STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/2/5

2024-05-17

MAYORAL COMMITTEE MEETING

WEDNESDAY, 2024-05-22 AT 10:00

TO	The Executive Mayor, Ald G Van Deventer
	The Deputy Executive Mayor, Cllr J Fasser
COUNCILLORS	JC Anthony
	R du Toit P Johnson J Joon
	X Kalipa
	L Nkamisa
	R Pheiffer
	C van Wyk
	J Williams

Notice is hereby given that a Mayoral Committee Meeting will be held via **MS Teams** on **Wednesday, 2024-05-22 at 10:00** to consider the attached agenda.

EXECUTIVE MAYOR, ALD GM VAN DEVENTER

CHAIRPERSON

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MAYORAL COMMITTEE MEETING

2024-05-22

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STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/2/5

2024-04-17

MINUTES

MAYORAL COMMITTEE MEETING:

2024-04-17 AT 11:00

MINUTES

MAYORAL COMMITTEE MEETING

2024-04-17

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PRESENT: Executive Mayor, Ald GM Van Deventer **(Chairperson)**
Deputy Executive Mayor,J Fasser

Councillors: JC Anthony
R du Toit
P Johnson
J Joon
X Kalipa
L Nkamisa
R Pheiffer
C van Wyk
J Williams

Also Present: Councillor P Crawley (Chief Whip)
Councillor W Pietersen (MPAC Chairperson)
Councillor Q Smit (Speaker)

Officials: Acting Municipal Manager (S Chandaka)
Director: Corporate Services (A de Beer (Ms))
Director: Community & Protection Services (G Boshoff)
Director : Planning and Economic Development (A Barnes)
Acting Chief Financial Officer (H Mitchell)
Chief Audit Executive (F Hoosain)
Senior Administration Officer (B Mgcushe (Ms))

****

1.	**OPENING AND WELCOME**

The Chairperson, Deputy Executive Mayor welcomed everyone present at the Mayoral Committee Meeting.

2.	**COMMUNICATION BY THE CHAIRPERSON**

- Die stormskade as gevolg van die onlangse stormweer regdeur die Munisipaliteit is ernstig. Ons het te make gehad met talle brande, bome wat omgeval het, elektrisiteitsonderbrekings, en dakke wat afgewaai het. Diee hele munisipaliteit is hierdeur geraak. Skoonmaak en regmaak operasies is steeds aan die gang, en sal nog ‘n hele ruk voortduur. Ek vra asseblief inwoners om geduldig te wees om sodoende ons spanne kans te gun om ordentlik opruimingswerk te doen.

- I want to thank our Municipal Manager, the Disaster Management Team and all officials for all the hard work to ensure the disaster relief and assistance are provided to the fire victims of the recent Kayamandi fire and the storm damage victims, also, a huge thank you and much appreciation for the offers of support from our residents, churches and businesses who eagerly donated goods and non-perishable food items to the victims. Rest assured, all donations are audited thoroughly by our internal auditing processes as

well as external auditors, including the Auditor General. Thank you for your generosity, compassion, and solidarity with your fellow residents.

- Dankie aan al die inwoners en die personeel vir die IDP opedag sessies wat dwarsoor die munisipaliteit gehou was, waar die publiek insette in die konsepbegroting kon lewer. Julle insettte en terugvoer word waardeer.

- Applications for special votes are open from 15 April to 3 May 2024. Apply for a special vote in one of three ways:

• Online at elections.org.za

• At your local IEC office

• SMS ID number to 32249 if you want to apply for voting station special vote.

- Please consult the Stellenbosch municipality website and Facebook page for dates when the LED Department will be visiting your area in the municipality this month to update the Jobseekers Database.

3.	**DISCLOSURE OF INTERESTS**

ITEM 7.3.10 Concillor R Pheiffer

4.	**APPLICATIONS FOR LEAVE OF ABSENCE**

The following applications for leave of absence were approved in terms of the Rules and Order By-law of Council: -

Municipal Manager (G Mettler (Ms))
Chief Financial Officer (K Carolus)

5.	**CONFIRMATION OF PREVIOUS MINUTES**

5.1 The minutes of the Mayoral Committee Meeting held on 2024-03-20 were **confirmed as correct without any amendments.**

6.	STATUTORY MATTERS

6.1	MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR MARCH 2024

Collaborator No:
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **17 April 2024**

1. SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR MARCH 2024

2. PURPOSE

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2023/2024 to report the deviations to Council.

3. DELEGATED AUTHORITY

Council

FOR NOTING.

4. EXECUTIVE SUMMARY

Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy (2023/2024) stipulate that SCM deviations be reported to Council. In compliance thereto, this report presents to Council the SCM deviations that occurred during March 2024

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 6.1

that Council notes that there were no deviations approved for the month of March 2024.

NAME	Dalleel Jacobs
POSITION	***Senior Manager Supply Chain Management***
DIRECTORATE	***Finance***
CONTACT NUMBERS	***021 808 8588***
E-MAIL ADDRESS	***Dalleel.Jacobs@stellenbosch.gov.za***
REPORT DATE	05 April 2024

6.2	MFMA SECTION 52 REPORTING UP TO MARCH 2024

Collaborator No:
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **17 April 2024**

1. SUBJECT: MFMA SECTION 52 REPORTING UP TO MARCH 2024

2. PURPOSE

To comply with section 52(d) of the Municipal Finance Management Act and report to Council on the implementation of the budget; and service delivery budget plan of the Municipality for the 3rd quarter of the 2023/24 financial year.

3. DELEGATED AUTHORITY

THE EXECUTIVE MAYOR TO SUBMIT TO COUNCIL

In terms of section 52 (d) of the Municipal Finance Management Act:

"The mayor of a municipality—

(d) must, within 30 days of the end of each quarter; submit a report to the council on the implementation of the budget and the financial affairs of the municipality:"

4. EXECUTIVE SUMMARY

The Executive Mayor must provide general political guidance over the fiscal and financial affairs of the Municipality and is required by Section 52(d) of the Municipal Finance Management Act to submit a report on the implementation of the budget and the financial and non-financial performance of the Municipality, to the Council within 30 days after end of each quarter.

The Section 52 report is a summary of the budget performance. It compares the implementation of the budget to the commitments made and contained in the Service Delivery and Budget Implementation Plan (SDBIP) and is intended to enable Council to give effect to their oversight responsibility.

This report provides the overall performance of the Municipality for the period 1 January 2024 to 31 March 2024.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 6.2

that Council notes Section 52 Report (including quarterly performance report) for third quarter of the financial year.

6.3	**OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY-REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY: QUARTER 3 (01 JANUARY 2024 – 31 MARCH 2024)**

Collaborator No:
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **17 April 2024**

1. SUBJECT: OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY-REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF STELLENBOSCH MUNICIPALITY: QUARTER 3 (01 JANUARY 2024 – 31 MARCH 2024)

2. PURPOSE

To submit to Management a report for the period 01 January 2024 – 31 March 2024 on the implementation of Council's Supply Chain Management Policy. The report covers the performance of the various delegated functions and the implementation thereof.

3. FOR DECISION BY MUNICIPAL COUNCIL

Section 6 (3) & 4 of the SCM Policy 2023/2024, determines that the Accounting Officer must within 10 days at the end of each quarter; submit a report on the implementation of the SCM Policy to the Executive Mayor. This report must be made public in accordance with section 21A of the Municipal Systems Act (32 of 2000).

4. EXECUTIVE SUMMARY

On a quarterly basis the Accounting Officer must submit a report on the implementation of the Supply Chain Management Policy to the Executive Mayor. In terms of the SCM Regulations and Council's SCM Policy the SCM unit has been delegated to perform powers and functions that related to the procurement of goods and services, disposal of goods no longer needed, the selection of contractors to aid in the provision of municipal services.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 6.3

(a) that Council approves this report and **ANNEXURE A** attached to the report, and

(b) that the report be made public in accordance with section 21A of the Municipal Systems Act.

7.	**CONSIDERATION OF ITEMS BY THE EXECUTIVE MAYOR: [ALD G VAN DEVENTER]**

7.1	**PROTECTION SERVICES: (PC: CLLR R PHEIFFER)**

7.1.1	**APPOINTMENT AS REGIONAL DEPUTY CHAIRPERSON OF THE INSTITUTE FOR MUNICIPAL PUBLIC SAFETY OF SOUTH AFRICA - WESTERN CAPE AND EXECUTIVE COMMITTEE MEMBER OF THE NATIONAL INSTITUTE FOR MUNICIPAL PUBLIC SAFETY OF SOUTH AFRICA: MR CHARL KITCHING**

Collaborator No: **765035**
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **17 April 2024**

1. SUBJECT: APPOINTMENT AS REGIONAL DEPUTY CHAIRPERSON OF THE INSTITUTE FOR MUNICIPAL PUBLIC SAFETY OF SOUTH AFRICA - WESTERN CAPE AND EXECUTIVE COMMITTEE MEMBER OF THE NATIONAL INSTITUTE FOR MUNICIPAL PUBLIC SAFETY OF SOUTH AFRICA: MR CHARL KITCHING

2. PURPOSE OF REPORT

For Council to take cognisance of the election and appointment of Mr Charl Kitching as the Western Cape Regional Deputy Chair of the Institute for Municipal Public Safety (IMPS-WC) and as an Executive Committee Member of the National Institute for Municipal Public Safety of South Africa (IMPS-SA).

3. DELEGATED AUTHORITY

Municipal Council

4. EXECUTIVE SUMMARY

Mr Kitching has been elected and appointed as the Institute for Municipal Public Safety Western Cape Regional Deputy Chair (IMPS-WC) and as an Executive Committee Member of the National Institute for Municipal Public Safety of South Arica (IMPS-SA).

The appointment is in line with the criteria set by SALGA for the recognition of municipal professional institutes towards the transformation of local government which embraces democracy, transparency, ethical conduct and equity.

As the Western Cape Regional Deputy Chair of the Institute for Municipal Public Safety of Western Cape (IMPS-WC) and an Executive Committee Member of the National Institute for Municipal Public Safety of South Africa (IMPS-SA), Mr Kitching will be required to attend, at the municipality's cost, at most four (4) National Council meetings held at various municipalities during the term of office.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.1.1

(a) that Council take cognisance of the election and appointment of Mr Kitching as the Western Cape Regional Deputy Chair of the Institute for Municipal Public Safety (IMPS-WC) and an Executive Committee Member of the National Institute for Municipal Public Safety of South Africa (IMPS-SA);

(b) that Mr Kitching be congratulated on this achievement and that permission be granted that Mr Kitching attends the four (4) National Council meetings held annually at various municipalities in South Africa as well as any other related meetings to fulfil his duties in terms of the above;

(c) that the attendance of the meetings be subject to prior approval by the Director Community and Protection Services in terms of his delegated authority.

(d) that the applicable travel and subsistence allowance be paid to Mr Kitching when attending meetings; and

(e) that provision be made in future for operational budgets for this expense.

FOR FURTHER DETAILS CONTACT:

NAME	Gary Boshoff
POSITION	Director
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	021 808 8437
E-MAIL ADDRESS	Gary.boshoff@stellenbsoch.gov.za
REPORT DATE	11 March 2024

7.1.2	STRONG CITIES NETWORK INVITATION TO STELLENBOSCH MUNICIPALITY, TO FACILITATE AND ASSIST WITH THE IMPLEMENTATION OF A NEIGHBOURHOOD WATCH PROJECT, AS PART OF A LOCAL SAFETY PROGRAM

Collaborator No: 765429
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 17 April 2024

1. SUBJECT: STRONG CITIES NETWORK INVITATION TO STELLENBOSCH MUNICIPALITY, TO FACILITATE AND ASSIST WITH THE IMPLEMENTATION OF A NEIGHBOURHOOD WATCH PROJECT, AS PART OF A LOCAL SAFETY PROGRAM

2. PURPOSE

To obtain Council's permission to attend the training engagement with the Nansana Municipality, Uganda, which, as a member of the Strong Cities Network, requested Stellenbosch Municipality's assistance with the implementation of their own Neighbourhood Watch project.

3. DELEGATED AUTHORITY

In terms of 9.2 of the Cost Containment Policy 2019, it is only the Municipal Council that can approve the international travel of an official or political office bearer.

4. EXECUTIVE SUMMARY

Stellenbosch Municipality was elected as a Strong Cities Network partner on 25 July 2023. Two engagements have taken place whereby information was shared with partnering cities on crime prevention initiatives. The latest engagement was held in Cape Town in December 2023 where much interest was shown in our Neighbourhood Watch support programs and safety initiatives where we use Neighbourhood Watches as safety monitors and the ''eyes and ears'' project.

An invitation was received from the Mayor of Nansana, Uganda Ms Regina Bakitte via the Strong cities network platform, whereby Mr Gary Boshoff, Mr Charl Kitching, Ms Joan Felix was invited to provide input, training, sharing of policies, implementation plans, support plans etc., for safety initiatives related to Neighbourhood Watches. Stellenbosch Municipality was identified and highlighted as a leading and innovative municipality from which other municipalities and cities can learn from.

The trip of the three officials is fully funded by the Strong Cities Network.

Council should further take note of the following:

4.1 The extensive training and learning opportunity for municipal staff as part of the global Strong Cities Network.

4.2 The nomination of the Director Community and Protection Services, the Senior Manager: Protection Services and the Manager: Traffic and Law Enforcement that are invited by the organisers to represent Stellenbosch Municipality.

4.3 The continued sharing of expertise and knowledge with Strong City Network members and thereby growing Stellenbosch Municipality's status as a leader in

the development and implementation of local safety initiatives and plans in South Africa.

4.4 All costs will be covered by the Strong Cities Network. See attached as Annexure 1.

4.5 Council to take note that there will be further engagements linked to the partnership.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.1.2

that Council approves the request for the attendance of Mr. Boshoff, Mr. Kitching and Ms. Felix at the South African-Uganda learning network facilitation on 13-14 May 2024, in Nansana, Uganda.

FOR FURTHER DETAILS CONTACT:

NAME	Gary Boshoff
POSITION	Director
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	021- 808 8437
E-MAIL ADDRESS	Gary.boshoff@stellenbosch.gov.za
REPORT DATE	4 April 2024

7.2	**SPORTS, YOUTH AND CULTURE: [PC: CLLR JC ANTHONY]**

NONE

7.3	**CORPORATE SERVICES: (PC: CLLR L NKAMISA)**

7.3.1	**RETURN ITEM: RENEWAL OF LEASE AGREEMENT: STELLENBOSCH ANIMAL HOSPITAL: ERVEN 2498 AND 2499, STELLENBOSCH**

Collaborator No: **765620**
IDP KPA Ref No: **Good Governance**
Meeting Date: **17 April 2024**

1. SUBJECT: RETURN ITEM: RENEWAL OF LEASE AGREEMENT: STELLENBOSCH ANIMAL HOSPITAL: ERVEN 2498 AND 2499, STELLENBOSCH

2. PURPOSE

To provide feedback to the Executive Mayor and Mayoral Committee on comments, objections or alternative proposals received after the official notice to renew the lease agreement was published. To make a final decision on the request to lease the property.

3. DELEGATED AUTHORITY

In terms of the approved System of Delegations the Executive Mayor, in consultation with the Executive Mayoral Committee, has the delegated Authority to consider applications for Lease Agreements, up to a contract value not exceeding R5M and not exceeding a period of 10 years.

The Municipal Manager has approved delegations to enter into agreements on behalf of the municipality.

4. EXECUTIVE SUMMARY

On 1 October 1981 a five-year lease agreement was concluded between Stellenbosch Municipality and the Stellenbosch Animal Hospital in relation to the building on erven 2498 and 2499. Subsequently in 1986, 1996 and 2006 the lease agreement was renewed for 9 years 11 months.

In June 2016 a renewal of the lease agreement was given for 12 months and in 2018 the agreement was renewed for a period of five years. The current lease agreement is expired in December 2023 and the applicant applied for a further extension for 9 years 11 months.

The application was before the Mayoral Committee on 17 January 2024 where the application for renewal was approved in principle. The Mayoral Committee further resolved that a public participation process be followed advertising the intention to lease the property for 9 years and 11 months whereafter it be brought back to the Mayoral Committee for final determination. The lease includes parking for the clients of the animal hospital.

The Official Notice was advertised in Die Burger on 27 February 2024 and the final date for comments, objections and alternative proposals was 28 March 2024. No comments, objections or alternative proposals were received. A valuation was requested but has still not been received. Erf 2498 is zoned for Parking and they do rent the parking bays from us.

EXECUTIVE MAYORAL COMMITTEE: 2024-04-17: ITEM 7.3.1

RESOLVED

(a) that the Mayoral Committee takes note of the official notice that was published on 27 February 2024 and no objections/comments/alternative proposals were received;

(b) that the erven 2498 and 2499 be identified as land not needed for the delivery of minimum basic municipal services; and

(c) that the application for renewal of the lease for a further period of 9 years and 11 months be approved subject to the following condition:

(i) that the Municipal Manager determine the monthly rental as soon as the new valuation report is received with an annual escalation of 6%.

FOR FURTHER DETAILS CONTACT:

NAME	***Annalene de Beer***
POSITION	***Director: Corporate Services***
DIRECTORATE	***Corporate Services***
CONTACT NUMBERS	***021-8088018***
E-MAIL ADDRESS	***annalene.debeer@stellenbosch.gov.za***
REPORT DATE	***2024-04-02***

7.3.2	LEASE AGREEMENT APPLICATIONS: USE OF COUNCIL-OWNED LAND FOR PARKING PURPOSES: PORTION OF REMAINDER OF FARM 183 STELLENBOSCH (BOSMANS CROSSING)

Collaborator No: 765612
IDP KPA Ref No: Good Governance
Meeting Date: 17 April 2024

1. SUBJECT: LEASE AGREEMENT APPLICATIONS: USE OF COUNCIL-OWNED LAND FOR PARKING PURPOSES: PORTION OF REMAINDER OF FARM 183 STELLENBOSCH (BOSMANS CROSSING)

2. PURPOSE

To consider two applications for the lease of the portion of land. The one from Catwalk Investments 385 (Pty) Ltd to lease a portion of the remainder of Farm 183 Stellenbosch for parking purposes for a period of 9 years and 11 months. The other from Miguel de Figueiredo from Inscape also for a lease agreement in order to make provision for the students from Inscape, as well as other businesses in the area. The intention of the applicants is to use the area for parking. The area is currently not a parking area.

3. DELEGATED AUTHORITY

In terms of the approved System of Delegations the Executive Mayor, in consultation with the Executive Mayoral Committee, has the delegated Authority to consider applications for Lease Agreements, up to a contract value not exceeding R5M and not exceeding a period of 10 years.

The Municipal Manager has approved delegations to enter into agreements on behalf of the municipality.

4. EXECUTIVE SUMMARY

Two applications have been received for the use of municipal owned land on a portion of Farm 183, Stellenbosch. Catwalk Investments 385 (Pty) Ltd has filed an application for the lease and development of a portion of the Remainder of Farm 183 Stellenbosch for parking purposes. Miduel de Figueiredo has also filed an application for this portion for parking purposes.

The property in question was previously leased to a paint ball operation and was known as the “Skietbaan”. From 2022 to March 2023 the area was used by Martin and East as a construction site during the construction of the bridge over the Plakenburg river close to Bosmans Crossing. The area is currently vacant undeveloped land.

The intention of the application from Catwalk Investments is to provide parking for occupants of Bosmans Crossing in order to relieve traffic congestion in the area. The applicant has indicated that they are willing to pay the costs of a surveyor to determine the exact size of the property and further to make a capital investment in developing a parking lot in the area. This will include the development of several parking bays and fencing of the area.

The applicant has requested a term of 9 years 11 months and that the monthly rent be determined as per the prescribed tariffs per parking bay, taking into consideration the capital investment from the applicant to develop the parking space.

The intention of the application received from Miguel de Figueiredo is to provide parking for the overflow of cars in the area and to assist with the upgrade of the area taking into consideration the history of the area. He forms part of the Inscape Education group and indicated that they have 260 students who will partake in this project.

It has recently come to the attention of the Municipality that there is a severe shortage of parking in the area and several people are using a Heritage site adjacent to the area in question for parking purposes. In order to protect this Heritage site the municipality will have to put boulders around the area.

Developers has an obligation to ensure that there is enough parking on site when a development is applied for. If not they need to pay a contribution levy for the purpose of the municipality developing parking space. It is unclear who the developers of the buildings are and what the application approval conditions around parking was. As a result of developers of buildings in the area using the buildings for other uses than originally planned parking has become a challenge.

The zoning of the property is public open space (see inputs from Planning below). Should the request be approved in principle a public participation process needs to be followed to allow for inputs/comments/other proposals and then brought back to Mayco for final approval.

EXECUTIVE MAYORAL COMMITTEE: 2024-04-17: ITEM 7.3.2

RESOLVED

that this item be referred back to Administration to investigate heritage issues on site and zoning of business sites around the plot as well as zoning.

FOR FURTHER DETAILS CONTACT:

NAME	***Annalene de Beer***
POSITION	***Director: Corporate Services***
DIRECTORATE	***Corporate Services***
CONTACT NUMBERS	***021-8088018***
E-MAIL ADDRESS	***annalene.debeer@stellenbosch.gov.za***
REPORT DATE	***2024 – 03 – 25***

7.3.3	RETURN ITEM: APPLICATION HORIZON HOUSE TO EXTEND THE LEASE ON ERF 3722 AND PORTIONS OF ROAD RESERVE

Collaborator No:
IDP KPA Ref No: **Good Governance**
Meeting Date: **17 April 2024**

1. SUBJECT: RETURN ITEM: APPLICATION HORIZON HOUSE TO EXTEND THE LEASE ON ERF 3722 AND PORTIONS OF ROAD RESERVE

2. PURPOSE

To inform Council that no response was received after the publication of an official notice inviting the public to submit comments, objections or alternative proposals in respect of the in-principle decision to extend the lease agreement with Huis Horison for Erf 3722 and a portion of road reserve for a period of 30 years. To make a final decision on the extension of the lease agreement.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Horizon House, situated on the outskirts of Onder Papegaaiberg, is an NGO catering for the needs of people living with disabilities. They indicated in 2020 that they have received a donation to put up new fencing around the facility and to develop walking trials, to be use by their residents, and the greater public. They wanted to extend the area onto a portion of municipal land, situated to the south of their property for this reason, on an encroachment basis. Council considered the matter and approved the lease of an area of approximately 2500m² for a period of 9 years and 11 months after a public participation process and considering the comments received.

An agreement was entered into with Huis Horizon whereafter we received a further request from them for a longer lease period. It seems from the information provided that none of the improvements envisaged in 2020 has materialised.

The item served before Mayco in February 2023 and was referred back for clarification and refinement. We contacted Huis Horizon and requested further information whereafter they clarified that they are requesting a 30-year lease agreement. Any agreement longer than 10 years should be registered with the deeds office and the information statement process where council advertise an intention to enter into the long-term lease must be advertised for public comment. Only after consideration of the comments that is received an in-principle decision be taken (which must again be advertised given that it is not an open market lease) regarding the extension of the current lease agreement. Council approved the information statement which was published on 18 August 2023 with a closing date of 11 September 2023. We received no comments or input from the public.

The matter served before Council on 28 October 2023 where it was resolved that Council takes note that no comments were received during the Information Statement public participation process, that Council approves, in principle, the extension of the lease for 30 years and that the in-principle decision be advertised for public comment and returned to Council for a final decision. The official notice was published on 27 February 2024 requesting comments, objections or alternative proposals before 28 March 2024. A copy of the Official Notice is attached as **APPENDIX 1**.

No evaluation of the property has been obtained yet. The valuation was now requested. The current rent of R150 a month was still determined based on the tariffs for encroachments, which are no longer applicable.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.3.3

(a) that Council take note that no comments were received on the Official Notice;

(b) that it be confirmed the land identified in **APPENDIX 5** be identified as land not needed to provide basic municipal services;

(c) that Council approves the 30-year lease to Huis Horison on Erf 3722 and portions of Road Reserve (as reflected in Appendix 5);

(d) that it be noted that the valuation has not been received; and

(e) that the municipal manager be authorised to determine the rent when the valuation is received.

FOR FURTHER DETAILS CONTACT:

NAME	**Annalene de Beer**
POSITION	***Director***
DIRECTORATE	***Corporate Services***
CONTACT NUMBERS	***021-8088018***
E-MAIL ADDRESS	***Annalene.deBeer@stellenbosch.gov.za***
REPORT DATE	***2024-04-05***

7.3.4	RENEWAL OF LEASE AGREEMENT: SUPER GROUP TRADING (PTY) LTD: ERF 52 STELLENBOSCH

Collaborator No: 765697
IDP KPA Ref No: Good Governance
Meeting Date: 17 April 2024

1. SUBJECT: RENEWAL OF LEASE AGREEMENT: SUPER GROUP TRADING (PTY) LTD: ERF 52 STELLENBOSCH

2. PURPOSE

To consider the application from Mercedes-Benz a division of Super Group Trading (Pty) Ltd for the lease of council owned property for parking purposes.

3. DELEGATED AUTHORITY

In terms of the approved System of Delegations the Executive Mayor, in consultation with the Executive Mayoral Committee, has the delegated Authority to consider applications for Lease Agreements, up to a contract value not exceeding R5M and not exceeding a period of 10 years.

The Municipal Manager has approved delegations to enter into agreements on behalf of the municipality.

4. EXECUTIVE SUMMARY

An application has been received from Mercedez – Benz, a division of Super Group Trading (Pty) Ltd, for a lease agreement for Erf 52 Stellenbosch for parking purposes. They have been making use of the property for over 15 years and more recently signed a five-year lease agreement with the municipality which came to an end on 29 February 2024. The agreement does not make provision for extension and therefore a new application for lease of the property was filed. The application does not specify for how long they wish to lease the premises but they have indicated that the parking is fundamentally important to them to continue with their business. Before the lease agreement which was signed in 2019 the applicant also had a five-year lease agreement with the municipality and the new agreement was entered into after a Council resolution.

The previous monthly rental was determined by a valuator in 2019. Council should therefore consider if a new valuation report should be obtained in order to determine the monthly rental. As per the previous lease agreement the amount was set and a yearly escalation of 7% was applicable. The property is currently zoned for “mixed use” and “public parking area”.

EXECUTIVE MAYORAL COMMITTEE: 2024-04-17: ITEM 7.3.4

RESOLVED

(a) that Erf 52 Stellenbosch be identified as land not needed to provide the basic minimum services;

(b) that the application for renewal of the lease for a further period of 5 years be approved in principle;

(c) that the market related value to lease the property be determined by a valuator;

(d) that the municipality follow a public participation process advertising the intention to lease the property for 5 years for comments/inputs /alternative proposals after which the matter be brought back for a final resolution;

(e) that the lessee agrees to amend the lease agreement regarding the lease area if and when the municipality requires a piece of this land for the widening of Bird Street; and

(f) that the applicants maintain and beautify the area at their costs to the satisfaction of the Senior Manager Community Services. In the event of the applicants not complying the municipality will do it on applicant's behalf at applicant's cost.

FOR FURTHER DETAILS CONTACT:

NAME	***Annalene de Beer***
POSITION	***Director: Corporate Services***
DIRECTORATE	***Corporate Services***
CONTACT NUMBERS	***021-8088018***
E-MAIL ADDRESS	***annalene.debeer@stellenbosch.gov.za***
REPORT DATE	***2024-03-26***

7.3.5	**APPLICATION TO CEDE LEASE AGREEMENT TO IHS TOWERS SOUTH AFRICA (PTY) LTD: USE OF COUNCIL-OWNED LAND FOR EXISTING TELECOMMUNICATIONS BASE STATION ON A PORTION OF FARM 183 STELLENBOSCH**

Collaborator No: **765619**
IDP KPA Ref No: **Good Governance**
Meeting Date: **17 April 2024**

1. SUBJECT:APPLICATION TO CEDE LEASE AGREEMENT TO IHS TOWERS SOUTH AFRICA (PTY) LTD: USE OF COUNCIL-OWNED LAND FOR EXISTING TELECOMMUNICATIONS BASE STATION ON A PORTION OF FARM 183 STELLENBOSCH

2. PURPOSE

For Council-to consider the request from IHS Towers South Africa (Pty) Ltd for the cession of the current lease agreement with MTN of a portion of Council-owned land for an existing Telecommunications Base Station.

3. DELEGATED AUTHORITY

In terms of the approved System of Delegations the Executive Mayor, in consultation with the Executive Mayoral Committee, has the delegated authority to consider applications for Lease agreements, up to a contract value not exceeding R5M and not exceeding a period of 10 years.

4. EXECUTIVE SUMMARY

A lease agreement was entered into between the Municipality and MTN on 30 November 2015 for a period of 9 years 11 with the option to renew for a further 9 years and 11 months. The current lease agreement does not allow for a cession of the agreement and IHS Towers South Africa (Pty) Ltd has now brought an application to lease a portion of municipal land as they are taking over the tower from MTN. There is already an existing telecommunications tower. The zoning of the erf is “Rural and Agricultural, but the zoning does make provision for the erection of a communication tower on the property. Although the contract does not make provision for a session the parties can agree to the session. No public participation process was followed in 2015. The contract ran from 1 January 2015 and the contract lapses on 30 November 2024. IHS Towers will have to apply for a lease should they want to continue after 30 November 2024.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.3.5

(a) that Council confirms that the portion of Farm 183 on which the current telecommunication tower is situated is not needed for Basic Municipal Services;

(b) that council in principle approves that the contract be ceded to HIS Towers South Africa(Pty)Ltd for the duration of the current lease;

(c) that the Municipal Manager be authorised to sign an agreement with the parties to cede the lease agreement for the duration of the current agreement (30 November 2024) on the same terms as the current agreement; and

(d) that IHS Towers be informed to apply for a lease should they want to continue after 30 November 2024.

FOR FURTHER DETAILS CONTACT:

NAME	***Annalene de Beer***
POSITION	***Director: Corporate Services***
DIRECTORATE	***Corporate Services***
CONTACT NUMBERS	***021-8088073***
E-MAIL ADDRESS	***annalene.debeer@stellenbosch.gov.za***
REPORT DATE	***25/03/2024***

7.3.6	PROPOSED LEASE AGREEMENT: ERF 2000 (EIKESTAD MALL) STELLENBOSCH, STEERS

Collaborator No: 765621
IDP KPA Ref No: Good Governance
Meeting Date: 17 April 2024

1. SUBJECT: PROPOSED LEASE AGREEMENT: ERF 2000 (EIKESTAD MALL) STELLENBOSCH, STEERS

2. PURPOSE

To consider an application from Night Sky Foods (Pty) Ltd t/a Steers, Eikestad Mall, to enter into a Lease Agreement with Stellenbosch Municipality, in terms of where they would be able to use a portion of Council-owned property for outdoor dining purposes.

3. DELEGATED AUTHORITY

In terms of the approved System of Delegations the Executive Mayor, in consultation with the Executive Mayoral Committee, has the delegated Authority to consider applications for Lease Agreements, up to a contract value not exceeding R5M and not exceeding a period of 10 years.

The approval of lease agreements of three (3) years and less has been delegated to the Municipal Manager.

4. EXECUTIVE SUMMARY

An application to use a portion of the street reserve for Outdoor Dining purposes has been received from the owner of Steers Eikestad Mall trading of erf 2000, Stellenbosch. The application is in line with the provisions /requirements of the Outdoor Dining Policy. Under 6.2.1 are photos showing how area is currently being used. The applicant does not currently have any lease agreement or previous encroachment agreement with the municipality and is not paying rent for current use. The applicant was not served with a letter to request compliance and filed an application.

They have not specified a requested time for the lease and the area they are interested in is 30 m².

The applicant has submitted a diagram which indicates the area they are interested in. It indicates that there is a 2m unobstructed walkway for pedestrian use. The department supports the application.

EXECUTIVE MAYORAL COMMITTEE: 2024-04-17: ITEM 7.3.6

RESOLVED

5.1. that the land (erf 2000) measuring approximately 30m² in extent, be identified as land not needed to provide the minimum level of basic municipal services during the period that the rights are awarded;

5.2 that the application for outdoor dining be approved for an initial period of 3 years with the option of a renewal subject to the following conditions:

5.2.1 That no permanent structure or deck be erected without the prior written consent of council, including approved building plans and approval from the Heritage Advisory Committee.

5.2.2 A minimum of 1.5m (unobstructed walkway) be left open for pedestrian use, adjacent to the street kerb. The impact of proposed outdoor dining on pedestrian movements, is subject to an assessment in terms of the Municipality's Sidewalk Accessibility Policy and the Municipal Manager is mandated to amend the layout and demarcation of the area when assessing applications.

5.2.3 That a site development plan be submitted for approval which must address at least the following requirements:

(a) Demarcation of the lease area relative to its abutting context with the street, the user property, and neighbouring properties. The demarcation of the outdoor dining area should be demarcated by natural features like for example plants must be clearly demarcated as per the approved site development plan. The type of demarcation must be done in consultation with the Municipal Manager. In the event that the outdoor dining spills over the demarcated area the furniture will be confiscated.

(b) Indicate the accurate location of all existing infrastructure, landscaping features and street furniture. The layout of all furniture and features that will be used for the outdoor dining activity.

5.2.4 Demarcation must be provided and maintained by the lessee.

5.2.5 No advertising signs (including A- frames) to be placed on the sidewalk or displayed against the building without the prior approval of council the Municipal Manager or delegate and if such signs is displayed, it must be within the demarcated area. All signs displayed outside the demarcated area may be removed by law enforcement and outdoor dining furniture outside the demarcated area can be confiscated and repeated offences may result therein that the lease be cancelled forthwith after a 30-day notice period.

5.2.6 All umbrellas to be used has to be at least 2.2m high. Anty branding on the umbrellas must be related to the name business and approved by the Municipal Manager.

5.2.7 Any awnings will require pre-approval from council.

5.2.8 Council is indemnified against all possible 3rd party claims.

5.2.9 The municipality or other public service providers must not be prohibited from maintaining, repairing, upgrading and / or installing new public services within the leased area. For planned maintenance and repairs, upgrades or new installations, the applicant will be provided with a 5-day written notice to remove all furniture for the municipality and any other public service provider to gain access. For emergency work the applicant will be required to remove everything immediately for the municipality or other public service providers to gain access.

5.2.10 The municipality reserves the right to end the lease agreement when the need arises, i.e. when the leased area is required for municipal or other public services purposes or when the applicant refuses the municipality or other public service providers access if required.

FOR FURTHER DETAILS CONTACT:

NAME	**Annalene de Beer**
POSITION	***Director: Corporate Services***
DIRECTORATE	***CORPORATE SERVICES***
CONTACT NUMBERS	***021-8088073***
E-MAIL ADDRESS	***Annalene.debeer@stellenbosch.gov.za***
REPORT DATE	***2024-04-10***

7.3.7	FUTURE PLANS FOR FARM 502AS STELLENBOSCH

Collaborator No: 765622
IDP KPA Ref No: Good Governance
Meeting Date: 17 April 2024

1. SUBJECT: FUTURE PLANS FOR FARM 502AS STELLENBOSCH

2. PURPOSE

Is to inform Council of the cancellation of the long-term agreement with Mr. HW Gerbers and to obtain Council's approval for the future use of Farm 502AS, Stellenbosch.

3. DELEGATED AUTHORITY

For decision by Municipal Council.

4. EXECUTIVE SUMMARY

Farm 502AS is owned by the Stellenbosch Municipality and is situated next to several other portions of agricultural land that is currently being rented out to different farmers. Some of these farms are under long term lease agreements and dealt with by the Property Management department whilst others are currently being rented out to small scale farmers through the Local Economic Development Department.

Farm 502AS was initially leased to Mr. HW Gerbers. The lease agreement was entered into in November 2000 effective from December 1999 until 31 March 2032. The lessee however failed to make payment for rent as well as expenses on several occasions and the agreement was formally terminated on 30 April 2021. The property has been vacated by the previous tenant and is currently not being used. There has been consultation with LED around possible use for small scale farmers and the last allocations to small scale farmers recently. Although it appears from the map attached that the property is landlocked it has been established that there is a road to grant access to the premises and the property can be rented out as is. There are not water rights on this property and the Local Economic Development Department has indicated that they will investigate the opportunity to supply the property with water. If this is not possible it can still be used for farming activities such as bee farming.

The property is 26.5 hectares in total and can be subdivided (without following a proper sub-division application) into four portions to be made available to the Local Economic Development department for potential small farmers.

EXECUTIVE MAYORAL COMMITTEE: 2024-04-17: ITEM 7.3.7

RESOLVED

that this item be referred back to the Administration for refinement.

7.3.8	RETURN ITEM: LEASE AGREEMENT APPLICATION: FRANSCHHOEK BOWLING CLUB (ERF 2885 FRANSCHHOEK)

Collaborator No: 765623
IDP KPA Ref No: Good Governance
Meeting Date: 17 April 2024

1. SUBJECT: RETURN ITEM: LEASE AGREEMENT APPLICATION: FRANSCHHOEK BOWLING CLUB (ERF 2885 FRANSCHHOEK)

2. PURPOSE

Is to consider an application from The Franschhoek Bowling Club to enter into a lease agreement with Stellenbosch Municipality in terms whereof they would be able to use a portion of Council-owned property on Erf 2885 Franschhoek for a longer period. They are currently on a month – to – month lease.

3. DELEGATED AUTHORITY

In terms of the approved System of Delegations the Executive Mayor, in consultation with the Executive Mayoral Committee, has the delegated authority to consider applications for Lease Agreements, up to a contract value not exceeding R5M and not exceeding a period of 10 years.

The Municipal Manager has delegations to approve leases up to 3year period.

4. EXECUTIVE SUMMARY

The Franschhoek Bowling Club brought an application to lease a portion of Erf 23 Franschhoek for a period of 9 years 11 months. Erf 23 Franschhoek is a large property (1628ha) of which the already constructed Bowling Club forms a smaller portion. The previous lease agreement was on Erf 23 which has now been subdivided to become a new Erf known as Erf 2885, Franschhoek.

Franschhoek Bowling Club and Franschhoek Municipality concluded a Lease Agreement in 1993 for a period of 9 years 11 months, which agreement was renewed for a further 9 years and 11 months, until 2013. The item was not brought back to Council by the then Manager Property Management and only served before Council again in 2021. The 2013 lease continued on an informal basis as long as the lessee paid the rent. Subsequent to the 2021 item the club has been renting on a month-to-month basis pending the finalisation of the property register.

The applicant has also filed an executive summary with their application that outlines their requirements in terms of finances needed and upgrades required to attract more members, which should also be considered. The item served before the Mayoral Committee in October 2023 and was referred back in order to obtain a valuation report and further investigations regards to the premises. A valuation report has now been obtained and further investigations done. The valuation report is attached to the item and it has been established that the grounds are being used for the sport and boulles. A small pub with a bar and pizza oven is being operated from the premises. They do have a liquor licence, but we have no record of agreeing to such application.

The item was returned to Council in March 2024 where it was referred back for further information in respect of zoning. It has now been determined that the zoning is Public Open

Space with a consent use for Outdoor Sport. This property previously formed part of erf 23, but it has been subdivided. A lease more than 3 years will need to be advertised for public input/comments/alternative proposals if approved in principle and then come back to Council after the process for a final decision.

EXECUTIVE MAYORAL COMMITTEE: 2024-04-17: ITEM 7.3.8

RESOLVED

(a) that erf 2885 Franschhoek be identified as land not needed to deliver the minimum basic services;

(b) that the lease be approved for a period of 3 years;

(c) that the Municipal manager be mandated to determine the rental; and

(d) that the applicants apply to legalize the approved use with the municipality.

FOR FURTHER DETAILS CONTACT:

NAME	***Annalene de Beer***
POSITION	***Director: Corporate Services***
DIRECTORATE	***Corporate Services***
CONTACT NUMBERS	***021-8088073***
E-MAIL ADDRESS	***annalene.debeer@stellenbosch.gov.za***
REPORT DATE	***2024 – 04 – 09***

7.3.9	RETURN ITEM: LEASE AGREEMENT APPLICATION: USE OF COUNCIL-OWNED LAND FOR PARKING PURPOSES: ATTERBURY: PORTION OF LEASE FARM 369P

Collaborator No: 765624
IDP KPA Ref No: Good Governance
Meeting Date: 17 April 2024

1. SUBJECT: RETURN ITEM: LEASE AGREEMENT APPLICATION: USE OF COUNCIL-OWNED LAND FOR PARKING PURPOSES: ATTERBURY: PORTION OF LEASE FARM 369P

2. PURPOSE

To report back to the Executive Mayor and the Mayoral Committee on inputs, objections and alternative proposals received after the publication of an official notice for the intended lease agreement for a Portion of Farm 369P for parking purposes.

3. DELEGATED AUTHORITY

In terms of the approved System of Delegations the Executive Mayor, in consultation with the Executive Mayoral Committee, has the delegated Authority to consider applications for Lease Agreements, up to a contract value not exceeding R5M and not exceeding a period of 10 years.

The approval of lease agreement of three (3) years and less has been delegated to the Municipal Manager. The Municipal Manager has approved delegations to enter into agreements on behalf of the municipality.

4. EXECUTIVE SUMMARY

The Executive Mayor in consultation with the Mayoral Committee considered an application received from Sierra Property Holdings (Pty) Ltd trading as Atterbury Holdings to lease a portion of Farm 369P for parking purposes on 6 December 2023. The application for lease agreement was approved for a period of three years. In terms of the Property Management Policy the municipality has to advertise its intention to enter into a lease agreement when entering into a private treaty agreement.

An official notice was published on 28 February 2024 in Die Burger calling on the public to provide comments, objections or alternative proposals. The closing date for these comments, objections or alternative proposals was 28 March 2024 and no comments, objections or alternative proposals were received.

EXECUTIVE MAYORAL COMMITTEE: 2024-04-17: ITEM 7.3.9

RESOLVED

(a) that the Mayoral Committee takes note of the official notice that was advertised;

(b) that it be noted that no responses were received during the Public Participation process;

(c) that the portion of Lease Farm 369P, consisting of 100 parking bays be confirmed as land not needed for any basic municipal services;

(d) that the lease be approved for a period of three (3) years and that a lease agreement be concluded with Atterbury for the lease of the parking area for a period of three (3) years;

(e) that the monthly rental payable will be determined by the prescribed tariffs as published on a yearly basis;

(f) that the escalation from 1 July 2024 will be as per the approved tariffs;

(g) that Atterbury obtain approval from the Municipality before any building work or fencing is done on the property and that building plans need to be submitted and approved before construction commences; and

(h) that the applicant maintain and beautify the area to the satisfaction of the Senior Manager Community Services at their costs and if the applicants do not comply the municipality will do it on behalf of the applicants at their cost.

FOR FURTHER DETAILS CONTACT:

NAME	***Annalene de Beer***
POSITION	***Director: Corporate Services***
DIRECTORATE	***Corporate Services***
CONTACT NUMBERS	***021-8088018***
E-MAIL ADDRESS	***annalene.debeer@stellenbosch.gov.za***
REPORT DATE	***2024-04-03***

7.3.10	TRANSFER OF 80 HOUSES IN, LA MOTTE: FEEDBACK AND STATUS REPORT ON TRANSFERS

Collaborator No: 765629
IDP KPA Ref No: Good Governance
Meeting Date: 17 April 2024

1. SUBJECT: TRANSFER OF 80 HOUSES IN, LA MOTTE: FEEDBACK AND STATUS REPORT ON TRANSFERS

2. PURPOSE

To provide further feedback on the transfer of the 80 houses situated in, La Motte.

3. DELEGATED AUTHORITY

Council to consider.

4. EXECUTIVE SUMMARY

An attorney firm is attending to the transfer of 80 properties situated in La Motte. Over the years there were several issues with the registration process which has caused delays in finalising all the transfers. As to date 31 properties have been registered, the last registration being on 13 March 2024. The transfers are progressing although slowly. There is a new attorney at the firm that are now dealing with these matters and we hope that there may now be more emphasis on getting the registrations done. As per the Council resolution they have until August to register the properties or put the attorneys in a position to deal with the transfers.

One of the biggest challenges the purchasers are faced with is the financial institutions not approving their bond applications. At least seven of the occupants were denied bonds by all financial institutions due to their financial position (see orange marked on attachment). To complicate matters further, the occupants are not getting clearance certificates due to outstanding fees owed to the municipality or the occupants are not in a financial position to pay the attorney's fees. It is proposed that these people make arrangements with the attorneys and with the municipality to pay the fees in instalments.

There are also some occupants that the administration has not been able to get in touch with, however with the assistance of the ward councillor contact was made with four of these occupants in the beginning of April 2024. Council will have to make a decision after end of August as to how to deal with the occupants – those who are making progress even if slowly maybe given more time to get the registration done if they agree to pay their services they use. Those who are not in a position to pay the amounts are the big challenge as they are staying in their houses for years and has been the legal occupants. Those that are illegal in the properties and have provided reasons Council can consider to allow them to take occupation. Those of them who are not in a financial position to take transfer is also a challenge as they have also stayed in the houses for years despite been illegal and they are in a similar position to the legal occupants who are unable to take transfer due to their financial position.

Attached hereto as **APPENDIX 1** is the status report on the different properties for Council to take note of the progress made since the previous report which served before Council in

February 2024. The changes are indicated in red. A further progress report will serve July 2024.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.3.10

that Council take note of the progress to date.

FOR FURTHER DETAILS CONTACT:

NAME	**Annalene de Beer**
POSITION	***Director: Corporate Services***
DIRECTORATE	***CORPORATE SERVICES***
CONTACT NUMBERS	***021-8088018***
E-MAIL ADDRESS	***Annalene.debeer@stellenbosch.gov.za***
REPORT DATE	***09 APRIL 2024***

7.3.11	REQUEST TO RECONSIDER COUNCIL RESOLUTION MADE REGARDING THE LEASING AND MANAGEMENT OF STELMARK PARKING AREA TO THE OWNERS OF THE CENTRE ADJACENT TO THE PARKING AREA

Collaborator No: 765630
IDP KPA Ref No: Good Governance
Meeting Date: 17 April 2024

1. SUBJECT: REQUEST TO RECONSIDER COUNCIL RESOLUTION MADE REGARDING THE LEASING AND MANAGEMENT OF STELMARK PARKING AREA TO THE OWNERS OF THE CENTRE ADJACENT TO THE PARKING AREA

2. PURPOSE

Is for Council to consider the request from FPG Property Fund (Owners of the shopping centre) to reconsider the lease period and the lease amount as resolved by Council.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

The Municipality had previously investigated its parking strategy and had tabled several Council items that detailed the approach the municipality has taken to implement these strategies. Council completed a process in terms of Section 78 of the Municipal Systems Act to determine the most appropriate method of providing a parking service. The municipality had also previously embarked upon internal parking management models, however these were found to be less favourable and not suitable. As the Municipality is of the intention to improve on parking management Council approved as pilot projects the management of Checkers Parking Complex and the Stelmark Parking Centre by adjacent retail outlets or owners. This approval was done in terms of a resolution taken by Council on 27 July 2022.

As part of the resolution the leasing of the parking areas were approved for a period of three years at a rental price to be determined and the Municipal Manager was authorised to negotiate a rental with the retailers and report back to Council. No mention is made of the maintenance of the area or what the position will be in the event that the lessee invests capital expenditure in the upgrade of the area. As this area is used for parking the tariffs as approved by council per parking bay was used by the accounting officer to determine the lease amount. As this is a set amount the Accounting officer cannot change the tariffs to negotiate a different amount. The leases for Checkers and The Stellenbosch Mall were determined in exactly the same manner and the lease periods kept as per the resolutions. A change in the resolution may impact on the other agreements, one which has been signed and the other one which is in finalisation stage.

FPG Property Fund is the owner of the Stelmark shopping centre since 2001. The anchor tenant being Pick ‘n Pay. They have provided the municipality with a proposal on their suggestions on how to improve the parking area which will result in a large capital investment from their side. Due to this investment, they are requesting that the lease term be extended from three years to nine years eleven months with an option to renew for a further period of nine years and eleven months. See **APPENDIX 1.**

They further request that no rental will be payable as the capital spend will offset the monthly rental over the longer period as requested. All capital improvements will vest with the

municipality on termination of the lease agreement. The capital investment includes fencing of the area and erecting a guard house, providing parking boom equipment, installing CCTV and electrical work.

The lease amount is R44 010 per month amounting to R528 120 per annum on the current tariffs without taking any increases into account. As their capital investment (see **APPENDIX 1**) is R1 000 000 according to their own submission this investment will be covered within two years lease period. The management fees cannot be attributed to the municipality as the company will be earning the fees from the parking that they are managing. The department therefore does not support the proposal on the longer-term contract as the capital fees can be absorbed within the three-year period. The only resolution needed is to authorise the municipal manger to offset the capital investment against the lease amount for the two years it will take to absorb the lease amount. It must be taken into account that during the duration of the lease the income from the parking area will be for the benefit of the Lessee.

Should council consider the request favourably the Council resolution of July 2022 must be reviewed and rescinded.

EXECUTIVE MAYORAL COMMITTEE: 2024-04-17: ITEM 7.3.11

RESOLVED

that the matter be referred back for the Municipal Manager for negotiations and submitted to Council directly.

FOR FURTHER DETAILS CONTACT:

NAME	**Annalene de Beer**
POSITION	***Director: Corporate Services***
DIRECTORATE	***Corporate Services***
CONTACT NUMBERS	***021-8088018***
E-MAIL ADDRESS	***Annalene.debeer@stellenbosch.gov.za***
REPORT DATE	***2024 – 04 – 09***

7.3.12	FUTURE PLANS WITH ERVEN 1977 AND 1978 STELLENBOSCH

Collaborator No:
IDP KPA Ref No: **Good Governance**
Meeting Date: **17 April 2024**

1. SUBJECT: FUTURE PLANS WITH ERVEN 1977 AND 1978 STELLENBOSCH

2. PURPOSE

To consider the future plans for erven 1977 and 1978 Stellenbosch.

3. DELEGATED AUTHORITY

In terms of the approved System of Delegations the Executive Mayor, in consultation with the Executive Mayoral Committee, has the delegated Authority to consider applications for Lease Agreements, up to a contract value not exceeding R5M and not exceeding a period of 10 years.

The Municipal Manager has approved delegations to enter into agreements on behalf of the municipality.

4. EXECUTIVE SUMMARY

An application for lease of municipal land has been received by U-turn for the use of Erven 1977 and 1978 Stellenbosch. The municipality can only lease property to a third party if the municipality internally does not need the land for the provision of services of which administrative uses like offices are part.

Law Enforcement (for the parking project) have also indicated interest namely in the building for use of office space. There was previously also an indication from an external party to transform the building in a museum – that request has not been pursued.

Council has to consider the way forward for this property, which is situated in Adringa Street, opposite Food Lovers Market. The property was used as offices for LED in the past however it is currently vacant. It is in temporary use by Finance whilst we are replacing the roof on Neetlinghuis. The building was cleaned out inside and the outside has been updated and maintenance work done on it. Maintenance on the back part of the building must still be completed. Indications are that it will be completed by end April if all goes to plan.

In terms of the application received from U-turn the following is to be said. As all cities and towns across the world, Stellenbosch is experiencing an increase in the number of homeless persons since Covid-19. The rise in the number of persons living off our streets impact as follow:

a. Increased begging impacting on the economy and tourism.
b. Increased use of public spaces to overnight and use as toilets.
c. Increased crime as syndicates operates under the guise of homelessness.

Responding to the situation from a Law Enforcement perspective is not sufficient as it does not allow for the differentiation between true homelessness requiring a

humanitarian response and those who opportunistically utilise the situation to benefit from begging.

Recurring thematic community problems have been identified through the IDP Ward Priority process, the Community Safety Forum and Stellenbosch Homelessness Forum affecting homeless persons.

a. Street children in the CBD causing nuisance and contributing to crime.
b. The need for services for homeless persons in the CBD including accommodation and skills development.
c. The need to promote the Give Responsibly Campaign further to address the cash economy on the streets of Stellenbosch.

An investigation into the feasibility of using a portion of Erf 235 (Bergzicht Taxi Rank) was conducted with two conditions for use of the facility received from Infrastructure Services, resulting in the conclusion that this option not to be suitable space for the service. The two conditions which required the department to investigate other facilities were:

a. The requirement that the space will only be available for the following 3 years, resulting in the cost associated with the capital outlay required to make the piece of land usable (electrical, water and sewerage underground services, fencing and the establishment of temporary offices) too expensive for such a short period of use; and
b. The requirement that entry could only be obtained through the parking area used by Bergzicht Training, Pinotage Youth Development Academy, the Tennis Club and the Bowls Club. As it is, the current users are paying for a security guard to keep the homeless persons out of the parking area. They would not agree to the area being used as an entry point for services for homeless persons.

If this facility is used to feed homeless people or a space where they can shower and hang out it needs to be taken into account that this is the heart of town. There will be a congregation of homeless to use facilities at the building and there is no outside facilities where they can wait. We will in the future start with building construction on the parking area adjacent to this building.

This is also a heritage building and any signage and any additions to the building in the form of Jo Jo tanks and any changes to the building inside etcetera will have to be approved by Heritage Western Cape and the Stellenbosch Municipality.

EXECUTIVE MAYORAL COMMITTEE: 2024-04-17: ITEM 7.3.12

RESOLVED

that the matter be referred back to Administration for refinement.

7.4	**FINANCIAL SERVICES: (PC: CLLR J FASSER)**

NONE

7.5	HUMAN SETTLEMENTS: (PC: CLLR R DU TOIT)

7.5.1	PROGRESS REPORT: LA MOTTE FEASIBILITY FOR POTENTIAL INTEGRATED HOUSING PROJECT

Collaborator No: 764536
IDP KPA Ref No: Valley of Opportunity
Meeting Date: 17 April 2024

1. SUBJECT: PROGRESS REPORT: LA MOTTE FEASIBILITY FOR POTENTIAL INTEGRATED HOUSING PROJECT

2. PURPOSE

To provide a progress report to acquire the land parcels as well as the outcome of the pre-feasibility studies conducted for the La Motte integrated housing project on Portion 1 of Farm 1158 and Remainder of Farm 1158, Paarl.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

An Implementation Protocol Agreement (IPA) between Stellenbosch Municipality and Housing Development Agency (HDA) was entered into, to escalate the transfer of land from National Department of Public Works and Infrastructure (NDoPW&I) for the La Motte integrated housing project.

When a Power of Attorney (PoA) is received from the National Department of Public Works and Infrastructure, the IPA in accordance with the necessary legislation permits the HDA to appoint professionals to obtain the necessary statutory approvals for the establishment of the township on the said property. The professional team the HDA will appoint to obtain the development rights would consist of, but not limited to, a Town Planner, Land Surveyor, Civil Engineer, Electrical Engineer and an Environmental Consultant.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.5.1

(a) that Council take note of the progress to acquire land from the National Department of Public Works and Infrastructure (NDoPW&I) and subsequent pre-feasibility studies;

(b) that the Housing Development Agency (HDA) appoint through the appropriate legislation, a consortium of professionals to obtain the necessary statutory approvals for the La Motte integrated housing project after the issuing of a Power of Attorney (PoA) by NDoPW&I; and

(c) that the funding provided by Provincial Department of Infrastructure (branch Human Settlements) (PDoI) for planning approvals be utilised for specialist and other studies required to obtain the development rights.

7.5.2	STREET NAMING AND NUMBERING OF LONGLANDS HOUSING PROJECT ON FARM 393/11

Collaborator No: 764536
IDP KPA Ref No: Valley of Opportunity
Meeting Date: 17 April 2024

1. SUBJECT: STREET NAMING AND NUMBERING OF LONGLANDS HOUSING PROJECT ON FARM 393/11

2. PURPOSE

To enable the Portfolio Committee to make an informed recommendation to Council on the allocation of street names and numbers for the Longlands Housing Project on Farm No. 393/11, Stellenbosch.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

A Policy was approved by Council on 27 July 2022 in accordance with the delegations of the Policy on Naming Renaming of Streets, Public Places, Natural Areas, Artefacts and Council-owned Buildings and Facilities for Stellenbosch Municipality

The Department: Development Management as the delegating functionary in accordance with the delegations of the Policy on Naming Renaming of Streets, Public Places, Natural Areas, Artefacts and Council-owned Buildings and Facilities, July 2022 as approved by Council item 11.8.3 and dated 23 November 2022, confirmed that the street naming and numbering of the Longlands Housing Project on Farm 393/11 as contemplated in Section 98 of the Stellenbosch Municipal Land Use Planning Bylaw, and indicated on the attached Street Numbering Plan and Option 1- flowers and Option 2- Trees- conform to the criteria and rules contained in the Policy for the Naming and Renaming of Streets, Public Places, Natural Areas, Artefacts and Council-owned Buildings and Facilities.

The road infrastructure and dwellings has already been completed by Council and most dwellings are currently occupied and only the naming of the streets that needs to be finalized. The applicant now intends to erect the proposed street names and allocate the new street numbers for postal services and other emergency needs.

The following 6 roads names were approved by the ward committee;

1. Roos Singel/ Cresent;
2. Dahlia Street;
3. Aster street;
4. Leeubekkie Street;
5. Daisy Street; and
6. Protea Street.

No street names and numbers were however approved after a consultative process with the ward councilor and ward members, and it is now requested to approve the new street names and numbers.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.5.2

that the application to allocate the proposed street names listed in **ANNEXURE 4**, to the public roads and to allocate street numbers for all erven in the Longlands Housing Project on Farm No. 393/11, Stellenbosch, **be approved** as contemplated in terms of Section 98 of the Stellenbosch Municipality Land Use Planning By-law and in compliance with the Stellenbosch Municipal Policy on Naming Renaming of Streets, Public Places, Natural Areas, Artefacts and Council-owned Buildings and Facilities, July 2022, subject to the conditions as per the attached **APPENDIX 11**.

FOR FURTHER DETAILS CONTACT:

NAME	***Lester van Stavel***
POSITION	***Manager: Housing Development***
DIRECTORATE	***Planning & Economic Development, Integrated Human Settlements***
CONTACT NUMBERS	***021 808 8462***
E-MAIL ADDRESS	***Lester.vanstavel@stellenbosch.gov.za***
REPORT DATE	***23 February 2024***

7.6	INFRASTRUCTURE SERVICES : (PC : CLLR P JOHNSON)

7.6.1	DENNESIG NEIGHBOURHOOD PEDESTRIANIZATION

Collaborator No: 765272
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 17 April 2024

1. SUBJECT: DENNESIG NEIGHBOURHOOD PEDESTRIANIZATION

2. PURPOSE

That Council takes note of this report and approves the proposals contained herein.

3. DELEGATED AUTHORITY

Municipal Council

4. EXECUTIVE SUMMARY

The Municipality aims is to promote and prioritize Non-Motorised Transport (NMT), as these were outcomes from IDP consultative processes and forms part of the Municipality's Strategic Planning.

The objective of the Dennesig Pedestrianization / Woonerf proposal is to change the character of the neighbourhood and the behaviour of motorists to create the Woon erf or "living streets'" concept that would prioritise pedestrians and cyclists.

The Dennesig Pedestrianization / Woonerf proposal had been tabled at Council on the 16 November 2023. Council resolved that the proposal be accepted, and advertised for public comment. The proposal was duly advertised and all public comments received, supports the proposal.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.6.1

(a) that Council notes that Dennesig neigbourhood pedestrianization proposal was published for public comment;

(b) that Council notes the comments received; and

(c) that Council approves and adopts the Dennesig neigbourhood pedestrianization / woonerf proposal.

Name	**Shane Chandaka**
Position	***Director***
Directorate	***Infrastructure Services***
Contact Numbers	***021 808 8213***
E-mail Address	***Shane.Chandaka@stellenbosch.gov.za***
Report Date	***27 March 2024***

7.6.2	STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME

Collaborator No: 765274
IDP KPA Ref No: Green & Sustainable Valley
Meeting Date: 17 April 2024

1. SUBJECT: STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME

2. PURPOSE

For Council to note the progress of the Municipality's as well as Provincial Government initiatives regarding the loadshedding mitigation initiatives underway, to reduce the impact of electricity loadshedding in the Municipality.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

4.1 Eskom in 2022-23, advised the Municipality to prepare an application to serve at their Loadshedding Committee, for the Municipality to be considered as a curtailment customer. Upon receipt of the said application, Eskom then rejected the application. A follow up meeting was held with Eskom and the outcome is that a revised application must be resubmitted for representation to the Eskom Loadshedding Committee. The draft application has been prepared and is due to serve at the Eskom Loadshedding Committee at the end of April 2024. Note that this is still on a load curtailment premise.

4.2 The Municipality has advertised a tender on 03 February 2024, for the possible purchase of 20MW of electricity from an Independent Power Producer (IPP), tender closed 28 March 2024, currently busy with evaluation.

4.3 The Supervisory Control and Data Acquisition (SCADA) project is on track with the implementation and the fitting of main substations with the additional equipment. Two main substations have been completed to date.

4.4 Municipal Court Building: Inverter has been successfully installed to ensure business continuity.

4.5 Emergency Loadshedding Relief Grant Expenditure: The first generator has been successfully installed at Groendal (One out of a system of three generators along this line). To date R 1 979 207.50 including VAT was invoiced and submitted for payment. Factory acceptance tests have been scheduled for the rest of the generators that is scheduled to be installed in April 2024 according to the contractor's latest construction programme.

4.6 The tender for the Stellenbosch Fire Station battery storage system closed on 26 February 2024 with tender evaluation underway at present.

4.7 Provincial Initiative to Establish a 50MW Solar Plant

Provincial Government Western Cape (PGWC) has appointed a Project Manager and Transactional Advisory Consultancy Team to facilitate a possible 50 MW Independent Power Producers project, with the following deliverables:

- Inception report has been completed by the Project Team.
- A Feasibility Study is now underway at present.
- The service level agreement between Province, their Project Management firm and the Municipality has been provided by PGWC and commented on by the Municipality.
- The Memorandum of Understanding between PGWC and Stellenbosch Municipality for the Energy Resilience programme has been signed and finalised.
- Provincial Government has expressed concerns about the Municipality's 20MW IPP tender, as per Item 4.2 above, and has been requested to submit these concerns in writing.

4.8 Provincial Project: Municipal Pooled Buying initiative:

The Provincial Government held a series of workshops with the Municipality's Legal, Financial and Technical teams. The Municipality has submitted comments during 2023 to PGWC. A follow up workshop is to be scheduled by PGWC by end March 2024.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.6.2

that Council notes the Alternative Energy Generation project updates identified by the AEG Committee and the latest progress with the Alternative Energy Generation projects in implementation at present.

FOR FURTHER DETAILS CONTACT:

NAME	**Nombulelo Zwane**
POSITION	***Senior Manager: Electrical Services***
DIRECTORATE	***Infrastructure Services***
CONTACT NUMBERS	***021 808 8213***
E-MAIL ADDRESS	shane.chandaka@stellenbosch.gov.za
REPORT DATE	***02 April 2024***

7.6.3	SECTION 116(3); B/SM 123/21: ZONE O, KAYAMANDI, HOUSING PROJECT - CONSTRUCTION OF INTERNAL CIVIL ENGINEERING SERVICES - PHASE 3

Collaborator No: 765274
IDP KPA Ref No: Green & Sustainable Valley
Meeting Date: 17 April 2024

1. SUBJECT: SECTION 116(3); B/SM 123/21: ZONE O, KAYAMANDI, HOUSING PROJECT - CONSTRUCTION OF INTERNAL CIVIL ENGINEERING SERVICES - PHASE 3

2. PURPOSE

To obtain the necessary authorization for the intended amendment of a current active contract with Diges Group. The objective is to amend the tender to include Contract Price Adjustment (CPA) for the original scope of works advertised under BSM 123/21. The service provider is appointed to install bulk engineering services to ensure 178 sites are serviced for future Top structures (Houses). Without amending the contract to include CPA, there is a huge risk of the contract not being completed and the contractor stopping works. The contractor is struggling to absorb the rising costs of labour and material that was not factored into their original tender submission.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

On the 12th of May 2022, the BAC awarded tender BSM 123/21 to Diges group for an amount of R12 120 851,13 Incl VAT and 10% contingencies. The appointment letter was signed and the contractor was expected to commence works on the 20th of June 2022. The contractor had to be appointed to ensure that the contract remained within the validity date. In the time prior to the tender advertisement, to contractor appointment, the Informal Settlements department was required to relocate 55 families (Informal structures) in Zone 0, Kayamandi to make space for the civil services and the scope of works under tender BSM 123/21. The contractor was only able to establish and commence works from the 1st of June 2023. In this time materials and labour increased but the contract did not allow for Contract Price Adjustment. The contractor did not claim for additional extension of time claims or costs and waited patiently for the municipality to give them access to the site once the families were eventually relocated. This process to relocate families took much longer than anticipated. The contractor is now requesting that they be paid appropriate compensation in the form of Contract Price Adjustment and or an amicable settlement that will relate to costs incurred, for the rise in materials and labour costs for the delayed access to site. The risk of not approving compensation to the contractor will most likely result in the contractor terminating works. That would force the municipality to go on another tender process which in turn would delay the houses that need to be built on the service sites. The ISUP grant funds have been gazetted, and therefore any further delays could put that funding at risk of being taken away by the provincial government departments. The current project phase is solely funded by the ISUP grant.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.6.3

(a) that Council notes in terms of MFMA Section 116(3) the reasons for the amendment of tender BSM 123/21;

(b) that Council notes the public participation process that needed to be followed was followed and that no comments were received (ANNEXURE C & D); and

(c) that the addition of Contract Price Adjustment in the form of a settlement to BSM 123/21 be approved.

FOR FURTHER DETAILS CONTACT:

NAME	Myra Francis
POSITION	Senior Manager: Development Services, Asset Management and Systems & Project Management Unit (PMU)
DIRECTORATE	Infrastructure Services
CONTACT NUMBERS	021 808 8760
E-MAIL ADDRESS	myra.francis@stellenbosch.gov.za
REPORT DATE	***08 April 2024***

7.6.4	ELECTRICITY BULK CONTRIBUTION LEVY

Collaborator No: 765487
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 17 April 2024

1. SUBJECT: ELECTRICITY BULK CONTRIBUTION LEVY

2. PURPOSE

To inform Council on the progress of the review of the Electricity Bulk Infrastructure Contribution Levy calculation. The basis upon which development charges will be determined i.t.o. electricity will be as per NRS 069: Code of practice for the recovery of capital costs for distribution network assets.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The Municipality must adjust the unit cost for each municipal infrastructure service on an annual basis during the budget preparation process referred to in Section 21 of the Local Government: Municipal Finance Management Act 56 of 2003, to take account of inflationary impacts and must publish the adjusted unit costs within two months of approving the municipal budget. The Municipality will use the Contract Price Adjustment Factor as prescribed in the SAICE General Conditions of Contract for Construction Works (as amended) to determine the annual effect of inflation.

Where possible, unit costs for each municipal infrastructure service should be recalculated every five years to take into account the current and planned capacity for each municipal infrastructure service at the date of re-calculation, and any other relevant factors.

A Development Charge (‘DC’) also known as Development Contribution Levy is a once-off capital charge to recover the actual cost of external infrastructure required to accommodate the additional impact of a new development on engineering services. A DC calculation is triggered by a land use change/ development application that will, if approved, intensify the municipal infrastructure demand. The threshold is the level up to which a new land use is deemed to have the same infrastructure impact as the existing permissible use and is determined based on a technical assessment. The current development contribution charge is R 4 130.33 per kVA inclusive of Vat. The proposed development contribution charge based on the revised calculation study is calculated at R 5 293. 85 per kVA inclusive of Vat.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.6.4

(a) that the content of this report be noted; and

(b) that the current valid Electricity Development Charge (DC) also known as Development Contribution Levy in the 2024/25 draft tariffs be replaced with the proposed updated Development Contribution Levy calculation detailed in **ANNEXURE A** and approved for public release.

7.6.5	CONSIDERATION OF THE CLOSURE OF A THOROUGHFARE LINKING EIKE AND CURRY STREETS ADJACENT TO THE OLD APOSTOLIC CHURCH, CLOETESVILLE

Collaborator No:
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **17 April 2024**

1. SUBJECT: CONSIDERATION OF THE CLOSURE OF A THOROUGHFARE LINKING EIKE AND CURRY STREETS ADJACENT TO THE OLD APOSTOLIC CHURCH, CLOETESVILLE

2. PURPOSE

That Council considers the approval of the proposals contained herein.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

The Municipality aims to create a safe environment for all who live, work in and visit Stellenbosch. In certain neighbourhoods, instances of crime have escalated and are at high levels, putting the safety of the community at risk.

A throughfare are being used next to the Old Apostolic Church linking Eieke and Curry Streets because the Old Apostolic Church did not put their fence on their erf boundary. This land therefore belongs to the church and is not municipal land. Residents in Cloetesville have approached the Municipality, requesting the immediate closure of the thoroughfare adjacent to the church because of serious assaults and other crimes that have been committed on the thoroughfare.

The closure of the thoroughfare is supported by both the Church and the South African Police Services, who are aware of the crimes committed there. The closure would not significantly impact pedestrian movements - a link between Eike and Curry Streets via Quarry and Lang Streets is a safe alternative that can be used by pedestrians.

It is proposed that the Municipality close the thoroughfare in the street reserve on both sides of the throughfare by means of appropriate signage (on both ends of the thoroughfare) and via publication of the notification in the local newspaper, and that the Municipality thereafter proceeds to erect a suitable fence to affect the closure.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.6.5

(a) that the item be referred back to the administration for amendments to include both requests for closures of throughfares in Cloetesville before it is submitted to Council;

(b) that Council approves both requests to close the throughfares referred to in Cloetesville; and

(c) that the public be informed of the closures through the media and social media platforms as well as the ward committee and councillors in the area.

FOR FURTHER DETAILS CONTACT:

Name	**Shane Chandaka**
Position	***Director***
Directorate	***Infrastructure Services***
Contact Numbers	***021 808 8213***
E-mail Address	***Shane.Chandaka@stellenbosch.gov.za***
Report Date	***15 April 2024***

7.7	**PARKS, OPEN SPACES AND ENVIRONMENT: (PC: J WILLIAMS)**

NONE

7.8	**PLANNING AND LOCAL ECONOMIC DEVELOPMENT AND TOURISM :(PC: CLLR C VAN WYK)**

NONE

7.9	**COMMUNITY SERVICES:(PC: CLLR X KALIPA)**

7.9.1	**UPDATED STELLENBOSCH GIS MAP OF DISABILITIES PERSONS ORGANISATIONS**

Collaborator No:
IDP KPA Ref No: **Dignified Living**
Meeting Date: **17 April 2024**

1. SUBJECT: UPDATED STELLENBOSCH GIS MAP OF DISABILITIES PERSONS ORGANISATIONS

2. PURPOSE

To present the Reviewed GIS Map of Disability Persons Organisations (DPO) serving the Stellenbosch Community.

3. DELEGATED AUTHORITY

For information to Mayco

4. EXECUTIVE SUMMARY

The Stellenbosch Disability Network has completed a map containing the contact details of organisations serving persons with disabilities and their families within the Stellenbosch Municipal area. The map aims to provide easy access to services and contains a GIS Map as well as the contact details of the organisations. The information relating to the organisations was updated for the 2023/24 financial year.

6.8.2 ***Municipal Manager:***

Content noted.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.9.1

that the Mayoral Committee notes the GIS DPO Map.

FOR FURTHER DETAILS CONTACT:

NAME	Michelle Aalbers
POSITION	Manager Community Development
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	8408
E-MAIL ADDRESS	Michelle.aalbers@stellenbosch.gov.za
REPORT DATE	11-03-2024

7.9.2	**CONSIDERATION ON APPLICATIONS RECEIVED: FUNDING OF EXTERNAL BODIES PERFORMING A MUNICIPAL FUNCTION AS PROVIDED BY THE POLICY FUNDING OF BODIES PERFORMING A MUNICIPAL FUNCTION, READ WITH SECTION 80(2) OF THE LOCAL GOVERNMENT SYSTEMS ACT, 32 OF 2000, FINANCIAL YEAR 2023/2024**

Collaborator No: **765415**
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **17 April 2024**

1. SUBJECT:CONSIDERATION ON APPLICATIONS RECEIVED: FUNDING OF EXTERNAL BODIES PERFORMING A MUNICIPAL FUNCTION AS PROVIDED BY THE POLICY FUNDING OF BODIES PERFORMING A MUNICIPAL FUNCTION, READ WITH SECTION 80(2) OF THE LOCAL GOVERNMENT SYSTEMS ACT, 32 OF 2000, FINANCIAL YEAR 2023/2024

2. DELEGATION

Council

3. PURPOSE OF MEETING

To discuss and consider the funding applications for the the 2023 / 2024 financial year received from external bodies performing a Municipal function as provided by the Policy for the Funding of External Bodies Performing a municipal function, read with Section 80(2) of the Municipal Systems Act No. 32 of 2000.

4. EXECUTIVE SUMMARY

In terms of Section 7(2) of the Policy relating to External Bodies Performing a Municipal Function of which budget allocation are delegated to the Grants Committee to make recommendations to Council, as approved by Council.

The notices of the applications for the funding of bodies performing a municipal function was advertised in the Eikestadnuus dated 19 October 2023, attached as **APPENDIX 1** of which the closing date to submit such applications was at 12:00 midday on 11 November 2023.

Stellenbosch Municipality invited external bodies performing a municipal function in accordance with the policy, for funding facilities for the accommodation and burial of animals.

The closing date for the applications was advertised as 11 November 2023. Thus, were sufficient time awarded for organizations to provide the requested information.

Submissions were received from the below bodies (**APPENDIX 3** – Safe Hands Animal Rescue Franschhoek) (**APPENDIX 4** Stellenbosch Animal Welfare Society) and to perform accommodation and burial of animals' function for Council for the 2023/2024 financial year. A comparison was made with the funding granted for 2022/2023 financial year.

Applicants	2023 / 2024 Funding Requested in Rand Value
Safe Hands Animal Rescue Franschhoek	R 450 000.00
Stellenbosch Animal Welfare Society	R 4 741 611.78
Total Funding Requested	**R 5 191 611,78**

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.9.2

(a) that the amount of R 229 500.00 be allocated to Safe Hands Animal Rescue for the 2023 / 2024 financial year; and

(b) that the amount of R1 300 500.00 be allocated to Stellenbosch Animal Welfare Society for the 2023 / 2024 financial year.

FOR FURTHER DETAILS, CONTACT:

NAME	Mrs Joan Felix
POSITION	Manager: Law Enforcement & Traffic Service
DIRECTORATE	Law Enforcement
CONTACT NUMBERS	021 808 8497
E-MAIL ADDRESS	Joan.felix@stellenbosch.gov.za
REPORT DATE	5 December 2023

7.10	**RURAL MANAGEMENT: (PC: CLLR J JOON)**

NONE

7.11	MUNICIPAL MANAGER

7.11.1	REVIEW OF THE CONSEQUENCE MANAGEMENT POLICY

Collaborator No:
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **17 April 2024**

1. SUBJECT: REVIEW OF THE CONSEQUENCE MANAGEMENT POLICY

2. PURPOSE

To submit the reviewed Consequent Management Policy to Council for consideration and approval.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

The reviewed Consequence Management Policy (**APPENDIX 1**) with which Stellenbosch Municipality seeks to formalise and consolidate the principles of consequence management (encompassing remedial and recourse measures) that can be implemented. In line with the objectives of the MFMA the policy seeks to, amongst others, improve the internal control processes relating to the reporting of allegations of financial misconduct and financial offences to the Council.

RECOMMENDATIONS FROM THE EXECUTIVE MAYOR, IN CONSULTATION WITH THE EXECUTIVE MAYORAL COMMITTEE, TO COUNCIL: 2024-04-17: ITEM 7.11.1

that Council approve the reviewed Consequence Management Policy.

NAME	*Helena Priem*
POSITION	*Chief Risk Officer*
DIRECTORATE	*Office of the Municipal Manager*
CONTACT UMBERS	*021 – 808 8157*
EMAIL ADDRESS	*helena.priem@stellenbosch.gov.za*
REPORT DATE	*8 April 2024*

8.	REPORTS SUBMITTED BY THE EXECUTIVE MAYOR

NONE

9.	URGENT MATTERS

NONE

10.	MATTERS TO BE CONSIDERED IN-COMMITTEE

SEE PINK DOCUMENTATION

The meeting adjourned at 13:42

CHAIRPERSON: ……

DATE: ……

Confirmed on ……

6.	**STATUTORY MATTERS**

6.1	**ADOPTION OF THE 2ND REVIEW OF THE 5TH GENERATION INTEGRATED DEVELOPMENT PLAN (IDP) 2022 – 2027**

Collaborator No:
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **22 May 2024**

1. SUBJECT: ADOPTION OF THE 2ND REVIEW OF THE 5TH GENERATION INTEGRATED DEVELOPMENT PLAN (IDP) 2022 – 2027

2. PURPOSE

To submit the following to the Council for adoption:

(a) The 2nd review of the 5th Generation Integrated Development Plan (IDP) 2022 – 2017, attached as **ANNEXURE A;** and

(b) The public participation input and comments, written submissions and the Provincial Government SIME Assessment Report on the draft 2nd review of the 5th Generation IDP 2022 - 2027, attached as **ANNEXURE B.**

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

In terms of Section 34(a)(i)(ii) of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA), each municipal council must review its Integrated Development Plan annually in accordance with an assessment of its performance measurements in terms of Section 41 of MSA and to the extent the changing circumstances so demand. Therefore, taking into account the changing circumstances in the municipal environment, including the community's needs and priorities.

The 2nd review of the 5th Generation IDP 2022 – 2027 informs the municipality's budget and details the municipality's actions to address the vision, mission, strategic objectives, and needs of the community.

The municipal IDP must be reviewed annually to ensure that:

- municipalities and communities keep track of progress in implementing development projects and spending the municipal budget; and
- communities are presented with an opportunity to review their community needs and to recommend changes to the ward priorities outlined in the municipality's IDP.

The IDP and Budget public participation period was open from 02 – 23 April 2024 (22 days) to allow members of the community and stakeholders sufficient time to provide written inputs and or comments on the draft 2nd review of the 5th Generation IDP 2022 - 2027. A total of eight (8) area-based public participation open days were held from 09 – 15 April 2024 in the respective areas / wards. The open days offered an opportunity for community members to engage in one–on–one discussions with

departmental representatives and submit to submit verbal input. An IDP and Budget stakeholder engagement was held on 16 April 2024, attended by councillors, senior management, stakeholders, and role-players in the Stellenbosch Municipal area.

5. RECOMMENDATIONS

(a) that the Stellenbosch Municipality's 2nd review of the 5th Generation IDP 2022 – 2027 be adopted in terms of Section 34 of the MSA, attached as **ANNEXURE A**;

(b) that the public participation inputs and written submissions on the draft 2nd review of the 5th Generation IDP 2022 – 2027 and the Provincial Government SIME Assessment Report, attached as **ANNEXURE B**, be noted;

(c) that an advertisement be placed on the official website of the municipality and in the local newspaper notifying the public that the 2nd review of the 5th Generation IDP 2022 – 2027 has been adopted by the Council; and

(d) that the adopted 2nd review of the 5th Generation IDP 2022 – 2027 be submitted to the MEC for Local Government, Environmental Affairs and Development Planning, Western Cape: Department of Local Government, Western Cape: Provincial Treasury, the Cape Winelands District Municipality, and the Office of the Provincial Speaker.

6. DISCUSSION

6.1 Background

In terms of the provisions of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA), each council must review its Integrated Development Plan in accordance with an assessment of its performance measurements in terms of Section 41 of the MSA and to the extent the changing circumstances so demand.

The key dates for the IDP review process form part of the integrated SDF / IDP / Budget Time Schedule approved by the Council in August 2023 to guide the planning and development of the 2nd review of the 5th Generation IDP 2022 – 2027.

The following processes were followed in accordance with the Time Schedule:

Date	Action(s)
July / August 2023	• Approval of the Spatial Development Framework (SDF) / Integrated Development Plan (IDP) / Budget Time Schedule / Process Plan for 2024/25.
September 2023 – November 2023	• The IDP public participation period was open from 04 September to 04 October 2023. • The area–based IDP public participation open days were held from 12 September – 02 October 2023. • The IDP stakeholder engagement was held on 04 October 2023. • An electronic submission form was activated on the municipal website for the community and stakeholders to provide their community needs and inputs. This website link (URL) was shared via Facebook, Twitter, WhatsApp, and the Stellenbosch Citizen App. • Hard copies of the "Have Your Say' submission forms were also made available at all libraries and ward offices. • All-ward councillor sessions were facilitated from 14 to 16 November 2023, for the reprioritisation of the 2022 – 2027 ward priorities considering community inputs as baseline information for the reprioritisation of ward priorities.
December 2023 - February 2024	• Departmental sessions were held to review the IDP deliverables and targets for the draft 2nd review of the 5th Generation IDP 2022 – 2027. • MayCo and Management had a strategic session on 12 January 2024 to consider the external and internal analysis and strategies around the 5-year development priorities and operational strategies (programmes / projects / activities and actions).
March – April 2024	• The MayCo and the Council to consider the draft 2nd review of the 5th Generation IDP 2022 – 2027 to obtain public input and comments. • The IDP and Budget public participation period is scheduled to commence on 02 – 23 April 2024. • A Stakeholder Engagement will be held on 16 April 2024. • Consultation and refinement of the IDP and Budget documents taking into consideration the community input and comments.
May 2024	• Provincial SIME Assessment engagement was held on 03 May 2024. • Adoption of the final 2nd review of the 5th Generation IDP 2022 – 2027, Budget, Tariffs, and budget-related policies in May 2024. • Submission of the adopted 2nd review of the 5th Generation IDP 2022 – 2027 to the Provincial Government and other role-players.

6.2 Financial Implications

The IDP and the Budget have been aligned, taking into account ward priorities and public needs identified through the public participation engagements outlined above.

6.3 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

Section 25(1):

The municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan for the development of the municipality which—

(a) links, integrates and co-ordinates plans and takes into account proposals for the development of the municipality;
(b) aligns the resources and capacity of the municipality with the implementation of the plan;

(c) forms the policy framework and general basis on which annual budgets must be based;
(d) complies with the provisions of this Chapter; and
(e) is compatible with national and provincial development plans and planning requirements binding on the municipality in terms of legislation.

Section 26:

An integrated development plan must reflect -

(a) the municipal council's vision for the long-term development of the municipality with special emphasis on the municipality's most critical development and internal transformation needs;
(b) an assessment of the existing level of development in the municipality, which must include an identification of communities which do not have access to basic municipal services;
(c) the council's development priorities and objectives for its elected term, including its local economic development aims and its internal transformation needs;
(d) the council's development strategies which must be aligned with any national or provincial sectoral plans and planning requirements binding on the municipality in terms of legislation;
(e) a spatial development framework which must include the provision of basic guidelines for a land use management system for the municipality;
(f) the council's operational strategies;
(g) applicable disaster management plans;
(h) a financial plan, which must include a budget projection for at least the next three years; and
(i) the key performance indicators and performance targets determined in terms of section 41.

Section 34:

"**Annual review and amendment of the integrated development plan**

A municipal council-

(a) must review its integrated development plan-

(i) annually in accordance with an assessment of its performance measurements in terms of Section 41; and

(ii) to the extent that changing circumstances so demand; and

(a) may amend its integrated development plan in accordance with a prescribed process."

Section 35(1):

An integrated development plan adopted by the council of a municipality—

(a) is the principal strategic planning instrument which guides and informs all planning and development, and all decisions with regard to planning, management and development, in the municipality;
(b) binds the municipality in the exercise of its executive authority, except to the extent of any inconsistency between a municipality's integrated development

plan and national or provincial legislation, in which case such legislation prevails; and

(c) binds all other persons to the extent that those parts of the integrated development plan that impose duties or affect the rights of those persons have been passed as a by-law.

Section 36:

A municipality must give effect to its integrated development plan and conduct its affairs in a manner that is consistent with its integrated development plan.

The 3rd review of the 5th Generation IDP 2022 – 2027 will be compiled during the 2024/25 financial year.

6.4 Staff Implications

This report has no additional staff implications for the Municipality.

6.5 Risk Implications

This report has no direct risk implications for the Municipality.

6.6 Previous / Relevant Council Resolutions:

- Item 8.2 of the 5th Council Meeting held on 25 May 2022. "*Adoption of the 5th Generation Integrated Development Plan (IDP) 2022 - 2027"*; and
- Item 8.2 of the 12th Council Meeting held on 29 March 2023. "*Approval of the Draft 1st Review of the 5th Generation IDP 2022 - 2027"*.
- Item 8.1 of the 14th Council Meeting held on 24 May 2023. "*Adoption of the 1st Review of the 5th Generation IDP 2022 - 2027"*.
- Item 8.2 of the 16th Council Meeting held on 23 August 2023. "*Draft 1st Amendment of the 5th Generation IDP 2022 – 2027"*.
- Item 8.1 of the 17th Council Meeting held on 25 October 2023. "*Adoption of 1st Amendment of the 5th Generation IDP 2022 – 2027*".
- Item 8.3 of the 21st Council Meeting held on 27 March 2024. "*Approval of the Draft 2nd Review of the 5th Generation IDP 2022 - 2027"*.

6.7 Comments from Senior Management

6.7.1 Director: Community and Protection Services
Supported

6.7.2 Chief Financial Officer
Supported

6.7.3 Director: Infrastructure Services
Supported

6.7.4 Director: Corporate Services
Supported

6.7.5 Director: Planning and Economic Development
Supported

6.7.6 Comments from the Municipal Manager
Supported

ANNEXURES

Annexure A: 2nd review of the 5th Generation IDP 2022 – 2027

Annexure B: Public comments received on the draft 2nd review of the 5th Generation IDP 2022 – 2027 and draft MTREF (Budget) 2023 – 2026, and Provincial SIME Assessment Report

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler
POSITION	Municipal Manager
DIRECTORATE	Office of the Municipal Manager
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E-MAIL ADDRESS	geraldine.mettler@stellenbosch.gov.za
REPORT DATE	06 May 2024

ANNEXURE A



STELLENBOSCH

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5th GENERATION INTEGRATED DEVELOPMENT PLAN (IDP) 2022 – 2027

As prescribed by Section 34 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA)

2nd Review

May 2024



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Contents Revisions

Section	Revisions made during the review process
List of Acronyms	Reviewed
Foreword by the Executive Mayor	The Foreword of the Executive Mayor was replaced to take into account changes in the social, political, and economic conditions.
Overview by the Municipal Manager	The Foreword of the Municipal Manager was replaced to take into account changes in the social, political, and economic conditions.
Chapter 1: Governance and Institutional Arrangements	Chapter 1 was reviewed and updated where necessary considering the municipality's changing circumstances.
Chapter 2: State of the Greater Stellenbosch Area	Chapter 2 was reviewed and updated with figures from the 2023 MERO, SEP reports and 2022 SA Statistics.
Chapter 3: Strategic Policy Context	Chapter 3 was reviewed and updated. The pre-determined objectives for the Strategic Focus Area (SFA) were corrected.
Chapter 4: Spatial Development Framework	Additional information was included in Chapter 4 relating to the Adam Tas Corridor.
Chapter 5: Performance Summary of the 5th Generation IDP 2022 - 2027	Chapter 5 was reviewed to reflect on the performance of the implementation plans of the 5th Generation IDP 2022 -2027.
Chapter 6: One Plan: Service Delivery, Budget, Programmes and Projects	Chapter 6 was reviewed and updated. The Cape Winelands Joint Approach initiatives and agricultural interventions have been updated to indicate the progress to date.
Chapter 7: Sector Plans and Implementation	Chapter 7 was reviewed and updated. The sector plans were reviewed by the departments and updated to be aligned with newly adopted sector plans. Information on the revised Safety Plan and Disaster Management Plan has been included. The IDP deliverables and targets on the implementation plans have been adjusted taking into account changes in the social, political, and economic conditions.
Chapter 8: Council Term Projects 2022 – 2027	Chapter 8 was reviewed and updated. The IDP deliverables and targets on the Mayoral and Mayoral Portfolio implementation plans have been adjusted taking into account changes in the social, political, and economic conditions.
Chapter 9: Public Interest and Expression of Needs	Chapter 9 was reviewed and updated with the latest public participation statistics and revised ward priorities for 2022 – 2024.
Chapter 10: Financial Plan	Chapter 10 was reviewed and updated where necessary considering the municipality's changing circumstances.
Chapter 11: Organisational Scorecard (5-YEARS)	Chapter 11 was reviewed and updated where necessary considering the municipality's changing circumstances.
Chapter 12: Implementation, Monitoring and Review (1-YEAR)	Chapter 12 was reviewed and updated where necessary considering the municipality's changing circumstances.

List of Abbreviations and Acronyms

Abbreviation / Acronyms	Description	Abbreviation / Acronyms	Description
AQMP	Air Quality Management Plan	**LUMS**	Land Use Management System
CBD	Central Business District	**LUPA**	Land Use Planning Act
CBO	Community-Based Organisation	**MAYCO**	Mayoral Committee
CITP	Comprehensive Integrated Transport Plan	**MDG**	Millennium Development Goal
CoCT	City of Cape Town	**MDGs**	Millennium Development Goals
CRR	Capital Replacement Reserve	**MEC**	Member of the Executive Council
CSP	Community, Social and Personal Services	**MFMA**	Local Government: Municipal Financial Management Act, 2003 (Act No. 56 of 2003)
CWDM	Cape Winelands District Municipality	**MOU**	Memorandum of Understanding
DBSA	Development Bank of South Africa	**MSA**	Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000)
DCoG	Department of Cooperative Governance	**MTREF**	Medium-Term Revenue and Expenditure Framework
DEADP	Department of Environmental Affairs and Development Planning	**MTSF**	Medium-Term Strategic Framework
DGDS	District Growth and Development Strategy	**NDP**	National Development Plan
DLG	Department Local Government	**NGO**	Non-Governmental Organisation
DMA	Disaster Management Act, 2002 (Act No. 57 of 2002)	**NGP**	New Growth Path
DoRA	Division of Revenue Act	**NHDP**	Neighbourhood Development Plan
DTPW	Department of Transport and Public Works	**NMT**	Non-motorised Transport
du/ha	Dwelling units per hectare	**NPO**	Non-Profit Organisation
DWAF	Department of Water and Sanitation (previously Department of Water Affairs and Forestry)	**NSDP**	National Spatial Development Perspective
ECD	Early Childhood Development	**PEA**	Potentially Economically Active
EDA	Economic Development Agency	**PGWC**	Provincial Government of the Western Cape
EPWP	Expanded Public Works Programme	**PMS**	Performance Management System
FLISP	Finance Linked Individual Subsidy Programme	**PMS**	Performance Management System
FPSU	Farmer Production Support Unit	**POE**	Portfolio of Evidence
GCM	Greater Cape Metro	**PSDF**	Provincial Spatial Development Framework
GDP	Gross Domestic Product	**PSTP**	Provincial Sustainable Transport Programme
GDP-R	Gross Domestic Product in Rand	**RAP**	Rural Area Plan
GGP	Gross Geographic Product	**RSIF**	Regional Spatial Implementation Framework
GIS	Geographic Information System	**SALGA**	South African Local Government Association
GRAP	Generally-Recognised Accounting Practices	**SAMWU**	South African Municipal Workers Union
GVA-R	Gross Value-Added in Rand	**SANBI**	South African National Biodiversity Institute
HDI	Human Development Index	**SAPS**	South African Police Service
HIV/AIDS	Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome	**SDBIP**	Service Delivery and Budget Implementation Plan
HR	Human Resources	**SDF**	Spatial Development Framework
IDP	Integrated Development Plan	**SITT**	Stellenbosch Infrastructure Task Team
IHS	Integrated Human Settlements	**SLA**	Service Level Agreement
IHSP	Integrated Human Settlement Plan	**SM**	Stellenbosch Municipality
IIC	Infrastructure Innovation Committee	**SMME**	Small Medium and Micro Enterprises
I-MAP	Implementation Plan	**SOE**	State-Owned Enterprises

Abbreviation / Acronyms	Description	Abbreviation / Acronyms	Description
IMATU	Independent Municipal Allied Trade Union	**SOP**	Standard Operating Procedure
IMESA	Institute for Municipal Engineers South Africa ITP Integrated Transport Plan	**SPLUMA**	Spatial Planning and Land Use Management Act, 2013 (Act No. 16 of 2013)
IPC	Integrated Planning Committee	**SU**	Stellenbosch University
IRDP	Integrated Residential Development Programme	**UDS**	Urban Development Strategy
ISC	Integrated Steering Committee	**UISP**	Upgrading of Informal Settlements Programme
IWMP	Integrated Waste Management Plan	**US**	University of Stellenbosch
JPI	Joint Planning Initiative	**WCDSP**	Western Cape Draft Strategic Plan
KPA	Key Performance Area	**WCG**	Western Cape Government
KPI	Key Performance Indicator	**WDM**	Water Demand Management
LED	Local Economic Development	**WESGRO**	Western Cape Tourism, Trade and Investment Promotion Agency
LEO	Law Enforcement Officer	**WSA**	Water Service Authority
LGMTEC	Local Government MTEC	**WSDP**	Water Services Development Plan
LHA	Lanquedoc Housing Association	**WtE**	Waste to Energy
LM	Local Municipality	**WWTW**	Wastewater Treatment Works

Integrated Development Plan for 2022 – 2027

Compiled in terms of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000)

The Integrated Development Plan is the municipality's principal five-year strategic plan that deals with the most critical development needs of the municipal area (external focus) and the organisation's most critical governance needs (internal focus).

The Integrated Development Plan –

- is adopted by the council within one year after a municipal election and remains in force for the council's elected term (five years);
- is drafted and reviewed annually in consultation with the local community as well as interested organs of state and other role players;
- guides and informs all planning and development, and all decisions concerning planning, management, and development;
- forms the framework and basis for the municipality's medium-term expenditure framework, annual budgets, and performance management system; and
- seeks to promote integration by balancing the economic, ecological, and social pillars of sustainability without compromising the institutional capacity required in the implementation, and by coordinating actions across sectors and spheres of government.

STRATEGIC OVERVIEW

Vision, Mission, and Values



FOREWORD BY THE EXECUTIVE MAYOR



Cllr Adv Gesie van Deventer
Executive Mayor

As we embark on the 2nd review of the 5th Generation Integrated Development Plan (IDP), we delve into Stellenbosch Municipality's vision for the upcoming five-year term. This comprehensive assessment not only reflects on our achievements but also critically evaluates our current status and outlines the tasks that lie ahead. Over the past few years, we have not only met but often surpassed our goals, triumphing over numerous challenges along the way.

Our overarching strategy centers on implementing pragmatic solutions, delivering exceptional services to our residents, prioritising economic and social development, and fortifying our reputation for good governance practices and sound financial management. Beyond a mere document or report, this IDP is deeply personal to me. It encapsulates the essence of the Stellenbosch Council's plans, actions, and accomplishments, detailing our government's endeavours to create a clean, safe, and prosperous environment that attracts investment, fosters job creation, and uplifts communities out of poverty. Local government is the closest conduit to our residents and communities. As elected councillors, we are entrusted with the responsibility of serving the needs of all communities, including the 14 "dorpies," equitably and sustainably.

Public participation in the IDP and Budget processes is of paramount importance. Thankfully, our residents in Stellenbosch have actively engaged with the municipality, contributing insights into their needs and priorities. This engagement aids us in meticulous planning and ensures sustainable growth throughout the municipal area (WC024).

The IDP serves as the foundational framework for the municipality to fulfil its mandate and execute its budget. Additionally, it aids us in continuously planning ahead, working diligently, and delivering the services we are accountable for.

Among the key priorities for this term, we are steadfast in ensuring an efficient and effective local government that is accountable and responsive. Our zero-tolerance approach to corruption is unwavering, and we consistently demonstrate our commitment to act decisively when the need arises.

Our commitment to running a clean and transparent government is resolute, with a focus on optimising every public fund for service improvement, maintenance, upgrades, and development. Notably, we are progressing well in our plans to co-generate electricity to shield our communities from the adverse effects of load shedding.

The crucial matter of housing for all our residents remains a top priority. While housing is not a municipal competency, we continue to maximise our resources to provide housing opportunities across various categories, from rental stock to BNG and GAP housing, upgrades of informal settlements, and mixed-use developments.

We will continue to build a municipality of opportunity that creates an enabling environment for economic growth and job creation, and to aid those who need it most. We will also continue to provide quality services to all residents and serve the residents of the Greater Stellenbosch in a well-run, corruption-free administration.

I extend my gratitude to the Deputy Mayor, Councillor Jeremy Fasser, the members of my Mayoral Committee, all our councillors, and the Municipal Manager and Administration for crafting this updated roadmap. Our commitment to realising the vision of becoming a Valley of Opportunity and Innovation for all residents remains steadfast. This document symbolises our unwavering dedication to creating meaningful opportunities for everyone in our community.

CLLR ADV GESIE VAN DEVENTER
EXECUTIVE MAYOR

OVERVIEW BY THE MUNICIPAL MANAGER



Geraldine Mettler
Municipal Manager

In the realm of local governance, I take pride in Stellenbosch Municipality's commitment to delivering essential services amidst considerable pressure and uncertainty. Our ability to adapt and respond to the ever-changing dynamics of the world has been a testament to our resilience as an organisation and our capability as a local government.

The IDP is a strategic tool that guides all the activities of local government in consultation with residents and stakeholders. Its focus is on development in a broader sense and is a structured plan that informs budget priorities, decision-making, and the allocation of resources. Since local government exists to provide municipal services to all residents, it is essential that it interact with the people living in the city and obtain their input in their elected government's plans and vision.

This IDP articulates a set of focused objectives aimed at directing public funds towards programmes and projects that provide the greatest benefit to the public in an equitable manner. The inputs from our communities form the bedrock of the entire IDP and budgeting processes.

Residents now have multiple avenues to express their views on the IDP and articulate their priorities for their wards. Interactive pages on our municipal website, emails, a dedicated WhatsApp line, a variety of social media platforms, and traditional written submissions have become invaluable tools for engaging with our communities. Coupled with community meetings across the entire municipal area, these tools have provided residents with ample opportunities to actively participate in the IDP and Budget processes.

The IDP serves as our roadmap, outlining our current position and future aspirations. It facilitates the evaluation of community needs, the identification of ward priorities, and the reaffirmation of our strategic objectives. Crucially, the IDP informs the municipal budget, aligning practical plans with identified needs. This underscores the importance of reaching as many residents as possible and encouraging active involvement in the decision-making process.

Key priorities outlined for the administration in the 5th Generation IDP encompass various facets:

- E-governance (SMART CITY);
- Bulk infrastructure upgrades for economic development;
- Critical road infrastructure upgrades for safety and development;
- Clean, green electricity generation for economic sustainability;
- Financial viability and sustainability through long-term planning;
- Zero-tolerance approach to corruption;
- Focus on social and gap housing;
- Finalising the Inclusionary Housing Policy;
- Continuing wealth creation through the title deed programme;
- The Adam Tas Corridor development;
- Improvements in business processes in the Planning Department;
- Establishment of a land invasion unit; and
- Enhancements to safety through expanded surveillance networks.

The municipality's achievements are a testament to our commitment to collaboration, good governance practices, transparency, and organisational stability. Fiscal discipline, operational restraint, and sound corporate governance have positioned the municipality to resiliently weather any storm.

Our effective partnerships with industry, investors, residents, and community organisations continue to strengthen, and I extend my gratitude to all partners and stakeholders for their contributions. I anticipate that opportunities for even stronger partnerships and collaboration will flourish during the implementation of this new IDP.

Special thanks to our Executive Mayor, Mayoral Committee, Councillors, and Directors for their guidance and significant contributions to enhancing the functionality of our administration for all residents. Together with the residents and stakeholders of the Stellenbosch Municipality, we can transform our towns into places of excellence and opportunity for all.

GERALDINE METTLER
MUNICIPAL MANAGER

CHAPTER 1:
Governance and Institutional Arrangements

1.1 Integrated Development Planning

The Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA) mandates South African municipalities to formulate a five-year Integrated Development Plan (IDP) to inform the municipal budget and guide all development within the municipal area. The IDP is considered the municipality's principal strategic plan that deals with the most critical development needs of the municipal area as well as the most critical governance needs of the organisation.

As the principal planning instrument that guides and informs the municipal budget, the planning process has to provide a forum for identifying, unpacking, and resolving the real issues that face the residents of Stellenbosch Municipality. Identifying these issues in consultation with communities makes it possible for the municipality to propose realistic and workable solutions that can be budgeted for, implemented, and monitored in a controlled environment. These issues may be overarching issues that affect the whole municipality or may only affect specific communities. It is therefore crucially important that the IDP be developed after the completion of a public participation process in which community stakeholders were thoroughly consulted. The plan is also developed in partnership with the provincial and national governments as well as the district municipality.

At the heart of the IDP lies improvement in the provision of basic municipal services and expanding livelihood opportunities for the people of the Stellenbosch Municipality. The IDP also focuses on expanding and transforming municipal capacity, enterprise development, and, crucially, exploring new ways of working and living together. This is especially relevant in an ever-changing environment.

1.2 Compilation and Legal Status of the 5th Generation IDP 2022 – 2027

SECTION 35(1) OF THE MSA

An IDP is adopted by the council of a municipality:

(a) is the principal strategic planning instrument which guides and informs all planning and development, and all decisions with regard to planning, management and development, in the municipality;

(b) binds the municipality in the exercise of its executive authority, except to the extent of any inconsistency between a municipality's integrated development plan and national or provincial legislation, in which case such legislation prevails; and

(c) binds all other persons to the extent that those parts of the integrated development plan that impose duties or affect the rights of those persons have been passed as a by-law.

CHAPTER 5 AND SECTION 26 OF THE MSA

Core components of IDPs: An integrated development plan must reflect-

(a) The municipal council's vision for the long-term development of the municipality, with special emphasis on the municipality's most critical development and internal transformation needs;

(b) An assessment of the existing level of development in the municipality, which must include an identification of communities that do not have access to basic municipal services;

(c) The council's development priorities and objectives for its elected term, including its local economic development aims and its internal transformation needs;

(d) The council's development strategies, which must be aligned with any national and provincial sectoral plans and planning requirements binding on the municipality in terms of legislation;

(e) A spatial development framework that must include the provision of basic guidelines for a land-use management system for the municipality;

(f) The council's operational strategies;

(g) Applicable disaster management plans;

(h) A financial plan, which must include a budget projection for at least the next three years; and

(i) The key performance indicators and performance targets are determined in terms of Section 41.

The IDP is informed by a leadership agenda, as contained in national and provincial policy documents, as well as the needs of local citizens and public, private, and community organisations. It directs and is informed by different aspects of the municipality's work, including how the municipality is structured politically and administratively, the municipal budget, the sector plans and service delivery and budget implementation plans of different municipal services, and how the municipality manages its performance.

The 2nd review of the 5th Generation IDP 2022 – 2027 outlines the following chapters:

- Chapter 1: Governance and Institutional Arrangements;
- Chapter 2: State of the Greater Stellenbosch Area;
- Chapter 3: The Strategic Policy Context;
- Chapter 4: Spatial Development Framework;
- Chapter 5: Performance Summary of the 5th Generation IDP 2022 – 2027;
- Chapter 6: One Plan: Service Delivery, Budget, Programme and Projects;
- Chapter 7: Sector Planning and Implementation;
- Chapter 8: Council Term Projects 2022 – 2027;
- Chapter 9: Public Interest and Expression of Needs (Community Participation);
- Chapter 10: Financial Plan;
- Chapter 11: Organisational Scorecard (5 Years); and
- Chapter 12: Implementation, Monitoring and Review (1- year).

1.3 Relationship between the IDP, Budget, Performance Management and Risk Management

The IDP process, together with the performance management process, should be seamlessly integrated, where the IDP ensures that the planning stage for performance management occurs, and performance management fulfils the implementation, monitoring, and evaluation of the IDP process. This is prescribed according to the Performance Management Guide for Municipalities, DPLG, 2001.

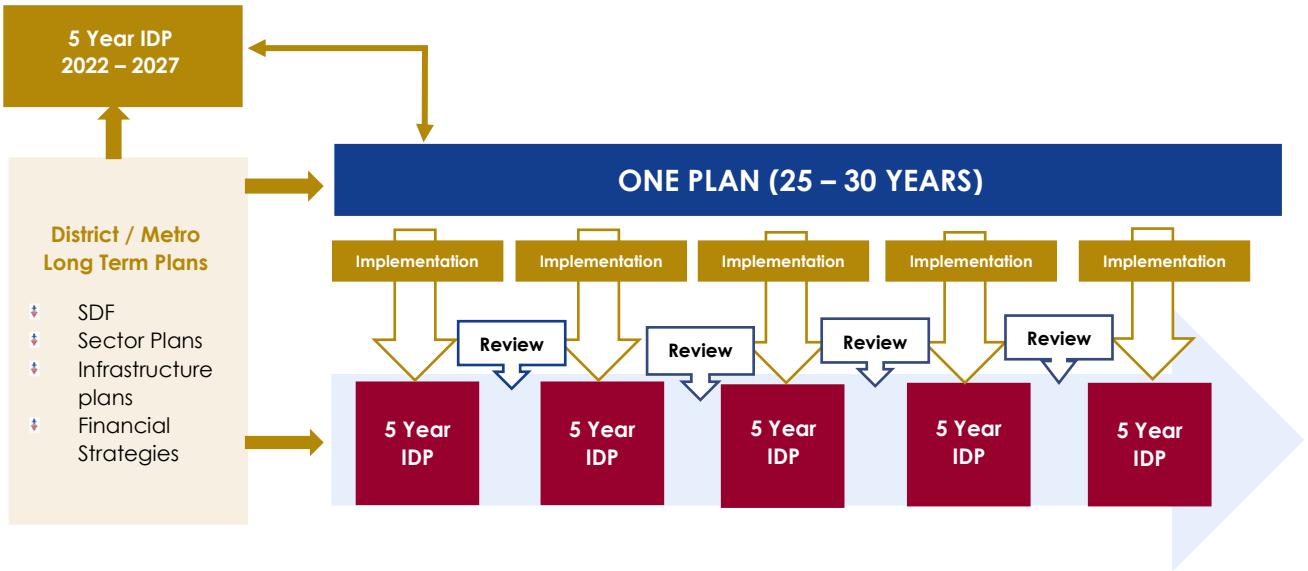
The role of the Budget is to attach money to the objectives that are contained in the IDP, and the Budget gets monitored through the Service Delivery Budget Implementation Plan (SDBIP). The IDP, therefore, provides the strategic direction for the municipality, whereas the Budget should ensure the implementation of the IDP.

Risk management is one of management's core responsibilities according to Section 62 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) and is an integral part of the internal processes of a municipality. It is a systematic process to identify, evaluate, and address risks continuously before such risks can negatively impact the service delivery capacity of the Stellenbosch Municipality. Risk management provides reasonable assurance that the institution will be successful in achieving its goals and objectives.

1.4 Relationship between the IDP and One Plan

The One Plan does not replace the Integrated Development Plan (IDP) of the municipality as the "single, inclusive, and strategic plan for the development of the municipality." It is envisaged that the One Plan will strengthen and enhance the IDP and other plans of the municipalities. It is foreseen to provide greater certainty and direction for the IDP. During the development of the One Plan, the IDP informed the One Plan. However, after approval of the One Plan, the IDP will be guided by the strategies and priorities outlined in the One Plan. In this regard, the IDP will be the vehicle through which implementation of the One Plan will happen at the local government level.

Figure 1: Relationship between One Plan and IDP



1.5 The IDP and Ward Plans

The **twenty - three (23)** ward plans include:

- A consensus on priorities for the relevant ward(s);
- An implementation plan; and
- The capital budget is available for the relevant wards, including the small capital budget.

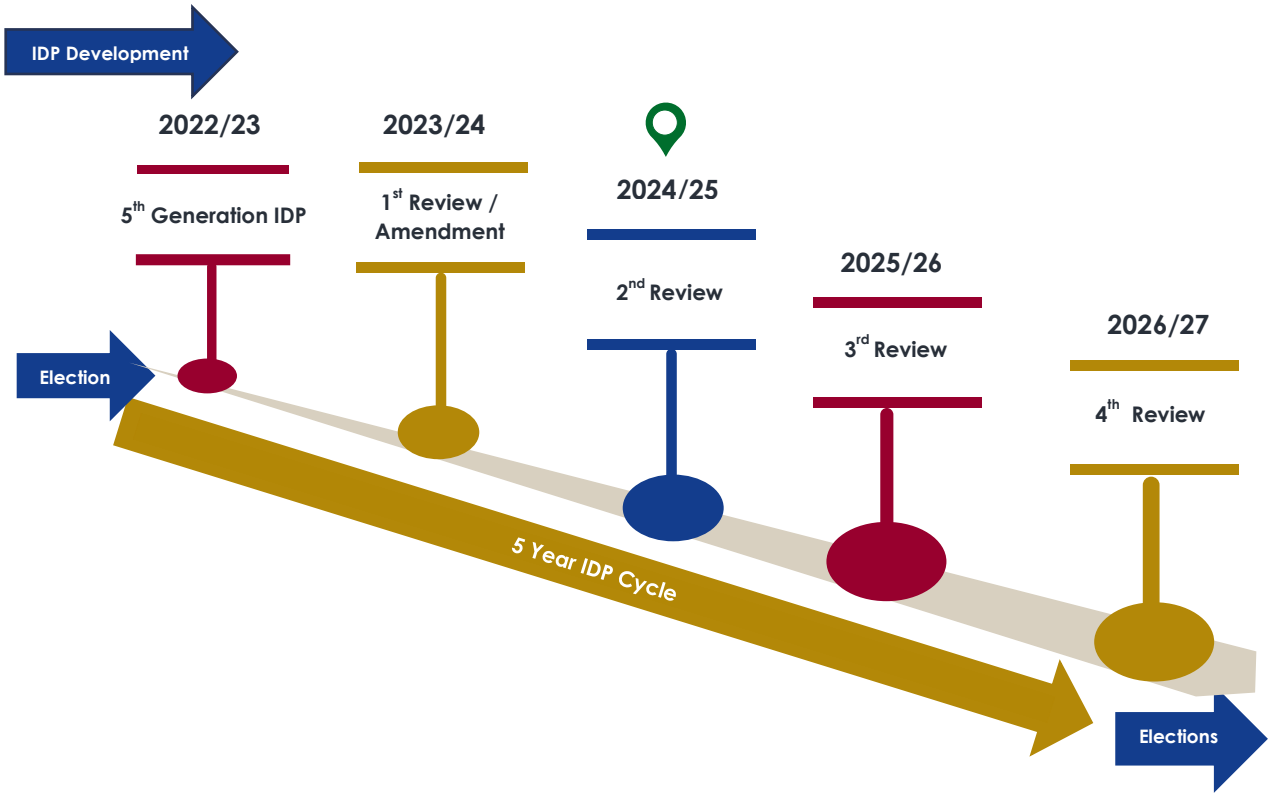
Ward plans help make sure that the IDP is more targeted and relevant to the needs of all groups, including the most vulnerable. These plans give ward committees a way to plan and carry out their roles and responsibilities in a systematic way. They are the basis for conversations between the municipality and ward committees about setting priorities and making budget requests. Ward committees will also use them to keep track of and evaluate progress throughout the year. The information is, however, on a detailed level and is not duplicated in the IDP, but a detailed ward plan is available on request.

1.6 The IDP Planning Process (five-year cycle)

According to the MSA, every new council that comes into office after the local government elections has to prepare an IDP that will guide them for the five years that they are in office. The IDP is, therefore, linked to the five-year term of office of councillors. This does, however, not restrict all proposals in the IDP to five years. The strategic goals that are part of the municipality's strategy all have a longer than five-year horizon, similar to the Spatial Development Framework (SDF) of the municipality.

A clear distinction must also be made between the main IDP, which is compiled every five years (or if a new council comes into power within the five-year period and does not accept the previous council's IDP), and the annual review of the IDP. The annual review is not a replacement for the five-year IDP, and its purpose is not to interfere with the long-term strategic orientation of the municipality. The annual review reflects, and progress reports made concerning the five-year strategy (and strategic goals) and proposes adjustments to the strategy, if necessary, because of changing internal and external circumstances that impact the appropriateness of the IDP.

Figure 2: Five–Year IDP Development and review cycle



1.7 Review of the Integrated Development Plan

Section 34 of the MSA prescribes that a municipality -

a) must review its integrated development plan –
   (i) annually following an assessment of its performance measurement in terms of section 41; and
   (ii) to the extent that changing circumstances so demand;

The review process serves as an institutional monitoring process where stakeholders can meet to discuss the successes and progress of the previous financial year. It is not designed to interfere with the long-term strategic objectives of the municipality. The review process is a strategic process to ensure the institution remains in touch with its intentions, informed of the varying needs of residents and up to date with the changing environment within which it functions.

The Stellenbosch Municipality, in collaboration with all relevant stakeholders and following the completion of the IDP public participation engagements during September 2023, must now review its IDP.

This is the second review to occur since the adoption of the 5th Generation IDP 2022 – 2027 in May 2022.

Importantly, this review does not seek to replace or rewrite the IDP that was adopted by the Council on 25 May 2022. The purpose of this review, as instructed by the MSA, is to examine the progress made on the implementation of the IDP and assess the municipality's strategic objectives and targets as set out in the IDP.

The priorities and key performance deliverables identified in this review of the IDP will seek to better inform the municipality's budget, and sector plans and streamline service delivery initiatives. This will ensure that the Stellenbosch Municipality remains on course to attain its strategic objectives.

1.8 Roles and Responsibilities

Section 53 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA) stipulates, inter alia, that the respective roles and areas of responsibility of each political structure and political office bearer of the municipality and the Municipal Manager must be defined.

Figure 3: Roles and Responsibilities

Executive Mayor and Municipal Council

In terms of the MSA and the MFMA, the Executive Mayor must:
- Manage the drafting of the IDP;
- Assign responsibilities in this regard to the Municipal Manager;
- Submit the draft plan to the municipal council for adoption; and
- Co-ordinate the annual revision of the IDP and determine how the IDP taken into account or revised for the purposes of the Budget.

The Municipal Council
- The Council is the ultimate decision-making authority.
- Decisions to approve or amend the municipality's IDP may not be delegated and have to be taken by the full Council.

Proportional Councillors, Ward Councillors and Ward Committee Members
- Assist with public participation process.
- Assist the ward councillor (who is the chairperson) in identifying challenges and needs of residents.
- Provide a mechanism for discussion and negotiation between different stakeholders in the ward;
- Interact with other forums and organisations on matters affecting the ward;
- Draw up a ward plan that offers suggestions on how to improve service delivery in the particular ward;
- Disseminate information in the ward; and
- Monitor the implementation process concerning its area

Municipal Manager and Management Team
- Provide technical / sector expertise and information;
- Provide inputs related to the various planning steps;
- Summarise / digest / process inputs from the participation process;
- Discuss and comment on inputs from specialists; and
- Address inputs from and give feedback to the community.

1.9 Municipal Council

The Council performs both legislative and executive functions. It focuses on legislative, oversight, and participatory roles and has delegated its executive function to the Executive Mayor and the Mayoral Committee. Its primary role is to debate issues publicly as well as facilitate political debates and discussions. Apart from their functions as policymakers, councillors are also actively involved with community work and in the various social programmes in the municipal area.

Stellenbosch Municipality is represented by 45 councillors, of whom 23 were elected directly as ward councillors. The rest of the councillors were elected based on the proportion of votes cast for the different political parties. The political composition of the Council is as follows:

Table 1: Council Political Representation

Political Party	Number of Councillors
Democratic Alliance (DA)	**28**
African National Congress (ANC)	**8**
GOOD	**3**
Economic Freedom Fighters (EFF)	**2**
African Christian Democratic Party (ACDP)	**1**
People's Democratic Movement (PDM)	**1**
Patriotic Alliance (PA)	**1**
Vryheidsfront Plus (VF)	**1**
Total	**45**

Below is a table that categorises the councillors within their respective political parties and wards.

Table 2: Ward Councillors and Proportional Councillors

No.	Name of Councillor	Capacity	Political Party	Ward Councillor and Proportional (PR)
1.	G van Deventer (Adv)	Executive Mayor	DA	PR
2.	JS Fasser (Mr)	Deputy Executive Mayor including Financial Services portfolio	DA	PR
3.	Q Smit (Mr)	Speaker	DA	PR
4.	A Hanekom (Mr)	Part-time	DA	PR
5.	S Schafer (Mr)	Part-time	DA	PR
6.	X Kalipa (Mr)	MayCo Member	DA	PR
7.	P Crawley (Ms)	Chief Whip	DA	PR
8.	X Mdemka (Ms)	Part - time	DA	PR
9.	N Olayi (Mr)	Part-time	DA	PR
10.	R Pheiffer (Mr)	MayCo Member	DA	Ward Councillor: Ward 1
11.	WC Petersen (Ms)	Part-time	DA	Ward Councillor: Ward 2
12.	C Manuel (Mr)	Part-time	DA	Ward Councillor: Ward 3
13.	R Adams (Mr)	Part-Time	DA	Ward Councillor: Ward 4
14.	RB van Rooyen (Mr)	Part-time	DA	Ward Councillor: Ward 5
15.	NE Mcombring (Ms)	Part-time	DA	Ward Councillor: Ward 6
16.	A Ferns (Ms)	Part-time	DA	Ward Councillor: Ward 7
17.	C van Wyk (Ms)	MayCo Member	DA	Ward Councillor: Ward 8
18.	Z Dalling (Ms)	Part-Time	DA	Ward Councillor: Ward 9
19.	R du Toit (Ms)	MayCo Member	DA	Ward Councillor: Ward 10
20.	J Serdyn (Ms)	Part-time	DA	Ward Councillor: Ward 11
21.	E Vermeulen (Ms)	Part-time	DA	Ward Councillor: Ward 16
22.	P Johnson (Mr)	MayCo Member	DA	Ward Councillor: Ward 17
23.	J Anthony (Ald)	MayCo Member	DA	Ward Councillor: Ward 18
24.	J Williams (Mr)	MayCo Member	DA	Ward Councillor: Ward 19
25.	J Joon (Mr)	MayCo Member	DA	Ward Councillor: Ward 20

No.	Name of Councillor	Capacity	Political Party	Ward Councillor and Proportional (PR)
26.	M Slabbert (Mr)	Part-time	DA	Ward Councillor: Ward 21
27.	E Groenewald (Ms)	Part-time	DA	Ward Councillor: Ward 22
28.	L Nkamisa (Mr)	MayCo Member	DA	Ward Councillor: Ward 23
29.	RS Nalumango (Ms)	Part-time	ANC	PR
30.	N Ntsunguzi (Ms)	Part-time	ANC	PR
31.	MG Rataza (Mr)	Part-time	ANC	PR
32.	N Mananga – Gugushe (Ms)	Part-time	ANC	PR
33.	A Tomose (Mr)	Part-time	ANC	Ward Councillor: Ward 12
34.	M Nkopane (Ms)	Part-time	ANC	Ward Councillor: Ward 13
35.	MM Danana (Mr)	Part-time	ANC	Ward Councillor: Ward 14
36.	EP Masiminini (Mr)	Part-time	ANC	Ward Councillor: Ward 15
37.	Vacant	Part-time	GOOD	PR
38.	RB Hendrikse (Ms)	Part-time	GOOD	PR
39.	M van Stade (Mr)	Part-time	GOOD	PR
40.	ZR Ndalasi (Mr)	Part-time	EFF	PR
41.	NM Mkhontwana (Ms)	Part-time	EFF	PR
42.	OL Jooste (Mr)	Part-time	ACDP	PR
43.	W Pietersen (Mr)	MPAC Chairperson	PDM	PR
44.	J Andrews (Mr)	Part-time	PA	PR
45.	I De Taillefer (Ms)	Part-time	VF Plus	PR

1.10 Executive Mayor and Mayoral Committee (MayCo)

The Mayoral Committee assists the Executive Mayor of the municipality, who oversees the municipality's political executive branch. The Executive Mayor is at the centre of the system of governance since executive powers are vested in the executive mayor to oversee the day-to-day affairs. This encompasses an overarching strategic and political responsibility. The key element of the executive model is that executive power is vested in the Executive Mayor, in addition to delegated powers assigned by the Council. Although accountable for the strategic direction and performance of the municipality, the Executive Mayor operates in consultation with the Mayoral Committee.

Table 3: Executive Mayor and Mayoral Committee (MayCo)

Name of member	Portfolio
Alderman G van Deventer	Executive Mayor
Cllr J Fasser	Deputy Executive Mayor, including Financial Services
Cllr P Johnson	MayCo member: Infrastructure Services
Cllr X Kalipa	MayCo member: Community Services
Cllr R Pheiffer	MayCo member: Protection Services
Cllr L Nkamisa	MayCo member: Corporate Services
Cllr JC Anthony	MayCo member: Youth, Sport, and Culture
Cllr J Williams	MayCo member: Parks, Open Spaces and Environment
Cllr R du Toit	MayCo member: Human Settlements
Cllr J Joon	MayCo member: Rural Management
Cllr C van Wyk	MayCo member: Planning, Local Economic Development and Tourism

Figure 4: Executive Mayoral Committee



Quintin Smit
Speaker

Gesie van Deventer
Executive Mayor

Jeremy Fasser
Deputy Mayor

MayCo Members



Reginald Pheiffer
Protection Services



JC Anthony
Youth, Sport and Culture



Carli van Wyk
Planning, LED &Tourism



Jeremy Fasser
Financial Services



Rozette du Toit
Human Settlement



Peter Johnson
Infrastructure Services



Xolile Kalipa
Community Services



Lwando Nkamisa
Corporate Services



James Williams
Parks, Open Spaces & Environment



Joseph Joon
Rural Management

1.11 The Administration

The Municipal Manager is the Chief Accounting Officer of the municipality. The Municipal Manager is the head of the administration and primarily must serve as the chief custodian of service delivery. The Municipal Manager is assisted by the Management Team, which reports directly to the Municipal Manager. The structure of the management team is outlined in the diagram below:

Figure 5: Municipal Management Team



Geraldine Mettler
Municipal Manager
Strategic Management; Internal Audit; Corporate Governance; Risk Management; Intergovernmental Relations; International Relations; Integrated Development Planning; Organisational Performance Management; Communications; and Knowledge Management.



Annalene de Beer
Director: Corporate Services
Administrative Services; Legal and Compliance; Human Resources Management; Individual Performance Management; Information and Communication Technology; Councillor's Support; Committee Services; Municipal Court; and Properties Management and Municipal Building Maintenance.



Anthony Barnes
Director: Planning and Economic Development
Development Management; Development Planning; Integrated Human Settlements; Building Management; Heritage Resource Management; Spatial Planning and Land Use Management; Local Economic Development and Tourism, Housing Development; Informal Settlements; and Housing Administration.



Kevin Carolus
Chief Financial Officer
Revenue Management; Expenditure Management; Budget Preparation and Management; Management of Financial Statements; Supply Chain Management; Financial Systems; and Asset Management.



Shane Chandaka
Director: Infrastructure Services
Roads, Transport and Storm Water; Water and Wastewater Services; Electrical Services; Waste Management; and Infrastructure Planning, Development, and Implementation.



Gary Boshoff
Director: Community and Protection Services
Community Development; Protection Services; Disaster Management and Fire Services, Traffic and Law Enforcement Services; Library Services; Parks and Cemeteries; Recreation, Sport, and Halls; and Environmental Management.

1.12 First-Year Process Followed

The table below reflects the preparation for the 5th Generation Integrated Development Plan 2022 – 2027.

Table 4: Preparation for the first year of the 5th Generation IDP 2022 – 2027

Date	Action(s)
July / August 2021	• Approval of the *m*SDF / IDP / Budget Process Plan / Time Schedule. • Cape Winelands District Municipality hosted a discussion session on the Section 27 Framework.
September 2021 – November 2021	• With the Local Government Elections completed in November 2021, it was critical for the municipality to carefully manage the process to ensure compliance with legislation and the successful development of the 5th Generation IDP 2022 – 2027, therefore an Amended *m*SDF / IDP / Budget Process Plan / Time Schedule was submitted to Council on 23 November 2021 for consideration and approval. • The IDP public participation period started on **29 November 2021** and ended on **12 January 2022**. • A link to access IDP pre-recorded videos was published on the municipal Youtube Channel, shared via Facebook, Twitter, WhatsApp, Stellenbosch Citizen App and on the municipal website. Feedback was also provided on the implementation of projects per ward. • An electronic written submission form was created on the municipal website for the community and stakeholders to provide input into the development of the 5th Generation IDP 2022 – 2027. This website link (URL) was shared via Facebook, Twitter, WhatsApp, and the Stellenbosch Citizen App. • Hard copies of the submission form were also made available at all libraries and ward offices.
December 2021 - February 2022	• An Online Sector Engagement was held on **11 January 2022** to determine the sector needs and collectively devise plans to address the needs. • MayCo and management had a strategic session from **13 – 14 January 2022** to consider the external and internal analysis and strategies around the 5-year development priorities and operational strategies (programmes / projects / activities and actions). • Departmental sessions were held with all departments to set their 5–year implementation plans for the 5th Generation IDP 2022 – 2027.
March 2022 – April 2022	• The Process Plan for 2022 – 2027 to guide the planning, drafting, adoption and review of the 5th Generation IDP 2022 – 2027 was approved by the Council on **30 March 2022**, for public comment for 21 days. • A second revision of the SDF / IDP / Budget Time Schedule for 2022/23 was submitted to the Council on **30 March 2022** for consideration and approval, which in effect moved the adoption of the Process Plan to May 2022. This was done to ensure compliance and alignment between the MSA Section 27 Framework of the CWDM and the Process Plan for 2022 – 2027 of the Stellenbosch Municipality. • The draft 5th Generation IDP 2022 – 2027 and draft MTREF 2022/23 – 2024/25 for Stellenbosch Municipality was submitted to the Council on **30 March 2022** for consideration and approval to be released for public comments. • The IDP and Budget public participation process within the Stellenbosch Municipal area commenced on **04 – 28 April 2022.** • Inputs and comments on the draft 5th Generation IDP 2022 – 2027 and draft MTREF 2022/23 – 2024/25 will be compiled and distributed to the directorates for consideration in finalising the IDP and Budget.
May – June 2022	• Adoption of the final IDP and Budget, Tariffs and Budget-related policies. • Submit adopted IDP to Cape Winelands District Municipality, Provincial Government and National Treasury. • Approval of SDBIP by the Executive Mayor within 28 days after adoption of the IDP and Budget.

1.13 Second-Year Process Followed

The table below reflects the preparation for the 1st review of the 5th Generation Integrated Development Plan 2022 – 2027 for the 2023/24 financial year.

Table 5: Preparation for the second year for the 1st review of the 5th Generation IDP 2022 – 2027

Date	Action(s)
July / August 2022	• Approval of the Spatial Development Framework (SDF) / Integrated Development Plan (IDP) / Budget Time Schedule / Process Plan for 2023/24
September 2022 – November 2022	• The IDP public participation period was open from **07 – 28 September 2022.** • The hybrid public participation meetings were held from **19 – 22 September 2022.** • The online stakeholder engagement was held on **27 September 2022.** • An electronic written submission form was created on the municipal website for the community and stakeholders to provide input into the 1st Review of the 5th Generation IDP 2022 – 2027. This website link (URL) was shared via Facebook, Twitter, WhatsApp, and the Stellenbosch Citizen App. • Hard copies of the "Have Your Say' submission form was also made available at all libraries and ward offices. • An all-ward councillor session was held on **7 October 2022**, for the reprioritisation of ward priorities for the 2023/24 financial year taking into account the community inputs as baseline information for the reprioritisation of ward priorities.
December 2022 - February 2023	• Departmental sessions were held to review the IDP deliverables and targets set for the period 2022 – 2027. • An Indaba 2 Engagement was attended on **7 February 2023** to provide the opportunity to the municipality to engage Western Cape Government (WCG) departments on planning priorities, service delivery challenges and WCG-planned projects / programmes. • Management strategic session on **15 and 16 February 2023** to consider the external and internal analysis and strategies around the 5-year development priorities and operational strategies (programmes / projects / activities and actions).
March-May 2023	• MayCo and Council considered the draft 1st Review of the 5th Generation IDP 2022 – 2027 to obtain public input and comments. • The IDP and Budget public participation period has commenced on **03 April – 25 April 2023.** • A virtual Stakeholder Engagement was held on **20 April 2023** to provide feedback on major projects / programmes / initiatives. • The closing date for the IDP and Budget submission was **25 April 2023**. • Consultation and refinement of SDF, IDP and Budget documents. • Adoption of final IDP, Budget, Tariffs, and budget-related policies. • Submission of the adopted IDP to the Provincial Government and other role-players.

1.14 First Amendment Process Followed

The table below stipulates the key activities in preparation for the 1st Amendment of the 5th Generation IDP 2022 – 2027:

Table 6: Preparation for the 1st Amendment of the 5th Generation IDP 2022 – 2027

Date	Action(s)
August 2023 - September 2023	• Submit the draft proposed amendments to the IDP to MayCo, taking into consideration the requirements of the Municipal Planning and Performance Management Regulations, to recommend to the Council. • Submit the proposed draft IDP amendments, taking into consideration the requirements of the Municipal Planning and Performance Management Regulations, to the Council for approval for the purpose of obtaining public comment (21 days). • The proposed draft IDP amendments were advertised for a period of 21 days to allow for public comment on the municipal website and local newspaper. • The period for public comment on the proposed draft IDP amendments was 21 days. • Submit the proposed draft IDP Amendments to the MEC, Provincial Treasury, National Treasury, and other affected organs of state within 10 working days after the Council approval. • Submit the draft IDP Amendment to the District Municipality for input within 10 working days after the Council approval.
October 2023	• Submit the final amended IDP to the Council for adoption together with the memorandum in terms of Regulation 3. • The adopted IDP Amendment was published on the municipal website. • An electronic and hard copy of the adopted IDP Amendment was submitted to the MEC for local government as well as Provincial Treasury, National Treasury, and District Municipality within 10 days of the adoption or amendment of the plan. • A notice was published in the local newspaper to inform the public of the adoption of the amended IDP (within 14 days of the adoption of the plan) and to place hard copies in libraries and ward offices.

1.15 Third-Year Process Followed

The table below reflects the preparation for the 2nd review of the 5th Generation Integrated Development Plan 2022 – 2027 for the 2024/25 financial year.

Table 7: Preparation of the third year for the review of the 5th Generation IDP 2022 – 2027

Date	Action(s)
July / August 2023	• Approval of the Spatial Development Framework (SDF) / Integrated Development Plan (IDP) / Budget Time Schedule / Process Plan for 2024/25
September 2023 – November 2023	• The IDP public participation period was open from 04 September to 04 October 2023. • The area–based IDP public participation open days were held from 12 September – 02 October 2023. • The IDP stakeholder engagement was held on 04 October 2023. • An electronic submission form was created on the municipal website for the community and stakeholders to provide their community needs and inputs. This website link (URL) was shared via Facebook, Twitter, WhatsApp, and the Stellenbosch Citizen App. • Hard copies of the "Have Your Say' submission form were also made available at all libraries and ward offices. • All-ward councillor sessions were facilitated from 14 to 16 November 2023, for the reprioritisation of the 2022 – 2027 ward priorities, taking into account community inputs as baseline information for the reprioritisation of ward priorities.
December 2023 - February 2024	• Departmental sessions were held to review the IDP deliverables and targets for the 2nd Review of the 5th Generation IDP 2022 – 2027. • MayCo and Management had a strategic session on 12 January 2024 to consider the external and internal analysis and strategies around the 5-year development priorities and operational strategies (programmes / projects / activities and actions).
March-May 2024	• MayCo and Council to consider the draft 2nd Review of the 5th Generation IDP 2022 – 2027 to obtain public input and comments. • The IDP and Budget public participation period was conducted from **02 April – 23 April 2024.** • A Stakeholder Engagement were held on **16 April 2024.** • The Provincial SIME Engagement took place on **03 May 2024**. • Consultation and refinement of the IDP and Budget documents. • Adoption of the final IDP, Budget, Tariffs, and budget-related policies by Council in **May 2024**. • Submission of the adopted IDP to the Provincial Government and other role-players.

1.16 Corporate Governance

Corporate governance is the set of processes, practices, policies, laws, and stakeholders affecting the way an institution is directed, administered, and controlled. Corporate governance also encompasses the relationships among the many stakeholders involved and the goals for which the institution is governed.

1.17 Risk Management

Section 62 of the MFMA, states that the Accounting Officer should take all reasonable steps to ensure that the municipality has and maintains effective, efficient, and transparent systems of financial and **risk management** and internal control, as well as the effective, efficient and economical use of the resources of the municipality.

Certain risks have also been revised to ensure that the municipality can appropriately respond to the impact of these risks on municipal service delivery, taking into account changing external and internal factors. Provision was also made for ineffective service delivery due to geopolitical instability and the impact of Ukraine and the Russian war on global commodities, particularly fuel.

The top **5 strategic** risks identified include:

- **01** Availability and cost of electricity
- **02** Increased risk of land invasion
- **03** Economic downturn due to civil unrest and crime
- **04** Scarcity of landfill space
- **05** Increase in community unrest since growth in demand for housing exceeds the resources available for development

The municipal risks have been aligned with the Integrated Development Plan (IDP) through linkages to the Strategic Focus Areas (SFAs). The following table depicts these linkages:

Table 8: Risk and IDP Alignment

Strategic Risks						
Risk Item	**Risk Description**	**Risk Background**	**Strategic Focus Areas**	**Impact Rating**	**Likelihood Ratings**	**Directorate**
1	Availability and cost of electricity	Continuous and persistent load shedding; sustainability of the national power supplier	Green and Sustainable Valley Dignified Living	**10**	**10**	Directorate: Infrastructure Services
2	Increased risk of land invasion	Legal precedents are set under the disaster management declaration, limiting the municipal scope to evict. Illegal invasions and land grabs. Compromising housing development and housing opportunities	Dignified Living Safe Valley Good Governance and Compliance	**9**	**10**	All Directorates
3	Economic downturn due to civil unrest, crime, and continuous load-shedding	Increase in criminal activities, civil unrest, and reputational risk due to the perceived increase in the said activities. The impact of prolonged load shedding - not sufficient light at night as streetlights, CCTV cameras, and traffic lights are not functioning—can lead to more criminal activities.	Safe Valley Dignified Living	**10**	**8**	Directorate: Community and Protection Services
4	Scarcity of landfill space	Unavailability of suitable land; costs of SLAs and alternative waste disposal; legislative requirements, i.e., EIA applications and approvals, etc.	Green and Sustainable Valley	**8**	**8**	Directorate: Infrastructure Services
5	Increase in community unrest since the growth in demand for housing exceeds the resources available for development	Lack of bulk infrastructure; lack of identified and suitable land, unrealistic eviction judgements, housing backlogs, migration.	Dignified Living Safe Valley	**8**	**8**	Directorate: Community and Protection Services

Strategic Risks						
Risk Item	**Risk Description**	**Risk Background**	**Strategic Focus Areas**	**Impact Rating**	**Likelihood Ratings**	**Directorate**
Operational Risks						
1	Insufficient burial space in the greater Stellenbosch	Planning and funding; land availability. Insufficient funding.	Dignified Living	**8**	**8**	Directorate: Community and Protection Services
2	Timeous Capital Spending	A steady increase in budget allocation; growing population and demand for services; demand management.	Good Governance and Compliance	**10**	**4**	Directorate: Financial Services
3	COVID-19 Pandemic	Manage the COVID-19 pandemic within the context of the prescribed regulations, taking the possible 4th wave and intensity of new infections into account.	Safe Valley Dignified Living	**8**	**4**	All Directorates
4	Climate Change	Changing weather patterns, unpredictable rainfall, flash floods, drought natural disasters, fires (seasonal and other).	Green and Sustainable Valley Safe Valley	**8**	**4**	Office of the Municipal Manager
5	High Vacancy Rate	A skilled and capable workforce is necessary to support growth objectives, and quality and timeous service delivery need to be provided by all departments.	Good Governance and Compliance	**8**	**4**	Directorate: Corporate Services

1.18 Anti–Corruption and Anti–Fraud

SECTION 83(C) OF THE MSA

Refers to the implementation of effective bidding structures to minimise the possibility of fraud and corruption.

SECTION 115(1) OF THE MFMA

States that the accounting officer must take reasonable steps to ensure that mechanisms and separation of duties in a supply chain management system are in place to minimise the likelihood of corruption and fraud.

SECTION 62(1) OF THE MFMA

States the following "the accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure: –

(a) That the resources of the municipality are used affectively, efficiently and economically;
(b) That the full and proper records of the financial affairs are kept in accordance with any prescribed norms and standards;
(c) That the municipality has and maintains effective, efficient and transparent systems –
  (i) Of financial and risk management and internal control;
  (ii) Of internal audit operating in accordance with any prescribed norms and standards;
(d) That unauthorised, irregular of fruitless and wasteful expenditure and other losses are prevented; and
(e) That disciplinary or, when appropriate, criminal proceedings are instituted against any official of the municipality who has allegedly committed an act of financial or an offence in terms of Chapter 15."

1.19 Audit and Performance Audit Committee (APAC)

The Municipal Audit and Performance Audit Committee (APAC) (refer to Table below for members of the Audit Committee), appointed in terms of Section 166 of the MFMA, has also been appointed as the Performance Audit Committee. Section 166(2) of the MFMA states that an audit committee is an independent advisory body that must:

(a) advise the municipal council, the political office-bearers, the accounting officer and the management staff of the municipality, on matters relating to: –

- internal financial control and internal audit;
- risk management;
- accounting policies;
- the adequacy, reliability, and accuracy of financial reporting information;
- performance management;
- effective governance;
- compliance with this Act, the annual Division of Revenue Act, 2013 (Act No. 2 of 2013) and any other applicable legislation;
- performance evaluation; and
- any other issues referred to it by the municipality.

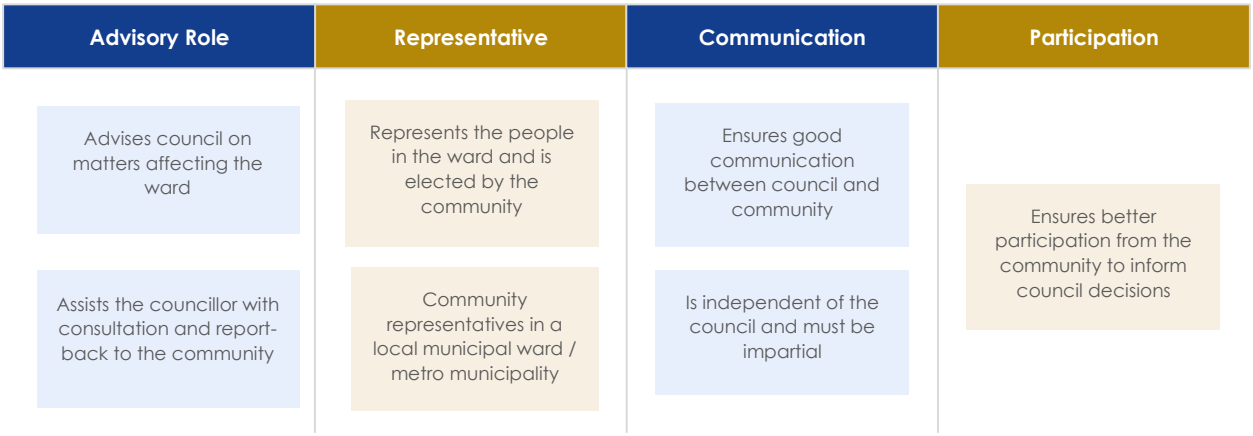
Table 9: Members of the Audit Committee

Name of representative	Capacity
LC Nene (Mr)	Chairperson
J Williams (Ms)	Member
V Botto (Mr)	Member
TW Lesihla (Mr)	Member

1.20 Ward Committees

Stellenbosch Municipality has a ward committee system in place, which plays a crucial role in achieving the aims of local governance and democracy, as mentioned in the Constitution of 1996. A ward committee is independent of the council and not politically aligned. The figure below depicts the main duties of the ward committees.

Figure 6: Main duties of the Ward Committee



1.21 Stakeholders

To ensure effective service delivery, high levels of cooperation must exist between all three spheres of government. Effective inter-governmental relations (IGR) structures are especially important to the developmental role of municipalities. This role can only be fulfilled through the active involvement of

all spheres of government in the setting of priorities, resource allocation, and development planning.

The demonstration of the importance of partnerships for the municipality is illustrated in the table below.

Table 10: Key Stakeholders

Name of Partner	Purpose of MOU / MOA
@ Heart	The @heart partnership is a long-standing relationship built on experience with youth work and HCT testing from a municipal facility.
City of Cape Town and Drakenstein Municipality	Partnership through the Greater Cape Metro Regional Spatial Implementation Framework has been initiated to improve coordination around the development of the Klapmuts area.
Community structures (Forums, ECD centres, religious fraternities, etc.)	Aim to promote and implement: • platforms to share knowledge; • disaster risk reduction initiatives; • community safety programmes; and • campaigns to promote safe resilient sustainable communities.
CSIR (Council of Scientific and Industrial Research)	A partnership aimed at multidisciplinary research and development by supporting innovation in Stellenbosch.
Department of Education	Aims to promote a culture of prevention, preparedness, and resilience at all levels through knowledge, innovation, and education.
Department Social Development, DCAS, Cape Winelands District Municipality	Joint implementation of programmes focusing on common issues within WC024.
Disaster Management Advisory Forum	An advisory forum on all safety issues as well as remedial measures implemented to address and alleviate and / or minimise risks.
Executive Mayor and Rector Forum	A partnership with the University of Stellenbosch to ensure aligned development planning and that the municipality draws from the University's expertise and resources.
Memorandum of Cooperation between the Stellenbosch Municipality and Stellenbosch University (SU)	Cooperation in terms of closed-circuit television in the interest of the security of the town and the campus with a view to a crime-free university town.
Genius of Space	This initiative developed from and forms part of the Western Cape 110% Green Initiative. The Biomimicry Genius of Space project is a registered flagship project of 110% Green. This initiative combines two priorities of the Western Cape Government – the Berg River and the Green Economy – to find an innovative solution to water pollution in the Berg River.
Green Cape	The Green Cape partnership represents cooperation with the Province's 110% green initiatives, focusing on alternative waste management initiatives and energy efficiency.
HeartFlow	Helping people on the fringes of society. Provide paper coupons that can be exchanged for a stay at the night shelter, a blanket, or a meal. The programme was extended to include an electronic app through which said coupons can be bought to benefit people who are homeless.
ICLEI (International Council for Local Environmental Initiatives)	A partnership between the City of Cape Town, ECLEI and Stellenbosch Municipality to discuss developments in Transport, Waste and Electricity Generation, towards ensuring sustainability.
IMESA (Institute for Municipal Engineers South Africa)	A partnership with IMESA aimed at strengthening knowledge and capacity related to municipal infrastructure and service delivery.
Infrastructure Innovation Committee (IIC)	A partnership with the Stellenbosch University and other stakeholders aimed at exploring sustainable and innovative infrastructure provisions to meet the needs of the municipality and achieve future sustainability.
Integrated Development Committee (IDC)	A partnership with the Stellenbosch University and other stakeholders aimed at exploring spatial and urban planning possibilities for Stellenbosch to meet the needs of the municipality and University.
IPC (Integrated Planning Committee)	The Integrated Planning Committee is a working group between the City of Cape Town, Stellenbosch, Saldanha Bay, Overstrand, Theewaterskloof, and Drakenstein Municipality that discusses all transport-related matters to effectively promote regional planning.
Landfill Monitoring Committee	A partnership with the Devon Valley residents, whereby residents monitor the Stellenbosch landfill site.

Name of Partner	Purpose of MOU / MOA
LTAB (Land Transport Advisory Board)	A partnership was formed between political leaders to discuss Land Transport related matters that affect transport in the area.
NMT (Non-motorised Transport) Working Group	A working group that discusses all Non-Motorised Transport matters in the Stellenbosch area. The group consists of NMT users, officials, representatives from the University and the disabled fraternity.
Provincial Disaster Management Centre, Cape Winelands District Municipal Disaster Management Centre	Aims to promote the development, implementation, and maintenance of effective services within its area of jurisdiction.
Provincial Waste Management Officer's Forum	Quarterly Meetings (All designated Waste Management Officers of Western Cape engage with the Provincial Government's Waste Management Department (DEA&DP on issues relating to policy, best practice, etc.).
Ranyaka	Sustainable and integrated solutions to the challenges facing towns, neighbourhoods, and communities.
Roads Safety Management	Assisting with schools and education, special projects, e.g. Learners' license classes.
Safety Forum	An advisory forum to the Executive Mayor on all safety issues as well as remedial measures implemented to address and alleviate threats.
SALGA Municipal Benchmarking Committee	A partnership aimed at improving efficiency and effectiveness through comparative process benchmarking, peer-to-peer operational knowledge sharing, and interactive performance improvements.
SCORE	Youth Sports Development at the Indoor Sports Centre, Franschhoek.
Stellenbosch Alternate Energy Research	A joint working relationship is being launched among the University of Stellenbosch, the Council for Scientific and Industrial Research, the Western Cape Government, and the municipality to investigate the generation of alternate electricity to combat load shedding from Eskom.
Visit Stellenbosch	A partnership with the umbrella tourism body for the Greater Stellenbosch area aimed at growing and sustaining the municipality's tourism industry and broadening tourism-related benefits.
Social Housing Regulatory Authority (SHRA)	An informal working partnership on promoting and implementing Social Housing within the Stellenbosch Municipal area.
Stellenbosch and Gotland Municipality Partnership	A partnership with Gotland municipality focusing on programmes in local economic development.
Stellenbosch Heritage Foundation	The initiative is aimed at providing support to the municipality on the interactive website of the Heritage Foundation and assisting with the compilation of the heritage inventory.
Stellenbosch Infrastructure Task Team (SITT)	A partnership with the University of Stellenbosch and other stakeholders aimed at exploring sustainable infrastructure provision to meet the needs of the municipality.
Stellenbosch Night Shelter	A partnership to enable appropriate management of the municipal night shelter.
Stellenbosch River Collaborative Steering Committee	A partnership was formed between various role-players to improve the water quality in the Eerste River catchment, with the focus being on the Plankenbrug River.
Mobility Forum and NMT Working Group	A Mobility Forum and NMT Working Group were established to discuss transport-related matters that affect Stellenbosch, including all relevant governmental institutions and other role-players.
University of Stellenbosch – Student Representative Council	A partnership with the University, whereby students provide: • relief aid (clothing, food); • placement of students to assist during incidents/disasters; and • awareness programmes.
University of Stellenbosch – Department of Geography and Environmental Studies	A partnership with the University and other stakeholders focusing on strengthening community-based risk assessment capabilities in disaster-prone areas.
University of Stellenbosch – Maties Sport: Community Interaction	A partnership striving for excellence in meeting the needs of the youth through innovative and sustainable programmes to disseminate information on risk avoidance, hazards and their effects, and preventative activities.
Western Cape Planning Heads Forum	A partnership with all local municipalities within the Western Cape and the Western Cape Government Department of Environmental Affairs and Development Planning is aimed at the sharing of best practices and improving coordination on matters related to the Spatial Planning and Land Use Management sector.
Western Cape Government Department of Environmental Affairs and Development Planning.	A partnership around the implementation of the Adam Tas Corridor Catalytic initiative.

Name of Partner	Purpose of MOU / MOA
Western Cape Government Department of Environmental Affairs and Development Planning.	A Partnership around the development of an Inclusionary Housing Policy Framework for Stellenbosch Municipality.
Western Cape Government Department of Environmental Affairs and Development Planning.	A partnership through the Greater Cape Metro Regional Spatial Implementation Framework has been initiated to improve coordination around the development of the Klapmuts area.
Western Cape Department of Public Works, Roads, and Transport	As part of the Provincial Sustainable Transport Programme (PSTP), the Western Cape Department of Public Works, Roads, and Transport identified Stellenbosch as a priority municipality for the development of a sustainable transport system. The emphasis will be on the development of a public transport system and the development of infrastructure to improve non-motorised transport.
Western Cape Recycling Action Group Forum	Quarterly meetings (meetings involving the private sector, industries, and government in terms of waste minimisation initiatives).
WOF (Working on Fire)	A partnership aimed at promoting capacity building through various programmes helps to develop social cohesion.

CHAPTER 2:
State of the Greater Stellenbosch Area

2.1 Introduction

Stellenbosch Municipality is located at the edge of the City of Cape Town but still manages to retain its distinct small-town character. This undoubtedly gives Stellenbosch a strong competitive advantage – sharply contrasting with similarly sized towns located 400 km or more from the nearest metropolis. Aside from being a mere 50 km from Cape Town's central business district (CBD) and being flanked by the N1 and N2 main routes, Stellenbosch is also just 30 km away from the sea (at Somerset West/Strand) and only a few kilometres away from one of the most attractive mountain ranges of the Boland. In addition, Stellenbosch is a mere 28 km from Cape Town International Airport, one of South Africa's top (air) links to the global economy, and not much further away from Cape Town Harbour, the shipping portal to both the Atlantic and Indian Oceans.

This convergence of environmental resources, scenic quality and business opportunities has two other mutually reinforcing spin-offs: The largest number of JSE-listed companies based in any small South African town have their headquarters in Stellenbosch and the town is home to a disproportionately high number of corporate CEOs and executives, which in turn means that it can sustain a comparatively high level of economic activity and consumer services for a town of its size. This results in other benefits throughout the value-add chain and for employment. The municipal area covers approximately 900 km². The municipality's area of jurisdiction includes the towns of Stellenbosch and Franschhoek, as well as several rural hamlets such as Wemmershoek, La Motte, De Novo, Kylemore, Pniël, Johannesdal, Lanquedoc, Groot Drakenstein, Muldersvlei, Klapmuts, Elsenburg, Raithby, Jamestown, Koelenhof and Vlottenburg (most with a population of less than 5 000). Apart from formal settlement areas, the municipal area also includes several informal settlements.

Stellenbosch town is the second oldest town in South Africa, dating back to 1679 when an island in the Eerste River was named Stellenbosch by the then Governor of the Cape, Simon van der Stel. The first farming activities in the area were started in 1679. Today, the area has become primarily known for its extraordinary wines and fruits. The towns of Stellenbosch and Franschhoek are renowned for various architectural styles such as Dutch, Georgian, and Victorian, which reflect their heritage and traditions, but also divisions of the past.

The area houses excellent educational institutions, including the University of Stellenbosch and several prestigious schools. It has a strong business sector, ranging from major South African businesses and corporations to smaller enterprises and home industries. The tourism industry alone is responsible for the creation of about 18 000 jobs in the area. Wine farms and cellars abound, and the area is the home of the very first wine route in South Africa. A variety of sports facilities are available. Coetzenburg, with its athletics and rugby stadiums, has delivered star performances over many generations. The municipal area has a variety of theatres, which include Stellenbosch University's HB Thom Theatre, Oude Libertas Amphitheatre (renowned for its summer season of music, theatre, and dance), Spier Amphitheatre, as well as Klein Libertas Theatre, Dorp Street Theatre, and Aan de Braak Theatre.

2.2 Ward Demarcation

The Stellenbosch Municipality is currently structured into the following **23** wards:

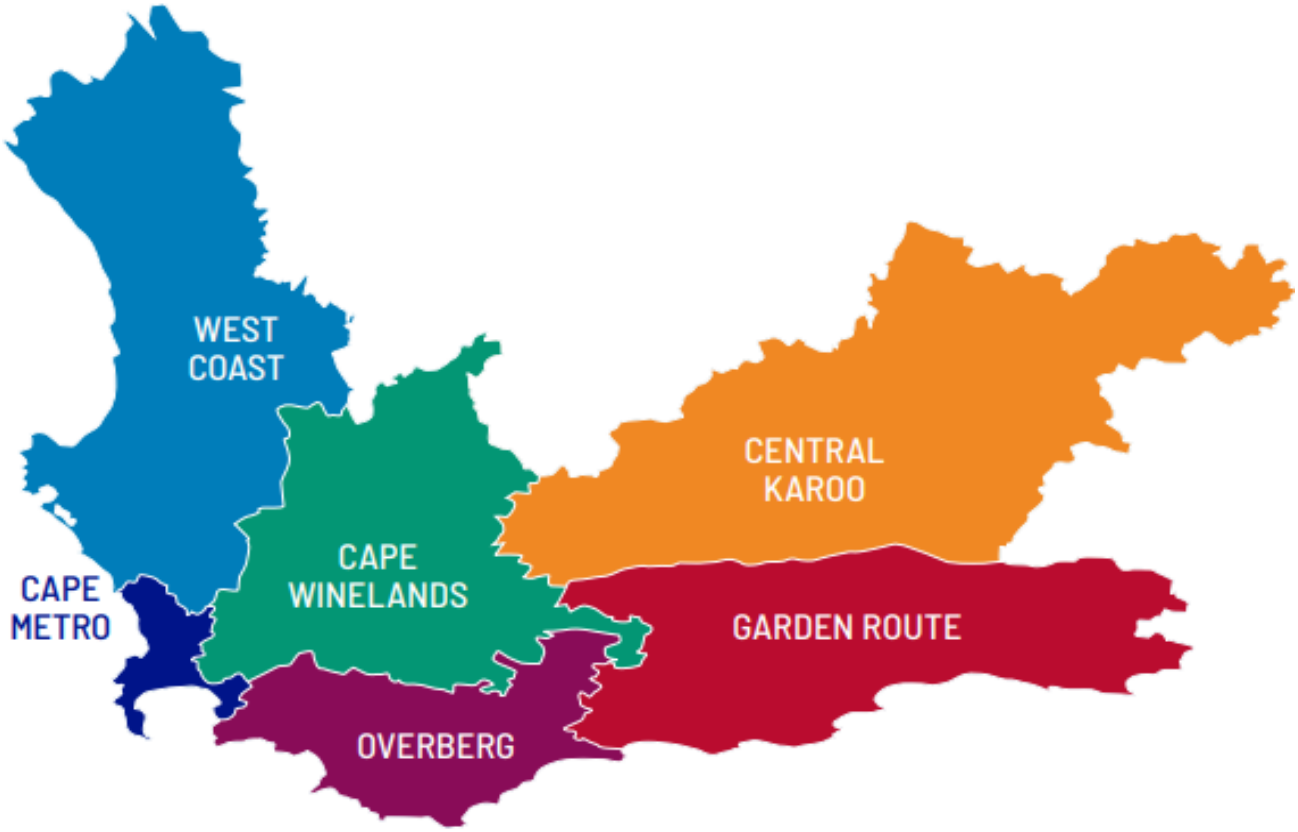
Table 11: Municipal ward demarcation

Ward	Areas
1	Mooiwater, Franschhoek Town and Surrounding Farms
2	Langrug, La Motte, Dennegeur, Groendal
3	Lanquedoc, Wemmershoek to La Motte Wine Farm and Leopards Leap Wine Farm
4	Kylemore, Johannesdal, Pniël and Surrounding Farms
5	Ida's Valley (Hillside Village, La Gratitude Park (Kreefgat), The Ridge, La Roche, Lindida, Bloekomlaan(Moses / Martin) Lindley)
6	On the corner of Moffat Street to the end of Lelie Street, Corner of Moffat Street to Rustenburg Road, Desch Street to Rustenburg Road, Moffat Street, Hahn Street, Weber Street, Tindell Street, Juffernbruch Street, Kahler Street, Luckhoff Street, Erasmussmith Street, Baker Street, Desch Street, Lelie Street, Protea Street to Erasmusmith Street, Botmanskop Way, Dahlia Street, Speler Street, Rustenburg road of the corner of Helshoogte Road to Lelie Street; Glenelly Estate in Lelie Street; Helderfontein in Helshoogte Road; Nietvoorbij on R44; Blue Jay/ Timberlea Trust Farm on R44; Kloofbosch on R44; Babin Farm on R44; Morgenhoff Wine Estate on R44; Remhoogte on R44; Groenhof on R44; Muratie Wine Estate on R44; Delheim Wine Estate on R44; Kanonkop on R44; Uitkyk on R44; Warrick on R44; Lievland on R44
7	Mostertsdrift, Karindal, Rozendal, Uniepark, Simonswyk and Universiteitsoord
8	Stellenbosch University campus and university residence area; Coetzenburg, (partially:) Koloniesland
9	Stellenbosch CBD, Part of the US campus (residential areas within both these areas), the Southern border is the Eerste River, the Northern border is Merriman Street, the Eastern border is Die Laan and the Western border is Bird Street
10	Tennantville, Lakay Street, Titus Street, Langsuid Street up to Lakay Street, Tennant Street, Lapan Street, Bell Street, Bird Street, La Colline (Dr Malan Street, Dan Pienaar Street, Paul Roos Street, Tobruk Park, Irene Park, La Colline Road, Conde Street, Taylor Street, Mount Albert Street), Kromrivier Road, Jan Celliers Street, Hammanshand, Ds Botha Street, Voorplein Street, Bird Street, Langenhoven Street, Du Toit Station, Ryneveld Street, Karee Street, Olienhout Street, Banghoek Road, Academia, Bosman Street, Smuts Road, Joubert Street, De Beer Road, De Villiers Road from Ryneveld Street to Cluver Road on the left-hand side
11	Boundaries of the ward are: Kridge Road, Herte Street, Skone Uitsig Road onto Alexander Street onto Du Toit Street toward Merriman Avenue towards Adam Tas Road onto George Blake Street, Mark Street, Distillery Road, Santhagen Road, Swawel Avenue, Kanarie Road, Tarentaal Road, Bokmakierie Road, Fisant Road, Devon Valley Road, Kiewiet Road, Dagbreek Road, Pelikaan Street, Patrys Road, Hammerkop Road, Loerie Road, Muldersvlei Landgoed, and all areas in Onder Papegaaiberg and businesses
12	Kayamandi: Zone A, Chris Hani Drive, 10th and 13th Street, School Crescent, Snake Valley, Enkanini, Watergang, Watergang TRA 2 and Watergang Informal Settlements
13	Kayamandi: Zone J, Red Bricks, Zone K and L, Hostels, Dairy and University Hostels, Old Bricks Houses Red Roofs, Zwelitsha, Costaland
14	Kayamandi: Zone P, I, F, D and O, Costaland, Marikana, Watergang, Smarties (Mgabadeli Street), Monde Crescent
15	Kayamandi: Zone M, N, O, 4th and 5th Avenue, 10th, 12th and 14th Street, Long Street, Retreat Street, Forest Drive
16	The borders are Tenant Road, Long Street, Crombi Road to the end of Gabriels Road. Asalea Road, 2nd Road, Noble Road, Bailey Road, Eike Street, Curry Street, Hoop Road, Pansy Road, West Road, Laai Road, Anthony Road, Carriem Road, Archilles Road, Bergstedt Road, Davidse Road, Cupido Road, Pearce Road, Robyn Road, Gonzalves Road, Hercules Road, Chippendale Road, Afrika Road, Arnolds Road, September Road, Jakaranda Street, Short Road, Quarry Road, Middle Road, Primrose Street, Pine (Bo en Onder), North End, Vredelust, Gemsbok, Daffodil Single, Steps, Sylvia Street, Eiland Street, Last Street (White City), Frikkadel Dorp, September Street
17	A part of Cloetesville (Lakay Road towards Langstraat – Suid Road, Kloof Street, Fir Street, Fontein Road, Williams R towards Gabriels Road towards February Road, Valentyn Road, Pool Road, Raziet Road, Ortell Road, Rhode Road, King Road, Hine Road, Hendrikse Road, Rhode Road), as well as Welgevonden, Green Oaks, Stellita Park, Weltevrede, Welgevonden Estate (Red Oak Road, Belladonna Street, Wildeklawer Welgevonden Boulevard, Olive Road, Sonnedou Road, Mountain Silver Road, Silver Oak Road, Froetang Road, Katbos Road, Everlasting, Fynbos Street, Sourfig Street, Scarlet Cresent, Pin Oak Street, Evergreen, Autumn Close, Nenta, Cherrywood, Candelabra, Froetang, Candelabra, Kouter, Protea Street, Minaret, Gooseberry, Honeybush), Klein Welgevonden (La Belle Vie, Chablis) and the Municipal Flats in Rhode, Kloof and Long Streets, Bertha Wines and Weltevreden Estate, 15 Weltevreden Estate,) The borders of the ward are the R44 Klapmuts Road and Long Street.
18	Klapmuts Town Centre, Bennitsville, Weltevrede Park, Klapmuts New Houses, Mandela City and La Rochelle Informal Settlement, Klapmuts Farms (The Purple Windmill, Arra Vineyards, Hidden Gems Wines, Gravel Junction Wine and Spirits Company, Wine Estate Le Bonheur, Anura Vinyard, Dalewood Farms, Blueberry Bar, Klapmuts Transfer Station, Trophy SA, DKL Transport Pty, Welgelee Estate)

Ward	Areas
19	De Novo, Kromme Rhee, Vaaldraai, Muldersvlei, Koelenhof and surrounding Farms, Koelenhof Station, Slayley, Hunting, Koelenhof Farms, Poultrey / Mariendahl, De Hoop, Nooitgedacht Village, Bottelary and Surrounding Farms, De Waalshof, Weltevrede 1, Weltevrede 2, Smartie Town.
20	Vlottenberg, Raithby, Mooiberge, Lynedoch
21	Brandwacht Aan Rivier, Paradyskloof, Stellenbosch Golf Course, Blaauwklippen / Stellenzicht Farms, De Zalze, Jamestown, Mountainview, Stellenbosch Airfield
22	Die Boord, Dalsig, Brandwacht, Krigeville, Libertas Farm
23	Dorp Street, Krige, Hamman Street, Schroder Road, Die Braak, Bird Street from Dorp Street, Dennesig area, Muller Road, Banghoek Road, Ryneveld Street, Plankenburg Industrial area and Kayamandi Corridor.

Below is a map of the Cape Winelands District concerning the provincial district boundaries:

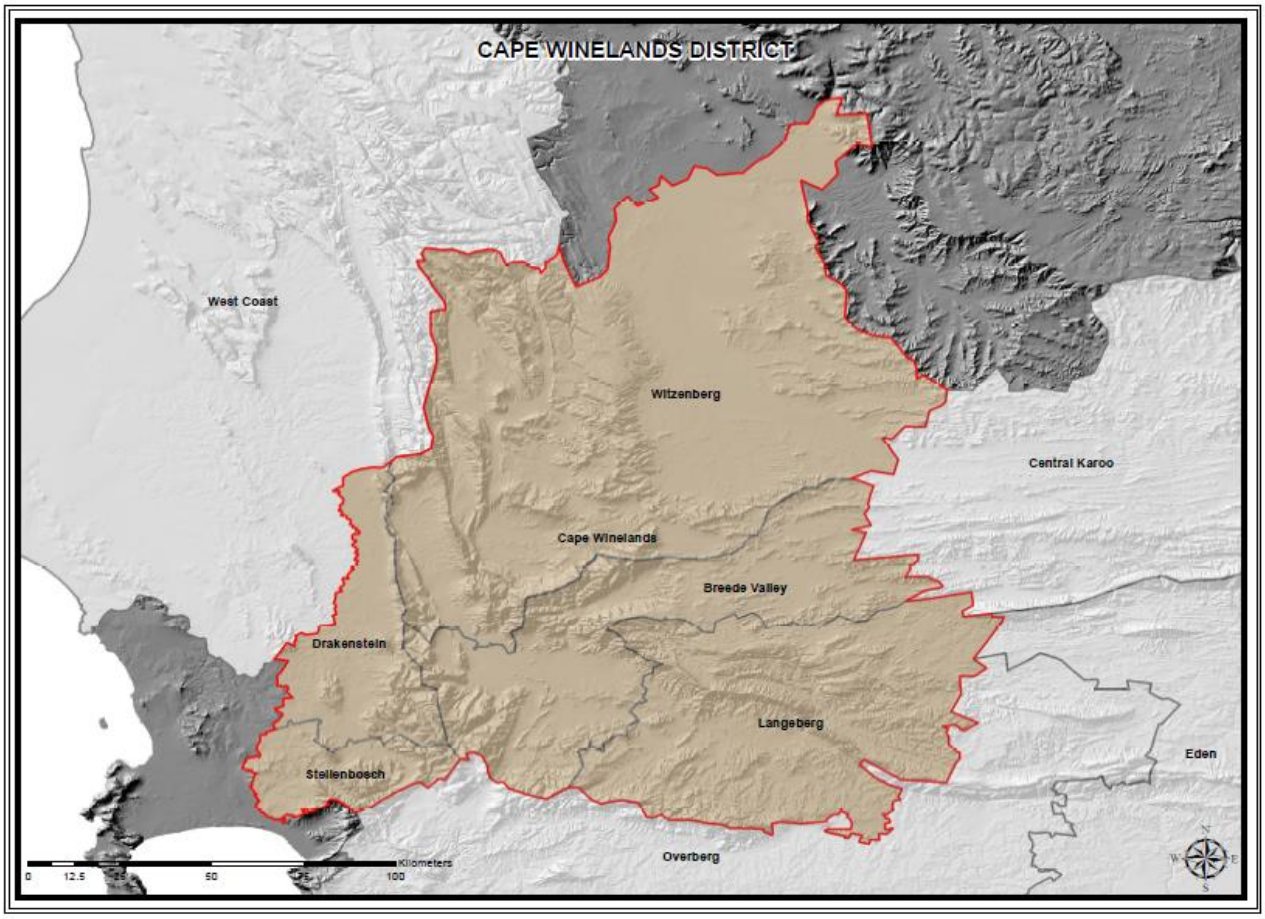
Map 1: Locality of Cape Winelands concerning Provincial Boundaries



The Western Cape Province makes up 10.6% of the country's land surface and encompasses an area of 129 462 km2. The province's spatial area includes 1 metropolitan area (City of Cape Town), 5 district municipal areas (Central Karoo, Eden renamed Garden Route, Overberg, Cape Winelands, and West Coast), and 24 local municipalities.

Below is a map of the municipalities concerning the Cape Winelands District:

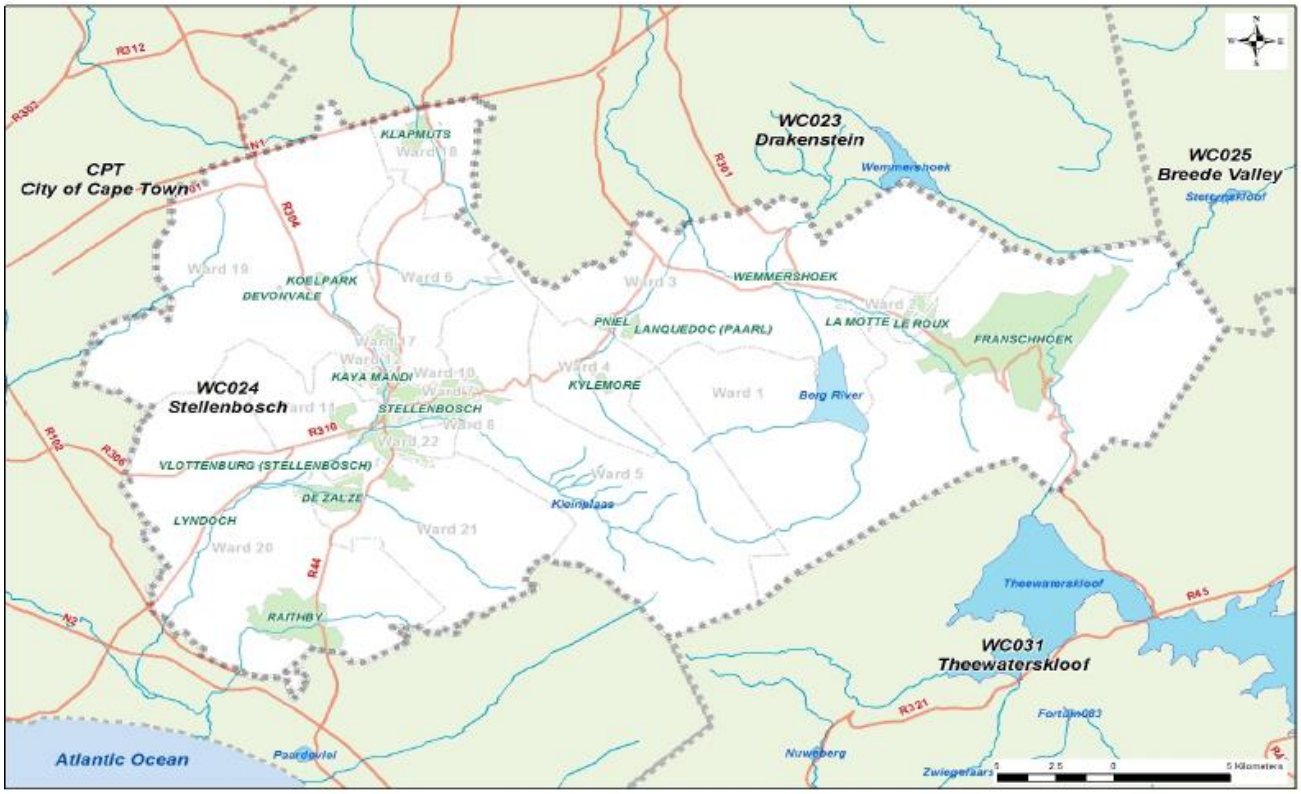
Map 2: Locality map of Stellenbosch Municipality concerning Cape Winelands District Boundaries



The Cape Winelands District Municipality is located within proximity of the City of Cape Town, which offers excellent access to trade opportunities, routes, and infrastructure such as expanding broadband networks, an international airport (with direct flights to international cities), the second-largest container port in the country, and a comprehensive road and rail network. This makes the Cape Winelands district ideally located as an investment destination. The Cape Winelands District municipal area incorporates Drakenstein, Stellenbosch, Breede Valley, Langeberg, and Witzenberg.

Below is a map of the Stellenbosch Municipality's area of jurisdiction:

Map 3: Locality map of municipal boundaries



Stellenbosch Local Municipality is located in the heart of the Cape Winelands and adjacent to the City of Cape Town and Drakenstein Municipality. Stellenbosch Municipality, as a local authority, governs the towns of Stellenbosch, Pniël, Klapmuts, Kylemore, Jamestown, Raithby, Ida's Valley, Cloetesville, Kayamandi, and Vlottenburg, as well as the surrounding rural areas. The area covers 831 square kilometres and adjoins the City of Cape Town (CoCT) to the west and south and the Breede Valley, Drakenstein, and Theewaterskloof Municipalities to the east and north. Functionally, Stellenbosch Municipality (SM) forms part of the Greater Cape Town metropolitan area.

The main settlements in SM are the historic towns of Stellenbosch, Franschhoek, and Klapmuts. There are also several smaller villages, including Jamestown (contiguous with Stellenbosch town), Pniël, Johannesdal, Lanquedoc, Lynedoch, and Raithby. New nodes are emerging around agricultural service centres, for example, Koelenhof and Vlottenburg. Stellenbosch is a sought-after space, offering opportunity and quality of living while being near city life. This has placed the municipal area under constant development pressure.

2.3 Stellenbosch Municipality at a Glance

Table 12: Stellenbosch Municipality - Summarised Statistics

Population Estimates, 2022		Actual households, 2022	
Population	175 411	Households	59 626

Education	2022	Poverty	2022
Matric Pass Rate	84.7%	Gini-Coefficient	0.61
Learner Retention Rate	82.0%	Poverty Head Count Ratio (UBPL)	66.68%
Learner-Teacher Ratio	26.7		

Health				2022/23
Primary Health Care Facilities	Immunisation Rate	Maternal Mortality Ratio (per 100 000 live births)	Teenage Pregnancies – Delivery rate to women U/18	
8 (excl. mobile / satellite)	64.5%	60.2	12.5%	

Safety and Security				The annual number of reported cases in 2022/23
Residential Burglaries	DUI	Drug-related Crimes	Murder	Sexual Offences
869	251	1463	77	207

Access to Basic Service Delivery				Percentage of households with access to basic services, 2022/23
Water	Refuse Removal	Electricity	Sanitation	Housing
86.4%	87.3%	96.9%	96.8%	87.3%

Road Safety 2021/22		Labour, 2023	Socio-economic Risks	
Fatal Crashes	31	Unemployment Rate (narrow definition)	Risk 1	Job Losses
Road User Fatalities	39	15.2%	Risk 2	Low Learner retention
			Risk 3	Low skills base (Labour)

Largest 3 sectors			Contribution to GDP, 2021
Finance, insurance, real estate and business services	Wholesale and retail trade, catering and accommodation	Manufacturing	
25.7%	18.1%	17.2%	

Source: Western Cape, Social–Economic Profile 2022 and 2023 (Stellenbosch Municipality) and StatsSA 2022

2.4 Socio – Economic Context

All socio-economic information is sourced from the Local Government Socio-Economic Profile 2022 and 2023. The statistical data are primarily sourced from Statistics South Africa, administrative data from sector departments, the Municipal Review and Outlook (MERO), Global Insight Regional Explorer, and Quantec.

The GDPR performance, risk, and vulnerability factors can be read in detail within the Local Government Socio-economic Profile 2023 for the Stellenbosch municipal area.

2.4.1 Population Growth

In 2022, the Stellenbosch municipal area, a prominent region within the Cape Winelands, accommodated 21 per cent of the area's population, totalling **175 411** individuals. Projections indicate a steady rise, estimating a population of **192 951** residents by 2027, marking an average annual population growth rate of 2.0 per cent during this period. This growth rate surpasses the Cape Winelands District's average annual population growth rate of 1.7 per cent by 0.3 percentage points. The socio-economic implications of this demographic shift are multifaceted, impacting various sectors including housing, employment, and education within the region.

The table below depicts the population growth from 2022 to 2027:

Table 13: Estimated Population Growth

Area	2022	2023	2024	2025	2026	2027
		%				
Stellenbosch	**3.3**	**2.0**	**2.1**	**1.8**	**2.0**	**1.6**
Cape Winelands	2.7	1.6	1.6	1.7	1.7	1.6
Western Cape	2.9	1.6	1.6	1.6	1.7	1.6

Source: Western Cape, Social–Economic Profile 2022 and 2023 (Stellenbosch Municipality) and StatsSA 2022

2.4.2 Racial Split

The race dynamics in the Stellenbosch municipal area present a diverse demographic landscape. Much of the population comprises Black African individuals, accounting for 37.0 per cent of the total, followed closely by the Coloured community, constituting 37.8 per cent. White residents make up 23.3 per cent of the population, while individuals categorised as Indian / Asian represent a smaller proportion at 0.5 per cent.

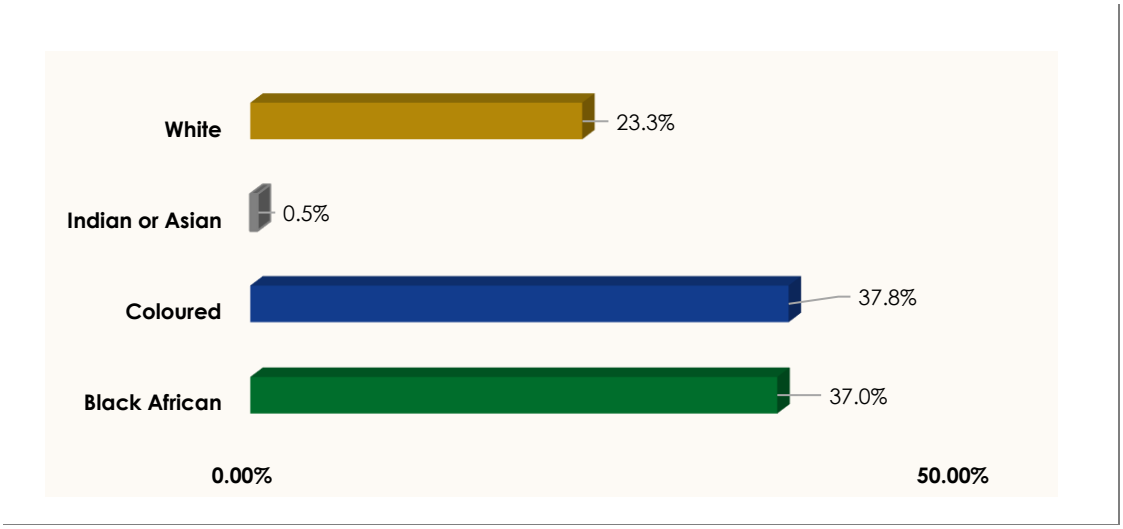
This cross-analysis highlights the intricate racial composition within the Stellenbosch community, underscoring the significance of cultural diversity and its potential impact on economic and social interactions.

The table and graph below indicate the ratio split within the Cape Winelands District.

Table 14: Racial Split

Race	Cape Winelands	Witzenberg	Drakenstein	Stellenbosch	Breede Valley	Langeberg
Black African	28.2%	30.1%	27.6%	**37.0%**	29.1%	19.4%
Coloured	61.8%	64.1%	61.8%	**37.8%**	62.3%	70.6%
Indian or Asian	0.4%	0.2%	0.4%	**0.5%**	0.5%	0.3%
White	9.6%	5.7%	10.2%	**23.3%**	8.1%	9.6%

Figure 7: Racial Split for the WCO24



Source: Western Cape Local Government Social–Economic Profile 2023 and Statistics South Africa 2022

2.4.3 Gender Ratio

According to Stats SA, the Stellenbosch municipal area presented a gender ratio of 94.2, indicating that there are 94.2 men for every 100 women in the population. This ratio translates to 48.5 per cent males and 51.5 per cent females.

The slight increase in the ratio observed towards 2023 suggests a potential influx of working males to the area or a rise in female mortality rates. This demographic shift carries significant socio-economic implications, as it impacts workforce dynamics and social structures within the municipal area.

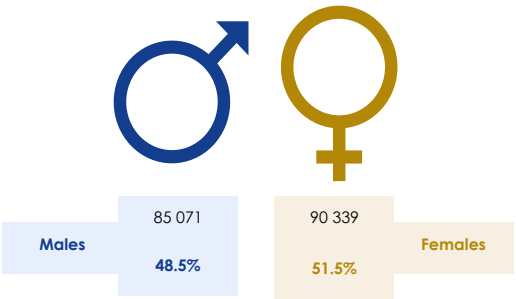
The table below depicts the gender ratio within the Stellenbosch municipal area.

Table 15: Gender Ratio

Year	Cape Winelands	Witzenberg	Drakenstein	Stellenbosch	Breede Valley	Langeberg
2022	94.1	97.7	98.8	**94.2**	93.3	92.7
2023	98.7	110.0	98.4	**96.2**	94.4	96.9
2024	98.8	110.3	98.5	**96.3**	94.4	97.0
2025	98.9	110.6	98.6	**96.3**	94.3	97.1
2026	99.0	110.3	98.9	**96.3**	94.3	97.4

Source: Western Cape, Social–Economic Profile 2023 and StatsSA 2022

Figure 8: Ratio of % females and males



Source: Western Cape, Social–Economic Profile 2023 and StatsSA 2022

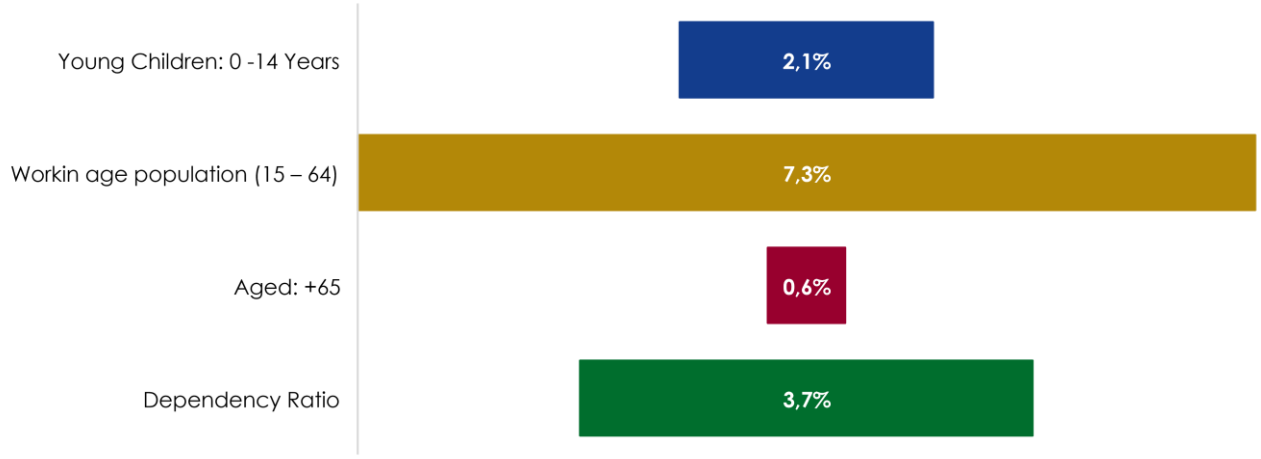
2.4.4 Age Cohorts

Within the Stellenbosch municipal area, a distinct age composition was apparent in 2022. The youth population was the largest, accounting for a substantial 73.1 per cent of residents.

Following closely behind were those between the ages of 35 and 64, who constituted 31.5 per cent of the population. This composition is primarily attributed to the presence of the acclaimed Stellenbosch University, which attracts students from across South Africa and around the world.

Additionally, the age composition of the population is analysed through dependency ratios, which highlight the proportion of individuals within the working age group (15 – 64) supporting dependents, including children and senior citizens. The higher dependency ratio in the graph below places increased strain on social systems and essential service delivery.

Graph 1: Age Cohorts for 2022



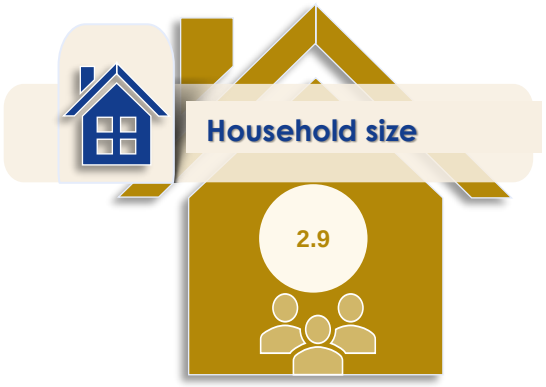
Source: Western Cape, Social–Economic Profile 2022 and 2023 (Stellenbosch Municipality) and StatsSA 2022

2.4.5 Household Size

Household size refers to the number of people per household. The average size of households is expected to remain an average of 2.9 individuals from 2022 to 2026. The trend of the average household size could be attributed to a wide range of factors, including but not limited to underlying socio-economic factors like patterns in employment opportunities, educational access, and housing market dynamics that shape this trend.

The table below depicts the household sizes from 2022 to 2026:

Figure 9: Household size



Source: Western Cape, Social–Economic Profile 2022 and 2023 (Stellenbosch Municipality) and StatsSA 2022

2.4.6 Population Density

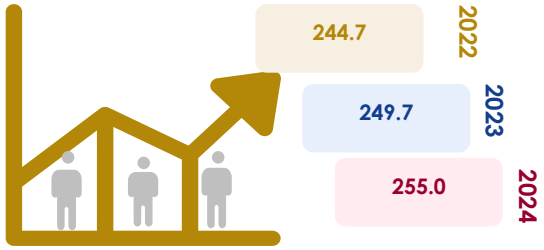
Amidst rapid urbanisation across the Western Cape, population density figures will aid public sector decision-makers in mitigating environmental, health, and service delivery risks. In 2022, the population density of the Cape Winelands District was 45 persons per square kilometer. In order of highest to lowest, the various local municipal areas are compared as follows:

In order of highest to lowest, the various local municipal areas compare as follows:

- Stellenbosch 245 people/km2;
- Drakenstein 194 people/km2;
- Breede Valley 51 people/km2;
- Langeberg 27 people/km2; and
- Witzenberg 14 people/km2.

According to the above comparison, Stellenbosch has the **highest density** in the Cape Winelands District. This is helped a lot by the fact that the Municipal Spatial Development Framework (*m*SDF) says that urban development should stay within the limits of the urban edge.

Graph 2: Level of Urbanisation



Source: Western Cape, Social–Economic Profile 2022 and 2023 (Stellenbosch Municipality) and StatsSA 2022

2.5 Education

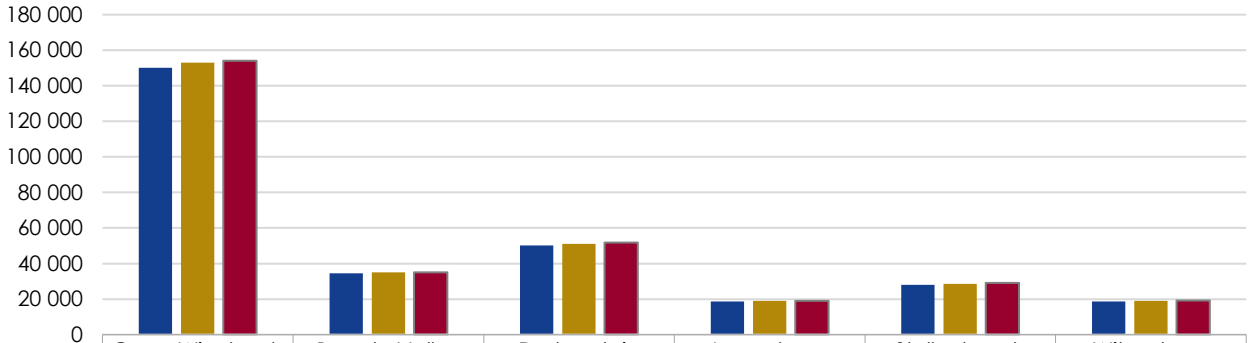
The socio-economic impact of education within municipalities is profound and complex, touching on various aspects of community development and individual well-being. Quality education equips individuals with essential skills, knowledge, and critical thinking abilities, empowering them to participate meaningfully in the local economy. As the educational attainment level rises within a municipality, there is a corresponding increase in employment opportunities and higher earning potential for residents. Additionally, an educated workforce attracts investments and industries, fostering economic growth and stability. Education also plays a pivotal role in reducing poverty and promoting social equity by breaking the cycle of intergenerational poverty.

2.5.1 Learner enrolment, the learner-teacher ratio and learner retention rate

Learner enrolment in Stellenbosch experienced a notable surge from 28 033 enrolments in 2020 to 29 092 in 2022, which reflects an increase of 1 059 learners. It is evident that the educational growth depicts a positive socio-economic trend within the region, presenting an enhanced emphasis on education and potentially indicating improved access to educational facilities.

The graphs below depict learner enrollments, learner-teacher ratios, and learner retention from 2020 to 2022.

Graph 3: Learner Enrolment



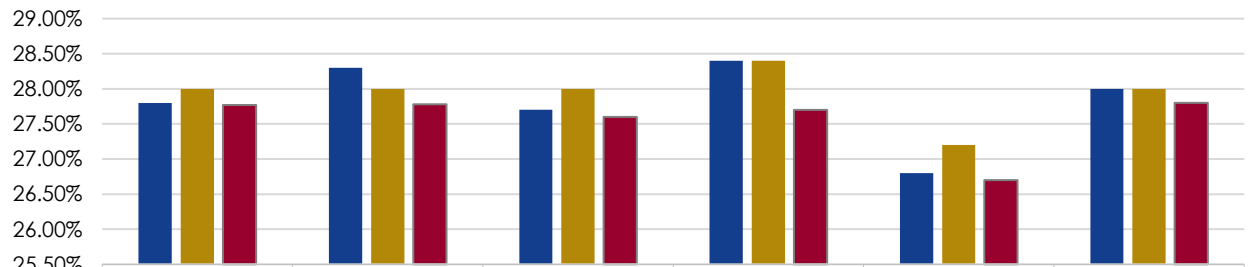
	Cape Winelands	Breede Valley	Drakenstein	Langeberg	Stellenbosch	Witzenberg
2020	150 125	34 542	50 186	18 659	28 033	18 705
2021	152 914	35 092	51 128	18 988	28 594	19 112
2022	154 061	35 112	51 730	18 989	29 092	19 138

Source: Western Cape, Social–Economic Profile 2022 and 2023 (Stellenbosch Municipality)

It is crucial to establish healthy learner-teacher ratios to determine the schools' capacity to accommodate the students. Lower learner-teacher ratios are associated with enhanced teacher-student interaction, fostering better-quality education. The 2022 Schools Realities Publications emphasise that government-paid teachers face high learner-teacher ratios, indicating larger class sizes. Despite a minor decrease from 26.8 students per teacher in 2020 to 26.6 in 2022, the ratio remains within the recommended range of 35:1 to 40:1.

This suggests relatively uncrowded classrooms, aligning with established standards and ensuring a conducive learning environment, ultimately impacting the socio-economic landscape positively.

