or any other decision-maker/ member of the Selection Committee, is not permitted and proof thereof will result in disqualification of your application

Closing date: 17 December 2024



Stellenbosch Municipality is an Equal Opportunity employer. Candidates from the designated groups, including those with disabilities, are encouraged to apply. The requirements of the Employment Equity Act will be considered as part of the selection criteria/process. If you do not hear from us within ten (10) weeks of the closing date, please regard your application as unsuccessful. For more details on vacancies, visit our website www.stellenbosch.gov.za. The Council reserves the right not to make an appointment and to add/amend/change the salary package.