Graph 4: Learner–Teacher Ratio



	Cape Winelands	Breede Valley	Drakenstein	Langeberg	Stellenbosch	Witzenberg
2020	27.80%	28.30%	27.70%	28.40%	26.80%	28.00%
2021	28.00%	28.00%	28.00%	28.40%	27.20%	28.00%
2022	27.77%	27.78%	27.60%	27.70%	26.70%	27.80%

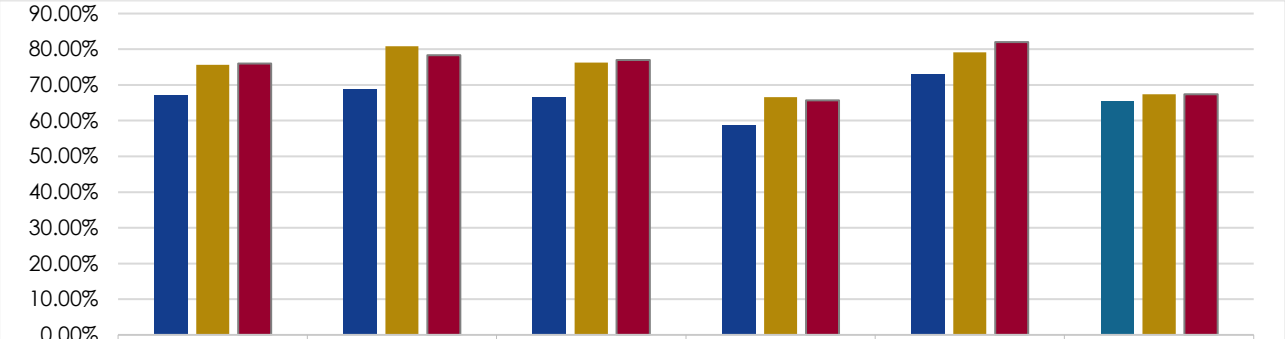
Source: Western Cape, Social–Economic Profile 2022 and 2023 (Stellenbosch Municipality)

The learner retention rate measures the proportion of learners in Grade 12 who were in Grade 10 two years prior. This can reflect essential socio-economic factors and personal circumstances that have a significant impact on education.

The inverse of the learner-retention rate is commonly referred to as the drop-out rate. Learner retention rates are influenced by a wide array of factors, including low socio-economic background, student attitudes towards education, overcrowded classrooms, critical thinking skills, study skills, and other personal circumstances that can make it difficult for the learner to focus on education. Despite the learner retention rate progressing in the Stellenbosch municipal area, improving from 79.1 per cent in 2021 to 82 per cent in 2022, 18 per cent of the learners did not complete their studies. Addressing these

factors is necessary for encouraging a more conducive learning environment, ensuring higher retention rates, and ultimately enhancing the region's overall socio-economic landscape.

Graph 5: Learner retention



	Cape Winelands	Breede Valley	Drakenstein	Langeberg	Stellenbosch	Witzenberg
2020	67.20%	68.90%	66.40%	58.80%	73.10%	65.40%
2021	75.60%	80.80%	76.30%	66.60%	79.10%	67.40%
2022	76.00%	78.30%	77.00%	65.70%	82.00%	67.40%

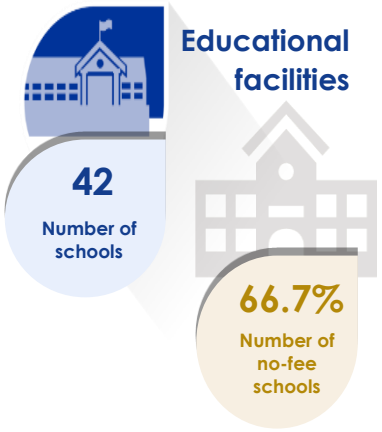
Source: Western Cape, Social–Economic Profile 2022 and 2023 (Stellenbosch Municipality)

2.5.2 Number of schools and no-fee schools

Figure 10: Number of schools and no-fee schools

The number of schools within the Stellenbosch municipal area was recorded at 42 in 2022. Over the Medium-Term Expenditure Framework (MTEF), a substantial budget has been allocated for vital upgrades, additions, and the construction of new facilities in specific schools. This allocation is slated for use in enhancing the infrastructure of key educational institutions, including Aviation, Elsenburg Agri School, New Klapmuts Primary and High Schools, and New Stellenbosch Primary School. Such investments signify a proactive approach to bolstering the educational landscape, fostering an environment conducive to quality learning.

The proportion of no-fee schools in the Stellenbosch municipal area remains at 66.7 per cent in 2022, whereby 71.4 per cent are equipped with libraries.



Source: Western Cape, Social–Economic Profile 2023

2.5.3 Schools with libraries / media centres

The Stellenbosch municipal area consists of 42 schools in 2022, of which 30 were equipped with libraries. The availability of library facilities within schools contributes towards narrowing the academic attainment gap by allowing students access to information, which is in turn directly linked to improved education outcomes.

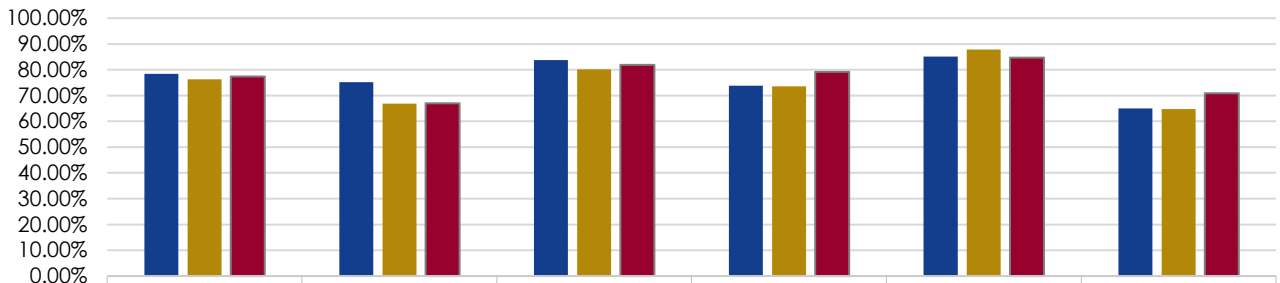


2.5.4 Education outcomes (matric pass rate)

Education remains one of the key avenues through which the state is involved in the economy. In preparing individuals for future engagement in the labour market, policy choices and decisions in the sphere of education play a critical role in determining the extent to which future economic and poverty reduction plans can be realised.

The graph below depicts the Matric pass rates from 2020 to 2022.

Graph 6: Education outcomes (matric pass rate)



	Cape Winelands	Breede Valley	Drakenstein	Langeberg	Stellenbosch	Witzenberg
2020	78.40%	75.20%	83.70%	73.80%	85.10%	65.00%
2021	76.30%	66.90%	80.10%	73.60%	87.90%	64.70%
2022	77.40%	67.00%	81.90%	79.20%	84.70%	70.90%

Source: Western Cape, Social–Economic Profile 2023

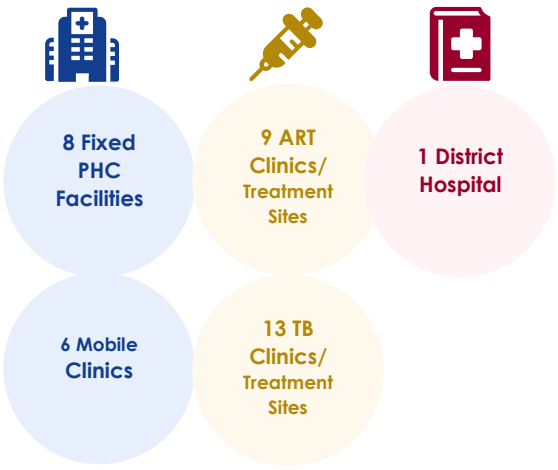
2.6 Health

2.6.1 Health Facilities

According to the LGSEP 2022, in 2021, the Stellenbosch municipal area had 8 fixed primary healthcare facilities, comprising 7 fixed clinics, 1 community day centre, as well as 6 mobile / satellite clinics. In addition to these primary healthcare facilities, there is one district hospital, nine ART treatment sites, and 13 TB clinics. The municipal area has 14 (17.9 per cent) out of the 78 primary healthcare facilities within the Cape Winelands district.

The table depicts the total healthcare facilities.

Table 16: Health facilities

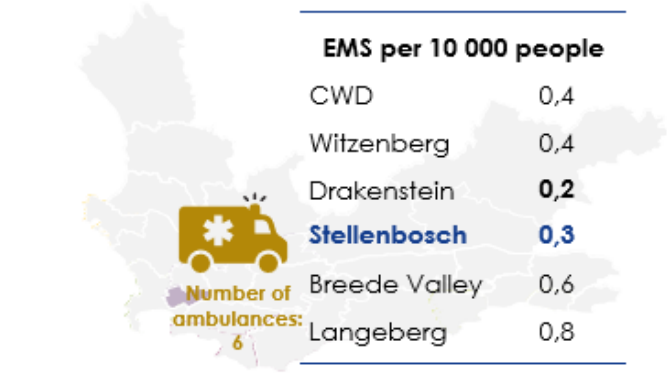


Source: Western Cape, Social–Economic Profile 2023

2.6.2 Emergency Medical Services

The provision of more operational ambulances can provide greater coverage for emergency medical services. This number below only refers to provincial ambulances and excludes all private service providers, and it remained unchanged between 2021/22 and 2022/23.

Figure 11: Emergency Medical Services



2.6.3 HIV / AIDS and Tuberculosis

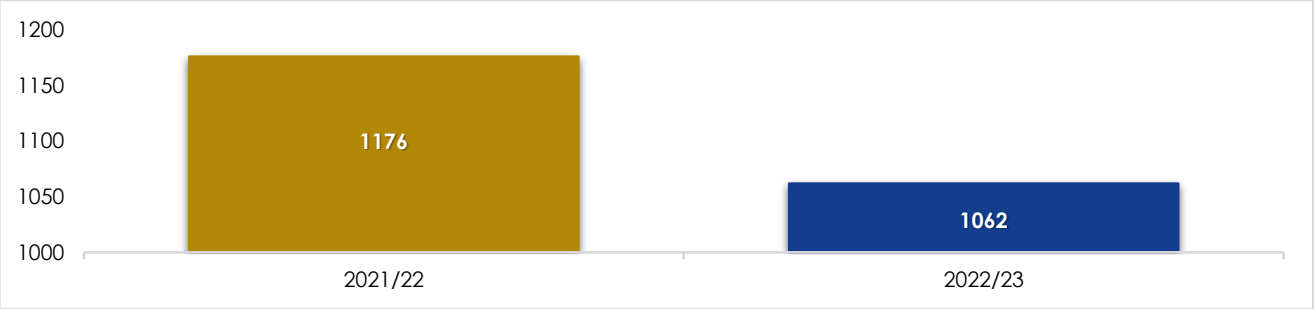
The number of clients (patients) that remain committed to their antiretroviral treatment (ART) plan in the Stellenbosch municipal area increased from 6 915 registered patients in 2021/22 to 7 062 in 2022/23, while the number of new patients receiving ART declined from 481 to 429 during the same period. Similarly, the number of registered patients receiving TB treatment exhibited an average annual decrease of 9.7 per cent between 2021/22 and 2022/23.

Table 17: HIV/AIDS Management

Area	Registered patients receiving ART		Number of new ART patients	
	2021/22	2022/23	2021/22	2022/23
Stellenbosch	6915	7062	481	429

Source: Western Cape, Social–Economic Profile 2023

Graph 7: Number of TB patients registered on treatment



Source: Western Cape, Social–Economic Profile 2023

2.6.4 Child Health

The immunisation coverage rate for children under the age of one in the municipal area worsened from 73.3 per cent to 64.5 per cent between 2021/22 and 2022/23. The overall Child Welfare and Development (CWD) rate also showed improvement, rising from 60.6 per cent to 62.2 per cent. However, there was a notable increase in malnourished children under the age of five, with severe acute malnutrition rising from 1.5 to 1.6 per 100 000 people between 2021/22 and 2022/23.

The CWD also increased from 1.8 per cent to 2.2 per cent while the provincial average changed from 0.9 to 1.3 per cent. The neonatal mortality rate (deaths per 1 000 live births before 28 days of life) for the municipal area declined from 6.3 in 2020/21 to 3.1 in 2021/22. The rate was still notably below the CWD average of 8.0. A total of 9.8 per cent of all babies born in a facility in the municipal area in 2021/22 weighed less than 2 500 grams, indicating possible challenges with long-term maternal malnutrition and poor health care during pregnancy.

Table 18: Child Health

Area	Low Birth Weight		Neonatal Mortality Rate per 1000		Acute Malnutrition Rate (Under 5) per 100 000		Immunisation Rate (Under 1)	
	2022	2023	2022	2023	2022	2023	2022	2023
Stellenbosch	9.8	9,8	3.1	4.8	1.5	1.6	73.3	64.5
Cape Winelands District	**16.0**	**16.7**	**8.0**	**8.6**	**2.2**	**2.5**	**77.0**	**76.4**

Source: Western Cape, Social–Economic Profile 2023

2.6.5 Maternal Health

In 2021/22, the Stellenbosch municipal area recorded the second lowest number of maternal deaths (61.1 per cent) and the lowest teenage pregnancies (13.2 per cent) in the CWD; however, these numbers decreased to 60.2 per cent (maternal deaths) and 12.5 per cent (teenage pregnancies) in 2022/23. However, the termination of pregnancy rate (0.7 per cent) remained unchanged across this period.

Table 19: Maternal Health

Area	Maternal Mortality Rate		The delivery rate of women 10- 19 years		Termination of pregnancy rate	
	2022	2023	2022	2023	2022	2023
Stellenbosch	61.1	60.2	13.2	12.5	0.6	0.7
Cape Winelands District	**120.1**	**54.7**	**14.0**	**13.3**	**0.7**	**0.8**

Source: Western Cape, Social–Economic Profile 2023

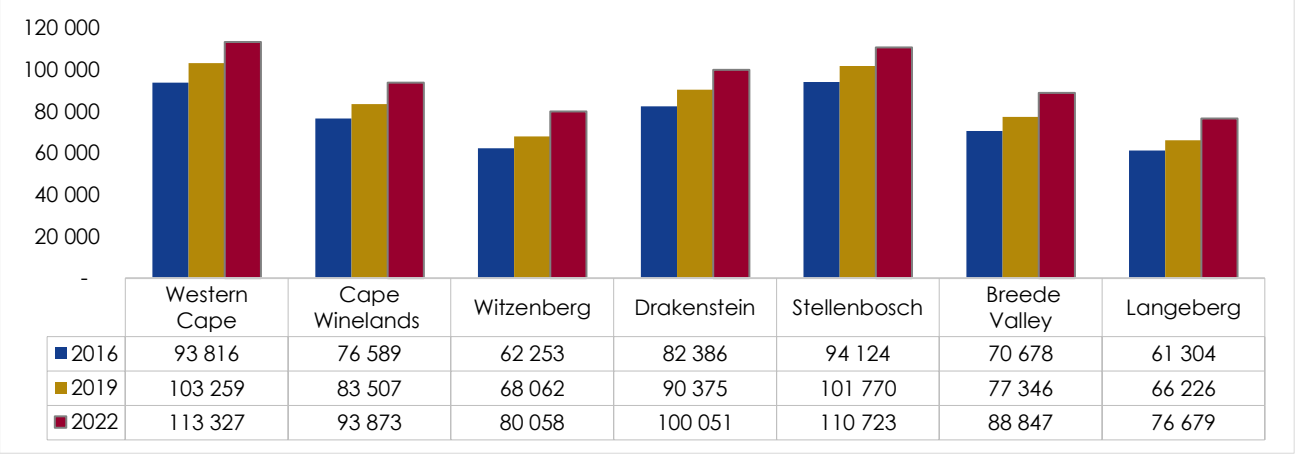
2.7 Poverty

2.7.1 GDPR Per Capita

In terms of Gross Domestic Product per capita (GDPR), an increase is only witnessed when economic growth surpasses population growth. According to the LGSEP 2023, the real GDPR per capita was R93 873 whereby the Stellenbosch municipal area has grown significantly with a per capita income of R110 7, marking the highest figure in the Cape Winelands District for 2022. All the data below are sourced from the Local Government Socio-economic Profile 2023 for the Stellenbosch Municipal area.

Despite a moderate regression in the period between 2016 and 2022, this highlights the municipality's robust economic potential, particularly noteworthy considering the recent economic challenges posed by the recession and the global COVID-19 pandemic, which impacted economic activities regionally and globally.

Graph 8: GDP Per Capita



	Western Cape	Cape Winelands	Witzenberg	Drakenstein	Stellenbosch	Breede Valley	Langeberg
2016	93 816	76 589	62 253	82 386	94 124	70 678	61 304
2019	103 259	83 507	68 062	90 375	101 770	77 346	66 226
2022	113 327	93 873	80 058	100 051	110 723	88 847	76 679

Source: Western Cape, Social–Economic Profile 2022

2.7.2 Income Inequality

According to the widely used Gini index, South Africa has one of the highest levels of inequality globally. Inequality is seen through a distorted distribution of income, unequal opportunities, and regional discrepancies.

The National Development Plan (NDP) has set a target of reducing income inequality in South Africa from a Gini coefficient of 0.7 in 2010 to 0.6 by 2030. In the Cape Winelands District, income inequality worsened to 0.69 in 2022, a trend expected to exacerbate due to the potential aftermath of the COVID-19 pandemic. Stellenbosch improved its income inequality, with inequality levels declining from 0.63 in 2021 to 0.61 in 2022, aligning below the district's trajectory.

Graph 9: Income Inequality



	2015	2018	2021
Western Cape	0.61	0.61	0.62
Cape Winelands	0.59	0.6	0.62
Witzenberg	0.58	0.60	0.61
Drakenstein	0.59	0.60	0.61
Stellenbosch	0.62	0.62	0.63
Breede Valley	0.59	0.60	0.62
Langeberg	0.58	0.60	0.62

Source: Western Cape, Social–Economic Profile 2022

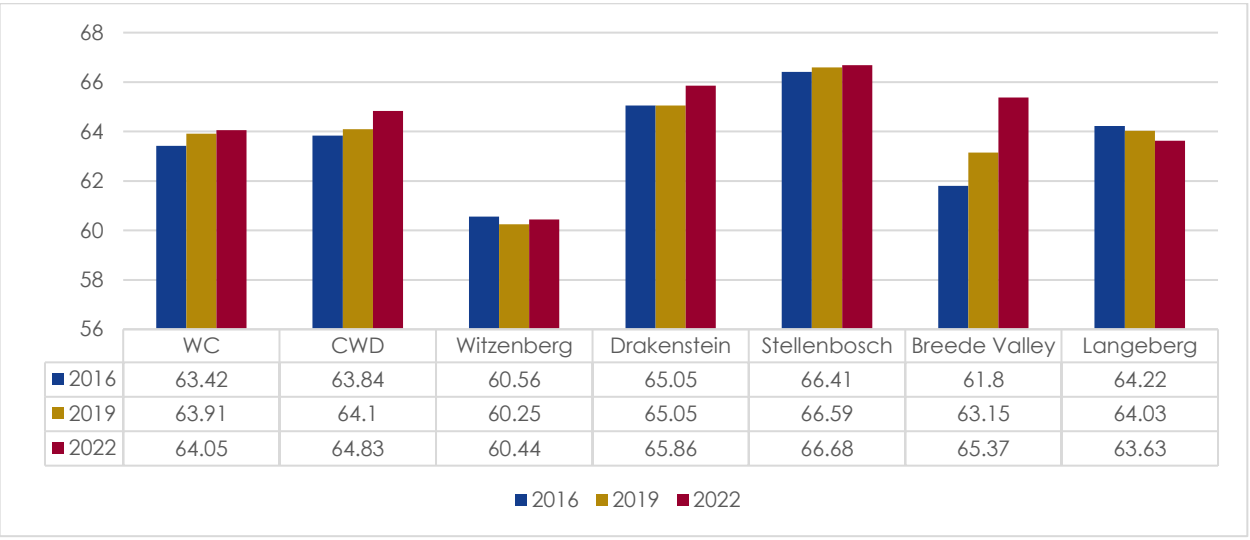
2.7.3 Poverty Line

The Upper Bound Poverty Line (UBPL) headcount ratio is the proportion of the population living below the UBPL, i.e., that cannot afford to purchase adequate levels of food and non-food items.

Poverty affects the social development of communities through lower life expectancy, malnutrition and food insecurity, higher exposure to crime and substance abuse, lower educational attainment, and poor living conditions.

In 2022, 66.7 per cent of Stellenbosch's population fell below the UBPL. In 2022, 66.7 per cent of Stellenbosch's population fell below the UBPL, a slight improvement from 2016 and 2019. Stellenbosch and Drakenstein had the highest poverty rates in the Cape Winelands District, with Stellenbosch's 66.7 per cent slightly below the district's 64.8 per cent in 2022. Addressing these socio-economic challenges is essential for ensuring sustainable growth and development within the municipality.

Table 20: Poverty Line



	WC	CWD	Witzenberg	Drakenstein	Stellenbosch	Breede Valley	Langeberg
2016	63.42	63.84	60.56	65.05	66.41	61.8	64.22
2019	63.91	64.1	60.25	65.05	66.59	63.15	64.03
2022	64.05	64.83	60.44	65.86	66.68	65.37	63.63

Source: Western Cape, Social–Economic Profile 2023

2.8 Basic Service Delivery

The Constitution stipulates that every citizen has the right to adequate housing access and that the state must take reasonable legislative and other measures within its available resources to achieve the progressive realisation of this right. Access to housing also includes access to basic services such as potable water, basic sanitation, safe energy sources, and refuse removal services, to ensure that households enjoy a decent standard of living.

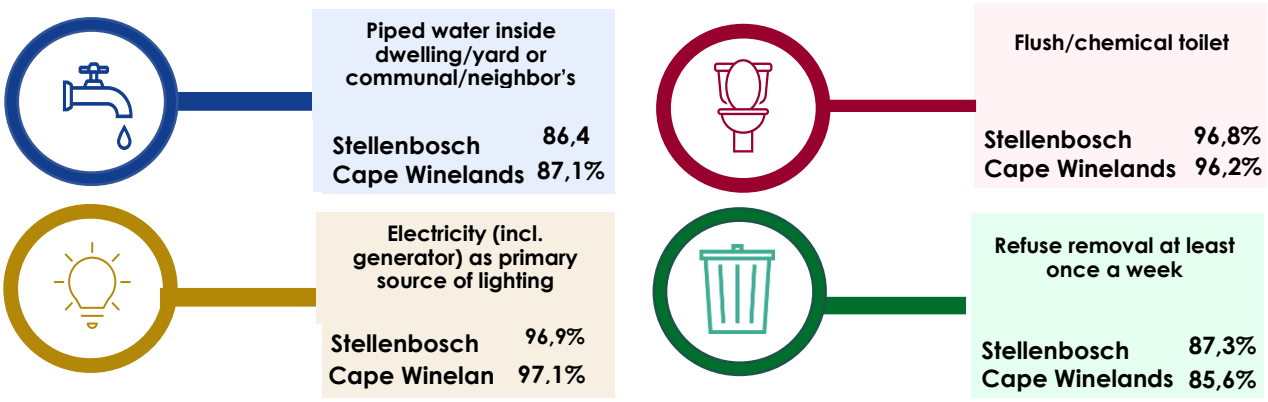
This section considers to what extent this has been achieved by reflecting on the latest available information from Quantec Research for 2021. The latest official statistics were collected by Statistics South Africa for the 2016 Community Survey; the 2021 Census will provide the updated official statistics. The information on free basic services is obtained from Statistics South Africa's Non-Financial Census of Municipalities Survey findings.

2.8.1 Housing and household services

During 2023, the Stellenbosch municipal area, which comprises 59 626 households, 87.3 per cent had access to formal housing, lower than the Cape Winelands District average of 88.8 per cent. The area also recorded a significantly higher proportion of informal dwellings, totaling 11.8 per cent, in contrast to the District's 10.3 per cent.

Service delivery access levels within the municipal area were considerably higher than the access to formal housing, with access to piped water access (86.4 per cent), flush or chemical toilet access (96.8 per cent), electricity access (including generators) for lighting (96.9 per cent), for lighting at 96.9 per cent and the removal of refuse at least weekly by the local authority at 87.3 per cent of households. These access levels were above the District figures for electricity and refuse removal services.

Figure 12: Service delivery access levels (HH)



Source: Western Cape: Socio-Economic Profile 2023

2.8.2 Free Basic Services

The following table indicates the percentage of average registered indigent households that have access to free basic municipal services. The total number of indigent households excludes all informal households and includes formal households that have been registered as indigent households. The total i.t.o. of free basic electricity includes only indigent households claiming 100 kWh from the Stellenbosch Municipality. Additionally, it excludes the totals for areas where ESKOM manages the electricity distribution.

Per the approved Indigent Policy of the municipality, all households earning less than R6 500 per month will receive free basic services as prescribed by national policy and in terms of Stellenbosch Municipality's Indigent Policy.

The table below indicates the number of households receiving free basic services.

Table 21: Access to Free Basic Services

Year	Number of Households								
	Total no. of HH	Free Basic Water		Free Basic Sanitation		Free Basic Electricity		Free Basic Refuse Removal	
		Access	%	Access	%	Access	%	Access	%
2018/19	52 374	6 813	13.01	6 813	13.01	4 833	9.23	6 813	13.01
2019/20	52 374	6 666	100%	6 666	100%	4 932	100%	6 666	100%
2020/21	50 328	7 283	100%	7 283	100%	5 189	100%	7 283	100%
2021/22	50 328	4 681	100%	4 681	100%	4 982	84.25%	4 681	100%
2022/23	59 626	5 744	100%	5 744	100%	5 744	100%	5 744	100%

Source: Western Cape Local Government Social–Economic Profile 2023 and Statistics South Africa 2022

Municipalities offer free basic services to financially vulnerable households, and the number of households receiving these services in the Stellenbosch municipal area sharply declined in 2020. The strained economic conditions are anticipated to increase demand for these services, leading to a rise in the number of indigent households. However, this trend is area-specific and contingent on the qualifying criteria applied. These findings underscore the persistent challenges and socio-economic factors influencing housing and essential service access within the Stellenbosch municipal area, emphasising the need for targeted interventions to uphold citizens' constitutional rights and enhance overall living standards.

2.9 Safety and Security

All the data below are sourced from the Local Government Socio–Economic Profile for 2023 for Stellenbosch Municipal area.

2.9.1 Murder

Murder *is defined as the unlawful and intentional killing of another person.*

Within the Stellenbosch area, the number of murders de-escalated from 90 cases in 2021/22, reaching 77 cases in 2022/23. The Stellenbosch municipal area's murder rate (per 100 000 people) decreased from 46 in 2021/22 to 38 in 2022/23, reflecting a similar trend in the Cape Winelands District, where the rate increased from 45 to 41 for the same period.

2.9.2 Sexual Offences

Sexual offences include rape (updated to the new definition of rape to provide for the inclusion of male rape), sex work, pornography, public indecency, and human trafficking.

In 2022/23, there were 207 sexual offences in the Stellenbosch area, compared to 989 reported cases in the Cape Winelands District. The incidence of sexual offences (per 100 000 people) in the Stellenbosch municipal area (104) was higher than that of the district (102) in 2022/23.

2.9.3 Common Assault

In Stellenbosch, the crime rate per 100 000 people for common assault showed a concerning upward trend, with 510 reported incidents per 100 000 people, which increased from 527 in 2021/22 to 557 in 2022/23. This escalation in common assault cases per capita suggests a challenging security environment, which could potentially have socio-economic implications. Addressing this rising trend is vital to ensuring the safety and well-being of the community and fostering a secure environment for residents, businesses, and investors. Implementing effective crime prevention measures and community outreach initiatives may be essential to reversing this trend and creating a safer atmosphere conducive to economic growth and development.

2.9.4 Commercial Crime

In Stellenbosch, the crime rate per 100 000 people for commercial crime showed a steady upward trend over the analysed period. In 2020/21, there were 340 reported incidents per 100 000 people, which increased slightly to 443 in 2021/22 but then increased significantly to 528 in 2022/23. This fluctuation in commercial crime rates could indicate varying challenges faced by local businesses and law enforcement in combating economic offences. Addressing this issue is crucial as it directly impacts the business environment, investor confidence, and the overall economic stability of the municipality. Implementing robust measures to combat commercial crimes, such as fraud and embezzlement, is essential for fostering a secure and trustworthy business environment, supporting economic growth, and attracting investments in the Stellenbosch municipal area.

2.9.5 Drug–Related Offences

Drug-related *crimes refer to the situation where the perpetrator is found to have, been under the influence of, or selling illegal drugs.*

Drug-related crime within the Stellenbosch area increased from 1 224 cases in 2021/22 to 1 463 cases in 2022/23. The Cape Winelands District's drug-related offences surged from 6 047 in 2021/22 to 6 783 in 2022/23. When considering the rate per 100 000 people, with 734 drug-related offences per 100 000 people in 2022/23, the Stellenbosch area's rate is above the district's rate of 700 per 100 000 population.

2.9.6 Driving under the influence (DUI)

A situation where the driver of a vehicle is found to be over the legal blood alcohol limit.

The number of cases of driving under the influence of alcohol or drugs in the Stellenbosch area declined from 262 in 2021/22 to 251 in 2022/23. This translates into a rate of 126 per 100 000 people in 2022/23, which is above the district's 79 per 100 000 people.

2.9.7 Residential Burglaries

The unlawful entry of a residential structure with the intent to commit a crime, usually theft.

Stellenbosch's rate of 436 residential burglaries per 100 000 people, which is well below the district's rate of 453 for 2022/23, indicates that the targeted strategies that were implicated to address these crime rates improved the safety and security in the community.

2.10 Economy and Labour Market Performance

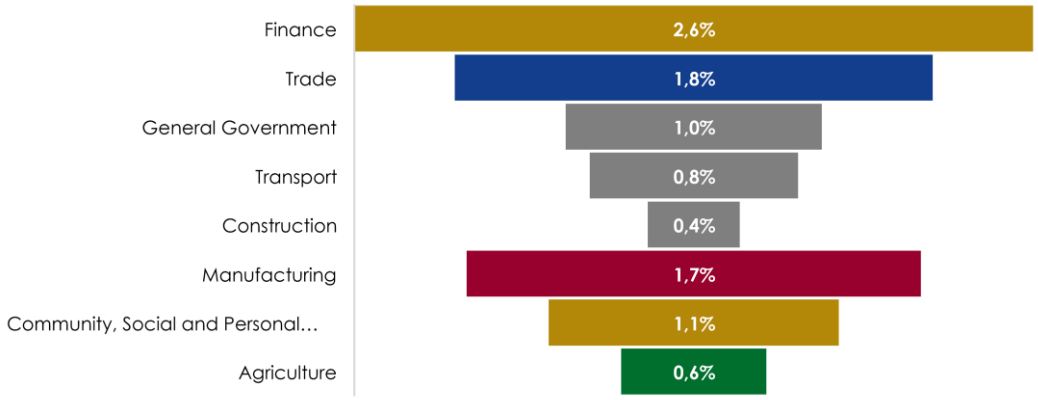
2.10.1 Sectoral Overview

In 2021, the economic landscape of the Stellenbosch municipal area boasted a Gross Domestic Product at regional level (GDPR) totaling R20.6 billion and provided gainful employment to 69 012 individuals. The municipality's economy thrives on a robust agriculture sector, primarily specialising in grape cultivation for its globally acclaimed wineries, which serves as a pivotal driver for trade and tourism. Notably, the finance sector emerged as the primary contributor to the local economy, generating R5.3 billion in 2021 and constituting 25.7 per cent of the total GDPR, further solidifying the area's economic significance. The sectors that contributed to GDPR growth in 2022 were finance and transport, both accounting for 1.0 percentage point, followed by trade, which contributed a 0.6 percentage point.

Moreover, the potential for overall Gross Domestic Product at the regional level (GDPR) growth was impeded by declines in the primary and secondary sectors. Apart from agriculture, which experienced growth rates of 20.3 per cent in 2020 and 5.0 per cent in 2021, these sectors have yet to recover to their 2019 levels. The occurrence of load-shedding in 2022 had adverse effects on both farmers and manufacturers, diminishing their production capacities significantly.

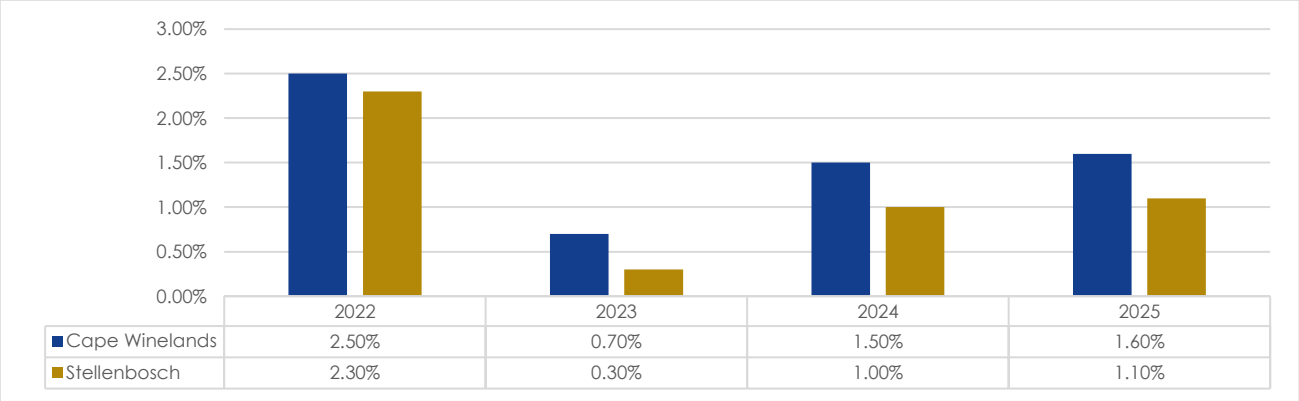
In the current economic landscape of South Africa, marked by challenges such as load-shedding, constrained consumer spending, and diminished business confidence, the Stellenbosch municipal area is predicted to experience near-stagnant Gross Domestic Product at regional level (GDPR) growth of 0.3 per cent in 2023, as indicated on the graph below. Several sectors, including agriculture, manufacturing, construction, general government, and personal services, are expected to underperform due to the macroeconomic pressures dampening overall business activities. However, there is a more optimistic outlook for GDPR growth in 2024, projected at 1.0 per cent. This optimism is rooted in the anticipation of increased tourist activities and robust growth in the finance sector, which are poised to bolster the local economy.

Figure 13: Sectoral contribution to GDPR 2021



Source: Western Cape, Social–Economic Profile 2023

Graph 10: GDPR Forecast

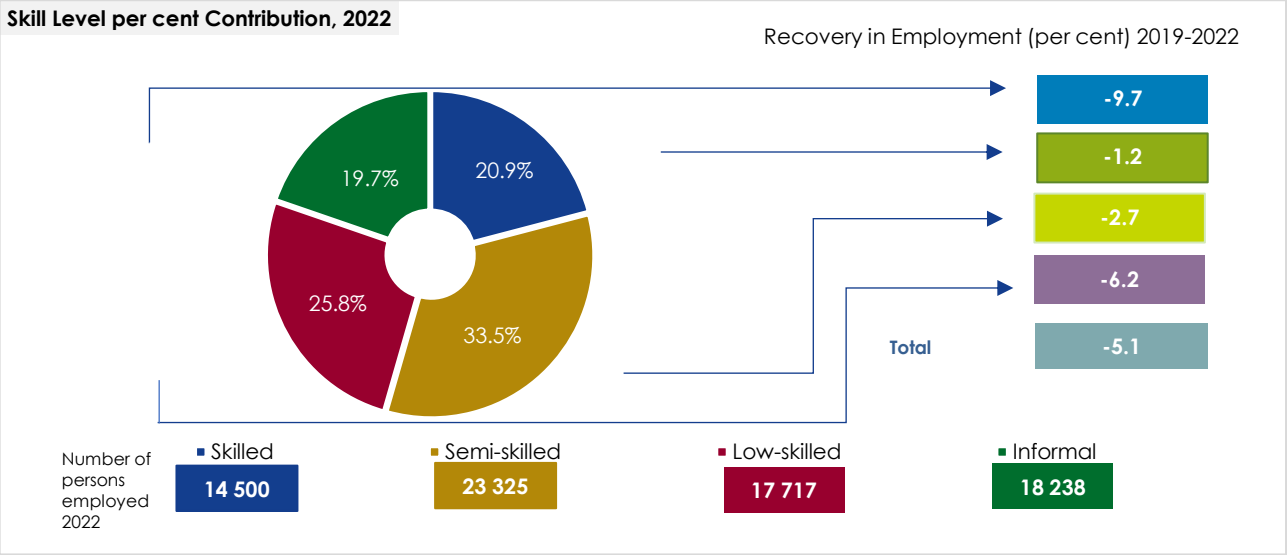


Source: Western Cape, Social–Economic Profile 2023

2.10.2 Formal and Informal Employment

The presence of Stellenbosch University and the diverse industries in the area have led to a significant workforce composition, with 20.9 per cent classified as skilled workers and 33.5 per cent as semi-skilled workers. Informal sector activities, particularly in trade, agriculture, and personal services, contribute significantly to employment, accounting for 19.7 per cent of the workforce in 2021. However, a notable challenge exists for low-skilled workers, constituting 25.8 per cent of the workforce, as recent job creation trends have favoured semi-skilled and skilled workers, limiting opportunities for this demographic.

Graph 11: Skills Level Contribution, 2022



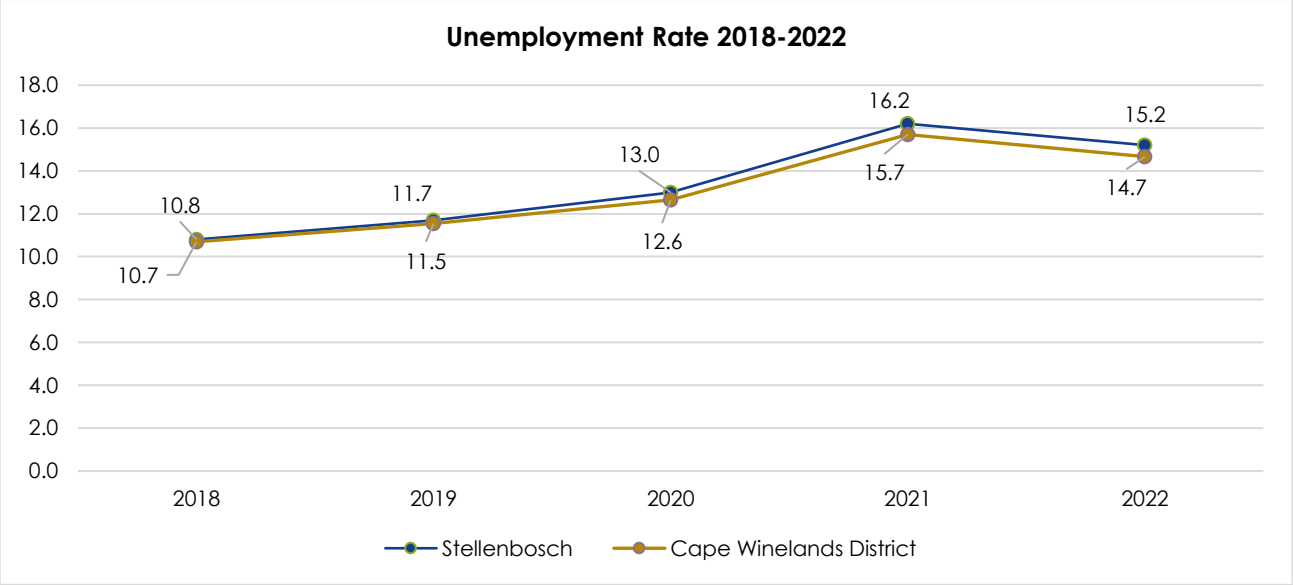
Source: Western Cape, Social–Economic Profile 2023

2.10.3 Unemployment

It is crucial to facilitate access to education and skills development initiatives in communities where high unemployment rates occur. Social transformation needs to be promoted and provide enough relevant opportunities and resources for affected demographic areas.

Not only does this initiative enhance the socio-economic landscape, but it also has implications for municipal revenue. A skilled and educated workforce can contribute to a more vibrant local economy, generating higher tax revenues to support municipal projects and services.

Graph 12: Unemployment Rate



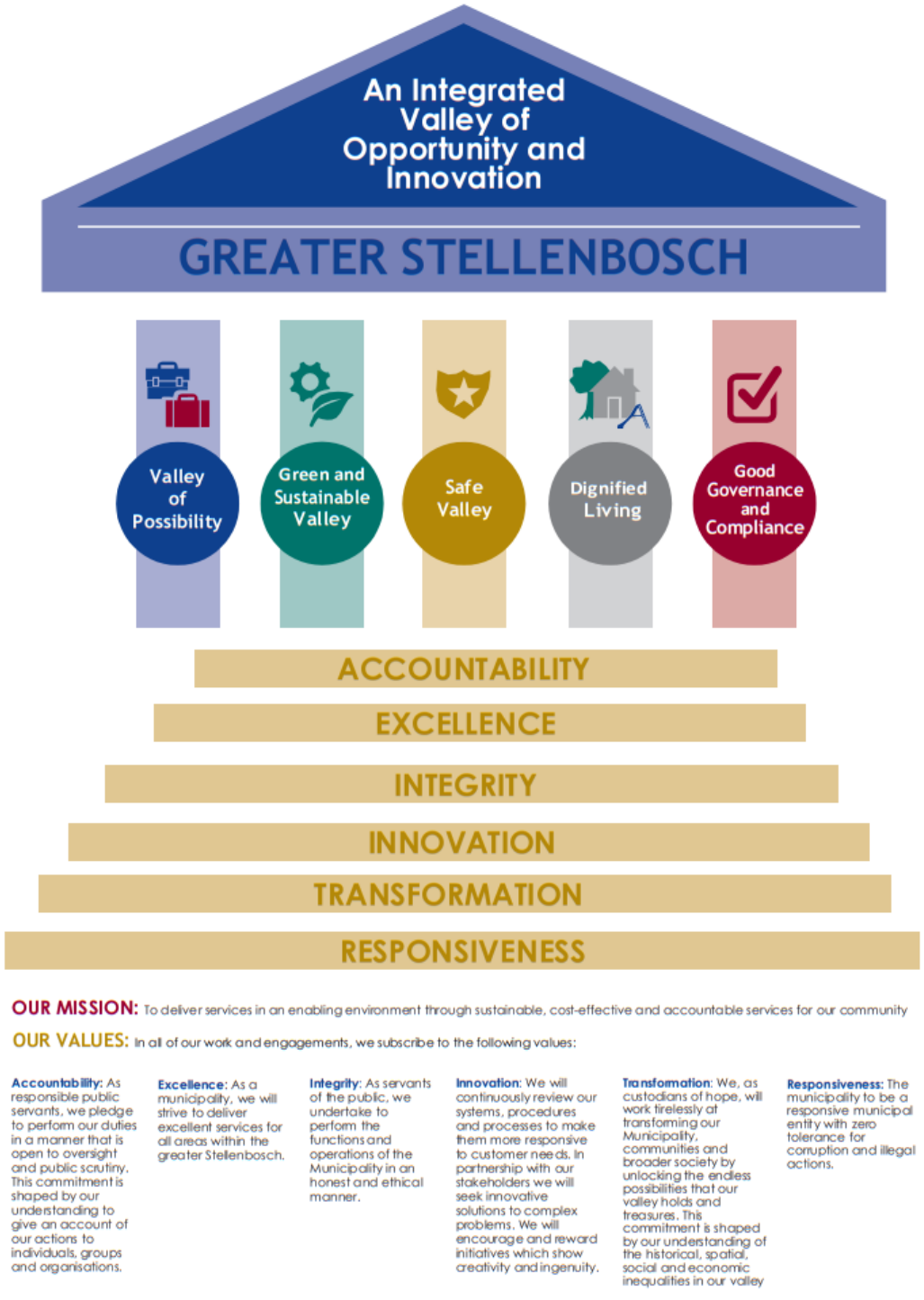
Source: Western Cape Local Government Social–Economic Profile 2022 and 2023 (Stellenbosch Municipality)

CHAPTER 3:

Strategic Policy Context

3.1 Municipal Vision and Strategy

Figure 14: Municipal Vision and Strategy



VISION

We describe the vision of where we want to be as a municipality and the Greater Stellenbosch area as the **"An Integrated Valley of Opportunity and Innovation"**

MISSION

Our mission is to deliver services in an enabling environment through sustainable, cost-effective and accountable services for our community

VALUES

In all our work and engagements with the community and other stakeholders, we subscribe to the following values:

Integrity: As servants of the public, we undertake to perform the functions and operations of the municipality honestly and ethically.

Accountability: As responsible public servants, we pledge to perform our duties in a manner that is open to oversight and public scrutiny. This commitment is shaped by our understanding of the need to give an account of our actions to individuals, groups, and organisations.

Transformation: We, as custodians of hope, will work tirelessly to transform our municipality, communities, and broader society by unlocking the endless possibilities that our valley holds and treasures. This commitment is shaped by our understanding of the historical, spatial, social, and economic inequalities in our valley.

Innovation: We will continuously review our systems, procedures, and processes to make them less bureaucratic and more responsive to customer needs. We will acknowledge and reward initiatives that show creativity and ingenuity.

Excellence: As a municipality, we will strive to deliver excellent services for all areas within the greater Stellenbosch.

Responsiveness: The municipality is a responsive municipal entity with zero tolerance for corruption and illegal actions.

3.2 Strategic Focus Areas (SFAs)

3.2.1 Strategic Focus Area 1: Valley of Possibility

The Stellenbosch area offers ample possibilities to their stakeholders. The unlocking of these possibilities to encourage opportunities for enterprise, creativity and business development in our cities, towns and villages is an urgent issue in South Africa. Unemployment, poverty, income inequality, and skills shortages are major concerns impacting the economy. This strategic focus area has three broad dimensions that address these challenges: The first relates to the provision of services to citizens and how these services can assist them in facilitating development and job creation. The second relates to the internal workings of the municipality and how municipal procurement of services aids in fostering opportunities for enterprise development and creativity. The third dimension asserts that efficient infrastructure and services lie at the heart of the municipality's mandate. Infrastructure and services of different kinds fulfil the basic needs of citizens and also enable enterprise and business development. Without appropriate, well-maintained infrastructure, the greater Stellenbosch area will fail as a place of living, work, and learning.

3.2.2 Strategic Focus Area 2: Green and Sustainable Valley

Several dimensions of the environment underpin its importance for the greater Stellenbosch area and the people living within it. The first is an ecological dimension, which recognises that the natural environment and its processes provide the setting in which and the basic resources with which human life is played out.

The second is an economic and productive dimension, which recognises that the natural environment underpins vitally important tourism and agricultural economies. The third is a psychological, social, and recreational dimension, which recognises that human life is qualitatively affected by a sense of place and the need for places of 'escape' from urban life. The fourth is a cultural dimension, which recognises the inextricable relationship between the characteristics of a place, people's activities in that place, and the emergence of cultural expressions and forms.

There are at least three reasons why the spatial direction is important. Firstly, we live our lives in geographic spaces; how activities and infrastructure are organised in space fundamentally impacts people's access to opportunity. For example, prioritising new urban development on agricultural land may harm the overall viability of agriculture and the food security of an area. Another example is the location of housing for poor people far away from work opportunities, which impacts disposable income, work productivity, and transport infrastructure provision. Secondly, the municipal strategy has, over the last decade, taken a strong sectoral approach. The approach looks at development in sectors as reflected in the LED plans, plans for creative industries, small enterprises, tourism, and so on. Unfortunately, much of this work is silent on the impact of space on specific sectors and has helped to hide spatial inequity in our settlements. Thirdly, the municipal government has considerable influence over the space economy of settlements. Under its mandate, local government can determine the nature and location of key infrastructure and where settlement is to occur and where not. Local government cannot grow the economy, but it impacts economic success through the provision and maintenance of infrastructure and how activities are organised in space.

3.2.3 Strategic Focus Area 3: Safe Valley

Establishing safety and law-abiding behaviour in greater Stellenbosch is an absolute priority. All our efforts to improve services, opportunities, and sound financial position – including affordable rates – will come to nothing if by-laws are not respected, our assets are vandalised, or our neighbourhoods, roads, business areas, and recreational facilities are not safe. Safety and security, together with cleanliness, are often cited as the most important factors in getting investment into a city or town. A safe and secure greater Stellenbosch area is thus not only a functional necessity but also underpins elements of economic and social development strategies.

3.2.4 Strategic Focus Area 4: Dignified Living

All our citizens should have access to a dignified life, irrespective of their relative material wealth or their background. By a dignified life, we mean, inter alia, access to shelter, ethical administration of municipal housing, and sufficient choice in housing opportunities for different income groups, including young people. We also mean neighbourhoods with accessible public facilities and services. Support for vulnerable groups, including the youth, women, and elderly, is critical, as is a close working relationship with other government and social agencies that focus on the needs of these groups.

3.2.5 Strategic Focus Area 5: Good Governance and Compliance

As more people become urbanised, towns and cities have become increasingly important foci of political and economic power and service provision. As the 13th largest economy nationally, the greater Stellenbosch area and municipality is a significant seat of power and deliverer of services. Deciding what to do, when, where, and to whose benefit it is, however, is a difficult task. The range of

services to be provided is wide in scope, and the needs of citizens and enterprises vary significantly. Given the depth of need in many communities and limited resources, tough choices have to be made. To succeed, municipalities have to develop appropriate policy and decision-making structures and plan carefully for the long and short term (across territorial areas and sectors). They should also ensure synergy between the work of the political and administrative spheres of the municipality, their work, and that of other spheres of government, civil society, and the business sector. Municipalities should communicate well and monitor processes and procedures in a structured manner. It is also important that excellence in service delivery contributions, both external and internal to the organisation, be recognised and built upon.

We cannot serve the needs of our citizens without a skilled and customer-focused administration in all the different functional areas and at all levels of the municipality. Given the rapid change in all facets of society, the opportunity must exist for staff to develop their skills, whether in specific functional areas or management. To ensure the best use of public resources, regular performance management is essential. The information must be readily available and contact between citizens and the municipality should be responsive and as efficient as possible.

The facilities that house the administration also need to be organised in a manner that facilitates integrated and joint work among the staff themselves, and between staff, political leadership, and other sectors of the community.

A sound financial basis is central to implementing any strategy. The greater Stellenbosch area is no exception. To meet the needs of its citizens, the municipality is required to manage revenue streams sustainably. It also needs to ensure that funds available are utilised for identified projects and that value for money is achieved. In procuring goods and services, ethical conduct is essential to ensuring the integrity of the municipality. It is most important that the use of municipal resources supports agreed-upon objectives; in other words, the municipal budget and ongoing expenditure must be strategy-led.

3.3 Strategic Objectives and Predetermined Objectives

Figure 15: Strategic Focus Areas and Predetermined Objectives

SFA 1: Valley of Possibility

Predetermined Objectives
1.1 Create an environment conducive to business development and job creation.
1.2 To facilitate and coordinate support for emerging entrepreneurs by utilising internal SCM processes and linking SMMEs with opportunities in the market.
1.3 To provide, upgrade, and maintain an effective engineering infrastructure to support effective service delivery.
1.4 To ensure the provision of non-motorised transport routes as a functional mode of transport.

SFA 2: Green and Sustainable Valley

Predetermined Objectives
2.1 Managing human use of the biosphere and its resources.
2.2 Enhancing the integrity of the environment is imperative for long-term sustainability.
2.3 Incorporating biodiversity into the environment is an imperative for long-term sustainability.
2.4 Ensuring spatial sustainability.
2.5 Facilitate the efficient use of all forms of capital available to Stellenbosch.
2.6 Building human capacity and ability.
2.7 Efficient information management.

SFA 3: Safe Valley

Predetermined Objectives
3.1 To implement an integrated safety strategy that incorporates multi-stakeholder engagement and social crime preventions.
3.2 To develop and implement institutional crime prevention strategies, with a focus on improved law enforcement and neighbourhood watches.

SFA 4: Dignified Living

Predetermined Objectives
4.1 To develop and maintain sustainable human settlements that will meet the diverse range of housing needs.
4.2 To develop and implement a social infrastructure master plan for the upgrading and maintenance of social facilities in all wards.
4.3 To involve and build the capacity of stakeholders in the planning and management (governance) of the areas where they live. (Promote participatory planning and integrated implementation).
4.4 To provide access to basic services for households in the WC024 area.

SFA 5: Good Governance and Compliance

Predetermined Objectives
5.1 To develop, align, and implement effective management Information systems.
5.2 An effective asset management system to optimise the use of municipal assets.
5.3 To manage integrated development planning and the efficient measurement of predetermined objectives as per the regulatory framework.
5.4 To involve the community in the planning and management of programmes and projects impacting their ward(s),
5.5 To review municipal governance processes as per the Risk-Based Audit Plan.
5.6 A skilled and capable workforce that supports the growth objectives of the municipal area.
5.7 A responsive, accountable, effective, and efficient local government system.
5.8 To implement an effective revenue management system.
5.9 To provide accurate and relevant financial information for decision-making.
5.10 To develop and implement a responsive, accountable, effective, and efficient customer care structure and system.

3.4 Core Principles in Executing Strategy

The municipality comprises three core components:

- Democratically elected political leadership;
- The administration, comprising officials; and
- Citizens, as individuals, interest groups, and organisations (public, community-based and private).

For sustainable municipal management, political leadership, and the administration work closely together. Ultimately, democratically elected political leadership is responsible for policy direction. The administration provides advice and implements policy.

International best practice shows that the only way to carry out sustainable urban management is to engage in meaningful partnerships with communities, where communities take full responsibility for the development of their neighbourhoods. Stellenbosch Municipality is committed to ensuring that the real social and economic development of our poorest communities is realised through proper community input and ownership. It is not generally realised that communities are legally part of the municipality. This being the case, however, means that local communities cannot simply play the role of critics or passive bystanders. Local communities must play an active part in the planning and implementation of projects and programmes in their neighbourhoods.

A component of community participation focuses on ward-based planning, where the desired outcome is to have a ward-based plan for each of the 23 wards. Ward-based plans are a form of participatory planning designed to promote community action, with clear linkages to the IDP. Such plans mobilise communities and citizens to take responsibility for their destinies and capture what communities see as their desired outcomes. They also help to speed up the implementation of the IDP. This ensures that the IDP objectives become the collective responsibility of community members, ward councillors, ward committees, the business community, NGOs and CBOs, and all other stakeholders in the greater Stellenbosch. This presents an opportunity for visionary local leaders to implement a shared agenda and show tangible and measurable results through collectively addressing the above-mentioned ward priorities.

3.4.1 Alignment with institutional structures and processes

Conventional strategic planning processes aimed at guiding development and management decisions are time-consuming. Preparing a detailed strategic framework and implementation programme can take months. Unfortunately, these processes do not provide for the "now" – the need to guide decisions today. For municipalities, the "now" has become extremely important. Every month counts. We believe that our challenges have become so significant that if we do not find an integrated and commonly shared response to them fast, we may lose much of what is special about an area and be poorly prepared to meet future challenges successfully. We often find that the fact that a strategy is "under preparation" is used as an excuse for inaction or even poor decision-making. The arm's length approach also appears to neglect local experiential knowledge – what people know through working with service issues daily. With this in mind, we have provided for regular, informal, but structured engagements between the MayCo and Director's Forum to discuss strategic matters and how to best respond to these issues.

These planning methods bridge the gap between local experiential knowledge, the technical requirements of strategy preparation, and the need for strategic frameworks to be available to deal with immediate decision-making. This process is aimed at getting an initial position through intense, structured information-sharing and planning workshops on how to direct the development and management of the municipality. Written up as an initial strategy, provision is made for influencing the

decisions of today and the nature of further work in a manner that supports the strategy. The strategy becomes the broad strategic framework, elaborated on in further technical work.

3.4.2 The tools of governance

Policy: defining / framing the position of government and direction for action concerning issues where clear choices exist (for example, to focus on private or public transport, to grow a settlement outwards or contain it inwards).

Plan making: indicating where resources should focus functionally or spatially, in what form, and when.

Legislation: directing, constraining, and rewarding (potentially) the behaviour of different actors in society (in the interest of all citizens).

Regulation: elaborating on behaviour outlined in legislation through guidelines, standards, and so on.

Fiscal measures: fees, charges, and taxes for services as a means for raising government revenue and directing action in support of policy and legislation (through fiscal "incentives").

Financial measures: the priorities and areas of government spending, including investments in infrastructure, facilities, and programmes to support spatial and sectoral or functional area policy and plans.

Institutional measures: arrangements for decision-making, the allocation of powers, responsibilities, agreements, and relationships between government and other actors, human resource capacity / competency, and measurement systems within government and between government and other actors.

Asset management: the approach taken to the management of government assets (land, public facilities, and so on).

Knowledge and information management: the government's investment in and dissemination of knowledge about existing / anticipated conditions that require management.

Advocacy: the positions that the government takes on issues, "positive" and "negative." This could be through the media, public meetings / engagements, events, and so on.

3.5 Global Policy Direction

The Stellenbosch Municipality's strategic planning does not occur in a vacuum. Various key policy directives are being employed that range from a global reach to more specific directives applicable to the municipality and its neighbouring municipalities. All these directives are considered when framing future strategic planning and resource allocation. The sections below outline key policy directives considered when framing Stellenbosch Municipality's 2nd review of the 5th Generation IDP 2022 – 2027.

3.5.1 Sustainable Development Goals (SDGs)

Figure 16: Sustainable Development Goals (SDGs)



The Sustainable Development Goals (SDGs), officially known as *Transforming Our World: The 2030 Agenda for Sustainable Development* is a set of seventeen aspirational "Global Goals" with 169 targets between them. The Agenda is an action plan for people, the planet, and prosperity, with a focus on strengthening peace and partnerships. The SDGs are integrated and indivisible and balance the three dimensions of sustainable development: the **economic, social,** and **environmental**. The Goals are the following:

Sustainable Development Goals (SDGs) 2030

- Goal 1: End poverty in all its forms everywhere.
- Goal 2: End hunger, achieve food security and improved nutrition, and promote sustainable agriculture.
- Goal 3: Ensure healthy lives and promote well-being for all ages.
- Goal 4: Ensure inclusive and equitable quality education and promote life-long learning opportunities for all.
- Goal 5: Achieve gender equality and empower all women and girls.
- Goal 6: Ensure availability and sustainable management of water and sanitation for all.
- Goal 7: Ensure access to affordable, reliable, sustainable, and modern energy for all.
- Goal 8: Promote sustained, inclusive, and sustainable economic growth, full and productive employment, and decent work for all.
- Goal 9: Build resilient infrastructure, promote inclusive and sustainable industrialisation, and foster innovation.
- Goal 10: Reduce inequality within and among countries.
- Goal 11: Make cities and human settlements inclusive, safe, resilient, and sustainable.
- Goal 12: Ensure sustainable consumption and production patterns.
- Goal 13: Take urgent action to combat climate change and its impacts.
- Goal 14: Conserve and sustainably use the oceans, seas, and marine resources for sustainable development.
- Goal 15: Protect, restore, and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat deforestation, halt and reverse land degradation, and halt biodiversity loss.
- Goal 16: Promote peaceful and inclusive societies for sustainable development, provide access to justice for all, and build effective, accountable, and inclusive institutions at all levels.
- Goal 17: Strengthen the means of implementation and revitalise the global partnership for sustainable development.

3.6 National Policy Direction

Based on the national government's election manifesto and Medium-Term Strategic Framework, a set of twelve outcomes was developed through extensive consultation and discussion at both the ministerial and administrative levels. These outcomes reflect the desired development impacts sought nationally, given the government's policy priorities indicated below:

National Strategic Outcomes

- Goal 1: Improved quality of basic education.
- Goal 2: A long, healthy life for all South Africans.
- Goal 3: All people in SA are and feel safe.

- Goal 4: Decent employment through inclusive economic growth.
- Goal 5: A skilled and capable workforce to support an inclusive growth path.
- Goal 6: An efficient, competitive, and responsive economic infrastructure network.
- Goal 7: Vibrant, equitable and sustainable rural communities with food security for all.
- Goal 8: Sustainable human settlements and improved quality of household life.
- Goal 9: A responsive, accountable, effective, and efficient local government system.
- Goal 10: Environmental assets and natural resources that are well protected and continually enhanced.
- Goal 11: Create a better SA and contribute to a better and safer Africa and World.
- Goal 12: An efficient, effective, and development-oriented public service and an empowered, fair, and inclusive citizenship.

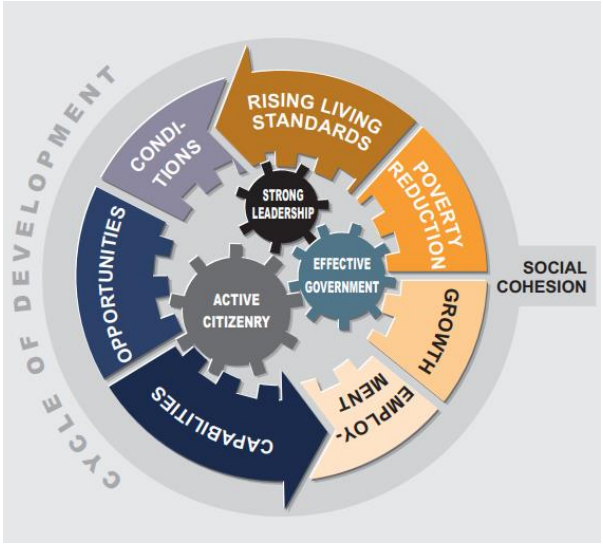
3.6.1 National Development Plan (NDP) – 2030

The President appointed a National Planning Commission in May 2010 to draft a vision and plan for the country. On 9 June 2011, the Commission released a diagnostic document and elements of a vision statement. On 11 November 2011, the vision statement and the plan were released for consideration. The Commission consulted widely on the draft plan. The National Development Plan was adopted by the Cabinet in September 2012.

An approach to change

The graphic below demonstrates the close link between capabilities, opportunities, and employment on social and living conditions. It shows how leadership, active citizenry and effective government can help drive development in a socially cohesive environment.

Figure 17: National Development Plan – An approach to change



The plan focuses on the critical capabilities needed to transform the economy and society. Achieving these capabilities is not automatic, nor will they emerge if the country continues its present trajectory. Rising levels of frustration and impatience suggest that time is of the essence: failure to act will threaten democratic gains. In particular, South Africa must find ways to urgently reduce alarming levels of youth unemployment and provide young people with broader opportunities.

Progress over the next two decades means doing things differently. Given the complexity of national development, the plan sets out six interlinked priorities:

- Uniting all South Africans around a common programme to achieve prosperity and equity.
- Promoting active citizenry to strengthen development, democracy, and accountability;

- Bringing about faster economic growth, higher investment, and greater labour absorption;
- Focusing on key capabilities of people and the state;
- Building a capable and developmental state; and
- Encouraging strong leadership throughout society to work together to solve problems.

The Plan in brief

By 2030

- Eliminate income poverty – Reduce the proportion of households with a monthly income below R419 per person (in 2009 prices) from 39% to zero; and
- Reduce inequality – The Gini coefficient should fall from 0.69 to 0.6.

Enabling milestones

- Increase employment from 13 million in 2010 to 24 million in 2030.
- Raise per capita income from R50 000 in 2010 to R120 000 by 2030.
- Increase the share of national income in the bottom 40% from 6% to 10%.
- Establish a competitive base of infrastructure, human resources, and regulatory frameworks.
- Ensure that skilled, technical, professional, and managerial posts better reflect the country's racial, gender, and disability makeup.
- Broaden ownership of assets to historically disadvantaged groups.
- Increase the quality of education so that all children have at least two years of preschool education and all children in grade 3 can read and write.
- Provide affordable access to quality health care while promoting health and well-being.
- Establish effective, safe, and affordable public transport.
- Produce sufficient energy to support the industry at competitive prices, ensuring access for poor households, while reducing carbon emissions per unit of power by about one-third.
- Ensure that all South Africans have access to clean running water in their homes.
- Make high-speed broadband internet universally available at competitive prices.
- Realise a food trade surplus, with one-third produced by small-scale farmers or households.
- Ensure household food and nutrition security.
- Entrench a social security system covering all working people, with social protection for the poor and other groups in need, such as children and people with disabilities.
- Realise a developmental, capable, and ethical state that treats citizens with dignity.
- Ensure that all people live safely, with an independent and fair criminal justice system.
- Broaden social cohesion and unity while redressing the inequities of the past.
- Play a leading role in continental development, economic integration, and human rights.

3.6.2 Medium-Term Strategic Framework 2019 – 2024 (MTSF)

The MTSF is a high-level strategic document to guide the five-year implementation and monitoring of the National Development Plan (NDP) 2030. It identifies the priorities to be undertaken during the 2019 – 2024 period to put the country on a positive trajectory towards the achievement of the 2030 vision. It sets targets for the implementation of the priorities and interventions for the next five years and states the outcomes and indicators to be monitored.

The implementation of the MTSF 2019–2024 was, however, disrupted by the outbreak of the COVID-19 pandemic and the declaration of a National State of Disaster on 15 March 2020. The government had to reprioritise its plans and budgets in response to the pandemic, which has had a devastating impact on the health, social, and economic aspects of the lives of South Africans. The President launched the Economic Reconstruction and Recovery Plan (ERRP) on 15 October 2020, which sought to restore much-needed economic growth and employment. The combination of all these factors has meant that the MTSF 2019–2024 had to be revised to include critical interventions that are part

of the government's relief and recovery efforts.

The Revised MTSF 2019–2024 also prioritises government commitments to prevail over the coronavirus pandemic and to work towards recovery. These commitments are to defeat the coronavirus pandemic, accelerate our economic recovery, implement economic reforms to create sustainable jobs and drive inclusive growth, and lastly, fight corruption and strengthen the capacity of the state. These commitments are included in the revised MTSF for 2019–2024 and will provide the focus for annual and strategic plans.

The MTSF 2019 – 2024 aims to address the challenges of **unemployment**, **inequality**, and **poverty** through the three pillars of the NDP.

Figure 18: Three NDP Pillars



The priorities, which will be achieved through more focused implementation, coordination, and integration by the various levels of government, including state-owned enterprises, the private sector, and civil society, are as follows:

Priority 1: A capable, ethical, and developmental state;
Priority 2: Economic transformation and job creation;
Priority 3: Education, skills, and health;
Priority 4: Consolidating the social wage through reliable and quality basic services;
Priority 5: Spatial integration, human settlements, and local government;
Priority 6: Social cohesion and safe communities; and
Priority 7: A better Africa and world.

3.6.3 National District Development Model and One Plan

Cabinet approved the District Development Model (DDM) as an All of Government and Society Approach, providing a method by which all three spheres of government and state entities work in unison in an impact-oriented way to speed up service delivery to ensure that municipalities are properly supported and adequately resourced. The DDM is an intergovernmental approach focusing on 44 districts and 8 metropolitan spaces for more effective joint planning, budgeting, and implementation over multi-year planning and electoral cycles. Although each sphere, sector, or entity has its own distinct constitutional powers, functions, and responsibilities, they cooperate and undertake collaborative planning, budgeting, and implementation processes, converging developmental efforts at the district / metropolitan level.

The objectives of the DDM are to:

- solve the silos at a horizontal and vertical level;
- maximise impact and align plans and resources at our disposal through the development of "One District, One Plan, and One Budget";

- narrow the distance between people and government by strengthening the coordination role and capacities at the district level;
- ensure inclusivity through gender-responsive budgeting based on the needs and aspirations of our people and communities at a local level;
- build government capacity to support municipalities;
- strengthen monitoring and evaluation at district and local levels;
- implement a balanced approach towards development between urban and rural areas;
- ensure sustainable development while accelerating initiatives to promote poverty eradication, employment, and equality; and
- exercise oversight over budgets and projects in an accountable and transparent manner.

Nationally, the DDM is expressed through the development of a One Plan. The One Plan is defined as an intergovernmental plan setting out a 25–30-year long-term strategic framework (consisting of short, medium, and long-term actions) to guide investment and delivery in each of the districts and metropolitan spaces. This plan for each space is to be jointly developed and agreed to by all three spheres of government.

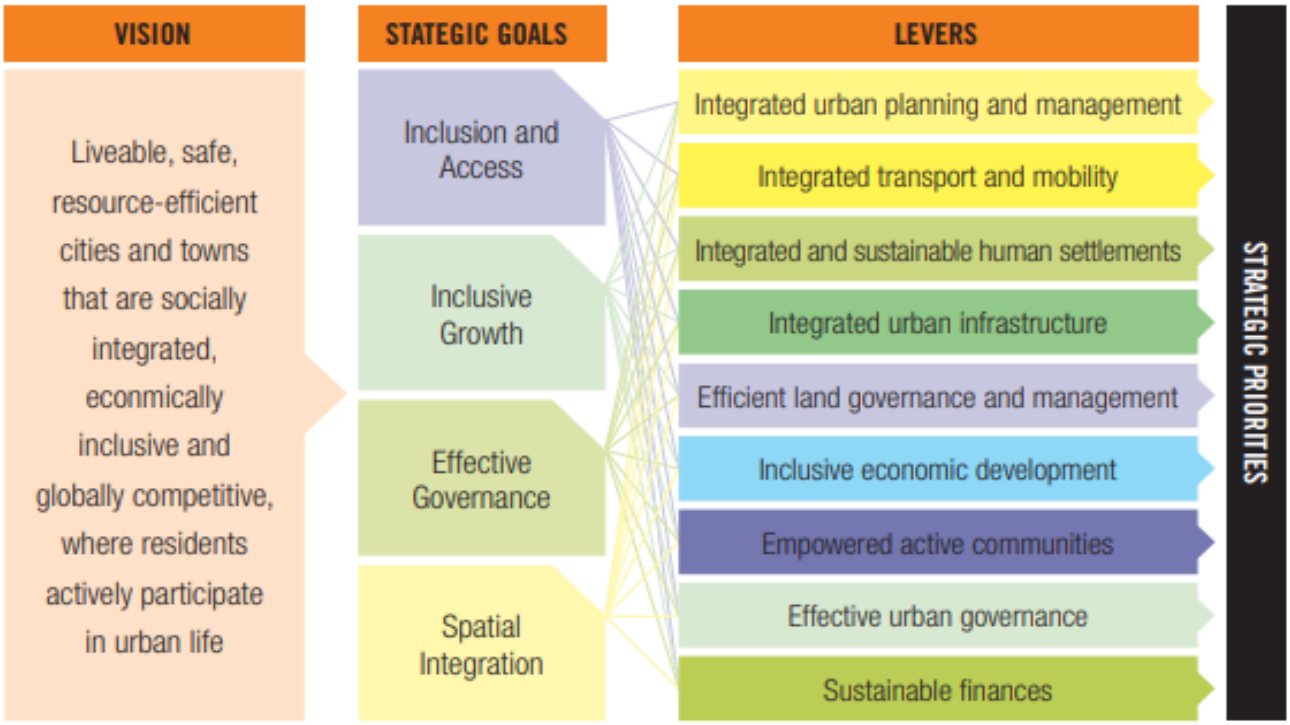
3.6.4 Integrated Urban Development Framework (IUDF)

The National Development Plan (NPD) indicated that by 2030, South Africa should observe meaningful and measurable progress in creating more functionally integrated, balanced, and vibrant urban settlements. To attain this goal, the Department of Cooperative Governance, working in collaboration with other national departments and other role-players, developed the Integrated Urban Development Framework (IUDF) to transform and restructure South Africa's urban spaces.

The IUDF aims to guide the development of **inclusive**, **resilient,** and **liveable urban settlements** while directly addressing the unique conditions and challenges facing South Africa's cities and towns.

To achieve the transformation vision, four (4) overall strategic goals were introduced:

Figure 19: UIDF Strategic Goals and Levers



Source: Integrated Urban Development Framework

The IUDF strategic goals listed above create nine policy levers. These policy levers can only be used if they are added to tools for planning municipal development, like the Spatial Development Framework (SDF) and Integrated Development Plan (IDP).

3.7 Provincial Policy Direction

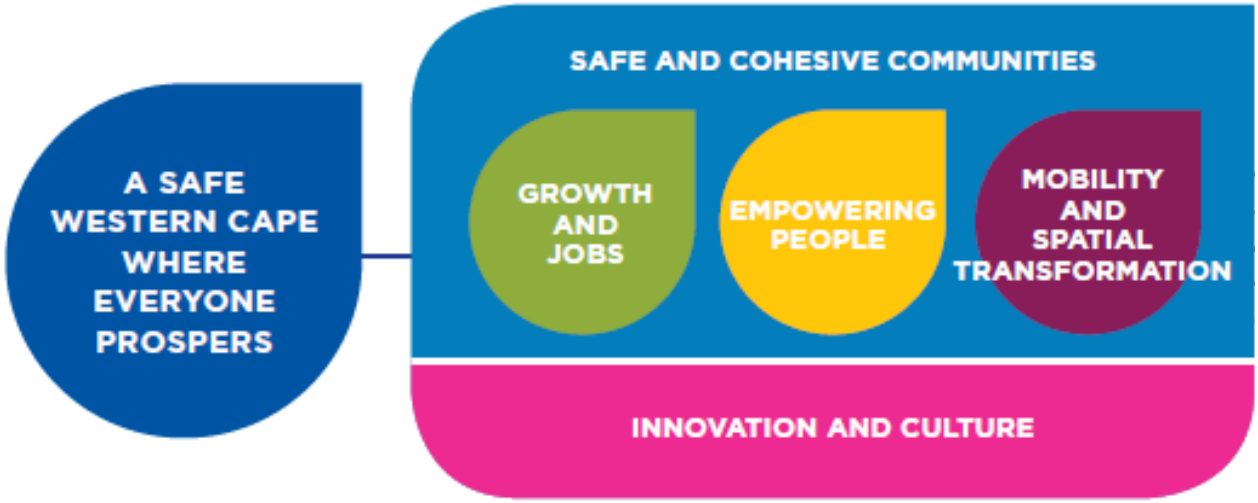
3.7.1 The Western Cape Government Provincial Strategic Plan 2019 – 2024

The Western Cape Provincial Government (WCG) committed itself, through its recently adopted Vision Inspired Priorities (VIPs), to building a values-based competent state that enables opportunity and promotes responsibility in a safer Western Cape.

The VIPs are as follows:

1. Safe and Cohesive Communities **(VIP 1)**;
2. Growth and Jobs **(VIP 2)**;
3. Empowering People **(VIP 3)**;
4. Mobility and Spatial Transformation **(VIP 4)**; and
5. Innovation and Culture **(VIP 5)**.

Figure 20: WCG: Vision Inspired Priorities (VIPs)



3.8 The Cape Winelands District Municipality (CWDM) Strategic Focus

The Cape Winelands District Municipality has set the following strategic objectives for their District:

Table 22: CWDM Strategic Objective 2022 – 2027

SOs	Strategic Objective 2022 – 2027
SO 1	Creating an environment and forging partnerships that ensure social and economic development of all communities, including the empowerment of the poor in the Cape Winelands District.
SO 2	Promoting sustainable infrastructure services and a transport system which fosters social and economic opportunities.
SO 3	Providing effective and efficient financial and strategic support services to the Cape Winelands District Municipality.

3.9 Local Policy Direction

3.9.1 Stellenbosch Municipality

The intent of the strategic goals for the 2nd review of the 5th Generation IDP 2022 – 2027 will remain the same as the strategic goals of the 5th Generation IDP 2017 – 2022.

The table below indicates how the municipality's Strategic Focus Areas (SFAs) are aligned with national, provincial, and district plans.

Table 23: Horizontal Alignment Matrix

Strategic Focus Areas (SFAs)	Sustainable Development Goals (SDGs)	National Strategic Outcomes	Medium-Term Strategic Framework	Western Cape Provincial Government Strategic Plan	CWDM Strategic Objectives
SFA 1- Valley of Possibility	Promote sustained, inclusive, and sustainable economic growth, full and productive employment, and decent work for all (8)	Ensuring decent employment through inclusive economic growth (4)	Economic transformation and job creation (2)	Growth and Jobs (VIP 2)	Promoting sustainable infrastructure services and transport systems which foster social and economic opportunities.
SFA 2- Green and Sustainable Valley	Take urgent action to combat climate change (13) Protect, restore, and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, and halt and reverse land degradation and halt biodiversity loss (15)	Ensuring that the environmental assets and natural resources are well protected and continually enhanced (10)	Social cohesion and safe communities (6) Spatial integration, human settlements, and local government (5)	Empowering People (VIP 3)	Creating an environment and forging partnerships that ensure the health, safety, social and economic development of all communities including the empowerment of the poor in the Cape Winelands District through economic, environmental, and social infrastructure investment.
	Make cities and human settlements inclusive, safe, resilient, and sustainable(11)	Ensuring vibrant, equitable and sustainable rural communities with food security for all (7) Promoting sustainable human settlements and improved quality of household life (8)	Social cohesion and safe communities (6)	Mobility and Spatial Transformation (VIP 4)	Promoting sustainable infrastructure services and transport systems which foster social and economic opportunities.
SFA 3- Safe Valley	Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable, and inclusive institutions at all levels (16)	Ensuring all people in South Africa are and feel safe (3)	Social cohesion and safe communities (6)	Safe and Cohesive Communities (VIP 1)	Creating an environment and forging partnerships that ensure the health, safety, social and economic development of all communities including the empowerment of the poor in the Cape Winelands District.

Strategic Focus Areas (SFAs)	Sustainable Development Goals (SDGs)	National Strategic Outcomes	Medium-Term Strategic Framework	Western Cape Provincial Government Strategic Plan	CWDM Strategic Objectives
SFA 4- Dignified Living	Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all (4) Ensure healthy lives and promote well-being for all at all ages (3)	Providing improved quality of basic education (1) Enabling a long, healthy life for all South Africans (2)	Education, skills, and health (3)	Growth and Jobs (VIP 2)	Creating an environment and forging partnerships that ensure the health, safety, social and economic development of all communities, including the empowerment of the poor in the Cape Winelands District.
	Build resilient infrastructure, promote inclusive and sustainable industrialisation and foster innovation (9)	Setting up an efficient, competitive, and responsive economic infrastructure network (6)	A capable, ethical, and developmental state (1)	Empowering People (VIP 3)	Promoting sustainable infrastructure services and transport systems which foster social and economic opportunities.
SFA 5- Good Governance and Compliance	Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable, and inclusive institutions at all levels (16)	Achieving an accountable, effective, and efficient local government system (9) Creating a better South Africa and a better and safer Africa and the world (11) Building an efficient, effective, and development-oriented public service and an empowered fair and inclusive citizenship (12)	A capable, ethical, and developmental state (1) Education, skills, and health (3) Social cohesion and safe communities (6)	Innovation and Culture (VIP 5)	Promoting sustainable infrastructure services and transport systems which foster social and economic opportunities.
		Achieving a responsive, accountable, effective, and efficient local government system (9)	A capable, ethical, and developmental state (1)	Embed good governance and integrated service delivery through partnerships and spatial alignment (5)	To provide an effective and efficient financial and strategic support service to the Cape Winelands District Municipality.

3.10 Municipal Manager: Five–Year Plan

Table 24: Summary Results: Municipal Manager Priority IDP Deliverables 2022 - 2027

Period	2022 - 2027	2022/23	2023/24
☺	Project completed	6	0
😐	Project in progress	0	4
☹	Not completed / No budget available / District Function / Provincial Function	1	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**7**	**4**

Table 25: Municipal Manager 5-Year Plan 2022 - 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

Municipal Manager Five-Year Plan 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Portfolio	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
											2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Office of the Municipal Manager	Section: Communication	NKPA 5	SFA 5	Corporate Services	Customer-Centric Approach to basic services and improve on it where needed and expand	Develop a Communication Strategy	Number of Communication Strategies developed by 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Communication Strategy to be formulated after the adoption of the Revised Communication Policy.
TBC	Directorate: Corporate Services	Department: Information Communications Technology (ICT)	NKPA 5	SFA 5	Corporate Services	E-governance (SMART CITY)	Drafting of a Smart City Framework	Number of Smart City Frameworks drafted by 31 May	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Draft Smart City Framework submitted to the Director Corporate Services.
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 1	SFA1	Infrastructure Services	Continues with our plan with bulk infrastructure upgrades to ensure sufficient bulk capacity – key for economic development	Establish a new cell at the Stellenbosch Landfill Site	Number of new cells established at the Stellenbosch Landfill Site by 30 June	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Linked to the IWMP. The project is divided into 3 phases. Phase 1 will be completed by 30 June 2024.

Municipal Manager Five-Year Plan 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Portfolio	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
											2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 1	SFA1	Infrastructure Services	Continues with our plan with bulk infrastructure upgrades to ensure sufficient bulk capacity – key for economic development	Develop an Infrastructure Asset Register	Number of Infrastructure Asset Registers developed by 30 June	WCO24	1	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	To date, an Infrastructure Asset Management Framework has been developed and signed off by the Municipal Manager. Before considering a software system, the next step is to develop an Infrastructure Asset Management Policy.
TBC	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	NKPA 1	SFA 3	Infrastructure Services	Critical road infrastructure upgrades from a safety and development point of view – R45, Western by-pass, etc	Completion of the Adam Tas Link Road	Number of Adam Tas Link roads completed by 30 June	WCO24	1	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	
TBC	Directorate: Infrastructure Services	Department: Electrical Services	NKPA 1	SFA 1	Infrastructure Services	Clean, green electricity generation to ensure economic sustainability	Develop a policy to allow purchasing of electricity from the public	Number of policies were developed to allow purchasing of electricity from the public by 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality is purchasing electricity from its customers in the form of credits.
TBC	Directorate: Financial Services	Department: Financial Management Services	NKPA 4	SFA 5	Financial Services	Financial viability and sustainability through long-term financial planning and prudent financial management Zero tolerance for corruption	Submission of a revised Capital Expenditure Framework (CEF) to CoGTA	Number of revised Capital Expenditure Frameworks (CEF) submitted to CoGTA by 30 June	WCO24	2	1	n/a	n/a	1	n/a	☺	n/a	n/a	n/a	n/a	In terms of COGTA compliance, a CEF should be compiled every five (5) years. The CEF was adopted by Council in June 2023.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Human Settlements	Focus on social housing and Gap housing to address the plight of the backyarders and to provide dignified living	Submission of the Stellenbosch Inclusionary Housing Policy to the Council	Number of Stellenbosch Inclusionary Housing Policies submitted to Council by 31 March	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Linked to Mayoral Outcome and Spatial Planning Outcome. Target achieved. Council adopted the Inclusionary Housing Policy on 27 June 2023.

Municipal Manager Five-Year Plan 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Portfolio	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
											2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Human Settlements	Continuing with wealth creation through the title deed programme	Transferring title deeds to approved beneficiaries	The number of title deeds transferred to approved beneficiaries by 30 June	WCO24	750	150	150	150	150	150	☺	😐	n/a	n/a	n/a	Linked to Mayoral Outcome. In the 2022/23 financial year, 190 title deeds were transferred. The 5-year target has been adjusted downwards due to the challenges experienced with resolving late estates.
TBC	Directorate: Planning and Economic Development	Development Planning	NKPA 3	SFA 1	Planning, LED and Tourism	Adam Tas Corridor is an excellent private-public partnership for sustainable urban development and inclusion	Development of an ATC Local Spatial Development Framework	Number of ATC Local Spatial Development Frameworks developed by 30 September	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved. Linked to Mayoral Outcome.
TBC	Directorate: Planning and Economic Development	Development Planning	NKPA 5	SFA 1	Planning, LED and Tourism	Improve business processes in the Planning department	Compilation of an annual report on the policy / guideline / SOP needs assessment for the Department: Development Management	Number of annual reports on the policy / guideline / SOP needs assessment for the Department: Development Management, compiled by 31 March	WCO24	5	1	1	1	1	1	☺	😐	n/a	n/a	n/a	The target will be reported on by 31 March 2024 for the 2023/24 financial year.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Protection Services	Implementation of a land invasion unit	Appointment of Law Enforcement Officers (Tactical Reaction Unit (TRU))	Number of Law Enforcement Officers (TRU) appointed by 30 June	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The establishment of a TRU needs to be finalised before appointments can be made.

Municipal Manager Five-Year Plan 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Portfolio	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
											2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Protection Services	Continuing to improve on the safer environment, through adding to our cameras and surveillance as well as supporting and creating more neighbourhood watches	Spending of the Capital Budget on CCTV cameras and equipment for the Department: Protection Services	Percentage of the Capital Budget on CCTV cameras and equipment for the Department: Protection Services by 30 June	WCO24	90%	90%	90%	90%	90%	90%	☹	😐	n/a	n/a	n/a	Linked to the Mayoral Outcome Actual spending was 0.22% for 2023/24 due to the tender not being finalised. 0.00% capital spending. A tender is currently being advertised. The ongoing process of expenditure on CCTV cameras as per the master plan. This will include UPS solar power for the batteries.
TBC	Directorate: Infrastructure Services	Department: Electrical Services	NKPA 1	SFA 2	Infrastructure	Clean, green electricity generation to ensure economic sustainability	Develop an Energy Master Plan	Number of Energy Master Plans to be developed by 31 December	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved. The Energy Master Plan was presented to the Municipal Manager and Directors on 08 November 2022 by CSIR.

CHAPTER 4:
Spatial Development Framework

4.1 The Purpose of the Spatial Development Framework

Spatial Development Frameworks (SDFs) serve to provide strategic direction and align the efforts of all government spheres as they apply within the municipal area. The SDF serves to give a coherent spatial direction to the municipal Integrated Development Plan (IDP) and provide a planned and integrated approach to achieve the shared spatial development vision, goals, and objectives for sector plans of government over the short-term (5 years) as well as over the strategically longer term (10 – 20 years) to achieve the desired spatial growth and development pattern of the municipality. Most importantly, the SDF outlines the municipality's spatial agenda for its service departments, ensuring that their sector plans, programmes, and projects are grounded in sound and common spatial logic.

In essence, the SDF is a spatial contract between all spheres of government as well as the private sector, which is binding and must assist in integrating, coordinating, aligning, and expressing development efforts. It should be actively supported through the specific arrangement of prioritising, mobilising, sequencing, and implementing investment in priority spatial structuring areas to achieve the legislated development principles of sustainable development. Therefore, the SDF and the Capital Expenditure Framework (CEF) indicate where and how the municipality intends to channel public investment, influence, and other resources at its disposal. In broad terms, this includes where infrastructure and public facility investment will be prioritised, where private sector partners will be sought in development, and how the municipality will view development applications through its spatial planning and land use management system.

4.2 The relationship between the IDP and SDF

Figure 21: Relationship: IDP and SDF



At its core, SDFs deal with the art and science of shaping places at different scales (or areas of influence, from large regions to municipal jurisdictions or neighbourhood precincts). The SDF aims to:

- Enable a long-term spatial vision for the future of regions and places to be best developed over time that is based on evidence, local distinctiveness, and community-derived objectives;
- Translate this vision into a set of strategic municipal planning, policies, priorities, programmes,

and land allocations, together with the public-sector resources (budget) to deliver them;
- Create a framework for private investment and regeneration that promotes economic, environmental, and social well-being for a specific region or area, i.e., the Adam Tas Corridor Local Areas Spatial Development Framework and Development Guidelines (October 2022); and
- Coordinate and deliver the public-sector components of this vision with other agencies and processes to ensure implementation through its CEF (medium-term) and IDP (short-term).

In the case of Stellenbosch Municipality, the SDF, CEF, and IDP must answer the following questions: "How is Stellenbosch going to develop over the next ten to thirty years? What kind of development will take place, where will it take place, and who will be responsible for what aspect of the development?"

4.3 The Legislative Framework of Municipal SDFs

With the enactment of the Spatial Planning and Land Use Management Act, 2013 (Act No. 16 of 2013) (SPLUMA), a new planning regime was introduced in South Africa. The coherent legislative system has been designed to spatially transform the country in its democratic era. In broad terms, SPLUMA differentiates between two components of the planning system:

- Spatial Development Frameworks; and
- The Land Use Management System (LUMS).

Section 12(1) of SPLUMA sets out general provisions that apply to the preparation of all scales of SDFs. These provisions require that all SDFs must:

- Interpret and represent the spatial development vision of the responsible sphere of government and competent authority;
- Be informed by a long-term spatial development vision;
- Represent the integration and trade-off of all relevant sector policies and plans;
- Guide planning and development decisions across all sectors of government;
- Guide a provincial department or municipality in taking any decision or exercising any discretion in terms of this Act or any other law relating to spatial planning and land use management systems;
- Contribute to a coherent, planned approach to spatial development in the national, provincial, and municipal spheres;
- Provide clear and accessible information to the public and private sectors and provide direction for investment purposes;
- Include previously disadvantaged areas, areas under traditional leadership, rural areas, informal settlements, slums, and land holdings of state-owned enterprises and government agencies, and address their inclusion and integration into the spatial, economic, social, and environmental objectives of the relevant sphere;
- Address historical spatial imbalances in development;
- Identify the long-term risks of spatial patterns of growth and development and the policies and strategies necessary to mitigate those risks;
- Provide direction for strategic developments, and infrastructure investment;
- Promote efficient, sustainable, and planned investments by all sectors;
- Indicate priority areas for investment in land development;
- Promote a rational and predictable land development environment to create trust and stimulate investment;
- Take cognisance of any environmental management instrument adopted by the relevant environmental management authority;
- Give effect to national legislation and policies on mineral resources and sustainable utilisation and protection of agricultural resources; and

- Consider and, where necessary, incorporate the outcomes of substantial public engagement, including direct participation in the process through public meetings, public exhibitions, public debates and discourses in the media, and any other forum or mechanisms that promote such direct involvement.

Chapter 2 of SPLUMA sets out the development principles that must guide the preparation, adoption, and implementation of any SDF, policy, or by-law concerning spatial planning and the development or use of land. The table below summarises the five SPLUMA principles and what they mean.

Table 26: SPLUMA and Development Principles

Principle	Meaning
Spatial justice	• Past spatial and other development imbalances must be redressed through improved access to and use of land. • SDFs (and associated policies) must address the inclusion of persons and areas that were previously excluded, with an emphasis on informal settlements, and areas characterised by widespread poverty and deprivation. • Spatial planning mechanisms, including zoning scheme by-laws, must incorporate provisions that enable redress in access to land by disadvantaged communities and persons. • Land use management systems must include all areas of a municipality and specifically include provisions that are flexible and appropriate for the management of disadvantaged areas and informal settlements. • Land development procedures must include provisions that accommodate access to secure tenure and the incremental upgrading of informal areas. • In considering an application, a Municipal Planning Tribunal may not impede or restrict the exercise of its discretion solely because the value of land or property is affected by the outcome of the application.
Spatial sustainability	• Promote land development that is within the fiscal, institutional, and administrative means of government. • Give special consideration to the protection of prime and unique agricultural land. • Uphold the consistency of land use measures under environmental management instruments. • Promote and stimulate the effective and equitable functioning of land markets. • Consider all current and future costs to all parties for the provision of infrastructure and social services in land developments. • Promote land development in sustainable locations, limit urban sprawl, and result in viable communities.
Efficiency	• Land development must optimise the use of existing resources and infrastructure. • Decision-making procedures must be designed to minimise negative financial, social, economic, or environmental impacts. • Development application procedures must be efficient and streamlined, and timeframes must be adhered to by all parties.
Spatial resilience	• The flexibility of spatial plans, policies, and land use management systems is necessary to ensure sustainable livelihoods in communities most likely to suffer the impacts of economic and environmental shocks.
Good administration	• All spheres of government must ensure an integrated approach to land use and land development, guided by spatial planning and land use management systems. • All government departments must provide their sector inputs and comply with any other prescribed requirements during the preparation or amendment of SDFs. • The requirements of any law relating to land development and land use must be met timeously. • Transparent processes of public participation are incorporated into the preparation and amendment of spatial plans, policies, land use schemes, and development applications to allow all parties to provide input on matters affecting them. • Policies, legislation, and procedures must be set up to inform and empower members of the public.

At the municipal sphere of government, aligned with SPLUMA, and the Western Cape Land Use Planning Act, 2014 (Act No. 3 of 2014) (LUPA), the Stellenbosch Municipal Land Use Planning By-law (dated 9 June 2023) further outlines minimum standards for SDFs, both in the preparation process and content. In support of SPLUMA, the Department of Rural Development and Land Reform (now known as the Department of Agriculture, Land Reform, and Rural Development) prepared a detailed process and content entitled "Guidelines for the Development of Provincial, Regional and Municipal Spatial Development Frameworks and Precinct Plans." The Stellenbosch Municipality follows these legislative frameworks and guidelines in its work on the municipal and local SDFs, which is subject to an extensive review every five years, with less comprehensive reviews annually.

4.4 Stellenbosch Municipality's work on its SDF, Review and Proposed Amendments

The Council approved the commencement of the proposed amendment to the Municipal Spatial Development Framework, 2019 due to the following pertinent factors:

- The review of the MSDF highlighted the need for minor amendments to the MSDF to incorporate previous Council resolutions to ensure continued strategic support and guidance from an integrated spatial and financial planning perspective.
- The proposed amendment process of the MSDF was initiated through Council decisions and actions as part of the implementation framework of the MSDF and other strategic / master planning documents, which include the Housing Pipeline, the Integrated Waste Management Plan, and the Capital Expenditure Framework.

In essence, the amendment process of the MSDF was initiated to achieve strategic, spatial, and financial alignment and to enable the coordination of policies within the municipality. Following the integrative spatial and financial planning approach helps to avoid duplication of efforts and ensure maximum positive impact from the investment of resources.

Accordingly, the review and amendment process of the MSDF was initiated and approved by the Council in November 2021. The amendment was included in the Integrated Development Plan (IDP) and Budget Process Plan for 2022-2027 and the revised SDF/IDP/Budget Time Schedule for 2022/2023. The Council also supported and approved the process as stipulated in terms of Section 11(b) of LUPA; Section 3(1)(b) of the MPBL for amending the MSDF. Therefore, Council approved the establishment of a municipal project steering committee (PSC) and the publication of the proposed amended MSDF for a sixty-day period for public commenting to all organs of the state and the public. The standard operating procedure for the amendment of the MSDF without an Intergovernmental Steering Committee (ISC), as contained in the WCG: DEA&DP Circular, was used as a guideline, and the steps were recorded in the IDP and Budget Time Schedule / Process Plan (as referenced above) in terms of Section 28 of the MSA.

In preparing the review and amendment of the MSDF, previous studies, new and updated policy documents, and plans have been considered and continue to form the basis of the MSDF, 2019 and its subsequent proposed and adopted amendment (27 June 2023). The methodology comprised primary and secondary data collection and intensive consultation with local, national, and provincial government actors as well as the communities. The collected data were triangulated with a desktop review of multiple literature sources, including academic sources. A set of spatial analyses were conducted from regional, municipal, and neighbourhood scales to define the major challenges and opportunities to inform the implementation plans (including the CEF). These socio-economic, spatial profiles, and spatial demand quantification were initiated during the CEF process in 2021 and updated in the 2023/24 document with specific consideration for the adoption of the catalytic projects as approved in the ATC LASDF (2022). These profiles and spatial outcomes were reviewed and validated with the strategic assessment and primary actors in the project. The profiles inform and confirm the status quo of the MSDF in 2019 and the spatial transformation vision and targets reflected in the spatial strategies of the MSDF.

In the drafting of the proposed draft amended MSDF, some of the sections of the MSDF, 2019 were found not necessary to be updated due to no changes being noted since the adoption of the MSDF (2020) and its subsequent reviews (2022/23). The sections listed below were updated to reflect the current status quo:

- Part 1: Introduction, which reflects the approach and actions of the amendment to the MSDF process.
- Part 2: Legislative and Policy Context (partially updated) to reflect the updated 5th Generation IDP 2022-2027.

- Part 5: Plans and Settlement Proposals (partially updated) to reflect the corrected Tables 20 and 28 as adopted by Council on 25 May 2022.
- Part 7: Capital Expenditure Framework as updated and adopted by the Council on 31 March 2021. Currently, the CEF is being updated as a result of the approval and implementation of the catalytic project, Adam Tas Corridor, and the new updated and adopted CEF (which is a core component of the SDF) will be attached in Appendix G.
- Appendix F: Reviewed Housing Pipeline was updated and adopted by the Council on 25 May 2022. The yearly review and update will be attached to the first draft amended MSDF in Appendix F for public participation.

In addition to the abovementioned process, the public was also invited to submit any development proposals for consideration in September 2022. Submissions received consisted of strategic catalytic and infrastructure projects committed to by the Council in previous decisions and sector planning policies, as well as a few private sector development representations for urban edge amendments. These proposals were considered by the Planning Steering Committee (PSC), consisting of the Municipal Manager, Chief Financial Officer, and Directors and Senior Managers of municipal departments – Corporate Services (specifically IDP); Planning and Economic Development; Infrastructure Services; and Community and Protection Services. The MSDF Project Steering Committee (PSC) considered and made recommendations on the proposals that were incorporated within the first amended MSDF. These recommendations and the first draft amended MSDF were presented to the Council, and they were supported at the 12th Council Meeting dated 29 March 2023, and the amended MSDF was accordingly advertised for public comment for a period of sixty (60) days.

During this second round of public participation, general comments were received from various interested and affected parties, including property owners requesting amendments to the urban edges. These proposals for the amendment of the urban edge were submitted during the comment period for the proposed draft amended MSDF during April - May 2023 and accordingly, they were not submitted timeously for consideration as part of the amended MSDF, inclusive of the amendment and review of the CEF. Although the proposals were submitted outside of the timeframe, they were captured and considered using the principles of the MSDF, spatial alignment criteria applicable within the CEF, and a high-level strategic environmental assessment using applicable policies (i.e., SEMF, Heritage Inventory, Biodiversity Spatial Plan) and spatial datasets normally associated with these policies. The aforementioned criteria were broadly used to ascertain if, in terms of adopted and approved municipal spatial policies, a form of compliance, conformance, and / or deviation was found between the proposals and policy. The outcome of the preliminary analysis demonstrated that the proposals currently deviate from the Council policy and principles, and accordingly, the recommendations that these proposals should not be recommended were supported by a Council Meeting dated 27 June 2023. It is also important to note that, should these proposals be considered, they will have a material impact on the spatial strategies of the MSDF as well as the spatial targeting of the capital expenditure framework. Accordingly, both documents will have to procedurally follow another amendment process as prescribed by the applicable legislation.

The sections below provide an overview of the spatial challenges, opportunities, strategies, and programmes as reflected in the SDF over the longer term. The spatial challenges and opportunities identified in the SDF

The Stellenbosch Municipality's SDF attempts to address the spatial dimensions of varied challenges, documented in this IDP and numerous studies and documents produced to date, dealing with spatial and non-spatial matters.

Framed as a question, the key challenge revolves around how to achieve, through managing the spatial distribution and form of development—primarily land use activities and associated structures, both new and existing—shared and inclusive growth, increased access to opportunities (particularly

for disadvantaged citizens), improved sustainability by minimising ecological footprints, and maintenance of the unique sense of place of the settlements and surrounding lands that constitute the municipality.

In addressing these challenges, the SDF has two tasks. The first relates to how activities should be organised and accommodated in space to best address challenges. The second is to guide how other sectors, services, or functional areas should adjust their focus and work to support the recommended organisation and accommodation of activities in space.

Without re-stating the varied challenges of the municipality outlined in full in the IDP and sector documents, the table below lists specific spatial challenges addressed by the SDF, following the broad themes contained in the SDF Guidelines.

Table 27: Spatial Challenges

Theme	Spatial Challenges
Biophysical context	The degradation of key ecological assets and the loss of productive agricultural land have been ongoing. The condition of the river systems within the municipality has deteriorated. Climate change is likely to have a significant impact on the natural resource base of the municipal area, which will include a reduction in water, increased temperatures, increased fire risks, and increased incidences of extreme weather events. This in turn will impact agricultural production, scenic landscapes, the liveability of urban areas, and the ability to provide basic services such as water and sewerage treatment.
Socio-economic context	The population in the municipality will continue to grow above the average provincial rate, and urbanisation rates will increase with settlements absorbing the bulk of growth. The ability of the economy to absorb growth, particularly concerning job creation, is concerning. The informal sector will continue to provide livelihoods to a significant proportion of residents. The growing youthful population, large student population, and seasonal influx of labour are likely to increase the municipality's dependency ratio, in addition to a smaller base from which the municipality can collect revenue to provide services and opportunities that will improve the lives of the poor. Inequality in the municipal area, and particularly in historic towns such as Stellenbosch and Franschhoek, remains significant, and current development patterns are not addressing the issue. Crime rates remain high, and the market response, i.e., private security provision for those who can afford it, is likely to exacerbate inequality. Upgrading and providing basic services and housing will remain the focus of the municipality, including other government agencies, for the foreseeable future. The focus on these priority areas can lead to foregoing investment in other areas that would likely have more socio-economic spin-offs and result in improved place-making. The municipality's inability to provide basic services (e.g., refuse removal) leads to dumping, environmental degradation, and resulting health-related problems.
Built environment context	Infrastructure backlogs – especially in poor areas – and essential municipal infrastructure require significant investment and maintenance. This applies to all basic services (electricity, water supply, wastewater management, and solid waste disposal). The need for housing and shelter – both for the lower-income groups and those with employment – has not been adequately met. The existing housing pipeline will not meet the needs of those requiring state assistance, and little is built that is affordable to ordinary workers. A pattern of intermittent land invasions and associated responsive basic infrastructure provision, as well as the daily inward commuting of ordinary workers and students, is likely to continue. Property and land are inordinately expensive in the municipality, locking out both the poor and lower / middle-income workers from the property market. Without significant intervention in the property market, this situation is likely to worsen. Inequality in the municipality is particularly evident in the structure of settlements, with low-density development accommodating the wealthy, while the poor are accommodated in high-density, poor-quality peripheral areas. Significant numbers of people live in informal shelters. Many new developments reinforce a pattern of low overall densities and are located in peripheral areas, entrenching dependency on private transport, amongst other inefficiencies. The new high-density development mostly focuses on the student market, and target groups using private vehicles. Numerous heritage resources located within the settlements are assets of immense value. Many of these, are underutilised and have the potential to become vehicles for innovative development that can contribute to creating a more inclusive economy. The existing industrial / manufacturing operations and land holdings in the centre of Stellenbosch town impede large-scale restructuring of the settlement. The planned move of Distell – occupying large tracts of strategic land in Stellenbosch town – to Klapmuts presents very significant opportunities for the future development of Stellenbosch, Klapmuts, and the broader regional space economy. If not rigorously managed as a shared

Theme	Spatial Challenges
	initiative between the public and private sectors, the opportunity may be lost. The municipality should focus maximum effort on utilising the opportunity presented to address the needs of the town. Transport planning practice at the provincial level has maintained a regional mobility lens with the bulk of planning effort and funding allocated to road infrastructure rehabilitation and expansions that provide for and respond to demand-side growth, largely attributed to unconstrained low occupancy private vehicles at the cost of local mobility. Too little focus is placed on progressively improving the efficiency of the use of existing road space through shifting modes and altering travel patterns. This regional mobility and growth approach's focus has very high financial, economic, social, and environmental costs, as it is unsustainable and exclusionary for most of the population. The regional focus on private vehicle growth has an adverse consequence for managing transport at the localised level where trips are generated. The provision of public transport, non-motorised modes, and travel demand management programmes is generally considered a local municipal function and not a core responsibility or competency of the provincial government. Given the extent of transport issues in the municipality, the municipality has limited institutional capacity and funding for the management of transport issues. As a result, sustainable transport approaches have been extensively overlooked in favour of traditional engineering solutions. The municipality continuously updates the online housing demand database and associated mobile applications to provide a valuable source for planning and delivery.
Institutional context	The limited capital budget of the municipality, given the extent and depth of community needs. Limited funds to address critical issues, especially those related to infrastructure augmentation and maintenance, place the municipality in a tenuous position to reverse backlogs or negative trends in shelter or infrastructure needs. Private sector investment is not structured to contribute to the long-term maintenance of common assets or address the developmental needs of the municipal area. The growth in rates of income will largely be used to maintain existing infrastructure and services and will likely not focus on new productive investments. The limited professional resources of the municipality, specifically concerning the rigorous and dedicated full-time management of large-scale projects. Sector planning remains fragmented, and most developments follow a business-as-usual pattern.

4.5 The Spatial Proposals of the SDF

4.5.1 Spatial development 20 -year vision statement

In line with the SM's vision as the "valley of opportunity and innovation" (as contained in the IDP), the vision for spatial development and management is described as follows:

"We envisage a municipal area even more special than it is today; a place of natural beauty, rich in the way it preserves and exposes elements of history and culture, its produce from the land, the quality of its institutions, and the mindfulness and innovations of its people.

It is a future Stellenbosch municipal area that remains familiar; it has retained what differentiates the municipality from other places, its landscapes, historic buildings and settlement patterns, and the specialness of its institutions. It is resilient; it has adapted to the needs of today without losing what is special from the past. It is inclusive; it has accommodated the needs of citizens from all walks of life without fear. It is diverse and therefore productive. Adapting to new needs, and accommodating new people, it becomes the stage for new expressions of culture, new businesses, and new ways of doing.

In form, it comprises a set of compact settlements, large and small, surrounded by natural and productive landscapes, and linked using public transport. Internally, settlements are relatively dense, cyclable and walkable. Each portrays a unique character, closely linked to its surrounding landscape, the reach and extent of its public institutions, and the capacity and opportunity of its infrastructure. Each provides for a range of citizens from all walks of life, with significant choice in place of residence."

4.5.2 Strategic Focus and Spatial Alignment between the IDP and SDF

The table below illustrates how work on the SDF relates – in terms of its focus and contribution – to achieving the five municipal strategic focus areas as contained in the IDP.

Table 28: IDP Strategic Focus Areas and the SDF

IDP Strategic Focus Area	Related concerns of the SDF	SDF Strategic Direction
SFA1: Valley of Possibility	The way settlements, nature, and agriculture are spatially developed and managed to enhance individual and collective livelihood opportunities and enterprise development and overcome inequity and exclusion.	▪ Containment of settlements to protect nature / agricultural areas and enable public and non-motorised transport and movement. ▪ A focus on public and non-motorised transport and movement.
SFA2: Green and Sustainable Valley	The way settlements, nature, and agricultural areas are spatially developed and managed to maintain and enhance natural resources and ensure a future balance between human settlement and its use of natural resources and opportunities.	Protection of natural areas, agricultural areas, and river corridors.
SFA3: Safe Valley	The way settlements, nature, and agricultural areas are spatially developed and managed to ensure individual and collective safety in living, in movement, at work, in institutions, and play.	Denser settlements with diverse activity to ensure surveillance.
SFA4: Dignified Living	The way settlements, nature, and agricultural areas are spatially developed and managed to ensure equal access to shelter, facilities, and services, notwithstanding material wealth, age, gender, or physical ability.	A specific focus is on the needs of "ordinary" citizens, who experience limited access to opportunity because of restricted material resources.
SFA5: Good Governance and Compliance	The way settlements, nature, and agricultural areas are spatially developed and managed to ensure individual and collective participation – based on accessible information and open processes – in matters related to spatial planning and land use management.	Presenting information, including opportunities and choices, in a manner that assists its internalisation by all.

4.5.3 Spatial Proposals and Structuring elements of the SDF

The conceptual framework extracted from the SDF shows the expression of the seven key principles, which include:

Maintain and grow the assets of Stellenbosch's natural environment and farming areas

- The spatial policies that relate to this principle, focus on protective actions, also called urban management.
- The intent is to protect and expand priority conservation areas, establish ecological linkages, and preserve high-potential agricultural land within the municipality.
- Resist the subdivision of viable agricultural land, unless it forms part of a new balanced, integrated, and inclusive settlement supportive of the SDF objectives (including settlement hierarchy), and rural guidelines.
- Support compatible and sustainable rural activities outside the urban edge (including tourism) if these activities are of a nature and form appropriate in a rural context, generate positive socio-economic returns, and do not compromise the environment, agricultural sustainability, or the ability of the municipality to deliver on its mandate.

Respect, preserve, and grow our cultural heritage

- The spatial policies that relate to this principle, focus on protective actions around specific spatial elements, e.g., scenic landscapes, scenic routes, and special places of arrival, while also focusing on improving the landscape and public amenities associated with these cultural assets.
- The intent is to preserve significant cultural and historic assets within the municipality and to grow

the opportunity for new or emerging forms of cultural expression through expanding the use of cultural assets or supporting new uses for areas or structures of historic value.

- As far as possible, protect cultural landscape assets – including undeveloped ridgelines, view corridors, scenic routes, and vistas – from development.

Direct growth to areas of lesser natural and cultural significance as well as movement opportunity

- The spatial policies that relate to this principle, focus on protective actions around specific spatial elements e.g. maintaining the urban edge and following the defined settlement hierarchy.
- In addition to the abovementioned, spatial policies are directed at urban restructuring and spatial transformation (also referred to as change and new development actions) and include, informal settlement upgrading; residential densification and infill development; mixed land use and improved economic opportunity; improved access and mobility; improved access to community facilities; and improved landscaping and public amenities.

The spatial policies are spatially targeted in priority development areas and include Baden Powell Adam Tas-R304 corridor for growth and new development; Stellenbosch town and Klapmuts.

- The spatial policies that relate to this principle focus on protective actions around specific spatial elements, e.g., maintaining the urban edge and following the defined settlement hierarchy. In clarifying and respecting the different roles and potentials for settlements within the municipality, the natural and cultural assets are protected while ensuring that the capacity of existing infrastructure can accommodate change and growth.
- The spatial policies that are directed at urban restructuring and spatial transformation within the hierarchy of settlements focus on new growth and development primarily in larger settlements (as referenced in principle 3 above), to:

a) Minimise associated impacts on the environment, agricultural land, and natural resources.
b) Maximise the livelihood opportunity (also referred to as quality of life) by building on the availability of existing public facilities and commercial opportunities.
c) Maximise the sustainability of new facilities and commercial opportunities.
d) Enable the provision of infrastructure most efficiently and cost-effectively.
e) Minimise the need for inter-settlement movement.
f) Maximise opportunity for and use of non-motorised and public transport.
g) Minimise growth in smaller settlements where opportunity is limited while improving access to local services and facilities (required daily).
h) Maintain and enhance the unique historic, cultural, and settlement characteristics of different settlements.

Clarify and respect the roles and functions of different elements of the movement structure

- The spatial policies that are directed at urban restructuring and spatial transformation within the hierarchy of settlements ensure a balanced approach to transport in the municipality that appropriately serves regional mobility needs and local-level accessibility improvements.
- The spatial policies actively promote compact, dense, mixed-use development, which reduces and promotes non-motorised and public transport.

Ensure balanced, sustainable communities

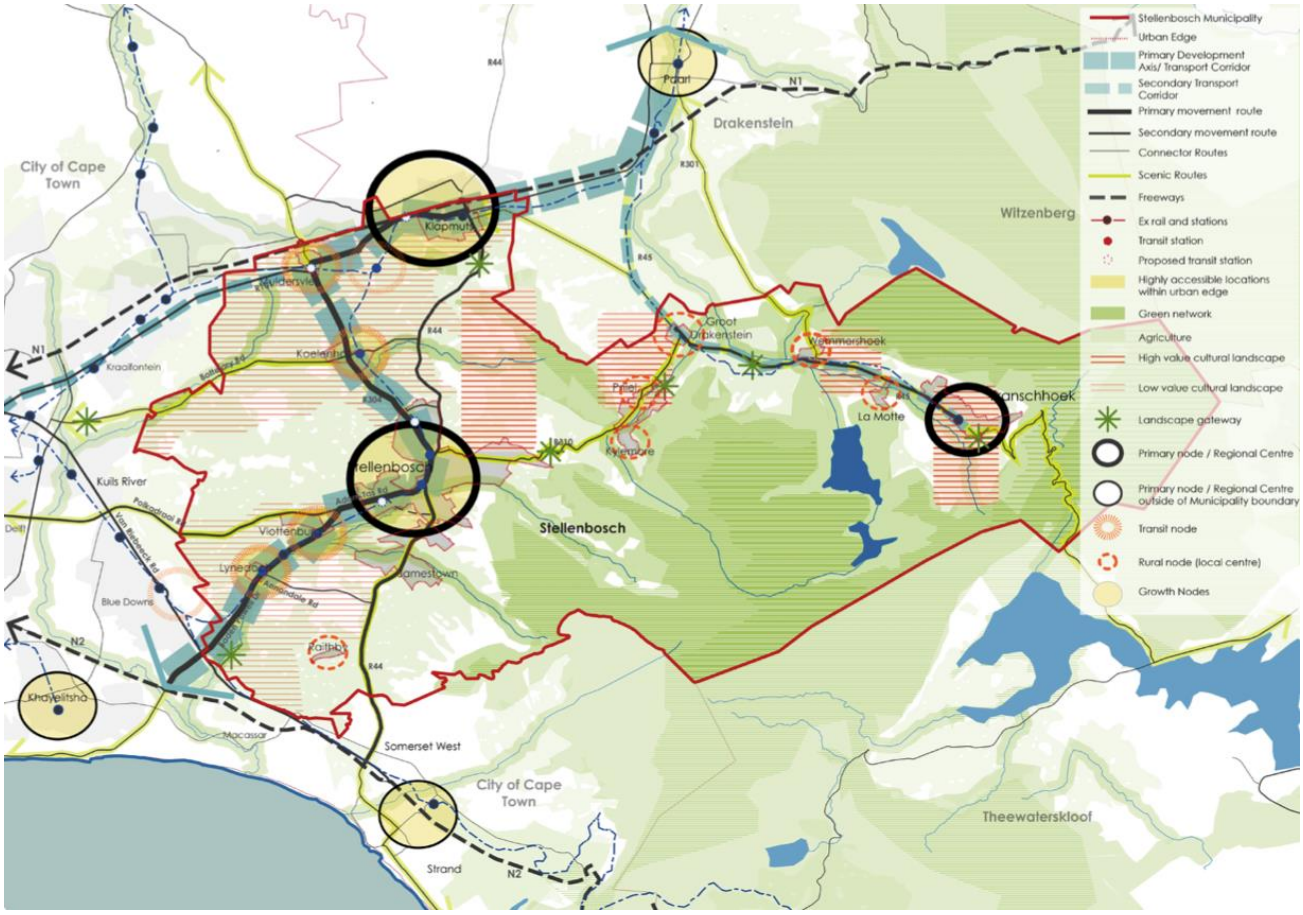
- The spatial policies that are directed at urban restructuring and spatial transformation within the hierarchy of settlements (including maintaining the urban edge) work towards and maintain, for each settlement, a compact urban form and structure to achieve better efficiency in service delivery and resource use, the viability of non-motorised and public transport, and facilitate inclusion, integration, and entrepreneurship development.

- Adopting a conservative view towards the extension of existing urban edges over the SDF period.
- Actively support infill development and adaptive reuse of existing structures.
- Support increased densities in new, infill, and redevelopment projects.
- Rationalise space standards – especially for social facilities – and release surplus land for other uses, specifically housing.
- Support the general upgrading and transformation of existing informal settlements.
- Expand housing opportunities for a broader range of groups – including lower-income groups and students – particularly in settlements forming part of the Baden Powell-Adam Tas-R304 corridor.
- Provide and maintain a system of accessible social facilities, integrated with public space and non-motorised transport (NMT) routes.
- Provide and maintain an urban open space / public space system integrated with public transport / NMT, social facilities, and linked to natural assets.
- Ensure work and commercial opportunities are accessible through public transport and NMT to all communities and provide opportunities to emerging and small entrepreneurs.
- Ensure that all settlements are balanced and sustainable, providing for different groups, maintaining minimal development footprints, ensuring walkability, and so on.

Focus collective energy on a few catalytic areas that offer extensive opportunity and address present risk

- The spatial policies focus on major development efforts concerning new mixed-use, industrial, and residential developments, and significant changes in access and mobility are spatially targeted in the Adam Tas Corridor (Stellenbosch town) and Klapmuts.

Figure 22: Consolidated Concept for the Municipal Area (Approved November 2019 and 27 June 2023)



4.6 SDF and CEF Implementation Frameworks

The SPLUMA guidelines require, as part of the SDF, a high-level implementation framework setting out the required measures that will support the adoption of the SDF proposals while aligning the capital investment and budgeting processes moving forward. The SDF, and CEF Implementation Framework comprise the following sections:

- A proposed settlement hierarchy to inform and guide the investment rationale (linked to plans and settlement proposals);
- Priority development areas and themes;
- A policy framework (linked to strategies);
- Guidelines, studies, and information supporting the policies;
- Implications for sector planning and specific development themes, including:
  - Environmental and rural area management
  - Movement;
  - Housing; and
  - Local economic development;
- Land use management guidelines and regulations;
- Implications for inter-municipal planning;
- Catalytic initiatives;
- Further planning work;
- Institutional arrangements;
- Checklists in support of decision-making;
- A municipal leadership and advocacy agenda related to spatial development and management;
- Capital Expenditure Framework; and
- Monitoring and review.

4.6.1 Settlement hierarchy, priority development areas and themes

In terms of the SDF concept, prioritisation of development – at a broad level – is done through two main spatial structuring elements. The first is spatial and targeted at significant future growth in functional and priority development areas. The second is sectoral or thematic, focused on the kind of development to be prioritised.

The functional and priority development areas are categorised into urban and rural nodes and are depicted in the figure below, with the detailed description provided in the table:

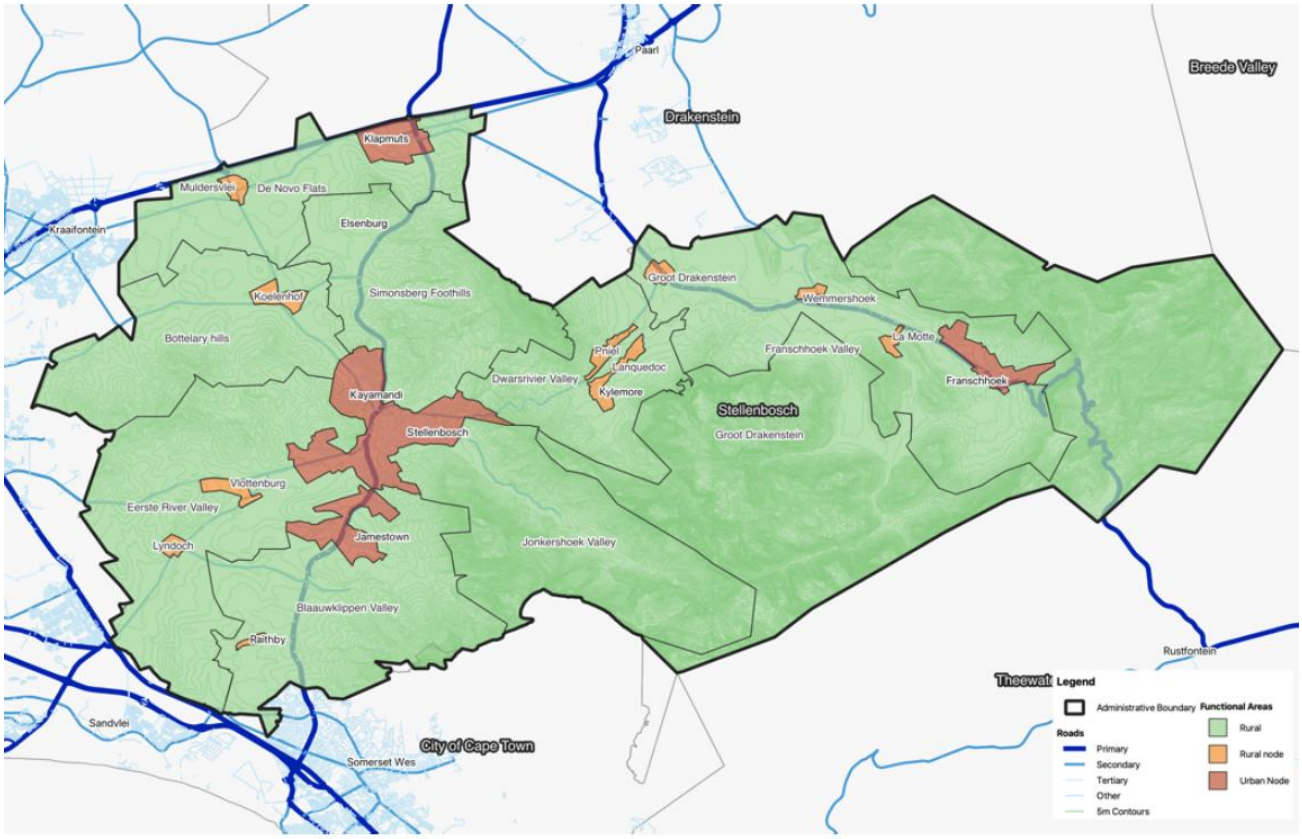
The spatial areas for priority development over the *SDF* planning period are:

- Stellenbosch Town;
- Klapmuts; and
- Franschhoek (maintenance).

In terms of sectoral or thematic focus, the spatial development priority in all settlements should be to:

- Upgrade the servicing and transformation of informal settlements;
- Provide housing for lower-income groups in well-located areas (specifically through infill of vacant and underutilised land or redevelopment of existing building footprints);
- Expand and improve public and NMT routes;
- Improve public and community facilities and places (e.g., through clustering, framing them with infill development to improve edges and surveillance, prioritising landscaping, and so on); and
- Expand the recognition, restoration, and exposure of historically and culturally significant precincts and places (both in the form and use of precincts and places).

Figure 23: Functional and priority development areas (CEF, June 2023)



The proposed settlement hierarchy for SM, supporting the spatial plan and proposals for the settlement, is A significant centre comprising extensive education, commercial, and government services with a reach both locally and beyond the borders of the municipality, tourism attractions, places of residence, and associated community facilities outlined in the table below.

Table 29: Proposed settlement hierarchy for the Stellenbosch Municipality

Settlement	Role	Development and Land Use Management Focus
Primary urban settlements		
Stellenbosch town	A significant centre comprising extensive education, commercial and government services with a reach both locally and beyond the borders of the municipality, tourism attractions, places of residence, and associated community facilities.	▪ Broadening of residential opportunities for lower-income groups, students, and the lower to middle housing market segments. ▪ Upgrade of informal settlements. ▪ Retention of university functions in the town. ▪ Enablement of the Adam Tas Corridor. ▪ Sensitive residential infill and compaction. ▪ Drive to establish "balanced" precincts. ▪ Public transport development, travel demand management, parking controls, and NMT improvements.
Klapmuts	Focus on economic development (using a favourable location for manufacturing, logistics, and warehousing enterprises) and associated residential opportunities.	▪ Support for the development of RE / Farm 736 as a lever to economic development utilising a favourable location for manufacturing, logistics, and warehousing enterprises. ▪ Balanced housing provision in Klapmuts South is focused on those who can benefit from employment provision through unlocking Klapmuts North. ▪ Establishing the Klapmuts town centre. ▪ NMT improvements.
Franschhoek	Secondary service centre, significant tourist destination, and place of residence.	▪ Upgrade of informal settlements. ▪ NMT improvements. ▪ Sensitive infill within the urban edge provides inclusive housing and extended commercial opportunity (also for small and emerging entrepreneurs). ▪ Retention of historic character.
Secondary urban settlements		

Settlement	Role	Development and Land Use Management Focus
La Motte	Contained rural settlement.	▪ Diversification of existing activities to curtail the need for movement. ▪ Sensitive location of diversified uses closer to the R45. ▪ Limited further housing development.
Wemmershoek	Contained rural settlement.	▪ Possible extension of residential opportunity linked to re-use of the saw-mill site and local employment opportunity.
Groot Drakenstein	Contained rural settlement.	▪ Accommodation of sensitive private and public sector initiatives offering expanded livelihood (including tourism) and residential opportunities.
Dwars River Valley	Contained historic rural settlements.	▪ Accommodation of sensitive private and public sector initiatives offering expanded livelihood (including tourism) and residential opportunities.
Jonkershoek	Contained, but a dispersed collection of institutional, recreational, and residential uses.	▪ Potential future consolidated, inclusive settlement linked to rail / bus.
Muldersvlei	Contained rural settlement.	▪ Potential future consolidated, inclusive settlement linked to rail / bus.
Koelenhof	Contained rural settlement.	▪ Potential future consolidated, inclusive settlement linked to rail / bus.
Vlottenburg	Contained rural settlement.	▪ Gradual expansion of a unique development model based on sustainable living and education.
Lynedoch	Contained village and institutional clusters.	▪ Containment and limited expansion of existing offerings.
Spier	Contained tourism and cultural centre.	▪ Protection of unique historic settlement structure and form.
Raithby	Contained historic rural settlement.	▪ Potential future consolidated, inclusive settlement linked to rail/ bus.

Over the longer term, Muldersvlei / Koelenhof, and Vlottenburg / Lynedoch along the Baden Powell-Adam Tas-R304 could accommodate more growth and be established as inclusive settlements offering a range of opportunities. However, much work needs to be done to ensure the appropriate make-up of these settlements (including each providing opportunity for a range of income groups) and integration with the corridor in terms of public transport. They are therefore not prioritised for significant development over the SDF period. Should significant development be enabled in these areas now, it is likely to be focused on private vehicular use and higher-income groups (in gated developments) and will in all probability reduce the potential of initiatives to transform Stellenbosch town and Klapmuts.

The focus on Stellenbosch town and Klapmuts does not exclude all development efforts in Franschhoek and the smaller settlements. Rather, it is argued that these settlements should not accommodate significant growth, as the pre-conditions for accommodating such growth do not exist to the same extent as in Stellenbosch town and Klapmuts.

What should be emphasised in Franschhoek, and smaller settlements is improving conditions for existing residents and natural growth within the context of retaining what is uniquely special in each (from the perspective of history, settlement structure and form, relationship with nature and agriculture, and so on).

4.6.2 Policy Framework

The table below sets out specific spatial policies to support the SDF concept and settlement plans. In using the policy framework, it is important to note that one specific policy or guideline should not be highlighted or used exclusively to support a specific initiative. Rather, each policy supports the other; each "frames" the other. Thus, initiatives or proposals should be evaluated in terms of the policy framework as a whole.

Further, the successful implementation of spatial policies and guidelines is often dependent on

related, supportive, non-spatial policies. This implies policy alignment across municipal functional areas and services.

The table also includes specific work guidelines that begin to frame the work to be undertaken or continued in support of proposed policies.

Table 30: Specific work guidelines

No.	Strategy	Spatial Policy	Non-Spatial, Supportive Policy	Work Guidelines
1.	Maintain and grow the assets of SM's natural environment.	• As far as possible, protect and expand priority conservation areas, establish ecological linkages, and preserve high-potential agricultural land within the municipality. • Resist the subdivision of viable agricultural land unless it forms part of a new balanced, integrated, and inclusive settlement supportive of the SDF objectives, an agri-village in line with provincial policy for the settlement of farmworkers, or the formalisation of the "urban" component of existing forestry settlements (for example, Jonkershoek and La Motte). • Support compatible and sustainable rural activities outside the urban edge (including tourism) if these activities are of a nature and form appropriate in a rural context, generate positive socio-economic returns, and do not compromise the environment, agricultural sustainability, or the ability of the municipality to deliver on its mandate.	• Proactively maintain and upgrade municipal infrastructure services to limit / mitigate the risk to ecological services. • Support initiatives to protect water resources, rehabilitate degraded aquatic systems, retrofit, or implement water demand management systems, and mainstream water conservation. • Support energy diversification and energy efficiency initiatives to enable a transition to a low-carbon, sustainable energy future. • Support initiatives to extend public access to natural assets without compromising the integrity of natural areas or ecological services. • Support initiatives by the private sector to extend environmental stewardship. • Assist in initiatives to diversify, strengthen, and open up new opportunities and jobs in the rural economy, including the identification of strategically located land for land reform purposes. • Support initiatives to utilise municipal-owned agricultural land for small-scale agriculture, forge partnerships with non-governmental or public benefit organisations to assume management responsibilities for commonages and provide basic agricultural services to commonages.	• Prepare and implement management plans for municipal nature reserves and other ecological assets. • Prepare and implement invasive species control plans for municipal properties. • Prepare and implement initiatives for the rehabilitation of rivers and wetlands in urban areas. • Develop resource-efficient strategies for all municipal services and land and building development (e.g., compulsory green energy installations in building development, greywater circulation, sustainable urban drainage, etc.). • Utilise and contribute to municipal and provincial mapping and planning initiatives that inform land-use decision-making supportive of ecological integrity, secure natural resources, and protect agricultural land of high value. • Delineate and manage urban edges and watercourse setbacks in a manner that diverts urban growth pressures away from important natural and agricultural assets. • Apply biodiversity offsets in cases where development in areas of endangered and irreplaceable biodiversity cannot be avoided. • Actively engage with adjoining municipalities and provincial governments to ensure that the integrity of SM's natural environment is maintained (specifically regarding land use management in adjoining municipal areas).

No.	Strategy	Spatial Policy	Non-Spatial, Supportive Policy	Work Guidelines
2.	Respect, preserve and grow the cultural heritage of SM.	• Preserve significant cultural and historic assets within the municipality and grow the opportunity for new or emerging forms of cultural expression through expanding the use of existing cultural assets or supporting new uses for areas or structures of historic value. • As far as possible, protect cultural landscape assets – including undeveloped ridgelines, view corridors, scenic routes, and vistas – from development. • Support alternative uses for historic structures and places that will enable their preservation (subject to adherence to the general SDF strategy and policies).	• Support the transfer of municipal assets of cultural and historic value to organisations geared to manage these assets sustainably in the interest of the broader community. • Manage heritage places and structures in terms of the recommendations of municipal heritage studies.	• Maintain and utilise municipal and inter-governmental evaluation and mapping initiatives to inform land-use decision-making supportive of cultural integrity and secure historic places and structures. • Actively engage – continuously – with adjoining municipalities and the provincial government to ensure that the integrity of SM's heritage is maintained (specifically regarding land use management in adjoining municipal areas).
3.	Direct significant growth or new development in SM to areas: • Not identified as having the most critical natural or cultural significance. • Where the most opportunity exists in existing infrastructure investment, whether reconfigured, augmented, or expanded.	• Prioritise the targeted settlements on the Baden Powell-Adam Tas-R304 corridor for growth / new development. • Over the SDF period, focus on Stellenbosch town and Klapmuts to accommodate significant new growth.	• Align the policy and planning of all municipal services to support accommodating significant growth and new development as proposed in specific areas. • Progressively utilise the municipality's significant asset of land as a resource to direct major growth or new development to areas not identified as of the most critical natural or cultural significance. • Allocate municipal funds for land acquisition in areas identified as most suitable for growth or new development (specifically for development as lower-income housing).	• Together with the WCG, undertake inter-service investigations to determine the exact location, size, nature, and form of new settlement areas to accommodate new growth. • Develop specific framework planning, land use management, infrastructure, financial, and urban design provisions, and directives to ensure the optimal development of identified settlement areas to accommodate new growth.
4.	Clarify and respect the different roles and potentials of settlements in SM and maintain the identity of each.	• Ensure that each settlement – large and small – remains a distinct entity, surrounded by natural open space and agricultural land. • Maintain a clear hierarchy of settlements that (in general terms) focuses on new growth and development in larger settlements to: – Minimise associated impacts on the environment, agricultural land, and natural resources. – Maximise livelihood opportunities by building on the availability of existing public facilities and	• Align the policy and planning of all municipal services to support the proposed settlement hierarchy and development / management approach. • Reinforce the role of Stellenbosch town as a regional service and tourism centre focused on higher-order educational, health, government, and commercial uses, as well as unique historic assets. • Reinforce the role of Klapmuts as a potential regional logistics / warehousing / manufacturing hub – with associated residential opportunity – based on its location at the intersection of the N1 and regional north / south movement routes.	• Support the re-location of land extensive manufacturing, logistics, and warehousing enterprises from Stellenbosch town to Klapmuts. • Maintain the nature and form of small rural settlements while enabling small changes towards improving livelihood opportunities.

No.	Strategy	Spatial Policy	Non-Spatial, Supportive Policy	Work Guidelines
		commercial opportunities. – Maximise the sustainability of new facilities and commercial opportunities. – Enable the provision of infrastructure most efficiently and cost-effectively. – Minimise the need for inter-settlement movement. – Maximise the opportunity for and use of non-motorised and public transport. • Minimise growth in smaller settlements where opportunity is limited while improving access to local services and facilities (required daily). • Maintain and enhance the unique historic, cultural, and settlement characteristics of different settlements.	• Maintain Franschhoek as a centre for tourism and culture with limited growth potential.	
5.	Ensure a balanced approach to transport in SM, that appropriately serves regional mobility needs and local-level accessibility improvements.	• Actively promote compact, dense, mixed-use development that reduces car dependence and enables and promotes the use of public and NMT.	• Shift municipal resources to include a greater focus on non-motorised, shared vehicle travel, and public transport solutions. • Establish measures to ensure that there is an inter-service agreement on the settlement hierarchy, settlement roles, associated functions, modes of transport to be carried out, and the development / management approach to be followed concerning different sections of the municipal movement network. • Work with the provincial and national governments to affirm the proposed categorisation of movement forms, and associated infrastructure and management needs in Stellenbosch. • Proactively seek management of travel demand among key stakeholders in SM in such a manner that significantly higher passenger volumes are gradually achieved from existing transport infrastructure. • Proactively allocate resources to improve NMT in the municipal area. • Strengthen the role played by rail-based public transport, including advocating for a new, lighter, frequent rail service on the Eerste River / Klapmuts rail line as the backbone of transport movement along the Baden Powell-Adam Tas-R304 corridor.	• Assess future transport development / improvements concerning the impact on the complete settlement system. • Guard against needed / required vehicular routes of necessity resulting in the development of undeveloped land traversed by the route.

No.	Strategy	Spatial Policy	Non-Spatial, Supportive Policy	Work Guidelines
6.	Develop all settlements as balanced, inclusive, appropriately serviced, communities, negotiable through NMT and exhibiting a positive relationship with surrounding nature and agricultural land.	• Work towards and maintain – for each settlement in the municipality – a compact form and structure to achieve better efficiency in service delivery and resource use, the viability of public and NMT, and facilitate inclusion, integration, and entrepreneurship development. • Adopt a conservative view towards the extension of existing urban edges over the SDF period. • Actively support infill development and the adaptive reuse of existing structures. • Support increased densities in new, infill, and redevelopment projects. • Rationalise space standards – especially for social facilities – and release surplus land for other uses, specifically housing.	• Proactively drive transport demand management programmes (specifically in and around Stellenbosch town) to curtail private vehicle use. • Shift more transport resources to the development and operation of effective public transport services and the comprehensive provision of NMT.	• Review the delineation of restructuring zones to support the mSDF objectives. • Support development that emphasises public transport / NMT as opposed to private vehicular use. • Integrate spatial planning, transport planning (emphasis on public and NMT), and social facility planning. • Move away from self-reinforcing conditions for development in terms of car parking minimum standards, and ensure the active participation and collaboration between landowner, developer, and municipality towards the provision of alternatives to car use. • Actively engage – continuously – with adjoining municipalities and provincial government to ensure that the integrity of SM's settlements as contained, and balanced communities is maintained (specifically about land use management in adjoining municipal areas).
		Support the general upgrading and transformation of existing informal settlements.	• Prioritise basic residential services for poor households, specifically in informal settlements and backyard dwellings, and a minimum level of basic services for marginalised rural settlements. • Resist existing informal settlements as the only viable settlement option for poor households by supporting the identification and servicing of alternative areas for settlement. • Ensure that asset management best practices are followed to maintain existing infrastructure investments and prevent greater replacement costs in the future. • Reinforce basic service delivery with good-quality urban management to support household and economic asset development.	• Put in place an inter-governmental portfolio of land (existing and earmarked for purchase), an agreed land preparation programme, and a release strategy, for publicly assisted, lower-income housing (including the BNG, FLISP, social / rental, and GAP markets). • Identify alternative settlement locations for poor households, over and above existing informal settlements. • To assist the municipality in housing provision, and support initiatives to house farmworkers on farms (in a manner that secures tenure).
		Expand housing opportunities for a broader range of groups – including lower-income groups and students – particularly in settlements forming part of the Baden Powell-Adam Tas-R304 corridor.	• The planning of infrastructure and social facilities should accommodate the likelihood of back-yarding and its contribution to livelihood strategies.	• Develop an inclusionary housing policy and guidelines. • Prioritise infill housing opportunities on public land for the BNG, FLISP, social / rental, and GAP markets. • Where possible, proactively plan for back-yarding opportunities in lower-income housing projects. • Actively support the development of student

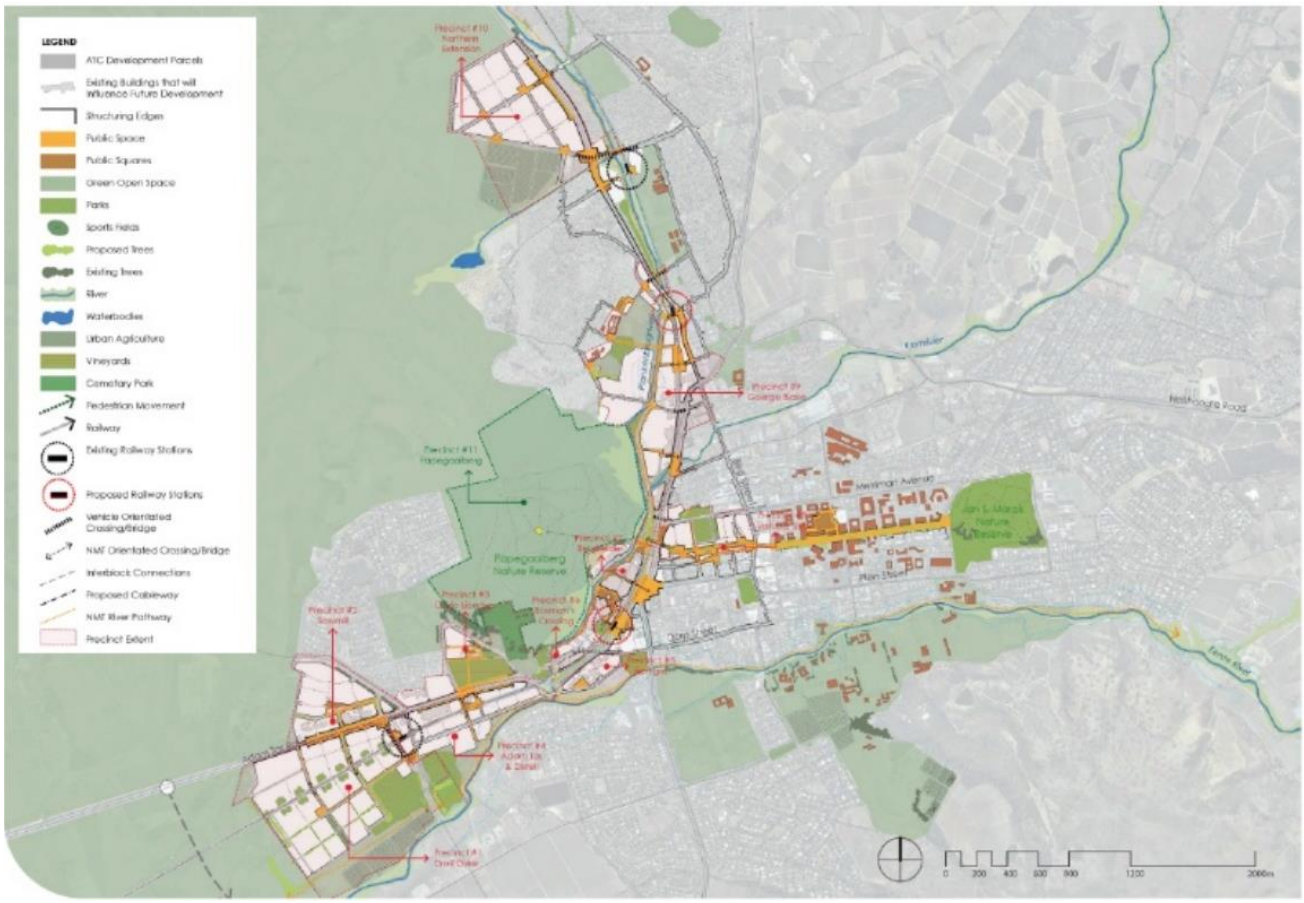
No.	Strategy	Spatial Policy	Non-Spatial, Supportive Policy	Work Guidelines
				housing in Stellenbosch town.
		Provide and maintain a system of accessible social facilities, integrated with public space and public and NMT routes.	• Reinforce social facilities with good quality urban management to ensure service excellence and sustainability. • Focus on fewer but better social facilities.	• Cluster social facilities. • Locate facilities in association with public space and public and NMT routes.
		Provide and maintain an urban open space / public space system integrated with public transport / NMT, social facilities, and linked to natural assets (e.g., river corridors).	• Prioritise open / public space development in poor and denser neighbourhoods of the municipality. • Reinforce open / public space with good quality urban management to ensure use and safety.	Ensure that the edges between building development and open spaces promote activity and passive surveillance.
		Ensure work and commercial opportunities are accessible through public and NMT to all communities and provide opportunities for emerging and small entrepreneurs.		• Avoid large retail malls and office parks in peripheral locations reliant on private vehicular access, which detract from the viability of established commercial and work areas and lock out small entrepreneurs.
7.	Actively seek conditions to enable the private and community sectors to align their resources and initiatives with the SDF principles and proposals.	Conscious of public resource constraints, actively seek and support private and community sector partnerships to expand livelihood opportunities, settlement opportunities for ordinary citizens, and the national imperative to expand participation in the economy.	Develop an incentive package to support private and community sector partnerships in achieving the SDF principles and proposals.	• Enable private and community sector participation by making known the municipality's spatial principles and intent in user-friendly communique and guidelines. • Require private landowners in key areas to plan and coordinate development collectively (beyond individual property boundaries and interests) to ensure appropriate infrastructure arrangements, the provision of inclusionary housing, public facilities, and so on.
8.	Focus major development energy in SM on a few catalytic development areas that offer extensive, inclusive opportunities.	Focus major development effort in SM on: • Unlocking development in Klapmuts North. • The Adam Tas Corridor (in Stellenbosch Town).	• Communicate municipal objectives and principles – across functional areas and services – for development and urban management in catalytic areas. • Seek landowner, provincial government, and national government support to develop catalytic areas in the best public interest. • Support the establishment of institutional arrangements solely dedicated to enabling the development of catalytic areas and proceed with work to detail the broader plan and activity programme. • Align municipal infrastructure and social services planning to support development in catalytic areas. • Use municipal and government-owned land assets to support development in catalytic areas.	• Ensure that catalytic areas are developed as inclusive, appropriately serviced communities, negotiable through NMT, and exhibit a positive relationship with surrounding nature and agricultural land. • Prepare land use management measures to enable development in catalytic areas. • Define catalytic areas as "restructuring" or other special-measure areas to enable benefit from national and provincial support and incentives.

4.7 Catalytic Initiatives - Adam Tas Corridor (ATC) Local Areas Spatial Development Framework, Development Guidelines (October 2022) and overlay zone (March 2023)

Large industrial spaces, including land that was formerly home to Cape Sawmills and Distell facilities, make up the most strategically located land in Stellenbosch town. A significant proportion of these have been vacated or will be vacated in the foreseeable future in response to changes in the operating context of manufacturing enterprises. Thoughtful redevelopment of these spaces – at scale – can contribute meaningfully to meeting existing challenges and SDF objectives.

In simple terms, the concept is to launch a process of re-imagining and re-purposing the land around Adam Tas Road within Stellenbosch town to enable the maximum potential of this space. This will entail the redevelopment of the Adam Tas Corridor, which includes the area stretching along the R310 and R44 along the foot of Papegaaiberg, from the disused Cape Sawmills site to the west of Kayamandi and Cloetesville along the northern part of this corridor.

Figure 24: Adam Tas Corridor Local Areas SDF (October 2022)



It forms the western edge of the town but is not well integrated with the rest of Stellenbosch, largely because of the barrier / severance effect of the R44 and the railway line. Much of the area was historically used for light industrial and manufacturing purposes. It includes the disused Sawmill site, the government-owned Droë Dyke area, Distell's Adam Tas facility, Oude Libertas, various Remgro property assets, Bosman's Crossing, the rail station, the Bergkelder complex, the Van der Stel sports complex, the George Blake Road area, and parts of Kayamandi and Cloetesville. Under-utilised and disused land in the area measures more than 300ha.

Conceptually, a linear new district within Stellenbosch is envisaged adjacent to and straddling (in places) Adam Tas Road, the R44, and the railway line. Overall, development should be residentially led with a strong mixed-use basis and high density and should favour non-motorised ("NMT") access to the centre of Stellenbosch Town. It is estimated that the Adam Tas Corridor, through a preliminary

development conceptual framework, will produce approximately 3 million square metres of bulk within a 293-hectare area, with 69% earmarked for residential usage.

A central movement system (with an emphasis on public transport and NMT) forms the spine of the area and is linked to adjacent districts south and west of the corridor. The corridor retains west-east and north-south vehicular movement (both destined for Stellenbosch town and through movement), as well as the rail line. Remote parking facilities will enable ease of access within the corridor concept, with passengers transferring via public transport, cycling, and walking to reach destinations within the town of Stellenbosch.

The corridor is not envisaged as homogenous along its length, with uses and built forms responding to existing conditions and its relationship with surrounding areas. Conceptually, three (3) areas could be defined, each linked through a sub-district.

- Grow Stellenbosch town – and accommodate existing demand – in a manner that prevents sprawl and creates conditions for efficient, creative living and working;
- Stimulate and act as a catalyst for the development of improved public transport and NMT;
- Rethink and reconstruct infrastructure, particularly the movement system, including the possible partial grade separation of east-west and north-south movement systems, in turn integrating the east and west of town and releasing land for development;
- Integrate Kayamandi and Stellenbosch town seamlessly;
- Shift the new development focus to the west of town, with the Die Braak and Rhenish complex forming the centre and seam between the new west and east of Stellenbosch town;
- Investigating options for alternative parking provision initiatives in and around the town while the corridor provides for and promotes a greater focus on NMT;
- Accommodate uses that meet urgent needs, specifically higher density housing and university expansion, while also assisting in establishing a compact, less sprawling town, public transport, and NMT; and
- Increases land value east of the R44 and in the area between Kayamandi and the Bergkelder complex.

Along the corridor as a whole – depending on local conditions – significant re-use of existing buildings is envisaged. This is seen as a fundamental prerequisite for diversity, in-built character, and activity (as re-purpose offers the opportunity for a great variety of spaces). Aspects of the industrial history of the area should remain visible. A range of housing typologies accommodates different income groups and family types.

Redevelopment, in terms of the concept, offers the opportunity to:

- Re-imagine the future use of the land encompassed in the ATC;
- Grow Stellenbosch town – and accommodate existing demand – in a manner that prevents sprawl and creates conditions for efficient, creative living and working;
- Stimulate and act as a catalyst for the development of improved public transport and NMT;
- Reconstruct infrastructure, and particularly the movement system, including the possible partial grade separation of east-west and north-south movement systems, in turn, integrating the east and west of town and releasing land for development;
- Integrate Kayamandi and Stellenbosch town seamlessly;
- Shift new development focus to the west of town, with Die Braak and Rhenish complexes forming the centre and seam between the new west and east of Stellenbosch town;
- Investigate options for alternative parking provision initiatives in and around the town while the corridor provides for and promotes a greater focus on non-motorised transport; and
- Accommodate uses that meet urgent needs, specifically higher density housing and university expansion, as well as assisting in establishing a compact, less sprawling town, public transport, and NMT.

Existing manufacturing businesses can gradually relocate to the north, closer to the N1 logistics corridor (as Distell has planned for their operations).

A Local Spatial Development Framework ("LSDF") for the Adam Tas Corridor as well as comprehensive development guidelines were formally approved by the Council in October 2022 and will be used as the enabling planning framework to realise the implementation of the Adam Tas Corridor over the next 3–20 years. This LSDF includes an implementation framework that will guide the following:

- Most appropriate land use strategy;
- Action Areas / Catalytic Projects;
- Framework for Investment; and
- Other enabling interventions.

Following the implementation framework, the overlay zone for the Adam Tas Corridor has been approved (24 May 2023) and has been included as a special zone in the Stellenbosch Municipality Zoning Scheme Bylaw, 2023 (17 November 2023). The purpose of the overlay zone is to award the zoning rights envisaged by the Adam Tas Corridor LSDF to the individual land portions, together with the conditions applicable to each property, for the landowner to take up these rights.

Institutional arrangements are critical and include all spheres of government, private stakeholder involvement, and established partnerships. It would include a broad agreement between landowners and the municipality to pursue the corridor development concepts. The landowners collective and the municipality entered into a Memorandum of Understanding (MOU) confirming the spatial vision and implementation of the ATC LASDF. The Council approved the MOU in August 2022.

To assist Stellenbosch Municipality in coordinating the implementation of the Adam Tas Corridor LSDF and development guidelines, a project management unit (PMU) needs to be established. The purpose of the project management unit (PMU) is to coordinate, plan, and assist with the implementation of development along the corridor. The PMU will be formed on an equal basis between the municipality and the private sector involved with the Adam Tas corridor. The purpose of the PMU is to provide additional capacity and expertise to manage and implement the vision of the Adam Tas corridor. The establishment of the unit is currently being investigated and will be set up by 30 June 2024. The Council appointed the Economic Development Partnership (EDP) to help the municipality set up the PMU and Steering Committee.

Considering the capital infrastructure investment requirements for the ATC, the municipality and the landowners collectively agreed on the phasing of the corridor over the next 10 years. Over the short term (1–5 years), the first phase of the ATC was agreed to be Precincts 2–6, and a portion of Precinct 10, while the planning and infrastructure demand quantification for the rest of the precincts are considered in the CEF's capital expenditure programme (2023) and the capital infrastructure investment portfolio. The amendment of the CEF as part of the MSDF, 2023, and the review (2024) enable the municipality to strategically plan based on an understanding of the projects that are necessary to meet the needs of the municipality, including ensuring the allocation of resources is financially sustainable while also achieving the goals of the municipality.

4.7.1 Development of Klapmuts

The Greater Cape Metro Regional Spatial Implementation Framework (GCMRSIF) contains very specific policy directives related to Klapmuts, aimed at addressing pressing sub-regional and local space economy issues. Key policy objectives include:

- Using infrastructure assets (e.g., key movement routes) as "drivers" of economic development and job creation;
- Recognition that existing infrastructure in the area (i.e., N1, R101, R44, and the Paarl-Bellville railway line and station) dictates the location of certain transport, modal change, or break-of-

bulk land uses;

- Recognition of the Klapmuts area as a significant new regional economic node within the metropolitan area and spatial target for developing a "consolidated platform for the export of processed agri-food products (e.g., inland packaging and containerisation port)" and "an inter-municipal growth management priority";
- The consolidation of and support for existing and emerging regional economic nodes as they offer the best prospects to generate jobs and stimulate innovation;
- The clustering of economic infrastructure and facilities along public transport routes;
- Maintaining valuable agricultural and natural assets; and
- Providing work opportunities in proximity to living areas.

There is no doubt that Klapmuts is a potentially significant centre for economic activity and residence within the metropolitan region and SM, as it is located on the N1 transport corridor, which carries 93% of metropolitan freight traffic. To date, the settlement is characterised by residential use and limited commercial and work-related activity.

Public sector resource constraints have prevented the infrastructure investment required to enable and unlock the full potential of the area for private sector economic development, as envisaged in the GCM RSIF.

The decision by Distell Limited to relocate to and consolidate its operations in Klapmuts is critical to the more balanced development of the settlement. Distell Limited proposes to develop a beverage production, bottling, warehousing, and distribution facility on Paarl Farm 736/RE, located north of the N1, consolidating certain existing cellars, processing plants, and distribution centres in the Greater Cape Town area. The farm measures some 200 ha in extent. The beverage production, bottling, warehousing, and distribution facility will take up approximately 53 ha.

The project proposal includes commercial and mixed-use development on the remainder of the site, which is not environmentally sensitive, to provide opportunities for both Distell's suppliers to co-locate and for other business development in the Klapmuts North area. The site does not have municipal services, and the proposed development will therefore require the installation of bulk service infrastructure, including water, wastewater treatment, stormwater electricity, and internal roads.

Significant progress has been made in planning for an "Innovation Precinct" or "Smart City" district west of but contiguous to Klapmuts south. This includes a land agreement with the University of Stellenbosch to possibly establish university-related activities in this area. The urban edge has been adjusted in recognition of the opportunity associated with this initiative (see the figure below for the concept of the development framework).

Figure 25: Concept Development Framework

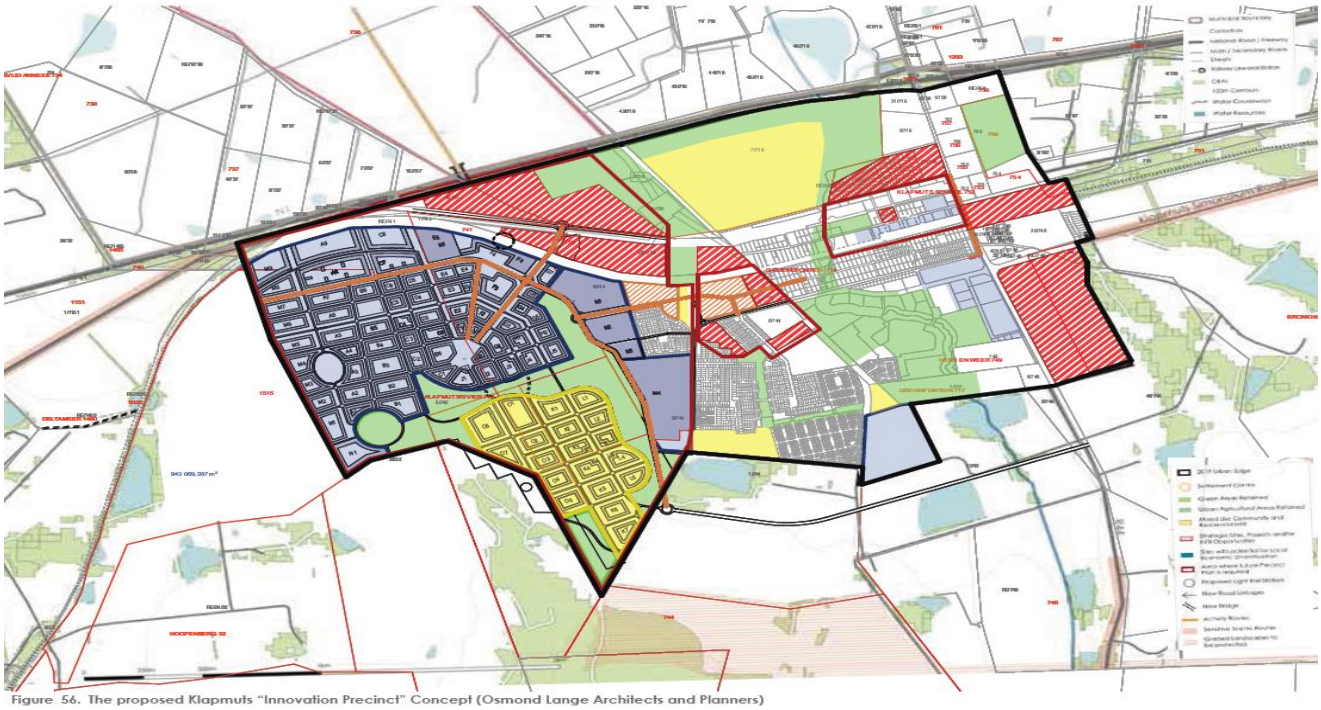


Figure 56. The proposed Klapmuts "Innovation Precinct" Concept (Osmond Lange Architects and Planners)

Several issues require specific care in managing the development of Klapmuts over the short to medium term.

- The first is speculative applications for land use change on the back of the proposed Distell development. Already, a draft local plan prepared by DM has indicated very extensive development east of Farm 736/RE. Distell will not fund the extensive infrastructure required to unlock development here, and arguably, land use change to the east of Farm 736/RE could detract from the opportunity inherent in Farm 736/RE;
- The second is the linkages between Klapmuts north and south, specifically along Groenfontein Road, and a possible NMT crossing over the N1, linking residential areas south of the N1 directly with Farm 736/RE. Without these linkages, residents to the south of the N1 will not be able to benefit from the opportunities enabled north of the N1; and
- The third is a speculative higher-income residential development in the Klapmuts area, based on the area's regional vehicular accessibility. Higher-income development is not a problem in and of itself, but ideally, it should not be in the form of low-density gated communities.

Given that management of Klapmuts is split between DM and SM (respectively responsible for the area north and south of the N1), special arrangements will be required to ensure that the settlement as a whole develops responsibly in a manner that ensures thoughtful prioritisation, infrastructure investment, and opportunity for a range of income groups.

Arguably, recent LSDF planning work commissioned by DM for the area east of Farm 736/RE begins to illustrate the problem of insufficiently coordinated planning. The LSDF envisages a very significant extent of development for Klapmuts North. Specifically, in terms of a 20-year growth trajectory, commercial office development of 912 354m² is envisaged, commercial retail development of 187 839m², and general light industrial development of 370 120m². Several issues emerge:

Firstly, the realism of these land use projections within the context of the regional economy is questioned. To Illustrate:

- Considering the envisaged commercial office allocation, it is noted that Cape Town CBD currently has some 940 000m² of office space, Sandton in Gauteng is larger at over 1,2m m² of commercial office space, Midrand at some 640 000m², and Century City (some 20 years in the making) at some 340 000m²;

- Concerning commercial retail space, it is noted that more of this use is envisaged for Klapmuts North than Century City's current 140 000m²;
- While 370 120m² is provided for general light industrial development, the proposed Distell distribution centre alone will comprise 125 000m², and many new logistic centres recently completed in the Kraaifontein / Brackenfell area range in size between 45 000m² and 120 000m². The master plan prepared as part of the acquisition process of Farm 736/RE foresees a significantly lighter industrial floor area than the 370 120m² indicated in the LSDF.

Secondly, these land use allocations need to be viewed against the policy context, which sees Klapmuts as a regional freight / logistics hub – with a focus on job creation – and establishing a balanced community. It would appear that the LSDF over-emphasises commercial office and retail development, "exploiting" the areas' access to regional vehicular routes, and private vehicular access, at the expense of job creation at scale – and establishing a regional light industrial hub – serving an existing poorer community in proximity to a freight movement corridor.

Thirdly, it is maintained that the infrastructure service requirements – and affordability – of the projected land use allocations are understated. For example, it is known that any development north of the N1 over and above the proposed Distell distribution centre of 125 000m² will involve very costly reconfiguration and augmentation of intersections with the N1. It would be irresponsible to create expectations around land use without these associated requirements being resolved to a fair degree of detail.

Finally, Farm 736/RE is remarkably unique; comprising some of the least valuable agricultural lands within the Paarl / Stellenbosch area. It would appear that the LSDF, given the development process for Farm 736/RE, assumes that adjacent land to the east, of higher agricultural value, should also be developed.

4.7.2 Alternative rail service along the Baden Powell Drive-Adam Tas-R304 corridor

As indicated above, it is critical, both for the Adam Tas Corridor and the broader Baden Powell-Adam Tas-R304 development corridor, to explore the feasibility of introducing a more frequent and reliable rail service along the Eerste River-Stellenbosch-Muldersvlei-Klapmuts rail line. The aim should be to have a more frequent passenger service along the corridor, connecting larger and smaller settlements. Lighter rail stock – possibly in the form of a "tram" system has been suggested - offering the advantage of safe at grade crossing of the rail line and other modes of transport, in turn, enabling "lighter" infrastructure support for settlement development and concomitant cost savings. Alternatively, the viability of regular bus service along this route should be explored. The SM should commence engagements with PRASA in this regard.

As argued elsewhere in this document, Stellenbosch town and Klapmuts should be the focus of significant settlement growth. It is here, by settlement location concerning broader regional networks and existing opportunities within settlements, that the needs of most people can be met, in a compact settlement form while protecting the municipality's natural and agricultural assets.

Over the longer term, Muldersvlei / Koelenhof and Vlottenburg along the Baden Powell-Adam Tas-R304 corridor could accommodate more growth and be established as inclusive settlements offering a range of opportunities. However, much work needs to be done to ensure the appropriate make-up of these settlements (including each providing opportunity for a range of income groups) and integration with the corridor in terms of public transport.

The smaller settlements are therefore not prioritised for significant development over the *SDF* period. Should significant development be enabled in these areas now, it is likely to be focused on private vehicular use and higher-income groups and will in all probability reduce the potential of initiatives to transform Stellenbosch town and Klapmuts.

4.8 Institutional Arrangements

The SM has dedicated staff resources for spatial planning, land use management, and environmental management organised as the Planning and Economic Development Directorate. Work occurs within the framework set by annually approved Service Delivery and Budget Implementation Plans (aligned with the IDP), decision-making processes and procedures set by the Council, and a suite of legislation and regulations guiding spatial planning, land use management, and environmental management (including SPLUMA, LUPA, and the National Environmental Management Act, 1998 (Act No. 107 of 1998)).

The Planning and Economic Development Directorate will facilitate the implementation of the SDF in terms of institutional alignment, including:

- The extent to which the main argument and strategies of the SDF are incorporated into the Capital Expenditure Framework, annual reports, annual IDP reviews, future municipal IDPs, and so on;
- The annual review of the SDF is part of the IDP review process.
- The extent to which the main argument and strategies of the SDF inform sector planning and resource allocation;
- The extent to which the main argument and strategies of the SDF inform land use management decision-making;
- Alignment with and progress in implementing the municipality's Human Settlement Plan and Comprehensive Integrated Transport Plan; and
- The mutual responsiveness of the SDF and national, provincial, and regional plans, programmes, and actions (including the extent to which SDF implementation can benefit from national and provincial programmes and funding).

Over and above the institutional arrangements in place, it appears that two aspects require specific focus in support of the SDF.

4.8.1 Inter-municipal planning

The first relates to inter-municipal planning. As indicated elsewhere in the SDF, SM (and other adjoining municipalities) appear to be experiencing increasing challenges related to development pressure in Cape Town. This pressure is of different kinds. The first is pressure on the agricultural edges of Stellenbosch through residential expansion within Cape Town. The second is migration to SM (whether in the form of corporate decentralisation, or both higher and lower-income home seekers), leading to pressure on available resources, service capacity, and land within and around the settlements of SM. While municipal planners do liaise on matters of common concern, there appears to be a need for greater high-level agreement on spatial planning for "both sides" of municipal boundaries. The spatial implications of pressure related to migration to SM could be managed locally, should there be an agreement to redevelop existing settlement footprints rather than enabling further greenfield development (as a general rule). However, the municipality's increased resource needs to accommodate new growth – a non-spatial issue – should be acknowledged and addressed.

4.8.2 Private Sector Joint Planning

The second relates to joint planning and action resourced by the private sector, increasingly needed for several reasons:

- The municipal human and financial resource base are simply too small to achieve the vision of the SDF or implement associated strategies and plans;
- Many matters critical to implementing the SDF fall outside the direct control or core business of the municipality. For example, the municipality does not necessarily own the land associated with projects critical to achieving SDF objectives;

- It is increasingly evident that individual landowners are finding it difficult to develop – to make the most of what they have – individually. Specifically, the transport and movement implications of individual proposals require strong and dedicated integration;
- Individual landowners do not necessarily control the extent of land required to undertake inclusive development, focusing on opportunities for a range of income groups. Inclusive development often requires cross-subsidisation, in turn, enabled by larger land parcels and development yields; and
- The municipality's focus is often – and understandably so – on the "immediate", or shorter-term challenges. Much of what is needed to implement the SDF or catalytic projects requires a longer-term view, a committed focus on one challenge, and cushioning from the daily and considerable demands of municipal management.

Partnerships are needed, with different agencies and individuals working in concert with the municipality to implement agreed objectives. Further, partnerships are required between individual corporations and owners of the land. The Adam Tas corridor is a prime example: making the most of the disused sawmill site, Bergkelder complex, Van der Stel complex, Die Braak and Rhenish complex – in a manner which contributes to agreed objectives for developing Stellenbosch town – is only possible if various landowners, the municipality, the university, and investors work together, including undertaking joint planning, the "pooling" of land resources, sharing of professional costs, infrastructure investment, and so on. The municipality simply does not have the resources – and is overburdened with varied demands in different locations – to lead the work and investment involved.

4.8.3 Further Planning Work

As indicated above, over the longer term, Muldersvlei / Koelenhof, and Vlottenburg along the Baden Powell-Adam Tas-R304 corridor could accommodate more growth and be established as inclusive settlements offering a range of opportunities. However, these settlements are not prioritised for development at this stage. Critical pre-conditions for significant development include:

- The measures required to ensure that settlements provide for a range of housing types and income groups (in a balanced manner);
- Establishing regular public transport services between settlements, including services between the expanded smaller settlements and Stellenbosch town; and
- Understanding to what extent settlements can provide local employment and, in this way, minimising the need for transport to other settlements.

4.8.4 Other local planning initiatives

Ideally, each of the settlements in SM should have an LSDF, applying the principles of the SDF in more detail. The position and function of settlements in the SM settlement hierarchy should determine the priority for LSDFs. The municipality aims to procure the services of a service provider to compile a series of local community investment plans in the form of local spatial development frameworks over the next three years for ten of the priority nodes (both urban and rural). The aim is to compile localised planning and development outcomes that need to address the following:

- Spatial and design frameworks, plans, and strategies;
- Economic development intervention business plans;
- Social service delivery plans and interventions; and
- Innovative and interactive engagement and public participation processes.

In addition to the aforementioned, a number of precinct plans for specific areas as identified in the MSDF have been completed and are in the process of being finalised by initiatives driven by the municipality and private property owners. The Rhenish Complex and Surroundings Precinct Plan was initiated by the municipality and adopted by the Council on 29 November 2023. The precinct plan

includes an urban design framework that aims to guide the future utilisation, preservation, and development of the study area with a specific view to unlocking the potential of the area, which plays an important role as a key site of cultural and heritage significance.

The Franschhoek Development Framework contained in the MSDF further identified an area in Groendal for "strategic sites, projects, and / or infill opportunities", and the development of a precinct plan. A spatial and urban design framework for a specific area within the strategic site has been commissioned by the landowners of Klein La Provence. In the drafting of the proposed spatial and urban design framework, the municipality required that the precinct plan consider the relationship of the site to its broader context and setting while also being replicable across similar contexts. The precinct plan is currently being finalised and will be public participated in due course.

4.8.5 Checklists in Support of Decision-Making

To further assist in aligning day-to-day land use and building development management decision-making and detailed planning – public and private – with the SDF, it is proposed that a "checklist" of questions be employed.

If the initiators of development proposals, applicants, officials, and decision-makers all, in general terms, address the same questions in the conceptualisation, assessment, and decision-making related to proposals, a common, shared "culture" could be established where key tenets of the SDF are considered and followed continuously.

Although focused on the location, nature, and form of activities in space, the checklist incorporates questions addressing issues beyond space, including matters of resource management, finance, institutional sustainability, and so on.

It is not envisaged that the checklist be followed slavishly in considering every development proposal. Yet, its use is important in ensuring that relevant issues are addressed and discussed to enable decision-making in line with the SDF and broader provincial and national planning policies. If, in assessing a proposal or project, posing a question results in a negative answer, the proposal probably requires very careful consideration, further work, or change.

The checklist should not be viewed as static. Rather, it should be reviewed periodically and in parallel with the SDF review – perhaps under the leadership of the Municipal Planning Tribunal and with input from all stakeholders – to reflect the municipal spatial planning agenda and challenges.

It is proposed that the questions – together with the SPLUMA principles, and the key SDF strategies and policies, be packaged in an easy-to-use and accessible form to facilitate wide usage.

4.8.6 Partnerships

Arguably, the municipal budget is simply too small to achieve the vision of the SDFs or implement associated strategies and plans. Also, many matters critical to implementing the SDF, fall outside the direct control or core business of the municipality. For example, the municipality does not necessarily own the land associated with projects critical to achieving SDF objectives.

Even if the municipal budget is increased ten-fold, or its staff resources are significantly enhanced, it would still not have the control to do what is needed to drive critical projects. The municipality's focus is often – and understandably so – on the "immediate," or the shorter-term challenges. Much of what is needed requires a longer-term view, a committed focus on one challenge, and cushioning from the daily and considerable demands of municipal management.

Partnerships are needed, with different agencies and individuals working in concert with the municipality to implement agreed-upon objectives. Further, partnerships are required between individual corporations and owners of the land. It is increasingly evident that individual landowners are finding it increasingly difficult to develop and make the most of what they have – individually.

Specifically, the transport and movement implications of individual proposals require strong and dedicated integration. The Adam Tas corridor is a prime example: making the most of the disused sawmill site, Bergkelder complex, Van der Stel complex, Die Braak and Rhenish complex – in a manner that contributes to agreed objectives for developing Stellenbosch town – is only possible if various landowners, the municipality, the university, and investors work together, including undertaking joint planning, the "pooling" of land resources, sharing of professional costs, infrastructure investment, and so on.

The municipality simply does not have the resources – and is overburdened with varied demands in different locations – to lead the work and investment involved.

There appears to be an opportunity to establish a new partnership with businesses, on the side of the municipality to drive major integrated projects, specifically the Adam Tas Corridor. Fortunately, Stellenbosch has established (private sector) institutions with an astounding track record of achieving urban development / management objectives (e.g., Historiese Huise). Their work can be expanded to assist in meeting new challenges, in partnership with the municipality.

A formal Memorandum of Agreement exists between Stellenbosch municipality and the Stellenbosch Heritage Foundation to host the Heritage Inventory on the GIS system and to give free public access to the system until such a time that the municipality can do so. A tender was advertised in January 2024 for the updating of the Heritage Inventory on the GIS system and to assist Stellenbosch municipality to undertake heritage assessments in areas under severe development pressure.

To strengthen the ability of the Directorate: Planning and Economic Development to manage development taking place within the Franschhoek and Stellenbosch historical cores and along the scenic routes in the rural landscape, the Council appointed an advisory committee to evaluate, consider, and make recommendations to the directorate with respect to new developments and alterations to the existing built environment. This committee consists of registered architects and experts in the field of cultural and historic environments.

The municipality owns several significant historical properties in Stellenbosch that require proper maintenance and appropriate uses that should support and enhance the tourism sector. To assist the municipality in managing these assists, the Council is in the process of outsourcing the responsibility to maintain, manage, and lease some of the buildings to Historiese Huise of South Africa. His partnership will ensure the proper maintenance of historical landmarks and appropriate use that will ensure public access, and the support of the tourism sector will be obtained.

CHAPTER 5:
Performance Summary of the 5th Generation IDP 2022 – 2027

5.1 Introduction

The performance reporting on the IDP deliverables for the period 2022 – 2027 of the 5th Generation IDP 2022 – 2027 covers the period from 01 July 2022 to 30 June 2027.

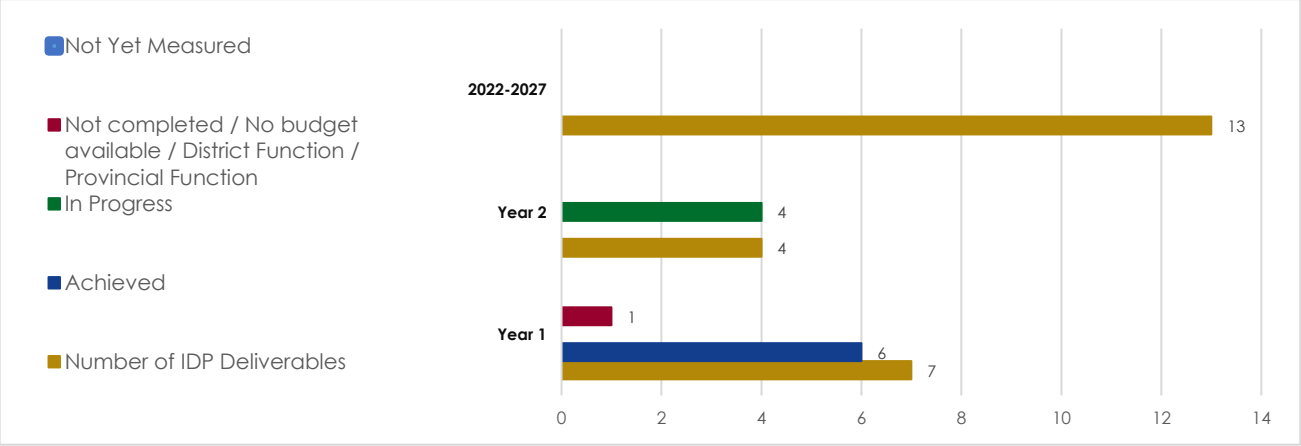
The reporting focuses on the implementation of the Municipal Manager, Mayoral, Mayoral Portfolio, and Sector Plans priorities encapsulated throughout the various sections in the IDP document, and the format reflects the IDP deliverables per priority area. The IDP deliverables were revised in January / February 2023 to allow for adequate planning and implementation in the 2024/25 financial year and the outer financial years.

The overall assessment of actual performance against targets set for the IDP deliverables as documented in the various sections of the IDP document is illustrated below:

5.2 IDP Performance Reporting: Municipal Manager IDP Priorities for 2022 - 2027

Thirteen (13) IDP deliverables are linked to the Municipal Manager's Priorities across directorates and will be measured for the period 2022 – 2027. In Year 1 (2022/23), 6 (85.71 per cent) of the seven (7) IDP deliverables were achieved, while 1 (14.29 per cent) was not achieved. Furthermore, in Year 2 (2023/24), four (100 per cent) IDP deliverables are in progress and will be reported on by 30 June 2024.

Figure 26: Number of Municipal Manager Priorities achieved for 2022 – 2027



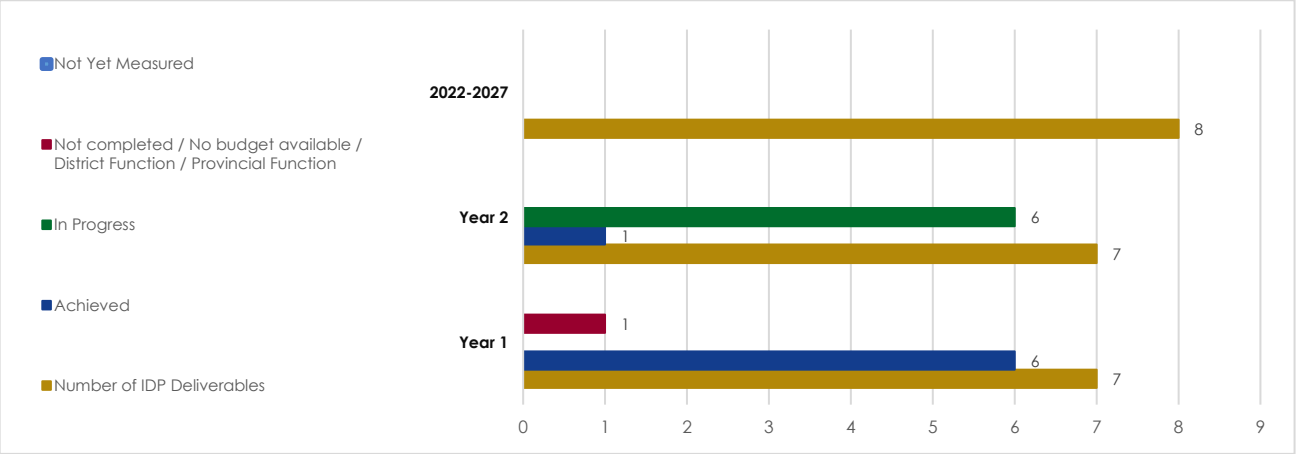
5.3 IDP Performance Reporting: Executive Mayor Priorities for 2022 - 2027

The **Executive Mayoral** 5–year plan has a total of 68 IDP deliverables linked to nine (9) mayoral outcomes which are applicable for the 5th Generation IDP 2022 – 2027.

Executive Mayoral Outcome 1: Clean, accountable, and responsive local government has a total of 8 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 6 (85.71 per cent) of the seven (7) IDP deliverables were achieved and 1 (14.29 per cent) was not met. In Year 2 (2023/24), 1 (14.29 per cent) of the seven (7) IDP deliverables were achieved, and 6 (85.71 per cent) were in progress and will be reported on by 30 June 2024.

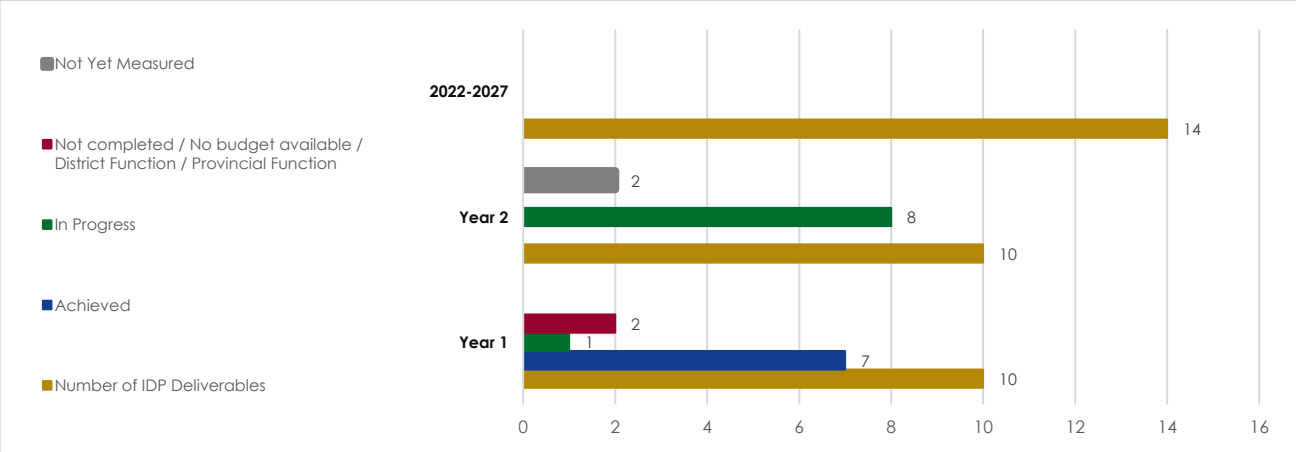
Graph 13: Executive Mayoral Outcome 1: Implementation Progress 2022 – 2027



Executive Mayoral Outcome 2: Excellent service delivery in all areas within the Greater Stellenbosch Municipal Area has a total of 14 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 7 (70 per cent) of the ten (10) IDP deliverables were achieved, 1 (10 per cent) is in progress, and 2 (20 per cent) were not met. In Year 2 (2023/24), 8 (80 per cent) of the ten (10) IDP deliverables are in progress and will be reported on by 30 June 2024, and 2 (20 per cent) are not measured yet.

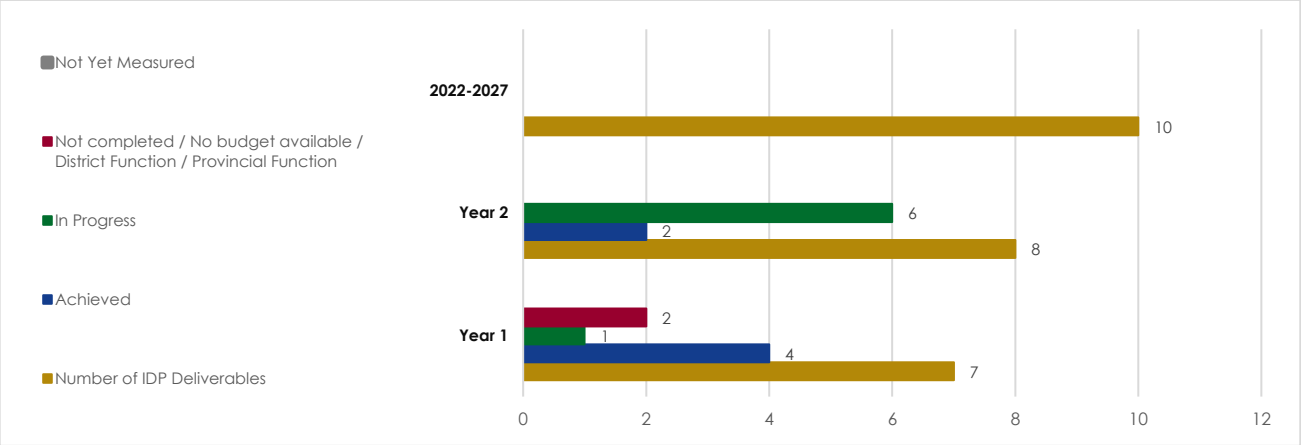
Graph 14: Executive Mayoral Outcome 2: Implementation Progress 2022 – 2027



Executive Mayoral Outcome 3: LED post the COVID-19 Pandemic and transfer of land to new farmers has a total of 10 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 4 (57.14 per cent) of the seven (7) IDP deliverables were achieved, 1 (14.29 per cent) is in progress, and 2 (28.57 per cent) were not met. In Year 2 (2023/24), 6 (75 per cent) of the eight (8) IDP deliverables are in progress and will be reported on by 30 June 2024, and 2 (25 per cent) were achieved.

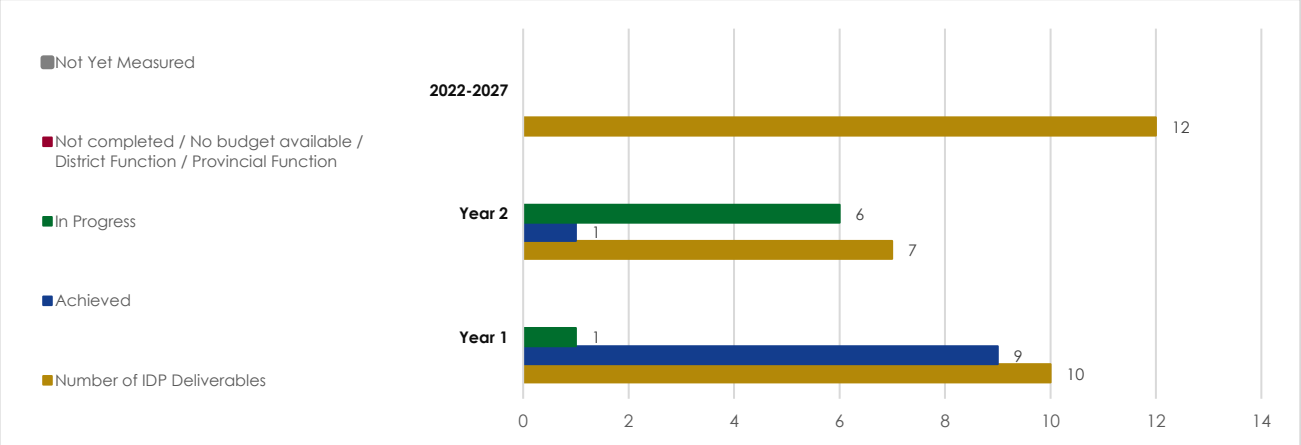
Graph 15: Executive Mayoral Outcome 3: Implementation Progress 2022 – 2027



Executive Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories (rental stock, BNG, GAP housing, upgrade of informal settlements, and mixed-use developments) has a total of 12 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 9 (90 per cent) of the ten (10) IDP deliverables were achieved, and 1 (10 per cent) are in progress with anticipated completion by 30 June 2024. In Year 2 (2023/24), 6 (85.71 per cent) of the seven (7) IDP deliverables are in progress, and 1 (14.29 per cent) will be reported by 30 June 2024.

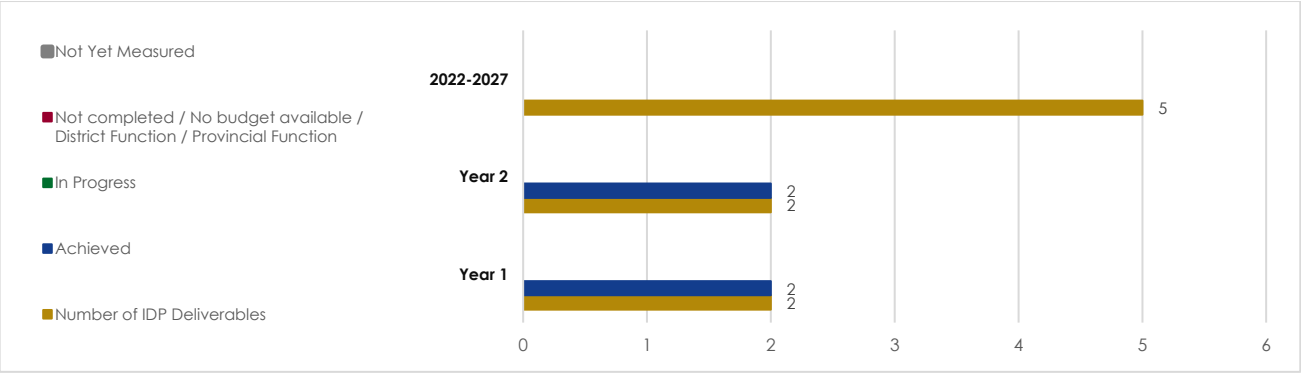
Graph 16: Executive Mayoral Outcome 4: Implementation Progress 2022 – 2027



Executive Mayoral Outcome 5: Development of the Adam Tas Corridor and town establishment of all ten dorpies across the municipality area has a total of 5 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 2 (100 per cent) of the two (2) IDP deliverables were achieved. In Year 2 (2023/24), 2 (100 per cent) of the two (2) IDP deliverables were achieved.

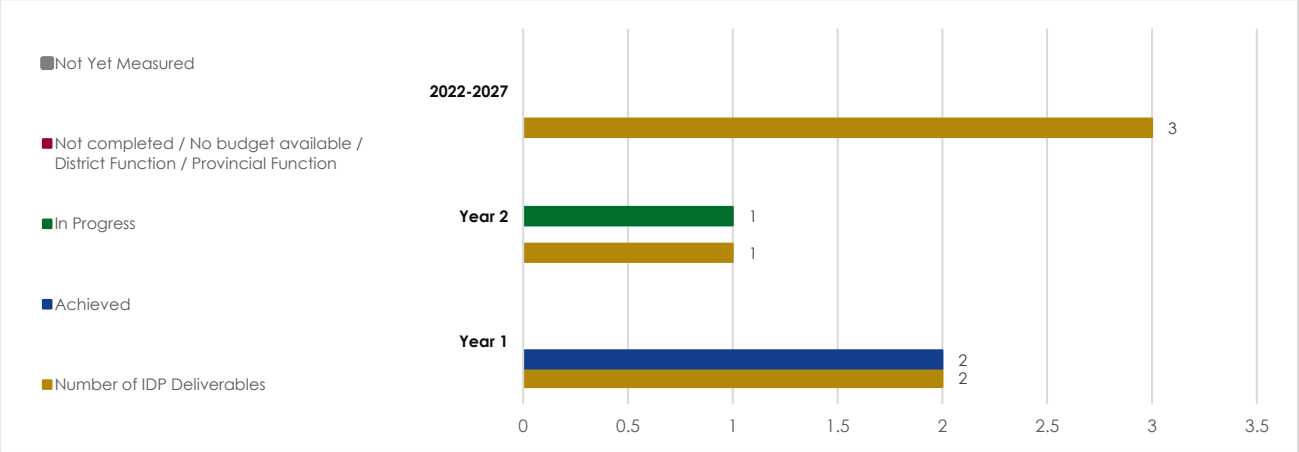
Graph 17: Executive Mayoral Outcome 5: Implementation Progress 2022 – 2027



Executive Mayoral Outcome 6: Streamline planning systems and procedures to facilitate desirable growth has a total of 3 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 2 (100 per cent) IDP deliverables were achieved. In Year 2 (2023/24), 1 (100 per cent) IDP deliverable was in progress and will be reported on by 30 June 2024.

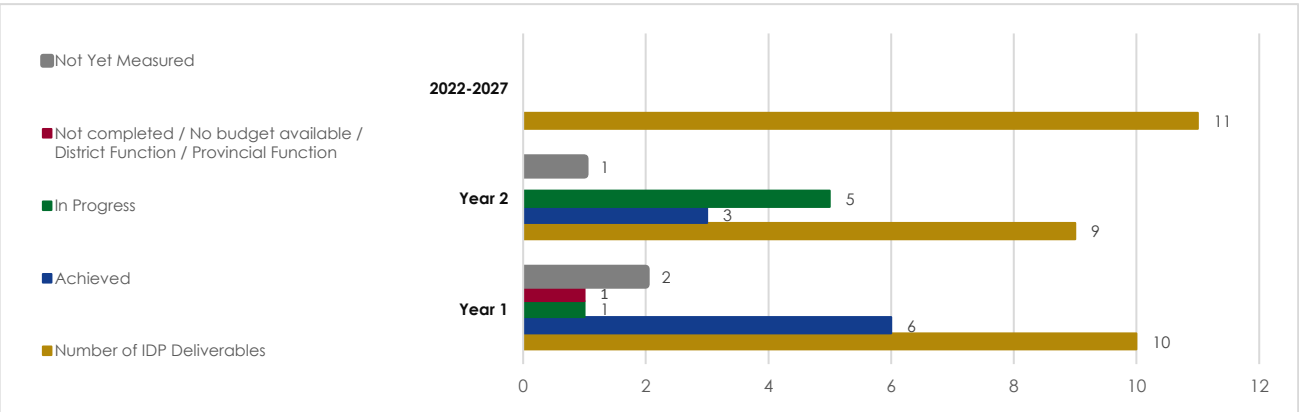
Graph 18: Executive Mayoral Outcome 6: Implementation Progress 2022 – 2027



Executive Mayoral Outcome 7: To create safer environments in our communities has a total of 11 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 6 (60 per cent) of the ten (10) IDP deliverables were achieved, 1 (10 per cent) is in progress, 1 (10 per cent) was not met, and 1 (10 per cent) was not yet measured. In Year 2 (2023/24), 5 (55.56 per cent) of the nine (9) IDP deliverables are in progress and will be reported on by 30 June 2024, 3 (33.33 per cent) were achieved, and 1 (11.11 per cent) was not yet measured.

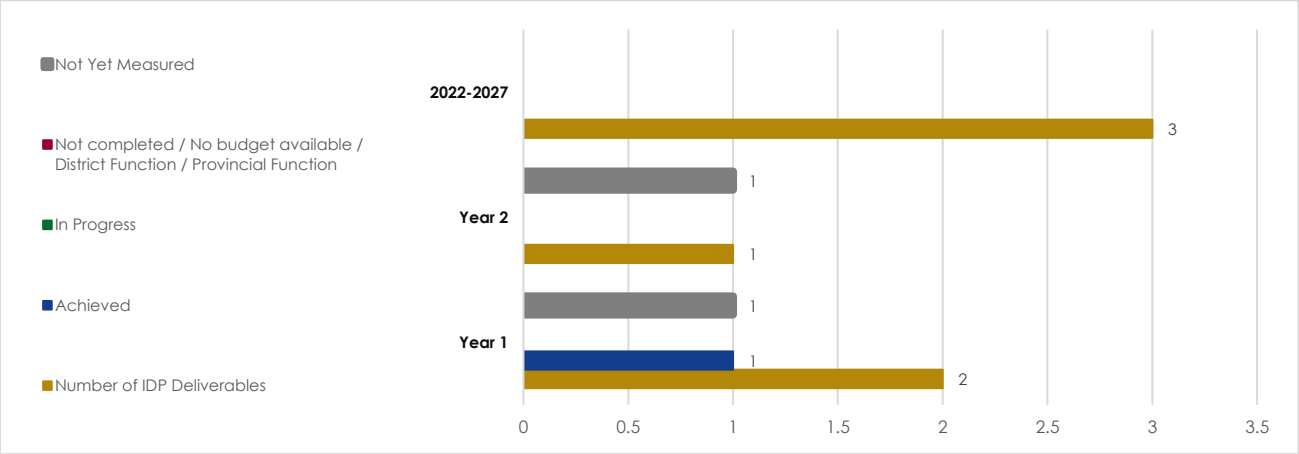
Graph 19: Executive Mayoral Outcome 7: Implementation Progress 2022 – 2027



Executive Mayoral Outcome 8: Expansion of the green economy with innovative projects, creating a new reality of service delivery and job creation has a total of 3 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 1 (50 per cent) of the two (2) IDP deliverables were achieved, and 1 (50 per cent) were not yet measured. In Year 2 (2023/24), 1 (100 per cent) IDP deliverable was not yet measured.

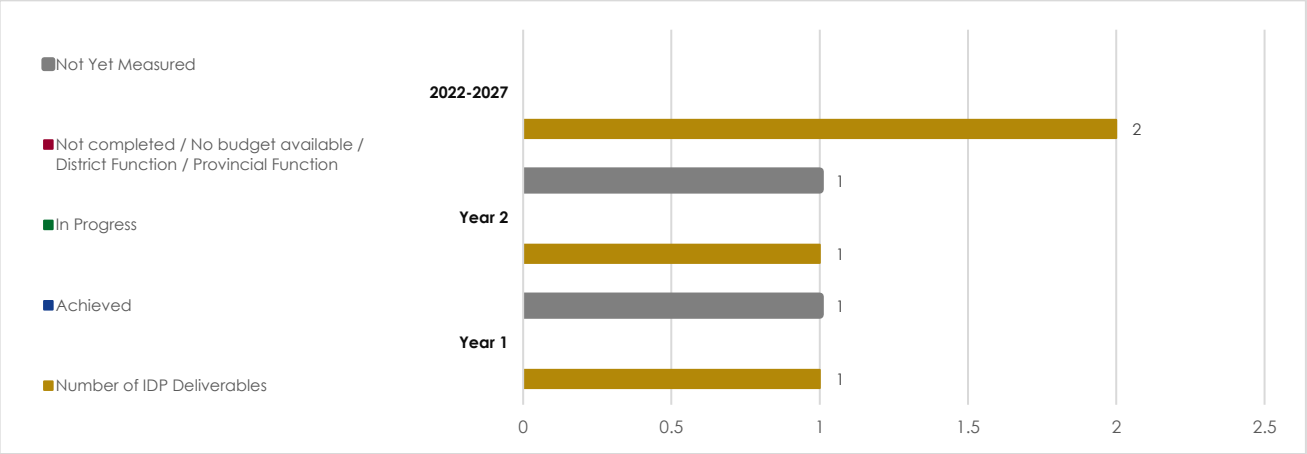
Graph 20: Executive Mayoral Outcome 8: Implementation Progress 2022 – 2027



Executive Mayoral Outcome 9: Alternative Energy has a total of 10 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23) and Year 2 (2023/24), 100 per cent of the IDP deliverables were not yet measured.

Graph 21: Executive Mayoral Outcome 9: Implementation Progress 2022 – 2027



5.4 IDP Performance Reporting: Mayoral Portfolios for 2022 - 2027

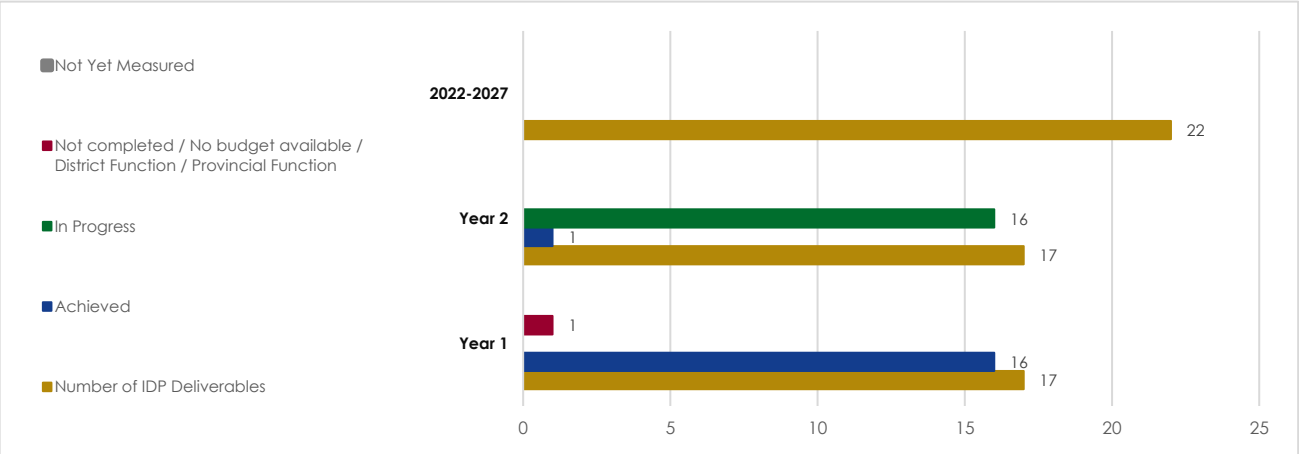
The 10 (ten) **Mayoral Portfolio's** each have a 5–year plan with specific IDP deliverables and targets applicable for the period 2022 - 2027.

A total of 89 IDP deliverables are linked to ten (10) mayoral portfolios that were applicable for the 2022/23 financial year.

Mayoral Portfolio Human Settlements has a total of 22 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 16 (94.12 per cent) of the seventeen (17) IDP deliverables were achieved, and 1 (5.88 per cent) were not met. In Year 2 (2023/24), 16 (94.12 per cent) of the seventeen (17) IDP deliverables are in progress and will be reported on by 30 June 2024 and 1 (5.88 per cent) were achieved.

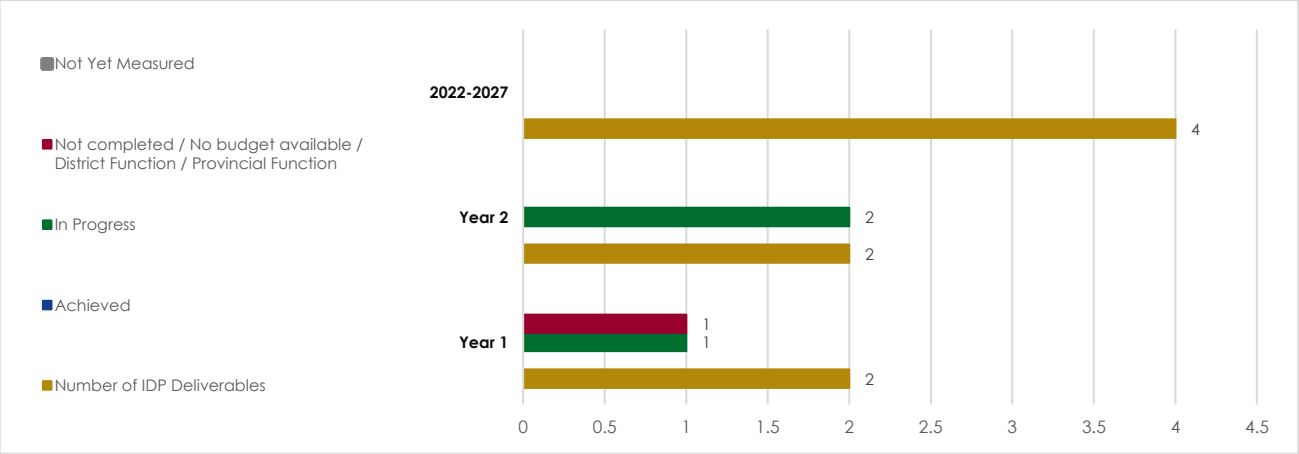
Graph 22: Mayoral Portfolio – Human Settlements 2022 – 2027



Mayoral Portfolio Rural Management has a total of 4 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 1 (50 per cent) of the two (2) IDP deliverables were achieved, and 1 (50 per cent) were not met. In Year 2 (2023/24), 2 (100 per cent) of the two (2) IDP deliverables are in progress and will be reported on by 30 June 2024.

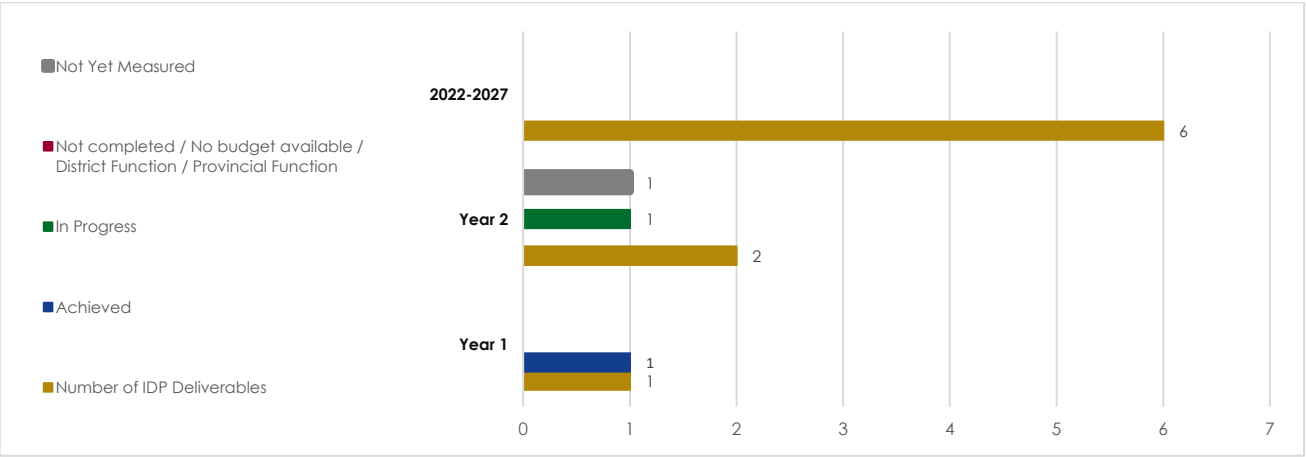
Graph 23: Mayoral Portfolio – Rural Management



Mayoral Portfolio Youth, Sport and Culture has a total of 6 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 1 (100 per cent) of the IDP deliverables were achieved. In Year 2 (2023/24), 1 (50 per cent) of the two (2) IDP deliverables is in progress, and 1 (50 per cent) has yet to be measured.

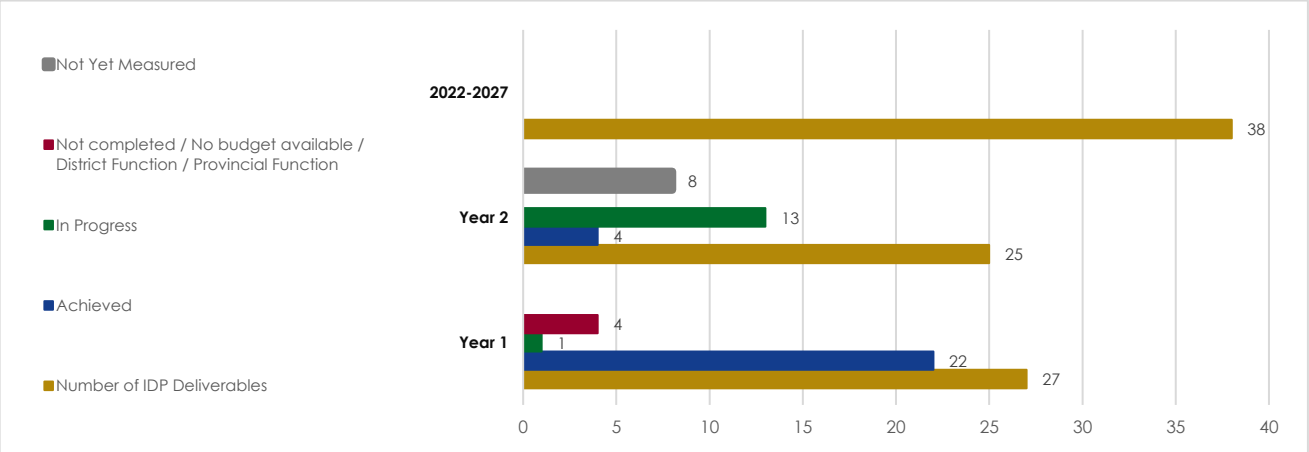
Graph 24: Mayoral Portfolio – Youth, Sport, and Culture



Mayoral Portfolio Planning, LED and Tourism has a total of 38 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 22 (81.48 per cent) of the 27 IDP deliverables were achieved, 1 (3.70 per cent) is in progress, and 4 (14.82 per cent) were not met. In Year 2 (2023/24), 4 (16 per cent) of the 25 IDP deliverables were achieved, 13 (52 per cent) are in progress to be reported on by 30 June 2024 and 8 (32 per cent) has not yet been measured.

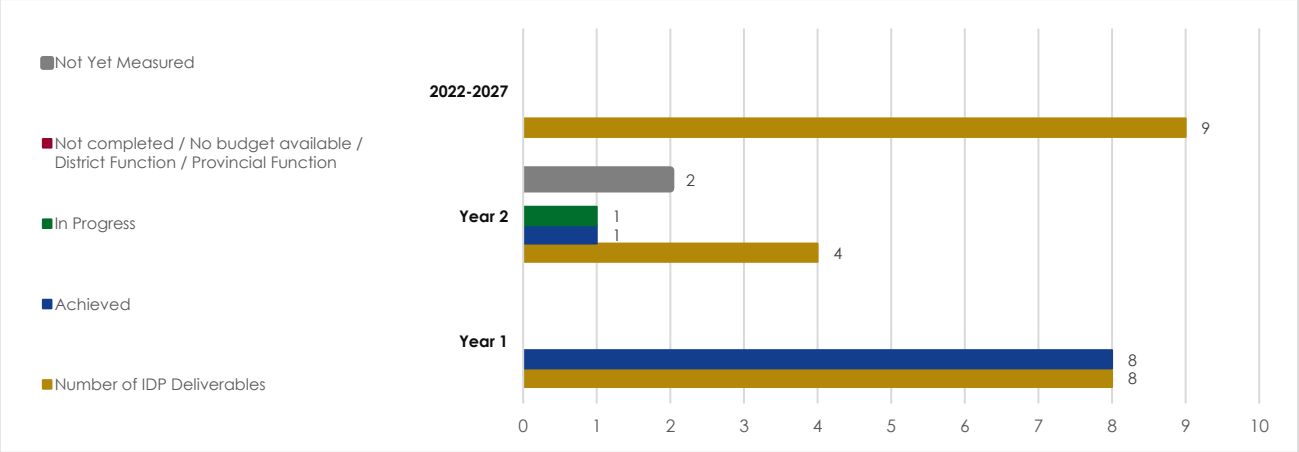
Graph 25: Mayoral Portfolio – Planning, LED and Tourism



Mayoral Portfolio Community Services has a total of 9 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 8 (100 per cent) of the 8 IDP deliverables were achieved. In Year 2 (2023/24), 1 (25 per cent) of the 4 IDP deliverables were achieved, 1 (25 per cent) are in progress to be reported on by 30 June 2024 and 2 (50 per cent) has not yet been measured.

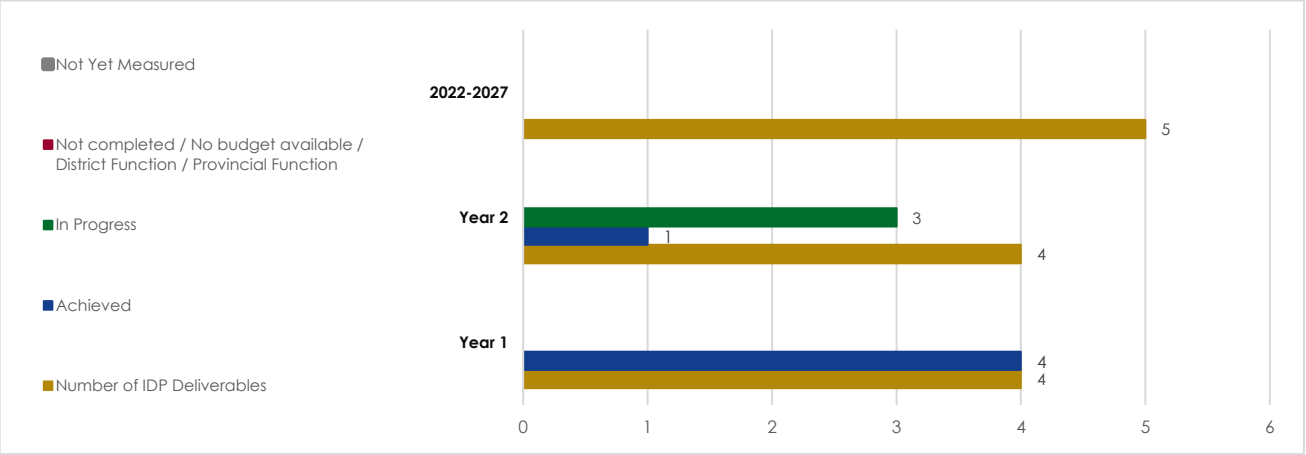
Graph 26: Mayoral Portfolio – Community Services



Mayoral Portfolio Financial Services has a total of 5 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 4 (100 per cent) of the four (4) IDP deliverables were achieved. In Year 2 (2023/24), 3 (75 per cent) of the four (4) IDP deliverables are in progress and will be reported on by 30 June 2024, and 1 (25 per cent) were achieved.

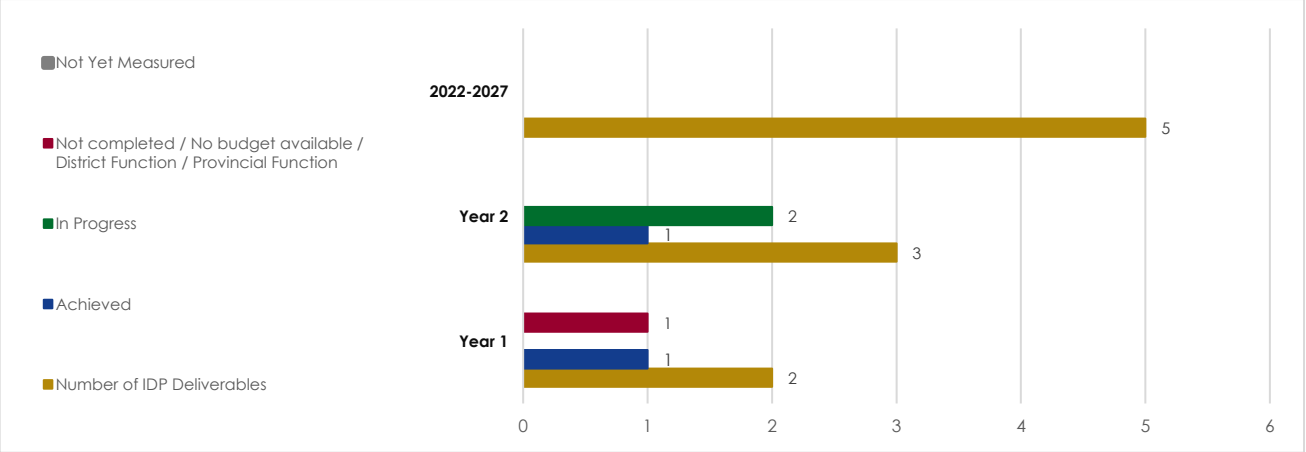
Graph 27: Mayoral Portfolio – Financial Services



Mayoral Portfolio Protection Services has a total of 5 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 1 (50 per cent) of the two (2) IDP deliverables were achieved, and 1 (50 per cent) were not met. In Year 2 (2023/24), 2 (66.67 per cent) of the three (3) IDP deliverables are in progress and will be reported on by 30 June 2024, and 1 (33.33 per cent) were achieved.

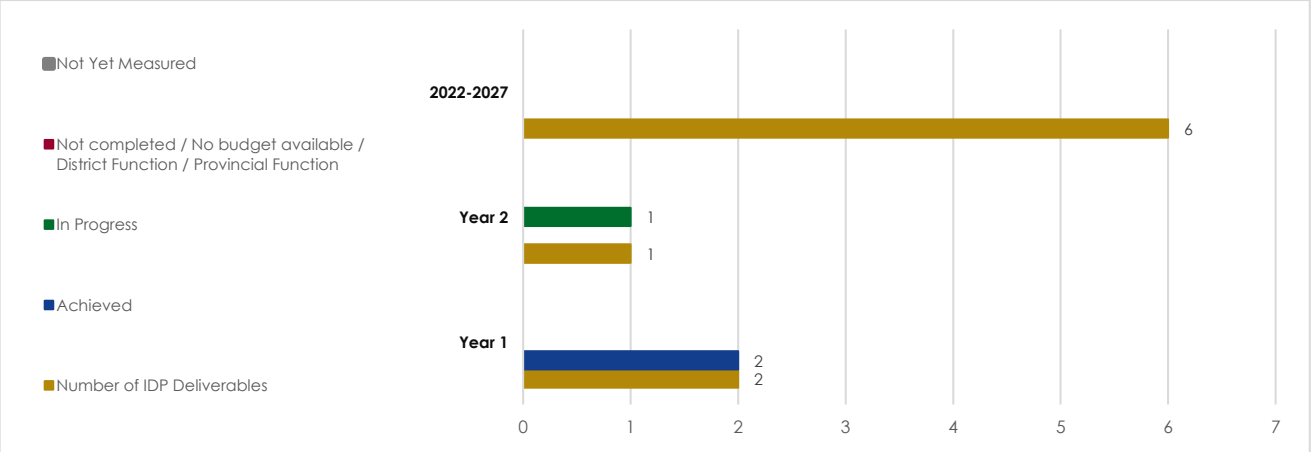
Graph 28: Mayoral Portfolio – Protection Services



Mayoral Portfolio Corporate Services has a total of 6 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 2 (100 per cent) of the IDP deliverables were achieved. In Year 2 (2023/24), 1 (100 per cent) of the IDP deliverables are in progress and will be reported on by 30 June 2024.

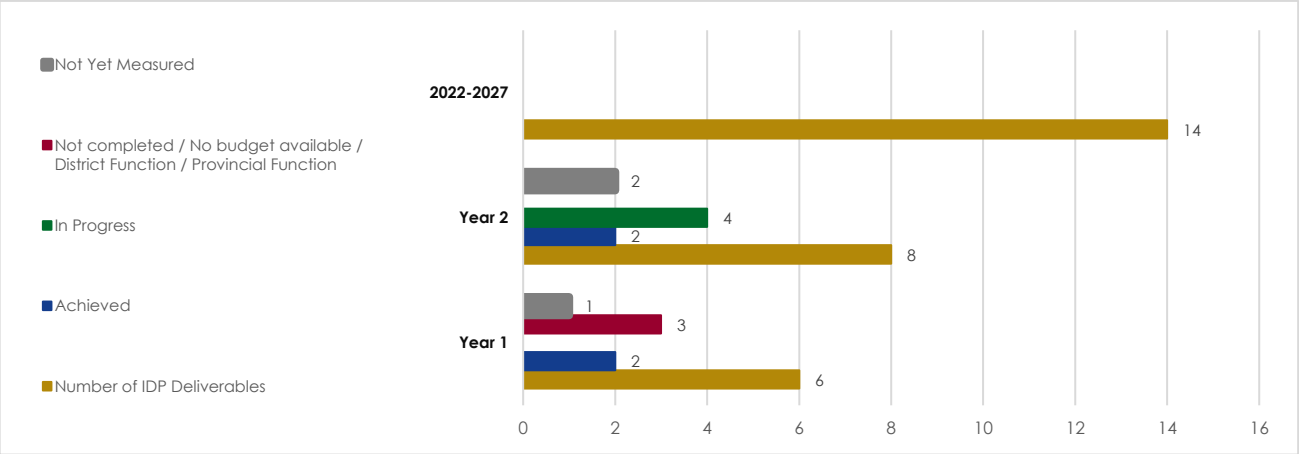
Graph 29: Mayoral Portfolio – Corporate Services



Mayoral Portfolio Infrastructure Services has a total of 14 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 2 (33.33 per cent) of the six (6) IDP deliverables were achieved, 1 (16.67 per cent) has not yet been measured, and 3 (50 per cent) were not met. In Year 2 (2023/24), 4 (50 per cent) of the eight (8) IDP deliverables are in progress and will be reported on by 30 June 2024, 2 (25 per cent) were achieved, and 2 (25 per cent) has not yet been measured.

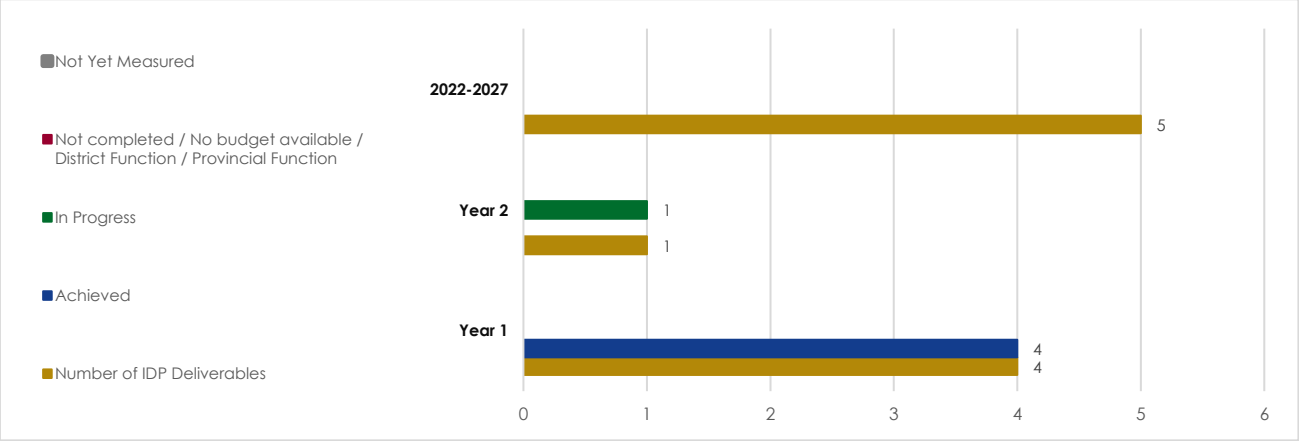
Graph 30: Mayoral Portfolio – Infrastructure Services



Mayoral Portfolio Parks, Open Spaces and Environment has a total of 5 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 4 (100 per cent) of the four (4) IDP deliverables were achieved. In Year 2 (2023/24), 1 (100 per cent) of the IDP deliverables are in progress and will be reported on by 30 June 2024.

Graph 31: Parks, Open Spaces and Environment



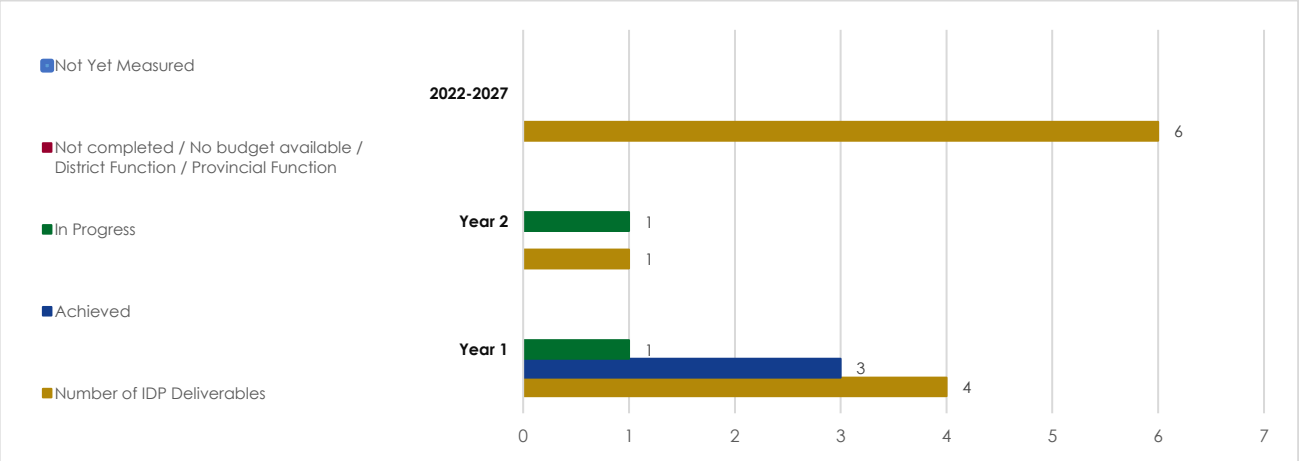
5.5 IDP Performance Reporting: Sector Plans Implementation for 2022 - 2027

The seven (7) sector plans below each have a 5–year implementation plan with specific IDP deliverables and targets for the period 2022 - 2027.

The **Environmental Management Plan** has a total of 6 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 3 (75 per cent) of the four (4) IDP deliverables were achieved and 1 (25 per cent) is in progress to be completed by 30 June 2024. In Year 2 (2023/24), 1 (100 per cent) of the IDP deliverables are in progress and will be reported on by 30 June 2024.

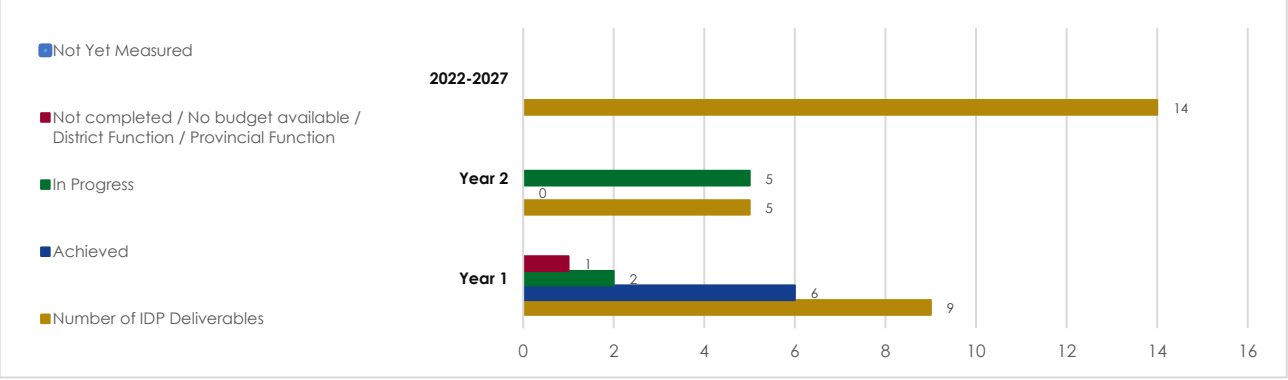
Graph 32: Environmental Management Plan – Implementation Plan Progress 2022 – 2027



The section on **Integrated Human Settlements** that highlights priority housing projects and upgrading of informal settlements has a total of 14 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 6 (66.67 per cent) of the nine (9) IDP deliverables were achieved, 2 (22.22 per cent) are in progress to be completed by 30 June 2024 and 1 (11.11 per cent) were not achieved. In Year 2 (2023/24), 100 per cent of the five (5) IDP deliverables are in progress to be reported on by 30 June 2024.

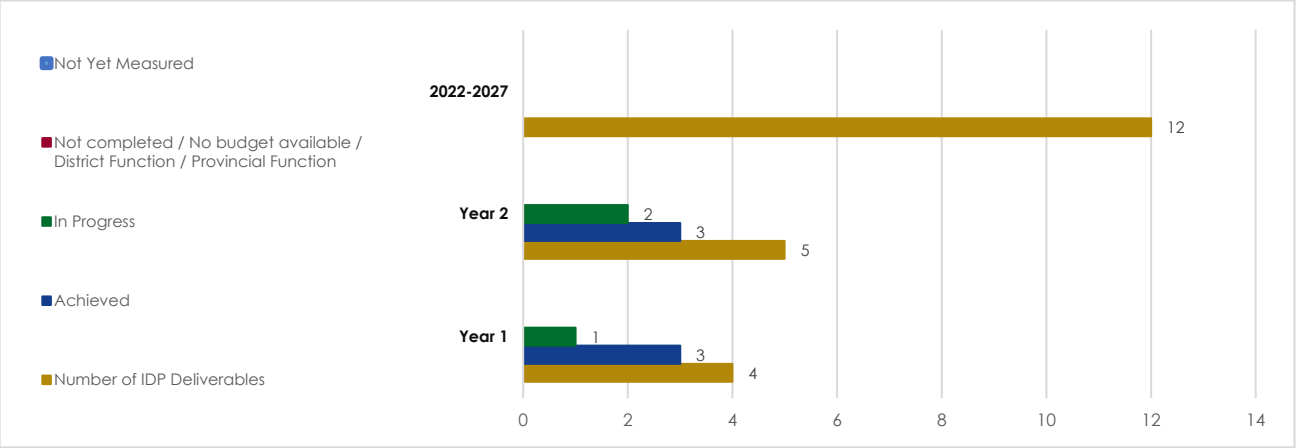
Graph 33: Integrated Human Settlements – Implementation Plan Progress 2022 - 2027



The **Comprehensive Integrated Transport Plan** has a total of 12 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 3 (75 per cent) of the four (4) IDP deliverables were achieved, and 1 (25 per cent) is in progress to be completed by 30 June 2024. In Year 2 (2023/24), 2 (40 per cent) of the five (5) IDP deliverables are in progress to be reported on by 30 June 2024 and 3 (60 per cent) IDP deliverables were achieved.

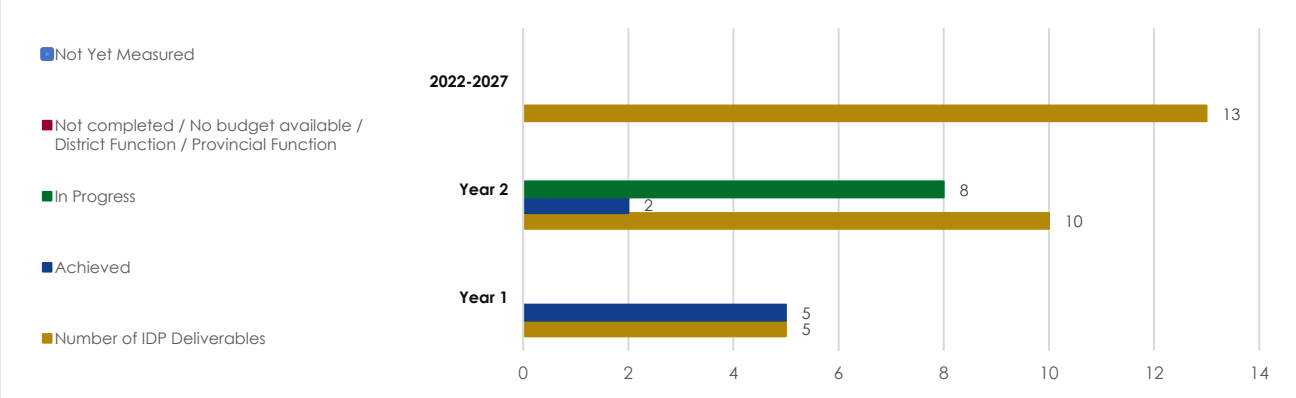
Graph 34: Comprehensive Integrated Transport Plan – Implementation Plan Progress 2022 - 2027



The **Integrated Waste Management Plan (IWMP)** has a total of 13 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 5 (100 per cent) of the IDP deliverables were achieved. In Year 2 (2023/24), 8 (80 per cent) of the ten (10) IDP deliverables are in progress and will be reported on by 30 June 2024 and 2 (20 per cent) IDP deliverables were achieved.

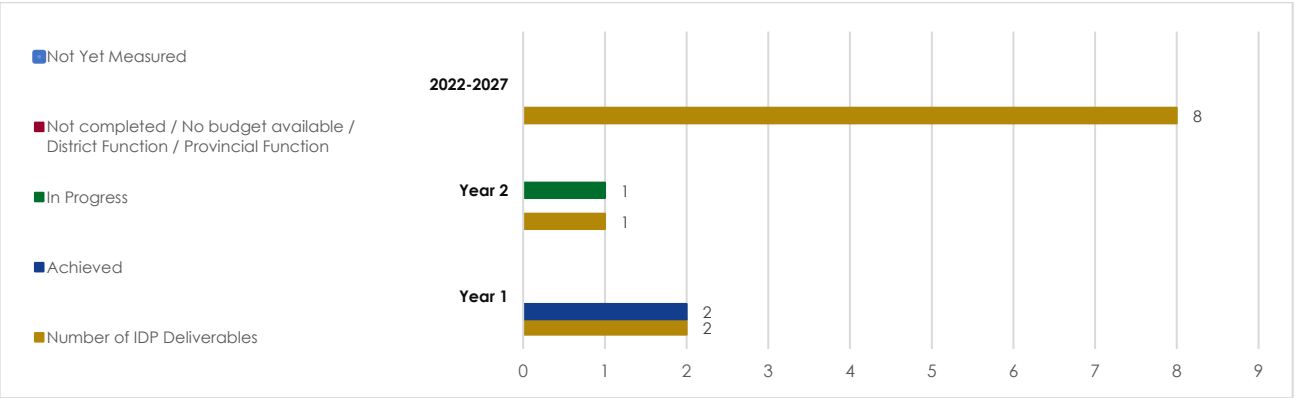
Graph 35: Integrated Waste Management Plan – Implementation Plan Progress 2022 – 2027



The **Water Services Development Plan (IWMP)** has a total of 8 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 2 (100 per cent) of the IDP deliverables were achieved. In Year 2 (2023/24), 1 (100 per cent) of the IDP deliverables are in progress and will be reported on by 30 June 2024.

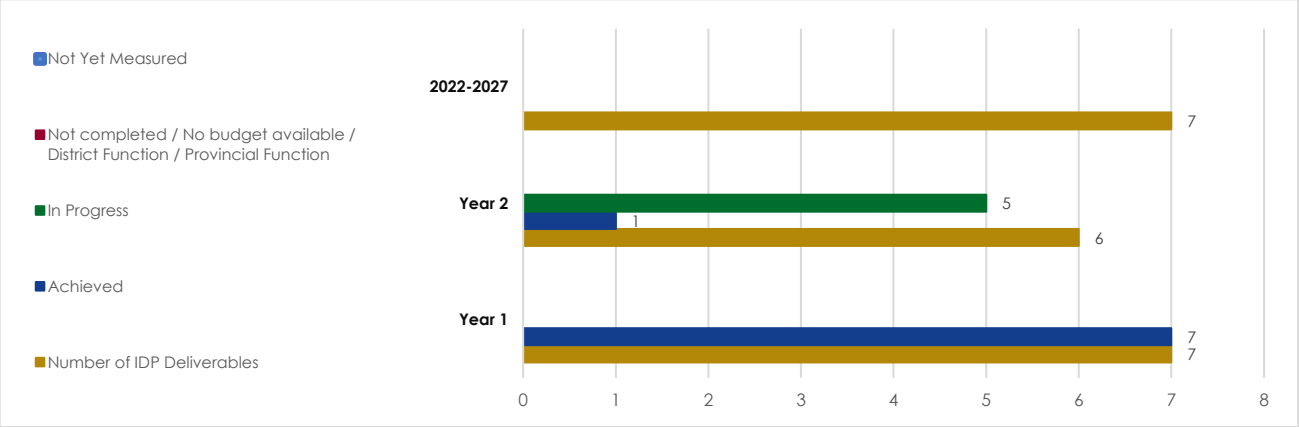
Graph 36: Water Services Development Plan – Implementation Plan Progress 2022 – 2027



The **Disaster Management Plan (DMP)** has a total of 7 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 7 (100 per cent) of the IDP deliverables were achieved. In Year 2 (2023/24), 5 (83.33 per cent) of the six (6) IDP deliverables are in progress and will be reported on by 30 June 2024 and 1(16.67 per cent) IDP deliverables were achieved.

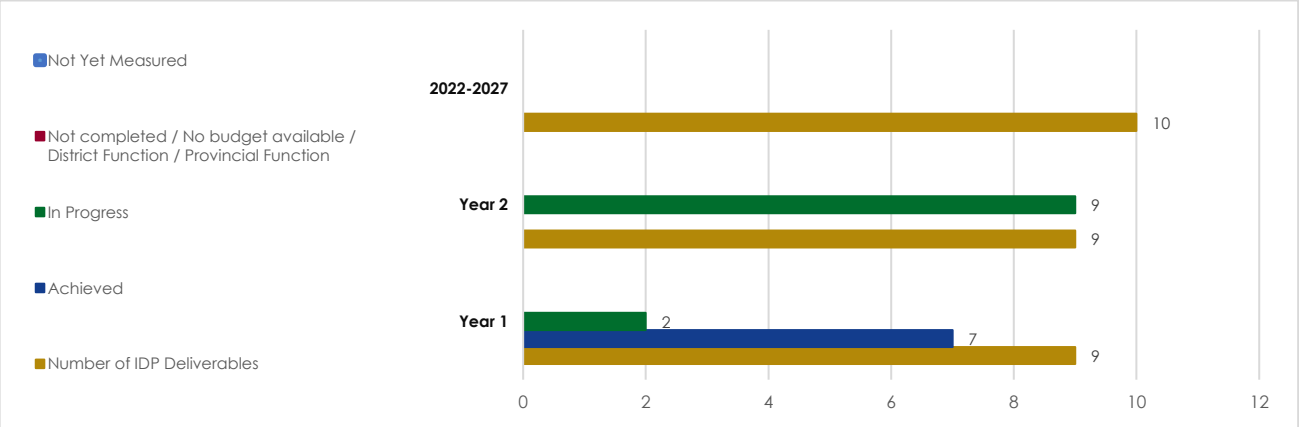
Graph 37: Disaster Management Plan – Implementation Plan 2022 – 2027



The **Local Economic Development Strategy** has a total of 10 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 7 (77.78 per cent) of the nine (9) IDP deliverables were achieved and 2 (22.22 per cent) is in progress to be completed by 30 June 2024. In Year 2 (2023/24), 9 (100 per cent) of the IDP deliverables are in progress to be reported on by 30 June 2024.

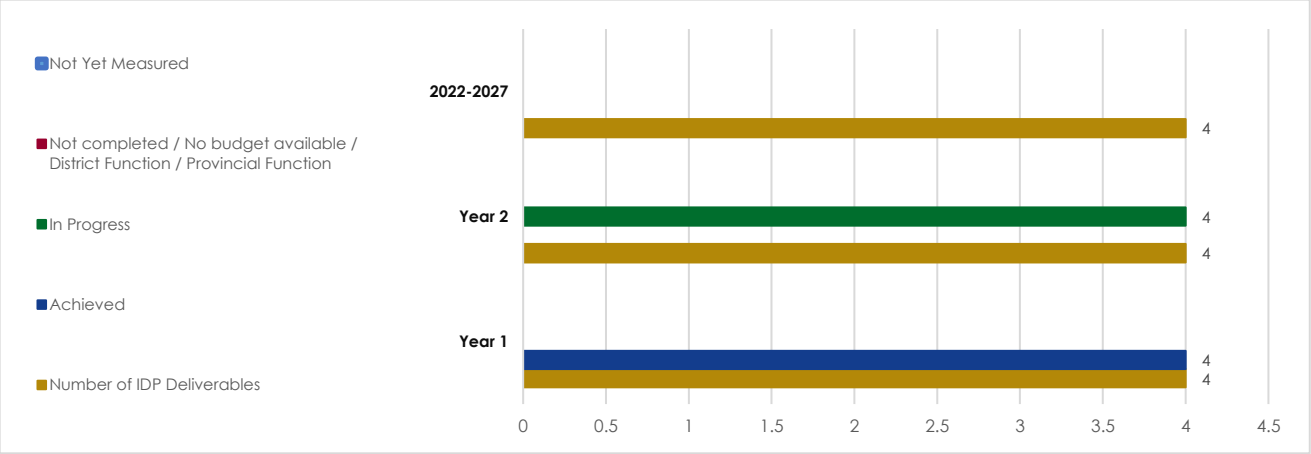
Graph 38: Local Economic Development – Implementation Plan 2022 – 2027



The **Community Development Strategy** has a total of 4 IDP deliverables for the period 2022 – 2027.

In Year 1 (2022/23), 4 (100 per cent) of the IDP deliverables were achieved. In Year 2 (2023/24), 4 (100 per cent) of the IDP deliverables are in progress and will be reported on by 30 June 2024.

Graph 39: Community Development – Implementation Plan 2022 – 2027



CHAPTER 6:
One Plan: Service delivery, budget, programmes, and projects

6.1 Introduction

Cabinet approved the District Development Model (DDM) as an All of Government and Society Approach, providing a method by which all three spheres of government and state entities work in unison in an impact-oriented way, where there is higher performance and accountability for coherent and effective service delivery and development outcomes.

The DDM is an intergovernmental approach focusing on 44 districts and 8 metropolitan spaces for more effective joint planning, budgeting, and implementation over multi-year planning and electoral cycles. Although each sphere, sector, or entity has its own distinct constitutional powers, functions, and responsibilities, they cooperate and undertake collaborative planning, budgeting, and implementation processes, converging developmental efforts at the district / metropolitan level.

It is acknowledged that the DDM introduced a new planning instrument in the form of the **One Plan**. This process comes into a planning environment where there are existing planning instruments at local, provincial, and national levels of government. However, the One Plan is not meant to replace any of the existing prescribed development, departmental strategic, and annual performance plans that each sphere, department, and state entity is responsible for or required to develop. The One Plan is rather informed by these plans, and once in place, it will guide the review of these plans and budgets.

The Western Cape Government-specific approach to the DDM is called the **Joint District and Metro Approach (JDMA)**. The JDMA envisages the three spheres of government to converge, using intergovernmental (IGR) engagements, to develop similar Western Cape strategic, development, and planning priorities with aligned budgets and accelerated implementation for service delivery.

The **Joint District and Metro Approach (JDMA)** -

- is a geographical (district) and team-based and citizen-focused approach;
- has the output of a single implementation plan to provide planning and strategic priorities, developmental initiatives, service delivery, and capacity building;
- has the desired outcome of improving the living conditions (lives) of citizens;
- has a horizontal interface (between provincial departments) and a vertical interface (national, provincial, and local government spheres);
- does not exclude local municipalities;
- is not a functions and power debate; and
- promotes collaboration using the District Coordinating Forum as the governance instrument for co-planning, co-budgeting, and co-implementation to strengthen service delivery to communities.

This chapter will provide details from all three spheres of government to give effect to the objectives and strategies contained in the 5th Generation Integrated Development Plan.

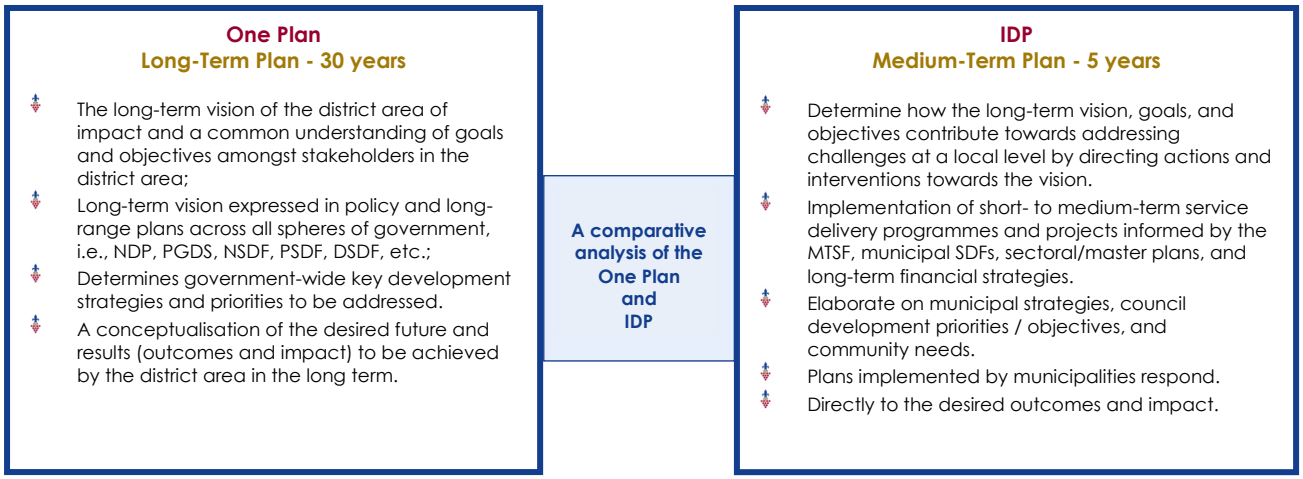
6.2 Relationship between the One Plan and Integrated Development Plan (IDP)

The One Plan does not replace the Integrated Development Plans of municipalities as the "single, inclusive, and strategic plan for the development of the municipality," but is meant to strengthen and enhance the IDPs and other plans of the municipalities. It is foreseen to provide greater certainty and

direction for the IDPs. The IDP will be the vehicle through which implementation of the One Plan will happen at the local government level.

Below is a comparative analysis of the One Plan and IDP:

Figure 27: Comparative analysis of the One Plan and IDP



6.3 National and Provincial Government Priorities

6.3.1 State of the Nation Address (SONA) 2024

President Cyril Ramaphosa presented the State of the Nation Address (SONA) on 08 February 2024. President Ramaphosa's SoNA 2024 highlighted both achievements and challenges, emphasising the need for continued efforts to build a stronger, more inclusive South Africa.

The following are key highlights from the SONA:

South Africa has had to:

- revitalise the economy after more than a decade of poor economic performance;
- rebuild public institutions after the era of state capture;
- recover from a devastating global pandemic that caused great misery and hardship, closed businesses, and cost jobs; and
- confront and overcome a debilitating electricity crisis that, despite significant improvement in recent months, continues to hold back the economy.

South Africa has come a long way in the last five years. Government has:

- built on the achievements of the last three decades, and it has taken decisive measures to address the immediate challenges facing South Africans;
- restored the independence and capability of law enforcement agencies to tackle corruption and crime;
- worked to advance the rights of persons with disability;
- The government took great pride in making South African Sign Language, the 12th official language of the country;
- safeguarded and promoted the basic rights in the
- Constitution, such as the freedom of speech, association, and belief;
- defended media freedom and the independence of the judiciary;
- protected and advanced the rights of members of the lesbian, gay, bisexual, transgender, queer / questioning and intersex communities, and continue to combat all forms of prejudice and intolerance; and
- made significant progress on measures to grow the economy, create jobs, and reduce poverty.

While the government has set in motion the process of renewal and reform, there is more work to be done to see these reforms through to the end. Government will:

- see through the work underway with partners to end load-shedding and revive the performance of ports and rail network;
- continue to strengthen law-enforcement institutions, tackle GBV, and fight corruption to make South Africa a safe place for all;
- continue to strengthen local government, professionalise the public service, and ensure that public officials are held accountable for their actions;
- continue to position the economy to grow and compete in a fast-changing world, to support small businesses, to give young people economic opportunities, and to provide social protection to the vulnerable;
- continue the work to improve the country's fiscal position and hold firm to a sound macroeconomic trajectory;
- use the opportunities provided by the AfCFTA to increase trade and expand industries; and
- continue to build an inclusive economy, focusing on the empowerment of black and female South Africans, advancing workers' rights, intensifying land reform, and pursuing a just energy transition that leaves no one behind.

6.3.2 State of the Province Address (SOPA) 2024

Premier Alan Winde presented the State of the Province Address (SOPA) on 16 February 2023.

The following are key highlights from the SOPA:

Power of our People

- Ensure to create the space for diverse views to be shared and expressed and that the rule of law is adhered to.
- Focus on our residents' critical needs, like safety, growing the economy and enabling jobs, and ending load shedding.

The Western Cape Government "FOR YOU"

- The WCG is the first provincial government in the world to be awarded the Top Employer Certification.
- To serve with dignity and humility, placing the needs of our residents above everything.

Devolution of critical services for you our residents

- Fix Cape Town's central line and get trains back on track.
- Attract private investors to the Port of Cape Town so it can again be an efficient logistics hub that helps create jobs and fuel our economic growth.

Looking after the most vulnerable citizens

- 365-day approach to addressing gender-based violence, and the aim is to do everything to ensure that survivors of violence get the support and assistance they need.

Feeding those in need

- Continued our school feeding schemes.
- School Nutrition Programme at Western Cape Government schools.
- Continued support for community nutrition and development centres and soup kitchens across the province.

Job Creation

- Highlights the importance of job creation and economic growth in the Western Cape, emphasising the government's efforts to empower citizens through employment opportunities.
- The focus on building an enabling job ecosystem, as outlined in the Growth for Jobs (G4J) strategy, has led to a significant decrease in the unemployment rate in the province.
- The Western Cape Government's initiatives, such as the Red Tape Reduction Unit and the SMME Booster Fund, aim to support businesses and promote economic development.

Tourism

- Introduced the G4J Tourism Challenge Fund which invests in the development of new tourism infrastructure and experiences to stimulate private sector investment.

Infrastructure – led economic growth

- Infrastructure projects will be a key artery for many more jobs in the future.

Education

- Exploring additional models of public-private partnerships and drawing private investment into the education sector through Edu Invest.

Agriculture

- Private sector involvement and more control of the port.
- High-quality support for emerging farmers.

Safety

- Safety cannot be achieved in isolation. Creating jobs has become as critical as fighting crime. A safe community is a prosperous one.
- Launched the Getting YOU to Work project, an exciting new initiative that offers jobseekers free travel to job interviews using Golden Arrow Bus Services.

Load shedding

- The ongoing crisis significantly hinders the economic development of the Western Cape, worsening unemployment rates and affecting the safety and dignity of our residents.
- The Western Cape is well on its way to becoming the first load shedding-free province in the country.
- Building an energy ecosystem to bring more private sector role players into the fold will help us overcome the power crisis.
- Handed out load shedding relief packs to vulnerable groups, starting with facilities funded by the Western Cape Department of Social Development.

Clean Governance and corruption

- The power of good governance has profound and far-reaching repercussions that help enable job creation. It is therefore a key building block of economic growth.
- Assisting struggling municipalities.

6.4 Investments

This section reflects on investment priorities within the Stellenbosch area for 2023/24.

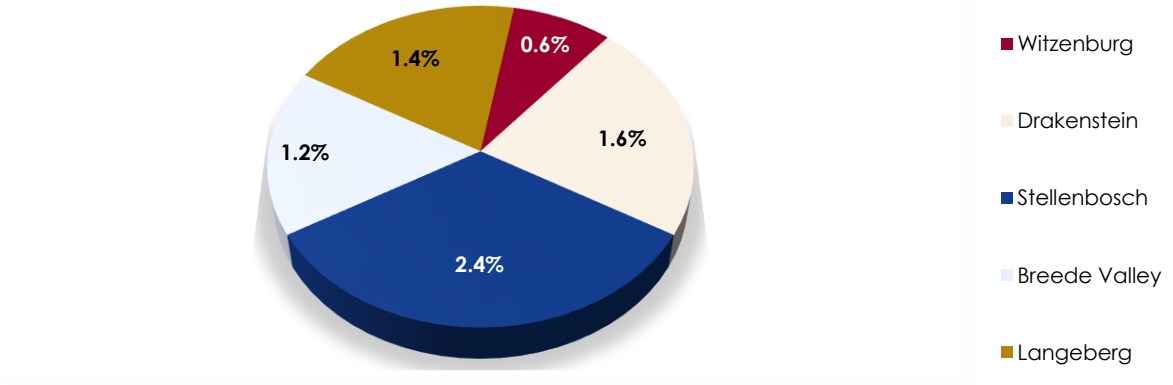
6.4.1 Public Sector Investment

In the farming towns and tourist hubs of the CWD region, strategic investment by the provincial and local governments plays a significant role in maintaining a suitable environment for businesses to operate and communities to live in, ensuring social welfare and economic growth. In the short term, the injection of funds breathes life into the local economy, as communities reap the rewards of increased capital expenditure and prospects for new job opportunities. However, the true reward unfolds in the long run when the resultant operational activities of these investments stimulate growth that echoes across the district. Constraints on public sector investment have become more prevalent, with challenges such as load shedding, high poverty levels, and sluggish economic growth negatively affecting local governments' revenue-generating capabilities. However, in the face of adversity, the resolve of the local municipalities has proven to be unyielding, and investing in infrastructure remains a priority.

The pressing challenges presented by ageing water supply infrastructure and load shedding have significantly impacted sustainable water provision in the CWD. Given the District's economic reliance on agriculture and its growing population, the Witzenberg (R19.4 million) and **Stellenbosch (R117.2 million)** municipal areas have put water management as one of the priority items within their annual budgets. Moreover, wastewater management is under pressure throughout the district.

As load shedding continues and concerns about productivity and economic stability rise, many municipal areas are seeking alternative energy sources to minimise the effects of electricity constraints. The Stellenbosch municipal area has allocated much of its budget (R113.2 million) to energy infrastructure. Energy infrastructure projects in the Stellenbosch municipal area include high-voltage substations valued at R75.0 million provided for in the 2023/24 MTREF budget period and medium-voltage substations and networks valued at R72.8 million envisaged for the same period.

Figure 28: Infrastructure Spend as a % of GDPR



Source: Western Cape, MERO 2023/24 and Western Cape Provincial Treasury, 2023

6.5 Intergovernmental Budgetary Allocation

The infrastructure projects and related capital projects listed below are in various stages of implementation, with certain projects being in the planning phases, others in implementation with construction in progress, and some in the close–up phase of the project.

Table 31: Provincial Infrastructure Projects and Programmes MTEF period 2024/25 – 2026/27

IDP Ref No	Provincial Department (Sector)	Value (all amounts rounded to R'000)				MTREF Totals (R'000)
		Infrastructure Transfers - Capital	Maintenance and Repairs	Rehabilitation, Renovations and Refurbishment	Upgrading and Additions	
TBC	Health	0	0	6 404	1 200	7 604
TBC	Human Settlements	266 885	0	0	0	266 885
TBC	Public Works	0	0	333 076	0	333 076
TBC	Transport	0	578 274	497 805	13 000	1 089 079
Total		**266 885**	**578 274**	**837 285**	**14 200**	**1 696 644**

Source: Department of Environmental Affairs and Development Planning – March 2024

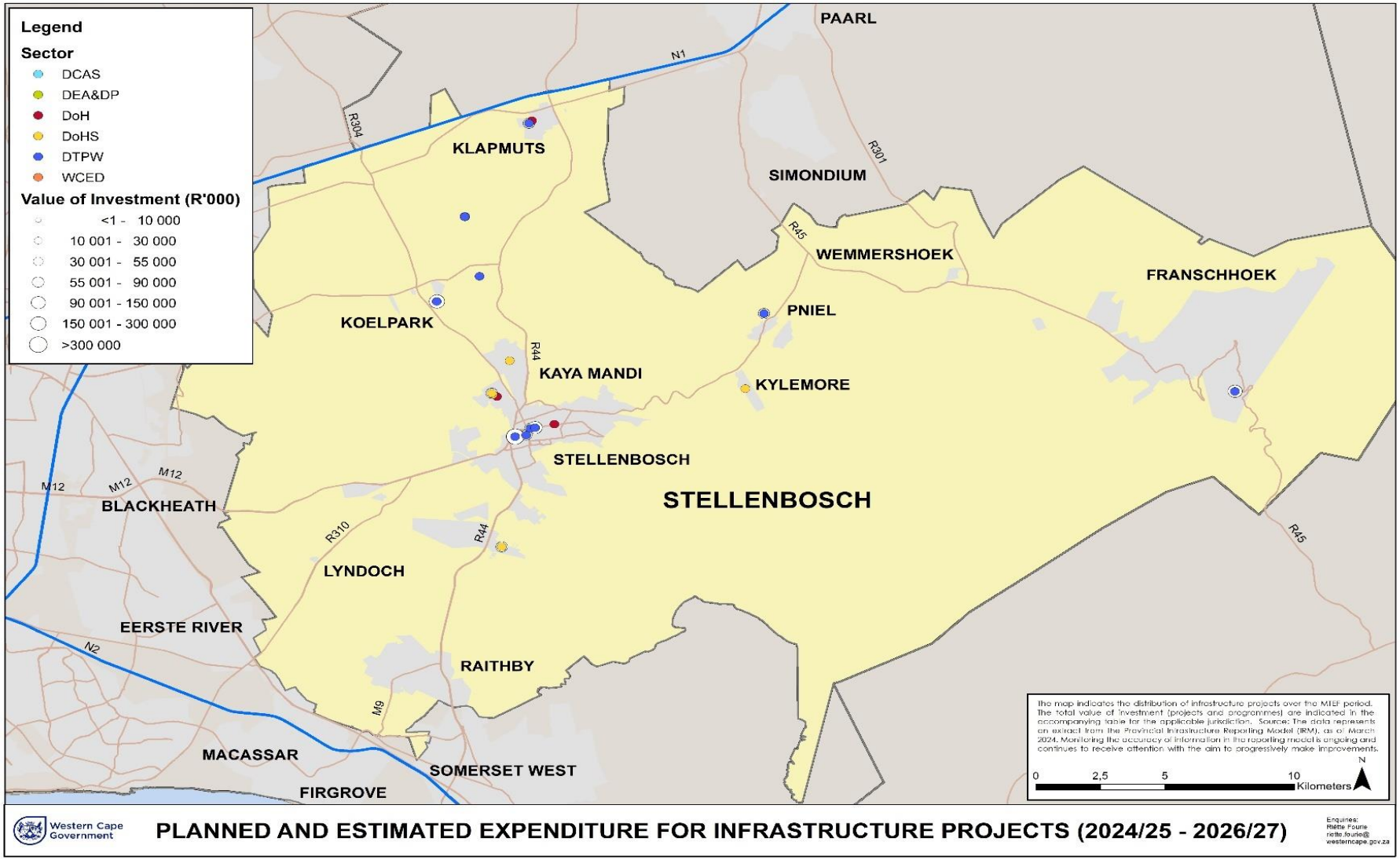
Table 32: Provincial Infrastructure Investment Projects and Programmes in the Municipality for the MTEF period 2024/25 – 2026/27

Department	Project / Programme Name	Source of Funding	Nature of investment	Project Start Date	Project End Date	Total Project Cost	Total Expenditure to date from previous years	MTEF 2024/25	MTEF 2025/26	MTEF 2026/27	Total MTEF
Department of Infrastructure (DoI)	C1217 Stellenbosch - Pniël (Helshoogte Pass)	Provincial Roads Maintenance Grant	Rehabilitation, Renovations and Refurbishment	01 Apr 2024	31 Mar 2027	90 000 000	0	0	3 000 000	65 000 000	68 000 000
Department of Infrastructure (DoI)	C1225 Stellenbosch - N1 doubling	Equitable Share	Upgrading and Additions	01 Apr 2025	31 Mar 2027	25 000 000	0	0	0	13 000 000	13 000 000
Department of Infrastructure (DoI)	C1228 Old Paarl Road Klapmuts - Paarl	Provincial Roads Maintenance Grant	Rehabilitation, Renovations and Refurbishment	01 Apr 2024	31 Mar 2027	65 000 000	0	0	5 000 000	60 000 000	65 000 000
Department of Infrastructure (DoI)	C1270.6 Franschhoek Pass	Equitable Share	Rehabilitation, Renovations and Refurbishment	01 Apr 2023	31 Mar 2025	10 000 000	0	5 000 000	0	0	5 000 000
Department of Infrastructure (DoI)	C1270.6 Franschhoek Pass	Asset Finance Reserve	Rehabilitation, Renovations and Refurbishment	01 Apr 2023	31 Mar 2026	115 000 000	0	0	100 000 000	0	100 000 000
Department of Infrastructure (DoI)	C1292 Stellenbosch Arterial Road	Provincial Roads Maintenance Grant	Rehabilitation, Renovations and Refurbishment	01 Apr 2025	31 Mar 2027	60 000 000	0	0	5 000 000	5 500 0000	60 000 000
Department of Infrastructure (DoI)	C914 Spier Road Phase 3	Equitable Share	Rehabilitation, Renovations and Refurbishment	01 Apr 2021	01 Apr 2026	281 000 006	128 083 000	21 340 000	4 000 000	0	25 340 000
Department of Infrastructure (DoI)	C914 Spier Road Phase 3	Asset Finance Reserve	Rehabilitation, Renovations and Refurbishment	01 Apr 2024	31 Mar 2027	107 000 000	0	106 660 000	0	0	106 660 000
Department of Infrastructure (DoI)	C914.4 Vlaeberg Road	Other	Maintenance and Repairs	01 Apr 2024	31 Mar 2025	5 000 000	0	4 600 000	0	0	4 600 000
Department of Infrastructure (DoI)	Kromme Rhee Universal Access	Equitable Share	Rehabilitation, Renovations and Refurbishment	01 Jan 2022	31 Mar 2025	6 000 000	403 110	2 545 000	0	0	2 545 000
Department of Infrastructure (DoI)	CYCC-Lindelani	Equitable Share	Rehabilitation, Renovations and Refurbishment	01 Apr 2019	31 Mar 2027	265 056 339	12 387 339	62 393 000	105 727 000	84 549 000	252 669 000
Department of Infrastructure (DoI)	Elsenburg Main Building Mod Phase 2 (Labs)	Equitable Share	Rehabilitation, Renovations and Refurbishment	01 Oct 2019	30 Mar 2025	35 000 000	27 646 039	7 008 000	0	0	7 008 000
Department of Infrastructure (DoI)	Elsenburg Main Building Mod Phase 3 (Labs)	Equitable Share	Rehabilitation, Renovations and Refurbishment	01 Apr 2023	31 Mar 2027	42 335 696	481 696	12 639 000	27 955 000	1 260 000	41 854 000
Department of Infrastructure (DoI)	Elsenburg Main Building – Phase 4	Equitable Share	Rehabilitation, Renovations and Refurbishment	01 Jan 2024	31 Mar 2027	35 000 000	0	0	4 000 000	25 000 000	29 000 000
Department of Health and Wellness (DoH&W)	Stellenbosch - Kayamandi Clinic - Upgrade and additions (Alpha)	Health Facility Revitalisation Grant	Upgrading and Additions	02 Jun 2022	31 Jul 2029	50 655 000	843 131	349 000	300 000	1 000	650 000
Department of Health and Wellness (DoH&W)	Klapmuts - Klapmuts Clinic - Upgrade and Additions (Alpha)	Health Facility Revitalisation Grant	Upgrading and Additions	30 Dec 2024	31 May 2030	43 000 000	0	0	500 000	50 000	550 000
Department of Health and Wellness (DoH&W)	Stellenbosch - Stellenbosch Hospital - Hospital and stores repairs and renovation	Health Facility Revitalisation Grant	Rehabilitation, Renovations and Refurbishment	26 Oct 2017	30 May 2026	38 120 000	25 831 511	5 738 000	666 000	0	6 404 000
Department of Infrastructure (DoI)	Cloetesville Flips (Top Structures)	Human Settlements Development Grant	Infrastructure Transfers - Capital	01 Apr 2022	30 Mar 2028	17 000 000	0	0	8 000 000	8 000 000	16 000 000

Department	Project / Programme Name	Source of Funding	Nature of investment	Project Start Date	Project End Date	Total Project Cost	Total Expenditure to date from previous years	MTEF 2024/25	MTEF 2025/26	MTEF 2026/27	Total MTEF
Department of Infrastructure (DoI)	Droë Dyke (Serviced Sites Undre Construction)	Human Settlements Development Grant	Infrastructure Transfers - Capital	31 Mar 2020	01 Apr 2027	6 500 000	0	1 803 000	4 443 000	0	6 246 000
Department of Infrastructure (DoI)	ISSP Kayamandi Zone 0 (711)	Human Settlements Development Grant	Infrastructure Transfers - Capital	01 Apr 2023	01 Apr 2027	56 700 000	0	10 500 000	25 200 000	21 000 000	56 700 000
Department of Infrastructure (DoI)	Kayamandi Watergang Northern Extension (2000)	Human Settlements Development Grant	Infrastructure Transfers - Capital	01 Apr 2023	01 Apr 2027	16 000 000	0	0	16 000 000	16 000 000	32 000 000
Department of Infrastructure (DoI)	Klapmuts La Rochelle (100)	Human Settlements Development Grant	Infrastructure Transfers - Capital	01 Apr 2023	01 Apr 2027	21 000 000	0	0	0	21 000 000	21 000 000
Department of Infrastructure (DoI)	Kylemore (600 reduced to 438 sites)	Human Settlements Development Grant	Infrastructure Transfers - Capital	01 Apr 2023	01 Apr 2027	1 946 000	0	1 946 000	0	0	1 946 000
Department of Infrastructure (DoI)	ISSP Kayamandi Enkanini (IBS)	Informal Settlements Upgrading Partnership Grant	Infrastructure Transfers - Capital	01 Apr 2023	01 Apr 2027	6 000 000	0	2 000 000	2 000 000	1 000 000	5 000 000
Department of Infrastructure (DoI)	ISSP Kayamandi Town Centre (1000) UISP	Informal Settlements Upgrading Partnership Grant	Infrastructure Transfers - Capital	01 Apr 2023	01 Apr 2027	10 000 000	0	2 000 000	3 000 000	4 000 000	9 000 000
Department of Infrastructure (DoI)	ISSP Kayamandi Zone 0 (711) UISP	Informal Settlements Upgrading Partnership Grant	Infrastructure Transfers - Capital	01 Apr 2020	30 Mar 2028	19 350 000	0	1 750 000	8 000 000	8 000 000	17 750 000
Department of Infrastructure (DoI)	Klapmuts La Rochelle (100)	Informal Settlements Upgrading Partnership Grant	Infrastructure Transfers - Capital	01 Apr 2023	01 Apr 2027	10 000 000	0	2 000 000	3 000 000	3 000 000	8 000 000
Department of Infrastructure (DoI)	Langrug Franschhoek (Mooiwater) IBS	Informal Settlements Upgrading Partnership Grant	Infrastructure Transfers - Capital	01 Apr 2023	01 Apr 2027	10 800 000	0	10 800 000	0	0	10 800 000
Department of Infrastructure (DoI)	La Motte Forest (top structures)	Human Settlements Development Grant	Infrastructure Transfers - Capital	01 Apr 2021	30 Mar 2028	12 000 000	0	4 443 000	0	6 000 000	1 044 3000
Department of Infrastructure (DoI)	Maintenance - Cape Winelands	Equitable Share	Maintenance and Repairs	01 Apr 2015	01 Apr 2027	125 527 700 000	916 434 000	184 824 000	199 417 000	189 433 000	573 674 000
Department of Infrastructure (DoI)	CW DM Regravel	Equitable Share	Rehabilitation, Renovations and Refurbishment	01 Apr 2015	31 Mar 2028	348 000 000	198 791 000	0	33 075 000	34 730 000	67 805 000
Department of Infrastructure (DoI)	Jamestown Ph2, Ph3 and Ph4 (1044 sites) IRDP (top structures)	Human Settlements Development Grant	Infrastructure Transfers - Capital	01 Jun 2021	30 Mar 2028	7 7000 000	0	0	25 500 000	46 500 000	72 000 000
TOTAL						**127 413 163 041**	**1 310 900 826**	**450 338 000**	**583 783 000**	**662 523 000**	**1 696 644 000**

Source: Department of Environmental Affairs and Development Planning – March 2024

Map 4: Spatial distribution of Provincial Infrastructure Investment in WCO24 2024/25 – 2026/27



6.6 Cape Winelands District (CWD) JDMA Implementation Plan

A **CWDM JDMA profile** was developed in 2020 and updated in September 2023. The Cape Winelands District Profile - 2020 Perspective is a first-generation knowledge product to provide information and evidence to government stakeholders and also to:

- Provide an information source that, at a glance, highlights what needs to be maintained, the strengths and challenges facing the Cape Winelands District (i.e., sets the context and provides the government with an intergovernmental understanding of key development trends and patterns within the District); and
- Assist in informing catalytic or strategic projects for the Joint District and Metro Approach Implementation Plan for the longer-term development of this geographical area that is both focused and targeted, but also implementation-ready, resilient, coordinated, and integrated.

Given the above, the following strategic priorities have been identified for inclusion in the CWD JDMA Implementation Plan and approved by the District Coordinating Forum (DCF).

- Waste minimisation and management solutions
  - Regional Landfill
  - Waste Minimisation Strategies
  - Integrated Waste Management Plan
  - Waste Workshop
- Resource Resilience
  - Climate Change, Water Management and Wildfire Urban Interphase Risks
  - **Municipal Energy Resilience Programme**
- Infrastructure management and development
  - N1 Eastern by-pass
  - ESKOM Infrastructure delays (Witzenberg)
- Economic Recovery and Unemployment
  - Economic Recovery Plan - Implementation
- Urbanisation
  - Develop a guide to inform future developments
  - Monitor mega human settlement projects to inform the Guide
  - Address Land invasions
  - Provision of Basic Services for Prioritised Informal Settlements
- Community Safety
  - District Plan
  - Area-based Plan (Witzenberg)
  - SANTAM (fire and IT equipment, PPE, and smoke alarms)
- Municipal Business Sustainability
  - Financial Sustainability
  - Revenue Collection: ESKOM

- Shared Services: Development of 4 Models

- External Stakeholder involvement
- Communication and IGR
- Data Governance and Profile update
    - The development of a dynamic profile to inform JDMA Implementation Plan developmental priorities and projects.
- Digital Transformation Strategy

6.6.1 The Municipal Energy Resilience Project and Small-Scale Embedded Generations

The Municipal Energy Resilience (MER) Project was developed following an amendment to Schedule 2 of the Electricity Regulation Act in 2020, allowing municipalities to generate electricity. The key objectives of the MER Project are development, support, and capacity building to implement renewable energy projects in municipalities across the province for municipalities, businesses, and households to generate, procure, and sell electricity. The project aims to secure reliable electricity supplies for the province and increase economic resilience. The project includes four approaches: creating space for small-scale embedded generation (SSEG), providing assistance in procurement processes for municipalities to source energy from independent power producers (IPPs), building a business case for utility–scale to-power generation, and finally, reforming the sector. The Stellenbosch Municipality and five other candidate municipalities are participating in the first phase of the MER Project.

This project will look at several innovative renewable energy technologies and scales, as well as cost options, the size of the investment needed, location issues, risks, municipal readiness needs, infrastructure needs, timelines for getting capacity onto the grid, transaction and procurement mechanisms, and regulatory issues.

SSEG enables solar photovoltaic (PV) systems to be grid–tied and feed in any excess electricity generated. Registering a feed–in system allows one to export excess electricity to the grid and receive credit based on the SSEG tariff. This is structured to support PV system owners while covering the cost of their electricity services.

6.6.2 Cape Winelands District Joint District Approach

The following Strategic Projects apply to the Stellenbosch municipal area:

Figure 29: Cape Winelands District Joint District Approach

IMPLEMENTATION PLAN: CAPE WINELANDS DISTRICT JOINT DISTRICT APPROACH						
Municipal Priority	**Key Initiative (s)**	**Municipalities Involved**	**Project**	**Project lead and team ((link to existing technical structures and / or projects)**	**Action/s**	**Progress**
Provincial Priority (Vision Inspired Priority 2) – Growth and Jobs						
Waste minimisation and management solutions (priority project)	Integrated Waste Management Plan	All municipalities	Review of Integrated Waste Management Plan	CWDM and DEADP	• Update the JDMA Implementation Plan in terms of DEADP lead on Waste. • Western Cape Provincial Government to assist with supply chain management challenges. • A waste management conference will be arranged as soon as the new council is fully functional.	Integrated Waste Management Plan • Project has commenced.
Waste minimisation and management solutions (priority project)	Establishment of a Regional Waste Management Facility	All municipalities	Regional Waste Management Facility: Conduct a section 78 investigation and implement the recommendations			The project has commenced.
Resource Resilience	Water Governance and Water Service Development Plan Joint Strategy: Bulk Storage Facilities (to provide for drought) Local Economic Development / Growth and Development Strategy (for the District to address risks associated with Climate Change / Water Security)	All municipalities	Municipal Energy Resilience Programme	DLG, DEDAT, Stellenbosch Municipality and Drakenstein Municipality	• Specific pioneering projects for Drakenstein and Stellenbosch were identified. • DEDAT did a proxy for the cost-supply studies required by NERSA. • The next step is to compile a roadmap for the pioneering projects and their implementation thereof. • DEDAT to establish a MER Fund to assist municipalities in preparing for the studies and enable them to look at new generation capacity specifically for renewable energy. • Wheeling support for individual municipalities is in the process of being finalised.	• During the Municipal Energy Resilience Programme, Stellenbosch and Drakenstein progressed as per stakeholder agreements. • Initial engagements facilitated with WESGRO / Invest SA and DEDAT: ESKOM infrastructure delays (Witzenberg).
Economic Recovery, long term	Address factors associated with Youth unemployment	All municipalities	Economic Recovery Plan	CWDM and all local municipalities; with WESGRO and DEDAT	• Further offline discussions will be held regarding unemployment.	• Quarterly updates are done on projects in the Economic Recovery Plan.

IMPLEMENTATION PLAN: CAPE WINELANDS DISTRICT JOINT DISTRICT APPROACH						
Municipal Priority	**Key Initiative (s)**	**Municipalities Involved**	**Project**	**Project lead and team ((link to existing technical structures and / or projects)**	**Action/s**	**Progress**
Provincial Priority (Vision Inspired Priority 2) – Growth and Jobs						
unemployment and its consequences (priority project)						• Implementation is ongoing while further discussions are underway to understand the address of long-term unemployment challenges.
Municipal Business Sustainability (priority project)	Saving costs across certain functions	All municipalities	Shared Service Model Development	CWDM and all local municipalities, DLG and IGNITE	Follow up on progress with the appointed service provider.	• Audited completed.
Data Governance and JDMA Profile	Towards developing a Dynamic Profile and sharing data	All municipalities	Data Governance and JDMA Profile	DLG, CWDM and all local municipalities, DEADP, DotP, DSD	• Data governance is a transversal JDMA Project. • CEI is busy drawing up a Memorandum of Understanding (MOU) for Metros and non-Metros. • Provincial governance structures are being set up and aligned with local government in the Western Cape. This is being done with support from the Department of the Premier and will address monitoring and evaluation.	• Municipal interface structures are being finalised. • Data-sharing MoUs are being drafted, with consultations underway. • The CWDM Data Management Plan was developed. • Gaps in the 2020 profile were identified.

6.7 Agricultural Interventions

In support of the Western Cape Department of Agriculture Strategic Plan, the municipality has identified two priority interventions on which the municipality will embark in the **period 2022 – 2027**.

Table 33: Agricultural Interventions for 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

Table 34: Agricultural Interventions

Proposed Municipal Actions in Support of the Strategic Focus Areas of the Western Cape Department of Agriculture					Target and Progress Rating					Performance Comment
Priority Area	Desired Municipal Deliverable	Status Quo within Municipality	Proposed Local Intervention (appropriate municipal action)	Timeframe to deliver (Short / medium / long term or ongoing)	2022/23	2023/24	2024/25	2025/26	2026/27	
Farmer Support	Lease agreement for use of commonage land (e.g. Terms of the lease, roles and responsibilities of each party, preference for individual agreements, and need for longer leases)	In 2020, two (2) land parcels were identified and advertised for emerging farmers. The process is to be finalised.	Through the Municipal Agricultural Land Policy, the municipality aims to identify and allocate an additional 10 parcels of land for emerging farmers	Medium / long term	2	4	2	2	2	Sixteen (16) farming applications have been received. Assessments of farming applications have been completed. Four applications were shortlisted for potential allocation on the two portions of available land. An item was prepared for the council, and the four portions of land were approved and allocated to the successful applicants. In the first quarter of 2024, the Executive Mayor and a representative from the Office of the Minister will conduct an official handover.
					😐	😐	n/a	n/a	n/a	
Market Access	Infrastructural development that supports agriculture development value chain and market access	Through the Municipal Agricultural Land Policy, the municipality aims to identify and allocate an additional 10 parcels of land for emerging farmers.	Ensuring vibrant, equitable and sustainable rural communities with food security for all	Medium / long term	2	4	2	2	2	
					😐	😐	n/a	n/a	n/a	

6.8 Stellenbosch Municipality Operational Support Plan

The projects listed in the table below were identified as projects / programmes / initiatives that would require assistance and funding from other spheres of government:

Table 35: Stellenbosch Municipality Operational Support Plan

Project / Programme / Initiative	Responsible Internal Department / Agency	Action/s	Estimated Funds
Climate Change Adaptation Strategy (Alien Clearing, River Management and Wildfire Management	Department Community Service	Implementation of Alien Clearing, River Management and Wildfire Management Plans.	R2 000 000
Mega-human settlement project monitoring	Department: Housing Development	Kayamandi Town Centre: To obtain development rights/township establishment. Jamestown: Housing (Phase 2, 3 and 4): To obtain development rights / township establishment. Erf 7001 and other possible sites for mix-used development in Cloetesville: To obtain development rights / township establishment.	R2 000 000 R1 500 000 R1 000 000
Stellenbosch Municipality: Resource Resilience: Municipal Energy Resilience	Municipality / DLG / Water Services	Financial support is required for the development of pico hydropower units.	n/a
Stellenbosch Municipality: Resource Management Resilience: Water Management Resilience	Stellenbosch Municipality and DLG	Financial support is required for the development of real-time management control centres.	n/a
Improvements to public transport facilities in rural and semi-rural areas within the Stellenbosch Municipal area	Department: Roads, Stormwater and Transport	Upgrading and implementing new Taxi and Bus stops in rural and semi-rural areas within the Stellenbosch municipal area.	n/a
Improvements to the NMT network in rural and semi-rural residential settlements located within the Stellenbosch Municipal area	Department: Roads, Stormwater and Transport	Construction of Sidewalks and NMT facilities in rural and semi-rural residential settlements located within the Stellenbosch Municipal area.	n/a
Compilation of the Adam Tas Corridor Local Spatial Development Framework	Department: Development Planning (Spatial Planning)	Compilation of a Local SDF for the Adam Tas Corridor Study Area. The Compilation of a Land Use Framework to develop a Development Incentive Overlay Zone (Urban Development Zone).	n/a
Compilation of a Klapmuts Local Spatial Development Framework	Department: Development Planning (Spatial Planning)	Inclusion of Klapmuts within the Cape Metro Regional Spatial Implementation Framework ("RSIF") in partnership with WCG; CoCT; Cape Winelands District and Drakenstein Municipality which focuses on the following themes: - Smart City Concept; - Economic Development and Job Creation; and - Cost-effective Services	n/a
Other Projects, policies, frameworks, programmes, and housing pipeline projects outside of the priority areas	Department: Development Planning (Spatial Planning)	Draft Economic Development Strategy (an Approach to Stimulate Economic Growth). - Inclusionary Housing Policy. - Jamestown Housing Project. - De Novo. - Vaaldraai. - Jonkershoek. - Erf 7001, Stellenbosch (Soekmekaar).	n/a

6.9 Gender Mainstreaming

Gender mainstreaming is the process of assessing the impact on women and men of any planned development projects, including policies and programmes. It is a strategy for making women's as well as men's concerns and experiences an integral dimension in the planning, implementation, monitoring, and evaluation of projects and programmes in all areas of governance, economics, basic services, and social spheres. The ultimate goal of gender mainstreaming in the municipality is to achieve gender equality at all levels of service delivery. The United Nations Organisation defines gender equality as equal rights, responsibilities, and opportunities for women and men. It implies that the interests, needs, and priorities of both women and men are taken into consideration in the planning, decision-making, and performance of organisational functions.

Gender mainstreaming is one of the SDGs and District Development Model (DDM) objectives. The SDG (Gaol 5) and DDM advocate that the government should aim for gender equality, empower all women and girls, and ensure inclusivity through gender-responsive budgeting based on the needs and aspirations of our people and communities at a local level. In support of the SDG and DDM objectives, the Stellenbosch Municipality aims to establish an environment that encourages gender mainstreaming interventions at the municipal level. Although priority issues identified by the different segments of the community cannot be addressed at once due to sufficient resources, the municipality is implementing interventions as a start to address gender and gender mainstreaming.

Gender mainstreaming will require the municipality to shift in organisational cultures and ways of thinking, as well as in the goals, structures, and allocation of resources. Through the IDP and in support of the SDG and DDM objectives, the Stellenbosch Municipality will make an effort to incorporate gender into each phase of planning. As a stepping stone to incorporating gender in municipal planning, it will take the form of identifying key gender indicators linked to the projects and programmes encapsulated in the 5th Generation IDP 2022 – 2027. The table below on the gender matrix will be revised during the 3rd review of the 5th Generation IDP 2022 – 2027 in alignment with the principles of gender mainstreaming as stipulated below:

- Gender-sensitive language;
- Gender-specific data collection and analysis;
- Equal access to and utilisation of services;
- Women and men are equally involved in decision–making; and
- Equal treatment is integrated into steering processes.

The benefits of incorporating gender outcomes into the IDP will be:

- Positive impact on individuals, organisations, and at a societal level;
- Acceleration of implementation of Sustainable Development Goals (SDGs);
- Higher rate of growth and development;
- Improved resource management;
- Improved productivity; and
- By examining the overall situation of women and men across municipalities, a stronger analysis could provide a basis for identifying their specific needs and assessing whether certain groups of women and men could be adversely affected by development programmes and projects.

6.9.1 Gender Interventions

In terms of integrated planning and streamlining governance processes, the Department: Community Development and the Provincial Department: Social Development signed an MOU to collectively focus on various programmes with gender as one of the focal points. This includes the implementation of empowering programmes for women, reaching out to single mothers, hosting the 16 Days of Activism / Gender-Based Violence, and establishing a Gender-Based Violence Forum.

The implementation of gender-specific programmes is depicted in the table below:

Table 36: Gender-Based Interventions

Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Performance Comment
Establishment of the Greater Stellenbosch GBV Forum	Number of Greater Stellenbosch GBV Forums established by 30 June 2024	The IDP deliverable was omitted from the DSD MOU. However, DSD is to establish a GBV Forum. This will be included in an addendum to the MOU.
Hosting of 16 days of activism event	Number of 16 days of activism events hosted by 30 November	The 16 days of activism event will be hosted each financial year for the period 2022 – 2027. This programme is linked to the Mayoral Outcome, to create safer environments for communities. Implementation and monitoring of the programme will be on a departmental level.

6.9.2 Gender Disaggregated Matrix[1]

Disaggregating information by gender, count males and females separately when gathering information on projects and programmes. Gender-disaggregated data is important because it will assist the municipality to see whether an initiative is successful at targeting and benefiting women and men. The indicators specify that all data about target groups and beneficiaries will be gender disaggregated.

Table 37: Gender Disaggregated Matrix

Directorate	Department	Indicator Description		5-Year Target 2022 – 2027		Target 2022/23		Target 2023/24		Target 2024/25		Target 2025/26		Target 2026/27	
				M	F	M	F	M	F	M	F	M	F	M	F
		1.	Governance and Institutional Structure												
Corporate Services	Human Resource Management	1.1	Percentage of seats held by males and females in the Council	53%	48%	53%	48%	53%	48%	53%	48%	53%	48%	53%	48%
Corporate Services	Council Support	1.2	Percentage of ward committee members, disaggregated by gender	61%	39%	61%	39%	61%	39%	61%	39%	61%	39%	61%	39%
Corporate Services	Human Resource Management	1.3	Percentage of males and females in top management	66.7%	33.3%	66.7%	33.3%	66.7%	33.3%	66.7%	33.3%	66.7%	33.3%	66.7%	33.3%
Corporate Services	Human Resource Management	1.4	Percentage of males and females in management	80%	20%	80%	20%	80%	20%	80%	20%	80%	20%	80%	20%
Corporate Services	Human Resource Management	1.5	Percentage of male and female employees in Stellenbosch Municipality (permanent)	63.3%	36.7%	63.3%	36.7%	63.3%	36.7%	63.3%	36.7%	63.3%	36.7%	63.3%	36.7%
Corporate Services	Human Resource Management	1.6	Percentage of professionally qualified and experienced specialists and mid-management, disaggregated by gender	53.4%	46.6%	53.4%	46.6%	53.4%	46.6%	53.4%	46.6%	53.4%	46.6%	53.4%	46.6%
Corporate Services	Human Resource Management	1.7	Percentage of skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents, disaggregated by gender	52.9%	47.1%	52.9%	47.1%	52.9%	47.1%	52.9%	47.1%	52.9%	47.1%	52.9%	47.1%
Corporate Services	Human Resource Management	1.8	Percentage of semi-skilled and discretionary decision-making employees, disaggregated by gender	63.2%	36.8%	63.2%	36.8%	63.2%	36.8%	63.2%	36.8%	63.2%	36.8%	63.2%	36.8%

[1] *The 5-year and outer-year targets will be revised during the public participation period in April 2024.*

Directorate	Department	Indicator Description		5-Year Target 2022 – 2027		Target 2022/23		Target 2023/24		Target 2024/25		Target 2025/26		Target 2026/27	
				M	F	M	F	M	F	M	F	M	F	M	F
Corporate Services	Human Resource Management	1.9	Percentage of unskilled and defined decision-making employees, disaggregated by gender	80.2%	19.8%	80.2%	19.8%	80.2%	19.8%	80.2%	19.8%	80.2%	19.8%	80.2%	19.8%
Corporate Services	Human Resource Management	1.10	Percentage of non-permanent employees (incl. EPWP, conditional grants, and provincial grants) disaggregated by gender	60%	40%	60%	40%	60%	40%	60%	40%	60%	40%	60%	40%
Municipal Manager	IDP / PMS / PP	1.11	Percentage of IDP public participation meeting attendance, disaggregated by gender	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%
		2.	**Access to Resources**												
Corporate Services	Human Resource Management	2.1	Number of employees receiving training, disaggregated by gender	699	327	219	67	120	65	120	65	120	65	120	65
Corporate Services	Human Resource Management	2.2	Number of employees awarded municipal bursaries, disaggregated by gender	73	75	13	15	15	15	15	15	15	15	15	15
		3.	**Access to Basic Services**												
Planning and Economic Development	Informal Settlements	3.1	Percentage of males and females that benefit from the installation of toilets in informal settlements*	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Planning and Economic Development	Informal Settlements	3.2	Percentage of males and females that benefit from the installation of stand-alone water tapes in informal settlements*	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
		4.	**Economic Growth**												
Planning and Economic Development	Development Planning	4.1	Percentage of Municipal Jobseekers Database Registrations, disaggregated by gender	40%	60%	37%	63%	44%	56%	40%	60%	40%	60%	40%	60%
Planning and Economic Development	Development Planning	4.2	Percentage of business licences approved, disaggregated by gender	70%	30%	81%	19%	76%	24%	70%	30%	70%	30%	70%	30%
Planning and Economic Development	Development Planning	4.4	Percentage of lease agreements for use of commonage land signed, disaggregated by gender	60%	40%	84%	16%	75%	25%	70%	30%	70%	30%	70%	30%
Financial Services	Supply Chain Management	4.5	Number 100% male and female-owned service providers registered on the SCM database	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC

Directorate	Department	Indicator Description		5-Year Target 2022 – 2027		Target 2022/23		Target 2023/24		Target 2024/25		Target 2025/26		Target 2026/27	
				M	F	M	F	M	F	M	F	M	F	M	F
Financial Services	Supply Chain Management	4.6	Number of 100% male and women-owned service providers appointed as service providers	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC
		5.	**Economic Empowerment**												
Planning and Economic Development	Housing Administration	5.1	Number of registered applicants on the housing demand database, disaggregated by gender	8 378	10 011	8 378	10 011	8 378	10 011	8 378	10 011	8 378	10 011	8 378	10 011
Planning and Economic Development	Housing Administration	5.2	Number of title deeds handover to beneficiaries, disaggregated by gender	60%	40%	60%	40%	60%	40%	n/a	n/a	n/a	n/a	n/a	n/a
Planning and Economic Development	Housing Administration	5.3	Number of male and female-headed household beneficiaries in new housing developments	68	87	68	87	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Planning and Economic Development	Housing Administration	5.4	Number of disabled male and female-headed household beneficiaries in new housing developments	1	4	1	0	1	1	1	1	1	1	1	1
Planning and Economic Development	Housing Administration	5.5	Number of Housing Consumer Education (HCE) attendees, disaggregated by gender	100	100	20	20	20	20	20	20	20	20	20	20
Planning and Economic Development	Development Planning	5.6	Percentage of attendees at SMME workshop, disaggregated by gender	60%	40%	60%	40%	60%	40%	60%	40%	60%	40%	60%	40%
Community and Protection Services	Community Development	5.7	Number of participants in accredited training programmes, disaggregated by gender	99	93	19	13	20	20	20	20	20	20	20	20
Community and Protection Services	Community Development	5.8	Number of participants in programmes for vulnerable groups (Youth, Elderly and Disability)	1 287	3 061	807	2 581	120	120	120	120	120	120	120	120

***Note**: All residents, regardless of gender, benefit from the installation of ablution facilities and water points in an informal settlement. The facilities are gender-neutral and hence 100% beneficial to all genders.*

CHAPTER 7:

Sector Plans and Implementation

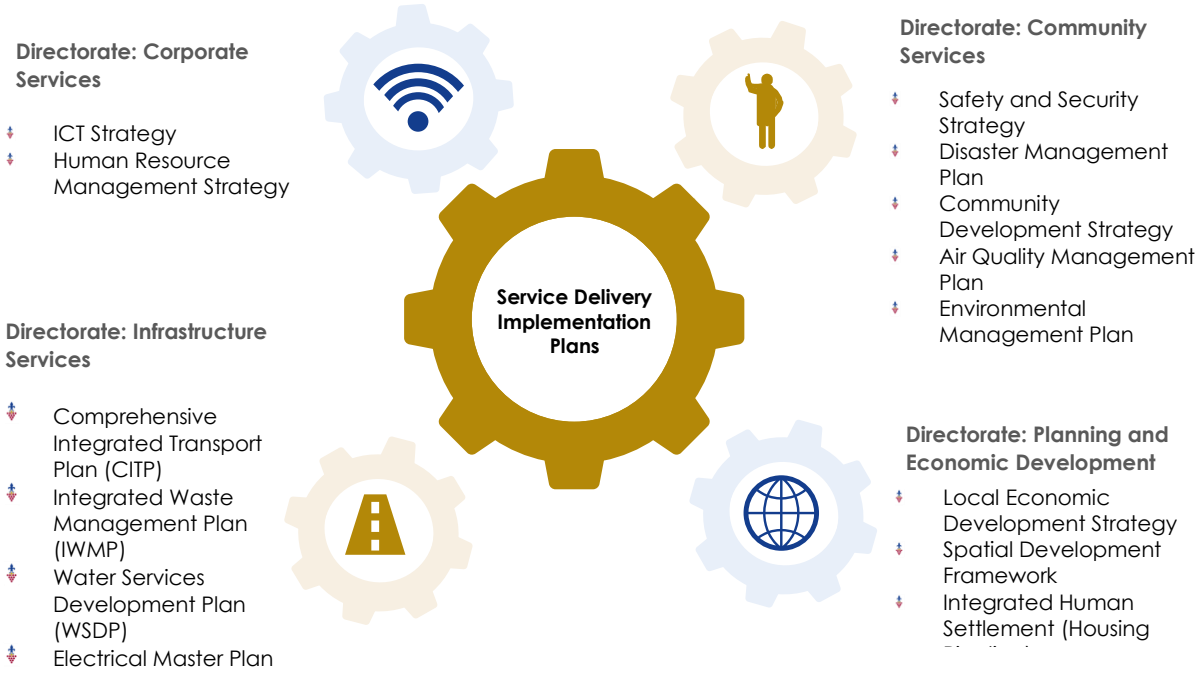
7.1 Introduction

The municipality has several medium- and longer-term sector plans that direct the implementation of the different functional areas. These plans form an integral part of the Integrated Development Plan (IDP).

Although the time periods for sector plans and the IDP differ (e.g., the mSDF has a 20-year horizon, the IDP has a 5-year horizon, and sector plans can be revised annually), the IDP and sector plans inform each other mutually. Like the IDP, sector plans are subject to periodic review. Alignment between sector plans and the IDP allows for more effective budgeting integration.

Other service delivery implementation processes include:

Figure 30: **Service Delivery Implementation Plans**



7.2 The relationship between the Sector Plans and Strategies

Sector plans need to support and reinforce each other to have meaning and assist in the sustainable development of the municipal area. The table below illustrates how different key sector plans inform and direct each other.

Table 38: The relationship between sector plans

Sector Plan	Spatial Development Framework	Human Settlements Plan	Integrated Transport Plan	Infrastructure Master Plans
Municipal Spatial Development Framework (*m*SDF)		• Identifies areas for the satisfaction of human settlement needs • Designates areas for developmental needs. • Indicates areas desirable for a specific nature and form of urban development. • Indicates areas desirable for conservation. • Spatially, it reflects the distribution of community facilities. • Identifies areas to be protected from the settlement (e.g., heritage, agriculture, and natural). • Designates housing priority / restructuring areas. • Integrates settlement patterns with infrastructure plans.	• Identifies areas for the satisfaction of human settlement needs. • Indicates areas desirable for conservation. • Spatially, it reflects the distribution of community facilities. • Identifies areas to be protected from the settlement (e.g., heritage, agriculture, and natural). • Designates housing priority / restructuring areas. • Indicates areas desirable for densification / specific land use / integrated networks. • Spatially, it reflects the Council's approved nature and form of urban development.	• Identifies municipal growth direction • Identifies areas to be protected from development (e.g. heritage, agriculture and natural) • Identifies priority development areas • Identifies infrastructure priority areas
Human Settlements Plan	• Identifies current settlements and interventions that should be accommodated in future planning. • Determines settlement needs. • Quantifies the extent of demand for various housing typologies.		• Identifies current settlements and interventions that should be accommodated in future planning. • Determines settlement needs. • Quantifies the extent of demand for various housing typologies.	• Identifies current settlements and interventions which should be accommodated in future planning • Determines settlement infrastructure needs • Quantifies the extent of demand for services according to various housing typologies
Integrated Transport Plan	• Determines the most efficient responses to transport challenges. • Identifies transport and traffic priority areas. • Shapes future planning according to the most appropriate modal changes and challenges.	• Identifies transport and road priority areas. • Determines development parameters, e.g., parking ratios, access, and standards • Shapes settlement planning according to the most appropriate modal changes and challenges.		• Determines most efficient responses to transport challenges. • Identifies transport and traffic priority areas. • Shapes future planning according to the most appropriate modal changes and challenges.

Sector Plan	Spatial Development Framework	Human Settlements Plan	Integrated Transport Plan	Infrastructure Master Plans
	• Identifies the need for services not provided by the municipality, e.g., SANRAL, Provincial Roads, PRASA, and Transnet.			
Infrastructure Master Plans	• Identifies existing infrastructure capacity / constraints. • Identifies interventions required to support growth / infill. • Designates priority infrastructure development areas / corridors. • Provides for services not provided by the municipality, e.g., Telkom, Eskom, and raw water supply.	• Identifies existing infrastructure capacity or / constraints. • Identifies interventions required to support growth / infill. • Provides for services not provided by the municipality, e.g. Telkom, Eskom, raw water supply.	• Identifies existing infrastructure capacity or / constraints. • Identifies interventions required to support growth / infill. • Provides for services not provided by the municipality, e.g., SANRAL, Provincial Roads, PRASA, and Transnet.	

7.3 Sector Plans and Implementation Strategies

7.3.1 Air Quality Management Plan

Stellenbosch Municipality's 3rd Generation Air Quality Management Plan (AQMP) has been approved by the Council in 2022. This document follows the adoption of the original document approved in 2013 and its first revision in 2018.

7.3.1.1 Vision, Mission, and Goals

Aligned with the Cape Winelands District Municipality's (CWDM) vision for air quality management, the vision for the Stellenbosch Municipality, as defined in the AQMP, is that air quality in the Stellenbosch Municipality is clean and healthy.

The mission statement for achieving the stated vision is:

Air quality in the Stellenbosch Municipality is co-operatively managed for the benefit of present and future generations according to the principles of sustainable development to safeguard health and quality of life, promoting economic and social development.

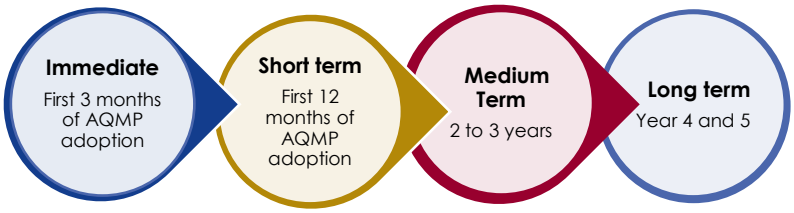
The goals to achieve the mission of the AQMP are listed below and their linkages to the Western Cape Provincial AQMP (DEA&DP, 2010) and the CWDM AQMP (CWDM, 2012) are highlighted. The three goals for the Stellenbosch Municipality AQMP are:

- **Goal 1:** Air quality governance meets the requirements to effectively implement the AQMP: This goal addresses the regulatory framework and the institutional capacity required in the Stellenbosch Municipality to carry out the air quality function. This links directly to the goal of the AQMP for the Western Cape to 'Ensure effective and consistent air quality management and the goal in the CWDM AQMP of 'Effective air quality management;
- **Goal 2:** Reduce atmospheric emissions of harmful pollutants: This goal aims to manage activities that impact air quality to reduce the emissions of harmful pollutants and associated impacts on human health and well-being. This links directly to the provincial AQMP goal to 'Ensure effective and consistent compliance monitoring and enforcement and 'To ensure that health-based air quality standards are attained and continually met'. It also links to the CWDMAQMP goal of 'Effective air quality management through an 'Emission reduction strategy; and
- **Goal 3:** Systems and tools are established to effectively implement the AQMP: This goal refers to the systems and tools required for effective AQMP implementation, the cornerstone of which is an Air Quality Management System (AQMS). The development of AQMS links directly to the provincial AQMP goal, 'To ensure effective and consistent air quality management through the development of AQM systems. It also links to the CWDM AQMP goal of developing an AQMS. An AQMS is a fundamental unit in the management of air quality in an area, incorporating the necessary technical elements that provide information on the status of air quality (D: EA&DP, 2010). Included in this goal is the need for stakeholders to actively participate in AQM in the Stellenbosch Municipality, which links to the provincial AQMP goal 'To continually engage with stakeholders to raise awareness concerning air quality. It also links to the CWDM AQMP goal to 'Promote communication concerning air quality management.
- **Goal 4:** This goal aims to improve the understanding of the impact that climate change is likely to have on the municipality and to implement measures to mitigate such an impact.

7.3.1.2 Time frames

The timeframes defined for the Implementation of the AQMP are:

Figure 31: **AQMP Time frames**



The following immediate items were included in the AQMP:

Table 39: Items in AQMP

Objective	Activity	Responsibility
Sufficient capacity and competence exist to perform the air quality management function.	Identify capacity and competency needs.	Council
The AQMP is included in the IDP.	Prepare air quality input for inclusion in the IDP. Ensure adequate funding in the IDP for AQMP implementation.	Air Quality Officer, Council
A regulatory framework exists in the municipality for air quality management.	Develop an air quality by-law.	Air Quality Officer, Council
Emissions from waste burning are reduced.	Enforcement of the by-law.	Air Quality Officer
An Air Quality Management System exists in Stellenbosch Municipality, including an emission inventory, ambient air quality monitoring, and reporting.	Prepare an annual report on progress with AQMP implementation and the state of air quality, including emissions, ambient data, and complaints.	Air Quality Officer
Stakeholders participate in AQ management	Participate and provide input / comment on development planning (e.g. EIA, SDF, SEMF).	Air Quality Officer
Dust management	Respond to and attend to odour and dust complaints.	Air Quality Officer
Noise pollution management	Respond and attend to noise complaints.	Air Quality Officer

Stellenbosch Municipality relies on data from the province's monitoring station situated at CWDM in Stellenbosch town to determine air quality or atmospheric emissions. This data is reported on by the relevant Environmental Health Official from CWDM.

7.3.2 Environmental Management Plan

Stellenbosch Municipality is continuously developing its capacity to protect the environment within its boundaries and to strive towards a municipality and communities that recognise the vital importance of their rich natural capital and manage these in a manner that ensures sustainability and fulfils the needs of all concerned.

To this effect, Stellenbosch Municipality has developed the Stellenbosch Environmental Management Framework (SEMF), approved by the Council as a sector plan for the Municipal Spatial Development Framework. The SEMF is a municipal strategic environmental management policy that responds to and complies with the relevant statutes and directives.

Stellenbosch Municipality also implemented its Invasive Alien Plant Management Plan (IAP Management Plan), prepared in terms of the National Environmental Management: Biodiversity Act, 2004 (Act No. 10 of 2004), completed during the 2017/18 financial year. This document has been reviewed and adopted by the Council in 2022 and the Department of Forestry, Fisheries, and the Environment (DFFE). Stellenbosch Municipality reports annually to DFFE on the implementation of its IAP Management Plan.

The Stellenbosch Municipality owns various properties regarded as nature areas. Three of these areas have formally been designated as conservation areas. These are Mont Rochelle Nature Reserve, Jan Marais Park (a nature reserve), and Papegaaiberg Nature Reserve. The Stellenbosch Municipality is in the process of putting environmental management plans (EMPs) in place for all these areas, including areas that are not formally declared as protected areas. The status of these is as follows:

- Mont Rochelle Nature Reserve: approved by the Council in 2022 and will be reviewed in 2026;
- Papegaaiberg Nature Reserve: An approved EMP is in place and is currently up for a 5-year review;
- Jan Marais Nature Reserve: Final draft EMP prepared;
- Paradyskloof Nature Area: approved by the Council in 2019 and will be reviewed in 2024; and
- Ida's Valley / Botmaskop Nature Area: Approved by Council in 2023, to be reviewed in 2027.

7.3.2.1 Implementation Plan: Environmental Management Plan

Table 40: Summary Results: EMP - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24
☺	Project completed	3	0
😐	Project in progress.	1	1
☹	Not completed / No budget available / District Function / Provincial Function	0	0
N/A	IDP Deliverable Not Yet Measured (outer financial years)	0	0
Total IDP Deliverables		**4**	**1**

Table 41: Implementation: Environmental Management Plan

Funding Type								Project Rating					
▲	Municipal Funding	●	Grant Funding	■	External Loan / Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

IMPLEMENTATION PLAN: ENVIRONMENTAL MANAGEMENT																Performance Comment
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	5-year target	Year 1 Target	Year 2 Target	Year 3 Target	Year 4 Target	Year 5 Target	Funding Type	Progress Rating						
				2022/23	2023/24	2024/25	2025/26	2026/27		2022/23	2023/24	2024/25	2025/26	2026/27		
TBC	Review the Stellenbosch Invasive Alien Plant Management Plan	Number of Stellenbosch Invasive Alien Plant Management Plans reviewed by 31 March	1	1	n/a	n/a	n/a	n/a	▲	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Submit the Mont Rochelle Nature Reserve EMP to the Municipal Manager	Number of Mont Rochelle Nature Reserve EMP submitted to the Municipal Manager by 31 March	1	1	n/a	n/a	n/a	n/a	▲	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Review the Papegaaiberg Nature Reserve EMP	Number of Papegaaiberg Nature Reserve EMPs reviewed by 30 June	1	n/a	1	n/a	n/a	n/a	▲	n/a	😐	n/a	n/a	n/a	A review of the Papegaaiberg Nature Reserve EMP is in progress and is to be completed by 30 June 2024. Cape Nature to provide input on the revised document.

IMPLEMENTATION PLAN: ENVIRONMENTAL MANAGEMENT															
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	5-year target	Year 1 Target	Year 2 Target	Year 3 Target	Year 4 Target	Year 5 Target	Funding Type	Progress Rating					Performance Comment
				2022/23	2023/24	2024/25	2025/26	2026/27		2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Submit the Jan Marais Nature Reserve EMP to the Municipal Manager	Number of Jan Marais Nature Reserve EMPs submitted to the Municipal Manager by 30 June	1	1	n/a	n/a	n/a	n/a	▲	😐	n/a	n/a	n/a	n/a	The existing plan remains relevant to the Nature Reserve's status. Reference documents that have not been approved yet will also be cited in the documents. The management authority provides input in the review and revision of the policy, and based on the priority list, Jan Marais is rated as a P2.
TBC	Review the Paradyskloof Nature Area EMP	Number of Paradyskloof Nature Area EMPs reviewed by 30 June	1	n/a	n/a	1	100	n/a	▲	n/a	n/a	n/a	n/a	n/a	
TBC	Submit the Ida's Valley / Botmaskop Nature Area EMP to the Municipal Manager	Number of Ida's Valley / Botmaskop Nature Area EMPs submitted to the Municipal Manager by 30 June	1	1	n/a	n/a	n/a	n/a	▲	☺	n/a	n/a	n/a	n/a	Target achieved. Submitted to the Municipal Manager on 28 February 2023.

7.3.3 Integrated Human Settlement

7.3.3.1 Overview

An Integrated Human Settlement Plan (IHSP) is the road map for the provision of all forms of housing within a municipal area. This plan is closely linked to the municipal IDP and the Municipal SDF.

The aim of the Integrated Human Settlements Plan (IHSP) is therefore to:

- To outline the municipality's implementation plan for providing for the housing needs of its steadily growing and increasing population.
- To enable the municipality to prepare funding applications for submission to the Provincial Department of Infrastructure (branch Human Settlements) (PDoI) that are consistent with funding conditions and included in the municipal IDP and Housing Pipeline as per Provincial Department of Infrastructure guidelines is a requirement; and
- To inform the municipal Housing Pipeline spanning over ten years, reflected in five-year periods, the funding required in the Provincial Department of Infrastructure's Business Plan.

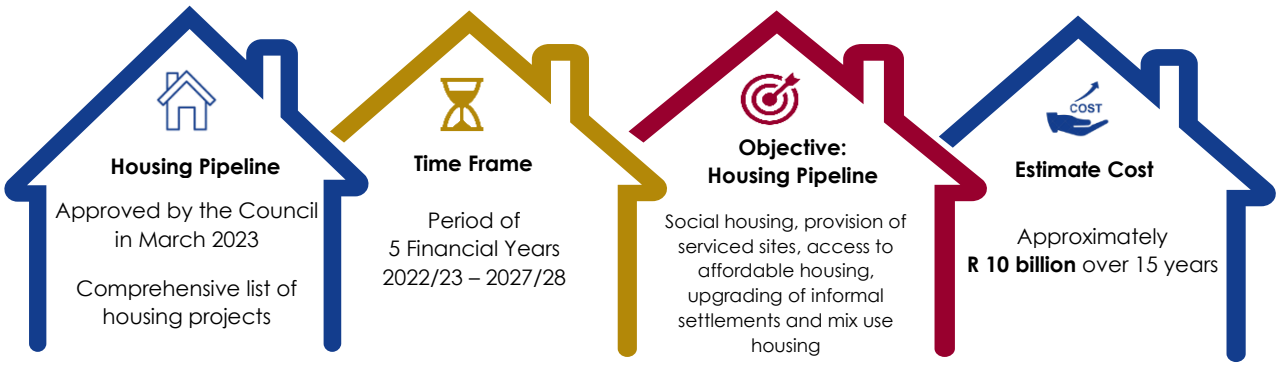
The IHSP will therefore not only comply with the requirements of the National Housing Act, whereby the municipality is obliged to facilitate the delivery of housing opportunities as part of their municipal function but will also develop a credible Housing Pipeline and operational models for human settlement development within the WC024.

7.3.3.2 Housing Pipeline

The PDoI requires that every municipality must have a Housing Pipeline. The Housing Pipeline is premised on a **five-year horizon** and serves as the planning and budgeting tool for the implementation of Human Settlements initiatives. Each municipality's Housing Pipeline is an integral component of the Provincial Department of Human Settlements' Business Plan.

It is required that the Housing Pipeline must be reviewed annually. The latest review of the Housing Pipeline was approved by the Council in March 2023. This revision includes the following:

Figure 32: Housing Pipeline Time Frame, Objective and Estimate Cost



The objective of the Housing Pipeline is to place more emphasis on the following housing types or programmes:

- Social housing (the National Minister of Human Settlements approved Stellenbosch as a restructuring town and restructuring zones in November 2016);
- Provision of serviced sites;
- Access to affordable housing (GAP housing);
- Upgrading of Informal settlements; and

- Mixed-use housing (which includes formalised homeownership especially employer housing).

The estimated cost of this programme will be approximately **R10 billion** over **15 years**.

- Upgrading of informal settlements, (La Rochelle, Klapmuts, Langrug, and Franschhoek);
- Access to basic services (ABS);
- Jamestown, Farm 527 (phases 2, 3, and 4);
- Upgrading of Zone O, Kayamandi;
- Enumeration of people on farms and backyarders;
- Rectification of Cloetesville subsidy houses at The Steps and Orlean Lounge;
- Erf 7001, Cloetesville (known as "Soek-mekaar");
- Upgrade of the Kayamandi CBD; and
- Northern Extension.

7.3.3.3 Upgrading of Informal Settlements

The municipality manages and coordinates the upgrading of informal settlements through the following broad objectives:

- In-situ upgrading of informal settlements;
- Upgrade informal settlements through the provision of basic services;
- Develop emergency housing sites geared to accommodate evictees;
- Enumerate / undertake demographic surveys of identified informal settlements;
- Facilitate tenure security in informal settlements;
- Assist in short-term job creation through linkages with the Expanded Public Works Programme (EPWP) and longer-term job creation through upgrading programmes;
- Facilitate capacity-building and training for residents and stakeholders through direct service provision and partnerships with outside agencies; and
- Manage the provision of services and development programmes to informal settlements.

7.3.3.4 Informal backyard dwellings

The municipality, through the Housing Pipeline is actively attempting to address the needs and plight of backyard dwellers within the municipal area. Currently, it is required to be registered on the Housing Demand Database, and hopefully, this will result in a permanent dwelling in one of the Council's housing projects. This process is long and tedious, and the chance of actually obtaining a formal house is very slim. Therefore, the Council is actively researching ways in which the service (and basic services) to backyard dwellers can be improved through its various housing programmes, (especially Social Housing (affordable rental)).

7.3.3.5 Social Housing

Stellenbosch Municipality was approved as a Restructuring Town in March 2017 by the National Minister of Human Settlements. This approval included the confirmation of the various Restructuring Zones within the municipality, and the latter culminated in a Council decision instructing the administration to attract social housing institutions (SHIs) and / or other development agencies (ODAs) to effect the municipality's social housing programme.

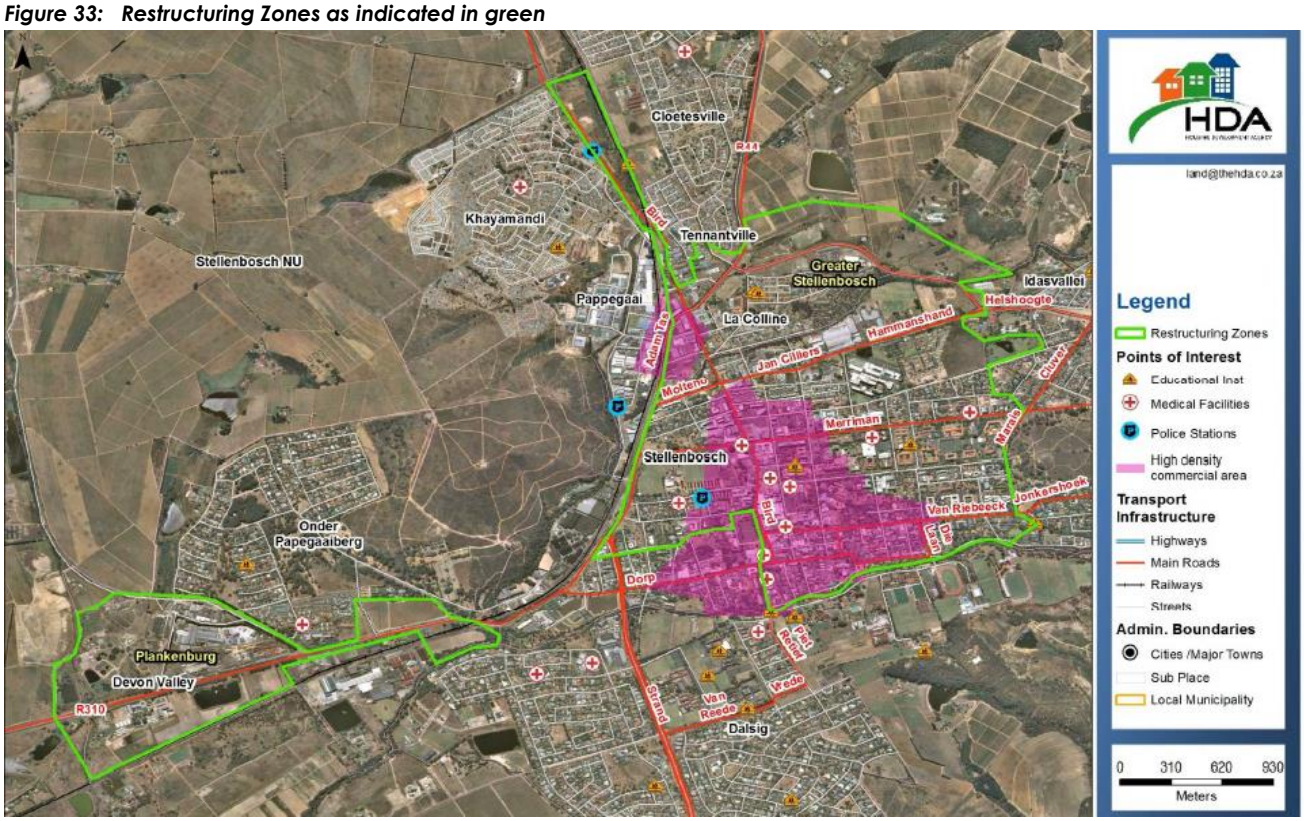
This programme aims to ensure improved quality of life for communities through a rental housing programme. This process of integration speaks to the importance of:

- Economic sustainability: affordability, access to economic opportunities, and promoting job creation via the multiplier effect associated with building medium-density housing stock, etc.;
- Social sustainability: social integration between various income groups, access to educational, recreational, and health facilities, etc.; and

- Ecological sustainability: conservation of scarce resources.

The figure below depicts areas that have been declared **restructuring zones** for Stellenbosch Municipality.

Figure 33: Restructuring Zones as indicated in green



7.3.3.6 The Western Cape Housing Delivery Model

In 2020, the National Department of Human Settlements (NDoHS) issued a letter to the Provincial Department of Human Settlements (PDoHS) regarding the new directives for human settlement projects. The letter stated that the delivery of top structures was fiscally unsustainable, and therefore there is a need to downscale the delivery of top structures to prioritise the delivery of enhanced service sites. The **four newly prioritised categories** for the top structure of the letter were:

- The elderly;
- Military veterans;
- Persons with disabilities; and
- Child-headed households.

Considering the correspondence received from the NDoHS, the PDoHS added it to the above-existing **priority categories**:

- Backyard residents; and
- Person, longest on the waiting list.

After consultation with the National Department, the PDoHS confirmed that all new project applications received from municipalities, which include top structures, must adhere to the above criteria. All the supporting applicable beneficiary approval information must be attached to the top structure project application.

7.3.3.7 Priority Human Settlements and Housing Development Areas (PDSHDA)

In 2020, the Minister of Human Settlements Gazetted the declaration of Priority Human Settlements and Housing Development Areas (PHSHDAs). The PHSHDAs intend to advance Human Settlements Spatial Transformation and Consolidation by ensuring that the delivery of housing is used to restructure and revitalise towns and cities, strengthen the livelihood prospects of households, and overcome apartheid spatial patterns by fostering integrated urban forms.

The PHSHDAs are underpinned by the principles of the National Development Plan (NDP) and the allied objectives of the National Spatial Development Framework (NSDF) and the Integrated Urban Development Framework (IUDF), which include:

- **Spatial Justice:** reversing segregated development and creating poverty pockets in the peripheral areas, integrating previously excluded groups, and resuscitating declining areas;
- **Spatial efficiency:** consolidating spaces and promoting densification and efficient communication patterns;
- **Access to connectivity, economic and social infrastructure:** ensure the attainment of basic services, job opportunities, transport networks, education, recreation, health, and welfare to facilitate and catalyse increased investment and productivity;
- **Access to adequate accommodation:** the emphasis is on the provision of affordable and fiscally sustainable shelter in areas of high need; and
- **Provision of quality housing options:** ensure that different housing typologies are delivered to attract different market segments of appropriate quality and innovation.

The emphasis is placed on synchronising national housing programmes in these priority human settlements and housing development areas, namely:

- **Integrated Residential Development Programme** provides a tool to plan, fund, and develop integrated settlements that include all the necessary land uses, housing types, and price categories to create integrated communities. It provides for subsidised as well as finance-linked housing, social and rental housing, and commercial, institutional, and other land use to be developed.
- **Social Housing Programme in Restructuring Zones** provides for social housing located in specific, defined localities (mostly urban), which have been identified as areas of opportunity (largely economic) where the poor have limited or inadequate access to accommodation and where the provision of social housing can contribute to redressing structural, economic, social, and spatial dysfunctionalities. It is also aimed at improving and contributing to the overall functioning of the housing sector, and particularly the rental sub-component thereof, especially insofar as social housing can contribute to widening the range of housing options available to the poor.
- **Informal Settlements Upgrading Programme** provides for the structured in situ upgrading of informal settlements to address the social and economic exclusion of communities. It remains evident that informal settlements provide new migrants and the urban poor with an affordable point of access to towns and cities, although they are also associated with high degrees of physical and social vulnerability.
- **Finance Linked Individual Subsidy Programme** provides for the creation of an inclusive and vibrant residential property market that can provide state assistance to households who are unable to independently access housing credit to become upwardly mobile and progress up the housing ladder.
- **The Special Presidential Package (SPP) Programme on Revitalisation of Distressed Mining Communities** by developing and implementing human settlement spatial transformation plans for identified mining areas.

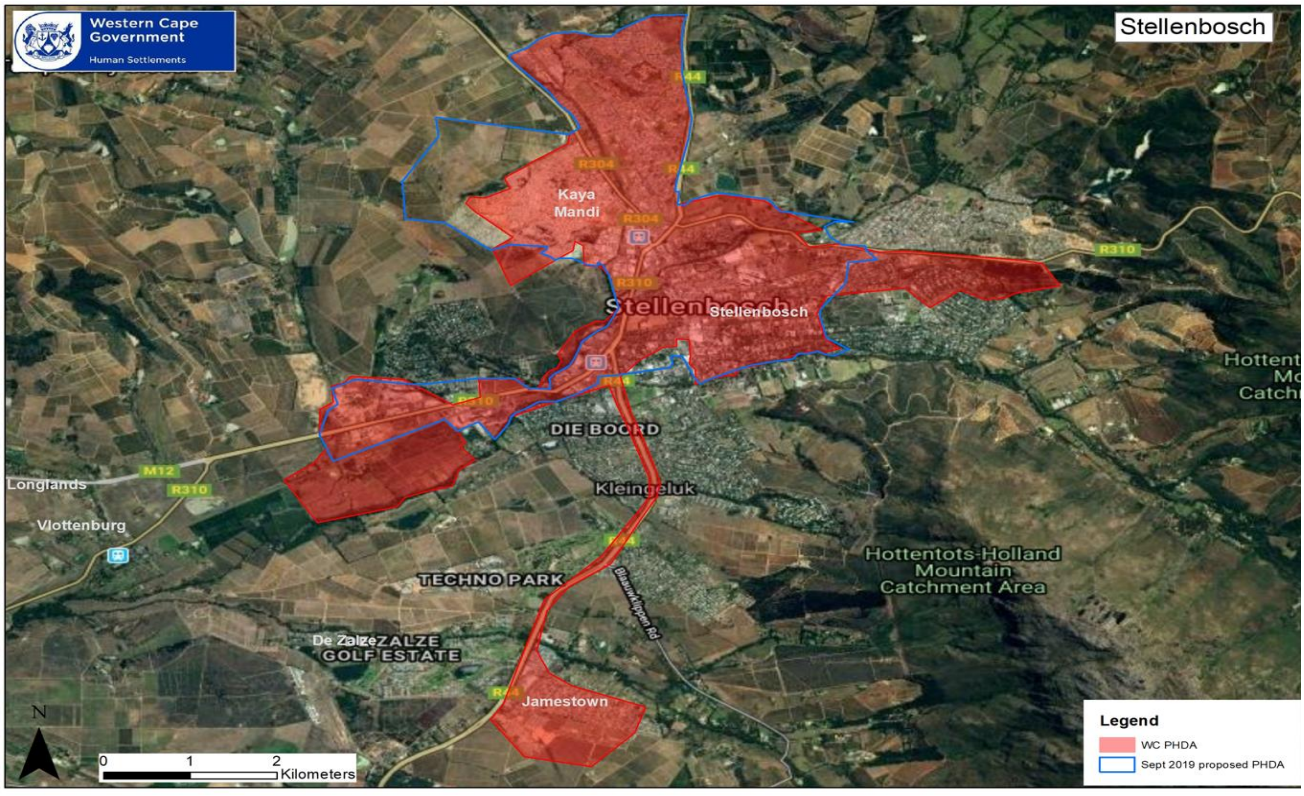
- **Enhanced People's Housing Process** provides for a process in which beneficiaries actively participate in decision-making over the housing process and housing product and make a contribution in such a way that:
  - Beneficiaries are empowered individually and collectively;
  - Various partnerships are created;
  - Social capital is retained and expanded upon, and 4) housing is valued as an asset far beyond its monetary value; and
  - Housing is valued as an asset far beyond its monetary value.

The current status of the PHSHDA for Stellenbosch Municipality, namely:

- The "Stellenbosch Urban Core Priority Human Settlements and Housing Development Area (PHSHDA) was formally gazetted on 15 May 2020 (Government Gazette No. 43316) and consists of the neighbourhoods of Jamestown, Kayamandi, and Central Stellenbosch;
- To date, the Housing Development Agency (HDA), with assistance from the Provincial Department of Human Settlements (PDoHS), has undertaken a Status Quo Analysis in preparation for the drafting of the Stellenbosch PHSHDA Development Plan. The Status Quo Analysis has been completed and will inform the drafting of the Development Plan going forward; and
- The PDoHS, Stellenbosch Municipality, and the HDA will proceed with the drafting of the Stellenbosch PHSHDA Development Plan shortly.

The figure below depicts areas that have been declared as Priority Human Settlements and Housing Development Areas (PDSHDA):

Figure 34: Priority Human Settlements and Housing Development Areas (PDSHDA)



The approved Housing Pipeline is available on request at the Directorate: Planning and Economic Development, on 021 808 8462 or via email at: lester.vanstavel@stellenbosch.gov.za.

7.3.3.8 Implementation Plan: Priority Housing Projects and Upgrading of Informal Settlements

Table 42: Summary Results: Housing Pipeline - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24
☺	Project completed	6	0
😐	Project in progress.	2	5
☹	Not completed / No budget available / District Function / Provincial Function	1	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**9**	**5**

Table 43: Priority Housing Projects and Upgrading of Informal Settlements

Funding Type							Project Rating					
▲	Municipal Funding	●	Grant Funding (CCR / HSDG)	■	External Loan / Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

DIRECTORATE: INFRASTRUCTURE SERVICES																			Performance Comment
IDP Ref No	Responsible Department	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project Phase	Number of Housing Opportunities	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27		
TBC	PMU	Construction of Longlands, Vlottenburg (144 Serviced sites)	Percentage of the Longlands, Vlottenburg Capital Budget actually spent by 30 June	Construction	144	90%	90%	n/a	n/a	n/a	n/a	●	☺	n/a	n/a	n/a	n/a		Target achieved.

DIRECTORATE: INFRASTRUCTURE SERVICES																			Performance Comment
IDP Ref No	Responsible Department	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project Phase	Number of Housing Opportunities	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27		
TBC	PMU	Rectification of Cloetesville: The Steps / Orlean Lounge Houses (Temporary units with toilets erected for temporary relocation of occupants during rectification unit	Percentage of Cloetesville: The Steps / Orlean Lounge Houses rectification Capital Budget actually spent by 30 June	Construction	161	90%	90%	n/a	n/a	n/a	n/a		😐	n/a	n/a	n/a	n/a		Project to be completed by 30 June 2024.
TBC	PMU	Upgrading of Zone O in Kayamandi	Percentage of the Zone O (in Kayamandi) Capital Budget actually spent by 30 June	Construction will be dealt with in phases	711	90%	90%	n/a	90%	90%	90%		☹	n/a	n/a	n/a	n/a		Installation of services has commenced. 22 families need to be relocated to enable the completion of phase 1 service sites (178 services).

DIRECTORATE: INFRASTRUCTURE SERVICES													Progress Rating					Performance Comment
IDP Ref No	Responsible Department	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project Phase	Number of Housing Opportunities	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	PMU	Development of the Kayamandi Town Centre	Percentage of the Kayamandi Town Centre development Capital Budget actually spent by 30 June	Implementation	±1 854	90%	n/a	n/a	n/a	n/a	90%		n/a	n/a	n/a	n/a	n/a	
TBC	PMU	Development of Erf 64 Kylemore	Percentage of the Erf 64 Kylemore Development Capital Budget actually spent by 30 June	Implementation	±171	90%	n/a	n/a	n/a	90%	90%		n/a	n/a	n/a	n/a	n/a	
TBC	PMU	Development of Erf 2183, La Rochelle, Klapmuts	Percentage of Erf 2183, La Rochelle, Klapmuts Development Capital Budget actually spent by 30 June	Planning (service sites)	±100	n/a	n/a	n/a	n/a	n/a	n/a		n/a	n/a	n/a	n/a	n/a	There is no budget allocation for the MTREF period 2023/24. The planning processes have all been concluded.
TBC	PMU and Department: Housing Development	Development of the Northern Extension, Kayamandi	Percentage of Northern Extension, Kayamandi Development Capital Budget actually spent by 30 June	Planning (Mix-used development)	± 5 000 - 6 000	90%	n/a	n/a	n/a	n/a	90%		n/a	n/a	n/a	n/a	n/a	

DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT																			
IDP Ref	Responsible Department	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project Phase	Number of Housing Opportunities	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	Housing Development	To obtain development rights on Erf 7001, Cloetesville to establish GAP housing	Percentage of the Erf 7001, Cloetesville annual capital budget actually spent by 30 June	Planning	360 GAP housing	90%	90%	90%	n/a*	n/a*	n/a*		☺	😐	n/a	n/a	n/a	100% of the capital budget was actually spent by 30 June 2023. The land use application was advertised for public comments and concluded on 25 February 2024.
TBC	Housing Development	Finalise the sub-division plan for Jamestown (Phases 2 and 3)	Percentage of the Jamestown, Phase 2 and 3 annual capital budget actually spent by 30 June	Planning	±2 000 housing opportunities (to be determined per phase)	90%	90%	n/a*	n/a*	n/a*	n/a*		☺	n/a	n/a	n/a	n/a	100% of the capital budget was actually spent by 30 June 2023. The Land Use Application was submitted to MPT for a decision.
TBC	Housing Development	Obtain development rights for mixed-use development for Jamestown Phase 4	Percentage of the Jamestown, Phase 4 annual capital budget actually spent by 30 June	Planning		90%	n/a	90%	n/a	n/a*	n/a*		n/a	😐	n/a	n/a	n/a	PDoI approved additional funding for the 2023/24 financial year. This was acknowledged in the mid-year adjustment budget of the municipality.

DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT																			
IDP Ref	Responsible Department	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project Phase	Number of Housing Opportunities	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	Housing Development	Submit status reports on Social Housing (affordable rental accommodation) on Farms 81/2 and 81/9, Stellenbosch to the Executive Mayor	Number of quarterly status reports on Social Housing submitted to the Executive Mayor	Planning (SHIs and / or ODAs attract)	±250	20	4	4	4	4	4		☺	😐	n/a	n/a	n/a	4 reports submitted by 30 June 2023. Two reports have been submitted by 28 February 2024.
TBC	Housing Development	To obtain development rights for the Northern Extension, Kayamandi	Percentage of the Northern Extension Kayamandi Development Annual Capital Budget actually spent by 30 June	Planning (Mix-used development)	± 5 000 - 6 000	90%	90%	90%	90%	90%	90%		😐	😐	n/a	n/a	n/a	The land use application was advertised for public comments and concluded on 25 February 2024.
TBC	Housing Development	To obtain development rights for Kayamandi Town Centre	Percentage of the Kayamandi Town Centre annual capital budget actually spent by 30 June	Planning (Mix -used development)	±1 854	90%	90%	n/a*	90%	90%	90%		☺	n/a	n/a	n/a	n/a	100% of the capital budget was actually spent by 30 June 2023. There are no available funds on the MTREF for 2023/24 financial year.

DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT																			
IDP Ref	Responsible Department	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project Phase	Number of Housing Opportunities	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	Housing Development	To obtain development rights for Erf 64 Kylemore	Percentage of the Erf 64 Kylemore annual capital budget actually spent by 30 June	Planning	±171	90%	90%	90%	90%	90%	n/a*		☺	😐	n/a	n/a	n/a	99.20% of the capital budget was actually spent by 30 June 2023. 95% of the capital budget was actually spent by 28 February 2024. The consultants are in the process of concluding the land use application for submission to the Section: Land Use Management. Expenditure will occur as per cashflow and programme.

DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT																			
IDP Ref	Responsible Department	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project Phase	Number of Housing Opportunities	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	Housing Development	To obtain development rights La Motte: Farm 1339, Farm 1158 and Farm 1158/1	Percentage of the La Motte: Farm 1339, Farm 1158 and Farm 1158/1 annual capital budget actually spent by 30 June	Planning (Mix-used development)	±1 100	90%	n/a	n/a	90%	90%	n/a*	●	n/a	n/a	n/a	n/a	n/a	An application was submitted to NDoPW&I for a PoA in favour of Stellenbosch Municipality to obtain development rights. There has been no confirmation with regards to the POA; therefore, funding has been removed from the 2023/24 budget.
TBC	Housing Development	To obtain development rights Erf 2183, La Rochelle, Klapmuts	Percentage of the Erf 2183, La Rochelle, Klapmuts annual capital budget actually spent by 30 June	Planning (service sites)	±100	n/a	n/a	n/a*	n/a*	n/a*	n/a*	●	n/a	n/a	n/a	n/a	n/a	There is no budget allocation for the MTREF period 2023/24. The planning processes have all been concluded.

n/a* - After obtaining development rights, implementation of the project is dealt with by the Department: Project Management Unit.

7.3.4 Comprehensive Integrated Transport Plan

The National Land Transport Act, 2009 (Act No. 5 of 2009) (NLTA) requires "Type 1" planning authorities (the country's major cities and towns (including Stellenbosch Municipality)) to prepare a Comprehensive Integrated Transport Plan (CITP). Generally, a CITP is considered a mechanism by which planning authorities can plan for, develop, manage, integrate, and provide for all modes of transport in their areas of jurisdiction.

The vision for the municipality's 2023–2028 CITP is as follows: Stellenbosch Municipality has an integrated, effective, and sustainable transport system that unlocks economic opportunities and is accessible, safe, reliable, and affordable to all communities serviced by the municipality.

Pursuant to achieving the vision and addressing user needs, issues, and gaps, the objectives for the transport system for Stellenbosch Municipality over the next 5 years and beyond are as follows (Chapters 2.3 and 2.4 of the CITP):

Figure 35: Objectives for the Stellenbosch Municipality Comprehensive Integrated Transport Plan (CITP)



7.3.4.1 Implementation Plan: Comprehensive Integrated Transport Plan (CITP)

Table 44: Summary Results: CITP - IDP Deliverables 2022- 2027

Rating	Progress Description	2022/23	2023/24
☺	Project completed	3	3
😐	Project in progress.	1	2
☹	Not completed / No budget available / District Function / Provincial Function	0	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**4**	**5**

Table 45: CITP Strategic Interventions

Funding Type							Project Rating					
▲	Municipal Funding	●	Grant Funding	■	External Loan/ Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

IMPLEMENTATION PLAN: COMPREHENSIVE INTEGRATED TRANSPORT PLAN (CITP)																	
IDP Ref	Key Activity/ Project/ Programme/ Initiative (measurable action)	Description of Unit of Measurement	Project Phase	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	Investigations and feasibility reports for a mechanism for the Internal Transport Feeder System from park and ride areas to the CDB	Number of assessment reports for the Internal Transport Feeder System completed by 30 June	Inception / Feasibility	1	n/a	n/a	n/a	1	n/a	▲	n/a	n/a	n/a	n/a	n/a	The target has been moved to the 2025/26 financial year. Park and ride feasibility studies are currently underway to establish the type of facility and location. On the conclusion of this study, the municipality will commence with the park and ride study.

IMPLEMENTATION PLAN: COMPREHENSIVE INTEGRATED TRANSPORT PLAN (CITP)																	
IDP Ref	Key Activity/ Project/ Programme/ Initiative (measurable action)	Description of Unit of Measurement	Project Phase	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	Progress Rating 2023/24	Progress Rating 2024/25	Progress Rating 2025/26	Progress Rating 2026/27	Performance Comment
TBC	Facilitating the implementation and optimisation engagements of the Public Transport System	Number of implementation and optimisation engagements of the Public Transport System facilitated by 30 June	Ongoing, forming part of the internal operational programme	5	1	1	1	1	1	▲	☺	☺	n/a	n/a	n/a	Target achieved.
TBC	Submission of assessments reports for management of park and ride facilities to the Municipal Manager	Number of assessments reports for management of park and ride facilities submitted to the Municipal Manager by 30 June	Inception / Feasibility	2	n/a	n/a	1	1	n/a	▲	n/a	n/a	n/a	n/a	n/a	
TBC	Develop a Congestion Charge Strategy	Number of Congestion Charge Strategies developed by 30 June	Inception / Feasibility	n/a	n/a	n/a	n/a	n/a	n/a	▲	n/a	n/a	n/a	n/a	n/a	The implementation of an efficient public transportation system is the first milestone before considering a congestion charge strategy.
TBC	Conduct investigations for the pedestrianisation of streets	Number of investigations for the pedestrianisation of streets conducted by 30 June	Inception / Feasibility	1	n/a	1	n/a	n/a	n/a	▲	n/a	☺	n/a	n/a	n/a	Dennesig development. Investigation completed. Target achieved.
TBC	Completion of Tour Bus facilities in Stellenbosch and Franschhoek Towns	Number of Tour Bus facilities in Stellenbosch and Franschhoek Towns completed by 30 June	Design / Implementation (Included in CEF)	2	n/a	n/a	1	1	n/a	▲	n/a	n/a	n/a	n/a	n/a	

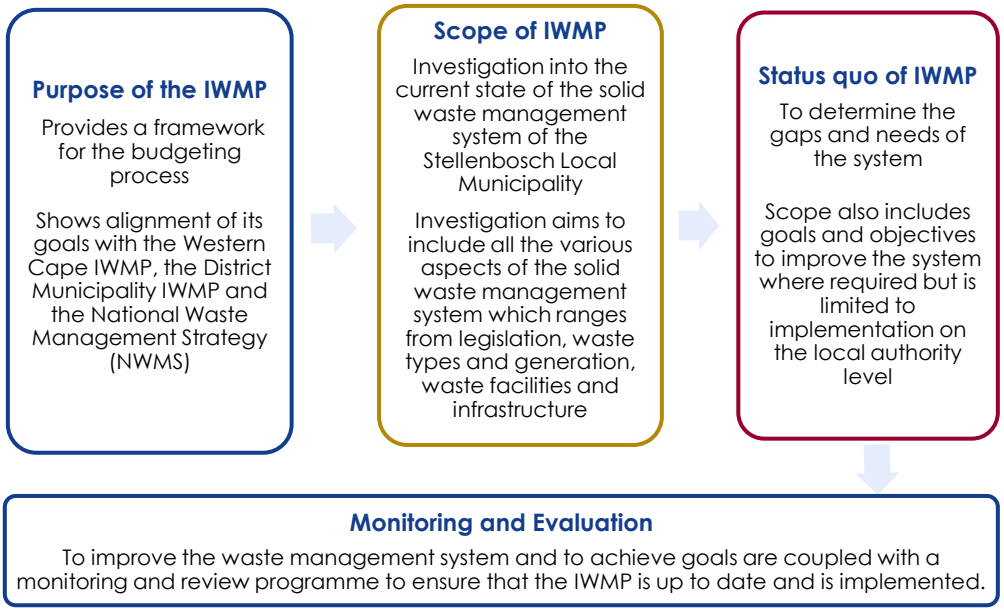
IMPLEMENTATION PLAN: COMPREHENSIVE INTEGRATED TRANSPORT PLAN (CITP)																	
IDP Ref	Key Activity/ Project/ Programme/ Initiative (measurable action)	Description of Unit of Measurement	Project Phase	5-year target	Year 1 Target	Year 2 Target	Year 3 Target	Year 4 Target	Year 5 Target	Funding Type	Progress Rating					Performance Comment
					2022/23	2023/24	2024/25	2025/26	2026/27		2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Submission of an assessment report to the Provincial Department of Transport on the implementation of public transport lanes on the R44 (from both directions Stellenbosch – Somerset West)	Number of assessment reports submitted to the Provincial Department of Transport on the implementation of public transport lanes on the R44 (from both directions Stellenbosch – Somerset West) completed by 30 June	Feasibility	1	n/a	n/a	1	n/a	n/a	▲	n/a	n/a	n/a	n/a	n/a	
TBC	Engagements with the University to collaborate on the implementation and improvement of park-and-ride facilities and shuttle services for students	Number of engagements held to collaborate on the implementation and improvement of park and ride facilities by 30 June	Ongoing, forming part of the internal operational programme	n/a	n/a	n/a	n/a	n/a	n/a	▲	n/a	n/a	n/a	n/a	n/a	Linked to the park and ride deliverable in the CITP.
TBC	Completion of the Kayamandi Pedestrian Bridge	Number of Kayamandi Pedestrian Bridges completed by 30 June	Implementation (Included in CEF)	1	n/a	n/a	1	n/a	n/a	▲	n/a	n/a	n/a	n/a	n/a	Due to budget prioritisation, only the Distillery Road bridge could be budgeted for in the 2022/23 financial year.
TBC	Completion of the Lanquedoc Access Road and Bridge	Number of Lanquedoc Access Roads and Bridges completed by 30 June	Implementation(Included in CEF)	1	n/a	n/a	1	n/a	n/a	▲	n/a	n/a	n/a	n/a	n/a	Due to budget prioritisation, only the Distillery Road bridge could be budgeted for in the 2022/23 financial year.

IMPLEMENTATION PLAN: COMPREHENSIVE INTEGRATED TRANSPORT PLAN (CITP)																	
IDP Ref	Key Activity/ Project/ Programme/ Initiative (measurable action)	Description of Unit of Measurement	Project Phase	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	Progress Rating 2023/24	Progress Rating 2024/25	Progress Rating 2025/26	Progress Rating 2026/27	Performance Comment
TBC	Completion of the expansion of the NMT projects	Number of expansion of the NMT projects completed by 30 June	Implementation (Included in CEF)	1	1	n/a	n/a	n/a	n/a	▲	☺	n/a	n/a	n/a	n/a	
TBC	Spent the Traffic Signal Synchronisation programme	Percentage of the Traffic Signal Synchronisation programme capital budget actually spent by 30 June	Implementation (Included in CEF)	90%	90%	90%	90%	90%	90%	▲	😐	😐	n/a	n/a	n/a	22.50% achieved by February 2023.
TBC	Complete the improvements on the Main Road intersections (R44, Alexander Street; R44, Merriman Lane; R45 Le Roux, Franschhoek; and R45, Helshoogte Road Realignment)	Percentage of the Main Road Intersection Improvements capital budget actually spent by 30 June	Implementation (Included in CEF)	90%	90%	90%	90%	90%	90%	▲	☺	☺	n/a	n/a	n/a	51.26% achieved by 30 June 2023. Target achieved for 2023/24 financial year.
TBC	Conduct Transport Studies for the Adam Tas Corridor (ATC)	Number of Transport Studies for the ATC conducted by 30 June	Designs	1	n/a	1	n/a	n/a	n/a	▲	n/a	😐	n/a	n/a	n/a	The project is in progress and will be completed by 30 June 2024.

7.3.5 Integrated Waste Management Plan (IWMP)

This third-generation IWMP was developed in 2020. The development of the IWMP is necessary, as it is an integral tool to identify current needs and act as a guide towards sustainable waste management. With regular updates to this document, changing needs and progress in the waste management sector can be tracked, and strategies can be adjusted as needed.

Figure 36: Integrated Waste Management (IWMP) Purpose, Scope, and Status Quo



7.3.5.1 Implementation Plan: Integrated Waste Management Plan (IWMP)

Based on the gaps and needs identified, the aligned goals of the IWMP, and planned projects by the municipality, the plan contains the objectives, timeline, and resources required for the implementation of the IWMP. The gaps and needs identified are linked to the main goals contained in the Western Cape Provincial IWMP.

Table 46: Summary Results: IWMP - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24
☺	Project completed	5	3
😐	Project in progress.	0	7
☹	Not completed / No budget available / District Function / Provincial Function	0	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**5**	**10**

Table 47: Integrated Waste Management Plan Interventions

Funding Type							Project Rating					
▲	Municipal Funding	●	Grant Funding	■	External Loan / Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

IMPLEMENTATION PLAN: INTEGRATED WASTE MANAGEMENT PLAN (IWMP)																		Performance Comment
IDP Ref	Goal	Objective	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	5-year target	Year 1 Target	Year 2 Target	Year 3 Target	Year 4 Target	Year 5 Target	Funding Type	Progress Rating						
						2022/23	2023/24	2024/25	2025/26	2026/27		2022/23	2023/24	2024/25	2025/26	2026/27		
TBC	**Goal 1:** Strengthened education, capacity, and advocacy towards Integrated	Facilitate consumer and industry responsibility in Integrated Waste Management	Conduct follow–up visits to the special and hazardous waste generators in the Stellenbosch Municipality	Number of follow-up visits conducted at the special and hazardous waste generators in the Stellenbosch Municipality by 30 June	1	n/a	1	n/a	n/a	n/a	▲	n/a	☺	n/a	n/a	n/a	Target achieved.

IMPLEMENTATION PLAN: INTEGRATED WASTE MANAGEMENT PLAN (IWMP)																	
IDP Ref	Goal	Objective	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
	Waste Management	Promote and ensure awareness and education of integrated waste management	Conduct educational awareness campaigns	Number of educational awareness campaigns conducted by 30 June	10	2	2	2	2	2	▲	☺	😐	n/a	n/a	n/a	One education campaign was completed. The second education campaign is to be completed by 30 June 2024.
		Build and strengthen waste management capacity	Attend waste management seminars and / or forums	Number of waste management seminars and / or forums attended by 30 June	15	3	3	3	3	3	▲	☺	😐	n/a	n/a	n/a	Five seminars / workshops were attended in 2022/23 financial year. Two seminars / forums have been attended. One to be attended by 30 March 2024.
TBC	**Goal 2:** Improved Integrated Waste Management Planning and implementation for efficient waste services and infrastructure	Facilitate municipal waste management planning	Review of the Integrated Waste Management Plan (IWMP)	Number of IWMP reviewed by 31 March	4	n/a	1	1	1	1	▲	n/a	😐	n/a	n/a	n/a	Review the IWMP as part of the development of the 4th Generation IWMP to be submitted to the Section 80 Committee by 28 February 2024.
			Submit the 4th Generation IWMP to MayCo	Number of 4th Generation IWMPs submitted to MayCo by 30 June	1	n/a	1	n/a	n/a	n/a	▲	n/a	😐	n/a	n/a	n/a	The 4th Generation IWMP is to be submitted to the Section 80 Committee by 28 February 2024.

IMPLEMENTATION PLAN: INTEGRATED WASTE MANAGEMENT PLAN (IWMP)																		
IDP Ref	Goal	Objective	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
		Promote industry waste management planning	Conduct engagements with industries to reduce waste generation	Number of engagements conducted with industries to reduce waste generation by 30 June	1	n/a	n/a	n/a	n/a	1	▲	n/a	n/a	n/a	n/a	n/a	
		Promote the establishment of Integrated Waste Management Infrastructure and Services	Carry out vehicle assessments	Number of vehicle assessments carried out by 30 June	4	n/a	1	1	1	1	▲	n/a	😐	n/a	n/a	n/a	The vehicle assessments are in progress.
			Develop a mechanical biological treatment (MBT) facility	Number of MBT facilities developed by 31 March	n/a	n/a	n/a	n/a	n/a	n/a	▲	n/a	n/a	n/a	n/a	n/a	A feasibility study was conducted, and the project was found to be unfeasible.
TBC	**Goal 2:** Improved Integrated Waste Management Planning and implementation for efficient waste services and infrastructure	Ensure effective and efficient waste information management	Conduct system improvement waste data	Number of systems improvements conducted on waste data by 30 June	4	n/a	1	1	1	1	▲	n/a	☺	n/a	n/a	n/a	Target achieved.
TBC	**Goal 3:** Effective and efficient utilisation of resources	Minimise the consumption of natural resources	Linked to **Goal 1**		n/a	n/a	n/a	n/a	n/a	n/a	▲	n/a	n/a	n/a	n/a	n/a	
		Stimulate job creation within the waste economy	Create job opportunities in the waste management sector	Number of job opportunities created in the waste management sector by 30 June	2000	400	400	400	400	400	▲	☺	☺	n/a	n/a	n/a	608 jobs created in the 2022/23 financial year. 619 jobs created by 28 February 2024

IMPLEMENTATION PLAN: INTEGRATED WASTE MANAGEMENT PLAN (IWMP)																		Performance Comment
IDP Ref	Goal	Objective	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27		
		Increase waste diversion through reuse, recovery and recycling	Develop identified waste diversion infrastructure to increase diversion	Number of waste diversions infrastructure developed to increase diversion by 30 June	1	n/a	n/a	n/a	n/a	1	▲	n/a	n/a	n/a	n/a	n/a		
TBC	**Goal 4:** Improved compliance with the environmental regulatory framework	Strengthen compliance monitoring and enforcement	Conduct internal and external compliance audits at all waste management facilities	Number of internal and external compliance audits conducted at all waste management facilities by 30 June	25	5	5	5	5	5	▲	☺	😐	n/a	n/a	n/a		Four (4) internal audits of the Stellenbosch Municipal Waste Disposal Facilities were completed in the 2022/23 financial year. Two (2) internal audits completed by 28 February 2024
			Attend to illegal dumping complaints	Percentage of illegal dumping complaints attended to within 48 hours	80% per annum	80%	80%	80%	80%	80%	▲	☺	😐	n/a	n/a	n/a		Target was amended to align with the SDBIP.
		Remediate and rehabilitate contaminated land	Rehabilitation of the unused cell at the landfill site	Number of unused cells at the landfill site rehabilitated by 31 March	1	n/a	n/a	n/a	n/a	1	▲	n/a	n/a	n/a	n/a	n/a		

7.3.6 Electrical Master Plan

With the approval of the SDF in November 2019, which was almost within the time that the Master Plan was due for an update, the review was not done. The complete update was planned for September 2020, but due to the COVID-19 pandemic, the updating of the Masterplan was delayed.

In October 2020, the Minister of DME announced that municipalities would be allowed to purchase electricity from other sources and also generate their own electricity in the future. This drastically changed the whole concept of the Stellenbosch Municipality's Masterplan. Where the municipality previously had one supplier of electricity, it would have major intake points from this one supplier. As networks flow from these points to consumers, the size of the cables will depend on the demands of these consumers for electricity. Because the municipality may now receive electricity from multiple sources, the municipal network design will no longer be compatible with this new policy. The entire Master Plan must now change, as cables in certain areas may now be too big and in a few places too small. The whole system of intake points must first be established, and once that is known, the network itself must be redesigned with the knowledge of existing and future intake points and methods of energy acquisition.

To understand what the energy sources for electricity would look like, an **Energy Masterplan** has been launched and conducted by the Council for Scientific and Industrial Research (CSIR), which forms the basis for how electricity is likely to be generated or purchased. The Energy Master Plan was finalised in December 2022 and the **Electricity Masterplan** by June 2023.

The plans aim to provide the Stellenbosch Municipality with a clear view and a long-term plan for the development of the electrical infrastructure required to support the envisaged demand growth in Stellenbosch and surrounding areas. The municipality also evaluated the long-term viability of existing infrastructure and the expansion and refurbishment requirements thereof, where new infrastructure should be located, and which components, either existing or new, will be required.

Apart from spatial changes, the **Electrical Masterplan** is to contain the following main elements:

- Documented assessments of primary equipment at all 66/11 kV substations and 11 kV switching substations within the municipal area;
- Site-specific assessments to provide a systematic estimate of the life remaining in substation facilities and planning to extend the life of facilities to meet future needs;
- Development of a geographical load forecast based on regional demographic and historical load growth patterns, as informed by the SDF. (The anticipated long-term load forecast was directly used as input to the expansion plan.);
- Development of network strengthening and expansion options and technical evaluations to ensure that load and performance criteria are met over the short, medium, and term (2028);
- Preparation of cost estimates for the technically viable expansion and strengthening options; and
- The Electrical Master Plan is updated every five years and is used in medium-term project planning, prioritisation, and budgeting.

7.3.7 Water Services Development Plan

As a Water Services Authority (WSA), the Stellenbosch Municipality has a duty, in terms of sections 12 and 13 of the Water Services Act, 1997 (Act No. 108 of 1997), to prepare and maintain a Water Services Development Plan (WSDP). The municipality prepared a comprehensive WSDP in 2007, 2012, and 2019 that is valid for a period of five years. The revision and updating of the WSDP commenced in the 2022/23 financial year and will be completed in the 2023/24 financial year.

The Department of Water and Sanitation is responsible for looking after South Africa's water resources. Stellenbosch Municipality's Water Services sees itself as an extension of this caretaking. Water Services is responsible for acting in line with the Water Services Act and the implementation of municipal by-laws, policies, and procedures.

As part of the WSDP package, the municipality maintains:

- Water and Sewer Master Plans;
- Water Resources Study;
- Annual water audit;
- A Water Safety Plan;
- A drinking water quality sampling programme;
- Water and sewer pipe replacement prioritisation programme; and
- A Water Demand Management (WDM) Strategy.

The Water Master Plan, Sanitation Master Plan, Bulk Water Resources / Drought Intervention Plan, Asset Register, and Pipe Replacement Prioritised Programme were updated in 2019.

A new master plan has commenced and will be completed in the 2023/24 financial year. Since water management has drastically changed with the advent of drought, the use of greywater, and the increasing cleansing of rivers, it needed to be redone. It will also align the Water Master Plan with the latest changes to the SDF.

The Water Conservation and Water Demand Management (WC and WDM) strategy is a comprehensive study that includes a 10-year financial plan. The strategy has two goals: the municipality will prioritise the implementation of WC and WDM and will ensure ongoing planning, management, monitoring, and an enabling environment. The WC and WDM initiatives include a water pipe replacement programme, indigent domestic leak repair and meter replacement programme, Stellenbosch water meter audit, and Stellenbosch in-house water services operation and maintenance.

Poverty reduction and improved water management are closely linked. Section 4B of the Constitution lists water and sanitation services, limited to potable water supply systems and domestic wastewater and sewerage disposal systems, as a local government function.

Access to basic water is defined as 25 liters of potable water per day supplied within 200 meters of a household.

Due to the severe drought experienced recently and the very low rainfall recorded in recent years, the municipalities in the Western Cape had to enforce water restrictions that were lifted in recent years. The Western Cape has been fortunate in the last two years with above-average rainfall, and thus no water restrictions have needed to be implemented since the previous drought ended. No water restrictions are currently envisioned for 2024.

Stellenbosch Municipality supplies water to its consumers through the following water supply systems:

- Stellenbosch (Jonkershoek and Theewaterskloof Tunnel);
- Franschhoek;
- Wemmershoek (treated water imported from the City of Cape Town);

- Blackheath (treated water imported from the City of Cape Town);
- Faure (treated water imported from the City of Cape Town); and
- Other sources (boreholes).

The total population supplied with water in the Stellenbosch Municipal Area amounts to approximately 186 094 residents. Water is also supplied to a fairly extensive industrial area.

Emergency water is supplied to farm communities that do not get water from the farms that they stay on.

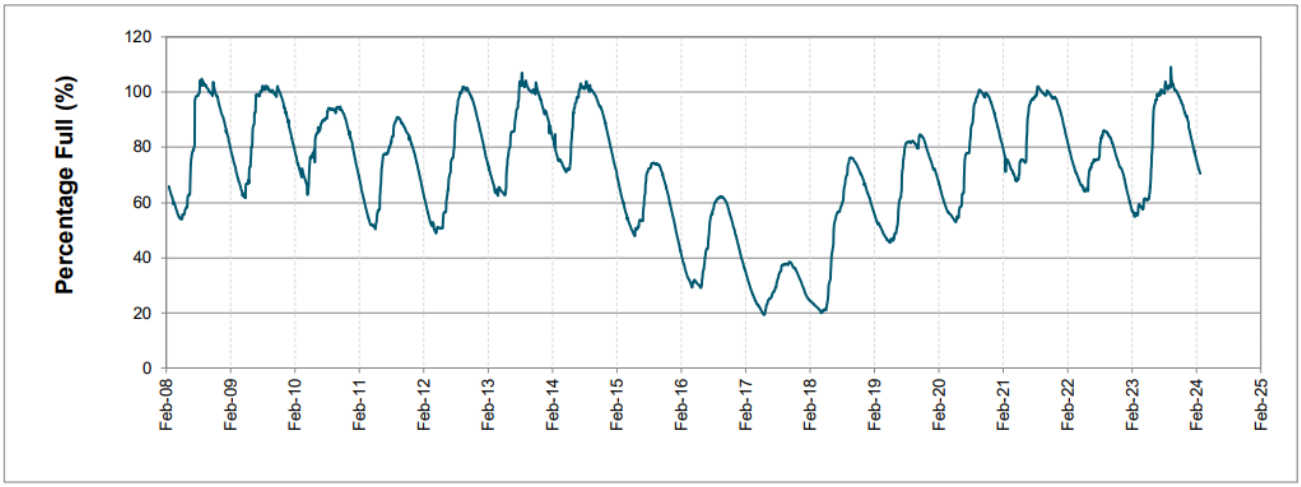
Stellenbosch Municipality manages three water treatment works, namely Ida's Valley, Paradyskloof, and Franschhoek. The potable water supply from these works amounts to 20.0 Ml/d on average, and a further 9.6 Ml/d was obtained from the City of Cape Town during the 2022/23 financial year, ensuring a supply of approximately 29.6 Ml/d to the municipal area.

Areas supplied by the Wemmershoek Water Treatment Works include half of Franschhoek town, La Motte, Wemmershoek, Pniël, Boschendal, Johannesdal, Kylemore, Lanquedoc, Klapmuts, Koelenhof, Elsenburg, Devon Valley, and Muldersvlei. Areas supplied by Blackheath water treatment works include Polkadraai, Spier, and Vlottenburg. Areas supplied by the Faure Water Treatment Works are Faure, Jamestown, De Zalze, Raithby, and Lynedoch. Although these water treatment works fall within the sphere of responsibility of the City of Cape Town, their impact on water quality and quantity needs to be monitored and considered by Stellenbosch Municipality.

Stellenbosch Municipality supplies potable water to the entire municipal area through a network and infrastructure consisting of 48 reservoirs / holding tanks, and water towers, 36 water pump stations, 44 pressure-reducing valve installations; 734 kilometers of pipeline; and 84 water supply zones. The network is fully controlled and operated by a telemetry system.

The bulk water input into the water network for 2022/23 was 10 801 183 kl, with an annual average daily demand of 29.592 kl/day. About 36% of the water supplied is purified from its water sources at the Ida's Valley and Franschhoek water treatment plants. The balance is supplied by the City of Cape Town and the Paradyskloof Water Treatment Plant, where raw water supplied by the Department of Water and Sanitation is purified. Potable water supplied by the City of Cape Town is analysed every month by the City of Cape Town.

Figure 37: WCWSS Storage Record (2008 – present)



Ida's Valley and Paradyskloof Water Treatment Works are equipped with some analytical capabilities, and routine plant analyses are performed in-house. A full water quality monitoring programme is further performed for the municipality by an accredited external laboratory / contractor. Maintenance of equipment is performed in-house and by specialist contractors.

7.3.7.1 Basic Services and Level of Services

- There is no backlog of basic water and sanitation services in the urban areas of the municipality. A small number of households on farms are still without basic water and sanitation services.
- The clinics, hospitals, and schools in the municipal area have adequate and safe water supply and sanitation services.
- All indigent households receive free basic water (the first six kilolitres of water) and sanitation services.
- All the formal households in urban areas of the municipality are provided with water connections and waterborne sanitation facilities inside the houses (higher level of service). Communal standpipes and ablution facilities are provided in the informal areas as a temporary emergency service. Communal standpipes represent the weakest part of a network's water supply services. Standpipes are often constructed in ways that cannot withstand excessive use (and abuse) and are often neglected in terms of operation and maintenance, adversely affecting the health of their already vulnerable and poor users.
- A sustainable type of water and sanitation facility needs to be provided to the households on those farms with current services below the minimum service level standard. Stellenbosch Municipality is committed to supporting the private landowners as far as possible concerning addressing the current service backlog on farms, as identified through the Cape Winelands Rural Survey of Service Levels.
- From a water services perspective, the most significant challenges are the augmentation of the existing water sources, the replacement and upgrading of old infrastructure to accommodate development, the provision of sustainable basic services to informal settlements, and ensuring the provision of basic services to rural communities located on private farms.

7.3.7.2 Maintenance of Infrastructure

Both water infrastructure and sanitation infrastructure require serious remedial investment. About a third of the water supply infrastructure is in poor or very poor condition, and the condition backlog is more than R300 million. The bulk of the backlog is made up of the old Asbestos Cement (AC) water reticulation pipeline assets. The update to the Pipe Replacement Prioritisation study will indicate what percentage of sanitation infrastructure is in poor or very poor condition and what the condition backlog is. The bulk of the backlog consists of the old Asbestos Cement (AC) and Pic Fibre sewer reticulation assets in the Stellenbosch area.

Wastewater Treatment Works

An Infrastructure Asset Register is in place for all water and sanitation infrastructure. An Infrastructure Asset Management Plan must be developed and implemented, based on the principle of preventative maintenance to ensure that damage to assets is prevented before it occurs. Assets must be rehabilitated and / or replaced before the end of their economic life and the necessary capital funds must be allocated for this purpose. Maintenance activities have been increasingly focused on reactive maintenance as opposed to preventative maintenance.

7.3.7.3 Implementation Plan: Water Services Development Plan

Table 48: Summary Results: WSDP - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24
☺	Project completed	2	0
😐	Project in progress.	0	1
☹	Not completed / No budget available / District Function / Provincial Function	0	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**2**	**1**

Table 49: Water Services Development Interventions

Funding Type								Project Rating					
▲	Municipal Funding	●	Grant Funding	■	External Loan/ Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

IMPLEMENTATION PLAN: WATER SERVICES DEVELOPMENT PLAN																	Performance Comment
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Current Infrastructure Projects	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27		
TBC	Upgrading of the Wemmershoek WWTW	Number of Wemmershoek WWTWs upgraded by 31 March	Wemmershoek WWTW Upgrade will increase capacity and improve the quality of effluent discharged into the Berg River.	1	n/a	n/a	n/a	1	n/a	▲	n/a	n/a	n/a	n/a	n/a		Phase 1 is completed. The Phase 2 design has been finalised. The construction period will be over the 2024/25 and 2025/26 financial years.

IMPLEMENTATION PLAN: WATER SERVICES DEVELOPMENT PLAN																		Performance Comment
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Current Infrastructure Projects	5-year target	Year 1 Target	Year 2 Target	Year 3 Target	Year 4 Target	Year 5 Target	Funding Type	Progress Rating					
					2022/23	2023/24	2024/25	2025/26	2026/27		2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Upgrading of the Pniël WWTW	Number of Pniël WWTWs upgraded by 31 December	Pniël WWTW upgrade will increase the capacity and the quality of effluent	1	1	n/a	n/a	n/a	n/a	▲	☺	n/a	n/a	n/a	n/a	Project has been completed.
TBC	Complete the Vlottenburg / Polkadraai Bulk Water Supply Pipeline	Number of Vlottenburg / Polkadraai Bulk Water Supply Pipeline completed by 30 June	The upgrading of the Vlottenburg / Polkadraai Bulk Water Scheme is a 60-week construction phase	1	n/a	n/a	1	n/a	n/a	▲	n/a	n/a	n/a	n/a	n/a	Phase 1 was completed in the 2023/24 financial year. Phase 2 will commence in the 2024/25 financial year.
TBC	Upgrading of the Uniepark (Rosendal Reservoir) Bulk Water Supply Pipeline	Number of Uniepark (Rosendal Reservoir) Bulk Water Supply Pipelines upgraded by 30 June	Uniepark (Rosendal Reservoir) Bulk Water Upgrade consists of multiple phases.	1	1	n/a	n/a	n/a	n/a	▲	☺	n/a	n/a	n/a	n/a	Target achieved in 2022/23. Phase 1 is complete. Phase 2 is budget-dependent and earmarked for 2025/26.
TBC	Upgrading of the Kayamandi and Northern Extension Bulk Water Supply Pipeline	Number of Kayamandi and Northern Extension Bulk Water Supply Pipelines upgraded by 30 June	Kayamandi and Northern Extension Bulk Water Upgrade is in the final design stage and will include a 10ML Reservoir, 4km of Bulk Supply Pipelines and a water transfer pumpstation (Onder Papagaai).	1	n/a	n/a	n/a	1	n/a	▲	n/a	n/a	n/a	n/a	n/a	The budget is allocated for implementation to start the 2024/25 financial year.
TBC	Construction of the new Jamestown Reservoir	Number of new Jamestown Reservoirs constructed by 30 June	New Jamestown 5ML Reservoir and Bulk Pipeline	1	n/a	1	n/a	n/a	n/a	▲	n/a	😐	n/a	n/a	n/a	Project to be completed by 31 December 2024.

IMPLEMENTATION PLAN: WATER SERVICES DEVELOPMENT PLAN																		
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Current Infrastructure Projects	5-year target	Year 1 Target	Year 2 Target	Year 3 Target	Year 4 Target	Year 5 Target	Funding Type	Progress Rating					Performance Comment
					2022/23	2023/24	2024/25	2025/26	2026/27		2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Construction of the new Jonkershoek WTP	Number of new Jonkershoek WTPs to be constructed by 30 June	The new Jonkershoek WTP Project consists of a new 15 l/s water filtration plant, complete with disinfection and stabilisation.	1	n/a	n/a	n/a	1	n/a	▲	n/a	n/a	n/a	n/a	n/a	The project is budget dependent and earmarked for 2025/26 financial year.
TBC	Upgrading of the Ida's Valley WTP	Number of Ida's Valley WTPs upgraded by 30 June	Ida's Valley WTP Upgrade is in the planning phase with funding to be secured in the CEF.	1	n/a	n/a	n/a	n/a	1	▲	n/a	n/a	n/a	n/a	n/a	

7.3.8 Water Demand Management (WDM)

Stellenbosch Municipality is actively implementing their adopted WDM Strategy to reduce the current percentage of non-revenue water and to keep future water demand as low as possible. The municipality has a block-step tariff system that discourages wasteful or inefficient use of water. The restriction of water use by indigent households and non-payers was prioritised with the implementation of the Leak Repair Programme, which includes repairs to private leaks and the installation of water demand management vices. These devices restrict users to 400 litres of water per day. More than 1 753 devices have been installed, saving over 493 084 litres of water per day.

7.3.8.1 Climate Change

In terms of adapting to climate change, water systems will need to be more robust, and newer or alternative sources of supply may need to be found. Increased skills will be required from water managers, and long-term water projections are required. Although an overall decrease in rainfall is not generally forecast, increased variability in the climate and frequency of extreme events, as well as increased temperature and wind, could have an impact on water sources, particularly surface waters. It is, therefore, advisable for the municipality to maintain a conservative approach to the management of water sources, including the following actions:

- Establish assurance of the supply levels of all water sources;
- Increase assurance of the supply of water resources by ensuring that there is at least 10% additional capacity (headroom) when considering the maximum 24-hour demand in the peak month of the year;
- Do not undertake new developments unless a proper investigation of the implications for water sources and sustainability in the long term has been undertaken.
- Vigorous implementation of WDM measures, especially in terms of increased water efficiency, frequent monitoring of the water supply system from the sources to the consumers, and regular and adequate system maintenance and repairs; and
- The IRIS monitoring system, including the Blue Drop Awards system, is active in the municipality. The municipality did not receive a Blue Drop Award for the recent Blue Drop assessment period.

7.3.8.2 Level of Service

In the rural area, the responsibility lies with the landowner to manage stormwater over his land. In the urban area, the responsibility lies with the local municipality. The objective in stormwater management is to be able to accommodate a 1:5-year storm in the residential areas and 1: 2 in the urban areas as contemplated in the Guideline for Human Settlements Planning and Design. The Water Act, 1998 (Act No. 36 of 1998) determines that flood lines should be indicated on development plans.

Flood line determination has been done in the past, but this information is outdated. The municipality is currently busy compiling a hydrological model to determine the latest flood lines on the rivers in Stellenbosch and Franschhoek for the urban area. It is a development condition for all future developments to do a flood-line determination.

7.3.8.3 Risk Mitigation – Drought Response Plan

Water is probably the most fundamental and indispensable of all natural resources—fundamental to life, the environment, food production, hygiene, and power generation.

Due to the threat of re-occurring droughts and the very low rainfall recorded in recent years, the municipalities in the Western Cape had to enforce water restrictions. Stellenbosch Municipality implemented water restrictions to lower water consumption.

The success of this initiative is largely dependent on the consumer's cooperation in taking ownership of the new smart meter. The use of the water demand management device (smart meter) has been implemented nationally with huge success and a reduction in water losses.

The project is currently underway and has received a positive reaction from the community.

An update to the Water Services By-Laws will be undertaken in the 2024/25 financial year to be approved by the Council and promulgated. This will contribute to increasing the management and control of water and sanitation-related aspects within the municipality.

The following planning documents are continuously updated to include the latest planning: the Water Master Plan, Water Services Audit Report, and the Pipe Replacement Study and Model, and all projects and daily operations are done in line with the aforementioned studies and guidelines.

7.3.8.4 Backlogs in Water and Sanitation Services

A municipality as a Water Services Authority (WSA) has a duty to all its customers or potential customers in its area of jurisdiction to progressively ensure efficient, affordable, economical, and sustainable access to water and sanitation services to promote sustainable livelihoods and economic development. To ensure this, it is important that the backlogs within the water and sanitation infrastructure be addressed. Backlogs could be defined in three broad categories:

- Backlogs regarding access to basic water and sanitation services. (Basic water and sanitation services in terms of national norms and standards);
- Conditional backlogs (lack of maintenance); and
- Capacity backlogs (increase in consumers).

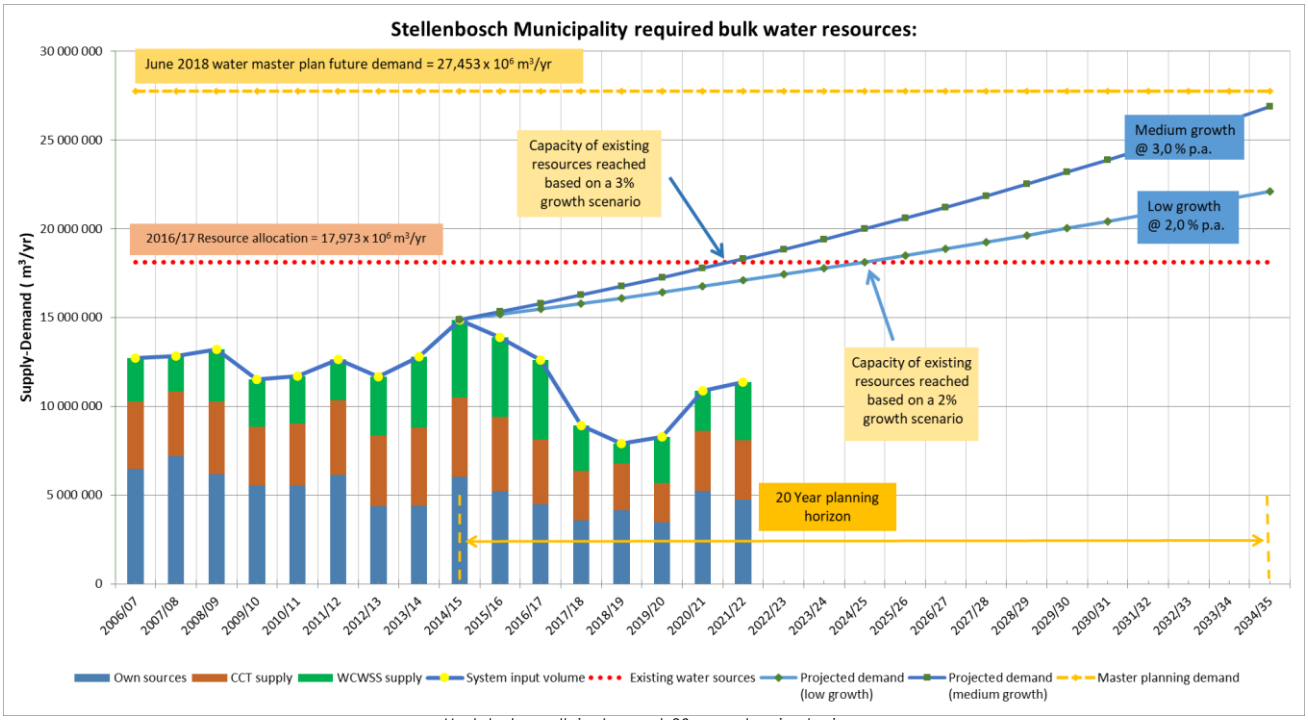
7.3.8.5 Backlogs – Access to Basic Levels of Services

All indigent households receive free basic water (the first six kilolitres of water) and sanitation services.

All the formal households in urban areas of the municipality are provided with water connections and waterborne sanitation facilities inside the houses (higher level of service). Communal standpipes and ablution facilities are provided in the informal areas as a temporary emergency service. Communal standpipes represent the weakest part of a network's water supply services. Standpipes are often constructed in ways that cannot withstand excessive use (and abuse) and are often neglected in terms of operation and maintenance, adversely affecting the health of their already vulnerable and poor users.

A sustainable type of water and sanitation facility needs to be provided to households with current service levels below RDP standards. Stellenbosch Municipality is committed to supporting private landowners as far as possible in addressing the current service backlog on farms.

Figure 38: Water supply and accommodating growth (Total for WCO24)



Updated growth in demand: 20-year planning horizon

Detailed water balance and future water demand projection models were developed as part of the WSDP process to adequately plan for the augmentation of the existing water sources.
Groundwater is now seen as a potential water source and will be investigated and evaluated after the new water resources study is completed.

Based on the municipality's IWA Water Balance Sheet for the 2022/23 financial year, the municipality recorded 28.2% for "non-revenue" water, which is a decrease of 1.5 % from the previous financial year, and 13.3% for real network losses. The no-revenue water for the 2022/23 financial year is 28.2%, which is above the target set of 25%. The real physical network losses are 13.3%, which is below the best practice value of 15%.

Figure 39: Water Losses from July 2022 to June 2023

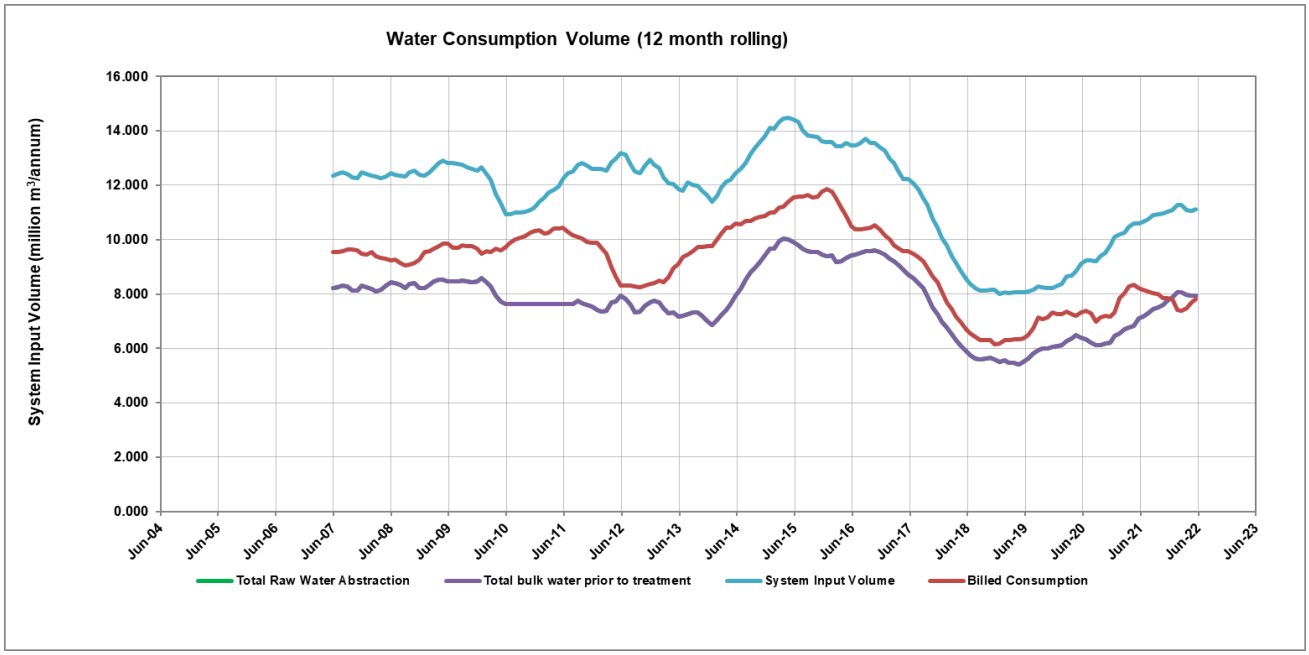
System input volume (SIV): Jul 2023 to Jun 2024 ; kL (water demand in reticulation system)				**10 862 620**	**100%**
Potable water	Authorised consumption 84.0%	Revenue water 71.8%	Billed metered	7 795 404	71.8%
			Billed unmetered	0	0.0%
		Non-revenue water 28.2%	Unbilled metered	0	0.0%
			Unbilled unmetered	1 330 637	12.2%
	Water losses 16.0%		Apparent losses	295 218	2.7%
			Real network losses	1 441 361	13.3%

Non-revenue water (NRW) ; kL	**3 067 216**	**28.2%**
Real network losses ; kL	**1 441 361**	**13.3%**

7.3.8.6 Borehole Drilling in WCO24

Part of the drought mitigation plan was to manufacture and install water purification plants in the Stellenbosch Municipality water networks at strategic positions. The containerised water purification plants treat water up to SANS 241 standards before it is included in the water supply networks. This water is, however, more expensive compared to our Ida's Valley WTP supply and is not used unless necessary.

Figure 40: Stellenbosch Bulk Water Consumption



7.3.9 Long-Term Water Conservation and Water Demand Management Strategy

A comprehensive Water Conservation and Water Demand Management (WC and WDM) Strategy which includes a 10-year financial plan, has been developed. The strategy has two goals. The municipality will:

- Prioritise the implementation of the WC and WDM Strategy; and
- Ensure ongoing planning, management, monitoring, and enabling environment.

This long-term WC and WDM Strategy was approved by the Council on Tuesday, 25 February 2014 and has since been implemented. Water Conservation and Water Demand Management (WC/WDM) are more cost-effective and have a lower environmental impact when compared with developing new sources of supply, provided there is scope for implementing WC / WDM measures. The payback period for the implementation of WC / WDM in this municipality is 3 years, which is considerably less than the 20 years that one would expect with major infrastructure projects. The updating of the long-term plan is underway.

The results of the successful implementation of the strategy are evident, with declining input volumes and lower water losses recorded since implementation started. The active Leak Repair Programme, the installation of the Water Demand Management Device, the active replacement of faulty water meters and the replacement of asbestos cement pipelines all contributed to below-average Real Network Losses and non-revenue water losses. It is, therefore, an effective way of delaying the development of infrastructure for new water resources and reducing the need to upgrade or construct new bulk water infrastructure.

WC / WDM involves measures which:

Figure 41: WC / WDM Measures

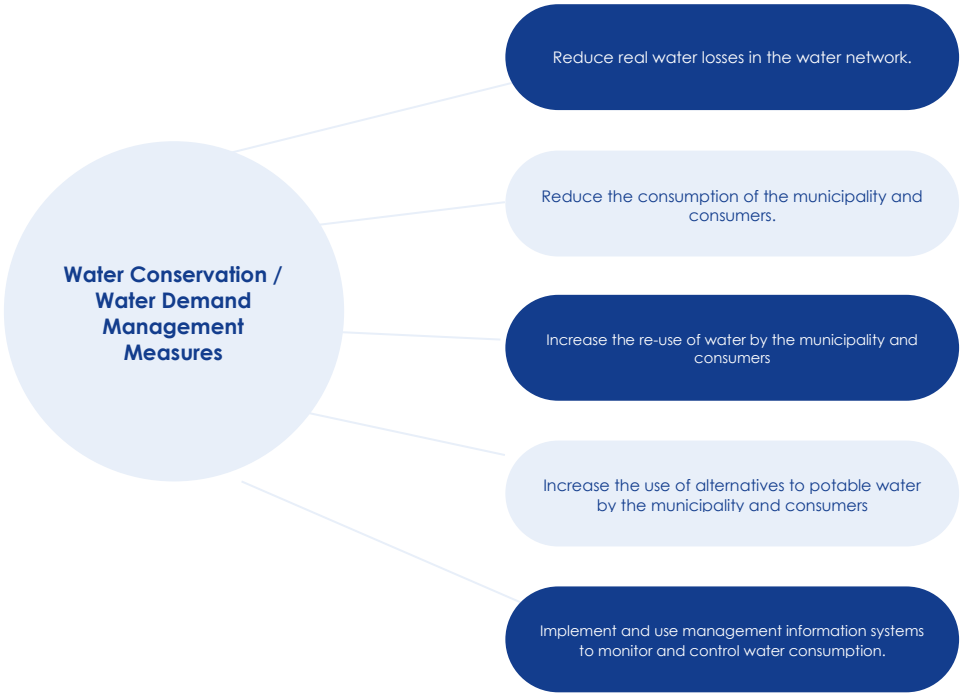


Figure 42: Stellenbosch Bulk Water input volumes

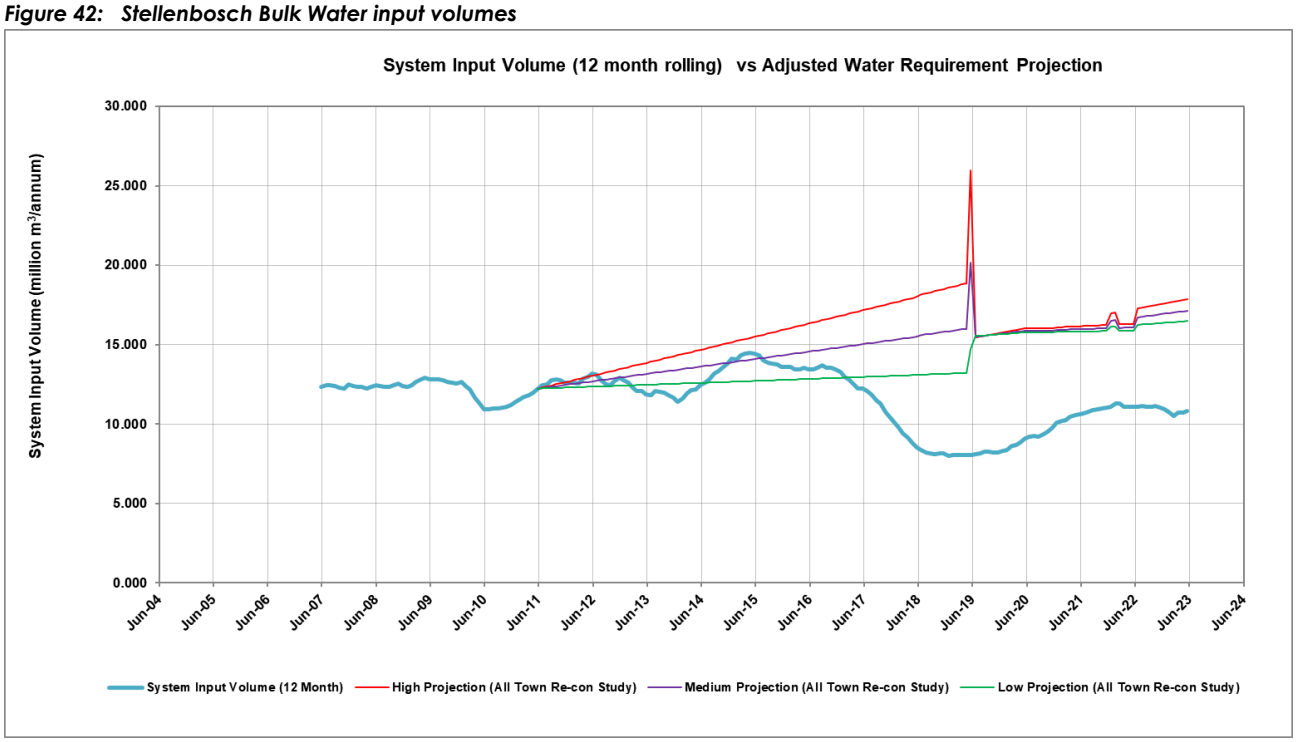
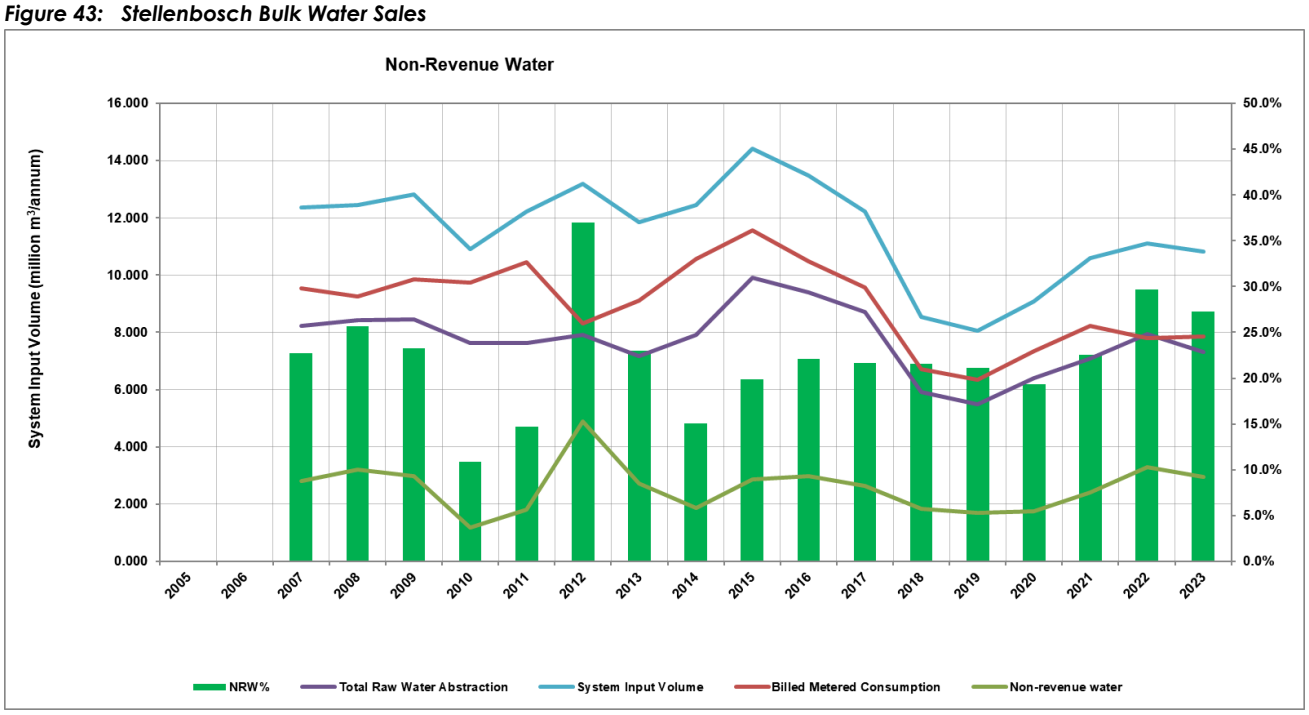
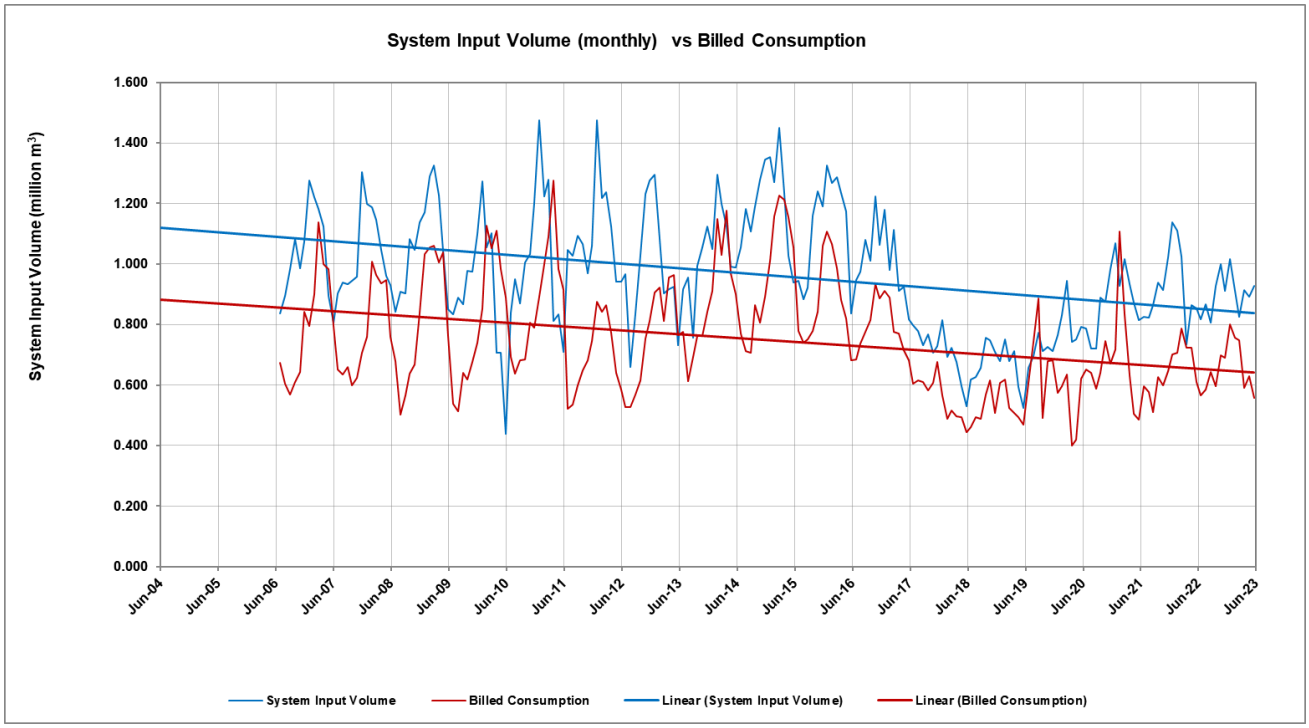


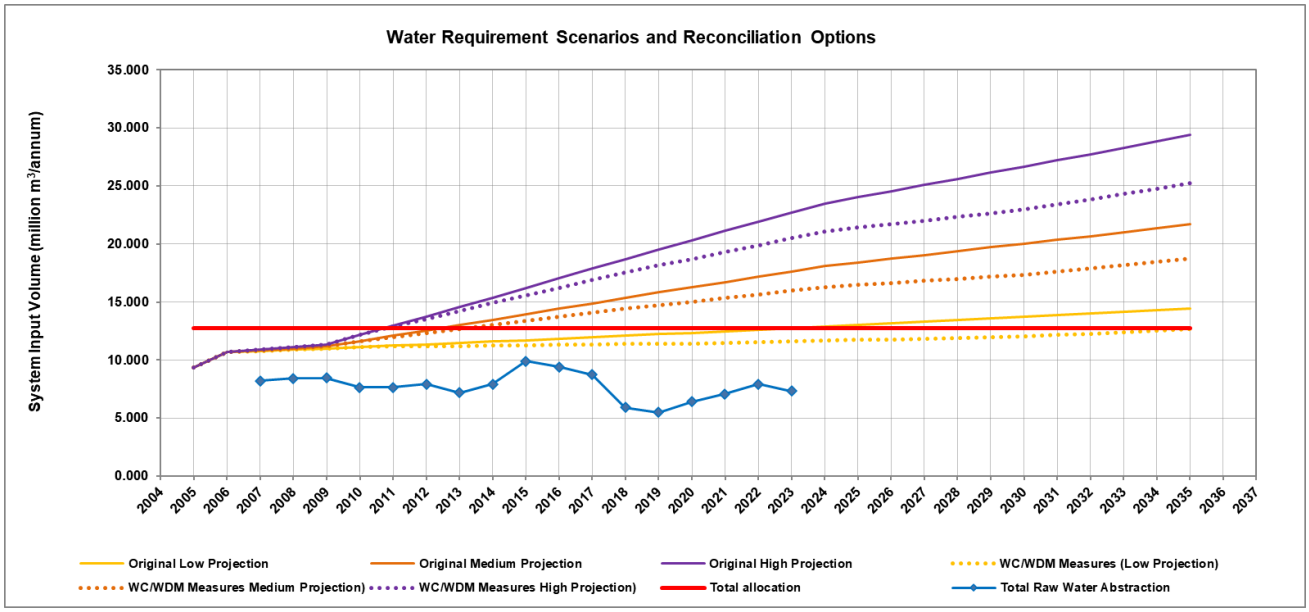
Figure 43: Stellenbosch Bulk Water Sales





The unrestricted growth in water demand versus the growth in water demand assuming WC and WDM are implemented as shown in the figure below.

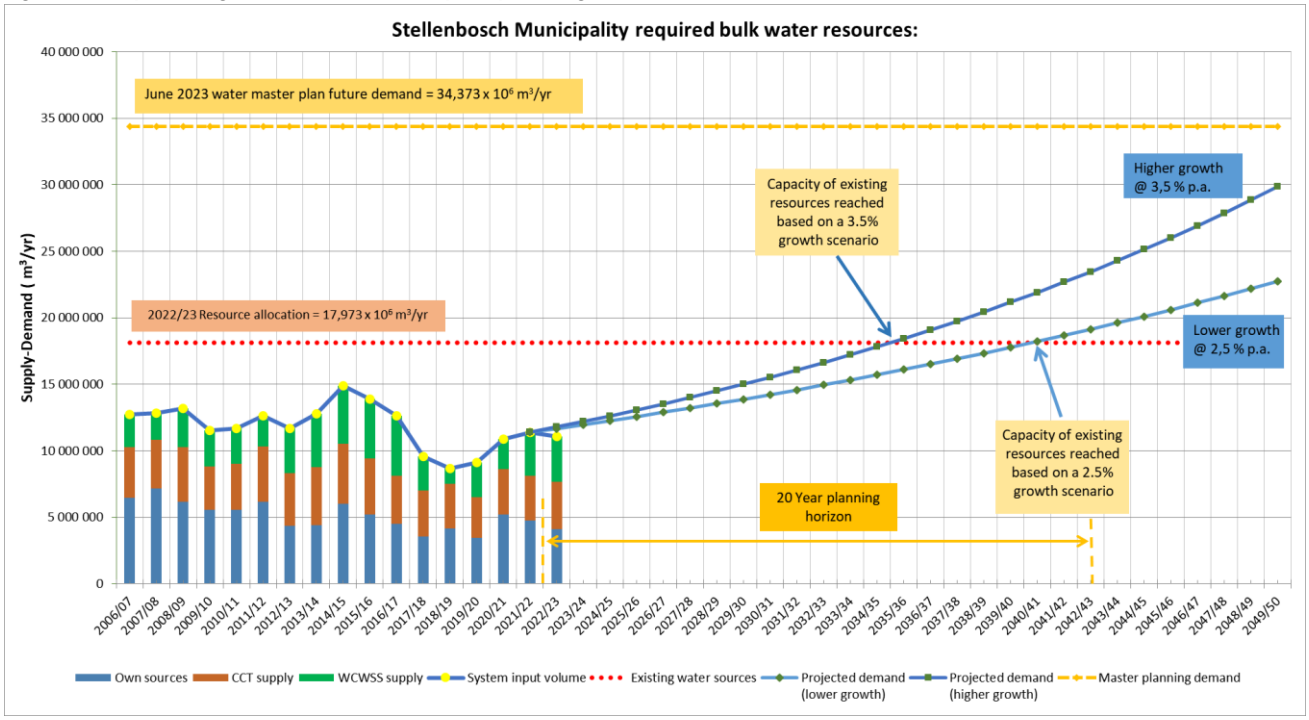
Figure 44: Unrestricted versus WDM growth in demand

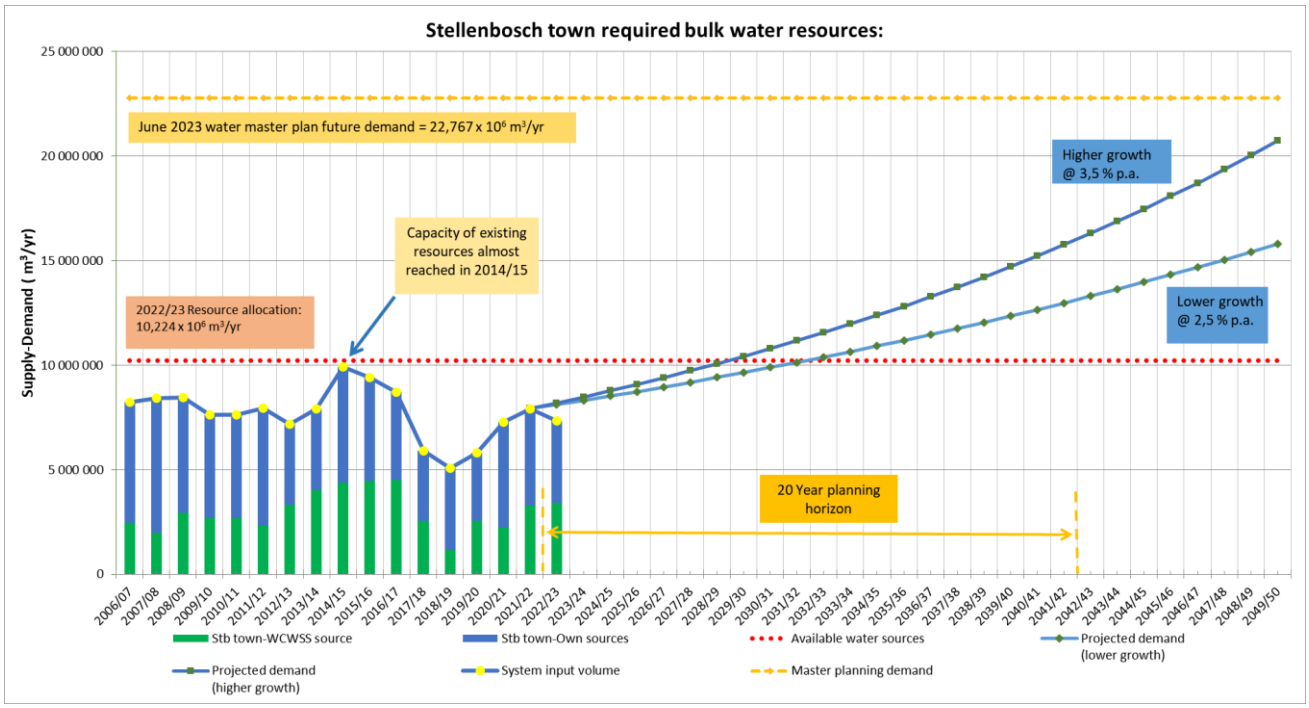


Note that each town in the municipality has water supplies independent of each other. When implementing WC / WDM in the municipality, it is critical to implement it in those towns where the existing supply will become inadequate for the demand as soon as possible. This will enable the municipality to delay the implementation of expensive infrastructure. The estimated budget required is about R80 million over 10 years.

The municipality embarked on a Drought Intervention Programme that accelerated and expanded some of the WC / WDM plans and programmes.

Figure 45: Updated growth in demand 20-year planning horizon





7.3.10 Safety and Security Strategy

The purpose of the Safety and Security Strategy is thus to reduce crime and increase safety through an integrated, multi-pronged approach. The strategy is revised annually to ensure that it remains relevant to the real challenges of the day. To this end, the municipality partners with a range of stakeholders ranging from the Western Cape Government, the Cape Winelands District Municipality, SAPS, and Stellenbosch University, as well as various private, public, and community-based safety and security organisations and institutions.

The Stellenbosch Safety Partnership (SSP) serves as an operational platform for safety and security entities to plan and operationalise enforcement plans. It's very important to break down barriers between departments and private organisations that have similar goals. Without an integrated, multidisciplinary approach that includes everyone, no strategy will work. This method has been shown to work in reducing crime. The SSP is open to any registered entity that contributes towards safety and security initiatives in the Stellenbosch Municipality.

The Stellenbosch Municipality has and continues to invest in and support neighbourhood watches (NHWs) and mobilise communities to support them. This includes direct assistance to NHWs to formalise their registration with the Department of Police Oversight and Community Safety (DPOCS) so that they can qualify for financial support and participate in sanctioned safety projects. The NHWs form a critical part of the community-based safety focus of the municipality in that they are located in the communities and understand the particular challenges faced by those communities. In addition to the support received from DOCS, the municipality continues to provide training for under-resourced neighbourhood watches and provides them with radios for swift and effective communication with the municipal control room as and when required. To achieve this, the following role players have been identified as key stakeholders and partners for success:

- South African Police Services (SAPS);
- Department of Community Safety (DOCS);
- Cape Winelands District Municipality (CWDM);
- Neighbourhood watches and farm watches;
- Community Policing Forums (CPFs);
- Private and corporate businesses;
- Private security companies;
- Winelands Safety Initiative (WSI);
- Department of Correctional Services (DCS);
- Department of Justice (DoJ);
- University of Stellenbosch (Campus Control); and
- Stellenbosch Municipality
  - Law Enforcement
  - Traffic Services
  - Fire and Rescue
  - Disaster Management.

Building collaborative relationships with our community stakeholders and highlighting the Council's commitment to maintaining strong partnerships with primary law enforcement agencies remains the foundation of ensuring safety throughout the Greater Stellenbosch.

The control room is fully functional and situated at the Stellenbosch Fire Department. The municipality still strives and will continue to, as part of the strategy, to provide a space where all safety and security stakeholders can jointly monitor and communicate with each other on safety and security matters. This includes the monitoring of municipal bylaw transgressions, criminal activity, emergency response in case of disasters, emergencies, and a range of other safety and security-related incidents.

One dedicated emergency number is available to residents within the municipal boundaries, which will mobilise all relevant units in response to alerts received on this number: **021 808 8999.** Additionally, the control room also monitors a dedicated WhatsApp number for general and safety complaints within the municipal boundaries of Stellenbosch. The WhatsApp number is **079 622 4722.**

All registered NHWs and security companies registered with the SSP have been and are in the process of being allocated space in the control centre.

Awareness initiatives have been and will continue to be launched as they contribute to making communities aware of crime prevention tips and other preventative tips, for example, fire safety and what to do in case of disasters. This will be a joint approach between role-players, supplemented based on crime patterns and situations experienced. Training will also be provided to enhance safety initiatives, for example, road safety (crossing of roads).

The Community Safety Forum (CSF) was approved by the Council on 30 March 2022. The CSF is a multi-stakeholder forum that will address matters of community safety and security in the WC024 area. The purpose of the CSF is to promote the development of communities in a safe environment and provide access to high-quality services at the local government level through multi-agency collaboration between the different spheres of government and communities. The CSF, as a multi-sectoral structure, would champion the coordination, integration, and implementation of crime and violence prevention and community safety initiatives. The CSF has three clusters, namely: Law Enforcement, Social Cohesion and Crime Prevention through Environmental Design.

Fire Services

The Stellenbosch Municipal Fire and Rescue section is dedicated to the provision of services that seek to safeguard the public against fire and other natural and man-made disasters and emergencies.

The role of the Fire and Rescue Services is to deal proactively and reactively with the following:

1. Integrated development planning towards uniform services;
2. Coordination and regulation of local authority fire services, designated fire authorities and volunteer fire associations;
3. Development of specialised fire services capacity to deal with specialised fire risks prevalent in the area such as veldfires, chemical, informal settlements fires, etc;
4. Development of specialised dangerous goods incident response capacity to perform incident stabilisation and perform oversight of cleaning operations;
5. Development of specialised rescue services capacity focusing on the rescue disciplines prevalent in the area of jurisdiction as a priority;
6. Coordination of the standardisation of infrastructure, vehicles, equipment, and operational procedures;
7. Facilitation and coordination of the training and development of practitioners;
8. Development and facilitation of the implementation of standardised municipal by-laws;
9. Coordinate planning for the provision of fire safety and prevention;
10. Development, implementation, and maintenance of mutual aid agreements amongst the local fire services, designated fire authorities, Fire Protection Associations, and volunteer fire associations;
11. Development, support and implementation of community-based fire safety and prevention programs;
12. Establishment and maintenance of a District Fire Service Coordination Forum;
13. Preventing the outbreak and or spread of a fire, by making arrangements amongst others for: -
    a. the provision of information, publicity, training, education, and encouragement in respect

of the steps to be taken to prevent fires and death, or injury by fire.
- the giving of advice, on request, about – how to prevent fires and restrict their spread in buildings and other property; the means of escape from buildings and other property in case of fire;
- conducting regular and random fire safety inspections at any premises where the Chief Fire Officer or his or her designate deems necessary.
- providing advice on the means of escape from buildings and other property in case of fire;

14. Fighting and extinguishing a fire; by making arrangements amongst others for: -
    - having sufficient staff, equipment, and vehicles at its disposal to deal with the fire risks in its area of jurisdiction – a risk-based approach.
    - the development and implementation of standard operating procedures for use during firefighting operations; and
    - call taking and dispatching facilities training for dealing with incoming calls to report fires and summoning personnel amongst others.
15. Control and stabilization of dangerous goods incidents.
16. Protection of life and or property against fire or other related danger.
17. Rescue of life and or property from fire or another form of entrapment.
18. Rendering of an emergency medical care.
19. Performance of fire safety activities.
20. Participation in special events planning.
21. Provision of fire resilience training to fire practitioners and civil society at large.
22. Maintenance of fire service equipment, infrastructure and or materials.
23. Conducting fire risk assessments.
24. Provision of training to fire services practitioners.
25. Procurement of equipment, materials and other supplies required to perform the functions optimally.
26. Provision of support in the implementation of Disaster Management Act, 2002 (Act No. 57 of 2002.
27. Performance of any other function connected with any of the matters contemplated in paragraphs (m) to (v)

Traffic Services

Stellenbosch Municipality has a legislative mandate to provide traffic services to the general public and its community and to ensure safe road usage in the municipal area. Traffic Services is committed to managing, controlling, and improving road safety in the municipal area by providing effective Traffic Administration and Traffic Law Enforcement services.

This will be achieved through the implementation of specific operational activities throughout the year, which focus on enforcement and education. The enforcement of public transport violations, speed violations, and sustained education at schools will be a specific focus for this year.

Another focus is also to improve the smart policing concept by optimally utilising technology for our officers, fine devices, and other policing techniques to provide effective and efficient services at our Motor Vehicle Registration and Licensing, Driver License Testing Centre, and our Vehicle Testing Centre.

The Traffic Management Plan contains the full spectrum of road safety programmes and projects across all functions, stakeholders, and users in WC024. The plan describes the various challenges to road safety and presents a range of action plans to address or mitigate these challenges.

Traffic Services is committed to:

- Ensure the road safety of all members of the community by providing quality traffic services in all its divisions (Traffic Administration, Traffic Law Enforcement, Licensing, Education and Accident Statistics);
- Reducing the accident rate, which will result in fewer fatalities and injuries;
- Increase the voluntary compliance of road users with respect to the rules, legislation, and regulations of the road;
- Improve management practises throughout all traffic services divisions; and
- Provide a safe environment by integrating best practices with internal and external agencies and role-players.

Traffic Services will focus on,

- Ensure the constant free flow of traffic;
- Enforcement of the National Road Traffic Act and the National Land Transport Act;
- To achieve a measurable improvement in road user behaviour, including the skill level of drivers, safer decision-making, and better regard for other road users;
- To reduce the incidence of traffic offences, including speeding, dangerous driving, drunk-driving, driving under the influence of a narcotic substance, dangerous overtaking, moving violations, etc;
- Parking enforcement / management;
- To ensure that un-roadworthy (including overloaded) vehicles are removed from the road;
- Point duty during the morning, midday, and evening peak at critical locations, during loadshedding, as well as school points;
- Special operations team to focus on driving under the influence of alcohol or drugs, illegal racing, and transportation of illegal substances;
- Road safety training and education are provided for crèches, nurseries, schools, primary / high schools, colleges, and universities, as well as for pedestrians, cyclists, farm workers, rehabilitation centres and youth groups. Training also includes learner's license programmes for youth and scholar patrol and level-crossing awareness;
- Events (road closures, escort duties);
- Public transport activities and checking of roadworthy status buses and minibuses;
- ANPR (automatic number-plate recognition) focusing on offenders with outstanding fines;
- Conducting driving and learner's license testing;
- Conducting driver's license conversions / renewals;
- Accepting and processing Professional Driving Permit (PrDP) applications;
- Conducting vehicle testing (all classes of vehicles);
- Vehicle registration and licensing;
- Ensure effective court section functioning with the assistance of the appointed external service provider to process all notices; and
- Sound financial management of the court section.

Law Enforcement

With the review of the Safety Strategy, the municipality has had to adapt to the changing environment of crime in its area and actively pursue closer working relationships with SAPS, private security, and neighbourhood watches active in the WC024 area to be able to make an impact. It is common knowledge that criminals become smarter and migrate from neighbourhood municipalities, which means that the municipality has to think smarter to always be one step ahead.

The municipality has completed all three phases of the action plan as identified during the previous review. This includes the installation of License Plate Recognition cameras (LPR) at all the main

entrances and exits to Stellenbosch and Franschhoek towns. These LPR cameras are supplemented with additional LPR cameras within residential areas, which make it possible to track the direction of suspect vehicles linked to crimes picked up by these. The municipality continuously invests in CCTV to enhance safety. The municipality also has a CCTV Masterplan, which is a ''living'' document and is frequently updated based on needs identified concerning safety.

The use of neighbourhood watches to enhance public safety within the CBD's under the auspice of the "eyes and ears" project has assisted with crime prevention and is deemed to be a successful project.

The focus of Law Enforcement

- Effective monitoring and surveillance of CCTV cameras with reaction units to respond immediately;
- Establishment and implementation of the CBD Safety Project—a zero tolerance approach;
- Weekly operational planning with SAPS and safety partners;
- Amendment of the structure of Law Enforcement to accommodate identified needs;
- Establishment of a Tactical Response Unit (TRU);
- Strengthening coordination of communication strategies between neighbouring municipalities;
- Social Crime Prevention Strategies in conjunction with the Section: Community Development in terms of the Council's Street People Policy and Social Justice SOP;
- Consult with the CWDM in terms of sharing resources and information flow;
- Use of innovative technology to improve enforcement strategies;
- Compile a Security and Safety Camera Master Plan for WC024;
- Completion of the municipal control room, Joint Operating Centre (JOC);
- Issuing of radios to all neighbourhood watches to be able to communicate with and through the Stellenbosch Municipality control room (JOC);
- Provide training to neighbourhood watches;
- Implementation of the externally funded Law Enforcement (Rent-a-Cop) Policy; and
- Implementation of the Reservist policy.

7.3.11 Disaster Management Plan

The National Disaster Management Centre (NDMC) provided a set of guidelines, developed in terms of Section 19(a) of the Disaster Management Act, 2002 (Act No. 57 of 2002) (DMA) and Section 3.6 of the National Disaster Management Framework, 2005 (NDMF), that provide a uniform structure and checklist to organs of state to develop a Disaster Management Plan.

This plan confirms the arrangements for managing disaster risks and for preparing for and responding to disasters within the Greater Stellenbosch Municipality as required by the Disaster Management Act, 2002 (Act 57 of 2002).

SECTION 53(1) DISASTER MANAGEMENT ACT, 2002 (ACT NO. 57 OF 2002)
a) Prepare a disaster management plan for its area according to the circumstances prevailing in the area; b) Coordinate and align the implementation of its plan with those of other organs of state and institutional role-players; and c) Regularly review and update its plan; and through appropriate mechanisms, processes, and procedures established in terms of Chapter 4 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000), consult the local community on the preparation or amendment of its plan.

7.3.11.1 The Key Outcome of the Disaster Management Plan

The Disaster Management Plan (DMP) is reviewed annually and:

- anticipates the types of disasters that are likely to occur in its area of jurisdiction and their possible effect;
- places emphasis on measures that reduce the vulnerability of disaster-prone areas, communities, and households at risk;
- promotes disaster management research;
- identifies and address weaknesses in capacity to deal with disasters;
- provides for appropriate prevention and mitigation strategies;
- facilitates a rapid and effective response to disaster; and
- Post-disaster recovery and rehabilitation.

7.3.11.2 Linkage to Stellenbosch Municipality's IDP

The MSA and the Disaster Management Act require the inclusion of the Disaster Management Plan into the Integrated Development Plan (IDP) of the Stellenbosch Municipality as a core component of the IDP document. However, it is not practical to include the entire Disaster Management Plan with annexures within the IDP of the Stellenbosch Municipality. Therefore, a summary of the key points is encapsulated in the IDP.

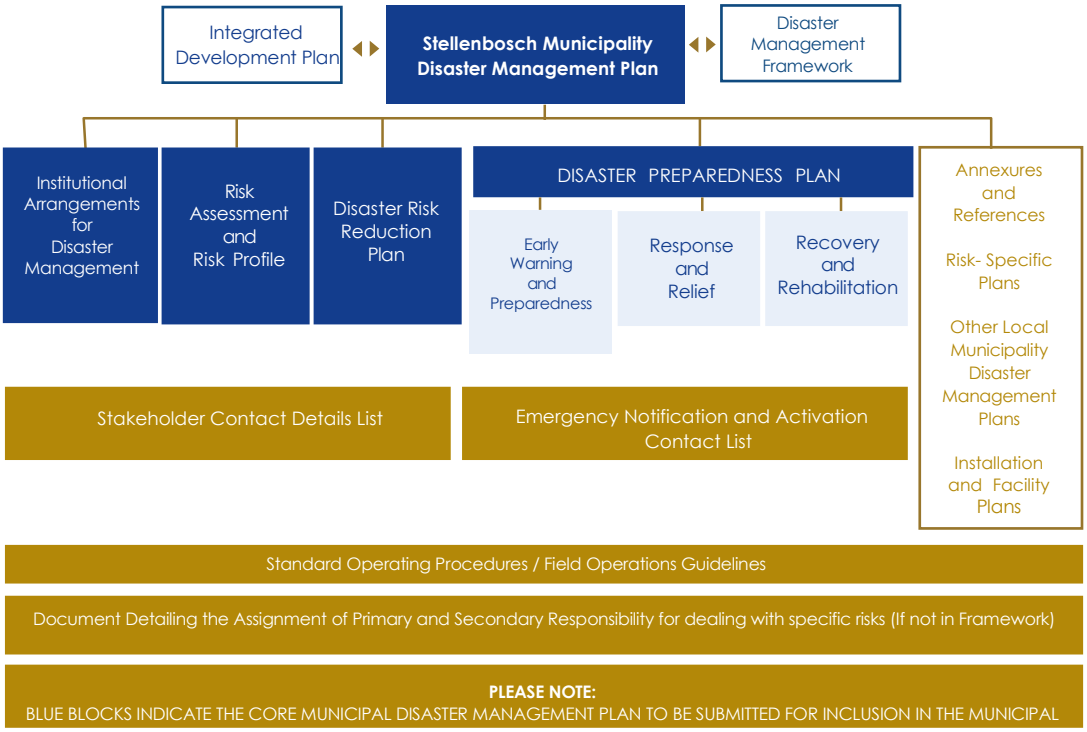
7.3.11.3 Linkage to the Disaster Management Framework of the CWDM

The Stellenbosch Municipality must prepare and execute its Disaster Management Plan within the Disaster Management Framework of the Cape Winelands District Municipality. The National, Western Cape Provincial, and Cape Winelands' frameworks guide the development of the municipal Disaster Management Plan and future versions of this plan.

7.3.11.4 Structure of the Disaster Management Plan

The municipal Disaster Management Plan of Stellenbosch Municipality consists of the components as indicated in the figure below:

Figure 46: Structure of Disaster Management Plan



7.3.11.5 The Purpose of the Stellenbosch Municipality Disaster Management

The purpose of Stellenbosch Municipality Disaster Management is to ensure coordination of multi-disciplinary and multi-sectorial risk reduction through the integrated institutional capacity for disaster risk management, risk assessment, response and recovery, and implementation of measures aimed at:

- Preventing or reducing the risk of disasters;
- Mitigating the severity or consequences of disasters;
- Emergency preparedness;
- Rapid and effective response to disasters; and
- Post-disaster recovery and rehabilitation.

7.3.11.6 Risk assessment throughout WCO24

An all-ward-based Disaster Risk Assessment was conducted in collaboration with the Cape Winelands District Municipality to identify all possible hazards that could impact the community and environment of Greater Stellenbosch was undertaken and completed. As the environment is dynamic and constantly changing, so are the risks that affect our communities. In the period since the risk assessments took place, some of these risks would have been addressed by projects implemented by municipalities; however, new risks might have also emerged. Therefore, it is necessary to regularly review the risk assessments. Several risks were identified; however, six were identified as high-priority risks.

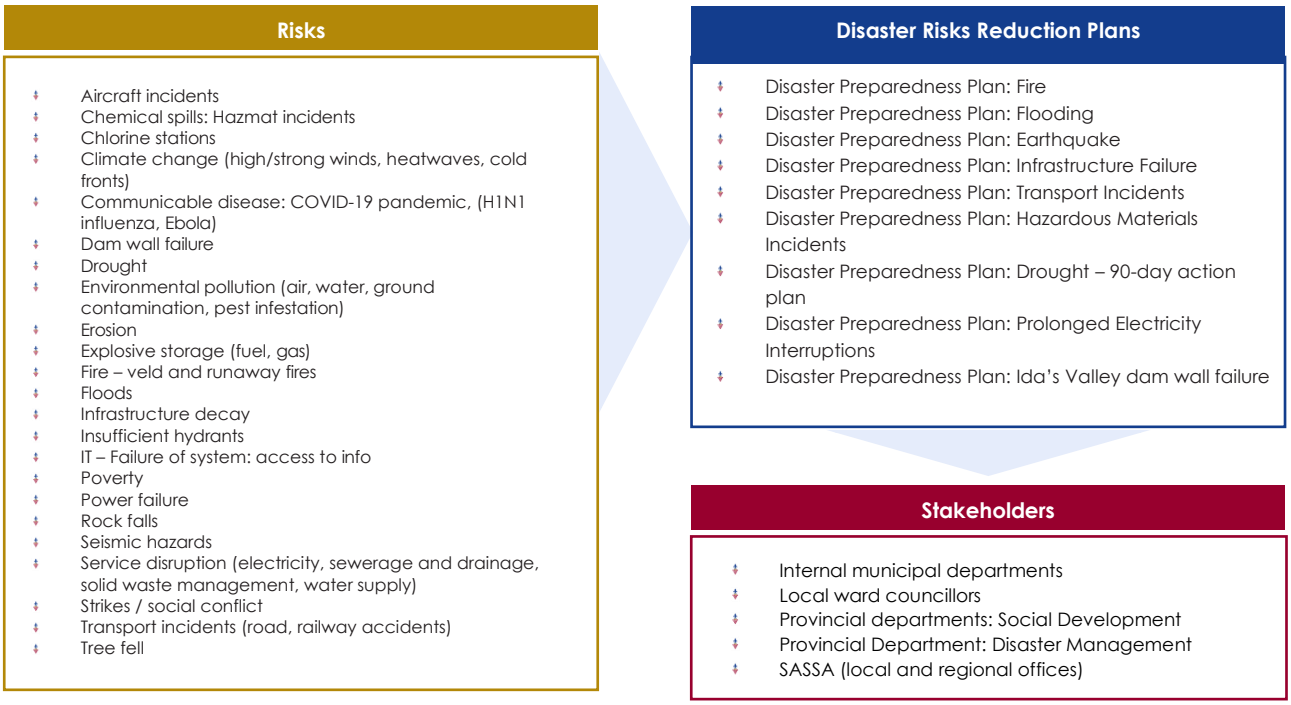
High-priority risks identified that pose a risk to the WCO24 are listed in the table below.

Table 50: High-Priority Risks Identified

High Priority Risks	Description of risks
A. Inability to control urbanisation	"Urbanisation: the increase in the number of people living in towns and cities, resulting in the growth of urban populations." Several disadvantages occur with rapid and unplanned urban growth. These disadvantages include, but are not limited to, poor infrastructure / inadequate housing, water and sanitation, waste disposal and pollution, and transport and healthcare services.
B. Increased poverty and unemployment	Poverty and unemployment directly correlate with the quality of life of the members of the community. The risk is exacerbated by the expansion of the informal sector and a low-skilled population.
C. Access to basic services	The lack of basic services results in major personal and environmental health concerns. Lack of formal electrical infrastructure results in structural fire risks within informal settlements.
D. Safety and Security	Human-induced hazards such as crime (which includes theft, robbery, rape, and murder), gangsterism, and alcohol and drug abuse remain one of the top hazards in most wards within the Stellenbosch municipal area.
E. Poor / no electricity	Inadequate electricity supply is not only a result of cable theft but also of continuing population growth, specifically within the informal settlements. Increased population growth leads to the increased erection of informal structures that require electricity. In most cases, electricity is obtained illegally through illegal electrical connections. Cable theft is becoming more common in larger parts of South Africa, and the Stellenbosch municipal area is not excluded from this phenomenon. This hinders the operations of businesses, households, and transportation systems.
F. Illegal dumping	Illegal dumping poses great environmental and health risks. Not only are these locations where infectious diseases spread, but they also attract unwanted pests such as cockroaches, mice, and rats. In most cases, illegal dumping occurs in highly populated informal settlements due to a lack of proper and frequent waste disposal.

The figure below illustrates the types of disasters that pose the highest risks within the area of the Stellenbosch Municipality, the disaster risk reduction plans, and stakeholders in the event of a disaster. The municipality engages on numerous platforms by partnering with stakeholders to gain access to new resources, information, expertise, and skills to facilitate service delivery.

Figure 47: Highest Risk, Disaster Risk Reduction Plans and Stakeholders



7.3.11.7 Implementation Plan: Disaster Management

Table 51: Summary Results: Disaster Management Plan - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24
☺	Project completed	7	1
😐	Project in progress.	0	5
☹	Not completed / No budget available / District Function / Provincial Function	0	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**7**	**6**

Table 52: Disaster Management Interventions

Funding Type							Project Rating					
▲	Municipal Funding	●	Grant Funding	■	External Loan / Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

IMPLEMENTATION PLAN: DISASTER MANAGEMENT																		Performance Comment
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project description	Stakeholders	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Conduct fire awareness sessions	Number of fire awareness sessions conducted by 30 June	Safer Communities Project Plan (For implementation throughout the year: Fire Resilient Communities)	Disaster Management and other internal stakeholders	240	48	48	48	48	48	▲	☺	😐	n/a	n/a	n/a	59 fire awareness sessions had been conducted by 30 June 2023. 52 fire awareness sessions will be conducted by 28 February 2024.

IMPLEMENTATION PLAN: DISASTER MANAGEMENT																		
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project description	Stakeholders	5-year target	Year 1 Target	Year 2 Target	Year 3 Target	Year 4 Target	Year 5 Target	Funding Type	Progress Rating					Performance Comment
						2022/23	2023/24	2024/25	2025/26	2026/27		2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Facilitate COVID-19 vaccination drives in WCO24	Number of COVID-19 vaccination drives facilitated by 30 June	COVID-19 is a respiratory illness similar to the flu (cough, fever, fatigue and aching body / muscles). More commonly than the flu, it can become severe causing viral pneumonia (difficulty breathing).	Department of Health, Disaster Management and all relevant Stakeholders	5	5	n/a	n/a	n/a	n/a	▲	☺	n/a	n/a	n/a	n/a	This IDP deliverable was completed in collaboration with the DoH.
TBC	Respond to fire incidents within 14 minutes	Percentage of fire incidents responded to within 14 minutes	Flood / Fire Response	Disaster Management	85%	85%	85%	85%	85%	85%	▲	☺	😐	n/a	n/a	n/a	Target achieved with 93.92%. 15 calls were attended to within 14 minutes. The target achieved for the 2023/24 financial year by 28 February 2024 is 76.60%.
TBC	Installation of smoke alarms	Number of smoke alarms installed by 30 June	Fire Prevention / Safety	Disaster Management	1 500	300	300	300	300	300	▲	☺	😐	n/a	n/a	n/a	Target achieved. 777 smoke alarm detectors were installed in the 2022/23 financial year. 366 smoke detectors had been installed by 28 February 2024.
TBC	Implement water safety programmes within WCO24	Number of water safety programmes implemented within WCO24 by 30 June	Water Safety Programmes	Disaster Management Santam / NSRI	10	2	2	2	2	2	▲	☺	😐	n/a	n/a	n/a	Two (2) water safety programmes were implemented by 30 June 2023. One (1) water safety programme will be implemented by 28 February 2024.

IMPLEMENTATION PLAN: DISASTER MANAGEMENT																		Performance Comment
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Project description	Stakeholders	5-year target	Year 1 Target	Year 2 Target	Year 3 Target	Year 4 Target	Year 5 Target	Funding Type	Progress Rating					
						2022/23	2023/24	2024/25	2025/26	2026/27		2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Create EPWP job opportunities within the Department: Fire and Disaster Management	Number of EPWP jobs created within the Department: Fire and Disaster Management by 30 June	EPWP – job creation initiative across all departments	EPWP Project-holders	50	10	10	10	10	10	▲	☺	😐	n/a	n/a	n/a	Target achieved. 16 jobs were created in the 2022/23 financial year. 16 appointments for the 2023/24 financial year by 28 February 2024. Appointments are dependent on the availability of EPWP grant funds.
TBC	Conduct disaster risk assessments in WCO24	Number of disaster risk assessments conducted in WCO24 by 30 June	Disaster Risk Assessments conducted to determine the increase in vulnerability: • Croydon • Jamestown • Lanquedoc • Langrug • Kayamandi • Jonkershoek • Groot Drakenstein • Backsberg	Disaster Management	10	2	2	2	2	2	▲	☺	☺	n/a	n/a	n/a	Target achieved. Three (3) risk assessments were completed in the 2022/23 financial year. One (1) risk assessment to be completed by 28 February 2024.

7.3.12 Local Economic Development Strategy

Local Economic Development (LED) is not an explicit municipal function as defined in the Constitution of the Republic of South Africa, 1996. Instead, it is an obligation imposed on local government in terms of sections 152 and 153 of the Constitution that stipulates the objectives of local government are to promote social and economic development within its financial and administrative capacity.

Stellenbosch Municipality is thus legally compelled to promote social and economic development in its area of jurisdiction and should play the leading role in municipal sector planning.

The focus on individual economic sectors and spatial planning as the key focus areas, rather than on social and economic development results tends to delink economic growth benefits (increase in indicators like GDP, per capita income, etc.) into local economic development benefits (improvement in the life expectancy rate, infant mortality rate, literacy rate, and poverty rate).

Local economic development is the means of systematic identification, development, and utilisation of economic opportunity to benefit local businesses and create opportunities for local communities to improve the lives of residents.

The growth of the informal economy reduces the demand for jobs while increasing the number of entrepreneurs and potential contributors to private sector demand.

The health of the entire economy is important. The economy does not divide neatly into the 'formal sector' and the 'informal sector'. Rather, the different sectors, such as manufacturing, tourism, services, and construction, are on a continuum that has a more formal and a more informal end.

The great challenge to local government, in its support for economic development, is to enable job opportunities at different points along the continuum while ensuring health and safety, orderly planning, and management. All work, whether on the more formal or more informal ends of the continuum, has to be valued, especially when unemployment is high and when there is a highly probable link between unemployment and crime. The number of people relying on the informal economy for work can and will increase, while the formal economy struggles to grow and make meaningful progress in global markets.

Given the above, local economic development is therefore a multi-stakeholder effort in support of creating economic opportunities for both the private sector and the local community.

7.3.12.1 Strategic approach

The strategic approach to LED in general is to create economic opportunities for all citizens residing in the Stellenbosch Municipal Area. It is imperative that the municipality, in partnership with role players in society, review its strategy going forward to ensure better resilience in its economy to deal with future challenges and contribute towards better livelihoods for all.

Technology changes, especially connectivity, have become more important for businesses and the government to do business. This was highlighted by the lockdown experience that forced the municipalities to work remotely.

The following ways of doing business must be seen within the context of the "new normal":

- To maximise prospects for sustained economic growth, stakeholders must be permitted to strengthen their competitiveness and collaboration within the local business environment.

Networking, local government responsiveness to business needs, effective service delivery, and business-oriented organisational structuring will be used to address this aspect;

- New business development or investment and expansion of existing businesses will be actively promoted, as the consequence of increased investment more often than not resulting in new jobs and local economic growth. Spatial development framework planning, the Integrated Zoning Scheme, aligned municipal infrastructure services provision, and municipal financial management tools will be used to address this aspect;
- It appears that the formal economy is rapidly becoming more informal, as seen in the increase in the number of occupational practices and businesses run from residential premises. The informal economy offers diverse opportunities for absorbing those who have lost their jobs and for new entrants into the economy. The integrated zoning scheme, aligned municipal infrastructure services provision, and municipal financial management tools will be used to address this aspect;
- Create an enabling environment. An enabling environment refers to "a set of policies, institutions, support services, and other conditions that collectively improve or create a general business setting where enterprises and business activities can start, develop, and thrive." Spatial Development Framework planning, the integrated zoning scheme, aligned municipal infrastructure services provision, and municipal financial management tools will be used to address this aspect; and
- The formal and informal parts of the economy are mutually interdependent. The good health of one depends on the good health of the other. It is difficult to promote the growth of smaller enterprises if the overall rate of economic growth is slow. Dedicated networking projects to create opportunities for the informal economy to contribute to the demands of the formal economy will be used to address this aspect.

7.3.12.2 Implementation Plan: Local Economic Development (LED)

Table 53: Summary Results: Local Economic Development (LED) - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24
☺	Project completed	7	0
😐	Project in progress.	2	9
☹	Not completed / No budget available / District Function / Provincial Function	0	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**9**	**9**

Table 54: Local Economic Development Interventions

Funding Type								Project Rating					
▲	Municipal Funding	●	Grant Funding	■	External Loan / Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

IMPLEMENTATION PLAN: LOCAL ECONOMIC DEVELOPMENT (LED)																		Performance Comment
IDP Ref No	Strategy	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Description	5-year target	Year 1 Target	Year 2 Target	Year 3 Target	Year 4 Target	Year 5 Target	Funding Type	Progress Rating						
						2022/23	2023/24	2024/25	2025/26	2026/27		2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Strategy 1**: Ensure effective local business networking and sector consultation to improve the municipality's responsiveness to local businesses, entrepreneurs and the economic environment	Facilitate sector meetings	Number of sector meetings facilitated by 30 June	Design and maintain institutional arrangements with all dominant sector players to ensure alignment and information sharing	10	2	2	2	2	2	▲	☺	😐	n/a	n/a	n/a	Target achieved. One (1) economic sector meeting / engagement facilitated for 2023/24 financial year.

IMPLEMENTATION PLAN: LOCAL ECONOMIC DEVELOPMENT (LED)																		
IDP Ref No	Strategy	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Description	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	**Strategy 2:** Establish a networking and mentoring system to ensure SMME development	Conduct business outreach sessions	Number of business outreach sessions conducted by 30 June	Regular seminars and workshops for SMMEs facilitated by the municipality and Private Sector Partners	20	4	4	4	4	4	▲	☺	😐	n/a	n/a	n/a	Target achieved. 6 business outreach sessions were completed by 30 June 2023.
TBC	**Strategy 2:** Establish a networking and mentoring system to ensure SMME development	Facilitate sector meetings	Number of sector meetings facilitated by 30 June	An annual mentorship programme in collaboration with a Non-Profitable Organisation the University and Industry players in the municipal area.	20	4	4	4	4	4	▲	☺	😐	n/a	n/a	n/a	1 mentorship programme facilitated in September 2022. 4 training initiatives were held in the 4th quarter of the 2022/23 financial year.
TBC	**Strategy 3:** Proactively identify opportunities for new investment and expansion	Alignment of the Red Tape Reduction Strategy to the SDF	Number of Red Tape Reduction Strategies aligned to the SDF by 31 May	Align Economic Development Strategies with the SDF of the municipality and ensure service standards are maintained to fast-track land development approvals and authorisations to reduce turnaround time for investors.	1	1	n/a	n/a	n/a	n/a	▲	☺	n/a	n/a	n/a	n/a	The target was achieved in the 2022/23 financial year.

IMPLEMENTATION PLAN: LOCAL ECONOMIC DEVELOPMENT (LED)																		
IDP Ref No	Strategy	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Description	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	**Strategy 3**: Proactively identify opportunities for new investment and expansion	Review the Local Economic Development Strategy	Number of Local Economic Development Strategies reviewed by 30 June	Inclusion of new economic opportunities in the IDP and Economic Development Strategy identified during the municipal public engagement processes for evaluation of feasibility and implementation with stakeholders.	5	1	1	1	1	1	▲	☺	😐	n/a	n/a	n/a	Target achieved.
TBC	**Strategy 4:** Manage and develop tourism as one of the key economic sectors	Submission of quarterly LTO reports to the Municipal Manager	Number of quarterly LTO reports submitted to the Municipal Manager	Facilitate the development of tourism attractions, as contained in the Local Economic Development Strategy, in all sectors and at all levels of the local economy.	120	24	24	24	24	24	▲	😐	😐	n/a	n/a	n/a	Target was amended for the outer financial years.
TBC	**Strategy 5:** Manage and develop tourism as one of the key economic sectors	Develop a Tourism Policy	Number of Tourism Policies developed by 31 March	Ensure implementation of strategies in partnership with Local Tourism bodies to ensure the sustainably of the sector and the creation of more job opportunities while transforming the tourism sector to become more inclusive.	n/a	n/a	n/a	n/a	n/a	n/a	▲	n/a	n/a	n/a	n/a	n/a	The Tourism Policy forms part of the LED Strategy.

IMPLEMENTATION PLAN: LOCAL ECONOMIC DEVELOPMENT (LED)																		
IDP Ref No	Strategy	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Description	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Progress Rating 2022/23	2023/24	2024/25	2025/26	2026/27	Performance Comment
TBC	**Strategy 5:** Manage and develop tourism as one of the key economic sectors	Review the Tourism Policy	Number of Tourism Policies reviewed by 31 March	Ensure implementation of strategies in partnership with Local Tourism bodies to ensure the sustainably of the sector and the creation of more job opportunities while transforming the tourism sector to become more inclusive.	4	n/a	1	1	1	1	▲	n/a	😐	n/a	n/a	n/a	The Tourism Policy forms part of the LED Strategy. A review of the Tourism Strategic Plan is to be completed by 31 March 2024.
TBC	**Strategy 6:** Facilitate rural development and farmer support	Allocation of Municipal Agricultural Land to emerging farmers	Number of municipal agricultural land allocated to emerging farmers by 30 June	Facilitate the development of new farming operations for emerging farmers on municipal land and through cooperation with existing farms.	10	2	2	2	2	2	▲	😐	😐	n/a	n/a	n/a	16 farming applications have been received. An item was prepared for the Council and the four portions were approved, and the land was allocated to the successful applicants. An official handover will be done in the first quarter of 2024.
TBC	**Strategy 6:** Facilitate rural development and farmer support	Review the Municipal Agricultural Land Policy	Number of Municipal Agricultural Land Policies reviewed by 30 June	Collaborate with the Departments of Agriculture, Rural Development and Land Affairs around land and farming matters.	5	1	1	1	1	1	▲	😊	😐	n/a	n/a	n/a	Review to be completed by June 30, 2024.

IMPLEMENTATION PLAN: LOCAL ECONOMIC DEVELOPMENT (LED)																	
IDP Ref No	Strategy	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Description	5-year target	Year 1 Target	Year 2 Target	Year 3 Target	Year 4 Target	Year 5 Target	Funding Type	Progress Rating					Performance Comment
						2022/23	2023/24	2024/25	2025/26	2026/27		2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Strategy 7:** Facilitate income-generating opportunities for the unemployed.	Create job opportunities through the EPWP	Number of job opportunities created through the EPWP by 30 June	The implementation and expansion of the EPWP programme in the municipality by providing income opportunities and skills for the unemployed in Stellenbosch fairly and transparently.	5800	1 400	1 100	1100	1100	1100	▲	☺	😐	n/a	n/a	n/a	Linked to LED Strategy, Mayoral Outcome, and Top Layer SDBIP 1 449 job opportunities were created by 30 June 2023. 857 job opportunities were created for 2023/24 financial year, by 28 February 2024.

7.3.13 Community Development Strategy

Moreover, Schedules 4b and 5b list the functions of local government to include the following, which have relevance to community development functions:

- Childcare facilities;
- Building regulations (concerning SANS 10400S);
- Municipal Planning (concerning ECD registration applications and provisions to be made for social infrastructure, inclusive of education and health services);
- Municipal public works (accessibility);
- Local amenities (concerning the contribution to social development);
- Local sports fields (regarding their contribution to social development);
- Municipal parks and recreation (regarding the contribution to social development); and
- Municipal roads (accessibility).

INTERGOVERNMENTAL RELATIONS FRAMEWORK ACT, 2005 (ACT NO. 13 OF 2005) (IGRFA)

The IGRFA, which defines the relationship between the three spheres of government and facilitates coordination in the implementation of policy and legislation, includes coherent government, effective provision of services, monitoring implementation of policy and legislation, and realisation of national policies. Because these services are primarily provided by the national and provincial spheres of government but significantly affect local communities and residents, this department / function plays a pivotal role.

LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT, 2000 (ACT NO. 32 OF 2000) (MSA)

The MSA further demonstrates in Chapter 4 the mandate of the municipality to develop a culture of community participation (16(1)(b)) in order to contribute to building the capacity of— (i) the local community to enable it to participate in the affairs of the municipality (networks and forums) and must do so with specific emphasis on the inclusion of (17(2)) the specific needs of (a) people who cannot read or write; (b) people with disabilities; (c) women; and (d) other disadvantaged groups.

The White Paper on Local Government (1998:23–26) identifies four interrelated characteristics of the role and function of local government related to community development:

- Maximising social development and economic growth: The role and function of the local government are to promote the development of communities so that the basic needs of the poor and vulnerable are met. It involves the regulation of service delivery. This means that the local government is not directly responsible for services but rather takes steps (i.e., strategies) to encourage good service delivery that addresses the specific needs of the specific community. It could therefore be viewed as a facilitation role. Partnerships between organisations could be encouraged, training opportunities could be provided, and facilities could be developed to support existing service providers in the community;
- Integrating and coordinating: Coordination should include national and provincial departments, trade unions, community groups, and private sector institutions. "Developmental local government must provide a vision and leadership for all those who have a role to play in achieving local prosperity." An IDP could contribute to proper coordination;
- Democratising Development: Local Government practices should be aimed at the involvement of "…citizens and community groups in the design and delivery of municipal programmes".

Coordination should lead to democratic "…leadership, encouragement, practical support, and resources for community action." Another key aspect is that democratic development should aim to involve all community groups; and

- Leading and learning: Community development should lead to networks, partnerships, and coalitions. To this extent, a Memorandum of Understanding (MOU) was signed with DSD.
- It includes training opportunities and awareness programmes. The ultimate aim is to empower communities and create opportunities for sustainable change and growth. The emphasis is therefore on capacity building within communities.

The above characteristics are aimed at improving service delivery within the constraints of available resources. As mentioned before, partnerships with businesses and non-profit organisations (NGOs) become a key aspect of this developmental model (White Paper on Local Government, 1998:35). These services are aimed at specific vulnerable groups, and social issues are also highlighted in policy documents.

Further to the above, the department gives effect to the strategic goal of Dignified Living in the IDP of Stellenbosch Municipality through:

- The implementation of critical key performance areas and processes associated with the creation of a conducive environment for community / social development, forging relations with national, provincial, and local stakeholders, and the generation of current social data; and
- The development of six vulnerable groups (youth, gender, children, elderly, people who are homeless, and people living with disabilities) within the municipal area through strategy and policy development and monitoring and reporting on the intended goals of the department's key performance areas.

7.3.13.1 Implementation Plan: Community Development Strategy

Table 55: Summary Results: Community Development - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24
☺	Project completed	4	0
😐	Project in progress.	0	4
☹	Not completed / No budget available / District Function / Provincial Function	0	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**4**	**4**

Table 56: Community development projects / programmes / initiatives

Funding Type								Project Rating					
▲	Municipal Funding	●	Grant Funding	■	External Loan / Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

IMPLEMENTATION PLAN: COMMUNITY DEVELOPMENT STRATEGY																	Performance Comment
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Partnerships / IGR Structure / Interdepartmental	5-year target	Year 1 Target	Year 2 Target	Year 3 Target	Year 4 Target	Year 5 Target	Funding Type	Progress Rating					
					2022/23	2023/24	2024/25	2025/26	2026/27		2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Training of youth through the Mayoral Youth Skills Development Programme	Number of Youth trained through the Mayoral Youth Skills Development Programme by 30 June	Approved service providers	300	60	60	60	60	60	▲	☺	😐	n/a	n/a	n/a	Target achieved. 62 youth trained through the Mayoral Youth Skills Development Programme in the 2022/23 financial year. 38 youth had been trained by 28 February 2024.
TBC	Conduct Youth Job Readiness Training	Number of Youth Job Readiness training conducted by 30 June	Department of Social Development (DSD)	600	120	120	120	120	120	▲	☺	😐	n/a	n/a	n/a	127 youth trained by 30 June 2023. 52 youth attended the Youth Job Readiness by 28 February 2024.
TBC	Host quarterly Registration of Early Childhood Development Centres capacity building workshops	Number of quarterly Registration of Early Childhood Development Centres capacity building workshops hosted	DSD, Cape Winelands District Municipality, Department of Education, Internal Municipal Departments, NGOs	20	4	4	4	4	4	▲	☺	😐	n/a	n/a	n/a	4 workshops were completed by 30 June 2023. 2 workshops are to be conducted by 28 February 2024.

IMPLEMENTATION PLAN: COMMUNITY DEVELOPMENT STRATEGY																	Performance Comment
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	Partnerships / IGR Structure / Interdepartmental	5-year target	Year 1 Target	Year 2 Target	Year 3 Target	Year 4 Target	Year 5 Target	Funding Type	Progress Rating					
					2022/23	2023/24	2024/25	2025/26	2026/27		2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Establishment of the Greater Stellenbosch GBV Forum	Number of Greater Stellenbosch GBV Forums established by 30 June	DSD, SAPS, NGOs	1	0	1	0	0	0	▲	n/a	n/a	n/a	n/a	n/a	DSD indicated that DSD would be the driver of these structures. To be included in the 23/24 implementation plan of the MOU between two government entities. The IDP deliverable was omitted from the DSD MOU. Discussions did, however, include that DSD is to establish a GBV Forum. Will be included in an addendum to the MOU.
TBC	Facilitate network meetings with collaborative structures	Number of network meetings with collaborative structures held by 30 June	SCAN, DSD, ECD Forums	60	12	12	12	12	12	▲	☺	😐	n/a	n/a	n/a	Target achieved. 22 network meetings were facilitated by 30 June 2023. 8 network meetings were facilitated by 28 February 2024.

7.3.14 Human Resource Strategy

High quality and a responsive Stellenbosch Municipality, with a focus on skills identification, supply, demand, retention, employability, and social mobility, is essential if the municipality is to realise its IDP ambitions. As such, Stellenbosch Municipality needs to be pre-emptive in terms of its human resource requirements and more responsive to service delivery improvement and best practices. The strategic role of Human Resource Management and Development (HRM&D) is ultimately to facilitate performance improvement through people. The table below provides a clarification of roles and involves the following:

- Understanding the business environment within which HRM&D operates;
- Partnering with management in effective people practices;
- Enabling change and transition;
- Engaging constructively with internal and external stakeholders' groups; and
- Delivering service-level commitments.

Table 57: Clarifying the role of HRM&D vis-à-vis Manager and employees

HRM	Line Managers	Employees
• Develops HRM&D strategies, principles, policies, and procedures in line with business requirements. • Ensures consistency and standardisation of processes and practices across the municipality. • Provides expert advisory services. • Ensure the application of appropriate best practice HRM&D service. • Partners line management in effective people practices • Enables change and transition. • Facilitates the assimilation of culture and values. • Build the capacity of line managers to effectively manage people. • Ensure good corporate governance around HRM&D practices. • Delivers on service level agreements. • Measures and reports on the effectiveness of HRM&D services within the municipality. • Interaction and negotiations with trade unions and feedback.	• Partners with HRM&D in developing and implementing HRM&D strategies to achieve results. • Manage people according to HRM&D principles, policies, and procedures. • Complies with HRM&D legal requirements. • Proactively engages and partners with HRM&D around business and people challenges and solutions. • Initiate and lead change. • Drives the organisational values. • Takes responsibility for being informed of HRM&D matters and building their own people management skills. • Follows fair and procedural HRM&D practices and processes. • Ensures high performance through effective performance management and retention practices. • Communicates and gives feedback on service level expectations. • Tracks and measures the impact of HRM&D strategies in functional areas. • Measure and report on the effectiveness of people management within functional areas.	• Partners with line and HRM&D to: • Remain relevant to local; government by taking responsibility for own performance development and career planning; • Taking advantage of appropriate opportunities for development; • Remain informed of HRM&D policy and procedure; • Discuss expectations; • Take personal accountability for and support change initiatives; • Live the organisational values; • Participate in HRM&D surveys and feedback mechanisms; and • Provides feedback to / and liaises with Unions and relevant employee forums.

This HRM&D Framework provides Stellenbosch Municipality with the structure to plan, implement, monitor, and improve its HRM&D standards. This framework does not operate in isolation and will be central to all activities involving the human resources of Stellenbosch Municipality. It is, therefore, not an HR document but must be "owned" by the Council, management, staff, and trade unions. Since the field of HR management is a dynamic discipline, it is envisaged that this framework will change and develop over time to reflect the realities of the municipality's environment.

Table 58: Key Strategies

Strategic Focus Area (SFA)	Key strategies	Alignment with HR Standards
SFA 1: Valley of Possibility	Ensuring that infrastructure and service planning and resourcing occur sustainably over the long term and draw on the expertise of other service delivery agencies, the private sector, and the university.	Strategic HR Management.
SFA 2: Green and Sustainable Valley	Focusing more strongly on the environmental planning and management function, including appropriate resourcing.	Strategic HR Management. Talent Management. Learning and Development.
SFA3: Safe Valley	Securing adequate permanently employed HR, facilities, and equipment (specifically fleet) to undertake the specialist functions of traffic management, fire and rescue services, and disaster and event management on a 24/7 basis and to comply with legal standards. Establishing adequate, integrated law enforcement capacity is present in every ward of the municipality.	Strategic HR Management. Learning and Development.
SFA 4: Dignified Living	Ensuring the delivery of a comprehensive range of services to vulnerable groups and the coordinated cooperation of service providers at all levels in the delivery and management of services to these groups.	Learning and Development.
SFA 5: Good Governance and Compliance	Ensuring that functional areas have the capacity and readiness to deliver services in terms of short-, medium-, and long-term objectives and targets. Ensuring that all staff have the opportunity for leadership development within their functional areas and municipal management generally. Ensuring regular performance management of staff at all levels within the organisation. Undertaking strategic planning for the longer and shorter terms, the municipality, and local areas Implementing regular auditing of processes. Celebrating excellence in service delivery, both external and internal to the municipality. Renewing intergovernmental efforts to establish a municipal court in Stellenbosch.	Strategic HR Management. Talent Management. Learning and Development. Performance Management/ Reward and Recognition. Strategic HR Management. HR Risk Management. Reward and Recognition. Talent Management.

7.3.15 ICT Strategy

7.3.15.1 Background

Information and Communication Technology (ICT) Systems and Services are playing an ever-increasing role as a strategic enabler of organisational transformation and service delivery in the public sector. There is also a growing acknowledgement at the corporate governance level that ICT services and systems form an integral part of the municipal service delivery value chain.

The continuous alignment of ICT services and systems with the strategic goals and objectives of the municipality, as well as statements of direction from the National Government and the Western Cape Provincial Government, impose major challenges on the Department: ICT and its resources.

This document aims to articulate and describe changes in the Stellenbosch Municipality's ICT Strategy with the view of ensuring alignment with the municipality's strategy. The emphasis is placed on identifying the municipality's new requirements and opportunities for information and communication technology to move towards meeting the ICT-related requirements of the municipality and management. The municipality intends to review and update the ICT Strategy for approval in the 2023/24 financial year.

The successful implementation of the municipality's IDP and the achievement of its strategic objectives are highly dependent on several critical enabling resources to be managed effectively to support the IDP, including finances, human resources, and information technology.

The achievement of the strategic objectives of the municipality's IDP is indirectly dependent on various information technology services, without which the core and supporting functions of the municipality will not be able to operate. The vital ICT-related services include:

- Provisioning of Municipal Financial Management and Payroll Management software applications;
- Hosting of the municipal website;
- E-mail and internet services;
- Data storage;
- Data recovery;
- ICT planning;
- Provisioning of the network, wireless networks, and telephony services;
- End-user support for the ICT environment;
- Disaster Recovery Management;
- Business Continuity;
- ICT Risk Management;
- ICT contract management; and
- Public Wi-Fi.

7.3.15.2 The Mission and Vision of ICT

ICT's mission is to deliver cost-effective ICT infrastructure and ICT business solution services that will provide the most enabling environment to assist the Stellenbosch Municipality in delivering sustainable services that are operationally efficient and cost-effective to all its stakeholders and communities, which includes:

- Cost-effective solutions;
- Quality Service Delivery;
- Ongoing performance monitoring; and
- Aligned to business processes.

The vision of the ICT Department is to become a trusted and reliable information and communication technology partner to enable Stellenbosch Municipality's management and end-users to build a better town using cutting-edge ICT technology solutions.

7.3.15.3 Success Factors to Adopt in getting closer to the community

The Department: ICT will continue to strive to achieve its goals of closing the gap between the municipality and the community by improving services and engagement. These goals include:

- Understanding the needs of the community;
- Always deliver a consistent and quality service; and
- Manage the relationships with vendors and stakeholders providing a service to the public.

7.3.15.4 Implementation Plan: ICT Strategy

Table 59: ICT Interventions

Funding Type								Project Rating					
▲	Municipal Funding	●	Grant Funding	■	External Loan / Funding	×	No funding required	☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

IMPLEMENTATION PLAN: ICT STRATEGY												
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Performance Comment
TBC	Implementation of a Desktop Refreshment Policy and Hardware Standardisation over 3 years	Number of desktop refreshment policies and hardware standardisation implemented by 30 June	1	n/a	n/a	n/a	n/a	n/a	▲	The implementation plan for the ICT Strategy will be monitored on a departmental level.
TBC	Completion of a Business Case for System Integration (Collaborator, Ignite, SAMRAS, IMQS, and GIS etc.)	Number of Business Cases for System Integration completed by 30 June	1	n/a	n/a	n/a	n/a	n/a	▲	
TBC	Drafting of a Smart City Framework*	Number of Smart City Frameworks drafted by 31 May	1	n/a	n/a	n/a	n/a	n/a	▲	
TBC	Development of a 3-year Public Wi-Fi Strategy*	Number of 3-year Public Wi-Fi Strategies developed by 31 May	1	n/a	n/a	n/a	n/a	n/a	▲	
TBC	Upgrading of the ICT Infrastructure Network (Cameras and High sites and Hardware Replacement)*	Number of the ICT Infrastructure Networks (Cameras and High sites and Hardware Replacement) upgraded by 30 June	1	n/a	n/a	n/a	n/a	n/a	▲	
TBC	Implementation of the Corporate GIS modules plus aerial photography (Customer Care, Asset Management etc)	Number of Corporate GIS modules plus aerial photography (Customer Care, Asset Management etc) implemented by 30 June	1	n/a	n/a	n/a	n/a	n/a	▲	
TBC	Development of a 3-year Fibre Strategy for the Stellenbosch Municipality*	Number of 3-year Fibre Strategies for the Stellenbosch Municipality developed by 30 June	1	n/a	n/a	n/a	n/a	n/a	▲	
TBC	Implement a 3-year Cabling Maintenance Solution for all ICT needs.*	Number of Cabling Maintenance Solutions implementation reports submitted to the Director: Corporate Services	3	n/a	n/a	n/a	n/a	n/a	▲	
TBC	Upgrading of the audio and visual equipment in the Council Chambers, Stellenbosch*	Number of audio and visual equipment in the Council Chambers, Stellenbosch upgraded by 30 June	1	n/a	n/a	n/a	n/a	n/a	▲	

IMPLEMENTATION PLAN: ICT STRATEGY										
IDP Ref No	Key Activity / Project / Programme / Initiative (measurable action)	Description of Unit of Measurement	5-year target	Year 1 Target 2022/23	Year 2 Target 2023/24	Year 3 Target 2024/25	Year 4 Target 2025/26	Year 5 Target 2026/27	Funding Type	Performance Comment
TBC	Implementation of a Digital Employee Management Solution*	Number of Digital Employee Management Solutions implemented by 30 June	1	n/a	n/a	n/a	n/a	n/a	▲	

CHAPTER 8:
Council Term Projects 2022 – 2027

8.1 Smart City

As cities compete for global investment and talent in efficient cities with fewer red tape barriers, ICT competitiveness comes centre stage. A smart city is adaptable to change and demands that emanate from growth and, in response, applies information and communication technologies to enhance performance and urban services to respond to demand while reducing consumption, waste, and costs. Smart cities need to capitalise on digital technology to facilitate the speed of information, support more efficient delivery of goods and services, and contribute to the greater vibrancy of cities.

A smart city is a municipality that uses information and communication technologies to increase operational efficiency, share information with the public, and improve both the quality of government services and citizen welfare.

8.1.1 Guiding Principles to create inclusive smart cities

For a smart city to be inclusive, it should adhere to six interdependent principles. The principles provide guidance when decisions must be made regarding the identification, planning, and implementation of smart initiatives and technologies.

Decisions on the nature and purpose of a smart initiative or technology should be guided by the following principles:

1. It should be smart for all;
2. It should use technology as an enabler rather than a driver;
3. It should be shaped by and respond to the local context;
4. It should be informed by the real needs of the community;
5. It should embrace innovation, partnership, and collaboration; and
6. It should be sustainable, resilient, and safe.

8.1.2 A smart city as a holistic ecosystem

Global best practices recommend three primary categories when determining the benefits and priorities for the design and implementation of the smart city roadmap. The smart city roadmap includes the following:

Smart Governance

Transform the institutional systems, processes, and organisational structure into one of the high-performance organisations to effectively deliver basic services.

Smart Livelihood

Implementation and integration of innovative digital platforms to enable social upliftment.

Smart Economy

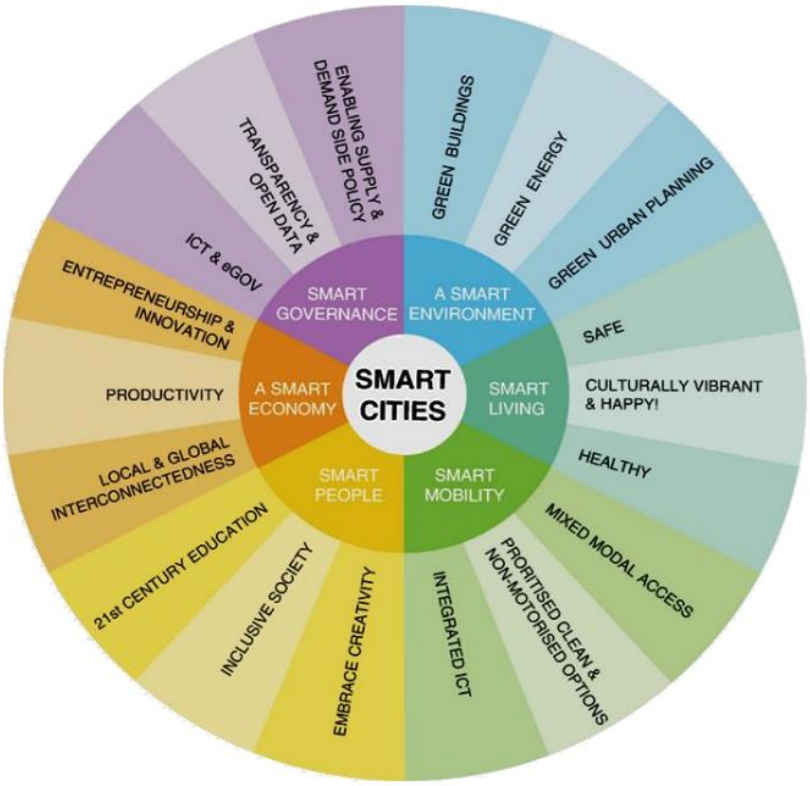
Grow and diversify the local economy through the attraction of new investment, skills development, and facilitation of an enabling environment for small business growth and job creation.

8.1.3 The Nature and Purpose of a proposed smart city initiative

The implementation of smart city initiatives should be guided by a clear understanding of the nature and purpose of the proposed interventions. These initiatives could be focussed on benefitting different target services in municipal-driven smart city initiatives, addressing the needs of the entire city (municipal area). Smart City initiatives should be aimed at improving the lives of the people residing in the city, especially in the different services that are delivered to the residents in the municipal area.

Smart city initiatives can be placed within a specific smart city theme, the figure below indicates the different smart city themes:

Figure 48: Smart City components and initiatives



Source: A South African Smart Cities Framework

Realising the goal and implementation of smart city initiatives will require the collaboration of internal and external stakeholders. Within the next five years (2022 – 2027), Stellenbosch Municipality will emphasise smart governance with a focus on e-governance. The aim is to formulate a Smart City Framework for approval by the Council in the 2023/24 financial year.

The purpose of the Smart City Framework will be to guide decision-making and provide internal stakeholders with a structured framework when identifying, planning, and implementing smart city initiatives that are appropriate to the theme of smart governance.

The legacy projects will be undertaken by the administration and political leadership, which will remain applicable for the duration of the political term under the leadership of the Executive Mayor and the respective portfolios of the Mayoral Committee Members.

8.2 Political Leadership: Five–Year Plans

8.2.1 Executive Mayor

In developing the proposed 2nd Amendment of the 5th Generation IDP 2022 – 2027, the Stellenbosch Municipality ensured proper alignment and integration with the IDP, Budget, SDF and sector plans. There is no fundamental shift in the outstanding projects / programmes and initiatives that were planned in the 5th Generation IDP 2022 - 2027.

The 5th Generation IDP 2022 – 2027 will be the Municipality's road map for the next five years and track the progress on the implementation of projects / programmes and initiatives. It is an exciting journey in working together with the administration, communities, and other spheres of government in making greater Stellenbosch a valley of opportunity. For this to happen, the following mayoral outcomes for the period 2022 – 2027 have been set and are reviewed on an annual basis.

Mayoral Outcome 1: Clean, accountable, and responsive local government;

Mayoral Outcome 2: Outcome 2: Excellent service delivery in all areas within the Greater Stellenbosch Municipal Area;

Mayoral Outcome 3: LED post the COVID-19 Pandemic and transfer of land to new farmers;

Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories (rental stock, BNG, GAP housing, upgrade of informal settlements and mixed-use developments);

Mayoral Outcome 5: Development of the Adam Tas Corridor and town establishment of all ten dorpies across the municipality area;

Mayoral Outcome 6: Streamline planning systems and procedures to facilitate desirable growth;

Mayoral Outcome 7: To create safer environments in our communities;

Mayoral Outcome 8: Expansion of the green economy with innovative projects, creating a new reality of service delivery and job creation;

Mayoral Outcome 9: Alternative Energy.

8.2.1.1 Mayoral Outcome 1: Clean, accountable and responsive local government

Table 60: Summary of Results: Mayoral Outcome 1 - Clean, accountable and responsive local government

Rating	Progress Description	2022/23	2023/24
☺	Project completed	6	1
😐	Project in progress.	0	6
☹	Not completed / No budget available / District Function / Provincial Function	1	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**7**	**7**

Table 61: Executive Mayor 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

Table 62: Mayoral Outcome 1: Clean, accountable, and responsive local government

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
Mayoral Outcome 1: Clean, accountable, and responsive local government																		
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Office of the Municipal Manager	Department: Governance	NKPA 5	SFA 5	Investigate all reported fraud and corruption cases	Percentage of all fraud and corruption cases initiated by 30 June	WCO24	100%	100%	100%	100%	100%	100%	☺	😐	n/a	n/a	n/a	The Fraud Register is updated and discussed with the Municipal Manager monthly. Submitted to the Risk and Fraud Committee as well as the Audit and Performance Audit Committee (APAC).

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																					
Mayoral Outcome 1: Clean, accountable, and responsive local government																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Office of the Municipal Manager	Department: Internal Audit	NKPA 5	SFA 5	Revised Risk-Based Audit Plan (RBAP) submitted to the Audit Committee	Number of Revised Risk-Based Audit Plan (RBAP) submitted to the Audit Committee by 30 June	WCO24	5	1	1	1	1	1	☺	😐	n/a	n/a	n/a	Linked to the Top Layer SDBIP. Target achieved in March 2023 for the 2022/23 financial year.
TBC	Office of the Municipal Manager	Department: Internal Audit	NKPA 5	SFA 5	Implement the Risk-Based Annual Audit Plan (RBAP)	Percentage of the Annual RBAP actions implemented by 30 June	WCO24	80%	80%	80%	80%	80%	80%	☺	😐	n/a	n/a	n/a	Progress report submitted to APAC and Municipal Manager. Target achieved by 85% for the 2022/23 financial year.
TBC	Office of the Municipal Manager	Department: Internal Audit	NKPA 5	SFA 5	AGSA Audit Action Plan (AAP) submitted to the Audit Committee	Number of AGSA Audit Action Plan (AAP) submitted to the Audit Committee by 30 June	WCO24	5	1	1	1	1	1	☺	😐	n/a	n/a	n/a	1 AAP submitted to the Audit Committee by March 2023.
TBC	Office of the Municipal Manager	Department: Internal Audit	NKPA 5	SFA 5	Implementation of the Directorate's actions as per the AGSA Audit Action Plan	Percentage of the Directorate's actions as per the AGSA Audit Action Plan implemented by 30 June	WCO24	100%	100%	100%	100%	100%	100%	☺	😐	n/a	n/a	n/a	Target achieved.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																			Performance Comment
Mayoral Outcome 1: Clean, accountable, and responsive local government																			
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Office of the Municipal Manager	Department: Internal Audit	NKPA 5	SFA 5	Submission of a combined assurance report to the Council	Number of combined assurance reports submitted to Council by 30 September	WCO24	5	1	1	1	1	1	☹	☺	n/a	n/a	n/a	Target achieved for the 2023/24 financial year.
TBC	Office of the Municipal Manager	Department: Internal Audit	NKPA 5	SFA 5	Establishment of a Disciplinary Board in line with the financial misconduct regulations	Number of disciplinary boards in line with the financial misconducts established by 30 June	WCO24	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
TBC	Office of the Municipal Manager	Department: Internal Audit	NKPA 5	SFA 5	Distribution of external newsletters	Number of external newsletters distributed by 30 June	WCO24	48	8	10	10	10	10	☺	😐	n/a	n/a	n/a	10 newsletters were distributed by June 2023. 5 newsletters distributed by 28 February 2024.

8.2.1.2 Mayoral Outcome 2: Excellent service delivery in all areas within the Greater Stellenbosch Municipal Area

Table 63: Summary Results: Mayoral Outcome 2 - Excellent service delivery in all areas within the Greater Stellenbosch Municipal Area

Rating	Progress Description	2022/23	2023/24
☺	Project completed	7	0
😐	Project in progress.	1	8
☹	Not completed / No budget available / District Function / Provincial Function	2	0
N/A	IDP Deliverable Not Yet Measured	0	2
Total IDP Deliverables		**10**	**10**

Table 64: Mayoral Outcome 2: Excellent service delivery in all areas within the Greater Stellenbosch

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																				Performance Comment
Mayoral Outcome 2: Excellent service delivery in all areas within the Greater Stellenbosch Municipal Area																				
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating						
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Financial Services	Department: Financial Management Services	NKPA 4	SFA 5	Actual expenditure on the approved Capital Budget for the Municipality by 30 June (NKPI - MSA, Reg. S10(c))	Percentage of the approved Capital Budget for the municipality actually spent by 30 June	WCO24	90%	90%	90%	90%	90%	90%	☺	😐	n/a	n/a	n/a	84.79% achieved by 30 June 2023 A detailed performance assessment was conducted during the Mid-Year Adjustment Budget, and projects were shifted to the outer years for which tenders are not yet in place.
TBC	Directorate: Financial Services	Department: Revenue and Expenditure	NKPA 4	SFA 5	Payment of SMMEs within 14 days after receipt of invoice	Percentage of SMMEs invoices paid within 14 days after receipt of invoice	WCO24	90%	90%	90%	90%	90%	90%	☺	😐	n/a	n/a	n/a	90% achieved by 30 June 2023 SMMEs are paid each week.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																				
Mayoral Outcome 2: Excellent service delivery in all areas within the Greater Stellenbosch Municipal Area																				
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Financial Services	Department: Revenue and Expenditure	NKPA 4	SFA 5	Held Supply Chain Management Good Governance Workshop	Number of Supply Chain Management Good Governance Workshops held by 31 July	WCO24	5	1	1	1	1	1	☹	😐	n/a	n/a	n/a	Workshop to be held before 28 February 2024 for the 2023/24 financial year.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Finalised Business License Applications within 30 days	Percentage of Business License Applications finalised within 30 days of the receipt of a completed application	WCO24	90%	90%	90%	90%	90%	90%	☺	😐	n/a	n/a	n/a	172.50% achieved by 30 June 2023. In certain months, no business licence applications were received.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 3	SFA 1	Finalised Filming and Events Applications within 30 days	Percentage of Filming and Events Applications finalised within 30 days of receipt of a completed application	WCO24	75%	75%	75%	75%	75%	75%	😐	😐	n/a	n/a	n/a	
TBC	Directorate: Community and Protection Services	Section: Community Development	NKPA 3	SFA 5	Develop an SOP for the registration of ECD Centres	Number of SOPs developed for the registration of ECD Centres 28 February	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 3	SFA 2	Develop a Service Level Charter	Number of Service Level Charters developed by 30 June	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Target to be reported on by 30 June 2024.
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 5	SFA 2	Review the Service Level Charter	Number of Service Level Charters reviewed by 31 March	WCO24	3	n/a	n/a	1	1	1	n/a	n/a	n/a	n/a	n/a	

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																			Performance Comment
Mayoral Outcome 2: Excellent service delivery in all areas within the Greater Stellenbosch Municipal Area																			
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Electrical Services	NKPA 1	SFA 4	Limit unaccounted electricity to less than 9% annually {(Number of Electricity Units Purchased and / or Generated - Number of Electricity Units Sold (incl. Free basic electricity)) / Number of Electricity Units Purchased and / or generated) x 100}	Percentage of average electricity losses, measured by 30 June	WCO24	<9	<9	<9	<9	<9	<9	☺	n/a	n/a	n/a	n/a	4.24% achieved by 30 June 2023 0% achieved by 28 February 2024.
TBC	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems and Project Management Unit (PMU)	NKPA 1	SFA 4	Submit quarterly reports on development charges contributions	Number of reports submitted to the Financial Services by 30 June	WCO24	4 per annum	4	4	4	4	4	☺	😐	n/a	n/a	n/a	
TBC	Directorate: Infrastructure Services	Department: Water and Wastewater Services	NKPA 1	SFA 1	Upgrading of the Ida's Valley WTP	Number of Ida's Valley WTP upgraded by 30 June	WCO24	1	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	
TBC	Directorate: Infrastructure Services	Department: Water and Wastewater Services	NKPA 1	SFA 1	Upgrading of the Kayamandi Bulk Water infrastructure	Number of Kayamandi Bulk Water infrastructures upgraded by 30 June	WCO24	1	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																			Performance Comment
Mayoral Outcome 2: Excellent service delivery in all areas within the Greater Stellenbosch Municipal Area																			
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Water and Wastewater Services	NKPA 1	SFA 4	Installation of standpipes in informal settlements	Number of standpipes installed in informal settlements by 30 June	WCO24	100	20	20	20	20	20	☺	😐	n/a	n/a	n/a	Linked to the Top Layer SDBIP. Target adjusted for the period 2022 – 2027. 26 standpipes were installed in the 2022/23 financial year. A new SOP is being developed so that the Informal Settlements Department can apply for funding on time.
TBC	Directorate: Infrastructure Services	Department: Water and Wastewater Services	NKPA 1	SFA 4	Construction of Ablution facilities	Number of ablution facilities constructed in informal settlements by 30 June	WCO24	150	50	50	50	50	50	☹	😐	n/a	n/a	n/a	Target adjusted for the period 2022 – 2027. Ablution facilities are earmarked for installation in the 2024/25 financial year.

8.2.1.3 Mayoral Outcome 3: LED post the COVID-19 Pandemic

Table 65: Summary Results: Mayoral Outcome 3 - LED post the COVID-19 Pandemic and transfer of land to new farmers

Rating	Progress Description	2022/23	2023/24
☺	Project completed	4	2
😐	Project in progress.	1	6
☹	Not completed / No budget available / District Function / Provincial Function	2	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**7**	**8**

Table 66: Mayoral Outcome 3: LED post the COVID-19 Pandemic

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
LED post the COVID-19 Pandemic and transfer of land to new farmers																		
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Review the Economic Development Strategy	Number of Economic Development Strategies reviewed by 30 June	WCO24	5	1	1	1	1	1	☺	😐	n/a	n/a	n/a	Linked to the LED Strategy outcome.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Develop the Economic Intelligence Report	Number of economic intelligence reports developed by 30 June	WCO24	12	4	2	2	2	2	☺	☺	n/a	n/a	n/a	Five (5) reports submitted by 30 June 2023 2 reports developed by 28 February 2024
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Develop an Annual Events Calendar for Stellenbosch Municipality	Number of Annual Events Calendars developed for the Stellenbosch Municipality by 31 December	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
LED post the COVID-19 Pandemic and transfer of land to new farmers																		
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Update the Annual Events Calendar for Stellenbosch Municipality	Number of Annual Events Calendars updated for Stellenbosch Municipality by 31 December	WCO24	4	n/a	1	1	1	1	n/a	☺	n/a	n/a	n/a	One (1) event calendar updated and submitted to the Municipal Manager by 30 November 2023
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Establishment of a Municipal Investment Desk	Number of Municipal Investment Desks established by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Review the Tourism Policy	Number of Tourism Policies reviewed by 31 March	WCO24	4	n/a	1	1	1	1	n/a	😐	n/a	n/a	n/a	Linked to the LED Strategy outcome (Tourism Policy). The Tourism Policy forms part of the LED Strategy. A review of the Tourism Strategic Plan to be completed by 31 March 2024.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Review the Municipal Agricultural Land Policy	Number of Municipal Agricultural Land Policies by 30 June	WCO24	5	1	1	1	1	1	☹	😐	n/a	n/a	n/a	Linked to the LED Strategy Outcome. Review to be completed in the 2023/24 financial year.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
LED post the COVID-19 Pandemic and transfer of land to new farmers																		
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 3	SFA 1	Develop a Filming and Events Policy	Number of Filming and Events Policies developed by 31 March	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	A draft Film Policy has been developed and workshopped internally. This will be presented to Council in the 2023/24 financial year.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Compilation of an annual report on the policy / guideline / SOP needs assessment for Economic Development	Number of annual reports on the policy / guideline / SOP needs assessments compiled for Economic Development by 31 March	WCO24	5	1	1	1	1	1	😊	😐	n/a	n/a	n/a	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 4	Allocation of municipal agricultural land units to emerging farmers	Number of municipal agricultural land units allocated to emerging farmers by 30 June	WCO24	10	2	2	2	2	2	☹	😐	n/a	n/a	n/a	Linked to the LED Strategy Outcome. Four applications were shortlisted for potential allocation on the two portions of available land. An official handover is planned in the first quarter of 2024.

8.2.1.4 Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories

Table 67: Summary Results: Mayoral Outcome 4 - Provide housing opportunities for all residents in all housing categories

Rating	Progress Description	2022/23	2023/24
☺	Project completed	9	1
😐	Project in progress.	1	6
☹	Not completed / No budget available / District Function / Provincial Function	0	0
N/A	IDP Deliverable Not Yet Measured	0	0
IDP Deliverables		**10**	**7**

Table 68: Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																			Performance Comment
Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories (rental stock, BNG, GAP housing, upgrade of informal settlements and mixed-use developments)																			
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Obtaining development rights for mixed-use development for Northern Extension, Kayamandi	Percentage of the Northern Extension, Kayamandi Capital Budget actually spent 30 June	12, 13, 14, 15	90%	90%	90%	90%	90%	90%	😐	😐	n/a	n/a	n/a	The Land Use Application was advertised for public comments which, closed on 25 February 2024.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Submission of quarterly Integrated Human Settlement status reports	Number of quarterly Integrated Human Settlement status reports submitted to the Executive Mayor	WCO24	20	4	4	4	4	4	☺	😐	n/a	n/a	n/a	

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																				Performance Comment
Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories (rental stock, BNG, GAP housing, upgrade of informal settlements and mixed-use developments)																				
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating						
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Obtaining development rights on Erf 7001, Cloetesville to establish GAP housing	Percentage of the Erf 7001, Cloetesville Capital Budget annual actually spent by 30 June	16, 17, 19	90%	90%	90%	n/a*	n/a*	n/a*	☺	😐	n/a	n/a	n/a	Linked to the Housing Pipeline Outcome. 100% of the capital budget was actually spent by June 2023. The land use application was advertised for public comments and closed on 25 February 2024.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Finalising the sub-division plan and obtaining approval for Jamestown (Phases 2 and 3)	Percentage of the Jamestown (Phases 2 and 3) Capital Budget actually spent by 30 June	21	90%	90%	n/a*	n/a*	n/a*	n/a*	☺	n/a	n/a	n/a	n/a	Linked to the Housing Pipeline Outcome. 100% of the capital budget was actually spent by 30 June 2023. The land use application was submitted to MPT for a decision.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories (rental stock, BNG, GAP housing, upgrade of informal settlements and mixed-use developments)																		
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating						
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	To obtain development rights for mixed-use development for Jamestown Phase 4	Percentage of the Jamestown Phase 4 Capital Budget actually spent by 30 June	21	90%	n/a	90%	n/a	n/a*	n/a*	n/a	n/a	n/a	n/a	n/a	n/a	Linked to the Housing Pipeline Outcome. PDoI allocated additional funding in their adjustment budget for the 2023/24 financial year, which was acknowledged by the municipality in the mid-year adjustment budget.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Obtaining planning approvals for the redevelopment of the Kayamandi Town Centre	Percentage of the Kayamandi Town Centre Capital Budget actually spent by 30 June	12,13,14,15	90%	90%	n/a*	90%	90%	90%	☺	n/a	n/a	n/a	n/a	Linked to the Housing Pipeline Outcome. 100% of the capital budget was spent by 30 June 2023. PDoI allocated additional funding in the municipal adjustment budget for the 2023/24 financial year for further studies.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																			Performance Comment
Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories (rental stock, BNG, GAP housing, upgrade of informal settlements and mixed-use developments)																			
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating						
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	To obtain development rights for township establishment for Erf 64, Kylemore	Percentage of the Erf 64, Kylemore Capital Budget annual actually spent by 30 June	4	90%	90%	90%	90%	90%	n/a*	☺	☺	n/a	n/a	n/a	Linked to the Housing Pipeline Outcome. 99.92% of the capital budget spent by 30 June 2023. The consultants are concluding the land use application for submission to the Section: Land Use Management. Expenditure will occur as per cashflow and programme.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories (rental stock, BNG, GAP housing, upgrade of informal settlements and mixed-use developments)																		
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating						
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	To obtain development rights and planning approvals for La Motte, Franschhoek	Percentage of the La Motte, Franschhoek Capital Budget actually spent by 30 June	2 and 3	90%	n/a	n/a	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	Linked to the Housing Pipeline Outcome. An application was submitted to NDoPW&I for a PoA in favour of Stellenbosch Municipality to obtain development rights. There has been no confirmation received with regards to the PoA, therefore, funding has been removed from the 2023/24 budget.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Submit quarterly status reports on Social Housing (affordable rental accommodation) on Farms 81/2 and 81/9 and LAP - rental stock Stellenbosch to the Executive Mayor	Number of quarterly status reports on social housing submitted to the Executive Mayor	10 and 13	20	4	4	4	4	4	☺	😐	n/a	n/a	n/a	Linked to the Housing Pipeline Outcome on Social Housing Reports Four (4) reports had been submitted by 30 June 2023. Two (2) have been submitted by 28 February 2024.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																				Performance Comment
Mayoral Outcome 4: Provide housing opportunities for all residents in all housing categories (rental stock, BNG, GAP housing, upgrade of informal settlements and mixed-use developments)																				
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating						
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Submission of bi-annual Housing Development status reports on the rural nodes (De Novo and Vaaldraai) to the Executive Mayor	Number of bi-annual Housing Development status reports on the rural nodes (De Novo and Vaaldraai) submitted to the Executive Mayor	19	2	2	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Two (2) reports had been submitted by 30 June 2023. A decision was taken by the Council in May 2023 to remove Vaaldraai and De Novo from the Stellenbosch Municipality Housing Pipeline.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Submission of bi-annual status reports on backyard dwellers to the Executive Mayor	Number of bi-annual status reports on backyard dwellers submitted to the Executive Mayor	WCO24	20	4	4	4	4	4	☺	😐	n/a	n/a	n/a	Four (4) reports had been submitted by 30 June 2023. One (1) report submitted by 28 February 2024.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Transferring title deeds to approved beneficiaries	The number of title deeds to approved beneficiaries transferred by 30 June	WCO24	750	150	150	150	150	150	☺	😐	n/a	n/a	n/a	In the 2022/23 financial 190 title deeds were transferred. The 5-year target has been adjusted downwards due to the challenges experienced with resolving late estates.

n/a* -After obtaining development rights, implementation of projects dealt with by the Department: Project Management Unit

8.2.1.5 Mayoral Outcome 5: Development of the Adam Tas Corridor and town establishment of all ten dorpies across the municipality area

Table 69: Summary Results: Mayoral Outcome 5 - Development of the Adam Tas Corridor and town establishment of all ten dorpies across the municipality area

Rating	Progress Description	2022/23	2023/24
☺	Project completed	2	2
😐	Project in progress.	0	0
☹	Not completed / No budget available / District Function / Provincial Function	0	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**2**	**2**

Table 70: Mayoral Outcome 5: Development of the Adam Tas Corridor and town establishment of all ten dorpies in WCO24

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																				Performance Comment
Mayoral Outcome 5: Development of the Adam Tas Corridor and town establishment of all ten dorpies across the municipality area																				
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating						
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 4	Development of an ATC Local Spatial Development Framework	Number of ATC Local Spatial Development Frameworks developed by 30 September	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 4	Establishment of an Adam Tas Corridor Governance Structure	Number of Adam Tas Corridor Governance Structures established by 30 June	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Target will be reported on by 30 June 2024.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 4	Development of an Adam Tas Corridor Overlay Zone	Number of Adam Tas Corridor Overlay Zones developed by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 4	Amendment of the Integrated Zoning Scheme By-Law for the inclusion of an overlay zone for ATC	Number of Integrated Zoning Scheme By-Laws for the inclusion of an overlay zone for ATC amended by 31 March	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Target achieved.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																					
Mayoral Outcome 5: Development of the Adam Tas Corridor and town establishment of all ten dorpies across the municipality area																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 4	Development of Local Spatial Development Frameworks for the 10 small towns	Number of Local Spatial Development Frameworks developed for all 10 small towns by 30 September	WCO24	10	n/a	n/a	3	4	4	n/a	n/a	n/a	n/a	n/a	Targets adjusted. The bid specification was submitted to the BSC to appoint consultants. It is anticipated that the consultants will be appointed by 30 June 2024.

8.2.1.6 Mayoral Outcome 6: Streamline planning systems and procedures to facilitate desirable growth

Table 71: Summary Results: Mayoral Outcome 6 - Streamline planning systems and procedures to facilitate desirable growth

Rating	Progress Description	2022/23	2023/24
☺	Project completed	2	1
😐	Project in progress.	0	1
☹	Not completed / No budget available / District Function / Provincial Function	.	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**2**	**1**

Table 72: Mayoral Outcome 6: Streamline planning systems and procedures to facilitate desirable growth

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
Mayoral Outcome 6: Streamline planning systems and procedures to facilitate desirable growth																		
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 4	Review the Municipal Spatial Development Framework	Number of Municipal Spatial Development Frameworks reviewed by 30 June	WCO24	5	1	1	1	1	1	☺	😐	n/a	n/a	n/a	Linked to TL SDBIP Review of the mSDF in progress for the 2023/24 financial year.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 4	Implementation of a Spatial Information Performance Management System	Number of Spatial Information Performance Management Systems implemented by 31 March	WCO24	1	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 4	Development of an Inclusionary Zoning Policy	Number of Inclusionary Zoning Policies developed by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Linked to TL SDBIP Target achieved by 27 June 2023.

8.2.1.7 Mayoral Outcome 7: To create safer environments in our communities

Table 73: Summary Result: Mayoral Outcome 7 - To create safer environments in our communities

Rating	Progress Description	2022/23	2023/24
☺	Project completed	6	3
😐	Project in progress.	1	5
☹	Not completed / No budget available / District Function / Provincial Function	1	0
N/A	IDP Deliverable Not Yet Measured	2	1
Total IDP Deliverables		**10**	**9**

Table 74: Mayoral Outcome 7: To create safer environments in our communities

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																			Performance Comment
Mayoral Outcome 7: To create safer environments in our communities																			
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Section: Community Development	NKPA 5	SFA 3	Facilitation of ECD new and re-registration processes	Number of ECD new and re-registration processes facilitated by 30 June	WCO24	30	5	10	5	5	5	☺	😐	n/a	n/a	n/a	37 ECDs were registered in the 2022/23 financial year.
TBC	Directorate: Community and Protection Services	Section: Community Development	NKPA 5	SFA 3	Hosting a child protection event	Number of child protection events hosted by 30 June	WCO24	5	1	1	1	1	1	☺	😐	n/a	n/a	n/a	Target will be reported on by 30 June 2024.
TBC	Directorate: Community and Protection Services	Section: Community Development	NKPA 5	SFA 3	Hosting of 16 days of activism event	Number of 16 days of activism events hosted by 30 November	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Community and Protection Services	Section: Community Development	NKPA 5	SFA 3	Hosting the prevention of elderly abuse event	Number of prevention of elderly abuse events hosted by 30 June	WCO24	5	1	1	1	1	1	☺	😐	n/a	n/a	n/a	The target will be reported on by 30 June 2024.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
Mayoral Outcome 7: To create safer environments in our communities																		
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Section: Community Development	NKPA 5	SFA 3	Hosting of International Day of Disability	Number of International Days of Disability hosted by 31 December	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Facilitation of ward-based community safety engagements	Number of ward-based community safety engagements facilitated by 30 June	WCO24	23	23	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	There were 23 ward meetings held from 2022 to 2023.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Spending of the Capital Budget on CCTV cameras and equipment for the Department: Protection Services	Percentage of the Capital Budget on CCTV cameras and equipment for the Department: Protection Services by 30 June	WCO24	90%	90%	90%	90%	90%	90%		😐	n/a	n/a	n/a	Actual spending was 0.22% for 2023/24 due to the tender not being finalised. 0.00% capital spending. The tender is currently being advertised. The ongoing process of expenditure on CCTV cameras as per Masterplan. This will include UPS solar power for the batteries.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
Mayoral Outcome 7: To create safer environments in our communities																		
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Appointment of Law Enforcement Officers (Tactical Reaction Unit (TRU))	Number of Law Enforcement Officers (TRU) appointed by 30 June	WCO24	48	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The establishment of a TRU needs to be finalised before appointments can be made. There are no available funds on the MTREF.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Spending of the Registered Neighbourhood Watches capital budget	Percentage of the Registered Neighbourhood Watches capital budget actually spent by 30 June	WCO24	90%	90%	90%	90%	90%	90%	😐	😐	n/a	n/a	n/a	
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Spending of the vehicle and equipment Capital Budget for the Department: Protection Services	Percentage of the vehicle and equipment Capital Budget actually spent for the Department: Protection Services by 30 June	WCO24	90%	90%	90%	90%	90%	90%	n/a	☺	n/a	n/a	n/a	The target will be reported by 30 June 2024 The Incident Command Vehicle will be delivered by 28 February 2024.
TBC	Directorate: Infrastructure Services	Office of the Director: Infrastructure Services	NKPA 1	SFA 2	Spending of the vehicle and equipment Capital Budget for the Directorate: Infrastructure Services	Percentage of the vehicle and equipment Capital Budget actually spent for the Directorate: Infrastructure Services by 30 June	WCO24	90%	90%	90%	90%	90%	90%	n/a	n/a	n/a	n/a	n/a	The target will be reported on by 30 June 2024.

8.2.1.8 Mayoral Outcome 8: Expansion of the green economy with innovative projects, creating a new reality of service delivery and job creation

Table 75: Summary Results: Mayoral Outcome 8 - Expansion of the green economy with innovative projects, creating a new reality of service delivery and job creation

Rating	Progress Description	2022/23	2023/24
☺	Project completed	1	0
😐	Project in progress.	0	0
☹	Not completed / No budget available / District Function / Provincial Function	0	0
N/A	IDP Deliverable Not Yet Measured	1	1
Total IDP Deliverables		**2**	**1**

Table 76: Mayoral Outcome 8: Expansion of the green economy with innovative projects, creating a new reality of service delivery and job creation

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																		Performance Comment
Mayoral Outcome 8: Expansion of the green economy with innovative projects, creating a new reality of service delivery and job creation																		
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating						
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 5	SFA 2	Develop a Waste Reclaimers Strategy	Number of Waste Reclaimer Strategies developed by 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
TBC	Directorate: Infrastructure Services	Office of the Director: Infrastructure Services	NKPA 5	SFA 2	Submission of a Green Energy Strategy to the MayCo	Number of Green Energy Strategies submitted to the MayCo by 31 March	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Linked to the Energy Master Plan. The Energy Masterplan was presented to the Municipal Manager and Directors on 08 November 2022 by CSIR. Target achieved.

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																					
Mayoral Outcome 8: Expansion of the green economy with innovative projects, creating a new reality of service delivery and job creation																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Office of the Director: Infrastructure Services	NKPA 5	SFA 2	Invest in new and / or upgrade bulk infrastructure through the use of development charges contributions	Number of bulk infrastructure projects implemented through the use of development charges contributions by 30 June	WCO24	5	1	1	1	1	1	n/a	n/a	n/a	n/a	n/a	The target will be reported by 30 June 2024.

8.2.1.9 Mayoral Outcome 9: Alternative Energy

Table 77: Summary Results: Mayoral Outcome 9 - Alternative Energy

Rating	Progress Description	2022/23	2023/24
☺	Project completed	0	0
😐	Project in progress.	0	0
☹	Not completed / No budget available / District Function / Provincial Function	0	0
N/A	IDP Deliverable Not Yet Measured	1	1
Total IDP Deliverables		**1**	**1**

Table 78: Mayoral Outcome 9: Alternative Energy

EXECUTIVE MAYOR 5-YEAR PLAN 2022 – 2027																			Performance Comment
Mayoral Outcome 9: Alternative Energy																			
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
									2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Electrical Services	NKPA 1	SFA 1	Develop a policy to allow purchasing of electricity from the public	Number of policies to be developed to allow purchasing of electricity from the public by 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The purchase of electricity is already done by customers in the form of credits.
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 1	SFA 1	Generate Landfill gas to energy (MW/H) per day	Number of Landfill gas to energy (MW/H) generated per day	WCO24	0,5	0,5	0,5	0,5	0,5	0,5	n/a	n/a	n/a	n/a	n/a	

8.3 Mayoral Portfolios

The mayoral portfolios are a tool for the Executive Mayor to use to reach the mayoral goals for 2022 – 2027. In support of the mayoral outcomes, each portfolio has set performance-based strategic priorities that are aligned and will give effect to the mayoral outcomes. The performance-based strategic priorities for the 1st Review of the 5th Generation IDP 2022 – 2027, have a focused approach on the implementation of the strategic projects / programmes and initiatives with set targets and time frames.

The following portfolio performance-based implementation plans are listed below:

1. Portfolio: Human Settlements;
2. Portfolio: Rural Management;
3. Portfolio: Youth, Sport, and Culture;
4. Portfolio: Planning, LED, and Tourism;
5. Portfolio: Community Services;
6. Portfolio: Financial Services;
7. Portfolio: Protection Services;
8. Portfolio: Corporate Services;
9. Portfolio: Infrastructure Services; and
10. Portfolio: Parks, Open Spaces and Environment.

8.3.1 Portfolio: Human Settlements

Table 79: Summary Results: Mayoral Portfolio Human Settlements - IDP Deliverables 2022 - 2027

Rating	Progress Description	2022/23	2023/24
☺	Project completed	16	1
😐	Project in progress.	0	16
☹	Not completed / No budget available / District Function / Provincial Function	1	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**17**	**17**

Table 80: Portfolio Human Settlements: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027																			Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Implement and Annually Review the Housing Administration and Allocation Policy	Review the Housing Administration and Allocation Policy	Number of Housing Administration and Allocation Policy by 30 June	WCO24	5	1	1	1	1	1	☺	😐	n/a	n/a	n/a	The target will be reported by 30 June 2024.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Implement an annual Housing Policy and Guideline and SOP Needs Assessment Review.	Compilation of an annual report on the policy / guideline / SOP needs assessment for Integrated Human Settlements	Number of annual reports on the Integrated Human Settlements policy / guideline / SOP needs assessment compiled by 31 March	WCO24	5	1	1	1	1	1	☺	😐	n/a	n/a	n/a	The target will be reported on by 31 March 2024.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Implement and Annually Review of Stellenbosch staff rental housing policy	Review the Staff Rental Housing Policy	Number of Staff Rental Housing Policy by 30 June	WCO24	2	n/a	n/a	1	n/a	1	n/a	n/a	n/a	n/a	n/a	The Staff Rental Housing Policy served at Mayco during February 2024.

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Enable Transfer and registration of Title Deeds at the Deeds Offices of State Subsidy Houses to approved beneficiaries	Transferring title deeds to approved beneficiaries	The number of title deeds to approved beneficiaries transferred by 30 June	WCO24	750	150	150	150	150	150	☺	😐	n/a	n/a	n/a	Linked to the Mayoral Outcome. In the 2022/23 financial 190 title deeds were transferred. The 5-year target has been adjusted downwards due to the challenges experienced with resolving late estates.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Percentage of responding to minor maintenance and anti-social behavioral complaints received from the Municipal rental stock	Minor maintenance complaints of municipal rental stock were responded to within 72 hours	Percentage of minor maintenance complaints of municipal rental stock responded to within 72 hours	WCO24	80%	80%	80%	80%	80%	80%	☺	😐	n/a	n/a	n/a	92.50% of housing rental stock maintenance and anti-social behavioural complaints responded. This is measured and reported on a quarterly basis.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Ensure implementation of Electronic Management Systems for the Management of the Housing Demand Database	Review the electronic housing demand database	Number of electronic housing demand databases reviewed by 31 March	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Section: Housing Administration has reverted to using the Western Cape Housing Database.

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027																					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Facilitate and conduct Housing Consumer Education Workshops	Conduct quarterly Housing Consumer education workshops	Number of housing consumer education workshops conducted by 30 June	WCO24	20	4	4	4	4	4	☺	☺	n/a	n/a	n/a	6 workshops completed by 30 June 2023. 4 workshops have been conducted by 28 February 2024.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Ensure the Management and Regular update of the Housing Demand Database	Compile a monthly report of the housing demand database updates	Number of monthly housing demand database update reports compiled	WCO24	60	12	12	12	12	12	☹	😐	n/a	n/a	n/a	4 reports for the 2022/23 financial year. 3 reports to be compiled by 28 February 2024.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Ensure annual internal audit review of amendments made to the Housing Demand Database	Conduct an annual audit on the amendments made to the housing demand database	Number of annual audits on the amendments made to the housing demand database by 30 June	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Department: Housing Administration has reverted to using the Western Cape Housing Database.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Ensure implementation of annually reviewed Housing Communication Plan	Compilation of a communication plan for Integrated Human Settlements	Number of communication plans compiled for Integrated Human Settlements by 30 June	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The Communication Plan target will be reported on and concluded by 30 June 2024.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Ensure implementation of annually reviewed Housing Communication Plan	Review of the communication plan for Integrated Human Settlements	Number of reviews of the communication plan for Integrated Human Settlements by 31 March	WCO24	3	n/a	n/a	1	1	1	n/a	n/a	n/a	n/a	n/a	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Ensure the obtaining of development rights for proposed Housing Projects: Erf 2183, Klapmuts	To obtain development rights Erf 2183, La Rochelle, Klapmuts	Percentage of the Erf 2183, La Rochelle, Klapmuts annual Capital Budget actually spent by 30 June	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There is no budget allocation for the MTREF period 2023/24. The planning processes have all been concluded.

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027																					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Ensure the obtaining of development rights for proposed Housing Projects	To obtain development rights La Motte: Farm 1339, Farm 1158 and Farm 1158/1	Percentage of the La Motte: Farm 1339, Farm 1158 and Farm 1158/1 annual capital budget actually spent by 30 June	1 and 2	90%	n/a	n/a	90%	90%	n/a*	n/a	n/a	n/a	n/a	n/a	Linked to the Housing Pipeline and Mayoral Outcomes. An application was submitted to NDoPW&I for a PoA in favour of Stellenbosch Municipality to obtain development rights. There has been no confirmation with regards to the PoA, therefore, funding has been removed from the 2023/24 budget.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Housing Projects for Kayamandi Town Centre	Obtaining planning approvals for the redevelopment of Kayamandi Town Centre	Percentage of the Kayamandi Town Centre Capital Budget annual actually spent by 30 June	12, 13, 14 and15	90%	90%	n/a*	90%	90%	90%	☺	n/a	n/a	n/a	n/a	Linked to the Housing Pipeline and Mayoral Outcomes. 100% of the capital budget was actually spent by February 2023. There are no available funds on the MTREF for 2023/24 financial year.

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Ensure the obtaining of development rights for existing Housing Projects in Kayamandi.	Obtain development rights for the rectification of 5 existing housing projects in Kayamandi	Percentage spent on Operational Budget by 30 June	12, 13, 14 and 15	90%	90%	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	No power of attorney can be obtained for Project 5B due to the fact that Erf 66 within Project 5B is private property. Therefore, the said matter has been referred to the Directorate: Corporate Services and awaits an outcome. Township establishment was obtained for the other projects, and all diagrams were submitted to the Surveyor General Office for registration.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Ensure the obtaining of development rights for proposed Housing Projects. Jamestown Phases 2 and 3	Finalise the sub-division plan for Jamestown (Phases 2 and 3)	Percentage of the Jamestown, Phases 2 and 3 capital budget actually spent by 30 June	21	90%	90%	90%	n/a*	n/a*	n/a*	☺	😐	n/a	n/a	n/a	Linked to the Housing Pipeline. This is a multi-year project. 100% achieved by 30 June 2023. The land use application was submitted to the MPT for a decision.

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Ensure the obtaining of development rights for proposed Housing Projects. Erf 64 - Kylemore	To obtain development rights for Erf 64 Kylemore	Percentage of the Erf 64 Kylemore annual capital budget actually spent by 30 June	4	90%	90%	90%	90%	90%	n/a*	☺	😐	n/a	n/a	n/a	Linked to the Housing Pipeline. 99.20% of the capital budget was actually spent by 30 June 2023. 95% of the capital budget was actually spent by 28 February 2024 for the 2023/24 financial year. The consultants are in the process of concluding the land use application for submission to the Section: Land Use Management. Expenditure will occur as per cashflow and programme.

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Ensure the obtaining of development rights for proposed Housing Projects, Jamestown Phase 4	Obtain development rights for mixed-use development for Jamestown Phase 4	Percentage of the Jamestown, Phase 4 annual capital budget actually spent by 30 June	21	90%	n/a	90%	n/a	n/a*	n/a*	n/a	😐	n/a	n/a	n/a	Linked to the Housing Pipeline and Mayoral Outcome. PDoI allocated additional funding in their adjustment budget for the 2023/24 financial year, which was acknowledged by the municipality in the mid-year adjustment budget.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Ensure the obtaining of development rights for proposed Housing Projects, Erf 7001, Cloetesville	To obtain development rights on Erf 7001, Cloetesville to establish GAP housing	Percentage of the Erf 7001, Cloetesville annual capital budget actually spent by 30 June	16 and 17	90%	90%	90%	n/a*	n/a*	n/a*	😊	😐	n/a	n/a	n/a	Linked to the Housing Pipeline. 100% of the capital budget was actually spent by 30 June 2023. The land use application was advertised for public comments and will conclude on 25 February 2024.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 4	Ensure implementation of the Social Housing Programme (Obtain development rights). Farms 81/2 and 81/9 and Lapland Precinct	Submit quarterly status reports on Social Housing (affordable rental accommodation) on Farms 81/2 and 81/9 and LAP - rental stock Stellenbosch to the Portfolio Chairperson	Number of quarterly status reports on Social Housing (affordable rental accommodation) on Farms 81/2 and 81/9 and LAP - rental stock Stellenbosch submitted to the Portfolio Chairperson	WC024	20	4	4	4	4	4	😊	😐	n/a	n/a	n/a	Linked to the Housing Pipeline. 4 reports had been submitted by 30 June 2023. 2 reports submitted by 28 February 2024.

PORTFOLIO HUMAN SETTLEMENTS: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Ensure annual submission of housing pipeline to MayCo for approval	Submission of the Housing pipeline to the MayCo	Number of Housing Pipelines submitted to the MayCo by 31 May	WCO24	5	1	1	1	1	1	☺	😐	n/a	n/a	n/a	Linked to the TL SDBIP.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Ensure Quarterly Reports on the updated Demographics and Service Levels in all Informal Settlements	Updated bi-annually reports submitted to the MayCo on the demographics and Service Levels in all Informal Settlements	Number of bi-annually reports submitted to MayCo on the demographics and Service Levels in all Informal Settlements	WCO24	10	2	2	2	2	2	☺	😐	n/a	n/a	n/a	4 reports submitted by 30 June 2023.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Ensure Informal Settlement administrative support services in response to disasters within 24 hours	Compilation of a draft verification report of disaster incidents within 24 hours	Percentage of draft verification reports of disaster incidents submitted to Disaster Management within 24 hours	WCO24	80%	80%	80%	80%	80%	80%	☺	😐	n/a	n/a	n/a	80% of draft verification reports were submitted within 24 hours by 30 June 2023.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 5	SFA 5	Ensure Informal Settlement administrative support service in response to court-related eviction matters within agreed timeframes.	Informal settlement service in response to court-related eviction matters within agreed timeframes	Percentage of informal settlements administrative services provided with in court agreed on timeframes	WCO24	70%	70%	70%	70%	70%	70%	☺	😐	n/a	n/a	n/a	80% achieved by February 2023.
TBC	Directorate: Planning and Economic Development	Department: Integrated Human Settlements	NKPA 1	SFA 4	Ensure monitoring of each of the 29 Informal Settlements at least once per week.	Conduct site inspections in all informal settlements at least once per month	Number of site inspections conducted in all informal settlements at least once per month	WCO24	1740	348	348	348	348	348	☺	😐	n/a	n/a	n/a	341 site inspections were completed by 30 June 2023.

8.3.2 Portfolio: Rural Management

Table 81: Summary Results: Mayoral Portfolio Rural Management - IDP Deliverables 2022/23

Rating	Progress Description	2022/23	2023/24
☺	Project completed	0	0
😐	Project in progress.	1	2
☹	Not completed / No budget available / District Function / Provincial Function	1	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**2**	**2**

Table 82: Portfolio Rural Management: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO RURAL MANAGEMENT: 5-YEAR PLAN 2022 – 2027																				Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Annual Review of the Municipal Agricultural Land Policy	Review the Municipal Agricultural Land Policy	Number of Municipal Agricultural Land Policies reviewed by 30 June	WCO24	5	1	1	1	1	1	☹	😐	n/a	n/a	n/a	Linked to the LED Strategy Outcome. Review to be completed in the 2023/24 financial year.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Facilitate the allocation of municipal agricultural land to emerging farmers	Allocation of Municipal Agricultural Land to emerging farmers	Number of municipal agricultural land allocated to emerging farmers by 30 June	WCO24	10	2	2	2	2	2	😐	😐	n/a	n/a	n/a	Linked to the LED Strategy Outcome. 4 applications were shortlisted for potential allocation on the two portions of available land. An official handover is planned in the first quarter of 2024.

PORTFOLIO RURAL MANAGEMENT: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Develop a Rural Economic Development Strategy	Develop a Rural Economic Development Strategy	Number of Rural Economic Development Strategies developed by 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The revised target date has been adjusted from 2023/24 to 2024/25.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Review of a Rural Economic Development Strategy	Review of a Rural Economic Development Strategy	Number of Rural Economic Development Strategies reviewed by	WCO24	2	n/a	n/a	n/a	1	1	n/a	n/a	n/a	n/a	n/a	The targets were adjusted for the outer financial years and the 5-year target.

8.3.3 Portfolio: Youth, Sport, and Culture

Table 83: Summary Results: Mayoral Portfolio Youth, Sport, and Culture - IDP Deliverables 2022/23

Rating	Progress Description	2022/23	2023/24
☺	Project completed	1	0
😐	Project in progress.	0	1
☹	Not completed / No budget available / District Function / Provincial Function	0	0
N/A	IDP Deliverable Not Yet Measured	0	1
Total IDP Deliverables		**1**	**2**

Table 84: Portfolio Youth, Sport and Culture: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO YOUTH, SPORT AND CULTURE: 5-YEAR PLAN 2022 – 2027																				Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 5	SFA 5	Revise the agreements with each Sports Council	Submission of revised agreements with each Sports Council to the Municipal Manager	Number of revised agreements with each Sports Council submitted to the Municipal Manager by 30 June	WCO24	15	n/a	15	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The total number of agreements signed will be confirmed by 14 May 2024.
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 5	SFA 5	Compilation of a Sports Facilities Master Plan	Submission of a Sports Facilities Master Plan to the Municipal Manager	Number of Sports Facilities Master Plans submitted to the Municipal Manager by 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Target was adjusted to the 2024/25 financial year.
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 1	Compile a list of outstanding / upgrades to be done at Sports facilities.	Compilation of a status quo report for Sports Facilities and Community Halls	Number of Sports Facilities and Community Halls status quo reports compiled by 30 June	WCO24	5	1	1	1	1	1	☺	n/a	n/a	n/a	n/a	The target will be reported on by 30 June 2024.

PORTFOLIO YOUTH, SPORT AND CULTURE: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	Establishment of a Junior Town Council (JTC)	Establishment of a Junior Town Council (JTC)	Number of Junior Town Council (JTC) established by 30 June	WCO24	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	Capacity Building for Junior Town Council (JTC)	Facilitate Capacity Building workshops for the Junior Town Council (JTC)	Number of Capacity Building workshops facilitated for the Junior Town Council (JTC) by 30 June	WCO24	1	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	The target date will be confirmed by 1 May 2024.
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	Drafting of Youth Policy Approximate.	Submission of a Youth Policy to the MayCo	Number of Youth Policies submitted to the MayCo by 30 June	WCO24	1	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	

8.3.4 Portfolio: Planning, LED, and Tourism

Table 85: Summary Results: Mayoral Portfolio Planning, LED, and Tourism- IDP Deliverables 2022/23

Rating	Progress Description	2022/23	2023/24
☺	Project completed	22	4
😐	Project in progress.	1	13
☹	Not completed / No budget available / District Function / Provincial Function	4	0
N/A	IDP Deliverable Not Yet Measured	0	8
Total IDP Deliverables		**27**	**25**

Table 86: Portfolio Planning, LED, and Tourism: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO PLANNING, LED, and Tourism: 5-YEAR PLAN 2022 – 2027										Target					Progress Rating					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 1	Review the SBM Municipal Planning By-law Annually	Review of SBM Municipal Planning By-Law	Number of SBM Planning By-Laws reviewed by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 1	SBM Municipal Planning By-law	Amendment of the Zoning Scheme By-Law	Number of amendments of the Zoning Scheme By-Law by 30 June	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	To be submitted to MayCo by 30 June 2024 for public participation purposes.
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 5	Implement and Annually Review SBM Integrated Zoning Scheme	Review SBM Zoning Scheme By-law	Number of SBM Zoning Schemes By-law reviewed by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 5	Develop and Update SBM Zoning Scheme Register and Zoning Map	Updating the SBM Zoning Scheme Register and Zoning Map	Number of SBM Zoning Scheme Registers and Zoning Maps updated by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	The Zoning Scheme Register, and maps are updated daily.

PORTFOLIO PLANNING, LED, and Tourism: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 5	Ensure Implementation of Land Use Management Electronic Application Management System)	Conduct an Annual Performance Assessment of the implementation of the Land Use Management Electronic Application Management System	Number of annual performance assessments of the Land Use Management Electronic Application Management System conducted by 30 June	WCO24	5	1	1	1	1	1	☺	😐	n/a	n/a	n/a	The target will be reported on by 30 June 2024.
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 5	Implement annually approved LUM and BDM Client Communication and Consultation Plan.	Compilation of a communication plan for the Department: Development Management	Number of communication plans compiled for Department: Development Management by 31 March	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 5	Perform a LUM and BDM Policy and Guideline and SOP Review and Needs Assessment Annually.	Compilation of an annual report on the policy / guideline / SOP needs assessment for the Department: Development Management	Number of annual reports compiled on the policy / guideline / SOP needs assessment for the Department: Development Management by 31 March	WCO24	5	1	1	1	1	1	☺	😐	n/a	n/a	n/a	Linked to the Municipal Manager Outcome. Target will be reported on by 31 March 2024.
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 1	Percentage of Land-use applications considered by the Municipal Planning Tribunal (MPT) within 120 days from the conclusion of the administrative processing of the application	Land-use applications considered by the Municipal Planning Tribunal (MPT) within 120 days from the conclusion of the administrative processing of the application	Land-use applications considered by the Municipal Planning Tribunal (MPT) within 120 days from the conclusion of the administrative processing of the application	WCO24	75%	75%	75%	75%	75%	75%	☺	😐	n/a	n/a	n/a	Linked to the Top Layer SDBIP. 100% achieved by 30 June 2023.

PORTFOLIO PLANNING, LED, and Tourism: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 1	Percentage of land-use applications considered by the Authorised Official within 120 days after having a complete land-use application submission	Land-use applications considered by the Authorised Official within 60 days after a complete land-use application submission	Percentage of land-use applications considered by an Authorised Official within 60 days after a complete land-use application submission	WCO24	60%	60%	60%	60%	60%	60%	☹	😐	n/a	n/a	n/a	37.25% achieved by 30 June 2023. Resources are not adequate to address the workload effectively. Motivation for the continued appointment of student interns and the appointment of additional capacity.
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 5	Implement Annually approved LUM and BD, Client Charter.	Development of a Client Charter for the Department: Development Management	Number of Client Charters for the Department: Development Management developed by 31 March	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 5	Implement Annually approved LUM and BD, Client Charter.	Review the Client Charter for the Department: Development Management	Number of Client Charters for the Department: Development Management reviewed by 31 March	WCO24	4	n/a	1	1	1	1	n/a	n/a	n/a	n/a	n/a	
TBC	Directorate: Planning and Economic Development	Department: Development Management	NKPA 5	SFA 1	Percentage of building plan applications of <500sqm processed within 30 days after the date of receipt	Building plan applications of <500sqm decided on within 30 days	Building plan applications of <500sqm decided on within 30 days	WCO24	60%	60%	60%	60%	60%	60%	☹	😐	n/a	n/a	n/a	Linked to the Top Layer SDBIP. 46.55% achieved by 30 June 2023.

PORTFOLIO PLANNING, LED, and Tourism: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 1	Review, Amend and Update the Municipal Spatial Development Framework Annually	Review the Municipal Spatial Development Framework	Number of Municipal Spatial Development Frameworks reviewed by 30 June	WCO24	1	1	1	1	1	1	☺	n/a	n/a	n/a	n/a	Linked to TL SDBIP and Mayoral Outcome Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 1	Development of Local Spatial Development Frameworks for the 10 small towns	Development of Local Spatial Development Frameworks for the 10 small towns	Number of Local Spatial Development Frameworks developed for all 10 small towns by 30 September	WCO24	10	n/a	n/a	3	4	3	n/a	n/a	n/a	n/a	n/a	Linked to the Mayoral Outcome Targets adjusted. It is anticipated that the consultants will be appointed by 30 June 2024.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Development of a Spatial Information Performance Management System	Implementation of a Spatial Information Performance Management System	Number of Spatial Information Performance Management Systems implemented by 31 March	WCO24	1	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	Linked to the Mayoral Outcome.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Submission of Feasibility Report for possible Land Banking (Including buildings)	Submission of Feasibility Report for possible Land Banking (Including buildings)	Number of Feasibility Reports for possible Land Banking (Including buildings) submitted by 30 June	WCO24	10	2	2	2	2	2	☺	n/a	n/a	n/a	n/a	Linked to the Mayoral Outcome. The target will be reported on by 30 June 2024.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 1	Facilitate, and coordinate the enablement of approved Catalytic Initiatives	Development of an ATC Local Spatial Development Framework	Number of ATC Local Spatial Development Frameworks developed by 30 September	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved. Linked to the Mayoral Outcome.

PORTFOLIO PLANNING, LED, and Tourism: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 1	Develop and review the Inclusionary Zoning Policy	Development of an Inclusionary Zoning Policy	Number of Inclusionary Zoning Policies developed by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Linked to the TL SDBIP and Mayoral Outcome. Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Review and Update the Heritage Resource Inventory for Stellenbosch Municipality	Review the Heritage Resource Inventory of the Stellenbosch Municipality	Number of Heritage Resource Inventories of the Stellenbosch Municipality reviewed by 31 March	WCO24	4	n/a	1	1	1	1	n/a	n/a	n/a	n/a	n/a	Revised Tender Specifications to be submitted by 25 January 2024.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Provision of comments i.r.o. land use applications and building plans within 30 days	Provision of comments i.r.o. land use applications and building plans within 7 calendar days	Percentage of plans commented on i.r.o land use applications and building plans within 7 calendar days	WCO24	80%	80%	80%	80%	80%	80%	☹	😐	n/a	n/a	n/a	65.04% achieved by 30 June 2023. Approvals are dependent on interdepartmental comments as well as internal capacity constraints with historic backlogs.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Establish and Convene the Conservation Advisory Committee monthly	Establish the Conservation Advisory Committee	Number of Conservation Advisory Committees established by 30 September	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Develop and review the Outdoor advertising, Poster and Signage Bylaw Annually	Develop an Outdoor advertising, Poster and Signage By-law	Number of Outdoor advertising, Poster and Signage By-laws developed by 31 December	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.

PORTFOLIO PLANNING, LED, and Tourism: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Develop and review the Outdoor advertising, Poster and Signage Bylaw Annually	Review the Outdoor advertising, Poster and Signage By-law	Number of Outdoor advertising, Poster and Signage By-laws reviewed by 31 March	WCO24	4	n/a	1	1	1	1	n/a	n/a	n/a	n/a	n/a	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Develop a GIS and Spatial Information Policy	Development of a GIS and Spatial Information Policy	Develop a GIS and Spatial Information Policies developed by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Update the Municipality's cadastral dataset quarterly	Updating of the municipality's cadastral dataset	Number of quarterly updates of the municipality's cadastral datasets	WCO24	20	4	4	4	4	4	☺	☺	n/a	n/a	n/a	12 updates completed by 30 June 2023. 17 updates were completed by 28 February 2024.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Update the Municipality's Property Register quarterly	Updating of the municipality's Property Register	Number of quarterly updates of the municipality's Property Registers	WCO24	20	4	4	4	4	4	☺	☺	n/a	n/a	n/a	12 updates were completed by 30 June 2023. 19 updates were completed by 28 February 2024.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Update the Electronic Metadata Catalogue Quarterly	Updating of the Electronic Metadata Catalogue	Number of quarterly updates of the Electronic Metadata Catalogue	WCO24	20	4	4	4	4	4	☺	☺	n/a	n/a	n/a	4 updates were completed by 30 June 2023. 2 updates were completed by 28 February 2024.

PORTFOLIO PLANNING, LED, and Tourism: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 5	SFA 5	Facilitate Municipal GIS Forum Meetings	Facilitate Municipal GIS Forum Meetings	Number of Municipal GIS Forum Meetings facilitated by 30 June	WCO24	20	4	4	4	4	4	☺	😐	n/a	n/a	n/a	4 meetings were attended by 30 June 2023. 2 meetings were attended by 28 February 2024.

PORTFOLIO PLANNING, LED, AND TOURISM: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Develop and review the Economic Development Strategy Annually	Review of the Economic Development Strategy	Number of Economic Development Strategies reviewed by 31 May	WCO24	4	n/a	1	1	1	1	n/a	n/a	n/a	n/a	n/a	Linked to the LED Strategy and Mayoral Outcome. The target will be reported on by 31 March 2024.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Develop and review a Tourism Development policy annually	Review the Tourism Policy	Number of Tourism Policies reviewed by 31 March	WCO24	4	n/a	1	1	1	1	n/a	n/a	n/a	n/a	n/a	The Tourism Policy forms part of the LED Strategy. A review of the Tourism Strategic Plan to be completed by 31 March 2024.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 3	SFA 1	Functional and Efficient Economic Development and Tourism System Develop a Filming and Events Policy	Develop a Filming and Events Policy	Number of Filming and Events Policies developed by 31 March	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Policy to be completed by 30 June 2024.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 3	SFA 1	Develop and review a Filming and Events Policy annually	Review the Filming and Events Policy	Number of Filming and Events Policies reviewed by 31 March	WCO24	3	n/a	n/a	1	1	1	n/a	n/a	n/a	n/a	n/a	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Develop and update the Annual Events Calendar for Stellenbosch Municipality	Develop an Annual Events Calendar for Stellenbosch Municipality	Number of Annual Events Calendars developed for the Stellenbosch Municipality by 31 December	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Linked to the Mayoral Outcome. Target achieved.

PORTFOLIO PLANNING, LED, AND TOURISM: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Develop and update the Annual Events Calendar for Stellenbosch Municipality Update the Economic Intelligence Report	Update the Annual Events Calendar for Stellenbosch Municipality	Number of Annual Events Calendars updated for Stellenbosch Municipality by 31 December	WCO24	4	n/a	1	1	1	1	n/a	☺	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Perform an annual Economic Development Policy and Guideline and SOP Review and Needs Assessment. Compilation of an annual report on the policy / guideline / SOP needs assessment for Economic Development	Compilation of an annual report on the policy / guideline / SOP needs assessment for Economic Development	Number of annual reports on the policy / guideline / SOP needs assessments compiled for Economic Development by 31 March	WCO24	5	1	1	1	1	1	☹	n/a	n/a	n/a	n/a	Linked to the Mayoral Outcome. The target will be reported on by 31 March 2024.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Percentage of Business License Applications processed within 30 days.	Finalised Business License Application within 30 days	Percentage of Business License Applications finalised within 30 days of the receipt of a completed application	WCO24	90%	90%	90%	90%	90%	90%	☺	😐	n/a	n/a	n/a	172.50% achieved by 30 June 2023. In certain months, no business licence applications were received. Linked to the Mayoral Outcome.

PORTFOLIO PLANNING, LED, AND TOURISM: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 3	SFA 1	Processing of filming and events applications within 30 days	Finalised Filming and Events Applications within 30 days	Percentage of Filming and Events Applications finalised within 30 days of receipt of a completed application	WCO24	75% per annum	75%	75%	75%	75%	75%	😐	😐	n/a	n/a	n/a	46.67% achieved by 28 February 2023.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Facilitate the provision of training opportunities to Entrepreneurs and SMMEs	Training opportunities are provided for entrepreneurs and Small, Medium and Micro Enterprises	Number of training opportunities provided for entrepreneurs and Small, Medium and Micro Enterprises by 30 June	WCO24	20	4	4	4	4	4	☺	😐	n/a	n/a	n/a	22 training opportunities were provided by 30 June 2023. 3 training opportunities were provided by 28 February 2024.
TBC	Directorate: Planning and Economic Development	Department: Development Planning	NKPA 3	SFA 1	Number of jobs created through the Municipality's EPWP (public and / or private)	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	Number of job opportunities created through the municipality's local economic development initiatives including capital projects by 30 June	WCO24	5800	1400	1100	1100	1100	1100	☺	😐	n/a	n/a	n/a	Linked to LED Strategy, Mayoral Outcome, and Top Layer SDBIP. 1 449 job opportunities were created by 30 June 2023. 857 job opportunities were created by 28 February 2024.

8.3.5 Portfolio: Financial Services

Table 87: Summary Results: Mayoral Portfolio Financial Services - IDP Deliverables 2022/23

Rating	Progress Description	2022/23	2023/24
☺	Project completed	4	1
😐	Project in progress.	0	3
☹	Not completed / No budget available / District Function / Provincial Function	0	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**4**	**4**

Table 88: Portfolio Financial Services: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO FINANCIAL SERVICES: 5-YEAR PLAN 2022 – 2027										Target					Progress Rating					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Financial Services	Department: Financial Management Services	NKPA 3	SFA 1	Maintain a Clean Audit from the AG each financial year	Receive an unqualified audit opinion from the AGSA	Number of unqualified audit opinions from AGSA received by 30 November	WCO24	5	1	1	1	1	1	☺	☺	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Financial Services	Department: Financial Management Services	NKPA 4	SFA 5	Importance of S71 engagements	Conduct monthly section 71engagements with Directorates	Number of monthly section 71 engagements conducted with Directorates	WCO24	170	10	40	40	40	40	☺	😐	n/a	n/a	n/a	12 Section 71 engagements conducted by 30 June 2023. 7 Section 71 engagements completed by 28 February 2024.

PORTFOLIO FINANCIAL SERVICES: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Financial Services	Department: Financial Management Services	NKPA 4	SFA 5	Specifically ensuring that the status of Capital projects that were recorded as work in progress in the previous financial year per directorate are being completed on time Doing site visits when needed	Manage and Administer the Capital Prioritisation Platform for Stellenbosch Municipality	Number of quarterly reports regarding the management and implementation of the Prioritisation Platform submitted to the Management Forum	WCO24	12	n/a	n/a	4	4	4	n/a	n/a	n/a	n/a	n/a	Capital Prioritisation Platform / System to be implemented.
TBC	Directorate: Financial Services	Department: Revenue and Expenditure	NKPA 4	SFA 5	Revenue Enhancement strategy	Implementation of the adopted Revenue Enhancement Strategy	Number of actions implemented as identified in the Revenue Enhancement Strategy by 30 June	WCO24	18	2	4	4	4	4	☺	😐	n/a	n/a	n/a	4 actions implemented by 30 June 2023. 2 actions implemented by 28 February 2024.
TBC	Directorate: Financial Services	Department: Financial Management Services	NKPA 4	SFA 5	Existing Policies and By-laws are reviewed regularly and implemented	Submit a report on policies and by-laws to the MayCo	Number of reports submitted to the MayCo on policies and by-laws by 30 June	WCO24	5	1	1	1	1	1	☺	😐	n/a	n/a	n/a	

8.3.6 Portfolio: Protection Services

Table 89: Summary Results: Mayoral Portfolio Protection Services - IDP Deliverables 2022/23

Rating	Progress Description	2022/23	2023/24
☺	Project completed	1	1
😐	Project in progress.	0	2
☹	Not completed / No budget available / District Function / Provincial Function	1	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**2**	**3**

Table 90: Portfolio Protection Services: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO PROTECTION SERVICES: 5-YEAR PLAN 2022 – 2027										Target					Progress Rating					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Satellite Fire Station - South (Major Fire Pumper with CAFS)	Completion of the Satellite Fire Station in Jamestown	Number of the Satellite Fire Station in Jamestown completed by 30 June	WCO24	1	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	This is part of the project of the PMU. The new target date is set for 2025/26.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Incident Command Vehicle - DM	Procurement of a Major Fire Pumper with CAFS	Number of Major Fire Pumpers with CAFS procured by 31 March	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	The incident command vehicle will be delivered by 28 February 2024.

PORTFOLIO PROTECTION SERVICES: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Camera Master Plan (CCTV / LPR)	Spending of the Capital Budget on CCTV cameras and equipment for the Department: Protection Services	Percentage of the Capital Budget on CCTV cameras and equipment for the Department: Protection Services by	WCO24	90%	90%	90%	90%	90%	90%	☹	😐	n/a	n/a	n/a	Linked to the Mayoral Outcome. Actual spending was 0.22% for 2023/24 due to the tender not being finalised. 0.00% capital spending. The tender is currently being advertised. An ongoing process of expenditure on CCTV cameras as per the Masterplan. This will include UPS solar power for batteries.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Tactical Reaction Unit (TRU)	Appointment of Law Enforcement Officers (Tactical Reaction Unit (TRU)))	Number of Law Enforcement Officers (TRU) appointed by 30 June	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Linked to the Mayoral and Municipal Manager's Outcomes The establishment of a TRU needs to be finalised before appointments can be made.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Traffic Pound	Completion of the Traffic Pound registration process	Number of Traffic Pound registration processes completed by 30 June	WCO24	1	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	The Department: Protection Services is in the process of looking for property.

PORTFOLIO PROTECTION SERVICES: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Neighbourhood Watch Support	Spending of the Registered Neighbourhood Watches capital budget	Percentage of the Registered Neighbourhood Watches capital budget actually spent by 30 June	WCO24	90%	90%	90%	90%	90%	90%	☺	😐	n/a	n/a	n/a	The funds could not be converted to the operating budget. The purchase of equipment for NHWs is to be confirmed and processed.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Rent a Cop Implementation	Not Applicable	Not Applicable	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Rent a Cop Programme is dependent on business buy-in.
TBC	Directorate: Community and Protection Services	Department: Protection Services	NKPA 1	SFA 3	Auxiliary (Reservist) Peace Officer Implementation	Not Applicable	Not Applicable	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A policy is in place. Individuals need to sign up for the programme.

8.3.7 Portfolio: Corporate Services

Table 91: Summary Results: Mayoral Portfolio Corporate Services - IDP Deliverables 2022/23

Rating	Progress Description	2022/23	2023/24
☺	Project completed	2	0
😐	Project in progress.	0	1
☹	Not completed / No budget available / District Function / Provincial Function	0	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**2**	**1**

Table 92: Portfolio Corporate Services: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO CORPORATE SERVICES: 5-YEAR PLAN 2022 – 2027										Target					Progress Rating					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	NKPA 5	SFA 5	Review the Property Management Policy, especially the outdoor dining aspect	Submission of revised Draft Property Management Policy to the Municipal Manager	Number of new Draft Property Management Policies submitted to the Municipal Manager by 31 May	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The draft policy was submitted to the Director: Corporate Services.
TBC	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	NKPA 5	SFA 5	Upgrade Makupula Community Hall	Completion of the Makupula Community Hall	Number of community halls completed by 30 June	15	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The planning of the project is in progress. In the process of drafting the tender specifications to appoint a service provider.

PORTFOLIO CORPORATE SERVICES: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	NKPA 5	SFA 5	Structural improvement of Van Der Stel Sports Ground	Completion of the structural improvements of the Van De Stel Sports Ground	Number of Van der Stel Sports grounds improvements completed by 30 June	11	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
TBC	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	NKPA 5	SFA 5	Structural upgrade of the Jamestown ward office	Completion of the structural upgrade of the Jamestown ward office	Number of Jamestown Ward Offices upgraded by 30 June	21	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
TBC	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	NKPA 5	SFA 5	Corridor structural upgrade	Completion of Kayamandi Corridor structural upgrade	Number of Kayamandi Corridors upgraded by 30 June	12	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	NKPA 1	SFA 1	Upgrade of the New Space on Ryneveld Street	Complete the upgrade of the New Office Space in Ryneveld Street	Number of new office spaces upgraded in Ryneveld Street by 30 June	8	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.

8.3.8 Portfolio: Infrastructure Services

Table 93: Summary Results: Mayoral Portfolio Infrastructure Services - IDP Deliverables 2022/23

Rating	Progress Description	2022/23	2023/24
☺	Project completed	2	2
😐	Project in progress.	0	4
☹	Not completed / No budget available / District Function / Provincial Function	3	0
N/A	IDP Deliverable Not Yet Measured	1	2
Total IDP Deliverables		**6**	**8**

Table 94: Portfolio Infrastructure Services: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO INFRASTRUCTURESERVICES: 5-YEAR PLAN 2022 – 2027										Target					Progress Rating					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Electrical Services	NKPA 1	SFA 2	Alternative energy supply: Purchasing Electricity from the Public	Develop a policy to allow purchasing of electricity from the public	Number of policies to be developed to allow purchasing of electricity from the public by 30 June	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Linked to the Municipal Manager outcome. The purchase of electricity is already done by customers in the form of credits.
TBC	Directorate: Infrastructure Services	Department: Electrical Services	NKPA 1	SFA 2	Alternative energy supply: Purchasing Electricity from the Public	Purchasing electricity (Kwh) from the public	Percentage of Energy Kwh Purchased from Public/ [Energy(kWh) purchased from Public / Total energy (kWh) sold to consumers] x 100	WCO24	0.34%	n/a	0.34%	0.34%	0.34%	0.34%	n/a	n/a	n/a	n/a	n/a	Linked to the IDP deliverable for the development of the policy. Department: Electrical Services to confirm the calculation and target.

PORTFOLIO INFRASTRUCTURESERVICES: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Electrical Services	NKPA 1	SFA 2	Alternative energy supply: Purchasing Electricity from Internal IPPs	Advertisement of an IPP tender	Number of IPP tenders advertised by 31 March	WCO24	2	n/a	1	1	n/a	n/a	n/a	😐	n/a	n/a	n/a	
TBC	Directorate: Infrastructure Services	Department: Electrical Services	NKPA 1	SFA 2	Alternative energy supply: Purchasing Electricity from external IPPs	Purchasing of Energy from external IPPs	Percentage of Energy Purchased from IPP / (Total energy purchased)	WCO24	30%	n/a	n/a	10%	20%	30%	n/a	n/a	n/a	n/a	n/a	Linked to the IPP SCM Process.
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 1	SFA 2	Alternative energy supply: Methane Mining	Appointment of a service provider for the Extraction of Methane from Cell 3 for the generation of electricity	Number of service providers appointed for the Extraction of Methane from Cell 3 for the generation of electricity by 31 March	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Awaiting the finalisation of the SCM process.
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 1	SFA 2	Alternative energy supply: Wet Waste Anaerobic Digestion (AD) Plant	Conclusion of a contract for diverting 50% of Organic Waste and generating electricity	Number of contracts concluded for diverting 50% of Organic Waste and generating electricity by 30 June	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The feasibility study was conducted, and the project was found not to be feasible.

PORTFOLIO INFRASTRUCTURESERVICES: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 1	SFA 2	Recycling from source: Stellenbosch municipality to provide residents with bins and bags to collect and separate organic waste and recyclable material to be collected by Municipality.	Expansion of the recycling programme	Number of recycling programmes expanded by 30 June	WCO24	10	2	2	2	2	2	☹	😐	n/a	n/a	n/a	Target will be reported on by 30 June2024. Implementation is in progress. A service provider has been appointed.
TBC	Directorate: Infrastructure Services	Department: Waste Management	NKPA 1	SFA 2	Recycling from source: Stellenbosch municipality to provide residents with bins and bags to collect and separate organic waste and recyclable material to be collected by the Municipality.	Implementation of an organic waste diversion initiative	Number of organic waste diversion initiatives implemented by 30 June	WCO24	4	n/a	1	1	1	1	n/a	😐	n/a	n/a	n/a	The Tee project is in progress and will be reported on by 30 June 2024.

PORTFOLIO INFRASTRUCTURESERVICES: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Water and Wastewater Services	NKPA 1	SFA 4	Pre-paid or "capped" water meters: Households are to be fitted with pre-paid water meters to reduce and prevent water wastage.	Installation of water management devices	Number of water management devices installed by 30 June	WCO24	500	300	50	50	50	50	☹	☺	n/a	n/a	n/a	The devices are being rolled out to non-paying or high-usage water customers. 175 water management devices were installed by 30 June 2023. The devices are installed when required. 100 water management devices had been installed by 28 February 2024.
TBC	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	NKPA 1	SFA 1	Parking areas for park-and-ride purposes to create adequate parking spaces for people working in and visiting the Stellenbosch municipal area.	Develop single-level parking areas	Number of single-level parking areas developed by 30 June	WCO24	2	n/a	n/a	2	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Two single-level parking areas to be found feasible. A feasibility study is to be conducted for an additional five single-level parking areas. Designs completed. Implementation is to commence in September 2024. Implementation was rescheduled due to flood priorities.

PORTFOLIO INFRASTRUCTURESERVICES: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Infrastructure Services	Department: Water and Wastewater Services	NKPA 1	SFA 1	Water pipelines: old water pipes are to be replaced	Spent the capital budget of water pipeline replacements	Percentage of the capital budget for the replacements of water pipelines by 30 June	WCO24	90%	90%	90%	90%	90%	90%	n/a	n/a	n/a	n/a	n/a	The target will be reported on by 30 June 2024.
TBC	Directorate: Infrastructure Services	Department: Infrastructure Planning, Development and Implementation Services	NKPA 1	SFA 4	Longlands Housing Project- Building of Top Structures	Construction of 106 subsidised top structures of the Longlands Housing Project	Number of subsidised top structures constructed by 30 June	20	106	99	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Infrastructure Services	Department: Infrastructure Planning, Development and Implementation Services	NKPA 1	SFA 4	Longlands Housing Project- Building of Top Structures	Construction of 38 enhanced sites in the Longlands Housing Project	Number of enhanced sites constructed by 30 June	20	38	38	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Infrastructure Services	Department: Infrastructure Planning, Development and Implementation Services	NKPA 1	SFA 4	Lindida GAP Housing Project – servicing 166 sites and building GAP houses.	Construction of 166 GAP houses in Lindida	Number of GAP houses constructed in Lindida by 30 June	5 and 6	166	140	26	n/a	n/a	n/a	☺	☺	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Infrastructure Services	Department: Infrastructure Planning, Development and Implementation Services	NKPA 1	SFA 4	Servicing 178 sites in Zone O	Construction of 178 serviced sites in Zone O	Number of serviced sites constructed in Zone O by 30 June	12, 13, 14 and 15	178	n/a	n/a	50	128	n/a	n/a	n/a	n/a	n/a	n/a	The relocation of the families was not achieved. The contractor was appointed but could not activate it. Construction funding was removed from the adjustment budget. Indicator to be moved to the Section: Housing Development.

8.3.9 Portfolio: Parks, Open Spaces and Environment

Table 95: Summary Results: Mayoral Portfolio Parks, Open Spaces. Environment - IDP Deliverables 2022/23

Rating	Progress Description	2022/23	2023/24
☺	Project completed	4	0
😐	Project in progress.	0	1
☹	Not completed / No budget available / District Function / Provincial Function	0	0
N/A	IDP Deliverable Not Yet Measured	0	0
Total IDP Deliverables		**4**	**1**

Table 96: Portfolio Parks, Open Spaces and Environment: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO PARKS, OPEN SPACES AND ENVIRONMENT: 5-YEAR PLAN 2022 – 2027																			Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Groendal cemetery building repairs are being planned and implemented	Upgrade of the Groendal Cemeteries	Number of Groendal cemeteries upgraded by 30 June	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are no funds on the MTREF. The cemetery has been upgraded twice and vandalised.
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Probable boundary markers / demarcation fencing and improved landscaping at Muslim cemetery Pappegaaiberg	Upgrade of the Muslim cemetery Pappegaaiberg	Number of Muslim cemeteries in Pappegaaiberg upgraded by 30 June	11	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are no funds on the MTREF.
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Road repairs and resealing in cemeteries	Road repairs and resealing of cemeteries	Number of cemeteries road repairs and resealing by 30 June	WCO24	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are no funds on the MTREF.

PORTFOLIO PARKS, OPEN SPACES AND ENVIRONMENT: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Management Plans Finalise Jan Marais Park EMP and submit to Cape Nature to endorse before submitting to Council and the Minister for approval	Submission of a Jan Marais Park Environmental Management Plan to the Council	Number of the Jan Marais Park Environmental Management Plans submitted to the Council by 30 June	8	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Linked to the EMP. The current plan is still relevant and applicable to the status of the of the Nature Reserve. The management authority provides input in the review and revision of the policy, and based on the priority list, Jan Marais is rated as a P2.
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Management Plans	Submission of a draft Management plan of Ida's Valley and Botmaskop to the Municipal Manager	Number of draft Management Plans of Ida's Valley and Botmaskop submitted to the Municipal Manager by 30 June	5 and 6	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Linked to the EMP. Target achieved.
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Mont Rochelle Upgrade	Completion of the Mont Rochelle entrance	Number of Mon Rochelle entrances completed by 30 June	1	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Establish Friends Groups	Establishment of a Friends Group for the Jan Marias Nature Reserve	Number of Jan Marias Friends Groups established by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.

PORTFOLIO PARKS, OPEN SPACES AND ENVIRONMENT: 5-YEAR PLAN 2022 – 2027																						
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Establish Friends Groups	Submit a revised Jan Marias Friends Group MOUs to the Municipal Manager	Number of revised Jan Marias Friends Group MOUs submitted by 30 June	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved. Submitted to the Municipal Manager in January 2023.
TBC	Directorate: Community and Protection Services	Department: Community Services	NKPA 1	SFA 2	Management Plans	Review of the Tree Management Policy	Number of Tree Management Policies reviewed by 30 June	WCO24	1	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	In progress to be completed by 30 June 2024.

8.3.10 Portfolio: Community Services

Table 97: Summary Results: Mayoral Portfolio Community Services – IDP Deliverables 2022 – 2023

Rating	Progress Description	2022/23	2023/24
☺	Project completed	8	1
😐	Project in progress.	0	1
☹	Not completed / No budget available / District Function / Provincial Function	0	0
N/A	IDP Deliverable Not Yet Measured	0	2
Total IDP Deliverables		**8**	**4**

Table 98: Portfolio Community Services: 5-Year Plan 2022 – 2027

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

PORTFOLIO COMMUNITY SERVICES: 5-YEAR PLAN 2022 – 2027										Target					Progress Rating					Performance Comment
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	Reporting on progress made with the implementation of the policy and policy objectives to MM and Council	Submit Universal Access progress reports to the MayCo	Number of Universal Access progress reports submitted to the MayCo by 30 June	WCO24	5	1	1	1	1	1	☺	n/a	n/a	n/a	n/a	Target will be reported on by 30 June 2024.
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	Training different departments on the requirements of UA and how to implement the theory in context:	Conduct inter-departmental Universal Access training	Number of inter-departmental Universal Access training conducted by 30 June	WCO24	6	6	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	Develop a GIS map of all DPOs (Disability Persons Organisations)	Submission of completed GIS map of all DPOs to the MayCo	Number of completed GIS maps of all DPOs submitted to the MayCo by 30 June	WCO24	5	1	1	1	1	1	☺	n/a	n/a	n/a	n/a	Target will be reported on by 30 June 2024.

PORTFOLIO COMMUNITY SERVICES: 5-YEAR PLAN 2022 – 2027																					
IDP Ref No	Responsible Directorate	Responsible Department	National KPA	Municipal SFA	Priority	KPI Name	Description of Unit of Measurement	Ward	5-Year Target	Target					Progress Rating					Performance Comment
										2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	GIS mapping and plotting of ECDs and their registration status	Updating of ECD facilities per ward on the Geographic Information System (GIS)	Number of ECD facilities per ward updated on the GIS, measured monthly	WCO24	600	120	120	120	120	120	☺	😐	n/a	n/a	n/a	128 updates completed by 30 June 2023. 60 updates were completed by 28 February 2024.
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	SOP development: Stellenbosch ECD registration process – develop information leaflet	Develop an SOP for the registration of ECD Centres	Number of SOPs developed for the registration of ECD Centres 28 February	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Linked to the Mayoral Outcome. Target achieved in March 2023.
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	ECD Policy Review	Submission of the reviewed ECD Policy to the MayCo	Number of reviewed ECD policies submitted to the MayCo by 31 March	WCO24	1	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The policy requires a review every 5 years.
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	First Aid Training	Facilitation of First Aid Training for all Early Childhood Development Practitioners	Number of First Aid Training facilitated to all Early Childhood Development Practitioners by 30 June	WCO24	6	2	1	1	1	1	☺	☺	n/a	n/a	n/a	2 completed by 30 June 2023. 2 completed by 28 February 2024.
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	Health and Safety Training (COVID-19 readiness)	Facilitation of Health and Safety Training sessions	Number of Health and Safety training workshops facilitated by 30 June	WCO24	3	1	n/a	1	n/a	1	☺	n/a	n/a	n/a	n/a	Target achieved.
TBC	Directorate: Community and Protection Services	Department: Community Development	NKPA 5	SFA 5	Establish Child Protection Forum in collaboration with NGOs	Establishment of Child Protection Forum	Number of Child Protection Forums established by 31 May	WCO24	1	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.

CHAPTER 9:
Public Interest and Expression of Needs

9.1 Community Participation

Chapter 4 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA) requires municipalities to create a culture of community participation. According to Section 16(1)(a)(i) of the MSA, "A municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance and must, for this purpose, encourage and create conditions for the local community to participate in the affairs of the municipality, including in the preparation, implementation, and review of its integrated development plan in terms of Chapter 5". It is therefore essential to have effective public participation structures in place.

The SDF, IDP, Budget, and sector plans, as well as major municipal policies, by-laws, and decisions, should be engaged to ensure that they are designed and implemented for and with the community. This also adds to the credibility of the needs reflected in the IDP, the Budget calculated to address these needs, and the SDBIP drafted to implement programmes and projects that reflect the communities' needs.

The growing trend of mature and constructive discussions from the public, the level of complexity, and the investment made in understanding the municipality's business are encouraging. The direct participation and involvement of the ward councillors, communities, and stakeholders in the identification of ward-based priorities and their involvement in the public participation process have added great value to the maturity and quality of the discussions between the public and the municipality. Ward councillors are a critical link in connecting the municipality with the public. As members of the Council and recipients of all the decisions taken by the Council, it positions Councillors strategically to ensure that the municipality not only understands the needs of the community better but also to provide the public with honest and accurate feedback on the municipality's initiatives. These endeavours are supported by well-functioning ward committees. Councillors are, however, encouraged to always adhere to the code of ethics for councillors and to always act with the utmost integrity and accountability towards their constituents and the municipality, as this is the only way in which to form a responsible local government.

Public participation takes place through various means and platforms and is often tailored to suit a specific audience or community. Importantly, communities from different socio-economic backgrounds use different platforms to communicate. It is important to cater for all scenarios and to utilise all available platforms to their optimum potential, given that a certain degree of apathy exists in certain communities.

The maturity level that the public participation process has achieved during the COVID-19 pandemic has reached new heights for both the community members and the administration. Further feedback will be provided on the comments captured in written submissions made via the various platforms created for public participation. To ensure that the public participation process is a two-way process, all comments have been carefully considered and discussed with internal departments.

9.2 Public Participation in the drafting of the 2nd Review of the 5th Generation IDP 2022 – 2027

Stellenbosch Municipality implemented a IDP Open Days from **04 September - 04 October 2023** during the analysis phase to determine the needs of the community in developing the draft 2nd Review of the 5th Generation IDP 2022 – 2027. The draft IDP and Budget was open for public comment from **02 – 23 April 2024** with the municipal open days from **09 – 15 April 2024**.

The notices were published in the local newspaper and on the municipal website to announce the start of the public participation process for the development of the 2nd Review of the 5th Generation IDP 2022 – 2027. At the start of each public participation period, a link to an **electronic submission form** was made available on the municipal website, the Stellenbosch Citizen App, and broadcast via WhatsApp, Facebook, and email. Have Your Say forms were made available at the ward office, municipal libraries, and satellite offices.

Members of the community and other interested and affected parties were encouraged to attend the IDP Open Days for their ward / area. The IDP public participation Open Days severed as a one-stop municipal desk for the community to get information on municipal services and to have a one–on–one discussion with municipal departments of their choice to raise their community needs and ask questions. Community members were encouraged to visit any of the IDP Public Participation Open Days at the various specified venues. The concept of the open days was more of a decentralised meeting at the various service desks that were set – up per directorate. The IDP Open Days were implemented per area; for example, Wards 1 and 2 were clustered as one (1) area. No registration of indigent customers, housing demand, or unemployment databases was done on the open days, but information on these services was shared with communities at the service desk.

Figure 49: Communication Platforms

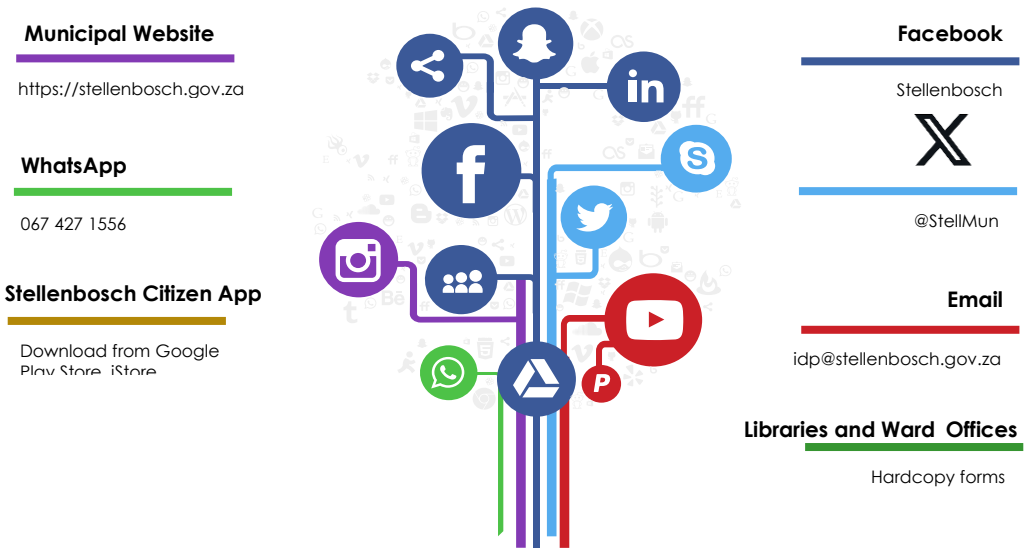


Table 99: IDP Public Participation Open Days Schedule – September 2023

Date	Time	Wards	Ward Councillor/s	Venue	Transport Plan		
					Pick–Up Point	1st Trip Pick–Up Time	2nd Trip Pick-Up Time
Tuesday, 12 Sept 2023	15:30 – 19:30	1 and 2	Cllr Reginald Pheiffer Cllr Wilhelmina Petersen	Groendal Community Hall (Franschhoek)	Bo-Hoek Farm Gate	15:00	17:30
					Franschhoek Town Hall	15:15	17:45
					Bosbou (La Motte Hall)	15:20	17:55
	15:30 – 19:30	3 and 4	Cllr Charles Manuel Cllr Ralphton Adams	Kylemore Community Hall (Kylemore)	Lanquedoc Klip Church	14:30	17:15
					Meerlust Community Hall	14:45	17:25

Date	Time	Wards	Ward Councillor/s	Venue	Transport Plan		
					Pick–Up Point	1st Trip Pick–Up Time	2nd Trip Pick-Up Time
					Wemmershoek Community Hall	14:50	17:35
					Maasdorp Entrance	15:00	17:45
					Pniël Municipal Office	15:15	17:55
Wednesday, 13 Sept 2023	15:30 – 19:30	7, 8, 9, 11, 22 and 23	Cllr Annemarie Ferns Cllr Carli Van Wyk Cllr Zelda Dalling Cllr Johannie Serdyn Cllr Esther Groenewald Cllr Lwando Nkamisa	Stellenbosch Town Hall (Plein Street)	No Transport		
	15:30 – 19:30	18 and 19	Cllr JC Anthony Cllr James Williams	Klapmuts Multipurpose Centre (Klapmuts)	Fisher Road / Groenland	14:20	17:20
					De Waalshof (Tennis Court)	14:30	17:30
					Bellevue Entrance	14:40	17:40
					Cabrico / Corobrick Entrance	14:50	17:45
					Koelenhof Railway Station	14:20	17:15
					De Hoop Entrance	14:30	17:15
					Kromme Rhee and Koelenhof Farm (Clubhouse)	14:40	17:25
					Slayley Farm Entrance	14:40	17:35
					De Clapmuts Entrance	14:45	17:40
					Elsenburg (JJ Rhode School)	14:50	17:45
					Muldersvlei Station (by the shop)	15:00	17:50
					Nooitgedacht Entrance	14:20	17:20
					Simonsig Entrance	14:30	17:30
					Beyerskloof Entrance	14:40	17:40
					Chickwick / De Trekka Entrance	14:50	17:50
					De Novo Community Hall	15:00	18:00
Thursday, 14 Sept 2023	17:30 – 20:30	12, 13, 14 and 15	Cllr Ayanda Tomose Cllr Mary Nkopane Cllr Maxwell Danana Cllr Elliot Masimini	Kayamandi High School (Kayamandi)	Kayamandi Taxi Rank	16:30	18:00
					Trust Centre	16:45	18:05
					Makuphula High School Gate	16:55	18:10
					Kayamandi Clinic	17:05	18:20
					Legacy Centre / Hall	17:10	18:25
					Luyolo Street (next to Majola Panel Beaters)	16:30	18:00
					Siyanqoba Creché	16:45	18:05
					Luyolo Playpark	16:55	18:10
					Kayamandi Primary School	17:05	18:15
	17:30 – 20:30	20 and 21	Cllr Joseph Joon Cllr Mynard Slabbert	Webergedenk Primary School Hall (Jamestown)	Vlottenburg Primary School	16:00	17:50
					Vlaeberg Tennis Court	16:10	18:00
					Meerlust Farm (De Wijnlanden Traffic Light)	16:25	18:10
					Lynedoch Garage	16:30	18:20
					Raithby Methodist Church	16:00	18:00
					Eikendal Farm Gate	16:15	18:10
					Mooiberge Farm Stall	16:30	18:20
Monday, 18 Sept 2023	17:30 –	5 and 6	Cllr Roy Van Rooyen	St Ida's Primary School Hall	Jonkershoek (Bosdorp and Cape Nature)	16:30	17:30

Date	Time	Wards	Ward Councillor/s	Venue	Transport Plan		
					Pick–Up Point	1st Trip Pick–Up Time	2nd Trip Pick-Up Time
	20:30		Cllr Nateshia Mcombring	(Ida's Valley)	Rustenburg Farm Gate	17:00	18:00
					Hydro - Gate	17:15	18:15
					Kanonkop (at the second entry delivery point)	17:00	18:00
					Groenhof (Infront of the big trees)	17:05	18: 05
					Remhoogte (Opposite Remhoogte in front of the gate)	17:10	18: 10
					Timberlea / Blue Jay (at the gate)	17:15	18: 15
					Nietvoorbij (at the gate)	17:20	18:20
	15:30 – 19:30	10, 16, 17 and 19 (Smartietown and Weltevrede 1 and 2)	Cllr Rozette Du Toit Cllr Elsabe Vermeulen Cllr Peter Johnson Cllr James Williams	Eike Hall (Cloetesville)	Curry Street (before the North-End Street Stop Sign)	15:00	17:40
					Corner of Last Street and Bergstedt Street	15:10	17: 45
					Corner of Bergstedt Street and Chipptendale Street	15:20	17:50
					Stellita Park Stairs	15:00	17:30
					Rhode Road Flats	15:10	17:35
					Kloof / Long Street Flats	15:15	17:40
					Smartie Town Bus Stop	15:15	17:30
					Weltevrede 1 (Entrance in Long Street)	15:20	17:45
					Weltevrede 2 Entrance	15:25	17:50
					Ward 10 Office (Lap flats)	15:00	17:30
					AF Louw Primary School	15:10	17:35
					Tennantville - Noble Street (Noble Park)	15:20	17:40
					Baksteenhuis, Long Street (South, Tennantville)	15:25	17:45

Table 100: IDP and Budget Public Participation Open Days Schedule – April 2024

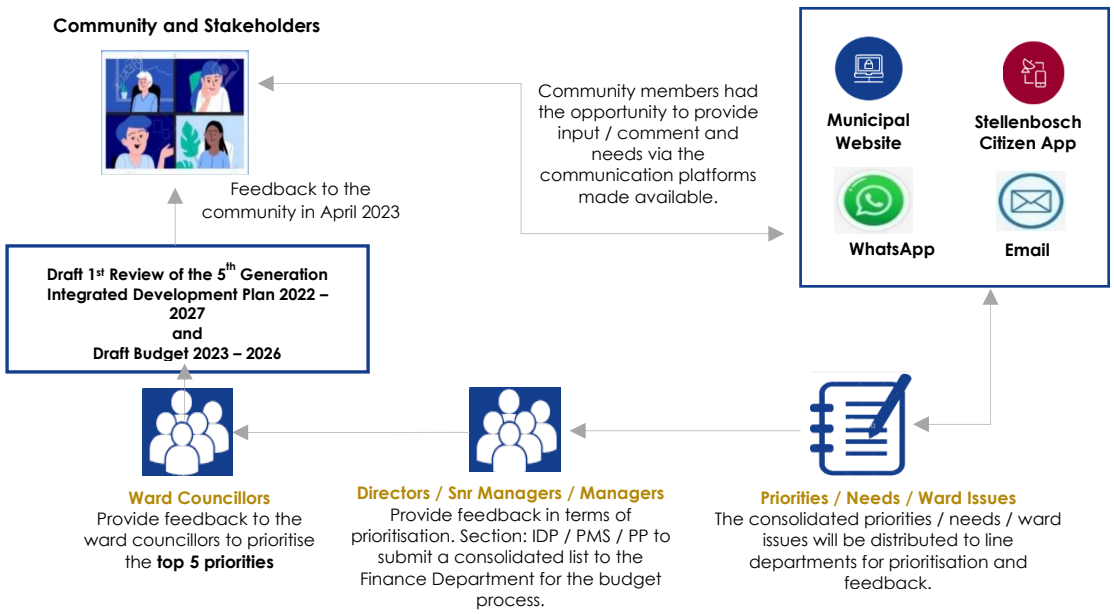
Date	Time	Wards	Ward Councillor/s	Venue	Transport Plan	
					Pick–Up Point	Pick–Up Time
Tuesday, 9 April 2024	18:30 – 20:30	1 and 2	Cllr Reginald Pheiffer Cllr Wilhelmina Petersen	Franschhoek Town Hall (Franschhoek)	Bo-Hoek Farm Gate (Minibus)	18:00
					Groendal Community Hall	18:15
					Bosbou (La Motte Hall)	18:15
					Groendal Primary	18:00
					Langrug	18:00
	18:00 – 20:00	3 and 4	Cllr Charles Manuel Cllr Ralphton Adams	Kylemore Community Hall (Kylemore)	Lanquedoc Klip Church	17:00
					Meerlust Community Hall	17:15
					Wemmershoek Community Hall	17:20
					Maasdorp Entrance	17:30
					Pniël Municipal Office	17:45
Wednesday, 10 April 2024	17:00 – 19:00	5 and 6	Cllr Roy Van Rooyen Cllr Nateshia Mcombring	St Ida's Primary School Hall (Ida's Valley)	Jonkershoek (Bosdorp and Cape Nature)	16:00
					Rustenburg Farm Gate	16:30
					Hydro - Gate	16:45
					Bruckner De Villiers Primary School	16:50

Date	Time	Wards	Ward Councillor/s	Venue	Transport Plan	
					Pick–Up Point	Pick–Up Time
	18:00 – 20:00	18 and 19	Cllr JC Anthony Cllr James Williams	Klapmuts Multipurpose Centre (Klapmuts)	Fisher Road / Groenland	16:50
					De Waalshof (Tennis Court)	17:00
					Bellevue Entrance	17:10
					Cabrico / Corobrick Entrance	17:20
					Koelenhof Railway Station	17:50
					De Hoop Entrance	17:00
					Kromme Rhee and Koelenhof Farm (Clubhouse)	17:10
					Slayley Farm Entrance	17:15
					De Clapmuts Entrance	17:20
					Elsenburg (JJ Rhode School)	17:25
					Muldersvlei Station (by the shop)	17:30
					Nooitgedacht Entrance	16:50
					Simonsig Entrance	17:00
					Beyerskloof Entrance	17:10
					Chickwick / De Trekka Entrance	17:20
					De Novo Community Hall	17:30
Thursday, 11 April 2024	18:00 – 20:00	12, 13, 14 and 15	Cllr Ayanda Tomose Cllr Mary Nkopane Cllr Maxwell Danana Cllr Elliot Masimini	Kayamandi High School (Kayamandi)	Kayamandi Taxi Rank	17:10
					Trust Centre	17:15
					Makuphula High School Gate	17:20
					Kayamandi Clinic	17:30
					Legacy Centre / Hall	17:35
					Luyolo Street (next to Majola Panel Beaters)	17:10
					Siyanqoba Creché	17:15
					Luyolo Playpark	17:25
					Kayamandi Primary School	17:30
	16:00 – 18:00	10, 16, 17 and 19 (Smartietown and Weltevrede 1 and 2)	Cllr Rozette Du Toit Cllr Elsabe Vermeulen Cllr Peter Johnson Cllr James Williams	Eike Hall (Cloetesville)	Curry Street (before the North-End Street Stop Sign)	15:30
					Corner of Last Street and Bergstedt Street	15:40
					Corner of Bergstedt Street and Chipptendale Street	15:50
					Stellita Park Stairs	15:30
					Rhode Road Flats	15:40
					Kloof / Long Street Flats	15:45
					Smartie Town Bus Stop	15:30
					Weltevrede 1 (Entrance in Long Street)	15:40
					Weltevrede 2 Entrance	15:45
					Ward 10 Office (Lap flats)	15:30
					AF Louw Primary School	15:40
					Tennantville - Noble Street (Noble Park)	15:45
					Baksteenhuis Long Street (South, Tennantville)	15:50

Date	Time	Wards	Ward Councillor/s	Venue	Transport Plan	
					Pick–Up Point	Pick–Up Time
Monday, 15 April 2024	18:00 – 20:00	7, 8, 9, 11, 22 and 23	Cllr Annemarie Ferns Cllr Carli Van Wyk Cllr Zelda Dalling Cllr Johannie Serdyn Cllr Esther Groenewald Cllr Lwando Nkamisa	Stellenbosch Town Hall (Plein Street)	No Transport	
	17:00 – 19:00	20 and 21	Cllr Joseph Joon Cllr Mynard Slabbert	Webergedenk Primary School Hall (Jamestown)	Vlottenburg Primary School	16:00
					Vlaeberg Tennis Court	16:10
					Meerlust Farm (De Wijnlanden Traffic Light)	16:15
					Lynedoch Garage	16:30
					Raithby Methodist Church	16:00
					Eikendal Farm Gate	16:15
					Mooiberge Farm Stall	16:30

The electronic and verbal submissions made available on the various platforms created for public participation followed the process below:

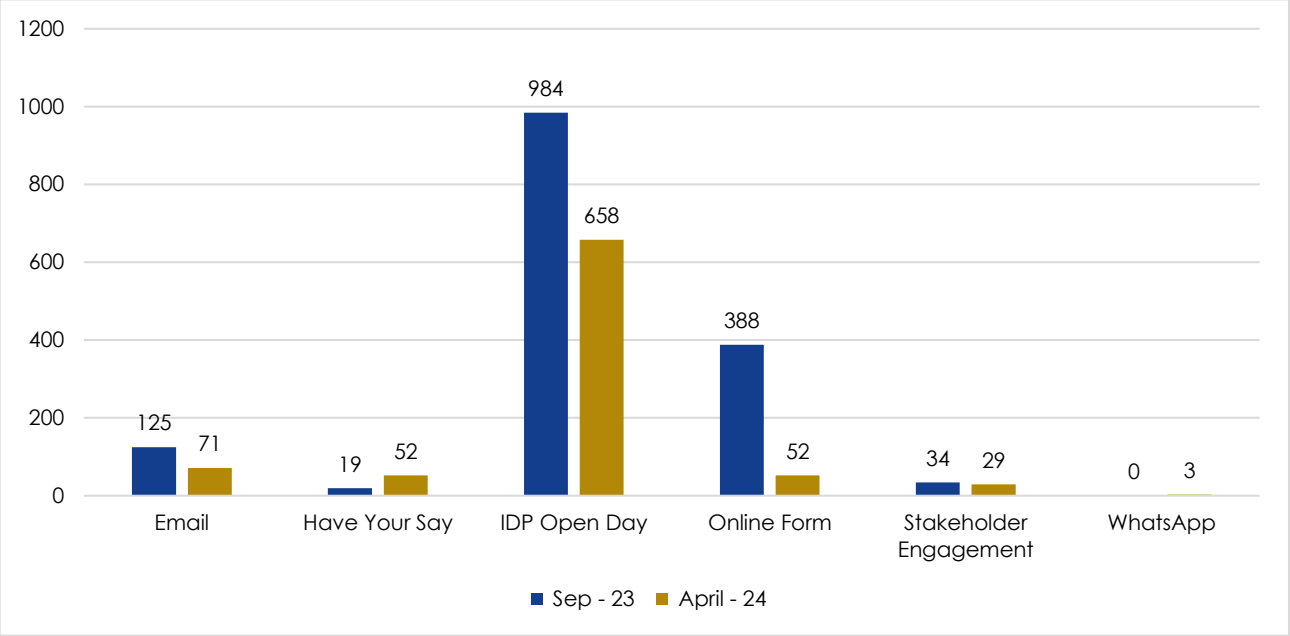
Figure 50: Process Flow for electronic and verbal submissions



9.3 Public Participation Statistics: September 2023 and April 2024

The graphs below indicate the number of individual line-item submissions received on the various communication platforms.

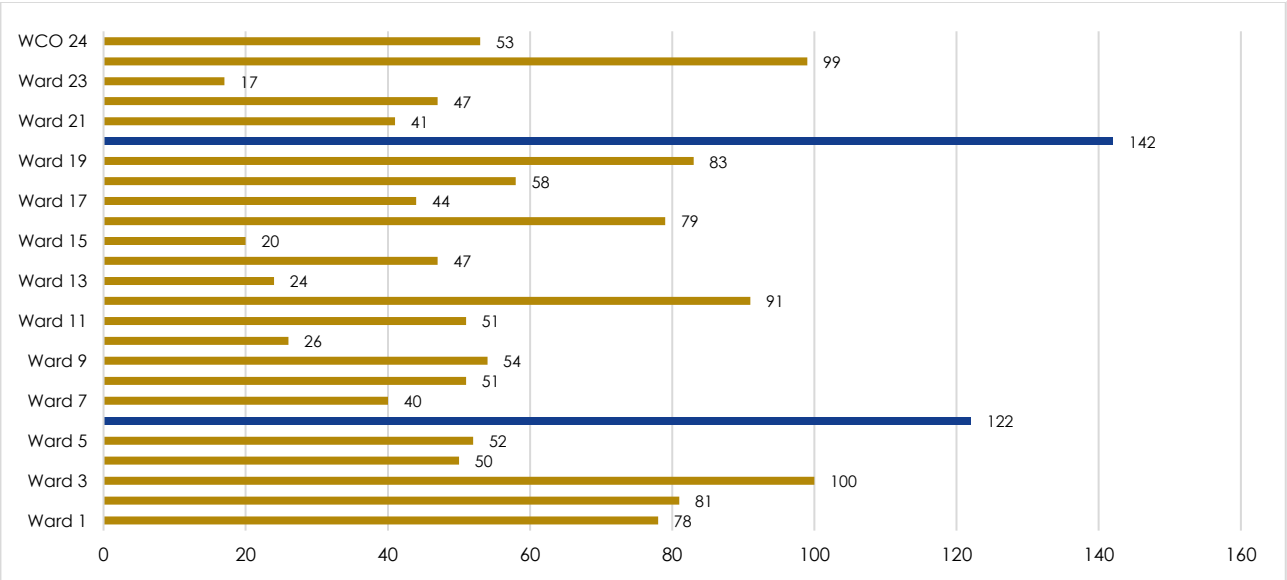
Graph 40: Total number of individual submissions per platform Sept 2023 and April 2024



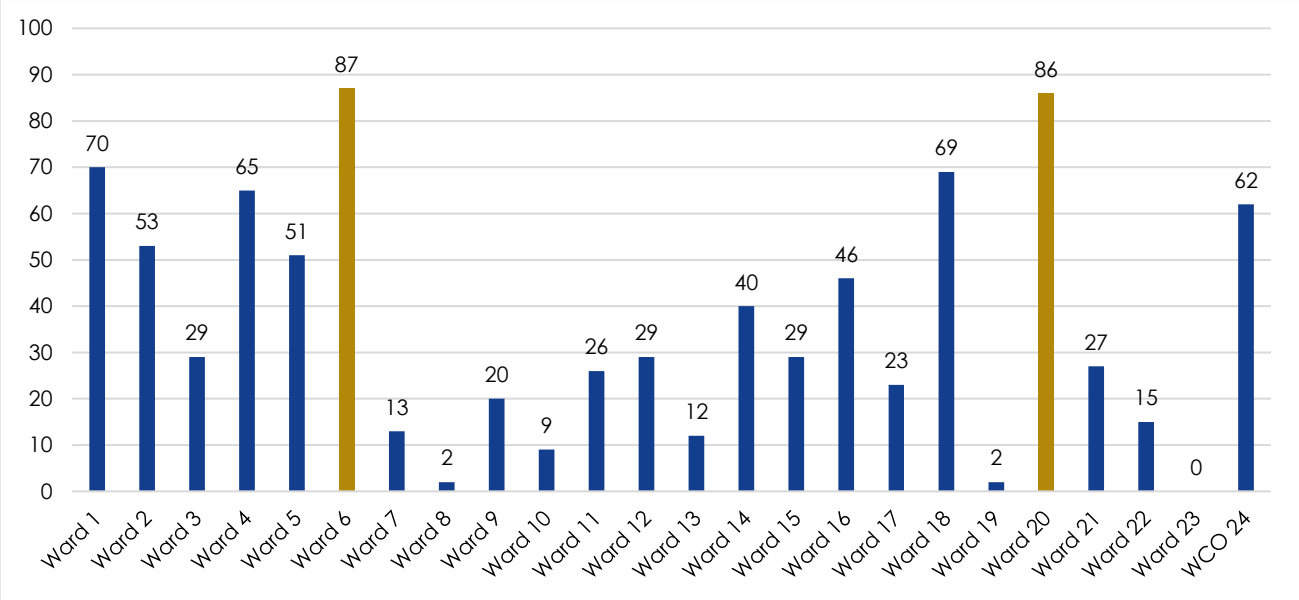
As noted from the graph above, the electronic form, which was made available on the municipal website, and input recorded in the IDP Open Day minutes were the most popular platforms used by the community and stakeholders to submit their needs and priorities in September 2023 and April 2024. A total of **984 and 658** individual line items were recorded during the **IDP Open Days in September 2023 and April 2024** respectively**.** The electronic form on the municipal website as the second most popular platform with **388** individual line-item submissions recorded in September 2023, and email submissions as the most popular platform used in April 2024 with **71** individual line – item submissions recorded.

The graph (dark blue) below indicates that **Ward 06** and **Ward 20** have the highest number of line items / inputs per ward received and captured during the public participation period for September 2023, and in April 2024 public participation period Ward 06 and Ward 20 have the highest number of inputs.

Graph 41: Total number of Ward inputs per ward (Sept 2023)



Graph 42: Total number of individual submissions per platform April 2024

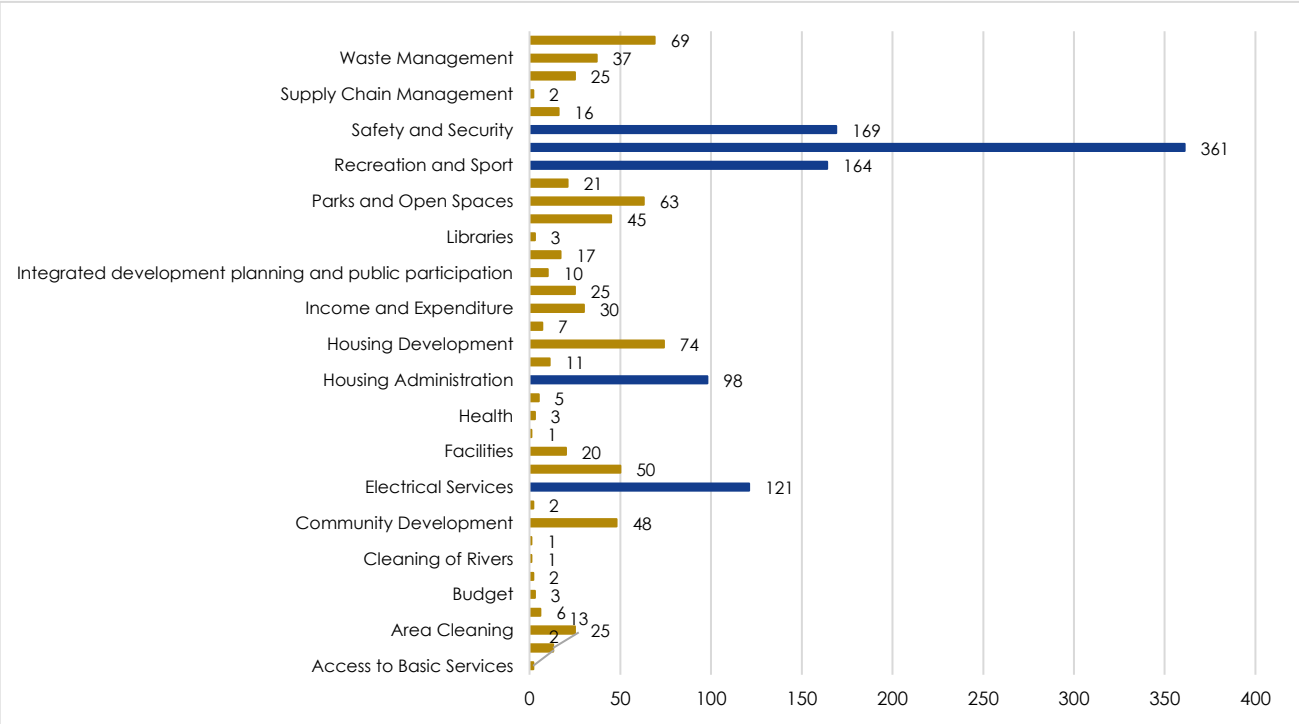


9.4 Summary of Needs and Priorities

The graphs below present a summary of the key priorities and needs raised by communities during the public participation period in September 2023. It is evident from both graphs that the **top 5 priorities** identified for WCO24 by community members are listed below:

1. Roads, Transport and Stormwater;
2. Safety and Security;
3. Recreation and Sport;
4. Electrical Services; and
5. Housing Administration.

Graph 43: Number of community inputs per priority area in Sept 2023



Graph 44: Number of community inputs per priority area in April 2024

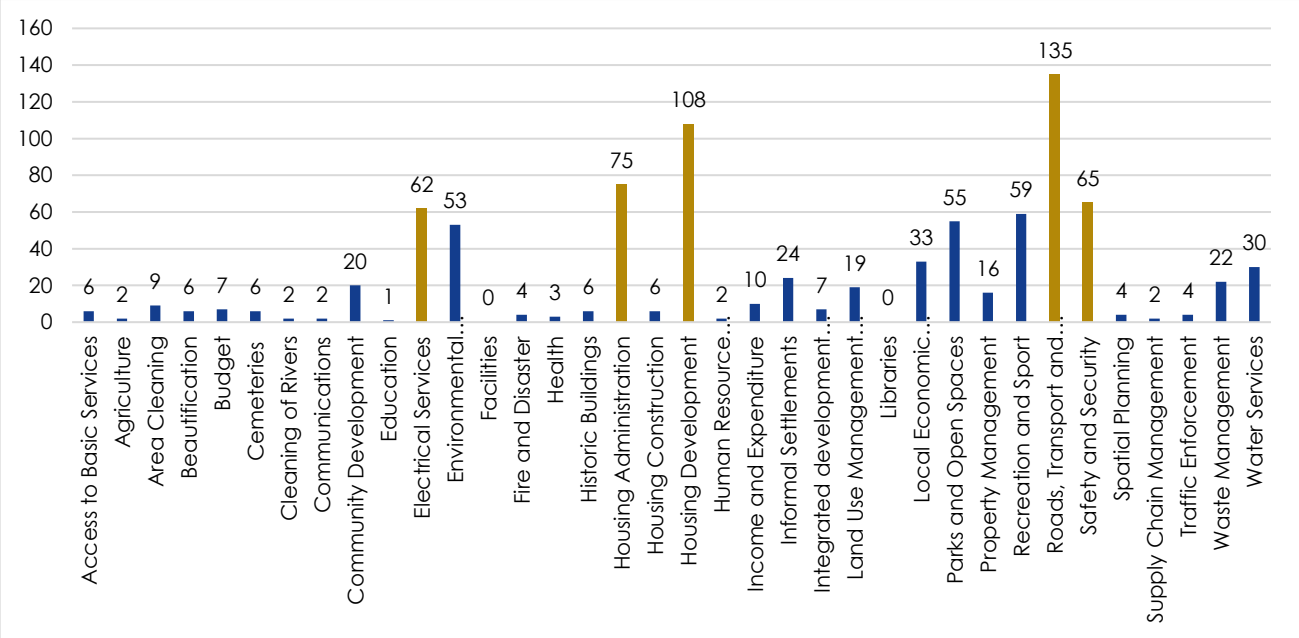


Table 101: Number of Attendees disaggregated by Gender, September 2023 and April 2024

Wards	Area	September 2023				April 2024			
		Male	Female	Unspecified	Total Attendees	Male	Female	Unspecified	Total Attendees
12, 13, 14 and 15	Kayamandi	47	44	4	**95**	32	69	2	**103**
5 and 6	Ida's Valley	21	19	2	**42**	22	15	1	**38**
1 and 2	Franschhoek	19	25	1	**45**	13	10	1	**24**
7, 8, 9, 10, 11, 22 and 23	Stellenbosch CBD	13	16	0	**29**	16	11	1	**28**
18 and 19	Klapmuts, De Novo, Vaaldraai, Elsenburg and surrounding farms	17	21	1	**39**	17	37	2	**56**
3 and 4	Kylemore, Pniël, Wemmershoek, Lanquedoc, Maasdorp and Meerlust	31	31	0	**62**	13	12	3	**28**
20 and 21	Vlottenburg, Raithby, and Jamestown	9	15	0	**24**	19	30	1	**50**
16, 17 and 19	Cloetesville (including Smartie Town and Weltevrede 1 and 2)	10	18	0	**28**	12	19	2	**33**
Total		**167**	**189**	**8**	**364**	**144**	**203**	**13**	**360**

The table below indicates which priority areas were raised in the different wards:

Table 102: Priority areas per Ward

Community Need / Priority	Wards (September 2023)	Wards (April 2024)
Access to Basic Services	20 and 21	1, 4, 15 and WC024
Agriculture	1, 18, 19, 20, 21 and WCO24	18 and WC024
Area Cleaning	1, 2, 3, 4, 5, 6, 9, 10, 12, 14, 16, 17, 18, 19, 20 and 21	2, 6, 12, 14 and 18
Beautification	2, 8, 9 and 20	2, 4, 20 and 22
Budget	21	4 and WC024
Cemeteries	4 and 18	4, 10 and 21
Cleaning of Rivers	20	5 and WC024
Communications	3	11
Community Development	1, 2, 3, 5, 6, 8, 9, 12, 14, 16, 17, 18, 20 23, and WCO24	4, 6, 11, 12, 14 AND wc024
Education	1 and 8	1
Electrical Services	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23 and WCO24	1, 2, 3, 4, 5, 6, 12, 13, 14, 15, 16, 17, 18 and 20
Environmental Management	5, 6, 8, 9, 11, 13, 14, 16, 17, 18, 19, 20 and 22	1, 3, 4, 5, 6, 7, 9, 10, 11, 12, 14, 16,17, 20, 21 and WC024
Facilities	1, 2, 3, 4, 5, 14, 18, 20 and 21	0
Fire and Disaster	12	5 and 21
Health	12 and 20	4, 6 and 14
Historic Buildings	6 and 9	5 and 6
Housing Administration	1, 2, 3, 4, 5, 6, 12, 13, 14, 15, 16, 17, 18, 19, 20 and 21	1, 2, 3, 4, 5, 12, 14, 15, 16, 17, 18, 19, 20 and 21
Housing Construction	6, 12, 13, 14, 16, 18, 19 and 20	16, 18 and 21
Housing Development	1, 2, 4, 5, 6, 9, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21 and WCO24	1, 2, 3, 4, 5, 6, 11, 12, 13, 14, 15, 16, 17, 18 20, 21 and WC024
Human Resource Management	12, 13, 14, 15, 18 and 21	1 and WC024
Income and Expenditure	1, 3, 4, 5, 6, 7, 12, 16, 18, 21 and 22	5, 6, 7, 12, 13, 16, 17, 20, 21 and 22
Informal Settlements	1, 2, 3, 5, 6, 12, 13, 14, 15, and WCO24	1, 2, 4, 12, 14, 15, 18, 20 and WC024
Integrated development planning and public participation	16, 19 and WCO24	1, 5, 14 and WC024
Land Use Management and Building	1, 2, 5, 6, 7, 8, 12, 18, 21 and 22	4, 5, 6, 7, 9, 18 and 22
Libraries	2 and 6	0

Community Need / Priority	Wards (September 2023)	Wards (April 2024)
Local Economic Development and Tourism	1, 2, 5, 6, 12, 13, 14, 15, 16, 18, 20, 21, 23 and WCO24	1, 4, 5, 6, 11, 13, 14, 15, 16, 21 and WC024
Parks and Open Spaces	1, 2, 3, 4, 5, 6, 10, 11, 12, 16, 17, 18, 19 and 20	1, 2, 3, 4, 5, 6, 9, 10, 12, 14, 16, 17, 18 and 20
Property Management	1, 2, 3, 8, 16, 19, 20, 21, 22 and 23	1, 3, 7, 15, 17, 18, 20, 21 and 22
Recreation and Sport	1, 2, 3, 4, 6, 8, 11, 14, 16, 17, 18, 19, 20, 21 and WCO24	1, 2, 3, 4, 5, 6, 13, 14, 16, 18, 20, 21 and WC024
Roads, Transport and Stormwater	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23 and WCO24	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 22 and WCO24
Safety and Security	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 15, 16, 17, 18, 19, 20, 21, 22, 23 and WCO24	1, 2, 3, 4, 5, 6, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20 and WC024
Spatial Planning	1, 3, 5, 8, 16, 17, 18, 20, 21, 22 and WCO24	WC024
Supply Chain Management	14 and 15	1 and 22
Traffic Enforcement	7, 8, 9, 10, 11, 20, 23 and WCO24	5, 14 and 20
Waste Management	6, 9, 11, 12, 14, 16, 20, 21, 22 and 23	1, 2, 5, 6, 14, 15 and 21
Water Services	1, 2, 3, 4, 5, 6, 7, 8, 9, 11, 12, 14, 18, 19, 20, 22 and WCO24	1, 2, 3, 4, 5, 6, 7, 12, 20, 21, 22 and WC024

9.5 Ward Priorities

Emanating from community needs and inputs, the following **key priorities per ward** were identified by the ward councillor for the period 2022 – 2027. During the annual IDP review, these key priorities may be reviewed and reprioritised.



Ward 1: Cllr. Reginald Pheiffer

9.5.1 Ward Priorities: Ward 1

Table 103: Ward 1 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 1																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Housing	Provision of mixed-development housing projects in the greater Franschhoek Valley Area	Obtaining development rights for mixed-use development for the La Motte housing project	Percentage of the La Motte Capital Budget actually spent by 30 June	Planning and Economic Development	Integrated Human Development	Local	n/a	n/a	90%	90%	90%	n/a	n/a	n/a	n/a	n/a	The La Motte mixed-use housing development will provide a variety of housing opportunities / typologies for different income categories in the Franschhoek Valley that qualify for a housing subsidy. A task team consisting of a representative from the NDoPW&I, Public Works regional office Western Cape, Stellenbosch Municipality, and HDA specifically to deal with properties within the WC024 belonging to the NDoPW&I has been established. After a power of attorney is obtained, the project may continue.

WARD PRIORITIES: WARD 1																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Complete the housing project on the vacant plots near Dalubuhle Primary. The infrastructure of the plots, near Dalubuhle Primary School, has been severally vandalised	An investigation needs to be conducted by a competent engineer to determine the exact cost of re-install the damaged services	Not Applicable	Planning and Economic Development	Integrated Human Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	Currently, no funds are available for such an investigation, which should be included in the municipality's budgetary cycle.
TBC	**Priority 2:** Infrastructure Services	Repair damaged infrastructure caused by the 2023 Floods in the Ward	Repair and reinstatement of riverbanks and walkways	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
		Repainting of road markings in Ward 1	Painting of road marks in Ward 1	Percentage of road marks painted in Ward 1	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
		Develop traffic calming measures at Uitkyk Street and Main Road intersection, Franschhoek (e.g. Raised Intersection or 4-way stop)	Conduct an assessment on the feasibility to develop traffic calming measures at the Uitkyk Street and Main Road intersection	Number of assessments conducted by 30 September	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Intersection designs are to be complete for discussion with interested and affected parties by 30 September 2024.

WARD PRIORITIES: WARD 1																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Removal of the decommissioned ablution facility in Klein Mooiwater Informal Settlement	Conduct an investigation on the removal of the decommissioned ablution facility in Klein Mooiwater Informal Settlement	Number of investigations conducted on the investigation on removal of the decommissioned ablution facility in Klein Mooiwater Informal Settlement by 30 April	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An investigation into this matter is currently underway. The Section: Informal Settlements will provide feedback during the public participation process in April 2024.
		Repair paving / sidewalks in Franschhoek Town	Repair paving / sidewalks in Franschhoek CBD	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
		Construction of the Franschhoek Taxi Rank across the Franschhoek Wine Tram Terminal (PRASA Property) in consultation with the local taxi association	Held a consultation meeting with relevant stakeholders	Number of consultation meetings held with relevant stakeholders by 31 March	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality needs to investigate more suitable / alternative land in the CBD. There is an existing lease between the Wine Tram and PRASA for the land.
		Provide space for collection and processing of recyclable waste at the Fabriek Street Waste Drop-off site	Investigate a suitable location for the processing of recyclable waste in Franschhoek	Number of investigations conducted for a suitable location for the processing of recyclable waste in Franschhoek by 30 June	Infrastructure Services	Waste Management	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An appointed consultant conducted an investigation. The site identified was damaged during the September 2023 floods. An alternative site needs to be identified.

WARD PRIORITIES: WARD 1																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Establish a permit system for businesses in Franschhoek that transport extra waste of households to the Fabriek Street Waste Drop-off site.	According to the municipal bylaw outside service providers are not allowed to pick up refuse from private homes	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipal by-law does not allow external service providers to collect household refuse from residential properties. This is a municipal function.
		Street names to be installed in the new housing section in Mooiwater: Sunflower Street, Jacaranda Street, Orchid Street, Lavender Street, Aloe Street, Fennel Street, Bellflower Street, Cypress Street, Barberry Street, Fern Street and Everlasting Street	Installation of street name kerbs	Number of street name kerbs installed by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	11	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The project is complete.
		Formalising the parking lot in front of the Franschhoek Bowling Club on Lambrecht Street	Complete concept designs for the improvement of the parking area on Lambrecht Street	Number of concept designs completed for the improvement of the parking area in Lambrecht Street by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The proposed parking is part of a provincial road reserve and cannot be formalised. The municipality will maintain and keep it in good functional condition.

WARD PRIORITIES: WARD 1																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Establishment of a parking area at the back of Franschhoek Town Hall / Franschhoek Municipal Offices for use of the public	Complete concept design for the parking areas at the back of the Franschhoek Town Hall	Number of concept designs completed for the parking areas at the back of the Franschhoek Town Hall by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Implementation is scheduled between April and June 2024.
		Upgrade and / or establish sidewalks in Reservoir Street specific, and frequently utilised residential routes in Franschhoek Town	The project is completed	The project is completed.	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	The construction of sidewalks on Reservoir Street is complete. Further extension of the sidewalk is earmarked for the 2024/25 financial year.
		Construction and upgrading of sidewalks in Mooiwater, Groendal (Accessible for persons with disabilities)	Complete concept designs for sidewalks in Mooiwater, Groendal	Number of concept designs completed for sidewalks in Mooiwater, Groendal by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The project is partially completed. Further implementation will be in the 2024/25 financial year.
		Establish a Landscaped Municipal Parking area on the corner of Dirkie Uys- and La Rochelle Street	Compile designs for the parking areas on the corner of Dirkie Uys- and La Rochelle Street	Number of designs compiled for the parking areas at the corner of Dirkie Uys- and La Rochelle Street by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Implementation of the project is scheduled between March and 30 June 2024.

WARD PRIORITIES: WARD 1																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Removal of the parking bays on the west side of Hugenote Street between Berg and De La Rey Street and widening the sidewalks	The municipality could consider the request in the outer years after the implementation of the current strategy (2025-27 financial year)	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Designs are to be discussed with interested and affected parties. Possible implementation in 2025/26 financial year.
		Closure of the southeast side of Church Street and conversion of the existing road into a public amenity area	Complete concept designs for the improvement of Church Street	Number of concept designs completed for the improvements of Church Street by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Concept designs are completed. Designs are to be discussed with interested and affected parties. Possible implementation in the 2025/26 financial year.
		Construction of traffic calming measures and resurfacing of Reservoir Street	Construct a raised intersection at Reservoir Street and AgriMark	Number of raised intersections constructed at Reservoir Street and AgriMark by 28 February	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
		Construct traffic calming measures and resurface Reservoir Street	Construct a raised pedestrian crossing at Reservoir Street	Number of raised pedestrian crossings construct red at Reservoir Street by 28 February	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
		Construction of a raised pedestrian crossing on Akademie Street across the Hospice	Conduct an assessment to determine the feasibility of a raised pedestrian crossing on Akademie Street	Number of assessments conducted to determine the feasibility of a raised pedestrian crossing in Akademie Street by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The pedestrian crossing will be implemented by 30 June 2024.

WARD PRIORITIES: WARD 1																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Fourway stop at the intersection of Oaklodge- and Akademie Street	Conduct an assessment to determine the feasibility of a four-way stop at the intersection of Oaklodge- and Akademie Street	Number of assessments were conducted to determine the feasibility of a four-way stop at the intersection of Oaklodge- and Akademie Street by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A 4-way stop is to be implemented by 31 December 2024.A
		Erection of more pedestrian signage on Akademie Street at Franschhoek High School	Conduct a pedestrian signage assessment on Akademie Street at Franschhoek High School	Number of pedestrian signage assessments conducted in Akademie Street at Franschhoek High School by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Additional pedestrian signage will be installed by 30 June 2024.
		Develop emergency vehicle access ways in Riverside and Klein Mooiwater informal settlement	The Department: Informal Settlements and Road, Transport and Stormwater indicated that the structures should be removed before an emergency access road can be built	Not Applicable	Infrastructure Services and Planning and Economic Development	Roads, Transport and Storm Water (RTS) Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Installation and upgrading of ablution facilities within the Riverside and Klein Mooiwater informal settlements	The Department: Informal Settlements monitors and reports on these facilities regularly	Not Applicable	Planning and Economic Development Infrastructure Services	Integrated Human Settlements Water and Sanitation Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A service provider has been appointed to conduct an assessment of the existing infrastructure and will make recommendations as to how the ablution facility can be re-integrated.

WARD PRIORITIES: WARD 1																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Provision and upgrading of water access points and sewerage infrastructure within the Riverside and Klein Mooiwater informal settlements	The Department: Informal Settlements monitors and reports on these facilities regularly	Not Applicable	Planning and Economic Development Infrastructure Services	Integrated Human Settlements Water and Sanitation Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The matter has been investigated and will be implemented in the 2024/25 financial year.
		Upgrading of electricity network capacity to provide electricity access for residents in Riverside and Klein Mooiwater informal settlements	The MV network upgrade has been completed and residents that applied for an electricity connection have been attended to	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Eleven (11) applications were received, and connections have been completed.
TBC	**Priority 3:** Sports, Recreation and Parks	Development of a play park in Fair Donne Estate, Franschhoek	Construct a playpark in Fair Donne Estate, Franschhoek	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	No capital funds were made available for new parks. Parks are not erected on private properties.
		Formalised braai spots at the circus grounds on the Triangle section of Robertsvlei- and Excelsior Road	Investigate on the feasibility of the project	Not Applicable	Community and Protection Services	Community Services	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 1																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Development of a play park near the 2nd phase Mooiwater housing development and Angelier Street area	Development a play park near the 2nd phase Mooiwater housing	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	No capital funds were made available for new parks.
		Construction of the swimming pool facility in Groendal / Franschhoek / La Motte	Conduct a feasibility study for additional swimming pools in the Stellenbosch municipal area	Number of feasibility studies conducted for additional swimming pools in the Stellenbosch municipal area by 30 June	Community and Protection Services	Community Services	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are no available funds on the current MTREF. A progress report is to be provided during the April 2024 public participation process.
		Erection of a clear-view fence around the Franschhoek Bowling green with a motor-controlled gate	The municipality will investigate the type of lease agreement entered into with the bowling club to establish the roles and responsibilities	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are currently funds in the budget for a fence. The agreement between the bowling club and the municipality must be reviewed to determine roles and responsibilities.
		Establish sports and recreational facilities on Erf 3229, Mooiwater	Groendal already has a sports facility. The identified erf is earmarked for housing development	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 1																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Provision of staff to manage the Circus Grounds facilities (ablution, park and other) Mon-Sun and Public Holidays	Deployment of staff is funding dependant.	Not Applicable	Community and Protection Services And Infrastructure Services	Community Services Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The department will investigate and provide a progress report during the September 2024 public participation process.
		Develop the Franschhoek Circus Grounds that promote the Heritage, Culture and Art of Franschhoek	This is a heritage site. Therefore, development of an amphitheatre and wine museum cannot be developed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	Unfortunately, the implementation of the ward priority is not feasible due to the heritage status of the site.
		Construction of Natural Focused Parks alongside the Stiebeuel River in Mooiwater	Continuous upgrades alongside the Stiebeuel River in Mooiwater are dependent on available funds	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Clean-up operation of the Stiebeuel River and implementation of the river stewardship programme	The Stewardship programme is a volunteer programme. It is not a compulsory programme	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The Department: Community Services is not able to start with the stewardship programme due to capacity constraints.
TBC	**Priority 4:** Property Management	Building and Terrain Maintenance. Project at the Franschhoek Town Hall, Franschhoek Offices and Dirkie Uys Clinic	Additional information to be provided on what the project should entail	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 1																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Provide space or building for Franschhoek based Legal Clinic	This is not a municipal function	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Provincial	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	The municipality will forward the ward priority to the provincial sector department and provide feedback during the September 2024 public participation process.
		Upgrade and repurpose the Old Youth Centre Building in Beau Coup De L'eau Street, Mooiwater	There are no funds available on the MTREF	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Development of an Amphitheatre and Wine Museum on the Franschhoek Circus Ground	This is a heritage site. Therefore, the development of an Amphitheatre and wine museum is not feasible	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	Unfortunately, the implementation of the ward priority is not feasible due to the heritage status of the site.
		Reopening of the ablution facilities for the public in Dirkie Uys Street at the back of the Franschhoek Town Hall	The responsible department will investigate and provide a progress report	Not Applicable	Community and Protection Services Infrastructure Services	Community Services and Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	The facilities are open and are currently being cleaned by a municipal contractor.
		To issue a call for proposals for Erven 3192, 3019 and 3111 Mooiwater, Franschhoek for the establishment of places of worship	This item will return to the Council in February 2024 to amend the resolution	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A call for proposals is not feasible as the different proposals cannot be evaluated through a tender process.

WARD PRIORITIES: WARD 1																		
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								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Lowering of the Franschhoek Municipal office counters at the Finance and Traffic section for accessibility for people with disabilities (persons in wheelchairs)	Installation of a special counter be investigated to serve people in wheelchairs rather than to lower existing counters	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This complaint has not been brought to the Directorate: Corporate Services by user departments.
		Establish a well-positioned Tourism Office in Franschhoek CBD	The LTO was awarded a suitable tourism office on a lease agreement. This is included in the Franschhoek Wine Valley Tourism Association (FWVT) appointment	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	The Franschhoek Wine Valley Tourism Association (FWVTA) is funded by the Council as an LTO.
TBC	**Priority 5:** Local Economic Development	Implementation of a policy and effective mechanisms to limit and control formula restaurants in historic areas of Franschhoek	Land usage is currently managed in terms of the Stellenbosch Municipality Zoning Scheme Bylaw, 2019. Therefore, the proposed policy will infringe on person's rights to operate a business	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	It would rather be suggested that an urban design policy be developed to ensure that the historical character (landscapes and building facades, etc.) of Franschhoek is retained.

WARD PRIORITIES: WARD 1																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables (KPI)	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Provide space for Jobseeker Data Capturers in Franschhoek / Groendal	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	Planning and Economic Development	Development Planning	Local	1300	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	The Section: LED has created a remote job seeker office at the Groendal Community Hall.
		Establish a policy to control and limit the use of private houses and flats for short-term rental in Franschhoek	The use of private houses and flats for short-term rental in Franschhoek is controlled and managed in terms of the Zoning Scheme Bylaw	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This is regulated by the municipal Zoning Scheme Bylaw.
		Capacity Building outreach projects for residents of Franschhoek	Advertising of capacity building outreach projects	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	All training sessions held in the 2023/24 financial year were advertised on the Stellenbosch Municipal Social Media platforms, where all residents within the Stellenbosch Municipality were encouraged to register for the training on offer.



Ward 2: Cllr. Wilhelmina Petersen

9.5.2 Ward Priorities: Ward 2

Table 104: Ward 2 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 2																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / [illegible]	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Housing	Housing as well as land for housing in Ward 2	To obtain development rights for La Motte	Percentage of the La Motte capital budget actually spent by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	90%	90%	90%	n/a	n/a	n/a	n/a	n/a	The La Motte mixed-use housing development will provide a variety of housing opportunities / typologies for different income categories in the Franschhoek Valley that qualify for a housing subsidy. A task team consisting of representatives from the NDoPW&I, Public Works regional office Western Cape, Stellenbosch Municipality, and HDA specifically to deal with properties within the WC024 belonging to the NDoPW&I has been established. Only after a power of attorney is obtained may the project continue.

WARD PRIORITIES: WARD 2																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Housing development on open spaces in Bosbou and Groendal	Council has requested the administration to investigate possible housing / business options on erven 412 and 217 and 284, Groendal	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A consultant was appointed, and various development proposal options have been developed for each of the erven. The municipality is currently investigating the contractual status of each of the ervens, and after the development proposal, options will be sent to Council for consideration. The Section: Housing Development is in the process of drafting an agenda item for Council to consider the preferred concept site development options for the aforementioned erven. If approved, a competitive procurement process will follow.
TBC	**Priority 2:** Basic Infrastructure Services	Insitu upgrading of Langrug	The Department: Informal Settlements in collaboration with the Department: Project Management Unit (PMU) will revise the existing plans to re-evaluate the in-situ upgrading of Langrug	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A funding application has been submitted to the Provincial Department of Infrastructure (PDoI) in order to obtain funding for the revision of the existing plans.

WARD PRIORITIES: WARD 2																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Upgrading and beautifying sidewalks in La Motte Bosbou	Conduct an assessment for phase implementation	Number of assessments conducted for phase implementation by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The NMT network is extended annually. NMT on identified roads is scheduled for implementation in the 2023/24 financial year.
		Maintenance of Stiebeuel Riverbanks	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Completed, Phase 2 for the repair of the bridges over the river is to commence by 30 September 2024
		Sewerage problem from Langrug to Blossom Street	A new bulk sewer main was constructed from the corner of Blossom Street and Le Roux Street, along Le Roux Street and Gladiola Street where it connected up to the bulk sewer. A catchpit was constructed at the entrance of Langrug to separate illegal objects that are dumped into the municipal sewer network by the community	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.

WARD PRIORITIES: WARD 2																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Sewerage outlet in the Stiebeuel River near Mooiwater informal Settlement in Skool Street	The sewerage outlet referred to is not a sewerage outlet, but a stormwater outlet that is contaminated by the community	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
TBC	**Priority 3:** Sports, Arts and Culture	Swimming pool or water parkin Groendal next to Groendal Sports Grounds	Conduct a feasibility study for additional swimming pools in the Stellenbosch municipal area	Number of feasibility studies conducted for additional swimming pools in the Stellenbosch municipal area by 30 June	Community and Protection Services	Community Services	Local	1	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	There are no available funds on the current MTREF. A progress report is to be provided during the September 2024 public participation process.
		Pavilion at Groendal Sports Grounds	A Structural Engineer must be appointed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are no available funds on the current MTREF. A progress report is to be provided during the September 2024 public participation process.
		Construct a soccerfield behind the Groendal Secondary School	Area is zoned is a public open space	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
		Upgrading of the La Motte soccer and netball field	Areas are zoned for agricultural use	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	

WARD PRIORITIES: WARD 2																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Construct cloakrooms facilities at the La Motte Sportsground	Existing clubhouse with cloakrooms	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
TBC	**Priority 4:** Safety and Security	Repair and maintenance of CCTV cameras in Groendal	Repair and maintenance form part of the CCTV Camera Masterplan	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A new CCTV tender process is in progress. The department is currently busy with the evaluation of the tender.
		Increase Law Enforcement personnel to render services in Greater Franschhoek Valley	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Ten (10) safety monitors will be deployed in the Franschhoek CBD Area from March 2024 until June 2024 to perform the function of 'eyes" and "ears" of law enforcement, reporting any irregularities.
TBC	**Priority 5:** Education	Establish an IsiXhosa Secondary School in Franschhoek	This is a Provincial function	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Provincial	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The municipality will forward the ward priority to the provincial sector department and provide feedback during the September 2024 public participation process.

9.5.3 Ward Priorities: Ward 3



Ward 3: Cllr. Charles Manuel

Table 105: Ward 3 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 3																	
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Housing	Housing and town establishment in Lanquedoc, Wemmershoek, Maasdorp	To obtain development rights for Maasdorp	Percentage of the Maasdorp operational budget actually spent by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	n/a	n/a	n/a	n/a	😐	☺	n/a	n/a	n/a	Lanquedoc: No land is currently available for any housing development. Wemmershoek: No land is currently available for any housing development. Maasdorp: The land use application was submitted and approved by the MPT in January 2024.
		Housing consumer education and workshop in Lanquedoc and Wemmershoek	Conduct housing consumer education workshops	Number of housing consumer education workshops conducted by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	2	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The programme will be rolled out in the 2024/25 financial year.
TBC	**Priority 2:** Clinic	Build clinics in Lanquedoc and Wemmershoek	This is a Provincial function.	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Provincial	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The municipality will forward the ward priority to the provincial sector department and provide feedback during the September 2024 public participation process.

WARD PRIORITIES: WARD 3																					
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 3:** Basic Infrastructure Services	Construction of speed humps on Boonzaaier Road	Conduct an assessment to construct speedhumps on Boonzaaier Road	Number of assessments conducted to construct speed humps in Boonzaaier Road by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
		Construction of a bridge in Lanquedoc	Construction of a new bridge in Lanquedoc	Number of new bridges implement in Lanquedoc by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The construction of the new bridge earmarked to commence in May 2024.
		Construction of sidewalks in Lanquedoc and Wemmershoek	A report is compiled on the annual implementation of NMT	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The NMT network is extended annually, taking into account the NMT Masterplan, community requests, and available resources.
		Erecting fences at the Lanquedoc and Wemmershoek Sportsgrounds	The Wemmershoek Sports ground needs boundary walls	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Department: Community Services will liaise with the ward councillor concerning the natural waterbody next to the facility (Lanquedoc). There are no funds on the MTREF for fencing. A progress report is to be provided during the September 2024 public participation process.
		Water and sanitation services in the COVID informal Settlement in Lanquedoc	Conduct an investigation	Number of investigation conducted by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 3																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Traffic mirrors in Lanquedoc and Wemmershoek	Conduct an assessment for traffic mirrors in Lanquedoc and Wemmershoek	Number of assessment conducted for traffic mirrors in Lanquedoc and Wemmershoek by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	😐	n/a	n/a	n/a	Partially completed. Traffic mirrors were installed at specific sites. Assessments are ongoing for possible further implementation.
		Relocation of the stormwater lower point at Vygie street (at Mr J Johannes residence)	Conduct an assessment for the relocation of the stormwater lower point at Vygie Street	Number of assessments conducted for the relocation of the stormwater lower point at Vygie Street by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Implementation by 30 June 2024.
		Streetlights at Erica, Aandblom, Akkerlaan, Mispel Olyf Streets in Lanquedoc	Additional streetlights were installed and completed in October 2023	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	🙂	n/a	n/a	n/a	Completed.
		Repairing of sewer Y junction on properties in Wemmershoek	Repair of sewer Y junction on properties in Wemmershoek	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sewer Y junctions are mostly used for a property owner to connect to the municipal sewer network and the responsibility of the property owner to maintain / repair.
		Repairing of boreholes in Wemmershoek and Lanquedoc	Repair of boreholes in Wemmershoek and Lanquedoc	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality isn't aware of broken boreholes in the Wemmershoek and Lanquedoc area.

WARD PRIORITIES: WARD 3																			
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 4:** Local Economic Development	Develop a business hub in Lanquedoc	Submission of progress reports on Council-approved catalytic initiatives and / or special projects to the Director: Planning and Economic Development	Number of quarterly progress reports on Council-approved catalytic initiatives and / or special projects submitted to the Director: Planning and Economic Development	Planning and Economic Development	Development Planning	Local	2	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An investigation into the establishment of a business hub will be conducted in the 2024/25 financial year.
		Put business erven on tender for Wemmershoek residents	Conduct a land use investigation	Number of land use investigation conducted by 30 June	Planning and Economic Development	Development Planning	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A land use investigation will be conducted in the 2024/25 financial year to look at potential business erven in the Wemmershoek area.
TBC	**Priority 5:** Sport, Recreation and Culture	Safety gates at Lanquedoc clubhouse	Installation of safety gates at the Lanquedoc clubhouse	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This ward priority will be addressed in the 2024/25 financial year.
		Mobile toilets for sporting events	Request to be submitted to the Sport Council	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Sport Office currently has a mobile toilet, however, this must be requested by the Sport Council when needed.
		Fencing of Lanquedoc sports field	Funds will be requested for the 2024/25 financial year	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Netball court at Lanquedoc and Meerlust	Available land is a challenge	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 3																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Maintenance of Lanquedoc clubhouse	Funds will be requested for general maintenance for the 2024/25 financial year	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Prepare sports fields for league games	To be discussed with the Sport Council	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Installation of additional floodlights on Lanquedoc sports field (soccer field)	The existing lights will be upgraded to improve the lighting for the soccer as well	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

9.5.4 Ward Priorities: Ward 4



Ward 4: Cllr. Ralphton Adams

Table 106: Ward 4 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 4																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ JDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Basic Infrastructure Services	Drains overflowing in winter / rainy days in the areas of Kylemore; Johannesdal: Pniël.	Upgrading is scheduled for the 2023/24 financial year	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
		Recycling programme to be implemented in Kylemore; Johannesdal and Pniël.	Implementation (expansion) of the recycling programme in Kylemore and Johannesdal	Percentage of recycling programmes implemented in Kylemore and Johannesdal by 30 June	Infrastructure Services	Waste Management	Local	n/a	80%	n/a	n/a	n/a	😐	☺	n/a	n/a	n/a	The recycling programme is in place in Pniël in the form of weekly collection.
		A reliable electricity network is needed in Ward 4 in the following areas: Johannesdal, Kylemore and Pniël.	A consultant and an electrical contractor have been appointed in the 2020/21 financial year to assist the municipality with the 11kV network upgrades. It will be upgraded by 2030	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An investigation was conducted to determine which networks needed to be upgraded. Arrangements for a direct supply point from Eskom are currently underway and will be concluded by 2027.
		Increase the number of streetlights in the streets of Johannesdal; Kylemore and Pniël.	Repair of all streetlights in Kylemore	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.

WARD PRIORITIES: WARD 4																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Resurfacing or reseal of Sonnestraal Street in Johannesdal	Conduct an assessment for the resurfacing or reseal of Sonnestraal Street in Johannesdal	Number of assessments conducted for the resurfacing or resealing of Sonnestraal Street in Johannesdal by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
		Restructuring of the sewage network in Pniël, East End Crescent. Removal of a pump station in the area.	Upgrade (minor) the Pniël sewer pump station	Percentage of the Pniël sewer pump station capital budget actually spent by 30 June	Infrastructure Services	Water and Wastewater Services	Local	n/a	90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Sidewalks in all streets of Kylemore; Pniël and Johannesdal.	Conduct an assessment to Construct sidewalks in all streets of Kylemore; Pniël and Johannesdal	Number of assessments conducted to Construct sidewalks in all streets of Kylemore; Pniël and Johannesdal by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	The NMT network is expanded annually. Implementation on identified streets are earmarked for the 2023/24 financial year.
TBC	**Priority 2:** Safety and security	Visibility of Law Enforcement officers in Kylemore; Pniël; Johannesdal area	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP Planning Meeting to address by-law offences and criminal activities. Members are also deployed intermittently to assist with enforcement.

WARD PRIORITIES: WARD 4																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Installation of more security cameras at hotspots in Kylemore, Johannesdal and Pniël	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	CCTV Tender in progress. The department is busy with the evaluation of the tender. New cameras are funding-dependent and based on engagements with SAPS and crime patterns.
		Stop after-hours speeding cars in the Kylemore; Pniël; Johannesdal area	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per SSP planning meetings to address by-law offences and criminal activities. Members are also deployed autonomously to do enforcement.
		Traffic officers must be more visible in Kylemore; Pniël; and Johannesdal for longer times of the day	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per SSP planning meetings to address by-law offences and criminal activities. Members are also deployed autonomously to do enforcement.
		Need for more speed bumps in Kylemore, Johannesdal and Pniël	Conduct an assessment on speed humps in Kylemore, Johannesdal and Pniël	Number of assessments conducted on speedhumps in Kylemore, Johannesdal and Pniël by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This is an ongoing process and annual implementation as required.

WARD PRIORITIES: WARD 4																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Increase safety measures on R 310:- Intersections in Kylemore, Johannesdal and Pniël	Submission of a report to the Western Cape Provincial Government	Number of reports submitted to the Western Cape Provincial Government by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This is a Provincial Road Authority. The municipality will forward the ward priority to the provincial sector department.
		Increase safety measures on R 310 Main Street of Pniël (Cars speed through town)	Submission of a report to the Western Cape Provincial Government	Number of reports submitted to the Western Cape Provincial Government by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This is a Provincial Road Authority. The municipality will forward the ward priority to the provincial sector department.
		Fencing around Pniël Offices. Secure Offices and prevent them to become a hotspot for crime at night.	There are no funds available on the MTREF	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The responsible department will conduct an investigation. A progress report is to be provided during the September 2024 public participation process.
		Speedbumps at Kylemore Sports ground	Department: Community Services will investigate alternative means of addressing speeding vehicles on our community sports grounds	Not Applicable	Community and Protection Services Infrastructure Services	Community Services Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 4																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 3:** Open spaces; Sport; Recreation, Culture and Facilities	Renovation or upgrading of sports facilities; clubhouses and change rooms in Kylemore and Pniël	A contractor was appointed for the repairs of sport facilities in Kylemore and Pniël cricket facility	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	🙂	n/a	n/a	n/a	Completed.
		Maintenance of floodlights on Kylemore and Pniël Sportsgrounds	A consultant is in the process of assessing the structural integrity and lighting upgrade needs	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The upgrade of the floodlights will be addressed in the 2024/25 and 2025/26 financial years.
		Construction of the ticket-box on Pniël Sportsgrounds	No funding currently available, will be added as a future project	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Extension of boundaries of existing cemeteries in Pniël	Pniël: There is no additional land available to extend the boundaries. Kylemore is in the process of registering two additional erven to be used as a cemetery	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Completion of the rezoning process and development of a cemetery in Kylemore	Project is in process	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Is currently with the internal legal department, which is driving the process. A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 4																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Cleaning of all streets and removal of weed on pavements not taking place in Johannesdal; Kylemore and Pniël	This is part of the operational maintenance which will be completed before 30 June 2023	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	EPWP staff are deployed into various areas to clean, and the Section: Area Cleaning collects all waste.
		Cutting of grass is needed in all Streets on municipal roads and Sidewalks in Johannesdal; Kylemore and Pniël	The municipality will attend to this request.	Not Applicable	Infrastructure Services Community and Protection Services	Roads, Transport and Storm Water (RTS) Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Close the Riverside Play Park in Pniël it is becoming a crime hotspot	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The park is fenced.
		Cleaning of Pniël cemeteries and maintenance	This is an ongoing process in the cemeteries	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	Pniël cemeteries have been serviced and the request completed.
		Renovation or upgrading of Millennium Hall and Kylemore Community Hall	Upgrade and renovations of the Millennium Hall	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The upgrade and renovation of the Millennium Hall are budgeted for in the 2023/24 financial year.

WARD PRIORITIES: WARD 4																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Renovation or upgrading of Millennium Hall and Kylemore Community Hall	The Kylemore Community Hall is completed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed
		Force private owners to clean vacant plots in Ward 4	The cleaning of private plots is the responsibility of the landowner	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality does not service private properties.
TBC	**Priority 4:** Community Development	More effective skills development programmes for youth in Ward 4	Fourteen (14) youths completed a beginners computer course in collaboration with the Pniël E-centre	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	45 youth participated in the Job Readiness Program and 3 people were given the opportunity to be part of the learner and driver license programmes. All training opportunities were communicated through ward councillors and offices.
TBC	**Priority 5:** Local Economic Development	More job creation opportunities are needed in ward 4	EPWP projects were identified throughout the municipality and included these areas	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Unemployed people are encouraged to register on the municipal Unemployment Database.

WARD PRIORITIES: WARD 4																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 6:** Land for Housing	Community needs land for affordable housing (GAP) in Pniël, and Johannesdal	To obtain development rights for Erf 64, Kylemore	Percentage of the Erf 64, Kylemore capital budget actually spent by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	90%	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	The municipality does not own any property within the Pniël and Johannesdal areas. Therefore, the provision for housing opportunities is extremely limited. The nearest housing development project in close proximity is Erf 64 in Kylemore. The municipality has appointed the Housing Development Agency (HDA) to obtain development rights. The Housing Development Agency (HDA), as the implementing agent for

WARD PRIORITIES: WARD 4																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ IDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Fast-track implementation process for the housing project in Erf 64 in Kylemore	To obtain development rights for Erf 64, Kylemore	Percentage of the Erf 64, Kylemore capital budget actually spent by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	the establishment of human settlement on the property, is currently processing a rezoning application for the property. The rezoning application motivation report is being finalised and should be completed by 31 March 2024.

9.5.5 Ward Priorities: Ward 5



Ward 5: Cllr. Roy Van Rooyen

Table 107: Ward 5 - Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 5																	Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Local Economic Development	Ida's Valley Community Trails initiative. Activating Ida's Valley Community Market as trail Centre	Submission of progress reports on the Council-approved catalytic initiatives and / or special projects to the Director: Planning and Economic Development	Number of quarterly progress reports on Council-approved catalytic initiatives and / or special projects submitted to the Director: Planning and Economic Development	Planning and Economic Development	Development Planning	Local	2	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An item was tabled on 23 August 2023 to obtain Council's approval for the Municipal Manager to start the prescribed public participation process as per Chapter 4 of the Municipal Asset Transfer Regulations, with the view that a call for proposal process takes place to outsource the management / use of the Cloetesville, Ida's Valley, and Klapmuts Informal Trading Hubs.

WARD PRIORITIES: WARD 5																	
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Future tourism hub together with Botmaskop Mountain. This will enable integration and social cohesion between wards 5, 6 and 7	Submission of progress reports on Council-approved catalytic initiatives and / or special projects to the Director: Planning and Economic Development	Number of quarterly progress reports on Council-approved catalytic initiatives and / or special projects submitted to the Director: Planning and Economic Development	Planning and Economic Development	Development Planning	Local	2	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Process of enquiring about the land the open space next to the school by Hillside Village, Newman Street and Hector Street in Ida's Valley (Ward 5) for a community garden to plant vegetables and flowers to sell and use some for household consumption	The municipality is not aware of such an official application to lease the property for this purpose. The person / organisation that will be responsible for the terms of the lease agreement is requested to send such an application to the Property Section for processing and a decision by the Council	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 5																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Fencing of the open space next to Bruckner De Villiers school in Ida's Valley (Ward 5)	Construct a fence of the open space next to Bruckner De Villiers school in Ida's Valley (Ward 5)	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality budget and plan for specific fences are for the purpose of protecting council property, not to fence open spaces.
		Provide clarity why Jonkershoek is part of Ward 5	Feedback on the inclusion of Jonkershoek into Ward 5	Not Applicable	Planning and Economic Development	Development Planning	Local	2	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Municipal Demarcation Board establishes the ward boundaries, typically based on the total number of voters in each voting district. If more voters than the required number reside in each district, the boundary is altered.
TBC	**Priority 2:** Sports, Recreation and Culture, Parks and Open spaces	Work together with DCAS, surrounding schools, NGOs tennis academy and SAS to build multipurpose courts at the netball fields	Further discussions will be facilitated with the ward councillor, sport council and netball fraternity to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 5																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Well-disciplined and structured after-school programme for surrounding schools. We will be able to transform the space where the office of the Ward Councillor is into a youth centre	Section: Community Development will deal with this priority through the normal programme for partial care capacity building. The councillor has been informed of the next engagement and will join along with two volunteers from the community	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	The department will not be able to implement or manage an aftercare programme at the ward office. Aftercare services are run by registered entities to perform this function in terms of the Children's Act.
		The other properties like the rugby clubhouse can be used as spaces for this after-school programme	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This application needs to be endorsed by the Sport Council.
		Sports like Futsal Netball volleyball, chess, and basketball tennis can be coached. Jobs will be created youth will be educated and the sports field will be looked after and again integration can be promoted	Couching of sport is not a municipal function. The municipality only provides facilities	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This application needs to be endorsed by the Sport Council.

WARD PRIORITIES: WARD 5																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Open space, nature areas and rivers in Ida's Valley	Maintenance of open space, nature areas and rivers in Ida's Valley	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Rivers are maintained by StellCare, the MOU has been put in place. A progress report is to be provided during the September 2024 public participation process.
		Fencing and installation of gates at Mccoy Street, Hillside Village open spaces in Ida's Valley	Conduct an investigation for the fencing and installation of gates at Mccoy Street, Hillside Village open spaces in Ida's Valley	Number of investigations conducted for the fencing and installation of gates at Mccoy Street, Hillside Village open spaces in Ida's Valley	Community and Protection Services	Community Services	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	No budget is available in the 2023/24 financial year for fencing.
		Build a play park in Oaktree Village	A site visit was conducted and none of the open areas was conducive for a new park	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	Ward priority is not feasible.
		Pruning of trees on the play park in Packham Street	Pruning has taken place	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
		Installation of swings at the play park in Packham Street	Installation of swings at the play park in Packham Street	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Swings are being procured for the parks. A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 5																	
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Gates at La Gratitude Park and extension of Clearview fence to the river	Conduct an investigation for the installation of gates at La Gratitude Park and extension of Clearview fence to the river	Number of investigations conducted for the installation of gates at La Gratitude Park and extension of Clearview fence to the river by 30 June	Community and Protection Services	Community Services	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A site meeting was held for gates at La Gratitude Park. A progress report is to be provided during the April 2024 public participation process.
TBC	**Priority 3:** Basic Infrastructure Services	Install skips at the open space next to the Bruckner De Villiers school in Ida's Valley (Ward 5)	Conduct an investigation for the placement of skips at the open space next to the Bruckner De Villiers school in Ida's Valley (Ward 5)	Number of investigations conducted for the placement of skips at the open space next to the Bruckner De Villiers school in Ida's Valley (Ward 5) by 30 June	Infrastructure Services	Waste Management	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The department: Waste Management will provide feedback by 30 June 2024.
		Removal of the sewer pipes from the house in Gorridon and Davy Streets in Ida's Valley to the road	Removal of the sewer pipes from the house in Gorridon and Davy Streets in Ida's Valley to the road	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The public participation process in September 2024 will include a progress report.
		Cleaning of drains in Ida's Valley	Cleaning of the drains will be complete by April 2024	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Partially completed. Ongoing operations with internal teams and external contractors.

WARD PRIORITIES: WARD 5																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Construction of a parking area on the road at 3 Stinkhout, The Ridge in Ida's Valley	Not feasible for the municipality to implement parking areas on sidewalks and in front of private homes	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The department is currently investigating alternatives to address the parking needs in residential areas.
		Construction of a parking area on the road at 75 Maroela Cresent, The Ridge in Ida's Valley	Not feasible for municipality to implement parking areas on sidewalks and in front of private homes	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The department is currently investigating alternatives to address the parking needs in residential areas.
		Repairing of the sinkholes forming in the road at Maroela Crescent in Ida's Valley	Repair of sinkholes in Maroela Crescent in Ida's Valley	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
		Road signs and sidewalks needed in Oaktree Village (new development)	Repaint of street names in Oaktree Village	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
		Streets in Hillside Village does not have any visible sign of street names	Repaint of street names in Hillside Village	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Will be implemented during April – May 2024.
		Streets in Oaktree Village (new development) does not have streetlights	All the streets in Oak Tree Village have streetlights designed by the consultant according to SANS 10098-1. Public lighting	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	On completion of the investigation, lighting in the public open spaces will be installed in 2023/24 financial year.

WARD PRIORITIES: WARD 5																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 4:** Access to housing	Identify land in Jonkershoek and Ida's Valley for future housing projects and development	Ida's Valley: After the completion of Erf 9445, Lindida of 166 GAP-housing and Jonkershoek	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	😐	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	**Ida's Valley:** After the completion of Erf 9445 and Lindida of 166 GAP-housing, no further land has been identified on the Housing Pipeline. The municipality is in the process of obtaining development rights on land known as the Northern Extension, which is earmarked to accommodate ±4 000 – 5 000 housing opportunities. **Jonkershoek:** The municipality has appointed the Housing Development Agency (HDA) to assist and finalise the transfer of land from the National Department of Public Works and Infrastructure (NDoPW&I) to the municipality. The HDA is currently assessing if there is a possibility of land parcels for housing development.
		Provision of house addresses/numbers and formalise Baobab Street, The Ridge, Ida's Valley	The Ridge is a private development	Not Applicable	Planning and Economic Development	Land Use Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	

WARD PRIORITIES: WARD 5																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 5:** Safety and Security	One security camera is to be installed at the four ways stop at the entrance to The Ridge. One security camera is to be installed at the old Asla building site in Hillside Village, Helderberg Street	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and in consultation with SAPS and crime patterns.
		Provide information about the CCTV Cameras Masterplan	Council document not for public information	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Information related to the CCTV Cameras Masterplan not for public information, but for internal use and application.
		Provide information on the procedures to follow to access CCTV footage	Procedures to follows as per the current CCTV Policy	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	As per the CCTV policy, PAIA applications are submitted via legal services.
		Reviewing of the allocation of radios to Neighbourhood watches (NHW)	Allocation of radios is for accredited NHW	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The allocation of radios is based on availability.
		Investigation of better communication methods between the NHW and the police station	Request to be submitted to SAPS	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The NHW Liaison Officer in the Department: Law Enforcement also assists with communication.

WARD PRIORITIES: WARD 5																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Monitoring of ashtray animals posing danger to livestock in the Jonkershoek area	Report complaints to the Control Room	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Law Enforcement will act in relation to stray animals in response to the complaints received from the control room.
		Closing of the channels on the open space behind Hillside Village in Ida's Valley	Conduct an assessment on the closing of the channels on the open space behind Hillside Village in Ida's Valley	Number of assessments conducted on the closing of the channels on the open space behind Hillside Village in Ida's Valley by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	Addressing the current flood priorities.

WARD PRIORITIES: WARD 5																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Streetlights are to be installed on Helshoogte Road, behind The Ridge, in the direction of Pniël	The road is a provincial road function, and it is responsible for the management and maintenance of streetlights. A service level agreement is being finalised where the Stellenbosch Municipality will be tasked with managing and maintaining the streetlight infrastructure on behalf of provincial engineers. This process is not finalised yet and is currently with the Municipal Manager.	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The possibility exists that Helshoogte Road will be illuminated as a result of the Botmanskop Development intersection. This is possible only if the intersection lighting formed part of the development rights agreement that was signed between the municipality and the developer. If Botmanskop Development does not require lighting at the intersection, the municipality will include the stretch of road into the three-year streetlight infrastructure upgrade project that will attend to all the areas taken over by Stellenbosch Municipality from Eskom and provincial roads that have recently been taken over by Stellenbosch Municipality.



Ward 6: Cllr. Nateshia Mcombring

9.5.6 Ward Priorities: Ward 6

Table 108: Ward 6 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 6																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Priority 1: Safety and Security	Installation of a Close Circuit Camera on Old Helshoogte Park	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Masterplan and is funding-dependent, also in consultation with SAPS and crime patterns.
		Installation of a Close Circuit Camera at the Main Road 5 (Traffic lights on the corner of Helshoogte Road and R44)	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Masterplan and is funding-dependent, also in consultation with SAPS and crime patterns.
		New camera installation on the corner of Rustenburg Road and Sonnebloem Street	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Masterplan and is funding-dependent, also in consultation with SAPS and crime patterns.
		Use of building at the Community Market as a Satellite Police Station	Satellite police stations are a Provincial function and will render the purpose for which this facility was erected redundant. It is unlikely that the	Not Applicable	Community and Protection Services	Protection Services	Provincial	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The municipality will refer the request for a satellite police station to SAPS.

WARD PRIORITIES: WARD 6																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local KPI)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
			facility is feasible to be used as a satellite station due to the requirements of such a facility by SAPS.															
		More visibility and regular patrols of Police and Law Enforcement officials on all roads, Sports Grounds and farms in the ward. If the budget allows use Neighbourhoods Watches and pay them a stipend.	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The establishment of NWH is the mandate of POCS. The municipality liaises with the Department of Police Oversight and Community Safety regularly through the office of the NHW Liaison Officer. Neighbourhood watch functions are voluntary, with no stipend paid. Sporadic Joint Operations are held as per the SSP Planning Meeting to address the by-law offences and criminal activities. Members are also deployed autonomously to conduct enforcement.
		Cleaning and fencing (Clearview or Betafence) of all Electricity Boxes in the ward.	Bloekom Avenue and Helshoogte is complete.	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The project is anticipated to be completed in the 2023/24 financial year. **Hotspots:** in front of Ida's Valley Primary School in Bloekom Avenue; a miniature substation between Old Helshoogte Road and Helshoogte Road opposite Beltane; Madrassa in Protea Street and the corner of Kahler Street; and on the corner of Weber Street and Old Helshoogte Road.

WARD PRIORITIES: WARD 6																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Installation of a traffic mirror in front of Rustenburg house in Rustenburg Road and the house opposite the open-air gym on the corner of Kahler Street and Sonneblom Street	Conduct an assessment	Number of assessments to be conducted by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An assessment will be conducted by 30 June 2025.
		Regular pruning of trees hanging over electricity wires in the roads in Ward 6 as the need required	Branches were pruned as when required according to the APO	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Another inspection was conducted to verify whether more pruning is required. The trees that were identified will be pruned within the next 2 months.
TBC	**Priority 2:** Infrastructure	Request traffic lights on the turn-off from Kromme Rhee Road in the direction of Koelenhoff and turn-off from Elsenburg (near Kanonkop)	Submission of a report to the Western Cape Provincial Government	Number of reports submitted to Western Cape Provincial Government by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	1	n/a	n/a	n/a	😐	n/a	n/a	n/a	This road falls under the Provincial Road Authority. A consultant was appointed to investigate all identified locations and to propose suitable safety interventions to the Provincial Roads Department.
		Pedestrian crossing between Nietvoorbij and Timerlea Farm on R44	Submission of a report to the Western Cape Provincial Government	Number of reports submitted to Western Cape Provincial Government by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	1	n/a	n/a	n/a	☹	😐	n/a	n/a	n/a	This road falls under the Provincial Road Authority. A consultant was appointed to investigate all identified locations and to propose suitable safety interventions to the Provincial Roads Department.

WARD PRIORITIES: WARD 6																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local KPI)	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		A pedestrian Traffic light on Helshoogte Road near Spar in the direction of The Safe House, Stellenbosch Primary and Stellenbosch High School / Footbridge in Helshoogte Road for people to utilise when going to Spar instead of crossing the Main Road (Helshoogte Road)	Conduct a feasibility assessment on Helshoogte Road.	Number of feasibility assessments conducted on the Helshoogte Road by 30 June.	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	😐	n/a	n/a	n/a	The road falls under the Provincial Road Authority. A consultant was appointed to investigate all identified locations and to propose suitable safety interventions to the Provincial Roads Department.
		Pedestrian crossing between Remhoogte and Lavinir on the R44	Submission of a report to the Western Cape Provincial Government	Number of reports submitted to Western Cape Provincial Government by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	1	n/a	n/a	n/a	😐	n/a	n/a	n/a	This road is within the Provincial Road Authority. A consultant was appointed to investigate all identified locations and to propose suitable safety interventions to the Provincial Roads Department.
		Warning sign board indicating pupils are crossing the R44 near the second entrance of Cloetesville near Nietvoorbij in the direction of Klapmuts	Submission of a report to the Western Cape Provincial Government	Number of reports submitted to Western Cape Provincial Government by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	1	n/a	n/a	n/a	😐	n/a	n/a	n/a	This road is within the Provincial Road Authority. A consultant was appointed to investigate all identified locations and to propose suitable safety interventions to the Provincial Roads Department.

WARD PRIORITIES: WARD 6																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local KPI)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Warning sign boards indicate pupils are crossing the R44 on both sides near Remhoogte and Lavinir	Submission of a report to the Western Cape Provincial Government	Number of reports submitted to Western Cape Provincial Government by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	1	n/a	n/a	n/a	😐	n/a	n/a	n/a	This road is within the Provincial Road Authority. A consultant was appointed to investigate all identified locations and to propose suitable safety interventions to the Provincial Roads Department.
		Replacement of current outdated sewerage pumps in Luckhoff Street and Baker Street	Ida's Valley is a high-lying area and is not dependent on sewer pumps. Ida's Valley is serviced by gravity sewers	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Streets that require attention: Moffat Street, Hahn Street, Weber Street, Tindall Street, Juffenburg Street, Kahler Street, Rustenburg Road, Erasmussmith Street, Desch Street, Lelie Street, Sonnebloem Street, Old Helshoogte Road, Botmanskop Road, Speler Street, Dahlia Street, Protea Road, and Bloekom Avenue.
		Parking Embayment in front of Old Apostolic Church in Luckhoff Street to help ease the parking problem of dropping and picking up pupils of Ida's Valley Primary School	Conduct a feasibility assessment	Number of feasibility assessments conducted by 30 June.	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The department is currently investigating alternatives to addressing parking needs in residential areas.
		Paint the Bus shelters in the ward which is covered by graffiti	The respective department will investigate	Not applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Will be completed by 30 June 2024.

WARD PRIORITIES: WARD 6																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local KPI)	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Regular cleaning of the drains to prevent overflowing during rainy conditions for the winter readiness programme. As well for the readiness programme during summer	The cleaning of drains forms part of the departmental operational plan	Not applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	This is an ongoing operation.
		Regular maintenance and repairs of all streetlights in Ward 6	Ongoing maintenance is done when reported by residents	Not applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The contact numbers for complaints are: 021 808 8343/8957/8214, engineering.services@stellenbosch.gov.za, or alternatively, after hours: 021 808 8890, control room: 079 622 4722.
		Construct sidewalks for the following: Moffat, Hahn, Weber, Erasmussmith, Baker, Desch S, Botmanskop, Speler, Dahlia Streets	Conduct an assessment for phase implementation	Number of assessments conducted for phase implementation by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The NMT network is expanded annually. Phased implementation of the NMT on identified roads is earmarked for the 2023/24 financial year.
		Upgrading and resealing of roads and potholes as required in the ward	Conduct an assessment for the upgrade and reseal of roads and potholes	Number of assessments conducted for the upgrade and reseal of roads and potholes by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Reseal for the 2023/24 financial year is complete and identified roads will be addressed.

WARD PRIORITIES: WARD 6																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local KPI)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		More regular basic cutting of grass on all sidewalks in Moffat, Hahn, Weber, Tindall, Juffenburg, Kahler, Luckhoff, Rustenburg Road, Erasmussmith, Baker, Desch, Lelie, Botmanskop Road, Speler, Protea, Bloekom, Avenue not only the six weeks cycle on, parks and Main Roads	Conduct an investigation	Number of investigations conducted by 30 August	Infrastructure Services Community and Protection Services	Roads, Transport and Storm Water (RTS) Community Services	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Tar of public parking next to the Ida's Valley Public Library and Ward Office	Conduct an assessment for the construction of a formalised public parking next to Ida's Valley Public Library and Ward Office	Number of assessments conducted for the construction of a formalised public parking next to Ida's Valley Public Library and Ward Office by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	Consultant appointed to undertake assessment for future use as Park and Ride facility. The Directorate proposes to maintain the gravel surface as an interim measure.

WARD PRIORITIES: WARD 6																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local KPI)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 3:** LED (Planning)	Request Waterproof covers for Ida's Valley Community Market to allow residents to use the facility as a hall and through all weather conditions	Submission of progress reports on Council-approved catalytic initiatives and / or special projects to the Director: Planning and Economic Development	Number of quarterly progress reports on Council-approved catalytic initiatives and / or special projects submitted to the Director: Planning and Economic Development	Planning and Economic Development	Development Planning	Local	2	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An item was tabled on 23 August 2023 to obtain Council's authorisation for the Municipal Manager to start the prescribed public participation process as per Chapter 4 of the Municipal Asset Transfer Regulations, with the view that a call for proposal process takes place to outsource the management / use of the Cloetesville, Ida's Valley, and Klapmuts Informal Trading Hubs.
TBC	Priority 4: Community Development	Support and funding for Skills Development (Arts and Crafts) / Reading / Mathematics / Science and other Soft Skills Programmes through the Operational Budget of Ward Allocation (First Aid and Learners Licence Training)	Annual Grant - In Aid applications to support these services financially are paid up to the value of R 5 000 000.	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Applications closed on 2 December 2022 for the 2023/24 financial year. A new call for proposals will be advertised during September / October 2023. Applications closed in December 2023 and are currently in the assessment phase for approval by the Council as part of the draft budget process for the 2024/25 financial year.

WARD PRIORITIES: WARD 6																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	Priority 4: Community Development	Conduct a Need and Cost Analysis for a Frail Care Centre in WCO24	The Department: Community Development indicated it would assist with the following: Access to a list of existing resources in the community that could be accessed by Stellumthombo, VGK Church, Stellcare, and Co-Create Hub	Not Applicable	Community and Protection Services	Community Development	Provincial	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The ward councillor indicated that she is willing to network with these resources to see whether the projects can be implemented. The priority is referred to as DSD, as this falls within their mandate. A need analysis will be conducted with the elderly clubs within the WCO24 in 2024/2025.
TBC	**Priority 5:** Recreation and Sport	Tar the entrances of the Ida's Valley Sport Grounds	Scraping of the entrances of Ida's Valley Sports ground will be incorporated into maintenance programmes	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There is material on-site to assist with road maintenance. A progress report is to be provided during the September 2024 public participation process.
		More bins around Sonnebloem Street Parkie	Installation of bins at Sonnebloem Street Park	Number of bins installed at Sonnebloem Street Park by 30 June	Community and Protection Services	Community Services	Local	n/a	2	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Bins were installed in Sonnebloem Park.
		Upgrade seating in the stadium with recycling chairs or wooden panels	There are no available funds on the current MTREF	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	A consultation must also be conducted with the Sport Council.

WARD PRIORITIES: WARD 6																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local KPI)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Replacement of vibracrete wall with a solid wall / Clear View Fencing on the Ida's Valley Sport Grounds	The fencing has been installed with a beta fence	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are no available funds on the current MTREF for the solid wall.
		Upgrade of lights on the Rugby fields	Upgrade of the Ida's Valley sports fields' floodlights	Number of the Ida's Valley sports fields' floodlights upgraded by 30 June	Community and Protection Services	Community Services	Local	n/a	n/a	4	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A consultant was appointed to address the lighting needs. Designs and upgrade specifications were compiled by the consultants and submitted to SCM for further tender processing.
		Upgrade of the Cricket fields	Upgrade the Ida's Valley cricket Field practise nets	Number of Ida's Valley cricket Field practice nets upgraded by 30 June	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	The cricket fields were upgraded, and as an addition, the newly constructed nets will be fenced. An additional set of cricket nets will be installed on the rugby field side, which is in progress.
		Maintain and upgrade the BMX Track and purchase Bicycles as recreational equipment	Routine maintenance is being done at the BMX Track as in the Maintenance Plan	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 6																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local KPI)	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Five (5) giant rubberised Chessboard Sets (size of board 30,5 cm; squares 24 x 24 boards) Recreational Equipment for the use of 3 Primary Schools and 1 High School in the Ward. As well as for Ida's Valley Public Library for Skills Development and Recreational purposes	The Sections: Library Services, Sport and the Ward Councillor will investigate the possibility to create a project in the next financial year to support chess development	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Sections: Library Services, Sport, and the Ward Councillor will investigate the possibility of creating a project in the 2024/25 financial year to support chess development.
		Conduct a feasibility study for the planning of a new rugby clubhouse	Funds will be requested for the 2024/25 financial year	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Conduct regular maintenance of the facilities of the sports field in Ida's Valley	This is part of the fixture and maintenance plan	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A report will be drafted illustrating all defects and will be addressed in the 2024/25 financial year.
		Request first aid equipment set and one stretch per sport code	Funds will be requested for the 2024/25 financial year	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

9.5.7 Ward Priorities: Ward 7



Ward 7: Cllr. Annemarie Ferns

Table 109: Ward 7- Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 7																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Roads and Transport	**Implementation of traffic calming and safety measures at the intersection of Martinson- and Endler Streets.**																
		The painting of a pedestrian crossing and providing signage on Martinson Road, across from the Junior Academy, allow parents and children safe access across this busy road	The department will conduct an assessment	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
		Speedily implementation of traffic calming measures as recommended by the Ward Committee and included in the consultant's final plan. The proposed date is January / February 2023	Implementation of traffic calming and safety measures at the intersection of Martinson- and Endler Streets	Number of traffic calming, and safety measures implemented at the intersection of Martinson- and Endler Streets 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
		Create a safe environment for all pedestrians and cyclists	Implementation of traffic calming and safety measures at the intersection of Martinson- and Endler Streets	Number of traffic calming, and safety measures implemented at the intersection of Martinson- and Endler Streets 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
		Speeding of vehicles and not stopping at the pedestrian crossing on Martinson Road	Conduct sporadic crime prevention	Number of sporadic crime prevention	Community and	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic enforcement is conducted.

WARD PRIORITIES: WARD 7																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		causes a dangerous situation for school children that needs to cross the road	operations within the WCO24	operations conducted within the WCO24 by 30 June	Protection Services													
		More frequent law enforcement is required around the schools during peak periods to ensure a better flow of traffic and to prevent illegal parking	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic enforcement is conducted.
		Implement traffic calming measures for Cluver Road, Martinson Road, Jonkershoek Road, Omega Street, and streets in Simonswyk.																
		Carry out ITS traffic calming plan for Ward 7 in conjunction with the ward committee. Introduce other measures i.e. home zone concepts rather than speedbumps. Speedbumps are only effective for small vehicles	Conduct an assessment for the implementation of traffic calming measures in Cluver Road, Martinson Road, Jonkershoek Road, Omega Street, and streets in Simonswyk	Number of assessments conducted for the implementation of traffic calming measures in Cluver Road, Martinson Road, Jonkershoek Road, Omega Street, and streets in Simonswyk by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	There are not sufficient resources to accommodate all the traffic calming requests in the ward or in the municipality before 2027. Alternative proposals for traffic calming are being investigated, such as the official lowering of speed limits in residential areas and CDBs.
		Implementation of the Non-Motorised Transport (NMT) policy and plan for Ward 7.																
		Investigate the option to have separate cycle and pedestrian roads on opposite sides of the road in Martinson Road	Conduct an assessment for the completion of the cycle and pedestrian road from Jannasch Street	Number of assessments conducted for the completion of the cycle and pedestrian road from Jannasch Street by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	The NMT network is extended annually, taking into account the NMT Masterplan, community requests, and available resources. A report is compiled on the annual implementation of NMT.

WARD PRIORITIES: WARD 7																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Prevent vehicles from driving over, turning on or parking on pedestrian / cycle paths	Implement cycle lanes on Martinson Street	Number of cycle lanes implemented on Martinson Street by 31 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The NMT network is extended annually, taking into account the NMT Masterplan, community requests, and available resources. A report is compiled on the annual implementation of NMT.
		Make provision in the budget for more cycle lanes as per approved plan	The NMT network is extended annually taking into account the NMT Masterplan, community request and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A report is compiled on the annual implementation of NMT.
		Expand the cycle tract in Martinson and Merriman Roads	The NMT network is extended annually taking into account the NMT Masterplan, community request and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A report is compiled on the annual implementation of NMT.
		Investigate the option to have a secure underground cycle parking	The NMT network is extended annually taking into account the NMT Masterplan, community request and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/s	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A report is compiled on the annual implementation of NMT.
		Reverse direction of Jannasch Street.																
		Implement a public participation process to determine whether most	Conduct a public participation process for the	Number of public participation	Infrastructure Services	Roads, Transport and	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This project requires management approval for the

WARD PRIORITIES: WARD 7																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		people agree to the reversing of the street	reversing of Jannasch Street	processes conducted for the reversing of Jannasch Street by 31 December		Storm Water (RTS)												public participation process to start in December 2024.
		Implement the reversal of Jannasch Street once agreed to through public participation	Implement the reverse direction in Jannasch Street as per the public participation outcome	Number of reverse directions implemented in Jannasch Street as per the public participation outcome by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This project requires management approval for the public participation process to start in December 2024.
		Formalise the parking area on the northern side of Stellenbosch High School.																
		Due to the extensive developments at the school, i.e. new state-of-the-art athletic track, large new auditorium, and pedal courts, it is important to plan for proper parking facilities in the area	Construction of proper parking facilities at the School		Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Create parking bays for busses, like those at Coetzenburg.	Conduct an assessment on the creation of parking bays for busses	Number of assessments conducted on the creation of parking bays for busses by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	The land on the northern side of the school is municipal property and will require a Council decision. It must be utilised for public purposes; report by June 2026; the area will be neatly maintained until a Council decision.

WARD PRIORITIES: WARD 7																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Increase the length of the drop-off zone.	Conduct an assessment of the increase in the length of the drop-off zone	Number of assessments conducted on the increasing of the length of the drop–off zone by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	The land on the northern side of the school is municipal property and will require a Council decision. It must be utilised for public purposes; report by June 2026; the area will be neatly maintained until a Council decision.
		Prevent trucks from bypassing the speedbump on Merriman Road by driving across the parking area by erecting bollards. Prevent cars from driving into and turning on the pedestrian / cycle path by erecting bollards all along the footpath.	Issue Section 341 fines	Number of Section 341 fines issued in terms of the Criminal Procedure Act, measured quarterly	Community and Protection Services	Protection Services	Local	12000	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The KPI and target refer to all fines issued, not only those to which the ward priority refers.
		Prevent the hook-off of large trailers in the parking area	Issue Section 341 fines	Number of Section 341 fines issued in terms of the Criminal Procedure Act, measured quarterly	Community and Protection Services	Protection Services	Local	12000	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The KPI and target refer to all fines issued, not only those to which the ward priority refers.
		The Ward wishes to investigate the Home Zone concept within Ward 7.																
		Discuss the concept with all relevant parties, gaining knowledge and understanding about what the community wants and what they are willing to contribute towards the project.	Conduct an assessment of the concept	Number of Assessments conducted of the concept by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	The Woon Erf (Home Zone) concept is currently being implemented and gaining knowledge through this process. It is noted that the road layout network must be changed to make woonerf more effective. By June 2027, a report on the assessment will be ready.

WARD PRIORITIES: WARD 7																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Installation of a mini circle on the intersection of Omega and Uitsig Streets as per department of transport guidelines	Not sufficient resources to accommodate all the traffic calming request in the ward or the Municipality before 2027	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Alternative proposals for traffic calming are being investigated, such as the official lowering of speed limits in residential areas and CBDs.
		Construction of chicane midway in the upper section of Omega Street, between Uitsig Street and Rozendal Avenue	Not sufficient resources to accommodate all the traffic calming request in the ward or in the Municipality before 2027	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Alternative proposals for traffic calming are being investigated, such as the official lowering of speed limits in residential areas and CDBs.
		Installation of 2 speed signs of 35km/h at the entrances of Omega Street	Such signage is not enforceable	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Alternative proposal to continue with the process for the official lowering of speed limits in residential areas and CDBs.
		Analyse and evaluate the effects of the Home Zone concept after implementation, to demonstrate successes and to determine where alternatives are required.	Conduct an assessment of the concept	Number of Assessments conducted of the concept by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	The Woon Erf (Home Zone) concept is currently being implemented and gaining knowledge through this process. It is noted that the road layout network must be changed to make woonerf more effective. An assessment report will be compiled by June 2027.

WARD PRIORITIES: WARD 7																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Investigate and implement 3 mini circles in Martinson and Merriman Avenue:																
		Investigate and implement mini-circles in Martinson and Merriman Avenue at Crossing of Jannasch/Merriman Avenue	Not sufficient resources to accommodate all the traffic calming request in the ward or in the municipality before 2027	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Alternative proposals for traffic calming are being investigated, such as the official lowering of speed limits in residential areas and CDBs.
		Investigate and implement mini circles in Martinson and Merriman Avenue , at the crossing of Martinson/Omega and Jonkershoek Road	Not sufficient resources to accommodate all the traffic calming request in the ward or in the municipality before 2027	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Alternative proposals for traffic calming are being investigated, such as the official lowering of speed limits in residential areas and CDBs.
		Investigate and implement mini circles in Martinson and Merriman Avenue , at the crossing of Martinson/Morkel streets	Not sufficient resources to accommodate all the traffic calming request in the ward or in the municipality before 2027	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Alternative proposals for traffic calming are being investigated, such as the official lowering of speed limits in residential areas and CDBs.
		Installation of traffic lights at the intersection of Simonsberg Road and Helshoogte Road	Conduct an assessment for the installation of traffic lights	Number of assessment conducted for the installation of traffic lights by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Assessment to be carried out by December 2026
		Water tariffs: Fair treatment is required concerning the municipal reading of water meters. Residents should first be informed by the Municipality about irregular readings instead of just billing them. Unknown underground leaks may be the cause of the problem and not just over-usage.	The Leak Rebate Policy is strictly followed	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Residents should be informed that all rebate applications are approved depending on compliance with the Leak Rebate Policy.

WARD PRIORITIES: WARD 7																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		The current water tariff scale should be revised urgently to acceptable levels for all. Correct and consistent water meter readings are required. Municipal officials should be more helpful when residents approach them for assistance with a bill that is incorrect.																
		Replace old water pipelines in Lanzerac and Rheezucht streets, Thibault Street needs to be prioritised. Mostertsdrift is the oldest suburb in Stellenbosch therefore has the oldest water pipes infrastructure	Replacement of water pipelines in Lanzerac and Rheezucht Streets and Thibault Street needs to be prioritised	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The public participation process in September 2024 will include a progress report.
		Repair of the wall on the Eersteriver that got destroyed during flooding. This wall is at the entrance to Brummer Park from the Thibault/Anreith streets. The wall should be repaired and raised in such a way that it will divert water down the river and not allow flooding down Thibault and other streets. In addition to this, a low wall should be built to demarcate the entrance to the Brummer Park.	Repair of the wall on the Eersteriver at the entrance to Brummer Park from the Thibault/Anreith strets and a low wall to demarcate the entrance to the Brummer Park.		Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Installation of equipment at Lanzerac Playpark, such as swings, slide, see saw and jungle gym	Installation of equipment such as swings, slide, see saw and jungle gym at Lanzerac Playpark	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation. process.
TBC	**Priority 2:** Safety and Security	**Safety at Botmaskop**																

WARD PRIORITIES: WARD 7																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		The erection of a security fence along a section of the Helshoogte Pass.	Installation of a security fence along the Helshoogte Pass on the Botmaskop side	Number of security fences installed along the Helshoogte Pass on Botmaskop side by 30 June	Community and Protection Services	Community Services	Local	1	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The project in progress will be completed by 2024. A progress report is to be provided during the September 2024 public participation process.
		Implement safety measures for hikers and cyclists. These may include the establishment of a Neighbourhood Watch for the area, where volunteers can patrol the area during certain hours when most people are using the nature area. These measures can be communicated to the public through social media and signboards.	The establishment of NWH is the mandate of the Department of Policing Oversight and Community Safety (POCS)	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The establishment of an NHW is in progress. Experience challenges with members signing the pledge.
		The installation of cameras in key positions must also be investigated	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The CCTV camera tender process is in progress. New cameras are funding-dependent and based on engagements with SAPS and crime patterns.
		Cleaning up of Beltana depot (Metal sheets gathered by Red Ants).																
		Find an alternative site for the storage of the metal sheets, away from any neighbourhood	Completed	Not Applicable	Community and Protection Services	Community Services	Local	☺	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
		Remove and clean up all building material and relocate it to the new site	Beltana depot is the only site of the municipality, therefore closing it is not feasible	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Closing the site is not feasible.

WARD PRIORITIES: WARD 7																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Prevent any late-night dumping activities until completion of the clean up	Beltana depot is the only site of the municipality	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Closing of the site is not feasible.
		Improve security at the Hangbrug main entrance gate and along the river down to Koloniesland.																
		Investigate the option to move the fence and gate to create a larger parking area for vehicles, preventing any vehicle from driving and parking close to the river. The vehicles will be in view of security officers on duty, controlling alcohol and drug abuse when visitors carry their goods to the Hangbrug / Brummer Park area	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	The fence at the suspension bridge (Hangbrug / Brummer Park) has been completed.
		Hangbrug main entrance gate and along the river down to Koloniesland: Security officers must be on duty over weekends during high season and control visitors actively	Meetings was conducted to engage the ward councillor and Community Representatives	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Servitude in place for the identified area. Sporadic enforcement is being done, especially during weekends and festive season.
		Waste management at the Hangbrug and Brummer Park.																
		Issuing a sufficient number of rubbish bins for peak usage. Broken bins need to be replaced and be able to tip over.	There are sufficient bins. During the festive period, the frequency of cleaning is increased	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The department is looking at alternative waste minimisation measures.

WARD PRIORITIES: WARD 7																			
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Cleaning of bins over weekends during high season. Cleaning of the bins on Monday mornings	There are sufficient bins. During the festive period, the frequency of cleaning is increased	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The department is looking at alternative waste minimisation measures.
		Regular cleaning of riverbanks and in the river on Monday mornings, removing bottles, plastics, and paper	Regular cleaning is part of the maintenance programme	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
		Repair erosion on the footpath	The SCM process is in progress	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation
		Replace fencing that was damaged during flooding	The fencing was replaced	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
		Replace the information board at the Hangbrug	Replacement of the information board at the Hangbrug	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation
		Toilet facilities at the Hangbrug.																
		The placement of movable toilets near the Hangbrug over weekends in the high season. Regularly providing toilet paper over weekends.	The service provider, Mshengu Toilet Hire, delivered two mobile toilets to Brummer Park in Karindal	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality has a term tender contractor in place.

WARD PRIORITIES: WARD 7																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Applications.																
		The planning department takes too long to process building applications. The current process should be investigated, and measures put in place to ensure a quicker response. Regular communication with applicants during the process is required, informing them of the progress made, expected timeline and completion date of the application	BPAMS version 2 has been implemented as of 01 July 2022 and the Section: Building Development is undergoing a business process investigation to improve the workflow	Not Applicable	Planning and Economic Development	Development management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Section: Building Development is in the process of acquiring additional capacity.
TBC	**Priority 3:** Environment	**Jan Marais Park**																
		Implementation of the EMP as of June 2022	EMPs have been completed.	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Implementation is ongoing.
		Creating a new parking area for Jan Marais Park on Merriman Avenue. See the Jan Marais Nature Reserve: Northern Entrance Complex Plan	The Department: Community Services will implement the plan that Community Services commissioned for the entrance and parking area to Marais Street Nature Reserve	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation. process.
		Appoint a manager / supervisor for Jan Marais Park	The post is on the current microstructure but is unfunded	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The post is on the current microstructure but is unfunded.

WARD PRIORITIES: WARD 7																			
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Improve the infrastructure, namely the replacement / installation of irrigation for sections of the park and replace old fences and gates	Irrigation FQ 67/23 is currently being evaluated for the appointment of a contractor. All gates were replaced in the last financial year. Fencing: The department is looking for funding	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation. process.
		Improve security and implement regular foot patrols throughout the park	Foot patrols are happening daily	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	😐	n/a	n/a	n/a	Foot patrols are conducted daily.
		Upgrade De Jonker Park for the elderly and other visitors.																
		Investigate the option to establish a low-maintenance labyrinth on this site	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation. process.
		Improve the uneven surfaces of the park	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation. process.
		Regular cutting of the grass	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation. process.

WARD PRIORITIES: WARD 7																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Create a few beds and plant water-wise plants	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation. process.
		Construct hard footpaths to benches, suitable for wheelchairs	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation. process.
		Install rubbish bins	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation. process.
		Watering and feeding of trees and plants	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation. process.
		Consider more gravel and less grassy areas	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the April 2024 public participation. process.

WARD PRIORITIES: WARD 7																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Arboretum at Uniepark																
		Revise the existing plan for the Arboretum and focus on hardy trees, better suited for the conditions	There are no funds available in the current budget for the 2022/23 financial year for the development of an Arboretum in Uniepark	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Funds will be requested in the 2024/25 financial year for the project. If approved, the request will be investigated.
		Investigate the option to build footpaths and prevent erosion on the down-hill sections	There are no funds available in the current budget for the 2022/23 financial year for the development of an Arboretum in Uniepark	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Funds will be requested in the 2024/25 financial year for the project. If approved, the request will be investigated.
		The installation of a few more benches	There are no funds available in the current budget for the 2022/23 financial year for the development of an Arboretum in Uniepark	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Funds will be requested in the 2024/25 financial year for the project. If approved, the request will be investigated.
		Repair the riverbank at the divider sluice of the Mill Stream on the Eerste River.																
		Repair the erosion before heavy rains occur, preventing any further damage from taking place. The work undertaken so far was not done sufficiently enough	Conduct an assessment to repair the riverbank at the divider sluice of the Mill Stream on the Eerste River	Number of assessments conducted to repair the riverbank at the divider sluice of the Mill Stream on the Eerste River by 30 June.	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Assessment to be conducted by 30 June 2024

WARD PRIORITIES: WARD 7																			
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Rehabilitation of trees in Ward 7.																
		Replant on open spaces where trees have died, with other Oak species such as Quercus acutissima, etc	The municipality is in the process of investigating the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality is in the process of investigating this request.
		Pruning off low-hanging branches in streets	Branches were pruned as when required according to the APO	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Branches were pruned as needed, according to the APO.
		Cutting of bushes and shrubs in Ward 7.																
		Cutting off vegetation on street corners and along roads which obstructs the view of traffic, cyclists, and pedestrian	Sidewalk Accessibility Policy has been compiled and approved by the Council	Not Applicable	Infrastructure Services Community and Protection Services	Roads, Transport and Storm Water (RTS) Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Vegetation encroachment on sidewalks throughout the municipality is receiving priority.
		Forfeited funds																
		Feedback is required regarding the funds from Department: Environment Affairs which was forfeited when the contract was terminated in October 2019	Funds were paid back to the Provincial Department of Environmental Affairs	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Funds were paid back to the Provincial Department of Environmental Affairs.
		The IDP public participation process during September / October is too rushed and more time is required	The IDP public participation process is legislated by the MSA and its regulations	Not Applicable	Office of the MM	Good Governance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The consultative process normally takes 21 calendar days. The public participation process for September was 22 days, with an additional day for sector organisations to submit their input during the sector engagement.

WARD PRIORITIES: WARD 7																					
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 4:** Electrical Services	Repair faulty lights in the park adjacent to CampusKey in Universiteitsoord	Official purchase order received 12/02/2024	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The implementation will commence on 19 February 2024.
TBC	**Priority 5:** Roads and Transport	Resurfacing of Rowan, Van der Stel, Kommandeurs- and Reyger Streets, Roux Street, Kleineweide Street, Hospitaal Street, Paul Sauer Street, section of Van Coppenhagen Street, Hendrik Bergh Street, Uitsig Street, Omega Street, Trengrove Street, Hoflaan, Provinsie Street, Oranje Street, AP Venter Street, section of Rozendal Street, section of Schoongezicht Street, section of Heresingel Street, Rheezicht Street, section of Van der Stel Street.	Conduct an assessment for Resurfacing of Rowan, Van der Stel, Kommandeurs- and Reyger Streets	Number of assessments conducted for Resurfacing of Rowan, Van der Stel, Kommandeurs - and Reyger Streets by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Partially complete. Remaining roads are scheduled for the annual next resealing programme.
		Painting of road names in Ward 7	Painting of road names in Ward 7	Number of road names painted in Ward 7 by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
		Paint speedbumps to make them more visible to motorists	Painting of speedhumps	Number of speedhumps painted by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	😐	☺	n/a	n/a	n/a	Completed.
		Make sidewalks in Universiteitsoord along Soeteweide Street on the hospital side of the road, more accessible for students / pedestrians	Implementation of NMT Intervention	Number of NMT interventions implemented by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	😐	☺	n/a	n/a	n/a	Completed. public participation process.

WARD PRIORITIES: WARD 7																					
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Cleaning of side-drains and drains on roads from March to May and again from October to December. Urgently clean drain-pipes in Zwaanswyk-, Meerlust, Anreith, Endler and Jannasch Streets.	Clean side-drains and drains in Ward 7	Number of side-drains and drains cleaned in Ward 7 by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The cleaning of drains is scheduled annually in April 2024. September 2023 public participation process.
		Close all entrances at the green zone at Botmaskop, for private vehicles. Ensure that emergency vehicles still have entry through a particular gate of which they have the keys.	Further discussions will be facilitated with the ward councillor	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The request will be discussed with the ward councillor to indicate all the areas that are being referred to. The municipality must keep in mind that the nature area must be able to accommodate not only municipal vehicles but also other private vehicles, for example, ambulances for emergencies.



Ward 8: Cllr. Carli Van Wyk

9.5.8 Ward Priorities: Ward 8

Table 110: Ward 8 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 8																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Safety and Security	Address burglary and petty theft	This is a function of the South African Police Services (SAPS)	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP planning meeting to address by-law offences and criminal activities. Members are also deployed intermittently to assist with enforcement.
		Investigate and repair the quality of street lighting on all streets in Ward 8	Investigation completed	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
		Collaborate with Campus Security and other stakeholders to ensure community members are informed and aware of safety and security measures in Ward 8	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Campus Security is a stakeholder in the Stellenbosch Safety Partnership and forms part of weekly SSP meetings where crime-related feedback is shared, and enforcement is planned.

WARD PRIORITIES: WARD 8																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Increase the visibility of patrols in Ward 8	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP planning meeting to address by-law offences and criminal activities. Members are also deployed intermittently to assist with enforcement.
TBC	**Priority 2:** Infrastructure Services	Investigate alternative methods of transport in Ward 8	Approval of the final CITP	Number of final CITPs approved by 31 July	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The CITP has been completed and approved and contains the municipality's Transport Strategy.
		Speedbump at Hofmeyer Street in front of Lydia Residence	Conduct an assessment for the construction of a speedbump at Hofmeyer Street in front of Lydia Residence	Number of assessments conducted by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An assessment will be conducted by December 2024.
		Focus on the safety of cycling in Ward 8	The NMT network is extended annually in terms of the NMT Master Plan	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The CITP has been completed and approved and contains the municipality's Transport Strategy.
		Look into upgrading pedestrian walkways in Ward 8.	Pedestrian walkways will be assessed	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This will form part of the municipality's annual NMT upgrade programme.

WARD PRIORITIES: WARD 8																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Investigate the possibility of safer cycling lanes in Merriman Lane	The NMT network is extended annually in terms of the NMT Master Plan	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Design report for cycle lanes on Merriman Road, to be completed by 31 December 2024.
		Approach provincial government to reduce speed limit in Merriman Lane	Investigations also underway for possible speed limit reduction in Municipal area	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Implementation of cycle lanes and possible speed reductions is to be tabled by the province by December 2024.
		Add signage at safe pedestrian crossings at Merriman Road	Completed	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
	Priority 3: Community Development	Address issue of homelessness and encourage give responsible campaign	The Stellenbosch Homeless Forum was successfully established in 2023	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Baseline surveys were conducted in Ward 8 with people who are homeless to understand the reality of homelessness in Stellenbosch. The survey findings and analysis were completed on 18 October 2023 and the outcome is available on request. "Give responsibly" campaigns continue amongst stakeholders and within the community.

WARD PRIORITIES: WARD 8																			
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 4: Open spaces and environmental sustainability**	Focus on environmental sustainability civic education in Ward 8	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Environmental education is currently earmarked for primary schools.
		Enforcement of environmental by-laws in Stellenbosch	Attend to all reported environmental by-law transgressions in WC024	Percentage of reported environmental by-law transgressions attended in WC024 quarterly.	Community and Protection Services	Community Services	Local	n/a	100%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Ensure flowerpots are maintained	Replacement of vegetation in pots in Victoria Street	Number of annual replacements of vegetation in pots in Victoria Street.	Community and Protection Services	Community Services	Local	1	1	1	1	1	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

9.5.9 Ward Priorities: Ward 9



Ward 9: Cllr. Zelda Dalling

Table 111: Ward 9 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 9																	Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Safety and Security	Security cameras at regular intervals in Ward 9	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The CCTV Camera Master Plan guides the installation of CCTV cameras, which is dependent on funding.
		Monitoring of cameras in Ward 9	This is part of the Control room's daily operation function	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
TBC	**Priority 2:** Safety and Security	Universally accessible sidewalks and pavements and improvement of uneven pavements in Ward 9	The NMT network is extended annually taking into account the NMT Masterplan, community request and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A report is compiled on the annual implementation of NMT.
		Traffic calming with raised pedestrian crossing outside Utopia Retirement Home at the top of Dorp Street – Pastorie Street	Not feasible due to policy road alignment and safety concerns, therefore the request cannot be supported	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The request is not feasible.

WARD PRIORITIES: WARD 9																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Traffic calming with raised pedestrian crossing on Dorp Street, corner of Andringa and Helderberg Streets	Conduct an investigation for alternative traffic calming measures on Dorp Street, the corner of Andringa and Helderberg Streets	Number of investigations conducted for alternative traffic calming measures on Dorp Street, the corner of Andringa and Helderberg Streets by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An assessment will be conducted by 30 June 2025.
		Visible street names on poles and the side of buildings on street corners in Ward 9.	Alternative proposal is that municipal standard for street names on kerbs - remain in effect and be repainted periodically	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
		Parking and Ride facilities for the CBD	Conduct an assessment of the feasibility of park-and-ride facilities in the CBD	Number of assessments conducted on the feasibility of park and ride facilities in the CBD by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The development of the Eikestad Parking Garage is currently underway as a public-private partnership.
TBC	**Priority 3:** Environment	Preservation of historic trees and other important trees Ward 9	Operational plans for the maintenance of trees are in place	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	😐	n/a	n/a	n/a	Operational plans for the maintenance of trees are in place.

WARD PRIORITIES: WARD 9																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Replacement of sick and dead trees is a matter of urgency in Ward 9	Operational plans for the maintenance of trees are in place	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	😐	n/a	n/a	n/a	Operational plans for the maintenance of trees are in place.
		Replacement of trees that have been removed. The suggestion is that an agreement be reached with private property owners to plant trees inside private properties where pavements are compromised in Ward 9	Operational plans for the maintenance of trees are in place	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	😐	n/a	n/a	n/a	Operational plans for the maintenance of trees are in place.
		Stellenbosch is known as the Eikestad, but the trees in Ward 9 need urgent care	Operational plans for the maintenance of trees are in place	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	😐	n/a	n/a	n/a	Operational plans for the maintenance of trees are in place.
TBC	**Priority 4:** Historic Buildings and Tourism	Maintenance and preservation of historic buildings and properties	A project is on the budget that deals with historic buildings that are in progress	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The municipality is busy with a capital project that involved Voorgelegen, Rhenish, and Bergzicht maintenance.
		Maintenance and preservation of the Town Hall	Project is completed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	🙂	n/a	n/a	n/a	n/a	A new kitchen, toilets, and flooring are in progress, along with the painting of the outside of the wall.

WARD PRIORITIES: WARD 9																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Public toilets for use by visitors and tourists (possibly with an entrance fee)	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Infrastructure Services Planning and Economic Development	Water and Wastewater Services Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Clean pavements and public spaces	Litter picking and street sweeping are on-going	Not Applicable	Infrastructure Services Community and Protection Services	Waste Management Community Services Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September2024 public participation process.
		The municipality offers First Aid Training to the members of Ward 9 which will be for two days first-day theory and second-day practical	Only one person from Ward 9 was interested in the training. The proposal is for the review of the ward priority	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The ward councillor is of the opinion that the interest is insufficient, and therefore the department is not compelled to provide first aid training as a ward priority.
TBC	**Priority 5:** NMT non-motorised transport	Encourage cycling and walking in the CBD and campus	The municipality has implemented ongoing initiatives for consultation between stakeholders. The NMT network is being extended annually in terms of the NMT Masterplan	Number of NMT Interventions implemented by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The NMT network is extended annually, taking into account the NMT Masterplan, community requests, and available resources. A report is compiled on the annual implementation of NMT.

9.5.10 Ward Priorities: Ward 10



Ward 10: Cllr. Rozette Du Toit

Table 112: Ward 10 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 10																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Safety and Security	Safety Initiatives: Implementation of safety and security initiatives at LAP municipal flats	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP planning meeting to address the by-law offences and criminal activities. Members are also deployed autonomously to do enforcement.
		Pedestrian traffic light in front of Boland College on Bird Street	Conduct an assessment for the installation of a traffic light in front of Boland College on Bird Street	Number of assessments conducted for the installation of a traffic light in front of Boland College in Bird Street by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An assessment will be conducted by 31 December 2024.
		Construction of speedbumps at a three-way stop in Lang-Suid, both ways and Curry Street	Conduct an assessment for the feasibility of speedhumps at the three-way stop in Lang-Suid (both ways) and Curry Street 31 December	Number of assessments conducted for the feasibility of speedhumps at the three-way stop in Lang-Suid (both ways) and Curry Street 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An assessment will be conducted by 31 December 2024.

WARD PRIORITIES: WARD 10																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Tennantville underground channel: Investigate the feasibility of erecting fencing at the channel on the R44	Any closure or obstruction in the main water channel will result in flooding and damage to property	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Propose that alternative crime prevention measures be investigated.
		Installation of a speed camera along Merriman Avenue and Jan Cilliers Street	Submission of a speed enforcement application	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic speed enforcement is conducted with portable cameras. The static camera is not installed.
		Installation of a speed camera along Jan Cilliers to the R44	Submission of a speed enforcement application	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Speed enforcement applications, which include a study and motivation, are submitted to the DPP for approval. Awaiting feedback from DPP.
		Installation of a speed camera along Bird Street to the R44	Submission of a speed enforcement application	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Speed enforcement applications, which include a study and motivation, were submitted to the DPP for approval. Awaiting feedback from DPP.
TBC	**Priority 2:** Housing	LAP infrastructure upgrading	Appointment of a structural engineer	Percentage of Housing project Capital Budget from the Department: Housing Development actually spent 30 June	Planning and Economic Development	Integrated Human Settlements	Local	n/a	90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Section: PMU will assist the Department: Housing Administration with terms of reference for the tender.

WARD PRIORITIES: WARD 10																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Residents residing at the Municipal flats for 5 years or more must be listed as part of provisioning housing projects	Obtaining development rights for mixed-use development for the Northern Extension, Kayamandi	Percentage of the Northern Extension, Kayamandi Capital Budget actually spent 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	90%	90%	90%	90%	n/a	n/a	n/a	n/a	n/a	As part of the integrated development process, the municipality, in accordance with the Housing Pipeline, is planning projects that can accommodate families currently residing in municipal rental stock. The Northern Extension has been earmarked as one of the projects that can accommodate various income categories, as it is envisaged that **4 000 – 5 000 mixed-use housing opportunities** will be created.
TBC	**Priority 3:** Infrastructure Services	The riverbanks at Kromrivier river near The Rand is a high risk it must be rehabilitated as soon as possible,	Rehabilitation of the riverbanks at Kromrivier river near The Rand	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Waterpipe bursts in Bird and Mount Albert Street and lower areas of Cloetesville	Replacement of old infrastructure remains a priority and will be addressed according to the pipe replacement programme	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 10																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Waterpipe/s breaks at AF Louw School affecting the La Colline area	If the lower part of LA Colline is shut down the secondary source in Dr Malan (connection in front of Prins Park) will feed La Colline	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Investigate alternative options to keep the streetlights on during load shedding	Solar lighting is not part of the current material tender for streetlighting	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Department: Electricity Services will be investigating possible solar streetlight solutions and including solar streetlighting in our next material tender that will be activated in 2025/26 financial year.
		Investigate alternative options to keep the traffic lights on during load shedding	Traffic signals have Uninterrupted Power Supply systems installed	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
TBC	**Priority 4:** Cleaning of River	The river needs clean-up due to dumping	The stewardship programme is a volunteer programme, not a compulsory programme	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Due to capacity constraints, the Department: Community Services will not be able to begin the stewardship programme.

WARD PRIORITIES: WARD 10																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Fencing of Kromrivier banks	A fence along the river is not an ideal solution. The adjacent property owners may fence the river if required	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Unfortunately, this request is not feasible.
		Skip is required in Lang-Suid and Lappan Street since garbage or building rubble dumping occurs daily	Conduct an investigation into the placement of skips in Lang-Suid and Lappan Street	Number of investigations conducted for the placement of skips in Lang-Suid and Lappan Street by 30 June	Infrastructure Services	Waste Management	Local	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An investigation was conducted. The area is not ideal for the placement of a skip. The municipality will continue monitoring the area for sporadic damping.
TBC	**Priority 5:** Youth, Sport, Arts and Culture	Learnerships / Skills development	The Department: Community Development had an engagement with the Ward Councillor, and it was agreed that the project was not feasible	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	😐	😐	n/a	n/a	n/a	The Section: Community Development commits to providing the ward councillor and ward administrator with youth-related skills development opportunities through email and WhatsApp. All training opportunities were communicated through ward offices.

9.5.11 Ward Priorities: Ward 11



Ward 11: Cllr. Johannie Serdyn

Table 113: Ward 11 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 11																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Environmental Management and Safety	CCTV camera installation in the area around the Municipal Court	Installation of CCTV cameras is per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		The deployment of the fence and monitoring camera in Papegaaiberg Reserve	Installation of CCTV cameras is per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Cameras were installed by law enforcement, and monitoring is done in the control room.
		Repair and maintenance of CCTV cameras	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Monitoring of CCTV cameras	Monitoring of CCTV Cameras attached to the Control Room	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Monitoring of CCTV cameras is done by the control room.

WARD PRIORITIES: WARD 11																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		The deployment of fence and monitoring camera in Papegaaiberg Reserve	The fencing project has been completed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	The plan was not to fence the whole nature reserve but to fence the area and the suburb next to it. Cameras were installed by law enforcement, and monitoring is done in the control room.
		Redeployment of working cameras to Papegaaiberg in Papegaaiberg Reserve	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Papegaaiberg Reserve Fencing	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Extension of fence around the Papegaaiberg cemetery in Papegaaiberg Reserve	The fencing project has been completed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	The fencing project has been completed. The plan was not to fence the whole nature reserve but to fence the area next to the suburb.
		A better quality of panels to be used to replace vandalised panels in Papegaaiberg Reserve	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Establish and maintain an active group "The Friends of Reserves" Taking care of the total set environmental requirements for a declared reserve in Ward 11	Friends of Reserves has been established	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved.

WARD PRIORITIES: WARD 11																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 2:** Basic Infrastructure	The overall lighting of the ward will be an ongoing priority at Patrys Street (below Fisant Hammerkop, Flamingo, Jan Frederick, Tarentaal)	Flamingo Street to be upgraded to 70W from Distell traffic lights through to Middelvlei farm	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	The project was completed in October 2023.
		Tarring of pathways in Kwikstert Street down to Devon Valley Road	Compile planning and designs to Construct tar pathways in Kwikstert Street down to Devon Valley Road	Number of planning and designs compiled to Construct tar pathways in Kwikstert Street down to Devon Valley Road by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	The planning and design are to be conducted by June 2025.
		Reseal all road surfaces in Onder Papegaaiberg	Conduct an assessment for the upgrade and reseal of roads and potholes	Number of assessments conducted for the upgrade and reseal of roads and potholes by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Roads are assessed annually. The state of the roads, the priority identified, and the available funding all influence the implementation of the request.
		Replacement of waterpipes where necessary in Ward 11	Replacement of old infrastructure remains a priority and will be addressed	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Replacement of old infrastructure remains a priority and will be addressed according to the pipe replacement programme.
		Taxis at Stellenbosch Station has taken complete control of the parking area	Interim measures assessment to be carried out by June 2024	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Interim measures assessment is to be carried out by 30 June 2024.

WARD PRIORITIES: WARD 11																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		No facilities available at the Taxi rank at Stellenbosch Station	Interim measures assessment will be conducted by 30 June 2024	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Assessment to be conducted by 30 June 2024.
		No input was asked from the public about the Taxi rank at Stellenbosch Station	Interim measures are currently being reviewed	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Assessment to be conducted by 30 June 2024.
		Sidewalk intersection Adam Tas to Devon Valley Road in front of the businesses	Compile planning and designs to construct a sidewalk intersection Adam Tas to Devon Valley Road in front of the businesses	Number of planning and designs conducted to construct a sidewalk intersection between Adam Tas to Devon Valley Road in front of the businesses by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	Planning and design to be conducted by 30 June 2026.
		The request for sideways must make provision for pedestrians and cyclists in the area of Woodmill and Adam Tas R310	Construct a sidewalk for pedestrians and cyclists in the area of Woodmill and Adam Tas R310	Number of sidewalks constructed for pedestrians and cyclists in the area of Woodmill and Adam Tas R310 by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.

WARD PRIORITIES: WARD 11																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Ward 11 strives to conform with the NMT requirements of Stellenbosch Municipality	The NMT network is extended annually taking into account the NMT Masterplan, community requests and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	A report is compiled on the annual implementation of NMT.
		Establishment of park and ride facilities as a support to our public transport system at Woodmill Development Stellenbosch Station	A transport study for the ATC has commenced. Park and ride facilities will be part of the study	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	Linked to the Adam Tas Corridor (ATC). A progress report is to be provided during the September 2024 public participation process.
		Closure of Nagtegaal Street	Conduct an assessment of the feasibility to close of Nagtegaal Street	Number of assessments conducted for the feasibility to close of Nagtegaal Street by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The public participation process will be completed by 31 December 2024.
		There is a growing concern about the impact on traffic from development in Oude Molen	A Transport Study for the ATC has commenced. Traffic Impacts will form part of the study	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	A transport study for the ATC has commenced. Traffic impacts will form part of the study.

WARD PRIORITIES: WARD 11																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		NMT facilities are a prerequisite in Oude Molen	The NMT network is extended annually taking into account the NMT Masterplan, community requests and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A report is compiled on the annual implementation of NMT.
		An aggressive stance on the side of the developers in Oude Molen	The land use decision on Oude Molen has already been taken, and the developer has appealed the decision	Not Applicable	Planning and Economic Development	Development management	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The appeal decision is currently being finalised.
		Promote cycle routes for recreational purposes in Ward 11	The NMT network is extended annually taking into account the NMT Masterplan, community requests and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A report is compiled on the annual implementation of NMT.

WARD PRIORITIES: WARD 11																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Further developments to make provision for Non-Motorising Transport in Woodmill Development	A transport study for the ATC has commenced. NMT facilities will form part of the study	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A transport study for the ATC has commenced. NMT facilities will form part of the study.
		Clearing of vegetation	Department: Community Services to determine the feasibility of clearing vegetation	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		The Integrated Transport Plan (ITP) of 2017 or its revisions should receive attention for the implementation in collaboration with the Adam Tas Corridor project and affected wards	As part of the approval process for CITP, stakeholder engagement and public participation will be followed. The CITP will align with the ATC project and the affected wards	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	As part of the approval process for the CITP, stakeholder engagement and public participation will be followed. The CITP will align with the ATC project and the affected wards.
		Devon Valley Rd: Upgrade of the Devon Valley Rd from the new traffic circle past the industrial area	Conduct an assessment to determine the viability of the upgrade	Number of assessments conducted to determine the viability of the upgrade by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An assessment for viability will be conducted by 31 December 2025.
TBC	**Priority 3:** Sports Recreation and Culture	Maintenance of Van der Stel Sports Grounds more especially the bowling facility	The bowling club indicated that they want to enter into an MOU with the municipality	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2023 public participation process.

WARD PRIORITIES: WARD 11																	
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 4:** Environment	Land invasions are major and growing threats at the Top part of Kayamandi (Adam Tas bridge)	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A fence was erected to assist with the prevention of the illegal erection of structures. Enforcement and demolishing are being done as per complaints received and observations by officers during their patrols.
		Combat health risks and illegal structures in Papegaaiberg Reserve (Top – North and South)	The departments Public Safety and Integrated Human Settlements are the main role-players. This request has been discussed with these different role players	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	The departments of Public Safety and Integrated Human Settlements are the main role-players. This request has been discussed with these different role players. The Northern Extension has been earmarked as one of the projects that can accommodate various income categories, as it is envisaged that 4000–5000 mixed-use housing opportunities will be created.
		Request for the removal of alien species to support the natural granite renosterveld in Papegaaiberg Reserve, Plankenburg and Eerste River	Alien cleaning is done in terms of the APO. Agreement with SANBI that specifically focus on acaicia species	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	**Plankenburg:** The municipality only removes vegetation from the riverbank. **Eerste River**: The municipality only removes vegetation.

WARD PRIORITIES: WARD 11																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Rehabilitation of wetlands area at Tarentaal / Devon Valley Road in conjunction with Huis Horison	Based on the council's decision the area was handed over to Huis Horison to do the rehabilitation	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Huis Horison is responsible for the rehabilitation of the area.
		Establish and maintain an active group "The Friends of Reserves" Taking care of the total set environmental requirements for a declared reserve in Ward 11	Target achieved	Not Applicable	Community and Protection Services	Community Services	Local	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved. The Friends of Reserves Group has been established.
		The outdated maintenance plan for the reserve is to be revised	The Department: Community Services is in the process of reviewing the Papegaaiberg Management Plan	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		The deployment of rangers to patrol the reserve in Papegaaiberg Reserve	The appointment of rangers is funding-dependent	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	

WARD PRIORITIES: WARD 11																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
	Priority 5: Development Applications and Social Development	Developers are looking to exploit the need for the rapid growth of the Adam Tas Corridor	The ATC Project and LSDF are the transformation district for Stellenbosch Municipality	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The ATC has been identified as a catalytic project in the 4th Generation IDP, and the municipality is focussing on the implementation of the project in the 5th Generation IDP. The developments within the ATC's vision and objectives are contained within the LSDF, IDP, and *m*SDF.

9.5.12 Ward Priorities: Ward 12



Ward 12: Cllr. Ayanda Tomose

Table 114: Ward 12 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 12																	Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local /	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Access to Land and Housing	RDP Housing and plots for low- and medium-income earners in Kayamandi	Obtaining development rights for mixed-use development for the Northern Extension, Kayamandi	Percentage of the Northern Extension, Kayamandi Capital Budget actually spent 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Northern Extension has been earmarked as one of the projects that can accommodate various income categories, as it is envisaged that ±4 000 - 5 000 mixed-use housing opportunities will be created. A land use application has been submitted to the Planning Department for a Municipal Planning Tribunal (MPT) decision. If approved, funding must be made available from PDoI to commence with the installation of services.
		Provide space for 106 Local Business stalls to operate in Kayamandi	The municipality is busy with the Kayamandi Town Centre and the construction of the Kayamandi business hub. The community can utilise the Kayamandi corridor (renting space)	Not Applicable	Planning and Economic Development	Integrated Human Settlements and Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	**Kayamandi Town Centre:** The land use planning application to obtain development rights has been submitted to the Land Use Management Department. After development rights have been obtained, and a decanting site in the Northern Extension has been established, the redevelopment of the Kayamandi Town Centre will commence. **Kayamandi Business Hub:**

WARD PRIORITIES: WARD 12																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
																		A progress report is to be provided during the September 2023 public participation process.
		Identification of land for New Primary School in Kayamandi	This is a Provincial function	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Provincial	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	Currently, there is no land available in the Kayamandi area to construct a school. The Department of Education has not given an indication that they will construct a new school in Kayamandi.
TBC	**Priority 2:** Infrastructure Services	Electrify Nkanini and Azania	Electrification of informal structures in Nkanini	Number of informal structures in Nkanini electrified by 30 June	Infrastructure Services	Electrical Services	Local	n/a	1300	n/a	n/a	n/a	😐	😐	n/a	n/a	n/a	A contractor has been appointed for Phase 4 of the Enkanini project. A site kick-off meeting was held 23 January 2024. The project is planned to be completed by 30 June 2024. The electrification of Azania is not part of the scope of work for the electrification of Enkanini. Instructions to provide electricity in Azania must be given to the department by the Council, after this, an application for electrification (INEP grant) will be submitted to the Department: Minerals, Resources, and Energy.

WARD PRIORITIES: WARD 12																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Fix Street Lights in the Decanting sites and Watergang area	Maintenance of streetlights in the decanting site in the Watergang area	Number of streetlights in the decanting site in the Watergang area maintained by 30 June	Infrastructure Services	Electrical Services	Local	12	n/a	n/a	n/a	n/a	😐	😐	n/a	n/a	n/a	All complaints that are received in the Watergang area are attended to by the maintenance staff if illegal wiring does not prohibit them from maintaining the infrastructure.
		Fixing of Drains in the Watergang area, Snake Valley and the rest of Ward 12	This is an ongoing operation network	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	Complaints are attended to, and regular maintenance is conducted on the stormwater network.
		Maintaining the existing toilets in Nkanini and Azania	The ablution facilities are maintained daily by an appointed local contractor	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	The ablution facilities are maintained daily by an appointed local contractor. Materials needed for the repairs are provided by the municipality, and labour is provided by the contractor. The reason for the ongoing repairs is vandalism.
		Fix the Roads in Nkanini and Azania to make it accessible for trucks to go in into the areas	For improved truck access, the area needs to be formalised	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	This is an ongoing operation. Complaints are attended to, and regular maintenance is conducted on the road network.
		Rename or name unnamed the streets in the Watergang are	The naming of streets in formalised areas is done by Department: Planning for approval by the Council	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 12																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local /	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		The streets of Watergang require speed humps	Conduct an assessment to determine the feasibility for the construction of speedhumps in Watergang	Number of assessments conducted to determine feasibility for the construction of speedhumps in Watergang by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	An assessment will be conducted by 31 December 2025.
		Put a speedhump in front of Kayamandi Primary School	Conduct an assessment to determine the feasibility of the construction of a speedhump in front of the Kayamandi Primary School	Number of assessments conducted to determine feasibility for the construction of a speedhump in front of the Kayamandi Primary School 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	An assessment will be conducted by 31 December 2025.
		Fencing of electrical substation in the area of the school crescent	Investigation is in progress to establish feasibility	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Way leave will be applied for by 29 February 2024.
		Additional ablution facilities in Nkanini and Azania	Installation of additional ablution facilities in Nkanini and Azania	Number of additional ablution facilities in Nkanini and Azania	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 12																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local /	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Drain blockage in Section A and B in Nkanini	Completed	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
		Replace the existing streetlights with energy efficient light bulbs (Infront of Kayamandi Primary School)	SCM process completed for the maintenance of LED streetlighting	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The contractor will commence on 26 February 2024, and it is anticipated that the project will be completed by 31 March 2024.
		Provision of accessible communal ablution facilities for persons with disabilities in Ward 12		Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 12																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 3:** Community Development	Space for Food Garden that can provide vegetables for child-headed families to help disadvantaged families. Identified spaces: Nkanini, G Section and TRA	Two projects were initiated through DPLG: CDW's	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Food garden in Nkanini: 41 community members are involved. The current obstacle relates to water. The garden has a JoJo tank, but a request was made for water to be filled up by fire services. The Manager: Fire and Disaster indicated in-principle support, but that it requires an inspection as to whether it will be possible. The food garden at the primary school is also progressing but requires support for a JoJo tank. The project is not using water from the school, but it is becoming difficult, especially over the summer months. The ward councillor received explanation of and consent to the GiA process for funding access.
		Soup kitchen to feed less privileged and disadvantaged families in Ward 12	Soup kitchens are operating in the community through NGOs. Grand-in-Aid is provided to NGOs that are running soup kitchens. The ward councillor has been given a list of soup kitchens	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	The ward councillor has been provided with a list of soup kitchens.

WARD PRIORITIES: WARD 12																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Assist with the registration of the ECDs (to comply with the norms and standards of social development)	Registration of ECD centres.	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The department has existing quarterly ECD engagements that address registration in collaboration with state departments (DoE, CWDM) and NGOs covering the entire WC024 ECD centres.
TBC	**Priority 4:** Area Cleaning and Parks	Place waste bags and skips in Nkanini and Azania	Provision of waste bags and skips in Nkanini and Azania	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	Not all areas are accessible in Enkanini and Azania for the placement of skips. Refuse bags are provided every quarter.
		Employ more EPWP workers to clean the Nkanini River and streets of Nkanini, Azania and the rest of Ward 12.	Appointment of EPWP workers	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	EPWP staff are deployed into various areas to clean, and the Section: Area Cleaning collects all waste.
		Collect refuse in all areas of Ward 12	Collection of refuse bags in Ward 12	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Refuse bags are distributed and collected at the communal site, or skips, daily.
		Informal Settlement door-to-door refuse collection programme in all informal Settlements in Kayamandi	Refuse collection in informal in settlements in Kayamandi	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The department will begin with a pilot project and expand where feasible by 30 June 2024.
		Distribution of wheelie bins at TRA 2 in Kayamandi	Distribution of wheelie bins	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The wheelie bins at TRA 2 in Kayamandi will be distributed to the residents by 30 June 2024.

WARD PRIORITIES: WARD 12																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Existing play park in Snake Valley	Conduct a meeting with the ward councillor to discuss the challenge of vandalism	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality requests that the community take ownership of the parks to prevent vandalism.
TBC	**Priority 5:** Safety	Install smoke detectors and fire extinguishers at Churches and ECD centres in Kayamandi	Unfortunately, the municipality cannot install smoke detectors in privately owned	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The location of the ECDs is to be provided to the Senior Manager Protection Services to have smoke detectors installed.
		Establishment of a Green Route with NHW in Ward 12. A green route is a connected road / route that workers and scholars will use to get to their destinations, and which is consistently patrolled for the safety of users, as it is and continues to be a common occurrence that workers and scholars get mugged on their way to work and school and back	The Department had ward meetings to address the importance of community involvement	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality regularly communicates with POCS through the office of the NHW Liaison Officer. Community members not volunteering to be a part of the NHW structure is one of the obstacles. The neighbourhood watch coordinator also conducts awareness sessions.

9.5.13 Ward Priorities: Ward 13



Ward 13: Cllr. Mary Nkopane

Table 115: Ward 13 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 13																	
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Upgrade of Hostels	Infrastructure improvements on the Hostels in Kayamandi	Obtaining development rights for high-density development in the Kayamandi Town Centre	Percentage of the Kayamandi Town Centre Capital Budget actually spent 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	**Kayamandi Town Centre:** The land use planning application to obtain development rights has been submitted to the Land Use Management Department. After development rights have been obtained and a decanting site in the Northern Extension has been established, the redevelopment of the Kayamandi Town Centre will commence.
		Construction of more ablution facilities and repair of the current ablution facilities servicing in each Hostel block in Kayamandi	The ownership of the buildings and property must still be verified	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The redevelopment of the hostel area is an ongoing project with Integrated Human Settlement.

WARD PRIORITIES: WARD 13																			
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 2:** Multipurpose centre	Request for the building of a Multipurpose centre for indoor sports facilities, a training centre for skills development, which can be used as a Wellness Centre for Senior Citizens occasionally Kayamandi	The construction of a Thusong Centre is a provincial function. (Department of Local Government)	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There is no space in Kayamandi to build a Multi-Purpose Centre. The municipality will forward the ward priority to the provincial sector department.
		Free Wi-Fi Zone at the Centre in Kayamandi	Wi-Fi is available in ward offices at the Kayamandi Corridor	Not Applicable	Corporate Services	Information and Communication Technology	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
TBC	**Priority 3:** Safety and Security	Install CCTV Cameras at the George Blake and Costaland Entrance and Exits	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The CCTV camera tender is in progress. The department is busy with the tender evaluation. New cameras are funding-dependent and based on engagements with SAPS and crime patterns.
		Municipality to fix the existing CCTV cameras in Ward 13	Repair and maintenance form part of the CCTV Camera Master Plan	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The CCTV camera tender process is currently ongoing. The department is busy with the tender evaluation. When appointed, the new tenderer will take care of the repairs.

WARD PRIORITIES: WARD 13																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Municipality to establish and provide financial support for Neighbourhood Watch, which will employ people from Ward 13	The establishment of NWH is the mandate of the Provincial Department of Policing Oversight and Community Safety (POCS)	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality regularly communicates with the Department of Police Oversight and Community Safety through the Office of the NHW Liaison Officer. Ward 13 had an established structure. The municipality liaised with the Department of Police Oversight and Community Safety regularly through the office of the NHW Liaison Officer.
		Municipality to provide container dedicated for the Neighbourhood Watch in Ward 13	The establishment of NWH is the mandate of the Provincial Department Policing Oversight and Community Safety (POCS)	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality liaised with the Department of Police Oversight and Community Safety regularly through the office of the NHW Liaison Officer. The container was not used and was reallocated to another ward. Awaiting the outcome of the registration of the new NHW structure.
		Removal of broken cars in 2nd Avenue and Mdala Street in Kayamandi	Removal of broken cars in 2nd Avenue and Mdala Street in Kayamandi	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Traffic services and Law Enforcement to attend and enforce.

WARD PRIORITIES: WARD 13																			
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 4:** Electricity	Solar Panels on streetlights in Ward 13 for Safety during Power cuts	Investigate the possible use of solar streetlight solutions	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Department: Electrical Services will be investigating possible solar streetlight solutions and including solar streetlighting in the next material tender that will be activated in 2025/26 financial year.
		Municipality to provide Floodlights in Hotspot areas Ward 13	Project is completed	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	6 floodlights were replaced in Ward 13 on 03 October 2023.
		Provision of electricity for informal settlements in Ward 13	Connection of electricity in informal settlements	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	All new electrical connections need to follow the formal application process via the municipal help desk. Once the application has been received, an assessment will be finalised, and quotations generated for the associated costs will become the responsibility of the applicant. This is not a new project but an existing infrastructure that requires additional connections; hence, the formal application process needs to be followed.

WARD PRIORITIES: WARD 13																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 5:** Open Spaces	Land identified at Sizamile Creche where there is unused land must be utilised for community food gardening in Ward 13	It is confirmed that the municipality has a lease agreement with StellCare and that decisions relating to what happens on this land are tied to the agreement	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Collaborative discussions are underway with the leaseholder to investigate the establishment of food gardens on the property.
		Cutting of trees in Ward 13	Pruning of trees in Ward 13	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Municipal trees were pruned in 2023. Trees on private property are the responsibility of the property owners.

9.5.14 Ward Priorities: Ward 14



Ward 14: Cllr. Maxwell Danana

Table 116: Ward 14 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 14																					
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / Local)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Land and Housing	Identification of land for low-income housing, semi-urban housing, and prospects for middle-class housing in Ward 14, Kayamandi.	Obtaining development rights for mixed-use development for the Northern Extension, Kayamandi	Percentage of the Northern Extension, Kayamandi Capital Budget actually spent 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Northern Extension has been earmarked as one of the projects that can accommodate various income categories, as it is envisaged that 4 000–5 000 mixed-use housing opportunities will be created.
		Land identification of serviced sites and plots for housing development in Kayamandi.	Obtaining development rights for mixed-use development for the Northern Extension, Kayamandi	Percentage of the Northern Extension, Kayamandi Capital Budget actually spent 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Northern Extension has been earmarked as one of the projects that can accommodate various income categories, as it is envisaged that 4 000–5 000 mixed-use housing opportunities will be created.
TBC	**Priority 2:** Community Hall	Makuphula / Kayamandi Hall must be upgraded; the old hall must be torn down and a new one built and maintained. Construction of Makupula / Kayamandi Hall	The Makhuphula Hall will be maintained and not reconstructed	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Makuphula Hall will be maintained, not reconstructed. There are no funds in the budget, and the informal houses are located next to the hall.

WARD PRIORITIES: WARD 14																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 3:** Safety and Security	CCTV cameras must be installed at Luyolo Street, next to the car wash	Installation of CCTV cameras is done per the CCTV Camera Masterplan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		CCTV camera must be installed at the corner of Setona Street and Swarts Close, closer to Kayamandi Clinic	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
TBC	**Priority 4:** Electricity	Solar-powered floodlights as it will operate during load shedding at Watergang Area and Swarts Close and all floodlights in Ward 14	Investigate possible solar streetlights	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Department: Electrical Services will be investigating possible solar streetlight solutions and including solar streetlighting in the next material tender that will be activated in 2025/26 financial year.

WARD PRIORITIES: WARD 14																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial /	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 5:** Community Hall	Municipality to utilise the land located at Makuphula Street, near the old houses that will be demolished for the construction of an Old Age Home and subsequent maintenance	No funds on the MTREF	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Makuphula Hall will be maintained, not reconstructed. There are no funds in the budget, and the informal houses are located next to the hall.



Ward 15: Cllr. Elliot Masimini

9.5.15 Ward Priorities: Ward 15

Table 117: Ward 15 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 15																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Land and Housing	Request for housing for backyarders in Ezintenteni Zone N	Obtaining development rights for mixed-use development for the Northern Extension, Kayamandi	Percentage of the Northern Extension, Kayamandi Capital Budget actually spent 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Northern Extension has been earmarked as one of the projects that can accommodate various income categories, as it is envisaged that ±4 000 - 5 000 mixed-use housing opportunities will be created. A land use application has been submitted to the Planning Department for a Municipal Planning Tribunal (MPT) decision.
		Housing block Approach system in Kayamandi	Council has adopted in Zone O a block approach and Temporary Relocation Area (TRA) was established to implement the block approach	Not Applicable	Infrastructure Services	PMU	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This project is currently being implemented by the Department: Project Management Unit.

WARD PRIORITIES: WARD 15																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 2:** Multipurpose centre	Youth skills development centre or multipurpose centre in Kayamandi	The construction of a Thusong Centre is a provincial function. (Department of Local Government	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	There is no space in the Kayamandi area to build a Multi-Purpose Centre. The municipality will forward the ward priority to the provincial sector department.
TBC	**Priority 3:** Local Economic Development	The focal point is to assist growing entrepreneurs with funding and skills development to grow their businesses in Kayamandi	The municipality has implemented an SMME training programme through its external body performing a municipal function	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	The municipality will identify additional training opportunities during the 2023/24 financial year. CDWM also makes funding in the amount of R100 000 available to SMMEs annually. A progress report is to be provided during the September 2024 public participation process.
TBC	**Priority 4:** Parks	Request parks to be renovated on Forest Drive and Vineyard Street	The parks are maintained regularly	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	😐	n/a	n/a	n/a	The municipality requests that the community take ownership of the parks to prevent vandalism.
TBC	**Priority 5:** Safety and Security	Establish and support Neighbourhood watch in Ward 15	The establishment of NWH is the mandate of the Provincial Department of Policing Oversight and Community Safety (POCS)	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality liaises with POCS regularly through the office of the NHW Liaison Officer. Community members not volunteering to be a part of the NHW structure is one of the obstacles.

WARD PRIORITIES: WARD 15																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Establish the Green paths working with Neighbourhood Watch in Ward 15. Green Paths refers to the safe walking zone in Ward 15. Hotspots are Fire Street, Bassi Street, Forth Street and Vineyard Street. Neighbourhood Watch visibility on these streets would ensure safety in Ward 15	The Department: Protection Services held ward meetings to address importance of community involvement	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality liaises with POCS regularly through the office of the NHW Liaison Officer. Community members not volunteering to be a part of the NHW structure is one of the obstacles.
		Increase patrols of Law Enforcement in Ward 15	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic Joint Operations are held as per the SSP Planning Meeting to address by-law offences and criminal activities. Members are also deployed autonomously to do enforcement.
		Install cameras at Basi Street, Vineyard Street, 7th Avenue and 8th Avenue	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The CCTV camera tender is in progress. The department is busy with the tender evaluation. New cameras are funding-dependent and based on engagements with SAPS and crime patterns.

9.5.16 Ward Priorities: Ward 16



Ward 16: Cllr. Elsabe Vermeulen

Table 118: Ward 16 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 16																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Land and Housing	Municipality to provide stand-alone plots for housing in Cloetesville.	To obtain development rights on Erf 7001, Cloetesville by providing GAP housing	Percentage of the Erf 7001, Cloetesville Capital Budget actually spent by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The appointed service provider submitted the land use application to obtain development rights, which was published for public comment. The public participation process closed on 25 February 2024. The objective of the housing project is to make provision for ±210 medium- to high-GAP housing opportunities.
		Municipality to provide basic services for backyarders in Cloetesville	The Directorate: Infrastructure Services must develop a policy for the provision of services to backyarders	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Upgrading of Municipal flats on Pine, Primrose, Eike and Jakaranda Streets	There are no funds available on the MTREF	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are no funds available on the MTREF period 2022 – 2027.

WARD PRIORITIES: WARD 16																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Utilising empty plots for housing in Cloetesville.	To obtain development rights identified sites in Cloetesville for possible housing opportunities	Percentage of Capital Budget actually spent by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	n/a	90%	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	Council approved that an investigation should be undertaken on certain erven in Cloetesville whereby development rights can be obtained for housing opportunities. A funding application was submitted to the Provincial Department of Human Settlements to execute the Council's decision.
		Outline areas for selection to erect affordable and RDP housing.to make away with constraints and backlogs in Cloetesville.	To obtain development rights identified sites in Cloetesville for possible housing opportunities	Percentage of Capital Budget actually spent by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	n/a	90%	90%	90%	n/a	n/a	n/a	n/a	n/a	n/a	Council approved that an investigation should be undertaken on certain erven in Cloetesville whereby development rights can be obtained for housing opportunities. A funding application was submitted to the Provincial Department of Human Settlements to execute the Council's decision.
		To phase it out in an impact full manner to accomplish the fair distribution of the housing matter	Allocation of housing is done in terms of the National Housing Code 2009 and Municipal Policies	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The National Housing Code 2009 and municipal policies apply.
TBC	**Priority 2:** Safety and security	More visible Law Enforcement in Cloetesville	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic Joint Operations are held as per the SSP Planning Meeting to address by - law offences and criminal activities. Members are also deployed autonomously to do enforcement.

WARD PRIORITIES: WARD 16																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		More patrol assistance from Law Enforcement in Cloetesville	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic Joint Operations are held as per the SSP Planning Meeting to address by - law offences and criminal activities. Members are also deployed autonomously to do enforcement.
		More cameras in gangster areas with 24-hour mobile Law Enforcement units in the community of Cloetesville	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP planning meeting to address the by-law offences and criminal activities. Members are also deployed autonomously to do enforcement. The installation of CCTV cameras is funding-dependent and installed as per the CCTV Master Plan and in conjunction with SASP and crime patterns.
		Neighbourhood watch and security awareness with community involvement Ward 16	The establishment of NWH is the mandate of POCS	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The establishment of NWH is the mandate of POCS. The municipality regularly communicates with the Department of Police Oversight and Community Safety through the Office of the NHW Liaison Officer. Two NHW structures have been established in Ward 16.

WARD PRIORITIES: WARD 16																					
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 3:** Local Economic Development	More EPWP projects for the youth and the disabled in Cloetesville	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	Planning and Economic Development	Development Planning	Local	1300	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	Target applicable for the WC024. The selection of participants currently prioritises the appointment of women, youth, and the disabled.
		Youth camps, youth orientation and skills development programmes in Cloetesville	All skills development opportunities will be communicated to the youth of Ward 16 through the ward office	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	An engagement with Chrysalis Academy will be held in the 2023/24 financial year.
		Training programmes for women empowerment to equip themselves to self-sustainability e.g. back yard gardens, selling their products. Crochet and knitting and business start-ups in Cloetesville	The focus of the Department for the next five (5) years is on SMME Training and Development	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	Currently, there are local NGO's that deal with product development and product training projects.
TBC	**Priority 4:** Sports and Culture	Wheelchair access to the swimming pool facility e.g., the gate in Cloetesville	Completed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😊	n/a	n/a	n/a	n/a	Completed. A wheelchair pathway was constructed, entering from Curry Street.

WARD PRIORITIES: WARD 16																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Entry into the swimming pool in Cloetesville	The swimming pool will open with the appointment of lifeguards	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	😐	☺	n/a	n/a	n/a	The swimming pool is open. A progress report is to be provided during the September 2024 public participation process.
		Transform the tennis court into a more useful entity for the community of Cloetesville	Upgrade of the Cloetesville tennis courts	Number of Cloetesville tennis courts upgraded by 30 June	Community and Protection Services	Community Services	Local	2	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	A contractor has been appointed to upgrade the tennis courts. After completion, the tennis courts will be painted as multipurpose courts.
		Floodlights on Cloetesville Sportsground	Upgrade of the Cloetesville Sportsground floodlights	Number of Cloetesville Sportsground floodlights upgraded by 30 June	Community and Protection Services	Community Services	Local	2	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	Project is 90% completed.
TBC	**Priority 5:** Roads and safety	Place fencing next to the railway track on the Municipal side of the walkway in Crombie Street of White City, not on the PRASA side	It is not feasible for a fence to be installed on municipal property. The fence must be installed on the PRASA property	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality will forward the request to PRASA and provide feedback during the September 2023 public participation process.
		Tar pavements in Pine, Primrose and Eland Streets	Conduct an assessment to construct tar pavements on Pine, Primrose and Eland Streets	Number of assessments conducted to construct tar pavements in Pine, Primrose and Eland Streets by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Partially completed. Further implementation is scheduled for the 2024/2025 financial year.

WARD PRIORITIES: WARD 16																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Ramp for disabled residents in Ward 16	Construct a ramp for disabled residents at the Steps	Number of ramps constructed for disabled residents at the Steps by 30 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
		Universal access / ramp for the disabled to the Cloetesville shopping centre	An assessment was carried out and found not to be feasible	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
		Sign boards to all public facilities in Cloetesville	Update signage at the Cloetesville sport facility	Number of signage at the Cloetesville sports facility was updated by 30 June	Community and Protection Services	Community Services	Local	2	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	All parks have the necessary signboards with the rules.

9.5.17 Ward Priorities: Ward 17



Ward 17: Cllr. Peter Johnson

Table 119: Ward 17 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 17																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Housing	Upgrading of Municipal flats in Rhodes Street: Melody, Monte Christo, Monte Ray and Mountview blocks	There are no funds available on the MTREF for the upgrading	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are no funds available on the MTREF period 2022 – 2027 for the upgrading.
		Fencing of apartments in Kloof and Rhode streets	Fencing of apartments in Kloof and Rhode streets	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The first phase of fencing for Block A in Long and Kloof Street commenced in the 2023/24 financial year. The project will be rolled out as a multi-year project.ar project
	Priority 2: Open spaces safety	Close "Die Gang" in Williams Road that leads into ERF 7181 (safety hazard)	Conduct an assessment on the closure of "Die Gang" in Williams Road that leads into ERF 7181	Number of assessments conducted on the closure of "Die Gang" in Williams Road that leads into ERF 7182 by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 17																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Upgrading of existing play parks in Ward 17	Conduct a meeting with the ward councillor, ward committee and Department: Community Services	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Kloof Street Park has constant vandalism. This requires a meeting with the ward councillor, ward committee, and Department: Community Services to discuss a way forward / solution.
		Beautification of open spaces in Ward 17	Further discussion will be conducted with the ward councillor to identify the areas referred to	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The public participation process in September 2024 will include a progress report.
TBC	**Priority 3:** Infrastructure services	Parking is required at the entrances of Rieternbosch and Pieter Langeveld Schools	Compile designs for the construction of parking at the entrances of Rieternbosch and Pieter Langeveld Schools	Number of designs were compiled for the construction of parking at the entrances of Rieternbosch and Pieter Langeveld Schools by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Compile designs for the construction of parking at the entrances of Rieternbosch and Pieter Langeveld Schools by 30 June 2024.
		Resurfacing of parking areas at Kloof and Rhode Streets flats	Resurface of parking areas at Kloof and Rhode Streets flats	Number of parking areas resurfaced at Kloof and Rhode Streets flats by 30 June.	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Resurface parking areas at Kloof and Rhode Streets flats by 30 June 2025.

WARD PRIORITIES: WARD 17																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Kloof Street flats require 1 Wheelie bin per flat	Installation of bulk underground waste receptacles (subject to suitable location)	Number of bulk underground waste receptacles installed by 30 June (subject to suitable location)	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	Installation of bulk underground waste receptacles (subject to a suitable location) by 30 June 2025.
		Streetlights required in Kloof Street (both sides of the park)	Completed	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	The project was completed in the 2021/22 financial year (April 2022).
		Construction of pavements in Raziet, Pool, Ortell, King, Isaacs, and Hine Roads	Partly implemented, the NMT network is extended annually taking.into account the NMT Masterplan, community request and available resource	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Partly completed. Further implementation is earmarked for the 2024/2025 financial year.
TBC	**Priority 4:** Local Economic Development	Create job opportunities for unemployed residents: main focus on youth in Cloetesville	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	Planning and Economic Development	Development Planning	Local	1300	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	The selection of participants currently prioritises the appointment of women, youth, and the disabled.

WARD PRIORITIES: WARD 17																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Skills development programme in Cloetesville.	Accredited youth skills training is implemented each year. Three courses are already in progress	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	All training opportunities were communicated to ward offices.
		Liaise with Provincial and National Governments to create opportunities locally	Coordination with all spheres of government occurs through the IDP / Budget / MSDF legislative processes	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Coordination with all spheres of government occurs through the IDP / Budget / MSDF legislative processes.
TBC	**Priority 5:** Safety and Security	Provide equipment support for NHW in Ward 17	Provision of NHW equipment for Ward 17	Not Applicable	Community and Protection Services	Protection Services	Local	n/a		n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The core function of POCS. The municipality plays a supportive role
		CCTV cameras in Ward 17	Installation of CCTV cameras is in Ward 17	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	CCTV camera installation follows the CCTV Camera Masterplan, is funding-dependent, and consults with SAPS and crime patterns.

9.5.18 Ward Priorities: Ward 18



Ward 18: Cllr. JC Anthony

Table 120: Ward 18 - Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 18																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Access to Housing and basic services	Investigation of social housing at farms 739 and 737 Klapmuts	Klapmuts is currently not registered as a Restructuring Zone for Social Housing	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Social housing can only be implemented if the National Minister of Human Settlements approves a restructuring zone (RZ). Land must first be identified for a social housing project, and thereafter, an application can be submitted to the national and provincial governments. Funding has been made available in the 2023/24 financial year for studies / applications for restructuring zones, and the Department: Housing Development is in the process of following a competitive procurement process to appoint a suitable service provider.
		Installation and upgrading of ablution facilities within the La Rochelle and Mandela City informal settlements for all residents	The Department: Informal Settlements monitors and reports on these facilities regularly	Not Applicable	Infrastructure Services Planning and Economic Development	Water and Sanitation Services Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 18																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Upgrading the electricity network capacity to provide electricity access for residents in La Rochelle informal settlements and the whole of Klapmuts Town	The area is an Eskom area of supply. The project must be implemented by Eskom	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Department: Electrical Services will forward the request to Eskom. Progress report to be provided during the September 2024 public participation process.
		Municipality to provide funding to buy land in Klapmuts for 600 RDP housing development units. Various portions of land are available in Klapmuts to buy in Land adjacent to Mandela City at Arra Farms and various other portions are available to supply Klapmuts Communities with residential units	A desktop study was conducted to investigate for potential developable sites in the greater Klapmuts area for future housing developments	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Provincial Department of Infrastructure (PDoI) is responsible for providing funding to acquire land for housing. A funding application will only be submitted to PDoI once the Council approves the acquisition of a specific site(s).
TBC	**Priority 2:** Local Economic Development	Job creation projects in Klapmuts. EPWP workers / learnership should be made available to young people to be trained as firefighters in Klapmuts to sustain the need	Those who are interested can join the Fire Reservist Project. The Reservist process allows access to training	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Becoming part of the project will make participants eligible to receive training as firefighters depending on the availability of positions and the training conducted by the District Municipality. Learnership funding opportunities will be tabled with the Department: LED.

WARD PRIORITIES: WARD 18																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Creation of jobs for the Klapmuts Community. A structured method should be done to secure Klapmuts Community with permanent jobs as security workers at the sports field and EPWP to clean Mandela City and La Rochelle	The EPWP workers clean all areas including Mandela City and La Rochelle	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	EPWP workers appointed in Klapmuts are from the Klapmuts community. No budget was made available for EPWP workers to work at the sportsground.
		Development of job creation projects - The buying / selling of refuse or Swop Shop idea should be introduced in Klapmuts	The procurement process was concluded to obtain a service provider to operate a Swop Shop, which was unsuccessfu	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	The Swop Shop took place in June 2023, conducted by the municipality. Additional events are planned for the 2023/24 financial year.
TBC	**Priority 4:** Safety and security	Cameras should be put in all strategic areas in the Ward to stop the flow of crime in Ward 18. LPQ and 360 rotating cameras must be installed at the 2 robots on R44 and 1 camera on the N1 Bridge entrance, 1 camera on Groenfontein road,1 camera in Klapmuts Clubhouse and 1 camera in Mandela City	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Masterplan and is funding-dependent, also in consultation with SAPS and crime patterns.

WARD PRIORITIES: WARD 18																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Installation of cameras on the R44 and inside the Klapmuts area to stop the highflyers coming in to rob the business sector of the town	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Masterplan and is funding-dependent, also in consultation with SAPS and crime patterns.
		Deployment of 15 EPWP workers as Law Enforcement personnel to render services in Klapmuts	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Peace Officer qualification excludes this deployment. The Eyes and Ears Project could be considered but is funding dependent.
		Traffic calming measures at Groenfontein Street, Klapmuts	Due to road classification, it is not possible to construct traffic calming measures	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Traffic enforcement is to be increased.
		Upgrading the streetlights in the old residential areas in Klapmuts	Streetlighting in the Klapmuts area has been taken over by Stellenbosch Municipality and maintenance	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	All the repairs in the area are dependent on the availability of Eskom staff to isolate the electricity infrastructure that feeds the streetlighting in the area. The contact numbers for complaints to be logged are: 021 808 8343/8957/8214, engineering.services@stellenbosch.gov.za, or alternatively, after hours: 021 808 8890, control room: 079 622 4722.

WARD PRIORITIES: WARD 18																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 4:** Spatial Development Planning	The spatial development plan for Klapmuts needs to be updated for the town to be united – as the boundaries of the town are divided into two municipalities - Drakenstein and Stellenbosch. Ward base planning needs to be a continuous function in this area – as apartheid planning is still on in Klapmuts	The application to the Municipal Demarcation Board ("MDB") for the re-alignment of the boundaries between Klapmuts North and South has been submitted on 31 March 2022	Not Applicable	Planning and Economic Devel4pment	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The proposal to include Klapmuts North within the municipal administrative boundaries of Stellenbosch Municipality was advertised in the media on 30 March 2023 for public comment, by the Municipal Demarcation Board.
TBC	**Priority 5:** Open spaces, Parks, and sports	Beautification of the town centre in Klapmuts	Further discussions will be facilitated with the ward councillor to identify the area	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	No beautification plans are in place for the town centre at this stage.
		Develop a new sports field in Klapmuts	Land needs to be identified by the Directorate: Planning and Economic Development	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Department: Sports will investigate if the land is available for new sports fields or if there are future plans for sports fields.
		Upgrading of existing play parks in Klapmuts upgrade	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Alexander Park has been earmarked for upgrade by 30 June 2024.

9.5.19 Ward Priorities: Ward 19



Ward 19: Cllr. James Williams

Table 121: Ward 19 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 19																	
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Community Development	Provide Learnership, Internships and skills development for the youth of Ward 19	Accredited skills training and establishment of food gardens	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Established food gardens for adults: The food gardens project is progressing well. Some participants wish to establish a co-op, while others do not. The ward councillor will continue to communicate with SEDA to assist the group. The Department: LED will be approached to elicit support. Food gardens for the youth (De Novo, Kromme Rhee, and Vaaldraai) and skills development programmes. Job readiness was specifically identified for 2023/24 financial year (to be implemented in Q3, for which a list of youth has been requested from the ward councillor), as well as lifeguard training, which will be included under this priority.

WARD PRIORITIES: WARD 19																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Provide ECD infrastructure in Ward 19	Provision of ECD infrastructure in Ward 19	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Communication has been sent to the ward councillor to provide additional information about what is expected.
TBC	**Priority 2:** Access to Housing	Upgrade and rectify houses at Elsenburg (Vaaldraai / Elsenburg). Elsevier Project which includes De Novo and Kromme Rhee as promised by the Department of Transport and Public Works	The properties are owned by the Department of Transport and Public Works and Infrastructure (DoTPW&I)	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The ward priority will be forwarded to DoTPW&I for comment / feedback as the properties are being managed by DoTPW&I. The Department: Spatial Planning is in the process of re-advertising a "Development of Local Community Investment Plans that address Localised Planning and Development Outcomes". This process will entail significant community participation, and only after the outcome of this study can a decision be made about the projects.

WARD PRIORITIES: WARD 19																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Re-establish and provide an update on the Elsevier housing Project that was established more than 20 years back but was stopped	Conduct a desktop study on the Elsevier housing project	Number of desktop studies conducted on the Elsevier housing project by 30 June	Planning and Economic Development	Integrated Human Settlements	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are no funds available in this MTREF to conduct a desktop study on the Elsevier housing project. The Department: Spatial Planning is in the process of re-advertising a "Development of Local Community Investment Plans that address Localised Planning and Development Outcomes". This process will entail significant community participation, and only after the outcome of this study can a decision be made about the projects.
		Provision of title deeds to all residents of Elsenburg (Vaaldraai / Elsenburg). Elsevier Project which includes De Novo and Kromme Rhee	The land is under the jurisdiction of the City of Cape Town and the Provincial Department of Public Works and Infrastructure (DoTPW&I)	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Provincial	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The properties are not owned by Stellenbosch Municipality, and therefore transfers of title deeds cannot occur as township establishments are outstanding.
		Provide housing opportunities for farmworkers	No particular farm worker housing project has been identified on the Housing Pipeline from a municipal perspective	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	It is imperative that farm workers register on the Housing Demand Database to qualify for a housing opportunity when housing projects become available.

WARD PRIORITIES: WARD 19																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 3:** Sport, Parks and Open Spaces	Upgrade Kromme Rhee clubhouse. (Built by the Department of Transport and Public Works and Cape Winelands District	The Provincial Department of Public Works owns the facility	Not Applicable	Community and Protection Services	Community Services	Provincial	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The municipality will forward the ward priorities to the provincial sector department and provide feedback during the September 2024 public participation process.
		Construct tennis courts for Vaaldraai / Elsenburg, Kromme Rhee and De Novo. (1 per community) and train more players	There is no municipal land available in Vaaldraai / Elsenburg, Kromme Rhee and De Novo to construct tennis courts	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The municipality will forward the ward priorities to the provincial sector department and provide feedback during the September 2024 public participation process.
		Construct a soccer field for Vaaldraai / Elsenburg, Kromme Rhee and De Novo. (2 Fields Per community), like Nietvoorbij (Stellenbosch) Field was built by the Department of Sports, Arts and Culture	There is no municipal land available in Vaaldraai / Elsenburg, Kromme Rhee and De Novo to construct a soccer field	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	There is no municipal land available in Vaaldraai / Elsenburg, Kromme Rhee, and De Novo to construct a soccer field.
		Construction of netball fields like Ida's Valley field for Vaaldraai / Elsenburg, Kromme Rhee and De Novo, (2 Fields per community)	There is no municipal land available in Vaaldraai / Elsenburg, Kromme Rhee and De Novo to construct a netball field	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The municipality will forward the ward priorities to the provincial sector department and provide feedback during the September 2024 public participation process.

WARD PRIORITIES: WARD 19																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Provision of Chess equipment for Ward 19	There are no available funds on the MTREF	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The proposal is for the ward councillor to avail funding from the ward allocations.
		Construct swimming pools for Vaaldraai / Elsenburg, Kromme Rhee and De Novo	There is no municipal land available in Vaaldraai / Elsenburg, Kromme Rhee and De Novo to construct swimming pools	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The municipality will forward the ward priorities to the provincial sector department and provide feedback during the September 2024 public participation process.
		Construct clubhouses at Vaaldraai and De Novo	There is no municipal land available in Vaaldraai and De Novo to construct club houses	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	There is no municipal land available in Vaaldraai and De Novo to construct clubhouses. The municipality will forward the ward priorities to the provincial sector department and provide feedback during the September 2024 public participation process.
		Establish a Sports Council in Ward 19	The Sport Council in Ward 19 will be established to organise their community-based sport	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sport councils affiliated with the municipality assist the municipality in managing its sports facilities. Sport councils also organise and develop sport.
		Implementation of more sport, arts, and culture programmes for the elderly	A meeting was held with the elderly in November 2023	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The department will assist with the formalisation of an elderly group.

WARD PRIORITIES: WARD 19																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Lifeguard training	This should be a joint initiative between the Section: Community Development, Skills Development and Sports and Halls	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A service provider has been appointed by means of a tender procurement process. Awaiting the roll out of the project.
		Play park at Elsenburg	Construct a play park in Elsenburg	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The department will conduct an inspection to establish where municipal POS is.
		Cutting and removal of the trees at the back of No 58, Waaierpalm Street in Cloetesville	Cutting and removal of trees at 58, Waaierpalm Street in Cloetesville	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The trees referred to are on private property; hence, the municipality does not have jurisdiction.
TBC	**Priority 4:** Road safety and transport	Issuing of taxi licences and permission to the taxi association in Klapmuts, Muldersvlei, Elsenburg / Vaaldraai, Kromme Rhee, Koelenhof to Stellenbosch	The CITP is currently in the review process	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed. Operational licenses were issued.
		Issuing of taxi licences and permission to taxi associations in De Novo and surrounding farms to Kraaifontein and Paarl	The municipality does not have jurisdiction over the Kraaifontein route	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	New route have been submitted for approval to the Provincial Regulatory Entity (PRE).

WARD PRIORITIES: WARD 19																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 5:** Infrastructure	Construction of tar road and new speed humps in the communities of De Novo, there is gravel roads but no street names. Kromme Rhee have no street names. Rural area with tar road. Request for 4 speedhumps in Smartie Town, 1 in End of Hoek Street and 2 in Weltevrede and Waaierpalm Street (Northside)	Conduct an assessment for speedhumps on Hoek Street and Waaierpalm Street	Number of assessments conducted for speedhumps on Hoek Street and Waaierpalm Street by 31 December.	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	De Novo and Kromme Rhee are not municipal or public roads. The implementation of speedhump is earmarked for the 2023/24 financial year.
		Re-construction of speedhumps in Vaaldraai. Weltevrede Street and 25 Waaierpalm Street, the current speedhumps are too high for motor vehicles	Conduct an assessment on the height of the speedhump	Number of assessments conducted on the height of Speedhump by June 2023.	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	😐	😐	n/a	n/a	n/a	Partly completed. Further implementation is scheduled for the 2024/25 financial year.
		Upgrading of the 2010 parking area in Smartie Town	Upgrading of parking areas in Smartie Town	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are no parking areas in Smartie Town, only parks.

WARD PRIORITIES: WARD 19																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Tarring of sidewalks in Weltevrede 1 and 2	The NMT network is extended annually taking into account the NMT Masterplan, community requests and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Partly completed. Further implementation is scheduled for the 2024/25 financial year.
		Scraping of the gravel roads at De Novo	Scraping of the gravel roads at De Novo	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	De Novo and Kromme Rhee are not municipal or public roads.
		More visibility of police in De Novo	Conduct sporadic joint operations in De Novo	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP planning meeting to address the by-law offences and criminal activities. Members also deployed intermittently to assist with enforcement.
		Reduce the speed limit at the Kromme Rhee / R44 Turnoff	The road falls under the provincial government's authority.	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality is only authorised to carry out work on municipal roads. The municipality will continue engaging with the provincial government.

WARD PRIORITIES: WARD 19																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Maintenance of the sidewalks on the Bottelary and Koelenhof Roads	The road falls under the provincial government's authority	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Partially completed by the provincial roads department. The municipality will continue engaging with the provincial government.

9.5.20 Ward Priorities: Ward 20



Ward 20: Cllr. Joseph Joon

Table 122: Ward 20 - Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 20																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Access to housing	Local farmworker families who have lived generations in this community cannot afford access to safe and decent housing	The municipality does not own any property for possible housing development within the Vlottenburg, Raithby and Lynedoch areas. Therefore, the provision for housing opportunities is extremely limited	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A revised letter was submitted to the NDoPW&I in March 2024 to consider alienating Portion 35 of Farm No. 183 and Portion 8 of Farm Vreedenburg No. 283 of DroëDyke for a mix-used development.
		Land for GAP housing in Vlottenburg (behind the school)	No municipal property for housing development behind the school	Not Applicable	Planning and Economic Development	Integrated Human Settlements	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Currently, the municipality does not own any property for possible housing developments behind the school. Should the private development materialise behind the school, a limited number of sites will be made available to the municipality for possible housing opportunities.

WARD PRIORITIES: WARD 20																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 2:** Youth, Sports, Arts and Culture	Because of unemployment many of the community needs food security. Projects can be implemented for the youth and parents to be self-sufficient which can then also be used for developing skills and self-employment	The Department: Community Development suggests that the ward committee first establish an interest in home gardens, after which the Provincial Department: Agriculture can be approached to conduct an investigation, with a focus on youth	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	Existing skills programmes will be communicated to the youth of the area through the ward office. An open day by DCAS on available services will be investigated to determine whether there is a need for DCAS programmes in the community.
		Activities and facilities for the youth to develop sport, arts and culture in Vlottenburg is urgently needed	Identification of land for sport activities	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Land has not been identified yet because municipal land is extremely rare in the Vlottenburg area. At the moment, the municipality hasn't been successful.

WARD PRIORITIES: WARD 20																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		There are no sports grounds to practice their soccer, rugby, and netball	Land has not been identified yet because municipal land is extremely rare in the Vlottenburg area. At the moment, the municipality hasn't been successful	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Land has not been identified yet because municipal land is extremely rare in the Vlottenburg area. At the moment, the municipality hasn't been successful.
		A hall / place is needed to do extra mural activities	There are no available funds on the MTREF	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	There are no available funds on the MTREF.
		Provide a Ward office for the Ward 20 councillor	There are no available funds on the MTREF	Not Applicable	Office of the Speaker	Office of the Speaker	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The current space is leased from Vlottenburg Primary School. This is a long-term project that requires long-term planning, beyond the MTREF.
		Because of the lack of facilities our youth are walking around aimlessly, and this leads to crime and participation in substance abuse	The building of facilities is dependent on land identification	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Facilities are dependent on land identification.

WARD PRIORITIES: WARD 20																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Because of the lack of facilities our youth are walking around aimlessly, and this leads to crime and participation in substance abuse	A meeting will be set-up with the ward councillor to establish the need of the youth and action plans in Q3	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The Job Readiness Programme was brought forward and conducted during December 2023, reaching 18 youth.
		The grounds on the outside at the Vlottenburg Primary School can be developed into sports grounds	Department: Community Services will establish ownership of the property	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Department: Community Services will establish ownership of the property. Department: Community services will take the lead with the specific needs from a sports perspective, and spatial land use management and property management will assist.
		Upgrading of the Raithby Playpark. Placing sitting benches, shading trees, removing thorns in the park, replacing broken equipment, and flower bowls and placing tar sidewalks	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality awaits the pricing schedule for benches from SCM. Trees can be arranged around Arbour Week during the 2023/24 financial year. Thorns were removed; however, it is an ongoing challenge. A play equipment tender is being planned for the 2024/25 financial year.

WARD PRIORITIES: WARD 20																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Providing a Playpark in Longlands, Vlottenburg	The Section: Parks is in contact with the housing developer about plans to develop a play park area	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are two existing play parks in Raithby and one in Vlottenburg. The construction of a playpark in Longland's development is in the discussion phase.
		A public library will also make a huge difference in developing the children's and youth reading abilities and skills	Public libraries are not a municipal function.	Not Applicable	Community and Protection Services	Community Services	Provincial	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	n/a	The ward priority will be referred to the Provincial Department of Cultural Affairs and Sport (DCAS).
		Implement EPWP projects in the Raithby and Vlottenburg areas	EPWP projects were identified throughout the municipality and included these areas	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Unemployed individuals are encouraged to register on the municipal Unemployment Database.
TBC	**Priority 3:** Infrastructure	Making rail transport a priority and liaising with Metrorail and PRASA to get infrastructure back and running again. Employees are severely affected by the lack of alternative transport	Hold a consultation meeting with relevant stakeholders	Number of consultation meetings held with relevant stakeholders by 31 March	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	1	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Completed.
		Relocation of the irrigation water pump / valve from the private property on the Winelands Village Estate to the Municipal Raithby Sport grounds	An assessment will be conducted in conjunction with the Department: Community Services	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process

WARD PRIORITIES: WARD 20																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Bus transport with Golden Arrow extending to some routes would also be an option for further consideration. This will also ensure the importance of road safety	There is a service operating from Stellenbosch to Cape Town and from Metro South East to Stellenbosch.	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A bus service is operating.
		Prevention of load shedding and implementation of plans and timelines shared for the plan to eliminate loading	Vlottenburg, Raithby, and Lynedoch fall within the Eskom area of supply	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Stellenbosch Municipality is one of the five pilot sites that the Western Cape Provincial Government is funding through its Municipal Energy Resilience Programme. Various alternative energy projects are being investigated to alleviate load shedding in the Stellenbosch Municipality.
		Streetlights on Raithby Road, Watson Way, Herman Street, Shaw Street, and Raithby Park	Installation of streetlights in Raithby Road, Watson Way, Herman Street, Shaw Street, and Raithby Park	Number of streetlights installed in Raithby Road, Watson Way, Herman Street, Shaw Street and the Raithby Park by 31 December	Infrastructure Services	Electrical Services	Local	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	This project was completed by mid-December 2022.

WARD PRIORITIES: WARD 20																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Water pipes are to be upgraded and the removal of asbestos pipes in Raithby Main Road / Watson Way Raithby	The replacement of old infrastructure remains a priority and will be addressed according to the pipe replacement programme	Not Applicable	Infrastructure Services	Water and Wastewater Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The replacement of the bulk water main is currently in the planning phase. No funds are currently available for this project, but it will be prioritised for possible inclusion and implementation in the 2027/28 financial year.
		Construct sidewalks (with paving) on both sides of Raithby Road from the Winery Road Intersection	The road falls under the provincial government's authority	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The municipality will forward the request to the provincial sector department and provide feedback during the September 2024 public participation process.
		Upgrading of all signage and street markings throughout Raithby	Conduct a signage assessment by 30 June 2023	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Street marking will be completed by 30 June 2024.
		Re-implement the recycling programme in Raithby which includes signage and recycling bins	Installation of bulk underground waste receptacles for recycling (subject to suitable location)	Number of bulk underground waste receptacles installed for recycling (subject to suitable location) by 30 June	Infrastructure Services	Waste Management	Local	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The current tender is ending, and a new tender needs to be advertised for implementation.
		Installation of traffic lights at the R44 / Winery Road Intersection	This is a provincial competency	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Assessments will be conducted and implemented where appropriate by 30 June 2025.

WARD PRIORITIES: WARD 20																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Installation of speedhumps at Longlands Housing Development in Vlottenburg	Conduct an assessment	Number of assessments conducted by 30 June	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Assessments will be conducted and implemented where appropriate by 30 June 2025.
		Installation of streetlights at the Stellenbosch Hoof Road	Installation of streetlights at the Stellenbosch Hoof Road	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Provincial	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The department is planning to install streetlighting along Polkadraai and Road (R310) to Longlands. This project is planned to take place over a three-year period, commencing 2024/25 financial year. The application process will form part of the appointment that will be managed by a consultant. The consultant will be appointed via the consultancy tender, specification is in draft format and will be completed by 29 February 2024.
TBC	**Priority 4:** Safety and Security	CCTV Cameras at the entrances in Raithby	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		CCTV Cameras on the R44 / Winery Road Intersection	Installation of CCTV cameras is per the CCTV Camera Master Plan and is funding-dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

WARD PRIORITIES: WARD 20																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		CCTV Cameras on Stellenbosch Kloof Road, Vlottenburg road, Annandale Road and Vlaeberg	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
TBC	**Priority 5:** Environment Management	Clearing of alien vegetation in the biodiversity area / municipal properties / water streams in Raithby	Clearing of alien vegetation in the biodiversity area / municipal properties / water streams in WC024	Number of hectares of alien vegetation cleared by 30 June	Community and Protection Services	Community Services	Local	200	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The clearing of alien vegetation in the biodiversity area / municipal properties / water streams in Raithby is ongoing.
		Town beautification of Raithby	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request.
		Beautification and fencing of Longlands Vlottenburg	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.



Ward 21: Cllr. Mynard Slabbert

9.5.21 Ward Priorities: Ward 21

Table 123: Ward 21 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 21																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ JDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Affordable Housing	Completion of phases 2, 3 and 4 of the mixed housing project in Mountain View, Jamestown	Construct phases 2, 3 and 4 of the mixed housing project in Mountain View	Not Applicable	Planning and Economic Development	Development Planning	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The land use planning application was presented to the Municipal Planning Tribunal (MPT) on 1 March 2024, for a decision. The MPT approved the land use application with an appeals process of 21 days after issuing the decision. A reservoir that will address future water needs is under construction in Phase 4 of the project, as are further feasibility studies on the designated area.
TBC	**Priority 2:** Sport, Arts and Culture	Fencing around sports club (betta fencing or solid wall) in Jamestown	Installation of a fence around the sports club in Jamestown	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Funds will be requested in the following MTREF, and the existing fencing tender will be utilised if successful.

WARD PRIORITIES: WARD 21																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ JDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 3:** Safety and Security	Satellite Police Station, increase of law enforcement visibility and more cameras in Jamestown, Paradyskloof and Blaauwklippen	Satellite police stations are a Provincial function and will render the purpose for which this facility was erected redundant	Not Applicable	Community and Protection Services	Protection Services	Provincial	n/a	n/a	n/a	n/a	n/a	n/a	☹	n/a	n/a	n/a	It is unlikely that the facility is feasible to use as a satellite station due to the requirements of such a facility by SAPS.
		Satellite Police Station, increase of law enforcement visibility and more cameras in Jamestown, Paradyskloof and Blaauwklippen	Installation of additional CCTV cameras in Jamestown, Paradyskloof and Blaauwklippen	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of CCTV cameras is done per the CCTV Camera Master Plan and is funding-dependent.
		Influx in Mountain View	Law Enforcement core functions relates to enforcing the bylaws of the Municipality	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic Joint Operations are held as per SSP Planning Meetings to address by-law and criminal related activities.

WARD PRIORITIES: WARD 21																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ JDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 4:** Roads and Transport	Traffic calming measures and pedestrian walkways at Webersvallei Road, Festival Road, Torrey Road, Pajaro Avenue Mountainview entrance road, the intersection of Paradyskloof Road and Houtkapper Street up to Eden Forest, Schuilplaats Road (Make One way) and Serruria Road	Implementation of some of the requests will be between the 2023 – 2027 financial years. Schuilplaats Road is currently being addressed, and feedback was provided to the ward councillor	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Schuilplaats Road is currently being addressed, and feedback is to be provided to the ward councillor. Sidewalk implementation is partly completed.
		Pedestrian walkways at Webersvallei Road, Festival Road, Torrey Road, Pajaro Avenue Mountainview entrance road, the intersection of Paradyskloof Road and Houtkapper Street up to Eden Forest, Schuilplaats Road (Make One way)	The NMT network is extended annually taking into account the NMT Masterplan, community request and available resources	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A report is compiled on the annual implementation of NMT.
		Wilderbosch Extension	Wilderbosch Extension	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The project is to commence in 2024.

WARD PRIORITIES: WARD 21																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/ JDMA)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 5:** Parks	Upgrading of play park equipment with benches and fencing	Installation of play park equipment in Jamestown	Number of play park equipment installed in Jamestown by 30 November	Community and Protection Services	Community Services	Local	3	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Target achieved. New play park equipment has been installed.

9.5.22 Ward Priorities: Ward 22



Ward 22: Cllr. Esther Groenewald

Table 124: Ward 22 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 22																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Safety and security	Safety in Ward 22 and alongside the Eerste Riviera	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP planning meetings to address by-law offences and criminal activities. Members also deployed intermittedly to assist with enforcement.
		All safety requests previously mentioned are top priority. Together with that is the priority that all the cameras in Ward 22 should be linked to the internal system with sustainable and reliable internet and be monitored by the control room	Repair and maintenance form part of the CCTV Camera Master Plan. Active Cameras are monitored by the Control Room Operators	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	n/a	The challenges with servers and networks are currently addressed. Awaiting approval of a new tender.
TBC	**Priority 2:** Road safety	Sealing of roads was put on the list as well, but it has somehow disappeared. The internal roads in the suburb of Ward 22 need serious attention	Roads are assessed annually. Roads in poor conditions will receive priority, depending on available funding	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Roads are assessed annually. Roads in poor condition will receive priority, depending on available funding.

WARD PRIORITIES: WARD 22																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Maintenance of all pedestrian and cycle paths in Ward 22	The sidewalks will be assessed. Sidewalks in poor conditions will receive priority, depending on available funding	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The sidewalks will be assessed. Sidewalks in poor condition will receive priority, depending on available funding.
		Raised Intersection at Rokewood and Saffraan Avenue, Boord	Conduct an assessment to determine the feasibility for the construction of a raised intersection at Rokewood and Saffraan Avenue, Boord	Number of assessments conducted to determine the feasibility for the construction of a raised intersection at Rokewood and Saffraan Avenue, Boord by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	There are not sufficient resources to accommodate all the traffic calming requests in the ward or in the municipality before 2027. Alternative proposals for traffic calming are being investigated, such as the official lowering of speed limits in residential areas and CDBs.
		Speed hump in Brandwacht Street near number 40	Conduct an assessment to determine the feasibility for the construction speed hump in Brandwacht Street (near number 40)	Number of assessments to determine the feasibility for the construction speed hump in Brandwacht Street (near number 40) by 31 December	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	An assessment will be conducted by 31 December 2024.
		Cleaning of vegetation on the Rokewood sidewalk at the corner of Rokewood / Elbertha Streets	Vegetation encroachment on sidewalks throughout the municipality is receiving priority. A Sidewalk Accessibility Policy is being tabled at Council	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	To assist with addressing the matter, a Sidewalk Accessibility Policy has been compiled and approved by the Council. Vegetation encroachment on sidewalks throughout the municipality is receiving priority.

WARD PRIORITIES: WARD 22																					
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Collection of traffic data in Stellenbosch utilising cameras	The Department: RTS will engage with the Department: Traffic Services to investigate how to address the matter	Develop a Traffic Data Mobile Application for the Stellenbosch area	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Works on traffic models are ongoing, exploring the possibility of automatic counts from cameras; currently, traffic data is obtained through traffic counts.
		Installation of gravel on the illegal parking at Doornbosch Rod and Doornbosch Hall	Gravelling of informal parking at Doornbosch Road and Doornbosch Hall	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Scheduled for December 2024.
		Taxi's driving in the yellow lanes	Construct kerbs barriers on the yellow lanes on the R44	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Installation of kerbs on the road shoulders / emergency lanes is not allowable on provincial roads.
		A mismatch between the Comprehensive Integrated Transport Plan (CITP) and municipal Spatial Development Framework (mSDF)	Alignment of the CITP and mSDF	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	Alignment and approvals were completed.
TBC	**Priority 3:** Parks	The play parks have not all been upgraded and / or painted in Ward 22	Further discussions will be facilitated with the ward councillor to determine the feasibility of the request	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the April 2024 public participation process.

WARD PRIORITIES: WARD 22																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Play-Equipment on the parks to be painted and / or replaced in Ward 22	Paint, the replacement of playground equipment, and the placement of trash bins in the parks in Ward 22 are completed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
		Bins on parks need to be replaced in ward 22	Paint, the replacement of playground equipment, and the placement of trash bins in the parks in Ward 22 are completed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.
TBC	**Priority 4:** Environmental management	Clearing of overhanging trees, branches and bushes that are obstructive in front of traffic signs in Ward 22 needs serious attention	An inspection will be conducted, and the matter will be addressed	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Overhangs in the area have been completed.
		Fixing of the two gates that give entry to the Brandwacht mountain area; one of which goes from Nooitgedacht Street and the other one from Brandwacht Street	Repair the gates at the Brandwacht mountain area (Nooitgedacht Street / Brandwacht Street)	Number of gates repaired at the Brandwacht mountain area (Nooitgedacht Street / Brandwacht Street) by 30 December.	Community and Protection Services	Community Services	Local	1	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	n/a	Completed.

WARD PRIORITIES: WARD 22																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local)	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Removal of bin pickers from the streets to the hub or an alternative location	The department is going to roll out a pilot project to formalise waste pickers. The feedback will be provided by 30 June 2024	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The department is going to roll out a pilot project to formalise waste pickers. The feedback will be provided by 30 June 2024.
TBC	**Priority 5:** Electricity	More streetlamps in Welgevallen Street on the farm side of the street and the replacement of old electric bulbs with LED Lights will be appreciated by the owners of that area	Installation of an extra pole with 2 fittings at the cul-de-sac at the end of Welgevallen Street	Number of extra poles with 2 fittings installed at the cul-de-sac at the end of Welgevallen Street by 28 February	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	The project was completed on 15 January 2024.
		Floodlights are to be installed at the upper and lower sections of Formosa Park, Boord. This park has become a security risk to the neighbouring residents at night time	The superintendent will arrange a site meeting with the ward councillor by 30 June	Not Applicable	Infrastructure Services	Electrical Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	☺	n/a	n/a	n/a	The project was completed on 02 February 2024.

9.5.23 Ward Priorities: Ward 23



Ward 23: Cllr. Lwando Nkamisa

Table 125: Ward 23 – Ward Priorities

Project Rating					
☺	Project completed.	😐	Project in progress.	☹	Not completed / No budget available / District Function / Provincial Function

WARD PRIORITIES: WARD 23																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 1:** Safety and Security in Town Central	Increase the number and frequency of Law Enforcement patrols in Ward 23, especially in the CBD area	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP planning meetings to address by-law offences and criminal activities.
		Increase the number of security cameras in the CBD, Dennesig and Plankeberg Industrial Area (Stellenbosch)	Installation of CCTV cameras is done in accordance with the CCTV Camera Master Plan and is funding dependent	Not Applicable	Community and Protection Services	Protection Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Increase the number of cameras in public parking areas and increase Law Enforcement patrols to prevent theft of materials from vehicles	Conduct sporadic crime prevention operations within the WCO24	Number of sporadic crime prevention operations conducted within the WCO24 by 30 June	Community and Protection Services	Protection Services	Local	n/a	92	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Sporadic joint operations are held as per the SSP planning meetings to address by-law offences and criminal activities.

WARD PRIORITIES: WARD 23																		Departmental Comment
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Create a safe dedicated and protected NMT corridor from Kayamandi to Central Stellenbosch	The replacement of brick paving with asphalt surfacing is currently underway on George Blake Road	Not Applicable	Infrastructure Services	Roads, Transport and Storm Water (RTS)	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	On George Blake Road, brick paving is being replaced with asphalt surfacing.
TBC	**Priority 2:** Community Development in Ward 23	Assist to curb the impact of homelessness by moving them to the homeless shelter Stellenbosch Central	The Section: Property Management is to investigate the potential of property transfer at 18 Mark Street	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	After requests were made to the national government, it was understood that this property would not be transferred to the municipality. There are already two homeless shelters (Cloetesville) in the Stellenbosch municipal area. The municipality is in the process of determining the possibility and viability of an alternative overnight facility and service centre at the Bergzicht Taxi rank.

WARD PRIORITIES: WARD 23																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Collaborate with civil society organisations to curb the negative impact of homelessness in Stellenbosch Central	The Stellenbosch Homeless Forum was successfully established in 2023, a collaborative approach, that includes, civil society, NGOs, Religious groups, government, and the private sector	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The forum is divided into various task teams with a specific focus on service mapping, awareness, spaces, and research. Community role players are encouraged to attend and participate in the monthly meetings.
		Promote the give responsible campaign and encourage people to stop giving cash at WC024	License discs stickers are in the process of being printed with "the "Give Responsibly" information which will be distributed at the traffic department and university as well as other community role players to create awareness	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Posters were printed and will be distributed to dining outlets to market Give Responsibly behind restroom doors upon receiving approval to do so. Investigations are in the process to develop proposals for alternative accommodation and services to homeless persons from a facility within the centre of Stellenbosch.
		Have a municipality led recycling programme and development to prevent homeless people from trashing Ward 23	Recycling collection in Ward 23	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Recycling collection is taking place in Ward 23 at residential households.

WARD PRIORITIES: WARD 23																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
		Proper funding of NGOs such as the night shelter to cope with the massive increases in street living in Ward 23	The municipality is funding the Stellenbosch Night Shelter at 100% of the business plan submitted by the NGO through GiA	Not Applicable	Community and Protection Services	Community Development	Local	n/a	n/a	n/a	n/a	n/a	n/a	😐	n/a	n/a	n/a	Future funding will be dependent on the business plan submitted by the shelter and is not in the control of the department.
		Use the municipal / state house in Mark Street 18 to build a homeless centre, to provide skills, counselling and help for homeless people in the town's central	This is not a municipal property	Not Applicable	Corporate Services	Properties Management and Municipal Building Maintenance	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	This is not municipal property.
TBC	**Priority 3:** Ward-Based Planning	Ward 23 Comprehensive Development Plan. To Develop a ward-based development plan that will include all major developments the municipality plans. Private development that the municipality will approve with the ward for the next 5 years	A Comprehensive Development Plan will be discussed with Development Planning in terms of the ATC	Not Applicable	Planning and Economic Development	Development management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A Comprehensive Development Plan will be discussed with Development Planning in terms of the ATC.
		Alternatively, have a proper town central special development zone, that will cater for the needs of long-term residents, new property development and student accommodation in Ward 23	The ward priority will be discussed with Department: Development Planning in terms of the ATC	Not Applicable	Planning and Economic Development	Development management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The ward priority will be discussed with Department: Development Planning in terms of the ATC.

WARD PRIORITIES: WARD 23																		
IDP Ref No	Ward Priority	Description of Ward Priority	Key Performance Deliverables	Unit of Measurement	Linkage to Directorate	Linkage to Department	(National / Provincial / District / Local/	Deliverable Target					Performance Rating					Departmental Comment
								2022/23	2023/24	2024/25	2025/26	2026/27	2022/23	2023/24	2024/25	2025/26	2026/27	
TBC	**Priority 4:** Environmental Management and Open Spaces	Regularly clean the Kromrivier and Plankenberg River	The Department: Community Services will investigate and provide feedback to the ward councillor	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	MOUs with StellCare and Remgro were approved to clean portions of the two rivers.
		Provide educational programmes for residents to stop littering and polluting rivers and the environment in Stellenbosch	Implementation of waste awareness programmes in Ward 23	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	The waste awareness programme will be rolled out by 30 June 2025.
		Ensure the ward is clean with sufficient bins in key places, such as the taxi rant, Mark Street, Plankenberg and Kromrivier	The Department will investigate and provide feedback to the ward councillor	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.
		Implementation of waste pickers programme similar to the car guard project	The department is going to roll out a pilot project to formalise waste pickers	Not Applicable	Infrastructure Services	Waste Management	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Feedback will be provided by 30 June 2024.
		Construction of recreational facilities at the open space near the Stellenbosch Correctional Service (Prison)	An investigation will be conducted to determine the feasibility	Not Applicable	Community and Protection Services	Community Services	Local	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	A progress report is to be provided during the September 2024 public participation process.

CHAPTER 10:

Financial Plan

The Stellenbosch Municipality's medium-term financial planning and the extent to which it is possible to align the budget to all the priorities of the wards, given our financial constraints and the need to concentrate on basic service delivery.

10.1 Introduction

The long-term financial viability of municipalities depends largely on:

- the extent to which improved and sustainable revenue capacity can be achieved; and
- the sound **financial management of its resources.**

These imperatives necessitate proper multi-year financial planning. Future impacts of revenue and expenditure streams and the financial implications for the community (i.e., the potential influence on rates, tariffs, and service charges) must be identified and assessed to determine the sustainability of planned interventions, programmes, projects, and sundry service delivery actions.

10.2 Capital and Operating Budget Estimates

10.2.1 Budget Assumptions

The selected key assumptions relating to this budget are as follows:

- Government grants for the years 2024/25 to 2026/27 are as per the Division of Revenue Act and Provincial Gazette (capital and operational); and
- The inflation **rate has been estimated at 4.7% for 2024/25.**

10.2.2 Operating Budget Estimates

A municipality is a non-profit organisation, and it should break even after contributing to the different funds and reserves and meeting normal operating expenses. With the structuring of rates and tariffs, both the user-pay principle and the full cost recovery principle are applied. It should be noted that the surplus is calculated in terms of the accrual principle and therefore is not 100% cash-backed.

Table 126: Operating Budget Estimates

	(Current) 2023/24 Budget	Year 1 2024/25 Budget	Year 2 2025/26 Budget	Year 3 2026/27 Budget
Revenue Sources				
Property Rates	473,588,918	509,116,169	539,663,139	572,042,929
Electricity	913,669,187	1,029,705,173	1,142,972,741	1,268,699,743
Water	171,866,497	182,522,220	193,473,554	205,081,966
Sewerage	113,677,435	122,771,630	132,593,361	143,200,831
Refuse	107,653,574	115,081,671	123,022,306	131,510,846
Rental of facilities	13,013,749	13,648,887	14,272,334	14,924,270
Fines	155,565,187	163,379,995	170,694,142	178,336,665
Licences and Permits	7,993,809	8,385,504	8,762,851	9,157,180
Operational and Capital grants	360,991,337	344,760,999	397,007,000	462,265,001
Other Income	138,069,136	141,904,148	143,636,661	148,563,309
Total Operating Revenue	**2,456,088,829**	**2,631,276,396**	**2,866,098,089**	**3,133,782,740**
Operating Expenditure				
Employee Related Costs	623,835,797	656,454,675	671,808,396	713,730,770
Remuneration of Councillors	22,096,514	23,422,305	24,827,646	26,317,304
Depreciation and Impairment	310,851,696	324,119,265	337,654,116	351,756,913
Finance Charges	68,934,733	71,259,076	84,773,058	97,687,200
Bulk Purchases- Electricity	636,392,814	714,397,202	805,125,647	907,376,604
Other Expenditure	698,265,876	722,081,609	750,648,345	820,188,751
Operating Expenditure	2,360,377,430	2,511,734,132	2,674,837,208	2,917,057,542
Surplus / (Deficit)-Year	**95,711,399**	**119,542,264**	**191,260,881**	**216,725,198**

Table 127: Capital Budget Estimates

	(Current) 2023/24 Budget	Year 1 2024/25 Budget	Year 2 2025/26 Budget	Year 3 2026/27 Budget
Funding Sources				
Capital Replacement Reserve	189,255,620	261,794,767	239,164,975	227,708,296
External Loan	146,883,903	200,000,000	200,000,000	200,000,000
National Government	106,571,500	72,056,000	56,820,550	59,215,850
Provincial Government	29,256,573	27,067,000	56,956,000	62,956,000
Development Contribution	19,758,421	38,427,536	33,500,000	12,200,000
Total Funding Sources	**491,726,017**	**599,345,303**	**586,441,525**	**562,080,146**
Municipal Manager	40,000	40,000	40,000	50,000
Planning and Economic Development	4,619,500	20,244,000	54,770,000	61,345,000
Community and Protection Services	37,114,547	71,757,329	66,130,550	21,300,000
Infrastructure Services	413,449,956	449,483,974	413,130,975	465,435,146
Corporate Services	34,583,166	56,420,000	50,970,000	12,550,000
Financial Services	1,918,848	1,400,000	1,400,000	1,400,000
Capital Expenditure	**491,726,017**	**599,345,303**	**586,441,525**	**562,080,146**

10.3 Financial Management Arrangements

For the effective and efficient financial management of the municipality, all role-players, including the municipal councillors, must provide an environment conducive to good management. Local government legislation and National Treasury circulars articulate and provide regulatory structure. The council and officials define this environment by developing and accepting policy guidelines to govern financial decision-making and fiscal discipline.

The management arrangements of Stellenbosch Municipality are reflected in the policy documents listed in the table below:

Table 128: Management Arrangements

Document	Purpose	Status
Delegation Register	To provide for administrative, managerial, and institutional arrangements in respect of the delegation of responsibilities.	In place
Credit Control and Debt Collection Policy	• To establish consolidated, sound, and practically executable credit control measures to be applied in respect to all property owners and consumers. • To regulate the actions about arrear accounts, including extensions granted, written arrangements to pay off arrears, the monitoring thereof, and legal actions associated with unpaid accounts.	In place
Indigent Policy	To subsidise indigent households with a specified level of income. enabling them to pay for a basic package of municipal services.	In place
Irrecoverable Debt Policy	To provide a framework for the writing off of irrecoverable debt, to ensure that Council is in a position where it is not carrying debt that has been prescribed or which is irrecoverable on its books.	In place
Tariff Policy	To provide a framework to determine rates and tariffs to finance expenditure.	In place
Rates Policy	To ensure that all the stipulations of the Municipal Property Rates Act are effected administratively and also layout and stipulate all the requirements for rebates for all qualifying property owners.	In place
Special Rating Areas Policy	To strike an appropriate balance between facilitating self / funded community initiatives that aim to improve and / or upgrade neighbourhoods.	In place
Supply Chain Management Policy	To provide a system of procurement that gives effect to the principles of: • Fairness; • Equity; • Transparency; • Competitiveness; and • Cost-effectiveness.	In place
Budget Implementation and Monitoring Policy	• Sets out the budgeting principles that Stellenbosch Municipality will follow in preparing each annual budget. • To give effect to the requirements and stipulations of the Municipal Finance Management Act (MFMA) and Municipal Budget and Reporting Framework in terms of the planning, preparation, and approval of the annual and adjustments budgets.	In place
Borrowing, Funding and Reserves Policy	To provide a framework to ensure that the annual budget of Stellenbosch Municipality is fully funded and that all funds and reserves are maintained at the required level to avoid future year non-cash-backed liabilities.	In place
Cash Management and Investment Policy	To regulate and provide directives in respect of the investment of funds and to maximise returns from authorised investments, consistent with the primary objective of minimising risk.	In place
Travel and Subsistence Policy	To set out the basis for the payment of subsistence, travel allowance, and hourly rate when applying for official travelling.	In place
Accounting Policy	To provide the accounting framework applicable to the finances of the municipality and is informed by the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003).	In place

Document	Purpose	Status
Grant-in-aid Policy	To provide the framework for grants-in-aid to NGOs, CBOs or NPOs and bodies that are used by the government as an agency to serve the poor, marginalised or otherwise vulnerable as envisaged by Sections 12 and 67 of the MFMA.	In place
Development Contributions for Bulk Engineering Services	• Local government has the discretionary power when granting development approvals to impose conditions about the provision of engineering services and the payment of money that is directly related to requirements resulting from those approvals in respect of the provision of the necessary services to the land to be developed. • To provide the framework for the calculation of these contributions.	In place
Petty Cash Policy	To stipulate clear processes and procedures to ensure that all transactions are processed effectively and efficiently in a bid to ensure prudent financial control. All purchases below R2 000 are regulated by this policy.	In place
Asset Management Policy	The Municipal Manager as Accounting Officer of municipal funds, assets and liabilities is responsible for the effective implementation of the asset management policy which regulates the acquisition, safeguarding, maintenance of all assets and disposal of assets where the assets are no longer used to provide a minimum level of basic service as regulated in terms of section 14 of the MFMA.	In place
Liquidity Policy	The documented policy sets out the minimum risk management measures that Stellenbosch Municipality has to implement and adhere to ensure that its current and future liquidity position is managed prudently.	In place
Virement Policy	The policy sets out the virement principles and processes which the Stellenbosch Municipality will follow during a financial year. These virements will represent a flexible mechanism to effect budgetary amendments within a municipal financial year.	In place

10.4 Financial Strategies and Programmes

The optimal use of available resources, the maximum raising of revenue, and the sustainable delivery of services are the key elements of a successful financial strategy. The municipality has developed and implemented various strategies in this regard. The table below summarises the key strategies:

Table 129: Key Financial Strategies

Strategy	Currently in Place
Financial viability and sustainability through long-term financial planning	• Long-term financial planning tool effective implementation and monitoring.
COVID-19 Policy Initiatives and Incentives to enhance vaccinations	• Revise budget and related policies
Clean Audit	• Audit Action Plan • Annual Financial Statement compilation standard operating procedure • Monthly Reconciliations • Training Sessions • Participation in Forums
Staffing	• Revise Organogram • Fill critical vacancies
Capital expenditure	• Implementation of Project Management System including in-year reporting
Revenue Enhancement Strategy	• Implementation of Revenue Enhancement Strategy • Roll-out of WMD and Pre-payment Water Meters • Data cleansing • Validity of registered indigent households
Billing system enhancement	• Web-based billing system • Review Municipal Account Layout • Investigate payment methods
Debt management	• Debt Review Committee • Quarterly Report on Debt and Possible Debt to be written off

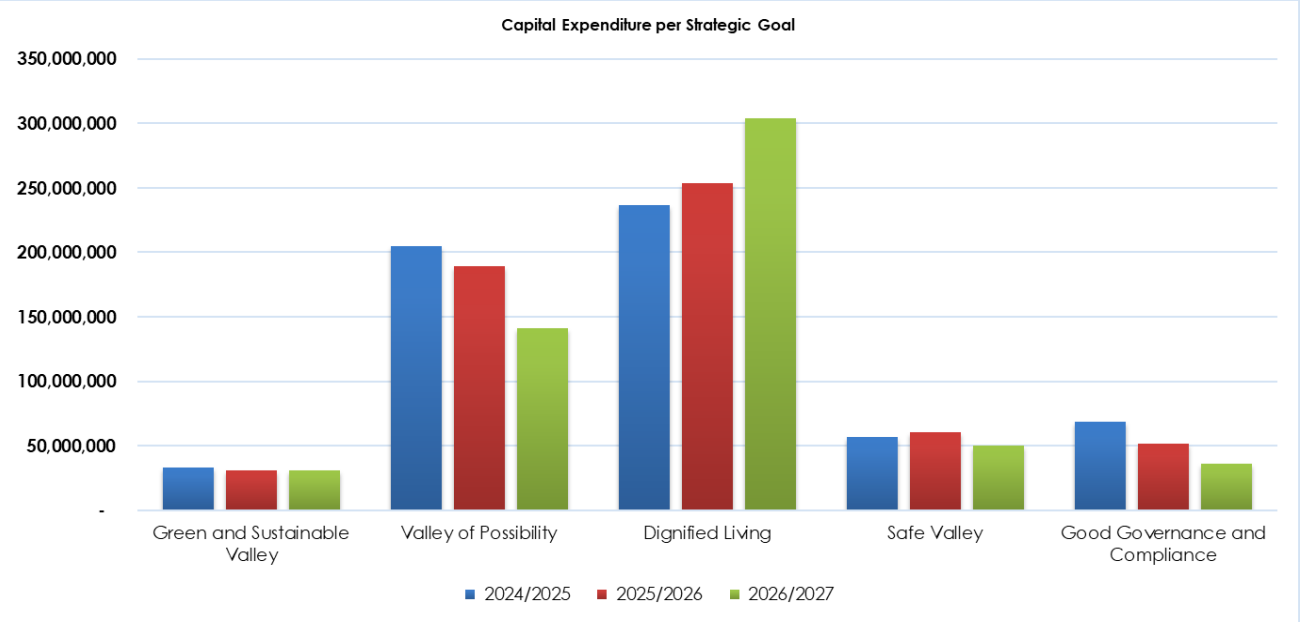
10.5 Medium – Term Capital Expenditure per Strategic Focus Area

The proposed capital expenditure per strategic focus area over the medium term is illustrated in the table below:

Table 130: Capital Expenditure per Strategic Focus Area

Strategic Goal	2024/25	2025/26	2026/27
SFA 1 - Valley of Possibility	204,614,567	189,521,957	141,312,395
SFA 2 - Green and Sustainable Valley	32,849,985	30,692,500	30,966,750
SFA 3 - Safe Valley	56,543,326	60,400,000	50,434,317
SFA 4 - Dignified Living	236,674,448	253,942,750	303,567,820
SFA 5 - Good Governance and Compliance	68,662,977	51,884,318	35,798,864

Figure 51: Capital Expenditure per Strategic Focus Area



Source: Capital Budget 2024/25

The most capital-intensive strategic focus area is Dignified Living with an allocation of R236,9 million in the upcoming financial year, totaling R794,4 million over the MTREF. Water and Wastewater Services: Sanitation projects dominate this strategic objective receiving an investment of R75.7 million in 2024/25, and it is increasing over the outer years.

The second most capital-intensive strategic focus area is Valley of Possibility, with a total allocation of R535,1 million for the duration of the MTREF. Project highlights include:

- Bien don 66/11kV substation new;
- Electrification INEP;
- Kayamandi(Costa grounds) new substation 11 kV switching station;
- Bulk Water Supply Pipe and Reservoir: Stellenbosch; and
- Bulk Water Supply Pipeline and Reservoir - Jamestown.

The Safe Valley strategic focus area receives the 3rd highest capital investment with the total MTREF budget amounting to R167,3 million. The Alternative Energy project takes centre stage as part of the broader Safe Valley Strategy to reduce the impact of loadshedding.

The municipality is also making a concerted effort to improve ICT infrastructure platforms, allocating R31,8 million for this purpose over the multi-year budget period.

10.6 Medium – Term Operational Expenditure

The proposed Operational Expenditure per Strategic Focus Area over the medium term is illustrated in the table below.

Table 131: Operational Expenditure per Strategic Focus Area

Operational Expenditure	2024/25	2025/26	2026/27
SFA 1 - Valley of Possibility	654,808,462	675,788,129	715,129,714
SFA 2 - Green and Sustainable Valley	4,470,028	4,559,429	4,650,618
SFA 3 - Safe Valley	172,697,633	176,851,253	179,720,668
SFA 4 - Dignified Living	1,269,792,324	1,381,954,667	1,546,168,419
SFA 5 - Good Governance and Compliance	409,965,685	435,683,730	471,388,123

10.7 Medium–Term Operational Revenue per Strategic Focus Area

The proposed Operational Revenue per Strategic Focus Area over the medium term is illustrated in the table below.

Table 132: Operational Revenue per Strategic Focus Area

Operational Revenue	2024/25	2025/26	2026/27
SFA 1 - Valley of Possibility	-	-	-
SFA 2 - Green and Sustainable Valley	-	-	-
SFA 3 - Safe Valley	163,379,995	170,694,142	178,336,665
SFA 4 - Dignified Living	1,450,080,694	1,592,061,962	1,748,493,386
SFA 5 - Good Governance and Compliance	1,017,685,587	1,103,341,985	1,206,952,689

10.8 Capital Budget 2024/25 – 2026/27 per Directorate

10.8.1 Capital Budget 2024/25 – 2026/27: Office of the Municipal Manager

Table 133: Capital Budget 2024/25 – 2026/27: Office of the Municipal Manager

Department	Project name	Funding	Final budget 2024/25	Final budget 2025/26	Final budget 2026/27
MUNICIPAL MANAGER					
Municipal Manager	Furniture, Tools, and Equipment: MM	CRR (Own funds)	40 000	40 000	50 000
			40 000	**40 000**	**50 000**

10.8.2 Capital Budget 2024/25 – 2026/27- Directorate: Planning and Economic Development

Table 134: Capital Budget 2024/25 – 2026/27- Directorate: Planning and Economic Development

Department	Project name	Funding	Final budget 2024/25	Final budget 2025/26	Final budget 2026/27
PLANNING AND ECONOMIC DEVELOPMENT					
Economic Development and Tourism	Furniture, Tools, and Equipment: LED	CRR (Own funds)	75,000	75,000	80,000
Economic Development and Tourism	Establishment of the Kayamandi Informal Trading Area	RSEP	1,500,000	-	-
Housing Development	Erf 64, Kylemore	Human Settlements Grant	1,946,000	-	-
Housing Development	Erf 7001 Cloetesville (380) FLISP	Human Settlements Grant	-	8,000,000	8,000,000
Housing Development	Erf 7001 Cloetesville (380) FLISP	CRR (Own funds)	300,000	-	-
Housing Development	Farms 81/2 and 82/9, Stellenbosch	CRR (Own funds)	250,000	-	-
Housing Development	ISSP Kayamandi	ISUP	2,000,000	2,000,000	1,000,000
Housing Development	Furniture, Tools, and Equipment: Housing Development	CRR (Own funds)	80,000	150,000	150,000
Housing Development	Housing Projects (Social housing planning)	CRR (Own funds)	500,000	500,000	1,000,000
Housing Development	Jamestown: Housing	Human Settlements Grant	-	16,300,000	16,300,000
Housing Development	Kayamandi Town Centre	ISUP	2,000,000	3,000,000	4,000,000
Housing Development	Adam Tas Corridor Precinct 10	Human Settlements Grant	-	16,000,000	16,000,000

Department	Project name	Funding	Final budget 2024/25	Final budget 2025/26	Final budget 2026/27
Housing Development	Klapmuts La Rochelle (100)	ISUP	2,000,000	3,000,000	3,000,000
Housing Development	La Motte Old Forest Station (±430 services and ±430 units)	Human Settlements Grant	4,443,000	-	6,000,000
IHS: Informal Settlements	Upgrading of Informal Settlements: General	CRR (Own funds)	1,000,000	1,000,000	1,000,000
IHS: Informal Settlements	Rehabilitation of Langrug Dam and Engineering Services	CRR (Own funds)	500,000	1,000,000	1,000,000
Housing Administration	Flats: Interior Upgrading - Kayamandi	CRR (Own funds)	1,650,000	1,000,000	1,000,000
Housing Administration	Furniture, Tools, and Equipment: Housing Administration	CRR (Own funds)	150,000	150,000	170,000
Town Development	Furniture, Tools, and Equipment: Spatial Planning	CRR (Own funds)	75,000	75,000	80,000
Housing Administration	Upgrading of Flats: General	CRR (Own funds)	1,000,000	1,000,000	1,000,000
Economic Development and Tourism	Installation of Agricultural Irrigation infrastructure on Farm 502BH (Emerging Farmers)	CRR (Own funds)	300,000	1,000,000	1,000,000
Housing Development	Housing projects	CRR (Own funds)	300,000	310,000	320,000
Town Planning	Furniture, Tools, and Equipment: Town Planning	CRR (Own funds)	75,000	85,000	95,000
Building Control	Furniture, Tools, and Equipment: Building Control	CRR (Own funds)	100,000	125,000	150,000
			20,244,000	**54,770,000**	**61,345,000**

10.8.3 Capital Budget 2024/25 – 2026/27- Directorate: Community and Protection Services

Table 135: Capital Budget 2024/25 – 2026/27- Directorate: Community and Protection Services

Department	Project name	Funding	Final budget 2024/25	Final budget 2025/26	Final budget 2026/27
COMMUNITY AND PROTECTION SERVICES					
Community Development	Furniture, Tools, and Equipment: Comm Development	CRR (Own funds)	60,000	50,000	50,000
Community Development	Social Relief Distress Vehicle	CRR (Own funds)	350,000	500,000	-
Community Development	Upgrading: Early Childhood Development Centres on Municipal Land	CRR (Own funds)	1,329,003	-	
Community Development	Upgrading: Early Childhood Development Centres on Municipal Land	IUDG	5,000,000	-	6,000,000
Community Services: Library Services	Furniture, Tools, and Equipment: Pniël Library	CRR (Own funds)	10,000	10,000	-
Community Services: Library Services	Library Books	CRR (Own funds)	200,000	200,000	200,000
Community Services: Library Services	Upgrading: Cloetesville Library	CRR (Own funds)	450,000	-	-
Community Services: Library Services	Furniture, Tools, and Equipment: Ida's Valley	CRR (Own funds)	500,000	-	-
Community Services: Library Services	Furniture, Tools, and Equipment: Kayamandi	CRR (Own funds)	20,000	500,000	-
Community Services: Library Services	Vehicle Fleet: Library Services	CRR (Own funds)	400,000	400,000	-
Halls	Furniture, Tools, and Equipment: Halls	CRR (Own funds)	200,000	-	-
Halls	Upgrading of Halls	CRR (Own funds)	50,000	-	-
Halls	Vehicle Fleet: Halls	CRR (Own funds)	-	500,000	500,000
Sports Grounds and Picnic Sites	Fencing: Sport Grounds (WC024)	DC - Community	1,750,000	-	-
Sports Grounds and Picnic Sites	Furniture, Tools, and Equipment: Sports	CRR (Own funds)	400,000	-	-
Sports Grounds and Picnic Sites	Recreational Equipment Sport	CRR (Own funds)	200,000	-	-
Sports Grounds and Picnic Sites	Upgrade of netball courts	CRR (Own funds)	200,000	-	-
Sports Grounds and Picnic Sites	Upgrade of Sport Facilities	CRR (Own funds)	2,400,000	1,000,000	1,000,000
Sports Grounds and Picnic Sites	Installation of cricket nets	CRR (Own funds)	50,000	-	250,000
Sports Grounds and Picnic Sites	Clubhouse Devon Valley Sport Facility	CRR (Own funds)	200,000	2,000,000	-

Department	Project name	Funding	Final budget 2024/25	Final budget 2025/26	Final budget 2026/27
Sports Grounds and Picnic Sites	Specialised Vehicles: Sports	CRR (Own funds)	1,000,000	-	-
Sports Grounds and Picnic Sites	Upgrading of Swimming Pool	CRR (Own funds)	300,000	200,000	-
Environmental Management: Implementation	Furniture, Tools, and Equipment: Environmental Management	CRR (Own funds)	150,000	150,000	200,000
Environmental Management: Implementation	Jonkershoek Picnic Site	CRR (Own funds)	200,000	-	-
Environmental Management: Implementation	Specialised Equipment: Workshop	CRR (Own funds)	1,500,000	-	-
Environmental Management: Implementation	Vehicle Fleet: Workshop	CRR (Own funds)	800,000	-	-
Environmental Management: Implementation	Furniture, Tools, and Equipment: Air and Noise Control	CRR (Own funds)	-	100,000	-
Environmental Management: Urban Forestry	Design and implement electronic Urban Forestry management tool	CRR (Own funds)	250,000	-	-
Environmental Management: Urban Forestry	Furniture, Tools, and Equipment: Urban Forestry	CRR (Own funds)	1,500,000	-	-
Environmental Management: Urban Forestry	Specialised equipment: Urban Forestry	CRR (Own funds)	1,500,000	-	-
Environmental Management: Urban Forestry	Fencing: Urban Forestry	CRR (Own funds)	1,000,000	-	-
Environmental Management: Urban Forestry	Urban Forestry: Purchasing of trailer	CRR (Own funds)	-	-	1,000,000
Environmental Management: Urban Forestry	Vehicle Fleet: Urban Forestry	CRR (Own funds)	-	-	1,200,000
Cemeteries	Calcatta Memorial Park	CRR (Own funds)	4,800,000	6,400,000	-
Cemeteries	Calcatta Memorial Park	IUDG	25,200,000	35,920,550	-
Cemeteries	Vehicle Fleet: Cemeteries	CRR (Own funds)	500,000	-	1,000,000
Parks and Cemeteries	Beautification of Parks and Cemeteries	IUDG	800,000	900,000	1,000,000
Parks and Cemeteries	Fencing: Parks and Gardens	IUDG	1,000,000	1,000,000	1,000,000
Parks and Cemeteries	Upgrading of Parks	DC - Open erv	-	-	200,000
Parks and Cemeteries	Upgrading of Parks	CRR (Own funds)	100,000	100,000	-
Parks and Cemeteries	Furniture, Tools, and Equipment: Parks and Cemetries	CRR (Own funds)	50,000	-	300,000
Parks and Cemeteries	Vehicle Fleet: Parks and Cemeteries	CRR (Own funds)	1,000,000	1,000,000	-

Department	Project name	Funding	Final budget 2024/25	Final budget 2025/26	Final budget 2026/27
Parks and Cemeteries	Purchase of Specialised Vehicles	CRR (Own funds)	-	-	1,200,000
Parks and Cemeteries	Urban Greening: Beautification: Main Routes and Tourist Routes	CRR (Own funds)	100,000	100,000	200,000
Disaster Management	Vehicle Fleet: Disaster Management	CRR (Own funds)	-	600,000	-
Fire and Rescue Services	Furniture, Tools, and Equipment: Fire	CRR (Own funds)	50,000	-	500,000
Fire and Rescue Services	Specialised Vehicles: Fire	CRR (Own funds)	3,500,000	-	-
Fire and Rescue Services	Fire Station - Jamestown	CRR (Own funds)	1,150,000	8,000,000	-
Fire and Rescue Services	Rescue equipment	CRR (Own funds)	1,000,000	-	1,000,000
Fire and Rescue Services	Vehicle Fleet: Fire Services	CRR (Own funds)	-	1,000,000	-
Disaster Management	Re-tarring drill yard: Stellenbosch	CRR (Own funds)	-	-	1,000,000
Law Enforcement and Security	Furniture, Tools, and Equipment: Law Enforcement	CRR (Own funds)	200,000	-	-
Law Enforcement and Security	Install and Upgrade CCTV / LPR Cameras In WC024	CRR (Own funds)	2,343,326	1,000,000	1,000,000
Law Enforcement and Security	Install Computerised Access Security Systems and CCTV Cameras At Municipal Buildings	CRR (Own funds)	1,000,000	1,000,000	1,000,000
Law Enforcement and Security	Law Enforcement Tools and Equipment	CRR (Own funds)	300,000	-	-
Law Enforcement and Security	Neighbourhood Watch Safety equipment	CRR (Own funds)	250,000	-	-
Law Enforcement and Security	Security Upgrades	CRR (Own funds)	650,000	-	-
Law Enforcement and Security	Vehicle Fleet: Law Enforcement	CRR (Own funds)	1,500,000	1,500,000	1,500,000
Traffic Services	Furniture, Tools, and Equipment: Traffic Services	CRR (Own funds)	45,000	-	-
Traffic Services	Specialised Equipment: Traffic	CRR (Own funds)	1,500,000	-	-
Traffic Services	Specialised Vehicles: Traffic	CRR (Own funds)	2,750,000	2,000,000	-
			71,757,329	**66,130,550**	**21,300,000**

10.8.4 Capital Budget 2024/25 – 2026/27- Directorate: Corporate Services

Table 136: Capital Budget 2024/25– 2026/27- Directorate: Corporate Services

Department	Project name	Funding	Final budget 2024/25	Final budget 2025/26	Final budget 2026/27
CORPORATE SERVICES					
Information and Communications Technology (ICT)	Fibre Optic Implementation	CRR (Own funds)	4,000,000	4,000,000	2,000,000
Information and Communications Technology (ICT)	ICT Cable Reticulation and Management	CRR (Own funds)	500,000	500,000	1,000,000
Information and Communications Technology (ICT)	Purchase and Replacement of computer / software and peripheral devices	CRR (Own funds)	1,270,000	1,270,000	1,500,000
Information and Communications Technology (ICT)	Server Storage expansion and upgrades	CRR (Own funds)	1,000,000	1,000,000	2,000,000
Information and Communications Technology (ICT)	Upgrade and Expansion of IT Infrastructure Platforms	CRR (Own funds)	1,000,000	2,000,000	2,000,000
Information and Communications Technology (ICT)	Upgrading Communication Network	CRR (Own funds)	1,500,000	1,500,000	750,000
Properties and Municipal Building Maintenance	Airconditioners	CRR (Own funds)	700,000	200,000	200,000
Properties and Municipal Building Maintenance	Furniture, Tools, and Equipment: Property Management	CRR (Own funds)	250,000	-	-
Properties and Municipal Building Maintenance	Kayamandi: Upgrading of Makapula Hall	CRR (Own funds)	3,000,000	-	-
Properties and Municipal Building Maintenance	Structural Improvement: General	CRR (Own funds)	11,000,000	4,000,000	1,500,000
Properties and Municipal Building Maintenance	Structural Maintenance / Upgrade: Beltana	CRR (Own funds)	25,000,000	35,000,000	-
Properties and Municipal Building Maintenance	Structural Upgrade: Jamestown Ward Office and Library	CRR (Own funds)	3,900,000	-	-
Properties and Municipal Building Maintenance	Upgrade Millenium Hall Pniël	CRR (Own funds)	800,000	-	-
Properties and Municipal Building Maintenance	Upgrading Fencing	CRR (Own funds)	1,500,000	1,000,000	1,100,000
Properties and Municipal Building Maintenance	Upgrading of New Office Space: Ryneveld Street	CRR (Own funds)	1,000,000	500,000	500,000
			56,420,000	**50,970,000**	**12,550,000**

10.8.5 Capital Budget 2024/25 – 2026/27- Directorate: Infrastructure Services

Table 137: Capital Budget 2024/25 – 2026/27- Directorate: Infrastructure Services

Department	Project name	Funding	Final budget 2024/25	Final budget 2025/26	Final budget 2026/27
INFRASTRUCTURE SERVICES					
Infrastructure Services	Furniture, Tools, and Equipment: IS	CRR (Own funds)	85,000	80,000	65,000
Waste Management: Solid Waste Management	Area Cleaning Depot: Franschhoek	CRR (Own funds)	500,000	-	-
Waste Management: Solid Waste Management	Expansion of the landfill site (New cells)	External Loan	3,000,000	16,000,000	-
Waste Management: Solid Waste Management	Expansion of the landfill site (New cells)	CRR (Own funds)	-	-	1,000,000
Waste Management: Solid Waste Management	Furniture, Tools, and Equipment: Solid Waste	CRR (Own funds)	100,000	50,000	50,000
Waste Management: Solid Waste Management	Landfill Gas To Energy	External Loan	16,000,000	500,000	17,000,000
Waste Management: Solid Waste Management	Major Drop-Offs: Construction - Franschhoek	External Loan	3,000,000	2,000,000	-
Waste Management: Solid Waste Management	Major Drop-offs: Construction - Klapmuts	External Loan	-	3,000,000	4,000,000
Waste Management: Solid Waste Management	Major Drop-offs: Construction - Klapmuts	DC - Refuse	2,199,985	-	-
Waste Management: Solid Waste Management	Mini Waste drop-off facilities	CRR (Own funds)	100,000	200,000	500,000
Waste Management: Solid Waste Management	Waste containers	CRR (Own funds)	200,000	500,000	200,000
Waste Management: Solid Waste Management	Upgrade Material Recovery Facility	CRR (Own funds)	2,000,000	-	-
Waste Management: Solid Waste Management	Upgrade depot and sites	CRR (Own funds)	-	300,000	-
Waste Management: Solid Waste Management	Plant and Vehicles: Solid Waste	CRR (Own funds)	2,500,000	3,500,000	4,000,000
Waste Management: Solid Waste Management	Waste Minimisation Projects	CRR (Own funds)	800,000	500,000	-
Electrical Services	Ad-Hoc Provision of Streetlighting	CRR (Own funds)	2,500,000	2,500,000	2,289,800
Electrical Services	Alternative Energy	External Loan	20,000,000	24,500,000	26,994,517
Electrical Services	Automatic Meter Reader	CRR (Own funds)	400,000	440,000	484,000
Electrical Services	Bien don 66/11kV substation new	External Loan	7,500,000	20,000,000	44,920,700

Department	Project name	Funding	Final budget 2024/25	Final budget 2025/26	Final budget 2026/27
Electrical Services	Bien don 66/11kV substation new	DC - Electricity	847,227	-	-
Electrical Services	Cable Network: Franschhoek	CRR (Own funds)	-	500,000	5,000,000
Electrical Services	Cable replacement 66kV	CRR (Own funds)	-	400,000	-
Electrical Services	Demand Side Management Geyser Control	CRR (Own funds)	500,000	1,000,000	1,000,000
Electrical Services	Electricity Network: Pniël	External Loan	3,500,000	3,500,000	3,500,000
Electrical Services	Electrification INEP	INEP	1,975,000	11,000,000	9,943,000
Electrical Services	Energy Balancing - Metering and Mini-Substations	CRR (Own funds)	250,000	250,000	250,000
Electrical Services	Energy Efficiency and Demand Side Management	EEDSM	5,000,000	5,000,000	5,000,000
Electrical Services	Furniture, Tools, and Equipment: Electrical Services	CRR (Own funds)	100,000	333,182	366,501
Electrical Services	General System Improvements - Franschhoek	CRR (Own funds)	3,500,000	3,500,000	3,500,000
Electrical Services	General Systems Improvements - Stellenbosch	CRR (Own funds)	5,500,000	5,900,000	6,340,000
Electrical Services	Infrastructure Improvement - Franschhoek	External Loan	1,500,000	1,500,000	1,500,000
Electrical Services	Integrated National Electrification Programme	CRR (Own funds)	321,957	321,957	321,957
Electrical Services	Jan Marais Upgrade: Remove Existing Tx and replace with 20MVA	External Loan	2,359,587	-	-
Electrical Services	Kayamandi new substation 11kV switching station	External Loan	7,500,000	15,000,000	7,500,000
Electrical Services	Laterra Substation	External Loan	225,680	-	-
Electrical Services	Meter Panels	CRR (Own funds)	250,000	250,000	250,000
Electrical Services	Network Cable Replace 11 Kv	External Loan	3,000,000	3,300,000	3,630,000
Electrical Services	Replace Control Panels 66 kV and Circuit breakers	External Loan	4,664,498	2,000,000	2,500,000
Electrical Services	Replace Ineffective Meters	CRR (Own funds)	250,000	302,500	332,750
Electrical Services	Stellenbosch Switchgear (11kV) SF6	External Loan	1,000,000	9,000,000	27,606,738
Electrical Services	Streetlights R304	CRR (Own funds)	1,000,000	1,000,000	1,000,000

Department	Project name	Funding	Final budget 2024/25	Final budget 2025/26	Final budget 2026/27
Electrical Services	Substation 66kV equipment	External Loan	2,295,974	5,301,136	6,361,363
Electrical Services	System Control Centre and Upgrade Telemetry	External Loan	3,960,000	4,356,000	4,791,600
Electrical Services	Cloetesville - Add the third transformer and associated works 20MVA transformer	CRR (Own funds)	1,050,000	450,000	-
Electrical Services	Uninterrupted Power Supply for buildings	CRR (Own funds)	2,000,000	2,000,000	-
Electrical Services	Upgrade transformers at Main substation 7.5MVA to 20MVA	External Loan	500,000	7,571,200	27,571,200
Electrical Services	Vehicles: Electrical Services	CRR (Own funds)	3,500,000	-	3,200,000
Project Management Unit (PMU)	Franschhoek Mooiwater 236	INEP	3,081,000	-	-
Project Management Unit (PMU)	Franschhoek Mooiwater 236	ISUP	10,800,000	-	-
Project Management Unit (PMU)	Furniture, Tools, and Equipment: PMU	CRR (Own funds)	75,000	75,000	110,000
Project Management Unit (PMU)	Upgrading Ad hoc Housing Projects	CRR (Own funds)	300,000	350,000	400,000
Project Management Unit (PMU)	Kayamandi: Zone O (±711 services)	ISUP	1,750,000	8,000,000	8,000,000
Water and Wastewater Services: Water	Bulk Water Supply Pipe and Reservoir: Stellenbosch	External Loan	48,777,391	30,471,664	-
Water and Wastewater Services: Water	Bulk Water Supply Pipe and Reservoir: Stellenbosch	IUDG	5,000,000	-	3,000,000
Water and Wastewater Services: Water	Bulk Water Supply Pipe and Reservoir: Stellenbosch	CRR (Own funds)	21,520,702	19,528,336	-
Water and Wastewater Services: Water	Bulk Water Supply Pipe Line and Pumpstations: Franschhoek	External Loan	10,000,000	4,000,000	-
Water and Wastewater Services: Water	Bulk Water Supply Pipe: Cloetesville / Ida's Valley	CRR (Own funds)	1,000,000	7,000,000	14,000,000
Water and Wastewater Services: Water	Bulk Water Supply Pipe: Ida's Valley /Papegaaiberg and Network Upgrades	CRR (Own funds)	2,000,000	-	-
Water and Wastewater Services: Water	Bulk Water Supply Pipeline and Reservoir - Jamestown	External Loan	13,716,870	-	-
Water and Wastewater Services: Water	Bulk Water Upgrades Franschhoek	CRR (Own funds)	-	-	1,000,000
Water and Wastewater Services: Water	Chlorination Installation: Upgrade	CRR (Own funds)	500,000	500,000	500,000
Water and Wastewater Services: Water	Dwarsriver Bulk Supply Augmentation and Network Upgrades	CRR (Own funds)	7,320,153	750,000	1,500,000
Water and Wastewater Services: Water	Furniture, Tools, and Equipment: Water	CRR (Own funds)	150,000	200,000	200,000

Department	Project name	Funding	Final budget 2024/25	Final budget 2025/26	Final budget 2026/27
Water and Wastewater Services: Water	New Reservoir and Pipeline: Vlottenburg	CRR (Own funds)	1,316,150	-	-
Water and Wastewater Services: Water	New Reservoir and Pipeline: Vlottenburg	DC - Water	5,630,324	-	-
Water and Wastewater Services: Water	New Reservoir and Pipeline: Vlottenburg	IUDG	22,000,000	-	-
Water and Wastewater Services: Water	Reservoirs and Dam Safety	CRR (Own funds)	950,000	500,000	1,000,000
Water and Wastewater Services: Water	Specialised Vehicles: Water	CRR (Own funds)	-	5,500,000	-
Water and Wastewater Services: Water	Uniepark and Helshoogte Storage and Supply scheme	CRR (Own funds)	5,000,000	6,000,000	40,000,000
Water and Wastewater Services: Water	Update Water Masterplan	CRR (Own funds)	500,000	500,000	750,000
Water and Wastewater Services: Water	Upgrade and Replace Water Meters	CRR (Own funds)	1,000,000	1,000,000	2,000,000
Water and Wastewater Services: Water	Vehicles: Water	CRR (Own funds)	1,000,000	1,000,000	-
Water and Wastewater Services: Water	Water Conservation and Demand Management	External Loan	2,000,000	2,000,000	2,000,000
Water and Wastewater Services: Water	Water Telemetry Upgrade	CRR (Own funds)	1,500,000	1,500,000	-
Water and Wastewater Services: Water	Waterpipe Replacement	CRR (Own funds)	-	-	8,000,000
Water and Wastewater Services: Water	Waterpipe Replacement	External Loan	6,000,000	6,000,000	-
Water and Wastewater Services: Sanitation	Compilation of Water Service Development Plan (tri-annually)	CRR (Own funds)	300,000	400,000	400,000
Water and Wastewater Services: Sanitation	Dorp Street Bulk Sewer Upgrade	CRR (Own funds)	500,000	-	-
Water and Wastewater Services: Sanitation	Extension of WWTW: Stellenbosch	CRR (Own funds)	4,000,000	15,000,000	15,000,000
Water and Wastewater Services: Sanitation	Furniture, Tools, and Equipment: Sanitation	CRR (Own funds)	400,000	400,000	400,000
Water and Wastewater Services: Sanitation	Pond rehabilitation and pond pumping systems construction WWTW	CRR (Own funds)	1,500,000	1,500,000	-
Water and Wastewater Services: Sanitation	Refurbish Plant and Equipment - Raithby WWTW	External Loan	4,500,000	4,000,000	-
Water and Wastewater Services: Sanitation	Sewer Pumpstation and Telemetry Upgrade	CRR (Own funds)	1,500,000	1,500,000	1,500,000
Water and Wastewater Services: Sanitation	Sewerpipe Replacement	CRR (Own funds)	5,750,000	6,000,000	6,000,000
Water and Wastewater Services: Sanitation	Specialised Vehicles: Sanitation	CRR (Own funds)	3,000,000	-	-

Department	Project name	Funding	Final budget 2024/25	Final budget 2025/26	Final budget 2026/27
Water and Wastewater Services: Sanitation	Update Sewer Masterplan	CRR (Own funds)	500,000	500,000	600,000
Water and Wastewater Services: Sanitation	Upgrade Laboratory Equipment	CRR (Own funds)	500,000	-	-
Water and Wastewater Services: Sanitation	Upgrade of WWTW Wemmershoek	External Loan	30,000,000	30,000,000	20,000,000
Water and Wastewater Services: Sanitation	Upgrade of WWTW: Klapmuts	External Loan	5,000,000	6,000,000	123,882
Water and Wastewater Services: Sanitation	Upgrade of WWTW: Klapmuts	IUDG	-	-	30,272,850
Water and Wastewater Services: Sanitation	Upgrade of WWTW: Klapmuts	CRR (Own funds)	-	-	19,603,288
Water and Wastewater Services: Sanitation	Vehicles: Sanitation	CRR (Own funds)	1,000,000	2,000,000	-
Water and Wastewater Services: Sanitation	Vlottenburg Outfall Sewer: Construction of Digteby Sewerpipe	CRR (Own funds)	19,053,526	-	-
Roads and Stormwater	Adam Tas Road Intersection Upgrades	CRR (Own funds)	300,000	300,000	-
Roads and Stormwater	Adhoc Minor Upgrading of Roads (WC024)	CRR (Own funds)	300,000	700,000	-
Roads and Stormwater	Adhoc Reconstruction of Roads (WC024)	IUDG	3,000,000	3,000,000	3,000,000
Roads and Stormwater	Adhoc Reconstruction of Roads (WC024)	CRR (Own funds)	2,000,000	2,000,000	2,000,000
Roads and Stormwater	Bridge Assessment and Design	CRR (Own funds)	2,000,000	1,000,000	-
Roads and Stormwater	Furniture, Tools, and Equipment: Roads and Stormwater	CRR (Own funds)	400,000	400,000	400,000
Roads and Stormwater	Gravel Roads Devon Valley - Safety Improvements Structural Repairs	CRR (Own funds)	500,000	800,000	-
Roads and Stormwater	George Blake Urban Upgrade	CRR (Own funds)	300,000	-	-
Roads and Stormwater	Klapmuts Transport Network	CRR (Own funds)	800,000	800,000	800,000
Roads and Stormwater	Lanquedoc Access Road and Bridge	DC - Roads	20,000,000	15,000,000	-
Roads and Stormwater	Lanquedoc Access road and Bridge	CRR (Own funds)	4,500,000	-	-
Roads and Stormwater	Parking Area Upgrades - Franschhoek	DC - Parking	500,000	-	-
Roads and Stormwater	Parking Area Upgrades - Stellenbosch	DC - Parking	500,000	2,000,000	-
Roads and Stormwater	Reseal Roads - Franschhoek and Surrounding	CRR (Own funds)	100,000	100,000	2,000,000

Department	Project name	Funding	Final budget 2024/25	Final budget 2025/26	Final budget 2026/27
Roads and Stormwater	Reseal Roads - Klapmuts, Raithby and Surrounding	CRR (Own funds)	1,000,000	100,000	-
Roads and Stormwater	Reseal Roads - Kylemore and Surrounding	CRR (Own funds)	100,000	1,500,000	-
Roads and Stormwater	Reseal Roads - Stellenbosch and Surrounding	CRR (Own funds)	1,400,000	3,000,000	4,000,000
Roads and Stormwater	River Rehabilitation Implementation	CRR (Own funds)	2,000,000	2,100,000	-
Roads and Stormwater	Specialised Vehicles: Roads and Stormwater	CRR (Own funds)	1,500,000	-	-
Roads and Stormwater	Update Stormwater Masterplan	CRR (Own funds)	1,500,000	-	-
Roads and Stormwater	Upgrade Stormwater Retention Facilities	CRR (Own funds)	500,000	500,000	-
Roads and Stormwater	Upgrade Stormwater System	CRR (Own funds)	50,000	200,000	300,000
Roads and Stormwater	Vehicles Fleet: Roads and Stormwater	CRR (Own funds)	200,000	-	-
Roads and Stormwater	Wilderbosch Extension to Technopark	CRR (Own funds)	-	1,000,000	-
Roads and Stormwater	Wilderbosch Extension to Trumali	CRR (Own funds)	1,500,000	3,000,000	2,000,000
Traffic Engineering	Adhoc Intersection Improvements	CRR (Own funds)	-	1,000,000	-
Traffic Engineering	Bird Street Dualling - Adam Tas to Kayamandi	CRR (Own funds)	200,000	10,000,000	15,000,000
Traffic Engineering	Furniture, Tools, and Equipment: Traffic Engineering	CRR (Own funds)	150,000	150,000	150,000
Traffic Engineering	Jamestown Transport Network - School Street	CRR (Own funds)	5,000,000	5,000,000	2,000,000
Traffic Engineering	Main Road Intersection Improvements: Franschhoek	CRR (Own funds)	2,129,950	3,000,000	-
Traffic Engineering	Main road intersection improvements: Helshoogte Rd / La Colline	CRR (Own funds)	400,000	2,000,000	4,000,000
Traffic Engineering	Main Road Intersection Improvements: R44 / Merriman Street	DC - Roads	3,000,000	1,500,000	2,000,000
Traffic Engineering	Main Road Intersection Improvements: Strand / Adam Tas / Alexander	DC - Roads	4,000,000	15,000,000	10,000,000
Traffic Engineering	Pedestrian Crossing Implementation	CRR (Own funds)	100,000	100,000	300,000
Traffic Engineering	Raised Intersection Implementation	CRR (Own funds)	600,000	500,000	500,000
Traffic Engineering	Road Safety Improvements	CRR (Own funds)	500,000	-	-

Department	Project name	Funding	Final budget 2024/25	Final budget 2025/26	Final budget 2026/27
Traffic Engineering	Road Upgrades at School Precincts	CRR (Own funds)	200,000	200,000	-
Traffic Engineering	Specialized Equipment: Roadmarking Machine and Trailer	CRR (Own funds)	1,000,000	-	
Traffic Engineering	Traffic Calming Projects: Implementation	CRR (Own funds)	500,000	500,000	-
Traffic Engineering	Traffic Management Improvement Programme	CRR (Own funds)	1,000,000	1,000,000	1,000,000
Traffic Engineering	Traffic Signal Control: Installation and Upgrading of Traffic Signals and Associated Components	CRR (Own funds)	500,000	500,000	1,700,000
Traffic Engineering	Traffic Signal Management System	CRR (Own funds)	500,000	1,000,000	-
Traffic Engineering	Universal Access Implementation	CRR (Own funds)	200,000	-	300,000
Transport Planning	Adam Tas - Corridor Transport	CRR (Own funds)	1,000,000	2,000,000	-
Transport Planning	Adam Tas - Technopark Link Road	CRR (Own funds)	2,500,000	5,000,000	5,000,000
Transport Planning	Bicycle Lockup Facilities	CRR (Own funds)	250,000	250,000	500,000
Transport Planning	Comprehensive Integrated Transport Plan	CRR (Own funds)	-	344,000	2,000,000
Transport Planning	Comprehensive Integrated Transport Plan	ITP	628,000	656,000	656,000
Transport Planning	Cycle Plan - Design and Implementation	CRR (Own funds)	250,000	750,000	500,000
Transport Planning	Freight Strategy for Stellenbosch and Franschhoek	CRR (Own funds)	500,000	-	-
Transport Planning	Non-Motorised Transport Implementation	CRR (Own funds)	2,000,000	3,000,000	3,000,000
Transport Planning	Non-Motorised Transport Plan	CRR (Own funds)	1,000,000	-	-
Transport Planning	Park and Ride (Transport Interchange)	CRR (Own funds)	700,000	700,000	-
Transport Planning	Pedestrian Streets in Stellenbosch	CRR (Own funds)	1,000,000	-	500,000
Transport Planning	Provision of Bulk Parking Planning and Development	CRR (Own funds)	3,000,000	-	-
Transport Planning	Public Transport Facilities (Taxi Ranks) Adhoc Upgrades	CRR (Own funds)	1,000,000	-	1,000,000
Transport Planning	Public Transport Infrastructure (Public Transport Shelters and Embayments)	CRR (Own funds)	400,000	-	-
Transport Planning	Public Transport Planning - WC024	CRR (Own funds)	1,000,000	1,000,000	1,000,000

Department	Project name	Funding	Final budget 2024/25	Final budget 2025/26	Final budget 2026/27
Transport Planning	Re-design of Bergzicht Public Transport Facility	CRR (Own funds)	1,000,000	500,000	-
Transport Planning	Stellenbosch - Bicycle Network Study	CRR (Own funds)	-	-	500,000
Transport Planning	Technopark Kerb and Channel Upgrade	CRR (Own funds)	500,000	-	-
			449,483,974	**413,130,975**	**465,435,146**

10.8.6 Capital Budget 2024/25 – 2026/27- Directorate: Financial Services

Table 138: Capital Budget 2024/25 – 2026/27- Directorate: Financial Services

Department	Project name	Funding	Final budget 2023/24	Final budget 2024/25	Final budget 2025/26
FINANCIAL SERVICES					
Financial Management Services	Furniture, Tools, and Equipment	CRR (Own funds)	100,000	100,000	100,000
Supply Chain Management	Furniture, Tools, and Equipment	CRR (Own funds)	150,000	150,000	150,000
Revenue and Expenditure	Furniture, Tools, and Equipment	CRR (Own funds)	150,000	150,000	150,000
Financial Management Services	Vehicle Fleet: FMS	CRR (Own funds)	1,000,000	1,000,000	1,000,000
			1,400,000	**1,400,000**	**1,400,000**

10.9 National and Provincial Investment

The following tables depict the National and Provincial allocations to the municipality over the MTREF period. It should be noted that the information is subject to change depending on fiscal constraints and the availability of resources.

The table below sets out the allocations by the national government for the MTREF period for Stellenbosch Municipality.

As indicated in the table below the total National allocation for Stellenbosch amounts to **R293 776** million for the 2024/25 financial year.

Table 139: National and Provincial Investment

National Allocations / Provincial	2024/25	2025/26	2026/27
Stellenbosch Municipality			
Equitable Share	215,604,000	232,617,000	251,231,000
Integrated Urban Development Grant	64,495,000	42,969,000	46,603,000
Integrated National Electrification Programme (Municipal) Grant (Schedule 5)	5,056,000	11,000,000	9,943,000
Energy Efficiency and Demand Side Management Grant	5,000,000	5,000,000	5,000,000
Local Government Financial Management Grant	1,600,000	1,700,000	1,800,000
EPWP Integrated Grant for Municipalities	2,021,000	-	-
Total	**293,776,000**	**293,286,000**	**314,577,000**

The table below sets out the allocations by the provincial government for the MTREF period for Stellenbosch Municipality.

As indicated in the table below the total Provincial allocation for Stellenbosch Municipality amounts to **R52 788** million for the 2024/25 financial year.

Table 140: Provincial allocation to the Stellenbosch Municipality

WCG Departments and funding (R'000)	2024/25	2025/26	2026/27
Department of Local Government			
Community Development Workers Operational Support Grant	38,000	38,000	38,000
Human Settlements			
Informal Settlements Upgrading Partnership Grant: Provinces (BENEFICIARIES)	18,550,000	16,000,000	16,000,000
Title Deeds Restoration Grant	803,000	369,000	-
Human Settlements Development Grant	16,889,000	74,700,000	118,500,000
Environmental Affairs and Development Planning			
Regional Socio-Economic Project/violence through urban upgrading (RSEP/VPUU)	1,500,000	-	-
Provincial Treasury			
Municipal Accreditation and Capacity Building Grant	249,000	249,000	260,000

WCG Departments and funding (R'000)	2024/25	2025/26	2026/27
Transport and Public Works			
Integrated Transport Planning	628,000	656,000	656,000
Financial assistance to municipalities for maintenance and construction of transport infrastructure	380,000	350,000	366,000
Economic Development and Tourism			
Community Library Service Grant	11,333,000	11,359,000	11,868,000
District Municipality			
Cape Winelands District Grant	650,000	-	-
Total	**51,020,000**	**103,721,000**	**147,688,000**

CHAPTER 11:
Organisational Scorecard (5 – years)

The Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) requires that municipalities prepare a Service Delivery and Budget Implementation Plan (SDBIP) as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their strategic planning tool, the Integrated Development Plan (IDP). The SDBIP is a contract between Council, administration, and the community. It gives effect to the IDP and budget of the municipality.

The municipal budget shall give effect to the Strategic Focus Areas as contained in the IDP. The Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) shall contain details on the execution of the budget and information on programmes and projects. Quarterly, half-yearly and annual performance reports must also be submitted to Council as a means to monitor the implementation of the predetermined objectives as contained in the IDP.

The SDBIP is a one–year detailed implementation plan which gives effect to the IDP and Budget of the municipality. It is a contract between the administration, Council and community expressing the goals and objectives set by the Council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis for measuring the performance in service delivery against end-year targets and implementing the budget.

Indicators developed for the Stellenbosch Municipality address the Strategic Focus Areas of the municipality. The municipality utilises the one-year TL SDBIP to ensure that it delivers its service delivery mandate by indicating clear indicators and targets. These indicators also form the basis of the performance plans of the Directors, hence, the Directors are being evaluated on the approved TL SDBIP indicators.

The five necessary components are:

1. Monthly projections of revenue to be collected for each month;
2. Monthly projections of expenditure (operating and capital) and revenue for each vote;
3. Quarterly projections of service delivery targets and performance indicators;
4. Ward information for expenditure and service delivery; and
5. Detailed capital works plan broken down by ward over three years.

11.1 Five-Year Top-Level Service Delivery and Budget Implementation Plan (SDBIP)

The SDBIP gives effect to the Integrated Development Plan (IDP) and is essentially the management and implementation tool setting out the quarterly service delivery targets.

The Top Layer SDBIP include the main service delivery indicators of the municipality. The following table reflects the 5 Year Implementation Plan of the Integrated Development Plan:

11.2 SFA 1 – Valley of Possibility

SFA 1 – Valley of Possibility																			
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	Baseline (2021/22)	5-year target	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Outer years 2027 - 2032	NKPA link	NDP Link	PSO (VIP) link	CWDM link	PDO link	SDG LINK	Delivery Indicator
KPI001	Planning and Economic Development	Submission of the Economic Development Strategy to the MayCo	Number of Economic Development Strategies submitted to the MayCo by 31 May	Programme	All	New KPI	1	n/a	n/a	n/a	n/a	n/a	n/a	NKPA 3	NDP 1	VIP 2	CWDM 1	PDO 1.1	SDG 8	Output
KPI002	Planning and Economic Development	Review the Economic Development Strategy	Number of Economic Development Strategies reviewed by 31 March	Programme	All	New KPI	4	n/a	n/a	1	1	1	n/a	NKPA 3	NDP1	VIP 2	CWDM 1	PDO 1.1	SDG 8	Output
KPI003	Planning and Economic Development	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	Number of job opportunities created through the municipality's local economic development initiatives including capital projects by 30 June	Programme	All	1120	1 100-per annum	1 400	1 100	1 100	1 100	1 100	n/a	NKPA 3	NDP 1	VIP 2	CWDM 1	PDO 1.1	SDG 8	Output
KPI004	Planning and Economic Development	Submission of Land-use applications to the Municipal Planning Tribunal (MPT) within 120 days from the conclusion of	Percentage of Land-use applications submitted to the MPT within 120 days from the conclusion of the administrative	Programme	All	66.66 %	75% of land-use applications submitted to the Municipal MPT within 120 days from the conclusion of the	75%	75%	75%	75%	75%	n/a	NKPA 3	NDP 1	VIP 2	CWDM 1	PDO 2.4	SDG 11	Outcome

SFA 1 – Valley of Possibility																			
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	Baseline (2021/22)	5-year target	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Outer years 2027 - 2032	NKPA link	NDP Link	PSO (VIP) link	CWDM link	PDO link	SDG LINK	Delivery Indicator
		the administrative processing of the application	processing of the application				administrative processing of the application													
KPI005	Planning and Economic Development	Provide training opportunities to entrepreneurs and Small, Medium and Micro Enterprises (SMMEs)	Number of quarterly training opportunities provided to entrepreneurs and SMMEs	Programme	All	11	4 per annum	4	4	4	4	4	n/a	NKPA 3	NDP 1	VIP 2	CWDM 1	PDO 1.2	**SDG 8**	**Output**
KPI006	Planning and Economic Development	Submission of the revised Spatial Development Framework (SDF) to the Council	Number of revised SDFs submitted to the Council by 30 June	Programme	All	1	1 per annum	1	1	n/a	n/a	n/a	n/a	NKPA 3	NDP 1	VIP 2	CWDM 1	PDO2.4	**SDG 11; 15**	**Output**
KPI007	Planning and Economic Development	Submission of the revised Housing Pipeline (document) to the MayCo	Number of revised Housing Pipelines (document) submitted to the MayCo by 31 May	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 3	NDP 1	VIP 2	CWDM 1	PDO4.1	**SDG 11**	**Output**
KPI008	Planning and Economic Development	Submission of the draft Rural Economic Development Strategy to the Municipal	Number of draft Rural Economic Development Strategies submitted to	Key Initiative	All	New KPI	1 per annum	n/a	n/a	n/a	n/a	n/a	n/a	NKPA 3	NDP 1	VIP 2	CWDM 1	PDO 1.1	SDG 8	**Output**

SFA 1 – Valley of Possibility																			
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	Baseline (2021/22)	5-year target	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Outer years 2027 - 2032	NKPA link	NDP Link	PSO (VIP) link	CWDM link	PDO link	SDG LINK	Delivery Indicator
		Manager	the Municipal Manager by 30 June																	

11.3 SFA 2 – Green and Sustainable Valley

SFA 2 – Green and Sustainable Valley																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
KPI009	Infrastructure Services	Construction of a new intake substation in Dwarsriver Valley	Number of new intake substations constructed by 30 June	Project	4	New KPI	1 Per annum	n/a	n/a	n/a	1	N/A	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 4.1	**SDG9**	**Output**
KPI010	Infrastructure Services	Installation of the SCADA Master Station	Number of the SCADA Master Stations installed by 30 June	Project	All	New KPI	1 Per annum	n/a	1	n/a	n/a	n/a	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 4.1	**SDG 9**	**Output**
KPI011	Infrastructure Services	Construction of a new landfill cell at the Stellenbosch Landfill Facility	Number of new landfill cells constructed at the Stellenbosch Landfill Facility by 30 June	Project	All	New KPI	1 Per annum	n/a	1	n/a	n/a	n/a	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 4.1	**SDG 9**	**Output**
KPI012	Community and Protection Services	Establishment of a Friends Group for the nature reserves and areas	Number of Friends Groups for the nature reserves and areas established by 30 June	Key Initiative	All	New KPI	n/a	n/a	n/a	n/a	n/a	n/a	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 2.4	**SDG 15**	**Output**
KPI013	Community and Protection Services	Submission of a revised Friends Group Memorandum of Understanding (MOU) to the Municipal Manager	Number of revised Friends Group MOUs submitted to the Municipal Manager by 30 June	Programme	All	New KPI	1 per annum	n/a	n/a	1	n/a	1	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 42.4	**SDG 11**	**Output**

SFA 2 – Green and Sustainable Valley																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
KPI014	Planning and Economic Development	Process building plan applications of <500sqm within 30 days after the date of receipt	Percentage of building plan applications of <500sqm processed within 30 days after the date of receipt	Programme	All	62,35%	60% per annum	70%	60%	60%	60%	60%	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 4.1	**SDG11**	**Output**
KPI015	Infrastructure Services	Submission of a Draft Organic Waste Plan to the Municipal Manager	Number of Draft Organic Waste Plans submitted to the Municipal Manager by 30 June	Key Initiative	All	New KPI	1 per annum	n/a	n/a	n/a	n/a	1	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 2.4	**SDG 15**	**Output**
KPI016	Infrastructure Services	Reduce organic waste	Percentage of organic waste reduced by 30 June	Programme	All	42%	20% per annum	20%	20%	20%	20%	20%	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 2.4	**SDG 15**	**Output**
KPI017	Infrastructure Services	Submission of the Fourth Generation Integrated Waste Management (IWMP) Plan to the MayCo	Number of Fourth Generation IWM Plan submitted to the MayCo by 30 June	Programme	All	New KPI	1 per annum	n/a	n/a	n/a	1	n/a	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 2.7	**SDG 15**	**Output**

SFA 2 – Green and Sustainable Valley																			
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	Baseline (2021/22)	5-year target	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Outer years 2027 - 2032	NKPA link	NDP link	PSO link	CWDM link	PDO link	SDG link	Delivery Indicator
KPI018	Infrastructure Services	Submission of a Waste Reclaimers Strategy to the Municipal Manager	Number of Waste Reclaimers Strategies submitted to the Municipal Manager by 30 June	Key Initiative	All	New KPI	1 per annum	n/a	n/a	1	n/a	n/a	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 4.1	**SDG 15**	**Output**
KPI019	Infrastructure Services	Submission of a Service Level Charter to the Municipal Manager	Number of Service Level Charters submitted to the Municipal Manager by 30 June	Key Initiative	All	New KPI	1 per annum	n/a	1	n/a	n/a	n/a	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 4.1	**SDG 15**	**Output**
KPI020	Infrastructure Services	Conduct an external audit of the Stellenbosch Municipal Waste Disposal Facilities	Number of external audits of the Stellenbosch Municipal Waste Disposal Facilities conducted by 30 June	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 2.1	**SDG 15**	**Output**
KPI021	Infrastructure Services	Implementation of identified waste minimisation projects	Number of identified waste minimisation projects implemented by 30 June	Programme	All	2	2 per annum	2	2	2	2	2	n/a	NKPA 8	NDP 2	VIP 2	CWDM 1	PDO 2.1	**SDG 15**	**Output**
KP022	Infrastructure Services	Wastewater quality measured ito the Department of Water and	Percentage of wastewater quality compliance as per the	Programme	All	51,75%	70% per annum	70%	70%	70%	70%	70%	n/a	NKPA 6	NDP 2	VIP 2	CWDM 2	PDO 4.4	**SDG 6**	**Outcome**

SFA 2 – Green and Sustainable Valley																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
		Sanitation's License Conditions for physical and micro parameters	analysis certificate, measured quarterly																	
KPI023	Community and Protection Services	Submission of the revised Facility Management Plan to MayCo	Number of revised Facility Management Plans submitted to MayCo by 31 May	Programme	All	1	1 per annum	n/a	n/a	n/a	n/a	n/a	n/a	NKPA 9	NDP 8	VIP 5	CWDM 1	PDO 1.1	**SDG 9**	**Output**

11.4 SFA 3 – Safe Valley

SFA 3 – Safe Valley																			
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	Baseline (2021/22)	5-year target	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Outer years 2027 - 2032	NKPA link	NDP link	PSO link	CWDM link	PDO link	SDG link	Delivery Indicator
KPI024	Community and Protection Services	Submission of the revised Disaster Management Plan to the Municipal Manager	Number of revised Disaster Management Plans submitted to the Municipal Manager by 31 March	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 9	NDP 8	VIP 5	CWDM 2	PDO 3.1	**SDG 13**	**Output**
KPI025	Community and Protection Services	Submission of the revised Safety and Security Strategy to the Municipal Manager	Number of revised Safety and Security Strategies submitted to the Municipal Manager by 30 April	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 7	NDP 6	VIP 5	CWDM 2	PDO 3.2	**SDG 16**	**Output**
KPI026	Community and Protection Services	Submission of the revised Traffic Management Plan to the Municipal Manager	Number of revised Traffic Management Plans submitted to the Municipal Manager by 31 March	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 7	NDP 6	VIP 5	CWDM 2	PDO 3.2	**SDG 16**	**Output**

11.5 SFA 4 – Dignified Living

SFA 4 – Dignified Living																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
KPI027	Infrastructure Services	Installation of new standpipes	Number of new standpipes installed by 30 June	Programme	All	New KPI	50 new standpipes installed by 30 June	50	n/a	n/a	n/a	n/a	n/a	NKPA 8	NDP 2	VIP 5	CWDM 2	PDO 4.4	**SDG 9**	**Output**
KPI028	Infrastructure Services	Provision of waterborne toilet facilities in informal settlements as identified by the Department: Integrated Human Settlements	Number of waterborne toilet facilities provided in Informal settlements as identified by the Department: Integrated Human Settlements by 30 June	Programme	All	0	50 per annum	50	20	25	30	50	n/a	NKPA 2	NDP 2	VIP 5	CWDM 2	PDO 4.4	**SDG 9**	**Output**
KPI029	Infrastructure Services	Limit unaccounted electricity to less than 9% annually {(Number of Electricity Units Purchased and / or Generated - Number of Electricity Units Sold (incl. Free basic electricity)) / Number of Electricity Units	Percentage of average electricity losses, measured by 30 June	Programme	All	9,60%	<9% per annum	<9%	<9%	<9%	<9%	<9%	n/a	NKPA 9	NDP 8	VIP 5	CWDM 3	PDO 4.4	**SDG 12**	**Outcome**

SFA 4 – Dignified Living																			
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	Baseline (2021/22)	5-year target	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Outer years 2027 - 2032	NKPA link	NDP link	PSO link	CWDM link	PDO link	SDG link	Delivery Indicator
		Purchased and/or Generated) x 100}																		
KPI030	Infrastructure Services	Water quality measured quarterly ito the SANS 241 physical and micro parameters	Percentage of water quality level as per the analysis certificate, measured quarterly	Programme	All	95%	90% per annum	90%	90%	90%	90%	90%	n/a	NKPA 2	NDP 2	VIP 2	CWDM 1	PDO 4.4	**SDG 7**	**Outcome**
KPI031	Infrastructure Services	Limit unaccounted water to less than 25%	Percentage of average unaccounted water, measured by 30 June	Programme	All	18,70%	<25% per annum	<25%	<25%	<25%	<25%	<25%	n/a	NKPA 3	NDP 3	VIP 5	CWDM 2	PDO 4.5	**SDG 7**	**Outcome**
KPI032	Financial Services	Registered indigent formal households with access to free basic water (NKPI Proxy - MSA, Reg. S10(a), (b)	Percentage of registered indigent formal households with access to free basic water, measured quarterly	Programme	All	100%	100% per annum	100%	100%	100%	100%	100%	n/a	NKPA 6	NDP 2	VIP 5	CWDM 2	PDO 4.4	**SDG 7**	**Outcome**

SFA 4 – Dignified Living																		
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	Baseline (2021/22)	5-year target	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Outer years 2027 - 2032	NKPA link	NDP link	PSO link	CWDM link	PDO link	SDG link	Delivery Indicator
KPI033	Financial Services	Registered indigent formal households with access to free basic electricity provided by the municipality (NKPI Proxy - MSA, Reg. S10(a), (b)	Percentage of registered indigent formal households with access to free basic electricity provided by the municipality, measured quarterly	Programme	All	100%	100% per annum	100%	100%	100%	100%	100%	n/a	NKPA 6	NDP 2	VIP 5	CWDM 3	PDO 4.4	SDG 7	Outcome
KPI034	Financial Services	Registered indigent formal households with access to free basic refuse removal (NKPI Proxy - MSA, Reg. S10(a), (b)	Percentage of registered indigent formal households with access to free basic refuse removal, measured quarterly	Programme	All	100%	100% per annum	100%	100%	100%	100%	100%	n/a	NKPA 7	NDP 3	VIP 5	CWDM 3	PDO 4.4	SDG 7	Outcome
KPI035	Financial Services	Registered indigent formal households with access to free basic sanitation (NKPI Proxy - MSA, Reg. S10(a), (b)	Percentage of registered indigent formal households with access to free basic sanitation, measured quarterly	Programme	All	100%	100% per annum	100%	100%	100%	100%	100%	n/a	NKPA 8	NDP 4	VIP 5	CWDM 3	PDO 4.4	SDG 7	Outcome

SFA 4 – Dignified Living																			
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	Baseline (2021/22)	5-year target	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Outer years 2027 - 2032	NKPA link	NDP link	PSO link	CWDM link	PDO link	SDG link	Delivery Indicator
KPI036	Financial Services	Formal households with access to water (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to water, measured quarterly	Programme	All	26 825	27 000 per annum	26 000	27 000	27 000	27 000	27 000	n/a	NKPA 8	NDP 4	VIP 5	CWDM 3	PDO 4.4	**SDG 7**	**Outcome**
KPI037	Financial Services	Formal households with access to electricity (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to electricity, measured quarterly	Programme	All	26 825	27 000 per annum	26 000	27 000	27 000	27 000	27 000	n/a	NKPA 8	NDP 4	VIP 5	CWDM 3	PDO 4.4	**SDG 7**	**Outcome**
KPI038	Financial Services	Formal households with access to refuse removal (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to refuse removal, measured quarterly	Programme	All	26 825	27 000 per annum	26 000	27 000	27 000	27 000	27 000	n/a	NKPA 8	NDP 4	VIP 5	CWDM 3	PDO 4.4	**SDG 7**	**Outcome**
KPI039	Financial Services	Formal households with access to sanitation (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to sanitation, measured quarterly	Programme	All	26 825	27 000 per annum	26 000	27 000	27 000	27 000	27 000	n/a	NKPA 8	NDP 4	VIP 5	CWDM 3	PDO 4.4	**SDG 7**	**Outcome**

11.6 SFA 5 – Good Governance and Compliance

SFA 5 – Good Governance and Compliance																			
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	Baseline (2021/22)	5-year target	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Outer years 2027 - 2032	NKPA link	NDP link	PSO link	CWDM link	PDO link	SDG link	Delivery Indicator
KPI040	Financial Services	Actual expenditure of the approved Capital Budget for the municipality by 30 June (NKPI - MSA, Reg. S10(c))	Percentage of the approved Capital Budget for the municipality actually spent by 30 June	Programme	All	84,29%	90% per annum	90%	90%	90%	90%	90%	n/a	NKPA 9	NDP 8	VIP 5	CWDM 3	PDO 5.9	**SDG 9**	**Input**
KPI041	Planning and Economic Development	Submission of the revised Integrated Zoning Scheme to the MayCo	Number of revised Integrated Zoning Schemes submitted to the MayCo by 30 June	Key Initiative	All	New KPI	1 per annum	1	n/a	n/a	n/a	n/a	n/a	NKPA 11	NDP 4	VIP 5	CWDM 1	PDO 1.3	**SDG15**	**Output**
KPI042	Financial Services	Financial viability measured in terms of the available cash to cover fixed operating expenditure (NKPI Proxy - MSA, Reg. S10(g)(iii))	Cost coverage as at 30 June annually [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation)	Programme	All	3	4 per annum	4	4	4	4	4	n/a	NKPA 9	NDP 8	VIP 5	CWDM 3	PDO 5.8	**SDG 16**	**Input**
KPI043	Financial Services	Achieve an average payment percentage of 96% by 30 June	(Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance -	Programme	All	96%	96% per annum	96%	96%	96%	96%	96%	n/a	NKPA 10	NDP 9	VIP 5	CWDM 3	PDO 5.9	**SDG 16**	**Input**

SFA 5 – Good Governance and Compliance																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
		(Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100	Bad Debts Written Off) / Billed Revenue x 100																
KPI044	Office of the Municipal Manager	Employment equity appointments made within the financial year in the three highest levels of management	Percentage of employment equity appointments made within the financial year in the three highest levels of management, measured by 30 June	Programme	All	33,30%	50% per annum	50%	50%	50%	50%	50%	n/a	NKPA 9	NDP 8	VIP 5	CWDM 3	PDO 5.6	**SDG 16**	**Output**
KPI045	Corporate Services	The percentage of the payroll budget spent on implementing the Municipal Workplace Skills Plan (NKPI Proxy-MSA, Reg. S10(f))	Percentage of the municipality's payroll budget actually spent on implementing its Workplace Skills Plan ((Total Actual Training Expenditure / Total Annual payroll Budget) x 100), measured by 30 June	Programme	All	0.43%	0.20% per annum	0.20%	0.20%	0.20%	0.20%	0.20%	n/a	NKPA 10	NDP 9	VIP 5	CWDM 3	PDO 5.7	**SDG 16**	**Input**

SFA 5 – Good Governance and Compliance																			
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	Baseline (2021/22)	5-year target	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Outer years 2027 - 2032	NKPA link	NDP link	PSO link	CWDM link	PDO link	SDG link	Delivery Indicator
KPI046	Financial Services	Financial viability measured in terms of the municipality's ability to meet its service debt obligations (NKPI Proxy - MSA, Reg. S10(g)(i))	Debt coverage ratio ((Total operating revenue - operating grants received) / (Debt service payments due within the year)) measured by 30 June	Programme	All	17,55%	15% per annum	15%	15%	15%	15%	15%	n/a	NKPA 5	NDP 8	VIP 5	CWDM 3	PDO 5.6	**SDG 16**	**Input**
KPI047	Financial Services	Financial viability measured in terms of the outstanding service debtors (NKPI Proxy - MSA, Reg. S10(g)(ii))	Service debtors to revenue ratio – (Total outstanding service debtors / revenue received for services) measured by 30 June	Programme	All	15,56%	27% per annum	27%	27%	27%	27%	27%	n/a	NKPA 5	NDP 9	VIP 5	CWDM 3	PDO 5.7	**SDG 16**	**Input**
KPI048	Office of the Municipal Manager	Submission of the revised Risk-Based Audit Plan (RBAP) to the Audit and Performance Audit Committee (APAC)	Number of revised RBAPs submitted to the APAC by 30 June	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 5	NDP 8	VIP 5	CWDM 3	PDO 5.5	**SDG 16**	**Output**
KPI049	Office of the Municipal Manager	Submission of the Auditor General of South Africa (AGSA) Audit Action Plan (AAP) to the APAC	Number of AGSA Audit Action Plans submitted to the APAC by 31 March	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA5	NDP 8	VIP 5	CWDM 3	PDO 5.5	**SDG 16**	**Output**

SFA 5 – Good Governance and Compliance																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
KPI050	Office of the Municipal Manager	Submission of the revised Strategic Risk Register (SRR) to the Risk Management Committee	Number of revised SRRs submitted to the Risk Management Committee by 30 June	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 5	NDP 9	VIP 5	CWDM 3	PDO 5.6	**SDG 16**	**Output**
KPI051	Corporate Services	Submission of the revised Information and Communication Technology (ICT) Backup Disaster Recovery Plan to the ICT Steering Committee	Number of revised ICT Backup Disaster Recovery Plans submitted to the ICT Steering Committee by 31 March	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 5	NDP 8	VIP 5	CWDM 3	PDO 5.1	**SDG 16**	**Output**
KPI052	Corporate Services	Submission of the revised Strategic ICT Plan to the ICT Steering Committee	Number of revised Strategic ICT Plans submitted to the ICT Steering Committee by 31 March	Programme	All	1	1 per annum	1	1	1	1	1	1	NKPA 5	NDP 9	VIP 5	CWDM 3	PDO 5.2	**SDG 16**	**Output**
KPI053	Office of the Municipal Manager	Submission of the draft Integrated Development Plan (IDP) to the Council	Number of draft IDPs submitted to the Council by 31 March	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA 5	NDP 4	VIP 5	CWDM 3	PDO 5.4	**SDG 16**	**Output**
KPI054	Office of the Municipal Manager	Submission of the IDP / Budget / SDF time schedule (process plan) to the Council	Number of IDP / Budget / SDF time schedules (process plan) submitted to the Council by 31 August	Programme	All	1	1 per annum	1	1	1	1	1	1	NKPA 5	NDP 4	VIP 5	CWDM 3	PDO 5.4	**SDG 16**	**Output**

SFA 5 – Good Governance and Compliance																			
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	Baseline (2021/22)	5-year target	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Outer years 2027 - 2032	NKPA link	NDP link	PSO link	CWDM link	PDO link	SDG link	Delivery Indicator
KPI055	Infrastructure Services	Submission of the revised Wastewater Master Plan to the Municipal Manager	Number of revised Wastewater Master Plans submitted to the Municipal Manager by 30 June	Programme	All	New KPI	1 per annum	1	1	1	1	1	1	NKPA 5	NDP 4	VIP 5	CWDM 3	PDO 5.4	**SDG 16**	**Output**
KPI056	Infrastructure Services	Submission of the revised Electrical Master Plan to the Council	Number of revised Electrical Master Plans submitted to the Council by 30 June	Programme	All	New KPI	1 per annum	n/a	1	1	1	1	1	NKPA 5	NDP 8	VIP 5	CWDM 3	PDO 4.4	**SDG 16**	**Output**
KPI057	Corporate Services	Submission of the draft Smart City Framework to the Municipal Manager	Number of draft Smart City Frameworks submitted to the Municipal Manager by 31 May	Key Initiative	All	1	1 per annum	n/a	n/a	1	n/a	n/a	n/a	NKPA 5	NDP 4	VIP 5	CWDM 3	PDO 5.4	**SDG 16**	**Output**
KPI058	Corporate Services	Submission of an Integrated Property Maintenance Plan to the Municipal Manager	Number of Integrated Property Maintenance Plans submitted to the Municipal Manager by 30 June	Key Initiative	All	New KPI	1 per annum	1	n/a	n/a	n/a	n/a	n/a	NKPA 5	NDP 4	VIP 5	CWDM 3	PDO 5.4	**SDG 16**	**Output**
KPI059	Office of the Municipal Manager	Submission of the revised Communication Policy to the MayCo	Number of revised Communication Policies submitted to the MayCo by 31 May	Key Initiative	All	New KPI	1 per annum	1	1	1	1	1	n/a	NKPA5	NDP 4	VIP 5	CWDM 3	PDO 5.4	**SDG 16; 17**	**Output**

SFA 5 – Good Governance and Compliance																			
IDP Ref No	**Directorate**	**Indicator (Activity / Project / Programme / Key Initiative)**	**Unit of Measurement**	**Indicator Type**	**Wards**	**Baseline (2021/22)**	**5-year target**	**Target 2022/23**	**Target 2023/24**	**Target 2024/25**	**Target 2025/26**	**Target 2026/27**	**Outer years 2027 - 2032**	**NKPA link**	**NDP link**	**PSO link**	**CWDM link**	**PDO link**	**SDG link**	**Delivery Indicator**
KPI060	Infrastructure	Submission of the updated Comprehensive Integrated Transport Plan (CITP) 2023 - 2028 to the MayCo	Number of updated CITPs 2023 - 2028 submitted to the MayCo by 30 June	Programme	All	1	1 per annum	1	1	1	1	1	n/a	NKPA5	NDP 4	VIP 5	CWDM 3	PDO 5.4	**SDG 9; 16**	**Output**
KPI062	Planning and Economic Development	Submission of the draft revised Integrated Zoning Scheme to the MayCo	Number of draft revised Integrated Zoning Schemes submitted to the MayCo by 30 June	Programme	All	1	1 per annum	n/a	1	n/a	1	n/a	n/a	NKPA 11	NDP 4	VIP 5	CWDM 1	PDO 1.3	**SDG15**	**Output**

Note: The Five-year Municipal Scorecard will be updated in accordance with the approved Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP). The TL SDBIP must be approved by the Executive Mayor within 28 days after the adoption of the Municipal Budget, to be tabled in the Council during May.

CHAPTER 12:
Implementation, Monitoring and Review (1 – year)

The Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) requires that municipalities prepare a Service Delivery and Budget Implementation Plan (SDBIP) as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their strategic planning tool, the Integrated Development Plan (IDP). The SDBIP is a contract between Council, administration, and the community. It gives effect to the IDP and budget of the municipality.

The municipal budget shall give effect to the Strategic Focus Areas as contained in the IDP. The Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) shall contain details on the execution of the budget and information on programmes and projects. Quarterly, half-yearly and annual performance reports must also be submitted to the Council as a means to monitor the implementation of the predetermined objectives as contained in the IDP.

The SDBIP is a one–year detailed implementation plan which gives effect to the IDP and Budget of the municipality. It is a contract between the administration, Council and community expressing the goals and objectives set by the Council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis of measuring the performance in service delivery against end year targets and implementing budget.

Indicators developed for the Stellenbosch Municipality addresses the Strategic Focus Areas of the municipality. The municipality utilises the one-year TL SDBIP to ensure that it delivers of its service delivery mandate by indicating clear indicators and targets. These indicators also form the basis of the performance plans of the Directors, hence, the Directors are being evaluated on the approved TL SDBIP indicators.

The **five** necessary components are:

- Monthly projections of revenue to be collected for each month;
- Monthly projections of expenditure (operating and capital) and revenue for each vote;
- Quarterly projections of service delivery targets and performance indicators;
- Ward information for expenditure and service delivery; and
- Detailed capital works plan broken down by ward over three years.

***Note**: This chapter, the one-year Municipal Scorecard, will be updated in accordance with the approved Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) 2024/25 during June 2024 and, therefore, **is subject to change**. The TL SDBIP 2024/25 must be approved by the Executive Mayor within 28 days after the adoption of the Municipal Budget to be tabled in the Council in May 2024.*

12.1 SFA 1 – Valley of Possibility

SFA 1 – Valley of Possibility													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result (2022/23)	Annual Target 2024/25	TOP LAYER: Service Delivery and Budget Implementation Plan (2024/25)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI002	Planning and Economic Development	Review the Economic Development Strategy	Number of Economic Development Strategies reviewed by 31 March	Programme	All	1 per annum	New KPI	1 Economic Development Strategy reviewed by 31 March	n/a	n/a	1	n/a	Output
KPI003	Planning and Economic Development	The number of jobs created through the municipality's local economic development initiatives including capital projects (NKPI Proxy - MSA, Reg. S10(d))	Number of job opportunities created through the municipality's local economic development initiatives including capital projects by 30 June	Programme	ALL	1 100 per annum	1 449	1 100 job opportunities created through the municipality's local economic development initiatives including capital projects by 30 June	330 (330)	660 (660)	990 (990)	1 100 (1 100)	Output
KPI004	Planning and Economic Development	Submission of Land-use applications to the Municipal Planning Tribunal (MPT) within 120 days from the conclusion of the administrative processing of the application	Percentage of Land-use applications submitted to the MPT within 120 days from the conclusion of the administrative processing of the application	Programme	ALL	75% per annum	100%	75% of land-use applications submitted to the MPT within 120 days from the conclusion of the administrative processing of the application	75%	75%	75%	75%	Output
KPI005	Planning and Economic Development	Provide training opportunities to entrepreneurs and Small, Medium and Micro Enterprises (SMMEs)	Number of quarterly training opportunities provided to entrepreneurs and SMMEs	Programme	All	4 per annum	22	4 quarterly training opportunities provided to entrepreneurs and SMMEs	1 (1)	1 (2)	1 (3)	1 (4)	Output
KPI007	Planning and Economic Development	Submission of the revised Housing Pipeline (document) to the MayCo	Number of revised Housing Pipelines (document) submitted to the MayCo by 31 May	Programme	ALL	1 per annum	1	1 revised Housing Pipeline (document) submitted to the MayCo by 31 May	n/a	n/a	n/a	1	Output

12.2 SFA 2 – Green and Sustainable Valley

SFA 2 – Green and Sustainable Valley													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result (2022/23)	Annual Target 2024/25	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2024/25)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI013	Community and Protection Services	Submission of a revised Friends Group Memorandum of Understanding (MOU) to the Municipal Manager	Number of revised Friends Group MOUs submitted to the Municipal Manager by 30 June	Programme	All	1 per annum	New KPI	1 revised Friends Group MOU submitted to the Municipal Manager by 30 June	n/a	n/a	n/a	1	Output
KPI014	Planning and Economic Development	Process building plan applications of <500sqm within 30 days after the date of receipt	Percentage of building plan applications of <500sqm processed within 30 days after the date of receipt	Programme	All	60% per annum	42.91%	60% of building plan applications of <500sqm processed within 30 days after the date of receipt	60%	60%	60%	60%	Outcome
KPI016	Infrastructure Services	Reduce organic waste	Percentage of organic waste reduced by 30 June	Programme	All	20% per annum	51.30%	20% of organic waste reduced by 30 June	n/a	n/a	n/a	20%	Output
KPI018	Infrastructure Services	Submission of a Waste Reclaimers Strategy to the Municipal Manager	Number of Waste Reclaimers Strategies submitted to the Municipal Manager by 30 June	Key Initiative	All	1 per annum	New KPI	1 Waste Reclaimers Strategy submitted to the Municipal Manager by 30 June	n/a	n/a	n/a	1	Output
KPI020	Infrastructure Services	Conduct an external audit of the Stellenbosch Municipal Waste Disposal Facilities	Number of external audits of the Stellenbosch Municipal Waste Disposal Facilities conducted by 30 June	Programme	All	1 per annum	1	1 external audit of the Stellenbosch Municipal Waste Disposal Facilities conducted by 30 June	n/a	n/a	n/a	1	Output
KPI021	Infrastructure Services	Implementation of identified waste minimisation projects	Number of identified waste minimisation projects implemented by 30 June	Programme	All	2 per annum	2	2 identified waste minimisation projects implemented by 30 June	n/a	n/a	1 (1)	1 (2)	Output

SFA 2 – Green and Sustainable Valley													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result (2022/23)	Annual Target 2024/25	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2024/25)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI022	Infrastructure Services	Wastewater quality measured ito the Department of Water and Sanitation's License Conditions for physical and micro parameters	Percentage of wastewater quality compliance as per the analysis certificate, measured quarterly	Programme	All	70% per annum	46.04%	70% of wastewater quality compliance as per the analysis certificate, measured quarterly	70%	70%	70%	70%	Outcome

12.3 SFA 3 – Safe Valley

SFA 3 – Safe Valley													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result 2022/23	Annual Target 2024/24	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2024/25)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI024	Community and Protection Services	Submission of the revised Disaster Management Plan to the Municipal Manager	Number of revised Disaster Management Plans submitted to the Municipal Manager by 31 March	Programme	All	1 per annum	1	1 revised Disaster Management Plan submitted to the Municipal Manager by 31 March	n/a	n/a	1	n/a	Output
KPI025	Community and Protection Services	Submission of the revised Safety and Security Strategy to the Municipal Manager	Number of revised Safety and Security Strategies submitted to the Municipal Manager by 30 April	Programme	All	1 per annum	1	1 revised Safety and Security Strategy submitted to the Municipal Manager by 30 April	n/a	n/a	n/a	1	Output
KPI026	Community and Protection Services	Submission of the revised Traffic Management Plan to the Municipal Manager	Number of revised Traffic Management Plans submitted to the Municipal Manager by 31 March	Programme	All	1 per annum	1	1 revised Traffic Management Plan submitted to the Municipal Manager by 31 March	n/a	n/a	1	n/a	Output

12.4 SFA 4 – Dignified Living

SFA 4 – Dignified Living													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result (2022/23)	Annual Target 2024/25	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2024/25)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI028	Infrastructure Services	Provision of waterborne toilet facilities in informal settlements as identified by the Department: Integrated Human Settlements	Number of waterborne toilet facilities provided in Informal settlements as identified by the Department: Integrated Human Settlements by 30 June	Programme	All	20 per annum	56	20 waterborne toilet facilities provided in Informal settlements as identified by the Department: Integrated Human Settlements by 30 June	n/a	n/a	n/a	25	Output
KPI029	Infrastructure Services	Limit unaccounted electricity to less than 9% annually {(Number of Electricity Units Purchased and / or Generated - Number of Electricity Units Sold (incl. Free basic electricity)) / Number of Electricity Units Purchased and/or Generated) x 100}	Percentage of average electricity losses, measured by 30 June	Programme	All	<9% per annum	4.24%	<9% of average electricity losses, measured by 30 June	n/a	n/a	n/a	<9%	Outcome
KPI030	Infrastructure Services	Water quality measured quarterly ito the SANS 241 physical and micro parameters	Percentage of water quality level as per the analysis certificate, measured quarterly	Programme	All	90% per annum	94.81%	90% of water quality level as per the analysis certificate, measured quarterly	90%	90%	90%	90%	Outcome
KPI031	Infrastructure Services	Limit unaccounted water to less than 25%	Percentage of average unaccounted water, measured by 30 June	Programme	All	<25% per annum	27.42%	<25% of average unaccounted water, measured by 30 June	n/a	n/a	n/a	<25%	Outcome
KPI032	Financial Services	Registered indigent formal households with access to free basic water (NKPI Proxy - MSA, Reg. S10(a), (b)	Percentage of registered indigent formal households with access to free basic water, measured quarterly	Programme	All	100% per annum	100%	100% of registered indigent formal households with access to free basic water, measured quarterly	100%	100%	100%	100%	Outcome

SFA 4 – Dignified Living												
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result (2022/23)	Annual Target 2024/25	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2024/25)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI033	Financial Services	Registered indigent formal households with access to free basic electricity provided by the municipality (NKPI Proxy - MSA, Reg. S10(a), (b)	Percentage of registered indigent formal households with access to free basic electricity provided by the municipality, measured quarterly	Programme	All	100% per annum	100%	100% of registered indigent formal households with access to free basic electricity provided by the municipality, measured quarterly	100%	100%	100%	100%	Outcome
KPI034	Financial Services	Registered indigent formal households with access to free basic refuse removal (NKPI Proxy - MSA, Reg. S10(a), (b)	Percentage of registered indigent formal households with access to free basic refuse removal, measured quarterly	Programme	All	100% per annum	100%	100% of registered indigent formal households with access to free basic refuse removal, measured quarterly	100%	100%	100%	100%	Outcome
KPI035	Financial Services	Registered indigent formal households with access to free basic sanitation (NKPI Proxy - MSA, Reg. S10(a), (b)	Percentage of registered indigent formal households with access to free basic sanitation, measured quarterly	Programme	All	100% per annum	100%	100% of registered indigent formal households with access to free basic sanitation, measured quarterly	100%	100%	100%	100%	Outcome
KPI036	Financial Services	Formal households with access to water (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to water, measured quarterly	Programme	All	27 000 per annum	26 895	27 000 formal households with access to water, measured quarterly	27 000 (27 000)	27 000 (27 000)	27 000 (27 000)	27 000 (27 000)	Outcome
KPI037	Financial Services	Formal households with access to electricity (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to electricity, measured quarterly	Programme	All	27 000 per annum	26 895	27 000 formal households with access to electricity, measured quarterly	27 000 (27 000)	27 000 (27 000)	27 000 (27 000)	27 000 (27 000)	Outcome
KPI038	Financial Services	Formal households with access to refuse removal (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to refuse removal, measured quarterly	Programme	All	27 000 per annum	26 895	27 000 formal households with access to refuse removal, measured quarterly	27 000 (27 000)	27 000 (27 000)	27 000 (27 000)	27 000 (27 000)	Outcome

SFA 4 – Dignified Living													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result (2022/23)	Annual Target 2024/25	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2024/25)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI039	Financial Services	Formal households with access to sanitation (NKPI Proxy - MSA, Reg. S10(a))	Number of formal households with access to sanitation, measured quarterly	Programme	All	27 000 per annum	26 895	27 000 formal households with access to sanitation, measured quarterly	27 000 (27 000)	27 000 (27 000)	27 000 (27 000)	27 000 (27 000)	Outcome

12.5 SFA 5 – Good Governance and Compliance

SFA 5 – Good Governance and Compliance													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result 2022/23)	Annual Target 2024/25	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2024/25)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI040	Financial Services	Actual expenditure of the approved Capital Budget for the municipality by 30 June (NKPI - MSA, Reg. S10(c))	Percentage of the approved Capital Budget for the municipality actually spent by 30 June	Programme	All	90% per annum	84.79%	90% of the approved Capital Budget for the municipality actually spent by 30 June	10%	30%	60%	90%	Input
KPI042	Financial Services	Financial viability measured in terms of the available cash to cover fixed operating expenditure (NKPI Proxy - MSA, Reg. S10(g)(iii))	Cost coverage as at 30 June annually [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation)	Programme	All	2 per annum	4.04	2	n/a	n/a	n/a	2 (months)	Input
KPI043	Financial Services	Achieve an average payment percentage of 96% by 30 June (Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100	(Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100	Programme	All	96% per annum	95.06%	96%	n/a	n/a	n/a	96%	Input
KPI044	Office of the Municipal Manager	Employment equity appointments made within the financial year in the three highest levels of management	Percentage of employment equity appointments made within the financial year in the three highest levels of management, measured by 30 June	Programme	All	50% per annum	37.50%	50% of employment equity appointments made within the financial year in the three highest levels of management, measured by 30 June	n/a	n/a	n/a	50%	Output

SFA 5 – Good Governance and Compliance													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result 2022/23)	Annual Target 2024/25	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2024/25)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI045	Corporate Services	The percentage of the payroll budget spent on implementing the Municipal Workplace Skills Plan (NKPI Proxy- MSA, Reg. S10(f))	Percentage of the municipality's payroll budget actually spent on implementing its Workplace Skills Plan ((Total Actual Training Expenditure / Total Annual payroll Budget) x 100), measured by 30 June	Programme	All	0.20% per annum	0.89%	0.20% of the municipality's payroll budget actually spent on implementing its Workplace Skills Plan ((Total Actual Training Expenditure / Total Annual payroll Budget) x 100), measured by 30 June	n/a	n/a	n/a	0.20%	Input
KPI046	Financial Services	Financial viability measured in terms of the municipality's ability to meet its service debt obligations (NKPI Proxy - MSA, Reg. S10(g)(i))	Debt coverage ratio ((Total operating revenue - operating grants received) / (Debt service payments due within the year)) measured by 30 June	Programme	All	15% per annum	33.22%	15%	n/a	n/a	n/a	15%	Input
KPI047	Financial Services	Financial viability measured in terms of the outstanding service debtors (NKPI Proxy - MSA, Reg. S10(g)(ii))	Service debtors to revenue ratio – (Total outstanding service debtors / revenue received for services) measured by 30 June	Programme	All	27% per annum	30%	27%	n/a	n/a	n/a	27%	Input
KPI048	Office of the Municipal Manager	Submission of the revised Risk-Based Audit Plan (RBAP) to the Audit and Performance Audit Committee (APAC)	Number of revised RBAPs submitted to the APAC by 30 June	Programme	All	1 per annum	1	1 revised RBAP submitted to the APAC by 30 June	n/a	n/a	n/a	1	Output
KPI049	Office of the Municipal Manager	Submission of the Auditor General of South Africa (AGSA) Audit Action Plan (AAP) to the APAC	Number of AGSA Audit Action Plans submitted to the APAC by 31 March	Programme	All	1 per annum	1	1 AGSA Audit Action Plan submitted to the APAC by 31 March	n/a	n/a	1	n/a	Output
KPI050	Office of the Municipal Manager	Submission of the revised Strategic Risk Register (SRR) to the Risk Management Committee	Number of revised SRRs submitted to the Risk Management Committee by 30 June	Programme	All	1 per annum	1	1 revised SRR submitted to the Risk Management Committee by 30 June	n/a	n/a	n/a	1	Output

SFA 5 – Good Governance and Compliance													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result 2022/23)	Annual Target 2024/25	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2024/25)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI051	Corporate Services	Submission of the revised Information and Communication Technology (ICT) Backup Disaster Recovery Plan to the ICT Steering Committee	Number of revised ICT Backup Disaster Recovery Plans submitted to the ICT Steering Committee by 31 March	Programme	All	1 per annum	1	1 revised ICT Backup Disaster Recovery Plan submitted to the ICT Steering Committee by 31 March	n/a	n/a	1	n/a	Output
KPI052	Corporate Services	Submission of the revised Strategic ICT Plan to the ICT Steering Committee	Number of revised Strategic ICT Plans submitted to the ICT Steering Committee by 31 March	Programme	All	1 per annum	1	1 revised Strategic ICT Plan submitted to the ICT Steering Committee by 31 March	n/a	n/a	1	n/a	Output
KPI053	Office of the Municipal Manager	Submission of the draft Integrated Development Plan (IDP) to the Council	Number of draft IDPs submitted to the Council by 31 March	Programme	All	1 per annum	1	1 draft IDP submitted to the Council by 31 March	n/a	n/a	1	n/a	Output
KPI054	Office of the Municipal Manager	Submission of the IDP / Budget / SDF time schedule (process plan) to the Council	Number of IDP / Budget / SDF time schedules (process plan) submitted to the Council by 31 August	Programme	All	1 per annum	1	1 IDP / Budget / SDF time schedule (process plan) submitted to the Council by 31 August	1	n/a	n/a	n/a	Output
KPI055	Infrastructure Services	Submission of the revised Wastewater Master Plan to the Municipal Manager	Number of revised Wastewater Master Plans submitted to the Municipal Manager by 30 June	Programme	All	1 per annum	0	1 revised Wastewater Master Plan submitted to the Municipal Manager by 30 June	n/a	n/a	n/a	1	Output
KPI056	Infrastructure Services	Submission of the revised Electrical Master Plan to the Council	Number of revised Electrical Master Plans submitted to the Council by 30 June	Key Initiative	All	1 per annum	New KPI	1 revised Electrical Master Plan submitted to the Council by 30 June	n/a	n/a	n/a	1	Output
KPI057	Corporate Services	Submission of the draft Smart City Framework to the Municipal Manager	Number of draft Smart City Frameworks submitted to the Municipal Manager by 31 May	Key Initiative	All	1 per annum	New KPI	1 draft Smart City Framework submitted to the Municipal Manager by 31 May	n/a	n/a	1	n/a	Output

SFA 5 – Good Governance and Compliance													
IDP Ref No	Directorate	Indicator (Activity / Project / Programme / Key Initiative)	Unit of Measurement	Indicator Type	Wards	5-year target	Baseline (Actual result 2022/23)	Annual Target 2024/25	TOP LAYER: Service Delivery and Budget Implementation Plan (SDBIP 2024/25)				Delivery Indicator
									Q1	Q2	Q3	Q4	
KPI059	Office of the Municipal Manager	Submission of the revised Communication Policy to the MayCo	Number of revised Communication Policies submitted to the MayCo by 31 May	Programme	All	1 per annum	New KPI	1 revised Communication Policy submitted to the MayCo by 31 May	n/a	n/a	n/a	1	Output
KPI060	Infrastructure Services	Submission of the updated Comprehensive Integrated Transport Plan (CITP) 2023 - 2028 to the MayCo	Number of updated CITPs 2023 - 2028 submitted to the MayCo by 30 June	Programme	All	1 per annum	1	1 updated CITP 2023 - 2028 submitted to the MayCo by 30 June	n/a	n/a	n/a	1	Output

ANNEXURE B

2nd Review of the 5th Generation Integrated Development Plan 2022 - 2027: IDP and Budget Comments and Inputs: April 2024									
Community Needs					Directorate Information				
Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency
IDP Open Day	1	Cllr. Reginald Pheiffer	Safety and Security	Installation of CCTV Cameras around c/o Annmarie and Kruger Streets	A CCTV camera tender is in progress and any further planned cameras to be installed will be added to the CCTV camera Masterplan	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Safety and Security	Address the noise pollution and nuisance from La Cle Des Montagnes Guest House caused by weddings events hosted	Any application must be done through the event office to determine if the application will be approved. The control room contact details were provided to the complaint to lodge a complaint	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Safety and Security	Increase vigilance of Law Enforcement in Franschhoek CBS area	Any suspicious behaviour or person must be reported to the control room in order for deployed law enforcement officers to act and provide information to SAPS	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Safety and Security	Request information on offenders being released early by the police	It depends on the outcomes of the case or the detective investigation findings	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Provincial
IDP Open Day	1	Cllr. Reginald Pheiffer	Safety and Security	When are additional CCTV cameras going to be installed	Reference made to CCTV camera tender in progress	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Safety and Security	Request Law Enforcement to address informal trading at the traffic circle in Mooiwater/Langrug	Law Enforcement will take action to address informal trading issues, and by-law transgression and refer traders to approved trading sites	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Safety and Security	Ensure immigrants have legal documents	The matter will be address with other stakeholders and plan accordingly for joint operations	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Provincial
IDP Open Day	1	Cllr. Reginald Pheiffer	Integrated development planning and public participation	Request IDP meetings to be announced the day before the meeting and more than once	Feedback is to be provided during the September 2024 public participation process.	Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Environmental Management	Request the municipality to consult Mont Rochelle Nature Reserve Advisory Board for advise	The Section: Environmental Management will contact the Advisory Board	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Environmental Management	Allocation of an annual budget for the maintenance of the Month Rochelle Nature Reserve and contact the Advisory Board	The Section: Environmental Management will contact the Advisory Board	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Recreation and Sport	Installation of fencing at the bowling club in Groendal/Franschhoek	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Recreation and Sport	Construction of a new soccer field in Franschhoek/Groendal	The availability of land needs to be identified and a budget needs to be allocated to develop the possible spaces	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local

2nd Review of the 5th Generation Integrated Development Plan 2022 - 2027: IDP and Budget Comments and Inputs: April 2024									
Community Needs					Directorate Information				
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IDP Open Day	1	Cllr. Reginald Pheiffer	Recreation and Sport	Liaise with the Department of Education to upgrade the field used for soccer at the back of the Groendal school	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Provincial
IDP Open Day	1	Cllr. Reginald Pheiffer	Environmental Management	Cutting of dangerous trees in Petunia Street, Mooiwater	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Parks and Open Spaces	Cutting of dangerous trees on the other side of Mooiwater	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Supply Chain Management	How to apply for tenders at the municipality	The municipality makes use of suppliers registered on the Central supplier database (CSD) to do work or submit tenders/quotations for the municipality. Dept. will check and confirm if the supplier is registered, if not, will inform and email registration details to the supplier. SCM advertise all requests for quotations and tenders on the municipal website, supplier must visit the website to check for any requests advertised	Directorate: Financial Services	Department: Supply Chain Management	Deputy Mayor and Financial Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Human Resource Management	How to apply for jobs at the municipality	Feedback is to be provided during the September 2024 public participation process.	Directorate: Corporate Services	Department: Human Resources Management	Corporate Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Electrical Services	Provision of cut-off date for the electricity meter resets	The meters must be reset by November 2024. [for electricity department]	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Electrical Services	Provision of clarity why electricity units on electricity meter number 04190113037 does not last	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Electrical Services	Repairing of the faulty electricity meter keypad	The department: Electrical Services will send electrician to investigate the faulty keypad	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Electrical Services	Provision of clarity as to why resident does not receive free 100kwh units even though registered as indigent	The department: Electrical Services will investigate why the resident is not getting the free units and check the tariff	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Electrical Services	Cleaning of vegetation on streetlights in Louis Botha Street, Van Riebeeck Street, and Freesia Street block light from Lambrechts St	The issue will be reported at the electricity complaints section for the electricians to investigate and address	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Electrical Services	Repair the last streetlight in Lambrechts Street towards pass	The issue will be reported at the electricity complaints section for the electricians to investigate and address	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local

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Community Needs					Directorate Information				
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IDP Open Day	1	Cllr. Reginald Pheiffer	Electrical Services	Split the supply of prepaid electricity to LED offices and Ward offices from the Taxi rank in Mooiwater	Department: Electrical Services will investigate the supply to the taxi rank and rectify where needed	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Electrical Services	Repair the lighting in Klein Mooiwater to provide lighting to the informal settlement not the Mooiwater house	The Department: Electrical Services will attend to the streetlights in Klein Mooiwater	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Electrical Services	Repair streetlights in R45 to address cable theft	Cable theft is a national problem in South Africa and therefore Stellenbosch Municipal is also a victim of such crime related activities	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Electrical Services	Investigate the meter no: 41255440053 if it belongs to Wisenhoff	The Department: Electrical Services will investigate the issue at Wisenhoff	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Widening of La Motte Bridge	This is a Provincial Road authority issue	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Reposition the Stop sign at Robertsville Roads	This is a Provincial Road authority issue	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Construction of 3 pedestrian bridges at Stiebeuel River	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Repainting of the Stop streets at Upper and Lower Lea Smith Street	Stop streets to be painted by 30 April 2024	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Address stormwater issues at pedestrian walkway near Taxi Rank	Stormwater at pedestrian walkway near Taxi Rank will investigation by 30 September 2024	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Address the stormwater issue at 12 Cabriere	The municipality will initiate an investigation by 30 April 2024	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Frequent painting of roads in Groendal	Road marking in Groendal complete by 30 April 2024	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Investigation of traffic calming at Uitkyk Street	Traffic calming in Uitkyk street will be investigated by 30 September 2024	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Upgrading of all intersections to 3 or 4-stop control or minicircles in Franschhoek	Upgrading of intersections will form part of our Main Road Intersection upgrade program	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local

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IDP Open Day	1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Provision of update on the construction of taxi rank in Franschhoek	The municipality is still investigating suitable area for the construction of Taxi Rank and the community will be informed once the suitable area has been identified	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Confirm Quality of Road - Marking	Department confirmed that same quality is used at Stellenbosch, quality currently being monitored	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Water Services	Increase the water pressure in Langrug informal settlement areas	There is currently an operational tender in place to services ablution facilities. The service provider will be alerted to investigate and refurbish where required and applicable	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Water Services	Address the manhole overflowing in Akademie and Uitkyk Street Franschhoek	Complaint to be uploaded on lets fix it, so that the relevant Department can go out for investigation	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Roads, Transport and Stormwater	Address the manhole overflowing in Akademie and Uitkyk Street Franschhoek	Complaint to be uploaded on lets fix it, so that the relevant Department can go out for investigation	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Waste Management	Placement of more skips in Langrug and Mooiwater	The Department: Waste Management will investigate	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Waste Management	Deployment of more cleaning staff in upper Langrug	The Department: Waste Management will investigate	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Waste Management	Provision of waste disposal area for the backyard dwellers in Franschhoek	The Department: Waste Management will investigate	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Waste Management	Cleaning at the reservoir	The Department: Waste Management will investigate	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Waste Management	Cleaning of the Stiebeul River	The Department: Waste Management will investigate	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Waste Management	Placement of an additional skip at Dalubuhle Primary School	The Department: Waste Management will investigate	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Waste Management	Accommodate commercial waste from waste transporters to Franschhoek waste drop	Investigate System for residents using 3rd party	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Waste Management	Address the illegal dumping at Dalubuhle Primary School	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Waste Management	Regularly cleaning in Langrug	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local

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IDP Open Day	1	Cllr. Reginald Pheiffer	Waste Management	Regularly cleaning of skips in Franschhoek area	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Waste Management	Cleaning of new taxi rank in Franschhoek	New taxi rank will not be built in the near future	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Property Management	Provide feedback on the erves that the church applied for in Franschhoek	Erves was wrongly rezoned and this matter was at MayCo in March and referred for further information. The Department: Property Management will request solid waste to place skips and for the other 2 erves the Council must make a decision as it is currently rezone as open space	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Property Management	Upgrading and maintenance of Franschhoek Town Hall	The complaints are noted and will be attend to	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Local Economic Development and Tourism	Enforcement of economic empowerment for local Informal Trading Arts and Crafts Market next to the Franschhoek Town Hall	The Department: LED will conduct a meeting with permit holders to address these concerns	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Local Economic Development and Tourism	Reduce numbers of foreigners Informal Trading Arts and Crafts Market next to the Franschhoek Town Hall	The Department: LED will conduct a meeting with permit holders to address these concerns	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Local Economic Development and Tourism	Address the sub-leasing model by foreigners at Informal Trading Arts and Crafts Market next to the Franschhoek Town Hall	The Department: LED will conduct a meeting with permit holders to address these concerns	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Housing Development	Provision of housing opportunities for youth in Franschhoek area	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Housing Administration	Provision of assistance of registration on the Housing Database	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Housing Development	Provision of housing development opportunities in Franschhoek	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Housing Administration	Conduct Housing Demand Database roadshow	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	1	Cllr. Reginald Pheiffer	Informal Settlements	Provision of processes to change wendy house ownership in Klein Mooiwater	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local

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IDP Open Day	1	Cllr. Reginald Pheiffer	Local Economic Development and Tourism	Address the short-term rentals and fast-food restaurants in the Franschhoek area	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Online Form	1	Cllr. Reginald Pheiffer	Housing Development	Provision of access to housing opportunities. Renting for almost 20 years	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Online Form	1	Cllr. Reginald Pheiffer	Education	Creating skills development opportunities for the youth.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Section: Community Development	Parks, Open Spaces, Environment	Local
Online Form	1	Cllr. Reginald Pheiffer	Access to Basic Services	Provision of a housing opportunity in Franschhoek	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Online Form	1	Cllr. Reginald Pheiffer	Housing Development	Provision of access to housing opportunities.	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Online Form	1	Cllr. Reginald Pheiffer	Local Economic Development and Tourism	Planning of business opportunities for local people in Franschhoek	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Online Form	1	Cllr. Reginald Pheiffer	Safety and Security	Illegal dumping near the scrapyard	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
Online Form	1	Cllr. Reginald Pheiffer	Environmental Management	Cleaning of the river in the area	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Safety and Security	Deployment of Law Enforcement officers in Franschhoek near shebeens	The deployment of Law Enforcement and the purpose of the safety monitoring was explained and the assistance provided to Law Enforcement officers. The contact number was provided to lodge any future complaints	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Safety and Security	Appointment of Law Enforcement on permanent contracts	The deployment of Law Enforcement and the purpose of the safety monitoring was explained and the assistance provided to Law Enforcement officers. The contact number was provided to lodge any future complaints	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Safety and Security	Provision of clarity if customers are allowed to drink alcohol on the encroachment area outside Taki's Pub	This matter will be taken into consideration upon follow-up inspections in conjunction with the liquor authority	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Safety and Security	Provision of clarity why Law Enforcement officers throw away liquor and then issue fines for people drinking in public in Groendal Park	The by-law states that no person shall use intoxicating liquor in a public space. therefor, to prevent continuous transgressions, the liquor is thrown out and a fine issued for the transgression	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local

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IDP Open Day	2	Cllr. Wilhelmina Petersen	Recreation and Sport	Fencing to be restored in La Motte Sportsground	The client was informed that La Motte soccer and netball fields are currently zoned as agricultural land and that Councillor Pheiffer is busy with the process	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Recreation and Sport	Proper field maintenance to be done in La Motte Sportsground	The client was informed that La Motte soccer and netball fields are currently zoned as agricultural land and that Councillor Pheiffer is busy with the process	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Recreation and Sport	Installation of water supply and borehole at La Motte Sportsground	The client was informed that La Motte soccer and netball fields are currently zoned as agricultural land and that Councillor Pheiffer is busy with the process	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Provincial
IDP Open Day	2	Cllr. Wilhelmina Petersen	Recreation and Sport	Building of storage facilities for soccer or a possible clubhouse at La Motte Sportsground	The client was informed that La Motte soccer and netball fields are currently zoned as agricultural land and that Councillor Pheiffer is busy with the process	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Recreation and Sport	Installation of new soccer poles and mobile junior soccer poles at La Motte Sportsground	The client was informed that La Motte soccer and netball fields are currently zoned as agricultural land and that Councillor Pheiffer is busy with the process	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Recreation and Sport	Upgrading of lighting at La Motte Sportsground	The client was informed that La Motte soccer and netball fields are currently zoned as agricultural land and that Councillor Pheiffer is busy with the process	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Recreation and Sport	Upgrading of grass maintenance at La Motte Sportsground	The client was informed that La Motte soccer and netball fields are currently zoned as agricultural land and that Councillor Pheiffer is busy with the process	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Upgrading of playparks in Stiebeul, Skool and Le Roux Streets	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Installation of sufficient playing equipment on Stiebeul playpark	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Fencing of certain area for adults only on Stiebeul playpark	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Placement of a mobile toilet at Stiebeul playpark	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Erection of a sign board with conditions at Stiebeul playpark	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local

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Community Needs					Directorate Information				
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IDP Open Day	2	Cllr. Wilhelmina Petersen	Parks and Open Spaces	Installation of more playing equipment and disabled friendly playing equipment at the playparks in Stiebeul, Skool and Le Roux streets	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Beautification	Beautification of parks like in Mooiwater	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Beautification	Beautification of the park in Keerom Street	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Beautification	Beautification and maintenance next to Bosbou La Motte hall	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Recreation and Sport	Provision of feedback on the bigger pavilion that was requested 10 Years ago at Groendal Sportsground	The feedback was provided that there is no budget for the installation of a larger pavilion at Groendal Sportsground. The budget is currently used to upgrade the floodlights	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Recreation and Sport	Construct of new soccer field in Franschhoek/Groendal	The availability of land needs to be identified and a budget needs to be allocated to develop the possible spaces	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Recreation and Sport	Liaise with the Department of Education to upgrade the field used for soccer at the back of the Groendal school	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Provincial
IDP Open Day	2	Cllr. Wilhelmina Petersen	Recreation and Sport	Construction of a netball field in La Motte	The soccer and netball fields are currently zoned as agricultural land	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Electrical Services	Provide feedback on electricity connection applications that was submitted in 2021 for informal settlements in ward 2	Department: Electrical Services superintendent will investigate the status of the electrification of information settlements in Dwarsrivier	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Electrical Services	Provide feedback on the electrification for the approved in Zone J to D, M -T	Department: Electrical services superintendent will investigate the status of the electrification of information settlements in Dwarsrivier	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Electrical Services	Provision of clarity if someone with a stolen prepaid have to pay for a new	When a prepaid is stolen an affidavit that confirms that prepaid is stolen must be produced to the municipality for them to replace the stolen cable	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Electrical Services	Provision of information whether municipality is responsible to replace faulty distribution boards	The replacement of faulty distribution boards is the responsibility of the owner not of the municipality	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local

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IDP Open Day	2	Cllr. Wilhelmina Petersen	Electrical Services	Provide information as to why the electrical contractor does not have a CLO	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Electrical Services	Provision of information as to why are we limited to 20A	The grant funding received from Department of Energy for electrification is for 20A supply.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Roads, Transport and Stormwater	Repairing of the road at Arend Road in Langrug Road	The Arend Road in Langrug Road will be on the list for implementation by November 2024	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Roads, Transport and Stormwater	Construction of sidewalks in LaMotte	Construction of sidewalks in LaMotte are earmarked for implementation before 30 June 2024	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Roads, Transport and Stormwater	Address the subsurface water problem in White City	White City subsurface water problem to be investigated before 30 September 2024	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Water Services	Repair and maintain ablution toilets in Langrug ablution especially the J and I section	There is currently an operational tender in place to services ablution facilities. The service provider will be alerted to investigate and refurbish where required and applicable	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Waste Management	Distribution of the black bags in Langrug	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Water Services	Throwing the powder on the dirty running water on the streets in Langrug	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Water Services	Replacement of the damaged toilets in L2	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Water Services	Replacement of the damaged toilets in section I	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Housing Administration	Sell the house at 4 Park Street	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Housing Administration	Conduct an investigation of municipal houses number 1-3, number 5-6 in Boonzaaier Road and house on corner of Bakery side and determine the future use of these houses	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local

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IDP Open Day	2	Cllr. Wilhelmina Petersen	Housing Administration	Provision of clarity as to why the housing project allocations in Langrug are for beneficiaries who have been on the waiting list for a short period	Five platforms were going to be built. Plans have been submitted to Council. Project is being used as a pilot project. Those are people who are being moved back to where they were living	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Housing Development	Provide information when will funding be available for the housing project allocations in Langrug	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Housing Development	Provision of feedback on housing development on Erf 412, Franschhoek property	Studies were conducted to determine the feasibility of developing the property for business use	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Housing Development	Involvement of the public suggestions before submitting housing development proposal item to Council	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Housing Administration	Provision of clarity on why the municipality is not assisting RDP house owners to rebuild houses damaged by fire in Mooiwater	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Informal Settlements	Re-number of informal structures in Langrug	The Section: Informal Settlements is finalising the specification to appoint a service provider to undertake enumeration	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Waste Management	Placement of skips at section C in Langrug	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Informal Settlements	Maintenance of ablution facilities in informal settlements in Langrug	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Informal Settlements	Relocation of Langrug dam to 3229	The funding application for the relocation of families has been submitted to PDoI to upgrade a portion of the Langrug Informal Settlement located in and around the dam area. The objective is to provide formalised housing and to improve the services and access in and to this area. This will upgrade the livelihoods and socio-economic sustainability of the people living in this area. Await approval from PDoI	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Water Services	Construction of ablution facilities at taxi rank in Taxi Rank Reservoir Street	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	2	Cllr. Wilhelmina Petersen	Safety and Security	Response to complaints by Law Enforcement officers in Meerlust	The client was provided with the WhatsApp number of the control room for Law Enforcement related complaints	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local

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Online Form	2	Cllr. Wilhelmina Petersen	Area Cleaning	Assistance to be provided with area cleaning	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
Online Form	2	Cllr. Wilhelmina Petersen	Roads, Transport and Stormwater	Reconstruct the riverbanks to look more clean	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	3	Cllr. Charles Manuel	Parks and Open Spaces	Address liquor drinking at playpark in Suikerbos Street in Lanquedoc	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	3	Cllr. Charles Manuel	Parks and Open Spaces	Replace or repair fencing at playpark in Suikerbos Street in Lanquedoc	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	3	Cllr. Charles Manuel	Parks and Open Spaces	Remove thorns at playpark in Suikerbos Street in Lanquedoc	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	3	Cllr. Charles Manuel	Parks and Open Spaces	Repair paving at playpark in Suikerbos Street in Lanquedoc	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	3	Cllr. Charles Manuel	Property Management	Provision of application assistance to the Anglican Church to rent the white building next to the community hall in Wemmershoek to use on Sundays	The client was informed they can apply to Property Management for renting the building	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local
IDP Open Day	3	Cllr. Charles Manuel	Property Management	Provision of application assistance to the Anglican Church to rent the community hall in La Motte to use on Sundays	The client was informed they can apply to Property Management for renting the building	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local
IDP Open Day	3	Cllr. Charles Manuel	Property Management	Provision of land in Wemmershoek to put a container for the neighbourhood watch	The client was informed they can apply for lease of land from the municipality but WCG must be approached for the donation of a container	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local
IDP Open Day	3	Cllr. Charles Manuel	Safety and Security	Provision of container for neighbourhood watch in Wemmershoek	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	3	Cllr. Charles Manuel	Roads, Transport and Stormwater	Construction of sidewalks from the houses to the river bridge and Helshoogte Road in Lanquedoc area	The departmental representative explains about the new "Lanquedoc Bridge project" that is earmarked to improvement the road environment for both motorists and pedestrians	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	3	Cllr. Charles Manuel	Roads, Transport and Stormwater	Expanding or Construction of wider street and formal sidewalks in Lanquedoc	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local

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IDP Open Day	3	Cllr. Charles Manuel	Electrical Services	Repairing of 4 streetlights in Wilder Klawer Street	The department: Electrical services will attend to streetlights and contact client Mr. Venneal directly to give feedback	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	3	Cllr. Charles Manuel	Electrical Services	Follow-up on Akker Laan Area which is off and reported to Eskom reference Numbers: Es – 00031950 / #795470301	Eskom will be informed and escalated to customer executive for feedback to client	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	3	Cllr. Charles Manuel	Housing Development	Provision of timeframe for the housing development in Meerlust	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	3	Cllr. Charles Manuel	Housing Administration	Provision of proof of registration on the waiting list	The client was referred to Section Housing Administration to check whether she is registered on the waiting list and/or collect proof of registration.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	3	Cllr. Charles Manuel	Housing Development	Provision of timeframe for the housing development in Meerlust	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	3	Cllr. Charles Manuel	Housing Administration	Provision of proof of registration on the waiting list	The client was referred to Section Housing Administration to check whether she is registered on the waiting list and/or collect proof of registration.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	3	Cllr. Charles Manuel	Water Services	Improvement of water quality at 03 Leeubekkie Street in Wemmershoek	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
Have Your Say	3	Cllr. Charles Manuel	Housing Administration	Repairing of house 5553 in Maasdorp, replacement of gutters and fencing around the yard, re-installation of the house number outside	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Have Your Say	3	Cllr. Charles Manuel	Parks and Open Spaces	Regular cutting of grass in Maasdorp	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
Have Your Say	3	Cllr. Charles Manuel	Environmental Management	Cutting of trees in Maasdorp	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
Have Your Say	3	Cllr. Charles Manuel	Water Services	Removal of water meter installed by house 5553 yard in Maasdorp	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
Have Your Say	3	Cllr. Charles Manuel	Electrical Services	Installation of electricity prepaid meter at house 5553 yard in Maasdorp	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local

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Have Your Say	3	Cllr. Charles Manuel	Housing Administration	Repairing of house 5553 in Maasdorp, replacement of gutters and fencing around the yard, re-installation of the house number outside	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Have Your Say	3	Cllr. Charles Manuel	Water Services	Installation of big water tanks in Maasdorp for water provision	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
Online Form	3	Cllr. Charles Manuel	Housing Development	Provision of housing information for Meerlust and to be included in the IDP	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Online Form	3	Cllr. Charles Manuel	Housing Development	Provision of housing opportunities for residents of Meerlust	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Online Form	3	Cllr. Charles Manuel	Property Management	Construction of a centre facilitating communal skills, social development, business development and youth development. The community in need of a community hall.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local
Online Form	3	Cllr. Charles Manuel	Recreation and Sport	Upgrading of sports facilities in Lanquedoc	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
Online Form	3	Cllr. Charles Manuel	Housing Development	Access to housing opportunities in Lanquedoc	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Safety and Security	Complimented the Law Enforcement for the great work	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	4	Cllr. Ralphton Adams	Safety and Security	Provide assistance with removing the bungalow at 4 January Street, Kylemore	Law Enforcement attend to complaints of illegal structures on open spaces and municipal land, not those at Private Dwellings, hence referral to Planning on said day	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	4	Cllr. Ralphton Adams	Safety and Security	Provision of clarity for events application	Events Application process explained	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	4	Cllr. Ralphton Adams	Parks and Open Spaces	Assist residents with the planting of trees in Kylemore	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	4	Cllr. Ralphton Adams	Environmental Management	Planting of trees at Brooks street and Daffodil playparks in Kylemore	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	4	Cllr. Ralphton Adams	Parks and Open Spaces	Removal of weeds and thorns at Brooks Street and Daffodil Playparks in Kylemore	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	4	Cllr. Ralphton Adams	Parks and Open Spaces	Placement of waste bins at Brooks Street and Daffodil Playparks in Kylemore	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local

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IDP Open Day	4	Cllr. Ralphton Adams	Cemeteries	Cleaning of Kylemore cemeteries	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	4	Cllr. Ralphton Adams	Cemeteries	Deployment of a caretaker at Kylemore cemeteries to maintain the cemetery daily	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	4	Cllr. Ralphton Adams	Recreation and Sport	Maintenance of grass and moll heaps at Kylemore Sportsground	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	4	Cllr. Ralphton Adams	Recreation and Sport	Deployment of caretaker at Kylemore Sport field	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	4	Cllr. Ralphton Adams	Cemeteries	Provision of timeframe for the re-zoning of Kylemore Cemetery	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	4	Cllr. Ralphton Adams	Cemeteries	Cleaning of Kylemore cemeteries	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	4	Cllr. Ralphton Adams	Electrical Services	Request the municipality to take over the electricity distribution network from Eskom in the Pniël and Kylemore area	The client was advised and indicated that this was not possible. ES- 000031945	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	4	Cllr. Ralphton Adams	Electrical Services	provision of future plans on the streetlighting infrastructure in Kylemore and Pniël area	The project is in planning phase, and plan to separate the streetlighting infrastructure from Eskom's network over three financial years, consultants is being appointed. ES - 000031947	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	4	Cllr. Ralphton Adams	Water Services	Installation of a water meter on ERF 73, Erasmus Street 12 Kylemore	Water and Sewer network need approved building plans before any water or sewer connection is considered	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	4	Cllr. Ralphton Adams	Local Economic Development and Tourism	Assist with unlocking the name from the recruitment shortlists for area cleaning to be able to work as parking marshal	Mr Williams is advised to contact or visit the nearest LED office to ensure and see why his name is not appearing on list for unemployment. LED can provide the necessary steps forward. They should also check how many months he has worked within the 5-year working cycle for EPWP projects	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
IDP Open Day	4	Cllr. Ralphton Adams	Local Economic Development and Tourism	Request to be offered a contract for a general worker, not for Area cleaning	Area cleaning will follow up with LED for the process of recruiting new EPWPs. The client was advised to visit the nearest LED office to make sure the correct skills are ticked off on his original application and CV is updated and his information is up to date., This would ensure he is contacted for the desired job opportunity with his skills and qualifications.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local

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IDP Open Day	4	Cllr. Ralphton Adams	Informal Settlements	Provision of assistance the roof is damage/blown away to informal structure on Erf 64, House nr 7	Site inspection to be conducted by the Section Informal Settlements asap	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Administration	Provision of assistance to apply for housing opportunity at Erf 64, Kylemore	The client was referred to Section Housing Administration to check whether he is registered and if not, he will be able to register for the Housing Demand Database (waiting list). He was required to bring all necessary documentation (ID's of himself and partner and dependants, proof of residents, payslip (if unemployed to provide SASSA)).	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Administration	Provision of assistance to apply for housing opportunity at Erf 64, Kylemore	The client was referred to Section Housing Administration to check whether he is registered and if not, he will be able to register for the Housing Demand Database (waiting list). He was required to bring all necessary documentation (ID's of himself and partner and dependants, proof of residents, payslip (if unemployed to provide SASSA)).	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Development	Provision of update on status of the housing project on Erf 64 in Kylemore	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Administration	Provision of the criteria for the Housing Demand Database (waiting list)	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Development	Review the criteria for low-income housing and increase unit size	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Development	Provision of housing opportunities for middle-income households	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Land Use Management and Building	Investigate the additional structures that were erected at 4 Januarie Street, Kylemore	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Development	Provision of the updated status of the housing project on Erf 64 in Kylemore	The Section Housing Development still on process to obtain development rights	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Development	Provide clarity if people from other areas will be considered for the allocation in housing project on Erf 64 in Kylemore	There are certain criteria which must be adhere for subsidy approval e.g., to be registered on the waiting list and qualify for subsidy programme. Mr Samuels was advised to visit the offices of the Section Housing Administration. Kylemore residents get priority, and yes other residents outside Kylemore area may also apply	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Development	Provision of more housing opportunities in Kylemore	The Municipality is aware of housing needs in the Kylemore area. No further land has been identified on the Housing Pipeline for GAP-housing in Kylemore	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local

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Community Needs					Directorate Information				
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IDP Open Day	4	Cllr. Ralphton Adams	Housing Development	Provision of GAP-housing opportunity in the Kylemore housing project	The Municipality is investigating portions of municipal land for suitable housing needs for GAP and Social Housing	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Development	Provision of housing opportunities for backyarders in Kylemore	The Municipality is conducting various studies and options to assist all housing needs including backyarders and requires individuals to make sure that they are on the municipal waiting list at the office of the Section Housing Administration	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Administration	Provision of assistance to register on the Housing Demand Database (waiting list)	The client was informed to apply at the Section Housing Administration and is required to bring all necessary documentation (ID's of himself and partner and dependants, proof of residents, payslip (if unemployed to provide SASSA)	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Administration	Provision of assistance to register on the Housing Demand Database (waiting list)	The client was informed to apply at the Section Housing Administration and is required to bring all necessary documentation (ID's of himself and partner and dependants, proof of residents, payslip (if unemployed to provide SASSA)	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Local Economic Development and Tourism	Provision of assistance for self-registration forms or app available for EPWP application	The EPWP database is a National Department Database system. The client was provided with an office contact number and indicated which documentation is needed to register on job seekers database. Application forms is also available at the Pniël Ward Office	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
IDP Open Day	4	Cllr. Ralphton Adams	Local Economic Development and Tourism	Provision of funding assistance for a social development learner support centre	The client was advised to submit an application to Grant in Aid – Annual Call for Proposals (2025/26 FY – Open October 2024). The Grand in Aid Notice will be advertised on the Municipality's Facebook page. If the application is successful to the Grant in Aid, Payment is usually in July of the following year. Partial care facility and must apply to the Childcare Act	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
IDP Open Day	4	Cllr. Ralphton Adams	Community Development	Provision of funding assistance for a social development learner support centre	The client was advised to submit an application to Grant in Aid – Annual Call for Proposals (2025/26 FY – Open October 2024). The Grand in Aid Notice will be advertised on the Municipality's Facebook page. If the application is successful to the Grant in Aid, Payment is usually in July of the following year. Partial care facility and must apply to the Childcare Act	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Development	Provision of the updated timeframes for the start of the housing project on Erf 64 in Kylemore	The Section Housing Development and the HDA is in process to obtain development rights. Thereafter, implementation will commence	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local

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IDP Open Day	4	Cllr. Ralphton Adams	Housing Development	Provision of clarity why Bosbou and Meerlust have been identified for private development	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Administration	Provision of clarity for how long a beneficiary must be on the waiting list to receive house	The client was advised to visit the office of the Section Housing Administration to ensure that he is registered on the Municipal Database (waiting list). If not, required to bring all necessary documentation (ID's of himself and partner and dependants, proof of residents, payslip (if unemployed to provide SASSA)	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Administration	Provision of proof of registration on the waiting list	Individual is required to visit the office of the Section Housing Administration to check whether he is registered on the Municipal Database (waiting list). If not, he must bring all necessary documentation (ID's of himself and partner and dependants, proof of residents, payslip (if unemployed to provide SASSA)).	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Administration	Provision of clarity on how a married couple would know if the still qualify for a housing subsidy	The clients were advised to visit the Section Housing Administration and submit marriage certificate. Only after subsidy application is completed and submitted to Provincial, one will know the outcome	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Development	Provision of the updated timeframes for the start of the housing project on Erf 64 in Kylemore	The Section Housing Development and the HDA is in process to obtain development rights. Thereafter, implementation will commence	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Administration	Provision of assistance to register on the Housing Demand Database (waiting list)	The client was informed to apply at the Section Housing Administration and is required to bring all necessary documentation (ID's of himself and partner and dependants, proof of residents, payslip (if unemployed to provide SASSA)	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Development	Provision of the updated timeframes for the start of the housing project on Erf 64 in Kylemore	The Section Housing Development and the HDA is in process to obtain development rights. Thereafter, implementation will commence	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Housing Administration	Provision of information when will the waiting list be finalised and advertise	The Section Housing Development is in process to obtain development rights. Thereafter, marketing of the waiting list and implementation will commence.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	4	Cllr. Ralphton Adams	Electrical Services	Repairing and maintenance of streetlights in Pniël and Kylemore area	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local

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IDP Open Day	4	Cllr. Ralphton Adams	Environmental Management	Cutting of the huge tree on the sidewalk at Aker Avenue in Kylemore	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	4	Cllr. Ralphton Adams	Electrical Services	Taking over the electricity distribution network in Pniël and Kylemore by Municipality from Eskom.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	4	Cllr. Ralphton Adams	Electrical Services	Repairing and maintenance of streetlights at Wilder Klawer Street in Kylemore	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	4	Cllr. Ralphton Adams	Roads, Transport and Stormwater	Repairing of sidewalk at 40 Blarney Street, Kylemore	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	4	Cllr. Ralphton Adams	Roads, Transport and Stormwater	Tarring, and repairing of stormwater pipe and stormwater channel blockage at 13 Arum Street in Kylemore	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Online Form	4	Cllr. Ralphton Adams	Recreation and Sport	Installation of fencing around the rugby field in Pniël	Feedback is to be provided during the September 2024 public participation process.	Directorate: Corporate Services	Department: Community Services	Youth, Sport and Culture	Local
Online Form	4	Cllr. Ralphton Adams	Recreation and Sport	Installation of seating on the rugby field in Pniël	Feedback is to be provided during the September 2024 public participation process.	Directorate: Corporate Services	Department: Community Services	Youth, Sport and Culture	Local
Online Form	4	Cllr. Ralphton Adams	Recreation and Sport	Installation of flood lights on the rugby field in Pniël	Feedback is to be provided during the September 2024 public participation process.	Directorate: Corporate Services	Department: Community Services	Youth, Sport and Culture	Local
Online Form	4	Cllr. Ralphton Adams	Beautification	Construction of visible entrance walls in Pniël	Feedback is to be provided during the September 2024 public participation process.	Directorate: Corporate Services	Department: Community Services	Parks, Open Spaces, Environment	Local
Online Form	4	Cllr. Ralphton Adams	Recreation and Sport	Installation of a new fence at the Pniël Sportsground along the Main Road. The existing fence has huge holes and the property has been vandalised.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Corporate Services	Department: Community Services	Youth, Sport and Culture	Local
Online Form	4	Cllr. Ralphton Adams	Recreation and Sport	Installation of parking streetlights in Pniël	Feedback is to be provided during the September 2024 public participation process.	Directorate: Corporate Services	Department: Community Services	Youth, Sport and Culture	Local
Online Form	4	Cllr. Ralphton Adams	Budget	Tariffs of the electricity is too high in comparison with residents that lives in the City of Cape Town. The OK Mini Market only supply neighbouring towns with Eskom electricity vouchers	Feedback is to be provided during the September 2024 public participation process.	Directorate: Financial Services	Department: Financial Management Services	Deputy Mayor and Financial Services	Local

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Online Form	4	Cllr. Ralphton Adams	Health	Attended a short meeting where it was explained how the satellite clinic will operate in the coming months. However, a new building will be built somewhere between Lanquedoc and Pniël. The process needs to be speedy, because the clinic in Kylemore cannot deliver the proper services for the 3 towns.	Feedback is to be provided during the September 2024 public participation process.	Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Provincial
Online Form	4	Cllr. Ralphton Adams	Access to Basic Services	Provision of a housing opportunity in Kylemore	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Online Form	4	Cllr. Ralphton Adams	Housing Development	Provision of housing opportunities for the younger generation	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Online Form	4	Cllr. Ralphton Adams	Recreation and Sport	Provision of adequate functional facilities on sports complex, for example spot lights and overall maintenance (Pniël)	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Community Services	Local
Online Form	4	Cllr. Ralphton Adams	Housing Development	Building of RDP houses in Kylemore	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Online Form	4	Cllr. Ralphton Adams	Housing Development	Provision of housing opportunities in Kylemore	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Online Form	4	Cllr. Ralphton Adams	Housing Development	Provision of housing opportunities. Been on the waiting list since 1997	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Safety and Security	Deployment of law enforcement in early morning hours to patrol around the school in Bloekom Ave in Ida's Valley	The client referred control-room for complaints to keep a record and will inform the Law Enforcement chief for sporadic intervention	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Safety and Security	Deployment of law enforcement officers to attend to Oaktree Village crime complaints	SAPS is responsible for any crime-related matter including problem houses with possible crime elements taking place. Law enforcement only renders support to saps in combating crime.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Safety and Security	Provision of support to the neighbourhood watch by law enforcement and saps	For joint operation with NHW, law enforcement and saps, request must be communicated to Law Enforcement officer Magwaza or saps to address at the weekly planning meeting or submit the request via the ward councillor to protection services	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Fire and Disaster	Lower fencing Oaktree Village for firefighters to effectively extinguish fires as it hinders them in their duties	The fire chief to follow up on the matter	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local

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IDP Open Day	5	Cllr. Roy Van Rooyen	Fire and Disaster	Mark fire hydrants at Olyf Street in Oaktree Village	The fire chief to follow up on the matter	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Safety and Security	Removal of the illegal wendy houses at Olyf Street 12 and 14	The complaint must be referred to the control room for immediate intervention. Unauthorised occupied structures on premises must be reported to the building inspectors	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Safety and Security	Attend to farm animals wandering on public roads in Jonkershoek damaging fences and property	The complaint must be lodged with the control room to keep a record. The complainant must provide the department with an affidavit so that law enforcement can act on it	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Traffic Enforcement	Attend to overloaded taxi's in Jonkershoek	The complaint must be lodged with the control room for the chief of traffic for intervention	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Environmental Management	Cutting or removal of a dangerous tree on the corner of Helshoogte Road at the entrance to The Ridge in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Environmental Management	Pruning of tree branches on the corner of Helshoogte Road at the entrance to The Ridge in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Parks and Open Spaces	Construction of a playpark at Oakridge Village in Lindida	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Environmental Management	Provision of detailed information about Alien Clearing Projects: duration of the alien clearing tender, criteria or requirements to qualify and must the business be registered to submit a BID	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Safety and Security	Increased visibility of law enforcement officers in Jonkershoek Area	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Cleaning of Rivers	Cleaning of rivers in Jonkershoek Area	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Recreation and Sport	Upgrading of Spotlights in Ida's Valley Sportsgrounds	The lights will be upgraded and upgrades are expected to be completed early in the financial year 2024/25	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local

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IDP Open Day	5	Cllr. Roy Van Rooyen	Local Economic Development and Tourism	Provision of clarity on why is Jonkershoek part of ward 5 while located next to ward 7 (Uniepark)	The Municipal Demarcation Board establishes the ward boundaries, typically based on the total number of voters in each voting district. If more voters than the required number reside in each district, the boundary is altered.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Land Use Management and Building	Provision of status of the application for temporary variance, Ref : BP4823)2024 and what happens after 5 years if successful	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Water Services	Repairing of sewerage fault at address is no. 2 Gorridon Street	The Department Water and Wastewater Services need to determine what is causing the sewerage spills at no.2 Gorridon Street	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Income and Expenditure	Provision of details of the next municipal auction	The client was informed that at this stage municipality is not sure if there will still be an auction within this financial year. The community member will be contacted should an auction still be scheduled	Directorate: Financial Services	Department: Revenue and Expenditure	Deputy Mayor and Financial Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Provision of budget for water channel at the back of Oaktree Village	Feedback is to be provided during the September 2024 public participation process	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Integrated development planning and public participation	Review the set-up of the IDP meetings	Feedback is to be provided during the September 2024 public participation process	Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Construction of paving in Oaktree Village	Feedback is to be provided during the September 2024 public participation process	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Water Services	Reimbursement of house Number 1 Starking Street, Lindida in Ida's valley for the sewer network blockages	Mr Louw was informed to write a report and attached all the necessary photos and statements from Stellenbosch Municipality staff that investigated his initial complaint. If possible obtain quotes of the damage to his furniture and carpets. Submit this report to the insurance department – Mt Adrian Stone	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Water Services	Repairing of constant sewer blockages at 18 Olive Street and the corner of Palm Street, Oak Tree Village in Ida's Valley	Sewer network to investigate the blockage. Development Service to do an inspection of the area with the contractor Asla to verify the complainants statement that the slope of the manholes are incorrect	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Electrical Services	Repairing of streetlights at Hector Street in Ida's Valley	All vandalised streetlights were repaired on 19 April 2024	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local

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IDP Open Day	5	Cllr. Roy Van Rooyen	Electrical Services	Installation of floodlight in the middle of Johnson Street opposite the park in Ida's Valley	Electrical Department will investigate and provide feedback to client	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Water Services	Reinstatements for the installed water meter at 58 Davy Street in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Reinstatements for the trenching on the sidewalks at 58 Davy Street in Ida's Valley	Assessments will be carried out and reinstatement will be done	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Roadmarking at Old Helshoogte Road at The Ridge in Ida's Valley	Old Helshoogte Rd is part of the municipality's annual road-marking maintenance programme and is repainted at least once a year	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Re-installation of the speedhump at Old Helshoogte Road at The Ridge in Ida's Valley	The removal of the speedhump will be investigated and if warranted, it will be reinstated, depending on funding	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Construction of additional parking spaces at 75 Maroela Cresent, The Ridge in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Waste Management	Identification area for the installation of more skips at The Ridge in Ida's Valley	Solid Waste Department will investigate the matter	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Construction of bus shelters for Golden Arrow bus at Kayamandi (x1), Ida's valley (x2) and Cloetesville (x1)	The request will be referred to Manager: Transport Planning and Public Transport and feedback will be provided to the client	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Construction of channel behind the houses at Olyf Street, Oaktree Village in Ida's Valley	Assessment will be carried out	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Housing Development	Fencing of Olyf Street in Oak Tree village with a gate as requested	Site visit to be done to investigate the gate and fencing installation in Olyf Street and Acassia Street by Section Housing Development	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Fire and Disaster	Locate the Fire hydrant at Olyf Street in Oak Tree Village	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Installation of Stop signs at Olyf Street in Oak Tree village	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local

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IDP Open Day	5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Construction of sidewalk at Olyf Street in Oak Tree village	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Housing Administration	Provision of assistance to register on the Housing Demand Database (waiting list)	The client was informed to apply at the Section Housing Administration and is required to bring all necessary documentation (ID's of himself and partner and dependants, proof of residents, payslip (if unemployed to provide SASSA)	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Housing Development	Provision of information type of houses will be constructed on the open plot at the back of Hillside Village in Ida's Valley	Engaged with ASLA in connection with vacant plot in Hillside Village. Feedback will be provided to Ward Councillor during quarterly report on the progress of way forward and process	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Housing Development	Provision of housing opportunities for backyard dwellers and low-income individuals in Hillside Village in Ida's Valley	Due to no municipal land availability in Ida's Valley, social housing is planned between Mount Simon and Kayamandi	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Local Economic Development and Tourism	Provision of opportunities for tour guide training for Ida's Valley Community Trails	Stellenbosch Municipality is partnering with SEDA on training opportunities and business support for SMMEs. An action plan and schedule of training will be drafted and communicated with Mr Hendrikse	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Local Economic Development and Tourism	Provision of training opportunities and business support for SMMEs in Ida's Valley	Stellenbosch Municipality is partnering with SEDA on training opportunities and business support for SMMEs. An action plan and schedule of training will be drafted and communicated with Mr Hendrikse	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Land Use Management and Building	Provision of clarity on a building plan issue at 27 Oeverberg Avenue in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Land Use Management and Building	Provision of assistance to apply for a departure to operate a liquor store at Gorridon Street in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Historic Buildings	Provision of clarity why flats with a heritage status in Ida's Valley has been demolished	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Land Use Management and Building	Investigate property at 23 Hahn Street on Erf 6514 Stellenbosch and act accordingly	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
IDP Open Day	5	Cllr. Roy Van Rooyen	Waste Management	Cleaning of the illegal dumping at 25 Suurbessie Crescent, The Ridge in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local

2nd Review of the 5th Generation Integrated Development Plan 2022 - 2027: IDP and Budget Comments and Inputs: April 2024									
Community Needs					Directorate Information				
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Have Your Say	5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Construction of the speedbumps at Lindida Drive and Assegaai Street	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Have Your Say	5	Cllr. Roy Van Rooyen	Roads, Transport and Stormwater	Construction of stormwater drains at Talana Street in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Have Your Say	5	Cllr. Roy Van Rooyen	Electrical Services	Installation of streetlights at Talana Street outside the playpark on the open space opposite houses in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Safety and Security	Address misuse of drugs at Botmaskop 63 through to Helshoogte Rd in Ida's Valley	The client referred control-room for complaints to keep a record and will inform the Law Enforcement chief for sporadic intervention	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Provincial
IDP Open Day	6	Cllr. Nateshia Mcombring	Safety and Security	Deployment of traffic officers to check overloaded taxi's and uber transport at Bloekom Ave at schools in Ida's Valley	The client referred control-room for complaints to keep a record and will inform the Law Enforcement chief for sporadic intervention	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Environmental Management	Cutting of trees at Botmaskop Rd in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Waste Management	Attend to the illegal dumping at Botmaskop open space	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Electrical Services	Replacement of streetlights and installation of sport lights at Botmaskop around the open space adjacent to Helshoogte	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Parks and Open Spaces	Replacement of dirt bins at Sonneblom Park in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Parks and Open Spaces	Replacement of the see-saw board at Sonneblom Park in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Parks and Open Spaces	Cutting of grass on the sidewalks at Sonneblom Park in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Environmental Management	Cutting or removal of all the dangerous trees at the back of Botmaskop Street in Ida's Valley	The department is aware of the problem. This request was escalated to Cape Winelands District Municipality	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Environmental Management	Cutting or removal of all the dangerous trees at the back of Botmaskop Street in Ida's Valley	The department is aware of the problem. This request was escalated to Cape Winelands District Municipality	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local

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Community Needs					Directorate Information				
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IDP Open Day	6	Cllr. Nateshia Mcombring	Environmental Management	Cutting or removal of all the dangerous trees at the back of Botmaskop Street in Ida's Valley	The department is aware of the problem. This request was escalated to Cape Winelands District Municipality	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Recreation and Sport	Allow community clubs to practice on the main field at Ida's Valley Sportsgrounds	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Recreation and Sport	Provision of information registration of clubs to the Sport Council according to policy, how many clubs are allowed to register, and how many clubs are allowed to use the facility per calendar year as Orient Gunners Soccer Clubs' application were rejected by the Sport council.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Environmental Management	Cutting or pruning of trees in Kahler, Luckhoff and Juffrenbrug Street in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Income and Expenditure	Old age homes to be excluded from the income assessment of the old age homes in the 2024/25 budget	The rates policy will be revised after consultation with the CFO	Directorate: Financial Services	Department: Revenue and Expenditure	Deputy Mayor and Financial Services	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Environmental Management	Cutting and removal of dangerous trees at Botmaskop and Helshoogte in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Repairing and maintenance of potholes and trenches at Baker Street there is potholes in Ida's Valley	Assessments will be carried out and reinstatement will be done	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Cleaning of drains at Baker Street there is potholes in Ida's Valley	The drains will be cleaned	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Provision for Tar sidewalks and reseal roads at Baker Street and Erasmus Smit Street in Ida's Valley	Provision for Tar sidewalks will be made in the 2024/25 financial year	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Area Cleaning	Monitoring of EPWP workers to stop sweeping all the debris in the stormwater drains and causing drains blockages in Ida's Valley	The department will investigate and the matter will be addressed	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Water Services	Installation of the new sewage pipes that were promise at Baker Street and Erasmus Smit Street in Ida's Valley	The department will investigate, if the pipeline is part of priority pipelines and feedback will be provided to the client	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local

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IDP Open Day	6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Painting of the Bus shelters in Ida's Valley	Assessment will be carried out, feedback will be provided	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Removal of the Lacoline Street entrance to the side opposite Ida's Valley soccer field	The Municipality is currently assessing this proposal	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Cleaning of the stormwater drains in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Housing Development	Provision of information type of houses will be constructed on the open plot at the back of Hillside Village in Ida's Valley	Engaged with ASLA in connection with vacant plot in Hillside Village. Feedback will be provided to Ward Councillor during quarterly report on the progress of way forward and process	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Housing Development	Provision of information of the housing project in Jamestown	The client was advised on criteria and the implementation of the project in Jamestown	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Local Economic Development and Tourism	Reduce the cost of trading and renting at the Ida's Valley Market for traders	Stellenbosch Municipality has approved the proposal by Ida's Valley Community Trails for the management of the Ida's Valley market	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Local Economic Development and Tourism	Provision of information of how does the EPWP programme work	The public must be registered on the job seekers database. When job opportunities in the local community arise, suitable candidates will be selected through the job seekers database	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
IDP Open Day	6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Stormwater Vector control at 20 Botmanskop Street in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Have Your Say	6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Construction of a tarred walking path or paving crossing Sonnebloem Park to Helshoogte Road in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Have Your Say	6	Cllr. Nateshia Mcombring	Electrical Services	Repairing of lights at Helshoogte Park in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
Have Your Say	6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Cleaning of the ditches and street drains at the bottom of Han street behind Methodist Church in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Have Your Say	6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Construction of the tarred parking and installation of lanes on the parking next to Ida's Valley Library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local

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Have Your Say	6	Cllr. Nateshia Mcombring	Environmental Management	Pruning of trees at Botmaskop Road, Luckhoff Street, Kaller Street and the upper Rustenburg Road in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
Have Your Say	6	Cllr. Nateshia Mcombring	Environmental Management	Pruning of trees at Sonnebloem by Ida's Valley Library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
Have Your Say	6	Cllr. Nateshia Mcombring	Roads, Transport and Stormwater	Construction of parking for the Ballet School next to 29 Rustenberg Road in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Have Your Say	6	Cllr. Nateshia Mcombring	Safety and Security	Investigation of house No 20 Rustenberg Road in Ida's Valley for criminal activities.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Provincial
Have Your Say	6	Cllr. Nateshia Mcombring	Land Use Management and Building	Reconsideration of approval to build student accommodation flats at 2 Juffernbruch Street, residents object to this development as they were never consulted for this development in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
Have Your Say	6	Cllr. Nateshia Mcombring	Historic Buildings	Provision of feedback on the court case for the heritage building at Juffernbruch Street in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Have Your Say	6	Cllr. Nateshia Mcombring	Land Use Management and Building	Provision of municipal regulation information of building a 3 or 4 storey building in residential area	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
Have Your Say	6	Cllr. Nateshia Mcombring	Historic Buildings	Provision of feedback on the investigation of demolishing the heritage building at 2 Juffernbruch Street in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Have Your Say	6	Cllr. Nateshia Mcombring	Land Use Management and Building	Reconsideration of approval to build student accommodation flats at 2 Juffernbruch Street, residents object to this development as they were never consulted for this development in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
Have Your Say	6	Cllr. Nateshia Mcombring	Historic Buildings	Provision of feedback on the investigation of demolishing the heritage building at 2 Juffernbruch Street in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Have Your Say	6	Cllr. Nateshia Mcombring	Land Use Management and Building	Reconsideration of approval to build student accommodation flats at 2 Juffernbruch Street, residents object to this development as they were never consulted for this development in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local

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Have Your Say	6	Cllr. Nateshia Mcombring	Historic Buildings	Provision of feedback on the investigation of demolishing the heritage building at 2 Juffernbruch Street in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Have Your Say	6	Cllr. Nateshia Mcombring	Land Use Management and Building	Reconsideration of approval to build student accommodation flats at 2 Juffernbruch Street, residents object to this development as they were never consulted for this development in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
Have Your Say	6	Cllr. Nateshia Mcombring	Historic Buildings	Provision of feedback on the investigation of demolishing the heritage building at 2 Juffernbruch Street in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Have Your Say	6	Cllr. Nateshia Mcombring	Land Use Management and Building	Reconsideration of approval to build student accommodation flats at 2 Juffernbruch Street, residents object to this development as they were never consulted for this development in Ida's Valley	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
Email	6		Safety and Security	Installation of a Close Circuit Camera on Old Helshoogte Park in Old Helshoogte Road	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
Email	6		Safety and Security	Installation of an LPR Camera at the Main Road 5 (Traffic lights on the corner of Helshoogte Road and R44)	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
Email	6		Safety and Security	Installation of a new CCTV camera on the corner of Rustenburg Road and Sonnebloem Street	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
Email	6		Safety and Security	Utilisation of the Community Market as a Satellite Police Station	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local

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Email	6		Electrical Services	Cleaning and fencing (Clearview of Betafence) of all electrical boxes in ward 6. (Hotspots electrical boxes in front of Ida's Valley Primary in Bloekom Avenue; Miniature substation between Old Helshoogte Road and Helshoogte Road opposite Beltane; Madrassa in Protea Street and on the corner of Weber Street and Old Helshoogte Road	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
Email	6		Safety and Security	Increase visibility and regular patrols of the Police and Law Enforcement officials on all roads, the Sports Ground, and farms in the area. If the budget allows using neighbourhood watches and provided them a stipend.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
Email	6		Environmental Management	Regular pruning of tress hanging over electricity wires in the roads of ward 6, as the need requires.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
Email	6		Roads, Transport and Stormwater	Construct pavements or sidewalks for Weber Street, Erasmussmith Street, Bakker Street, Botmanskop Road, Dahlia Street and Speler Street	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Email	6		Roads, Transport and Stormwater	Tar the public parking area next to Ida's Valley Library and the Ward Office.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Email	6		Roads, Transport and Stormwater	Upgrading and resealing of roads and potholes as required in ward 6.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Email	6		Parks and Open Spaces	Regular cutting of the grass on the parks and on all pavements in Ward 6. As well as on Helshoogte Road and R44. Not only the 6 weeks cycle as currently implemented for the Main Roads	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
Email	6		Parks and Open Spaces	Regular cutting of the grass in the parks.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
Email	6		Roads, Transport and Stormwater	Request for the installation of traffic lights on the turn-off from Kromme Rhee Road in the direction of Koelenhoff and turn-off from Elsenburg (near Kanonkop)	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Email	6		Roads, Transport and Stormwater	Construction of a pedestrian crossing between Nietvoorbij and Timberlea Farm (Blue Jay) on the R44	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Email	6		Roads, Transport and Stormwater	Construction of a pedestrian crossing between Remhoogte and Lavinir on the R44	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local

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Email	6		Roads, Transport and Stormwater	Erecting a warning sign board indicating pupils/people crossing the R44 near the second entrance of Cloetesville near Nietvoorbij in the direction of Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Email	6		Roads, Transport and Stormwater	Erecting a warning sign board indicating pupils / people crossing the R44 near Timberlea Farm (Blue Jay) in the direction of town.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Email	6		Roads, Transport and Stormwater	Erecting a warning sign board indicating pupils/people crossing the R44 on both sides near Remhoogte and Lavinir	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Email	6		Roads, Transport and Stormwater	Installation of a pedestrian traffic light on Helshoogte Road near Spar in the direction of Stellenbosch Primary and High School	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Email	6		Water Services	Replacement of current outdated sewerage and water pumps as needed in the ward 6	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
Email	6		Roads, Transport and Stormwater	Construction of a parking embayment in front of Old Apostolic Church in Luckhoff Street	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Email	6		Roads, Transport and Stormwater	Paint the bus shelters in ward 6 which is covered by graffiti.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Email	6		Roads, Transport and Stormwater	Regular cleaning of the drains to prevent overflowing during rainy conditions.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Email	6		Electrical Services	Regular maintenance and repairs of all street lights in Ward 6.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
Email	6		Local Economic Development and Tourism	Installation of waterproof covers for the Community Market to allow residents to use the facility as a hall and through all weather conditions.	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Email	6		Local Economic Development and Tourism	Support and funding for Tourism/Running/Cycling/Walking	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Email	6		Community Development	Support and funding for Skills Development (Arts and Crafts), Reading and other Soft Skills Programs (First Aid, Learners),	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
Email	6		Recreation and Sport	Replacement of the vibrance wall with a solid wall or clear view fencing on the Ida's Valley Sportsground	Currently the sport facility is fenced with Clear View fencing.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local

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Email	6		Recreation and Sport	Conduct a feasibility study for the planning of a new rugby clubhouse on the Ida's Valley Sportsground	The clubhouse was severely damaged by recent storms. We are currently awaiting the insurance's assessor to give full report on the building.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
Email	6		Recreation and Sport	Conduct regular maintenance of the facilities of the sportsground in Ida's Valley	Daily maintenance and fixture preparation do take place weekly.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
Email	6		Recreation and Sport	Tar the entrances of Ida's Valley Sportsground	Currently all available budget will be used to upgrade the existing floodlights, this request will be prioritised when budget is available	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
Email	6		Recreation and Sport	Upgrade the lights on the rugby field on the Ida's Valley Sportsground	The closing date for the upgrade tender is on 20 May 2024 and further procurement processing will follow.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
Email	6		Recreation and Sport	Upgrade seating in the Ida's Valley Sportsground stadium with recycling chairs or wooden panels.	Currently all available budget will be used to upgrade the existing floodlights, this request will be prioritised when suitable budget is available.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
Email	6		Recreation and Sport	Upgrade of the BMX Track and installation of clear view fencing around.	When suitable budget allows, the track will be fenced.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
Email	6		Recreation and Sport	Purchasing of BMX Bicycles	It is recommended that the councillor budget for these bicycles when identifying and procuring the ward needs with the councillor's budget.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
Email	6		Recreation and Sport	Request First Aid equipment set and a stretcher per sport code for Ida's Valley	It is recommended that the councillor budget for these First Aid equipment when identifying and procuring the ward needs with the councillor's budget.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
Email	6		Recreation and Sport	Procurement of 5 x 65 cm Large Garden Chessboards Sets with nylon chessboard bag and storage bag for the ward for skills development and recreational purposes.	It is recommended that the councillor budget for this recreation equipment when identifying and procuring the ward needs with the councillor's budget.	Directorate: Corporate Services	Department: Community Services	Youth, Sport and Culture	Local
Email	6		Health	Conduct a need and cost analysis for a Frail Care Centre in WCO24	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
IDP Open Day	7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Provide feedback and communication on cycle lane at Martinson and Boschendal	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Removal of the cycles pathway at the Corner of Boschendal Road and Martin Road	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Improve Cycles Lanes in Martinson / Endler Street, and on Martinson Street in general	The improvement of cycle-lanes will be implement improvement by June 2025	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local

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IDP Open Day	7	Cllr. Annemarie Ferns	Water Services	Provision of information on the role of the Ida's Valley Dam in water allocation and the effect thereof in water supply	The Ida's Valley dam is only used in the dry months once the Jonkershoek River dries up, but most of the year the water comes directly from the river to the water treatment works. It was also explained that the dam via Ida's Valley WTP cannot supply all of Stellenbosch water, and other sources such as Theewaterskloof, and allocation from CoCT are also used	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	7	Cllr. Annemarie Ferns	Water Services	Provision of clarity if a reduction in post-drought rates be expected in future	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	7	Cllr. Annemarie Ferns	Water Services	Installation of sound-proofing at the Rozendal reservoir and pump-station	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	7	Cllr. Annemarie Ferns	Land Use Management and Building	Provision of status regarding R44 park run application	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
IDP Open Day	7	Cllr. Annemarie Ferns	Income and Expenditure	Adjust the sliding scale to lower the tariff up until 60 kl of water per month	The purpose of the sliding scales is to save water. This request will be considered with all other requests and feedback will be provided. A cost of supply study must also be conducted by Water Services to determine the full cost of providing the service	Directorate: Financial Services	Department: Revenue and Expenditure	Deputy Mayor and Financial Services	Local
IDP Open Day	7	Cllr. Annemarie Ferns	Water Services	Maintenance of the reservoir sites in Ward 7, Rozendal	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	7	Cllr. Annemarie Ferns	Environmental Management	Pruning of trees at 14 Rozendal Avenue	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	7	Cllr. Annemarie Ferns	Environmental Management	Pruning of trees in Ward 7, Rozendal	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
Online Form	7	Cllr. Annemarie Ferns	Roads, Transport and Stormwater	Construction of bicycle lanes	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Online Form	7	Cllr. Annemarie Ferns	Property Management	Don't destroy the sidewalks (i.e. our cultural heritage) by widening Dorp Street	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	8	Cllr. Carli Van Wyk	Roads, Transport and Stormwater	Construction of speedbump in Hoffmeyer (Victoria Street then turn right)	The municipality will investigate for speedhump by June 2024	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	8	Cllr. Carli Van Wyk	Roads, Transport and Stormwater	Communicate possible ward funding towards NMT for the 2024 – 2025 financial year	The department will provide NMT plan showing the proposed NMT network in ward by June 2024	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local

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IDP Open Day	9	Cllr. Zelda Dalling	Safety and Security	Provision of roles and functions of different law enforcement officers with different uniforms and walking in large groups	Due to the different projects implemented, the officers perform different functions. The safety monitors are only investigators for law enforcement. They have no powers in terms of law enforcement and have received no training or equipment. If they walk in large group numbers, it must be immediately reported	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	9	Cllr. Zelda Dalling	Safety and Security	Provision of future plans for big sport events or matches hosted at Coetzenburg	For any medium to high-risk event, SAPS must give the final approval for such events to organise more manpower. Stellenbosch municipality law enforcement is limited in manpower but is always willing to render support to SAPS with medium to high-risk events	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	9	Cllr. Zelda Dalling	Environmental Management	Regular watering of trees in Church, Dorp, Die Laan, Van Riebeck, and Plein Streets in Stellenbosch CBD	The department only waters trees up to three years	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	9	Cllr. Zelda Dalling	Environmental Management	Planting of more trees in Church, Dorp, Die Laan, Van Riebeck, and Plein Streets in Stellenbosch CBD	An inspection by the Urban Forestry team will have to be carried out for the possibility of planting new trees	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	9	Cllr. Zelda Dalling	Environmental Management	Provision of the copy of the tree plan	The department: Community services will forward a copy of the tree plan to the councillor	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	9	Cllr. Zelda Dalling	Parks and Open Spaces	Removal and replacement of the artificial grass installed in front of the Town Hall	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	9	Cllr. Zelda Dalling	Environmental Management	Provision and sharing of the current budget allocated for purchasing and maintenance of the trees	Changes have been made by management when it comes to the managing of trees. All Oak Trees removed will be replaced with Pin Oaks. The tree policy guides management. The budget of Urban forestry not ring-fence for the purchasing of trees, but also for the maintenance of trees, such as hiring water trucks to water the trees	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	9	Cllr. Zelda Dalling	Environmental Management	Regular watering of trees in Church, Dorp, Die Laan, Van Riebeck, and Plein Streets in Stellenbosch CBD	The department only waters trees up to three years	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
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IDP Open Day	9	Cllr. Zelda Dalling	Environmental Management	Maintenance of the garden opposite Paul Roos alongside the river	There is an agreement in place between the Municipality and Paul Roos to maintain the garden area opposite the school along the river	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	9	Cllr. Zelda Dalling	Environmental Management	Maintenance of the historical trees in Die Laan in Stellenbosch	The statement is incorrect that no maintenance is being done. The challenge with replanting if there are underground pipes and wires	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	9	Cllr. Zelda Dalling	Environmental Management	Trimming or pruning the dangerous trees on both sides of the river in Die Laan	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	9	Cllr. Zelda Dalling	Environmental Management	Removal of all tree branches from the sidewalks in Die Laan	The Urban Forestry team will be notified to do an inspection	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	9	Cllr. Zelda Dalling	Environmental Management	Replant or remove the tree at the parking area at Die Laan	Contractors have been appointed and will start on 16th April 2024 with the mop-up operations	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	9	Cllr. Zelda Dalling	Roads, Transport and Stormwater	Construction of traffic calming measures at Dorp Street	Plans for Traffic Calming in Dorp Street will be compiled by the end of June 2025	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	9	Cllr. Zelda Dalling	Environmental Management	Removal of trees at 166 Dorp Street in Stellenbosch	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	9	Cllr. Zelda Dalling	Roads, Transport and Stormwater	Construction of the stormwater channel at Cabriere Street, and lies between Berg Street, and Reservoir Street	The department will arrange detailed Stormwater Assessment by the Municipalities appointed consultant and give feedback by June 2024	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	9	Cllr. Zelda Dalling	Roads, Transport and Stormwater	Removal of the stream which cuts across the property at 12 Cabriere Street into Cabriere Farm	The department will arrange detailed Stormwater Assessment by the Municipalities appointed consultant and give feedback by June 2025	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	9	Cllr. Zelda Dalling	Land Use Management and Building	Provision of information on Botmanskop housing development regarding the advertising process	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
IDP Open Day	9	Cllr. Zelda Dalling	Roads, Transport and Stormwater	Provision of information regarding the Parking at Eikestad Mall	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	10	Cllr. Rozette Du Toit	Safety and Security	Increased visibility of Law Enforcement at La Colline	Law Enforcement have weekly SSP Meeting for operational planning. The request for assistance to NHW should be made through the South African Police Services	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	10	Cllr. Rozette Du Toit	Safety and Security	Address control room operators on how they communicate with the public over the phone	Telephone Etiquette of Control Room Operators will be addressed through management and supervisors of Control Room	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local

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IDP Open Day	10	Cllr. Rozette Du Toit	Safety and Security	Deployment of Law Enforcement to patrol at AF Louw especially when it's all pay	Formal request for visible patrols to be submitted via SAPS, especially with crime related matters	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	10	Cllr. Rozette Du Toit	Parks and Open Spaces	Cutting of grass and maintenance of the open space at Daan Pienaar street	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	10	Cllr. Rozette Du Toit	Environmental Management	Pruning of trees at the open space at Daan Pienaar Street	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	10	Cllr. Rozette Du Toit	Parks and Open Spaces	Cutting of grass at Dr Malan street	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	10	Cllr. Rozette Du Toit	Environmental Management	Pruning of trees at Dr Malan Street	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	10	Cllr. Rozette Du Toit	Cemeteries	Cleaning and maintenance of Jamestown cemetery park	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	10	Cllr. Rozette Du Toit	Roads, Transport and Stormwater	Construction of raised speedbump intersection at Currie Street and Long Street in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	11	Alderman Johannie Serdyn	Safety and Security	Provision of updated feedback on the process upgrading of the CCTV cameras in Ward 11 cameras	CCTV cameras tender is currently in an evaluation process. Once the tender is awarded, the required procurement will be done	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	11	Alderman Johannie Serdyn	Safety and Security	Provision of a timeframe for the effective repair work of faulty CCTV cameras in Ward 11	The department is currently looking into all faulty cameras, their causes, and what can be done to repair them. There are in total 71 cameras currently not working due to theft, damage etc.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	11	Alderman Johannie Serdyn	Safety and Security	Installation and monitoring of CCTV cameras at the reservoir in Papegaaiberg	It was advised that the ward councillor can procure cameras from their ward budget and donate the cameras to the municipality to do the installation. The NHW members are welcome to monitor the CCTV cameras in the multi-functional control room. Remote monitoring can be done should the MM approve this request but functionality will be limited to live monitoring only, no playback or other analytic functions	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	11	Alderman Johannie Serdyn	Safety and Security	Repairing of CCTV cameras at Lourie Park to have playback	Depending on the field of view (fov) the time the incident transpired which is why there could not have been any evidence	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local

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IDP Open Day	11	Alderman Johannie Serdyn	Safety and Security	Prioritise repairing of cameras in ward 11	Installations and repair work will be done according to crime intelligence	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	11	Alderman Johannie Serdyn	Environmental Management	cutting or removal of all Beefwood trees in Nagtegaal Avenue, Onder-Pappegaaiberg	Residents were asked to present the Municipality with a petition with the necessary motivation for why the trees must be removed. He also emphasised the importance of the ward committees input in this petition	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	11	Alderman Johannie Serdyn	Environmental Management	Planting of thorny shrubs along the cemetery to shield the cemetery	The request for thorny scrubs will be investigated	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	11	Alderman Johannie Serdyn	Communications	Provision of response to inquiries directed to Municipal Manager's office	The municipality will attend to complaints to the best of our ability	Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local
IDP Open Day	11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Provide clarity why is the project on hold at Lower Dorp Street	Overall there are certain agreements, that need to be finalised and put in place before the project moves forward	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Provide clarity for how long the project will be on hold at Lower Dorp Street	The project will commence again once the above is resolved. It is expected that the above would take at least 3 months to be resolved	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	It was emphasised that the complaint was about the traffic signals at the Stellentia or Dorp Street	It was explained that traffic signals are the most efficient means of control, with new technology built into traffic signaling equipment traffic signals outperform other types of control at intersections	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Provision of information on who benefits from parking at the Eikestad parking garage	No one benefits, the PPP legislation ensure a transparent and fair process for all who wish to be involved	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Utilisation of space available at Bird Street instead of another parking	The feasibility study has shown that the parking garage is feasible and will be fully utilised	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Provide clarity on why building parking when vehicles cannot go into the parking	Preliminary traffic studies have shown that traffic impacts are not material impact, but it is planned to carry out further studies and to introduce agitating measure, overall, the parking garage will be a benefit to the CBD	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Construction of parking outside of Stellenbosch	Suggestion from the members of ward committee will be taken into account	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local

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IDP Open Day	11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Facilitate workshop with business forum, councillors, and taxpayers	Suggestion from the members of ward committee will be taken into account	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Complete the student development of Dennesig with its public transport system and then the Eikestad parking garage can follow	Suggestion from the members of ward committee will be taken into account	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	11	Alderman Johannie Serdyn	Housing Development	Provision of housing opportunities in Devon Valley	There is no housing project has been approved on the Housing Pipeline. The Section Housing Development requested NDoPW&I to release a portion of Droë Dyke for possible housing opportunities and await feedback	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	11	Alderman Johannie Serdyn	Housing Development	Provision of housing opportunities in Devon Valley	There is no housing project has been approved on the Housing Pipeline. The Section Housing Development requested NDoPW&I to release a portion of Droë Dyke for possible housing opportunities and await feedback	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
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IDP Open Day	11	Alderman Johannie Serdyn	Housing Development	Provision of housing opportunities in Devon Valley	There is no housing project has been approved on the Housing Pipeline. The Section Housing Development requested NDoPW&I to release a portion of Droë Dyke for possible housing opportunities and await feedback	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	11	Alderman Johannie Serdyn	Communications	Request to arrange a meeting with the Speaker, Councillor Serdyn, and Department: Human Settlements regarding housing in Devon Valley	It should be noted that meeting request should be liaise with the Portfolio Chairperson: IHS (Cllr Du Toit) and not directly to the department	Directorate: Corporate Services	Section: Councillor's Support	Corporate Services	Local

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Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency
Online Form	11	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Non-motorised transport infrastructure is vital for improving Onder-Pappegaaiberg/Ward 11. It addressed at least three of the five Strategic Focus Areas: "Valley of Possibility", "Green and Sustainable Valley" and "Dignified Living". NMT infrastructure that properly connects Onder-Papegaaiberg to the Stellenbosch CBD and the expanding Eerste River pedestrian and cycling paths, will not only benefit Onder-Papegaaiberg (especially school-age young people able to cycle to school and sport practice), but also the residents further afield, such as Devon Valley and Vlottenburg, close enough to the CBD for a daily commute with a bicycle on a safe bicycle path. Situated within Onder-Papegaaiberg, Bosman's Crossing would also greatly benefit from NMT infrastructure to provide residents, visitors, commuters, and the growing number of students at private tertiary institutions in Bosman's Crossing with easy, non-motorised access to Bosman's Crossing from the CBD (and vice versa) via safe passage across the railway tracks and Adam Tas Road (R310), as well as proper, paved sidewalks connecting Bosman's Crossing to the existing path on the other side of the Archaeological Reserve.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Online Form	11	Alderman Johannie Serdyn	Local Economic Development and Tourism	Creating opportunities for active citizenry in promoting economic development in partnership with Azania informal settlement	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Online Form	11	Alderman Johannie Serdyn	Community Development	Social uplifting program for female headed households in financial distress	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Safety and Security	Concerned about the safety in Kayamandi	The safety and prevention of crime remain the responsibility of SAPS. To have this matter further discussed the ward councillor must arrange a meeting with Brigadier Sonyani	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local

2nd Review of the 5th Generation Integrated Development Plan 2022 - 2027: IDP and Budget Comments and Inputs: April 2024									
Community Needs					Directorate Information				
Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency
IDP Open Day	12	Cllr. Ayanda Tomose	Community Development	Provision of information on the municipality's youth programmes	The client was provided with information relating to: the Accredited Youth Skills Programme; Job Readiness Programme; Stepping Stones Creating Futures (GBV Programme); GiA donations to organisations complying with the requirements who serve local youth; and Contact details of Municipal Youth Community Development Coordinator whom she can contact	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Parks and Open Spaces	Re-building of the vandalised play park in Snake Valley in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Parks and Open Spaces	Cleaning of the playpark at Snake Valley in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Cleaning of blocked drains in Snake Valley in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Regular cleaning of two drains next to house in School- Cresent Street in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Area Cleaning	Cleaning of the areas around the municipal flats in School-Crescent Street in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Electrical Services	Repairing of streetlights around the municipal flats in School-Crescent Street in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Construction and maintenance of roads in Azania in Kayamandi	Grader is currently in Kayamandi hired to do access roads	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Expand roads in Nkanini Informal Settlement for emergency vehicles	Inspection will be done to Nkanini to determine working Length/Width for machine access	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Maintenance of roads in Nkanini Informal Settlement	Road's blading started in Azania	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Chris Hani Street next to the field, road is very steep	Assessment to be conducted for proposal of installing bollards in Chris Hani Street	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local

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Community Needs					Directorate Information				
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IDP Open Day	12	Cllr. Ayanda Tomose	Water Services	Repair the constant overflowing of the dam (reservoir) that supply water to Nkanini area	The water network department will be informed to inspect and see if the burmad valve which opens and closes the water inflow is faulty and needs repairs	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Informal Settlements	Installation of water taps to the upper areas in Azania	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Informal Settlements	Repairing and maintenance of taps and installation of more sinks at Luyolo street in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Electrical Services	Reconnection of the electricity box of house number 1864 Snake Valley in Kayamandi	The department: Electrical Services will investigate and advise the customer	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Housing Administration	Provision of clarity if people with disability can register on the housing database	The client was advised to apply with the submission of medical documentation as proof of permanent disability. They can also visit the office of the Section Housing Administration with the completion of the application form between Mondays – Fridays (08:00 – 16:00).	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Informal Settlements	Relocation of Zone O people to the developments next to Kuyasa	The Zone O relocation has commenced in accordance with the approved Council item. The criteria were established to whom will qualify for the Zone O housing development	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Informal Settlements	Provision of feedback on the process of installing new toilets in Nkanini	The Section Informal Settlements reports all request for new toilets to the Directorate: Infrastructure Services. Refer to the responsible directorate	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Informal Settlements	Verification of the list of the houses that were affected by the wind and/or storm	The Section Informal Settlement will receive the list through the office of Disaster Management in order for the section to verify them to formulate a report that will be sent back to department fire relief assistance	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Environmental Management	Cutting of trees in ward 12 in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Income and Expenditure	Provision of assistance with payment arrangement for the account in arrears from Snake Valley in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Financial Services	Department: Revenue and Expenditure	Deputy Mayor and Financial Services	Local
IDP Open Day	12	Cllr. Ayanda Tomose	Housing Administration	Repairing and maintenance of the rental units at F1 13th Street in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local

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Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency
WhatsApp	12	Cllr. Ayanda Tomose	Parks and Open Spaces	Repairing and upgrading of the playpark at Snake Valley in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
Online Form	12	Alderman Johannie Serdyn	Roads, Transport and Stormwater	Distillery Road needs to be properly investigated, assessed and improved. The section of Distillery Road from Oude Libertas Road along the Cemetery is used as parking during funerals/burial ceremonies and this busy road can then only accommodate one-way traffic on that section as a result of all the cars parked on the road. The section of Distillery Road between the very dangerous bend and where it terminates at Oude Molen, especially the section between the new Distillery Road bridge and Oude Molen, sees reckless driving on a daily basis. Motorists view this improved, straight section of the road as an 'invitation' to rapidly accelerate, creating noise pollution in a mixed-use area that includes a large residential portion and endangering pedestrians and cyclists. Improvements are needed to improve safety for pedestrians and cyclists (e.g. traffic calming and speed limit enforcement), as well as safety of motorists (e.g. proper signage to warn motorists of the dangerous bend).	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Online Form	12	Cllr. Ayanda Tomose	Community Development	Implementation of food security programs	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
Online Form	12	Cllr. Ayanda Tomose	Safety and Security	Implementation of safety and security programs	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
Online Form	12	Cllr. Ayanda Tomose	Housing Development	Provision of access to housing	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Online Form	12	Cllr. Ayanda Tomose	Housing Development	Access to housing opportunities	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	13	Cllr. Mary Nkopane	Safety and Security	Deployment of law enforcement to patrol during morning hours between 05h30 and 07h30 in George Blake Avenue, between the traffic circle and Kayamandi Mall and near the sports ground	Crime prevention remains the responsibility of SAPS but law enforcement can render support to SAPS to combat crime	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local

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IDP Open Day	13	Cllr. Mary Nkopane	Safety and Security	Establishment of neighbourhood watch in ward 13	The municipality can support the establishment of a NHW group	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	13	Cllr. Mary Nkopane	Recreation and Sport	Installation of fencing around the Kayamandi Soccer field and Netball field	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	13	Cllr. Mary Nkopane	Recreation and Sport	Replacement of stolen seats at the Kayamandi sport field	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	13	Cllr. Mary Nkopane	Recreation and Sport	Installation of gym equipment on the public open space next to Kayamandi soccer field	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	13	Cllr. Mary Nkopane	Local Economic Development and Tourism	Provision of support and opportunities for musicians in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
IDP Open Day	13	Cllr. Mary Nkopane	Income and Expenditure	Reactivation of prepaid electricity meter top-up option	The client is required to settle the 30-day outstanding balance on his account. Subsequent to that, a settlement agreement on the handed over account should be concluded with the legal office	Directorate: Financial Services	Department: Revenue and Expenditure	Deputy Mayor and Financial Services	Local
IDP Open Day	13	Cllr. Mary Nkopane	Roads, Transport and Stormwater	Repairing of the blocked catch pit at Mdala Street in Kayamandi	Department to investigate the source of grey water (flows).	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	13	Cllr. Mary Nkopane	Roads, Transport and Stormwater	Repairing and cleaning of regular blocked drain opposite Dyapi shop in Kayamandi	Department: RTS will dispatched a team in Kayamandi for cleaning of drains.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	13	Cllr. Mary Nkopane	Housing Development	Provision timeframes for Housing development of Town Centre and Northern Extension	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	13	Cllr. Mary Nkopane	Electrical Services	Repairing and maintenance of streetlights at I Swart Street in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
WhatsApp	13	Cllr. Ayanda Tomose	Roads, Transport and Stormwater	Cleaning of stormwater drains at Snake Valley in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	14	Cllr. Maxwell Danana	Safety and Security	Re-installation of CCTV cameras at Zone-P situated at 7th and 9th Avenue in Kayamandi	The department will follow up on why the pole and CCTV camera was removed	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local

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IDP Open Day	14	Cllr. Maxwell Danana	Safety and Security	Utilise the container nearby Zone-P to build a mobile police station.	The request for mobile police stations must be done through Brigadier Sonyani	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	14	Cllr. Maxwell Danana	Safety and Security	Installation of more CCTV cameras in Kayamandi	The installation of cameras will depend on the hotspot information provided by Saps. The NHW members can come and assist the municipality in monitoring the cameras	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	14	Cllr. Maxwell Danana	Roads, Transport and Stormwater	Closure of the alley by Qodile shop in ward 14	The closure of the alley request coming from the ward councillor and such request must be referred to the infrastructure department.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	14	Cllr. Maxwell Danana	Safety and Security	Conduction a study to find out why people are not willing to join NHW	NHW is supported by the law enforcement department Mr. Justin Lottering must be contacted to do a study	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	14	Cllr. Maxwell Danana	Traffic Enforcement	Installation CCTV surveillance at the traffic circle at the corridor	That section should be under surveillance the department will follow up on the matter	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	14	Cllr. Maxwell Danana	Parks and Open Spaces	Cleaning and maintenance of playpark in Costa Land in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	14	Cllr. Maxwell Danana	Electrical Services	Investigation and inspection of the Watergang area damaging the electricity cables	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	14	Cllr. Maxwell Danana	Community Development	Establishment of a soup kitchen in Costa Land, Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
IDP Open Day	14	Cllr. Maxwell Danana	Environmental Management	Cutting of dangerous trees in Zone P and Zone F in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	14	Cllr. Maxwell Danana	Integrated development planning and public participation	Change the current IDP Public participation format to the usual public meetings	Feedback is to be provided during the September 2024 public participation process.	Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local
IDP Open Day	14	Cllr. Maxwell Danana	Recreation and Sport	Construction of the swimming pool in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local

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IDP Open Day	14	Cllr. Maxwell Danana	Roads, Transport and Stormwater	Cleaning of 4 blocked drains by Zone P 9th Avenue in Kayamandi	Department: RTS will dispatched a team in Kayamandi for cleaning of drains.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	14	Cllr. Maxwell Danana	Roads, Transport and Stormwater	Regular cleaning and maintenance of the stormwater drains or manholes next to Xolile shop in Kayamandi	Department: RTS will dispatched a team in Kayamandi for cleaning of drains.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	14	Cllr. Maxwell Danana	Informal Settlements	Installation of more taps and provision of water for the area of Strong Yard in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	14	Cllr. Maxwell Danana	Informal Settlements	Installation of electricity at Zone D 9 structures in Kayamandi which were supposed to be installed in 2018	Advised that this needs to be reported to Human Settlement, as the department receives applications from Human Settlement. There are currently no outstanding applications with the Electrical Services Department	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	14	Cllr. Maxwell Danana	Electrical Services	Repairing of streetlights in Zone I in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	14	Cllr. Maxwell Danana	Area Cleaning	Training of street sweepers to sweeping properly in Kayamandi	The department will address staff regarding proper sweeping and cleaning spillages	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	14	Cllr. Maxwell Danana	Waste Management	Distribution waste plastic bags in ward 14	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	14	Cllr. Maxwell Danana	Area Cleaning	Recruitment for area cleaning to be done from the wards	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	14	Cllr. Maxwell Danana	Waste Management	Cleaning of the waste spillages after Refuse collection in Kayamandi	The department will address staff regarding proper sweeping and cleaning spillages	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	14	Cllr. Maxwell Danana	Waste Management	Distribution of refuse bags at Luyolo Street in Zone O in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	14	Cllr. Maxwell Danana	Area Cleaning	Cleaning or sweeping of streets in Zone D in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local

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IDP Open Day	14	Cllr. Maxwell Danana	Housing Administration	Provision of assistance to register on the Housing Demand Database (waiting list)	The client was informed to apply at the Section Housing Administration and is required to bring all necessary documentation (ID's of himself and partner and dependants, proof of residents, payslip (if unemployed to provide SASSA)	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	14	Cllr. Maxwell Danana	Local Economic Development and Tourism	Provision of assistance for self-registration forms or app available for EPWP application	The client was advised to visit the Section LED at the Ward Office and/or NPK Building to register on the unemployment database. Required to submit necessary documentations	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
IDP Open Day	14	Cllr. Maxwell Danana	Housing Administration	Provision of feedback when the client will receive a house applied 23 years ago (Ref no 545982)	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	14	Cllr. Maxwell Danana	Housing Administration	Provision of assistance to register on the Housing Demand Database (waiting list)	The client was informed to apply at the Section Housing Administration and is required to bring all necessary documentation (ID's of himself and partner and dependants, proof of residents, payslip (if unemployed to provide SASSA)	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	14	Cllr. Maxwell Danana	Housing Administration	Provision of assistance to register on the Housing Demand Database (waiting list)	The client was informed to apply at the Section Housing Administration and is required to bring all necessary documentation (ID's of himself and partner and dependants, proof of residents, payslip (if unemployed to provide SASSA)	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	14	Cllr. Maxwell Danana	Housing Administration	Provision of information on the RDP house transfer process	The client was advised to visit the office of Housing Administration for more clarity	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	14	Cllr. Maxwell Danana	Housing Administration	Provision of assistance to register on the Housing Demand Database (waiting list)	The client was informed to apply at the Section Housing Administration and is required to bring all necessary documentation (ID's of himself and partner and dependants, proof of residents, payslip (if unemployed to provide SASSA)	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	14	Cllr. Maxwell Danana	Informal Settlements	Provision of assistance to change an informal structure number I52 to I 49	The client was advised to visit Informal Settlement to check on our database	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	14	Cllr. Maxwell Danana	Housing Administration	Completion Zone P in Kayamandi formal housing transfers to the people	The houses referred to were never registered with the deeds office and the land is owned by the municipality, therefore a decision still need to be taken regarding the tenure of those houses	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local

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IDP Open Day	14	Cllr. Maxwell Danana	Environmental Management	Cutting of trees at I83 Makupula Street in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	14	Cllr. Maxwell Danana	Informal Settlements	Verification of informal Structure at I52 Swart Close in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Online Form	14	Cllr. Maxwell Danana	Housing Development	Identification of land for housing	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Online Form	14	Cllr. Maxwell Danana	Safety and Security	Additional safety and security measures due to robberies each day	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
Online Form	14	Cllr. Maxwell Danana	Housing Development	The TRA structures are falling apart, windows don't close properly, doors are falling apart, and roofs are leaking. On service, toilets are broken, drains are full and overflowing. The residents need proper housing as promised	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Online Form	14	Cllr. Maxwell Danana	Health	Construction of an additional clinic and staff. Patients receive bed services and have to sit outside while waiting for the services	Feedback is to be provided during the September 2024 public participation process.	Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Provincial
Online Form	14	Cllr. Maxwell Danana	Housing Development	Construction of houses	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Online Form	14	Cllr. Maxwell Danana	Area Cleaning	Creating jobs through area cleaning projects	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	15	Cllr. Elliot Masimini	Informal Settlements	Installation of ablution facilities in Zone 0 informal settlement near Thubelitsha	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	15	Cllr. Elliot Masimini	Property Management	Provision of information on how to buy a plot in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local
IDP Open Day	15	Cllr. Elliot Masimini	Housing Administration	Provision of assistance to register on the Housing Demand Database (waiting list)	The client was informed to apply at the Section Housing Administration and is required to bring all necessary documentation (ID's of himself and partner and dependants, proof of residents, payslip (if unemployed to provide SASSA)	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	15	Cllr. Elliot Masimini	Housing Administration	Request to check her mother on the housing database(waiting list)	The client was advised to visit the office of the Section Housing Administration to check waiting list registration	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local

2nd Review of the 5th Generation Integrated Development Plan 2022 - 2027: IDP and Budget Comments and Inputs: April 2024									
Community Needs					Directorate Information				
Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency
IDP Open Day	15	Cllr. Elliot Masimini	Housing Development	Provision timeframes for Housing development of Town Centre and Northern Extension	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Have Your Say	15	Cllr. Elliot Masimini	Housing Development	Provision of housing development opportunities in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Have Your Say	15	Cllr. Elliot Masimini	Local Economic Development and Tourism	Provision of employment opportunities in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Have Your Say	15	Cllr. Elliot Masimini	Property Management	Identification of land and construction of a Thusong centre in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local
Have Your Say	15	Cllr. Elliot Masimini	Safety and Security	Increased visibility of law enforcement in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
Have Your Say	15	Cllr. Elliot Masimini	Housing Development	Provision of housing development opportunities in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Have Your Say	15	Cllr. Elliot Masimini	Local Economic Development and Tourism	Provision of employment opportunities in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Have Your Say	15	Cllr. Elliot Masimini	Property Management	Identification of land and construction of a Thusong centre in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local
Have Your Say	15	Cllr. Elliot Masimini	Safety and Security	Increased visibility of law enforcement in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
Have Your Say	15	Cllr. Elliot Masimini	Local Economic Development and Tourism	Provision of employment opportunities for youth in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Have Your Say	15	Cllr. Elliot Masimini	Safety and Security	Increased visibility of law enforcement in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
Have Your Say	15	Cllr. Elliot Masimini	Local Economic Development and Tourism	Provision of employment opportunities in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local

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Community Needs					Directorate Information				
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Have Your Say	15	Cllr. Elliot Masimini	Local Economic Development and Tourism	Provision of employment opportunities in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Have Your Say	15	Cllr. Elliot Masimini	Waste Management	Collection of waste in ward 15 in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
Have Your Say	15	Cllr. Elliot Masimini	Waste Management	Distribution of waste bags in ward 15 in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
Have Your Say	15	Cllr. Elliot Masimini	Local Economic Development and Tourism	Provision of employment opportunities in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Have Your Say	15	Cllr. Elliot Masimini	Local Economic Development and Tourism	Provision of assistance to register on the EPWP data base in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Have Your Say	15	Cllr. Elliot Masimini	Local Economic Development and Tourism	Provision of employment opportunities in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Have Your Say	15	Cllr. Elliot Masimini	Electrical Services	Reduce the rate of electricity to cater for the vulnerable people in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
Have Your Say	15	Cllr. Elliot Masimini	Housing Development	Provision of housing development opportunities in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Have Your Say	15	Cllr. Elliot Masimini	Informal Settlements	Provision of ablution facilities, water and sinks for the informal settlements in ward 15 in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Have Your Say	15	Cllr. Elliot Masimini	Roads, Transport and Stormwater	Construction and repairing of roads in ward 15 in Kayamandi	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Online Form	15	Cllr. Elliot Masimini	Local Economic Development and Tourism	Address the high unemployment rate	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local

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Online Form	15	Cllr. Elliot Masimini	Access to Basic Services	Maintenance of drain blockages in ward 15	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Online Form	15	Cllr. Elliot Masimini	Housing Development	Provision of housing opportunities for Zone O. Residents are living in shacks which is unhealthy.	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Local Economic Development and Tourism	Consider a partnership with StellCare on the EPWP programme, StellCare also provides job opportunities and training for unemployed	The LED unit will schedule a meeting with StellCare to discuss a possible partnership on the EPWP programme	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Local Economic Development and Tourism	Provision of information on LED initiatives for the Cloetesville community	Stellenbosch Municipality has launched a free online training academy for entrepreneurs, SMMEs can access the site via the Stellenbosch Municipality website- Stellenbosch Entrepreneurial Academy. Established a partnership with SEDA on training and mentorship programmes for SMMEs in the Stellenbosch Municipality. The municipality is in the process of finalising an action plan which will include a schedule for SMMEs trainings	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Housing Development	Provision of housing development opportunities for backyarders in Cloetesville	Ms Charles was informed of the housing development opportunities on Farms 81/2 and 81/9, Stellenbosch as well as the Adam Tas Precinct 10 for backyarders	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Safety and Security	Distribution of more radio for NHW in Cloetesville	Chairperson of NHW to liaise with Mr Magwaza for radios	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Electrical Services	Re-installation of electricity at the NHW Container in Cloetesville	Chairperson of NHW to formally report electricity matter with the Municipality (Let's fix it)	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Safety and Security	Address robbery during the day in front of Usave and the Fisheries	Law Enforcement have weekly SSP Meeting for operational planning. The request for assistance to NHW should be made through the South African Police Services	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Provincial
IDP Open Day	16	Cllr. Elsabe Vermeulen	Safety and Security	Increase visibility of law enforcement to deal with shooting at the playpark at Madeliefie Street in Cloetesville	Control Room WhatsApp number shared with Complainant	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local

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IDP Open Day	16	Cllr. Elsabe Vermeulen	Safety and Security	Facilitation of awareness sessions for young children to make them aware of all the danger of crime with assistance of Mr Seals	Law Enforcement have weekly SSP Meeting for operational planning. The request for assistance and more visibility should be made through the South African Police Services	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Removal of the joy wheel and replacement with a futsal soccer turf at playpark in Tennantville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Replacement of play equipment with play equipment that develops children's mindsets at the playpark in Tennantville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Installation of cricket pitch for "vlakkie" cricket on the playpark in Tennantville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Recreation and Sport	Installation of soccer poles at the park next to the swimming pool (Die Laan)	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Cutting of grass at White City, Cariem and Davids streets in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Installation of turfs for futsal soccer and cricket on all the parks in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Recreation and Sport	Provision of equipment support to Multi arts alliance to start a soccer team and use the space between the high and primary schools in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Installation of turf for soccer, cricket and netball at park next to Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Installation of lighting at park next to Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Placement of more bins at park next to Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Installation of small gate at park next to Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local

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IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Removal of the gym equipment at park next to Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Invite Stellenbosch FC to visit and engage with the young kids park next to Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Installation of turf for soccer, cricket and netball at park next to Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Installation of lighting at park next to Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Placement of more bins at park next to Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Installation of small gate at park next to Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Removal of the gym equipment at park next to Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Invite Stellenbosch FC to visit and engage with the young kids park next to Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Recreation and Sport	Installation of turf for soccer, cricket and netball at park next to Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Recreation and Sport	Installation of lighting at park next to Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local

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IDP Open Day	16	Cllr. Elsabe Vermeulen	Recreation and Sport	Placement of additional bins at park next to Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Recreation and Sport	Installation of a small gate at the park next to Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Parks and Open Spaces	Removal of the gym equipment at park next to the Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Recreation and Sport	Invite Stellenbosch FC to visit and engage with the young kids park next to Cloetesville library	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Income and Expenditure	Provision of clarity as to why the account is high every month at 85 Lang Street in Cloetesville	The client's meter was stuck and they estimated too low and they now have proper reding of the client , she uses a lot of water	Directorate: Financial Services	Department: Revenue and Expenditure	Deputy Mayor and Financial Services	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Electrical Services	Investigation of safety risk of 4 wendy houses supplied by 1 prepaid meter box134 Curry Street in Cloetesville	This will be reported to the Department: Electrical Services (metering section) for response and action if needed	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Housing Construction	Repairing of wall cracks at the Steps Housing project in Cloetesville	Structural defects, beneficiary happy with response	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project Management Unit (PMU)	Infrastructure Services	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Electrical Services	Repairing of streetlights at 72 Silvia Street to 45B Long Street in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Construction of the Kayamandi Pedestrian Bridge	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Marking of road at the Ida's Valley Clinic and Infestec agricultural research road	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local

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IDP Open Day	16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Construction of raised speedhump intersection at Gabrial Street and Longstreet in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Construction of an additional parking at Pieter Langeveld Primary School	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Roads, Transport and Stormwater	Replacement of paving at 31 Gabriel Street, Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Electrical Services	Repairing and maintenance of streetlights at 74 Sylvia Street in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Electrical Services	Repairing and maintenance of streetlights at 76 Silvia Street in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Environmental Management	Pruning of trees at 31 Gabriel Street in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	16	Cllr. Elsabe Vermeulen	Housing Administration	Repairing and maintenance of rental units at 211 Aurora Flats, Ryneveld Street in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	17	Cllr. Peter Johnson	Housing Administration	Provision of a rental contract for Melody 8 in Cloetesville to sign	Ms Manuel was advise to visit Section: Housing Administration to sign rental agreement	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	17	Cllr. Peter Johnson	Housing Development	Provision of feedback for the petition that was submitted for housing development at Erf 7001 in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	17	Cllr. Peter Johnson	Housing Development	Facilitation of a meeting with the community for housing development at Erf 7001 in Cloetesville housing development	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	17	Cllr. Peter Johnson	Housing Administration	Repairing of the damaged geyser at Flat F8 in Cloetesville	Complaints to be logged	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	17	Cllr. Peter Johnson	Housing Administration	Fencing at Long- and Kloof Streets flats	The Section: Housing Administration has started with the installation of fence at blocks B, C and D. •Due to funding, provision will be made available for the other four flats during the next financial year	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local

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IDP Open Day	17	Cllr. Peter Johnson	Housing Administration	Signing of a lease agreement for Monte Christo number 7 in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	17	Cllr. Peter Johnson	Housing Administration	Repairing of the leaking toilet pot at Monte Christo number 7 in Cloetesville	The complaint will be referred to the maintenance section of the Housing Administration	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	17	Cllr. Peter Johnson	Housing Administration	Provision of assistance to register Monte Christo number 7 in Cloetesville for indigent	The client was advised to visit Section: Housing Administration regarding indigent application	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	17	Cllr. Peter Johnson	Safety and Security	Increase visibility of law enforcement to deal with shooting at the playpark at Madeliefie Street in Cloetesville	Control Room WhatsApp number shared with Complainant	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	17	Cllr. Peter Johnson	Parks and Open Spaces	Installation of the artificial grass at the playpark at Madeliefie Street in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	17	Cllr. Peter Johnson	Parks and Open Spaces	Removal of the spinner at the playpark at Madeliefie Street in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	17	Cllr. Peter Johnson	Property Management	Re-installation of the gate at Stairs nr 1, Stellita park, Long street in Cloetesville	Mr Kevin Woodman is aware of the problem	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local
IDP Open Day	17	Cllr. Peter Johnson	Income and Expenditure	Provision of indigent subsidy registration for Flat E4, Kloof Street in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Financial Services	Department: Revenue and Expenditure	Deputy Mayor and Financial Services	Local
IDP Open Day	17	Cllr. Peter Johnson	Electrical Services	Investigating and repairing of streetlights at Stellita Park in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	17	Cllr. Peter Johnson	Roads, Transport and Stormwater	Installation of a stormwater channel to redirect water that runs from Hein Street and through the back of Stellita Park	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	17	Cllr. Peter Johnson	Parks and Open Spaces	Installation of the signboard at Stellita Park in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	17	Cllr. Peter Johnson	Electrical Services	Replacement of streetlights with new LED-type lights of higher output at February Street in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local

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IDP Open Day	17	Cllr. Peter Johnson	Environmental Management	Pruning or cutting of trees cover streetlights at February Street in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	17	Cllr. Peter Johnson	Roads, Transport and Stormwater	Replace paving at 15 Stellita Park in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	17	Cllr. Peter Johnson	Roads, Transport and Stormwater	Asphalting of road at 15 Stellita Park, Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	17	Cllr. Peter Johnson	Parks and Open Spaces	Repairing of gates in Stellita playpark	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	17	Cllr. Peter Johnson	Electrical Services	Maintenance of electricity to municipal property at 17 Monte Christo, Crystal Flats, Rhode Street in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	17	Cllr. Peter Johnson	Electrical Services	Maintenance of electricity to municipal property at 17 Monte Christo, Crystal Flats, Rhode Street in Cloetesville	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Land Use Management and Building	Provision of assistance to demolish a structure that is on private property	The municipality deals with illegal structures or extensions, at private dwellings through the planning department. 30 days notice must be issued and the person will be given the opportunity to remove or legally apply for an extension or renovation	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
IDP Open Day	18	Alderman JC Anthony	Safety and Security	Deployment of law enforcement to stop the illegal shebeens in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	18	Alderman JC Anthony	Safety and Security	Deployment of law enforcement to open-air church services in Klapmuts	Churches must have a permit for an open-air church service	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	18	Alderman JC Anthony	Safety and Security	Increase visibility of the police when NHW works at night in Klapmuts	Law Enforcement conducts weekly SSP Meetings for operational planning. The request for assistance to NHW should be made through the South African Police Services	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	18	Alderman JC Anthony	Safety and Security	Conduction of awareness campaigns from the police in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Provincial

2nd Review of the 5th Generation Integrated Development Plan 2022 - 2027: IDP and Budget Comments and Inputs: April 2024									
Community Needs					Directorate Information				
Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency
IDP Open Day	18	Alderman JC Anthony	Parks and Open Spaces	Cleaning of playparks in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	18	Alderman JC Anthony	Parks and Open Spaces	Installation of fencing around parks at Weltevrede Park, Merchant Park.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	18	Alderman JC Anthony	Parks and Open Spaces	Inspection and maintenance of wet surfaces at Merchant Park	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	18	Alderman JC Anthony	Recreation and Sport	Replacement of the broken windows at the Klapmuts Clubhouse	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	18	Alderman JC Anthony	Recreation and Sport	Deployment of security guard at the Klapmuts Clubhouse	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	18	Alderman JC Anthony	Recreation and Sport	Cleaning of toilets at the Klapmuts Clubhouse	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	18	Alderman JC Anthony	Safety and Security	Deployment of law enforcement to stop the illegal shebeens in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	18	Alderman JC Anthony	Property Management	Provision of land to build churches in Klapmuts	Matter must be attended in collaboration with the Planning Department / Directorate to identify suitably zone vacant properties.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local
IDP Open Day	18	Alderman JC Anthony	Roads, Transport and Stormwater	Cleaning of open-ground stormwater channels in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Roads, Transport and Stormwater	Open ground stormwater channels need to be lined with grass block or concrete to prevent muddy conditions in winter in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Roads, Transport and Stormwater	Repairing of the dip in the road at Groenefontein Rd in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Roads, Transport and Stormwater	Construction of additional pedestrian crossing or speed reduction signage close to the new school on Groenefontein Rd in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local

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IDP Open Day	18	Alderman JC Anthony	Housing Construction	Rebuild the boundary wall at the new housing scheme situated close to the farm Arra in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Roads, Transport and Stormwater	Construction of the cut-off stormwater channel or sub-surface drainage at the new housing scheme situated close to the farm Arra in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Roads, Transport and Stormwater	Relocation of stormwater channel where new informal housing structures are built in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Informal Settlements	Removal of the new informal housing structures are built on the stormwater channel in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Roads, Transport and Stormwater	Regular cleaning of the open stormwater channel in Gone Street in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Roads, Transport and Stormwater	Construction of sub-surface drainage at Red Grass Street – erf 2607 in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Electrical Services	Repairing of streetlights by house number 9 in Alexander Street in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Electrical Services	Electrification of houses at La Rochelle	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Electrical Services	Provision of pre-paid electricity at La Rochelle	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Electrical Services	Provision of free electricity units in the TRA in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Electrical Services	Electrification of Mandela City in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Electrical Services	Provision of feedback on the electricity installation project at Bekela that stopped in 2023	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local

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IDP Open Day	18	Alderman JC Anthony	Area Cleaning	Regular cleaning of the water channel on the area between Bhekela and the new houses in Klapmuts	Department to clean in conjunction with the Roads and Stormwater Department	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Agriculture	Conduct a meeting with small-scale farmers with regard to the availability of land and promises made by the municipality to Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Rural Management	Local
IDP Open Day	18	Alderman JC Anthony	Land Use Management and Building	Removal of illegal building of wendy and boundary encroachment at 10 Smith Street in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
IDP Open Day	18	Alderman JC Anthony	Housing Administration	Provision of assistance to register on the Housing Demand Database (waiting list)	The client was informed to apply at the Section Housing Administration and is required to bring all necessary documentation (ID's of himself and partner and dependants, proof of residents, payslip (if unemployed to provide SASSA)	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of housing development opportunities in Klapmuts	The Section Housing Development is investigating portions of land for future housing developments	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Administration	Provision of information on housing waiting list processes, criteria and applications	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Informal Settlements	Repairing or replacement of the old Wendy house and broken floors at No 18 Klapmuts TRA	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Construction	Repairing of the house foundation in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project Management Unit (PMU)	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Housing Administration	Completion of housing transfer process in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Administration	Completion of housing transfer process in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of feedback on housing development opportunities in Klapmuts	The Section Housing Development is investigating portions of land for future housing developments	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local

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IDP Open Day	18	Alderman JC Anthony	Housing Administration	Provision of information on housing waiting list processes, criteria and applications	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of housing development opportunities in Klapmuts	The Section Housing Development is investigating portions of land for future housing developments	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Informal Settlements	Repairing of the damaged wendy houses in La Rochelle	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Informal Settlements	Repairing of the damaged wendy houses in La Rochelle	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of housing development opportunities in Klapmuts	The Section: Housing Development is investigating portions of land for future housing developments	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of housing development opportunities in Klapmuts	The Section: Housing Development is investigating portions of land for future housing developments	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of housing development opportunities in Klapmuts	The Section: Housing Development is investigating portions of land for future housing developments	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Administration	Provision of assistance to register on the Housing Demand Database (waiting list)	The client was informed to apply at the Section Housing Administration and is required to bring all necessary documentation (ID's of himself and partner and dependants, proof of residents, payslip (if unemployed to provide SASSA)	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Informal Settlements	Provision of assistance to the resident is being evicted by the house owner	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Administration	Provision of assistance to register on the Housing Demand Database (waiting list)	The client was informed to apply at the Section Housing Administration and is required to bring all necessary documentation (ID's of himself and partner and dependants, proof of residents, payslip (if unemployed to provide SASSA)	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of housing development opportunities in Klapmuts	The Section Housing Development is investigating portions of land for future housing developments	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local

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IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of a progress report on the La Rochelle housing project in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of a progress report on the La Rochelle housing project in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of a progress report on the La Rochelle housing project in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of a progress report on the La Rochelle housing project in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of a progress report on the La Rochelle housing project in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of a progress report on the La Rochelle housing project in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of a progress report on the La Rochelle housing project in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of a progress report on the La Rochelle housing project in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of a progress report on the La Rochelle housing project in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of a progress report on the La Rochelle housing project in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of a progress report on the La Rochelle housing project in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	18	Alderman JC Anthony	Housing Development	Provision of a progress report on the La Rochelle housing project in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local

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IDP Open Day	18	Alderman JC Anthony	Electrical Services	Repairing and maintenance of streetlights at 33 Anthony Street in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Roads, Transport and Stormwater	Repairing of stormwater channel - Leiwater not flowing at Gladiola Street in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Electrical Services	Repairing of the electric box client is unable to purchase electricity at 2565 Everlasting Street in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	18	Alderman JC Anthony	Area Cleaning	Cleaning of area at 33 Anthony Street in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
Have Your Say	18	Alderman JC Anthony	Housing Development	Provision of housing development opportunities for backyarders in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
WhatsApp	18	Alderman JC Anthony	Parks and Open Spaces	Installation of a park in Klapmuts	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	19	Cllr. James Williams	Housing Administration	Re-installation of solo geyser that was removed by a contractor	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	19	Cllr. James Williams	Housing Administration	Provision of the letter for the title deed for Hoek Street 4, Smartie Town in Cloetesville	Ms Philander was advised to visit the Section Housing Administration and ask for Warren de Koker for assistance	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	20	Cllr. Joseph Joon	Environmental Management	Removal of tree hanging on electric fence at 31 Hendricks Street in Raithby	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	20	Cllr. Joseph Joon	Environmental Management	Removal of Port Jacksons on erf 502 (CBA area) Raithby	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	20	Cllr. Joseph Joon	Environmental Management	Removal of trees and branches on Winery Road in Raithby	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	20	Cllr. Joseph Joon	Environmental Management	Removal of the fallen trees in Annandale Road	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	20	Cllr. Joseph Joon	Traffic Enforcement	Monitoring of Cameras on Raithby Road and Raithby Annandale Road	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local

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IDP Open Day	20	Cllr. Joseph Joon	Safety and Security	Investigation of gangs in Raithby	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Provincial
IDP Open Day	20	Cllr. Joseph Joon	Property Management	Investigation for land availability in Ward 20 for clinic, sports fields, and etc	Feedback is to be provided during the September 2024 public participation process.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Property Management	Investigation of the possibility of a land swop for the portion of municipal land on which their cellar is located	Mrs Newton King was advised to visit Department: Property Management to look at possibilities and also discuss the portion of land on which the cellar is currently located	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Income and Expenditure	Reschedule another date for the indigent office to visit Raithby again	The Indigent office is currently busy with the drive as per the schedule till 20 June 2024, after this date then we will inform the councillor of a possible date to return to Raithby	Directorate: Financial Services	Department: Revenue and Expenditure	Deputy Mayor and Financial Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Electrical Services	Repairing and maintenance streetlights at Watson Way, Hendricks, Sampson, and Herman Streets at Raithby	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Electrical Services	Repairing and maintenance of streetlights around the park, Watson, and Hendricks Street, 30,31 at Raithby	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Electrical Services	Repairing and maintenance of existing 3-4 streetlights shining on park, and installation of more lighting around the park apart from the streetlights at Raithby	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Electrical Services	Removal of Christmas lights on poles at the entrance at Raithby	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Electrical Services	Completion of taking over Eskom users from Eskom in Raithby	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Electrical Services	Removal of Christmas lights on poles at the entrance at Raithby	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local

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IDP Open Day	20	Cllr. Joseph Joon	Water Services	Construction of a new sewer plant, the current sewer plant is causing problems due to load-shedding in ward 20	The sewer plant will be upgraded, the department will receive the master plan for the sewer plant and see how the plant can be upgraded. The department will look at alternative energy to make sure the plant function fully even during loadshedding. This project will also be added onto the pipe-replacement project	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Water Services	Repairing of water leaks and low water pressure in the Raithby area	The department will investigate and check the pressure-reducing valves and the bermades	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of robots on the R44 and Winery Road intersection to minimise accidents	The department will investigate and look at how many accidents happened at the R44 and Winery Road in the past 3 to 4 years	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Upgrading of Raithby Road and Watson Way Road	The request will be investigated	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of rails on the sides of the bridge or replacement of the bridge in Raithby	The request will be investigated	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of Provincial Road signalising on the R44 and Winery Road	The request for signalising will be referred to provincial	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of speed reduction signs on the R44 and Winery Road coming from Somerset West	The requests will be investigated and discussed by the roads and stormwater department officials for action	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Traffic Enforcement	Installation of a speed camera at the R44 and Winery Road intersection for motorists to reduce speed	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of line marking on the road, stop street sign and stop street to be painted on Raithby and Winery Road	The requests will be investigated and discussed by the roads and stormwater department officials for action	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Installation of line marking and road signs in the whole Raithby area	The requests will be investigated and discussed by the roads and stormwater department officials for action	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Construction of sidewalks from Raithby to Winery Road	The requests will be investigated and discussed by the roads and stormwater department officials for action	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local

2nd Review of the 5th Generation Integrated Development Plan 2022 - 2027: IDP and Budget Comments and Inputs: April 2024									
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IDP Open Day	20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Implementation of services for public transport in Raithby	The requests will be investigated and discussed by the roads and stormwater department officials for action	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Housing Administration	Provision of information on housing waiting list processes, criteria and applications	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	20	Cllr. Joseph Joon	Housing Development	Provision of housing development opportunities in Vlottenburg and Raithby areas	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	20	Cllr. Joseph Joon	Informal Settlements	Replacement of wendy house (3mx9m) the roof damaged due to severe weather conditions at Mountain View	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	20	Cllr. Joseph Joon	Informal Settlements	Replacement of the completely damaged wendy by severe weather conditions at Mountain View 80	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	20	Cllr. Joseph Joon	Housing Administration	Provision of information on housing waiting list processes, criteria and applications	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	20	Cllr. Joseph Joon	Housing Development	Provision of housing development opportunities in Vlottenburg and Raithby areas	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
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IDP Open Day	20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Construction of pedestrian path from Winery Rd along Raithby Rd	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Electrical Services	Taking off Christmas lights that's still on at Raithby Road	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Water Services	Maintenance of the reservoir sites in Raithby	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Parks and Open Spaces	Cleaning and installation of 4 or 5 bins at the playpark in Raithby	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	20	Cllr. Joseph Joon	Environmental Management	Cutting of trees and removal of alien plants at Watson Way in Raithby	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	20	Cllr. Joseph Joon	Beautification	Beautification of Raithby	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	20	Cllr. Joseph Joon	Water Services	Maintain reservoir sites in Raithby	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	20	Cllr. Joseph Joon	Environmental Management	Pruning of trees at 249 Wagner Street in Raithby	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	20	Cllr. Joseph Joon	Roads, Transport and Stormwater	Construction of bridge at Wagner Street, Raithby	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Online Form	20	Cllr. Joseph Joon	Recreation and Sport	Provision of recreational and sport facilities for the youth	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local

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Online Form	20	Cllr. Joseph Joon	Housing Development	Provision of housing opportunities for those that do not qualify for RDP houses	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Recreation and Sport	Installation of fencing at the Jamestown Sportsground	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Cemeteries	Repairing of the fence at Jamestown Cemeteries	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Environmental Management	Collection or maintenance of the Mountain Breeze- Branches of fallen trees during the storm	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Fire and Disaster	Investigation of the Mountain Breeze Fire Risk	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Property Management	Provision of feedback on several outstanding applications submitted by Flying Club for new hangars and building extensions on current hangars which was submitted at the Property Management Department	The client was informed the matter will be investigated and provide feedback	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Water Services	Provision of feedback on the client's submitted query about the account is 400% above normal for Account: 422090012 at 18 Florida	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Income and Expenditure	Provision of clarity on why bill is so high where as applied for an indigent subsidy for Erf 1054 Jamestown, No 17 Rooiberg Street	Feedback is to be provided during the September 2024 public participation process.	Directorate: Financial Services	Department: Revenue and Expenditure	Deputy Mayor and Financial Services	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Waste Management	Provide residents permission to dump rubble (tree branches and leaves that fell due to the recent storm) for free at the landfill site	The ward councillor was informed that if the vehicle capacity is less than 1.5 tons the garden rubble can be dumped for free at the landfill site	Directorate: Infrastructure Services	Department: Waste Management	Infrastructure Services	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Painting and installation of a flat yellow traffic circle at the corner of Serruria and Nana Street to make the road safer for the public	The department will investigate and look into the possibility of installing the traffic circle on the corner of Serruria and Nana Street	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local

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IDP Open Day	21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Investigation and implementation of scheduled service for public transport from Jamestown and surroundings into town and vice versa	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Construction of pedestrian bridge at the R44 and Van Rheede intersection	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Housing Construction	Repairing of a house at Erf 1054 ,17 Rooiberg Street in Jamestown the roof tiles blown off and wall is damaged inside due to severe weather conditions	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project Management Unit (PMU)	Infrastructure Services	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Housing Construction	Repairing of house No.5, Rooiberg Street in Jamestown the roof tiles, gutters, and downpipes are damaged due to severe weather conditions	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project Management Unit (PMU)	Infrastructure Services	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Housing Construction	Repairing of house No 6, Overberg Street in Jamestown the roof tiles are damaged due to severe weather conditions	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project Management Unit (PMU)	Infrastructure Services	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Electrical Services	Installation of electricity in Jamestown informal settlements	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Housing Administration	Provision of information on housing waiting list processes, criteria and applications	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Housing Development	Provision of housing development opportunities in Jamestown areas	Phase 1 of the housing project is completed. The proposed road layout in terms of the Master Transport Planning reduced the total number of residential opportunities by 134. To obtain development rights, await approval from the Municipal Planning Tribunal for Phases 2 and 3. A community meeting will be held to address issues, the marketing process, and the way forward by the Department of Integrated Human Settlements. Phase 4 will be GAP-housing	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Housing Administration	Provision of information on housing waiting list processes, criteria and applications	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local

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IDP Open Day	21	Cllr. Mynard Slabbert	Local Economic Development and Tourism	Provision of assistance with drafting a business plan and proposal to start a greenhouse	The client was advised to visit the LED office for additional support and advise to submit Seed funding application to be submitted to Cape Winelands District. Municipality. Emailed training courses link to Mr Nicke (The Stellenbosch Entrepreneurship Academy)	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local

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IDP Open Day	21	Cllr. Mynard Slabbert	Recreation and Sport	Repairing of Jamestown Sportsgrounds lights	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
IDP Open Day	21	Cllr. Mynard Slabbert	Roads, Transport and Stormwater	Installation of traffic signs in Jamestown	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Online Form	21	Cllr. Mynard Slabbert	Housing Development	Provision of access to housing opportunities	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
IDP Open Day	22	Cllr. Esther Groenewald	Property Management	Enable all municipal issues to be reported to Let's Fix It, and not only Infrastructure issues	Feedback is to be provided during the September 2024 public participation process.	Directorate: Corporate Services	Section: Properties Management and Municipal Building Maintenance	Corporate Services	Local
IDP Open Day	22	Cllr. Esther Groenewald	Supply Chain Management	Provision of clarity on the registration process when service providers wish to register on the supplier database	Nicolene did contact the councillor and the process of registration were explained	Directorate: Financial Services	Department: Supply Chain Management	Deputy Mayor and Financial Services	Local
IDP Open Day	22	Cllr. Esther Groenewald	Roads, Transport and Stormwater	Installation of gravel at Doornbosch Landbou Saal entrance	Gravel at Doornbosch Landbou Saal entrance – by end May 2024	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	22	Cllr. Esther Groenewald	Roads, Transport and Stormwater	Investigate parking on Rhodes Noord (near) Waltemade	Investigation of parking on Rhodes Noord (near) Waltemade – by end June 2024	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	22	Cllr. Esther Groenewald	Roads, Transport and Stormwater	Installation of Stop sign at Kroonendal or Dorpsig	Installation of Stop sign at Kroonendal / Dorpsig – by end May 2024	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	22	Cllr. Esther Groenewald	Roads, Transport and Stormwater	Investigate for possible implementation of a raised intersection or mini–circle at Saffraan or Rokewood	Investigation for possible implementation of a raised intersection or mini–circle at Saffraan / Rokewood will be completed by end of June 2025	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	22	Cllr. Esther Groenewald	Roads, Transport and Stormwater	Investigate for possible implementation of a raised intersection or mini–circle at Van Rheede or Doornbosch	Investigation for possible implementation of a raised intersection or mini–circle at Van Rheede / Doornbosch will be completed by end of June 2025	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
IDP Open Day	22	Cllr. Esther Groenewald	Water Services	in Dalsig. Resolve the extremely low water pressure in Dalsig, let's fix it (ref no. WN_000030296)	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local

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IDP Open Day	22	Cllr. Esther Groenewald	Land Use Management and Building	Check and verify zoning certificate of complaints	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
IDP Open Day	22	Cllr. Esther Groenewald	Land Use Management and Building	Investigate and follow up on 10 Lourens Street where the braai room is built without permission on the borderline	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
IDP Open Day	22	Cllr. Esther Groenewald	Land Use Management and Building	Investigate and follow up on Kobie van Bredaar where Steel frame is erected	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
IDP Open Day	22	Cllr. Esther Groenewald	Income and Expenditure	Provision of clarity why the residents' water usage for December 2023 was extremely high while there was no one home at 15 Kronendal street, Dalsig	The Manager: Revenue also checked her water consumption on the financial system and it was in order. This was communicated to the resident at the meeting	Directorate: Financial Services	Department: Revenue and Expenditure	Deputy Mayor and Financial Services	Local
IDP Open Day	22	Cllr. Esther Groenewald	Water Services	Repairing of the low water pressure at 15 Kronendal in Dalsig	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
Online Form	22	Cllr. Esther Groenewald	Roads, Transport and Stormwater	Construction of a bicycle lane to Adam Tas Road. Many people use the pavement to cycle/walk to work, and is poorly maintained	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Online Form	22	Cllr. Esther Groenewald	Beautification	Improvements of parks	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
Stakeholder Engagement	WCO24		Recreation and Sport	What is the way forward for the maintenance of the sports fields in rural areas for example cutting of grass in rural areas	If the donations were made to CWDM, SM cannot do the maintenance of the land/fields.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
Stakeholder Engagement	WCO24		Recreation and Sport	There are no safety doors to the DV boxes on the Cloetesville Sportsgrounds	Stellenbosch Municipality (SM) will liaise with Cloetesville Sports Council on the points made by Mr Davidse that the lights are not completed and the facilities. According to the Department: Community Services, the floodlights project for Cloetesville Sportsground has been completed.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
Stakeholder Engagement	WCO24		Recreation and Sport	Two lights have been removed from the poles on the Cloetesville Sportsgrounds and have not been replaced	The department will investigate.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local

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Stakeholder Engagement	WCO24		Recreation and Sport	Sewerage spills on the Cloetesville Sportsground	Sewerage challenges at the sports ground: The Department: Community Services will take this up with the Directorate Infrastructure Services. Department: Water services is not aware of the sewerage problem on the sports ground. The issues have not been reported. If the problem is internal the department will need to discuss it with Mr Albert van der Merwe.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
Stakeholder Engagement	WCO24		Recreation and Sport	No toilets and showers are in working condition on the sports grounds	Work was done on the building on the sports ground consisting of a bottom and top floor, one of the floors was done, unfortunately, funds were not available to complete the project. Department: CS cannot give feedback on the toilets and shower. The department will need to investigate.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
Stakeholder Engagement	WCO24		Safety and Security	Security cameras need to be attended to in Cloetesville. Cameras are not in working condition.	Will have a discussion with Ms Barnard on the specific location of the CCTV camera that needs attending.	Directorate: Community and Protection Services	Department: Protection Services	Protection Services	Local
Stakeholder Engagement	WCO24		Community Development	Grant-in-Aid (GiA) – has the overall budget for GAi been increased and has the individual grant has been increased.	The total budget for Grant in Aid has increased slightly. The individual donation per organisation has not increased. The department takes note of the economic situation of the NGO's. The window period is open to comment on the Grant in Aid policy with specific reference to the maximum amount allowed in the policy for GiA. The closing date is 23 April 2024. This would be a good opportunity to provide input from the civil society side.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
Stakeholder Engagement	WCO24		Environmental Management	Upgrading of the entrance to the Mount Rochelle Nature Reserve: is the budgeted amount for the past years or future budget. The advisory board is not aware of the plans.	Mount Rochelle - The project is almost completed, and funds have been spent. A small component (toilets) of the project is outstanding.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
Stakeholder Engagement	WCO24		Environmental Management	The management of the Pappegaaiberg Nature Reserve – the budget is indicated as "0". Is there plans for the management of the area?	Pappegaaiberg: None of the declared nature reserves has funding allocated on its own, that includes Onder Pappegaai, Mount Rochelle and Jan Marais. The Department: Community Services has different cost centres / ukeys to manage the nature reserves.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local

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Stakeholder Engagement	WCO24		Community Development	How will the municipality get the unregistered facilities that are operating in areas that have not been zoned?	How best the municipality can assist ECDs within the municipality relating to registration specifically. The department has started a forum for stakeholders of which the Early Education Centre is a partner working with the Municipality to develop a SOP. This is to best assist ECDs and indicates the roles of the different entities that play a role in the registration of ECDs. If something is still missing in the SOP the suggestion is to go back to the forum and work collaboratively on how to best assist the ECDs. Not one specific entity is responsible for the registration of ECDs. It is a process in which different people have a role to play.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
Stakeholder Engagement	WCO24		Community Development	What is the 5-year plan for ECDs? This is not included in the IDP	The ECD Policy has been reviewed. No changes have been made because the policy is a little bit outdated. Waiting for the enactment of the second amendment bill of the Children Act with specific reference to the role of local government relating to ECDs, to be incorporated in the policy.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
Stakeholder Engagement	WCO24		Community Development	If there is a continuous issue with zoning and unregistered – surely the municipality should be doing something about it	Unfortunately, the established housing developments did not include adequate planning for social infrastructure in general, ECDs in particular. Suitable sites will be identified and new processes will have to be followed to establish the necessary land use rights to accommodate ECDs. The municipality did recognise the need for improved planning to make provision for the social infrastructure and has engaged with the Department: Human Settlement to draft a guideline that will assist in the planning of new development.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
Stakeholder Engagement	WCO24		Community Development	Purpose of the ECD forum	There are structured ECD forums with chairpersons. Quarterly engagements are conducted with the chairpersons of the various areas – they are welcome to join at any time. All the different role players are available at these forums to provide access to information. Stakeholder engagement: consists of different role players (experts). This engagement takes place once a year and also working on the development of the SOP.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
Stakeholder Engagement	WCO24		Roads, Transport and Stormwater	Planning of roads for all the housing developments: no attention has been given to roads	The impact on traffic/roads – need to look at other avenues of Non-motorised transport (NMT).	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local

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Stakeholder Engagement	WCO24		Spatial Planning	The Rezoning bylaw: is it making it easier to rezone agricultural land or nature reserves?	Zoning Scheme – if it is a concern about preserving the agricultural land it is also a concern of the Municipality. A major asset of the economic and tourism landscape of Stellenbosch, surely going to be made to preserve the agricultural land. The Municipality will not make it easier for people to rezone and take the agricultural land out of the productive landscape.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
Stakeholder Engagement	WCO24		Roads, Transport and Stormwater	Does the municipality have any plans for a northwest bypass or any bypass in Stellenbosch to relieve traffic in the town.	A traffic impact assessment is carried out for each development. When a development is approved conditions are then set and mitigated measures for what improvements are needed. The alignment of the western bypass will assist in relieving the traffic. The ATC link road is on the plans and the designs are in progress.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Stakeholder Engagement	WCO24		Housing Development	With the housing development is there space for an ECD partially care facility and a park?	Housing developments are done within what legislation allows the municipality. The input of the interested and affected parties is important and they need to provide input when proposals are advertised. Housing developments in the presentations are driven by the state and are not private housing developments. It is people who are already in the areas that live in informal settlements. Mitigations are put in place for traffic impact through the traffic impact assessments. The Inclusionary Zoning Projects: any new private developments need a component of 20% of the units to be available for the GAP market.	Directorate: PED	Department: Integrated Human Settlements	Planning, LED and Tourism	Local
Stakeholder Engagement	WCO24		Housing Development	What will the municipality do for farms that have partial care ECD facilities and are not zoned but do get conditional registration – will they be exempted?	The SM does acknowledge the need for ECD in the rural landscape. The SM is busy working on the position paper to provide the developers with the housing department.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
Stakeholder Engagement	WCO24		Housing Development	What is the current housing backlog	The housing waiting list is about 18,000.	Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
Stakeholder Engagement	WCO24		Housing Development	Rapid expansions of informal settlements of Kayamandi and Franschhoek – what is the municipality's vision to curtail the rapid expansion?	Informal Settlements: SM cannot stop people from moving into Stellenbosch. It is extremely difficult to prevent people from setting up in informal settlements.	Directorate: PED	Department: Integrated Human Settlements	Planning, LED and Tourism	Local

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Stakeholder Engagement	WCO24		Access to Basic Services	What exactly does the alternative energy refer to?	In this context, alternative energy means any other source the municipality access apart from Eskom. A tender process will be followed, therefore IPPs may come from Stellenbosch or outside Stellenbosch.	Directorate: Infrastructure Services	Department: Electrical Services	Infrastructure Services	Local
Stakeholder Engagement	WCO24		Access to Basic Services	Water pipelines: are there any plans in place to secure better water quality in Stellenbosch	SM is spending an excess of R200 million on water and wastewater treatment plants. Bulk of the funds are going to the wastewater treatment works. In terms of the water quality – not aware of what studies are referred to but SM does not have any fluoride in the water, the municipality never put fluoride in the water. SM are in the planning phase to upgrade the treatment works to remove the colour due to the various complaints received.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
Stakeholder Engagement	WCO24		Roads, Transport and Stormwater	Feasibility study on an accessible transport system for people with disabilities. They are currently excluded from public transport. What is the status in terms of budget and planning since the results of the study were released.	A lot of time has been spent on the accessibility of transport for the disabled. The proposal / Business Plans are reviewed internally and will be taken to the Top Management.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Stakeholder Engagement	WCO24		Community Development	What has been considered for ECDs, especially the vacant plots that have been zoned for ECD centres.	Mr Shane Chandaka: Infrastructure services provide the bulk infrastructure for these developments on projects in the IDP.	Directorate: Infrastructure Services	Office of the Director: Infrastructure Services	Infrastructure Services	Local
Stakeholder Engagement	WCO24		Access to Basic Services	Water quality – studies have shown that water quality is impacted on health, due to fluoride and chloride access in the water.	Not aware of what has been referenced to or what study about water quality. The only water quality parameter in Stellenbosch that is an issue is the watercolour that sometimes has a yellow tint on it, especially from the Jonkershoek Valley. The treatment works cannot take that out, and all studies indicate that either it has no effect or a positive effect on health. Therefore there is no concern about the colour on health. SM are in the planning phase to upgrade the treatment works to remove the colour due to the various complaints received.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local
Stakeholder Engagement	WCO24		Roads, Transport and Stormwater	Dirkie Uys and Akademie Street	Akademie Street - incurred damage and will be rebuilt. SM is looking at the whole flood scenario and there are other channels that need to be upgraded.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local

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Stakeholder Engagement	WCO24		Budget	Why would a small household have no impact on the tariff increases and why a bigger household would get penalised	The more services used the higher the increase will affect the municipal account.	Directorate: Financial Services	Department: Financial Management Services	Deputy Mayor and Financial Services	Local
Stakeholder Engagement	WCO24		Budget	Did the municipality consider any exemption for ECD facilities with regard to water and refuse removal?	Only rebates for NGOs and NPOs are provided.	Directorate: Financial Services	Department: Financial Management Services	Deputy Mayor and Financial Services	
Stakeholder Engagement	WCO24		Budget	Electricity increases: people might not be able to afford electricity for the lower-income households.	Challenges with the electricity increases are Eskom and NERSA NERSA will indicate what the increase may be and the municipality may not go above it. NERSA has not announced the final increase yet. Electricity comment: the municipality will pay more for electricity. The increase on electricity is based on detailed calculations. SM still awaiting the response of NERSA on the final tariff.	Directorate: Financial Services	Department: Financial Management Services	Deputy Mayor and Financial Services	Local
Email	WCO24		Community Development	Sport for Life NPC: GiA Appeal against the decision of AFS not properly audited (Item 63; Page 124) by submitting audited financial statements by Kruger Limited {CBK (SA); CFAdmin (SA), CTP (SA)}. Reconsidering of GiA application.	The department will include the input from Sport for Life NPC in the Grant in Aid as comments received.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
Email	WCO24		Community Development	Comment on the GiA Policy: Request to seriously consider increasing the GiA sums granted to individual recipients due to inflation.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
Email	WCO24		Community Development	According to the National ECD Policy, ECD services, associated responsibilities and budgets should be reflected in all Municipal Integrated Development Plans (IDPs) and in specific sectoral policies and by-laws, which should, in turn, be reviewed and harmonised with the provisions of the Policy as well as with National Legislation.	Stellenbosch Municipality provided comment through SALGA on the Children's 2nd Amendment Bill with specific relation to the responsibility of Local Government and has to date at regular intervals tried to obtain confirmation as to whether the Bill has been enacted. No confirmation was received despite continuous enquiries. Notwithstanding the above, the municipality started to budget for the maintenance of ECD facilities on municipal property – as allowed by the MFMA. The intention is to align the municipal ECD policy with what becomes law once it has been enacted.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local

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Email	WCO24		Community Development	ECD Services are not reflected in the IDP - Municipality should have a 5-year plan on Early Childhood Development services within its boundaries in support of the National Policy. The IDP be amended to include the ECD Sector since the function shift has already happened in 2022. ECD is part and parcel of the WCED, therefore the current IDP is not a true reflection of Education in the Stellenbosch area.	The following components make up the Stellenbosch Municipality's 5-year plan and is reflected in the IDP: 1.Quarterly ECD Registration Workshops: (p182) 2.Facilitation of ECD new and re-registration processes (p207) 3.Hosting of a child protection event (p207) 4.GIS mapping of ECDs and their registration status (p242) 5.Development of an ECD Registration SOP (p242) 6.ECD Policy Review (p242) 7.First Aid Training for ECD Practitioners (p242) 8.Health and Safety Training for ECD Practitioners (p242) 9.Establishment of a Child Protection Forum focussed on Collaborative Awareness Programmes (p242)	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
Email	WCO24		Community Development	Provision of an organisation structure to provide sufficient human resources to implement ECDs respective responsibilities in relation to Early Childhood Development services, as indicated in the National Policy.	The section within Community Development responsible for Children (not just ECDs) consists of 1 Community Development Coordinator and 2 x Community Support Officers (one of which is vacant)	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
Email	WCO24		Community Development	The draft ECD Policy has been implemented to a certain point, for example providing Grant-in-Aid funding of R40 000, which is not nearly enough to comply with all the regulations as set by the various Municipal Departments.	Grant-in-Aid funding is governed by the Grant-in-Aid policy and not the ECD Policy.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
Email	WCO24		Community Development	An R6 million budget was set aside for the upgrading of the infrastructure of 4 ECD Partial Care Facilities of which one is a private ECD Partial Care Facility operating in an affluent area. Secondly, of the 4 identified, 3 are already registered and 1 is not. The R6 million be relooked at to rather support the unregistered compliant NPO ECD Partial Care Facilities.	All ECD's within the municipality are privately run (not owned but operated by private individuals). The municipality does not run/manage any ECD's. There is thus no state-owned ECD's in terms of the services offered at such a facility. The capital funds allocated towards maintenance at ECD facilities is for the identified ECD facilities that are operating on municipal owned property as we can only spend funds on land owned by the municipality. The municipality is thus maintaining their own properties which are used as ECD's by private individuals. Municipality cannot spend funds on non-municipal owned land	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local

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Email	WCO24		Spatial Planning	Clarifying the exempting of Farm Owners from applying for zoning of ECDs. To exempt Farms Owners from applying for Zoning as this has been adopted by the Council in Langeberg and Worcester Municipal areas		Directorate: PED	Department: Development Management	Planning, LED and Tourism	Local
Email	WCO24		Community Development	To relook at the R40 000 Grant-in-Aid as inflations has increased several times and continues.	The municipality recognise the strain the current economic environment is placing on non-profit organisations and would like to support as many as possible organisations serving the most vulnerable within our communities. The current economic climate is however also impacting on the municipal budget and increasing the maximum amount for a Category A 4 GiA application is not feasible now.	Directorate: Community and Protection Services	Section: Community Development	Community Services	Local
Email	WCO24		Integrated development planning and public participation	Disappointment and dissatisfaction with regard to the organisation and facilitation of the stakeholder meeting for the following reasons: agenda was only made available at the time of the meeting and slide shows in respect of the presentations made by the various Directorate's were not made available. The facilitator (Director: Corporate Services) provided a WhatsApp number – 0674271556 as a platform for copies of the slide shows. Several messages were sent to the said number with no response to date	Feedback is to be provided during the September 2024 public participation process.	Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local
Email	WCO24		Integrated development planning and public participation	This is extremely frustrating given the lack of information with the forthcoming closing date for comments on 23 April 2024 at 16h30. Limited time is made available for stakeholders to raise issues and ask questions.	Feedback is to be provided during the September 2024 public participation process.	Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local
Email	WCO24		Integrated development planning and public participation	Limited time for public comment (21day commenting period allowed - should be extended to 30 days).	Feedback is to be provided during the September 2024 public participation process.	Office of the Municipal Manager	Section: IDP/PMS/PP	Executive Mayor	Local

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Email	WCO24		Local Economic Development and Tourism	Stellenbosch Agricultural Society should be recognised and included as a strategic partner of the Municipality.	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Email	WCO24		Spatial Planning	Calcutta Memorial Park: Recommended that the Spatial development framework be revised in order to include the Calcutta Memorial Park on a spatial level.	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Email	WCO24		Spatial Planning	Local Spatial Development Frameworks: The formulation, preparation and approval of local spatial development frameworks for the rural nodes have been outstanding for a long period of time. This especially is of importance for the areas alongside the Baden-Powell and R304 corridor. It is requested that funding be made available towards the planning and approval of the Vlottenburg and Koelenhof rural node.	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Email	WCO24		Roads, Transport and Stormwater	Lack of funding and commitment towards the following project: Upgrading and implementing a new Taxi and Bus Stop in rural and semi-rural areas within the Stellenbosch municipal area. Has funding been sourced and obtained towards the planning and implementation of the projects?	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local
Email	WCO24		Roads, Transport and Stormwater	Lack of funding and commitment towards the following project: Construction of sidewalks and NMT facilities in rural and semi-rural settlements within the Stellenbosch municipal area. Has funding been sourced and obtained towards the planning and implementation of the projects?	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Roads, Transport and Storm Water (RTS)	Infrastructure Services	Local

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Email	WCO24		Housing Development	The IDP and associated Housing pipeline recognise the important role of farm worker houses as part of the mix-use housing programme. The Municipality must give a clear and definite indication as to where and in which project opportunities will be made available to accommodate for farmworker housing.	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Email	WCO24		Housing Development	The Stellenbosch Agricultural Society supports the northern extension of Kayamandi. The area indicated in green on the proposed rezoning and subdivision plan however must be retained and protected for agricultural purposes. The said area is located on the eastern boundary of commercial farms and our concern is that further residential development on this portion could infringe on property rights and operational management and agricultural activities of the farms.	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Email	WCO24		Housing Development	Social Housing: The proposed development of approximately 250 social housing units on the properties will not complement the social functionality of the neighbourhood since it cannot be integrated with other minimum ancillary and complementary uses.	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Email	WCO24		Local Economic Development and Tourism	The Stellenbosch Agricultural Society in dealing with the rural community and organised agriculture hereby proposed the following interventions: Red tape reduction in planning department, Building plan approvals, Streamlined process that conforms to By-Laws stipulations, Liquor and trade licences, Issuing of zoning certificates, Streamline/prioritise applications aimed and agri-processing and related tourist facilities.	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local

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Community Needs					Directorate Information				
Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency
Email	WCO24		Budget	The Stellenbosch Agricultural Society in dealing with the rural community and organised agriculture hereby proposed the following interventions: Tax rebates in relation to heritage protection of farms, new vineyard plantations, provision of institutional/community facilities on farms (creches, pre-schools, public transport, housing, sport fields etc)	Feedback is to be provided during the September 2024 public participation process.	Directorate: Financial Services	Department: Financial Management Services	Deputy Mayor and Financial Services	Local
Email	WCO24		Environmental Management	The Stellenbosch Agricultural Society in dealing with the rural community and organised agriculture hereby proposed the following interventions: Alien clearing and river management practises	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
Email	WCO24		Agriculture	Partnering/engaging with the Society and the Farm Worker Forum in relation to land availability and allocation to emerging farmers	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Development Planning	Planning, LED and Tourism	Local
Email	WCO24		Budget	2024/2025 Revised Infrastructure Services Development Charges Policy: Comments on the Development Charges Policy.	**Request for Home Occupation Practise to be exempted from paying DCs:** The request is acknowledged, but unfortunately there is not enough engineering merit to justify that DCs for Home Occupation be exempted. For instance – a home occupation practice would still generate additional trips/water and sewer demand if clients/employees are attracted to the premises. The developments on farms are already receiving a DC discount of 50% on trips. We are very sympathetic to the social/economic motivation made but unfortunately if considered purely from an engineering perspective, this request cannot be supported. **Request for Technical approvals on farms less than 250m2 to be exempted from Paying DCs (Par 13):** Unfortunately, this proposal cannot be supported because any land use that intensifies the impact on municipal bulk services needs to pay a DC commensurate to the impact. If the applicant does not pay their fair share for the impact caused, the cost gets transferred to the municipality and rate-payers, which is not fair. The developments on farms are already receiving a DC discount of 50% on trips. Yet again, we are very sympathetic to the economic motivation made, but unfortunately, there is insufficient engineering merit on which the motivation is based.	Directorate: Infrastructure Services	Department: Development Services, Asset Management and Systems & Project Management Unit (PMU)	Infrastructure Services	Local

2nd Review of the 5th Generation Integrated Development Plan 2022 - 2027: IDP and Budget Comments and Inputs: April 2024									
Community Needs					Directorate Information				
Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency
Email	WCO24		Budget	Proposal: An additional 10% rebate calculated for agricultural properties. Please see the document submitted for the calculations.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Financial Services	Department: Financial Management Services	Deputy Mayor and Financial Services	Local
Email	WCO24		Recreation and Sport	Social investment contributions from the Stellenbosch Bridge project: Erf 342 is municipal land which has recently been subdivided to accommodate the multi-purpose hall and taxi rank and the Remainder portion of this land (in blue on Figure 1) is centrally located and could provide a well-located multi-functional sports complex to address the needs of the Klapmuts community. As shown on the conceptual plan (Figure 2) there is sufficient space for the provision of various cricket fields, soccer pitches and netball courts, amongst others.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Youth, Sport and Culture	Local
Email	WCO24		Integrated development planning and public participation	Broadcast expansion proposal: Radio KC has been granted permission to expand the service into the Franschhoek area transmitter site. Extending KC to Franschhoek and Stellenbosch will cost the radio station R 500 000. The proposal is that CWDM and Stellenbosch split the cost of the extension of coverage.	Feedback is to be provided during the September 2024 public participation process.	Office of the Municipal Manager	Office of the Municipal Manager	Executive Mayor	Local
Email	WCO24		Cleaning of Rivers	The Municipality has not come up with a workable solution to rehabilitate the Eerste-, Veldwagter-, and Plankenburg rivers. It remains to be highly polluted. There seems to be a reluctance to maintain, rehabilitate and/or to prevent further pollution. The uncontrolled influx of people flogging to Stellenbosch, inhabiting and creating informal settlements in and around our nature reserve is a further contributing factor as there is a lack of essential services.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local

2nd Review of the 5th Generation Integrated Development Plan 2022 - 2027: IDP and Budget Comments and Inputs: April 2024									
Community Needs					Directorate Information				
Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency
Email	WCO24		Informal Settlements	Uncontrolled Influx of People: There is no excuse that the uncontrolled influx cannot be prevented. It unfortunately remains the responsibility of the Municipality to at least address the issue by investigating the impact on the environment and to plan and maintain accordingly.	Feedback is to be provided during the September 2024 public participation process.	Directorate: PED	Department: Integrated Human Settlements	Human Settlements	Local
Email	WCO24		Environmental Management	Onderpappegaaiberg Nature Reserve: This topic will remain to be pursued and the Municipality's inability to once again address the current and further developing impact and effect of unauthorised farming activities being carried out by unauthorised occupants within the nature reserve. The inability to address and prevent this is regarded as grossly negligent conduct on the part of the Municipality who was entrusted with the protection of our assets.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Community and Protection Services	Department: Community Services	Parks, Open Spaces, Environment	Local
Email	WCO24		Water Services	Sewerage: Raw sewerage polluting our rivers have in the past been reported to the Municipality. The excuse being loadshedding which is not an acceptable nor accurate response as the sewerage plant is supposed to function for 3 consecutive days without power. Request for an external audit should be carried out to investigate the process (if at all) followed by the Municipality with the appointment of staff to manage and conduct the Stellenbosch sewerage works. AfriForum therefore requests the municipality's urgent attention to this matter as illegal dumping of sewage is a criminal offence.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Infrastructure Services	Department: Water and Wastewater Services	Infrastructure Services	Local

2nd Review of the 5th Generation Integrated Development Plan 2022 - 2027: IDP and Budget Comments and Inputs: April 2024									
Community Needs					Directorate Information				
Source	Ward	Ward Councillor	Priority	Community Needs and Inputs	Departmental Action	Linkage to Directorate	Department	Responsible Mayoral Portfolio	Government Competency
Email	WCO24		Human Resource Management	Appointment of Staff: staff turn-around is costing the Stellenbosch tax payer dearly. An external audit should be called for to determine the root of the cause for the high turn-around of municipal staff members. Not only does this affect continuity with regards to consistent service delivery but surely it affects the moral of co-workers and Stellenbosch tax-payers' money is being wasted on drawn-out court cases and severance packages. A thorough investigation should be carried out to determine whether external experienced consultants should rather be approached to either guide the Municipality with regards to the selection and appointment process to be followed, external monitoring of performance as well as facilitation of grievances that may lead up to dismissals.	Feedback is to be provided during the September 2024 public participation process.	Directorate: Corporate Services	Department: Human Resources Management	Corporate Services	Local

Written Submissions

Sport for Life

Nwabisa Jozana

From: Anthony Penderis <admin@anthonypenderis.com>
Sent: Tuesday, 23 April 2024 08:41
To: idp
Cc: Michelle Aalbers; Kirsten Penderis
Subject: [EX] Comments: Dra ft Budget 2024/25 – 2026: Appeal Item 63, Page 124
Attachments: Sport For Life NPC - Financials - 2023 signed.pdf

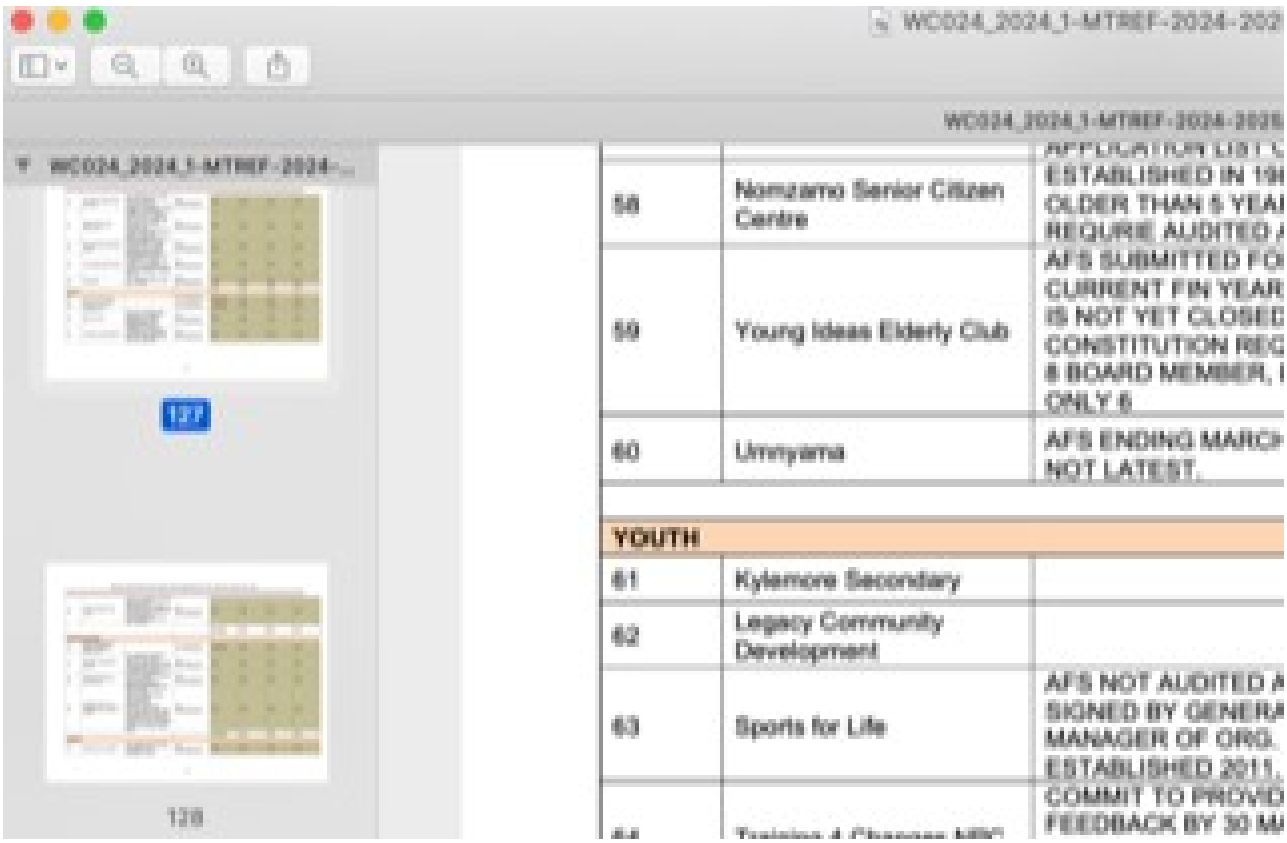
Att Geraldine Mettler
Municipal Manager
Stellenbosch Municipality

On behalf of Sport for Life NPC I hereby wish to appeal against your decision of their AFS not properly audited (Item 63; Page 124) by submitting this audited financial statements by Kruger Limited {CBK (SA); CFAdmin (SA), CTP (SA)}.

I trust you will find this adequate in order to reconsider our application for R40 000 this year.

Regards

Anthony Penderis
Manager: Sport for Life



Sport For Life NPC

Trading as
Sport For Life NPC
(Registration Number 2013/137629/08)
Annual Financial Statements
for the year ended 28 February 2023

Compiled Financial Statements
in compliance with the Companies Act of South Africa
Prepared by:
Professional designation: CA (SA)
Title: Financial manager

Sport For Life NPC

(Registration Number 2013/137629/08)
Annual Financial Statements for the year ended 28 February 2023

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Sport For Life NPC

(Registration Number 2013/137629/08)
Annual Financial Statements for the year ended 28 February 2023

General Information

Country of Incorporation and Domicile	South Africa
Registration Number	2013/137629/08
Registration Date	8 August 2013
Nature of Business and Principal Activities	The non-profit company Recreational activities.
Directors	Kirsten Penderis Louw De Villiers Van Riet Mzamo Wayne August
Members	Kirsten Penderis Louw De Villiers Van Riet Mzamo Wayne August
Registered Office	A012 Bosmans Crossin Distilley Road Stellenbosch Cape Town 7600
Business Address	A012 Bosmans Crossin Distilley Road Stellenbosch Cape Town 7600
Postal Address	A012 Bosmans Crossin Distilley Road Stellenbosch Cape Town 7600
Bankers	First National Bank
Tax Number	9871403151
SARS Reference Numbers	
Tax number	9871403151
Accountants	Kruger Limited 37 Cecil Knight Street Rant en Dal Krugersdorp Johannesburg 1740

Sport For Life NPC

(Registration Number 2013/137629/08)
Annual Financial Statements for the year ended 28 February 2023

General Information

Non-Profit Company Secretary

A012 Bosmans Crossin
Distilley Road
Stellenbosch
Cape Town
7600

Preparer

Kruger Limited
37 Cecil Knight Street
Rant en Dal
Krugersdorp
Johannesburg
1740

Sport For Life NPC

(Registration Number 2013/137629/08)

Annual Financial Statements for the year ended 28 February 2023

Directors' Responsibilities and Approval

The directors are required by the Companies Act of South Africa to maintain adequate accounting records and are responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is their responsibility to ensure that the annual financial statements satisfy the financial reporting standards with regards to form and content and present fairly the statement of financial position, results of operations and business of the non-profit company, and explain the transactions and financial position of the business of the non-profit company at the end of the financial year. The annual financial statements are based upon appropriate accounting policies consistently applied throughout the non-profit company and supported by reasonable and prudent judgements and estimates.

The directors acknowledge that they are ultimately responsible for the system of internal financial control established by the non-profit company and place considerable importance on maintaining a strong control environment. To enable the directors to meet these responsibilities, the directors set standards for internal control aimed at reducing the risk of error or loss in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the non-profit company and all employees are required to maintain the highest ethical standards in ensuring the non-profit company's business is conducted in a manner that in all reasonable circumstances is above reproach.

The focus of risk management in the non-profit company is on identifying, assessing, managing and monitoring all known forms of risk across the non-profit company. While operating risk cannot be fully eliminated, the non-profit company endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The directors are of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss. The going-concern basis has been adopted in preparing the financial statements. Based on forecasts and available cash resources the directors have no reason to believe that the non-profit company will not be a going concern in the foreseeable future. The annual financial statements support the viability of the non-profit company.

The annual financial statements set out on pages 7 to 13, and the supplementary information set out on pages 14 to 17 which have been prepared on the going concern basis, were approved by the directors and were signed on 22 April 2024 on their behalf by:



Kirsten Penderis



Louw De Villiers Van Riet

Sport For Life NPC

(Registration Number 2013/137629/08)
Annual Financial Statements for the year ended 28 February 2023

Directors' Report

The directors present their report for the year ended 28 February 2023.

1. Review of activities

Main business and operations
The non-profit company Recreational activities. There were no major changes herein during the year.

The operating results and statement of financial position of the non-profit company are fully set out in the attached financial statements and do not in our opinion require any further comment.

2. Going concern

The annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

3. Events after reporting date

All events subsequent to the date of the annual financial statements and for which the applicable financial reporting framework requires adjustment or disclosure have been adjusted or disclosed.

The directors are not aware of any matter or circumstance arising since the end of the financial year to the date of this report that could have a material effect on the financial position of the non-profit company.

4. Donation

No donation was declared or paid to the members during the year.

5. Directors

The directors of the non-profit company during the year and up to the date of this report are as follows:
Kirsten Penderis
Louw De Villiers Van Riet
Mzamo Wayne August

6. Members

There have been no changes in ownership during the current financial year.

The members and their interests at the end of the year are:

	Holding
Kirsten Penderis	33.34%
Louw De Villiers Van Riet	33.33%
Mzamo Wayne August	33.33%

7. Compilers

Kruger Limited compiled the annual financial statements for the year under review.

Report of the Compiler

To the Directors of Sport For Life NPC

We have compiled the accompanying financial statements of Sport For Life NPC based on information you have provided. These financial statements comprise the statement of financial position as at 28 February 2023, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

We performed this compilation engagement in accordance with International Standard on Related Services 4410 (Revised), Compilation Engagements.

We have applied our expertise in accounting and financial reporting to assist you in the preparation and presentation of these financial statements in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities and the requirements of the Companies Act of South Africa. We have complied with relevant ethical requirements, including principles of integrity, objectivity, professional competence and due care.

These financial statements and the accuracy and completeness of the information used to compile them are your responsibility.

Since a compilation engagement is not an assurance engagement, we are not required to verify the accuracy or completeness of the information you provided to us to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on whether these financial statements are prepared in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities.

Kruger Limited

22 April 2024

R Kruger

Per: Kruger Limited
CBK(SA), CFAdmin(SA), CPFacc(SA), CTP(SA)
Accountant

37 Cecil Knight Street
Rant en Dal
Krugersdorp
Johannesburg
1740

Sport For Life NPC

(Registration Number 2013/137629/08)
Financial Statements for the year ended 28 February 2023

Statement of Financial Position

Figures in R	Notes	2023
Assets		
Current assets		
Cash and cash equivalents	4	48,664
Total assets		**48,664**
Equity and liabilities		
Equity		
Guarantee funds	5	100
Accumulated surplus		48,563
Total equity		**48,663**
Liabilities		
Current liabilities		
Trade and other payables		1
Total equity and liabilities		**48,664**

Sport For Life NPC

(Registration Number 2013/137629/08)
Financial Statements for the year ended 28 February 2023

Statement of Comprehensive Income

Figures in R	Notes	2023
Revenue	6	66,332
Cost of sales	7	(27,450)
Gross surplus		**38,882**
Administrative expenses	8	(1,236)
Surplus from operating activities	9	**37,646**
Surplus for the year		**37,646**

Sport For Life NPC

(Registration Number 2013/137629/08)
Financial Statements for the year ended 28 February 2023

Statement of Changes in Equity

Figures in R	Guarantee funds	Accumulated surplus	Total
Balance at 1 March 2022	100	10,917	11,017
Changes in equity			
Surplus for the year	-	37,646	37,646
Total comprehensive income for the year	-	37,646	37,646
Balance at 28 February 2023	**100**	**48,563**	**48,663**
Notes	**5**		

Sport For Life NPC

(Registration Number 2013/137629/08)
Financial Statements for the year ended 28 February 2023

Statement of Cash Flows

Figures in R	Note	2023
Cash flows from operations		
Surplus for the year		**37,646**
Net cash flows from operations		**37,646**
Net increase in cash and cash equivalents		**37,646**
Cash and cash equivalents at beginning of the year		11,018
Cash and cash equivalents at end of the year	**4**	**48,664**

Sport For Life NPC

(Registration Number 2013/137629/08)
Financial Statements for the year ended 28 February 2023

Accounting Policies

1. General information

Sport For Life NPC ('the non-profit company') Recreational activities.

The non-profit company is incorporated as a Non-Profit Company and domiciled in South Africa. The address of its registered office is A012 Bosmans Crossin, Distilley Road, Stellenbosch, Cape Town, 7600.

2. Basis of preparation and summary of significant accounting policies

The financial statements of Sport For Life NPC have been prepared in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities and the Companies Act of South Africa. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of investment property, certain property, plant and equipment, biological assets and derivative financial instruments at fair value. They are presented in South African Rand.

The preparation of financial statements in conformity with the International Financial Reporting Standard for Small and Medium-sized Entities requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the non-profit company's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in note 3.

The principal accounting policies applied in the preparation of these annual financial statements are set out below.

2.1 Financial instruments

Cash and cash equivalents
Cash and cash equivalents includes cash on hand, demand deposits and other short-term highly liquid investments with original maturities of three months or less. Bank overdrafts are shown in current liabilities on the statement of financial position.

2.2 Revenue

Revenue is measured at the fair value of the consideration received or receivable. Revenue is shown net of value-added tax, returns, rebates and discounts.

Revenue from the sale of goods is recognised when:

- significant risks and rewards of ownership of the goods have been transferred to the buyer;
- the entity retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the economic benefits associated with the transaction will flow to the entity; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the end of the reporting period. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the economic benefits associated with the transaction will flow to the entity;
- the stage of completion of the transaction at the end of the reporting period can be measured reliably; and
- the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

Accounting Policies

Basis of preparation and summary of significant accounting policies continued...

When the outcome of transactions involving the rendering of services cannot be estimated reliably, revenue is recognised only to the extent of the expenses recognised that are recoverable.

The stage of completion of a transaction may be determined by a variety of methods, depending on the nature of the transaction:

- surveys of work performed;
- services performed to date as a percentage of total services to be performed;
- the proportion that costs incurred to date bear to the estimated total costs of the transaction. Only costs that reflect services performed to date are included in costs incurred to date. Only costs that reflect services performed or to be performed are included in the estimated total costs of the transaction.

Interest income is recognised using the effective interest method.

Rental income from investment property that is leased to a third party under an operating lease is recognised in the statement of comprehensive income on a straight-line basis over the lease term and is included in 'other income'.

Dividend income is recognised when the non-profit company's right to receive payment has been established and is shown as 'finance income'.

Royalties are recognised on an accrual basis in accordance with the substance of the relevant agreement.

3. Critical accounting estimates and judgements

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Sport For Life NPC

(Registration Number 2013/137629/08)
Financial Statements for the year ended 28 February 2023

Notes to the Financial Statements

Figures in R	2023
4. Cash and cash equivalents	
4.1 Cash and cash equivalents included in current assets:	
Cash	
Balances with banks	48,664
4.2 Net cash and cash equivalents	
Current assets	48,664
5. Guarantee funds	
Guarantee funds	
Capital contribution	100
6. Revenue	
Revenue comprises:	
Rendering of services	66,332
7. Cost of sales	
Cost of sales comprise:	
Employee costs	27,450
8. Administrative expenses	
Administrative expenses comprise:	
Bank charges	1,147
Subscriptions	89
Total administrative expenses	**1,236**
9. Surplus from operating activities	
Surplus from operating activities includes the following separately disclosable items	

Sport For Life NPC

(Registration Number 2013/137629/08)

Annual Financial Statements for the year ended 28 February 2023

Detailed Income Statement

Figures in R	Notes	2023
Revenue	6	
Non-profit Income		66,332
Cost of sales	7	
Employee costs - salaries		(27,450)
Gross surplus		**38,882**
Administrative expenses	8	
Bank charges		(1,147)
Subscriptions		(89)
		(1,236)
Surplus from operating activities	9	**37,646**
Surplus for the year		**37,646**

Sport For Life NPC

(Registration Number 2013/137629/08)
Financial Statements for the year ended 28 February 2023

Ratio analysis

Figures in R	2023
Liquidity Ratios	
Current Ratio	48 664.00
Acid Test Ratio	48 664.00
Asset Management Ratios	
The asset management analysis consists of the calculation of five ratios:	
Receivables Turnover – Collection period	0.00
Days sales in receivables	0.00
Inventory turnover	0.00
Days cost of sales in inventory	0.00
Days purchases in creditors	0.00
Profitability Ratios	
Gross profit margin	58.62%
Return on operating assets	154.72%
Surplus / (deficit) for the year	37,646

Sport For Life NPC

(Registration Number 2013/137629/08)
Annual Financial Statements for the year ended 28 February 2023

Income Tax Computation

Figures in R	Notes	2023
Surplus / (deficit) before tax		37,646
Taxable income		**37,646**
Normal tax		**10,541**

Assessed loss limitation calculation

Sport For Life NPC

(Registration Number 2013/137629/08)
Financial Statements for the year ended 28 February 2023

ITR14

Figures in R	2023
Micro Business / Body Corporate / Share Block Companies	
Balance Sheet	
Assets	
Current assets – Cash and cash equivalents	48,664
Total assets	**48,664**
Equity and Liabilities	
Total Equity (Capital and reserves)	48,663
Current liabilities - Trade and other payables (including accruals)	1
Total equity and Liabilities	**48,664**
Income statement	
Gross Profit/Loss	
Sales (Turnover)	66,332
Less: Cost of sales	27,450
Gross profit – subtotal	**38,882**
Gross loss – subtotal	**-**
Income items	
Expense items	
Other Expenses (excluding expenses listed above) (MicroExpense)	1,236
Control Total	**1,236**
Net Profit / Loss	
Net Profit - Subtotal	**37,646**
Net Loss - Subtotal	**-**
Tax computation	
Adjustments: Added Back	
Adjustments: Allowable	
Taxable income control total	**37,646**

Richard von Hoesslin
(Groot Drakenstein Games Club)

Nwabisa Jozana

From: richard@vonhoesslin.co.za
Sent: Monday, 22 April 2024 10:02
To: idp
Subject: [EX] IDP meeting for Stakeholders 04/2024

Dear Sir/Madam,

I refer to the sum budgeted for 2024/25 for Grant-in-Aid:

I declare that I represent an organisation who has benefitted for about ten (10) years from the Stellenbosch Municipal Grant-in-Aid initiative. We wish to thank you for the generous sums received and believe it is a very good community support program.

However, we notice that, although the total sum granted has been increased over this period, the figures allocated to individual recipients over the same period has remained static. With inflation ever present and resulting in bracket-creep, we request that you seriously consider increasing the sums granted at the same rate.

Regards,

Richard von Hoesslin
(Groot Drakenstein Games Club)

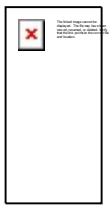
Cllr Nateshia Mcombring

Nwabisa Jozana

From: Nateshia Mcombring
Sent: Monday, 22 April 2024 16:45
To: idp
Subject: IDP Inputs - Ward 6
Attachments: 2024 - 2027 IDP (April) 2024.docx

Good day

Attached document indicating the needs/requests for Ward 6 for the IDP process.



Vriendelike groete, Kind regards,
Nateshia Mcombring
Councilor/Raadslid:
Corporate Services

T:+27 21 808 8150 C: +27 72 539 6257
Idas' Valley Ward Office, Idas' Valley
Stellenbosch 7600

Safety and Security

- Installation of Close Circuit Camera on Old Helshoogte Park in Old Helshoogte Road
- Installation of an LPR Camera at the Main Road 5 (Traffic lights on the corner of Helshoogte Road and R44)
- New camara installation on the corner of Rustenburg Road and Sonnebloem Street
- Use of building at the Community Market as a Satellite Police Station
- Cleaning and fencing (Clearview of Betafence) of all Electricity Boxes in the ward. (Hotspots Electricity Box in front of Idas Valley Primary in Bloekom Avenue; Miniature substation between Old Helshoogte Road and Helshoogte Road opposite Beltane; Madrassa in Protea Street and on the corner of Weber Street and Old Helshoogte Road.
- More visibility and regular patrols of the Police and Law Enforcement officials in all roads, the Sport Ground, and farms in the area. If the budget allows using neighbourhood watches and give them a stipend.
- Regular pruning of trees hanging over electricity wires in the roads of Ward 6, as the need requires,

Infrastructure

- Construct of pavements or sidewalks for Weber Street, Erasmussmith Street, Bakker Street, Botmanskop Road, Dahlia Street and Speler Street
- Tar the Public parking area next to Idas Valley Library and the Ward Office.
- Upgrading and resealing of roads and potholes as required in the ward.
- More regular basis cutting of the grass on the parks and on all pavements in Ward 6. As well as on Helshoogte Road and R44. Not only the 6 weeks cycle as currently implemented for the Main Roads
- Request traffic lights on the turn-off from Kromme Rhee Road in the direction of Koelenhoff and turn-off from Elsenburg (near Kanonkop)
- Pedestrian crossing between Nietvoorbij and Timberlea Farm (Blue Jay) on the R44
- Pedestrian crossing between Remhoogte and Lavinir on the R44
- Warning sign board indicating pupils/people crossing the R44 near the second entrance of Cloetesville near Nietvoorbij in the direction of Klapmuts
- Warning sign board indication pupils/people crossing the R44 near Timerlea Farm (Blue Jay) in the direction of town.
- Warning sign boards indication pupils/people crossing the R44 on both sides near Remhoogte and Lavinir
- Pedestrian Traffic light on Helshoogte Road near Spar in the direction of Stellenbosch Primary and High School
- Replacement of current outdated sewerage and water pumps as needed in the ward
- Parking Embayment in front of Old Apostolic Church in Luckhoff Street to help ease the parking problem of dropping and picking up pupils of Idas Valley Primary School.
- Paint the Bus shelters in the ward which is covered by graffiti.
- Regular cleaning of the drains to prevent overflowing during rainy conditions.
- Regular maintenance and repairs of all street lights in Ward 6.

LED Planning

- Request waterproof covers for the Community Market to allow residents to use the facility as a hall and through all weather conditions.
- Support and funding for Tourism/Running/Cycling/Walking

- ❖ Support and funding for Skills Development (Arts and Crafts), Reading and other Soft Skills Programs (First Aid, Learners), ect.

Recreation and Sport

- ❖ Replacement of the vibrance wall with a solid wall or clear view fencing on the Sport Grounds
- ❖ Conduct a feasibility study for the planning of a new rugby clubhouse.
- ❖ Conduct regular maintenance of the facilities of the sport field in Idas Valley
- ❖ Tar the entrances of Idas Valley Sportsground
- ❖ Upgrade of the lights on the Rugby Fields
- ❖ Upgrade seating in the stadium with recycling chairs or wooden panels.
- ❖ Upgrade of BMX Track and clear view fencing around it
- ❖ Purchase of BMX Bicycles
- ❖ Request First Aid equipment set and a stretcher per sport code.
- ❖ 5 x 65 cm Large Garden Chessboards Sets with nylon chess board bag and storage bag for the ward for skills development and recreational purposes.

Human Settlements

- ❖ Conduct a need and cost analysis for a Frail Care Centre in WCO23

Stellenbosch Agricultural Society

Catherine Muller

From: Gurswin Cain
Sent: Tuesday, 23 April 2024 16:03
To: Catherine Muller
Cc: Nwabisa Jozana
Subject: FW: [EX] Stellenbosch Agricultural Society: Comments on the Draft Second Review of the 5th Generation IDP 2022-2027
Attachments: image001.png; image002.png; image003.png; SBLG COMMENTS ON STAKEHOLDER MEETING 16 APRIL 2024.pdf; SBLG COMMENTS ON DEVELOPMENT CHARGES POLICY.pdf; SBLG COMMENTS TARIFF AND RATE POLICY IDP MARCH 2024.pdf; SBLG COMMENTS ON SECOND REVIEW OF THE 5TH GENERATION IDP 2022-2027.pdf

FYA

From: Geraldine Mettler <Geraldine.Mettler@stellenbosch.gov.za>
Sent: Tuesday, April 23, 2024 3:07 PM
To: Gurswin Cain <Gurswin.Cain@stellenbosch.gov.za>
Subject: Fwd: [EX] Stellenbosch Agricultural Society: Comments on the Draft Second Review of the 5th Generation IDP 2022-2027

Sent from my iPhone

Begin forwarded message:

> **From:** Emile <emilevdm@adept.co.za>
> **Date:** 23 April 2024 at 14:13:16 SAST
> **To:** Geraldine Mettler <Geraldine.Mettler@stellenbosch.gov.za>, idp <idp@stellenbosch.gov.za>
> **Cc:** infostlandbo@mweb.co.za
> **Subject: [EX] Stellenbosch Agricultural Society: Comments on the Draft Second Review of the 5th Generation IDP 2022-2027**
>
> Dear Geraldine/IDP office
>
> The official notice inviting comments on the Draft Second Review of the 5th Generation IDP 2022-2027 and the Stakeholder Engagement meeting held on 2024-04-16 in the Town Hall have reference.
>
> Attached hereby please find the comments of the Stellenbosch Agricultural Society. The following documents are attached:
>
> 1. Letter pertaining to the stakeholder meeting (agenda, time allowed for engagement, slideshows not available)
> 2. Comments on the Draft Second Review of the 5th Generation IDP 2022-2027
> 3. Comments on the Infrastructure Services : Development charges policy
> 4. Comments on tariff and rates policy
>
> We trust that our comments will be considered in a transparent and positive manner.

It will be appreciated if you can please acknowledge receipt of the said documents.

Kind regards

Emile

E van der Merwe | General Manager
STELLENBOSSE LANDBOUGENOOTSKAP

Adres: Doornbosch Sentrum | Posbus 204 | Stellenbosch | 7599
Tel: +27 (0)21 886 4867 | +27 (0)21 886 5050
Sel: +27 (0)84 5566461
Faks: +27 (0)21 883 8965
Epos: stlandbo@mweb.co.za

STELLENBOSSE LANDBOUGENOOTSKAP
STELLENBOSCH AGRICULTURAL SOCIETY

2024-04-23

The Mayor
Stellenbosch Municipality
PO Box 17
STELLENBOSCH
7599
Email: Mayor@stellenbosch.gov.za

Dear Mayor

IDP AND BUDGET STAKEHOLDER ENGAGEMENT MEETING: TUESDAY 16 APRIL 2024 STELLENBOSCH TOWN HALL: 2ND REVIEW OF THE 5TH GENERATION IDP 2022-2027 AND DRAFT MTREF (BUDGET) 2024/2025 – 2026/2027

The Stellenbosch Agricultural Society, as recognised stakeholder, was invited and attended the IDP and Budget Stakeholder Engagement Meeting that took place on Tuesday 16 April 2024 in the Stellenbosch Town Hall.

The Society hereby express their disappointment and dissatisfaction with regards to the organisation and facilitation of the meeting for the following reasons:

- The agenda was only made available at the time of the meeting.
- The slide shows in respect of the presentations made by the various Directorate's were not made available. The facilitator (Director: Corporate Services) provided a WhatsApp number – 0674271556 as platform for opies of the slide shows. Several messages were send to the said number with no response to date (see below)

2024/04/16, 12:23 - Messages and calls are end-to-end encrypted. No one outside of this chat, not even WhatsApp, can read or listen to them. Tap to learn more.
2024/04/16, 12:25 - Emile Van Der Merwe: IDP stakeholer engagement 16 April. Can you please email slideshow to emilevdm@adept.co.za. Presenting Stellenbosse Landbougenootskap.
2024/04/22, 11:22 - Emile Van Der Merwe: Can you send the slides urgently

This is extremely frustrating given the lack of information with forthcoming closing date for comments on 23 April 2024 at 16h30.

- Limited time made available for stakeholders to raise issues and ask questions. The interest of the public/stakeholders were not served. Why invite stakeholders if they are not granted an opportunity to be heard at a public meeting. Is it merely a tick box exercise?
- Limited time for public comment (21day commenting period allowed - should be extended to 30 days).

Separate comments will be made on the 2ND REVIEW OF THE 5TH GENERATION IDP 2022-2027 AND DRAFT MTREF (BUDGET) 2024/2025 – 2026/2027

Your response to the above will be appreciated.

Yours faithfully,



Emile van der Merwe
GENERAL MANAGER: STELLENBOSCH AGRICULTURAL SOCIETY

STELLENBOSSE LANDBOUGENOOTSKAP
STELLENBOSCH AGRICULTURAL SOCIETY

2024-04-23

The Municipal Manager
Stellenbosch Municipality
PO Box 17
STELLENBOSCH
7599

Dear Madam

COMMENTS: DRAFT 2nd REVIEW OF THE 5TH GENERATION INTEGRATED DEVELOPMENT PLAN (IDP 2022 – 2027)

The Stellenbosch Agricultural Society representing organised agricultural in the Stellenbosch area hereby formally provides their comments on the 2nd Review of the 5th Generation IDP 2022/2027 (March 2024).

The Society over the last number of years has submitted comments on the IDP and associated processes. The Society however remains concerned about the lack of integration and alignment between the IDP and SDF with special reference to land reform, rural development programmes, farm worker housing and incentives for commercial farmers to sustain their farming activities.

SECTION 1.21 – STAKEHOLDERS (REFER TO TABLE 19)

As per the previous engagement and review process it is again emphasised that the Stellenbosch Agricultural Society should be recognised and included as a strategic partner of the Municipality. The Agricultural Society represents organised agriculture in the Stellenbosch area and is affiliated with Agri Western Cape on provincial level and AgriSA on a national level. The primary focus of the Society is to ensure sustainable food security and to protect high potential agricultural land in support of sustainable agriculture and

employment opportunities especially relation to the primary producers. The Society in collaboration with the Stellenbosch Farm Worker Forum and other role players are actively involved in aspects that ranges from alternative energy provision, minimum wages, economic constraints with reference to export (ports), water allocations, WIETA standards, diesel rebates etc. This partnership can have mutual and strategic benefits to strengthen the agricultural resource and production base in support of economic development of the rural areas.

CHAPTER 4: SPATIAL DEVELOPMENT FRAMEWORK

Calcutta Memorial Park

In terms of the 2024/2025, 2025/2026 capital projects the Calcutta Memorial Park is listed as the 4th highest capital project as set out in the Medium Term Revenue and Expenditure Framework with a total amount of R72,320, 550. The Spatial Development Framework and Capital Expenditure Framework in this regard is not aligned and it therefore is recommended that the Spatial development framework be revised in order to include the Calcutta Memorial Park on a spatial level.

Local Spatial Development Frameworks

The formulation, preparation and approval of local spatial development frameworks for the rural nodes have been outstanding for a long period of time. This especially is of importance for the areas alongside the Baden-Powell and R304 corridor. Areas like Vlottenburg and Koelenhof are experiencing severe development pressure and it therefore is requested that funding be made available towards the planning and approval of the Vlottenburg and Koelenhof rural node.

CHAPTER 6: ONE PLAN: SERVICE DELIVERY, BUDGET, PROGRAMMES AND PROJECTS:

Section 6.8: Stellenbosch Municipality Operational Support Plan (refer to table 35)

The Agricultural Society during the 1st Review (March 2023) expressed their concern and submitted comments pertaining to the lack of funding and commitment towards the following two projects listed below (extract from table 35).

Improvements to public transport facilities in rural and semi-rural areas within the Stellenbosch Municipal area	Department: Roads, Stormwater and Transport	Upgrading and implementing new Taxi and Bus stops in rural and semi-rural areas within the Stellenbosch municipal area.	n/a
Improvements to the NMT network in rural and semi-rural residential settlements located within the Stellenbosch Municipal area	Department: Roads, Stormwater and Transport	Construction of Sidewalks and NMT facilities in rural and semi-rural residential settlements located within the Stellenbosch Municipal area.	n/a

The projects are included in the 2nd Review (March 2024) and it is still not certain whether funding has been sourced and obtained towards the planning and implementation of the projects. No response has been received to date.

The improvements and provision of public transport and NMT facilities in rural and semi rural areas should be prioritised.

CHAPTER 7: SECTORAL PLANS AND IMPLEMENTATION STRATEGIES

7.3.3 INTEGRATED HUMAN SETTLEMENTS: HOUSING PROJECTS

The objective of the Housing Pipeline is to provide more emphasis on the following housing types or programmes:

- Social housing (the National Minister of Human Settlements approved Stellenbosch as a restructuring town and restructuring zones in November
- Provision of serviced sites;
- Access to affordable housing (GAP housing);
- Mixed-use housing (formalised homeownership employer housing **-** especially farmworker housing).

The IDP and assoicated Housing pipeline recognises the importat role of farm worker house as par the mix-use housing programme. The Municipality must give a clear and definte indication as to where and in which projects opportunities will be made available to accommodate for farm worker housing

SPECIFIC PROJECTS

KAYAMANDI NORTHERN EXTENSION

The Stellenbosch Agricultural Society supports the northern extension of Kayamandi. The area indicated in green on the proposed rezoning and subdivision plan however must be retained and protected for agricultural purposes. The said area is located on the eastern boundary of commercial farms and our concern is that further residential development on this portion could infringe on property rights and operational management and agricultural activities of the farms.

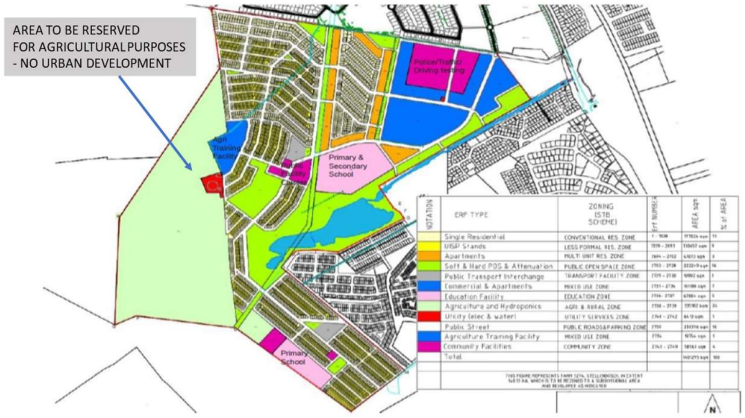


Figure 25 - Northern Extension Integrated Mixed-Income Human Settlement Development Subdivision Layout

SOCIAL HOUSING PROPOSED ON FARM 81/2 AND FARM 81/9

The proposed development of approximately 250 social housing units on the properties will not complement the social functionality of the neighbourhood since it cannot be integrated with other minimum ancillary and complementary uses. The properties are wedged between the railway line to the east and the R304 to the west which does not allow for holistic and integrated neighbourhoods. Urban development in the form of social housing units on the said properties furthermore will compromise the objectives of the Scenic Overlay Zone as set out in the approved Stellenbosch Zoning Scheme By-Law (2023).

2.1. Farms 81/2 and 81/9 Stellenbosch - Ward 16





7.3.12 LOCAL ECONOMIC DEVELOPMENT STRATEGY

Local economic development is the means of systematic identification, development and utilisation of economic opportunity, to benefit local businesses and create opportunities for local communities to improve the lives of residents. The Stellenbosch Agricultural Society in dealing with the rural community and organised agriculture hereby proposed the following interventions:

- Red tape reduction in planning department
- Building plan approvals
- Streamlined process that conforms to By-Laws stipulations
- Tax rebates in relation to heritage protection of farms, new vineyard plantations, provision of institutional/community facilities on farms (creches, pre-schools, public transport, housing, sport fields etc)
- Alien clearing and river management practises
- Partnering/engaging with the Society and the Farm worker Forum in relation to land availability and allocation to emerging farmers
- Liquor and trade licences
- Issuing of zoning certificates
- Streamline/prioritise applications aimed and agri-processing and related tourist facilities

CONCLUSION

It is trusted that the Municipality will consider and include the comments of the Stellenbosch Agricultural Society as part of the Draft Second review of 5th Generation IDP 2022/2027.

Yours faithfully



EMILE VAN DER MERWE
GENERAL MANAGER: STELLENBOSCH AGRICULTURAL SOCIETY

STELLENBOSSE LANDBOUGENOOTSKAP
STELLENBOSCH AGRICULTURAL SOCIETY

2024-04-23

The Municipal Manager
Stellenbosch Municipality
PO Box 17
STELLENBOSCH
7599
Email: idp@stellenbosch.gov.za

Dear Madam

COMMENTS: DRAFT 2st REVIEW 5th GENERATION IDP 2022- 2027: INFRASTRUCTURE SERVICES DEVELOPMENT CHARGES POLICY (DC POLICY); 2024/2025

The Stellenbosch Agricultural Society, hereby comments on the *2024/2025 Revised Infrastructure Services Development Charges Policy.*

DEVELOPMENT CHARGES (APPENDIX 13 OF IDP)

The Stellenbosch Municipality adopted the new Stellenbosch Zoning Scheme By-law that came into effect on 1 November 2019 as amended during November 2023. The properties that are **located outside the urban areas are predominantly zoned Agricultural/Rural Zone** in terms whereof certain additional land use and consent uses are permitted with the approval of Council. These rights were specifically incorporated in order to assist the farmers with small scale diversification in support of local and rural economic development.

Paragraph 6.2 of the Policy makes provision for certain types of land uses where development **charges do not apply** since the impact of the land use will have an insignificant impact on engineering services infrastructure and it may have a social and/or economic benefit to the Municipality and/or the community:

Paragraph 6.2: Development charges do not apply

It also does not apply to the following types of land use applications, as the impact of those land uses have an insignificant impact on engineering services infrastructure and those uses have a social and/or economic benefit to the Municipality and/or the community. An example as provided for in terms of the policy is provided below:

6.2.3. *House shops up to the lesser of 30% of the floor area of the buildings on the site or 50m2 per erf*

The Society hereby proposes and recommends that provision must also be **made for a <u>home occupation practise</u>** that is conducted from the dwelling house on a farm as per the requirements of the zoning scheme by-law (2023) listed below:

(16) For a <u>home occupation practice</u> in this zone, the following further parameters shall apply together with the provisions in subsections (1) to (13):
- (a) the activity should be of such a limited nature that the operator shall employ no more than two persons.
- (b) the hours of operation shall be limited to between 07:30 to 18:00 Mondays to Saturdays.
- (c) the maximum floor area for a home occupation practice (including storage) shall be no more than 30% of the floor area of the buildings on the land unit up to a maximum of 50m².

Reason for exemption:

- The primary uses of the land unit shall remain the residence of the proprietor
- The maximum area will not exceed 50m²
- The proposed area (for examples an administrative office for the on-line marketing and sale of wine) will have no impact on engineering services
- The area is not open for the public and no goods can be purchases on site
- No additional traffic will be generated

<u>The Society therefore proposes that a home occupation practise on a farm (existing dwelling) also be exempted from paying development charges and that it be included under Section 6.2</u>

PARAGRAPH 13 SPECIAL ARRANGEMENTS

The Stellenbosch Agricultural Society fully supports the provision on farms whereby development charges will not be levied in respect of buildings that are reasonably connected with the permissible main farming activities on the farm (e.g. wine cellars, bottling facilities, packaging and storage). Development charges however will be levied of any other development on farms that requires land use applications. A scientifically calculated reduction

factor of 50% will be however be applied to the trip generation rates as specified for suburban and uses outside of urban areas.

Notwithstanding the above provision (50% reduction on trip generation) the Society is of the opinion that tourism related facilities on farms (e.g. wine tasting area) that require technical approval (additional land uses) and that conforms to the threshold of 250m² or less should also be exempted from paying development charges. The current formula, even with the 50% reduction on trip generation, is not conducive and contradicts the overarching objectives of the IDP as it will restrict and prevent rural investment and associated job opportunities. The rate per square meter (based on Gross Leasable Area) differs substantially in an urban and rural context. The extreme inset costs together with a development charge is considered counterproductive and is seen as additional burden placed on farmers to sustain their farming practises.

It is sincerely trusted that the Municipality favourably will consider the comments and revision of Development Charges Policy.

Yours faithfully,

Emile van der Merwe

GENERAL MANAGER: STELLENBOSCH AGRICULTURAL SOCIETY



STELLENBOSSE LANDBOUGENOOTSKAP
STELLENBOSCH AGRICULTURAL SOCIETY

2024-04-23

The Municipal Manager
Stellenbosch Municipality
PO Box 17
STELLENBOSCH
7599

Dear Madam

COMMENTS: DRAFT 2nd REVIEW : 5TH GENERATION IDP 2022–2027 DRAFT BUDGET: TARIFF AND RATES POLICY

The Agricultural and associated tourism industry contributes significantly to the areas gross geographic product (GGP) of the Stellenbosch Municipal (WC0024) area.

However as a result of various environmental and economic conditions in the Western Cape the agricultural sector is becoming under severe pressure and the majority of the producers are experiencing difficulty in sustaining their farming operations. These detrimental economic factors leads to severe pressure to conform to the recommendations indicated in the Integrated Development Plan (IDP) read together with the National Development Plan. It therefore is imperative that the IDP and associated budget policies creates an enabling environment that is conducive to increased agricultural activities, so as to ensure food security as well as sustaining the employment opportunities related to the sector.

According to recent statistics new vineyard establishment has decreased significantly over the last few years with declining profit margins in relation to other production areas. These detrimental economic circumstances currently associated with the production and wine industry can lead to an ever changing rural environment to the detriment of the town, the

historical and cultural landscape as well as sustaining the employment opportunities that benefit from the agricultural sector.

As a result of constant increasing external factors influencing the rural economy there are unfortunately various needs and priorities like farm worker housing, installation and upgrading of essential services, provision of social facilities (schools, crèches etc.), the provision and upgrading of the sport facilities as well as skills and training programmes that cannot be addressed adequately by farming entities alone. In light of the current economic environment the producers and land owners are really experiencing great difficulties to maintain the services on an acceptable level of standard. Research however has shown that "*rebates on property tax"* can be of great value to encourage the farmers in assisting municipalities with the provision and maintenance of these services as far as possible.

The Municipality in terms of the IDP and associated SDF (refer to table 30) recognised and acknowledge the important role of partnership in achieving to implement agreed-upon objectives

Extract from table 30 (IDP document)

7.	Actively seek conditions to enable the private and community sectors to align their resources and initiatives with the SDF principles and proposals.	Conscious of public resource constraints, actively seek and support private and community sector partnerships to expand livelihood opportunities, settlement opportunities for ordinary citizens, and the national imperative to expand participation in the economy.	Develop an incentive package to support private and community sector partnerships in achieving the SDF principles and proposals.	• Enable private and community sector participation by making known the municipality's spatial principles and intent in user-friendly communique and guidelines. • Require private landowners in key areas to plan and coordinate development collectively (beyond individual property boundaries and interests) to ensure appropriate infrastructure arrangements, the provision of inclusionary housing, public facilities, and so on.

The Stellenbosch Agricultural Society in association with The Stellenbosch Farmworker Forum hereby requests and propose that the Stellenbosch Municipality adopts the same financial model as currently being implemented by the Bergriver Local Municipality as part of their budget and rates policy framework. The proposed tax rebate policy will apply to bona-fide agricultural owners belonging to agricultural societies affiliated to Agri Western Cape and subsequently also to the SA Agricultural Union, situated in the Stellenbosch WC0024 municipal area.

PROPOSAL

"Agricultural properties will be granted rebates as determined by council in its annual Budget.

(a) An additional 10% rebate calculated as follow could also be granted:

i.	1 x two bedroom houses on property	1.00%
ii.	2 x two bedroom houses on property	2.00%
iii.	3 x two bedroom houses on property	4.00%
iv.	>3 x two bedroom houses on property	5.00%
v.	If electricity provided to worker's houses	0.25%
vi.	If water is provided to worker's houses	0.25%
vii.	If sewer is removed from worker's houses	0.25%
viii.	If refuse is removed from worker's houses	0.25%
ix.	If school on property or transport is provided to learners	1.00%
x.	If sport facilities on property	1.00%
xi.	If transport to nearest town is provided at no cost to workers at least once per month	1.00%
xii.	If training is provided to workers	1.00%"

(b) An additional 2.5 % for every 5ha of newly planted vineyards
(An additional proposal for rebate specifically for the SW024 area)

The above additional rebate will only be evaluated and granted to Bona Fide farmers with submission of the following documentation with their application:

(i) Proof of VAT registration
(ii) Existing account must not be in arrears with the Municipality.
(iii) Copy of I.D. Document of all workers residing on the farm

Applications for the rebate must be submitted in accordance with the prescribed process in terms of the Rates Policy. The additional rebate can only be granted on the value of the property as it appears on the valuation roll. Properties of the same owner, but valued separately cannot be added together for the calculation purposes.

The Stellenbosch Agricultural Society as well as the Stellenbosch Farmworker Forum sincerely believes that the implementation of the above holds a significant advantage to stimulate public private working relations to the benefit of the area and its community in a sustainable manner. The proposal is consistent with the vision and it will give practical

execution to the five (5) strategic objectives as adopted in terms of the existing and proposed Municipal Integrated Development Plan.

We trust that the Stellenbosch Municipality favourably will consider these requests and recommendations in support of the agricultural sector.

Your feedback in this regard is kindly awaited.

Yours faithfully,



Emile van der Merwe
GENERAL MANAGER: STELLENBOSCH AGRICULTURAL SOCIETY

The Early Education Centre (TEEC)

Catherine Muller

From: TEEC <info@teec.org.za>
Sent: Tuesday, 23 April 2024 13:09
To: idp
Subject: [EX] COMMENT: IDP AND BUDGET STAKEHOLDER CONCERNING THE DRAFT 2ND REVIEW OF THE 5TH GENERATION IDP 2022-2027

Dear IDP TEAM

The Early Education Centre (TEEC) hereby make comment on the above-mentioned Stakeholder engagement held on the 16 April 2024.

According to the National ECD Policy, ECD services, associated responsibilities and budgets should be reflected in all Municipal Integrated Development Plans (IDPs) and in specific sectoral policies and by-laws, which should, in turn, be reviewed and harmonised with the provisions of the Policy as well as with National Legislation.

Yes, Stellenbosch Municipality has an IDP, however ECD Services is not reflective in it, yet from the above-mentioned Policy further states that every Municipality should have a 5-year plan on Early Childhood Development services within its boundaries in support of this Policy.
Furthermore, National, provincial and local spheres of government must ensure that their organisation structure provides for sufficient human resources to implement their respective responsibilities in relation to Early Childhood Development services, as indicated in the Policy.

Sadly, all Departments within Stellenbosch Municipality are not aware that they have a responsibility towards the ECD Sector. Yes, there is a draft ECD Policy that has been implemented to a certain point, example providing the Grant-in-Aid funding of R40 000, which not nearly enough to comply with all the regulations as set by the various Municipal Departments.

In addition, TEEC highlighted at the IDP meeting on the 16 April 2024, that in terms of the Constitution of the Republic of South Africa, the Municipal Systems Act No. 32 of 2000 and the Children's Act No. 38 of 2005, local government is responsible for a range of services relating to ECD services, including Municipal planning and spatial development which includes providing and regulating land used for childcare facilities as well as for safe and adequate play and recreation facilities.

Concerning though is the communication at the IDP meeting that a R6 million budget was set aside for the upgrading of infrastructure of 4 ECD Partial Care Facilities of which one is a private ECD Partial Care Facility operating in an affluent area. Secondly, of the 4 identified, 3 are already registered and 1 is not. One of the Facilities re

Furthermore, the question pertaining to exempting Farm Owners from applying for zoning was not clarified and therefore unclear.

TEEC proposes the following:

1. The IDP be amended to include the ECD Sector since the function shift has already happened in 2022. ECD is part and parcel of the WCED, therefore the current IDP is not a true reflection of Education in the Stellenbosch area.

2. The R6 million be relooked at to rather support the unregistered compliant NPO ECD Partial Care Facilities
3. To exempt Farms Owners from applying for Zoning as this has been adopted by Council in Langeberg and Worcester Municipal areas
4. To relook at the R40 000 Grant-in-Aid as inflations has increased several times and continues.

I hope that these comments will assist the Stellenbosch Municipality to be inclusive of all Sectors, especially towards the ECD Sector that has been driven much of the time by Civil Society.

Warm regards and God bless

the early education centre

Bonita Daniels

Tel(1): (021) 492 6296
Tel(2): (021) 492 6297
Web: www.teec.org.za

31 Rhode Street, Cloetesville
Stellenbosch 7600, Western Cape
South Africa

Stellenbosch Bridge (Pty) Ltd

Catherine Muller

From: Anton Lotz <alotz@iafrica.com>
Sent: Tuesday, 23 April 2024 17:34
To: idp
Cc: 'Lorne Dawson'; JC Anthony
Subject: [EX] IDP Input: Town of Klapmuts
Attachments: IDP Input 23-04-24.pdf

Good afternoon

As per my discussion with Catherine Muller please find our input the IDP Review. Thank you again for allowing the later submission.

Pleas do not hesitate to contact us should you require further information

Regards
Anton Lotz



AntonLotz
TOWN & REGIONAL PLANNING

083 4877 869



AntonLotz
TOWN & REGIONAL PLANNING

P O Box 51799 Waterfront 8002
Cellphone + 27 (0)83 487 7869
Email: alotz@iafrica.com

23 April 2024

Our Ref: 2015 908

The Manager: IDP
Stellenbosch Municipality
PO Box 17
Stellenbosch
7599

Attention: Catherine Muller

Dear Catherine

INPUT TO DRAFT 2nd REVIEW OF 5th GENERATION IDP 2022-2027

This comment is submitted on behalf of Stellenbosch Bridge (Pty) Ltd, the developers of the approved Stellenbosch Bridge project located to the west of the existing town of Klapmuts on Farms 744/2, 742/5, 742 Remainder and 1515 (Refer to **Figure 1** below).

Stellenbosch Bridge will combine a range of residential, business, industrial and institutional uses in an integrated mixed-use development. It is anticipated that this project will have a significant catalytic impact on Klapmuts through socio-economic development, skills development, job creation and business opportunities. The developer has also agreed to, through a social development strategy, make social investment contributions to the development of the local community.

Through our involvement in the local area during the conceptual development and application processes which started as far back as 2006, and particularly through the work that Johan Olivier of Ranyaka has done on behalf of the developer to facilitate a collaborative relationship with the Klapmuts community, the need for sports facilities has been identified. A number of sports clubs have been sharing the existing facilities, private land and other open spaces to practise and play a variety of sports including cricket, netball and soccer. The growth of the community, the addition of a high school and the growing interest in sport participation have fast-tracked the demand for space for the provision of sports facilities.

Erf 342 is municipal land which has recently been subdivided to accommodate the multi-purpose hall and taxi rank and the Remainder portion of this land (in blue on Figure 1) is centrally located and could provide a well-located multi-functional sports complex to address the needs of the Klapmuts community. As shown on the conceptual plan (**Figure 2**) there is sufficient space for the provision of various cricket fields, soccer pitches and netball courts, amongst others.

Should this idea be supported by the IDP our development team can do a detailed design and costing of the facilities to facilitate the implementation of the much-needed facilities. The social investment contributions from the Stellenbosch Bridge project could then be used to initiate the implementation of the sports precinct.

Please contact me should you require further information.

Yours sincerely



Anton Lotz

Figure 1: Contextual Plan

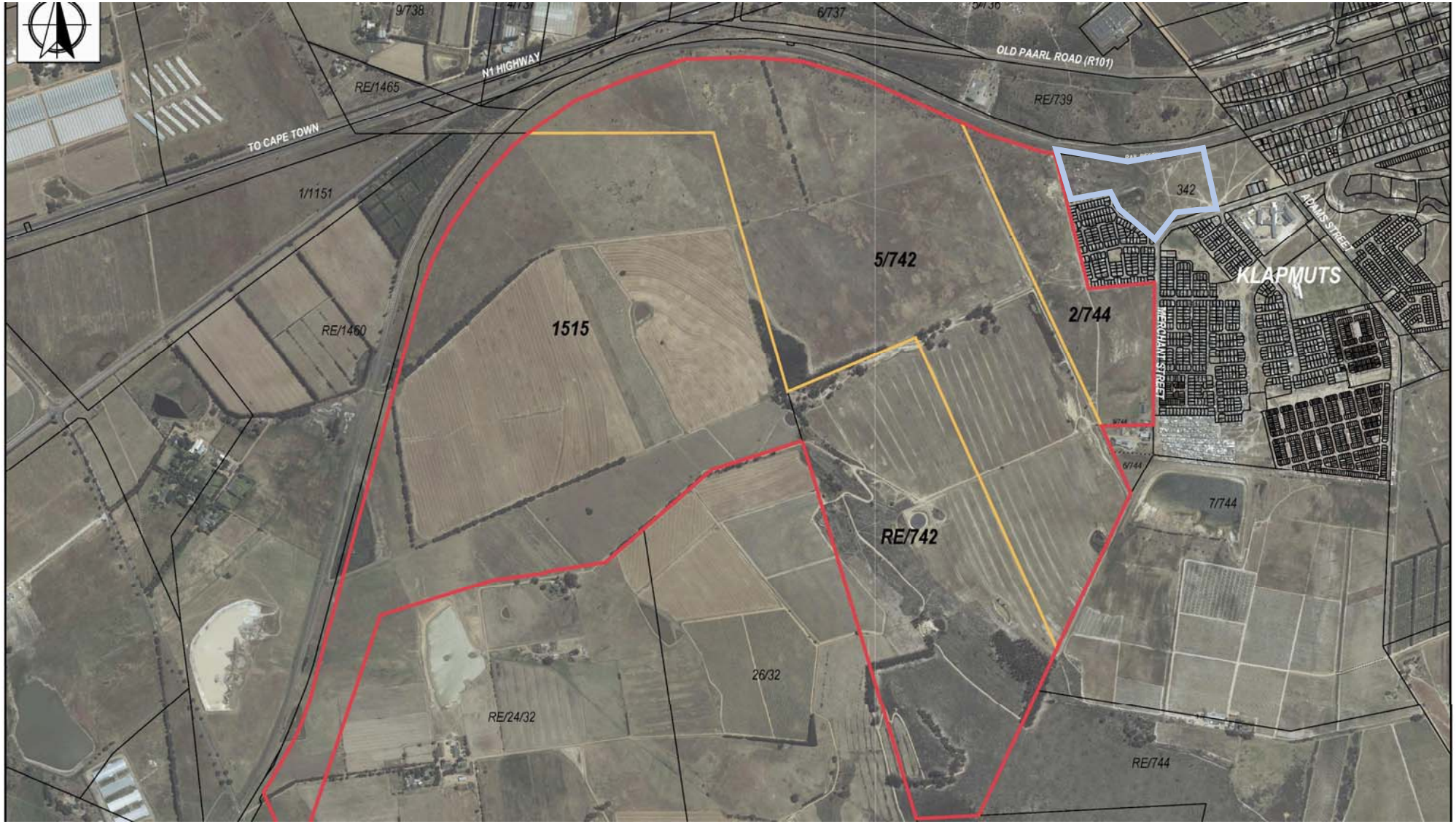


Figure 2: Conceptual Plan



Radio KC

Catherine Muller

From: Gurswin Cain
Sent: Thursday, 25 April 2024 08:54
To: Catherine Muller; Nwabisa Jozana
Subject: FW: 1 page proposal for fransshhoek IDP submission
Attachments: Radio KC Proposal.pdf; Franschhoek Transmitter cost request.docx

From: Geraldine Mettler <Geraldine.Mettler@stellenbosch.gov.za>
Sent: Wednesday, April 24, 2024 10:20 PM
To: Gurswin Cain <Gurswin.Cain@stellenbosch.gov.za>
Subject: FW: 1 page proposal for fransshhoek IDP submission

Kind regards,

Geraldine Mettler
Municipal Manager
Stellenbosch Municipality
Office of the Municipal Manager

T: +27 21 808 8025 | C: +27 82 312 3063
Plein Street, Stellenbosch, 7600
www.stellenbosch.gov.za

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http://www.stellenbosch.gov.za/main_pages/disclaimerpage.htm

From: Harlan Cloete <chair@radiokc.org.za>
Sent: Wednesday, April 24, 2024 8:55 AM
To: Geraldine Mettler <Geraldine.Mettler@stellenbosch.gov.za>; Natalie Fortuin <nataliec@capewinelands.gov.za>; henryp@capewinelands.gov.za
Cc: Naushad Khan <gm@radiokc.org.za>
Subject: [EX] FW: 1 page proposal for fransshhoek IDP submission

Dear MM Geraldine and MM Henry

I trust that you are well. As part of the IDP process I am kindly requesting consideration for above.
To extend KC to Franschhoek and Stellenbosch will cost us R 500 000.

We propose that CWDM and Stellenbosch could even split the cost of extension of coverage.

At this point in time we are exploring your appetite for such

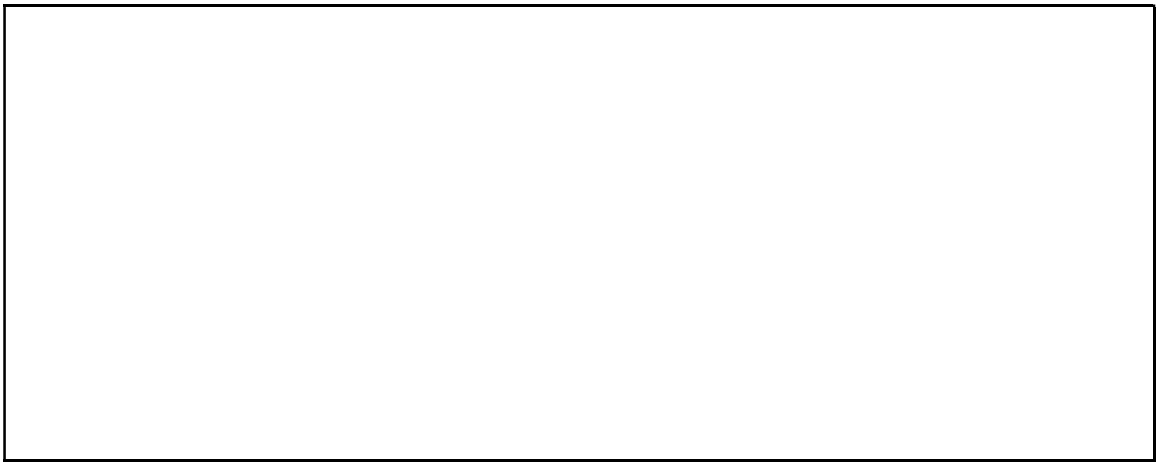
We believe that extending the frequency into these areas will go a long way to increase public participation and spread hope through connecting the region.

Looking forward to your favourable response.

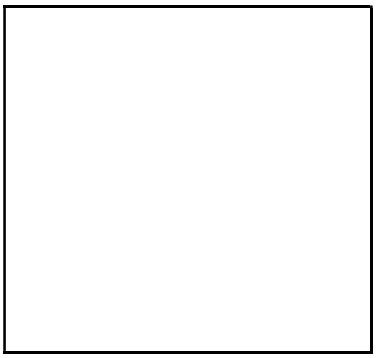
An updated quotation with more accurate figures can be provided. The attached is from 2022.

NK will you please provide

Sincerely



https://anchor.fm/harlan-ca-cloete



From: Harlan Cloete <CloeteHCA@ufs.ac.za>
Date: Sunday, 21 August 2022 at 22:54
To: "geraldine.mettler@stellenbosch.gov.za" <geraldine.mettler@stellenbosch.gov.za>
Subject: FW: 1 page proposal for fransshhoek

Dr Harlan Cloete
Research Fellow / Facilitator: Public Administration and Management
Faculty: Economic and Management Sciences
PO Box 339, Bloemfontein 9300, Republic of South Africa
+27 82 925 5212
CloeteHCA@ufs.ac.za

https://anchor.fm/harlan-ca-cloete

Hi G

As discussed



https://anchor.fm/harlan-ca-cloete



From: Harlan Cloete <chair@radiokc.org.za>
Date: Sunday, 07 August 2022 at 23:20
To: "geraldine.mettler@stellenbosch.gov.za" <geraldine.mettler@stellenbosch.gov.za>
Cc: 'Gavin Meiring' <gm@radiokc.org.za>
Subject: 1 page proposal for fransshhoek

Dear MM

I trust that you well. I would like to request a meeting to discuss the attached with you and to discuss the possibility of the municipality and or business can support the attached.

Sincerely



https://anchor.fm/harlan-ca-cloete



SENTECH
connecting You



RADIO KC

Broadcast Expansion Proposal

28 June 2022

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1 INTRODUCTION

SENTECH provides Broadcasting Signal Distribution (BSD) services to public, commercial and community broadcasters in terms of the broadcasting and spectrum licenses issued by the Independent Communications Authority of South Africa (ICASA).

The BSD solution provided is the most cost-effective and efficient solution available.

2 EXECUTIVE SUMMARY

Radio KC has been granted permission to expand the service into the Franschhoek area transmitter site. SENTECH has been requested to provide solution in this regard.

3 SOLUTION OVERVIEW

3.1 Customer Requirements

The customer's target coverage areas are: Franschhoek and the surrounding areas.

3.2 Solution Overview

To provide the broadcaster with a 20W transmitter with an ERP of 20W at the Franschhoek C1.5 transmitter site.

4 INPUT COST

The once off Upfront cost of R336,996 excl.vat, includes 20W Transmitter, RBR Linking and all required installation materials.

4.1 RATE CARD

RADIO KC

Once Off Upfront Payment Costs

Item	Description	Unit Charge	Quantity	Total Cost
1	Sentech Installation Cost	336,996	1	336,996
		Total		**336,996**
		15% VAT		**50,549**
		TOTAL AMOUNT		**387,545**

Monthly Recurring				
Item	**Description**	**Unit Charge**	**Quantity**	**Total Cost**
1	20W TX	2,488	1	2,488
2	RBR	1,544	1	1,544
		Total excl VAT		**4,032**
		15% VAT		**605**
		TOTAL AMOUNT		**4,637**

Source Site (Site A) Details

Site Name	Radio KC Studio		
Site ID	107 Breda St, Lemoenkloof		
Site Address			
Site Contact		**Tel No**	
Site Owner		**Tel No**	
Latitude (Deg:Min:Sec) : 33° 43' 48" S		**Longitude (Deg:Min:Sec)** : 18° 57' 53" E	

Source Site (Site B) Details

Site Name	Franschhoek		
Site ID	C1.5		
Site Address			
Site Contact	Mbongeni Mofokeng	**Tel No**	
Site Owner	SENTECH	**Tel No**	
Latitude (Deg:Min:Sec) : 33° 54' 26" S		**Longitude (Deg:Min:Sec)** : 19° 04' 23" E	

5 CONDITIONS

- Service delivery is subject to:
  - The client's acceptance of Sentech's quotation
  - Sentech management approval of the funding, business proposal, project codes, E66's, and relevant orders.
  - Availability of equipment and installation materials in Sentech stores.
  - Delivery of equipment will be within 6 - 8 weeks from date of order.
  - Delivery of leased lines from will be within 4-8 weeks where infrastructure is available and 8-16 weeks where no infrastructure is available.
  -
- The equipment remains Sentech's property, and will be de-installed at the end of the contract period.
- Sentech reserve the right to change the equipment/technology (preserving Broadcast quality) during the contract period.

6 CUSTOMER RESPONSIBILITIES

- Suitable infrastructure for the installation as requested by Sentech.
- Permission from the building owner/architect/authorities for the installation at the studio premises.
- Provisioning of the Requirement for Occupation (RFO) as and when required by National Operators such as Telkom, Neotel etc.
- A suitable, safe, ventilated room with sufficient lighting room for the equipment.
- Two (2) X 15A 3pin 230VAC mains sockets next to Sentech's rack wired to a dedicated circuit breaker and isolated from earth leakage.
- One (1) X 15A 3pin 230VAC UPS socket next to Sentech's rack (Sentech's UPS provides approximate 30 minutes backup).
- Grounding of the equipment rack with a dedicated 16mm copper wire to the main distribution board.
- Left and Right balanced (XLR Male), low impedance audio feeds, and the wiring thereof to the STL.
- An audio compressor/limiter limiting the maximum audio output levels to 0dBu (+4dBu peak).
- Access to the studio premises for the installation at least 4 weeks prior to the intended on-air date.
- 24HR access to the studio premises for Operational/Maintenance purposes.

CUSTOMER APPROVAL

CUSTOMER NAME:	**Radio KC**
SIGNATORY NAME:	
SIGNATORY DESIGNATION:	
SIGNATURE: **(duly authorised)**	**DATE:**

Launch of KC 107.7

In Franschhoek on 87.6

Introduction

KC 107.7 has been allocated the license to broadcast on the 87.6 FM frequency covering the whole of Franschhoek. This creates a wealth of opportunity for the radio station not only in the additional audience of 22 000, also Advertising and communication opportunities from business in the area. With this additional footprint KC can truly claim to be the biggest station in the Greater Paarl Valley.

Why?

To provide an additional platform for KC to make a greater societal impact in the Franschhoek area, build social capital, raise awareness of the work of KC, build community spirit and to increase the KC circle of influence. Franschhoek has not had a local radio station servicing its community for over 10 years and KC being granted this license, now provides the opportunity to do so. The plans are to have a a satellite station in Franschhoek that would broadcast exclusively to the area at certain times of the day.

How

The first steps would be to technically get the signal to Franschhoek and then transmitted on the 87.6 FM frequency. In order to do this the radio station has approached our broadcast Service provider SENTECH who have provided a plan and quote as ATTACHED

Conclusion

We are confident that the long awaited launch of KC 107.7 in the Franschhoek region will be a major turning point in the radio stations history. Having been given the license to broadcast to the area, the 107.7 signal was providing insufficient coverage. However the new frequency will allow KC to be heard loud and clear right across Franschoek.

This will not only increase the reach and audience of KC, but also provide an additional revenue stream from business in the area. The potential revenue derived from this extension however should deliver a monthly return of 20 to 40K within the first 3 months.

AfriForum

Catherine Muller

From: Gurswin Cain
Sent: Tuesday, 30 April 2024 09:28
To: Catherine Muller
Cc: Nwabisa Jozana
Subject: FW: 2024/2025 IDP Comments
Attachments: Stellenbosch IDP Comments 20242025.pdf

FYA

From: mm <Municipal.Manager@stellenbosch.gov.za>
Sent: Tuesday, April 30, 2024 9:19 AM
To: Gurswin Cain <Gurswin.Cain@stellenbosch.gov.za>
Cc: Raydine Wenn <Raydine.Wenn@stellenbosch.gov.za>; Nomie Tshefu <Nomie.Tshefu@stellenbosch.gov.za>
Subject: FW: 2024/2025 IDP Comments

Kind regards,

Geraldine Mettler
Municipal Manager
Stellenbosch Municipality
Office of the Municipal Manager

T: +27 21 808 8025 | C: +27 82 312 3063
Plein Street, Stellenbosch, 7600
www.stellenbosch.gov.za

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From: Jacques Benade <jacques.benade@afriforum.co.za>
Sent: Monday, April 29, 2024 3:56 PM
To: mm <Municipal.Manager@stellenbosch.gov.za>
Cc: Petrus Coetzee <petrus.coetzee@afriforum.co.za>
Subject: [EX] 2024/2025 IDP Comments

Good day,

I refer to the above-mentioned matter.

Kindly see the attachment for your urgent attention.

Groete

Jacques Benade

Distrikskoördineerder: Boland
Gemeenskapstrukture

District Coordinator: Boland
Community Structures

jacques.benade@afriforum.co.za
021 569 0113 | 081 217 0008



Unionlaan 58 Union Avenue, Kloofsig, Centurion
Posbus/P.O. Box 17216, LYTTELTON, 0140

Wes-Kaap-kantoor/Western Cape office:
Kerkstraat 22B Church Street, Durbanville

29 April 2024

Ms G. Mettler
Municipal Manager
Stellenbosch Local Municipality
P.O. Box 17
STELLENBOSCH
7599

By e-mail: municipal.manager@stellenbosch.gov.za

Delivery per email:

Dear Ms Mettler

WRITTEN COMMENTS FOR 2024/2025 IDP

We address this letter to you in our capacity as a registered community organisation, acting through our local AfriForum Branch.

Section 152 of the Constitution stipulates the different objectives of local governments. More specifically, Section 152(d) stipulates that a municipality must encourage the involvement of communities and community organisations in all local government matters. The municipality's IDP is very important to all residents of Stellenbosch because it directly affects their quality of life.

As a community organisation, we feel obliged to assist you in identifying key areas of improvement to continually promote the standards of living and the safety of our members and the general community

Since the time for drafting the 2024/2025 IDP is approaching fast, we would like you to take note of our contribution to this public process. Therefore, we submit, in writing, a few pressing issues that we, as an organisation, feel need to be resolved and thus need to be included in the IDP. Please find a list of these issues attached.

Because involving the community in local government matters is one of your objectives, we trust that you will consider this submission when drafting the IDP. For this purpose, we direct your attention to Regulation 15 of the Local Government: Municipal Planning and Performance Management Regulations, 2001 (published under GN R796 in GG 22605 of 24 August 2001), which provides as follows:

15 Community participation in respect of integrated development planning and performance management

(1) (a) In the absence of an appropriate municipal wide structure for community participation, a municipality must establish a forum that will enhance community participation in -

(i) the drafting and implementation of the municipality's integrated development plan; and

(ii) the monitoring, measurement and review of the municipality's performance in relation to the key performance indicators and performance targets set by the municipality.

(b) Before establishing a forum in terms of paragraph (a), a municipality must, through appropriate mechanisms, invite the local community to identify persons to serve on the forum, including representatives from ward committees, if any.

(c) A forum established in terms of paragraph (a) must be representative of the composition. of the local community of the municipality concerned.

(2) A municipality must -

(a) convene regular meetings of the forum referred to in subregulation (1) to -

(i) discuss the process to be followed in drafting the integrated development plan;

(ii) consult on the content of the integrated development plan;

(iii) monitor the implementation of the integrated development plan;

(iv) discuss the development, implementation and review of the municipality's performance management system;

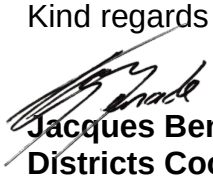
(v) monitor the municipality's performance in relation to the key performance indicators and performance targets set by the municipality; and

(b) allow members of the forum at least 14 days before any meeting of the forum to consult their respective constituencies on the matters that will be discussed at such a meeting.

(3) A municipality must afford the local community at least 21 days to comment on the final draft of its integrated development plan before the plan is submitted to the council for adoption.

We thank you in advance for considering our submission and resolving these issues for the community.

Kind regards



Jacques Benade
Districts Coordinator
AfriForum
Cell: 081 217 0008
Email: jacques.benade@afriforum.co.za

1. **POLLUTED RIVERS**

To date the Municipality has not come up with a workable solution to rehabilitate the Eerste-, Veldwagter-, and Plankenburg rivers. It remains to be highly polluted. There seems to be a reluctance to maintain, rehabilitate and/or to prevent further pollution.

The uncontrolled influx of people flogging to Stellenbosch, inhabiting and creating informal settlements in and around our nature reserve is a further contributing factor as there is a lack of essential services.

2. **UNCONTROLLED INFLUX OF PEOPLE**

There is no excuse that the uncontrolled influx cannot be prevented. It unfortunately remains the responsibility of the Municipality to at least address the issue by investigating the impact on the environment and to plan and maintain accordingly. As per item (1) above this factor has a very direct impact on the pollution of our river/s.

3. **ONDER PAPEGAAIBERG NATURE RESERVE**

This topic will remain to be pursued and the Municipality's inability to once again address the current and further developing impact and effect of unauthorised farming activities being carried out by unauthorised occupants within the nature reserve. The inability to address and prevent this is regarded as grossly negligent conduct on the part of the Municipality who was entrusted with the protection of our assets.

Our soil, protected plant species and rivers will remain to be polluted and therefor we at least as a recognized organisation will not retreat from our demand to the Municipality to prioritise this. According to schedule 4B of The Constitution two of the municipal competencies include building regulation and municipal planning. The municipality is thus responsible to regulate building activities in the specific municipal area and implement proper municipal planning.

4. SEWERAGE

Raw sewerage polluting our rivers have in the past been reported to the Municipality. The excuse being loadshedding which is not an acceptable nor accurate response as the sewerage plant is supposed to function for 3 consecutive days without power.

An external audit should be carried out to investigate the process (if at all) followed by the Municipality with the appointment of staff to manage and conduct the Stellenbosch sewerage works. It is by now common knowledge that the Municipality has suffered huge financial losses and damages due to either incompetency with regards to the selection and appointment process and/or by the appointment of incompetent staff.

AfriForum therefore requests your urgent attention to this matter as illegal dumping of sewage is a criminal offense. Section 28 of the National Environmental Management Act 107 of 1998 states that reasonable measures must be taken to prevent pollution from occurring, continuing or recurring. Section 28(8) provides for authorities to recover any costs as a result thereof acting under Section 28(7) of the Act from any or all of the following persons:

- Any person who is or was responsible for, or who directly or indirectly contributed to, the pollution or degradation or the potential pollution or degradation;
- The owner of the land at the time;
- The person in control of that land; and/or
- Any person who negligently failed to prevent 1) the activity, or 2) the situation from coming about.

In such instances, the SAPS, the Environmental Management Inspectorate (Green Scorpions) or the Water Management Inspectorate (Blue Scorpions) may investigate the charges and decide whether or not to refer the matter to the Director of Public Prosecutions (DPP) to prosecute the relevant organ of state or its employee/s.

Section 16(1) provides that a holder of waste must, within that holder's power, take all reasonable measures to –

- Avoid the generation of waste and where such generation cannot be avoided, to minimise the toxicity and amounts of waste that are generated;
- Where waste must be disposed of, ensure that the waste is treated and disposed of in an environmentally-sound manner;

- Manage the waste in such a manner that it does not endanger health or the environment, or cause a nuisance through noise, odour or visual impacts; and

  Prevent any employee or any person under his or her supervision from contravening the Act.

5. **APPOINTMENT OF STAFF**

   For the same reasons as per item 4 above, staff turn-around is costing the Stellenbosch tax payer dearly. An external audit should be called for to determine the root of the cause for the high turn-around of municipal staff members. Not only does this affect continuity with regards to consistent service delivery but surely it affects the moral of co-workers and Stellenbosch tax-payers' money is being wasted on drawn-out court cases and severance packages. A thorough investigation should be carried out to determine whether external experienced consultants should rather be approached to either guide the Municipality with regards to the selection and appointment process to be followed, external monitoring of performance as well as facilitation of grievances that may lead up to dismissals.

6.2	**MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK 2024/2025-2026/2027**

Collaborator No:
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **22 May 2024**

1. SUBJECT: MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK 2024/2025-2026/2027

2. PURPOSE

The purpose of this report is as follows:

(a) To consider the views/submissions of the local community in terms of Section 23(1) (a) of Municipal Finance Management Act (Act 56 of 2003), herein after called the MFMA and to allow the Executive Mayor to respond to the views of the public envisaged in terms of Section 23 (2) (a) and (b).

(b) To approve the Medium-Term Revenue and Expenditure Framework (inclusive of property rates charges and taxes, tariffs and service charges), annexures and proposed amendments to the budget related policies and other policies to Council for approval in terms of Section 16(2) of the Municipal Finance Management Act, (Act 56 of 2003).

(c) That Council specifically note and consider the need to take up external loans to fund critically needed refurbishment of infrastructure to the amount of R600 million of which over the MTREF R200 million will be required in year one, R200 million in year two and R200 million in year three (refer to Section G: High Level Budget Overview and Table A1 Budget Summary) and confirms approval of same in order for the Chief Financial Officer to attend to the necessary legislative requirements.

3. DELEGATED AUTHORITY

FOR APPROVAL BY MUNICIPAL COUNCIL

4. EXECUTIVE SUMMARY

BUDGET

Attached as **APPENDIX 1** is an executive summary by the Accounting Officer.

5. RECOMMENDATIONS

(a) that the Draft High Level Budget Summary, as set out in **APPENDIX 1** – PART 1 – SECTION C; be approved;

(b) that the Annual Budget Tables as prescribed by the Budgeting and Reporting Regulations, as set out in **APPENDIX 1** – PART 1 – SECTION D, be approved;

(c) that the Grants-In-Aid allocations as set out in **APPENDIX 1** – PART 2 – SECTION J, be approved;

(d) that the three-year Capital Budget for 2024/2025, 2025/2026 and 2026/2027, as set out in **APPENDIX 1** – PART 2 – SECTION N, be approved;

(e) that the proposed draft rates on properties in WCO24, tariffs, tariff structures and service charges for water, electricity, refuse, sewerage and other municipal services, as set out in APPENDIX 3, be approved;

(f) that the proposed amendments to existing budget related policies and other policies as set out in APPENDICES 4 - 34, be approved;

(g) that Council specifically note and consider the need to take up an external loan, needed for investment in income generating infrastructure to the amount of R600 million of which R200 million will be required in year one, R200 million in year two and R200 million in year three (refer to Section G: High Level Budget Overview and Table A1 Budget Summary) and confirm approval of same;

(h) that Council specifically take note of the fact that the proposed electricity charges and tariff structure is subject to NERSA approval that could change materially;

(i) that Council takes note of MFMA circulars 126 and 128 that was published to guide the MTREF for 2024/2025 to 2026/2027 as set out in APPENDICES 35 – 36;

(j) that Council takes note of the Long-Term Financial Plan that contains the financial management principles for sound financial management that was considered with the compilation of the final budget as set out in APPENDIX 37;

(k) that Council takes note of the Capital Investment Plan as set out in APPENDIX 38; and

(l) that Council takes note that the public comments and submissions were considered with the compilation of the final budget.

6. DISCUSSION / CONTENTS

6.1 Background/ Legislative Framework

Section 23 of the MFMA (Act No 56 of 2003) prescribes to municipalities the process to be followed when the Annual Budget is tabled for approval, which is as follow:

(1) "The municipal council must consider any views of the local community, the National Treasury, the relevant Provincial Treasury and any provincial or national organs of state or municipalities which made submissions on the budget.

(2) After considering all budget submissions, the council must give the mayor an opportunity—

(a) to respond to the submissions; and

(b) if necessary, to revise the budget and table amendments for consideration by the council.

ANNEXURE B to the Council Item for the Integrated Development Plan includes the input and comments received during the IDP and Budget Public Participation Process.

6.2 Discussion

This MTREF budget is being tabled during a time of weaker global growth and global economic environment. Domestically, loadshedding is still persistent, however there are major progress in this regard due to establishment of various initiatives to address the energy crisis and create alternative energy sources. This issue still impacts service delivery and threaten the survival of many businesses. Households are under pressure from the rising cost of living, and unemployment remains stubbornly high.

In the context of persistent low economic growth government is working to position the economy for sustained growth through a stable macroeconomic framework, rapid implementation of economic and structural reforms, and improvement in the government's capability to remain central to achieving higher growth, employment, and competitiveness.

The Finance Minister, in the *Medium Term Budget Policy Statement* (MTBPS), indicated in the context of persistently low economic growth, government will protect critical services, support and promote economic growth through reforms and public investment, and stabilise public debt. Although South Africa continues to confront difficult economic conditions, a moderate recovery is forecast in the economic outlook. In order to accelerate economic growth, spur job creation and promote a broad improvement in livelihoods, structural reforms are needed to reduce binding constraints to growth. Such reforms remain central to government's medium-term plans, with the focus on creating a competitive electricity market and efficient port and rail logistics systems.

The Policy statement enhances the government's resolve to:

- Stabilise public finances while maintaining support for the most vulnerable and protecting front line services;
- Fast track growth-enhancing reforms. This includes a new financing mechanism for large infrastructure projects; and
- Reconfiguring the structure and size of the state, while strengthening its capacity to deliver quality public services.

The 2024 Budget Review outlines the three elements of fiscal policy.

- Firstly, to **achieve fiscal sustainability** through a balanced approach. The government remains committed to a fiscal consolidation that balances the needs of the most vulnerable in society and protects the public finances for future generations. The 2024 Budget strikes a careful balance between fiscal consolidation and development.
- Secondly, **support economic growth** through structural reforms. The economic growth strategy is premised on clear and stable macroeconomic policies, structural reforms and restoring the capability of the government. Progress is being made on a range of economic reforms to support investment and job creation. Energy supply and logistics failures are being addressed through measures to accelerate private investment in infrastructure.

- And thirdly, **reduce fiscal and economic risks** through improving public finance management and supporting public infrastructure investment.

Fiscal Strategy

The 2024 Budget Review sets the course for a fiscal consolidation strategy consisting of the following measures:

- Lower the risk premium, bolster investor confidence and increase the appetite for domestic assets, which will also support the rand.
- Reduction in fiscal deficit without resorting to tax increases or further cuts in the social wage and infrastructure;
- Achieving a primary fiscal surplus in the current financial year, and maintaining it over the medium term;
- Considering a consolidated position, which includes debt-service costs.
- The estimated consolidated budget deficit for 2023/24 grew from 4 per cent to 4.9 per cent of GDP between the 2023 Budget and the 2024 Budget. The deficit is projected to decline to 3.3 per cent of GDP in 2026/27 as the main budget deficit narrows and social security funds, provinces and public entities move into a combined cash surplus in 2025/26.
- Compared to 2023 MTBPS estimates, the debt-to-GDP trajectory improves. The Eskom debt-relief arrangement remains on schedule to conclude in 2025/26, subject to strict conditions. It will support the utility's ability to restructure operations and conduct critical maintenance.
- Government has decided to further mitigate fiscal risks by reducing borrowing over the medium term using a portion of valuation gains in the Gold and Foreign Exchange Contingency Reserve Account (GFECRA). As a result, debt-service costs will decline by R30.2 billion over the 2024 MTREF period compared with the 2023 MTBPS estimate.
- The consolidated budget deficit is projected to continue declining over the MTREF period, narrowing to 3.3 per cent of GDP in 2026/27. This will be driven by lower debt-service cost projections and rising primary budget surpluses.
- Gross loan debt will stabilise at 75.3 per cent of GDP in 2025/26. Debt-service costs will rise from R356.1 billion in 2023/24 to R440.2 billion in 2026/27. As a result of the fiscal strategy, debt-service costs will peak at 21.3 per cent of revenue in 2025/26 and decline thereafter.
- Gross government debt is projected to reach 73.9 per cent (R5.2 trillion) of GDP, in 2023/24. Gross loan debt is expected to stabilise at 75.3 per cent of GDP in 2025/26, slightly lower than the 77.7 per cent projected in the 2023 MTBPS. Debt-service costs are expected to stabilise in the same year.
- The balanced approach to fiscal consolidation includes expenditure restraint and moderate revenue increases, while continuing to support the social wage and ensuring additional funding for critical services.

The risks, which are largely unchanged since the 2023 MTBPS, to the fiscal outlook include a weaker than expected economic growth, further weakening of the finances of state-owned companies, and an unaffordable public-service wage agreement. Difficult budgeting trade-offs must therefore be made as government continues exercising fiscal restraint.

Government remains committed to a fiscal consolidation that balances the needs of the most vulnerable in society and protects the public finances for future generations. To turn the tide and raise economic growth sustainably, government is prioritising energy and logistics reforms, along with measures to arrest the decline in state capacity. Successful efforts to improve the fiscal position, complete structural reforms and bolster the capacity of the state will, in combination, reduce borrowing costs, raise confidence, increase investment and employment, and accelerate economic growth. The 2024

Budget will yield a primary budget surplus, leading to the stabilisation of debt by 2025/26. Over the medium term, a binding fiscal rule will be introduced to anchor sustainable public finances.

Economic Growth & Domestic Outlook

The economic outlook over the medium term remains weak, reflecting the cumulative effect of power cuts, the poor performance of the logistics sector, high inflation, rising borrowing costs, and a weaker global environment. Global growth is forecast to increase, from 3.1 per cent this year to 3.2 per cent in 2025.

The International Monetary Fund forecasts global growth to slow from 3.5 per cent in 2022 to 3 per cent in 2023 and 2.9 per cent in 2024. South Africa's 2023 GDP growth estimate has been revised down to 0.6 per cent due to widespread power cuts, operational and maintenance failures in freight rail and at ports, and high living costs.

The medium-term outlook has improved marginally, with average growth of 1.6 per cent forecast, compared with 1.4 per cent at the time of the 2023 Medium Term Budget Policy Statement (MTBPS). GDP growth has averaged only 0.8 per cent since 2012, a rate of economic growth that is insufficient to address high levels of unemployment and poverty. Long-term growth is highly dependent on improving capacity in energy, freight rail and ports, and on continuing to reduce structural barriers to economic activity.The economic growth strategy prioritises macroeconomic stability, structural reforms and improvements in state capability to raise growth rates in a sustainable manner.

Over the next three years, South Africa's economy is forecast to grow at an average of

1.6 per cent, a moderate improvement on the 1.4 per cent average expected at the time of the 2023 MTBPS. The outlook is supported by an expected recovery in household spending as inflation declines, and an increase in energy-related fixed investments. Despite the improved global outlook for 2024, South Africa's near-term growth remains hamstrung by lower commodity prices and structural constraints.

The economy is estimated to have grown by 0.6 per cent in real terms in 2023. The negative impact of power cuts, the poor state of ports and freight rail, and inflation have taken a toll. The outlook, however, shows moderate improvement. Global inflationary pressures are receding and interest rates are expected to start declining. Power cuts should become more infrequent as additional generating capacity comes online.

Economic growth is projected to average 1.6 per cent per year from 2024 to 2026. The growth outlook is supported by the expected easing of power cuts as new energy projects begin production, and as lower inflation supports household consumption and credit extension.

Domestically, we forecast a 0.8 per cent growth in real GDP in 2023. This is 0.1 percentage points lower than the growth projection at the time of the 2023 Budget. Growth is projected to average 1.4 per cent from 2024 to 2026. These growth rates are not sufficient to achieve our desired levels of development.

Risks to the global outlook includes:

- Subdued prices for key export commodities and domestic supplyside constraints; and
- Further potential increases in the global oil prices due to conflict in the middle east and poor growth in China due to continuing real estate crisis.

The domestic outlook faces a range of risks, and include primary risk such as:

- Continued operational and maintenance failures in electricity, freight rail and ports remain a persistent and binding constraint on output in the near term.
- A longer-than-expected period of high sovereign credit risks could increase borrowing costs further, weighing on investment and growth.
- Domestic interest rates could further erode consumption spending, alongside the risk of continued food inflation.
- On the other hand, the domestic growth outlook may improve if there is less load-shedding than expected in the near term, coupled with a faster-than-expected resolution of the rail and port infrastructure constraints.

The key focus areas outlined in the 2024 Budget Review to enhance economic growth are as follows:

- Establishing a sound macroeconomic framework that promotes lower interest rates and more predictable exchange rates movements, whilst also proactively managing the risks of macroeconomic imbalances such as high budget deficits and it is resilient to external shocks. This stability and resilience supports savings, investment decision-making and job creation.
- Stable macroeconomic framework, complemented by rapid implementation of economic reforms and improved state capability.
- Numerous reforms under way through Operation Vulindlela and the economic recovery plan. The most noteworthy reforms includes freight logistics, ports, energy sector reforms, generation capacity (electricity), water and telecommunications.
- Boosting growth through a capable state who crafts and enforces regulations to improve the business climate. Initiatives like the National Logistics Crisis Committee and partnerships with the private sector to improve procurement help to bolster state capability.
- Government is committed to professionalising public administration, improving the governance of state-owned enterprises and fostering a more stable and attractive environment for investment.
- Embarking on a broad structural reform agenda aimed to address challenges that hinder economic growth in areas such as electricity, logistics, water, telecommunications and visa reforms.

In summary, the Medium-Term Budget Policy Statement commits government to continue to support the economy, stabilise public finances and protect the social wage by

- Fast tracking the implementation of structural reforms, key being in the electricity and logistics sectors, to lift our growth prospects.
- Adopting a prudent fiscal stance that supports growth, promotes investment and prevents the build-up of systemic risks to the economy.
- Directing scarce fiscal resources towards key priority areas including frontline services and social protection while reducing inefficiencies and wastage.

The President of South Africa, in his State of the Nation Address (SONA), on the 8th February 2024 highlighted/ looked back on the achievements and progress that were made over the past 3 decades of democracy in South Africa, corruptions due to state capture and the covid pandemic and issues, challenges and devastation that it caused.

The pandemic worsened a situation of deep unemployment and negatively affected livelihoods and increased poverty. Till this day households are still struggling to recover from the pandemic and now they are also facing the rising cost of living that are currently in effect. Even though progress is evident in reducing loadshedding, this issue are still impeding our recovery from the effects of these events.

One of the immediate tasks on the agenda for the year ahead is to drastically reduce the severity of loadshedding in the coming months, and ultimately end loadshedding altogether. Many innovative developments are currently driving the restructuring of the electricity sector, which will lead to the end of loadshedding.

The President placed emphasis on the issues concerning South Africa such as,

- Unemployment;
- Poverty and rising cost of living;
- Housing;
- Safety and Security;
- Reducing and eliminating load-shedding and
- State capture, crime and corruption.

The following focus areas were also highlighted, amongst others, during the State Of Nation Address:

- Stabilising energy supply and fixing the country's logistics system;
- Clear plan to end load-shedding through the National Energy Crisis Committee;
- Major investments and developments in renewable green energy which will create jobs and stimulate local economies;
- Implementation of regulatory reforms to enable private investment in electricity generation;
- Increased financing pledges for the Just Energy Transition Investment Plan from R170 billion to almost R240 billion;
- Climate change: Implementation of just energy transition, to reduce carbon emissions and fight climate change;
- Establising the Climate Change Response Fund to address the effects of global warming, that are manifested through persistent floods, wild fires and droughts;
- The current conflict in Middle East has resulted in South Africa offering bunkering services for ships that will be re-routed to our shores;
- Modernisation of mining rights licensing system to support growth in the mining sector;
- Utilisation of new and innovative funding mechanisms to increase construction of infrastructure. Reliable water supply (Department of Water and Sanitation is in the process of investing in major infrastructure projects);
- Implement reforms in key areas such as energy, transport and logistics, water security, employment creation and skills development, investment, social protection, crime and corruption;
- Improvement in access to education for all through various initiatives;
- Government plans to incrementally implement the National Health Insurance (NHI) to improve both the quality of healthcare and the equality of access;
- Provision of housing and access to basic services;
- To address the service delivery challenges in communities the District Development Model were established. This is a effective instrument to enhance cooperative governance and collaboration between the 3 spheres of government;

- Develop master plans in sectors such as automotive, clothing and textiles, poultry, sugar, agriculture and global business services;
- Efficient transport and road infrastructure system;
- Rising cost of living that is deepening poverty and inequality;
- Extension of the Social Relief of Distress (SRD) Grant;
- Promotion and encouragement of black economic empowerment, especially in ownership of farmlands;
- Building of an inclusive economy, focusing on women and black empowerment, advancement of workers rights, intensifying land reform and pursuing a just energy transition that leaves no one behind;
- Strengthening the SAPS, through launching of Operation Shanela, to target crime hotspot;
- Establishment of the Economic Infrastructure Task Teams in combating cable theft, damage to critical infrastructure and illegal mining in all provinces;
- Border Management Authority were launched to improve border security;
- Development of the National Strategic Plan on Gender-based Violence;
- Use of foreign policy to pursue the government's development goals; and
- Further improvement and progress in establishing the African Continental Free Trade Area, to transform South Africa's economy by creating new jobs and increasing economic participation.

The President focused on the achievements of the last 5 years, which signified a time of recovery, rebuilding and renewal, where government has worked with social partners to address challenges during COVID 19- pandemic, and mobilizing a society wide response to gender-based violence, amongst others. In the past year government has worked together with social partners to end loadshedding, address challenges in the logistics sector, tackle crime and corruption, and accelerate job creation. The President also highlighted the various accomplishments and improvements that the 6th democratic administration has achieved over their term in office, including but not limited to, overcoming/ reducing the electricity crisis, fighting crime and corruption, implementation of measures to improve economic growth and job creation, supporting small businesses, improvement in education and tackling crime and corruption. Notwithstanding all these aforementioned achievements the President placed emphasis on the continued resolve of government to keep building, strengthening and improving on the process of renewal and reform.

Local government plays a very crucial role in service delivery, and in order to provide effective and efficient services to the people local government has to work. The President stated that too many of the municipalities are failing on good governance, financial and service delivery measures. These constraints affect the daily lives of normal citizens.

The government has started to implement a number of measures to address the aforementioned problems by providing support to local government, by professionalizing the civil service and by ensuring that the officials with the right skills are appointed in crucial and key positions. The Presidency, together with National Treasury and COGTA are working together to enhance technical capacity of local government and to improve planning, coordination and fiscal oversight.

The Minister of Finance, in his Budget speech on 24th February 2024, highlighted the following areas of importance for the 2024 Budget:

- Supporting economic growth through electricity and logistics or transport system reforms;

- Supporting public infrastructure investment, to optimize the infrastructure value chain to be effective and efficient;
- Mainstreaming climate financing through development of a multi-layered risk-based approach is being developed to manage the associated fiscal risks;
- Supporting the production of new energy vehicles;
- Leveraging Procurement for Transformation through the establishment of the Public Procurement Bill;
- Two-pot retiring system which ensures that a balance is striked between preserving contributions to safeguard a better retirement for members, while addressing the plight of the people to access some of their retirement funds to help ease their financial burdens in times of distress;
- The allocation for the National Health Insurance (NHI) is a demonstration of the government's commitment to this policy. There remain a range of system-strengthening activities, that are key enablers of an improved public health care system that must be undertaken. Such activities include:
    - Building a national health information system and digital patient records;
    - Upgrading health facilities and improving quality of care to ensure that they meet the minimum criteria to be certified and accredited for contracting under NHI;
    - Strengthening facility and district management in preparation for contracting;
    - Granting semi-autonomous status for central (and potentially other) hospitals; and
    - Developing reference prices and provider payment methods for hospitals.
- Significant progress were made in improving access to public transport services for low-income commuters;
- Increasing permanent social grants;
- Improving the COVID 19 Social Relief of Distress Grant through extension of the grant beyond March 2025, the social security policy reforms, together with the funding source, will be finalized.

During his Budget speech the Finance Minister wanted to remind the South African people that the government is making the most of its very limited resources and will continue to:

- Support economic growth;
- Reduce the growth of government debt and the cost of debt; and
- Allocate more funds for core services, provide for the social wage and preserve infrastructure budgets.

The 2024 Budget makes allocations towards infrastructure as well as crime and corruption, to ensure that public resources are used to lay the foundation for a more resilient economy.

The Western Cape Premier in his State of the Province address, on 19th February 2024, stated that his main focus is to ensure that regardless of whatever else is happening in the world, here in the Western Cape, the government will create the space for diverse views to be shared and expressed and that the rule of law is adhered to. He encouraged citizens to speak up wherever there is injustice and to simultaneously focus on residents'

critical needs such as safety, growing the economy, enabling jobs, and ending load shedding.

The Premier, reiterated the following sentiments highlighted during the State of the Nation Address, including but not limited to, the president to address the energy crises and reduction and elimination of load shedding permanently, economic growth recovery initiatives, unemployment / job creation (especially youth interventions), sustainable infrastructure development, educational infrastructure, health infrastructure, provision of housing (dignified living), agriculture, crime and safety, as well as campaigns against gender-based violence and femicide.

The State of the Province address focused, amongst others, on the following areas:

- Devolution of critical services through the Western Cape Provincial Powers Bill. This Bill is about being able to better manage critical functions and maintain the high standard of services that the residents receive;
- Protection of most vulnerable citizens with a 365-day approach to gender-based violence through various campaigns and programmes;
- Feeding those in need through establishment of various initiatives such as 102 community nutritional and development centres across the province and the School Nutrition Programme (at schools);
- Creation of employment through the Growth for Jobs (G4) Strategy. Between the second quarter of 2022 and the second quarter of 2023, the Western Cape's official unemployment rate decreased by 6.6% to 20.9%. This is the lowest unemployment rate in the country and substantially lower than any other provinces;
- Providing support to small businesses through the SMME Booster Fund where small businesses are able to grow and create new employment opportunities;
- Continuous building on the province's tourism successes, through introduction of the G4J Tourism Challenge Fund, which invests in the development of new tourism infrastructure and experiences to stimulate private sector investment;
- Infrastructure- led economic growth;
- Investing vast sums of resources into providing dignified, safe places of teaching and learning for our children
- Keeping up with the ever growing education population through the Rapid School Build Programme (Education Infrastructure)
- Agriculture;
- Safety and Security;
- Youth Interventions;
- Establishment of the Mobility Department which drives the efforts of the province to make the roads and public transport nodes safe and efficient for the residents;
- Devolution of rail responsibility to the provincial government;
- Provision for emergencies by being committed to topping up the Asset Finance Reserve and Budget Facility for Infrastructure. This prudent financial management served the province well during COVID-19 and recent disasters;
- Becoming the first loadshedding free province by making the Western Cape energy resilient by embarking on various initiatives and partnerships, which includes building an energy ecosystem to bring more private sector role players into the fold to help overcome the power crisis. Phelan Energy is one such company that is tapping into the green hydrogen (GH2) sector.
- Load shedding emergency relief grant that makes provision for generators to protect critical services (provision of clean water, etc);
- Ensuring the citizens basic needs are protected;

- Responding to climate crisis through various partnerships with citizens and NGO's with support from the Provincial Disaster Management Centre, establishment of the 15-year Integrated Drought and Water Response Plan;
- Promoting and encouraging good clean ethical governance which is a building block for economic growth and job creation;
- Coalitions of corruption
- Improved service delivery capabilities through various innovative advancements, proofing that a data-based, evidence-led approach taken by policing, healthcare, education (proof that reliance on data, evidence and technology) are working, streamlining services and better utilisation of resources to the benefit of the people.

The Premier reaffirmed the Western Cape government's aim to create certainty, build hope, bolster collective resilience and effect change for the residents.

Provincial treasury reiterated most of the challenges and focus areas highlighted in the Premier's State of the Province address, the SONA and the 2024 Budget Review.

National Treasury encourages municipalities to maintain tariff increases and adopt a tariff setting methodology at levels that reflects an appropriate balance between the affordability to poorer households and other customers, while ensuring the financial sustainability of the municipality. Municipalities must ensure that their budgets are funded from realistically anticipated revenues. This means that the municipality must refrain from assuming collection rates that are unrealistic and unattainable. The setting of cost-reflective tariffs is a requirement of Section 74(2) of the Municipal Systems Act, which is meant to ensure that municipalities set tariffs that enable them to recover the full cost of rendering the service. This forms the basis of compiling a credible budget. The municipalities must therefore generate sufficient revenue to fully recover their costs, deliver services to customers sustainably and invest in the infrastructure that promises local economic development.

The municipality's revenue is determined by setting a package of tariffs that is not only considered to be affordable to its ratepayers and the users of its services but deemed to be at fair and realistic levels.

Tariff increases by Eskom and Water Boards are above inflation and should be considered as such while determining cost reflective tariffs. In the instance of bulk tariff increases for electricity, municipalities are encouraged to apply for electricity tariff increases that reflect the total cost of providing the service, to ensure that they are working towards achieving fully cost-reflective tariffs that will assist them to achieve financial sustainability. Municipalities should consider the following facts during the tariff setting process, namely, the costs of bulk purchases and the fluctuation in the seasonal cost thereof; the consumption patterns to enable better demand planning and management; and in the event that municipalities have been under recovering costs, embark on a process to correct their tariff structures over a reasonable time period so that cost reflective tariffs are achieved, which in turn will result in financial sustainability.

Local government confronts tough fiscal choices in the face of financial and institutional problems that result in service-delivery breakdowns and unpaid bills. Municipalities can offset these trends by improving their own revenue collections, working more efficiently and implementing cost-containment measures. In order to maintain a funded budget, municipalities need to not only focus on tariff increases, but also focus on how to eliminate expenditure that is unnecessary. The Cost Containment Regulations were issued on 07 June 2019, as well as the municipality's Cost Containment Policy is embedded in the municipality's operations that assists in driving down costs, ensuring

that value for money is achieved and resources of the municipality is used effectively, efficiently and economically.

Municipalities are required to consider the following during the compilation of the 2024/2025 MTREF budgets:

- Improving the effectiveness of revenue management processes and procedures;
- Cost containment measures to, amongst other things, control unnecessary spending on nice-to-have items and non-essential activities as highlighted in the Municipal Cost Containment Regulation read with MFMA Circular No.82;
- Ensuring value for money through the procurement process;
- The affordability of providing free basic services to all households;
- Not taking on unfunded mandates;
- Strictly control the use of costly water tankers and fix the water infrastructure to enable the sustainable provision of water;
- Prioritise the filling of critical vacant posts, especially linked to the delivery of basic services; and
- Curbing consumption of water and electricity by the indigents to ensure that they do not exceed their allocation.

The aforementioned were taking into account during the compilation of the municipality's budget.

The application of sound financial management principles for the compilation of the Stellenbosch municipality's long term financial plan is essential and critical to ensure that the municipality remains financially viable and that municipal services are provided sustainably, economically and equitably to all communities. The municipality's business and service delivery priorities were reviewed as part of this year's planning, through the Integrated Development Plan (IDP), and the annual budget process.

Funds were shifted from low to high priority programmes so as to maintain sound financial stewardship. A critical review was also undertaken on non-core and 'nice to have' items with regards to expenditure. The municipality has embarked on developing a revenue enhancement strategy to optimize revenue, including the collection of debt owed by consumers. Furthermore, the municipality has undertaken various customer care initiatives to ensure the municipality truly involves all citizens in the process of ensuring a people lead government.

The main challenges experienced during the compilation of the 2024/2025 MTREF can be summarized as follows:

- The on-going difficulties in the national and local economy;
- Electricity crises / Load shedding;
- Aging infrastructure;
- The need to reprioritise projects and expenditure within the existing resource envelope;
- The increased cost of bulk electricity and procuring water inventory, which is placing upward pressure on service tariffs to residents. Continuous high tariff increases are not sustainable - as there will be point where services will no-longer be affordable;
- Attracting economic investment;
- Water Conservation;
- Reductions in allocations of some of the National and Provincial grants due to a worsening fiscal outlook;

- Limited resources to deal with all key priorities;
- Decline in reserves available to fund capital programmes.

The following budget principles and guidelines directly informed the compilation of the 2024/2025 MTREF:

- Integrated Development Plan was used to inform the measurable objectives, targets and backlog eradication goals;
- Tariff and property rate increases should be as affordable as possible. However, tariffs need to remain or move towards being cost reflective, and should take into account the need to address infrastructure backlogs;
- National, provincial and local priorities;
- Headline inflation forecasts; and
- Funding choices and modelling.

The Integrated Development Plan (IDP) were used as a guiding strategic document to inform the budget compilation. The challenge, however, is still to deliver services more efficiently and effectively with the tight financial envelope.

Stellenbosch municipality's revenue strategy was based on the following fundamentals, namely, tariff policies of the municipality, economic outlook and development for Stellenbosch and surrounding areas, National Treasury's guidelines and macroeconomic policy, National, Provincial and Regional fiscal growth rates and electricity tariffs as approved by National Electricity Regulator of South Africa (NERSA).

The financial resources to fund the Operational Budget will and must consist of realistically anticipated revenue generated from property taxes, service charges and other income. The municipality were mindful of the estimated headline inflation for 2024/2025 of 4.9% forming the basis of the extensive income modelling exercise, but also taking into account the principles of economical services that are cost reflective, trading services generating surpluses, the effect of escalating salary costs and bulk purchases. Inflation is forecast to fluctuate around 4.9% to 4.6% over the medium term in line with moderating inflation expectations.

The national budget focuses on fiscal consolidation. This means that we as municipalities must ensure that we do not borrow beyond our ability to repay and we do not spend money we do not have, until we ignite growth and generate revenue, we have to be tough on ourselves.

The total budget quantum for the 2024/2025 year is R3 111 079 435 of which 2 511 734 132 (81%), is allocated to the operating budget and R599 345 303 (19%) to capital investment.

Budget documentation in line with the budget and reporting regulations is attached as **APPENDIX 1 – PART 1**. The report serves as an overview of the budget as a whole, budget assumptions used to compile the budget, funding sources used to fund the capital budget, different income categories to fund priorities of the municipalities, as well as the different expenditure items, including non-cash items.

CAPITAL BUDGET 2024/2025 – 2026/2027

The capital budget is infrastructure orientated and addresses the huge backlog and urgent need to upgrade/refurbish Council's infrastructure as addressed by the different master plans. It is directed by the IDP (Integrated Development Plan) and the needs of

the community. It's also aligned to the strategic priority in the State of the Nation Address of Infrastructure investment and the "back to basics" approach. Council's attention is however drawn to the fact that not all needs identified by the community can realistically be funded by the municipality. Critical and committed programmes/projects were the focal point for the capital budget.

The main capital projects that the municipality will be investing in, include:

- Alternative Energy
- STB Switchgear (11kV) SF6
- Upgrade of WWTW Wemmershoek
- Bien don 66/11kV substation new
- Calcatta Memorial Park
- Jamestown: Housing
- Bulk Water Supply Pipe and Reservoir: Stellenbosch
- Upgrade of WWTW: Klapmuts
- Structural Maintenance/Upgrade: Beltana
- Uniepark & Helshoogte Storage and Supply scheme
- Extention Of WWTW: Stellenbosch
- Bulk Water Supply Pipe and Reservoir: Stellenbosch
- Lanquedoc Access road and Bridge
- Upgrade transformers at Main substation 7.5MVA to 20MVA
- Landfill Gas To Energy
- Adam Tas Corridor Precinct 10
- Cable replacement 66kV
- Expansion of the landfill site (New cells)
- Kayamandi new substation 11 kV switching station
- Third transformer and associated works 20MVA Cloetesville
- Klapmuts La Rochelle (100)
- Main Road Intersection Improvements: Strand / Adam Tas / Alexander
- Bulk Water Upgrades Franschoek
- Bird Street Dualling - Adam Tas to Kayamandi
- Electrification Project
- Replace Switchgear - Franschhoek
- Waterpipe Replacement
- Sewerpipe Replacement
- Transfer Station: Stellenbosch Planning and Design

- Bulk Water Supply Pipe: Cloetesville/ Idas Valley
- Bulk Water Supply Pipe and Reservoir: Stellenbosch
- New Reservoir & Pipeline: Vlottenburg
- Sewerpipe Replacement: Alexander Street

The detailed capital budgets for 2024/2025, 2025/2026 and 2026/2027 are attached as **APPENDIX 1.**

OPERATING BUDGET 2024/2025 – 2026/2027

The basis of the operating budget is aligned to the principle of total potential income from all our services as well as a projection of total direct income. The extent, to which tariffs and levies are proposed to increase, is in the main influenced by:

- The increase in bulk purchases (electricity)

- Employee related costs, as per SALGBC wage agreement

- Councillor remuneration, as per SALGA upper limits

- Service delivery challenges

- Repairs and maintenance

- Operational projects impacting job creation and economic development

- Contractual commitments

- Day to day operational costs (fuel & oil, telephones, bank costs, etc)

- Finance costs, influenced by level of borrowing

Taking all of these issues into consideration and to ensure the sustainability of our operations from realistically anticipated income flows, the following tariff and property tax increases are proposed for 2024/2025:

Electricity	**10.99%**
Sanitation	**8.00%**
Refuse removal	**6.90%**
Water	**6.20%**
Rates	**6.30%**

The proposed electricity tariffs are subject to change based on the final findings and recommendation of the cost of supply study. The proposed electricity charges and tariff structure is subject to National Electricity Regulator of South Africa (NERSA) approval.

The impact of the proposed tariff increases on the monthly services account for the various consumer categories is summarized in **APPENDIX 2.**

HIGH LEVEL CAPITAL AND OPERATING BUDGET FOR 2024/2025 – 2026/2027

The draft high level budget depicting the total budget is attached as **APPENDIX 1 – PART 1 – SECTION C.**

TARIFFS

Council's attention is further drawn to the fact that the Tariff List attached as **APPENDIX 3** includes Sundry Tariffs as a basket of services and charges, i.e. Land Use Management Fees, Development contributions, Technical Charges, etc. In this regard, the proposed tariff list must be consulted for the detail.

BUDGET RELATED POLICIES & BY-LAWS

A summary of changes to budget related policies is attached as **APPENDIX 4**

The following budget related policies and by-laws were revised:

Rates Policy **(Appendix 5)**

Indigent Policy **(Appendix 6)**

Credit Control and Debt Collection Policy **(Appendix 7)**

Irrecoverable Debt Policy **(Appendix 8)**

Tariff Policy **(Appendix 9)**

Special Ratings Area Policy **(Appendix 10)**

Travel and Subsistency Policy **(Appendix 11)**

Cash Management and Investment Policy **(Appendix 12)**

Development Charges Policy **(Appendix 13)**

Accounting Policy **(Appendix 14)**

Financing of External Bodies performing municipal functions Policy **(Appendix 15)**

Ward Allocation Policy **(Appendix 16)**

Wayleave Policy **(Appendix 17)**

Ward Committee Policy **(Appendix 18)**

Unchanged Policies

Grants-In-Aid Policy **(Appendix 19)**

Infrastructure Unbundling of Assets **(Appendix 20)**

Asset Management Policy **(Appendix 21)**

Borrowing, Funds and Reserves Policy **(Appendix 22)**

Budget Implementation and Monitoring Policy **(Appendix 23)**

Pool Vehicle Policy **(Appendix 24)**

Cost Containment Policy **(Appendix 25)**

Liquidity Policy **(Appendix 26)**

Virementation Policy **(Appendix 27)**

Petty Cash Policy **(Appendix 28)**

Supply Chain Management Policy **(Appendix 29)**

Preferential Procurement Policy **(Appendix 30)**

Inventory Management Policy **(Appendix 31)**

Credit Control and Debt Collection By-law **(Appendix 32)**

Special Ratings Area By-law **(Appendix 33)**

Rates By-law **(Appendix 34)**

Tariff By-law **(Appendix 35)**

OTHER SUPPORTING DOCUMENTATION

The additional information as prescribed by the budget and reporting regulations are attached as **APPENDIX 1 – PART 2 – SECTION P.**

6.3 Financial Implications

Financial impact already discussed above.

6.4 External Loan for 2024/2025

That Council specifically note and consider the need to take up external loans to fund critically needed refurbishment of infrastructure to the amount of R600 million of which over the MTREF R200 million will be required in year one, R200 million in year two and R200 million in year three (refer to Section G: High Level Budget Overview and Table A1 Budget Summary).

6.5 Legal Implications

The item at my disposal is compliant with the relevant legislative framework.

6.6 Staff Implications

None

6.7 Risk Implications

None

7. Comments from Senior Management:

7.1 Director: Infrastructure Services

Noted.

7.2 Director: Planning and Development Services

Noted.

7.3 Director: Community and Protection Services:

Noted.

7.4 Director: Corporate Services:

Noted.

7.5 Chief Financial Officer:

Noted.

7.6 Municipal Manager:

Noted.

(APPENDICES WILL BE DISTRIBUTED UNDER SEPARATE COVER)

FOR FURTHER DETAILS CONTACT:

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POSITION	***DIRECTOR: FINANCIAL SERVICES***
DIRECTORATE	***FINANCIAL SERVICES***
CONTACT NUMBERS	***021 808 8528***
E-MAIL ADDRESS	***kevin.carolus@stellenbosch.gov.za***
REPORT DATE	***22 May 2024***

6.3	MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR APRIL 2024

Collaborator No: **767023**
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **22 May 2024**

1. SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR APRIL 2024

2. PURPOSE

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy 2023/2024 to report the deviations to Council.

3. DELEGATED AUTHORITY

Council

FOR NOTING.

4. EXECUTIVE SUMMARY

Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 36 of the Supply Chain Management Policy (2023/2024) stipulate that SCM deviations be reported to Council. In compliance thereto, this report presents to Council the SCM deviations that occurred during April 2024.

5. RECOMMENDATION

that Council notes there were no deviations approved for the month of April 2024.

6. DISCUSSION / CONTENTS

6.1. Background/Legislative Framework

The regulation applicable is as follows:

GNR.868 of 30 May 2005: Municipal Supply Chain Management Regulations

Deviation from and ratification of minor breaches of, procurement processes

36. (1) A supply chain management policy may **allow the accounting officer**—
(*a*) To **dispense with the official procurement processes** established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only—
(i) in an emergency;
(ii) if such goods or services are produced or available from a single provider only;
(iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
(iv) acquisition of animals for zoos; or
(v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes; and

(*b*) to ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.

(2) The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (*a*) and (*b*) and **report them to the next meeting of the council**, or board of directors in the case of a municipal entity and include as a note to the annual financial statements.

6.2. Discussion

Reporting the deviations as approved by the Accounting Officer for April 2024: No deviations were approved as indicated below:

None

6.4 Legal Implications

The regulation applicable is:

GNR.868 of 30 May 2005: Municipal Supply Chain Management Regulations: Deviations from and ratification of minor breaches of, procurement processes.

6.5 Staff Implications

No additional staff implications

6.6 Previous / Relevant Council Resolutions

None

6.7 Risk Implications

The Supply Chain regulations makes provision for deviations to be classified according to the different categories and under what circumstances. The measures in place to deal with deviations and mitigate the risk to an acceptable level. The auditor general also audit the deviations during the yearly audit.

6.8 Comments from Senior Management:

The item was not circulated for comment except to Municipal Manager

6.8.1 Municipal Manager

Supports.

NAME	Dalleel Jacobs
POSITION	***Senior Manager Supply Chain Management***
DIRECTORATE	***Finance***
CONTACT NUMBERS	***021 808 8588***
E-MAIL ADDRESS	***Dalleel.Jacobs@stellenbosch.gov.za***
REPORT DATE	06 May 2024

7.	**CONSIDERATION OF ITEMS BY THE EXECUTIVE MAYOR: [ALD G VAN DEVENTER]**

7.1	**PROTECTION SERVICES: (PC: CLLR R PHEIFFER)**

NONE

7.2	**SPORTS, YOUTH AND CULTURE: [PC: CLLR JC ANTHONY]**

NONE

7.3	**CORPORATE SERVICES: (PC: CLLR L NKAMISA)**

7.3.1	**APPLICATION TO LEASE MUNICIPAL LAND: FARM 183B STELLENBOSCH: ANIMAL WELFARE SOCIETY STELLENBOSCH**

Collaborator No: **767269**
IDP KPA Ref No: **Good Governance**
Meeting Date: **22 May 2024**

1. SUBJECT: APPLICATION TO LEASE MUNICIPAL LAND: FARM 183B STELLENBOSCH: ANIMAL WELFARE SOCIETY STELLENBOSCH

2. PURPOSE

To consider the application from the Animal Welfare Society Stellenbosch to lease Farm 183B Stellenbosch.

3. DELEGATED AUTHORITY

In terms of the approved System of Delegations the Executive Mayor, in consultation with the Executive Mayoral Committee, has the delegated Authority to consider applications for Lease Agreements, up to a contract value not exceeding R5M and not exceeding a period of 10 years.

The Municipal Manager has approved delegations to enter into agreements on behalf of the municipality.

4. EXECUTIVE SUMMARY

The Animal Welfare Society Stellenbosch has been leasing this portion of land from the Stellenbosch Municipality since April 2002. Initially the agreement was for 1 hectare however in 2006 it was extended to 3 hectares. They are a registered NGO and have submitted the proof to the municipality.

On 1 March 2012 a lease agreement was entered into between the Municipality and the Animal Welfare Society, which lease agreement came to an end on 31 January 2022.

They have now filed an application for a new lease agreement for the same portion of land. The application does not indicate the period they are interested in; however it should be noted that the previous agreements were for 9 years and 11 months.

Their organisation has been operating and serving the Stellenbosch Community for 66 years and is involved in all aspects of Animal Welfare. They provide shelter for unwanted, stray and abandoned animals, promote an efficient adoption programme, prosecute animal cruelty cases, and regularly address schools and communities on the challenges of animal welfare and the benefits of a healthy, sterilised pet population.

They also operate a busy on-site animal clinic for lower income groups and frequently visit the underprivileged areas to treat and admit sick and injured animals and pets for sterilisation.

5. RECOMMENDATIONS

(a) that the portion of Farm 183 Stellenbosch be identified as land not needed for any other municipal service;

(b) that the application the lease for a period of 9 years 11 months be approved in principle;

(c) that the monthly rental be determined based on a percentage of the market related rental and

(d) that the municipality follow a public participation process advertising the intention to lease the property for 9 years 11 months whereafter the matter be referred back to the Mayoral Committee.

6. DISCUSSION / CONTENT

6.1 Background

6.1.1 Previous lease agreements:

The initial lease agreement between Stellenbosch Municipality and the Animal Welfare Society Stellenbosch came about in April 2002 for a period of 9 years 11 months. During 2006 an addendum was entered into extending the lease area from 1 hectare to 3 hectares. On 1 March 2012 a further lease agreement was entered into for another 9 years 11 months which came to an end on 31 January 2022. All documents we have available in terms of the previous lease agreements are attached hereto as **APPENDIX 1.**

6.1.2 Application from the Animal Welfare Society Stellenbosch

The application filed by the Animal Welfare Society Stellenbosch to enter into a lease agreement is attached hereto as **APPENDIX 2**. They have not indicated the period they are interested in however the previous lease agreements were for 9 years 11 months.

6.2 DISCUSSION

6.2.1 Location and context

The property under discussion on Farm 183 Stellenbosch on the Devon Valley Road. Farm 183 is a large property in the Onder Papegaaiberg area which has several tenants.



Fig 1: Location and context



Fig 2: Proposed leasing area

6.3 Financial implication

In terms of the 2002 lease agreement, they started with a rental amount of R10 per year payable by 1 April every year. The applicant is currently paying R57.50 per year. A new monthly rental will have to be determined as this amount cannot be quantified as a % of a market related rental that we may allow NGO's to pay (up to 20%).

6.4 Legal requirements

6.4.1 Municipal Asset Transfer Regulations

In terms of Section 36 of the Municipal Asset Transfer Regulation, when considering an application for an approval of a right to use municipal property, the following needs to be taken into account, *inter alia*-:

a) whether the capital asset may **be required for the municipality's own use** during the period for which the right is to be granted;

b) the extent to which any compensation to be received for the right, together with the estimated value of improvements or enhancements to the asset, will result in a significant financial benefit to the municipality;

c) the (possible) risks and rewards associated with the use in relation to the municipality's interests;

d) Any comments received from the local community, and

e) Compliance with the legislative regime applicable to the proposed granting of the right.

6.4.3 Property Management Policy

In terms of paragraph 9.2.2 of the Policy, the Municipal Council may dispense with the prescribed, competitive process, and may enter into a private treaty agreement through any convenient process, which may include direct negotiations, but only in specific circumstances, and only after having advertised Council's intention so to act.

6.5 STAFF IMPLICATIONS

No additional staff implications

6.6 RISK IMPLICATIONS

Risks addressed through the item content and lease agreement to be entered into.

6.7 PREVIOUS COUNCIL RESOLUTIONS:

The Department was unable to locate a previous resolution and it appears that the 2012 lease agreement was granted on request of the Manager Property Management to the then Municipal Manager and was not approved by Council.

6.8 COMMENTS FROM SENIOR MANAGEMENT

6.8.1 Municipal Manager

Supports the recommendations.

6.8.2 Director Planning and Economic Development

DPED supports the recommendations with respect to this item.

6.8.3 Director Infrastructure Services

Infra Services has no objections, subject to no persons residing on the property. The property is within the buffer zone of the landfill site and is not suitable for residential purposes.

6.8.4 Director Community and Protection Services

No input received.

6.8.5 CFO

No input received.

ANNEXURES: **Appendix 1: Previous lease agreements**

Appendix 2: Application

FOR FURTHER DETAILS CONTACT:

NAME	***Annalene de Beer***
POSITION	***Director: Corporate Services***
DIRECTORATE	***Corporate Services***
CONTACT NUMBERS	***021-8088018***
E-MAIL ADDRESS	***annalene.debeer@stellenbosch.gov.za***
REPORT DATE	***2024-04-24***

APPENDIX 1

COPY

Farm 183
S/B

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

~~1/1/2019~~
1/3/2012
— 31/1/2022

ADDENDUM AGREEMENT

Entered into by and between

STELLENBOSCH MUNICIPALITY

Herein represented by **PETRUS DU PLESSIS SMIT** in his capacity as

Manager: Property Management., being duly authorised (herein after called the **LESSOR**)

AND

ANIMAL WELFARE SOCIETY, OF S.A (STELLENBOSCH), Registration number 003-316- N.P.O

Herein represented by Estelle Potgieter in her capacity as

Honorary Treasurer, being duly authorised (herein after called the **LESSEE**)

In relation to the lease of a portion of Farm 183, Stellenbosch (herein after called the **PROPERTY**), measuring approximately 3 ha in extent

MUNICIPALITY - MUNISIPALITEIT
30 NOV 2021
CENTRAL RECORDS STELLENBOSCH

FILE NR: 12/7/1/3/2
SCAN NR: 0935
COLLABORATOR NR: 719289

* Records only received a copy

ADDENDUM

BETWEEN

STELLENBOSCH MUNICIPALITY

herein represented by the DIRECTOR: CORPORATE SERVICES (hereinafter referred to as the LESSOR)

AND

ANIMAL WELFARE SOCIETY

Herein represented by

in his/her capacity of

(hereinafter referred to as the LESSEE)

WHEREAS the **LESSOR** is the owner of the property known as Farm 183.

WHEREAS the **LESSEE** at present lease a portion of ± 1ha of the said farm in terms of an agreement which is valid until 2012-02-29 as more clearly indicated on the attached plan.

WHEREAS the **LESSEE** apply to extend the lease area with ± 2ha, and

WHEREAS the **LESSOR** agree thereto on a meeting of the Mayoral Committee that was held on 2004-02-24.

THEREFOR the parties agree to the extension of the lease land to ± 3ha and that all other conditions stay unchanged.

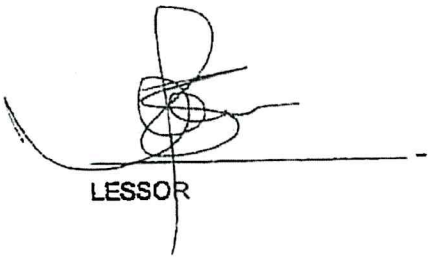
1/2/2 Farm 183

SIGNED AT STELLENBOSCH ON THIS 4th DAY OF May 2006.

WITNESSES:

1. 

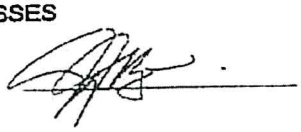
2. _____



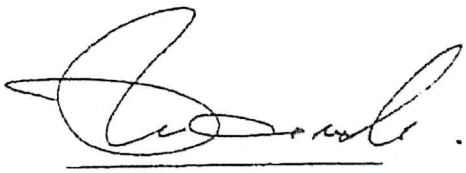
LESSOR

SIGNED AT STELLENBOSCH ON THIS 21st DAY OF APRIL 2006.

WITNESSES

1. 

2. _____



LESSEE

ADDENDUMS

MEMORANDUM VAN HUUROOREENKOMS

AANGEGAAN DEUR EN TUSSEN

STELLENBOSCH MUNISIPALITEIT

hierin verteenwoordig deur

JACOBUS PETRUS RETIEF

in sy hoedanigheid as **MUNISIPALE BESTUURDER**
en behoorlik daartoe gemagtig

(hierin verder na verwys as die **VERHUURDER**)

en

DIEREBESKERMINGSVERENIGING VAN SUID-AFRIKA : STELLENBOSCH

(hierin verder na verwys as die **HUURDER**)

hierin verteenwoordig deur

PIETER JACOBUS VENTER

in sy hoedanigheid as **VOORSITTER VAN DIE VERENIGING**

en behoorlik daartoe gemagtig deur die bestuur van die **HUURDER**, soos aangedui op **AANHANGSEL A**, andersyds.

NADEMAAL die VERHUURDER die eienaar is van die eiendom beskryf as 'n gedeelte van die restant van Plaas 183, groot ongeveer 1ha soos aangedui op die skematiese voorstelling aangeheg as **AANHANGSEL B.**

(hierna die EIENDOM genoem); en

NADEMAAL die HUURDER begerig is om die EIENDOM van die VERHUURDER te huur; en

NADEMAAL die verhuring van die EIENDOM aan die HUURDER goedgekeur is op 'n raadsvergadering van die VERHUURDER gehou op 2002-05-28, Item 6.7.

NOU daarom kom die VERHUURDER en HUURDER soos volg ooreen:

1. **TERMYN VAN VERHURING**

(a) Die huurooreenkoms neem 'n aanvang op 2002-04-01 en loop ten einde op 2012-02-29 met dien verstande dat die VERHUURDER die huurooreenkoms kan beëindig voor verstryking van die huurtermyn soos hieronder bepaal in Klousule 11.

(b) Die HUURDER sal die opsie hê om die verhuring vir 'n verdere termyn van 9 (NEGE) jaar en 11 (ELF) maande te verleng. Skriftelike aansoek hiertoe moet 6 (SES) maande voor die verstryking van hierdie ooreenkoms by die Raad ingedien word en is onderhewig aan Raadsgoedkeuring.

2. **HUURGELD**

Die huurgeld beloop R10.00 (TIEN RAND) per jaar en moet voor of op 2002-04-01 by die kantoor van die Stadstesourier vooruit betaal word en jaarliks daarna voor of op 1 April.

3. **EIENDOMSBELASTINGS EN DIENSGELDE**

Die VERHUURDER onderneem om alle eiendomsbelasting en diensgelde wat kragtens enige relevante wetgewing en verordeninge betaalbaar is voor of op die vervaldatum van die rekening wat daarvoor gelewer word, te betaal. Enige billike water- en elektrisiteitsrekeninge, wat deur die HUURDER aangegaan word binne die bestek van die doel van hierdie ooreenkoms, sal deur die VERHUURDER betaal word.

4. **WATERAFLOOP**

Die HUURDER onderneem om nie met fonteine of met die natuurlike vloei van oppervlakte-afloopwater in te meng nie deur kanale, vore of damme te bou of om enige ander werke uit te voer sonder die voorafverkreë skriftelike toestemming van die VERHUURDER daartoe nie en vir die toepassing van hierdie klousule is 'n opinie van die Departement Waterwese of van die Afdeling Grondbewaring van die Departement Landbou bindend en finiaal.

5. **GRONDBEWARING**

5.1 Die HUURDER onderneem om die EIENDOM te gebruik op 'n versigtige en sorgsame wyse en ook om verswakking van die natuurlike vrugbaarheid in kwaliteit teen te werk.

5.2 Die HUURDER onderneem om geen sand, grond of gruis vanaf die EIENDOM vir verkoping of gebruik elders te verwyder nie.

5.3 Die HUURDER onderneem om toe te sien dat geen vullis, rommel of afval op die EIENDOM gestort word nie.

6. **BRANDBESTRYDING**

Die HUURDER onderneem om die uiterste sorg uit te oefen ter beskerming van die EIENDOM teen veldbrande.

7. **ONTWIKKELING EN BEDRYF VAN SKUT**

Die HUURDER sal verantwoordelik wees vir die administrasie en bedryf van die skut op so 'n wyse dat dit beskikbaar en toeganklik is vir die gemeenskap van die Groter Stellenbosch in terme van die betrokke klousules in die relevante omgewing vir:

(a) Die Beheer oor Openbare Steurnisse;

(b) Geriewe vir die huisvesting, sorg en begrawe van diere en lisensiëring van honde; en

(c) Skutgeriewe.

8. **GEBOUE EN STRUKTURELE VERBETERINGE**

8.1 Enige geboue of strukturele verbeteringe wat op die EIENDOM bestaan of opgerig word, word deur die HUURDER op sy eie koste in 'n goeie toestand gehou en wel tot die VERHUURDER se bevrediging en as hy versuim om dit te doen, kan die VERHUURDER sodanige reparasies as wat hy nodig mag ag, laat aanbring terwyl die HUURDER vir die uitgawe aanspreeklik bly.

8.2 Geen nuwe gebou, struktuur of ander permanente verbetering mag op die EIENDOM opgerig of uitgevoer word sonder die voorafverkreë skriftelike toestemming van die VERHUURDER nie en die VERHUURDER kan gelas dat sodanige gebou, struktuur of verbetering wat inderdaad sonder sy toestemming opgerig of gebou is, summier verwyder word.

8.3 Goedgekeurde verbeteringe van 'n permanente aard word deur die HUURDER op sy eie risiko aangebring.

8.4 Die VERHUURDER kan vereis dat die HUURDER enige geboue of ander verbeteringe op die EIENDOM teen skade verseker en as die HUURDER versuim om dit te doen, kan die VERHUURDER self die versekering op die HUURDER se koste aangaan.

8.5 As die VERHUURDER kontant sou ontvang van 'n versekeringsmaatskappy ter vergoeding van skade aan enige verbetering op die EIENDOM, kan hy die verbetering herstel en die kontant hou, na gelang hy dit dienlik ag.

9. **ADVERTENSIETEKENS**

Die HUURDER rig geen advertensietekens hoegenaamd op die EIENDOM op nie en laat ook nie toe dat sulke tekens opgerig word sonder die voorafverkreë skriftelike toestemming van die VERHUURDER.

10. BETREDINGSBEVOEGDHEID

Die gemagtigde amptenare van die VERHUURDER kan te eniger tyd die EIENDOM betree om sodanige inspeksies as wat hulle nodig mag ag, uit te voer en om vas te stel of die voorwaardes van die huurooreenkoms stiptelik nagekom word.

11. OPSEGGING VAN HUUROOREENKOMS

11.1 Behoudens die voorafgaande opseggingsbepaling, kan hierdie ooreenkoms deur die VERHUURDER opgesê word:

11.1.1 by die versuim van die HUURDER om enige voorwaarde, bepaling of voorskrif uitgereik in en/of ingevolge Klousule 2, 3, 4, 5, 6, 7, 8 of 9 hiervan na te kom, onderworpe aan 'n grasieperiode van 30 (DERTIG) dae aan die HUURDER om sodanige versuim reg te stel na skriftelike kennisgewing aan hom deur die VERHUURDER wat die aard van die versuim aandui; en

11.1.2 ten opsigte van enige deel of die geheel van die EIENDOM wat vir bona fide munisipale doeleindes benodig word, onderworpe aan skriftelike kennisgewing van minstens 6 (SES) maande aan die HUURDER.

11.2 Indien die EIENDOM vir 'n tydperk van 3 (DRIE) maande of langer nie deur die HUURDER vir die doel gebruik word waarvoor dit volgens hierdie ooreenkoms verhuur word nie, sal die VERHUURDER die reg hê om met 14 (VEERTIEN) dae voorafgaande skriftelike kennisgewing die EIENDOM in herbesit te neem, in welke geval hierdie ooreenkoms onmiddellik as gekanselleer beskou word.

12. ONDERVERHURINGS, SESSIES OF OORDRAGTE

12.1 Die HUURDER is nie geregtig om hierdie huurkontrak te sedeer of daarvan afstand te doen of om die hele of enige gedeelte van die EIENDOM onder te verhuur sonder die voorafgaande skriftelike toestemming van die VERHUURDER nie.

12.2 Indien die VERHUURDER 'n sodanige skriftelike magtiging verleen, kan hy die vorm waarop die sessie, onderverhuring of afstanddoening moet geskied, voorskryf. Dit is 'n spesiale voorwaarde van die ooreenkoms dat die VERHUURDER met verlening van 'n sodanige skriftelike magtiging sodanige voorwaardes as wat hy mag goedvind, mag stel en die bepalings van die ooreenkoms na goeddunke mag verander.

13. INVORDERINGSKOSTE

Indien die VERHUURDER opdrag aan sy prokureurs sou gee om enige gelde wat kragtens hierdie ooreenkoms betaalbaar is, op die HUURDER te verhaal, is die HUURDER aanspreeklik vir die betaling van alle koste deur die VERHUURDER in hierdie verband aangegaan, bereken op 'n prokureur/kliëntbasis en insluitende sodanige heffings betaalbaar kragtens Regulasie 62 van Wet 20 van 1916, of enige betaalbaar kragtens Regulasie 62 van Wet 20 van 1916, of enige vervanging of wysiging daarvan, of enige soortgelyke heffings.

14. **HOF VAN JURISDIKSIE**

Die VERHUURDER en HUURDER kom ooreen dat enige Landdroshof wat jurisdiksie oor die persoon van die HUURDER het, ook jurisdiksie sal hê ten opsigte van enige aksie of proses wat uit hierdie ooreenkoms mag ontstaan.

15. **DOMICILIUM CITANDI ET EXECUTANDI**

Die HUURDER kies vir doeleindes van hierdie ooreenkoms hul domicilium citandi et executandi as

KERKSTRAAT 30, STELLENBOSCH, 7600; en

die VERHUURDER

STADSHUISKOMPLEKS, PLEINSTRAAT, STELLENBOSCH, 7600

GETEKEN te STELLENBOSCH op hierdie ....26..... dag van ....September..... 2002.

AS GETUIES:

1. _____

_____
MUNISIPALE BESTUURDER

GETEKEN te STELLENBOSCH op hierdie 25ste dag van SEPTEMBER 2002.

AS GETUIES:

1. _____

_____
namens **HUURDER**

ANIMAL WELFARE SOCIETY OF S.A. STELLENBOSCH
Registration No: 003-316 N.P.O

P.O. Box 90, Stellenbosch, 7599
Devon Valley Road, Stellenbosch
Tel: 021 886 4901; Fax: 086 545 7083
Email: animalws@telkomsa.net

15 February 2012

Stellenbosch Municipality
Attention: Mr Piet Smit

Dear Mr Smit

EXTENSION OF LEASE

Our current Lease expires on 29/02/2012.

Can you please extend this for a further term of 10 years?

Kindly advise should you require any further documentation from me.

Kind regards

Estelle Potgieter
AWSS HONORARY TREASURER
Cell: 082 878 9973

APPENDIX 2

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

APPLICATION FOR LEASE OF MUNICIPAL LAND APPLICATION FORM

A: APPLICANT'S DETAILS

Name : Animal Welfare Society Stellenbosch

Physical address: Farm 183B Devon Valley Road
Devon Valley, Stellenbosch

Postal code: 7600

Mailing address: PO Box 90
Stellenbosch

Postal code: 7599

E-mail address: [redacted]

Telephone: [redacted]

Cell phone: [redacted]

B: PROPERTY DETAILS OF APPLICANT

Erf/farm number : 183

Suburb: DEVON VALLEY

Town: STELLENBOSCH

C: PROPERTY DETAILS OF LEASE AREA APPLYING FOR

Erf/farm number : 183

Suburb: DEVON VALLEY

Town: STELLENBOSCH

Area applying for ……m²

***** To be supplemented with a sketch-plan with dimension in m²

D: TYPE OF APPLICATION:

Please mark the appropriate block

For commercial purposes, other than for parking ☐

For commercial parking purposes ☐

For residential parking purposes ☐

For non-commercial purposes ☐

For projecting structures onto street reserves ☐

For projecting structures onto other council-owned land ☐

Other: please provide description: ☒

Brief description of application: Animal Welfare Society Stellenbosch

……

……

Motivation: Our organisation has been operating and serving the Stellenbosch community for 66 years starting in 1956, performing services according to Stellenbosch By-Laws of 26 October 1984 (page 3828 to 3831) and 12 January 2009 (amendment).

……

The Society is involved in all aspects of animal welfare.

We provide shelter for unwanted, stray, and abandoned animals, promote an efficient adoption programme, prosecute animal cruelty cases, and regularly address schools and communities on the challenges of animal welfare and the benefits of a healthy, sterilised pet population.

We also run a busy on-site animal clinic for lower income groups and frequently visit the underprivileged areas to treat and admit sick and injured animals and pets for sterilisation.

E: LIST OF ATTACHEMENTS AND SUPPORTING DOCUMENTS

Please mark the appropriate box

Special Power of Attorney, where Applicant is not the owner	☐
Diagram of proposed area of the lease area	☒
Letters of consent (affected neighbours)	☐
Application fee (non-refundable)	☐

I hereby certify that the information supplied in this application form is correct and that I am property authorized to make this application.

Applicant's signature: …… Date: 14.02.2024

Full name: Jessica Perrins

7.3.2	REPORT TO COUNCIL ON FARM 1653 LA MOTTE

Collaborator No:
IDP KPA Ref No: **Good Governance**
Meeting Date: **22 May 2024**

1. SUBJECT: REPORT TO COUNCIL ON FARM 1653 LA MOTTE

2. PURPOSE

To provide a report to Council with regards to the different properties and portions of land situated on Erf 1653 La Motte.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

In February 2024 a matter was brought to Mayco and Council to review and set aside a previous Council resolution whereby one of the properties situated on Farm 1653 La Motte was to be sold on auction. Council approved the review and setting aside of the decision related to a portion of this erf (La Refuge) as the Infrastructure Department required the portion for office space in the area. One of the resolutions was that an investigation be conducted on the erf, erf as it is a large property with different uses on the property, most of which, is not accommodated in terms of zoning or sub- division. The report should come back to Council.

An investigation has been concluded on the uses of the property. The property was donated to the Stellenbosch Municipality by the Cape Winelands Municipality and registered in the name of the Stellenbosch Municipality in 2017.

It is the department's suggestion that:

a) those properties required for Municipal Services be subdivided from the bigger property

b) it be noted that the property donated to WC Province is already in the process of been subdivided from the bigger property;

c) that those properties Council are prepared to lease be subdivided from the bigger property and legalised through lease agreements;

d) that a decision is made what the future of the rest of the property should be before any further subdivisions are made.

e) that the zoning of the properties in a) and b) be brought in line with the usage after sub division.

5. RECOMMENDATION

For consideration

6. DISCUSSION / CONTENT

6.1 Background

6.1.1 Donation from Cape Winelands:

The property was initially donated to the Stellenbosch Municipality by the Cape Winelands Municipality and registered in the name of Stellenbosch Municipality during 2017. Most of the structures and properties currently on Farm 1653 La Motte were already there and in use when the property was transferred to the Stellenbosch Municipality.

6.1.2 Council's request for a report

In February 2024 one of the properties on Farm 1653 La Motte was before Council for consideration of using same as offices for the Infrastructure Department. Council resolved, *inter alia,* that an investigation be done by the Property Management Department into the use of the remainder of the properties on the Farm and a report be brought back to Council.

6.2 DISCUSSION

6.2.1 Location and context

The property under discussion is Farm 1653 La Motte, which is situated close to Franschhoek.



Fig 1: Location and context

6.2.2 Different properties situated on Farm 1653 La Motte

There are 11 properties or portions of land on Farm 1653 La Motte. Each will be discussed with a photograph and summary of who is currently making use of the property or what the future plans are for the specific portion of land.

None of the properties receive accounts for electricity and those who receive any municipal accounts only pay for water.

BUILDING 1:



This property, previously referred to as La Refuge, has been allocated by Council to the Infrastructure Department for use as offices. The Infrastructure department has already taken occupation of this property.

BUILDING 2:



This is a residential and business property currently occupied by Mr Adam Cloete who runs a security business from the premises. Mr Cloete has been in the property for over 15 years and has no lease agreement in place with the municipality. Mr Cloete does not receive or pay a municipal account. The Cape Winelands municipality has

no record of the property ever being allocated to Mr Cloete and also no lease agreement on file. His occupation is therefore regarded as illegal and unapproved.

BUILDING 3:



This property is being used by Mr Fred Simons as a residential property with an office at the back. According to Cape Winelands municipality Mr Simons moved into the property in 2003 and they have no agreement with him. Mr Simons also does not have a lease agreement with the Stellenbosch Municipality. There is no record of Mr Simons receiving or paying a municipal account. His occupation is therefore regarded as illegal and unapproved.

BUILDING 4:



This is a residential property occupied by Manfred Paulsen. He has no lease agreement with Stellenbosch Municipality and also didn't have a lease agreement with Cape Winelands municipality. Cape Winelands Municipality indicated that Mr Paulse

worked on the Work for Water Project and it is possible that he received permission from SAFCOL to move in without a formal lease agreement. Stellenbosch Municipality has not been provided with any official documentation from SAFCOL or any other body that may have had he rights to provide legal occupancy. For that reason, the occupation is regarded as illegal and unapproved.

PORTION 5



This portion of the farm was donated by the Stellenbosch Municipality to the Western Cape Government with the intention for them to build a new school for the La Motte and Wemmershoek areas. The sub-division as well as registration of this portion in the name of the Western Cape Government is currently underway.

BUILDING 6



The recycling depot is currently not being used by the Stellenbosch Municipality. There is a woman who uses the space illegally and there is currently legal action to evict her from the property in process. The municipality cannot use the space due to the illegal occupant. The municipality has appointed a consultant to build a depot as soon as the eviction has taken place. A part of the buildings on the property is used by the roads and stormwater department as well as water services as a depot.

BUILDING 7



This is the current fire station from which the services are delivered for the area. An upgrade/maintenance on this building is also in process after the roof was repaired.

BUILDING 8



This property is known as the “ou-opleidings-sentrum” and there are three different families occupying the property. The identity of all occupants on this property is not clear and there

are no lease agreements in place for this property. The occupants are also not receiving municipal accounts. Their occupation is therefore seen as illegal and unapproved.

BUILDING 9



This is a residential property occupied by Mary Arendse. She has been residing in the property for over 15 years. There is no lease agreement between the Stellenbosch Municipality and Mrs. Arendse. She does receive and pay a municipal account. The Cape Winelands Municipality has no record of an agreement with Mrs. Arendse allowing her to take occupation of the property. The occupation in therefore seen as illegal and unapproved.

BUILDING 10



This is a residential property occupied by Mr. Eddie Cloete. Mr. Cloete was allocated the property by SAFCOL however he has no lease agreement with the Stellenbosch Municipality. The Cape Winelands District Municipality confirmed the allocation by SAFCOL in a letter. Mr Cloete receives and pays a municipal account.

BUILDING 11



This property is known as the “Sop-kombuis” and is occupied by Sylvia Bell. The Cape Winelands Municipality confirmed in a letter in 2004 that she took illegal occupation of the property and there was no agreement with Mrs. Bell when she took occupation of the property in 2003. She also does not have a lease agreement with the Stellenbosch Municipality. She receives a municipal account on a monthly basis for water, which she pays. The occupation is therefore regarded as illegal and unapproved.

Fig 1 amplified indicating the different properties referred to above.



6.3 Financial implication

The occupants are not paying rent for the use of the properties and most of them are also not receiving or paying municipal accounts. The properties that are being used by members of the public should all be paying rent as well as municipal accounts on a monthly basis. The monthly rent payable should be determined by a valuator. Should council want to condone their occupation they need to apply to lease the properties and enter into legal lease agreements with Council.

6.4 Legal requirements

Should council want to condone their occupation they need to apply to lease the properties and enter into legal lease agreements with Council.

Subdivisions of the property's council is using for services should be completed and Council should decide what to do with the illegal occupiers.

6.5 STAFF IMPLICATIONS

No additional staff implications at this stage. Both the Fire Department and Waste Management has staff members in the two buildings used by the municipality for services.

6.6 RISK IMPLICATIONS

The risks are addressed in the content of the item.

6.7 PREVIOUS COUNCIL RESOLUTIONS:

20TH COUNCIL MEETING: 2024-02-21: ITEM 11.3.2

RESOLVED

(a) that the use of the property for Infrastructure Services be approved;
(b) that the Council resolution dated 2023-03-22, be reviewed and rescinded; and

(c) that the use of the rest of the property be investigated and a report be brought back to Council.

6.8 COMMENTS FROM SENIOR MANAGEMENT

6.8.1 Municipal Manager:

Supports the department's suggestions.

6.8.2 Director Planning and Economic Development

The Housing Development Section has started with the process of looking into the feasibility of providing some form of housing development on a portion of the property.

6.8.3 Director Infrastructure Services

We confirm that the site on which Building 6 is, is utilised by Infrastructure Services as a Roads and Water Services Depot.

We agree for the Municipality to proceed with the eviction process.

Comments from Corporate Services: *The legal action to evict the illegal user has started some time ago already and is in process*.

Water and Wastewater Services is currently using some of the building space and some areas around the building on the site as the only Depot in the area**.**

6.8.4 Director Community and Protection Services

No feedback received.

6.8.5 CFO

No feedback received.

FOR FURTHER DETAILS CONTACT:

NAME	***Annalene de Beer***
POSITION	***Director: Corporate Services***
DIRECTORATE	***Corporate Services***
CONTACT NUMBERS	***021-8088018***
E-MAIL ADDRESS	***annalene.debeer@stellenbosch.gov.za***
REPORT DATE	***2024-04-30***

7.3.3	**APPLICATION FOR LEASE AGREEMENT: USE OF COUNCIL-OWNED LAND FOR TELECOMMUNICATIONS BASE STATION ON FARM 1653 LA MOTTE**

Collaborator No:
IDP KPA Ref No: **Good Governance**
Meeting Date: **22 May 2024**

1. SUBJECT:APPLICATION FOR LEASE AGREEMENT: USE OF COUNCIL-OWNED LAND FOR TELECOMMUNICATIONS BASE STATION ON FARM 1653 LA MOTTE

2. PURPOSE

For the Executive Mayor in consultation with the Mayoral Committee to consider the request from SBA Towers South Africa (Pty) Ltd for the lease of a portion of Council-owned land for a new Telecommunications Base Station.

3. DELEGATED AUTHORITY

In terms of the approved System of Delegations the Executive Mayor, in consultation with the Executive Mayoral Committee, has the delegated authority to consider applications for Lease agreements, up to a contract value not exceeding R5M and not exceeding a period of 10 years. The Municipal Manager has delegations to approve leases for a period of three (3) years.

4. EXECUTIVE SUMMARY

An application has been received from SBA Towers South Africa (Pty) Ltd to lease a portion of Farm 1653 La Motte with the intention of erecting a Telecommunications Base Station. This will be a new telecommunications base station. According to the applicant there are currently no towers in a 2km radius from this property and the community of La Motte and surrounding farms are struggling with the cellphone services in the area.

To the knowledge of the administration no such need has been identified by the community during IDP meetings or in any other communication through the ward committee to the municipality. This application is for a piece of land on a bigger property for which a report was requested and is also serving on the agenda.

Farm 1653 La Motte is a large portion of land which has several properties on it, some being used for municipal services and other properties being occupied by members of the public. The department submitted a report to the Municipal Manager with recommendations on subdivisions for certain properties and the use for the rest of the area must still be determined and an item is serving on Mayco to that effect. As you drive into La Motte the proposed site is situated on your right behind the existing buildings which are being used for residential purposes. The building plans have been approved by the Planning department whilst using an old power of attorney given to them by the previous manager Property Management in 2019.

The department does not support the application before decisions have been made on the bigger property and without a consultation process with the public as to if such a need exists. No valuation has been done and it would also be dependent on the use and area as this is an undivided piece of property now.

The Executive Mayor in consultation with the Mayoral Committee needs to consider the application for a new telecommunications base.

5. RECOMMENDATION

For consideration

6. DISCUSSION / CONTENT

6.1 Background

6.1.1 Farm 1653 La Motte

Farm 1653 La Motte is a large property situated in the La Motte area just outside Franschhoek. It has several properties on it, including offices for the Infrastructure Department as well as the Fire Station. The property was donated to the Stellenbosch Municipality and is registered in the name of the Stellenbosch Municipality.

6.1.1 Application from SBA Towers South Africa (Pty) Ltd

Hereto attached as **APPENDIX 1** an application received from SBA Towers South Africa (Pty) Ltd to lease a portion of Farm 1653 La Motte with the intention of erecting a new telecommunications base station. Hereto attached as **APPENDIX 2** is a diagram indicating the layout of the proposed site.

Attached as **APPENDIX 3** is the approved building plans as signed by the Stellenbosch Municipality.

6.2 DISCUSSION

6.2.1 Location and context



Fig 1: Location and context



Fig 2: The site

6.2 Legal requirements

6.2.1 Municipal Asset Transfer Regulations

In terms of Section 36 of the Municipal Asset Transfer Regulation, when considering an application for an approval of a right to use municipal property, the following needs to be taken into account, *inter alia*-:

f) whether the capital asset may **be required for the municipality's own use** during the period for which the right is to be granted;

g) the extend to which any compensation to be received for the right, together with the estimated value of improvements or enhancements to the asset, will result in a significant financial benefit to the municipality;

h) the (possible) risks and rewards associated with the use in relation to the municipality's interests;

i) Any comments received from the local community, and

j) Compliance with the legislative regime applicable to the proposed granting of the right.

6.2.2 Property Management Policy

In terms of paragraph 9.2.2 of the Policy, the Municipal Council may dispense with the prescribed, competitive process, and may enter into a private treaty agreement through any convenient process, which may include direct negotiations, but only in specific circumstances, and only after having advertised Council's intention so to act. One of the circumstances listed in (h) is where encroachment applications are received from adjoining owners, subject to approved tariff structure.

6.3 Financial implications

In terms of the approved tariffs a market related rental needs to be determined by a valuator and council will have to pay for the valuation report. The companies sub leases the space on these type of stations at vast amounts of money to whomever they agree with to lease space for a device to provide internet services.

6.5 Legal Implications

The legal implications are discussed above.

6.6 Staff Implications

No additional staff implications.

6.7 Previous / Relevant Council Resolutions

None.

6.8 Risk Implications

The risks are addressed in the item.

6.9 Comments from Senior Management

6.9.1 Director: Infrastructure Services

Our departments have perused the Item and do not have any objections to the proposal.

6.9.2 Director: Planning and Economic Development

No response received. Requested Directorate to specifically give feedback on requirements on Telecom Base stations.

6.9.3 Director: Community Services

No feedback received.

6.9.4 CFO

No feedback received.

6.9.5 Municipal Manager

Supports placement of item on agenda for consideration.

ANNEXURES: **Appendix 1: Application**
Appendix 2: Diagram
Appendix 3: Approval from building department

APPENDIX 1

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

APPLICATION FOR LEASE OF MUNICIPAL LAND APPLICATION FORM

A: APPLICANT'S DETAILS

Name : .....SBA Towers South Africa (Pty) Ltd.....

Physical address: .....

.....

Paarl.....

.....

Postal code:...7646.....

Mailing address: ...Postnet Suite 174.....

...Private Bag X 3036.....

...Paarl.....

...Western Cape .....

Postal code:...7620.....

E-mail address: ...[redacted].....

Telephone: ..[redacted].....

Cell phone: ...0[redacted]917.....

B: PROPERTY DETAILS OF APPLICANT

Erf/farm number : ....

Suburb: ....

Town: ....

C: PROPERTY DETAILS OF LEASE AREA APPLYING FOR

Erf/farm number : ...REM OF FARM 1653, PAARL .....

Suburb: ..... La Motte .....

Town: ..... Franschhoek .....

Area applying for .....81.....m²

* To be supplemented with a sketch-plan with dimension in m²

D: TYPE OF APPLICATION:

Please mark the appropriate block

For commercial purposes, other than for parking	☐
For commercial parking purposes	☐
For residential parking purposes	☐
For non-commercial purposes	☐
For projecting structures onto street reserves	☐
For projecting structures onto other council-owned land	☐
Other: please provide description:	X

Brief description of application:

New Telecommunication Tower and Base Station.....

.....

Motivation:.....

.....

SBA is an infrastructure company who provides infrastructure to various Mobile Network operators, to improve mobile network coverage. We have received interest from MNO's to improve the network in the area and would like to provide the essential service to the community of La Motte as well as surrounding farms. There are currently no towers in a 2km radius and the network needs upgrading.

.....

.....

E: LIST OF ATTACHEMENTS AND SUPPORTING DOCUMENTS

Please mark the appropriate box

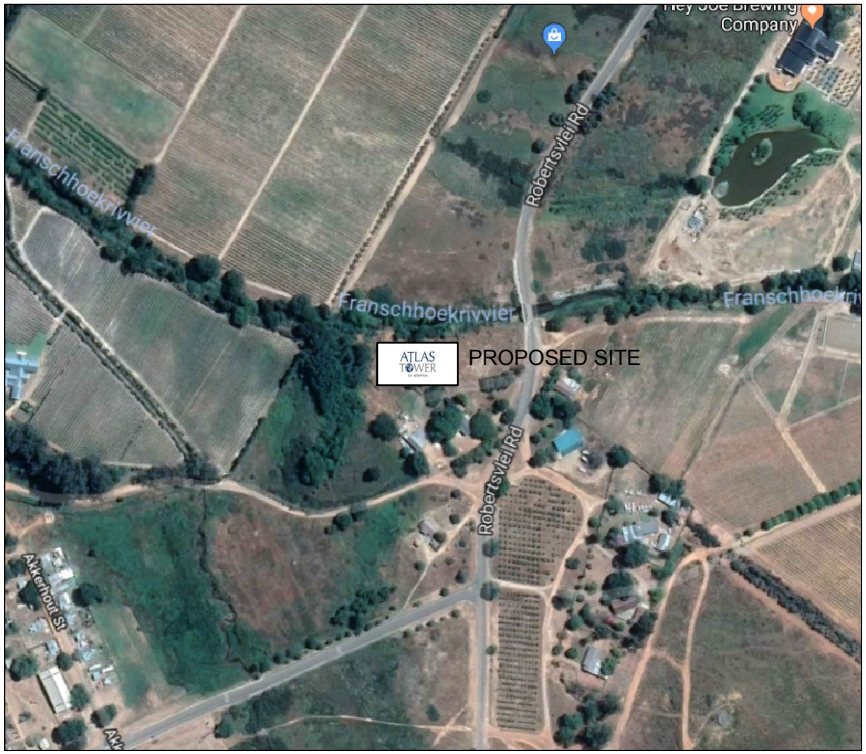
Special Power of Attorney, where Applicant is not the owner	☐
Diagram of proposed area of the lease area	X
Letters of consent (affected neighbours)	☐
Application fee (non-refundable)	☐

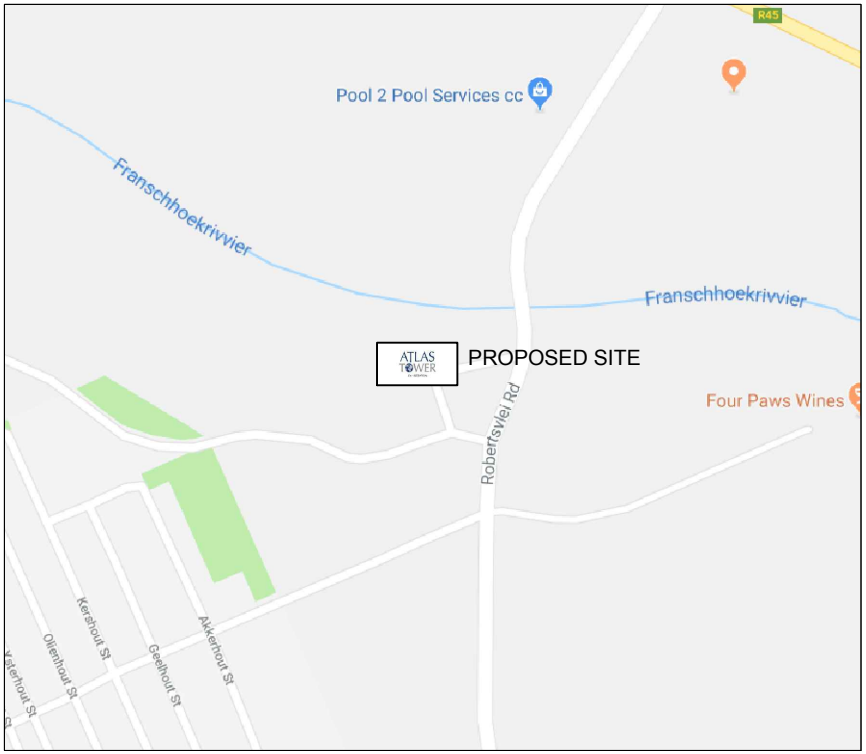
I hereby certify that the information supplied in this application form is correct and that I am property authorized to make this application.

Applicant's signature: ... . Date: 9-Apr-2024.....

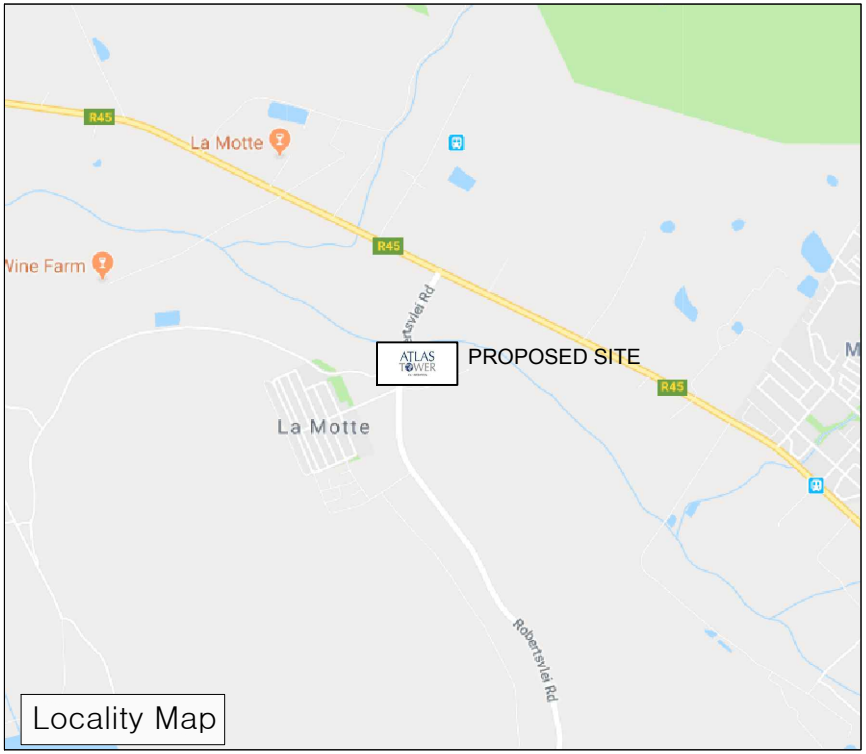
Full name: ... Pierre du Plessis .....

APPENDIX 2









ATLAS TOWER
USA • INTERNATIONAL

ATLAS TOWER SITE ID:
ATSA1134

ATLAS TOWER SITE NAME:
LA MOTTE

PROPERTY DESCRIPTION:
REMAINDER OF FARM 1653, STELLENBOSCH RD

ADDRESS:
ROBERTSVLEI ROAD, LA MOTTE,
WESTERN CAPE

CO-ORDINATES:
Lat: -33.891151°
Long: 19.077612°

ELEVATION:
211m

VPP
TOWN AND REGIONAL PLANNING CONSULTANTS

Tel: (021) 552 5255
Fax: 086 537 9187

Unit H, 3rd Floor
Matrix Building, Bridgeway,
Century City, Cape Town

Po Box 152,
Century City,
7446

PROJECT:
PROPOSED NEW ATLAS TOWER 15m MONOPOLE MAST WITH 10m X 10m BASE STATION

APPROVED MAST:
15m MONOPOLE MAST

NOTES:
A) NEW 15m MONOPOLE MAST
B) 10m x 10m BASE STATION
C) 2.4m PALISADE FENCE
D) BASE STATION: CHIP STONE SURFACE

DATE	DESCRIPTION	REVISION
08-03-2019	1st Issue	0

DRAWING NUMBER: ATSA1134

SHEET: 1 OF 6

DRAWING TITLE: LOCALITY MAP

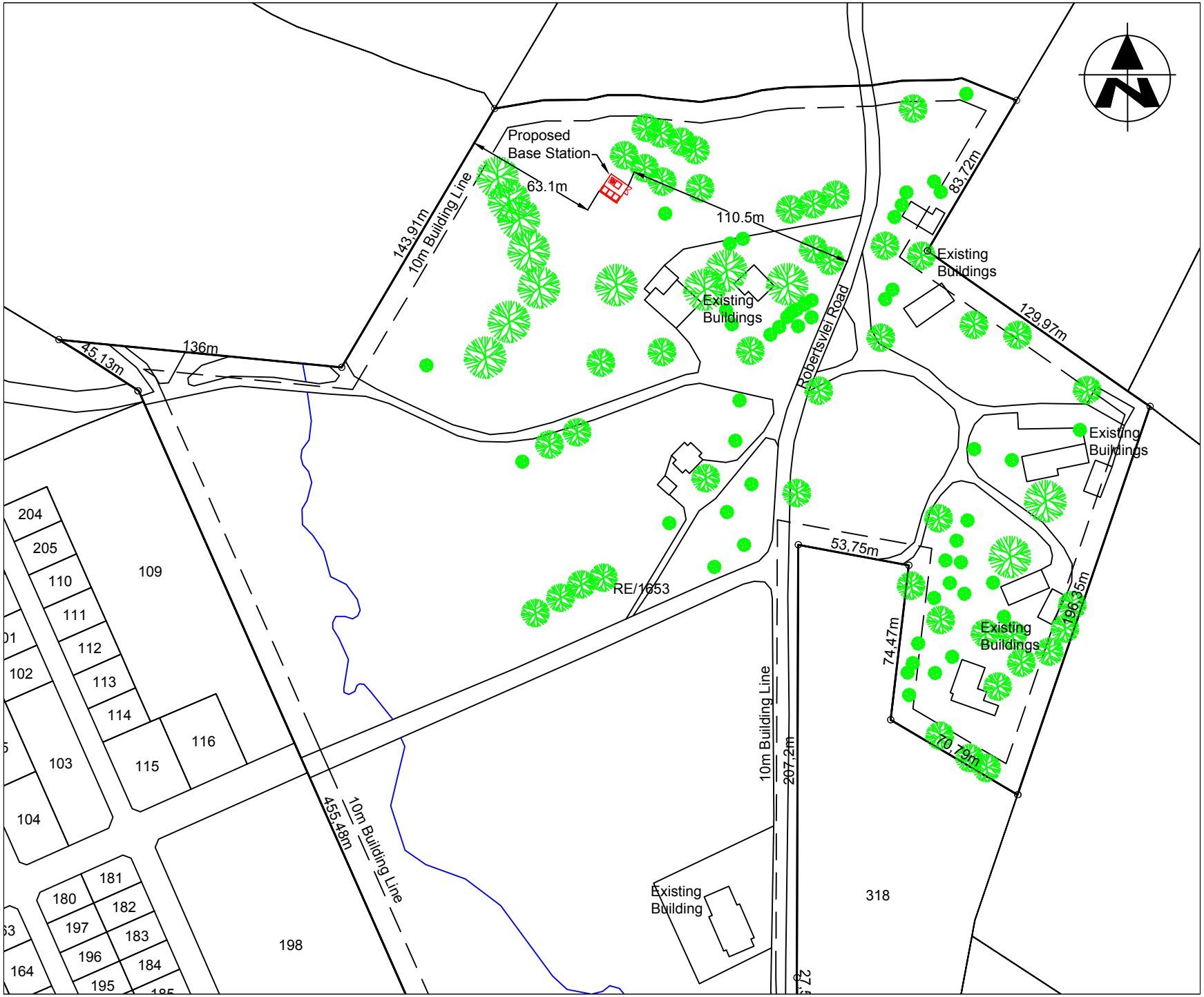
DRAWN: D. LOOTS

SCALE: NTS

DATE: 2019-03-08

REVISION: 0

Site Plan



ATLAS TOWER
USA • INTERNATIONAL

ATLAS TOWER SITE ID:
ATSA1134

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DATE	DESCRIPTION	REVISION
08-03-2019	1st Issue	0

DRAWING NUMBER: ATSA1134

SHEET: 2 OF 6

DRAWING TITLE: SITE PLAN

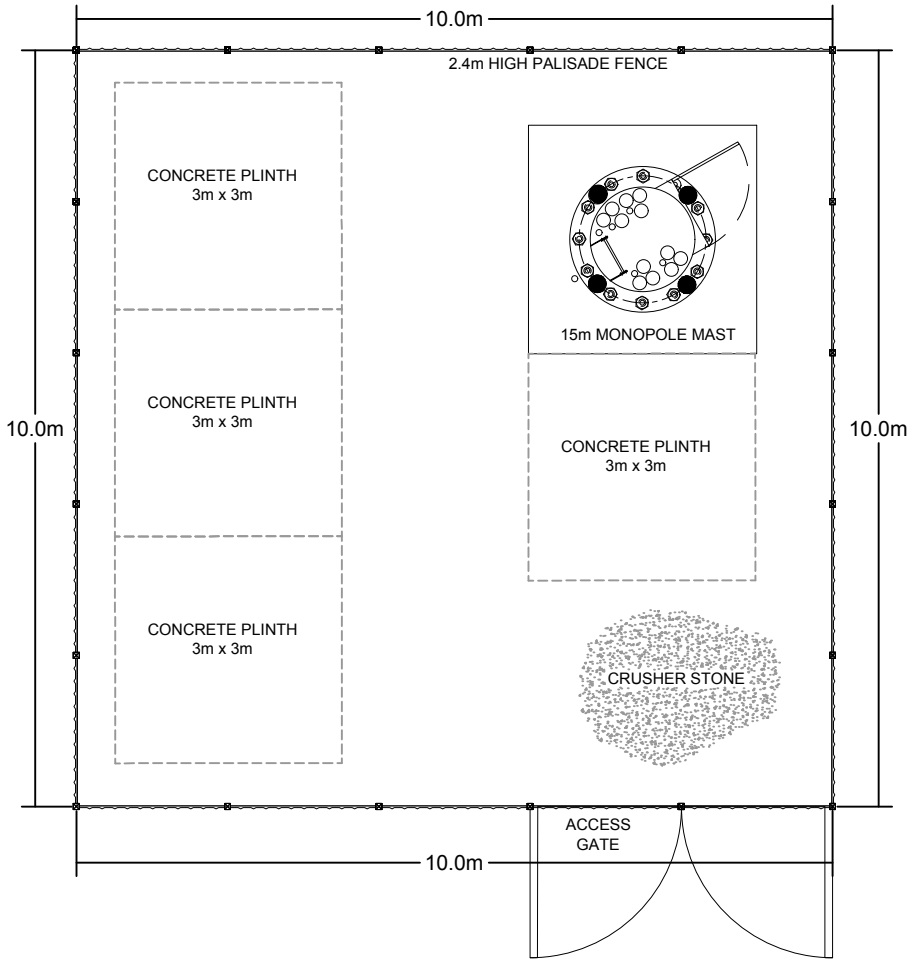
DRAWN: D. LOOTS

SCALE: 1:2500

DATE: 2019-03-08

REVISION: 0

Top View



ATLAS TOWER
USA • INTERNATIONAL

ATLAS TOWER SITE ID:
ATSA1134

ATLAS TOWER SITE NAME:
LA MOTTE

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REMAINDER OF FARM 1653, STELLENBOSCH RD

ADDRESS:
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WESTERN CAPE

CO-ORDINATES:
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ELEVATION:
211m

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DATE	DESCRIPTION	REVISION
08-03-2019	1st Issue	0

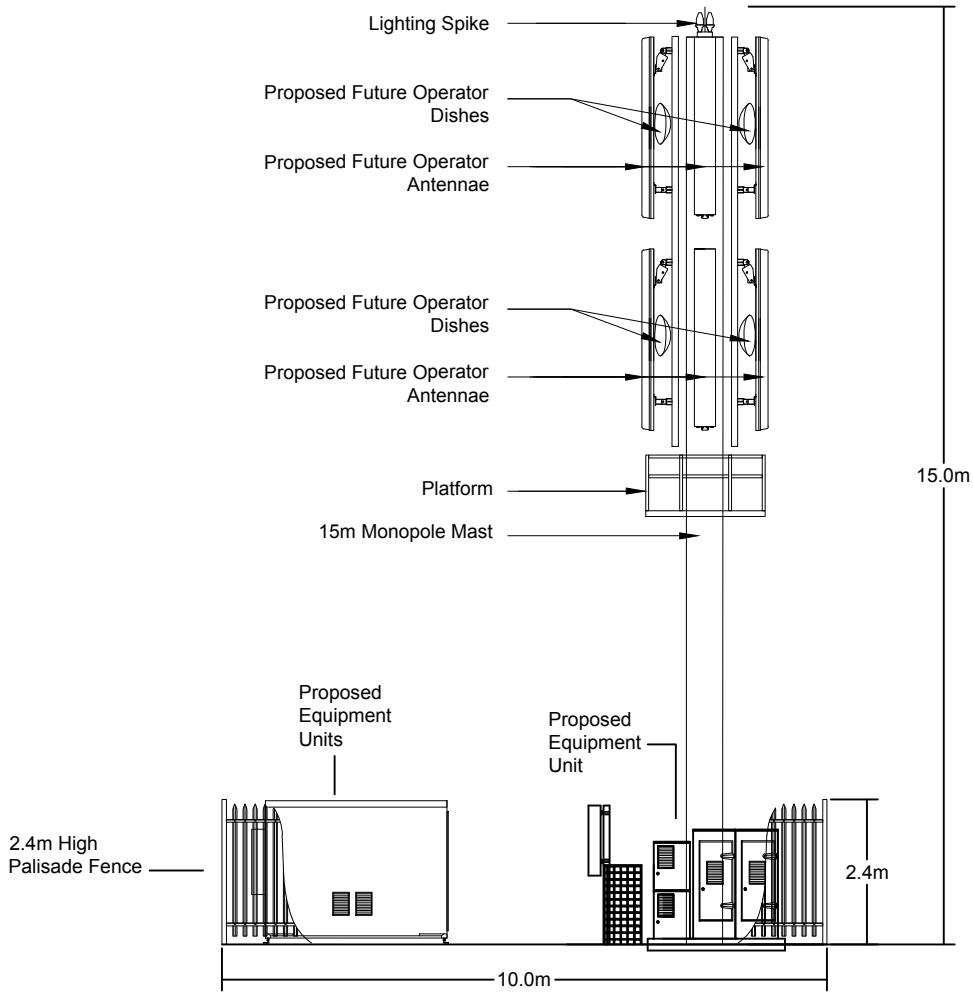
DRAWING NUMBER: ATSA1134
SHEET: 3 OF 6

DRAWING TITLE:
TOP VIEW

DRAWN: D. LOOTS
SCALE: NTS

DATE: 2019-03-08
REVISION: 0

Elevation



ATLAS TOWER
USA • INTERNATIONAL

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211m

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DATE	DESCRIPTION	REVISION
08-03-2019	1st Issue	0

DRAWING NUMBER: ATSA1134

SHEET: 4 OF 6

DRAWING TITLE: ELEVATION

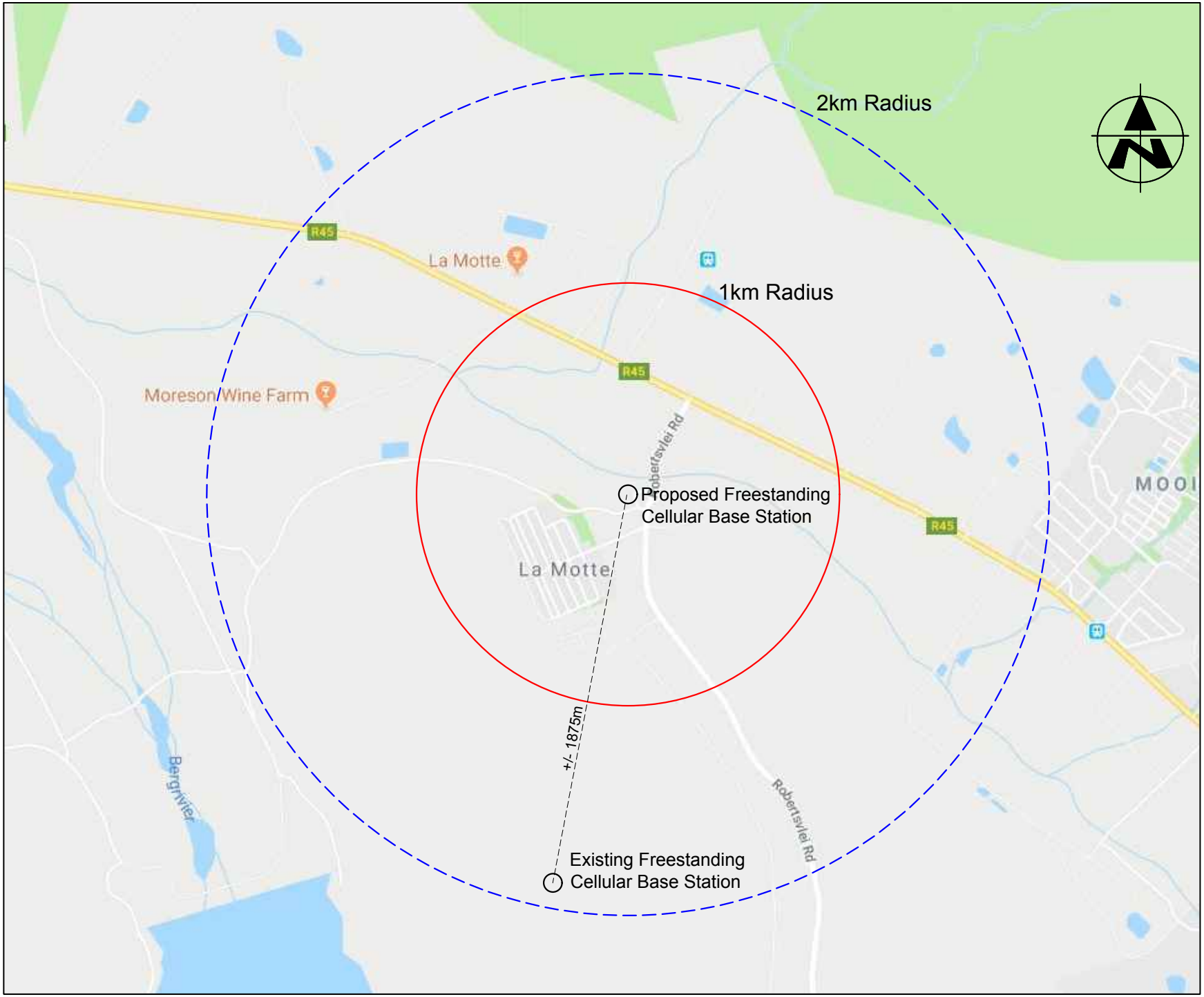
DRAWN: D. LOOTS

SCALE: NTS

DATE: 2019-03-08

REVISION: 0

Surrounding Base Station Map



ATLAS TOWER
USA • INTERNATIONAL

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D) BASE STATION: CHIP STONE SURFACE

DATE	DESCRIPTION	REVISION
08-03-2019	1st Issue	0

DRAWING NUMBER: ATSA1134
SHEET: 5 OF 6

DRAWING TITLE: SURROUNDING BASE STATIONS

DRAWN: D. LOOTS
SCALE: NTS

DATE: 2019-03-08
REVISION: 0

Artist Impression



Superimposition of Proposed 15m Monopole Mast (As Viewed from Robertsvlei Road)

ATLAS TOWER
USA • INTERNATIONAL

ATLAS TOWER SITE ID:
ATSA1134

ATLAS TOWER SITE NAME:
LA MOTTE

PROPERTY DESCRIPTION:
REMAINDER OF FARM 1653, STELLENBOSCH RD

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WESTERN CAPE

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DATE	DESCRIPTION	REVISION
08-03-2019	1st Issue	0

DRAWING NUMBER: ATSA1134

SHEET: 6 OF 6

DRAWING TITLE: ARTIST IMPRESSION

DRAWN: D. LOOTS

SCALE: NTS

DATE: 2019-03-08

REVISION: 0

APPENDIX 3

STELLENBOSCH MUNISIPALITEIT
STELLENBOSCH MUNICIPALITY

KENNISGEWING VIR GOEDKEURING VAN BOUPLAN
NOTICE OF APPROVAL OF BUILDING PLAN

Stellenbosch Municipality
P.O.Box 17
Stellenbosch
7599

Erf Number:	PP1653
Building Plan number:	2699/2022
Situated at:	Robertsvlei Road
Description of application:	Base Telecommunication Station
Approval date:	30/11/2022

APPROVED IN TERMS OF SECTION 7 OF THE NATIONAL BUILDING REGULATION AND BUILDING STANDARDS, ACT 103 OF 1977.

BUILDING CONTROL OFFICER – RODNEY ADAMS

Recommended for approval subject to the following conditions:-

1. All work to be done in accordance with the National Building Regulations and standards Act 103 of 1977.
2. This approval does not exempt the owner from complying with any relevant legislation.
3. The approval granted in terms of Section 7 (4) of the Act 103 of 1977, shall lapse after the expiry of a period of 12 months unless the construction started prior to the said period or unless the applicant make application in writing to extend such period.
4. Where, in the opinion of the local authority, the location of any boundary of a site has not been accurately determined such local authority may, require the owner, at his own cost, to engage a professional land surveyor and to submit to the local authority a certificate, in an approved form and signed by such professional land surveyor.
5. Provide at least 50% of hot water with alternative energy savings devices.

.....
MANAGER: BUILDING DEVELOPMENT MANAGEMENT

7.3.4	**PROPOSED LEASE AGREEMENT: ERF 1258 STELLENBOSCH (61 PLEIN STREET), COL'CACCHIO STELLENBOSCH**

Collaborator No:
IDP KPA Ref No: **Good Governance**
Meeting Date: **22 May 2024**

1. SUBJECT: PROPOSED LEASE AGREEMENT: ERF 1258 STELLENBOSCH (61 PLEIN STREET), COL'CACCHIO STELLENBOSCH

2. PURPOSE

To consider an application from Dutalian (Pty) Ltd t/a Col'Cacchio Stellenbosch, to enter into a Lease Agreement with Stellenbosch Municipality, in terms of where they would be able to use a portion of Council-owned property for outdoor dining purposes.

3. DELEGATED AUTHORITY

In terms of the approved System of Delegations the Executive Mayor, in consultation with the Executive Mayoral Committee, has the delegated Authority to consider applications for Lease Agreements, up to a contract value not exceeding R5M and not exceeding a period of 10 years.

The approval of lease agreements of three (3) years and less has been delegated to the Municipal Manager.

4. EXECUTIVE SUMMARY

An application to use a portion of the street reserve for Outdoor Dining purposes has been received from the owner of Col'Cacchio Stellenbosch trading of erf 1258, Stellenbosch. The application is in line with the provisions /requirements of the Outdoor Dining Policy if the tables are placed in such a manner that there remains an unobstructed walkway of 1.5m for pedestrian use. Under 6.2.1 are photos showing the area they intend to use. The applicant does not currently have any lease agreement or previous encroachment agreement with the municipality and they are not using the area at the moment. The applicant is waiting for the outcome of the application before making use of the area.

They have not specified a requested time for the lease and the area they are interested in is 12 m².

The applicant has submitted a photograph with hand drawn lines which indicates the area they are interested in. There is no indication as to the walkway that will be left open for pedestrian use.

5. RECOMMENDATIONS

(a) that the land (erf 1258) measuring approximately 12m² in extent, be identified as land not needed to provide the minimum level of basic municipal services during the period that the rights are awarded;

(b) that the application for outdoor dining be approved for an initial period of 3 years with the option of a renewal subject to the following conditions:

5.2.1 That no permanent structure or deck be erected without the prior written consent of council, including approved building plans and approval from the Heritage Advisory Committee.

5.2.2 A minimum of 1.5m (unobstructed walkway) be left open for pedestrian use, adjacent to the street kerb. In exceptional circumstances, a 1.5m unobstructed walkway adjacent to a shop front, may be allowed, in these instances a further 0.8m must be left open adjacent to the street kerb. Any deviations must be approved by the Municipal Manager on application.

The impact of proposed outdoor dining on pedestrian movements, is subject to an assessment in terms of the Municipality's Sidewalk Accessibility Policy and the Municipal Manager is mandated to amend the layout and demarcation of the area when assessing applications.

5.2.3 That a site development plan be submitted for approval which must address at least the following requirements:

(a) Demarcation of the lease area relative to its abutting context with the street, the user property, and neighbouring properties. The demarcation of the outdoor dining area should preferably where possible be demarcated by natural features like for example plants must be clearly demarcated as per the approved site development plan. The type of demarcation must be done in consultation with the Municipal Manager. If natural features such demarcation is not possible the demarcation must be indicated on the plan with lines and applicable measurements. A line indicating the area for outdoor dining may also be used. In the event that the outdoor dining spills over the demarcated area the furniture will be confiscated.

(b) Indicate the accurate location of all existing infrastructure, landscaping features and street furniture. The layout of all furniture and features that will be used for the outdoor dining activity.

5.2.4 Demarcation must be provided and maintained by the lessee.

5.2.5 No advertising signs(including A- frames) to be placed on the sidewalk or displayed against the building without the prior approval of council the Municipal Manager or delegate and if such signs is displayed, it must be within the demarcated area. All signs displayed outside the demarcated area may be removed by law enforcement and outdoor dining furniture outside the demarcated area can be confiscated and repeated offences may result therein that the lease be cancelled forthwith after a 30-day notice period.

5.2.6 All umbrellas to be used has to be at least 2.2m high. and may not have any signage on them.

5.2.7 Any awnings will require pre-approval from council.

5.2.8 Council is indemnified against all possible 3rd party claims.

5.2.9 The municipality or other public service providers must not be prohibited from maintaining, repairing, upgrading and / or installing new public services within the leased area. For planned maintenance and repairs, upgrades or new installations, the applicant will be provided with a 5-day written notice to remove all furniture for the municipality and any other public service provider to gain access. For emergency work the applicant will be required to remove everything immediately for the municipality or other public service providers to gain access.

5.2.10 The municipality reserves the right to end the lease agreement when the need arises, i.e. when the leased area is required for municipal or other public services purposes or when the applicant refuses the municipality or other public service providers access if required.

5.3 That the rental amount be determined by the Municipal Manager in terms of the approved tariffs and an escalation of CPI per annum applies.

5.4 Where the lessee does not comply with the conditions attach to the lease within 30 days after receipt of the approval, the approval may be withdrawn and the lease ended after a 30 day notice period. Such establishment will not be allowed to trade on Municipal Property until they comply and then re-apply for approval.

5.5 The lease agreement with the municipality must be signed within 30 days after receipt of the letter of approval and the draft agreement.

5.6 Where the lessee put furniture or signs outside the demarcated agreed areas such furniture and signs will be removed by Law Enforcement without further notice after a notice was served on the establishment.

6. DISCUSSION / CONTENT

6.1 Background

6.1.1 Application for lease

An application was received from Dutalian (Pty) Ltd t/a Col'Cacchio Stellenbosch to enter into an agreement with Stellenbosch Municipality in terms of where they would be able to use a portion of Council-owned property for outdoor dining purposes. A copy of the application is attached as **APPENDIX 1**, with a diagram attached as **APPENDIX 2**.

6.2 DISCUSSION

6.2.1. Locality and context

Erf 1258, Stellenbosch is located at 61 Plein Street, Stellenbosch, as shown on Fig 1.and Fig 2, below as well as photographs of how area is intended to be used under Fig 3.

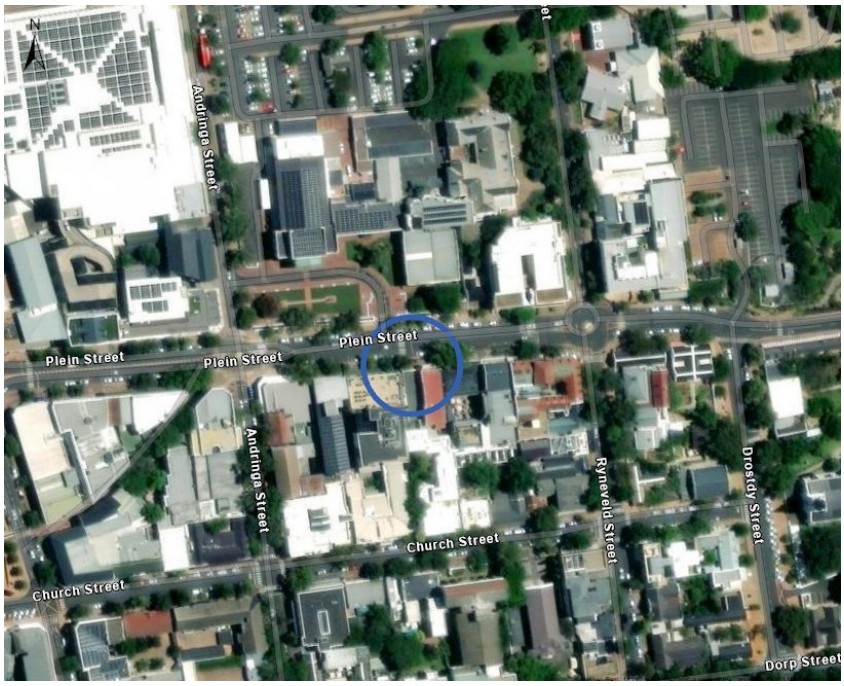


Fig 1. Location and context



Fig 2 .Extent of area



Fig. 3 Intended area for use

6.2.2 Legal requirements

6.2.2.1 Municipal Asset Transfer Regulations

In terms of Section 36 of the Municipal Asset Transfer Regulation, when considering an application for an approval of a right to use municipal property, the following needs to be taken into account, *inter alia*-:

a) whether the capital asset may be required for the municipality's own use during the period for which the right is to be granted;

b) the extent to which any compensation to be received for the right, together with the estimated value of improvements or enhancements to the asset, will result in a significant financial benefit to the municipality;

c)the (possible) risks and rewards associated with the use in relation to the municipality's interests;

d)Any comments received from the local community, and

e) compliance with the legislative regime applicable to the proposed granting of the right.

6.2.2.2 Stellenbosch **By-Law on Roads and Streets**

In terms of section 4 of the Stellenbosch By-Law on Roads and Streets, no person may, **without prior written permission of the Municipality**, cause an encroachment on a street, sidewalk or road reserve forming part thereof.

6.2.2.3 Property Management policy

Section 9 2.2 deals with deviations from the competitive process, and reads as follows:

The Municipal Council **may dispense with the competitive processes** established in this policy, and may enter into a Private Treaty Agreement through any convenient process, which may include direct negotiations, including in response to an

unsolicited application, but only in the following circumstances, and only after having advertised Council's intention so to act. Should any objections be received as a consequence of such a notice, such objections first be considered before a final decision is taken to dispense with the competitive process established in this policy. However, should any objections, be received from potential, competitive bidders, then a public competitive process must be followed. The advertisement referred to above should also be served on adjoining landowners, where the Municipal Manager is of the opinion that such transaction may have a detrimental effect on such adjoining land owner(s):

(h)where encroachment applications are received from adjoining owners, including applications for outdoor dining permits, subject to approved tariff structure.

6.2.2.4 Outdoor Dining Policy

6.2.2.4.1 Policy Objective

To regulate the use of sidewalks or road reserves for the purpose of outdoor dining and trading, and the temporary use of Public Places for commercial ventures and displays.

6.2.2.4.2 Suitable Locations

Outdoor cafes, restaurants and traders may apply for lease where local conditions are favorable for their operation, including areas of Council e.g. road reserves, sidewalks, Public Open Spaces. All applications in locations of a high pedestrian usage, e.g. a retail center, will be required to take pedestrian needs into consideration.

6.2.2.4.3 Assessment Criteria

The most important local conditions to be considered when an application for lease of the road reserve area is received will be those issues pertaining to pedestrian (including pedestrians who are using wheel chairs, baby prams or are visually impaired) and vehicular circulation, convenience and safety of patrons and the general public, existing streetscape elements and residential amenity.

The ground surface must be sufficiently level to support a proper layout and safe use.

6.2.2.4.4 Layout

The style, layout and orientation of furniture should be chosen according to the extent and shape of the available space of the leased area.

The size of an outdoor cafe or placement of any object on the sidewalk will depend on the width of the sidewalk.

6.2.2.4.5 Defined Area

The applicant will be required to define the area with appropriate markers. (ie a single galvanized steel nail inserted in between the pavers, or a paint spot no larger than 5cm in diameter placed at the corners of the defined area in a semi- permanent paint) to the satisfaction of Council.

6.2.2.4.6 Lease Conditions

The applicant must comply with the conditions set out in the lease agreement and this policy. The lease will be for a period of not more than 5 years with an option to renew. These conditions would also generally require that the local environmental factors be reviewed annually and adjustments to the lease agreement may be required.

If the lease agreement that is entered into is seen as not providing long-term rights there is no need to advertise the proposed agreement for public input/comments or objections. Should the municipality receive any complaints the lease agreement may be terminated due to the objections.

6.3 Financial Implications

In terms of the current, approved tariff structure for outdoor dining lease agreements a fee of R150 per m² is charged on a monthly basis which means that the monthly rental will be R 1 800.00(incl. of VAT) and an escalation of 6% is recommended.

6.4 Legal Implications

The legal implications are discussed under 6.2.2 above. As the proposed term of the lease agreement is three (3) years and when the value of the lease and property is taken into account the asset transfer regulations are not applicable as it is not seen as long-term rights on council property that are being given.

6.5 Staff Implications

No additional staff implications.

6.6 Previous / Relevant Council Resolutions

SPECIAL COUNCIL MEETING: 2022-06-22: ITEM 9.2.5 RESOLVEND (nem con)

(a) That council takes note of the intended communication to the public;

(b) That Council takes note that all restaurants and business will be given notice to apply / re-apply for a lease to use council property for outdoor dining purposes; and

(c) That the approval of the leases of three (3) years and less be delegated to the Municipal Manager for approval.

20TH COUNCIL MEETING: 2024-02-21: ITEM 11.3.1

RESOLVED

(a) that Council takes note of the report; and

(b) that the amended General Conditions on Outdoor dining be approved.

6.7 Risk Implications

The risks are addressed in the item.

6.8 Comments from Senior Management

6.8.1 Director: Infrastructure Services

Comments by Infrastructure Services:

a) The Municipality concludes an agreement with the applicant, detailing the conditions of approval.

b) A minimum width of 1.5m from the kerb, must be reserved on the sidewalk for pedestrian movements.

c) Encroached area is zoned as road reserve and cannot be enclosed - to exclude the public, the municipality or other services provider from accessing the area.

d) No deck must be erected without the prior written consent of the municipality, including the engineering department, building department and property management department.

d) Council is indemnified against all possible 3rd party claims.

e) The municipality or other public service provider must not be prohibited from maintaining, repairing, upgrading and / or installing new public services with-in the encroached area.

f) For emergency works the applicant will be required to remove the tables and seating and all other objects immediately for the municipality or other public service provider to gain access.

n) The municipality reserves the right to end the encroachment agreement when the need arises, i.e. when the encroached space is required for municipal or other public services purposes.

o) Areas outside of the leased area must remain free from any obstruction to pedestrian movements.



Notes from the department – these conditions are not practical. Putting tables and chairs here will mean that pedestrians must move between tables and chairs who are eating and probably umbrellas for sun protection. When the tables of the two restaurants adjacent is out there is no movement for pedestrians. These conditions contradict the access for pedestrian policy in the department's opinion.

6.8.2 Director: Planning and Economic Development

No response received.

6.8.3 Chief Financial Officer

6.8.4 No response received.

6.8.5 Director: Community Services

No response received.

6.8.5 Municipal Manager

Approved that item be placed on agenda.

ANNEXURES: 1. Application

FOR FURTHER DETAILS CONTACT:

NAME	**Annalene de Beer**
POSITION	***Director: Corporate Services***
DIRECTORATE	***CORPORATE SERVICES***
CONTACT NUMBERS	***021-8088073***
E-MAIL ADDRESS	***Annalene.debeer@stellenbosch.gov.za***
REPORT DATE	***2024-05-08***

APPENDIX 1

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APPLICATION FOR LEASE OF MUNICIPAL LAND APPLICATION FORM

A: APPLICANT'S DETAILS

Name : J.P. Bruinsma / Dutalian (PTY) Ltd t/a Col'Cacchio Stellenbosch

Physical address: Shop 29,30,31 Simonsplein
61 Plein Street
Stellenbosch
.....
Postal code: 7600

Mailing address:
Hout Bay
.....
.....
Postal code: 7806

E-mail address: [redacted]

Telephone: .....

Cell phone: [redacted]

B: PROPERTY DETAILS OF APPLICANT

Erf/farm number : 1258

Suburb: .....

Town: Stellenbosch

C: PROPERTY DETAILS OF LEASE AREA APPLYING FOR

Erf/farm number : on the pavement in front of 61 Pleinstreet

Suburb: .....

Town: Stellenbosch

Area applying for 12 m²

* To be supplemented with a sketch-plan with dimension in m²

D: TYPE OF APPLICATION:

Please mark the appropriate block

For commercial purposes, other than for parking	[X]
For commercial parking purposes	[ ]
For residential parking purposes	[ ]
For non-commercial purposes	[ ]
For projecting structures onto street reserves	[ ]
For projecting structures onto other council-owned land	[ ]
Other: please provide description:	[ ]

Brief description of application: We would like to put two dining tables for our clients, in front of the building on the sidewalk like our neighbor Drews also has done.

.....

.....

Motivation: For better atmosphere and exposure; by having tables there, we create a nicer ambiance to a – presently – bit of a dead area of the center and are letting people know that there are more restaurants inside as well.

Customer's tend to not realize that there are more restaurants on the inside square.

.....

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E: LIST OF ATTACHEMENTS AND SUPPORTING DOCUMENTS

Please mark the appropriate box

Special Power of Attorney, where Applicant is not the owner	☐
Diagram of proposed area of the lease area	☒
Letters of consent (affected neighbours)	☐
Application fee (non-refundable)	☐

I hereby certify that the information supplied in this application form is correct and that I am property authorized to make this application.

Applicant's signature: ..... Date: 10/4/2024

Full name: Jasper Bruinsma

7.3.5	**APPLICATION FOR LEASE OF MUNICIPAL LAND: A PORTION OF ERF 104 LA MOTTE**

Collaborator No:
IDP KPA Ref No: **Good Governance**
Meeting Date: **22 May 2024**

1. SUBJECT:APPLICATION FOR LEASE OF MUNICIPAL LAND: A PORTION OF ERF 104 LA MOTTE

2. PURPOSE

To consider the application from Joleen Pedro to lease a property situated on a portion of Erf 104 La Motte with the intention of operating a shop from the premises.

3. DELEGATED AUTHORITY

In terms of the approved System of Delegations the Executive Mayor, in consultation with the Executive Mayoral Committee, has the delegated Authority to consider applications for Lease Agreements, up to a contract value not exceeding R5M and not exceeding a period of 10 years.

The Municipal Manager has approved delegations to enter into agreements on behalf of the municipality.

4. EXECUTIVE SUMMARY

An application has been received from Joleen Pedro to lease one of the three buildings situated on Erf 104 La Motte with the intention of operating a shop (groceries) from the property.

Erf 104 La Motte was donated to the Stellenbosch Municipality by the Cape Winelands Municipality and registered in the name of the municipality during 2023. The specific building is more commonly known as “Oom Saul se winkel”. During 2021, whilst busy with the registration process, two applications were considered by the Mayoral Committee for the lease of this property. The property was allocated to Junaid Johnson who intended using the premises for an internet café. The internet café was never established and over the past two years the property was used by several individuals as a shop and later as a residential property. Mrs. Joleen Pedro has now taken possession of the property, without Council approval, with the intention of running a much-needed grocery shop from the property. She has applied for a lease agreement however she has not indicated the period she is interested in (**APPENDIX 1**). She has also spent some of her personal money to renovate the property but has stopped pending this application and after she was informed by the unit to stop using council’s property without authorisation.

It should be noted that the previous application was approved on the basis that the tenant does not have to pay rent if they would renovate the building. During the October 2021 meeting a period for the lease was not approved as the property was not registered on the name of the Municipality at that stage. The draft lease agreement was never signed by the then applicant.

As Mrs. Joleen Pedro is in the process of renovating the building this may be taken into consideration. If the property remains vacant it runs the risk of been occupied.

5. RECOMMENDATIONS

(a) that the portion of Erf 104 La Motte be identified as land not needed to provide the minimum basic municipal service;

(b) that the application for the lease of a portion of Erf 104 La Motte be approved in principle for a period of three years;

(c) that market related monthly rental be paid the amount to be determined though a valuation; and

(d) that the municipality follow a public participation process advertising the intention to lease the property and the matter be brought back to the Mayoral Committee after the public participation process.

6. DISCUSSION / CONTENT

6.1 Background

6.1.1 Previous uses

Erf 104 La Motte was donated to the Stellenbosch Municipality by the Cape Winelands Municipality during 2007. By this time the portion of Erf 104 was already known as “Oom Saul se Winkel”. The property was used as a shop for the next several years and in 2021 an application was approved for the property to be used as an internet café. The internet café never came into existence and the property was again used as a shop and later for residential purposes for a very short period.

6.1.2 Application from Joleen Pedro

Erf 104 La Motte was registered in the name of Stellenbosch Municipality during the later part of 2023. It was brought to the attention of the administration that the property was being renovated and we were able to establish that Joleen Pedro was of the intention to take possession of the property. When Mrs. Pedro was informed that the building belongs to the Municipality she filed an application for the lease of municipal land which is attached hereto and marked as **APPENDIX 1.**

The application does not specify a timeframe that she is interested in for the lease but it does state that the intention is to use the building as a shop. There are no other shops in the La Motte area that provides the type of groceries (meat etc) and the locals are forced to go into town to buy these basic household items, costing them in public transportation. A shop of this nature will be of great benefit to the La Motte community as a whole.

6.2 DISCUSSION

6.2.1 Location and context

The property under discussion is situated next to the Community Hall in La Motte.



Fig 1: Location and context



Fig 2: Proposed leasing area



Fig 3. Building

6.3 Financial implication

The current market value for rental in the area needs to be determined by a valuator.

6.4 Legal requirements

6.4.1 Municipal Asset Transfer Regulations

In terms of Section 36 of the Municipal Asset Transfer Regulation, when considering an application for an approval of a right to use municipal property, the following needs to be taken into account, *inter alia*-:

k) whether the capital asset may **be required for the municipality's own use** during the period for which the right is to be granted;

l) the extent to which any compensation to be received for the right, together with the estimated value of improvements or enhancements to the asset, will result in a significant financial benefit to the municipality;

m) the (possible) risks and rewards associated with the use in relation to the municipality's interests;

n) Any comments received from the local community, and

o) Compliance with the legislative regime applicable to the proposed granting of the right.

6.4.3 Property Management Policy

In terms of paragraph 9.2.2 of the Policy, the Municipal Council may dispense with the prescribed, competitive process, and may enter into a private treaty agreement through any convenient process, which may include direct negotiations, but only in specific circumstances, and only after having advertised Council's intention so to act.

6.5 STAFF IMPLICATIONS

No additional staff implications

6.6 RISK IMPLICATIONS

Addressed through the content of the item.

6.7 PREVIOUS COUNCIL RESOLUTIONS:

EXECUTIVE MAYORAL COMMITTEE: 2021-10-15: ITEM 7.2.1

RESOLVED

(a) that it be noted that a portion (office) of the building the portion of erf 104 La Motte is not needed for the provision of municipal services for the period of the proposed lease;

(b) that it is noted that the municipality is not the owner of the property yet and that the possession has been passed to the Municipality and the risks;

(c) that Junaid Johnson be allowed to the use of an internet Café for a period of ….months;

(d) that they must pay for any services used during the period and

(e) that they will be allowed to use the building free of charge provided that they upgrade the building.

6.8 COMMENTS FROM SENIOR MANAGEMENT

6.8.1 Director Infrastructure:

No comments received.

6.8.2 Director Planning and Economic Development

Supports the item.

6.8.3 CFO

No comments received.

6.8.4 Director Community and Protection Services

No comments received.

6.8.5 Municipal Manager

Supports item to be placed on agenda for consideration.

ANNEXURES: **Appendix 1: Application**

APPENDIX 1

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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

APPLICATION FORM: APPLICATION FOR LEASE OR MUNICIPAL LAND

A: APPLICANT'S DETAILS

Name : JOLEEN PEDRO

Physical address: WA MOTTIE

Postal code: 7691

Mailing address: SAME AS ABOVE

Postal code:

E-mail address:

Telephone

Cell phone

B: PROPERTY DETAILS OF APPLICANT

Erf/farm number :

Suburb: WA MOTTIE

Town: .....

C: PROPERTY DETAILS OF PROPOSED LEASE AREA

Erf/farm number: # 104

Suburb: LA MOTTE

Town: FRANSCHHOEK

Area to be leased: ± 24 m²

To be supplemented motivation

D: TYPE OF APPLICATION:

Please mark the appropriate block

For commercial purposes, other than for parking	☑
For commercial parking purposes,	☐
For residential parking purposes	☐
For non-commercial purposes (such as garden purposes, gates,ect)	☐
For projecting structures onto street reserves	☐
For projecting structures onto other council-owned land	☐
Other: please provide description:	☐

Brief description of application: THE BUILDING I WISH TO LEASE WOULD BE OPERATED AS A SHOP.

Motivation: THE BUILDING WAS UTILISED AS A SHOP FOR ± 30 YEARS. SINCE THE CLOSURE OF THE SHOP, THE COMMUNITY NO LONGER HAVE ACCESS TO BASIC NECESSITIES, RESULTING

IN THEM HAVING TO MAKE USE OF PUBLIC TRANSPORT TO TRAVEL TO PAARL | STELLENBOSCH FOR THESE SERVICES.

E: LIST OF ATTACHEMENTS AND SUPPORTING DOCUMENTS

Please mark the appropriate box

Special Power of Attorney, where Applicant is not the owner	☐
Diagram of proposed area of the lease area*	☐
Letters of consent (affected neighbors)	☐
Application fee (non-refundable)	☐

* where the land will be used for outdoor dining etcetera

I hereby certify that the information supplied in this application form is correct and that I am property authorized to make this application.

Applicant's signature: Pedro Date: 2024-04-09

Full name: JOLEEN

FOR OFFICIAL USE

- The application was considered on .....by.....
- The application was

	APPROVED		NOT APPROVED

Conditions (if any): .....

.....

.....

Applicant was informed of outcome on .....

.....
SIGNATURE OF RESPONSIBLE OFFICIAL

.....
DATE

Name:.....

***If approved**

- ☐ Lease Agreement signed
- ☐ Agreement processed

.....
SIGNATURE OF RESPONSIBLE OFFICIAL

.....
DATE

Name:.....

7.3.6	POSSIBLE DISPOSAL OF ERF 11 KYLEMORE

Collaborator No:
IDP KPA Ref No: **Good Governance**
Meeting Date: **22 May 2024**

1. SUBJECT: POSSIBLE DISPOSAL OF ERF 11 KYLEMORE

2. PURPOSE

Is for Council's consider the request to dispose of Erf 11 Kylemore.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

Erf 11 Kylemore was registered in the name of the Stellenbosch Municipality in 1996 and is currently vacant. A request has been received from BBS Urban and Regional Planning Consulting to purchase Erf 11 Kylemore for the purpose of using it to construct a Youth Centre / Internet Café and Research Centre. Alternatively, they request that the land be put out on tender, to enable them to partake in the tender process.

The department is of the view that should council consider selling the property it be sold on auction for a specific use and if the buyer does not develop the property with a reasonable period (to be determined in the resolution) the property fall back to the municipality at the price that it was bought at, at the auction.

Council must consider the options available for this portion of land. Council should first consider if the property is needed for basic municipal services before an in-principle decision can be taken to sell the property. The infrastructure Directorate has no objection to the selling of the property.

The current zoning of the property is Education Zone with a consent use for a place of assembly to accommodate soup kitchen activities.

If the application to sell the property is approved, it is recommended that it be done through a public auction. Council may impose restrictions as to what it can be sued for an include a fall-back clause to be registered on the tittle deed.

5. RECOMMENDATION

For consideration.

6. DISCUSSION / CONTENT

6.1 Background

Stellenbosch Municipality is the registered owner Erf 11 Kylemore. Attached hereto as **APPENDIX 1** is the WinDeed report to confirm same.

A request was received from BBS Urban and Regional planning in November 2021 to purchase the property for the purpose of using it to construct a Youth Centre/Internet Café and Research Centre.

A copy of the request is attached hereto as **APPENDIX 2**.

The request was never considered by Council and the Property Management Department contacted the applicant to establish if they still wish for the request to be considered. They confirmed that they are still interested in the property and the confirmation letter is attached hereto as **APPENDIX 3.**

6.2. DISCUSSION

6.2.1 Location and context

The property is located in Skool Street in Kylemore and is currently vacant. The current zoning of the property is Education Zone with a consent use for a place of assembly to accommodate soup kitchen activities.



Fig 1. Location



Fig 2. View of Erf

6.2.3 Ownership

The ownership of the property vests with Stellenbosch Municipality by virtue of Title Deed T91077/1996**.** The Municipal value of the property is R188 000.00.

6.2.4 Legal Framework

6.2.4.1: Municipal Finance management act, no 56 of 2003 (MFMA)

In terms of section 14(1) of the MFMA *"a municipality may not transfer ownership as a result of a sale or other transaction or otherwise permanently dispose of a capital asset needed to provide the minimum level of basic municipal services."*

Further, in terms of sub-section (2)*" a municipality may transfer ownership or otherwise dispose of a capital asset other than one contemplated in subsection (1), but only after the municipal council, in a meeting open to the public—*

(a) has decided on reasonable grounds that the asset is not needed to provide the minimum level of basic municipal services; and

(b) has considered the fair market value of the asset and the economic and community value to be received in exchange for the asset."

In terms of subsection (5) *"any transfer of ownership of a capital asset in terms of subsection (2) must be fair, equitable, transparent, competitive and consistent with the supply chain management policy which the municipality must have and maintain in terms of section111."*

6.2.4.2 Municipal Asset Transfer Regulations (ATR)

In terms of Regulation 5 of the ATR :-

"1) A municipality may transfer or dispose of a non-exempted capital asset only after—

(a) the accounting officer has in terms of regulation 6 conducted a public participation process to facilitate the determinations a municipal council must make in terms of section 14(2)(a) and (b) of the Act; and

(b) the municipal council—

(i) has made the determinations required by section 14(2)(a) and (b) and*

(ii) has as a consequence of those determinations approved in principle that the capital asset may be transferred or disposed of.

*(2)Sub-regulation (1)(a) must be complied with only if the capital asset proposed to be transferred or disposed of is a high value *capital asset.* * i.e. in excess of R50M

6.2.4.3 Property Management Policy

In terms of par.7.2.1of the policy, "***unless otherwise provided for in this policy****, the disposal of Viable Immovable property shall be effected-*

(a) by means of a process of ***public competition****; and*

(b) ***at market value*** *except when the public interest or the plight of the poor demands*

Further, in terms of par.7.2.3, before alienating Immovable property or rights in Immovable property the Municipality shall be satisfied that ***alienation is the appropriate methodology and that reasonable economic, environmental and social return cannot be derived whilst ownership of the Immovable property or Property rights is retained by the Municipality****.*

In term of par.9.1 of the Policy, the Municipality may use any of the following methods, depending on the circumstances pertaining the specific Immovable property:

a) The type of a formal tender may vary, depending on the nature of the transaction:

i) Outright tender may be appropriate where the Immovable property ownership is not complex, and the Municipality is seeking obligations to be placed on the successful tenderer which are clear and capable of specification in advance.

ii) Qualified tenders/call for proposals will be appropriate where the Immovable property ownership position is complex or the development proposals for the Immovable property are insufficiently identified or otherwise incapable of detailed specification at the pre-tender stage.

iii) Call for proposals on a build-operate transfer (B.O.T) basis will be used if a developer is required to undertake the construction, including the financing, of a facility on Municipal-owned land, and the operation and maintenance

thereof. The developer operates the facility over a fixed term during which it is allowed to charge facility users appropriate fees, rentals and charges not exceeding those proposed in its bid or as negotiated and incorporated in the contract, to enable the developer to recover its investment and operating and maintenance expenses in the project. The developer transfers the facility to the municipality at the end of the fixed term.

b) The nature of the formal tender process is that a legally binding relationship is formed between the parties when the Municipality accepts a tender in writing. It is essential therefore that every aspect of the disposal is specified in the tender documents. The tender documents could include a contract for sale or lease which could be completed with the tenderer's details, the tender price and be signed by the tenderer. A binding legal agreement is created upon the acceptance in writing of a tender by the Municipality.

c) Such a process may, depending on the nature of the transaction, include a two-stage or two- envelope bidding process (proposal call) in terms of which only those bidders that meet the pre-qualification criteria specified in the first stage are entitled to participate in the second stage.

6.3 Financial Implications

The disposal must take place at a market related prices set as a reserved price if an auction is used. The method of disposal must preferably be an open and competitive process like an auction. The municipal value of the entire property is R 188 000.00 and a valuator will have to be appointed to determine the value of the specific portion. The valuation report will be paid by the municipality.

6.4 Legal Implications

All legal implications have been addressed in the item.

6.5 Staff Implications

No additional staff implications.

6.6 Previous / Relevant Council Resolutions

None.

6,7 Risk Implications

The risk of the property staying vacant is that it might be a potential property for illegal occupation or land grab.

6.8 Comments from Senior Management

6.8.1 Municipal Manager:

Supports the recommendations.

6.8.2 Director Planning and Economic Development

No comments received.

6.8.3 Director Infrastructure Services

Infrastructure Services supports the open and competitive process as per the recommendation in the Item. No objections from other internal Infrastructure Departments.

6.8.4 Director Community and Protection Services

No Comments received.

6.8.5 CFO

No comments received**.**

ANNEXURES: **Appendix 1: Windeed Erf 5 Wemmershoek**
Appendix 2: Request from BBS Urban and Regional Consulting
Appendix 3: Confirmation of request

FOR FURTHER DETAILS CONTACT:

NAME	**Annalene de Beer**
POSITION	***Director***
DIRECTORATE	***Corporate Services***
CONTACT NUMBERS	***021-8088018***
E-MAIL ADDRESS	***annalene.debeer@stellenbosch.gov.za***
REPORT DATE	***07/05/2024***

APPENDIX 1

WinDeed Database D/O Property

KYLEMORE, 11, 0, CAPE TOWN

Lexis® WinDeed



Any personal information obtained from this search will only be used as per the Terms and Conditions agreed to and in accordance with applicable data protection laws including the Protection of Personal Information Act, 2013 (POPI), and shall not be used for marketing purposes.

SEARCH CRITERIA			
Search Date	2024/05/07 15:01	Erf Number	11
Reference	-	Portion Number	-
Report Print Date	2024/05/07 15:01	Deeds Office	Cape Town
Township	KYLEMORE	Search Source	WinDeed Database

PROPERTY INFORMATION			
Property Type	ERF	Diagram Deed Number	T91077/1996
Township	KYLEMORE	Local Authority	STELLENBOSCH MUN
Erf Number	11	Province	WESTERN CAPE
Portion Number	0	Extent	367.0000SQM
Registration Division	STELLENBOSCH RD	LPI Code	C06700140000001100000
Previous Description	PTN OF 62-GP12164		

OWNER INFORMATION (2)			
MUN STELLENBOSCH			Owner 1 of 2
Company Type	LOCAL AUTHORITY	Document	T91077/1996
Registration Number	-	Microfilm / Scanned Date	-
Name	MUN STELLENBOSCH	Purchase Price (R)	720 995
Multiple Owners	NO	Purchase Date	1996/08/28
Multiple Properties	NO	Registration Date	1996/11/22
Share (%)	-		
MUN STELLENBOSCH			Owner 2 of 2
Company Type	LOCAL AUTHORITY	Document	T50345/2014
Registration Number	-	Microfilm / Scanned Date	-
Name	MUN STELLENBOSCH	Purchase Price (R)	-
Multiple Owners	NO	Purchase Date	-
Multiple Properties	NO	Registration Date	-
Share (%)	-		

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ENDORSEMENTS (3)				
#	Document	Institution	Amount (R)	Microfilm / Scanned Date
1	VA3285/2013	MUN STELLENBOSCH	-	20130517 09:04:44
2	VA7001/2014	MUN STELLENBOSCH	-	20141001 11:42:40
3	VA9491/2017	MUN STELLENBOSCH	-	20171114 11:30:12

HISTORIC DOCUMENTS (1)				
#	Document	Institution	Amount (R)	Microfilm / Scanned Date
1	T48171/1992	NASIONALE BEHUISINGSRAAD	20 567	20141210 14:11:12

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APPENDIX 2

BBS
URBAN AND REGIONAL PLANNING CONSULTING
N.DIP: Town and Regional Planning
SACAP REG: C/9210/2020
Cell:
Address: Kylemore, Stellenbosch

Date: 12 November 2021
Our Ref: KYL-E-11

Directorate: Integrated Human Settlements
Department: Property Management
Stellenbosch Municipality
7600

REQUEST TO PURCHASE A PROPERTY: KYLEMORE ERF 11, SKOOL STREET KYLEMORE, STELLENBOSCH

Dear Sir/Madam

1 INTRODUCTION

I herewith request that the Stellenbosch Municipality commence with the preparations for a tender to provide the successful bidder an opportunity to purchase the subject mentioned property.

The subject property situates at Nr. 27 Skool Street, Kylemore. It measures to 365m² and is currently laying vacant. Since the General Plan No. 12164 has been approved and the registration of the property on 22 November 1996 was confirmed, the municipality are still in possession of the relevant title deed. Furthermore, the municipality does not mention in any of their spatial plans or development plans that the property is intended for development.

2 BACKGROUND INFORMATION AND INSPECTIONS

A recent investigation was done with the municipality regarding the subject property and what the municipalities plans where in respect of developing the property. The Housing department, as well as the Accounts department had confirmed that the property is owned by the municipality and that the property is not allocated to any third party.

3 CONTEXT & LOCATION

The subject property, as mentioned -above, situates at Nr. 27 Skool Straat, Kylemore and forms part of the General Plan No.12164. North the property exists a Creche and directly across the road is a small business (Shop). The immediate surrounding of the property is dominantly conventional residential.

4 PROPOSAL & MOTIVATION

The main reason behind our interest in purchasing the property is to provide the community and youth with facilities for research and growth, our target market will be primarily for the youth in the neighbourhood. Once the property is acquired, we propose to develop the property which will make provision for an internet café and research center (library ect).

It is evident that the neighbourhood has no similar facility which will aid to Kylemore Secondary School as well as PC Petersen Primary School in youth development. The scholars currently have to travel to Pniel or Stellenbosch to access such facilities. If such facility may be developed in this neighbourhood, it will without a doubt be beneficial to the community and nearby institutions.

I hope you find this in order.

Bradley Simpson

BBS

URBAN AND REGIONAL PLANNING CONSULTING

APPENDIX 3

Yolande van den Berg

From: Bradley Simpson <bradleysimpsontrp@gmail.com>
Sent: Friday, 12 January 2024 11:33
To: Yolande van den Berg
Subject: [EX] Erf 11 Kylemore proposal & Le Montier Private Estate Establishment (Paradyskloof)

Dear Yolande

Best wishes for 2024.

Erf 11, Kylemore proposal

Thank you for contacting me during the festive period regarding kylemore Erf 11 and our proposal. I mentioned to you that I will contact the client and find out if he still has interest in the project and he does... so your application process may commence.

Le Montier (Paradyskloof)

I also mentioned to you that I would like to discuss the potential of the La Montier HOA purchasing the public properties within their estate to establish a fully private Estate. Could we arrange a meeting regarding this to evaluate the cost and valuations of these properties and what the process entails on the property management side. I know I will have to go through a process with the land use management department too, but I will discuss this with Robert Fooy at another time.

We can also discuss the process of the Kylemore Erf 11 while we are at it.

I trust you find this in order and look forward to hearing from you.

Kind Regards/Vriendelike Groete

Bradley Simpson
TOWN AND REGIONAL PLANNING CONSULTING
SACAP REG: C/9210/2020
Cell:
Email:

7.3.7	**PROPOSED LEASE AGREEMENT: ERF 1281 STELLENBOSCH (cnr RYNEVELD AND CHURCH STREETS), MERAKI**

Collaborator No:
IDP KPA Ref No: **Good Governance**
Meeting Date: **22 May 2024**

1. SUBJECT: PROPOSED LEASE AGREEMENT: ERF 1281 STELLENBOSCH (cnr RYNEVELD AND CHURCH STREETS), MERAKI

2. PURPOSE

Is to consider an application from the owner of Meraki, to enter into a further Lease Agreement with Stellenbosch Municipality, in terms whereof they would be able to continue to use a portion of Council-owned property for outdoor dining purposes.

3. DELEGATED AUTHORITY

In terms of the approved System of Delegations the Executive Mayor, in consultation with the Executive Mayoral Committee, has the delegated Authority to consider applications for Lease Agreements, up to a contract value not exceeding R5M and not exceeding a period of 10 years.

4. EXECUTIVE SUMMARY

An application to continue to use a portion of the street reserve for Outdoor Dining purposes has been received from the owner of Meraki trading of erf 1221, Stellenbosch. The application is in line with the provisions /requirements of the Outdoor Dining Policy. The applicant does have a lease agreement with the municipality which is terminating on 30 September 2024 and they are paying for the use of the sidewalk. The lease agreement was signed in terms of a resolution taken by the Mayoral Committee and is for a period of three years. The applicants have indicated that they wish to apply for a new lease agreement for a period of five years.

The area they are interested in is 113 m².

The applicant has not submitted a new diagram as their current use is in line with the approved usage from three years ago and they have not indicated that they wish to make any changes. There is an erected and existing deck which is used for the outdoor dining purposes and for which they have planning permission. This was the first outdoor dining approval that was granted and the applicants got all permissions in place prior to putting up the deck. They are only using the space as approved and have not ventured out of the area in the last three years. They have added the rolling blinds(awnings) as protection against wind and rain.

5. RECOMMENDATIONS

5.1. that the land (erf 1281) measuring approximately 113m² in extent, be identified as land not needed to provide the minimum level of basic municipal services during the period that the rights are awarded;

5.2 that the application for outdoor dining be approved in principle for a further period of 5 years with the option of a renewal subject to the following conditions:

5.2.1 That no permanent structure or deck be erected without the prior written consent of council, including approved building plans and approval from the Heritage Advisory Committee.

5.2.2 A minimum of 1.5m (unobstructed walkway) be left open for pedestrian use, adjacent to the street kerb. In exceptional circumstances, a 1.5m unobstructed walkway adjacent to a shop front, may be allowed, in these instances a further 0.8m must be left open adjacent to the street kerb. Any deviations must be approved by the Municipal Manager on application.

The impact of proposed outdoor dining on pedestrian movements, is subject to an assessment in terms of the Municipality's Sidewalk Accessibility Policy and the Municipal Manager is mandated to amend the layout and demarcation of the area when assessing applications.

5.2.3 Demarcation must be provided and maintained by the lessee.

5.2.4 No advertising signs (including A- frames) to be placed on the sidewalk or displayed against the building without the prior approval of council the Municipal Manager or delegate and if such signs is displayed, it must be within the demarcated area. All signs displayed outside the demarcated area may be removed by law enforcement and outdoor dining furniture outside the demarcated area can be confiscated and repeated offences may result therein that the lease be cancelled forthwith after a 30-day notice period.

5.2.5 All umbrellas to be used has to be at least 2.2m high and may not have any signage on them.

5.2.6 Any awnings will require pre-approval from council.

5.2.7 Council is indemnified against all possible 3rd party claims.

5.2.8 The municipality or other public service providers must not be prohibited from maintaining, repairing, upgrading and / or installing new public services within the leased area. For planned maintenance and repairs, upgrades or new installations, the applicant will be provided with a 5-day written notice to remove all furniture for the municipality and any other public service provider to gain access. For emergency work the applicant will be required to remove everything immediately for the municipality or other public service providers to gain access.

5.2.9 The municipality reserves the right to end the lease agreement when the need arises, i.e. when the leased area is required for municipal or other public services purposes or when the applicant refuses the municipality or other public service providers access if required.

5.3 that the rental amount be determined as per the annual approved tariffs for outdoor dining;

5.4 that where the lessee does not comply with the conditions attach to the lease within 30 days after receipt of the approval, the approval may be withdrawn and the lease ended after a 30 day notice period. Such establishment will not be allowed to trade on Municipal Property until they comply and then re-apply for approval;

5.5 that the lease agreement with the municipality must be signed within 30 days after receipt of the letter of approval and the draft agreement;

5.6 that where the lessee put furniture or signs outside the demarcated agreed areas such furniture and signs will be removed by Law Enforcement without further notice after a notice was served on the establishment; and

5.7 that the intention to lease the property be advertised for any input/comment/alternative proposals and returned to Council after the public participation process.

6. DISCUSSION / CONTENT

6.1 Background

6.1.1 Application for lease and previous lease agreement

An application was received from the owner of Meraki to enter into a further lease agreement with Stellenbosch Municipality in terms of where they would be able to continue using a portion of Council-owned property for outdoor dining purposes. A copy of the email received from the applicant is attached hereto as **APPENDIX 1.**

A copy of the current signed agreement is attached hereto as **APPENDIX 2**.

6.2 DISCUSSION.

6.2.1. Locality and context

Erf 1281, Stellenbosch is located on the corner of Church and Ryneveld streets, Stellenbosch, as shown on Fig 1.and Fig 2, below as well as photographs of how area is currently used under Fig 3.

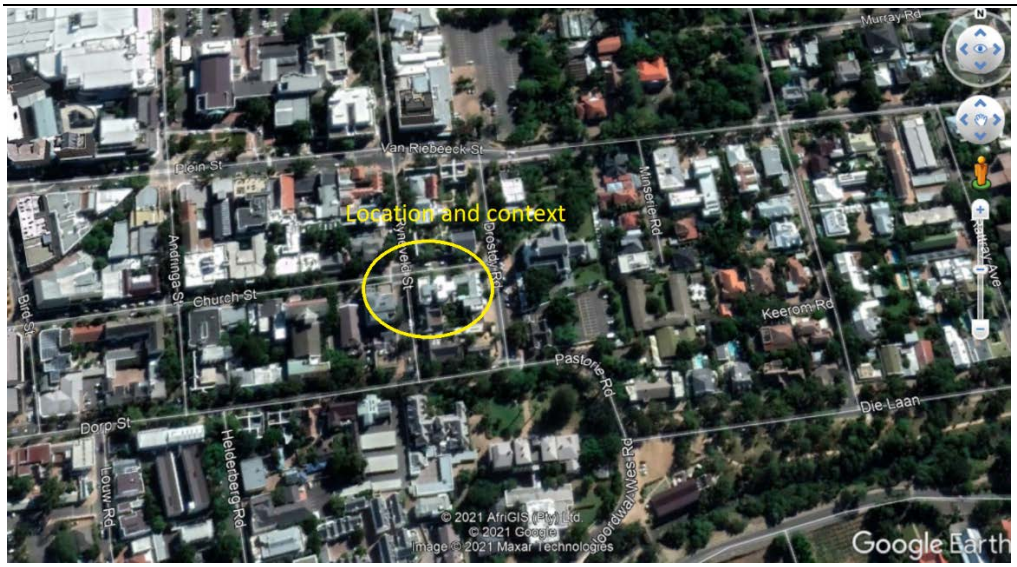


Fig 1. Location and context



Fig 2 .Extent of area



Fig. 3 Intended area for use

6.2.2 Legal requirements

6.2.2.1 Municipal Asset Transfer Regulations

In terms of Section 36 of the Municipal Asset Transfer Regulation, when considering an application for an approval of a right to use municipal property, the following needs to be taken into account, *inter alia*-:

a) whether the capital asset may be required for the municipality's own use during the period for which the right is to be granted;

b) the extent to which any compensation to be received for the right, together with the estimated value of improvements or enhancements to the asset, will result in a significant financial benefit to the municipality;

c)the (possible) risks and rewards associated with the use in relation to the municipality's interests;

d)Any comments received from the local community, and

e) compliance with the legislative regime applicable to the proposed granting of the right.

6.2.2.2 Stellenbosch **By-Law on Roads and Streets**

In terms of section 4 of the Stellenbosch By-Law on Roads and Streets, no person may, **without prior written permission of the Municipality**, cause an encroachment on a street, sidewalk or road reserve forming part thereof.

6.2.2.3 Property Management policy

Section 9 2.2 deals with deviations from the competitive process, and reads as follows:

The Municipal Council **may dispense with the competitive processes** established in this policy and may enter into a Private Treaty Agreement through any convenient process, which may include direct negotiations, including in response to an unsolicited application, but only in the following circumstances, and only after having advertised Council's intention so to act. Should any objections be received as a consequence of such a notice, such objections first be considered before a final decision is taken to dispense with the competitive process established in this policy. However, should any objections, be received from potential, competitive bidders, then a public competitive process must be followed. The advertisement referred to above should also be served on adjoining landowners, where the Municipal Manager is of the opinion that such transaction may have a detrimental effect on such adjoining land owner(s):

(h)where encroachment applications are received from adjoining owners, including applications for outdoor dining permits, subject to approved tariff structure.

6.2.2.4 Outdoor Dining Policy

6.2.2.4.1 Policy Objective

To regulate the use of sidewalks or road reserves for the purpose of outdoor dining and trading, and the temporary use of Public Places for commercial ventures and displays.

6.2.2.4.2 Suitable Locations

Outdoor cafes, restaurants and traders may apply for lease where local conditions are favorable for their operation, including areas of Council e.g. road reserves, sidewalks, Public Open Spaces. All applications in locations of high pedestrian usage, e.g. a retail center, will be required to take pedestrian needs into consideration.

6.2.2.4.3 Assessment Criteria

The most important local conditions to be considered when an application for lease of the road reserve area is received will be those issues pertaining to pedestrian (including pedestrians who are using wheel chairs, baby prams or are visually impaired) and vehicular circulation, convenience and safety of patrons and the general public, existing streetscape elements and residential amenity.The ground surface must be sufficiently level to support a proper layout and safe use.

6.2.2.4.4 Layout

The style, layout and orientation of furniture should be chosen according to the extent and shape of the available space of the leased area.

The size of an outdoor cafe or placement of any object on the sidewalk will depend on the width of the sidewalk.

6.2.2.4.5 Defined Area

The applicant will be required to define the area with appropriate markers. (ie a single galvanized steel nail inserted in between the pavers, or a paint spot no larger than 5cm in diameter placed at the corners of the defined area in a semi- permanent paint) to the satisfaction of Council.

6.2.2.4.6 Lease Conditions

The applicant must comply with the conditions set out in the lease agreement and this policy. The lease will be for a period of not more than 5 years with an option to renew. These conditions would also generally require that the local environmental factors be reviewed annually and adjustments to the lease agreement may be required.

If the lease agreement that is entered into is seen as not providing long term rights, there is no need to advertise the proposed agreement for public input/comments or objections. Should the municipality receive any complaints the lease agreement may be terminated due to the objections.

6.3 Financial Implications

In terms of the current, approved tariff structure for outdoor dining lease agreements a fee of R150 per m² is charged on a monthly basis. However, this proposed lease agreement will be charged in terms of the new proposed tariffs which is R159.00 per m² which will be R17 967.00 per month and an escalation is per the approved tariffs annually.

6.4 Legal Implications

The legal implications are discussed under 6.2.2 above.

6.5 Staff Implications

No additional staff implications.

6.6 Previous / Relevant Council Resolutions

EXECUTIVE MAYORAL COMMITTEE: 2021-07-21: ITEM 7.2.1 RESOLVED

(a) that the land as indicated on Fig 1and 2, measuring approximately 113m². in extent, be identified as land not needed to provide the minimum level of basis municipal services during the period that the rights are awarded;

(b) that a lease agreement for a period of 3 years be approved with the specific conditions that it be used for outdoor dining purposes as per the agreement to be concluded.

(c) that the application to use a portion of Council-owned land for outdoor dining purposes be approved, subject thereto; -

a) that an Application for a Temporary Departure be approved by the Planning and Economic Development Department; and

b) further subject to the conditions imposed by the Engineering Department namely:

i) The Municipality concludes an lease agreement with the applicant, detailing the conditions of approval.

ii) The leased area is zoned as road reserve and cannot be enclosed to exclude the public, the municipality or other services provider from accessing the area.

iii) The deck must be constructed within the leased area and as per Drawing No.: Concord R11 OPT2 -Meraki1-100 01 Terrace.pdf b

iv) During the construction phase as well as during its operational phase, the deck must not hinder pedestrian movements on the sidewalk.

v) The deck remains the property of the applicant, the applicant must: • Attend to maintenance and repairs of the deck. • Ensure public risk and liability insurance is in place to cover 3rd party claims.

vi) Council is indemnified against all possible 3rd party claims.

vii) The municipality or other public service provider must not be prohibited from maintaining, repairing, upgrading and / or installing new public services with-in the leased area.

viii) The deck must be constructed and installed in manner that aids removal and re-installation as and when required.

ix) The desk or portion of the deck must therefore be removable to gain access to the leased area, as and when required by the Municipality or other public service provider. x) For planned maintenance, repairs, upgrades or new installations, the applicant will be provided with a 5-day written notice, to remove the deck or portion of the deck for the Municipality or any public service provider to gain access.

xi) For emergency works the applicant will be required to remove the deck or portion of the deck immediately for the municipality or other public service provider to gain access.

xii) The applicant to re-install the deck once the works on the public services are complete.

xiii) The cost for the removal and re-installation for the deck will be for the account of the applicant.

xiv) The municipality reserves the right to end the lease agreement when the leased area is required for municipal services.

(c) that the Municipal Manager be authorised to conclude a Lease Agreement for a period of three (3) years, with the option of renewal. (d) that the municipal Manager be authorised to determine the rental amount and escalation.

SPECIAL COUNCIL MEETING: 2022-06-22: ITEM 9.2.5 RESOLVEND (nem con)

(e) That council takes note of the intended communication to the public;

(f) That Council takes note that all restaurants and business will be given notice to apply / re-apply for a lease to use council property for outdoor dining purposes; and

(g) That the approval of the leases of three (3) years and less be delegated to the Municipal Manager for approval.

20TH COUNCIL MEETING: 2024-02-21: ITEM 11.3.1

RESOLVED

(a) that Council takes note of the report; and

(b) that the amended General Conditions on Outdoor dining be approved.

6.7 Risk Implications

The risks are addressed in the item.

6.8 Comments from Senior Management

As this is an existing use and prior approval was obtained when the first lease was entered into the item was not circulated for comments.

ANNEXURES: 1. Email from applicant

2. Lease Agreement

FOR FURTHER DETAILS CONTACT:

NAME	**Annalene de Beer**
POSITION	***Director: Corporate Services***
DIRECTORATE	***CORPORATE SERVICES***
CONTACT NUMBERS	***021-8088073***
E-MAIL ADDRESS	***Annalene.debeer@stellenbosch.gov.za***
REPORT DATE	***2024-05-14***

APPENDIX 1

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From: Andre Bezuidenhout
Sent: Monday, April 8, 2024 3:02 PM
To: Annalene De Beer <Annalene.DeBeer@stellenbosch.gov.za>
Cc: Jandre Bezuidenhout <[redacted]>; Annarette Blom [redacted]
Subject: KNAR Properties | Stellenbosch Municipality - Lease Agreement
Importance: High

Dear Adv De Beer,

Please find attached hereto a signed Lease Agreement, following the terms of the previous agreement. The lease is for a five-year period with an option to renew for five years. We have used the escalated rental as a base rental.

We will be greatly indebted if you can obtain your MANCO's sign-off on the above.

We have completed a flawless 3-year test period and in my view, we have contributed to setting an example for street trading.

We thank you for your favourable consideration.

Kind Regards,

OSIRIS LAW

ANDRÉ BEZUIDENHOUT
Lead Counsel
(m) [redacted]
(m) [redacted]
(w) [redacted]
(e) [redacted]
[redacted]

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APPENDIX 2

Records – please file. Page 849

20/10/21

12/7/1/3/91 NF

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

LEASE AGREEMENT

Entered into by and between

STELLENBOSCH MUNICIPALITY

Herein represented by **Garaldine Mettler** in her capacity as

Municipal Manager, being duly authorized

(Hereinafter referred to as "the **LESSOR**")

AND

KNAR PROPERTIES (PTY) LTD

Herein represented by Annarette Blom her capacity as

Director, being duly authorized

(Hereinafter referred to as "the **LESSEE**")

For the lease of 90m² of the road reserve at the corner of Church- and Ryneveld streets, Stellenbosch

(Hereinafter referred to as "the **Premises**")

GM LW

1 DEFINITIONS AND INTERPRETATION

1.1 Definitions

In this Agreement, unless clearly inconsistent with or the context indicates otherwise:

1.1.1 **"Agreement"** means this lease agreement together with all annexures (if any);

1.1.2 **"Monthly Rental"** means the rental payable by the **LESSEE** as set out in clause 4 herein;

1.1.4 **"Business Day"** means a day, other than a Saturday, a Sunday or a public holiday in the Republic of South Africa and in the event that a day referred to in terms of this Agreement should fall on a day which is not a Business Day, then the relevant date shall be extended to the next succeeding Business Day;

1.1.5 **"Commencement Date"** means the commencement date of this Lease specified in clause 3.3;

1.1.6 "**Lease Period**" means a period of three years calculated from 1 October 2021 irrespective of the Signature Date.

1.1.8 **"Parties"** means the parties to this lease, and "party" means any one of them;

1.1.9 **"Permitted uses of Premises**" means the purpose for which the Premises are let as set out in clause 6 herein;

1.1.10 **"Premises"** means **90**m² of the road reserve at the corner of Church and Ryneveld streets, Stellenbosch, area which the **LESSEE** will lease from the **LESSOR** in terms of this Agreement.

1.1.11 **"Signature Date**" means the date on which this Agreement is signed by the **LESSEE**.

1.2 Interpretation

In this Agreement, unless clearly inconsistent with or the context indicates otherwise:

1.2.1 Any references to the **LESSOR** shall, where applicable, include the **LESSOR**'s employees and/or agents;

1.2.2 Any references to the **LESSEE** shall, where applicable, include the **LESSEE**'s employees and/or agents;

1.2.3 Expressions in the singular also denote the plural, and *vice versa*;

1.2.4 Words and phrases denoting natural persons refer also to juristic persons, and *vice versa*;

1.2.5 Pronouns of any gender include the corresponding pronouns of the other genders; and

1.2.6 References to any enactment shall include references to such enactment as it may, after Signature Date, from time to time be amended, supplemented or re-enacted.

1.3 The use of the word "including" followed by a specific example or examples shall not be construed or interpreted as limiting the meaning of the general wording preceding it and the *eiusdem generis* rue shall not be applied in the interpretation of such general wording and/or such specific example or examples.

1.4 This lease shall be governed by and interpreted and applied in accordance with South African law.

2 LETTING AND HIRING

The **LESSOR** hereby lets to the **LESSEE** the Premises and the **LESSEE** hereby accepts the lease of the Premises from the **LESSOR** on the terms and conditions contained in this Agreement.

3 LEASE PERIOD

3.1 The lease will be for a period of (3) three years

3.2 The lease may be renewed on agreement by both parties.

3.3 In the event that the lease is renewed the terms and conditions will be determined in the renewal lease.

4 LESSEE'S FINANCIAL OBLIGATIONS IN TERMS OF THIS AGREEMENT

The **LESSEE** agrees to pay to the **LESSOR** a Monthly Rental of R 7 230.00(50 m^2 @ R103 per m^2 and 40 m^2 @ R52 m^2) (Seven Thousand two hundred and thirty Rand) in advance on or before the 01st of every month. The rental will escalate by 5 (five) % annually from 1 July 2022.

5 LESSEE'S OBLIGATION AND USE OF THE LEASED AREA

5.1 The leased area is zoned as road reserve and cannot be enclosed to exclude the public, the municipality or other services provider from accessing the area.

5.2 The deck must be constructed within the leased area and as per Drawing No: Concord R11 OPT2 -Meraki1-100 01 Terrace.pdf

5.3 During the construction phase as well as during its operational phase, the deck must not hinder pedestrian movements on the sidewalk.

5.4 The deck remains the property of the Lessee, the Lessee must:

5.4.1 Attend to maintenance and repairs of the deck

5.4.2 Ensure public risk and liability insurance is in place to cover 3rd party claims.

5.5 Council must be indemnified against all possible 3rd party claims.

5.6 The municipality or other public service provider must not be prohibited from maintaining, repairing, upgrading and / or installing new public services with-in the leased area.

5.7 The deck must be constructed and installed in manner that aids removal and re-installation as and when required.

5.8 The desk or portion of the deck must therefore be removable to gain access to

the leased area, as and when required by the Municipality or other public service provider.

5.9 For planned maintenance, repairs, upgrades or new installations, the Lessee will be provided with a 7 (seven)-day written notice, to remove the deck or portion of the deck for the Municipality or any public service provider to gain access.

5.10 For emergency works the Lessee will be required to remove the deck or portion of the deck immediately for the municipality or other public service provider to gain access.

5.11 The Lessee to re-install the deck once the works on the public services are complete.

5.12 The cost for the removal and re-installation for the deck will be for the account of the Lessee.

5.13 The municipality reserves the right to end the lease agreement earlier when the leased area is required for municipal services.

6 MUNICIPALITY'S RIGHT OF ACCESS

The **LESSOR** or other public service provider shall have the right of free access to the leased area all times for inspection of the lease and for inspection, maintenance and repair of any services which may traverse the leased area to install such services. The **LESSOR** shall not be liable for any damage to the lease which may arise from such inspection, maintenance, repair or installation.

7 BREACH

7.1 Should the **LESSOR** breach any of its obligations under this Agreement and fail to remedy such breach within a period of 14 (fourteen) days the **LESSEE** shall be entitled, without prejudice to cancel this Agreement by way of written notice to the **LESSOR** and, in either event, to claim such damages as it may thereby have suffered.

7.2 Should the **LESSEE**

7.2.1 fail to pay any rent or other amount due by it to the **LESSOR** in terms of this lease on the due date thereof and fail to remedy the breach within 7 (seven) days after having been required in writing to do so; or

7.2.2 commit any breach of the terms and conditions of this lease which is incapable of being remedied and which goes to the root of the agreement; then and in any of such events, the **LESSOR** shall have the right but not be obliged, without prejudice to and in addition to any other rights which it may have at law and in its sole discretion to cancel the lease.

7.3 In the event of the **LESSOR** cancelling this Lease and the **LESSEE** disputing, the right to cancel and remaining in occupation of the Premises, the **LESSEE** shall, pending the determination of such dispute, continue to pay to the **LESSOR**. Should the dispute be determined in favour of the **LESSOR**, the payments made and received in terms of this clause shall be deemed to be amounts paid by the **LESSEE** on account of damages suffered by the **LESSOR** by reason of the cancellation of this lease and/or the unlawful holding over by the **LESSEE**.

8 TERMINATION

8.1 This Lease agreement may be terminated by either party at any time upon three (3) month's written notice in writing and without payment of any compensation. Upon termination of this lease agreement the **LESSEE** shall be obligated to remove the deck at his/her/its own cost and to re-instate the land leased to the satisfaction of the **LESSOR** and shall not be entitled to claim compensation in respect thereof.

8.2 Notwithstanding the provisions of Clause 8.1 above, the **LESSEE** shall remain liable in terms of this lease agreement until the lease area has been vacated.

9 INDEMNITY

The **LESSEE** hereby indemnifies and undertakes to keep the **LESSOR** indemnified against all liability howsoever caused or whether arising as a direct or indirect result of the existence of the lease or use of the lease area and against all actions, suits, proceedings, claims, demands, costs and expenses whatsoever which may be taken or made against the **LESSOR** or incurred or become payable by the **LESSOR** at the suit of any person.

9 OWNERSHIP

Notwithstanding the consent granted by the **LESSOR**, it shall not be deemed to have relinquished its rights to the ownership of the property or to have waived any of its rights pertaining to the property whether in terms of the current law, regulation or any other legislation to be enacted in future.

10 DOMICILIA AND NOTICES

10.1 All notices, consents or other communications to either the **LESSEE** or **LESSOR** will:

10.1.1 be valid only if it is in writing;

10.1.2 if sent by prepaid registered post in a correctly addressed envelope be deemed to have been received by the other party on the 7th day after posting;

10.1.3 if delivered by hand between 09h00 and 16h00 on a business day, it is to be deemed to have been received by the other party on delivery.

10.2 The parties choose as their *domicilia citandi et executandi* the addresses mentioned in clause 10.3, provided that such *domicilium* of either party may be changed by written notice from such party to the other party with effect from the date of receipt or deemed receipt by the latter of such notice.

10.3 The **LESSOR**:

MUNICIPAL MANAGER
17 Plein Street
Main Building
Stellenbosch
7600

The **LESSEE**:

KNAR Properties (Pty) Ltd,

Weltevreden Estate, Welgevonden Boulevard, Stellenbosch, 7600

11 GENERAL CONDITIONS

This agreement must be read with the conditions contained in the Municipality's Policy on Outdoor dining, Trading and the use of Public Places for commercial trading and display. The conditions contained in the said policy shall be regarded as an integral part of this Agreement. This also applies to any changes to such policy or replacement of such policy with another policy.

12 WHOLE AGREEMENT

12.1 This is the entire agreement between the parties.

12.2 Neither party relies in entering into this agreement on any warranties, statements, representations, disclosures or expressions of opinion which have not been incorporated into this agreement as warranties or undertakings.

12.3 No variation or consensual cancellation of this agreement shall be of any force or effect unless reduced to writing and signed by both parties.

SIGNED at ..... on this .....

in the presence of the undersigned witnesses

Witnesses:

1 .....

2 .....

(*Signatures of witnesses*)

.....

(*Signature of **LESSOR***)

Duly authorized thereto

SIGNED at Stellenbosch on this 8 October 2021
in the presence of the undersigned witnesses

Witnesses:

1 .....

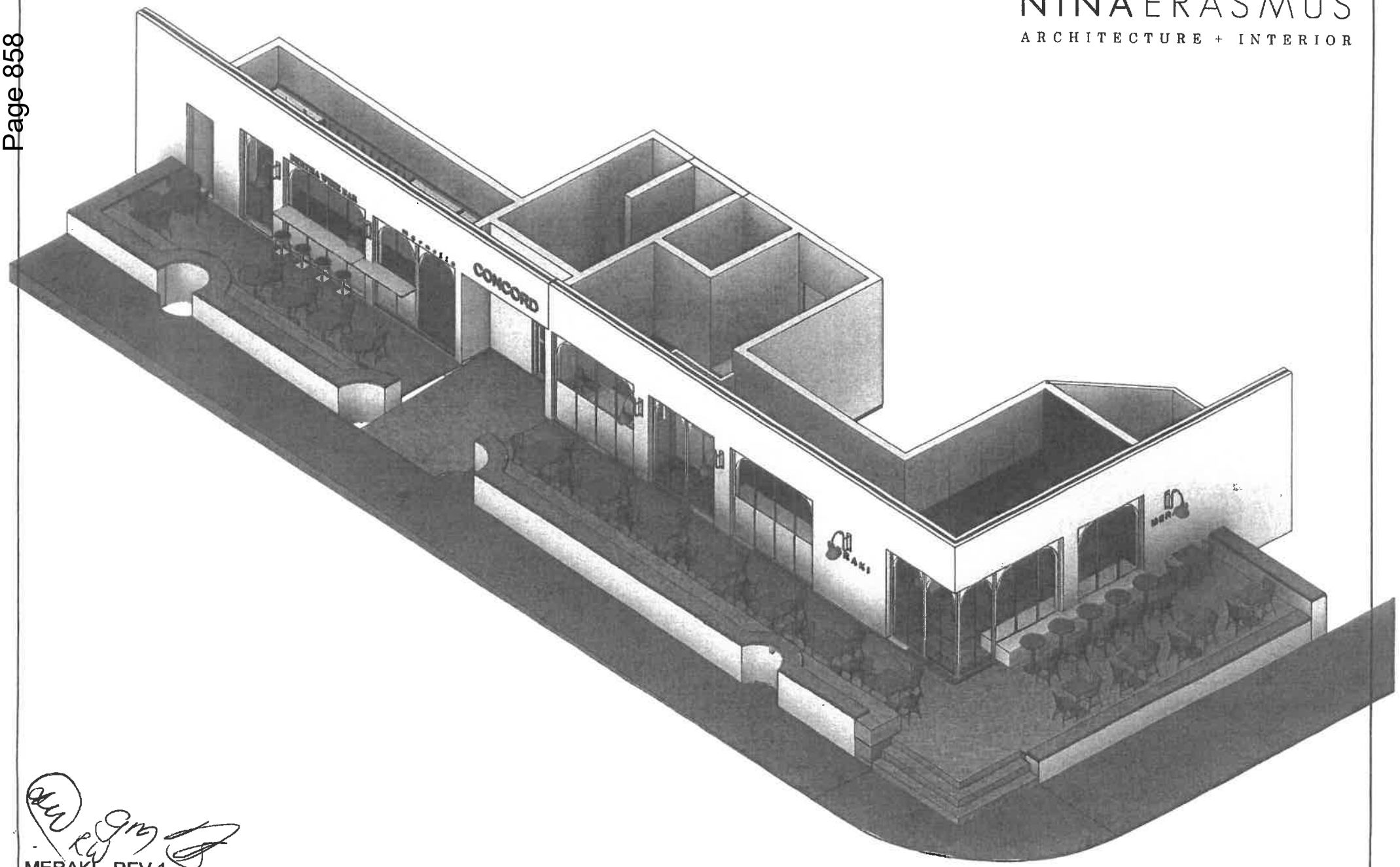
2 .....

(*Signatures of witnesses*)

.....

(*Signature of **LESSEE***)
Duly authorized thereto

NINA ERASMUS
ARCHITECTURE + INTERIOR



MERAKI - REV 1

Birds eye View

Annalene De Beer

From: Johan Fullard <Johan.Fullard@stellenbosch.gov.za>
Sent: Wednesday, 06 October 2021 11:31
To: Annalene De Beer
Cc: Marco Fouche
Subject: RE: KNAR Properties (Pty) Ltd | Concord Building

Goeie Dag Direktuer

Ons bevestig - 90m2 trading area.

Groete

Johan Fullard
Senior Manager: Roads, Transport,
Stormwater & Traffic Engineering
Infrastructure Services

T: +27 21 808 8207| C: +27 72 829 2779 |
Fax: +27 21 883 9912
Email: johan.fullard@stellenbosch.gov.za
2nd Floor, Ecclesia Building, 71 Plein Street,
Stellenbosch, 7600
www.stellenbosch.gov.za

From: Annalene De Beer <Annalene.DeBeer@stellenbosch.gov.za>
Sent: Wednesday, 06 October 2021 09:19
To: Johan Fullard <Johan.Fullard@stellenbosch.gov.za>
Cc: Marco Fouche <Marco.Fouche@stellenbosch.gov.za>
Subject: RE: KNAR Properties (Pty) Ltd | Concord Building

Hallo Johan

Ek bevestig die aanduiding van die applikante dat dit 97 m2 is met die ingange en 90m2 sonder – so kan julle asb gaan meet op die perseel en my dan in kennis stel.

Kind regards,
Annalene de Beer
Director: Corporate Services

T: +27 21 808 8018 | C: +27 83 305 3685
Email:
Annalene.deBeer@stellenbosch.gov.za
Plein Street, Stellenbosch, 7600
www.stellenbosch.gov.za

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

Municipality - Munisipaliteit
Stellenbosch
06 OCT 2021
Office of the Municipal Manager
Kantoor van die Munisipale Bestuurder

FROM: OFFICE OF THE DIRECTOR CORPORATE SERVICES
TO: OFFICE OF THE MUNICIPAL MANAGER

LEASE AGREEMENT

ITEM		DEVIATION (EXCLUDING COUNCILLORS)		CONTRACT (EXCLUDING COUNCILLORS)		REPORT (COUNCILLORS INPUT)		OTHER	x	

RE: LEASE AGREEMENT BETWEEN STELLENBOSCH MUNICIPALITY AND KNAR PROPERTIES (PTY) LTD

REQUESTED SIGNATORY	SUPPORTED/ NOT SUPPORTED/ APPROVED	SIGNATURE/COMMENTS	DATE
DIRECTOR CORPORATE SERVICES: COMMENTS	SUPPORTED		6/10/21
MUNICIPAL MANAGER: COMMENTS	Approved.		6/10/2021.

Maraki - kontrak gefinaliseer.

Please ensure that contract reach finance for ~~fine~~ implementation and sending out of accounts once finalised. 6/10/2021.

FILE NR:
127/13/91
SCAN NR:
3814
COLLABORATOR NR:
715740

7.3.8	**AMENDMENT OF COUNCIL RESOLUTION ON PROPOSED DISPOSAL OF ERF 3192 IN MOOIWATER, FRANSCHHOEK**

Collaborator No:
IDP KPA Ref No: **Good Governance**
Meeting Date: **22 May 2024**

1. SUBJECT: AMENDMENT OF COUNCIL RESOLUTION ON PROPOSED DISPOSAL OF ERF 3192 IN MOOIWATER, FRANSCHHOEK

2. PURPOSE

To obtain council approval to review and rescind the Council resolution to dispose of erf 3192 Mooiwater, Franschhoek.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

Three properties in Mooiwater, Franschhoek have previously been identified as being surplus to the municipality's own needs, i.e the municipality does not require the properties to provide the minimum level of basic municipal services. At the time of the item serving before Council the Manager property management indicated to the Director that the erven were zoned for institutional use. Based on this information Council resolved to put the erven out on a call for proposals. The public participation process did not provide any direction as to what council should use the erven as no inputs were received when the residents of the wards 1 and 2 in Franschhoek when requested to indicate what they want the erven to be used for.

In the process to prepare the documentation for a "call for proposals' it was discovered that Stellenbosch Zoning scheme does not have a zoning for institutional use. The Infrastructure Directorate also indicated recently that they need this erf for waste management purposes. As this erf is zoned to accommodate this request and this request means that the erf can no longer be identified as "not needed to provide basic services" it is recommended that the resolution taken on 24 April 2021 be revied and rescinded.

In March 2024 an item served before Mayco to reconsider the future use of the three erven that formed part of the April 2021 decision as none of the erven actually carries zonings that supports the April 2021 decision, and that item was referred back for further discussion. As erf 3192 is zoned appropriate for use for municipal Services the administration would like to move ahead with the allocation of the property to Infrastructure whilst the discussions on the future use of the other two erven continues. It is recommended that the resolution on 24 April 2019 be reviewed and rescinded.

Stellenbosch Zoning Scheme does not have an Institutional Zoning

After requesting the Planning department to provide the current zoning for these erven the following surfaced:

ERF 3192 FRANSCHOEK - UTILITY SERVICES ZONE

Purpose of the zone
The purpose of this zone is to make provision for:
(1) (a) the use of land for the provision and protection of any infrastructure services for the general public, whether in public or private ownership;
(b) land used by government, parastatal or private bodies appointed to perform a public function for any of the uses in the definition of "authority use" or where the authority use is not provided for in terms of any of the other land use categories and thus cannot be classified in any other suitable zone.

The following uses are permitted in this zone:

Primary Uses	Additional Uses (technical approval)	Consent Uses (Application required)
• Authority use • Parking garage • Public parking • Public road • Utility services • Occasional use (one event/year) • Private road • Rooftop base telecommunication station	• Employee housing • Market	• Freestanding base telecommunication station • Helicopter landing pad • Occasional use (>one event/year) • Renewable energy installation • Transport purposes (passengers)

5. RECOMMENDATIONS

(a) that the council resolution dated 24 April 2021 be revied and rescinded;

(b) that erf 3192 Franschhoek be allocated to the Solid Waste department for their use; and

(c) that the item on the future use of erven 3019 and 3111 both zoned as public open spaces be returned to council to decide on their future use.

6. DISCUSSION / CONTENTS

6.1 Background

Various sites in Mooiwater, Franschhoek have been identified as properties not needed to provide the minimum level of basic municipal service, ie. Surplus to our own needs. At the stage of their identification, it was alleged that they were church sites/cheche sites.

6.1.2 Property description

6.1.2.1 Erf 3192, Mooiwater, Franschhoek

Erf 3192, a portion of unregistered erf 2903 (consisting of erven 2902 and 2652), is situated in Mooiwater, Franschhoek as indicated on Fig 1 and 2, below and zoned for Utility Services.



Fig 1: Location and context

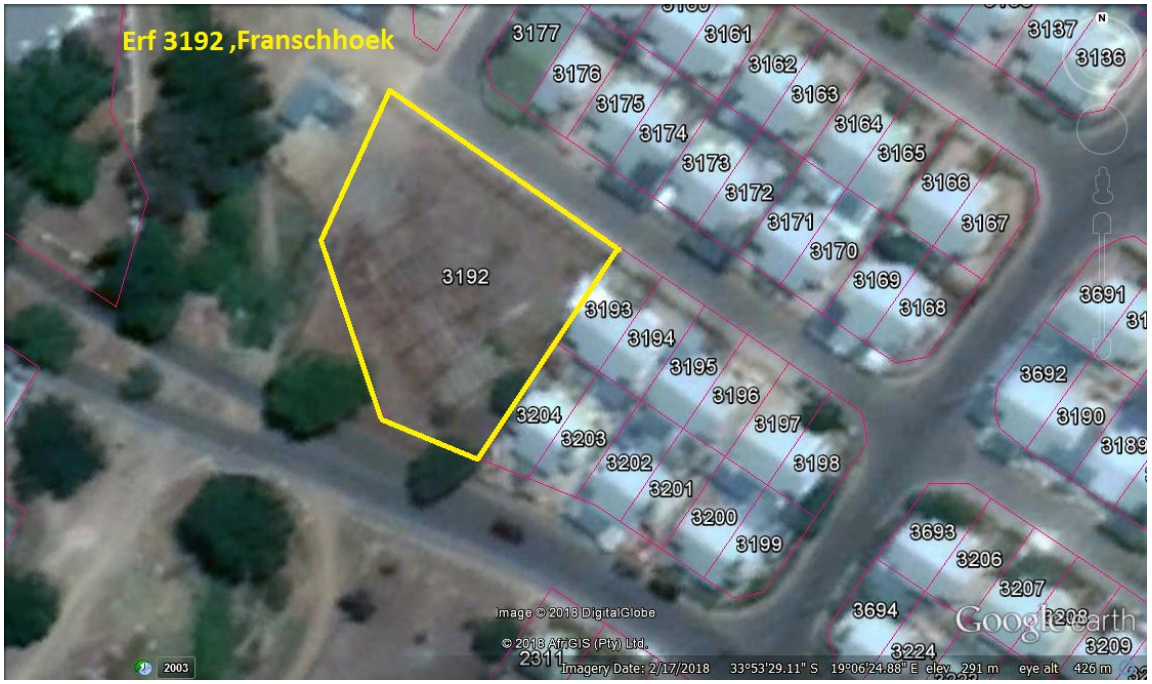


Fig 2: Extent of property

Erf 3192 is 1144m² in extent and is zoned for utility services.
This zoning was incorrectly reflected in the item.
The ownership vests with Stellenbosch Municipality by virtue of Title Deeds T27271/1999 and T39839/2001.

6.2 DISCUSSION

The definition in reference to Institutional Zone with regards to the Occupation Classification in terms of the National Building Regulations Act is as follows:

Class	Class of occupancy of Building	Example
E3	**Other institutional (residential)** Occupancy where groups of people who either are not fully fit, or who are restricted in their movements or their ability to make decisions, reside and are cared for.	* Assisted Living Facility * Children's Home * Community Care Centre * Congregate Care Facility * Foster Care Facility * Frail Care Facility * Halfway House * Hospice * Nursing Home * Old Age Home

Stellenbosch Zoning Scheme does not have an Institutional Zoning

After requesting the Planning department to provide the current zoning for these erven the following surfaced:

ERF 3192 FRANSCHOEK - UTILITY SERVICES ZONE

Purpose of the zone
The purpose of this zone is to make provision for:
(1) (a) the use of land for the provision and protection of any infrastructure services for the general public, whether in public or private ownership;
(b) land used by government, parastatal or private bodies appointed to perform a public function for any of the uses in the definition of “authority use” or where the authority use is not provided for in terms of any of the other land use categories and thus cannot be classified in any other suitable zone.

The following uses are permitted in this zone:

Primary Uses	Additional Uses (technical approval)	Consent Uses (Application required)
• Authority use • Parking garage • Public parking • Public road • Utility services • Occasional use (one event/year) • Private road	• Employee housing • Market	• Freestanding base telecommunication station • Helicopter landing pad • Occasional use (>one event/year) • Renewable energy installation • Transport purposes (passengers)

• Rooftop base telecommunication station

6.3 Financial Implications

There will be no financial implications as the erf will remain Council's property and be used for Council service.

6.4 Legal Implications

The recommendations contained in this report comply with Council's policies and all applicable legislation. Council may not dispose of property if that property can and should be used for the provision of basic services The municipality has an obligation to provide solid waste services to its residents and therefore this property can no longer be regarded as "not needed for the provision of basic municipal services".

6.5 Staff Implications

No additional staff implications

6.6 Previous / Relevant Council Resolutions

21ST COUNCIL MEETING: 2018-10-31: ITEM 7.2.2

RESOLVED (nem con)

(a) that erven 3192, 3019 and 3111 be identified as land not needed to provide the minimum level of basic municipal services, i.e. that it can be disposed of;

(b) that Council considers a public participation process for wards 1 and 2 to indicate what uses they would want on these properties before Council takes a decision on an in principle process to dispose of the properties;

(c) that the Municipal Manager be authorised to follow a public participation process by requesting the residents of wards 1 and 2 to provide inputs on the type of uses they would want the properties to be used for;

(d) that the public participation process be advertised in a local newspaper and communicated by the ward Councillors, and that it run for a period of 21 days from date of advertising; and

(e) that the item be re-submitted to Council after the public participation process.

26TH COUNCIL MEETING: 2019-04-24: ITEM 7.2.2

RESOLVED (majority vote)

(a) that it be noted that no comment/inputs were received from the residents of wards 1 and 2 in regard to the future use of the properties;

(b) that erven 3192, 3019 and 3111 be identified as land not needed to provide the minimum level of basic municipal services, i.e. that it can be, in principle, disposed of;

(c) that Council resolves that the properties be put out on a Call for Proposals for multi-purpose institutional use to the benefit of the community. Proposals will be evaluated based on the type of institutional uses, how it will benefit the greater community, and how many institutions will be accommodated through the proposals;

(d) that the matter be reported back to Mayco and Council after implementation of resolution (c) above; and

(e) that the conditional awarding of the tenders by the Bid Adjudication Committee, should in principle disposal be approved, be submitted to Council to make a final determination on the disposal of the properties.

Councillor DA Hendrickse requested that his vote of dissent be minuted, on the grounds that, in his view, the item is not legally compliant.

EXECUTIVE MAYORAL COMMITTEE: 2024-03-20: ITEM 7.3.4

RESOLVED

(a) that this item be referred back to the Administration for refinement and further discussions inter alia around the zoning of the erven.

6.7 Risk Implications

The rezoning of the specific land pieces to be used for different purposes then what it is currently zoned.

6.8 Comments from Senior Management

6.8.1 Director: Infrastructure Services

Requested that erf 3192 be allocated for waste management for the use of waste management in particular recycling. Illegal dumping is a huge problem in the area and a skip and other containers can be put on the premises for recycling and waste management.

No other comments were received from Directorates.

6.8.2 Municipal Manager

The re-rezoning of public open spaces is a big challenge.

FOR FURTHER DETAILS CONTACT:

NAME	**Annalene De Beer**
POSITION	***Director***
DIRECTORATE	***Corporate Services***
CONTACT NUMBERS	***021-8088189***
E-MAIL ADDRESS	***annalene.debeer@stellenbosch.gov.za***
REPORT DATE	***2024 – 05-15***

7.3.9	**UPDATED REPORT ON OUTDOOR DINING AND CONSIDERATION OF GENERAL CONDITIONS FOR OUTDOOR DINING**

Collaborator No:
IDP KPA Ref No: **Good Governance**
Meeting Date: **22 May 2024**

1. SUBJECT: UPDATED REPORT ON OUTDOOR DINING AND CONSIDERATION OF GENERAL CONDITIONS FOR OUTDOOR DINING

2. PURPOSE

To provide feedback on the Outdoor Dining Applications.

3. DELEGATED AUTHORITY

In terms of the approved System of Delegations the Executive Mayor, in consultation with the Executive Mayoral Committee, has the delegated Authority to consider applications for Lease Agreements, up to a contract value not exceeding R5M and not exceeding a period of 10 years. The approval of lease agreements of three (3) years and less has been delegated to the Municipal Manager.

4. EXECUTIVE SUMMARY

During the Council Meeting of June 2022, it was resolved that communication was to be handed to all restaurants and businesses indicating that they need to apply for lease agreements in order to comply with the Outdoor Dining Policy of the municipality.

The department delivered the communication (letters requesting all restaurants that are using council property for outdoor dining to apply for a lease) and the municipality received applications from a number of restaurants and businesses and items have been prepared for consideration by the Mayoral Committee. 41 applications have served before the Mayoral Committee since August 2023 and 35 other establishments have received the communication to apply but have failed to file applications. Attached hereto as **APPENDIX 1** is an update on all establishments who have received formal notifications.

Council approved the general conditions for Outdoor Dining in February 2024. During the Mayoral Committee meeting in April 2024 certain amendments to these general conditions were suggested, which suggestions still need to be considered by Council – **see Appendix 2.**

5. RECOMMENDATIONS

(a) that Council takes note of the updated report; and

(b) that the general conditions as per **Appendix 2** be accepted as the amended general conditions for approval by Council.

6. DISCUSSION / CONTENT

6.1 Background

In 2022 Council approved formal communication to be delivered to all restaurants and businesses making use of road reserved for Outdoor Dining purposes. This included businesses making use of the sidewalk.

In February 2023 the communication was hand delivered to most restaurants and businesses in the Stellenbosch CBD. On several other dates the property management department has delivered more notices and letters to establishments requesting them to apply. As a result, applications for lease of municipal land were received from several institutions and items have been prepared for consideration, with the intention of successful applicants to enter into lease agreements with the municipality.

41 Applications have served before the Mayoral Committee however there are still many establishments who are either ignoring the requests from the municipality or refusing to apply and comply.

6.2 DISCUSSION

During February 2023 the property management administration team, together with law enforcement, hand delivered 65 letters in the Stellenbosch CBD requesting businesses to apply for the lease of municipal land in order to be compliant with the Outdoor Dining Policy. To date, the municipality has received 42 applications of which 41 have served before the Mayoral Committee and the last one will serve at the Mayoral Committee meeting in May 2024.

A list of the restaurants and businesses that received notification letters, as well as a summary of applications received and updates is attached hereto marked as **APPENDIX 1**.

Council has also approved the general conditions for Outdoor Dining however during the April 2024 Mayoral Committee suggestions were made for certain amendments to the general conditions. These amendments still need to be considered by Council.

There are still many establishments in the Stellenbosch CBD who have failed to file their applications. Letters also need to be hand delivered in Franschhoek to all establishments making use of the sidewalk. To date only two establishments in Franschhoek have filed applications.

6.2.2 Legal requirements

6.2.2.1 Municipal Asset Transfer Regulations

In terms of Section 36 of the Municipal Asset Transfer Regulation, when considering an application for an approval of a right to use municipal property, the following needs to be taken into account, *inter alia*-:

a) whether the capital asset may be required for the municipality's own use during the period for which the right is to be granted;

b) the extent to which any compensation to be received for the right, together with the estimated value of improvements or enhancements to the asset, will result in a significant financial benefit to the municipality;

c)the (possible) risks and rewards associated with the use in relation to the municipality's interests;

d)Any comments received from the local community, and

e) compliance with the legislative regime applicable to the proposed granting of the right.

6.2.2.2 Stellenbosch **By-Law on Roads and Streets**

In terms of section 4 of the Stellenbosch By-Law on Roads and Streets, no person may, **without prior written permission of the Municipality**, cause an encroachment on a street, sidewalk or road reserve forming part thereof.

6.2.2.3 Property Management policy

Section 9 2.2 deals with deviations from the competitive process, and reads as follows:

The Municipal Council **may dispense with the competitive processes** established in this policy and may enter into a Private Treaty Agreement through any convenient process, which may include direct negotiations, including in response to an unsolicited application, but only in the following circumstances, and only after having advertised Council's intention so to act. Should any objections be received as a consequence of such a notice, such objections first be considered before a final decision is taken to dispense with the competitive process established in this policy. However, should any objections, be received from potential, competitive bidders, then a public competitive process must be followed. The advertisement referred to above should also be served on adjoining landowners, where the Municipal Manager is of the opinion that such transaction may have a detrimental effect on such adjoining landowner(s):

(h)where encroachment applications are received from adjoining owners, including applications for outdoor dining permits, subject to approved tariff structure.

6.2.2.4 Outdoor Dining Policy

6.2.2.4.1 Policy Objective

To regulate the use of sidewalks or road reserves for the purpose of outdoor dining and trading, and the temporary use of Public Places for commercial ventures and displays.

6.2.2.4.2 Suitable Locations

Outdoor cafes, restaurants and traders may apply for lease where local conditions are favorable for their operation, including areas of Council e.g. road reserves, sidewalks, Public Open Spaces. All applications in locations of high pedestrian usage, e.g. a retail center, will be required to take pedestrian needs into consideration.

6.2.2.4.3 Assessment Criteria

The most important local conditions to be considered when an application for encroachment of the road reserve area is received will be those issues pertaining to pedestrian (including pedestrians who are using wheelchairs, baby prams or are visually impaired) and vehicular circulation, convenience and safety of patrons and the general public, existing streetscape elements and residential amenity.

The ground surface must be sufficiently level to support a proper layout and safe use.

6.2.2.4.4 Layout

The style, layout and orientation of furniture should be chosen according to the extent and shape of the available space of the encroachment area.

The size of an outdoor cafe or placement of any object on the sidewalk will depend on the width of the sidewalk.

6.2.2.4.5 Defined Area

The applicant will be required to define the area with appropriate markers. (ie a single galvanized steel nail inserted in between the pavers, or a paint spot no larger than 5cm in diameter placed at the corners of the defined area in a semi- permanent paint) to the satisfaction of Council.

6.2.2.4.6 Lease Conditions

The applicant must comply with the conditions set out in the lease agreement and this policy. The lease will be for a period of not more than 5 years with an option to renew. These conditions would also generally require that the local environmental factors be reviewed annually and adjustments to the lease agreement may be required.

If the lease agreement that is entered into is seen as not providing long-term rights there is no need to advertise the proposed agreement for public input/comments or objections. Should the municipality receive any complaints the lease agreement may be terminated due to the objections.

6.3 Financial Implications

In terms of the current, approved tariff structure for outdoor dining lease agreements a fee of R150 per m² is charged on a monthly basis. The suggested fee for the next financial year is R159.00 per m². The financial implications will therefore be determined by the size and area that each applicant has applied for. This tariff is amended on a yearly basis during the approval of the budget and a new fee is then automatically implemented from 1 July every year.

6.4 Legal Implications

The legal implications are discussed under 6.2.2 above. As the proposed term of the lease agreement is three (3) years and when the value of the lease and property is taken into account the asset transfer regulations are not applicable as it is not seen as long-term rights on council property that are being given.

6.5 Staff Implications

The letters must be hand delivered by the contract administrator for property management. All site inspections are also done by the contract administrator.

6.6 Previous / Relevant Council Resolutions

SPECIAL COUNCIL MEETING: 2022-06-22: ITEM 9.2.5 RESOLVED (nem con)

(h) That council takes note of the intended communication to the public;

(i) That Council takes note that all restaurants and business will be given notice to apply / re-apply for a lease to use council property for outdoor dining purposes; and

(j) That the approval of the leases of three (3) years and less be delegated to the Municipal Manager for approval.

20TH COUNCIL MEETING: 2024-02-21: ITEM 11.3.1

RESOLVED

(a) that Council takes note of the report; and

(b) that the amended General Conditions on Outdoor dining be approved.

There has been a number of resolutions at the Mayco since June 2022 as the items served before Mayco under delegation.

6.7 Risk Implications

Restaurants ignore the decisions taken by Council and refuse to sign lease agreements. This will lead to further illegal use of the council property for outdoor dining and complaints from residents that they are unable to use the sidewalks due to restaurants not adhering to the rules.

ANNEXURES: Appendix 1. Updated report on outdoor dining applications.

Appendix 2. Updated General Conditions

FOR FURTHER DETAILS CONTACT:

NAME	**Yolande van den Berg**
POSITION	***Contract Administration Property Management department***
DIRECTORATE	***CORPORATE SERVICES***
CONTACT NUMBERS	***021-8088073***
E-MAIL ADDRESS	***Yolande.vandenBerg@stellenbosch.gov.za***
REPORT DATE	***2024-05-14***

APPENDIX 1

RESTAURANT	DATE RECEIVED	APPLICATION RECEIVED	COMMENTS:	
DECAMERON RESTAURANT	23/02/2023	YES	Item served at Mayco in August 2023	Approved. Compliant. New lease agreement to be provided upon acceptance of general terms and conditions by council.
VADAS	23/02/2023	YES	Item served at Mayco in November 2023	Approved in principle. Compliant. To sign new lease agreement when general terms and conditions are accepted by council.
FIDDERS	23/02/2023	YES	Item served at Mayco in November 2023	Approved in principle. To do an investigation at premises for current compliance and serve outcome letter. Site inspection done on 13 May 2024 and there is sufficient walkway for pedestrians, however not 80cm space next to the street. Owners were informed of in principle approval.
MANOUSHE	23/02/2023	YES	Item served at Mayco in August 2023	Approved in principle. Not compliant. Outcome letter served on 6 September 2023. Currently paying in terms of old encroachment agreement and new lease agreement to be entered into upon acceptance of general term and conditions by council. Site inspection done on 13 May 2024 and establishment is not compliant in that there is no space for pedestrian use on the sidewalk and the establishment is still using the area in front of the shop next door.

MORO	23/02/2023	YES	Item served at Mayco in August 2023	Approved in principle. Not compliant. Outcome letter served on 6 September 2023. To sign new lease agreement when general terms and conditions are accepted by council.
STELLENBOSCH WINE BAR	23/02/2023	YES	Item Served at Mayco In January 2024	Approved in principle. Not compliant.
LYNNE	23/02/2023	NO	Moved - no longer making use of sidewalk	
JARDINE	23/02/2023	YES	Closed	
COGNITO	23/02/2023	YES	Item served at Mayco in August 2023	Approved in principle. Not compliant. Outcome letter served on 10 October 2023 wherein it is indicated that they need to provide details for POA to lodge building plans. No requests received from them, so no building plans submitted for approval. Heritage Advisory Committee has indicated that they are very unhappy with this deck and there is no Heritage approval. Establishment closed. New premises to open on site.
SUSHI BOX	23/02/2023	YES	Item served at Mayco in August 2023	Approved in principle. Not compliant. Outcome letter served on 6 September 2023. New lease agreement to be entered into upon acceptance of general terms and conditions by council. Site inspection done on 13 May 2024. Sufficient walking space for pedestrians however not sufficient space for car doors to open next to the road.
RYKAARTS	23/02/2023	YES	Establishment closed down	

BRAMPTON WINE STUDIO	23/02/2023	YES	Item served at Mayco in August 2023	Approved in principle. Not compliant. Outcome letter served on 6 September 2023. Lease to be entered into on acceptance of general terms and conditions by council. Site inspection done on 13 May 2024. Establishment not compliant. No sufficient walkway left for pedestrians or space for opening of car doors next to road.
HYGGE HYGGE	23/02/2023	YES	Item served at Mayco in November 2023	Approved in principle. Not compliant. Establishment is not compliant. Not sufficient space on the sidewalk for pedestrian use or next to the road for the opening of car doors.
JAVA BISTRO	23/02/2023	YES	Item served at Mayco in November 2023	Not compliant. Matter referred to Heritage Advisory Committee. Heritage Advisor Committee did not approve the application however they were not able to provide guidance on requirements. HAC has requested that the municipality provide a plan of the entire street to indicate where the trees and all other obstructions are before they can give a formal answer.
BASIC BISTRO	23/02/2023	YES	Item served at Mayco in August 2023	Referred back. Not compliant. Letter not served as guidance is needed on the way forward with the long standing deck which is only 1.4m from road, not 1.5m.
LIRA & FYNN	23/02/2023	NO	No longer using sidewalk	

DE STOMME JONGE	23/02/2023	NO	Closed	
THE WINE GLASS STELLENBOSCH	23/02/2023	YES	Item served at Mayco in August 2023	Approved in principle. Not compliant. Outcome letter served in September 2023 wherein it was indicated that they need to submit building plans. New lease agreement to be entered into when the general terms and conditions are accepted by council. POA provided and building plans have been submitted.
BOOTLEGGER COFFEE COMPANY	23/02/2023	YES	Item served at Mayco In January 2024	Approved in principle. Compliant. New lease agreement to be entered into upon acceptance of general terms and conditions by council.
VIDA E CAFÉ	23/02/2023	YES	Item served at Mayco in August 2023	Plein street approved in principle, Ryneveld street referred back. Not compliant. Outcome letter served on 6 September 2023. New lease agreement to be entered into upon acceptance of general terms and conditions by council.
DE WARENMARKET	23/02/2023	YES	Item served at Mayco in August 2023	Plein street approved in principle, wooden deck not approved and referred back. Not compliant. Outcome letter served on 6 September 2023. Illegal building work took place and matter currently being considered by Legal Department.
KAPSTADT BRAUHAUS		YES	Item served at Mayco in August 2023	Referred back for further administration. Not compliant. There has been several engagements with the

				establishment over the last year in terms of the illegal structure. Matter currently with legal department and an attorney has been appointed to attend to the legal proceedings against the applicant. Encroachment to be cancelled on 23 May 2023. Awaiting papers to be filed for demolition. Restaurant owner indicated that he is prepared to break down part of the deck. Informed he must submit building plans to Planning and it must serve before Heritage Advisory committee. In the mean time the legal process continues.
ZUSIPHE RESTAURANT		YES	Item served at Mayco in September 2023	Approved in principle. Compliant. Outcome letter was served and upon request of the Mayor the engineering department is busy with the upgrading of the sidewalk at the establishment. New lease agreement to be entered into upon acceptance of general terms and conditions by council.
SHIFT EXPRESSO		YES	Old application, to obtain new application form	
LE GRAND DOMAINE		YES	Item served at Mayco in August 2023	Referred back for further administration. Not compliant. Outcome letter served on 6 September 2023. Site inspection done on 13 May 2024 and the establishment is still not compliant in that there is not sufficient walkway for pedestrian use or

				80cm next to the road for the opening of car doors.
JULIAN'S CAFÉ BAR	14/03/2023	YES	Item served at Mayco in August 2023	Approved in principle. Not compliant. Outcome letter served on 6 September 2023 however they need guidance from the Heritage Department for demarcation purposes. Currently paying in terms of old encroachment agreement.
CIOVITA	14/03/2023	YES	Item served at Mayco in August 2023	No longer using area. Area now being used by Seattle Coffee Co who has not filed an application.
HUDSONS	14/03/2023	YES	To determine erf line before submitting to Mayco	Not using municipal land
THE WAFFLE MILL	14/03/2023	YES	Item served at Mayco in August 2023	Approved in principle, however demarcation was referred back. Not compliant. Outcome letter served on 6 September 2023. Awaiting guidance from Heritage department in terms of acceptable demarcation.
ART WICKER MALAWI	14/03/2023	NO	No longer using sidewalk	
ADAM & EVE COLAB	14/03/2023	YES	Item served at Mayco in August 2023	Not approved. Not compliant. A meeting was held with Danneel during the end of 2023 at our offices. He indicated that the area will no longer be used for Outdoor Dining but as a shop front for a clothing store. No new application received.
CASA CERVEZA	14/03/2023	YES	Item served at Mayco in August 2023	Referred back. Not compliant. To serve outcome letter, however waiting for guidance from Heritage Department on way

				forward as this one is in line with De Vleispaleis and Kapstadt Brauhaus. Although this item did not serve in front of the Heritage Advisory Committee there is still no guidance received from the three matters that did serve. The HAC requires a map of the street to indicate where all trees and power boxes etc. are located before they will give further guidance.
GOCHU GANG		YES	Item served before Mayco in August 2023.	Approved in principle. Outcome letter served on 6 September 2023. The applicant was initially compliant however they have changed the demarcation and placement of furniture and is currently not compliant as approved by council. Contract management had a meeting with the owner and indicated that they are not using the area as approved and requested that they remove the demarcation. They are disputing this as they are of the opinion that they have the right to use the full area. Lease agreement still to be signed.
DE VLEISPALEIS	14/03/2023	YES	Item served before Mayco in November 2023	Referred back. Not compliant. Heritage Advisor Committee did not approve the application however they were not able to provide guidance on requirements. HAC has requested that the municipality provide a

				plan of the entire street to indicate where the trees and all other obstructions are before they can give a formal answer.
BLIX	14/03/2023	YES	Item served at Mayco in August 2023	Approved. Compliant. Outcome letter served in September 2023. New lease agreement to be entered into upon acceptance of general terms and conditions by council.
MILL COFFEE HOUSE	14/03/2023	YES	Item served at Mayco in August 2023	Dorp street approved in principle. Not compliant. To determine erf line on the one side of the property and then serve outcome letter. Site inspection done on 13 May 2024 and the establishment is still not compliant.
JACKS BAGELS	14/03/2023	YES	Item served at Mayco in August 2023	Approved in principle. Compliant. Outcome letter served on 6 September 2023. New lease agreement to be signed after general terms and conditions approved by council. Site inspection done on 13 May 2024 and the establishment is still compliant.
THE MEETING PLACE	14/03/2023	YES	Item served at Mayco in August 2023	Approved. Compliant. To sign new lease agreement when general terms and conditions are accepted by council.
GARY ROM MAN	14/03/2023	YES	Item served before Mayco in November 2023	Approved in principle. Compliant. To sign new lease agreement when general terms and conditions are accepted by council.
COL CACHIO FRANSCHHOEK		YES	Item served at Mayco in November 2023	Currently compliant with requirements for

				Outdoor Dining. Waiting for instructions on way forward in terms of area being used, possibly parking spaces. Old encroachment agreement still in place. Will only be able to provide new lease agreement once finalised. Item has been prepared for consideration by the Mayoral Committee and ready to serve after consultation with the engineering department in terms of parking.
TAISHAN RESTAURANT		YES	Application withdrawn, unhappy about fees	Still using outdoor area
ROME IN A BITE		YES	Item served before Mayco in September 2023	Referred back for further administration. Not compliant. Outcome letter served in December 2023. Site inspection done on 13 May 2024 and establishment is still not compliant. Sufficient walkway for pedestrian use however no space left next to the road for the opening of car doors.
CAFÉ SOFIA		YES	Item served before Mayco in September 2023	Approved in principle but referred to Heritage Advisory committee. Not compliant. Heritage Advisor Committee did not approve the application however they were not able to provide guidance on requirements. HAC has requested that the municipality provide a plan of the entire street to indicate where the trees and all other obstructions are before

				they can give a formal answer.
TOEBROODJIE		YES	Item served before Mayco in September 2023	Establishment closed down. New establishment opened, to serve letter requesting them to apply.
BEYERSKLOOF WINE BAR		YES	Item served before Mayco in September 2023	Establishment closed down. No new restaurant or shop trading from the premises. Deck broken down.
FRANKS FRANSCHHOEK		YES	Item served before Mayco in August 2023.	Approved. Compliant. Outcome was communicated to the applicant and a Power of Attorney was provided whereafter building plans were submitted. A new lease agreement to be entered into upon acceptance of general terms and conditions by council.
BAE-GOALS		YES	Item served before Mayco in November 2023.	Approved in principle. Compliant. Outcome letter to be served.
WIJNHUIS		YES	Item served before Mayco in August 2023.	Approved. Compliant. Outcome letter served. New lease agreement to be entered into upon acceptance of general terms and conditions by council.
THE POTTERY		YES	Item served before Mayco in August 2023	Approved in principle. Not compliant. Outcome letter served on 6 September 2023 indicating that they need to apply for building plans. No application for building plans received.
STEERS		YES	Item served before Mayco in April 2024	General conditions of Outdoor Dining was suggested to be changed during the Mayoral Committee meeting and an item will

				be prepared for Council to consider the amendments.
COL'CACCHIO STELLENBOSCH			Item prepared for consideration by Mayco in May 2024	
MERAKI			Item to be prepared for renewal of agreement consideration by Mayco	The establishment has been successfully leasing the outdoor dining area for almost three years and wish to enter into a new agreement for five years. Current lease agreement comes to an end in September 2024 and an item will be prepared for consideration by the Mayoral Committee.

NO APPLICATIONS RECEIVED:

MOJI	23/02/2023	06/09/2023	No response	
TASTE	23/02/2023	06/09/2023	No response	
STUD	23/02/2023	06/09/2023	No response	
LA COCO	23/02/2023	06/09/2023	No response	
COFFEE AT JUSTICE	23/02/2023		No response	Establishment closed down.
LEGADO ANDRING	23/02/2023		No response	
JUVENATE	23/02/2023		No response	
LEGADO	23/02/2023		No response	
MOOD COFFEE BAR	23/02/2023	06/09/2023	No response	
STELLENBOSCH KITCHEN	23/02/2023		No response	
TUTTI	23/02/2023		No response	
CRÈME DE LEVAIN	23/02/2023		No response	
SWIRL'N	23/02/2023		No response	
CRAFT WHEAT AND HOPS	23/02/2023		No response	

CRÈME DE LEVAIN	23/02/2023		No response	
KOOPMANHUIJS	23/02/2023		No response	
THE CHURCH STREET AFRICA ART GALLERY	23/02/2023		No response	
SKEP	23/02/2023		No response	
ADDRES WHAT TO WEAR	23/02/2023		No response	
MILIEU	23/02/2023		No response	
STARBUCKS	14/03/2023		No response	
MUGG & BEAN	14/03/2023	06/09/2023	No response	
SUSHI GURU	14/03/2023		No response	
EMMA'S FRESHLY BAKED	14/03/2023	06/09/2023	No response	
BOOBABEAUTEA	14/03/2023	06/09/2023	No response	
LE SIEMMA CAFÉ BISTROT	14/03/2023		Application withdrawn, unhappy about fees	
DE AKKER	14/03/2023	06/09/2023	No response	
ROCOMAMAS	14/03/2023	06/09/2023	Large outstanding debt, no response	
SEATTLE COFFEE CO	14/03/2023	06/09/2023	No response	
SIMPLY GREEK	14/03/2023	06/09/2023	No response	
POST AND PEPPER	06/12/2023		No response	
DE VREIJEBURGER	06/12/2023		No response	
ASTA LA PASTA	06/09/2023		No response	
GELATO LAB	06/09/2023		No response	
DREW'S KITCHEN BAR	06/09/2023		No response	

APPENDIX 2

GENERAL CONDITIONS FOR OUTDOOR DINING

5.1. That the land....., measuring approximately .....m² in extent, be identified as land not needed to provide the minimum level of basic municipal services during the period that the rights are awarded;

5.2 That the application for outdoor dining be approved for an initial period of 3 years with the option of a renewal subject to the following conditions:

5.2.1 That no permanent structure or deck be erected without the prior written consent of council, including approved building plans and approval from the Heritage Advisory Committee.

5.2.2 A minimum of 1.5m (unobstructed walkway) be left open for pedestrian use, adjacent to the street kerb. In exceptional circumstances, a 1.5m unobstructed walkway adjacent to a shop front, may be allowed, in these instances a further 0.8m must be left open adjacent to the street kerb. Any deviations must be approved by the Municipal Manager on application.

The impact of proposed outdoor dining on pedestrian movements, is subject to an assessment in terms of the Municipality's Sidewalk Accessibility Policy and the Municipal Manager is mandated to amend the layout and demarcation of the area when assessing applications.

5.2.3 That a site development plan be submitted for approval which must address at least the following requirements:

(a) Demarcation of the lease area relative to its abutting context with the street, the user property, and neighbouring properties. The demarcation of the outdoor dining area must be clearly demarcated as per the approved site development plan. The type of demarcation must be done in consultation with the Municipal Manager. If natural features is not possible the demarcation must be indicated on the plan with lines and applicable measurements. A line indicating the area for outdoor dining must then be used and must be painted on the pavement in a colour as decided on by the Municipal Manager. In the event that the outdoor dining spills over the demarcated area the furniture will be confiscated.

(b) Indicate the accurate location of all existing infrastructure, landscaping features and street furniture. The layout of all furniture and features that will be used for the outdoor dining activity.

5.2.4 Demarcation must be provided and maintained by the lessee.

5.2.5 No advertising signs(including A- frames) to be placed on the sidewalk or displayed against the building without the prior approval of the Municipal Manager or delegate and if such signs is displayed, it must be within the demarcated area. All signs displayed outside the demarcated area may be removed by law enforcement and outdoor dining furniture outside the demarcated area can be confiscated and repeated offences may result therein that the lease be cancelled after a 30 day notice period.

5.2.6 All umbrellas to be used has to be at least 2.2m high.

5.2.7 Any awnings will require pre-approval from council.

5.2.8 Council is indemnified against all possible 3*rd* party claims.

5.2.9 The municipality or other public service providers must not be prohibited from maintaining, repairing, upgrading and / or installing new public services within the leased area. For planned maintenance and repairs, upgrades or new installations, the applicant will be provided with a 5-day written notice to remove all furniture for the municipality and any other public service provider to gain access. For emergency work the applicant will be required to remove everything immediately for the municipality or other public service providers to gain access.

5.2.10 The municipality reserves the right to end the lease agreement when the need arises, i.e. when the leased area is required for municipal or other public services purposes or when the applicant refuses the municipality or other public service providers access if required.

5.3 That the rental amount be determined by the Municipal Manager in terms of the approved tariffs and an escalation of CPI per annum applies.

5.4 Where the establishments do not comply with the conditions attach to their leases within 30 days after receipt of the approval, the approval ~~will~~ may be withdrawn and the lease ended after a 30 day notice period. Such establishment will not be allowed to trade on Municipal Property until they comply and then re-apply for approval.

5.5 The lease agreement with the municipality must be signed within 30 days after receipt of the letter of approval and the draft agreement.

5.6 Where Establishments put furniture or signs outside the demarcated agreed areas such furniture and signs will be removed by Law Enforcement after a notice was served on the establishment.

5.7 Establishments who have not applied for permission and have been given a letter putting them to terms, must apply within 30 days of receipt of the letter. Should they fail they will be given a notice and must seize ~~operations no longer be allowed to do~~ outdoor dining trading on municipal land.

7.4	**FINANCIAL SERVICES: (PC: CLLR J FASSER)**

NONE

7.5	**HUMAN SETTLEMENTS: (PC: CLLR R DU TOIT)**

NONE

7.6	**INFRASTRUCTURE SERVICES : (PC : CLLR P JOHNSON)**

7.6.1	**STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME**

Collaborator No: **767308**
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **22 May 2024**

1. SUBJECT: STATUS REPORT ON THE ALTERNATIVE ENERGY GENERATION PROGRAMME

2. PURPOSE

For Council to note the progress of the Municipality's as well as Provincial Government initiatives regarding the loadshedding mitigation initiatives underway, to reduce the impact of electricity loadshedding in the Municipality.

3. DELEGATED AUTHORITY

Municipal Council.

4. EXECUTIVE SUMMARY

4.1 Eskom in 2022-23, advised the Municipality to prepare an application to serve at their Loadshedding Committee, for the Municipality to be considered as a curtailment customer. Upon receipt of the said application, Eskom then rejected the application. A follow up meeting was held with Eskom and the outcome is that a revised application must be resubmitted for representation to the Eskom Loadshedding Committee. The draft application has been prepared and is due to serve at the Eskom Loadshedding Committee at the end of April 2024. This meeting with Eskom Loadshedding Committee has been rescheduled to a future date pending the outcome of our workshop with Eskom Customer Executives scheduled for 22 May 2024. Note that this is still on a load curtailment premise.

4.2 The Municipality has advertised a tender on 03 February 2024, for the possible purchase of 20MW of electricity from an Independent Power Producer (IPP), tender closed 28 March 2024. The service provider Lyners Consulting Engineers has completed their technical evaluation on the 02 May 2024, the user department is busy compiling their technical evaluation that will be submitted to SCM by the end of May 2024.

4.3 The Supervisory Control and Data Acquisition (SCADA) project is on track with the implementation and the fitting of main substations with the additional equipment to enable remote monitoring (Phase 1). Three main substations have been brought online to date. Main, Golf- and Jan Marias substations are online (for remote viewing). University substation will come online (for remote viewing) at the end of June 2024. Markotter- and Suidwal substations have unstable communication links that ITC is addressing. Cloetesville- and Francshoek substations will only come online after June 2024. At this stage only four of the seven main incoming substations will be online (for remote viewing- Phase 1 of the SCADA)

4.4 Municipal Court Building: Inverter has been successfully installed to ensure business continuity. All other municipal buildings that require alternative energy supplies are being investigated as part of the AEG initiatives. The municipality has also applied for grant funding from DMRE Energy Efficiency Demand Side Management for 2024/25 ,2025/26,2026/27 & 2027/28 financial years. This funding can be utilized for the installation of energy efficient lighting and smart/intelligent lighting devices/initiatives in Municipal offices and -buildings. These initiatives are driven by SANEDI & DMRE.

4.5 Emergency Loadshedding Relief Grant Expenditure: Groendal, Wemmershoek and Dwarsrivier generators have been installed and commissioned at the end of March 2024. The loadshedding relief grant was expended in full at the end of April 2024.

4.6 The tender for the Stellenbosch Fire Station battery storage system closed on 26 February 2024. The user department's tender evaluation report was completed and submitted to SCM on 4 April 2024 the BEC is scheduled for 16 May 2024.The Main building and NPK buildings have been earmarked for Business Continuity Initiative, which entails the installation of BESS, Hybrid Inverters and PV, investigations are in process. An assessment report with estimated costs to establish the feasibility of the implementation of the projects will be submitted to the AEG Committee by the end of June 2024.

4.7 **Provincial Initiative to Establish a 50MW Solar Plant**

Provincial Government Western Cape (PGWC) has appointed a Project Manager and Transactional Advisory Consultancy Team to facilitate a possible 50 MW Independent Power Producers project, with the following deliverables:

- Inception report has been completed by the Project Team.
- A Feasibility Study is now underway at present. A draft feasibility report will be presented to all the stakeholders and relevant departmental officials from Stellenbosch Municipality on 17 May 2024 for final comments and feedback.
- The service level agreement between Province, their Project Management service providers and the Municipality has been provided by PGWC and commented on by the Municipality.
- The Memorandum of Understanding between PGWC and Stellenbosch Municipality for the Energy Resilience programme has been signed and finalised.
- Provincial Government has expressed concerns about the Municipality's 20MW IPP tender, as per Item 4.2 above, and has been requested to submit these concerns in writing.

4.8 **Provincial Project: Municipal Pooled Buying initiative:**

The Provincial Government held a series of workshops with the Municipality's Legal, Financial and Technical teams. The Municipality has submitted comments during 2023 to PGWC. A follow up workshop is to be scheduled by PGWC by end March 2024. An updated final business case report compiled by PGWC was submitted to Stellenbosch Municipality officials for review on 24 April 2024 from Western Cape Provincial Government.

2. RECOMMENDATION

that Council notes the Alternative Energy Generation project updates identified by the AEG Committee and the latest progress with the Alternative Energy Generation projects in implementation at present.

3. DISCUSSION / CONTENTS

a. Background

Under previous circumstances, the Constitution did not allow Local Government to enter into the generation of electricity and the Electricity Regulation Act did not allow municipalities to purchase electricity from any company other than Eskom. Through the promulgation of Electricity Regulation Act Regulations, on 16 October 2020, this changed, and municipalities are now allowed to generate electricity and purchase electricity from other electricity providers other than Eskom.

6.2 Discussion

Progress to date on the various initiatives are as follows:

6.2.1 Outcome of Eskom Engagements

Various meetings and interactions have taken place with Eskom.

The following feedback has been received from Eskom so far:

- Application for load curtailment has not been granted by Eskom. Eskom has formally responded on 19 January 2024 indicating that the application cannot be considered since the Municipality's load curtailment application seems to be interpreted by Eskom as not in line with the NRS 048-9 principles. At the meeting held with Eskom on 7 February 2024, Eskom recommended that the Municipality revise our application for reconsideration. The revised application is being prepared at present before resubmission to Eskom' Loadshedding Committee.

- As an immediate objective and for the proposed strategies to materialize, an agreement with Eskom on curtailment is still of crucial importance.

- As part of the long-term loadshedding mitigation strategy, the municipality will be initiating self loadshedding but for this to take place, it necessitates the installation of a Supervisory Control and Data Acquisition (SCADA) system and a fully operational manned control room.

- The objective is still to obtain approval from Eskom and sign an agreement as soon as possible. This strategy is dependent on the approval from Eskom. Without the approval from Eskom, the Municipality is at risk of not being able to implement any of the strategies to mitigate the impact of loadshedding.

6.2.2 Loadshedding Mitigation Investigations Concluded to Date

Extensive analysis has been undertaken and the following conclusions were reached:

6.2.2.1 Various strategies were investigated at the Alternative Energy Steering Committee:

- Installation of big renewable plants via Independent Power Producers (IPPs).

- Mass roll-out of consumer Small Scale Embedded Generation (SSEG) Photovoltaic (PV) systems.

- Energy switching by consumers.

- Energy efficiency of municipal facilities including streetlights.

6.2.2.2 Various strategies that would qualify as load shedding mitigation were also investigated including the following:

- Use of batteries to store electricity in order to provide the required load during load shedding. This has been found to be not financially viable.

- Use of batteries plus a Solar (PV) station with batteries to curtail the required load to mitigate the impact of loadshedding were investigated and found to be not financially viable,

6.2.2.3 Extensive analysis has shown that it would be easier to mitigate the impact of load shedding by becoming a load curtailment consumer rather than being a self-load shedding consumer. The following strategies have been analyzed, and found to be affordable and qualify for load curtailment:

6.2.2.3.1 Large consumer load curtailment strategies together with own generation facilities.

- To enable load curtailment, the Municipality will have to design and implement tariffs to encourage participation by large consumers.

6.2.2.3.2 Using the geyser remote control system.

- Extensive communication and engagement with the municipality's customers will be required as the implementation of this strategy will result in some instances to customers being without hot water for extended periods especially during peak hours. Council to note that it has since come to light that technology changes might influence the viability of this strategy. The department is investigating all options and will report on the outcome.

6.2.3 Proposed Load Curtailment Strategy

Taking the above into consideration the following load shedding mitigation strategy is proposed:

6.2.3.1 Load curtailment.

Load Curtailment is usually for 4 hours from 14h00 to 18h00.

The large load curtailment consumers will be used to reduce the load by 10% from 14h00 to 18h00 during the majority of load curtailment days.

6.2.3.2 The geyser control system

The geyser control system will be used to curtail the load by 10% from 18h00 to 22h00 however it has since come to light that technology changes might influence the viability of this strategy. The department is investigating all options and will report on the outcome.
In cases where curtailment is required for more than 8 hours per day or for higher stages of load shedding, the following will apply:

6.2.4 The maximum amount of load curtailment / geyser control will be used to meet the requirements. This may incur additional costs to the municipality in order to compensate the customer for the extended period they would be without hot water.

6.2.5 When all possible curtailment has been applied and the requirements are still not met, the municipality will have to apply self loadshedding. To enable to self loadshedding the following is required:

- A SCADA remote control facility equipped network
- A proper operating system control room.
- A minimum staff complement of x 4 System network operators with administrative support.

Due to the costs involved in above load curtailment strategies, it is also proposed to contract with an Independent Power Producer (IPP) with renewable power to supply 20 MW of power to the Stellenbosch Main substation. This will not assist with loadshedding mitigation but will reduce the Eskom bulk purchase expenditure and may thus reduce the total cost of load shedding mitigation strategies.

6.2.6 **Municipal Initiatives**

6.2.6.1 **Appoint Alternative Energy Independent Power Producers (IPP's)**

The Municipality has advertised a tender on 03 February 2024, for the possible purchase of 20MW of electricity from an Independent Power Producer (IPP), tender closed 28 March 2024, currently busy with evaluation.

Possible second Tender: Three sites were identified by Stellenbosch Municipality with the view to establishing IPP's. The Municipality is continuing to facilitate a possible separate tender process to procure IPP's as follows:

- Erf RE/119 Idas Valley for possible Biomass.

- Erf 181/0 Stellenbosch (below reservoir) for possible photovoltaic site.

- Erf 279/0 Stellenbosch (Droëdyke site opposite the landfill) for a possible photovoltaic site.

As a result of extensive investigations that are still required to be conducted to ensure that the tender specifications adhere to the Municipality's needs and ensure the responsiveness of bidders, this tender will be the second tender to be issued. The Municipality is continuously engaging with other Municipalities who are also following the same process to learn from their experiences, but this tender will only be advertised once the evaluation for the 20 MW IPP tender process has been concluded.

6.2.6.2 Implementation of Supervisory Control and Data Acquisition (SCADA)

The completion of Phase 1, which is the remote **monitoring** of seven main substations, is scheduled for completion by 30 June 2024. The total cost estimate for this phase R12 600 051.28 (VAT incl). To date 50% of this phase has been completed.

The total estimated cost to complete Phase 2 (implementation of remote switching at the 7 main substations) and Phase 3 (remote monitoring of the 11 kV substations is R35 916 310.15 (VAT incl). These phases are proposed for implementation in the 2024/25 financial year.

6.2.6.3 Municipal Critical Buildings and Plants

The investigation for the most suitable alternative energy for the key infrastructure (water- and wastewater plants) to ensure continued service delivery is underway.

The progress on the four municipal buildings identified for business continuity is;

- Municipal Court – Battery backup installation (16 kVA inverter with 10 kWh battery back) has been installed.
- Fire Station – The tender for the supply and installation of a 100 kVA inverter and 400 kWh battery storage closed on 26 February 2024 and tender evaluation is underway.
- NPK Building – Investigation for the most feasible option is underway
- Main Building –. Preliminary investigations have revealed that the existing electrical wiring of the main building is not suitable for the installation of an inverter with battery back-up. The existing electrical wiring must first be separated into essential and non-essential loads, and this will require the complete rewiring of the Main Building. Detailed investigations for the most suitable solution are underway.

6.2.6.4 Provincial Initiative to Establish a 50MW Solar Plant

Provincial Government Western Cape (PGWC) has appointed a Project Manager and Transactional Advisory Consultancy Team to facilitate the 50 MW IPP project.

The following deliverables are applicable to this process:

- Inception report has been completed by the Project Team.
- Feasibility Study now underway.
- The service level agreement between the Project Manager and the Municipality has been provided by PGWC and commented on by the Municipality.
- The Memorandum of Understanding between PGWC and Stellenbosch Municipality for the Energy Resilience programme has been signed.
- Provincial Government has expressed concerns about the Municipality's 20MW IPP tender, as per Item 4.2 above, and has been requested to submit these concerns in writing.

6.2.7 Decisions taken by the AEG Steering Committee on prioritized projects

The Department to drive the process to get the geyser load control system fully operational and integrated into the control room however it has since come to light that technology changes might influence the viability of this strategy. The department is investigating all options and will report on the outcome.

- The Department to continue with the discussions with bulk consumers and develop details of the product to become load curtailment consumers.

- The Department to continue with the IPP tender for 20 MW IPP at Main substation and the signing of a Power Purchase Agreement (PPA) to deliver power within 2 years after signing of the PPA. The tender is currently in the evaluation stage.

- The Department undertakes the tariff study and get the cost of supply study and tariffs approved by NERSA.

- The Department to continue with investigations into the Small-Scale Embedded Generation (SSEG) impact and possible strategies and option to use SSEG consumer batteries as load shedding mitigation.

- The Municipality continues participating in the Provincial 50 MW IPP project

- The Municipality continues participating in the Provincial Pool Buying project

- The Department facilitates projects for the upgrading of the substations to enable self loadshedding.

- The Department conduct investigations on possible affordable network upgrades to absorb more than 20 MW into the network.

6.3 Financial Implications

This report has further financial implications to the municipality than what has been mentioned in this report, but the exact impact will only become known once all the investigations have been concluded.

6.4. Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

6.5. Staff Implications

It is foreseen that 4 staff members would be required operate the control room which is required to manage self loadshedding.

A minimum staff complement of x 4 System Network Operators with Administrative support for the Network systems control room.

Further to the above, specialized technical staff would be required to facilitate and implement the loadshedding initiatives. The department has identified vacancies that need to be funded and filled to enable the loadshedding initiatives.

6.6. Previous / Relevant Council Resolutions

"40TH COUNCIL MEETING: 2021-01-27: ITEM 11.5.1

RESOLVED (nem con)

(a) that Council approves the investigation into alternate methods of electricity generation and purchases.

(b) that Council approves the joint investigation to be done by University of Stellenbosch, Council for Scientific and Industrial Research (CSIR), and the Western Cape Government.

(c) that Council accepts the initiating of the following processes as may be required:

i. Municipal Systems Act, Section 78(1) processes

ii. Municipal Finance Management Act, Section 33 investigation processes

iii. Electricity Regulation Act, Section 13; and

(d) that Council considers the funding of such investigations and implementation of completed investigations within the determination of the 2021/22 budget process.

16TH COUNCIL MEETING: 2023-08-23: ITEM 11.6.3

NOTED

The progress of the Alternate Energy Generation initiatives and studies.

20TH COUNCIL MEETING: 2024-02-21: ITEM 11.6.1

NOTED

The Alternative Energy Generation strategies identified by the AEG Committee and the progress with the Alternative Energy Generation projects initiated.

6.7. Risks / Challenges: Implications and Mitigation:

- With both initiatives (Municipal 20 MW tender and Provincial 50 MW proposed tender) currently underway, Provincial Government has raised concerns about the Municipal 20 MW tender currently being evaluated. The PGWC were requested to submit their concerns in writing to the Municipality.
- A meeting was facilitated with the Provincial Government Heads of Department of the Department of Local Government, and Department of Infrastructure on 26th January 2024, to discuss the above matters.
- The implementation of the load shedding mitigation strategies is still subject to the approval of the municipality's load curtailment application by Eskom's Load Shedding Committee. Regular follow-up engagements are being held with Eskom and the Municipality's revised application is being finalised at present.

- To enable self-loadshedding, a significant capital investment will be required. The Department is implementing in phases the upgrades to the electrical network and has budgeted accordingly.
- The identified resources (vacancies and equipped operational control room) will be budgeted, for the strategies and initiatives to be realised.
- The existing ICT network infrastructure needs to be upgraded, but it will be a phased in approach over time, so that the existing bandwidth of the ICT network is sufficient to deal with the volume of the SCADA traffic. The ICT Department is investigating solutions to enable a functioning SCADA on the ICT network.
- The preliminary simulations investigation that was conducted by the Municipality's service provider revealed that the maximum suitable size for a solar plant without batteries that can be absorbed into the Stellenbosch network is 20MW.
- Therefore, for both the Provincial 50MW power plant and the 20MW Municipal power plant to be accommodated into the current Stellenbosch electrical network, upgrades will be required by the electrical network. These plants must be connected to the Main substation to be able to transfer the load to the various load centres. To enable the existing electrical network to absorb both the 50MW and 20 MW capacities at the Main Substation, the Department has submitted for consideration its proposed MTREF budget for the anticipated upgrades.

FOR FURTHER DETAILS CONTACT:

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DIRECTORATE	***Infrastructure Services***
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REPORT DATE	***16 May 2024***

7.7	**PARKS, OPEN SPACES AND ENVIRONMENT: (PC: J WILLIAMS)**

NONE

7.8	**PLANNING AND LOCAL ECONOMIC DEVELOPMENT AND TOURISM :(PC: CLLR C VAN WYK)**

7.8.1	**EXTENSION OF APPOINTMENT OF THE MEMBERS TO SERVE ON THE STELLENBOSCH MUNICIPALITY CONSERVATION ADVISORY COMMITTEE**

Collaborator No: **767244**
IDP KPA Ref No: **Good Governance and Compliance**
Meeting Date: **22 May 2024**

1. SUBJECT: EXTENSION OF APPOINTMENT OF THE MEMBERS TO SERVE ON THE STELLENBOSCH MUNICIPALITY CONSERVATION ADVISORY COMMITTEE

2. PURPOSE

To provide Council with the pertinent facts to extend the current appointed Members for the Stellenbosch Municipality Conservation Advisory Committee for an additional two (2) years.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

At the 11th Council meeting: 2023-02-22: Item 11.8.1 **(APPENDIX 1)** the Council appointed (7) seven members for an initial period of 12 months, from the date of acceptance of the nomination, in terms of Section 249(1) of the Stellenbosch Zoning Scheme By-Law, 2019, the municipality shall establish a Conservation Advisory Committee to make recommendations on planning applications in Urban and Rural Conservation Overlay Zones.

On 26 May 2023, Johann Clemens Slee resigned from the Stellenbosch Municipality Conservation Advisory Committee. Based on the Terms and Reference **(APPENDIX 2)** as approved by Council on 28 August 2021, **(APPENDIX 3),** (5) five to (7) seven members must be appointed therefore the current (6) six members still meet the requirements of the Terms and Reference.

Based on the Terms and Reference approved by Council on 28 August 2021, a member holds office for a term of three (3) years.

5. RECOMMENDATIONS

(a) that Council appoints the following qualifying six (6) members for a term of three (3) years;

Nominee	**Residence**
Petrus Jakobus Kruger Dekker	Stellenbosch
Jan Raymond Dirk Bouma	Jonkershoek, Stellenbosch
Brian Henry Howard	Franschhoek
Piet Eduard Classen	Mostertsdrift, Stellenbosch
Rudia Pool-Stanvliet	Mostertsdrift, Stellenbosch
Cornelia Hendrika Smart	Devon Park, Stellenbosch

(b) that the members are to be remunerated at an hourly rate of R1250; and

(c) that the members are to sign The Code of Conduct of the Members of the Advisory Committee (**APPENDIX 4)** approved by the Council at the 11th Council meeting: 2023-02-22.

6. DISCUSSION / CONTENTS

6.1 Background

In terms of Section 249(1) of the Stellenbosch Zoning Scheme By-Law, 2019, the municipality shall establish a Conservation Advisory Committee to make recommendations on planning applications in Urban and Rural Conservation Overlay Zones.

On 28 August 2021, a term of reference for the establishment of a Stellenbosch Municipality Conservation Advisory Committee was drawn up and presented to Council for adoption and approval.

At the 11th Council meeting: 2023-02-22: Item 11.8.1 the Council appointed (7) seven members.

On 26 May 2023, Johann Clemens Slee resigned from the Stellenbosch Municipality Conservation Advisory Committee. Based on the Terms and References as approved by Council on 28 August 2021, (5) five to (7) seven members must be appointed therefore the current (6) six members still meet the requirements of the Terms and Reference.

6.2 Discussion

In appointing members to the committees, it is important to take into account the functions of the new Stellenbosch Municipality Conservation Advisory Committee to manage the Urban environments in a manner that accommodates the needs of all the residents of the WC024, the demographic composition of the new committee must be given serious attention just like the skills and experience of such members.

The functions of the committee are as follows:

1.	To advise Council on the aesthetical, functional, architectural, cultural, and historical aspects of any new development or contemplated development and with respect to any proposed alterations or additions to existing buildings, structures and elements of the built environment within all declared heritage areas.
2.	To advise Council on the aesthetical, functional, architectural, cultural, and historical aspects with respect to any proposed alterations or additions to existing buildings or structures that are specified in terms of Sections 27 & 34 of the NHRA.
3.	To advise Council on any application received for the demolition or partial demolition of any building or structure within any declared Heritage Area or to any structure that is specified in terms of Sections 27 & 34 of the NHRA.
4.	To advise, to Council on any applications received in terms of Section 38 of the NHRA.
5.	To advise, to Council on any applications received that is specified in Terms of the National Environmental Act (No. 107 of 1998).
6.	To provide Council with comments and input on Outdoor Advertising and Signage applications.
7.	To advise Council with the compilation of a heritage register and demarcation of heritage areas as specified in section 30 or 31 of the NHRA of all heritage resources within the greater Stellenbosch.
8.	To evaluate and advise Council on any application for signage as per the approved Outdoor Advertising Signage Policy or Bylaw.
9.	Provide input to the Directorate: Planning and Environment with the development of specific development strategies, guidelines, regulations, and procedures pertaining to the preservation and appropriate development of individual declared Heritage Areas.
10.	To provide advice on applications that requires approval by SAHRA and HWC in terms of Section 27 & 34 of the National Heritage Resources Act
11.	Should Council be assessed by Heritage Western Cape and be deemed a competent authority in terms of Section 26 read together with section 8 of the Heritage Resource Act, the Committee is to advise Council on the identification and management of Grade III heritage resources.

The approved Terms and Reference recommended that a minimum of (5) five to (7) seven members must be appointed by the Council who are not employees and/or Political Office Bearers of Stellenbosch Municipality as per the Terms of Reference for the Establishment of a Stellenbosch Municipality Conservation Advisory Committee

At the 11th Council meeting: 2023-02-22: Item 11.8.1, the Council appointed (7) seven members for an initial period of 12 months, from the date of acceptance of the nomination.

6.3 Financial Implications

The Committee members will be remunerated at an hourly rate of R1250. Meeting procedures are limited to five (5) hours per meeting and should the duration of meetings require an extension of such hours, prior approval must be obtained from the delegated authority.

The current budgetary provision was made for one (1) meeting per month within the 2023/ 2024 approved operational budget.

6.4 Legal Implications

The Establishment of the Conservation Advisory Committee is required in terms of Section 249 of the Stellenbosch Municipality Zoning Scheme Bylaw, 2019, the municipality shall establish a Conservation Advisory Committee to make recommendations on planning applications in Urban and Rural Conservation Overlay Zones.

6.5 Previous / Relevant Council Resolutions:

11th Council Meeting: 2023-02-22: Item 11.8.1
Resolved (majority vote with abstentions)

a. that Council approves the appointment of the following nominations to serve on the
Stellenbosch Municipality Conservation Advisory Committee ("CAC"):

- Petrus Jakobus Kruger Dekker (Stellenbosch)
- Johann Clemens Slee (Stellenbosch)
- Jan Raymond Dirk Bouma (Stellenbosch)
- Brian Henry Howard (Franschhoek)
- Piet Eduard Claassen (Stellenbosch)
- Rudia Pool-Stanvliet (Stellenbosch)
- Cornelia Hendrika Smart (Stellenbosch)

The applications of the nominees are attached as APPENDIX 2 of this report.

b. that Council approves that the above listed nominees be appointed for an initial period of 12-months from the date of acceptance of the nomination;

c. that the nominees be remunerated at a rate of R1250.00 per nominee per hour for actual sitting with an estimated maximum 5 hours per sitting;

d. and that Council approves the Code of Conduct for the members of the Stellenbosch Municipality Conservation Advisory Committee ("CAC"), attached as APPENDIX 3 of this report.

6.7 Risk Implications

There are currently no risk implications.

APPENDICES

Appendix 1:	11th Council meeting: 2023-02-22: Item 11.8.1
Appendix 2:	Terms of Reference for the Establishment of a Stellenbosch Municipality Conservation Advisory Committee
Appendix 3:	Council Minutes 28 August 2021
Appendix 4:	Code of Conduct of a Stellenbosch Municipality Conservation Advisory Committee

APPENDIX 1

11.8	PLANNING :(PC: CLLR C VAN WYK)
11.8.1	REQUEST FOR THE APPOINTMENT OF THE NOMINATIONS TO SERVE ON THE STELLENBOSCH MUNICIPALITY CONSERVATION ADVISORY COMMITTEE ("CAC")

Collaborator No: 743921
IDP KPA Ref No: Good Governance and Compliance
Meeting Date: 15 February 2023 and 22 February 2023

1. SUBJECT: REQUEST FOR THE APPOINTMENT OF THE NOMINATIONS TO SERVE ON THE STELLENBOSCH MUNICIPALITY CONSERVATION ADVISORY COMMITTEE ("CAC")

2. PURPOSE

To provide Council with the pertinent factors to consider the appointment of the members of the Conservation Advisory Committee as stipulated in Section 249 of the Stellenbosch Municipality Zoning Scheme By-law, 2019.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The Stellenbosch Municipality Zoning Scheme requires the appointment of members to serve on the Stellenbosch Municipality Conservation Advisory Committee ("CAC") in terms of Section 249 of the said By-law.

Section 249(3) of the said bylaw required that the ordinary rules and procedures be prescribed, such rules were adopted by Council on 28 July 2021 at its 44th Council Meeting, copy attached as **APPENDIX 1**, where the Terms of Reference were duly adopted, which included the guidelines for appointment of the members of the CAC. The Terms of Reference required the appointment of seven (7) members to serve on the CAC.

The Department has per the resolution of Council, therefore undertook the process to appoint the members of the CAC for an initial period of 12-months from the date of appointment.

11TH COUNCIL MEETING: 2023-02-22: ITEM 11.8.1

RESOLVED (majority vote with abstentions)

(a) that Council approves the appointment of the following nominations to serve on the Stellenbosch Municipality Conservation Advisory Committee ("CAC"):

- Petrus Jakobus Kruger Dekker (Stellenbosch)
- Johann Clemens Slee (Stellenbosch)
- Jan Raymond Dirk Bouma (Stellenbosch)
- Brian Henry Howard (Franschhoek)
- Piet Eduard Claassen (Stellenbosch)
- Rudia Pool-Stanvliet (Stellenbosch)
- Cornelia Hendrika Smart (Stellenbosch)

The applications of the nominees are attached as **APPENDIX 2** of this report.

(b) that Council approves that the above listed nominees be appointed for an initial period of 12-months from the date of acceptance of the nomination;

(c) that the nominees be remunerated at a rate of R1250.00 per nominee per hour for actual sitting with an estimated maximum 5 hours per sitting; and

(d) that Council approves the Code of Conduct for the members of the Stellenbosch Municipality Conservation Advisory Committee ("CAC"), attached as **APPENDIX 3** of this report.

The following Councillors requested that their votes of dissent be minuted.

Cllrs J Andrews; M Danana; RB Hendrikse; N Mananga-Gugushe; E Masimini; N Mkhontwana; R Nalumango; Z Ndalasi; M Nkopane; C Noble; N Ntsunguzi; M Rataza; A Tomose and M Van Stade.

FOR FURTHER DETAILS CONTACT:

NAME	Katherine Robinson
POSITION	Senior Heritage Planner
DIRECTORATE	Planning & Economic Development
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REPORT DATE	30 January 2023

APPENDIX 2

STELLENBOSCH
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MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

TERMS AND REFERENCES FOR THE ESTABLISHMENT OF A STELLENBOSCH MUNICIPALITY CONSERVATION ADVISORY COMMITTEE

Draft Version

APRIL 23, 2021

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Definitions and interpretation of rules

In this document, unless the context requires otherwise -

"Delegated Authority"	Means a municipal employee / Committee who is authorized in terms of delegated by Municipality to exercise a power or perform a duty in terms of National Heritage Resources Act 25 of 1999 and Chapter 25 and 26 of the Stellenbosch Municipality Zoning Scheme Bylaw, 2019.
"Chairperson"	Means the person who presides over the meeting. The Chairperson is responsible for making sure that each meeting if effectively conducted according to the constitution and that matters are dealt with in an orderly and efficient manner.
"Committee"	Means the Stellenbosch Municipality Conservation Advisory Committee appointed by Council.
"Committee Officer"	Means an authorized employee appointed/ designated by the Stellenbosch Municipality, whose function is to provide administrative and secretarial support to the Stellenbosch Municipality Conservation Advisory Committee.
"Conservation"	Means the process for managing heritage resources to retain their cultural significance. This includes protection, maintenance, preservation and adaptive re-use of resources. Conservation requires the retention of an appropriate visual context and other relationships that contribute to the significance of place.
"Consultant"	Means a person authorized in terms of the power of attorney to make an application on behalf of the owner of land.
"Council"	Means Municipal Council of Stellenbosch Municipality.
"Cultural landscape"	Means a physical area with natural features and elements that have been modified by human activity which results in layered evidence that has been built up overtime that gives a landscape its descriptive spatial historical aesthetic character that is symbolic and memorable.
"Cultural significance"	Means aesthetic, architectural, historical, social, linguistic, scientific and technological value or significance.
"Development"	Means any physical intervention, excavation or action that are not the result of natural forces, which may, in the opinion of a heritage authority, result in a change to the appearance or physical nature of the place or will influence its stability and future wellbeing.
"Heritage area"	Means a designated geographical area of special architectural historic, social, symbolic, aesthetic/scenic character which is protected by legislative mechanisms wither at provincial or municipal level.
"Heritage resources"	Means any place or object that has cultural significance.
"Heritage site"	Means a place that has been declared a national heritage site (Grade 1) by SAHRA or declared a provincial heritage site (Grade 2) by the provincial resource authority.
"HWC"	Means Heritage Western Cape - the provincial heritage resource authority.
"Member"	Means a person appointed a member of the Stellenbosch Municipality Conservation Advisory Committee by the Stellenbosch Council.
"Minister"	Means the Minister of Arts and Culture
"Municipality"	Means Stellenbosch Municipality located in the Cape Winelands District of the Western Province.
"NHRA"	Means the National Heritage Resources Act, (Act 25 of 1999)

"SAHRA"	Means the South African Heritage Resources Agency
"Zoning Scheme"	Means the Stellenbosch Zoning Schemes Bylaw adopted by Stellenbosch Council

1. The purpose of the Stellenbosch Municipality Conservation Advisory Committee

The Stellenbosch Municipality Conservation Advisory Committee is appointed by Council to assist them with the expertise required in heritage related matters to satisfy the required mandate of Section 249(1) of the Stellenbosch Zoning Scheme By-Law, 2019.

The Conservation Advisory Committee must evaluate and provide advise on all heritage matters in terms of the National Heritage Resources Act 25 of 1999 and any new developments in Overlay Zones in terms of Stellenbosch Zoning Scheme By-Law.

2. Functions of the Stellenbosch Municipality Conservation Advisory Committee

The function of the Conservation Advisory Committee is to advise Council on the various aspects in lieu of the preservation and furthering of the cultural landscape and natural environment of the Greater Stellenbosch Area.

The committee therefore has the following functions:

2.1 To advise Council on the aesthetical, functional, architectural, cultural and historical aspects of any new development or contemplated development and with respect to any proposed alterations or additions to existing buildings, structures and elements of the built environment within all declared heritage areas.

2.2 To advise Council on the aesthetical, functional, architectural, cultural and historical aspects with respect to any proposed alterations or additions to existing buildings or structures that are specified in terms of Sections 27 & 34 of the NHRA.

2.3 To advise Council on any application received for the demolition or partial demolition of any building or structure within any declared Heritage Area or to any structure that is specified in terms of Sections 27 & 34 of the NHRA.

2.4 To advise, to Council on any applications received in terms of Section 38 of the NHRA.

2.5 To advise, to Council on any applications received that is specified in Terms of the National Environmental Act (No. 107 of 1998).

2.6 To provide Council with comments and input on Outdoor Advertising and Signage applications.

2.7 To advise Council with the compilation of a heritage register and demarcation of heritage areas as specified in section 30 or 31 of the NHRA of all heritage resources within the greater Stellenbosch.

2.8 To evaluate and advise Council on any application for signage as per the approved Outdoor Advertising Signage Policy or Bylaw.

2.9 Provide input to the Directorate: Planning and Environment with the development of specific development strategies, guidelines, regulations and procedures pertaining to the preservation and appropriate development of individual declared Heritage Areas.

2.10 To provide advise on applications that requires approval by SAHRA and HWC in terms of Section 27 & 34 of the National Heritage Resources Act.

2.11 Should Council be assessed by Heritage Western Cape and be deemed a competent authority in terms of Section 26 read together with section 8 of the Heritage Resource Act, the Committee is to advise Council on the identification and management of Grade III heritage resources.

3. Mandate of the Stellenbosch Conservation Advisory Committee

The mandate of the Committee is to: only advise the delegated authority as per Council's Register of Delegations, on all heritage related applications in the declared Stellenbosch Municipality Urban and Rural conservation overlay zones and all heritage buildings and sites related to the NHRA.

No individual member and/or group of members of the Committee may represent the views and/or authority of the Stellenbosch Municipality.

4. Structure of the Stellenbosch Conservation Advisory Committee

It is recommended that a single Committee structure is adopted, to advise the delegated authority on all heritage related applications in the declared Stellenbosch Municipality Urban and Rural conservation overlay zones and all heritage buildings and sites in Stellenbosch (WC024) Municipality.

A Heritage Committee must consist of:

4.1 A must consist of a minimum of five (5) members and a maximum of seven (7) members appointed by Council who are not employees of the Municipality or Councillors.

4.2 All members must be residents of the Stellenbosch (WC024) Municipality.

4.2 In addition, there will be a minimum of two (2) employees of the Municipality.

4.3 The Committee must have reasonable knowledge, experience and expertise in the following interrelated fields and professions:

- Built Environment
- Cultural Heritage
- Heritage Management
- Natural Environment

4.4 The Committee members must have appropriate knowledge of the current heritage planning and environmental legislations and policies.

4.5 It would be considered advantageous if members have experience in documentation and archival research of South African Heritage or expertise in design and supervision of construction in the heritage environment.

4.6 The Committee members are to be representative of diversity, inclusion and equity.

5. Terms of Office of the Stellenbosch Conservation Advisory Committee members.

5.1 The Municipality will select members by means of an advertised application process.

5.2 Members of the Conservation Advisory Committee shall be appointed in accordance with the principles of transparency and representativity.

5.3 Their appointment must consider that the members are to have, amongst them, qualifications and / or proven experience in the fields relevant to heritage resources for the efficient functioning of the Heritage Committee.

5.4 A member holds office for a term of three (3) years.

5.5 A member may be re-appointed by Council for a second term, for a period of two (2) years, provided that the member may not hold office for more than five (5) consecutive years.

5.6 On appointment the members must sign a letter of acceptance of the post and a copy of a Code of Conduct of Committee Members that has been approved by the Council.

5.7 A member of the Conservation Advisory Committee must vacate the office if a member:

5.7.1 Resigns in writing 1 month prior to date of resignation.

5.7.2 Has been absent from three consecutive meetings of the Heritage Committee without leave of absence.

5.7.3 The Municipal Manager, after consultation with the Director: Planning and Economic Development and the relevant delegated authority, may remove a member from office if in the opinion of the Council there is sound reasons for doing so after hearing the member on those reasons.

5.8 If a member vacates the office prior the expiration of the period for which they have been appointed as a member of the Conservation Advisory Committee, another person may be nominated by the Committee and appointed by the Council to fill the vacancy for the remaining portion of the period for which the member was appointed.

5.9 Should the need arise, the Committee can put forward a request to Council for the right to co-opt additional members to the committee on a temporary basis should a development issue be dealt with that will have a direct impact on a specific geographic area and a person or persons with sound knowledge of that area exist.

6. Reimbursement of expenses incurred by the Stellenbosch Conservation Advisory Committee

The delegated authority may determine the reimbursement of expenses incurred by members of the Heritage Committee in terms of Stellenbosch Municipality relevant reimbursement policy, only when such expenses have been pre-approved in writing by the delegated authority.

7. Rules of procedure for Meetings of the Stellenbosch Conservation Advisory Committee:

7.1. General:

7.1.1 The Conservation Advisory Committee must meet at least once a month or as per request.

7.1.2 The Chairperson must determine the dates and times of the Stellenbosch Municipality Conservation Advisory Committee in consultation with the Delegated Authority and the Committee Officer.

7.1.3 Meetings must be held through Microsoft Teams or any other virtual platform available at the time of such meeting, and should the need arise meetings may be held in person, subject to prior approval granted by the delegated authority.

7.1.4 The first meeting is to be in person. At this meeting the Members will nominate and vote for a Chairperson, Deputy Chairperson and a Committee Officer, who will record the minutes for the meeting which will be sent to the Delegated Authority.

7.1.5 The Committee Officer will be responsible for creating the yearly meeting schedule based on the dated determined by the Conservation Advisory Committee in consultation with the Delegated Authority.

7.1.6 The Committee Officer will create the meeting agenda and compile information packs that will be sent to the members through electronic communication a minimum of five (5) working days prior to the meeting.

7.1.7 All Members of the Committee must, in writing, specify an electronic mail address, where they will receive a notice of meetings and other official correspondence and are required to acknowledge receipt, in writing, of the upcoming scheduled meeting and receipt of the information packs.

7.1.8 Electronic notices of a meeting or any other official correspondence to these addresses will constitutes a paper notice of a meeting.

7.1.9 If a member has not received notice of a meeting or all relevant documentation, this will invalidate any proceedings of the meeting.

7.1.10 Should the Chairperson be absent on the day of the meeting, the Deputy Chairperson will undertake the duties of the Chairperson.

7.2. Quorum

7.2.1 A quorum for a meeting of the Stellenbosch Municipality Conservation Advisory is half (50%) plus 1 of the appointed members.

7.2.2 The Chairperson shall, in the event of equality of votes, have a casting vote in addition to his / her deliberative vote.

~~7.2.3 If there is no quorum at the beginning of the meeting and the Chairperson is present, the meeting must be postponed 15 minutes. If at the end of that period, if there is still no quorum, the meeting may proceed, however all items discussed will be recorded as "Discussion".~~

7.2.4 The minutes can only be recorded as recommendations once a quorum is present. This can be done later via email. Evidence of communication should be sent to the Chairperson to be attached to the minutes.

7.3. Agenda and Site Inspections:

7.3.1 A copy of the minutes from the previous meeting, an agenda for the scheduled meeting and copies of all information packs for the meeting must be sent to the Committee Members by the Committee Officer.

7.3.2 Meetings should be conducted according to the order in which the matter appear on the agenda, and only matters which are on the agenda and are in writing may be debated. Notwithstanding this, the Chairperson may change the order of matters appearing on the agenda or withdraw an item or refer it back to the Administration, except for allocated appointment items on the agenda.

7.3.3 The Committee may conduct a site inspection, with prior approval from the delegated authority, relevant to an application being considered or make use of an official appointed by Council to conduct an inspection.

7.3.4 Should a site inspection be required, arrangements are to be made by the Committee Official. All members to confirm dates of availability at the end of the meeting for ease of arrangements.

7.3.5 All site inspections are to be recorded in a Site Inspection Report by the members and which should be attached to the minutes of the next meeting.

7.4. Conduct at Meetings and Site Inspections

The Chairperson must:

7.4.1 Ensure that the minutes of the previous meeting is adopted and seconded by the Committee Members.

7.4.2 Request members to declare any personal or other interest in respect of the agenda before them and indicate whether they have been approached by any party concerned prior to the meeting. Recusals by members, if any should be minute accordingly.

7.4.3 Maintain order during the meeting.

7.4.4 Refer any alleged contravention of the code of conduct by members at the meetings to the Delegated Authority.

7.4.5 Ensure that the meetings are conducted in accordance with these rules.

~~7.4.6 Ensure that any person refusing to comply with his / her ruling leaves the venue immediately and, in case of members, reports these instances to the Director Planning and Economic Development.~~

7.4.7 Ensure that when members go on site inspections they are representing the Municipality and should always act in accordance with the Code of Conduct.

7.5. Oral/ electronic presentation

7.5.1 Should an applicant wish to present an oral / verbal / visual presentation to the Committee, they are to put their request in writing to the Committee Officer at least seven (7) days prior to that meeting so that they can be allocated a time slot.

7.5.2 The purpose of an oral presentation is to allow the applicant/consultant an opportunity to present the application to the members of the committee and provide accuracy or merit on the documentation/plans before the committee and also to elaborate on relevant issues which committee members may have. The applicant may not be present when the Committee discuss the application and make the recommendation.

7.5.3 The applicant must provide at least 1 set of hard copies of documentation and also electronic documents to the Committee Officer on the closing date for submission ten (10) days prior to the next meeting.

7.5.4 The Committee Officer will electronically distribute the electronic document to the Committee members in order that the Committee members may have time to consider the matter in advance.

7.5.5 The Chairperson may limit the oral presentation to specified matters relating to an application.

7.5.6 As a general guide, the applicant / consultant, must be permitted reasonable time to make their presentation.

~~7.5.7 Notwithstanding Rule 10.6 above, the allocated time may be increased at the discretion of the Chairperson, if the circumstances of the application warrant this.~~

7.5.8 After the introduction of the application by the Committee Officer, the order of speakers will, subject to the Chairperson's discretion be as follow:

7.5.8.1 The applicant or consultant who requested the presentation will address the Committee; whereafter

7.5.8.2 The Chairperson will give members of the committee an opportunity to ask the applicant relevant question of clarification.

7.5.8.3 No cross examination of any party is permitted.

7.6. Recommendations and Voting:

7.6.1 All recommendation must be taken by the supporting vote agreed upon by the majority of members present at the meeting.

7.6.2 If the Chairperson ask members whether they agree with the recommendation/s on the matter before the Committee, and such recommendation/s are opposed by any members present, a decision must be taken by show of hands by approving an application in (1) whole or (2) in part, or (3) refuse it. Should there be no opposition, it must be recorded in the minutes that the decision was unanimous.

7.7. Minutes

The Committee Secretary must ensure that all proceedings of the Stellenbosch Municipality Conservation Advisory Committee are to be recorded during the meeting. All recommendations, including reasons, must be recorded in the minutes.

Every member of the Committee, as well as any other person attended a meeting, must sign the attendance register, and the Committee Officer must ensure that a record is made in the minutes of the names of those members who:

(a) Are absent with leave having been granted by the Chairperson;
(b) In the case of the Chairperson, absent with leave must be granted by the Senior Manager: Development Planning;
(c) Any leave that has not been authorised must be recorded;
(d) Arrived after the meeting has started (time of arrival must be recorded);
(e) Leave the meeting prior to the conclusion thereof (time and reason for departure must be recorded)
(f) The correctness of the minutes must, after the meeting, be signed off by the Chairperson after circulation to the members present, and thereafter be made available within one week (seven working days) following a meeting;
(g) A copy of the confirmed minutes must be included in the Agenda of the next meeting of the Stellenbosch Municipality Conservation Advisory Committee for information and record purposes.

APPENDIX 3

11.7	PLANNING, LOCAL ECONOMIC DEVELOPMENT AND TOURISM: (PC: CLLR E GROENEWALD (MS))

11.7.1	TERMS OF REFERENCE FOR THE ESTABLISHMENT OF A STELLENBOSCH MUNICIPALITY CONSERVATION ADVISORY COMMITTEE

Collaborator No:
IDP KPA Ref No:
Meeting Date: **15 June 2021 and 28 July 2021**

1. SUBJECT: TERMS OF REFERENCE FOR THE ESTABLISHMENT OF A STELLENBOSCH MUNICIPALITY CONSERVATION ADVISORY COMMITTEE

2. PURPOSE

To provide Council with the terms of reference for the Establishment of the Conservation Advisory Committee as required in terms of Section 249 of the Stellenbosch Municipality Zoning Scheme Bylaw, 2019, and to obtain the required approval to place advertisements for the invitation for members to serve on the said Committee.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Section 249 of the Stellenbosch Municipality Zoning Scheme By-law, 2019 stipulate the following:

"*(1) The Municipality shall establish a Conservation Advisory Committee, which may consist of various sub-committees for different overlay zone areas, to make recommendations on planning applications in Urban and Rural Conservation Overlay zones.*"

44TH COUNCIL MEETING: 2021-07-28: ITEM 11.7.1

RESOLVED (majority vote)

(a) that Council approves and adopts the Terms of Reference for the Establishment of the Conservation Advisory Committee, as contained in **APPENDIX 1** of this report;

(b) that Council approves that the Directorate: Planning and Economic Development commences with a process to place an advertisement that will invite suitably qualified and experienced persons to apply to serve as Members of the Conservation Advisory Committee;

(c) that Council notes that the Directorate: Planning & Economic Development will submit the list of preferred candidates to serve as members of the Conservation Advisory Committee to the next Council Meeting for approval; and

(d) that Council notes that the Directorate: Planning & Economic Development will submit the Code of Conduct of the Members of the Conservation Advisory Committee for approval to the next Council meeting.

APPENDIX 4

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

CODE OF CONDUCT OF A STELLENBOSCH MUNICIPALITY CONSERVATION ADVISORY COMMITTEE

Draft Version

JANUARY 30, 2023

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These Rules of Procedure must be read with the Stellenbosch Municipal Land Use Planning By-law (2015) published in the Provincial Extraordinary Gazette No 7512, dated 7 October 2015;

1. Application of rules of procedure

1.1. The Rules of Procedure (hereafter named "Rules") apply to all the meetings of the Stellenbosch Municipality Conservation Advisory Committee appointed by Council.

2. Definitions and interpretation of rules

2.1. In these Rules, unless inconsistent with the context hereof or the Stellenbosch Municipal Planning By-law:

"Agent" or "Consultant"	Means a person authorised in terms of a power of attorney to make an application on behalf of the owner of the land
"Applicant"	Means a person referred to in Section 15 who makes an application to the Municipality as contemplated in that section and includes its agent or consultant or other legal representative
"Authorised Employee"	Means a municipal employee who is authorised in terms of delegated or sub-delegated authority by the Municipality to exercise a power or perform a duty in terms of the Stellenbosch Municipal Land Use Planning By-law (2015) and includes the author of land use assessment report served before the Committee.
"By-law"	Means By-law on Land Use Planning on Land Use Planning 2015, published in the Provincial Extraordinary Gazette No 7512, dated 7 October 2015
"Chairperson"	Means the Chairperson designated in terms of Section 72(10) of the Stellenbosch Municipal Land Use Planning By-law (2015) and includes the Deputy Chairperson or as elected at such meetings in the event that the Chairperson or Deputy Chairperson is not able to act as such
"Committee"	Means the Stellenbosch Municipality Conservation Advisory Committee appointed by Council.
"Committee Officer"	Means an authorized employee appointed/ designated by the Stellenbosch Municipality, whose function is to provide administrative and secretarial support to the Stellenbosch Municipality Conservation Advisory Committee.
"Consultant"	Means a person authorized in terms of the power of attorney to make an application on behalf of the owner of the land.

"Council"	Means Municipal Council of Stellenbosch Municipality.
"Cultural landscape"	Means a physical area with natural features and elements that have been modified by human activity which results in layered evidence that has been built up over time that gives a landscape its descriptive spatial historical aesthetic character that is symbolic and memorable.
"Cultural significance"	Means aesthetic, architectural, historical, social, linguistic, scientific and technological value or significance.
"Day"	Means calendar day and *not a* working day;
"Development"	Means any physical intervention, excavation, or action that is not the result of natural forces, which may, in the opinion of a heritage authority, result in a change to the appearance or physical nature of the place or will influence its stability and future wellbeing.
"Heritage area"	Means a designated geographical area of special architectural historic, social, symbolic, aesthetic/scenic character which is protected by legislative mechanisms wither at provincial or municipal level.
"Heritage resources"	Means any place or object that has cultural significance.
"Heritage site"	Means a place that has been declared a national heritage site (Grade 1) by SAHRA or declared a provincial heritage site (Grade 2) by the provincial resource authority.
"HWC"	Means Heritage Western Cape - the provincial heritage resource authority.
"Member"	Means a person appointed a member of the Stellenbosch Municipality Conservation Advisory Committee by the Stellenbosch Council.
"Minister"	Means the Minister of Arts and Culture
"Municipality"	Means Stellenbosch Municipality located in the Cape Winelands District of the Western Province.
"NHRA"	Means the National Heritage Resources Act, (Act 25 of 1999)
"SAHRA"	Means the South African Heritage Resources Agency
"Zoning Scheme"	Means the Stellenbosch Zoning Schemes Bylaw adopted by Stellenbosch Council

2.2. The ruling of the Chairperson regarding the application of these Rules and any other procedural matters not dealt with herein is final and binding on the meeting at which such ruling is made and shall be recorded in the minutes.

3. Notice of meetings

3.1. If a member has not received notice of a meeting in accordance with these Rules, this will not invalidate any proceedings of the meeting.

3.2. The Chairperson and officials who are Committee members will receive such notification via their email addresses and at their place of work.

3.3. Electronic notices of a meeting or any other official correspondence to these addresses will constitute a paper notice of a meeting. Hard copies of an agenda and all official correspondence will be delivered to a member on request, provided it is practical and/or economical to do so in the circumstances.

3.4. The Conservation Advisory Committee must meet at least once a month or as per request.

3.5. The Chairperson must determine the dates and times of the Stellenbosch Municipality Conservation Advisory Committee in consultation with the Delegated Authority and the Committee Officer.

3.6. Meetings must be held through Microsoft Teams or any other virtual platform available at the time of the such meeting, and should the need arise meetings may be held in person, subject to prior approval granted by the delegated authority.

3.7. The first meeting is to be in person. At this meeting, the Members will nominate and vote for a Chairperson, Deputy Chairperson, and a Committee Officer, who will record the minutes of the meeting which will be sent to the Delegated Authority.

3.8. The Committee Officer will be responsible for creating the yearly meeting schedule based on the date determined by the Conservation Advisory Committee in consultation with the Delegated Authority.

3.9. The Committee Officer will create the meeting agenda and compile information packs that will be sent to the members through electronic communication a minimum of five (5) working days before the meeting.

3.10. All Members of the Committee must, in writing, specify an electronic mail address, where they will receive a notice of meetings and other official correspondence and are required to acknowledge receipt, in writing, of the upcoming scheduled meeting and receipt of the information packs.

3.11. Electronic notices of a meeting or any other official correspondence to these addresses will constitute a paper notice of a meeting.

3.12. If a member has not received notice of a meeting or all relevant documentation, this will invalidate any proceedings of the meeting.

3.13. Should the Chairperson be absent on the day of the meeting, the Deputy Chairperson will undertake the duties of the Chairperson.

4. Meetings open to the public.

4.1. Meetings of the Committee must be open to the public, except in so far as the Committee may in special cases direct otherwise, namely that the meeting is closed as matters are of such a nature that confidential treatment is considered reasonable and justifiable.

4.2. Certain items on the agenda may be discussed in-camera. A Committee member may call for an in-camera discussion. However, such a decision on any item must be taken in a meeting open to the public.

5. Quorum

5.1. If there is no quorum and the Chairperson is present, he/she must postpone the meeting for 15 minutes. If at the end of that period, there is still no quorum, the meeting must again be postponed for a period determined by the Chairperson at his/her discretion. The Chairperson may postpone the meeting till another time and date at the same venue or another venue.

5.2. In the absence of the Chairperson and Deputy-Chairperson and where no quorum exists, the Committee Officer shall postpone the meeting for 15 minutes. If, after 15 minutes of the appointed time for the commencement of the meeting the required quorum is not present, the meeting shall be cancelled.

5.3. A quorum for a meeting of the Stellenbosch Municipality Conservation Advisory is half (50%) plus 1 of the appointed members.

5.4. The Chairperson shall, in the event of an equality of votes, have a casting vote in addition to his / her deliberative vote.

5.5. The minutes can only be recorded as recommendations once a quorum is present. This can be done later via email. Evidence of communication should be sent to the Chairperson to be attached to the minutes.

6. Agenda

6.1. A copy of the minutes from the previous meeting, an agenda for the scheduled meeting, and copies of all information packs for the meeting must be sent to the Committee Members by the Committee Officer.

6.2. Meetings should be conducted according to the order in which the matter appears on the agenda, and only matters which are on the agenda and are in writing may be debated. Notwithstanding this, the Chairperson may change the

order of matters appearing on the agenda or withdraw an item or refer it back to the Administration, except for allocated appointment items on the agenda.

6.3. The Committee may conduct a site inspection, with prior approval from the delegated authority, relevant to an application being considered or make use of an official appointed by the Council to conduct an inspection.

6.4. Should a site inspection be required, arrangements are to be made by the Committee Official. All members are to confirm dates of availability at the end of the meeting for ease of arrangements.

6.5. All site inspections are to be recorded in a Site Inspection Report by the members and which should be attached to the minutes of the next meeting.

7. Conduct at meetings and site inspections.

7.1. The Chairperson must:

7.1.1. Ensure that the minutes of the previous meeting are adopted and seconded by the Committee Members.

7.1.2. Request members to declare any personal or other interest in respect of the agenda before them and indicate whether they have been approached by any party concerned prior to the meeting. Recusals by members, if any should be minute accordingly.

7.1.3. Maintain order during the meeting.

7.1.4. Refer any alleged contravention of the code of conduct by members at the meetings to the Delegated Authority.

7.1.5. Ensure that the meetings are conducted in accordance with these rules.

7.1.6. Ensure that when members go on-site inspections they are representing the Municipality should always act in accordance with the Code of Conduct.

8. Oral/ electronic presentation

8.1. Should an applicant wish to present an oral/verbal/visual presentation to the Committee, they are to put their request in writing to the Committee Officer at least seven (7) days prior to that meeting so that they can be allocated a time slot.

8.2. The purpose of an oral presentation is to allow the applicant/consultant an opportunity to present the application to the members of the committee and provide accuracy or merit on the documentation/plans of the committee and also to elaborate on relevant issues which committee members may have. The applicant may not be present when the Committee discusses the application and make the recommendation.

8.3. The applicant must provide at least 1 set of hard copies of documentation and electronic documents to the Committee Officer on the closing date for submission ten (10) days prior to the next meeting.

8.4. The Committee Officer will electronically distribute the electronic document to the Committee members in order that the Committee members may have time to consider the matter in advance.

8.5. The Chairperson may limit the oral presentation to specified matters relating to an application.

8.6. As a general guide, the applicant/consultant, must be permitted reasonable time to make their presentation.

8.7. After the introduction of the application by the Committee Officer, the order of speakers will, subject to the Chairperson's discretion be as follow:

8.8. The applicant or consultant who requested the presentation will address the Committee; where after

8.9. The Chairperson will give members of the committee an opportunity to ask the applicant relevant questions of clarification.

8.10. No cross-examination of any party is permitted.

9. Recommendations and Voting:

9.1. All recommendations must be taken by the supporting vote agreed upon by the majority of members present at the meeting.

9.2. If the Chairperson asks members whether they agree with the recommendation/s on the matter before the Committee, and such recommendation/s are opposed by any members present, a decision must be taken by show of hands by approving an application in (1) whole or (2) in part, or (3) refuse it. Should there be no opposition, it must be recorded in the minutes that the decision was unanimous.

9.3. A member may vote only if he/she has been present during the debate on the matter.

10. Interruption, Suspension, and Adjournment

10.1. The Chairperson must, on reasonable motivation and a majority vote of the members, interrupt or postpone proceedings and adjourn the meeting.

10.2. On resumption of the meeting at a later time or date, the meeting will consider the unfinished business before continuing with any new matters on the agenda.

11. Minutes

11.1. The Committee Secretary must ensure that all proceedings of the Stellenbosch Municipality Conservation Advisory Committee are to be recorded during the meeting. All recommendations, including reasons, must be recorded in the minutes.

11.2. Every member of the Committee, as well as any other person who attended a meeting, must sign the attendance register, and the Committee Officer must ensure that a record is made in the minutes of the names of those members who:

11.2.1. Are absent with leave having been granted by the Chairperson;

11.2.2. In the case of the Chairperson, absent with leave must be granted by the Senior Manager: Development Planning;

11.2.3. Any leave that has not been authorised must be recorded;

11.2.4. Arrived after the meeting has started (time of arrival must be recorded);

11.2.5. Leave the meeting prior to the conclusion thereof (time and reason for departure must be recorded)

11.2.6. The correctness of the minutes must, after the meeting, be signed off by the Chairperson after circulation to the members present, and thereafter be made available within one week (seven working days) following a meeting;

11.2.7. A copy of the confirmed minutes must be included in the Agenda of the next meeting of the Stellenbosch Municipality Conservation Advisory Committee for information and record purposes.

12. Recommendations on applications

12.1. In respect of an application referred to in Section 15(2) of the Stellenbosch Municipal Land Use Planning By-law (2015), the Committee must:

12.1.1. approve, in whole or in part, or reject the application with reasons;

12.1.2. impose conditions in terms of Section 66 of the Stellenbosch Municipal Land Use Planning By-law (2015) upon the approval of that application; and conduct any necessary inspection to assess an application in terms of Section 59 of the Stellenbosch Municipal Land Use Planning By-law (2015).

12.2. Any decisions made by the Committee must also take into account: criteria for decision-making as contained in Section 65 of the Stellenbosch Municipal Land Use Planning By-law (2015) and Section 42 of the Spatial Planning Land Use Management Act (2013); impose Conditions as per Section 66 of the Stellenbosch Municipal Land Use Planning By-law (2015); take into account the Development principles referred to in Chapter VI of the Land Use Planning Act 2014 and Chapter 2 of Spatial Planning Land Use Management Act (2013); and applicable provisions of the zoning schemes of WC024.

7.9	**COMMUNITY SERVICES:(PC: CLLR X KALIPA)**

7.9.1	**UNIVERSAL ACCESS (UA) IMPLEMENTATION PROGRESS REPORT**

Collaborator No: **767190**
IDP KPA Ref No: **Dignified Living**
Meeting Date: **22 May 2024**

1. SUBJECT: UNIVERSAL ACCESS (UA) IMPLEMENTATION PROGRESS REPORT

2. PURPOSE

To provide a progress report on the implementation of Universal Access within Stellenbosch Municipality.

3. DELEGATED AUTHORITY

For information to Mayco.

4. EXECUTIVE SUMMARY

The department employed the services of ChangeAbility to assist with the components required for the mainstreaming of the UA Policy across all directorates. The components include the following:

- Establishment of a UA Champion forum to drive processes internally per directorate.
- Practical and Experiential Learning on UA theory and practise in the workplace
- Assessment of policies in terms of alignment with the UA Policy.
- Policy operationalisation and the setting of objectives per directorate.

A report on the implementation of the above is attached as **ANNEXURE 1**.

5. RECOMMENDATION

that MAYCO notes the Universal Access Progress Report 2023-2024.

6. DISCUSSION / CONTENTS

6.1 Background

Stellenbosch Municipality approved the Universal Access Policy that guides how we render services to ensure accessibility for all persons including persons with disabilities. The policy aims to ensure the human rights of people with diverse needs and requirements through alignment projects and programmes to support the principle of universal access, participation and equalization of opportunities for all people including people with disabilities.

The aim of mainstreaming the UA Policy is to:

1. To create an understanding of the municipal-approved UA Policy.
2. To establish an understanding of what Universal Access is among a broad base of municipal decision-makers and how it relates to each of their functions; and
3. To align 2 policies / SOP / Norms and Standards per directorate to the UA Policy – the intent being that further policy alignment will take place over following years.

6.2 Discussion

The Universal Access program implementation required the identification of UA Champions for each directorate as a directorate representative. General UA (Universal Access) / UD (Universal Design) consultations are conducted with champions, empowering them to execute the Universal Access implementation plan. Introductory awareness training sessions about disability, diversity, and the Universal Access Policy (UAP) of Stellebosch Municipality have been conducted with UA Champions per Directorate and managers of departments within each directorate. The training below was implement.

1. UA monthly Champion consultations.
2. Accessibility Practical/Experiential learning in the working environment
   Objective: To apply the principles and practice of Universal Access and Universal Design in real-life situations and the workplace.

3. Introductory Disability Awareness and Sensitization training and UA/UD Theory Training

   Objective: To introduce key role-players within the Directorate to disability and inclusion, and the principles and practice of Universal Access in relation to the Stellenbosch Municipality Universal Access Policy (UAP).

4. Policy Assessment, operationalisation, implementation and UA Alignment (Norms and Standards, SOP's, Policies)

   Objective: To identify key policies from each directorate of Stellenbosch municipality to assess and align with the Universal access policy and principles of the Universal Access and Universal Design.

5. UA and Building Regulations Assessment and Training

   Objective: To consider the principles and practice of Universal Access and Universal Design in accordance with building regulations within Stellenbosch Municipality.

The following outcomes were achieved:

- Training was successfully implemented within the different directorates and followed progressively to align identified policy documents according to the UA policy and design.

- Municipal staff members are sensitised with the UA Policy.

- Inter-departments enhanced knowledge of their roles and responsibilities in accordance with the UA Policy.

- 15 Policies were assessed in terms of UA alignment

It is strongly recommended that directors create a platform at their management meetings for the UA Champion to report back directly to each director on progress made within the respective directorates and to be able to request support when needed.

6.3 Financial Implications

In accordance with the approved budget.

6.4 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation and has specific bearing on the implementation of the Universal Access Policy.

6.5 Staff Implications

This report has no additional staff implications to the Municipality.

6.6 Previous / Relevant Council Resolutions:

40TH COUNCIL MEETING: 2021-01-27: ITEM 11.9.1

RESOLVED (nem con)

(a) that Council notes the outcomes of the Universal Access Implementation Plan.

(b) that the Universal Access Summary Report be approved.

6.7 Risk Implications

Risks are addressed through the content of the report.

6.8 Comments from Senior Management:

6.8.1 *Director Community and Protection Services*

Content noted.

6.8.2 *Director Corporate Services*

The report is noted. The representative of Corporate Services puts an item on the agenda of the Directorate Management meeting if he needs to report back.

6.8.3 *Municipal Manager:*

Content noted.

6.8.4 ***All other Directors:***

No comments were received by the due date.

ANNEXURES

ANNEXURE 1: Universal Access Summary Report 2023-2024

FOR FURTHER DETAILS CONTACT:

NAME	Michelle Aalbers
POSITION	Manager Community Development
DIRECTORATE	Community and Protection Services
CONTACT NUMBERS	8408
E-MAIL ADDRESS	Michelle.aalbers@stellenbosch.gov.za
REPORT DATE	25-04-2024

ANNEXURE 1

ChangeAbility

OUR PURPOSE IS TO PIONEER PROGRAMMES THAT CHANGE COMMUNITIES BY IMPROVING THE LIVES OF PEOPLE WITH DISABILITIES.

REPORT FOR 2023-24:

B/SM 60/22: UNIVERSAL ACCESS TRAINING AND OTHER SERVICES FOR THE PERIOD ENDING 30 JUNE 2025

The Stellenbosch Municipality adopted a Universal Access Policy (UAP) to "inform service delivery standards of all municipal departments to achieve the highest level of accessibility possible." The UAP stipulates that "although specific roles and responsibilities are outlined with specific attention to the Office of the Municipal Manager and the Department Community Development, all directorates and departments have a responsibility in mainstreaming the rights of persons with disability within their realm of responsibilities. Each directorate has a specific function in service delivery to the community and are responsible for the inclusion of UA and UD in the conceptualization, implementation and reporting of projects."

ChangeAbility was appointed as the service provider to facilitate the systematic implementation and integration of the UAP throughout all directorates and services of the Municipality. To do this, we are dependent on the cooperation of key role players in all directorates and departments, as well as internal collaboration with, and support of the allocated UA Champions. There were significant delays to start the Tender activities i.e. Awareness and Sensitisation training in 2022-23, due to the unavailability of key participants from different municipal directorates.

The second year of the tender saw significant increase in activities and outcomes. An Universal Access Implementation Plan for 2023-24 was developed in consulation with the Community Development Department. This plan was presented to the Municipal Manager for approval and activities commenced on 21 September 2023.

This report presents a brief summary of the key outcomes and is supplemented by the more regular reports on activities submitted to the Department of Community Development.

Champions

Six municipal champions, one per directorate, was required for the project execution. At the start of the 2023-24 financial year, only five champions were confirmed. The champion for the Corporate Service directorate joined us during the year. The final champions meeting for this year will take place at the end of April 2023.

Four group consultation sessions took place with these champions to date (on 28 Sept 23, 31 Oct 23, 11 Dec 23 and 8 Feb 24). These meetings were relatively well attended by the champions, with an average attendance of 4 per meeting. These regular meetings are crucial to the projects as the champions actively discuss their highlights and challenges, affected municipal policies and shared recommendations for the way forward.

Directorates

1. Planning and Economic Development Services
    a. Activities
        i. Accessibility Practical/Experiential learning in the working environment:
            i. Champion attended a training session and recognised the challenges facing people with disabilities in the physical space.
            ii. Only seven staff members attended this follow up training session
    b. Policies
        i. The following policies were assessed for UA alignment:
            i. Informal Traders Policy (2014)
            ii. Policy for the Naming and Renaming of Streets, Public Places etc. (2022)
            iii. Staff Rental Stock Allocation Policy (2022)
    c. Buy-in
        i. While the UAP champion for this directorate could not attend all the meetings, he is committed and dedicated to the UAP implementation process. During the policy alignment process, some challenges were identified with the buy in and support from senior managers within the directorate.

2. Finance
    a. Activities
        i. Accessibility Practical/Experiential learning in the working environment:
            i. Champion attended a training session and recognised the challenges facing people with disabilities in the physical space.
            ii. Only six staff members attended this follow up training session

b. Policies
    i. The following policies were assessed for UA alignment:
        i. Indigent Policy (2014)
        ii. Credit Control and Debt Collection Policy (2014)
c. Buy-in
    i. While the UAP champion for this directorate could not attend all the meetings, she is committed and dedicated to the UAP implementation process. During the training and awareness sessions some challenges were identified with the support and buy in from senior managers within the directorate.

3. Community and Protection Services
    a. Activities
        i. Accessibility Practical/Experiential learning in the working environment:
            i. Champion attended a training session and recognised the challenges facing people with disabilities in the physical space.
            ii. Only six staff members attended this follow up training session
        ii. UA and Building regulations training
            i. Two of the eight attendees that participated in a practical walkabout in the CBD was from this directorate.
    b. Policies
        i. The following policies were assessed for UA alignment:
            i. Tree Management Policy (2020)
            ii. Electricity and Community Fire Bylaws (2013)
            iii. Universal Access Policy (2021)
    c. Buy-in
        i. The UAP champion for this directorate is committed and dedicated to the UAP implementation process. She was involved with many of the training sessions as coordinator of the UAP implementation process from the Municipality's side. Senior managers within this directorate are actively involved in the UAP implementation process.

4. Infrastructure Services
    a. Activities
        i. Accessibility Practical/Experiential learning in the working environment:
            i. Champion attended a training session and recognised the challenges facing people with disabilities in the physical space.
            ii. Only four staff members attended this follow up training session
        ii. Introductory Awareness and Sensitization
            i. Only five key role players attended the training sessions and recognised the importance on Universal Access and inclusion. Not all departments were represented.

iii. UA/UD Theory Training
    i. Only 4 attendees attended the training, of which only 2 attended the initial training.
iv. UA and Building regulations training
    i. Five of the eight attendees that participated in a practical walkabout in the CBD was from this directorate.

b. Policies
    i. The following policies were assessed for UA alignment:
        i. Policy on Sidewalk Accessibility (2023)
        ii. Non-motorised Transport Policy (2021)

c. Buy-in
    i. The UAP champion for this directorate is committed and dedicated to the UAP implementation process and he has a lot of experience working with UA and UD. While some awareness sessions were not that well attended, those involved participated with enthusiasm.

5. Office of the Municipal Manager
    a. Activities
        i. Accessibility Practical/Experiential learning in the working environment:
            i. Champion attended a training session and recognised the challenges facing people with disabilities in the physical space.
            ii. Only six staff members attended this follow up training session
    b. Policies
        i. The following policies were assessed for UA alignment:
            i. Communication Policy (2018)
            ii. Performance Management Policy (2020)
            iii. Public Participation Policy (2023)
    c. Buy-in
        i. The UAP champion for this directorate is committed and dedicated to the UAP implementation process. The senior managers in this directorate attended the awareness sessions and policies were timeously identified and provided for UAP alignment.

6. Corporate Services
    a. Activities
        i. UA and Building Regulations Assessment
            i. On-site assessment completed successfully & report submitted.
            ii. One of the eight attendees that participated in a practical walkabout in the CBD was from this directorate.
        ii. Introductory Awareness and Sensitization
            i. Only seven key role players attended the training sessions and recognised the importance on Universal Access and inclusion. Not all departments were represented.

iii. Accessibility Practical/Experiential learning in the working environment:
    i. Only four staff members attended this follow up training session

b. Policies
    i. The following policies were assessed for UA alignment:
        i. Outdoor Dining Policy

c. Buy-in
    i. The Champion was only appointed to join the team of champions in October 2023.
    ii. While the UAP champion for this directorate only joined the process much later, he is committed and dedicated to the UAP implementation process. Some challenges remain with the buy in from senior management from this directorate with low attendance of awareness sessions and delayed identification and provision of policies for UAP alignment.

Project management

Three progress meetings were held with our main contact, Priscilla Napoleon during the period to date (on 28 Jul 23, 27 Oct 23 & 08 Feb 24). These meetings were productive and sufficient in ensuring that the project is executed as planned and adjusted were necessary.

A total of 118 hours have been billed for a total of R105 374.00 to date.

This report only includes activities undertaken until 19 February 2024.

Report compiled by: Dr. Cindy Wiggett-Barnard & Hetsie Veitch

7.10	**RURAL MANAGEMENT: (PC: CLLR J JOON)**

NONE

7.11	**MUNICIPAL MANAGER**

NONE

8.	**REPORTS SUBMITTED BY THE EXECUTIVE MAYOR**

NONE

9.	**URGENT MATTERS**

NONE

10.	**MATTERS TO BE CONSIDERED IN-COMMITTEE**

SEE PINK DOCUMENTATION